



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

22 October 2020

COUNCIL INFORMATION BULLETIN

22 October 2020

(REF: D2020/22009)

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1.1 REGISTER OF COUNCIL RESOLUTIONS 2020

REFERENCE: D2020/22007

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINT(S)

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillors to review previous decisions made.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.

With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

REPORT

The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

As reported.

SUSTAINABILITY IMPLICATIONS

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Register of Council Resolutions 2020 (Ref: D2020/22008)

COUNCIL RESOLUTIONS REGISTER 2020

DATE		RESOLUTIONS	STATUS
1.	17 SEPTEMBER 2020	7.1 CR LORNA CLARKE – LEAVE OF ABSENCE THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR LORNA CLARKE FROM 18 SEPTEMBER TO 22 SEPTEMBER 2020 INCLUSIVE.	COMPLETED
2.	17 SEPTEMBER 2020	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 23 JULY 2020 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 JULY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
3.	17 SEPTEMBER 2020	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JULY 2020 (D2020/19887) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JULY 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (<i>FINANCIAL MANAGEMENT</i>) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$8,160,155.51.	COMPLETED
4.	17 SEPTEMBER 2020	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2020 (D2020/19584) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2020.	COMPLETED
5.	17 SEPTEMBER 2020	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2020 (D2020/20056) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2020.	COMPLETED
6.	17 SEPTEMBER 2020	14.4 REVIEW OF COUNCIL POLICY 3.5 – PURCHASING POLICY (D2020/19979) THAT THE REVISED EMRC POLICY – 3.5 PURCHASING POLICY FORMING ATTACHMENT 2 OF THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETED
7.	17 SEPTEMBER 2020	14.5 REVIEW OF COUNCIL POLICY 7.3 – RECORDS MANAGEMENT (D2020/20018) THAT COUNCIL ADOPTS EMRC POLICY 7.3 – RECORDS MANAGEMENT FORMING THE ATTACHMENT TO THIS REPORT.	COMPLETED
8.	17 SEPTEMBER 2020	14.6 REQUEST FOR TENDER RFT2020-006 EMRC STRATEGIC REVIEW (D2020/20033) THAT: <ol style="list-style-type: none"> 1. COUNCIL AWARD TENDER RFT2020-006 EMRC STRATEGIC REVIEW TO TENDERER E FOR \$298,535 (EX GST) BASED ON A FIXED PRICE SCHEDULE. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH TENDERER E IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND TENDERER E. 3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE IN RELATION TO TENDER RFT2020 006. 4. THE IDENTITY OF THE SUCCESSFUL TENDERER AND THE AWARDED AMOUNT BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED. 	COMPLETED

DATE		RESOLUTIONS	STATUS
9.	17 SEPTEMBER 2020	<p>14.7 EMRC'S DRAFT WASTE PLAN (D2020/20172)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSES THE DRAFT WASTE PLAN FORMING ATTACHMENT 1 OF THIS REPORT. 2. THE EMRC DRAFT WASTE PLAN TO BE SUBMITTED DWER FOR COMMENT. 	COMPLETED
10.	17 SEPTEMBER 2020	<p>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN</p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 17 SEPTEMBER 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
11.	17 SEPTEMBER 2020	<p>15 REPORTS OF COMMITTEES</p> <p>15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 4 AUGUST 2020 (D2020/12846 (CEOAC) - D2020/20100)</p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORTS (SECTION 15.1).</p>	COMPLETED
12.	17 SEPTEMBER 2020	<p>11 REPORTS OF EMPLOYEES</p> <p>11.1 ATTRACTING BUSINESS INVESTMENT IN PERTH'S EASTERN REGION (D2020/13754 (CEOAC) – D2020/20263)</p> <p>THAT COUNCIL ENDORSES THE REVISED DRAFT PROSPECTUS INVESTING IN PERTH'S EASTERN REGION, FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
13.	17 SEPTEMBER 2020	<p>11.2 DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/14372 (CEOAC) – D2020/20265)</p> <p>THAT THIS MATTER BE REFERRED TO THE WASTE ADVISORY COMMITTEE.</p>	COMPLETED
14.	17 SEPTEMBER 2020	<p>15.2 WASTE ADVISORY COMMITTEE MEETING HELD 3 SEPTEMBER 2020 (D2020/13852 (WAC) - D2020/19920)</p> <p>THAT WITH THE EXCEPTION OF ITEM 11.2, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.2).</p>	COMPLETED
15.	17 SEPTEMBER 2020	<p>19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES – CLASS IV WASTE CELL (PRELIMINARY DESIGN & APPROVALS) (D2020/20103)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AUTHORISES THE COMMENCEMENT OF THE DESIGN AND APPROVAL PROCESS FOR CLASS IV STAGE 3 CELL DEVELOPMENT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE UNBUDGETED EXPENDITURE UP TO THE AMOUNT DETAILED IN THE REPORT TO PROCEED WITH THE DESIGN AND REGULATORY APPROVALS FOR THE DEVELOPMENT OF A NEW CLASS IV CELL AT THE RED HILL WASTE MANAGEMENT FACILITY. 3. THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

DATE	RESOLUTIONS	STATUS
16. 17 SEPTEMBER 2020	<p>11.1 PROGRESS REPORT ON THE IMPLEMENTATION OF THE EMRC FOGO RECOVERY STRATEGY (D2020/13486 (WAC) – D2020/20522)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSES THE FEASIBILITY STUDY FOR A PERMANENT FOGO FACILITY FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT. 2. COUNCIL APPROVES THE PREPARATION OF A REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY TO BE ISSUED TO THE ACCEPTABLE TENDERERS AFTER ENDORSEMENT OF THE TENDER DOCUMENTS BY THE MEMBER COUNCIL TECHNICAL OFFICER GROUP AND REQUESTS THAT A BUSINESS CASE BE PREPARED BASED ON THE TENDER SUBMISSIONS FOR ENDORSEMENT BY COUNCIL BEFORE THE TENDER IS AWARDED. 3. COUNCIL REQUEST ITS MEMBER COUNCILS TO CONFIRM THEIR COMMITMENT TO SUPPLY THEIR FOGO WASTE, AT AN INDICATIVE COST IN THE RANGE AS REFERRED TO IN THE CONFIDENTIAL ATTACHMENT TO THIS REPORT, TO THE PERMANENT FOGO PROCESSING FACILITY FOR A 20-YEAR PERIOD FROM THE COMMENCEMENT OF OPERATIONS. 4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UNBUDGETED EXPENDITURE OF \$400,000 FOR THE 2020/2021 TO PROGRESS THE IMPLEMENTATION OF THE FOGO RECOVERY STRATEGY. 5. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS
17. 17 SEPTEMBER 2020	<p>11.2 EXEMPTION FROM TENDER REGULATIONS FOR A SUPPLIER (D2020/19068 (WAC) – D2020/20523)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. NOTES THAT THE EMRC WILL CONTINUE TO USE PETRO MIN ENGINEERS FOR THE REMAINING ELECTRICAL ENGINEERING REQUIREMENTS FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT UP TO THE TENDER LIMIT IF REQUIRED. 2. PROCEEDS TO PROCURE ALTERNATIVE ELECTRICAL ENGINEERING SERVICES IN THE EVENT THAT PETRO MIN ENGINEERS CANNOT COMPLETE THE WORK REQUIRED FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. 	COMPLETED
18. 17 SEPTEMBER 2020	<p>11.3 DEVELOPMENT OF ADMINISTRATION & WORKSHOP BUILDING, HAZELMERE RESOURCE RECOVERY PARK (D2020/16426 (WAC) – D2020/20524)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED ADMINISTRATION & WORKSHOP BUILDING AT THE HAZELMERE RESOURCE RECOVERY PARK ATTACHED TO THIS REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE ALLOCATION OF FUNDING AS OUTLINED IN THE CONFIDENTIAL ATTACHMENT 1 FOR THE CAPITAL WORKS PROGRAMME FOR 2020/2021 COUNCIL, FUNDED FROM THE SECONDARY WASTE RESERVE. 3. THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS
19. 17 SEPTEMBER 2020	<p>11.4 WASTE TRANSFER STATION, HAZELMERE RESOURCE RECOVERY PARK (D2020/16425 (WAC) – D2020/20526)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED WASTE TRANSFER STATION AT HAZELMERE RESOURCE RECOVERY PARK WHICH FORMS A CONFIDENTIAL ATTACHMENT TO THIS REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UP TO \$150,000 EXPENDITURE TO THE CAPITAL WORKS PROGRAMME FOR 2020/2021 TO PROGRESS THE DESIGN AND TENDER PROCESS FOR THE PROPOSED WASTE TRANSFER STATION. 3. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

	DATE	RESOLUTIONS	STATUS
20.	23 JULY 2020	7.1 LEAVE OF ABSENCE - CR MEL CONGERTON THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 6 AUGUST 2020 TO 8 AUGUST 2020 INCLUSIVE.	COMPLETED
21.	23 JULY 2020	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2020 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
22.	23 JULY 2020	9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 25 JUNE 2020 THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 25 JUNE 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
23.	23 JULY 2020	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MAY AND JUNE 2020 (D2020/12367) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY AND JUNE 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$76,709,289.13.	COMPLETED
24.	23 JULY 2020	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2020 (D2020/12368) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2020.	COMPLETED
25.	23 JULY 2020	14.4 DRAFT WASTE CONSULTATION PAPERS (D2020/12774) THAT COUNCIL ENDORSES: <ol style="list-style-type: none">1. THE DRAFT 'REVIEW OF THE WASTE LEVY' SUBMISSION FORMING ATTACHMENT 1 OF THIS REPORT, AS AMENDED AND BE SUBMITTED TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION ON FRIDAY 24 JULY 2020.2. THE DRAFT 'WASTE REFORMS FOR A CIRCULAR ECONOMY' SUBMISSION FORMING ATTACHMENT 2 OF THIS REPORT, AS AMENDED AND BE SUBMITTED TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION ON FRIDAY 24 JULY 2020.	COMPLETED
26.	23 JULY 2020	14.5 RECYCLE RIGHT PARTNERSHIP WITH THE SMRC (D2020/13250) THAT COUNCIL NOTES THE REPORT.	COMPLETED

	DATE	RESOLUTIONS	STATUS
27.	23 JULY 2020	<p>14.6 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2020/13308)</p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY:</p> <ol style="list-style-type: none"> 1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, CANCELS THE APPOINTMENT OF THE EXECUTIVE MANAGER INFRASTRUCTURE FROM THE TOWN OF BASSENDEAN AS MEMBER TO THE WASTE ADVISORY COMMITTEE. 2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, APPOINTS THE EXECUTIVE MANAGER SUSTAINABILITY AND ENVIRONMENT, TOWN OF BASSENDEAN, AS A MEMBER ON THE WASTE ADVISORY COMMITTEE. 	COMPLETED
28.	23 JULY 2020	<p>15 REPORTS OF COMMITTEES</p> <p>15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 25 JUNE 2020 (D2020/08372 (CEOPRC) – D2020/12758)</p> <p>THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 25 JUNE 2020.</p>	COMPLETED
29.	23 JULY 2020	<p>19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2019/2020 AND OBJECTIVE SETTING FOR 2020/2021 (D2020/12562)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2019/2020. 2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2020/2021 WITH A MINOR AMENDMENT TO KPI 1.3. 3. COUNCIL NOTES THAT CHIEF EXECUTIVE OFFICER HAS VOLUNTARILY ELECTED TO MAINTAIN HIS CURRENT SALARY. 4. THAT THE COUNCIL AUTHORISES THE CHAIRMAN OF THE EMRC TO VARY THE CEO'S EMPLOYMENT AGREEMENT TO: <ol style="list-style-type: none"> a) INCORPORATE THE ASSOCIATION MEMBERSHIP FEES AS OUTLINED WITHIN SCHEDULE 2 OF THE AGREEMENT INTO THE CEO'S BASE SALARY 5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
30.	25 JUNE 2020	<p>13.1 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET (D2020/11582)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2020/2021 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS AS AMENDED WITH THE CHANGES AS RESOLVED BY THE AUDIT COMMITTEE. 2. FOR THE 2020/2021 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY. 3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2020/2021 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL. 	COMPLETED
31.	18 JUNE 2020	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</p> <p>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2020</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
32. 18 JUNE 2020	<p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF APRIL 2020 (D2020/09572) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR APRIL 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$11,121,144.15.</p>	COMPLETED
33. 18 JUNE 2020	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2020 (D2020/09573) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2020.</p>	COMPLETED
34. 18 JUNE 2020	<p>14.3 SUNDRY DEBTOR WRITE-OFF (D2020/08288) THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.12(1)(C) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISES THE WRITE-OFF OF \$85.66 (INC. GST) OWING FROM GATE CIVIL.</p>	COMPLETED
35. 18 JUNE 2020	<p>14.4 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) WASTE MANAGEMENT FACILITIES LOCAL LAW 2020 (D2020/10028) THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16(4) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DETERMINES TO REPEAL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 AND RECOMMENCES THE PROCESS OF MAKING A LOCAL LAW TO REPLACE THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IN ACCORDANCE WITH SECTION 3.12 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND SECTION 61 OF THE <i>WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007</i>. 2. COUNCIL ADVERTISES THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020, FORMING ATTACHMENT 1 TO THIS REPORT. 3. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE <i>PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020</i> TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION. 4. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE. 	<p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p>
36. 18 JUNE 2020	<p>14.5 INTERIM ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION (D2020/10284) THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISE THE CEO TO ENTER INTO AN AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST-PLUS BASIS, FOR A PERIOD UP TO 31 DECEMBER 2020 OR AN EARLIER PERIOD AS DEEMED APPROPRIATE BY THE CEO. 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT. 3. IN ACCORDANCE WITH S.6.19 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020. 	COMPLETED

DATE	RESOLUTIONS	STATUS
37. 18 JUNE 2020	<p>16 REPORTS OF COMMITTEES</p> <p>15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 2 JUNE 2020 (D2020/08370 (CEOAC) – D2020/09588)</p> <p>11 REPORTS OF EMPLOYEES</p> <p>11.1 EMRC STAKEHOLDER ENGAGEMENT PLAN (D2020/98785 (CEOAC) – D2020/11011)</p> <p>THAT THE CEOAC RECOMMENDS THAT THE COUNCIL APPROVES THE STAKEHOLDER ENGAGEMENT PLAN WITH MINOR MODIFICATIONS TO THE REPORTING AS DETAILED IN THE PLAN.</p>	COMPLETED
38. 18 JUNE 2020	<p>11.2 FOGO DISTRIBUTION DEED 2020 (D2020/08903 (CEOAC) – D2020/11013)</p> <p>THAT COUNCIL NOTES MAYORS AND CHIEF EXECUTIVE OFFICERS OF ALL MEMBER COUNCILS ARE REQUIRED TO EXECUTE THE FINAL FOGO DISTRIBUTION DEED PRIOR TO 30 JUNE 2020.</p>	COMPLETED
39. 18 JUNE 2020	<p>11.3 RED HILL WASTE MANAGEMENT FACILITY DEVELOPMENT PLAN 2020 (D2020/09087 (CEOAC) – D2020/11016)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE CEOAC NOTES THE DRAFT RED HILL WASTE MANAGEMENT FACILITY DEVELOPMENT PLAN 2020 WAS PROVIDED TO THE MEMBER COUNCIL CEOS ON 2 JUNE 2020. 2. THE ATTACHMENT REMAINS CONFIDENTIAL. 	COMPLETED
40. 18 JUNE 2020	<p>11.4 DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/09088 (CEOAC) – D2020/11019)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THAT THE MATTER BE DEFERRED TO 4 AUGUST 2020 FOR CONSULTATION WITH THE INDIVIDUAL MEMBER COUNCILS. 2. THE ATTACHMENT REMAINS CONFIDENTIAL. 	COMPLETED
41. 18 JUNE 2020	<p>11.5 PARTICIPANTS WASTE SUPPLY SCHEDULES FOR THE EAST ROCKINGHAM RRF AND FOGO PROCESSING FACILITY (D2020/09092 (CEOAC) – D2020/11021)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL NOTES THE INPUT OF THE TECHNICAL OFFICERS IN THE PROVISION OF WASTE SUPPLY SCHEDULES IN RELATION TO THE SUPPLY OF RESIDUAL WASTE FOR THE EAST ROCKINGHAM RRF VIA A WASTE TRANSFER STATION AT HAZELMERE AND THE SUPPLY OF FOGO WASTE FOR A PROPOSED PERMANENT FOGO FACILITY. 2. THAT THE MATTER BE DEFERRED PENDING THE PROVISION OF DETAILED INFORMATION ON HOW THE TARGET PRICE WAS ESTABLISHED. 3. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
42. 18 JUNE 2020	<p>11.6 ATTRACTING BUSINESS INVESTMENT IN PERTH'S EASTERN REGION (D2020/09090 (CEOAC) – D2020/11023)</p> <p>THAT CEOAC RECOMMENDS THE DRAFT PROSPECTUS <i>INVESTING IN PERTH'S EASTERN REGION</i> BE DEFERRED TO THE AUGUST 2020 CEOAC MEETING.</p>	COMPLETED
43. 18 JUNE 2020	<p>AUDIT COMMITTEE MEETING HELD 4 JUNE 2020 (D2020//07718 (AC) – D2020/10148)</p> <p>11 REPORTS OF EMPLOYEES</p> <p>11.1 DRAFT STRATEGIC INTERNAL AUDIT PLAN 2020/2021 – 2025/2026 (D2020/05734 (AC) – D2020/1053)</p> <p>THAT COUNCIL NOTES THE REVIEW OF THE INTERNAL AUDIT PROGRAMME BY THE AUDIT COMMITTEE AND ENDORSES THE DRAFT STRATEGIC INTERNAL AUDIT PLAN 2020/2021-2025/2026 FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
44. 18 JUNE 2020	<p>11.2 DRAFT CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 (D2020/07721 (AC) – D2020/10534)</p> <p>THAT:</p> <ol style="list-style-type: none"> COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>, ADOPT THE CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 FORMING AN ATTACHMENT TO THIS REPORT. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>. 	COMPLETED
45. 18 JUNE 2020	<p>11.3 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET (D2020/07724 (AC) – D2020/10537)</p> <p>THAT COUNCIL NOTES THE RESOLUTION OF THE AC COMMITTEE MEETING 4 JUNE 2020.</p>	COMPLETED
46. 18 JUNE 2020	<p>11.4 AUDIT PLANNING FOR THE YEAR ENDING 30 JUNE 2020 (D2020/09825 (AC) – D2020/10540)</p> <p>THAT COUNCIL NOTES THE AUDIT PLANNING SUMMARY FOR THE YEAR ENDING 30 JUNE 2020 AND THE AUDIT TIMETABLE FORMING ATTACHMENTS 1 AND 2 TO THIS REPORT.</p>	COMPLETED
47. 18 JUNE 2020	<p>15.3 AUDIT COMMITTEE MEETING HELD 11 JUNE 2020 (D2020//10101 (AC) – D2020/10304)</p> <p>11.1 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET</p> <p>REFERENCE: D2020/10102 (AC) – D2020/11004</p> <p>THAT:</p> <ol style="list-style-type: none"> COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2020/2021 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS WITH THE FOLLOWING AMENDMENTS: THE FOLLOWING ITEMS ARE TO BE WITHDRAWN AND BE BROUGHT BACK TO COUNCIL FOR ITS CONSIDERATION AT A FUTURE MEETING OF COUNCIL: <ul style="list-style-type: none"> CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK - SITE / ADMIN OFFICE CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK - SITE WORKSHOP CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK – COMMUNITY REUSE STORE AS WELL AS DEFERRING THE PURCHASE OF ARTWORKS TO THE FOLLOWING FINANCIAL YEAR 2021/2022. FOR THE 2020/2021 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2020/2021 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL. <p style="text-align: right;">MOTION LOST 4/8</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
48.	18 JUNE 2020	<p>19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MINUTES – MATTRESS RECYCLING (D2020/09589)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ADOPTS OPTION 1 AS THE EMRC'S PREFERRED OPTION FOR PROCESSING MATTRESSES GOING FORWARD. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE MATTRESS DISPOSAL AS OUTLINED IN TABLE 3 IN THE REPORT. 3. COUNCIL IN ACCORDANCE WITH S.6.19 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE MATTRESS DISPOSAL AS OUTLINED IN TABLE 3 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
49.	21 MAY 2020	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</p> <p>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 MARCH 2020</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 MARCH 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
50.	21 MAY 2020	<p>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 16 APRIL 2020</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 APRIL 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED</p>	COMPLETED
51.	21 MAY 2020	<p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF FEBRUARY AND MARCH 2020 (D2020/06905)</p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY AND MARCH 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,304,284.77.</p>	COMPLETED
52.	21 MAY 2020	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2020 (D2020/06920)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2020.</p>	COMPLETED
53.	21 MAY 2020	<p>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2020 (D2020/06970)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2020.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
54.	21 MAY 2020	<p>14.4 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2020/06921)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL UNDERTAKES TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION THAT WITHIN SIX (6) MONTHS, COUNCIL WILL MAKE THE FOLLOWING AMENDMENTS TO THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i>: <ol style="list-style-type: none"> (a) IN CLAUSE 1.5, DELETE THE DEFINITIONS OF 'COLLECTABLE WASTE RECEPTACLE', 'NON-COLLECTABLE-WASTE' AND 'RECYCLING WASTE'. (b) IN CLAUSE 2.4(3)(B) AND 3.2, REPLACE THE WORDS 'LOCAL GOVERNMENT' WITH 'REGIONAL LOCAL GOVERNMENT.' (c) DELETE SCHEDULE 1. (d) MAKE ALL NECESSARY CONSEQUENTIAL AMENDMENTS. 2. UNTIL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IS AMENDED IN ACCORDANCE WITH ITEM 1 ABOVE, COUNCIL UNDERTAKES TO: <ol style="list-style-type: none"> (a) NOT ENFORCE THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> IN A MANNER CONTRARY TO THE UNDERTAKING IN ITEM 1 ABOVE. 3. WHERE THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> IS MADE PUBLICLY AVAILABLE, WHETHER IN HARD COPY OR ELECTRONIC FORM (INCLUDING COUNCIL'S WEBSITE), ENSURE THAT IT IS ACCOMPANIED BY A COPY OF THESE UNDERTAKINGS. 	COMPLETED
55.	21 MAY 2020	<p>14.5 RFT2019-005 EMRC STRATEGIC REVIEW (D2020/08306)</p> <p>THAT COUNCIL NOTES THE BIMONTHLY UPDATE IN RELATION TO RFT2019-005 – EMRC STRATEGIC REVIEW, FORMING THE SUBSTANCE OF THIS REPORT.</p>	COMPLETED
56.	21 MAY 2020	<p>15 REPORTS OF COMMITTEES</p> <p>15.1 WASTE ADVISORY COMMITTEE MEETING HELD 7 MAY 2020</p> <p>11.1 UPDATE ON DEVELOPMENTS AT RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK (D2020/07489 (WAC) – D2020/08951)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE REPORT BE RECEIVED. 2. FURTHER REPORTS ARE PROVIDED FOR CONSIDERATION BY THE WASTE ADVISORY COMMITTEE ON THE PROPOSED OPERATING MODELS, REVENUES AND CAPITAL AND; OPERATING EXPENSES FOR THE COMMUNITY RECYCLING CENTRE AND THE WASTE TRANSFER STATION BEFORE ANY CONSTRUCTION IS COMMENCED. 	IN PROGRESS
57.	21 MAY 2020	<p>11.2 UPDATE ON FOGO PROCESSING IMPLEMENTATION (D2020/05747 (WAC) – D2020/08952)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. RECEIVES THE REPORT. 2. REFER THE DRAFT TIMELINE FOR TENDER IMPLEMENTATION TO A WORKING GROUP, CONSISTING OF EMRC OFFICERS AND MEMBER COUNCIL'S TECHNICAL OFFICERS. 3. REPORT BACK TO A FUTURE WASTE ADVISORY COMMITTEE MEETING WITH A REVISED TIMELINE. 4. THAT THE SCOPE OF WORKS FOR THE FEASIBILITY STUDY STEMMING FROM THE EMRC COUNCIL MEETING DECISION OF 20 FEBRUARY 2020 IS ENDORSED BY THE WASTE ADVISORY COMMITTEE PRIOR TO COMMENCEMENT. 	COMPLETED

	DATE	RESOLUTIONS	STATUS
58.	21 MAY 2020	<p>11.3 RESOURCE RECOVERY FACILITY UPDATE REFERENCE: D2020/05409 (WAC) – D2020/08955 THAT THE REPORT BE RECEIVED.</p>	COMPLETED
59.	21 MAY 2020	<p>11.4 DRAFT FOGO DISTRIBUTION DEED REFERENCE: D2020/07537 (WAC) – D2020/08956 THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ADOPTS THE DRAFT FOGO DISTRIBUTION DEED WITH THE FOLLOWING CHANGE TO THE DOCUMENT: <ol style="list-style-type: none"> a) THAT THE WORD "SUITABLE" BE INSERTED ON PAGE 4, PARAGRAPH 1, SO THAT IT READS "SUBJECT TO A SUITABLE FOGO FACILITY BEING AVAILABLE..." b) PAGE 3 PARA 2, INSERT AFTER "... THE 2021 CENSUS", "AND/OR IMMEDIATELY PRIOR TO THE IMPLEMENTATION OF EACH RECIPIENT'S FOGO MANAGEMENT SERVICE". c) PAGE 4, PARA 1, INSERT AFTER "... NO LATER THAN" THE DATE SPECIFIED IN THE WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030". d) WITH CORRESPONDING CHANGES TO BE MADE TO THE CLEAN VERSION OF THE DRAFT FOGO DISTRIBUTION DEED. 2. THE CEO ARRANGES FOR MEMBER COUNCILS TO EXECUTE THE FOGO DISTRIBUTION DEED IN ORDER TO RECEIVE THE DISTRIBUTION. 	COMPLETED
60.	21 MAY 2020	<p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES - DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/07543 (WAC) – D2020/08314)</p> <ol style="list-style-type: none"> 1. THAT COUNCIL NOTES THE DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY. 2. THAT THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
61.	21 MAY 2020	<p>19.2 ITEM 14.2 OF THE WASTE ADVISORY COMMITTEE MINUTES - PURCHASE OF LOTS 3, 4, 5, 6 and 7 TOODYAY ROAD, RED HILL (D2020/07524 (WAC) – D2020/08315) THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISE THE CEO IN CONSULTATION WITH THE CHAIRMAN TO NEGOTIATE A FINAL SETTLEMENT WITH LINC PROPERTY UP TO THE VALUE IDENTIFIED IN THIS REPORT FOR THE PURCHASE OF LOTS 3, 4, 5, 6 AND 7 TOODYAY ROAD, RED HILL. 2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

DATE		RESOLUTIONS	STATUS
62.	21 MAY 2020	<p>19.3 ITEM 14.3 OF THE WASTE ADVISORY COMMITTEE MINUTES - UPDATE ON HAZELMERE WOOD WASTE TO ENERGY PROJECT (D2019/10941 (WAC) – D2020/08317)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AMENDMENT TO THE DEED OF VARIATION WITH ANERGY AUSTRALIA PTY LTD SIGNED IN NOVEMBER 2019 AND NEGOTIATE AND AGREE AMENDMENTS OTHER THAN TO THE MAXIMUM TOTAL AMOUNT OF PAYMENTS SPECIFIED IN SCHEDULE A TO THE DEED OF VARIATION. 2. COUNCIL AUTHORISES A CONTINGENCY ALLOWANCE ON THE COST TO COMPLETION UP TO THE VALUE SPECIFIED IN THE REPORT. 3. THE REPORT AND REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
63.	21 MAY 2020	<p>19.4 ITEM 14.4 OF THE WASTE ADVISORY COMMITTEE MINUTES - REGIONAL WASTE COLLECTION SERVICE UPDATE (D2020/04491 (WAC) - D2020/08318)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE EMRC PROCEEDS WITH AN APPLICATION FOR AN EXEMPTION WITH THE AUSTRALIAN COMPETITION AND CONSUMER COMMISSION (ACCC) AND FROM THE WA STATE GOVERNMENT UNDER ITS COMPARABLE LEGISLATION FOR A RULING ON THE PROPOSED REGIONAL WASTE COLLECTION SERVICE. 2. THE EMRC PROCEEDS WITH THE PRE-PLANNING TASKS IDENTIFIED IN CONSULTATION WITH THE MEMBER COUNCILS THROUGH THE REGIONAL WASTE COLLECTION STEERING GROUP. 3. A REPORT AND RECOMMENDATIONS BE TABLED AT A FUTURE MEETING OF COUNCIL. 4. THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN. 	IN PROGRESS

DATE	RESOLUTIONS	STATUS
64. 16 APRIL 2020	<p>14 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</p> <p>14.1 NOTICE OF MOTION FROM CR DAW</p> <p>NOTICE OF ALTERNATE MOTION RECEIVED FROM CR CONGERTON</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. NOT ADJUST THE SECONDARY WASTE RESERVE CHARGE APPLIED TO LANDFILL TONNAGES FROM MEMBER COUNCILS FOR THE 2020/2021 FINANCIAL YEAR. 2. BY ABSOLUTE MAJORITY, THE EMRC DECLARE A DIVIDEND OF \$5M TO BE FUNDED BY \$2.5M FROM MUNICIPAL FUND BASED ON ESTIMATED 2019/2020 OPERATING SURPLUSES, AND IN ACCORDANCE WITH S.6.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, A DISTRIBUTION OF \$2.5M FROM THE FUTURE DEVELOPMENT RESERVE. 3. THE DIVIDEND IS PAYABLE TO EACH MEMBER COUNCIL ON OR BEFORE JUNE 30 2020 BASED ON THE COUNCILS SHAREHOLDING AS PER THE LAST AUDITED ACCOUNTS BEING 30 JUNE 2019. 4. CONFIRMS, IN ACCORDANCE WITH R.18(C) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, THAT THE EMRC IS NOT REQUIRED TO GIVE LOCAL PUBLIC NOTICE OF A PROPOSED CHANGE OF USE OF MONEY IN A RESERVE ACCOUNT DUE THE SATISFACTION OF THE FOLLOWING CONDITIONS: <ol style="list-style-type: none"> a. A DECISION TO CHANGE THE USE OF THE MONEY IS MADE WHILE THERE IS IN FORCE A STATE OF EMERGENCY DECLARATION APPLYING TO THE DISTRICT, OR PART OF THE DISTRICT, OF THE LOCAL GOVERNMENT; b. THE EMRC CONSIDERS THAT THE CHANGE OF USE IS REQUIRED TO ADDRESS A NEED ARISING FROM THE HAZARD, OR FROM THE IMPACT OR CONSEQUENCES OF THE HAZARD, TO WHICH THE STATE OF EMERGENCY DECLARATION RELATES; c. THE DECISION AND THE REASONS FOR IT ARE TO BE RECORDED IN THE MINUTES OF THE MEETING AT WHICH THE DECISION IS MADE. 5. NOTE THE REASON FOR CHANGING THE ORIGINAL RECOMMENDATION IS TO RESPOND TO THE CURRENT GLOBAL COVID-19 PANDEMIC BY PROVIDING FINANCIAL AND ECONOMIC BENEFIT TO MEMBER COUNCILS, THEIR RATEPAYERS AND COMMUNITIES. 	COMPLETED
65. 19 MARCH 2020	<p>7 APPLICATIONS FOR LEAVE OF ABSENCE</p> <p>7.1 CR MEL CONGERTON - LEAVE OF ABSENCE</p> <p>THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 MARCH 2020 TO 27 MARCH 2020 INCLUSIVE.</p>	COMPLETED
66. 19 MARCH 2020	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</p> <p>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
67. 19 MARCH 2020	<p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JANUARY 2020 (D2020/04645)</p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$11,320,209.95.</p>	COMPLETED
68. 19 MARCH 2020	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2020 (D2020/04668)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2020.</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
69. 19 MARCH 2020	<p>14.3 MANAGEMENT OF AGENDAS AND MINUTES (D2020/05037)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. RECEIVES THE OUTCOME OF THE INVESTIGATION DETAILED IN THIS REPORT. 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISES AN EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THIS REPORT FOR THE PROCUREMENT OF AN ELECTRONIC AGENDA, MINUTES AND ATTACHMENTS DISTRIBUTION PLATFORM FROM QUOTE 1. 3. THE IDENTITY OF THE SUCCESSFUL QUOTE AND THE QUOTED AMOUNT BE REDACTED FOR COMMERCIAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE PROCUREMENT OF THE PRODUCT AND SERVICE HAS BEEN COMPLETED. 	COMPLETED
70. 19 MARCH 2020	<p>14.4 AUDIO RECORDING OF COUNCIL AND COMMITTEES (D2020/05029)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. RECEIVES THE OUTCOME OF THE INVESTIGATION UNDERTAKEN AS DETAILED IN THIS REPORT. 2. IN ACCORDANCE WITH CLAUSE 5.14(2) OF THE <i>EMRC STANDING ORDERS 2013</i> RESOLVES TO AUDIO RECORD ALL COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC. 3. RESOLVED THAT RECORDING DOES NOT OCCUR BEHIND CLOSED DOORS. 4. AUTHORISES PUBLIC ACCESS TO AUDIO RECORDINGS OF EACH OF THE COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC AND BE PLACED ON THE COUNCIL'S WEBSITE. 5. ADOPTS THE COUNCIL POLICY 2.2 AUDIO RECORDING OF COUNCIL MEETINGS POLICY AS AMENDED AS AT 19 MARCH 2020, FORMING THE ATTACHMENT TO THIS REPORT. 	COMPLETED
71. 19 MARCH 2020	<p>14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/05050)</p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 FEBRUARY 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
72. 19 MARCH 2020	<p>15.2 WASTE ADVISORY COMMITTEE MEETING HELD 5 MARCH 2020</p> <p>11.1 REQUEST FOR TENDER 2020-001 EARTHWORKS FOR DEVELOPMENT OF LOTS 8, 9 & 10 (D2020/03984 (WAC) (D2020/05263)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AWARD TENDER RFT 2020-001 – EARTHWORKS FOR DEVELOPMENT OF LOTS 8, 9 & 10 TO TENDERER B FOR \$2,537,960.85 (EX GST) BASED ON A SCHEDULE OF RATES. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH TENDERER B IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND TENDERER B. 3. COUNCIL AUTHORISE A 20% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2020-001. 4. THE IDENTITY OF THE SUCCESSFUL TENDERER AND THE AWARDED AMOUNT BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED. 	COMPLETED

DATE	RESOLUTIONS	STATUS
73. 19 MARCH 2020	<p>11.2 MEMBER COUNCIL REQUIREMENTS FOR BINS AND CADDIES FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) (D2020/04228 (WAC) – D2020/05271)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. DECLARES ON THIS DAY 19 MARCH 2020, A DISTRIBUTION TOTTALLING \$13,789,200 FROM THE SECONDARY WASTE RESERVE TO BE DISTRIBUTED TO ALL MEMBERS COUNCIL ON OR BEFORE 30 JUNE 2020. 2. AUTHORISES THE DISTRIBUTION TO THE RESPECTIVE PARTICIPANTS OF THE EMRC: <ol style="list-style-type: none"> a. BE BASED ON \$100 PER HOUSEHOLD; AND b. FOLLOWING THE NEXT CENSUS IN 2021 AN ADJUSTMENT DISTRIBUTION BE MADE BASED ON REVISED NUMBER OF HOUSEHOLDS PER MEMBER COUNCIL. 3. AGREES THE DISTRIBUTION OF FUNDS TO THE RESPECTIVE MEMBER COUNCILS IS TO ASSIST AND SUPPORT THE IMPLEMENTATION OF FOGO RECOVERY PROGRAM INCLUDING THE COST OF BINS, KITCHEN CADDIES AND FIRST YEAR CADDY LINERS IN LINE WITH THE SECONDARY WASTE TREATMENT OF HOUSEHOLD MUNICIPAL WASTE. SHOULD A MEMBER COUNCIL DECIDE NOT TO PROCEED WITH THE FOGO PROGRAM, DISTRIBUTED FUNDS ARE TO BE REFUNDED TO THE SECONDARY WASTE RESERVE. 4. REQUEST AN UPDATED TIMELINE FOR TENDER IMPLEMENTATION OF A PERMANENT FOGO PROCESSING SOLUTION THAT INCLUDES THE TASKS OF PREPARING A FEASIBILITY STUDY AND OBTAINING COUNCIL APPROVAL PRIOR TO TENDERS BEING CALLED. 	COMPLETED
74. 19 MARCH 2020	<p>11.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/03982)</p> <p>THAT THE WASTE ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 5 MARCH 2020 WASTE ADVISORY COMMITTEE AGENDA.</p>	COMPLETED
75. 19 MARCH 2020	<p>15.3 AUDIT COMMITTEE MEETING HELD 5 MARCH 2020</p> <p>11.1 HALF YEAR BUDGET REVIEW 2019/2020 (D2020/00413 (AC) – D2020/00413)</p> <p>THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 R.33A, ADOPTS THE REVIEW OF THE 2019/2020 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.</p>	COMPLETED
76. 19 MARCH 2020	<p>11.2 COMPLIANCE AUDIT RETURN 2019 (D2020/00414 (AC) – D2020/00414)</p> <p>THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2019, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2020.</p>	COMPLETED
77. 19 MARCH 2020	<p>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</p> <p>17.1 NOTICE OF MOTION RECEIVED FROM CR JOHN DAW</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. IN ACCORDANCE WITH S.5.21(4)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, RESOLVES TO RECORD THE VOTE OF ALL MEMBERS PRESENT ON ALL MATTERS VOTED AT A MEETING OF COUNCIL OR COMMITTEES OF COUNCIL, UNLESS THE VOTE IS CARRIED UNANIMOUSLY OR BY SECRET BALLOT OR OTHERWISE PROHIBITED BY THE <i>LOCAL GOVERNMENT ACT 1995</i> AND ASSOCIATED REGULATIONS. 2. INSTRUCTS THE PRESIDING MEMBER TO CAUSE THE VOTE OR VOTES TO BE RECORDED IN THE MINUTES. 	COMPLETED
78. 19 MARCH 2020	<p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</p> <p>THAT WITH THE EXCEPTION OF THE PERSONAL ASSISTANT TO THE CHIEF EXECUTIVE OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE</p>	COMPLETED

DATE	RESOLUTIONS	STATUS
79. 19 MARCH 2020	<p>19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW PROCESS (D2020/00467 (CEOPRC) – D2020/04781)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW TO DOCTOR JUDE BALM OF INFINITY TRAINING AUSTRALIA. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER. 	COMPLETED
80. 19 MARCH 2020	<p>19.2 ITEM 15.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2020 (D2020/01385 (CEOPRC) – D2020/04784)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSE THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW PROCESS FOR 2020 AS OUTLINED WITHIN THIS REPORT. 2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
81. 20 FEBRUARY 2020	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</p> <p>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2019</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
82. 20 FEBRUARY 2020	<p>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 23 JANUARY 2020</p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 23 JANUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
83. 20 FEBRUARY 2020	<p>9.3 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 6 FEBRUARY 2020</p> <p>THAT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 6 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED BE CONFIRMED, SUBJECT TO AMENDMENT OF:</p> <p><i>ITEM 19.1 THE FOLLOWING RESOLUTION IS TO BE ADDED FIRST:</i></p> <p><i>MOVED CR O’CONNOR SECONDED CR BOYD</i></p> <p><i>THAT THE DIRECTOR ASSET SERVICES OF THE CITY OF KALAMUNDA BE ALLOWED TO ADDRESS THE MEETING.</i></p>	COMPLETED
84. 20 FEBRUARY 2020	<p>14 REPORTS OF EMPLOYEES</p> <p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2019 (D2019/18490)</p> <p>THAT COUNCIL NOTES THE CEO’S LIST OF ACCOUNTS FOR NOVEMBER AND DECEMBER 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$22,623,589.15.</p>	COMPLETED
85. 20 FEBRUARY 2020	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2019 (D2019/18491)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2019.</p>	COMPLETED
86. 20 FEBRUARY 2020	<p>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2019 (D2019/18491)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2019.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
87.	20 FEBRUARY 2020	<p>14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2019/00720) THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT.</p>	COMPLETED
88.	20 FEBRUARY 2020	<p>14.5 LAND ALLOCATION FOR PROPOSED PEPPERCORN LEASE(S) OF A PORTION OF RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK (D2020/02321) THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. APPROVES IN-PRINCIPLE SUPPORT FOR A PEPPERCORN LEASE OF APPROXIMATELY 0.4 HECTARES OF UNIMPROVED LAND WITHIN LOT 2 TOODYAY ROAD, RED HILL AND LOT 301, LAKES ROAD HAZELMERE FOR THE ESTABLISHMENT OF CDS REFUND POINT AND AGGREGATION POINTS. 2. AUTHORISES THE CEO TO ENTER INTO NEGOTIATIONS WITH A NOT-FOR-PROFIT ORGANISATION(S) THAT HAS BEEN RECOMMENDED BY WARRRL, FOR THE PURPOSE OF OPERATING A CDS REFUND AND AGGREGATION POINT AT EACH OF ABOVE LOCATIONS. 	IN PROGRESS
89.	20 FEBRUARY 2020	<p>14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2019/02338) THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 FEBRUARY 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
90.	20 FEBRUARY 2020	<p>17 REPORTS OF COMMITTEES 15.1 WASTE ADVISORY COMMITTEE MEETING HELD 13 FEBRUARY 2020 (REFER TO MINUTES OF COMMITTEE) (D2020/00688 (WAC) – D2020/01091) THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.1).</p>	COMPLETED
91.	20 FEBRUARY 2020	<p>11 REPORTS OF EMPLOYEES 11.1 2019 WASTE AUDIT RESULTS (D2020/00720 (WAC) – D2020/02378) THAT:</p> <ol style="list-style-type: none"> 1. THE REPORT BE RECEIVED. 2. THE RESULTS FROM THE 2019 WASTE AUDIT BE USED IN THE TENDER PROCESS FOR A FOGO PROCESSING FACILITY AND IN THE FOGO MODELLING STUDY. 	COMPLETED

DATE		RESOLUTIONS	STATUS
92.	20 FEBRUARY 2020	<p>11.2 EXPRESSION OF INTEREST – EOI2019-007 EMRC FOOD ORGANICS, GARDEN ORGANICS (FOGO) PROCESSING REFERENCE: D2020/00713 (WAC) – D2020/02381</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS: <ol style="list-style-type: none"> a. BARPA PTY LTD; b. HITACHI ZOSEN INOVA AUSTRALIA PTY LTD; c. PINDAN CONTRACTING PTY LTD; d. SACYR ENVIRONMENT AUSTRALIA PTY LTD; AND e. VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD. 2. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS: <ol style="list-style-type: none"> a. AURIGEN GROUP b. BIOGASS RENEWABLES PTY LTD; c. CLEANAWAY PTY LTD; d. FOCUS ENVIRO (EMER PTY LTD) e. RE.GROUP PTY LTD; AND f. SKALA AUSTRALASIA PTY LTD. 3. THE RESPONDENTS TO EXPRESSION OF INTEREST 2019 -007 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT. 4. THAT A FEASIBILITY STUDY IS PREPARED AND ADOPTED BY COUNCIL PRIOR TO TENDERS BEING CALLED. 5. THE ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
93.	20 FEBRUARY 2020	<p>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION RECEIVED FROM CR FILOMENA PIFFARETTI</p> <p>THAT COUNCIL REQUEST THE CHIEF EXECUTIVE OFFICER INVESTIGATE THE NECESSARY ARRANGEMENTS AND COSTS TO ENABLE AUDIO RECORDINGS OF COUNCIL AND COMMITTEE MEETINGS OPEN TO THE PUBLIC AND THAT THE AUDIO RECORDINGS OF EACH OF THE MEETINGS OPEN TO THE PUBLIC BE PLACED ON THE COUNCIL'S WEBSITE TO ENABLE PUBLIC ACCESS FOR A REPORT TO BE BROUGHT BACK TO COUNCIL AT THE NEXT MEETING OF COUNCIL.</p>	COMPLETED

	DATE	RESOLUTIONS	STATUS
94.	6 FEBRUARY 2020	<p>CONFIDENTIAL REPORT</p> <p>15.1 CONTAINER DEPOSIT SCHEME (CDS) REFUND AND AGGREGATION POINTS (D2020/01257)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. APPROVES THE ATTACHED CONTAINER DEPOSIT SCHEME (CDS) REFUND AND AGGREGATION POINTS BUSINESS PLAN 2020 FORMING A CONFIDENTIAL ATTACHMENT TO THIS REPORT. 2. BY ABSOLUTE MAJORITY, APPROVES UNBUDGETED EXPENDITURE FROM THE SECONDARY WASTE RESERVE, TO THE MAXIMUM VALUE OF \$3,570,000 EX GST FOR RELEVANT CDS PLANT, EQUIPMENT AND INFRASTRUCTURE. 3. AUTHORISES THE CEO TO ENTER INTO THE REFUND POINT AGREEMENT WITH WARRRL FOR THE NOMINATED REFUND/AGGREGATION POINTS AS OUTLINED IN THE BUSINESS PLAN. 4. AUTHORISES THE CEO TO ENTER INTO ANY LAND USE AGREEMENT(S) AS REQUIRED AS PART OF THE BUSINESS PLAN. 5. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	RESOLUTION LOST



1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

REFERENCE: D2020/22287

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).

As part of that review Council resolved inter alia:

"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."

REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C3/2017	18/05/2017	Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	Purchase of spare parts for the HAAS timber grinder in September 2020 (Ref: purchase order nos. 53311 & 53465)

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC.



Item 1.2 continued

FINANCIAL IMPLICATIONS

As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



1.3 2020/2021 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2020

REFERENCE: D2020/20940 (WAC) - D2020/22371

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period of 1 July 2020 to 31 August 2020.

REPORT

Attachment 1 of this report indicates that member Council tonnages totalling 25,102.65 tonnes were received at Red Hill during the reporting period, compared to 23,228.48 tonnes received during the same period in 2019/2020.

Attachment 2 outlines "other" waste that was received at Red Hill being 11,553.90 tonnes compared to 13,524.78 tonnes received during the same period in 2019/2020. The combined tonnages for the reporting period totalled 36,656.55 tonnes compared to 36,753.26 tonnes received in the same period in 2019/2020.

Attachment 3 outlines the tonnages of various materials that have been exported from Red Hill during the reporting period, compared to the same period in 2019/2020.

Attachment 4 outlines the tonnages and quantities received of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period.

- Incoming Waste Timber totalled 2,423.38 tonnes compared to 2,776.25 tonnes for the same period in 2019/2020.
- The sale of fines and woodchip totalled 2,280.87 tonnes, compared to 2,102.89 tonnes for the same period in 2019/2020.
- Incoming Commercial and Industrial (C&I) Waste totalled 30.76 tonnes, compared to 36.02 tonnes for the same period in 2019/2020.
- Mattresses incoming totalled 2,931 compared to 2,396 for the same period in 2019/2020.
 - Note that from 11 December 2019, mattresses received are now being processed off-site by Soft Landing Mattress Recycling.

ATTACHMENT(S)

1. Council Tonnages - 1 July 2020 to 31 August 2020 (Ref: D2020/22373)
2. Other Tonnages - 1 July 2020 to 31 August 2020 (Ref: D2020/22374)
3. Tonnages Exported from Red Hill - 1 July 2020 to 31 August 2020 (Ref: D2020/22375)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2020 to 31 August 2020 (Ref: D2020/22376)



**EASTERN METROPOLITAN REGIONAL COUNCIL
RED HILL WASTE MANAGEMENT FACILITY
YTD TONNAGES RECEIVED FROM MEMBER COUNCILS 2020/2021**

Week Ending	BAYSWATER				BELMONT			BASSENDEAN			SWAN		KALAMUNDA		MUNDARING		TOTAL
	Waste	MRF (Compensation Tonnes)	MGB Greenwaste	Clean Greenwaste	Waste	Residual (Compensation Tonnes)	Clean Greenwaste	Waste	FOGO	Clean Greenwaste	Waste	Clean Greenwaste	Waste	Clean Greenwaste	Waste	Clean Greenwaste	
7/07/2020	426.55	91.00	111.50	14.50	102.25	75.05	19.80	105.55	0.00	1.85	939.60	7.60	468.15	66.35	221.85	0.00	2,651.60
14/07/2020	426.00	268.90	80.75	9.75	255.40	68.10	16.90	106.00	0.00	0.00	972.50	6.80	458.15	62.20	218.05	0.00	2,949.50
21/07/2020	419.05	114.70	124.15	5.65	165.55	0.00	21.40	105.15	0.00	0.00	955.85	6.80	447.05	51.00	224.30	0.00	2,640.65
28/07/2020	425.90	174.00	87.60	8.10	161.80	38.60	17.05	110.50	0.00	0.00	970.85	7.40	448.30	47.80	217.00	0.00	2,714.90
31/07/2020	224.80	150.50	74.50	5.10	295.50	38.55	16.55	61.90	0.00	1.40	565.50	1.80	236.50	22.60	122.45	0.00	1,817.65
4/08/2020	185.20	72.85	48.40	3.50	141.40	0.00	0.00	23.60	12.15	0.00	426.00	3.60	220.85	18.15	104.95	0.00	1,260.65
11/08/2020	433.65	184.10	71.60	6.80	221.15	36.55	19.75	57.55	34.00	0.00	978.85	7.00	433.75	44.50	221.45	0.00	2,750.70
18/08/2020	413.95	188.55	97.75	10.55	433.25	28.85	15.60	38.65	56.65	0.00	952.85	7.00	412.35	38.15	230.05	0.00	2,924.20
25/08/2020	441.95	95.60	0.00	5.50	333.30	147.35	17.25	35.25	69.95	0.00	998.95	10.20	465.15	35.30	259.15	0.00	2,914.90
31/08/2020	331.45	94.75	0.00	5.95	322.70	0.00	14.15	49.05	60.80	1.75	824.05	6.20	372.70	27.00	367.35	0.00	2,477.90
Year to Date	3,728.50	1,434.95	696.25	75.40	2,432.30	433.05	158.45	693.20	233.55	5.00	8,585.00	64.40	3,962.95	413.05	2,186.60	0.00	25,102.65
31/08/2020		5,935.10			3,023.80			931.75			8,649.40		4,376.00		2,186.60		25,102.65
Year to Date	3,036.77	557.65	841.88	0.00	2,148.85	535.50	161.05	968.50	0.00	4.00	8,279.06	63.50	3,945.90	356.35	2,214.89	114.58	23,228.48
31/08/2019		4,436.30			2,845.40			972.50			8,342.56		4,302.25		2,329.47		23,228.48



**EASTERN METROPOLITAN REGIONAL COUNCIL
RED HILL WASTE MANAGEMENT FACILITY
YTD OTHER AND TOTAL TONNAGES RECEIVED 2020/2021**

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Clean Green Transfer St	Clean Green Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C&I, Mattress, Woodwaste	TOTAL OTHER	TOTAL COUNCIL & OTHER
7/07/2020	96.75	199.50	54.95	15.15	12.75	934.80	57.40	21.00	1,392.30	4,043.90
14/07/2020	94.60	18.25	23.00	19.95	9.10	1,034.75	66.65	12.90	1,279.20	4,228.70
21/07/2020	118.60	13.20	90.70	11.55	18.05	976.60	43.95	12.45	1,285.10	3,925.75
28/07/2020	90.75	0.00	29.20	15.10	34.60	951.50	42.40	46.25	1,209.80	3,924.70
31/07/2020	41.15	0.00	0.00	10.05	2.10	549.30	19.25	8.30	630.15	2,447.80
4/08/2020	53.50	0.00	0.00	10.55	12.65	442.20	27.20	0.00	546.10	1,806.75
11/08/2020	66.45	0.00	95.95	14.05	9.25	1,034.65	48.40	29.20	1,297.95	4,048.65
18/08/2020	105.65	30.05	164.00	11.00	10.10	922.55	45.20	17.00	1,305.55	4,229.75
25/08/2020	107.80	0.00	130.35	18.25	12.15	973.10	55.65	25.70	1,323.00	4,237.90
31/08/2020	103.30	31.90	28.00	18.05	5.15	847.45	51.35	199.55	1,284.75	3,762.65
Year to Date 31/08/2020	878.55	292.90	616.15	143.70	125.90	8,666.90	457.45	372.35	11,553.90	36,656.55
Year to Date 31/08/2019	787.65	3,539.90	0.00	115.25	81.55	8,274.52	345.40	380.51	13,524.78	36,753.26



**EASTERN METROPOLITAN REGIONAL COUNCIL
RED HILL WASTE MANAGEMENT FACILITY
YTD TONNAGES EXPORTED 2020/2021**

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Materials	Mulch	Soil	TOTAL
7/07/2020	0.00	566.95	0.00	12.50	43.10	32.50	655.05
14/07/2020	0.00	423.35	0.00	9.40	4.30	9.75	446.80
21/07/2020	0.00	166.10	0.00	5.05	47.35	52.05	270.55
28/07/2020	0.00	227.60	0.00	16.50	5.00	26.60	275.70
31/07/2020	0.00	596.30	0.00	11.95	3.70	10.85	622.80
4/08/2020	0.00	74.45	0.00	8.30	0.00	5.05	87.80
11/08/2020	100.85	370.25	0.00	8.10	9.80	23.25	512.25
18/08/2020	97.25	586.00	0.00	5.70	3.55	41.75	734.25
25/08/2020	98.00	586.85	0.00	15.15	14.35	44.00	758.35
31/08/2020	16.10	268.45	0.00	7.90	55.25	35.85	383.55
Year to Date 31/08/2020	312.20	3,866.30	0.00	100.55	186.40	281.65	4,747.10
Year to Date 31/08/2019	0.00	3,367.07	403.23	84.34	126.75	291.50	4,272.89

EASTERN METROPOLITAN REGIONAL COUNCIL
2020/2021 YTD - COUNCIL TONNAGES
Hazelmere Resource Recovery Park - Incoming Materials & Product Sales

Month	Timber Recycling			C & I	Mattress Processing
	Incoming Waste Timber 58888/01	Sale of Fines 58888/05	Sale of Woodchip 58888/01	Incoming C & I Material	Total Incoming Mattresses 58888/02
	Tonne	Tonne	Tonne	Tonne	Number
Jul-2020	1,321.10	1,317.66	43.03	13.60	1,545
Aug-2020	1,102.28	827.88	92.30	17.16	1,386
Year to Date	2,423.38	2,145.54	135.33	30.76	2,931
YTD Comparison previous year (Aug)	2,776.25	2,063.78	39.11	36.02	2,396
Previous Yr total 2019/2020	15,370.91	12,174.07	999.94	255.32	14,952



1.4 CORPORATE BUSINESS PLAN 2020/2021 – 2024/2025 PROGRESS REPORT JULY TO SEPTEMBER 2020

REFERENCE: D2020/22342

PURPOSE OF REPORT

The purpose of this report is to provide a progress update against activities identified within EMRC's Corporate Business Plan 2020/2021 – 2024/2025 for the period July to September 2020.

KEY POINTS

- Section 5.56(1) and (2) of the Local Government Act 1995 requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The Local Government (Administration) Regulations 1996 specify that a 'plan for the future' comprises of the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10763).
- Council adopted the revised EMRC's Corporate Business Plan 2020/2021 – 2024/2025 on 23 July 2020 (D2020/10763).
- The attachment to this report provides a progress report against activities identified within the Corporate Business Plan 2020/2021 – 2024/2025 for the period July to September 2020.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10193).

Council adopted the EMRC's Corporate Business Plan 2020/2021 – 2024/2025 on 23 July 2020 (D2020/10763), for activities progressed from 1 July 2020 onwards.



Item 1.4 continued

REPORT

The *10 Year Strategic Plan 2017 – 2027* guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*

The Corporate Business Plan 2020/2021 – 2024/2025 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2020.

The attachment to this report provides the quarterly progress report against activities identified within the Corporate Business Plan 2020/2021 – 2024/2025 for the period July to September 2020.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

The financial implications are reflected in the annual operating budget and the long-term financial plans.

SUSTAINABILITY IMPLICATIONS

The Corporate Business Plan 2020/2021 – 2024/2025 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the attachment
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Corporate Business Plan 2020/2021 – 2024/2025 1st Quarter Progress Report for the period July to September 2020 (D2020/22345)



Corporate Business Plan 2020/2021 – 2024/2025

Progress Report - First Quarter 2020/2021



Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2020/2021 – 2024/2025 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in July 2020. The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within the 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision "*To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business*".

Updates against the Corporate Business Plan for the period July 2020 to June 2021 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler
Chief Executive Officer



Key Result Area 1 Environmental Sustainability

Objective

1.1 To Provide Sustainable Waste Disposal Operations

1.1.1 Minimise the Environmental Impact of Waste Management Operations

Key Actions	Quarter	Comments
Prepare and submit annual Monitoring and Compliance Reports: ➤ Hazelmere ➤ Offset Compliance ➤ Red Hill	July - September 2020	➤ Compliance Assessment Report submitted for the Wood Waste to Energy in July. ➤ Compliance Assessment Report submitted and the Resource Recovery Facility in July.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement programs to ensure compliance with environmental legislative requirements: ➤ Water monitoring ➤ Revegetation ➤ Native Fauna ➤ Feral Animal Control	July - September 2020	➤ July water monitoring completed for both the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park. ➤ Remaining revegetation works and weed management works ongoing following the major annual tree planting day. ➤ Contract with contractor to under the feral animal control program ceased on 29-9-2020. RFQ issued to continue the program with the successful bidder awarded on the contract on 22/8/2020.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Rehabilitate former landfill cells	July - September 2020	Nil this quarter.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Prepare National Greenhouse and Energy (NGERS) Report	July - September 2020	Draft NGERS report completed. Due for submission by 31-10-2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Prepare National Pollutants Inventory (NPI) Report	July - September 2020	NPI report completed. Due for submission by 31-9-2020, submitted 3-9-2020.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Implement Offset Program (Lots 501 and 82)	July - September 2020	Nestbox inspection undertaken by Insight Ornithology 3/7/2020. Fuel load assessment undertaken with prescribed burn planned for late September/early October. Monthly fence checks undertaken around perimeter of Lot 501 for July, August and September.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Audit Environmental Management System ISO14001:2015 and implement improvements (where required)	July - September 2020	N/A this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.1.2 Provide a Waste Disposal Service at Red Hill Waste Management Facility

Key Actions	Quarter	Comments
Construct infrastructure, as required (roads and car parks)	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Waste Management Facility Buildings	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Extend Red Hill Administration Office	July - September 2020	This project has been removed from 2020/2021 Budget - refer BL
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase/Replace Security System Red Hill	July - September 2020	The RFQ for the Consultancy Services for the Development of a CCTV Security System has now been completed and the successful company will be appointed to develop the scope of supply for a CCTV security system to be located at the Red Hill Waste Management Facility.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct stormwater and siltation ponds, as required	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Review costs related to post closure management of the Red Hill Waste Management Facility	July - September 2020	Completed in June 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct access roads and install power supply to Lots 8,9 and10	July - September 2020	Access road in progress, investigating power supply options.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct drainage diversion and earthworks infrastructure as required	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.1.3 Review and Implement the Red Hill Development Plan

Key Actions	Quarter	Comments
Implement the Red Hill Development Plan	July - September 2020	Nil this quarter, needs to be updated to include new details on proposed Class IV Stage 3 development when available.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Design and Construct Class IV Cell Stage 2	July - September 2020	The Class IV Stage 2 cell is presently operational and accepting Class IV wastes. Due to weathering the original drainage layer overlaying the lining system deteriorated, and needs to be reinstated. The work to reinstate the drainage layer is dependent on waste acceptance volumes and will be completed as and when needed. Nil this quarter.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Class III Cell Stage 16	July - September 2020	The Stage 16 Class III cell construction tender was advertised on the 8 th Aug with responses from three contractors. The recommendation report is complete and will be presented to the October council meeting. It is expected, on council approval, that the construction will commence late October and be commissioned Mar/Apr 2021.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Class III Cell Stage 17	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Amend licence requirements based on operational changes	July - September 2020	<ul style="list-style-type: none"> ➤ Formal approval given by EPA on 1/7/2020 to change Ministerial Condition 7.7 for Ministerial Statement 274 in relation to the request to reduce water monitoring frequency at the Red Hill Waster Management Facility. ➤ Licence amendment application approved by DWER on 29/6/2020 for the interim FOGO Facility at the Red Hill Waste Management Facility. ➤ Licence amendment application approved by DWER on 27/8/2020 for the for acceptane and processing of Western Power Poles at HRRP. ➤ Works approval applicaton approved by DWER on 24/8/2020 for construction works to commence on the Waster Transfer Station and the Community Recycling Centre. ➤ Works approval application approved by DWER on 14/7/2020 for construction works to commence on Stage 14 Class III landfill cell at the Red Hill Waste Management Facility.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct FOGO processing area and purchase Plant	July - September 2020	Processing area constructed, equipment purchased, some items pending delivery and implementation.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and construct Liquid Waste Processing area and purchase Plant	July - September 2020	Liaising with DWER and EPA for a pathway forward.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop Lots 8, 9 & 10 for future waste activities	July - September 2020	Due to adverse weather conditions, the contractor (Raubex) demobilised for June, July, and August. Raubex has remobilised to site in September and is expected to complete the works by Nov/Dec 2020.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Develop PFAS processing and repository options	July - September 2020	Options under development.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Upgrade power supply to Workshop (No.2)	July - September 2020	Nil this quarter. This project will be established once construction of Workshop 3 commences.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct workshop (No.3)	July - September 2020	The construction specification and drawings will be complete late September and the RFT shall be advertised towards the end of September, along with the Hazelmere Administration Workshop. The tender assessment reports will be prepared for the December council meeting. Construction is anticipated to commence January 2021.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Negotiate to purchase additional land adjoining the RHWMF	July - September 2020	Negotiation complete, contract signed, deposit paid.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.1.4 Red Hill Waste Management Facility Operations

Key Actions	Quarter	Comments
Oversee and guide operations of all developed projects at the RHWMF in accordance with the Red Hill Development Plan	July - September 2020	Interim FOGO facility (stage 1 and 2) commissioned, stage 14 landfill cell being prepared for waste acceptance.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase replacement plant as per asset management plan	July - September 2020	Progressing as per the Red Hill Waste Management Facility 2020/2021 Plant Replacement Program.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase/Replace vehicles Red Hill	July - September 2020	Vehicles currently being replaced in accordance with Fleet Policy.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

1.1.5 Operate Member Council's Transfer Stations where applicable

KEY ACTIONS	QUARTER	COMMENTS
Operate Shire of Mundaring Transfer Stations	July - September 2020	The EMRC continued operating the Shire of Mundaring Community Recycling Centres ensuring an effective service for the Shire of Mundaring community.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

1.2 To Improve Regional Waste Management

1.2.1 Collect, Manage and Dispose of Problematic Waste in the Region in a Sustainable Manner

Key Actions	Quarter	Comments
Continue to deliver the Household Hazardous Waste Program	July - September 2020	The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in August 2020 with a total of 10.40 tonnes of HHW collected and 3.75 tonnes of Paint collected under the Federal Paintback Program for this period.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

1.2.2 Continue the Waste Education Program and align this to new Operations and Resource Recovery

Key Actions	Quarter	Comments
Develop and distribute the Annual Waste and Recycling Guide to member Councils.	July - September 2020	Digital copies of guides distributed to member Councils. Amendments made to Town of Bassendean FOGO guide and uploaded to Rgang website.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop FOGO collateral in conjunction with DWER	July - September 2020	Revised previous graphics that are part of the Waste Sorted material and tailoring for: <ul style="list-style-type: none"> ➤ Feather Flags for the 3-bin system. ➤ Posters & street boards following rollout - advising the FOGO system has arrived. ➤ Adding QR code to display signage ➤ FOGO approved stamp for businesses
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Continue to implement the Waste Education Strategy	July - September 2020	New strategy document being revised by the Chief Sustainability Officer.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and deliver waste education resources and tools to support behaviour change.	July - September 2020	<p>New resources:</p> <ul style="list-style-type: none"> ➤ 'Party' loan box – contains 48 sets of reusable cups, plates, bowls, napkins and cutlery, & bunting. ➤ 'Plastic Not So Fantastic' loan box – worksheets, games, childrens and adults books. ➤ Virtual site tour video of the Red Hill Waste Management Facility. <p>Currently in development:</p> <ul style="list-style-type: none"> ➤ A mobile wash-up station for use at community and school events which includes reusable crockery and cutlery.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Facilitate Earth Carer's training courses	July - September 2020	Documentary Screening – 'The Story of Plastic' on August 27. A total of 62 people (online and inhouse) attended. Course content is currently being reviewed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Support and participate in the development and implementation of WA Waste initiatives	July - September 2020	Deliver social media content which aligns with State Government WasteSorted collateral. Working with Waste Wise Schools program to develop Year 12 Geography ATAR content. Hosted joint Waste Wise Schools/Clean Schools workshop at Red Hill Waste Management Facility.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Promote and co-ordinate Waste Education Tours, including FOGO	July - September 2020	11 tours conducted (476 attendees)
	October -December 2020	
	January - March 2021	
	April - June 2021	
Continue to deliver the Battery Collection Program	July - September 2020	Repaired two CFL collection cabinets and replaced broken cabinet at Midland Gate Shopping Centre. Provide equipment to Parkerville Primary School, Greenmount Primary School and Beechboro Primary School; Sent updates and participant certificates to Public Place drop-off points.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop Waste Plans for the EMRC and member Councils	July - September 2020	<ul style="list-style-type: none"> ➤ Kalamunda waste plan endorsed by Council in July and by DWR in September. Presently one of only two DWER Endorsed plans (Cockburn); ➤ Mundaring Bayswater & Belmont have submitted their drafts; ➤ EMRC draft plan submitted to council and approved – September 24th ➤ EMRC finalised Waste Plan submitted to DWER for comment & endorsement - September 29th ➤ City of Swan and Town of Bassendean are generating and circulating their plans as per their target goals.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.2.3 Provide a Waste Management Advisory Service

Key Actions	Quarter	Comments
Undertake contaminated sites investigations (where required)	July - September 2020	Proposal submitted on 17/7/2020 to undertake a contaminated site and geotechnical investigation in Bayswater.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Provide environmental consultancy service to member Councils and other clients (where required)	July - September 2020	Proposal submitted on 17/7/2020 to undertake a contaminated site and geotechnical investigation in Bayswater.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.3 To Provide Resource Recovery and Recycling Solutions in Partnership with Member Councils

1.3.1 Establish a Resource Recovery Facility (RRF)

Key Actions	Quarter	Comments
Implement Council resolution relating to RRF tender	July - September 2020	Liaising with HZI as required.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Prepare annual report on Ministerial Conditions for the RRF	July - September 2020	CAR prepared and submitted in August.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate options for resource recovery technologies at the Red Hill Waste Management Facility including the processing of FOGO waste	July - September 2020	Permanent FOGO processing facility being progressed, feasibility study completed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.3.2 Develop the Hazelmere Resource Recovery Park

Key Actions	Quarter	Comments
Review and update Hazelmere Development Plan	July - September 2020	Development Plan being prepared.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Community Transfer Station and Plant and Equipment	July - September 2020	Business case being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Site/Administration Office	July - September 2020	Design for administration & workshop office complete, Council approved business case and budget allocation. Request for tender being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Community Reuse & Recycling Centre (CRC)	July - September 2020	Business case being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Commercial Transfer Station and Plant and Equipment	July - September 2020	Council approved business case and budget allocation to progress detailed design and request for tender.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Construct and commission Site Workshop	July - September 2020	Refer to comments regarding Site/Administration Office above.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission site infrastructure	July - September 2020	Completed roadworks and fencing for community entrance in Lakes Road.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Reuse Store infrastructure (car park)	July - September 2020	Deferred.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Finalise peppercorn lease for CDS site	July - September 2020	Lease agreement prepared, Workpower have deferred proceeding with the Refund Point at Hazelmere.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Wood Waste to Energy (WWTE) and Plant, Equipment and Buildings	July - September 2020	Construction progressing.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
WWTE Utilities and Infrastructure	July - September 2020	Being developed as required.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Noise Control Fencing	July - September 2020	Planning for implementation.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Prepare and submit WWTE Facility commissioning compliance Report to DWER	July - September 2020	Not required, plant still being constructed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Prepare and submit Ministerial Conditions Report to the EPA	July - September 2020	CAR prepared and submitted in July.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Monitor groundwater at the Hazelmere Resource Recovery Park with the aim of removing the site as a 'potentially' contaminated site.	July - September 2020	This has been completed. The Hazelmere Resource Recovery Park was removed from the Contaminated Sites Database in November 2019.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.3.3 Hazelmere Resource Recovery Park (HRRP) Operations

Key Actions	Quarter	Comments
Oversee and guide operations of all developed projects at the HRRP in accordance with the HRRP Development Plan	July - September 2020	The EMRC continued operating the develop projects within the HRRP in particular the Waste Timber Processing Facility to supply bedding material to the West Australian Broiler Growers Association. A further 5 year supply contract was endorsed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Provide environmental consultancy service to member Councils and other clients (where required)	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.3.4 Identify Markets and develop Resource Recovery Products in order to reduce waste going to landfill

Key Actions	Quarter	Comments
Increase volume into EMRC resource recovery infrastructure	July - September 2020	Cold calling activities in the south west metro region to promote wood waste disposal.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Implement the marketing strategy for Biochar (WWTE)	July - September 2020	Materials Safety Data Sheet currently being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate and develop markets for composted FOGO material	July - September 2020	Provide tours of Red Hill's FOGO Processing Plant to local farmers and bring awareness about the composted product.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate and develop markets for Ferricrete and PFAS	July - September 2020	Implement BCI online database to capture as many opportunities as possible within the civil construction works.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement programs to increase sales of Red Hill by-products	July - September 2020	Explore ongoing supply opportunities for mulch with local government agencies.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Develop and implement programs to increase sales of Hazelmere by-products	July - September 2020	Establish contact with commercial landscaping contractors in the Perth eastern region.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

1.4 To investigate leading edge waste management practices

1.4.1 Undertake Research into Integrated Waste Management

Key Actions	Quarter	Comments
Support opportunities for the implementation of the CDS (Container Deposit Scheme) in the region	July - September 2020	Supporting the Shire of Mundaring.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Evaluate the opportunity for a Plastics Processing Facility and the feasibility of plastics recycling	July - September 2020	Planning for a trial sorting of mixed plastics with Chairay.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Expand CRC network based on Mundaring model	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.4.2 Provide Leadership in the development of Waste Policy and Practices

Key Actions	Quarter	Comments
Provide input to new DWER policies and regulations affecting waste disposal, composting etc. (where required)	July - September 2020	Preparing a submission to draft better practice composting guidelines.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

1.4.3 Identify, Investigate and Develop New Waste Management Practices and Services

Key Actions	Quarter	Comments
Investigate to determine the feasibility of in-house processing of: <ul style="list-style-type: none"> ➤ crushing ferricrete ➤ grinding greenwaste Prepare business case if positive	July - September 2020	<ul style="list-style-type: none"> ➤ Ferricrete Production: An existing draft business case for the excavation and crushing of ferricrete is presently being updated for review by the Red Hill Operations team ➤ Greenwaste grinding: The volume of clean greenwaste received in the last financial year (2019/20 7590 m³ over one grinding campaign) is too low to justify the high capital and operating costs of grinding plant
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a monitoring regime for the Wood Waste to Energy Facility to meet regulatory requirements: <ul style="list-style-type: none"> ➤ Woodwaste feedstock monitoring ➤ Stack emissions monitoring Ambient monitoring	July - September 2020	Stack emissions monitoring regime developed as part of the DWER licence conditions, wood waste monitoring plan complete.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Investigate costs related to power supply to the southern end of the Red Hill site and prepare business case if needed	July - September 2020	Investigating solar power for transfer station as an alternative to reticulated mains power.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate an EMRC regional waste collection service	July - September 2020	Developing an application to the ACCC.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate EMRC regional partnerships for recyclables	July - September 2020	No action.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Seek approval for FOGO and Liquid Waste Processing Plant (Red Hill)	July - September 2020	Interim FOGO Facility approved, permanent FOGO Facility has an existing Ministerial approval, liquid waste approvals in process.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

1.5 To Contribute towards Improved Regional Air, Water and Land Quality, Regional Biodiversity Conservation and Address Climate Change

1.5.1 Implement the Environmental Strategy

Key Actions	Quarter	Comments
Implement actions and initiatives to meet regional environmental and sustainability priorities. (refer Regional Environmental Strategy 2016-2020)	July - September 2020	Actions are addressed and updated as part of existing Sustainability Team Programs.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new Regional Environment Strategy	July - September 2020	Planning is currently underway to incorporate the Environmental strategy due for review this year, into an EMRC Sustainability Strategy. Initial planning including: vision, mission, identify key result areas and sustainable development goals. Configuring a structure for the sustainability strategy framework.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.5.2 Implement the Eastern Region Catchment Management Program (ERCMP)

Key Actions	QUARTER	COMMENTS
Implement the Eastern Region Catchment Management Program	July - September 2020	<ul style="list-style-type: none"> ➤ Provided Natural Environment Officer in-situ support to the City of Swan one day per week and Shire of Mundaring two days per week. ➤ Commenced providing assistance to the Shire of Mundaring to complete the Interim Black Cockatoo Reserves Management Plan. ➤ Commenced preparations for a tour for the Sub-Coordinators and Chairs in the East region. ➤ Prepared articles for the August/September and October/November editions of the Greenpage. ➤ Provided plant ID assistance to Susannah Brook Catchment Group. ➤ Undertook a private landholder consultation site visit for the Shire of Mundaring. ➤ Developed a flyer for the Community Event at Wangalla Brook. ➤ Attended various training webinars on the Management of Wetlands and Constructed Lakes, Aquatic Weed Management, Climate Change and Designing a water quality monitoring program. ➤ Attended Wooroloo Brook Landcare Group, Blackadder Woodbridge Catchment Group, Lower Helena Association, Susannah Brook Catchment Group, Jane Brook Catchment Group and Helena River Catchment Group General meetings and AGMs. ➤ Investigated the Aboriginal heritage consultation process to support Shire of Mundaring landcare groups and attended a meeting with the Department of Planning, Lands and Heritage and Shire of Mundaring Officers. ➤ Continued to investigate insurance cover for Catchment Group volunteers. ➤ Continued with the development of a site assessment template for volunteers to use when planning restoration projects. ➤ Recommended assistance for Susannah Brook Catchment Group to help develop their draft Catchment Action Plan. ➤ Attended site visits with BWCG for updates on restoration and rehabilitation work and potential SALP funded projects. ➤ Organised the servicing of the water monitor. ➤ Attended a Steam Weeder training course, co-ordinated by GreenSteam and EMRC. ➤ Managed the servicing and pre-start requirements for the Steam Weeder. ➤ Completed the WBLG promotional brochure. ➤ Purchased an Auger, to assist community groups with planting and assisted in the development of its Safe Work Method documentation.

Key Actions	Quarter	Comments
Implement the Eastern Region Catchment Management Program	July - September 2020	<ul style="list-style-type: none"> ➤ Prepared monthly reports to City of Swan with activities and updates. ➤ Provided updates to the Shire of Mundaring through monthly Environmental Working Group meetings. ➤ Currently assisting with the co-ordination of the EOYVE video aimed at recognising the achievements made by landcare volunteers within the Eastern Region. ➤ Assisting in the co-ordination of the volunteer and local government stakeholder survey and workshops.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Provide skills-based training in Perth's Eastern Region	July - September 2020	<ul style="list-style-type: none"> ➤ Hosted one Bush Skills for the Hills workshop – Talking about techniques: landcare practice across diverse landscapes – for 18 Friends and Catchment Group volunteers from the East region. ➤ Co-ordinated and attended a community event at Wangalla Brook focusing on education, weeding and planting 500 seedlings. ➤ Currently planning an Alternative Weed Management workshop with members of the Blackadder Woodbridge Catchment Group (BWCG) in the City of Swan.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Develop, implement and deliver biodiversity conservation and water quality initiatives	July - September 2020	<ul style="list-style-type: none"> ➤ Supported the Shire of Mundaring to commence their Broz Park Wetland Restoration Project funded by the State NRM Program. Tasks included submitted a grant variation due to COVID-19 delays, developing a communication plan to engage local residents and the planning of a community education event. ➤ Commenced planning with the Shire of Mundaring and DBCA for a Riverbank Program funded project along a section of the Helena River in 2021/22. ➤ Attended Community Rivercare Program project planning site visits with DBCA and volunteer groups for 2020/21 to provide support for the Fo Wangalla Brook in the City of Swan and the Fo Lion Mill Creek, Helena River Catchment Group, Katharine Street River Gang, Fo Jarrah Creek and Fo Pioneer Park in the Shire of Mundaring. ➤ Continued managing and implementing the CEP and Rivercare grants for the Restoration of Wangalla Brook, within the City of Swan. ➤ Continued to provide project management support to the Friends of Lion Mill Creek for their SALP and CRP grants and to Katharine Street River Gang for their CRP grant. ➤ Conducted photo-monitoring of the Wangalla Brook CEP and CRP sites, within the City of Swan and the Lion Mill Creek SALP/CRP and Katharine Street River Gang CRP sites.

Key Actions	Quarter	Comments
Develop, implement and deliver biodiversity conservation and water quality initiatives	July - September 2020	<ul style="list-style-type: none"> ➤ Attended a planting day at Waugal Lagoon, co-ordinated by the City of Swan for their Riverbank Grant concentrating on the restoration of Waugal Lagoon. ➤ Assisted Susannah Brook Catchment Group with a community planting day funded by the State NRM Program. ➤ Assisted Friends of Lion Mill Creek with the installation of tubestock through their SALP grant funding. ➤ Assist Susannah Brook Catchment Group to undertake water quality monitoring in Susannah Brook Reserve (City of Swan) as part of their State NRM Program grant funded project. ➤ Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research within the City of Swan. ➤ Organised and attended three planting day at Wangalla Brook with Clayton View Primary School, planting a total of 1500 seedlings. ➤ Conducted water monitoring within the City of Kalamunda and with officers from DBCA. ➤ Attended a planting day with Friends of Piesse Brook within the City of Kalamunda. ➤ Attended site visits with members of WBLG within Noble Falls Reserve to identify areas where planting would be beneficial and areas which would benefit from grant funding. ➤ Co-ordinated a planting event at Noble Falls Reserve within the City of Swan.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop conservation knowledge and skills in children and young people towards future environmental Stewardship.	July - September 2020	Developed 7 on line replacements which were emailed to 280 families and teachers and were put up on the BS4Y and Perth's Eastern Region website for easy access. Workshops resumed for 9 schools in Swan.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.5.3 Implement the Water Quality and Conservation Program

Key Actions	Quarter	Comments
Support regional implementation of water efficiency and water quality management	July - September 2020	Prepared water data analysis report for Mundaring, Bassendean and Belmont. Quarterly performance Review Mundaring, Bassendean and Belmont Tested Power BI as a presentation tool (Mundaring used as an example) Water data received for City of Swan; analysis report to be prepared. Started Waterwise council reporting for Mundaring and Bassendean. Irrigation vs rainfall oval analysis for Mundaring
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.5.4 Implement the Future Proofing Program

Key Actions	Quarter	Comments
Support regional implementation and monitoring of climate action and climate change adaptation and risk management	July - September 2020	Assisted with procurement Australia submission for Mundaring and Bassendean Discussion with Procurement Australia (John Ravlic) on including other Member Councils. Business case to be completed by Procurement Australia ETA 2 weeks.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible:	Chief Sustainability Officer	

1.5.5 Review and Implement the Achieving Carbon Emissions Reduction (ACER) Program

Key Actions	Quarter	Comments
Support regional implementation of energy efficiency and emissions reduction	July - September 2020	Gathered Fleet data for Bassendean, Belmont and Mundaring Drafted Streetlight Advocacy presentation for Mundaring Streetlighting advocacy modelling for Mundaring Quarterly performance Review Mundaring, Bassendean and Belmont
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.5.6 Review and implement the Swan and Helena Rivers Management Framework

Key Actions	Quarter	Comments
Deliver actions and initiatives from the Swan and Helena Rivers Management Framework	July - September 2020	<ul style="list-style-type: none"> ➤ The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review. ➤ Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project. ➤ Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.5.7 Identify, Investigate and Develop New Environmental and Sustainability Opportunities

Key Actions	Quarter	Comments
Identify, investigate and develop new regional, environmental and sustainability opportunities	July - September 2020	<ul style="list-style-type: none"> ➤ Currently researching the opportunity to trial the use of fuel load assessments via Regional Mapping of Bush Fire Risk. ➤ Following the Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning, the development of Flood Awareness communication tools for each participating Councils is proposed to assist our member Councils in communicating with residents and businesses as needed. A proposal has been sent out to participating Councils as well as DFES and DWER for comment. ➤ Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan. ➤ Finished Bassendean Site Visits.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

Key Result Area 2 Economic Development

Objective

1.6 To Facilitate and Advocate for Increased Investment in Regional Infrastructure

1.6.1 Review and Implement the Regional Integrated Transport Strategy (RITS)

Key Actions	Quarter	Comments
Implement actions and initiatives to meet regional integrated transport and safety priorities	July - September 2020	<ul style="list-style-type: none"> ➤ Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same. ➤ Attended initial Net Zero workshop for starting the process of developing the Net Zero cities and how transport can play a role in it – 2 July 2020 ➤ Attended the progressive workshop on Net Zero Cities on 16 September 2020. ➤ Attended the Hydrogen cluster workshop organized by the Hydrogen Society of Australia
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new Regional Integrated Transport Strategy	July - September 2020	<ul style="list-style-type: none"> ➤ Contributed to the overarching sustainability strategy with respect to transport initiatives and priorities for the EMRC. ➤ Attended workshops for the same.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Deliver actions and initiatives from the Regional Road Safety Plan	July - September 2020	<ul style="list-style-type: none"> ➤ Completed the design and finalized the marketing of Share the space campaign. The campaign was launched in 14 September 2020. ➤ Met with the executives from Transafe WA to discuss the possibility of doing Share the Space campaign for Heavy Vehicles. ➤ Attended the TransWA annual Road Safety Forum. ➤ Submitted quarterly reporting to the office of Road Safety for Share the Space campaign
	October -December 2020	
	January - March 2021	
	April - June 2021	
Deliver actions and initiatives from the Regional Congestion Management Action Plan	July - September 2020	<ul style="list-style-type: none"> ➤ Met with the member Councils to discuss the priorities of the actions from the Congestion Management ➤ Mapped the region's shared paths and cycle path to start understanding the missing links and then further advocating for the missing links. ➤ Met with director of Pastin solution to discuss EMRC's contribution in the National Freight Strategy.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.7 To Facilitate and Advocate for Regional Economic Development Activities

1.7.1 Review and Implement the Regional Economic Development Strategy (REDS)

Key Actions	Quarter	Comments
Implement actions and initiatives to meet regional economic development priorities	July - September 2020	<ul style="list-style-type: none"> ➤ Attracting Business Investment prospectus 'Investing in Perth's Eastern Region' presented to EMRC Council on the 17th September, which was approved and endorsed ➤ Drafted an Awards submission for Economic Development Australia for the 'Investing in Perth's Eastern Region Prospectus', awards have been postponed until 2021 due to COVID ➤ Created a video and content to support the Belmont Business Awards category 'EMRC Business Person of the Year' this award is open for all businesses in the Region. ➤ Started the social campaign to support local businesses to apply for the BBEC business awards and the EMRC category.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Identify, investigate and promote new economic development and digital opportunities	July - September 2020	<ul style="list-style-type: none"> ➤ Attended series of webinars surrounding 'The Future of Infrastructure 2020' which had a broad overview on direction of smart cities, upcoming technology in smart nodes, new airport infrastructure and road demands.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new Regional Economic Development Strategy	July - September 2020	<ul style="list-style-type: none"> ➤ Commenced planning internally with staff, brainstorming sessions and research into how to adapt the ED strategy into the forming Sustainability Strategy
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.7.2 Identify and Investigate Strategic Regional Development Project and Investment Opportunities

Key Actions	Quarter	Comments
Identify business and investment opportunities and initiatives	July - September 2020	<ul style="list-style-type: none"> ➤ Attracting Business Investment prospectus 'Investing in Perth's Eastern Region' presented to EMRC Council on the 17th September, which was approved and endorsed ➤ Commenced planning for dissemination of prospectus
	October -December 2020	
	January – March 2021	
	April – June 2021	
Responsible	Chief Sustainability Officer	

1.8 To Facilitate Regional Cultural and Recreational Activities

1.8.1 Continue the Coordination, Marketing and Promotion of Regional Events

Key Actions	Quarter	Comments
Coordinate, market and promote regional events	July – September 2020	<ul style="list-style-type: none"> ➤ Commenced initial planning of Avon Descent Marketing material for 2021 ➤ Initiated regional marketing plan ➤ Liaised with Lotterywest surrounding potential future COVID impacts and new structure of grant application process ➤ Continued to accept events for spring on Perth's Eastern Region Webpage, current 20
	October -December 2020	
	January – March 2021	
	April – June 2021	
Responsible	Chief Sustainability Officer	

Key Result Area 3 Good Governance

Objective

1.9 To Provide Advice and Advocacy on Issues Affecting Perth's Eastern Region Review and Implement the Regional Advocacy Strategy (RAS)

Key Actions	Quarter	Comments
Develop and implement actions to support regional advocacy priorities.	July – September 2020	Advocacy ongoing in terms of regional priorities
	October -December 2020	
	January – March 2021	
	April – June 2021	
Develop a new Regional Advocacy Strategy	July – September 2020	Development will be on hold whilst a holistic Sustainability Strategy across all aspects of the business is considered
	October -December 2020	
	January – March 2021	
	April – June 2021	
Continue to advocate for Regional Youth priorities	July – September 2020	<ul style="list-style-type: none"> ➤ Held Regional Youth Officer meeting on Wednesday 2 September, attended by all Councils with apologies from Bayswater. ➤ Finalised planning for a Zero 2 Hero workshop for the Member Councils YSC groups <ul style="list-style-type: none"> ⇒ Booked venue for workshop ⇒ Created an information flyer for parents and attendees ⇒ Final numbers confirmed 25 September
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

1.10 To Manage Partnerships and Relationships with Stakeholders

1.10.1 Continue to Foster and Enhance Relationships with member Councils and All Key Stakeholders

Key Actions	Quarter	Comments
Implement the EMRC Reconciliation Action Plan (RAP)	July - September 2020	<ul style="list-style-type: none"> ➤ Flag poles have been relocated to the front of the EMRC Admin Building. Smoking Ceremony took place to acknowledge and pay respect to the land, waters, sea and to their elders both past, present and emerging. ➤ Management guidelines and policy for the use of Welcome to Country and Acknowledgement of Country have been passed through EMRC approval process and are waiting finalisation. ➤ Continuing to develop a list of Aboriginal and Torres Strait Islander People, communities and organisations ➤ Continuing to develop a list of traditional custodians of the land and rivers in our Region ➤ Template created for reporting - All staff involved in the RAP to report on actions, achievements and challenges.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new RAP	July - September 2020	<ul style="list-style-type: none"> ➤ Commenced new Reflect RAP timeframe, completion date is end of June 2021 ➤ RAPWP meeting organised for the 15 October to form the new party and Chair
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

Key Actions	Quarter	Comments
Implement biennial Stakeholder Perception Survey	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Co-ordinate EMRC's Community Grants Program	July - September 2020	Following an increase in the grant application limit from \$1,500 to \$3,000 and a simplification of the application process, a total of 10 applications were received by the deadline of 28 August (2019:3, 2018:3) and are being reviewed for eligibility.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Produce EMRC's Annual Report	July - September 2020	A design brief for the EMRC 2019/2020 Annual Report was issued, reflecting less text and more graphical material. Completion of the production and approval process was brought forward from December to October to accommodate revised provision of financial information. The Report is due for adoption at the October 2020 EMRC Council meeting.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

1.10.2 Investigate Partnership Opportunities with Universities and Other Organisations for Development of Initiatives and Projects

Key Actions	Quarter	Comments
Investigate and develop partnership opportunities with universities and other organisations	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

1.10.3 Review and Implement the Marketing and Communications Plan

Key actions	Quarter	Comments
Implement priority initiatives (refer Marketing and Communications Plan)	July - September 2020	Ten media releases were issued, including the Baywaste Transfer Station operation from 1 July and the inaugural FOGO delivery at Red Hill. 51 Facebook and 12 LinkedIn posts promoting EMRC activities and EMRC-supported stakeholder initiatives were made. Extensive assistance was provided to Waste Education in support of the Town of Bassendean's FOGO launch on 29 July. Marketing and logistical support was provided for the EMRC's virtual presence at the 2020 Waste & Recycle Conference. A 2020 EMRC Capability Statement was designed and written for Operations in support of a Waste Management RFT. The EMRC's four external corporate websites were regularly reviewed and updated where necessary. Ongoing support and advice was provided in support of a refresh of the EMRC's corporate stationery and logo use.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

1.11 To Provide Responsible and Accountable Governance and Management of the EMRC

1.11.1 Continue to Improve Organisational Governance

Key Actions	Quarter	Comments
Implement the Recordkeeping Plan	July - September 2020	<ul style="list-style-type: none"> ➤ A Listing of confidential Council Items from January 2014 to September 2020 was prepared for review. ➤ A survey on Records Management was submitted to staff in September 2020 ➤ The updated Recordkeeping Plan was prepared for submission to the State Records Commission by 25 September 2020.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Review and update Council Policies	July - September 2020	The Purchasing Policy and Records Management Policy were reviewed and adopted by Council on 17 September 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Co-ordinate Council and Committee elections	July - September 2020	Nil
	October -December 2020	Nil
	January - March 2021	Nil
	April - June 2021	Nil
Review and update Management Guidelines as required	July - September 2020	The Management Guideline on Records Management was endorsed by the ELT in September 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

1.11.2 Review and Implement EMRC’s Integrated Planning Framework

Key Actions	Quarter	Comments
Undertake a minor review of the 10 Year Strategic Plan	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Undertake a major review of the 10 Year Strategic Plan	July - September 2020	N/A – major review due 2022
	October -December 2020	N/A – major review due 2022
	January - March 2021	N/A – major review due 2022
	April - June 2021	N/A – major review due 2022
Review the Corporate Business Plan	July - September 2020	Coporate Business Plan is reviewed quarterly in line with reporting on actions
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

1.11.3 Review and Implement a Risk Management Plan

Key Actions	Quarter	Comments
Review, update and implement the Risk Management Plan	July - September 2020	Reviewed EMRC Risk Policy, Framework and Register. To be presented to the next Audit Committee Meeting and subsequent Council Meeting for adoption (expected October 2020).
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

1.11.4 Review and Implement the Disability Access and Inclusion Plan (DAIP)

Key Actions	Quarter	Comments
Review and implement the DAIP	July - September 2020	Action are being implemented as per the Plan and an update has been provided to the Department Communities.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

1.12 To Continue to Improve Financial and Asset Management Practices

1.12.1 Review and Implement Long Term Financial Plans

Key Actions	Quarter	Comments
Review the Five and Ten year financial plans	July - September 2020	A review of the EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2021 as part of the 2021/2022 Budget deliberation process. A review of the current format is currently being undertaken in order to extract the EMRC Ten Year Financial Plan based on the revised organisational structure. This is planned to be undertaken by October 2020.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Monitor and review financial investment portfolio	July - September 2020	The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that returns are maximised on investments within the parameters of the Investment Policy and the regulations.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

1.12.2 Review and Implement the Asset Management Plan (AMP)

Key Actions	Quarter	Comments
Review and implement the AMP	July - September 2020	The 2020/2021 Asset Management Plan was updated following the 2020/2021 Annual Budget deliberation process and a copy has been uploaded on the EMRC website. The Asset Management Plan is to be reviewed and updated as part of the budget deliberation process for the 2021/2022 financial year.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Capital Improvements to Ascot Place Building	July - September 2020	Flagpoles relocated to the front of the building at Ascot. Obtaining quotes for carpark upgrades at Ascot and currently finalising scope of works for bathroom/toilet/shower renovations at Ascot building.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

Key Actions	Quarter	Comments
Purchase and replace major plant (Red Hill) as required	July - September 2020	Progressing as per the Red Hill Waste Management Facility 2020/2021 Plant Replacement Program.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase and replace minor plant and equipment (Red Hill) as required	July - September 2020	Progressing as per the Red Hill Waste Management Facility 2020/2021 Minor Plant & Equipment Replacement Program.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase and replace major plant (Hazelmere) as required	July - September 2020	Progressing as per the Hazelmere Resource Recovery Park 2020/2021 Plant Replacement Program.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

1.12.3 Review and Implement the Strategic IT Plan

Key Actions	Quarter	Comments
Develop and implement the five year Strategic IT Plan (Opex)	July - September 2020	<ul style="list-style-type: none"> ➤ The Arch weighbridge system was implemented at the Baywaste transfer station. ➤ Workstations, monitors and telephones were purchased and configured for the WTE plant. ➤ Laptop computers were purchased for the Waste Education team.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement the five year Strategic IT Plan (Capex)	July - September 2020	<ul style="list-style-type: none"> ➤ The Strategic IT Plan will be updated in the second quarter of 2020/2021 to provide information for the half year budget review. ➤ The host servers that support the server virtualisation platform at the Ascot office and the Red Hill Disaster Recovery Centre were replaced.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible:	Chief Financial Officer	

1.13 To Improve Organisational Culture, Health, Welfare and Safety

1.13.1 Review and Implement the Workforce Plan

Key Actions	Quarter	Comments
Review and implement the Workforce Plan	July - September 2020	Workforce Plan has been reviewed and approved by the CEO – actions are now being implemented. A copy of the updated Plan has been provided to the Public Sector Commission.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Competency Framework	July - September 2020	Competency Framework and new Performance Management system approved by ELT 21 September 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

1.13.2 Review and Implement the Occupational Safety and Health Plan (OS&H)

Key Actions	Quarter	Comments
Co-ordinate the OS&H Program	July - September 2020	Management guidelines continue to be reviewed and developed to support the safety message.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement a safety focussed organisation	July - September 2020	PDs have been developed with escalating safety priorities relevant to the level of the role. Safety KPIs will be included in the new performance management system for operational and managerial team members and Chiefs.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	



1.5 URBAN AND NATURAL ENVIRONMENT TEAMS ACTIVITY REPORT JULY TO SEPTEMBER 2020

REFERENCE: D2020/22343

PURPOSE OF REPORT

The purpose of this report is to provide a progress update on the activities undertaken by the Urban and Natural Environment Teams for the period July to September 2020.

KEY POINTS

Achievements highlighted for the period July to September 2020 include:

- All activities undertaken by the Urban Environment Team for the ensuing period; and
- All activities undertaken by the Natural Environment Team for the ensuing period.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

The Urban and Natural Environment Teams partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Two advisory groups meet regularly to consider regional economic and integrated transport projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

The two advisory groups currently operating are the:

- Economic Development Officers Group (EDOG); and
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

REPORT

The progress report provided below is firstly grouped according to the actions relevant to all councils, followed by actions applicable to individual member Councils or participating Councils on Urban and Natural Environment activity for the period July to September 2020.



Item 1.5 continued

Key Regional Actions (Relevant to all Councils)

- Planning is currently underway to incorporate the Environmental strategy due for review this year, into an EMRC Sustainability Strategy.
- Initial planning including: vision, mission, identify key result areas and sustainable development goals. Configuring a structure for the sustainability strategy framework.
- Currently researching the opportunity to trial the use of fuel load assessments via Regional Mapping of Bush Fire Risk.
- Following the Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning, the development of Flood Awareness communication tools for each participating Councils is proposed to assist our member Councils in communicating with residents and businesses as needed. A proposal has been sent out to participating Councils as well as DFES and DWER for comment.

Town of Bassendean

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Prepared water data analysis report Bassendean.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders
- Guildford Road Corridor study desktop research study.
- Share the Space.
- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.



Item 1.5 continued

City of Bayswater

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders
- Guildford Road Corridor study desktop research study.
- Share the Space.
- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.
- Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.

City of Belmont

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Prepared water data analysis report Belmont.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region.
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders.
- Guildford Road Corridor study desktop research study.
- Share the Space.



Item 1.5 continued

City of Belmont continued

- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.
- Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.

City of Kalamunda

- Conducted water monitoring within the City of Kalamunda and with officers from DBCA.
- Attended a planting day with Friends of Piesse Brook within the City of Kalamunda.

Shire of Mundaring

- Prepared water data analysis report Mundaring,
- Quarterly performance Review Mundaring.
- Attended a Steam Weeder training course, co-ordinated by GreenSteam and EMRC. Managed the servicing and pre-start requirements for the Steam Weeder.
- Managed the servicing and pre-start requirements for the Steam Weeder.
- Coordinating an End of Year Volunteer Event thank you video aimed at recognising the achievements made by landcare volunteers within the Eastern Region.
- Currently running volunteer and ERCMP Partner stakeholder workshops.
- Developed 7 on line replacements which were emailed to 280 families and teachers and were put up on the BS4Y and Perth's Eastern Region website for easy access.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region.
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders.
- Guildford Road Corridor study desktop research study.
- Share the Space.
- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.



Item 1.5 continued

City of Swan

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Provided Environmental Project Officer in-situ support to the City of Swan and Shire of Mundaring one day per week.
- Held a planning site visit with DBCA for the Wangalla Brook Restoration Rivercare project for 2020/21 within the City of Swan.
- Prepared articles for the June/July and August/September editions of the Greenpage.
- Developed a flyer for the Community Event at Wangalla Brook.
- BS4Y 1 community and 3 school workshops at Wangalla Brook.
- Planting days and bushwalks at 5 schools in Swan.
- Attended various training webinars on the Management of Wetlands and Constructed Lakes, Aquatic Weed Management, Climate Change and Designing a water quality monitoring program.
- Attended Woorooloo Brook Landcare Group, BWCG and Lower Helena Association General meetings and AGMs.
- Attended site visits with BWCG for updates on restoration and rehabilitation work and potential SALP funded projects.
- Attended a Steam Weeder training course, co-ordinated by GreenSteam and EMRC. Managed the servicing and pre-start requirements for the Steam Weeder.
- Attended a planting day at Waugal Lagoon, co-ordinated by the City of Swan for their Riverbank Grant concentrating on the restoration of Waugal Lagoon.
- Co-ordinated and attended a community event at Wangalla Brook focusing on education, weeding and planting 500 seedlings.
- Currently planning an Alternative Weed Management workshop with members of the Blackadder Woodbridge Catchment Group (BWCG) in the City of Swan.
- Completed the WBLG promotional brochure.
- Purchased an Auger, to assist community groups with planting and assisted in the development of its Safe Work Method documentation.
- Prepared monthly reports to City of Swan with activities and updates.
- Coordinating an End of Year Volunteer Event thank you video aimed at recognising the achievements made by landcare volunteers within the Eastern Region.
- Currently running volunteer and ERCMP Partner stakeholder workshops.
- Continued managing and implementing the CEP and Rivercare grants for the Restoration of Wangalla Brook, within the City of Swan.
- Conducted photo-monitoring of the Wangalla Brook CEP and CRP sites, within the City of Swan.
- Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research within the City of Swan.
- Organised and attended three planting day at Wangalla Brook with Clayton View Primary School, planting a total of 1500 seedlings.
- Attended site visits with members of WBLG within Noble Falls Reserve to identify areas where planting would be beneficial and areas which would benefit from grant funding.



Item 1.5 continued

City of Swan continued

- Developed 7 on line replacements which were emailed to 280 families and teachers and were put up on the BS4Y and Perth's Eastern Region website for easy access. Workshops resumed for 9 schools in Swan.
- Co-ordinated a planting event at Noble Falls Reserve within the City of Swan.
- Water data received for City of Swan; analysis report to be prepared.
- Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Participating member Council officer time on the two advisory groups: EDOG and RITS IAG.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



1.6 WASTE EDUCATION REPORT – JULY - SEPTEMBER 2020

REFERENCE: D2020/22344

PURPOSE OF REPORT

The purpose of this report is to provide member Councils with an update on the activities of the Waste Education team on a quarterly basis.

KEY POINTS

Achievements highlighted for the period July to September 2020 include the following activities:

- FOGO activities including those undertaken in conjunction with the Town of Bassendean;
- Waste and Recycling Guides and Waste Plans;
- Collections including batteries and CFLs;
- Waste Education loan resources; and
- Tours, events and networking.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

The Waste Education team continues to provide outstanding service to member Councils and the wider community to ensure best practice and resource recovery consistent messaging is achieved. The team has been very proactive in adapting to dealing with changing circumstances, particularly during COVID-19, and an example of this is the 'virtual tour' which the team created to fill the void whilst physical tours of Red Hill were suspended.

1. FOGO UPDATE

- Town of Bassendean rolled out FOGO over a two-week period from 27 July - 7 August 2020;
- EMRC FOGO staff have moved to the Town of Bassendean to assist with the rollout;
- Community engagement stalls at Hawaiian's Bassendean Shopping Centre and Bassendean Train station;
- 787 phone calls received over the 2-week rollout period;
- Feather flags, stencils, A-frames, display bins and pull up banners delivered and incorporated into events;
- Working on a business engagement strategy for the implementation of a 'FOGO Approved' stamp to food businesses;
- Continued developing a social media strategy for ongoing messaging and engagement;
- Three-bin FOGO Information Webinar – 19 Attendees - 15 July 2020;
- Following up inquiries received during the FOGO rollout;
- Site visits to properties struggling with the new FOGO service to help find a solution;
- Designing a system and letter templates to combat contamination;
- Developing a procedure for the implementation of FOGO in MUDs and commercial businesses;
- Developing a long-term engagement/education plan for social media/print release and media release; and
- Bin tagging of properties with FOGO will commence 26 October 2020.



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2. WASTE AND RECYCLING GUIDES

- Guides for the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Mundaring and the City of Swan have been distributed to residents. Including a second two-bin guide for the Town of Bassendean for households that won't be switching to FOGO (mainly multi-unit dwellings).

3. WASTE PLANS

- Kalamunda waste plan endorsed by Council in July and by DWR in September. Presently one of only two DWER Endorsed plans (Cockburn);
- Mundaring, Bayswater & Belmont have submitted their draft plans;
- EMRC draft plan submitted to council and approved – 17 September;
- EMRC finalised Waste Plan submitted to DWER for comment & endorsement – 29 September; and
- City of Swan and Town of Bassendean are generating and circulating their plans as per their target goals.

4. Container Deposit Scheme (CDS)

- Provision of assistance to the Shire of Mundaring regarding Container Deposit Scheme (CDS) Refund Point rollout.

5. LOAN RESOURCES

- Keep Australia Beautiful Gant has been used to purchase items for a community events wash up trailer to be promoted later this year;
- Party Loan Box – Includes bunting, crockery and happy birthday flag. Caters for 48 people - complete; and
- Plastic Not So Fantastic Loan Box – activities and books for community and school groups to hire. Focuses on the impacts and solutions to the single-use plastic problem.

6. E-LEARNING

- Red Hill Virtual Tour – Includes drone footage of the site and information on Household Hazardous Waste (HHW), e-waste and environmental management at Red Hill – complete.

7. Public Recycling Updates (Public place collection data for August and Financial Year to Date)

a. Public Place Battery Collection Program

Battery Recycling - Public Places	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	96.2	96.4	210.6	159.8
Bayswater	266.2	333.0	610.7	522.0
Belmont	27.8	272.6	315.6	444.2
Kalamunda	124.9	138.6	397.1	419.8
Mundaring	74.7	132.2	227.7	249.4
Swan	135.9	289.0	835.2	472.4
TOTAL (kg)	725.7	1261.8	2596.9	2267.6



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b. Schools Battery Collection Program

Battery Recycling - Schools	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	0.0	87.6	0.0	87.6
Bayswater	133.5	0.0	133.5	205.4
Belmont	78.1	0.0	78.1	39.8
Kalamunda	168.5	262.4	272.8	262.4
Mundaring	69.7	243.4	322.9	243.4
Swan	174.8	151.6	344.9	243.6
TOTAL (kg)	624.6	745.0	1152.2	1082.2

c. CFL Collection and Recycling Program

CFL Recycling - Public Places	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	12.6	3.2	30.9	16.5
Bayswater	54.3	76.8	133.3	121.3
Belmont	0.0	30.6	0.0	40.0
Kalamunda	0.0	24.2	19.6	34.2
Mundaring	47.9	32.0	90.1	73.2
Swan	48.0	6.2	128.0	29.8
TOTAL (kg)	162.8	173.0	401.9	315.0



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8. Tours of Red Hill Waste Management Facility and Education Centre – April - September 2020

Name of Group	Council Region	Number of Participants	Program
July - September 2020			
Australian College of Training	Other	25	Site visit and Education Centre
North Metropolitan TAFE	Other	12	Site visit and Education Centre
Anne Hamersley Primary School	Swan	87	Site visit and Education Centre
Notre Dame Catholic Primary School	Belmont	56	Site visit and Education Centre
Holy Cross College	Swan	116	Site visit and Education Centre
Waste Wise Schools / Clean Schools	Other	20	Site visit and Education Centre
Morley Senior High School	Bayswater	9	Site visit and Education Centre
Kanyana Wildlife Rehabilitation Centre	Kalamunda	8	Site visit and Education Centre
Write Solutions	Other	33	Site visit and Education Centre
Anne Hamersley Primary School	Swan	96	Site visit and Education Centre
North Metro TAFE	Other	24	Site visit and Education Centre
	TOTAL	486	

9. School and Community Engagement/Events - July – September 2020

a. School Events – July - September 2020

- Gooseberry Hill Environmental Expo – 3 July 2020;
- Parkerville Primary School – CDS and other Waste and recycling information – 17 September 2020; and
- Sparrow Early Learning Centre (High Wycombe) - Waste and recycling Incursion – 21 September 2020.

b. Community Events – July - September 2020

- Bassendean - Three-bin FOGO Information Webinar – 15 July 2020 – 3 EMRC Staff;
- Bassendean – Wider Vision Presentation – 1 EMRC Staff – 5 August 2020;
- Little Green Steps Presentation – 10 August 2020; and
- Clean Schools and Waste Wise Schools – Professional Development Day – Red Hill – 27 August 2020.



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c. Waste Education Networking/Promotion/Collaboration activities – July - September 2020

- Waste Educators Networking Group (WENG) meeting – 2 July 2020;
- Culturally and linguistically Diverse (CALD) meeting – 2 July 2020;
- Switch Your Thinking - Modern Cloth Nappy Webinar – 17 July 2020;
- Spartel FOGO MAF System - Theory, Operational, and Setup Training – 22 July 2020;
- WALGA - Are you CDS Ready? Webinar – 29 July 2020;
- Consistent Communications Collective (CCC) meeting – 30 July 2020;
- FOGO in MUDs Working Group Meeting – 6 August 2020;
- Local Government Battery and Aerosol Collection Workshop – 12 August 2020;
- ERMC and Town of Bassendean staff tour of the FOGO MAF and Red Hill -18 August 2020;
- Roads to Reuse (RtR) Online Information Session for Local Government – 19 August 2020;
- Australian Association for Environmental (AAEE) webinar – 20 August 2020;
- Consistent Communications Collective (CCC) meeting – 25 August 2020;
- Town of Bassendean and EMRC FOGO debrief – 26 August 2020;
- Australian Sustainable Schools Initiative (AusSi) Online Meeting – 2 September 2020;
- Waste Educators Networking Group (WENG) meeting – 3 September 2020;
- WALGA Bin Tagging App Development – 9 September 2020;
- DWER FOGO to MUDs online Forum – 15 September 2020;
- Regional Waste Education Steering group (RWESG) – 24 September 2020; and
- Waste and Recycle Conference – 25 September 2020.

d. Waste Education Loan Resources utilisation – July - September 2020

- All Loan Boxes – Gooseberry Hill Primary School – 24 June – 3 July 2020;
- Mini Bin Waste Sort Loan Box – Town of Bassendean – 6 July – 27 July 2020;
- Paper Making Loan Kit - South East Metropolitan Language Development Centre - 20 July – 31 July 2020;
- Plastic Not So Fantastic Loan Box – Sacred Heart Primary School (Mundaring) - 9 September – 23 September 2020; and
- Waste Audit loan Kit - Sacred Heart Primary School (Mundaring) – 9 September – 23 September 2020.