

# INFORMATION BULLETIN

D2021/17183

**Accompanying the  
Ordinary Meeting of Council Agenda  
23 September 2021**



## Information Bulletin 23 September 2021

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## **1. REGISTER OF COUNCIL RESOLUTIONS 2021**

**D2021/17176**

### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

### **KEY POINTS AND RECOMMENDATIONS**

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillors to review previous decisions made.

### **SOURCE OF REPORT**

Chief Financial Officer

### **BACKGROUND**

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

### **REPORT**

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

### **STRATEGIC/POLICY IMPLICATIONS**

- 4 Key Result Area 3 – Good Governance  
3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

- 5 As reported.

### **SUSTAINABILITY IMPLICATIONS**

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

**Risk – Non Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

- Town of Bassendean
- City of Bayswater
- City of Kalamunda
- Shire of Mundaring
- City of Swan

**Implication Details**

As reflected in the respective reports.

**ATTACHMENT(S)**

Register of Council Resolutions 2021 (D2021/17174)



## COUNCIL RESOLUTION REGISTER 2021

DATE		RESOLUTION	STATUS
1.	26 AUGUST 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 JUNE 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 JUNE 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
2.	26 AUGUST 2021	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JUNE AND JULY 2021 (D2021/13960)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$44,262,715.68.</p>	COMPLETED
3.	26 AUGUST 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2021 (D2021/13945)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2021.</p>	COMPLETED
4.	26 AUGUST 2021	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2021 (D2021/14770)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2021.</p>	COMPLETED
5.	26 AUGUST 2021	<p><b>14.4 REQUEST FOR TENDER RFT 2021 – 003 PROVISION OF SECURITY SERVICES TO EMRC SITES (D2021/14743)</b></p> <p>THAT COUNCIL AWARD TENDER RFT 2021-003 PROVISION OF SECURITY SERVICES TO EMRC SITES TO MA SERVICES GROUP PTY LTD FOR AN ESTIMATED ANNUAL SPEND VALUE OF \$239,440.00 (EX. GST), SUBJECT TO ANNUAL CPI ADJUSTMENTS, FOR A TOTAL PERIOD OF THREE (3) YEARS WITH TWO (2) OPTIONAL ONE (1) YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC.</p>	COMPLETED
6.	26 AUGUST 2021	<p><b>14.5 REQUEST FOR TENDER RFT 2021 – 006 CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK WASTE TRANSFER STATION (D2021/14747)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL AWARD TENDER RFT2021-006 – HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION TO BISTEL CONSTRUCTION PTY LTD FOR A CONTRACT TERM OF TEN (10) MONTHS AT A TOTAL COST OF \$ 6,855,569.19 EXCLUDING GST.</li> <li>2 THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH BISTEL CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND BISTEL CONSTRUCTION PTY LTD.</li> <li>3 COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE OF \$685,556.92, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2021-006.</li> <li>4 COUNCIL AUTHORISE \$4,041,126 (INCLUSIVE OF 10% CONTINGENCY) IN ADDITION TO THE \$3,500,000 IN THE 2021/22 ANNUAL BUDGET TO UNDERTAKE THE TENDER RFT2021-006 WITHIN THIS FINANCIAL YEAR.</li> <li>5 COUNCIL ENDORSE THE BUSINESS CASE FOR THE PROPOSED WASTE TRANSFER STATION AT HAZELMERE RESOURCE RECOVERY PARK WHICH FORMS A CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>6 THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	IN PROGRESS

## COUNCIL RESOLUTION REGISTER 2021

DATE		RESOLUTION	STATUS
7.	26 AUGUST 2021	<p><b>14.6 WASTE AND RECYCLE CONFERENCE – SEPTEMBER 2021 (D2021/14756)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCILLORS AND OFFICERS NOTE THE DATES OF 8, 9 AND 10 SEPTEMBER 2021 FOR THE WA WASTE &amp; RECYCLE 2021 CONFERENCE.</li> <li>2 DEPUTY COUNCILLOR IAN JOHNSON AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE WA WASTE &amp; RECYCLE 2021 CONFERENCE.</li> <li>3 TWO (2) PLACES TO THE WA WASTE &amp; RECYCLE 2021 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.</li> </ol>	COMPLETED
8.	26 AUGUST 2021	<p><b>14.7 EMRC COUNCIL MEMBER COMPLAINTS PROCEDURES (D2021/14759)</b></p> <p>THAT COUNCIL ENDORSE THE EMRC COUNCIL MEMBER COMPLAINTS PROCEDURE FOR DEALING WITH COMPLAINTS ABOUT ALLEGED BREACHES OF THE BEHAVIOUR REQUIREMENTS, FORMING THE ATTACHMENT OF THIS REPORT.</p>	COMPLETED
9.	26 AUGUST 2021	<p><b>14.8 REQUEST FOR UNBUDGETED EXPENDITURE – RED HILL WASTE MANAGEMENT FACILITY, INTERIM FOGO PAD EXTENSION (D2021/15757)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL APPROVE UNBUDGETED EXPENDITURE OF \$108,460, (INCLUSIVE OF 10% CONTINGENCY) EX GST TO EXTEND THE EXISTING INTERIM FOGO PAD BY APPROXIMATELY 13,500M2, FUNDS BEING TRANSFERRED FROM THE SECONDARY WASTE RESERVE.</li> <li>2 A REPORT IS PREPARED FOR COUNCIL FOLLOWING COMPLETION OF THE WORKS, ALLOWING SUFFICIENT TIME FOR RESIDENTS TO DETECT ANY IMPROVEMENTS TO THE ODOUR ISSUE AND TO IDENTIFY IF ANY FURTHER ACTION IS REQUIRED, OR NOT, AS THE CASE MAY BE.</li> </ol>	IN PROGRESS
10.	26 AUGUST 2021	<p><b>14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/14921)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 26 AUGUST 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
11.	26 AUGUST 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 LEGAL COMMITTEE MEETING HELD 29 JULY 2021 (D2021/13385 [LC] D2021/14461)</b></p> <p>THAT COUNCIL NOTES THE RECOMMENDATION(S) IN THE LEGAL COMMITTEE REPORT (SECTION 15.1)</p>	COMPLETED

	DATE	RESOLUTION	STATUS
12.	26 AUGUST 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF OPERATING OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, CO-ORDINATOR WASTE EDUCATION, INFORMATION SERVICES SUPPORT OFFICER, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
13.	26 AUGUST 2021	<p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2021/14771)</b></p> <p>THAT COUNCIL NOTES THE CONTENTS OF THIS PROJECT UPDATE.</p>	COMPLETED
14.	26 AUGUST 2021	<p><b>19.2 PROGRESS REPORT ON THE IMPLEMENTATION OF THE EMRC FOGO RECOVERY STRATEGY (D2021/14772)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL NOTES THE PROGRESS OF THE REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY.</li> <li>2 MEMBER COUNCILS ARE REQUESTED TO ATTEND A COMBINED BRIEFING ON THE REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY ON 8 DECEMBER 2021.</li> <li>3 THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
15.	26 AUGUST 2021	<p><b>19.3 STRATEGIC REVIEW OF THE EMRC (D2021/14773)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL ENDORSES THE FINAL GHD STRATEGIC REVIEW OF THE EMRC, FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2 COUNCIL NOTES THAT THE REVIEW OF THE ESTABLISHMENT AGREEMENT REMAINS UNRESOLVED.</li> <li>3 THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
16.	26 AUGUST 2021	<p><b>19.4 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 29 JULY 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/14458)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF THE ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 29 JULY 2021 - SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.5.23(2)(d)]</p>	COMPLETED
17.	26 AUGUST 2021	<p>THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
18.	24 JUNE 2021	<b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b> <b>7.1 CR GIORGIA JOHNSON – LEAVE OF ABSENCE</b> THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR GIORGIA JOHNSON FROM 1 JULY TO 11 JULY 2021 INCLUSIVE.	COMPLETED
19.	24 JUNE 2021	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b> <b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 27 MAY 2021</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MAY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
20.	24 JUNE 2021	<b>14.1 REPORTS OF EMPLOYEES</b> <b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2021 (D2021/09665)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$10,746,226.65.	COMPLETED
21.	24 JUNE 2021	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2021 (D2021/09668)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2021.	COMPLETED
22.	24 JUNE 2021	<b>14.3 REVIEW OF POLICY 5.1 - RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY (D2021/10319)</b> THAT COUNCIL ADOPTS THE REVISED EMRC POLICY 5.1 RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY FORMING ATTACHMENT 2 TO THIS REPORT.	COMPLETED
23.	24 JUNE 2021	<b>14.4 REVIEW OF POLICY 3.1 - ANNUAL FINANCIAL REPORTING POLICY (D2021/10311)</b> THAT THE REVISED EMRC POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETED

DATE		RESOLUTION	STATUS
24.	24 JUNE 2021	<p><b>14.5 ESTABLISHMENT AGREEMENT REVIEW UPDATE (D2021/10312)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>NOTES THE UPDATE ON THE ESTABLISHMENT AGREEMENT REVIEW.</li> <li>REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW THE MOST CURRENT DRAFT OF THE REPLACEMENT ESTABLISHMENT AGREEMENT DOCUMENT WITH A VIEW TO MAKE A FINAL RECOMMENDATION TO THE EMRC ON OR BEFORE THE 20 AUGUST 2021.</li> <li>REQUESTS A BRIEFING SESSION BE HELD IN EARLY SEPTEMBER 2021 TO DISCUSS THE RECOMMENDATIONS RECEIVED FROM MEMBER COUNCILS.</li> <li>REQUESTS THE CEO PREPARE A REPORT FOLLOWING FEEDBACK FROM THE BRIEFING SESSION, FOR ITS CONSIDERATION AT THE 23 SEPTEMBER 2021 ORDINARY MEETING OF COUNCIL.</li> </ol>	IN PROGRESS
25.	24 JUNE 2021	<p><b>14.6 ESTABLISHMENT OF A RESERVE FOR THE EASTLINK RELOCATION (D2021/10315)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL IN ACCORDANCE WITH S.6.11 OF THE LOCAL GOVERNMENT ACT 1995 ESTABLISHES AN EASTLINK RELOCATION RESERVE FOR THE PURPOSE OF PROVIDING FUNDS FOR THE RELOCATION COST OF INFRASTRUCTURE AT THE RED HILL WASTE MANAGEMENT FACILITY</li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISES THE TRANSFER OF FUNDS OF AN INITIAL AMOUNT OF \$5.325M FROM THE FUTURE DEVELOPMENT RESERVE INTO THE EASTLINK RELOCATION RESERVE.</li> <li>LOCAL PUBLIC NOTICE OF THE PROPOSED CHANGE AND USE OF MONEY IN THE FUTURE DEVELOPMENT RESERVE.</li> </ol>	COMPLETED
26.	24 JUNE 2021	<p><b>14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/10297)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 24 JUNE 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
27.	24 JUNE 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 AUDIT COMMITTEE MEETING HELD 3 JUNE 2021 (REFER TO MINUTES OF COMMITTEE) (D2021/08492 [AC] D2021/10626)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).</p>	COMPLETED
28.	24 JUNE 2021	<p><b>15.2 LEGAL COMMITTEE MEETING HELD 3 JUNE 2021 (REFER TO MINUTES OF COMMITTEE) (D2021/09457 [LC] D2021/10368)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 3 JUNE 2021 (SECTION 15.2).</p>	COMPLETED

DATE	RESOLUTION	STATUS
29.	<p>24 JUNE 2021</p> <p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF OPERATING OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, WASTE AND RESOURCE RECOVERY SPECIALIST, INFORMATION SERVICES SUPPORT OFFICER, CHIEF EXECUTIVE OFFICER (CITY OF BELMONT), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), DIRECTOR ASSET SERVICES (CITY OF KALAMUNDA), MR GREG MOHEN, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
30.	<p>24 JUNE 2021</p> <p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2021/09661)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOMINATES OPTION NO. 1 AS ITS APPROACH AND INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO GIVE EFFECT TO AND TO IMPLEMENT THE OPTION AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UNBUDGETED EXPENDITURE UP TO THE VALUE AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>3. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	IN PROGRESS
31.	<p>24 JUNE 2021</p> <p><b>19.2 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 3 JUNE 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/10370)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF THE ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 3 JUNE 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)].</p>	COMPLETED
32.	<p>24 JUNE 2021</p> <p><b>19.3 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2020/2021 AND OBJECTIVE SETTING FOR 2021/2022 (D2021/06386)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2020/2021.</li> <li>2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2021/2022.</li> <li>3. COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO INCREASING THE TOTAL REMUNERATION VALUE TO THE MAXIMUM OF THE SALARIES AND ALLOWANCES TRIBUNAL BAND 2 CLASSIFICATION LEVEL.</li> <li>4. EXISTING FLEXIBLE WORKING ARRANGEMENT TO REMAIN UNCHANGED.</li> <li>5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
33.	27 MAY 2021	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CR LORNA CLARKE AND CR GIORGIA JOHNSON - LEAVE OF ABSENCE</b></p> <p>THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR LORNA CLARKE FROM 12 JUNE TO 20 JUNE 2021 AND CR GIORGIA JOHNSON FROM 28 JUNE TO 12 JULY 2021 INCLUSIVE.</p>	COMPLETED
34.	27 MAY 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 25 MARCH 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 MARCH 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
35.	27 MAY 2021	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2021 (D2021/07455)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$18,173,883.65.</p>	COMPLETED
36.	27 MAY 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED MARCH 2021 (D2021/07459)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2021.</p>	COMPLETED
37.	27 MAY 2021	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED APRIL 2021 (D2021/07473)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2021.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
38.	27 MAY 2021	<p><b>14.4 REQUEST FOR TENDER RFT 2021 – 001 CLEANING SERVICES TO EMRC SITES (D2021/08054)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT 2021-001 CLEANING SERVICES TO EMRC SITES BASED ON SEPARATE FIXED PRICE SCHEDULES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR 3 YEARS WITH TWO (2) OPTIONAL ONE (1) YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO:               <ol style="list-style-type: none"> <li>iii) QUAD SERVICES PTY LTD FOR \$54,508.42 (PER ANNUM) (EX GST) FOR THE PROVISION OF CLEANING SERVICES TO THE ASCOT PLACE ADMINISTRATION BUILDING AND HAZELMERE RESOURCE RECOVERY PARK; AND</li> <li>iv) CSCH PTY LTD T/AS CHARLES SERVICE COMPANY FOR \$28,670.00 (EX GST) FOR THE PROVISION OF CLEANING SERVICES TO THE RED HILL WASTE MANAGEMENT FACILITY.</li> </ol> </li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT SEPARATELY WITH:               <ol style="list-style-type: none"> <li>ii) QUAD SERVICES PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND QUAD SERVICES PTY LTD.</li> <li>II) CSCH PTY LTD T/AS CHARLES SERVICE COMPANY IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND CSCH PTY LTD T/AS CHARLES SERVICE COMPANY.</li> </ol> </li> <li>3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE IN RELATION TO TENDER RFT 2021 001 CLEANING SERVICES TO EMRC SITES.</li> </ol>	COMPLETED
39.	27 MAY 2021	<p><b>14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/07465)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 MAY 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
40.	27 MAY 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 MINUTES OF LEGAL COMMITTEE HELD ON 15 APRIL 2021 (D2021/05522)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 15 APRIL 2021 (SECTION 15.1).</p>	COMPLETED
41.	27 MAY 2021	<p><b>15.2 MINUTES OF LEGAL COMMITTEE HELD ON 6 MAY 2021 (D2021/07207)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 6 MAY 2021 (SECTION 15.1).</p>	COMPLETED

	DATE	RESOLUTION	STATUS
42.	27 MAY 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 DEED OF AMENDMENT, ENERGY DEVELOPMENTS PTY LTD 2021 (D2021/08046)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO FINALISE AND SIGN THE DEED OF AMENDMENT BETWEEN LANDFILL GAS AND POWER PTY LTD AND THE EMRC TO GIVE LANDFILL GAS AND POWER PTY LTD THE LEGAL RIGHT TO THE AUSTRALIAN CARBON CREDIT UNITS GENERATED BY THE PROPOSED OFFSETS PROJECT.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
43.	27 MAY 2021	<p><b>19.2 STRATEGIC REVIEW OF EMRC 2021 (D2021/08048)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL NOTES THE FINAL GHD STRATEGIC REVIEW OF THE EMRC, FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT, WHICH WILL PROVIDE THE BASIS OF DISCUSSION WITH MEMBER COUNCIL COUNCILLORS AND CEOS.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
44.	27 MAY 2021	<p><b>19.3 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 15 APRIL 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/08709)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 15 APRIL 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.523(2)(D)].</p>	COMPLETED
45.	27 MAY 2021	<p><b>19.4 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 6 MAY 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/08701)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 6 MAY 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.523(2)(D)].</p>	COMPLETED

DATE		RESOLUTION	STATUS				
46.	25 MARCH 2021	<p><b>8 PETITIONS, DEPUTATIONS AND PRESENTATION</b></p> <p><b>8.1 EMRC STRATEGIC REVIEW UPDATE</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER HUMAN RESOURCES, MANAGER INFORMATION SERVICES, CHIEF EXECUTIVE OFFICER (CITY OF BELMONT), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), CHIEF EXECUTIVE OFFICER (CITY OF KALAMUNDA), DIRECTOR WORKS AND INFRASTRUCTURE (CITY OF BAYSWATER), RECYCLING AND WASTE COORDINATOR (TOWN OF BASSENDEAN), EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED				
47.	25 MARCH 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED				
48.	25 MARCH 2021	<p><b>9.2 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 25 FEBRUARY 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 FEBRUARY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED				
49.	25 MARCH 2021	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2021 (D2021/03608)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FEBRUARY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$5,153,014.52.</p>	COMPLETED				
50.	25 MARCH 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2021 (D2021/03728)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2021.</p>	COMPLETED				
51.	25 MARCH 2021	<p><b>14.3 APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (AC) (D2021/02913)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> THE FOLLOWING COUNCILLOR BE FORMALLY APPOINTED AS DEPUTY MEMBER TO THE AUDIT COMMITTEE:</p> <table border="0"> <tr> <td>Participant Local Government</td> <td>Deputy Council Member</td> </tr> <tr> <td>City of Belmont</td> <td>Cr Phil Marks</td> </tr> </table>	Participant Local Government	Deputy Council Member	City of Belmont	Cr Phil Marks	COMPLETED
Participant Local Government	Deputy Council Member						
City of Belmont	Cr Phil Marks						

	DATE	RESOLUTION	STATUS
52.	25 MARCH 2021	<p><b>14.4 ATTENDANCE AT EVENTS POLICY (D2021/03899)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.90A OF THE <i>LOCAL GOVERNMENT ACT 1995</i> CANCELS COUNCIL POLICY 6.1 - MEMBER CONFERENCE, SEMINAR AND STUDY TOUR ATTENDANCE POLICY, FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.90A OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A NEW COUNCIL POLICY 6.3 - ATTENDANCE AT EVENTS POLICY, FORMING ATTACHMENT 2 OF THIS REPORT.</li> </ol>	COMPLETED
53.	25 MARCH 2021	<p><b>14.5 LEGAL COMMITTEE TERMS OF REFERENCE (D2021/03902)</b></p> <p>THAT COUNCIL ADOPTS THE LEGAL COMMITTEE PROPOSED TERMS OF REFERENCE, FORMING ATTACHMENT 1 TO THIS REPORT, WITH IMMEDIATE EFFECT.</p>	COMPLETED
54.	25 MARCH 2021	<p><b>14.6 REVIEW OF COUNCIL POLICY 2.1 – COMMITTEES OF COUNCIL (D2021/03904)</b></p> <p>THAT COUNCIL ADOPTS THE REVISED EMRC POLICY 2.1 – COMMITTEES OF COUNCIL FORMING ATTACHMENT 2 OF THIS REPORT.</p>	COMPLETED
55.	25 MARCH 2021	<p><b>14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT WASTE 2021 CONFERENCE (D2021/03947)</b></p> <p>THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE WASTE 2021 CONFERENCE BEING HELD IN COFFS HARBOUR FROM 4 TO 6 MAY 2021.</p>	COMPLETED
56.	25 MARCH 2021	<p><b>14.8 CHIEF EXECUTIVE OFFICER ATTENDANCE AT KEEP AUSTRALIA BEAUTIFUL ANNUAL GENERAL MEETING (D2021/04320)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE KEEP AUSTRALIA BEAUTIFUL (KAB) ANNUAL GENERAL MEETING (AGM) AND SUSTAINABLE CITIES - TIDY TOWNS AWARDS 2021, SCHEDULED TO BE HELD IN BEECHWORTH, VICTORIA ON FRIDAY 4 JUNE 2021.</li> <li>2. ACKNOWLEDGES THAT THE PAYMENT FOR THE TRAVEL, ACCOMMODATION AND ATTENDANCE AT THE KAB AGM WILL BE SOLELY BORNE BY KAB.</li> </ol>	COMPLETED
57.	25 MARCH 2021	<p><b>14.9 ADOPTION OF NEW CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES (D2021/04190)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.103 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, ADOPTS A NEW CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES, FORMING THE ATTACHMENT OF THIS REPORT.</p>	COMPLETED

DATE		RESOLUTION	STATUS
58.	25 MARCH 2021	<p><b>14.10 AMENDMENT OF LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 2021 – CHIEF EXECUTIVE MODEL (D2021/04339)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.39B OF THE <i>LOCAL GOVERNMENT ACT 1995</i> RESCINDS COUNCIL POLICY 4.1 – CEO RECRUITMENT AND PERFORMANCE REVIEW POLICY, FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.39B OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A NEW COUNCIL POLICY 4.1 - CEO RECRUITMENT, PERFORMANCE REVIEW AND TERMINATION POLICY, FORMING ATTACHMENT 2 OF THIS REPORT.</li> <li>3. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH 5.39C OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A POLICY FOR THE APPOINTMENT OF APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER, FORMING ATTACHMENT 3 OF THIS REPORT.</li> <li>4. BY ABSOLUTE MAJORITY WITHDRAWS DELEGATION C2/2006.</li> </ol>	COMPLETED
59.	25 MARCH 2021	<p><b>14.11 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/03526)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 MARCH 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
60.	25 MARCH 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 AUDIT COMMITTEE MEETING HELD 4 MARCH 2021 (D2021/02329 (AC) D2021/03891)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).</p>	COMPLETED
61.	25 MARCH 2021	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR MEL CONGERTON</b></p> <p>THAT COUNCIL DEFER CONSIDERATION OF MOTION NO. 1, 2 AND 3 UNTIL THE NEXT ORDINARY MEETING OF COUNCIL.</p>	COMPLETED



DATE		RESOLUTION	STATUS
63.	25 MARCH 2021	<p><b>18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER HUMAN RESOURCES, MANAGER INFORMATION SERVICES, DIRECTOR WORKS AND INFRASTRUCTURE (CITY OF BAYSWATER), EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
64.	25 MARCH 2021	<p><b>18.1 SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)]</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES TO THE LEGAL COMMITTEE THE POWER TO UNDERTAKE ALL NECESSARY ACTIONS IN RESPONSE TO THE LEGAL MATTER PREVIOUSLY REPORTED AND ANY RELATED MATTERS WITH REGARDS TO THE ESTABLISHMENT AGREEMENT.</li> <li>2. NOTES THE RATIONALE FOR THE MOTION IS TO ENABLE THE EMRC COUNCIL TO UNDERTAKE ACTIONS IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT THROUGH THE ESTABLISHED LEGAL COMMITTEE.</li> </ol>	COMPLETED
65.	25 MARCH 2021	<p><b>MEETING RE-OPENED TO THE PUBLIC</b></p> <p>THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.</p>	COMPLETED

DATE		RESOLUTION	STATUS
66.	25 FEBRUARY 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020 (D2020/25340)</b></p> <p><b>PROCEDURE MOTION</b></p> <p>THAT COUNCIL DEFER CONSIDERATION OF ITEM 9.1 - DRAFT MEMORANDUM OF UNDERSTANDING - RENEWABLE ENERGY POWER PURCHASE AGREEMENT OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020, UNTIL THE NEXT ORDINARY MEETING OF COUNCIL.</p>	COMPLETED
67.	25 FEBRUARY 2021	<p><b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 21 JANUARY 2021 (D2021/01326)</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 21 JANUARY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
68.	25 FEBRUARY 2021	<p><b>9.3 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 8 FEBRUARY 2021 (D2021/01965)</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 8 FEBRUARY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
69.	25 FEBRUARY 2021	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2020 AND JANUARY 2021 (D2020/27446)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS NOVEMBER 2020, DECEMBER 2020 AND JANUARY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$21,678,436.65.</p>	COMPLETED
70.	25 FEBRUARY 2021	<p><b>14.2 FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2020 (D2021/00965)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2020.</p>	COMPLETED
71.	25 FEBRUARY 2021	<p><b>14.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2020 (D2021/02118)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2020.</p>	COMPLETED
72.	25 FEBRUARY 2021	<p><b>14.4 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2021 (D2021/02199)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2021.</p>	COMPLETED
73.	25 FEBRUARY 2021	<p><b>14.5 FOGO TRIAL AT RED HILL – INTERIM FACILITY UPDATE (MASS BALANCE) (D2021/02032)</b></p> <p>THAT THE REPORT BE NOTED.</p>	COMPLETED

DATE		RESOLUTION	STATUS
74.	25 FEBRUARY 2021	<p><b>14.6 APPOINTMENT OF AUTHORISED COMPLAINTS OFFICERS (D2021/02217)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. AUTHORISES THE CHIEF EXECUTIVE OFFICER TO BE THE COMPLAINTS OFFICER.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES POWER TO THE CHIEF EXECUTIVE OFFICER TO APPOINT AUTHORISED COMPLAINTS OFFICERS.</li> <li>3. ENDORSE THE COMPLAINT ABOUT ALLEGED BREACH FORM, FORMING ATTACHMENT 1 TO THIS REPORT.</li> </ol>	COMPLETED
75.	25 FEBRUARY 2021	<p><b>14.7 REVIEW OF DELEGATED POWERS AND DUTIES (D2021/02041)</b></p> <p>THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT WITH THE EXCEPTION OF DELEGATION NUMBER C15/2018.</p>	COMPLETED
76.	25 FEBRUARY 2021	<p><b>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/27450)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 FEBRUARY 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
77.	25 FEBRUARY 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 LEGAL COMMITTEE MEETING HELD 10 FEBRUARY 2021 (D2021/01849 (LC) - D2021/01849)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 10 FEBRUARY 2021 (SECTION 15.1).</p>	COMPLETED
78.	25 FEBRUARY 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER HUMAN RESOURCES, WASTE AND RESOURCE RECOVERY SPECIALIST, INFORMATION SERVICES OFFICER, CHIEF EXECUTIVE OFFICER (CITY OF BELMONT), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
79.	25 FEBRUARY 2021	<p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY (WWtE) UPDATE (D2021/02027)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE REPORT.</li> <li>2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
80.	25 FEBRUARY 2021	<p><b>19.2 PROVISION OF SERVICES TO A LOCAL GOVERNMENT (D2021/02043)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AUTHORISE THE CEO TO SIGN THE MEMORANDUM OF UNDERSTANDING, FORMING THE ATTACHMENT TO THIS REPORT WITH THE LOCAL GOVERNMENT IDENTIFIED IN THE REPORT TO PROVIDE WASTE MANAGEMENT CONSULTANCY SERVICES.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
81.	25 FEBRUARY 2021	<p><b>19.3 DRAFT HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT PLAN 2021 (D2021/02046)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE DRAFT HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT PLAN 2021, FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
82.	25 FEBRUARY 2021	<p><b>19.4 ITEM 13.1 OF THE LEGAL COMMITTEE MINUTES - SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/02126)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>THE LEGAL COMMITTEE RESOLVES TO AUTHORISE THE CEO TO ISSUE THE LETTER, AS AMENDED IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
83.	25 FEBRUARY 2021	<p><b>19.5 SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS (D2021/00938)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO DR JUDE BALM OF INFINITY TRAINING AUSTRALIA.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
84.	25 FEBRUARY 2021	<p><b>19.6 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2020/2021 (D2021/00939)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2021 AS OUTLINED WITHIN THIS REPORT.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS																								
85.	8 FEBRUARY 2021	<p><b>16.1 SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/01716)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ESTABLISHES A LEGAL COMMITTEE TO UNDERTAKE ACTIONS TO ADDRESS ANY SUCH LEGAL MATTERS ARISING OUT OF THE ESTABLISHMENT AGREEMENT AND BE DISBANDED AT THE NEXT LOCAL GOVERNMENT ELECTIONS IN OCTOBER 2021.</li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPOINTS THE FOLLOWING COUNCILLORS TO THE LEGAL COMMITTEE: <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">PARTICIPANT LOCAL GOVERNMENT</th> <th style="text-align: left;">COUNCILLOR MEMBER</th> <th style="text-align: left;">DEPUTY MEMBER</th> <th style="text-align: left;">SECOND DEPUTY MEMBER</th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR WILSON</td> <td>CR HAMILTON</td> <td>CR MACWILLIAM</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR CLARK</td> <td>CR JOHNSON</td> <td>CR PIFFARETTI</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR O'CONNOR</td> <td>CR BOYD</td> <td>CR BLAIR</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR JEANS</td> <td>CR DAW</td> <td>CR COLLINS</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR CONGERTON</td> <td>CR ZANNINO</td> <td>CR I JOHNSON</td> </tr> </tbody> </table> </li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES TO THE LEGAL COMMITTEE THE POWER TO UNDERTAKE ACTIONS IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>NOTES THE RATIONALE FOR THE MOTION IS TO ENABLE THE EMRC COUNCIL TO UNDERTAKE ACTIONS IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT THROUGH THE NEWLY ESTABLISHED LEGAL COMMITTEE.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	PARTICIPANT LOCAL GOVERNMENT	COUNCILLOR MEMBER	DEPUTY MEMBER	SECOND DEPUTY MEMBER	TOWN OF BASSENDEAN	CR WILSON	CR HAMILTON	CR MACWILLIAM	CITY OF BAYSWATER	CR CLARK	CR JOHNSON	CR PIFFARETTI	CITY OF KALAMUNDA	CR O'CONNOR	CR BOYD	CR BLAIR	SHIRE OF MUNDARING	CR JEANS	CR DAW	CR COLLINS	CITY OF SWAN	CR CONGERTON	CR ZANNINO	CR I JOHNSON	COMPLETED
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86.	21 JANUARY 2021	<p><b>16.1 SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/00774)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>IN ACCORDANCE WITH CLAUSE 10.6 OF THE EMRC STANDING ORDERS LOCAL LAW 2013 THE ITEM 16.1 OF THE AGENDA BE ADJOURNED TO THE NEXT ORDINARY MEETING OF COUNCIL TO BE HELD AT 6PM ON THURSDAY 25 FEBRUARY 2021.</li> <li>COUNCIL NOTES THE REASON FOR THE ADJOURNMENT IS TO ADDRESS THE ISSUE OF LEGAL PROFESSIONAL PRIVILEGE AND TO ADDRESS THE POTENTIAL BREACH OF S.5.65 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>.</li> </ol>	COMPLETED																								

## 2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2021/17178

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council’s resolution of 24 March 2016.

### KEY POINTS AND RECOMMENDATIONS

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

- 1 At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).
- 2 As part of that review Council resolved inter alia:  
*“THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL.”*

### REPORT

- 3 The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The contract for the provision of IT Support Services to the EMRC was extended by 12 months from 1 September 2021 to 31 August 2022. (Reference: Contract No. 2018-002).
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The contract for the provision of Laboratory Analysis Services to the EMRC was extended by 12 months from 29 October 2021 to 28 October 2022. (Reference: Contract No. 2018-004).

**STRATEGIC/POLICY IMPLICATIONS**

- 4 Key Result Area 3 – Good Governance
  - 3.3 To provide responsible and accountable governance and management of the EMRC.

**FINANCIAL IMPLICATIONS**

- 5 As reflected in monthly financial reports.

**SUSTAINABILITY IMPLICATIONS**

- 6 The delegations exercised were in accordance with Council’s resolution for the benefit and sustainability of the EMRC and Perth’s Eastern Region.

**RISK MANAGEMENT**

**Risk – Non Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤ Update to be provided to Council to comply with a past resolution of Council.		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil

### **3. 2021/2022 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2021**

**D2021/17181**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 August 2021.

#### **SOURCE OF REPORT**

Chief Financial Officer

#### **REPORT**

- 1 A total of 22,274 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 25,103 tonnes received during the same period in 2020/2021.
- 2 “Other” waste tonnages totalling 12,144 were received at Red Hill during the reporting period compared to 11,554 tonnes received during the same period in 2020/2021.
- 3 During the reporting period a combined total of 34,418 tonnes compared to 36,657 tonnes during the same period in 2020/2021 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
  - Incoming Waste Timber totalled 2,319 tonnes compared to 2,423 tonnes for the same period in 2020/2021.
  - The sale of fines and woodchip totalled 2,251 tonnes, compared to 2,281 tonnes for the same period in 2020/2021.
  - Incoming Commercial and Industrial (C&I) Waste totalled 47.34 tonnes, compared to 30.76 tonnes for the same period in 2020/2021.
  - Mattresses incoming totalled 2,718 compared to 2,931 for the same period in 2020/2021.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

#### **STRATEGIC/POLICY IMPLICATIONS**

- 6 Key Result Area – Good Governance  
3.3 To provide responsible and accountable governance and management of the EMRC

#### **FINANCIAL IMPLICATIONS**

- 7 As reflected in monthly financial reports.

#### **SUSTAINABILITY IMPLICATIONS**

- 8 Nil

**RISK MANAGEMENT**

**Risk – Lower than budgeted tonnages received including product sales.**

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
<b>Action/Strategy</b>		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

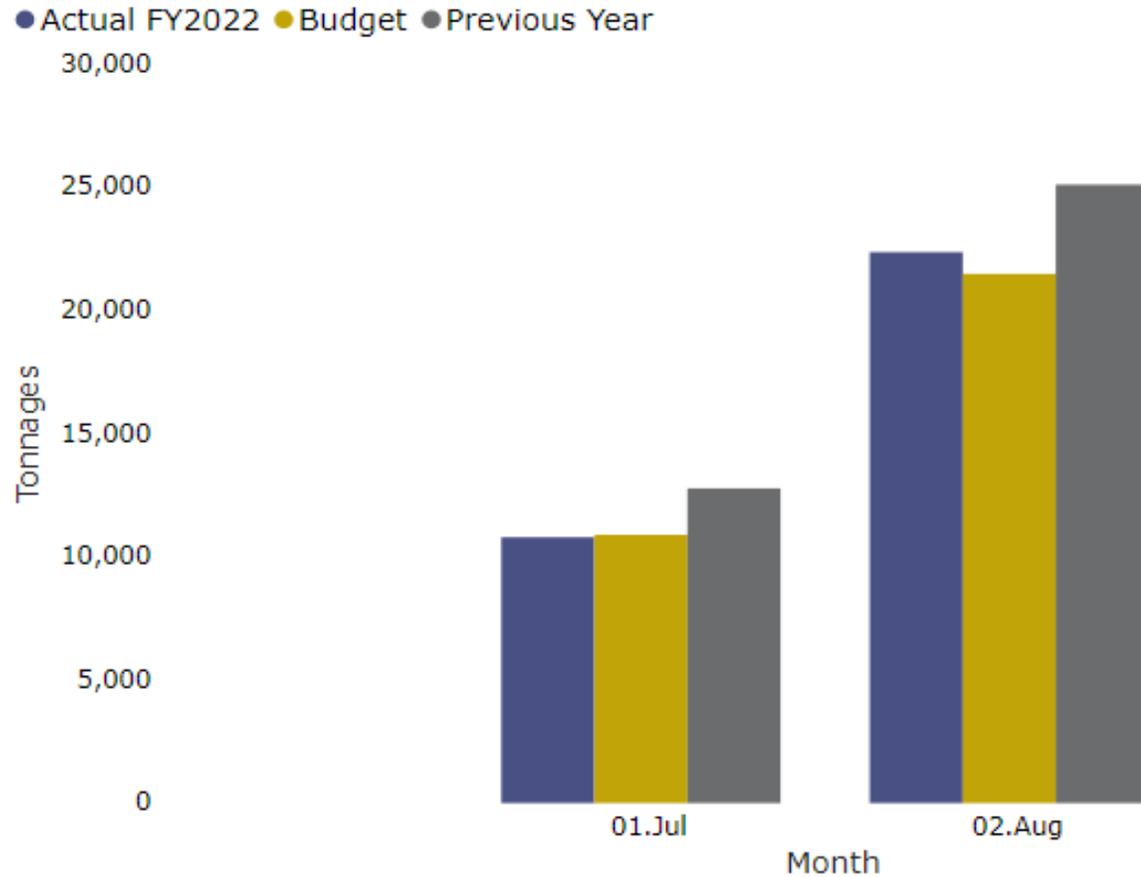
**ATTACHMENT(S)**

Council Tonnages Report (D2021/17780)

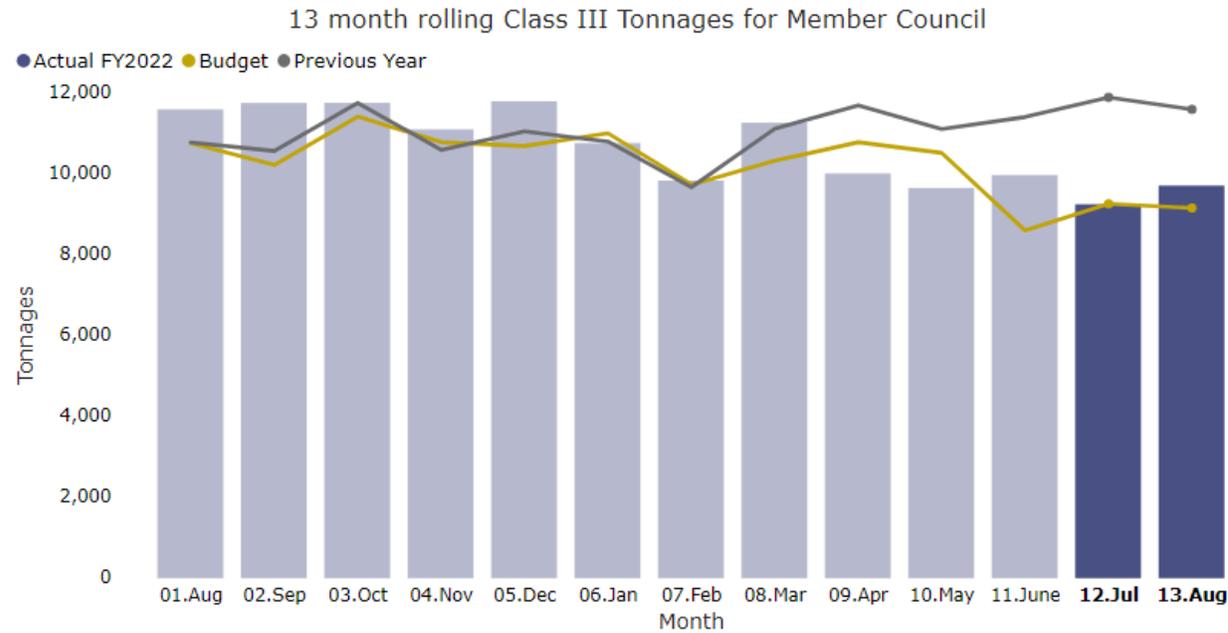
# **EMRC Tonnage Analysis**

## **as at 31 August 2021**

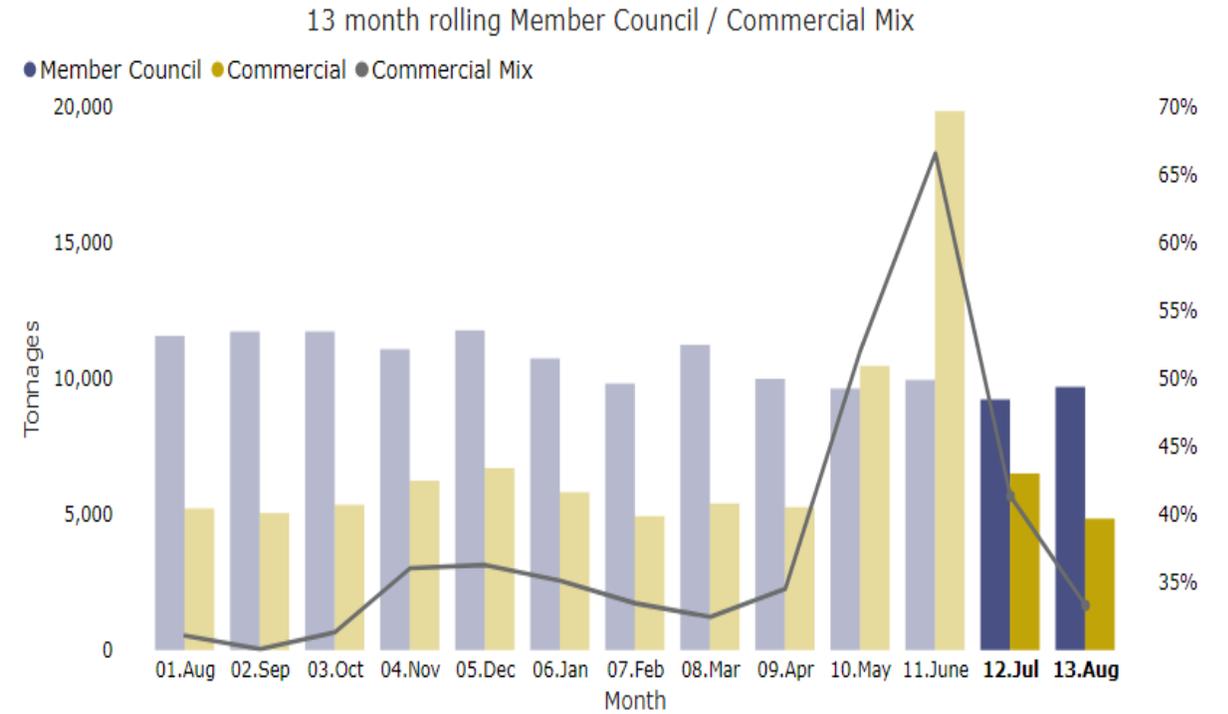
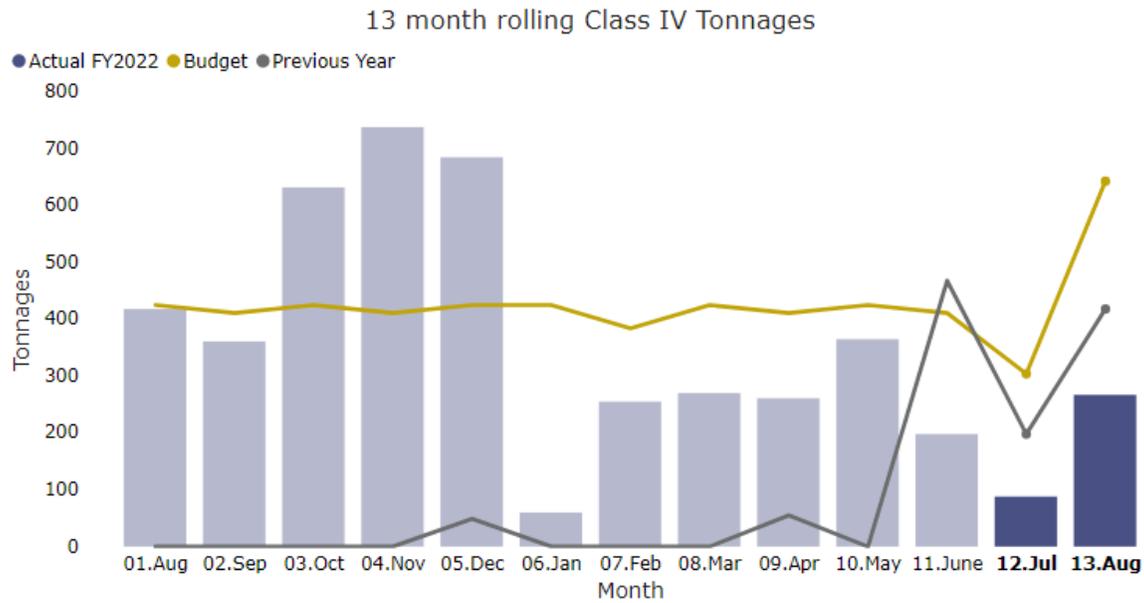
# 2021/2022 Member Council YTD Overall Tonnages



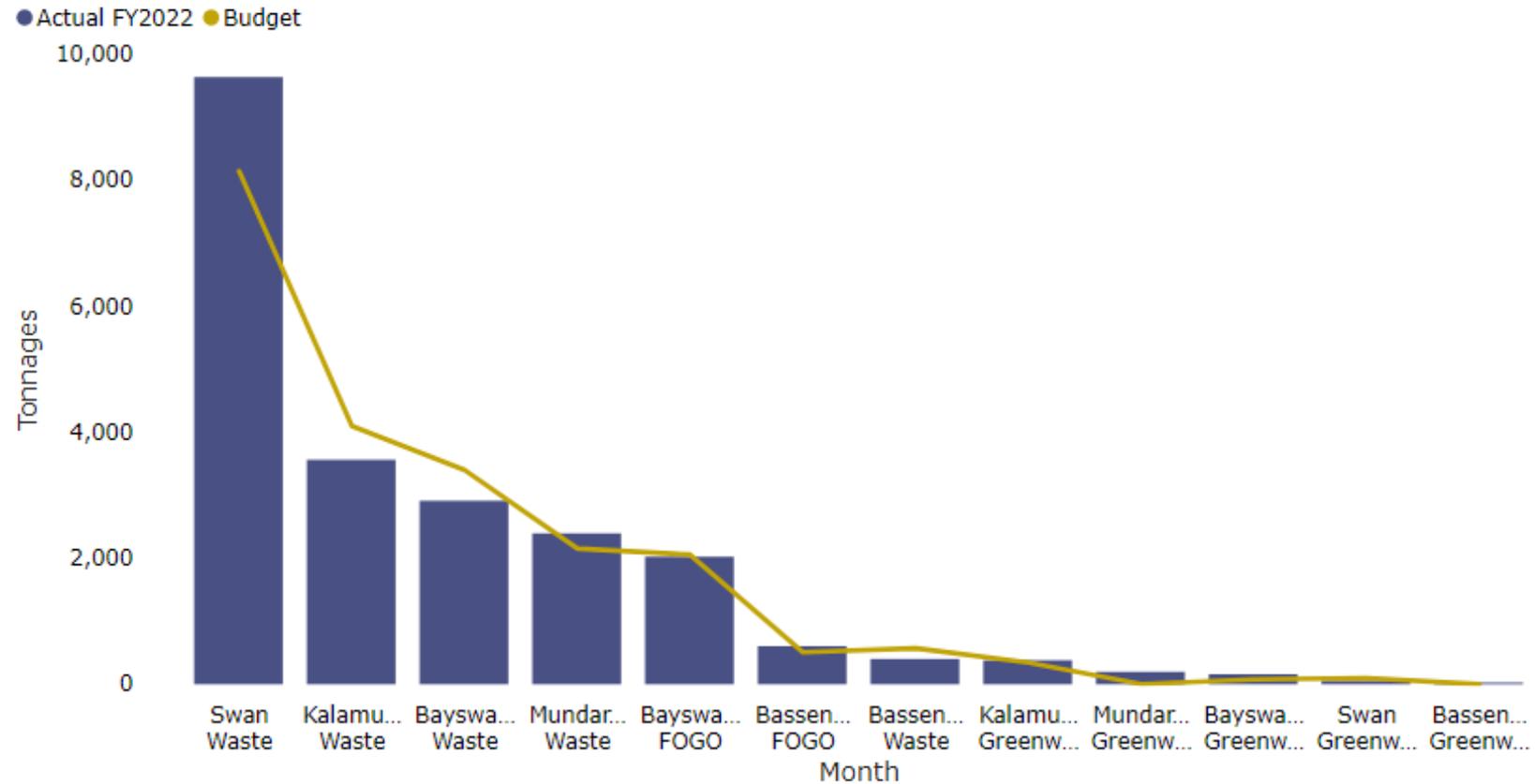
# 2021/2022 Tonnages



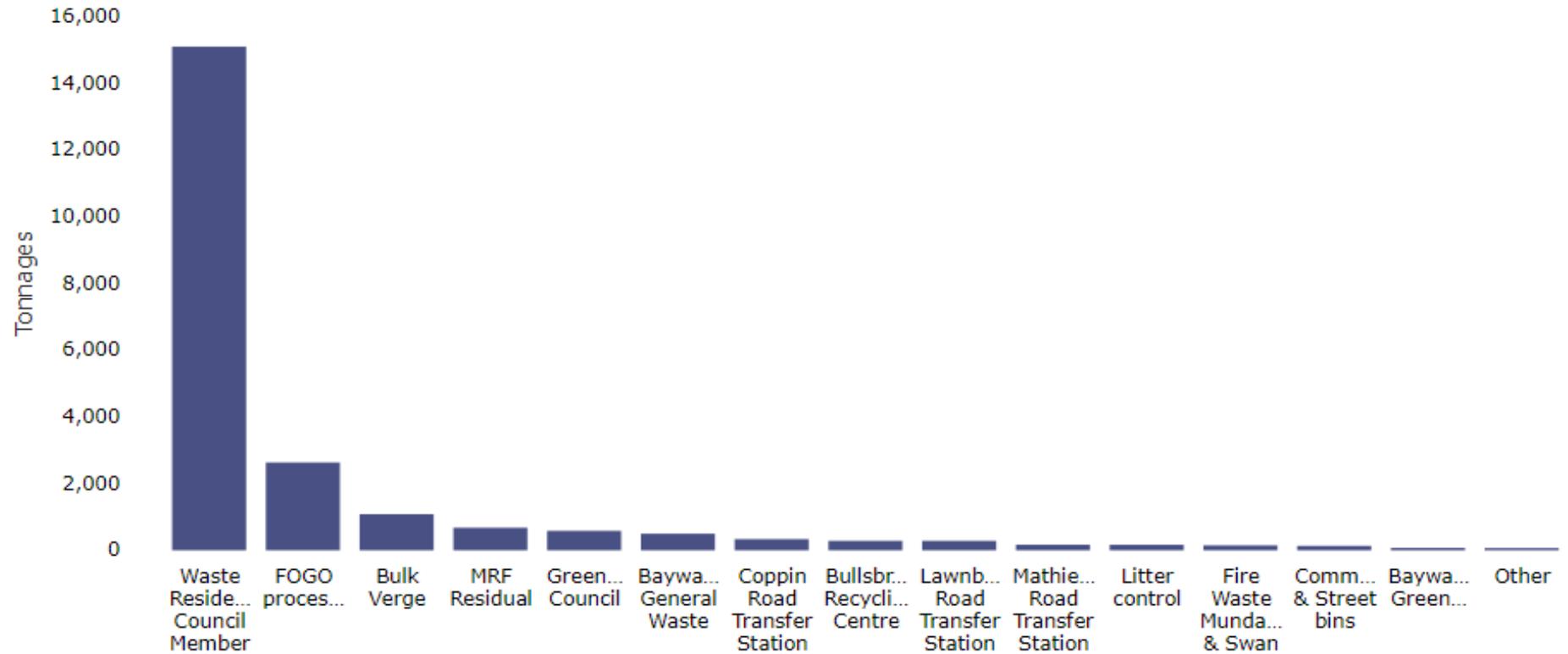
# 2021/2022 Tonnages



# 2021/2022 EMRC Combined Waste Report YTD August 2021

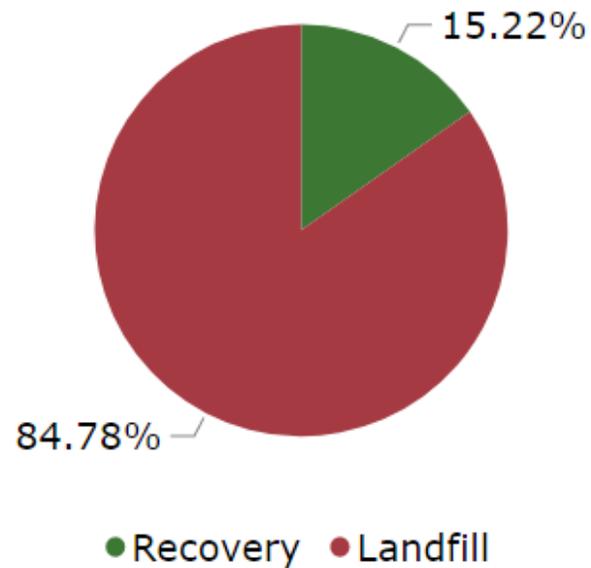


# 2021/2022 EMRC Waste Receipt Report YTD August 2021



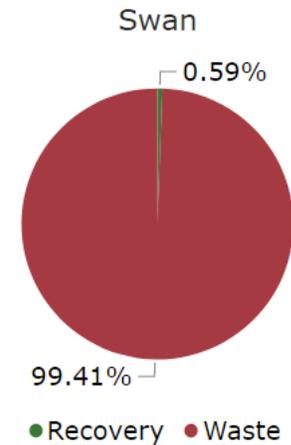
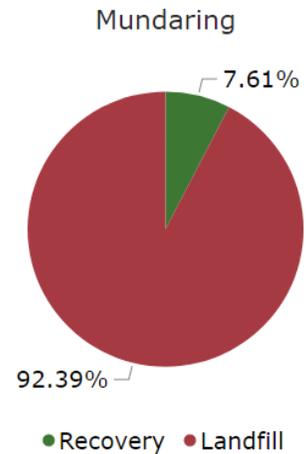
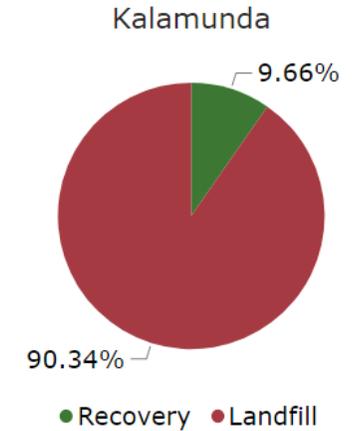
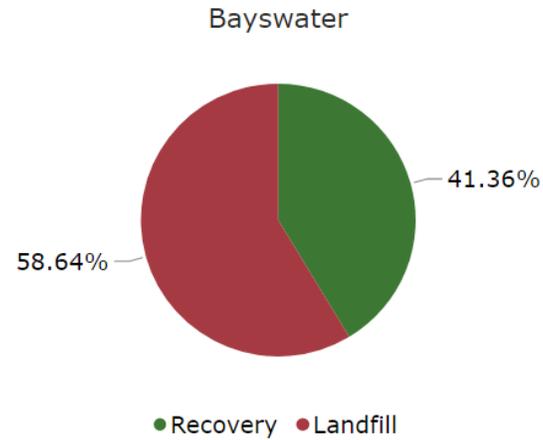
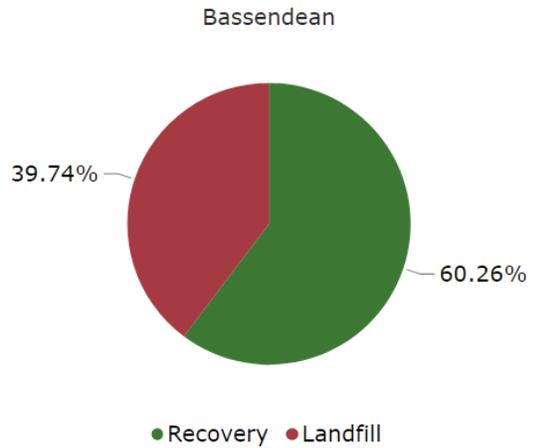
# 2021/2022 Total Member Council % Recovery @ EMRC

LANDFILL / RECOVERY



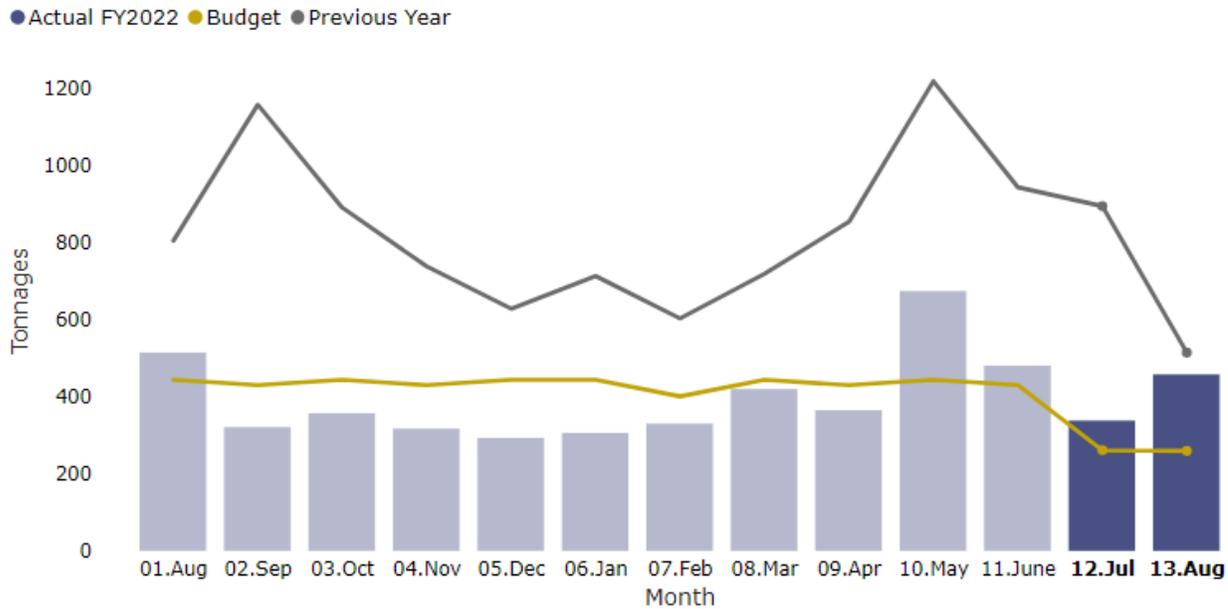
Council	Landfill	Recovery
Bassendean	39.74%	60.26%
Bayswater	58.64%	41.36%
Kalamunda	90.34%	9.66%
Mundaring	92.39%	7.61%
Swan	99.41%	0.59%
<b>Total</b>	<b>84.78%</b>	<b>15.22%</b>

# 2021/2022 Member Council Recovery @ EMRC

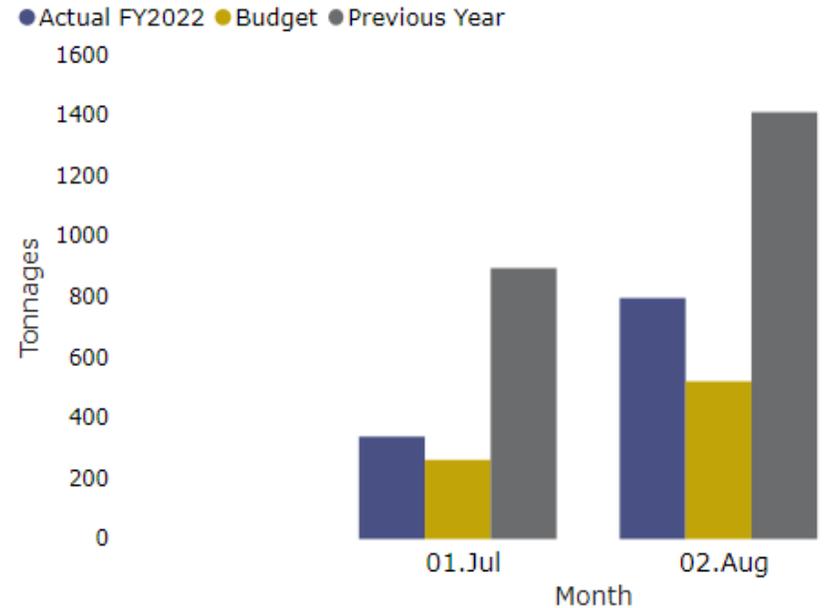


# 2021/2022 Greenwaste Tonnages

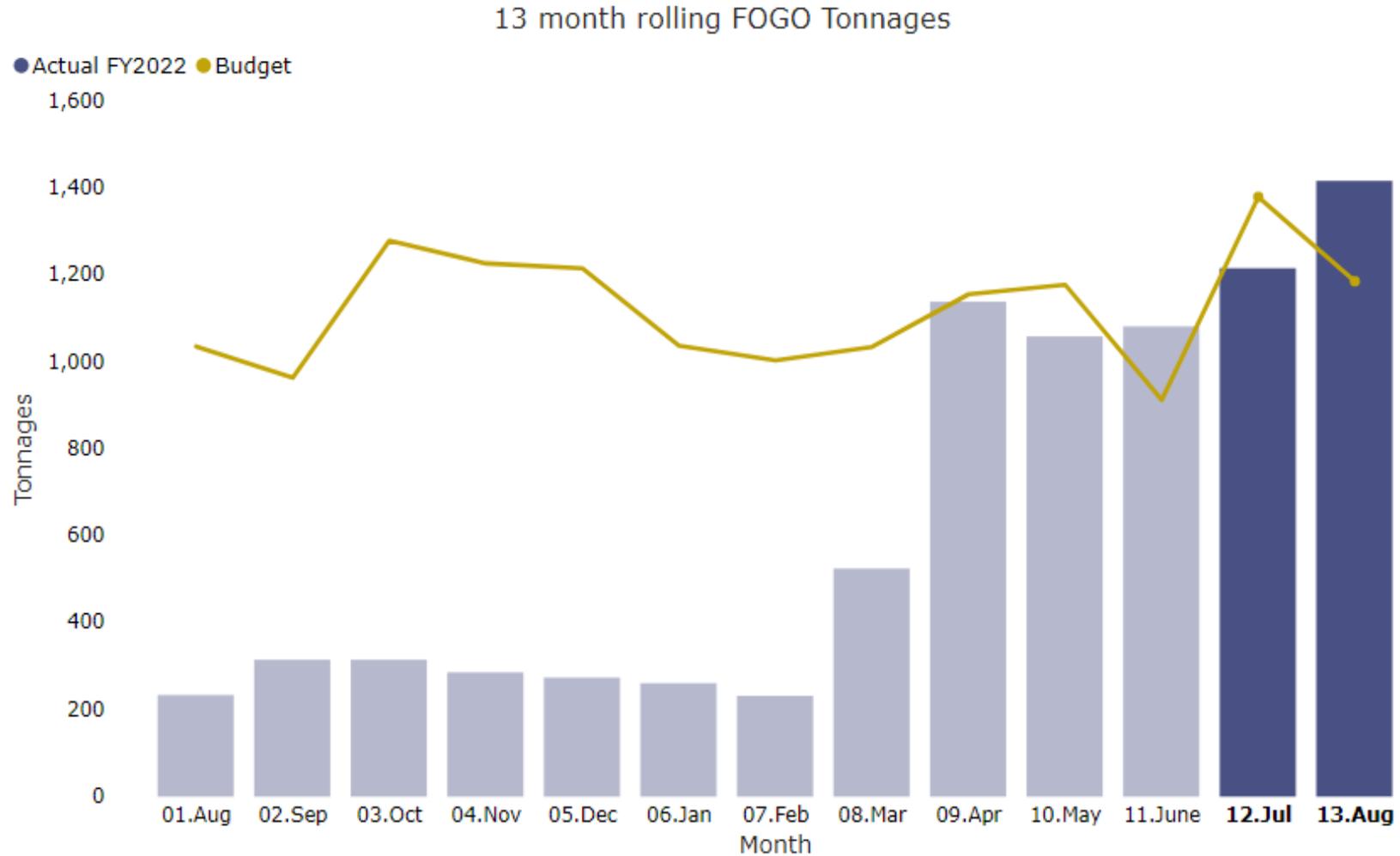
13 month rolling Greenwaste Tonnages for Member Council



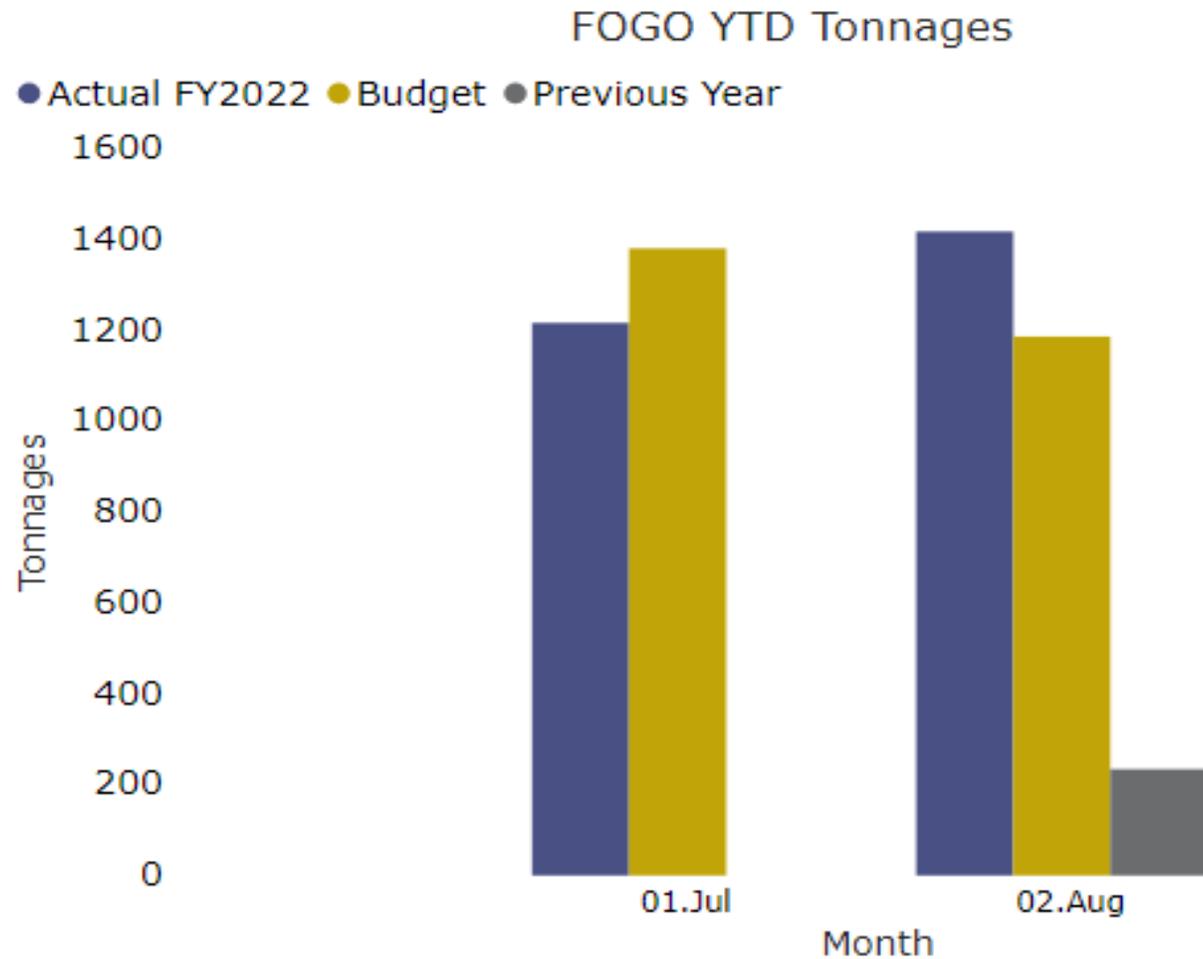
Member Council Greenwaste Tonnages YTD



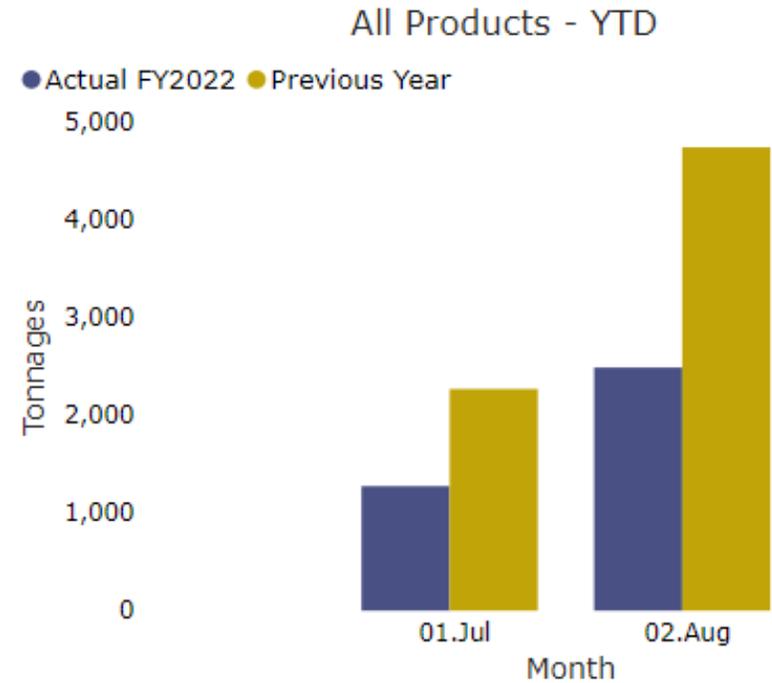
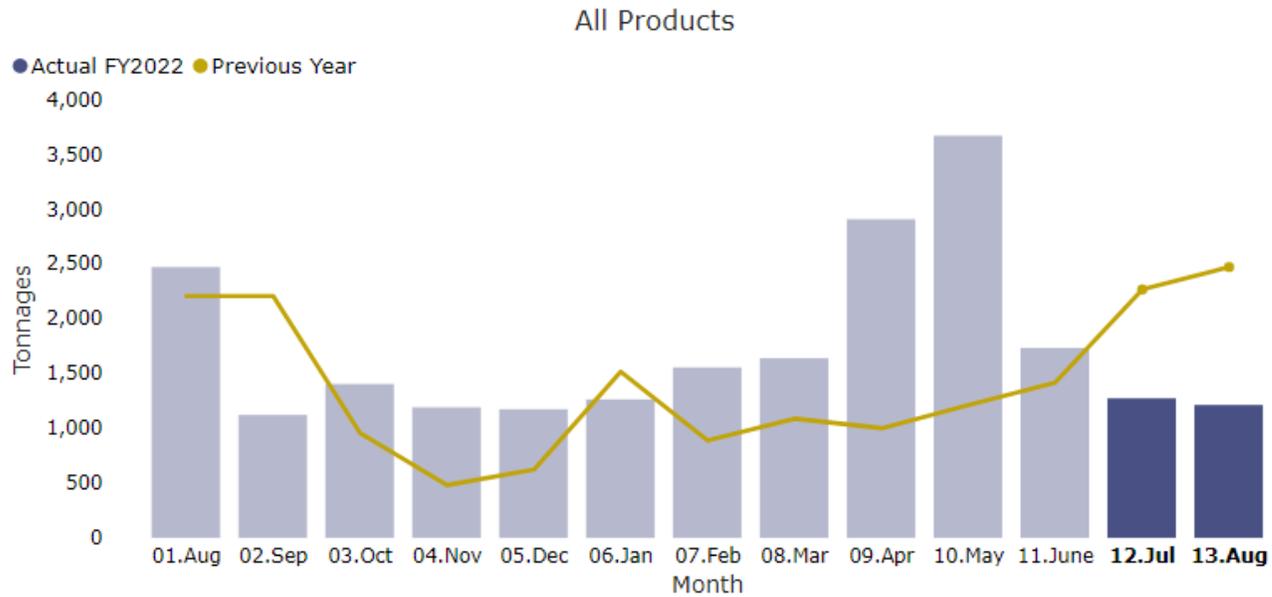
# 2021/2022 FOGO Tonnages



# 2021/2022 FOGO Tonnages

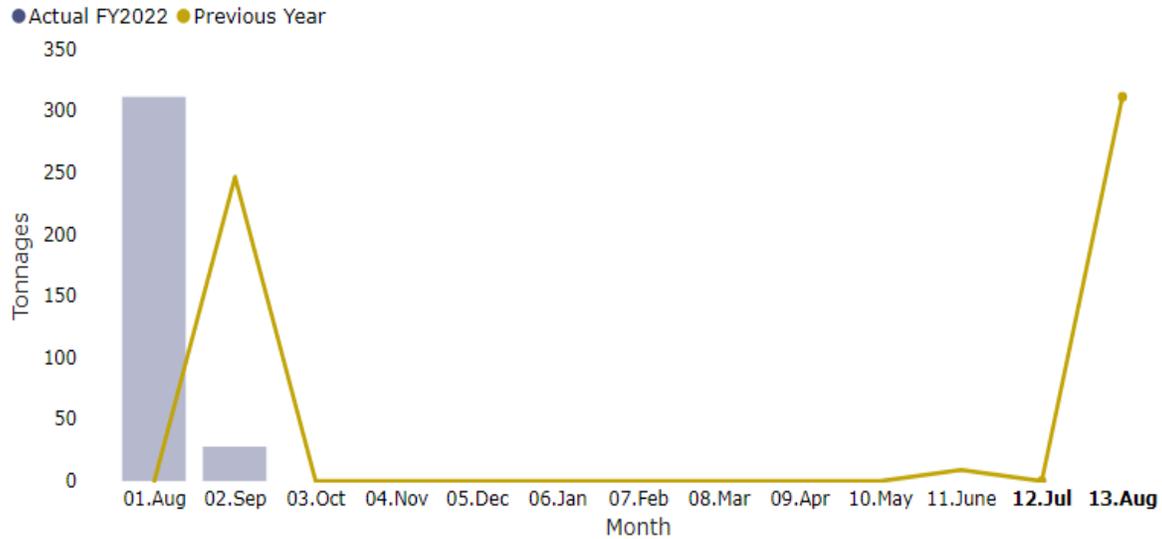


# 2021/2022 Product Sales

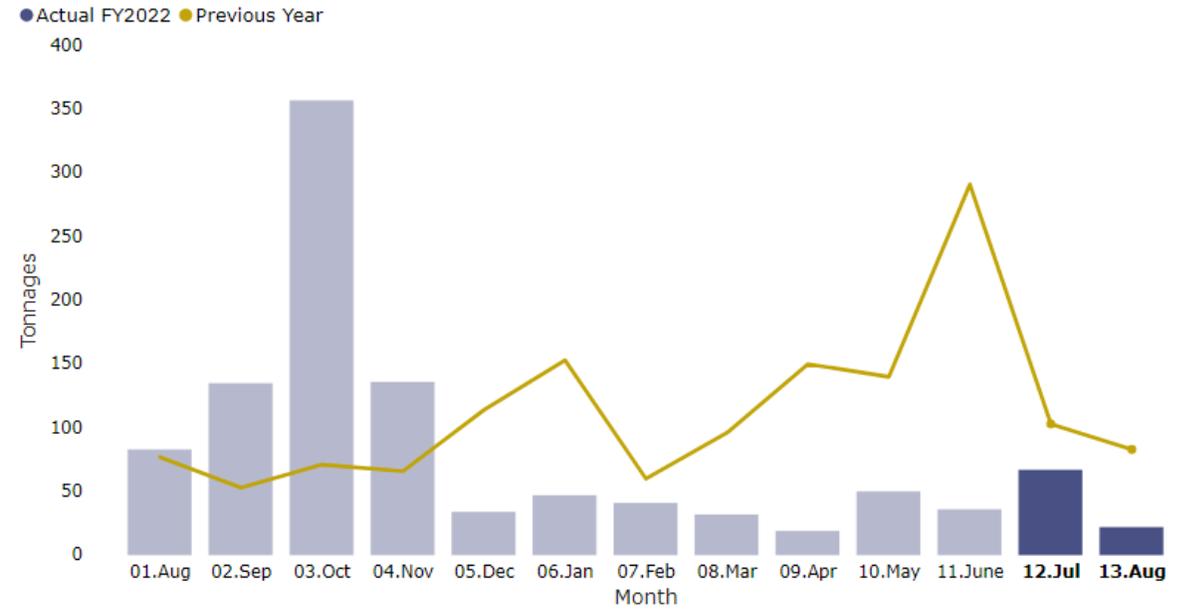


# 2021/2022 Product Sales

Clay - 13 month rolling Tonnages

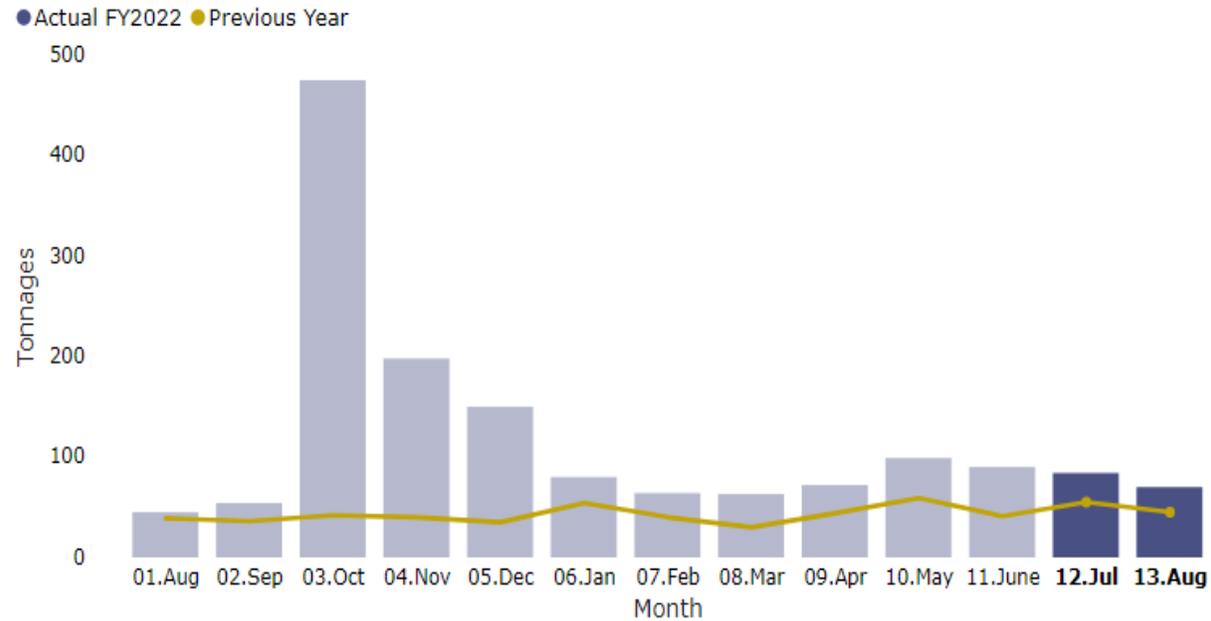


Mulch - 13 month rolling Tonnages

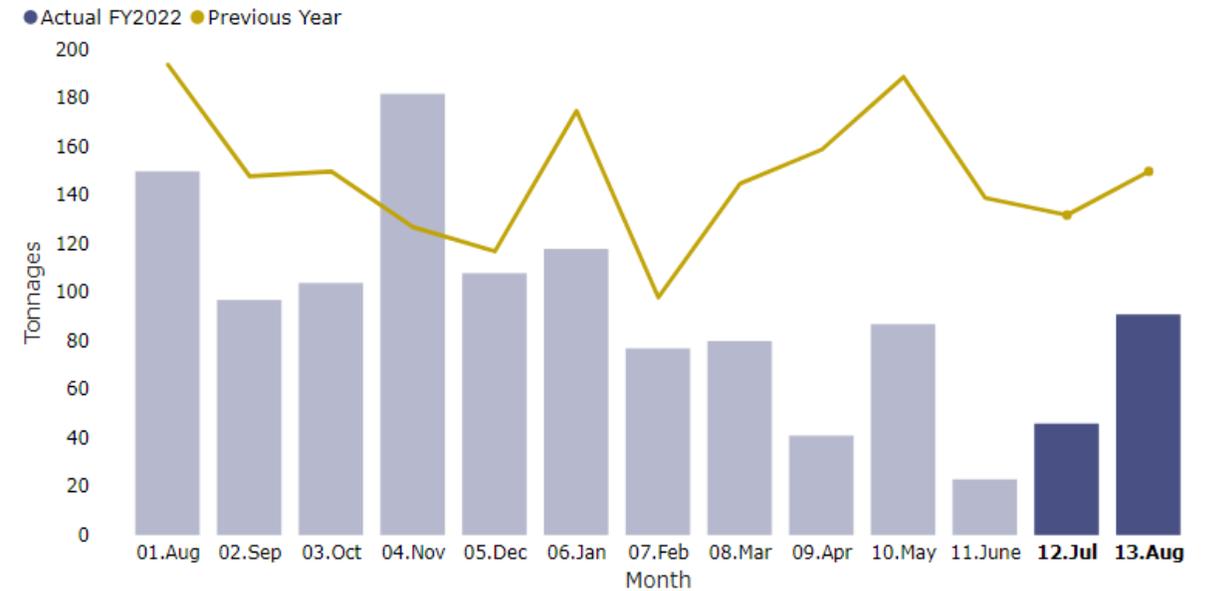


# 2021/2022 Product Sales

Recycled Materials - 13 month rolling Tonnages

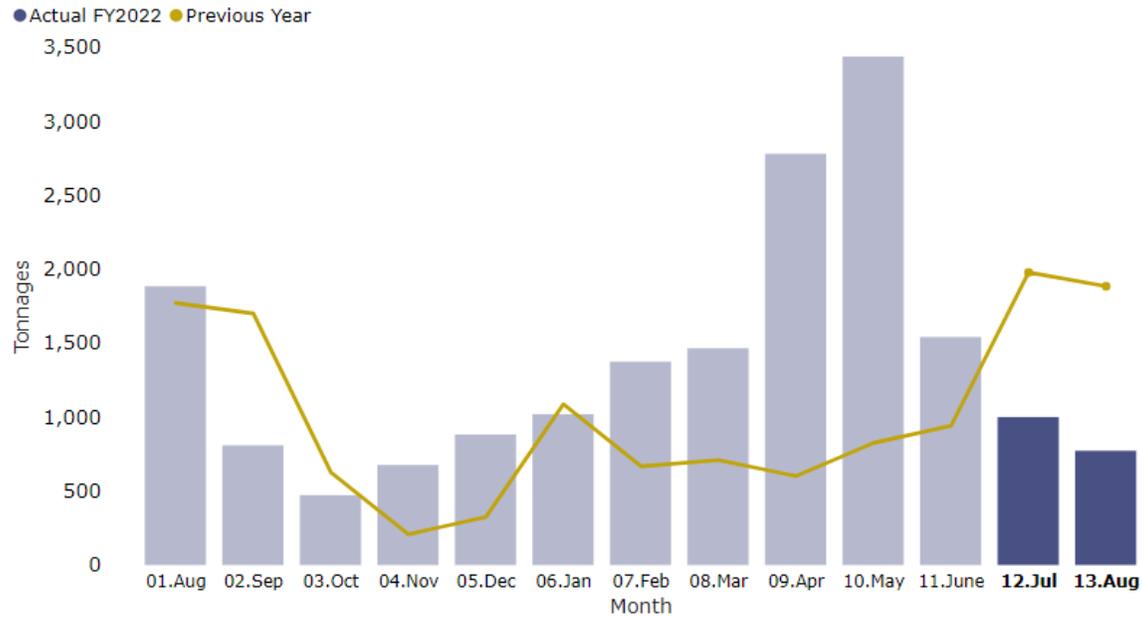


Soil - 13 month rolling Tonnages

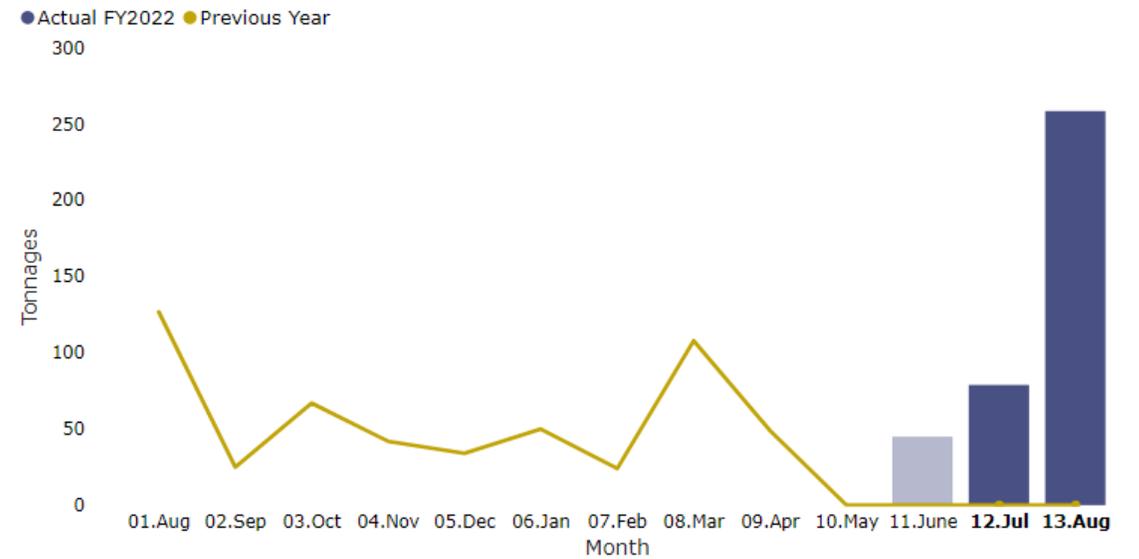


# 2021/2022 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



#### **4. COFFS HARBOUR WASTE CONFERENCE 2021**

**D2021/18177**

##### **PURPOSE OF REPORT**

The purpose of this report is to update Council on the recent attendance by the CEO at the Coffs Harbour Waste Conference held 4 – 6 May 2021.

##### **KEY POINTS AND RECOMMENDATIONS**

- A requirement of the 6.3 Attendance at Events Policy is that following an attendance at a conference a written report is to be prepared for Council's information.

##### **SOURCE OF REPORT**

Chief Executive Officer

##### **BACKGROUND**

- 1 The CEO, Marcus Geisler, attended the Coffs Harbour Waste Conference held on 4 – 6 May 2021. The key focus of the conference was on local government waste and resource recovery activities.
- 2 The conference report covers key points on the topics presented at the conference including energy from waste, education, alternative recycling pathways, regional issues, circular economy, key waste issues and strategy, plastics technology, product stewardship, indigenous waste management, organics, litter and illegal dumping.

##### **REPORT**

- 3 The attached conference report has been prepared to give an overview of the key topics and issues covered at the conference for Council's information.

##### **STRATEGIC/POLICY IMPLICATIONS**

- 4 Key Result Area 3 – Good Governance
  - 3.3 To provide responsible and accountable governance and management of the EMRC

##### **FINANCIAL IMPLICATIONS**

- 5 As reported.

##### **SUSTAINABILITY IMPLICATIONS**

- 6 As reported.

**Risk – Non Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with 6.3 Attendance at Events Policy		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Conference Report – Coffs Harbour Waste Conference 2021 (D2021/17781)



## Coffs Harbour Waste Conference 2021

### Conference Report

As part of my personal growth and development focus (KPI 1.1) I attended the Coffs Harbour Waste Conference held on the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> of May 2021. The Coffs Harbour Conference focusses on local government waste and resource recovery activities.

In its 25<sup>th</sup> year, the conference welcomed delegates and speakers from all over Australia, many who were glad to be back in each other's company as last year's conference was moved to an online format. Due to Covid restrictions, the conference ran at a lower capacity however with the ability for people who could not be in attendance, the live stream was accessed by many.

Keynote speaker Cate McQuillen opened the conference with an inspiring reflection about what we produce should ultimately go back to nature, and invited everyone to reminisce to get back to nature. Known for her producer role in the kid's TV series dirtgirlworld and Get Grubby TV, Cate and character scrapboy took the opportunity to interview key presenters throughout the conference, featuring the work they do around waste and resources.

Two streams ran concurrently throughout the conference covering topics of: Energy from Waste, Education, Alternative Recycling Pathways, Regional Issues, Circular Economy, Key Waste Issues and Strategy, Plastics, Technology, Product Stewardship, Indigenous Waste Management, Organics, Litter and Illegal Dumping. Below are the key points from each topic overall.

#### Tuesday 4 May

##### **Energy from Waste (EfW)**

Policy and project updates were presented by the Queensland and New South Wales governments, highlighting changes and links to existing waste strategies. Key EfW projects were presented from New South Wales, Queensland and Western Australia.

Western Australia will have the East Rockingham EfW facility completed by the end of 2022 whilst New South Wales have been presented with challenges due to the recent changes of the NSW EPA policies. QLD EfW policy will be reviewed in 2022 in line with the statutory review of the existing waste strategy.

There was a clear message that energy from waste should be seen as an alternative from landfill, not an alternative from recycling. Presenters did emphasise that the circular economy principles of: designing out waste and pollution, keeping products and materials in use as long as possible and regenerating natural systems all playing a part in work done before waste is considered as an input for an EfW facility.

##### **Education**

With a growing importance of education in all areas of waste communication, presentations focused on education were presented over three sessions. A wide range of topics and projects were covered from: community art, education in childcare centres, waste communication at public events, school education and community adult education. Case studies of behaviour change, linked with long standing campaign successes were presented with long standing initiatives such as Plastic Free July and localised litter campaigns.

The use of technology plays an important tool for education and communication, especially in various lockdowns experienced locally over the past year that impacted on councils and organisations community engagement.

The issue of disposable baby nappies was presented with solutions and approaches for local councils to tackle this waste.

## Alternative Recycling Pathways

Landfill sites are filling up faster than before. BINGO's recently opened Sydney processing facility is the 4<sup>th</sup> largest producer of scrap metal however not a scrap metal processor.

Community Recycling Centres play a part in engaging with local communities to better sort and realise the waste being produced.

Clean Up Australia surveyed consumers and found that 64% of people are actively looking for recycled content products.

Whole bailed tyre export coming into effect in December 2021. 90% of passenger tyres are exported. Mining tyres make up 40% of Australia's tyre waste.

## Regional Issues

A variety of regional Australian Issues were presented from different states. In essence, the issue stemmed from residents and businesses having access to waste collection services due to their location and proximity to a truck collection point.

Unmanned transfer stations in remote areas demonstrated case studies using technology and data collection to improve issues such as access, illegal dumping and problematic items. Unmanned transfer stations also present problems from outside waste travelling into the areas. Using technology and data collection, unmanned waste transfer stations are able to comply with and have accountability in legislation, especially when determining the amount of commercial and domestic waste. A barrier to these remote transfer station sites is access to power, with many sites relying on solar PV to operate their security and data collection systems.

Councils with residents living in remote areas on private roads without truck access found solutions with bin banks to service a large catchment of properties at once.

The 2025 National packaging targets are to make 100% of packaging recyclable, reusable or compostable; 70 % target of plastic packaging recycled or compostable; 50% average recycled content across all packaging. APCO recognised more complex issues as there is no collection or end markets in outer regional and very remote areas. The reality is that 18.2% of Australian live in regional areas and 10.2% of Australian live in outer regional, remote and very remote areas.

## Wednesday 5 May

### Key Waste Issues and Strategy

Australia generates around 62 million tonnes of waste each year (2018/19) and councils are responsible for about 21% of that. The Australian recycling and resource recovery market is worth ~\$15b and has grown at ~6% over the past 10 years.

Policies and targets which are not always well aligned and are voluntary. The fact that natural events such as fires, floods, pandemics plus export bans are likely to happen again, it was recognised that there is no point having such a tight waste system when we need to be able to be flexible to deal with these events. In transitioning to a circular economy that doesn't just use recyclable material but designs out non-recyclable waste, it was recognised that modernised legislation is needed that incentivises better design, that waste avoidance is front of mind and that materials stay in the system as long as possible.

A challenge of the waste export ban is to procure products to drive the pull-through from kerbside plus the need to develop social licences to utilise the materials which will require certifications and standards.

Waste Nationalism is upon us with a minister for waste reduction. There is increasing recognition that countries need to deal with their own waste resulting in import/export bans of the China Sword and subsequent policies. Not one option will solve everything, this needs to be a coordinated approach and all of the players nationally to be working together.

With the UN Sustainability Goals and climate targets it was recognised that never before has there been this drive for change. The COAG waste bans have put pressure on the industry but the opportunity to build a circular economy. Government procurement is essential to create a circular economy. The purchasing market needs to be present for repurposed items.

### **Circular Economy**

State Governments are allocating resources in their commitment to transition to a circular economy, assisting local governments and organisations.

Planet Ark's ACE Hub is being developed as a centralised platform and knowledge bank to bring together the application of the circular economy and support new initiatives. It will be a marketplace for local governments to connect buyers and organisations to distribute unwanted materials.

Yume Foods has also developed a similar tech platform for the sale of surplus food from production and transport such as discontinued varieties, incorrect packaging and changed ingredients.

The Victorian Government's Recycling Victoria's policy for circular economy has set targets for all households to have glass collection services by 2027 and FOGO by 2023. Under this policy, there will also be a new waste law and new waste authority established to represent industry standards.

A collaborative of South Sydney Councils has joined in a procurement partnership for and have developed a closed loop market for crushed glass. Years of trailing crushed glass in roads as a substitute for sand has found to be a suitable, safe alternative.

### **Plastics**

Problematic plastics and phasing out single-use plastics were a discussion point with the mixed waste plastic ban occurring 1 July 2021. It was detailed that exemptions for plastics can be applied at the Minister's discretion to include needs for medical or personal application.

Ocean plastic pollution was the primary focus of this topic, detailing the emerging impact our plastic consumption habits have on ocean pollution.

### **Technology**

Technology can have benefits for waste disposal and protect assets such as landfills to ensure these are available to use in the long term. It is recognised that the value of data collection can be beneficial for monitoring, reporting regulation and increasing efficiency of a waste service. The technology of sensors and qualitative reports from waste infrastructure can increase efficiency for logistics and future planning. With data and technology associated with waste infrastructure, issues of data security, software compatibility, not all real time, sensors need to be compatible with the bin. However, it was outlined that the costs and up front investments can be high but beneficial in the long run

Smart bin sensors record how full the bin is, movement, temperature, solar power, compactor, alert lights, and close off features when full. The advantages of smart bins are to identify critical areas of full bins.

Landfill vouchers have since replaced hard-waste kerbside collections, however moving from a paper base system to online is needed due as other council business aspects move online. Issues for tenant's vs homeowners and how these householders receive their landfill voucher are present. Changing to a digital approach presented similar overheads when compared to the paper-based approach with further benefits of moving away from the manual administration

With 20% of household waste unable to be dealt with in the kerbside waste collections (e-waste, clothes, soft plastics etc) the app Recycle Smart is the 'Uber' for waste. By booking collections online, uber-style collectors will collect waste from

residents' front doors and transport this to a nearby recycling centre. Residents take responsibility for what is collected with reporting feedback on how much overall the resident has diverted from landfill. Currently Recycle Smart services 6 Sydney based councils or as a user pay system further afield.

### **Product Stewardship**

There is more recycled content in packaging today than is being recycled by the kerbside system, mostly made up of clean, post industrial packaging material. Industry is reliant on this however targets are aimed at post consumer products for a circular economy.

Flexible packaging a third on the packaging on the market. Food standards restrict recycled food packaging to be reused with foods. The only way to process this for reuse in food packaging is to chemical recycle to create bio oil.

Collections for soft plastics are growing exponentially however reports are saying that end markets are still needed to be developed.

Mattress Recycling is starting to make way in partnerships with responsible brands. Drum Muster is an initiative coordinated by the chemical manufactures. About 2 million containers are collected every year, which represents only half of the market. Collections run in rural and regional areas.

### **Thursday 6 May**

### **Indigenous Waste Management**

Addressing waste issues experienced in Aboriginal communities and housing areas of waste accumulation, bin infrastructure and access to correct information were presented in this stream. Previous short-term campaigns resulted in little impact. By establishing working groups of different agencies used to collaborate to address a project with the community showed success in waste clean-up for amenities and the local environment.

Engaging with communities recognised that there is no one size fits all approach and engagement needed to happen with all involved in waste management. To approach with a long-term plan to increase safety and reduce health risks by cleaning up the surrounding environment. Examples of work has been done to regenerate the old dumping sites and clean up illegal dumping areas. Flow on effects of clean-up work has allowed the development of land for orchids and chook houses, creating access to fresh food plus new skills within these communities. The approach of a slow and long-standing approach resulted in positive change.

### **Organics**

Organics present the big piece of the waste diversion from landfills. All local governments are signatories of the national waste target. National targets aim to halve the amount of organic waste heading to landfill by 2030 of which FOGO is needed to achieve this target. Of the municipal solid waste stream making up 70% of waste headed to landfill. Currently only 16% of councils within Australia offer FOGO collections.

There is the driver from the public to make compost commercially available. However currently, the risk of contamination outweighs the cost of the end product and therefore agricultural or rehabilitation applications are preferred by industry.

FOGO marketing campaigns presented case studies of councils communicating the change to new FOGO services and found success in reducing contamination by only communicating the items that could go in the FOGO as opposed to what not to put in the bin.

Collecting organics in multi-unit dwellings can pose issues of logistics and different collection and on-site processing methods looked at innovative infrastructure as a way of addressing this. Multi-unit dwellings presented similar contamination rates to that of single unit dwelling. The message was about engaging with the community and use of infrastructure in innovative approaches.

### **Litter**

Since 2014, the NSW EPA has had a target to reduce litter volume by 40% by 2020 and has reached this milestone by reducing litter by 43%.

Litter audits inform behaviour change and campaign effectiveness. Community events and community engagement to promote reporting litters, life cycle of plastics processing, beach litter clean ups demonstrating sampling microplastic audits to enable citizen science. Another angle to approach people to remind people to use the bin. A single ranger could talk to up to 400 people in a shift, feedback was that the environment public place was cleaner.

A zero waste event guide developed by a collective of Victorian Councils helps event organisers and patrons eliminate waste and prevent litter at all types and sizes of events. The guide uses a step by step process to consider the planning, delivery and evaluation of events when eliminating waste. The guide also presents case studies of past events and their successes of waste elimination. The Zero Waste Event Guide is available for download here <https://www.reducerecycle.com.au/community/event-guide/>

Cigarette butt litter was also addressed with cigarettes butt filters now included in the Federal Government's Plastic Plan. An approach of a product stewardship is considering the issue of plastic filters and alternatives.

### **Illegal Dumping**

Illegal dumping issues, projects and initiatives were presented from across NSW. "Combating illegal dumping is a key priority for the NSW Government and local communities. The government is committed to protecting local environments from pollution by reducing all types of illegal dumping incidents across the state by 30% by 2020".

Detection technology using a concealed system was shown to be an effective way of detecting offenders.

Regional efforts with multiple councils, running coordinated campaigns and clean-up efforts were presented. Waste generation increases with the population growth and presents data reporting issues ongoing. Recognising data collection for the number of incidents vs population and land space has the ability to paint a better picture of the data. E.g. High populated areas in small land size catchments.

Using a reporting waste app and website widget for the community to report illegal dumping to make it easy for the community to report. The data can create a heat map of hot spots to inform future decision making.

An example of a price drop for kerbside pick up, increased kerbside pick ups greatly as an alternative to illegal dumping.

### **Overall Takeaways**

Technology and innovation will override historical ways of managing waste and resource recovery. With more access to smart devices and mobile technology, solutions are appearing for better ways of approaching more complex products.

The Federal Government's push of waste bans coming into play plus the investment in the circular economy will see this space evolve out of necessity. This can only be seen as a positive step forward taking action opposed to none at all.

Marcus Geisler  
Chief Executive Officer EMRC  
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