



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

20 JUNE 2013

I, Cr Alan Pilgrim, hereby certify that the following minutes pages 1 to 360 of the Meeting of Council held on 20 June 2013 were confirmed at a meeting of the Council held on 18 July 2013.


Signature

Cr Alan Pilgrim

Person presiding at the Council Meeting held on 18 July 2013.



MINUTES

Ordinary Meeting of Council

20 June 2013

ORDINARY MEETING OF COUNCIL

MINUTES

20 June 2013

(REF: COMMITTEES-15486)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 20 June 2013**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Alan Pilgrim (Chairman)	EMRC Member	Shire of Mundaring
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Graham Pittaway OAM	EMRC Member	City of Bayswater
Cr Phil Marks	EMRC Member	City of Belmont
Cr Bob Emery	EMRC Member	Shire of Kalamunda
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

Apologies

Cr Charlie Zannino	EMRC Member	City of Swan
Cr Kevin Bailey	EMRC Deputy Member	City of Swan

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Brian Jones	Director Waste Services
Mrs Marilyn Horgan	Director Regional Services
Mrs Prapti Mehta	Manager Human Resources
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr Steve Fitzpatrick	Manager Project Development
Mr David Ameduri	Manager Financial Services
Mr Johan Le Roux	Manager Engineering/Waste Management Services

Observers

Cr Margie Bass	Councillor	City of Belmont
Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater

3 DISCLOSURE OF INTERESTS

3.1 PETER SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item:	19.1
Subject:	Item 13.1 of the Chief Executive Officer Performance Review Committee – Chief Executive Officer Performance Review 2012/2013
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Directly applies to the CEO.



Item 3 continued

3.2 PRAPTI MEHTA – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY:

Item: 19.1
Subject: Item 13.1 of the Chief Executive Officer Performance Review Committee – Chief Executive Officer Performance Review 2012/2013
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO.

3.3 CR PHIL MARKS – COUNCILLOR – INTERESTS AFFECTING IMPARTIALITY:

Item: 14.3
Subject: Item 14.3 Appointment of Cr Phil Marks to EMRC Committees
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Item concerns Cr Marks.

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

4.1 APPOINTMENT OF MEMBER

Cr Phil Marks was recently appointed by the City of Belmont as their new member replacing former Cr Glenys Godfrey. The Chairman congratulated Cr Phil Marks who was sworn in on 13 June 2013.

4.2 FAREWELL BRIAN JONES

The Ordinary Meeting of Council held on 20 June 2013 was the last Council meeting for EMRC's Director Waste Services, Mr Brian Jones before expiration of his contract on 28 June 2013. The Chairman thanked Mr Jones for his contribution over the last 3 years and wished him all the best for the future.

4.3 LOTTERYWEST GRANT

The EMRC sought \$250,500 in grant funding from Lotterywest for the 2013 Avon Descent Family Fun Days to assist Councils with event staging costs and to support a regional marketing campaign coordinated by the EMRC. The EMRC gratefully received a Lotterywest cheque for \$250,500 from Mrs Glenys Godfrey MLA, Member for Belmont, on 5 June 2013.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil



7 APPLICATION FOR LEAVE OF ABSENCE

7.1 CR JENNIE CARTER - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR PITTAWAY SECONDED CR CUCCARO

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CARTER FROM 4 JULY 2013 TO 4 SEPTEMBER 2013 INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2013

That the minutes of the Ordinary Meeting of Council held on 23 May 2013 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR POWELL SECONDED CR PULE

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2013 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil



12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 19 of this agenda:

12.1 CONFIDENTIAL REPORT - ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

CHIEF EXECUTIVE OFFICER - 2013 PERFORMANCE REVIEW

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Officers Reports (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH WAS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2013

REFERENCE: COMMITTEES-15710

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of May 2013 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the month of May 2013 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for May 2013 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$11,672,636.52.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of May 2013. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	26474 – 26787	
	Cheque Payments:	219566 – 219609	
	Payroll EFT:	PAY-23, PAY-24 & PAY-24.1	
	DIRECT DEBITS		
	- Bank Charges:	1*MAY13	
	- Other:	699 - 706	\$11,672,636.52
	LESS		
	Cancelled EFTs and Cheques	N/A	Nil
Trust Fund	Not Applicable		Nil
Total			\$11,672,636.52



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
City of Belmont
Shire of Kalamunda
Shire of Mundaring
City of Swan

Implication Details

Nil direct implications for member Councils

ATTACHMENT(S)

CEO's Delegated Payments List for the month of May 2013 (Ref: Committees-15712)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for May 2013 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$11,672,636.52.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2013 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$11,672,636.52.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013**



Cheque /EFT No	Date	Payee	Amount
EFT26474	01/05/2013	WALGS PLAN	68,867.90
EFT26475	03/05/2013	ACCESS INDUSTRIAL TYRES PTY LTD	15,536.40
EFT26476	03/05/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	150.67
EFT26477	03/05/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	2,419.46
EFT26478	03/05/2013	ANYTHING TELEPHONE & DATA (ATD)	4,345.00
EFT26479	03/05/2013	AUSTRALIAN HVAC SERVICES	4,155.21
EFT26480	03/05/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	8,657.93
EFT26481	03/05/2013	AUSTRALIAN TRAINING MANAGEMENT PTY LTD	401.00
EFT26482	03/05/2013	BARBARA HOLLAND CONSULTING	2,997.50
EFT26483	03/05/2013	BATTERY WORLD	295.00
EFT26484	03/05/2013	BUDGET ELECTRICS	803.00
EFT26485	03/05/2013	C4 CONCEPTS PTY LTD	346.50
EFT26486	03/05/2013	COMSYNC CONSULTING PTY LTD	2,502.50
EFT26487	03/05/2013	CUTTING EDGES REPLACEMENT PARTS PTY LTD	581.66
EFT26488	03/05/2013	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	220.00
EFT26489	03/05/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	696.54
EFT26490	03/05/2013	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	198.00
EFT26491	03/05/2013	LANDFILL GAS & POWER PTY LTD	5,366.79
EFT26492	03/05/2013	OFFICE FITOUT PROFESSIONALS PTY LTD	1,160.94
EFT26493	03/05/2013	SGS AUSTRALIA PTY LTD	1,723.70
EFT26494	03/05/2013	SHUGS ELECTRICAL	477.40
EFT26495	03/05/2013	STANTONS INTERNATIONAL	1,608.75
EFT26496	03/05/2013	STAPLES AUSTRALIA LTD	454.13
EFT26497	03/05/2013	STEVENSON CONSULTING	2,156.00
EFT26498	03/05/2013	SYNNOTT MULHOLLAND MANAGEMENT SERVICES P/L T/A CONSULTATION	2,798.50
EFT26499	03/05/2013	TELSTRA	168.53
EFT26500	03/05/2013	TELSTRA	19.25
EFT26501	03/05/2013	TELSTRA	471.22
EFT26502	03/05/2013	TRANEN PTY LTD	1,986.49
EFT26503	03/05/2013	UNIQUE WASTE MANAGEMENT SERVICES	968.00
EFT26504	03/05/2013	UNITY TRAINING SERVICES	950.00
EFT26505	03/05/2013	WESTRAC EQUIPMENT PTY LTD	396.91
EFT26506	07/05/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	133.10
EFT26507	07/05/2013	AIRWELL GROUP PTY LTD	72,612.25
EFT26508	07/05/2013	ASSOCIATION WESTERN AUSTRALIAN LOCAL GOVERNMENT (WALGA)	3,885.75
EFT26509	07/05/2013	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	3,256.00
EFT26510	07/05/2013	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	943.25
EFT26511	07/05/2013	CMS EVENTS	2,200.00
EFT26512	07/05/2013	COMPU-STOR	724.05
EFT26513	07/05/2013	DEPARTMENT OF TRANSPORT	2,000.00
EFT26514	07/05/2013	ERIN HARRISON	933.70
EFT26515	07/05/2013	ERTECH HOLDINGS PTY LTD	475,678.71
EFT26516	07/05/2013	EXPLOR CONSULTING PTY LTD	12,100.00
EFT26517	07/05/2013	FLEXI STAFF PTY LTD	11,493.82
EFT26518	07/05/2013	GOODCHILD ENTERPRISES	108.62
EFT26519	07/05/2013	HAYS SPECIALIST RECRUITMENT	1,730.03
EFT26520	07/05/2013	MARSMEN PLUMBING	2,609.81
EFT26521	07/05/2013	NEVERFAIL SPRINGWATER	194.95

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT No	Date	Payee	Amount
EFT26522	07/05/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,332.10
EFT26523	07/05/2013	PORTNER PRESS PTY LTD	97.00
EFT26524	07/05/2013	RELIABLE PROCESS MAINTENANCE PTY LTD	4,390.00
EFT26525	07/05/2013	ROSS HUMAN DIRECTIONS	4,670.33
EFT26526	07/05/2013	ROWE SCIENTIFIC PTY LTD	740.01
EFT26527	07/05/2013	SYNERGY	6,475.00
EFT26528	07/05/2013	TELSTRA	241.03
EFT26529	07/05/2013	THE WORM SHED	350.00
EFT26530	07/05/2013	WBHO CIVIL PTY LTD	730,281.42
EFT26531	07/05/2013	WESTRAC EQUIPMENT PTY LTD	1,705.47
EFT26532	10/05/2013	REGENCY CAR REPAIRS T/A WEST COAST SMASH REPAIRS	910.93
EFT26533	10/05/2013	ACCESS INDUSTRIAL TYRES PTY LTD	187.00
EFT26534	10/05/2013	ADCORP	7,005.70
EFT26535	10/05/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	1,148.13
EFT26536	10/05/2013	BEN ROWLAND	135.00
EFT26537	10/05/2013	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	55.00
EFT26538	10/05/2013	BIG BUBBLE RETAIL	50.00
EFT26539	10/05/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	79.15
EFT26540	10/05/2013	C4 CONCEPTS PTY LTD	2,579.50
EFT26541	10/05/2013	CHRIS KERSHAW PHOTOGRPHY	375.00
EFT26542	10/05/2013	CORESTAFF WA PTY LTD	2,158.13
EFT26543	10/05/2013	CPR ELECTRICAL SERVICES	4,990.70
EFT26544	10/05/2013	CROSSLAND & HARDY PTY LTD	693.00
EFT26545	10/05/2013	CURTIN UNIVERSITY OF TECHNOLOGY	13,200.00
EFT26546	10/05/2013	DU CLENE PTY LTD	16.77
EFT26547	10/05/2013	FLEXI STAFF PTY LTD	2,088.90
EFT26548	10/05/2013	HAMILTON SAWMILLS P/L	440.00
EFT26549	10/05/2013	HOSECO (WA) PTY LTD	8.86
EFT26550	10/05/2013	INTEGRATED CONCEPT	4,070.00
EFT26551	10/05/2013	IPING PTY LTD	1,128.80
EFT26552	10/05/2013	KALAMUNDA TOYOTA	346.35
EFT26553	10/05/2013	LO-GO APPOINTMENTS	3,129.06
EFT26554	10/05/2013	NATIONAL LUBRICATION SYSTEMS	1,517.49
EFT26555	10/05/2013	ONSITE RENTALS PTY LTD	412.50
EFT26556	10/05/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,332.10
EFT26557	10/05/2013	SAFETY SIGNS SERVICE	108.68
EFT26558	10/05/2013	SALESCORP MARKETING SOLUTIONS	1,760.00
EFT26559	10/05/2013	SCOTT PRINT	272.80
EFT26560	10/05/2013	STAFF LINK PTY LTD	5,962.68
EFT26561	10/05/2013	TELSTRA	150.49
EFT26562	10/05/2013	TELSTRA	2,037.87
EFT26563	10/05/2013	TOTALLY WORKWEAR MIDLAND	101.14
EFT26564	10/05/2013	WESTRAC EQUIPMENT PTY LTD	1,515.45
EFT26565	14/05/2013	HERBERT SMITH FREEHILLS	2,530.00
EFT26566	14/05/2013	MACHINERY WAREHOUSE	39.00
EFT26567	14/05/2013	OAKVALE TREASURY	2,504.70
EFT26568	14/05/2013	ALLIGHTSYKES PTY LTD	868.89
EFT26569	14/05/2013	BP GIDGEGANNUP	50.00
EFT26570	14/05/2013	ELEMENT HYDROGRAPHIC SOLUTIONS	1,199.00
EFT26571	14/05/2013	HILLS FRESH	64.57
EFT26572	14/05/2013	LINFOX ARMAGUARD PTY LTD	356.40
EFT26573	14/05/2013	LO-GO APPOINTMENTS	1,512.61

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT No	Date	Payee	Amount
EFT26574	14/05/2013	MOTORCHARGE PTY LTD	6,027.06
EFT26575	14/05/2013	PAYG PAYMENTS	59,544.95
EFT26576	14/05/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	399.63
EFT26577	14/05/2013	RELIABLE PROCESS MAINTENANCE PTY LTD	2,398.00
EFT26578	14/05/2013	ROSS HUMAN DIRECTIONS	4,550.31
EFT26579	14/05/2013	TRANSPACIFIC CLEANAWAY LTD	127.02
EFT26580	14/05/2013	WASTEMASTER AUSTRALIA PTY LTD T/A WASTEMASTER	851.90
EFT26581	17/05/2013	BESAM AUSTRALIA PTY LTD T/A ASSA ABLOY	371.25
EFT26582	17/05/2013	A TEAM PRINTING	132.00
EFT26583	17/05/2013	ACCESS INDUSTRIAL TYRES PTY LTD	187.00
EFT26584	17/05/2013	ADCORP	2,976.93
EFT26585	17/05/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	271.82
EFT26586	17/05/2013	ALL DAY CONTRACTING	4,677.52
EFT26587	17/05/2013	ALL RUBBER PTY LTD	5,952.10
EFT26588	17/05/2013	ASTAR HARDWARE DISTRIBUTION	523.05
EFT26589	17/05/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	1,510.00
EFT26590	17/05/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	14,341.80
EFT26591	17/05/2013	BEAUMONDE CATERING	2,747.60
EFT26592	17/05/2013	BIN BATH AUSTRALIA PTY LTD	158.95
EFT26593	17/05/2013	BOBCAT ATTACH	264.00
EFT26594	17/05/2013	BOC GASES	103.11
EFT26595	17/05/2013	BP AUSTRALIA PTY LTD (LUBRICANT A/C 11818248)	3,790.56
EFT26596	17/05/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	32.98
EFT26597	17/05/2013	C & H SWEEPING	275.00
EFT26598	17/05/2013	C4 CONCEPTS PTY LTD	5,373.50
EFT26599	17/05/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	36.17
EFT26600	17/05/2013	CARPENTRY, HOUSE AND YARD MAINTENANCE	621.50
EFT26601	17/05/2013	CHAMBERLAIN AUTO ELECTRICS	362.53
EFT26602	17/05/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT26603	17/05/2013	CITY SUBARU	395.40
EFT26604	17/05/2013	CJD EQUIPMENT PTY LTD	24,908.44
EFT26605	17/05/2013	COMSYNC CONSULTING PTY LTD	2,252.25
EFT26606	17/05/2013	COOL CLEAR WATER GROUP LTD	290.40
EFT26607	17/05/2013	CORESTAFF WA PTY LTD	4,210.89
EFT26608	17/05/2013	CPR ELECTRICAL SERVICES	2,414.50
EFT26609	17/05/2013	CT BUILDING MAINTENANCE	764.50
EFT26610	17/05/2013	EASTERN HILLS BOBCATS	3,400.00
EFT26611	17/05/2013	EMERSON NETWORK POWER AUSTRALIA PTY LTD	689.70
EFT26612	17/05/2013	FAST FINISHING SERVICES	407.00
EFT26613	17/05/2013	FLEXI STAFF PTY LTD	14,811.23
EFT26614	17/05/2013	GRA EVERINGHAM PTY LTD	5,500.00
EFT26615	17/05/2013	HAYS SPECIALIST RECRUITMENT	1,476.29
EFT26616	17/05/2013	HILLS FRESH	153.46
EFT26617	17/05/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	968.00
EFT26618	17/05/2013	KINETIC HEALTH GROUP PTY LTD	228.52
EFT26619	17/05/2013	KOTT GUNNING LAWYERS	701.58
EFT26620	17/05/2013	LEN FRENCH FENCING CONTRACTOR	175.00
EFT26621	17/05/2013	LIQUOR TRADERS AUSTRALIA	597.26
EFT26622	17/05/2013	LO-GO APPOINTMENTS	3,566.64
EFT26623	17/05/2013	MAIL PLUS PERTH	323.40
EFT26624	17/05/2013	MIDWAY FORD (WA)	473.83

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT No	Date	Payee	Amount
EFT26625	17/05/2013	MISS MAUD	101.75
EFT26626	17/05/2013	MUNDARING ROOFING & PATIOS	14,430.00
EFT26627	17/05/2013	MUNDARING TYRE CENTRE	70.00
EFT26628	17/05/2013	NEVERFAIL SPRINGWATER	45.00
EFT26629	17/05/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	249.50
EFT26630	17/05/2013	NEVILLE REFRIGERATION	726.00
EFT26631	17/05/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	12,530.76
EFT26632	17/05/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	7,189.78
EFT26633	17/05/2013	PINELLI WINES PTY LTD	408.00
EFT26634	17/05/2013	PIRTEK	377.22
EFT26635	17/05/2013	POWA INSTITUTE	1,056.00
EFT26636	17/05/2013	PROFESSIONAL DEVELOPMENT TRAINING PTY LTD (PDT)	495.00
EFT26637	17/05/2013	QUICK CORPORATE AUSTRALIA PTY LTD	424.64
EFT26638	17/05/2013	RECRUITWEST	1,062.53
EFT26639	17/05/2013	ROSS HUMAN DIRECTIONS	1,658.62
EFT26640	17/05/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	92.85
EFT26641	17/05/2013	SHUGS ELECTRICAL	44.00
EFT26642	17/05/2013	STAFF LINK PTY LTD	1,572.45
EFT26643	17/05/2013	STANTONS INTERNATIONAL	300.30
EFT26644	17/05/2013	STAPLES AUSTRALIA LTD	1,189.37
EFT26645	17/05/2013	SYNERGY	987.15
EFT26646	17/05/2013	TELSTRA	215.30
EFT26647	17/05/2013	TOLL FAST	53.69
EFT26648	17/05/2013	TOTALLY WORKWEAR MIDLAND	341.69
EFT26649	17/05/2013	TRANSPACIFIC CLEANAWAY LTD	875.00
EFT26650	17/05/2013	UNIQUE WASTE MANAGEMENT SERVICES	759.00
EFT26651	17/05/2013	WACOSS	540.00
EFT26652	17/05/2013	WESTERN RESOURCE RECOVERY PTY LTD	1,320.00
EFT26653	17/05/2013	WINDOW WIPERS	3,327.50
EFT26654	17/05/2013	WREN OIL	18.15
EFT26655	21/05/2013	INTEWORK INC	853.78
EFT26656	21/05/2013	ADT SECURITY	48.05
EFT26657	21/05/2013	BP AUSTRALIA LIMITED	63,675.64
EFT26658	21/05/2013	CA TECHNOLOGY PTY LTD T/A CAMM MANAGEMENT SOLUTIONS	14,135.22
EFT26659	21/05/2013	CT BUILDING MAINTENANCE	933.90
EFT26660	21/05/2013	LUSH LOGIC	1,320.00
EFT26661	21/05/2013	MARSMEN PLUMBING	196.90
EFT26662	21/05/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	932.47
EFT26663	21/05/2013	PUREPROTECT CANNINGVALE	3,671.25
EFT26664	21/05/2013	ROSS HUMAN DIRECTIONS	2,989.89
EFT26665	21/05/2013	SITA AUSTRALIA PTY LTD	209.00
EFT26666	21/05/2013	STAFF LINK PTY LTD	628.98
EFT26667	21/05/2013	TEMPTATIONS CATERING	642.30
EFT26668	21/05/2013	VALLEY ROAD PTY T/A CHICA CATERING	1,943.50
EFT26669	24/05/2013	BIRDANCO NOMINEES PTY LTD TRADING AS RSM BIRD CAMERON	36,608.00
EFT26670	24/05/2013	TANIA WELLS	249.00
EFT26671	24/05/2013	ADCORP	3,531.69
EFT26672	24/05/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	212.96
EFT26673	24/05/2013	AUSTRALIA POST - RED HILL	289.91
EFT26674	24/05/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	1,161.60

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT No	Date	Payee	Amount
EFT26675	24/05/2013	BERGERO HYDRA-TARPS & WASTE MGT SOLUTIONS P/L	255.20
EFT26676	24/05/2013	BIG BUBBLE RETAIL	138.80
EFT26677	24/05/2013	BOBCAT ATTACH	748.00
EFT26678	24/05/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	138.43
EFT26679	24/05/2013	CABCHARGE	6.00
EFT26680	24/05/2013	CARDNO (WA) PTY LTD	3,402.93
EFT26681	24/05/2013	CMA RECYCLING PTY LTD	1,424.16
EFT26682	24/05/2013	COATES HIRE OPERATIONS PTY LTD	2,073.16
EFT26683	24/05/2013	HAYS SPECIALIST RECRUITMENT	1,730.03
EFT26684	24/05/2013	KINETIC HEALTH GROUP PTY LTD	156.20
EFT26685	24/05/2013	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	749.27
EFT26686	24/05/2013	MAJOR MOTORS PTY LTD	1,037.19
EFT26687	24/05/2013	NESSCO GROUP	699.60
EFT26688	24/05/2013	NEVERFAIL SPRINGWATER	147.45
EFT26689	24/05/2013	PIRTEK	117.96
EFT26690	24/05/2013	PORTNER PRESS PTY LTD	97.00
EFT26691	24/05/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	92.73
EFT26692	24/05/2013	SNAP PRINTING	272.00
EFT26693	24/05/2013	STAPLES AUSTRALIA LTD	8.11
EFT26694	24/05/2013	SWAN VALLEY CAFE	180.00
EFT26695	24/05/2013	SYNERGY	24.85
EFT26696	24/05/2013	TELSTRA	5,711.80
EFT26697	24/05/2013	TOTALLY WORKWEAR MIDLAND	285.20
EFT26698	24/05/2013	VALLEY ROAD PTY T/A CHICA CATERING	2,188.05
EFT26699	24/05/2013	WORKPAC PTY LTD	608.35
EFT26700	28/05/2013	RED 11 PTY LTD	5,303.68
EFT26701	28/05/2013	A NOBLE & SON LTD WA DIVISION	330.00
EFT26702	28/05/2013	ADCORP	9,356.81
EFT26703	28/05/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	148.61
EFT26704	28/05/2013	AUSTRACLEAR LIMITED (ASX)	44.56
EFT26705	28/05/2013	BRING COURIERS	407.21
EFT26706	28/05/2013	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	4,227.21
EFT26707	28/05/2013	BUDGET ELECTRICS	337.70
EFT26708	28/05/2013	C & K FABRICATION PTY LTD	2,167.00
EFT26709	28/05/2013	C.R. KENNEDY AND CO PTY LTD	270.05
EFT26710	28/05/2013	CJD EQUIPMENT PTY LTD	6,806.19
EFT26711	28/05/2013	CORESTAFF WA PTY LTD	3,658.47
EFT26712	28/05/2013	COVS PARTS PTY LTD	415.49
EFT26713	28/05/2013	DELRON CLEANING PTY LTD	3,245.00
EFT26714	28/05/2013	DVG GOLDY HOLDEN	24,879.10
EFT26715	28/05/2013	DVG MORLEY	26,649.90
EFT26716	28/05/2013	EASTERN HILLS SAWS & MOWERS	554.00
EFT26717	28/05/2013	FAIRFAX RADIO NETWORK PTY LTD	22,995.50
EFT26718	28/05/2013	FILTERS PLUS	226.05
EFT26719	28/05/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	758.50
EFT26720	28/05/2013	FUJI XEROX AUSTRALIA PTY LTD	235.73
EFT26721	28/05/2013	HAYS SPECIALIST RECRUITMENT	1,545.49
EFT26722	28/05/2013	HILLS FRESH	83.45
EFT26723	28/05/2013	JDSI CONSULTING ENGINEERS PTY LTD	6,600.00
EFT26724	28/05/2013	LO-GO APPOINTMENTS	1,944.80
EFT26725	28/05/2013	MCINTOSH & SON	492.92
EFT26726	28/05/2013	NEVILLE REFRIGERATION	605.00

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT No	Date	Payee	Amount
EFT26727	28/05/2013	OEM GROUP 2006 PTY LTD	209.00
EFT26728	28/05/2013	ONSITE RENTALS PTY LTD	237.19
EFT26729	28/05/2013	PAYG PAYMENTS	63,547.80
EFT26730	28/05/2013	PERTH FM RADIO PTY LTD MIX 94.5 - AUSTEREO PTY LTD	6,122.60
EFT26731	28/05/2013	PIRTEK	153.32
EFT26732	28/05/2013	PITNEY BOWES CREDIT AUSTRALIA LTD	340.31
EFT26733	28/05/2013	PPC WORLDWIDE PTY LTD	170.50
EFT26734	28/05/2013	SAFETY SIGNS SERVICE	1,856.65
EFT26735	28/05/2013	SIGNS & LINES	116.38
EFT26736	28/05/2013	SPUDS GARDENING SERVICES	2,828.00
EFT26737	28/05/2013	STAPLES AUSTRALIA LTD	946.93
EFT26738	28/05/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	2,970.00
EFT26739	28/05/2013	TELSTRA	39.85
EFT26740	28/05/2013	TELSTRA	19.25
EFT26741	28/05/2013	TELSTRA	19.25
EFT26742	28/05/2013	UNIQUE WASTE MANAGEMENT SERVICES	372.90
EFT26743	28/05/2013	VISY RECYCLING	127.82
EFT26744	28/05/2013	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT26745	28/05/2013	WORK CLOBBER	504.00
EFT26746	28/05/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	137.50
EFT26747	28/05/2013	WALGS PLAN	63,059.51
EFT26748	29/05/2013	JUMBOCORP PTY LTD	48,300.00
EFT26749	31/05/2013	AUSTRALIA POST - ASCOT PLACE	91.10
EFT26750	31/05/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT26751	31/05/2013	C4 CONCEPTS PTY LTD	847.00
EFT26752	31/05/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	197.15
EFT26753	31/05/2013	CHEMICAL FORMULATORS PTY LTD T/A CHEMFORM	115.72
EFT26754	31/05/2013	CJD EQUIPMENT PTY LTD	2,970.69
EFT26755	31/05/2013	COMSYNC CONSULTING PTY LTD	1,036.75
EFT26756	31/05/2013	DU CLENE PTY LTD	1,878.80
EFT26757	31/05/2013	FILTERS PLUS	973.50
EFT26758	31/05/2013	HANDS-ON INFECTION CONTROL	989.30
EFT26759	31/05/2013	HIGHWAY MOTOR TRIMMERS	462.00
EFT26760	31/05/2013	HUMES CONCRETE PIPES	5,523.67
EFT26761	31/05/2013	ISS WASHROOM SERVICES	61.41
EFT26762	31/05/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	8,870.28
EFT26763	31/05/2013	JOANNE WOODBRIDGE	83.19
EFT26764	31/05/2013	LANDFILL GAS & POWER PTY LTD	5,969.00
EFT26765	31/05/2013	LO-GO APPOINTMENTS	661.54
EFT26766	31/05/2013	MICHAEL PAGE INTERNATIONAL	3,317.67
EFT26767	31/05/2013	ONSITE RENTALS PTY LTD	237.19
EFT26768	31/05/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,352.19
EFT26769	31/05/2013	PRESTIGE ALARMS	559.00
EFT26770	31/05/2013	PULSE DESIGN	3,267.00
EFT26771	31/05/2013	ROSS HUMAN DIRECTIONS	3,273.60
EFT26772	31/05/2013	RURAL & LANDFILL ANIMAL CONTROL	570.00
EFT26773	31/05/2013	SCO RECRUITMENT - SPECTRUM COMMUNITY OUTCOMES	1,721.72
EFT26774	31/05/2013	SEEK LIMITED	1,941.50
EFT26775	31/05/2013	SHUGS ELECTRICAL	88.00
EFT26776	31/05/2013	SPUDS GARDENING SERVICES	14,017.00
EFT26777	31/05/2013	SWAN CHAMBER OF COMMERCE INC	50.00

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT No	Date	Payee	Amount
EFT26778	31/05/2013	TIM DAVIES LANDSCAPING PTY LTD	11,997.22
EFT26779	31/05/2013	TOTALLY WORKWEAR MIDLAND	189.73
EFT26780	31/05/2013	ULTIMO CATERING	5,397.57
EFT26781	31/05/2013	UNIQUE WASTE MANAGEMENT SERVICES	484.00
EFT26782	31/05/2013	UPPER REACH WINERY	453.60
EFT26783	31/05/2013	VALLEY ROAD PTY T/A CHICA CATERING	1,292.00
EFT26784	31/05/2013	WASTEMASTER AUSTRALIA PTY LTD T/A WASTEMASTER	29,763.80
EFT26785	31/05/2013	WBHO CIVIL PTY LTD	1,370,456.05
EFT26786	31/05/2013	WINDWARD ADVENTURES PTY LTD	540.00
EFT26787	31/05/2013	WORKPAC PTY LTD	1,318.11
219566	01/05/2013	AMP LIFE LTD	1,403.48
219567	01/05/2013	AMP SUPER LEADER	914.04
219568	01/05/2013	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	998.77
219569	01/05/2013	AUSTRALIAN SUPER	2,383.32
219570	01/05/2013	BENDIGO BANK	388.86
219571	01/05/2013	BT BUSINESS SUPER	976.02
219572	01/05/2013	BT LIFETIME - PERSONAL SUPER	527.94
219573	01/05/2013	BT SUPER FOR LIFE	321.94
219574	01/05/2013	CBUS INDUSTRY SUPER	466.19
219575	01/05/2013	COLONIAL FIRST STATE	450.46
219576	01/05/2013	GENERATIONS PERSONAL SUPERANNUATION PLAN	512.24
219577	01/05/2013	HOSTPLUS SUPERANNUATION FUND	311.54
219578	01/05/2013	MTAA SUPERANNUATION FUND	406.15
219579	01/05/2013	NORWICH UNION LIFE INSURANCE SOCIETY	587.01
219580	01/05/2013	ONEPATH LIFE LTD	119.50
219581	01/05/2013	PLUM SUPERANNUATION FUND	743.51
219582	01/05/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	331.02
219583	01/05/2013	TELSTRA SUPER	309.16
219584	01/05/2013	ZURICH AUSTRALIAN SUPERANNUATION	555.04
219585	03/05/2013	WATER CORPORATION	1,461.35
219586	03/05/2013	EMRC PETTY CASH - REDHILL	225.90
219587	07/05/2013	EMRC PETTY CASH - BELMONT	755.15
219588	07/05/2013	MICHAEL READ	153.60
219589	24/05/2013	CHAREE PARKER	39.19
219590	28/05/2013	AMP LIFE LTD	1,303.78
219591	28/05/2013	AMP SUPER LEADER	845.12
219592	28/05/2013	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	918.52
219593	28/05/2013	AUSTRALIAN SUPER	2,040.42
219594	28/05/2013	BENDIGO BANK	364.00
219595	28/05/2013	BT BUSINESS SUPER	876.27
219596	28/05/2013	BT LIFETIME - PERSONAL SUPER	452.58
219597	28/05/2013	BT SUPER FOR LIFE	321.94
219598	28/05/2013	CBUS INDUSTRY SUPER	433.57
219599	28/05/2013	COLONIAL FIRST STATE	450.46
219600	28/05/2013	GENERATIONS PERSONAL SUPERANNUATION PLAN	428.05
219601	28/05/2013	HOSTPLUS SUPERANNUATION FUND	311.54
219602	28/05/2013	MTAA SUPERANNUATION FUND	368.89
219603	28/05/2013	NORWICH UNION LIFE INSURANCE SOCIETY	530.02
219604	28/05/2013	ONEPATH LIFE LTD	316.76
219605	28/05/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	303.56
219606	28/05/2013	TELSTRA SUPER	309.16
219607	28/05/2013	VIRGIN MONEY SUPER	60.82

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2013

Cheque /EFT			
No	Date	Payee	Amount
219608	28/05/2013	ZURICH AUSTRALIAN SUPERANNUATION	475.17
219609	31/05/2013	EMRC PETTY CASH - BELMONT	804.60
699	14/05/2013	ING	6,500,000.00
700	17/05/2013	BANKWEST	1,000,000.00
701	28/05/2013	WBC - CORPORATE MASTERCARD - P SCHNEIDER	108.95
702	28/05/2013	WBC - CORPORATE MASTER CARD - B JONES	1,417.66
703	28/05/2013	WBC - CORPORATE MASTER CARD - D AMEDURI	1,345.82
704	28/05/2013	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	780.70
705	28/05/2013	WBC - CORPORATE MASTER CARD - S FITZPATRICK	227.24
706	28/05/2013	WBC - CORPORATE MASTERCARD - H LIEW	288.90
PAY-23	07/05/2013	PAYROLL FE 7/5/13	194,178.38
PAY-24	21/05/2013	PAYROLL FE 21/5/13	200,343.81
PAY-24.1	24/05/2013	PAYROLL	2,347.59
1*MAY13	01/05/2013	BANK CHARGES 1510 - 1514	1,717.71
SUB TOTAL			<u>11,672,636.52</u>
LESS CANCELLED CHEQUES AND EFTs			<u>Nil</u>
TOTAL			<u>11,672,636.52</u>

REPORT TOTALS

REPORT TOTALS			TOTAL
Bank Code	Bank Name		
1	EMRC - Municipal Fund		11,672,636.52
TOTAL			11,672,636.52



14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2013

REFERENCE: COMMITTEES-15702

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 April 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 April 2013 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 April 2013.

SOURCE OF REPORT

Director Corporate Services
Finance Team Leader

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2012/2013 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

Forecast reviews for 2012/2013 were undertaken during November 2012 and January 2013 and are reflected in the April 2013 financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial summaries for the period ended 30 April 2013. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 30 April 2013 is a favourable variance of \$2,263,480. The following information is provided on key aspects of Council's financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$1,655,733 (4.79%).
	<i>End of Year Forecast</i>	A favourable variance of \$492,830 (1.19%).

Operating Income variances previously reported to Council:

1. Year to date Operating Grants is \$353,279 (30.98%) below the year to date budget of \$1,140,316. The contributing factor to this variance is the \$388,000 grant from the Regional Funding Program for the hook lift bins and waste audit facility at Hazelmere. There is also a corresponding reduction in the costs which have not been incurred until the grant funds are received. The grant income has been carried forward into 2013/2014 annual budget.
2. Year to date Interest on Municipal Funds is \$49,210 (15.72%) above the year to date budget of \$312,990. This is partially offset by the Interest Earnings on Restricted Cash Investments which is \$117,417 below the year to date budget of \$1,777,770. This relates to the value of change in the accrued interest as at 30 April 2013 that has been reallocated to Interest on Restricted Assets.

The full year forecast for Interest on Municipal Funds is above the annual budget provision by \$117,262. This represents the value of change in the accrued interest as at 30 June 2013 that has been reallocated to Interest on Restricted Assets.

3. Reimbursements income as at 30 April 2013 is \$88,620 (11.61%) below the year to date budget of \$763,373. This is due to the lower level of expenditure to date at the Mathieson Road Transfer station that would otherwise be reimbursed from the Shire of Mundaring, together with the lower level of expenditure to date in the Forum of Regional Councils (FORC) activity which is recoupable from other participating regional councils.
4. Year to date Other income of \$865,149 is \$520,500 (37.56%) below the year to date budget of \$1,385,649 due to the lower than budgeted income from the sale of products. The main contributing factors are the lower than budgeted woodwaste products sales (actual year to date income of \$319,439 compared to a budget of \$625,010) and a combined lower sales figures for Laterite and Bio-Clay products of \$71,827 against budget of \$228,378. It is forecast that by year end, Other income will be marginally above budget by \$10,271 (0.59%).

There were no further significant Operating Income variances as at 30 April 2013.



Item 14.2 continued

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$3,919,213 (12.74%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$160,588 (0.42%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$6,286,572 is \$1,122,084 (15.15%) below the year to date budget provision of \$7,408,656.

The full year forecast of \$8,099,375 for salary expenses is \$1,057,827 (11.55%) lower than the annual budget provision of \$9,157,202. Both the year to date actual and full year forecast variances are attributable to budgeted positions that have not been filled together with a lower forecast of overtime costs compared to budget. This variance is predominantly due to the waste management operations where savings in salary expenses have been offset by an increase in the use of contract labour.

2. Contract Expenses of \$3,900,198 is \$1,746,535 (30.93%) lower than the year to date budget due predominantly to the timing of various projects. Major variances include Undertake Engineering/Waste Management Special Projects - Regional Funding Program (\$388,000), Rehabilitate Class III Cells (\$378,868) and various Environmental Impact Monitoring projects at Red Hill (\$218,396). Other projects where the actual expenditures have come in lower than expected compared to the year to date budget for various business divisions are: Corporate Services activities (\$495,457), Environmental Services projects (\$217,092) and Regional Development projects (\$65,984).

This is offset by contract expenses associated with the removal and crushing of lateritic caprock at the Redhill Waste Management Facility which is \$201,029 greater than the year to date budget. This was outlined in a report to Council at its meeting on 6 December 2012 (Ref: Committees-15034).

Full year Contract Expenses of \$8,548,955 have been forecast to be above the annual budget provision of \$7,356,790 by \$1,192,165 (16.20%). Significant variances are attributable to:

- An additional \$600,000 that has been forecast for the removal and crushing of lateritic caprock at the Redhill Waste Management Facility, as outlined above and reported to Council in December 2012.
 - An increase in Waste Management contract material and labour expenses of \$805,646 which is offset by a forecast reduction in wages and salaries of \$784,875.
 - An increase in Regional Development contract material and labour expenses of \$195,640 which is partially offset by a forecast reduction in wages and salaries of \$110,789.
 - These increases are partially offset by a reduction in forecast Contract Expenses for various Corporate Services activities (\$67,068) and Environmental Services activities (\$33,550).
3. Year to date Material Expenses of \$619,643 is \$341,012 (35.50%) below the year to date budget of \$960,655. Part of the variance relates to a lower than budgeted expenditure in the Rehabilitation of Class III Cells (\$15,029), Remediation of contaminated soils (\$17,500), Class III Cell - Supply and Maintain Intermediate/Daily Cover (\$27,101). Other projects from Waste Services contribute a further \$104,445 to the variance. Additional variances include Governance and Corporate Services activities (\$120,544), Environmental Services projects (\$35,697) and Regional Development projects (\$19,311).

There were no further significant Operating Expenditure variances as at 30 April 2013.



Item 14.2 continued

<u>*Other Revenues and Expenses (Net)</u>	<i>Year to Date</i>	A favourable variance of \$1,018,549 (18.95%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$1,512,290 (17.44%).

Other Revenues and Expenses variances previously reported to Council:

1. The decrease in year end Operating Grant Income (\$2,250,000) is attributable to an operating grant from AusIndustry relating to the Hazelmere Resource Recovery Park Pyrolysis project that was budgeted but now will not be directly received by the EMRC.
2. Year to date Proceeds from Sale of Assets is \$53,207 (15.15%) below the year to date budget provision of \$351,252. This relates specifically to the timing of vehicles budgeted for change over during the 2012/2013 financial year that have not as yet attained the specified criteria for change over, together with lower than budgeted proceeds received for the sale of vehicles sold by auction during the year.
3. Year to date Salary Expenses is \$64,981 (25.96%) below the budget of \$250,353 and is forecast to be \$64,855 (20.78%) below the annual budget provision of \$312,116 by year end. This variance is due to the timing of recruiting for a vacant staff position and a lower than budgeted staff utilisation by the Resource Recovery Project. The vacant position has been filled at the end of January 2013.
4. Year to date Contract Expenses is \$342,227 (55.02%) below the budget of \$622,040 and is forecast to be \$102,000 (13.61%) below the annual budget provision of \$749,600 by year end. This relates to the timing of Resource Recovery Project consultancy contracts which will be carried forward in the 2013/2014 financial year.
5. Year to date Miscellaneous Expenses of \$42,165 is \$38,025 (47.42%) below the year to date budget of \$80,190. The full year Miscellaneous Expenses has been forecast to be \$32,500 (31.08%) below the annual budget of \$104,555. This variance relates to a lower than budgeted cost of the Resource Recovery Project Study Tour which was undertaken in October 2012.
6. The total change in Fair Value of Investments for the period ending 30 April 2013 and as at year end is a net gain of \$919,052. This is attributable to the disposal of CDO's in October 2012.

Unrealised gains or losses represent a fair market value measurement of the financial instruments during the period in which they are held, i.e. marked to market. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold.

No budget provision was included in the original budget as it is not possible to budget for an unrealised gain or loss from the change in fair value of investments. These valuations are dictated by market factors and as such a budget provision cannot be ascertained.

There were no further significant Other Revenues and Expenses variances as at 30 April 2013.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$10,688,920.
	<i>End of Year Forecast</i>	A favourable variance of \$4,137,596.

Capital Expenditure variances:

A favourable variance of \$10,688,920 exists as at 30 April 2013 when compared to the year to date capital expenditure budget provision of \$21,381,463. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 30 April 2013 includes:

- Purchase Waste Management Land - Red Hill Waste Disposal Site (\$6,712,821).
- Purchase/Replace Plant - Redhill Waste Management Facility (\$1,769,003);
- Purchase/Replace Plant - Hazelmere (\$527,217);
- Purchase Fire Fighting System/Equipment - Hazelmere (\$303,383);
- Purchase of Vehicles - Ascot Place (\$298,895);
- Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (\$280,647);
- Purchase of Vehicles - Redhill Waste Management Facility (\$154,812);
- Purchase/Replace Minor Plant & Equipment - Redhill Waste Management Facility (\$129,077); and
- Construct Hardstand and Road - Hazelmere (\$120,367).

The full year Capital Expenditure has been forecast to be below the annual budget by \$4,137,596 (17.18%).

Significant variances to current capital budgets are attributable to:

- A reduction of \$3,024,000 for the construction of the pyrolysis structure, inclusive of infrastructure, plant and equipment costs, at the Hazelmere site which will be carried forward into the 2013/2014 financial year. This is attributable to the protracted nature in the grant application process with AusIndustry and the need to defer the timing of this expenditure until the grant is received.
 - A reduction of \$600,000 for the construction of the C & I Building (\$450,000) and the weighbridge (\$150,000) associated with the Resource Recovery Park project at the Hazelmere site which will be carried forward into the 2013/2014 financial year. This is attributable to the need to obtain quotations for the design work and to conduct an audit of the waste stream.
 - A reduction of \$450,000 for the construction of a water storage dam at the Red Hill Waste Disposal Facility with the capital expenditure being carried forward into the 2013/2014 financial year. The water storage dam was originally planned to be sited to the east of the current landfill, but, following the acquisition of Lots 8, 9 and 10 at Red Hill, a redesign is required to ensure access to the water within those lots.
 - A reduction of \$150,000 for the construction of a Class III leachate pond at the Red Hill Waste Disposal Facility with the capital expenditure being carried forward into the 2013/2014 financial year. The construction of the proposed leachate pond has been deferred until the effectiveness of the floating covers project has been determined.
 - An increase of \$131,618 for capital expenditure for works associated with the leachate project at the Red Hill Waste Disposal Facility as a result of tenders that were received for the manufacture and installation of floating leachate pond covers that were higher than the budget provision. This was previously reported to Council at its 6 December 2012 meeting (Ref: Committees-14954).
-



Item 14.2 continued

- A reduction of \$130,000 for the construction of siltation ponds at the Red Hill Waste Disposal Facility with the capital expenditure being carried forward into the 2013/2014 financial year. The construction of the siltation pond has been deferred until the Red Hill Farm Stage 2 Class III Cell has been completed.
- An increase of \$123,000 for the purchase of land at the Red Hill Waste Management Facility. This variance relates to the Deed of Call interest payment costs associated with the purchase of Lots 8, 9 and 10 at Red Hill. It was budgeted that settlement would occur in September 2012. This is offset by the interest earned on the principal up to the settlement date in December 2012.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2013 will be below the original budget of \$89,340,530 by \$1,180,048.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 30 April 2013 is \$13,304,616 and Restricted Assets amount to \$39,906,350. This figure is net of cumulative unrealised losses of \$601,485 which have been provided for in this amount.

The net movement for the month is a decrease of \$787,456.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of April 2013 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: Committees-15719)
2. Capital Expenditure Statement (Ref: Committees-15720)
3. Statement of Financial Position (Ref: Committees-15721)
4. Statement of Cash and Investments (Ref: Committees-15722)
5. Investment Report (Ref: Committees-15723)



Item 14.2 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 April 2013.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2013.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date

APRIL 2013

Full Year

Year to Date					Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operating Income							
(\$29,317,229)	(\$30,048,829)	(\$731,600)	(U)	User Charges	(\$36,424,617)	(\$35,972,544)	\$452,073 (F)
(\$304,878)	(\$326,410)	(\$21,532)	(U)	Special Charges	(\$354,861)	(\$391,680)	(\$36,819) (U)
(\$621,549)	(\$610,961)	\$10,588	(F)	Contributions	(\$644,893)	(\$655,113)	(\$10,220) (U)
(\$787,037)	(\$1,140,316)	(\$353,279)	(U)	Operating Grants	(\$1,359,993)	(\$1,434,588)	(\$74,595) (U)
(\$362,200)	(\$312,990)	\$49,210	(F)	Interest Municipal Cash Investments	(\$355,596)	(\$238,334)	\$117,262 (F)
(\$674,753)	(\$763,373)	(\$88,620)	(U)	Reimbursements	(\$962,140)	(\$927,282)	\$34,858 (F)
(\$865,149)	(\$1,385,649)	(\$520,500)	(U)	Other	(\$1,754,108)	(\$1,743,837)	\$10,271 (F)
(\$32,932,795)	(\$34,588,528)	(\$1,655,733)	(U)	Total Operating Income	(\$41,856,208)	(\$41,363,378)	\$492,830 (F)
Operating Expenditure							
\$6,286,572	\$7,408,656	\$1,122,084	(F)	Salary Expenses	\$8,099,375	\$9,157,202	\$1,057,827 (F)
\$3,900,198	\$5,646,733	\$1,746,535	(F)	Contract Expenses	\$8,548,955	\$7,356,790	(\$1,192,165) (U)
\$619,643	\$960,655	\$341,012	(F)	Material Expenses	\$1,156,758	\$1,198,814	\$42,056 (F)
\$199,387	\$213,308	\$13,921	(F)	Utility Expenses	\$252,128	\$255,582	\$3,454 (F)
\$681,094	\$647,660	(\$33,434)	(U)	Fuel Expenses	\$775,028	\$777,328	\$2,300 (F)
\$15,729	\$12,740	(\$2,989)	(U)	Finance Fees and Interest Expenses	\$19,650	\$15,300	(\$4,350) (U)
\$236,123	\$222,593	(\$13,530)	(U)	Insurance Expenses	\$262,903	\$255,252	(\$7,651) (U)
\$4,619,211	\$5,051,430	\$432,219	(F)	Depreciation Expenses	\$6,073,840	\$6,062,103	(\$11,737) (U)
\$10,472,781	\$10,800,530	\$327,749	(F)	Miscellaneous Expenses	\$12,989,495	\$12,948,600	(\$40,895) (U)
\$54,714	\$61,262	\$6,548	(F)	Provision Expenses	\$111,870	\$122,526	\$10,656 (F)
(\$229,721)	(\$250,623)	(\$20,902)	(U)	Costs Allocated	(\$289,507)	(\$309,590)	(\$20,083) (U)
\$26,855,731	\$30,774,944	\$3,919,213	(F)	Total Operating Expenditure	\$38,000,495	\$37,839,907	(\$160,588) (U)
(\$6,077,064)	(\$3,813,584)	\$2,263,480	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	(\$3,855,713)	(\$3,523,471)	\$332,242 (F)
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$7,757,299 as at 30 April 2013.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME Nature and Type

APRIL 2013

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
(\$4,539,358)	(\$4,693,491)	(\$154,133)	(U)	Secondary Waste Charge	(\$5,322,672)	(\$5,590,416)	(\$267,744)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	(\$2,250,000)	(\$2,250,000)	(U)
(\$1,660,353)	(\$1,777,770)	(\$117,417)	(U)	Interest Restricted Cash Investments	(\$2,016,098)	(\$2,133,360)	(\$117,262)	(U)
(\$544)	(\$40)	\$504	(F)	Reimbursements	(\$50)	(\$50)	\$0	(F)
(\$298,045)	(\$351,252)	(\$53,207)	(U)	Proceeds from Sale of Assets	(\$690,226)	(\$690,226)	\$0	(F)
(\$6,498,300)	(\$6,822,553)	(\$324,253)	(U)	Total Other Revenues	(\$8,029,046)	(\$10,664,052)	(\$2,635,006)	(U)
Other Expenses								
\$185,372	\$250,353	\$64,981	(F)	Salary Expenses	\$247,261	\$312,116	\$64,855	(F)
\$279,813	\$622,040	\$342,227	(F)	Contract Expenses	\$647,600	\$749,600	\$102,000	(F)
\$17,651	\$22,470	\$4,819	(F)	Material Expenses	\$24,456	\$27,050	\$2,594	(F)
\$1,749	\$2,660	\$911	(F)	Utility Expenses	\$2,500	\$3,200	\$700	(F)
\$972	\$1,940	\$968	(F)	Insurance Expenses	\$1,250	\$2,337	\$1,087	(F)
\$8,234	\$9,750	\$1,516	(F)	Depreciation Expenses	\$11,720	\$11,720	\$0	(F)
\$42,165	\$80,190	\$38,025	(F)	Miscellaneous Expenses	\$72,055	\$104,555	\$32,500	(F)
\$256,163	\$244,568	(\$11,595)	(U)	Carrying Amount of Assets Disposed Of	\$525,293	\$525,138	(\$155)	(U)
\$230,471	\$212,369	(\$18,102)	(U)	Costs Allocated	\$254,507	\$254,590	\$83	(F)
\$1,022,590	\$1,446,340	\$423,750	(F)	Total Other Expenses	\$1,786,642	\$1,990,306	\$203,664	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$21,862	\$0	(\$21,862)	(U)	Unrealised (Gain)/Loss	\$21,862	\$0	(\$21,862)	(U)
(\$940,914)	\$0	\$940,914	(F)	Realised (Gain)/Loss	(\$940,914)	\$0	\$940,914	(F)
(\$919,052)	\$0	\$919,052	(F)	Total (Gain)/Loss from change in Fair Value of Investments	(\$919,052)	\$0	\$919,052	(F)
(\$6,394,762)	(\$5,376,213)	\$1,018,549	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	(\$7,161,456)	(\$8,673,746)	(\$1,512,290)	(U)
Surplus	Surplus				Surplus	Surplus		
(\$12,471,826)	(\$9,189,797)	\$3,282,029	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$11,017,169)	(\$12,197,217)	(\$1,180,048)	(U)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$298,895	\$428,010	\$129,115 (F)	\$119,752		Purchase Vehicles - Ascot Place (24440/00)	\$513,617	\$513,617	\$0 (F)
\$78,224	\$41,330	(\$36,894) (U)	\$312		Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$49,600	\$49,600	\$0 (F)
\$49,925	\$540,500	\$490,575 (F)	\$13,862		Purchase Information Technology & Communication Equipment (24550/00)	\$645,000	\$665,600	\$20,600 (F)
\$36,364	\$16,660	(\$19,704) (U)	\$0		Purchase Art Works (24620/00)	\$40,000	\$20,000	(\$20,000) (U)
\$46,987	\$82,330	\$35,343 (F)	\$17,500		Capital Improvement Administration Building - Ascot Place (25240/01)	\$95,161	\$98,800	\$3,639 (F)
\$3,639	\$0	(\$3,639) (U)	\$0		Upgrade Security Equipment - Ascot Place (25530/01)	\$3,639	\$0	(\$3,639) (U)
\$514,033	\$1,108,830	\$594,797 (F)	\$151,426			\$1,347,017	\$1,347,617	\$600 (F)



CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date				Full Year				
Actual	Budget	Variance	On Order	(F) = Favourable variation	(U) = Unfavourable variation	Forecast	Budget	Variance

Environmental Services

\$0	\$1,660	\$1,660	(F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$1,000	\$2,000	\$1,000 (F)
\$0	\$1,250	\$1,250	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$2,910	\$2,910	(F)	\$0		\$2,000	\$3,500	\$1,500 (F)

Regional Development

\$0	\$830	\$830	(F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$830	\$830	(F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$1,660	\$1,660	(F)	\$0		\$2,000	\$2,000	\$0 (F)

Risk Management

\$0	\$410	\$410	(F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$500	\$0 (F)
\$0	\$410	\$410	(F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0 (F)
\$0	\$820	\$820	(F)	\$0		\$1,000	\$1,000	\$0 (F)

Resource Recovery

\$0	\$30,000	\$30,000	(F)	\$0	Resource Recovery Park - Land (24150/05)	\$0	\$30,000	\$30,000 (F)
\$0	\$300,000	\$300,000	(F)	\$0	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$50,000	\$500,000	\$450,000 (F)



CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

Resource Recovery

\$0	\$157,800	\$157,800	(F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05)	\$0	\$263,000	\$263,000	(F)
\$0	\$90,000	\$90,000	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$150,000	\$150,000	(F)
\$28,604	\$381,600	\$352,996	(F)	\$8,502	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$35,000	\$636,000	\$601,000	(F)
\$0	\$1,296,000	\$1,296,000	(F)	\$0	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03)	\$0	\$2,160,000	\$2,160,000	(F)
\$0	\$1,660	\$1,660	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$2,000	\$1,000	(F)
\$0	\$1,660	\$1,660	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$500	\$2,000	\$1,500	(F)
\$2,936	\$4,160	\$1,224	(F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$2,500	\$5,000	\$2,500	(F)
\$31,541	\$2,262,880	\$2,231,339	(F)	\$8,502		\$89,000	\$3,748,000	\$3,659,000	(F)

Waste Management

\$6,712,821	\$6,619,015	(\$93,806)	(U)	\$0	Purchase Waste Management Land (24150/02)	\$6,742,015	\$6,619,015	(\$123,000)	(U)
\$0	\$10,000	\$10,000	(F)	\$0	Purchase Waste Management Land - Hazelmere (24150/04)	\$10,000	\$10,000	\$0	(F)
\$80	\$90,000	\$89,920	(F)	\$3,045	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$167,772	\$98,886	(\$68,886)	(U)
\$4,100	\$78,000	\$73,900	(F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$78,000	\$78,000	\$0	(F)



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CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$0	\$8,000	\$8,000	(F)	\$0		\$8,000	\$8,000	\$0 (F)
\$0	\$16,400	\$16,400	(F)	\$0		\$16,400	\$16,400	\$0 (F)
\$0	\$100,000	\$100,000	(F)	\$0		\$100,000	\$100,000	\$0 (F)
\$300	\$20,000	\$19,700	(F)	\$0		\$20,000	\$20,000	\$0 (F)
\$0	\$5,000	\$5,000	(F)	\$0		\$5,000	\$5,000	\$0 (F)
\$12,750	\$12,750	\$0	(F)	\$0		\$12,750	\$12,750	\$0 (F)
\$280,647	\$3,800,000	\$3,519,353	(F)	\$2,825,222		\$4,144,800	\$4,144,800	\$0 (F)
\$0	\$270,000	\$270,000	(F)	\$0		\$270,000	\$270,000	\$0 (F)
\$0	\$150,000	\$150,000	(F)	\$0		\$0	\$150,000	\$150,000 (F)
\$9,344	\$415,000	\$405,656	(F)	\$94,183		\$546,618	\$415,000	(\$131,618) (U)
\$0	\$130,000	\$130,000	(F)	\$0		\$0	\$130,000	\$130,000 (F)
\$0	\$100,000	\$100,000	(F)	\$0		\$100,000	\$100,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0		\$60,500	\$60,500	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management									
\$0	\$441,429	\$441,429	(F)	\$0		\$485,000	\$485,000	\$0 (F)	
\$9,040	\$500,000	\$490,960	(F)	\$33,695	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$50,000	\$500,000	\$450,000 (F)	
\$0	\$100,000	\$100,000	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$100,000	\$100,000	\$0 (F)	
\$0	\$50,000	\$50,000	(F)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$50,000	\$50,000	\$0 (F)	
\$0	\$175,000	\$175,000	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$175,000	\$175,000	\$0 (F)	
\$120,367	\$200,000	\$79,634	(F)	\$63,974	Construct Hardstand and Road - Hazelmere (24395/01)	\$286,175	\$286,175	\$0 (F)	
\$0	\$48,846	\$48,846	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$48,846	\$48,846	\$0 (F)	
\$0	\$0	\$0	(F)	\$0	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$120,000	\$120,000	\$0 (F)	
\$0	\$70,000	\$70,000	(F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$70,000	\$70,000	\$0 (F)	
\$0	\$30,000	\$30,000	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$30,000	\$30,000	\$0 (F)	
\$1,769,003	\$1,776,500	\$7,497	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$1,776,500	\$1,776,500	\$0 (F)	
\$527,217	\$1,375,009	\$847,792	(F)	\$81,345	Purchase / Replace Plant - Hazelmere (24410/01)	\$1,503,779	\$1,503,779	\$0 (F)	
\$0	\$75,000	\$75,000	(F)	\$0	Purchase Bagging Plant for Mulch/Compost (24410/02)	\$75,000	\$75,000	\$0 (F)	
\$129,077	\$219,300	\$90,223	(F)	\$27,058	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$263,586	\$263,586	\$0 (F)	



CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date					Full Year			
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management								
\$28,659	\$25,000	(\$3,659)	(U)	\$4,283	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$30,000	\$30,000	\$0 (F)
\$58,870	\$64,400	\$5,530	(F)	\$5,500	Purchase Minor Plant and Equipment - Cardboard Recycling Project (24420/03)	\$142,100	\$142,100	\$0 (F)
\$154,812	\$145,770	(\$9,042)	(U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$145,770	\$145,770	\$0 (F)
\$0	\$550	\$550	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$12,666	\$12,666	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$19,000	\$19,000	\$0 (F)
\$303,383	\$371,360	\$67,977	(F)	\$12,878	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$371,360	\$371,360	\$0 (F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$567	\$143,600	\$143,033	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$143,600	\$143,600	\$0 (F)
\$0	\$11,000	\$11,000	(F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$11,000	\$11,000	\$0 (F)
\$9,736	\$247,000	\$237,264	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$283,150	\$283,150	\$0 (F)
\$14,359	\$2,000	(\$12,359)	(U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$12,000	\$2,000	(\$10,000) (U)
\$408	\$3,000	\$2,592	(F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

APRIL 2013

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management									
\$0	\$3,500	\$3,500	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$3,500	\$3,500	\$0	(F)
\$1,081	\$5,768	\$4,687	(F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$5,768	\$5,768	\$0	(F)
\$349	\$1,500	\$1,151	(F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0	(F)
\$0	\$0	\$0	(F)	\$773	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$2,000	\$2,000	\$0	(F)
\$0	\$80,000	\$80,000	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0	(F)
\$10,146,970	\$18,004,363	\$7,857,393	(F)	\$3,151,955		\$18,512,039	\$18,988,535	\$476,496	(F)
\$10,692,543	\$21,381,463	\$10,688,920	(F)	\$3,311,883	TOTAL CAPITAL EXPENDITURE	\$19,953,056	\$24,090,652	\$4,137,596	(F)



STATEMENT OF FINANCIAL POSITION

APRIL 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$4,614,448	\$4,498,958	Cash and Cash Equivalents	\$3,706,709	\$3,688,839	\$17,870 (F)
\$43,144,608	\$48,712,008	Investments	\$41,854,766	\$38,913,852	\$2,940,914 (F)
\$2,930,193	\$3,759,436	Trade and Other Receivables	\$2,930,193	\$2,930,193	\$0 (F)
\$44,528	\$35,507	Inventories	\$44,528	\$44,528	\$0 (F)
\$108,495	\$247,836	Other Assets	\$108,495	\$108,495	\$0 (F)
\$50,842,271	\$57,253,745	Total Current Assets	\$48,644,690	\$45,685,906	\$2,958,784 (F)
Current Liabilities					
\$4,251,981	\$1,867,999	Trade and Other Payables	\$4,251,981	\$4,251,981	\$0 (F)
\$1,190,512	\$1,190,512	Provisions	\$1,206,095	\$1,206,095	\$0 (F)
\$5,442,493	\$3,058,511	Total Current Liabilities	\$5,458,076	\$5,458,076	\$0 (F)
\$45,399,778	\$54,195,234	Net Current Assets	\$43,186,614	\$40,227,830	\$2,958,784 (F)
Non Current Assets					
\$9,255,511	\$16,361,346	Land	\$16,007,526	\$15,914,526	\$93,000 (F)
\$4,870,225	\$4,719,152	Buildings	\$5,152,136	\$5,879,889	(\$727,753) (U)
\$10,102,339	\$8,061,403	Structures	\$13,968,422	\$15,328,167	(\$1,359,745) (U)
\$8,070,794	\$8,730,832	Plant	\$9,403,456	\$11,563,456	(\$2,160,000) (U)
\$538,428	\$468,655	Equipment	\$1,610,140	\$1,622,198	(\$12,058) (U)
\$148,164	\$188,973	Furniture and Fittings	\$185,984	\$168,916	\$17,068 (F)
\$412,861	\$676,892	Work in Progress	\$412,861	\$412,861	\$0 (F)
\$33,398,321	\$39,207,253	Total Non Current Assets	\$46,740,524	\$50,890,012	(\$4,149,488) (U)
Non Current Liabilities					
\$1,654,786	\$3,787,347	Provisions	\$1,766,656	\$1,777,312	\$10,656 (F)
\$1,654,786	\$3,787,347	Total Non Current Liabilities	\$1,766,656	\$1,777,312	\$10,656 (F)
\$77,143,313	\$89,615,140	Net Assets	\$88,160,482	\$89,340,530	(\$1,180,048) (U)
Equity					
\$32,442,815	\$32,442,816	Accumulated Surplus/Deficit	\$32,442,815	\$32,442,815	\$0 (F)
\$44,700,498	\$44,700,498	Cash Backed Reserves	\$44,700,498	\$44,700,498	\$0 (F)
\$0	\$12,471,826	Net change in assets from operations	\$11,017,169	\$12,197,217	(\$1,180,048) (U)
\$77,143,313	\$89,615,140	Total Equity	\$88,160,482	\$89,340,530	(\$1,180,048) (U)



33 CASH AND INVESTMENTS

APRIL 2013

Actual June 2012	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
4,611,198	4,495,708	Cash at Bank - Municipal Fund 01001/00	3,703,459	3,685,589	17,870 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
1,051,499	8,805,658	Investments - Municipal Fund 02021/00	635,871	768,627	(132,755) (U)
5,665,946	13,304,616	Total Municipal Cash	4,342,580	4,457,465	(114,885) (U)
Restricted Cash and Investments					
1,211,123	1,257,794	Restricted Investments - Plant and Equipment 02022/01	107,141	107,138	3 (F)
1,697,942	1,763,373	Restricted Investments - Site Rehabilitation Red Hill 02022/02	1,889,978	1,889,977	0 (F)
2,913,350	132,812	Restricted Investments - Future Development 02022/03	280,812	199,812	81,000 (F)
526,688	546,984	Restricted Investments - Environmental Monitoring Red Hill 02022/04	551,808	551,808	0 (F)
195,912	203,461	Restricted Investments - Environmental Insurance Red Hill 02022/05	168,770	168,770	0 (F)
12,071	12,536	Restricted Investments - Risk Management 02022/06	12,649	12,649	0 (F)
362,862	376,845	Restricted Investments - Class IV Cells Red Hill 02022/07	440,104	438,690	1,414 (F)
17,913	18,603	Restricted Investments - Regional Development 02022/08	20,196	210,564	(190,368) (U)
33,522,665	31,772,626	Restricted Investments - Secondary Waste Processing 02022/09	36,103,620	34,797,053	1,306,567 (F)
3,517,865	3,653,426	Restricted Investments - Class III Cells 02022/10	1,481,582	1,612,433	(130,851) (U)
60,945	63,294	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	63,862	63,862	0 (F)
0	19,440	Restricted Investments - Accrued Interest 02022/19	0	0	0 (F)
(2,607,389)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(2,607,389)	2,005,904 (F)
661,162	686,640	Restricted Investments - Long Service Leave 02022/90	699,858	699,858	0 (F)
42,093,109	39,906,350	Total Restricted Cash	41,218,894	38,145,225	3,073,669 (F)
47,759,055	53,210,966	TOTAL CASH AND INVESTMENTS	45,561,474	42,602,690	2,958,784 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

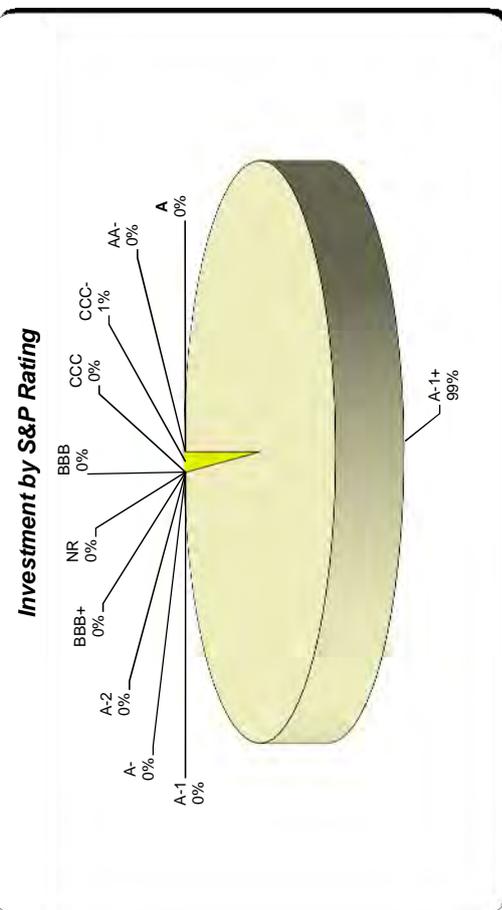
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	98.76%	100%	
AA	A-1	0.00%	100%	
CCC and less		1.23%	0%	Policy Breached ¹
		100.00%		

Notes

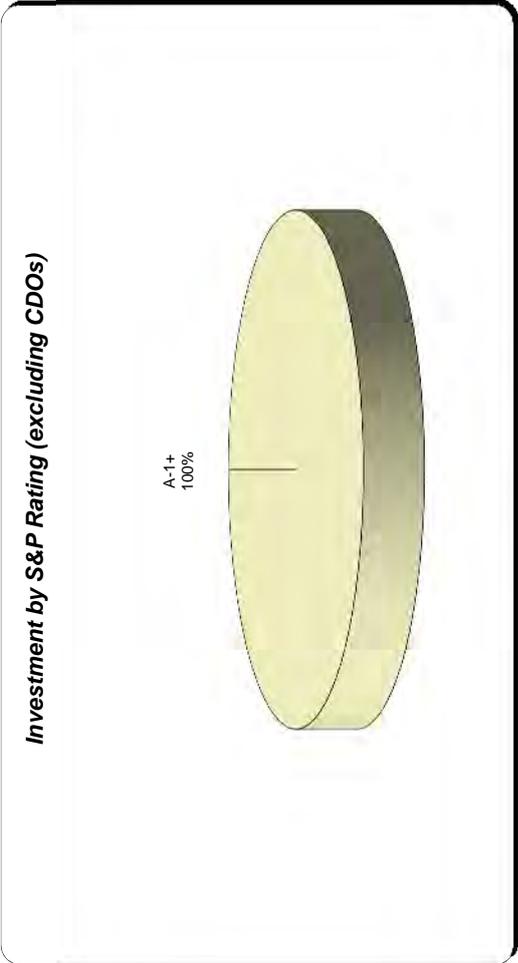
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	100.00%	100%	
AA	A-1	0.00%	100%	
CCC and less		0.00%	0%	
		100.00%		



Investment Report Including CDOs

II. Single Entity Exposure

	% Portfolio	Comments
ANZ Banking Group	17.49%	
ING Bank	21.60%	
NAB	23.66%	
Westpac / St. George Bank	36.01%	
Lehman Brothers	1.23%	Policy breached ²

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.87%	40.00%	100.00%
Greater Than 3 Years	1.13%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

Investment Report Excluding CDOs

II. Single Entity Exposure

	% Portfolio	Comments
ANZ Banking Group	17.71%	
ING Bank	21.87%	
NAB	23.96%	
Westpac / St. George Bank	36.46%	

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 3 Years	0.00%	0.00%	0.00%
	<u>100.00%</u>		



14.3 APPOINTMENT OF COUNCILLOR PHIL MARKS TO EMRC COMMITTEES

REFERENCE: COMMITTEES-15750

PURPOSE OF REPORT

Appointment to EMRC Committees of recently appointed EMRC member Cr Phil Marks, who is replacing former Cr Glenys Godfrey from the City of Belmont.

KEY ISSUES AND RECOMMENDATION(S)

- Section 5.10 of the Local Government Act 1995 (LGA) provides for Council to appoint committee members.
- Section 5.11(2)(b) of the LGA provides that the membership of a committee continues until the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant.
- Section 5.11(2)(d) of the LGA provides that the membership of a committee continues until the next ordinary elections day.
- Former Cr Glenys Godfrey resigned from the City of Belmont Council and EMRC effective on 25 March 2013.
- Cr Phil Marks has been appointed by the City of Belmont to replace former Cr Godfrey as an EMRC member.
- Former Cr Godfrey was a member of the Resource Recovery Committee (RRC) and a deputy member to Cr Janet Powell on the Audit Committee (AC).

Recommendation(s)

That:

1. The appointment of Glenys Godfrey as member of the Resource Recovery Committee (RRC) and deputy member of the Audit Committee (AC) be cancelled.
2. Cr Phil Marks, by absolute majority, in accordance with Section 5.10 of the Local Government Act 1995, be appointed as a member of the Resource Recovery Committee (RRC) and deputy member of the Audit Committee (AC).

SOURCE OF REPORT

Chief Executive Officer
 Manager Administration & Compliance

BACKGROUND

Clause 7.1(1) of the Establishment Agreement of the Eastern Metropolitan Regional Council states that "a participant is to appoint two members of the Council of the participant to be a member of the EMRC Council."

Section 5.10 of the Local Government Act 1995 (LGA) provides for Council to appoint committee members.

Section 5.11(2)(b) of the LGA provides that the membership of a committee continues until the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant.

Section 5.11(2)(d) of the LGA provides that the membership of a committee continues until the next ordinary elections day.



Item 14.3 continued

REPORT

The Chief Executive Officer of the City of Belmont has notified the Chief Executive Officer that former Cr Glenys Godfrey has resigned as a Councillor of the City of Belmont and as an EMRC Member, effective from 25 March 2013.

The Chief Executive Officer has also received notification from the Chief Executive Officer of the City of Belmont that at its Ordinary Council meeting of 28 May 2013 Cr Phil Marks was appointed as the member on the EMRC to replace Glenys Godfrey. The City of Belmont has not appointed a Deputy Member to the EMRC.

Former Councillor, Glenys Godfrey held the following positions on EMRC Committees:

<u>Committee</u>	<u>Position</u>
Resource Recovery Committee (RRC)	Member
Audit Committee (AC)	Deputy member

In keeping with former Cr Godfrey's committee roles, it is suggested that Cr Marks be appointed as a member of the following committees:

<u>Committee</u>	<u>Position</u>
Resource Recovery Committee (RRC)	Member
Audit Committee (AC)	Deputy member to Cr Janet Powell

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	The City of Belmont has appointed Cr Phil Marks to be a member of the EMRC replacing former Cr Glenys Godfrey.
Shire of Kalamunda	} Nil
Shire of Mundaring	
City of Swan	



Item 14.3 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Recommendation 1) Simple Majority
Recommendation 2) Absolute Majority

RECOMMENDATION(S)

That:

1. The appointment of Glenys Godfrey as member of the Resource Recovery Committee (RRC) and deputy member of the Audit Committee (AC) be cancelled.
2. Cr Phil Marks, by absolute majority, in accordance with Section 5.10 of the Local Government Act 1995, be appointed as a member of the Resource Recovery Committee (RRC) and deputy member of the Audit Committee (AC).

Cr Marks disclosed an interest affecting impartiality in relation to this item and advised he was prepared to leave the room but Council declared it was unwarranted for him to leave.

COUNCIL RESOLUTION(S)

MOVED CR PITTAWAY

SECONDED CR PULE

THAT:

1. THE APPOINTMENT OF GLENYS GODFREY AS MEMBER OF THE RESOURCE RECOVERY COMMITTEE (RRC) AND DEPUTY MEMBER OF THE AUDIT COMMITTEE (AC) BE CANCELLED.
2. CR PHIL MARKS, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995, BE APPOINTED AS A MEMBER OF THE RESOURCE RECOVERY COMMITTEE (RRC) AND DEPUTY MEMBER OF THE AUDIT COMMITTEE (AC).

CARRIED BY AN ABSOLUTE MAJORITY 11/0



14.4 CITY OF BAYSWATER AGREEMENT

REFERENCE: COMMITTEES-15751

PURPOSE OF REPORT

The purpose of the report is to seek Council's approval of a new agreement between the Eastern Metropolitan Regional Council and the City of Bayswater for the processing of material from Bayswater's mobile garbage bin (MGB) greenwaste collection.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC has been processing the material from Bayswater's MGB greenwaste collection programme since 2002.
- The most recent agreement was to expire on 30 June 2012 but was extended to facilitate the officers from Bayswater and the EMRC to finalise another agreement.
- The clauses regarding the requirement that the City of Bayswater purchase product have been removed and an alternative arrangement developed such that the price the City of Bayswater will pay for disposal of MGB greenwaste will be increased by an amount equivalent to the value of the product required to be purchased.
- The EMRC's legal adviser has incorporated the requirements in the new Agreement.

Recommendation(s)

That Council:

1. Approve the new greenwaste agreement, forming the attachment to this report, between the EMRC and the City of Bayswater.
2. Authorise the CEO to enter into the agreement, on behalf of the EMRC, with City of Bayswater for the processing of material from Bayswater's mobile garbage bin (MGB) greenwaste collection.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At the meeting held on 21 February 2008 Council approved an agreement for the EMRC to process Bayswater's greenwaste collected in MGBs. This agreement expired on 30 June 2012 (Ref: Committees-7378).

Council approved an extension to that agreement pending a finalisation of terms and conditions of a new Agreement at its meeting held on 6 December 2012 (Ref: Committees-15033).

Subsequently, Council were advised of the terms and conditions of the new Agreement for the disposal of greenwaste at its meeting held on 21 February 2013 (Ref: Committees-15160).

REPORT

The previous agreement required the City of Bayswater to purchase product in excess of its requirements. Consequently, the proposed agreement has incorporated an increase in the disposal rate to forgo the requirement to purchase the product.



Item 14.4 continued

All other terms and conditions are unchanged with the new Agreement coming into effect on 1 April 2013 and expiring 31 December 2014. An option for a one year extension has been included.

The EMRC's legal advisor has drawn up a new Agreement (attachment), incorporating the new terms and conditions.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.6 To address climate change issues within the region

FINANCIAL IMPLICATIONS

The costs and income of the processing operations are included in the Annual Budget.

SUSTAINABILITY IMPLICATIONS

The processing of greenwaste is a sustainable activity.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	As contained within the attached agreement.
City of Belmont	} Nil
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Agreement for Disposal of MGB Green Waste (Ref: Committees-15752)

VOTING REQUIREMENT

Simple Majority



Item 14.4 continued

RECOMMENDATION(S)

That Council:

1. Approve the new greenwaste agreement, forming the attachment to this report, between the EMRC and the City of Bayswater.
2. Authorise the CEO to enter into the agreement, on behalf of the EMRC, with City of Bayswater for the processing of material from Bayswater's mobile garbage bin (MGB) greenwaste collection.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT COUNCIL:

1. APPROVE THE NEW GREENWASTE AGREEMENT, FORMING THE ATTACHMENT TO THIS REPORT, BETWEEN THE EMRC AND THE CITY OF BAYSWATER.
2. AUTHORISE THE CEO TO ENTER INTO THE AGREEMENT, ON BEHALF OF THE EMRC, WITH CITY OF BAYSWATER FOR THE PROCESSING OF MATERIAL FROM BAYSWATER'S MOBILE GARBAGE BIN (MGB) GREENWASTE COLLECTION.

CARRIED UNANIMOUSLY

EASTERN METROPOLITAN
REGIONAL COUNCIL

(EMRC)

CITY OF BAYSWATER

(Bayswater)

**AGREEMENT FOR DISPOSAL
OF MGB GREEN WASTE**

HAYDN ROBINSON
BARRISTER & SOLICITOR
1/23 RHEOLA STREET
WEST PERTH WA 6005
TELEPHONE: 9322 5232
REFERENCE: EMRC42_06

This Agreement for Disposal of MGB Green Waste is made on June 2013

Between

EASTERN METROPOLITAN REGIONAL COUNCIL of 226 Great Eastern Highway, Belmont, Western Australia (**EMRC**).

and

CITY OF BAYSWATER of Broun Avenue, Morley, Western Australia (**Bayswater**)

Recitals

- A. The EMRC was established as a regional council under Part XXIX of the *Local Government Act 1960* and continues as a regional local government under Part 3 Division 4 of the *Local Government Act 1995*.
- B. Bayswater is established as a local government under Part 2 Division 2 of the *Local Government Act 1995*.
- C. Pursuant to the Establishment Agreement of the EMRC dated 23 June 1998 the objects of the EMRC include the provision of facilities for the disposal of Waste, pursuant to which the EMRC has established the Facility.
- D. As part of the commitment by the EMRC to management and recycling of Waste it has established a Composting Process at the Facility.
- E. The EMRC and Bayswater have agreed upon the terms and conditions as are expressed or implied in this Document for the disposal by Bayswater of MGB Green Waste at the Facility which can be used in the Composting Process.

This Deed witnesses and the Parties agree as follows:

1. Definitions

1.1 General

Unless otherwise required by the context or subject matter, in this deed:

Adjusted Rate means EMRC Participant Rate + \$10.00 per tonne – (Levy [\$28.00 per tonne at the Effective Date] + the amount of the tax allowed for by the EMRC in the EMRC Participant Rate in relation to the *Clean Energy Act 2011 (Cth)* [\$6.90 at the Effective Date]).

Authorisation means a consent, authorisation, registration, agreement, certificate, permission, licence, approval, authority or exemption from, by or with a Government Agency.

Composting Process means the treatment of vegetative waste to produce compost and mulch in accord with Australian Standard AS4454, as part of the commitment by the EMRC to management and recycling of Waste.

Confidential Information means any information of a confidential or proprietary nature relating to the Technology.

Contaminant means a substance or object which is not vegetative waste.

Contaminated Rate means EMRC Participant Rate + \$10.00 per tonne.

DEC means the Western Australian Department of Environment and Conservation.

Document means this deed as amended, supplemented or varied from time to time.

Effective Date means 1 April 2013.

EMRC Participant means each of the participants from time to time in the EMRC being at the Effective Date the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and City of Swan, it being acknowledged the participants may increase or decrease in number during the Term.

EMRC Participant Rate means the amount charged by the EMRC to the EMRC Participants for the disposal of Municipal Waste.

Environment has the same meaning as that term is defined in the Environmental Protection Act 1986 (Western Australia) (as amended).

Environmental Law means any law relating to any aspect of the Environment or health.

Facility means the Waste management facility owned and operated by the EMRC at Red Hill, Toodyay Road, Gidgegannup.

Force Majeure means any circumstance whatsoever which is beyond the reasonable control of a Party (including without limitation a strike, lock-out or any other kind of labour dispute).

Future Intellectual Property Rights means any Intellectual Property Rights arising at any time in the future after execution of this Document.

Government Agency means a government or governmental, semi-governmental, or judicial, entity or authority.

Intellectual Property Rights means all and any intellectual or industrial property rights existing worldwide in respect of any patents, discoveries or inventions, copyright, designs (whether registered or not), circuit layouts, confidential information or proprietary information, trade marks, trade secrets, know-how and all other intellectual

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property as defined in article 2 of the convention establishing the World Intellectual Property Organisation 1967.

Landfill means a site used for disposal of Waste by burial in the ground that is licensed as a landfill under the Environmental Protection Act 1986.

Levy means the levy on Waste delivered to or treated at the Facility payable pursuant to the:

- *Waste Avoidance and Resource Recovery Act 2007;*
- *Waste Avoidance and Resource Recovery Levy Act 2007;*
- *Waste Avoidance and Resource Recovery Levy Regulations 2007.*

MGB Green Waste means vegetative waste collected from residential and commercial sources in mobile garbage bins within the District of Bayswater.

Municipal Waste consists of:

- (i) household domestic waste that is set aside for kerbside collection or delivery by the householder directly to the waste facility; or
- (ii) other types of domestic waste (e.g. domestic clean-up, furniture and residential garden waste); or
- (iii) local council generated waste (e.g. waste from street sweeping, litter bins and parks); or
- (iv) waste collected from businesses which is collected in the same manner as is the collection of the majority of household domestic waste described in paragraph (i) above.

Party means a party to this deed.

Public means any person or entity other than the EMRC or the EMRC Participants.

Resource Recovery Facility means a facility used in the Treatment of Waste to recover resources like energy, compost, recyclable materials and other reusable materials.

Rules means the rules and regulations imposed by the EMRC on the EMRC Participants and other entities or persons authorised by the EMRC to use the Facility for the disposal of Waste.

Statute means any Act, Regulation, By-law or Local Law, State or Commonwealth.

Technology means amongst other things:-

- (i) all concepts, ideas, methods or processes;

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- (ii) all computer software, equipment, tools, interfaces and systems;
 - (iii) all documentation;
 - (iv) all variations, developments, improvements and versions;
 - (v) all data, information, formulae, calculations and descriptions;
 - (vi) any other information relating to business concepts;
 - (vii) the source code and object code for all computer programs;
 - (viii) Intellectual Property Rights; and
 - (ix) Future Intellectual Property Rights;
- relating to Waste disposal by the EMRC.

Term means the period commencing on the Effective Date and expiring on 31 December 2014.

Treated Waste means Waste which has been subjected to Treatment.

Treatment means the physical (other than compaction), chemical or biological processing of Waste for disposal or reuse.

Waste means one or more of the following:

- (i) any substance that is discarded, emitted or deposited in the environment in such volume, constituency or manner as to cause an alteration in the environment;
- (ii) any discarded, rejected, unwanted, surplus or abandoned substance;
- (iii) any otherwise discarded, rejected, unwanted, surplus or abandoned substance intended for sale or for recycling, reprocessing, recovery or purification by a separate operation from that which produced the substance; and
- (iv) any substance described in regulations under the Environmental Protection Act 1986 as waste

1.2 Definitions: Local Government Act 1995

Words and expressions which are defined in the Local Government Act 1995 have the same meaning in this Document.

1.3 Changes Subsequent to this Document

- 1.3.1 Whenever a statutory authority referred to in this Document ceases to exist then it will be deemed the reference to the ceasing entity is a reference to the statutory or other entity which replaces the ceasing entity, or, the entity which as nearly as can be achieved performs the same functions as the ceasing entity, as reasonably determined by the EMRC.
- 1.3.2 References to any Statute in this Document includes any amendments to the statute.

- 1.3.3 Whenever a Statute referred to in this Document is repealed or replaced it will be deemed the reference to the Statute is a reference to the replacement statute, or, the State or Commonwealth Statute which as nearly as can be achieved has the same or similar objectives to the repealed statute, as determined by the EMRC.
-

2. Disposal of MGB Green Waste

- 2.1.1. Bayswater will during the Term dispose of MGB Green Waste at the Facility.
- 2.1.2. Bayswater will use all reasonable endeavours to ensure MGB Green Waste delivered to the Facility will be free of Contaminants.
- 2.1.3. For MGB Green Waste disposed of at the Facility and which is usable by the EMRC in the Composting Process, Bayswater will pay to the EMRC the Adjusted Rate.
- 2.1.4. To the extent MGB Green Waste disposed of at the Facility is not usable by the EMRC in the Composting Process because of Contaminants, Bayswater will pay to the EMRC the Contaminated Rate.
- 2.1.5. A determination by the EMRC about whether MGB Green Waste disposed of at the Facility is usable or is not usable in the Composting Process will be conclusive provided always in making the determinations the EMRC must act reasonably and in good faith.
- 2.1.6. Bayswater is not entitled to dispose of MGB Green Waste under this Document which is produced or collected outside of the District of Bayswater.

3. Procedure

3.1 MGB Green Waste disposal

Bayswater will deliver MGB Green Waste in the same manner as the delivery of Municipal Waste by the EMRC Participants, either to the Composting Process or the Landfill parts of the Facility as directed by the EMRC from time to time.

3.2 Rules

Bayswater will comply with the Rules whenever MGB Green Waste is delivered and disposed of at the Facility and the EMRC acknowledges and agrees that there will be no difference between the Rules (as from time to time varied) imposed on Bayswater and the Rules (as from time to time varied) imposed on the EMRC Participants, unless reasonably required.

3.3 Variation of Rules

The EMRC may from time to time vary the Rules to be complied with under clause 3.2.

3.4 Rates

The amount payable by Bayswater under clauses 2.1.3 and 2.1.4 will or may vary from time to time because:

- (a) the EMRC may from time to time review the EMRC Participant Rate;

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- (b) the Levy may be increased by the Government of Western Australia; or
- (c) the EMRC may from time to time review the amount of the tax allowed for by the EMRC in the EMRC Participant Rate in relation to the *Clean Energy Act 2011 (Cth)*;

provided always a review of the amounts referred to in clauses 3.4(a) or (b) will apply equally to all of the EMRC Participants.

3.5 Change of rates

The EMRC will serve written notice on Bayswater of indicative and actual changes to the amounts referred to in clauses 3.4(a) or (b) contemporaneously with service of notices on the EMRC Participants of those changes.

4. Termination

If the EMRC resolves to establish a Resource Recovery Facility then at any time thereafter the EMRC may terminate this Document by serving written notice on Bayswater informing it of the resolution, with the result this Document will come to an end on the date being 180 days after service of the notice.

5. Option

The intention of the EMRC and Bayswater is for Bayswater to continue to dispose of MGB Green Waste at the Facility after expiry of the Term but the Term will be extended only by further agreement between the EMRC and Bayswater for a fixed period from 1 January 2015 to 31 December 2015.

6. Proprietorship

6.1 No Interest

Notwithstanding any rule of law or equity to the contrary Bayswater does not have any estate, title or interest in the Facility other than in its capacity as an EMRC Participant.

6.2 Management

Bayswater has no rights or entitlements to participate in the management of the Facility or Composting Process and will be bound by all determinations made by the EMRC relating to the management and use of the Facility and Composting Process.

7. Rights

7.1 Survival of Obligations

The rights and obligations of the EMRC and Bayswater under this Document will come to an end on expiry of the Term or by termination by the EMRC pursuant to clause 4 but expiry or termination will not affect the obligations of the EMRC and Bayswater to respectively perform and observe the expressed and implied obligations to be performed or observed by them up to and including expiry or termination.

7.2 Termination by Default

- 7.2.1. If Bayswater is in breach of this Document and does not rectify the breach within 30 days after service of a written notice from the EMRC specifying the breach then the EMRC may immediately upon expiry of that 30 days period terminate this Document.
 - 7.2.1 If the EMRC is in breach of this Document and does not rectify the breach within 30 days after service of a written notice from Bayswater specifying the breach then Bayswater may immediately upon expiry of that 30 days period terminate this Document.
 - 7.2.3 In the event of a breach of this Document the rights and remedies of the parties will be those which are expressed or implied by this Document together with all other rights in law or in equity except to the extent the remedies in law or in equity are inconsistent with any of the express provisions of this Document.
-

8. Dispute Resolution

8.1 Compliance with this clause

If there is a dispute between the Parties about this Document or any subject matter of this Document, then the Party contending there is a dispute must serve a written dispute notice ("*dispute notice*") on the other Party identifying the dispute and subject to clause 8.4, no Party may exercise any right or remedy or commence any proceedings unless and until the procedures in this clause are followed.

8.2 Good faith negotiations

The Parties shall, during the period of 28 days following the service of the dispute notice, participate in good faith negotiations to resolve the dispute.

8.3 Proceedings

If the Parties do not resolve the dispute referred to in the dispute notice within 28 days of service of the dispute notice then the Parties may exercise their rights and remedies and do all things required to resolve the dispute without any limitation, including without

limiting the generality of the foregoing without being required to continue the negotiations that may have been conducted during the said 28 day period.

8.4 Urgent relief

During the 28 days period referred to in clause 8.2, the Parties will not litigate unless the subject matter of the dispute referred to in the dispute notice requires an urgent resolution in which event the Parties may exercise their rights and remedies and do all things required to resolve the dispute without any limitation, including without limiting the generality of the foregoing without being required to serve a dispute notice.

9. Force Majeure

9.1 Force Majeure

A Party shall not be liable for a failure to fulfil an obligation under this Document, other than an obligation to pay money, if and to the extent to which fulfilment has been delayed, interfered with, curtailed or prevented by Force Majeure.

9.2 Notice of Force Majeure event

A Party claiming the benefit of protection of Force Majeure shall promptly give notice thereof to the other Party, but the giving of notice shall not be a condition precedent to reliance on Force Majeure. A Party becoming aware of a likely circumstance of Force Majeure which may affect its ability to perform its obligations under this Document must advise the other Party.

9.3 Consultation

A Party seeking to rely on Force Majeure shall consult with the other Party and use reasonable endeavours in all the circumstances:

- (a) to eliminate the circumstances of Force Majeure relied on to enable it to resume the full performance of its obligations; and
- (b) to minimise the effects of the circumstances of Force Majeure.

That Party shall as soon as practicable after resumption of full performance of its obligations notify the other party of the period during which it considers the performance of its obligations was excused.

10. Documentation

10.1 Records

Bayswater will deliver to the EMRC copy documents as may be required by the EMRC

from time to time to verify the category, quantity and source of MGB Green Waste which is produced, collected or received by or on behalf of Bayswater.

10.2 Audit

Bayswater will permit the EMRC to have access to the records of Bayswater relating to the disposal of MGB Green Waste and will provide copies of those records to the EMRC at the cost of Bayswater to enable the EMRC to verify the category, quantity and source of MGB Green Waste disposed of by Bayswater and the Rates and other monies payable by Bayswater under this Document.

10.3 Change of Rates

The EMRC will serve written notice on Bayswater of indicative and actual changes to the Rates contemporaneously with service of notices on the EMRC Participants of those changes.

11. GST

11.1 Definitions

Unless the contrary intention appears, in this clause:

GST Act means A New Tax System (Goods And Services Tax) Act 1999 (Cth) as amended;

GST has the meaning given in the GST Act;

GST law has the meaning given in the GST Act; and

Supply has the meaning given in the GST Act.

11.2 Prices do not include GST

If the consideration payable for any Supply made or to be made under this Document has been calculated exclusive of any GST and the EMRC is liable to pay GST on such a Supply then Bayswater must pay or reimburse to the EMRC the amount of the said GST.

11.3 Bayswater must pay GST

Bayswater must pay or reimburse to the EMRC the amount of the GST that the EMRC is liable to pay on a Supply made or to be made under this Document within 7 days of service of a tax invoice by the EMRC on Bayswater.

12. Confidentiality

12.1 Parties not to disclose Confidential Information

A Party will not disclose the Confidential Information or the Technology without the written consent of the other Parties unless required by law to do so.

12.2 Parties to take reasonable steps to preserve Confidentiality

The Parties will take all reasonable steps to preserve the confidentiality of the Confidential Information and the Technology.

13. Entire Agreement

13.1 Document constitutes entire agreement

This Document constitutes the entire agreement between the Parties with respect to the rights and entitlements of Bayswater to dispose of MGB Green Waste at the Facility and contains all of the representations, warranties, covenants and agreements of the Parties in relation to those rights and entitlements.

13.2 No reliance on oral representations

Each Party acknowledges that it has not relied on any oral statement, representation, undertaking, covenant or agreement made before the date of this Document relating to the matters the subject of this Document and not contained in this Document.

13.3 Independent advice

Each Party represents it has obtained independent legal advice about the terms and effect of this Document.

14. Severance

If any part of this Document is, or becomes, void or unenforceable, that part is, or will be, severed from this Document so that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance.

15. Proper Law

This Document is governed by and shall be interpreted in accordance with the laws of Western Australia, and where applicable the laws of the Commonwealth of Australia.

16. Further Assurances

Each Party must execute and do all acts and things necessary or desirable to implement and give full effect to the provisions and purpose of this Document.

17. Costs

Each Party will pay its own legal and other costs and expenses in relation to this Document but Bayswater will pay stamp duty assessed and payable on this Document.

18. Variation

This Document may be varied only by deed executed by the Parties.

19. Interpretation

19.1 Joint and several covenants

If a Party comprises two or more persons, the covenants and agreements on their part bind and must be observed and performed by them jointly and each of them severally and may be enforced against any one or any two or more of them.

19.2 Headings

Except in the Schedule, headings in this Document are for convenience and identification of clauses only and do not otherwise affect its interpretation.

19.3 References to a Party

Unless contrary to the sense or context, a reference to a party includes that Party's executors, administrators, personal representatives, successors and assigns, and if a Party comprises two or more persons, the executors, administrators, personal representatives, successors and assigns of each of those persons.

19.4 Recitals

The Recitals to this Document are deemed to be repeated into the substantive provisions of the Document and apply with full force and effect as substantive provisions.

19.5 Plural and singular

Where the context requires, references to the singular shall be deemed to be a reference to the plural and vice versa.

19.6 Upper case and lower case

Where the context requires, references to the upper case shall be deemed to be reference to the lower case and vice versa.

20. Notices

20.1 Form and address:

A notice or other communication in connection with this Document is to be in writing and:

- (a) may be given by the relevant party or any authorised officer of that party or its solicitor or agent; and
- (b) may be given or made by:
 - (i) delivery to the address of the party to be served with the notice at the address specified in this Document or such other address as is specified in writing;
 - (ii) by forwarding the notice to the address specified in this Document or such other address as is specified in writing; or
 - (iii) by forwarding the notice by facsimile to the facsimile number of the person to be served with the notice by the facsimile number 9277 7598 for the EMRC and 9272 0665 for Bayswater, or such other numbers as may be specified in writing.

20.2 Receipt

Unless a later time is specified in it, a notice or other communication takes effect from the time it is received. It is taken to be received:

- (a) if left at the address of the party to be served, at the time it is left;
- (b) in the case of a posted letter, on the third day after posting in the case of ordinary post and on the day after posting in the case of express post; and
- (c) in the case of a facsimile, on production of a transmission report by the machine from which the facsimile was sent which indicates that the facsimile was sent to the facsimile number of the recipient.

20.3 EMRC and Bayswater notice signatories

- (a) Notices to be served by the EMRC may be signed by the Chairman or Chief Executive Officer or Deputy Chief Executive Officer of the EMRC or the EMRC's solicitor or such other person as the Chief Executive Officer may specify by written notice served on Bayswater.
- (b) Notices to be served by Bayswater may be signed by the Mayor or Chief Executive Officer or Director of Technical Services or Bayswater's solicitor or such other person as the Chief Executive Officer may specify by written notice served on the EMRC.

Executed as a deed:-

THE COMMON SEAL of EASTERN)
 METROPOLITAN REGIONAL COUNCIL)
 was hereunto affixed by authority of the)
 Council in the presence of:)

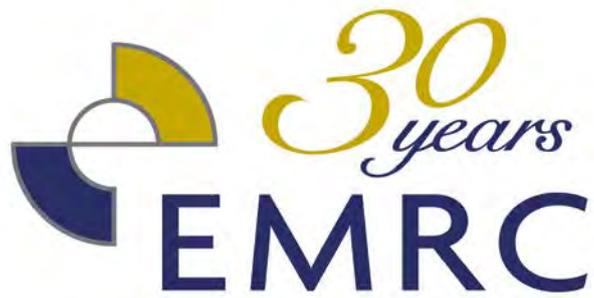
 Chief Executive Officer

 Chairman

THE COMMON SEAL of THE CITY)
 OF BAYSWATER was hereunto affixed by)
 authority of the Council in the presence of:)

 Chief Executive Officer

 Mayor



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

20 June 2013

COUNCIL INFORMATION BULLETIN**20 June 2013****(REF: COMMITTEES-15480)****TABLE OF CONTENTS**

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1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY – MINOR REVIEW

REFERENCE: COMMITTEES-15551

PURPOSE OF REPORT

To provide Council with an overview of the process and outcomes of the Regional Economic Development Strategy 2010–2015 minor review completed in April 2013.

KEY ISSUES

- The Regional Economic Development Strategy (REDS) 2010–2015 was developed in 2009/2010 to guide economic development activities for the period 2010 to 2015.
- The Regional Economic Development Strategy 2010-2015 states that a minor review of the strategy should be undertaken annually. The minor review is the first review of the REDS following its first year of implementation.
- The REDS minor review included a desktop based study of past activities and projects completed and an analysis of available information to determine progress towards the completion of actions.
- The majority of the actions in Regional Economic Development Strategy 2010-2015 have been progressed.
- The REDS has been updated to incorporate a number of changes.
- The Economic Development Officers Group (EDOG) has been advised of the progress of actions.
- The minor review provides a platform for the major review of the Strategy to be completed at the end of the 2015/2016 financial year.

SOURCE OF REPORT

Director Regional Services
Acting/Manager Regional Development
Strategic Projects Officer (Economic Development)

BACKGROUND

Council approved a programme for EMRC officers to develop a Regional Economic Development Strategy (REDS) 2010 to 2015 for Perth's Eastern Region at its meeting 3 December 2009: (Ref: Committees-10249)

"THAT COUNCIL APPROVES THE DEVELOPMENT OF A REGIONAL ECONOMIC DEVELOPMENT STRATEGY 2010–2015 IN ACCORDANCE WITH THE PROGRAM OUTLINED IN THIS REPORT."

The Regional Economic Development Strategy 2010–2015 was developed in 2009/2010 and presented to Council at the 21 October 2010, whereby Council resolved: (Ref: Committees–11412).

"THAT COUNCIL APPROVES THE EMRC REGIONAL ECONOMIC DEVELOPMENT STRATEGY 2010–2015."



Item 1.1 continued

The Regional Economic Development Strategy (REDS) 2010–2015 guides economic development activities for the period 2010 to 2015. The Strategy is implemented by the Eastern Metropolitan Regional Council in collaboration with its member Councils through the Economic Development Officers Group (EDOG). EDOG is comprised of economic development practitioners at EMRC's member Councils and this group drives the implementation of the Strategy.

REPORT

The Regional Economic Development Strategy 2010-2015 states that a minor review of the Strategy should be undertaken annually. This minor review is the first review of the REDS following its first year of implementation and has focused on the updating of actions and a review of progress towards the Strategy's goals.

The REDS minor review included a desktop based study of past activities and projects completed by EMRC under the guidance of EDOG and an analysis of available information to determine progress towards the completion of actions. The minor review culminated in a workshop meeting with the Economic Development Officers Group, including a presentation of the findings and recommendations on the 28 March 2013. Open discussion at the EDOG meeting has aided the finalisation of the minor review.

Of the 48 actions in the Regional Economic Development Strategy 2010-2015, 75% (36) are being progressed towards, 19% (9) have future activities planned and 6% (3) of the actions have been completed in full.

Strategy changes during the minor review are shown in full in the Attachment and include:

- Action 1.1 was updated to include more specific detail;
- Examples within actions were removed throughout the document;
- It was suggested to condense the actions in Key Focus Area 1 given that they are largely similar;
- The same was suggested for Key Focus Area 3 due to the similarity of the actions; and
- Several actions were noted for combination due to duplication.

Implementation of the Regional Economic Development Strategy 2010–2015 is progressing well, with the vast majority of strategy actions either completed or are being progressed.

The minor review will provide a platform for a major review of the strategy to be completed at the end of the 2015/16 financial year.

STRATEGIC/POLICY IMPLICATIONS

EMRC Strategic Plan for the Future 2010/11 – 2013/14

Key Result Area 3 – Economic Development

3.3 To facilitate increased regional economic development activities

Key Result Area 4 – Good Governance

4.4 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

Nil



Item 1.1 continued

SUSTAINABILITY IMPLICATIONS

The development and implementation of regional economic development activities will assist to strengthen and diversify the economy of Perth's Eastern Region, contribute to business viability and sustainable employment for residents.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Activities within the Regional Economic Development Strategy (REDS) 2010-2015 complement member Council priorities and provide the strategic framework for member Councils to develop and/or align local economic development strategies to regional directions in order to leverage opportunities and funding. The financial implications for activities that emerge from the REDS are integrated into annual budget proposals for member Council consideration.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Regional Economic Development Strategy (REDS) 2010-2015: Minor Review 2013 - Outcomes and Findings (Ref: Committees-15624)



Advancing Perth's Eastern Region 

Regional Economic Development Strategy 2010 - 2015



**Minor Review
Outcomes and Notes
May 2013**



TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL mail@emrc.org.au WEB www.emrc.org.au

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1 Introduction

The Regional Economic Development Strategy (REDS) 2010 – 2015 was developed in 2009/10 to guide economic development activities for the period 2010 to 2015. The Strategy is implemented by the Eastern Metropolitan Regional Council (EMRC) in collaboration with its member councils through the Economic Development Officers Group (EDOG).

The Strategy states that a minor review of the strategy should be undertaken annually. The purpose of this paper is to present the findings of the Regional Economic Development Strategy 2010 - 2015 minor review undertaken by EMRC and at the associated meeting with the Economic Development Officers Group.

The minor review involved a desktop study of past activities and projects completed by EMRC under the guidance of EDOG and an analysis of available information to determine the progress towards the completion of actions.

The relevant findings were presented at the EDOG meeting held on Tuesday, 12 March 2013 and were updated where necessary. The detailed findings of the review are included as an attachment to this Report in Appendix A.

This paper is a summation of the progress towards the completion of REDS actions and the associated points of discussion towards the Strategy's improvement in future versions.



2 Action Monitoring

The minor review included a desktop study of past activities and projects completed by EMRC under the guidance of the Economic Development Officers Group, and an analysis of available information to determine progress towards the completion of actions.

The actions of the Strategy are displayed below under their associated Key Focus Areas (KFA). The actions are displayed in a table format and are represented as numbered boxes. The numbers in the boxes represent the same number action as defined in the REDS.

The boxes in the tables are coloured either green, blue or orange to represent their current status. Green indicates that the action has been completed; blue indicates that the action is in progress or occurring; and orange indicates that the action has future activities planned.

Legend:

Completed Action	
Action in Progress/Occurring	
Future Activities Planned	

For the full list of actions (of which the correlating number can be seen below) please refer to the Appendix A (page 8) where each action and its progress to date has been documented in detail.

2.1 Key Focus Area 1 – Local Jobs for Local People

KFA 1 Actions					
1.1	1.2	1.3	1.4	1.5	1.6

As shown above, all actions in Key Focus Area 1 are being progressed towards and actions 1.1 and 1.2 have been completed.

2.2 Key Focus Area 2 – Buy Local, Supply Local

KFA 2 Actions				
2.1	2.2	2.3	2.4	2.5

As shown above, three of the actions in Key Focus Area 2 are being progressed towards and actions 2.2 and 2.4 have future activities planned.



2.3 Key Focus Area 3 – Think Smart, Work Smart

KFA 3 Actions							
3.1	3.2	3.3	3.4	3.5	3.6	3.7	3.8

As shown above, all actions in Key Focus Area 3 are being progressed towards.

2.4 Key Focus Area 4 – Joining the Dots

KFA 4 Actions					
4.1	4.2	4.3	4.4	4.5	4.6

As shown above four of the actions in Key Focus Area 4 are being progressed towards and actions 4.1 and 4.3 have future activities planned.

2.5 Key Focus Area 5 – Work Hard, Play Hard

KFA 5 Actions						
5.1	5.2	5.3	5.4	5.5	5.6	5.7

As shown above action 5.2 in Key Focus Area 5 has been completed, actions 5.1 and 5.5 have future activities planned and the remaining actions in Key Focus Area 5 are being progressed towards.

2.6 Key Focus Area 6 - Natural Growth

KFA 6 Actions						
6.1	6.2	6.3	6.4	6.5	6.6	6.7

As shown above action 6.3 in Key Focus Area 6 has future activities planned and the remaining actions in Key Focus Area 6 are being progressed towards.



2.7 Key Focus Area 7 – Responsible Leadership

KFA 7 Actions								
7.1	7.2	7.3	7.4	7.5	7.6	7.7	7.8	7.9

As shown above actions 7.2 and 7.8 have future activities planned and the remaining actions in Key Focus Area 7 are being progressed towards.

2.8 Summary

Of the 48 actions in the Regional Economic Development Strategy 2010 - 2015, 75% (36) are being progressed towards, 19% (9) have future activities planned and 6% (3) of the actions have been completed in full.



3 Changes to Actions and Suggestions for Major Review

The following points were highlighted by EDOG in regards to recommended changes to specific actions. The specific details of the action changes are detailed in Appendix A.

3.1 Action 1.1

Action 1.1 in Key Focus Area 1, Local Jobs for Local People, states that the EMRC will:

“Conduct a workforce gap analysis and skills audit to identify skill needs of existing industry base.”

It was suggested that a workforce gap analysis be conducted biennially (i.e. every two years) and that it be a deep industry analysis of the skills shortages in the region.

Strategy Update:

- **Within the scope of this minor review, Action 1.1 has been updated to read that a biennial deep industry analysis will be conducted.**

3.2 Removal of Examples within Actions

Several actions in the Strategy include project examples.

For example, Action 1.2 in Key Focus Area 1, Local Jobs for Local People, states that the EMRC will:

“Identify skills required for new investment projects (e.g.: Midland Health Campus, Raffles University) and review alignment with existing skills base of local workers.”

It was suggested that reference to examples throughout the document be removed as they are seen to inhibit ideas when considering projects and activities that can be applied to actions.

Strategy Update:

- **Within the scope of this minor review, examples have been removed from Actions 1.2, 1.4 and 2.5.**

3.3 Key Focus Area 1 – Local Jobs for Local People

There are six actions in Key Focus Area 1, Local Jobs for Local People. It was noted that all of the actions appear to flow into each other and should be changed to just one or two actions.

Strategy Update:

- **Within the scope of this minor review, it has been noted that the Actions under KFA 1 will be combined to just one or two actions.**

3.4 Key Focus Area 3 – Think Smart, Work Smart

There are eight actions in Key Focus Area 3, Think Smart, Work Smart. It was noted that all of the actions appear to flow into each other and should be changed to just one or two actions.

**Strategy Update:**

- **Within the scope of this minor review, it has been noted that the Actions under KFA 3 will be combined to just one or two actions.**

3.5 Combining Actions

It was noted within the document there are several duplicated actions and that they should be combined.

The following actions should be combined:

- 2.1 and 3.1: both actions state that EMRC should identify and support industry clusters;
- 3.2 and 4.2: both actions state that EMRC should undertake pre-feasibility studies for projects; and
- 7.3 and 4.6: both actions state that EMRC should provide regional profiling tools.

Strategy Update:

- **Within the scope of this minor review, duplicate actions will be combined.**

3.6 Further Comments and Suggestions

Clustering was discussed in depth by EDOG throughout the review particularly the feasibility of creating clusters. It was noted that clusters usually require extensive support and government funding and that they are generally most successful if the businesses involved lead its formation.

It was noted that market conditions are so prosperous in WA that it is difficult to convince businesses of the need for clustering but that research could be undertaken to ensure that the EMRC is ready when conditions do falter. It was suggested that the EMRC research focuses on 'finding the voids' in Perth's Eastern Region to identify where a cluster would be most useful.



4 Conclusion

Implementation of the Regional Economic Development Strategy 2010 – 2015 is progressing well, with the vast majority of Strategy actions either completed or are being progressed towards.

The Strategy Updates detailed in this paper will be incorporated into the Regional Economic Development Strategy 2010 - 2015 as an attachment.

Furthermore, the discussions held by EDOG in the process of this minor review will provide a platform for the major review of the Strategy to be completed at the end of the Strategy's lifetime, at the end of the 2015/16 financial year.



ACTION	ACTIVITY	TIMEFRAME	PRIORITY	STATUS			MAIN PROJECTS							Update Details		
				Complete	In progress	Future Planned	Maximising Opportunities in Midland Health in Perth's Eastern Region (Hiper)	Sharecase Series	Regional Digital Strategy	EDOG consultation and management	Regional Business Advisory Group	Business Engagement Program	EMRC		Other	
3.1	Identify and support the development of new industry clusters/hubs/collocation.	Short	High		■											On-going: The Engineering and Manufacturing Industry Cooperative Limited (EMICoL) is a previously established cluster in Perth's Eastern Region. The EMRC advocates for and gives in-kind support to the cluster on a sporadic, as-needs basis. The EMRC had recently begun investigations into the potential for a new cluster in the region and has attended several forums and workshops with industry representatives, academics and state government (Enterprise Connect) representatives. 2012/13: The Regional Digital Strategy is currently under development and will underpin future strategic projects aligned to the digital economy. Extensive research has been completed, including EMRC representation at various conferences (e.g. 2011 EDA Adelaide Conference) and analysis of major digital reports (the IBM "Digital Future" report and Deloitte "Digital Disruption – Big Bang or Short Fuse?" paper) all of which have been utilized to inform the scope of the strategy. 2011/12: The Health in Perth's Eastern Region (Hiper) report was a pre-feasibility study into the potential actions that could be undertaken in advocating for the large health infrastructure investment currently underway at the Midland Health Campus. 2012/13: The business showcase series has leveraged existing business networks at local chamber of commerce, and business associations including the Small Business and Business Enterprise Centres. 2012/13: The development of the Industry Engagement Framework and Business Insights Program will further increase knowledge sharing across the region and leverage the existing relationships of the EDOG officers. This project is currently being scoped and is due to begin in April 2013. 2012/13: The Showcase Series has been used to 'showcase' the best of what the region has to offer. To date the series has included Digital Media, Health, and Transport and has included presentations and displays from a range of organisations including Fortix, FORM, NBN Co, St John of God and Medicare Local.
3.2	Undertake pre-feasibility studies for strategic projects and developments.	Ongoing	Medium		■											
3.3	Facilitate increased knowledge sharing across existing business networks to encourage creativity and innovation (i.e. chambers of commerce, business associations, small business support services and EMICoL).	Ongoing	Medium		■											
3.4	Encourage creativity and innovation by showcasing examples of best practice and innovation in local industries to business networks (e.g. regional industry tours and forums).	Ongoing	Medium		■											
3.5	Promote the support services that are available to businesses (e.g. Enterprise Connect and business enterprise centres).	Ongoing	Medium		■											
3.6	Promote knowledge based industry and investment opportunities through promotional tools.	Ongoing	Low		■											
3.7	Investigate and support opportunities to encourage 'head office' relocations to the Region (e.g. State government departments, mining).	Ongoing	Medium		■											
3.8	Identify infrastructure requirements for knowledge based industry and feed into Key Focus Area 4 "Joining the Dots".	Short	High		■											



ACTION	ACTIVITY	TIMEFRAME	PRIORITY	STATUS			Update Details
				Complete	In progress	Future Planned	
4.1 Consider results of supply chain analysis to identify infrastructure dependencies and workshop infrastructure needs and priorities with member Councils, industry and other stakeholders.	Research	Medium	Medium				
4.2 Conduct pre-feasibility studies for key infrastructure (including transport and communications as a priority) that meet the needs of initiatives such as Infrastructure Australia.	Research	Ongoing	Medium				2012/13: The "Integrating Future Land Use to Proposed Public Transport Infrastructure" Curtin Study being undertaken in partnership with the EMRC is a pre-feasibility study that aims to provide an advocacy tool for rapid public transport in the Region.
4.3 Investigate potential frameworks and case studies for successful public private partnerships and coordinate/progress as opportunities arise.	Research	Ongoing	Low				2011/12: The EMRC coordinated the development of the Regional Cycling Masterplan For future consideration
4.4 Coordinate the development of regional submissions and funding applications for infrastructure as opportunities arise.	Funding	Ongoing	High				On-going: Regional submissions have been undertaken by the EMRC to the Regional Development Australia Fund for the Swan River Foreshore Infrastructure Improvement. 2011/12: A letter of support was provided by the EMRC for the proposal to establish a Digital Media Hub in Midland by FORM under the Regional Development Australia Fund. 2011/12: The Action Agenda included several priority infrastructure projects and was used in advocacy initiatives with Government On-going: The Economic Development Officers Group (EDOG) is facilitated regularly by the EMRC and provides a forum for open communication and information sharing.
4.5 Facilitate information sharing between member Councils and other stakeholders regarding grant funding opportunities.	Advocate	Ongoing	High				2013/14: It is planned to re-establish a regular (bi-annual) meeting of grants officers from member councils
4.6 Support the development of funding applications by member Councils and Stakeholders by providing regional research tools and relevant training (ie REMPLAN, profile.id and atlas.id)	Educate	Ongoing	High				On-going: The EMRC provides regular support to member Councils through the provision of access to REMPLAN, a regional profiling tool that provides economic data on the regions industries. The EMRC also facilitates yearly training for the tool and provides updates to EDOG as they arise. Profile .id and Atlas .id are tools that provide social and demographic data and the EMRC also coordinates yearly training sessions of these tools.



ACTION	ACTIVITY	TIMEFRAME	PRIORITY	STATUS			MAIN PROJECTS	Update Details
				Complete	In progress	Future Planned		
6.1 Support the delivery of the Regional Climate Change Adaptation Action Plan 2009 - 2013.	All	Ongoing	High	■			EMRC Business Engagement Program Other	On-going: Support for this strategy is achieved largely through advocacy work by the Director Regional Services.
6.2 Monitor the implementation of other Key Focus Areas within the Regional Economic Development Strategy to identify opportunities to raise environmental awareness.	All	Ongoing	Medium	■			Regional Business and Management Regional Digital Strategy EDOG Consultation and Management Regional ID, Ales, Idara, RAMP, IAN Regional ID, Ales, Idara, RAMP, IAN Profile, rd, Ales, Idara, RAMP, IAN Stowcase Series Health in Perth's Eastern Region (HIPER) Maximising Opportunities in Midland	2012/13: The EMRC has supported sustainability through initiatives like the 'Clean and Green by 2013' action plan that guides the planning of the annual Perth's Autumn Festival.
6.3 Review the Supply Chain Analysis from Key Focus Area 2 to identify feasibility of new industries in clean tech sector.	Research	Medium	Medium			■		For future consideration following completion of Supply Chain Research.
6.4 Facilitate information sharing about existing awards, grant funding and good business practice in industrial ecology and promote best practice examples.	Promote	Ongoing	Low					On-going: Through the Economic Development Officers Group (EDOG) the Environmental Services Unit at the EMRC is invited to present and converse with the group regarding potential programs and funding when relevant. The Energy Efficiency Information Grants (EEIG) has been bought to the EDOG several times for their input and advice on the direction of the program.
6.5 Partner with the Perth NRM Light Industry Reference Group and other stakeholders to raise environmental awareness and leverage environmentally friendly programs to SME's in Perth's Eastern Region.	Advocate	Ongoing	Medium	■		■		Perth's Autumn Festival (PAF) is one of the events coordinated annually by the EMRC as part of the Festivals commitment to environmental sensitivity it has a Clean and Green by 2013 charter through which it aims to be carbon neutral by the 2013 Festival. EMRC was recognised as a finalist in the 'Tourism Marketing' category of the 2012 WA Tourism Awards for the 2011 Avon Descent Family Fun Days and the 2012 Perth's Autumn Festival
6.6 Offer fee for service energy and water auditing services to SME's in Perth's Eastern Region.	All	Medium	Medium	■				On-going: Whilst the Perth NRM doesn't exist anymore, opportunities for environmentally friendly initiatives (e.g. EEIG) that involve SME's in PER are undertaken as opportunities arise for partnership with the Environment Services unit. This service is offered through the Environmental Services Business Unit.
6.7 Support the delivery of the Regional Environmental Strategy 2010 - 2015 (currently under development)	All	Ongoing	High	■				On-going: As opportunities arise for partnership they are capitalised on (e.g. The Energy Efficiency Information Grants) and the strategy is supported through the Regional Advocacy Strategy which is delivery by the Director Regional Services.



ACTION	ACTIVITY	TIMEFRAME	PRIORITY	STATUS			MAIN PROJECTS						Update Details		
				Complete	In progress	Future Planned	Maximising Opportunities in Midland	Health in Perth's Eastern Region (HIPER)	Regional Digital Strategy	EDOG Consultation and Management	Business Engagement Program	EMCAL		Other	
7.1 Support member Council staff with best practice service, planning processes and economic development tools.	Educate	Medium	Medium	Complete	In progress	Future Planned		✓							On-going: Through the provision of several social and economic profiling tools (REMPLAN, Profile .id and Atlas .id) the EMRC provides member councils with access to high quality social and economic data with the impact modelling capabilities that utilize the most recent ABS data.
7.2 Investigate processes for the EMRC to act as a service delivery agent in planning assessments (i.e. Environmental Impact Studies, Economic Analysis Studies).	Educate	Short	Medium			Complete									On-going: The EMRC has developed a consultant fee structure and associated processes to enable it to act as a service delivery agent.
7.3 Provide regional profiling tools (e.g. REMPLAN) and train EMRC and member Council staff to use these tools.	Research	Ongoing	High		In progress			✓							On-going: The EMRC manages subscriptions to Profile .id, Atlas .id and REMPLAN. These are social, demographic and economic profiling tools. The EMRC hosts yearly training for member council officers in each of these tools.
7.4 Facilitate regional forums to bring together key stakeholders from member Councils and industry to discuss, understand and prioritise regional issues, barriers and opportunities.	Research	Ongoing	High		In progress										On-going: The EMRC hosts bi-monthly Economic Development Officers Group (EDOG) meetings at which the implementation of the REDS.
7.5 Maintain awareness of local, national and global economic trends to identify, understand and pre-empt risks and opportunities.	Research	Ongoing	Low		In progress										2011/12: The Regional Business Advisory Group (RBAG) was a recently trialled forum which aimed to complement the local Business Advisory Groups (BAG's) run by reach member council. It brought together businesses to discuss issues of regional significance. After a 12 month trial it was discontinued. The EMRC instead continues to further this action by participating in local BAG's as needed and invited and through its involvement with local chambers of commerce.
7.6 Facilitate shared understanding of regional advocacy priorities and the collation of key data and information to underpin a regional response to State and Federal government.	Advocate	Ongoing	Medium		In progress				✓						Ongoing: The EMRC participates in the ED Practitioners Forum and in September 2012 hosted a forum. This forum is held approximately every quarter and the EMRC and its ED Officers attend to discuss issues relevant across the metropolitan area with other local government practitioners.
7.7 Represent Perth's Eastern Region on key boards/groups for developments of regional significance.	Promote	Ongoing	High		In progress										On-going: Through research, various mailing lists, and attending various events (EDA, Committee for Perth, Innovation Centre WA etc.) this action is achieved.
7.8 Facilitate business development by providing support to business with regulatory compliance (i.e. through education and communication tools).	Educate	Ongoing	Low		In progress	Future Planned									On-going: The EMRC's Regional Advocacy Strategy is a document that undergoes an annual review by the CEOAC during which 9 key issues are identified as priorities for the following year. It is used to advocate for the region and informs regional responses to State and Federal government initiatives.
7.9 Investigate regional funding opportunities and models to support economic development.	Funding	Ongoing	Medium		In progress										On-going: The EMRC has representation on myriad groups and boards relating to key infrastructure and investments in the region including: - Gateway WA Project Coordination Group - City East Alliance Network Operations Group - Forum of Regional Councils For future consideration



1.2 PERTH HILLS TRAILS MASTER PLAN

REFERENCE: COMMITTEES-15581

PURPOSE OF REPORT

To provide information regarding the Perth Hills Trails Master Plan.

KEY ISSUES

- In 2008 following stakeholder consultation, the EMRC developed a report titled *Report on Investigations into Cycle Tourism and Cycle Event Opportunities in Perth's Eastern Region*.
- The development of a Perth Hills Trails Master Plan was identified as one of five cycle tourism priority projects considered to offer the greatest benefit to the region.
- The Perth Hills Trails Reference Group supported the development of the Perth Hills Trails Master Plan, which was lead by the Project Committee comprised of representatives from the Shire of Kalamunda, Shire of Mundaring, EMRC and the Department of Environment and Conservation.
- The Perth Hills Trails Master Plan considers all walking, mountain biking, horse riding, four wheel drive and trail bike trails in the Perth Hills.
- The Perth Hills Trails Master Plan was completed in May 2013 and provides a Strategy and Action Plan for the Perth Hills trails network within a practical framework for the implementation of eight key strategies.

SOURCE OF REPORT

Director Regional Services
Strategic Project Officer (Tourism and Community)

BACKGROUND

In 2006/2007 the EMRC, on behalf of its six member Councils and in partnership with government, cycling and tourism stakeholders, investigated the potential to increase cycle tourism in Perth's Eastern Region, building on the existing significant cycling assets.

The EMRC Council at its 22 February 2007 resolved (Ref: Committees-5700):

"THAT COUNCIL SUPPORT FURTHER INVESTIGATION INTO OPPORTUNITIES FOR REGIONAL CYCLING EVENTS AND RELATED CYCLING TOURISM OPPORTUNITIES AND A REPORT BE PROVIDED REGARDING FUTURE ACTIONS, POTENTIAL OPPORTUNITIES AND BUDGET IMPLICATIONS AT A FUTURE MEETING."

A further report updating Council on the results of these investigations was presented at the 31 May 2007, whereby Council resolved (Ref: Committees-6140):

"THAT COUNCIL APPROVE AN ALLOCATION OF \$28,000 FOR CONSIDERATION IN THE 2007/08 BUDGET TO PROGRESS INVESTIGATIONS AND UNDERTAKE CONSULTATION ACTIVITIES AIMED AT DEVELOPING A DETAILED CYCLING TOURISM OPPORTUNITIES PAPER FOR PERTH'S EASTERN REGION."



Item 1.2 continued

In 2008 EMRC developed a report titled *Report on Investigations into Cycle Tourism and Cycle Event Opportunities in Perth's Eastern Region*. The report identified five regional priority projects that were considered to offer the greatest benefit to the region. One of the projects identified was to improve mountain biking infrastructure through the development of the Perth Hills Trails Master Plan. The report was presented to Council at the 19 June 2008, whereby Council resolved (Ref: Committees-7550):

"THAT COUNCIL ENDORSE THE REPORT ON CYCLE TOURISM AND CYCLE TOURISM EVENT OPPORTUNITIES IN PERTH'S EASTERN REGION (2008)."

REPORT

The Shire of Kalamunda, Shire of Mundaring and the Department of Environment and Conservation are each responsible for managing land that facilitates recreational activities, including trails management. It was recognised that there was a need to coordinate trail planning across the Perth Hills region to ensure that trail planning and management issues were addressed.

The Perth Hills Trails Reference Group was established in 2009/2010 to improve communications between organisations identified as having a direct interest in trails in the Perth Hills. The EMRC is an active member of the Perth Hills Trails Reference Group, which comprises of representatives from the Shire of Kalamunda, Shire of Mundaring, Department of Environment and Conservation, Department of Sport and Recreation, Water Corporation and peak trail user groups. The main focus of the Group is to oversee the development and implementation of the Perth Hills Trails Master Plan.

The EMRC, the Shire of Kalamunda, Shire of Mundaring and the Department of Environment and Conservation each contributed \$10,000 to development of the Master Plan. Following the receipt of matching Lotterywest grant funding support in 2011/2012, representatives from the EMRC, Shire of Kalamunda, Shire of Mundaring and the Department of Environment and Conservation were nominated to the Project Committee by the Perth Hills Trails Reference Group to lead development of the Master Plan.

The Perth Hills Trails Master Plan defines the vision for the Perth Hills trails network as:

"The Perth Hills will remain a premier trails destination in Western Australia through the provision of high quality, sustainable, well designed, diverse, accessible and appropriately located trails networks."

The Perth Hills Master Plan was developed by Tredwell Management, a sport and recreation consultancy with strong trail planning experience. The Master Plan was developed throughout 2012/2013 and considers all walking, mountain biking, horse riding, four wheel drive and trail bike trails in the Perth Hills. The development of the Master Plan included a literature review, a demand analysis through a trails user survey, and an extensive trail audit and assessment.

The Perth Hills Trails Master Plan incorporates the following key elements:

- A trail planning framework;
- Policy context;
- Existing promotional information;
- Existing trail usage and trail demand;
- Benefits of trails and trail use;
- Trail classifications;
- Trail planning and design guidelines; and
- A Strategy and Action Plan.



Item 1.2 continued

The Perth Hills Trails Master Plan was completed in May 2013 and provides a Strategy and Action Plan for the Perth Hills trails network. The Perth Hills Trails Master Plan has a practical framework for implementation of the eight key strategies and actions which have been identified from the extensive research and assessment processes undertaken as part of the study. The Master Plan outlines 35 actions with identified timeframes, lead and support partners and resource requirements. The Shires of Kalamunda and Mundaring are identified as the lead or assisting partners for most of the actions. The Perth Hills Trails Reference Group will be a lead partner in the overall implementation of the Strategy and Action Plan in the Perth Hills Trails Master Plan.

Key recommendations from the Perth Hills Trails Master Plan are included as an attachment to this report and a full copy of the Master Plan is available from the EMRC if required.

STRATEGIC/POLICY IMPLICATIONS

EMRC Strategic Plan for the Future 2010/11 – 2013/14

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional tourism development
- 2.2 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

The development and promotion of cycle tourism in the Region will boost utilisation of member Council infrastructure and increase custom to a range of business suppliers.



Item 1.2 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	} May require future funding support to implement the Strategy and Action Plan
Shire of Mundaring	
City of Swan	Nil

ATTACHMENT(S)

Perth Hills Trails Master Plan Excerpt (Ref: Committees-15622)

Final Report

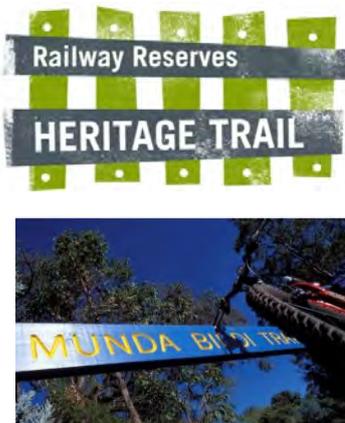


Sport, Recreation and Open Space Specialists



Perth Hills Trails Master Plan

May 2013



*“Enhance your
community's
health and fitness”*

Tredwell Management Services

Adelaide (Head Office) 209B Henley Beach Road, Torrensville SA
Perth Office Level 28, AMP Tower 140 St Georges Terrace Perth WA 6000
Phone: (08) 8234 6387 Email: info@tredwell.com.au www.tredwell.com.au

1. Study Framework

1.1 Project Purpose and Outputs

The Perth Hills Trails Master Plan covers all trails located within the boundaries of the Shire of Kalamunda (SoK) and Shire of Mundaring (SoM), defined in this instance as the Perth Hills. The purpose of this project is to prepare a master plan for the Perth Hills Trails that allows each relevant organisation too effectively, cooperatively and appropriately plan for the future. As identified in the brief, the Master Plan is a local Trails Master Plan for Shire of Kalamunda and Shire of Mundaring including an action plan and strategies for implementation over the next 15-20 years.

The Perth Hills Master Plan and Action Plan are prepared in line with the project scope (1.3). The Master Plan will also support the Perth Hills Trails Reference Group in ensuring the Perth Hills has a network of accessible, well used and maintained trails, showcasing the local heritage and environment.

This Master Plan will provide a framework for future development of the Perth Hills Region. It will be a strategic yet practical plan that determines the location, scale and types of developments that could occur in the Perth Hills. The master planning process involves reviewing the existing physical conditions, analysing site issues and developing an agreed strategic plan for the area.

1.2 Project Background

The Perth Hills area offers a broad range of trail types and standards. The Department of Environment and Conservation (DEC), Shire of Kalamunda (SoK) and Shire of Mundaring (SoM) are all responsible for managing land that facilitates recreational activities, including the management of trails. These trails regularly cross management boundaries and are often dual purpose as recreational trails for locals and visitors as well as management (particularly fire) access tracks. Existing and potential trail users include individual and group walkers, runners, horse riders, road cyclists, mountain bikers, four wheel drivers and trail bike riders.

DEC, SoK and SoM, along with Natural Trust of Australia WA (NTWA), all contribute to planning and maintenance at different levels with no one standard for all trails. Some trails fall below acceptable recreational, aesthetic, management and visitor safety standards. This is generally because they are inappropriately routed and have not been constructed with a view to longevity and quality of recreational experience or the land managers are simply not aware of the existing trails. It has been recognised that there is a need to co-ordinate trail planning across the Perth Hills region to ensure that the issues mentioned above are addressed and that the trails meet the needs of all trail users.

In 2009, the SoK, on behalf of the SoM, DEC and the Water Corporation provided an extensive project brief for the development of a Local Trails Master Plan for SoK and SoM including an action plan and strategies for implementation. However, due to the lack of GPS data that eventuated once the project progressed and limited funds available, the brief was redefined to provide a Strategic Trails overview, identifying key trail development opportunities and an action plan for future phases.

As a result of the recommendations from the Strategic Trails Overview and the 2006 Railway Reserves Heritage Management Plan, the Perth Hills Trails Reference Group has been established to improve communications between organisations identified as having a direct interest in trails in the Perth Hills. A role of the Group is to oversee the development and implementation of the Perth Hills Trails Master Plan, resurrecting the previous brief and revising the Strategic Trails Overview.

The study considers all walking, horse riding, mountain biking, four wheel drive and trail bike trails within Perth Hills. Several reports that have already been conducted on trails within the Perth Hills, including Railway Reserves Heritage Trail, Munda Biddi, Kep Track, The Bibbulmun Track were recognised, however detailed reviews of track conditions were deemed not necessary by the client. Trails managed by other agencies, for example National Trust, are considered and included in this plan.

There are also a large number of trails that have been constructed by various user groups without the approval of the land manager. These trails often have no official status and therefore have not been included in trail lists. These trails have been considered within the study as they may benefit the broader trail network.

1.3 Project Scope

The Master Plan addresses the following key deliverables:

- Identifies walking, horse riding, mountain biking, four wheel drive and trail bike trails in the Perth Hills with particular attention to:
 - Trail need (requirement for the particular trail) and potential users;
 - Trail standard (condition) and infrastructure;
 - Emerging themes;
 - Identification of agency/agencies and/or trail managers responsible for each trail or section of trail;
 - Identification of access to trail, services or facilities (support infrastructure) and links to other trails; and
 - Identifies the current marketing material and interpretation available for each trail and whether it is up to date.
- Reviews existing documentation and previous trail reviews;
- Consultation with the community and other relevant stakeholder groups as identified to identify trail use, strengths and weaknesses of the current trails network and future trail needs;
- Determines which trails should be retained;
- Identifies modifications or maintenance needed to keep selected trails;
- Identifies links required to connect trails including consideration of road links / and dual use paths;

- Identifies existing links to major trails in adjoining Local Government Authorities and any potential gaps;
- Identifies services or facilities (support infrastructure) needed to support selected trails;
- Suggests interpretation, signage and marketing and promotion opportunities including the role of the Munda Biddi shelter at Sculpture Park in Mundaring, the Zig Zag Cultural Centre in Kalamunda and consistency of information;
- Identifies and proposes a continuous trail loop within the Shire of Kalamunda encompassing and linking together existing trails;
- Links in to the WA State Trails Strategy, Experience Perth Tourism Development Priorities, Swan-Collie Off Road Vehicle Land Use Planning Study and Mundaring Weir Precinct Redevelopment;
- Identify management actions that will allow land managers to adequately manage the trails network;
- Includes relevant information on best practices relating to trails in other countries;
- Provides a local trail master plan addressing each of the points outlined above and including an aerial map of all current and future trails; and
- Provide a recommended action plan and strategies for implementation of the local trails master plan.

1.4 Methodology Table and Proposed Timeline

Table 1: Project Methodology Outline

<i>Stage</i>	<i>Key Outputs</i>
Start-up and Project Planning	<ul style="list-style-type: none"> • Agreed Methodology and Project Plan • Minutes from Start-up Meeting • Consultation and Communication Plan
Data collection and Research	<ul style="list-style-type: none"> • Literature Review Summary • Understanding emerging trends and themes • Benchmarking Analysis • Collation of all existing data in a consistent format • Map of existing trail network • Catalogue of existing marketing and promotional material
Trail Audit and Assessment	<ul style="list-style-type: none"> • Assessment of existing trail networks
Demand Analysis	<ul style="list-style-type: none"> • Online Survey Development and Promotion • Survey Findings Report • Finalise Database • Input data into the TPAM model
Draft Master Plan	<ul style="list-style-type: none"> • Draft Master Plan Draft • Future Trails Map/s representing key recommendations
Draft Strategic Action Plan	<ul style="list-style-type: none"> • Draft Strategic Action Plan
Design Guidelines and Concepts	<ul style="list-style-type: none"> • Design guidelines and preliminary site development concept plans for trailheads and other focal points
Finalise Master Plan and Action Plan	<ul style="list-style-type: none"> • Finalised Master Plan and Action Plan

10. Strategy and Action Plan

The strategy and action plan provides a practical framework for the implementation of the key strategies and actions identified from the extensive research and assessment processes undertaken as part of this study. The plan has four key strategic themes:

1. Integrated Planning and Management;
2. Sustainable Trail Provision and Enhancement;
3. Participation and Utilisation;
4. Economic, Tourism and Community Development;

For each strategic area relevant strategies have been developed and then for each strategy a series of actions comprised. Strategies have been given a priority of High, Medium or Low and then for each action the recommended timeframe (refer table below), partners (see below) that are most suitable to assist in achieving the action and the likely resources (refer table below) that will be required to fulfill the action.

Timeframe

Term	Year Range
Short	2013 – 2015
Medium	2016 – 2020
Longer	2021 onwards

Partners

The lead partner is identified in **bold** e.g. **DEC** and the assisting partners are identified and are not bolded e.g. SoM.

- Bibbulmun Track Foundation (BTF)
- Department of Environment and Conservation (DEC)
- Department of Sport and Recreation (DSR)
- Eastern Metropolitan Regional Council (EMRC)
- Federation of Western Australian Bushwalkers (FWAB)
- Munda Biddi Trail Foundation (MBTF)
- Perth Hills Trails Reference Group (PHTRG)
- Recreation Trail Riders Association (RTRA)
- Shire of Kalamunda (SoK)
- Shire of Mundaring (SoM)
- Trails WA (TWA)
- WaterCorp (WC)
- Western Australian Horse Council (WAHC)
- Western Australian Mountain Bike Association (WAMBA)

Resources

Level	Cost Range
Low (L)	0 - \$20,000
Medium (M)	\$20,001 - \$50,000
High (H)	Over \$50,000

10.1 Integrated Planning and Management

Table 9: Strategy 1: Key Trail Activity Areas

Key Trail Activity Areas

1. Strategy: Focus trail development and enhancement within the Key Trail Activity Areas throughout the Perth Hills.¹

Rationale: The Perth Hills region offers a diverse range of trail activities and there tends to be areas within the Perth Hills region that are conducive to certain trail disciplines which have been identified as Key Trail Activity Areas (refer Map 3). Walking occurs throughout the Perth Hills with the Bibbulmun Track, John Forrest National Park, Lake Leschenaultia, Mundaring Weir, Kalamunda, Mundy/Lesmurdie and Bickley/Victoria areas being the most popular. The Goat Farm, Forsyth's Mill, Munda Biddi Trail and Kalamunda Mountain Bike Zone are the primary mountain biking areas within the Perth Hills. The motorised activities of trail bike riding and four wheel driving are currently taking place along the Power Line Track and adjoining forest areas, there is demand for additional legal and designated areas for trail bike riding however the disease risk and water catchment issues present hard constraints to this occurring.

There are limited opportunities for horse riding in the Perth Hills, there is a bridle trail within the John Forrest National Park, as well as the Lower Helena Bridle Trail which is in poor condition and experiences minimal use. The Shire of Kalamunda has numerous walking trails which they actively promote and there is an opportunity to rationalise and enhance this network.

It is recommended that trail development focuses on the Key Trail Activity Areas identified in this study along with key linkages between these areas. By further developing activity based themes for these areas there are opportunities to attract new and enhance existing businesses and community organisations that service these user groups and contributing to the overall development of the community they are located within.

Priority: High

Key Performance Indicator.

One themed precinct mapping product developed per annum

¹ Note: Themed trail areas do not preclude other trail related activities from locating in the area if there is a substantiated need.

Actions	Timeframe	Partners	Resources
1.1. Create a multi-discipline (walking, horse riding, off road cycling) Key Trail Activity Area within John Forrest National Park.	Short (2013-14)	DEC SoM, DSR	L
1.2. Create shared-discipline (walking, off road cycling) Key Trail Activity Areas within Lake Leschenaultia and around Mundaring Weir.	Medium	DEC, SoM	L
1.3. Enhance and rationalise where unsustainable the walking trails within the Kalamunda, Mundy/Lesmurdie and Bickley/Victoria Key Trail Activity Areas.	Medium	SoK FWAB	M
1.4. Retain and enhance the Powerline Track as a trail bike riding and four wheel driving area/track.	Short (2013-15)	RTBA DSR, DEC	H
1.5. Retain and enhance the horse riding trails within John Forrest National Park and consider decommissioning the Lower Helena Bridle Trail.	Longer	DEC DSR, WAHC	M

Table 10: Strategy 2: Integrated Trail Planning Framework

Integrated Trail Planning Framework

2. Strategy: Develop an integrated trail planning framework for the Perth Hills region.

Rationale: Due to the varying stakeholders (various government agencies, community groups and trail users) and two local government areas within the Perth Hills region it is important that an integrated approach to planning is undertaken for the whole region. Furthermore, trails have recreation, transport, environmental, cultural and heritage elements and there is a need to ensure that when planning for these that trail planning and management is considered and incorporated. Regular communication and collaboration will need to be maintained, led by the Perth Hills Trails Reference Group and trail planning and implementation within the local governments will need to be resourced.

Priority: High

Key Performance Indicators

Trail planning sections in all major planning documents

Trail planning position created by 2015

Actions	Timeframe	Partners	Resources
2.1. Ensure trail planning initiatives are incorporated and recognised in broader community planning such as Local Government (strategic plans, development plans and recreation planning documents), DEC management and regional recreation plans for national and conservation parks and other relevant government agency planning.	Ongoing	PHTRG DEC, DSR, SoM, SoK, EMRC	L
2.2. Continue to incorporate and engage representatives from the community, State and Local Government agencies and the private sector through attendance at Perth Hills Trails Reference Group meetings.	Ongoing	PHTRG DEC, DSR, SoM, SoK, WAMBA, FWAB, WAHC, RTBA, EMRC Other organisations as required.	L
2.3. Encourage, advocate and seek funding for the two Local Governments to have a designated trail planning and development officer at least on a part-time basis or as a joint position that services both local government areas.	Short (2013-14)	PHTRG SoM, SoK	M
2.4. When enhancing and creating new trails or sections of trails incorporate indigenous, cultural, educational and heritage interests where relevant and feasible.	Ongoing	DEC, SoM, SoK, WC	L
2.5. Design new trails and sections of trails to ensure they cater for transport demands and requirements where practical, particularly in proposed linkages between Key Trail Activity Areas and major towns.	Ongoing	SoM, SoK, DEC EMRC	M

10.2 Sustainable Trail Provision and Enhancement

Table 11: Strategy 3: Existing Trail Provision

Existing Trail Provision

3. Strategy: Enhance and continually develop existing popular and sustainable trails.

Rationale: The Perth Hills region has 74 recognised trails. The trail types include 1 four wheel drive track, 2 drive trails, 2 multi-use trails, 3 bridle trails, 4 trail bike areas, 14 mountain bike trails and 48 walking trails. Of these 74 trails 13 trails [18%] were assessed as high usage, 10 as medium [13.5%] and 35 as low usage [47%] (note all trails usage was not able to be assessed due to limited information).

The trail types include the Bibbulmun Track, Camel Farm Walk Trail, Dell to South Ledge Circuit, Forsyth's Mill Mountain Bike Trail, John Forrest National Park Bridle Trail, Kalamunda Circuit, Kalamunda Heritage Trail, Kep Track, Little Ovens Single Track, Munda Biddi Trail, Railway Reserves Heritage Trail, The Goat Farm (Mountain Bike Park) and the Powerline Track.

Only four trails were assessed as good condition overall, they were the Bibbulmun Track, Forsyth's Mill Mountain Bike Trail, Kalamunda Circuit, and the Railway Reserve Heritage Trail. The trails rated as average condition were the Camel Farm Walk Trail, Dell to South Ledge Circuit, John Forrest NP Bridle Trail, Kalamunda Heritage Trail, Kep Track, Little Ovens Single Track, Munda Biddi Trail, and The Goatfarm (Mountain Bike Park). The Powerline Track was rated as poor condition and given its high usage is a high priority for upgrading.

The trails with medium usage were the Bickley Reservoir Walk, Camel Farm to Hewett's Hill Walk Trail, Eagle's View Walk, Gungin Gully Downhill, Jorgensen Park Walk, Lake Leschenaultia Trail, Lesmurdie Falls Trail, Sculpture Park, The Elevator and the Zig Zag Trail. All were rated as average condition with the exception of The Elevator which was rated as poor condition.

Six trails were assessed as in poor condition Bilgoman Well Heritage Trail, Greystones, and Kattamordo Heritage Trail have low usage, whereas Magpies and The Elevator have medium usage and the Powerline Track has high usage.

Priority: High

Key Performance Indicator

Two trails upgraded/redeveloped to a high standard

per annum.				
Actions	Timeframe	Partners	Resources	
3.1. Continue to maintain in good condition and further enhance the Bibbulmun Track, Forsyth's Mill Mountain Bike Trail, Kalamunda Circuit, and the Railway Reserves Heritage Trail.	Ongoing	DEC DSR, WAMBA	H	
3.2. Substantially upgrade the Powerline Track.	High	DEC	H	
3.3. Upgrade the Camel Farm Walk Trail, Dell to South Ledge Circuit, John Forrest National Park Bridle Trail, Kalamunda Heritage Trail, Kep Track, Little Ovens Single Track, Munda Biddi Trail, and The Goat Farm (Mountain Bike Park).	High	DEC, SoM, SoK, WAMBA, FWAB, WAHRC, MTF, BTF	H	
3.4. Upgrade the Bickley Reservoir Walk, Camel Farm to Hewett's Hill Walk Trail, Eagle's View Walk, Gungin Gully Downhill, Jorgensen Park Walk, Lake Leschenaultia Trail, Lesmurdie Falls Trail, Sculpture Park, and the Zig Zag Trail.	Medium	DEC, SoM, SoK, WAMBA, FWAB, WAHRC	H	
3.5. Conduct a detailed audit and assess all trails rated as low usage to determine whether to retain or decommission.	Medium	PHTRG DEC, SoK, SoM	M	

Table 12: Strategy 4: Future Trail Provision

Future Trail Provision

4. Strategy: Develop trails, linkages and networks to meet current and forecast demand.

Rationale: There is a very good opportunity to create key linkages between towns and Key Trail Activity Areas within the Perth Hills region. By creating a link from the western end of the Helena Valley between the northern area of Kalamunda and the Railway Reserves Heritage Trail there is an opportunity to create a significant loop traversing much of the Perth Hills and linking key nodes such as Mundaring, Mundaring Weir and Kalamunda. Also by improving the link from Kalamunda to Bickley to Pickering Brook this would create a loop trail suitable for cyclists and walkers.

The reproclamation of the Bickley Brook catchment area will present trail opportunities in an area outside of the PDSWA catchments which should be capitalised on. Supporting DEC and WAMBA to relocate informal and illegitimate trails from the area east of Lockwood Road which is located in Restricted Protection Zone and Disease Risk Area. Support should also be provided to the development of the trail network within the Mt Gunjin area. Also a link suitable for mountain bikes and off road cycles needs to be established from Kalamunda through to the Camel Farm trail head.

Due to the significant and often unresolvable constraints that face off road vehicle use within the Perth Hills region the further establishment of designated trails and areas is unlikely, the PHTRG should work with neighbouring local governments to establish areas in close proximity if feasible.

Priority: Medium

Key Performance Indicator

One trail initiative scoped and implementation commenced every two years

Actions	Timeframe	Partners	Resources
4.1. Support the enhancement of the Mundaring Weir Precinct through the Water Interpretive Facility and associated network.	Short (2013-14)	PHTRG	M
4.2. Create a link through the western end of the Helena Valley between the northern area of Kalamunda and the Railway Reserves Heritage Trail to enable a complete Mundaring to Kalamunda loop trail.	Medium	PHTRG DEC, SoM, SoK	H
4.3. Improve the link from Kalamunda to Bickley to Pickering Brook for walkers and cyclists.	Medium	PHTRG DEC, SoK	H
4.4. Establish trail based recreation opportunities within the Bickley Brook Catchment Area once reproclaimed.	Medium	PHTRG DEC	H
4.5. Support the relocation of mountain bike trails from east of Lockwood Road into more suitable areas.	Ongoing	DEC WAMBA	H
4.6. Support the development of the Mt Gunjin mountain bike trail improvements and developments.	Short (2013-14)	DEC WAMBA, PMBC	M
4.7. Establish a link for cyclists between Kalamunda township and the mountain biking opportunities centred around the Kalamunda Circuit.	Short (2014-15)	DEC SoK, BTF	M
4.8. Work with adjoining local government areas to develop off road motorcycling and four wheel drive tracks and areas.	Short (2013-15)	PHTRG DEC, SoK, SoM	L

Table 13: Strategy 5: Management Structure

Management Structure			
5. Strategy: Ensure the management structures for all current and future regional trails are clearly defined.			
Rationale: A number of trails in the past have deteriorated primary due to factors such as unclear management responsibilities and minimal or no maintenance schedules being in place. It is essential that for any new or re-developed trails a designated body is responsible for the management and maintenance of that trail, this should ideally be a government agency (local or state) as they are more likely to have the necessary resources and expertise.			
Priority: Medium	Key Performance Indicator.		
	Designated trail manager in place for all upgraded/developed trails		
Actions	Timeframe	Partners	Resources
5.1. Ensure all trail manager roles are clearly defined particularly for community driven trail developments.	Short (2013-14)	SoM, SoK PHTRG,DEC	L
5.2. Ensure adequate trail maintenance schedules and procedures are defined and adhered to for all trails.	Short (2014-15)	SoM, SoK PHTRG, DEC	L
5.3. Develop a management and maintenance manual as a guide for all trail managers.	Medium	SoM, SoK PHTRG,DEC,	L

10.3 Participation and Utilisation

Table 14: Strategy 6: Mapping and Trail Identification

Mapping and Trail Identification

6. Strategy: Improved mapping and identification of trails throughout the Perth Hills region.

Rationale: There are a wide range of mapping products available for the region's trails however a number are outdated and there are also a number of trails that do not have an existing map. There were 8 trails where some form of mapping information could not be found however 38 trails did not have official GPS/GIS information for their alignment.

Priority: Medium

Key Performance Indicator

2 trail maps produced/updated per annum.

10 trail GIS datasets developed per annum.

Actions	Timeframe	Partners	Resources
6.1. Traverse each of the trails that do not contain GIS mapping information with a GPS tracker to record their alignment.	Short (2013-14)	SoM, SoK PHTRG,DEC	H
6.2. Develop a series of trail user maps for the trails that are not mapped (refer Perth Hills Trails Database for a list of non mapped trails).	Medium	SoM, SoK PHTRG,DEC	M
6.3. Continue to roll out the DEC trail directional markers.	Ongoing	DEC	M
6.4. Develop a new trail head at Greenmount to provide a gateway to the rail network within the Perth Hills region.	Short (2014-15)	SoM DSR	H
6.5. Upgrade and enhance the trail heads at Sculpture Park, Mundaring; Zig Zag Cultural Centre, Kalamunda; Mundaring Weir, Mundaring, the Camel Farm and The Dell in Kalamunda.	Ongoing	SoM, SoK PHTRG,DEC	M

Table 15: Strategy 7: Promotion and Marketing

Promotion and Marketing

7. Strategy: Increased promotion and marketing of trail opportunities within the Perth Hills region

Rationale: There exists many trail opportunities within the Perth Hills region and although there are various websites and other promotional materials, there appears to be a lack of a coordinated and efficient marketing approach. There is also a need to ensure consistent branding across the network and it is recommended that the Perth Hills tourism logo is incorporated on all trails in the region at a minimum on the trail head signage to provide that consistency. In the medium term a designated Perth Hills Trails logo should be developed that would then be included on any promotional material and signage. Of the 74 trails identified 30 of the trails identified did not have a brochure or marketing information and 38 trails had details that were included on a recognised website. Consequently, there is an opportunity to develop marketing and brochure material for these trails.

Priority: High

Key Performance Indicator

3 trail brochures developed per annum.

Actions	Timeframe	Partners	Resources
7.1. Develop a coordinated approach to marketing the Perth Hills trails network through the development of a Trails Marketing Strategy.	Short (2013-14)	PHTRG DEC, SoM, SoK	M
7.2. For new trail signage developed (trail head at a minimum) include the Perth Hills tourism logo to identify the trail as a Perth Hills region trail.	Short (2014-15)	PHTRG DEC, SoM, SoK	L
7.3. Develop a Perth Hills Trail Network logo for inclusion on all future trail signage.	Medium	PHTRG DEC, EMRC, SoM, SoK	L
7.4. Develop a style guide for trail signage, facilities and infrastructure.	Medium	PHTRG DEC, EMRC, DSR, SoM, SoK	M
7.5. Remove dysfunctional, damaged and illegible trail signage and replace with contemporary and appropriate signage.	Short (2013-14)	DEC SoM, SoK, PHTRG	M

10.4 Economic and Community Development

Table 16: Strategy 8: Economic and Community Development

Economic and Community Development			
8. Strategy: Use trail development and provision as an economic and community development tool.			
<p>Rationale: Established trail networks and their associated activities are able to provide significant benefits to the communities they traverse, particularly from an economic and tourism perspective. A number of special events are conducted in the region that use the trail networks as their principle facility, these should be supported and enhanced to assist in raising the profile of the Perth Hills trails and provide economic spinoffs to the communities that host the events. Also, through educating the local community about the benefits of adopting the Key Trail Activity Areas there is an opportunity to create vibrant precincts based on each of the major trail disciplines which over the long term should provide significant economic and tourism benefits to the region.</p>			
Priority: Low		Key Performance Indicator	
		Three events supported per year.	
Actions	Timeframe	Partners	Resources
8.1. Support and develop trail related special events such as mountain bike racing, trail rides, walks, orienteering, rogaining and other appropriate activities.	Ongoing	Event Organisers DEC, SoM, SoK, PHTRG	L
8.2. Tap into the economic and community development projects being developed by the MBTF and BTF to encourage communities along these trails to become 'walker and bicycle friendly'.	Medium	PHTRG DEC, SoM, SoK	L

10.5 Implementation

The PHRTG will be the lead partner in the implementation of the Strategy and Action Plan. The Plan will need to be adequately resourced, ideally including the provision of a designated trail planning and development officer, in line with short term Action 2.3.

Progress of the Strategy & Action Plan will be continually monitored and reported annually to Council and the community. The Strategy and stated actions will be periodically reassessed and updated to respond to the changing circumstances and requirements of the area. Actions may be amended, removed or re-prioritised to address the key issues identified at any given time.

Community engagement will be encouraged to ensure that the evolving needs and aspirations of the community are identified and reflected in the targeted actions of the Strategy.

An ongoing commitment of funds and resources will be required to achieve the objectives of the Strategy. A range of funding options will be considered, together with the sourcing of potential grant schemes. Opportunities to form partnerships with other potential stakeholders will be sought where this would deliver successful outcomes and assist in the completion of the Action Plan.



1.3 AVON DESCENT STRATEGIC REVIEW REPORT

REFERENCE: COMMITTEES-15515

PURPOSE OF REPORT

To provide information regarding the Avon Descent Strategic Review report.

KEY ISSUES

- The Avon Descent is a unique white water race event held from Northam to Bayswater in August that attracts hundreds of Australian and international competitors.
- The Avon Descent Family Fun Days is a series of free, family-orientated events held by participating local governments to engage local communities and visitors with the Avon Descent.
- The Eastern Metropolitan Regional Council (EMRC) has coordinated annual Lotterywest grant funding to support the Avon Descent Family Fun Days since 2004.
- In 2012 EMRC partnered with Lotterywest, the Northam's Avon Descent Association and Eventscorp to undertake a strategic event review of the Avon Descent, including the family fun days.
- EMRC hosted a presentation to key stakeholders from the participating councils on 11 March 2013 covering the key report findings and recommendations.

SOURCE OF REPORT

Director Regional Services
 Strategic Project Officer (Tourism and Community)

BACKGROUND

The Avon Descent is a unique white water race event held from Northam to Bayswater in August that attracts hundreds of Australian and international competitors each year. The two-day, 124 kilometre race is coordinated by the Northam's Avon Descent Association and celebrated its 40th anniversary in 2012. The Avon Descent has grown since inception and is now a highlight of the Western Australian events calendar.

The Avon Descent Family Fun Days is a series of free, family-orientated events held along the banks of the Avon and Swan Rivers to engage local communities and visitors with the Avon Descent over the race weekend. The family fun days are staged by the five local governments located along the race pathway; including EMRC member councils, the City of Bayswater, City of Belmont and City of Swan, and two non member Councils, the Shire of Northam and Shire of Toodyay. The Town of Bassendean participates in a limited capacity through the promotion of nominated riverside viewing areas located in the Town.

EMRC has coordinated annual Lotterywest grant funding to support the family fun day events since 2004. The grant funding supports local governments to meet the costs of staging the family fun day events including event infrastructure, services, entertainment and a significant regional marketing campaign coordinated by EMRC. The Lotterywest grant funding support has increased each year as the family fun days have grown and is now capped at \$250,500 (ex GST) per annum.

REPORT

In 2012 EMRC partnered with Lotterywest, the Northam's Avon Descent Association and Eventscorp to undertake a strategic event review of the Avon Descent, including the family fun days.



Item 1.3 continued

The review was undertaken by an independent event management consultancy, and considered key areas including:

- Northam's Avon Descent Association Board Succession;
- Management Structure;
- Marketing;
- Spectators;
- Competitors;
- The International Market;
- Risk Management;
- Volunteers;
- Media and Communication;
- Sponsorship; and
- Volunteers.

The review process included desktop research, an audit process, a SWOT analysis, document reviews and a comprehensive interview program with key stakeholders including EMRC and participating local governments. The resulting report provides 85 recommendations across the key areas to be considered by the Northam's Avon Descent Association. The key recommendation related to the Avon Descent Family Fun Days is as follows:

"Review the current mechanisms for engaging the community with the Avon Descent and analyse the alternatives."

EMRC hosted a presentation to key stakeholders from the participating councils on 11 March 2013 covering the key report findings and recommendations. The presentation was attended by representatives from the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Northam, City of Swan and Shire of Toodyay. The presentation offered councils the opportunity to discuss the report findings and potential project impacts with representatives from Lotterywest and the Northam's Avon Descent Association.

The Avon Descent Review report was distributed to the Chief Executive Officers of the participating councils by Northam's Avon Descent Association in March 2013.

Key recommendations from the Avon Descent Review report are included as an attachment to this report and a full copy of the report is available from the EMRC if required.

STRATEGIC/POLICY IMPLICATIONS

EMRC Strategic Plan for the Future 2010/11 – 2013/14

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional tourism development
- 2.2 To facilitate regional cultural and recreational activities

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders



Item 1.3 continued

FINANCIAL IMPLICATIONS

The Eastern Metropolitan Regional Council contributed \$7,000 towards the review.

SUSTAINABILITY IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} May impact future Lotterywest grant funding support
City of Bayswater	
City of Belmont	
Shire of Kalamunda	} Nil as the Shires of Kalamunda and Mundaring do not participate in the Avon Descent
Shire of Mundaring	
City of Swan	May impact future Lotterywest grant funding support

ATTACHMENT(S)

Avon Descent Review Report Excerpt (Ref: Committees-15620)

NORTHAM AVON DESCENT ASSOCIATION

AVON DESCENT REVIEW

PREPARED BY INSIDE LANE



30 NOVEMBER 2012

EXECUTIVE SUMMARY

The Review Team conducted a rigorous analysis of the Avon Descent involving 47 interviews, 51 document reviews, extensive desktop research and a SWOT analysis.

The conclusion was the event has been successfully delivered with limited resources over the past few years and NADA are to be commended for the work achieved.

While the event continues to be financially viable under the current structure it faces a significant increase in costs to comply with the governance and risk management policies under the current event environment. The Review Team has concern that current funding may not increase or even be maintained at current levels unless the event incorporates the recommendations related to governance, risk management and revenue initiatives.

The vision and the management

The outcome is a new vision for the race, which will have stronger engagement with the public and generate a greater number of spectators from local, national and international destinations.

New management structure

There is an immediate need to implement more rigorous management systems to ensure best practice across the event. It is the review team's belief that regardless of whether NADA implements the new vision, the event must implement the new management systems. The new structure will involve the creation of an Event Director position with the overlying responsibility for all aspects of the race. Though a transition period of 12 months is recommended, the ultimate structure will have operations, marketing and sponsorship, and communications reporting to the Event Director who will report to the NADA Board. The ASU and Volunteer Groups will report the Emergency Management Group, which will report to the Operations Manager.

A governance plan needs to be developed that shows clearly the lines of authority and roles and responsibilities, and information flow management.

The Review Team has recommended a stronger structure of briefings and debriefings and the production of an Operational Management Plan which contains event information, the program of events, the workflow, and a document register of all Management plans, site plans and the chain of command.

Board succession

The NADA Board needs to address the requirement for a continuity plan that identifies capabilities required for the NADA Board and matches them in the search for potential successors for the positions.

Increase in cost

Creating a new management structure will involve a significant increase in event expenditure, and that will need to be funded.

Increased revenue initiative

A range of initiatives has been developed to increase the event revenue in an attempt to offset that increase. They will not be able to cover off the increase in costs

in the short term, which will mean that Lotterywest and Eventscorp will be required to increase their funding for the new vision for the event. It is believed however that the vision will satisfy their criteria to a greater extent than the current structure.

Marketing

The Review Team believes that a strong Avon Descent brand is important for the future of the event, but it will not happen overnight.

Spectators

A range of marketing mechanisms have been highlighted to generate a stronger awareness of the event within the public arena, and to generate more spectators. These include a user friendly website and a refocus of the West liftout to deliver spectator information. Marketing to spectators will be aligned with strategies to deliver a more powerful spectator experience.

The more spectators following the race, the stronger the Avon brand, the more satisfied the sponsor, and competitors feel they are competing in front of a larger audience. The spectator needs more consideration with more tools to enjoy the race including better catering, closer proximity to the action and more information focused on spectators.

They also need to be treated as valued customers by the volunteer force.

There is no doubt the power boats provide some of the most exciting vision of the event. But the greatest audience for the event is potentially in the metropolitan areas. The powerboats are simply at full throttle trying to reach the finishing line as quickly as possible. The course should be designed around the fun day river segments to deliver a more exciting experience involving jumps and tight chicanes.

There is a need to develop a human connection between spectators and competitors, which can be achieved by eliciting human interest stories and developing some heroes.

Competitors

The prevailing opinion is that there is additional capacity for at least 200 craft. Whilst the advent of the new Power Boat organisation may increase the power boat entries, it is within the paddling sector that the significant growth will take place.

Analysis of the race structure reveals the race as it exists today has potential to be expanded in a number of ways. There is scope to involve a number of additional race concepts within the original race structure, which will create a greater number of competitors. These involve the expansion of the Avon Challenge, a strategy to develop a stronger female participation and the involvement of Surf Life Saving Western Australia clubs.

A complete review of the competitor experience is recommended, the objective being to provide a more powerful sense of accomplishment by finishing the event and, where possible, make the conditions associated with their experience as comfortable as possible.

The Review Team was advised that there was a 30 to 35 percent churn factor with regards the loss and gain of competitors each year. The competitor review can focus on those that have been lost to the event and ascertain reasons why and if those reasons can be addressed.

An initiative to drive a higher profile and greater competitor numbers from the east coast has been discussed with Guy Leech who has confirmed his interest in leading the charge into the east coast. He advised that he was willing to use his high profile and social media tools to support the campaign.

Eventually this campaign can be aligned with the Ultra Marathon that is being proposed as a national series.

The international market

Great potential exists for the Avon Descent to increase its international profile through a number of opportunities.

South Africa has a large paddling population, which represents a powerful market for competitors for the Descent. It is recommended that an experienced paddler with marketing skills lead a roadshow around the staging of the Dusi. The person involved would be totally focused on selling the Avon Descent and would not be a competitor. The roadshow could follow different races in different years.

Most of the South African races have excellent websites and a presence on those websites would support this campaign.

The Avon Descent currently offers some of the highest prize money for a white water event. It is recommended that this philosophy of offering the highest prize money be amended and some of that prize money be re-directed to the marketing budget.

The International Canoe Federation Classic Canoe Marathon World Series is staged each year and there is scope to become a regular member of the series and run a strong promotional campaign within the series.

Risk Management

During the review, concerns were raised about the risk management process - in particular, the consultation process with all stakeholders. It is felt that not all stakeholders are provided with the opportunity to contribute and provide feedback to the risk management plan.

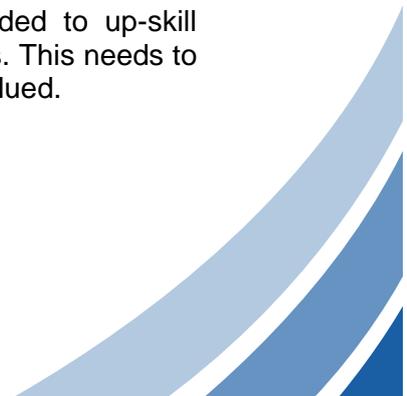
In addition, it is recommended that the Emergency Coordination Organisation be renamed the Emergency Management Group (EMG) and all key stakeholders be represented.

The EMG would be responsible for the Emergency Management Plan - a new document that would clearly define the roles regarding emergency management procedures.

One particular issue that will need to be addressed is the proximity of powerboats to paddle craft.

Volunteers

It is recommended that a Volunteer Management Plan be developed to establish processes related to volunteer groups. In addition, a plan is needed to up-skill volunteers and involve them in motivational and educational programs. This needs to be undertaken if spectators and competitors are to believe they are valued.



Media and Communications

The Communications Plan needs to be expanded to involve a strategic approach to maximising media coverage for the event. The Media Manager needs to be elevated into the senior management team to ensure he or she is receiving information as it happens and also ensure they can have input into potential opportunities for media exposure.

Processes should be implemented to uncover human-interest stories and determine how these stories can be distributed to mainstream, community and regional media.

A social media plan needs to be developed to guide usage, create a tone of voice, and provide content and key messages. The plan would incorporate integration of all social media tools including Facebook, Twitter and YouTube. Monitoring would be a key element to ensure two-way conversations.

Media facilities provided at Cobblers Pool and the Finish need improvement. An area for interviews and a separate marquee with media facilities is a starting point.

There is an immediate need to repair the relationship with The West Australian. The Review Team believes that a good relationship is necessary, and a meeting with the Sponsorship Manager should be high on the priority list.

The quality of the television coverage presents a challenge because of NADA's limited ability to influence the final product but the relationship with Ten is important and should be well-managed.

Sponsorship

The three cash sponsors/funders - Lotterywest, Eventscorp and Healthway are all government-related entities.

It would be the Review Team's preference that there be no naming sponsor, and that there should be focus on the developing a strong stand-alone Avon Descent brand.

This is not straightforward because of the current naming sponsor contractual relationship.

There is scope for a corporate sponsor but at the \$50,000 level given the available space. There is scope to incorporate some sponsors benefits other than logos, media acknowledgement and promotional exposure. Staff involvement in the sponsored event is now a strong benefit, so scope for incorporating staff into the event in some innovative manner is important.

There are too many sponsor functions. There should be one major standalone sponsor function, and that function should have a 'wow' factor – not just a 'turn up and pick up your passes' feel. At certain locations a VIP experience can be offered but it needs to be selective and not at every location.

Summary

The Avon Descent is a unique event.

It is a true Western Australian icon.

It has the potential to grow into a significant Western Australian event, a genuine contributor to the Western Australian event calendar.

To achieve that, it must first ensure that its management system is best practice.

Once that it is achieved, it needs to implement a strategic approach to a range of opportunities, which will ensure the Avon Descent develops into an international icon.

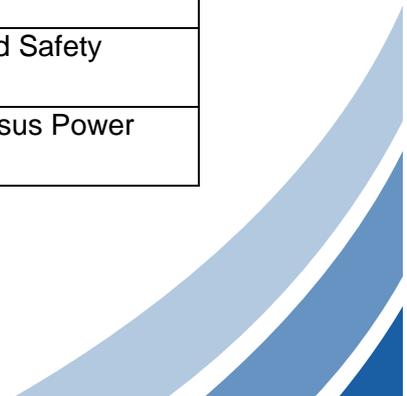
Refer to *Appendix 1 – Review Team*



13. RECOMMENDATIONS TABLE

Recommendation Number	Area	Recommendation
2.1.3.1	Race Structure	NADA Management of the Avon Challenge to be strengthened
2.1.3.2	Race Structure	A female race be developed within the event
2.1.3.3	Race Structure	Surf Life Saving Clubs to be encouraged to be involved in the event
2.1.3.4	Race Structure	A One day race to be implemented to support the existing event
2.1.3.5	Race Structure	Generate more team entries
2.2.1.1	Competitors' Experience	Complete review of competitors' experience
2.2.1.2	Competitors' Experience	Analysis of the Pampered Camping product
2.2.1.3	Competitors' Experience	Discussion with the Novotel Vines Resort to provide a competitive accommodation package
2.2.1.4	Competitors' Experience	Review of competitors' experience at the Finishing Lines on both days
2.2.1.5	Competitors' Experience	Establish a Downwind paddling event
2.4.3.1	Spectators' Experience	Review existing communications methods for spectators with emphasis on the website and the West Supplement
2.4.3.2	Spectators' Experience	Improve spectator facilities
2.4.3.3	Spectators' Experience	Bring the spectator closer to the action
2.4.3.4	Spectators' Experience	Bring the television cameras closer to the action
2.4.3.5	Spectators' Experience	Improve the general atmosphere in locations with music
2.4.3.6	Spectators' Experience	Make the power boat course in the metro area more exciting with jumps and chicanes
2.4.3.7	Spectators' Experience	Develop a volunteers education program to improve the volunteers' attitude

2.4.3.8	Spectators' Experience	Increase the international profile of the race
2.4.3.9	Spectators' Experience	Develop some race heroes
2.4.3.10	Spectators' Experience	Stream the race on the web
2.4.3.11	Spectators' Experience	Investigate the development of an Avon Descent Museum
2.4.3.12	Spectators' Experience	Analyse the younger generation market and its relationship to the event
2.4.3.13	Spectators' Experience	Develop an Indigenous cultural component
2.5.3.1	Family Fun Day	Review Community Engagement strategies
2.5.3.2	Family Fun Day	Review the race finish
3.3.1	Governance and Organisation	Restructure of the Event Management Team including roles and responsibilities
3.3.2	Governance and Organisation	Develop a consolidated Governance Plan
4.3.1	Stakeholders	Develop a Stakeholder Management Plan
4.3.2	Stakeholders	Implement Stakeholder briefings and debriefings
4.3.3	Stakeholders	Create forums and workshops for Stakeholders
5.3.1	Operations	Develop an Operations Management Plan
5.3.2	Operations	Review on-event operations including site set-up, infrastructure and supporting documentation
6.3.1	Risk Management	Review Risk Management process and management
6.3.2	Risk Management	Review of Emergency Coordination Organisation name and membership and terms of reference
6.3.3	Risk Management	Develop an Emergency Management Plan
6.3.4	Risk Management	Develop a Crisis Management Plan
6.3.5	Risk Management	Develop a Health and Safety Manual
6.3.6	Risk Management	Review Paddlers versus Power Boats proximity



7.3.1	Volunteers	Develop a Volunteer Management Plan
7.3.2	Volunteers	Create a Volunteers benefit realisation matrix
8.3.1	Finance	Develop a strategy to generate more funding from government sources
8.3.2	Finance	Create some races within the main race
8.3.3	Finance	Secure a cash Corporate Sponsor
8.3.4.1	Finance	Develop a multi sport event alongside the Descent
8.3.4.2	Finance	Focus on increasing the number of team entries
8.3.4.3	Finance	Income summary
8.3.5	Finance	Allocate additional financial resources to the Event Management Team
9.3.1	Marketing	Develop a brand aligned with extreme sports
9.3.2	Marketing	Rework the marketing strategy
9.3.3	Marketing	Tender for a commercial graphic designer
9.3.4	Marketing	Create a style, brand and logo guidelines document
9.3.5	Marketing	Improve website spectator information
9.3.6	Marketing	Rework the Event Guide to a Competitor Guide
9.3.7	Marketing	Turn the West Australian's liftout into the principle spectator guide
9.3.8	Marketing	Create a competitor retention campaign
9.3.9	Marketing	Develop stronger team participation
9.3.10	Marketing	Develop a strategy for female participation and for juniors
9.3.11	Marketing	Introduce a coaching class option at registration
9.3.12	Marketing	Develop a Surf Club competition within the Avon Descent
9.3.13	Marketing	Develop the competitors' image
9.3.14	Marketing	Develop a strategy targeting national participation

9.3.15	Marketing	Strengthen the relationship with Spirit Paddle Sports
9.3.16	Marketing	International Marketing – target South African paddling events
9.3.17	Marketing	Lobby to have the Avon Descent as a regular fixture on the ICF Classic Canoe Marathon World Series
9.3.18	Marketing	Review prize money
10.3.1	Media and Communications	Expand the existing Communications Plan
10.3.2	Media and Communications	Create greater information flow to the media manager
10.3.3	Media and Communications	Give the responsibility of the Media Launch to the media manager
10.3.4	Media and Communications	Spread the media opportunities across all media
10.3.5	Media and Communications	Add a tick box to registrations for potential media participation
10.3.6	Media and Communications	Improve the event's relationship with The West Australian
10.3.7	Media and Communications	Prepare a Social Media Plan
10.3.8	Media and Communications	Hold a media training session for event spokespeople
10.3.9	Media and Communications	Improve media facilities at Cobblers Pool and at Finish
10.3.10	Media and Communications	Include Family Fun Days promotion in the media manager brief
10.3.11	Media and Communications	Make the television broadcast more engaging
10.3.12	Media and Communications	Review the international television distribution plan and relationship with Beyond Action
11.3.1	Sponsorship	Review Naming Sponsor agreement
11.3.2	Sponsorship	Review sponsor functions
11.3.3	Sponsorship	Review formal roles for sponsors at finish and medal ceremony
11.3.4	Sponsorship	Review sponsor benefits
11.3.5	Sponsorship	Investigate Royalties for Regions funding
12.3.1	Environment	Initiate discussions with the relevant stakeholders with regard to the internal issues raised.
12.3.2	Environment	Validate the monitoring process
14.1.1	Strategic Plan	Formation of Strategic Planning Committee

14. STRATEGIC PLAN

The Strategic Plan (see Appendix 8) has been developed in two major phases.

As discussed, the Review Team believes there is an immediate need to implement more rigorous management systems related to operations, governance and risk management. This has been prioritised within the strategic approach for 2013.

The scoping of that process has revealed that it is achievable before the next event, although there is little time to spare.

It involves the restructure of the management, including recruitment and implementation.

The plan addresses the need for the NADA Board to implement a continuity plan that identifies capabilities required for the NADA Board and matches them in the search for potential successors for the positions.

It also prioritises the discussion with Lotterywest and Eventscorp with regard to the new vision for the event. Whilst additional revenue sources have been developed, they will not provide significant revenue in the short term. The two agencies need to be convinced that an increased investment will produce a significantly stronger event which will more than match their criteria.

Priority is also placed on an early meeting with the West Australian management, to ensure the relationship is strengthened and expanded.

Other elements of media and marketing have been incorporated into Phase 1 to be implemented before the 2013 event. Many of the marketing initiatives were held over to Phase 2, aiming to have them completed before the 2014 event.

Nominal dates for Phase 2 implementation have been allocated, but the Review Team is aware that the changes involved in the lead up to the 2013 event, may still need bedding down post the event. On that basis, the Phase 2 timing is nominal and needs to be revisited during 2013.

14.1 Recommendation

14.1.1 *Formation of Strategic Planning Committee*

It is recommended that a Strategic Planning Committee be formed to oversee the implementation and fine tuning of the Strategic Plan. That committee should involve management and external parties.

APPENDIX 8 - Strategic Plan

PHASE 1 - FOR 2013 EVENT

Week commencing

	December			January			February			March			April			May			June			July			Aug														
	3	10	17	24	31	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26				
Restructure Board to consult with ASU, Race Director, RLSS and all relevant parties Board to consult with ASU, Race Director, RLSS and all relevant parties Discussion with Lotterywest and Eventscorp re: sourcing of additional funds Review existing 2013 contract with RLSS with outcome being amendment for 2013 event by Board Preparation of new contract with RLSS inc new scope of work including roles and responsibilities Finance allocation for 2013 Event Management Team Complete the event management restructure, recruitment and implementation (3 weeks for advertising, review of applications 1 week, interviews 2 weeks, select and advise 1 week, one month notice period) New Event Management personnel commence Stakeholder consultation regarding new structure (local government)																																							

Risk Management

Develop a Risk Management critical path (RLSS Senior Management) – RLSS and NADA and presented to the Board
 Collation of all risk management documentation and review of authors, process etc
 Amendment of existing Risk Safety Management Plan to create new Risk Register (RLSS Senior Management) inc Rescue Plan. includes consultation with Jim Smith
 Commence draft EMP, CMP, RMP - RLSS Senior Management
 Review of Emergency Management Coordination Organisation (to become Emergency Management Group) analyse current roles and who they work to
 Schedule of meetings for EMG and offline conversations with Volunteer Groups re new roles
 First meeting of Emergency Management Group. Provide introduction of event management team and restructure, terms of reference, roles and responsibilities, meeting schedule, understanding of workshops, briefing on the Emergency Management Plan, Crisis Management Plan, Risk Management process
 RLSS Senior Management handover Risk Management framework to new Event Management Team
 Amendment of rules for paddlecraft and powerboats
 Health and Safety Manual inc site induction document

	December			January			February			March			April			May			June			July			Aug														
	3	10	17	24	31	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26				

Stakeholder Management

Awareness program – internal stakeholders
 Prepare schedule of meetings for briefings and debriefings for all Stakeholders
 Volunteer Management Plan
 Operations Management Plan

	December			January			February			March			April			May			June			July			Aug														
	3	10	17	24	31	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26				

Governance

Develop Organisational structure and chart for internal and external stakeholders
 Develop terms of reference for the Board of Management
 Prepare Succession Plan for Board of Management
 Template for Board Reports

	December			January			February			March			April			May			June			July			Aug														
	3	10	17	24	31	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26				

Media

The West Australian meeting – sponsorship, new media contact and liftout
 Expand Communications Plan
 Greater information flow to media manager
 Media Launch to media manager for arranging
 Add tick box to registration for competitors to agree to media involvement
 Commence social media monitoring
 Media training
 Improve media facilities at Cobblers Pool
 Improve media facilities at Finish Line. Have discussion with City of Bayswater at initial event meetings
 Include FFDS in media manager brief for publicity in consultation with EMRC

	December			January			February			March			April			May			June			July			Aug														
	3	10	17	24	31	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26				



15 REPORTS OF COMMITTEES

15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 30 MAY 2013

(REFER TO MINUTES OF COMMITTEE – MAUVE PAGES)

REFERENCE: COMMITTEES-15128

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **30 May 2013** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officer Performance Review Committee. Any questions relating to the confidential report will be dealt with under section 19.1 of the agenda "Confidential Items."

RECOMMENDATION(S)

That Council notes the minutes of the Chief Executive Officer Performance Review Committee meeting held 30 May 2013.

COUNCIL RESOLUTION(S)

MOVED CR CARTER

SECONDED CR POWELL

THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 30 MAY 2013.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)**MINUTES****30 May 2013****(Ref: COMMITTEES-15128)**

A meeting of the Chief Executive Officer Performance Review Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **30 May 2013**. The meeting commenced at **5:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:04pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Cr Gerry Pule (Chairman)	EMRC Member	Town of Bassendean
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Bob Emery	EMRC Member	Shire of Kalamunda
Cr Alan Pilgrim	EMRC Member	Shire of Mundaring

Apologies

Cr Graham Pittaway OAM	EMRC Member	City of Bayswater
Cr David Färdig	EMRC Member	City of Swan

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mrs Prapti Mehta	Manager Human Resources
Ms Theresa Eckstein	Executive Assistant to CEO (Minutes)

3 DISCLOSURE OF INTERESTS

At the invitation of the Chairman, the Chief Executive Officer advised the following disclosures of interest.

3.1 PRAPTI MEHTA – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Chief Executive Officer Performance Review 2012/2013
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO.

3.2 PETER SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Chief Executive Officer Performance Review 2012/2013
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Directly applies to the CEO.

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

The Chairman welcomed everyone to the meeting.



5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE CEOPRC MEETING HELD 2 AUGUST 2012

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on 2 August 2012 which have been distributed, be confirmed.

CEOPRC RESOLUTION(S)

MOVED CR PULE

SECONDED CR EMERY

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 2 AUGUST 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 13 of this agenda.

9.1 CHIEF EXECUTIVE OFFICER – 2013 PERFORMANCE REVIEW
(REFERENCE: COMMITTEES-15129)

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF OFFICERS

Nil

12 REPORTS OF DELEGATES

Nil

13 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (a), (b), (c) and (e) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

CEOPRC RESOLUTION(S)

MOVED CR PILGRIM

SECONDED CR POWELL

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (A), (B), (C) AND (E) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 5:06pm.

13.1 CHIEF EXECUTIVE OFFICER – 2013 PERFORMANCE REVIEW

REFERENCE: COMMITTEES-15129

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Committee considered the Confidential item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

CEOPRC RESOLUTION(S)

MOVED CR PILGRIM

SECONDED CR POWELL

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The meeting was reopened to the public at 5:20pm.



Recording of the recommendations passed behind closed doors, namely:

13.1 CHIEF EXECUTIVE OFFICER – 2013 PERFORMANCE REVIEW

REFERENCE: COMMITTEES-15129

CEOPRC RECOMMENDATION

MOVED CR PILGRIM

SECONDED CR EMERY

THAT:

COUNCIL ENDORSE THE METHODOLOGY AND TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2013 AS OUTLINED WITHIN THIS REPORT.

THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

CARRIED UNANIMOUSLY

14 GENERAL BUSINESS

Nil

15 FUTURE MEETINGS OF THE CEOPRC

The next meeting of the Chief Executive Officer Performance Review Committee will be held on **Thursday, 25 July 2013** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 5:23pm.



**15.2 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 4 JUNE 2013
(REFER TO MINUTES OF COMMITTEE – BLUE PAGES)
REFERENCE: COMMITTEES-15479**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **4 June 2013** accompany and form part of this agenda – (refer to blue section of ‘Minutes of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officers Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.2).

Cr Pule requested that the principles of betterment, resilience and sustainability in relation to disaster management be included where possible when developing a new Regional Climate Change Adaptation Action Plan for 2013-14 to 2015-2016.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR MARKS

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORT (SECTION 15.2).

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

4 June 2013

(REF: COMMITTEES-15479)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 4 June 2013**. The meeting commenced at **12:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 12:30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Ms Francesca Lefante (Chairman)	Chief Executive Officer	City of Bayswater
Mr Bob Jarvis (Deputy Chairman)	Chief Executive Officer	Town of Bassendean
Mr Stuart Cole	Chief Executive Officer	City of Belmont
Ms Rhonda Hardy	Director Corporate Services	Shire of Kalamunda
Mr Mike Foley	Chief Executive Officer	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Clayton Higham	Acting Chief Executive Officer	Shire of Kalamunda
Mr Jonathan Throssell	Chief Executive Officer	Shire of Mundaring

EMRC Officers

Mrs Marilyn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 2 APRIL 2013

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 2 April 2013, which have been distributed, be confirmed.

CEOAC RESOLUTION(S)

MOVED MR COLE

SECONDED MR FOLEY

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 2 APRIL 2013 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil



7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 SPONSORSHIP PROPOSAL FOR REGIONAL YOUTH WORK SUMMIT

REFERENCE: COMMITTEES-15588

PURPOSE OF REPORT

To seek Council approval of a sponsorship request for \$10,369 from the Rise Community Support Network to assist in the delivery of the Youth Work Summit 2013.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC has administered an Occasional Grants and Sponsorship Policy since 2001. Subject to approval through the annual budget process, an amount of \$30,000 is allocated for this purpose.
- Sponsorship through the Occasional Grants and Sponsorship Policy has been requested by the Rise Community Support Network to assist in the delivery of an inaugural Youth Work Summit 2013.
- The project aligns with the regional youth projects proposed in the Regional Services Project Funding Summary 2013/2014 – 2017/2018 to promote collaboration, peer support and training opportunities for those working with young people in Perth's Eastern Region.
- The Rise Community Support Network sponsorship application has been assessed against the criteria within the EMRC's Occasional Grants/Sponsorship Policy, receiving 39 points out of a maximum of 45 points. Under the policy, a benchmark of 27 points is required before sponsorship applications are provided to Council.

Recommendation(s)

That Council approves sponsorship of \$10,369 from the Occasional Grants and Sponsorship Policy 2013/2014 to the Rise Community Support Network to assist in the delivery of the Youth Work Summit 2013, subject to the approval of the 2013/2014 budget.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

The EMRC has administered an Occasional Grants and Sponsorship Policy since 2001 (Policy 3.4 EMRC-121640). The aim of EMRC's Occasional Grants and Sponsorship Policy is to support, through 'once only' non recurrent grants and sponsorships, significant initiatives that contribute to the achievement of regional development strategies as defined in the EMRC's Strategic Plan.

Funding may be available to member Councils and regionally based not for profit organisations to support community-based proposals that aim to achieve the EMRC's strategic objectives or assist the EMRC to achieve its aims through increased profile and awareness in the community of its role, programmes and services. Subject to approval through the annual budget process, an amount of \$30,000 is allocated for this purpose.

Major events supported through the EMRC Occasional Grants and Sponsorship Policy have included:

- Town of Bassendean Centennial Concert featuring Rolf Harris held in 2001 - \$25,000;
- Shire of Mundaring Centennial Concert featuring WA Symphony Orchestra held in 2003 - \$25,000;
- Canoe World Championships held in Bayswater in 2005 - \$25,000;



Item 9.1 continued

- Visitor Servicing Conference held in Swan in 2006 - \$20,000;
- Tour de Perth national road cycling race held in Kalamunda and Mundaring in 2007- \$7,350;
- National Transplant Games hosted by Belmont in 2008 - \$20,000;
- Public Transport Forums held in partnership with Curtin University in 2010 - \$15,000;
- Maylands Sustainable Forum in 2011 - \$8,000; and
- Cities as Water Supply Catchments Program to establish a Cooperative Research Centre for Water Sensitive in 2011 - \$10,000.

REPORT

An application for sponsorship through the Occasional Grants and Sponsorship Policy has been received from the Rise Community Support Network to assist in the delivery of an inaugural regional Youth Work Summit 2013 in Perth's Eastern Region.

The Rise Community Support Network works with young people who may be struggling in areas of homelessness, education, relationships and family issues. Through the Swan Networking, Engagement, Strategy and Training project (Swan NEST), the Rise Community Support Network is working to develop an integrated youth service system in the north eastern region.

To be held on 23 August 2013, the Youth Work Summit will contribute to strengthening partnerships, collaboration and strategic development of the youth sector in the region. The aim of the Summit is two-fold:

- To showcase both the good practice expertise and skills within the north east region and those delivered in the broader youth work industry; and
- To increase awareness of best practice approaches to strengthening collaboration, sector development and youth inclusive practice.

Being the inaugural Summit for the region, it is anticipated that between 50 - 100 delegates will attend predominantly from the local government and the not-for-profit sector. The Summit is aimed at individuals and services that work directly with young people and/or offer a support and planning role to young people in the north east metropolitan region.

A call for abstracts will go out to all agencies delivering youth services in the north east region who can deliver on one of the three workshop themes:

1. Creating new opportunities through partnership;
2. Youth workers as partners in fostering sector leadership; and
3. Engaging young people as a participatory partner.

The Rise Community Support Network is seeking sponsorship of \$10,369 to assist in the delivery of the Youth Work Summit 2013. The sponsorship application has been assessed against the assessment criteria endorsed by Council, receiving a total score of 39 points out of a maximum of 45 points as outlined in the Occasional Grants and Sponsorship Policy Assessment Form (Attached). Under the EMRC's Occasional Grants and Sponsorship Policy, a proposal must receive a minimum benchmark level of 27 points before being considered by Council.

Key considerations in making the assessment included:

- All member Council youth workers will be invited to attend the Summit;
- The project aligns with the regional youth projects proposed in the Regional Services Project Funding Summary 2013/2014 – 2017/2018 to promote collaboration, peer support and training opportunities for those working with young people in Perth's Eastern Region;
- The project is a new initiative that supports the development of a regional youth network and provides support for agencies involved in the provision of youth services in the region;



Item 9.1 continued

- The EMRC's logo will appear on the Youth Work Summit Programme and the EMRC will receive two complementary full day registrations for the Summit, an information stall at the Youth Work Summit for promotion and information provision and the opportunity for banner placement at the Youth Work Summit;
- The Youth Work Summit is supported by the Youth Affairs Council of Western Australia (YACWA), Parkerville Children and Youth Care Inc and the City of Swan who are represented on the Summit working group along with representatives from Sorcit Partnerships Brokers and the Rise Youth Connections Program;
- The North East Youth Organisations Network (covering youth organisations in Bassendean, Mundaring and Swan) supports the Summit; and
- There is the opportunity to develop relationships with youth service agencies across the Region which support the delivery of EMRC regional youth projects. These activities support those underway or proposed by member Councils, the community sector and government and complement the direction and initiatives already outlined in the Regional Economic Development Strategy, the Regional Environment Strategy and the Regional Advocacy Strategy.

It is proposed that the Rise Community Support Network receive sponsorship of \$10,369 towards the delivery of the inaugural Youth Work Summit 2013.

STRATEGIC/POLICY IMPLICATIONS

EMRC 2022 – 10 Year Strategic Plan

Key Result Area 2 - Social Opportunities

- To facilitate social opportunities within the region and assist member Councils achieve their social outcomes.

Key Result Area 3 - Economic Development

- To facilitate the sustainable economic development of the region.

Policy 3.4 Occasional Grants / Sponsorship Policy

FINANCIAL IMPLICATIONS

Regional Development Grant/Sponsorship funding of \$30,000 is allocated in 2013/2014 Budget.

SUSTAINABILITY IMPLICATIONS

Strengthening regional networks and enhancing the skills of those working within the youth sector will improve the quality of services provided by agencies and will provide greater opportunities for resource sharing and collaboration between agencies. Strong regional networks can support the development of additional programs, services and facilities across the Region thereby improving access and services for young people.



Item 9.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Member Councils will have the opportunity to participate in the Youth Work Summit 2013 to strengthen partnerships, collaboration and strategic development of the youth sector in the eastern region.

ATTACHMENT(S)

Occasional Grants and Sponsorship Policy Assessment Form (Ref: Committees-15623)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council approves sponsorship of \$10,369 from the Occasional Grants and Sponsorship Policy 2013/2014 to the Rise Community Support Network to assist in the delivery of the Youth Work Summit 2013, subject to the approval of the 2013/2014 budget.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR COLE

That Council approves sponsorship of \$10,369 from the Occasional Grants and Sponsorship Policy 2013/2014 to the Rise Community Support Network to assist in the delivery of the Youth Work Summit 2013, subject to the approval of the 2013/2014 budget.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR MARKS

THAT COUNCIL APPROVES SPONSORSHIP OF \$10,369 FROM THE OCCASIONAL GRANTS AND SPONSORSHIP POLICY 2013/2014 TO THE RISE COMMUNITY SUPPORT NETWORK TO ASSIST IN THE DELIVERY OF THE YOUTH WORK SUMMIT 2013, SUBJECT TO THE APPROVAL OF THE 2013/2014 BUDGET.

CARRIED UNANIMOUSLY



3.4 Occasional Grants and Sponsorship Policy

Assessment Form

PURPOSE

To provide once off non recurrent grant funding or sponsorship to support significant initiatives conducted in Perth's Eastern Region.

POLICY STATEMENT

1. The EMRC facilitates the development and implementation of regional strategies and the provision of services and initiatives for the benefit of Perth's Eastern Region.
2. The aim of EMRC's Occasional Grants and Sponsorship Policy is to support, through 'once only' non recurrent grants and sponsorships significant initiatives that contribute to the achievement of regional development strategies as defined in the EMRC's Strategic Plan:
3. This does not preclude consideration of funding initiatives other than regional development which may be provided for in the whole range of EMRC objectives and strategies.
4. Funding may be available from the EMRC to member Councils and regionally based not for profit organisations to support community-based proposals that aim to achieve the EMRC's strategic objectives, or, assist the EMRC to achieve its aims through increased profile and awareness in the community of its role, programmes and services.
5. All proposals will be assessed against the following assessment criteria which has been endorsed by Council and will be subject to review from time to time.
6. Proposals that meet the accepted benchmark will be referred to Council for consideration.
7. A proposal must receive a minimum benchmark level of 27 points in order to be referred to Council for consideration. Council will be advised of all proposals received that do not achieve the minimum benchmark through officer reports and/or information bulletins.

ASSESSMENT

Please mark score for each criteria.



Project Title	High level	Moderate level	Medium level	Minimum level	Low level	Does not address
Youth Work Summit 2013						
The proposal has the potential to benefit most of the region or at least three member Councils. Comments: <i>This proposal has the potential to benefit all six member Councils.</i>	5 X	4	3	2	1	0
The proposal will have a high positive impact or make a significant contribution to economic development and/or community development in the region. Comments:	5	4 X	3	2	1	0
The proposal has clearly defined sustainable and measurable outcomes. Comments:	5	4 X	3	2	1	0
The proposal is accessible by all sections of the community that it is targeting. Comments: <i>A full day registration to the proposed Summit will cost attendees \$50.</i>	5	4 X	3	2	1	0
The proposal represents a new initiative and does not duplicate or adversely impact on existing services/facilities in the region. Comments:	5	4 X	3	2	1	0
The degree of support/contributions the proposal has received from groups/stakeholders in the region. Comments: <i>The proposal is supported by the Youth Affairs Council of WA, City of Swan and other organisations on the Summit working group.</i>	5	4 X	3	2	1	0
The proposal represents good 'value for money'. Comments: <i>The proposal will support implementation of prioritised actions in the Regional Youth Futures programme and builds on several other funding sources.</i>	5 X	4	3	2	1	0
The proposal has the potential to seed a new initiative into the region. Comments:	5	4 X	3	2	1	0
The proposal will build and strengthen relationships amongst stakeholders in the region. Comments: <i>The proposed Youth Work Summit 2013 will bring together individuals and service providers from across Perth's Eastern Region.</i>	5 X	4	3	2	1	0



9.2 FUTURE PROOFING PERTH'S EASTERN REGION

REFERENCE: COMMITTEES-15661

PURPOSE OF REPORT

To provide the outcomes of a review of the *Future Proofing Perth's Eastern Region* project and seek Council approval for proposed actions to inform the development a new Regional Climate Change Adaptation Action Plan for 2013-14 to 2015-2016.

KEY ISSUES AND RECOMMENDATION(S)

- Adapting to the changing climate, particularly in South West WA, represents one of the biggest challenges and opportunities faced by Local Government and must be addressed in a continuing and sustained manner at both a regional and local level.
- Council approved the Future Proofing Perth's Eastern Region - Regional Climate Change Adaptation Action Plan (RCCAAP) 2009-2013 on 24 September 2009. The Plan identified regional risks and actions to assist local government operations, services and communities in adapting and building resilience to climate change.
- The RCCAAP has been utilised for advocacy for climate change adaptation action throughout the Region and to better position the EMRC and its member Councils to leverage funding, such as \$647,000 from the federal government's Community Energy Efficiency Program.
- Since approval of the RCCAAP, each member Council has also developed, or is in the process of developing, Local Climate Change Adaptation Action Plans (LCCAAPs).
- In May 2012, the EMRC and the majority of its member Councils signed the Western Australian Local Government Declaration on Climate Change, recognising the significant and continuing effects that climate change will have on the Region and pledging ongoing action on climate change mitigation and adaptation.
- Both the RCCAAP and LCCAAPs contain actions which extend beyond 2013, and some LCCAAP actions are noted to continue at least until 2030.
- In October 2012, Council approved to continue implementation of the *Future Proofing Perth's Eastern Region* project to June 2015, and to consider proposed future actions following a review of the *Regional Climate Change Adaptation Action Plan (RCCAAP) 2009-2013*.
- Upon consultation with the Regional Environment Advisory Group (REAG) and other staff within Member Councils, it is now proposed that the timeframe for a revised series of actions be extended to June 2016.

Recommendation(s)

That:

1. Council supports continued action on climate change through implementation of the *Future Proofing Perth's Eastern Region* project until June 2016.
2. Council approves the proposed actions outlined in the attached Report Regional Climate Change Adaptation Action Plan 2009-2013 Major Review for inclusion in a new Regional Climate Change Adaptation Action Plan for 2013-2014 to 2015-2016.

SOURCE OF REPORT

Director Regional Services
Manager Environmental Services



Item 9.2 continued

BACKGROUND

During the EMRC's 2007-2008 strategic planning processes, the EMRC and member Councils identified climate change as a key emerging issue affecting the Region.

A report on Future Proofing Perth's Eastern Region – Adapting to Climate Change was presented to Council on 21 February 2008. Council resolved to (Ref: Committees-7378):

1. *SUPPORT THE FUTURE PROOFING PERTH'S EASTERN REGION – ADAPTING TO CLIMATE CHANGE PROJECT.*
2. *CONSIDER \$43,375 FOR ALLOCATION IN THE 2008/09 BUDGET FOR IMPLEMENTATION OF FUTURE PROOFING PERTH'S EASTERN REGION – ADAPTING TO CLIMATE CHANGE SUBJECT TO FUNDING SUPPORT OF \$50,000 THROUGH THE AUSTRALIAN GREENHOUSE OFFICE LOCAL ADAPTATION PATHWAYS PROGRAM."*

In May 2008, the EMRC received \$50,000 funding from the Australian Government's Department of Climate Change (formerly Australian Greenhouse Office) Local Adaptation Pathways Programme to assist the Region to undertake climate change risk assessments and adaptation planning. On that basis, Council agreed to contribute funding of \$43,375 to the project.

Development of the future proofing project and a regional adaptation action plan occurred through activities including formation of a steering group, production of an issues paper, a regional forum, as well as adaptation planning and risk assessment workshops and reports. (Ref: Committees-9699).

On 24 September 2009, Council approved the *Future Proofing Perth's Eastern Region - Regional Climate Change Adaptation Action Plan (RCCAAP) 2009-2013* which identified regional risks and actions that will better assist local government operations and services, and their communities, in adapting and building resilience to climate change. (Ref: Committees-9869) Since approval of the RCCAAP, the EMRC and member Councils have been recognised as leaders in understanding and adapting to climate change.

The Future Proofing project is based on the application of a risk assessment methodology accredited by the Australian Government. It complements and overarches other emission reduction initiatives the Region is involved in, or has previously been involved in, including Cities for Climate Protection (CCP), Perth Solar City, ICLEI Water Campaign, Water and Energy Auditing, Achieving Carbon Emissions Reduction (ACER) project, and various Swan-Helena River initiatives.

The majority of member Councils have reinforced their ongoing commitment to climate change mitigation and adaptation by signing a Local Government Declaration on Climate Change, and producing their own specific Local Climate Change Adaptation Action Plans (LCCAAPs), with the support of the EMRC.

A combination of the RCCAAP and LCCAAPs have resulted in the EMRC and its member Councils being at the forefront of adapting to the changing climate of the South West WA region.

At the Ordinary Meeting of Council of 18 October 2012, Council agreed to the following actions (Ref: Committees-14753):

1. *COUNCIL APPROVES THE CONTINUATION OF THE IMPLEMENTATION OF THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN 2009-2013 TO JUNE 2015.*
2. *COUNCIL NOTES THAT A REVIEW OF THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN 2009-2013 WILL BE UNDERTAKEN IN 2013 AND PROPOSED ACTIONS FOR 2014-2015 WILL BE PRESENTED TO COUNCIL IN JUNE 2013.*
3. *COUNCIL AGREES TO CONSIDER INCLUSION OF \$50,000 IN THE 2013-2014 AND 2014-2015 EMRC BUDGETS FOR THE CONTINUED IMPLEMENTATION OF THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN TO 2015 AND ASSISTANCE TO MEMBER COUNCILS FOR IMPLEMENTATION OF THEIR LOCAL CLIMATE CHANGE ADAPTATION ACTION PLANS.*



Item 9.2 continued

4. **COUNCIL NOTES THAT A MEMBER COUNCIL CONTRIBUTION OF \$15,000 PER ANNUM IS PROPOSED TO PROGRESS REGIONAL INITIATIVES UNDER THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN AND ASSIST WITH LOCAL CLIMATE CHANGE ADAPTATION ACTION PLANS TO 2015."**

REPORT

Upon reviewing the RCCAAP 2009–2013, and after consulting with the Regional Environment Advisory Group (REAG) and other staff within Member Councils, it is proposed that the timeframe for a revised series of actions be extended to June 2016, and that these actions inform a new Regional Climate Change Adaptation Action Plan (RCCAAP) for the 2013-2016 period.

The key reasons for extending the actions to 2016 are to have a more realistic timeframe to complete priority actions, and to align the RCCAAP with WA State Government election cycles. A timeframe to June 2016 will allow sufficient time for another review to be completed and the potential for the Action Plan to be redeveloped and then promoted to politicians prior to the March 2017 state elections.

The *Regional Climate Change Adaptation Action Plan (RCCAAP) 2009–2013* identified 82 actions across ten Priority Risk Areas, in order to begin the long-term process of addressing adaptation.

Throughout the 2009 – 2013 period, progress has been positive at a regional and local level across each of the Priority Risk Areas, with adaptation beginning to be embedded or 'mainstreamed' within the decision-making and operation of member Councils and their communities.

The RCCAAP has also guided each member Council in developing their own Local Climate Change Adaptation Action Plan (LCCAAP), further enabling the integration and embedding of adaptation measures across all departments within each Council and into the day to day planning and decision making of Councils,.

The actions identified in the RCCAAP have successfully guided and advanced advocacy for climate change adaptation throughout the region. Multiple agencies have been made aware of the Region's needs and priorities, including WALGA, CSIRO, Swan River Trust, DFES (formerly FESA), DEC's Climate Change Unit, and the State Departments of Planning, Water, and Health.

A number of opportunities have arisen for EMRC and member Council input into key State policies and strategies, such as the Draft State Planning Strategy, so that decisions made at a State level support adaptation at a local level. The EMRC have made a number of such submissions, including on alternatives to overhead power, and on the State Coastal Planning Policy, which resulted in an amendment of the coastal setback distance.

Networks have been created and strengthened through representation of adaptation needs on committees including WALGA's Climate Change Senior Officers Group and the Cooperative Research Centre (CRC) for Water Sensitive Cities. EMRC have also contributed to university research and the creation of a framework to assist Local Governments to mainstream adaptation into their planning and operations.

The RCCAAP has better positioned the EMRC and its member Councils to identify and leverage emerging opportunities. An example of such leverage can be seen in the development of EMRC energy and water auditing services, and the successful application for \$647,000 in regional funding through the Australian government's Community Energy Efficiency Program (CEEP), one of only seven WA recipients from the 63 successful applicants across Australia.

The EMRC have coordinated the Perth Solar City project for the Region since 2009, produced and disseminated an issues paper in relation to the carbon price and have introduced the ACER project for monitoring participating member Council's carbon emissions, as well as Home Energy Audit Kits.



Item 9.2 continued

Member Councils have been provided with regular and timely information on a range of adaptation issues such as risks to infrastructure and better infrastructure design, water reuse, seasonal water resource updates, emergency management upgrades, mapping of Acid Sulfate Soils, heat stress, updated floodplain data, as well as research done on flood modelling for the region, including the predicted impacts of sea level rise and storm surge. Upcoming climate change risk awareness seminars are being planned, tailored to each local government service area, such as planning, community health, and parks and gardens.

A 2011 forum provided elected members and staff with information on the important insurance and legal implications of climate change impacts for Local Government, implications for planning approvals and building designs, and factoring climate change adaptation into decision making and emergency management.

The attached Major Review of the RCCAAP 2009–2013 report provides an overview of what has been achieved in relation to Perth’s Eastern Region adapting to climate change. The Report contains the full analysis and results of the review, with each action reviewed to identify those fully or partially completed, and which actions needed clarification, rewording, or consolidation with other actions. The outcome is a revised series of actions shown as Table One to inform the development of a Regional Climate Change Adaptation Action Plan (RCCAAP) for 2013–2014 to 2015–2016.

Table 1 Proposed Actions to inform the Regional Climate Change Adaptation Action Plan 2013-2014 to 2015-2016

Priority Risk Area 1 – Infrastructure Failure	
1.1	Continue to advocate to DoP/WAPC and other relevant agencies for ongoing support and education of member Council Planners so that climate change adaptation is incorporated into planning frameworks at a State and Local level.
1.2	Continue to advocate to DoW and relevant agencies for more specific flood modelling for the Region, including the influence of sea level rise and storm surge, so that member Councils can phase in more robust and appropriate actions to adapt.
1.3	Continue to advocate to DoW and relevant agencies for mapping of groundwater levels and subsidence risks in the Region.
1.4	Continue to provide member Councils with best practice approaches for assessing the risks to their infrastructure from climate change. Provide training as necessary.
1.5	Continue to advocate to Water Corporation and relevant agencies to phase in appropriate upgrades to drainage systems in order to cope with flash flooding from the more intense storm events associated with climate change.
1.6	Continue to advocate to WAPC to acquire land in areas at increased risk of flooding due to climate change.
Priority Risk Area 2 – Impacts on Essential Services	
2.1 Power Loss	
2.1.1	Continue to advocate for the delivery of a reliable power supply with the ability to reduce risks in extreme natural disaster conditions (eg. Intense bushfires and storms).
2.1.2	Continue to keep member Councils informed of the latest power and fuel supply solutions and technologies.
2.1.3	Continue to advocate to State Government agencies to develop a public awareness campaign of the potential impacts of climate change.
2.1.4	Continue to advocate to relevant government agencies for residential/industry rebates and incentives to assist energy efficiency and in the transition to renewable energy.



Item 9.2 continued

2.2 Water Availability	
2.2.1	Work with relevant agencies to increase community awareness and improved water conservation measures, including tighter water efficiency targets and increased water recycling.
2.2.2	Advocate to State Government for increased resources for enforcement of regulations relating to Downstream water supply.
Priority Risk Area 3 – Watercourse Damage and Loss	
3.1 Acid Sulfate Soils (ASS) and Potential Acid Sulfate Soils (PASS)	
3.1.1	Continue to provide member Councils with ongoing information and developments in relation to ASS, including improved mapping of ASS and PASS locations and risk areas.
3.2 Foreshore Erosion and Subsidence	
3.2.1	Continue to partner with the Swan River Trust to work with private landholders in the Region to apply best practice stabilisation techniques to protect the foreshore.
3.2.2	Continue to liaise with relevant agencies to increase community awareness and action for the prevention of river bank erosion.
3.2.3	Continue to advocate for increased awareness and funding for regional projects to protect river foreshore assets.
3.2.4	Continue to provide support for the use of the SRT Best Practice Approaches to Foreshore Stabilisation Manual within member Council's and advocate to State Government for increased funding for river bank management.
3.3 Flooding	
3.3.1	Factor climate change into project briefs for interpretation plan for trails and heritage along Swan and Helena Rivers.
3.4 Sedimentation	
3.4.1	Assist in education about runoff and sedimentation issues and the role the community can play in reducing impacts.
3.4.2	Continue to investigate opportunities to work with relevant agencies to minimise sediment in the stormwater system, reduce blockages and further improve water quality (e.g. water sensitive urban design).
3.4.3	Continue to update and promote the utilisation of relevant policy and guidelines within EMRC's NRM Policy Manual for managing sedimentation issues.
Priority Risk Area 4 – Increasing Bushfires	
4.1	Work with DFES and other relevant agencies to increase awareness within the community about bushfire issues in a changing climate and the role of the local community in reducing the impacts.
4.2	Facilitate a forum of member Council planning and fire control officers and other relevant stakeholders (e.g. DFES) to discuss issues in relation to the built environment and bushfire risk in a changing climate.
4.3	Advocate to State Government and relevant agencies to continue to improve emergency warning systems.
Priority Risk Area 5 – Water Decline and Reduced Water Quality	
5.1	Through the ICLEI Water Campaign™ activities and advocacy to the DoH, continue to support member Councils in identifying sites for the increased and safe use of recycled water.
5.2	Continue to monitor research on actual and potential changes in rainfall and the impact on regional water resources.



Item 9.2 continued

5.3	Advocate to State Government and relevant agencies to address water quality and leaching issues through the provision of sewerage services to industrial areas.
5.4	Continue to support participating member Council's water quality and water conservation actions through the Water Campaign™ program.
Priority Risk Area 6 – Greenhouse Gas Emissions and Related Air Pollution	
6.1	Monitor developments at the Australian Government level in relation to energy efficiency and mitigation of greenhouse emissions.
6.2	Continue to provide emissions monitoring for participating member Councils and support mitigation actions (i.e. ACER program).
6.3	Investigate opportunities to assist member Councils and the community to adapt to a low carbon environment.
Priority Risk Area 7 – Loss of Ecosystems and Provision of Public Open Space	
7.1	Monitor emerging issues for pest and weed management in relation to climate change.
7.2	Work to enable landowners to mitigate the impacts of climate change on the natural features on their properties (particularly along the river, watercourses and bushland areas).
7.3	Develop research priorities for biodiversity adaptation to climate change.
7.4	Provide practical information to local communities on how to reduce stressors such as erosion or pollution.
7.5	Work with relevant agencies to identify and protect aquatic ecosystems that are important for providing connectivity and potential refugia in the landscape under likely future climate scenarios.
Priority Risk Area 8 – Decline in Population Health and Wellbeing	
8.1 Health	
8.1.1	Advocate to State Government for continued education of the community about heat stress and other potential impacts of climate change on human health.
8.1.2	Provide education/training for member council staff about heat stress and other potential impacts of climate change on human health.
8.2 Displaced People	
8.2.1	Monitor information on the potential impacts of 'climate refugees' on housing and community services in the Region.
Priority Risk Area 9 – Economic – Challenges and Opportunities	
Actions as per EMRC Regional Strategies, including transport (RITS) and economic development (REDS).	
Priority Risk Area 10 – Changing Leadership and Development Requirements	
10.1	Continue to monitor and inform member Councils of changes in LG legal liabilities with respect to climate change.
10.2	Continue to assist member Councils with implementation of LCCAAP's.
10.3	Ensure incorporation of climate change risks into EMRC's regional strategies and actions, such as transport and economic development.
10.4	Continue to provide up-to-date and relevant climate change information to member Councils in a timely manner.
10.5	Work with State Government Departments and relevant agencies to raise community awareness of the implications of climate change and provide practical steps they can take to adapt.
10.6	Continue to investigate further studies on regional scenarios/analogues and the implications for member Councils.



Item 9.2 continued

10.7	Advocate to State Government for funding to implement the proposed actions in the Government's 'Adapting to our changing climate', and to build policy cohesion across all agencies regarding adaptation.
10.8	Continue to advocate to WALGA to provide leadership in best practices for Local Government adaptation.
10.9	Continue to monitor job specific information, training and resources required by LG staff regarding adaptation.

The Australian Local Government Association notes that "addressing climate change is one of the greatest imperatives of the 21st Century" (ALGA 2010). Adapting to our changing climate, particularly in South West WA, represents one of the biggest challenges and opportunities faced by Local Government and must be addressed in a continuing and sustained manner at both a regional and local level.

Climate change adaptation is at an early stage and it is an emerging issue that necessitates a long-term approach, with regular monitoring and evaluation of progress, the incorporation of new information and knowledge as it becomes available, and sometimes a good deal of patience and persistence.

A number of the actions proposed for 2013–2016 highlight this by the fact that they were in the original RCCAAP and have progressed somewhat, however continued action is still required. It is proposed that the timeframe for a revised series of actions be extended to June 2016, and that these actions inform a new Regional Climate Change Adaptation Action Plan (RCCAAP) for 2013-2014 to 2015-2016.

The draft Regional Climate Change Adaptation Action Plan (RCCAAP) for 2013-2014 to 2015-2016 will be prepared and presented to Council in September 2013.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the Region

Key Result Area 4 – Good Governance

- 4.1 To improve Member Council and EMRC financial viability
- 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region

FINANCIAL IMPLICATIONS

The implementation plan will be partially met from the EMRC's budget allocation of \$50,000 per year. Proposed contributions of \$15,000 per year per member Council (excluding Swan) to support the Regional and Local Action Plans have been included for consideration in the annual member Council budget proposals.

SUSTAINABILITY IMPLICATIONS

The environmental, social and economic costs of not adapting to climate change will be significant without adequate adaptation strategies in place.



Item 9.2 continued

Continuing a commitment to climate change adaptation at both a regional and local level will:

- Ensure EMRC and its member Councils remain leaders in the area of climate change adaptation;
- Promote resilience and support local communities in partnership with Local Government to improve the management of the local environment and community public assets;
- Secure future-focussed transport, planning and building systems that support low emissions and accommodate a changed climate;
- Identify and support vulnerable communities in Perth's Eastern Region to adjust to the cost of a low emissions economy so they are not further disadvantaged as a result of climate change; and
- Promote innovation and regional security in order to position the Region for economic opportunities resulting from climate change such as new industry, markets and technologies.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Continuing a commitment to climate change adaptation at both a regional and local level will ensure future liability issues can be addressed now and reduce the potential for member Councils to face litigation resulting from a lack of climate change adaptation planning. It is proposed that a contribution of \$15,000 from each member Council is allocated per year. These funds will be used to progress Regional and Local Climate Change Adaptation Action Plans for member Councils and included for consideration in the annual budget process.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	The City of Swan withdrew from the Future Proofing project in July 2010

ATTACHMENT(S)

Major Review - EMRC (Ref: Committees-15629) Regional Climate Change Adaptation Action Plan 2009–2013

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Council supports continued action on climate change through implementation of the *Future Proofing Perth's Eastern Region* project until June 2016.
2. Council approves the proposed actions outlined in the attached Report Regional Climate Change Adaptation Action Plan 2009-2013 Major Review for inclusion in a new Regional Climate Change Adaptation Action Plan for 2013-2014 to 2015-2016.



Item 9.2 continued

CEOAC RECOMMENDATION(S)

MOVED MR COLE

SECONDED MS HARDY

That:

1. Council supports continued action on climate change through implementation of the *Future Proofing Perth's Eastern Region* project until June 2016.
2. Council approves the proposed actions outlined in the attached Report Regional Climate Change Adaptation Action Plan 2009-2013 Major Review for inclusion in a new Regional Climate Change Adaptation Action Plan for 2013-2014 to 2015-2016.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR MARKS

THAT:

1. COUNCIL SUPPORTS CONTINUED ACTION ON CLIMATE CHANGE THROUGH IMPLEMENTATION OF THE *FUTURE PROOFING PERTH'S EASTERN REGION* PROJECT UNTIL JUNE 2016.
2. COUNCIL APPROVES THE PROPOSED ACTIONS OUTLINED IN THE ATTACHED REPORT REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN 2009-2013 MAJOR REVIEW FOR INCLUSION IN A NEW REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN FOR 2013-2014 to 2015-2016.

CARRIED UNANIMOUSLY

A decorative graphic on the right side of the header bar, consisting of a yellow and dark blue curved shape.

**Regional Climate Change Adaptation Action Plan
2009-2013**

Major Review

June 2013

DRAFT

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Acknowledgements

The EMRC would like to thank the members of the Regional Environment Advisory Group for their input and feedback on the review of the Regional Climate Change Adaptation Action Plan (RCCAAP) 2009 - 2013 and the development of a new Action Plan for 2013 – 2016.

Executive Summary

During the EMRC's 2007-2008 strategic planning process, climate change was identified as a key emerging issue affecting Perth's Eastern Region.

The Regional Climate Change Adaptation Action Plan (RCCAAP) 2009 – 2013 used a risk management methodology to identify a series of 82 actions across ten Priority Risk Areas, in order to begin the long-term process of addressing adaptation.

Since that time, the majority of the member Councils has reinforced their ongoing commitment to adaptation by signing a Local Government Declaration on Climate Change, and producing their own specific Local Climate Change Adaptation Action Plans (LCCAAPs).

The actions identified in the RCCAAP have successfully guided and advanced advocacy for climate change adaptation needs and priorities throughout the region. Input has been provided for key State policies and strategies, such as the Draft State Planning Strategy, so that decisions made at a State level support adaptation at a local level. Submissions include alternatives to overhead power and the State Coastal Planning Policy, which resulted in an amendment of the coastal setback distance.

Networks have been created and strengthened through representation of adaptation needs on committees including WALGA's Climate Change Senior Officers Group and the Cooperative Research Centre (CRC) for Water Sensitive Cities. The EMRC has also contributed to university research and the creation of a framework to assist Local Governments to mainstream adaptation into their planning and operations.

The RCCAAP has better positioned the EMRC and its member Councils to identify and leverage emerging opportunities, such as energy and water auditing services, funding through the Community Energy Efficiency Program (CEEP), and Perth Solar City and ACER projects.

RCCAAP actioning has helped keep member Councils and their communities informed of the latest best practice climate change impact and adaptation information and knowledge and provided appropriate resources and training for Council staff.

Climate change adaptation is at an early stage and it is an emerging issue that necessitates a long-term approach, with regular monitoring and evaluation of progress, and the incorporation of new information

and knowledge as it becomes available. A number of the actions proposed for 2013 – 2016 highlight this by the fact that they were in the original RCCAAP, have progressed somewhat, but we must ‘continue to’ act on them, and continue to provide our community and our staff with the knowledge, skills and support to plan and implement adaptation actions.

This major review of the RCCAAP 2009 – 2013 provides an overview of what has been achieved thus far in relation to Perth’s Eastern Region adapting to climate change. It has looked closely at each of the Actions to identify which have been fully or partially completed, and which Actions needed clarification, rewording, or consolidation with other Actions. The outcome is a revised series of Actions to inform the development of a Regional Climate Change Adaptation Action Plan (RCCAAP) for the 2013-2016 period.

Member Councils and the EMRC are to be congratulated for their foresight in the development of climate change adaptation strategies and actions for the benefit of Perth’s Eastern Region.

DRAFT

Purpose of this Report

The purpose of this report is to present the findings of the desk top based Major Review of the Regional Climate Change Adaptation Action Plan (RCCAAP) 2009 - 2013. This review provides an update on the progress of the Action Plan for member Councils and also provides recommendations for the future development of an Action Plan for 2013 - 2016.

Background

The Regional Climate Change Adaptation Action Plan (RCCAAP) 2009 - 2013 was developed from 2007 to 2009 by the EMRC in partnership with its member Councils. The RCCAAP conveys the shared vision of the member Councils and the many stakeholders involved in its development.

Throughout the lifetime of the RCCAAP, member Councils have been regularly informed of progress across the ten Priority Risk Areas identified. At the same time, and as one of the 82 actions in the RCCAAP, member Councils have gone on to develop their own Local Climate Change Adaptation Action Plan (LCCAAP).

One full-time officer has been employed at the EMRC to facilitate implementation of the RCCAAP and assist in the development and implementation of each LCCAAP. Until now, a formal review of the RCCAAP has not been undertaken.

At the EMRC Council meeting of 18 October 2012 the following actions were recommended and carried unanimously:

1. COUNCIL APPROVES THE CONTINUATION OF THE IMPLEMENTATION OF THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN 2009-2013 TO JUNE 2015.
2. COUNCIL NOTES THAT A REVIEW OF THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN 2009-2013 WILL BE UNDERTAKEN IN 2013 AND PROPOSED ACTIONS FOR 2014-2015 WILL BE PRESENTED TO COUNCIL IN JUNE 2013.
3. COUNCIL AGREES TO CONSIDER INCLUSION OF \$50,000 IN THE 2013-2014 AND 2014-2015 EMRC BUDGETS FOR THE CONTINUED IMPLEMENTATION OF THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN TO 2015 AND ASSISTANCE TO MEMBER COUNCILS FOR IMPLEMENTATION OF THEIR LOCAL CLIMATE CHANGE ADAPTATION ACTION PLANS.
4. COUNCIL NOTES THAT A MEMBER COUNCIL CONTRIBUTION OF \$15,000 PER ANNUM IS PROPOSED TO PROGRESS REGIONAL INITIATIVES UNDER THE FUTURE PROOFING PERTH'S EASTERN REGION - REGIONAL CLIMATE CHANGE ADAPTATION ACTION PLAN AND ASSIST WITH LOCAL CLIMATE CHANGE ADAPTATION ACTION PLANS TO 2015.

(Ref: Committees 14753)

Major Review

The findings and recommendations from the major review are outlined below. For simplicity, the format of this review will follow the structure and sequencing of the RCCAAP 2009 – 2013.

RCCAAP Timeframe

The EMRC recommend a new timeframe for the RCCAAP. The new timeframe is recommended to be from 2013 - 2016, as it allows the Action Plan to align with WA State Government election cycles.

The *Electoral and Constitution Amendment Act 2011 (WA)* established fixed election dates with elections to be held on the second Saturday in March every four years. The next State Election will be held on Saturday, 11 March 2017¹.

The proposed timeframe for the RCCAAP will allow for another major review to be undertaken in early 2016. This provides sufficient time for a major review to be completed and the potential for the Action Plan to be redeveloped and then promoted to politicians prior to the March 2017 State elections. It is additionally recommended that annual reviews be undertaken.

Introduction

The EMRC recommend that:

- the text in the Introduction section be updated as deemed necessary, such as referencing that the City of Swan is no longer participating after withdrawing from the project in 2010
- the Table showing “How Climate Change is likely to affect Perth’s Eastern Region” be updated if necessary, according to the latest predictions from the IPCC and other more localised agencies
- the above updates to the Table be referenced in the text. For example, it should be noted if there has been a variance since 2007 in the IPCC’s predictions of sea level rise by 2030 outside of the range of 3 to 17cm
- a Background section be included in the Introduction or added separately to acknowledge the adaptation work that has already been undertaken in the region, through the RCCAAP 2009 – 2013 and in the development of each LCCAAP.

¹http://www.aph.gov.au/About_Parliament/Parliamentary_Departments/Parliamentary_Library/pubs/BN/2011-2012/AustElections

Regional Strategic Framework for Climate Change Adaptation

The EMRC recommend that:

- the text be updated as deemed necessary

The Role of Government in Adaptation

No recommended changes.

Vision Statement

No recommended changes.

Aim and Principles

No recommended changes.

Priority Risk Areas

No recommended changes.

Risk Analysis

No recommended changes.

Implementation

No recommended changes.

Timeframes

The EMRC recommend that:

- any reference in this section to *Timeframe* be changed to *Timelines* to distinguish the action implementation from the *Timeframe* of the RCCAAP (i.e. 2013-2016) mentioned above
- the Timelines be updated as follows:
 - Ongoing (in progress)*
 - Immediate (2013-2014)
 - Short (2014-2015)
 - Medium (2015-2016)
 - Long (2016-)
- the Comment column be removed
- The Comments in the Ongoing section of the table be placed below the table with an asterisk* to reference them to the Ongoing timeline

Monitoring and Review

The EMRC recommend that:

- the text be updated to indicate that a major review was undertaken in 2013 and that the next major review will be in early 2016.

Acronyms and Abbreviations

Fire and Emergency Services Authority (FESA) Name Change

Fire and Emergency Services Authority (FESA) has had its name changed to the Department of Fire and Emergency Services (DFES). All relevant actions in the RCCAAP will be updated to incorporate this change of name.

Review of Actions

Each of the 82 Actions in the RCCAAP (2009 – 2013) were reviewed with a view to identifying what had been achieved, as well as:

- which actions had been completed and could be deleted
- which actions had been partially completed or were ongoing
- which actions needed to be reworded and/or could be consolidated with other similar actions, and
- new actions that could be added

In addition, Timeframes and Risk Levels for each action were reviewed.

On review, it was felt that the RCCAAP (2009 – 2013):

- contained too many actions to be able to focus on the key priorities in the timeframe given
- contained too much repetition across various Actions and Risk Areas
- contained some actions that were 'too wordy'
- contained some actions that were too broad and others that were too specific
- should work to remove any barriers that hamper implementation of LCCAAPs, and
- take care to avoid repetition with newly developed LCCAAP actions

For ease of reading, at the end of each Risk Area review there is a table which summarises the information presented and the recommendations provided.

Priority Risk Area 1

Infrastructure Failure

Introductory text

No recommended changes.

Actions 1.1 and 1.9

Action 1.1 *Advocate to Department of Planning to hold workshops with Local Government Planners to ensure appropriate planning frameworks are in place to address climate change.*

Action 1.9 *Undertake a regional project developing guidelines that could be incorporated into Local Planning Schemes and development of guidance notes, checklists and Local Planning Policies that member Councils could adopt.*

Actions 1.1 and 1.9 are essentially about member Council (mC) Planning staff having the knowledge, skills and support to plan for the impacts of climate change. The outcomes sought could be seen to be that:

- Local Government (LG) planning staff are educated in climate change risks and adaptation measures
- climate change adaptation is considered in LG planning strategies and decisions
- State Government planning guidelines and policies support LG in adapting to climate change.

During the 2009 – 2013 RCCAAP period, EMRC presented details about relevant actions from the RCCAAP to WALGA and Department of Planning (DoP)/WA Planning Commission (WAPC) staff, detailing Local Government (LG) needs regarding planning policies and guidelines.

In February, 2013, WALGA posted member Councils an information pack regarding adaptation issues requiring consideration by Local Governments as part of land use planning and decision making, providing some guidance as to how these issues may be addressed by the planning system.

Opportunities for member Council input into adaptation planning are provided when DoP/WAPC consults on a range of State Policies and Strategies, such as the:

- Draft State Planning Strategy
- R Codes Review
- Amendment of State Planning Policy (SPP) 2.6: State Coastal Planning Policy
- Liveable Neighbourhoods Review

Member Councils were advised that the Draft State Planning Strategy was open for comment until March 2013, and EMRC provided a Submission to this review. EMRC also provided a Submission on the SPP 2.6: State Coastal Planning Policy, for which the coastal setback distance was recently amended. The Liveable Neighbourhoods Review is currently open for comment.

Moving forward to the revised RCCAAP 2013-2016, the EMRC recommends that Actions 1.1 and 1.9 be merged and reworded to:

Continue to advocate to DoP/WAPC and other relevant agencies for ongoing support and education of member Council Planners so that climate change adaptation is incorporated into planning frameworks at a State and Local level.

As part of this 'new' action, beginning in 2013, the EMRC are proposing to deliver climate change risk awareness seminars for LG staff, including Planning staff, as part of developing skills in incorporating adaptation into their day-to-day work and in future planning.

Member Councils were informed that the LG Planning Association was holding its annual legal update seminar in April, 2013, which was focused on the challenges Local Governments face when approving development in areas that will become the subject of climate change.

Action 1.2

Action 1.2 *Advocate to DoW to utilise and update existing flood modelling to identify priority areas and infrastructure across the region at high risk of flooding. Disseminate on ground implications information to member Councils.*

A significant amount of work has been completed on this action. Member Councils have been:

- informed of general 'bucket-fill' mapping in the region for three sea-level rise scenarios of 0.5m, 0.8m and 1.1m (Geoscience Aust.)
- provided with recent modelling research on the possibility of flooding along the Swan River under current conditions and possible future sea level rise scenarios of 0.5m, 1m and 1.5m (University of WA, School of Environmental Systems Engineering)
- given early access to site-specific advice on updated floodplain data for the region (DoW's Swan Estuary floodplain mapping)

As mentioned earlier, EMRC also provided a Submission on the SPP 2.6: State Coastal Planning Policy, for which the coastal setback distance was recently amended. This Submission was forwarded to the Hon. Lynn MacLaren for inclusion in the Green's Draft Climate Change Readiness (Coastal Planning and Protection) Bill 2012.

More technical (i.e. topography/bathymetry data) and locally specific flood modelling is still required for mC's to be able to identify priority areas and assets at risk and make adaptation decisions with more certainty.

EMRC recommends rewording Action 1.2 to:

Continue to advocate to DoW and relevant agencies for more specific flood modelling for the Region, including the influence of sea level rise and storm surge, so that member Council's can phase in more robust and appropriate actions to adapt.

Action 1.3

Action 1.3 *Advocate to DoW/WC to provide maps of areas in region at high risk of subsidence due to lowering of the groundwater table which may lead to building subsidence and damage to built assets. Disseminate on ground implications information to member Councils.*

EMRC have advocated to DoW's groundwater group for the provision of such mapping. At present, this information does not exist.

EMRC recommends rewording Action 1.3 to:

Continue to advocate to DoW and relevant agencies for mapping of groundwater levels and subsidence risks in the Region.

Action 1.4

Action 1.4 *Investigate the benefits of the EMRC joining the Green Building Council of Australia. If feasible to join then provide relevant information to member Councils to assist with factoring in green building design when building or renovating community assets.*

Some mC's are already members of the Green Building Council of Australia and EMRC is a member of the Sustainable Energy Association (SEA).

Plentiful information now exists on best practice 'green' building design and information on green retrofitting is provided to mCs as it comes to hand, and as part of EMRC's energy and water auditing services. Such practices and principles have become much more mainstreamed over the last few years, along with changes to legislation such as Building Codes. The EMRC feels that this action is no longer required.

Recommendation: **Delete Action 1.4.**

Action 1.5

Action 1.5 *Investigate a risk assessment framework that provides for a best practice approach to undertaking risk assessments of climate change upon specific infrastructure (e.g. roads, paths, play areas etc). Provide training to member Councils on how to use the framework.*

A number of risk assessment frameworks are in the public domain and are transferrable to infrastructure risk assessments and climate change. EMRC utilised such a framework with mC's in the development of the RCCAAP and LCCAAP's - the AGO's *Climate Change Impacts and Risk Management: A guide to business and government.*

EMRC provided mC's with information on *Infrastructure risk assessments – Improving resilience for essential services*, along with reports on managing risks to Australian infrastructure (The Climate Institute), and specific road design guidelines utilised by VicRoads and Main Roads WA (MRWA).

The information to be obtained from a number of other RCCAAP Actions (such as more specific flood modelling) will help to give more certainty and clarity to assessing risks to specific infrastructure.

EMRC recommends rewording Action 1.5 to:

Continue to provide member Councils with best practice approaches for assessing the risks to their infrastructure from climate change. Provide training as necessary.

(Note: this should change to effectively become Action 1.4).

Action 1.6

Action 1.6 *Investigate and feed back to member Councils on actions Water Corporation are undertaking with drainage in relation to climate change.*

EMRC have linked mC's to staff from DoW's Infrastructure Planning Branch should they wish for more information on actions being undertaken regarding drainage infrastructure in specific locations.

Recently, WALGA together with the Swan River Trust, the Department of Water and Water Corporation, have signed a formal commitment to collaboratively improve drainage management within the Swan Canning Coastal catchment - the *Urban Drainage Partnership Agreement*.

EMRC recommends rewording Action 1.6 to:

Continue to advocate to Water Corporation and relevant agencies to phase in appropriate upgrades to drainage systems in order to cope with flash flooding from the more intense storm events associated with climate change.

(Note: this should change to effectively become Action 1.5).

Action 1.7

Action 1.7 *Provide advice to member Councils on the risks to infrastructure and effective adaptation strategies developed through the ongoing development of the National Adaptation Research Plan (NARP).*

EMRC have kept mC's informed of NARP progress specifically related to NCCARF's National Climate Change Adaptation Research Plan for Settlements and Infrastructure. EMRC provided mC's with the recently released *The Role of Regulation in Facilitating or Constraining Adaptation to Climate Change for Australian Infrastructure*, produced by the Australian Government's Department of Climate Change and Energy Efficiency (DCCEE).

NCCARF, and thus the NARP, is due to close as of end of June 2013. The EMRC informs mC's of relevant information in this area as it comes to hand. The EMRC feels that this action is very specific and repeats the work already being undertaken through other Actions.

Recommendation: **Delete Action 1.7.**

Action 1.8

Action 1.8 *Identify existing information, gaps and partnerships in relation to the impacts of climate change on Local Government infrastructure (i.e. roads, paths, drainage) in Perth's Eastern Region. Share information with member Councils.*

The EMRC provided mC's with MRWA's report on *Major Roads at Potential Risk due to Climate Change*. MRWA planners and designers now formally consider the implications of sea level rise and temperature on infrastructure. MRWA are also now considering the implications of changing rainfall patterns on drainage networks.

This Action is similar to others in the RCCAAP, notably 1.5 and 1.7. Therefore, it is felt that this Action should be deleted.

Recommendation: **Delete Action 1.8.**

Action 1.9

See Action 1.1.

Action 1.10

Action 1.10 *Advocate MRWA to improve signage along roads in areas which may be increasingly subject to flood risk.*

This follows on from other Actions regarding first knowing specifically where future flooding is more likely to occur, more often. Member Councils have been informed that MRWA road designers now formally consider the implications of sea level rise, and MRWA have recently begun considering the implications of changing rainfall patterns on drainage networks. It is felt that improving signage will be a natural follow-on when increased flooding begins to occur.

Recommendation: **Delete Action 1.10.**

Action 1.11 (a)

Action 1.11 (a) *Advocate for a review of 'Australian Standard 2870:1996 for Residential slabs and footings – Construction' to ensure adequate climate change tolerances have been considered in relation to ground subsidence.*

The EMRC have pursued this Action and been advised that Australian Standard 2870 was reviewed in 2011 and can be purchased from SAI Global. Neither Standards Australia, the Australian Building

Codes Board or the State Building Control Administrator (Department of Commerce) were able to advise if climate change/subsidence tolerances were included in that review and incorporated in the 2011 Edition.

This Action is very specific and again it is felt that the work done through other RCCAAP Actions will enable this. The National Construction Code (NCC) has been developed to incorporate all on-site construction requirements into a single code. The NCC includes the Building Code of Australia (BCA).

Recommendation: **Delete Action 1.11 (a).**

Action 1.11 (b)

Action 1.11 (b) *Advocate to State Government/WAPC to support codes of practice for ground subsidence and to develop guidance notes for Local Government to support the Australian Standard.*

EMRC have informed mC's that DoP/WAPC currently have no specific plans to undertake this Action, but that, as per Actions 1.1 and 1.9, opportunities for mC input in this area are provided when DoP/WAPC consults on a range of State Policies and Strategies. Therefore, it is felt that this specific Action is already a part of providing support to mC Planning/Building staff, as stated in revised Action 1.1.

Recommendation: **Delete Action 1.11 (b).**

Action 1.12

Action 1.12 *Through the SHRME, advocate to WAPC to acquire land in areas at high risk of flooding i.e. along foreshore and within close proximity to Local Government infrastructure and incorporate appropriate buffers to development along the foreshore.*

As per Action 1.2, EMRC provided a Submission to DoP/WAPC's SPP 2.6 (including revised setback distances), gained access to further data on the predicted local impacts of sea level rise, and informed mC's of access to DoW site-specific advice on updated floodplain data for the region. WAPC does undertake the acquisition of some identified foreshore land, but subdivision policies also require the ceding of such land in appropriate circumstances.

This Action ties in with the work of the SHRMF and other RCCAAP Actions regarding updates to flood modelling. As per Action 1.2, the DoW recently released its updated floodplain data for the region. More localised, technical and specific flood modelling is still required in order to accurately inform Action 1.12.

EMRC recommends rewording Action 1.12 to:

Continue to advocate to WAPC to acquire land in areas at increased risk of flooding due to climate change.

(Note: this should change to effectively become Action 1.6).

Summary – Review of Priority Risk Area 1 – Infrastructure Failure

Action (2009-2013)	Alteration	New Action (2013-2016)
1.1	Merged with 1.9 and reworded.	<i>Continue to advocate to DoP/WAPC and other relevant agencies for ongoing support and education of member Council Planners so that climate change adaptation is incorporated into planning frameworks at a State and Local level.</i>
1.2	Reword.	<i>Continue to advocate to DoW and relevant agencies for more specific flood modelling for the Region, including the influence of sea level rise and storm surge, so that member Council's can phase in more robust and appropriate actions to adapt.</i>
1.3	Reword.	<i>Continue to advocate to DoW and relevant agencies for mapping of groundwater levels and subsidence risks in the Region.</i>
1.4	Delete.	-
1.5	Reword. Now Action 1.4.	<i>Continue to provide member Councils with best practice approaches for assessing the risks to their infrastructure from climate change. Provide training as necessary.</i>
1.6	Reword. Now Action 1.5.	<i>Continue to advocate to Water Corporation and relevant agencies to phase in appropriate upgrades to drainage systems in order to cope with flash flooding from the more intense storm events associated with climate change.</i>
1.7	Delete.	-
1.8	Delete.	-
1.9	Merged with 1.1 and reworded.	See 1.1.
1.10	Delete.	-
1.11a	Delete.	-
1.11b	Delete.	-
1.12	Reword. Now Action 1.6.	<i>Continue to advocate to WAPC to acquire land in areas at increased risk of flooding due to climate change.</i>

Priority Risk Area 2

Impacts on Essential Services

2.1 Power Loss

Introductory text

No recommended changes.

Action 2.1.1

Action 2.1.1 *Advocate to State Government regarding the need to decrease the disruption of power supply to the region by increasing funding support for alternatives to overhead power.*

EMRC made a submission to Energy2031 and has a watching brief on the review of the State Underground Power Program (SUPP). In its pre-budget submission, EMRC advocated for a trial of bushfire vulnerability of powerlines in the Perth Hills as part of Round 6 of the SUPP, to support both The Report of the Perth Hills Bushfire February 2011 and Energy2031.

EMRC recommends rewording Action 2.1.1 to:

Continue to advocate for the delivery of a reliable power supply with the ability to reduce risks in extreme natural disaster conditions (eg. Intense bushfires and storms).

Action 2.1.2

Action 2.1.2 *Investigate current research and directions on power and fuel supply solutions and technologies and keep member Councils informed through the development of a bi-annual climate change newsletter.*

EMRC has kept mC's informed of developments on fuel and power supply solutions and technologies through its networks, as well as Perth Solar City, ACER and Regional Integrated Transport Strategy (RITS) projects. EMRC made submissions to Energy2031 and Low Carbon Communities, and was successful in its application for \$647,000 of Community Energy Efficiency Program (CEEP) funding, which included utilisation of new solutions and technologies.

EMRC has an ongoing watching brief in this area, utilising its networks and access to timely information. In lieu of a newsletter, EMRC provides relevant information to Council officers as it

comes to hand. It was agreed that a bi-annual newsletter would not be an efficient and effective way to keep mC's informed, as such ever-changing information can become out-of-date very quickly.

EMRC recommends rewording Action 2.1.2 to:

Continue to keep member Councils informed of the latest power and fuel supply solutions and technologies.

Action 2.1.3

Action 2.1.3 *Advocate to State Government agencies to develop a public awareness campaign of the potential impacts of climate change and how they may affect electricity and fuel supply.*

EMRC have continued to advocate to DEC's Climate Change Unit and other agencies for a public awareness campaign on the practical implications of a changing climate. In attempts to raise public awareness about climate change impacts on fuel and electricity supply, the EMRC has advocated with Curtin University to State transport and planning departments on public transport issues.

EMRC recommends rewording Action 2.1.1 to encompass not just electricity and fuel, but public awareness of the wider range of practical implications of a changing climate:

Continue to advocate to State Government agencies to develop a public awareness campaign of the potential impacts of climate change.

Action 2.1.4

Action 2.1.4 *Advocate to State Government and Australian Government for measured incentives for alternative energy and improve energy efficiency through the continuation of rebate schemes for installation of insulation, renewable energy systems, solar hot water systems in private residences and local industry and promote schemes through existing community communication channels across the region.*

EMRC has advocated in this area via various written submissions and through Perth Solar City project initiatives. Various local, state and federal incentives and rebates have been enacted in the past 5 years.

The EMRC received significant funding through the CEEP grants, and continues to seek funding to improve industry and householder awareness of the benefits of energy efficiency, namely through the suite of Australian Government Clean Energy Fund grants.

EMRC recommends rewording Action 2.1.4 to:

Continue to advocate to relevant government agencies for residential/industry rebates and incentives to assist energy efficiency and in the transition to renewable energy.

2.2 Water Availability

Introductory text

No recommended changes.

Action 2.2.1

Action 2.2.1 *Increase awareness of water efficiency through ensuring this topic is included in all opportunities, such as through 'Living Smart' and the Water Campaign™, where community engagement is occurring throughout the region.*

Along with its past coordination of Living Smart, EMRC is increasing community water awareness throughout the region via ongoing coordination of the Water Campaign™ and Water Action Plans with Councils. Water auditing has been added to the services EMRC can provide. Along with the general community awareness initiatives mentioned in Action 2.1.3, it is felt that this Action can be incorporated into a reworded Action 2.2.3 (see below).

Recommendation: **Delete. Incorporated into Action 2.2.3.**

Action 2.2.2

Action 2.2.2 *Investigate BCA regulations on grey water retrofitting for all building types and provide ongoing updates on progress to member Councils.*

As well as its work on the Water Campaign™ with mC's, EMRC's Environment Consultants produced a 'Reuse of Greywater in WA' Discussion Paper and continue to advocate to DoH, DoW and other agencies for updated policy and guidelines for greywater re-use. The Australian Building Codes Board's (ABCB's) National Construction Code (NCC) now includes the Building Code of Australia (BCA).

Again, and considering other RCCAAP Actions, it is felt that this Action can be incorporated into a reworded Action 2.2.3 (see below).

Recommendation: **Delete. Incorporated into Action 2.2.3.**

Action 2.2.3

Action 2.2.3 *Advocate State Government to support/strengthen regulations that call for water efficiency targets and expand greywater reuse application areas including indoor use.*

Along with ongoing work on the Water Campaign™, the Waterwise Councils program, water auditing and with Water Action Plans across mC's and the community, the EMRC continue to advocate for stronger targets on water use and more sensible regulations and actions on water reuse.

EMRC recommends rewording Action 2.2.3 and to also incorporate Actions 2.2.1, 2.2.2, and 2.2.4 and 2.2.5:

Work with relevant agencies to increase community awareness and improved water conservation measures, including tighter water efficiency targets and increased water recycling.

(Note: this should change to effectively become Action 2.2.1).

Action 2.2.4

Action 2.2.4 *Investigate Code of Practice for the Reuse of Greywater in Western Australia (2005) to determine approved applications of greywater and provide ongoing information support to member Councils.*

As mentioned above, EMRC's Environment Consultants produced and disseminated a 'Reuse of Greywater in WA' Discussion Paper. EMRC continues to stay on top of any changes to water recycling practices through Water Campaign™ projects and other networks.

Recommendation: **Delete. Incorporated into Action 2.2.3.**

Action 2.2.5

Action 2.2.5 *Investigate Australian Guidelines for Water Recycling: Storm Water Harvesting and Reuse (draft May 2008) with a focus on rainwater harvesting and reuse. Provide ongoing information support to member Councils.*

In 2011/12, EMRC submitted a detailed grant application for stormwater harvesting and re-use across the region. With its involvement with the CRC for Water Sensitive Cities, further research will be conducted on water recycling. As with the above actions, EMRC is able to provide information and support on a range of water conservation and re-use measures, including storm and rainwater.

Recommendation: **Delete. Incorporated into Action 2.2.3.**

Action 2.2.6

Action 2.2.6 *Advocate to State Government for increased resources for enforcement of regulations relating to Downstream water supply.*

This Action came about as a result of some citizens constructing or modifying illegal dams without development approvals, which limited environmental flows and water for ecosystems. The Swan River Trust and EMRC have made attempts to strengthen enforcement, with the EMRC drafting a letter to the water minister for a review of the Rights in Water and Irrigation Act. In 2011, Perth Region NRM conducted a workshop based on this Action.

Recommendation: **Unchanged.**

Advocate to State Government for increased resources for enforcement of regulations relating to Downstream water supply.

(Note: this should change to effectively become Action 2.2.2).

Summary – Review of Priority Risk Area 2 – Impacts on Essential Services

Action (2009-2013)	Alteration	New Action (2013-2016)
2.1 Power Loss		
2.1.1	Reword.	<i>Continue to advocate for the delivery of a reliable power supply with the ability to reduce risks in extreme natural disaster conditions (eg. Intense bushfires and storms).</i>

2.1.2	Reword.	<i>Continue to keep member Councils informed of the latest power and fuel supply solutions and technologies.</i>
2.1.3	Reword.	<i>Continue to advocate to State Government agencies to develop a public awareness campaign of the potential impacts of climate change.</i>
2.1.4	Reword.	<i>Continue to advocate to relevant government agencies for residential/industry rebates and incentives to assist energy efficiency and in the transition to renewable energy.</i>
2.2 Water availability		
2.2.1	Delete. Merge with 2.2.3.	See 2.2.3
2.2.2	Delete. Merge with 2.2.3.	See 2.2.3
2.2.3	Reword. Now Action 2.2.1.	<i>Work with relevant agencies to increase community awareness and improved water conservation measures, including tighter water efficiency targets and increased water recycling.</i>
2.2.4	Delete. Merge with 2.2.3.	See 2.2.3
2.2.5	Delete. Merge with 2.2.3.	See 2.2.3
2.2.6	Unchanged. Now Action 2.2.2.	<i>Advocate to State Government for increased resources for enforcement of regulations relating to Downstream water supply.</i>

Priority Risk Area 3

Watercourse Damage and Loss

3.1 Acid Sulfate Soils (ASS) and Potential Acid Sulfate Soils (PASS)

Introductory text

No recommended changes.

Action 3.1.1

Action 3.1.1 *Increase awareness of ASS (in liaison with DEC) and provide all relevant local government officers across the region with ongoing information and developments in relation to ASS.*

EMRC has alerted mC staff of mapping of Acid Sulfate Soils (ASS) in the region via the Landgate website. EMRC has also monitored information in the ASSAY (acid sulfate soils) quarterly newsletters and kept mC's informed of local issues of relevance. EMRC have linked mC's to expert staff within DoW for groundwater management around ASS.

EMRC recommends rewording Action 3.1.1 to:

Continue to provide member Councils with ongoing information and developments in relation to ASS, including improved mapping of ASS and PASS locations and risk areas.

Action 3.1.2

Action 3.1.2 *Provide a forum for all relevant local government officers and other stakeholders who have an interest in learning or updating their knowledge about ASS.*

DoW/DEC provides information on ASS as well as annual training for LG Officers.

Recommendation: **Delete Action 3.1.2.**

Action 3.1.3

Action 3.1.3 *Advocate to the State Government for improved mapping of ASS & PASS identifying locations and advising Member Councils of risk areas.*

DEC has compiled broad-scale risk maps for several coastal regions of WA where a high or moderate probability of ASS occurrence has been identified. This Action has now been incorporated into Action 3.1.1.

Recommendation: **Delete. Incorporated into Action 3.1.1.**

3.2 Foreshore Erosion and Subsidence

Introductory text

No recommended changes.

Action 3.2.1

Action 3.2.1 *Work with WAPC and SRT to support an improved understanding and application of best practice stabilisation techniques for private landholders of foreshores within the region.*

EMRC partnered with the Swan River Trust in 2009 to produce the Best Management Practices for Foreshore Stabilisation (2009) report. The report provides locally relevant information on a range of best practice techniques to improve foreshore stabilisation management.

A decision support framework has also been developed to assist the identification of appropriate foreshore stabilisation techniques for specific site situations and provides information to ensure that specialist advice for stabilisation is targeted and cost effective.

EMRC staff have received specific training in best practice foreshore stabilisation techniques and how to practically apply them. EMRC sought funding for a private land conservation (PLC) officer via a biodiversity grant.

EMRC recommends rewording Action 3.2.1 to:

Continue to partner with the Swan River Trust to work with private landholders in the Region to apply best practice stabilisation techniques to protect the foreshore.

Action 3.2.2

Action 3.2.2 *Increase community awareness and behaviour change towards river bank erosion and subsidence issues affecting the Swan and Helena Rivers in Perth's Eastern Region through existing regional communication channels and improved signage around the river.*

EMRC is working for change on river bank erosion and subsidence through the Swan and Helena Rivers Management Framework including the Swan Helena River Foreshore Interpretation Plan (SHRFIP), Heritage Audit and Statement of Significance.

EMRC is also a steering group member of the Swan River Trust's Swan Canning Riverpark Iconic Trails Master Plan Project which considers signage issues around the riverpark area.

EMRC recommends rewording Action 3.2.2 to:

Continue to liaise with relevant agencies to increase community awareness and action for the prevention of river bank erosion.

Action 3.2.3

Action 3.2.3 *Advocate for increased political awareness and funding for regional projects to protect river foreshore assets.*

EMRC was a member of the now defunct WALGA Swan-Canning Policy Forum and consistently advocates for increased political awareness and funding to protect river foreshore assets. Australian Government funding has been sought and Swan River foreshore issues have been the focus of advocacy to Federal and State Governments. Regional Development Australia (RDA) Perth have identified the Swan and Canning Rivers as a priority, identifying that they add enormous value to the urban landscape's ecological, social, cultural and amenity qualities.

EMRC recommends rewording Action 3.2.3 to:

Continue to advocate for increased awareness and funding for regional projects to protect river foreshore assets.

Action 3.2.4

Action 3.2.4 *Promote and provide support for the use of the SRT Best Practice Approaches to Foreshore Stabilisation manual within member Councils and advocate to State Government to develop improved policies for river bank management.*

EMRC promotes the use of SRT best practice methods for foreshore stabilisation and consistently advocates to the State for improved river bank management policies. EMRC participated in the development of the River Protection Strategy.

EMRC has submitted a number of funding applications to the Australian Government for funding for restoration of foreshores within Perth's Eastern Region. Unfortunately all submissions to date have been unsuccessful.

EMRC recommends rewording Action 3.2.4 to:

Continue to provide support for the use of the SRT Best Practice Approaches to Foreshore Stabilisation Manual within member Council's and advocate to State Government for increased funding for river bank management.

3.3 Flooding**Introductory text**

No recommended changes.

Action 3.3.1

Action 3.3.1 *Factor climate change into project brief for interpretation plan for trails and heritage along Swan and Helena Rivers.*

EMRC's SHRMF Officer is working with the SRT to incorporate climate change into the interpretation plan and overall framework, such as factoring predicted sea-level rise into the River Protection Strategy. The Swan River Trust in Partnership with the National Trust are in the process of developing an Interpretation Plan for the entire Swan Riverpark area. EMRC have completed stage 1 of an Interpretation Plan for the river area within our region and have been attempting to source funding for the Interpretation Plan. A decision has been made to wait for the outcomes of the Swan River Trust project before moving forward.

Recommendation: **Unchanged.**

Factor climate change into project briefs for interpretation plan for trails and heritage along Swan and Helena Rivers.

Action 3.3.2

Action 3.3.2 *In partnership with SRT, DIA, HCWA and relevant heritage bodies, identify priority places from SHRMF Heritage Audit vulnerable to flooding; investigate research methods for protecting these sites; and seek commitment for funding and monitoring.*

EMRC's Environment Consultant helped develop the 2009 Heritage Audit and is investigating heritage sites that may be vulnerable to flooding.

The EMRC suggests that this action is accounted for by other RCCAAP Actions which deal with assessing flooding risks.

Recommendation: **Delete Action 3.3.2.**

3.4 Sedimentation

Introductory text

No recommended changes.

Action 3.4.1

Action 3.4.1 *Develop and disseminate community information through existing communication mechanisms for educating residents about runoff and sedimentation issues and the role of the local community in reducing the impacts, including access to funding programs for community landcare actions. Target building and construction i.e. developers, builders, land owners. Hand out with information with building licenses etc.*

EMRC has looked to implement community education about runoff and sedimentation through input to avenues such as Local Planning Schemes and the Private Land Conservation Strategy. EMRC has thus far begun work in this area with the Shire of Mundaring.

State Government funding was announced in September 2012 to help reduce nutrient loads from catchments entering the Swan and Canning rivers under the Swan Canning Water Quality Improvement Plan (SCWQIP), including Ellen Brook and Bayswater Brook.

EMRC recommends rewording Action 3.4.1 to:

Assist in education about runoff and sedimentation issues and the role the community can play in reducing impacts.

This Action is likely to be part of EMRC's proposed Environmental Education program, beginning in 2013.

Action 3.4.2

Action 3.4.2 *Seek funding for a sustainability/environmental education officer for the region.*

For 2013-2014, EMRC is proposing an environmental education officer to deliver a range of programs for mC's, including some of the education components of the RCCAAP. The EMRC has applied for a number of grants for an education officer but none have been successful to date.

Recommendation: **Delete Action 3.4.2.**

Action 3.4.3

Action 3.4.3 *Investigate opportunities to work in partnership with SRT and relevant member Councils through the WQIP process for BMP for drainage (i.e. installation of "living" drains in industrial areas) to minimise sediment in the stormwater system, reduce blockages and improve water quality.*

Work has been done on this Action in Bayswater and in some Eastern region tributaries.

As mentioned above, in 2013, WALGA together with the Swan River Trust, the Department of Water and Water Corporation, have signed a formal commitment to collaboratively improve drainage management within the Swan Canning Coastal catchment.

EMRC was successful in its 2013 application for the Helping the Helena project, a \$37,500 grant which will involve water quality monitoring of pollutants. Preference will be given to those sites known to be in the receiving environment for point and/or diffuse source pollutants.

Through the Eastern Hills Catchment Management Program (EHCMP), the shires of Kalamunda and Mundaring, the City of Swan and the Swan River Trust work to engage community groups in NRM activities along tributaries of the Swan River. Community groups with the assistance of the EHCMP leverage funds from external organisations to undertake restoration work. The EHCMP assists community groups to plan, project manage and assist with implementation of Swan River Trust Alcoa Landcare Program (SALP) Grant applications. The outcomes from revegetation projects are improved water quality, increased biodiversity and resilience and a community that is connected and involved in work that protects, enhances and conserves our natural environment.

EMRC recommends rewording Action 3.4.3 to:

Continue to investigate opportunities to work with relevant agencies to minimise sediment in the stormwater system, reduce blockages and further improve water quality (e.g. water sensitive urban design).

(Note: this should change to effectively become Action 3.4.2).

Action 3.4.4

Action 3.4.4 *Promote the utilisation of relevant policy and guidelines within EMRC's NRM Policy Manual for managing sedimentation issues.*

Whenever relevant, the EMRC utilises its NRM Policy Manual for managing sedimentation. EMRC is continuing to seek funding opportunities to further update the Manual.

EMRC recommends rewording Action 3.4.4 to:

Continue to update and promote the utilisation of relevant policy and guidelines within EMRC's NRM Policy Manual for managing sedimentation issues.

(Note: this should change to effectively become Action 3.4.3).

Summary – Review of Priority Risk Area 3 – Watercourse Damage and Loss

Action (2009-2013)	Alteration	New Action (2013-2016)
3.1 Acid Sulfate Soils (ASS) and Potential Acid Sulfate Soils (PASS)		
3.1.1	Reword.	<i>Continue to provide member Councils with ongoing information and developments in relation to ASS, including improved mapping of ASS and PASS locations and risk areas.</i>
3.1.2	Delete.	-
3.1.3	Merged with 3.1.3. Delete.	-
3.2 Foreshore Erosion and Subsidence		
3.2.1	Reword.	<i>Continue to partner with the Swan River Trust to work with private landholders in the Region to apply best practice stabilisation techniques to protect the foreshore.</i>
3.2.2	Reword.	<i>Continue to liaise with relevant agencies to increase community awareness and action for the prevention of river bank erosion.</i>
3.2.3	Reword.	<i>Continue to advocate for increased awareness and funding for regional projects to protect river foreshore assets.</i>
3.2.4	Reword.	<i>Continue to provide support for the use of the SRT Best Practice Approaches to Foreshore Stabilisation Manual within member Council's and advocate to State Government for increased funding for river bank management.</i>
3.3 Flooding		
3.3.1	Unchanged.	<i>Factor climate change into project briefs for interpretation plan for trails and heritage along Swan and Helena Rivers.</i>
3.3.2	Delete	-
3.4 Sedimentation		
3.4.1	Reword.	<i>Assist in education about runoff and sedimentation issues and the role the community can play in reducing impacts.</i>
3.4.2	Delete.	-
3.4.3	Reword. Now Action 3.4.2.	<i>Continue to investigate opportunities to work with relevant agencies to minimise sediment in the stormwater system, reduce blockages and further improve water quality (e.g. water sensitive urban design).</i>
3.4.4	Reword. Now Action 3.4.3.	<i>Continue to update and promote the utilisation of relevant policy and guidelines within EMRC's NRM Policy Manual for managing sedimentation issues.</i>

Priority Risk Area 4

Increasing Bushfires

Introductory text

No recommended changes.

Action 4.1

Action 4.1 *Increase awareness within the community of acceptable burning regimes to improve air quality by disseminating community information through existing communication channels.*

EMRC attended Perth's first Air Quality Forum in March 2012 and disseminated to mC's a Report Card on the achievements of the Perth Air Quality Management Plan (AQMP).

This Action may be part of EMRC's new Environmental Education program. Nonetheless, it is an action that is not specifically focused on adaptation and would seem to be more suited to be part of mC's LCCAAPs through usual local communication channels.

Recommendation: **Delete Action 4.1.**

Action 4.2

Action 4.2 *Advocate, support and encourage DFES to increase awareness of bushfire in Perth's Eastern Region including mitigation and control measures. Disseminate community information through existing communication mechanisms and channels for educating residents about bushfire issues (climate change) and the role of the local community in reducing the impacts.*

EMRC have worked to incorporate bushfire awareness into its Bush Skills for the Hills (BSFTH) program. Again, the communication side of this Action is best suited to LCCAAPs and local channels. It is also another Action that might be incorporated into EMRC's Environmental Education program.

EMRC recommends rewording Action 4.1 to:

Work with DFES and other relevant agencies to increase awareness within the community about bushfire issues in a changing climate and the role of the local community in reducing the impacts.

(Note: this should change to effectively become Action 4.1).

Action 4.3

Action 4.3 *Facilitate a forum of relevant member Council planning and fire control officers and other relevant stakeholders (e.g. DFES) to discuss issues in relation to the built environment and bushfire risk in a changing climate.*

As part of its Environmental Education program, EMRC is proposing a series of seminars in 2013 for LG staff from varied Departments. One such seminar is planned to include Planning and Ranger staff to discuss bushfire risk in a changing climate.

Recommendation: **Unchanged.**

Facilitate a forum of member Council planning and fire control officers and other relevant stakeholders (e.g. DFES) to discuss issues in relation to the built environment and bushfire risk in a changing climate.

(Note: this should change to effectively become Action 4.2).

Action 4.4

Action 4.4 *Advocate for a change to the Bushfire Act to authorise Local Governments to act all year to order pre-season work.*

EMRC recommends that this Action would most appropriately be discussed at the proposed forum, above.

Recommendation: **Delete Action 4.4.**

Action 4.5

Action 4.5 *Advocate to State Government to improve communication infrastructure for emergency warnings.*

This is an Action that is not just relevant for bushfires, but for other emergencies and disaster management.

Member Councils were informed of a new fire warning and SMS system developed by DFES. EMRC has also provided details of upgrades to the national Emergency Alert telephone warning system.

This is an area in which authorities are continually looking into to improve. Member Councils have existing emergency management plans.

EMRC recommends rewording Action 4.5 to:

Advocate to State Government and relevant agencies to continue to improve emergency warning systems.

(Note: this should change to effectively become Action 4.3).

Summary – Review of Priority Risk Area 4 – Increasing Bushfires

Action (2009-2013)	Alteration	New Action (2013-2016)
4.1	Delete.	-
4.2	Reword. Now Action 4.1.	<i>Work with DFES and other relevant agencies to increase awareness within the community about bushfire issues in a changing climate and the role of the local community in reducing the impacts.</i>
4.3	Unchanged. Now Action 4.2.	<i>Facilitate a forum of member Council planning and fire control officers and other relevant stakeholders (e.g. DFES) to discuss issues in relation to the built environment and bushfire risk in a changing climate.</i>
4.4	Delete.	-
4.5	Reword. Now Action 4.3.	<i>Advocate to State Government and relevant agencies to continue to improve emergency warning systems.</i>

Priority Risk Area 5

Water Decline and Reduced Water Quality

Introductory text

No recommended changes.

Action 5.1

Action 5.1 *Through the Water Campaign™ support member Councils in identifying sites across the region such as leisure and community centres where greywater use will not pose a problem to human health or the receiving environment. Continue to share water quality best management practice information.*

There is some crossover here with Actions in Risk Area 2.2 – Water Availability.

Through its Water Campaign™ networks and links with agencies such as DoH, EMRC has access to best practice regarding the safe and effective use of recycled water in mC facilities. EMRC have produced a paper on 'Reuse of Greywater in WA' and continue to monitor water quality best management practice and any changes in legislation on the water reuse. With its involvement with the CRC for Water Sensitive Cities, further research will be conducted on water recycling.

EMRC recommends rewording Action 5.1 to:

Through the ICLEI Water Campaign™ activities and advocacy to the DoH, continue to support member Councils in identifying sites for the increased and safe use of recycled water.

Action 5.2

Action 5.2 *Keep abreast of State and Australian Govt research on the potential changes in rainfall and identify impacts on the region to water resources and advise member Councils.*

EMRC provide mCs with relevant information as it comes to hand, including quarterly DoW seasonal updates on water resources.

EMRC recommends rewording Action 5.2 to:

Continue to monitor research on actual and potential changes in rainfall and the impact on regional water resources.

Action 5.3

Action 5.3 *Advocate to the State Government for valid and user friendly reports on water quality monitoring of surface and groundwaters throughout the region.*

EMRC was successful in its recent application for the 'Helping the Helena' project, a \$37,500 grant which will involve water quality monitoring of pollutants. Preference will be given to those sites known to be in the receiving environment for point and/or diffuse source pollutants.

Each week, the SRT and the DoW conduct extensive water quality sampling as part of the Swan Canning Water Quality Improvement Plan (SCWQIP). Such information is available on the SRT website.

Recommendation: **Delete Action 5.3.**

Action 5.4

Action 5.4 *Advocate to DoH in relation to the introduction of appropriate legislation for ongoing monitoring and soil testing for sites where greywater is applied, and for greater regulation on compliance of health issues with respect to greywater and rainwater.*

This action is implicit in the new Action 5.1, regarding the safe use of recycled water.

Recommendation: **Delete Action 5.4.**

Action 5.5

Action 5.5 *Advocate to State Government to consider ways for providing sewerage services to industrial areas, and other areas where feasible to address water quality and leaching issues.*

EMRC recommends rewording Action 5.5 to:

Advocate to State Government and relevant agencies to address water quality and leaching issues through the provision of sewerage services to industrial areas.

(Note: this should change to effectively become Action 5.3).

Action 5.6

Action 5.6 *Continue to support member Councils water quality and water conservation actions through the Water Campaign™ programme, including:*

- *Inventory and data management;*
- *Action planning;*
- *Water efficient appliances;*
- *Rainwater tanks; and*
- *Greywater use.*

The Water Campaign™ has become an established program within mC's and has seen many also undertake water audits and achieve Waterwise Council status.

EMRC recommends rewording Action 5.6 to:

Continue to support participating member Council's water quality and water conservation actions through the Water Campaign™ program.

(Note: this should change to effectively become Action 5.4).

Summary – Review of Priority Risk Area 5 – Water Decline and Reduced Water Quality

Action (2009-2013)	Alteration	New Action (2013-2016)
5.1	Reword.	<i>Through the ICLEI Water Campaign™ activities and advocacy to the DoH, continue to support member Councils in identifying sites for the increased and safe use of recycled water.</i>
5.2	Reword.	<i>Continue to monitor research on actual and potential changes in rainfall and the impact on regional water resources.</i>
5.3	Delete.	-
5.4	Delete.	-
5.5	Reword. Now Action 5.3	<i>Advocate to State Government and relevant agencies to address water quality and leaching issues through the provision of sewerage services to industrial areas.</i>
5.6	Reword. Now Action 5.4	<i>Continue to support participating member Council's water quality and water conservation actions through the Water Campaign™ program.</i>

Priority Risk Area 6

Greenhouse Gas Emissions and Related Air Pollution

Introductory text

No recommended changes.

Action 6.1

Action 6.1 *Monitor development on the Australian Government's policy making front in relation to the Emissions Trading Scheme (ETS), National Greenhouse and Energy and Reporting Framework (NGERS) and the National Strategy on Energy Efficiency and provide advice and any opportunities to member Councils.*

EMRC has written submissions on behalf of the region, and produced and disseminated an issues paper in relation to the carbon price. EMRC continues to monitor the latest developments, as well as provide advice regarding any funding or other relevant opportunities.

EMRC recommends rewording Action 6.1 to:

Monitor developments at the Australian Government level in relation to energy efficiency and mitigation of greenhouse emissions.

Action 6.2

Action 6.2 *Investigate options for an emission abatement measuring process that can be utilised in accord with the introduction of ETS and report to member Councils.*

EMRC has introduced and implemented the NGERS-compliant Achieving Carbon Emissions Reductions (ACER) program to assist Councils to measure carbon emissions. EMRC is also able to undertake energy audits.

EMRC recommends rewording Action 6.2 to:

Continue to provide emissions monitoring for participating member Councils and support mitigation actions (i.e. ACER program).

Action 6.3

Action 6.3 *Work with State Government through the Perth Solar City project to assist Local Governments and their communities to adapt to a low carbon environment by:*

- *promoting the use of solar technologies to generate energy and hot water;*
- *undertaking a smart grid pilot program;*
- *trialing direct load control mechanisms and simpler time of use tariffs to reduce energy use and costs;*
- *implementing a Living Smart program in the region;*
- *providing free home energy audits;*
- *implementing demonstration projects at Local Government facilities to demonstrate solar technologies and energy efficiency and demand measures;*
- *provide opportunities for home owners, tenants, schools and businesses to participate in the Perth Solar City project; and*
- *Undertake a cost payback study for installing renewable energy infrastructure such as solar lighting on public buildings.*

EMRC has coordinated the Perth Solar City project throughout the region, which has undertaken most of these actions over the last few years. The ACER program has introduced Home Energy Audit Kits, which are available for residents to borrow from their local mC Library.

EMRC is investigating projects to assist small business energy efficiency and submitted an unsuccessful funding application to the Federal Government in partnership with Edith Cowan University. EMRC was successful in its application for \$647,000 of CEEP funding, which included utilisation and demonstration of new solutions and technologies for energy efficiency.

EMRC recommends rewording Action 6.3 to:

Investigate opportunities to assist member Councils and the community to adapt to a low carbon environment.

Action 6.4

Action 6.4 *Advocate to Western Power/Synergy for the establishment of a suburb/Local Government area database of energy consumption levels and disseminate with electricity bills.*

Such information now exists at switchthefuture.com.au

Recommendation: **Delete Action 6.4.**

Action 6.5

Action 6.5 *Continue to support member Councils in their emission mitigations actions.*

This action has now been incorporated into the new Action 6.2.

Recommendation: **Delete Action 6.5.**

Summary – Review of Priority Risk Area 6 - Greenhouse Gas Emissions and Related Air Pollution

Action (2009-2013)	Alteration	New Action (2013-2016)
6.1	Reword.	<i>Monitor developments at the Australian Government level in relation to energy efficiency and mitigation of greenhouse emissions.</i>
6.2	Reword.	<i>Continue to provide emissions monitoring for participating member Councils and support mitigation actions (i.e. ACER program).</i>
6.3	Reword.	<i>Investigate opportunities to assist member Councils and the community to adapt to a low carbon environment.</i>
6.4	Delete.	-
6.5	Delete.	-

Priority Risk Area 7

Loss of Ecosystems and Provision of Public Open Space

Introductory text

No recommended changes.

Action 7.1

Action 7.1 *Seek information from SRT on progress of oxygenation river project and advise member Councils of the outcomes.*

Information, including results of weekly monitoring, on the Guildford and Caversham oxygenation plants is readily available from the SRT website: <http://www.swanrivertrust.wa.gov.au/the-river-system/tackling-the-issues/addressing-water-quality-and-ecological-health/oxygenation>

Recommendation: **Delete Action 7.1.**

Action 7.2

Action 7.2 *Research existing best management practice guidelines on pest and weed management in relation to climate change and refer material to member Councils. Provide a coordinated approach to funding and activities.*

EMRC ran two chemical free weed management workshops in 2011 and 2012. Moving forward, EMRC have proposed ongoing analysis of best management practice guidelines on pest and weed management in a changing climate. EMRC, through the Eastern Hills Catchment Management Program (EHCMP), are working on a coordinated approach with SRT.

EMRC recommends rewording Action 7.2 to:

Monitor emerging issues for pest and weed management in relation to climate change.

(Note: this should change to effectively become Action 7.1).

Action 7.3

Action 7.3 *Work with relevant member Councils and other stakeholders to identify and progress mechanisms to enable landowners to understand and mitigate the impacts of climate change on the natural features on their properties (particularly along the river, watercourses and bushland areas).*

EMRC have sought funding to employ a private land conservation (PLC) Officer who will work with landholders to understand and mitigate the impacts of climate change on the natural features of their properties.

EMRC recommends rewording Action 7.3 to:

Work to enable landowners to mitigate the impacts of climate change on the natural features on their properties (particularly along the river, watercourses and bushland areas).

(Note: this should change to effectively become Action 7.2).

Additional Actions

The EMRC recommends the addition of the following actions:

- ***Develop research priorities for biodiversity adaptation to climate change (now Action 7.3)***
- ***Provide practical information to local communities on how to reduce stressors such as erosion or pollution (now Action 7.4)***
- ***Work with relevant agencies to identify and protect aquatic ecosystems that are important for providing connectivity and potential refugia in the landscape under likely future climate scenarios (now Action 7.5)***

Summary – Review of Priority Risk Area 7 - Loss of Ecosystems and Provision of Public Open Space

Action (2009-2013)	Alteration	New Action (2013-2016)
7.1	Delete.	-
7.2	Reword. Now Action 7.1.	<i>Monitor emerging issues for pest and weed management in relation to climate change.</i>
7.3	Reword. Now Action 7.2.	<i>Work to enable landowners to mitigate the impacts of climate change on the natural features on their properties (particularly along the river, watercourses and bushland areas).</i>

Additional actions

-	Additional action. Action 7.3	<i>Develop research priorities for biodiversity adaptation to climate change.</i>
-	Additional action. Action 7.4	<i>Provide practical information to local communities on how to reduce stressors such as erosion or pollution.</i>
-	Additional action. Action 7.5	<i>Work with relevant agencies to identify and protect aquatic ecosystems that are important for providing connectivity and potential refugia in the landscape under likely future climate scenarios.</i>

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Priority Risk Area 8

Decline in Population Health and Wellbeing

8.1 Health

Introductory text

No recommended changes.

Action 8.1.1

Action 8.1.1 *Advocate to State Government to develop an education program to assist vulnerable community members to protect them against heat stress.*

The DoH has a Heatwave Policy, which EMRC has provided to Council officers. Education is activated as part of the response to a heatwave event. EMRC is also advocating for education to enable advanced community preparation/planning against heat stress.

EMRC have provided reports on 'Heat implications for health and climate change adaptation' and 'Health impacts of climate change: Adaptation strategies for Western Australia'. Information from the latter is being used to inform Government and community policy and decision making for community adaptations.

EMRC recommends rewording Action 8.1.1 to:

Advocate to State Government for continued education of the community about heat stress and other potential impacts of climate change on human health.

Action 8.1.2

Action 8.1.2 *Provide staff training/education on potential mental, physical and social health impacts of heat stress, vector-borne disease etc.*

The DoH is looking at developing a package of information for LG's, but this is still at the planning stage. In the meantime, EMRC have provided a couple of examples to mC's from Victoria's Health Department. EMRC are proposing climate change risk awareness education seminars for LG staff in 2013, which will include health information.

EMRC recommends rewording Action 8.1.2 to:

Provide education/training for member Council staff about heat stress and other potential impacts of climate change on human health.

Action 8.1.3

Action 8.1.3 *Review and update event risk management guidelines for events held in the region in relation to the health implications of climate change e.g. heat stress, mosquito vector-borne disease.*

Guidelines for Bush Skills for the Hills events and other outdoor activities include recommendations and precautions when working outdoors in relation to hot weather. Further precautions are undertaken in the event of extreme heat and heatwave events, which have been trending upwards. EMRC continues to maintain a watching brief on any disease movements.

The EMRC considers that event risk management is implicit in Action 8.1.2 regarding education of mC staff, including events and HR staff, who are responsible for updating guidelines.

Recommendation: **Delete Action 8.1.3.**

8.2 Displaced People

Introductory text

No recommended changes.

Action 8.2.1

Action 8.2.1 *Advocate to the State/Australian Government to ensure they have a robust policy on displaced people due to climate change. Seek advice on potential intake / increased population (climate change refugees) and potential impacts on housing targets and community services.*

The EMRC considers that the Australian government must respond to the displacement of people by working with the UN to ensure that appropriate recognition is given to 'climate refugees'.

Although the details needed for this Action, such as numbers and impacts of displaced people, are somewhat premature, EMRC has a watching brief on any movement on this issue. Contact has been made with the Friends of the Earth organisation who are particularly active on this matter.

EMRC recommends rewording Action 8.2.1 to:

Monitor information on the potential impacts of 'climate refugees' on housing and community services in the Region.

Summary – Review of Priority Risk Area 8 - Decline in Population Health and Wellbeing

Action (2009-2013)	Alteration	New Action (2013-2016)
8.1 Health		
8.1.1.	Reword.	<i>Advocate to State Government for continued education of the community about heat stress and other potential impacts of climate change on human health.</i>
8.1.2.	Reword.	<i>Provide education/training for member council staff about heat stress and other potential impacts of climate change on human health.</i>
8.1.3.	Delete.	-
8.2 Displaced People		
8.2.1.	Reword.	<i>Monitor information on the potential impacts of 'climate refugees' on housing and community services in the Region.</i>

Priority Risk Area 9

Economic – Challenges and Opportunities

Introductory text

No recommended changes, except for the below comments.

Actions 9.1 – 9.7

The EMRC recommends that the text for this section remains but the Actions 9.1 to 9.7 are removed. All of the Actions listed are essentially incorporated into either EMRC's Regional Economic Development Strategy (REDS) and/or Regional Integrated Transport Strategy (RITS). Additionally, the EMRC ensures that environmental impacts are considered or incorporated into new or reviewed regional strategies and actions. The EMRC recommends an additional sentence be added to the RCCAAP 2013 – 2016 text to specifically reference the REDS and the RITS.

The new Action 10.3 below, makes reference to ensuring the incorporation of climate change risks into regional strategies and actions (eg. across transport; economic development; etc).

Activity of note in the preceding period relating to these Actions, includes rollout of the Perth Solar City program and employment of a regional TravelSmart officer. EMRC is continuing to seek funding specifically for business energy efficiency. An unsuccessful application was made in 2012 for funding in Round 1 of the Australian Government's Energy Efficiency Information Grants (EEIG) for small-medium enterprises. EMRC's Regional Environment Strategy (RES) also includes strategies to assist businesses to adapt to issues resulting from climate change.

The EMRC recommends:

- **that the text for this section remains but the Actions 9.1 to 9.7 are removed**
- **an additional sentence be added to the RCCAAP 2013 – 2016 text to specifically reference the REDS and the RITS.**

Priority Risk Area 10

Changing Leadership and Development Requirements

Introductory text

No recommended changes.

Action 10.1

Action 10.1 *Facilitate a regional forum on insurance and litigation in relation to climate change impacts for local government.*

In 2011, EMRC coordinated a forum on LG insurance and litigation issues in relation to climate change impacts and will continue to provide the latest information and any new case studies that come to hand.

EMRC recommends rewording Action 10.1 to:

Continue to monitor and inform member Councils of changes in LG legal liabilities with respect to climate change.

Action 10.2

Action 10.2 *Undertake a program that facilitates the development of Local Climate Change Adaptation Action Plans (LCCAAP) for all member Councils.*

This action has either been completed, or is awaiting Council approval, for all participating mC's.

EMRC recommends rewording Action 10.2 to:

Continue to assist member Councils with implementation of LCCAAP's.

Action 10.3

Action 10.3 *Ensure climate change predictions/information is considered in regional decision making processes.*

Endorsement of the (WALGA) Climate Change Declaration and a LCCAAP for each mC will no doubt assist in embedding climate change into local decision-making. As mentioned in Priority Risk Area 9, EMRC incorporates the latest information on environmental issues and climate change into regional decision-making and regional strategies.

EMRC recommends rewording Action 10.3 to:

Ensure incorporation of climate change risks into EMRC's regional strategies and actions, such as transport and economic development.

Action 10.4

Action 10.4 *Provide climate change information of particular relevance to member Councils (climate change newsletter).*

As you will note from this review, a large, but select volume of information has been provided to mC's over the preceding period. As mentioned earlier, it was felt that a newsletter was not the most effective method of providing the information mC's require.

EMRC recommends rewording Action 10.4 to:

Continue to provide up-to-date and relevant climate change information to member Councils in a timely manner.

Action 10.5

Action 10.5 *Advocate to State Government to run workshops on climate change with the community on practical steps to adapt.*

Community workshops on climate change adaptation have not been forthcoming from the State government or other agencies. Thus, the EMRC is preparing to deliver such workshops, beginning in 2013. However, education will be an ongoing process, so action in this area must continue.

EMRC recommends rewording Action 10.5 to:

Work with State Government Departments and relevant agencies to raise community awareness of the implications of climate change and provide practical steps they can take to adapt.

Action 10.6

Action 10.6 *Develop a communication and engagement strategy that brings together all the community engagement elements through the RCCAAP in order to deliver the most efficient and cost effective approach.*

EMRC developed a communication and engagement strategy but limited resources have prevented full implementation. The most cost effective and efficient method of engaging and communicating would be through the development of a strategy that could be rolled out state-wide. Actions in the RCCAAP 2009 – 2013 mentioning communication and engagement include:

- rebate schemes
- awareness of water efficiency
- riverbank erosion/subsidence
- runoff/sedimentation
- acceptable burning regimes
- bushfire in a changing climate
- managing heat stress

In this case, one size does not fit all. Therefore, it would be best to deliver communications specifically for each of these areas at the time of implementation of each of the Actions. This Action (10.6) is incorporated into Actions throughout the RCCAAP which mention engagement and communication, and also into Action 10.5.

Recommendation: **Delete Action 10.6.**

Action 10.7

Action 10.7 *Investigate costs and seek funding for CSIRO/BOM to develop regional scenarios for climate change. If costs are too high advocate for government funding to support. Use scenarios to determine the impacts on the region and disseminate information to member Councils.*

EMRC provided mC's with the results of a WA study on regional scenarios or 'analogues' by NCCARF, as well as information regarding the BoM releasing a major upgrade in 2012 to its forecast and warning services for WA.

EMRC recommends rewording Action 10.7 to:

Continue to investigate further studies on regional scenarios/analogues and the implications for member Councils.

(Note: this should change to effectively become Action 10.6).

Action 10.8

Action 10.8 *Advocate to Department of Premier and Cabinet and Office of Climate Change to develop a policy position and to build policy cohesion across all agencies in regards to climate change adaptation.*

Recently, EMRC has again met with staff from DEC's Climate Change Unit (CCU) to familiarise them with the Actions in the RCCAAP 2009 – 2013 and to advocate for cohesion across state agencies regarding adaptation. EMRC forwarded the 2012 state climate change adaptation and mitigation Strategy to mC's, entitled 'Adapting to our changing climate'.

EMRC recommends rewording Action 10.8 to:

Advocate to State Government for funding to implement the proposed actions in the Government's 'Adapting to our changing climate', and to build policy cohesion across all agencies regarding adaptation.

(Note: this should change to effectively become Action 10.7).

Action 10.9

Action 10.9 *Advocate to WALGA to provide leadership in best mitigation and adaptation practices for Local Government.*

EMRC, through the Climate Change Senior Officers Group (CCSOG) continues to work with and advocate to WALGA for leadership and best practice in adaptation. WALGA has identified preferred suppliers for LG, has developed a climate change management Toolkit, and plans on developing a LG climate change training package. Climate Change Declarations, developed through WALGA, have been signed by all but one member Council. WALGA is continuing to work on improving its climate change mapping project which is designed to assist LG in information sharing and reducing duplication of adaptation project work and research.

EMRC recommends rewording Action 10.9 to:

Continue to advocate to WALGA to provide leadership in best practices for Local Government adaptation.

(Note: this should change to effectively become Action 10.8).

Action 10.10

Action 10.10 *Partner with WALGA to survey and identify staff involved in climate affected business units to identify job specific information, training and resources that they will require. Advocate to WAPC and WALGA to develop training for Planning Officers to assist them to assess development applications and ensure buildings comply with State Government adopted environmental design requirements.*

WALGA have proposed the development of a training package for Councillors/Council staff in climate affected business units, with a particular focus on Planning Officers. EMRC has continued to liaise with WALGA to encourage these seminars. In the meantime, EMRC is proposing a series of seminars in 2013 for LG staff from varied Departments, including Planning staff. A brief survey has been sent by EMRC to mC staff to help more closely define the content of the tailored seminars.

EMRC recommends rewording Action 10.10 to:

Continue to monitor and provide job specific information, training and resources required by LG staff regarding adaptation.

(Note: this should change to effectively become Action 10.9).

Action 10.11

Action 10.11 *Advocate to the State and Australian Government's to clarify what are the legal liabilities facing the three levels of government with respect to climate change.*

This Action is essentially the same as new Action 10.1.

Recommendation: **Delete Action 10.11.**

Action 10.12

Action 10.12 *Advocate to WALGA to develop Councillor/Staff training module and conduct workshops on legislative/policy changes to ensure understanding of the legal implications of not enforcing preventative measures.*

This Action has been addressed and will continue to be addressed through a combination of Actions 10.1 and 10.10.

Recommendation: **Delete Action 10.12.**

Action 10.13

Action 10.13 *Advocate to BCA/DPI/WAPC to develop standard planning conditions that incorporate climate change. (i.e. building design and construction, building ratings, water savings, subdivision – appropriate development areas etc).*

EMRC has continued to advocate via WALGA to the DoP/WAPC and BCA to develop standard planning conditions that incorporate climate change. WAPC has undertaken a review of the Model Subdivision Conditions. Recently, resources have been distributed to assist member Council's actions in the area of land use planning and decision making, providing guidance as to how adaptation issues may be addressed by the planning system.

This Action is addressed in Action 1.1.

Recommendation: **Delete Action 10.13.**

Action 10.14

Action 10.14 *Advocate to WALGA and DEC to engage qualified personnel for advice on legal liability relating to climate change.*

Again, a forum was held in 2011 on LG insurance and litigation issues in relation to climate change impacts. Advice on climate change and LG legal liability is available via WALGA's Local Government Insurance Services (LGIS). Additionally, this action is also addressed through a combination of Actions 10.1 and 10.10.

Recommendation: **Delete Action 10.14.**

Action 10.15

Action 10.15 *Advocate to universities for the integration of climate change, energy and water efficient building design principles to be incorporated into planning, building and design oriented courses.*

UWA, ECU and Murdoch University all run courses in the areas of either climate change or green building design and it is increasingly becoming mainstreamed into a range of other courses.

Recommendation: **Delete Action 10.15.**

Action 10.16

Action 10.16 *Develop a quality assurance program incorporating a process for assessing/rating planning decisions to ensure climate change risks are considered and can be quantified.*

DoP/WAPC have advised that they have no specific plans to undertake this action at present. This Action will require ongoing advocacy and is addressed by Action 1.1.

Recommendation: **Delete Action 10.16.**

Action 10.17

Action 10.17 *Advocate to DPI/WAPC to incorporate a peer review feedback mechanism into planning decisions to ensure climate change is considered.*

Again, DoP/WAPC have advised that they have no specific plans to undertake this action at present. This Action will require ongoing advocacy and is also addressed by Action 1.1.

Recommendation: **Delete Action 10.17.**

Summary – Review of Priority Risk Area 10 - Changing Leadership and Development Requirements

Action (2009-2013)	Alteration	New Action (2013-2016)
10.1	Reword.	<i>Continue to monitor and inform member Councils of changes in LG legal liabilities with respect to climate change.</i>
10.2	Reword.	<i>Continue to assist member Councils with implementation of LCCAAP's.</i>
10.3	Reword.	<i>Ensure incorporation of climate change risks into EMRC's regional strategies and actions, such as transport and economic development.</i>
10.4	Reword.	<i>Continue to provide up-to-date and relevant climate change information to member Councils in a timely manner.</i>
10.5	Reword.	<i>Work with State Government Departments and relevant agencies to raise community awareness of the implications of climate change and provide practical steps they can take to adapt.</i>
10.6	Delete.	-
10.7	Reword. Now Action 10.6.	<i>Continue to investigate further studies on regional scenarios/analogues and the implications for member Councils.</i>
10.8	Reword. Now Action 10.7.	<i>Advocate to State Government for funding to implement the proposed actions in the Government's 'Adapting to our changing climate', and to build policy cohesion across all agencies regarding adaptation.</i>
10.9	Reword. Now Action 10.8.	<i>Continue to advocate to WALGA to provide leadership in best practices for Local Government adaptation.</i>
10.10	Reword. Now Action 10.9.	<i>Continue to monitor job specific information, training and resources required by LG staff regarding adaptation.</i>
10.11	Delete.	-
10.12	Delete.	-
10.13	Delete.	-
10.14	Delete.	-
10.15	Delete.	-
10.16	Delete.	-
10.17	Delete.	-

APPENDIX A

Proposed RCCAAP Actions 2013 – 2016

Priority Risk Area 1 – Infrastructure Failure	
1.1	Continue to advocate to DoP/WAPC and other relevant agencies for ongoing support and education of member Council Planners so that climate change adaptation is incorporated into planning frameworks at a State and Local level.
1.2	Continue to advocate to DoW and relevant agencies for more specific flood modelling for the Region, including the influence of sea level rise and storm surge, so that member Council's can phase in more robust and appropriate actions to adapt.
1.3	Continue to advocate to DoW and relevant agencies for mapping of groundwater levels and subsidence risks in the Region.
1.4	Continue to provide member Councils with best practice approaches for assessing the risks to their infrastructure from climate change. Provide training as necessary.
1.5	Continue to advocate to Water Corporation and relevant agencies to phase in appropriate upgrades to drainage systems in order to cope with flash flooding from the more intense storm events associated with climate change.
1.6	Continue to advocate to WAPC to acquire land in areas at increased risk of flooding due to climate change.
Priority Risk Area 2 – Impacts on Essential Services	
2.1 Power Loss	
2.1.1	Continue to advocate for the delivery of a reliable power supply with the ability to reduce risks in extreme natural disaster conditions (eg. Intense bushfires and storms).
2.1.2	Continue to keep member Councils informed of the latest power and fuel supply solutions and technologies.
2.1.3	Continue to advocate to State Government agencies to develop a public awareness campaign of the potential impacts of climate change.
2.1.4	Continue to advocate to relevant government agencies for residential/industry rebates and incentives to assist energy efficiency and in the transition to renewable energy.
2.2 Water Availability	
2.2.1	Work with relevant agencies to increase community awareness and improved water conservation measures, including tighter water efficiency targets and increased water recycling.
2.2.2	Advocate to State Government for increased resources for enforcement of regulations relating to Downstream water supply.
Priority Risk Area 3 – Watercourse Damage and Loss	
3.1 Acid Sulfate Soils (ASS) and Potential Acid Sulfate Soils (PASS)	
3.1.1	Continue to provide member Councils with ongoing information and developments in relation to ASS, including improved mapping of ASS and PASS locations and risk areas.
3.2 Foreshore Erosion and Subsidence	
3.2.1	Continue to partner with the Swan River Trust to work with private landholders in the Region to apply best practice stabilisation techniques to protect the foreshore.
3.2.2	Continue to liaise with relevant agencies to increase community awareness and action for the prevention of river bank erosion.
3.2.3	Continue to advocate for increased awareness and funding for regional projects to protect river foreshore assets.
3.2.4	Continue to provide support for the use of the SRT Best Practice Approaches to Foreshore Stabilisation Manual within member Council's and advocate to State Government for increased funding for river bank management.
3.3 Flooding	
3.3.1	Factor climate change into project briefs for interpretation plan for trails and heritage along Swan and Helena Rivers.
3.4 Sedimentation	
3.4.1	Assist in education about runoff and sedimentation issues and the role the community can play in reducing impacts.
3.4.2	Continue to investigate opportunities to work with relevant agencies to minimise sediment in the stormwater system, reduce blockages and further improve water quality (e.g. water sensitive urban design).
3.4.3	Continue to update and promote the utilisation of relevant policy and guidelines within EMRC's NRM Policy Manual for managing sedimentation issues.
Priority Risk Area 4 – Increasing Bushfires	
4.1	Work with DFES and other relevant agencies to increase awareness within the community about bushfire issues in a changing climate and the role of the local community in reducing the impacts.
4.2	Facilitate a forum of member Council planning and fire control officers and other relevant stakeholders (e.g. DFES) to discuss issues in relation to the built environment and bushfire risk in a changing climate.
4.3	Advocate to State Government and relevant agencies to continue to improve emergency warning systems.

Priority Risk Area 5 – Water Decline and Reduced Water Quality	
5.1	Through the ICLEI Water Campaign™ activities and advocacy to the DoH, continue to support member Councils in identifying sites for the increased and safe use of recycled water.
5.2	Continue to monitor research on actual and potential changes in rainfall and the impact on regional water resources.
5.3	Advocate to State Government and relevant agencies to address water quality and leaching issues through the provision of sewerage services to industrial areas.
5.4	Continue to support participating member Council's water quality and water conservation actions through the Water Campaign™ program.
Priority Risk Area 6 – Greenhouse Gas Emissions and Related Air Pollution	
6.1	Monitor developments at the Australian Government level in relation to energy efficiency and mitigation of greenhouse emissions.
6.2	Continue to provide emissions monitoring for participating member Councils and support mitigation actions (i.e. ACER program).
6.3	Investigate opportunities to assist member Councils and the community to adapt to a low carbon environment.
Priority Risk Area 7 – Loss of Ecosystems and Provision of Public Open Space	
7.1	Monitor emerging issues for pest and weed management in relation to climate change.
7.2	Work to enable landowners to mitigate the impacts of climate change on the natural features on their properties (particularly along the river, watercourses and bushland areas).
7.3	Develop research priorities for biodiversity adaptation to climate change.
7.4	Provide practical information to local communities on how to reduce stressors such as erosion or pollution.
7.5	Work with relevant agencies to identify and protect aquatic ecosystems that are important for providing connectivity and potential refugia in the landscape under likely future climate scenarios.
Priority Risk Area 8 – Decline in Population Health and Wellbeing	
8.1 Health	
8.1.1	Advocate to State Government for continued education of the community about heat stress and other potential impacts of climate change on human health.
8.1.2	Provide education/training for member council staff about heat stress and other potential impacts of climate change on human health.
8.2 Displaced People	
8.2.1	Monitor information on the potential impacts of 'climate refugees' on housing and community services in the Region.
Priority Risk Area 9 – Economic – Challenges and Opportunities	
Actions as per EMRC Regional Strategies, including transport (RITS) and economic development (REDS).	
Priority Risk Area 10 – Changing Leadership and Development Requirements	
10.1	Continue to monitor and inform member Councils of changes in LG legal liabilities with respect to climate change.
10.2	Continue to assist member Councils with implementation of LCCAAP's.
10.3	Ensure incorporation of climate change risks into EMRC's regional strategies and actions, such as transport and economic development.
10.4	Continue to provide up-to-date and relevant climate change information to member Councils in a timely manner.
10.5	Work with State Government Departments and relevant agencies to raise community awareness of the implications of climate change and provide practical steps they can take to adapt.
10.6	Continue to investigate further studies on regional scenarios/analogues and the implications for member Councils.
10.7	Advocate to State Government for funding to implement the proposed actions in the Government's 'Adapting to our changing climate', and to build policy cohesion across all agencies regarding adaptation.
10.8	Continue to advocate to WALGA to provide leadership in best practices for Local Government adaptation.
10.9	Continue to monitor job specific information, training and resources required by LG staff regarding adaptation.



9.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-15480

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

- 1.1 REGIONAL ECONOMIC DEVELOPMENT STRATEGY – MINOR REVIEW
(Ref: Committees-15551)
- 1.2 PERTH HILLS TRAILS MASTER PLAN (Ref: Committees-15581)

RECOMMENDATION

That Council notes the items contained in the Information Bulletin.

CEOAC RESOLUTION

MOVED MR FOLEY

SECONDED MR COLE

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

11.1 EVENTS IN THE REGION

7 June 2013	EMRC	Cocktail Function - 30 th Anniversary Celebration
3 – 4 August 2013	EMRC	Avon Descent Family Fun Days
31 August 2013	City of Bayswater	Mayoral Dinner
5 October 2013	City of Belmont	Mayoral Dinner

11.2 OTHER GENERAL BUSINESS

Nil

12 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **2 July 2013 (informal)** at the City of Bayswater, 61 Broun Avenue, Morley WA 6062 commencing at 12:30pm with lunch at 12noon.

Future Meetings 2013

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12 noon:

Tuesday	2	July (informal)	at	City of Bayswater
Tuesday	6	August	at	EMRC Administration Office
Tuesday	3	September	at	EMRC Administration Office
Tuesday	8	October (informal)	at	City of Swan
Tuesday	19	November	at	EMRC Administration Office

Mr Jarvis advised that he will be an apology for 6 August 2013 CEOAC meeting and Mr Michael Costarella, Director Corporate Services will be deputising.

13 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 12:40pm.



**15.3 RESOURCE RECOVERY COMMITTEE MEETING HELD 6 JUNE 2013
(REFER TO MINUTES OF COMMITTEE – ORANGE PAGES)
REFERENCE: COMMITTEES-15275**

The minutes of the Resource Recovery Committee meeting held on **6 June 2013** accompany and form part of this agenda – (refer to orange section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Resource Recovery Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.3).

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR RADFORD

THAT WITH THE EXCEPTION OF ITEM 9.2, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.3).

CARRIED UNANIMOUSLY

RESOURCE RECOVERY COMMITTEE

MINUTES

6 June 2013

(REF: COMMITTEES-15275)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 6 June 2013**. The meeting commenced at **5:02pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:02pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Cr Tony Cuccaro (Chairman)	EMRC Member	Shire of Mundaring
Cr Alan Radford (Deputy Chairman)	EMRC Member	City of Bayswater
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr David Färdig	EMRC Member	City of Swan
Mr Simon Stewart-Dawkins	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Sam Assaad (Deputising for Mr Higham)	Manager Infrastructure Services	Shire of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda

Deputy Committee Members - Observers

Cr Gerry Pule	EMRC Member	Town of Bassendean
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EMRC Officers

Mr Stephen Fitzpatrick	Manager Project Development
Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Johan Le Roux	Manager Waste Services
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil



5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 7 FEBRUARY 2013

That the Minutes of the Resource Recovery Committee meeting held on 7 February 2013, which have been distributed, be confirmed.

RRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CARTER

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 7 FEBRUARY 2013, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 RESOURCE RECOVERY PROJECT UPDATE

REFERENCE: COMMITTEES-15477

PURPOSE OF REPORT

To update Council on the progress of the Resource Recovery Facility (RRF) project.

KEY ISSUES AND RECOMMENDATION(S)

- The environmental impact assessment process continues for the proposed Resource Recovery Facility at Red Hill.
- The Office of the Environmental Protection Authority (OEPA) have advised that the Department of Environment and Conservation require time to review the odour modelling study completed in October 2012 for the Lot 8 Toodyay Road location before they can take the assessment to the EPA.
- In April 2013 the EPA released their advice in relation to a review of the environmental and health performance of waste to energy technologies.
- The gasification technology option for the RRF at Red Hill will comply with the majority of the recommendations in the EPA advice on waste to energy technologies.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

On 30 April 2009 (Ref: Committees-9127), Council resolved to proceed with the Expression of Interest process.

At the 27 August 2009 meeting of Council (Ref: Committees-9571), it was resolved that:

"1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:

- A. *ENERGOS AS;*
- B. *EVERGREEN ENERGY CORPORATION PTY LTD;*
- C. *GRD MINPROC LIMITED;*
- D. *MOLTONI ENERGY PTY LTD;*
- E. *SITA ENVIRONMENTAL SOLUTIONS;*
- F. *TRANSPACIFIC CLEANAWAY LIMITED; AND*
- G. *WSN ENVIRONMENTAL SOLUTIONS.*



Item 9.1 continued

2. *THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:*
 - A. *ANAECO LIMITED; AND*
 - B. *THIESS SERVICES PTY LTD.*
3. *THE RESPONDENTS TO EXPRESSION OF INTEREST 2009-10 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.*
4. *THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE ACTING CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.*
5. *THE TENDER EVALUATION COMMITTEE BE ACKNOWLEDGED FOR THE SIGNIFICANT EFFORT PUT INTO EVALUATING THE EOI SUBMISSIONS."*

On 24 September 2009 (Ref: Committees-9922), Council resolved that:

- "1. *THE FOLLOWING PRELIMINARY RECOMMENDATIONS OF THE RESOURCE RECOVERY COMMITTEE FORM THE BASIS OF CONSULTATION BETWEEN THE EMRC AND THE MEMBER COUNCILS AND THE COMMUNITY WITH THE INTENTION OF REPORTING BACK TO COUNCIL IN APPROXIMATELY MARCH 2010 WITH A FINAL RECOMMENDATION:*
 - A) *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF BASED ON ENVIRONMENTAL, ECONOMIC AND PLANNING CONSIDERATIONS, COMMUNITY RESEARCH AND THE POTENTIAL VALUE OF THE EMRC HAZELMERE SITE AS A RESOURCE RECOVERY PARK.*
 - B) *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL.*
 - C) *THE RRF TECHNOLOGY OPTIONS INCLUDING ANAEROBIC DIGESTION, GASIFICATION AND PYROLYSIS ARE RANKED HIGHER THAN COMBUSTION AND PLASMA AT THIS STAGE BUT MORE INFORMATION IS REQUIRED BEFORE A FINAL PREFERENCE CAN BE DETERMINED.*
 - D) *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION IS CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY."*

Further, on 3 December 2009 (Ref: Committees-10346), Council resolved that:

- "1. *COUNCIL APPROVE A VISIT TO EASTERN STATES AND OVERSEAS RESOURCE RECOVERY REFERENCE FACILITIES TO BE UNDERTAKEN BY THE CHAIRMAN, RESOURCE RECOVERY COMMITTEE, MR JOHN KING, PROJECT DIRECTOR FOR CARDNO LIMITED AND THE MANAGER PROJECT DEVELOPMENT.*
2. *INFORMATION GAINED FROM THE VISIT BE REPORTED TO THE RRC AND COUNCIL IN EARLY 2010 AS PART OF THE FINAL RECOMMENDATION ON THE PREFERRED RESOURCE RECOVERY FACILITY OPTIONS."*

On 22 April 2010 (Ref: Committees-10694), Council resolved in relation to the reference facility visits that:

- "1. *THE REPORT BE RECEIVED.*
2. *INFORMATION GAINED FROM THE RESOURCE RECOVERY FACILITY VISITS BE APPLIED TO THE ANALYSIS OF THE PROJECT OPTIONS ON TECHNOLOGY, CONTRACT MODEL AND BIN COLLECTION SYSTEM.*
3. *THAT THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN."*



Item 9.1 continued

On 20 May 2010 (Ref: Committees-10810), Council resolved that:

- "1. THE FOLLOWING OPTIONS ARE CONFIRMED AS THE PREFERRED OPTIONS FOR THE RESOURCE RECOVERY FACILITY:
 - A) RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF.
 - B) THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL AT THIS STAGE OF THE PROJECT.
 - C) THE RRF TECHNOLOGY OPTIONS INCLUDE ANAEROBIC DIGESTION, GASIFICATION, PYROLYSIS AND COMBUSTION. PLASMA TECHNOLOGY WILL ONLY BE CONSIDERED IF IT IS AN INTEGRAL PART OF ONE OF THESE TECHNOLOGIES.
 - D) A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION BE CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY, OTHERWISE A TWO BIN SYSTEM IS RECOMMENDED FOR THE THERMAL TECHNOLOGY OPTIONS.
2. COUNCIL PROCEEDS WITH THE ENVIRONMENTAL AND PLANNING APPROVALS TASK FOR THE RESOURCE RECOVERY PROJECT BASED ON THE PREFERRED SITE AND TECHNOLOGY OPTIONS."

On 21 October 2010 (Ref: Committees-11544), Council resolved to amend the Resource Recovery budget to allow for the predicted cost of baseline environmental monitoring and additional consultant costs as follows:

"THAT THE BUDGET FOR SEEK ENVIRONMENTAL APPROVALS (TASK 15) IN THE ANNUAL BUDGET UNDER RESOURCE RECOVERY BE INCREASED FROM \$220,000 TO \$525,000 AND THAT THIS INCREASE BE FUNDED FROM THE SECONDARY WASTE RESERVE."

On 23 June 2011 (Ref: Committees-12150), Council resolved that:

- "1. COUNCIL NOTES THE ADVICE FROM SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS OF THEIR INTENTION TO WITHDRAW FROM THE TENDER PROCESS FOR THE EMRC RESOURCE RECOVERY FACILITY.
2. THE LIST OF ACCEPTABLE TENDERERS BE AMENDED TO REMOVE SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS.
3. SITA ENVIRONMENTAL SOLUTIONS BE ADVISED OF COUNCIL'S ACKNOWLEDGEMENT OF BOTH SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTION'S WITHDRAWAL FROM THE EMRC RESOURCE RECOVERY FACILITY TENDER PROCESS.
4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER."

On 18 August 2011 (Ref: Committees-12849), Council resolved:

"THAT COUNCIL CONFIRMS THE TECHNOLOGY OPTIONS FOR THE RESOURCE RECOVERY FACILITY AT RED HILL WASTE MANAGEMENT FACILITY AS ANAEROBIC DIGESTION AND GASIFICATION."

At the 3 November 2011 meeting of Council (Ref: Committees-13114), a clarification of gasification technology was provided and what this class of thermal waste treatment technology includes.

On October 2012 (Ref: Committees-14718), Council resolved that:

- "1. THE PREFERRED LOCATION FOR THE RESOURCE RECOVERY FACILITY BE CHANGED FROM SITE B2 IN THE NORTH-WEST CORNER OF LOT 12, RED HILL WASTE MANAGEMENT FACILITY TO LOT 8 (SITE E), TOODYAY ROAD, SUBJECT TO THE GRANTING OF APPROVAL FOR THE REZONING OF LOTS 8, 9 AND 10 AND COMPLETION OF THE LAND TRANSACTION WITH BORAL.



Item 9.1 continued

2. *THE CURRENT PROPOSAL BEFORE THE ENVIRONMENTAL PROTECTION AUTHORITY FOR A RESOURCE RECOVERY FACILITY AT RED HILL IS AMENDED NOMINATING SITE E AS THE PREFERRED LOCATION.”*

By way of explanation, the three contract ownership models being considered for the RRF are as follows:

Build Own Operate

Under a Build Own Operate (BOO) contract delivery model, the Contractor will be required to build, finance, own and operate the facility for a fixed period of time (the economical life of the facility and anticipated to be for 20 years). Under this contract model, some of the project risks, and in particular, the risks associated with the design, construction and performance of the RRF, are transferred to the Contractor.

Design and Construct

Under a Design and Construct (D&C) contract delivery model, the Contractor will design and construct a facility that conforms to agreed standards and performance requirements. If the D&C model was adopted by the EMRC, the Contractor will also be required to operate the facility for a minimum of 12 months and up to two years after the completion of wet commissioning. Under this contract model, the operational and ownership risks would be assumed by the EMRC, particularly following transfer of operational responsibilities to the EMRC and expiry of warranties and defects liability periods. The EMRC may operate the facility using its own staff or enter into a separate contract for the operation of the facility under this D&C contract delivery model.

Design, Build Operate and Maintain

Under a Design, Build Operate and Maintain (DBOM) contract delivery model, ownership of the RRF is with the EMRC but operation and maintenance is with the Operator. The EMRC will contract with the main contractor, who is most likely to be an Operator or technology provider who will be responsible for subcontracting and managing the risk of a builder for the construction phase. The EMRC will be required to obtain its own funding for the RRF and will have to fund construction payments during the construction phase and service payments during the operation phase, usually by way of regular monthly payments linked to the amount of waste processed by the RRF.

As with the BOO, the Operator's involvement in the RRF continues until the expiry of the operation term. However, unlike the BOO, the operating period under a DBOM can be less than under a BOO as it does not have to match the duration of the debt repayments. This is because the debt repayments are made by the EMRC direct to its financier, rather than by the Operator to its financier.

Under this contract model, the project risks associated with the design, construction and performance of the RRF, are transferred to the Contractor whereas the ownership risk resides with the EMRC.

Acceptable Tenderers and Technologies

Acceptable Tenderers as at 1 September 2011	Technology Offered at EOI Stage
Energos AS	Gasification
Evergreen Energy Corporation Pty Ltd	Anaerobic Digestion
Amec (formerly Amec Minproc Limited)	Anaerobic Digestion and Combustion
Phoenix Energy	Combustion
Transpacific Cleanaway Limited	Anaerobic Digestion



Item 9.1 continued

REPORT

Public Environmental Review (PER) Process

The OEPA have been waiting for the strategic advice on waste to energy technologies to be accepted by the EPA. This occurred in April 2013, as discussed below, facilitating the finalisation of assessment on the EMRC proposal and others in the system.

The OEPA were due to present the assessment methodology to the EPA in May 2013 but received a late request from the Department of Conservation and Environment to review the odour modelling for the proposed location of the RRF on Lot 8, resulting in further delay to the assessment process. They now expect the assessment strategy to be considered by the EPA on 20 June 2013 and for the completed assessment report to be provided to the Minister for Environment and released publicly on 15 July 2013. This delay is reflected in the table below.

The timeline for the completion of environmental approval is estimated as follows:

Details	Commencement	Completion	Target Timeframe
EPA Assessment	4 December 2012	28 February 2013	12 weeks
Prepare and finalise report to EPA	1 March 2013	5 July 2013	15 weeks
Appeals Period	15 July 2013	30 July 2013	2 weeks
Minister Consideration	15 July 2013	15 October 2013	3 Months

EPA/Waste Authority Waste to Energy Review

In April 2013, the EPA issued a report and recommendations of the EPA and the Waste Authority on the "Environmental and health performance of waste to energy technologies" as advice to the Minister for Environment under section 16(e) of the Environmental Protection Act.

This followed the December 2012 briefing on the review by a representative of the consultant WSP Environmental. The EPA have issued a summary report which contains two conclusions and twenty one recommendations which are reproduced below. In addition there are three accompanying reports:

1. INVESTIGATION INTO THE PERFORMANCE (ENVIRONMENTAL AND HEALTH) OF WASTE TO ENERGY TECHNOLOGIES INTERNATIONALLY
 Stage One - Review of Legislative and Regulatory Frameworks for Waste to Energy Plants.
2. REVIEW OF STATE-OF-THE-ART WASTE-TO-ENERGY TECHNOLOGIES
 Stage Two – CASE STUDIES
3. AN INVESTIGATION INTO THE PERFORMANCE (ENVIRONMENTAL AND HEALTH) OF WASTE TO ENERGY TECHNOLOGIES INTERNATIONALLY
 Stage Three - A Review of recent research on the health and environmental impacts of Waste to Energy Plants

Conclusions and recommendations

Conclusion 1 - Waste to energy plants have the potential to offer an alternative to landfill for the disposal of non-recyclable wastes, with the additional benefit of the immediate capture of stored energy.

Conclusion 2 - It has been demonstrated internationally that modern waste to energy plants can operate within strict emissions standards with acceptable environmental and health impacts to the community when a plant is well designed and operated using best practice technologies and processes.



Item 9.1 continued

Recommendation 1 - Given the likely community perception and concern about waste to energy plants, a highly precautionary approach to the introduction of waste to energy plants is recommended.

Recommendation 2 - As part of the environmental assessment and approval, proposals must address the full waste to energy cycle - from accepting and handling waste to disposing of by-products, not just the processing of waste into energy.

Recommendation 3 - Waste to energy proposals must demonstrate that the waste to energy and pollution control technologies chosen are capable of handling and processing the expected waste feedstock and its variability on the scale being proposed. This should be demonstrated through reference to other plants using the same technologies and treating the same waste streams on a similar scale, which have been operating for more than twelve months.

Recommendation 4 - Waste to energy proposals must characterise the expected waste feedstock and consideration made to its likely variability over the life of the proposal.

Recommendation 5 - The waste hierarchy should be applied and only waste that does not have a viable recycling or reuse alternative should be used as feedstock. Conditions should be set to require monitoring and reporting of the waste material accepted over the life of a plant.

Recommendation 6 - Waste to Energy operators should not rely on a single residual waste stream over the longer term because it may undermine future recovery options.

Recommendation 7 - Regulatory controls should be set on the profile of waste that can be treated at a waste to energy plant. Plants must not process hazardous waste.

Recommendation 8 - In order to minimise the discharge of pollutants, and risks to human health and the environment, waste to energy plants should be required to use best practice technologies and processes. Best practice technologies should, as a minimum and under both steady state and non-steady state operating conditions, meet the equivalent of the emissions standards set in the European Union's Waste Incineration Directive (WID) (2000/76/EC).

Recommendation 9 - Pollution control equipment must be capable of meeting emissions standards during non-standard operations.

Recommendation 10 - Continuous Emissions Monitoring must be applied where the technology is feasible to do so (e.g. particulates, TOC, HCl, HF, SO₂, NO_x, CO). Non-continuous air emission monitoring shall occur for other pollutants (e.g. heavy metals, dioxins and furans) and should be more frequent during the initial operation of the plant (minimum of two years after receipt of Certificate of Practical Completion). This monitoring should capture seasonal variability in waste feedstock and characteristics. Monitoring frequency of non-continuously monitored parameters may be reduced once there is evidence that emissions standards are being consistently met.

Recommendation 11 - Background levels of pollutants at sensitive receptors should be determined for the Environmental Impact Assessment process and used in air dispersion modelling. This modelling should include an assessment of the worst, best and most likely case air emissions using appropriate air dispersion modelling techniques to enable comparison of the predicted air quality against the appropriate air quality standards. Background monitoring should continue periodically after commencement of operation.

Recommendation 12 - To address community concerns, proponents should document in detail how dioxin and furan emissions will be minimised through process controls, air pollution control equipment and during non-standard operating conditions.

Recommendation 13 - Proposals must demonstrate that odour emissions can be effectively managed during both operation and shut-down of the plant.

Recommendation 14 - All air pollution control residues must be characterised and disposed of to an appropriate waste facility according to that characterisation.

Recommendation 15 - Bottom ash must be disposed of at an appropriate landfill unless approval has been granted to reuse this product.



Item 9.1 continued

Recommendation 16 - Any proposed use of process bottom ash must demonstrate the health and environmental safety and integrity of a proposed use, through characterisation of the ash and leachate testing of the by-product. This should include consideration of manufactured nanoparticles.

Recommendation 17 - Long term use and disposal of any by-product must be considered in determining the acceptability of the proposed use.

Recommendation 18 - Standards should be set which specify the permitted composition of ash for further use.

Recommendation 19 - Regular composition testing of the by-products must occur to ensure that the waste is treated appropriately. Waste by-products must be tested whenever a new waste input is introduced.

Recommendation 20 - Waste to energy plants must be sited in appropriate current or future industrial zoned areas with adequate buffer distances to sensitive receptors. Buffer integrity should be maintained over the life of the plant.

Recommendation 21 - For a waste to energy plant to be considered an energy recovery facility, a proposal must demonstrate that it can meet the R1 Efficiency Indicator as defined in WID.

Copies of the reports can be located at:

<http://www.epa.wa.gov.au/EIA/EPARReports/Pages/default.aspx>

Impact on proposed RRF at Red Hill

The EMRC were required to address most of these recommendations as part of the environmental impact assessment process for the waste to energy (gasification) option for the RRF at Red Hill, either in the PER document or in the response to questions and submissions. The proposal complies with these recommendations with the possible exception of Recommendation 21. The gasification option proposed was based on the Energos technology and this goes close to achieving the R1 Efficiency Indicator. The R1 Efficiency Indicator is designed for the northern hemisphere where waste heat can be utilised and where ambient conditions are more conducive to meeting this target.

If Recommendation 21 is applied to the approval for the RRF at Red Hill, the EMRC will consider a challenge as the classification as an energy recovery facility is only relevant in Europe.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.



Item 9.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.

RRC RECOMMENDATION(S)

MOVED CR RADFORD SECONDED CR FÄRDIG

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR RADFORD

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY



9.2 HAZELMERE PYROLYSIS PROJECT UPDATE

REFERENCE: COMMITTEES-15654

PURPOSE OF REPORT

To advise Council on the status of the Hazelmere wood waste pyrolysis project and the next steps in the project implementation.

KEY ISSUES AND RECOMMENDATION(S)

- Following completion of the plant design in late 2012, independent reviews of the Hazelmere pyrolysis plant design have now been completed by Enertech, UWA's Centre for Energy and Verve Energy, the results of which have been forwarded to Ansac and Anergy for consideration.
- Ansac's application for grant funding for a full scale demonstration plant of wood waste to electricity, based on the Ansac kiln design was considered by the approving body for the Clean Technology Innovation Fund in May 2013 and Ansac have been advised they were successful.
- Ansac are in the process of finalising the funding agreement with the Commonwealth Government's Department of Industry, Innovation, Climate Change, Science, Research and Tertiary Education, following which there will be an announcement.
- Meetings have been held with senior representatives of Ansac and Anergy to progress the project and facilitate the preliminary stages of project implementation.
- The financial model for the project is under review following which a business case will be developed.
- Project development costs will be required to develop a contract with Ansac, obtain environmental approvals and initiate applications for grid connection, electricity generation and the match grant payments to Ansac.
- Community engagement on the proposed project is being planned for the Hazelmere community.

Recommendation(s)

That Council proceed with the Hazelmere wood waste pyrolysis project subject to:

- a) Execution of a funding agreement between the Commonwealth Government and Ansac Pty Ltd for grant funding under the Clean Energy Innovation Fund;
- b) Development of a conditional contract between EMRC and Ansac for the engineering, procurement, construction and commissioning of the Hazelmere wood waste pyrolysis plant;
- c) Receipt of environmental and other statutory approvals for the project; and
- d) Development of a power purchase agreement between EMRC and an electricity retailer.

SOURCE OF REPORT

Chief Executive Officer
Manager Project Development



Item 9.2 continued

BACKGROUND

The 8 December 2011 meeting of Council (Ref: Committees-13323) considered the proposed investigation into the feasibility of pyrolysing wood waste and other residuals at EMRC's Hazelmere site and resolved that:

- "1. COUNCIL APPROVE EMRC PARTICIPATION IN A PROJECT TO ESTABLISH THE FEASIBILITY OF PYROLYSIS OF WOOD WASTE AND OTHER RESIDUALS AT HAZELMERE TIMBER RECYCLING CENTRE INVOLVING AN INITIAL FEASIBILITY STUDY FOLLOWED BY A SECOND STAGE DETAILED ENGINEERING STUDY.*
- 2. THE OUTCOMES OF THE FIRST STAGE FEASIBILITY STUDY WILL BE REPORTED TO COUNCIL AND APPROVAL SOUGHT TO PROCEED WITH THE SECOND STAGE FEASIBILITY STUDY."*

The 19 April 2012 meeting of Council (Ref: Committees-13576) resolved that:

"COUNCIL, BY ABSOLUTE MAJORITY:

- 1. APPROVES EXPENDITURE OF \$80,000 FOR THE SECOND STAGE DETAILED ENGINEERING STUDY INTO A PYROLYSIS PLANT AT EMRC'S HAZELMERE SITE INVOLVING THE SPECIFICATION OF THE PLANT EQUIPMENT REQUIRED AND A BETTER COST ESTIMATE.*
- 2. APPROVES THE REALLOCATION OF \$80,000 FROM 24399/00.JH (CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK) TO 72884/00.JF (EVALUATE RESOURCE RECOVERY PARK OPTIONS) TO COVER THE COSTS OF THE SECOND STAGE DETAILED ENGINEERING STUDY.*
- 3. SUPPORTS A GRANT APPLICATION TO THE CLEAN TECHNOLOGY INNOVATION FUND IN JULY 2012, TO BE PREPARED AND SUBMITTED BY ANSAC WITH INPUT FROM EMRC AND UWA AND SEEKING PROJECT FUNDING SUPPORT FOR A DEMONSTRATION WOOD WASTE PYROLYSIS FACILITY AT HAZELMERE."*

REPORT

Anergy completed the detailed engineering study of the Hazelmere wood waste pyrolysis plant in December 2012. Following this, as agreed with Anergy, independent reviews of the plant design were undertaken by Enertech, UWA's Centre for Energy and Verve Energy, the results of which have been forwarded to Ansac and Anergy for consideration. No major design flaws were identified but there were several suggestions made to simplify or enhance the efficiency of the process. These suggestions will be reviewed during the finalisation of the design.

Ansac's application to the Clean Technology Innovation Fund for a full scale demonstration plant of wood waste to electricity, based on the Ansac kiln design was considered by the approving body in May 2013 and Ansac have been advised they were successful in being granted the \$5 million requested. In awarding the funding, the Commonwealth considered the project an innovative example of a clean technology for energy generation utilising wood chip derived from waste timber, reducing greenhouse gas emissions by displacing grid connected power and with the potential benefit of producing a saleable bio-char by-product.

This will be the first plant of its type in Western Australia, using locally developed technology and could generate market development opportunities for Ansac and Anergy elsewhere in Australia and overseas.

Ansac are in the process of finalising the funding agreement with the Commonwealth Government's Department of Industry, Innovation, Climate Change, Science, Research and Tertiary Education, following which there will be an announcement by the Hon. Greg Combet, Minister for Climate Change, Industry and Innovation.



Item 9.2 continued

Meetings have been held with senior representatives of Ansac and Anergy to progress the project and facilitate the preliminary stages of project implementation. This includes a requirement by the Commonwealth for both parties to sign a Heads of Terms agreement to facilitate the finalisation of the funding agreement with the Commonwealth Government together with preparations for an environmental approval for the project and a power purchase agreement with an energy retailer.

A draft contract will be developed between EMRC and Ansac for the engineering, procurement, construction and commissioning of the Hazelmere wood waste pyrolysis plant (EPC contract) and will be the subject of a future report to Council. Council approval to proceed with the project will be conditional on the execution of a contract between Ansac and EMRC, statutory approvals and a power purchase agreement with an electricity retailer. These aspects of the project development will require expenditure prior to Council approval to proceed with the project and before all the conditions of Council approval are met. Expenditure is estimated at up to \$150,000 (ex GST), which includes fees associated with the Western Power access application, fees to register as a participant in the electricity generation market, energy consultant fees and legal fees to prepare an EPC contract. There may also be a requirement for a matching payment of \$250,000 to Ansac under the terms of their agreement with the Commonwealth, once their agreement comes into effect. These costs can be met from the 2012/2013 and 2013/2014 Resource Recovery budget.

Other key aspects of the project which will be progressed in the lead up to a Council decision to proceed include the following:

Power purchase agreement

The sale of electricity is a key aspect of the project success and requires a power purchase agreement between EMRC and an electricity retailer. Preliminary discussions have been held with Synergy's power procurement section and further talks are being organised with other businesses in this market. Revenue from electricity sales includes the sale of the net output of the plant, sale of renewable energy certificates and capacity payments as a scheduled generator.

The other key aspect to the sale of electricity is access to the Western Power South West Interconnected System (SWIS) for export of power from the plant. An access application will be submitted as soon as the detailed information can be provided by Anergy because this process can take up to two years and will have to be carefully managed to meet the project requirements.

Financial Analysis

Financial analysis of the project economics is ongoing and is subject to internal review. Based on the preliminary assessment it appears to meet the EMRC investment criteria for net present value and an internal rate of return. A business case for investment by the EMRC is being developed as part of the Council approval process.

To maximise revenue from the sale of electricity, the hours of operation of the facility will need to match the peak electricity demand period of 8:00 am to 10:00 pm, requiring a two shift operation, Monday to Friday.

The supply of wood chip is not seen as an issue and the price of wood chip to the project is based on a marginal cost of \$10.00 per tonne. There is a significant surplus of wood chip due to the Laminex Group not having renewed their supply agreement and additional wood waste could be accepted if there was a market for hardwood wood chip.

The capital cost, which will be the subject of an EPC contract between Ansac and EMRC, is expected to be for a maximum consideration of \$5 million. This is provided for in the budget forecasts for 2013/2014 and 2014/2015.

For the purpose of the financial modelling, biochar has been costed as a disposal cost rather than a revenue. The potential market for biochar is believed to be substantial in the horticultural area and if able to be combined with carbon credits under the Federal Government Carbon Farming Initiative, could provide an income stream to the project. Preliminary discussions have been held with brick manufacturers where the biochar can be added to the brick before firing to reduce fuel consumption.



Item 9.2 continued

Environmental approval

Environmental approval will be required and preliminary work has commenced on this. When full details of potential emissions are available from Ansac/Anergy, an environmental approval will be discussed with the EPA/DEC. It is expected that the recent EPA issues paper on waste to energy will assist in the approval process.

Community Engagement

Community engagement planning on the proposed project is being finalised and will focus on the Hazelmere area.

Other Services required at Hazelmere

Natural gas will be required for daily start up of the kiln and back up heating. A connection application for natural gas will need to be progressed once the decision is made to proceed with the project. Similarly, a scheme water connection will be required for potable water and cooling and firewater services.

Project Timeline

The project schedule will be developed in conjunction with Ansac/Anergy and advised as part of the Council approval.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

FINANCIAL IMPLICATIONS

Funds are provided in the annual budget for 2013/2014 and 2014/2015 for expenditure to undertake capital works for the project and once in operation would reduce expenditure to dispose of excess wood chip that the wood waste project may incur.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Project is aimed at reducing greenhouse gas emissions from the EMRC's waste disposal operations and State programmes for reduction of waste to landfill.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 9.2 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Recommendation 1) Simple Majority
Recommendation 2) Absolute Majority

RECOMMENDATION(S)

That Council proceed with the Hazelmere wood waste pyrolysis project subject to:

- a) Execution of a funding agreement between the Commonwealth Government and Ansac Pty Ltd for grant funding under the Clean Energy Innovation Fund;
- b) Development of a conditional contract between EMRC and Ansac for the engineering, procurement, construction and commissioning of the Hazelmere wood waste pyrolysis plant;
- c) Receipt of environmental and other statutory approvals for the project; and
- d) Development of a power purchase agreement between EMRC and an electricity retailer.

Cr Färdig tabled a variation to the officer recommendation and stated that it was important for the EMRC to ensure the Hazelmere wood waste pyrolysis project be progressed. He moved the substantive motion to authorise the CEO to enter into a contract subject to the conditions outlined in points b, c and d of the recommendation.

The reason for the substitute substantive motion is that the Hon. Greg Combet, Minister for Climate Change, Industry and Innovation in conjunction with the Department of Industry, Innovation, Climate Change, Science, Research and Tertiary Education is very keen to announce this grant to Ansac and commence the funding arrangement. It can only do this if Council has resolved to proceed with the project, albeit a conditional approval as set out in the recommendation.

RRC RECOMMENDATION(S)

MOVED CR FÄRDIG

SECONDED CR RADFORD

That Council:

1. Proceed with the Hazelmere wood waste pyrolysis project.
2. Authorise the CEO to enter into a contract between EMRC and Ansac for the engineering, procurement, construction and commissioning of the Hazelmere wood waste pyrolysis plant subject to a, b, and c;
 - a) Execution of a funding agreement between the Commonwealth Government and Ansac Pty Ltd for grant funding under the Clean Energy Innovation Fund;
 - b) Receipt of environmental and other statutory approvals for the project; and
 - c) Development of a power purchase agreement between EMRC and an electricity retailer.

CARRIED UNANIMOUSLY



Item 9.2 continued

Cr Färdig tabled a substitute substantive motion for this item.

The reason for the substitute recommendation is that the delegation to the CEO is required to be made by an absolute majority in accordance with section 5.42 of the Local Government Act 1995. In addition, best practice dictates that Council put an upper dollar value on the amount of the contract rather than leave it open ended. The value suggested in recommendation 2 represents the estimated project value of \$5m, in-kind contributions of \$1.762m plus a 10% contingency.

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CUCCARO

THAT COUNCIL:

1. PROCEED WITH THE HAZELMERE WOOD WASTE PYROLYSIS PROJECT.
2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO ENTER INTO A CONTRACT BETWEEN EMRC AND ANSAC FOR THE ENGINEERING, PROCUREMENT, CONSTRUCTION AND COMMISSIONING OF THE HAZELMERE WOOD WASTE PYROLYSIS PLANT TO THE VALUE OF \$7,440,000 SUBJECT TO A, B, AND C;
 - a) EXECUTION OF A FUNDING AGREEMENT BETWEEN THE COMMONWEALTH GOVERNMENT AND ANSAC PTY LTD FOR GRANT FUNDING UNDER THE CLEAN ENERGY INNOVATION FUND;
 - b) RECEIPT OF ENVIRONMENTAL AND OTHER STATUTORY APPROVALS FOR THE PROJECT; AND
 - c) DEVELOPMENT OF A POWER PURCHASE AGREEMENT BETWEEN EMRC AND AN ELECTRICITY RETAILER.

CARRIED BY ABSOLUTE MAJORITY 11/0



9.3 WMCRG PROGRESS REPORT

REFERENCE: COMMITTEES-15656

PURPOSE OF REPORT

To advise Council of a proposed extension of membership terms for the Waste Management Community Reference Group (WMCRG).

KEY ISSUES AND RECOMMENDATION(S)

- The term of the current thirteen members of the WMCRG expires on 30 June 2013.
- With the environmental approval process for the Resource Recovery Facility likely to extend beyond 30 June 2013 and the forthcoming development of the Resource Recovery Park at Hazelmere, the EMRC believes the terms of the WMCRG should be extended beyond 30 June 2013 to cover this development.
- At a previous meeting of the WMCRG, members indicated a willingness to continue in their current role for as long as the EMRC saw a role for the group.
- Meetings of the WMCRG have been held on a quarterly basis or as required to keep the group informed and provide feedback on project and waste education matters.
- With the exception of Mr Trevor Brown representing the Belmont area, it is recommended that all other members be offered an extension of their membership term.
- Endeavours will be made to find a replacement representative from Belmont.

Recommendation(s)

That Council extend the term of the current members of the WMCRG wishing to renominate for a further period of 18 months, from 1 July 2013 to 31 December 2014.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

In December 2005, Council resolved to accept nominations for reappointment of the following WMCRG members from 1 January 2006 to 30 June 2007 (Ref: Committees 3920):

- Mr Peter Pearson
- Mrs Sally Paulin
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Ted Brereton
- Ms Ruth Balding
- Ms Dot Kingston
- Mr Berry Ambrose
- Mr Ray Lewis
- Mr Malcolm Barker
- Ms Rachel Roberts
- Mr David Strain



Item 9.3 continued

Council also resolved at this meeting to accept the nomination for reappointment of Ms Janet Gee from 1 April 2006 to 30 September 2007.

In March 2006, Council resolved to appoint three new members of the WMCRG for a term of 18 months from 24 March 2006; Mr Anthony Fowler of Kalamunda, Ms Elizabeth Paterson of Cloverdale and Mr Julian Ilich of Kewdale (Ref: Committees-4292).

In October 2009, Ms Janet Gee resigned from the WMCRG upon being elected to Council at the City of Belmont.

In April 2010, (Ref: Committees-10698) Council resolved to accept the nominations for WMCRG membership from Ms Tina Klein and Mr Trevor Brown and to align the terms of all members to 31 December 2012 (Ref: Committees-13315).

On 8 December 2011, Council resolved to renew the memberships of the existing WMCRG members for a 12 month period from 1 January 2012 to 31 December 2012.

In December 2012 (Ref: Committees-14938), Council resolved to extend the terms of the following members for the term of 1 January 2013 to 30 June 2013:

- Ms Tina Klein
- Mr Peter Pearson
- Ms Sally Paulin
- Mr Trevor Brown
- Mr Anthony Fowler
- Mr Mark Simpson
- Ms Ruth Balding
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Berry Ambrose
- Mr Malcolm Barker
- Mr Ray Lewis
- Mr David Strain

REPORT

WMCRG members met three times during 2012 and once so far in 2013 to be kept informed and provide feedback on community engagement and waste education matters.

It had been the intention to conclude the term of membership of the current group on 30 June 2013 on the basis that the EMRC would move towards a community engagement group based around Red Hill and Hazelmere.

In view of the extended environmental approval process for the Resource Recovery Facility at Red Hill and the proposed development of the Hazelmere Resource Recovery Park, EMRC officers believe that the current WMCRG can continue to serve a role for both projects, particularly given that two of the WMCRG members are from the Hazelmere area.

The WMCRG members present at the meeting on 8 October 2012, (Ref: Committees-14001) discussed this suggestion and indicated a willingness to continue in their current role as long as the EMRC saw a role for them.



Item 9.3 continued

Under the Terms of Reference for the WMCRG, nominations for renewal of memberships will be sought before 30 June 2013 with the exception of Mr Trevor Brown. Mr Brown has had difficulty attending meetings of the WMCRG and therefore will not be offered a renomination. At the time of writing this report, nine of the twelve members have agreed to renominate for a further term.

Endeavours will be made to find an alternative representative for Belmont.

Before this next term expires in December 2014, EMRC officers will give further consideration to the future role of the WMCRG and make a recommendation to Council on the best way of continuing the community engagement process taking into account the two groups currently being managed (WMCRG and the Red Hill Community Liaison Group) and a possible future role for the Community Task Force which completed its brief in 2011.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council extend the term of the current members of the WMCRG wishing to renominate for a further period of 18 months, from 1 July 2013 to 31 December 2014.

RRC RECOMMENDATION(S)

MOVED CR CARTER

SECONDED MR LUTEY

That Council extend the term of the current members of the WMCRG wishing to renominate for a further period of 18 months, from 1 July 2013 to 31 December 2014.

CARRIED UNANIMOUSLY



Item 9.3 continued

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR RADFORD

THAT COUNCIL EXTEND THE TERM OF THE CURRENT MEMBERS OF THE WMCRG WISHING TO RENOMINATE FOR A FURTHER PERIOD OF 18 MONTHS, FROM 1 JULY 2013 TO 31 DECEMBER 2014.

CARRIED UNANIMOUSLY



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

The Chairman, on behalf of the Committee, acknowledged that this was the Director Waste Services' last RRC meeting and thanked him for all his work.

12 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on **Thursday, 4 July 2013 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

Future Meetings 2013

Thursday	4	July (if required)	at	EMRC Administration Office
Thursday	8	August (if required)	at	EMRC Administration Office
Thursday	5	September (if required)	at	EMRC Administration Office
Thursday	10	October (if required)	at	EMRC Administration Office
Thursday	21	November	at	EMRC Administration Office

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 5:40pm.



**15.4 AUDIT COMMITTEE MEETING HELD 6 JUNE 2013
(REFER TO MINUTES OF COMMITTEE – PINK INSERT PAGES)
REFERENCE: COMMITTEES-15599**

The minutes of the Audit Committee meeting held on **6 June 2013** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.4).

The Chairman advised that as both of the recommendations in the Audit Committee report required an absolute majority decision, they would be dealt with individually.

AUDIT COMMITTEE**MINUTES****6 June 2013****(REF: COMMITTEES-15599)**

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 6 June 2013**. The meeting commenced at **6:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr David Färdig (Acting Chairman)	EMRC Member	City of Swan
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford (Deputising for Cr Pittaway)	City of Bayswater	City of Bayswater
Cr Bob Emery (Deputising for Cr Lindsey)	Shire of Kalamunda	Shire of Kalamunda
Cr Alan Pilgrim (<i>from 6:32pm</i>)	EMRC Member	Shire of Mundaring

Leave of Absence Previously Approved

Cr Powell (from 1/06/2013 to 15/06/2013 inclusive)

Apologies

Cr Graham Pittaway OAM	EMRC Member	City of Bayswater
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Brian Jones	Director Waste Services
Mrs Marilyn Horgan	Director Regional Services
Mr Stephen Fitzpatrick	Manager Project Development
Mr David Ameduri	Manager Financial Services
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS

Nil



7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 7 MARCH 2013

That the Minutes of the Audit Committee meeting held 7 March 2013, which have been distributed, be confirmed.

Cr Pilgrim entered the meeting at 6:32pm.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR PILGRIM

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 7 MARCH 2013, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



12 REPORTS OF OFFICERS/AUDITORS

12.1 CORPORATE BUSINESS PLAN

REFERENCE: COMMITTEES-15605

PURPOSE OF REPORT

To present the Corporate Plan 2013/14 to 2017/18 to Council for adoption.

KEY ISSUES AND RECOMMENDATION(S)

- Sections 5.56(1) and (2) of the *Local Government Act 1995* ("the Act") require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* ("the Regulations") specify that a 'plan for the future' comprise the following:
 - A Strategic Community Plan – a minimum 10 year timeframe.
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted EMRC's Strategic Community Plan titled *EMRC 2022 – 10 Year Strategic Plan* on 6 December 2012.
- *EMRC 2022 – 10 Year Strategic Plan* is an element of EMRC's Integrated Planning Framework ("IPF") which has been developed to ensure that strategic priorities drive operational activities.
- The Corporate Business Plan 2013/14 to 2017/18 (Attachment 2), also an element of the IPF, has been developed which sets out the actions that staff will undertake over the next five years to deliver on EMRC 2022 – 10 Year Strategic Plan.
- It is intended to report to Council against the Corporate Business Plan on a periodic basis.
- The Regulations require that an overview of the 'plan for the future' must be made in the Annual Report, including major initiatives that are proposed to commence or to continue in the next financial year. Therefore a report will be provided within the 2013/14 Annual Report.

Recommendation(s)

That Council by absolute majority, in accordance with r.19DA(6) of the *Local Government (Administration) Regulations 1996*, adopt the Corporate Business Plan 2013/14 to 2017/18 forming Attachment 2 to this report.

SOURCE OF REPORT

Chief Executive Officer
 Manager Human Resources



Item 12.1 continued

BACKGROUND

Section 5.56(1) and (2) of the Local Government Act 1995 (“the Act”) require that each local government is ‘to plan for the future of the district’, by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* (“the Regulations”) specify that a ‘plan for the future’ comprise the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

The regulation 19DA states that the Corporate Business Plan (“the Plan”) is to:

- Be for a minimum of 4 years;
- Identify and prioritise the principal strategies and activities Council will undertake in response to the objectives stated in the Strategic Community Plan;
- State the services, operations and projects that a local government will deliver over the period of the plan, the method for delivering these and the associated cost;
- Reference resourcing considerations such as assets management plans, finances and workforce plans;
- Be adopted by absolute majority; and
- Be reviewed annually – this can be scheduled to align with the setting of the Annual Budget.

In addition to the above requirements local public notice must be given when the Plan is adopted or modified.

Council adopted EMRC’s Strategic Community Plan titled *EMRC 2022 – 10 Year Strategic Plan* on 6 December 2013 (Ref: Committees-14986) on 6 December 2012 (Ref: Committees-14986).

REPORT

EMRC – Corporate Business Plan 2013/14 to 2017/18

EMRC has in place an integrated planning framework (“IPF”) to ensure that strategic priorities drive operational activities (Attachment 1).

The 10 Year Strategic Plan (EMRC 2022) guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business”*.

The Corporate Business Plan 2013/14 to 2017/18 is an element of the IPF and has been developed to articulate the strategic direction into operational activities. Both documents form EMRC’s ‘plan for the future’.

The Corporate Business Plan 2013/14 to 2017/18 (Attachment 2) is before Council for endorsement. In accordance with s.19DA(6) of the *Local Government (Administration) Regulations 1996* Council is to determine whether or not to adopt the Corporate Business Plan by absolute majority.

Structure of the Corporate Business Plan 2013/14 to 2017/18

The Corporate Business Plan 2013/14 to 2017/18 sets out the actions that staff will undertake over the next five years to deliver on EMRC 2022 – 10 Year Strategic Plan.



Item 12.1 continued

Annual Budget

Section 6.2(2) of the *Act* states that “*in the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56*”.

As both the Strategic Community Plan and the Corporate Business Plan constitute the ‘plan for the future’ from 30 June 2013 onwards, both must be taken into account in budget preparations. The 2013/2014 budget is tabled separately for adoption.

Reporting

It is intended to report to Council against the Corporate Business Plan on a periodic basis.

The Regulations require that an overview of the ‘plan for the future’ must be made in the Annual Report, including major initiatives that are proposed to commence or to continue in the next financial year. Therefore a report will be provided within the 2013/14 Annual Report.

Review & Significant Modifications

The Regulations require that any significant modifications to the Corporate Business Plan 2013/14 to 2017/18 must be reported through the Annual Report. The *Act* does not define what constitutes a ‘significant’ modification. Therefore there will be a need to exercise judgement and apply a test of materiality in determining whether to report any changes.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As reflected in budgets and long term financial plans.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 12.1 continued

ATTACHMENT(S)

1. Integrated Planning Framework (Ref: Committees-15633)
2. Corporate Business Plan (Ref: Committees-15634)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council by absolute majority, in accordance with r.19DA(6) of the *Local Government (Administration) Regulations 1996*, adopt the Corporate Business Plan 2013/14 to 2017/18 forming Attachment 2 to this report.

AC RECOMMENDATION(S)

MOVED CR PULE

SECONDED CR PILGRIM

That Council by absolute majority, in accordance with r.19DA(6) of the *Local Government (Administration) Regulations 1996*, adopt the Corporate Business Plan 2013/14 to 2017/18 forming Attachment 2 to this report.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

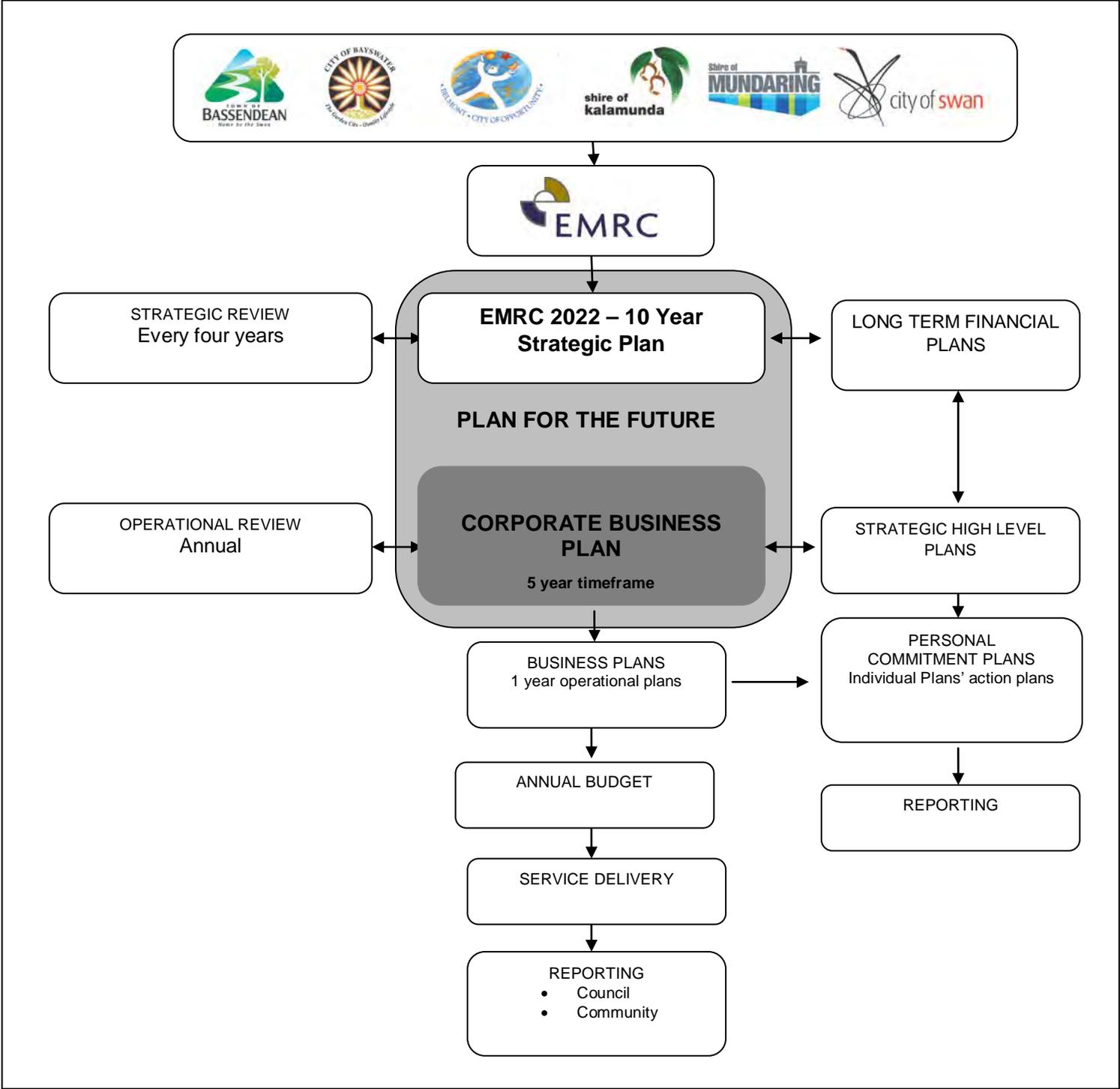
MOVED CR PULE

SECONDED CR FÄRDIG

THAT COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*, ADOPT THE CORPORATE BUSINESS PLAN 2013/14 TO 2017/18 FORMING ATTACHMENT 2 TO THIS REPORT.

CARRIED BY ABSOLUTE MAJORITY OF 11/0

INTEGRATED PLANNING FRAMEWORK



EMRC’s Integrated Planning Framework has been developed to ensure that strategic priorities drive operational activities.

EMRC 2022 – 10 Year Strategic Plan and the Corporate Business Plan together form EMRC’s ‘plan for the future’. These documents have developed to guide and inform the actions that will be taken over the next 10 years to benefit the community that lives, works, plays and does business within Perth’s Eastern Region.



A proud history with a bright future ➔

CORPORATE BUSINESS PLAN



2013/14 to 2017/18



TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL mail@emrc.org.au WEB www.emrc.org.au

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1. Perth's Eastern Region – a snapshot

Perth's Eastern Region - an economic powerhouse

Strategically located, Perth's Eastern Region hosts Western Australia's major air, road and rail transport hub for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The major industrial areas of Malaga, Welshpool, Kewdale, Hazelmere, Forrestfield, Bayswater and Bassendean play key roles in transport, storage, manufacturing and logistics servicing the state's construction and resource sectors.

Perth's Eastern Region is undergoing rapid expansion and growth with major capital investments including intermodal freight terminal development, major airport and road redevelopment, and education and health investment. Increasingly, the inner city areas are becoming home to large national and international companies seeking office and commercial accommodation within close proximity of the city, key stakeholders and major transport routes.

Perth's Eastern Region provides employment for about 124,512 workers across key industries representing 16.75% of the 743,399 people working in Greater Perth¹. With a diverse regional economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities, Perth's Eastern Region is well positioned for continued strong growth and represents an attractive investment destination.

Perth's Eastern Region – a healthy environment

Perth's Eastern Region has some of the state's most beautiful national parks and walking trails. The Swan and Helena Rivers and their tributaries provide iconic recreational and heritage precincts, as well as supporting the renowned vineyards along its valley. Other major features include the Perth Hills wine region, Mundaring Weir and Lake Leschenaultia.

The region also has urban residential areas, commercial and industrial areas, major transport hubs, peri-urban agricultural land and large amounts of bushland. It is important that these diverse land uses are managed so that there is minimal impact on the Region's environmental assets.

The region aspires to have a natural environment that is protected, enhanced and maintained for future generations.

Perth's Eastern Region – a cultural and recreational experience

With forested hills, picturesque vineyards, a ribbon of stunning river ways, and a kaleidoscope of gourmet food, wine, heritage and arts - Perth's Eastern Region offers an enviable getaway all within a half hour drive of the Perth city centre.

The region boasts a vibrant event program suited to residents and visitors alike, including two key regional festivals supported by EMRC; Perth's Autumn Festival and the Avon Descent Family Fun Days.

¹ RemPlan Economic Profile, 21 May 2013



2. About the Eastern Metropolitan Regional Council

The Eastern Metropolitan Regional Council (EMRC) works in partnership with six member Councils located in Perth's Eastern Region — Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and City of Swan. Together, these six councils constitute around one third of the area of metropolitan Perth. EMRC assists the councils to ensure that the entire region fulfils its potential as one of Western Australia's most vibrant and fast growing areas.

An Establishment Agreement was approved and signed by all member Councils in 1998, which states that EMRC will:

- Work in consultation with member Councils to facilitate local government to enhance its service delivery to the community;
- Be efficient and effective in delivering quality services and facilities;
- Promote and market the role of local government in the community;
- Implement a strategic plan that is regularly reviewed; and
- Avoid providing any service or facility that adversely impacts on the services or facilities of any member Council.

3. Committees

EMRC Council has established six committees to assist in decision making.

- **Audit Committee (AC)** – assists the Council with audits and financial management.
- **Chief Executive Officers Advisory Committee (CEOAC)** – consists of the member Councils' Chief Executive Officers and the EMRC Chief Executive Officer
- **Chief Executive Officer Performance Review Committee (CEOPRC)** – reviews the EMRC Chief Executive Officer's Performance Review
- **The Investment Committee (IC)** - deals with matters related to EMRC's Management of Investment Policy.
- **Resource Recovery Committee (RRC)** – reviews and provides reports on resource recovery activities for the region.
- **Technical Advisory Committee (TAC)** - reviews and provides reports on technical matters



4. Vision, Mission and Values

VISION

To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business.

MISSION

The Eastern Metropolitan Regional Council, by partnering with member councils (and other stakeholders), facilitates strategies and actions for the benefit and sustainability of Perth's Eastern Region.

ORGANISATIONAL VALUES

The organisational values will guide decision making and interaction with stakeholders.

Excellence:	<i>Striving for excellence through the development of quality and continuous improvement.</i>
Recognition:	<i>Valuing staff in a supportive environment that focuses on their wellbeing.</i>
Innovation:	<i>Focus on innovative approaches in projects and service delivery.</i>
Responsiveness:	<i>Dynamic and flexible service delivery.</i>
Integrity:	<i>Accountability and consistency in all that we do.</i>

5. Stakeholders

Primary Stakeholders

- EMRC & Member Council Elected Members
- EMRC & Member Council Staff

Secondary Stakeholders

- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Regional Business Groups
- Regional Community & Reference Groups

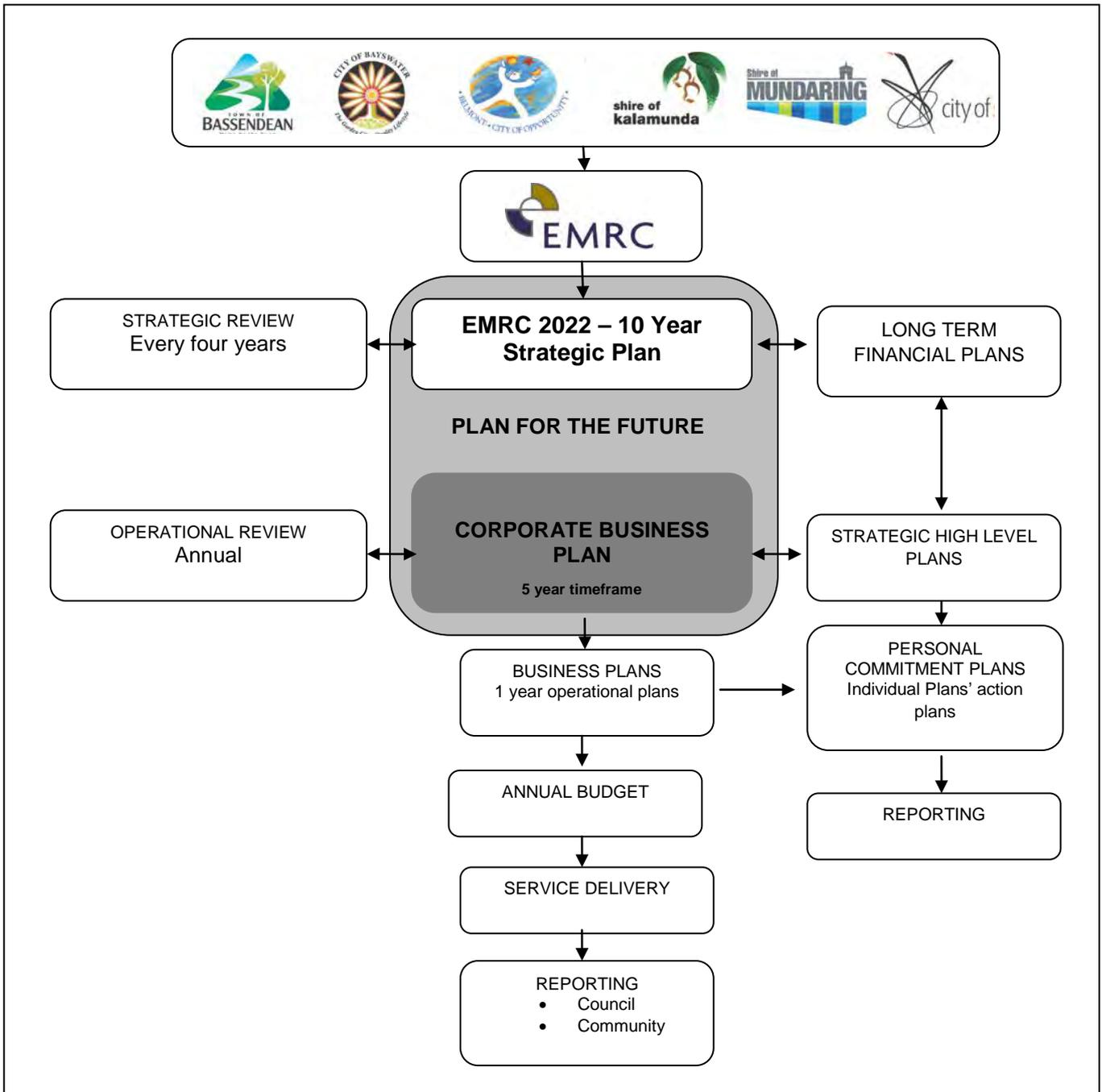
Tertiary Stakeholders

- Customers and Clients
- Visitors and Tourists
- Investors
- Businesses
- Regional Volunteers
- Regional Residents



6. Integrated Planning Framework

EMRC has developed an Integrated Planning Framework to ensure that strategic priorities drive operational activities. **EMRC 2022 – 10 Year Strategic Plan** is a shared vision between EMRC and its member Councils. It has been developed to guide and inform the actions that will be taken over the next 10 years to benefit the community that lives, works, plays and does business within Perth’s Eastern Region. The Corporate Business Plan is used to drive operational activities and is aligned to the priorities identified in EMRC 2022 – 10 Year Strategic Plan. Strategic high level plans guide development of actions which are prioritised during annual business planning workshops.





7. Corporate Business Plan – Legislative Requirements

Section 5.56(1) and (2) of the Act requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.

The *Local Government (Administration) Regulations 1996* (the Regulations) requires each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Both these documents comprise a local government's 'plan for the future' under the requirements of s56.2 (2) of the *Local Government Act 1995* (the Act).

With reference to the Corporate Business Plan the Regulations state:

19DA. Planning for the future: corporate business plans — s. 5.56

- 1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- 2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- 3) A corporate business plan for a district is to —
 - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
 - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
 - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- 4) A local government is to review the current corporate business plan for its district every year.
- 5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- 6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

- 7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.



8. How to use the Corporate Business Plan

The Corporate Business Plan comprises of a suite of documents:

No.	COMPONENT	DESCRIPTION	REVIEW
1.	Corporate Business Plan	<p>The Corporate Business Plan is an essential management tool designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities.</p> <p>It summarises the services, operations and projects EMRC will deliver over the next five years.</p>	Reviewed annually
2.	Long Term Financial Plans	<p>The 10 year and 5 year financial plans enable delivery of projects and services.</p> <p>Both these plans:</p> <ul style="list-style-type: none"> • project EMRC's financial position over a period of time • provide EMRC reliable information to develop the capacity for maintaining financial sustainability • enable EMRC to fund and replace capital projects • enable EMRC to fund projects, programs and services • enable EMRC to manage investments 	Reviewed annually
3.	Strategic High Level Plans	<p>Strategic high level plans have been developed for specific issues. Examples are:</p> <ul style="list-style-type: none"> • Red Hill Development Plan – to manage the future development of Red Hill Waste Management Facility • Regional Integrated Transport Strategy – to develop a strategic transport network within Perth's Eastern Region <p>These high level plans provide EMRC the framework for developing initiatives for the benefit and sustainability of the region</p>	As identified within each plan

Notes:

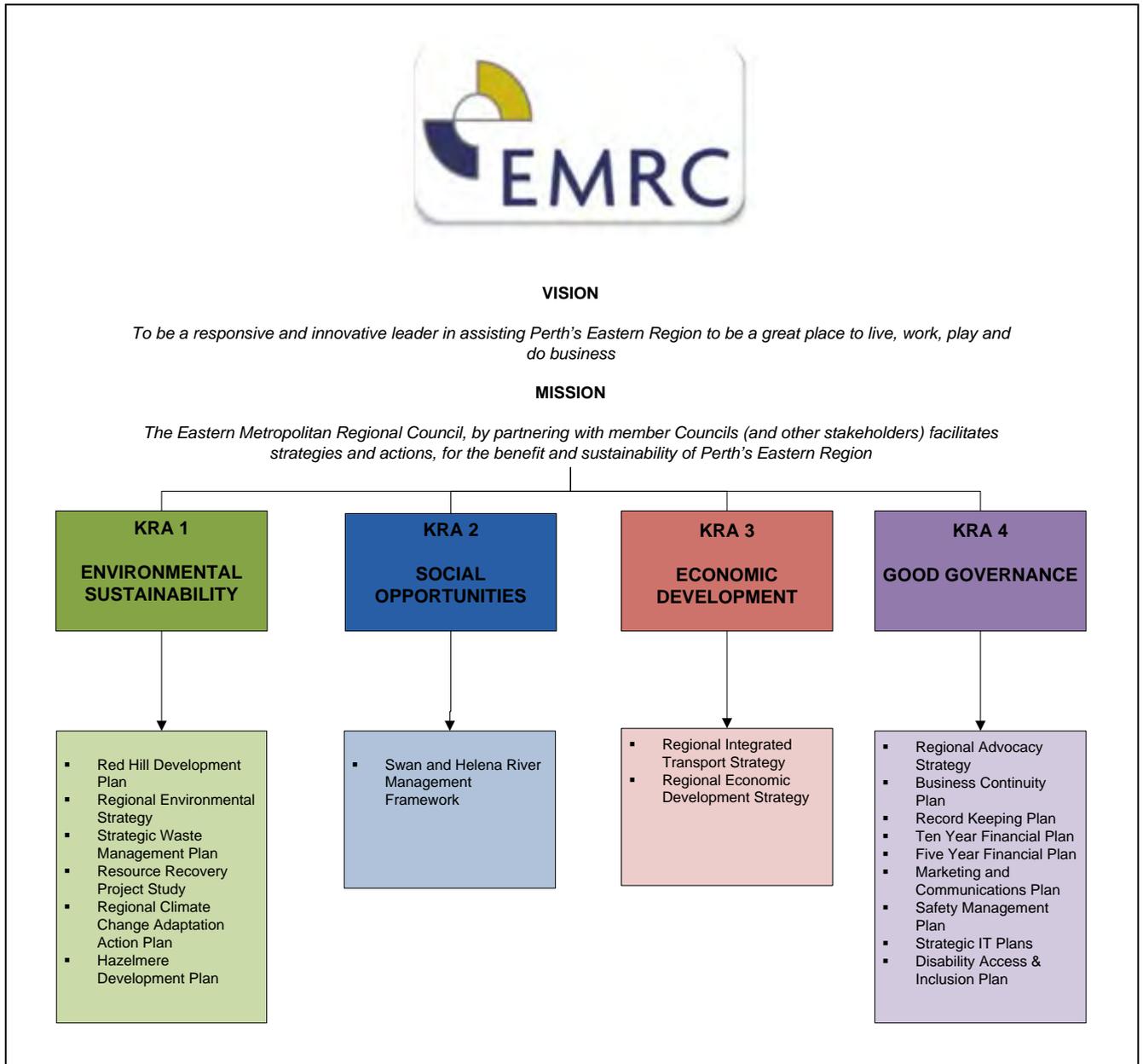
- The first year of the Corporate Business Plan establishes EMRC's annual Budget.
- This Corporate Business Plan provides high level information on capital and operating projects planned over the next five years.
- Planned capital projects in excess of \$100,000 and key projects, programmes and services have been included in this Corporate Business Plan
- Detailed expenditure is provided in the 5 & 10 year financial plans
- Detailed project information is found in Strategic High Level Plans and each business unit's annual Business Plans



9. Delivering the Corporate Business Plan

The Corporate Business Plan identifies projects, programs and services that will be delivered over the next five years. To ensure that these meet our stakeholders' needs EMRC has developed a number of strategic high level plans under each of the four Key Result Areas.

The strategic high level plans are key reference points during annual business planning workshops. These are the basis for identifying priority projects and initiatives, which are then recommended to Council during the annual budget deliberation process for funding.



A short description of each of the high level plans can be found at Appendix One. The abbreviations used throughout this document are explained at Appendix Two



10. Organisational Structure

The Corporate Plan priorities are delivered through EMRC's skilled and dedicated staff across four Directorates.



1.1 Office of the Chief Executive Officer

This Directorate is responsible for governance, strategic planning and organisational development. The Directorate is also responsible for the Resource Recovery Project which is working towards resource recovery solutions for the region.

BUSINESS UNIT	SERVICES
CEO's Office	<ul style="list-style-type: none"> Council support Strategic Planning
Resource Recovery	<ul style="list-style-type: none"> Resource Recovery Facility Resource Recovery Park Waste Education

Resources	2013/14
FTE:	5*
Budget	refer Financial Plans



1.2 Waste Services

This Directorate provides a range of waste management services to the EMRC's member Councils and commercial operators through the management of the council owned Red Hill Waste Management Facility, Hazelmere Recycling Centre as well as the management of the Coppin Road and Mathieson Road Transfer Stations on behalf of the Shire of Mundaring.

BUSINESS UNIT	SERVICES
Waste Operations	<u>Red Hill Waste Management Facility</u> <ul style="list-style-type: none"> • Classes I,II, III & IV waste • Transfer station – Red Hill • Greenwaste processing • Transfer Stations – Coppin Road & Mathieson Road (on behalf of the Shire of Mundaring) <u>Hazelmere Recycling Centre</u> <ul style="list-style-type: none"> • Resource Recovery • Timber recycling • Mattress recycling
Waste Engineering	<ul style="list-style-type: none"> • Design & Construction • Project Management
Waste Environmental Operations	<ul style="list-style-type: none"> • Environmental Compliance • Environmental Advice

Resources	2013/14
FTE:	45.13*
Budget	refer Financial Plans

1.3 Regional Services

This Directorate provides a range of services and projects focussed on environmental management, economic development, transport, tourism and advocacy.

BUSINESS UNIT	SERVICES
Regional Development	<ul style="list-style-type: none"> • Economic Development • Transport Planning • Regional events and tourism website • Advocacy
Environmental Services	<ul style="list-style-type: none"> • Natural Resource Management • River Management • Water Campaign • Climate Change • Energy • Environmental Projects

Resources	2013/14
FTE:	17*
Budget	refer Financial Plans



1.4 Corporate Services

This Directorate provides administrative, human resource, information technology, financial management, risk management and marketing and communications support to the organisation.

BUSINESS UNIT	SERVICES
Administration and Compliance	<ul style="list-style-type: none"> • Procurement, Fleet & Building (Ascot Place) • Compliance • Records • Functions
Human Resources	<ul style="list-style-type: none"> • Corporate Planning • Organisational Development • Employee Relations • HR systems
Marketing and Communications	<ul style="list-style-type: none"> • Corporate Communications • Public relations • Corporate websites • Corporate events
Information Services	<ul style="list-style-type: none"> • Help desk • Projects • Computing services
Finance Services	<ul style="list-style-type: none"> • Financial Management and Reporting • Asset Management • Payroll
Risk Management Services	<ul style="list-style-type: none"> • Strategic Risk Management • Occupational Safety and Health

Resources	2013/14
FTE:	31*
Budget	refer Financial Plans

Note:

*FTE count is as at 1 May 2013



11. Structure of the Corporate Business Plan

The Corporate Business Plan is built on the foundation of four strategic Key Result Areas (KRA) identified within **EMRC 2022 – 10 Year Strategic Plan**. The Corporate Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

KRA 1: Environmental Sustainability

Aim:

- Provide and maintain a world class waste and recycling service which is sustainable, efficient and meets the needs of the region.
- Deliver a range of environmental services that enables the region and member Councils to meet their responsibilities and community expectations for sustainable and adaptive environmental initiatives, and to maintain and enhance the natural assets of the region.

KRA 2: Social Opportunity

Aim:

- Facilitate social opportunities within the region and assist member Councils achieve their social outcomes

KRA3: Economic Development

Aim:

- Facilitate the sustainable economic development of the region

KRA 4: Good Governance

Aim:

- Assist the good governance of member Councils and ensure that EMRC is a responsive, progressive and responsible organisation.





12. Key Result Area 1 Environmental Sustainability

OBJECTIVE

1.1 To provide sustainable waste disposal operations

Minimise the environmental impact of waste management operations

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement the Leachate Project	Cap			✓		
Construct Class III Leachate pond	Cap	✓				
Construct siltation ponds	Cap	✓				
Construct stormwater control pond	Cap	✓				
Construct nutrient stripping pond	Cap	✓				
Construct water storage dam	Cap				✓	
Responsible:	Waste Engineering / Environmental Operations					

Provide a waste disposal service at Red Hill Waste Management Facility

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Review the Red Hill Development Plan	Op	✓				
Construct Class III Cell Stage 14(a)	Cap	✓	✓			
Construct Class III Cell Stage 14(b)	Cap		✓	✓		
Construct new landfill cells	Cap					✓
Construct roads, fencing and perimeter bunds	Cap	✓	✓	✓	✓	✓
Relocate Greenwaste processing area	Cap	✓				
Responsible:	Waste Services					



Develop Hazelmere Resource Recovery Park

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Construct and commission C&I Building	Cap	✓	✓			
Construct and commission Pyrolysis Building	Cap	✓	✓			
Construct and commission Community Transfer Station	Cap		✓			
Construct and commission Administration Office	Cap		✓			
Construct Reuse Store infrastructure	Cap	✓				
Construct and commission Community Reuse Store	Cap		✓			
Construct and commission Materials Recovery Facility (MRF)	Cap			✓	✓	✓
Construct and commission Weighbridge	Cap	✓				
Construct and commission site infrastructure	Cap	✓	✓			
Responsible:	Waste Services / Resource Recovery					

OBJECTIVE

1.2 To improve regional waste management

Continue the Waste Education Program and align this to new operations and resource recovery

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority projects (refer the Waste Education Strategy)	Op	✓	✓	✓	✓	✓
Review Waste Education Strategy	Op			✓		
Implement the Earth Carer's Program	Op	✓	✓	✓	✓	✓
Promote and co-ordinate Red Hill Education Tours	Op	✓	✓	✓	✓	✓
Responsible:	Resource Recovery					



Operate member councils' waste transfer stations where applicable

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Operate Coppin Road Transfer Station	Op	✓	✓	✓	✓	✓
Operate Mathieson Road Transfer Station	Op	✓	✓	✓	✓	✓
Responsible:	Waste Services					

Provide a Waste Management Advisory Service

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Develop Environmental Management System for Red Hill	Op	✓	✓	✓	✓	✓
Rehabilitate former landfill cells	Op	✓	✓	✓	✓	✓
Monitor environmental impacts from waste management operations and ensure all environmental legislative requirements are met.	Op	✓	✓	✓	✓	✓
Responsible:	Waste Environmental Operations					



OBJECTIVE

1.3 To provide resource recovery and recycling solutions in partnership with member councils

Establish a Resource Recovery Facility

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Update preferred options report for the siting of the RRF at Red Hill	Op	✓				
Update financial model for the impact of carbon credit on the RRF	Op	✓				
Manage environmental approval process for RRF	Op	✓	✓			
Facilitate RRF tender process	Op	✓	✓	✓		
Administer RRF contract	Cap		✓	✓	✓	
Construct and commission the Resource Recovery Facility	Cap			✓	✓	
Responsible:	Resource Recovery					

Identify and develop resource recovery products and markets in order to reduce waste going to landfill

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Develop and implement programs to increase sales of Red Hill by-products	Op	✓	✓	✓	✓	✓
Develop and implement programs to increase sales of Hazelmere by-products	Op	✓	✓	✓	✓	✓
Review and update product marketing plan	Op	✓	✓	✓	✓	✓
Responsible:	Waste Services					



OBJECTIVE

1.4 To investigate leading edge waste management practices

Undertake research into Integrated Waste Management

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Audit contents of household bins and amend promotional materials accordingly	Op	✓				
Investigate viability for remediation of salt affected land with compost derived from municipal solid waste	Op	✓				
Assess feasibility of ANSAC Pyrolysis technology for Resource Recovery Park, Hazelmere once detailed engineering completed	Op	✓				
Undertake Resource Recovery Project Study Tour of Australian and other facilities	Op	✓				
Responsible:	Resource Recovery					

1.4.2 Provide leadership in the development of waste policy and practices

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Undertake initiatives and projects in partnership with Regional Waste Education Steering Group	Op	✓	✓	✓	✓	✓
Responsible:	Resource Recovery					

OBJECTIVE

1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation

Implement the Regional Environmental Strategy 2011-2016

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority projects (refer Regional Environmental Strategy)	Op	✓	✓	✓	✓	✓
Responsible:	Environmental Services					



Implement the Eastern Hills Catchment Management Program

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority initiatives (refer EHCMP)	Op	✓	✓	✓	✓	✓
Develop a Best practice Weed Management manual	Op	✓				
Responsible:	Environmental Services					

Implement the Water Campaign

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement the Water Campaign for participating member Councils	Op	✓	✓	✓	✓	✓
Implement the Water Campaign for the Town of Vic Park and City of South Perth	Op	✓	✓	✓	✓	✓
Undertake water efficiency auditing	Op	✓	✓	✓	✓	✓
Responsible:	Environmental Services					

Identify, investigate and develop new environmental and sustainability opportunities

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement the Community Energy Efficiency Program (CEEP)	Op	✓	✓	✓		
Implement the CEEP Demonstration Program for the City of Bayswater	Op	✓				
Implement the CEEP Demonstration Program for the Shire of Mundaring	Op	✓	✓			
Implement the CEEP Demonstration Program for the Town of Bassendean	Op	✓				
Responsible:	Environmental Services					



OBJECTIVE

1.6 To address climate change issues within the Region

Implement the ACER Program

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement the ACER Program for EMRC and participating member Councils	Op	✓	✓	✓	✓	✓
Co-ordinate the Carbon Reduction Strategy Project for the Shire of Kalamunda	Op	✓	✓	✓	✓	✓
Promote the ACER Program to small businesses	Op	✓	✓	✓	✓	✓
Responsible:	Environmental Services					

Implement the Regional Climate Change Adaptation Action Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority actions (refer RCCAAP)	Op	✓	✓	✓	✓	✓
Implement member Council's LCCAAPs	Op	✓	✓	✓	✓	✓
Undertaken energy efficiency auditing	Op	✓	✓	✓	✓	✓
Review the RCCAAP	Op	✓				
Responsible:	Waste Services					



13. Key Result Area 2 Social Opportunities

OBJECTIVE

2.1 To facilitate regional cultural and recreational activities

Continue the coordination of regional events

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Co-ordinate the Avon Descent Family Fun Days	Op	✓	✓	✓	✓	✓
Co-ordinate the Perth's Autumn Festival	Op	✓	✓	✓	✓	✓
Administer the Perth Tourism.com.au regional tourism website	Op	✓	✓	✓	✓	✓
Responsible:	Regional Development					

Implement the Swan and Helena Rivers Framework

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority projects (refer SHRMF)	Op	✓	✓	✓	✓	✓
Responsible:	Environmental Services					



14. Key Result Area 3 Economic Development

OBJECTIVE:

3.1 To facilitate increased investment in regional infrastructure

Continue the implementation of the Regional Integrated Transport Strategy

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority projects (refer RITS)	Op	✓	✓	✓	✓	✓
Review and develop a new Regional Integrated Transport Strategy	Op	✓				
Implement priority TravelSmart initiatives (refer TravelSmart Program)	Op	✓	✓			
Responsible:	Regional Development					

OBJECTIVE:

3.2 To facilitate regional economic development activities

Implement the Regional Economic Development Strategy 2010 - 2015

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority projects (refer REDS)	Op	✓	✓	✓	✓	✓
Provide regional tools (REMPLAN, Profile ID, Atlas ID, ABR)	Op	✓	✓	✓	✓	✓
Implement the Youth Futures Project	Op	✓	✓	✓	✓	✓
Responsible:	Regional Development					

Identify and investigate strategic regional development project and investment opportunities

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority actions from the Regional Digital Strategy	Op	✓	✓			
Responsible:	Regional Development					



15. Key Result Area 4 Good Governance

OBJECTIVE

4.1 To provide advice and advocacy on issues affecting Perth's Eastern Region

Implement the Regional Advocacy Strategy 2010-2013

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Facilitate meetings and discussions with key stakeholders including state and federal politicians for investment into Perth's Eastern Region	Op	✓	✓	✓	✓	✓
Responsible:	Chief Executive Officer					

OBJECTIVE

4.2 To manage partnerships and relationships with stakeholders

Continue to foster and enhance relationships with member councils

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement biennial Stakeholder Perception Survey	Op	✓		✓		✓
Co-ordinate EMRC's Community Grants Program	Op	✓	✓	✓	✓	✓
Produce EMRC's Annual Report	Op	✓	✓	✓	✓	✓
Responsible:	Marketing and Communications					

Continue to foster and enhance relationships with stakeholders including government agencies and business groups

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Hold Biennial Dinner / Cocktail Function	Op	✓	✓	✓	✓	✓
Responsible:	Chief Executive Officer					



Review and implement the Marketing and Communications Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority initiatives (refer Marketing and Communications Plan)	Op	✓	✓	✓	✓	✓
Review the Marketing and Communications Plan	Op	✓		✓		✓
Responsible:	Marketing and Communications					
Develop a communication plan to promote interdependency of the 4 R's (Reduce, Reuse, Recycle and Recover)	Op	✓				
Responsible:	Resource Recovery					

OBJECTIVE

4.3 To provide responsible and accountable governance and management of the EMRC

Implement EMRC's Integrated Planning Framework

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Review the 10 Year Strategic Plan	Op			✓		
Review the Corporate Business Plan	Op	✓	✓	✓	✓	✓
Responsible:	Organisational Development					

Continue to improve organisational governance

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement a new records keeping system	Cap	✓				
Review the Record Keeping Plan	Op	✓				
Co-ordinate Council and Committee elections	Op	✓			✓	
Responsible:	Administration and Compliance					



Develop and implement a Risk Management Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority actions (refer Safety Management Plan)	Op	✓	✓	✓	✓	✓
Responsible:	Risk Services					

Review and implement the Disability Access and Inclusion Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority actions (refer DAIP)	Op	✓	✓	✓	✓	✓
Review the DAIP	Op					✓
Responsible:	Risk Services					

OBJECTIVE

4.4 To continue to improve financial and asset management practices

Develop and review long term financial plans

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Review the 5 and 10 Financial Plans	Op	✓	✓	✓	✓	✓
Monitor and review financial investment portfolio	Op	✓	✓	✓	✓	✓
Responsible:	Finance Services					



Develop and implement an Asset Management Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement an Integrated Asset Management System	Op	✓				
Responsible:	Finance Services					
Replace Red Hill security system	Cap	✓				
Purchase and replace plant (Red Hill)	Cap	✓	✓	✓	✓	✓
Purchase and replace equipment (Red Hill)	Cap	✓				
Purchase and replace vehicles (Red Hill)	Cap	✓	✓	✓	✓	✓
Purchase and replace plant (Hazelmere)	Cap	✓	✓	✓	✓	✓
Responsible:	Waste Services					
Purchase plant and equipment – C&I Building (Hazelmere Resource Recovery Park)	Cap	✓	✓			
Purchase plant and equipment – Transfer Station (Hazelmere Resource Recovery Park)	Cap		✓			
Purchase plant and equipment – MRF (Hazelmere Resource Recovery Park)	Cap			✓	✓	✓
Purchase plant and equipment (Resource Recovery Facility)	Cap			✓	✓	
Responsible:	Resource Recovery / Waste Services					
Responsible:	Waste Services					
Purchase and replace Corporate fleet	Cap	✓	✓	✓	✓	✓
Responsible:	Administration and Compliance					

Review and implement the Strategic IT Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Purchase IT and Communications assets (refer Strategic IT Plan)	Cap	✓	✓	✓	✓	✓
Maintain IT and Communications equipment	Op	✓	✓	✓	✓	✓
Manage web based communications	Op	✓	✓	✓	✓	✓
Responsible:	Information Services					



OBJECTIVE

4.5 To improve organisational culture, health, welfare and safety

Develop and implement a Workforce Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Implement priority projects (refer Workforce Plan)	Op	✓	✓	✓	✓	✓
Review the Workforce Plan					✓	
Responsible:	Human Resources					

Review and implement the Safety Management Plan

Key Actions	Budget	13/14	14/15	15/16	16/17	17/18
Review the Business Continuity Plan	Op	✓	✓	✓	✓	✓
Co-ordinate Health Promotion Program	Op	✓	✓	✓	✓	✓
Implement actions from the Risk Management Steering Group	Op	✓		✓		✓
Review the Safety Management Plan	Op	✓		✓		✓
Responsible:	Risk Services					



16. Reporting & Review

1.5 Reporting

It is intended to provide periodic reports to Council against the Corporate Business Plan.

The *Local Government (Administration) Regulations 1996* (the Regulations) in relation to reporting states:

19CA. Annual reports to contain information on strategic community plans and corporate business plans — s. 5.53(2)(i)

- 1) This regulation has effect for the purposes of section 5.53(2)(i).
- 2) If a modification is made during a financial year to a local government's strategic community plan, the annual report of the local government for the financial year is to contain information about that modification.
- 3) If a significant modification is made during a financial year to a local government's corporate business plan, the annual report of the local government for the financial year is to contain information about that significant modification.

Therefore EMRC will also provide a report against the Corporate Plan through its Annual Report.

1.6 Reviewing

The Corporate Business Plan will be reviewed annually in accordance with current legislation

Any significant modifications will be reported through the Annual Report



17. Appendix One - Key Strategic High Level Plans

DOCUMENT	DESCRIPTION
Asset Management Plan	This plan will be developed to define current levels of service and the processes used to manage each of EMRC's asset classes.
Business Continuity Plan	This Plan outlines the key steps to be taken by the EMRC to respond to and recover from a disaster.
Regional Climate Change Adaptation Plan	This plan details actions for member councils and EMRC to undertake, in order to maximise any opportunities and reduce or eliminate the risks to the community as a result of climate change.
Establishment Agreement	This document was signed by all EMRC member Councils in 1998 replacing the Constitution on which the EMRC was founded in 1983.
Local Government Act 1995	The principal legislative instrument which sets out the legislative framework for local governments in Western Australia
Long Term Financial Plans	The 10 year and 5 year financial plans enable delivery of projects and services
Marketing & Communications Plan	This document outlines the marketing and communications activities to assist the organisation in achieving strategic objectives.
Red Hill Development Plan	The Red Hill Development Plan indicates infrastructure requirements for the ongoing development of the Red Hill Waste Management Facility.
Regional Advocacy Strategy	The aim of the strategy is to build capacity within EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.
Regional Economic Development Strategy	This strategy supports sustainable economic growth, increased investment and industry attraction within Perth's Eastern Region.
Regional Environmental Strategy	The Regional Environmental Strategy seeks to ensure a sustainable approach for the future development, protection and management of Perth's Eastern Region.
Regional Integrated Transport Strategy	This strategy guides the creation of a transport network in Perth's Eastern Region that is efficient, safe and integrates all modes of transport.
TravelSmart Program	This Program is an element of RITS and has been developed to promote and increase use of public transport, and sustainable and active methods of transport.
Resource Recovery Project Study	This study investigates the introduction of resource recovery to the region.
Safety Management Plan	This plan provides a framework for protection of EMRC staff and property, and other people who may interface with EMRC operations.



Strategic Waste Management Plan	The Strategic Waste Management Plan provides a regional approach to waste management.
Strategic IT Plan	This document outlines the Information Technology infrastructure requirements for the EMRC.
Workforce Plan	This plan will enable the EMRC to ensure that it has a workforce capable of delivering organisational objectives now and in the future.



18. Appendix Two - Abbreviations used within the Corporate Business Plan

ABBREVIATION	EXPLANATION
ABR	Australian Business Register used for engaging with local businesses
OP	Operating Expenditure
CAP	Capital Expenditure
DAIP	Disability Access and Inclusion Plan
EHCMP	Eastern Hills Catchment Management Program
EMRC	Eastern Metropolitan Regional Council
FTE	Full Time Equivalent (used to describe staffing level)
IT	Information Technology
LCCAAP	Local Climate Change Adaption Action Plan
OP	Capital Expenditure
RCCAAP	Regional Climate Change Adaption Action Plan
RITS	Regional Integrated Transport Strategy
RRF	Resource
SHRMF	Swan and Helena Rivers Management Framework



For further information please contact:

The Eastern Metropolitan Regional Council
226 Great Eastern Highway, Belmont WA 6104
Phone: 9424 2222

THIS PLAN IS AVAILABLE IN ALTERNATIVE FORMATS



12.2 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2013/2014 DRAFT ANNUAL BUDGET

REFERENCE: COMMITTEES-15600

PURPOSE OF REPORT

To present the 2013/2014 Draft Annual Budget for Council adoption.

KEY ISSUES AND RECOMMENDATION(S)

- The 2013/2014 Draft Annual Budget has been prepared using the Ten Year Financial Plan 2013/2014 - 2022/2023 that has been reviewed and adjusted to take into consideration forecast financial results for 2012/2013, budget provisions from 2012/2013 required to be carried forward into the 2013/2014 Budget, the draft 2013/2014 fees and charges relating to Waste Management, Environmental Services and Regional Development and, other variations and adjustments as outlined within the report.

AC RESOLUTION(S)

That:

1. The Audit Committee endorses the EMRC 2013/2014 Annual Budget.
2. The EMRC 2013/2014 Annual Budget be referred to Council for adoption at its 20 June 2013 meeting.

AC RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 6.2(1) of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, adopts the EMRC 2013/2014 Annual Budget and supporting schedules which have been prepared in compliance with the Australian Accounting Standards.
2. For the 2013/2014 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2013/2014 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

Section 6.2(2) of the *Local Government Act 1995* states "In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56".



Item 12.2 continued

EMRC's Strategic Community Plan titled *EMRC 2022 – 10 Year Strategic Plan*, adopted by Council on 6 December 2012 (Ref: Committees-14986) and the Corporate Business Plan 2013/14 to 2017/18 (Ref: Committees-15605), considered as part of this Council Agenda, together constitute EMRC's 'Plan for the Future' in accordance with *section 5.56 of the Local Government Act 1995*. From 30 June 2013 onwards, both must be taken into account in budget preparations.

The 2013/2014 Annual Budget draws from the priorities as identified in the EMRC's 'Plan for the Future'.

As part of the budget preparation process financial forecasts within the EMRC's Ten Year Financial Plan are regularly reviewed in order to provide an indicative forecast of the EMRC's ten year financial position.

The revised plan includes key assumptions which provide the framework for the 2013/2014 budget and includes fees and charges for Waste Management, Regional Development and Environmental Services and project funding for Regional Development and Environmental Services.

Annual budget review meetings were undertaken by the Executive Management Team initially during the period 10 - 12 April 2013 and again on the 6 and 14 May 2013.

The 2013/2014 Schedule of Fees and Charges for Waste Management was presented to Council at its meeting dated 23 May 2013 (Ref: Committees-15534) where it was resolved as follows:

"THAT THE AMENDED DRAFT FEES AND CHARGES, FORMING THE ATTACHMENT TO THIS REPORT, BE USED IN FURTHER DEVELOPING THE 2013/2014 DRAFT BUDGET AND THAT MEMBER COUNCILS BE ADVISED ACCORDINGLY."

The Regional Services Consulting Rates 2013/2014 and Miscellaneous Administration Fees were presented to Council at its meeting dated 21 February 2013 (Ref: Committees-15089) where it was resolved as follows:

"THAT THE 2013/2014 REGIONAL SERVICES CONSULTING RATES AND ADMINISTRATION FEES AND CHARGES, FORMING ATTACHMENT 1 AND 2 TO THIS REPORT, BE ACCEPTED FOR THE USE IN DEVELOPING THE DRAFT BUDGET FOR 2013/2014."

EMRC's Ten Year Financial Plan tonnage forecasts are reviewed regularly and have been used to derive forecast income and expenditure for the Red Hill Waste Management Facility and Hazelmere Recycling Facility. These tonnages are included within the budget document (refer attachment, page 34 of 78).

All business units have developed detailed financial estimates for 2013/2014 to 2022/2023. These estimates have been entered into the EMRC's financial management system to produce the ten year financial forecasts.

As the EMRC will not commence the process of preparing its Annual Financial Statements for 2012/2013 until July 2013, the forecast results for 2012/2013 have been used as a basis for the finalisation of the 2013/2014 Budget.

REPORT

In producing the 2013/2014 Budget, the EMRC's Ten Year Financial Plan has been reviewed and adjusted to take into consideration the following:

- Forecast financial results for 2012/2013; and
- Budget provisions from 2012/2013 required to be carried forward into the 2013/2014 Budget.

The budgeted 2013/2014 Net Result from operations of \$11,944,111 has decreased from a budgeted surplus in 2012/2013 of \$12,197,216 but represents an increase above the forecast surplus in 2012/2013 of \$11,017,169.



Item 12.2 continued

The variance to the 2012/2013 budget is attributable to an operating grant from other activities of \$2,250,000 relating to the Hazelmere Resource Recovery Park Pyrolysis project that was budgeted in the 2012/2013 financial year but will not be directly received by the EMRC, a reduction of \$418,788 in operating grants from ordinary activities budgeted for the 2013/2014 financial year and a reduction of \$585,546 in interest earning on restricted cash investments for 2013/2014.

This is offset by a \$2,901,976 increase in user charges budgeted for 2013/2014 based on an increase in budgeted tonnages and an increase in the tonnage disposal rates as set out in the Waste Management Schedule of Fees and Charges.

Key Budget Assumptions

The following key assumptions have been used in development of the Ten Year Financial Plan and the 2013/2014 Budget:

- An increase of \$4.36 per tonne (ex GST) for 2013/2014 in the member Council base waste disposal charge;
- An increase of \$2.00 per tonne (ex GST) for 2013/2014 in the Secondary Waste Disposal Charge;
- No increase for 2013/2014 in the Comprehensive Waste Education Strategy (CWES);
- No increase in the State Government Landfill Levy for 2013/2014;
- No increase in the Carbon Price for 2013/2014.
- An increase of \$7.27 (ex GST) per tonne (inclusive of a Carbon Price) for 2013/2014 in the Non-Member Local Government/Commercial Waste Disposal Charge;
- A 2.20% - 2.94% increase in Environmental Services member Council consulting rates for 2013/2014;
- A 2.20% - 2.94% increase in Regional Development member Council consulting rates for 2013/2014;
- A 10% increase in Insurance Premiums for 2013/2014;
- A 10% increase in Fuel costs for 2013/2014;
- The interest rate for term deposit investments for the 2013/2014 financial year is budgeted at 3.70% p.a.; and
- The funding of Regional Development and Environmental Services projects is based on the schedules used in the Regional Services Proposed Funding Program 2013/2014 - 2017/2018 presented to Council at its meeting held on 21 February 2013 (Ref: Committees-15101)

Investments

Investments are accounted for in accordance to *AASB139 Financial Investments: Recognition and Measurement* and are classified as financial assets at fair value through profit and loss. Investments are recognised at their fair value on a marked to market basis. As their market value is only determinable on the day of valuation, it is not possible to provide for the movement in values within the context of the budget.

Unrealised gains or losses represent a fair market value measurement of the financial instruments during the period in which they are held. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold. Accordingly, unrealised gains or losses from changes in value of investments cannot be budgeted.



Item 12.2 continued

Tonnages - (page 34 of 78)

Budgeted total tonnages for 2013/2014 of 375,197 tonnes are in line with the 2012/2013 end of year forecast of 374,877 tonnes.

Class IV and Class V tonnages have been budgeted at 5,005 tonnes for 2013/2014 compared with a 2012/2013 projection of 5,126 tonnes. This budget provision represents the average historical base tonnages for Class IV waste in the absence of specific contracts being in place.

	Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Forecast 2012/2013	Budget 2013/2014
Class II & III	283,437	278,200	345,979	356,589	356,787
Class IV & V	11,825	5,232	3,630	5,126	5,005
Greenwaste	14,025	13,192	13,225	13,162	13,404
Total	309,287	296,624	362,834	374,877	375,197

Disposal Fees and Charges - (pages 27-30 of 78)

The member Council disposal charge for Class III waste has increased from \$109.09 (ex. GST) to \$115.45 (ex. GST). This increase of \$6.36 per tonne is attributable to a \$2.00 per tonne increase in the Secondary Waste Reserve and a \$4.36 per tonne increase in the general disposal charge.

Secondary Waste Levy

The member Council contribution to the Secondary Waste Reserve has increased to \$28.00 per tonne (ex. GST), a \$2.00 per tonne (ex. GST) increase over the 2012/2013 contribution.

A summary of income generated from the secondary waste levy is provided in the following table:

	Actual 2009/2010	Actual 2010/2011	Actual 2011/2012	Forecast 2012/2013	Budget 2013/2014
Class III	\$4,250,236	\$4,359,912	\$5,178,928	\$5,322,672	\$5,690,727
Class IV	N/A	N/A	N/A	N/A	N/A
Total	\$4,250,236	\$4,359,912	\$5,178,928	\$5,322,672	\$5,690,727

Consulting Fees - (pages 31 of 78)

The Draft 2013/2014 Regional Services (Regional Development and Environmental Services) consulting fees were accepted by Council at its meeting held on 21 February 2013 (Ref: Committees-15089) for use in developing the draft budget for 2013/2014.

An increase of 2.20% - 2.94% for the Environmental Services & Regional Development member Council consulting rates for 2013/2014 have been proposed for 2013/2014.

Statement of Comprehensive Income - (pages 2-4 of 78)

The Statement of Comprehensive Income provides a "normal operating result" before "other revenues and expenses".

The "normal operating result" has been calculated by removing the impact of the Secondary Waste Levy income, Resource Recovery expenditure and capital revenues and expenses and thus provides a better indication of underlying operating performance.



Item 12.2 continued

The proposed “*normal operating result*” of \$5,855,241 surplus for 2013/2014 compares with a budgeted surplus of \$3,523,471 for 2012/2013 and a forecast surplus of \$3,855,713 for 2012/2013. The improvement in budgeted normal operating result year on year is attributable to increases in user charges offset by decreases in operating grants as outlined earlier in this report.

The “*Net Result*” includes Secondary Waste Disposal Charge Income and is dependent on the volumes of Commercial Class III and Class IV Waste accepted at the Red Hill Waste Management Facility.

The budgeted “*Net Result*” is a surplus of \$11,944,111 for 2013/2014 compared with a budgeted surplus of \$12,197,217 for 2012/2013 and a forecast surplus of \$11,017,169 for 2012/2013. The decrease in budgeted net surplus year on year is attributable to the operating grants relating to the Hazelmere Resource Recovery Pyrolysis project as outlined earlier in this report.

Also provided is a Statement of Comprehensive Income by Local Government Program.

Staffing Levels

As part of the budget development, nine (9) new positions have been identified:

- Governance and Corporate Services - A Management Accountant is required to provide support to the organisation in looking for ways to improve efficiencies while providing regular management reporting so that informed and proactive decisions can be made on the various projects currently being undertaken or proposed to be undertaken;
- Environmental Services - Bushskills for Youth Officer (0.5 FTE), subject to grant funding and will be on a two year fixed term contract;
- Waste Management - 2 x Labourers to replace the current use of external labour hire at the Hazelmere mattress project due to the increasing level of activity with lower cost labour directly employed by the EMRC;
- Waste Management - 2 x Environmental Field Officers required to undertake contaminated site work for member Councils and environmental management work at Hazelmere. These roles are currently being filled by 2 labour hire personnel and will reduce the cost structure by directly employing these positions;
- Waste Management - An Engineer is required to manage construction and site development activities on behalf of Waste Services at the Red Hill Waste Management Facility, in particular due to the level of cell construction now undertaken in-house;
- Waste Management - A part time Sales Administrator (0.5 FTE) is required to maximise the revenue from sales of products at Red Hill and Hazelmere (sales of ferricrete and mulch to member councils, sale of wood fines); and
- Waste Management - A Procurement Officer is required to undertake procurement activities for Waste Services due to the increased levels of activities including tenders.

Capital Works - (pages 69-78 of 78)

The total proposed Capital Works expenditure for 2013/2014 is \$15,471,081 including carried forward capital expenditure of \$5,842,266 compared to budgeted expenditure of \$24,090,652 (inclusive of a \$6,619,015 budget provision for the purchase of Waste Management land at Red Hill) for 2012/2013.

It was estimated at the half year budget review that the forecast capital expenditure as at 30 June 2013 will total \$19,953,056. However as part of the budget deliberations it was established that additional capital expenditure estimated at \$1,700,000 above what was originally forecast at the half year review is required to be carried forward. This additional carried forward amount relates to various Waste Management capital works, plant and equipment purchases and IT equipment purchases which have been carried forward into the 2013/2014 financial year.

The capital expenditure forecast to 30 June 2013 has not been adjusted to reflect this.



Item 12.2 continued

Major capital expenditure items for 2013/2014 include:

• Construction of Class III Cells (Stage 14a) - Red Hill Waste Management facility (\$150,000 carried forward from 2012/2013).	\$3,215,000
• Resource Recovery Park – Hazelmere: Buildings, Infrastructure, Plant and Equipment (\$2,400,000 carried forward from 2012/2013).	\$3,110,000
• Purchase/Replace Plant - Hazelmere (\$850,000 carried forward from 2012/2013)	\$2,142,000
• Purchase/Replace Plant - Red Hill Waste Management facility.	\$1,821,850
• Purchase Information Technology and Communications Equipment - Ascot Place (\$469,500 carried forward from 2012/2013).	\$898,850
• Construction of Roads/Carparks - Red Hill Waste Management facility (\$280,000 carried forward from 2012/2013).	\$400,000
• Replacement of Vehicles - Ascot Place.	\$380,429
• Construction of Access Road to Lots 8, 9 and 10 - Red Hill Waste Management facility.	\$375,000
• Relocate Greenwaste Processing area - Red Hill Waste Management facility (\$175,000 carried forward from 2012/2013).	\$350,000
• Purchase/Replace Other Equipment - Red Hill Waste Management facility (\$185,000 carried forward from 2012/2013).	\$301,000
• Purchase/Replace Minor Plant and Equipment - Red Hill Waste Management facility (\$240,686 carried forward from 2011/2012).	\$263,000
• Construct Hardstand and Road - Hazelmere (\$164,000 carried forward from 2012/2013).	\$202,175
• Construction of a Siltation Pond - Red Hill Waste Management facility (\$130,000 carried forward from 2012/2013).	\$190,000
• Replacement of Vehicles - Red Hill Red Hill Waste Management facility.	\$189,925
• Construction of Class III Leachate Pond - Red Hill Waste Management facility (\$150,000 carried forward from 2012/2013).	\$180,000
• Purchase/Replace Security System - Red Hill Waste Management facility (\$143,000 carried forward from 2012/2013).	\$144,600
• Construction of a Nutrient Stripping Pond - Red Hill Waste Management facility (\$60,500 carried forward from 2012/2013).	\$110,500
• Construction of a Stormwater Control Pond at Red Hill Farm - Red Hill Waste Management facility (\$100,000 carried forward from 2012/2013).	\$100,000
• Construction of Perimeter Fencing - Red Hill Waste Management facility (\$100,000 carried forward from 2012/2013).	\$100,000



Item 12.2 continued

Statement of Cash Flows - (page 6 of 78)

The format of the Statement of Cash Flows separates “*normal operating activities*” from Resource Recovery activities.

The budgeted net cash provided by normal operating activities is \$12,381,243. This represents an increase of \$2,664,760 when compared with the 2012/2013 budget and an increase of \$2,448,699 compared with the forecast position in 2012/2013.

Municipal Cash and Restricted Investments (Reserves) - (pages 7-10 of 78)

The total forecast cash and investments (Municipal and Restricted Investments) for 2013/2014 is \$49,030,616 compared with estimated actual cash and investments for 2012/2013 of \$45,561,474.

The overall increase in budgeted cash (Municipal and Restricted Investments) year on year is attributable to the net budgeted cash flow from normal and other operating activities exceeding the capital expenditure during 2013/2014 financial year.

Approximately 84.8% of total cash and restricted investments budgeted for 30 June 2014 will be held in the Secondary Waste Reserve (\$41,571,382) to fund the development of a Resource Recovery Facility. Other restricted cash investments will be used to fund future capital works projects including:

- Major plant replacements at the Red Hill and Hazelmere Waste Management Facilities;
- Site rehabilitation at Red Hill Waste Management Facility;
- Future Class III cell construction; and
- Ascot Place administration building refurbishment.

Reporting Requirements

It is a requirement of the *Local Government (Financial Management) Regulations 1996 - Regulation 34(5)* that a local government is to establish and adopt materiality levels either as a percentage and/or dollar value to be used in statements of financial activity for reporting variances.

Accounting Standard AAS 5 defines materiality in relation to information to mean that information which if omitted, misstated or not disclosed has the potential to adversely affect decisions or the discharge of accountability by management or the governing body of the entity.

The Standard also provides that an amount, which is equal to or greater than 10% of the appropriate base, may be presumed to be material, whilst an amount equal to or less than 5% of the appropriate base may be presumed not to be material unless there is evidence to the contrary.

In determining whether the variance amount of an item is material, the variance is to be compared with the corresponding budgeted revenue and expense amount to the end of the month to which the statement of financial activity relates.

Council adopted 10% as the percentage, and a dollar value of \$10,000, whichever is the greater to be used during the 2012/2013 financial year when reporting variances.

It is recommended that for the 2013/2014 financial year the materiality percentage of 10% and dollar value of \$10,000, whichever is the greater, be retained and adopted for reporting variances in the statements of financial activity.



Item 12.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.1 To improve member Council and EMRC financial viability
- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As detailed in the attachment to this report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As per budget implications.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Financial Statements - 2013/2014 Budget (Ref: Committees-15657)

VOTING REQUIREMENT

Absolute Majority

AC RESOLUTION(S)

That:

1. The Audit Committee endorses the EMRC 2013/2014 Annual Budget.
2. The EMRC 2013/2014 Annual Budget be referred to Council for adoption at its 20 June 2013 meeting.



Item 12.2 continued

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 6.2(1) of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, adopts the EMRC 2013/2014 Annual Budget and supporting schedules which have been prepared in compliance with the Australian Accounting Standards.
2. For the 2013/2014 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2013/2014 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

The CEO provided a brief overview of the EMRC 2013/2014 budget and discussion ensued.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR EMERY

1. The Audit Committee endorses the EMRC 2013/2014 Annual Budget.
2. The EMRC 2013/2014 Annual Budget be referred to Council for adoption at its 20 June 2013 meeting.

CARRIED UNANIMOUSLY

AC RECOMMENDATION(S)

MOVED CR PULE

SECONDED CR RADFORD

That:

1. Council, by absolute majority, in accordance with section 6.2(1) of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, adopts the EMRC 2013/2014 Annual Budget and supporting schedules which have been prepared in compliance with the Australian Accounting Standards.
2. For the 2013/2014 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2013/2014 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

CARRIED UNANIMOUSLY



Item 12.2 continued

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PITTAWAY

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE LOCAL GOVERNMENT ACT 1995 AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE EMRC 2013/2014 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS.
2. FOR THE 2013/2014 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, AND DOLLAR VALUE OF \$10,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.
3. IN ACCORDANCE WITH REGULATION 33 OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, A COPY OF THE 2013/2014 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.

CARRIED BY ABSOLUTE MAJORITY OF 11/0



FINANCIAL STATEMENTS

2013/2014 BUDGET

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDING 30 JUNE 2014**

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
REVENUE FROM ORDINARY ACTIVITIES			
User Charges	35,972,544	36,424,617	38,874,520
Special Charges	391,680	354,861	362,143
Contributions	655,113	644,893	724,646
Operating Grants	1,434,588	1,359,993	1,015,800
Interest Municipal Cash Investments	238,334	355,596	278,303
Reimbursements	927,282	962,140	886,567
Other	1,743,837	1,754,108	1,759,404
TOTAL REVENUE FROM ORDINARY ACTIVITIES	41,363,378	41,856,208	43,901,383
OPERATING EXPENSES FROM ORDINARY ACTIVITIES			
Salary Expenses	9,157,202	8,099,375	9,801,805
Contract Expenses	7,356,790	8,548,955	6,608,817
Material Expenses	1,198,814	1,156,758	1,146,270
Fuel Expenses	777,328	775,028	844,764
Utility Expenses	255,582	252,128	265,536
Insurance Expenses	255,252	262,903	281,030
Finance Fees and Interest Expenses	15,300	19,650	20,683
Provision Expenses	122,526	111,870	111,895
Miscellaneous Expenses	12,948,600	12,989,495	12,969,658
Depreciation Expenses	6,062,103	6,073,840	6,420,134
Costs Allocated	(309,590)	(289,507)	(424,451)
TOTAL OPERATING EXPENSES FROM ORDINARY ACTIVITIES	37,839,907	38,000,495	38,046,142
NORMAL OPERATING RESULT	3,523,471	3,855,713	5,855,241

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDING 30 JUNE 2014**

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
REVENUE FROM OTHER ACTIVITIES			
Secondary Waste Charge	5,590,416	5,322,672	5,690,727
Operating Grants	2,250,000	0	0
Interest Restricted Cash Investments	2,133,360	2,016,098	1,547,814
Reimbursements	50	50	2,169
Proceeds from Sale of Assets	690,226	690,226	724,614
TOTAL REVENUE FROM OTHER ACTIVITIES	10,664,052	8,029,046	7,965,324
OPERATING EXPENSES FROM OTHER ACTIVITIES			
Salary Expenses	312,116	247,261	316,956
Contract Expenses	749,600	647,600	754,630
Material Expenses	27,050	24,456	14,550
Utility Expenses	3,200	2,500	2,500
Insurance Expenses	2,337	1,250	1,375
Miscellaneous Expenses	104,555	72,055	59,113
Depreciation Expenses	11,720	11,720	12,020
Costs Allocated	254,590	254,507	264,451
Carrying Amount of Assets Disposed Of	525,138	525,293	450,859
TOTAL OPERATING EXPENSES FROM OTHER ACTIVITIES	1,990,306	1,786,642	1,876,454
REALISED/ UNREALISED GAIN/(LOSS) FROM CHANGE IN FAIR VALUE OF INVESTMENTS			
Unrealised Gain/(Loss)	0	(21,862)	0
Realised Gain/(Loss)	0	940,914	0
TOTAL REALISED / UNREALISED GAIN/(LOSS)	0	919,052	0
NET RESULT	12,197,217	11,017,169	11,944,111

**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE YEAR ENDING 30 JUNE 2014**

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
REVENUE FROM ORDINARY ACTIVITIES			
General Purpose Funding	2,371,694	2,371,694	1,826,117
Governance	301,443	342,581	288,929
Community Amenities	46,903,101	44,759,811	47,461,992
Other Property and Services	1,760,966	1,720,943	1,565,055
TOTAL REVENUE FROM ORDINARY ACTIVITIES	51,337,204	49,195,029	51,142,093
EXPENSES FROM ORDINARY ACTIVITIES			
Governance	1,289,060	1,225,639	1,290,444
Community Amenities	32,541,820	32,738,175	32,610,956
Other Property and Services	5,474,195	5,298,031	5,570,337
TOTAL EXPENSES FROM ORDINARY ACTIVITIES	39,305,075	39,261,845	39,471,737
INCREASE / (DECREASE)	12,032,129	9,933,184	11,670,356
DISPOSAL OF ASSETS			
Proceeds from Sale of Assets	690,226	690,226	724,614
Less Carrying Amount of Assets Disposed Of	(525,138)	(525,293)	(450,859)
PROFIT / (LOSS) ON DISPOSALS	165,088	164,933	273,755
REALISED / UNREALISED GAIN / (LOSS) FROM CHANGE IN FAIR VALUE OF INVESTMENTS			
General Purpose Funding	0	919,052	0
TOTAL REALISED / UNREALISED GAIN / (LOSS)	0	919,052	0
NET RESULT	12,197,217	11,017,169	11,944,111

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2014**

	NOTE	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
CURRENT ASSETS				
Cash and Cash Equivalents	4(i)	40,553,781	45,561,474	49,030,616
Investments		28,181	0	0
Trade and Other Receivables		2,598,670	2,930,193	2,930,193
Inventories		46,105	44,528	44,528
Other Assets		105,194	108,494	108,494
TOTAL CURRENT ASSETS		43,331,931	48,644,689	52,113,831
CURRENT LIABILITIES				
Trade and Other Payables		4,970,223	4,251,981	4,251,981
Provisions		1,096,407	1,206,095	1,207,298
TOTAL CURRENT LIABILITIES		6,066,630	5,458,076	5,459,279
NET CURRENT ASSETS		37,265,301	43,186,613	46,654,552
NON CURRENT ASSETS				
Land		14,141,229	16,007,526	16,037,526
Buildings		6,019,791	5,152,136	6,061,757
Structures		15,302,261	13,968,422	17,883,682
Plant		12,696,624	9,403,456	12,231,481
Equipment		2,312,083	1,610,140	2,496,575
Furniture and Fittings		212,682	185,984	204,711
Work in Progress		272,020	412,860	412,860
TOTAL NON CURRENT ASSETS		50,956,688	46,740,524	55,328,592
NON CURRENT LIABILITIES				
Provisions		1,758,678	1,766,656	1,878,551
TOTAL NON CURRENT LIABILITIES		1,758,678	1,766,656	1,878,551
NET ASSETS		86,463,311	88,160,481	100,104,593
EQUITY				
Accumulated Surplus		46,127,533	47,039,960	53,933,333
Reserves		40,335,778	41,120,521	46,171,260
TOTAL EQUITY		86,463,311	88,160,481	100,104,593

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDING 30 JUNE 2014**

	NOTE	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
CASH FLOWS FROM NORMAL OPERATING				
Cash receipts in the course of normal operations		40,987,782	41,363,351	43,623,080
Cash payments in the course of normal operations		(31,646,895)	(31,806,403)	(31,520,140)
Interest receipts - Municipal Cash		375,596	375,596	278,303
Net Cash Provided by Normal Operating Activities	4(ii)	9,716,483	9,932,544	12,381,243
CASH FLOWS FROM OTHER OPERATING				
<u>Resource Recovery</u>				
Cash receipts from secondary waste charge		5,590,416	5,322,672	5,690,727
Cash receipts from resource recovery project		2,250,050	50	2,169
Cash payments for resource recovery project		(1,446,248)	(1,242,429)	(1,406,345)
Interest receipts - secondary waste restricted		1,600,382	1,600,382	1,336,231
<u>Other Activities</u>				
Interest receipts - other restricted investments		532,978	532,978	211,583
Net Cash Provided by Other Operating Activities	4(ii)	8,527,578	6,213,653	5,834,365
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash receipts from sale of property, plant and		690,226	690,226	724,614
Cash payments for property, plant and equipment		(24,090,652)	(19,953,056)	(15,471,081)
Net Cash Provided by Investing Activities		(23,400,426)	(19,262,830)	(14,746,467)
CASH FLOWS FROM FINANCE ACTIVITIES				
Cash receipts from sale of investments		1,167	1,552,501	0
Net Cash Used in Financing Activities		1,167	1,552,501	0
SUMMARY OF CASH FLOWS				
Cash at the beginning of the year		45,708,979	47,125,606	45,561,474
Net Increase (Decrease) in Cash Held		(5,155,198)	(1,564,132)	3,469,141
Cash at the end of the year	4(i)	40,553,781	45,561,474	49,030,615

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2014**

	NOTE	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Municipal Fund (Cash and Investment)				
Opening Balance		4,936,395	5,665,946	4,342,580
Transfer to Restricted Investments		(11,453,845)	(12,176,464)	(16,972,171)
Transfer from Restricted Investments		17,535,089	17,189,943	13,449,165
Transfer to/from Municipal Investments		0	0	0
Interest on Municipal Funds		375,596	375,596	278,303
Payments and Receipts		(7,528,059)	(6,575,179)	1,643,024
Movement in Accrued Interest		(137,262)	(137,262)	0
Closing Balance		3,727,914	4,342,580	2,740,901
Plant and Equipment Reserve				
Opening Balance		1,211,096	1,211,123	107,141
Transfer to Restricted Investments		2,629,585	2,629,585	4,279,353
Transfer from Restricted Investments		(3,790,965)	(3,790,962)	(4,385,850)
Interest on Restricted Investments		57,395	57,395	3,965
Closing Balance		107,111	107,141	4,609
Site Rehabilitation Reserve				
Opening Balance		1,700,612	1,697,942	1,889,978
Transfer to Restricted Investments		111,394	111,394	111,902
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		80,641	80,642	69,950
Closing Balance		1,892,647	1,889,978	2,071,830
Future Development Reserve				
Opening Balance		2,941,374	2,913,350	280,812
Transfer to Restricted Investments		0	980,000	0
Transfer from Restricted Investments		(2,853,015)	(3,752,015)	(230,000)
Interest on Restricted Investments		139,477	139,477	10,393
Closing Balance		227,836	280,812	61,205
Environmental Monitoring Reserve				
Opening Balance		529,750	526,688	551,808
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		25,120	25,120	20,423
Closing Balance		554,870	551,808	572,231

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2014**

NOTE	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Environmental Insurance Reserve			
Opening Balance	198,047	195,912	168,770
Transfer to Restricted Investments	0	0	0
Transfer from Restricted Investments	(36,533)	(36,533)	(40,186)
Interest on Restricted Investments	9,391	9,391	6,246
Closing Balance	170,905	168,770	134,830
Risk Management Reserve			
Opening Balance	12,185	12,071	12,649
Transfer to Restricted Investments	0	0	0
Transfer from Restricted Investments	0	0	0
Interest on Restricted Investments	578	578	468
Closing Balance	12,763	12,649	13,117
Class IV Cell Reserve			
Opening Balance	365,695	362,862	440,104
Transfer to Restricted Investments	58,487	59,901	58,487
Transfer from Restricted Investments	0	0	0
Interest on Restricted Investments	17,341	17,341	16,289
Closing Balance	441,523	440,104	514,880
Regional Development Reserve			
Opening Balance	17,920	17,913	20,196
Transfer to Restricted Investments	855,000	855,000	1,005,000
Transfer from Restricted Investments	(663,166)	(853,534)	(1,013,113)
Interest on Restricted Investments	817	817	748
Closing Balance	210,571	20,196	12,831
Secondary Waste Reserve			
Opening Balance	33,749,744	33,522,665	36,103,620
Transfer to Restricted Investments	5,590,416	5,322,672	8,690,727
Transfer from Restricted Investments	(5,916,410)	(4,342,099)	(4,559,196)
Interest on Restricted Investments	1,600,382	1,600,382	1,336,231
Closing Balance	35,024,132	36,103,620	41,571,382

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2014**

NOTE	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Class III Cells Reserve			
Opening Balance	3,535,822	3,517,865	1,481,582
Transfer to Restricted Investments	2,201,903	2,210,852	2,826,702
Transfer from Restricted Investments	(4,275,000)	(4,414,800)	(3,215,000)
Interest on Restricted Investments	167,665	167,665	54,835
Closing Balance	1,630,390	1,481,582	1,148,119
Long Service Leave - Restricted Asset			
Opening Balance	667,166	661,162	699,858
Transfer to Restricted Investments	7,060	7,060	0
Transfer from Restricted Investments	0	0	(5,820)
Interest on Restricted Investments	31,636	31,636	25,902
Closing Balance	705,862	699,858	719,940
Building Refurbishment Reserve			
Opening Balance	61,524	60,945	63,862
Transfer to Restricted Investments	0	0	0
Transfer from Restricted Investments	0	0	0
Interest on Restricted Investments	2,917	2,917	2,364
Closing Balance	64,441	63,862	66,226
Cash and Investments at the end of the Year	44,770,963	46,162,959	49,632,101
<u>Less</u> Unrealised losses from change in fair value of investments	(4,189,001)	(601,485)	(601,485)
Cash and Investments as per Statement of Financial Position	40,581,962	45,561,474	49,030,616

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2014**

	NOTE	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
SUMMARY				
MUNICIPAL FUND (CASH AND INVESTMENTS)				
Opening Balance		4,936,395	5,665,946	4,342,580
Transfer to Restricted Investments		(11,453,845)	(12,176,464)	(16,972,171)
Transfer from Restricted Investments		17,535,089	17,189,943	13,449,165
Interest on Municipal Funds		375,596	375,596	278,303
Payments and Receipts		(7,528,059)	(6,575,179)	1,643,024
Movement in Accrued Interest		(137,262)	(137,262)	0
Closing Balance	4(i)	3,727,914	4,342,580	2,740,901
RESTRICTED INVESTMENTS				
Opening Balance		44,990,933	44,700,498	41,820,379
Transfer to Restricted Investments		11,453,845	12,176,464	16,972,171
Transfer from Restricted Investments		(17,535,089)	(17,189,943)	(13,449,165)
Interest on Restricted Investments		2,133,360	2,133,360	1,547,814
Closing Balance		41,043,049	41,820,379	46,891,200
Sub Total		44,770,963	46,162,959	49,632,101
<u>Less</u> Unrealised Losses from change in fair value of investments		(4,189,001)	(601,485)	(601,485)
Cash and Investments as per Statement of Financial Position		40,581,962	45,561,474	49,030,616

**NET CURRENT ASSETS CARRIED FORWARD
FOR THE YEAR ENDING 30 JUNE 2014**

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
NET CURRENT ASSETS REPRESENTED BY			
CURRENT ASSETS			
Cash at Bank - Unrestricted	3,727,914	4,342,580	2,740,901
Receivables	2,598,670	2,930,193	2,930,193
Inventory	46,105	44,528	44,528
Prepayments	105,194	108,495	108,494
	<u>6,477,883</u>	<u>7,425,796</u>	<u>5,824,116</u>
LESS: CURRENT LIABILITIES			
Creditors	4,970,223	4,251,981	4,251,981
Current Provisions	1,096,407	1,206,095	1,207,298
	<u>6,066,630</u>	<u>5,458,076</u>	<u>5,459,279</u>
(DEFICIT) SURPLUS - OTHER FUNDS	<u>(411,253)</u>	<u>1,967,720</u>	<u>(364,837)</u>
ADD BALANCE OF NET RESTRICTED INVESTMENTS *	36,854,048	41,218,894	46,289,715
ESTIMATED NET CURRENT ASSET POSITION	<u><u>37,265,301</u></u>	<u><u>43,186,614</u></u>	<u><u>46,654,552</u></u>

* Net of unrealised gains or losses from change in fair value of investments



BUDGET NOTES

2013/2014 BUDGET

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

Basis of Preparation

The financial report is a general purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and non-for-profit entities), other mandatory professional reporting requirements and the Local Government Act 1995 and accompanying regulations. The report has also been prepared on the accrual basis under the convention of historical cost accounting modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

(a) Cash and Cash Equivalents

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. For the purposes of the Statement of Cash Flows, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts, where applicable, are included as short-term borrowings in current liabilities on the Statement of Financial Position.

(b) Property, Plant and Equipment

Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed includes the cost of all materials, direct labour and variable and fixed overheads.

Revaluation

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on a basis to reflect the already consumed or expired future economic benefits. Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ significantly from that determined using fair value at reporting date.

Land Under Roads

The roads on the land owned by the EMRC are private roads. The land under these private roads has already been recognised as part of the land cost shown in the Statement of Financial Position.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(c) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are separately and systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period, as follows:

· Buildings	2-10%
· Structures	
General	2-10%
Class III and IV Waste Cells	% of actual usage
· Plant	15-40%
· Furniture and fittings	10-40%
· Equipment	10-40%

(d) Rates

The Eastern Metropolitan Regional Council does not levy rates. Accordingly rating information as required under the Local Government (Financial Management) Regulations 1996 has not been presented in these financial reports.

(e) Grants, Donations and Other Contributions

Grants, donations and other contributions have been recognised as revenues when received. Conditional Grants and contributions income is recognised subject to conditions applicable to the use of such income. Expenditure of those monies has been made in the manner specified under the conditions upon which the Eastern Metropolitan Regional Council received those monies.

(f) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Local Government prior to the end of the financial year that are unpaid and arise when the Local Government becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(g) Impairment

The Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired. Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 '*Impairment of Assets*' and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Statement of Comprehensive Income.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Revenue Recognition

Sale of Goods and Disposal of Assets

Revenue from the sale of goods and disposal of other assets is recognised when the Council has passed control of the goods or other assets to the buyer.

Rendering of Services

Revenue from the provision of services is recognised on an accrual basis.

Royalties

Royalty revenue is recognised on an accrual basis.

(i) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

(j) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

Cash flows are included in the cash flow statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

(k) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Provisions

Provisions are recognised when: The Council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(m) Provision for Site Rehabilitation

The estimated closure and post-closure site rehabilitation cost is charged to the Statement of Comprehensive Income on a volumetric basis over the life of the landfill site.

The nature of work planned by Council includes cell capping, landform reconstruction, dismantling of site operating facilities and implementation of a revegetation plan to suit the final land use. The cost is based on estimated current costs, determined on a non-discounted basis.

(n) Provision for Environmental Monitoring

The estimated closure and post-closure environmental monitoring cost is charged to the Statement of Comprehensive Income on a volumetric basis over the life of the landfill site.

The nature of work planned by Council includes monitoring of groundwater, surface water, leachate and landfill gas generation. The cost is based on estimated current costs, determined on a non-discounted basis.

(o) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(p) Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results of this experience and other factors combine to form the basis of making judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Employee Entitlements

The provisions for employee benefits relate to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits):

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave (Long-term Benefits):

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(iii) Superannuation Fund:

The Council contributes to the WA Local Government Superannuation Plan (LGSP) and other choice funds for qualifying employees as per statutory requirements (9.25% for 2013/14). It also contributes to the LGSP and other choice funds for full scheme members (5% for 2013/14). Contributions to defined contribution plans are recognised as an expense as they become payable.

(r) Rounding Of Amounts

All amounts shown in this annual financial report, other than the Schedule of Fees and Charges, are rounded to the nearest dollar. As a result of rounding, some minor reconciliation discrepancies may be present in the disclosures to the financial report.

(s) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(t) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Council, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(u) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the Statement of Financial Position.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than 12 months from the reporting date, which are classified as current assets.

(iv) Available-for-sale financial assets

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and Derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the Statement of Comprehensive Income. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the Statement of Comprehensive Income as gains and losses from investment securities.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(u) Investments and Other Financial Assets (Continued)

Subsequent measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the Statement of Comprehensive Income within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the Statement of Comprehensive Income as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

Impairment

Council assesses at each balance date whether there is objective evidence that a financial asset or group of financial assets is impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss- measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the Statement of Comprehensive Income.

(v) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the balance sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

2. PROGRAMS

The activities relating to the Eastern Metropolitan Regional Council's programs reported on in the Operating Statement are as follows:

Governance

Records income and expenditure relating to the administration and operation of facilities and services to members of Council together with other administrative governance costs.

General Purpose Funding

Records interest revenue as well as other general purpose revenue.

Community Amenities

Records income and expenditure associated with the Class III cell, Class IV cell, weighbridge, and transfer station at the Red Hill Waste Management Facility, the Hazelmere Site and the Coppin Road and Mathieson Road transfer stations.

Other Property and Services

Records income and expenditure for public works overheads, plant operation, materials, salaries and wages. It also records income and expenditure for the Environmental Service departments (incorporating various Environmental Projects), the operations of the Ascot Place activity, Risk Management services, and income and expenditure relating to the Regional Development activity incorporating various projects.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

3. RECONCILIATION OF RATES LEVIED

The Eastern Metropolitan Regional Council does not levy rates therefore a Rate Setting Statement [Local Government (Financial Management) Regulations 1996: 22(1)(d) and 30(1)(c)] has not been prepared.

4. NOTES TO THE STATEMENT OF CASH FLOWS

(i) Reconciliation of Cash

For the purpose of the statement of cash flows, The Eastern Metropolitan Regional Council considers cash to include cash on hand, cash at bank and bank term deposits. Cash at the end of the reporting period as shown in the statement of cash flows is as follows:

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Cash - Unrestricted	3,727,914	4,342,580	2,740,901
Cash - Restricted	36,825,868	41,218,894	46,289,715
Total Cash	40,553,781	45,561,474	49,030,616

(ii) Reconciliation of net cash used in operating activities to change in net assets arising from operations

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Net Change in assets from operations	12,197,217	11,017,169	11,944,111
Write back Depreciation	6,073,823	6,085,560	6,432,154
Write back Provisions	122,526	111,870	111,895
Write back Accruals - Staff Entitlements	15,583	15,583	1,203
Write back (Profit) Loss on sale of assets	(165,088)	(164,933)	(273,755)
Write back Realised/Unrealised (Gain)/Loss from change in fair value of investments	0	(919,052)	0
Net cash from operating activities	18,244,061	16,146,197	18,215,608

(iii) Depreciation of Assets

Details of depreciation expenditure budgets for each program are as follows

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Administration	627,342	627,511	740,948
Community Amenities	3,186,091	3,196,454	3,270,643
Other Property and Services	2,260,390	2,261,595	2,420,563
Total Depreciation all Programs	6,073,823	6,085,560	6,432,154

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**EASTERN METROPOLITAN REGIONAL COUNCIL
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDING 30 JUNE 2014**

5. FEES AND CHARGES SUMMARY BY PROGRAM

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Administration	600	600	600
Community Amenities	41,924,040	42,071,550	44,906,790
Governance	0	0	0
Other Property and Services	30,000	30,000	20,000
Total Statutory Fees and Charges	41,954,640	42,102,150	44,927,390

6. FEES AND CHARGES - REDUCTION OF REVENUE

Annual cumulative Commercial tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes are subject to a reduction of \$5.00/tonne (inclusive of GST) and \$10.00/tonne (inclusive of GST) respectively.

It is estimated that the total value of applicable discounts during 2013/2014 will be \$605,000 (inclusive of GST).

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

7. LOAN BORROWINGS

(a) Loan Repayments

No loans existed as at 30 June 2013 and no loans are anticipated during 2013/2014.

(b) Unspent Loans

No unspent loan funds existed as at 30 June 2013 and during 2013/2014.

(c) New Borrowings

The Eastern Metropolitan Regional Council does not propose to undertake new borrowings during the 2013/2014 financial year.

(d) Overdraft

Council has not utilised an overdraft facility during the 2012/2013 financial year and it is not anticipated that this facility will be utilised during the 2013/2014 financial year.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

8. COUNCILLOR FEES AND ALLOWANCES

Each Councillor, other than the Chairman, is entitled to an annual meeting fee of \$7,000.

The Chairman is entitled to an annual meeting fee of \$14,000 as well as an annual Local Government fee of \$6,000

The Deputy Chairman is entitled to an annual Local Government fee of \$1,500.

A provision of \$8,600 for meeting fees has been provided for deputy Councillors when deputising for a Councillor at a meeting. All fees paid to Councillors and the Chairman are paid quarterly in arrears.

The budget provided for Councilor(s) fee, allowances and expenses is as follows:

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Councillor(s) meeting fees	77,000	77,000	77,000
Chairman's meeting fees	14,000	14,000	14,000
Chairman's Local Government fee	6,000	6,000	6,000
Deputy Chairman's Local Government fee	1,500	1,500	1,500
Deputy Councillors' meeting fees	3,360	3,500	8,600
Total Fees and Allowances	102,000	102,000	107,100

9. INVESTMENT INTEREST

The total estimated earnings from interest on investments is made up as follows:

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Interest on Funds held in Reserve	2,101,724	1,984,462	1,521,912
Interest on other restricted investments (LSL)	31,636	31,636	25,902
Interest on other funds	238,334	355,596	278,303
Total Interest on Investments	2,371,694	2,371,694	1,826,117

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2014**

10. ASSET PROFIT OR LOSS ON DISPOSAL

	BUDGET 2012/2013 \$	EST. ACTUAL 2012/2013 \$	BUDGET 2013/2014 \$
Land			
Proceeds from Sale of Assets	0	0	0
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Buildings			
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Plant			
Proceeds from Sale of Assets	(690,225)	(690,226)	(724,614)
Carrying Amount of Assets Disposed	525,138	525,138	450,859
(Profit) Loss on Disposal	(165,087)	(165,088)	(273,755)
Equipment			
Proceeds from Sale of Assets	0	0	0
Carrying Amount of Assets Disposed	0	155	0
(Profit) Loss on Disposal	0	155	0
Furniture and Fittings			
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Net (Profit) Loss on Disposal	(165,087)	(164,933)	(273,755)

11. STRATEGIC PLAN FOR THE FUTURE

EMRC's Strategic Community Plan titled *EMRC 2022 - 10 Year Strategic Plan*, adopted by Council at its meeting held on 6 December 2012 and the Corporate Business Plan 2013/14 to 2017/18, which is anticipated to be adopted by Council at its meeting held on 20 June 2013 together constitute EMRC's 'plan for the future' in accordance with section 5.56 of the *Local Government Act 1995*.

The 2013/2014 Annual Budget draws from the priorities as identified in the EMRC's 'plan for the future'.



FEES AND CHARGES

**For the Year Ending
30 June 2014**

**EASTERN METROPOLITAN REGIONAL COUNCIL
2013/2014 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc GST
		with no GST \$	Value of GST \$	inc GST \$	inc GST \$	with no GST \$	Value of GST \$	inc GST \$	inc GST \$	
Waste Management Charges										
Disposal Rates										
Member Councils	1 tonne									
Base Tipping Fee		45.19	4.52	49.71		49.55				9.65%
CWES Levy		3.00	0.30	3.30		3.00				0.00%
Secondary Waste Reserve		26.00	2.60	28.60		28.00				7.69%
Landfill Levy		28.00	2.80	30.80		28.00				0.00%
Carbon Price		6.90	0.69	7.59		6.90				
Total Member Council disposal rate - (*)		109.09	10.91	120.00		115.45	11.55	127.00		5.83%
Councils - Other										
Non-Member Local Government - Commercial										
WMRC - Domestic (*)	1 tonne	108.18	10.82	119.00		115.45	11.55	127.00		6.72%
WMRC - Commercial	1 tonne	N/A	N/A	N/A		N/A	N/A	N/A		N/A
Domestic Refuse Tip Pass (Gidgegannup @ 3bags/wk)	1 tonne	4.00	0.40	4.40		4.09	0.41	4.50		2.25%
Council Refuse Tip Passes - Cars (up to 200kg)	n/a	21.82	2.18	24.00		22.73	2.27	25.00		4.17%
Council Refuse Tip Passes - Trailers (up to 500kg)	n/a	38.18	3.82	42.00		39.09	3.91	43.00		2.38%
General Waste										
Cars / Station Wagons	n/a	22.73	2.27	25.00		23.64	2.36	26.00		4.03%
Trailers (6 x 4)	n/a	40.91	4.09	45.00		41.82	4.18	46.00		2.22%
Trailers (6 x 4) High Sides	n/a	50.00	5.00	55.00		51.82	5.18	57.00		3.64%
Tandem/ Horse Floats (< 1 tonne)	n/a	72.73	7.27	80.00		76.36	7.64	84.00		4.99%
Vans / Utes	n/a	38.18	3.82	42.00		40.00	4.00	44.00		4.77%
Commercial (General)	1 tonne	109.09	10.91	120.00		118.18	11.82	130.00		8.33%
Minimum Commercial Charges	0.50 tonnes	54.55	5.45	60.00		59.09	5.91	65.00		8.33%
Greenwaste										
Greenwaste - Member Councils (uncontaminated - Red Hill & Hazelmere)	1 tonne	36.36	3.64	40.00		40.91	4.09	45.00		12.51%
Greenwaste - Member Councils (stumps/logs/palms)	1 tonne	109.09	10.91	120.00		115.09	11.51	126.60		5.50%
Greenwaste - MGB (Member Councils)	1 tonne	74.19	7.42	81.61		90.55	9.05	99.60		22.05%
Greenwaste - Commercial (uncontaminated - Red Hill)	1 tonne	50.00	5.00	55.00		54.55	5.45	60.00		9.10%
Greenwaste - Commercial (stumps/logs/palms)	1 tonne	109.09	10.91	120.00		117.27	11.73	129.00		7.50%
Greenwaste - uncontaminated (to Hazelmere)	1 tonne	60.00	6.00	66.00		65.91	6.59	72.50		9.85%
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	5.00	0.50	5.50		10.00	1.00	11.00		100.00%
Greenwaste - shredded to EMRC specification (to Hazelmere)	1 tonne	N/A	N/A	N/A		7.50	0.75	8.25		N/A

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

(*) 2013/2014 - Inclusive of \$28.00 Secondary Waste Reserve and \$3.00 CWES Levy.

* Minimum charge for greenwaste 0.5 tonnes

Note:

In the event that the weighbridges at Red Hill Waste Management Facility are not operational, vehicles will be charged according to their carrying capacity (in tonnes) multiplied by the appropriate rate from the schedule of fees and charges according to the type of waste being disposed.

EASTERN METROPOLITAN REGIONAL COUNCIL
2013/2014 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc Exc. GST
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	inc GST	Value of GST	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>Waste Management Charges continued..</u>										
<u>Disposal Rates continued..</u>										
<u>Special Wastes</u>										
Asbestos	1 tonne	163.64	16.36	180.00	171.82	189.00	17.18	189.00	5.00%	
Asbestos - Member Council residents only	1 tonne	100.00	10.00	110.00	105.00	115.50	10.50	115.50	5.00%	
Asbestos - Minimum Charge		22.73	2.27	25.00	22.73	25.00	4.55	25.00	100.00%	
Asbestos (Wrapped)	1 tonne	135.64	13.56	149.20	145.45	160.00	14.55	160.00	7.23%	
Asbestos (Wrapped) - Member Council residents only	1 tonne	72.00	7.20	79.20	75.45	83.00	7.55	83.00	4.79%	
Asbestos (Wrapped) - Minimum Charge		18.18	1.82	20.00	22.73	25.00	2.27	25.00	25.03%	
Asbestos Contaminated Class 1 material <5,000m ³	1 m ³	N/A	N/A	N/A	34.09	37.50	3.41	37.50	N/A	
Asbestos Contaminated Class 1 material >5,000m ³	1 m ³	N/A	N/A	N/A	25.00	27.50	2.50	27.50	N/A	
Car Bodies - Commercial	each	22.73	2.27	25.00	22.73	25.00	2.27	25.00	0.00%	
Car Bodies - Member Council residents only	each	9.09	0.91	10.00	13.64	15.00	1.36	15.00	50.06%	
Quarantine Waste	1 tonne	136.36	13.64	150.00	143.18	157.50	14.32	157.50	5.00%	
Burial Fee (for immediate burial requirements)	n/a	136.36	13.64	150.00	143.18	157.50	14.32	157.50	5.00%	
Handling Fee (for special handling requirements)	n/a	136.36	13.64	150.00	143.18	157.50	14.32	157.50	5.00%	
Tyre Disposal (off rim) *	each	5.00	0.50	5.50	5.00	5.50	0.50	5.50	0.00%	
Tyre Disposal (with rim) *	each	6.82	0.68	7.50	6.82	7.50	0.68	7.50	0.00%	
Tyre Recovery Charges (for tyres at the landfill face)	each	22.73	2.27	25.00	22.73	25.00	2.27	25.00	0.00%	
Mattress disposal fee (Member Council Residents)	each	5.00	0.50	5.50	6.82	7.50	0.68	7.50	36.40%	
Mattress disposal fee (Charitable Organisations)	each	10.00	1.00	11.00	10.00	11.00	1.00	11.00	0.00%	
Mattress disposal fee (Commercial)	each	13.64	1.36	15.00	15.00	16.50	1.50	16.50	9.97%	
E-Waste (Price applicable after quota has been reached under Infoactive agreement)	each	9.10	0.90	10.00	9.10	10.00	0.90	10.00	0.00%	
Wash Facility Fee	n/a	36.36	3.64	40.00	36.36	40.00	3.64	40.00	0.00%	
Class III Waste	1 tonne	109.09	10.91	120.00	118.18	130.00	11.82	130.00	8.33%	
Class III Contaminated Soil	1 tonne	100.00	10.00	110.00	105.00	115.50	10.50	115.50	5.00%	
Class IV Waste	1 tonne	159.09	15.91	175.00	170.00	187.00	17.00	187.00	6.86%	
Class IV Contaminated Soil	1 tonne	136.36	13.64	150.00	143.18	157.50	14.32	157.50	5.00%	
Class V Waste - Concrete encapsulated drums (L 900mm D 600mm)	each	454.55	45.45	500.00	454.55	600.00	54.55	600.00	20.00%	
Class V Waste - Concrete encapsulated bulka bags (1.1m x 1.1m x 1.1m)	each	909.09	90.91	1000.00	909.09	1000.00	90.91	1000.00	50.00%	
Administration Charge - Class III (for waste acceptance approvals)	consignment	109.09	10.91	120.00	113.64	125.00	11.36	125.00	4.17%	
Administration Charge - Class IV (for waste acceptance approvals)	consignment	136.36	13.64	150.00	143.18	157.50	14.32	157.50	5.00%	
Clean Fill/Inert Waste - Commercial (no sorting required)	1 m ³ (1,000m ³ min)	15.00	1.50	16.50	15.00	16.50	1.50	16.50	0.00%	
Clean Fill/Inert Waste - Commercial (minor sorting required)	1 m ³ (1,000m ³ min)	20.00	2.00	22.00	20.00	22.00	2.00	22.00	0.00%	
Clean Fill/Inert Waste - Commercial (unsuitable for re-use)	1 m ³ (1,000m ³ min)	150.00	15.00	165.00	163.64	180.00	16.36	180.00	9.09%	
Clean Fill/Inert Waste - Member Councils (no sorting required)	1 m ³	13.50	1.35	14.85	13.64	15.00	1.36	15.00	1.04%	
Clean Fill/Inert Waste - Member Councils (minor sorting required)	1 m ³	18.00	1.80	19.80	18.18	20.00	1.82	20.00	1.00%	
Acid Sulphate Soil Treatment	As required	Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		N/A

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

* Only car and 4 wheel drive vehicle tyres accepted

**EASTERN METROPOLITAN REGIONAL COUNCIL
2013/2014 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES**

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc Exc. GST
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	inc GST	Value of GST	
		\$	\$	\$	\$	\$	\$	\$	\$	
Waste Management Charges continued..										
Hazelmere										
Wood Waste (per cubic metre)										
- Grade 1	1 m ³	6.36	0.64	7.00		7.27	0.73	8.00	8.00	14.31%
- Grade 2	1 m ³	7.27	0.73	8.00		8.18	0.82	9.00	9.00	12.52%
- Contaminated	1 m ³	18.18	1.82	20.00		22.73	2.27	25.00	25.00	25.03%
Wood Waste (per tonne)										
- Grade 1	1 tonne	63.64	6.36	70.00		72.73	7.27	80.00	80.00	14.28%
- Grade 2	1 tonne	72.73	7.27	80.00		81.82	8.18	90.00	90.00	12.50%
- Contaminated	1 tonne	181.82	18.18	200.00		227.27	22.73	250.00	250.00	25.00%
Sale of Materials (all ex stockpile, minimum 10 tonnes)										
Mixed clay/fill (purchaser to load)	1 tonne	0.50	0.05	0.55		0.50	0.05	0.55	0.55	0.00%
Mixed clay/fill (loaded)	1 tonne	1.50	0.15	1.65		2.00	0.20	2.20	2.20	33.33%
Ferricrete/Laterite Filter Rock	1 tonne	11.00	1.10	12.10		10.00	1.00	11.00	11.00	-9.09%
Ferricrete (Member Councils)	1 tonne		NOT APPLICABLE			8.00	0.80	8.80	8.80	N/A
Manufactured Products (per cubic metre)										
Fine Mulch	1 m ³		NOT APPLICABLE			40.00	4.00	44.00	44.00	N/A
Mixed Mulch	1 m ³	13.91	1.39	15.30		18.18	1.82	20.00	20.00	30.70%
Coarse Mulch	1 m ³		NOT APPLICABLE			20.00	2.00	22.00	22.00	N/A
Soil Improver	1 m ³	16.36	1.64	18.00		22.73	2.27	25.00	25.00	38.94%
Coloured Chip	1 m ³		N/A			N/A	N/A	N/A	N/A	N/A
Wood Chip (unscreened secondary ground) - Hazelmere	1 m ³	5.50	0.55	6.05		5.50	0.55	6.05	6.05	0.00%
EcoChip Mulch - Hazelmere	1 m ³	10.91	1.09	12.00		10.91	1.09	12.00	12.00	0.00%
Wood Chip (fines) - Hazelmere	1 m ³	10.91	1.09	12.00		10.91	1.09	12.00	12.00	0.00%
Manufactured Products (per tonne)										
Fine Mulch	1 tonne		NOT APPLICABLE			55.00	5.50	60.50	60.50	N/A
Mixed Mulch	1 tonne	23.18	2.32	25.50		30.00	3.00	33.00	33.00	29.42%
Coarse Mulch	1 tonne		NOT APPLICABLE			30.00	3.00	33.00	33.00	N/A
Mulch (Member Council)	1 tonne	19.09	1.91	21.00		20.00	2.00	22.00	22.00	4.77%
Soil Improver	1 tonne	18.18	1.82	20.00		27.27	2.73	30.00	30.00	50.00%
Soil Improver (Member Councils)	1 tonne	15.00	1.50	16.50		18.18	1.82	20.00	20.00	21.20%
Wood Chip (unscreened secondary ground) - Hazelmere	1 tonne	27.27	2.73	30.00		27.27	2.73	30.00	30.00	0.00%
EcoChip Mulch - Hazelmere	1 tonne	54.55	5.45	60.00		54.55	5.45	60.00	60.00	0.00%
Wood Chip (fines) - Hazelmere	1 tonne	40.91	4.09	45.00		40.91	4.09	45.00	45.00	0.00%
Shredded, Unprocessed Greenwaste	1 tonne	5.00	0.50	5.50		5.00	0.50	5.50	5.50	N/A
Trailer Loaded Products (per scoop)										
Soil Improver	1 scoop	9.09	0.91	10.00		13.64	1.36	15.00	15.00	50.06%
Fine Mulch	1 scoop		NOT APPLICABLE			27.27	2.73	30.00	30.00	N/A
Mixed Mulch	1 scoop	9.09	0.91	10.00		13.64	1.36	15.00	15.00	50.06%
EcoChip Mulch (Hazelmere)	1 scoop	9.09	0.91	10.00		9.09	0.91	10.00	10.00	0.00%
Ferricrete	1 scoop	9.09	0.91	10.00		9.09	0.91	10.00	10.00	0.00%

(Material purchases in excess of 200 tonnes and 1,000 over financial year are subject to a reduction of 15% and 20% respectively.)

EASTERN METROPOLITAN REGIONAL COUNCIL
2013/2014 - WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc Exc. GST
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	inc GST	Value of GST	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>Waste Management Charges continued..</u>										
<u>Waste Services Environmental Consulting Fees</u>										
Miscellaneous Plant Hire (per hour)										
Hire of Water Tanker	1 hour	136.36	13.64	150.00		136.36	13.64	150.00		0.00%
Hire of Loader (Volvo L120 or equivalent)	1 hour	136.36	13.64	150.00		136.36	13.64	150.00		0.00%
Hire of Tip Truck (11 m3)	1 hour	100.00	10.00	110.00		100.00	10.00	110.00		0.00%
Wet Hire of 17m ³ Articulated Dump Truck	1 hour	130.00	13.00	143.00		130.00	13.00	143.00		0.00%
Dry Hire of Manitou MLT 625 Telehandler - Member Council Rate only	per day	200.00	20.00	220.00		200.00	20.00	220.00		0.00%
Labour Hire	1 hour	45.45	4.55	50.00		50.00	5.00	55.00		10.01%
<u>Member Councils Consulting Fees</u>										
Consultant Director	1 hour	102.00	10.20	112.20		107.00	10.70	117.70		4.90%
Consultant Manager	1 hour	91.00	9.10	100.10		96.00	9.60	105.60		5.49%
Senior Consultant	1 hour	78.00	7.80	85.80		82.00	8.20	90.20		5.13%
Consultant	1 hour	70.00	7.00	77.00		74.00	7.40	81.40		5.71%
Project Officer	1 hour	53.00	5.30	58.30		56.00	5.60	61.60		5.66%

2013/2014 - Regional Services (Environmental Services & Regional Development) Consulting Rates

	Prior Year Actuals							Proposed	
	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	% Change		
Member Council Consulting Fees									
Consultant Director	\$88.00	\$92.00	\$96.00	\$99.00	\$102.00	\$105.00	2.94%		
Consultant Manager	\$78.00	\$82.00	\$86.00	\$88.50	\$91.00	\$93.00	2.20%		
Consultant Coordinator	\$68.00	\$71.00	\$74.00	\$76.00	\$78.00	\$80.00	2.56%		
Consultant	\$60.00	\$63.00	\$66.00	\$68.00	\$70.00	\$72.00	2.86%		
Project Officer	\$46.00	\$48.00	\$50.00	\$51.50	\$53.00	\$54.50	2.83%		
Other Organisations Consulting Fees									
Consultant Director	\$165.00	\$174.00	\$182.00	\$187.50	\$187.50	\$187.50	0.00%		
Consultant Manager	\$145.00	\$153.00	\$160.00	\$165.00	\$165.00	\$165.00	0.00%		
Consultant Coordinator	\$145.00	\$153.00	\$160.00	\$165.00	\$150.00	\$150.00	0.00%		
Consultant	\$132.00	\$139.00	\$145.00	\$149.50	\$125.00	\$125.00	0.00%		
Project Officer	\$115.00	\$121.00	\$127.00	\$131.00	\$100.00	\$100.00	0.00%		

* Note : All hourly rates are exclusive of GST

2013/2014 - Administration Fees and Charges

Photocopy Fees	\$ Per Page
Black & White A4 print	\$0.35
Black & White A3 print	\$0.50
Colour A4 print	\$0.45
Colour A3 print	0.60

* Note: Prices are inclusive of GST



WASTE DISPOSAL TONNAGES

**For the Year Ending
30 June 2014**

TONNAGE ANALYSIS

COUNCIL	ACTUAL 2009/10 TONNES	ACTUAL 2010/11 TONNES	ACTUAL 2011/2012 TONNES	EST. ACTUAL 2012/13 TONNES	PROJECTED 2013/14 TONNES
Bayswater - MSW	27,214	25,540	23,050	17,189	17,533
Belmont	15,678	14,372	12,820	12,849	13,106
Bassendean	5,813	5,704	6,235	6,333	6,460
Swan - MSW	41,628	39,425	42,217	44,348	45,235
Mundaring	14,948	14,700	15,255	13,070	13,393
Kalamunda	22,304	22,083	24,062	24,498	24,988
Sub-total Member Councils - MSW	127,584	121,824	123,638	118,287	120,714
Bayswater - Greenwaste	4,783	4,435	4,863	4,614	4,706
Swan - Greenwaste	1,648	1,147	5	1,450	1,479
Bassendean - Greenwaste	743	702	813	750	765
Belmont - Greenwaste	263	244	282	299	306
Kalamunda - Greenwaste	4,128	3,743	4,332	3,719	3,793
Mundaring - Greenwaste	268	380	260	0	0
Transfer Station - Greenwaste	993	1,198	1,230	1,114	1,114
Commercial/Other - Greenwaste	1,198	1,343	1,439	1,216	1,240
Sub-total Member Councils - Greenwaste	14,025	13,192	13,225	13,162	13,404
W.M.R.C	17,284	12,504	6,734	0	0
W.M.R.C Commercial	12,302	3,623	0	0	0
Non-Member Local Governments		0	95,040	96,218	100,000
RRF Residual			0	0	0
EMRC Transfer Stn (Trailers & Commercial etc)	7,433	6,780	6,541	7,336	7,483
Commercial/Other Class III	115,552	130,066	103,420	121,167	123,590
Contaminated Class III	3,282	3,402	10,606	13,581	5,000
Class IV Waste	11,826	5,233	3,630	4,926	5,000
Class V - Concrete Encapsulation	0	0	0	200	5
Sub-total Other Tonnes	167,678	161,608	225,971	243,428	241,078
TOTAL TONNAGES	309,287	296,624	362,834	374,877	375,197
Class III	283,437	278,200	345,979	356,589	356,787
Class IV & V	11,826	5,233	3,630	5,126	5,005
Greenwaste	14,025	13,192	13,225	13,162	13,404
TOTAL TONNAGES	309,287	296,624	362,834	374,877	375,197

BASE INCOME (INCLUDING LANDFILL LEVY) FROM TONNAGES ANALYSIS

COUNCIL	A/C#	IE	ACTUAL 2007/08 \$	ACTUAL 2008/09 \$	ACTUAL 2009/10 \$	ACTUAL 2010/11 \$	ACTUAL 2011/12 \$	FORECAST 2012/13 \$	PROJECTED 2013/14 \$
Bayswater	53310/00	BB	936,987	949,106	1,318,859	1,554,797	1,542,193	1,376,667	1,480,643
Belmont	53310/00	BC	632,932	766,521	757,162	977,139	872,127	1,029,076	1,106,800
Bassendean	53310/00	BA	208,788	224,328	290,092	387,456	425,731	507,210	545,518
Swan - MSW	53310/00	BD	1,516,984	1,582,642	2,124,301	2,685,079	2,983,130	3,551,831	3,820,092
Mundaring	53310/00	BF	553,333	605,770	753,350	984,904	1,067,925	1,046,776	1,131,024
Kalamunda	53310/00	BE	637,266	827,666	1,135,984	1,440,517	1,684,897	1,962,045	2,110,233
Sub-total Member Councils			4,486,291	4,956,032	6,379,749	8,029,892	8,576,002	9,473,606	10,194,312
Bayswater - Greenwaste	58864/00	BB	209,786	231,515	263,720	292,203	331,590	342,313	426,154
Swan - Greenwaste	58864/00	BD	80,356	50,993	47,794	36,714	179	52,722	60,506
Bassendean - Greenwaste	58864/00	BA	20,174	20,195	21,469	20,083	27,360	27,270	31,296
Belmont - Greenwaste	58864/00	BC	104	5,834	6,570	6,967	9,495	10,872	12,534
Kalamunda - Greenwaste	58864/00	BE	10,598	107,340	118,523	179,588	145,272	135,223	155,187
Mundaring - Greenwaste	58864/00	BF	6,463	2,333	7,785	26,731	8,642	0	0
Commercial/Other - Greenwaste	58864/00	BK	58,137	72,157	94,393	113,210	132,761	110,134	125,210
Sub-total Greenwaste			385,617	490,366	560,254	675,495	655,297	678,534	810,887
W.M.R.C	53310/00	BG	709,420	609,380	886,342	870,145	476,079	0	0
W.M.R.C Commercial	53310/00	BH	609,514	746,302	850,552	301,361	0	0	0
Non-Member Local Governments	53310/00	BS	0	0	0	0	0	8,726,683	9,745,000
EMRC Transfer Stn (Trailers etc)	58857/00	BI	585,958	543,227	717,878	960,507	1,047,558	992,414	1,077,512
EMRC Transfer Stn (Commercial)	58857/00	BK	148,748	209,661	219,752	205,460	200,940	248,104	269,378
Contaminated Class III	53310/00	BJ	169,653	399,540	220,357	354,299	1,260,829	1,358,100	525,000
Class IV Waste	53330/00	BK	309,801	528,087	970,834	619,980	459,493	783,677	850,000
Class V - Concrete Encapsulation	53330/01	BK	0	0	0	0	35,993	90,910	2,727
Commercial/Other Class III	53310/00	BK	9,194,357	8,015,614	7,617,436	10,113,802	15,565,473	11,456,438	12,820,003
Sub-total Other			11,727,451	11,051,811	11,483,150	13,425,554	19,046,365	23,656,326	25,289,620
TOTAL BASE			16,599,359	16,498,209	18,423,153	22,130,941	28,277,664	33,808,466	36,294,818
Class III			15,903,941	15,479,756	16,892,065	20,835,466	27,126,882	32,255,345	34,631,204
Class IV			309,801	528,087	970,834	619,980	495,485	874,587	852,727
Greenwaste			385,617	490,366	560,254	675,495	655,297	678,534	810,887
TOTAL BASE			16,599,359	16,498,209	18,423,153	22,130,941	28,277,664	33,808,466	36,294,818



ANNUAL BUDGET SUMMARY

**For the Year Ending
30 June 2014**

Annual Budget Summary 2013/2014

	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Governance			
Operating Income	0	0	0
Operating Expenditure	770,165	763,031	828,523
Total for Governance	770,165	763,031	828,523
Corporate Services			
Operating Income	(157,748)	(198,886)	(209,756)
Operating Expenditure	(243,812)	(287,198)	(249,457)
Other Income	(284,544)	(284,545)	(270,423)
Other Expenditure	299,152	299,152	250,784
Capital Expenditure	1,248,817	1,251,856	1,343,668
Total for Corporate Services	861,865	780,379	864,816
Waste Management Services			
Operating Income	(39,512,123)	(39,922,644)	(42,241,958)
Operating Expenditure	32,738,893	33,087,361	32,822,409
Other Income	(405,681)	(405,681)	(454,191)
Other Expenditure	233,186	233,341	207,305
Capital Expenditure	18,988,535	18,512,039	10,960,913
Total for Waste Management Services	12,042,810	11,504,416	1,294,477
Environmental Services			
Operating Income	(947,340)	(958,326)	(758,613)
Operating Expenditure	2,021,402	1,950,070	2,015,769
Capital Expenditure	3,500	2,000	3,000
Total for Environmental Services	1,077,562	993,744	1,260,156
Regional Development			
Operating Income	(648,683)	(561,473)	(604,002)
Operating Expenditure	1,898,023	1,913,007	2,115,115
Capital Expenditure	2,000	2,000	2,000
Total for Regional Development	1,251,340	1,353,534	1,513,113

Annual Budget Summary 2013/2014

	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Risk Management Services			
Operating Income	0	(133)	0
Operating Expenditure	192,699	124,589	54,207
Capital Expenditure	1,000	1,000	1,000
Total for Risk Management Services	193,699	125,456	55,207
Resource Recovery			
Other Income	(7,840,466)	(5,322,722)	(5,692,896)
Other Expenditure	1,457,968	1,254,149	1,418,365
Capital Expenditure	3,748,000	89,000	3,143,000
Total for Resource Recovery	(2,634,498)	(3,979,573)	(1,131,531)
Ascot Place			
Operating Income	(600)	(600)	(600)
Operating Expenditure	462,537	449,636	459,576
Capital Expenditure	98,800	95,161	17,500
Total for Ascot Place	560,737	544,197	476,476
Investment			
Operating Income	(96,884)	(214,146)	(86,453)
Other Income	(2,133,360)	(2,935,150)	(1,547,814)
Total for Investment	(2,230,244)	(3,149,296)	(1,634,267)
Net Operating and Capital Expenditure	11,893,436	8,935,887	3,526,970



FINANCIAL PERFORMANCE BY ACCOUNT

**For the Year Ending
30 June 2014**

Financial Performance by Account 2013/2014

Governance and Corporate Services		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage Governance and Corporate Services

Operating Income

54440/00	Income Vehicles - Ascot Place	(100)	(17,921)	(100)
58925/01	Income Workers Compensation Governance and Corporate	0	(4,834)	0
59981/00	Income Governance and Corporate Services Business Unit	0	(1,079)	0
		(100)	(23,834)	(100)

Operating Expenditure

61440/00	Internal Revenue Vehicles - Ascot Place	(256,229)	(259,704)	(279,214)
65420/05	Operate and Maintain Minor Plant - Ascot Place	464	464	464
65420/06	Operate and Maintain Power Supply Equipment - Ascot Place	8,561	8,561	8,644
65420/07	Operate and Maintain Office Furniture and Miscellaneous Plant and	25,434	25,874	25,874
65440/00	Operate and Maintain Vehicles - Ascot Place	256,229	250,979	247,947
66510/01	Operate and Maintain Office Equipment - Corporate Services	23,185	21,797	24,962
66520/10	Operate and Maintain Fire Fighting Equipment - Ascot Place	0	1,000	250
67610/01	Operate and Maintain Office Furniture and Fittings - Corporate	1,159	850	935
68690/00	Operate and Maintain Miscellaneous Furniture and Fittings - Ascot	24	60	60
73918/01	Recruit Staff - Corporate Services	20,200	20,200	15,000
73918/08	Recruit Senior Staff	29,600	29,600	29,600
73925/01	Provide Staff Workers' Compensation - Governance and Corporate	0	988	0
73981/00	Manage Governance and Corporate Services Business Unit	759,612	780,104	821,005
73987/00	Provide Corporate Environmental Advice and Monitor Business Risk	56,000	124,464	56,000
		924,239	1,005,237	951,527

Net (Income) Expenditure

924,139	981,403	951,427
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Provide Governance

Operating Expenditure

73993/00	Governance - Council Members	617,210	619,576	659,694
73994/00	Conduct Committee Meetings	15,126	14,126	12,435
73995/00	Conduct Council Meetings	25,644	26,644	28,494
73995/01	Catering Kitchen - Provisions	23,100	15,100	20,500
		681,080	675,446	721,123

Net (Income) Expenditure

681,080	675,446	721,123
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Allocate Corporate Services Costs

Operating Expenditure

71981/00	Internal Revenue Governance and Corporate Services Business	(4,414,014)	(4,414,014)	(4,568,505)
		(4,414,014)	(4,414,014)	(4,568,505)

Net (Income) Expenditure

(4,414,014)	(4,414,014)	(4,568,505)
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Financial Performance by Account 2013/2014

Governance and Corporate Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Facilitate Continuous Organisational Improvement Programmes

Operating Expenditure

73988/01	Implement Business Improvement Projects	50,000	50,000	5,000
73988/02	Facilitate Continuous Improvement Programme	3,500	3,500	3,100
73988/03	Implement the Rewards and Recognition Programme	10,000	10,000	5,000
		63,500	63,500	13,100

Net (Income) Expenditure

63,500	63,500	13,100
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Identify and Coordinate Networking Opportunities

Operating Income

58996/00	Income Conduct Other Functions	(16,098)	(22,539)	(17,706)
		(16,098)	(22,539)	(17,706)

Operating Expenditure

73904/01	Attend Corporate and Award Functions and Events - Governance	1,200	1,200	1,200
73965/00	Conduct Promotions/Public Relations Events - Marketing	8,050	8,050	8,050
73992/00	Hold Biennial Dinner/ Cocktail Function	40,000	40,000	55,000
73996/00	Conduct Other Functions	37,385	37,385	39,200
73996/02	EMRC Staff Kitchen - Provisions	10,500	9,000	12,000
		97,135	95,635	115,450

Net (Income) Expenditure

81,037	73,096	97,744
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Implement Employee Assistance Programme (EAP)

Operating Expenditure

73911/00	Provide Staff Health Welfare & EAP	2,500	2,500	2,500
73911/01	Promote Staff Health and Welfare - Corporate Services	6,050	7,400	6,300
		8,550	9,900	8,800

Net (Income) Expenditure

8,550	9,900	8,800
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Implement EMRC's Strategic Information Plan

Other Expenditure

83550/00	Disposal of Information Technology PC's and Printers	0	0	0
		0	0	0

Capital Expenditure

24550/00	Purchase Information Technology & Communication Equipment	665,600	645,000	898,850
		665,600	645,000	898,850

Net (Income) Expenditure

665,600	645,000	898,850
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Financial Performance by Account 2013/2014

Governance and Corporate Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Governance and Corporate Services Staff Training and Development

Operating Expenditure

73919/00	Train and Develop Staff - Corporate General	37,500	38,000	38,400
73919/01	Train and Develop Staff - Governance and Corporate Services	66,010	78,362	75,500
		103,510	116,362	113,900
Net (Income) Expenditure		103,510	116,362	113,900

Implement Governance and Corporate Services Study Assistance Programme

Operating Expenditure

73914/01	Implement Governance and Corporate Services Study Assistance	8,000	8,000	8,000
		8,000	8,000	8,000
Net (Income) Expenditure		8,000	8,000	8,000

Integrate EMRC's Strategic Future Business Unit Plans and Budget Process

Operating Expenditure

73989/00	Undertake Strategic Planning Research and Special Projects	75,300	75,300	75,300
73999/00	Prepare Strategic Plan and Plan for the Future	66,500	50,500	36,500
73999/01	Facilitate Business Planning Workshops	0	0	2,000
73999/03	Implement Disability Access & Inclusion Plan	200	200	500
73999/04	Implement Workforce Plan Initiatives	0	0	2,000
		142,000	126,000	116,300
Net (Income) Expenditure		142,000	126,000	116,300

Manage Corporate Administration Facilities (Ascot Place)

Operating Income

52240/01	Income Administration Building - Ascot Place	(600)	(600)	(600)
		(600)	(600)	(600)

Operating Expenditure

63240/01	Operate and Maintain Administration Building - Ascot Place	401,230	398,329	405,922
63240/02	Clean Administration Building - Ascot Place	53,307	43,307	43,472
63240/04	Lease Artwork Administration Building - Ascot Place	8,000	8,000	10,000
66530/01	Operate and Maintain Security System - Ascot Place	0	0	182
66590/00	Operate and Maintain Miscellaneous Equipment - Corporate	0	133	133
		462,537	449,769	459,709

Capital Expenditure

25240/01	Capital Improvement Administration Building - Ascot Place	98,800	95,161	17,500
		98,800	95,161	17,500
Net (Income) Expenditure		560,737	544,330	476,609

Financial Performance by Account 2013/2014

Governance and Corporate Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage Portfolio of Assets

Other Income

82440/00	Income Disposal of Vehicles - Ascot Place	(284,544)	(284,545)	(270,423)
		(284,544)	(284,545)	(270,423)

Other Expenditure

83440/00	Disposal of Vehicles - Ascot Place	299,152	299,152	250,784
83510/00	Disposal of Office Equipment - Ascot Place	0	0	0
83610/00	Disposal of Office Furniture and Fittings - Ascot Place	0	0	0
		299,152	299,152	250,784

Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	513,617	513,617	380,429
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	49,600	49,600	30,750
24620/00	Purchase Art Works	20,000	40,000	30,000
25530/01	Upgrade Security Equipment - Ascot Place	0	3,639	3,639
		583,217	606,856	444,818
Net (Income) Expenditure		597,825	621,463	425,179

Monitor Stakeholder Satisfaction with Type and Quality of Services Provided

Operating Expenditure

73961/01	Conduct Biennial Stakeholder Perception Survey	27,000	27,000	27,000
		27,000	27,000	27,000
Net (Income) Expenditure		27,000	27,000	27,000

Provide Administration Services

Operating Expenditure

73901/00	Provide Administrative Service	511,118	472,818	502,559
		511,118	472,818	502,559
Net (Income) Expenditure		511,118	472,818	502,559

Financial Performance by Account 2013/2014

Governance and Corporate Services		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Provide Financial Services

Operating Income

59943/00	Income Financial Services	0	0	0
59945/00	Income Municipal Cash Investments	(96,884)	(214,146)	(86,453)
59945/02	Income Municipal Cash at Bank	(141,450)	(141,450)	(191,850)
		(238,334)	(355,596)	(278,303)

Operating Expenditure

73943/00	Provide Financial Services	622,915	655,476	663,714
73943/01	Provide Financial Services - Non GST Fees and Charges	1,300	650	683
93999/01	Clearing Account - Salaries Paid	0	4,218,782	0
93999/02	Clearing Account - Salaries Allocated	0	(4,218,782)	0
		624,215	656,126	664,397

Other Income

59945/01	Income Restricted Cash Investments	(2,133,360)	(2,016,098)	(1,547,814)
59945/03	Unrealised loss/gain on Restricted Investments	0	(919,052)	0
		(2,133,360)	(2,935,150)	(1,547,814)

Net (Income) Expenditure

(1,747,479) (2,634,620) (1,161,720)

Provide Human Resource Management Services

Operating Income

58912/00	Income Human Resource Services	0	(146)	0
		0	(146)	0

Operating Expenditure

73912/00	Provide Human Resource Management Service	302,200	288,119	309,311
73912/01	Conduct Staff Recognition Presentations	2,500	2,500	3,000
		304,700	290,619	312,311

Net (Income) Expenditure

304,700 290,473 312,311

Provide Information and Technology Service

Operating Expenditure

66550/00	Operate and Maintain Information Technology & Communication	405,688	368,633	473,176
66560/00	Operate and Maintain Network Communications Equipment	1,547	1,100	1,210
66570/00	Operate and Maintain Information Technology Servers	1,547	1,100	1,210
73951/00	Manage Information Technology Services	322,007	292,936	369,021
73952/00	Manage Application and Operating System Software	321,050	311,050	373,550
		1,051,839	974,819	1,218,167

Net (Income) Expenditure

1,051,839 974,819 1,218,167

Financial Performance by Account 2013/2014

Governance and Corporate Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Provide Internal Audit and Compliance Services

Operating Expenditure

73906/00	Provide Compliance Services and Internal Audit	46,000	46,000	46,500
		46,000	46,000	46,500
Net (Income) Expenditure		46,000	46,000	46,500

Provide Organisation Development Services

Operating Income

58988/01	Income Organisational Development Service	0	0	0
		0	0	0
Net (Income) Expenditure		0	0	0

Provide Organisation Marketing and Communication Services

Operating Income

59961/00	Income Marketing and Communications	(100)	(10,917)	(100)
		(100)	(10,917)	(100)

Operating Expenditure

73961/00	Manage Marketing and Communications Services	230,381	207,295	207,527
73963/00	Prepare Annual Report	10,500	8,357	9,047
		240,881	215,652	216,574
Net (Income) Expenditure		240,781	204,735	216,474

Update Maintain and Promote EMRC's Web Presence

Operating Expenditure

73953/00	Manage Web Based Communications	78,600	78,600	86,730
73953/01	Update Style and Content of EMRC Web Sites	28,000	28,000	25,000
		106,600	106,600	111,730
Net (Income) Expenditure		106,600	106,600	111,730

Financial Performance by Account 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage Engineering and Waste Management Services

Operating Income

59982/00	Income Engineering / Waste Management Business Unit	(150)	(150)	(150)
59982/01	Income Engineering / Waste Management Business Unit - Vehicle	(2,100)	(2,100)	(2,100)
		(2,250)	(2,250)	(2,250)

Operating Expenditure

66510/02	Operate and Maintain Office Equipment - Waste Management	226	226	281
66590/02	Operate and Maintain Miscellaneous Equipment -Waste	1,018	1,018	1,018
67610/02	Operate and Maintain Office Furniture and Fittings - Waste	2,927	2,927	3,027
67610/09	Operate and Maintain Office Furniture and Fittings - Hazelmere	1,399	1,399	1,549
71915/02	Internal Revenue Staff Leave Entitlements - Engineering and Waste	(221,404)	(247,892)	(170,397)
73917/02	Provide Staff Annual Leave - Engineering Waste Management	58,523	86,939	156,303
73918/02	Recruit Staff - Engineering / Waste Management	7,500	7,500	9,000
73921/02	Provide Staff Sick Leave - Engineering Waste Management	13,103	23,373	34,040
73922/02	Provide Staff Long Service Leave - Engineering Waste Management	4,000	4,000	4,120
73923/02	Provide Staff RDO and TIL Leave - Engineering Waste Management	0	5,717	0
73924/02	Provide Staff Public Holiday Leave - Engineering Waste	26,206	23,261	63,903
73929/02	Provide Staff Other Leave - Engineering Waste Management	0	2,520	0
73982/00	Manage Engineering / Waste Management Business Unit	1,887,043	2,008,531	2,429,836
		1,780,541	1,919,519	2,532,680

Capital Expenditure

24510/02	Purchase / Replace Office Equipment - Engineering / Waste	550	550	550
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	3,000	3,000	3,000
24610/03	Purchase Office Furniture and Fittings-Engineering and Waste	3,500	3,500	1,000
24610/10	Purchase Office Furniture and Fittings-Hazelmere	1,500	1,500	1,500
		8,550	8,550	6,050

Net (Income) Expenditure

1,786,841	1,925,819	2,536,480
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Collect Problematic Waste in the Region

Operating Income

58866/00	Income Household Hazardous Waste	(6,000)	(6,000)	0
		(6,000)	(6,000)	0

Operating Expenditure

72866/00	Manage Household Hazardous Waste	6,290	7,896	6,282
72866/02	Dispose of Household Hazardous Waste	28,767	27,157	30,608
72866/03	Market Household Hazardous Waste Collections	11,500	11,500	3,500
		46,557	46,553	40,390

Net (Income) Expenditure

40,557	40,553	40,390
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Develop an Education Programme to Address Problematic Waste in the Region

Operating Expenditure

72866/01	Conduct School Battery Collection Programme	28,776	25,503	26,662
		28,776	25,503	26,662

Net (Income) Expenditure

28,776	25,503	26,662
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Financial Performance by Account 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Develop and implement an Education Programme for the Red Hill Education Centre

Operating Expenditure

68690/02	Operate and maintain miscellaneous Furniture and fittings - Edu	0	0	0
72873/00	Conduct Waste Education Programmes	137,632	146,923	139,962
		137,632	146,923	139,962

Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill Education	1,000	1,000	1,000
		1,000	1,000	1,000

Net (Income) Expenditure

138,632	147,923	140,962
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Develop Environmental Management System for Red Hill Waste Management Facility

Operating Expenditure

72856/00	Develop Environmental Management System - Red Hill Landfill	78,780	12,500	97,875
		78,780	12,500	97,875

Net (Income) Expenditure

78,780	12,500	97,875
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Implement Red Hill Master Plan Land Acquisition Recommendations

Capital Expenditure

24150/02	Purchase Waste Management Land	6,619,015	6,742,015	0
24150/04	Purchase Waste Management Land - Hazelmere	10,000	10,000	0
		6,629,015	6,752,015	0

Net (Income) Expenditure

6,629,015	6,752,015	0
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Implement Red Hill Master Plan Planning Recommendations

Capital Expenditure

24310/11	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility	4,144,800	4,144,800	0
24310/12	Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility	270,000	270,000	3,215,000
24320/01	Construct Class III Leachate Pond - Red Hill Landfill Facility	150,000	0	180,000
24320/02	Leachate Project - Red Hill Landfill Facility	415,000	546,618	15,000
24350/00	Construct Siltation Ponds - Red Hill Landfill Facility	130,000	0	190,000
24350/01	Construct Stormwater Control Pond - Red Hill Farm Stage I	100,000	100,000	100,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	485,000	485,000	400,000
24370/02	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility	0	0	375,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	500,000	50,000	0
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	100,000	100,000	100,000
24394/04	Construct Litter Fence - Red Hill Farm	50,000	50,000	50,000
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	48,846	48,846	31,827
24397/00	Construct Perimeter Bunds - Red Hill Landfill Facility	120,000	120,000	0
		6,513,646	5,915,264	4,656,827

Net (Income) Expenditure

6,513,646	5,915,264	4,656,827
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Financial Performance by Account 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Red Hill Master Plan Recommendations (Other)

Operating Expenditure

73939/02	Update Red Hill Development Plan	1,000	1,000	1,000
		1,000	1,000	1,000
Net (Income) Expenditure		1,000	1,000	1,000

Implement Regional Waste Education Plan

Operating Income

58873/01	Income Stakeholder Waste Education	(393,180)	(356,361)	(363,643)
58873/03	Income Stakeholder Waste Education - Vehicle Costs	(1,872)	(1,872)	0
		(395,052)	(358,233)	(363,643)

Operating Expenditure

72873/01	Provide Stakeholder Waste Education Service	55,092	46,978	56,514
72873/04	Produce Regional Waste Education Marketing Materials	136,000	136,000	134,500
72873/06	Conduct Earth Carers Volunteer Program	18,862	19,262	18,342
		209,954	202,240	209,356
Net (Income) Expenditure		(185,098)	(155,993)	(154,287)

Implement Waste Management Services Study Assistance Programme

Operating Expenditure

73914/02	Implement Engineering/Waste Management Services Study	0	1,000	2,000
73914/03	Implement Red Hill Landfill Facility Administration Staff Study	250	250	250
73914/08	Implement Red Hill Landfill Facility Operations Staff Study	500	500	500
		750	1,750	2,750
Net (Income) Expenditure		750	1,750	2,750

Implement Waste Management Staff Training and Development

Operating Expenditure

73919/02	Train and Develop Staff - Engineering / Waste Management	40,643	41,892	48,528
73919/03	Train and Develop Staff - Red Hill Landfill Facility	65,150	30,241	25,826
73919/08	Train and Develop Staff - Waste Management Landfill Operations	0	0	14,678
73919/09	Train and Develop Staff - Hazelmere Operations Staff	19,409	6,544	12,782
		125,202	78,677	101,814
Net (Income) Expenditure		125,202	78,677	101,814

Financial Performance by Account 2013/2014

Waste Management		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Manage Major and Minor Plant (Red Hill Waste Disposal Facility)				
Operating Income				
58410/00	Income Plant	(164,943)	(165,010)	(165,000)
58420/00	Income Minor Plant	0	(36,000)	(37,440)
		(164,943)	(201,010)	(202,440)
Operating Expenditure				
61410/00	Internal Revenue Plant	(2,003,125)	(1,991,625)	(2,169,966)
61430/00	Internal Revenue Vehicles - Red Hill Landfill Facility	(110,228)	(110,228)	(115,739)
65410/00	Operate and Maintain Plant - Waste Management Facilities	3,084,154	3,054,757	3,353,903
65410/01	Operate and Maintain Plant - Arrange for servicing repairs and	32,302	25,858	32,097
65410/02	Operate and Maintain Plant - Hazelmere	242,551	242,551	371,751
65420/01	Operate and Maintain Minor Plant - Water Pumps	141,024	141,275	174,803
65420/02	Operate and Maintain Minor Plant - Generators	31,401	36,201	37,322
65420/03	Operate and Maintain Minor Plant - Water Tanker	750	750	750
65420/04	Operate and Maintain Minor Plant-Trailers-Red Hill	1,704	1,704	1,804
65420/08	Operate and Maintain Miscellaneous Plant - Hazelmere	191,517	191,517	29,300
65420/99	Operate and Maintain Minor Plant - Misc Attachments - Red Hill	66,897	72,397	50,497
		1,678,947	1,665,157	1,766,522
Other Income				
82410/00	Income Disposal of Plant - Red Hill Landfill Facility	(250,000)	(250,000)	(350,000)
82430/00	Income Disposal of Vehicles - Red Hill Landfill Facility	(155,681)	(155,681)	(104,191)
		(405,681)	(405,681)	(454,191)
Other Expenditure				
83410/00	Disposal of Plant - Red Hill Landfill Facility	101,000	101,000	101,000
83430/00	Disposal of Vehicles - Red Hill Landfill Facility	132,186	132,186	106,305
		233,186	233,186	207,305
Capital Expenditure				
24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	1,776,500	1,776,500	1,821,850
24410/01	Purchase / Replace Plant - Hazelmere	1,503,779	1,503,779	2,142,000
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	30,000	30,000	84,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	145,770	145,770	189,925
25410/00	Refurbish Plant - Red Hill Landfill Facility	20,000	20,000	20,000
		3,476,049	3,476,049	4,257,775
Net (Income) Expenditure		4,817,558	4,767,701	5,574,971
Market EMRC Consulting Services to Member Councils				
Operating Income				
58864/01	Income Greenwaste Operations - Bagged Products	(20,000)	(20,000)	(20,000)
		(20,000)	(20,000)	(20,000)
Net (Income) Expenditure		(20,000)	(20,000)	(20,000)

Financial Performance by Account 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Market Red Hill Waste Management Facility By-Products

Operating Income

58861/00	Income Surplus Clay	(1,000)	(1,000)	(500)
58862/00	Income Laterite	(205,000)	(205,000)	(102,500)
58863/00	Income Methane	(55,000)	(55,000)	(100,000)
58864/00	Income Greenwaste Operations - General	(909,993)	(838,534)	(908,887)
		(1,170,993)	(1,099,534)	(1,111,887)

Operating Expenditure

64395/00	Operate and Maintain Greenwaste Processing Area (Unsealed)	34,618	33,251	51,964
64395/01	Operate and Maintain Contaminated Soil Remediation Area	4,923	3,987	4,354
64395/02	Operate and Maintain Hardstand & Road - Hazelmere	49,235	61,557	68,344
72860/00	Market Waste Facility Products	39,430	39,430	22,161
72861/00	Manage Surplus Clay Stock Pile	2,695	11,349	6,999
72862/00	Manage Laterite	24,634	34,991	38,930
72862/01	Market Laterite	591	304	401
72862/02	Remove and Crush Lateritic Caprock	950,000	1,550,000	500,000
72863/00	Manage Methane	17,466	12,572	24,786
72864/01	Manage Greenwaste Composting	186,388	132,915	115,738
72864/02	Manage Greenwaste Mulching	528,260	463,519	468,294
72864/04	Operate and Maintain Bagging Plant - Hazelmere	18,500	0	0
		1,856,740	2,343,875	1,301,971

Capital Expenditure

24395/00	Construct Greenwaste Processing Area - Red Hill Landfill Facility	175,000	175,000	0
24410/02	Purchase Bagging Plant for Mulch/Compost	75,000	75,000	75,000
		250,000	250,000	75,000

Net (Income) Expenditure

935,747	1,494,342	265,084
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Promote Red Hill Landfill Facility Operations

Operating Expenditure

63252/00	Operate and Maintain Training Centre Buildings (House) - Red Hill	4,938	8,438	8,438
63253/00	Operate and Maintain Environ. Education Centre Bldgs - Red Hill	15,273	15,273	15,559
66530/10	Operate and Maintain Security System Education / Training Centre	900	900	900
68690/01	Operate and Maintain Misc Furn and Fittings - Educ / Trng Centre	2,479	2,479	2,579
72851/03	Support EMRC Community Grants Program	16,000	13,293	15,750
72871/00	Provide Site Tours - Red Hill Landfill Facility	18,934	15,116	19,477
72872/00	Conduct Open day - Red Hill Landfill	13,103	9,012	0
		71,627	64,511	62,703

Capital Expenditure

25253/00	Refurbish Environmental Education Centre - Redhill Landfill Facility	2,000	2,000	2,000
		2,000	2,000	2,000

Net (Income) Expenditure

73,627	66,511	64,703
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Financial Performance by Account 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Provide Environmental Consulting Services to External Organisations

Operating Income

58712/03	Income Waste Mngmt Environ. Cons. - Other Clients	(175,000)	0	(45,000)
58712/04	Income Waste Management Environmental Consulting - Member	0	(126,000)	(167,000)
		(175,000)	(126,000)	(212,000)

Operating Expenditure

72712/03	Provide Waste Management Consulting Services - Contaminated	153,500	180,500	90,000
		153,500	180,500	90,000

Net (Income) Expenditure

		(21,500)	54,500	(122,000)
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Financial Performance by Account 2013/2014

Waste Management		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Provide Waste Disposal Service (Red Hill Waste Disposal Facility)				
Operating Income				
53221/00	Income - Hazelmere Site General Income	(16,543)	(16,543)	(16,543)
53310/00	Income Class III Cells - Red Hill Landfill Facility	(30,588,499)	(31,016,327)	(33,285,815)
53310/01	Income Tyre Recovery Charge Class III Cells - Red Hill Landfill	(24,000)	(24,000)	(24,000)
53310/02	Income E-Waste Charge Class III Cells - Red Hill Landfill Facility	0	0	0
53310/03	Income Clean Fill/Inert Waste - Red Hill Waste Management Facility	(550,000)	(550,000)	(75,000)
53330/00	Income Class IV Cells - Red Hill Landfill Facility	(795,450)	(783,677)	(850,000)
53330/01	Income Encapsulate Class IV Material in Concrete - Red Hill Landfill	(2,273)	(90,910)	(2,727)
58581/01	Income Workers Compensation Reimbursement - Red Hill Landfill	0	0	0
58851/00	Income Red Hill Landfill Administration	(500)	(1,800)	(500)
58857/00	Income Waste Transfer Station Operations - Red Hill Landfill Facility	(1,223,878)	(1,291,518)	(1,397,890)
58857/02	Income Mathieson Road Transfer Station Operations	(507,817)	(498,017)	(459,418)
58857/03	Income Coppin Road Transfer Station Operations	(510,623)	(478,623)	(484,554)
58857/04	Income Waste Transfer Stations Operations - RCTI's to be Allocated	0	0	0
58857/05	Income Tip Face Steel Recycling - Red Hill Waste Management	0	0	0
58859/01	Income - Lime Amended Bio-Clay Operations	(123,434)	(123,434)	(128,271)
58865/00	Income Remediate Contaminated Soils	(110,000)	(110,000)	0
		(34,453,017)	(34,984,849)	(36,724,718)
Operating Expenditure				
62120/00	Operate and Maintain Hazelmere Site	162,140	179,967	234,996
62150/00	Operate and Maintain Waste Management Land - Redhill Landfill	85,836	100,744	124,743
62150/03	Operate and Maintain Waste Management Land - Lot 501 (Lot 81 Hills Spine Road Realignment	2,450	2,500	2,600
62150/05	Hills Spine Road Realignment	33,255	33,255	50,000
62151/00	Operate and Maintain Waste Management Land - Red Hill Farm	21,071	44,594	44,741
63221/00	Operate and Maintain Hazelmere Buildings	18,397	19,397	25,943
63251/00	Operate and Maintain Administration Buildings - Red Hill Landfill	16,801	34,801	37,121
63259/00	Operate and Maintain Other Waste Management Buildings Red Hill	93,527	104,307	110,138
63259/02	Operate and Maintain Other Waste Management Buildings	7,322	7,322	8,976
64250/01	Operate and Maintain structures Mattress Recycling Centre -	3,115	3,115	3,115
64310/01	Operate and Maintain Class III Cells - Receive and Compact Waste	1,390,758	1,362,729	1,567,451
64310/02	Operate and Maintain Class III Cells - Suppress Dust	112,234	101,981	123,648
64310/03	Operate and Maintain Class III Cells - Manage Litter	235,588	229,791	279,396
64310/04	Operate and Maintain Class III Cells - Manage Traffic and Maintain	188,338	167,904	223,912
64310/05	Operate and Maintain Class III Cells - Supply and Maintain	625,581	599,115	678,471
64310/06	Operate and Maintain Class III Cells - Sample/Test Materials/Waste	73,864	4,307	5,700
64310/07	Operate and Maintain Class III Cell Drainage System - Red Hill	167,686	174,026	193,160
64310/08	Operate and Maintain Class III Cells - Cell Usage (Airspace)	13,700,252	13,732,740	13,650,334
64310/09	Operate and Maintain Class III Cells - Maintain Liner	10,888	10,456	10,603
64310/10	Rehabilitate Class III Cells (ALGER) - Red Hill Landfill Facility	684,145	710,023	745,939
64310/12	Mining of Lot 11 - Red Hill Waste Disposal Site	775,000	775,000	20,000
64320/01	Operate and Maintain Class III Leachate Ponds - Red Hill Landfill	133,540	133,176	143,099
64330/01	Operate and Maintain Class IV Cells - Receive and Compact Waste	7,879	8,164	8,880
64330/02	Operate and Maintain Class IV Cells - Suppress Dust	11,344	8,587	9,947
64330/03	Operate and Maintain Class IV Cells - Maintain Liner / Sand Filter	1,535	1,032	1,202
64330/04	Operate and Maintain Class IV Cells - Manage Traffic and Maintain	8,632	11,058	13,448
64330/05	Operate and Maintain Class IV Cells - Supply and Maintain	5,439	4,968	5,364
64330/06	Operate and Maintain Class IV Cells - Sample / Test Materials /	5,000	5,000	5,000
64330/07	Operate and Maintain Class IV Cell Drainage System - Red Hill	35,614	30,174	37,830
64330/08	Operate and Maintain Class IV Cells - Cell Usage (Airspace)	223,653	228,901	223,498
64330/09	Operate and Maintain Class IV Cell - Encapsulate Material in	3,115	3,059	3,577
64330/10	Rehabilitate Class IV Cells - Red Hill Landfill Facility	30,501	30,295	80,387
64340/01	Operate and Maintain Class IV Leachate Ponds - Red Hill Landfill	81,534	81,247	82,369
64350/00	Operate and Maintain Siltation Ponds - Red Hill Landfill Facility	27,004	26,989	49,936
64360/00	Operate and Maintain Nutrient Stripping Ponds - Red Hill Landfill	3,836	3,433	9,120
64370/00	Operate and Maintain Roads / Car Parks - Red Hill Landfill Facility	130,060	125,437	146,618
64380/00	Operate and Maintain Stormwater System - Red Hill Landfill Facility	110,017	123,582	125,056

Financial Performance by Account 2013/2014

Waste Management		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Provide Waste Disposal Service (Red Hill Waste Disposal Facility)				
Operating Expenditure				
64391/00	Operate and Maintain Waste Transfer Station Buildings - Red Hill	8,394	8,394	8,978
64392/00	Operate and Maintain Weighbridge Structure - Red Hill	21,121	44,221	24,621
64392/01	Operate and Maintain Weighbridge Structure - Hazelmere	7,146	7,146	7,146
64393/00	Operate and Maintain Water Storage Dams - Red Hill Landfill Facility	19,554	18,691	24,008
64393/01	Operate and Maintain Water Storage Dams/Tanks - Hazelmere	2,794	2,794	2,794
64394/00	Operate and Maintain Perimeter Fencing - Red Hill Landfill Facility	5,528	14,176	21,577
64394/01	Operate and Maintain Perimeter Fencing - Hazelmere	4,010	4,010	5,010
64394/03	Operate and Maintain Perimeter Fencing - Lot 501 (81North)	11,848	11,848	16,848
64394/04	Operate and Maintain Perimeter Fencing - Red Hill Farm	15,771	15,771	15,771
64396/00	Operate and Maintain Monitoring Bores - Red Hill Landfill Facility	30,316	30,316	32,016
64397/00	Construct and Maintain Perimeter Bunds - Red Hill Landfill Facility	0	0	175,000
64398/00	Operate and Maintain Miscellaneous Waste Management Structures	57,743	56,488	72,280
65430/00	Operate and Maintain Vehicles - Red Hill Landfill Facility	127,343	125,287	132,536
66510/08	Operate and Maintain Office Equipment - Redhill Landfill Facility	11,863	11,863	15,763
66520/08	Operate and Maintain Fire Fighting Equipment - Red Hill Landfill	9,407	9,991	13,107
66520/09	Operate and Maintain Fire Fighting Equipment - Hazelmere	50,352	50,352	53,852
66530/08	Operate and Maintain Security System - Red Hill Waste	90,685	90,685	105,145
66530/09	Operate and Maintain Security System - Hazelmere	27,183	52,983	47,783
66590/08	Operate and Maintain Other Equipment - Red Hill Landfill Facility	76,180	73,979	86,732
66590/09	Operate and Maintain Other Equipment - Hazelmere	20,310	25,460	29,180
66690/08	Operate and Maintain Miscellaneous Furniture and Fittings-Red Hill	20	20	20
67610/08	Operate and Maintain Office Furniture and Fittings - Red Hill Landfill	7,981	7,981	8,081
71915/03	Internal Revenue Staff Leave Entitlements - Red Hill Landfill	(57,890)	(92,824)	(94,027)
71916/00	Internal Revenue Red Hill Operations Staff On Costs	(1,162,310)	(806,010)	(1,358,071)
72851/00	Manage and Administer Red Hill Landfill Facility	2,101,829	2,190,696	2,232,518
72851/01	Market Waste Facilities	5,400	5,400	0
72851/02	Manage Red Hill Landfill Facility Safety Requirements	2,600	2,600	3,600
72857/00	Manage Waste Transfer Station Operations - Red Hill Landfill Facility	900,959	659,004	646,251
72857/02	Manage Mathieson Road Transfer Station Operations	461,652	414,258	419,130
72857/03	Manage Coppin Road Transfer Station Operations	464,203	453,138	441,968
72858/00	Manage Weighbridge Operations - Red Hill Landfill Facility	304,637	227,852	262,211
72859/04	Lime Amended Bio-Clay Operations	80,280	79,246	80,807
72865/00	Remediate Contaminated Soils	107,394	100,000	0
73916/00	Manage Red Hill Landfill Operations Staff On Costs	249,219	197,687	244,573
73917/03	Provide Staff Annual Leave - Red Hill Landfill Facility Administration	43,328	15,823	44,319
73917/08	Provide Staff Annual Leave - Waste Management Landfill	238,405	82,311	167,223
73918/03	Recruit Staff - Red Hill Landfill	15,000	15,000	15,000
73921/03	Provide Staff Sick Leave - Red Hill Landfill Facility Administration	9,219	9,162	9,429
73921/08	Provide Staff Sick Leave - Waste Management Landfill Operations	49,975	21,055	34,861
73922/03	Provide Staff Long Service Leave - Red Hill Landfill Facility	0	4,814	0
73922/08	Provide Staff Long Service Leave - Waste Management Landfill	7,000	7,000	7,000
73923/03	Provide Staff RDO and TIL Leave - Red Hill Landfill Facility	0	2,209	0
73923/08	Provide Staff RDO and TIL Leave - Waste Management Landfill	0	12,548	0
73924/03	Provide Staff Public Holiday Leave - Red Hill Landfill Facility	18,437	5,499	18,859
73924/08	Provide Staff Public Holiday Leave - Waste Management Landfill	32,676	16,636	69,723
73925/03	Provide Staff Workers' Compensation - Red Hill Landfill Facility	0	32,252	0
73925/08	Provide Staff Workers' Compensation - Waste Management Landfill	0	2,717	0
73936/00	Manage Workshop Operations	17,100	17,100	16,700
73939/01	Undertake Geotechnical Investigations	55,000	55,000	25,000
		23,776,613	23,615,805	23,271,640
Other Expenditure				
83590/00	Disposal of Miscellaneous Equipment - Red Hill Landfill Facility	0	155	0
		0	155	0

Financial Performance by Account 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Capital Expenditure

24250/01	Construct Waste Management Facility Buildings - Red Hill Landfill	98,886	167,772	93,886
24250/02	Construct Waste Management Facility Buildings - Hazelmere	78,000	78,000	93,000
24250/03	Construct Weighbridge Office - Hazelmere	8,000	8,000	0
24250/05	Construct Storage Shed for Mattresses - Hazelmere	16,400	16,400	27,400
24250/06	Construct Mobile workshop - Red Hill Landfill Facility	100,000	100,000	0
24250/07	Construct Lunchroom and Ablution Block - Red Hill Landfill Facility	20,000	20,000	20,000
24259/02	Construct Waste Management Facility Buildings - Other - Hazelmere	5,000	5,000	50,000
24259/03	Upgrade Power - Redhill Landfill Facility	12,750	12,750	0
24360/00	Construct Nutrient Stripping Pond - Red Hill Landfill Facility	60,500	60,500	110,500
24395/01	Construct Hardstand and Road - Hazelmere	286,175	286,175	202,175
24395/04	Relocate Greenwaste Processing area - Red Hill Landfill Facility	0	0	350,000
24399/04	Washdown bay Upgrade - Red Hill Landfill Facility	70,000	70,000	70,000
24399/05	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility	30,000	30,000	30,000
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill	263,586	263,586	263,000
24420/03	Purchase Minor Plant and Equipment - Cardboard Recycling Project	142,100	142,100	0
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill Facility	19,000	19,000	39,000
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	371,360	371,360	35,000
24520/08	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill	1,000	1,000	1,000
24530/08	Purchase / Replace Security System - Red Hill Waste Management	143,600	143,600	144,600
24530/10	Purchase / Replace Security System - Hazelmere	11,000	11,000	27,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill Facility	283,150	283,150	301,000
24590/02	Purchase / Replace Miscellaneous Equipment - Hazelmere	2,000	12,000	23,700
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill	5,768	5,768	1,000
25259/01	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility	80,000	0	80,000
		2,108,275	2,107,161	1,962,261
Net (Income) Expenditure		(8,568,129)	(9,261,728)	(11,490,817)

Satisfy Red Hill Legislative Environmental Requirements

Operating Expenditure

72853/00	Monitor Environmental Impacts - Red Hill Water Monitoring	216,500	216,500	229,348
72854/00	Monitor Environmental Impacts - Red Hill Groundwater Remediation	140,500	140,500	131,718
72859/00	Monitor Environmental Impacts - Red Hill Landfill Other	25,500	25,500	26,484
72859/01	Monitor Environmental Impacts - Red Hill National Pollutant	25,000	25,000	5,000
72859/02	Monitor Environmental Impacts - Red Hill Landfill Occupational	15,500	15,500	20,500
72859/06	Monitor Environmental Impacts - Red Hill Odour Monitoring	40,000	40,000	80,000
72859/07	Monitor Environmental Impacts - Hazelmere Dust Monitoring	50,000	50,000	20,000
72859/08	Monitor Environmental Impacts - Hazelmere Water Monitoring	50,000	50,000	10,000
72859/09	Monitor Environmental Impacts - Hazelmere Occupational Hygiene	25,000	25,000	4,000
		588,000	588,000	527,050
Net (Income) Expenditure		588,000	588,000	527,050

Financial Performance by Account 2013/2014

Waste Management		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Undertake Waste Management Research and Development				
Operating Income				
58888/01	Income Woodwaste Project	(2,150,097)	(2,150,097)	(2,374,000)
58888/02	Income Mattress Project - Hazelmere	(311,276)	(311,276)	(707,655)
58888/04	Income Mattress Project - Red Hill	(4,410)	(4,410)	(4,631)
58888/05	Income Woodwaste Project (broiler growers guarantee fee) -	(17,500)	(17,500)	(19,250)
58939/00	Income Forum of Regional Councils (FORC)	(111,485)	(111,485)	(111,485)
58939/01	Income Engineering / Waste Management Special Projects	(388,000)	(388,000)	(388,000)
58939/12	Income Engineering / Waste Management - Cardboard Recycling	(142,100)	(142,000)	0
		(3,124,868)	(3,124,768)	(3,605,021)
Operating Expenditure				
72888/01	Manage Woodwaste Project - Hazelmere	1,254,956	1,222,961	1,496,742
72888/02	Manage Mattress Project - Hazelmere	392,149	382,720	558,141
72888/04	Manage Carpet Recycling Project - Hazelmere	1,420	1,420	500
72888/05	Woodwaste Project - Hazelmere (broiler growers guarantee fee)	(17,500)	17,500	19,250
73932/00	Undertake Engineering / Waste Management Research and	34,100	34,600	45,200
73933/00	Undertake Household Hazardous Waste Research and	5,400	5,000	0
73939/04	Support Forum of Regional Councils (FORC)	142,200	142,200	142,200
73939/10	Greenhouse Waste Plan Project	3,549	447	0
73939/12	Undertake Engineering/Waste Management Special Projects	388,000	388,000	388,000
		2,204,274	2,194,848	2,650,033
Net (Income) Expenditure		(920,594)	(929,920)	(954,988)

Financial Performance by Account 2013/2014

Environmental Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Cities For Climate Protection (CCP) Programme

Operating Income

58725/00	Income Achieving Carbon Emissions Reduction (ACEr)	(126,032)	(48,572)	(55,170)
58725/03	Income Community Energy Efficiency Program (CEEP)	(146,000)	(184,644)	(117,368)
		(272,032)	(233,216)	(172,538)

Operating Expenditure

72725/00	Achieving Carbon Emissions Reduction (ACEr)	63,436	79,800	66,765
72725/01	EMRC - Achieving Carbon Emissions Reduction EMRC (ACEr)	7,875	7,875	8,270
72725/09	Implement Community Energy Efficiency Program (CEEP)	14,493	20,493	56,366
72725/10	Implement Energy Efficiency Information Program (EEIG)	55,571	0	0
72725/11	Implement CEEP Demonstration Project - Mundaring	1,000	1,000	7,500
72725/12	Implement CEEP Demonstration Project - Bayswater	83,507	83,507	113,000
72725/13	Implement CEEP Demonstration Project - Bassendean	47,000	47,000	2,000
		272,882	239,675	253,901

Net (Income) Expenditure

850	6,459	81,363
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Implement Eastern Hills Catchment Management Action Project

Operating Income

58721/00	Income Eastern Hills Catchment Management (EHCM)	(313,390)	(368,435)	(284,467)
		(313,390)	(368,435)	(284,467)

Operating Expenditure

72721/00	Implement Eastern Hills Catchment Management Project - EHCM	37,512	39,025	38,215
72721/06	Implement Eastern Hills Catchment Management Project - NRM	79,845	87,541	81,578
72721/07	Implement Eastern Hills Catchment Management Project - NRM	96,745	94,683	94,208
72721/10	Implement Eastern Hills Catchment Management Project - NRM	80,447	85,532	82,205
72721/17	Native Fish Monitoring Project (EHCM)	15,345	15,345	0
72721/18	Strengthening Our Streams Project (EHCM)	4,650	4,526	0
72721/21	Implement Eastern Catchment Management Plan	0	0	0
72721/23	Implement Helping the Helena Project	35,600	24,824	61,384
72721/24	North Swan Park Species Richness Project	0	21,500	0
72721/25	Eastern Hill Catchment Management Project - Community	0	0	20,000
		350,144	372,976	377,590

Net (Income) Expenditure

36,754	4,541	93,123
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Implement Environmental Services Staff Training and Development

Operating Expenditure

73919/05	Train and Develop Staff - Environmental Services	37,640	31,676	33,834
		37,640	31,676	33,834

Net (Income) Expenditure

37,640	31,676	33,834
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Financial Performance by Account 2013/2014

Environmental Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Environmental Services Study Assistance Programme

Operating Expenditure

73914/05	Implement Environmental Services Staff Study Assistance	2,000	0	2,000
		2,000	0	2,000
Net (Income) Expenditure		2,000	0	2,000

Implement Future Proofing Climate Change Adaptation Project

Operating Income

58725/02	Income Future Proofing Climate Change Adaptation Project	(75,000)	(75,000)	(75,000)
		(75,000)	(75,000)	(75,000)

Operating Expenditure

72725/07	Implement Future Proofing Climate Change Adaptation Project	117,151	106,560	100,587
		117,151	106,560	100,587
Net (Income) Expenditure		42,151	31,560	25,587

Implement Perth Solar City Project

Operating Income

58731/00	Income Perth Solar City Project	(110,000)	(110,000)	0
		(110,000)	(110,000)	0

Operating Expenditure

72731/00	Implement Perth Solar City Project	85,753	87,104	0
72731/01	Implement Perth Solar City Living Smart Program	20,000	0	0
		105,753	87,104	0
Net (Income) Expenditure		(4,247)	(22,896)	0

Implement Swan and Helena River Management Framework

Operating Expenditure

72799/03	Implement Swan and Helena River Management Framework	117,214	71,117	114,253
		117,214	71,117	114,253
Net (Income) Expenditure		117,214	71,117	114,253

Financial Performance by Account 2013/2014

Environmental Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Water Campaign Programme

Operating Income

58739/05	Income Regional Water Campaign	(102,850)	(92,650)	(83,833)
		(102,850)	(92,650)	(83,833)

Operating Expenditure

72739/05	Undertake Regional Water Campaign	94,765	93,736	97,115
72739/07	Undertake Stormwater Harvesting and Reuse In Perth's Eastern	22,644	0	0
		117,409	93,736	97,115

Net (Income) Expenditure

14,559	1,086	13,282
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Manage and Deliver Environmental Services

Operating Income

58984/00	Income Environmental Services Business Unit	(9,100)	(9,100)	(500)
58984/01	Income Environmental Services - Vehicle Costs Reimbursement	(8,320)	(8,320)	(2,275)
		(17,420)	(17,420)	(2,775)

Operating Expenditure

66510/05	Operate and Maintain Office Equipment - Environmental Services	1,732	1,732	1,882
67610/05	Operate and Maintain Office Furniture and Fittings - Environmental	1,385	1,385	1,535
71915/05	Internal Revenue Staff Leave Entitlements - Environmental Services	(129,396)	(113,487)	(114,871)
73917/05	Provide Staff Annual Leave - Environmental Services	64,465	41,060	60,827
73918/05	Recruit Staff - Environmental Services	6,000	3,000	3,000
73921/05	Provide Staff Sick Leave - Environmental Services	13,338	11,688	12,572
73922/05	Provide Staff Long Service Leave - Environmental Services	9,500	22,286	(19,000)
73923/05	Provide Staff RDO and TIL Leave - Environmental Services	0	1,808	0
73924/05	Provide Staff Public Holiday Leave - Environmental Services	26,676	11,092	25,144
73984/00	Manage Environmental Services Business Unit	787,132	817,920	893,166
73984/01	Undertake Environmental Services Future Projects	3,000	3,000	84,506
73984/06	Environmental Services Research & Development - Alternative	10,000	10,000	20,000
73984/07	Environmental Services Research & Development - Marri Canker	10,000	51,907	9,392
73984/08	Environmental Services Research & Development - Groundwater	10,000	10,000	0
73984/09	Environmental Services - Bushskills for our Youth	0	0	39,626
		813,832	873,391	1,017,779

Capital Expenditure

24510/05	Purchase Office Equipment - Environmental Services	2,000	1,000	1,500
24610/05	Purchase Office Furniture and Fittings - Environmental Services	1,500	1,000	1,500
		3,500	2,000	3,000

Net (Income) Expenditure

799,912	857,971	1,018,004
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Participate in Environmental Issues and Projects that Affect the Region

Operating Expenditure

72739/00	Implement Other Environmental Projects	0	0	0
		0	0	0

Net (Income) Expenditure

0	0	0
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Financial Performance by Account 2013/2014

Environmental Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Provide Environmental Consulting Service to member Councils

Operating Income

58711/00	Income Environmental Consulting Services	(56,648)	(61,605)	(50,000)
58711/01	Income Environmental Services Future Projects	0	0	(90,000)
		(56,648)	(61,605)	(140,000)

Operating Expenditure

72711/00	Provide Environmental Consulting Services	87,377	73,835	18,710
		87,377	73,835	18,710

Net (Income) Expenditure

		30,729	12,230	(121,290)
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Provide Environmental Consulting Services to External Organisations

Operating Income

58712/00	Income Environmental Consulting Services - Other Clients	0	0	0
		0	0	0

Net (Income) Expenditure

		0	0	0
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Financial Performance by Account 2013/2014

Regional Development		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Develop Advocacy and Lobbying Protocol				
Operating Expenditure				
73966/02	Implement Regional Advocacy Strategy	175,375	178,793	177,456
		175,375	178,793	177,456
	Net (Income) Expenditure	175,375	178,793	177,456
Develop and Promote Perth's Eastern Region as a Tourism Destination				
Operating Expenditure				
72818/02	Manage Perth Tourism Website	8,663	11,636	13,472
		8,663	11,636	13,472
	Net (Income) Expenditure	8,663	11,636	13,472
Facilitate Regional Youth Strategies				
Operating Expenditure				
72762/00	Develop Youth Education Strategy	36,909	30,026	41,540
		36,909	30,026	41,540
	Net (Income) Expenditure	36,909	30,026	41,540
Implement Perth's Eastern Autumn Festival Regional Publicity Campaign				
Operating Income				
58802/01	Income Perth's Autumn Festival	(125,000)	(72,411)	(70,000)
		(125,000)	(72,411)	(70,000)
Operating Expenditure				
72802/01	Perth's Autumn Festival	128,252	168,822	154,855
		128,252	168,822	154,855
	Net (Income) Expenditure	3,252	96,411	84,855
Implement Regional Development Services Study Assistance Programme				
Operating Expenditure				
73914/04	Implement Regional Development Staff Study Assistance	1,000	0	1,000
		1,000	0	1,000
	Net (Income) Expenditure	1,000	0	1,000

Financial Performance by Account 2013/2014

Regional Development	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Regional Development Staff Training and Development

Operating Expenditure

73919/04	Train and Develop Staff - Regional Development	26,477	13,346	22,366
		26,477	13,346	22,366
Net (Income) Expenditure		26,477	13,346	22,366

Implement Regional Integrated Transport Strategy

Operating Income

58787/04	Income Regional Active Transport Plan	(60,002)	(60,002)	(60,000)
58787/05	Income Regional Integrated Transport Strategy	0	0	(54,888)
		(60,002)	(60,002)	(114,888)

Operating Expenditure

72787/01	Implement Regional Integrated Transport Strategy	68,972	61,244	93,271
72787/03	Co-ordinate Regional Cycle Plan	5,000	5,000	5,000
72787/04	Regional Active Transport Plan	83,435	59,408	73,126
		157,407	125,652	171,397
Net (Income) Expenditure		97,405	65,650	56,509

Investigate and Develop Industry Capability and Clustering Project

Operating Expenditure

72782/01	Implement Regional Economic Development Strategy	164,663	174,089	253,080
		164,663	174,089	253,080
Net (Income) Expenditure		164,663	174,089	253,080

Financial Performance by Account 2013/2014

Regional Development	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage and Deliver Regional Development Service

Operating Income

58983/00	Income Regional Development Business Unit	(203,181)	(182,278)	(163,114)
		(203,181)	(182,278)	(163,114)

Operating Expenditure

66510/04	Operate and Maintain Office Equipment - Regional Development	415	1,503	1,603
66590/05	Operate and Maintain Other Equipment - Regional Development	1,870	2,091	2,091
67610/04	Operate and Maintain Furniture and Fittings - Regional Development	2,006	1,902	2,002
71915/04	Internal Revenue Staff Leave Entitlements - Regional Development	(99,281)	(84,374)	(98,725)
72799/02	Provide Regional Economic Profile Information	34,000	34,000	34,000
73917/04	Provide Staff Annual Leave - Regional Development	46,743	23,673	45,823
73918/04	Recruit Staff - Regional Development	3,500	3,500	2,000
73921/04	Provide Staff Sick Leave - Regional Development	10,570	7,289	10,465
73922/04	Provide Staff Long Service Leave - Regional Development	1,560	1,560	1,560
73923/04	Provide Staff RDO and TIL Leave - Regional Development	0	405	0
73924/04	Provide Staff Public Holiday Leave - Regional Development	21,141	8,617	20,931
73983/00	Manage Regional Development Business Unit	827,008	894,989	882,100
73983/03	Support Regional Development Grant/Sponsorship Opportunities	30,000	0	30,000
73983/04	Regional Development Research and Development - Urban	24,000	24,000	39,500
73983/05	Regional Development Research and Development - Research	0	0	10,000
		903,532	919,155	983,350

Capital Expenditure

24510/04	Purchase Office Equipment - Regional Development	1,000	1,000	1,000
24610/04	Purchase Office Furniture and Fittings - Regional Development	1,000	1,000	1,000
		2,000	2,000	2,000

Net (Income) Expenditure

		702,351	738,877	822,236
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Support Avon Descent Community Days

Operating Income

58829/01	Income Avon Descent	(260,500)	(246,782)	(256,000)
		(260,500)	(246,782)	(256,000)

Operating Expenditure

72829/01	Support Avon Descent	295,745	291,488	296,599
		295,745	291,488	296,599

Net (Income) Expenditure

		35,245	44,706	40,599
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Financial Performance by Account 2013/2014

Risk Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Risk Management Staff Training and Performance Review Process

Operating Expenditure

73919/06	Train and Develop Staff - Risk Management	0	414	0
		0	414	0
Net (Income) Expenditure		0	414	0

Manage and Deliver Regional Risk Management Service

Operating Income

58985/00	Income Risk Management Service Business Unit	0	(133)	0
		0	(133)	0

Operating Expenditure

66510/06	Operate and Maintain Office Equipment - Risk Management	1,218	1,218	1,218
67610/06	Operate and Maintain Office Furniture and Fittings - Risk	150	150	150
71915/06	Internal Revenue Staff Leave Entitlements - Risk Management	0	(13,866)	0
71985/00	Internal Revenue Risk Management Service Business Unit	(62,650)	(131,114)	(75,050)
73917/06	Provide Staff Annual Leave - Risk Management	1,500	9,037	0
73921/06	Provide Staff Sick Leave - Risk Management Services	0	3,454	0
73922/06	Provide Staff Long Service Leave - Risk Management Services	7,000	7,000	0
73923/06	Provide Staff RDO and TIL Leave - Risk Management Services	0	617	0
73924/06	Provide Staff Public Holiday Leave - Risk Management	0	1,572	0
73985/00	Manage Risk Management Services Business Unit	245,481	246,107	127,889
		192,699	124,175	54,207

Capital Expenditure

24510/06	Purchase Office Equipment - Risk Management	500	500	500
24610/06	Purchase Office Furniture and Fittings - Risk Management	500	500	500
		1,000	1,000	1,000

Net (Income) Expenditure

		193,699	125,042	55,207
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Financial Performance by Account 2013/2014

Resource Recovery	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Develop a Clearer Understanding of Available Resource Recovery Technologies

Other Expenditure

72884/02	Undertake Resource Recovery Project Study Tour	59,000	34,106	14,000
		59,000	34,106	14,000
	Net (Income) Expenditure	59,000	34,106	14,000

Develop Resource Recovery Products

Other Expenditure

72888/00	Market Resource Recovery Products	12,000	7,000	10,000
		12,000	7,000	10,000
	Net (Income) Expenditure	12,000	7,000	10,000

Identify and Coordinate Networking Opportunities

Other Expenditure

73904/07	Attend Corporate and Award Functions and Events - Resource	250	250	250
		250	250	250
	Net (Income) Expenditure	250	250	250

Financial Performance by Account 2013/2014

Resource Recovery	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Resource Recovery Project Plan

Other Income

58986/01	Income Resource Recovery Park Project	(2,250,000)	0	0
		(2,250,000)	0	0

Other Expenditure

72882/03	Conduct Resource Recovery Community Consultation	51,000	51,000	12,000
72889/00	Develop Resource Recovery Project	50,000	20,000	30,000
72889/01	Prepare Project Management Plan and Schedule (Task 1)	10,000	16,000	10,000
72889/03	Undertake Community Consultation (Task 3)	20,000	15,000	0
72889/04	Undertake EMRC Participant Consultation (Task 4)	12,000	6,000	11,000
72889/06	Determine Preferred Site and Technology (Task 6)	20,500	26,000	0
72889/07	Develop Financial Models (Task 7)	15,000	3,000	17,000
72889/08	Determine Project Staging (Task 8)	18,000	18,000	0
72889/09	Prepare Business Plan and Participating Members Agreement (Task 9)	50,000	25,000	30,000
72889/10	Review Waste Collection Systems (Task 10)	6,000	6,000	0
72889/11	Determine Contract Delivery Mechanism (Task 11)	10,000	10,000	0
72889/12	Prepare Expression of Interest Documents (Task 12)	0	0	0
72889/15	Seek Environmental Approvals (Task 15)	73,000	143,000	5,000
72889/16	Seek Town Planning Approvals (Task 16)	1,500	0	1,500
72889/17	Prepare Tender Documents (Task 17)	59,000	49,000	39,000
72889/18	Seek Tenders (Task 18)	10,500	0	79,000
72889/19	Evaluate Tenders (Task 19)	0	1,000	175,000
72889/20	Prepare and Negotiate Contract (Task 20)	0	0	42,000
72889/22	Prepare Project Progress Reports (Task 22)	2,500	2,500	2,500
72889/23	Conduct Project Advisory Group Meetings (Task 23)	3,500	3,500	3,500
		412,500	395,000	457,500

Capital Expenditure

24150/05	Resource Recovery Park - Land	30,000	0	30,000
24259/04	Construct and Commission Resource Recovery Park - C & I Building	500,000	50,000	500,000
24259/05	Construct and Commission Resource Recovery Park - Pyrolysis	263,000	0	250,000
24259/06	Construct and Commission Resource Recovery Park - Community	0	0	10,000
24259/09	Construct and Commission Resource Recovery Park - MRF	0	0	50,000
24392/02	Construct and Commission Resource Recovery Park - Weighbridges	150,000	0	150,000
24399/01	Construct and Commission Resource Recovery Park - Site	636,000	35,000	1,050,000
24410/03	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment	2,160,000	0	1,000,000
24410/04	Purchase Resource Recovery Park C & I Building - Plant &	0	0	100,000
		3,739,000	85,000	3,140,000

Net (Income) Expenditure

1,901,500	480,000	3,597,500
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Implement Resource Recovery Project Study Assistance Programme

Other Expenditure

73914/07	Implement Resource Recovery Staff Study Assistance Programme	500	500	500
		500	500	500

Net (Income) Expenditure

500	500	500
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Financial Performance by Account 2013/2014

Resource Recovery	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Resource Recovery Staff Training and Development

Other Expenditure

73919/07	Train and Develop Staff - Resource Recovery	20,999	16,230	16,484
		20,999	16,230	16,484
Net (Income) Expenditure		20,999	16,230	16,484

Manage Resource Recovery Project

Other Income

58986/00	Income Resource Recovery Project	(5,590,466)	(5,322,722)	(5,690,777)
58986/03	Income Resource Recovery - Vehicle Costs Reimbursement	0	0	(2,119)
		(5,590,466)	(5,322,722)	(5,692,896)

Other Expenditure

65420/09	Operate and Maintain Minor Plant/Equipment - Resource Recovery	2,871	2,871	2,871
66510/07	Operate and Maintain Office Equipment - Resource Recovery	300	300	400
66590/07	Operate and Maintain Miscellaneous Equipment - Resource	6,896	6,896	6,996
67610/07	Operate and Maintain Office Furniture and Fittings - Resource	1,653	1,653	1,753
71915/07	Internal Revenue Staff Leave Entitlements - Resource Recovery	(59,534)	(53,477)	(59,415)
72884/00	Evaluate Resource Recovery Park Options	150,000	90,000	192,000
72884/01	Undertake Waste Stream Audits	163,000	163,000	0
72986/00	Manage Resource Recovery Project	608,661	547,159	701,978
73917/07	Provide Staff Annual Leave - Resource Recovery	32,699	17,632	33,918
73918/07	Recruit Staff - Resource Recovery	4,000	2,000	2,000
73921/07	Provide Staff Sick Leave - Resource Recovery	7,124	2,035	7,110
73922/07	Provide Staff Long Service Leave - Resource Recovery	500	500	500
73923/07	Provide Staff RDO and TIL Leave - Resource Recovery	0	8,253	0
73924/07	Provide Staff Public Holiday Leave - Resource Recovery	14,249	4,641	14,220
		932,419	793,463	904,331

Capital Expenditure

24510/07	Purchase Office Equipment - Resource Recovery	2,000	1,000	1,000
24590/07	Purchase Other Equipment - Resource Recovery	2,000	500	1,000
24610/07	Purchase Office Furniture and Fittings - Resource Recovery	5,000	2,500	1,000
		9,000	4,000	3,000

Net (Income) Expenditure

(4,649,047)	(4,525,259)	(4,785,565)
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Promote Awareness of Resource Recovery Project

Other Expenditure

72882/01	Implement Resource Recovery Education Programme	2,200	0	2,200
72882/02	Market Resource Recovery Education Programme	10,500	0	5,500
		12,700	0	7,700
Net (Income) Expenditure		12,700	0	7,700

Financial Performance by Account 2013/2014

Resource Recovery		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Support Waste Management Community Reference Group (WMCRG)				
Other Expenditure				
72883/01	Support Waste Management Community Reference Group	7,600	7,600	7,600
		7,600	7,600	7,600
Net (Income) Expenditure		7,600	7,600	7,600

Financial Performance by Account 2013/2014

	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Net Operating and Capital Expenditure

11,893,436	8,935,887	3,526,970
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CAPITAL WORKS SUMMARY

**For the Year Ending
30 June 2014**

Capital Works Summary 2013/2014

Governance and Corporate Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement EMRC's Strategic Information Plan

Capital Expenditure

24550/00	Purchase Information Technology & Communication Equipment	665,600	645,000	898,850
Net (Income) Expenditure		665,600	645,000	898,850

Manage Corporate Administration Facilities (Ascot Place)

Capital Expenditure

25240/01	Capital Improvement Administration Building - Ascot Place	98,800	95,161	17,500
Net (Income) Expenditure		98,800	95,161	17,500

Manage Portfolio of Assets

Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	513,617	513,617	380,429
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	49,600	49,600	30,750
24620/00	Purchase Art Works	20,000	40,000	30,000
25530/01	Upgrade Security Equipment - Ascot Place	0	3,639	3,639
Net (Income) Expenditure		583,217	606,856	444,818

Capital Works Summary 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage Engineering and Waste Management Services

Capital Expenditure

24510/02	Purchase / Replace Office Equipment - Engineering / Waste	550	550	550
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	3,000	3,000	3,000
24610/03	Purchase Office Furniture and Fittings-Engineering and Waste	3,500	3,500	1,000
24610/10	Purchase Office Furniture and Fittings-Hazelmere	1,500	1,500	1,500
Net (Income) Expenditure		8,550	8,550	6,050

Develop and implement an Education Programme for the Red Hill Education Centre

Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill Education	1,000	1,000	1,000
Net (Income) Expenditure		1,000	1,000	1,000

Implement Red Hill Master Plan Land Acquisition Recommendations

Capital Expenditure

24150/02	Purchase Waste Management Land	6,619,015	6,742,015	0
24150/04	Purchase Waste Management Land - Hazelmere	10,000	10,000	0
Net (Income) Expenditure		6,629,015	6,752,015	0

Implement Red Hill Master Plan Planning Recommendations

Capital Expenditure

24310/11	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility	4,144,800	4,144,800	0
24310/12	Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility	270,000	270,000	3,215,000
24320/01	Construct Class III Leachate Pond - Red Hill Landfill Facility	150,000	0	180,000
24320/02	Leachate Project - Red Hill Landfill Facility	415,000	546,618	15,000
24350/00	Construct Siltation Ponds - Red Hill Landfill Facility	130,000	0	190,000
24350/01	Construct Stormwater Control Pond - Red Hill Farm Stage I	100,000	100,000	100,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	485,000	485,000	400,000
24370/02	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility	0	0	375,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	500,000	50,000	0
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	100,000	100,000	100,000
24394/04	Construct Litter Fence - Red Hill Farm	50,000	50,000	50,000
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	48,846	48,846	31,827
24397/00	Construct Perimeter Bunds - Red Hill Landfill Facility	120,000	120,000	0
Net (Income) Expenditure		6,513,646	5,915,264	4,656,827

Capital Works Summary 2013/2014

Waste Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage Major and Minor Plant (Red Hill Waste Disposal Facility)

Capital Expenditure

24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	1,776,500	1,776,500	1,821,850
24410/01	Purchase / Replace Plant - Hazelmere	1,503,779	1,503,779	2,142,000
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	30,000	30,000	84,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	145,770	145,770	189,925
25410/00	Refurbish Plant - Red Hill Landfill Facility	20,000	20,000	20,000

Net (Income) Expenditure

3,476,049	3,476,049	4,257,775
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Market Red Hill Waste Management Facility By-Products

Capital Expenditure

24395/00	Construct Greenwaste Processing Area - Red Hill Landfill Facility	175,000	175,000	0
24410/02	Purchase Bagging Plant for Mulch/Compost	75,000	75,000	75,000

Net (Income) Expenditure

250,000	250,000	75,000
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Promote Red Hill Landfill Facility Operations

Capital Expenditure

25253/00	Refurbish Environmental Education Centre - Redhill Landfill Facility	2,000	2,000	2,000
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Net (Income) Expenditure

2,000	2,000	2,000
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Capital Works Summary 2013/2014

Waste Management		Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Provide Waste Disposal Service (Red Hill Waste Disposal Facility)				
Capital Expenditure				
24250/01	Construct Waste Management Facility Buildings - Red Hill Landfill	98,886	167,772	93,886
24250/02	Construct Waste Management Facility Buildings - Hazelmere	78,000	78,000	93,000
24250/03	Construct Weighbridge Office - Hazelmere	8,000	8,000	0
24250/05	Construct Storage Shed for Mattresses - Hazelmere	16,400	16,400	27,400
24250/06	Construct Mobile workshop - Red Hill Landfill Facility	100,000	100,000	0
24250/07	Construct Lunchroom and Ablution Block - Red Hill Landfill Facility	20,000	20,000	20,000
24259/02	Construct Waste Management Facility Buildings - Other - Hazelmere	5,000	5,000	50,000
24259/03	Upgrade Power - Redhill Landfill Facility	12,750	12,750	0
24360/00	Construct Nutrient Stripping Pond - Red Hill Landfill Facility	60,500	60,500	110,500
24395/01	Construct Hardstand and Road - Hazelmere	286,175	286,175	202,175
24395/04	Relocate Greenwaste Processing area - Red Hill Landfill Facility	0	0	350,000
24399/04	Washdown bay Upgrade - Red Hill Landfill Facility	70,000	70,000	70,000
24399/05	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility	30,000	30,000	30,000
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility	263,586	263,586	263,000
24420/03	Purchase Minor Plant and Equipment - Cardboard Recycling Project	142,100	142,100	0
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill Facility	19,000	19,000	39,000
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	371,360	371,360	35,000
24520/08	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility	1,000	1,000	1,000
24530/08	Purchase / Replace Security System - Red Hill Waste Management	143,600	143,600	144,600
24530/10	Purchase / Replace Security System - Hazelmere	11,000	11,000	27,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill Facility	283,150	283,150	301,000
24590/02	Purchase / Replace Miscellaneous Equipment - Hazelmere	2,000	12,000	23,700
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill	5,768	5,768	1,000
25259/01	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility	80,000	0	80,000
Net (Income) Expenditure		2,108,275	2,107,161	1,962,261

Capital Works Summary 2013/2014

Environmental Services	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage and Deliver Environmental Services

Capital Expenditure

24510/05	Purchase Office Equipment - Environmental Services	2,000	1,000	1,500
24610/05	Purchase Office Furniture and Fittings - Environmental Services	1,500	1,000	1,500
Net (Income) Expenditure		3,500	2,000	3,000

Capital Works Summary 2013/2014

Regional Development	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage and Deliver Regional Development Service

Capital Expenditure

24510/04	Purchase Office Equipment - Regional Development	1,000	1,000	1,000
24610/04	Purchase Office Furniture and Fittings - Regional Development	1,000	1,000	1,000
Net (Income) Expenditure		2,000	2,000	2,000

Capital Works Summary 2013/2014

Risk Management	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Manage and Deliver Regional Risk Management Service

Capital Expenditure

24510/06	Purchase Office Equipment - Risk Management	500	500	500
24610/06	Purchase Office Furniture and Fittings - Risk Management	500	500	500
Net (Income) Expenditure		1,000	1,000	1,000

Capital Works Summary 2013/2014

Resource Recovery	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
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Implement Resource Recovery Project Plan

Capital Expenditure

24150/05	Resource Recovery Park - Land	30,000	0	30,000
24259/04	Construct and Commission Resource Recovery Park - C & I Building	500,000	50,000	500,000
24259/05	Construct and Commission Resource Recovery Park - Pyrolysis Building	263,000	0	250,000
24259/06	Construct and Commission Resource Recovery Park - Community	0	0	10,000
24259/09	Construct and Commission Resource Recovery Park - MRF	0	0	50,000
24392/02	Construct and Commission Resource Recovery Park - Weighbridges (x2)	150,000	0	150,000
24399/01	Construct and Commission Resource Recovery Park - Site Infrastructure	636,000	35,000	1,050,000
24410/03	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment	2,160,000	0	1,000,000
24410/04	Purchase Resource Recovery Park C & I Building - Plant & Equipment	0	0	100,000
Net (Income) Expenditure		3,739,000	85,000	3,140,000

Manage Resource Recovery Project

Capital Expenditure

24510/07	Purchase Office Equipment - Resource Recovery	2,000	1,000	1,000
24590/07	Purchase Other Equipment - Resource Recovery	2,000	500	1,000
24610/07	Purchase Office Furniture and Fittings - Resource Recovery	5,000	2,500	1,000
Net (Income) Expenditure		9,000	4,000	3,000

Capital Works Summary 2013/2014

	Budget 2012/2013	Est. Actual 2012/2013	Budget 2013/2014
Total Capital Expenditure	24,090,652	19,953,056	15,471,081



13 REPORTS OF DELEGATES

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 GENERAL BUSINESS

Nil

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

“2.3 Meetings

The Committee meet as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor’s report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor.”

Future Meetings 2013

Thursday	4	July (if required)	at	EMRC Administration Office
Thursday	8	August (if required)	at	EMRC Administration Office
Thursday	5	September	at	EMRC Administration Office
Thursday	10	October (if required)	at	EMRC Administration Office
Thursday	21	November (if required)	at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:55pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR MARKS

THAT WITH THE EXCEPTION OF THE CEO, MANAGER HUMAN RESOURCES AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6:20pm and members of the public departed the Council Chambers.

The CEO, Manager Human Resources and Personal Assistant to the Director Corporate Services remained in Council Chambers.

19.1 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER - 2013 PERFORMANCE REVIEW

REFERENCE: COMMITTEES-15703

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

The CEO departed Council Chambers at 6:21pm.



20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 18 July 2013 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2013

Thursday	18 July (if required)	at	EMRC Administration Office
Thursday	22 August	at	EMRC Administration Office
Thursday	19 September	at	EMRC Administration Office
Thursday	5 December	at	EMRC Administration Office
January 2014 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:30pm.