

## MINUTES

### CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

**21 FEBRUARY 2013**

I, Cr Alan Pilgrim, hereby certify that the following minutes pages 1 to 312 of the Meeting of Council held on 21 February 2013 were confirmed at a meeting of the Council held on 21 March 2013.

A handwritten signature in blue ink, which appears to read "Alan Pilgrim", written over a horizontal line.

**Signature**

Cr Alan Pilgrim

**Name**

**Person presiding at the Council Meeting held on 21 March 2013**



# **MINUTES**

Ordinary Meeting of Council

**21 February 2013**

## ORDINARY MEETING OF COUNCIL

### MINUTES

21 February 2013

(REF: COMMITTEES-15009)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 21 February 2013**. The meeting commenced at **6:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

### Councillor Attendance

Cr Alan Pilgrim ( <b>Chairman</b> )	EMRC Member	Shire of Mundaring
Cr Janet Powell ( <b>Deputy Chairman</b> )	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Graham Pittaway OAM	EMRC Member	City of Bayswater
Cr Barry McKenna (Deputising for Cr Radford)	EMRC Deputy Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Bob Emery	EMRC Member	Shire of Kalamunda
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

### Apologies

Cr Alan Radford	EMRC Member	City of Bayswater
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### EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Brian Jones	Director Waste Services
Mrs Marilyn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

### EMRC Observers

Mr Steve Fitzpatrick	Manager Project Development
Mr David Ameduri	Manager Financial Services
Ms Naomi Rakela	Manager Environmental Services
Ms Robbie Circosta	Environmental Projects Officer
Mrs Annie Hughes-d'Aeth	Administration Support Officer

### Observers

Cr Margie Bass	Councillor	City of Belmont
Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Ric Lutey	Director Technical Services	City of Belmont

### Guests

Mr Haydn Robinson (to 6:30pm)	Haydn Robinson Barrister Solicitor
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### **3 DISCLOSURE OF INTERESTS**

#### **3.1 CR BARRY MCKENNA – INTERESTS AFFECTING IMPARTIALITY:**

Item: Section 14.6 Items Contained in the Information Bulletin – Item 2.4  
Subject: City of Bayswater Agreement for the Disposal of Greenwaste  
Nature of Interest: Councillor at the City of Bayswater

#### **3.2 CR GRAHAM PITTAWAY - INTERESTS AFFECTING IMPARTIALITY:**

Item: Section 14.6 Items Contained in the Information Bulletin – Item 2.4  
Subject: City of Bayswater Agreement for the Disposal of Greenwaste  
Nature of Interest: Councillor at the City of Bayswater

### **4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION**

#### **4.1 2013 PERTH'S AUTUMN FESTIVAL**

EMRC is again coordinating the Perth's Autumn Festival regional marketing campaign in 2013 and is assisting member Councils to implement Clean and Green initiatives. The 2013 Perth's Autumn Festival comprises eight community, tourism and cycling events held throughout Perth's Eastern Region from 15 March to 5 May 2013.

#### **4.2 CONGRATULATIONS CR GRAHAM PITTAWAY AND MRS HELEN PITTAWAY**

Congratulations to Cr Pittaway and his wife Helen who celebrated their Golden Wedding Anniversary on 9 February 2013.

#### **4.3 CHANGE TO ORDER OF BUSINESS**

The Chairman advised that when Mr Robinson arrived at the meeting there would be a change to the Order of Business to allow the Confidential Item to be dealt with in order to make the most efficient use of Mr Robinsons' time.

### **5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

#### **5.1 QUESTION FROM MR RON SNELGAR**

The following question was taken on notice at the Council meeting held on 6 December 2012 and a written response was supplied to Mr Snelgar as follows:

Question 1: Can you advise me why the EMRC tabled the abridged financial statements at a recent Council meeting are not the full financial statements, as required by the Local Government Act?

Response: *It is a requirement under section 6.4 of the Local Government Act 1995 ("The Act") that a Local Government is to prepare an annual financial report and submit it to its auditor by 30 September each year. The full 2011/2012 annual financial report was presented to the Audit Committee at its 6 September 2012 meeting. In accordance with the list of duties and responsibilities of the "Terms of Reference of the Audit Committee", this financial report was recommended by the Audit Committee and was adopted by Council at the 20 September 2012.*

*In comparison, the 2012 Annual Report containing the abridged financial statements was tabled directly at the 20 September 2012 Council meeting. It is a requirement of section 5.53 of The Act, that an Annual Report is prepared for each financial year. The EMRC 2011/2012 Annual Report, including the abridged financial statements is presented in accordance with the provision of The Act and Australian Accounting Standard 1039: Concise Financial Reports and addresses all required contents.*

*As stated within the Annual Report a copy of the full financial report and auditor's report is available upon request.*



**6 PUBLIC QUESTION TIME**

Nil

**7 APPLICATION FOR LEAVE OF ABSENCE**

**7.1 CR ALAN RADFORD - LEAVE OF ABSENCE**

**COUNCIL RESOLUTION(S)**

MOVED CR PITTAWAY                      SECONDED CR POWELL

THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR RADFORD FROM THIS POINT IN THE MEETING TO 5 MARCH 2013 INCLUSIVE.

**CARRIED UNANIMOUSLY**

**8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil

**9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 6 DECEMBER 2012**

That the minutes of the Ordinary Meeting of Council held on 6 December 2012 which have been distributed, be confirmed.

**COUNCIL RESOLUTION**

MOVED CR PULE                              SECONDED CR GODFREY

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 6 DECEMBER 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11 QUESTIONS WITHOUT NOTICE**

Nil

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**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 19 of this agenda:

12.1 LANDFILL LEVY

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

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## **14 REPORTS OF OFFICERS**

### **QUESTIONS**

The Chairman invited questions from members on the reports of officers.

### **RECOMMENDATION**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Officers Reports (Section 14).

In response to Cr Godfrey's request for an explanation on item 14.4 of the Agenda – Municipal Waste Advisory Council (MWAC) the CEO outlined MWAC's funding process and gave a more in depth explanation of the EMRC Officer recommendations contained within the report.

Mr Robinson entered the meeting at 6:08pm.

In response to the Chairman's request for EMRC's MWAC representative to comment, Cr Pittaway stated that he agreed with the recommendation that the EMRC should not increase its contributions to MWAC.

### **COUNCIL RESOLUTION**

MOVED CR ZANNINO

SECONDED CR PULE

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14).

**CARRIED UNANIMOUSLY**

**Item 19.1 Landfill Levy was considered by Council at this point in the meeting.**

### **POST MEETING NOTE**

Recording of Council's consideration of this item is provided under Item 19.1 of these minutes.



## 14 REPORTS OF OFFICERS

### 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER 2012 TO JANUARY 2013

REFERENCE: COMMITTEES-15200

#### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of November 2012 to January 2013 for noting.

#### KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the months of November 2012 to January 2013 is provided for noting.

#### Recommendation(s)

That Council notes the CEO's list of accounts for November 2012 to January 2013 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$26,459,942.20.

#### SOURCE OF REPORT

Director Corporate Services  
 Manager Financial Services

#### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

#### REPORT

The table below summarises the payments drawn on the funds during the months of November 2012 to January 2013. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments:	24879 – 25621	
	Cheque Payments:	219437 – 219512	
	Payroll EFT:	PAY-10, PAY-11, PAY-12, PAY-13, PAY-13.1, PAY-14, PAY-15 & PAY-16	
	<b>DIRECT DEBITS</b>		
	- Bank Charges:	1*NOV12 TO 1*JAN13	
	- Other:	651 - 674	\$26,462,376.13
	<b>LESS</b>		
	Cancelled EFTs and Cheques	EFT24895, 25380, 25408, 25504 & 25612 219462	(\$2,433.93)
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$26,459,942.20</b>



*Item 14.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

As contained within the report.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

CEO's Delegated Payments List for the months of November 2012 to January 2013 (Ref: Committees-15210)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for November 2012 to January 2013 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$26,459,942.20.

## **COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR PULE

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2012 TO JANUARY 2013 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$26,459,942.20.

**CARRIED UNANIMOUSLY**

## Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF NOVEMBER 2012 TO  
JANUARY 2013**

Cheque /EFT No	Date	Payee	Amount
EFT24879	02/11/2012	ANALYTICAL REFERENCE LABORATORY (ARL)	1,566.13
EFT24880	02/11/2012	ACCESS INDUSTRIAL TYRES PTY LTD	140.25
EFT24881	02/11/2012	AMBIUS	778.49
EFT24882	02/11/2012	AUSTRALIAN HVAC SERVICES	401.50
EFT24883	02/11/2012	BEAUMONDE CATERING	2,353.30
EFT24884	02/11/2012	STAPLES AUSTRALIA LTD	1,085.73
EFT24885	02/11/2012	CROSSLAND & HARDY PTY LTD	509.70
EFT24886	02/11/2012	DELRON CLEANING PTY LTD	1,191.67
EFT24887	02/11/2012	ISS WASHROOM SERVICES	57.39
EFT24888	02/11/2012	KALAMUNDA TOYOTA	351.75
EFT24889	02/11/2012	LGISWA	184,268.64
EFT24890	02/11/2012	PIRTEK	353.68
EFT24891	02/11/2012	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT24892	02/11/2012	SYNERGY	7,884.35
EFT24893	02/11/2012	TEMPTATIONS CATERING	529.80
EFT24894	02/11/2012	TOTALLY WORKWEAR MIDLAND	646.77
EFT24895	02/11/2012	WESTRAC EQUIPMENT PTY LTD	77.83
EFT24896	02/11/2012	WORK CLOBBER	121.90
EFT24897	06/11/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	513.70
EFT24898	06/11/2012	LAMINEX GROUP PTY LTD - KEWDALE	83.34
EFT24899	06/11/2012	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT24900	06/11/2012	B&J CATALANO PTY LTD	226.22
EFT24901	06/11/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	3,387.50
EFT24902	06/11/2012	C4 CONCEPTS PTY LTD	715.00
EFT24903	06/11/2012	COMSYNC CONSULTING PTY LTD	2,431.00
EFT24904	06/11/2012	STAPLES AUSTRALIA LTD	791.06
EFT24905	06/11/2012	CPR ELECTRICAL SERVICES	979.00
EFT24906	06/11/2012	LEN FRENCH FENCING CONTRACTOR	250.00
EFT24907	06/11/2012	MCINERNEY FORD	303.45
EFT24908	06/11/2012	MS GROUNDWATER MANAGEMENT	3,075.60
EFT24909	06/11/2012	PERTH REGION NRM INC	1,370.10
EFT24910	06/11/2012	RELIABLE PROCESS MAINTENANCE PTY LTD	1,274.35
EFT24911	06/11/2012	SYNERGETICS ENVIRONMENTAL ENGINEERING	15,400.00
EFT24912	06/11/2012	SYNERGY	651.50
EFT24913	06/11/2012	TELSTRA	168.32
EFT24914	06/11/2012	TOURISM COUNCIL WESTERN AUSTRALIA	740.00
EFT24915	06/11/2012	WESTRAC EQUIPMENT PTY LTD	3,846.63
EFT24916	06/11/2012	WORKPAC PTY LTD	1,976.46
EFT24917	09/11/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	195.80
EFT24918	09/11/2012	AZTEC SIGNS AND MURALS P/L	375.00
EFT24919	09/11/2012	HOSECO (WA) PTY LTD	42.11
EFT24920	09/11/2012	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	107.78
EFT24921	09/11/2012	MUNDARING CRANE TRUCK HIRE	264.00
EFT24922	09/11/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,419.72
EFT24923	09/11/2012	PRESTIGE ALARMS	511.50
EFT24924	09/11/2012	ADCORP	491.33
EFT24925	09/11/2012	AEC SYSTEMS PTY LTD	1,100.00
EFT24926	09/11/2012	AUSTRALIAN HVAC SERVICES	550.00
EFT24927	09/11/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	19.86
EFT24928	09/11/2012	CABCHARGE	6.00
EFT24929	09/11/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	2,741.58

9  
Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF NOVEMBER 2012 TO  
JANUARY 2013**

Cheque /EFT No	Date	Payee	Amount
EFT24930	09/11/2012	CARPENTRY, HOUSE AND YARD MAINTENANCE	80.00
EFT24931	09/11/2012	CHAMBERLAIN AUTO ELECTRICS	121.21
EFT24932	09/11/2012	CHIDLOW WATER CARRIERS	180.00
EFT24933	09/11/2012	CITY OF SWAN	2,200.00
EFT24934	09/11/2012	CJD EQUIPMENT PTY LTD	391.07
EFT24935	09/11/2012	CMS EVENTS	2,200.00
EFT24936	09/11/2012	CONQUEST SOLUTIONS PTY LTD	3,531.28
EFT24937	09/11/2012	CROMMELINS AUSTRALIA	2,677.50
EFT24938	09/11/2012	CT BUILDING MAINTENANCE	442.26
EFT24939	09/11/2012	DIFFERENT BY DESIGN	875.00
EFT24940	09/11/2012	FUJI XEROX AUSTRALIA PTY LTD	692.12
EFT24941	09/11/2012	HAYS SPECIALIST RECRUITMENT	3,413.92
EFT24942	09/11/2012	HILLS FRESH	135.43
EFT24943	09/11/2012	LANDFILL GAS & POWER PTY LTD	4,592.51
EFT24944	09/11/2012	LEFKAPHA P/L T/A CENTRE FORD	291.12
EFT24945	09/11/2012	MACHINERY WAREHOUSE	190.00
EFT24946	09/11/2012	MCINTOSH & SON	3,056.90
EFT24947	09/11/2012	MUNDARING TYRE CENTRE	191.00
EFT24948	09/11/2012	NEVERFAIL SPRINGWATER	59.95
EFT24949	09/11/2012	PIRTEK	1,197.08
EFT24950	09/11/2012	ROSS HUMAN DIRECTIONS	1,766.06
EFT24951	09/11/2012	SEEK LIMITED	247.50
EFT24952	09/11/2012	SIGN SUPERMARKET	577.50
EFT24953	09/11/2012	SLR CONSULTING AUSTRALIA PTY LTD	7,249.00
EFT24954	09/11/2012	STEVENSON CONSULTING	6,968.50
EFT24955	09/11/2012	TELSTRA	460.63
EFT24956	09/11/2012	TOTALLY WORKWEAR MIDLAND	149.17
EFT24957	09/11/2012	WESTRAC EQUIPMENT PTY LTD	87.49
EFT24958	09/11/2012	WINDOW WIPERS	2,530.00
EFT24959	09/11/2012	WORKPAC PTY LTD	1,627.89
EFT24960	13/11/2012	DATA 3 PERTH	46,879.81
EFT24961	13/11/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	150.09
EFT24962	13/11/2012	STAPLES AUSTRALIA LTD	199.48
EFT24963	13/11/2012	IPING PTY LTD	1,128.80
EFT24964	13/11/2012	LEFKAPHA P/L T/A CENTRE FORD	43,226.40
EFT24965	13/11/2012	LEN FRENCH FENCING CONTRACTOR	140.00
EFT24966	13/11/2012	LGISWA	58.85
EFT24967	13/11/2012	MOTORCHARGE PTY LTD	7,074.29
EFT24968	13/11/2012	MUNDARING ARTS CENTRE	270.00
EFT24969	13/11/2012	PAYG PAYMENTS	70,556.46
EFT24970	13/11/2012	ROSS HUMAN DIRECTIONS	1,260.82
EFT24971	13/11/2012	SNAP PRINTING	1,864.50
EFT24972	13/11/2012	TELSTRA	469.18
EFT24973	13/11/2012	TOTALLY WORKWEAR MIDLAND	152.30
EFT24974	13/11/2012	UNIQUE WASTE MANAGEMENT SERVICES	144.54
EFT24975	16/11/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,262.72
EFT24976	16/11/2012	TANIA WELLS	105.89
EFT24977	16/11/2012	AUSTRALIA POST - ASCOT PLACE	1,962.78
EFT24978	16/11/2012	AUSTRALIA POST - RED HILL	256.01
EFT24979	16/11/2012	B&J CATALANO PTY LTD	4,170.83
EFT24980	16/11/2012	BOBCAT ATTACH	1,958.00
EFT24981	16/11/2012	CJD EQUIPMENT PTY LTD	479,930.79
EFT24982	16/11/2012	DU CLENE PTY LTD	905.03
EFT24983	16/11/2012	GRA EVERINGHAM PTY LTD	11,000.00



**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF NOVEMBER 2012 TO  
JANUARY 2013**

Cheque /EFT No	Date	Payee	Amount
EFT24984	16/11/2012	HILLS FRESH	73.69
EFT24985	16/11/2012	JOYCE EARTHMOVING PTY LTD	2,640.00
EFT24986	16/11/2012	LGIS INSURANCE BROKING	12,875.06
EFT24987	16/11/2012	MACHINERY WAREHOUSE	544.50
EFT24988	16/11/2012	ONSITE RENTALS PTY LTD	613.25
EFT24989	16/11/2012	PIRTEK	188.52
EFT24990	16/11/2012	PRESTIGE ALARMS	110.00
EFT24991	16/11/2012	ROSS HUMAN DIRECTIONS	9,775.60
EFT24992	16/11/2012	SYNERGY	24.45
EFT24993	16/11/2012	TELSTRA	178.00
EFT24994	16/11/2012	UNIQUE WASTE MANAGEMENT SERVICES	1,133.00
EFT24995	16/11/2012	WORKPAC PTY LTD	5,881.59
EFT24996	20/11/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	2,921.60
EFT24997	20/11/2012	HERBERT SMITH FREEHILLS	2,750.00
EFT24998	20/11/2012	KLB SYSTEMS	1,298.00
EFT24999	20/11/2012	MUNDARING CRANE TRUCK HIRE	132.00
EFT25000	20/11/2012	OAKVALE TREASURY	2,504.90
EFT25001	20/11/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	799.26
EFT25002	20/11/2012	ADT SECURITY	88.00
EFT25003	20/11/2012	AMEROH PTY LTD (MR WHIPPY ICE CREAM)	157.00
EFT25004	20/11/2012	ASTAR HARDWARE DISTRIBUTION	313.83
EFT25005	20/11/2012	AUSTRALIAN TRAINING MANAGEMENT PTY LTD	431.00
EFT25006	20/11/2012	BOBCAT ATTACH	286.00
EFT25007	20/11/2012	BP AUSTRALIA LIMITED	52,220.42
EFT25008	20/11/2012	BP AUSTRALIA LIMITED	4,465.46
EFT25009	20/11/2012	BP GIDGEGANNUP	25.50
EFT25010	20/11/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	50.48
EFT25011	20/11/2012	CARBON NEUTRAL LTD	2,992.50
EFT25012	20/11/2012	CHIDLOW WATER CARRIERS	360.00
EFT25013	20/11/2012	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT25014	20/11/2012	CJD EQUIPMENT PTY LTD	479.23
EFT25015	20/11/2012	COMPU-STOR	724.05
EFT25016	20/11/2012	COMSYNC CONSULTING PTY LTD	2,323.75
EFT25017	20/11/2012	STAPLES AUSTRALIA LTD	84.06
EFT25018	20/11/2012	COVS PARTS PTY LTD	213.36
EFT25019	20/11/2012	DU CLENE PTY LTD	2,968.48
EFT25020	20/11/2012	DUN & BRADSTREET PTY LTD	11.00
EFT25021	20/11/2012	FILTERS PLUS	580.80
EFT25022	20/11/2012	HAYS SPECIALIST RECRUITMENT	3,910.35
EFT25023	20/11/2012	HIRE SOCIETY	283.99
EFT25024	20/11/2012	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	1,221.77
EFT25025	20/11/2012	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	2,117.50
EFT25026	20/11/2012	KAREN WARNER	150.00
EFT25027	20/11/2012	LLOYD GEORGE ACOUSTICS PTY LTD	3,696.00
EFT25028	20/11/2012	LUSH LOGIC	3,300.00
EFT25029	20/11/2012	MAIL PLUS PERTH	323.40
EFT25030	20/11/2012	MIKE HAYWOOD'S SUSTAINABLE RESOURCE SOLUTIONS	3,694.24
EFT25031	20/11/2012	NATIONAL LUBRICATION SYSTEMS	392.01
EFT25032	20/11/2012	ND & MA PEARCE T/A BUNYIP CONTRACTING	880.00
EFT25033	20/11/2012	NEVERFAIL SPRINGWATER	67.50
EFT25034	20/11/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	113.75
EFT25035	20/11/2012	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	41,389.26
EFT25036	20/11/2012	PIRTEK	129.38



**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF NOVEMBER 2012 TO  
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Cheque /EFT No	Date	Payee	Amount
EFT25037	20/11/2012	PPC WORLDWIDE PTY LTD	1,650.00
EFT25038	20/11/2012	PROTECTOR ALSAFE PTY LTD	543.95
EFT25039	20/11/2012	ROSS HUMAN DIRECTIONS	8,162.12
EFT25040	20/11/2012	SEEK LIMITED	247.50
EFT25041	20/11/2012	SPUDS GARDENING SERVICES	4,284.00
EFT25042	20/11/2012	TOTALLY WORKWEAR MIDLAND	11.81
EFT25043	20/11/2012	UNIQUE WASTE MANAGEMENT SERVICES	178.00
EFT25044	20/11/2012	WORKPAC PTY LTD	2,366.10
EFT25045	23/11/2012	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	671.81
EFT25046	23/11/2012	LIEBHERR AUSTRALIA PTY LTD	910,470.00
EFT25047	23/11/2012	TOTAL GREEN RECYCLING	2,239.59
EFT25048	23/11/2012	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT25049	23/11/2012	ADFORM SHOPFITTING PTY LTD	3,003.00
EFT25050	23/11/2012	ADT SECURITY	157.50
EFT25051	23/11/2012	AEC SYSTEMS PTY LTD	2,167.00
EFT25052	23/11/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	262.49
EFT25053	23/11/2012	AMBIT INDUSTRIES	126.00
EFT25054	23/11/2012	ASTAR HARDWARE DISTRIBUTION	52.31
EFT25055	23/11/2012	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	159.50
EFT25056	23/11/2012	BOC GASES	108.36
EFT25057	23/11/2012	BUDGET ELECTRICS	2,501.96
EFT25058	23/11/2012	CARDNO (WA) PTY LTD	5,539.33
EFT25059	23/11/2012	CHAMBERLAIN AUTO ELECTRICS	526.10
EFT25060	23/11/2012	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,056.00
EFT25061	23/11/2012	CITY SUBARU	31,553.05
EFT25062	23/11/2012	STAPLES AUSTRALIA LTD	584.85
EFT25063	23/11/2012	COVS PARTS PTY LTD	770.00
EFT25064	23/11/2012	CPR ELECTRICAL SERVICES	363.00
EFT25065	23/11/2012	DU CLENE PTY LTD	134.20
EFT25066	23/11/2012	DUN & BRADSTREET PTY LTD	11.00
EFT25067	23/11/2012	FILTERS PLUS	501.60
EFT25068	23/11/2012	FUJI XEROX AUSTRALIA PTY LTD	27.51
EFT25069	23/11/2012	HAYS SPECIALIST RECRUITMENT	1,381.60
EFT25070	23/11/2012	HILLS FRESH	69.08
EFT25071	23/11/2012	INTEWORK INC	853.78
EFT25072	23/11/2012	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	601.29
EFT25073	23/11/2012	LEFKAPHA P/L T/A CENTRE FORD	41,282.90
EFT25074	23/11/2012	LEN FRENCH FENCING CONTRACTOR	200.00
EFT25075	23/11/2012	LINFOX ARMAGUARD PTY LTD	89.10
EFT25076	23/11/2012	MANHEIM PTY LTD	154.00
EFT25077	23/11/2012	MARSMEN PLUMBING	204.60
EFT25078	23/11/2012	MURDOCH UNIVERSITY	435.60
EFT25079	23/11/2012	NEVERFAIL SPRINGWATER	90.00
EFT25080	23/11/2012	PIRTEK	549.43
EFT25081	23/11/2012	PITNEY BOWES AUSTRALIA PTY LTD	394.90
EFT25082	23/11/2012	ROSS HUMAN DIRECTIONS	1,002.44
EFT25083	23/11/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	235.83
EFT25084	23/11/2012	SE POWER PTY LTD (WA)	47,349.72
EFT25085	23/11/2012	SNAP PRINTING	3,049.98
EFT25086	23/11/2012	SOURCE FOODS	181.50
EFT25087	23/11/2012	SUPERCLEAN LAUNDRY AND LINEN	74.80
EFT25088	23/11/2012	TELSTRA	5,679.66
EFT25089	23/11/2012	TOTALLY WORKWEAR MIDLAND	436.69
EFT25090	23/11/2012	TRANSPACIFIC CLEANAWAY LTD	122.73



**CEO's DELEGATED PAYMENTS LIST  
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EFT25091	23/11/2012	WORKPAC PTY LTD	6,830.73
EFT25092	27/11/2012	ANALYTICAL REFERENCE LABORATORY (ARL)	1,148.13
EFT25093	27/11/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	3,942.40
EFT25094	27/11/2012	MOBILE PHONE INSTALLATIONS AUSTRALIA	440.00
EFT25095	27/11/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	5,328.40
EFT25096	27/11/2012	PRAPTI MEHTA	170.47
EFT25097	27/11/2012	ADT SECURITY	368.50
EFT25098	27/11/2012	CJD EQUIPMENT PTY LTD	4,290.00
EFT25099	27/11/2012	DUN & BRADSTREET PTY LTD	11.00
EFT25100	27/11/2012	EMISSION TESTING CONSULTANTS PTY LTD	11,627.00
EFT25101	27/11/2012	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	8,526.07
EFT25102	27/11/2012	HAYS SPECIALIST RECRUITMENT	1,662.24
EFT25103	27/11/2012	KAREN WARNER	111.50
EFT25104	27/11/2012	KINETIC HEALTH GROUP PTY LTD	327.80
EFT25105	27/11/2012	MARSMEN PLUMBING	542.75
EFT25106	27/11/2012	MUNDARING TYRE CENTRE	35.00
EFT25107	27/11/2012	PAYG PAYMENTS	66,004.90
EFT25108	27/11/2012	PIRTEK	394.81
EFT25109	27/11/2012	PRESTIGE PUMP RENTALS	14,253.80
EFT25110	27/11/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	58.07
EFT25111	27/11/2012	SNAP PRINTING	2,165.45
EFT25112	27/11/2012	SPUDS GARDENING SERVICES	10,312.00
EFT25113	27/11/2012	TELSTRA	19.25
EFT25114	27/11/2012	THIINKBUBBLE PTY LTD	1,650.00
EFT25115	27/11/2012	WESTRAC EQUIPMENT PTY LTD	193.78
EFT25116	27/11/2012	WORKPAC PTY LTD	5,409.09
EFT25117	30/11/2012	WALGS PLAN	65,020.68
EFT25118	30/11/2012	TERRI-ANN ASHTON	419.05
EFT25119	30/11/2012	ADCORP	3,618.13
EFT25120	30/11/2012	AUSTRACLEAR LIMITED (ASX)	10.46
EFT25121	30/11/2012	BATTERY WORLD	16.95
EFT25122	30/11/2012	BRING COURIERS	926.34
EFT25123	30/11/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	430.13
EFT25124	30/11/2012	C & H SWEEPING	440.00
EFT25125	30/11/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	169.18
EFT25126	30/11/2012	CJD EQUIPMENT PTY LTD	5,073.20
EFT25127	30/11/2012	STAPLES AUSTRALIA LTD	161.93
EFT25128	30/11/2012	COVS PARTS PTY LTD	3,598.00
EFT25129	30/11/2012	CSE-COMSOURCE PTY LTD	280.50
EFT25130	30/11/2012	DELRON CLEANING PTY LTD	119.36
EFT25131	30/11/2012	DU CLENE PTY LTD	3,038.62
EFT25132	30/11/2012	DUN & BRADSTREET PTY LTD	11.00
EFT25133	30/11/2012	FILTERS PLUS	237.60
EFT25134	30/11/2012	FRESH BOOST PTY LTD ATF BANDITS TRUST	914.00
EFT25135	30/11/2012	FUJI XEROX AUSTRALIA PTY LTD	1,358.32
EFT25136	30/11/2012	HARVEY NORMAN ELECTRICS MIDLAND	150.00
EFT25137	30/11/2012	HAYS SPECIALIST RECRUITMENT	1,018.51
EFT25138	30/11/2012	HILLS FRESH	75.00
EFT25139	30/11/2012	HUMES CONCRETE PIPES	2,737.68
EFT25140	30/11/2012	ISS WASHROOM SERVICES	57.39
EFT25141	30/11/2012	KINETIC HEALTH GROUP PTY LTD	304.70
EFT25142	30/11/2012	MCLEODS BARRISTERS & SOLICITORS	6,680.30
EFT25143	30/11/2012	NESSCO GROUP	699.60
EFT25144	30/11/2012	NEVERFAIL SPRINGWATER	119.85



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Cheque /EFT No	Date	Payee	Amount
EFT25145	30/11/2012	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	46.25
EFT25146	30/11/2012	OEM GROUP 2006 PTY LTD	6,800.41
EFT25147	30/11/2012	ONSITE RENTALS PTY LTD	744.57
EFT25148	30/11/2012	OPS SCREENING & CRUSHING EQUIPMENT P/L	559.46
EFT25149	30/11/2012	PINELLI WINES PTY LTD	408.00
EFT25150	30/11/2012	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT25151	30/11/2012	PUBLIC SPEAKING DYNAMICS	2,200.00
EFT25152	30/11/2012	ROSS HUMAN DIRECTIONS	3,251.78
EFT25153	30/11/2012	SEALANES	135.25
EFT25154	30/11/2012	SPUDS GARDENING SERVICES	2,640.00
EFT25155	30/11/2012	TIM DAVIES LANDSCAPING PTY LTD	885.36
EFT25156	30/11/2012	TOTALLY WORKWEAR MIDLAND	18.00
EFT25157	30/11/2012	VISY RECYCLING	76.69
EFT25158	30/11/2012	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT25159	30/11/2012	WESTERN TREE RECYCLERS	54,298.42
EFT25160	30/11/2012	WESTRAC EQUIPMENT PTY LTD	286.90
EFT25161	30/11/2012	WORK CLOBBER	45.95
EFT25162	30/11/2012	WORKPAC PTY LTD	10,093.19
EFT25163	30/11/2012	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	412.50
EFT25164	04/12/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	799.26
EFT25165	04/12/2012	AALAN LINE MARKING SERVICES	6,957.50
EFT25166	04/12/2012	AUSTRALIAN HVAC SERVICES	550.00
EFT25167	04/12/2012	AUSTRALIAN TAX COLLEGE	310.05
EFT25168	04/12/2012	B&J CATALANO PTY LTD	1,287.88
EFT25169	04/12/2012	C & H SWEEPING	440.00
EFT25170	04/12/2012	C4 CONCEPTS PTY LTD	258.50
EFT25171	04/12/2012	COMSYNC CONSULTING PTY LTD	2,180.75
EFT25172	04/12/2012	GEOSYNTHETIC CONSULTANTS AUSTRALIA PTY LTD	1,650.00
EFT25173	04/12/2012	HILLS FRESH	152.38
EFT25174	04/12/2012	PRESTIGE ALARMS	559.00
EFT25175	04/12/2012	ROSS HUMAN DIRECTIONS	1,658.62
EFT25176	04/12/2012	TEMPTATIONS CATERING	486.70
EFT25177	04/12/2012	UNIQUE WASTE MANAGEMENT SERVICES	264.00
EFT25178	07/12/2012	HOSECO (WA) PTY LTD	64.75
EFT25179	07/12/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,839.44
EFT25180	07/12/2012	ADCORP	219.41
EFT25181	07/12/2012	ADT SECURITY	82.50
EFT25182	07/12/2012	BAYSWATER MARTIAL ARTS & YOGA CENTRE	360.00
EFT25183	07/12/2012	BIN BATH AUSTRALIA PTY LTD	299.20
EFT25184	07/12/2012	BP AUSTRALIA LIMITED	43,319.82
EFT25185	07/12/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	97.08
EFT25186	07/12/2012	CARPENTRY, HOUSE AND YARD MAINTENANCE	155.00
EFT25187	07/12/2012	CJD EQUIPMENT PTY LTD	3,730.58
EFT25188	07/12/2012	CMS EVENTS	2,200.00
EFT25189	07/12/2012	COMPU-STOR	787.45
EFT25190	07/12/2012	CROSSLAND & HARDY PTY LTD	7,959.49
EFT25191	07/12/2012	DU CLENE PTY LTD	1,878.80
EFT25192	07/12/2012	ELEMENT HYDROGRAPHIC SOLUTIONS	1,710.50
EFT25193	07/12/2012	HAYS SPECIALIST RECRUITMENT	3,968.38
EFT25194	07/12/2012	JUNIPER GALLERIES PTY	20,000.00
EFT25195	07/12/2012	LANDFILL GAS & POWER PTY LTD	11,650.17
EFT25196	07/12/2012	LEN FRENCH FENCING CONTRACTOR	210.00
EFT25197	07/12/2012	MARSMEN PLUMBING	229.41
EFT25198	07/12/2012	NEVERFAIL SPRINGWATER	90.00

14.  
Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST  
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Cheque /EFT No	Date	Payee	Amount
EFT25199	07/12/2012	PIRTEK	101.96
EFT25200	07/12/2012	PRESTIGE ALARMS	154.00
EFT25201	07/12/2012	ROSS HUMAN DIRECTIONS	1,016.40
EFT25202	07/12/2012	SEEK LIMITED	247.50
EFT25203	07/12/2012	STAPLES AUSTRALIA LTD	427.80
EFT25204	07/12/2012	SYNERGY	7,974.85
EFT25205	07/12/2012	TELSTRA	168.25
EFT25206	07/12/2012	TELSTRA	495.03
EFT25207	07/12/2012	TRANSEALS PTY LTD	26.25
EFT25208	07/12/2012	VALLEY ROAD PTY T/A CHICA CATERING	5,448.40
EFT25209	07/12/2012	WESTRAC EQUIPMENT PTY LTD	600.63
EFT25210	07/12/2012	WORK CLOBBER	401.65
EFT25211	07/12/2012	WORKPAC PTY LTD	7,683.51
EFT25212	07/12/2012	WREN OIL	54.45
EFT25213	07/12/2012	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	825.00
EFT25214	11/12/2012	HERBERT SMITH FREEHILLS	2,530.00
EFT25215	11/12/2012	KLB SYSTEMS	77.00
EFT25216	11/12/2012	LIEBHERR AUSTRALIA PTY LTD	4,831.64
EFT25217	11/12/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,664.20
EFT25218	11/12/2012	URBAN BUSHLAND COUNCIL	145.00
EFT25219	11/12/2012	ADCORP	1,396.16
EFT25220	11/12/2012	AUSTRALIAN LIMNOLOGICAL SERVICES PTY LTD T/A WETLAND RESEARC	16,000.00
EFT25221	11/12/2012	BAYSWATER MARTIAL ARTS & YOGA CENTRE	450.00
EFT25222	11/12/2012	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	660.00
EFT25223	11/12/2012	BP AUSTRALIA LIMITED	27,343.40
EFT25224	11/12/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	139.71
EFT25225	11/12/2012	C & H SWEEPING	550.00
EFT25226	11/12/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	2,949.03
EFT25227	11/12/2012	CHAMBERLAIN AUTO ELECTRICS	526.10
EFT25228	11/12/2012	CJD EQUIPMENT PTY LTD	442,655.53
EFT25229	11/12/2012	CMW GEOSCIENCES PTY LTD	379.50
EFT25230	11/12/2012	COLONIAL PRINT & PROMOTIONS	60.72
EFT25231	11/12/2012	COOL CLEAR WATER GROUP LTD	290.40
EFT25232	11/12/2012	CRACKAJACK PARTY HIRE	757.90
EFT25233	11/12/2012	CROMMELINS AUSTRALIA	164.32
EFT25234	11/12/2012	DELRON CLEANING PTY LTD	715.00
EFT25235	11/12/2012	DUN & BRADSTREET PTY LTD	165.72
EFT25236	11/12/2012	FUJI XEROX AUSTRALIA PTY LTD	82.42
EFT25237	11/12/2012	FULCHER'S TREE SERVICE	440.00
EFT25238	11/12/2012	HAYS SPECIALIST RECRUITMENT	2,872.41
EFT25239	11/12/2012	HILLS FRESH	82.69
EFT25240	11/12/2012	HORIZONS WEST BUS & COACHLINES	1,595.00
EFT25241	11/12/2012	IPING PTY LTD	1,128.80
EFT25242	11/12/2012	JANE BROOK CATCHMENT GROUP INC	1,000.00
EFT25243	11/12/2012	JENNIFER BENNETT	99.68
EFT25244	11/12/2012	JOYCE EARTHMOVING PTY LTD	3,850.00
EFT25245	11/12/2012	KINETIC HEALTH GROUP PTY LTD	460.90
EFT25246	11/12/2012	LINFOX ARMAGUARD PTY LTD	178.20
EFT25247	11/12/2012	MELINDA BERWICK	246.84
EFT25248	11/12/2012	MIDLAND TOYOTA (DVG)	2,158.27
EFT25249	11/12/2012	NEVERFAIL SPRINGWATER	149.90
EFT25250	11/12/2012	NEVILLE REFRIGERATION	671.00
EFT25251	11/12/2012	PARK PACKAGING	83.60



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Cheque /EFT No	Date	Payee	Amount
EFT25252	11/12/2012	PAYG PAYMENTS	59,223.57
EFT25253	11/12/2012	RELIABLE PROCESS MAINTENANCE PTY LTD	2,411.48
EFT25254	11/12/2012	ROSS HUMAN DIRECTIONS	7,598.21
EFT25255	11/12/2012	SAFETY SIGNS SERVICE	909.59
EFT25256	11/12/2012	SHUGS ELECTRICAL	1,128.60
EFT25257	11/12/2012	STAPLES AUSTRALIA LTD	477.99
EFT25258	11/12/2012	TELSTRA	135.85
EFT25259	11/12/2012	TELSTRA	591.87
EFT25260	11/12/2012	TOLL FAST	52.89
EFT25261	11/12/2012	TOTALLY WORKWEAR MIDLAND	454.27
EFT25262	11/12/2012	TRETHEWEY INDUSTRIES PTY LTD	64,757.00
EFT25263	11/12/2012	UNIQUE WASTE MANAGEMENT SERVICES	481.80
EFT25264	11/12/2012	VALLEY ROAD PTY T/A CHICA CATERING	4,142.15
EFT25265	11/12/2012	VERTICAL TELECOM WA PTY LTD (VERTEL)	84.15
EFT25266	14/12/2012	MUNDARING CRANE TRUCK HIRE	132.00
EFT25267	14/12/2012	OAKVALE TREASURY	2,504.70
EFT25268	14/12/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,218.98
EFT25269	14/12/2012	ACCESS INDUSTRIAL TYRES PTY LTD	275.00
EFT25270	14/12/2012	AUSTRALIA POST - ASCOT PLACE	3.46
EFT25271	14/12/2012	AUSTRALIA POST - RED HILL	316.07
EFT25272	14/12/2012	BEAUMONDE CATERING	2,611.30
EFT25273	14/12/2012	BUDGET RENT A CAR	106.90
EFT25274	14/12/2012	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT25275	14/12/2012	COMSYNC CONSULTING PTY LTD	2,695.00
EFT25276	14/12/2012	COOL CLEAR WATER GROUP LTD	290.40
EFT25277	14/12/2012	DUN & BRADSTREET PTY LTD	29.70
EFT25278	14/12/2012	ELEMENT HYDROGRAPHIC SOLUTIONS	803.00
EFT25279	14/12/2012	HILLS FRESH	74.80
EFT25280	14/12/2012	INTEWORK INC	806.34
EFT25281	14/12/2012	MAIL PLUS PERTH	323.40
EFT25282	14/12/2012	MOTORCHARGE PTY LTD	6,676.47
EFT25283	14/12/2012	MUNDARING TYRE CENTRE	70.00
EFT25284	14/12/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	31.25
EFT25285	14/12/2012	P.J. WRIGHT & ASSOCIATES PTY. LTD.	1,094.50
EFT25286	14/12/2012	PIRTEK	187.04
EFT25287	14/12/2012	PUBLIC SPEAKING DYNAMICS	220.00
EFT25288	14/12/2012	STAPLES AUSTRALIA LTD	1,107.57
EFT25289	14/12/2012	TAFE WA CENTRAL	3,850.00
EFT25290	14/12/2012	TELSTRA	178.00
EFT25291	14/12/2012	TOLL FAST	136.81
EFT25292	14/12/2012	TOTALLY WORKWEAR MIDLAND	934.86
EFT25293	14/12/2012	UNITED CRANE HIRE PTY LTD	1,383.25
EFT25294	14/12/2012	VALLEY ROAD PTY T/A CHICA CATERING	2,219.50
EFT25295	14/12/2012	WESTRAC EQUIPMENT PTY LTD	3,863.22
EFT25296	14/12/2012	WORK CLOBBER	139.05
EFT25297	14/12/2012	WORKPAC PTY LTD	3,199.26
EFT24975A	18/12/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,664.20
EFT24976A	18/12/2012	TOTAL GREEN RECYCLING	2,528.93
EFT24977A	18/12/2012	ULTIMO CATERING	2,703.12
EFT24978A	18/12/2012	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT24979A	18/12/2012	BP GIDGEGANNUP	70.00
EFT24980A	18/12/2012	BUDGET ELECTRICS	5,162.95
EFT24981A	18/12/2012	GOURMET INDULGENCE	377.65
EFT24982A	18/12/2012	GRA EVERINGHAM PTY LTD	5,500.00



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EFT24983A	18/12/2012	HIGGS DRILLING AND EXPLORATION	24,706.00
EFT24984A	18/12/2012	JUNIPER GALLERIES PTY	20,000.00
EFT24985A	18/12/2012	MS GROUNDWATER MANAGEMENT	10,198.10
EFT24986A	18/12/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	46.25
EFT24987A	18/12/2012	PIRTEK	731.62
EFT24988A	18/12/2012	ROSS HUMAN DIRECTIONS	6,012.85
EFT24989A	18/12/2012	SHUGS ELECTRICAL	180.40
EFT24990A	18/12/2012	SPUDS GARDENING SERVICES	1,754.00
EFT24991A	18/12/2012	ST JOHN AMBULANCE ASSOCIATION	199.00
EFT24992A	18/12/2012	TELSTRA	144.52
EFT24993A	18/12/2012	TRANSPACIFIC CLEANAWAY LTD	972.73
EFT25298	20/12/2012	WALGS PLAN	62,130.66
EFT25299	21/12/2012	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	1,172.00
EFT25300	21/12/2012	PRAPTI MEHTA	250.00
EFT25301	21/12/2012	STANTONS INTERNATIONAL	429.00
EFT25302	21/12/2012	ADCORP	729.18
EFT25303	21/12/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	529.61
EFT25304	21/12/2012	ANCHOR PLUMBING AND GAS PTY LTD	19,980.97
EFT25305	21/12/2012	ASSOCIATION WESTERN AUSTRALIAN LOCAL GOVERNMENT (WALGA)	6,600.00
EFT25306	21/12/2012	ASTAR HARDWARE DISTRIBUTION	523.05
EFT25307	21/12/2012	AUSTRALIAN LANDFILL OWNERS ASSOCIATION	1,510.00
EFT25308	21/12/2012	B&J CATALANO PTY LTD	436,074.30
EFT25309	21/12/2012	BEAUMONDE CATERING	5,994.00
EFT25310	21/12/2012	BOBCAT ATTACH	352.00
EFT25311	21/12/2012	BP AUSTRALIA LIMITED	27,230.23
EFT25312	21/12/2012	BP AUSTRALIA LIMITED	793.19
EFT25313	21/12/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	131.27
EFT25314	21/12/2012	C4 CONCEPTS PTY LTD	247.50
EFT25315	21/12/2012	COVS PARTS PTY LTD	108.19
EFT25316	21/12/2012	COZERO PTY LTD	1,170.88
EFT25317	21/12/2012	DELRON CLEANING PTY LTD	2,530.00
EFT25318	21/12/2012	DU CLENE PTY LTD	250.50
EFT25319	21/12/2012	EXPLOR CONSULTING PTY LTD	12,100.00
EFT25320	21/12/2012	HAYS SPECIALIST RECRUITMENT	2,647.39
EFT25321	21/12/2012	JOHN HUGHES MITSUBISHI	752.80
EFT25322	21/12/2012	KOTT GUNNING LAWYERS	396.22
EFT25323	21/12/2012	LIQUOR TRADERS AUSTRALIA	232.98
EFT25324	21/12/2012	MACHINERY WAREHOUSE	300.00
EFT25325	21/12/2012	MARSMEN PLUMBING	5,741.84
EFT25326	21/12/2012	MY LE TRUONG	407.50
EFT25327	21/12/2012	NATIONAL LUBRICATION SYSTEMS	594.00
EFT25328	21/12/2012	NEVERFAIL SPRINGWATER	105.00
EFT25329	21/12/2012	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	41,389.26
EFT25330	21/12/2012	PAYG PAYMENTS	59,211.06
EFT25331	21/12/2012	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT25332	21/12/2012	RELIABLE PROCESS MAINTENANCE PTY LTD	13,291.87
EFT25333	21/12/2012	ROSS HUMAN DIRECTIONS	2,946.24
EFT25334	21/12/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	233.18
EFT25335	21/12/2012	SNAP PRINTING	1,087.95
EFT25336	21/12/2012	TOTALLY WORKWEAR MIDLAND	374.85
EFT25337	21/12/2012	UNIQUE WASTE MANAGEMENT SERVICES	240.90
EFT25338	21/12/2012	UPPER REACH WINERY	453.60
EFT25339	21/12/2012	VERTICAL TELECOM WA PTY LTD (VERTEL)	174.24



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EFT25340	21/12/2012	B&J CATALANO PTY LTD	679,106.74
EFT25341	21/12/2012	HAYDN ROBINSON STATUTORY TRUST ACCOUNT	3,000.00
EFT25342	21/12/2012	PAYG PAYMENTS	215.75
EFT25343	21/12/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	4,358.20
EFT25344	21/12/2012	RED 11 PTY LTD	1,188.00
EFT25345	21/12/2012	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	9,578.25
EFT25346	21/12/2012	ACCESS INDUSTRIAL TYRES PTY LTD	352.00
EFT25347	21/12/2012	ADCORP	565.08
EFT25348	21/12/2012	ADT SECURITY	415.80
EFT25349	21/12/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	100.06
EFT25350	21/12/2012	AIRWELL GROUP PTY LTD	2,023.73
EFT25351	21/12/2012	ALLIGHT PTY LTD	209.80
EFT25352	21/12/2012	ASTAR HARDWARE DISTRIBUTION	15.00
EFT25353	21/12/2012	AUSTRACLEAR LIMITED (ASX)	825.00
EFT25354	21/12/2012	B&J CATALANO PTY LTD	25,953.84
EFT25355	21/12/2012	BRING COURIERS	816.04
EFT25356	21/12/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	3,590.74
EFT25357	21/12/2012	BULLANT SECURITY PTY LTD	307.80
EFT25358	21/12/2012	BULLIVANTS PTY LTD	385.00
EFT25359	21/12/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	88.03
EFT25360	21/12/2012	CABCHARGE	341.33
EFT25361	21/12/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	64.67
EFT25362	21/12/2012	CARDNO (WA) PTY LTD	1,829.89
EFT25363	21/12/2012	CHAMBERLAIN AUTO ELECTRICS	1,587.72
EFT25364	21/12/2012	CJD EQUIPMENT PTY LTD	10,049.31
EFT25365	21/12/2012	CMS EVENTS	2,200.00
EFT25366	21/12/2012	COMSYNC CONSULTING PTY LTD	2,216.50
EFT25367	21/12/2012	COVS PARTS PTY LTD	244.23
EFT25368	21/12/2012	CPR ELECTRICAL SERVICES	38,005.00
EFT25369	21/12/2012	DELRON CLEANING PTY LTD	765.30
EFT25370	21/12/2012	FRESH BOOST PTY LTD ATF BANDITS TRUST	739.00
EFT25371	21/12/2012	FUJI XEROX AUSTRALIA PTY LTD	890.96
EFT25372	21/12/2012	GEOSYNTHETIC CONSULTANTS AUSTRALIA PTY LTD	8,628.21
EFT25373	21/12/2012	HAYS SPECIALIST RECRUITMENT	3,209.51
EFT25374	21/12/2012	HBF HEALTH LIMITED	275.00
EFT25375	21/12/2012	HECS FIRE	1,124.20
EFT25376	21/12/2012	HIGGS DRILLING AND EXPLORATION	19,100.40
EFT25377	21/12/2012	HILLS FRESH	77.32
EFT25378	21/12/2012	ISS WASHROOM SERVICES	1,438.61
EFT25379	21/12/2012	JOHN HUGHES MITSUBISHI	1,048.33
EFT25380	21/12/2012	KALAMUNDA TOYOTA	238.42
EFT25381	21/12/2012	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	631.57
EFT25382	21/12/2012	LANDMARK OPERATIONS LIMITED	148.50
EFT25383	21/12/2012	M2 TECHNOLOGY	308.00
EFT25384	21/12/2012	MACHINERY WAREHOUSE	90.00
EFT25385	21/12/2012	MEN OF THE TREES	195.00
EFT25386	21/12/2012	MUNDARING TYRE CENTRE	70.00
EFT25387	21/12/2012	NEVERFAIL SPRINGWATER	22.50
EFT25388	21/12/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	106.25
EFT25389	21/12/2012	OFF PEN PUBLISHING	273.00
EFT25390	21/12/2012	OTIS ELEVATOR COMPANY PTY LTD	1,487.05
EFT25391	21/12/2012	PIRTEK	1,222.38
EFT25392	21/12/2012	PORTNER PRESS PTY LTD	97.00
EFT25393	21/12/2012	PPC WORLDWIDE PTY LTD	159.50



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EFT25394	21/12/2012	PRESTIGE PUMP RENTALS	13,794.00
EFT25395	21/12/2012	ROSS HUMAN DIRECTIONS	7,964.36
EFT25396	21/12/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	66.51
EFT25397	21/12/2012	STAPLES AUSTRALIA LTD	280.56
EFT25398	21/12/2012	STATE RECORDS NSW	27.50
EFT25399	21/12/2012	TELSTRA	136.99
EFT25400	21/12/2012	TIM DAVIES LANDSCAPING PTY LTD	883.30
EFT25401	21/12/2012	TOTALLY WORKWEAR MIDLAND	42.42
EFT25402	21/12/2012	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT25403	21/12/2012	WA MACHINERY GLASS	495.00
EFT25404	21/12/2012	WESTRAC EQUIPMENT PTY LTD	554.14
EFT25405	21/12/2012	WORK CLOBBER	212.70
EFT25406	21/12/2012	WORKPAC PTY LTD	1,925.86
EFT25407	21/12/2012	WREN OIL	18.15
EFT25408	04/01/2013	WALGS PLAN	90.50
EFT25409	04/01/2013	ALAN RADFORD	1,750.00
EFT25410	04/01/2013	BOB EMERY	1,750.00
EFT25411	04/01/2013	CHARLIE ZANNINO	1,750.00
EFT25412	04/01/2013	GERRY PULE	1,750.00
EFT25413	04/01/2013	GRAHAM PITTAWAY	1,750.00
EFT25414	04/01/2013	HERBERT SMITH FREEHILLS	177.05
EFT25415	04/01/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	301.49
EFT25416	04/01/2013	ALAN PILGRIM	5,000.00
EFT25417	04/01/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT25418	04/01/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	38.49
EFT25419	04/01/2013	CABCHARGE	64.00
EFT25420	04/01/2013	CJD EQUIPMENT PTY LTD	302,500.00
EFT25421	04/01/2013	COMSYNC CONSULTING PTY LTD	1,215.50
EFT25422	04/01/2013	DAVID FARDIG	1,750.00
EFT25423	04/01/2013	GLENYS GODFREY	1,750.00
EFT25424	04/01/2013	HAYS SPECIALIST RECRUITMENT	1,552.90
EFT25425	04/01/2013	JANET POWELL	2,125.00
EFT25426	04/01/2013	JENNY CARTER	1,750.00
EFT25427	04/01/2013	KORDT ENGINEERING	16,500.00
EFT25428	04/01/2013	MISS MAUD	34.90
EFT25429	04/01/2013	TONY CUCCARO	1,750.00
EFT25430	04/01/2013	TURNKEY INSTRUMENTS PTY LTD	22,000.00
EFT25431	04/01/2013	WESTRAC EQUIPMENT PTY LTD	1,004.16
EFT25432	08/01/2013	LIEBHERR AUSTRALIA PTY LTD	2,384.47
EFT25433	08/01/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,218.98
EFT25434	08/01/2013	ACCESS INDUSTRIAL TYRES PTY LTD	2,271.28
EFT25435	08/01/2013	ALCOLIZER PTY LTD	114.40
EFT25436	08/01/2013	ASSOCIATION WESTERN AUSTRALIAN LOCAL GOVERNMENT (WALGA)	50.00
EFT25437	08/01/2013	AUSTRALIAN HVAC SERVICES	660.00
EFT25438	08/01/2013	BASSENDAN BOWLING CLUB INC	1,242.30
EFT25439	08/01/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	272.49
EFT25440	08/01/2013	CARPENTRY, HOUSE AND YARD MAINTENANCE	245.00
EFT25441	08/01/2013	CJD EQUIPMENT PTY LTD	2,448.97
EFT25442	08/01/2013	COMMAND-A-COM AUSTRALIA PTY LTD	286.00
EFT25443	08/01/2013	CRACKAJACK PARTY HIRE	82.50
EFT25444	08/01/2013	CROSSLAND & HARDY PTY LTD	1,491.95
EFT25445	08/01/2013	ECHO NEWSPAPERS	102.00
EFT25446	08/01/2013	GRA EVERINGHAM PTY LTD	5,500.00

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EFT25447	08/01/2013	HAYS SPECIALIST RECRUITMENT	1,237.37
EFT25448	08/01/2013	HILLS SCRAP METAL	330.00
EFT25449	08/01/2013	KALAMUNDA TOYOTA	262.25
EFT25450	08/01/2013	LANDFILL GAS & POWER PTY LTD	5,198.41
EFT25451	08/01/2013	LEN FRENCH FENCING CONTRACTOR	1,734.00
EFT25452	08/01/2013	MINI-TANKERS AUSTRALIA PTY LTD	1,293.09
EFT25453	08/01/2013	OFFICE FITOUT PROFESSIONALS PTY LTD	7,636.00
EFT25454	08/01/2013	ONSITE RENTALS PTY LTD	613.25
EFT25455	08/01/2013	PAYG PAYMENTS	53,708.70
EFT25456	08/01/2013	PIRTEK	931.97
EFT25457	08/01/2013	PPC WORLDWIDE PTY LTD	341.00
EFT25458	08/01/2013	ROSS HUMAN DIRECTIONS	6,425.87
EFT25459	08/01/2013	SNAP PRINTING	136.00
EFT25460	08/01/2013	SOURCE FOODS	344.30
EFT25461	08/01/2013	STAPLES AUSTRALIA LTD	1,174.03
EFT25462	08/01/2013	SYNERGY	597.25
EFT25463	08/01/2013	TELSTRA	170.67
EFT25464	08/01/2013	TELSTRA	5,755.00
EFT25465	08/01/2013	TELSTRA	38.50
EFT25466	08/01/2013	TELSTRA	19.25
EFT25467	08/01/2013	TELSTRA	490.02
EFT25468	08/01/2013	TENDERLINK.COM. PTY LTD	495.00
EFT25469	08/01/2013	TOTALLY WORKWEAR MIDLAND	674.81
EFT25470	08/01/2013	TRACS	266.11
EFT25471	08/01/2013	UNIQUE WASTE MANAGEMENT SERVICES	467.50
EFT25472	08/01/2013	VISY RECYCLING	25.56
EFT25473	11/01/2013	BIRDANCO NOMINEES PTY LTD TRADING AS RSM BIRD CAMERON	9,152.00
EFT25474	11/01/2013	TOTAL GREEN RECYCLING	2,477.62
EFT25475	11/01/2013	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT25476	11/01/2013	ADCORP	254.93
EFT25477	11/01/2013	ADT SECURITY	82.50
EFT25478	11/01/2013	AUSTRALIAN HVAC SERVICES	2,629.00
EFT25479	11/01/2013	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	319.00
EFT25480	11/01/2013	CRACKAJACK PARTY HIRE	82.50
EFT25481	11/01/2013	ENVIRONMENT HOUSE	65.00
EFT25482	11/01/2013	IPING PTY LTD	1,128.80
EFT25483	11/01/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	357.50
EFT25484	11/01/2013	LANDFILL GAS & POWER PTY LTD	6,163.88
EFT25485	11/01/2013	MOTORCHARGE PTY LTD	5,398.23
EFT25486	11/01/2013	NEVERFAIL SPRINGWATER	194.90
EFT25487	11/01/2013	PIRTEK	309.51
EFT25488	11/01/2013	PORTNER PRESS PTY LTD	97.00
EFT25489	11/01/2013	SGS AUSTRALIA PTY LTD	3,414.40
EFT25490	11/01/2013	STAPLES AUSTRALIA LTD	733.09
EFT25491	11/01/2013	SYNERGETICS ENVIRONMENTAL ENGINEERING	2,618.00
EFT25492	11/01/2013	TELSTRA	607.30
EFT25493	11/01/2013	TOTALLY WORKWEAR MIDLAND	359.87
EFT25494	11/01/2013	UNIQUE WASTE MANAGEMENT SERVICES	240.90
EFT25495	11/01/2013	VALLEY ROAD PTY T/A CHICA CATERING	795.00
EFT25496	11/01/2013	BEN ROWLAND	179.00
EFT25497	15/01/2013	OAKVALE TREASURY	2,504.70
EFT25498	15/01/2013	ADCORP	2,899.55
EFT25499	15/01/2013	AUSTRALIA POST - ASCOT PLACE	11.54

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EFT25500	15/01/2013	B&J CATALANO PTY LTD	128,833.65
EFT25501	15/01/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT25502	15/01/2013	COMPU-STOR	517.96
EFT25503	15/01/2013	DUN & BRADSTREET PTY LTD	19.80
EFT25504	15/01/2013	ELEMENT HYDROGRAPHIC SOLUTIONS	552.50
EFT25505	15/01/2013	FILTERS PLUS	134.48
EFT25506	15/01/2013	HAYS SPECIALIST RECRUITMENT	367.22
EFT25507	15/01/2013	HILLS FRESH	70.39
EFT25508	15/01/2013	KALAMUNDA TOYOTA	40,138.90
EFT25509	15/01/2013	M2 TECHNOLOGY	220.00
EFT25510	15/01/2013	MACHINERY WAREHOUSE	190.00
EFT25511	15/01/2013	MAIL PLUS PERTH	323.40
EFT25512	15/01/2013	ROSS HUMAN DIRECTIONS	3,317.24
EFT25513	15/01/2013	SPUDS GARDENING SERVICES	14,209.00
EFT25514	15/01/2013	TELSTRA	38.50
EFT25515	15/01/2013	TELSTRA	205.58
EFT25516	15/01/2013	TOLL FAST	98.33
EFT25517	15/01/2013	TOTALLY WORKWEAR MIDLAND	152.95
EFT25518	15/01/2013	TRANSPACIFIC CLEANAWAY LTD	122.73
EFT25519	15/01/2013	WA BROILER GROWERS ASSOCIATION (INC)	6,069.25
EFT25520	17/01/2013	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	533,806.28
EFT25521	18/01/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	1,248.50
EFT25522	18/01/2013	MIDLAND TOYOTA (DVG)	359.69
EFT25523	18/01/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,664.20
EFT25524	18/01/2013	ACCESS INDUSTRIAL TYRES PTY LTD	187.00
EFT25525	18/01/2013	ADCORP	699.87
EFT25526	18/01/2013	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	214.68
EFT25527	18/01/2013	ALL DAY CONTRACTING	1,579.72
EFT25528	18/01/2013	AUSTRALIAN HVAC SERVICES	6,110.50
EFT25529	18/01/2013	BAYSWATER MARTIAL ARTS & YOGA CENTRE	270.00
EFT25530	18/01/2013	BLUE COLLAR PEOPLE	2,352.68
EFT25531	18/01/2013	BP AUSTRALIA LIMITED	53,789.97
EFT25532	18/01/2013	BP GIDGEGANNUP	68.50
EFT25533	18/01/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	137.53
EFT25534	18/01/2013	CHAMBERLAIN AUTO ELECTRICS	1,420.98
EFT25535	18/01/2013	CJD EQUIPMENT PTY LTD	67.58
EFT25536	18/01/2013	ELEMENT HYDROGRAPHIC SOLUTIONS	552.20
EFT25537	18/01/2013	ENVIRONMENT HOUSE	28.00
EFT25538	18/01/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	552.30
EFT25539	18/01/2013	FUJI XEROX AUSTRALIA PTY LTD	961.77
EFT25540	18/01/2013	GOODCHILD ENTERPRISES	137.72
EFT25541	18/01/2013	HAYS SPECIALIST RECRUITMENT	2,586.02
EFT25542	18/01/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	1,072.91
EFT25543	18/01/2013	KALAMUNDA TOYOTA	374.75
EFT25544	18/01/2013	KINETIC HEALTH GROUP PTY LTD	304.70
EFT25545	18/01/2013	KOTT GUNNING LAWYERS	96.47
EFT25546	18/01/2013	LEN FRENCH FENCING CONTRACTOR	2,367.00
EFT25547	18/01/2013	LINFOX ARMAGUARD PTY LTD	445.50
EFT25548	18/01/2013	MAJOR MOTORS PTY LTD	117.12
EFT25549	18/01/2013	NEVERFAIL SPRINGWATER	234.45
EFT25550	18/01/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	53.75
EFT25551	18/01/2013	NEVILLE REFRIGERATION	883.00
EFT25552	18/01/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	25,061.52

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**CEO's DELEGATED PAYMENTS LIST  
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Cheque /EFT No	Date	Payee	Amount
EFT25553	18/01/2013	P.J. WRIGHT & ASSOCIATES PTY. LTD.	742.50
EFT25554	18/01/2013	PIRTEK	789.93
EFT25555	18/01/2013	PRESTIGE ALARMS	539.00
EFT25556	18/01/2013	PROTECTOR ALSAFE PTY LTD	213.46
EFT25557	18/01/2013	ROSS HUMAN DIRECTIONS	20,836.41
EFT25558	18/01/2013	SAI GLOBAL LIMITED	153.34
EFT25559	18/01/2013	SEEK LIMITED	247.50
EFT25560	18/01/2013	SEMCO PTY LTD	1,045.00
EFT25561	18/01/2013	SPUDS GARDENING SERVICES	1,664.00
EFT25562	18/01/2013	STAPLES AUSTRALIA LTD	1,296.16
EFT25563	18/01/2013	SUCCESS WATERS PTY LTD T/A HAYDN ROBINSON	6,054.94
EFT25564	18/01/2013	TAFE WA CENTRAL	7,260.00
EFT25565	18/01/2013	TOTALLY WORKWEAR MIDLAND	424.14
EFT25566	18/01/2013	WESFARMER KLEENHEAT GAS PTY LTD	60.50
EFT25567	18/01/2013	WESTRAC EQUIPMENT PTY LTD	390.50
EFT25568	22/01/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	51,503.70
EFT25569	22/01/2013	DITCH WITCH AUSTRALIA PTY LTD	4,478.21
EFT25570	22/01/2013	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT25571	22/01/2013	ADCORP	187.93
EFT25572	22/01/2013	ASTAR HARDWARE DISTRIBUTION	523.05
EFT25573	22/01/2013	CHAPEL FARM	3,982.00
EFT25574	22/01/2013	HILLS FRESH	74.44
EFT25575	22/01/2013	J & K HOPKINS	309.00
EFT25576	22/01/2013	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	777.46
EFT25577	22/01/2013	MAJOR MOTORS PTY LTD	132.22
EFT25578	22/01/2013	PAYG PAYMENTS	57,227.65
EFT25579	22/01/2013	PIRTEK	102.43
EFT25580	22/01/2013	PRESTIGE PUMP RENTALS	8,133.40
EFT25581	22/01/2013	ROSS HUMAN DIRECTIONS	2,108.12
EFT25582	22/01/2013	SAI GLOBAL LIMITED	4,549.05
EFT25583	22/01/2013	SYNERGY	4,504.50
EFT25584	25/01/2013	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	2,209,193.31
EFT25585	25/01/2013	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	124,310.55
EFT25586	25/01/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	1,258.13
EFT25587	25/01/2013	ANYTHING TELEPHONE & DATA (ATD)	924.00
EFT25588	25/01/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	145.20
EFT25589	25/01/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,598.52
EFT25590	25/01/2013	TOTAL GREEN RECYCLING	1,512.17
EFT25591	25/01/2013	AUSTRALIA POST - RED HILL	299.13
EFT25592	25/01/2013	B&J CATALANO PTY LTD	1,531.20
EFT25593	25/01/2013	CJD EQUIPMENT PTY LTD	2,350.32
EFT25594	25/01/2013	CORPORATE TRAVEL MANAGEMENT PTY LTD	536.47
EFT25595	25/01/2013	FUJI XEROX AUSTRALIA PTY LTD	71.34
EFT25596	25/01/2013	MACHINE SECURITY COVERS	2,832.50
EFT25597	25/01/2013	ND & MA PEARCE T/A BUNYIP CONTRACTING	1,870.00
EFT25598	25/01/2013	NEVERFAIL SPRINGWATER	119.95
EFT25599	25/01/2013	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	38.75
EFT2600	25/01/2013	NEVILLE REFRIGERATION	836.00
EFT2601	25/01/2013	STEPHEN FITZPATRICK	1,690.00
EFT2602	25/01/2013	TELSTRA	5,582.22
EFT2603	25/01/2013	TELSTRA	128.37
EFT2604	25/01/2013	TELSTRA	9.12
EFT2605	25/01/2013	TELSTRA	19.25
EFT2606	25/01/2013	UNIQUE WASTE MANAGEMENT SERVICES	396.00

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**CEO's DELEGATED PAYMENTS LIST  
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Cheque /EFT No	Date	Payee	Amount
EFT25607	29/01/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,839.44
EFT25608	29/01/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	1,336.50
EFT25609	29/01/2013	ADCORP	181.97
EFT25610	29/01/2013	AUSTRACLEAR LIMITED (ASX)	20.36
EFT25611	29/01/2013	CABCHARGE	5.12
EFT25612	29/01/2013	CARBON NEUTRAL LTD	1,375.00
EFT25613	29/01/2013	HILLS FRESH	64.30
EFT25614	29/01/2013	IT VISION AUSTRALIA PTY LTD	15,536.59
EFT25615	29/01/2013	MS GROUNDWATER MANAGEMENT	11,705.10
EFT25616	29/01/2013	OAKNEY PTY LTD T/A AIRPORT PUBLICATIONS	110.00
EFT25617	29/01/2013	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT25618	29/01/2013	ROSS HUMAN DIRECTIONS	9,946.78
EFT25619	29/01/2013	WORK CLOBBER	323.46
EFT25620	31/01/2013	SEMCO PTY LTD	99,000.00
EFT25621	31/01/2013	WALGS PLAN	91,766.52
219437	09/11/2012	AUSTRALIA POST - ASCOT PLACE	2.70
219438	09/11/2012	EMRC PETTY CASH - BELMONT	382.70
219439	09/11/2012	EMRC PETTY CASH - HAZELMERE	92.85
219440	13/11/2012	EMRC PETTY CASH - REDHILL	528.75
219441	30/11/2012	AMP LIFE LTD	1,573.44
219442	30/11/2012	AMP SUPER LEADER	820.52
219443	30/11/2012	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	891.76
219444	30/11/2012	AUSTRALIAN SUPER	2,810.93
219445	30/11/2012	AXA AUSTRALIA (RETIREMENT BOND)	178.39
219446	30/11/2012	BENDIGO BANK	359.24
219447	30/11/2012	BT BUSINESS SUPER	882.51
219448	30/11/2012	BT LIFETIME - PERSONAL SUPER	426.02
219449	30/11/2012	BT SUPER FOR LIFE	321.94
219450	30/11/2012	CBUS INDUSTRY SUPER	457.16
219451	30/11/2012	GENERATIONS PERSONAL SUPERANNUATION PLAN	420.57
219452	30/11/2012	HOSTPLUS SUPERANNUATION FUND	140.19
219453	30/11/2012	MTAA SUPERANNUATION FUND	357.44
219454	30/11/2012	NORWICH UNION LIFE INSURANCE SOCIETY	514.30
219455	30/11/2012	ONEPATH LIFE LTD	107.84
219456	30/11/2012	PLUM SUPERANNUATION FUND	554.64
219457	30/11/2012	RETAIL EMPLOYEES SUPERANNUATION TRUST	294.72
219458	30/11/2012	ZURICH AUSTRALIAN SUPERANNUATION	465.89
219459	05/12/2012	EMRC PETTY CASH - BELMONT	1,159.85
219460	07/12/2012	DARLINGTON PARKERVILLE WARRIORS FOOTBALL CLUB	400.00
219461	07/12/2012	EMRC PETTY CASH - REDHILL	247.40
219462	07/12/2012	JENNIFER BENNETT	99.68
219463	18/12/2012	DEPARTMENT OF TRANSPORT - BULK BILLING	1,600.20
219464	20/12/2012	AMP LIFE LTD	1,519.49
219465	20/12/2012	AMP SUPER LEADER	820.52
219466	20/12/2012	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	891.77
219467	20/12/2012	AUSTRALIAN SUPER	2,172.00
219468	20/12/2012	AXA AUSTRALIA (RETIREMENT BOND)	357.87
219469	20/12/2012	BENDIGO BANK	358.00
219470	20/12/2012	BT BUSINESS SUPER	752.97
219471	20/12/2012	BT LIFETIME - PERSONAL SUPER	425.83
219472	20/12/2012	BT SUPER FOR LIFE	321.94
219473	20/12/2012	CBUS INDUSTRY SUPER	427.08
219474	20/12/2012	GENERATIONS PERSONAL SUPERANNUATION PLAN	421.42
219475	20/12/2012	HOSTPLUS SUPERANNUATION FUND	311.54

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Cheque /EFT No	Date	Payee	Amount
219476	20/12/2012	MTAA SUPERANNUATION FUND	356.65
219477	20/12/2012	NORWICH UNION LIFE INSURANCE SOCIETY	516.53
219478	20/12/2012	ONEPATH LIFE LTD	111.79
219479	20/12/2012	PLUM SUPERANNUATION FUND	554.64
219480	20/12/2012	RETAIL EMPLOYEES SUPERANNUATION TRUST	294.72
219481	20/12/2012	TELSTRA SUPER	340.08
219482	20/12/2012	VIRGIN MONEY SUPER	95.41
219483	20/12/2012	ZURICH AUSTRALIAN SUPERANNUATION	428.10
219484	21/12/2012	EMRC PETTY CASH - REDHILL	354.25
219485	21/12/2012	LANDGATE	320.00
219486	21/12/2012	LANDGATE	1,450.00
219487	21/12/2012	LANDGATE	130.00
219488	03/01/2013	EMRC PETTY CASH - BELMONT	862.55
219489	03/01/2013	EMRC PETTY CASH - REDHILL	101.35
219490	04/01/2013	FRANK LINDSEY	1,750.00
219491	15/01/2013	EMRC PETTY CASH - REDHILL	211.40
219492	31/01/2013	AMP LIFE LTD	2,015.15
219493	31/01/2013	AMP SUPER LEADER	1,286.54
219494	31/01/2013	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	1,337.64
219495	31/01/2013	AUSTRALIAN SUPER	3,203.24
219496	31/01/2013	AXA AUSTRALIA (RETIREMENT BOND)	537.52
219497	31/01/2013	BENDIGO BANK	531.00
219498	31/01/2013	BT BUSINESS SUPER	1,156.53
219499	31/01/2013	BT LIFETIME - PERSONAL SUPER	639.75
219500	31/01/2013	BT SUPER FOR LIFE	482.91
219501	31/01/2013	CBUS INDUSTRY SUPER	704.72
219502	31/01/2013	COLONIAL FIRST STATE	90.09
219503	31/01/2013	GENERATIONS PERSONAL SUPERANNUATION PLAN	607.62
219504	31/01/2013	HOSTPLUS SUPERANNUATION FUND	467.31
219505	31/01/2013	MTAA SUPERANNUATION FUND	532.72
219506	31/01/2013	NORWICH UNION LIFE INSURANCE SOCIETY	765.13
219507	31/01/2013	ONEPATH LIFE LTD	113.11
219508	31/01/2013	PLUM SUPERANNUATION FUND	831.96
219509	31/01/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	424.36
219510	31/01/2013	TELSTRA SUPER	432.83
219511	31/01/2013	VIRGIN MONEY SUPER	62.60
219512	31/01/2013	ZURICH AUSTRALIAN SUPERANNUATION	688.08
651	14/11/2012	NATIONAL AUSTRALIA BANK	2,000,000.00
652	27/11/2012	WBC - CORPORATE MASTERCARD - P SCHNEIDER	241.69
653	27/11/2012	WBC - CORPORATE MASTERCARD - RYAN HURST	10,026.66
654	27/11/2012	WBC - CORPORATE MASTER CARD - B JONES	204.00
655	27/11/2012	WBC - CORPORATE MASTER CARD - D AMEDURI	984.93
656	27/11/2012	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	1,475.50
657	27/11/2012	WBC - CORPORATE MASTER CARD - S FITZPATRICK	1,405.38
658	27/11/2012	WBC - CORPORATE MASTERCARD - H LIEW	1,448.85
659	13/12/2012	ING	5,500,000.00
660	17/12/2012	ING	1,000,000.00
661	19/12/2012	ANERGY LIMITED	32,514.82
662	21/12/2012	WESTPAC BANKING CORPORATION	7,258,060.99
663	28/12/2012	WBC - CORPORATE MASTERCARD - P SCHNEIDER	569.35
664	28/12/2012	WBC - CORPORATE MASTERCARD - RYAN HURST	1,240.53
665	28/12/2012	WBC - CORPORATE MASTER CARD - B JONES	1,545.24
666	28/12/2012	WBC - CORPORATE MASTER CARD - D AMEDURI	504.66
667	28/12/2012	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	50.00

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**CEO's DELEGATED PAYMENTS LIST  
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Cheque /EFT No	Date	Payee	Amount
668	28/12/2012	WBC - CORPORATE MASTERCARD - H LIEW	1,404.70
669	30/01/2013	WBC - CORPORATE MASTERCARD - P SCHNEIDER	94.75
670	30/01/2013	WBC - CORPORATE MASTER CARD - B JONES	152.25
671	30/01/2013	WBC - CORPORATE MASTER CARD - D AMEDURI	34.96
672	30/01/2013	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	1,875.76
673	30/01/2013	WBC - CORPORATE MASTER CARD - S FITZPATRICK	510.99
674	30/01/2013	WBC - CORPORATE MASTERCARD - H LIEW	1,256.82
PAY-10	06/11/2012	PAYROLL FE 6/11/12	217,931.69
PAY-11	20/11/2012	PAYROLL FE 20/11/12	212,732.30
PAY-12	04/12/2012	PAYROLL FE 4/12/12	198,574.81
PAY-13	18/12/2012	PAYROLL FE 18/12/12	196,380.84
PAY-13.1	21/12/2012	PAYROLL 21/12/12	789.78
PAY-14	01/01/2013	PAYROLL FE 1/1/13	183,179.57
PAY-15	15/01/2013	PAYROLL FE 15/1/13	196,038.39
PAY-16	29/01/2013	PAYROLL FE 29/1/13	189,245.14
1*NOV12	01/11/2012	BANK CHARGES 1484 - 1488	1,691.20
1*DEC12	03/12/2012	BANK CHARGES 1489 - 1493	1,641.53
1*JAN13	02/01/2013	BANK CHARGES 1493 - 1497	1,627.88
<b>SUB TOTAL</b>			<b><u>26,462,376.13</u></b>
<b>LESS CANCELLED CHEQUES AND EFTs</b>			
EFT24895	02/11/2012	WESTRAC EQUIPMENT PTY LTD	-77.83
EFT25380	21/12/2012	KALAMUNDA TOYOTA	-238.42
EFT25408	21/12/2012	WALGS PLAN	-90.50
EFT25504	15/01/2013	ELEMENT HYDROGRAPHIC SOLUTIONS	-552.50
EFT25612	29/01/2013	CARBON NEUTRAL LTD	-1,375.00
219462	07/12/2012	JENNIFER BENNETT	-99.68
<b>SUB TOTAL</b>			<b><u>-2,433.93</u></b>
<b>TOTAL</b>			<b><u>26,459,942.20</u></b>

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	EMRC - Municipal Fund	26,459,942.20
<b>TOTAL</b>		<b>26,459,942.20</b>

**Note:**

*EFT numbers suffix with an A were assigned by support helpdesk subsequent to an issue which caused a duplication of EFT numbers on 18 December 2012. This issue has since been resolved.*



## **14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2012**

**REFERENCE: COMMITTEES-15104**

### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 November 2012.

### **KEY ISSUES AND RECOMMENDATION(S)**

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 November 2012 have been identified and are reported on in the body of the report.

#### **Recommendation(s)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 November 2012.

### **SOURCE OF REPORT**

Director Corporate Services  
Manager Financial Services

### **BACKGROUND**

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2012/2013 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

The initial forecast review for 2012/2013 was undertaken during November 2012 and was based on the financial performance to the period ended 31 October 2012. Forecast adjustments have been reflected in the November 2012 financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

### **REPORT**

Outlined below are financial summaries for the period ended 30 November 2012. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



*Item 14.2 continued*

**Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The operating result from normal activities as at 30 November 2012 is a favourable variance of \$863,497. The following information is provided on key aspects of Council's financial performance:

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<b><u>Operating Income</u></b>	<i>Year to Date</i>	An unfavourable variance of \$806,587 (4.65%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$934,793 (2.26%).

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Operating Income variances previously reported to Council:

1. Year to date Special Charges is \$16,631 (10.19%) below the year to date budget of \$163,205. This relates specifically to the Community Waste Education income and is below budget due to the lower than budgeted tonnages received from member Councils as at 30 November 2012.
2. Reimbursements income as at 30 November 2012 is \$53,186 (14.46%) below the year to date budget of \$367,751. This relates principally to the lower level of expenditure to date at the Mathieson Road Transfer station that would otherwise be reimbursed from the Shire of Mundaring, together with the lower level of expenditure to date in the Forum of Regional Councils (FORC) activity of which 81% is recoupable from other participating regional councils.
3. Year to date Other income of \$403,787 is \$223,630 (35.64%) below the year to date budget of \$627,417 due to the lower than budgeted income from the sale of products. This is primarily due to lower than budgeted woodwaste products sales (actual year to date income of \$158,815 compared to a budget of \$312,505).

Operating Income variances not previously reported to Council:

1. The full year Operating Grants is forecast to be \$160,095 (11.16%) lower than the budget provision of \$1,434,588 following a reassessment of budgeted grants. The variance can be attributable to a lower than budgeted grant income (by \$42,589) from LotteryWest for the Autumn River Festival event of which three of our member Councils (Cities of Bayswater, Belmont and Swan) are participants. Additional variances include Environmental Services projects - Achieving Carbon Emissions Reduction Project (\$78,120) due to an unsuccessful grant application; and the Regional Water Campaign (\$16,968) due to an unsuccessful grant application for the stormwater grant. This reduction is partially offset by an increase in the Community Energy Efficiency Program (\$26,000).

There were no further significant Operating Income variances as at 30 November 2012.

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<b><u>Operating Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$1,670,084 (11.47%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$269,250 (0.71%).

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Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$3,067,006 is \$535,923 (14.87%) below the year to date budget provision of \$3,602,929. The variance is attributable to the budgeted positions that have not been filled.
  2. Contract Expenses of \$1,692,770 is \$501,900 (22.87%) lower than the year to date budget due predominantly to the timing of various projects. Major variances include Undertake Engineering/Waste Management Special Projects - Regional Funding Program (\$259,386), Rehabilitate Class III Cells
-



(\$124,864), various Corporate Services activities (\$104,578) and various Environmental Services projects (\$91,044).

*Item 14.2 continued*

This is offset by contract expenses associated with the removal and crushing of lateritic caprock at the Redhill Waste Management Facility. This was outlined in a report to Council at its meeting on 6 December 2012 (Ref: Committees-15034). This will also impact on the full year forecast which is expected to be above budget by \$978,920 (13.31%).

Other significant variances relate to the increase in contract material and labour expenses which will be offset by a reduction in wages and salaries (down by \$277,995). A full wages and salaries forecast review will be undertaken as part of the half year budget review.

3. Year to date Material Expenses of \$328,240 is \$96,711 (22.76%) below the year to date budget of \$424,951. Part of the variance relates to lower than budgeted expenditure in Operating and Maintaining Plant (\$12,533). Other projects from Waste Services contribute a further \$25,174 to the variance. Additional variances include Governance and Corporate Services activities (\$33,495), Environmental Services projects (\$15,919) and Regional Development projects (\$8,847).
4. Depreciation Expenses of \$2,206,828 is \$318,887 (12.63%) below the year to date budget of \$2,525,715. The variance is attributable to the timing of the capital expenditure totalling \$2,734,063 to 30 November 2012 compared to an annual budget of \$24,090,652.

Operating Expenditure variances not previously reported to Council:

1. Year to date Utility Expenses is \$14,261 (13.37%) below the budget of \$106,645. This is due to the lower level of expenditure to date on electricity expenses (\$6,736) and telephone expenses (\$6,946).

There were no further significant Operating Expenditure variances as at 30 November 2012.

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<b>*Other Revenues and Expenses (Net)</b>	<i>Year to Date</i>	A favourable variance of \$1,091,450 (40.57%).
	<i>End of Year Forecast</i>	A favourable variance of \$649,252 (7.49%).

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Other Revenues and Expenses variances previously reported to Council:

1. Year to date Salary Expenses is \$45,435 (37.32%) below the budget of \$121,743. This variance is due to the timing of recruiting for a vacant staff position and a lower than budgeted staff utilisation by the Resource Recovery Project. The vacant position has been filled at the end of January 2013.
2. Year to date Contract Expenses is \$193,948 (61.99%) below the year to date budget provision of \$312,895. This relates to the timing of Resource Recovery Project consultancy contracts.
3. The total change in Fair Value of Investments for the period ending 30 November 2012 is a realised net gain of \$919,052. This is as a result of the disposal of CDO's in October 2012.

There were no further significant Other Revenues and Expenses variances as at 30 November 2012.

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*Item 14.2 continued*

### **Capital Expenditure Statement (refer Attachment 2)**

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<b><u>Capital Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$1,202,318.
	<i>End of Year Forecast</i>	A favourable variance of \$3,217,596.

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#### Capital Expenditure variances:

A favourable variance of \$1,202,318 exists as at 30 November 2012 when compared to the year to date capital expenditure budget provision of \$3,936,381. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 30 November 2012 includes:

- Purchase/Replace Plant - Redhill Waste Management Facility (\$1,665,755);
- Purchase Fire Fighting System/Equipment - Hazelmere (\$255,864);
- Purchase/Replace Plant - Hazelmere (\$167,487);
- Purchase of Vehicles - Redhill Waste Management Facility (\$154,812);
- Purchase of Vehicles - Ascot Place (\$124,205);
- Purchase/Replace Minor Plant & Equipment - Redhill Waste Management Facility (\$111,353); and
- Purchase Waste Management Land - Deed of Call interest payment (\$103,409).

Year end Capital Expenditure has been forecast to be below the annual budget provisions by \$3,217,596 (13.36%) at year end. This is primarily due to the timing of the Resource Recovery Park project with \$2,789,000 being carried forward into the 2013/2014 financial year.

### **Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2013 will be below the original budget of \$89,340,530 by \$554,791.

### **Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal fund as at 30 November 2012 is \$9,365,833 and Restricted Assets amount to \$45,075,829. This figure is net of cumulative unrealised losses of \$601,485 which have been provided for in this amount.

The net movement for the month is an increase of \$1,172,472.

### **Investment Report (refer Attachment 5)**

Term deposits which matured in the month of November 2012 to the value of \$6 million were redeemed to provide for the purchase of land expected to be settled during December 2012. The remaining matured term deposits were reinvested into further term deposits.

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*Item 14.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices.

## **FINANCIAL IMPLICATIONS**

As outlined in the attached financial reports.

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: Committees-15195)
2. Capital Expenditure Statement (Ref: Committees-15196)
3. Statement of Financial Position (Ref: Committees-15197)
4. Statement of Cash and Investments (Ref: Committees-15198)
5. Investment Report (Ref: Committees-15199)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 November 2012.

## **COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2012.

**CARRIED UNANIMOUSLY**



## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date			NOVEMBER 2012			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Operating Income</b>								
(\$14,510,721)	(\$15,046,003)	(\$535,282)	(U)	User Charges	(\$35,189,580)	(\$35,972,544)	(\$782,964)	(U)
(\$146,574)	(\$163,205)	(\$16,631)	(U)	Special Charges	(\$358,581)	(\$391,680)	(\$33,099)	(U)
(\$511,891)	(\$469,927)	\$41,964	(F)	Contributions	(\$676,787)	(\$655,113)	\$21,674	(F)
(\$536,037)	(\$554,100)	(\$18,063)	(U)	Operating Grants	(\$1,274,493)	(\$1,434,588)	(\$160,095)	(U)
(\$97,544)	(\$99,305)	(\$1,761)	(U)	Interest Municipal Cash Investments	(\$238,334)	(\$238,334)	\$0	(F)
(\$314,565)	(\$367,751)	(\$53,186)	(U)	Reimbursements	(\$941,230)	(\$927,282)	\$13,948	(F)
(\$403,787)	(\$627,417)	(\$223,630)	(U)	Other	(\$1,749,580)	(\$1,743,837)	\$5,743	(F)
<b>(\$16,521,121)</b>	<b>(\$17,327,708)</b>	<b>(\$806,587)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>(\$40,428,585)</b>	<b>(\$41,363,378)</b>	<b>(\$934,793)</b>	<b>(U)</b>
<b>Operating Expenditure</b>								
\$3,067,006	\$3,602,929	\$535,923	(F)	Salary Expenses	\$8,879,207	\$9,157,202	\$277,995	(F)
\$1,692,770	\$2,194,670	\$501,900	(F)	Contract Expenses	\$8,335,710	\$7,356,790	(\$978,920)	(U)
\$328,240	\$424,951	\$96,711	(F)	Material Expenses	\$1,194,144	\$1,198,814	\$4,670	(F)
\$92,393	\$106,654	\$14,261	(F)	Utility Expenses	\$255,493	\$255,582	\$89	(F)
\$334,104	\$323,830	(\$10,274)	(U)	Fuel Expenses	\$784,028	\$777,328	(\$6,700)	(U)
\$7,269	\$6,370	(\$899)	(U)	Finance Fees and Interest Expenses	\$15,300	\$15,300	\$0	(F)
\$123,930	\$118,030	(\$5,900)	(U)	Insurance Expenses	\$251,914	\$255,252	\$3,338	(F)
\$2,206,828	\$2,525,715	\$318,887	(F)	Depreciation Expenses	\$5,999,370	\$6,062,103	\$62,733	(F)
\$5,150,153	\$5,377,085	\$226,932	(F)	Miscellaneous Expenses	\$12,614,124	\$12,948,600	\$334,476	(F)
\$0	\$0	\$0	(F)	Provision Expenses	\$119,459	\$122,526	\$3,067	(F)
(\$114,934)	(\$122,392)	(\$7,458)	(U)	Costs Allocated	(\$339,590)	(\$309,590)	\$30,000	(F)
<b>\$12,887,758</b>	<b>\$14,557,842</b>	<b>\$1,670,084</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$38,109,157</b>	<b>\$37,839,907</b>	<b>(\$269,250)</b>	<b>(U)</b>
<b>(\$3,633,363)</b>	<b>(\$2,769,866)</b>	<b>\$863,497</b>	<b>(F)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>(\$2,319,428)</b>	<b>(\$3,523,471)</b>	<b>(\$1,204,043)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$3,766,476 as at 30 November 2012.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## STATEMENT OF COMPREHENSIVE INCOME Nature and Type

**NOVEMBER 2012**

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Other Revenues</b>								
(\$2,191,471)	(\$2,342,672)	(\$151,201)	(U)	Secondary Waste Charge	(\$5,287,122)	(\$5,590,416)	(\$303,294)	(U)
\$0	\$0	\$0	(F)	Operating Grants	(\$2,250,000)	(\$2,250,000)	\$0	(F)
(\$976,816)	(\$888,885)	\$87,931	(F)	Interest Restricted Cash Investments	(\$2,133,360)	(\$2,133,360)	\$0	(F)
(\$45)	(\$20)	\$25	(F)	Reimbursements	(\$50)	(\$50)	\$0	(F)
(\$105,727)	(\$107,018)	(\$1,291)	(U)	Proceeds from Sale of Assets	(\$690,226)	(\$690,226)	\$0	(F)
<b>(\$3,274,059)</b>	<b>(\$3,338,595)</b>	<b>(\$64,536)</b>	<b>(U)</b>	<b>Total Other Revenues</b>	<b>(\$10,360,758)</b>	<b>(\$10,664,052)</b>	<b>(\$303,294)</b>	<b>(U)</b>
<b>Other Expenses</b>								
\$76,308	\$121,743	\$45,435	(F)	Salary Expenses	\$312,116	\$312,116	\$0	(F)
\$118,947	\$312,895	\$193,948	(F)	Contract Expenses	\$739,600	\$749,600	\$10,000	(F)
\$13,422	\$11,235	(\$2,187)	(U)	Material Expenses	\$27,050	\$27,050	\$0	(F)
\$874	\$1,330	\$456	(F)	Utility Expenses	\$2,500	\$3,200	\$700	(F)
\$486	\$970	\$484	(F)	Insurance Expenses	\$1,250	\$2,337	\$1,087	(F)
\$4,243	\$4,875	\$632	(F)	Depreciation Expenses	\$11,720	\$11,720	\$0	(F)
\$38,464	\$43,510	\$5,046	(F)	Miscellaneous Expenses	\$104,555	\$104,555	\$0	(F)
\$43,658	\$45,284	\$1,626	(F)	Carrying Amount of Assets Disposed Of	\$525,293	\$525,138	(\$155)	(U)
\$114,934	\$106,427	(\$8,507)	(U)	Costs Allocated	\$254,590	\$254,590	\$0	(F)
<b>\$411,335</b>	<b>\$648,269</b>	<b>\$236,934</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$1,978,674</b>	<b>\$1,990,306</b>	<b>\$11,632</b>	<b>(F)</b>
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>								
(\$919,052)	\$0	\$919,052	(F)	Realised (Gain)/Loss	(\$940,914)	\$0	\$940,914	(F)
<b>(\$919,052)</b>	<b>\$0</b>	<b>\$919,052</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>(\$940,914)</b>	<b>\$0</b>	<b>\$940,914</b>	<b>(F)</b>
<b>(\$3,781,776)</b>	<b>(\$2,690,326)</b>	<b>\$1,091,450</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>(\$9,322,998)</b>	<b>(\$8,673,746)</b>	<b>\$649,252</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>(\$7,415,139)</b>	<b>(\$5,460,192)</b>	<b>\$1,954,947</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>(\$11,642,426)</b>	<b>(\$12,197,217)</b>	<b>(\$554,791)</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		



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## CAPITAL EXPENDITURE STATEMENT

### NOVEMBER 2012

Year to Date				Full Year					
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Governance and Corporate Services</b>									
\$124,205	\$214,005	\$89,800	(F)	\$117,273	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$513,617	\$513,617	\$0	(F)
\$45,667	\$20,665	(\$25,002)	(U)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$49,600	\$49,600	\$0	(F)
\$3,752	\$231,002	\$227,250	(F)	\$16,008	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$645,000	\$665,600	\$20,600	(F)
\$0	\$8,330	\$8,330	(F)	\$0	<b>Purchase Art Works</b> ( 24620/00 )	\$40,000	\$20,000	(\$20,000)	(U)
\$10,579	\$41,165	\$30,586	(F)	\$36,023	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$95,161	\$98,800	\$3,639	(F)
\$3,639	\$0	(\$3,639)	(U)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$3,639	\$0	(\$3,639)	(U)
<b>\$187,842</b>	<b>\$515,167</b>	<b>\$327,325</b>	<b>(F)</b>	<b>\$169,303</b>		<b>\$1,347,017</b>	<b>\$1,347,617</b>	<b>\$600</b>	<b>(F)</b>



# CAPITAL EXPENDITURE STATEMENT

## NOVEMBER 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

### Environmental Services

\$0	\$830	\$830	(F)	\$0	Purchase Office Equipment - Environmental Services ( 24510/05 )	\$1,000	\$2,000	\$1,000	(F)
\$0	\$625	\$625	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services ( 24610/05 )	\$1,000	\$1,500	\$500	(F)
<b>\$0</b>	<b>\$1,455</b>	<b>\$1,455</b>	<b>(F)</b>	<b>\$0</b>		<b>\$2,000</b>	<b>\$3,500</b>	<b>\$1,500</b>	<b>(F)</b>

### Regional Development

\$0	\$415	\$415	(F)	\$0	Purchase Office Equipment - Regional Development ( 24510/04 )	\$1,000	\$1,000	\$0	(F)
\$0	\$415	\$415	(F)	\$0	Purchase Office Furniture and Fittings - Regional Development ( 24610/04 )	\$1,000	\$1,000	\$0	(F)
<b>\$0</b>	<b>\$830</b>	<b>\$830</b>	<b>(F)</b>	<b>\$0</b>		<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>(F)</b>

### Risk Management

\$0	\$205	\$205	(F)	\$0	Purchase Office Equipment - Risk Management ( 24510/06 )	\$500	\$500	\$0	(F)
\$0	\$205	\$205	(F)	\$0	Purchase Office Furniture and Fittings - Risk Management ( 24610/06 )	\$500	\$500	\$0	(F)
<b>\$0</b>	<b>\$410</b>	<b>\$410</b>	<b>(F)</b>	<b>\$0</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>(F)</b>

### Resource Recovery

\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Land ( 24150/05 )	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - C & I Building ( 24259/04 )	\$250,000	\$500,000	\$250,000	(F)



# CAPITAL EXPENDITURE STATEMENT

## NOVEMBER 2012

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation  
Order (U) = Unfavourable variation

### Resource Recovery

\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building ( 24259/05 )	\$50,000	\$263,000	\$213,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge ( 24392/02 )	\$20,000	\$150,000	\$130,000 (F)
\$2,513	\$0	(\$2,513) (U)	\$4,912	Construct and Commission Resource Recovery Park - Infrastructure ( 24399/01 )	\$250,000	\$636,000	\$386,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Plant & Equipment ( 24410/03 )	\$350,000	\$2,160,000	\$1,810,000 (F)
\$0	\$830	\$830 (F)	\$0	Purchase Office Equipment - Resource Recovery ( 24510/07 )	\$2,000	\$2,000	\$0 (F)
\$0	\$830	\$830 (F)	\$0	Purchase Other Equipment - Resource Recovery ( 24590/07 )	\$2,000	\$2,000	\$0 (F)
\$0	\$2,080	\$2,080 (F)	\$1,490	Purchase Office Furniture and Fittings - Resource Recovery ( 24610/07 )	\$5,000	\$5,000	\$0 (F)
<b>\$2,513</b>	<b>\$3,740</b>	<b>\$1,227 (F)</b>	<b>\$6,402</b>		<b>\$959,000</b>	<b>\$3,748,000</b>	<b>\$2,789,000 (F)</b>

### Waste Management

\$103,409	\$119,015	\$15,606 (F)	\$0	Purchase Waste Management Land - Midland Brick ( 24150/02 )	\$6,742,015	\$6,619,015	(\$123,000) (U)
\$0	\$10,000	\$10,000 (F)	\$0	Purchase Waste Management Land - Hazelmere ( 24150/04 )	\$10,000	\$10,000	\$0 (F)
\$0	\$10,000	\$10,000 (F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$167,772	\$98,886	(\$68,886) (U)



# CAPITAL EXPENDITURE STATEMENT

## NOVEMBER 2012

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation  
Order (U) = Unfavourable variation

### Waste Management

\$4,100	\$23,000	\$18,900	(F)	\$0	<b>Construct Waste Management Facility Buildings - Hazelmere ( 24250/02 )</b>	\$78,000	\$78,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Weighbridge Office - Hazelmere ( 24250/03 )</b>	\$8,000	\$8,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Storage Shed for Mattresses - Hazelmere ( 24250/05 )</b>	\$16,400	\$16,400	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Mobile workshop - Red Hill Landfill Facility ( 24250/06 )</b>	\$100,000	\$100,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Lunchroom and Ablution Block - Red Hill Landfill Facility ( 24250/07 )</b>	\$20,000	\$20,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Waste Management Facility Buildings - Other - Hazelmere ( 24259/02 )</b>	\$5,000	\$5,000	\$0	(F)
\$12,750	\$12,750	\$0	(F)	\$0	<b>Upgrade Power - Redhill Landfill Facility ( 24259/03 )</b>	\$12,750	\$12,750	\$0	(F)
\$30,161	\$39,800	\$9,639	(F)	\$3,735,132	<b>Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility ( 24310/11 )</b>	\$4,144,800	\$4,144,800	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Class III Cell Stage 14 - Red Hill Landfill Facility ( 24310/12 )</b>	\$270,000	\$270,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Class III Leachate Pond - Red Hill Landfill Facility ( 24320/01 )</b>	\$0	\$150,000	\$150,000	(F)
\$1,500	\$0	(\$1,500)	(U)	\$531,163	<b>Leachate Project - Red Hill Landfill Facility ( 24320/02 )</b>	\$546,618	\$415,000	(\$131,618)	(U)
\$0	\$0	\$0	(F)	\$0	<b>Construct Siltation Ponds - Red Hill Landfill Facility ( 24350/00 )</b>	\$0	\$130,000	\$130,000	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Stormwater Control Pond - Red Hill Farm Stage I ( 24350/01 )</b>	\$100,000	\$100,000	\$0	(F)



# CAPITAL EXPENDITURE STATEMENT

## NOVEMBER 2012

Year to Date					Full Year			
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>								
\$0	\$0	\$0	(F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility ( 24360/00 )	\$60,500	\$60,500	\$0 (F)
\$0	\$94,999	\$94,999	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$485,000	\$485,000	\$0 (F)
\$8,695	\$10,000	\$1,305	(F)	\$33,695	Construct Water Storage Dams - Red Hill Landfill Facility ( 24393/00 )	\$100,000	\$500,000	\$400,000 (F)
\$0	\$100,000	\$100,000	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility ( 24394/00 )	\$100,000	\$100,000	\$0 (F)
\$0	\$50,000	\$50,000	(F)	\$0	Construct Litter Fence - Red Hill Farm ( 24394/04 )	\$50,000	\$50,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility ( 24395/00 )	\$175,000	\$175,000	\$0 (F)
\$0	\$0	\$0	(F)	\$45,065	Construct Hardstand and Road - Hazelmere ( 24395/01 )	\$286,175	\$286,175	\$0 (F)
\$0	\$0	\$0	(F)	\$35,386	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$48,846	\$48,846	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Construct Perimeter Bunds - Red Hill Landfill Facility ( 24397/00 )	\$120,000	\$120,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility ( 24399/04 )	\$70,000	\$70,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility ( 24399/05 )	\$30,000	\$30,000	\$0 (F)
\$1,665,755	\$1,670,000	\$4,245	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,776,500	\$1,776,500	\$0 (F)
\$167,487	\$462,009	\$294,522	(F)	\$105,345	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$1,503,779	\$1,503,779	\$0 (F)
\$0	\$35,000	\$35,000	(F)	\$0	Purchase Bagging Plant for Mulch/Compost ( 24410/02 )	\$75,000	\$75,000	\$0 (F)



# CAPITAL EXPENDITURE STATEMENT

## NOVEMBER 2012

Year to Date					Full Year			
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>								
\$111,353	\$88,543	(\$22,810)	(U)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$263,586	\$263,586	\$0 (F)
\$5,590	\$9,090	\$3,500	(F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$30,000	\$30,000	\$0 (F)
\$0	\$64,400	\$64,400	(F)	\$5,500	Purchase Minor Plant and Equipment - Cardboard Recycling Project ( 24420/03 )	\$142,100	\$142,100	\$0 (F)
\$154,812	\$119,205	(\$35,607)	(U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$145,770	\$145,770	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management ( 24510/02 )	\$550	\$550	\$0 (F)
\$0	\$6,333	\$6,333	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )	\$19,000	\$19,000	\$0 (F)
\$255,864	\$321,185	\$65,321	(F)	\$24,188	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$371,360	\$371,360	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility ( 24520/08 )	\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0	(F)	\$643	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$143,600	\$143,600	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$11,000	\$11,000	\$0 (F)
\$9,736	\$125,000	\$115,264	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$283,150	\$283,150	\$0 (F)
\$11,066	\$2,000	(\$9,066)	(U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )	\$12,000	\$2,000	(\$10,000) (U)



# CAPITAL EXPENDITURE STATEMENT

## NOVEMBER 2012

Year to Date				Full Year					
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$0	\$0	(F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management ( 24590/03 )	\$3,000	\$3,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management ( 24610/03 )	\$3,500	\$3,500	\$0	(F)
\$1,081	\$1,100	\$19	(F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )	\$5,768	\$5,768	\$0	(F)
\$349	\$350	\$1	(F)	\$226	Purchase Office Furniture and Fittings-Hazelmere ( 24610/10 )	\$1,500	\$1,500	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme ( 24690/01 )	\$1,000	\$1,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility ( 25253/00 )	\$2,000	\$2,000	\$0	(F)
\$0	\$40,000	\$40,000	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility ( 25259/01 )	\$0	\$80,000	\$80,000	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$20,000	\$20,000	\$0	(F)
<b>\$2,543,708</b>	<b>\$3,414,779</b>	<b>\$871,071</b>	<b>(F)</b>	<b>\$4,516,343</b>		<b>\$18,562,039</b>	<b>\$18,988,535</b>	<b>\$426,496</b>	<b>(F)</b>
<b>\$2,734,063</b>	<b>\$3,936,381</b>	<b>\$1,202,318</b>	<b>(F)</b>	<b>\$4,692,049</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$20,873,056</b>	<b>\$24,090,652</b>	<b>\$3,217,596</b>	<b>(F)</b>



39  
**STATEMENT OF FINANCIAL POSITION**  
**NOVEMBER 2012**

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$4,614,448	\$11,452,114	Cash and Cash Equivalents	\$5,345,084	\$3,688,839	\$1,656,245 (F)
\$43,144,608	\$42,989,548	Investments	\$39,854,766	\$38,913,852	\$940,914 (F)
\$2,930,193	\$3,722,360	Trade and Other Receivables	\$2,930,193	\$2,930,193	\$0 (F)
\$44,528	\$47,910	Inventories	\$44,528	\$44,528	\$0 (F)
\$108,495	\$330,130	Other Assets	\$108,495	\$108,495	\$0 (F)
<b>\$50,842,271</b>	<b>\$58,542,061</b>	<b>Total Current Assets</b>	<b>\$48,283,065</b>	<b>\$45,685,906</b>	<b>\$2,597,159 (F)</b>
<b>Current Liabilities</b>					
\$4,251,981	\$4,514,408	Trade and Other Payables	\$4,251,981	\$4,251,981	\$0 (F)
\$1,190,512	\$1,190,512	Provisions	\$1,206,095	\$1,206,095	\$0 (F)
<b>\$5,442,493</b>	<b>\$5,704,920</b>	<b>Total Current Liabilities</b>	<b>\$5,458,076</b>	<b>\$5,458,076</b>	<b>\$0 (F)</b>
<b>\$45,399,778</b>	<b>\$52,837,141</b>	<b>Net Current Assets</b>	<b>\$42,824,989</b>	<b>\$40,227,830</b>	<b>\$2,597,159 (F)</b>
<b>Non Current Assets</b>					
\$9,255,511	\$9,255,511	Land	\$16,037,526	\$15,914,526	\$123,000 (F)
\$4,870,225	\$4,832,904	Buildings	\$5,402,136	\$5,879,889	(\$477,753) (U)
\$10,102,339	\$9,106,358	Structures	\$14,327,892	\$15,328,167	(\$1,000,275) (U)
\$8,070,794	\$7,781,885	Plant	\$9,753,456	\$11,563,456	(\$1,810,000) (U)
\$538,428	\$510,417	Equipment	\$1,612,640	\$1,622,198	(\$9,558) (U)
\$148,164	\$143,123	Furniture and Fittings	\$188,484	\$168,916	\$19,568 (F)
\$412,861	\$2,754,778	Work in Progress	\$412,861	\$412,861	\$0 (F)
<b>\$33,398,321</b>	<b>\$34,384,975</b>	<b>Total Non Current Assets</b>	<b>\$47,734,995</b>	<b>\$50,890,012</b>	<b>(\$3,155,017) (U)</b>
<b>Non Current Liabilities</b>					
\$1,654,786	\$2,663,663	Provisions	\$1,774,245	\$1,777,312	\$3,067 (F)
<b>\$1,654,786</b>	<b>\$2,663,663</b>	<b>Total Non Current Liabilities</b>	<b>\$1,774,245</b>	<b>\$1,777,312</b>	<b>\$3,067 (F)</b>
<b>\$77,143,313</b>	<b>\$84,558,453</b>	<b>Net Assets</b>	<b>\$88,785,739</b>	<b>\$89,340,530</b>	<b>(\$554,791) (U)</b>
<b>Equity</b>					
\$32,442,815	\$32,442,816	Accumulated Surplus/Deficit	\$32,442,815	\$32,442,815	\$0 (F)
\$44,700,498	\$44,700,498	Cash Backed Reserves	\$44,700,498	\$44,700,498	\$0 (F)
<b>\$0</b>	<b>\$7,415,139</b>	<b>Net change in assets from operations</b>	<b>\$11,642,426</b>	<b>\$12,197,217</b>	<b>(\$554,791) (U)</b>
<b>\$77,143,313</b>	<b>\$84,558,453</b>	<b>Total Equity</b>	<b>\$88,785,739</b>	<b>\$89,340,530</b>	<b>(\$554,791) (U)</b>



# 40 CASH AND INVESTMENTS

## NOVEMBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
4,611,198	11,448,864	Cash at Bank - Municipal Fund 01001/00	5,341,834	3,685,589	1,656,245 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
1,051,499	(2,086,281)	Investments - Municipal Fund 02021/00	768,626	768,627	0 (U)
<b>5,665,946</b>	<b>9,365,833</b>	<b>Total Municipal Cash</b>	<b>6,113,710</b>	<b>4,457,465</b>	<b>1,656,245 (F)</b>
<b>Restricted Cash and Investments</b>					
1,211,123	1,240,494	Restricted Investments - Plant and Equipment 02022/01	107,138	107,138	0 (F)
1,697,942	1,739,119	Restricted Investments - Site Rehabilitation Red Hill 02022/02	1,889,978	1,889,977	0 (F)
2,913,350	2,984,000	Restricted Investments - Future Development 02022/03	199,812	199,812	0 (F)
526,688	539,460	Restricted Investments - Environmental Monitoring Red Hill 02022/04	551,808	551,808	0 (F)
195,912	200,663	Restricted Investments - Environmental Insurance Red Hill 02022/05	168,770	168,770	0 (F)
12,071	12,363	Restricted Investments - Risk Management 02022/06	12,649	12,649	0 (F)
362,862	371,662	Restricted Investments - Class IV Cells Red Hill 02022/07	438,690	438,690	0 (F)
17,913	18,348	Restricted Investments - Regional Development 02022/08	210,564	210,564	0 (F)
33,522,665	34,335,611	Restricted Investments - Secondary Waste Processing 02022/09	34,797,053	34,797,053	0 (F)
3,517,865	3,603,175	Restricted Investments - Class III Cells 02022/10	1,612,433	1,612,433	0 (F)
60,945	62,423	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	63,862	63,862	0 (F)
0	(107,200)	Restricted Investments - Accrued Interest 02022/19	0	0	0 (F)
(2,607,389)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(1,666,475)	(2,607,389)	940,914 (F)
661,162	677,195	Restricted Investments - Long Service Leave 02022/90	699,858	699,858	0 (F)
<b>42,093,109</b>	<b>45,075,829</b>	<b>Total Restricted Cash</b>	<b>39,086,139</b>	<b>38,145,225</b>	<b>940,914 (F)</b>
<b>47,759,055</b>	<b>54,441,661</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>45,199,849</b>	<b>42,602,690</b>	<b>2,597,159 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	100.00%	100%	
AA	A-1	0.00%	100%	
CCC and less		0.00%	0%	
		<b>100.00%</b>		

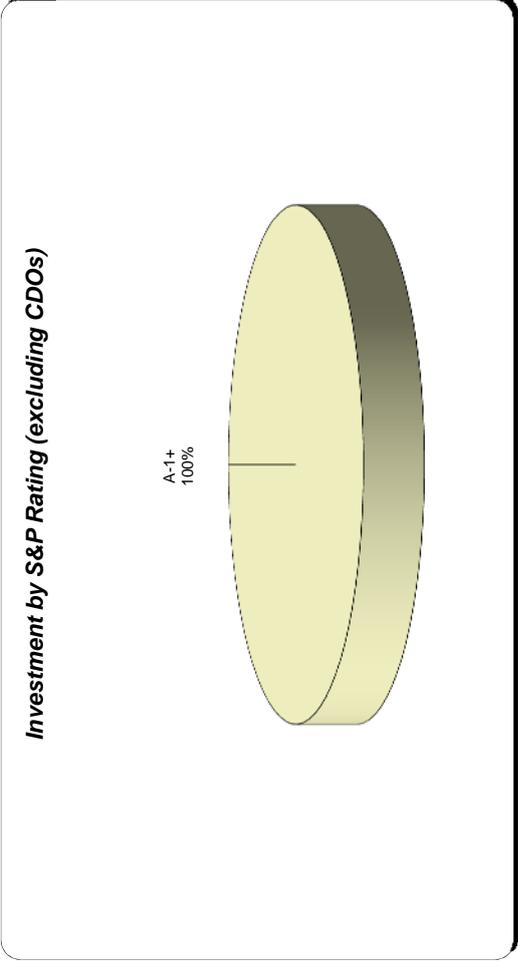
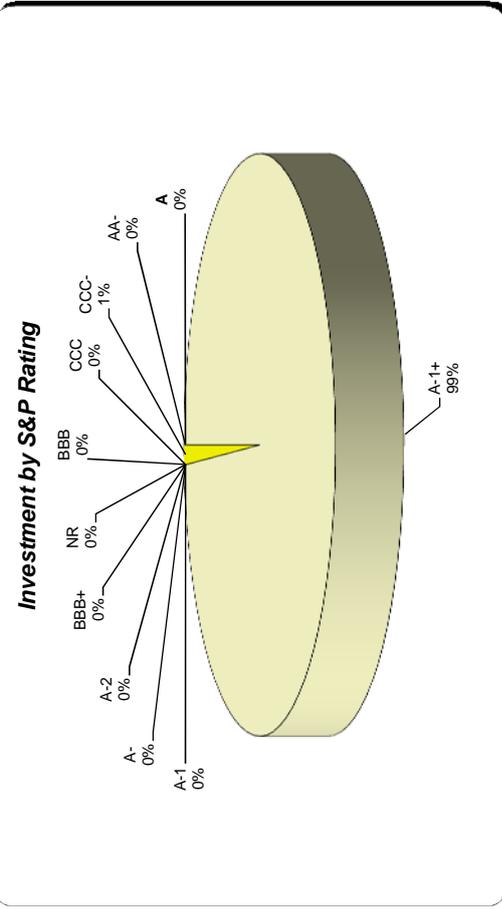
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	98.61%	100%	
AA	A-1	0.00%	100%	
CCC and less		1.39%	0%	Policy Breached <sup>1</sup>
		<b>100.00%</b>		

Notes

1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Including CDOs

Investment Report Excluding CDOs

II. Single Entity Exposure

II. Single Entity Exposure

	% Portfolio	Comments
ANZ Banking Group	22.04%	
Bankwest	4.64%	
Macquarie Bank	0.00%	
NAB	31.32%	
Westpac / St. George Bank	40.60%	
Lehman Brothers	1.39%	Policy breached <sup>2</sup>

	% Portfolio	Comments
ANZ Banking Group	22.35%	
Bankwest	4.71%	
Macquarie Bank	0.00%	
NAB	31.76%	
Westpac / St. George Bank	41.18%	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.90%	40.00%	100.00%
Greater Than 3 Years	1.10%	0.00%	0.00%
	<u>100.00%</u>		

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 3 Years	0.00%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



### **14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2012**

**REFERENCE: COMMITTEES-15211**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 December 2012.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 December 2012 have been identified and are reported on in the body of the report.

#### **Recommendation(s)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 December 2012.

#### **SOURCE OF REPORT**

Director Corporate Services  
Manager Financial Services

#### **BACKGROUND**

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2012/2013 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

The initial forecast review for 2012/2013 was undertaken during November 2012 and was based on the financial performance to the period ended 31 October 2012. Forecast adjustments have been reflected in the December 2012 financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

#### **REPORT**

Outlined below are financial summaries for the period ended 31 December 2012. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



*Item 14.3 continued*

**Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The operating result from normal activities as at 31 December 2012 is a favourable variance of \$996,457. The following information is provided on key aspects of Council's financial performance:

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<b><u>Operating Income</u></b>	<i>Year to Date</i>	An unfavourable variance of \$957,580 (4.58%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$934,793 (2.26%).

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Operating Income variances previously reported to Council:

1. The full year Operating Grants is forecast to be \$160,095 (11.16%) lower than the budget provision of \$1,434,588 following a reassessment of budgeted grants. The variance can be attributable to a lower than budgeted grant income (by \$42,589) from LotteryWest for the Autumn River Festival event of which three of our member Councils (Cities of Bayswater, Belmont and Swan) are participants. Additional variances include Environmental Services projects - Achieving Carbon Emissions Reduction Project (\$78,120) due to an unsuccessful grant application; and the Regional Water Campaign (\$16,968) due to an unsuccessful grant application for the stormwater grant. This reduction is partially offset by an increase in the Community Energy Efficiency Program (\$26,000).
2. Reimbursements income as at 31 December 2012 is \$66,017 (14.24%) below the year to date budget of \$463,598. This relates principally to the lower level of expenditure to date at the Mathieson Road Transfer station that would otherwise be reimbursed from the Shire of Mundaring, together with the lower level of expenditure to date in the Forum of Regional Councils (FORC) activity of which 81% is recoupable from other participating regional councils.
3. Year to date Other income of \$521,726 is \$219,355 (29.40%) below the year to date budget of \$741,081 due to the lower than budgeted income from the sale of products. This is primarily due to lower than budgeted woodwaste products sales (actual year to date income of \$188,874 compared to a budget of \$375,006).

There were no further significant Operating Income variances as at 31 December 2012.

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<b><u>Operating Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$1,954,037 (10.85%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$269,250 (0.71%).

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Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$3,653,153 is \$643,323 (14.97%) below the year to date budget provision of \$4,296,476. The variance is attributable to the budgeted positions that have not been filled.
2. Contract Expenses of \$2,609,302 is \$499,668 (16.07%) lower than the year to date budget due predominantly to the timing of various projects. Major variances include Undertake Engineering/Waste Management Special Projects - Regional Funding Program (\$387,386), Rehabilitate Class III Cells (\$180,247), Mining of Lot 11 at the Red Hill Waste Disposal Site (\$221,428). Other projects from Waste Services contribute a further \$129,593 to the variance. Additional variances include various Corporate Services activities (\$163,450), various Environmental Services projects (\$114,286) and various Regional Development projects (\$48,878).

This is offset by contract expenses associated with the removal and crushing of lateritic caprock at the Redhill Waste Management Facility which is \$746,077 greater than the year to date budget. This was outlined in a report to Council at its meeting on 6 December 2012 (Ref: Committees-15034). This will also impact on the full year forecast which is expected to be above budget by \$978,920 (13.31%).

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*Item 14.3 continued*

Other significant variances relate to the increase in contract material and labour expenses which will be offset by a reduction in wages and salaries (down by \$277,995). A full wages and salaries forecast review will be undertaken as part of the half year budget review.

3. Year to date Material Expenses of \$362,685 is \$159,465 (30.54%) below the year to date budget of \$522,150. Part of the variance relates to lower than budgeted expenditure in Operating and Maintaining Plant (\$18,386). Other projects from Waste Services contribute a further \$70,157 to the variance. Additional variances include Governance and Corporate Services activities (\$40,926), Environmental Services projects (\$20,453) and Regional Development projects (\$8,686).
4. Year to date Utility Expenses is \$21,254 (16.64%) below the budget of \$127,747. This is due to the lower level of expenditure to date on electricity expenses (\$10,799) and telephone expenses (\$10,007).
5. Depreciation Expenses of \$2,650,510 is \$380,348 (12.55%) below the year to date budget of \$3,030,858. The variance is attributable to the timing of the capital expenditure totalling \$9,835,886 to 31 December 2012 compared to an annual budget of \$24,090,652.

There were no further significant Operating Expenditure variances as at 31 December 2012.

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<b><u>*Other Revenues and Expenses (Net)</u></b>	<i>Year to Date</i>	A favourable variance of \$1,008,212 (30.41%).
	<i>End of Year Forecast</i>	A favourable variance of \$649,252 (7.49%).

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Other Revenues and Expenses variances previously reported to Council:

1. Year to date Salary Expenses is \$48,188 (33.19%) below the budget of \$145,176. This variance is due to the timing of recruiting for a vacant staff position and a lower than budgeted staff utilisation by the Resource Recovery Project. The vacant position has been filled at the end of January 2013.
2. Year to date Contract Expenses is \$212,584 (56.73%) below the budget of \$374,724. This relates to the timing of Resource Recovery Project consultancy contracts.
3. The total change in Fair Value of Investments for the period ending 31 December 2012 is a realised net gain of \$919,052. This is attributable to the disposal of CDO's in October 2012.

There were no further significant Other Revenues and Expenses variances as at 31 December 2012.

**Capital Expenditure Statement (refer Attachment 2)**

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<b><u>Capital Expenditure</u></b>	<i>Year to Date</i>	A favourable variance of \$1,506,635.
	<i>End of Year Forecast</i>	A favourable variance of \$3,217,596.

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Capital Expenditure variances:

A favourable variance of \$1,506,635 exists as at 31 December 2012 when compared to the year to date capital expenditure budget provision of \$11,342,521. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

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*Item 14.3 continued*

Major capital expenditure to 31 December 2012 includes:

- Purchase Waste Management Land - Red Hill Waste Disposal Site (\$6,706,647).
- Purchase/Replace Plant - Redhill Waste Management Facility (\$1,665,755);
- Purchase/Replace Plant - Hazelmere (\$477,037);
- Purchase Fire Fighting System/Equipment - Hazelmere (\$275,699);
- Purchase of Vehicles - Redhill Waste Management Facility (\$154,812);
- Purchase/Replace Minor Plant & Equipment - Redhill Waste Management Facility (\$126,353); and
- Purchase of Vehicles - Ascot Place (\$124,205).

Year end Capital Expenditure has been forecast to be below the annual budget provisions by \$3,217,596 (13.36%) at year end. This is primarily due to the timing of the Resource Recovery Park project with \$2,789,000 being carried forward into the 2013/2014 financial year.

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2013 will be below the original budget of \$89,340,530 by \$554,791.

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal fund as at 31 December 2012 is \$8,595,218 and Restricted Assets amount to \$39,320,585. This figure is net of cumulative unrealised losses of \$601,485 which have been provided for in this amount.

The net movement for the month is a decrease of \$6,525,858 following the purchase of Lots 8, 9 and 10 Red Hill.

**Investment Report (refer Attachment 5)**

Term deposits which matured in the month of December 2012 were reinvested into further term deposits together with additional surplus funds.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices.

**FINANCIAL IMPLICATIONS**

As outlined in the attached financial reports.

**SUSTAINABILITY IMPLICATIONS**

Nil



*Item 14.3 continued*

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: Committees-15204)
2. Capital Expenditure Statement (Ref: Committees-15205)
3. Statement of Financial Position (Ref: Committees-15206)
4. Statement of Cash and Investments (Ref: Committees-15207)
5. Investment Report (Ref: Committees-15208)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 December 2012.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR PULE

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2012.

**CARRIED UNANIMOUSLY**



## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date				DECEMBER 2012			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance			
<b>Operating Income</b>									
(\$17,442,823)	(\$18,113,724)	(\$670,901)	(U)	User Charges	(\$35,189,580)	(\$35,972,544)	(\$782,964)	(U)	
(\$177,494)	(\$195,846)	(\$18,352)	(U)	Special Charges	(\$358,581)	(\$391,680)	(\$33,099)	(U)	
(\$589,924)	(\$577,219)	\$12,705	(F)	Contributions	(\$676,787)	(\$655,113)	\$21,674	(F)	
(\$612,787)	(\$620,972)	(\$8,185)	(U)	Operating Grants	(\$1,274,493)	(\$1,434,588)	(\$160,095)	(U)	
(\$200,319)	(\$187,794)	\$12,525	(F)	Interest Municipal Cash Investments	(\$238,334)	(\$238,334)	\$0	(F)	
(\$397,581)	(\$463,598)	(\$66,017)	(U)	Reimbursements	(\$941,230)	(\$927,282)	\$13,948	(F)	
(\$521,726)	(\$741,081)	(\$219,355)	(U)	Other	(\$1,749,580)	(\$1,743,837)	\$5,743	(F)	
<b>(\$19,942,654)</b>	<b>(\$20,900,234)</b>	<b>(\$957,580)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>(\$40,428,585)</b>	<b>(\$41,363,378)</b>	<b>(\$934,793)</b>	<b>(U)</b>	
<b>Operating Expenditure</b>									
\$3,653,153	\$4,296,476	\$643,323	(F)	Salary Expenses	\$8,879,207	\$9,157,202	\$277,995	(F)	
\$2,609,302	\$3,108,970	\$499,668	(F)	Contract Expenses	\$8,335,710	\$7,356,790	(\$978,920)	(U)	
\$362,685	\$522,150	\$159,465	(F)	Material Expenses	\$1,194,144	\$1,198,814	\$4,670	(F)	
\$106,493	\$127,747	\$21,254	(F)	Utility Expenses	\$255,493	\$255,582	\$89	(F)	
\$401,162	\$388,596	(\$12,566)	(U)	Fuel Expenses	\$784,028	\$777,328	(\$6,700)	(U)	
\$9,527	\$7,644	(\$1,883)	(U)	Finance Fees and Interest Expenses	\$15,300	\$15,300	\$0	(F)	
\$141,886	\$156,769	\$14,883	(F)	Insurance Expenses	\$251,914	\$255,252	\$3,338	(F)	
\$2,650,510	\$3,030,858	\$380,348	(F)	Depreciation Expenses	\$5,999,370	\$6,062,103	\$62,733	(F)	
\$6,201,239	\$6,454,856	\$253,617	(F)	Miscellaneous Expenses	\$12,614,124	\$12,948,600	\$334,476	(F)	
\$54,714	\$61,262	\$6,548	(F)	Provision Expenses	\$119,459	\$122,526	\$3,067	(F)	
(\$137,779)	(\$148,399)	(\$10,620)	(U)	Costs Allocated	(\$339,590)	(\$309,590)	\$30,000	(F)	
<b>\$16,052,892</b>	<b>\$18,006,929</b>	<b>\$1,954,037</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$38,109,157</b>	<b>\$37,839,907</b>	<b>(\$269,250)</b>	<b>(U)</b>	
<b>(\$3,889,762)</b>	<b>(\$2,893,305)</b>	<b>\$996,457</b>	<b>(F)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>(\$2,319,428)</b>	<b>(\$3,523,471)</b>	<b>(\$1,204,043)</b>	<b>(U)</b>	
Surplus	Surplus				Surplus	Surplus			

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$4,556,559 as at 31 December 2012.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## STATEMENT OF COMPREHENSIVE INCOME Nature and Type

Year to Date			DECEMBER 2012			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Other Revenues</b>								
(\$2,661,793)	(\$2,837,276)	(\$175,483)	(U)	Secondary Waste Charge	(\$5,287,122)	(\$5,590,416)	(\$303,294)	(U)
\$0	\$0	\$0	(F)	Operating Grants	(\$2,250,000)	(\$2,250,000)	\$0	(F)
(\$1,074,588)	(\$1,066,662)	\$7,926	(F)	Interest Restricted Cash Investments	(\$2,133,360)	(\$2,133,360)	\$0	(F)
(\$45)	(\$24)	\$21	(F)	Reimbursements	(\$50)	(\$50)	\$0	(F)
(\$169,818)	(\$172,018)	(\$2,200)	(U)	Proceeds from Sale of Assets	(\$690,226)	(\$690,226)	\$0	(F)
<b>(\$3,906,244)</b>	<b>(\$4,075,980)</b>	<b>(\$169,736)</b>	<b>(U)</b>	<b>Total Other Revenues</b>	<b>(\$10,360,758)</b>	<b>(\$10,664,052)</b>	<b>(\$303,294)</b>	<b>(U)</b>
<b>Other Expenses</b>								
\$96,988	\$145,176	\$48,188	(F)	Salary Expenses	\$312,116	\$312,116	\$0	(F)
\$162,140	\$374,724	\$212,584	(F)	Contract Expenses	\$739,600	\$749,600	\$10,000	(F)
\$15,225	\$13,482	(\$1,743)	(U)	Material Expenses	\$27,050	\$27,050	\$0	(F)
\$1,048	\$1,596	\$548	(F)	Utility Expenses	\$2,500	\$3,200	\$700	(F)
\$583	\$1,164	\$581	(F)	Insurance Expenses	\$1,250	\$2,337	\$1,087	(F)
\$5,089	\$5,850	\$761	(F)	Depreciation Expenses	\$11,720	\$11,720	\$0	(F)
\$38,861	\$45,214	\$6,353	(F)	Miscellaneous Expenses	\$104,555	\$104,555	\$0	(F)
\$43,658	\$45,284	\$1,626	(F)	Carrying Amount of Assets Disposed Of	\$525,293	\$525,138	(\$155)	(U)
\$137,779	\$127,777	(\$10,002)	(U)	Costs Allocated	\$254,590	\$254,590	\$0	(F)
<b>\$501,371</b>	<b>\$760,267</b>	<b>\$258,896</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$1,978,674</b>	<b>\$1,990,306</b>	<b>\$11,632</b>	<b>(F)</b>
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>								
(\$919,052)	\$0	\$919,052	(F)	Realised (Gain)/Loss	(\$940,914)	\$0	\$940,914	(F)
<b>(\$919,052)</b>	<b>\$0</b>	<b>\$919,052</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>(\$940,914)</b>	<b>\$0</b>	<b>\$940,914</b>	<b>(F)</b>
<b>(\$4,323,925)</b>	<b>(\$3,315,713)</b>	<b>\$1,008,212</b>	<b>(F)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>(\$9,322,998)</b>	<b>(\$8,673,746)</b>	<b>\$649,252</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>(\$8,213,687)</b>	<b>(\$6,209,018)</b>	<b>\$2,004,669</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>(\$11,642,426)</b>	<b>(\$12,197,217)</b>	<b>(\$554,791)</b>	<b>(U)</b>
Surplus	Surplus				Surplus	Surplus		



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## CAPITAL EXPENDITURE STATEMENT

### DECEMBER 2012

Year to Date				Full Year					
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance		
<b>Governance and Corporate Services</b>									
\$124,205	\$256,806	\$132,601	(F)	\$117,273	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$513,617	\$513,617	\$0	(F)
\$45,667	\$24,798	(\$20,869)	(U)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$49,600	\$49,600	\$0	(F)
\$3,752	\$345,361	\$341,609	(F)	\$16,008	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$645,000	\$665,600	\$20,600	(F)
\$36,364	\$9,996	(\$26,368)	(U)	\$0	<b>Purchase Art Works</b> ( 24620/00 )	\$40,000	\$20,000	(\$20,000)	(U)
\$22,775	\$49,398	\$26,623	(F)	\$36,023	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$95,161	\$98,800	\$3,639	(F)
\$3,639	\$0	(\$3,639)	(U)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$3,639	\$0	(\$3,639)	(U)
<b>\$236,401</b>	<b>\$686,359</b>	<b>\$449,958</b>	<b>(F)</b>	<b>\$169,303</b>		<b>\$1,347,017</b>	<b>\$1,347,617</b>	<b>\$600</b>	<b>(F)</b>



# CAPITAL EXPENDITURE STATEMENT

DECEMBER 2012

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

## Environmental Services

\$0	\$996	\$996	(F)	\$0	Purchase Office Equipment - Environmental Services ( 24510/05 )	\$1,000	\$2,000	\$1,000	(F)
\$0	\$750	\$750	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services ( 24610/05 )	\$1,000	\$1,500	\$500	(F)
<b>\$0</b>	<b>\$1,746</b>	<b>\$1,746</b>	<b>(F)</b>	<b>\$0</b>		<b>\$2,000</b>	<b>\$3,500</b>	<b>\$1,500</b>	<b>(F)</b>

## Regional Development

\$0	\$498	\$498	(F)	\$0	Purchase Office Equipment - Regional Development ( 24510/04 )	\$1,000	\$1,000	\$0	(F)
\$0	\$498	\$498	(F)	\$0	Purchase Office Furniture and Fittings - Regional Development ( 24610/04 )	\$1,000	\$1,000	\$0	(F)
<b>\$0</b>	<b>\$996</b>	<b>\$996</b>	<b>(F)</b>	<b>\$0</b>		<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>(F)</b>

## Risk Management

\$0	\$246	\$246	(F)	\$0	Purchase Office Equipment - Risk Management ( 24510/06 )	\$500	\$500	\$0	(F)
\$0	\$246	\$246	(F)	\$0	Purchase Office Furniture and Fittings - Risk Management ( 24610/06 )	\$500	\$500	\$0	(F)
<b>\$0</b>	<b>\$492</b>	<b>\$492</b>	<b>(F)</b>	<b>\$0</b>		<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>(F)</b>

## Resource Recovery

\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - Land ( 24150/05 )	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct and Commission Resource Recovery Park - C & I Building ( 24259/04 )	\$250,000	\$500,000	\$250,000	(F)



# CAPITAL EXPENDITURE STATEMENT

## DECEMBER 2012

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation  
Order (U) = Unfavourable variation

### Resource Recovery

\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building ( 24259/05 )	\$50,000	\$263,000	\$213,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge ( 24392/02 )	\$20,000	\$150,000	\$130,000 (F)
\$21,096	\$0	(\$21,096) (U)	\$18,890	Construct and Commission Resource Recovery Park - Infrastructure ( 24399/01 )	\$250,000	\$636,000	\$386,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Plant & Equipment ( 24410/03 )	\$350,000	\$2,160,000	\$1,810,000 (F)
\$0	\$996	\$996 (F)	\$0	Purchase Office Equipment - Resource Recovery ( 24510/07 )	\$2,000	\$2,000	\$0 (F)
\$0	\$996	\$996 (F)	\$0	Purchase Other Equipment - Resource Recovery ( 24590/07 )	\$2,000	\$2,000	\$0 (F)
\$0	\$2,496	\$2,496 (F)	\$1,490	Purchase Office Furniture and Fittings - Resource Recovery ( 24610/07 )	\$5,000	\$5,000	\$0 (F)
<b>\$21,096</b>	<b>\$4,488</b>	<b>(\$16,608) (U)</b>	<b>\$20,380</b>		<b>\$959,000</b>	<b>\$3,748,000</b>	<b>\$2,789,000 (F)</b>

### Waste Management

\$6,706,647	\$6,619,015	(\$87,632) (U)	\$0	Purchase Waste Management Land - Midland Brick ( 24150/02 )	\$6,742,015	\$6,619,015	(\$123,000) (U)
\$0	\$10,000	\$10,000 (F)	\$0	Purchase Waste Management Land - Hazelmere ( 24150/04 )	\$10,000	\$10,000	\$0 (F)
\$0	\$25,000	\$25,000 (F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$167,772	\$98,886	(\$68,886) (U)



# CAPITAL EXPENDITURE STATEMENT

## DECEMBER 2012

Year to Date			Full Year		
Actual	Budget	Variance	Forecast	Budget	Variance

On (F) = Favourable variation  
Order (U) = Unfavourable variation

### Waste Management

\$4,100	\$23,000	\$18,900	(F)	\$0	<b>Construct Waste Management Facility Buildings - Hazelmere ( 24250/02 )</b>	\$78,000	\$78,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Weighbridge Office - Hazelmere ( 24250/03 )</b>	\$8,000	\$8,000	\$0	(F)
\$0	\$16,400	\$16,400	(F)	\$0	<b>Construct Storage Shed for Mattresses - Hazelmere ( 24250/05 )</b>	\$16,400	\$16,400	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Mobile workshop - Red Hill Landfill Facility ( 24250/06 )</b>	\$100,000	\$100,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Lunchroom and Ablution Block - Red Hill Landfill Facility ( 24250/07 )</b>	\$20,000	\$20,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Waste Management Facility Buildings - Other - Hazelmere ( 24259/02 )</b>	\$5,000	\$5,000	\$0	(F)
\$12,750	\$12,750	\$0	(F)	\$0	<b>Upgrade Power - Redhill Landfill Facility ( 24259/03 )</b>	\$12,750	\$12,750	\$0	(F)
\$30,161	\$39,800	\$9,639	(F)	\$3,735,132	<b>Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility ( 24310/11 )</b>	\$4,144,800	\$4,144,800	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Class III Cell Stage 14 - Red Hill Landfill Facility ( 24310/12 )</b>	\$270,000	\$270,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Class III Leachate Pond - Red Hill Landfill Facility ( 24320/01 )</b>	\$0	\$150,000	\$150,000	(F)
\$9,344	\$0	(\$9,344)	(U)	\$531,163	<b>Leachate Project - Red Hill Landfill Facility ( 24320/02 )</b>	\$546,618	\$415,000	(\$131,618)	(U)
\$0	\$0	\$0	(F)	\$0	<b>Construct Siltation Ponds - Red Hill Landfill Facility ( 24350/00 )</b>	\$0	\$130,000	\$130,000	(F)
\$0	\$0	\$0	(F)	\$0	<b>Construct Stormwater Control Pond - Red Hill Farm Stage I ( 24350/01 )</b>	\$100,000	\$100,000	\$0	(F)



# CAPITAL EXPENDITURE STATEMENT

## DECEMBER 2012

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$0	\$0	(F)	\$0		\$60,500	\$60,500	\$0 (F)	
\$0	\$164,285	\$164,285	(F)	\$0		\$485,000	\$485,000	\$0 (F)	
\$9,040	\$10,000	\$960	(F)	\$33,695		\$100,000	\$500,000	\$400,000 (F)	
\$0	\$100,000	\$100,000	(F)	\$0		\$100,000	\$100,000	\$0 (F)	
\$0	\$50,000	\$50,000	(F)	\$0		\$50,000	\$50,000	\$0 (F)	
\$0	\$0	\$0	(F)	\$0		\$175,000	\$175,000	\$0 (F)	
\$0	\$100,000	\$100,000	(F)	\$45,065		\$286,175	\$286,175	\$0 (F)	
\$0	\$30,000	\$30,000	(F)	\$35,386		\$48,846	\$48,846	\$0 (F)	
\$0	\$0	\$0	(F)	\$0		\$120,000	\$120,000	\$0 (F)	
\$0	\$0	\$0	(F)	\$0		\$70,000	\$70,000	\$0 (F)	
\$0	\$0	\$0	(F)	\$0		\$30,000	\$30,000	\$0 (F)	
\$1,665,755	\$1,670,000	\$4,245	(F)	\$0		\$1,776,500	\$1,776,500	\$0 (F)	
\$477,037	\$715,009	\$237,972	(F)	\$105,345		\$1,503,779	\$1,503,779	\$0 (F)	
\$0	\$75,000	\$75,000	(F)	\$0		\$75,000	\$75,000	\$0 (F)	



# CAPITAL EXPENDITURE STATEMENT

## DECEMBER 2012

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

### Waste Management

\$126,353	\$110,543	(\$15,810)	(U)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$263,586	\$263,586	\$0 (F)
\$25,590	\$11,590	(\$14,000)	(U)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$30,000	\$30,000	\$0 (F)
\$58,870	\$64,400	\$5,530	(F)	\$5,500	Purchase Minor Plant and Equipment - Cardboard Recycling Project ( 24420/03 )	\$142,100	\$142,100	\$0 (F)
\$154,812	\$119,205	(\$35,607)	(U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$145,770	\$145,770	\$0 (F)
\$0	\$550	\$550	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management ( 24510/02 )	\$550	\$550	\$0 (F)
\$0	\$6,333	\$6,333	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )	\$19,000	\$19,000	\$0 (F)
\$275,699	\$371,360	\$95,661	(F)	\$24,188	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$371,360	\$371,360	\$0 (F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility ( 24520/08 )	\$1,000	\$1,000	\$0 (F)
\$0	\$101,600	\$101,600	(F)	\$643	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$143,600	\$143,600	\$0 (F)
\$0	\$11,000	\$11,000	(F)	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$11,000	\$11,000	\$0 (F)
\$9,736	\$125,000	\$115,264	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$283,150	\$283,150	\$0 (F)
\$11,066	\$2,000	(\$9,066)	(U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )	\$12,000	\$2,000	(\$10,000) (U)



# CAPITAL EXPENDITURE STATEMENT

## DECEMBER 2012

Year to Date						Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$0	\$0	(F)	\$0	<b>Purchase/Replace Other Equipment - Engineering and Waste Management ( 24590/03 )</b>	\$3,000	\$3,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Purchase Office Furniture and Fittings-Engineering and Waste Management ( 24610/03 )</b>	\$3,500	\$3,500	\$0	(F)
\$1,081	\$1,100	\$19	(F)	\$0	<b>Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )</b>	\$5,768	\$5,768	\$0	(F)
\$349	\$1,500	\$1,151	(F)	\$226	<b>Purchase Office Furniture and Fittings-Hazelmere ( 24610/10 )</b>	\$1,500	\$1,500	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	<b>Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme ( 24690/01 )</b>	\$1,000	\$1,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	<b>Refurbish Environmental Education Centre - Redhill Landfill Facility ( 25253/00 )</b>	\$2,000	\$2,000	\$0	(F)
\$0	\$60,000	\$60,000	(F)	\$0	<b>Refurbish Waste Transfer Station Building - Red Hill Landfill Facility ( 25259/01 )</b>	\$0	\$80,000	\$80,000	(F)
\$0	\$0	\$0	(F)	\$0	<b>Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )</b>	\$20,000	\$20,000	\$0	(F)
<b>\$9,578,389</b>	<b>\$10,648,440</b>	<b>\$1,070,051</b>	<b>(F)</b>	<b>\$4,516,343</b>		<b>\$18,562,039</b>	<b>\$18,988,535</b>	<b>\$426,496</b>	<b>(F)</b>
<b>\$9,835,886</b>	<b>\$11,342,521</b>	<b>\$1,506,635</b>	<b>(F)</b>	<b>\$4,706,026</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$20,873,056</b>	<b>\$24,090,652</b>	<b>\$3,217,596</b>	<b>(F)</b>



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**STATEMENT OF FINANCIAL POSITION**  
**DECEMBER 2012**

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$4,614,448	\$3,942,158	Cash and Cash Equivalents	\$5,345,084	\$3,688,839	\$1,656,245 (F)
\$43,144,608	\$43,973,645	Investments	\$39,854,766	\$38,913,852	\$940,914 (F)
\$2,930,193	\$4,465,459	Trade and Other Receivables	\$2,930,193	\$2,930,193	\$0 (F)
\$44,528	\$34,924	Inventories	\$44,528	\$44,528	\$0 (F)
\$108,495	\$293,893	Other Assets	\$108,495	\$108,495	\$0 (F)
<b>\$50,842,271</b>	<b>\$52,710,079</b>	<b>Total Current Assets</b>	<b>\$48,283,065</b>	<b>\$45,685,906</b>	<b>\$2,597,159 (F)</b>
<b>Current Liabilities</b>					
\$4,251,981	\$4,528,489	Trade and Other Payables	\$4,251,981	\$4,251,981	\$0 (F)
\$1,190,512	\$1,190,512	Provisions	\$1,206,095	\$1,206,095	\$0 (F)
<b>\$5,442,493</b>	<b>\$5,719,001</b>	<b>Total Current Liabilities</b>	<b>\$5,458,076</b>	<b>\$5,458,076</b>	<b>\$0 (F)</b>
<b>\$45,399,778</b>	<b>\$46,991,078</b>	<b>Net Current Assets</b>	<b>\$42,824,989</b>	<b>\$40,227,830</b>	<b>\$2,597,159 (F)</b>
<b>Non Current Assets</b>					
\$9,255,511	\$15,962,158	Land	\$16,037,526	\$15,914,526	\$123,000 (F)
\$4,870,225	\$4,832,904	Buildings	\$5,402,136	\$5,879,889	(\$477,753) (U)
\$10,102,339	\$8,915,489	Structures	\$14,327,892	\$15,328,167	(\$1,000,275) (U)
\$8,070,794	\$7,781,885	Plant	\$9,753,456	\$11,563,456	(\$1,810,000) (U)
\$538,428	\$510,417	Equipment	\$1,612,640	\$1,622,198	(\$9,558) (U)
\$148,164	\$143,123	Furniture and Fittings	\$188,484	\$168,916	\$19,568 (F)
\$412,861	\$3,149,955	Work in Progress	\$412,861	\$412,861	\$0 (F)
<b>\$33,398,321</b>	<b>\$41,295,929</b>	<b>Total Non Current Assets</b>	<b>\$47,734,995</b>	<b>\$50,890,012</b>	<b>(\$3,155,017) (U)</b>
<b>Non Current Liabilities</b>					
\$1,654,786	\$2,930,006	Provisions	\$1,774,245	\$1,777,312	\$3,067 (F)
<b>\$1,654,786</b>	<b>\$2,930,006</b>	<b>Total Non Current Liabilities</b>	<b>\$1,774,245</b>	<b>\$1,777,312</b>	<b>\$3,067 (F)</b>
<b>\$77,143,313</b>	<b>\$85,357,001</b>	<b>Net Assets</b>	<b>\$88,785,739</b>	<b>\$89,340,530</b>	<b>(\$554,791) (U)</b>
<b>Equity</b>					
\$32,442,815	\$32,442,816	Accumulated Surplus/Deficit	\$32,442,815	\$32,442,815	\$0 (F)
\$44,700,498	\$44,700,498	Cash Backed Reserves	\$44,700,498	\$44,700,498	\$0 (F)
<b>\$0</b>	<b>\$8,213,687</b>	<b>Net change in assets from operations</b>	<b>\$11,642,426</b>	<b>\$12,197,217</b>	<b>(\$554,791) (U)</b>
<b>\$77,143,313</b>	<b>\$85,357,001</b>	<b>Total Equity</b>	<b>\$88,785,739</b>	<b>\$89,340,530</b>	<b>(\$554,791) (U)</b>



# 58 CASH AND INVESTMENTS

## DECEMBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
4,611,198	3,938,908	Cash at Bank - Municipal Fund 01001/00	5,341,834	3,685,589	1,656,245 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
1,051,499	4,653,060	Investments - Municipal Fund 02021/00	768,626	768,627	0 (U)
<b>5,665,946</b>	<b>8,595,218</b>	<b>Total Municipal Cash</b>	<b>6,113,710</b>	<b>4,457,465</b>	<b>1,656,245 (F)</b>
<b>Restricted Cash and Investments</b>					
1,211,123	1,245,419	Restricted Investments - Plant and Equipment 02022/01	107,138	107,138	0 (F)
1,697,942	1,746,023	Restricted Investments - Site Rehabilitation Red Hill 02022/02	1,889,978	1,889,977	0 (F)
2,913,350	131,505	Restricted Investments - Future Development 02022/03	199,812	199,812	0 (F)
526,688	541,602	Restricted Investments - Environmental Monitoring Red Hill 02022/04	551,808	551,808	0 (F)
195,912	201,460	Restricted Investments - Environmental Insurance Red Hill 02022/05	168,770	168,770	0 (F)
12,071	12,412	Restricted Investments - Risk Management 02022/06	12,649	12,649	0 (F)
362,862	373,138	Restricted Investments - Class IV Cells Red Hill 02022/07	438,690	438,690	0 (F)
17,913	18,420	Restricted Investments - Regional Development 02022/08	210,564	210,564	0 (F)
33,522,665	31,460,018	Restricted Investments - Secondary Waste Processing 02022/09	34,797,053	34,797,053	0 (F)
3,517,865	3,617,481	Restricted Investments - Class III Cells 02022/10	1,612,433	1,612,433	0 (F)
60,945	62,671	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	63,862	63,862	0 (F)
0	(167,963)	Restricted Investments - Accrued Interest 02022/19	0	0	0 (F)
(2,607,389)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(1,666,475)	(2,607,389)	940,914 (F)
661,162	679,884	Restricted Investments - Long Service Leave 02022/90	699,858	699,858	0 (F)
<b>42,093,109</b>	<b>39,320,585</b>	<b>Total Restricted Cash</b>	<b>39,086,139</b>	<b>38,145,225</b>	<b>940,914 (F)</b>
<b>47,759,055</b>	<b>47,915,803</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>45,199,849</b>	<b>42,602,690</b>	<b>2,597,159 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

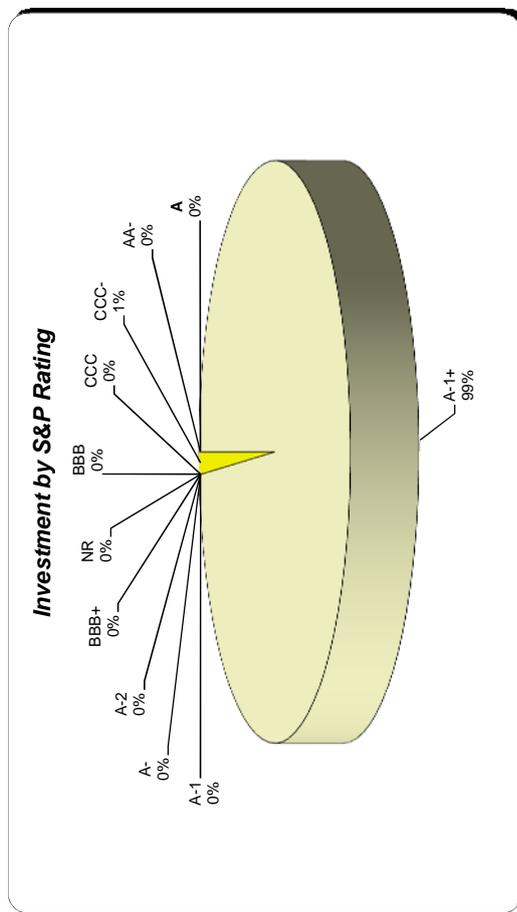
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	98.64%	100%	
AA	A-1	0.00%	100%	
CCC and less		1.36%	0%	Policy Breached <sup>1</sup>
		<b>100.00%</b>		

Notes

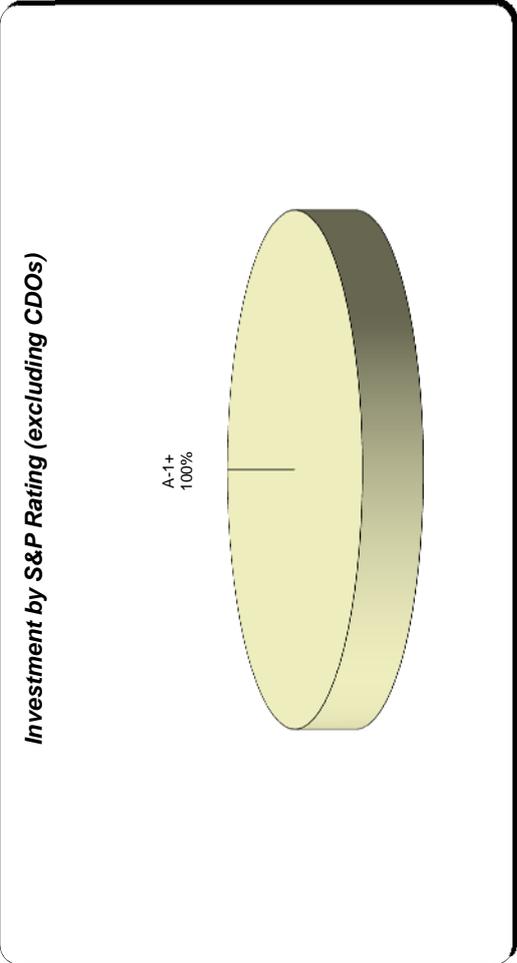
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	100.00%	100%	
AA	A-1	0.00%	100%	
CCC and less		0.00%	0%	
		<b>100.00%</b>		



Investment Report Including CDOs

Investment Report Excluding CDOs

II. Single Entity Exposure

II. Single Entity Exposure

	% Portfolio	Comments
ANZ Banking Group	21.54%	
Bankwest	4.54%	
Macquarie Bank	0.00%	
NAB	30.61%	
Westpac / St. George Bank	27.21%	
Lehman Brothers	1.36%	Policy breached <sup>2</sup>

	% Portfolio	Comments
ANZ Banking Group	21.84%	
Bankwest	4.60%	
Macquarie Bank	0.00%	
NAB	31.03%	
Westpac / St. George Bank	27.59%	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.75%	40.00%	100.00%
Greater Than 3 Years	1.25%	0.00%	0.00%
	100.00%		

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 3 Years	0.00%	0.00%	0.00%
	100.00%		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



#### 14.4 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)

**REFERENCE: COMMITTEES-15177**

##### **PURPOSE OF REPORT**

The purpose of the report is, to advise Council of a request for an additional contribution from MWAC and give advance notice of possible future increases in MWAC contributions.

##### **KEY ISSUES AND RECOMMENDATION(S)**

- MWAC receives grants and income for managing DEC programmes with the balance of its annual budget being funded equally by WALGA and the Regional Councils that are members of MWAC.
- As a result of a reduction in the funding from the Waste Authority's Strategic Partnership there is a shortfall in MWAC's 2012/2013 budgeted income that it hopes to resolve by seeking additional contributions from the Regional Council members and WALGA.
- At the most recent Officers Advisory Group meeting the Mindarie Regional Council (MRC) indicated that, as the City of Stirling was no longer depositing its waste at Tamala Park the MRC considered it inequitable that the population of Stirling be considered in determining their contribution.
- MWAC has been less than successful in its lobbying, on behalf of local government in general and Regional Councils in particular, to the Minister for the Environment or the Waste Authority.

##### **Recommendation(s)**

That:

1. MWAC be advised that the EMRC is unwilling to increase its contributions for 2012/2013.
2. MWAC be advised that, in the event the Mindarie Regional Council's contribution is reduced the EMRC would request an equivalent reduction in MWAC's budget so that the other regional councils are not called upon to increase their contributions.
3. A detailed review into the efficacy of the EMRC continuing to participate in MWAC be undertaken such that, if necessary, notice of withdrawal can be given as per the Memorandum of Understanding.

##### **SOURCE OF REPORT**

Director Waste Services

##### **BACKGROUND**

MWAC is a standing committee of WALGA with delegated authority to represent WALGA in all matters relating to solid waste management.

Each year MWAC officers develop a proposed budget, for adoption by MWAC, identifying incomes sources and proposed expenditures. For 2012/2013 the draft budget included an anticipated contribution of \$100,000.00 from the Waste Authority as part of the Strategic Partnership Agreement, a sum of \$120,000 from the DEC for administering the HHW programme and a contribution of \$138,240 from WALGA and a similar contribution from the regional councils that are members of MWAC.



*Item 14.4 continued*

## **REPORT**

Regional councils that are members of MWAC pay contributions based on the population of each regional council such that Mindarie Regional Council MRC currently pays 37.8%, Rivers Regional Council (RRC) 19.1%, the EMRC 18.8%, and Southern Metropolitan Regional Council (SMRC) 15.5%. For 2012/2013 the EMRC's contribution was set at \$21,891.18 (ex. GST).

Following the release of the Waste Authority's Business Plan MWAC were advised that its funding, under the Strategic Partnership Agreement, previously \$100,000, was being reduced to \$70,000 and, notwithstanding some cuts to the budget, there is a request that WALGA and the Regional Councils make up the shortfall of \$14,403.00 (ex. GST).

The additional contribution requested from the EMRC is \$1,356.00 plus GST. During the MWAC Officer Advisory Group meeting, at which the MWAC budget revisions were being discussed, the MRC CEO suggested that, as the City of Stirling was seeking to withdraw from the Regional Council and was no longer disposing of its waste at Tamala Park, a review of the contribution percentages was required such that the MRC's contribution could be reduced. Such an action would result in an increase in the contributions paid by the other regional council members.

In recent years, MWAC has had little success in lobbying on waste issues to either the Minister for the Environment or the Waste Authority on behalf of local government such that little of the Landfill Levy is being returned to local government in terms of effective programmes. In addition, other than as a source of funds for MWAC, it appears WALGA has little interest in regional councils as it did not invite any regional council Chairmen or CEOs to any of the fora to consider local government reform.

In view of MWAC's "lack of effectiveness" and the EMRC's involvement in the Forum of Regional Councils (FORC), that does appear to be having some impact in regards to lobbying for action on waste management, it might be that withdrawing from MWAC and using the funds to lobby on behalf of the Eastern Region would be a better use of those funds.

Being an "associate member" of WALGA does appear to offer some benefits but further research is required to determine if the benefits outweigh the costs and whether there is a requirement for a regional council to be a member of MWAC to be an associate member of WALGA.

It is recommended that MWAC be requested to further refine its budget rather than call on members to fund its current operating shortfall and that further investigation be undertaken to determine a position on whether the EMRC should continue as a member of MWAC.

## **STRATEGIC/POLICY IMPLICATIONS**

Membership of MWAC is based on it assisting the EMRC in its advocacy role on waste management issues affecting Perth's Eastern Region.

Key Result Area 4 – Good Governance

4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region

## **FINANCIAL IMPLICATIONS**

The 2012/2013 MWAC contribution has been included in the 2012/2013 budget and, whilst funds to cover the additional contribution are available, the additional contribution was not anticipated when the budget was developed.

If the City of Stirling does withdraw from the MRC then the MRC's contribution would reduce and that payable by other regional Councils increase unless the MWAC budget is reduced by the amount of the reduction.



*Item 14.4 continued*

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That:

1. MWAC be advised that the EMRC is unwilling to increase its contributions for 2012/2013.
2. MWAC be advised that, in the event the Mindarie Regional Council's contribution is reduced the EMRC would request an equivalent reduction in MWAC's budget so that the other regional Council's are not called upon to increase their contributions.
3. A detailed review into the efficacy of the EMRC continuing to participate in MWAC be undertaken such that, if necessary, notice of withdrawal can be given as per the Memorandum of Understanding.

## **COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR PULE

THAT:

1. MWAC BE ADVISED THAT THE EMRC IS UNWILLING TO INCREASE ITS CONTRIBUTIONS FOR 2012/2013.
2. MWAC BE ADVISED THAT, IN THE EVENT THE MINDARIE REGIONAL COUNCIL'S CONTRIBUTION IS REDUCED THE EMRC WOULD REQUEST AN EQUIVALENT REDUCTION IN MWAC'S BUDGET SO THAT THE OTHER REGIONAL COUNCILS ARE NOT CALLED UPON TO INCREASE THEIR CONTRIBUTIONS.
3. A DETAILED REVIEW INTO THE EFFICACY OF THE EMRC CONTINUING TO PARTICIPATE IN MWAC BE UNDERTAKEN SUCH THAT, IF NECESSARY, NOTICE OF WITHDRAWAL CAN BE GIVEN AS PER THE MEMORANDUM OF UNDERSTANDING.

**CARRIED UNANIMOUSLY**



## 14.5 REQUEST TO UTILISE LAND AT RED HILL

**REFERENCE: COMMITTEES-15212**

### PURPOSE OF REPORT

The purpose of the report is to advise Council of a request to make land available for use by junior motorcyclists from the Gidgegannup area.

### KEY ISSUES AND RECOMMENDATION(S)

- An approach from a representative of the Gidgegannup Progress Association (GPA) seeking land for use by junior motorcyclists has been received.
- Residents in the vicinity of the preferred site off O'Brien Road, Gidgegannup have expressed concerns that the planned facility would generate noise complaints.
- An Off Road Vehicle area had previously been located on a portion of Lot 2 but, due to liability and operational issues, the EMRC had the site closed.
- Making land available for use by junior motorcyclists could potentially impact on operations, generate additional complaints from nearby residents and expose the EMRC to public liability claims.

#### **Recommendation(s)**

That the Gidgegannup Progress Association be advised that no land is available for recreational use.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

Following correspondence dating back to August 2000 an item regarding the Off Road Area of Lot 2 was taken to Council at the meeting held on 31 October 2002 (Ref: Committees-1737). Council resolved that a letter be written to the then Minister for Local Government and Regional Development requesting immediate intervention and action to close the area gazetted as a permitted area under the Control of Vehicles (Off Road Areas) Act 1978. The rationale was that the EMRC no longer wished to accept any public liability risk by having such a facility on land it owns freehold. Further the issues of frequent incursions to the landfill site by unauthorised persons cutting the Off Road Vehicle Area fence was also raised as an item of concern.

The closure of the Red Hill Off Road Vehicle permitted area was gazetted 27 June 2003.

In October 2012 EMRC officers were approached by a representative of the Gidgegannup Progress Association with a request that consideration be given to making available some land for use as a training area for junior motorcyclists.

It was suggested that, to progress the matter, that the GPA contact a City of Swan representative and that has since occurred.

### REPORT

Given the difficulties that were experienced when a portion of the site was an Off Road Vehicle Permitted Area to make land available for the use of junior motorcyclists, even though they may be under adult supervision is not supported as it is likely there could be public liability exposure and, if there were instances of trespass operations could be impacted.



*Item 14.5 continued*

In addition, since the preferred site off O'Brien Road was deemed unsuitable because neighbouring properties were concerned about noise from the motorcyclists and the EMRC still receives occasional noise complaints from nearby residents there is little merit in making land available for another noise generating activity.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

Nil

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

**RECOMMENDATION(S)**

That the Gidgegannup Progress Association be advised that no land is available for recreational use.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO                      SECONDED CR PULE

THAT THE GIDGEGANNUP PROGRESS ASSOCIATION BE ADVISED THAT NO LAND IS AVAILABLE FOR RECREATIONAL USE.

**CARRIED UNANIMOUSLY**



## **14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

### **REFERENCE: COMMITTEES-14891**

The following items are included in the Information Bulletin, which accompanies the Agenda.

#### **1 REGIONAL SERVICES**

- 1.1 REGIONAL DEVELOPMENT ACTIVITY REPORT OCTOBER TO DECEMBER 2012  
(Ref: Committees-14957)
- 1.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT OCTOBER TO DECEMBER 2012  
(Ref: Committees-15093)
- 1.3 REGIONAL DIGITAL STRATEGY (Ref: Committees-15076)
- 1.4 REGIONAL ECONOMIC DEVELOPMENT STRATEGY MINOR REVIEW  
(Ref: Committees-15114)
- 1.5 QUESTIONS WITHOUT NOTICE – REGIONAL DIGITAL OFFICER AND NBN NETWORK  
(Ref: Committees-15111)
- 1.6 SOLAR CITIES 2012 CONFERENCE (Ref: Committees-15071)
- 1.7 NATIONAL LANDCARE CONFERENCE AND NATIONAL LANDCARE AWARDS 2012  
(Ref: Committees-15125)

#### **2 WASTE MANAGEMENT SERVICES**

- 2.1 ACQUISITION OF LAND LOTS 8, 9 AND 10 RED HILL (Ref: Committees-15162)
- 2.2 E-WASTE COLLECTION DAYS (Ref: Committees-15163)
- 2.3 CLASS III CELL RED HILL FARM STAGE 2 (Ref: Committees-15175)
- 2.4 CITY OF BAYSWATER AGREEMENT FOR THE DISPOSAL OF GREENWASTE  
(Ref: Committees-15160)
- 2.5 RED HILL COMMUNITY LIAISON MEETINGS (Ref: Committees-15115)
- 2.6 CONFERENCE ATTENDANCE ENVIRO 2012 (Ref: Committees 14974)

### **RECOMMENDATION**

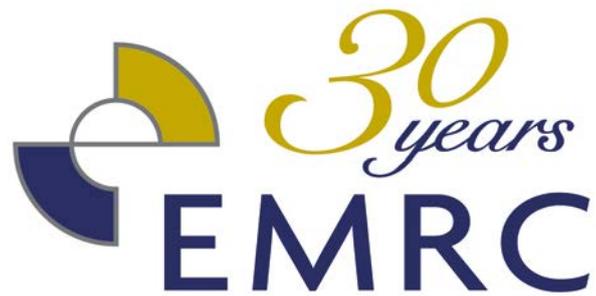
That Council notes the items contained in the Information Bulletin.

### **COUNCIL RESOLUTION**

MOVED CR ZANNINO                      SECONDED CR PULE

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

**CARRIED UNANIMOUSLY**



## **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

21 February 2013

## COUNCIL INFORMATION BULLETIN

21 February 2013

(REF: COMMITTEES-14891)

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## **1 REGIONAL SERVICES**

### **1.1 REGIONAL DEVELOPMENT ACTIVITY REPORT OCTOBER TO DECEMBER 2012**

**REFERENCE: COMMITTEES-14957**

#### **PURPOSE OF REPORT**

To provide Council with a progress report against activities being undertaken by the Regional Development Business Unit for the quarter ended 31 December 2012.

#### **KEY ISSUE(S)**

- The Regional Development Activity Report is produced as a progress report against the annual Business Unit Action Plan.
- The Action Plan is aligned to the objectives and strategies of the EMRC Strategic Plan for the Future 2010-2011 to 2013-2014.
- This report highlights achievements against actions for the period from 1 October 2012 to 31 December 2012 including:
  - Finalists in the 2012 Western Australian Tourism Awards 'Tourism Marketing' category for the 2011 Avon Descent Family Fun Days and the 2012 Perth's Autumn Festival regional marketing campaigns;
  - Undertaking a strategic event review of the Avon Descent in partnership with Lotterywest, Northam's Avon Descent Association and Eventscorp;
  - A review of the Priority Roads List has been undertaken and will be incorporated into the major review of the Regional Integrated Transport Strategy 2010- 2015;
  - Engagement of Curtin University to undertake research on three Rapid Transit Corridors in the Region;
  - Development of the Regional Digital Strategy is underway; and
  - Provision of a State Government budget submission to the Premier, the Leader of the Opposition and the Leader of the National Party as well as local eastern metropolitan members of parliament.

#### **SOURCE OF REPORT**

Director Regional Services  
Manager Regional Development

#### **BACKGROUND**

Regional Development activities have been undertaken by the EMRC since 1998 when the activities of the Eastern Metropolitan Local Authorities Group (EMLAG) were merged into the activities of the EMRC through the formation of a Regional Development Business Unit. Through partnering with member Councils and other stakeholders, the Regional Development Business Unit facilitates strategies, projects and activities which provide services for the benefit and sustainability of Perth's Eastern Region.

Regular progress reports are provided to Officer Working Groups, Committee and Council to ensure the EMRC and member Council Councillors and staff are kept updated on initiatives of the Regional Development Business Unit.



*Item 1.1 continued*

Two advisory groups comprising of member Council officers, provide ongoing feedback on local and regional issues and opportunities to guide the direction of Regional Development initiatives. The Economic Development Officers Group (EDOG) considers economic development issues and initiatives. The implementation of the Regional Integrated Transport Strategy is guided by the Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

All other matters relating to Regional Development are considered by the Chief Executive Officers Advisory Committee (CEOAC) as required.

## REPORT

The Regional Development business unit reports on key activities on an ongoing basis and this report provides a progress report for the period from 1 October 2012 to 31 December 2012. The Regional Development projects being reported against include:

- Regional Transport Planning;
- Regional Economic Development;
- Regional Events; and
- Regional Advocacy.

<b>Strategy: 2.1.1 Promote Perth's Eastern Region as a tourism destination</b>
--

**Action: Manage PerthTourism.com.au regional tourism website (Regional Economic Development Strategy (REDS) (Objective 5.2)**

PerthTourism.com.au is the regional online portal maintained by EMRC that provides information on events, trails and experiences in Perth's Eastern Region to residents and prospective visitors. The website receives over 50,000 unique visitors each year and directs visitors to the Region's three visitor centres for further information and bookings.

During the reporting period, website visitation increased by over 60% compared with the same period in 2011. Google Analytics has been added to the existing website statistical reporting package to provide more detailed statistics for individual website pages.

Following the focus on China as a growing tourism market by the Federal and State Governments, a proposal to develop a Chinese version of the existing PerthTourism website has been prepared. Similar to the existing Japanese website, the potential Chinese website would provide simplified information on trails and experiences in Perth's Eastern Region. The proposal was submitted to the Economic Development Officers Group meeting in November 2012 for discussion and input. EMRC has also undertaken consultation and investigations with Tourism WA and other stakeholders.

The list of potential functionality updates and website issues was submitted to the website provider and EMRC is currently awaiting advice on implementation costs.

**Action: Coordinate the Avon Descent Family Fun Days (REDS Objective 5.2)**

The Avon Descent Family Fun Days are a series of family-orientated events held annually on the banks of the Avon and Swan Rivers on the first weekend of August with the aim of engaging local communities and visitors with the Avon Descent white water race. EMRC coordinates the Lotterywest grant funding to assist councils with event staging costs and support a significant regional marketing campaign coordinated by EMRC.



*Item 1.1 continued*

EMRC prepared the Lotterywest grant acquittal for the 2012 Avon Descent Family Fun Days on behalf of participating councils and submitted the acquittal to Lotterywest in December 2012. It is anticipated that grant funds will be received in January 2013 and distributed to councils in February 2013.

EMRC partnered with Lotterywest, the Northam's Avon Descent Association and Eventscorp to undertake a strategic event review of the Avon Descent, including the family fun days. The draft report was received by EMRC in December 2012, and the report recommendations will be discussed with the Northam's Avon Descent Association in January 2013.

EMRC was a finalist in the 2012 Western Australian Tourism Awards 'Tourism Marketing' category for the 2011 Avon Descent Family Fun Days regional marketing campaign. The awards program rewards and recognises excellence in the state tourism industry.

EMRC met with the Shire of Toodyay in December to discuss the development of a Memorandum of Understanding to set out the respective roles of EMRC and the Shire in relation to the Avon Descent Family Fun Days project. The implementation of a Fee for Service arrangement was also discussed to improve equity and ensure that EMRC can sustain the resources required to coordinate the project. A similar discussion was previously held with the Shire of Northam, and both Shires will be seeking Council approval in early 2013.

**Action: Coordinate the Perth's Autumn Festival (REDS Objective 5.2)**

The Perth's Autumn Festival is an annual six week program of events that collaboratively promotes member council nominated tourism, community and cycling events under the umbrella of 'Perth's Autumn Festival'. EMRC coordinates the festival program, including coordination of a multi-media regional marketing campaign, provision of business planning support and sustainability initiatives.

The following actions were undertaken during the reporting period:

- Confirmation of the 2013 festival programme, with member councils nominating eight community, tourism and cycling events to be held during March to May 2013;
- Submission of a grant application to Lotterywest for \$67,411 (ex GST) to assist councils to stage festival events;
- Submission of a sponsorship application to Bikewest for \$1,000 to assist promotion of the festival's cycling events;
- Contracted CMS Events, an event management company, to support festival development and the marketing and PR campaign;
- Developed a Business and Marketing Plan for the 2013 Perth's Autumn Festival; and
- Completion of business plans by event managers.

EMRC was a finalist in the 2012 Western Australian Tourism Awards 'Tourism Marketing' category for the 2012 Perth's Autumn Festival regional marketing campaign. The awards program rewards and recognises excellence in the state tourism industry.

**Strategy: 3.1.1 Facilitate implementation of the Regional Integrated Transport Strategy 2010- 2015**

**Action: Monitor and report on the development of the State Government Metropolitan Parking Strategy and its implementation in the Region's activity and employment centres, providing member Council support as required (RITS Action 1.9)**



*Item 1.1 continued*

The EMRC continues to monitor the development of the Metropolitan Parking Strategy. The Department of Planning released the Draft State Planning Strategy Planning for Sustained Prosperity on 19 December 2012. The Regional Integrated Transport Strategy Implementation Advisory Group in conjunction with the EMRC will provide a submission to the draft policy public comment which closes on 29 March 2013.

**Action: Facilitate and support member Council and Public Transport Authority relationships and provide assistance in projects where necessary (RITS Actions 2.1, 2.2, 2.3, 2.7, 2.8, 2.9, 2.11)**

Recent meetings have highlighted a number of potential developments on the horizon and potential new services for centres around the Region. The EMRC will facilitate and support these member Councils in advocating for increased public transport services when the opportunity develops further.

Smart Rider data was sourced from the Perth Transport Authority to provide evidence and advocate for public transport routes to activity and employment centres within the Region that have no current direct public transport link. The information provides origin and destination data of Smart Rider trips and was presented to the RITS IAG meeting 31 October 2012. Member Councils were informed of the type of information and specifically how the information can be used. EMRC is currently breaking down the data into specific information that can be used to help advocate for public transport.

**Action: Review and update Priority Roads Projects to align with Main Roads Western Australia and member Council priorities (RITS Action 4.10)**

Regular reviews and updates are undertaken of Priority Roads Projects to incorporate changes with the completion of priority works and the development of new works. The priority roads list was reviewed project by project at the RITS IAG meeting 31 October 2012. The list was updated and provided to RITS IAG members for comment and agreement on changes. Projects that can be removed, altered or added have all been noted and will be incorporated through the RITS Major Review. The priority road projects list has 21 projects listed.

**Action: Continue to collaborate with member Councils regarding outcomes of funding submission (submitted June 2012) to the Department of Transport's Western Australia Bicycle Network Local Government Grants Program for key cycling infrastructure identified in the Regional Cycle Network Masterplan (RITS Action 3.9)**

The EMRC monitors and continues to collaborate with member Councils in regards to the Department of Transport's Western Australia Bicycle Network Local Government Grants Program. The 2012-2013 grants have been allocated, with the City of Bayswater, City of Belmont and Shire of Kalamunda being successful with their applications.

- The City of Bayswater obtained two grants totalling \$80,900. A grant of \$74,000 is for the Lighting of the Shared Path in Bardon Park, Maylands and will provide 366m of lighting to the recreational shared path. A grant of \$6,900 will be used for repairs to sections of path (totalling 82m in length) within Bardon Park, Maylands;
- The City of Belmont obtained \$120,982 to install a 1.2m wide red asphalt bicycle lane for 290m from Fullam Street to Gabriel Street along Belgravia Street in Cloverdale; and
- The Shire of Kalamunda obtained two grants totalling \$93,735. The first grant of \$36,461 will be used to install a 2.5m wide concrete shared path from Roe Highway to Hale Road, along Welshpool Road for 240m in Wattle Grove. The second grant of \$57,284 will be used to install a 2.4m wide concrete bicycle lane running from Welshpool Road to Hartfield Street for 690m along Lewis Road in Wattle Grove.

Applications for the 2013-2014 grants have been called and all member Councils were informed of these grants. No member Councils made any submissions as currently the Town of Bassendean, City of Bayswater, City of Belmont and City of Swan are developing bike plans and will await the outcome of these. Neither the Shire of Kalamunda nor the Shire of Mundaring has any projects to apply for.



*Item 1.1 continued*

**Action: Conduct Travel Demand Management educational forums to encourage businesses to develop programs such as Employee TravelSmart Plans (RITS Action 5.5).**

Consultation has been undertaken with member Councils regarding the most appropriate format and target groups for Travel Demand Management/TravelSmart educational forums. The result was to consider approaching established groups such as the Economic Development Officers Group to garner their interest by facilitating a presentation on the benefits of developing initiatives that promote TravelSmart behaviours.

**Action: Reduce car dependence within Perth's Eastern Region by promoting walking, cycling and public transport to staff at EMRC offices (RITS Objective 5.2).**

The EMRC is enrolled in the TravelSmart Workplace Program jointly run by the Department of Transport and the Department of Environment and Conservation. The TravelSmart Workplace Program will develop a Green Travel Plan and also offers practical assistance to develop a travel plan to provide the framework to enable and encourage sustainable travel choices by employees and clients and therefore reduce the organisation's transport footprint.

A TravelSmart Working Group has been formed across various EMRC teams to discuss ideas to contribute to a travel plan to encourage staff to consider sustainable travel alternatives, both to work and during working hours. The group will help engage employees in this process and ensure the successful implementation of a travel plan.

A Staff Travel Survey, a Workplace Access Audit and a TravelSmart Workshop have also been completed. These tools provide understanding of the travel behaviours of EMRC staff and identify the barriers that may prevent them participating in sustainable travel behaviours. The TravelSmart Workshop discussed in detail the individual barriers for travelling sustainably to work and ways that the organisation can make changes to overcome these barriers. The information gathered will contribute to the EMRC's travel plan.

**Action: Develop and implement a Regional Walking Strategy for Perth's Eastern Region and facilitate training and promotion of the Walking Audit Tool in partnership with the Department of Transport and member Councils (RITS Actions 3.5, 3.6, 3.8)**

The development and implementation of a Regional Walking Strategy was proposed at the RITS IAG meeting 31 October 2012 and it was agreed that this will be addressed through the recommendations of the RITS Major Review at the workshop 6 February 2013.

The Department of Transport converted the Walking Audit Tool document to a digital format and undertook a launch of the digital tool on 11 December 2012. The EMRC will organise a regional training session for the Digital Tool early in 2013.

**Action: Engage with Curtin University to produce research that highlights the needs and benefits of public transport infrastructure investment in Perth's Eastern Region (RITS Action 5.10)**

The EMRC has engaged Curtin University to undertake research on Rapid Transit Corridors (RTC) in Perth's Eastern Region which follows on from Curtin University's previous study for the EMRC investigating the community's aspirations for Rapid Public Transit.

Phase one of the study is fully funded by the EMRC and will undertake an audit of the land along the axis of the proposed routes, up to a width of one kilometre either side of the axis. The audit will focus on gathering and compiling information on the development potential of the land.



*Item 1.1 continued*

The identified Rapid Transit Corridors to be studied are:

1. The Airport/ Forreestfield RTC will investigate the proposed rail spur from the Bayswater Train Station to Airport West and the Consolidated Terminal. The study will also look at the potential extension of the line into Forreestfield with the Shire of Kalamunda to determine three locations for a station in Forreestfield.
2. The Ellenbrook RTC will explore a number of routes including:
  - a) Lord Street, between Gnangara Road and Reid Highway;
  - b) Reid Highway, between Great Northern Highway and Tonkin Highway;
  - c) Tonkin Highway, from Reid Highway to Guildford Road. This section of the study will also look at RTC along Walter Road West and Broun Ave to explore a connection to Morley Galleria;
  - d) Alton Road, Morley Drive East, Lord Street and Guildford Road, between Reid Highway and Bassendean train station;
  - e) While this was not a popular community choice, a RTC route between Ellenbrook and Bassendean is currently being studied by the PTA for a rapid bus service; and
  - f) Great Northern Highway, from the Reid Highway to the Midland Train station. This would connect two of the most picked locations from the Midland forums.
3. The Mundaring RTC will investigate a corridor along the Great Eastern Highway from the Mundaring town centre to Midland town centre.

The study has a completion date of June 2013.

**Action: Advocate to the State Government for funding support and resources to build capacity of member Councils in the planning of activity centres (RITS Action 1.1)**

The EMRC has advocated to the State Government for funding support and resources to build capacity of member Councils in the planning of activity centres through its submissions on Directions 2031 and the Public Transport Plan for Perth 2031.

**Action: Support development of the Perth Hills Trails Master Plan (RITS KFA 3)**

EMRC is a member of the Perth Hills Trails Reference Group which is working to develop the Perth Hills Trails Master Plan for the Shires of Kalamunda and Mundaring. This project was identified as one of five priority cycle tourism projects by EMRC following stakeholder consultation in 2007/2008.

Tredwell Management undertook an online survey of over 300 trail users in the Perth Hills and presented the initial findings to the Trails Reference Group in October 2012. The draft Perth Hills Trails Master Plan report was submitted to the Trails Reference Group for review in December 2012 and is expected to be finalised in February 2013 following stakeholder feedback.

**Strategy: 3.2.1 Investigate the need for a Regional Youth Employment and Education Strategy**

**Action: Undertake a workshop to identify and for incorporation into existing EMRC strategies in partnership with member Councils and key stakeholders.**

A workshop to identify and prioritise regional youth projects for incorporation into existing EMRC strategies has been undertaken with key regional stakeholders and agreed youth projects have been scoped and developed for consideration by the CEOAC. A survey was undertaken at the Hyper Youth Music Festival on 7 October 2012 and the results presented at the workshop. Refer to Committees-15136 for a detailed report on the progress of the project.



*Item 1.1 continued*

**Strategy: 3.3.1 Support local Chambers of Commerce within the Region**

**Action: Facilitate meetings and workshops with stakeholder groups (including EDOG, MOM, RBAG, PAF, Chambers of Commerce) to identify, deliver and report on projects and programs aligned to Regional Strategies (REDS Actions 2.5, 6.4)**

Projects for 2013/14 were considered at the final meeting of Economic Development Officers Group (EDOG) meeting for 2012. The group requested that the EMRC re-launch the Advocacy Tours (previously the Industrial 'Famil' Tours) and the continuation of the Showcase series of events in the 2013/14 period as they are directly correlated with REDS Action 2.3.

The first and final meeting of the Regional Business Advisory Group (RBAG) was held on 27 September 2012. The outcome of the meeting indicated that the intended regional focus of the group has been found to be unsuccessful. EDOG has recommended that the EMRC's Showcase Series be pursued in lieu of the RBAG as these events are well attended by the business community. The showcases successfully accommodate for businesses by providing information on topical regional issues and have proven to be a much more successful model than the RBAG.

**Strategy: 3.3.4 Market Perth's Eastern Region as an attractive investment destination**

**Action: Provide regional profile tools to EMRC and member Councils (REMPPLAN, Profile.id, Atlas.id, Australian Business Register) (REDS Actions 4.6, 7.1, 7.3)**

In October 2012, the EMRC acquired a publicly accessible REMPLAN Economic Profile and a Chinese translation website along with an updated profile.id website. These social and economic profiling tools provide value to member Councils by offering current (all tools are now available with 2011 census data) and usable statistics on which to base reports and grant applications. The regional profiling tools are accessible publicly from the EMRC website.

**Action: Coordinate Mini - Showcase Series (formerly Industrial Tours) (REDS Actions 3.3, 3.4)**

The February 2013 Showcase event is being coordinated in consultation with the Economic Development Officers Group (EDOG) and will focus on 'Transport' in Perth's Eastern Region, addressing issues and concerns of business and industry. A representative from the Gateway WA: Perth Airport and Freight Access Project, has been invited to be a keynote speaker. Negotiations with State Government departments are continuing to identify a further keynote speaker to present at the event.

**Strategy: 3.3.5 Implement Regional Economic Development Strategy**

**Action: Implement and undertake annual review of the Regional Economic Development Strategy**

The Regional Economic Development Strategy (REDS) is currently undergoing its annual minor review and the results will be presented to the Economic Development Officers Group at the March 2013 meeting. Refer to Committees-154051 for a detailed report on the progress of the review.

**Action: Develop Regional Digital Strategy (REDS Actions 3.2, 3.8, 7.5)**

The Regional Digital Strategy has been progressed and a consultant engaged to deliver the project. In line with the Project Plan, the project has entered the research phase and is scheduled for completion in June 2013. Refer to Committees-15076 for a detailed report on the progress of the project.

**Action: Create Industry Engagement Framework, including consideration to regional business advisory groups as delivery mechanism (REDS Actions 2.5, 7.4, 7.6)**



*Item 1.1 continued*

The Industry Engagement Framework (IEF) has been extensively scoped. Several consultants have been approached to research the most appropriate tools and methodologies to best deliver the Business Insights Program (BIP) which forms the delivery phase of the IEF. The Economic Development Officers from the participating member Councils have been consulted to ensure alignment with their current engagement strategies and provide input to the project. The project will move into the delivery phase (i.e. the BIP) in February 2013.

**Strategy: 4.2.1 Implement the Regional Advocacy Strategy 2010-2015**

**Action: Implement and undertake annual review of the Regional Advocacy Strategy 2010-2015**

A submission to State Government Budget process was approved by Council in October 2012 (Ref: Committees-14757) and provided to the Premier, the Leader of the Opposition and the Leader of National Party as well as local eastern metropolitan members of parliament.

Interviews in partnership with the Cockatoo Network were undertaken with member Council Chief Executive Officers in October to establish key projects activities for each local government. A submission will be made to Major Cities Unit and Minister Albanese identifying key projects for the Region and the need for specific Federal government funding for urban areas.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional tourism development
- 2.2 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.2 To support the development of regional education and training opportunities
- 3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region

**FINANCIAL IMPLICATIONS**

The funding to facilitate Regional Development projects and activities is developed and agreed with member Councils as part of the annual budget and review process.

**SUSTAINABILITY IMPLICATIONS**

Regional Development operates to pursue economic and social growth outcomes for Perth's Eastern Region. In pursuit of these objectives, environmental considerations are also integrated wherever possible in all activities undertaken by the Regional Development unit.



*Item 1.1 continued*

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
City of Bayswater  
City of Belmont  
Shire of Kalamunda  
Shire of Mundaring  
City of Swan

**Implication Details**



Ongoing officer time is required to provide advice and information to the EMRC to ensure projects are being delivered in accordance with member Council expectations.

ATTACHMENT(S)

Nil



## 1.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT OCTOBER TO DECEMBER 2012

**REFERENCE: COMMITTEES-15093**

### PURPOSE OF REPORT

To provide Council and member Councils with a quarterly progress report against strategies and activities being achieved by the EMRC Environmental Services business unit for the period 1 October to 31 December 2012.

### KEY ISSUE(S)

- The Natural Resource Management team coordinated the planting of 4 hectares of wetlands with 6,450 sedges and rushes with the assistance of member Council staff, EMRC staff, school children and community groups.
- Around 15,600 seedlings have been planted over 6 hectares, across several sites.
- Funding of \$37,500 has been received for water quality monitoring of pollutants for linkages in fish and mussel decline in the Helena River and the project has now commenced.
- Funding of \$50,000 has been received for Marri Canker research and the project has now commenced.
- A total of \$97,939 of grants for assisted projects across the eastern hills have been successful and will be implemented in 2013.
- The draft Milestone 2 and 3 Water Action Plan Report for the Town of Victoria Park has been submitted to ICLEI for review.
- A Water Audit proposal for the City of South Perth Library was approved.
- Energy data collection for three community facilities in the City of Bayswater has been completed. Energy Audit Reports are being finalised for Olive Tree House, Morley Senior Citizens and Lightning Park Recreation Centre.
- The Regional Aboriginal Consultation Guidelines have been completed after extensive stakeholder consultation.

### SOURCE OF REPORT

Director Regional Services  
Manager Environmental Services

### BACKGROUND

The EMRC Environmental Services business unit reports on key strategies and activities on an ongoing basis. The EMRC 2022 – 10 Year Strategic Plan provides the framework for reporting under the objectives “to contribute towards improved regional air, water and land quality and regional biodiversity conservation” and “to address climate change issues within the region”.

The projects relevant to Environmental Services primary activities include:

- Eastern Hills Catchment Management Program (EHCMP);
- Water Campaign™;
- Perth Solar City Project;



*Item 1.2 continued*

- Achieving Carbon Emissions Reduction Program (ACEr);
- Future Proofing Project (Regional Climate Change Adaptation Action Plan);
- Swan and Helena Rivers Management Framework;
- Provide environmental consultancy services; and
- Regional environmental advice and advocacy.

## REPORT

Activities of the Environmental Services business unit focus on a number of key strategies and projects that are agreed as regional priorities by member Councils as part of the annual consultation and budget development processes.

All of the Environmental Services strategies emanate from the EMRC's *Strategic Plan for the Future* and all activities and projects are listed in the *Regional Environment Strategy 2011-2016* and annual Business Unit Plan which becomes the source document for guiding the work of the business unit throughout the year.

<b>Strategy: 1.5.1 Continue the Eastern Hills Catchment Management Programme</b>
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Around 15,600 seedlings have been planted over 6 hectares, across several sites for Department of Environment and Conservation (DEC), State Natural Resource Management (NRM) and Swan Alcoa Landcare Program (SALP) funded projects. Seedlings were planted with the assistance of the community groups, corporate volunteers, school children, Ecojobs, with the coordination by the NRM team.

The NRM team coordinated a staff planting day at Lower Lesmurdie Falls in September, where environmental and landcare staff from the Shires of Kalamunda and Mundaring were involved.

Photo monitoring of rehabilitation works at Lower Lesmurdie falls, Kadina Brook, Coulston Road, Convict Creek, Holmesdale Wetlands and Amhurst has been undertaken and will allow assessment of seedling survival rates and natural regeneration progress over the seasons to come.

EMRC was successful in a State NRM grant for \$50,000 to undertake research into native tree decline specifically related to Marri Canker. Murdoch will undertake field studies in the region and conduct workshops with the community on the subject. Additional applications for State NRM funding were: Helping the Helena – establishing a baseline of water quality pollutants for linkages in fish and mussel decline; and Alternative Weed Management in Perth's Eastern Region.

The NRM Officers have assisted various friends and catchment groups and supported member Councils in writing applications for funding. Successful applications for funding were announced in July for the Department of Environment and Conservation Community Grants. \$97,939 worth of assisted projects across the eastern hills region have been successful and will be implemented in 2013.

Assistance was provided to the Guildford Association for the development of their Floodplain Management Study.

The Eastern Catchment Management Plan (ECMP), formerly Integrated Catchment Management (ICMP) Review has been reviewed. Public comment for the draft individual catchment group action plans is complete. The Jane Brook Catchment Group action plan, final draft and the second draft for Blackadder Woodbridge Catchment Group is complete.



*Item 1.2 continued*

### **Bush Skills for the Hills**

Bush Skills for the Hills (BSFTHs) is a partnership program delivered to community by the EHCMP NRM Officers and Local Government Bushcare Officers. 30 people attended the native grasses workshop in November 2012. This workshop will be extended with 2 classes in 2013 - an introductory class and advanced class.

The 2013 Bush Skills for the Hills program has been developed and distributed at the 2012 end of year volunteer event and via the Greenpage newsletter.

### **Greenpage**

The Greenpage (Landcare information newsletter) will now be released bi-monthly, rather than monthly to allow for more time to compile a quality and comprehensive newsletter to the eastern hills region. There has been positive feedback from community members that the newsletter is a great read and has improved in the past year.

The NRM team have participated in the planning and implementation of bushland restoration of riparian zones and undertaken research in the following projects:

- Eastern Tributaries Foreshore Assessment project;
- Restoration and rehabilitation of the Swan/Canning River Foreshore and associated Tributaries;
- Protecting the Swan Region from Weeds of National Significance;
- Strengthening our Streams;
- Lower Helena River wetland restoration project;
- Graelou Road Project;
- Whitegum Gully Restoration Project;
- Helping the Helena project; and
- Marri Canker research project.

The NRM team liaise regularly with catchment groups in the eastern region through attendance at bi-monthly meetings, and with regular newsletters, phone calls, emails and onsite visits. The catchment groups assisted are; Helena River, Jane Brook, Susannah Brook, Blackadder Woodbridge, Lower Helena Association, Friends of Piesse Brook, Guildford Association and Jane Brook Community Association.

NRM officers attended sites in the Shires of Kalamunda, Mundaring and the City of Swan to provide on-ground assistance and advice on issues such as action plans, woody weed identification and removal and olive tree removal, seed collection, species identification and demonstrated Dieback treatment injection. A variety of work was undertaken such as weed control, planting and planning for future activities.

Sites visited include Lion Mill Creek, Pinker Crescent, Hill Street, Heritage Trail Wooroloo, Needam Road Wooroloo, Military Road, Johnson Street, Graelou Road, Lower Lesmurdie Falls, Kadina Brook, Clayton Street Reserve and Schmidt Road Kalamunda.

The NRM team coordinated the planting of 4 hectares of wetlands with 6,450 sedges and rushes with the assistance of member Council staff, EMRC staff, school children and community groups.

### **Action 1.5.1.2 Helping the Helena**

The grant application "Helping the Helena – Water quality monitoring of pollutants for linkages in fish and mussel decline" was successful and \$37,500 has been received for the project commencing in January 2013, with an expected completion date of June 2014. Contracts and a project schedule have been completed and approved by the State NRM office and EMRC.



*Item 1.2 continued*

**Action 1.5.1.3 Undertake Eastern Hills Catchment Management Program marketing and promotion activities**

The Greenpage Newsletter is distributed bi-monthly to approximately 1,000 subscribers. The December 2012 issue promoted the end of year volunteer event.

EHCMP hosted two promotional activities in the October 2012 school holidays. Flyers were mailed out to local schools and the community inviting school children along with their families to attend a planting and activity day in their local reserve (Lion Mill Creek Mundaring and Pinker Crescent Kalamunda).

A total of 400 plants were planted by children along with their parents and grandparents. Following refreshments, the children engaged in environmental education activities. The event raised awareness of the local environment to the community and involved children with nature in a positive and enjoyable way. Families that attended gave positive feedback regarding the event.

The end of year volunteer function held in December 2012 at Chapel Farm Middle Swan, was promoted in the Greenpage newsletter and personal invitations provided to community groups and stakeholders. The event is a tribute to community groups, funding bodies and stakeholders. 100 guests were present and catchment groups received gifts in appreciation of their commitment to increase and maintain biodiversity in the eastern region of Perth. The event was used as a platform to launch "The Value of Fringing Vegetation" by Una Bell, a local Catchment group member and Chair of the EHCMP and the 2013 Bushskills for the Hills workshops.

A media release for the Marri Canker research project was published in the Hills Gazette December 2012. Promotion of successful State NRM grants, Marri Canker Research and Helping the Helena were published in the EMRC December 2012 newsletter.

**Action 1.5.1.4 Implement Eastern Tributaries Restoration Project**

A site visit to Holmesdale Wetland, Coulston Road and Kadina Brook was hosted by EHCMP to showcase these tributary sites to Perth Region NRM and Caring for Our Country representatives in December 2012.

The project has been completed and the final report sent to the funding body.

**Action 1.5.1.5 Develop and implement youth programmes (environmental) Management (NRM)**

A meeting was conducted with the EMRC's Regional Youth Coordinator to discuss the progression of a project "Bush Skills for our Kids". This project has been developed to engage youth in NRM activities in the eastern region. The EMRC is seeking funding partners for youth projects and held a meeting with Lotterywest towards the end of 2012.

**Action 1.5.1.6 Implement Private Landholder Conservation Incentive Project (Pending grant application)**

The application for funding for the Private Coordinator Landholder Conservation Incentive Project was unsuccessful. There are no plans to resubmit this project in the next Biodiversity fund round.

**Action 1.5.1.7 Coordinate activities for Marri Canker Research Project (Potential grant application)**

The EHCMP State NRM grant application for Marri Canker research was successful. \$50,000 has been received for the project, with an expected completion date of June 2014. The "App" development commenced in January 2013 and is due for initial trials in April 2013.

Contracts and project schedule have been completed and approved by the State NRM office and EMRC. A media release for the Marri Canker research project was published in the Hills Gazette December 2012.



*Item 1.2 continued*

**Strategy: 1.5.2 Implement Water Campaign Program**

The Water Campaign is a sustainability program developed by the International Council for Local Environmental Initiatives (ICLEI) and the Australian government, aimed at providing local governments with a framework and structured approach to actively assess and manage their water resources.

**Action 1.5.2.1 Assist the Town of Victoria Park in implementation of Milestone 2 & 3 of the ICLEI Water Campaign**

The draft Milestone 2 and 3 Water Action Plan Report was submitted to ICLEI for review. The review recommended and decided that latest (2011/2012) water consumption data be incorporated into the report. Once ICLEI has provided the new data, the EMRC will analyse and incorporate the data into Milestones 2 and 3 of the Water Action Plan Report.

**Action 1.5.2.2 Assist the City of Bayswater in implementation of Milestones 2 & 3 of the ICLEI Water Campaign**

A draft Water Action Plan has been developed. However, given that the original goals centre around strategic action year 2013/14 and in order to adequately prioritise actions in the short, medium and long-term, ICLEI has suggested that an information bulletin be developed for Council advising that the target year be shifted. This will be completed in consultation with the City of Bayswater.

**Action 1.5.2.3 Assist the Shire of Mundaring in implementation of Milestone 5 stage two of the ICLEI Water Campaign**

Review and re-assessment of the Shire's water quality priority areas has been completed, with the EMRC meeting with the relevant Shire staff and going through the Corporate and Community water quality checklists.

Checklists have been approved by ICLEI and signed off by the Shire's CEO. Meetings have been held to report on water actions that the Shire has implemented since Milestone 4. The next step is to analyse the actions reported and quantify water savings. The latest set of water consumption data has been received and is with ICLEI to be converted into appropriate format. EMRC is still waiting on ICLEI to provide the water consumption data to be analysed and presented in Final Milestone 5 Report at the end of 2012/13 financial year. Once the new data has been analysed, it will be sent back to ICLEI for verification. Work is being undertaken on a Case Study, a new requirement for Milestone 5 set by ICLEI.

Through consultation with Shire's Co-ordinator Environment and Sustainability, the previously completed water audit of the Bilgoman Swimming Pool and associated retrofits have been selected as a case study. EMRC met with the pool's manager to obtain relevant information for the case study.

**Action 1.5.2.4 Assist the Town of Bassendean in implementation of Milestone 5, stage two**

The Corporate and Community Water Quality checklists with re-assigned priority areas have been reviewed and approved by ICLEI, and have been signed off by the Town's CEO. Updates on the water conservation and water quality actions undertaken since Milestone 4 have been completed. EMRC is analysing the information and quantifying the water savings achieved. The latest set of water consumption data requested through ICLEI has been received and is being analysed. Once analysed, the new data will be sent to ICLEI for verification. This data will be presented in Milestone 5 Report at the end of 2012/2013 financial year.

Work is being undertaken on a Case Study, a new requirement for Milestone 5 set by ICLEI. Through consultation with the Town's Environment Officer and Director Operational Services, the restoration of Ashfield Reserve has been selected as a Case Study. The Case Study is almost complete and is with the Town's staff for verification and minor final data input.



*Item 1.2 continued*

**Action 1.5.2.5 Assist the City of Belmont in implementation of post Milestone 5 re-inventory program of the ICLEI Water Campaign**

EMRC has received the new data from Water Corporation that was requested through ICLEI. The new water consumption data is being analysed and liaison with the City regarding the accounts with increased water consumption of 20% to 50% and for the accounts with the increase greater than 50% has occurred. EMRC is waiting on the results of an investigation into high increases in consumption. Once the new data has been analysed it will be sent to ICLEI for verification, and then presented to the City in the 2012/2013 Re-inventory Report.

**Action 1.5.2.6 Assist the City of Swan in implementation of Milestones 2 & 3 of the ICLEI Water Campaign**

A meeting was held with the City's contact officer and the rest of the Water Team in October 2012 to review the draft action tables and obtain comments and feedback from City staff who will be involved in implementing the water actions in the future. At the October 2012 meeting only proposed corporate water actions have been reviewed and commented on by the staff. The City's contact officer agreed to organise another meeting with the Water Team to obtain comments on the proposed community water actions and finalise the draft water action plan so the EMRC can finalise the Milestone 2 and 3 Water Action Plan Report and send it to ICLEI for approval before it goes to Council before the end of 2012/2013 financial year.

**Action 1.5.2.8 Assist the City of South Perth in implementation of post Milestones 5 re-inventory program of the ICLEI Water Campaign.**

A new proposal to undertake Water Campaign for the 2012/13 year was signed on 24 October 2012. EMRC is in the process of developing a Milestone 5 case study, a new requirement set by ICLEI.

Through consultation with the City's Environment Coordinator, a water audit of the City Civic Centre and associated water actions have been selected as a Case Study. A Water Team meeting occurred in November 2012 to engage all staff that will be involved in the project and to give an overview of the process planned to undertake and complete Milestone 5 of Water Campaign.

Following the Water Team meeting, EMRC held three separate meetings to obtain the relevant information required to complete the Milestone 5 Inventory Tool. Liaison was undertaken with the ICLEI WA State Manager to ensure all requirements are met and the Inventory Tool is completed. ICLEI confirmed completion of Milestone 5 Inventory Tool 5 December 2012. EMRC is liaising with relevant staff in regards to reporting on actions implemented since Milestone 4. Requests to meet with individual staff have been sent and action progress information has also been sought.

**Action 1.5.2.9 Provide a Water Auditing Service**

A Water Audit Proposal for the City of South Perth Library was approved in October 2012. The historical water consumption data for the last 8 years has been requested from the Water Corporation and will be analysed by the consultant. Relevant City staff will be contacted to obtain further information.

<b>Strategy: 1.5.3 Develop and implement regional environmental projects and services</b>
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**Action 1.5.3.1 Implement Regional Environmental Strategy**

The Regional Environmental Strategy continues to be implemented. A review of the Strategy is to be undertaken in 2013.



*Item 1.2 continued*

**Action 1.5.3.2 Develop Local Environment Strategy for the City of Bayswater.**

During September 2012 a staff workshop was held for a City of Bayswater staff to workshop the direction of the new Local Environment Strategy (LES). Additional time has been spent looking at how the community engagement process will work and who Bayswater will need to engage with to make sure that the LES is as robust as possible.

A report outlining progression of the Strategy will be presented to Bayswater's Council on 29 January 2013.

**Action 1.5.3.5 Provide an Energy Audit service**

Energy data collection has been completed for three community facilities in the City of Bayswater. Energy Audit Reports are being finalised for Olive Tree House, Morley Senior Citizens and Lightning Park Recreation Centre.

Data collection has been completed for two key community facilities in the City of Bayswater under the Community Energy Efficiency Program. Energy Audit Reports are being finalised for Bayswater Library and Bayswater Waves Aquatic Centre.

**Action 1.6.1.3 Develop Town of Bassendean Environmental Management Plan**

A review meeting was held in October 2012 to assess the progress of the Town's Environmental Management Plan (EMP). Amendments were made to the document and resubmitted to the Town of Bassendean for review. Feedback on a second review is due in January 2013.

**Strategy: 1.6.1 Implement the Perth Solar City project**

**Action 1.6.1.1 Implement Perth Solar City Project**

In October 2012 the EMRC Environmental Advisor attended the Solar Cities 2012 conference in Brisbane. The conference had a good turnout of local, state and federal government representatives along with product suppliers. The Environmental Advisor sat on a panel of local government representatives and discussed the topic of how councils can lead the way in greenhouse gas reductions.

Progress is being made in relation to continued community engagement through the development of new text for member Councils websites which should be approved and ready for upload in January 2013.

EMRC is also working with Western Power and Innovative SCODA Solutions to install new data hardware and a dashboard to assist several sites within the Region in relation to data management of demonstration projects.

**Strategy: 1.6.2 Implement the ACEr project**

**Action 1.6.2.1 Co-ordinate Shire of Mundaring's ACEr Project**

The Shire's Carbon Reduction Strategy is undergoing revision and final endorsement. The first meeting of the Shire's Sustainability Working Group has been held and the draft strategy will be considered at the next meeting prior to review by the Environmental Advisory Committee.

The EMRC has continued implementation of the Shire's WALGA (Greensense) Emissions Reporting Platform. Automatic upload of electricity data has occurred and data for emissions from fuel use, gas use and streetlights has been sourced and input. Progress towards a full emissions profile (carbon footprint) is ongoing. Data Management Guidelines are being prepared to support data collection for the Platform.



*Item 1.2 continued*

A background report outlining the achievements of the Shire under the Cities for Climate Protection (CCP) and Achieving Carbon Emissions Reduction (ACER) programs is being prepared. This report will incorporate the full emissions profile when available to enable appropriate target and objective setting to be undertaken under the Carbon Reduction Strategy.

**Action 1.6.2.2 Co-ordinate City of Belmont's ACER Project**

The EMRC has continued implementation of actions under the City's Environment Plan, Climate Change Chapter and has continued implementation of the City's WALGA (Greensense) Emissions Reporting Platform.

Data for the previous financial year has been collected and input. The City's full emissions profile is now available. Data Management Guidelines are being prepared to support data collection for the Platform.

A background report is being prepared outlining the achievements of the City under the Cities for Climate Protection (CCP) and Achieving Carbon Emissions Reduction (ACER) programs. This report will incorporate current emissions data from the City's WALGA Emissions Reporting Platform to enable appropriate target and objectives setting for carbon emissions reduction to be undertaken.

**Action 1.6.2.3 Co-ordinate City of Bayswater's ACER Project**

The City's Greenhouse Abatement Plan (GAP) is undergoing revision and final endorsement.

The EMRC has continued implementation of the City's WALGA (Greensense) Emissions Reporting Platform. Automatic upload of electricity data has occurred and data for emissions from fuel use, gas use and streetlights has been sourced and input. Progress towards a full emissions profile (carbon footprint) is ongoing. Data Management Guidelines are being prepared to support data collection for the Platform.

A background report is being prepared outlining the achievements of the City under the Cities for Climate Protection (CCP) and Achieving Carbon Emissions Reduction (ACER) programs. This report will incorporate the full emissions profile when available to enable appropriate target and objective setting to be undertaken under the Carbon Reduction Strategy.

**Action 1.6.2.4 Coordinate EMRC's ACER Project**

10% offset of EMRC's Ascot Place electricity has been approved by the EMRC's Executive Management Team and has been sourced from CoZero, an accredited renewable energy supplier.

Continued implementation of the EMRC's WALGA (Greensense) Emissions Reporting Platform has taken place. Automatic data upload has occurred. Data relating to fleet fuel use has been sourced and input. Progress towards reporting a full emissions profile is ongoing.

**Action 1.6.2.5 Promote ACER to small businesses, member Councils, Client Councils and external Environmental Services organisations**

The EMRC's website to promote ACER and the EMRC's new Energy Audit Service has been maintained and updated.

The EMRC attended Keeping It Sustainably Smart (KISS) seminar hosted by WALGA and presented by representatives from NextPower, Eco-FX and Alleasing. These WALGA Preferred Suppliers have collaborated to develop a whole of project solution for energy cost savings. The session was attended by a number of local government staff which presented local government with a cost effective way of implementing projects involving LED retrofits for energy efficiency and solar PV for renewable energy generation to achieve substantial energy cost savings into the future.



*Item 1.2 continued*

**Action 1.6.2.6 Co-ordinate Town of Bassendean's ACER Project**

The Town's Carbon Reduction Strategy is undergoing revision and final endorsement.

Continued implementation of the Town's WALGA (Greensense) Emissions Reporting Platform has occurred. The Town's corporate structure has been entered onto the platform together with accounts information. Data for emissions from fuel use, gas use and streetlights is being sourced for manual input. Progress towards a full emissions profile (carbon footprint) is ongoing. Data Management Guidelines are being prepared to support data collection for the Platform.

A background report is being prepared outlining the achievements of the Town under the Cities for Climate Protection (CCP) and Achieving Carbon Emissions Reduction (ACER) programs. This report will incorporate the full emissions profile when available to enable appropriate target and objective setting to be undertaken under the Carbon Reduction Strategy.

**Strategy: 1.6.3 Implement the Regional Climate Change Adaptation Action Plan 2009-2013**

**Action 1.6.3.1 Implement actions from the Regional Climate Change Adaptation Action Plan 2009-2013**

EMRC Council received an update on the progress of the Future Proofing project in October 2012 and it approved a further two years of funding for continued implementation of member Councils' Climate Change Adaptation Action Plans at both a regional and local level.

The EMRC advocated to the Department of Water (DoW) and via Department of Environment and Conservation (DEC) and Landgate for mapping of areas at high risk of subsidence due to groundwater depletion. This was followed by news that drought and over-depletion of groundwater resources has resulted in Perth 'sinking' somewhat. EMRC also advocated to the Water Corporation for information on actions relating to drainage infrastructure.

The EMRC continued to advocate for the delivery of climate change risk awareness raising seminars to all local government staff, Councillors and the community; best practice guidelines for the safe and healthy use of recycled water (including stormwater) for irrigation; and up-to-date flood modelling, including the predicted impacts of sea level rise for the Swan River.

Information was provided to member Council staff on heat implications for health and climate change adaptation; water resources updates from DoW; the new State Climate Change Adaptation and Mitigation Strategy; risk assessments and impacts on infrastructure; managing groundwater around Acid Sulfate Soils; CSIRO's work on computer modelling of storm surges in order to assist infrastructure planners and emergency managers; upgrades to Bureau of Meteorology forecast and warning services for WA; infrastructure design for bushfire-prone areas; updated floodplain data for the region from the DoW; and the rollout of the National Flood Risk Information Portal. The final report on the revision of the Swan Estuary floodplain mapping is expected in early 2013.

Work continued to create more active networking and exchanges of information between climate change adaptation officers in the South West WA region, along with ongoing representation of the region on WALGA's Climate Change Senior Officers Group.

**Action 1.6.3.2 Implement the Future Proofing project for the Shire of Kalamunda**

Relevant and up-to-date information on climate change adaptation is provided to the Shire in a timely manner. A range of adaptation actions at a regional level continue to be pursued by EMRC. Work has continued with the Shire to finalise their Local Climate Change Adaptation Action Plan (LCCAAP). The project steering committee, Senior Managers Group, and the Community Sustainability Advisory Committee have provided further feedback on the LCCAAP. This will be incorporated into the next draft.



*Item 1.2 continued*

It is proposed that the project steering committee undertake a further review of this draft, with a final draft to be presented to Council in the first quarter of 2013. Public consultation is also under consideration.

**Action 1.6.3.3 Implement the Future Proofing project for the City of Belmont**

A range of adaptation actions at a regional level continue to be pursued by EMRC. Relevant and up-to-date information on climate change is also forwarded to Town officers in a timely manner.

**Action 1.6.3.4 Implement the Future Proofing project for the Town of Bassendean**

The Town's Steering Committee for the Local Climate Change Adaptation Action Plan (LCCAAP) will meet in early 2013 to track progress on the 92 identified local actions. This working group consists of representatives across all of the Town's departments, and is indicative of the positive progress the Town is making to mitigate its carbon emissions and adapt to a changing climate.

The EMRC have assisted in progressing identified local actions across such areas as water conservation, community promotion of renewable energy, emergency management, foreshore rehabilitation, and mapping of acid sulfate soils. EMRC is continuing to advocate to WALGA and via other avenues for climate change risk awareness education programs for Town staff.

With Town staff, the EMRC is continuing to progress the Community Energy Efficiency Program (CEEP), which includes funding to improve the energy efficiency of street lighting on Old Perth Road.

Relevant and up-to-date information on climate change is also forwarded to Town officers in a timely manner. A range of adaptation actions at a regional level continue to be pursued.

**Action 1.6.3.5 Implement the Future Proofing project for the City of Bayswater**

In consultation with the City's Environmental Coordinator, a further review of the Local Climate Change Adaptation Action Plan (LCCAAP) has been undertaken to ensure consistency with other City documents, and to better target the LCCAAP actions to enable the City to achieve its climate change adaptation objectives.

The latest draft of the LCCAAP has been provided to the City for review.

A range of adaptation actions at a regional level continue to be pursued by EMRC. Relevant and up-to-date information on climate change adaptation is provided to the City in a timely manner.

**Action 1.6.3.6 Implement the Future Proofing project for the Shire of Mundaring**

The Shire's new Sustainability Working Group met during this quarter, and will continue to meet quarterly to discuss the sustainability projects that the Shire is involved in and work towards integrating sustainability across all Shire departments.

Assistance has been provided to the Shire to finalise its Local Climate Change Adaptation Action Plan (LCCAAP). In order to progress the actions, meetings of a working group with representatives across all Council departments are being planned from February 2013. Relevant and up-to-date information on climate change is forwarded to Shire officers in a timely manner. A range of adaptation actions at a regional level continue to be pursued.



*Item 1.2 continued*

<b>Strategy: 3.3.3 Facilitate implementation of Swan and Helena River Management Framework (SHRMF)</b>
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**Action 3.3.3.1 Implement Regional Aboriginal Consultation Guidelines (Swan and Helena Rivers Management Framework)**

The Regional Aboriginal Consultation Guidelines have been completed after extensive stakeholder consultation. Feedback and comments are being incorporated into the document to be presented to the Chief Executive Officer Advisory Committee meeting in February 2013.

**Action 3.3.3.2 Continue development of the Swan and Helena Rivers Foreshore Trail Interpretation Plan**

No funding has been sourced during this period for Stage 2 of the project. Regular monitoring of appropriate grant opportunities is ongoing.

**Action 3.3.3.3 Promote and support the use of the Swan River Trust Best Practice Approaches to Foreshore Stabilisation Manual to member Councils.**

No regional funding has been sourced during this period to assist with foreshore stabilisation in the Swan and Helena River Management Framework project area.

**Action 3.3.3.4 Implement Swan and Helena Rivers Regional Recreational Path Development Plan**

A strategy is being developed from the information collected and ideas generated from the stakeholder workshop held in July 2012 around how the EMRC and the member Councils can work together to progress the regional recreational path development plan.

The Department of Sport and Recreation/Lotterywest Trails Program opened on 10 December 2012. As there have been no changes to the programme structure, at this time there is no scope for a regional application due to the funding pool available.

**Action 3.3.3.5 Develop and implement the Foreshore Funding Strategy**

Investigations continued into funding opportunities to develop and implement strategies under the Swan and Helena Rivers Management Framework. No funding opportunities have been sourced during this period.

The EMRC made a submission to the State government for consideration when developing the 2013-2014 State budget. The pre-budget submission outlines five priority areas for Perth's Eastern Region and identifies issues for concern which includes the Swan and Canning rivers.

The "Priority Plan for Investment in the Swan Canning Catchment" developed by WALGA and the Swan Canning Policy Forum outlining a funding strategy for the Swan Canning Catchment is still with the State Government for consideration.

**Action 3.3.3.6 Develop and Implement Cultural Awareness Training Program**

The Regional Aboriginal Consultation Guidelines have been completed and are being reviewed before being presented to the Chief Executive Officer Advisory Committee meeting in February 2013.



*Item 1.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

### Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

### Key Result Area 3 – Economic Development

- 3.2 To facilitate regional economic development activities

### Key Result Area 4: Good Governance

- 4.4 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

The funding to facilitate Environmental Services projects and activities is developed and agreed with member Councils as part of the annual budget and review process.

## **SUSTAINABILITY IMPLICATIONS**

The environmental management activities support sustainability principles and contribute towards the environmental, social, and economic benefits through water and energy savings, conservation and management of biodiversity and natural areas and community education and engagement.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Ongoing officer time is required to provide advice and information to the EMRC to ensure projects are being delivered in accordance with member Council expectations.

## **ATTACHMENT(S)**

Nil



### 1.3 REGIONAL DIGITAL STRATEGY

**REFERENCE: COMMITTEES-15076**

#### **PURPOSE OF REPORT**

To advise Council of the progress of the development of the Regional Digital Strategy.

#### **KEY ISSUE(S)**

- On 9 June 2009, the CEOAC recommended to Council that broadband infrastructure be a priority for regional advocacy with the aim of maximising opportunities that arise with the rollout of the NBN for Perth's Eastern Region.
- NBN Co has stated that lobbying will not alter the local build and that the most effective economic and social benefit that local government can provide for their communities is to undertake actions to ensure that they are digitally ready and enabled to adopt high-speed broadband as soon as it is provided in their areas.
- The Economic Development Officers Group (EDOG), recognising the importance of digital readiness, identified the development of a Regional Digital Strategy as a priority for Perth's Eastern Region. The Regional Digital Strategy will provide an overarching direction that member Councils individual digital strategies can dovetail into.
- The development of the Regional Digital Strategy was recommended to Council by the CEOAC and approved on 19 April 2012.
- Explor (a digital consultancy) has been engaged to deliver the Regional Digital Strategy following the quotation process.
- The first phase of the project is currently underway with an expected completion date of 30 June 2013.

#### **SOURCE OF REPORT**

Director Regional Services  
Strategic Project Officer (Economic Development)

#### **BACKGROUND**

Milestones in the evolution of the regional broadband activities facilitated by the EMRC for Perth's Eastern Region include:

- On 9 June 2009, the CEOAC recommended to Council that broadband infrastructure be a priority for regional advocacy with the aim of maximising opportunities that arise with the rollout of the NBN for Perth's Eastern Region;
- On 2 July 2009, representatives from the EMRC and the City of Swan briefed Senator Stephen Conroy, Minister for Broadband, Communications and the Digital Economy on the broadband issues experienced by residents and businesses in Perth's Eastern Region, as identified in the blackspot survey undertaken by the EMRC in 2008. Senator Conroy invited the EMRC to submit a Regional Business Case to support inclusion of Broadband Infrastructure upgrades in Perth's Eastern Region within the rollout of the National Broadband Network;
- The CEOAC at its 11 August 2009 meeting endorsed the EMRC developing a Regional Business Case in collaboration with member Council officers;



*Item 1.3 continued*

- In 2010, the EMRC submitted a comprehensive Regional Broadband Business Case to NBN Co Limited and lodged the Business Case as a submission to the Federal Government House of Representatives Standing Committee on Infrastructure and Communications Inquiry into the role and potential of the NBN;
- In February 2011, the State Government established a Broadband Working Group (BWG) to maximise the benefits of the National Broadband Network to Western Australia. In order to define the structure, membership and terms of reference for the BWG, the Department of Commerce commenced an initial round of stakeholder consultation with major representative organisations. The EMRC presented to the Department of Commerce;
- In March 2011, EMRC officers met with Senator Conroy, Minister for Broadband, Communications and the Digital Economy to discuss the viability of the EMRC Broadband Business Case submitted to Federal Government and NBN Co impacting on the broadband rollout into Perth's Eastern Region;
- In May 2011, EMRC Officers participated in the House of Representatives Standing Committee on Infrastructure and Communications round table public hearing;
- The EMRC has continued to advocate for the priority rollout of the NBN in Perth's Eastern Region and in September 2011 met with Senator Conroy's Office and the Shadow Minister for Communications, the Hon Malcolm Turnbull in Canberra;
- In November 2011, the EMRC Economic Development Officers Group determined the need for and supported the development of a Regional Digital Strategy for Perth's Eastern Region in readiness for the NBN in Perth's Eastern Region;
- The CEOAC at its 10 April 2012 meeting endorsed the development of a Regional Digital Strategy which was subsequently approved by Council at the April 2012 meeting (Ref: Committees-13603); and
- Meetings with representatives from NBN Co including its CEO Mr Mike Quigley (LGMA meeting City of Melville 28 November 2012), have emphasised that there is no way to alter the sequencing of NBN Co's construction schedule. The build is highly technical, fundamentally dictated by current infrastructure and sequentially building outwards from more than 4100 Fibre Serving Area Modules. Mr Quigley stated that lobbying will not alter the local build and that the most effective economic and social benefit that local government can provide for their communities is to undertake actions to ensure that they are digitally ready and enabled to adopt high-speed broadband as soon as it is provided in their areas.

## **REPORT**

In recognising the importance of digital readiness, the Economic Development Officers Group (EDOG) identified a Regional Digital Strategy (RDS) as a priority for Perth's Eastern Region. The RDS will provide an overarching direction that member Councils individual digital strategies can dovetail into.

### **Framework**

The RDS will be developed in consultation with the five participating Councils (Cities of Belmont, Bayswater, Swan, the Shire of Mundaring and the Town of Bassendean) through the Economic Development Officers Group, business and industry groups to guide the EMRC in the delivery of agreed regional broadband activities and to ensure they complements member Councils' existing strategies.

The RDS will address the readiness of the Region for the uptake of high speed broadband. It will focus on digital preparedness and aim to facilitate learning and engagement within local communities and industries to assist in better understanding and capitalizing on the opportunities in the digital economy.

Development of a RDS will contribute towards maximising the benefits of broadband and prepare digital economic development opportunities in Perth's Eastern Region.



Item 1.3 continued

### Progress

The Regional Development Business Unit is responsible for implementing this project. A detailed brief was created outlining the requirements of the strategy through consultation with various stakeholders (including the EDOG and the State Government through the Department of Commerce). Following the written quotation process, the EMRC awarded the contract to a digital consulting firm *Explor*.

The Project Team met in early December 2012 to commence the project and to confirm the project scope. The project has now entered the research phase in which a thorough desktop analysis will be conducted to determine the context in which the Strategy will be developed. This phase will include a review of the EMRC's previous work including the Broadband Business Case and the Regional Economic Development Strategy.

As outlined in the project plan, the project is on schedule for completion by June 2013.

### STRATEGIC/POLICY IMPLICATIONS

Strategic Plan for the Future 2010/2011 to 2013/2014

Key Result Area 3 – Economic Development

3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

4.4 To manage partnerships and relationships with stakeholders

### FINANCIAL IMPLICATIONS

The cost of consultancy support to undertake the development of the strategy has been budgeted for in the EMRC Regional Services Project Funding Summary for 2012/2013-2016/2017.

### SUSTAINABILITY IMPLICATIONS

The development of a Regional Digital Strategy will assist to strengthen and diversify the economy of Perth's Eastern Region, contribute to business viability and sustainable employment for residents.

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	The establishment of a RDS will complement partnering member Council priorities and provide the strategic direction for them to develop and/or align their local economic digital strategies to leverage regional directions.
City of Bayswater	
City of Belmont	
Shire of Mundaring	
City of Swan	
Shire of Kalamunda	Nil as the Shire is not participating in this project.

### ATTACHMENT(S)

Nil



## 1.4 REGIONAL ECONOMIC DEVELOPMENT STRATEGY MINOR REVIEW

**REFERENCE: COMMITTEES-15114**

### PURPOSE OF REPORT

To advise Council of a minor review of the Regional Economic Development Strategy 2010-2015.

### KEY ISSUE(S)

- The Regional Economic Development Strategy 2010-2015 was approved by Council in November 2010.
- The monitoring, review and evaluation of the Regional Economic Development Strategy takes place on several levels including an annual minor review which focuses on updating actions in accordance with important State and Federal strategies released since the initial development of the document.
- The Regional Development Business Unit is undertaking a desktop review of the objectives and actions contained in the Strategy. This will be presented and work shopped at the March 2013 meeting of the Economic Development Officers Group.
- A report detailing the outcome of the review will be presented to Council in June 2013.

### SOURCE OF REPORT

Director Regional Services  
Strategic Project Officer (Economic Development)

### BACKGROUND

Economic Development became a portfolio of the EMRC in 1998 following amalgamation with the Eastern Metropolitan Local Authorities Group (EMLAG). In performing this function, the EMRC has been guided by various strategies, project working groups and advisory committees.

The need to develop a Regional Economic Development Strategy (REDS) to guide Perth's Eastern Region was identified as a priority by the Economic Development Officer Group (EDOG) in 2009. This was driven by changes in the economic environment and the need for alignment of strategic regional activities with economic development strategies of member Councils.

It was proposed that the EMRC develop a Regional Economic Development Strategy that would guide the delivery of agreed regional economic development activities for the period 2010 to 2015. The process for development of the REDS involved consultation with member Councils through the EDOG and with business and industry networks. This ensured that activities delivered by the EMRC at the regional level complemented and supported those underway or proposed by member Councils, business and industry.

On 17 November 2009 the CEOAC endorsed the development of the REDS. Following Council approval, the strategy spent a year in development and the Regional Economic Development Strategy 2010-2015 was completed and approved by Council in November 2010. The Strategy has since been utilised as the baseline against which all regional economic development activities have been actioned and measured.



*Item 1.4 continued*

## **REPORT**

The aim of the Regional Economic Development Strategy 2010-2015 is to provide a coherent framework for the management and development of the Region's economy to assist in making Perth's Eastern Region a great place to live, work, play and do business. The Strategy lists actions in the following Key Focus Areas to achieve this aim:

- KFA 1: Local Jobs for Local People;
- KFA 2: Buy Local Supply Local;
- KFA 3: Think Smart, Work Smart;
- KFA 4: Joining the Dots;
- KFA 5: Work Hard, Play Hard;
- KFA 6: Natural Growth; and
- KFA 7: Responsible Leadership.

It has been two years since the Regional Economic Development Strategy 2010-2015 was approved by Council in November 2010. It is timely to undertake the minor review to ensure the strategy continues to be relevant to the current environment.

The minor review is a monitoring tool that enables the Regional Development Business Unit and member Councils to measure the completion of the listed actions and track the progress towards Perth's Eastern Region becoming a more vibrant, diverse and sustainable place.

The monitoring, review and evaluation of the REDS takes place on several levels through:

- The Economic Development Officers Group at bi-monthly meetings;
- Key Performance Indicator monitoring;
- The Regional Development Activity Report which is presented to the CEOAC and EMRC Council quarterly;
- A minor review of the Strategy to be undertaken annually; and
- A complete review of the Strategy in 2015.

The Strategy is currently undergoing its first minor review. This process includes:

- A thorough desktop review of the strategy, its objectives and actions including a progress report and recommended updates;
- A workshop with the Economic Development Officers Group (EDOG) in which the recommendations of the review are considered and agreed to; and
- A final report detailing the outcome of the review which is presented to the EDOG and subsequently to Council in June 2013.

The review is in its initial stages. A desktop analysis of the objectives and actions is underway by the Regional Development Business Unit and will be completed by February 2013. The results of the review will be taken to the March 2013 EDOG meeting at which the recommendations will be considered and input received. A final report detailing the outcome of the review will be presented to Council in June 2013.

## **STRATEGIC/POLICY IMPLICATIONS**

The regional development projects and activities support the achievement of the EMRC 2022 – 10 Year Strategic Plan adopted by Council in December 2012.



*Item 1.4 continued*

Key Result Area 2 – Social Opportunities

- 2.2 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 4.4 To manage partnerships and relationships with stakeholders

**FINANCIAL IMPLICATIONS**

Nil

**SUSTAINABILITY IMPLICATIONS**

The Regional Development Business Unit operates to pursue economic and social outcomes for Perth's Eastern Region. This approach recognises that economic development is one part of an interlinked range of activities including integrated transport, regional events and environmental sustainability.

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
City of Bayswater  
City of Belmont  
Shire of Kalamunda  
Shire of Mundaring  
City of Swan

**Implication Details**



Member Council representatives (via the EDOG) will be required to provide input to the review of the strategy at a workshop held in March 2013.

ATTACHMENT(S)

Nil



## 1.5 QUESTIONS WITHOUT NOTICE – REGIONAL DIGITAL OFFICER AND NBN NETWORK

**REFERENCE: COMMITTEES-15111**

### PURPOSE OF REPORT

To provide a response to a question without notice regarding the potential for the EMRC to employ a Strategic Project Officer (Digital) to complement the NBN rollout and the Regional Digital Strategy.

To provide information on the NBN Co-Development Program.

### KEY ISSUE(S)

- At the Ordinary Meeting of Council held on 18 October 2012 an enquiry was made into the potential for the EMRC to employ a dedicated regional digital officer.
- An enquiry was also made as to the ability of NBN Co to purchase fibre networks installed by councils.
- The Regional Digital Strategy is currently under development and the scope of work for the development of the Strategy will give consideration to the need and desire for the EMRC to employ a regional digital officer.
- The NBN Co-Development Program outlines the possibilities of co-installation of NBN equipment at the same time as other planned infrastructure projects to share efficiencies whilst minimising both the community impact and cost.

### SOURCE OF REPORT

Director Regional Services  
Strategic Project Officer (Economic Development)

### BACKGROUND

At the Ordinary Meeting of Council held on 18 October 2012 (Ref: Committees-14900) Cr Färdig enquired about the potential to engage a dedicated regional digital officer to work on behalf of the member Councils as a central liaison point to coordinate with NBN Co roll out of infrastructure in Perth's Eastern Region.

An enquiry was also made by Cr Radford as to the ability of NBN to purchase networks installed by councils.

### REPORT

#### Regional Digital Officer

The Regional Digital Strategy (RDS) is currently under development. This strategy is being developed in consultation with the five participating Councils (Cities of Belmont, Bayswater, Swan, the Shire of Mundaring and the Town of Bassendean) through the Economic Development Officers Group (EDOG).

The RDS will address the readiness of the Region for the uptake of high speed broadband in Perth's Eastern Region. It will focus on digital preparedness and aim to facilitate learning and engagement within local communities and industries to assist in better understanding and capitalizing on the opportunities in the digital economy. A full report on the progress of the RDS is provided in this Agenda 1.3 (Ref: Committees-15076).

The brief developed for the project included the stipulation that the consultant engaged consider the need for a dedicated digital officer. As part of the project, through research and consultation with the community and member Councils, the consultant will assess the requirements of the Region with regard to a dedicated digital officer and provide a recommendation once it has been completed.



*Item 1.5 continued*

### **The NBN Co-Development Program**

NBN Co have provided information stating that they may purchase existing passive infrastructure such as pits and pipes infrastructure in areas where the rollout of fibre optic cables are planned. NBN Co do not purchase existing fibre as they have specific requirements for the fibre cable rollout.

NBN Co has a Co-Development Program which aims to minimise construction impacts on the community by identifying and leveraging any planned infrastructure projects. For example, if a local government or property developer has plans to construct new infrastructure or the road authorities have planned road works, NBN Co could investigate the possibility of installing NBN Co equipment at the same time, where feasible. This may achieve shared efficiencies whilst minimising both the community impact and cost.

Examples of opportunities for the Co-Development Program include but are not limited to:

- Roadwork (new, upgrades or repairs);
- Works around rail corridors including new rail extensions;
- Construction of major sites like schools, hospitals, government buildings, bridges, new housing estates, etc;
- Upgrades on existing underground aerial power and communications assets into the road reserve areas which require trenching, boring, ploughing, excavation; and
- Streetscape work or footpath widening.

Projects will be assessed for synergies with NBN Co's rollout program before being considered as a co-development opportunity. Importantly the project must be in an area that is required for NBN Co's fibre, fixed wireless or satellite rollout and timing must be aligned to NBN Co's national rollout. A checklist form is available from NBN Co to assess the proposed project.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Economic Development

- 3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders

### **FINANCIAL IMPLICATIONS**

The cost of consultancy support to undertake the development of the strategy has been budgeted for in the EMRC Regional Services Project Funding Summary for 2012/2013-2016/2017.

### **SUSTAINABILITY IMPLICATIONS**

The development of a Regional Digital Strategy will assist to strengthen and diversify the economy of Perth's Eastern Region, contribute to business viability and sustainable employment for residents.



*Item 1.5 continued*

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont Shire of Mundaring City of Swan	The establishment of a RDS will complement partnering Council priorities and provide the strategic direction for partnering Councils to develop and/or align local economic digital strategies to leverage regional directions.
Shire of Kalamunda	
	Nil as the Shire is not participating in this project.

**ATTACHMENT(S)**

Nil



## 1.6 SOLAR CITIES 2012 CONFERENCE

**REFERENCE: COMMITTEES-15071**

### PURPOSE OF REPORT

To provide Council with a brief overview of the Solar Cities 2012 Conference held in Brisbane on 23 and 24 October 2012.

### KEY ISSUE(S)

- The Solar Cities program is an Australian Government initiative.
- There are seven Solar Cities across Australia. Perth was the last city to join the program – launching in 2009.
- Perth Solar City engages all levels of government, businesses, not-for-profit organisations and community groups to address demand peaks and bring sustainable energy solutions to Perth's Eastern Region.
- Solar Cities 2012 Conference was designed to bring together all seven Solar Cities and their consortia to share their lessons through presentations, panel discussions and networking opportunities.
- EMRC was invited to attend the conference as consortium partner to the Perth Solar City Program and contributed to a panel discussion entitled – *Reducing the Carbon Footprint and Improving the Energy Efficiency of Local Councils*.
- The panel recognised local governments need to lead by example in relation to behaviour change and that stronger action is required in relation to carbon management.
- Perth Solar City Program's 2011/12 Annual Report is under development and will be released in early 2013. This report will summarise the lessons and outcomes from the program.

### SOURCE OF REPORT

Director Regional Services  
Environmental Advisor

### BACKGROUND

The Australian Government's Solar Cities program is designed to trial new sustainable models for electricity supply and use, and is being implemented in seven separate electricity grid-connected areas around Australia. It is administered by the Department of Climate Change and Energy Efficiency, in partnership with local and state governments, industry, business and local communities.

The seven Solar Cities were selected because of their diverse cultural, climatic and lifestyle characteristics. Each Solar City is trialling a combination of energy options, such as energy-efficiency measures for homes and businesses, the use of solar technologies, pricing trials to reward people who use energy wisely, and community education about better energy use. Successful elements of the trials have the potential for replication around Australia.



*Item 1.6 continued*

The seven Solar Cities are:

- Adelaide
- Alice Springs
- Blacktown
- Central Victoria
- Moreland
- Perth
- Townsville

Perth Solar City was the last of the Solar Cities to be launched in 2009. Perth's economic growth has contributed to major growth in peak energy demand. Up to \$60 million is spent annually on parts of Western Australia's energy infrastructure that service less than 60 hours of peak demand.

Perth Solar City engages all levels of government, businesses, not-for-profit organisations and community groups to address demand peaks and bring sustainable energy solutions to the Perth area. The Perth Solar City consortium is lead by Western Power and is joined by the Botanic Gardens and Parks Authority, Eastern Metropolitan Regional Council, Mojarra (formerly Eco Smart), Prospero Productions, Solahart, SunPower and Synergy. The Perth Solar City program concludes on 30 June 2013.

## **REPORT**

This is the second year that the Solar Cities Conference has been held. The Conference is designed to bring together all seven Solar Cities and their consortia to share their lessons through presentations, panel discussions and networking opportunities.

This year representatives from all the consortium partners from Perth Solar City attended the conference and EMRC was invited to attend and contribute to a panel discussion. The panel discussion was entitled – *Reducing the Carbon Footprint and Improving the Energy Efficiency of Local Councils*. The panel discussed the role of local government in promoting energy efficiency and the fact that if local government wants to make a change within the community then they need to make the change within their own buildings first and lead by example. A discussion was also held on what energy measures have proven successful for reducing carbon emissions.

It was strongly agreed that local government needs to do more in this space and that more effective monitoring and mitigation programs across Australia need to be developed, implemented and supported by all levels of government. It was agreed that without strong support and the funding to do so, local governments will continue to struggle to remain ahead of the curve in relation to carbon management.

The remainder of the conference included presentations and panel discussions in relation to:

- Behaviour change and community based social marketing;
- New and emerging technologies including co-generation, tri-generation, smart metering, in-home displays;
- Energy distribution networks;
- Energy market (current and future predictions);
- Data management;
- Importance of energy assessments and informing community and businesses in real time their energy consumption to improve knowledge and enhance change; and
- The value of working as a consortium.



*Item 1.6 continued*

Overall the conference was informative and gave a good overview to the current situation of our energy resources, in addition to what the future may hold. It was evident that a number of very important and informative trials have been held throughout Australia to better understand our energy network and how we can effectively manage the increasing pressure on the system as our population increases and the network ages. Although the specific information and the finer details of these trials could not be shared (as some are still in analysis stage) the Australian Government made mention that once the program has concluded in June 2013, more in-depth information will become available.

In relation to the Perth Solar City Program, the 2011/12 Annual Report is currently under development and is expected to be released in early 2013. This report will give an overview of the technical trials that have been conducted within Perth's Eastern Region along with some initial data and outcomes. The 2010/11 Annual Report can be accessed via the Perth Solar City Website ([www.perthsolarcity.com.au](http://www.perthsolarcity.com.au)).

The products and services delivered under Perth Solar City program are now concluded and the remainder of the financial year is focused on data analysis in preparation for a closing report.

Under the terms of the funding agreement EMRC and the member Councils are required to continue to engage and inform the community about Perth Solar City, renewable energy and energy efficiency until the program concludes on 30 June 2013.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

1.6 To address climate change issues within the region

## **FINANCIAL IMPLICATIONS**

The conference registration was at no cost as EMRC were invited to present on a panel discussion. Flights and accommodation were reimbursed by Western Power.

## **SUSTAINABILITY IMPLICATIONS**

By developing an understanding of the types of trials, programs, products and services that are being delivered around Australia EMRC can better design our programs in the future and start implementing this technology rather than re-trialling technologies.

## **MEMBER COUNCIL IMPLICATIONS**

### **Member Council**

Town of Bassendean  
City of Bayswater  
City of Belmont  
Shire of Kalamunda  
Shire of Mundaring  
City of Swan

### **Implication Details**

Under the terms of the funding agreement EMRC and the member Councils are required to continue to engage and inform the community about Perth Solar City, renewable energy and energy efficiency until the program concludes on 30 June 2013.

## **ATTACHMENT(S)**

Nil



## **1.7 NATIONAL LANDCARE CONFERENCE AND NATIONAL LANDCARE AWARDS 2012**

**REFERENCE: COMMITTEES-15125**

### **PURPOSE OF REPORT**

To provide Council with a brief overview of the National Landcare Conference held in Sydney from 3 to 5 September 2012.

### **KEY ISSUE(S)**

- The Eastern Hills Catchment Management Program was the winner of the State Landcare Award in the Local Government Landcare Partnership category and as such were nominees for the National Landcare Awards. The Landcare Awards were held in conjunction with the National Landcare Conference.
- As nominees for the National Award, an EMRC representative was invited to participate on a discussion panel. The discussion covered engagement of local governments and community engagement.
- EMRC were unsuccessful in winning the Landcare Award, however the presenter noted that it was a difficult decision to choose one winner, and the nominees for this category were all worthy projects.
- The conference theme for 2012 was 'Landcare – the future in our hands'. With a growing interest in and concern for sustainable living and food security, the Landcare community is at the forefront of helping to ensure that Australia can move confidently towards a smart and resilient agricultural and environmental future.
- The 2012 conference provided the opportunity to learn about and share innovative practice approaches and solutions as well as opportunities to renew contacts, build new networks, share ideas and discuss challenges within the wider Landcare community.

### **SOURCE OF REPORT**

Director Regional Services  
NRM Coordinator

### **BACKGROUND**

The Eastern Hills region is unique in that the success of Eastern Hills Catchment Management Program (EHCMP) relies largely on the commitment of local communities to protect and enhance the quality of their natural environment. Lifestyle, conservation and water quality issues dominate the agenda, with on-ground activities being balanced between public and private property.

Eastern Hills Natural Resource Management Officers work in partnership to support a large, active and diverse community network. The network comprises of over 130 friends of groups and 4 catchment groups throughout the Shire of Kalamunda, the Shire of Mundaring and the City of Swan. In total there are over 1,700 volunteers contributing an estimated 30,000 volunteer hours per annum toward environmental projects. The level of community participation for these environmental restoration and landcare activities are amongst the highest in Australia.



*Item 1.7 continued*

The work undertaken by the EHCMP team:

- Is linked to Councils' own strategic plans and objectives;
- Provides a significant 'return' on Council investment through both volunteer labour and by leveraging further funding for on-ground works;
- Is flexible in the team structure, adjusting to work within the resources available; and
- Attracts, provides training, recognises and develops volunteers.

The EHCMP team includes a Natural Resource Management Coordinator and 2 Natural Resource Management Officers. This program is a collaborative arrangement between the Shire of Kalamunda, the Shire of Mundaring, the City of Swan, Perth Region NRM and the Swan River Trust.

The EHCMP environmental team work with research institutions to assist with ecological health problems that threaten the environment, which, if not addressed will have long term devastating impacts on the ecology.

Key activities include production of the Greenpage Newsletter, Bush Skills for the Hills workshops and close liaison with local governments and funding providers. EHCMP apply and assist groups to apply for funding to undertake on ground work for the restoration of natural bushland areas on both public and private land, National Parks and across local government boundaries.

## **REPORT**

The Eastern Hills Catchment Management Program was the winner of the State Landcare Award in the Local Government Landcare Partnership category and as such were nominees for the National Landcare Awards held in Sydney in September 2012. The conference was attended by the Chairman of the EMRC and the NRM Coordinator.

As nominees for the National Award, an EMRC representative was invited to participate on a discussion panel. The discussion covered engagement of local governments and community engagement.

The 2012 National Landcare Conference covered a range of topics such as; sustaining the natural environment to consider and act on issues as diverse as social media, climate change, food security, and the future of the Landcare movement. The three day event was held during Landcare Week at the Sydney Convention and Exhibition Centre in Darling Harbour and brought together individual Landcarers, Landcare and community groups, regional bodies, natural resource management (NRM) practitioners, international Landcare members and Australian Government representatives.

The conference theme for 2012 was 'Landcare - the future in our hands'. With a growing interest in and concern for sustainable living and food security, the Landcare community is at the forefront of helping to ensure that Australia can move confidently towards a smart and resilient agricultural and environmental future.

In addition to keynote speakers, the National Landcare Conference conducted field trips, workshops and poster presentations, which represented a broad range of interests as well as social events, such as the 2012 National Landcare Awards Gala Dinner.

The 2012 conference provided delegates with an opportunity to learn about and share innovative practice approaches and solutions. One of the most interesting and informative speakers was Dr David Suzuki a scientist and professor emeritus at the University of British Columbia in Vancouver, who holds 28 honorary degrees from universities from around the world.

Dr Suzuki said "Humankind is following a path that has created a global eco-crisis that is so dire that what we do or do not do over the next decade, I believe, could determine the survival of all of humanity". He states that the planet is facing a global crisis ecologically.



*Item 1.7 continued*

The message from Dr Suzuki is that the Landcare movement is important to building ecosystem resilience to the effects of climate change and anthropogenic impacts. Behaviour change is the biggest challenge facing humankind in the quest to turn back/halt/slow the effects of climate change.

Speakers from across the country were invited to discuss topics from science and innovation to community engagement and participation.

The winner in the "Local Government Landcare Partnership" category was Byron and Tweed Shire Council NSW for their "Bush Futures Project" incorporating extensive bush regeneration works at 52 sites, including weed and erosion control, fencing, trapping, rubbish removal and the installation of signage and nest boxes.

EMRC were unsuccessful in winning the Landcare award for the Eastern Hills Catchment Management Program, however the presenter noted that it was a difficult decision to choose one winner, and the nominees for this category (8 in total) were all worthy projects.

The National Landcare Awards showcase the breadth and diversity of Landcare work, and are an excellent opportunity to celebrate the work of people in our communities who make a positive difference to their local environments, irrespective of age, gender or culture.

Landcare is a community based volunteer movement made up of individuals and groups who work on managing environmental issues in their local areas. Groups that fall under the Landcare umbrella work on a diverse range of environmental projects and include farmers embracing sustainable farm management and any community group that partakes in volunteer environmental activities.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation

## **FINANCIAL IMPLICATIONS**

As nominees for the National Landcare Awards and guest speaker on a discussion panel, the cost of air travel, accommodation for 2 nights, one day conference fee and gala dinner ticket were provided by Landcare Australia Limited.

## **SUSTAINABILITY IMPLICATIONS**

The combined efforts of the EHCMP, community groups and participating member Councils have contributed to a more sustainable environment for the future.



*Item 1.7 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	} The EHCMP has been a successful collaborative arrangement between participating member councils, Perth Region NRM and the Swan River Trust for more than 10 years. Each of the 3 member councils contribute to the EHCMP program annually. EHCMP leverage funding well in excess of member Council contributions.
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## **2 WASTE SERVICES**

### **2.1 ACQUISITION OF LAND LOTS 8, 9 AND 10 RED HILL**

**REFERENCE: COMMITTEES-15162**

#### **PURPOSE OF REPORT**

The purpose of the report is to advise Council that settlement on Lots 8, 9 and 10 at Red Hill, known as Midland Brick Land, has occurred.

#### **KEY ISSUE(S)**

- The Deed of Call Option was exercised and the Contract of Sale finalised.
- Settlement on the properties was completed on 21 December 2012.
- An easement allowing Boral to access Lot 7, Toodyay Road has been executed.

#### **SOURCE OF REPORT**

Director Waste Services

#### **BACKGROUND**

At the meeting held 6 December 2012 (Ref: Committees-15038) Council resolved to:

- "1. AUTHORISE THE CHAIRMAN AND CEO TO EXERCISE THE DEED OF CALL OPTION AND FINALISE THE CONTRACT OF SALE.*
- 2. AUTHORISE THE CHAIRMAN AND CEO TO EXECUTE THE CONTRACT OF SALE AND ARRANGE FOR SETTLEMENT AT THE EARLIEST OPPORTUNITY.*
- 3. EXECUTE AN EASEMENT ALLOWING BORAL TO ACCESS LOT 7 FROM TOODYAY ROAD USING THE ROAD ON LOT 8 FOLLOWING THE FINALISATION OF THE CONTRACT OF SALE.*
- 4. NOTE THE CONTENTS OF THE BUSINESS PLAN FORMING THE ATTACHMENT TO THE REPORT."*

#### **REPORT**

Following confirmation that Lots 8, 9 and 10 at Red Hill (the properties) had been re-zoned to permit waste management activities the Deed of Call option was exercised.

The Contract of Sale for the properties was executed.

Settlement on the properties took place on 21 December 2012. The easement, allowing Boral to access Lot 7 from Toodyay Road has also been executed.

#### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils



*Item 2.1 continued*

## **FINANCIAL IMPLICATIONS**

The purchase of the properties was budgeted for 2012/2013.

## **SUSTAINABILITY IMPLICATIONS**

The additional land will provide for the Region's waste management needs.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## **2.2 E-WASTE COLLECTIONS DAYS**

**REFERENCE: COMMITTEES-15163**

### **PURPOSE OF REPORT**

The purpose of the report is to advise Council of E-waste Collection Days being held, at sites nominated by member Council officers, in February, March and April 2013.

### **KEY ISSUE(S)**

- E-waste collection events are being arranged for 23/24 February, 23/24 March and 20/21 April 2013.
- Collection events for member Council residents will be held at sites, nominated by member Council officers, and residents will not have to travel to Red Hill to dispose of computer hardware or televisions.
- Promotion of the events will be undertaken by member Councils, the EMRC and InfoActiv. InfoActiv and the EMRC will provide the bins and arrange for the bins to be collected.
- The e-waste will be recycled at no cost to the EMRC or the member Councils.

### **SOURCE OF REPORT**

Director Waste Services

### **BACKGROUND**

At the meeting held 6 December 2012 (Ref: Committees-14944) Council were advised of an Agreement with InfoActiv to recycle e-waste collected at Red Hill at no charge to the EMRC and resolved to suspend the e-waste disposal fee for e-waste taken to Red Hill as from 2 January 2013.

### **REPORT**

Subsequent to the Council meeting, representatives from InfoActiv contacted EMRC officers to determine if there was interest in holding e-waste collection events at sites within the member Council boundaries in February, March and April 2013.

InfoActiv have been advised that each of the member Councils are interested in holding e-waste collection events at convenient locations and the dates 23/24 February, 23/24 March and 20/21 April 2013 have been agreed on.

InfoActiv will fund the provision of the majority of the hooklift bins with each site being provided with a bin for computer screens and televisions and another for computers and peripherals. Other e-waste, such as calculators, radios, DVD players or mobile phones will not be accepted.

The provision of labour, envisaged to be two people to direct traffic and indicate to residents where the various items should be placed, will be the responsibility of the member Councils. It is proposed that collections will be received from 8:30am-1:30pm each day.



*Item 2.2 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

Funds for the collection of e-waste are budgeted.

## **SUSTAINABILITY IMPLICATIONS**

The collection and recycling of e-waste by InfoActiv is a sustainable programme.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Member Councils will be able to offer their residents free e-waste recycling of convenient locations on the nominated dates.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## **2.3 CLASS III CELL RED HILL FARM STAGE 2**

**REFERENCE: COMMITTEES-15175**

### **PURPOSE OF REPORT**

To advise Council of the award of the tender to construct the Red Hill Farm Stage 2 Class III cell to WBHO Civil (formerly CECK Civil Construction).

### **KEY ISSUE(S)**

- Three tenders for the construction of Red Hill Farm Stage 2 – Class III cell were received when tenders closed.
- Three officers and the EMRC's specialist geosynthetic consultant assessed the tenders and made a recommendation to the CEO.
- The CEO awarded the contract for the construction of the Red Hill Farm Stage 2 Class III Cell to WBHO Civil for \$3,729,999.32 (ex. GST) based on the Schedule of Rates submitted.

### **SOURCE OF REPORT**

Director Waste Services

### **BACKGROUND**

At the meeting held 6 December 2012 Council (Ref: Committees-15033), by Absolute Majority, resolved to delegate authority to the CEO to award RFT 2012-10 to the tenderer deemed to have submitted the best value tender in accordance with the assessment criteria and within the approved 2012/2013 Budget. When the tenders closed at 4:00pm on 12 December 2012 three tenders had been submitted.

### **REPORT**

A panel consisting of Council officers and the EMRC's geosynthetic consultant assessed the tenders and considered the tender submitted by WBHO Civil to be that which offered the Best Value for Money Tender.

Based on the rates submitted and the tender Schedule of Quantities the value of the tender was \$3,729,999.32 (ex. GST). The contract period is estimated to be 16 weeks.

WBHO Civil constructed Red Hill Farm Stage 1 and are familiar with the Red Hill site.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

### **FINANCIAL IMPLICATIONS**

The 2012/2013 Budget adopted by Council includes \$4,144,800.00 for the construction of Red Hill Farm Stage 2 Class III cell.



*Item 2.3 continued*

### **SUSTAINABILITY IMPLICATIONS**

In order to provide sustainable waste management the provision of airspace, in advance of it being required, is essential.

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

### **ATTACHMENT(S)**

Nil



## **2.4 CITY OF BAYSWATER AGREEMENT FOR THE DISPOSAL OF GREENWASTE**

**REFERENCE: COMMITTEES-15160**

### **PURPOSE OF REPORT**

The purpose of the report is to advise Council of the terms of the new Agreement for the Disposal of Greenwaste (new Agreement).

### **KEY ISSUE(S)**

- The Agreement for the Disposal of Greenwaste, that has been in effect since 1 July 2009, was to expire 30 June 2012 but has been extended to 31 March 2013.
- The City of Bayswater has requested that a new Agreement be developed to expire 31 December 2014 with an option of a one year extension.
- The clauses regarding the requirement that the City of Bayswater purchase product have been removed and an alternative arrangement developed such that the price the City will pay for disposal of MGB greenwaste will be increased by an amount equivalent to the value of the product required to be purchased.
- The new Agreement is currently being drafted by the EMRC's legal advisor.

### **SOURCE OF REPORT**

Director Waste Services

### **BACKGROUND**

At the meeting held 6 December 2012 (Ref: Committees-15033) Council approved an extension to the Agreement for the Disposal of Greenwaste to 31 March 2012 pending finalisation of the terms and conditions for a new Agreement. Under the previous Agreements the City of Bayswater was charged the member Council disposal fee for waste disposal less the Landfill Levy component and, for 2012/2013, less the Carbon Price component.

As, during the term of previous Agreements, there has been little demand for the compost/soil amendment/soil improver material produced during the composting process, clauses requiring the City of Bayswater to purchase product, had been included with the value of the purchases increasing by 3% per annum.

### **REPORT**

Negotiations with City of Bayswater officers have taken place. The application of the clauses requiring the City of Bayswater to purchase product in excess of the City's requirements generated operational and contractual difficulties. Agreement has been reached to increase the disposal rate rather than continue with those clauses.

As at 31 March 2013 the value of product the City would be required to purchase would be \$46,000. Since the average annual tonnage of MGB greenwaste delivered by the City of Bayswater to Red Hill is in the order of 4,600 tonnes the requirement to purchase product is equivalent to a \$10.00/tonne increase in the disposal price.

All other terms and conditions are unchanged with the new Agreement coming into effect on 1 April 2013 and expiring 31 December 2014. An option for a one year extension has been included.

An EMRC legal advisor is currently drafting the new Agreement.



*Item 2.4 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

Nil

## **SUSTAINABILITY IMPLICATIONS**

Nil

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	Nil
City of Bayswater	Allows its greenwaste to be processed under the terms and conditions pending the finalisation of the new agreement.
City of Belmont	Nil
Shire of Kalamunda	} Nil
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## 2.5 RED HILL COMMUNITY LIAISON MEETINGS

**REFERENCE: COMMITTEES-15115**

### PURPOSE OF REPORT

The purpose of the report is to advise Council of proposed changes to the frequency of the Red Hill Community Liaison meetings and for public participation to be restricted to nearby residents.

### KEY ISSUE(S)

- The Red Hill Community Liaison meetings are held to provide a forum whereby the EMRC could advise nearby residents of future developments being planned for the Red Hill Waste Management Facility and to receive feedback on the impact of operations.
- During the past twelve months some individuals, from the wider Hills community, have disrupted the meetings by raising issues and criticising the EMRC in general, and officers in particular, for failing to take action on issues over which neither the EMRC nor its officers have any control, resulting in meaningful liaison with nearby residents becoming difficult.
- It is proposed that meetings, that have been held bi-monthly, now be held quarterly and that participation in the meetings be restricted to nearby residents i.e. those living in the immediate vicinity of the Red Hill Waste Management Facility.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

Waste Services staff have, since the establishment of the residential subdivision of Hidden Valley in the Shire of Mundaring, and the Barbarich Estate in the City of Swan, conducted community liaison meetings to inform the nearby residents of proposed developments in and around the Red Hill Waste Management Facility. The Community Liaison meetings also provided a forum whereby comment on operational issues, that may be impacting the residents, could be raised so that if, there were alternative methods of undertaking the work that could ameliorate those impacts, they could be investigated and, if feasible, implemented.

In April 1991, when an extension of the Red Hill Site into Lots 1 and 2 was proposed, the EMRC committed, as part of the Consultative Environmental Review (CER), to "continue its policy of community consultation by making available EMRC meeting minutes to the public and addressing any concerns arising directly with community members. This will ensure that the views and concerns of local residents are known and taken into account on a continuing basis".

In June 1997, when the CER for the establishment of the Class IV waste disposal cells was developed, the EMRC committed to "ensure that community concerns are addressed on an ongoing basis. Provisions for community access to EMRC meeting minutes are currently in place. The EMRC also conducts annual "Open Days" and is intending to actively involve the community in the development of their Environmental management System (EMS) for the site".

### REPORT

At recent Community Liaison meetings representatives of the Gidgegannup Progress Association (GPA) and the Stoneville/Parkerville Progress Association (SPPA), though not themselves living in close proximity to the Facility, have often monopolised the meeting to such an extent that nearby residents could not be provided the information that was relevant to them.



*Item 2.5 continued*

So as to ensure nearby residents, that may be impacted by proposed site activities and developments, have the opportunity to participate in the meetings and have their questions answered it is proposed that only residents living within 1km of the site boundary be allowed to actively participate in the meetings.

In addition to meetings, EMRC also publishes a newsletter to update the local residents. As significant resources are utilised in preparing for the meetings, including catering and the afterhours attendance by a number of EMRC officers it is proposed that the meetings be held every quarter.

The CER commitments will continue to be satisfied with quarterly meetings.

**STRATEGIC/POLICY IMPLICATIONS**

The Community Liaison meetings are held to improve communication with residents living in close proximity to the Red Hill Waste Management Facility.

**FINANCIAL IMPLICATIONS**

The cost of conducting the Community Liaison meetings will be reduced.

**SUSTAINABILITY IMPLICATIONS**

Nil

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil



## **2.6 CONFERENCE ATTENDANCE ENVIRO 2012**

### **REFERENCE: COMMITTEES-14974**

#### **PURPOSE OF REPORT**

The purpose of the report is to provide Council with information regarding the Enviro 2012 Conference held in Adelaide.

#### **KEY ISSUE(S)**

- Cr Cuccaro and Cr Radford and the Director Waste Services attended a pre-conference Technical Tour of the Wingfield Eco-Precinct and the Enviro 2012 Conference held in Adelaide from 24-26 July 2012.
- The Conference consisted of technical papers and presentations on sustainable business, waste and resources, organics water and waste water, education and communication, materials and industry, energy from waste and fuels and industrial symbiosis.
- Companies and entities serving the water, waste water and solid waste industries were represented in the exhibition hall and there were a number of opportunities to network with others involved in waste management.

#### **SOURCE OF REPORT**

Director Waste Services

#### **BACKGROUND**

At the meeting held 24 May 2012 (Ref: Committees-13932) Council resolved that Cr Radford and Cr Cuccaro attend the pre-Conference Technical Tour and the Enviro 2012 Conference that was being held in Adelaide from 24-26 July 2012.

#### **REPORT**

There were a number of technical tours arranged but that most relevant for the EMRC was the tour of the Wingfield Eco-Precinct that has been developed on what was the Wingfield landfill (Attachment 1).

The tour consisted of a 'bus trip' to a number of facilities in and in the vicinity of the Wingfield Waste and Recycling Centre and, though there were only limited opportunities to get off the bus to inspect the various facilities, the synergies, that were possible with a number of solid waste processing/recycling operations in close proximity in the Eco-Precinct were obvious.

Transpacific Cleanaway operate a transfer station (Attachment 2) in which waste, collected from householders and commercial businesses, is subject to some limited sorting, with material, considered recyclable, extracted and the residuals carted off to the Inkerman landfill site, some 85 kilometres north of the transfer station. The Inkerman landfill is also operated by Transpacific.

At the SITA/Resource Co. joint venture operation Refuse Derived Fuel (RDF) used by the cement manufacturers is produced with all waste being shredded on delivery and then subjected to some screening. The general view of those on the tour was that a higher quality product could have been produced had there been basic sorting before shredding was undertaken.



*Item 2.6 continued*

At the organics operation operated by the Jefferies Group the organic recycling consisted of shredding mixed greenwaste and food waste for transport to their composting facility some distance from Wingfield. Pine pallets and other softwood timber were separated from the greenwaste for shredding and colouring to produce coloured mulch being sold at premium prices.

The tour bus did drive through the Amcor paper and cardboard recycling facility but did not stop at one of the Container Deposit depots where the general public were redeeming container deposits and receiving cash for automotive batteries and scrap metals.

Since the various operations within the Eco-Precinct were being operated by private sector entities it appeared that a number of possible synergies, that could have been realised and are anticipated to be available in the proposed Hazelmere Resource Recovery Park, were being lost.

The conference itself had a number of 'streams' and, for the most part, the EMRC representatives each attended a different stream. The quality of the technical papers, the presentations and the panel sessions in particular were extremely disappointing as there were no 'leading edge' papers or motivational presentations but the programmes that had been implemented by the South Australian Zero Waste Department did show what could be achieved if there was a properly detailed waste policy in place with supporting legislation and investment.

## **STRATEGIC/POLICY IMPLICATIONS**

### Key Result Area 4 – Good Governance

- 4.1 To improve member Council and EMRC financial viability
- 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 4.4 To manage partnerships and relationships with stakeholders
- 4.5 To improve marketing and communications
- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

Nil

## **SUSTAINABILITY IMPLICATIONS**

Nil



*Item 2.6 continued*

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

1. History Wingfield Waste and Recycling Centre (Ref: Committees-15215)
2. Residual Waste Management – Transpacific Industries (Ref: Committees-15214)

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## HISTORY - WINGFIELD WASTE & RECYCLING CENTRE

Located approximately 9 kilometres north of the Adelaide CBD, Adelaide City Council's Wingfield Waste Management Centre has received waste for disposal since the 1950s under lease from the Commonwealth. Adelaide City Council purchased the site in 1986 and since this time the 94 hectare site has serviced the waste disposal requirements for much of metropolitan Adelaide, at its peak receiving approximately 700,000 tonnes of material per annum, equating to 70 per cent of metropolitan Adelaide's waste.

In 1999, the Wingfield Waste Depot Closure Act was enacted, requiring the cessation of landfilling activities by the end of 2004. In response to the approaching closure of the landfill operation, the concepts for the Gillman Eco-Industrial Precinct and Wingfield Eco-Resource Management (WERM) Centre were developed. The drivers for the development of the Gillman Eco-Industrial Precinct included:

- the desire to increase resource recovery and recycling for all waste streams;
- the need to consider future waste management requirements for ACC and the other metropolitan councils;
- the likely future demand for quality industrial land in the northern metropolitan; and
- the desire to maximise the potential of Adelaide City Council's and the State's extensive land holdings in the Gillman area.

The Eco-Industrial Precinct and WERM (Wingfield Eco-Resource Management) Centre concepts were developed in close consultation with the State Government, as joint land owners, with a view to establishing a world leading eco-industrial precinct, achieving Zero Waste objectives and assisting to meet the future demand for industrial land in the north.

To facilitate the development of such a precinct, a Plan Amendment Report to rezone a 90-hectare area including the WERM Centre site was approved in 2003. The area previously zoned Multi-Function Polis (MFP) has been rezoned to Industry (Resource Recovery) and Coastal Management Zone providing guidance to future waste management and recycling activities and industrial development with regard to the adjacent marine and estuarine environments.

The new Wingfield Eco-Resource Management Centre will form the 'hub' of the larger proposed Eco-Industrial Precinct. The WERM Centre aims to provide a 'one stop shop' for waste receipt, processing and recycling by accommodating complementary resource recovery activities. One of the key goals of the WERM Centre is to provide the widest possible variety of waste management and resource recovery activities and solutions in one location. This is in the overall context of recovered materials being efficiently used by processing and manufacturing industries, in line with the principles of the Eco-Industrial Precinct.

In order to achieve these WERM Centre objectives, Adelaide City Council sought suitable recycling partners by way of a public Registration of Interest process in 2002/2003. As a result, WastecareSA, Adelaide Resource Recovery (ARR) and AMCOR have entered into a partnership with Adelaide City Council to establish an integrated and sustainable resource recovery facility. Other businesses now operating at the Wingfield Recycling Centre also include TPI (TransPacific Industries) and Jeffries.

Website Developed by Alltraders

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## Main Menu

[Wingfield](#)[News](#)[Recycling](#)[Cleanfill](#)[Cardboard & Paper](#)[Construction & Demolition](#)[Residual waste](#)[Green waste](#)[Businesses](#)[Find us](#)**RESIDUAL WASTE MANAGEMENT - TRANSPACIFIC INDUSTRIES**

The Transpacific Industries transfer station at the Wingfield Waste and Recycling Centre – a fully enclosed receipt and sorting operation – is designed to process large volumes of material quickly and with a great deal of precision. Where economically viable, recyclable materials are diverted from the waste stream sent to landfill. Waste receipt occurs primarily through general vehicles delivering residual waste material, with specialist machines then positioning and sorting waste, with recyclable materials being separated and on-forwarded for processing.

At the same time, non-recyclable commercial and household waste is loaded into fully enclosed 'walking floor' road trains, situated directly under the sorting floor. The opening roofs on these specially designed transport vehicles allows for material to be loaded in approximately 15 minutes and transported to the Inkerman Landfill Facility. These roadtrains sit on weight detection pads under each axle to ensure that the correct load weight is not exceeded.

**Inkerman – a state-of-the-art landfill facility**

Transpacific Industries' Inkerman landfill facility is situated 85 kilometres north from the Adelaide Transfer station and is a direct 'door to door' route on a dual highway. The location and efficiencies of these two facilities set a new benchmark in waste disposal, transportation, landfill design and operation.

Litter and bird pest control, odour and visual amenity are a consistent challenge with landfills, the world over. At the Inkerman landfill, these issues are managed as the working portion of the landfill is fully encapsulated under a system of moveable netting.

Any litter is quite effectively contained within the netted work zone and is buried when the day's waste placement is covered at the end of each day, eliminating any vermin or odour issues. This system represents best practice technology and was one of the key factors in the Inkerman landfill being awarded a Silver Award at the Waste Management Association of Australia (WMAA) National Landfill Excellence Awards.

The groundbreaking initiatives of the Inkerman Facility do not stop there.

The site is well suited for this type of use because of location, setting, set back from the road, proximity to neighbouring properties, size and geological make up. The availability of on-site clay resources, which are used to line each landfill cell, is a major advantage, saving considerable transportation and handling costs.

Transpacific has set out to closely manage any foreseeable impacts, by implementing environmental management measures for the design, construction, operation and post-closure of the facility.

This includes the proper handling of a number of issues which include the best practices for the day to day operation of the site, including: regular topographic surveys, stormwater and erosion management, leachate management, landfill gas management, the minimisation of any noise, air emissions, dust, odour, litter control, pest control, fire control, aboriginal heritage protection and post-closure management.

The site must comply with the standing legislation, standards, policies and guidelines and provide the community with total assurance that the management practices of the landfill are conducted with full regard for the environment.

One initiative being introduced at the landfill concerns the use of land not currently being used for landfilling operations. This has been planted out with grain crops to provide additional visual amenity and to vegetate the land, effectively controlling the spread of weeds and pest animals and minimising the possibility of erosion.

Transpacific has become very effective in diverting waste materials from landfills and continues to adopt and create new initiatives in this area.

1. The Adelaide Transfer and Sorting Facility is fully enclosed and part of a major recycling precinct.
2. Specialist netting is erected over the work surface at the Inkerman Landfill
3. Heavy machinery places and compacts clay lining to a new landfill cell
4. A 52-tonne machine compacts the waste material under nets and it is then covered with earth at the end of each day
5. Heavy machinery places and compacts the clay which is important in landfill construction. The material is found on the site and no additional transportation is required
6. The moveable netting system represents landfill technology at its best
7. Clay is placed and water added to ensure a sound watertight base and sides to the landfill cells.

Some of the technologies that make the Inkerman Landfill an example within the Australian industry. Best practice technologies were used in every area of development at the Inkerman Landfill – including:

- Best Practice containment and environmental control systems
- Engineering grade, site based, GPS system
- Automated weighbridge recording systems with video surveillance
- A double configuration road train transfer system with specialist 'walking floor' trailers, achieving large payloads in a single movement, which maximises transport efficiencies
- Australia's first high efficiency litter and bird control system, and
- Continuous improvement, innovation and development initiatives.



**15 REPORTS OF COMMITTEES**

**15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 5 FEBRUARY 2013  
(REFER TO MINUTES OF COMMITTEE – COMMENCING AT BLUE INSERT PAGE)  
REFERENCE: COMMITTEES-14890**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **5 February 2013** accompany and form part of this agenda – (refer to 'Minutes of Committees' for Council accompanying this Agenda, commencing at the blue insert page).

**QUESTIONS**

The Chairman invited general questions from members on the report of the Chief Executive Officers Advisory Committee.

**RECOMMENDATION**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.1).

**COUNCIL RESOLUTION**

MOVED CR PITTAWAY                      SECONDED CR ZANNINO

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORT (SECTION 15.1).

**CARRIED UNANIMOUSLY**

**CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE**

**MINUTES**

**5 February 2013**

**(REF: COMMITTEES-14890)**

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 5 February 2013**. The meeting commenced at **12:30pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 12:35pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

### Committee Members

Ms Francesca Lefante ( <b>Chairman</b> )	Chief Executive Officer	City of Bayswater
Mr Bob Jarvis ( <b>Deputy Chairman</b> )	Chief Executive Officer	Town of Bassendean
Mr Stuart Cole	Chief Executive Officer	City of Belmont
Ms Rhonda Hardy	Acting Chief Executive Officer	Shire of Kalamunda
Mr Jonathan Throssell	Chief Executive Officer	Shire of Mundaring
Mr Mike Foley	Chief Executive Officer	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

### EMRC Officers

Mrs Marilynn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### 5.1 MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 9 OCTOBER 2012

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 9 October 2012, which have been distributed, be confirmed.

### CEOAC RESOLUTION(S)

MOVED MR THROSSELL                      SECONDED MR FOLEY

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 9 OCTOBER 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## 6 PRESENTATIONS

Nil



**7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## **9 REPORTS OF OFFICERS**

### **9.1 REGIONAL SERVICES PROPOSED FUNDING PROGRAM**

**REFERENCE: COMMITTEES-15101**

#### **PURPOSE OF REPORT**

To provide Council with a first draft of project proposals and preliminary requirements for funding Regional Services activities for the period 2013/2014 to 2017/2018.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- The Draft Regional Services Projects Funding Summary 2013/2014 – 2017/2018 has been developed to achieve the objectives of the EMRC 2022 – 10 Year Strategic Plan, adopted by Council in December 2012.
- Initial draft projects and budgets have been developed for Council and member Council consideration.
- It is proposed for the period 2013/2014 - 2017/2018 that the following projects be supported for ongoing funding and delivery:
  - Regional Development projects include:
    1. Regional Transport Planning and Development;
    2. Regional Economic Development;
    3. Regional Youth; and
    4. Regional Advocacy and Sponsorship Programs.
  - Environmental Services projects include:
    1. Eastern Hills Catchment Management Program;
    2. Future Proofing for Climate Change;
    3. Achieving Climate Emission Reductions (ACER);
    4. Water Campaign;
    5. Swan and Helena Rivers Management Framework; and
    6. Environmental Education.

#### **Recommendation**

That Council approves in principle support to the project proposals as outlined in the Regional Services Project Funding Summary 2013/2014 - 2017/2018 for use in initiating discussion with member Councils for consideration in the 2013/2014 draft budget.

#### **SOURCE OF REPORT**

Director Regional Services  
Manager Environmental Services  
Manager Regional Development



*Item 9.1 continued*

## **BACKGROUND**

Regional Services delivers regionally based projects to member Councils in the areas of environmental protection, economic development (including event related programs) and transport planning. Projects and programs have varied in response to the needs of member Councils and regional issues that emerge and are deemed to be better dealt with on a regional basis.

The EMRC Establishment Agreement 1998 allows for the EMRC to provide a wide range of services to member Councils. Delivery of services is driven through an annual process aligned to the business planning and budget processes of all member Councils. This annual process provides for the EMRC to develop a set of proposals and associated funding models in order to provide clarity to elected members and member Council officers about what the EMRC's direction should be in delivering regional services and to seek agreement by all parties involved.

The project proposals are based on the EMRC funding model for Regional Development projects that was adopted by Council in 1999. In April 2000, Council reviewed the member Council/EMRC funding mix for Regional Development projects. At a meeting of Council held on April 27 2000, it was resolved that where a member Council/EMRC funding mix was to be adopted, the following formula would be utilised to determine contributions (Ref: Committees-1794):

*"THAT THE ORIGINAL EMLAG MODEL (EMRC 50%, MEMBER COUNCILS 50%) BE REVISED WITH ONE THIRD SHARED EQUALLY BETWEEN THE SIX MEMBER COUNCILS, THE SECOND THIRD BE SHARED PROPORTIONALLY ACCORDING TO RATE REVENUE AND THE FINAL THIRD SHARED PROPORTIONALLY ACCORDING TO POPULATION".*

The funding model requires that for projects greater than \$50,000, and involving all six member Councils, the member Council contributions be calculated as outlined in the above resolution. The Regional Services model and framework was discussed at the 15 November 2007 meeting of member Council Chief Executive Officers. The Chief Executive Officers supported the development of the model and framework, noting that the principles were still relevant and that it formed a structured and logical way to go forward.

The Regional Services Funding Model and Framework identified four broad categories of projects and services:

- Full cost recovery projects and services;
- Partial cost recovery projects and services;
- EMRC funded projects and services; and
- EMRC support and administration.



*Item 9.1 continued*

For the current financial year (2012/2013) the following programs and projects are being delivered to member Councils:

**Regional Development**

- Regional Integrated Transport Planning;
- Curtin Transport Research Project;
- Regional TravelSmart Program;
- Regional Economic Development - Showcase Series, Industry Engagement Framework, Regional Digital Strategy;
- Regional Youth Report;
- Regional Events Program - Avon Descent Family Fun Days, Perth's Autumn Festival;
- Perthtourism.com website; and
- Regional Advocacy.

**Environmental Services**

- Eastern Hills Catchment Management Program;
- Future Proofing for Climate Change;
- Perth Solar City;
- Achieving Carbon Emissions Reduction (ACER) program;
- Water Campaign; and
- Swan and Helena Rivers Management Framework.

To date, for the 2012/2013 financial period the EMRC has received \$1,340,276 in grants for the Region as listed below:

Project	Amount Received
Avon Descent Family Fun Days	\$ 250,000
Perth's Autumn Festival	\$ 67,411
Travel Smart Program	\$ 44,800
Eastern Hills Catchment Management Program	\$ 28,145
Eastern Tributaries Restoration Project	\$ 30,000
Swan River Trust	\$ 95,000
Caring for our Country - Eastern Tributaries	\$ 75,000
Perth Region NRM - Eastern Tributaries	\$ 15,000
Helping the Helena	\$ 37,500
Marri Canker Research	\$ 50,000
Community Energy Efficiency Program	\$ 647,420
<b>Total</b>	<b>\$ 1,340,276</b>



*Item 9.1 continued*

In 2011/2012, the EMRC received \$1,470,432 in grant money to assist with projects in the Region. The total amount received over the two years is \$2,810,708.

The total EMRC net contribution of \$1,251,340 for Regional Development and \$1,077,562 for Environmental Services projects and services (a total of \$2,328,902) from 2012/2013 is being derived from anticipated budgeted revenue from the commercial operations of the Red Hill Waste Management Facility. This contribution benefits all member Councils.

## **REPORT**

The Regional Development and Environmental Services projects are consistent with the EMRC 2022 - 10 Year Strategic Plan adopted by Council 6 December 2012 and taking effect from 1 July 2013. (Committees - 14830) The Regional Services Directorate coordinates, facilitates and jointly funds major regionally significant projects that improve social, economic and environmental outcomes for Perth's Eastern Region.

The Regional Services Project Funding Summary 2013/2014 - 2017/2018 (Attached) outlines major project areas that will require a level of direct financial support and/or member Councils' officer time to provide input, advice, and the provision of data as required. Details of all such requirements will be managed operationally between EMRC and member Councils' officers, whereby specific actions will be developed and outlined in the project delivery plans for each project. These projects are outlined in Sections 1 and 2 of the Project Funding Summary.

Project delivery plans will be developed once the overarching strategic intent of the project proposals outlined in the Project Funding Summary have been agreed upon, in the first instance, by the EMRC Council via the Chief Executive Officers Advisory Committee and then through presentations to member Councils' Executive Officers and Executive staff in the first quarter of 2013.

Following the consultative process and final agreement of the projects, funding will be integrated into future annual and long-term budgets. It is anticipated that Member Councils will subsequently be invoiced for their agreed project contributions in the third quarter of 2013.

### **1. Regional Development Projects**

The Regional Services Project Funding Summary proposes that the following Regional Development projects are supported for ongoing funding and delivery in 2013/2014. Table 1 summarises the projects and compares the 2012/2013 budget with the proposals for 2013/2014.



Item 9.1 continued

Table 1

Regional Development Projects	Adopted Budget 2012/2013	Proposed 2013/2014	Comment
<b>1. Regional Transport Planning Projects</b>			
Regional Integrated Transport Plan	68,972	66,356	Implement transport strategy actions, including advocating for priority roads.
RITS redevelopment	0	20,000	Redevelop Regional Integrated Transport Strategy
Travel Smart Programs	88,435	93,435	Employment of a regional TravelSmart Officer to implement Travel Smart projects
Curtin Transport Research	24,000	27,000	Undertake Curtin Research Study: Phase Two
Curtin Transport Research Consultation	0	15,000	Undertake Community Consultation
Walkability Audit Brief	0	20,000	Develop Regional Walkability Audit Brief
Travel Smart Education Forums	0	10,000	Conduct TravelSmart Educational Forums
Transport Vision	0	10,000	Develop Transport Vision Brief
<b>Total</b>	<b>\$181,407</b>	<b>\$261,791</b>	
<b>2. Regional Economic Development Projects</b>			
Regional Economic Development Plan	162,663	170,981	Implement economic development strategy actions
Facilitation of Economic Development Officers Group	2,000	2,000	Facilitation of Economic Development Officers Group
	0	3,000	Conduct Advocacy Tours
	0	10,000	Undertake Research Program - Regional Economic Development
Digital Strategy	64,455	65,000	Implement actions of RDS
Economic profile tools	34,000	34,000	Provide Economic and Social Profiling Tools
Perth Autumn Festival	128,252	154,000	Develop and promote Perth Autumn Festival
Showcase Series	0	15,000	Conduct Showcase Series
Industry Engagement Business Insights	46,333	30,000	Implement Business Insights Program Support Strategies
Avon Descent Family Fun Days	295,745	297,234	Develop and promote Avon Descent Family Fun Days.
PerthTourism.com.au	8,663	8,818	Development and maintenance of website
	0	6,000	Translate web site to Chinese
<b>Total</b>	<b>\$742,111</b>	<b>\$796,033</b>	
<b>3. Regional Youth and Education*</b>			
Facilitate Regional Youth Projects	36,909	46,909	Support for youth initiatives
<b>Total</b>	<b>\$36,909</b>	<b>\$46,909</b>	
<b>4. Regional Advocacy and Sponsorship Projects*</b>			
Implement Regional Advocacy Strategy	175,375	181,661	To implement Regional Advocacy Strategy activities
Sponsorship and Grants	30,000	30,000	Provide sponsorship /grants in line with Council recommendations
<b>Total</b>	<b>\$205,375</b>	<b>\$211,661</b>	
<b>Total Project Investment</b>	<b>\$1,165,802</b>	<b>\$1,316,394</b>	

\* Regional Advocacy and Sponsorship Projects and Regional Youth are fully funded by EMRC.



*Item 9.1 continued*

Funding contributions requested are on par with those requested for 2012/2013 with the variation in Regional Development projects being the projects proposed to implement the Regional Integrated Transport Strategy.

For 2013/2014, funding contributions are sought to deliver an increased number of projects in the area of regional transport planning and TravelSmart as well as the activities from the development of the Regional Digital Strategy. Work in regional economic development, regional events and advocacy will build on the activities undertaken in 2012/2013 and will include activities identified in the Regional Youth Futures Report.

Table 2 below shows a summary of the proposed member Council contributions for the 2013/2014 financial year towards the proposed Regional Development projects and activities of \$1,316,394 outlined above in Table 1.

*Table 2*

<b>Member Councils Contributions</b>	<b>REDS</b>	<b>Events</b>	<b>Travel Smart</b>	<b>RITS</b>	<b>Total Requested</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Town of Bassendean	12,411	4,686	3,286	5,561	<b>25,944</b>
City of Bayswater	21,944	9,482	6,588	11,194	<b>49,208</b>
City of Belmont	19,011	8,048	5,312	9,461	<b>41,832</b>
Shire of Kalamunda	20,111	8,048	5,710	10,111	<b>43,980</b>
Shire of Mundaring	17,911	7,387	4,966	8,811	<b>39,075</b>
City of Swan	36,611	17,475	11,338	19,861	<b>85,285</b>
	<b>127,999</b>	<b>55,126</b>	<b>37,200</b>	<b>64,999</b>	<b>285,324</b>

**2. Environmental Services Projects**

The program for Environmental Services Projects includes a number of ongoing programs that are undertaken using a combination of EMRC, member Council and grant funds. Environmental Services Projects include:

1. Eastern Hills Catchment Management Program (EHCMP);
2. Future Proofing for Climate Change;
3. Achieving Climate Emissions Reductions (ACER);
4. Water Campaign; and
5. Swan and Helena Rivers Management Framework.

The Environmental Services business unit will continue to deliver on its core projects as well as focus on strategic regional issues and research such as Marri canker and water quality. Work will continue on the three year Community Energy Efficiency Program and climate change mitigation and adaptation. Two new projects are proposed for 2013/2014 following the completion of Perth Solar City program.

The proposed Sustainability and Environmental Education program will develop educational programs for each member Council on sustainability and environmental issues on the capacity of individuals and groups to create behavioural change.

A fee-for-service to assist member Councils undertake the review and development of strategic environmental policies and documentation is also proposed.



*Item 9.1 continued*

Table 3 below summarises the projects and compares the 2012/2013 budget with the proposals for 2013/2014.

*Table 3*

<b>Environmental Services Projects</b>	<b>Budget 2012/13</b>	<b>Proposed 2013/14</b>
	<b>\$</b>	<b>\$</b>
Eastern Hills Catchment Management Program	350,144	304,429
Future Proofing for Climate Change	117,151	117,151
ACER	63,436	65,935
Water Campaign™	94,765	98,135
Swan and Helena Rivers Management Framework	117,214	119,883
Sustainability and Environmental Education Program	0	90,000
Perth Solar City	85,753	0
<b>Total</b>	<b>828,463</b>	<b>795,533</b>

Table 4 below shows a summary of the proposed member Council contributions for the 2013/2014 financial year towards the proposed Environment Services projects of \$795,533 outlined above in Table 3.

*Table 4*

<b>Environmental Services Proposed Projects Contribution</b>	
	<b>\$</b>
Town of Bassendean	51,090
City of Bayswater	54,273
City of Belmont	54,154
Shire of Kalamunda	58,989
Shire of Mundaring	82,159
City of Swan	57,669
<b>Total</b>	<b>358,334</b>

The Regional Services Project Funding Summary 2013/2014 - 2017/2018 (Attached) highlights achievements for the 2012/2013 financial year and outlines the proposed projects for delivery for Regional Development and Environmental Services from 2013/2014.

In principle support is sought to the project proposals as outlined in the Regional Services Project Funding Summary for use in initiating discussion with member Councils for consideration in the 2013/2014 draft budget. Presentations will be undertaken with the Executive of each member Council in the week beginning the 11 February 2013. These will facilitate member Council feedback and discussion on proposed projects and direction for 2013/2014.



*Item 9.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation

Key Result Area 2 – Social Opportunities

- 2.1 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 4.4 To manage partnerships and relationships with stakeholders
- 4.7 To continue to improve financial and asset management practices

## **FINANCIAL IMPLICATIONS**

Table 5 below shows the combined member Council contributions towards Regional Development and Environmental Services projects proposed for the 2013/2014 financial year.

Attachment 1 provides the preliminary draft proposed project funding and expenditure summaries for Regional Development and Environmental Services projects for the period 2013/2014 – 2017/2018.

*Table 5: Summary of Proposed Member Council Project Combined Contributions for Regional Development and Environmental Services Projects – 2013/2014*

	<b>Environmental Services</b>	<b>Regional Development</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Town of Bassendean	51,090	25,944	77,034
City of Bayswater	54,273	49,208	103,481
City of Belmont	54,154	41,832	95,986
Shire of Kalamunda	58,989	43,980	102,969
Shire of Mundaring	82,159	39,075	121,234
City of Swan	57,669	85,285	142,954
<b>Total</b>	<b>358,334</b>	<b>285,324</b>	<b>643,658</b>

## **SUSTAINABILITY IMPLICATIONS**

The Regional Services Directorate provides services that are targeted directly at enhancing the Region's sustainability. Projects are diverse to ensure they address key regional issues which fall under each of the broad areas of social, economic and environmental development and meet the outcomes of the Regional Economy Development Strategy, the Regional Environment Strategy, the Regional Climate Change Adaptation Action Plan, the Regional Advocacy Strategy and the Regional Integrated Transport Strategy.



*Item 9.1 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Member Councils will be invited to support the projects being proposed in both a financial capacity in the case of some projects and with human resource support across all projects by way of providing advice, guidance and data as required during the implementation processes of all projects.

## **ATTACHMENT(S)**

Regional Services Project Funding Summary 2013/2014 to 2017/2018 (Ref: Committees-15145)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council approves in principle support to the project proposals as outlined in the Regional Services Project Funding Summary 2013/2014 - 2017/2018 for use in initiating discussion with member Councils for consideration in the 2013/2014 draft budget.

The EMRC Chief Executive Officer, Director Regional Services, Manager Regional Development and Manager Environmental Services will be meeting with member Councils Executive Team to discuss the Regional Services Proposed Funding Program 2013/2014. Individual member Councils comments and agreed contributions will be considered from these meetings.

Mr Foley proposed an amendment to the recommendation that the words "in principle support to" be deleted.

## **CEOAC RECOMMENDATION(S)**

MOVED MR COLE

SECONDED MR FOLEY

That Council approves the project proposals as outlined in the Regional Services Project Funding Summary 2013/2014 - 2017/2018 for use in initiating discussion with member Councils for consideration in the 2013/2014 draft budget.

**CARRIED UNANIMOUSLY**

## **COUNCIL RESOLUTION(S)**

MOVED CR PITTAWAY

SECONDED CR ZANNINO

THAT COUNCIL APPROVES THE PROJECT PROPOSALS AS OUTLINED IN THE REGIONAL SERVICES PROJECT FUNDING SUMMARY 2013/2014 - 2017/2018 FOR USE IN INITIATING DISCUSSION WITH MEMBER COUNCILS FOR CONSIDERATION IN THE 2013/2014 DRAFT BUDGET.

**CARRIED UNANIMOUSLY**



Advancing Perth's Eastern Region 

# **REGIONAL SERVICES PROJECT FUNDING SUMMARY**

**For**

**Regional Development  
Environmental Services**

**2013/2014 - 2017/2018**

**February 2013**

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## Executive Summary

The Regional Services Project funding summary for 2013/2014 - 2017/2018 highlights achievements for the 2012/2013 financial year and outlines the proposed projects for delivery from 2013/2014.

The Regional Development business unit will deliver an increased number of projects in the area of regional transport planning as well as the strategies from the development of the Regional Digital Strategy. Work in regional economic development and regional advocacy will build on that undertaken in 2012/2013 and include activities identified in the Regional Youth Futures Report.

The Environmental Services business unit will continue to deliver on its core projects as well as an increased focus on strategic regional issues and research such as Marri canker and water quality. Work will continue on the three year Community Energy Efficiency Program and climate change adaptation. Two new projects are proposed for 2013/2014 to replace the completed Perth Solar City program.

## Section 1 - Regional Development Projects - Overview

The Regional Development team works with the EMRC's six member councils, regional stakeholders and government partners to stimulate economic growth and associated employment opportunities for the region.

The Regional Development team works collaboratively with member councils and regional stakeholders to:

- Encourage sustainable economic development in the region;
- Facilitate two key regional tourism events and activities;
- Facilitate integrated transport planning initiatives to provide an efficient, safe and integrated regional transport network; and
- Advocate for regional issues and opportunities to maximise the benefits for member councils and communities.

**The Regional Development projects being proposed relate to the following strategic documents:**

- Regional Integrated Transport Strategy Action Plan 2010-2013.
- Regional Economic Development Strategy 2010-2015.

The Regional Development Business Unit comprises six full time employees:

- Manager, Regional Development;
- Strategic Project Officer (Economic Development);
- Strategic Project Officer (Tourism & Community);
- Strategic Project Officer (Transport & Planning);
- TravelSmart Officer; and
- Administration Research Officer.

The positions of Manager Regional Development and Administration Research Officer are established to support the overall service area of the business unit. The four specialist positions are contract positions attached to the specific project delivery areas.

Member Council officers advise the EMRC on the development and delivery of strategies and projects through participation on steering groups as follows:

<b>Project</b>	<b>Regional Officer Advisory Groups</b>
Regional Transport and Land Use Development	Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG) <i>Comprising of Technical Directors from member councils, Department of Transport, Department of Planning, Main Roads, Public Transport Authority, WA Transport Forum and Perth Airport Pty Ltd</i>
TravelSmart Program	TravelSmart Officer Network <i>Comprising of all TravelSmart Officers in other local government organisations and key activity centres</i>
Regional Economic Development	Economic Development Officers Group (EDOG) <i>Comprising of Economic Development Officers from member councils</i>
Regional Events Program	Perth's Autumn Festival Project Team Avon Descent Family Fun Days Project Team <i>Comprising of Events, Recreation and Marketing Officers from member councils and participating Councils and/or organisations</i>

The Regional Development funding model requires that for member council contributions that are greater than \$50,000 for a single project, these contributions are as follows as agreed at the Ordinary meeting of Council 27 April 2000 (Ref: Committees-1794).

- One third shared equally between the six member councils;
- The second third be shared proportionately according to rate revenue; and
- The final third be shared proportionately according to population.

The Regional Development formula was last applied in 2004/2005 and an annual 5% increase was agreed. The formula applied in this report is based on an annual 3% increase from 2013/2014 to take into account CPI changes.

## 1.1 Regional Transport Planning

### PURPOSE

The EMRC and its six member councils are committed to working with government and commercial partners to create and promote a transport network in Perth's Eastern Region that is efficient, safe and integrates all modes of transport.

### BACKGROUND

The Regional Integrated Transport Strategy Action Plan 2010-2013 examines transport and access issues affecting economic growth, liveability of the region and the wellbeing of the community.

The RITS Action Plan identifies prioritised strategies and actions to address transport and access issues in Perth's Eastern Region. Securing investment in infrastructure is a challenge to the implementation of RITS and the EMRC's role is predominantly to advocate the region's business case to government. The RITS Implementation Advisory Group is an important source of information and advice to EMRC to ensure advocacy activities are well targeted.

Since endorsement of the RITS, the EMRC has assisted with the following activities:

- Advocacy for the prioritisation of urban roads around Perth Airport.
- Participation in the State Government's Gateway WA Perth Airport and Freight Access Project Steering Committee.
- Participation in the City East Alliance Great Eastern Highway Upgrade Network Operations Working Group.
- Growth in TravelSmart programs such as delivery of TravelSmart Household through the Living Smart project.
- Promotion of Cycle Tourism experiences particularly through the Cycle Perth's Eastern Region brochure.
- Development of a Regional Cycle Network Masterplan to guide development and integration of local cycle paths across the region.
- Increased advocacy efforts for the Perth to Darwin Highway and safety upgrades to Great Eastern Highway Mundaring.
- Promotion of the Walkability Audit Tool in partnership with the Department of Transport to increase the take up of walking as an alternative mode of transport.
- Instrumental in the development of the Perth Hills Trails Masterplan.
- Employment of a TravelSmart Officer in partnership with the Department of Transport to implement the TravelSmart Program.

The employment of a Regional TravelSmart Officer was made possible from grant funding application in the Department of Transport's "TravelSmart Local Government Officer Program". As part of the contractual agreement with the Department of Transport, the Regional TravelSmart Officer will be required to meet the following objectives and milestones:

- Participate in the TravelSmart Local Government Officer Network and professional development offered by the Department of Transport;
- Develop a TravelSmart Work Plan for adoption by EMRC;
- Integrate TravelSmart travel information and behavioral approaches into the broad transport, land-use planning and community development polices of the EMRC;

- Initiate, develop and coordinate community events, programs and displays that promote and encourage sustainable transport especially during Bike and Walk Weeks;
- Work with EMRC employees to develop a Green Transport Plan for the organisation;
- Promote and assist the local community to engage in TravelSmart to School, Walking School Bus, LivingSmart and TravelSmart workplace programs; and
- Develop innovations in the promotion of travel alternatives such as walking, cycling and public transport.

### ***Achievements for 2012-2013***

#### **1. Regional Integrated Transport Strategy Major Review**

A Major Review of Regional Integrated Transport Strategy (RITS) has been undertaken. This was primarily desktop based and recommendations made to RITS Implementation Advisory Group (IAG) for the future development of the strategy. These be workshopped by the RITS IAG in February 2013.

#### **2. Employment of a Regional TravelSmart Officer**

A Regional TravelSmart Officer has been employed for a period of three years to target educational programs and development of Travel Demand Management Plans at employment and activity centres, including Perth Airport, Malaga, Kewdale/Welshpool, Forrestfield, Bassendean/Bayswater. Preliminary consultations with member councils have been undertaken in regards to the direction of the position and will continue to do so for TravelSmart related projects for the duration of the contract term.

#### **3. Curtin University Study: Integrating Future Land Use to Proposed Public Transport Infrastructure : Phase One**

EMRC has engaged Curtin University to undertake a follow on study from their previous study for EMRC which investigated the communities' aspirations for public transport in Perth's Eastern Region. The State Governments Public Transport Plan for Perth 2031, outlined the expansion of the Public Transport network in Perth and identified several routes similar to those identified by the community in the EMRC forums. It is a logical follow on from the community aspirations study to investigate the similarly identified public transport routes of the Airport Rail Spur, Ellenbrook and Mundaring. These selected routes will be audited to establish the development potential of land one kilometre either side of the routes.

#### **4. Perth Hills Trails Master Plan**

EMRC is an active member of the Perth Hills Trails Reference Group, which developed the Perth Hills Trails Master Plan in 2012/2013. The Master Plan included a review of all walking, horse riding, mountain biking, four wheel drive and trail bike trails in the Perth Hills. The resulting report included an Action Plan with recommended strategies for implementation over the coming 15 – 20 years.

### ***What is planned for 2013-2014?***

#### **1. Implement Findings of Regional Integrated Transport Strategy Major Review**

The major review findings of the Regional Integrated Transport Strategy and agreed upon recommendations made by the RITS IAG, will be progressed. The recommended outcome is the redevelopment of the Regional Integrated Transport Strategy with a timeframe of 2013-2016.

## **2. Curtin University Study: Integrating Future Land Use to Proposed Public Transport Infrastructure - Phase Two**

The second component of the Integrating Future Land Use to Proposed Public Transport Infrastructure study will be to undertake a series of stakeholder engagement events.

With an emphasis on land use and transport integration, these engagements will encourage the community to envision what the future development of the land along the routes and stations could be. This component of the study will include consultation forums/workshops with developers, the community and Local/State Government.

The series of forum workshops will be designed to provide participants with access to the data collected during the audit phase. The first forum will focus on development proponents to determine the outlook of development and assess their views of the potential for development in the area. Three community forums/workshops across the EMRC region will determine the popular places and suitable locations for stops along the routes and the preferred nature of development at significant locations.

Findings from the audit and the forums will be presented at the final forum/workshop with government agency representatives. This will assist the relevant departments in making informed decisions about the potential for developing the rapid public transport routes. This project derives from the RITS Action 5.10 and Objective 5.3.

## **3. Activity Centre Walkability Network Master Plan**

The findings from the Major Review of the RITS recommended developing an Activity Centre Walkability Network Master Plan.

The Plan will use the Walkability Audit Tool developed by the Department of Transport in partnership with the EMRC in 2011/2012. The tool is used to conduct audits and identify gaps and poor infrastructure in the pathway network. It is proposed that the audits focus around activity centres as identified in Directions 2031 and Beyond; schools, transport hubs and desired locations identified by member councils.

The master plan would compile a report of all priority improvements required to increase walking around these activity centres. This would form a Priority Walking Infrastructure Project List, which would become a regular item on the RITS IAG agenda. This project idea has derived from RITS Actions 3.3, 3.4 and 3.5, and Objective 3.3.

## **4. EMRC Transport Network Vision**

The EMRC seeks to build on previous research on the communities' aspirations for public transport in the Perth's Eastern Region. This qualitative information provides a baseline for the desired public transport to develop a Transport Network Vision for Perth's Eastern Region. The research relates to RITS Actions 1.2, 1.3, 2.2 and 2.9.

The Regional Economic Development Strategy highlights the transport vulnerability of Perth's Eastern Region. The Vulnerability Index Assessment for Mortgage, Petrol and Inflation Risks and Expenditure, Perth, 2001 and 2006 rates Ballajura, Beechboro, Morley and Gooseberry Hill as 'Very High' vulnerability and Bassendean as 'High' vulnerability. This vulnerability can be reduced through the provision of Rapid Public Transport throughout Perth's Eastern Region.

The Transport Network Vision project would ultimately provide a network map identifying actions needed to reduce transport vulnerability throughout Perth's Eastern Region. The study would utilise PTA Smart Rider data and census data to determine where there are gaps in the public transport network, particularly for movements to and from high employment areas. The vision would ultimately be used as an advocacy tool.

## **5. Public Transport Service Investigation**

The EMRC will survey the adequacy and desire for Public Transport of Local Businesses as part of the Industry Engagement Framework project. This will provide the basis information to determine whether pursuing a research study is feasible and to provide a foundation for advocating to the Public Transport Authority to conduct a survey to obtain information on community opinion and transport needs. This project links to RITS Actions 2.2 and 5.9, and REDS Actions 4.2 and 5.2.

## **6. Investigate the Benefits of a Business and/or Community Travel Survey**

To complement the results of the “EMRC Transport Network Vision” (above), the viability of a travel survey targeting key business/community areas will be investigated. Information related to travel behaviour is currently limited to Australian Census Journey to Work and SmartRider data and therefore does not describe the non-work trips and trips made by non-public transport modes.

This additional information will help guide and identify future projects, allowing EMRC to advocate in support for sustainable transport provision in targeted areas of need. It will also help understand barriers and the potential for TravelSmart related projects to influence travel behaviour change towards sustainable transport modes. This project links to RITS Actions 2.1, 2.2, 2.3, 2.4, 2.6, 2.7, 2.9, 2.10, 2.11 3.1, 5.1, 5.7 and 5.9.

## **7. TravelSmart Educational Forums**

EMRC seeks to promote and educate the TravelSmart message across Perth’s Eastern Region by facilitating TravelSmart Educational Forums, targeting relevant businesses and schools that individual member councils have identified as priority. These forums will help businesses and schools understand the benefits of facilitating sustainable transport behaviour and help identify priority areas for future projects, whilst also promoting the TravelSmart to School, Walking School Bus, LivingSmart and the TravelSmart workplace programs. This project links to RITS Actions 2.8, 5.1 and 5.5.

## **8. TravelSmart Communications and Marketing Tool**

A TravelSmart Communications and Marketing Tool will be developed to assist the EMRC and its member councils integrate TravelSmart related information into relevant events and meetings where there is a potential to encourage staff and community members to choose a more sustainable method of transport.

This may include templates that can be included in various mediums of communication that highlight all the viable walking, cycling and public transport routes to the event/meeting location making the choice to use a sustainable transport method an easier option. This project links to RITS Action 5.1 and 5.8.

**How will member councils benefit?**

The provision of efficient and sustainable transport infrastructure in Perth's Eastern Region is a critical issue for both local and State Government with predicted population and transport demand growth for Perth in the medium to longer term. By utilising a regional approach for advocacy and service provision using best practice planning principles, member councils will benefit by minimising the dependency on motor vehicle use that contributes to road congestion, road trauma, air pollution, noise pollution, carbon emissions, and high transportation costs.

In addition, well planned activity centres the provision of walking and cycling infrastructure and travel demand management activities will encourage the use of alternative modes of transport and will help deliver economic, social and environmental benefits to the region.

**What impact/support will this project have on member councils?**

In-kind support will be required from member councils in the form of officer time to participate in the RITS IAG and TravelSmart project teams which will be focused upon the activities listed above over the next 12 months. Ongoing support for the Travel Smart Officer is required for Year 2 of the three year program.

Member Council support is sought to undertake the following Regional Transport Planning and Development projects:

Regional Integrated Transport Strategy Redevelopment	\$20,000
Curtin Study: Phase Two Community Consultation	\$15,000
Regional Walkability Audit Brief	\$20,000
Transport Network Vision	\$10,000
	<b>\$65,000</b>
Travel Smart - Year 2 Project	\$37,200
<b>Total Support Requested</b>	<b>\$102,200</b>

## Five Year Financial Summary

Adopted Budget 2012/13	Regional Transport Planning and Development	2013/14	2014/15	2015/16	2016/17	2017/18
	<b>Operating Income</b>					
	<b>Member councils contributions TravelSmart</b>					
(1,343)	Town of Bassendean	(3,286)	(5,299)	0	0	0
(2,692)	City of Bayswater	(6,588)	(10,624)	0	0	0
(2,172)	City of Belmont	(5,312)	(8,568)	0	0	0
(2,333)	Shire of Kalamunda	(5,710)	(9,209)	0	0	0
(2,029)	Shire of Mundaring	(4,966)	(8,010)	0	0	0
(4,633)	City of Swan	(11,338)	(18,290)	0	0	0
<b>(15,202)</b>	<b>Member council Contribution TravelSmart</b>	<b>(37,200)</b>	<b>(60,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Member council Contribution: RITS Projects</b>					
0	Town of Bassendean	(5,561)	(5,728)	(5,900)	(6,077)	(6,259)
0	City of Bayswater	(11,194)	(11,530)	(11,876)	(12,232)	(12,599)
0	City of Belmont	(9,461)	(9,745)	(10,037)	(10,338)	(10,648)
0	Shire of Kalamunda	(10,111)	(10,414)	(10,727)	(11,049)	(11,380)
0	Shire of Mundaring	(8,811)	(9,075)	(9,348)	(9,628)	(9,917)
0	City of Swan	(19,861)	(20,457)	(21,071)	(21,703)	(22,354)
	<b>Council Contribution RITS</b>	<b>(64,999)</b>	<b>(67,039)</b>	<b>(68,959)</b>	<b>(71,027)</b>	<b>(73,157)</b>
(44,800)	Department of Transport Grant - TravelSmart	(22,800)	0	0	0	0
(0)	Grants - Cycling Initiatives*	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
(0)	Grants - Walking Initiatives*	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
<b>(60,002)</b>	<b>Total Income</b>	<b>(154,999)</b>	<b>(157,039)</b>	<b>(98,959)</b>	<b>(101,027)</b>	<b>(103,157)</b>
<b>Operating Expenditure</b>						
68,972	<b>Implement Regional Integrated Transport Strategy 2010-2013</b> Public Transport Service Investigation Transport projects	66,356	68,839 40,000	71,565 40,000	74,408 40,000	74,408 40,000
88,435	Implement TravelSmart programs Travel Smart Education Forums	93,435	93,435	0	0	0
0	RITS Redevelopment	20,000	0	0	0	20,000
24,000	<b>Implement Curtin Phase Two</b> Research Community consultation	27,000 15,000	0	0	0	0
0	Regional Walkability Audit Brief	20,000	0	0	0	0
0	Transport Network Vision	10,000	0	0	0	0
0	Walking and Cycling*	30,000	30,000	30,000	30,000	30,000
<b>181,407</b>	<b>Total Expenditure</b>	<b>281,791</b>	<b>232,274</b>	<b>141,565</b>	<b>144,408</b>	<b>164,408</b>
<b>112,405</b>	<b>Net EMRC Contribution</b>	<b>126,792</b>	<b>75,235</b>	<b>42,606</b>	<b>43,381</b>	<b>61,251</b>

\* Expenditure for cycling and walking projects will only occur if grants can be secured.

## 1.2 Regional Economic Development

### PURPOSE

Regional economic development activities seek to achieve and maintain a prosperous future for the region and its residents. A range of activities that facilitate the alignment of workforce, skills, enabling infrastructure, investment, land and leadership to the needs of industry are delivered to support economic growth.

It is critical that the EMRC responds to the expected residential population growth in the region over the next 20 years through effective investment in economic development in order to ensure sufficient employment opportunities. This aligns to key State Government planning strategies such as the Department of Planning's Directions 2031 and Beyond.

### BACKGROUND

The EMRC has supported member councils and industry stakeholders to achieve economic development outcomes since 1998. Since establishment of the Economic Development Officers Group (EDOG) in September 2007, regional economic development activities undertaken by the EMRC have continued to address barriers to business and industry growth and investment attraction.

Economic development is also identified as a key result area in the EMRC's Strategic Plan for the Future 2010/11-2013/14, which includes the objective *"to facilitate regional economic development activities"*.

In 2010 the EMRC, in association with EDOG and other stakeholders, developed the Regional Economic Development Strategy 2010-2015 (REDS) which sets in place a structured framework for the delivery of economic development activities over four years and identifies the following seven Key Focus Areas:

- **Local Jobs for Local People** - To improve employment self-containment by working with partners to focus on initiatives that align the availability of local jobs to the local working resident population.
- **Buy Local, Supply Local** - To maximise local supply and demand opportunities through initiatives that reduce leakage of economic activity to other areas.
- **Think Smart, Work Smart** - To increase the output value of Perth's Eastern Region by developing and attracting knowledge intensive and creative industries, encouraging innovation in existing businesses, and generally creating higher value employment opportunities in the region.
- **Joining the Dots** - To create world class enabling infrastructure that maximise economic productivity, creates competitive advantage for businesses in Perth's Eastern Region and resolves infrastructure bottlenecks that inhibit growth.
- **Work Hard, Play Hard** - To protect, improve and promote the livability of Perth's Eastern Region through the supply and diversity of housing, education, health, culture and vibrancy to attract workers to live and enjoy the Region in which they work.
- **Natural Growth** - To ensure that economic growth complements rather than compromises the environmental future of Perth's Eastern Region by taking an environmentally responsible and sustainable approach.
- **Responsible Leadership** - To provide good governance that facilitates responsible economic growth, advocates for Perth's Eastern Region, and encourages all stakeholders to work collaboratively together, equipped with the best knowledge to exercise sound leadership.

The Strategy defines a series of objectives and actions within each Key Focus Area and these form the basis for future activities. The REDS is monitored, reviewed and evaluated on an ongoing basis through a number of mechanisms including:

- Regional meetings of the Economic Development Officers Group;
- The monitoring of KPI's;
- Quarterly Regional Development Activity Reports which are presented to the CEO Advisory Committee and EMRC Council;
- A minor review of the Strategy undertaken annually; and
- Where appropriate, the community is informed of significant developments through the EMRC website, media releases and newsletter.

### ***Achievements for 2012-2013***

#### **1. Economic Development Officers Group (EDOG) Facilitation**

The EDOG meetings have been hosted and facilitated by the EMRC since the group's establishment in 2007 and provide a forum for the discussion of regional economic development matters. These meetings are also linked to new projects as directed by member councils and the strategy.

#### **2. Showcase Series**

In June 2011, the EDOG identified the need to expand the former industrial tours to incorporate Small to Medium Enterprises. The 'Showcase Series' was created and coordination was undertaken by the EMRC.

Two showcases have been undertaken in 2012. The first event held in March 2012 was focused on Digital Media and featured keynote presentations from NBN Co and Fortis, a cloud computing company. The event included 'stalls' from 5 local businesses operating in the digital space and attracted over 60 people from more than 30 local businesses in the region. The second event held in September 2012 focused on Health and featured keynote presentations from the CEO of the Midland Health Campus Project and a local entrepreneur operating in the pharmaceutical industry. This event was also successful with over 55 people attending the event from over 30 local businesses.

A third event is scheduled for February 2013 and will focus on Transport to reflect the importance of Perth's Eastern Region as a transport and industry hub.

#### **3. Provision of Regional Profiling Tools**

The EMRC coordinated the continued subscription to REMPLAN, profile.id, and atlas.id. These tools provide economic and socio-demographic profiling data for the Region and provide member councils and other stakeholders with online access to profiling data. In 2012/13 several updates occurred including the incorporation of statistics from the 2011 Census to underpin timely data provision for the region. A publically available 'Economic Profile' for the region is available and this has also been translated to Chinese to promote the region to Chinese audiences and attract investment opportunities from Australia's largest trading partner. Annual training for member councils and key stakeholders has been provided for all available regional profiling tools.

#### **4. External Program Review**

Research was undertaken to identify REDS actions that complement those activities being undertaken, planned, or of interest to other stakeholders (e.g. State and Federal Government departments). This process aimed to promote the establishment of on-going communication channels and to discuss opportunities for support to deliver REDS actions.

An example of this is:

- Cluster Development: Department of Commerce, Enterprise Connect: The EMRC attended several workshops and forums focused on establishing stronger connections between academia, industry and government in the hopes of providing better support for the establishment of clusters. Relationships

have been established with key players from several relevant State departments, research institutes and industry bodies (including Department of Commerce, Enterprise Connect, Hunternet, Cluster Navigation and Curtin University).

### **5. Independent Research Program**

Research to identify key insights that will influence delivery of REDS actions has been undertaken. The detailed scope for these research projects is determined by EDOG to ensure that the research provides the basis to support local outcomes. A perception research survey will be undertaken to assess how Perth's Eastern Region is perceived as a place to live work and play (Action 5.2).

### **6. Industry Engagement Framework**

The development of the Industry Engagement Framework (IEF) has been undertaken in close consultation with EDOG. The Framework consists of several tools chosen specifically for their ability to engage with business and industry in creative and innovative ways.

The Framework leverages many of the REDS actions that require engagement with businesses and industry stakeholders to capture insights that will inform the development of tailored support strategies into the future. The Framework was developed to create the Industry Engagement Framework Toolkit, an agreed approach for capturing feedback from businesses in Perth's Eastern Region.

The IEF formed the 'development phase' of the project and was implemented via the Business Insights Program (BIP) which formed the 'delivery phase'. The Framework has been able to embed methods, tools and branding to support member councils with their own priorities in addition to providing a regional platform for engaging with business and industry.

### **7. Business Insights Program**

The Business Insights Program is the application of the Industry Engagement Framework (IEF) and its associated tools to capture insights from business and industry in Perth's Eastern Region. The BIP has provided a channel for member councils to promote their profile by providing a two-way mechanism for information exchange and networking with local businesses. This two-way information exchange and networking supports a number of additional REDS actions relating to advocacy, education and promotion activities within the strategy (e.g. networking, business improvement etc.).

It has facilitated the development of relationships between existing business networks and associations (e.g. local chambers of commerce, small business support centers and business associations) and increased the potential for knowledge sharing across existing business networks to encourage creativity and innovation.

### **8. Regional Digital Strategy**

The EMRC is facilitating, through the engagement of a consultant, the development of a Regional Digital Strategy (RDS) through extensive consultation with partnering member councils, business, industry and the community. The Strategy will act as a guide in the delivery of agreed regional broadband activities to ensure that it operates in conjunction with member council's existing strategies.

The RDS will prepare Perth's Eastern Region to make the most effective use of the technology associated with the Digital economy. The development of a RDS will assist to strengthen and diversify the economy and contribute to business viability and sustainable employment for residents of Perth's Eastern Region.

The RDS will complement member council priorities and provide the strategic direction for member councils to develop and/or align local economic digital strategies to leverage regional directions.

## **9. Regional Economic Development Strategy 2010-2015 Minor Review**

The Regional Economic Development Strategy (REDS) was completed in November 2010. This was driven by changes in the economic environment and the need for alignment of regional activities with economic development strategies of member councils. The strategy has since been utilized as the baseline against which all regional economic development activities have been completed and measured.

The monitoring, review and evaluation of the REDS takes place on several levels including a minor review to be undertaken annually which focuses on the updating of actions in accordance with important State and Federal strategies released since the initial development of the document. A desktop review of the objectives and actions contained in the strategy will be presented and work shopped at the March 2013 meeting of the Economic Development Officers Group.

## **10. Regional Events**

In 2011, member councils approved the EMRC continuation of facilitating the Perth's Autumn Festival, the Avon Descent Family Fun Days and the website [www.perthtourism.com.au](http://www.perthtourism.com.au). (Ref: Committees-12366). All other activities from the Regional Tourism Strategy 2010 - 2015 have either been completed or re-identified under the Regional Economic Development Strategy.

### **Avon Descent Family Fun Days**

The Avon Descent Family Fun Days are a series of family-orientated events held annually on the banks of the Avon and Swan Rivers on the first weekend of August with the aim of engaging local communities and visitors with the Avon Descent white water race. EMRC coordinates annual Lotterywest grant funding to assist councils with event staging costs and support a significant regional marketing campaign coordinated by EMRC.

EMRC has applied for and acquitted funding from Lotterywest on behalf of the member councils and the Shires of Toodyay and Northam since 2004. Since 2005 and including 2012, the EMRC has received Lotterywest funding totaling \$1,724,828.34 (ex GST). The EMRC's ongoing relationship with Lotterywest has resulted in a streamlined grant funding agreement for the Avon Descent Family Fun Days, which reduces the paperwork requirements from member councils as part of the grant application and acquittal processes and increases the amount of funding available on a regional basis

Significant achievements in 2012/2013 include:

- Increased collaboration on the 2012 Avon Descent Family Fun Days, for greater integration with the race event. It is estimated that over 23,000 people attended the five family fun day events held at Northam, Toodyay, Guildford, Belmont and Bayswater from 3 August to 5 August 2012.
- Securing and administering a Lotterywest grant for \$250,500 for the 2012 Avon Descent Family Fun Days event on behalf of the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Northam, City of Swan and Shire of Toodyay.
- Coordination of a collaborative marketing campaign on behalf of participating councils to promote the 2012 Avon Descent Family Fun Days to the wider Perth metropolitan and intrastate areas. The \$90,000 regional marketing campaign consolidated and cross-promoted marketing efforts, and achieved an estimated \$160,000 in advertising value.
- Recognition as a finalist in the 2012 WA Tourism Awards in the 'Tourism Marketing' for the regional marketing campaigns coordinated for the 2011 Avon Descent Family Fun Days.
- Partnering with the Northam's Avon Descent Association, Lotterywest and Eventscorp to undertake a strategic review of the Avon Descent, including the family fun days. The review included extensive analysis and stakeholder consultation, and provides a strategic plan to grow the Avon Descent as a major event.

- Seeking the implementation of a Memorandum of Understanding and fee for service arrangement with the Shire of Northam and Shire of Toodyay for the Avon Descent Family Fun Days.

### **Perth's Autumn Festival**

Perth's Autumn Festival is an annual six week program of events coordinated by EMRC that collaboratively promotes member council nominated tourism, community and cycling events held in Perth's Eastern Region under the umbrella of 'Perth's Autumn Festival'.

Significant achievements in 2012/2013 include:

- Coordination of the 2013 Perth's Autumn Festival program, with eight tourism, community and cycling events held throughout Perth's Eastern Region from 14 March to 5 May 2013. It is estimated that the festival will attract over 20,000 people based on previous years.
- Continued support for councils to implement the 'Clean and Green by 2013' Strategy Action Plans for the Perth's Autumn Festival.
- Liaison with Lotterywest to expand the scope of Perth's Autumn Festival by applying for a grant, which delivered \$67,411 (ex GST) on behalf of the City of Bayswater, City of Belmont and City of Swan to assist member councils with event staging costs.
- Recognition as a finalist in the 2012 WA Tourism Awards in the 'Tourism Marketing' for the regional marketing campaigns coordinated for the 2012 Perth's Autumn Festival.

### **11. Regional Online Portal**

PerthTourism.com.au is a regional tourism website maintained by the EMRC that provides information events, trails and experiences in Perth's Eastern Region to over 50,000 residents and prospective visitors each year. The website refers enquiries to the three Visitor Centres located in the region for detailed product information and bookings. The website is also used as a central point of information for the annual Perth's Autumn Festival and Avon Descent Family Fun Day events.

EMRC continued development of and increased visitor statistics to the regional tourism website during 2012 / 2013. The website saw a 30% increase in unique visitor numbers during 2012 / 2013 compared with 2011 / 2012. A plan was developed for a proposed project for a Chinese tourism website to leverage the increased federal and state government focus on China as a growing tourism market.

### ***What is planned for 2013-2014?***

A number of activities and projects will be continued for 2013 – 2014 in concert with several new projects that are proposed for the period.

#### **1. Economic Development Officers Group (EDOG) Facilitation**

The EMRC will coordinate the EDOG meetings on a bi-monthly basis. The meetings provide a forum for the discussion of regional economic development matters with officers from member councils along with providing the EMRC with direction on project detail. These meetings are also a forum for the presentation of REDS progress, presentation of research findings, discussion and feedback.

#### **2. Industrial Advocacy Tours**

EDOG identified the need to re-launch the Industrial 'Famil' Tours previously undertaken by the EMRC. These were a series of half day tours for the EMRC and member council officers involved in economic development and strategic planning of industrial areas in Perth's Eastern Region. The purpose was to familiarise EMRC and member council staff with industrial estates in order to maximise cross promotion of opportunities for investment attraction to Perth's Eastern Region.

The tours were expanded to include the Chief Executive Officer Advisory Committee members and relevant member council senior officers, along with local Councilors and State government representatives. At the direction of EDOG the final tour in the series was held in April 2011 and the tours were replaced with the Showcase Series of events, which were targeted towards small to medium enterprises/local businesses.

In November 2012, EDOG identified a 'gap' in the shift from these tours and agreed to re-launch the familiarisation tours with a specific advocacy agenda targeted towards state agencies and politicians. It was agreed there was a need for both the Familiarisation Tours and the Showcase Series and a commitment was made from EDOG to support this.

### **3. Continued Provision of Regional Profiling Tools**

The REMPLAN, *profile.id*, and *atlas.id* tools provide economic and demographic profiling data for the region and will continue to be provided to allow member councils and other stakeholders' access to useful profiling data relating to Perth's Eastern Region. Statistics from the 2011 Census have been incorporated into all tools to underpin timely data provision for the region. Regular training for member councils and key stakeholders will be coordinated by the EMRC in 2013-2014.

### **4. Showcase Series**

The EMRC will continue to facilitate the Showcase series in 2013/14 following strong support from the EDOG and strong support from the local businesses in the region, as evidenced by the high levels of attendance feedback received at each event already held. Topics will be identified by EDOG on a situational basis, taking into consideration the social, economic and political context.

The Showcase Series acts as a regional platform for information sharing and networking. The purpose of the Showcases is to increase the output value of Perth's Eastern Region by developing and attracting knowledge intensive and creative industries to encourage innovation in existing business and create higher value employment opportunities in the region.

### **5. Strategic Project Officer (Digital)**

The development of a Regional Digital Strategy (RDS) through extensive consultation with partnering member councils, business, industry and the community will be completed in June 2013. The Strategy acts as a guide in the delivery of agreed regional broadband activities and ensures that it operates in concert with member council's existing strategies.

The establishment of the RDS complements member council priorities and provides the strategic direction for member councils to develop and/or align local economic digital strategies to leverage regional directions. Upon the completion of the RDS, there will be a series of actions that require completion. It may be necessary that a Strategic Project Officer (Digital) be employed by the EMRC and be responsible for:

- Acting as the central point of contact for all NBN related enquiries;
- Providing digital direction and training to member councils;
- Developing and delivering digital strategies for member councils on a needs basis; and
- Providing digital workshops to assist business and community in becoming 'digital ready'.

The specifics of the role will be identified by the RDS which will highlight the strengths and gaps in the Region and provide the necessary direction for the potential role.

### **6. Business Insights Program Support Strategies**

The application of the Industry Engagement Framework through the Business Insights Program (BIP) is expected to capture comprehensive data and reveal significant insights into the challenges and

opportunities faced by business and industry in Perth's Eastern Region. The resulting data will form the basis of tailored support strategies to continue assisting local business. Based on the success of the project (due for completion in June 2013) the Engagement Framework will be continued into the 2013/14 period to achieve consistency for the local businesses involved and provide consistent platforms through which they can be engaged.

## **7. Research Program**

This project will utilise seed funding to research the barriers to matching local residents to local jobs. A funding partner will be sought (potentially a tertiary education institute). This project will leverage existing barriers identified through consultation with EDOG and seek solutions to the issue of local employment retention.

## **8. Regional Events**

### **Avon Descent Family Fun Days**

The annual Avon Descent Family Fun Days will continue to be promoted and developed in collaboration with the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Northam, City of Swan and Shire of Toodyay. Funding will be sought from Lotterywest for the future Avon Descent Family Fun Days.

Annual Lotterywest funding of \$250,500 assists councils to meet the costs of staging five family fun day events including infrastructure, services and entertainment. The funding also supports a significant collaborative regional marketing campaign coordinated by EMRC, which is developed in collaboration with participating councils. In 2012 the \$90,000 regional marketing campaign coordinated by EMRC achieved over \$150,000 in estimated advertising value – delivering approximately \$30,000 to each of the participating councils, and a similar result is anticipated for 2013.

In 2012, EMRC partnered with the Northam's Avon Descent Association, Lotterywest and Eventscorp to undertake a strategic review of the Avon Descent white water race, including the family fun days. EMRC will continue to work closely with these key stakeholders to implement the recommendations arising from the review in the continued development of the family fun days.

### **Perth's Autumn Festival**

The annual Perth's Autumn Festival will continue to be promoted and developed in collaboration with member councils. The flexibility of the Perth's Autumn Festival regional event program allows member councils to nominate one community or tourism event and one cycling event held within their region during the time period. Event organisers are encouraged to use the events to create a profile that can benefit the local community and Perth's Eastern Region by attracting visitation through tourism and activities.

Through participation in the Perth's Autumn Festival, member councils receive access to an event management consultant, event business planning support and festival branded marketing collateral. EMRC also coordinates a regional marketing campaign that delivers over \$180,000 in estimated advertising value. The total value of this support is conservatively estimated at around \$10,000 to \$20,000 per event.

Following discussions with Lotterywest, EMRC sought grant funding support to grow the Perth's Autumn Festival and in 2013, EMRC applied for grant funding to support three member council events. In 2014, the grant funding opportunity will be expanded to further develop additional festival events and support event infrastructure, services, entertainment and EMRC's regional marketing campaign.

## **9. Regional Online Portal**

EMRC will continue development and maintenance of both English and Japanese PerthTourism.com.au websites. Following an increased focus by the state and federal governments on China as a growing tourism market, EMRC will develop a Chinese tourism website, linked to the existing English and

Japanese sites. Similar to the existing Japanese website, the Chinese site will provide simplified information on experiences and trails in Perth's Eastern Region.

***How will member councils benefit?***

Member councils have made a significant contribution to the development of the Regional Economic Development Strategy and in doing so have ensured the alignment of regional priorities with their local area economic development priorities. The Regional Economic Development Strategy will deliver outcomes that support member councils through increasing local employment, supporting industry investment, advocacy for regional priorities, and promoting the region as a whole. The Strategy complements local priorities of member councils, to maximise leverage and make effective use of collective resources.

Close collaboration with member councils is planned and member councils will benefit from the sharing of research and information as well as realising potential value from engagement with businesses.

Activities will support the delivery of REDS actions and in turn will directly help member councils with their own economic development activities. The activities require seeking insight from businesses through the assistance of member councils. The engagement process and associated tools are expected to support member councils while increasing their profile with businesses in their local area.

***What impact/support will this project have on member councils?***

In-kind support will be required from member councils in the form of officer time to participate in the Economic Development Officers Group, Perth's Autumn Festival and Avon Descent Family Fun Days project teams which will be focused upon the activities listed above over the next 12 months. In addition, member councils will be required to support the continued delivery of the mini showcases conducted in their council area and to give input to regional submissions and project proposals that may occur during the period.

The *Business Insights* Program will require participation of member councils to participate in engagement activities. Member councils may be also required to make in-kind and financial contributions to leverage grant funding for additional opportunities that may arise during the year, although these will be considered on a case-by-case basis.

Member council support is sought for the following projects:

Business Insights Program Support Strategies	\$30,000
Regional Digital Officer	\$65,000
Showcase Series	\$15,000
Economic and Social Profiling	\$12,000
Chinese Tourism Website	\$ 6,000
Regional Events	\$55,126
<b>Total Support requested</b>	<b>\$183,126</b>

## Five Year Financial Summary

Program Title	Regional Economic Development					
Adopted Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$	<i>Operating Income</i>	\$	\$	\$	\$	\$
	<b>Member councils Contributions: REDS</b>					
(13,127)	Town of Bassendean	(12,411)	(12,783)	(13,167)	(13,562)	(13,969)
(26,564)	City of Bayswater	(21,944)	(22,603)	(23,281)	(23,979)	(24,699)
(21,420)	City of Belmont	(19,011)	(19,581)	(20,169)	(20,774)	(21,397)
(2,000)	Shire of Kalamunda	(20,111)	(20,714)	(21,336)	(21,976)	(22,635)
(11,953)	Shire of Mundaring	(17,911)	(18,448)	(19,002)	(19,572)	(20,159)
(47,727)	City of Swan	(36,611)	(37,709)	(38,841)	(40,006)	(41,206)
<b>(122,791)</b>	<b>Member council Income REDS</b>	<b>(127,999)</b>	<b>(131838)</b>	<b>(135,796)</b>	<b>(139,869)</b>	<b>(144,065)</b>
	<b>Member council Contribution: Regional Events</b>					
(4,463)	Town of Bassendean	(4,686)	(4,920)	(5,166)	(5,424)	(5,586)
(9,030)	City of Bayswater	(9,482)	(9,956)	(10,454)	(10,976)	(11,305)
(7,955)	City of Belmont	(8,048)	(8,450)	(8,873)	(9,316)	(9,595)
(7,955)	Shire of Kalamunda	(8,048)	(8,450)	(8,873)	(9,316)	(9,595)
(7,035)	Shire of Mundaring	(7,387)	(7,756)	(8,144)	(8,551)	(8,807)
(16,643)	City of Swan	(17,475)	(18,349)	(19,266)	(19,843)	(20,438)
<b>(53,081)</b>	<b>Member council Income Regional Events</b>	<b>(55,126)</b>	<b>(57,881)</b>	<b>(60,776)</b>	<b>(63,426)</b>	<b>(65,326)</b>
(250,500)	Other contributions: Avon Descent Family Fun Days grant funding (Lotterywest)	(250,500)	(250,500)	(250,500)	(250,500)	(250,500)
(67,411)	Perth's Autumn Festival grant funding (Lotterywest)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
(20,000)	Perth's Autumn Festival sponsorship	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)

<b>Program Title</b>	<b>Regional Economic Development</b>					
<b>Adopted Budget 2012/13</b>	<b>Project Summary</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
(0)	Shire of Northam	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
(0)	Shire of Toodyay	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
<b>(513,783)</b>	<b>Total Income</b>	<b>(513,625)</b>	<b>(520,219)</b>	<b>(527,072)</b>	<b>(533,795)</b>	<b>(539,891)</b>
	<b>Operating Expenditure</b>					
	<b>Implement Regional Economic Development Strategy</b>					
164,663	Facilitation of EDOG Research Program Advocacy Tours Cycle PER Brochure	190,981	196,710	202,612	208,690	214,950
64,455	Regional Digital Strategy	65,000	70,000	70,000	70,000	70,000
0	Showcase Series	15,000	15,000	15,000	15,000	15,000
34,000	Economic community profile tools	34,000	34,000	34,000	34,000	34,000
46,333	Industry Engagement Framework & Business Insights Program	30,000	30,000	30,000	30,000	30,000
166,680	Perth's Autumn Festival	154,000	155,000	157,000	159,000	160,000
295,745	Avon Descent Family Fun Days	297,234	298,783	301,383	303,159	303,159
8,663	Perth Tourism website	8,818	8,979	9,156	9,341	9,341
0	Develop Chinese Tourism website	6,000	0	0	0	0
<b>780,539</b>	<b>Total Expenditure</b>	<b>801,033</b>	<b>808,472</b>	<b>819,151</b>	<b>829,190</b>	<b>836,450</b>
<b>266,756</b>	<b>Net EMRC contribution</b>	<b>287,408</b>	<b>288,253</b>	<b>292,079</b>	<b>295,395</b>	<b>296,559</b>

## 1.3 Regional Youth and Education

### PURPOSE

To consider priority projects to improve regional youth and education opportunities.

### BACKGROUND

Historically, the EMRC has engaged in youth focused activities in response to external funding opportunities that align to the organisation's business or project directions. It is recognised that state government agencies and community organisations are the principal providers of education and employment services to youth.

A Regional Youth and Education Discussion Paper presented to Council in 2012, identified the region has a wide range of agencies delivering services for young people and that member Councils are actively involved in the delivery of a range of youth initiatives in their communities. This includes youth development through community capacity building, direct service provision and/or financial and in-kind support to community based providers.

Information provided in the Regional Youth and Education Discussion Paper was used as a foundation for engagement with member Councils and key stakeholders. Consultation sought to identify regional priorities and identify the role of the EMRC with regard to such priorities.

Four priority regional projects have been identified and these regional activities will support those underway or proposed by member councils, the community sector and government. The youth projects complement the direction, projects and initiatives already outlined in the Regional Economic Development Strategy, the Regional Environment Strategy and Regional Advocacy Strategy.

### ***What is planned for 2013-2014?***

The Regional consultation with key stakeholders undertaken in 2012 highlighted the strengths and gaps within the youth sector in Perth's Eastern Region. Member Councils, their partner agencies and other key regional organisations identified improved regional collaboration and a unified approach to lobbying and advocacy as opportunities to significantly improve the services available to young people in the Region.

The EMRC was seen as being well placed to lead the regional advocacy, linking lobbying for improved youth infrastructure and services with their existing Regional Advocacy Strategy. The development of strong regional networks to support member Councils was also seen to align with the EMRC's objectives, however, it was not considered the EMRC needed to be the sole driver of such collaboration.

Building on existing EMRC strengths to deliver the Bush Skills for Youth program was seen to complement the EMRC's Environmental Strategy and supporting the development and delivery of a Regional Youth Week Forum during National Youth Week 2014 would enhance the EMRC's Regional Events program.

### **1. Eastern Region Youth Network**

The development of the Eastern Region Youth Network (ERYN) will build on the existing Swan and Surrounding Suburbs Youth Network, SaSSYNet and the Swan NEST project auspiced by RISE (formerly Hills Community Support Network). ERYN could coordinate the development of strong regional networks and skills development training and support for those engaged in the provision of youth services in Perth's Eastern Region.

Allocation of funds within the Regional Economic Development Program will support the development of regional networks. The Network would be supported to source funds to support the development of a regional training calendar from another funding provider.

## 2. Regional Advocacy and Lobbying

Advocating on behalf of member Councils and the non-government sector to garner support from State and Federal Government for increased programs, services and facilities for young people in Perth's Eastern Region is critical to the development of a 'joined-up' approach to meeting the needs of the Region's young people. Such advocacy includes raising awareness of the needs of young people as part of the Regional Integrated Transport Strategy and seeking to develop a regional approach to the development of key infrastructure, such as community 'hubs' which will deliver services for young people. This priority project can be considered as part of the Regional Advocacy Program.

## 3. Bush Skills for Youth

The development of a Bush Skills program to support local environmental groups attract young volunteers is aligned to the EMRC's Eastern Hills Catchment Management Programme. Whilst the EHCMP currently operates in the City of Swan and the Shires of Kalamunda and Mundaring, the Bush Skills for Youth program and associated volunteering activities could also be activated in the Cities of Bayswater and Belmont and the Town of Bassendean, particularly in relation to river/foreshore focused projects.

There is also an opportunity as part of the program to engage with other youth volunteering organisations such as Useful Inc to develop new and innovative ways of involving young people in environmental projects. This project is included in the Environmental Services Program. Funding for this project will be sought from Lotterywest.

## 4. Regional Youth Week Forum

A Regional Forum during National Youth Week 2014 would bring together key stakeholders to re-visit the priorities for young people and youth services in the Eastern Region. It would build on the work of the regional network group, ERYN and on the forum to be hosted by the Swan NEST program in 2013.

Allocation of funds within the Regional Economic Development Program will support the development of regional networks, critical to the delivery of a Regional Youth Forum. Seed funding will also be used to leverage grant funding from other funding sources.

This Forum could be a precursor to the development of a series of Regional Youth Week activities across member Council areas in 2014/15. It is anticipated that any such calendar of activities would attract funding from external organisations.

## Five Year Financial Summary

Regional Youth Projects						
Adopted Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$	<b>Operating Expenditure</b>	\$	\$	\$	\$	\$
36,909	Facilitate Youth initiatives	(46,909)	(46,909)	(46,909)	(46,909)	(46,909)
	Regional Environment Project	<i>See Environmental Services</i>				
	Regional Advocacy Project	<i>See Regional Advocacy Program</i>				
36,909	Total Expenditure	46,909	46,909	46,909	46,909	46,909
<b>36,909</b>	<b>Net EMRC contribution</b>	<b>46,909</b>	<b>46,909</b>	<b>46,909</b>	<b>46,909</b>	<b>46,909</b>

## 1.4 Regional Advocacy Program and Sponsorship

### PURPOSE

The Regional Advocacy Program seeks to build capacity within the EMRC and its member councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.

### BACKGROUND

The Regional Advocacy Strategy 2010-2013 was adopted in September 2009 to provide a strategic direction for future advocacy efforts across the region. The Strategy establishes nine key regional issues of priority impacting on member councils as the focus for advocacy activity and actions associated with these priority issues are agreed annually by Council.

#### ***Achievements for 2012-2013***

The focus of regional advocacy was on a range of strategic issues raised by member councils and EMRC strategies such as the Regional Integrated Transport Strategy, the Regional Environmental Strategy and the Regional Climate Change Adaptation Action Plan. Other topics raised at meetings with politicians included issues facing the Swan and Helena River systems, the impact of the Carbon Pricing legislation for local governments, rollout for the National Broadband Network, strategic transport and road infrastructure, including Great Eastern Highway Mundaring safety issues and the need for the Perth Airport rail link and the need for a university presence in the region.

A regional promotion document that aims to attract investment and increase awareness of the Perth's Eastern Region is under development. This document has applicability to the achievement of outcomes in the Regional Economic Development Strategy 2010-2015 and also the Regional Advocacy Strategy 2010-2013.

A pre-budget submission outlining five priority areas for Perth's Eastern Region for the Western Australian Government to consider in its deliberations in framing the 2013-2014 State Budget was provided to the Premier, Leader of the Opposition and Leader of the National Party as well as to all eastern metropolitan local members. The five priority areas were Strategic Waste Management, Road and Rail Infrastructure, Public Transport, Swan and Helena River systems and Essential Infrastructure.

The following submissions were lodged in response to various strategic direction documents:

- Public Transport for Perth in 2031;
- Capital City Planning Framework - A Vision for Central Perth;
- Metropolitan Local Government Review Panel;
- Priority Plan for Investment in the Swan Canning Catchment;
- Swan River Trust Draft River Protection Strategy and;
- State Coastal Planning Policy.
- Pre Budget Submission to the State Government.

The EMRC provides representation for the region on numerous peak bodies and committees and including:

- Gateway WA Steering Committee and Environmental Reference Group;
- City East Alliance Network Operations Group;
- Perth Region NRM Local Government Reference Group;

- The Swan Canning Policy Forum;
- Swan Canning Riverpark Iconic Trails Steering Group;
- Swan River Trust Committees;
- WALGA Greensense Emissions Reporting Platform and Climate Change;
- Cities as Water Supply Catchments;
- Forum of Regional Councils;
- Municipal Waste Advisory Council and committees - Officers Advisory Group, Household Hazardous Waste Committee, Contaminated Sites Committee;
- Australian Landfill Owners Association;
- Waste Management Association of Australia; and
- Perth Solar City – Consortium.

### ***What is planned for 2013-2014?***

An annual review of regional advocacy issues in relation to the nine key areas identified in the Regional Advocacy Strategy and the progress of existing projects will be undertaken in April 2013 and a report will be provided to Chief Executive Officers Advisory Committee to provide an update and to establish advocacy priorities for 2013-2014.

### ***How will member councils benefit?***

Advocacy and relationship building aims to increase awareness of Perth's Eastern Region, the role of the EMRC, and to identify future funding opportunities that can support regional scale projects and activities.

### ***What impact/support will this project have on member councils?***

Member councils will be invited to participate in regional advocacy campaigns. This may require providing information or making people available to attend meetings, events or other advocacy activities. Elected Members will also have a critical role to play in regional advocacy requiring them to be prepared to attend events and delegations and to gather community intelligence on key regional issues needing to be addressed.

### **Five Year Financial Summary**

***All advocacy project expenses are met by EMRC.***

<b>Adopted Budget 2012/13</b>	<b>Project Summary</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/2018</b>
\$	<b><i>Operating Expenditure</i></b>	\$	\$	\$	\$	\$
175,375	Implement Regional Advocacy Strategy	181,661	188,171	195,408	202,866	203,885
30,000	Sponsorships and Grants	30,000	30,000	30,000	30,000	30,000
<b>205,375</b>	<b>Net EMRC contribution</b>	<b>211,661</b>	<b>218,171</b>	<b>225,408</b>	<b>232,866</b>	<b>233,885</b>

## 1.5 Summary Proposed Member Council Contributions

The table below shows a summary of the proposed member council contributions for the 2013/2014 financial year towards the proposed Regional Development projects totaling \$1,316,394 and outlined in Sections 1.1 to 1.5.

<b>Member Councils Contributions</b>	<b>REDS</b>	<b>Events</b>	<b>TravelSmart</b>	<b>RITS</b>	<b>Total Requested</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Town of Bassendean	12,411	4,686	3,286	5,561	<b>25,944</b>
City of Bayswater	21,944	9,482	6,588	11,194	<b>49,208</b>
City of Belmont	19,011	8,048	5,312	9,461	<b>41,832</b>
Shire of Kalamunda	20,111	8,048	5,710	10,111	<b>43,980</b>
Shire of Mundaring	17,911	7,387	4,966	8,811	<b>39,075</b>
City of Swan	36,611	17,475	11,338	19,861	<b>85,285</b>
	<b>127,999</b>	<b>55,126</b>	<b>37,200</b>	<b>64,999</b>	<b>285,324</b>

## Section 2 – Environmental Services Projects – Overview

The Environmental Services business unit works towards two main objectives of the EMRC 2022 – 10 Year Strategic Plan.

*“To contribute towards improved regional air, water and land quality and regional biodiversity conservation” and “to address climate change issues within the region”.*

All of the Environmental Services strategies emanate from the EMRC 2022 – 10 Year Strategic Plan and all activities and projects are listed in the Regional Environment Strategy 2011 - 2016 and the annual Business Unit Plan which becomes the source document for guiding the work of the business unit throughout the year.

Environmental Services comprises 11 FTE's:

- Manager Environmental Services
- Administration Officer
- Environment and Sustainability Coordinator
- Environmental Advisor
- NRM Coordinator
- NRM Officers x 2
- Environmental Consultants x 4

Two positions, the Manager Environmental Services and the Administration Officer, are established to support the overall service area and their associated costs are fully funded by the EMRC. The nine specialist positions are contract positions attached to the specific delivery areas and their costs are incorporated into the following project summaries outlined in this section.

The Environmental Services team provides regional coordination of projects to member councils through the Regional Environmental Advisory Group (REAG) established to assist in setting the direction for the Regional Environment Strategy (RES).

### **The Environmental Services projects being proposed for continuation include:**

1. Eastern Hills Catchment Management Program (EHCMP)
2. Future Proofing– Regional Climate Change Adaptation Action Plan (RCCAAP)
3. Achieving Carbon Emission Reductions (ACE<sub>R</sub>) Program
4. Water Campaign™
5. Swan and Helena Rivers Management Framework

Two new projects have been proposed for 2013/2014 and details are provided in Section 2.7 and 2.8 of this Report.

1. Environment and Sustainability Education
2. Review / Develop Strategic Environmental Policies and Documentation

## **Achievements for 2012-2013**

### **Regional Environment Strategy (RES)**

The Regional Environment Strategy (RES) 2011-2016 was approved by Council in November 2011. The vision is:

*“A region supporting healthy ecosystems and habitat for flora and fauna, where the air, land and waterways are clean, there is green space, highly efficient buildings and transport systems, renewable energy and minimal waste and emissions”.*

Major projects undertaken under the RES in 2012/13 include:

- Continued implementation of the Swan and Helena Rivers Regional Recreational Path Development Plan. Path priorities were evaluated in a workshop with member councils and funding streams sought.
- Sustainable Landscaping – Two sustainable landscaping projects were completed for the City of Bayswater.
- Commenced development of a Best Practice Alternative Weed Management Manual – EMRC held discussions with Edith Cowan University about a potential research partnership.
- Energy Audits for Local Government – trained EMRC staff members completed Level 2 Energy Audits of two City of Bayswater senior citizen facilities, and one sporting facility together with two City of Bayswater large community facilities being retrofitted under the Community Energy Efficiency Program (CEEP).
- Sustainable Street Lighting (Research) – Preliminary research was undertaken and a letter of support was provided to WALGA for a State-wide local government funding application.
- Review Environmental Strategies – A review and development of a new *Environmental Management Plan* for the Shire of Mundaring was completed. A review of Town of Bassendean’s *Environmental Management Plan* commenced and completion is anticipated in 2013. A review of the City of Bayswater’s Local Environment Strategy commenced.
- Marri Canker - EMRC commenced a collaborative partnership with Murdoch University to undertake research into the treatment of Marri Canker.
- Priority Tributaries project - Addressing the threats contributing to poor or declining water quality of priority coastal hotspots through implementing on-ground management actions identified in Water Quality Improvement Plans. 15 hectares of on ground work was completed.
- Helping the Helena River project - EMRC is working collaboratively with the Swan River Trust and the Department of Water to undertake non nutrient water quality monitoring of the Helena River. This project builds on The Helena River Fish and Macroinvertebrate Surveys 2010 and 2011 which found abundances of native freshwater aquatic species were significantly low. Habitat degradation, such as from eutrophication and catchment pollution, is a significant threat to this unique fauna.
- Aboriginal Cultural Awareness Training was completed with EMRC and member council staff.

### **Successful Grants**

- Implementation of Eastern Hills Catchment Management Program; grant from the City of Swan \$28,145
- Eastern Tributaries Restoration Project; grant from DEC Community Environmental Grants \$30,000
- Swan River Trust – Community Led Projects \$95,000
- Caring for Our Country – Eastern Tributaries Project \$75,000

- Perth Region NRM – Implement Eastern Tributaries Project \$15,000
- Helping the Helena – Undertaking seasonal water quality monitoring to determine relationship between pollutants and the scarcity of fish and mussels in the lower and middle reaches in the Helena River \$37,500 (State NRM Office)
- Marri Canker research project - undertake trial treatments for Marri Canker and to develop a mobile phone application \$50,000 (State NRM Office)
- Community Energy Efficiency Program – “Re-energising Perth's Eastern Region: Energy efficient lighting, air-conditioning and pool pump retrofits of key community facilities and street lighting in Perth's Eastern Region” \$647,420

### **Unsuccessful Grants**

- Private Landholder Conservation Incentives \$500,000
- Stormwater Harvesting and Reuse \$307,377
- State NRM fund – Alternative Weed Management - \$39,357

### ***What is planned for 2013-2014?***

In 2013/2014, the EMRC will implement projects outlined in the Regional Environment Strategy (RES) including:

- Marri Canker research project – EMRC have partnered with Murdoch University to undertake trial treatments for Marri Canker and to develop a mobile phone application (app). The app will provide a number of functions which will include:
  - Establish trial treatment sites where the effectiveness of treatments can be measured.
  - Map the severity and impacts of Marri Canker using information from phone app data.
  - Undertake community education to raise the profile of Marri Canker and educate local government officers and the community through workshops.
- Helping the Helena - EMRC will undertake seasonal water quality monitoring of pollutants (e.g. pesticides, herbicides, heavy metals, hydrocarbons), sampled on a bi-monthly basis for 12 months to provide a baseline data set in partnership with the Department of Water, Swan River Trust and Murdoch University.
- Implementing the Community Energy Efficiency Program (CEEP) with the Town of Bassendean, City of Bayswater and Shire of Mundaring to upgrade or retrofit street lighting, pool pump efficiency and other high energy using fixtures such as internal lighting at four facilities to improve the Councils' energy efficiency, and mitigate the increasing costs of operating these respective facilities, as well as showcasing energy efficiency to communities across Perth's Eastern Region.
- Undertaking a review of the RES.
- Seeking funding for a Bush Skills for Youth program to encourage the involvement of young people in environmental projects. This project was identified as a priority project in the regional youth services consultation undertaken by the EMRC in 2012.
- Environmental and Sustainability Education Officer – EMRC will establish an Environmental and Sustainability Education Officer for the Region.
- Continue to seek grants to deliver Energy and Water Audits for small business – Small business face rising energy and water costs.
- Alternative Weed Management – EMRC will continue to investigate viable alternative weed management techniques and seek funding and partnerships with universities to trial alternative techniques.

## 2.1 Eastern Hills Catchment Management Program (EHCMP)

### PURPOSE

The EHCMP supports a coordinated strategic approach to the restoration of land, bushland and creek lines in Perth's Eastern Region. This has been achieved through a range of natural resource management (NRM) activities responding to member council, community and regional NRM groups' needs.

### BACKGROUND

The EHCMP is a highly successful partnership between the Shires of Kalamunda and Mundaring, City of Swan, Swan River Trust, Perth Region NRM and the EMRC that has operated over the past decade. The program aims to achieve a coordinated strategic approach to the restoration of land, bush land and creek lines through a range of natural resource management (NRM) activities and practices within the Councils, broader community and regional NRM groups.

Funding received by EHCMP (as of January 2013) in 2012/2013 is \$272,500 as detailed in the table below.

Funding Body	Project	Amount Received
Swan River Trust	Community Led Projects	\$95,000
Perth Region NRM/Caring for Our Country	Eastern Tributaries Project	\$90,000
State NRM Office	Marri Canker	\$50,000
State NRM Office	Helping the Helena	\$37,500
<b>Total Funding</b>		<b>\$272,500</b>

### *Achievements for 2012-2013*

#### 1. Helena River Trial Environmental Flows - Benefits to Aquatic Fauna and Water Quality

The Swan River Trust funded the Helena River Trial Environmental flows project. The surveys conducted for the project were undertaken by Wetland Research & Management on behalf of the EMRC. The surveys were designed to aid development of strategies to increase aquatic fauna habitat through restoration and protection of the river and the greater Helena catchment.

The report assesses the benefits of environmental flow releases from the Helena River Pipehead Dam (PHD) on aquatic fauna and water quality downstream of the PHD relative to conditions in pools upstream of the PHD.

The primary ecological values requiring protection that environmental flows should target are considered to be:

- i) Native fish and crayfish;
- ii) Aquatic macroinvertebrate diversity;
- iii) Riparian vegetation;
- iv) Water quality;
- v) Channel form. Winter flushing flows are required to maintain channel form and these no longer occur naturally due to regulation by Mundaring Weir. While summer releases won't aid in protecting channel form, the lack of flushing exacerbates poorer water quality that occurs over summer.

The ideal release scenario would be to mimic inflows to Mundaring Weir as per the current Department of Water (DoW) operating strategy for other Darling Range dams. This strategy would maintain the upper reach (*i.e.* above the PHD) as well as the lower reach below the PHD.

The 2010 - 2012 studies revealed larger populations of native fish downstream of PHD compared to upstream, especially western minnows and western pygmy perch. This likely reflects the beneficial effects of environmental releases over the last few years, which have led to increased survival and recruitment. Environmental flows also provide riffle habitat which supports greater diversity of macroinvertebrates.

## **2. Swan River Trust**

The Swan River Trust made a further commitment to continue to fund the Community Led Projects – EHCMP in 2012/2013 providing \$95,000 (ex. GST) to coordinate the program. This funding supports the NRM Coordinator role.

## **3. Perth Region NRM**

Through continued funding by the Australian Government's Caring for Our Country Program ,Perth Region NRM funded the Eastern Hills Tributaries Project with \$75,000 (ex. GST) for the 2012/2013 financial year. There was an additional \$15,000 for on-ground works.

This project focuses on priority 1, 2 and 3 sites as outlined in the "Swan Canning Tributary Foreshore Assessment Project 2008". 15 hectares of on ground work has been completed in 2012/2013.

## **4. Eastern Catchment Management Plan (ECMP)**

Public comment for the draft individual catchment group action plans was completed. The Jane Brook Catchment Group action plan, final draft and the second draft for Blackadder Woodbridge Catchment Group was completed.

## **5. Strengthening Our Streams (SOS)**

The State NRM Office funded program (\$47,415) was completed. The project delivered weeding and planting of 11,000 local native species in 3 sites along priority tributaries in the eastern region, total area of onground activity was 2 hectares. The re-establishment of riparian vegetation will provide wildlife habitat, buffer nutrients and fertilisers, reduce incidence of algal blooms, reduce erosion and sedimentation issues and improve water quality.

## **6. Eastern Tributaries Restoration Project**

EHCMP, in partnership with three member councils (Kalamunda, Mundaring and Swan) completed weed control and revegetated riparian zones on priority tributaries of the Swan and Canning Rivers. The project will improve priority waterways, the positive outcomes will include; increased ecological integrity, reduced erosion, improved water quality improved links between bushland and other foreshore sites, adding depth to corridors along both sides of the river amongst other environmental benefits.

The project was funded by the Department of Environment and Conservation (DEC) Community Grants fund (\$30,000).

## **7. Watsonia Road Threatened Ecological Communities Conservation Project**

The DEC funded project (\$23,155) aimed to protect and improve the ecological integrity of 3 reserves near Watsonia Road in Gooseberry Hill. The work completed included weed mapping, weed control, dieback mapping and treatment.

This project was a collaborative project between EMRC, Department of Environment and Conservation (DEC), and Shire of Kalamunda. The financial acquittal of the project was undertaken during 2012/13.

## **8 Bush Skills for the Hills**

The EHCMP delivered a series Bush Skills for the Hills workshops in 2012. Courses conducted include Applying for Grants, Bushcare Basics, Bushcare – The good the bad and the ugly, Native fauna after dark, Chemical free weed control, The secret life of plants, Native grass workshop, Buzz in march out, and 2 movies, Bag it and Food Inc.

## **9 Greenpage Newsletter**

The Greenpage Newsletter continued to be distributed in 2012/2013. Approximately 1,000 people subscribe to the newsletter.

## **10 Awards and Recognition**

The EHCMP has long been recognised for its successful and innovative service delivery. Recent recognition includes:

- Winner of the WA Landcare Award- “Local Government Landcare Partnership Award” category 2011
- Nominated for the 2012 National Landcare awards in the category of “Local Government Landcare Partnership”

### ***What is planned for 2013-2014?***

The EHCMP team will continue to support participating member councils and their community groups in protecting and managing the biodiversity, waterways and catchments of the relevant member councils.

This includes:

- Providing officers to work in participating member council's offices to ensure maximum benefit and integration for member councils. This includes providing advice to member council staff on NRM issues.
- Seeking funding and assisting member councils and community groups to source significant external funding for NRM and on-ground projects.
- Providing project development and implementation of on-ground projects.
- Providing executive and technical support to Catchment Groups, as well as supporting some of the 130 plus friends groups in the region.
- The continued production and distribution of the Greenpage newsletter on a bi-monthly basis.
- Running and delivering, in partnership with participating member councils, the annual Bush Skills for the Hills series of free environmental training workshops. These include annual sessions on volunteer management and safety, practical bush land management and restoration skills. These are attended by up to 350 community members each year.
- Seeking funding from Lotterywest for a Bush Skills for Youth program to encourage the involvement of young people in environmental projects. This project was identified as a priority project in the regional youth services consultation undertaken by the EMRC in 2012.
- Delivery of the annual Eastern Hills Landcare Volunteer Recognition event attended by Eastern Region volunteers.
- Provide private landholder support, including site visits, responding to phone enquiries, assistance with technical expertise, property planning training and, where appropriate, assisting with accessing external funding and support for protecting and managing creek lines and bush land.
- Representing participating member councils in forums and networks.

- Recruitment of community volunteers through promotional events at suitable sites within the region. This could include liaison with external agencies such as Useful Inc to attract youth volunteers.
- Continue to be involved in and initiate research projects that address threats to the natural environment.
- Review and comment on strategic documents relevant to the natural environment of the eastern region.

***How will member councils benefit?***

EHCMP provides a planned, structured and coordinated program which has been developed specifically in collaboration with the participating member councils, catchment groups and NRM Officers. It ensures that volunteer participation is effective, provides structured and ongoing environmental management and saves duplication of resources and work for similar projects within the region.

The value for member councils includes:

- Appropriate management of conservation reserves, well beyond the level of on-ground management possible by the member council alone.
- Generation of significant income from external grants for conservation projects within the member council, particularly where volunteer hours provide leverage for large grants.
- Implementation of member council environmental strategies.
- Friends Groups and associated Catchment Groups will be a major force in the implementation of regional and State Government NRM strategies.
- Volunteers keep watch on the bush land in their area. This translates into reduced vandalism repair costs and more rapid reporting of suspicious behaviour.
- Friends and Catchment Groups also provide a social avenue for residents to become actively engaged in their community, and to gain a sense of personal contribution and value.
- Incorporating new and innovative approaches to land management, improving on current best management practices.

***What impact/support will EHCMP have on member councils?***

- Ongoing funding contributions from the Swan River Trust, Perth Region NRM, City of Swan and the Shires of Mundaring and Kalamunda will be the key to maintaining the program.

## Five Year Financial Summary

Program Title		Eastern Hills Catchment Management Program				
Adopted Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
	<b>Operating Income</b>	\$	\$	\$	\$	\$
	Member council Contributions					
(28,145)	Shire of Kalamunda	(28,989)	(29,859)	(30,755)	(31,677)	(32,628)
(28,145)	Shire of Mundaring	(28,989)	(29,859)	(30,755)	(31,677)	(32,628)
(28,145)	City of Swan	(28,989)	(29,859)	(30,755)	(31,677)	(32,628)
(228,100)	Operating Grant Income	(192,500)	(192,500)	(192,500)	(192,500)	(192,500)
(5,000)	Other Income	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
(317,535)	Total Income	(284,467)	(287,077)	(289,765)	(292,351)	(301,121)
	<b>Operating Expenditure</b>					
350,144	Total Expenditure	304,429	314,790	326,136	338,163	348,308
<b>32,609</b>	<b>Net EMRC contribution</b>	<b>19,962</b>	<b>27,713</b>	<b>36,371</b>	<b>45,812</b>	<b>47,187</b>

\* *Figures exclude GST*

## 2.2 Future Proofing for Climate Change – Regional and Local Climate Change Adaptation Action Planning

### PURPOSE

Climate Change Adaptation Action Planning outlines what needs to be done at a regional and local level to assist Perth's Eastern Region to adapt or 'future proof' itself to the effects and impacts of our changing climate.

Adapting to climate change, particularly in South West WA, represents one of the biggest challenges and opportunities faced by Local Government and must be addressed in a continuing and sustained manner at both a regional and local level.

### BACKGROUND

The Future Proofing Perth's Eastern Region - Regional Climate Change Adaptation Action Plan (RCCAAP) 2009-2013 identifies regional risks and actions to assist local government operations, services and communities in adapting and building resilience to climate change.

The implementation and progression of these regional actions, along with the development of Local Climate Change Adaptation Action Plans (LCCAAP's) for each member council has been ongoing.

### ***Achievements for 2012-2013***

- A comprehensive progress report on the status of each of the RCCAAP actions;
- The EMRC and member councils signed the Western Australian Local Government Declaration on Climate Change, a commitment which recognised the significant and continuing effects that climate change will have on the Region;
- The RCCAAP has been utilised to better position the EMRC and its member councils to leverage funding, such as \$647,000 through the federal government's Community Energy Efficiency Program (CEEP), one of only seven WA recipients from 63 applications across Australia;
- Extensive scoping of current flood modelling information, including the projected impacts of sea level rise. Advocacy for more localized flood modelling for the region, via Geoscience Australia, the Department of Water (DoW), and the University of Western Australia;
- A submission on State Planning Policy 2.6 - State Coastal Planning Policy, particularly regarding the possible effects of sea level rise on EMRC's four river-based Councils;
- Advocacy of local government needs to the Department of Planning and WALGA to ensure appropriate planning frameworks are in place to address climate change;
- Advocacy to DoW for mapping of areas in the Region at high risk of subsidence due to lowering of the groundwater table;
- Advocacy to DoW and the Department of Health (DoH) for updated policy and guidelines for greywater re-use;
- Ongoing representation on the CRC for Water Sensitive Cities and related projects;
- Information for member council staff on accessing mapping of Acid Sulfate Soils (ASS) in the Region, as well as information on training in ASS for LG officers;
- Advocacy for increased political awareness and funding for regional projects to protect river foreshore assets, as well as development of a *River Protection Strategy*;

- Development of guidelines for the management of roadside vegetation, reconciling both conservation of biodiversity and bushfire risk;
- Advocacy to the Department of Premier and Cabinet and Department of Environment and Conservation (Climate Change Unit) to develop a policy position and to build policy cohesion across all agencies in regards to climate change adaptation;
- Continuous monitoring of emerging funding opportunities, including National Climate Change Adaptation Research Facility (NCCARF) grants, and the federal government's suite of Clean Energy Future grants which includes funding to assist small to medium businesses in the Region to become more energy efficient and reduce costs;
- Ongoing advice and monitoring of research relating to climate change impacts to member council officers; and
- Representation on the WALGA Senior Officer Group on Climate Change, along with involvement in other networking and information sharing opportunities.

### ***What is planned for 2013-2014?***

Both the RCCAAP and LCCAAPs are action documents to address emerging risks to the Region. They are regularly reviewed and updated, including incorporating new climate change impact and adaptation information and knowledge as it becomes available, allow for corrective action, and avoid mal-adaptation. Regular monitoring also ensures that the process is implemented in a timely and cost effective manner.

#### **1. Regional Climate Change Adaptation Actions**

The Regional Climate Change Adaptation Action Plan 2009-2013 identified actions for four years, and current funding for climate change projects will expire in June 2013. However adapting to climate change must be addressed in a continuing and sustained manner. Both the RCCAAP and LCCAAPs contain actions which extend beyond 2013, and some LCCAAP actions are noted to continue at least until 2030.

In October 2012, Council approved the *Future Proofing Perth's Eastern Region - Regional Climate Change Adaptation Action Plan (RCCAAP) 2009-2013* to be extended to June 2015, with a review to be undertaken in the first half of 2013, and proposed actions for 2014 – 2015 presented to Council in June 2013.

In 2013-2014, it is proposed that, in consultation with member councils, the EMRC undertakes a comprehensive review of the RCCAAP with a view to incorporating the knowledge and experience that has been gained from 2009-2013 into an updated and prioritised series of actions to address the risks the Region faces from changing climate. The EMRC would be responsible for implementing this action plan.

#### **2. Local Climate Change Adaptation Actions**

Locally, climate change adaptation is being incorporated into member council internal operations and expanded across their local communities, with each member council taking a unique approach.

Each member council is at different stages of developing and implementing their LCCAAP:

- Bassendean and Belmont have had their LCCAAP approved for 12 months or more
- Mundaring has had their LCCAAP approved for less than 6 months; and
- Bayswater and Kalamunda are yet to finalise their LCCAAP.

In 2013-2014, it is proposed that the EMRC continues to assist member councils with the development and implementation of their LCCAAP's in order to further embed climate change risk management across all Council decisions and operations. Typically, implementation of local actions has been via a working group in each Council, consisting of representatives of each department.

***How will member councils benefit?***

Continuing a commitment to climate change adaptation at both a regional and local level will ensure future liability issues can be addressed now and reduce the potential for member councils to face litigation resulting from a lack of climate change adaptation planning.

The actions identified in the RCCAAP have successfully guided and advanced advocacy for climate change adaptation throughout the region. RCCAAP actioning has helped keep member councils and their communities informed of the latest best practice climate change impact and adaptation information and knowledge as it becomes available, provided appropriate resources and training for Council staff, and better positioned the EMRC and its member councils to identify and leverage emerging opportunities.

The RCCAAP has also guided each member council in developing their own Local Climate Change Adaptation Action Plan (LCCAAP), further enabling the integration and embedding of adaptation measures into the day to day planning and decision making of Councils, across all departments within each Council.

Another significant benefit will be the leadership that will be demonstrated to the community by local government. Climate change impacts will directly affect local communities and with good strategic planning in place residents will be reassured that their interests are being taken into account and they will be better prepared for whatever issues climate change presents.

***What impact/support will this project have on member councils?***

The environmental, social and economic costs of not adapting to climate change will be significant without adequate adaptation strategies in place. Regional and Local Climate Change Adaptation projects will:

- Promote resilience and support local communities in partnership with local government to improve the management of the local environment and community public assets;
- Secure future-focussed transport, planning and building systems that support low emissions and accommodate a changed climate;
- Identify and support vulnerable communities in Perth's Eastern Region to adjust to the cost of a low emissions economy so they are not further disadvantaged as a result of climate change; and
- Promote innovation and regional security in order to position the region for economic opportunities resulting from climate change such as new industry, markets and technologies.

## Five Year Financial Summary

<b>Program Title</b>	<b>Future Proofing - Climate Change Regional Adaptation Action Plan</b>					
<b>Adopted Budget 2012/13</b>	<b>Project Summary</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
	<b><i>Operating Income</i></b>		\$	\$	\$	\$
	<b><i>Member councils</i></b>					
(15,000)	Member council Contributions: City of Bayswater	(15,000)	(15,000)			
(15,000)	Town of Bassendean	(15,000)	(15,000)			
(15,000)	City of Belmont	(15,000)	(15,000)			
(15,000)	Shire of Kalamunda	(15,000)	(15,000)			
(15,000)	Shire of Mundaring	(15,000)	(15,000)			
0	City of Swan*	0	0			
<b>(75,000)</b>	<b>Total Income</b>	<b>(75,000)</b>	<b>(75,000)</b>			
	<b><i>Operating Expenditure</i></b>					
117,151	Implement climate change actions as per Regional Adaptation Action Plan Progress Local Climate Change Adaptation Action Plans for member councils	117,151	117,151			
<b>42,151</b>	<b><i>Net EMRC contribution</i></b>	<b>42,151</b>	<b>42,151</b>			

**Figures exclude GST.**

**\*City of Swan withdrew from Future Proofing in 2010/11.**

## 2.3 Achievements Perth Solar City

The EMRC and all member councils have been active participants in the project design, development and implementation of the Perth Solar City project since 2005. The project was supported by \$13.9 million in Australian Government funding through the Solar Cities Program. State, Local Government and industry funding has also been contributed on the basis of at least \$2 for every \$1 of Australian Government funding.

The project was delivered through the Perth Solar City Consortium, of which the EMRC is a member on behalf of member councils. Other consortium members include State Government agencies and industry partners. The project was launched by the Federal Minister for the Environment, Water, Heritage and the Arts in November 2009 and will be completed in June 2013. Most components were delivered in 2010 and 2011 with the final year of the project 2012/13 focusing on evaluating the project.

The Perth Solar City project aimed at building long-lasting behaviour change in energy efficiency and conservation. The program sought to increase the uptake of new solar technologies and to break down barriers to participation in direct greenhouse action by residents, businesses and public institutions.

### Overall outcomes of project

- 15 Demonstration projects were installed by EMRC and member councils. These installations include:
  - 3.6kW PV system and lighting retrofit at the Bassendean Memorial Library;
  - 4.08kW PV system and street lighting upgrade at the Town of Bassendean's Ashfield Reserve;
  - 15kW PV installation at the City of Bayswater's "The RISE";
  - 2kW PV monocrystalline and 0.8kW upgrade to total 2kW thin film PV installation at the City of Belmont's Ruth Faulkner Library;
  - Installation of solar pool heating and lighting retrofit at the City of Belmont's Oasis Leisure Centre;
  - Installation of an Energy Reduction and Demand Management System and lighting retrofit at the Shire of Kalamunda's Administration building;
  - Installation of a 2kW PV system at the Shire of Kalamunda's Public Library in addition to the installation of solar tube lighting throughout the Library;
  - 16kW PV installation on the Shire of Mundaring's Administration building;
  - Installation of a 5kW PV system at the Swan View Youth Centre;
  - 1kW PV system installation at Midland Library and a 2kW PV installation at the Ellenbrook library within the City of Swan;
  - City of Swan's 10kW PV installation at the Altone Park Leisure Centre;
  - 9kW PV installation at the EMRC Administration building;
  - 9kW tracking PV system at the EMRC Red Hill Waste Management Facility; and
  - 4.38Kw ground mounted system (thin film, monocrystalline and polycrystalline) installed at EMRC Hazelmere Recycling Centre.
- The Living Smart behaviour change program was delivered to 10,000 households throughout the Perth Eastern Region between April 2010 and April 2011. Living Smart provided the intensive community engagement component of the Perth Solar City program and has:
  - Built community capacity to adopt energy efficiency behaviour and low cost technologies;
  - Overcome information and motivational barriers relating to the adoption of Solar Technologies (PV and solar hot water);
  - Motivated and connected households to suppliers of other Perth Solar City Program offerings including home assessments, solar technology products, events and workshops; and

- Achieved or exceeded the majority of its project targets including over 42,253 residents engaged by letter or telephone, 6,342 personalised information services “deliveries”, over 25,000 interactive feedbacks on meter readings and over 2,000 referrals for energy audits.

The project concludes on 30 June 2013.

## 2.4 Achieving Carbon Emission Reductions (ACER)

### PURPOSE

The ACER: Achieving Carbon Emission Reductions Program is an initiative developed to encourage and support member councils in Perth's Eastern Region to monitor, report on and reduce their corporate carbon emissions. The ACE<sub>R</sub> Program also provides advice, information and education to member councils, the community and local businesses within the region on energy efficiency, carbon emissions and other climate change related issues.

### BACKGROUND

The ACER Achieving Carbon Emissions Reduction Program was developed in 2009 by the EMRC in collaboration with its member councils. The ACER Program was initiated in response to the Australian Government's withdrawal of funding for the Cities for Climate Protection Program in 2009. The EMRC and its member councils determined that it was necessary to continue to monitor and to mitigate their emissions as well as to educate the community through leading by example.

One key priority identified by member councils was the implementation of a cost effective inventory system to replace the inventory systems and software previously provided by ICLEI. Under the ACER Program, the EMRC and participating member councils joined the WALGA Emissions Reporting Platform hosted by Greensense Consulting which was developed for local governments. This platform is an online software system used to collect and display carbon emissions data - mainly from electricity, gas and fuel use. Data will be used to target areas of operations which require energy efficiency measures to be implemented as well as ensure accurate monitoring and reporting of carbon emissions. The ACER Officer is a member of the Platform Steering Committee which meets regularly to review the progress of the platform and agree future development.

A DIY "Home Energy Audit Kit" is available for loan from local libraries in participating member councils. The Kit was developed to enable staff and residents to audit the efficiency of their homes and suggests efficiency changes to reduce energy consumption. The Kits allow the local community access to tools which they can use to undertake their own home energy audit and begin their journey to energy efficiency.

The ACER Program was a finalist in the WA Sustainable Energy Awards for Innovation and Excellence for 2010 within the category of Community and Regional Initiative.

### ***Achievements for 2012-2013***

- Successful funding application developed and lodged for the Community Energy Efficiency Program (CEEP), resulting in \$647,420 funding to the Region.
- Provision of advice and support to Community Energy Efficiency Program (CEEP) project being implemented in the Region;
- Ongoing implementation of the WALGA Emissions Reporting Platform for participating member Councils;
- Full emissions profiles (carbon footprint) completed for each participating member council;
- Evaluation of achievements under CCP and ACER Program to date including reporting of corporate carbon emissions and abatement and energy efficiency measures adopted;
- Finalisation and implementation of the City of Bayswater's Greenhouse Abatement Plan (GAP);
- Finalisation and implementation of the Town of Bassendean's Carbon Reduction Strategy (CRS);
- Finalisation and implementation of the Shire of Mundaring's Carbon Reduction Strategy (CRS);

- Setting of future targets and beginning of action planning under the Carbon Reduction Strategy/ Greenhouse Abatement Plan;
- Assisting the City of Belmont to implement actions under their Environment Plan;
- Assistance with carbon mitigation actions across the Region;
- Providing assistance to develop and implement energy efficiency trial projects across the region in areas of operations which require energy efficiency measures to reduce energy costs;
- Developing new community awareness projects to be implemented within the region; and
- Maintenance of Home Energy Audit Kits and collation of community feedback.

### ***What is planned for 2013 – 2014?***

Program priorities identified by member councils for EMRC support of their carbon reduction and energy management activities include:

- Continuing to develop and implement aspects of the ACER program on behalf of member councils. In 2013/2014, these include:
  - Ongoing implementation of the WALGA Emissions Reporting Platform;
  - Ongoing implementation of the City of Bayswater's Greenhouse Abatement Plan including objective setting, action planning and action implementation;
  - Ongoing implementation of the Town of Bassendean's Carbon Reduction Strategy including objective setting, action planning and action implementation;
  - Ongoing implementation of the Shire of Mundaring's Carbon Reduction Strategy including objective setting, action planning and action implementation;
  - Assisting the City of Belmont to develop and implement actions under their Environment Plan;
  - Assistance to continue with carbon mitigation actions across the Region;
  - Providing assistance to develop and implement energy efficiency trial projects across the region in areas of operations which require energy efficiency measures to reduce energy costs;
  - Developing new staff and community awareness projects to be implemented within the region; and
  - Maintenance of Home Energy Audit Kits and collation of community feedback.
- Identifying grants and funding in relation to energy efficiency and climate change mitigation on behalf of member councils; and
- Provision of advice and support to Community Energy Efficiency Program (CEEP) project being implemented in the Region.

### ***How will member councils benefit from participating in ACER?***

Perth's Eastern Region aspires to be a leader in strategically dealing with climate change within the local government sector and wishes to inspire others to also take up the challenge of mitigation both within their corporate operations and their community. A proactive approach at the local and regional level is needed to deal with the challenges posed by climate change.

Member councils will derive direct benefits from being involved in the ACER Project as follows:

- Assistance to achieve their strategic objectives related to climate change;
- Assistance to achieve carbon reduction priorities to meet targets;
- Assistance to achieve actions in Local Climate Change Adaptation Action Plan under Future Proofing Project;
- Cost effectiveness through mitigation actions often resulting in lower energy or fuel consumption and therefore lower costs;
- Sharing of resources to achieve common or compatible projects;
- Support in seeking external funding (noting recent success with Community Energy Efficiency Program (CEEP) funding);
- Visibility of member councils' climate change mitigation commitments at community events;
- Advice on emerging issues in climate change, emissions policy and reporting and related matters; and
- Frees up time for the Council's Environmental Officer/Coordinator to tackle other environmental matters.

***What impact/support will this project have on member councils?***

Participating member councils will be required to provide funding based on their individual requirements formulated through a project planning process. Once each member council has identified specific needs then the generic tasks such as managing their emissions reporting platform and implementing carbon reduction actions will be incorporated into the overall plan and costed on an hourly basis and changed accordingly.

Member council officers will be required to provide ongoing input into the delivery of ACER related activities and to provide direction and feedback to the EMRC. The EMRC employs a dedicated officer to coordinate and to implement the requirements of the program.

## Five Year Financial Summary

Program Title	Achieving Carbon Emissions Reduction					
Adopted Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
	<b>Operating Income</b>	\$	\$	\$	\$	\$
(9,991)	Member council Contributions: Town of Bassendean	(10,290)	(10,600)	(10,920)	(11,248)	(11,585)
(12,825)	City of Bayswater	(13,210)	(13,610)	(14,018)	(14,438)	(14,871)
(12,825)	City of Belmont	(13,210)	(13,610)	(14,018)	(14,438)	(14,871)
(0)	Shire of Kalamunda *	(0)	(0)	(0)	(0)	(0)
(7,931)	Shire of Mundaring	(8,170)	(8,415)	(8,667)	(8,927)	(9,165)
(0)	City of Swan *	(0)	(0)	(0)	(0)	(0)
<b>(43,572)</b>	<b>Total Income</b>	<b>(44,880)</b>	<b>(46,235)</b>	<b>(47,623)</b>	<b>(49,051)</b>	<b>(50,942)</b>
	<b>Operating Expenditure</b>					
63,436	Implement ACER program	65,935	68,544	71,404	74,393	76,625
<b>19,864</b>	<b>Net EMRC contribution</b>	<b>21,055</b>	<b>22,309</b>	<b>23,781</b>	<b>25,342</b>	<b>25,683</b>

\* *Figures exclude GST*

\* *Figures exclude cost of WALGA Greensense Platform annual subscription (refer to below)*

\* *City of Swan and Shire of Kalamunda withdrew from the ACER project in 2010 and 2011*

**WALGA Greensense Platform Costs for 2013/14 (paid directly by member councils to Greensense, not included in EMRC budget figures)**

- Bassendean      \$3,713.15 (ex GST)
- Bayswater      \$3,713.15 (ex GST)
- Belmont      \$3,766.20 (ex GST)
- Mundaring      \$3,660.10 (ex GST)

## 2.5 Water Campaign™

### PURPOSE

The Water Campaign™ provides local governments with a framework and structured approach to actively assess their consumption of water and to understand how their activities affect water quality within their area. The project delivers Water Action Plans to address the issues identified and to achieve water reduction goals that have been set by member councils. This can result in significant water use reductions and cost savings for participating Councils and demonstrates Local Government leadership in the management of our precious water resources.

### BACKGROUND

The Water Campaign™ is a sustainability initiative from the International Council for Local Environmental Initiatives (ICLEI) and the Australian Government. Progression through this program framework is marked by milestones which progress the water management initiative through a series of steps outlined below.

- Milestone 1** Conduct a water consumption inventory and analysis for Corporate and Community consumers. Produce a water quality checklist, analysing and selecting water quality priority areas for both Corporate and Community sectors;
- Milestone 2** Develop water goals in four action areas;
- Milestone 3** Produce a Water Action Plan;
- Milestone 4** Undertake implementation of the Water Action Plan, assessment and reporting of the quantitative and qualitative benefits resulting from the implemented actions; and
- Milestone 5** Review and evaluate Council's progress in the Water Campaign™ by conducting a re-inventory.

There are 126 Councils participating in the Water Campaign™ program throughout Australia, which includes 42 Councils from Western Australia, six of which are the EMRC Member councils.

### ***Achievements for 2012-2013***

Member councils are actively engaged in the Water Campaign™ and to date have achieved the following:

#### **City of Belmont**

In August 2010 the City of Belmont completed Milestone 5 in corporate and community modules. After completing Milestone 5 in 2011/12 the City started the whole process again, undertaking an inventory and reviewing and resetting the Water Action Goals, target year as well as reviewing and developing new actions. During 2012/13 the City undertook a re-inventory to track how the City is progressing towards achieving the newly set goals and to investigate high water consuming accounts within the City.

#### **Town of Bassendean**

In 2011/12 the Town of Bassendean achieved the Milestone 4 of the Water Campaign™ as well as undertaking Stage One of Milestone 5 of the Water Campaign™. During 2012/13 the Town of Bassendean undertook Stage Two of Milestone 5 with the expectation to complete the Milestone 5 of the Water Campaign™ by the end of June 2013.

### **City of Bayswater**

In 2011/2012 the City of Bayswater achieved Milestone 1 and 2 of the Water Campaign™. During 2012/13 the City has developed a Milestone 3 Water Action Plan outlining the actions that the City needs to implement in order to achieve the goals set at Milestone 2. It is expected that the Water Action Plan will be endorsed by the Council by the end of June 2013.

### **Shire of Kalamunda**

The Shire of Kalamunda in 2011 decided not to continue with EMRC's services of progressing the Shire through the Water Campaign program due to the employment of their own Environmental Sustainability Project Officer. The EMRC is undertaking water audits of two of the Shire's facilities in 2013.

### **Shire of Mundaring**

In 2011/2012 the Shire of Mundaring completed Milestone 4 of the Water Campaign™ and undertook Stage One of Milestone 5. During 2012/13 the Shire undertook the Second Stage of Milestone 5 with the expectation to complete the Milestone 5 of the Water Campaign™ by the end of June 2013.

### **City of Swan**

In 2011/2012 the City of Swan achieved Milestone 1 of the Water Campaign™ completing both corporate and community water consumption inventory. The City is currently progressing through Milestones 2 and 3 of the Water Campaign™ with the expectation to have it completed by the end of June 2013.

### **Other Achievements**

#### **Cooperative Research Centre for Water Sensitive Cities**

In August 2011, Council approved a sponsorship of \$10,000 from the Occasional Grants and Sponsorship Program to Department of Water and the University of Western Australia to support the Cities as Water Supply Catchments program and the bid to establish a Cooperative Research Centre (CRC) for Water Sensitive Cities (WSC) in WA.

Since that time the University of Western Australia (UWA) in partnership with the Centre for Water Sensitive Cities at Monash University have been successful in their proposal to establish a national Cooperative Research Centre (CRC) for Water Sensitive Cities. The CRC officially commenced in July 2012 and will continue for a period of 9 years.

The vision for the Centre for Water Sensitive Cities is to transform cities and their communities in ways that will help them to live in harmony with natural water environments. The Centre will play a pivotal role in transforming Australian cities to become resilient to current and future challenges.

The benefits for EMRC being a member of CRC are:

- Having access to the latest research on best management water practices including stormwater harvesting, water sensitive urban design and groundwater management. This is a critical issue with the water shortages in Perth and the requirement of member Councils to continue to reduce their water allocations whilst accommodating further urban development;
- Collaboration on water management with a number of different agencies including universities, state and local government and non-government organisations from across Australia and overseas;
- Being able to share information with our member and client Councils as part of Water Campaign and EMRC Environmental Services consulting services; and
- Delivery of new and existing water projects as per the Regional Environment Strategy 2011-2016.

## **Stormwater Harvesting Grant**

The EMRC collaborated with the Department of Water to lodge a joint funding application with some of the member Councils for stormwater harvesting and reuse under the National Urban Water and Desalination Plan for \$307,377. Unfortunately the application was unsuccessful.

### ***What is planned for 2013-14?***

- Progress the Town of Bassendean through the Post-Milestone 5 Water Campaign™ framework, undertaking a water consumption re-inventory, review of the existing goals, and establishing new water conservation and water quality goals as well as new target years. Assisting the Town with the Waterwise Council Program.
- Continue to progress the City of Bayswater through the Water Campaign™ milestone framework assisting the Council with implementing and reporting on actions as part of Milestone 4 of the Water Campaign™.
- Progress City of Swan through the Water Campaign™ milestone framework, assisting the Council with implementing and reporting on actions as part of Milestone 4 of the Water Campaign™.
- Progress the Shire of Mundaring through the Post-Milestone 5 Water Campaign™ framework, undertaking a water consumption re-inventory, review of the existing goals, and establishing new water conservation and water quality goals as well as new target years. Assisting the Shire with the Waterwise Council Program.
- Progress the City of Belmont through the Post-Milestone 5 Water Campaign™ framework, undertaking a water consumption re-inventory, and tracking the City's progression towards the newly set water goals and target year. Assisting the City with the Waterwise Council Program re-endorsement.
- Offer services in community sustainability education with a focus on water (and energy) conservation. This could include offering household and small business sustainability assessments and ongoing sustainability initiatives that encourage water conservation in the community.
- Continue to offer the member councils a water efficiency auditing service that will allow audits to be undertaken of identified high consuming accounts.
- Identify potential water management projects for participating councils and continue to seek funding opportunities available to the councils. Provide assistance with funding application development and submissions.
- Investigate opportunities with the Water Corporation to develop a partnership to deliver a regional water wise program to householders.
- Assist member councils with best practice water sensitive urban design and irrigation practices.

### ***How will participating councils benefit?***

Participation in the Water Campaign™ will result in the member councils generating significant water use reductions and cost savings, and will demonstrate their leadership in the management of precious water resources. The program also supports Councils in groundwater management which will enable Councils to comply with recent State legislation requiring all Councils to ensure their groundwater extraction is below 7,500 kilolitres per hectare.

Progressing through the Water Campaign™ milestone framework has a great potential to provide the following benefits to participating councils:

### **Economic**

- Increase in financial savings associated with the implementation of water conservation measures;
- Reduction of scheme/groundwater consumption through an alternative water supply use such as stormwater, greywater and treated wastewater;
- Water savings through the implementation of best practice water management including sustainable use of groundwater and scheme water management;
- Establishment of environmental indicators through water consumption and water quality analysis to measure and compare the success of programs;
- Assisting community members to reduce their water use accruing financial savings; and
- Improvements in the local economy through the development of new markets in areas such as water efficient devices, irrigation and landscape services.

### **Social**

- Improvement of community relations and fostering a greater sense of community through development of partnerships with the commercial residential and industrial sectors of the community; and
- Establishment of local leadership in the area of the water resource management.

### **Environmental**

- Contribution to the sustainable management of water resources;
- Improvements in water quality through the implementation of initiatives such as erosion and sediment control; reduced use of chemicals and the containment and appropriate disposal of gross litter etc.

### ***What impact/support will this project have on member councils?***

Financial and in-kind support is required from member councils to:

- meet Federal/ State funding requirements and support potential projects;
- provide input into project application development;
- provide ongoing support to ensure Water Campaign <sup>TM</sup> progress; and
- ensure integration of other proposed projects supporting the Water Campaign <sup>TM</sup>.

## Five Year Financial Summary

Program Title	Water Campaign <sup>TM</sup>					
Adopted Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$	<i>Operating Income</i>	\$	\$	\$	\$	\$
(10,741)	Member council Contributions: City of Bayswater	(11,063)	(11,395)	(11,737)	(12,089)	(12,452)
(10,156)	Town of Bassendean	(10,800)	(10,774)	(11,097)	(11,420)	(11,762)
(10,646)	City of Belmont	(10,944)	(11,294)	(11,633)	(11,972)	(12,331)
(0)	Shire of Kalamunda*	(0)	(0)	(0)	(0)	(0)
** (12,607)	Shire of Mundaring	(15,000)	(13,374)	(13,776)	(14,178)	(14,603)
(13,308)	City of Swan	(13,680)	(14,118)	(14,541)	(14,964)	(15,413)
(24,654)	Other Client LGAs	(25,920)	(24,654)	(24,654)	(24,654)	(24,654)
<b>(82,112)</b>	<b>Total Income</b>	<b>(87,407)</b>	<b>(85,609)</b>	<b>(87,438)</b>	<b>(89,277)</b>	<b>(91,215)</b>
	<i>Operating Expenditure</i>					
94,765	Water Campaign <sup>TM</sup>	98,135	101,661	105,528	109,612	112,900
<b>12,653</b>	<b>Net EMRC Contribution</b>	<b>10,728</b>	<b>16,052</b>	<b>18,090</b>	<b>20,335</b>	<b>21,685</b>

\* *Figures exclude GST*

\* *Shire of Kalamunda withdrew from the Water Campaign in 2011.*

\*\* *Negotiations were held between the Shire of Mundaring and EMRC to increase the Shire's Water Campaign funding contribution from \$12,607 to \$15,000 in 2012/13.*

## 2.6 Swan and Helena Rivers Management Framework

### PURPOSE

The Swan and Helena Rivers Management Framework (SHRMF) seeks to activate and realise the rivers' potential as natural, cultural and economic assets for Perth's Eastern Region.

### BACKGROUND

The SHRMF was initiated by the EMRC on behalf of member councils with support of the Swan River Trust and the Western Australian Planning Commission. The strategic framework provides a vision for the future protection and development of the Swan River and its major tributary, the Helena River. The SHRMF identifies roles and responsibilities and allocates strategic actions to all stakeholders to guide the ongoing management and development of the rivers.

The SHRMF was endorsed by the EMRC and the Cities of Bayswater, Belmont, Swan and Town of Bassendean in 2007 and outlines objectives to:

- achieve social benefits;
- protect environmental values;
- enhance cultural and natural heritage;
- promote sensitive design and development; and
- promote integrated planning and management.

The framework recommends preparation of regional level planning strategies and guidelines to ensure a co-ordinated effort to tackle the large scale issues that cross Council boundaries. The project has involved the City of Bayswater, the Town of Bassendean, the City of Belmont and the City of Swan.

Since development and endorsement of the SHRMF, a number of high priority regional projects have been completed. These include:

- Perth's Eastern Region Swan River Trails Project (2008);
- SHRMF Heritage Audit and Statement of Significance (2009);
- Swan and Helena Rivers Regional Recreational Path Development Plan (2009);
- Best Management Practices for Shore Stabilisation – Approaches and Decision Support Framework (2009) (Led by Swan River Trust);
- Best Management Practices for Shore Stabilisation – Concept Designs for Shore; a Stabilisation at selected sites in the City of Bayswater (2009) (Led by Swan River Trust);
- Swan and Helena Rivers Foreshore Trail Interpretation Plan – Stage 1 (2011); and
- Regional Aboriginal Consultation Guidelines (Draft) (2011).

The reports are foundation documents guiding implementation of the Swan and Helena Rivers Management Framework and, according to the Swan River Trust and National Trust, potentially, the whole Swan and Canning Rivers system.

### ***Achievements for 2012-2013***

- Regional Aboriginal Consultation Guidelines – Feedback sought on Guidelines through stakeholders and incorporated. Endorsement of the guidelines sought through Council.
- A strategy is being developed from the information collected and the ideas generated from a stakeholder workshop held in July 2012 around how the EMRC and the member councils can work together to progress the regional recreational path development plan.
- The EMRC made a submission to the State government for consideration when developing the 2013-2014 State budget. The EMRC pre-budget submission outlines five priority areas for Perth's Eastern Region and identifies issues for concern which includes the Swan and Canning rivers.
- The "Priority Plan for Investment in the Swan Canning Catchment" developed by WALGA and the Swan Canning Policy Forum outlining a funding strategy for the Swan Canning Catchment is still with the State Government for consideration.
- Submission provided to the "Review of the Aboriginal Heritage Act 1972 - Discussion Paper: Seven proposals to regulate and amend the Aboriginal Heritage Act 1972 for improved clarity, compliance, effectiveness, efficiency and certainty."
- Submission provided on the "Draft River Protection Strategy" to the Swan River Trust.

### ***What is planned for 2013-14?***

- Continued implementation of priority actions outlined within the SHRMF in consultation with the member Councils.
- Advocacy – representations will continue to be made at agency and political levels to increase funding to the Swan River. The EMRC will work with its member Councils to advocate and develop collaborative submissions, as funding programs become available.
- Swan and Helena Rivers Regional Recreational Path Development Plan – seek funding to implement trail construction and maintenance priorities.
- Foreshore Funding Strategy – will inform ongoing advocacy and create an overview of funding sources, availability, partnerships, works and priorities. This will enable advance planning for collaborative submissions; highlight regional needs and link with work done by Swan Canning Policy Forum as well as supporting other major projects in the SHRMF, such as the Foreshore Trail Interpretation Plan and Regional Recreational Path Development Plan. Lead agencies have been identified as including EMRC, Swan River Trust, Western Australian Planning Commission and local government.
- Swan and Helena Rivers Foreshore Trail Interpretation Plan – Stage two of the project will seek to undertake further consultation with the Noongar and general community to refine the selection of sites, themes and stories for interpretation related to the European, Noongar and natural heritage meta-themes from the Swan and Helena Rivers Heritage Audit and Statement of Significance. Detailed designs and costings for each member council to construct interpretation at selected sites will also be developed.
- Develop and deliver a Noongar Cultural Awareness Training program – Noongar cultural awareness entails an understanding of Noongar culture, values, beliefs and protocols. Understanding of Noongar culture and values may assist local governments when dealing with the Noongar community and the services it provides. As part of the development of the Regional Aboriginal Consultation Guidelines project a lack of cultural awareness was identified as a key issue for local government officers. This project will seek to increase the awareness of local government officers in relation to Noongar culture, values, beliefs and protocols.

***How will member councils benefit?*****Social**

- Improved community engagement in Swan River foreshore restoration activities in the Cities of Bayswater, Belmont and Swan, and Town of Bassendean;
- Inclusive Noongar consultation;
- Increased public safety and amenity along the Swan River foreshore; and
- Increased tourism and recreational opportunities at key sites along the Swan River.

**Environmental**

- An integrated approach to foreshore management across four member councils; and
- Improved foreshore stability.

**Economic**

- Opportunities to value add to current individual local government river projects;
- Opportunities to increase funding applications through collaborative submissions;
- Provision of employment opportunities; and
- Informed advocacy for funding and political support for priority actions from State and Federal Government.

***What impact/support will this project have on member councils?***

Member councils will be required to make in-kind and financial contributions to leverage grant funding for projects that arise from implementation of regional strategies including;

- Regional Recreation Path Development Plan path construction
- Swan and Helena Rivers Foreshore Trail Interpretation Plan
- Development and delivery of a Cultural Awareness Training Programme.

In-kind support will be required from member councils in the form of officer time to participate on the Regional Environmental Advisory Group and to provide technical input into submissions and project briefs.

### Five Year Financial Summary

*All project expenses are met by EMRC.*

<b>Program Title</b>	<b>Swan and Helena Rivers Management Framework</b>					
<b>Adopted Budget 2012/13</b>	<b>Project Summary</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
<b>\$</b>	<b><i>Operating Expenditure</i></b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
117,214	Implement SHRMF Plan	119,883	122,664	125,714	128,897	132,763
<b>\$117,214</b>	<b><i>Net EMRC Contribution</i></b>	<b>119,883</b>	<b>122,664</b>	<b>125,714</b>	<b>128,897</b>	<b>132,763</b>

*\* Figures exclude GST*

## 2.7 Sustainability and Environmental Education (New Program)

### PURPOSE

Local Governments have strategies and practical programs to generate sustainable and environmental outcomes. However, not all Local Governments have the time or resources to devote to education. The EMRC aims to fill this gap and educate Councillors, staff and the community on sustainability and environmental issues, and develop the capacity of the individuals or groups to create sustainable behaviour change.

EMRC will employ educational, behavioural change and facilitation techniques used by Edward de Bono (Six Thinking Hats and Power of Perception), Doug McKenzie-Mohr (Community Based Social Marketing) and Living Smart Facilitation (Behaviour Change) to develop individual educational programs for each member council.

### BACKGROUND

Environmental education refers to organised efforts to teach people about how the natural environment functions and particularly, how human beings can manage their behaviour and ecosystem in order to live sustainably.

Environmental education is a learning process that increases people's knowledge and awareness about the environment and associated challenges, develops the necessary skills and expertise to address the challenges, and foster attitudes, motivations and commitment to making informed decisions and take responsible action (UNESCO, Tbilisi Declaration, 1978).

The EMRC along with member councils have identified sustainable and environmental education as a gap within member councils and that it is something that is desired but the capacity to deliver such a program has not been available. As a result this project has been included as a proposed Engagement Project under EMRC's Regional Environmental Strategy 2011 – 2016 (P3.6.8). These proposed projects were developed and agreed to by member councils as areas in which they require assistance.

As a result, the EMRC is looking for support to develop this role within the organisation to deal directly with sustainability and environmental education. EMRC will work with each member council to discuss each Council's individual needs and requirements. Based on this, individual Project Plans will be developed.

### ***What is planned for 2013 – 2014?***

Objectives include:

- To increase awareness and sensitivity about the environmental and sustainability challenges;
- To enhance knowledge and understanding about the environmental and sustainability challenges;
- To encourage an attitude of concern for the environment and help to maintain environmental quality;
- To teach skills to mitigate environmental problems; and
- To increase existing knowledge on environmental related programs and promotion of member council sustainability and environmental achievements.

Delivery process includes:

- Development of individual Project Plans for 2013/2014
- Development of the workshop and its content
- Pre and post-workshop surveys

- Delivery of workshop
- Outcomes report

***How will member councils benefit?***

Education has been identified as a gap within member councils during the development of the Regional Environment Strategy. Member Councils have always included community engagement and education within a number of environmental programs such as Water Campaign, ACer, Perth Solar City and Future Proofing but due to priorities within the project often the community side falls away as other actions take precedence. The benefit of participating in this project is that it aims to overcome this gap by developing the role of a dedicated education officer.

***What impact/support will this project have on member councils?***

The impact of this project will be very positive for member councils because it will assist with promotion and education of sustainability and the environment. By dedicating time to community education, this will assist with building and strengthening support within the community for environmental action. Additionally through sustainability and environmental education, member councils will be able to promote their programs achievements and success stories.

**Five Year Financial Summary**

<b>Program Title</b>	<b>Sustainability and Environmental Education</b>					
<b>Adopted Budget 2012/13</b>	<b>Project Summary</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
<b>\$</b>	<b>Operating Income</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
(0)	Member council Contributions: Town of Bassendean	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
(0)	City of Bayswater	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
(0)	City of Belmont	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
(0)	Shire of Kalamunda	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
(0)	Shire of Mundaring	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
(0)	City of Swan	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
<b>(0)</b>	<b>Total Income</b>	<b>(90,000)</b>	<b>(90,000)</b>	<b>(90,000)</b>	<b>(90,000)</b>	<b>(90,000)</b>
	<b>Operating Expenditure</b>					
0	Implement Program	90,000	90,000	90,000	90,000	90,000
<b>0</b>	<b>Net EMRC contribution</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* **Figures exclude GST**

## 2.8 Review / Develop Strategic Environmental Policies and Documentation (Fee-for-service)

### PURPOSE

To provide review services to member councils for key strategic environmental and sustainability documents to ensure that they:

- Consider all relevant environmental and sustainability related issues;
- Are appropriately aligned with stakeholder needs;
- Are appropriately aligned with current legislation, state government requirements and guidance areas; and
- Where necessary, provide appropriate strategic direction for environmental management activities.

The EMRC will work with each member Council to identify their individual needs and requirements. A Project Plan will then be developed specifically tailored for the member council.

### BACKGROUND

Local Government authorities are active in environmental management with the majority of actions being undertaken by a range of staff from different business units. Strategic environmental documentation provides direction and a framework for future environmental management activities aimed at meeting statutory obligations and best management practices for the Local Government sector. It is vital for Local Government to undertake a review process of its major environmental strategies to ensure that Council complies with current legislation, policy and guidelines at Federal and State Government levels.

EMRC has identified Strategic Environmental Policies and Documentation as a gap within a number of member councils and as such has included providing assistance in developing and implementing strategic environmental documentation as a proposed Advocacy Project under EMRC's Regional Environmental Strategy 2011 – 2016 (P3.5.2). These proposed projects were developed and agreed to by member councils as areas in which they require assistance.

As a result the EMRC is looking for support to develop this role within the organisation to deal directly with policy and environmental documentation review and development. EMRC will work directly with each member council to discuss individual needs and requirements. Based on this, individual Project Plans will be developed.

### ***What is planned for 2013 – 2014?***

Objectives include:

- To keep Council strategic documents up-to-date with State and Federal requirements;
- To address Council environmental management needs; and
- To provide future environmental management direction.

The Project is a fee-for-service program and as a result the outcomes of the project will be based on the individual requirements of the member council.

***How will member councils benefit?***

The benefit to member councils seeking assistance from EMRC to review and/or develop strategic environmental policies and documentation, is that by doing so this frees up time that would have otherwise had to be committed by member council staff.

Additionally EMRC already has the knowledge and expertise in house. Some of the documents that EMRC has already developed include:

- Shire of Broome's Environmental Management Strategy (under development)
- Shire of Mundaring's Environmental Management Plan (Complete)
- Town of Bassendean's Environmental Management Plan (under development)
- City of Bayswater's Local Environmental Strategy (under development)
- Collective Biodiversity Strategy (Town of Bassendean, City of Bayswater and City of Belmont) (Complete)

***What impact/support will this project have on member councils?***

This project will support member councils to continue to deliver projects and outcomes while EMRC develops these documents on behalf of the member council.

**Financial Summary (Fee-for-service)**

This project is a fee-for-service project. Additionally member councils will also be required to contribute in-kind hours to the project to assist with implementation.

## 2.9 Summary

The table below shows a summary of the proposed member council contributions totaling \$358,334 (45%) for the 2013/2014 financial year towards the proposed Environmental Services projects of \$795,533 outlined in Sections 2.1 to 2.8.

1. Eastern Hills Catchment Management Program (EHCMP)
2. Future Proofing– Regional Climate Change Adaptation Action Plan (RCCAAP)
3. Achieving Carbon Emission Reductions (ACE<sub>R</sub>) Program
4. Water Campaign™
5. Swan and Helena Rivers Management Framework
6. Sustainability and Environmental Education
7. Review / Develop Strategic Environmental Policies and Documentation

### TOTAL PROJECT COSTS 2013/2014

<b>Project</b>	<b>Total Cost</b>
Eastern Hills Catchment Management Program	304,429
Future Proofing	117,151
ACER	65,935
Water Campaign	98,135
Perth Solar City	0
Education Program	90,000
Swan and Helena Rivers Management Framework	119,883
<b>Total Environmental Services Projects</b>	<b>\$795,533</b>

<b>Environmental Services Proposed Projects Contribution</b>	
Town of Bassendean	51,090
City of Bayswater	54,273
City of Belmont	54,154
Shire of Kalamunda	58,989
Shire of Mundaring	82,159
City of Swan	57,669
<b>Total</b>	<b>\$358,334</b>

**Please note**

- **Does not include GST**
- **Does not include cost of WALGA Greensense Platform**
- **Does not include cost of End of Year Volunteer event (applicable to Kalamunda, Mundaring and Swan)**

## Section 3 - Member Council Individual Financial Contributions Summary

### 3.1 Town of Bassendean

Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$	\$
1,343	Regional Travel Smart Program	3,286	5,299	0	0	0
0	Regional Integrated Transport Strategy	5,561	5,728	5,900	6,077	6,259
13,127	Regional Economic Development	12,411	12,783	13,167	13,562	13,969
4,463	Regional Events	4,686	4,920	5,166	5,425	5,586
15,000	Future Proofing for Climate Change	15,000	15,000	0	0	0
15,000	Perth Solar City	0	0	0	0	0
9,991	ACER	10,290	10,600	10,920	11,248	11,585
10,156	Water Campaign™	10,800	(10,774)	11,097	(1,420)	11,762
0	Environment and Sustainability Education	15,000	15,000	15,000	15,000	15,000
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS	FFS
<b>69,080</b>	<b>Total Funding Being Sought</b>	<b>77,034</b>	<b>80,104</b>	<b>61,250</b>	<b>62,732</b>	<b>64,161</b>

\* *Figures exclude GST*

\* *FFS – Fee for service*

### 3.2 City of Bayswater

Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$	\$
2,692	Regional Travel Smart Program	6,588	10,624	0	0	0
0	Regional Integrated Transport Strategy	11,194	11,530	11,876	12,232	12,599
26,564	Regional Economic Development	21,944	22,603	23,281	23,979	24,699
9,030	Regional Events Program	9,482	9,956	10,454	10,976	11,305
15,000	Future Proofing for Climate Change	15,000	15,000	0	0	0
15,000	Perth Solar City	0	0	0	0	0
12,825	ACER	13,210	13,610	14,018	14,438	14,871
10,741	Water Campaign™	11,063	11,395	11,737	12,089	12,452
0	Sustainability and Environmental Education	15,000	15,000	15,000	15,000	15,000
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS	FFS
<b>91,852</b>	<b>Total Funding Being Sought</b>	<b>103,481</b>	<b>109,718</b>	<b>86,366</b>	<b>88,714</b>	<b>90,926</b>

\* *Figures exclude GST*

\* *FFS – Fee for service*

### 3.3 City of Belmont

Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$	\$
2,172	Regional Travel Smart Program	5,312	8,568	0	0	0
0	Regional Integrated Transport Strategy	9,461	9,745	10,037	10,338	10,648
21,420	Regional Economic Development	19,011	19,581	20,169	20,774	21,397
7,955	Regional Events Program	8,048	8,450	8,873	9,316	9,595
15,000	Future Proofing for Climate Change	15,000	15,000	0	0	0
15,000	Perth Solar City	0	0	0	0	0
12,825	ACER	13,210	13,610	14,018	14,438	14,871
10,646	Water Campaign™	10,944	11,294	11,633	11,972	12,331
0	Sustainability and Environmental Education	15,000	15,000	15,000	15,000	15,000
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS	FFS
<b>85,018</b>	<b>Total Funding Being Sought</b>	<b>95,986</b>	<b>101,248</b>	<b>79,730</b>	<b>81,838</b>	<b>83,842</b>

\* *Figures exclude GST*

\* *FFS – Fee for service*

### 3.4 Shire of Kalamunda

Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$	\$
2,333	Regional Travel Smart Program	5,710	9,209	0	0	0
0	Regional Integrated Transport Strategy	10,111	10,414	10,727	11,049	11,380
2,000	Regional Economic Development	20,111	20,714	21,336	21,976	22,635
7,955	Regional Events Program	8,048	8,450	8,873	9,316	9,595
28,145	Eastern Hills Catchment Management Program	28,989	29,589	30,755	31,677	32,628
15,000	Future Proofing for Climate Change	15,000	15,000	0	0	0
15,000	Perth Solar City	0	0	0	0	0
0	ACER	0	0	0	0	0
0	Water Campaign™	0	0	0	0	0
0	Sustainability and Environmental Education	15,000	15,000	15,000	15,000	15,000
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS	FFS
<b>70,433</b>	<b>Total Funding Being Sought</b>	<b>102,969</b>	<b>108,376</b>	<b>86,691</b>	<b>89,018</b>	<b>91,238</b>

\* *Figures exclude GST*

\* *FFS – Fee for service*

*Does not include cost of ECHMP End of Year volunteer event*

### 3.5 Shire of Mundaring

Budget 2012/13	Project Summary	2013/14	2014/15	2015/16	2016/17	2017/18
\$		\$	\$	\$	\$	\$
2,029	Regional Travel Smart Program	4,966	8,010	0	0	0
0	Regional Integrated Transport Strategy	8,811	9,075	9,348	9,628	9,917
11,953	Regional Economic Development	17,911	18,448	19,002	19,572	20,159
7,035	Regional Events Program	7,387	7,756	8,144	8,551	8,807
28,145	Eastern Hills Catchment Management Program	28,989	29,589	30,755	31,677	32,628
15,000	Future Proofing for Climate Change	15,000	15,000	0	0	0
15,000	Perth Solar City	0	0	0	0	0
7,931	ACER	8,170	8,415	8,667	8,927	9,195
**12,607	Water Campaign™	15,000	13,374	13,776	14,178	14,603
0	Sustainability and Environmental Education	15,000	15,000	15,000	15,000	15,000
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS	FFS
<b>99,700</b>	<b>Total Funding Being Sought</b>	<b>121,234</b>	<b>124,667</b>	<b>104,692</b>	<b>107,533</b>	<b>110,309</b>

\* *Figures exclude GST*

\* *FFS – Fee for service*

*Does not include cost of ECHMP End of Year volunteer event*

\*\* Negotiations were held between the Shire of Mundaring and EMRC to increase the Shire's Water Campaign funding contribution from \$12,607 to \$15,000 in 2012/13.

## 3.6 City of Swan

<b>Budget 2012/13</b>	<b>Project Summary</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>
<b>\$</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
4,633	Regional Travel Smart Program	11,338	18,290	0	0	0
0	Regional Integrated Transport Strategy	19,861	20,457	21,071	21,703	22,354
45,727	Regional Economic Development	36,611	37,709	38,841	40,006	41,206
16,643	Regional Events Program	17,475	18,349	19,266	19,843	20,438
28,145	Eastern Hills Catchment Management Program	28,989	29,589	30,755	31,677	32,628
15,000	Perth Solar City	0	0	0	0	0
13,308	Water Campaign™	13,680	14,118	14,541	14,964	15,413
0	Sustainability and Environmental Education	15,000	15,000	15,000	15,000	15,000
0	Review / Develop Strategic Environmental Policies and Documentation	FFS	FFS	FFS	FFS	FFS
<b>123,456</b>	<b>Total Funding Being Sought</b>	<b>142,954</b>	<b>153,512</b>	<b>139,474</b>	<b>143,193</b>	<b>147,039</b>

\* *Figures exclude GST*

\* *FFS – Fee for service*

*Does not include cost of ECHMP End of Year volunteer event*

## Section 4 - Summary of Proposed Member Council Combined Contributions 2013/2014

The table below shows the combined proposed member council contributions towards the Regional Development and Environmental Services projects proposed for the 2013/2014 financial year.

Proposed member council contributions for proposed Regional Development projects are 22% of the total value of \$1,316,394.

Proposed member council contributions for proposed Environmental Services projects are 45% of the total project value of \$795,533.

	<b>Environmental Services</b>	<b>Regional Development</b>	<b>Total</b>
Town of Bassendean	51,090	25,944	77,034
City of Bayswater	54,273	49,208	103,481
City of Belmont	54,154	41,832	95,986
Shire of Kalamunda	58,989	43,980	102,969
Shire of Mundaring	82,159	39,075	121,234
City of Swan	57,669	85,285	142,954
<b>Total</b>	<b>\$358,334</b>	<b>\$285,324</b>	<b>\$643,658</b>



## **9.2 REGIONAL SERVICES CONSULTING RATES 2013/2014 AND MISCELLANEOUS ADMINISTRATION FEES**

**REFERENCE: COMMITTEES-15089**

### **PURPOSE OF REPORT**

To seek Council's approval of the proposed 2013/2014 Regional Services consulting rates and Administration Fees and Charges for the use in developing the draft budget for 2013/2014.

### **KEY ISSUES AND RECOMMENDATION(S)**

- Regional Services coordinates, facilitates and jointly funds and manages major regionally significant projects that aim to improve social, economic and environmental outcomes for Perth's Eastern Region.
- The Regional Services consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities.
- The rates for member Councils have generally increased each year in accordance with CPI.
- For the 2013/2014 budget year, a rate increase of between 2.20% and 2.94 % is proposed.
- The proposed Regional Services consulting rates will be used to develop the draft 2013/2014 budget.
- In order to recover costs, an administration fee for photocopying of documents provided to members of the public has been set.

#### **Recommendation(s)**

That the 2013/2014 Regional Services Consulting Rates and Administration Fees and Charges, forming Attachment 1 and 2 to this Report, be accepted for the use in developing the draft budget for 2013/2014.

### **SOURCE OF REPORT**

Director Regional Services  
Manager Environmental Services  
Manager Regional Development  
Manager Administration and Compliance

### **BACKGROUND**

Consulting rates are reviewed on an annual basis as part of the preparation of the annual budget.

The Regional Services consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities. The rates have generally increased each year in accordance with CPI or marginally lower than CPI.

The Regional Services Project Funding Summary 2013/2014 – 2017/2018 Agenda Item 9.1 (Ref: Committees-15101) 5 February 2013, outlines proposed Regional Services projects. Project costs for these projects are determined using the proposed consulting rates.

An administration fee for the photocopying of documents provided to members of the public was imposed by Council on 19 April 2012 to take effect from 1 July 2012 (Ref: Committees-13892).



*Item 9.2 continued*

Over the period 2012/2013, the EMRC Environmental Services team has provided external consulting services to the Town of Victoria Park, City of South Perth and the Shire of Broome expected to amount to approximately \$57,383 of revenue.

**REPORT**

EMRC recognises the importance of maintaining reasonable charge out rates for member Councils to maintain the current levels of utilisation in line with member Council budget expectations, as well as provide a service that is competitive in the marketplace to benefit member Councils.

**Regional Services Consulting Rates**

The consulting rates are used to develop the draft 2013/2014 budget and form part of the Regional Funding Summary presented as Agenda Item 9.1 (Ref: Committees-15101) to the EMRC Council and member Councils for consideration and approval.

It is proposed that the Regional Services consulting rates for 2013/2014 for member Councils be increased by between 2.20% – 2.94%.

It is proposed that *Other Organisations Consulting Fees* are not increased as they are currently in line with commercial consulting rates. The rates are based around three levels of consultants in addition to Manager and Director. It is expected that most consulting activities would be undertaken by the Coordinators, Consultants and Project Officers in order to provide the best value for money proposition for member Councils.

Regional Services is committed to aligning its consulting service and regional project delivery activities to meet member Council needs as its highest priority.

**Administration Fees and Charges – Photocopy Fees**

Under section 6.16 of the Local Government Act 1995, a local government may impose and recover a fee or charge for any goods or service it provides, other than those for which a service charge is statutorily imposed. Under section 6.16(3), fees and charges are to be imposed in accordance with an annual budget but can be imposed during the financial year and amended from time to time.

Under section 6.17(1), Local Governments may determine the amount of a charge but are required to consider the costs of providing the service, its importance to the community and the price at which it can be provided by an alternative supplier.

From time to time, the EMRC receives requests to provide photocopies of various materials including, but not limited to, agendas and minutes. The schedule of fees proposed to deliver this service for black and white and colour is shown in Attachment 2.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

Key Result Area 2 – Social Opportunities

- 2.2 To facilitate regional cultural and recreational activities



*Item 9.2 continued*

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders
- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.8 To improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

The proposed rates will be used to develop detailed budgets and project plans for Regional Services consulting activities.

**SUSTAINABILITY IMPLICATIONS**

The rates being proposed for the EMRC member Councils recognise the competing demands on budgets from other sources and have been designed to facilitate the achievement of a sustainable service delivery arrangement.

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	The Regional Services Consulting Rates are used annually to assist with the formulation of budgets and for member Councils to be able to utilise EMRC consultancy services as and when required.

ATTACHMENT(S)

1. 2013/2014 Regional Services Consulting Rates (Ref: Committees-15143)
2. Administration Fees and Charges (Ref: Committees-15142)

VOTING REQUIREMENT

Simple Majority

**RECOMMENDATION(S)**

That the 2013/2014 Regional Services Consulting Rates and Administration Fees and Charges, forming Attachment 1 and 2 to this Report, be accepted for the use in developing the draft budget for 2013/2014.



*Item 9.2 continued*

**CEOAC RECOMMENDATION(S)**

MOVED MR FOLEY

SECONDED MR COLE

That the 2013/2014 Regional Services consulting rates and Administration Fees and Charges, forming Attachment 1 and 2 to this Report, be accepted for the use in developing the draft budget for 2013/2014.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR PITTAWAY

SECONDED CR ZANNINO

THAT THE 2013/2014 REGIONAL SERVICES CONSULTING RATES AND ADMINISTRATION FEES AND CHARGES, FORMING ATTACHMENT 1 AND 2 TO THIS REPORT, BE ACCEPTED FOR THE USE IN DEVELOPING THE DRAFT BUDGET FOR 2013/2014.

**CARRIED UNANIMOUSLY**

**2013/2014 REGIONAL SERVICES CONSULTING RATES**  
**Regional Services (Environmental Services & Regional Development) Consulting Rates**

	Prior Year Actuals							Proposed	
	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	% Change		
<b>Member Council Consulting Fees</b>									
Consultant Director	\$88.00	\$92.00	\$96.00	\$99.00	\$102.00	\$105.00	2.94%		
Consultant Manager	\$78.00	\$82.00	\$86.00	\$88.50	\$91.00	\$93.00	2.20%		
Consultant Coordinator	\$68.00	\$71.00	\$74.00	\$76.00	\$78.00	\$80.00	2.56%		
Consultant	\$60.00	\$63.00	\$66.00	\$68.00	\$70.00	\$72.00	2.86%		
Project Officer	\$46.00	\$48.00	\$50.00	\$51.50	\$53.00	\$54.50	2.83%		
<b>Other Organisations Consulting Fees</b>									
Consultant Director	\$165.00	\$174.00	\$182.00	\$187.50	\$187.50	\$187.50	0.00%		
Consultant Manager	\$145.00	\$153.00	\$160.00	\$165.00	\$165.00	\$165.00	0.00%		
Consultant Coordinator	\$145.00	\$153.00	\$160.00	\$165.00	\$150.00	\$150.00	0.00%		
Consultant	\$132.00	\$139.00	\$145.00	\$149.50	\$125.00	\$125.00	0.00%		
Project Officer	\$115.00	\$121.00	\$127.00	\$131.00	\$100.00	\$100.00	0.00%		

**\* Note : All hourly rates are exclusive of GST**

**ADMINISTRATION FEES AND CHARGES**

<b>Photocopy Fees</b>	<b>\$ Per Page</b>
Black & White A4 print	\$ 0.35
Black & White A3 print	\$ 0.50
Colour A4 print	\$ 0.45
Colour A3 print	\$ 0.60

\* Prices are inclusive of GST



### 9.3 REGIONAL YOUTH CONSULTATION REPORT

**REFERENCE: COMMITTEES-15136**

#### **PURPOSE OF REPORT**

To provide Council with an update on the stakeholder consultations on the Regional Youth and Education Discussion Paper as per the Council resolution of 21 June 2012.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- A report to the 21 June 2012 Council meeting proposed that the EMRC use the information in the Regional Youth and Education Discussion Paper to prioritise relevant youth projects for the Region in partnership with member Councils and key stakeholders.
- The report proposed that regional activities should support those underway or proposed by member Councils, the community sector and government and complement the direction and initiatives already outlined in the Regional Economic Development Strategy, the Regional Environment Strategy and Regional Advocacy Strategy.
- Council resolved that further consultation was required to identify and prioritise regional youth projects aligned with the current EMRC direction and strategies and a Regional Youth Consultant was employed to engage stakeholders.
- Over a three month period planned engagement activities were conducted, including a stakeholder workshop, youth survey, face to face meetings with key agencies, email submissions and a presentation to the regional directors of key State Government agencies.
- Seven key areas of opportunity were identified and four project areas have been highlighted for action:
  - Eastern Region Youth Network (ERYN) – to promote collaboration, peer support and training opportunities for those working with young people in Perth's Eastern Region;
  - Bush Skills for Youth – refocusing the existing EMRC Bush Skills Program to target young people;
  - Regional Advocacy and Lobbying – including a focus on services and infrastructure required to meet the needs of young people in Perth's Eastern Region. This includes improved access to public transport; and
  - Regional Youth Week – working with member Councils and regional partners to deliver a youth forum in 2014 and a calendar of activities in 2015.

#### **Recommendation(s)**

That Council approves the release of the full Consultation Report – Regional Youth Futures to member Councils and key stakeholders participating in the consultation process.

#### **SOURCE OF REPORT**

Director Regional Services  
Regional Youth Consultant



*Item 9.3 continued*

## **BACKGROUND**

A Regional Youth and Education Discussion Paper was developed in accordance with a resolution made at Council's meeting of 18 February 2010 (Ref: Committees-10423).

The Discussion Paper was to be a scoping document which included an environmental scan of the services already provided by member Councils and other agencies prior to the development of any strategy. It was proposed that any agreed role should add value across the Region and not duplicate the activities already being delivered by member Councils. It was not intended that regional collaboration would replace member Councils' existing programs and services but rather value-add, address gaps and support member Councils.

At its meeting of 16 February 2012 the Regional Youth and Education Discussion Paper was tabled and Council approved its release to member Councils for a six week consultation period (Ref Committees-13540). Following the consultation period, at its meeting on 21 June 2012, Council considered the discussion paper (Ref: Committees-14177), together with comments made by member Councils.

Feedback received from member Councils during the comment period confirmed that member Councils have committed considerable resources to youth services and are actively involved in the delivery of a range of youth initiatives in their communities. Member Council feedback did not articulate the need for the development of a Regional Youth and Education Strategy, rather a refocusing of resources within existing EMRC projects and a collaborative approach to strategic regional youth initiatives that will address gaps in service provision and support those delivered by member Councils, the community sector and government.

At its meeting of 21 June 2012 (Ref: Committees-14177) Council resolved that:

- "1. COUNCIL NOTES THAT THE DEVELOPMENT OF THE REGIONAL YOUTH AND EDUCATION STRATEGY HAS NOT BEEN SUPPORTED BY MEMBER COUNCILS.*
- 2. COUNCIL NOTES THAT A WORKSHOP WILL BE UNDERTAKEN TO IDENTIFY AND PRIORITISE RELEVANT REGIONAL YOUTH PROJECTS FOR INCORPORATION INTO EXISTING EMRC STRATEGIES IN PARTNERSHIP WITH MEMBER COUNCILS AND KEY STAKEHOLDERS.*
- 3. COUNCIL APPROVES THAT AGREED YOUTH PROJECTS THAT COMPLEMENT THE DIRECTION, PROJECTS AND INITIATIVES OUTLINED IN THE REGIONAL ECONOMIC DEVELOPMENT STRATEGY, THE REGIONAL ENVIRONMENT STRATEGY AND REGIONAL ADVOCACY STRATEGY BE SCOPED AND DEVELOPED FOR CONSIDERATION BY THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE."*

## **REPORT**

In response to the 21 June 2012 Council resolution it was proposed confirmation of project themes and gaps in youth service activities be sought through engagement with member Council officers and key stakeholders, including youth representatives. A Regional Youth Consultant was employed to:

- Undertake consultations with member Councils and key stakeholders to identify regional priorities;
- Seek input from Member Councils and key stakeholders on emerging priorities and the role the EMRC and member Councils in addressing these priorities;
- Assess and prioritise potential focus areas and projects;
- Undertake detailed scoping, costing and the identification of investment/partnership opportunities for agreed regional projects; and
- Develop a report for presentation to the Chief Executive Officer Advisory Council (CEOAC).



*Item 9.3 continued*

The project commenced in September 2012 with the development of a stakeholder engagement plan. The major focus of the consultation process was the engagement of member Councils and key stakeholders via a workshop. This was designed to:

- Involve key staff from member Councils;
- Involve youth focused agencies from across Region;
- Encourage comment on ideas outlined in the discussion paper;
- Explore the strengths and opportunities;
- Identify priority needs within the region; and
- Elicit commitments from agencies to support priority projects.

Information from the workshop was then used to establish the level of support for the further development of proposed project ideas for consideration as regional projects that complement the direction, projects and initiatives already outlined in the Regional Economic Development Strategy, the Regional Environment Strategy and Regional Advocacy Strategy.

Further stakeholder input was obtained using written feedback, face-to-face meetings with individual agencies and a presentation to the Midland District Leadership Council comprised of the Regional Directors of State Government human services agencies.

Whilst the primary target group for engagement was member Councils and agencies delivering services to young people in Perth's Eastern Region, young people from across the Region were also given the opportunity to have input via surveys and the use of *Livepad 41*, an interactive engagement tool.

The five Focus Areas identified in the Discussion Paper were used to frame the consultations. These areas are:

- Youth capacity building and leadership;
- Regional collaboration;
- Youth in environmental management;
- Creative and engaged youth; and
- Supporting youth.

Opportunities for collaborative work in each of these focus areas were highlighted during the consultation process. The strengths and weaknesses of the projects suggested in the Discussion Paper were also acknowledged and regional challenges and opportunities were examined.

Service providers participating in the consultation workshop identified the priority needs of young people and the workers who support them as:

- Exploring genuine youth engagement through, volunteering and embedding youth engagement into Community Engagement initiatives, including the planning of facilities and public spaces where young people will congregate;
- Communication and support to enable young people to access programs and services offered by Member Councils;
- Building on and adding value to existing programs to enable improved youth participation;
- Advocating and lobbying for appropriate resources to support the development and delivery of quality programs, services and facilities to support young people across Perth's Eastern Region;
- Identifying, developing and resourcing models of regional and local collaboration; and
- Professionalising the sector – supporting networking, professional development and the discussion of emerging issues across the Region.



*Item 9.3 continued*

Opportunities aligned with the strategic direction of the EMRC were suggested for consideration by Council. It was considered these would add value to the work already being undertaken by member Councils and would strengthen regional collaboration. Seven key priority areas for consideration by the EMRC were identified:

1. Supporting the development and maintenance of strong regional networks;
2. Supporting a regional approach to skills development for those engaged in providing services to support young people in Perth's Eastern Region;
3. Encouraging the participation of young people in community based environmental projects;
4. Advocating on behalf of member Councils and the non-government sector to garner support from State and Federal Government for increased programs, services and facilities for young people in Perth's Eastern Region;
5. Advocating for improved access to safe and reliable transport for young people across Perth's Eastern Region;
6. Supporting the organisation of a Regional Youth Forum in 2014 to coincide with National Youth Week; and
7. Supporting Member Councils and other key stakeholders to develop a program of activities to celebrate Regional Youth Week in 2015. This program of activities would build on the Regional Youth Forum held in 2014.

These seven areas have been translated into four key potential project areas for consideration by CEOAC and Council:

**1. Eastern Region Youth Network**

The development of the Eastern Region Youth Network (ERYN) will build on the existing Swan and Surrounding Suburbs Youth Network, SaSSYN and the Swan NEST project auspiced by RISE (formerly Hills Community Support Network). ERYN could coordinate the development of strong regional networks and facilitate professional development training and support for those engaged in the provision of youth services in Perth's Eastern Region.

Proposed funds to support this initiative are included in the Regional Services Project Funding Summary 2013/2014 - 2017/2018 provided in this Agenda 9.1 (Committees-15101) The Network will also be encouraged to apply for funding from other sources to support the skills development element of this project.

**2. Regional Advocacy and Lobbying**

Advocating on behalf of member Councils and the non-government sector to garner support from State and Federal Government for increased programs, services and facilities for young people in Perth's Eastern Region is critical to the development of a 'joined-up' approach to meeting the needs of the Region's young people. Such advocacy includes raising awareness of the needs of young people as part of the Integrated Transport Strategy and seeking to develop a regional approach to the development of key infrastructure, such as community 'hubs' which will deliver services for young people.

This project will be undertaken as part of the EMRC's Regional Advocacy Program and no additional funding is required.

**3. Bush Skills for Youth**

The development of a Bush Skills program to support local environmental groups and attract young volunteers is aligned to the EMRC's Eastern Hills Catchment Management Programme.

Whilst the EHCMP currently operates in the City of Swan and the Shires of Kalamunda and Mundaring the Bush Skills for Youth program and associated volunteering activities could also be activated in the Cities of Bayswater and Belmont and the Town of Bassendean, particularly in relation to river/foreshore focused projects.



*Item 9.3 continued*

There is also an opportunity as part of the program to engage with other youth volunteering organisations such as Useful Inc to develop new and innovative ways of involving young people in environmental projects.

External funding will be sought for this project which is included in the Environmental Services section of the Regional Services Project Funding Summary 2013/2014 - 2017/2018 provided in this Agenda 9.1 (Ref: Committees-15101)

#### **4. Regional Youth Week Forum**

A Regional Forum during National Youth Week 2014 would bring together key stakeholders to re-visit the priorities for young people and youth services in the Eastern Region. It would build on the work of the regional network group, ERYN and on the forum to be hosted by the Swan NEST program in 2013.

Proposed funds to support this initiative are included in the Project Funding Summary 2013/2014 - 2017/2018. The Network will also be encouraged to apply for funding from other sources to support the skills development element of this project

This Forum could be a precursor to the development of a series of Regional Youth Week activities across member Council areas in 2014/15.

It is anticipated that any such calendar of activities would attract funding from external organisations.

In addition to the possible projects identified for EMRC consideration, opportunities were also suggested for individual member Councils' consideration. These are outlined in the Executive Summary of the Regional Youth Futures Report (see attachment) and are as follows:

1. Exploring ways of improving online engagement and embedding youth friendly engagement mechanisms into ongoing community engagement processes;
2. Participation in Regional Networks such as the SaSSY Network seeking to expand this network to be truly inclusive of the Region;
3. Supporting their staff, and those working in partner agencies, to access Regional professional development programs to assist them to work more effectively with young people;
4. Supporting the development of youth peer education programs such as Youth Educating Peers, in conjunction with YACWA and local youth services;
5. Exploring opportunities to support outreach services from Midland Headspace and other therapeutic or specialist services to facilitate access for young people from their jurisdictions;
6. Participating in Regional planning and lobbying activities, convened by the EMRC, which seek to increase the funding for programs, services and facilities to support young people across the Region;
7. Supporting youth and community staff to develop linkages with schools and alternative education providers;
8. Investigating opportunities to work in conjunction with Partnership Broker Service providers and others involved in supporting young people in their transition from school to further training and/or employment;
9. Supporting youth arts opportunities by working with young people and youth arts organisations to develop a range of art/music projects in local communities;
10. Exploring the development of alternative models of volunteering to attract young people to volunteer in community projects;
11. Participating in the organisation and delivery of a Regional Program of youth activities to support the celebration of National Youth Week on a Regional basis in 2015; and
12. Exploring partnerships with agencies such as Act-Belong-Commit to promote improved mental wellbeing for young people through active community participation.



*Item 9.3 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability.

1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation.

Key Result Area 2 – Social Opportunities

2.2 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- a. To facilitate increased investment in regional infrastructure
- b. To import the development of regional education and training opportunities

Key Result Area 4 – Good Governance

4.2 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

The financial implications associated with the proposed priority regional youth projects will be considered in the Regional Services Project Funding Summary 2013/2014 - 2017/2018.

## **SUSTAINABILITY IMPLICATIONS**

Strengthening regional networks and enhancing the skills of those working within the youth sector will improve the quality of services provided by agencies and will provide greater opportunities for resource sharing and collaboration between agencies.

Lobbying and advocacy on behalf of the sector will support the development of additional programs, services and facilities across the Region, improving access for young people.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Regional Youth Activities align with and complement member Council youth development priorities.  Any financial implications for member Councils arising from projects will be developed and integrated into future budget proposals for member Councils consideration.

## **ATTACHMENT(S)**

Regional Youth Futures Executive Summary (Ref: Committees-15139)



*Item 9.3 continued*

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council approves to the release of the full Consultation Report – Regional Youth Futures to member Councils and key stakeholders participating in the consultation process.

The Director Regional Services gave a brief overview of the Regional Youth Consultation Report including the consultation undertaken with member Councils, key youth service agencies, State government heads of department and youth.

The projects proposed fit within existing EMRC strategies and complement work being undertaken by member Councils.

**CEOAC RECOMMENDATION(S)**

MOVED MR JARVIS

SECONDED MR FOLEY

That Council approves the release of the full Consultation Report – Regional Youth Futures to member Councils and key stakeholders participating in the consultation process.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR PITTAWAY

SECONDED CR ZANNINO

THAT COUNCIL APPROVES THE RELEASE OF THE FULL CONSULTATION REPORT – REGIONAL YOUTH FUTURES TO MEMBER COUNCILS AND KEY STAKEHOLDERS PARTICIPATING IN THE CONSULTATION PROCESS.

**CARRIED UNANIMOUSLY**



Promoting Perth's Eastern Region 

# Regional Youth Futures



## EXECUTIVE SUMMARY

**A strong responsive youth sector;  
resilient healthy young people**



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## Executive Summary

The Eastern Metropolitan Regional Council (EMRC) became involved in youth activities in 1999 when the Eastern Metropolitan Local Authorities Group (EMLAG) was folded into the EMRC. One of the first projects undertaken by the EMRC was the development of a Regional Youth Strategy, adopted in 1999.

The EMRC sought to clarify its role with regard to youth activities and in 2010 developed a Regional Youth and Education Discussion Paper. The Discussion Paper included input from member Councils and suggested five key focus areas for consideration:

- Youth capacity building and leadership;
- Regional collaboration;
- Youth in environmental management;
- Creative and engaged youth; and
- Supporting youth.

On 21 June 2012 the Council determined further consultation with key stakeholders was required and resolved to:

1. Undertake a workshop to identify and prioritise relevant regional youth projects for incorporating into existing EMRC strategies, in partnership with member Councils and key stakeholders; and
2. Employ a regional youth coordinator to undertake workshops and facilitate the development of agreed project plans.

Subsequently a consultant was employed to coordinate the engagement of stakeholders and the development of a Report. The project brief was to:

- Undertake consultations with member Councils and key stakeholders to identify regional priorities;
- Seek input from Member Councils and key stakeholders on emerging priorities and the role the EMRC and member Councils in addressing these priorities;
- Assess and prioritise potential focus areas and projects;
- Undertake detailed scoping, costing and the identification of investment/partnership opportunities for agreed regional projects; and
- Develop a report for presentation to the Chief Executive Officers Advisory Committee (CEOAC).

This Report provides an overview of the outcomes of the consultations, highlighting the priorities – for both young people and the workers in youth focused agencies across Perth’s Eastern Region. It provides comment on projects suggested in the Discussion Paper and illustrates some emerging opportunities which build on the strengths already evident in Perth’s Eastern Region. Key points made in relation to each of the Focus Areas are as follows.

### Youth Capacity Building and Leadership

Participants in the stakeholder workshop agreed that opportunities which promote team work and civic engagement as well as individual development were more likely to support the development of young leaders who were willing and able to make valuable contributions to their communities both now and into the future. They indicated there was benefit in providing opportunities for young people to be involved in practical programs or the planning and development of activities where they can test their skills and learn through working with others.

### Regional Collaboration

The emphasis of the workshop participants when considering Regional Collaboration was on the collaboration and partnerships already in existence between their agencies and partner organisations in the Eastern Region. One of the key strengths was identified as the SaSSY (Swan and Surrounding Suburbs Youth) Network, although they agreed this would probably benefit from a name change if it was to be fully inclusive of the Eastern Region. They identified where agencies were working well together, with the Midland Headspace development listed as an example of the benefits of strong collaboration.

Regional Collaboration was seen as critical to the development of a robust and viable youth sector. Workshop participants identified the support and facilitation of regional collaboration as one of the key roles of the EMRC, but it was not considered necessary for the EMRC to **drive** this collaboration.

### Youth in Environmental Management

There is an opportunity to build on the EMRC's Bush Skills for the Hills program to provide workshops specifically for young people to foster their interest in and responsibility for local bushland conservation. Whilst the EMRC has previously applied (unsuccessfully) for funding, preliminary discussion with Lotterywest as part of the consultation process has indicated potential interest in Bush Skills programs. Such funding would be based on the assumption that the project encourages youth volunteering in local environmental projects and facilitates the ongoing engagement of young people in community initiatives.

### Creative and Engaged Youth

Many local governments have made strong commitments to engaging their local communities and Western Australian Department of Local Government's Integrated Planning Framework requires Councils to engage as part of their Strategic Community Planning processes. Meaningful participation of young people is however not always considered as part of the process.

Participants in the Consultation workshop highlighted the need for meaningful consultation with, and participation of, young people as part of the planning and delivery of local government services. Councils have a unique role to play in the lives of young people and a robust and relevant process for engaging young people will ensure local government resources are used in the most effective way for the community as a whole and young people in particular.

### Supporting Youth

Consultation with stakeholders identified an increasing number of young people with complex needs. These needs go across spectrums and require interventions and supports from those within the health sector, education, training and employment as well as youth workers. A 'joined up approach' to the provision of services is therefore essential.

Young people indicated there is a need for additional support services to help them to deal with issues such as relationships, alcohol and other drugs, family issues, mental health, sexual health and identity. When surveyed, a significant proportion (72%) identified this as either the most important or second most important issue.

Participants agreed the importance of additional or improved therapeutic and specialist services.

They reported that many areas within Perth's Eastern Region have few specialised services for young people and access to services is often hampered by poor public transport. Access to services which support young people with mental health problems was considered to be of the highest priority. Whilst the establishment of the Midland Headspace Centre, due to open in January 2013, will help, access for young people outside of Midland remains an issue.

The overall priorities for the consultation workshop participants were:

- Exploring genuine youth engagement through, volunteering and embedding youth engagement into Community Engagement initiatives, including the planning of facilities and public spaces where young people will congregate;
- Communication and support to enable ALL young people to access programs and services offered by Member Councils;
- Building on and adding value to existing programs to enable improved youth participation;
- Advocating and lobbying for appropriate resources to support the development and delivery of quality programs, services and facilities to support young people across Perth's Eastern Region;
- Identifying, developing and resourcing models of Regional and local collaboration; and
- Professionalising the sector – supporting networking, professional development and the discussion of emerging issues across the Region.

The report makes recommendations regarding projects which respond to these priorities and other concerns expressed by consultation participants, suggesting ways in which the EMRC can support member Councils and community based agencies to respond more effectively to the needs of young people in Perth's Eastern Region.

It is recommended that the EMRC considers:

1. Supporting the development and maintenance of strong regional networks.
2. Supporting a regional approach skills development for those engaged in providing services to support young people in Perth's Eastern Region.
3. Encouraging the participation of young people in community based environmental projects.
4. Advocating on behalf of member Councils and the non-government sector to garner support from State and Federal Governments for increased programs, services and facilities for young people in Perth's Eastern Region.
5. Advocating for improved access to safe and reliable transport for young people across Perth's Eastern Region.
6. Supporting the organisation of a Regional Youth Forum in 2014 to coincide with National Youth Week.
7. Supporting Member Councils and other key stakeholders to develop a program of activities to celebrate Regional Youth Week in 2015. This program of activities would build on the Regional Youth Forum held in 2014.

In some instances the recommendations can be implemented by expanding or modifying the focus of existing EMRC activities. For example the EMRC can advocate for improved access to safe and reliable transport as part of the *Regional Integrated Transport Strategy* and for a general improvement in the allocation of Government resources to support young people as part of its ongoing *Regional Advocacy* program.

To deliver on other recommendations, partnerships between the EMRC, Member Councils and other stakeholders will be required.

There is an opportunity for the EMRC to build on the networks and collaborative projects already emerging in the Region through the allocation of funds through its Sponsorship and Grants Program. Utilising seed funding and providing small grants to leverage funding from other providers is also an option.

Such collaborative approaches are in line with the EMRC's 10 Year Strategic Plan as they will contribute to the development of regional cultural and recreational activities for young people and will enhance the overall quality of programs and services in the Region.

The EMRC may also choose to tailor its Environmental programs to support the recruitment of young people into environmental groups and projects in the Eastern Region. This supports the EMRC in its implementation of the Eastern Hills Catchment Management Program and could provide a vehicle for the identification, investigation and development of new environmental and sustainability initiatives.

Discussions with potential funding partners as part of the consultation process indicated an interest in such an approach.

In addition to the possible projects identified for the EMRC, opportunities were also suggested for individual member Councils' consideration, including:

1. Exploring ways of improving online engagement and embedding youth friendly engagement mechanisms into ongoing community engagement processes.
2. Participation in Regional Networks such as the SaSSY Network, seeking to expand this network to be truly inclusive of the Region.
3. Supporting their staff and those working in partner agencies to access Regional professional development programs to assist them to work more effectively with young people.
4. Supporting the development of youth peer education programs such as Youth Educating Peers, in conjunction with YACWA and local youth services.
5. Exploring opportunities to support outreach services from Midland Headspace and other therapeutic or specialist services to facilitate access for young people from their jurisdictions.
6. Participating in Regional planning and lobbying activities, convened by the EMRC, which seek to increase the funding for programs, services and facilities to support young people across the Region.
7. Supporting youth and community staff to develop linkages with schools and alternative education providers.
8. Investigating opportunities to work in conjunction with Partnership Broker Service providers and others involved in supporting young people in their transition from school to further training and/or employment.
9. Supporting youth arts opportunities by working with young people and youth arts organisations to develop a range of art/music projects in local communities.
10. Exploring the development of alternative models of volunteering to attract young people to volunteer in community projects.
11. Participate in the organisation and delivery of a Regional Program of youth activities to support the celebration of National Youth Week on a Regional basis in 2015.
12. Exploring partnerships with agencies such as Act-Belong-Commit to promote improved mental wellbeing for young people through active community participation.

## EMRC Role and Opportunities

**Table 1: EMRC Role and Opportunities**

<b>OPPORTUNITY</b>	<b>STRATEGIC ALIGNMENT</b>	<b>ROLE/RESOURCING</b>	<b>ACTION</b>
Supporting the development and maintenance of strong regional networks	<p>EMRC 10 Year Strategic Plan – Objective 2.1 To facilitate regional cultural and recreational opportunities: 2.1.3 Define and develop the role of the EMRC in assisting member Councils to achieve social outcomes for the Region. and; 4.2 to Manage partnerships and relationships with stakeholders</p> <p><i>Supporting and maintaining strong regional networks will improve social outcomes for young people across the Region and will foster and enhance relationships with and between stakeholders.</i></p> <p>Regional Economic Development Strategy 2010 – 2015 – Responsible Leadership: Objective 7.3 Encourage collaboration between all stakeholders</p> <p><i>Supporting and maintain regional networks will encourage collaboration between stakeholders.</i></p>	<p><b>Facilitation &amp; Partnership</b> (Funding from Regional Development budget) – provide seed funding to support the inclusion of Member Councils in the Regional Network. This can be linked with the project above.</p> <p><b>Facilitation</b> of quarterly network meetings for Member Councils’ youth and community development managers and coordinators. This will include the provision of a venue and basic catering and allocation of a staff member to be responsible for convening the meetings.</p> <p><b>Allocation of funds</b> in accordance with Regional Project Summary – Regional Youth Projects (\$36,909 salaries budget)</p>	<ul style="list-style-type: none"> <li>• With the cooperation of member Councils, support the ongoing development of the SaSSY network (currently Bassendean, Mundaring and Swan) in an expanded form to include the local government areas of Belmont, Bayswater and Kalamunda.</li> <li>• Explore the reestablishment of network meetings for youth and community development coordinators and managers of member Councils (as per Economic Development Officers meetings)</li> </ul>
Supporting a regional approach skills development for those engaged in providing services to support young people in Perth’s Eastern Region	<p>EMRC 10 year Strategic Plan - Objective 2.1 To facilitate regional cultural and recreational opportunities: 2.1.3 Define and develop the role of the EMRC in assisting member Councils to achieve social outcomes for the Region.</p> <p><i>Supporting and facilitating the professional development of those working with young people will enhance the quality and reach of programs and services in the Region.</i></p>	<p><b>Facilitation &amp; Partnership</b> – working with the Swan NEST group to access additional funding for a Regional Training Calendar.</p> <p><b>Lobbying</b> – St John of God have expressed an interest in funding. Approximately \$12,000 required.</p>	<ul style="list-style-type: none"> <li>• Liaise with Swan NEST project to support the establishment of a professional development series of activities across Perth’s Eastern Region</li> <li>• Explore funding opportunities to help extend and sustain the Swan NEST project. This could involve: <ul style="list-style-type: none"> <li>○ the provision of funds through the EMRC Sponsorship and Grants program</li> <li>○ matched funding with external agency, for example St John of God Health Service or Lotterywest</li> </ul> </li> </ul>

<b>OPPORTUNITY</b>	<b>STRATEGIC ALIGNMENT</b>	<b>ROLE/RESOURCING</b>	<b>ACTION</b>
Encouraging the participation of young people in community based environmental projects	<p><i>EMRC 10 Year Strategic Plan – Objective 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation:</i></p> <p>1.5.3 Implement the Eastern Hills Catchment Management Programme 1.5.5 Identify, investigate and develop new environmental and sustainability opportunities.</p> <p><i>Involving young people in the EHCMP will benefit both young people and the environment. Encouraging young people to participate in environmental programs can promote the development of new innovative initiatives.</i></p> <p><i>Regional Environment Strategy 2011 – 2016 – Biodiversity Conservation: Objective 3.3 – To continue to support member Councils and community groups in their bushland management activities.</i></p>	<p><b>Program development and delivery</b></p> <p>The EMRC Environmental Services Team will be responsible for this project.</p> <p>EMRC to develop and facilitate the delivery of a program linking young people with environmental groups.</p> <p><b>EMRC to coordinate:</b></p> <ul style="list-style-type: none"> <li>Local groups to offer participation opportunities.</li> <li>Member Councils support for projects on public land.</li> <li>Funding of \$40,000 to be sought from Lotterywest</li> <li>Big Help Mob – liaison for volunteers.</li> </ul>	<ul style="list-style-type: none"> <li>Develop the Bush Skills for Youth environmental program</li> <li>Liaise with Lotterywest regarding funding for the program</li> <li>Develop and submit application for Lotterywest funding for Bush Skills for Youth.</li> <li>Liaise with relevant Member Councils and local catchment groups to gain support for the proposed project</li> <li>Work with local catchment groups to support them to develop volunteering opportunities which are attractive to young people</li> <li>Explore opportunities to work with Useful Inc. and their Big Help Mob to involve young people in targeted volunteer projects</li> </ul>
Advocating on behalf of member Councils and the non-government sector to garner support from State and Federal Government for increased programs, services and facilities for young people in Perth's Eastern Region	<p>EMRC 10 Year Strategic Plan – Objective 4.1 To Provide advice and advocacy on issues affecting Perth's Eastern Region</p> <p>4.1.1 Implement the Regional Advocacy Strategy.</p> <p><i>Advocacy on behalf of Member Councils and the Sector will promote enhanced Regional services for young people</i></p>	<p><b>Advocacy</b> – Liaise with Member Councils to develop an Advocacy plan to support the lobbying of State and Federal Governments for:</p> <ul style="list-style-type: none"> <li>Additional funding for existing youth services and funding for new services</li> <li>Funding for the development of facilities</li> </ul> <p>Nil additional resourcing required</p>	<ul style="list-style-type: none"> <li>Include advocacy for improved services for young people in the annual advocacy program</li> <li>Convene a meeting of Member Councils to explore a regional approach to facilities provision, including service hubs for young people</li> <li>Identify and lobby for the resources to support the development of priority regional facilities</li> </ul>

<b>OPPORTUNITY</b>	<b>STRATEGIC ALIGNMENT</b>	<b>ROLE/RESOURCING</b>	<b>ACTION</b>
Advocating for improved access to transport for young people across Perth's Eastern Region	<p>EMRC 10 year Strategic Plan Objective 3.1 To facilitate increased investment in regional infrastructure: 3.1.1 Continue the implementation of the Regional Integrated Transport Strategy.</p> <p>Regional Integrated Transport Strategy Action Plan 2010 – 2013 – Key Focus Area 2 – Public Transport Service Provision</p> <p><i>Young people are key users of public transport and their ability to access services is directly related to transport access.</i></p>	<p><b>Advocacy &amp; Engagement</b> – Encourage key stakeholders to engage with young people to seek their views on transport in the Region.</p> <p>Nil additional resourcing required.</p>	<ul style="list-style-type: none"> <li>• Ensure the needs of young people are considered in the planning for an integrated transport system for the Eastern Region</li> <li>• Consider consultation with the Region's young people as part of the implementation of the Regional Integrated Transport Strategy</li> <li>• Promote and assist member Councils and their local communities to engage in TravelSmart to School, Walking School Bus, LivingSmart and TravelSmart workplace programs</li> <li>• Encourage member Councils to engage young people in the development of comprehensive travel demand management initiatives as part of the TravelSmart program</li> </ul>
Supporting the organisation of a Regional Youth Forum in 2014	<p>EMRC 10 Year Strategic Plan Objective 2.1 To facilitate regional cultural and recreational activities: 2.1.1 Continue to coordinate regional events.</p> <p><i>A Regional Youth Forum will provide the opportunity for identification of emerging issues and can also provide a vehicle for recognising the achievements of young people in the Region. The Forum could also bring together Youth Agencies to explore with young people opportunities for future Regional Youth Week activities.</i></p> <p>Regional Economic Development Strategy 2010 – 2015 – Responsible Leadership: Objective 7.3 Encourage collaboration between all stakeholders</p>	<p><b>Facilitation &amp; Partnership</b> Encourage Member Councils to participate in the Swan NEST project to develop a truly regional network.</p> <p><b>Support</b> this group to develop a Regional Youth Forum in 2014 through the provision of seed funds to assist with leveraging of other funding.</p> <p><b>Staff support</b> – consider allocating a Regional Development staff member to participate in the Network</p> <p><b>Allocation of Funds</b> – EMRC seed funding from within Regional Development Budget as outlined in the Regional Projects Summary - \$10,000 Lotterywest – matching funding \$10,000</p>	<ul style="list-style-type: none"> <li>• Support the Swan NEST to hold a regional forum for Service Providers in 2013.</li> <li>• Work with the NEST participants and other partners to use the information gathered from the Regional Youth Services Forum in 2013 to plan and deliver a Regional Youth Forum in 2014, during National Youth Week.</li> <li>• Allocate staff resources to work with the Swan NEST participants – this will be within existing resources.</li> <li>• Support the development of funding applications.</li> </ul>

<b>OPPORTUNITY</b>	<b>STRATEGIC ALIGNMENT</b>	<b>ROLE/RESOURCING</b>	<b>ACTION</b>
Supporting Member Councils and other key stakeholders to develop a program of activities to celebrate Regional Youth Week as part of National Youth Week in 2015. This program of activities would build on the Regional Youth Forum held in 2014	<p>EMRC 10 year Strategic Plan As Above</p> <p><i>Regional Youth Week could become part of the Regional Events' Calendar. It can provide an opportunity for Member Councils to host youth focused activities which can also provide a means of youth consultation/engagement and can facilitate the development of local leadership opportunities.</i></p> <p>Regional Economic Development Strategy 2010 – 2015 – Responsible Leadership: Objective 7.3 Encourage collaboration between all stakeholders</p>	<p><b>Facilitation &amp; Partnership</b> Encourage Member Councils to participate in the Swan NEST project to develop a truly regional network.</p> <p><b>Support</b> this group to develop a range of activities for a Regional Youth Week in 2015 through the provision of seed funds to assist with leveraging of other funding.</p> <p><b>Support</b> the group to explore other funding options as above.</p> <p><b>Staff support</b> – consider allocating a Regional Development staff member to participate in the Network</p>	<ul style="list-style-type: none"> <li>• Encourage member Councils to work together and with members of the regional networking group to develop a program of Regional activities during National Youth Week.</li> <li>• Explore opportunities for funding from Lotterywest and Healthway for the Regional program.</li> <li>• Develop a calendar of events for youth week 2015, based on information gathered from the 2014 youth forum and the commitments made by Member Councils and other agencies.</li> </ul>

## Member Council Opportunities

In addition to the opportunities outlined in the recommendations there are further opportunities for member Councils to demonstrate their commitment to young people within their jurisdictions.

**Table 2: Member Council Opportunities**

<b>OPPORTUNITY</b>	<b>LINK (to member Council strategic documents and projects)</b>
Explore ways of improving on-line engagement and embedding youth friendly engagement mechanisms into ongoing community engagement processes.	City of Bayswater – Youth Services Engagement Strategy 2012 – 14; Strategy 1 City of Belmont – Youth Strategic Plan 2009 – 14 – Participation Shire of Kalamunda Youth Consultation Plan – Phase 1 Youth Communication & Engagement Shire of Mundaring Youth Policy 2012 – 17 City of Swan – Youth Charter (draft) City of Swan – Community Engagement Policy and Framework
Participation in Regional Networks such as the SaSSY Network seeking to expand this network to be truly inclusive of the Region.	City of Bayswater – Youth Service Engagement Strategy 2012 – 14; Strategy 2 City of Belmont – Youth Strategic Plan 2009 – 14 – Relationships across the Community Shire of Kalamunda Youth Consultation Plan – Phase 1 Youth Communication & Engagement Shire of Mundaring Youth Policy 2012 – 17 – Swan View Youth Centre Shire of Mundaring, City of Swan & Town of Bassendean – Swan NEST participation
Supporting their staff and those working in partner agencies to access professional development to assist them to work more effectively with young people.	City of Bayswater – Youth Services Engagement Strategy 2012 – 14; Strategy 2 City of Belmont – Youth Strategic Plan 2009 – 14 – Leadership and Intergenerational Stewardship Shire of Kalamunda Youth Consultation Plan – Phase 2 Strategic Resourcing Shire of Mundaring Youth Policy 2012 – 17 – Swan View Youth Centre Shire of Mundaring, City of Swan & Town of Bassendean – Swan NEST participation
Supporting the development of youth peer education programs such as Youth Educating Peers (YEP), in conjunction with YACWA and local youth services	Shire of Mundaring Youth Policy 2012 – 17 – Health & Wellbeing and Sexual Health City of Swan – partnership with YACWA to deliver pilot YEP program
Exploring opportunities to support outreach services from Midland Headspace and other therapeutic or specialist services to facilitate access for young people from their jurisdictions.	City of Swan consortium membership City of Belmont – Youth Strategic Plan 2009 – 14 – Support Shire of Kalamunda Youth Consultation Plan – Phase 2 Strategic Resourcing; Phase 4 Collocation & Partnerships Shire of Mundaring Youth Policy 2012 – 17 – Mental Health; PACS
Participating in Regional planning and lobbying activities convened by the EMRC which seek to increase the funding for programs, services and facilities to support young people across the Region.	City of Belmont – Youth Strategic Plan 2009 – 14 – Support Shire of Kalamunda Youth Consultation Plan – Phase 2 Strategic Resourcing Shire of Mundaring Youth Policy 2012 – 17 City of Swan Strategic Community Plan City of Belmont Community Development Plan – Services & Facilities for Youth

<b>OPPORTUNITY</b>	<b>LINK (to member Council strategic documents and projects)</b>
Supporting youth and community staff to develop linkages with schools and alternative education providers.	City of Bayswater – Youth Services Engagement Strategy 2012 – 14; Strategy 2 Shire of Kalamunda Youth Consultation Plan – Phase 1 Communication & Engagement Shire of Mundaring Youth Policy 2012 – 17 – Education, Training & Employment Town of Bassendean – Bassendean Youth Centre Education Program and participation in North East Metropolitan (NEM) Youth Transitions Project
Investigating opportunities to work in conjunction with Partnership Broker Service providers and others involved in supporting young people in their transition from school to further training and/or employment.	Shire of Mundaring Youth Policy 2012 – 17 – Education, Training & Employment City of Swan – participation in NEM Youth Transitions project Town of Bassendean – participation in NEM Youth Transitions project City of Belmont – Youth Strategic Plan 2009 – 14 – Relationships with the community
Supporting youth arts opportunities by working with young people and youth arts organisations to develop a range of art/music projects in local communities. This could include a regional approach to Urban Art.	City of Belmont – Youth Strategic Plan 2009 – 14 – Celebrate Shire of Kalamunda Youth Consultation Plan – Phase 1 Communication & Engagement Shire of Mundaring Youth Policy 2012 – 17 – Culture & Arts City of Swan – HYPER Festival and associated activities
Exploring the development of alternative models of volunteering to attract young people to volunteer in community projects.	Shire of Kalamunda Youth Consultation Plan – Phase 2 Strategic Resourcing Shire of Mundaring Youth Policy 2012 – 17 – Culture & Arts (Seen and Heard's Crew events include music gigs) City of Swan – HYPER Team City of Swan – Swan Volunteer Development Service
Exploring opportunities to participate in the organisation and delivery of a Regional Program of youth activities to support the celebration of National Youth Week on a Regional basis in 2015.	Member Council Youth Advisory Committees City of Belmont – Youth Strategic Plan 2009 – 14 – Celebrate City of Swan – draft Youth Charter – Celebrate
Exploring partnerships with agencies such as Act-Belong-Commit to promote improved mental wellbeing for young people through active community participation.	City of Swan – One Life project City of Belmont – Youth Strategic Plan 2009 – 14 – Celebration & Participation Shire of Kalamunda Youth Consultation Plan – Phase 1 Communication & Engagement Shire of Mundaring Youth Policy 2012 – 17 – Mental Health



## 9.4 REGIONAL ABORIGINAL CONSULTATION GUIDELINES

**REFERENCE: COMMITTEES-14444**

### PURPOSE OF REPORT

To provide Council with the updated copy of the Regional Aboriginal Consultation Guidelines following feedback from stakeholder consultation.

### KEY ISSUES AND RECOMMENDATIONS

- Clause 4 of the 1998 Establishment Agreement of the Eastern Metropolitan Regional Council includes the facilitation of regional Aboriginal reconciliation issues as a “regional purpose” of the EMRC and is defined as a continuing project and service under Schedule 1.
- Since 2004 the EMRC has monitored Aboriginal affairs to inform member Councils of developments that may have implications for their business operations and service delivery.
- In 2009 the Swan and Helena River Management Framework (SHRMF) Steering and Officer Working Group members prioritised the need for a regional Aboriginal consultation process to assist in improving the current planning and consultation processes and to enable more consultative and respectful engagement with the Aboriginal community. In 2010 the Regional Aboriginal Consultation Guidelines project was initiated.
- A stakeholder workshop held on 10 March 2011 identified a number of issues with undertaking Aboriginal engagement and consultation in relation to project activities. The workshop findings were used to inform the development of the guidelines.
- The Draft Regional Aboriginal Consultation Guidelines have been completed with the assistance of Kallip Pty Ltd and the draft document has been distributed to the Regional Environmental Advisory Group (REAG), member Council CEOs and key stakeholder agencies and individuals involved in the development of the guidelines for comment.
- Comments received have been considered and incorporated into the document where appropriate.
- The Guidelines are designed to assist member Councils within the Swan Helena River Management Framework project area with Aboriginal engagement and consultation.

#### Recommendations:

That:

1. The Regional Aboriginal Consultation Guidelines be distributed to member Councils, the South West Aboriginal Land and Sea Council (SWALSC), Department of Indigenous Affairs (DIA), Swan River Trust (SRT), Western Australian Planning Commission (WAPC) and other relevant stakeholders.
2. The guidelines be reviewed periodically to ensure they remain current in relation to Aboriginal affairs in Perth’s Eastern Region.

### SOURCE OF REPORT

Director Regional Services  
Manager Environmental Services



*Item 9.4 continued*

## **BACKGROUND**

Under the *Aboriginal Heritage Act 1972 (WA)* and the *Commonwealth Native Title Act (1993)* Local Governments have statutory responsibilities in relation to the protection and preservation of Aboriginal heritage and Aboriginal consultation.

In November 2004 EMRC Council discussed policies and procedures for Aboriginal consultation in the Region in order to facilitate a regional strategic approach to Aboriginal heritage matters. At the meeting it was resolved as follows:

*“THAT:*

- 1. THE DEPARTMENT OF INDIGENOUS AFFAIRS PRINCIPAL LEGAL OFFICER BE REQUESTED TO UNDERTAKE A PRESENTATION TO A FUTURE MEETING OF THE CEOAC ON THE POTENTIAL FOR AN INDIGENOUS HERITAGE MANUAL AS A TOOL FOR ASSISTING MEMBER COUNCILS TO IMPROVE BOTH PROCESSES AND OUTCOMES IN MEETING THEIR STATUTORY OBLIGATIONS IN RELATION TO ABORIGINAL HERITAGE MATTERS.*
- 2. A PRESENTATION BE MADE TO COUNCIL ON REGISTERED SITES, NATIVE TITLE CLAIMS AND ANY OTHER INDIGENOUS HERITAGE MATTERS.”*

In December 2004 the Swan River Concept Plan and Management Strategy project initiative was presented to the EMRC Council after it agreed to develop a strategic vision aimed at enhancing use of the Swan River through carefully planned land use activities that contribute to the region's economic, social, heritage and environmental values. The strategy was developed between 2005 – 2007 and resulted in the Swan and Helena Rivers Management Framework (SHRMF).

On 21 September 2006 presentations were made to the EMRC Council by representatives of the National Native Title Tribunal and WA Department of Indigenous Affairs. The development of a heritage manual tool and of Aboriginal Heritage Inventories to assist member Councils was discussed. A workshop was held on 19 October 2006 which explored Aboriginal issues and possible approaches to Aboriginal cultural heritage protection and management. The Draft Swan and Helena Rivers Management Framework, which was out for public comment at this time, also highlighted the need for a regional and strategic level approach to Aboriginal consultation. This information was discussed at the 7 December 2006 EMRC Council meeting to seek clarification on the EMRC's role in Indigenous issues to facilitate the most efficient use of resources and effort to assist member Councils. At this meeting it was resolved:

*“THAT:*

- 1. EMRC MAINTAIN A WATCHING BRIEF ON INDIGENOUS AFFAIRS AND INFORM MEMBER COUNCILS OF DEVELOPMENTS THAT MAY HAVE IMPLICATIONS FOR THEIR BUSINESS OPERATIONS AND SERVICE DELIVERY.*
- 2. A PRESENTATION TO THE CEOAC ON THE POTENTIAL FOR AN INDIGENOUS HERITAGE MANUAL NOT PROCEED AT THIS TIME, GIVEN THE UNCERTAINTY RELATED TO NATIVE TITLE CLAIMS AND THE POTENTIAL OUTCOMES ASSOCIATED WITH THE ABORIGINAL CONSULTATION STRATEGY PROPOSED IN THE SWAN AND HELENA RIVERS MANAGEMENT FRAMEWORK DRAFT REPORT.”*

An information bulletin was provided at the EMRC Council meeting of 4 October 2007 to inform the Council of the intended approach to be taken in relation to Indigenous engagement as a result of correspondence received regarding developments at the Red Hill Waste Management Facility and the Perth's Eastern Region Swan River Trails Project draft report. Legal advice recommended that the EMRC engage in some form of Aboriginal heritage consultation and that an anthropological consultant be engaged to determine who should be consulted.



*Item 9.4 continued*

The SHRMF was received by Council in June 2007 and provision made in subsequent budgets to progress development of high priority strategies and actions. High priority projects were identified through a number of SHRMF Steering and Officer Working Groups comprising of external stakeholders and member Councils' staff and to date the following high priority projects have been completed:

- Perth's Eastern Region Swan River Trails Project;
- Heritage Audit and Statement of Significance;
- Regional Recreational Path Development Plan;
- Best Management Practices for Foreshore Stabilisation – Swan River Trust and EMRC;
- Best Management Practices for Shore Stabilisation - Concept Designs for City of Bayswater – Swan River Trust and EMRC; and
- Swan and Helena Rivers Foreshore Trail Interpretation Plan – Stage One.

The Heritage Audit and Statement of Significance and the Regional Recreational Path Development Plan reports were received by the EMRC Council in September 2009. The reports identified the need to conduct further consultation with the Aboriginal community to ensure that any future infrastructure including interpretation, trails and foreshore restoration works were sensitive to Aboriginal heritage and cultural issues.

Relevant recommendations in the Heritage Audit and Statement of Significance included:

- Consultation with representatives of the Noongar community should be ongoing to ensure that the large numbers of closed and open sites in the study area are respected and protected;
- Preparation of interpretation should reflect the contrasting long history of the Noongar occupation and the continuing history interlinked with recent settlers along the Rivers;
- Preparation for interpretation of historic heritage places should include consultation with relevant community groups and the local authority. Interpretive material should be prepared and checked by an interpretation professional to ensure that it is historically accurate and culturally appropriate;
- Trails involving any form of infrastructure (e.g. signage, pathways) must be environmentally friendly and sensitive to Indigenous cultural issues understood through consultation and research; and
- Any infrastructure or physical works for trails and other interpretation proposed should be subject of Section 18 applications under the Aboriginal Heritage Act (1972) in order to minimise risk of cultural conflict or legal action during or after construction.

Recommendations in the Regional Recreation Path Development Plan of relevance included:

- This report be referred to key indigenous groups and engage with key indigenous stakeholders in the ongoing implementation of the proposed riverside path network and ongoing development of the interpretation plan; and
- Consider the recommendations of the Heritage Audit and Statement of Significance when implementing this report in relation to Aboriginal consultation and the development of an interpretation plan.

At a workshop in 2009, the SHRMF Steering and Officer Working Group members prioritised the need for a regional Aboriginal consultation process to assist in improving the current planning and consultation processes through Section 18 applications under the Aboriginal Heritage Act 1972 and to enable more consultative and respectful engagement with the Aboriginal community.

A project was initiated in 2010 to develop Regional Aboriginal Consultation Guidelines under the guidance of the Regional Environmental Advisory Group (REAG) which was established in 2010 (replacing the suite of former SHRMF steering and working groups) to progress the implementation of the SHRMF and other EMRC environmental projects and activities.



*Item 9.4 continued*

At the Chief Executive Officer Advisory Committee (CEOAC) meeting of 11 October 2011 a report was presented introducing the Draft Regional Aboriginal Consultation Guidelines to be considered for Council approval to seek stakeholder comment. At the meeting it was resolved (CEOAC 11 October 2011 Report Item 9.4) inter alia:

*“THAT THE DRAFT REGIONAL ABORIGINAL CONSULTATION GUIDELINES BE REFERRED TO MEMBER COUNCIL CHIEF EXECUTIVE OFFICERS FOR REVIEW AND COMMENT BEFORE BEING REFERRED BACK TO THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE FOR ENDORSEMENT.”*

The draft guidelines were referred to the member Council Chief Executive Officers in November 2011 for review and comment and feedback was provided by the City of Swan and Shire of Mundaring. It should be noted that the City of Belmont and the Shires of Kalamunda and Mundaring provided initial feedback through their representative on the Regional Environmental Advisory Group which was incorporated into the draft document being presented. The comments received were taken into consideration in the final report.

At the meeting of Council held on 16 February 2012, (Ref: Committees–13551) it was resolved:

*“THAT:*

- 1. COUNCIL RECEIVE THE DRAFT REGIONAL ABORIGINAL CONSULTATION GUIDELINES FORMING THE ATTACHMENT TO THIS REPORT.*
- 2. THE DRAFT REGIONAL ABORIGINAL CONSULTATION GUIDELINES BE FOWARDED TO THE SOUTH WEST ABORIGINAL LAND AND SEA COUNCIL (SWALSC), DEPARTMENT OF INDIGENOUS AFFAIRS (DIA), SWAN RIVER TRUST (SRT), WESTERN AUSTRALIAN PLANNING COMMISSION (WAPC) AND STAKEHOLDERS WHO WERE INVOLVED IN THE DEVELOPMENT OF THESE GUIDELINES FOR COMMENT.”*

The draft guidelines were referred to the following stakeholders for comment in March 2012 (EMRC-141460):

- South West Aboriginal Land and Sea Council;
- Department of Indigenous Affairs;
- Swan River Trust;
- Perth Region NRM;
- Western Australian Planning Commission;
- Kallip Pty Ltd;
- National Trust of Australia (WA); and
- Redsphear

## **REPORT**

The Regional Aboriginal Consultation Guidelines document provides a framework for member Council officers to better undertake Aboriginal consultation in order to meet legislative requirements and to identify who, how and what needs to be communicated within the local Aboriginal community in a manner that is inclusive and respectful of Aboriginal cultural heritage.

The guidelines are intended to be a resource for local government officers within the SHRMP project area to facilitate a process of engagement with the Aboriginal community which is inclusive and respectful of Aboriginal cultural heritage.



*Item 9.4 continued*

The project was developed in a staged process involving:

- Formation of a project steering group;
- Desktop research on existing Aboriginal consultation strategies and plans;
- Contact with relevant agencies and providers identified as project stakeholders (DIA, Perth Region NRM, WALGA, Heritage Council, WAPC/DPI, SWALSC, SRT, Midland Redevelopment Authority);
- Stakeholder consultation to determine current practices and issues experienced with Aboriginal consultation;
- A workshop with member Councils and wider agencies to inform member Councils on current consultation requirements, best practice approaches and support available;
- Development of Regional Aboriginal Consultation Guidelines including consultation tools and resources; and.
- Seeking feedback from member Councils and other agencies involved with the development of the guidelines.

In 2010 a desktop assessment and interviews with member Councils' officers and relevant stakeholders were conducted to determine current local government Aboriginal consultation processes and models and to identify issues with these processes. Current information, research and resources were identified and reviewed through online search engines and searching of international, national and state government agency and stakeholder websites. This information was collated into a report to provide an overview of current Aboriginal engagement and consultation processes and an Issues Paper was developed from interview responses to highlight stakeholder concerns related to current Aboriginal engagement and consultation processes.

From the information collected it appeared that there are a number of plans and model documents available on how to undertake general Aboriginal engagement and consultation, however there is a lack of guidance for local government officers and the Aboriginal community on matters such as standard payment fees, knowledge of Aboriginal cultural protocols and local government protocols. This information was used to form the basis of a regional stakeholder workshop held on 10 March 2011 facilitated by Ken Hayward of Kallip Pty Ltd.

The workshop was conducted in two sessions. In session one a hypothetical exercise was undertaken by table groups in order to determine current practices in Aboriginal consultation and engagement. Session two was a facilitated discussion on the outcomes of the exercise and then presentations were given by the City of Swan on the Swan Indigenous Reference Group and the South West Aboriginal Land and Sea Council on Native Title functions and the current Native Title negotiations with the State government.

The workshop session identified a number of key issues that face local government officers including:

1. Lack of cultural awareness training;
2. The need to include the Noongar community throughout the whole process of programme and project development from the concept/ideas stage;
3. Knowing who to contact; and
4. Timing – explanation to community; ongoing consultation; start the engagement as early as possible.

The information from the stakeholder workshop which sought to address some of the issues and opportunities identified and discussed, informed the development of the draft guidelines. The aim of the guidelines is to provide a practical set of tools to assist local government officers with Aboriginal engagement and consultation within the Swan and Helena Rivers Management Framework project area.

The draft Regional Aboriginal Consultation Guidelines have been completed and distributed to REAG members, member Council CEOs and key stakeholders for comment. Feedback has been received from the Town of Bassendean; Shires of Kalamunda and Mundaring; Cities of Belmont and Swan; South West Aboriginal Land and Sea Council; Department of Indigenous Affairs; Swan River Trust; Perth Region NRM; and National Trust of Australia (WA). Key themes from the feedback received included:



*Item 9.4 continued*

- Document structure and layout;
- Clarifying document context;
- Linking guidelines to statutory planning processes; and
- Reconciliation perspective/approach.

Comments received have been taken into consideration and incorporated into the document where appropriate and relevant. Consideration has been given in the guidelines to new developments in relation to native title and the State government's work on a standardised procedure for heritage consultation being developed by the interagency reference group on Native Title and Heritage within the Department of Premier and Cabinet. Relevant documents produced to date are the Cultural Heritage Due Diligence Guidelines (2011) and a Draft Government Standard Heritage Agreement (2012). This information has been included or referred to as relevant. These are areas that should be monitored to maintain the currency and applicability of the guidelines.

It is proposed that the guidelines (attachment) will be distributed to member Councils and key stakeholder agencies involved in their development and review. The guidelines will be reviewed periodically to ensure they remain current in relation to Aboriginal affairs in Perth's Eastern Region

## **STRATEGIC/POLICY IMPLICATIONS**

The Draft Regional Aboriginal Consultation Guidelines align with Clause 4 of the 1998 Establishment Agreement of the Eastern Metropolitan Regional Council which includes the facilitation of regional Aboriginal reconciliation issues as a "regional purpose" of the EMRC and is defined as a continuing project and service under Schedule 1.

### Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation

### Key Result Area 2 – Social Opportunities

- 2.2 To facilitate regional cultural and recreational activities

### Key Result Area 3 – Economic Development

- 3.3 To facilitate regional economic development activities

### Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders

## **FINANCIAL IMPLICATIONS**

The budget to complete the Regional Aboriginal Consultation Guidelines comes from the EMRC 2012/2013 Swan and Helena Rivers Management Framework budget. The budget includes officer time and implementation of other Swan and Helena Rivers Management Framework projects.



*Item 9.4 continued*

## **SUSTAINABILITY IMPLICATIONS**

Social:

- Improved community engagement in Swan River foreshore management activities in the Cities of Bayswater, Belmont and Swan, and Town of Bassendean;
- Improved community engagement in the Shires of Kalamunda and Mundaring; and
- Facilitate reconciliation through inclusive and meaningful Noongar engagement and consultation.

Environmental:

- Conservation and protection of biodiversity along the Swan and Helena Rivers; and
- Opportunity to incorporate Noongar Traditional Ecological Knowledge in environmental management of the Swan and Helena Rivers.

Economic:

- Opportunities to value add to current individual local government river projects; and
- Provision of employment opportunities.

## **MEMBER COUNCIL IMPLICATIONS**

### **Member Council**

Town of Bassendean  
City of Bayswater  
City of Belmont  
Shire of Kalamunda  
Shire of Mundaring  
City of Swan

### **Implication Details**

The guidelines may be utilised to support decision-making in relation to Aboriginal engagement and consultation for the Swan Helena Rivers Management Framework projects.

## **ATTACHMENTS**

Regional Aboriginal Consultation Guidelines (Ref Committees-15140)

## **VOTING REQUIREMENT**

Simple Majority



*Item 9.4 continued*

### **RECOMMENDATION(S)**

That:

1. The Regional Aboriginal Consultation Guidelines be distributed to EMRC member Councils, the South West Aboriginal Land and Sea Council (SWALSC), Department of Indigenous Affairs (DIA), Swan River Trust (SRT), Western Australian Planning Commission (WAPC) and other relevant stakeholders.
2. The guidelines be reviewed periodically to ensure they remain current in relation to Aboriginal affairs in Perth's Eastern Region.

The Acting Chief Executive Officer of Kalamunda acknowledged the work of the EMRC to develop the guideline.

### **CEOAC RECOMMENDATION(S)**

MOVED MR THROSSELL

SECONDED MS HARDY

That:

1. The Regional Aboriginal Consultation Guidelines be distributed to EMRC member Councils, the South West Aboriginal Land and Sea Council (SWALSC), Department of Indigenous Affairs (DIA), Swan River Trust (SRT), Western Australian Planning Commission (WAPC) and other relevant stakeholders.
2. The guidelines be reviewed periodically to ensure they remain current in relation to Aboriginal affairs in Perth's Eastern Region.

**CARRIED UNANIMOUSLY**

### **COUNCIL RESOLUTION(S)**

MOVED CR PITTAWAY

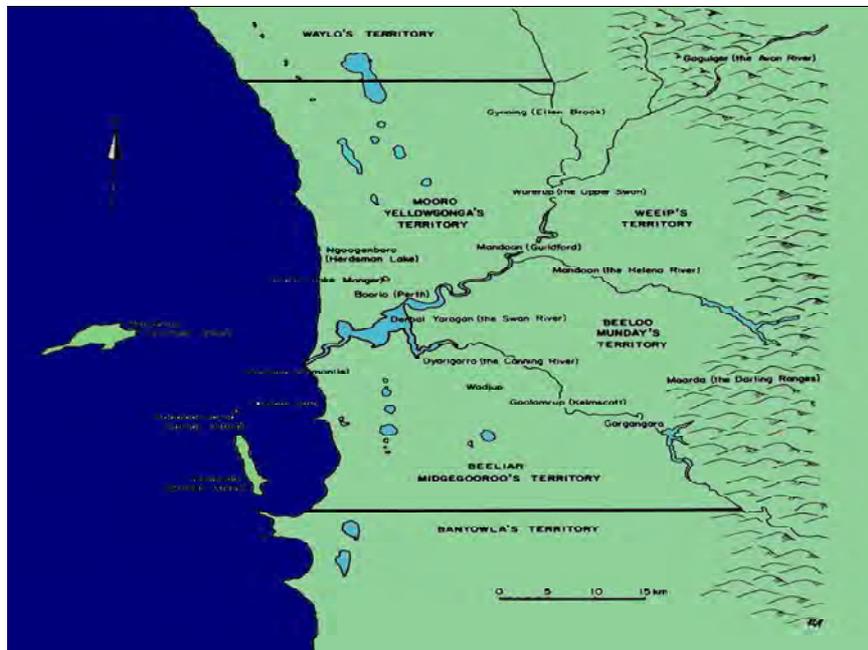
SECONDED CR ZANNINO

THAT:

1. THE REGIONAL ABORIGINAL CONSULTATION GUIDELINES BE DISTRIBUTED TO EMRC MEMBER COUNCILS, THE SOUTH WEST ABORIGINAL LAND AND SEA COUNCIL (SWALSC), DEPARTMENT OF INDIGENOUS AFFAIRS (DIA), SWAN RIVER TRUST (SRT), WESTERN AUSTRALIAN PLANNING COMMISSION (WAPC) AND OTHER RELEVANT STAKEHOLDERS.
2. THE GUIDELINES BE REVIEWED PERIODICALLY TO ENSURE THEY REMAIN CURRENT IN RELATION TO ABORIGINAL AFFAIRS IN PERTH'S EASTERN REGION.

**CARRIED UNANIMOUSLY**

# REGIONAL ABORIGINAL CONSULTATION GUIDELINES



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First published in 2013.

### Cover page images:

Figure 1 Derbarl Yerrigan (Swan River) with Perth city to the west

Figure 2 Traditional Whadjuk Custodial Boundaries

Informant Yagan: Extract from Robert Lyons Diary 1830s in *'Nyungar People'* Neville Green (1984)

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## INTRODUCTION

The health and management of the Swan and Helena Rivers and foreshore areas is of high importance to the EMRC and its six member Councils. An important part of managing and maintaining the health and quality of these areas is ensuring appropriate and meaningful engagement with local Aboriginal peoples/communities and traditional owners.

Member Councils have identified difficulties in undertaking meaningful engagement and applying the *Aboriginal Heritage Act 1972* to achieve the required outcomes in implementing works programmes along the river foreshore. Costs of consultation are high and breaches of the Act can result in severe penalties.

The Regional Aboriginal Consultation Guidelines have been developed to assist local government officers in dealing respectfully, efficiently and effectively with river management, project planning, and approvals relating to Aboriginal heritage, whilst also ensuring compliance with legal requirements including the *Aboriginal Heritage Act 1972*.

The EMRC and its six member Councils wish to support traditional owners and Aboriginal peoples/communities in their desire to care for their country. Partnerships between member Councils and traditional owners will provide a means for the passing on of knowledge and skills about country. It will build capacity for the next generation of traditional owners to continue managing country with traditional and non-traditional environmental knowledge and facilitate opportunities for reconciliation and stronger relationships between traditional owners (in particular the Whadjuk people) and member Councils.

The guidelines build on previous work undertaken by the EMRC and its member Councils and more recently the Swan and Canning Rivers Iconic Trails project with the South West Aboriginal Land and Sea Council (SWALSC), Perth Region Natural Resource Management, Swan River Trust and the National Trust (WA)

## SWAN AND HELENA RIVERS MANAGEMENT FRAMEWORK

The Swan and Helena Rivers Management Framework (SHRMF) was initiated by the EMRC on behalf of its member Councils with the support of the Swan River Trust and Western Australian Planning Commission in 2007. The strategic framework identified roles and responsibilities and allocated strategic actions to all stakeholders to guide the ongoing sustainable management and development of the eastern reaches of the Swan River and its major tributary, the Helena River.

To date five key documents have emerged from the framework:

- Perth's Eastern Region Swan River Trails Project; EMRC, Kulbardi Hill Consulting and Transplan;
- Heritage Audit and Statement of Significance – EMRC, Latitude Creative Services, Heritage and Conservation Professionals and National Trust (WA);
- Regional Recreational Path Development Plan – EMRC and Transplan;

- Best Management Practices for Foreshore Stabilisation – Swan River Trust and EMRC;
- Best Management Practices for Shore Stabilisation - Concept Designs for City of Bayswater – Swan River Trust and EMRC;
- Heritage Audit of the Swan Canning Riverpark – Swan River Trust, National Trust (WA).

The Heritage Audit and Statement of Significance and the Regional Recreational Path Development Plan reports identified the need to conduct further consultation with the Noongar community to ensure that any future infrastructure including interpretation, trails and foreshore restoration works were sensitive to Aboriginal heritage and cultural values.

Relevant recommendations in the Heritage Audit and Statement of Significance included:

- Consultation with representatives of the Noongar community should be ongoing to ensure that the large numbers of closed and open sites in the study area are respected and protected;
- Preparation of interpretation should reflect the contrasting long history of the Noongar occupation and the continuing history interlinked with recent settlers along the rivers;
- Preparation for interpretation of historic heritage places should include consultation with relevant community groups and the local authority. Interpretive material should be prepared and checked by an interpretation professional to ensure that it is historically accurate and culturally appropriate;
- Trails involving any form of infrastructure (e.g. signage, pathways) must be environmentally friendly and sensitive to Aboriginal cultural issues understood through consultation and research; and
- Any infrastructure or physical works for trails and other interpretation proposed should be subject to Section 18 applications under the *Aboriginal Heritage Act 1972* in order to minimise risk of cultural conflict or legal action during or after construction.

Recommendations in the Regional Recreation Path Development Plan of relevance included to:

- Refer this report to key Aboriginal groups and engage with key Aboriginal stakeholders in the ongoing implementation of the proposed riverside path network and ongoing development of the interpretation plan; and
- Consider the recommendations of the Heritage Audit and Statement of Significance when implementing this report in relation to Aboriginal consultation and the development of an interpretation plan.

The SHRMF Steering and Officer Working Group members prioritised the need for Regional Aboriginal Consultation Guidelines to assist in improving the current planning and consultation processes through Section 18 applications under the *Aboriginal Heritage Act 1972*. This would enable more consultative and respectful engagement whilst also streamlining current processes.

## **DEVELOPING THE GUIDELINES**

Information was collated from a desktop assessment and stakeholder consultations to identify the key issues in Aboriginal consultation and processes.

### **Desktop assessment**

Current information, research and resources were identified and reviewed through online search engines and searching of international, national and state government agency and stakeholder websites. Other local government approaches and experiences were also reviewed.

### **Stakeholder consultation**

Interviews were conducted with member Council officers (Town of Bassendean, Cities of Bayswater, Belmont, Swan and the Shires of Kalamunda and Mundaring) on the Regional Environmental Advisory Group (REAG) and other relevant member Council staff. The aim of the interviews was to outline the project and obtain information regarding current activities, guiding documents, consultation processes, and issues experienced.

External stakeholder groups were interviewed to provide their points of view and to seek clarification on current Aboriginal consultation processes and practices. This included regulatory and administrative agencies involved with Aboriginal matters (the Department of Indigenous Affairs, South West Aboriginal Land and Sea Council and Perth Region NRM) and other local government agencies (City of South Perth, City of Fremantle and City of Armadale).

A stakeholder workshop was held with representatives from local government authorities, regulatory and administrative agencies and private companies. The workshop provided information on current Aboriginal engagement and consultation practices, issues faced by local governments, the current regulatory framework and the role of the native title representative bodies. This information was then explored through a facilitated discussion and used in the development of the guidelines.

## **OVERVIEW OF THE GUIDELINES**

These guidelines have been developed to support member Council officers to undertake appropriate and meaningful engagement with local Noongar peoples and traditional owners to facilitate reconciliation and collaboration. They are based on the fundamental principles developed by the South West Aboriginal Land and Sea Council (SWALSC) to ensure Noongar participation in decision-making<sup>1</sup> and support an acceptance and understanding that Noongar culture lives through the people who are descendants of the original inhabitants. To ensure the guidelines are a useful and effective document, they have been structured under four headings:

- Why Engage?
- When to Engage?
- Who to Engage?
- How to Engage?

## DEFINITIONS

Throughout the document the following terms have been used as defined by the South West Aboriginal Land and Sea Council <sup>2</sup> and the Federal government<sup>3</sup>.

Aboriginal people(s)	Broad collective noun for an Indigenous Australian of Aboriginal descent.
Noongar	Language term used to broadly identify Aboriginal people from the South West Region of Western Australia. Alternative spellings include Nyungar, Nyoongar, Nyoongah, Nyungah, Nyugah, Yunga Noongar are made up of 14 different language groups.
Traditional Owner	Aboriginal representatives of the traditional language group that inhabited an area prior to European settlement and are recognised as traditional owners by local Aboriginal communities.
Whadjuk	One of the 14 Noongar language groups associated with the Swan Coastal Plain and Jarrah Forest which are defined by <sup>4</sup> geographic area and ecological distinctions. Alternative spelling Wadjuk.

## WHY ENGAGE?

Engagement is an ongoing process or conversation that builds trust and relationships. It is not a single process or set of activities. Engagement involves respectfulness, building cultural awareness, connections, capacity, trust and promoting dialogue<sup>5</sup>.

There are a number of reasons why local government should engage with Noongar people(s) and traditional owners including:

1. To facilitate reconciliation;
2. To help protect, conserve and respect Noongar cultural heritage;
3. Collaboration; and
4. Fulfil legal responsibilities for Aboriginal heritage sites.

Engagement is a process that involves people and communities in problem solving and decision-making to build trust and relationships. The input of Noongar peoples and traditional owners in project planning can improve project outcomes and ensure that projects are developed that respect Noongar cultural heritage. Early engagement of Noongar peoples in the initial planning process will help identify relevant heritage protocols and any social, cultural or environmental needs. Early engagement can also assist with the identification of community needs and the development of relevant projects, programmes and policies. Engagement provides opportunities for information to be sought, provided and exchanged and to encourage and support interaction and participation between local government authorities and Noongar people(s) and traditional owners.

The main pieces of legislation related to Aboriginal cultural heritage are the *Native Title Act 1993 (Cwlth)* and the *Aboriginal Heritage Act 1972 (WA)*. The Swan and Helena Rivers are registered Aboriginal heritage sites as defined by the *Aboriginal Heritage Act 1972*.

### **NATIVE TITLE ACT 1993 (CWLTH)**

Native title is the name given to the recognition of rights held by Aboriginal and Torres Strait Islander peoples who have maintained a traditional connection to areas of land and waterways in accordance with their laws and customs since European settlement. Under the *Native Title Act 1993 (NT)*, a claim may be brought before the Federal Court of Australia to determine if Aboriginal or Torres Strait Islander peoples have demonstrated a traditional connection to the land and waters of the claim area. The role of the Native Title Tribunal is to assess applications for a native title claim and to facilitate and mediate between all the parties that have interests in the claim area.

Under the NT Act, a Native Title Representative Body (NTRB) is an organisation with the primary role of representing Aboriginal and Torres Strait Islanders within their designated region. Not all claimants are represented by a NTRB or service delivery agency. Some claimants choose private solicitors or other people to represent them, or they are unrepresented. The South West Aboriginal Land and Sea Council (SWALSC) is the NTRB for the south west region of Western Australia.

The *Native Title Act 1993* requires consultation with registered native title claimants and their legal representatives about proposed public works and management plans. Other consultation requirements may arise from native title determinations.

In 2009, the Western Australian government signed a Heads of State Agreement with SWALSC aimed at resolving the native title claims over Perth and the south west of WA by the negotiation process. In December 2011, the Western Australian Government made an in-principle offer to SWALSC on behalf of the Noongar community to resolve all native title claims in the south west. Negotiations have continued throughout 2012<sup>6</sup>.

### **ABORIGINAL HERITAGE ACT 1972 (WA)**

The Swan and Helena Rivers are registered Aboriginal heritage sites as defined by Section 5 of the *Aboriginal Heritage Act 1972 (AH Act)*. The purpose of the AH Act is the preservation of places and objects customarily used by, or traditional to, the original inhabitants of Australia on behalf of the community<sup>7</sup>. The AH Act places an obligation on landowners not to destroy or damage Aboriginal heritage sites. This is achieved by making it an offence under Section 17 of the AH Act to excavate, damage or destroy Aboriginal sites. Where an owner of the land may want to use their land in a way that might damage or destroy an Aboriginal site, consent to use the land in a particular way may be applied for under Section 18 of the AH Act through the Department of Indigenous Affairs (DIA). Authorisation can also be obtained to use land under Regulation 10 of the *Aboriginal Heritage Regulations 1974* if the use is considered non-deleterious.

In Western Australia, Aboriginal consultation is not a statutory requirement. However it is required as part of applications made under Section 18 of the AH Act and under Regulation 10 of the *Aboriginal Heritage Regulations 1974*.

Whilst there is a legal obligation upon owners of land to obtain authorisation to use land that may be significant, there is a lack of guidelines and standards to assist landowners make decisions about appropriate consultation levels, payments and the scale of works needed to be undertaken. "Cultural Heritage Due Diligence Guidelines" are available to help landowners comply with the *Aboriginal Heritage Act 1972* and to provide guidance on how to manage activities to avoid or minimise harm to Aboriginal sites<sup>8</sup>.

In cases where there is little or no recorded information relating to the site/s that may be impacted upon, a full heritage survey is highly likely to be requested to allow the application to be appropriately assessed. This process can become both costly and time consuming and, as such, needs to be considered early on in the planning stages of activities and projects. Early engagement with Noongar people(s) and traditional owners can assist with identifying and assessing the importance of sites to the community and the management of cultural heritage matters.

### **Section 18**

Under Section 18 the proponent must lodge a completed Section 18 notice to the Department of Indigenous Affairs (DIA) where it will undergo initial assessment by DIA officers. When the application is complete and all requests for further information by the DIA have been satisfied, an assessment by the Aboriginal Cultural and Material Committee (ACMC) is conducted. If the works are deemed acceptable, then a recommendation is made to the Minister for Indigenous Affairs who provides approval in writing.

A process flow chart of the Section 18 approval process can be downloaded from the Department of Indigenous Affairs at: <http://www.dia.wa.gov.au/en/Section-18-Applications/Application-process/>

Key details regarding the Section 18 authorisation process<sup>9</sup> are as follows:

- Aim to identify any Aboriginal Heritage sites or objects located within the project area and analyse their importance;
- Aim to determine the effect or potential effect of proposed works on the cultural heritage values of Aboriginal sites and identify measures to avoid or minimise these impacts;
- Aboriginal Cultural Material Committee - meets the first Wednesday of every month except January<sup>10</sup>. Deadlines for Section 18 application submissions to Registrar to be forwarded to committee for meeting;
- Have to provide a Heritage Consultant's details for:
  - Ethnographic survey
  - Archaeological survey
  - Aboriginal consultation;
- Informant - a person who provides information about his or her culture to an anthropologist, archaeologist or other heritage consultant;
- Length of time valid - can be for the "proposed lifetime of a project" e.g. including future maintenance requirements if known such as that required for infrastructure upkeep;

- Section 18 remains open as long as there are no changes in landowner (otherwise new landowner must reapply) or changes in the type of works to be undertaken as part of a project; and
- Swan and Helena Rivers Management Framework Heritage Audit and Statement of Significance (2009) can be used as supplementary information for a Section 18 application.

The most common issue identified with the Section 18 notice application process was the amount of time they can take to be approved and the costs involved in order to meet the consultation requirements and undertake Aboriginal Heritage Surveys.

### **Regulation 10**

A Regulation 10 authorisation is referred to the Registrar of Aboriginal Sites for approval of enhancement activities rather than the Section 18 notice application process of going through the Aboriginal Cultural Material Committee (ACMC) and the Minister of Indigenous Affairs for approval. Approval time for a Regulation 10 authorisation is usually shorter than applying for a Section 18 notice approval. It is not clear when a Regulation 10 authorisation may be obtained instead of a Section 18 approval being applied for without seeking advice from the DIA.

Key details regarding the Regulation 10 authorisation process are as follows:

- The Registrar has the discretion to issue approvals for work that is non-deleterious and aimed at enhancing the heritage values of the site. The Registrar will still need details of the site, the nature of the activity and a clear outline of Aboriginal community views. However the Regulation 10 application does not have to be considered by the Aboriginal Cultural Material Committee. If all the necessary information is provided and is clearly not detrimental to the site, approval will usually be issued within a few weeks of being submitted. It is still recommended that this, like any other approval, is sought well in advance of the planned commencement of works.
- Examples of enhancement (non-deleterious) activities may include:
  - Maintenance
  - Restoration
  - Interpretation
  - Removal of material (non-preferred option)
  - NRM work - revegetation, interpretation
- Form for a non-deleterious purpose<sup>11</sup>:
  - need to show consultation
  - send to Registrar of Heritage Places
  - officers process - can request more or less time
  - usually shorter turnaround time (few weeks or months).

Section 18 and Regulation 10 applications require:

- Communication between the party proposing the works and the Aboriginal people who have connection to the significant site(s);
- Investigating and recording the level of significance of the site, the impacts of the works and any agreement reached by both parties;
- Providing the records, along with a completed application form, to the Department of Indigenous Affairs.

## WHEN TO ENGAGE?

Engagement should occur as early as possible in any consultation process and any project planning activities to ensure relevant engagement and to increase opportunities for good outcomes to be achieved for everyone involved<sup>12</sup>.

Generally speaking, there are a number of situations when consultation should occur including:

- pursuing general engagement of the Noongar community for project specific activities on land or water that occur on or near Aboriginal cultural and heritage sites that may require legislative compliance (Section 18 or Regulation 10 approval under the AH Act) and ;
- when undertaking cultural heritage management activities (Ask First Consultation Framework<sup>13</sup>); and;
- when developing and implementing policies and programmes related to Aboriginal matters.

## LEVEL OF ENGAGEMENT

The level of consultation required will depend on the type of activity to be undertaken; the level of impact of an activity and the location of the activity and whether it may impact on Aboriginal heritage. The consultation matrix provides a decision-making tool in regard to actions required; risk assessment and the initial level of consultation. Activities that may be undertaken by local governments have been summarised in Table 1 as follows.

**Table 1 Consultation Matrix for assessing appropriate level of engagement**

Type of Activity	Level of Discussion (see below)					
	Non site specific	Not Listed as a Heritage Site (see Level of Risk below)		Heritage Site – Listed (see Heritage Site below)		
		Low Risk	High Risk	Information Assessed (IA) (Insufficient Information, Lodged Data)	Registered Site (R)	Stored Data
<b>Planning and Development</b>						
New concepts and ideas	Engage	Engage	Engage	Support	Support	No action
Programme development and planning	Engage	Engage	Engage	Support	Support	

Project planning and development	Engage	Engage	Engage	Consult	Consult	
<b>Building and Construction</b>						
Excavation	Not applicable as site specific activities	Feedback	Support	Consult	Consult	
Demolition		Feedback	Support	Consult	Consult	
Hard engineering (e.g. foreshore stabilisation techniques)		Feedback	Consult	Consult	Consult	
Soft engineering (e.g. survey and enhancement works)		No action	Feedback	Support	Support	
Earthworks		Feedback	Consult	Consult	Consult	
<b>Enhancement and Maintenance</b>						
Revegetation	Not applicable as site specific activities	No action	Inform	Inform	Support	
Weed control		No action	Inform	Inform	Support	
Ripping (mechanical)		Feedback	Support	Support	Consult	
Interpretation		Feedback	Support	Feedback	Support	
Removal of material (non-preferred)		Feedback	Support	Support	Consult	
Monitoring (e.g. water monitoring or plant survey)		No action	Feedback	Support	Support	

*\*Adapted from Department of Water - Aboriginal Heritage and Native Title Guidelines for On-Ground Works, Pilot Document, March 2008 and the Cultural Heritage Due Diligence Guidelines 2011 Department of Indigenous Affairs and Department of Premier and Cabinet Native Title Unit.*

## LEVEL OF DISCUSSION

The matrix should be used to determine the initial level of discussion that may be required. It may become necessary to progress through the different levels after the initial discussion depending on the situation and outcomes of the initial discussion.

**Engage:** Initiate and establish contact and communication channels with the Aboriginal people(s) to determine if any Aboriginal cultural heritage matters should be considered/included/developed. Ask first.

**No Action:** No discussion required as no Aboriginal Cultural Heritage Sites identified and no implications for Aboriginal cultural heritage matters.

- Inform:** A heritage site may exist, however, there will be no disturbance of the site from the activity. The activity may enhance the cultural, environmental and ecological values of the site. Advise the appropriate Aboriginal peoples in writing of the activity to be undertaken. No feedback is requested. Seek advice from DIA as to whether a Regulation 10 approval will be required. If approval is required the level of discussion will progress.
- Feedback:** A heritage site may exist and there may be limited disturbance of the site from the activity. The activity may enhance the cultural, environmental and ecological values of the site. Advise the appropriate Aboriginal peoples of the activity to be undertaken in writing and through the Whadjuk Claim Working Party Group and request feedback. Seek advice from DIA as to whether a regulation 10 approval will be required. If approval is required the level of discussion will progress.
- Support:** A heritage site is likely to/does exist and there will be limited disturbance of the site from the activity. The activity may enhance the cultural, environmental and ecological values of the site. Advise the appropriate Aboriginal people of the activity to be undertaken in writing and through the Whadjuk Claim Working Party Group and obtain written support. Seek advice from DIA as to whether a Section 18 or Regulation 10 approval will be required. If approval is required the level of discussion will progress.
- Consult:** A heritage site is likely to/does exist and there will be disturbance of the site from the activity. The activity may enhance the cultural, environmental and ecological values of the site. Involve the appropriate Aboriginal peoples throughout the planning, development and implementation of the proposed activity, project or programme through the Whadjuk Claim Working Party and/or by writing to the appropriate people. Invite the appropriate Aboriginal peoples to provide professional advice throughout the planning, development and implementation of the proposed activity, project or programme which may include on-site and off-site meetings. The aim is to allow opportunities for involvement, collaboration and empowerment to achieve consensus on the proposed activity, project or programme. Document involvement and obtain written support on what is agreed to. This level of discussion may necessitate a Section 18 application under the *Aboriginal Heritage Act 1972*.
- Heritage Survey:** A heritage site exists, there is no previous heritage information or there is insufficient information in previous heritage surveys and the activity will disturb the site. The activity may enhance the cultural, environmental and ecological values of the site. A heritage consultant (anthropologist/archaeologist) should be contracted to undertake a full heritage survey<sup>14</sup> (anthropological and ethnographic research and Aboriginal community consultation) to fulfil the requirements of a Section 16 or Section 18 application under the *Aboriginal Heritage Act 1972*.

## LEVEL OF RISK

Risk level may be assessed in terms of the type of activity to be undertaken; location of the activity; level of impact of the activity and likelihood of Aboriginal heritage impact.

Low risk: Artificial drains, dams (off-stream), sumps, developed land,

High risk: Natural waterways (river, creek, stream, brook), swamps, lakes, estuaries, springs, dams (in-stream), uncleared/undisturbed land, sites that have limited aboriginal cultural and heritage information available that may be considered significant by local Noongar community.

A comprehensive Heritage Risk Assessment Matrix is provided in the Cultural Heritage Due Diligence Guidelines which focuses on reducing the risk of Aboriginal cultural heritage and/or Aboriginal sites from being impacted by land use activity.

## HERITAGE SITE

The Register of Aboriginal sites is maintained by the DIA and contains information on site files, heritage survey reports and the Aboriginal Heritage Management System. Online access to the system is available through the Aboriginal Heritage Inquiry System (AHIS) and can provide information on the status of a site and access to survey reports. The AHIS site definitions can be found on the Department of Indigenous Affairs website<sup>15</sup>. An overview of Aboriginal heritage sites is also provided in the *"Cultural Heritage Due Diligence Guidelines"*.

## WHO TO ENGAGE?

### ABORIGINAL PEOPLES AND COMMUNITIES

It can be difficult to ensure that all the appropriate individuals and family groups are engaged in the consultation process. Local Government officers are advised to check with SWALSC and the DIA to ensure representatives of the correct family groups with heritage connections to the project area are consulted. Getting this right is very important as it maintains integrity. It is also important to demonstrate as wide as possible consultation with the Noongar community. There are existing databases of information held at SWALSC and the DIA<sup>16</sup>. Local Government officers are advised to contact these organisations for the most current information.

#### Identify Who Speaks For Country

A respectful protocol is firmly entrenched in the lived experience of Aboriginal people throughout Australia. In establishing and maintaining good relations with traditional owner groups, it is imperative to speak to the correct people who have heritage connections to certain areas in Perth's Eastern Region.

Noongar are made up of 14 different language groups which correspond to different geographical areas with ecological distinctions. Language groups within Perth's Eastern Region include the Yued, Whadjuk, Binjareb/Pinjarup and Wardandi associated with the Swan Coastal Plain and the Whadjuk, Binjareb/Pinjarup, Balardong, Wilman, Ganeang/Goreng associated with the Jarrah Forest<sup>17</sup>.

It is recommended best practice to contact SWALSC to determine who speaks for country.

#### Consultation Fees

There are no obligations under Western Australian legislation for payment to be made to Aboriginal people for consultation. However it is standard practice that when Aboriginal consultation is undertaken, payments will be made to the representatives at an agreed rate and/or per representative. Payments may be made for services including but not limited to:

- Welcome to Country expenses
- Consultation fees
- Meeting expenses (on-site and off-site meetings)
- Site monitoring
- Administration support
- Catering
- Travel reimbursement costs
- Special events

It is recommended that Local Government authorities include Aboriginal engagement and consultation activities into their daily operations and, as such, should allow for any associated costs in their financial planning processes.

This may include budgeting in capital works programmes, environmental management and community development areas.

Table 2\* outlines a recommended payment fee for different types of consultation services which may be provided<sup>18</sup>.

**Table 2 Indicative Consultation Payment Schedule**

<b>Subject</b>	<b>Service Provided</b>	<b>Payment Rate</b>
Whadjuk Working Claim Group Party Meeting	Input , advice and feedback into project /development and implementation	No payment required as a function of the Native Title Representative Body under the <i>Native Title Act 1993 (Cwlth)</i>
Aboriginal Consultant	Heritage related survey and field work	\$400 - \$500 per person per day
Elder	Provision of cultural knowledge information Welcome To Country Special Events	\$400-\$500 per person per day
Community representative	Non-heritage related activities – meeting attendance; participation on consultative group/s; general meetings an	To be negotiated between parties

*\*Disclaimer – Whilst all care has been taken in the compilation of this information, these prices are a guide only and may vary between different organisations and Aboriginal peoples and groups. Payment is based on an Elder consulting. Where a senior or junior community member is consulted prices may be subject to negotiation.*

*Prices may be subject to negotiation between parties dependent on financial resources and service/s to be provided.*

*Prices may be subject to GST and indexed to the Consumer Price Index.*

## **STAKEHOLDERS**

### **South West Aboriginal Land and Sea Council – Whadjuk Claim Working Party Group**

The Whadjuk Claim Working Party Group is representative of family groups who have traditional and custodial rights to the Perth metropolitan region. In June 2011 the Whadjuk people filed a Native Title determination application which passed the registration test and is listed on the Register of Native Title Claims. As registered native title claimants, the claim group has applied to the Federal Court to determine whether the group holds native title in the area outlined in the application. The group has gained some negotiation and procedural rights while their claim is pending<sup>19</sup>.

Government, government agencies, developers, archaeologists, anthropologists, Aboriginal people and non-Aboriginal people have an opportunity to present information and seek input into project development, planning and preparation. Presentations should provide precise information on what they would like advice/input on and, where relevant, on project location including maps, land tenure, scope of works and include heritage site information.

In following protocol, all Local Governments should present all projects for approval to the Whadjuk Claim Working Party Group. The group meet around every eight weeks<sup>20</sup> and require notification at least two weeks prior to the scheduled meeting for any agenda items. Meetings are co-ordinated by the SWALSC Regional Development Unit which should be contacted with any requests.

There are a number of traditional owner groups who do not attend these meetings. In the preparation stage of planning and consultation, contact should be made with SWALSC and DIA for a list of the relevant people who should be consulted.

### **The Department of Indigenous Affairs (DIA)**

The DIA can provide guidance and advice in the following areas:

- Register of significant sites;
- Access to site survey information;
- Informants list;
- Section 18 requirements;
- Regulation 10 requirements;
- Heritage consultants;
- Site visits;
- Aboriginal Cultural Material Committee;

The DIA Aboriginal Heritage Inquiry System (AHIS) can provide information on the status of a site in relation to whether it is a significant site and access to survey reports. The AHIS can be accessed from: <http://www.dia.wa.gov.au/AHIS/>.

### **Aboriginal Peoples**

To obtain information about the Aboriginal cultural heritage of an area it is best to contact the relevant Aboriginal peoples for that particular area. At a minimum the following people should be consulted:

- Determined native title holders;
- Registered native title claimants;
- Relevant native title representative bodies(e.g. SWALSC);
- Traditional Owners;
- Site informants as held by the DIA; and
- Any other Aboriginal persons with relevant cultural knowledge of a particular area.

## Heritage Consultants

Consultants such as anthropologists, archaeologists and historians may be required to provide assistance where site survey reports are required, and to liaise between different organisations and the community. Aboriginal peoples may also provide specialist information about an area's cultural heritage and provide services such as field work, site surveys and site monitoring.

Local Government officers should use internal processes such as tender and contract specifications to ensure that requested services can be delivered in a timely and appropriate manner that will benefit everyone and comply with regulatory requirements.

Contact the DIA for a consultant list or use the link below to access professional bodies:  
<http://www.dia.wa.gov.au/en/Section-18-Applications/Heritage-management/Aboriginal-heritage-surveys/Archaeological-surveys/>.

The DIA can provide information on site informants and SWALSC can advise on relevant Aboriginal peoples with cultural heritage knowledge for a particular area.

## HOW TO ENGAGE?

Best practice in regard to engagement of the Noongar community is to ensure Noongar interests are being addressed through early engagement and the active involvement of local Noongar peoples and traditional owners with heritage connections to the region where activities may be undertaken.

Where possible, include Noongar peoples and traditional owners in your project planning and implementation. This may require working with an Aboriginal staff member or a staff member from another organisation linked to the project via a partnership with your Local Government. Partnerships with Aboriginal organisations, reference groups and committees can facilitate achieving the desired outcomes.

Having Aboriginal peoples seeing the benefits of being involved in a programme or project is subject to believing and knowing they are helping drive the concept. Motivation of people is a prerequisite to any programme or project development.

## PRINCIPLES FOR ENGAGEMENT

These guidelines are based on fundamental principles developed by SWALSC<sup>21</sup> that ensure Noongar people's participation in decision-making and support an acceptance and understanding that Noongar culture lives through the people who are descendants of the original inhabitants. Principles for engagement include:

1. Prior informed consent
2. Mutual respect
3. Nation building/relationship building
4. Equal partnerships between Noongar and non-Noongar communities
5. Acknowledgement of Noongar Country
6. Acknowledgement of Noongar Culture
7. Acknowledgement of Noongar knowledge and expertise
8. Understanding that Noongars live their culture
9. Women's/Men's Business

## PROTOCOLS

Protocols can be classified as a set of rules, regulations, processes, procedures, strategies or guidelines. Protocols are the ways in which you work with people, and communicate and collaborate with them appropriately.

Principles for developing protocols between parties include:

- Relationships built on respect and trust
- Information
- Education
- Legislation and regulations
- The need to negotiate decisions/agreements
- Acknowledging different cultural values

The SWALSC Noongar consultation protocols document<sup>22</sup> has been developed by SWALSC under the direction of, and in collaboration with, Noongar Elders and the traditional owners of the Perth metropolitan region and encompasses:

- Early engagement
- Realistic timeframes
- Cultural protocols
- Resources
- Welcome to Country/Acknowledgement of Country
- Intellectual property rights
- Confidentiality
- Showing results

These protocols should be used by Local Governments to engage with the Noongar community and in relation to activities involving Aboriginal cultural heritage matters.

## **PROCESS FOR CONSULTATION**

Engagement and consultation is an ongoing process from the planning phase to implementation to monitoring and feedback. Consultation should involve all relevant parties/organisations and allow input to be sought, information to be provided and shared throughout the stages and the processes involved with a project including feedback from traditional owners and representative members from family groups. A consultation process is outlined below and a consultation checklist is provided in Table 3.

1. Planning and development should consider all factors involved with the proposed idea, programme, activity or project including research, location, scope of any works, approvals required for works, benefits, potential issues or impacts and any other relevant information to assist with the consultation process. Be clear on why you are consulting; the aim of the consultation and what needs to be achieved by the consultation. Other factors to consider include:
  - Co-ordination and management of the consultation;
  - Identifying resources required to undertake the consultation such as timing, people and budget;
  - Choosing a method of consultation;

- Analysis;
  - Feedback;
  - Response to recommendations; and
  - Monitoring and evaluation.
2. Identify the relevant stakeholders by contacting SWALSC and the DIA and any other relevant groups that may have an interest in the proposed activity. Once the relevant people have been identified, arrange an initial meeting to outline the scope of the proposed activity and/or works. Information should be clearly set out and include maps, data, technical information, benefits, issues, impacts and any other relevant facts related to the proposed activity.
  3. Ensure that relevant Noongar groups are provided with enough time to consider the information. Further consultation may be required with other members of the community. Noongar governance processes should be taken into consideration and sufficient time and flexibility should be allowed for.
  4. At the initial meeting establish an ongoing communication process/method for consultation and level of involvement of the Noongar community for the proposed activity/project. This may include establishing a specific working group or more broad consultation. Consider any employment opportunities for local Noongar people.
  5. Ensure ongoing involvement of interested Noongars in the project (establish a communication method/process). It is critical to actively illustrate that Noongar comments, concerns and suggestions have been taken into consideration.
  6. Noongar involvement may be required in monitoring, management and rehabilitation activities under the Section 18 consent process. Ensure that appropriate processes are undertaken to identify appropriate people to carry out these activities, recognising that time may be needed to reach a consensus on both appropriate methods to be used and the individuals to carry them out (consider during steps 2 and 3).
  7. Where a Regulation 10 approval is required for the proposed activity, this may require Noongar involvement in planning the activity and site visits. Ensure that appropriate processes are undertaken to identify appropriate people to carry out these activities, recognising that time may be needed to reach a consensus on both appropriate methods to be used and the individuals to carry them out (consider during steps 2 and 3).
  8. Ensure ongoing feedback and review of the activity/project with relevant Noongars. This is particularly important if there is a significant impact on culturally sensitive/significant areas (establish as part of communication method/process).
  9. Undertake and document/record consultation process in line with cultural protocols (see Protocols section of guidelines).
  - 10.

**Table 3 Consultation Checklist for Local Government Officers.**

<b>Have we....</b>	
Undertaken research into Aboriginal heritage and cultural matters and/or the Aboriginal community to be engaged?	<input type="checkbox"/>
Identified a need to engage/consult with the Aboriginal community? Have a clear purpose?	<input type="checkbox"/>
Undertaken planning and development of proposed activity (considering all factors)?	<input type="checkbox"/>
Allocated resources to undertake consultation?	<input type="checkbox"/>
Allowed adequate time for consultation to be built into project timelines (including Local Government, statutory approvals processes, meeting schedules, Noongar governance processes)?	<input type="checkbox"/>
Identified who needs to be involved in the consultation (all stakeholders)?	<input type="checkbox"/>
Identified a method of consultation?	<input type="checkbox"/>
Identified a communication process/method to allow input and feedback between participants?	<input type="checkbox"/>
Identified potential risks in the consultation and appropriate strategies to minimise the risks?	<input type="checkbox"/>
Provided the community with information about the level of involvement expected of them throughout the consultation process and any future actions that may be required?	<input type="checkbox"/>
Developed mechanisms to monitor the consultation process that allow for flexibility to make changes if required?	<input type="checkbox"/>
Developed an evaluation of the consultation process built into project timelines?	<input type="checkbox"/>

**TIMEFRAMES**

Local Governments, State government agencies, regulatory processes, and peak organisations are procedurally governed by deadlines and meeting schedules.

Local Government officers should be aware that Noongar governance processes are complex and require extended family networks to be kept informed as part of the consultation process. Noongar Elders and representatives have high consultation demands and meeting commitments, and are usually engaged in multiple projects. Some cultural protocols such as attending funerals for sorry business will always take precedence over other commitments. Consideration and flexibility should be allowed for in preparation and

planning to ensure that time factors will be manageable and respectful of governance processes and cultural protocols.

Be open and clear that the proposed activity has a beginning and end. Always revisit this important point during feedback sessions as part of your consultation.

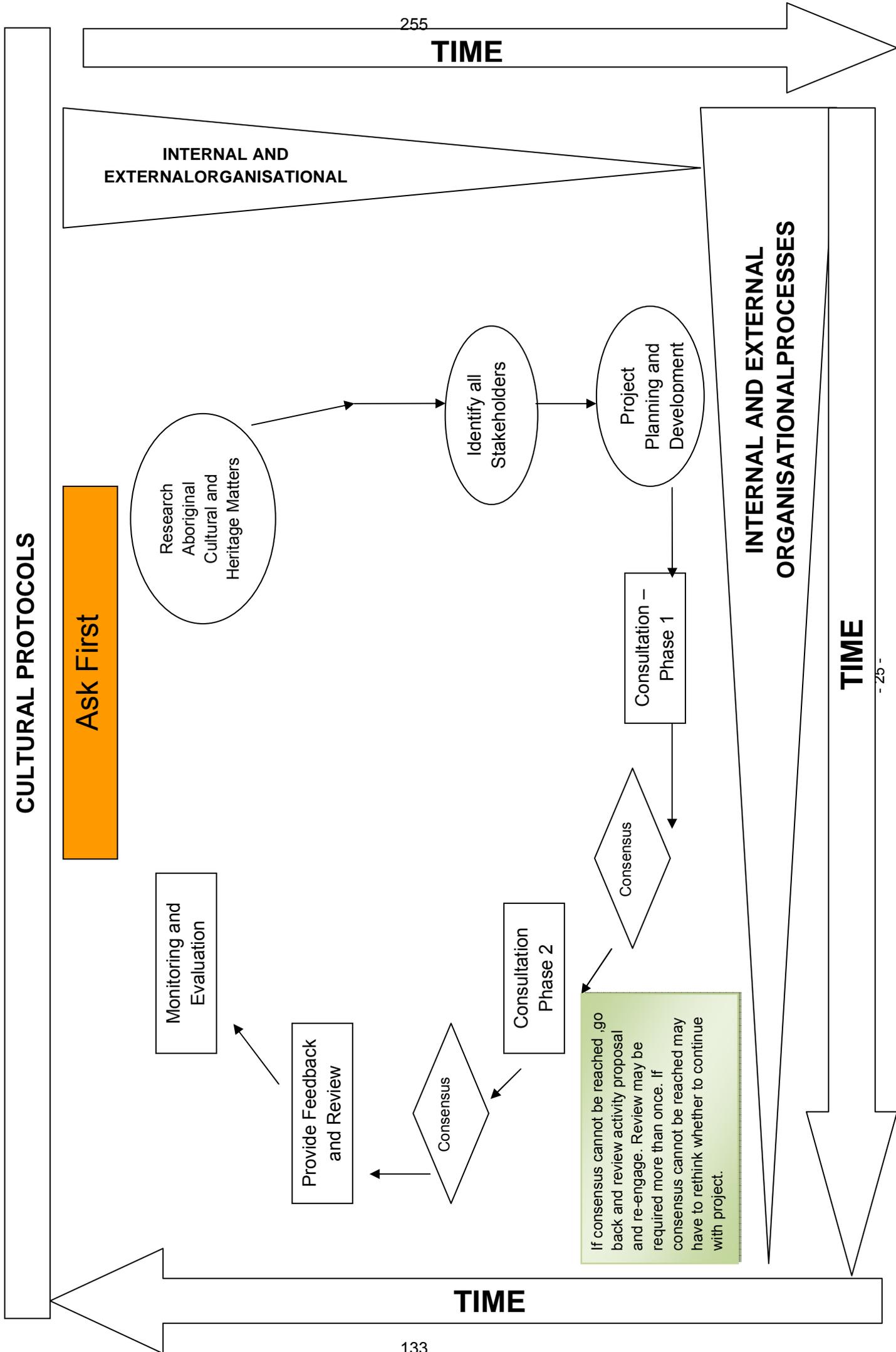
Be aware that a 'no show' at appointments does not necessarily mean a lack of commitment to a project or programme. Aboriginal people may have unavoidable family commitments or harsh economic circumstances. These may include:

- Transport – not readily available or difficulty using public transport;
- Telephone – no access to a telephone to cancel and change appointments;
- Family responsibilities – these can take priority;
- Housing – homeless or highly mobile;
- Death – funerals take precedence over everything else in an Aboriginal community and relatives will travel a great distance to be with grieving family;
- Births – families and relatives gather together for births and care of the baby; and
- Finances – if finances are low, money will go towards food for the family rather than transport to an appointment.

Timeframes should allow for internal Local Government processes (budgeting, tender and contract requirements, works programme schedules); consultation activities that may need to be undertaken; liaison and feedback from the Whadjuk Claim Working Party Group; liaison with the DIA; research, preparation and planning for Section 18 applications and the Aboriginal Cultural Material Committee meeting schedule.

**Figure 1** illustrates the components of engagement and consultation when seeking approval to undertake specific activities.

Figure 1 – Components of Engagement and Consultation



## RESPECTING CULTURAL DIFFERENCES

Aboriginal people live within a different world view to non-Aboriginal people and these differences may not be immediately apparent. Take your time to observe, listen and learn. Some important points include:

- When meeting someone and establishing a rapport, ask about who their family is – not: “Are you Aboriginal?” or “Where do you work?”
- Be who you are. Maintain your integrity and remain firm in your intent to include Aboriginal people and foster good relations. This will be one of the first things Aboriginal people perceive; and
- Do not get involved in community politics.

Touching	Touching is used as an expression of acceptance, welcoming or direct communication.
Discipline	Adult members of the family have rights to discipline the children.
Eye contact	Aboriginal people may avoid eye contact. It is not polite to gaze into another’s eyes.
Plain talk	Plain talk is the best way to communicate. Too many explanations may confuse the issue.
Yes	Yes, does not always mean ‘yes’ as a direct answer to a question.
Quiet time	A pause in the conversation does not reflect avoidance – just thinking time.
Family business	Family business means all the family including children and Elders.
Non-verbal communication	Awareness of different cultural relationships within a group.

Communicating with people from another culture is often difficult. While it is not necessary to be an expert on a culture or linguistics to communicate effectively with others, it is essential to be aware that these differences may exist.

A number of communication difficulties are commonly encountered when dealing with Aboriginal people. Several are outlined below. Keep in mind however, that there is huge diversity in the Aboriginal community.

“Are we speaking the same language?”

- Aboriginal people seek information by hinting at an issue rather than discussing it directly. A common example is Aboriginal people make a statement then wait for you to either confirm or refute it.
- Time is important to many cultures and time to think is essential for Aboriginal people, especially when important decisions are to be made. Don’t always expect immediate answers, you may have to wait until another time after community discussions have taken place.

- Nodding does not always mean 'yes'. Nodding is a cultural norm which encourages smooth social relationships. So an Aboriginal person may nod but may not agree with you or understand what you have said.
- 'I don't know' may have more to do with your inappropriate communication rather than the Aboriginal person's lack of knowledge. It may also be due to a lack of an appropriately developed relationship.

## NOTES

1. See South West Aboriginal Land and Sea Council "*Final Report Swan and Canning Rivers Iconic Trails Project*" available on the SWALSC website at:  
<http://www.noongar.org.au/news.php>
2. See South West Aboriginal Land and Sea Council, *Living Culture – Living Land and its people. Noongar Protocols – Welcome to Country*
3. See at 1 above and South West Aboriginal Land and Sea Council *Noongar Consultation Protocol Guidelines: Living Culture – Living Land and its people*
4. See above
5. Department of Families, Housing, Community Services and Indigenous Affairs, *Closing the Gap: the engagement spectrum*.
6. Further information is available on the SWALSC website at:  
<http://www.noongar.org.au/> and the Department of Premier and Cabinet website at:  
<http://www.dpc.wa.gov.au/lantu/Claims/Pages/TheState%27sIn-Principle%20Offer.aspx> and  
<http://www.dpc.wa.gov.au/lantu/MediaPublications/Pages/Publications.aspx>
7. In 2011 the State government appointed a consultant to lead the reform of Aboriginal cultural heritage process. In April 2012 the State government released a discussion paper related to reviewing the AH Act. .
8. The cultural heritage due diligence guidelines are available from the Office of Native Title (WA) website at:  
<http://www.dpc.wa.gov.au/lantu/MediaPublications/Pages/Publications.aspx> and the DIA website at: <http://www.dia.wa.gov.au/en/Section-18-Applications/Application-process/>
9. Information on Section 18 approval process and forms are available from the DIA website at: <http://www.dia.wa.gov.au/en/Section-18-Applications/Application-process/>  
<http://www.dia.wa.gov.au/en/Heritage-and-Culture/Resources/Forms-and-publications/>
10. The ACMC meeting schedule is available on the DIA website at:  
<http://www.dia.wa.gov.au/en/Boards-And-Committees/ACMC/Meeting-Schedule/>
11. A Regulation 10 form can be obtained by contacting the Department of Indigenous Affairs.

12. Refer to Consulting Citizens: A Resource Guide, Government of Western Australia, 2002, for detailed consultation information. The document can be downloaded from: <http://www.dia.wa.gov.au/Documents/ReportsPublications/ConsultingCitizensSept2005.pdf>
13. See Ask First: A guide to respecting Indigenous heritage places and values, Australian Heritage Commission available at <http://www.environment.gov.au/heritage/ahc/publications/commission/books/ask-first.html>
14. Information on heritage surveys is available on the DIA website at: <http://www.dia.wa.gov.au/en/Section-18-Applications/Heritage-management/Aboriginal-heritage-surveys/>
15. The AHIS can be accessed at: <http://www.dia.wa.gov.au/en/Site-Search/Aboriginal-Heritage-Inquiry-System/>.  
Site definitions are available at: <http://www.dia.wa.gov.au/en/Heritage-and-Culture/Resources/Policies-and-procedures/Site-Assessment-Policy/>
16. The Swan Indigenous Reference Group is no longer operating in the City of Swan.
17. See above at 1
18. Adapted from Government of Western Government Standard Heritage Agreement and Department of Water Aboriginal Heritage and native Title Guidelines for On-Ground Works
19. See National Native Title Tribunal website for claimant applications and registrations. Search application <http://www.nntt.gov.au/Applications-And-Determinations/Search-Applications/Pages/Search.aspx>  
Registration Test Decisions - <http://www.nntt.gov.au/Applications-And-Determinations/Registration-Test/Pages/search.aspx>
20. The Metro Working Party meeting schedule can be downloaded from the SWALSC website at: <http://www.noongar.org.au/meetings.php>
21. See above at 4
22. As above
23. An Aboriginal Cultural Heritage Management Plan Template has been developed by Perth Region NRM for local government. The document can be downloaded at: <http://www.perthregionnrm.com/pr-nrm-programs/indigenous-cultural-heritage-program/resources.aspx>

24. See Denis Byrne and Maria Nugent A spatial approach to Aboriginal post-contact heritage available at:

<http://www.environment.nsw.gov.au/nswcultureheritage/MappingAttachment.htm>

25. Refer to SWALSC protocols document “Living Culture – Living Land and its people”

available at: <http://www.noongar.org.au/news.php>

## GLOSSARY\*

Consensus:	A form of decision-making which does not necessarily mean agreement; rather it means achieving an outcome that all participants can live with.
Consultation:	A tool of engagement used to gather and provide information and obtain feedback from people and communities through clearly defined channels. A two-way transfer of information that provides an opportunity to engage people in the activities of government and educate communities about government and decision-making processes. Can be concerned with the outcome of the consultation and/or reaching agreement about the process of consultation.
Elder:	The person or persons designated as the keepers of cultural knowledge in family and community. They are usually elder people but the responsibilities may be given to a younger person by some families. Family groups determine who the elders will be within their family group
Engagement:	A process that involves people and communities in problem- solving and decision-making to build trust and relationships. The level of engagement can range from the provision of information, to involvement through consultation, collaboration, decision-making and implementation.
Informant:	A person who provides information about his or her culture to an anthropologist, archaeologist or other heritage consultant.
Non-deleterious:	Refers to types of activities which may be carried out on land that may require approval under Regulation 10 of the <i>Aboriginal Heritage Regulations 1974</i> .
South West Aboriginal Land and Sea Council:	The native title representative body of the majority of Noongar people who are the traditional owners of the South West of Australia.

\* *Definitions from SWALSC protocol document and Consulting citizens: A Resource Guide*

## APPENDIX – TOOLKIT AND RESOURCES

### Tools for Engagement

There are a number of different engagement strategies and activities that Local Government can undertake to strengthen relationships with the Noongar and Aboriginal community.

#### 1. Cultural Awareness

Local Government will benefit from providing staff with Cultural Awareness Training. Training in this field will allow Local Government officers to gain a greater understanding of interaction between non-aboriginal and Aboriginal Australian individuals, families and groups. Staff will also learn about Australian society from Aboriginal perspectives within the history of Australia. Cultural awareness training should be an ongoing process as part of an organisation to facilitate reconciliation, build cultural awareness, connections, capacity and trust between Local Governments and the Noongar and Aboriginal community.

Benefits of cultural awareness training include being able to recognise cultural differences and to see where these differences may cause conflict or difficulty in communication; recognising the similarities that makes us all human and to help in identifying ways to communicate and be inclusive.

#### 2. Significant Dates

Getting to know your community also includes attending, participating in and supporting Indigenous events. These events can be included in local government community event calendars.

DATE	EVENT	SIGNIFICANCE
26 January	Australia Day Day of Mourning Invasion Day Survival Day	A day to remember and celebrate. What made our nation what it is today – the landing of the First Fleet at Sydney Cove and the loss of sovereign rights for Indigenous Australians.
21 March	Harmony Day	To create and promote harmony within communities that embraces cultural diversity and addresses racism. Opportunity to support and encourage Noongar and other Aboriginal people's participation.
25 April	ANZAC Day	Aboriginal men and women fought alongside other Australian heroes. Fighting for a free world.
26 May	National Sorry Day	Established a year after the "Bringing them Home Report" was tabled in Federal Parliament (1997) after the inquiry into the separation of Aboriginal and Torres Strait Islander children from their families.

DATE	EVENT	SIGNIFICANCE
		A National Sorry Day Committee maintains a website with an events calendar at: <a href="http://www.nsd.org.au/">http://www.nsd.org.au/</a>
27 May to 3 June annually	National Reconciliation Week	To acknowledge and celebrate the culture and history of Aboriginal and Torres Strait Islanders and to discuss reconciliation and consider ways to address disadvantage faced by Aboriginal and Torres Strait Islanders. The Reconciliation WA website <a href="http://www.reconciliationwa.org/">http://www.reconciliationwa.org/</a>
27 May	1967 Australian Referendum Anniversary	90% of eligible voters supported changes to the constitution related to Section 51 giving the Federal Parliament the power to make laws for Aboriginal and Torres Strait Islander peoples and Section 127 to ensure that Aboriginal people and Torres Strait Islanders would be counted in the census.
3 June	Mabo Day	This day marks the anniversary of the 1992 High Court of Australia's decision in the Mabo case. The decision recognised the Native Title rights of the Aboriginal and Torres Strait Islander peoples by legally dismissing the doctrine of "Terra Nullius".
1 July	Coming of the Light Festival	Celebrates the day the London Missionary Society first arrived in Torres Strait. The missionaries landed at Erub Island in 1871 and introduced Christianity to the region.
1 – 7 July	NAIDOC Week	National Aborigines and Islanders Day Observance Committee. NAIDOC week is a way of celebrating and promoting a greater understanding of Aboriginal and Torres Strait Islander peoples and our culture. Visit <a href="http://www.naidoc.org.au/">http://www.naidoc.org.au/</a> for details.
4 August	National Aboriginal and Islander Children's Day	A day for the Kulungars (the children) observed since 1988. <a href="http://www.snaicc.asn.au/">http://www.snaicc.asn.au/</a>
9 August	International Day of the World's Indigenous People	Recognises the first United Nations (UN) Working Group on Indigenous Populations meeting in Geneva in 1982. A celebration of culture and diversity and to promote and protect the rights of the world's indigenous peoples.
10 December	Human Rights Day	Celebrates the anniversary of the adoption and proclamation of the Universal Declaration of Human Rights by the United Nations General Assembly in 1948. The declaration can be viewed at: <a href="http://www.un.org/en/documents/udhr/index.shtml">http://www.un.org/en/documents/udhr/index.shtml</a>

### 3. Aboriginal Cultural Heritage Management

Aboriginal cultural heritage management can encompass the protection and enhancement of Aboriginal heritage; the assessment of threats to Aboriginal heritage; foster appreciation and respect for Aboriginal cultural heritage values and to help fulfil heritage survey requirements under the *Aboriginal Heritage Act 1972*.

Aboriginal cultural heritage management plans can be used to guide activities for the protection and enhancement of Aboriginal cultural heritage. To ensure the protection and enhancement of Aboriginal cultural heritage, it is necessary to incorporate Aboriginal traditional knowledge as part of the planning, implementation and operational processes when developing projects and management plans<sup>23</sup>.

Heritage management is also used to assess the threats to a heritage site(s). Threats can include natural processes such as erosion, present-day practices such as road building or mining and the risk that people will pilfer artefacts if they find out about the site. The protection of a site can be supported by demonstrating how significant a site is through significance assessment. Significance assessment is carried out by heritage professionals who can carry out detailed field research, but it is often done because of the work of other people in the community and heritage professionals in Aboriginal communities.

A heritage assessment is a process by which Aboriginal heritage values within a local government area may be identified. These values may be tangible, that is associated with particular objects; or intangible, including places where no physical evidence remains but that have particular meaning for the Aboriginal community.

Heritage assessments are a strategic and proactive way for a Local Government to improve its planning and service delivery to include the Aboriginal community. They provide an opportunity to involve Aboriginal people early in the planning process to identify any cultural issues or important places which can reduce the chances of lengthy project delays due to discovering Aboriginal cultural heritage values late within the project planning process. Through heritage assessments, a better understanding can be gained of the important Aboriginal heritage places within a Local Government area that it may wish to protect and maintain culture. Heritage assessments can also assist with decision-making on development and location of services and infrastructure.

Cultural mapping is inclusive of family groups who have heritage connections to areas and regions. Importantly this process is inclusive of other Aboriginal people living in the municipality<sup>24</sup>.

### 4. Reconciliation Action Plan

A Reconciliation Action Plan (RAP trademark pending) is a tool developed by Reconciliation Australia that organisations can use to build relationships between Indigenous and non-Indigenous people. The purpose of a RAP is to develop actions for organisations to engage within their sphere of influence in the national effort to close the 17-year gap in life expectancy between Indigenous and other Australians (Reconciliation Australia, 2006).

Reconciliation Australia provides access to a toolkit and resources where organisations choose to sign up to develop a RAP.

Local governments are in an excellent position to champion reconciliation between all groups in their respective regional boundaries and in particular to celebrate Noongar and Aboriginal culture.

## 5. The Aboriginal Flag – A Symbol of Recognition

Flying the Aboriginal Flag on commemorative days is a strong symbol of recognition. The Australian Aboriginal Flag was designed in 1971 by artist Harold Thomas, an Elder from the Northern Territory, to be a recognisable symbol of unity and identity for Aboriginals.

The flag was first raised in Adelaide's Victoria Square on National Aborigines Day, 12 July 1971. It was recognised nationally by Aboriginal and Torres Strait Islander communities after it was flown above the "Tent Embassy" outside Parliament House in Canberra in 1972 when Aboriginal people were seeking national justice, including land rights, improvements to education, legal rights and health.

On 14 July 1995 the flag gained official recognition 'as the flag of the Aboriginal peoples of Australia and a flag of significance to the Australian nation generally' under the *Flags Act 1953 (Cwlth)*.

*The **black** is often said to represent the Aboriginal people of Australia.*

*The **red** to depict the earth, ochre and the spiritual relationship to the land.*

*The **yellow** to represent the sun, the constant giver of life.*

The Aboriginal flag should be flown or displayed with the black at the top and the red at the bottom.

In 1997 the Federal Court recognised Harold Thomas as the author of the flag and as a result the Australian Aboriginal flag is protected under copyright and may be reproduced only in accordance with the provisions of the *Copyright Act 1968 (Cwlth)* or with the permission of Harold Thomas. Mr Thomas has awarded a licence for the manufacture and marketing of the Australian Aboriginal Flag to Carroll and Richardson Flags where flags can be purchased.

***Permission is not required to fly the Australian Aboriginal Flag.***

More information on flag protocols can be found on the Australian Government website It's An Honour <http://www.itsanhonour.gov.au/symbols/otherflag.cfm>.

## **6. Noongar Languages/Dual Naming - Noongar Place names**

Local Government can play an important role in the promotion of Aboriginal languages. This role in creating broader community awareness of Aboriginal languages is recognised in other regions and States. Dual naming can play a major role by prompting appreciation and fostering respect for historical Aboriginal links and symbolic recognition of Aboriginal places.

Local Governments are encouraged to consider the appropriate use of Noongar names for newly proclaimed public places and roads, or if upgrading. In new land developments it is important that the use of Noongar names is carefully negotiated with the Noongar community.

Local Governments are also encouraged to consider dual-naming already European named geographical features such as rivers, creeks, waterfalls, islands, hills and caves. This is especially important for those cultural and environmental features of significance to the local Aboriginal community.

Local Government's place-naming policies should include procedures for identifying and selecting the names of local places and features in the local Aboriginal language and consultative mechanisms to verify the appropriateness of suggested names.

## **7. Local Government Council Policy and Processes**

Local Governments can recognise and acknowledge the Aboriginal community through Council policy and processes which can be incorporated in operational activities. This may include:

- Conducting ceremonies such as traditional Welcome to Country and Acknowledgment of Country<sup>25</sup>;
- Developing a Reconciliation Action Plan;
- Developing Statements of Commitment and Memoranda of Understanding;
- Setting Indigenous employment targets;
- Seeking input from the Aboriginal community into Council activities, programmes and project planning and seeking new concepts and ideas; and
- Providing ongoing cultural awareness training for staff.

Local Government policy that acknowledges, respects and promotes Noongar and Aboriginal culture can create racial harmony in the community and provide guidelines and raise awareness for Local Government officers and elected members.

## 8. Resource List

Organisation	Resource Name	Source
Australian Heritage Commission	Ask First - A Guide to Respecting Indigenous Heritage Places and Values (2002)	<a href="http://www.environment.gov.au/heritage/ahc/publications/commission/books/ask-first.html">http://www.environment.gov.au/heritage/ahc/publications/commission/books/ask-first.html</a>
Department of Indigenous Affairs (WA) ATSI (Aust Govt)	Consulting Citizens - Engaging with Aboriginal Western Australians	<a href="http://www.dia.wa.gov.au/Documents/Reports/Publications/ConsultingCitizensSept2005.pdf">http://www.dia.wa.gov.au/Documents/Reports/Publications/ConsultingCitizensSept2005.pdf</a>
Department of Premier and Cabinet (WA)	Consulting Citizens: A Resource Guide	<a href="http://www.legco.gov.hk/yr03-04/english/panels/ca/papers/ca117cb2-323-3e-scan.pdf">http://www.legco.gov.hk/yr03-04/english/panels/ca/papers/ca117cb2-323-3e-scan.pdf</a>
Department of Indigenous Affairs and Department of Premier and Cabinet Native Title Unit	Cultural Heritage Due Diligence Guidelines	DIA website at: <a href="http://www.dia.wa.gov.au/en/Section-18-Applications/Application-process/">http://www.dia.wa.gov.au/en/Section-18-Applications/Application-process/</a> DPC website: <a href="http://www.dpc.wa.gov.au/lanu/MediaPublications/Pages/Publications.aspx">http://www.dpc.wa.gov.au/lanu/MediaPublications/Pages/Publications.aspx</a> and the
Department of Premier and Cabinet - Native Title Unit (WA)	Guide to the Government Indigenous Land Use Agreement and Standard Heritage Agreements-July-2012	<a href="http://www.dpc.wa.gov.au/lanu/MediaPublications/Pages/Publications.aspx">http://www.dpc.wa.gov.au/lanu/MediaPublications/Pages/Publications.aspx</a>
Perth Region NRM	Aboriginal Cultural Heritage Management Template	<a href="http://www.perthregionnrm.com/pr-nrm-programs/indigenous-cultural-heritage-program/resources.aspx">http://www.perthregionnrm.com/pr-nrm-programs/indigenous-cultural-heritage-program/resources.aspx</a>
Local Government Association of NSW	Engaging with local Aboriginal communities: A Resource Kit for Local Government in NSW document (2007) Examples of a Memorandum of Understanding and Statement of Commitment	<a href="http://www.dlg.nsw.gov.au/dlg/dlghome/dlg_Documents/Index.asp?documenttype=10&amp;sectionid=1&amp;actionid=1&amp;next=y&amp;irecx=4&amp;mi=31">http://www.dlg.nsw.gov.au/dlg/dlghome/dlg_Documents/Index.asp?documenttype=10&amp;sectionid=1&amp;actionid=1&amp;next=y&amp;irecx=4&amp;mi=31</a>
Reconciliation Australia	Promote and build reconciliation between Indigenous and non-Indigenous Australians for the wellbeing of the nation. Administer Reconciliation Action Plans	<a href="http://www.reconciliation.org.au">www.reconciliation.org.au</a>
Victorian Local Governance Association (VLGA) - Local Government Consultation and Engagement	Consultation and engagement with Indigenous and Aboriginal People	<a href="http://www.vlga.org.au/Resources/Consultation_and_Engagement/Engaging_Hard_to_Reach_Groups/Indigenous_and_Aboriginal_People.aspx">http://www.vlga.org.au/Resources/Consultation_and_Engagement/Engaging_Hard_to_Reach_Groups/Indigenous_and_Aboriginal_People.aspx</a>

Organisation	Resource Name	Source
South West Aboriginal Land and Sea Council	Final Report, Executive Summary Report and Consultation Protocol Guidelines - Swan and Canning Rivers Iconic Trails Project – Living Culture – Living Land and its people.	<a href="http://www.noongar.org.au/news.php">http://www.noongar.org.au/news.php</a>
Australian Government. Department of Families, Housing, Community Services and Indigenous Affairs	Engagement with Indigenous Australians (2010).	<a href="http://www.fahcsia.gov.au/sa/indigenous/progserv/engagement/engagement/Pages/default.aspx">http://www.fahcsia.gov.au/sa/indigenous/progserv/engagement/engagement/Pages/default.aspx</a>
It's An Honour Website	Federal Government Recognition and Awards website. Information on flags, Australian symbols, coat of arms, national anthem, protocols for using, flying symbols and flags etc.	<a href="http://www.itsanhonour.gov.au/symbols/otherflag.cfm">http://www.itsanhonour.gov.au/symbols/otherflag.cfm</a>
NSW Department of Environment and Heritage	Denis Byrne and Maria Nugen – A spatial approach to Aboriginal post-contact heritage (Three parts)	<a href="http://www.environment.nsw.gov.au/nswcultureheritage/MappingAttachment.htm">http://www.environment.nsw.gov.au/nswcultureheritage/MappingAttachment.htm</a>
RUAH Community Services	Perth Aboriginal Resources Directory – 3 <sup>rd</sup> Edition 2012	<a href="http://www.ruah.com.au/page/General">http://www.ruah.com.au/page/General</a>

## 9. Contact List

Organisation Name	Contact	Information / Services	Telephone/Fax	Email	Address	Web
South West Aboriginal Land and Sea Council	Regional Development Unit Co-ordination of Whadjuk Working Group	Native Title Representative Body	Phone: (08) 9358 7400 Fax: (08) 9358 7499	<a href="mailto:reception1@noongar.org.au">reception1@noongar.org.au</a>	HomeTown Centre, 1490 Albany Highway Cannington WA 6107	<a href="http://www.noongar.org.au">www.noongar.org.au</a>
Department of the Premier and Cabinet - Native Title Unit		<ul style="list-style-type: none"> <li>• Strategic Policy</li> <li>• Research</li> <li>• Claims</li> <li>• Projects (Agreements, whole-of-government strategies).</li> </ul>	Phone: (08) 6552 5333 Fax: (08) 6552 5339	<a href="mailto:nativetitle@dpc.wa.gov.au">nativetitle@dpc.wa.gov.au</a>	Native Title Level 3 Dumas House 2 Havelock St West Perth WA 6005  Postal Address: Locked Bag 3001 West Perth WA 6872	<a href="http://www.nativetitle.wa.gov.au/Pages/Default.aspx">http://www.nativetitle.wa.gov.au/Pages/Default.aspx</a>
Department of Indigenous Affairs	Heritage Officer (Southern) Heritage and Culture Branch	<ul style="list-style-type: none"> <li>• Access, advice and information on Heritage sites in Southern region</li> <li>• DIA Informants List</li> <li>• <i>Aboriginal Heritage Act 1972</i> compliance</li> </ul>			<b>Street address:</b>  Level 1, 197 St Georges Terrace, Perth, Western Australia  <b>Postal address:</b>  PO Box 7770, Cloister's Square Perth, Western Australia 6850	<a href="http://www.dia.wa.gov.au">www.dia.wa.gov.au</a>

Organisation Name	Contact	Information / Services	Telephone/Fax	Email	Address	Web
Department of Indigenous Affairs	Executive Officer: Camille Kirby	Aboriginal Cultural Material Committee (ACMC)	Phone: (08) 9235 8059 Fax: (08) 9235 8088	<a href="mailto:acmc@dia.wa.gov.au">acmc@dia.wa.gov.au</a>	As above	As above
Department of Indigenous Affairs	Dr. Kathryn Przywolnik	Registrar of Aboriginal Sites	Phone: (08) 9235 8000	<a href="mailto:registrar@dia.wa.gov.au">registrar@dia.wa.gov.au</a>	As above	As above
Department of Indigenous Affairs Regional Office Metro / Wheatbelt	Project Officer	Provide advice and information on Heritage sites in Southern region	Phone: (08) 9374 8900	n/a	Ground Floor, South Node, LANDGATE Building Old Gt Northern Hwy PO Box 1696 Midland 6936	As above
Landgate		Native title services (Native Title Project Management and Native Title Plan and Mapping)	Phone: (08) 9273 7373 Fax: (08) 9273 7666	<a href="mailto:customerservice@landgate.wa.gov.au">customerservice@landgate.wa.gov.au</a>	Head Office Old Gt Northern Hwy PO Box 1696 Midland 6936	<a href="http://www.landgate.wa.gov.au">www.landgate.wa.gov.au</a>

## REFERENCES

Australian Heritage Commission 2002, *Ask First: A guide to respecting Indigenous heritage places and values*, Australian Heritage Commission, Canberra, viewed April 2010, <<http://www.environment.gov.au/heritage/ahc/publications/commission/books/ask-first.html>>

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Department of Families, Housing, Community Services and Indigenous Affairs 2010, *Engagement with Indigenous Australians*, Department of Families, Housing, Community Services and Indigenous Affairs, Canberra, viewed April 2011, <<http://www.fahcsia.gov.au/sa/indigenous/progserv/engagement/engagement/Pages/default.aspx>>.

Department of Families, Housing, Community Services and Indigenous Affairs, 'Closing the Gap: the engagement spectrum', viewed 1 April 2011, <<http://www.fahcsia.gov.au/our-responsibilities/indigenous-australians/programs-services/recognition-respect/the-engagement-spectrum>>

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South West Aboriginal Land and Sea Council, 2011, *Final Report - Swan and Canning Rivers Iconic Trails Project: Living Culture – Living Land and its people*. South West Aboriginal Land and Sea Council, Cannington, Western Australia,

South West Aboriginal Land and Sea Council, 2011, *Noongar Consultation Protocol Guidelines: Living Culture – Living Land and its people*, South West Aboriginal Land and Sea Council, Cannington, Western Australia.

South West Aboriginal Land and Sea Council, 2011, *Living Culture – Living Land and its people. Noongar Protocols – Welcome to Country*. South West Aboriginal Land and Sea Council. Cannington, Western Australia.

State Development Department 2008, *Section 18 Process Form* Department of State Development, Perth, viewed May 2011, <<http://www.dsd.wa.gov.au/6630.aspx>>.

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## 12 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **5 March 2013 (informal)** at the Shire of Mundaring, 7000 Great Eastern Highway, Mundaring WA 6073 commencing at 12:30pm with lunch at 12 noon.

### Future Meetings 2013

#### Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12 noon:

Tuesday	5	March (informal)	at	Shire of Mundaring
Tuesday	2	April	at	EMRC Administration Office
Tuesday	7	May (informal)	at	Town of Bassendean
Tuesday	4	June	at	EMRC Administration Office
Tuesday	2	July (informal)	at	City of Bayswater
Tuesday	6	August	at	EMRC Administration Office
Tuesday	3	September	at	EMRC Administration Office
Tuesday	8	October (informal)	at	City of Swan
Tuesday	19	November	at	EMRC Administration Office

Mr Foley and Mr Cole will be apologies at the meeting of 5 March 2013.

## 13 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 1:15pm.



**15.2 TECHNICAL ADVISORY COMMITTEE MEETING HELD 7 FEBRUARY 2013  
(REFER TO MINUTES OF COMMITTEE – COMMENCING AT YELLOW INSERT PAGE)  
REFERENCE: COMMITTEES-15105**

The minutes of the Technical Advisory Committee meeting held on **7 February 2013** accompany and form part of this agenda – (refer to 'Minutes of Committees' for Council accompanying this Agenda, commencing at the yellow insert page).

**QUESTIONS**

The Chairman invited general questions from members on the report of the Technical Advisory Committee.

**RECOMMENDATION**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.2).

**COUNCIL RESOLUTION**

MOVED CR PULE

SECONDED CR POWELL

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORT (SECTION 15.2).

**CARRIED UNANIMOUSLY**

**TECHNICAL ADVISORY COMMITTEE**

**MINUTES**

**7 February 2013**

**(REF: COMMITTEES-15105)**

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 February 2013**. The meeting commenced at **4:30pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 4:30pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

### Committee Members

Mr Jim Coten ( <b>Chairman</b> )	Executive Manager Operations	City of Swan
Mr Simon Stewert-Dawkins ( <b>Deputy Chairman</b> ) ( <i>from 4.36pm</i> )	Director Operational Services	Town of Bassendean
Mr Shane Purdy ( <i>from 4.36pm</i> )	Director Infrastructure Services	Shire of Mundaring
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Sam Assaad	Manager Infrastructure Services	Shire of Kalamunda

### Apologies

Mr Peter Schneider	Chief Executive Officer	EMRC
Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda

### EMRC Officers

Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Stephen Fitzpatrick	Manager Project Development
Mr Johan Le Roux	Manager Waste Services
Ms Giulia Bono	Administration Officer (Minutes)

## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil





## 9 REPORTS OF OFFICERS

### 9.1 DRAFT SCHEDULE OF FEES AND CHARGES 2013/2014

REFERENCE: COMMITTEES-15157

#### PURPOSE OF REPORT

The purpose of this report is to provide a Draft Schedule of Fees and Charges for consideration by Council so that preliminary work on the Draft 2013/2014 Budget can be undertaken.

#### KEY ISSUES AND RECOMMENDATION(S)

- It is proposed the member Council base waste disposal fee be increased to \$49.19/tonne (ex. GST) an increase of \$4.00 on the 2012/2013 base rate. The increase is required to cover increases in cell construction costs and anticipated increases in labour and fuel costs.
- It is proposed that the member Council contribution to the Secondary Waste Reserve be increased by \$2.00/tonne to \$28.00/tonne (ex. GST).
- It is proposed that the current Waste Education Levy of \$3.00/tonne and the Carbon Price allocation remain unchanged.
- No increase in the State Government's Landfill Levy of \$28.00/tonne is anticipated.
- It is proposed that the total member Council general waste disposal fee be \$115.09 (ex. GST) an increase of \$6.00/tonne over the 2012/2013 general waste disposal fee.
- It is proposed that the member Council fee for tip passes be increased in line with the increase to the member Council disposal fee.
- It is proposed that the commercial non-member local government disposal fee be increased to \$115.09/tonne (ex. GST) an increase of \$6.90/tonne.
- It is proposed that the fee for the disposal of commercial waste be \$117.27/tonne (ex. GST) an increase of \$8.18/tonne and that the transfer station charges for general waste disposal be set to fully recover the costs of disposal.
- It is proposed to increase the disposal fee for member Council greenwaste from \$36.36/tonne (ex. GST) to \$38.86/tonne (ex. GST) and that for commercial uncontaminated greenwaste from \$50.00/tonne (ex. GST) to \$52.75/tonne (ex. GST).
- It is proposed that the 'volume' discounts applied to commercial waste and contaminated soil in excess of 15,000 tonnes and 25,000 tonnes per customer per financial year remain unchanged.

#### Recommendation(s)

That the Draft Schedule of Fees and Charges, forming the attachment to this report, be used in developing the 2013/2014 Draft Budget.

#### SOURCE OF REPORT

Director Waste Services

#### BACKGROUND

Each year a Draft Schedule of Fees and Charges is prepared and, after consideration by Council, used in the development of the Draft Budget for the forthcoming year.

At the meeting held 2 June 1999 (Ref: Committees-1919) Council resolved that funds, for the proposed secondary waste processing facility, should be set aside and that a contribution of \$2.00/tonne, on each tonne of member Council waste, be put into a reserve fund and that each subsequent year the contribution be increased by \$2.00/tonne.



*Item 9.1 continued*

At the meeting held 2 December 2004 (Ref: Committees-2288) Council resolved to adopt 'volume' discounts for commercial entities delivering large quantities of waste so as to provide incentives for large volumes of waste to be delivered and thus generate surpluses.

## **REPORT**

The consumer price index (CPI) to December 2012 was 2.2% and inflation is not expected to exceed 3% nationally over the next 12 months. Both Red Hill and Hazelmere operations however continue to experience difficulties in recruiting and retaining good operators and truck drivers. Therefore it is anticipated that, by necessity, labour costs will need to increase at a rate greater than the rate of inflation.

Further, costs for the removal and crushing of caprock and for cell construction have also increased by more than twice the rate of inflation. These increases have resulted in the cost of airspace for 2013/2014 and the allocation for future cell construction increasing at a rate greater than the cost of inflation.

During 2013/2014 new greenwaste processing pads will be constructed at Red Hill and Hazelmere and, as a result, the disposal fees for greenwaste have been increased for 2013/2014.

The asbestos disposal fees, which were reduced during 2012/2013 as a result of the State Government's subsidy, have been increased to cover the cost of labour increases and the increase in airspace costs.

Other disposal fees have been set and the prices for Sale of Products have been set to cover costs and provide for future investment in the operations.

It is proposed that the member Council consulting fees for contaminated sites work and advice on waste management be increased by 5%.

## **STRATEGIC/POLICY IMPLICATIONS**

### Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

### Key Result Area 4 – Good Governance

- 4.1 To improve member Council and EMRC financial viability

## **FINANCIAL IMPLICATIONS**

Fees and Charges are set to ensure the costs of providing waste management services are recouped whilst minimising costs to member Councils.

## **SUSTAINABILITY IMPLICATIONS**

Fees and Charges are set to ensure services offered are sustainable in the long term.



**EASTERN METROPOLITAN REGIONAL COUNCIL  
2013/2014 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES**

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc GST
		with no GST \$	Value of GST \$	inc GST \$	with no GST \$	Value of GST \$	inc GST \$	with no GST \$	Value of GST \$	
<b>Waste Management Charges</b>										
<b>Disposal Rates</b>										
<b>Member Councils</b>										
Base Tipping Fee	1 tonne	45.19	4.52	49.71	49.19					8.85%
CWES Levy		3.00	0.30	3.30	3.00					0.00%
Secondary Waste Reserve		26.00	2.60	28.60	28.00					7.69%
Landfill Levy		28.00	2.80	30.80	28.00					0.00%
Carbon Price		6.90	0.69	7.59	6.90					
<b>Total Member Council disposal rate - (*)</b>		<b>109.09</b>	<b>10.91</b>	<b>120.00</b>	<b>115.09</b>			<b>11.51</b>	<b>126.60</b>	<b>5.50%</b>
<b>Councils - Other</b>										
Non-Member Local Government - Commercial	1 tonne	108.18	10.82	119.00	115.09			11.51	126.60	6.39%
WMRC - Domestic (*)	1 tonne	N/A	N/A	N/A	N/A			N/A	N/A	N/A
WMRC - Commercial	1 tonne	N/A	N/A	N/A	N/A			N/A	N/A	N/A
Domestic Refuse Tip Pass (Gidgannup @ 3bags/wk)	n/a	4.00	0.40	4.40	4.09			0.41	4.50	2.25%
Council Refuse Tip Passes - Cars (up to 200kg)	n/a	21.82	2.18	24.00	22.73			2.27	25.00	4.17%
Council Refuse Tip Passes - Trailers (up to 500kg)	n/a	38.18	3.82	42.00	39.09			3.91	43.00	2.38%
<b>General Waste</b>										
Cars / Station Wagons	n/a	22.73	2.27	25.00	23.64			2.36	26.00	4.03%
Trailers (6 x 4)	n/a	40.91	4.09	45.00	41.82			4.18	46.00	2.22%
Trailers (6 x 4) High Sides	n/a	50.00	5.00	55.00	51.82			5.18	57.00	3.64%
Tandem/ Horse Floats (< 1 tonne)	n/a	72.73	7.27	80.00	76.36			7.64	84.00	4.99%
Vans / Utes	n/a	38.18	3.82	42.00	40.00			4.00	44.00	4.77%
Commercial (General)	1 tonne	109.09	10.91	120.00	117.27			11.73	129.00	7.50%
Minimum Commercial Charges	0.50 tonnes	54.55	5.45	60.00	58.64			5.86	64.50	7.51%
<b>Greenwaste</b>										
Greenwaste - Member Councils (uncontaminated)	1 tonne	36.36	3.64	40.00	38.86			3.89	42.75	6.88%
Greenwaste - Member Councils (stumps/logs/palms)	1 tonne	109.09	10.91	120.00	115.09			11.51	126.60	5.50%
Greenwaste - MGB (Member Councils)	1 tonne	74.19	7.42	81.61	90.19			9.02	99.21	21.57%
Greenwaste - Commercial (uncontaminated)	1 tonne	50.00	5.00	55.00	52.75			5.28	58.03	5.50%
Greenwaste - Commercial (stumps/logs/palms)	1 tonne	109.09	10.91	120.00	117.27			11.73	129.00	7.50%
Greenwaste - uncontaminated (to Hazelmere)	1 tonne	60.00	6.00	66.00	64.00			6.40	70.40	6.67%
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	5.00	0.50	5.50	5.00			0.50	5.50	0.00%
(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)										
(*) 2013/2014 - Inclusive of \$28.00 Secondary Waste Reserve and \$3.00 CWES Levy.										
* Minimum charge for greenwaste 0.5 tonnes										
<b>Note:</b>										
In the event that the weighbridges at Red Hill Waste Management Facility are not operational, vehicles will be charged according to their carrying capacity (in tonnes) multiplied by the appropriate rate from the schedule of fees and charges according to the type of waste being disposed.										

**EASTERN METROPOLITAN REGIONAL COUNCIL  
2013/2014 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES**

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc Exc. GST
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	inc GST	Value of GST	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>Waste Management Charges continued..</u>										
<u>Disposal Rates continued..</u>										
<b>Special Wastes</b>										
Asbestos	1 tonne	163.64	16.36	180.00		171.82	17.18	189.00		5.00%
Asbestos - Member Council residents only	1 tonne	100.00	10.00	110.00		105.00	10.50	115.50		5.00%
Asbestos - Minimum Charge		22.73	2.27	25.00		45.45	4.55	50.00		100.00%
Asbestos (Wrapped)	1 tonne	135.64	13.56	149.20		145.45	14.55	160.00		7.23%
Asbestos (Wrapped) - Member Council residents only	1 tonne	72.00	7.20	79.20		75.45	7.55	83.00		4.79%
Asbestos (Wrapped) - Minimum Charge		18.18	1.82	20.00		22.73	2.27	25.00		25.03%
Car Bodies - Commercial	each	22.73	2.27	25.00		22.73	2.27	25.00		0.00%
Car Bodies - Member Council residents only	each	9.09	0.91	10.00		13.64	1.36	15.00		50.06%
Quarantine Waste	1 tonne	136.36	13.64	150.00		143.18	14.32	157.50		5.00%
Burial Fee (for immediate burial requirements)	n/a	136.36	13.64	150.00		143.18	14.32	157.50		5.00%
Handling Fee (for special handling requirements)	n/a	136.36	13.64	150.00		143.18	14.32	157.50		5.00%
Tyre Disposal (off rim) *	each	5.00	0.50	5.50		5.00	0.50	5.50		0.00%
Tyre Disposal (with rim) *	each	6.82	0.68	7.50		6.82	0.68	7.50		0.00%
Tyre Recovery Charges (for tyres at the landfill face)	each	22.73	2.27	25.00		22.73	2.27	25.00		0.00%
Mattress disposal fee (Member Council Residents)	each	5.00	0.50	5.50		6.82	0.68	7.50		36.40%
Mattress disposal fee (Charitable Organisations)	each	10.00	1.00	11.00		10.00	1.00	11.00		0.00%
Mattress disposal fee (Commercial)	each	13.64	1.36	15.00		13.64	1.36	15.00		0.00%
E-Waste (Price applicable after quota has been reached under Infoactive agreement)	each	9.10	0.90	10.00		9.10	0.90	10.00		0.00%
Wash Facility Fee	n/a	36.36	3.64	40.00		36.36	3.64	40.00		0.00%
Class III Waste	1 tonne	109.09	10.91	120.00		117.27	11.73	129.00		7.50%
Class III Contaminated Soil	1 tonne	100.00	10.00	110.00		105.00	10.50	115.50		5.00%
Class IV Waste	1 tonne	159.09	15.91	175.00		170.00	17.00	187.00		6.86%
Class IV Contaminated Soil	1 tonne	136.36	13.64	150.00		143.18	14.32	157.50		5.00%
Class V Waste - Concrete encapsulated drums (L 900mm D 600mm)	each	454.55	45.45	500.00		545.45	54.55	600.00		20.00%
Class V Waste - Concrete encapsulated bulka bags (1.1m x 1.1m x 1.1m)	each	909.09	90.91	1000.00		1363.64	136.36	1500.00		50.00%
Administration Charge - Class III (for waste acceptance approvals)	consignment	109.09	10.91	120.00		113.64	11.36	125.00		4.17%
Administration Charge - Class IV (for waste acceptance approvals)	consignment	136.36	13.64	150.00		143.18	14.32	157.50		5.00%
Clean Fill/Inert Waste - Commercial (no sorting required)	1 m <sup>3</sup> (1,000m <sup>3</sup> min)	15.00	1.50	16.50		15.00	1.50	16.50		0.00%
Clean Fill/Inert Waste - Commercial (minor sorting required)	1 m <sup>3</sup> (1,000m <sup>3</sup> min)	20.00	2.00	22.00		20.00	2.00	22.00		0.00%
Clean Fill/Inert Waste - Commercial (unsuitable for re-use)	1 m <sup>3</sup> (1,000m <sup>3</sup> min)	150.00	15.00	165.00		163.64	16.36	180.00		9.09%
Clean Fill/Inert Waste - Member Councils (no sorting required)	1 m <sup>3</sup>	13.50	1.35	14.85		13.64	1.36	15.00		1.04%
Clean Fill/Inert Waste - Member Councils (minor sorting required)	1 m <sup>3</sup>	18.00	1.80	19.80		18.18	1.82	20.00		1.00%
Acid Sulphate Soil Treatment	As required	Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		Actual Acid Sulphate Soil Treatment Contractor's Treatment Cost + 10% Surcharge		N/A
<u>Hazelmets</u>										
Wood Waste (per cubic metre)										
- Grade 1	1 m <sup>3</sup>	6.36	0.64	7.00		6.36	0.64	7.00		0.00%
- Grade 2	1 m <sup>3</sup>	7.27	0.73	8.00		7.27	0.73	8.00		0.00%
- Contaminated	1 m <sup>3</sup>	18.18	1.82	20.00		18.18	1.82	20.00		0.00%
Wood Waste (per tonne)										
- Grade 1	1 tonne	63.64	6.36	70.00		63.64	6.36	70.00		0.00%
- Grade 2	1 tonne	72.73	7.27	80.00		72.73	7.27	80.00		0.00%
- Contaminated	1 tonne	181.82	18.18	200.00		181.82	18.18	200.00		0.00%

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

\* Only car and 4 wheel drive vehicle tyres accepted

**EASTERN METROPOLITAN REGIONAL COUNCIL  
2013/2014 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES**

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc Exc. GST
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	inc GST	Value of GST	
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Waste Management Charges continued..</b>										
<b>Sale of Materials (all ex stockpile, minimum 10 tonnes)</b>										
Mixed clay/fill (purchaser to load)	1 tonne	0.50	0.05	0.55	0.50	0.05	0.55	0.50	0.05	0.00%
Mixed clay/fill (loaded)	1 tonne	1.50	0.15	1.65	2.00	0.20	2.20	2.00	0.20	33.33%
Ferricrete	1 tonne	11.00	1.10	12.10	10.00	1.00	11.00	10.00	1.00	-9.09%
<b>Manufactured Products (per cubic metre)</b>										
Fine Mulch	1 m <sup>3</sup>		NOT APPLICABLE		40.00	4.00	44.00	40.00	4.00	N/A
Mixed Mulch	1 m <sup>3</sup>	13.91	1.39	15.30	18.18	1.82	20.00	18.18	1.82	30.70%
Coarse Mulch	1 m <sup>3</sup>		NOT APPLICABLE		20.00	2.00	22.00	20.00	2.00	N/A
Soil Improver	1 m <sup>3</sup>	16.36	1.64	18.00	22.73	2.27	25.00	22.73	2.27	38.94%
Coloured Chip	1 m <sup>3</sup>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Wood Chip (unscreened secondary ground) - Hazelmere	1 m <sup>3</sup>	5.50	0.55	6.05	5.50	0.55	6.05	5.50	0.55	0.00%
EcoChip Mulch - Hazelmere	1 m <sup>3</sup>	10.91	1.09	12.00	10.91	1.09	12.00	10.91	1.09	0.00%
Wood Chip (fines) - Hazelmere	1 m <sup>3</sup>	10.91	1.09	12.00	10.91	1.09	12.00	10.91	1.09	0.00%
<b>Manufactured Products (per tonne)</b>										
Fine Mulch	1 tonne		NOT APPLICABLE		55.00	5.50	60.50	55.00	5.50	N/A
Mixed Mulch	1 tonne	23.18	2.32	25.50	30.00	3.00	33.00	30.00	3.00	29.42%
Coarse Mulch	1 tonne		NOT APPLICABLE		30.00	3.00	33.00	30.00	3.00	N/A
Mulch (Member Council)	1 tonne	19.09	1.91	21.00	27.27	2.73	30.00	27.27	2.73	4.77%
Soil Improver	1 tonne	18.18	1.82	20.00	20.00	2.00	22.00	20.00	2.00	50.00%
Soil Improver (Member Councils)	1 tonne	15.00	1.50	16.50	18.18	1.82	20.00	18.18	1.82	21.20%
Wood Chip (unscreened secondary ground) - Hazelmere	1 tonne	27.27	2.73	30.00	27.27	2.73	30.00	27.27	2.73	0.00%
EcoChip Mulch - Hazelmere	1 tonne	54.55	5.45	60.00	54.55	5.45	60.00	54.55	5.45	0.00%
Wood Chip (fines) - Hazelmere	1 tonne	40.91	4.09	45.00	40.91	4.09	45.00	40.91	4.09	0.00%
Shredded, Unprocessed Greenwaste	1 tonne	5.00	0.50	5.50	5.00	0.50	5.50	5.00	0.50	N/A
<b>Trailer Loaded Products (per scoop)</b>										
Soil Improver	1 scoop	9.09	0.91	10.00	13.64	1.36	15.00	13.64	1.36	50.06%
Fine Mulch	1 scoop		NOT APPLICABLE		27.27	2.73	30.00	27.27	2.73	N/A
Mixed Mulch	1 scoop	9.09	0.91	10.00	13.64	1.36	15.00	13.64	1.36	50.06%
EcoChip Mulch (Hazelmere)	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00	9.09	0.91	0.00%
Ferricrete	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00	9.09	0.91	0.00%
<b>Miscellaneous Plant Hire (per hour)</b>										
Hire of Water Tanker	1 hour	136.36	13.64	150.00	136.36	13.64	150.00	136.36	13.64	0.00%
Hire of Loader (Volvo L120 or equivalent)	1 hour	136.36	13.64	150.00	136.36	13.64	150.00	136.36	13.64	0.00%
Hire of Tip Truck (11 m <sup>3</sup> )	1 hour	100.00	10.00	110.00	100.00	10.00	110.00	100.00	10.00	0.00%
Wet Hire of 17m <sup>3</sup> Articulated Dump Truck	1 hour	130.00	13.00	143.00	130.00	13.00	143.00	130.00	13.00	0.00%
Dry Hire of Manitou MLT 625 Telehandler - Member Council Rate only	per day	200.00	20.00	220.00	200.00	20.00	220.00	200.00	20.00	0.00%
Labour Hire	1 hour	45.45	4.55	50.00	50.00	5.00	55.00	50.00	5.00	10.01%

(Material purchases in excess of 200 tonnes and 1,000 over financial year are subject to a reduction of 15% and 20% respectively.)

**EASTERN METROPOLITAN REGIONAL COUNCIL  
2013/2014 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES**

Description	Unit	2012/2013 Charges		2012/2013 Charges		2013/2014 Charges		2013/2014 Charges		% Inc Exc. GST
		with no GST	Value of GST	inc GST	Value of GST	with no GST	Value of GST	inc GST	inc GST	
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>Waste Management Charges continued ..</u>										
<u>Waste Services Environmental Consulting Fees</u>										
<u>Member Councils Consulting Fees</u>										
Consultant Director	1 hour	102.00	10.20	112.20	107.00	10.70	117.70	4.90%		
Consultant Manager	1 hour	91.00	9.10	100.10	96.00	9.60	105.60	5.49%		
Senior Consultant	1 hour	78.00	7.80	85.80	82.00	8.20	90.20	5.13%		
Consultant	1 hour	70.00	7.00	77.00	74.00	7.40	81.40	5.71%		
Project Officer	1 hour	53.00	5.30	58.30	56.00	5.60	61.60	5.66%		



## **9.2 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

### **REFERENCE: COMMITTEES-15161**

The following items are included in the Information Bulletin, which accompanies the Agenda.

### **1. WASTE MANAGEMENT SERVICES**

- 1.1 ACQUISITION OF LAND LOTS 8, 9 AND 10 RED HILL (Ref: Committees-15162)
- 1.2 E-WASTE COLLECTION DAYS (Ref: Committees-15163)
- 1.3 CLASS III CELL RED HILL FARM STAGE 2 (Ref: Committees-15175)
- 1.4 CITY OF BAYSWATER AGREEMENT FOR THE DISPOSAL OF GREENWASTE (Ref: Committees-15160)

### **RECOMMENDATION**

That Council notes the items contained in the Information Bulletin.

### **TAC RESOLUTION(S)**

MOVED MR PEARSON                      SECONDED MR ASSAAD

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

**CARRIED UNANIMOUSLY**



## 10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

## 11 GENERAL BUSINESS

Director Waste Services notified the members of three reports going to Council.

The first report involves a request for an additional contribution from Municipal Waste Advisory Council (MWAC), giving advance warning of possible future increases in MWAC contributions and to receive comment from Council regarding the efficacy of maintaining membership of MWAC.

The second report is about a request to make land at Red Hill Waste Management Facility available for use by junior motorcyclists from the Gidgegannup area.

A Confidential Report, will be tabled, regarding the repayment of landfill levies paid to the Department of Environment and Conservation (DEC) for waste that is considered by EMRC officers to be an exemption from the landfill levy.

Mr Purdy and Mr Stewart-Dawkins entered the meeting at 4.36pm.

The Manager Project Development advised of the promotion called 'The Garage Sale Trail' that the Waste Authority is supporting financially. The promotion is for Local Government websites, which allows communities to register garage sales on the same day. The event is based around a central website where garage sales are registered. Outcomes are seen in sustainability (reduction of waste to landfill), community development (community connections being made) and economics (provides fundraising opportunities). The Waste Authority has agreed to match council participation fees which operate on a sliding scale (depending on council size). Manager Project Development enquired whether any member Council is interested, as currently only the City of Bayswater has signed up for the event.

## 12 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 7 March 2013 (if required)** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4.00 pm.

### Future Meetings 2013

Thursday	7	March (if required)	at	EMRC Administration Office
Thursday	4	April (if required)	at	EMRC Administration Office
Thursday	9	May (if required)	at	EMRC Administration Office
Thursday	6	June (if required)	at	EMRC Administration Office
Thursday	4	July (if required)	at	EMRC Administration Office
Thursday	8	August (if required)	at	EMRC Administration Office
Thursday	5	September (if required)	at	EMRC Administration Office
Thursday	10	October (if required)	at	EMRC Administration Office
Thursday	21	November	at	Red Hill Waste Management Facility

## 13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 4:40pm.



**15.3 RESOURCE RECOVERY COMMITTEE MEETING HELD 7 FEBRUARY 2013  
(REFER TO MINUTES OF COMMITTEE – COMMENCING AT ORANGE INSERT PAGE)  
REFERENCE: COMMITTEES-15083**

The minutes of the Resource Recovery Committee meeting held on **7 February 2013** accompany and form part of this agenda – (refer to 'Minutes of Committees' for Council accompanying this Agenda, commencing at the orange insert page).

**QUESTIONS**

The Chairman invited general questions from members on the report of the Resource Recovery Committee.

**RECOMMENDATION**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.3).

In response to a query on Item 9.3 Cardno Contract Variation for Environmental Approval Task the Chairman explained that the original price was struck in 2005 for hours and fees budgeted for Task 15. The task did not commence until mid-2010 and five (5) years of indexation had increased the value of the contract.

Previously contract variations had been requested via the Project Advisory Group (PAG) to the Resource Recovery Committee (RRC). Council were previously informed of the issue about the Cardno approved budget being expended for Task 15 and it was noted that the contract provided for indexation increases.

The Manager Project Development reiterated that there were three contract variations, all caused by changes in scope due to those changes required by the Environmental Protection Authority (EPA) on the level of assessment and additional work due to EPA and the Department of Conservation and Environment (DEC) regarding the finalisation of the PER.

**COUNCIL RESOLUTION**

MOVED CR CUCCARO

SECONDED CR GODFREY

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.3).

**CARRIED 11/1**

**RESOURCE RECOVERY COMMITTEE**

**MINUTES**

**7 February 2013**

**(REF: COMMITTEES-15083)**

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 February 2013**. The meeting commenced at **5:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:00pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

### Committee Members

Cr Tony Cuccaro ( <b>Chairman</b> )	EMRC Member	Shire of Mundaring
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr David Färdig	EMRC Member	City of Swan
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Sam Assaad (Deputising for Mr Higham)	Manager Infrastructure Services	Shire of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

### Apologies

Cr Alan Radford ( <b>Deputy Chairman</b> )	EMRC Member	City of Bayswater
Cr Graham Pittaway	EMRC Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda

### Deputy Committee Members - Observers

Cr Alan Pilgrim	EMRC Member	Shire of Mundaring
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### EMRC Officers

Mr Stephen Fitzpatrick	Manager Project Development
Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mrs Annie Hughes-d'Aeth	Administration Support Officer (Minutes)

## 3 DISCLOSURE OF INTERESTS

Nil

## 4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil



**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**5.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 22 NOVEMBER 2012**

That the Minutes of the Resource Recovery Committee meeting held on 22 November 2012, which have been distributed, be confirmed.

**RRC RESOLUTION(S)**

MOVED CR CARTER

SECONDED CR LINDSEY

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 22 NOVEMBER 2012, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**6 PRESENTATIONS**

**6.1 PRESENTATION ON THE INDEPENDENT DESIGN REVIEW IN RELATION TO ITEM 9.2 OF THE AGENDA**

Item 6.1 was presented later in the meeting in conjunction with item 9.2 Hazelmere Pyrolysis Project Update.

**7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 9 REPORTS OF OFFICERS

### 9.1 RESOURCE RECOVERY PROJECT UPDATE

**REFERENCE: COMMITTEES-15130**

#### PURPOSE OF REPORT

To update Council on the progress of the Resource Recovery Facility (RRF) project.

#### KEY ISSUES AND RECOMMENDATION(S)

- The EMRC's response to the questions, recommendations and comments on the Public Environmental Review (PER) from government agencies was submitted to the Office of the Environmental Protection Authority (OEPA) on 4 December 2012.
- The summary of issues from public submissions on the PER was received from the OEPA on 5 December 2012 and the EMRC response was submitted on 17 December 2012.
- There was discussion about the change to the RRF proposal and the relocation of the RRF site to Lot 8 (site E) at the 5 December 2012 Red Hill Community Liaison Group (RHCLG) meeting and a subsequent media inquiry from the Echo News.
- The report on the change to the proposal for the RRF will be made available for feedback during February 2013 via the EMRC website.
- EMRC officers attended a presentation on 5 December 2012 by the Waste Authority on the findings of the EPA/Waste Authority waste to energy review.

#### Recommendation(s)

That the report be received.

#### SOURCE OF REPORT

Manager Project Development

#### BACKGROUND

On 30 April 2009 (Ref: Committees-9127), Council resolved to proceed with the Expression of Interest process.

At the 27 August 2009 meeting of Council (Ref: Committees-9571), it was resolved that:

- "1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:
- A. ENERGOS AS;
  - B. EVERGREEN ENERGY CORPORATION PTY LTD;
  - C. GRD MINPROC LIMITED;
  - D. MOLTONI ENERGY PTY LTD;
  - E. SITA ENVIRONMENTAL SOLUTIONS;
  - F. TRANSPACIFIC CLEANAWAY LIMITED; AND
  - G. WSN ENVIRONMENTAL SOLUTIONS.



*Item 9.1 continued*

2. *THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:*
  - A. *ANAECO LIMITED; AND*
  - B. *THIESS SERVICES PTY LTD.*
3. *THE RESPONDENTS TO EXPRESSION OF INTEREST 2009-10 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.*
4. *THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE ACTING CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.*
5. *THE TENDER EVALUATION COMMITTEE BE ACKNOWLEDGED FOR THE SIGNIFICANT EFFORT PUT INTO EVALUATING THE EOI SUBMISSIONS."*

On 24 September 2009 (Ref: Committees-9922), Council resolved that:

- "1. *THE FOLLOWING PRELIMINARY RECOMMENDATIONS OF THE RESOURCE RECOVERY COMMITTEE FORM THE BASIS OF CONSULTATION BETWEEN THE EMRC AND THE MEMBER COUNCILS AND THE COMMUNITY WITH THE INTENTION OF REPORTING BACK TO COUNCIL IN APPROXIMATELY MARCH 2010 WITH A FINAL RECOMMENDATION:*
  - A) *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF BASED ON ENVIRONMENTAL, ECONOMIC AND PLANNING CONSIDERATIONS, COMMUNITY RESEARCH AND THE POTENTIAL VALUE OF THE EMRC HAZELMERE SITE AS A RESOURCE RECOVERY PARK.*
  - B) *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL.*
  - C) *THE RRF TECHNOLOGY OPTIONS INCLUDING ANAEROBIC DIGESTION, GASIFICATION AND PYROLYSIS ARE RANKED HIGHER THAN COMBUSTION AND PLASMA AT THIS STAGE BUT MORE INFORMATION IS REQUIRED BEFORE A FINAL PREFERENCE CAN BE DETERMINED.*
  - D) *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION IS CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY."*

Further, on 3 December 2009 (Ref: Committees-10346), Council resolved that:

- "1. *COUNCIL APPROVE A VISIT TO EASTERN STATES AND OVERSEAS RESOURCE RECOVERY REFERENCE FACILITIES TO BE UNDERTAKEN BY THE CHAIRMAN, RESOURCE RECOVERY COMMITTEE, MR JOHN KING, PROJECT DIRECTOR FOR CARDNO LIMITED AND THE MANAGER PROJECT DEVELOPMENT.*
2. *INFORMATION GAINED FROM THE VISIT BE REPORTED TO THE RRC AND COUNCIL IN EARLY 2010 AS PART OF THE FINAL RECOMMENDATION ON THE PREFERRED RESOURCE RECOVERY FACILITY OPTIONS."*

On 22 April 2010 (Ref: Committees-15130), Council resolved in relation to the reference facility visits that:

- "1. *THE REPORT BE RECEIVED.*
2. *INFORMATION GAINED FROM THE RESOURCE RECOVERY FACILITY VISITS BE APPLIED TO THE ANALYSIS OF THE PROJECT OPTIONS ON TECHNOLOGY, CONTRACT MODEL AND BIN COLLECTION SYSTEM.*
3. *THAT THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN."*



*Item 9.1 continued*

On 20 May 2010 (Ref: Committees-10810), Council resolved that:

1. *THE FOLLOWING OPTIONS ARE CONFIRMED AS THE PREFERRED OPTIONS FOR THE RESOURCE RECOVERY FACILITY:*
  - A) *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF.*
  - B) *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL AT THIS STAGE OF THE PROJECT.*
  - C) *THE RRF TECHNOLOGY OPTIONS INCLUDE ANAEROBIC DIGESTION, GASIFICATION, PYROLYSIS AND COMBUSTION. PLASMA TECHNOLOGY WILL ONLY BE CONSIDERED IF IT IS AN INTEGRAL PART OF ONE OF THESE TECHNOLOGIES.*
  - D) *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION BE CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY, OTHERWISE A TWO BIN SYSTEM IS RECOMMENDED FOR THE THERMAL TECHNOLOGY OPTIONS.*
2. *COUNCIL PROCEEDS WITH THE ENVIRONMENTAL AND PLANNING APPROVALS TASK FOR THE RESOURCE RECOVERY PROJECT BASED ON THE PREFERRED SITE AND TECHNOLOGY OPTIONS."*

On 21 October 2010 (Ref: Committees-11544), Council resolved to amend the Resource Recovery budget to allow for the predicted cost of baseline environmental monitoring and additional consultant costs as follows:

*"THAT THE BUDGET FOR SEEK ENVIRONMENTAL APPROVALS (TASK 15) IN THE ANNUAL BUDGET UNDER RESOURCE RECOVERY BE INCREASED FROM \$220,000 TO \$525,000 AND THAT THIS INCREASE BE FUNDED FROM THE SECONDARY WASTE RESERVE."*

On 23 June 2011 (Ref: Committees-12150), Council resolved that:

1. *COUNCIL NOTES THE ADVICE FROM SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS OF THEIR INTENTION TO WITHDRAW FROM THE TENDER PROCESS FOR THE EMRC RESOURCE RECOVERY FACILITY.*
2. *THE LIST OF ACCEPTABLE TENDERERS BE AMENDED TO REMOVE SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS.*
3. *SITA ENVIRONMENTAL SOLUTIONS BE ADVISED OF COUNCIL'S ACKNOWLEDGEMENT OF BOTH SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTION'S WITHDRAWAL FROM THE EMRC RESOURCE RECOVERY FACILITY TENDER PROCESS.*
4. *THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER."*

On 18 August 2011 (Ref: Committees-12849), Council resolved:

*"THAT COUNCIL CONFIRMS THE TECHNOLOGY OPTIONS FOR THE RESOURCE RECOVERY FACILITY AT RED HILL WASTE MANAGEMENT FACILITY AS ANAEROBIC DIGESTION AND GASIFICATION."*

At the 3 November 2011 meeting of Council (Ref: Committees-13114), a clarification of gasification technology was provided and what this class of thermal waste treatment technology includes.

On October 2012 (Ref: Committees-14718), Council resolved that:

1. *THE PREFERRED LOCATION FOR THE RESOURCE RECOVERY FACILITY BE CHANGED FROM SITE B2 IN THE NORTH-WEST CORNER OF LOT 12, RED HILL WASTE MANAGEMENT FACILITY TO LOT 8 (SITE E), TOODYAY ROAD, SUBJECT TO THE GRANTING OF APPROVAL FOR THE REZONING OF LOTS 8, 9 AND 10 AND COMPLETION OF THE LAND TRANSACTION WITH BORAL.*



*Item 9.1 continued*

2. *THE CURRENT PROPOSAL BEFORE THE ENVIRONMENTAL PROTECTION AUTHORITY FOR A RESOURCE RECOVERY FACILITY AT RED HILL IS AMENDED NOMINATING SITE E AS THE PREFERRED LOCATION.”*

*By way of explanation, the three contract ownership models being considered for the RRF are as follows:*

#### **Build Own Operate**

Under a Build Own Operate (BOO) contract delivery model, the Contractor will be required to build, finance, own and operate the facility for a fixed period of time (the economical life of the facility and anticipated to be for 20 years). Under this contract model, some of the project risks, and in particular, the risks associated with the design, construction and performance of the RRF, are transferred to the Contractor.

#### **Design and Construct**

Under a Design and Construct (D&C) contract delivery model, the Contractor will design and construct a facility that conforms to agreed standards and performance requirements. If the D&C model was adopted by the EMRC, the Contractor will also be required to operate the facility for a minimum of 12 months and up to two years after the completion of wet commissioning. Under this contract model, the operational and ownership risks would be assumed by the EMRC, particularly following transfer of operational responsibilities to the EMRC and expiry of warranties and defects liability periods. The EMRC may operate the facility using its own staff or enter into a separate contract for the operation of the facility under this D&C contract delivery model.

#### **Design, Build Operate and Maintain**

Under a Design, Build Operate and Maintain (DBOM) contract delivery model, ownership of the RRF is with the EMRC but operation and maintenance is with the Operator. The EMRC will contract with the main contractor, who is most likely to be an Operator or technology provider who will be responsible for subcontracting and managing the risk of a builder for the construction phase. The EMRC will be required to obtain its own funding for the RRF and will have to fund construction payments during the construction phase and service payments during the operation phase, usually by way of regular monthly payments linked to the amount of waste processed by the RRF.

As with the BOO, the Operator's involvement in the RRF continues until the expiry of the operation term. However, unlike the BOO, the operating period under a DBOM can be less than under a BOO as it does not have to match the duration of the debt repayments. This is because the debt repayments are made by the EMRC direct to its financier, rather than by the Operator to its financier.

Under this contract model, the project risks associated with the design, construction and performance of the RRF, are transferred to the Contractor whereas the ownership risk resides with the EMRC.

#### **Acceptable Tenderers and Technologies**

<b>Acceptable Tenderers as at 1 September 2011</b>	<b>Technology Offered at EOI Stage</b>
Energos AS	Gasification
Evergreen Energy Corporation Pty Ltd	Anaerobic Digestion
Amec (formerly Amec Minproc Limited)	Anaerobic Digestion and Combustion
Phoenix Energy	Combustion
Transpacific Cleanaway Limited	Anaerobic Digestion



*Item 9.1 continued*

## REPORT

### **Public Environmental Review (PER) Process**

The EMRC's response to the questions, recommendations and comments on the PER provided by the Department of Environment and Conservation (DEC), the OEPA, the Department of Indigenous Affairs and the Department of Health was submitted to the OEPA on 4 December 2012. The submission involved input from our consultants and the acceptable tenderers.

The summary of issues from public submissions on the PER was received from the OEPA on 5 December 2012 and the EMRC response to this was submitted on 17 December 2012.

There was discussion about the change to the RRF proposal and the relocation of the RRF site to Lot 8 (site E) at the 5 December 2012 RHCLG meeting and a subsequent media inquiry from the Echo News (refer attachments 1 and 2).

Following discussions with the OEPA, the report on the change to the proposal relating to the relocation of the preferred site for the RRF to Lot 8 (site E) Toodyay Road will be made available for a 4 week period during February 2013 via the EMRC website. The Environmental Protection Authority (EPA) will forward a copy of the report to parties who have contacted them and any feedback received will form part of the EPA assessment.

The timeline for the completion of environmental approval is estimated as follows:

Details	Commencement	Completion	Target Timeframe
EPA Assessment	4 December 2012	28 February 2013	12 weeks
Prepare and finalise report to EPA	1 March 2013	5 April 2013	5 weeks
Appeals Period	8 April 2013	22 April 2013	2 weeks
Minister Consideration	22 April 2013	22 July 2013	3 Months

### **EPA/Waste Authority Waste to Energy Review**

On 5 December 2012, the Director Waste Services and the Manager Project Development attended a presentation on the findings of the EPA/Waste Authority Waste to Energy Review. The presentation was made by Kevin Whiting of WSP Environment and Energy. The review for the EPA/Waste Authority is in three parts. The group was provided with an overview of waste to energy (WtE) technologies which was quite detailed and technical in nature.

Some of the key points raised were:

- One of the biggest risks is feedstock and its variability over the life of the facility;
- Plant failures are typically associated with the waste storage and handling sections not the gasification process itself;
- The thermal efficiency of WtE plants, known as R1, has to be greater than 0.65 to be classified as a recovery facility in Europe;
- Bottom ash is used in certain civil applications in Europe;
- The Issy WtE plant in Paris operates at half the Waste Incineration Directive limits;
- Gasification plants can be starved air or close coupled design. In a close coupled system, the syngas can be extracted if desired;
- Of the ten largest gasification plants, nine are Japanese, one is Finnish;
- There are 122 gasification plants in Japan handling 7 million tonnes of waste/year;



### Item 9.1 continued

- A 50 MW gasification plant is being built in the north-east of England with start up due in 2014;
- Plasma arc technology – Westinghouse technology is in commercial use with MSW;
- Bankable technology defined as one which meets the output specification and is proven technology;
- Stage 2 of this review involves looking at 15 case studies;
- Discussed Waste Incineration Directive (WID) limits versus US Maximum Achievable Control Technology (MACT) limits; and
- Montgomery County facility in the US meets US MACT limits (mostly lower than WID limits).
- Stage 3 of the study involves a review of health risks from WtE technology;
  - UK Health Protection Agency found no difference between the emissions during start-up, shut-down and normal operations;
  - Bottom ash has the potential to leach heavy metals; and
  - Health assessment studies over the past 15 years have found no statistically relevant links between WtE and public health.
- UK aiming for a GBP 80/tonne landfill tax (A\$125/tonne).

An edited version of the presentation is available at the ZeroWaste website as follows:

[http://www.zerowaste.wa.gov.au/media/files/documents/WtE\\_presentation\\_Dec\\_2012.pdf](http://www.zerowaste.wa.gov.au/media/files/documents/WtE_presentation_Dec_2012.pdf).

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council.

## SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



*Item 9.1 continued*

**ATTACHMENT(S)**

1. EMRC Response to Echo News (Ref: Committees-15154)
2. Press cutting, Echo News, December 2012 (Ref: Committees-15155)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That the report be received.

**Discussion ensued**

Cr Färdig highlighted the concerns of the City of Swan about the feasibility of multiple bin systems due to its residential density and the costs involved with some of the technology options for the Resource Recovery Facility.

**RRC RECOMMENDATION(S)**

MOVED CR LINDSEY

SECONDED CR CARTER

That the report be received.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO

SECONDED CR GODFREY

THAT THE REPORT BE RECEIVED.

**CARRIED 11/1**

Media Inquiry – The Echo  
Reporter – Sarah Brookes  
Contact: [babblingbrookes@hotmail.com](mailto:babblingbrookes@hotmail.com)  
Mobile – 0487 356 861

Submission deadline – Noon Wednesday, 12 December 2012

**QUESTION:**

Why was the option to relocate the facility not in the PER that went out for public comment when there was documentation going back to September 2011 showing the EMRC had commenced seeking City of Swan and EPA approvals for relocating the facility?

**Note alteration to your question below:**

Why was the option to relocate the facility not in the PER that went out for public comment when there was documentation going back to September 2011 showing the EMRC had commenced seeking City of Swan rezoning approval for Lots 8, 9 and 10 for waste management purposes?

**RESPONSE:**

EMRC's interest in Lot 8 has been part of a parcel of land also including Lots 9 and 10, in order to secure the future sustainability of the Red Hill Waste Management Facility operations.

As the EMRC did not own this land, added to the fact its zoning did not support waste management activities, and that there was no engineering study to confirm that it was suitable to host either of the two preferred technologies under consideration for the Resource Recovery Project, it was not feasible to include Lot 8 in the PER.

Subsequent to the PER being released a rezoning application to the City of Swan to permit waste operations was received from the Minister and gazetted by the City of Swan on 7 December 2012. Engineering investigations were also completed confirming that Lot 8 could accommodate the RRF, and at its meeting of 6 December 2012 Council resolved to purchase Lots 8, 9 and 10.

An environmental impact assessment was required for Lot 8, as had been done for Lot 12 and this was not available until after the PER's release. It was subsequently completed and was included with the amended proposal which has been approved by the EPA.

The relocation was met with support from the majority of attendees at Red Hill Community Liaison Meetings and suggestions from public responses to the PER.

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Print Post Approved No. PP6026691478 **NEWS** Vol.28 No.1333 Saturday, December 15, 2012



# Claims public mislead

The relocation of a new waste facility in Red Hill has community groups concerned the public's health and the environment will be impacted.

**SARAH BROOKES**

THE Eastern Metropolitan Regional Council has rejected claims it acted deceitfully after the council confirmed it will relocate its proposed waste facility, three months after the public environmental review submission period expired.

The EMRC's proposal to build a new facility to manage waste at Red Hill, which is reaching capacity, for its member

councils has been in the pipeline for a decade.

The member councils include the City of Swan, Shire of Mundaring and the Town of Bassendean.

Stoneville Parkerville Progress Association chairman Greg Jones said documents obtained by the group prove the EMRC had been planning for more than a year to move their waste facility from its Red Hill site.

He said the EMRC

planned to move it to a neighbouring quarry site next to the John Forrest National Park on Toodyay Road in Red Hill.

"The paper trail clearly shows that the EMRC had commenced seeking City of Swan and EPA approvals for relocating their project long before September 2011," he said.

"Yet as late as April 2012, they opted not to include any mention of the planned project site relocation in their public environmental review, which has closed for any further public submissions.

"The EMRC has just now lodged, under the Environmental Act, a section 43 directly with the Minister for the Environment for his final approval, so as to further progress their plans without any requirement for public comment or scrutiny through a public environmental review process.

"This is a complete injustice and an absolute abuse of our Environmental Protection

Laws."

Mr Jones said the EMRC had consulted with the community for more than 11 years.

"We have participated at every possible opportunity to gain close knowledge of the project and now, we have been deceived after the final stages of public comment have been closed," he said.

EMRC chief executive officer Peter Schneider said it was not feasible to include the option to relocate the facility in the PER released for public comment.

"EMRC's interest in lot 8 has been part of a parcel of land that includes lots 9 and 10 in order to secure the future sustainability of the Red Hill Waste Management Facility operations," he said.

"The EMRC did not own this land, and added to the fact its zoning did not support waste management activities, and that there was no engineering study to confirm that it was suitable to host either of the two

preferred technologies under consideration for the Resource Recovery Project."

Mr Schneider said after the PER was released a rezoning application to the City of Swan to permit waste operations was received from the Environment Minister and gazetted by the City of Swan last week.

"Engineering investigations were also completed confirming that Lot 8 could accommodate the RRF," he said.

"An environmental impact assessment was required for lot 8, as had been done for lot 12, and this was not available until after the PER's release.

"It was subsequently completed and was included with the amended proposal which has been approved by the EPA."

Save Perth Hills chair Rusty Geller said the site relocation should not be allowed to occur without reopening the public environmental review process.

"No business person in the private sec-

tor would be allowed to switch properties in the middle of a business deal, and this is no different," he said.

"The EMRC isn't just trying to move the goal posts in the middle of the game, they are trying to change stadiums.

"There has been no assessment on the impact on flora and fauna, local residents and traffic flow from the relocated truck entrance and exit onto Toodyay Road."

Alliance for a Clean

Environment spokesperson Jane Bremmer said the community had been duped.

"This project has been a scandalous manipulation of government statutory processes from the very beginning," she said.

"It reveals a lot about the EMRC and its member councils."

Mr Schneider said the relocation was supported by the majority of public responses to the PER.

"THEY WILL LAY HANDS ON THE SICK, AND THEY WILL RECOVER" - MATT 18:18

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## 9.2 HAZELMERE PYROLYSIS PROJECT UPDATE

**REFERENCE: COMMITTEES-15131**

### PURPOSE OF REPORT

To advise Council on the progress of the investigation into the feasibility of pyrolysing wood waste at EMRC's Hazelmere site.

### KEY ISSUES AND RECOMMENDATION(S)

- The Director Waste Services, Manager Project Development and Cr Alan Radford (as Deputy Chairman Resource Recovery Committee) visited Ansac's Bunbury works on 14 December 2012.
- The second stage detailed engineering study was completed in late November 2012 and is being reviewed by EMRC.
- Enertech UK have been undertaking an independent review of the design of the pyrolysis plant for the EMRC and Professor Dongke Zhang of the Centre for Energy at UWA is also reviewing aspects of the design.
- A redrafted application to the Clean Technology Innovation Fund was resubmitted on 11 January 2013.

#### **Recommendation(s)**

That the report be received.

### SOURCE OF REPORT

Manager Project Development

### BACKGROUND

Previous report items to the Resource Recovery Committee have covered the EMRC's interest in the Ansac pyrolysis technology and the preparation and supply of a 30 tonne sample of refuse derived fuel (RDF) in conjunction with the City of Swan (Ref: Committees-12821). EMRC and City of Swan officers have visited the Ansac Bunbury site on several occasions, most recently in July 2011 to inspect the pilot plant and observe the processing of the RDF material.

The 8 December 2011 meeting of Council (Ref: Committees-13323) considered the proposed investigation into the feasibility of pyrolysing wood waste and other residuals at EMRC's Hazelmere site and resolved that:

1. *COUNCIL APPROVE EMRC PARTICIPATION IN A PROJECT TO ESTABLISH THE FEASIBILITY OF PYROLYSIS OF WOOD WASTE AND OTHER RESIDUALS AT HAZELMERE TIMBER RECYCLING CENTRE INVOLVING AN INITIAL FEASIBILITY STUDY FOLLOWED BY A SECOND STAGE DETAILED ENGINEERING STUDY.*
2. *THE OUTCOMES OF THE FIRST STAGE FEASIBILITY STUDY WILL BE REPORTED TO COUNCIL AND APPROVAL SOUGHT TO PROCEED WITH THE SECOND STAGE FEASIBILITY STUDY."*

At the 8 March 2012 meeting of the RRC (Ref: Committees-13461), the Manager Project Development gave a presentation on the status of the initial feasibility study.



*Item 9.2 continued*

The 19 April 2012 meeting of Council (Ref: Committees-13603) resolved that:

*“COUNCIL, BY ABSOLUTE MAJORITY:*

- 1. APPROVES EXPENDITURE OF \$80,000 FOR THE SECOND STAGE DETAILED ENGINEERING STUDY INTO A PYROLYSIS PLANT AT EMRC'S HAZELMERE SITE INVOLVING THE SPECIFICATION OF THE PLANT EQUIPMENT REQUIRED AND A BETTER COST ESTIMATE.*
- 2. APPROVES THE REALLOCATION OF \$80,000 FROM 24399/00.JH (CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK) TO 72884/00.JF (EVALUATE RESOURCE RECOVERY PARK OPTIONS) TO COVER THE COSTS OF THE SECOND STAGE DETAILED ENGINEERING STUDY.*
- 3. SUPPORTS A GRANT APPLICATION TO THE CLEAN TECHNOLOGY INNOVATION FUND IN JULY 2012, TO BE PREPARED AND SUBMITTED BY ANSAC WITH INPUT FROM EMRC AND UWA AND SEEKING PROJECT FUNDING SUPPORT FOR A DEMONSTRATION WOOD WASTE PYROLYSIS FACILITY AT HAZELMERE.”*

The 4 October 2012 RRC meeting (Ref: Committees-14717) was briefed on the outcomes of the August 2012 visit to China to inspect gas engines being considered for the project.

## **REPORT**

### **Ansac Visit, 14 December 2012**

The Director Waste Services, Manager Project Development and Cr Alan Radford as Deputy Chairman RRC visited Ansac's Bunbury works on 14 December 2012 to progress the grant application to the Clean Energy Innovation Fund and to inspect the factory and the pilot plant which was operating at the time to produce biochar.

### **Second Stage Detailed Engineering Study**

Anergy is the engineering and project services arm of the Actinon Group which includes Ansac Pty Ltd of Bunbury. Anergy completed the detailed engineering design in late November 2012 and all of the design documentation has been provided for comment.

Enertech UK have been commissioned to undertake an independent review of the design and this is proceeding. The Centre for Energy at UWA have also been asked by the EMRC to review the design integrity of the plant and this is being conducted by Professor Dongke Zhang.

At the conclusion of the reviews, advice received and EMRC comments will be forwarded to Ansac and Anergy for comment.

### **Grant application to the Clean Energy Innovation Fund**

AusIndustry feedback on the draft application submitted on 15 October 2012 has been incorporated into the application which was resubmitted on 11 January 2013. This included letters of support from universities, the Bunbury Chamber of Commerce and several industries including BGC at Hazelmere and Boral (WA).

Final adjustments to the application are due to be completed by 1 February 2013 and then the formal assessment process will commence.

The timeline for the assessment is expected to be several months.

### **Site services**

The Western Power grid connection application process has commenced to accommodate the long lead time.



*Item 9.2 continued*

### **Project Timeline**

The project schedule will be revised in conjunction with Ansac once the Clean Technology Innovation Fund assessment timeframe is known but the overall implementation timeline is about 14 months from the Council decision to proceed.

### **Community Engagement**

A planning workshop with the EMRC's executive management team will be held in February/March 2013 to set the vision for the Resource Recovery Park. Community engagement will then commence based around this.

### **Next Steps**

1. The current emphasis is on the finalisation of the design review and supporting the grant application.
2. Information is being gathered to enable the environmental impact assessment to be completed.
3. The financial model needs to be updated and revised.
4. Commercial terms for a contract will need to be agreed with Anergy, if the project proceeds.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

## **FINANCIAL IMPLICATIONS**

Funds are provided in the annual budget for 2012/2013 and 2013/2014 for expenditure to complete the necessary studies into the project feasibility and commence capital works if the project should proceed.

## **SUSTAINABILITY IMPLICATIONS**

The Resource Recovery Project is aimed at reducing greenhouse gas emissions from the EMRC's waste disposal operations and State programmes for reduction of waste to landfill.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



*Item 9.2 continued*

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

**RECOMMENDATION(S)**

That the report be received.

The Manager Project Development presented Item 6.1, a Presentation on the Independent Design Review of the Pyrolysis Project by Enertech at this point in the meeting.

Cr Färdig left the meeting at 5:27pm.

Cr Färdig re-entered the meeting at 5:28pm.

**RRC RECOMMENDATION(S)**

MOVED CR LINDSEY                      SECONDED CR FÄRDIG

That the report be received.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO                      SECONDED CR GODFREY

THAT THE REPORT BE RECEIVED.

**CARRIED 11/1**



### 9.3 CARDNO CONTRACT VARIATION FOR ENVIRONMENTAL APPROVAL TASK

**REFERENCE: COMMITTEES-15151**

#### PURPOSE OF REPORT

To advise Council of a proposed variation to the Cardno contract to cover additional costs incurred or expected to be incurred during the environmental approval process for the Resource Recovery Facility.

#### KEY ISSUES AND RECOMMENDATION(S)

- Cardno have requested a contract variation of \$87,562.07 (ex GST) to cover additional costs incurred during 2012 which were above the approved budget on the Environmental Approval task (Task 15) plus an amendment to the provision to complete Task 15.
- The over expenditure on Task 15 has been mostly beyond the control of Cardno due to the extended nature of the review of the draft PER.
- The contract between Cardno and the EMRC provides for variations to the services provided and for additional payment for specific tasks, subject to notice provisions.
- It is recommended that the contract variation be approved by the Chief Executive Officer, who has the authority to certify such payments under the contract.
- The 2012/2013 budget has provided for part of this Cardno contract variation under the Task 15 expenditure, with the remaining amount to be reflected as part of the half year review.

#### Recommendation(s)

That Council notes the approval by the Chief Executive Officer of a contract variation of \$87,562.07 (ex GST) to the Cardno-EMRC contract for additional costs incurred on the environmental approval task (Task 15).

#### SOURCE OF REPORT

Manager Project Development

#### BACKGROUND

On 20 May 2010 (Ref: Committees-10810), Council resolved that:

1. *THE FOLLOWING OPTIONS ARE CONFIRMED AS THE PREFERRED OPTIONS FOR THE RESOURCE RECOVERY FACILITY:*
  - A) *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF.*
  - B) *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL AT THIS STAGE OF THE PROJECT.*
  - C) *THE RRF TECHNOLOGY OPTIONS INCLUDE ANAEROBIC DIGESTION, GASIFICATION, PYROLYSIS AND COMBUSTION. PLASMA TECHNOLOGY WILL ONLY BE CONSIDERED IF IT IS AN INTEGRAL PART OF ONE OF THESE TECHNOLOGIES.*
  - D) *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION BE CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY, OTHERWISE A TWO BIN SYSTEM IS RECOMMENDED FOR THE THERMAL TECHNOLOGY OPTIONS.*
2. *COUNCIL PROCEEDS WITH THE ENVIRONMENTAL AND PLANNING APPROVALS TASK FOR THE RESOURCE RECOVERY PROJECT BASED ON THE PREFERRED SITE AND TECHNOLOGY OPTIONS."*



*Item 9.3 continued*

On 21 October 2010 (Ref: Committees-11544), Council resolved to increase the budget for the environmental approvals task because of the increase in the cost estimate for baseline monitoring by sub-consultants at Red Hill Waste Management Facility and an increase in Cardno's budget projection as follows:

*"THAT THE BUDGET FOR SEEK ENVIRONMENTAL APPROVALS (TASK 15) IN THE ANNUAL BUDGET UNDER RESOURCE RECOVERY BE INCREASED FROM \$220,000 TO \$525,000 AND THAT THIS INCREASE BE FUNDED FROM THE SECONDARY WASTE RESERVE."*

**REPORT**

Task 15 of the Cardno consultancy contract relating to the establishment of a Resource Recovery Facility for the EMRC covers the environmental approvals for the project.

Work on Task 15 commenced in 2010 with the referral of the project proposal to the EPA and then the preparation of an Environmental Scoping Document. Preparation of the PER included a baseline environmental study at the Red Hill site for air quality, odour and noise which was completed by sub-consultants engaged by the EMRC. Cardno's work included coordinating the sub-consultant input to the PER, redrafting of the PER following EPA feedback and coordination of the response to submissions, questions and comments from the various government agencies. They also prepared the change to the proposal covering the relocation of the RRF to Lot 8, Toodyay Road.

Cardno have requested a contract variation to cover additional costs incurred during 2012 which were above the original approved budget plus an amendment to the provision to complete Task 15. The total contract variation requested is \$87,562.07 (ex GST).

The original 2005 contract budget for this task was \$120,030 (ex GST) but with CPI indexation over 7 years and variations caused by scope changes and cost overruns, the Cardno budget as at September 2011 was \$191,005.65 (ex GST). With this latest contract variation, the Task 15 budget for Cardno will increase to \$278,567.72 (ex GST).

Over expenditure on Task 15 came to the EMRC's attention in December 2011 at which point the budget was fully expended. Cardno continued to complete the PER and all associated work with that process during 2012 whilst discussions were underway to review the costs incurred and negotiate a contract variation. The contract variation request includes a write off of \$8,689.28 (ex GST) of their un-billed expenditure.

The contract between Cardno and the EMRC provides for variations to the services provided and for additional payment for specific tasks, subject to notice provisions. While notice provisions were not strictly followed (i.e. approval in advance of expected cost overruns), these costs would otherwise have to be incurred. Most of the over expenditure on Task 15 has been beyond the control of Cardno because of the extended nature of the review of the draft PER.

The contract variation includes an allowance of \$15,000 (ex GST) to deal with any matters arising from the EPA Bulletin and the Ministerial Condition setting. The 2012/2013 budget has provided for part of this contract variation under the Task 15 expenditure. The balance of the contract variation will be reflected as part of the half year review.

It is recommended that the contract variation be approved by the Chief Executive Officer, who has the authority to certify such payments under the contract.

**STRATEGIC/POLICY IMPLICATIONS**

The Resource Recovery Project contributes to Key Result Area 1 - Environmental Sustainability of EMRC's Strategic Plan for the Future, specifically Objective 1.3:

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils



*Item 9.3 continued*

## **FINANCIAL IMPLICATIONS**

All costs covered within this report are accounted for in the annual budget approved by Council.

## **SUSTAINABILITY IMPLICATIONS**

The Resource Recovery Facility and/or Resource Recovery Park will contribute towards minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council notes the approval by the Chief Executive Officer of a contract variation of \$87,562.07 (ex GST) to the Cardno-EMRC contract for additional costs incurred on the environmental approval task (Task 15).

### **Discussion ensued**

Cr Färdig queried the increase in costs and requested that any further increases be vetted more closely.

The Chief Executive Officer explained that part of the cost escalation can be attributable to the indexation of costs increases which was allowed for in the contract. The higher than budgeted expenditure is also attributable to project variations and greater scope requested by the EPA for environmental approvals. It has also taken a bit of time on the officer's part to review and negotiate with Cardno to achieve a favourable outcome.

## **RRC RECOMMENDATION(S)**

MOVED CR CARTER

SECONDED CR LINDSEY

That Council notes the approval by the Chief Executive Officer of a contract variation of \$87,562.07 (ex GST) to the Cardno-EMRC contract for additional costs incurred on the environmental approval task (Task 15).

**CARRIED 10/1**  
**Cr Färdig against**



*Item 9.3 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR CUCCARO

SECONDED CR GODFREY

THAT COUNCIL NOTES THE APPROVAL BY THE CHIEF EXECUTIVE OFFICER OF A CONTRACT VARIATION OF \$87,562.07 (EX GST) TO THE CARDNO-EMRC CONTRACT FOR ADDITIONAL COSTS INCURRED ON THE ENVIRONMENTAL APPROVAL TASK (TASK 15).

**CARRIED 11/1**



**10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**11 GENERAL BUSINESS**

**12 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE**

The next meeting of the Resource Recovery Committee will be held on **Thursday, 7 March 2013 (if required)** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

**Future Meetings 2013**

Thursday	7	March (if required)	at	EMRC Administration Office
Thursday	4	April (if required)	at	EMRC Administration Office
Thursday	9	May (if required)	at	EMRC Administration Office
Thursday	6	June (if required)	at	EMRC Administration Office
Thursday	4	July (if required)	at	EMRC Administration Office
Thursday	8	August (if required)	at	EMRC Administration Office
Thursday	5	September (if required)	at	EMRC Administration Office
Thursday	10	October (if required)	at	EMRC Administration Office
Thursday	21	November	at	EMRC Administration Office

**13 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the Chairman declared the meeting closed at 5:42pm.



## **16 REPORTS OF DELEGATES**

Cr Pittaway provided a verbal update on items considered at the Municipal Waste Advisory Council (MWAC) meeting held on 20 February 2013.

## **17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING**

Nil

## **19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**Council considered Item 19.1 Landfill Levy earlier in the meeting following Item 14 Reports of Officers.**

### **RECOMMENDATION (Closing meeting to the public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23 (2) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

### **COUNCIL RESOLUTION**

MOVED CR GODFREY

SECONDED CR FÄRDIG

THAT WITH THE EXCEPTION OF MR ROBINSON, THE CEO, DIRECTOR CORPORATE SERVICES, DIRECTOR WASTE SERVICES, DIRECTOR REGIONAL SERVICES AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The doors of the meeting were closed at 6:11pm and members of the public departed the Council Chambers.



## **19.1 LANDFILL LEVY**

### **REFERENCE: COMMITTEES-15164**

This item is recommended to be confidential because it contains matters of Legal professional privilege.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

### **RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

### **COUNCIL RESOLUTION**

MOVED CR FÄRDIG

SECONDED CR PITTAWAY

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 6.30pm and members of the public returned to Council Chambers.

The resolutions passed behind closed doors were read aloud by the Chairman.

Recording of the resolutions passed behind closed doors, namely:

## **19.1 LANDFILL LEVY**

### **REFERENCE: COMMITTEES-15164**

### **COUNCIL RESOLUTION(S)**

MOVED CR FÄRDIG

SECONDED CR PULE

THAT:

1. COUNCIL APPROVES THE ACTION BEING TAKEN TO RECOVER MONIES FROM THE DEC CONSIDERED TO HAVE BEEN OVERPAYMENTS.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED UNANIMOUSLY**



## 20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 21 March 2013** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

### Future Meetings 2013

Thursday	21 March	at	EMRC Administration Office
Thursday	18 April (if required)	at	EMRC Administration Office
Thursday	23 May	at	EMRC Administration Office
Thursday	20 June	at	EMRC Administration Office
Thursday	18 July (if required)	at	EMRC Administration Office
Thursday	22 August	at	EMRC Administration Office
Thursday	19 September	at	EMRC Administration Office
Thursday	5 December	at	EMRC Administration Office
January 2014 (recess)			

## 21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:52pm.