

# INFORMATION BULLETIN

D2022/02491

**Accompanying the  
Ordinary Meeting of Council Agenda  
24 February 2022**



## Information Bulletin 24 February 2022

### Table of Contents

1. REGISTER OF COUNCIL RESOLUTIONS 2021 (D2022/01461)	3
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2022/01018)	33
3. 2021/2022 COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2022 (D2022/02426)	35
4. CORPORATE BUSINESS PLAN 2021/2022 – 2025/2026 – SECOND QUARTER REPORTING FROM OCTOBER TO DECEMBER 2021 (D2022/02477)	52
5. SUSTAINABILITY TEAM UPDATE – OCTOBER TO DECEMBER 2021 (D2022/02479)	90

## **1. REGISTER OF COUNCIL RESOLUTIONS 2021**

**D2022/01461**

### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

### **KEY POINTS AND RECOMMENDATIONS**

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made.

### **SOURCE OF REPORT**

Chief Financial Officer

### **BACKGROUND**

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

### **REPORT**

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

### **STRATEGIC/POLICY IMPLICATIONS**

- 4 Key Result Area 3 – Good Governance
  - 3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

- 5 As reported.

### **SUSTAINABILITY IMPLICATIONS**

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

**Risk – Non Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
 City of Bayswater  
 City of Kalamunda  
 Shire of Mundaring  
 City of Swan

**Implication Details**

As reflected in the respective reports.

**ATTACHMENT(S)**

Register of Council Resolutions 2021 (D2022/02455)



## COUNCIL RESOLUTION REGISTER 2021

DATE		RESOLUTION	STATUS
1.	25 NOVEMBER 2021	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> <b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 SEPTEMBER 2021</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 SEPTEMBER 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
2.	25 NOVEMBER 2021	<b>14 REPORTS OF EMPLOYEES</b> <b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF SEPTEMBER AND OCTOBER 2021 (D2021/22126)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR SEPTEMBER AND OCTOBER 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,693,434.09.	COMPLETED
3.	25 NOVEMBER 2021	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2021 (D2021/22120)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2021.	COMPLETED
4.	25 NOVEMBER 2021	<b>14.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2021 (D2021/22512)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2021.	COMPLETED
5.	25 NOVEMBER 2021	<b>14.4 CLOSURE OF THE EMRC FACILITIES FOR THE UPCOMING CHRISTMAS / NEW YEAR 2021 – 2022 AND PUBLIC HOLIDAYS FOR 2022 (D2021/23181)</b> THAT COUNCIL APPROVES: <ol style="list-style-type: none"> <li>1. THE EMRC ADMINISTRATION OFFICE BEING CLOSED FROM 5:00PM FRIDAY, 24 DECEMBER 2021 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON TUESDAY, 4 JANUARY 2022 AND ALL PUBLIC HOLIDAYS IN 2022.</li> <li>2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3:00PM FRIDAY, 24 DECEMBER 2021 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON TUESDAY, 4 JANUARY 2022 AND ALL PUBLIC HOLIDAYS IN 2022.</li> <li>3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (SATURDAY, 25 DECEMBER 2021), BOXING DAY (SUNDAY, 26 DECEMBER 2021), NEW YEAR'S DAY (SATURDAY, 1 JANUARY 2022) AND GOOD FRIDAY (FRIDAY, 15 APRIL 2022).</li> <li>4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON CHRISTMAS DAY (SATURDAY, 25 DECEMBER 2021), BOXING DAY (SUNDAY, 26 DECEMBER 2021), NEW YEAR'S DAY (SATURDAY, 1 JANUARY 2022) AND GOOD FRIDAY (FRIDAY, 15 APRIL 2022).</li> <li>5. THE COPPIN ROAD TRANSFER STATION (SHIRE OF MUNDARING) WILL BE CLOSED ON CHRISTMAS DAY (SATURDAY, 25 DECEMBER 2021) BOXING DAY (SUNDAY, 26 DECEMBER 2021) AND NEW YEAR'S DAY (SATURDAY, 1 JANUARY 2022).</li> <li>6. THE BAYWASTE TRANSFER STATION (CITY OF BAYSWATER) WILL BE CLOSED ON CHRISTMAS DAY (SATURDAY, 25 DECEMBER 2021), BOXING DAY (SUNDAY, 26 DECEMBER 2021), NEW YEAR'S DAY (SATURDAY, 1 JANUARY 2022) AND GOOD FRIDAY (FRIDAY, 15 APRIL 2022).</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
6.	25 NOVEMBER 2021	<p><b>14.5 STANDING ORDERS LOCAL LAW REVIEW (2021/23182)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE WITH SECTION 3.16(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, COUNCIL COMMENCES A REVIEW OF <i>THE EASTERN METROPOLITAN REGIONAL COUNCIL STANDING ORDERS LOCAL LAW 2013</i>.</li> <li>2. IN ACCORDANCE WITH SECTION 3.16(2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, LOCAL PUBLIC NOTICE BE GIVEN OF THE EMRC PROPOSING TO REVIEW <i>THE EASTERN METROPOLITAN REGIONAL COUNCIL STANDING ORDERS LOCAL LAW 2013</i>.</li> </ol>	IN PROGRESS
7.	25 NOVEMBER 2021	<p><b>14.6 REVIEW OF COUNCIL POLICY 2.1 – COMMITTEES OF COUNCIL (D2021/23186)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. REVISED EMRC POLICY 2.1 – COMMITTEES OF COUNCIL POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.</li> <li>2. EMRC POLICY 2.1 – COMMITTEES OF COUNCIL POLICY BE NEXT REVIEWED IN THE TWELVE MONTHS FOLLOWING THE ORDINARY ELECTION DAY IN 2023.</li> </ol>	COMPLETED
8.	25 NOVEMBER 2021	<p><b>14.7 SUSTAINABILITY TEAM PROGRAM 2022-2023 (D2021/23189)</b></p> <p>THAT COUNCIL NOTES THE PROGRAMS OUTLINED IN THE SUSTAINABILITY TEAM PROJECTS PROPOSAL 2022/2023, FORMING THE ATTACHMENT TO THIS REPORT, WHICH WILL FORM THE BASIS OF DISCUSSION WITH MEMBER COUNCIL CEOS.</p>	COMPLETED
9.	25 NOVEMBER 2021	<p><b>14.8 EMRC ANNUAL REPORT 2020/2021 (D2021/23192)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.54 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, ACCEPTS THE DRAFT EMRC ANNUAL REPORT 2020/2021 AND THE STATEMENTS THEREIN FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2. LOCAL PUBLIC NOTICE BE GIVEN, IN ACCORDANCE WITH SECTION 5.55 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, OF THE AVAILABILITY OF EMRC'S ANNUAL REPORT 2020/2021.</li> </ol>	COMPLETED
10.	25 NOVEMBER 2021	<p><b>14.9 DELEGATION OF AUTHORITY FOR THE CHIEF EXECUTIVE OFFICER (D2021/23194)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ACCEPT CONTRACTS NOT RELATING TO A TENDER UP TO \$400,000 EXCLUDING GST AND SUBJECT TO THE REQUIREMENTS OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i>.</p>	COMPLETED

DATE		RESOLUTION	STATUS
11.	25 NOVEMBER 2021	<p><b>14.10 REQUEST FOR TENDER RFT 2021 – 008 – RED HILL WASTE MANAGEMENT FACILITY MECHANICAL WORKSHOP (D2021/23177)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARDS TENDER RFT2021-008 – RED HILL WASTE MANAGEMENT FACILITY MECHANICAL WORKSHOP TO BISTEL CONSTRUCTION PTY LTD FOR A CONTRACT TERM OF SIX (6) MONTHS AT A TOTAL COST OF \$1,473,813.38 EXCLUDING GST.</li> <li>THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH BISTEL CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND BISTEL CONSTRUCTION PTY LTD.</li> <li>COUNCIL AUTHORISES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE OF \$147,381.34, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2021-008.</li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISES AN \$846,383.72 INCREASE IN FUNDS TO ALLOW FOR THE COMPLETION THE TENDER RFT2021 008 WITHIN THIS FINANCIAL YEAR, TO BE FUNDED FROM THE MUNICIPAL FUND.</li> <li>THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	COMPLETED
12.	25 NOVEMBER 2021	<p><b>14.11 JOURNEY TOWARDS NET ZERO (D2021/23196)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>SUPPORTS THE EMRC IN ITS DRIVE TO ACHIEVE NET ZERO BY UTILISING 100% RENEWABLE ENERGY; AND</li> <li>AUTHORISES THE CEO TO PROVIDE WRITTEN ACCEPTANCE OF THE WALGA POWER PURCHASE AGREEMENT OFFER UNDER DELEGATED AUTHORITY.</li> </ol>	COMPLETED
13.	25 NOVEMBER 2021	<p><b>14.12 EMRC'S RECONCILIATION ACTION PLAN WORKING PARTY (D2021/23197)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>ACKNOWLEDGES RECONCILIATION AUSTRALIA'S COMMENTS ON THE COMPOSITION AND FOCUS OF THE EMRC'S RAP WORKING PARTY.</li> <li>AGREES TO REVIEW AND AMEND THE CURRENT COMPOSITION OF THE EMRC'S RECONCILIATION ACTION PLAN WORKING PARTY.</li> <li>ACKNOWLEDGES THAT ANY REGIONAL ACTIONS RECOMMENDED BY THE RAP WORKING PARTY WILL BE BROUGHT BACK TO COUNCIL FOR ITS INPUT AND CONSIDERATION.</li> </ol>	IN PROGRESS
14.	25 NOVEMBER 2021	<p><b>14.13 THE EMRC DRAFT SUSTAINABILITY STRATEGY REPORT (D2021/23198)</b></p> <p>THAT COUNCIL NOTES THE EMRC'S DRAFT SUSTAINABILITY STRATEGY 2021/2022 – 2025/2026, FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
15.	25 NOVEMBER 2021	<p><b>14.14 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/21330)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 NOVEMBER 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED

DATE		RESOLUTION	STATUS
16.	25 NOVEMBER 2021	<b>15 REPORTS OF COMMITTEES</b> <b>15.1 LEGAL COMMITTEE MEETING HELD 29 SEPTEMBER 2021 (D2021/20427)</b> THAT COUNCIL NOTES THE RECOMMENDATION(S) IN THE LEGAL COMMITTEE REPORT (SECTION 15.1).	COMPLETED
17.	25 NOVEMBER 2021	<b>15.2 AUDIT COMMITTEE MEETING HELD 7 OCTOBER 2021 (D2021/20891)</b> THAT COUNCIL ADOPTS THE RECOMMENDATION(S) IN THE AUDIT COMMITTEE REPORT (SECTION 15.2).	COMPLETED
18.	25 NOVEMBER 2021	<b>15.3 AUDIT COMMITTEE MEETING HELD 11 NOVEMBER 2021 (D2021/20900)</b> THAT COUNCIL ADOPTS THE RECOMMENDATION(S) IN THE AUDIT COMMITTEE REPORT (SECTION 15.3).	COMPLETED
19.	25 NOVEMBER 2021	<b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b> <b>19.1 PROGRESS REPORT ON EMRC REQUEST FOR TENDER 2021-002 PERMANENT FOGO PROCESSING FACILITY (D2021/23143)</b> THAT: 1. COUNCIL ADOPTS THE DRAFT BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING, FORMING THE ATTACHMENT TO THIS REPORT, FOLLOWING PUBLIC CONSULTATION ENDING 12 NOVEMBER 2021 IN ACCORDANCE WITH S.3.59 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> . 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
20.	25 NOVEMBER 2021	<b>19.2 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2021/23149)</b> THAT COUNCIL NOTES THE CONTENTS OF THIS PROJECT UPDATE.	COMPLETED
21.	25 NOVEMBER 2021	<b>19.3 EAST ROCKINGHAM WASTE TO ENERGY PROJECT UPDATE (D2021/23135)</b> THAT: 1. THE REPORT BE RECEIVED. 2. THE ATTACHMENT TO THIS REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
22.	25 NOVEMBER 2021	<b>19.4 DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER (D2021/23003)</b> THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AN AGREEMENT WITH THE PARTY IDENTIFIED WITHIN THE CONFIDENTIAL REPORT. 2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED

DATE		RESOLUTION	STATUS
23.	25 NOVEMBER 2021	<p><b>19.5 SUSTAINABILITY WASTE ALLIANCE (D2021/23795)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE CONFIDENTIAL REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AN AGREEMENT WITH THE PARTIES IDENTIFIED WITHIN THE CONFIDENTIAL REPORT.</li> <li>3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISES AN ALLOCATED EXPENDITURE TO THE SUM AND ADDITIONAL PURPOSE AS DETAILED IN THE CONFIDENTIAL REPORT, TO BE FUNDED FROM THE MUNICIPAL FUND.</li> <li>4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
24.	25 NOVEMBER 2021	<p><b>19.6 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 29 SEPTEMBER 2021 – SEEKING INSTRUCTIONS REGARDING A LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> s.5.23(2)(d)] (D2021/20893)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 29 SEPTEMBER 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> S.5.23(2)(d)].</p>	COMPLETED

DATE		RESOLUTION	STATUS
25.	23 SEPTEMBER 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MINUTES</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 26 AUGUST 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 26 AUGUST 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
26.	23 SEPTEMBER 2021	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF AUGUST 2021 (D2021/17529)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$14,153,518.25.</p>	COMPLETED
27.	23 SEPTEMBER 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2021 (D2021/17531)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2021.</p>	COMPLETED
28.	23 SEPTEMBER 2021	<p><b>14.3 REVIEW OF COUNCIL POLICY 3.3 – MANAGEMENT OF INVESTMENTS POLICY (D2021/18149)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. REVISED EMRC POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.</li> <li>2. EMRC POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY BE NEXT REVIEWED IN THE TWELVE MONTHS FOLLOWING THE ORDINARY ELECTION DAY IN 2023.</li> </ol>	COMPLETED
29.	23 SEPTEMBER 2021	<p><b>14.4 REVIEW OF COUNCIL POLICY 1.4 – TRAVELLING COSTS INCURRED BY COUNCIL MEMBERS POLICY (D2021/18155)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 REVISED EMRC POLICY 1.4 - TRAVELLING COSTS INCURRED BY COUNCIL MEMBERS POLICY FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.</li> <li>2 EMRC POLICY 1.4 - TRAVELLING COSTS INCURRED BY COUNCIL MEMBERS POLICY BE NEXT REVIEWED IN THE TWELVE MONTHS FOLLOWING THE ORDINARY ELECTION DAY IN 2023.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
30.	23 SEPTEMBER 2021	<p><b>14.5 REVIEW OF RESERVES (D2021/18162)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISES THE TRANSFER OF FUNDS FROM THE RESERVES PROPOSED TO BE CLOSED TO THE EMRC'S MUNICIPAL FUND.</li> <li>2 COUNCIL AUTHORISES THE FOLLOWING EMRC RESERVES BE CLOSED OFF AFTER THE FUNDS HELD IN THESE RESERVES IS TRANSFERRED TO THE EMRC'S MUNICIPAL FUND: <ul style="list-style-type: none"> <li>➤ ENVIRONMENTAL INSURANCE RESERVE;</li> <li>➤ RISK MANAGEMENT RESERVE;</li> <li>➤ BUILDING REFURBISHMENT (ASCOT PLACE) RESERVE;</li> <li>➤ REGIONAL DEVELOPMENT RESERVE; AND</li> <li>➤ SITE REHABILITATION (ONGOING) RESERVE.</li> </ul> </li> <li>3 LOCAL PUBLIC NOTICE BE GIVEN OF THE TRANSFER TO THE EMRC'S MUNICIPAL FUND OF MONEY IN THE RESERVES PROPOSED TO BE CLOSED.</li> </ol>	COMPLETED
31.	23 SEPTEMBER 2021	<p><b>14.6 DECLASSIFICATION OF COUNCIL CONFIDENTIAL ITEMS (D2021/18163)</b></p> <p>THAT THE CONFIDENTIAL ITEMS LISTED IN THE SCHEDULE FORMING THE ATTACHMENT TO THIS REPORT BE DECLASSIFIED AND AVAILABLE FOR PUBLIC INSPECTION IN ACCORDANCE WITH SECTION 5.95(7) OF THE LOCAL GOVERNMENT ACT 1995.</p>	COMPLETED
32.	23 SEPTEMBER 2021	<p><b>14.7 UPDATE ON THE CIRCULAR ECONOMY IN WA (D2021/18166)</b></p> <p>THAT COUNCIL NOTES THE CIRCULAR ECONOMY REPORT AND THE EMRC'S PRELIMINARY INVOLVEMENT IN THE ESTABLISHMENT OF CIRCULAR ECONOMY WA (CEWA) ENTITY.</p>	COMPLETED
33.	23 SEPTEMBER 2021	<p><b>14.8 MEETING DATES FOR 2022 (D2021/18167)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2022 AS OUTLINED IN THE REPORT.</li> <li>2 NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
34.	23 SEPTEMBER 2021	<p><b>14.9 MATTRESS RECYCLING (D2021/18169)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1 AFFIRMS THE CEO EXERCISE OF DELEGATED AUTHORITY TO AWARD THE RFQ FOR THE PROVISION OF MATTRESS COLLECTION AND RECYCLING SERVICES TO COMMUNITY RESOURCES LIMITED T/A SOFT LANDING.</li> <li>2 CONFIRMS THE CONTRACTUAL AGREEMENT WITH COMMUNITY RESOURCES LIMITED T/A SOFT LANDING FOR A PERIOD OF 12 MONTHS COMMENCING 15 FEBRUARY 2021 UNTIL 14 FEBRUARY 2022 AWARDED THROUGH THE WALGA PREFERRED SUPPLIER PROGRAM.</li> </ol>	COMPLETED
35.	23 SEPTEMBER 2021	<p><b>14.10 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/17183)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 SEPTEMBER 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
36.	23 SEPTEMBER 2021	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR GIORGIA JOHNSON</b></p> <p>THAT COUNCIL REQUESTS THE CEO PREPARE A CARETAKER POLICY TOGETHER WITH AN EMPLOYEE REPORT AND RECOMMENDATION FOR COUNCIL'S CONSIDERATION AT A FUTURE ORDINARY MEETING OF COUNCIL.</p>	COMPLETED
37.	23 SEPTEMBER 2021	<p><b>17.2 NOTICE OF MOTION RECEIVED FROM CR MEL CONGERTON</b></p> <ol style="list-style-type: none"> <li>1. EXTENDS THE TENURE OF THE LEGAL COMMITTEE FOLLOWING THE LOCAL GOVERNMENT ELECTIONS IN OCTOBER 2021 UNTIL SUCH TIME THAT THE CURRENT LEGAL MATTER IS RESOLVED.</li> <li>2. ADOPT AN AMENDED LEGAL COMMITTEE TERMS OF REFERENCE FORMING ATTACHMENT NO.2 TO THIS NOTICE.</li> </ol>	COMPLETED
38.	23 SEPTEMBER 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2021/18185)</b></p> <p>THAT COUNCIL NOTES THE CONTENTS OF THIS PROJECT UPDATE.</p>	COMPLETED
39.	23 SEPTEMBER 2021	<p><b>19.2 APCr BUSINESS PLAN (D2021/18505)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL ENDORSE THE BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2 COUNCIL DELEGATE AUTHORITY TO THE CEO, TO NEGOTIATE AN AGREEMENT AS DETAILED IN THE REPORT.</li> <li>3 COUNCIL DIRECTS THE CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT.</li> <li>4 THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS

DATE		RESOLUTION	STATUS
40.	23 SEPTEMBER 2021	<p><b>19.3 PROGRESS REPORT ON THE EMRC REQUEST FOR TENDER 2021-002, PERMANENT FOGO PROCESSING FACILITY AND BUSINESS PLAN FOR THE PURPOSE OF THE MAJOR TRADING UNDERTAKING (D2021/18507)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2 IN ACCORDANCE WITH S.3.59(4) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, THAT PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR TRADING UNDERTAKING.</li> <li>3 THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
41.	26 AUGUST 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 JUNE 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 JUNE 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
42.	26 AUGUST 2021	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JUNE AND JULY 2021 (D2021/13960)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$44,262,715.68.</p>	COMPLETED
43.	26 AUGUST 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2021 (D2021/13945)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2021.</p>	COMPLETED
44.	26 AUGUST 2021	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2021 (D2021/14770)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2021.</p>	COMPLETED
45.	26 AUGUST 2021	<p><b>14.4 REQUEST FOR TENDER RFT 2021 – 003 PROVISION OF SECURITY SERVICES TO EMRC SITES (D2021/14743)</b></p> <p>THAT COUNCIL AWARD TENDER RFT 2021-003 PROVISION OF SECURITY SERVICES TO EMRC SITES TO MA SERVICES GROUP PTY LTD FOR AN ESTIMATED ANNUAL SPEND VALUE OF \$239,440.00 (EX. GST), SUBJECT TO ANNUAL CPI ADJUSTMENTS, FOR A TOTAL PERIOD OF THREE (3) YEARS WITH TWO (2) OPTIONAL ONE (1) YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC.</p>	COMPLETED

DATE	RESOLUTION	STATUS
46.	<p>26 AUGUST 2021</p> <p><b>14.5 REQUEST FOR TENDER RFT 2021 – 006 CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK WASTE TRANSFER STATION (D2021/14747)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL AWARD TENDER RFT2021-006 – HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION TO BISTEL CONSTRUCTION PTY LTD FOR A CONTRACT TERM OF TEN (10) MONTHS AT A TOTAL COST OF \$ 6,855,569.19 EXCLUDING GST.</li> <li>2 THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH BISTEL CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND BISTEL CONSTRUCTION PTY LTD.</li> <li>3 COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE OF \$685,556.92, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2021-006.</li> <li>4 COUNCIL AUTHORISE \$4,041,126 (INCLUSIVE OF 10% CONTINGENCY) IN ADDITION TO THE \$3,500,000 IN THE 2021/22 ANNUAL BUDGET TO UNDERTAKE THE TENDER RFT2021-006 WITHIN THIS FINANCIAL YEAR.</li> <li>5 COUNCIL ENDORSE THE BUSINESS CASE FOR THE PROPOSED WASTE TRANSFER STATION AT HAZELMERE RESOURCE RECOVERY PARK WHICH FORMS A CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>6 THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	COMPLETED
47.	<p>26 AUGUST 2021</p> <p><b>14.6 WASTE AND RECYCLE CONFERENCE – SEPTEMBER 2021 (D2021/14756)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCILLORS AND OFFICERS NOTE THE DATES OF 8, 9 AND 10 SEPTEMBER 2021 FOR THE WA WASTE &amp; RECYCLE 2021 CONFERENCE.</li> <li>2 DEPUTY COUNCILLOR IAN JOHNSON AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE WA WASTE &amp; RECYCLE 2021 CONFERENCE.</li> <li>3 TWO (2) PLACES TO THE WA WASTE &amp; RECYCLE 2021 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRCG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.</li> </ol>	COMPLETED
48.	<p>26 AUGUST 2021</p> <p><b>14.7 EMRC COUNCIL MEMBER COMPLAINTS PROCEDURES (D2021/14759)</b></p> <p>THAT COUNCIL ENDORSE THE EMRC COUNCIL MEMBER COMPLAINTS PROCEDURE FOR DEALING WITH COMPLAINTS ABOUT ALLEGED BREACHES OF THE BEHAVIOUR REQUIREMENTS, FORMING THE ATTACHMENT OF THIS REPORT.</p>	COMPLETED

DATE		RESOLUTION	STATUS
49.	26 AUGUST 2021	<p><b>14.8 REQUEST FOR UNBUDGETED EXPENDITURE – RED HILL WASTE MANAGEMENT FACILITY, INTERIM FOGO PAD EXTENSION (D2021/15757)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL APPROVE UNBUDGETED EXPENDITURE OF \$108,460, (INCLUSIVE OF 10% CONTINGENCY) EX GST TO EXTEND THE EXISTING INTERIM FOGO PAD BY APPROXIMATELY 13,500M2, FUNDS BEING TRANSFERRED FROM THE SECONDARY WASTE RESERVE.</li> <li>2 A REPORT IS PREPARED FOR COUNCIL FOLLOWING COMPLETION OF THE WORKS, ALLOWING SUFFICIENT TIME FOR RESIDENTS TO DETECT ANY IMPROVEMENTS TO THE ODOUR ISSUE AND TO IDENTIFY IF ANY FURTHER ACTION IS REQUIRED, OR NOT, AS THE CASE MAY BE.</li> </ol>	COMPLETED
50.	26 AUGUST 2021	<p><b>14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/14921)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 26 AUGUST 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
51.	26 AUGUST 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 LEGAL COMMITTEE MEETING HELD 29 JULY 2021 (D2021/13385 [LC] D2021/14461)</b></p> <p>THAT COUNCIL NOTES THE RECOMMENDATION(S) IN THE LEGAL COMMITTEE REPORT (SECTION 15.1)</p>	COMPLETED
52.	26 AUGUST 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF OPERATING OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, CO-ORDINATOR WASTE EDUCATION, INFORMATION SERVICES SUPPORT OFFICER, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
53.	26 AUGUST 2021	<p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2021/14771)</b></p> <p>THAT COUNCIL NOTES THE CONTENTS OF THIS PROJECT UPDATE.</p>	COMPLETED
54.	26 AUGUST 2021	<p><b>19.2 PROGRESS REPORT ON THE IMPLEMENTATION OF THE EMRC FOGO RECOVERY STRATEGY (D2021/14772)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL NOTES THE PROGRESS OF THE REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY.</li> <li>2 MEMBER COUNCILS ARE REQUESTED TO ATTEND A COMBINED BRIEFING ON THE REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY ON 8 DECEMBER 2021.</li> <li>3 THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
55.	26 AUGUST 2021	<p><b>19.3 STRATEGIC REVIEW OF THE EMRC (D2021/14773)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL ENDORSES THE FINAL GHD STRATEGIC REVIEW OF THE EMRC, FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2 COUNCIL NOTES THAT THE REVIEW OF THE ESTABLISHMENT AGREEMENT REMAINS UNRESOLVED.</li> <li>3 THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
56.	26 AUGUST 2021	<p><b>19.4 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 29 JULY 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/14458)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF THE ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 29 JULY 2021 - SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.5.23(2)(d)]</p>	COMPLETED
57.	26 AUGUST 2021	THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.	COMPLETED

	DATE	RESOLUTION	STATUS
58.	24 JUNE 2021	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CR GIORGIA JOHNSON – LEAVE OF ABSENCE</b></p> <p>THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR GIORGIA JOHNSON FROM 1 JULY TO 11 JULY 2021 INCLUSIVE.</p>	COMPLETED
59.	24 JUNE 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 27 MAY 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MAY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
60.	24 JUNE 2021	<p><b>14.1 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2021 (D2021/09665)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$10,746,226.65.</p>	COMPLETED
61.	24 JUNE 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2021 (D2021/09668)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2021.</p>	COMPLETED
62.	24 JUNE 2021	<p><b>14.3 REVIEW OF POLICY 5.1 - RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY (D2021/10319)</b></p> <p>THAT COUNCIL ADOPTS THE REVISED EMRC POLICY 5.1 RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY FORMING ATTACHMENT 2 TO THIS REPORT.</p>	COMPLETED
63.	24 JUNE 2021	<p><b>14.4 REVIEW OF POLICY 3.1 - ANNUAL FINANCIAL REPORTING POLICY (D2021/10311)</b></p> <p>THAT THE REVISED EMRC POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
64.	24 JUNE 2021	<p><b>14.5 ESTABLISHMENT AGREEMENT REVIEW UPDATE (D2021/10312)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. NOTES THE UPDATE ON THE ESTABLISHMENT AGREEMENT REVIEW.</li> <li>2. REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW THE MOST CURRENT DRAFT OF THE REPLACEMENT ESTABLISHMENT AGREEMENT DOCUMENT WITH A VIEW TO MAKE A FINAL RECOMMENDATION TO THE EMRC ON OR BEFORE THE 20 AUGUST 2021.</li> <li>3. REQUESTS A BRIEFING SESSION BE HELD IN EARLY SEPTEMBER 2021 TO DISCUSS THE RECOMMENDATIONS RECEIVED FROM MEMBER COUNCILS.</li> <li>4. REQUESTS THE CEO PREPARE A REPORT FOLLOWING FEEDBACK FROM THE BRIEFING SESSION, FOR ITS CONSIDERATION AT THE 23 SEPTEMBER 2021 ORDINARY MEETING OF COUNCIL.</li> </ol>	IN PROGRESS
65.	24 JUNE 2021	<p><b>14.6 ESTABLISHMENT OF A RESERVE FOR THE EASTLINK RELOCATION (D2021/10315)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL IN ACCORDANCE WITH S.6.11 OF THE LOCAL GOVERNMENT ACT 1995 ESTABLISHES AN EASTLINK RELOCATION RESERVE FOR THE PURPOSE OF PROVIDING FUNDS FOR THE RELOCATION COST OF INFRASTRUCTURE AT THE RED HILL WASTE MANAGEMENT FACILITY</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISES THE TRANSFER OF FUNDS OF AN INITIAL AMOUNT OF \$5.325M FROM THE FUTURE DEVELOPMENT RESERVE INTO THE EASTLINK RELOCATION RESERVE.</li> <li>3. LOCAL PUBLIC NOTICE OF THE PROPOSED CHANGE AND USE OF MONEY IN THE FUTURE DEVELOPMENT RESERVE.</li> </ol>	COMPLETED
66.	24 JUNE 2021	<p><b>14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/10297)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 24 JUNE 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
67.	24 JUNE 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 AUDIT COMMITTEE MEETING HELD 3 JUNE 2021 (REFER TO MINUTES OF COMMITTEE) (D2021/08492 [AC] D2021/10626)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).</p>	COMPLETED
68.	24 JUNE 2021	<p><b>15.2 LEGAL COMMITTEE MEETING HELD 3 JUNE 2021 (REFER TO MINUTES OF COMMITTEE) (D2021/09457 [LC] D2021/10368)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 3 JUNE 2021 (SECTION 15.2).</p>	COMPLETED

DATE		RESOLUTION	STATUS
69.	24 JUNE 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF OPERATING OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, WASTE AND RESOURCE RECOVERY SPECIALIST, INFORMATION SERVICES SUPPORT OFFICER, CHIEF EXECUTIVE OFFICER (CITY OF BELMONT), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), DIRECTOR ASSET SERVICES (CITY OF KALAMUNDA), MR GREG MOHEN, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
70.	24 JUNE 2021	<p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2021/09661)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOMINATES OPTION NO. 1 AS ITS APPROACH AND INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO GIVE EFFECT TO AND TO IMPLEMENT THE OPTION AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UNBUDGETED EXPENDITURE UP TO THE VALUE AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>3. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	IN PROGRESS
71.	24 JUNE 2021	<p><b>19.2 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 3 JUNE 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/10370)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF THE ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 3 JUNE 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)].</p>	COMPLETED
72.	24 JUNE 2021	<p><b>19.3 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2020/2021 AND OBJECTIVE SETTING FOR 2021/2022 (D2021/06386)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2020/2021.</li> <li>2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2021/2022.</li> <li>3. COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO INCREASING THE TOTAL REMUNERATION VALUE TO THE MAXIMUM OF THE SALARIES AND ALLOWANCES TRIBUNAL BAND 2 CLASSIFICATION LEVEL.</li> <li>4. EXISTING FLEXIBLE WORKING ARRANGEMENT TO REMAIN UNCHANGED.</li> <li>5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
73.	27 MAY 2021	<b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b> <b>7.1 CR LORNA CLARKE AND CR GIORGIA JOHNSON - LEAVE OF ABSENCE</b> THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR LORNA CLARKE FROM 12 JUNE TO 20 JUNE 2021 AND CR GIORGIA JOHNSON FROM 28 JUNE TO 12 JULY 2021 INCLUSIVE.	COMPLETED
74.	27 MAY 2021	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b> <b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 25 MARCH 2021</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 MARCH 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
75.	27 MAY 2021	<b>14 REPORTS OF EMPLOYEES</b> <b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2021 (D2021/07455)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$18,173,883.65.	COMPLETED
76.	27 MAY 2021	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED MARCH 2021 (D2021/07459)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2021.	COMPLETED
77.	27 MAY 2021	<b>14.3 FINANCIAL REPORT FOR PERIOD ENDED APRIL 2021 (D2021/07473)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2021.	COMPLETED

	DATE	RESOLUTION	STATUS
78.	27 MAY 2021	<p><b>14.4 REQUEST FOR TENDER RFT 2021 – 001 CLEANING SERVICES TO EMRC SITES (D2021/08054)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT 2021-001 CLEANING SERVICES TO EMRC SITES BASED ON SEPARATE FIXED PRICE SCHEDULES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR 3 YEARS WITH TWO (2) OPTIONAL ONE (1) YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO:               <ol style="list-style-type: none"> <li>iii) QUAD SERVICES PTY LTD FOR \$54,508.42 (PER ANNUM) (EX GST) FOR THE PROVISION OF CLEANING SERVICES TO THE ASCOT PLACE ADMINISTRATION BUILDING AND HAZELMERE RESOURCE RECOVERY PARK; AND</li> <li>iv) CSCH PTY LTD T/AS CHARLES SERVICE COMPANY FOR \$28,670.00 (EX GST) FOR THE PROVISION OF CLEANING SERVICES TO THE RED HILL WASTE MANAGEMENT FACILITY.</li> </ol> </li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT SEPARATELY WITH:               <ol style="list-style-type: none"> <li>ii) QUAD SERVICES PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND QUAD SERVICES PTY LTD.</li> <li>II) CSCH PTY LTD T/AS CHARLES SERVICE COMPANY IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND CSCH PTY LTD T/AS CHARLES SERVICE COMPANY.</li> </ol> </li> <li>3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE IN RELATION TO TENDER RFT 2021 001 CLEANING SERVICES TO EMRC SITES.</li> </ol>	COMPLETED
79.	27 MAY 2021	<p><b>14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/07465)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 MAY 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
80.	27 MAY 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 MINUTES OF LEGAL COMMITTEE HELD ON 15 APRIL 2021 (D2021/05522)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 15 APRIL 2021 (SECTION 15.1).</p>	COMPLETED
81.	27 MAY 2021	<p><b>15.2 MINUTES OF LEGAL COMMITTEE HELD ON 6 MAY 2021 (D2021/07207)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 6 MAY 2021 (SECTION 15.1).</p>	COMPLETED

	DATE	RESOLUTION	STATUS
82.	27 MAY 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 DEED OF AMENDMENT, ENERGY DEVELOPMENTS PTY LTD 2021 (D2021/08046)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO FINALISE AND SIGN THE DEED OF AMENDMENT BETWEEN LANDFILL GAS AND POWER PTY LTD AND THE EMRC TO GIVE LANDFILL GAS AND POWER PTY LTD THE LEGAL RIGHT TO THE AUSTRALIAN CARBON CREDIT UNITS GENERATED BY THE PROPOSED OFFSETS PROJECT.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
83.	27 MAY 2021	<p><b>19.2 STRATEGIC REVIEW OF EMRC 2021 (D2021/08048)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL NOTES THE FINAL GHD STRATEGIC REVIEW OF THE EMRC, FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT, WHICH WILL PROVIDE THE BASIS OF DISCUSSION WITH MEMBER COUNCIL COUNCILLORS AND CEOS.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
84.	27 MAY 2021	<p><b>19.3 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 15 APRIL 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/08709)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 15 APRIL 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.523(2)(D)].</p>	COMPLETED
85.	27 MAY 2021	<p><b>19.4 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 6 MAY 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/08701)</b></p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 6 MAY 2021 – SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.523(2)(D)].</p>	COMPLETED

DATE		RESOLUTION	STATUS
86.	25 MARCH 2021	<p><b>8 PETITIONS, DEPUTATIONS AND PRESENTATION</b></p> <p><b>8.1 EMRC STRATEGIC REVIEW UPDATE</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER HUMAN RESOURCES, MANAGER INFORMATION SERVICES, CHIEF EXECUTIVE OFFICER (CITY OF BELMONT), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), CHIEF EXECUTIVE OFFICER (CITY OF KALAMUNDA), DIRECTOR WORKS AND INFRASTRUCTURE (CITY OF BAYSWATER), RECYCLING AND WASTE COORDINATOR (TOWN OF BASSENDEAN), EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
87.	25 MARCH 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
88.	25 MARCH 2021	<p><b>9.2 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 25 FEBRUARY 2021</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 FEBRUARY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
89.	25 MARCH 2021	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2021 (D2021/03608)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FEBRUARY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$5,153,014.52.</p>	COMPLETED
90.	25 MARCH 2021	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2021 (D2021/03728)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2021.</p>	COMPLETED
91.	25 MARCH 2021	<p><b>14.3 APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (AC) (D2021/02913)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> THE FOLLOWING COUNCILLOR BE FORMALLY APPOINTED AS DEPUTY MEMBER TO THE AUDIT COMMITTEE:</p> <p>Participant Local Government                      Deputy Council Member  City of Belmont    Cr Phil Marks</p>	COMPLETED

DATE		RESOLUTION	STATUS
92.	25 MARCH 2021	<p><b>14.4 ATTENDANCE AT EVENTS POLICY (D2021/03899)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.90A OF THE <i>LOCAL GOVERNMENT ACT 1995</i> CANCELS COUNCIL POLICY 6.1 - MEMBER CONFERENCE, SEMINAR AND STUDY TOUR ATTENDANCE POLICY, FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.90A OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A NEW COUNCIL POLICY 6.3 - ATTENDANCE AT EVENTS POLICY, FORMING ATTACHMENT 2 OF THIS REPORT.</li> </ol>	COMPLETED
93.	25 MARCH 2021	<p><b>14.5 LEGAL COMMITTEE TERMS OF REFERENCE (D2021/03902)</b></p> <p>THAT COUNCIL ADOPTS THE LEGAL COMMITTEE PROPOSED TERMS OF REFERENCE, FORMING ATTACHMENT 1 TO THIS REPORT, WITH IMMEDIATE EFFECT.</p>	COMPLETED
94.	25 MARCH 2021	<p><b>14.6 REVIEW OF COUNCIL POLICY 2.1 – COMMITTEES OF COUNCIL (D2021/03904)</b></p> <p>THAT COUNCIL ADOPTS THE REVISED EMRC POLICY 2.1 – COMMITTEES OF COUNCIL FORMING ATTACHMENT 2 OF THIS REPORT.</p>	COMPLETED
95.	25 MARCH 2021	<p><b>14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT WASTE 2021 CONFERENCE (D2021/03947)</b></p> <p>THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE WASTE 2021 CONFERENCE BEING HELD IN COFFS HARBOUR FROM 4 TO 6 MAY 2021.</p>	COMPLETED
96.	25 MARCH 2021	<p><b>14.8 CHIEF EXECUTIVE OFFICER ATTENDANCE AT KEEP AUSTRALIA BEAUTIFUL ANNUAL GENERAL MEETING (D2021/04320)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE KEEP AUSTRALIA BEAUTIFUL (KAB) ANNUAL GENERAL MEETING (AGM) AND SUSTAINABLE CITIES - TIDY TOWNS AWARDS 2021, SCHEDULED TO BE HELD IN BEECHWORTH, VICTORIA ON FRIDAY 4 JUNE 2021.</li> <li>2. ACKNOWLEDGES THAT THE PAYMENT FOR THE TRAVEL, ACCOMMODATION AND ATTENDANCE AT THE KAB AGM WILL BE SOLELY BORNE BY KAB.</li> </ol>	COMPLETED
97.	25 MARCH 2021	<p><b>14.9 ADOPTION OF NEW CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES (D2021/04190)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.103 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, ADOPTS A NEW CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES, FORMING THE ATTACHMENT OF THIS REPORT.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
98.	25 MARCH 2021	<p><b>14.10 AMENDMENT OF LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 2021 – CHIEF EXECUTIVE MODEL (D2021/04339)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.39B OF THE <i>LOCAL GOVERNMENT ACT 1995</i> RESCINDS COUNCIL POLICY 4.1 – CEO RECRUITMENT AND PERFORMANCE REVIEW POLICY, FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.39B OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A NEW COUNCIL POLICY 4.1 - CEO RECRUITMENT, PERFORMANCE REVIEW AND TERMINATION POLICY, FORMING ATTACHMENT 2 OF THIS REPORT.</li> <li>3. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH 5.39C OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A POLICY FOR THE APPOINTMENT OF APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER, FORMING ATTACHMENT 3 OF THIS REPORT.</li> <li>4. BY ABSOLUTE MAJORITY WITHDRAWS DELEGATION C2/2006.</li> </ol>	COMPLETED
99.	25 MARCH 2021	<p><b>14.11 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2021/03526)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 MARCH 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
100.	25 MARCH 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 AUDIT COMMITTEE MEETING HELD 4 MARCH 2021 (D2021/02329 (AC) D2021/03891)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).</p>	COMPLETED
101.	25 MARCH 2021	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR MEL CONGERTON</b></p> <p>THAT COUNCIL DEFER CONSIDERATION OF MOTION NO. 1, 2 AND 3 UNTIL THE NEXT ORDINARY MEETING OF COUNCIL.</p>	COMPLETED

DATE	RESOLUTION	STATUS
102. 25 MARCH 2021	<p><b>MOTION NO. 1</b></p> <p>THAT COUNCIL RESOLVE TO:</p> <ol style="list-style-type: none"> <li>1. CEO TO FACILITATE A REVIEW OF THE ESTABLISHMENT AGREEMENT WITH THE FINAL REPORT TO BE PRESENTED AT THE ORDINARY COUNCIL MEETING OF JUNE 2021 FOR COUNCIL'S CONSIDERATION.</li> <li>2. REQUEST THE CEO TO INCLUDE AT LEAST ONE WORKSHOP WITH THE EMRC COUNCILLORS AND MEMBER COUNCIL CEOS TO DETERMINE THE CHANGES AND INCLUSIONS THAT SHOULD FORM THE DRAFT ESTABLISHMENT AGREEMENT FOR CONSIDERATION AND DISCUSSION.</li> <li>3. REQUEST THAT THE REVIEW MAY INCLUDE BUT NOT BE LIMITED TO:               <ol style="list-style-type: none"> <li>a. REVIEW AND AMEND ALL OF THE DATES TO REFLECT THE CURRENT LOCAL GOVERNMENT ELECTION CYCLES.</li> <li>b. REVIEW AND AMEND THE CURRENT COUNCIL STRUCTURE TO A PROPORTIONATE REPRESENTATION MODEL BASED ON EACH MEMBER COUNCIL'S SHARE OF EQUITY AS A PERCENTAGE OF THE EMRC.</li> <li>c. PROVIDE A MECHANISM (IF REQUIRED) TO DIFFERENTIATE A MEMBER COUNCIL'S EQUITY BASED UPON AN ORIGINAL MEMBER COUNCIL TO AN ADDITIONAL MEMBER COUNCIL.</li> <li>d. REVIEW AND AMEND THE PROVISIONS WITHIN THE AGREEMENT FOR ONE OR MORE MEMBER COUNCILS THAT CHOOSE TO EXIT THE EMRC.</li> <li>e. INCLUDE A PROVISION FOR DIVIDENDS TO BE PAID TO MEMBER COUNCILS FROM THE WASTE RESERVE ANNUALLY BASED ON EQUITY AND/OR WASTE CHARGE LEVIES PAID.</li> <li>f. REVIEW AND AMEND OR REPLACE THE DEFINITIONS USED TO DETERMINE PROJECTS AND SERVICES THAT ARE CONSIDERED NEW AND THOSE CONSIDERED CONTINUING.</li> <li>g. THE REVIEW IS INFORMED AND GUIDED BY THE COLLECTIVE VIEWS OF THE EMRC COUNCILLORS AND MEMBER COUNCIL MAYORS/PRESIDENTS AND CEOS.</li> </ol> </li> </ol>	COMPLETED
	<p><b>MOTION NO. 2</b></p> <p>THAT COUNCIL RESOLVE TO:</p> <ol style="list-style-type: none"> <li>1. RETURN TO MEMBER COUNCILS AS A DIVIDEND THE AMOUNT PAID BY EACH MEMBER COUNCILS INTO THE SECONDARY WASTE RESERVE FOR THE FINANCIAL YEAR JULY – JUNE 2021.</li> <li>2. DISTRIBUTE THE FUNDS IN JULY 2021.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
103.	25 MARCH 2021	<p><b>18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER HUMAN RESOURCES, MANAGER INFORMATION SERVICES, DIRECTOR WORKS AND INFRASTRUCTURE (CITY OF BAYSWATER), EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
104.	25 MARCH 2021	<p><b>18.1 SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)]</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES TO THE LEGAL COMMITTEE THE POWER TO UNDERTAKE ALL NECESSARY ACTIONS IN RESPONSE TO THE LEGAL MATTER PREVIOUSLY REPORTED AND ANY RELATED MATTERS WITH REGARDS TO THE ESTABLISHMENT AGREEMENT.</li> <li>2. NOTES THE RATIONALE FOR THE MOTION IS TO ENABLE THE EMRC COUNCIL TO UNDERTAKE ACTIONS IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT THROUGH THE ESTABLISHED LEGAL COMMITTEE.</li> </ol>	COMPLETED
105.	25 MARCH 2021	<p><b>MEETING RE-OPENED TO THE PUBLIC</b></p> <p>THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.</p>	COMPLETED

DATE		RESOLUTION	STATUS
106.	25 FEBRUARY 2021	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020 (D2020/25340)</b></p> <p><b>PROCEDURE MOTION</b></p> <p>THAT COUNCIL DEFER CONSIDERATION OF ITEM 9.1 - DRAFT MEMORANDUM OF UNDERSTANDING - RENEWABLE ENERGY POWER PURCHASE AGREEMENT OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 DECEMBER 2020, UNTIL THE NEXT ORDINARY MEETING OF COUNCIL.</p>	COMPLETED
107.	25 FEBRUARY 2021	<p><b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 21 JANUARY 2021 (D2021/01326)</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 21 JANUARY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
108.	25 FEBRUARY 2021	<p><b>9.3 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 8 FEBRUARY 2021 (D2021/01965)</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 8 FEBRUARY 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
109.	25 FEBRUARY 2021	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2020 AND JANUARY 2021 (D2020/27446)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS NOVEMBER 2020, DECEMBER 2020 AND JANUARY 2021 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$21,678,436.65.</p>	COMPLETED
110.	25 FEBRUARY 2021	<p><b>14.2 FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2020 (D2021/00965)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2020.</p>	COMPLETED
111.	25 FEBRUARY 2021	<p><b>14.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2020 (D2021/02118)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2020.</p>	COMPLETED
112.	25 FEBRUARY 2021	<p><b>14.4 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2021 (D2021/02199)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2021.</p>	COMPLETED
113.	25 FEBRUARY 2021	<p><b>14.5 FOGO TRIAL AT RED HILL – INTERIM FACILITY UPDATE (MASS BALANCE) (D2021/02032)</b></p> <p>THAT THE REPORT BE NOTED.</p>	COMPLETED

DATE		RESOLUTION	STATUS
114.	25 FEBRUARY 2021	<p><b>14.6 APPOINTMENT OF AUTHORISED COMPLAINTS OFFICERS (D2021/02217)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>AUTHORISES THE CHIEF EXECUTIVE OFFICER TO BE THE COMPLAINTS OFFICER.</li> <li>BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES POWER TO THE CHIEF EXECUTIVE OFFICER TO APPOINT AUTHORISED COMPLAINTS OFFICERS.</li> <li>ENDORSE THE COMPLAINT ABOUT ALLEGED BREACH FORM, FORMING ATTACHMENT 1 TO THIS REPORT.</li> </ol>	COMPLETED
115.	25 FEBRUARY 2021	<p><b>14.7 REVIEW OF DELEGATED POWERS AND DUTIES (D2021/02041)</b></p> <p>THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT WITH THE EXCEPTION OF DELEGATION NUMBER C15/2018.</p>	COMPLETED
116.	25 FEBRUARY 2021	<p><b>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/27450)</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 FEBRUARY 2021 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
117.	25 FEBRUARY 2021	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 LEGAL COMMITTEE MEETING HELD 10 FEBRUARY 2021 (D2021/01849 (LC) - D2021/01849)</b></p> <p>THAT COUNCIL NOTES THE UNCONFIRMED MINUTES OF THE LEGAL COMMITTEE HELD 10 FEBRUARY 2021 (SECTION 15.1).</p>	COMPLETED
118.	25 FEBRUARY 2021	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, CHIEF OPERATING OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER FINANCIAL SERVICES, MANAGER HUMAN RESOURCES, WASTE AND RESOURCE RECOVERY SPECIALIST, INFORMATION SERVICES OFFICER, CHIEF EXECUTIVE OFFICER (CITY OF BELMONT), DIRECTOR INFRASTRUCTURE SERVICES (CITY OF BELMONT), EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
119.	25 FEBRUARY 2021	<p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY (WWtE) UPDATE (D2021/02027)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL NOTES THE REPORT.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
120.	25 FEBRUARY 2021	<p><b>19.2 PROVISION OF SERVICES TO A LOCAL GOVERNMENT (D2021/02043)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AUTHORISE THE CEO TO SIGN THE MEMORANDUM OF UNDERSTANDING, FORMING THE ATTACHMENT TO THIS REPORT WITH THE LOCAL GOVERNMENT IDENTIFIED IN THE REPORT TO PROVIDE WASTE MANAGEMENT CONSULTANCY SERVICES.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
121.	25 FEBRUARY 2021	<p><b>19.3 DRAFT HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT PLAN 2021 (D2021/02046)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE DRAFT HAZELMERE RESOURCE RECOVERY PARK DEVELOPMENT PLAN 2021, FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
122.	25 FEBRUARY 2021	<p><b>19.4 ITEM 13.1 OF THE LEGAL COMMITTEE MINUTES - SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/02126)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>THE LEGAL COMMITTEE RESOLVES TO AUTHORISE THE CEO TO ISSUE THE LETTER, AS AMENDED IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
123.	25 FEBRUARY 2021	<p><b>19.5 SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS (D2021/00938)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO DR JUDE BALM OF INFINITY TRAINING AUSTRALIA.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
124.	25 FEBRUARY 2021	<p><b>19.6 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2020/2021 (D2021/00939)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2021 AS OUTLINED WITHIN THIS REPORT.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS																								
125.	8 FEBRUARY 2021	<p><b>16.1 SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/01716)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ESTABLISHES A LEGAL COMMITTEE TO UNDERTAKE ACTIONS TO ADDRESS ANY SUCH LEGAL MATTERS ARISING OUT OF THE ESTABLISHMENT AGREEMENT AND BE DISBANDED AT THE NEXT LOCAL GOVERNMENT ELECTIONS IN OCTOBER 2021.</li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPOINTS THE FOLLOWING COUNCILLORS TO THE LEGAL COMMITTEE:</li> </ol> <table border="0"> <thead> <tr> <th>PARTICIPANT LOCAL GOVERNMENT</th> <th>COUNCILLOR MEMBER</th> <th>DEPUTY MEMBER</th> <th>SECOND DEPUTY MEMBER</th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR WILSON</td> <td>CR HAMILTON</td> <td>CR MACWILLIAM</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR CLARK</td> <td>CR JOHNSON</td> <td>CR PIFFARETTI</td> </tr> <tr> <td>CITY OF KALAMUNDA</td> <td>CR O'CONNOR</td> <td>CR BOYD</td> <td>CR BLAIR</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR JEANS</td> <td>CR DAW</td> <td>CR COLLINS</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR CONGERTON</td> <td>CR ZANNINO</td> <td>CR I JOHNSON</td> </tr> </tbody> </table> <ol style="list-style-type: none"> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S5.16 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES TO THE LEGAL COMMITTEE THE POWER TO UNDERTAKE ACTIONS IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT.</li> <li>NOTES THE RATIONALE FOR THE MOTION IS TO ENABLE THE EMRC COUNCIL TO UNDERTAKE ACTIONS IN RESPONSE TO THE LEGAL MATTER AS OUTLINED WITHIN THE CONFIDENTIAL REPORT THROUGH THE NEWLY ESTABLISHED LEGAL COMMITTEE.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	PARTICIPANT LOCAL GOVERNMENT	COUNCILLOR MEMBER	DEPUTY MEMBER	SECOND DEPUTY MEMBER	TOWN OF BASSENDEAN	CR WILSON	CR HAMILTON	CR MACWILLIAM	CITY OF BAYSWATER	CR CLARK	CR JOHNSON	CR PIFFARETTI	CITY OF KALAMUNDA	CR O'CONNOR	CR BOYD	CR BLAIR	SHIRE OF MUNDARING	CR JEANS	CR DAW	CR COLLINS	CITY OF SWAN	CR CONGERTON	CR ZANNINO	CR I JOHNSON	COMPLETED
PARTICIPANT LOCAL GOVERNMENT	COUNCILLOR MEMBER	DEPUTY MEMBER	SECOND DEPUTY MEMBER																								
TOWN OF BASSENDEAN	CR WILSON	CR HAMILTON	CR MACWILLIAM																								
CITY OF BAYSWATER	CR CLARK	CR JOHNSON	CR PIFFARETTI																								
CITY OF KALAMUNDA	CR O'CONNOR	CR BOYD	CR BLAIR																								
SHIRE OF MUNDARING	CR JEANS	CR DAW	CR COLLINS																								
CITY OF SWAN	CR CONGERTON	CR ZANNINO	CR I JOHNSON																								
126.	21 JANUARY 2021	<p><b>16.1 SEEKING INSTRUCTIONS REGARDING LEGAL MATTER [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2021/00774)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>IN ACCORDANCE WITH CLAUSE 10.6 OF THE EMRC STANDING ORDERS LOCAL LAW 2013 THE ITEM 16.1 OF THE AGENDA BE ADJOURNED TO THE NEXT ORDINARY MEETING OF COUNCIL TO BE HELD AT 6PM ON THURSDAY 25 FEBRUARY 2021.</li> <li>COUNCIL NOTES THE REASON FOR THE ADJOURNMENT IS TO ADDRESS THE ISSUE OF LEGAL PROFESSIONAL PRIVILEGE AND TO ADDRESS THE POTENTIAL BREACH OF S.5.65 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>.</li> </ol>	COMPLETED																								

## 2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2022/01018

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council’s resolution of 24 March 2016.

### KEY POINTS AND RECOMMENDATIONS

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

- 1 At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).
- 2 As part of that review Council resolved inter alia:  
*“THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL.”*

### REPORT

- 3 The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT 2021-010 Design, Supply, Installation and Commission of an APCr Immobilisation Plant. This tender was advertised in the West Australian newspaper on 11/12/2021. The closing date for tender submissions was 20/01/2022.

### STRATEGIC/POLICY IMPLICATIONS

- 4 Key Result Area 3 – Good Governance
  - 3.3 To provide responsible and accountable governance and management of the EMRC.

**FINANCIAL IMPLICATIONS**

5 As reflected in monthly financial reports.

**SUSTAINABILITY IMPLICATIONS**

6 The delegations exercised were in accordance with Council’s resolution for the benefit and sustainability of the EMRC and Perth’s Eastern Region.

**RISK MANAGEMENT**

**Risk – Non Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil

### **3. 2021/2022 COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2022**

**D2022/02426**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 January 2022.

#### **SOURCE OF REPORT**

Chief Financial Officer

#### **REPORT**

- 1 A total of 78,709 tonnes were received from member Councils at the Red Hill during the reporting period, compared to 85,246 tonnes received during the same period in 2020/2021.
- 2 Other waste tonnages totalling 50,938 were received at Red Hill during the reporting period compared to 43,861 tonnes received during the same period in 2020/2021.
- 3 During the reporting period a combined total of 129,647 tonnes compared to 129,107 tonnes during the same period in 2020/2021 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
  - Incoming Waste Timber totalled 7,438 tonnes compared to 8,225 tonnes for the same period in 2020/2021.
  - The sale of fines and woodchip totalled 7,818 tonnes, compared to 8,109 tonnes for the same period in 2020/2021.
  - Incoming Commercial and Industrial (C&I) Waste totalled 147 tonnes, compared to 150 tonnes for the same period in 2020/2021.
  - Mattresses incoming totalled 10,046 compared to 10,582 for the same period in 2020/2021.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

#### **STRATEGIC/POLICY IMPLICATIONS**

- 6 Key Result Area – Good Governance  
3.3 To provide responsible and accountable governance and management of the EMRC

#### **FINANCIAL IMPLICATIONS**

- 7 As reflected in monthly financial reports.

#### **SUSTAINABILITY IMPLICATIONS**

- 8 Nil

**RISK MANAGEMENT**

**Risk – Lower than budgeted tonnages received including product sales.**

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
<b>Action/Strategy</b>		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

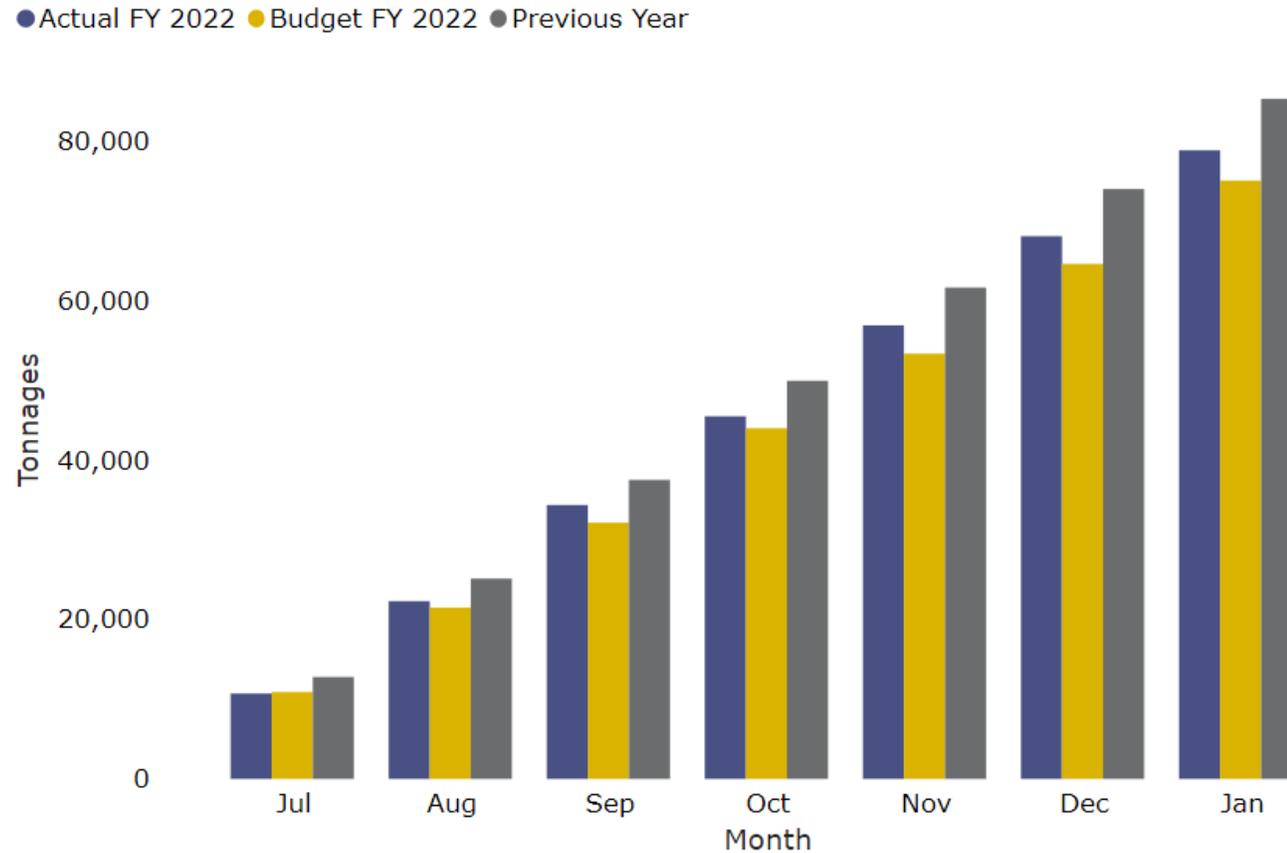
**ATTACHMENT(S)**

Council Tonnages Report (D2022/02427)

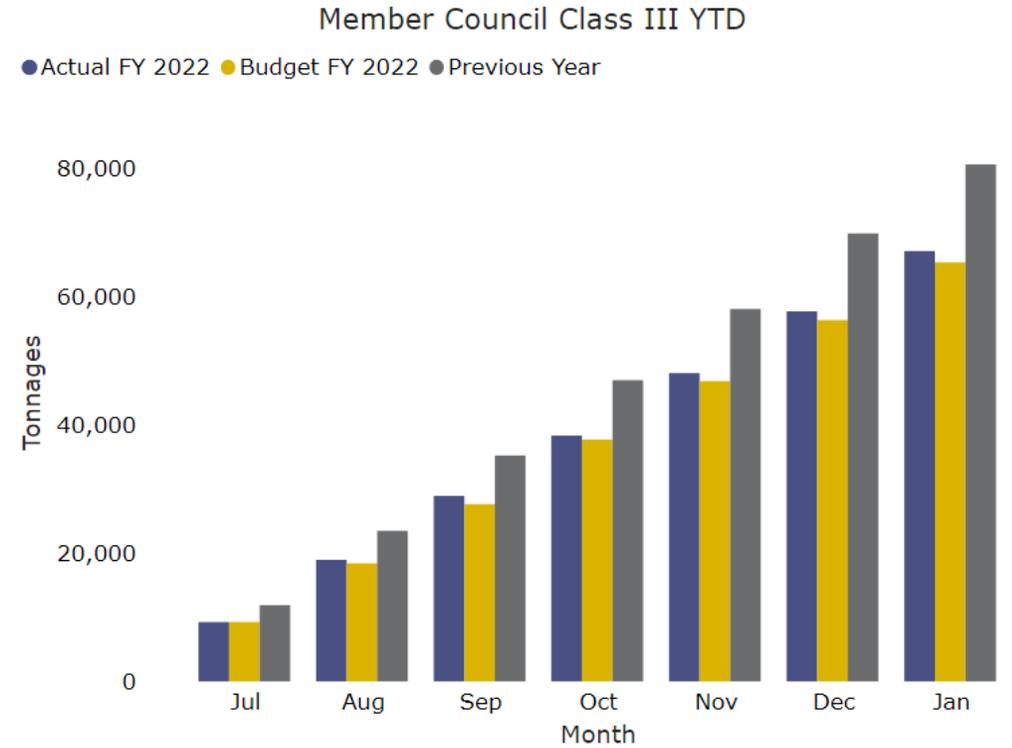
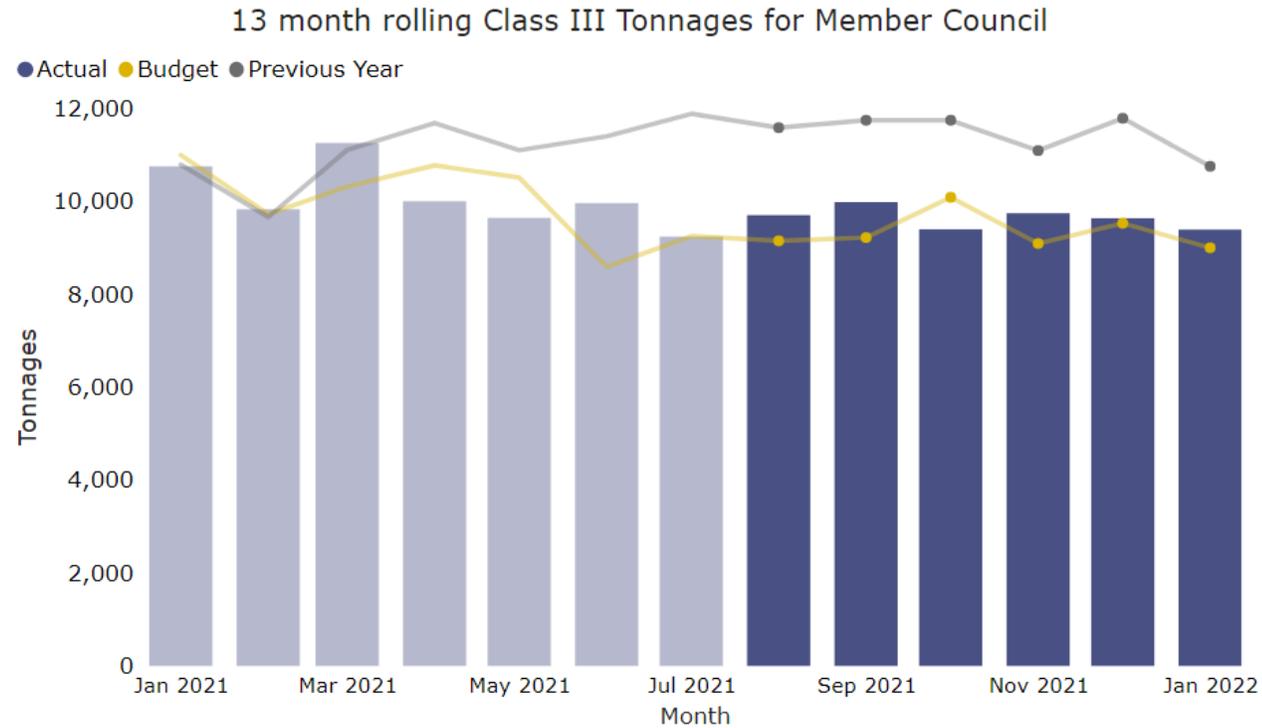
# **EMRC Tonnage Analysis**

**as at 31 January 2022**

# 2021/2022 Member Council YTD Overall Tonnages

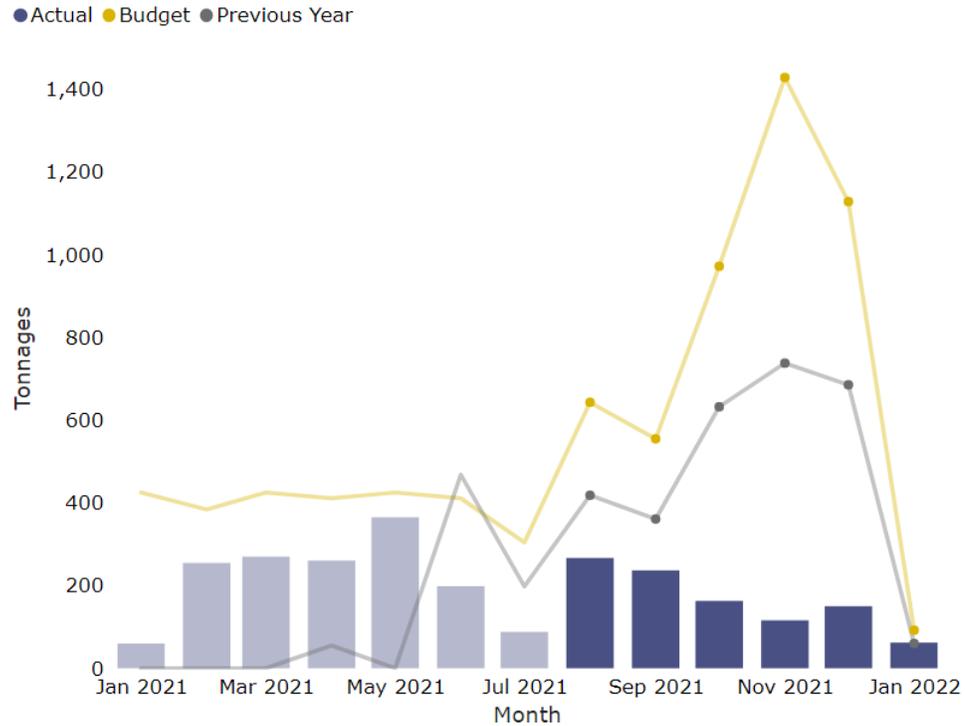


# 2021/2022 Tonnages

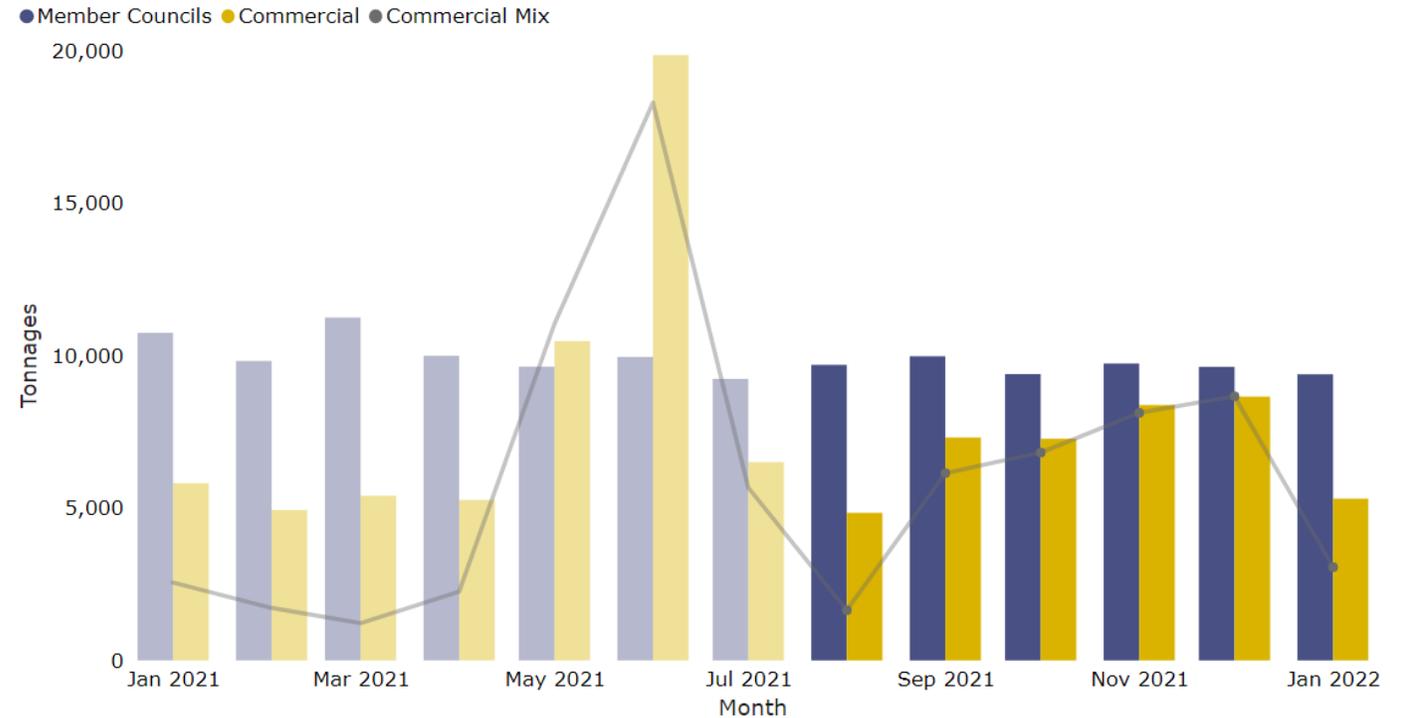


# 2021/2022 Tonnages

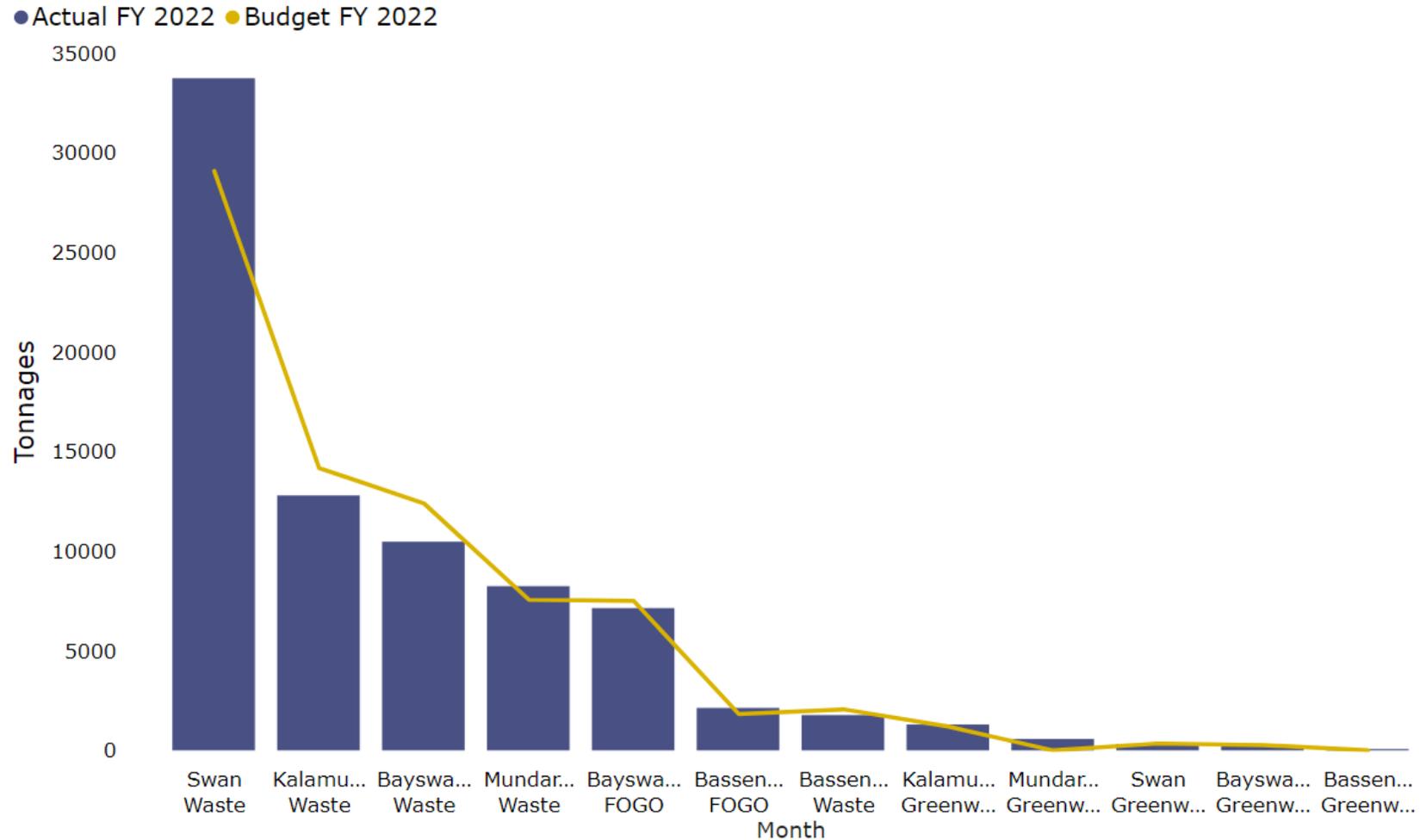
13 month rolling Class IV Tonnages



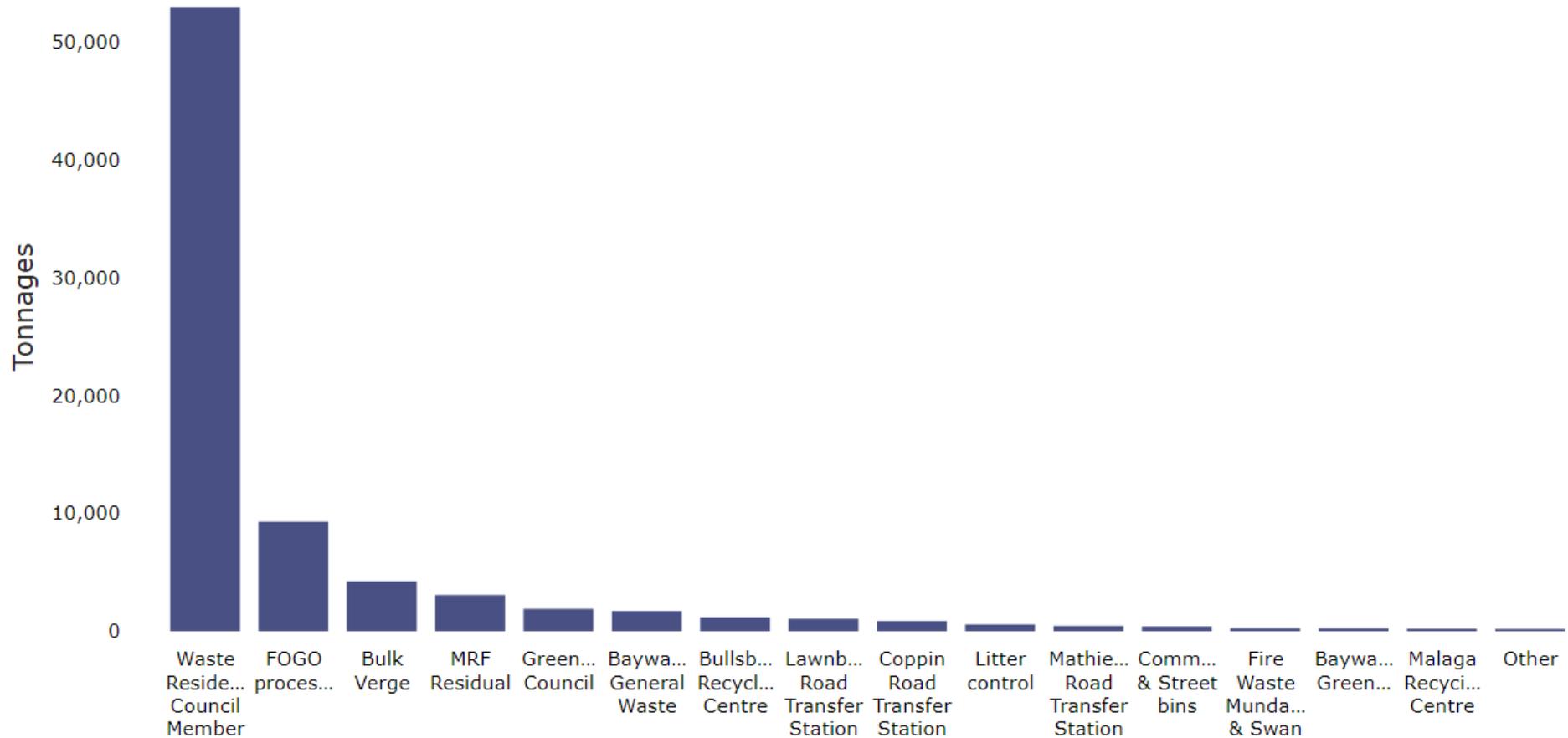
13 month rolling Member Council / Commercial Mix



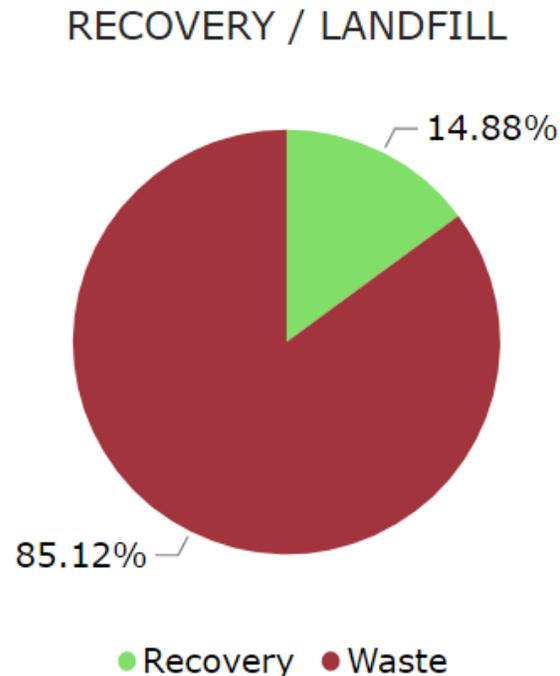
# 2021/2022 EMRC Combined Waste Report YTD January 2022



# 2021/2022 EMRC Waste Receipt Report YTD January 2022



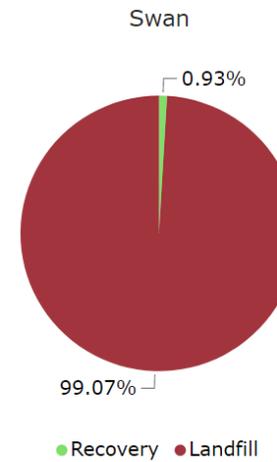
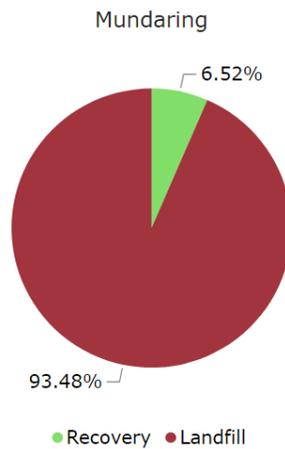
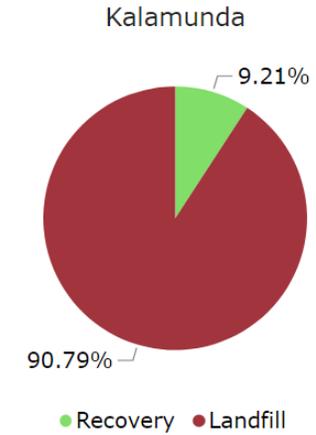
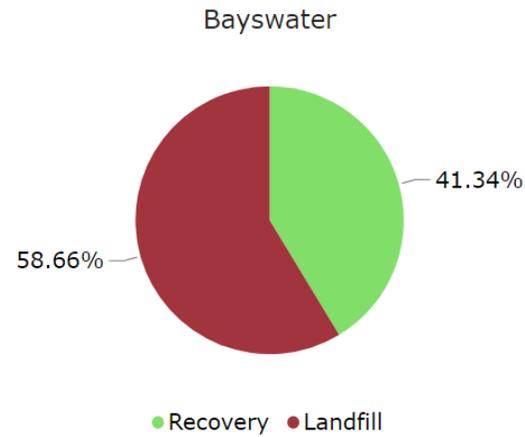
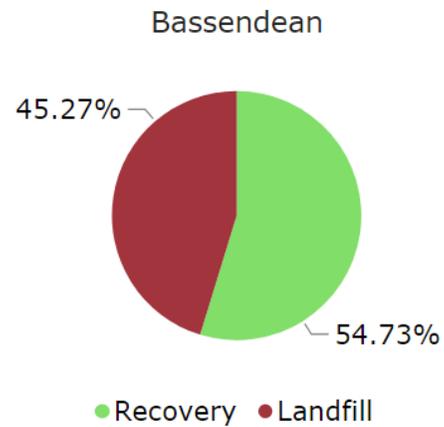
# 2021/2022 Total Member Council % Recovery @ EMRC



## Council Landfill Recovery

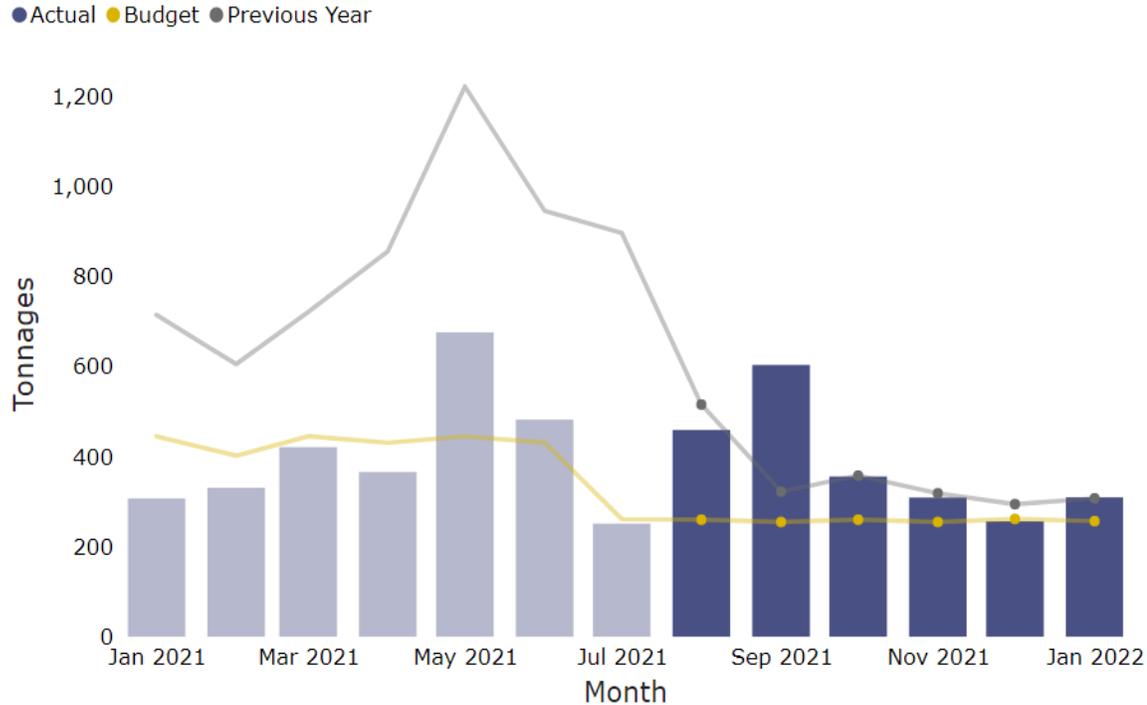
Council	Landfill	Recovery
Bassendean	45.27%	54.73%
Bayswater	58.66%	41.34%
Kalamunda	90.79%	9.21%
Mundaring	93.48%	6.52%
Swan	99.07%	0.93%
<b>Total</b>	<b>85.12%</b>	<b>14.88%</b>

# 2021/2022 Member Council Recovery @ EMRC

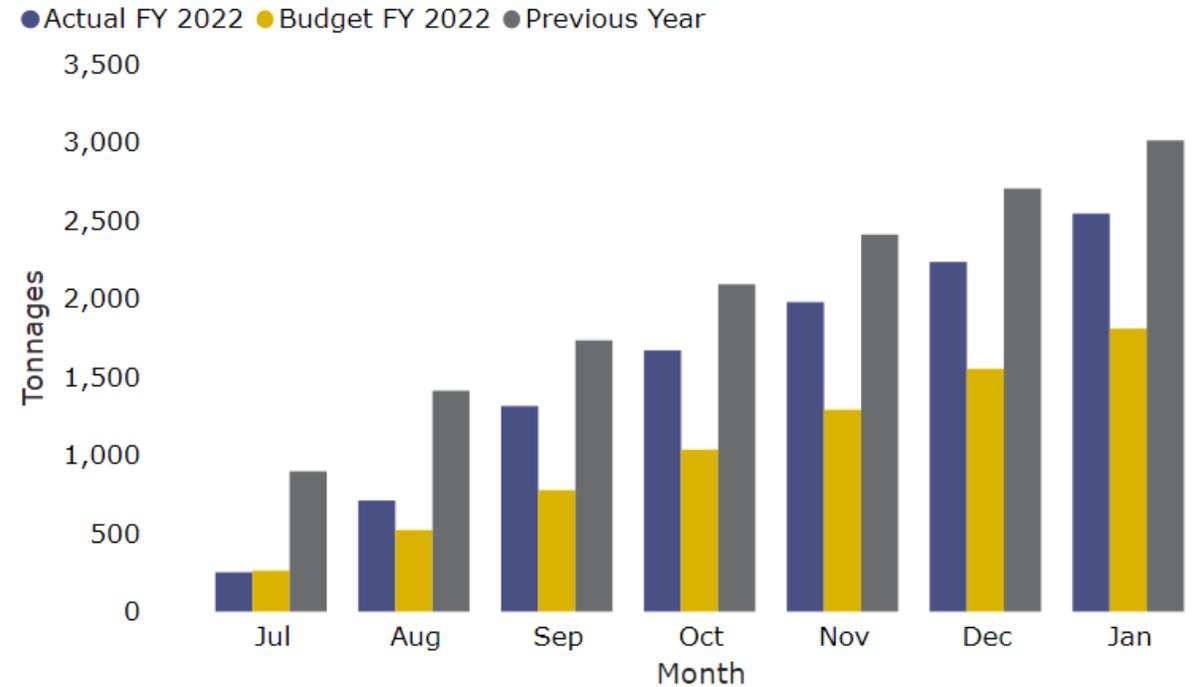


# 2021/2022 Greenwaste Tonnages

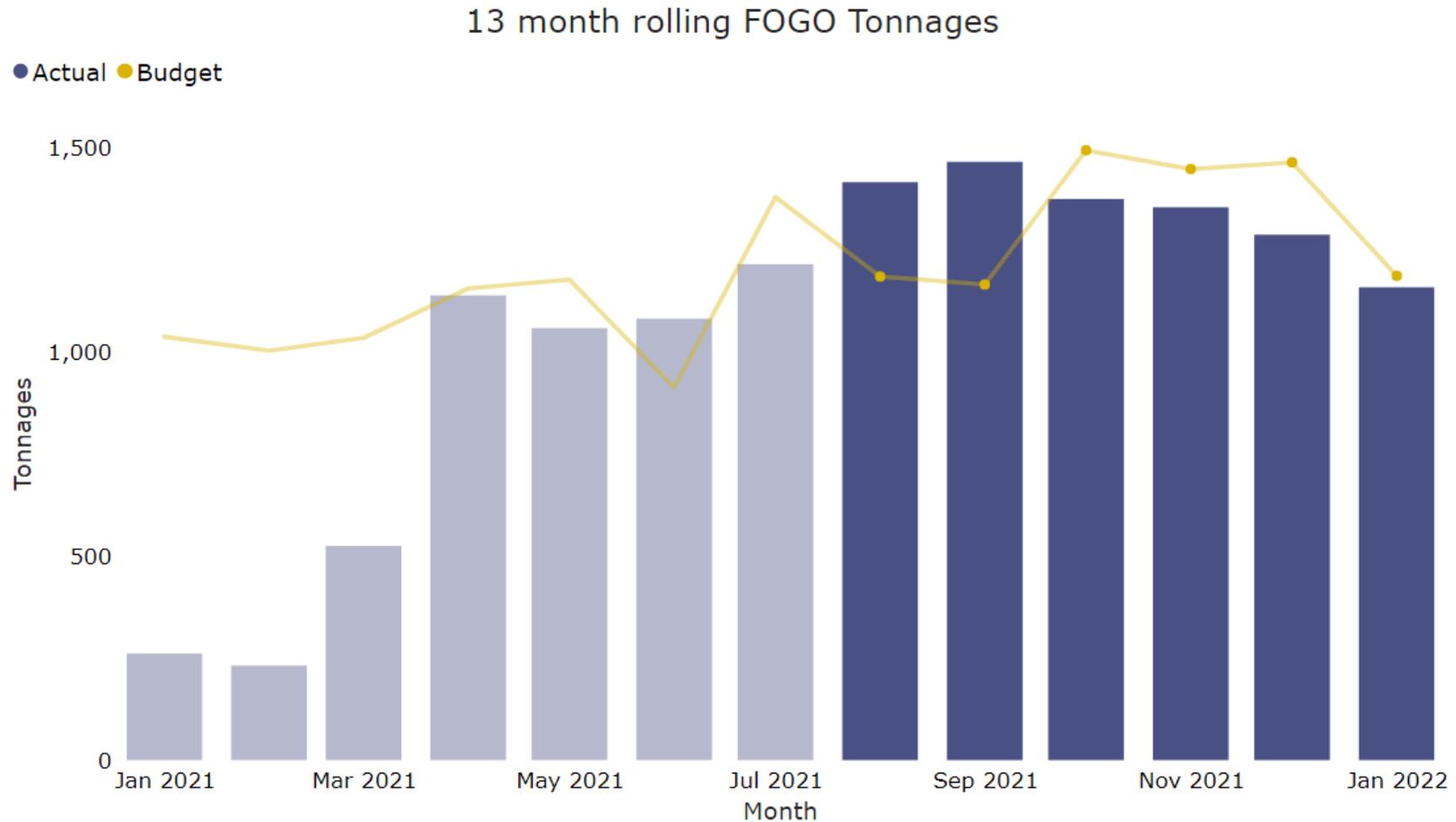
13 month rolling Greenwaste Tonnages for Member Council



Member Council Greenwaste Tonnages YTD

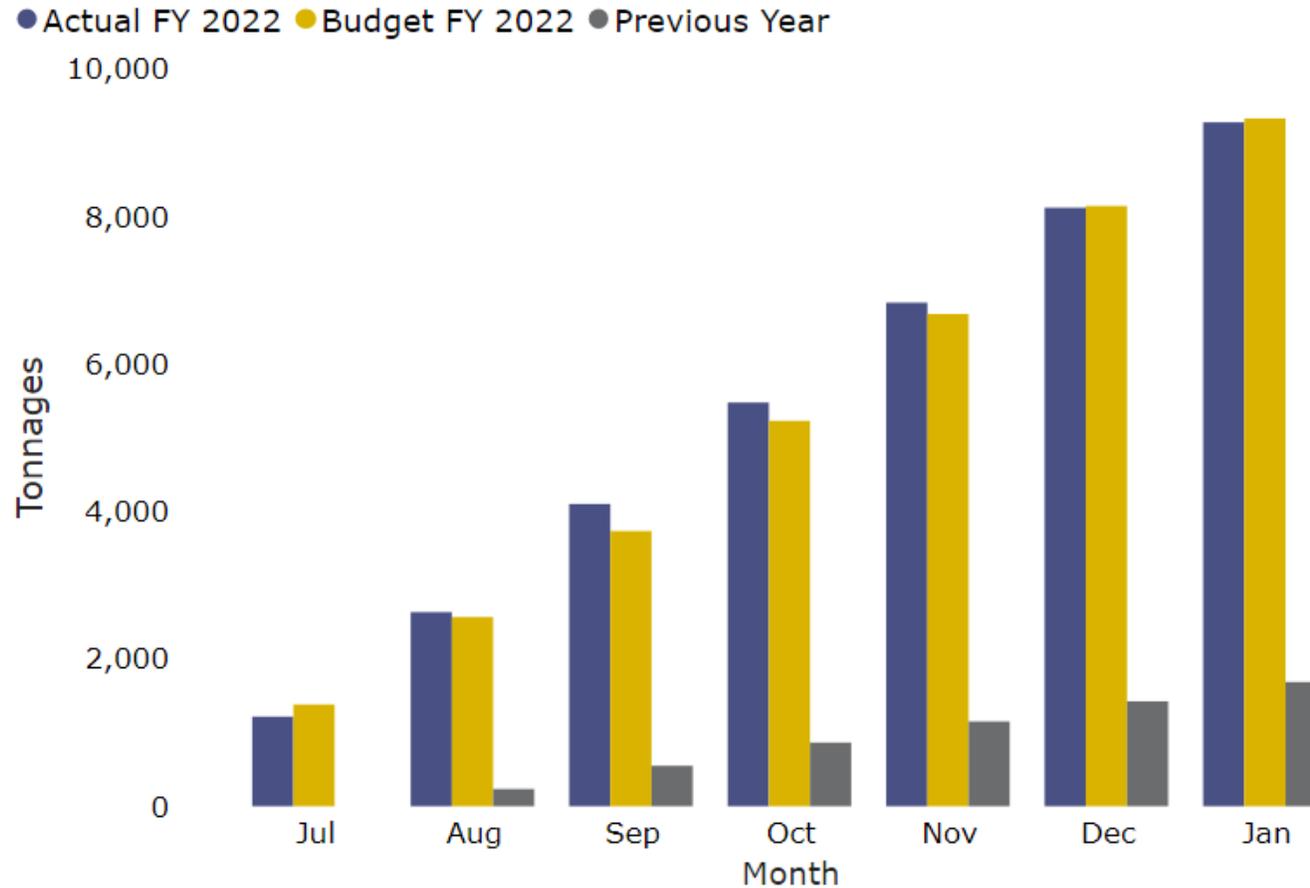


# 2021/2022 FOGO Tonnages



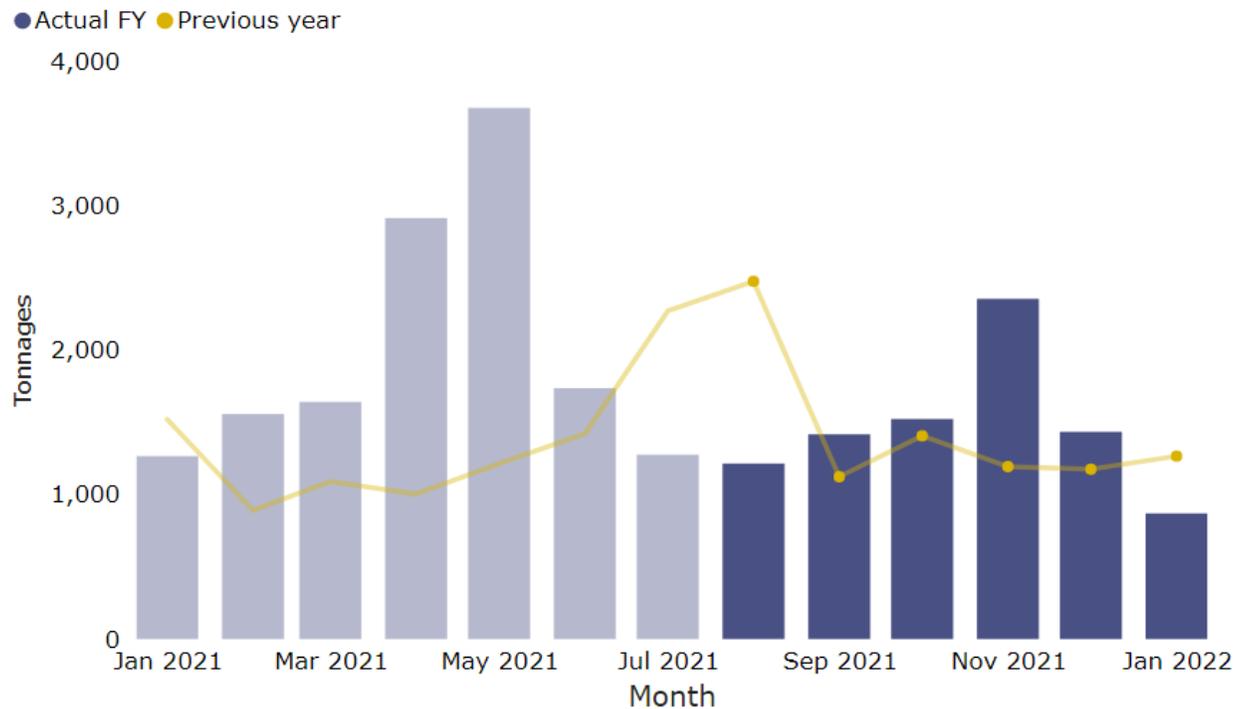
# 2021/2022 FOGO Tonnages

FOGO YTD Tonnages

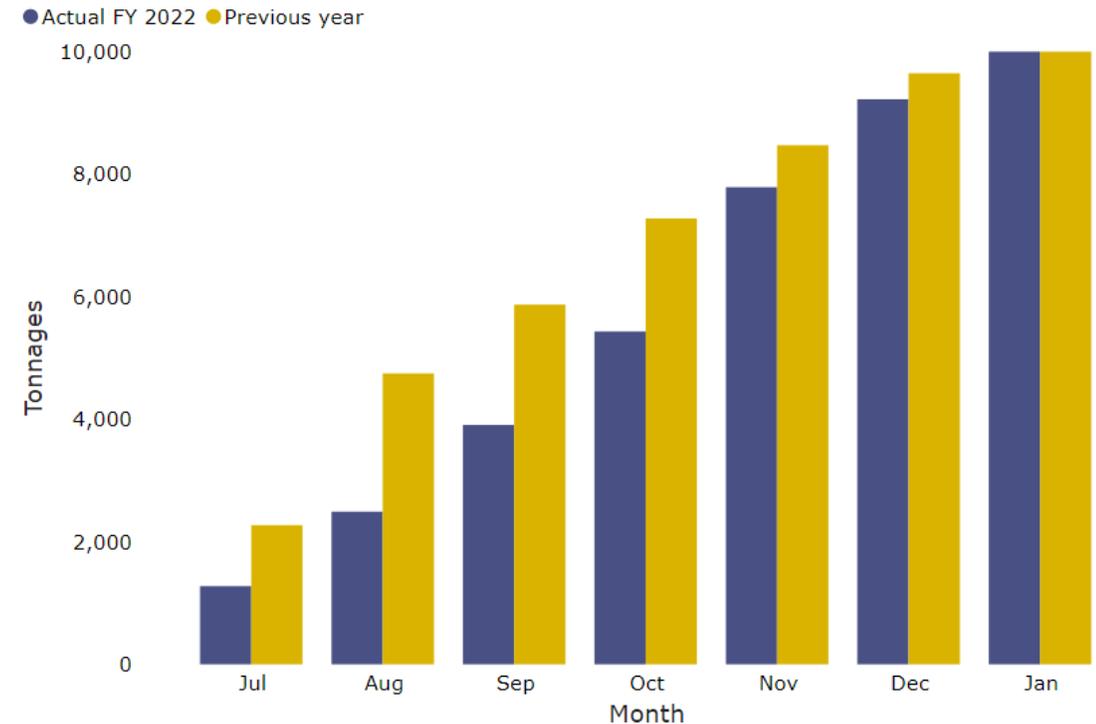


# 2021/2022 Product Sales

All Products - 13 month rolling Tonnages

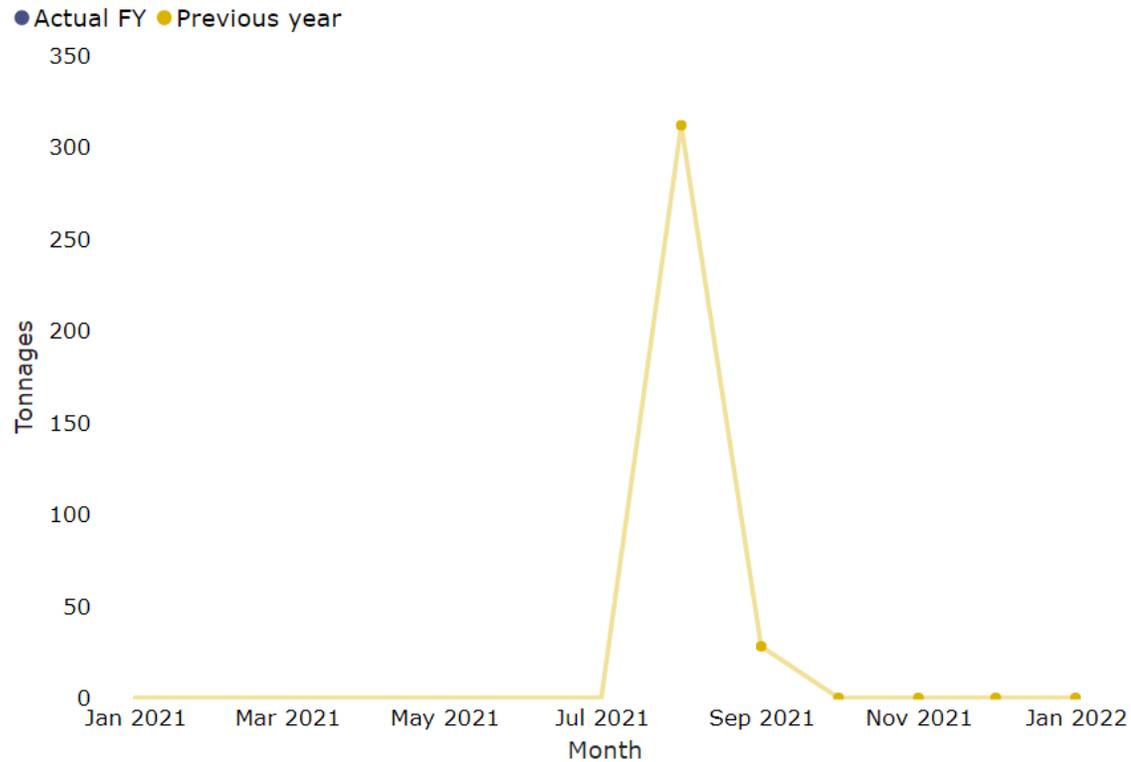


All Products - YTD

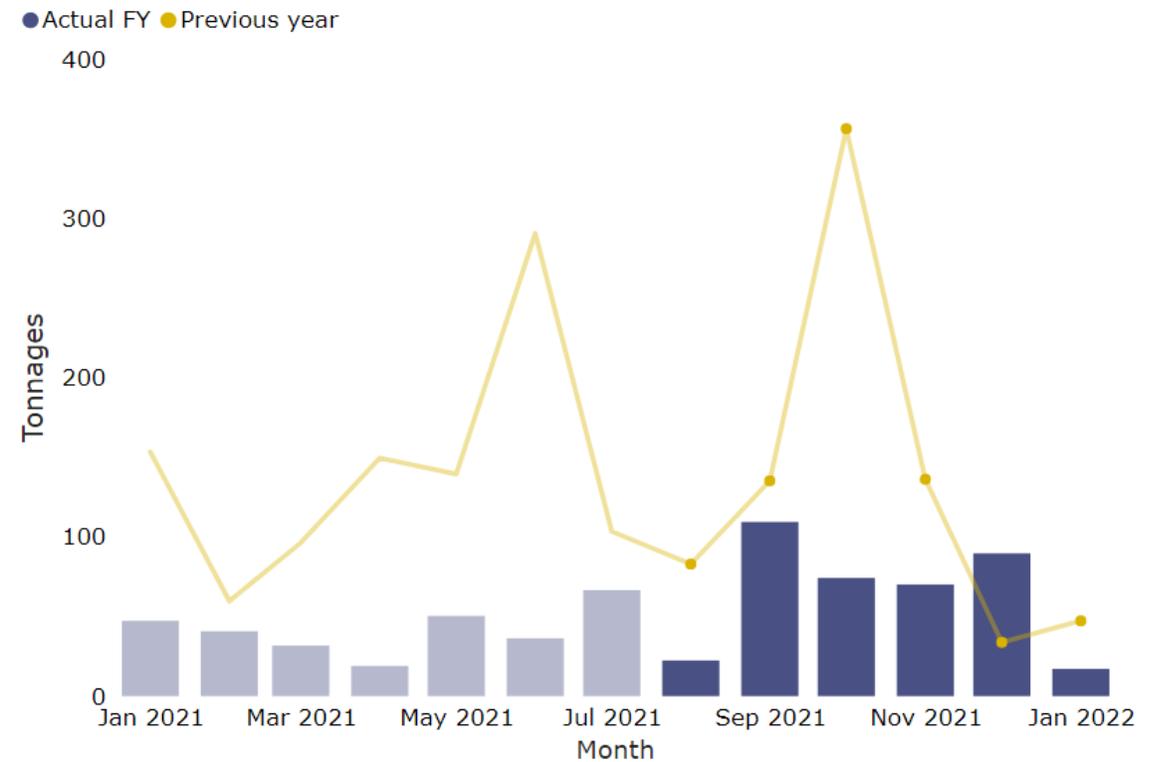


# 2021/2022 Product Sales

Clay - 13 month rolling Tonnages

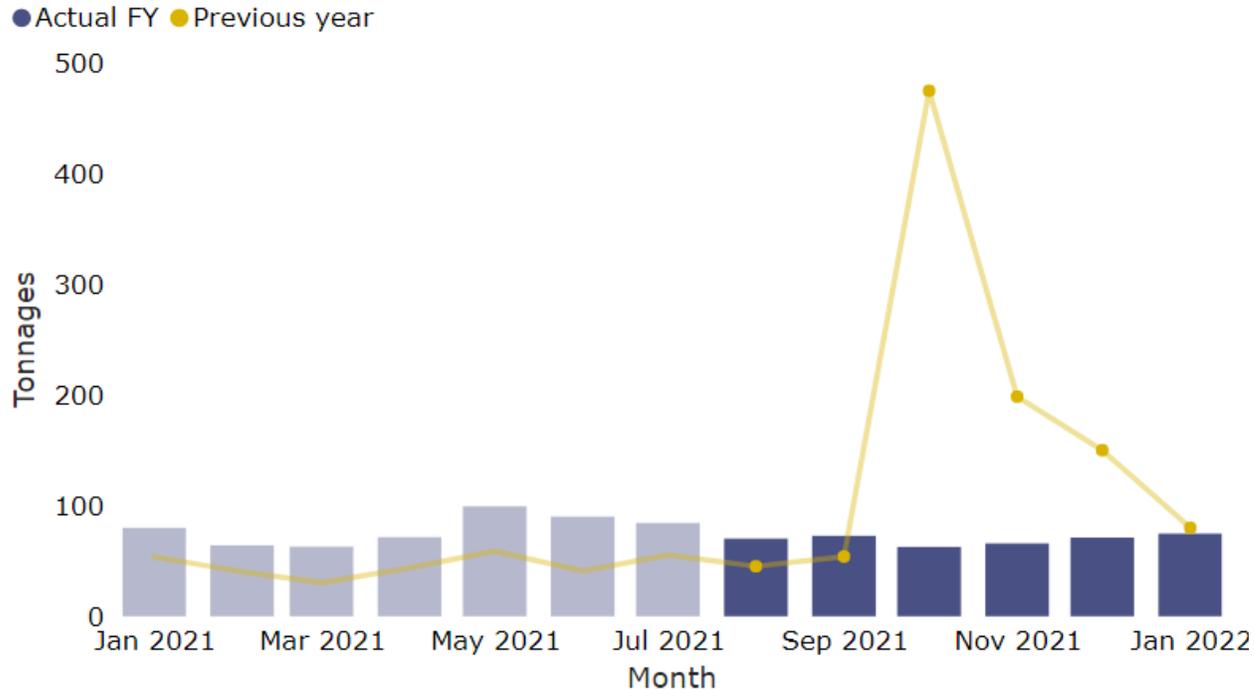


Mulch - 13 month rolling Tonnages

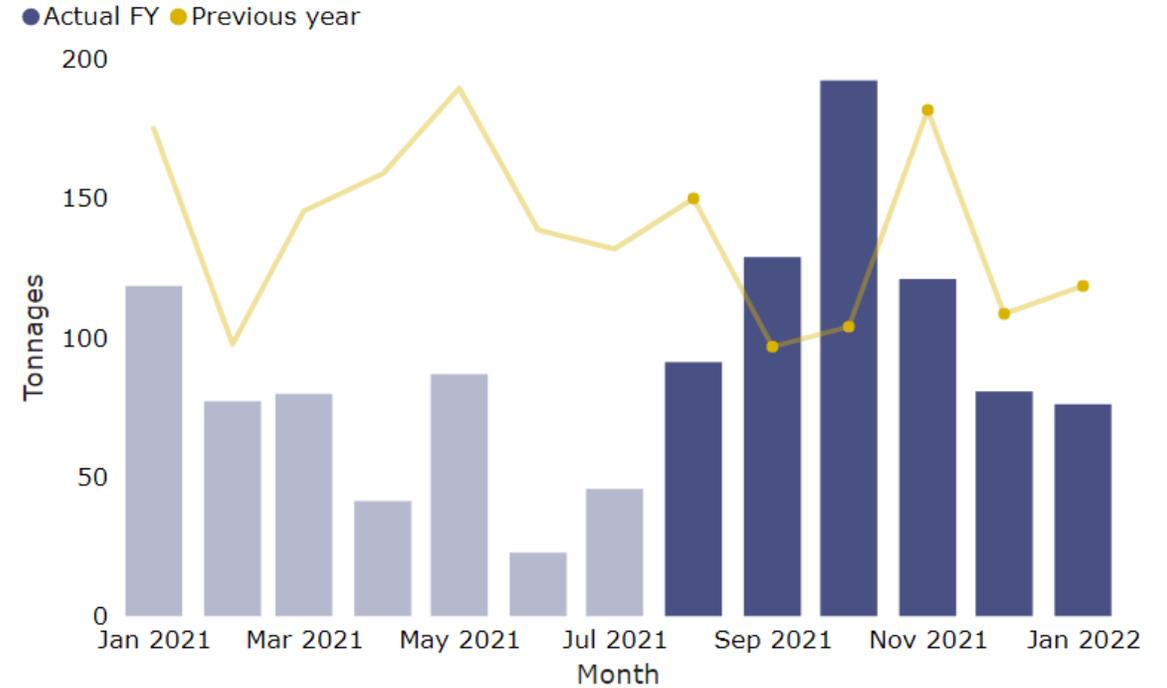


# 2021/2022 Product Sales

Recycled Materials - 13 month rolling Tonnages

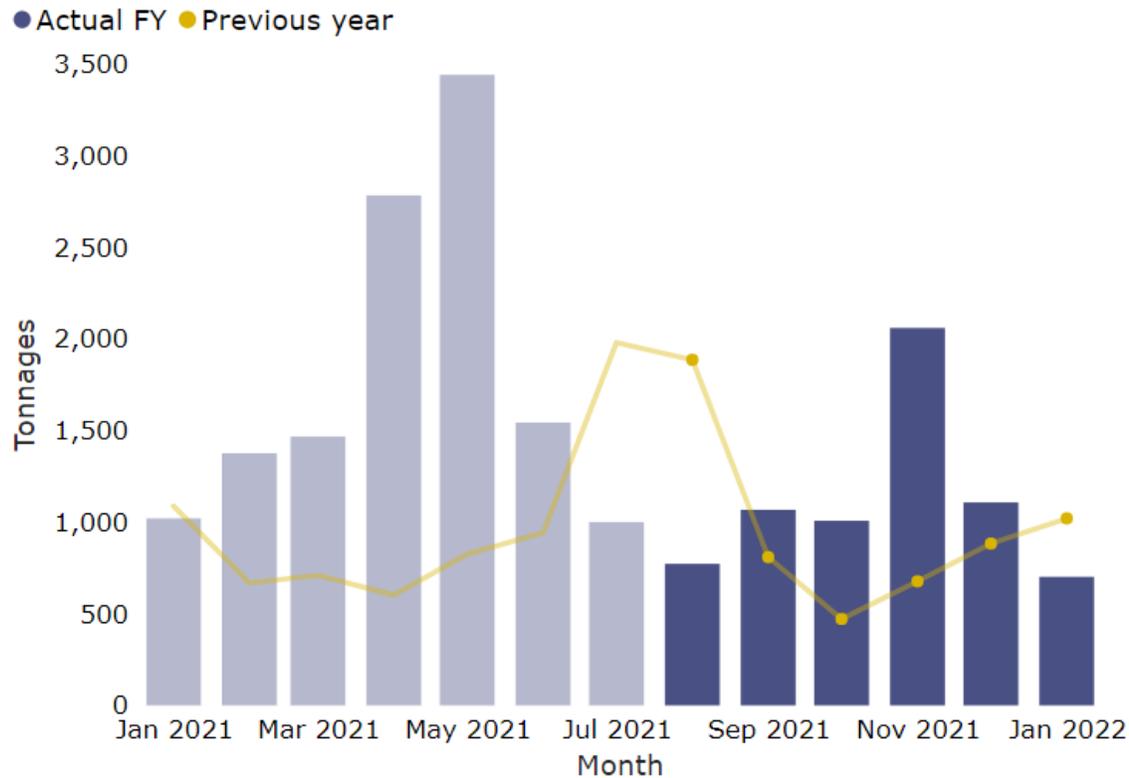


Soil - 13 month rolling Tonnages

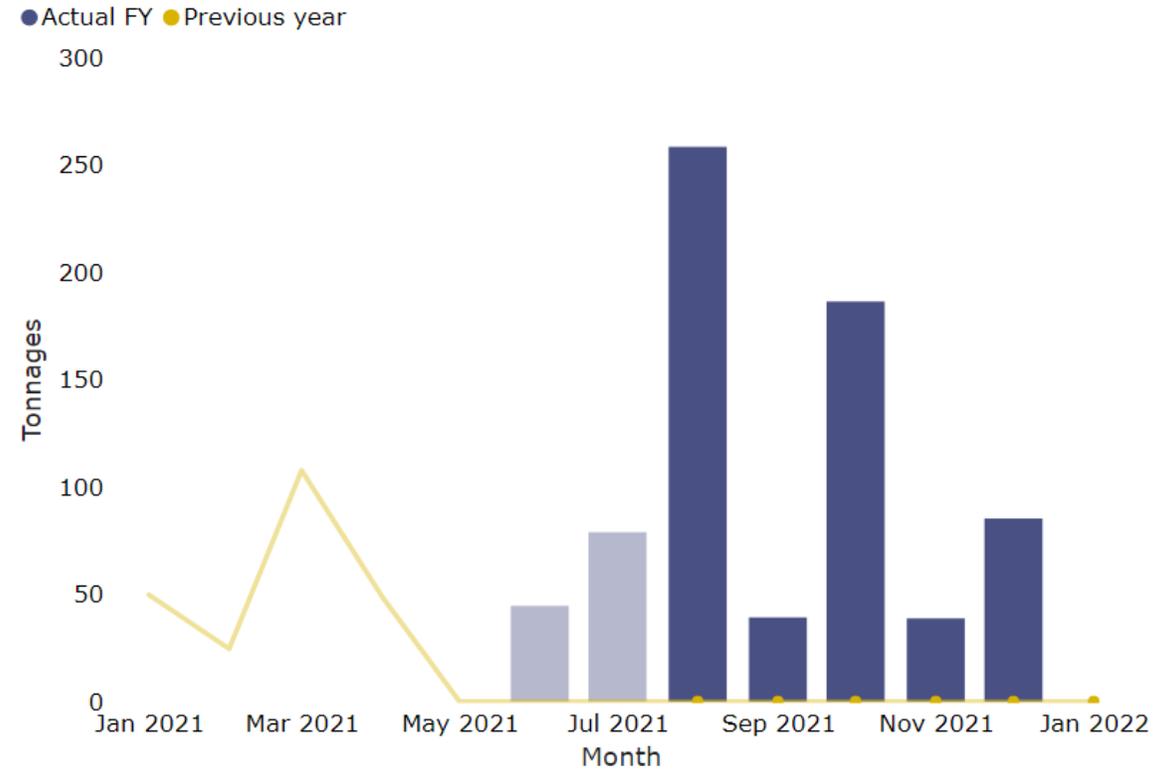


# 2021/2022 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



#### **4. CORPORATE BUSINESS PLAN 2021/2022 – 2025/2026 - SECOND QUARTER REPORTING FROM OCTOBER TO DECEMBER 2021**

**D2022/02477**

##### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2021/2022 – 2025/2026 for the reporting period October to December 2021.

##### **KEY POINT(S)**

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
  - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10763).
- Council adopted the revised EMRC's Corporate Business Plan 2021/2022 – 2025/2026 on 26 August 2021 (D2021/14764).
- The attachment to this report provides the second quarter reporting, against the key actions identified within the Corporate Business Plan 2021/2022 – 2025/2026, for the period October to December 2021.

##### **SOURCE OF REPORT**

Chief Sustainability Officer

##### **BACKGROUND**

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - A Strategic Community Plan – a minimum 10 year timeframe; and
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 2 Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10193).
- 3 Council adopted the EMRC's new Corporate Business Plan 2021/2022 – 2025/2026 on 26 August 2021 (D2020/14764) for activities progressed from 1 July 2021 onwards.

##### **REPORT**

- 4 The 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achieving its vision: *"To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business."*

- 5 The Corporate Business Plan 2021/2022 – 2025/2026 was developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2021.
- 6 The attachment to this report relates to the Corporate Business Plan actions for the second quarter reporting period of October to December 2021.

**STRATEGIC/POLICY IMPLICATIONS**

- 7 Key Result Area 3 – Good Governance
  - 3.3 To provide responsible and accountable governance and management of the EMRC
  - 3.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

- 8 The financial implications are reflected in the annual operating budget and the long-term financial plans.

**SUSTAINABILITY IMPLICATIONS**

- 9 The Corporate Business Plan 2021/2022 – 2025/2026 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

**RISK MANAGEMENT**

<b>Risk</b> The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Kalamunda Shire of Mundaring City of Swan	As outlined in the attachment

**ATTACHMENT(S)**

Corporate Business Plan 2021/2022 – 2025/2026 Second Quarter Progress Report for the period, October to December 2021 (D2022/01451)



# Corporate Business Plan 2021/2022 – 2025/2026

## Progress Report – Second Quarter 2021/2022

## Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2021/2022 – 2025/20265 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2021. The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within the 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision "To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business".

Updates against the Corporate Business Plan for the period July 2021 to June 2022 are provided quarterly within this document and are against the current adopted Plan.

It should be noted that a draft revised Strategic Plan and a draft revised Corporate Business Plan are being developed and will be presented to Council for its consideration, to take effect from 1 July 2022.

Marcus Geisler  
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

## Key Result Area 1 Environmental Sustainability

### Objective

#### 1.1 To Provide Sustainable Waste Disposal Operations

##### 1.1.1 Minimise the Environment Impact of Waste Management Operations

Key Actions		Status	Quarter	Comments
1.1.1.1	Prepare and submit annual Monitoring and Compliance Reports: <ul style="list-style-type: none"> <li>➢ Hazelmere</li> <li>➢ Offset Compliance</li> <li>➢ Red Hill</li> </ul>	●	July - September 2021	Reporting is on-going and on programme.
			October - December 2021	Reporting is on-going and on programme; Hazelmere and Red Hill reports are due to be submitted 90 days after 31 <sup>st</sup> December.
			January - March 2022	
			April - June 2022	
1.1.1.2	Develop and implement programs to ensure compliance with environmental legislative requirements: <ul style="list-style-type: none"> <li>➢ Water monitoring</li> <li>➢ Revegetation</li> <li>➢ Native Fauna</li> <li>➢ Feral Animal Control</li> </ul>	●	July - September 2021	On-going programme of monitoring is taking place as set out in in various detailed processes set out as part of ISO14001 accreditation.
			October - December 2021	Surface and ground water monitoring sampling has been completed. Offsets revegetation onsite assessment completed. Nest box monitoring and report completed. Feral animal control undertaken and awaiting report.
			January - March 2022	
			April - June 2022	
1.1.1.3	Rehabilitate former landfill cells	●	July - September 2021	Work commenced on planning for tree planting in May 2022.
			October - December 2021	Trees / shrubs have been ordered for rehabilitation in May 2022.
			January - March 2022	
			April - June 2022	
1.1.1.4	Prepare National Greenhouse and Energy (NGERS) Report	●	July - September 2021	Collation of information has commenced, submission is due by end of October.
			October - December 2021	Information was provided on time. Subsequently, EMRC has been working with NGER's to correct data which had been (historically) submitted incorrectly.

Key Actions		Status	Quarter	Comments
			January - March 2022	
			April - June 2022	

Key Actions		Status	Quarter	Comments
1.1.1.5	Prepare National Pollutants Inventory (NPI) Report	●	July - September 2021	Submission was made on 30 <sup>th</sup> September
			October - December 2021	Reporting complete.
			January - March 2022	
			April - June 2022	
1.1.1.6	Implement Offset Program (Lots 501 and 82)	●	July - September 2021	On-going programme of monitoring is in place.
			October - December 2021	On-going programme of monitoring is in place.
			January - March 2022	
			April - June 2022	
1.1.1.7	Audit Environmental Management System ISO14001:2015 and implement improvements (where required)	●	July - September 2021	On-going programme of monitoring is in place.
			October - December 2021	On-going programme of monitoring is in place.
			January - March 2022	
			April - June 2022	
<b>Responsible Chief Projects Officer</b>				

### 1.1.2 Provide a Waste Disposal Service at Red Hill Waste Management Facility

Key Actions		Status	Quarter	Comments
1.1.2.1	Construct infrastructure, as required (roads and car parks)	●	July - September 2021	No work has taken place due to weather however surfacing works are planning for the next quarter.
			October - December 2021	Surfacing of access road across to the Resource Recovery Pad is complete.
			January - March 2022	
			April - June 2022	
1.1.2.2	Construct Waste Management Facility Buildings	●	July - September 2021	Tender documentation for Workshop#3 has been prepared and tender issued. Tenders will be returned in mid-October.
			October - December 2021	Report went to November Council meeting and works awarded. Construction works due to commence on site in early February with a view to being complete by the end of the financial year.
			January - March 2022	
			April - June 2022	
1.1.2.3	Construct stormwater and siltation ponds, as required	●	July - September 2021	No works have taken place, however due to the wet winter it is anticipated that some remediation works will be required.
			October - December 2021	No works have taken place; additional new evaporators are being purchased to assist with leachate control in leachate ponds due to increased water levels.
			January - March 2022	
			April - June 2022	
1.1.2.4	Review costs related to post closure management of the Red Hill Waste Management Facility	●	July - September 2021	Projects Team has reviewed post closure costs with Finance Team.
			October - December 2021	No further information provided or requested.
			January - March 2022	
			April - June 2022	
1.1.2.5	Construct access roads and install power supply to Lots 8,9 and10	●	July - September 2021	Planning is taking place on access road to Resource Recovery Pad, associated with the installation of the proposed APCr Processing Plant. Power supply requirements cannot be completed until a preferred permanent FOGO Plant is identified.
			October - December 2021	The award of a tender for the FOGO processing plant and other projects on the Resource Recovery Pad, is delaying the finalisation of road layout and power requirements.
			January - March 2022	
			April - June 2022	
1.1.2.6	Construct drainage diversion and earthworks infrastructure as required	●	July - September 2021	No works have taken place, however due to the wet winter it is anticipated that some remediation works will be required.

Key Actions	Status	Quarter	Comments
		October - December 2021	Little remediation work has been required, despite the high rainfall experienced last winter.
		January - March 2022	
		April - June 2022	
Responsible Chief Projects Officer			

### 1.1.3 Review and Implement the Red Hill Development Plan

Key Actions	Status	Quarter	Comments
1.1.3.1 Implement the Red Hill Development Plan	●	July - September 2021	Construction of Workshop #3 is planned; Section 38 submission planned for treatment of APCr; access road works planned; permanent FOGO plant tender assessment on-going
		October - December 2021	Construction of Workshop #3 is due to commence early in February; Section 38 – APCr was submitted in October; Section 38 referral for harmonisation of ministerial statements was submitted at the end of December; grant application (Healthy Soils) being drafted for funding for the permanent FOGO plant.
		January - March 2022	
		April - June 2022	
1.1.3.2 Design and Construct Class IV Cell Stage 3	●	July - September 2021	Section 38 ministerial submission to be made in early October for APCr treatment, which will make use of existing Class IV Cell; another Section 38 submission to be made to cover the whole Red Hill site – this needs to be complete prior to construction of a new Class IV cell.
		October - December 2021	Work continued on the two Section 38 referrals (APCr and Harmonisation of Ministerial Statements); APCr was submitted in October with EMRC responding to a number of queries from DWER / EPA. Harmonisation referral was submitted in December. The Hamonisation referral needs to be approved before construction can begin, however design of new class IV cell will commence in the new calendar year.
		January - March 2022	
		April - June 2022	
1.1.3.3 Construct Class III Cell Stage 16	●	July - September 2021	Continued wet weather has prevented contractor returning to site to complete Stage 16 works. The contractor is keen to recommence and will start as soon as weather permits.
		October - December 2021	Stage 16 Works were complete at the end of December. The CQA work was not submitted, this will be done early in the new year.
		January - March 2022	
		April - June 2022	

Key Actions		Status	Quarter	Comments
1.1.3.4	Design and Construct Class III Cell Stage 17	●	July - September 2021	A Section 38 submission to be made to cover the whole Red Hill site – this needs to be complete prior to construction of a new Class III cell.
			October - December 2021	Section 38 referral to harmonise ministerial statements across the whole site was submitted at the end of December.
			January - March 2022	
			April - June 2022	
1.1.3.5	Amend licence requirements based on operational changes	●	July - September 2021	Section 38 ministerial submission to be made in early October for APCr treatment, which will make use of existing Class IV Cell; another Section 38 submission to be made to cover the whole Red Hill site – this needs to be complete prior to construction of a new Class IV cell
			October - December 2021	Work continued on the two Section 38 referrals (APCr and Harmonisation of Ministerial Statements); APCr was submitted in October with EMRC responding to a number of queries from DWER / EPA. Harmonisation referral was submitted in December.
			January - March 2022	
			April - June 2022	
1.1.3.6	Construct FOGO processing area and purchase Plant	●	July - September 2021	The interim FOGO processing area is planned to be extended; a works approval to do this has been submitted.
			October - December 2021	DWER / EPA have asked a number of questions with regard to amending the works approval for the interim FOGO pad; still going through the approval process. RFT for FOGO Processing Facility is still live. Application for grant funding made to the Food Waste for Healthy Soils to be submitted early in the new year.
			January - March 2022	
			April - June 2022	

Key Actions		Status	Quarter	Comments
1.1.3.7	Develop and construct Liquid Waste Processing area and purchase Plant	●	July - September 2021	No works have been carried out on this element during this quarter.
			October - December 2021	No works have been carried out on this element during this quarter.
			January - March 2022	
			April - June 2022	
1.1.3.8	Develop Lots 8, 9 & 10 for future waste activities	●	July - September 2021	Assessment of permanent FOGO process plant tender is on-going; APCr submission to allow for processing plant to be made by mid-October.

Key Actions		Status	Quarter	Comments
			October - December 2021	Tender for FOGO permanent facility is still-going; application for Healthy Soils grant to be submitted early in the new year; APCr tender for concrete batching plant has been awarded;
			January - March 2022	
			April - June 2022	
1.1.3.9	Develop PFAS processing and repository options	●	July - September 2021	No works have been carried out on this element during this quarter.
			October - December 2021	No works have been carried out on this element during this quarter.
			January - March 2022	
			April - June 2022	
1.1.3.10	Upgrade power supply to Workshop (No.2)	●	July - September 2021	Power supply upgrade to Workshop#2 has been included as part of tender for construction of Workshop#3.
			October - December 2021	Power supply was not awarded as part of the Workshop #3 tender due to excessively high cost of works; alternative arrangements are being investigated e.g. solar panels / battery
			January - March 2022	
			April - June 2022	
1.1.3.11	Construct workshop (No.3)	●	July - September 2021	Tender for construction for Workshop#3 has been issued, tenders will be returned in mid-October.
			October - December 2021	Tender awarded at November Ordinary Meeting of Council; works due to commence on site in early February will works planned for completion before the end of the financial year.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Projects Officer				

#### 1.1.4 Red Hill Waste Management Facility Operations

Key Actions		Status	Quarter	Comments
1.1.4.1	Oversee and guide operations of all developed projects at the RHWMF in accordance with the Red Hill Development Plan	●	July - September 2021	All operating as per Red Hill Development Plan.
			October - December 2021	All operating as per Red Hill Development Plan.
			January - March 2022	
			April - June 2022	
1.1.4.2		●	July - September 2021	Progressing as per the Red Hill Waste Management Facility 2021/2022 Plant Replacement Program.

Key Actions		Status	Quarter	Comments
	Purchase replacement plant as per asset management plan		October - December 2021	Progressing as per the Red Hill Waste Management Facility 2021/2022 Plant Replacement Program.
			January - March 2022	
			April - June 2022	
1.1.4.3	Purchase/Replace vehicles Red Hill	●	July - September 2021	Vehicles currently being replaced in accordance with Fleet Policy.
			October - December 2021	Vehicles currently being replaced in accordance with Fleet Policy
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Operating Officer				

### 1.1.5 Operate Member Council's Transfer Stations where applicable

Key Actions		Status	Quarter	Comments
1.1.5.1	Operate Shire of Mundaring Transfer Stations	●	July - September 2021	The EMRC continues to operating the Shire of Mundaring Community Recycling Centres ensuring an effective service for the Shire of Mundaring community. This includes the beverage container refund point at the Coppin Road facility, which concluded its first year of operation on 30 September.
			October - December 2021	The EMRC continues to operating the Shire of Mundaring Community Recycling Centres ensuring an effective service for the Shire of Mundaring community.
			January - March 2022	
			April - June 2022	
1.1.5.2	Operate City of Bayswater Transfer Station	●	July - September 2021	Maintenance of the site weighbridge is scheduled for October 2021 which will extend the life of the weighbridge deck by an estimated 2-3 years. Site running as per agreement. Construction for the new HHW facility is scheduled to commence in December 2021.
			October - December 2021	Trial Agreements for commercial waste supply to achieve greater economies of scale
			January - March 2022	
			April - June 2022	
Responsible		Chief Operating Officer		

## 1.2 To Improve Regional Waste Management

### 1.2.1 Collect, Manage and Dispose of Problematic Waste in the Region in a Sustainable Manner

Key Actions		Status	Quarter	Comments
1.2.1.1	Continue to deliver the Household Hazardous Waste Program	●	July - September 2021	Building approvals have been obtained for the construction of the HHW Shed at the Baywaste Transfer Station. Construction is to commence in November 2021. The Household Hazardous Waste Collection Program continued at the Red Hill Waste Management Facility with our collection by the WALGA Contractor completed with a total of 7.75 tonnes of HHW collected and 16.80 tonnes of Paint collected under the Federal Paintback Program for this period.
			October - December 2021	The Household Hazardous Waste Collection Program and Paintback Program continued at the Red Hill Waste Management Facility with our collection by the WALGA Contractor completed with a total of 20.95 tonnes of HHW collected and Paint collected under Program for this period.
			January - March 2022	

Key Actions	Status	Quarter	Comments
		April - June 2022	
Responsible Chief Operating Officer			

### 1.2.2 Continue the Waste Education Program and align this to new Operations and Resource Recovery

Key Actions	Status	Quarter	Comments
1.2.2.1 Develop and distribute the Annual Waste and Recycling Guide to member Councils	●	July - September 2021	All member councils guides successfully distributed. A number of guides have been used as examples by DWER at the Waste and Recycling conference.
		October - December 2021	Project on track
		January - March 2022	
		April - June 2022	
1.2.2.2 Review and implement the Waste Education Strategy	●	July - September 2021	Work has commenced on the new draft EMRC Waste Education Strategy
		October - December 2021	Target sections 4.1; 4.2; and 4.3 and the associated actions in the new Sustainability Strategy will supercede the development of a stand alone Waste Education Strategy.
		January - March 2022	
		April - June 2022	
1.2.2.3 Develop and deliver waste education resources and tools to support behaviour change	●	July - September 2021	In progress is six additional CALD FOGO flyers, flyer developed to education on vermin and the FOGO bin.
		October - December 2021	The six CALD flyers are now ready for use. A new design for a recycling station is currently underway, incorporating the GREAT Sort graphics.
		January - March 2022	
		April - June 2022	
1.2.2.4 Facilitate Earth Carer's training courses	●	July - September 2021	The Earth Carers' program content and structure was reviewed; the logo was updated and the new format will be delivered in October. The course will take place at Red Hill and Beechboro Active and there is a charge for 'out of region' participants of \$100.
		October - December 2021	The October Earth Cares was held from 13-27 October, with 18 attendees and 7 people completed all five sessions, thereby graduating.
		January - March 2022	
		April - June 2022	
1.2.2.5		July - September 2021	Researching textile waste and ideas for a reduction program, FOGO in Schools

Key Actions	Status	Quarter	Comments
Support and participate in the development and implementation of WA Waste initiatives	●	October - December 2021	14 schools enrolled in FOGO in schools trial to commence early 2022
		January - March 2022	
		April - June 2022	
1.2.2.6 Promote and co-ordinate Waste Education Tours, including FOGO	●	July - September 2021	5 school tours (171 attendees), 5 community groups (118 attendees)
		October - December 2021	2 school tours (31 attendees), 3 community groups (57 attendees) and 2 Member Council Staff tour (27 attendees)
		January - March 2022	
		April - June 2022	

Key Actions	Status	Quarter	Comments
1.2.2.7 Continue to deliver the Battery Collection Program	●	July - September 2021	A total of 4,928.1 kg of batteries were collected from schools and public places.
		October - December 2021	A total of 5,261.1 kg of batteries were collected from schools and public places.
		January - March 2022	
		April - June 2022	
1.2.2.8 Review and Report on Waste Plans for the EMRC and member Councils as requested	●	July - September 2021	All member Council and EMRC waste plans have been endorsed by DWER. The first annual report, which details the progress of actions outlined in the Part 2 Implementation plans, are due to be submitted to DWER by the end of October, 2022. In preparation for the report the EMRC has developed an Implementation plan tracker to ensure actions are completed in conjunction with their stated milestones
		October - December 2021	Ongoing review of Coolgardie waste plans
		January - March 2022	
		April - June 2022	
Responsible Chief Sustainability Officer			

### 1.2.3 Provide a Waste Management Advisory Service

Key Actions	Status	Quarter	Comments
1.2.3.1		July - September 2021	No work has taken place on this action.

Key Actions		Status	Quarter	Comments
	Undertake contaminated sites investigations (where required)	●	October - December 2021	No work has taken place on this action.
			January - March 2022	
			April - June 2022	
1.2.3.2	Provide environmental consultancy service to member Councils and other clients (where required)	●	July - September 2021	EMRC Waste Plans Officer continues to provide a consultancy service to the Shire of Coolgardie to assist them develop and produce a waste plan.
			October - December 2021	Consulting to the Shire of Coolgardie on remediation of the Kambalda landfill site continued. Assisted the Cit of Bayswater with their HHW facility Works Approval and Licecne Amendment.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Projects Officer				

### 1.3 Resource Recovery and Recycling

#### 1.3.1 To Provide Resource Recovery and Recycling Solutions in Partnership with Member Councils

Key Actions		Status	Quarter	Comments
1.3.1.1	Design and construct transfer station	●	July - September 2021	Tender for the construction of Waste Transfer Station was awarded at August Council meeting. The contractor has been busy with value engineering the design, working with the EMRCs design consultant to optimise the design and ordering of materials. Site works planned to commence in October.
			October - December 2021	Site works commenced in November. There are potential delays with the fabrication and supply of steel due to COVID however the contractor has not, as of the end of December, asked for an extension of time. The works are therefore still due for completion by the end of June 2022.
			January - March 2022	
			April - June 2022	
1.3.1.2	Prepare annual compliance report on Ministerial Conditions for the RRF	●	July - September 2021	This work is on-going.
			October - December 2021	Complete.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Projects Officer				

### 1.3.2 Develop the Hazelmere Resource Recovery Park

Key Actions		Status	Quarter	Comments
1.3.2.1	Review and update Hazelmere Development Plan	●	July - September 2021	Work on the Wood Waste to Energy Plant commenced again in August, with a practical completion date of 31 <sup>st</sup> December, commissioning complete by 31 <sup>st</sup> March 2022; work on Waste Transfer Station is progressing well.
			October - December 2021	Work on the WWtE plant continued throughout the quarter, however slowed markedly through December, until late December when the main sub-contractor (Avora) to Anergy stopped working and left site. The contractor is in default as this constitutes an unapproved suspension of work. Various concrete pad works took place to improve and strengthen areas where heavy plant and machinery work.
			January - March 2022	
			April - June 2022	
1.3.2.2	Construct and commission Community Reuse and Recycling Station and Plant and Equipment	●	July - September 2021	Detailed design is due to commence later in the financial year, with a consultant to be appointed.
			October - December 2021	This work is on hold.
			January - March 2022	
			April - June 2022	
1.3.2.3	Construct and commission Site/Administration Office	●	July - September 2021	This project is complete, Operations Team has moved into the building.
			October - December 2021	Complete.
			January - March 2022	
			April - June 2022	
1.3.2.4	Construct and commission site infrastructure	●	July - September 2021	There have been several small concreting projects undertaken in the quarter to improve access and lay down areas. The main difficulty has been in finding a contractor to do the work (16 contractors were contacted for one element, before we appointed one).
			October - December 2021	Works to improve lay down areas at various locations across Hazelmere took place; all were complete before the end of December.
			January - March 2022	
			April - June 2022	

Key Actions		Status	Quarter	Comments
1.3.2.5	Wood Waste to Energy (WWTE) and Plant, Equipment and Buildings	●	July - September 2021	Work recommenced in late August; mechanical practical completion is due by 31 <sup>st</sup> December with commissioning complete by 31 <sup>st</sup> March 2022. A new electrical contractor has been appointed (Avora), they are completing works satisfactorily.
			October - December 2021	WUC progressed >96% with focus on electrical installation. Anergy suspended works without approval on 21 <sup>st</sup> December 2021 advising resumption on 4 <sup>th</sup> January 2022.
			January - March 2022	
			April - June 2022	
1.3.2.6	WWTE Utilities and Infrastructure	●	July - September 2021	Contact has been re-established with Perth Airport; approvals with Western Power are being checked as some may have lapsed;
			October - December 2021	PAPL HV Submission elapsed. Petro Min Engineers reviewed and prepared resubmission documents for PAPL to resubmit to Western Power. Awaiting approval pf submission. 22kV feeder and Protection Fibre Optic cables tested in preparation for commissioning HV feed from PAPL.
			January - March 2022	
			April - June 2022	
1.3.2.7	Construct Noise Control Fencing	●	July - September 2021	Quotes have been sought and work awarded however will not commence on site until January 2022.
			October - December 2021	Work will not commence on site until January 2022.
			January - March 2022	
			April - June 2022	
1.3.2.8	Prepare and submit WWTE Facility commissioning compliance Report to DWER	●	July - September 2021	Commissioning is planned to be complete by 31 <sup>st</sup> March 2022.
			October - December 2021	Commissioning is planned to be complete by 31 <sup>st</sup> March 2022.
			January - March 2022	
			April - June 2022	
1.3.2.9	Prepare and submit Ministerial Assessment (Annual) Report to the EPA	●	July - September 2021	Compliance assessment report was submitted against MS1028 (WWTE) in July 2021.
			October - December 2021	Complete.
			January - March 2022	
			April - June 2022	
1.3.2.10	Monitor groundwater at the Hazelmere Resource Recovery Park (annual – Winter)	●	July - September 2021	Ground watering has been completed and report submitted.
			October - December 2021	Complete.
			January - March 2022	

Key Actions		Status	Quarter	Comments
			April - June 2022	
Responsible Chief Projects Officer				

### 1.3.3 Hazelmere Resource Recovery Park (HRRP) Operations

Key Actions		Status	Quarter	Comments
1.3.3.1	Oversee and guide operations of all developed projects at the HRRP in accordance with the HRRP Development Plan	●	July - September 2021	Investigating the suitability of the C&I sorting line to process bulk verge collection for Member Councils.
			October - December 2021	Investigating Mattress recycling program for Member Councils growing mattress waste.
			January - March 2022	
			April - June 2022	
1.3.3.2	Purchase replacement plant as per asset management plan	●	July - September 2021	Request for Quote issued, submissions are being evaluated with an order to be awarded late October
			October - December 2021	Progressing as per the EMRC's asset management plan
			January - March 2022	
			April - June 2022	
Responsible Chief Operating Officer				

### 1.3.4 Identify Markets and Develop Resource Recovery Products in order to reduce waste going to Landfill

Key Actions		Status	Quarter	Comments
1.3.4.1	Increase volume into EMRC resource recovery infrastructure	●	July - September 2021	Renew contracts with existing clients for woodwaste supply.
			October - December 2021	Investigating opportunities for collecting PVC pipes for third-party recycling.
			January - March 2022	
			April - June 2022	
1.3.4.2	Implement the marketing strategy for Biochar (WWTE)	●	July - September 2021	Expression of Interest issued for offtake of EMRC Biochar Product
			October - December 2021	Discussion and clarifications ongoing along with respondents. Additional analysis of biochar to meet requirements of European Biochar Guidelines progressing.
			January - March 2022	

Key Actions		Status	Quarter	Comments
			April - June 2022	
1.3.4.3	Investigate and develop markets for composted FOGO material	●	July - September 2021	Marketing trial with Composters currently in progress.
			October - December 2021	Discussions with Main Roads for the use of recycled FOGO material on road verges
			January - March 2022	
			April - June 2022	
1.3.4.4	Investigate and develop markets for Ferricrete and PFAS	●	July - September 2021	Working with DFES on cost estimation for disposal of PFAS from various sites in WA
			October - December 2021	Discussions with relevant internal stakeholders to implement a CRM for PFAS enquiries
			January - March 2022	
			April - June 2022	
1.3.4.5	Develop and implement programs to increase sales of Red Hill by-products	●	July - September 2021	Multiple proposal submissions for the supply of quarry materials as well as waste disposal packages
			October - December 2021	Renew of commercial contracts for General Waste supply
			January - March 2022	
			April - June 2022	
1.3.4.6	Develop and implement programs to increase sales of Hazelmere by-products	●	July - September 2021	Cold calling. New client acquisition: Fairglen Farms
			October - December 2021	Currently developing a call plan to ensure all existing customers are engaged.
			January - March 2022	
			April - June 2022	
<b>Responsible</b>		<b>Chief Operating Officer</b>		

## 1.4 To Investigate Leading Edge Waste Management Practices

### 1.4.1 Undertake Research into Integrated Waste Management

Key Actions		Status	Quarter	Comments
1.4.1.1	Support opportunities for the implementation of the CDS (Container Deposit Scheme) in the region	●	July - September 2021	Continuing to operate the Mundaring CDS.
			October - December 2021	Continuing to operate the Mundaring CDS.
			January - March 2022	
			April - June 2022	
1.4.1.2	Evaluate the opportunity for a Plastics Processing Facility and the feasibility of plastics recycling	●	July - September 2021	Plastics sorting and recycling trial at Baywaste has been delayed due to COVID; the contractor is working on getting approvals for their technicians to enter WA to assemble the plant and equipment which is already at the Baywaste Facility.
			October - December 2021	Trial is still being delayed due to COVID restrictions on borders.
			January - March 2022	
			April - June 2022	
1.4.1.3	Expand CRC network based on Mundaring model	●	July - September 2021	Work will commence on the design of a community recycling Centre at Hazelmere in Q4 of the financial year.
			October - December 2021	No change.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Projects Officer				

### 1.4.2 Provide Leadership in the development of Waste Policy and Practices

Key Actions		Status	Quarter	Comments
1.4.2.1	Provide input to new DWER policies and regulations affecting waste disposal, composting etc. (where required)	●	July - September 2021	<ol style="list-style-type: none"> <li>1. Involvement in the CDS refund improvement program with WARRRL focussed on LGAs and community. Launched September 2021</li> <li>2. Feedback on DWER compost guidelines consultation paper</li> <li>3. Ongoing participation on the DWER FOGO reference group.               <ol style="list-style-type: none"> <li>a. Step by step guide for FOGO implementation</li> <li>b. FOGO market development study</li> <li>c. Impacts and benefits of kerbside systems</li> </ol> </li> </ol>

Key Actions		Status	Quarter	Comments
			October - December 2021	Continued participation in the DWER FOGO Reference Group
			January - March 2022	
			April - June 2022	
Responsible		Chief Executive Officer		

### 1.4.3 Identify, Investigate and Develop New Waste Management Practices and Services

Key Actions		Status	Quarter	Comments
1.4.3.1	Develop a monitoring regime for the Wood Waste to Energy Facility to meet regulatory requirements (Annual Reporting): <ul style="list-style-type: none"> <li>➤ Woodwaste feedstock monitoring</li> <li>➤ Stack emissions monitoring</li> <li>➤ Ambient monitoring</li> </ul>	●	July - September 2021	This will be addressed as part of the commissioning works due in the third quarter of the financial year.
			October - December 2021	This will be addressed as part of the commissioning works due in the third quarter of the financial year.
			January - March 2022	
			April - June 2022	
1.4.3.2	Investigate an EMRC regional waste collection service	●	July - September 2021	A submission will be made to the ACCC when signatures have been received from relevant member Councils. The submission process has taken longer than anticipated.
			October - December 2021	Final submission made in November 2021, clarifications with ACCC continuing.
			January - March 2022	
			April - June 2022	
1.4.3.3	Seek approval for FOGO and Liquid Waste Processing Plant (Red Hill)	●	July - September 2021	This is being addressed in the preparation and submission of a new Section 38 to EPA / DWER which will address these issues. A consultant has been appointed to undertake this task. Work will begin on this in the second quarter.
			October - December 2021	Section 38 referral application submitted in December 2021.
			January - March 2022	
			April - June 2022	
Responsible		Chief Projects Officer		

## 1.5 To Contribute towards Improved Amenity, Conservation and Support of the Natural Environment to Address Climate Change

### 1.5.1 Merge Environmental Strategy High Level Actions into the new Sustainability Strategy

Key Actions		Status	Quarter	Comments
1.5.1.1	Review Environmental Strategy and develop a new Sustainability Strategy	●	July - September 2021	Any relevant/current actions from the current Regional Environmental Strategy will be incorporated into the new EMRC Sustainability Strategy Action Plan once developed
			October - December 2021	The Sustainability Strategy was presented to Council at its November 2021 meeting. Work is underway to incorporate all the relevant actions into a revised Corporate Business Plan and Strategic Plan for future reporting to Council.
			January - March 2022	
			April - June 2022	
Responsible Chief Sustainability Officer				

### 1.5.2 Implement the Water Quality and Conservation Program

Key Actions		Status	Quarter	Comments
1.5.2.1	Support regional implementation of water efficiency and water quality management	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Finalising new 5-year Waterwise Council Action Plans for the Town of Bassendean, City of Swan, Shire of Mundaring and Town of Victoria Park.</li> <li>➤ Facilitated water team meetings for Town of Bassendean, City of Swan, Shire of Mundaring and Town of Victoria Park.</li> <li>➤ Completed 2019-2020 annual water analysis report and snapshot for Town of Bassendean, City of Swan, Shire of Mundaring.</li> <li>➤ Attended WA Water Industry Breakfast webinar 'Water's Role in WA's Energy transition to Net Carbon Zero'.</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>➤ New 5-year Waterwise Council Action Plans for the Town of Bassendean, City of Swan, Shire of Mundaring and Town of Victoria Park finalised and submitted to the Water Corporation.</li> <li>➤ Completion of Gold Waterwise Aquatic Centre accreditation for Shire of Mundaring Bilgoman Pool.</li> <li>➤ Revision of action reporting documents</li> <li>➤ Promotion of water wise initiatives on social media</li> <li>➤ Held water team meeting with Town of Victoria Park</li> <li>➤ Participated in WALGA webinar re Draft State Planning Policy 2.9 (Water)</li> <li>➤ Attended 2021 Waterwise Councils Forum</li> </ul>
			January - March 2022	
			April - June 2022	
Responsible Chief Sustainability Officer				

### 1.5.3 Review and Implement the Swan and Helena Rivers Management Framework

Key Actions		Status	Quarter	Comments
1.5.3.1	Deliver actions and initiatives from the Swan and Helena Rivers Management Framework	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ 'Flood Aware Be Prepared' campaign launched in all six participating council areas (City of Swan, City of Bayswater, Town of Bassendean, City of Belmont, Town of Victoria Park and City of South Perth). Promotions included bus shelter advertising, brochure delivery to high risk areas, and a regional video promoted on social media and stakeholder websites.</li> <li>➤ The Swan and Helena River Study – Informing Flood Resilience was presented at the 2021 Floodplain Management Australian National Conference by consultants BMT.</li> <li>➤ The City of Rockingham and the City of Perth requested access to the Swan and Helena River Flood study information, as well as a subdivision consultant and infrastructure consultant.</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Flood Aware Be Prepared campaign concluded. Evaluation completed and sent to participating councils.</li> <li>➤ National Disaster Resilience Program (NDRP) funding acquittal for the Flood Aware campaign completed and sent for internal approvals.</li> </ul>
			January - March 2022	
			April - June 2022	
Responsible		Chief Sustainability Officer		

### 1.5.4 Identify and Implement Net Zero, Circular Economy and Environmental Sustainability Initiatives

Key Actions		Status	Quarter	Comments
1.5.4.1	Identify, develop and implement new regional environmental and sustainability opportunities	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Investigating opportunities for regional mapping projects such as bushfire load mapping and other environmental factors impacted by climate change.</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Initial research into the WA Tree Festival, focused on significant, heritage and cultural trees in our Region. Festival happening in April 2022.</li> <li>➤ Initial research into international framework of SDG reporting</li> <li>➤ Coordinated and submitted an application for the Preparing Australian Communities Local Stream funding on behalf of the Shire of Mundaring, City of Swan and City of Kalamunda for a community bushfire awareness campaign.</li> <li>➤ Attended the Sustainable Cities online conference.</li> <li>➤ Assisted member councils to participate in WALGA's Energy Sustainability and Renewables Project, in particular the Power Purchase Agreement (bulk purchase of green power). And finalised the EMRC's participation in the PPA to purchase 100% renewable electricity from Dec 2022.</li> </ul>

Key Actions		Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ Developing and finalising a suite of information sheets regarding net zero and climate change including the science, history, local and global targets and progress, and programs and initiatives.</li> </ul>
			January - March 2022	
			April - June 2022	
1.5.4.2	Implement regional energy efficiency, emissions reduction and climate change initiatives (including ACER)	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ ACER - Analyse data and prepare Annual reports for Shire of Mundaring and Town of Bassendean.</li> <li>➤ Liaise with data management service Azility to rectify data discrepancies.</li> <li>➤ Completed training for Azility platform.</li> <li>➤ Commenced review of Home Energy Audit Tool (HEAT) Kits.</li> <li>➤ Attended Home Energy Efficiency workshop.</li> <li>➤ Finalising the Benchmarking Building Efficiency (BBE) project regional report.</li> <li>➤ Clean Energy Future Fund (CEFF) – application submitted in April 2021, awaiting outcome. Regional energy efficiency projects for Shire of Mundaring, City of Bayswater and Town of Bassendean.</li> <li>➤ Actively participating in WALGA's Climate Change Collaborative and the Carbon Accounting Committee.</li> <li>➤ Attending Energy Policy WA webinars (e.g. Energy Transformation Strategy, Whole of System Plan data dashboard, Electric Vehicle Action Plan).</li> <li>➤ Attended DWER Climate Science Initiative webinar.</li> <li>➤ Attended WALGA Climate Change Risk Assessment Training.</li> <li>➤ Attending Energy Efficiency Council webinars.</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Clean Energy Future Fund (CEFF) – application submitted in April 2021, outcome unsuccessful.</li> <li>➤ Benchmarking Building Efficiency (BBE) project regional report finalised and sent to participating councils</li> <li>➤ Provided assistance with carbon accounting and data collection for Town of Bassendean Carbon Reduction Strategy.</li> <li>➤ Revision of ACER data analysis report with updated data</li> <li>➤ Azility Data management system training</li> <li>➤ Held Energy Team meeting with Shire of Mundaring</li> <li>➤ Actively participating in WALGA's Climate Change Collaborative and the Carbon Accounting Committee.</li> <li>➤ Attended DWER Climate Science Initiative update webinar.</li> <li>➤ Participated in Cities Power Partnership webinar: Collaborative opportunities for local governments.</li> </ul>
			January - March 2022	
			April - June 2022	
1.5.4.3		●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Information sessions on the Circular Economy have been held with students from Curtin University; members of the National Environment Legal Association and Austrade</li> </ul>

Key Actions		Status	Quarter	Comments
	Develop and host Circular Economy forums, and information sessions			➤ Research and planning a series of Circular Economy webinars for local industry, business and government. E.g. Thinking Circular for Business, Circularity in procurement and waste.
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Developed and held two online webinars for local business and industry groups – ‘Thinking Circular for Business’ and ‘Thinking Circular for Procurement and Waste’. Approximately 20 attendees at each, free for businesses in the Region.</li> <li>➤ Initial meetings and research to plan Circular Economy Webinars Roadmap 2022 – educational program for the region - Total of 9 webinars happening from February to November 2022.</li> </ul>
			January - March 2022	
			April - June 2022	
Responsible		Chief Sustainability Officer		

## Key Result Area 2 Economic Development

### Objective

#### 2.1 To Facilitate and Advocate for Increased Investment in Regional Infrastructure

##### 2.1.1 Review and Implement the Regional Integrated Transport Initiatives

Key Actions		Status	Quarter	Comments
2.1.1.1	Review the RITS and develop a new Sustainability Strategy	●	July - September 2021	➤ Any outstanding/relevant actions in the RITS will be incorporated into the new Sustainability Strategy Actions
			October - December 2021	➤ Incorporated transport initiatives into the new sustainability strategy
			January - March 2022	
			April - June 2022	
2.1.1.2	Implement actions and initiatives to meet regional integrated transport priorities	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Planning and development of activities for Bike Month 2021 program</li> <li>➤ Formation of the Regional Light Rail group in collaboration with City of Bayswater</li> <li>➤ Progressing RFQs for detailed design and installation of EV charging station at Ascot Place</li> <li>➤ Held combined Regional Integrated Transport and Economic Development meeting including presentations; WA Infrastructure Strategy (Nicole Lockwood, Infrastructure WA), and new WA Transport Modelling (Main Roads, and SMEC consulting).</li> </ul>
			October - December 2021	➤ Hosted initiatives in line with the Your Move Program to encourage walking, cycling and other modes to transport to reduce environmental impact. Three stories were submitted online to the Your Move platform.

Key Actions		Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ Encouraged Ride2Work Day as a part of the national campaign and our commitment to Your Move.</li> <li>➤ Conducted research into electric charging stations; developing a business case.</li> <li>➤ Submitted an EOI for Hydrogen Fueled Transport grant in partnership with WATCH2 and TAFE Northern Metropolitan.</li> <li>➤ Organised a Redcliffe station tour (Airport Line) substituting the December RITS IAG meeting</li> <li>➤ Submitted project ideas for WALGA's LG Transport and Roads Research and Innovation Program.</li> <li>➤ Research into reduction of transport emissions in the region.</li> </ul>
			January - March 2022	➤
			April - June 2022	
2.1.1.3	Deliver actions and initiatives from the Regional Congestion Management Action Plan	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Collaboration with the City of Canning for the Unified Digital Commercial Movements Platform for reducing congestion from freight movement on our roads.</li> <li>➤ Travel behavior change initiatives for mode shift to public transport and cycling by advocacy.</li> </ul>
			October - December 2021	➤ No updates as per the new Sustainability Strategy
			January - March 2022	
			April - June 2022	
<b>Responsible</b>		<b>Chief Sustainability Officer</b>		

## 2.2 To Facilitate and Advocate for Regional Economic Development Activities

### 2.2.1 Review and Implement the Regional Economic Development Initiatives

Key Actions		Status	Quarter	Comments
2.2.1.1	Review the Economic Development Strategy and develop a new Sustainability Strategy	●	July - September 2021	➤ Work has commenced on the new draft EMRC Sustainability Strategy which will include actions associated with Economic Development
			October - December 2021	➤ Initial review of the information from the Draft Sustainability Strategy associated with impacts from the Economic Development Strategy.
			January - March 2022	
			April - June 2022	
2.2.1.2	Identify, research and promote new economic development, Net Zero and Circular Economy initiatives	●	July - September 2021	➤ Two local business and industry webinars have been planned for October and November 2021 ➤ Research into a series of nine webinars/forums has commenced.
			October - December 2021	➤ Developed and held two online webinars for local business and industry groups – 'Thinking Circular for Business' and 'Thinking Circular for Procurement and Waste'. Approximately 20 attendees at each, free for businesses in the Region. ➤ Initial meetings and research to plan Circular Economy Webinars Roadmap 2022 – educational program for the region - Total of 9 webinars happening from February to November 2022.
			January - March 2022	
			April - June 2022	
2.2.1.3	Develop annual economic development action plans linked to the Sustainability Strategy	●	July - September 2021	➤ Planning future economic development actions to be embedded into a Sustainability Strategy Action Plan has commenced
			October - December 2021	➤ Planning future economic development actions reviewed and discussed through initial development of the Draft Sustainability Strategy Action Plan.
			January - March 2022	
			April - June 2022	
2.2.1.4	Identify and support opportunities to enhance business and investment initiatives	●	July - September 2021	➤ Produced 2021 economic report cards for our economic development members and for the EMRC Region. ➤ Planning for future 2022 webinars and forums for local business and industry groups.
			October - December 2021	➤ Development of a series of webinars for 2022 for local groups within the Region, first webinar starting on Circular Economy in February. ➤ Attended webinar AI for Local Government, linking with the sustainable development goals and reporting for future Council initiatives. ➤ Shared event details with member Council EDOG group and attended webinar 'Creating Employment equality post pandemic' by SGS Economics.

Key Actions		Status	Quarter	Comments
			January - March 2022	
			April - June 2022	
Responsible Chief Sustainability Officer				

## 2.3 To Facilitate Regional Cultural and Recreational Activities

### 2.3.1 Continue the Coordination, Marketing and Promotion of Regional Events

Key Actions		Status	Quarter	Comments
2.3.1.1	Coordinate, market and promote regional events	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Marketed a 10-week campaign for the 2021 Avon Descent Family Fun Day events.</li> <li>➤ Hosted a debrief meeting for the 2021 Avon Descent Family Fun Day events with actions for the acquittal process and new grant application for 2022.</li> <li>➤ Development of a regional youth networking opportunity.</li> <li>➤ Researching the opportunity to collaborate with member Councils for a 2022 Regional Tree Festival</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Held Regional Youth Officer group and YAC networking opportunity, with over 40 attendees on the day.</li> <li>➤ Gathered data, budgets, reports required for the Avon Descent 2021 acquittal, the acquittal was submitted to Lotterywest late November.</li> <li>➤ Information requested to Councils for the Avon Descent 2022 Lotterywest grant application, grant application submitted to Lotterywest mid-December</li> <li>➤ Initial research into the WA Tree Festival, focused on significant, heritage and cultural trees in our Region. Festival happening in April 2022.</li> <li>➤ Maintain social media presence to promote Sustainability - key regional programs</li> </ul>
			January - March 2022	
			April - June 2022	
Responsible Chief Sustainability Officer				

## Key Result Area 3 Good Governance

### Objective

#### 3.1 To Provide Advice and Advocacy on Issues Affecting Perth's Eastern Region

##### 3.1.1 Review and implement Regional Advocacy Initiatives

Key Actions		Status	Quarter	Comments
3.1.1.1	Review Regional Advocacy Strategy and develop new Sustainability Strategy	●	July - September 2021	➤ Work has commenced on the new draft EMRC Sustainability Strategy which will include actions associated with Regional Advocacy
			October - December 2021	➤ The EMRC Sustainability Strategy was completed and presented to Council at its November 2021 meeting. The actions identified in the Sustainability Strategy will form part of the revised draft Strategic Plan and Corporate Business Plan actions.
			January - March 2022	
			April - June 2022	
3.1.1.2	Identify and promote regional advocacy priorities	●	July - September 2021	➤ Two identified regional priorities include FOGO contamination and the Your Move program for the Airport Line
			October - December 2021	➤ Advocacy continues through representation on the Main Roads WA Eastlink Sustainability Action Group
			January - March 2022	
			April - June 2022	
Responsible Chief Sustainability Officer				

#### 3.2 To Manage Partnerships and Relationships with Stakeholders

##### 3.2.1 Continue to Foster and Enhance Relationships with member Councils and All Key Stakeholders

Key Actions		Status	Quarter	Comments
3.2.1.1	Implement the deliverables in the EMRC Reconciliation Action Plan (RAP)	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Finalised the EMRC Respect RAP</li> <li>➤ Reviewed the initial design for the Innovate RAP</li> <li>➤ Attended WALGA's Aboriginal Forum – Doyntj Come Together – Reconciliation action planning.</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Met with Reconciliation Australia to liaise on the actions and deliverables for the new Innovate RAP.</li> <li>➤ Recommendation of reconfiguration on the RAP Working Party from RA, this was accepted by Council in the December meeting.</li> </ul>

Key Actions		Status	Quarter	Comments
				➤
			January - March 2022	
			April - June 2022	
3.2.1.2	Develop Innovate RAP	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Submitted first draft of the Innovate RAP</li> <li>➤ Received first round of feedback from RA</li> <li>➤ Submitted second draft of the Innovate RAP</li> </ul>
			October - December 2021	➤ Innovate RAP sent to Reconciliation Australia with changes re: RAPWP for official endorsement.
			January - March 2022	
			April - June 2022	
3.2.1.3	Develop Stretch RAP	●	July - September 2021	➤ Stretch RAP will not commence until Innovate RAP is complete in 2023.
			October - December 2021	➤ Stretch RAP will not commence until Innovate RAP is complete in 2023.
			January - March 2022	
			April - June 2022	
<b>Responsible</b>		<b>Chief Sustainability Officer</b>		

Key Actions		Status	Quarter	Comments
3.2.1.4	Implement biennial Stakeholder Perception Survey	●	July - September 2021	Survey conducted 10-25 August with a 41% return rate; results presented to ELT on 22 August and to Council on 23 September. A copy of the survey was made available online.
			October - December 2021	Analysis of results from 2021 Stakeholder Perception Survey in progress.
			January - March 2022	
			April - June 2022	
3.2.1.5	Co-ordinate EMRC's Community Grants Program	●	July - September 2021	Eight applications were received for grants from the \$15,000 2020/2022 program vs six in 2020/2021. Applications are currently being assessed for eligibility under the Program's requirements.
			October - December 2021	Seven applications from community groups in the vicinity of RHWMF were successful in their grant applications. A cheque presentation ceremony was held at Red Hill on 30 November for the distribution of \$15,000 in grants, attended by the Chairman and CEO. A media release and social media posts were published simultaneously.
			January - March 2022	
			April - June 2022	
3.2.1.6	Produce EMRC's Annual Report	●	July - September 2021	Concept design selected by CEO, text and photography being assembled. On schedule for adoption at Council meeting 25 November 2021.
			October - December 2021	The EMRC 2020/2021 Annual Report was adopted by Council on 25 November 2021 and distributed to stakeholders via a downloadable pdf on the EMRC corporate website. In line with sustainability principles, no hard copies were printed this year.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Executive Officer				

### 3.2.2 Review and implement the Marketing and Communications Plan

Key Actions		Status	Quarter	Comments
3.2.2.1	Implement priority initiatives (refer Marketing and Communications Plan)	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Six media releases issued including support for Avon Descent Family Fun Days and Flood Aware Be Prepared community awareness campaign.</li> <li>➤ 88 Facebook posts and 18 LinkedIn updates were posted (Q1 2020: 51, 12) in support of EMRC activities and EMRC-supported stakeholder initiatives</li> <li>➤ The four EMRC external websites and the Council Portal were updated to reflect the changed member Council profile from 1 July 2021</li> <li>➤ Four corporate banners bearing the EMRC's new corporate design were delivered.</li> </ul>

Key Actions		Status	Quarter	Comments
				➤ The July/August 2021 E-Newsletter was compiled and distributed via pdf and e-book link on 26 July 2021.
			October - December 2021	<ul style="list-style-type: none"> <li>➤ Five media release were issued including the award of a \$20,000 WasteSorted grant, the WALGA renewable energy agreement, two announcing the release of The EMRC Circular and one announcing the results of the 2021 Community Grants Program.</li> <li>➤ 81 Facebook posts and 34 LinkedIn updates were posted in support of EMRC activities and EMRC-supported stakeholder initiatives.</li> <li>➤ The three externally-facing and the corporate websites continued to be monitored and maintained for updates and reviews of published material.</li> <li>➤ Contents of the 2021 Councillor Induction Pack were coordinated.</li> <li>➤ Introductory presentations were created for newly-elected Councillors.</li> <li>➤ Seven public notices were prepared and published in the West Australian and displayed in member Council libraries in line with statutory requirements.</li> </ul>
			January - March 2022	
			April - June 2022	
Responsible		Chief Financial Officer		

### 3.3 To Provide Responsible and Accountable Governance and Management of the EMRC

#### 3.3.1 Continue to Improve Organisational Governance

Key Actions		Status	Quarter	Comments
3.3.1.1	Implement the Recordkeeping Plan	●	July - September 2021	<ul style="list-style-type: none"> <li>• Forty bound Volumes of Council Minutes Books that existed only as paper records were sent to Compu-Stor for scanning to OCR (Optical Character Recognition) format. The scanned books have been returned and the electronic files are progressively being checked and registered in the Records system.</li> <li>• Commenced disposal of COVID Registers as per the new <b>Protection of Information (Entry Registration Information Relating to COVID-19 and Other Infectious Diseases) Act 2021</b> and added the procedure to the Records Manual.</li> <li>• The EMRC Information Statement was updated and posted on the EMRC website.</li> </ul>
			October - December 2021	<ul style="list-style-type: none"> <li>• Commenced Records Disposal Program for 2021/2022 period. Program involves reviewing retention status of corporate records in EMRC custody, seeking approval for destruction of individual consignments of records by relevant manager, Chief Officer and the CEO and then destruction of records by third party provider, Compu-Stor.</li> </ul>

Key Actions		Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>Continued disposal of COVID Registers as per the <b>Protection of Information (Entry Registration Information Relating to COVID-19 and Other Infectious Diseases) Act 2021</b>.</li> <li>Developing and updating of Records Management and Content Manager related training document materials.</li> <li>Continued developing and updating of EMRC Council Meetings Confidential Items Register.</li> </ul>
			January - March 2022	
			April - June 2022	
3.3.1.2	Review and update Council Policies	●	July - September 2021	EMRC Council Member Complaints Procedures adopted by Council on 26/08/2021 Review of Council Policy 3.3 – Management of Investments Policy adopted by Council on 23/09/2021 Review of Council Policy 1.4 – Travelling Costs Incurred by Council Members Policy adopted by Council on 23/09/2021
			October - December 2021	Council Policy 2.1 – Committees of Council, reviewed and adopted in November 2021
			January - March 2022	
			April - June 2022	
3.3.1.3	Co-ordinate Council and Committee Elections	●	July - September 2021	No Council or Committee elections during this quarter. Local Government elections in October 2021 will result in activity at the upcoming 4 November 2021 Special Meeting of Council.
			October - December 2021	Council and Committee elections and swearing in of Councillors occurred on 4 November 2021
			January - March 2022	
			April - June 2022	
3.3.1.4	Review and update Management Guidelines as required	●	July - September 2021	Ongoing. Various operational management guidelines were reviewed and adopted including: Smoking in the Workplace, Purchasing - OHS Considerations and Confidential Mail.
			October - December 2021	The following management guidelines were reviewed and updated: 1. Overtime/Time in Lieu 2. Parental Leave 3. Recruitment & Selection 4. Requesting Flexible Working Arrangements 5. Authorisation of Expenditure
			January - March 2022	
			April - June 2022	
Responsible Chief Financial Officer				

### 3.3.2 Review and Implement EMRC’s Integrated Planning Framework

Key Actions		Status	Quarter	Comments
3.3.2.1	Undertake a major review of the 10 Year Strategic Plan	●	July - September 2021	This is being planned for the first half of 2021/2022 once the EMRC Sustainability Strategy has been prepared and presented to Council
			October - December 2021	This is planned for the first half of 2022 with a draft of the reviewed plan presented to the March 2022 Council Forum for discussion.
			January - March 2022	
			April - June 2022	
3.3.2.2	Review the Corporate Business Plan	●	July - September 2021	The Corporate Business Plan for 2021/2022 was endorsed by Council in June 2021 and will form the basis for reporting against action throughout the year
			October - December 2021	This is planned for the first half of 2022 with a draft of the reviewed plan presented to the March 2022 Council Forum for discussion.
			January - March 2022	
			April - June 2022	
Responsible Chief Executive Officer				

### 3.3.3 Review and Implement a Risk Management Plan

Key Actions		Status	Quarter	Comments
3.3.3.1	Review, update and implement the Risk Management Plan	●	July - September 2021	Following the adoption of the Council Policy and framework, a new Risk Management Software was installed and utilised. Review and managing of the risk treatments are progressing with an update provided to the Audit Committee at its October 2021 meeting.
			October - December 2021	Review and managing of the risk treatments are progressing with an update provided to the Audit Committee at its October 2021 meeting.
			January - March 2022	
			April - June 2022	
Responsible Chief Financial Officer				

### 3.3.4 Review and implement the Disability Access and Inclusion Plan (DAIP)

Key Actions		Status	Quarter	Comments
3.3.4.1	Review and implement the DAIP	●	July - September 2021	Progress against the DAIP has been reported to the Department of Communities.
			October - December 2021	Acknowledgement of the EMRC's submission to the Department has been received.
			January - March 2022	
			April - June 2022	
Responsible		Chief Executive Officer		

## 3.4 To Continue to Improve Financial and Asset Management Practices

### 3.4.1 Review and Implement Long Term Financial Plans

Key Actions		Status	Quarter	Comments
3.4.1.1	Review the Five and Ten Year Financial Plans	●	July - September 2021	The final GHD Strategic Review of the EMRC was adopted by Council at its 26 August 2021 meeting. A review of the 10 year Strategic Plan will be undertaken following the local government elections. The resultant EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2022 as part of the 2022/2023 Budget deliberation process.
			October - December 2021	The final GHD Strategic Review of the EMRC was adopted by Council at its 26 August 2021 meeting. A review of the 10 year Strategic Plan will be undertaken following the local government elections. The resultant EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2022 as part of the 2022/2023 Budget deliberation process.
			January - March 2022	
			April - June 2022	
3.4.1.2	Monitor and review the Financial Investment Portfolio	●	July - September 2021	The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that returns are maximised on investments within the parameters of the Investment Policy (which was recently reviewed and adopted by Council at its meeting held on 23 September 2021) and the regulations. The average interest rate earned for 2021/22 up to 30 September 2021 is 0.409% compared to the budgeted rate for 2021/2022 of 0.375%.
			October - December 2021	The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that returns are maximised on investments within the parameters of the Investment Policy (which was recently reviewed and adopted by Council at its meeting held on 23 September 2021) and the Regulations. The average interest rate earned for 2021/22 up to 31 December 2021 is 0.433% compared to the budgeted rate for 2021/2022 of 0.375%.
			January - March 2022	

Key Actions	Status	Quarter	Comments
		April - June 2022	
<b>Responsible Chief Financial Officer</b>			

### 3.4.2 Review and Implement the Asset Management Plan (AMP)

Key Actions	Status	Quarter	Comments
3.4.2.1 Review and implement the AMP	●	July - September 2021	Talis Consultants completed the drafting of 3 x operational asset management plans for each of the EMRC's sites.
		October - December 2021	Talis Consultants completed the drafting of 3 x operational asset management plans for each of the EMRC's sites during the 1st quarter of the 2021/2022 financial year.
		January - March 2022	
		April - June 2022	
<b>Responsible Chief Financial Officer</b>			
3.4.2.2 Purchase and replace major plant (Red Hill) as required	●	July - September 2021	Progressing as per the Red Hill Waste Management Facility 2021/2022 Plant Replacement Program.
		October - December 2021	Progressing as per the Red Hill Waste Management Facility 2021/2022 Plant Replacement Program.
		January - March 2022	
		April - June 2022	
3.4.2.3 Purchase and replace minor plant and equipment (Red Hill) as required	●	July - September 2021	Progressing as per the Red Hill Waste Management Facility 2021/2022 Minor Plant Replacement Program.
		October - December 2021	Progressing as per the Red Hill Waste Management Facility 2021/2022 Minor Plant Replacement Program.
		January - March 2022	
		April - June 2022	
3.4.2.4 Purchase and replace major plant (Hazelmere) as required	●	July - September 2021	Progressing as per the EMRC procurement policy.
		October - December 2021	Progressing as per the EMRC procurement policy.
		January - March 2022	
		April - June 2022	
<b>Responsible Chief Operating Officer</b>			
3.4.2.5 Capital Improvements to Ascot Place Building	●	July - September 2021	Ongoing and in accordance with the adopted annual budget
		October - December 2021	Ongoing and in accordance with the adopted annual budget
		January - March 2022	

Key Actions	Status	Quarter	Comments
		April - June 2022	
Responsible Chief Financial Officer			

### 3.4.3 Review and Implement the Strategic IT Plan

Key Actions	Status	Quarter	Comments
3.4.3.1 Develop and implement the five year Strategic IT Plan	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ Data was migrated to the new Ascot network storage device (SAN)</li> <li>➤ New virtual server backup system was deployed VEEAM Backup and Replication</li> <li>➤ A new Terminal Server was added to the Terminal Server farm to improve remote working</li> <li>➤ IT Infrastructure was organised for the new Hazelmere workshop/admin building</li> </ul>
		October - December 2021	<ul style="list-style-type: none"> <li>➤ Multifactor-authentication (MFA) base infrastructure configured and installed in preparation for testing and deployment as per OAG Security recommendations.</li> <li>➤ Upgraded printing facilities at Baywaste site</li> <li>➤ Terminate fiber and configured network infrastructure for the Wood Waste to Energy plant</li> <li>➤ Engaged Stantons to produce GAP analysis between EMRC IT systems and OAG report on Cybersecurity and Government</li> <li>➤ Moved Hazelmere network and server infrastructure out of the old admin building and into the new Hazelmere admin server room.</li> <li>➤ The Strategic IT Plan has been reviewed and updated to reflect contemporary security infrastructure</li> </ul>
		January - March 2022	➤
		April - June 2022	➤
3.4.3.2 Purchase IT and Communication Equipment as required	●	July - September 2021	<ul style="list-style-type: none"> <li>➤ The Ascot WiFi system was upgraded</li> <li>➤ WiFi was deployed at the weighbridge and the new Administration building at Hazelmere</li> <li>➤ A number of workstations were replaced with laptops/Surface Pros to increase the flexibility and mobility of the EMRC workforce and respond to the COVID pandemic</li> </ul>
		October - December 2021	<ul style="list-style-type: none"> <li>➤ Deployed new interactive projector to Training Room 2</li> <li>➤ Upgraded existing projectors for wireless projection (cable free)</li> <li>➤ Purchased and deployed eight more Surface Pros in a continuing effort to support EMRC's agile work force and ability for staff to work from home</li> </ul>
		January - March 2022	
		April - June 2022	
Responsible Chief Financial Officer			

### 3.5 To Improve Organisational Culture, Health, Welfare and Safety

#### 3.5.1 Review and Implement the Workforce Plan

Key Actions		Status	Quarter	Comments
3.5.1.1	Review and implement the Workforce Plan	●	July - September 2021	The EMRC continues to implement initiatives from the Workforce Plan. Several management guidelines have been reviewed and stage 1 of the Succession Planning exercise has been undertaken.
			October - December 2021	Initiatives within the Workforce Plan continue to be implemented. HR has been automating several processes for convenience and efficiency.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Executive Officer				

#### 3.5.2 Review and Implement the Occupational Safety and Health Plan (OS&H)

Key Actions		Status	Quarter	Comments
3.5.2.1	Co-ordinate the OS&H Program	●	July - September 2021	The EMRC continues to manage its OSH requirements and is now over 750 days with an LTI.
			October - December 2021	New OSH CO-ordinator appointed and processes continue to be reviewed and update.
			January - March 2022	
			April - June 2022	
<b>Responsible</b> Chief Executive Officer				

## 5. SUSTAINABILITY TEAM UPDATE – OCTOBER TO DECEMBER 2021

D2022/02479

### PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period October to December 2021.

### KEY POINT(S)

Achievements of the Sustainability Team are highlighted in the report for the period October to December 2021 and include:

- All activities undertaken by the Urban Environment Team for the ensuing period; and
- All activities undertaken by the Waste Education Team for the ensuing period.

### SOURCE OF REPORT

Chief Sustainability Officer

### BACKGROUND

- 1 The Urban Environment Team partners with member Councils and other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils and other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the Region.

### REPORT

- 4 The progress report comprises of two parts; Urban Environment and Waste Education. The 2021/2022 focus of the Sustainability Team is to drive all projects, activities and services in accordance with the United Nations Sustainable Development Goals, Circular Economy and transitioning towards Net Zero by 2040.

#### 5 **Urban Environment - Key Regional Actions (Relevant to all Councils)**

- Developed and held two online webinars for local business and industry groups – *'Thinking Circular for Business'* and *'Thinking Circular for Procurement and Waste'*. Approximately 20 attendees at each, free for businesses in the Region.
- Initial meetings and research to plan Circular Economy Webinars Roadmap 2022 – educational program for the region.
- Held Regional Youth Officer group and YAC networking opportunity, with over 40 attendees.
- Met with Reconciliation Australia to liaise on the actions and deliverables for the new Innovate RAP. Recommendation of reconfiguration on the RAP Working Party, this was accepted by Council in the December meeting.
- Initial research into the WA Tree Festival, focused on significant, heritage and cultural trees in our Region.
- Maintain social media presence to promote Sustainability - key regional programs

- Organised a Redcliffe station tour (Airport Line) substituting the December RITS IAG meeting
- Participated and contributed in the WALGA's LG Transport and Roads Research and Innovation Program
- Research into reduction of transport emissions in the region.
- Submitted an EOI for Hydrogen Fuelled Transport grant in partnership with WATCH2 and the Northern Metropolitan TAFE.
- Initial research into international reporting frameworks for the Sustainable Development Goals (SDGs)
- Assisted member Councils to participate in WALGA's Energy Sustainability and Renewables Project, in particular the Power Purchase Agreement (bulk purchase of green power).
- Developing and finalising a suite of information sheets regarding net zero and climate change including the science, history, local and global targets and progress, and programs and initiatives.
- Azility data management system training undertaken.
- Attended webinar AI for Local Government, linking with the sustainable development goals and reporting for future Council initiatives.
- Participated in WALGA webinar re Draft State Planning Policy 2.9 (Water)
- Attended 2021 Waterwise Councils Forum
- Attended the Sustainable Cities online conference.
- Actively participating in WALGA's Climate Change Collaborative and the Carbon Accounting Committee.
- Attended DWER Climate Science Initiative update webinar.
- Participated in Cities Power Partnership webinar: Collaborative opportunities for local governments.

## 6 **Urban Environment - Town of Bassendean**

- Feasibility study on the emission reduction achieved by switching to greener fuels for selected fleet vehicles.
- Assistance with carbon accounting and data management for the Towns Carbon Reduction Strategy.
- Revision of Achieving Carbon Emissions Reduction (ACER) data analysis report with updated data.
- Flood Aware Be Prepared campaign concluded. Evaluation completed and sent to participating councils.
- National Disaster Resilience Program (NDRP) funding acquittal for the Flood Aware campaign completed and sent for internal approvals.
- New 5-year Waterwise Council Action Plan finalised and submitted to the Water Corporation.
- Benchmarking Building Efficiency (BBE) project regional report finalised and sent to participating councils

## 7 **Urban Environment - City of Bayswater**

- Gathered data, budgets, reports required for the Avon Descent acquittal, the acquittal was submitted to Lotterywest late November.
- Information requested to Councils for the Avon Descent 2022 Lotterywest grant application, grant application submitted to Lotterywest mid-December.
- Flood Aware Be Prepared campaign concluded. Evaluation completed and sent to participating councils.
- National Disaster Resilience Program (NDRP) funding acquittal for the Flood Aware campaign completed and sent for internal approvals.
- Benchmarking Building Efficiency (BBE) project regional report finalised and sent to participating councils

**8 Urban Environment - Shire of Mundaring**

- Feasibility study on the emission reduction achieved by switching to greener fuels for selected fleet vehicles.
- Held Energy Team meeting with Shire of Mundaring
- Completion of Gold Waterwise Aquatic Centre accreditation for Bilgoman Pool.
- New 5-year Waterwise Council Action Plan finalised and submitted to the Water Corporation.
- Benchmarking Building Efficiency (BBE) project regional report finalised and sent to participating councils
- Coordinated and submitted an application for the Preparing Australian Communities Local Stream funding on behalf of the Shire of Mundaring, City of Swan and City of Kalamunda for a community bushfire awareness campaign.

**9 Urban Environment - City of Swan**

- Gathered data, budgets, reports required for the Avon Descent acquittal, the acquittal was submitted to Lotterywest late November.
- Information requested to Councils for the Avon Descent 2022 Lotterywest grant application, grant application submitted to Lotterywest mid-December.
- Flood Aware Be Prepared campaign concluded. Evaluation completed and sent to participating councils.
- National Disaster Resilience Program (NDRP) funding acquittal for the Flood Aware campaign completed and sent for internal approvals.
- New 5-year Waterwise Council Action Plan finalised and submitted to the Water Corporation.
- Benchmarking Building Efficiency (BBE) project regional report finalised and sent to participating councils
- Coordinated and submitted an application for the Preparing Australian Communities Local Stream funding on behalf of the Shire of Mundaring, City of Swan and City of Kalamunda for a community bushfire awareness campaign.

**10 Urban Environment – City of Kalamunda**

- Coordinated and submitted an application for the Preparing Australian Communities Local Stream funding on behalf of the Shire of Mundaring, City of Swan and City of Kalamunda for a community bushfire awareness campaign.

**11 FOGO Update- FOGO in Schools**

- 14 schools within Bassendean and Bayswater have been enrolled in the trial and auditing will commence in February 2022.

**12 Aerosol/Polystyrene Recycling**

- Empty aerosol bin surrounds now at Coppin Road, Mathison Road and Baywaste.
- Looking to deploy an aerosol bin at Ascot Place, Bassendean library and Environment House in Bayswater.
- The waste empty aerosols and polystyrene “Tackling the Troublesome Two” Waste Sorted grant funding projects end date is the 30th of September. The final milestone report is to be submitted to DDWER by the 15th of October.

**13 Bin Tagging**

- Planning for bin tagging in 2022 has been undertaken and will commence in the Town of Bassendean in February 2022.

14 **Earth Carers**

- The October Earth Carers was held from 13-27 October, with 18 attendees;
- 7 people completed all five sessions, thereby graduating;
- 1 person who participated in the May 2021 course returned to complete the course and graduated;
- 11 participants participated but did not attend all five sessions; and
- 4 people registered for the course but did not attend at all.

15 **Recycle Right Membership**

- Awaiting the cost of Recycle Right School Incursion resources, the materials once tested will be offered to Member Councils to use;
- Continuing to update the find my nearest resource via the Recycle Right App assists residents in locating drop-off locations for hard to recycle items;
- German has been added as an additional language for the CALD flyers; and
- Attend the Recycle Right Reference Group meeting.

16 **Waste Sorted Grant - Circular Economy in the Community**

- Waste Education was successful recipient of the Waste Sorted Grant- Circular Economy in the Community;
- Waste Education will run a series of workshops for the region's community focusing on textiles, organics and plastic. and
- The workshops will be run between February and June 2022.

17 **Waste Plans**

- Ongoing review of the Shire of Coolgardie waste plan.

## a. Public Place Battery Collection Program

Battery Recycling - Public Places	Dec 2021	Dec 2020	Year to Date 2021/2022	Year to Date 2020/2021
Bassendean	87.2	96.2	490.9	565.8
Bayswater	370.5	272.6	1829.5	1634.1
Kalamunda	312.7	169.6	2121.2	1520.8
Mundaring	141	122.1	891.9	829.8
Swan	304.4	183.5	1845.9	1732.3
<b>TOTAL (kg)</b>	<b>1215.8</b>	<b>844</b>	<b>7179.4</b>	<b>6282.8</b>

## b. Schools Battery Collection Program

Battery Recycling - Schools	Dec 2021/2022	Dec 2020/2021	Year to Date 2021/2022	Year to Date 2020/2021
Bassendean	62.30	7.7	208.7	158.6
Bayswater	123.80	61.7	466.5	343.6
Kalamunda	29.10	271.0	637.8	896.7
Mundaring	75.20	196.1	829.9	942.4
Swan	270.60	227.1	818.4	992.5
<b>TOTAL (kg)</b>	<b>561.00</b>	<b>763.6</b>	<b>2961.3</b>	<b>3333.8</b>

**CFL COLLECTION AND RECYCLING PROGRAM**

<b>CFL Recycling - Public Places</b>	<b>Dec 2021/2022</b>	<b>Dec 2020/2021</b>	<b>Year to Date 2021/2022</b>	<b>Year to Date 2020/2021</b>
Bassendean	21.5	0.0	68.3	46.8
Bayswater	84.2	51.2	396.3	369.9
Kalamunda	29.8	12.2	193.2	108.1
Mundaring	44.7	16.9	363.9	292.3
Swan	37.0	21.6	453.7	175.2
<b>TOTAL (kg)</b>	<b>217.2</b>	<b>101.9</b>	<b>1475.4</b>	<b>992.3</b>

**Tours of Red Hill Waste Management Facility and Education Centre**

<b>Name of Group</b>	<b>Council Region</b>	<b>Number of Participants</b>	<b>Program</b>
<b>October 2021</b>			
Earth Carers	Other	15	Site visit and Education Centre
Swan Valley Anglican Community School	Swan	16	Site visit and Education Centre
City of Bayswater and Town of Bassendean staff tour	Bayswater	10	Site visit
<b>November 2021</b>			
Morley Senior High School	Bayswater	15	Site visit and Education Centre
Steering Group Members	EMRC Councils	17	Site visit and Education Centre
City of Swan Community Tour	Swan	38	Site visit and Education Centre
<b>December 2021</b>			
Resource Recovery Group	Out of Region	5	Site visit and Education Centre

**School and Community Engagement/Events**
**School Events**

- Wicking bed workshop Aveley Primary school 20 October 2021; and
- Waste Audit Aveley North Primary School- 2 November 2021.

### **Community Events**

- Recycling Q & A – Max Solutions- City of Bayswater- 12 October;
- Groundwater festival training 21 October;
- Multicultural event – City of Swan- 6 November;
- Resource Recovery Group Tour - 9 November 2021;
- Workplace Sustainability Workshop - 18 November 2021;
- Circular Economy Western Australia (CEWA) -18 November 2021;
- Red Hill Community Tour- City of Swan - 20 November;
- End of Year Earth Carer's Catch up – 2 December;
- Christmas Markets- City of Bayswater- 4 December;
- Elfenbrook- City of Swan- 11 December; and
- Carols by Candlelight- City of Bayswater- 18 December.

### **22 Waste Education Networking/Promotion/Collaboration Activities**

- Circular Councils part two: Lake Macquarie City Council - 1 October 2021;
- Webinar - Microplastics: Knowledge, measures and solutions - 20 October 2021;
- Meeting with City of Nedlands FOGO Community Education - 21 October 2021;
- Consistent Communications Collective- 27 October 2021;
- Circular Economy Masterclass - Thinking Circular for Business Webinar-27 October 2021;
- Battery Stewardship Scheme Update - BSC/B-Cycle Session 1 Webinar- 28 October;
- Recycle Right Reference Group Meeting – 3 November 2021;
- Educators Networking Group Meeting - 4 November 2021;
- Tour of the Western Metropolitan Regional Council's transfer station - 10 November 2021;
- WMRR Webinar Hazardous Waste in Australia 2021 - 16 November 2021;
- Circular Economy Masterclass - Thinking Circular for Procurement and Waste Webinar-17 November 2021;
- WMRR Webinar 'Are we winning the food waste fight' 23 November 2021;
- Responsible Cafes Council Program Kick-off Webinar- 29 November 2021;
- Circular Economy and Sustainability Online Workshop- 30 November 2021;
- Consistent Communications Collective- 1 December 2021; and
- FOGO Meeting City of Nedlands- 16 December 2021.

### **23 Waste Education Loan Resources Utilisation**

- Paper Making Kit– Ellenbrook Community Library (Swan) – 20 September – 11 October 2021;
- Party Box – Councillor Johnson (Bayswater) – 1 October – 4 October;
- Mini Bin Waste Sort and Natures Recyclers (Bassendean) - 25 October – 15 November 2021;

- Waste Audit kit and Plastic not so Fantastic - Beechboro Christian School - 22 November – 26 November; and
- Mini Bin Waste Sort, Book Box, Early years book box and Natures Recyclers Early - Years Learning Ellenbrook 23 November – 14 December.

### FINANCIAL IMPLICATIONS

24 The activities undertaken within the Sustainability Team are funded as part of the 2021/2022 approved operating budget.

### STRATEGIC POLICY IMPLICATIONS

25 Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

### FINANCIAL IMPLICATIONS

26 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

### SUSTAINABILITY IMPLICATIONS

27 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

### RISK MANAGEMENT

<b>Risk – The Sustainability Team deliver on agreed projects so there is minimal risk</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action/Strategy</b>		
➤ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions		



**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

- Town of Bassendean
- City of Bayswater
- City of Kalamunda
- Shire of Mundaring
- City of Swan

**Implication Details**



Participating member Council officer time on advisory group

**ATTACHMENT(S)**

Nil