

INFORMATION BULLETIN

D2022/19994

**Accompanying the
Ordinary Meeting of Council Agenda
24 November 2022**



Information Bulletin

24 November 2022

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1. REGISTER OF COUNCIL RESOLUTIONS 2022

D2022/19995

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINTS AND RECOMMENDATIONS

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

REPORT

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

STRATEGIC/POLICY IMPLICATIONS

- 4 Key Result Area 3 – Good Governance
3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

- 5 As reported.

SUSTAINABILITY IMPLICATIONS

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

RISK MANAGEMENT

Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council

- Town of Bassendean
- City of Bayswater
- City of Kalamunda
- Shire of Mundaring
- City of Swan

Implication Details

As reflected in the respective reports.

ATTACHMENT(S)

Register of Council Resolutions 2022 (D2022/20769)

COUNCIL RESOLUTION REGISTER 2022

DATE		RESOLUTION	STATUS
1.	27 OCTOBER 2022	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 AUGUST 2022 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 AUGUST 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
2.	27 OCTOBER 2022	14 REPORTS OF EMPLOYEES 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST AND SEPTEMBER 2022 (D2022/17704) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST AND SEPTEMBER 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,965,652.99.	COMPLETED
3.	27 OCTOBER 2022	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2022 (D2022/16763) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2022.	COMPLETED
4.	27 OCTOBER 2022	14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2022 (D2022/16771) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2022.	COMPLETED
5.	27 OCTOBER 2022	14.4 CLOSURE OF EMRC FACILITIES FOR THE CHRISTMAS NEW YEAR PERIOD 2022-2023 AND PUBLIC HOLIDAYS 2023 (D2022/18545) THAT COUNCIL APPROVES: <ol style="list-style-type: none"> 1. THE EMRC ADMINISTRATION OFFICE BEING CLOSED FROM 5:00PM FRIDAY, 23 DECEMBER 2022, AND ON EACH DAY THEREAFTER, INCLUDING ALL PUBLIC HOLIDAYS IN 2023 UNTIL IT RE-OPENS ON TUESDAY, 3 JANUARY 2023. 2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3:00PM FRIDAY, 23 DECEMBER 2022 AND ON EACH DAY THEREAFTER, INCLUDING ALL PUBLIC HOLIDAYS IN 2023 UNTIL IT RE-OPENS ON TUESDAY, 3 JANUARY 2023. 3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (SUNDAY, 25 DECEMBER 2022), BOXING DAY (MONDAY, 26 DECEMBER 2022), NEW YEAR'S DAY (SUNDAY, 1 JANUARY 2023) AND GOOD FRIDAY (FRIDAY, 7 APRIL 2023). 4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON CHRISTMAS DAY (SUNDAY, 25 DECEMBER 2022), NEW YEAR DAY (SUNDAY, 1 JANUARY 2023) AND GOOD FRIDAY (FRIDAY, 7 APRIL 2023). 5. THE COPPIN ROAD TRANSFER STATION (SHIRE OF MUNDARING) WILL BE CLOSED ON CHRISTMAS DAY (SUNDAY, 25 DECEMBER 2022) BOXING DAY (MONDAY, 26 DECEMBER 2022), NEW YEAR'S DAY (SUNDAY, 1 JANUARY 2023) AND GOOD FRIDAY (FRIDAY, 7 APRIL 2023). 6. THE BAYWASTE TRANSFER STATION (CITY OF BAYSWATER) WILL BE CLOSED ON CHRISTMAS DAY (SUNDAY, 25 DECEMBER 2022), BOXING DAY (MONDAY, 26 DECEMBER 2022), NEW YEAR'S DAY (SUNDAY, 1 JANUARY 2023) AND GOOD FRIDAY. (FRIDAY, 7 APRIL 2023). 	IN PROGRESS

DATE		RESOLUTION	STATUS
6.	27 OCTOBER 2022	<p>14.5 MAKING OF THE EMRC MEETING PROCEDURES LOCAL LAW 2023 (D2022/18546)</p> <p>THAT:</p> <ol style="list-style-type: none"> COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16 OF THE LOCAL GOVERNMENT ACT 1995, REPEAL THE EASTERN METROPOLITAN REGIONAL COUNCIL STANDING ORDERS LOCAL LAW 2013. COUNCIL, COMMENCE THE PROCESS REQUIRED BY SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995, TO MAKE THE EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023. 	IN PROGRESS
7.		<p>14.6 MEETING DATES FOR 2023 – ELECTION YEAR (D2022/18550)</p> <p>THAT:</p> <ol style="list-style-type: none"> COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2023 AS OUTLINED IN THE REPORT. COUNCIL, IN ACCORDANCE WITH S.5.4 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES A SPECIAL MEETING OF COUNCIL TO BE HELD ON THURSDAY 2 NOVEMBER 2023 AT 5:00PM FOR THE PURPOSE OF ELECTING A CHAIRPERSON AND DEPUTY CHAIRPERSON, AND TO APPOINT MEMBERS AND DEPUTY MEMBERS TO COMMITTEES. NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996. 	IN PROGRESS
8.	27 OCTOBER 2022	<p>14.7 REQUEST FOR QUOTATION RFQ 2022-112 – SUPPLY AND DELIVERY OF ONE MATERIAL HANDLING WHEELED EXCAVATOR FOR THE HAZELMERE RESOURCES RECOVERY PARK (D2022/17717)</p> <p>THAT COUNCIL ACCEPT:</p> <ol style="list-style-type: none"> THE QUOTATION FOR THE SUPPLY AND DELIVERY TO THE HAZELMERE RESOURCE RECOVERY PARK OF ONE (1) CJD VOLVO 20 TONNE MATERIALS HANDLING WHEELED EXCAVATOR INCLUDING A FIVE (5) YEAR/8,000 HOURS EXTENDED WARRANTY AND ADDITIONAL EXTRAS SUBMITTED BY CJD PTY LTD, FOR THE SUM OF \$552,000.00 (EX GST). THE OFFER TO UNDERTAKE A FIXED PRICE PREVENTATIVE MAINTENANCE AGREEMENT FOR THE CJD VOLVO 20 TONNE MATERIAL HANDLING WHEELED EXCAVATOR TO BE LOCATED AT THE HAZELMERE RECOURSE RECOVERY FACILITY FOR A ONE (1) YEAR/2,000 HOURS PERIOD SUBMITTED BY CJD PTY LTD AT A TOTAL COST OF \$7,793.44 (EX GST), EQUATING TO \$3.90/OPERATING HOUR (EX GST). 	COMPLETED
9.	27 OCTOBER 2022	<p>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/17670)</p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 OCTOBER 2022 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
10.	27 OCTOBER 2022	<p>15 REPORTS OF COMMITTEES</p> <p>15.1 AUDIT COMMITTEE MEETING HELD 6 OCTOBER 2022 (D2022/18174)</p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).</p>	COMPLETED

DATE		RESOLUTION	STATUS
11.	27 OCTOBER 2022	15.2 LEGAL COMMITTEE MEETING HELD 6 OCTOBER 2022 (D2022/18181) THAT COUNCIL NOTES THE RECOMMENDATION(S) IN THE LEGAL COMMITTEE REPORT (SECTION 15.1).	COMPLETED
12.	27 OCTOBER 2022	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 EMRC REGIONAL COLLECTION SERVICE UPDATE (D2022/18587) THAT: 1. THE REPORT BE RECEIVED. 2. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT. 3. IN ACCORDANCE WITH S.3.59(4) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , THAT PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR TRADING UNDERTAKING. 4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.	IN PROGRESS
13.	27 OCTOBER 2022	19.2 EXTENSION PROPOSAL, RED HILL POWER FACILITY (D2022/18591) THAT: 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> , ACKNOWLEDGE THAT IT IS UNLIKELY THAT THERE IS MORE THAN ONE POTENTIAL SUPPLIER FOR THE TWO-YEAR EXTENSION TERM REQUIRED. 2. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISE THE CEO TO FINALISE AND SIGN THE DEED OF EXTENSION BETWEEN LANDFILL GAS AND POWER PTY LTD AND THE EMRC TO EXTEND THE CONTRACT DATE TO 25 JANUARY 2025 AND AMEND THE CONTRACT TERMS AS DISCUSSED WITHIN THE REPORT, SUBJECT TO MINOR VARIATIONS. 3. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
14.	27 OCTOBER 2022	19.3 PROGRESS REPORT ON EMRC REQUEST FOR TENDER 2021-002 PERMANENT FOGO PROCESSING FACILITY (D2022/18594) THAT: 1. COUNCIL ADOPTS THE REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
15.	27 OCTOBER 2022	19.4 ESTABLISHMENT AGREEMENT REVIEW (2022/18597) THAT: 1. COUNCIL ENDORSES THE DRAFT REPLACEMENT ESTABLISHMENT AGREEMENT FORMING ATTACHMENT 2 TO THIS REPORT. 2. COUNCIL REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW AND ENDORSE THE REPLACEMENT ESTABLISHMENT AGREEMENT. 3. THE REPORT AND THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

	DATE	RESOLUTION	STATUS
16.	27 OCTOBER 2022	<p>19.5 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 6 OCTOBER 2022 – A LEGAL MATTER UPDATE [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2022/18612)</p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 6 OCTOBER 2022 – A LEGAL MATTER UPDATE [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 S.5.23(2)(D)].</p>	COMPLETED

DATE		RESOLUTION	STATUS
17.	25 AUGUST 2022	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</p> <p>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 JUNE 2022</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 JUNE 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
18.	25 AUGUST 2022	<p>14 REPORTS OF EMPLOYEES</p> <p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JUNE AND JULY 2022 (D2022/12190)</p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$12,429,161.65.</p>	COMPLETED
19.	25 AUGUST 2022	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2022 (D2022/12191)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2022.</p>	COMPLETED
20.	25 AUGUST 2022	<p>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2022 (D2022/14090)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2022.</p>	COMPLETED
21.	25 AUGUST 2022	<p>14.4 REVIEW OF COUNCIL POLICIES (D2022/14093)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS. 	COMPLETED
22.	25 AUGUST 2022	<p>14.5 SUNDRY DEBTOR WRITE OFF – PALOGA AND COUNTRY LEISURE (D2022/14120)</p> <p>THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.12(1)(C) OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISES:</p> <ol style="list-style-type: none"> 1. THE WRITE-OFF OF \$112.00 (INC. GST) OWING FROM PALOGA PTY LTD. 2. THE WRITE-OFF OF \$184.00 (INC. GST) OWING FROM COUNTRY LEISURE CENTRE. 	COMPLETED

DATE		RESOLUTION	STATUS
23.	25 AUGUST 2022	14.6 THE EASTERN METROPOLITAN REGIONAL COUNCIL FINAL DRAFT SUSTAINABILITY STRATEGY 2022/2023 (D2022/14121) THAT COUNCIL NOTES THE RE-DESIGN OF THE EMRC SUSTAINABILITY STRATEGY 2022/2023 – 2026/2027, FORMING THE ATTACHMENT TO THIS REPORT.	COMPLETED
24.	25 AUGUST 2022	14.7 DRAFT REVIEW OF EASTERN METROPOLITAN REGIONAL COUNCIL 10 YEAR STRATEGIC PLAN – 2017 TO 2027 (D2022/14123) THAT: 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19C OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> NOTES THE DRAFT REVISED 10 YEAR STRATEGIC PLAN – 2017 TO 2027, FORMING THE ATTACHMENT TO THIS REPORT 2. LOCAL PUBLIC NOTICE OF THE DRAFT REVISED 10 YEAR STRATEGIC PLAN – 2017 TO 2027 BE GIVEN IN ACCORDANCE WITH R.19D THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> .	IN PROGRESS
25.	25 AUGUST 2022	14.8 REFURBISHMENT OF LANDFILL COMPACTOR FOR THE RED HILL WASTE MANAGEMENT FACILITY (D2022/14162) THAT COUNCIL: 1. ACKNOWLEDGES THAT BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT ARE THE SOLE AGENT IN AUSTRALIA FOR BOMAG COMPACTION EQUIPMENT AND THE ONLY SUPPLIER OF PARTS CAPABLE OF THE REFURBISHMENT OF THE BOMAG BC1172RB LANDFILL COMPACTOR AND THEREFORE IN ACCORDANCE WITH R.11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> , TENDERS WILL NOT BE INVITED ON THIS OCCASION. 2. IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , GRANT THE CEO DELEGATED AUTHORITY TO ACCEPT THE SUBMITTED QUOTATION FROM BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT OF \$625,590.74 (EX GST) FOR THE REFURBISHMENT OF THE BOMAG BC1172RB LANDFILL COMPACTOR P3210, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT. 3. AUTHORISE A 20% CONTINGENCY ALLOWANCE ON THE QUOTED PRICE OF THE REFURBISHMENT TO ALLOW FOR ANY UNFORESEEN CIRCUMSTANCES THAT MAY ARISE. 4. IN ACCORDANCE WITH S.6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , AUTHORISE THE INCREASE IN ALLOCATED BUDGET IN THE 2022/2023 ANNUAL BUDGET FROM \$500,000.00 TO \$625,590.74 PLUS AN ADDITIONAL 20% CONTINGENCY TO REFURBISH THE COMPACTOR.	IN PROGRESS
26.	25 AUGUST 2022	14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/12189) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 AUGUST 2022 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
27.	25 AUGUST 2022	15 REPORTS OF COMMITTEES 15.1 LEGAL COMMITTEE MEETING HELD 23 JUNE 2022 (D2022/12139) THAT COUNCIL NOTES THE RECOMMENDATION(S) IN THE LEGAL COMMITTEE REPORT (SECTION 15.1).	COMPLETED

DATE		RESOLUTION	STATUS
28.	25 AUGUST 2022	<p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</p> <p>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2022/14125)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. THE REPORT BE RECEIVED. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES OPTION 1 WITHIN THE CONFIDENTIAL REPORT. 3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS
29.	25 AUGUST 2022	<p>19.2 ITEM 14.1 OF THE LEGAL COMMITTEE MINUTES – 23 JUNE 2022 – A LEGAL MATTER UPDATE [CONFIDENTIAL MATTER IN ACCORDANCE WITH LOCAL GOVERNMENT ACT 1995 s.5.23(2)(d)] (D2022/12140)</p> <p>THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 14.1 OF THE LEGAL COMMITTEE MEETING HELD 23 JUNE 2022 – A LEGAL MATTER UPDATE [CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> S.5.23(2)(D)].</p>	COMPLETED

	DATE	RESOLUTION	STATUS
30.	23 JUNE 2022	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</p> <p>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 26 MAY 2022</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 26 MAY 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
31.	23 JUNE 2022	<p>14 REPORTS OF EMPLOYEES</p> <p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2022 (D2022/09920)</p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$8,926,399.48.</p>	COMPLETED
32.	23 JUNE 2022	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2022 (D2022/09921)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2022.</p>	COMPLETED
33.	23 JUNE 2022	<p>14.3 PROPOSED NEW COUNCIL POLICY 1.12 – PERSONAL PROTECTIVE EQUIPMENT (PPE) COSTS INCURRED BY COUNCIL MEMBERS (D2022/10086)</p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.98 OF THE LOCAL GOVERNMENT ACT 1995 ADOPTS A NEW COUNCIL POLICY 1.12 - PERSONAL PROTECTIVE EQUIPMENT (PPE) COSTS INCURRED BY COUNCIL MEMBERS FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
34.	23 JUNE 2022	<p>14.4 REQUEST FOR QUOTATION RFQ 2022-103 – SUPPLY AND DELIVERY OF ONE 20 TONNE WHEEL LOADER FOR THE RED HILL WASTE MANAGEMENT FACILITY (D2022/10088)</p> <p>THAT COUNCIL ACCEPT:</p> <ol style="list-style-type: none"> 1. THE QUOTATION FOR THE SUPPLY AND DELIVERY TO THE RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) HITACHI ZW250-5 (ISUZU ENGINE) 20 TONNE WHEEL LOADER INCLUDING A FIVE (5) YEAR/8,000 HOURS EXTENDED WARRANTY AND ADDITIONAL EXTRAS SUBMITTED BY HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD, FOR THE SUM OF \$414,829.10 (EX GST). 2. THE OFFER TO UNDERTAKE A FIXED PRICE PREVENTATIVE MAINTENANCE AGREEMENT FOR THE HITACHI ZW250-5 (ISUZU ENGINE) 20 TONNE WHEEL LOADER TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A ONE (1) YEAR/2,000 HOURS PERIOD SUBMITTED BY HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD AT A TOTAL COST OF \$11,136.00 (EX GST), EQUATING TO A COST OF \$5.57/OPERATING HOUR (EX GST). 	IN PROGRESS

	DATE	RESOLUTION	STATUS
35.	23 JUNE 2022	14.5 REVIEW OF COUNCIL POLICIES (D2022/10098) THAT: 1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THAT THE FIVE (5) POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE REVIEWED IN THE TWELVE MONTHS FOLLOWING THE ORDINARY ELECTION DAY IN 2023.	COMPLETED
36.	23 JUNE 2022	14.6 EXEMPTION FROM TENDER REGULATION FOR A CONTRACTOR (D2022/10101) THAT COUNCIL: 1. COUNCIL ACKNOWLEDGES THAT BECAUSE OF AVORA ENERGY'S PREVIOUS INVOLVEMENT, KNOWLEDGE AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE SIMILAR VALUE FOR MONEY TO COMPLETE THE ELECTRICAL INSTALLATION AND ASSOCIATED WORKS FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. 2. IN ACCORDANCE WITH R.11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> TENDERS NOT BE PUBLICLY INVITED ON THIS OCCASION.	IN PROGRESS
37.	23 JUNE 2022	14.7 WASTE & RECYCLE 2022 CONFERENCE – SEPTEMBER 2022 (D2022/10822) THAT: 1. COUNCILLORS AND OFFICERS NOTE THE DATES OF 14 AND 15 SEPTEMBER 2022 FOR THE WA WASTE & RECYCLE 2022 CONFERENCE. 2. COUNCILLOR(S) KATHRYN HAMILTON, CR JO CICCHINI, CR DYLAN O'CONNOR, CR HILARY MACWILLIAM AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE WA WASTE & RECYCLE 2022 CONFERENCE. 3. TWO (2) PLACES TO THE WA WASTE & RECYCLE 2022 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRCG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.	COMPLETED
38.	23 JUNE 2022	14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/07425) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 JUNE 2022 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
39.	23 JUNE 2022	15 REPORTS OF COMMITTEES 15.1 AUDIT COMMITTEE MEETING HELD 2 JUNE 2022 (D2022/10085) THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).	COMPLETED

DATE	RESOLUTION	STATUS
40.	<p>23 JUNE 2022</p> <p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</p> <p>19.1 ITEM 14.1 OF THE AUDIT COMMITTEE MINUTES – CYBER SECURITY AUDIT – GAP ANALYSIS (D2022/10074)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE REPORT AND THE CYBER SECURITY GAP ANALYSIS FORMING THE ATTACHMENT TO THE REPORT BE RECEIVED. 2. THE REPORT AND THE ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
41.	<p>23 JUNE 2022</p> <p>19.2 REGIONAL WASTE COLLECTION SERVICES UPDATE (D2022/10103)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE REPORT BE RECEIVED. 2. THE EMRC PROCEEDS WITH THE PRE-PLANNING TASKS IDENTIFIED IN CONSULTATION WITH THE PARTICIPATING MEMBER COUNCILS. 3. A REPORT INCLUDING A BUSINESS CASE WITH RECOMMENDATIONS BE TABLED AT A FUTURE MEETING OF COUNCIL. 4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER. 	IN PROGRESS
42.	<p>23 JUNE 2022</p> <p>19.3 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW AND SALARY REVIEW FOR 2021/2022 AND OBJECTIVE SETTING FOR 2022/2023 (D2022/09468)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2021/2022. 2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2022/2023. 3. COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO: <ol style="list-style-type: none"> A) INCREASING THE TOTAL REMUNERATION PACKAGE OF THE CEO BY 2.5%. 4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 3. COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO: <ol style="list-style-type: none"> B) THE CEO TO BE ELIGIBLE FOR RDO IN ACCORDANCE WITH THE EMRC MANAGEMENT GUIDELINE (RDO) AND INCORPORATED INTO THE CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT. 	COMPLETED

	DATE	RESOLUTION	STATUS
43.	30 MAY 2022	7 APPLICATION FOR LEAVE OF ABSENCE 7.1 CR SUTHERLAND – LEAVE OF ABSENCE THAT COUNCIL APPROVE THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR SUTHERLAND FROM 24 JUNE 2022 TO 19 JULY 2022 INCLUSIVE.	COMPLETED
44.	30 MAY 2022	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 MARCH 2022 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 MARCH 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
45.	30 MAY 2022	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2022 (D2022/05968) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$16,254,385.08.	COMPLETED
46.	30 MAY 2022	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2022 (D2022/07010) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2022.	COMPLETED
47.	30 MAY 2022	14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2022 (D2022/07020) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2022.	COMPLETED
48.	30 MAY 2022	14.4 THE EMRC FINAL DRAFT SUSTAINABILITY STRATEGY 2022/2023 – 2026/2027 (D2022/08110) THAT COUNCIL ENDORSES THE EMRC'S DRAFT SUSTAINABILITY STRATEGY 2022/2023 – 2026/2027, FORMING THE ATTACHMENTS TO THIS REPORT.	COMPLETED
49.	30 MAY 2022	14.5 CHIEF EXECUTIVE OFFICER ATTENDANCE AT AUSTRALIAN ORGANICS RECYCLING ASSOCIATION (AORA) ANNUAL CONFERENCE – 27-29 JUNE 2022 (D2022/08557) THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE AUSTRALIAN ORGANICS RECYCLING ASSOCIATION (AORA) 2022 ANNUAL CONFERENCE BEING HELD IN GLENELG, SOUTH AUSTRALIA FROM 27 TO 29 JUNE 2022, AT AN ESTIMATED COST OF \$4,000.	COMPLETED
50.	30 MAY 2022	14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/07425) THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).	COMPLETED

	DATE	RESOLUTION	STATUS
51.	30 MAY 2022	<p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</p> <p>THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF OPERATING OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER PROCUREMENT AND GOVERNANCE, INFORMATION SERVICES SUPPORT OFFICER, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.</p>	COMPLETED
52.		<p>19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2022/08116)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. THE REPORT BE RECEIVED. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S6.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES ADDITIONAL UNBUDGETED EXPENDITURE UP TO THE VALUE OUTLINED BY PARAGRAPH 24 WITHIN THE CONFIDENTIAL REPORT. 3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S6.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES THE COMPLETION OF THE ELECTRICAL WORKS AND ROOF STRUCTURE UP TO THE VALUE OUTLINED BY PARAGRAPH 25 WITHIN THE CONFIDENTIAL REPORT. 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS
53.	30 MAY 2022	<p>19.2 PROGRESS REPORT ON EMRC REQUEST FOR TENDER 2021-002, PERMANENT FOGO PROCESSING FACILITY (D2022/09009)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL CONFIRMS SACYR ENVIRONMENT AUSTRALIA PTY LTD (SACYR) AS THE PREFERRED TENDERER FOR REQUEST FOR TENDER 2021-002 PERMANENT FOGO PROCESSING FACILITY. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED

	DATE	RESOLUTION	STATUS
54.	24 MARCH 2022	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR STEVEN OSTASZEWSKYJ – LEAVE OF ABSENCE THAT COUNCIL APPROVE THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR STEVEN OSTASZEWSKYJ FROM 9 APRIL 2022 TO 3 MAY 2022 INCLUSIVE.	COMPLETED
55.	24 MARCH 2022	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 FEBRUARY 2022 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 FEBRUARY 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
56.	24 MARCH 2022	9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 3 MARCH 2022 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 3 MARCH 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
57.	24 MARCH 2022	14 REPORTS OF EMPLOYEES 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2022 (D2022/03005) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$5,160,177.90.	COMPLETED
58.	24 MARCH 2022	14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2022 (D2022/03288) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2022.	COMPLETED
59.	24 MARCH 2022	14.3 REVIEW OF COUNCIL POLICIES (D2022/04270) THAT COUNCIL DEFERS ITEM 14.3 – REVIEW OF COUNCIL POLICIES TO BE CONSIDERED AT A FUTURE MEETING OF COUNCIL.	COMPLETED
60.	24 MARCH 2022	14.4 CHIEF EXECUTIVE OFFICER ATTENDANCE AT WASTE 2022 CONFERENCE (D2022/04639) THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE WASTE 2022 CONFERENCE BEING HELD IN COFFS HARBOUR FROM 3 TO 5 MAY 2022 AT AN ESTIMATED COST OF \$5,100.00.	COMPLETED
61.	24 MARCH 2022	14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/04302) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 24 MARCH 2022 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED

	DATE	RESOLUTION	STATUS
62.	24 MARCH 2022	15 REPORTS OF COMMITTEES 15.1 2022 FINANCIAL AUDIT PLAN (D2022/03261) THAT COUNCIL NOTES THE AUDIT PLAN FORMING THE ATTACHMENTS TO THIS REPORT.	COMPLETED
63.	24 MARCH 2022	15.2 COMPLIANCE AUDIT RETURN 2022 (D2021/24765) THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2021, FORMING THE ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2022.	COMPLETED
64.	24 MARCH 2022	15.3 HALF YEAR BUDGET REVIEW 2021/2022 (D2021/24767) THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH r.33A OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , ADOPTS THE REVIEW OF THE 2021/2022 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.	COMPLETED
65.	24 MARCH 2022	15.4 RISK MANAGEMENT UPDATE (D2021/24768) THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED
66.	24 MARCH 2022	15.5 CYBER SECURITY IN LOCAL GOVERNMENT (D2021/24766) THAT COUNCIL NOTES THIS REPORT INCLUDING THE OAG REPORT ON CYBER SECURITY IN LOCAL GOVERNMENT.	COMPLETED
67.	24 MARCH 2022	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2022/02890) THAT: <ol style="list-style-type: none"> 1. THE REPORT BE RECEIVED. 2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH s.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT THE CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN. 3. THAT THE CHAIRMAN AND THE CEO BE AUTHORISED TO EXECUTE A DEED OF APPOINTMENT AND DEED OF INDEMNITY TO GIVE EFFECT TO THE APPOINTMENT OF GREGORY BRUCE DUDLEY OF RSM ACCOUNTANTS AS RECEIVER AND MANAGER OF ANERGY AUSTRALIA PTY LTD AND TO AFFIX THE COMMON SEAL OF THE EMRC TO THOSE DEEDS. 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

DATE	RESOLUTION	STATUS
68.	<p>24 MARCH 2022</p> <p>19.2 PROGRESS REPORT ON EMRC REQUEST FOR TENDER 2021-002, PERMANENT FOGO PROCESSING FACILITY (D2022/04284)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL CONFIRMS TENDERER A, AS IDENTIFIED IN THE REPORT, AS THE PREFERRED TENDERER FOR REQUEST FOR TENDER 2021-002 PERMANENT FOGO PROCESSING FACILITY. 2. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO NEGOTIATE THE TERMS OF A CONTRACT WITH TENDERER A. 3. EMRC INVESTIGATES THE VARIOUS OPTIONS UNDER PARAGRAPH 20 OF THE CONFIDENTIAL REPORT 4. COUNCIL ENDORSES THE NEXT STEPS UNDER PARAGRAPH 30 OF THE CONFIDENTIAL REPORT. 5. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	COMPLETED
69.	<p>24 MARCH 2022</p> <p>19.3 APCr UPDATE (D2022/04350)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSES THE REVISED BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT. 2. COUNCIL INSTRUCTS THE EMRC CEO TO NEGOTIATE WITH THE EAST ROCKINGHAM WASTE TO ENERGY MANAGEMENT TEAM AS DETAILED IN THIS REPORT. 3. COUNCIL DIRECTS THE EMRC CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT. 4. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

DATE		RESOLUTION	STATUS
70.	24 FEBRUARY 2022	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</p> <p>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 NOVEMBER 2021 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 NOVEMBER 2021 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
71.	24 FEBRUARY 2022	<p>14 REPORTS OF EMPLOYEES</p> <p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER 2021, DECEMBER 2021 AND JANUARY 2022 (D2021/25369) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2021, DECEMBER 2021 AND JANUARY 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$27,979,648.10.</p>	COMPLETED
72.	24 FEBRUARY 2022	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2021 (D2021/25371) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2021.</p>	COMPLETED
73.	24 FEBRUARY 2022	<p>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2021 (D2021/25372) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2021.</p>	COMPLETED
74.	24 FEBRUARY 2022	<p>14.4 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2022 (D2021/25374) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2022.</p>	COMPLETED
75.	24 FEBRUARY 2022	<p>14.5 PROPOSED NEW COUNCIL POLICY 2.3 – COUNCILLOR TRAINING AND CONTINUOUS PROFESSIONAL DEVELOPMENT (D2022/02472) THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.128(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS A NEW COUNCIL POLICY 2.3 - COUNCILLOR TRAINING AND CONTINUOUS PROFESSIONAL DEVELOPMENT FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
76.	24 FEBRUARY 2022	<p>14.6 REVIEW OF DELEGATED POWERS AND DUTIES AND A NEW PROPOSED DELEGATION OF AUTHORITY TO THE CEO (D2022/02476)</p> <ol style="list-style-type: none"> 1. RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT. 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO MAKE MONETARY DONATIONS ON BEHALF OF THE EMRC UP TO A MAXIMUM OF \$2,500 FOR EACH IDENTIFIED CHARITABLE ORGANISATION OR GROUP WITHIN PERTH'S EASTERN REGION, SUBJECT TO THE APPROVED ANNUAL BUDGETARY ALLOCATION ADOPTED BY COUNCIL. 	COMPLETED

DATE		RESOLUTION	STATUS
77.	24 FEBRUARY 2022	14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/02491) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 24 FEBRUARY 2022 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
78.	24 FEBRUARY 2022	15 REPORTS OF COMMITTEES 15.1 LEGAL COMMITTEE MEETING HELD 25 NOVEMBER 2021 (D2022/02576) THAT COUNCIL NOTES THE RECOMMENDATION(S) IN THE LEGAL COMMITTEE REPORT (SECTION 15.1).	COMPLETED
79.	24 FEBRUARY 2022	17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION RECEIVED FROM CR MARGARET THOMAS THAT COUNCIL IN ACCORDANCE WITH S.5.98 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES THE REIMBURSEMENT OF EXPENDITURE INCURRED BY COUNCILLOR MEMBERS AND DEPUTY MEMBERS GENERALLY FOR SUCH PERSONAL PROTECTIVE EQUIPMENT (PPE) AS DETERMINED BY THE CHIEF EXECUTIVE OFFICER TO BE NECESSARY TO CONDUCT SITE VISITS TO MINIMISE EXPOSURE TO HAZARDS.	COMPLETED
80.	24 FEBRUARY 2022	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 PROGRESS REPORT ON EMRC REQUEST FOR TENDER 2021-002, PERMANENT FOGO PROCESSING FACILITY (D2022/02481) THAT: 1. THE REPORT BE RECEIVED. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
81.	24 FEBRUARY 2022	19.2 DELEGATION OF POWERS FOR THE CHIEF EXECUTIVE OFFICER (D2022/01044) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE THE AGREEMENT WITH THE PARTY IDENTIFIED WITHIN THE CONFIDENTIAL REPORT. 2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
82.	24 FEBRUARY 2022	19.3 ITEM 15.1 OF THE LEGAL COMMITTEE MINUTES – 25 NOVEMBER 2021 – A LEGAL MATTER UPDATE [CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> s.5.23(2)(d)] (D2022/02578) THAT COUNCIL NOTES THE LEGAL COMMITTEE RESOLUTIONS OF ITEM 15.1 OF THE LEGAL COMMITTEE MEETING HELD 25 NOVEMBER 2021 – LEGAL MATTER UPDATE [CONFIDENTIAL MATTER IN ACCORDANCE WITH <i>LOCAL GOVERNMENT ACT 1995</i> s.5.23(2)(d)].	COMPLETED

DATE		RESOLUTION	STATUS
83.	24 FEBRUARY 2022	<p>19.4 SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS (D2022/00474)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1 COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO DR JUDE BALM OF INFINITY TRAINING. 2 THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER. 	COMPLETED
84.	24 FEBRUARY 2022	<p>19.5 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2022 (D2022/00442)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSES THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2022 AS OUTLINED WITHIN THIS REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER. 	COMPLETED

2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2022/19997

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council’s resolution of 24 March 2016.

KEY POINTS AND RECOMMENDATIONS

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

- 1 At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).
- 2 As part of that review Council resolved inter alia:
“THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL.”

REPORT

- 3 The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The provision of Laboratory Analysis Services has been extended for 12 months to 28 October 2023. This is the second contract extension option. (reference No. RFT 2018-004).

STRATEGIC/POLICY IMPLICATIONS

- 4 Key Result Area 3 – Good Governance
 - 3.3 To provide responsible and accountable governance and management of the EMRC.

FINANCIAL IMPLICATIONS

5 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

6 The delegations exercised were in accordance with Council’s resolution for the benefit and sustainability of the EMRC and Perth’s Eastern Region.

RISK MANAGEMENT

Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

3. 2022/2023 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2022

D2022/20008

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 October 2022.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 45,638 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 45,446 tonnes received during the same period in 2021/2022.
- 2 “Other” waste tonnages totalling 31,834 were received at Red Hill during the reporting period compared to 27,645 tonnes received during the same period in 2021/2022.
- 3 During the reporting period a combined total of 77,472 tonnes compared to 73,091 tonnes during the same period in 2021/2022 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 4,476 tonnes compared to 4,348 tonnes for the same period in 2021/2022.
 - The sale of fines and woodchip totalled 4,308 tonnes, compared to 4,552 tonnes for the same period in 2021/2022.
 - Incoming Commercial and Industrial (C&I) Waste totalled 59 tonnes, compared to 102 tonnes for the same period in 2021/2022.
 - Mattresses incoming totalled 7,546 compared to 5,341 for the same period in 2021/2022.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Key Result Area – Good Governance
3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil

RISK MANAGEMENT

Risk – Lower than budgeted tonnages received including product sales.

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

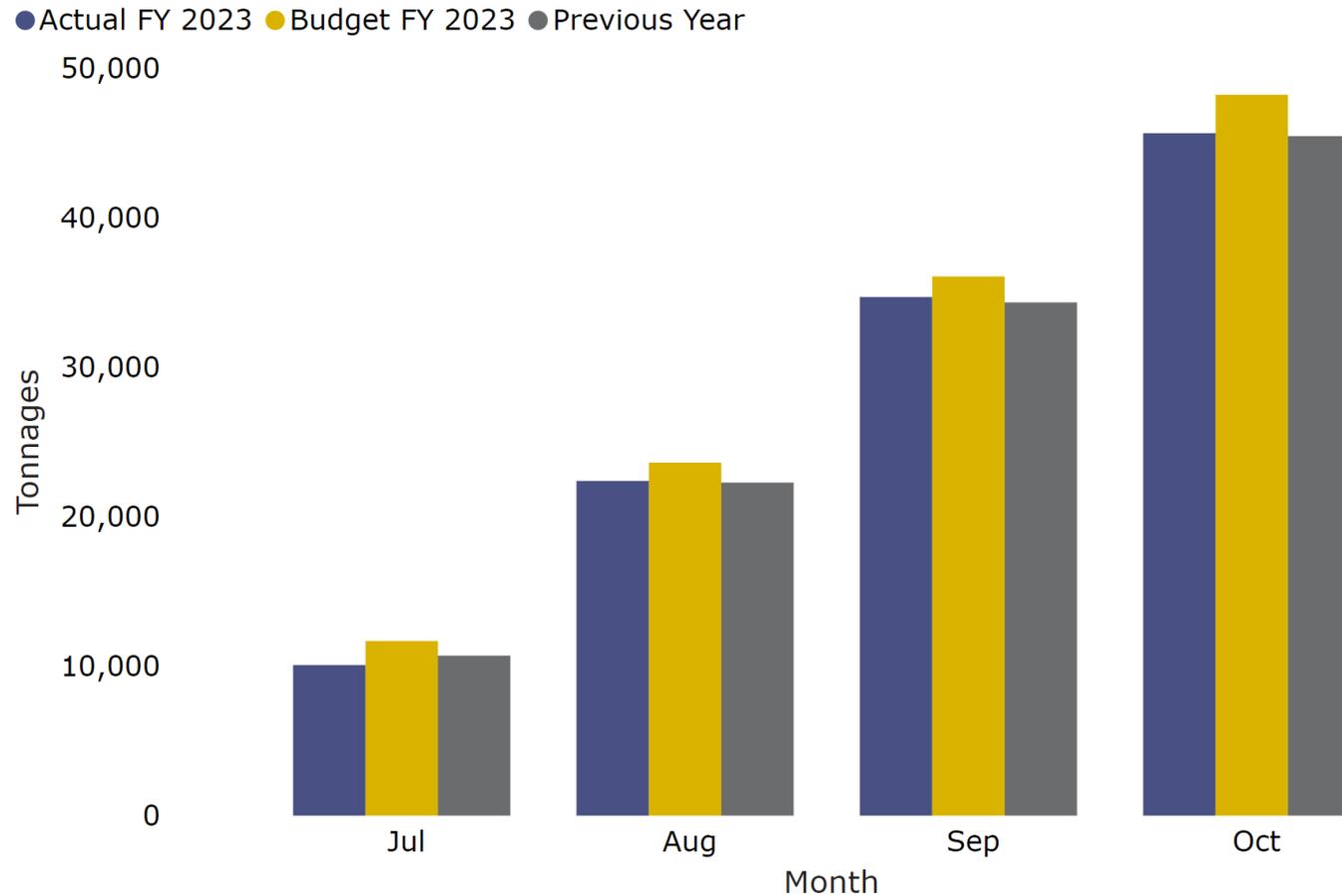
ATTACHMENT(S)

Council Tonnages Report (D2022/20009)

EMRC Tonnage Analysis

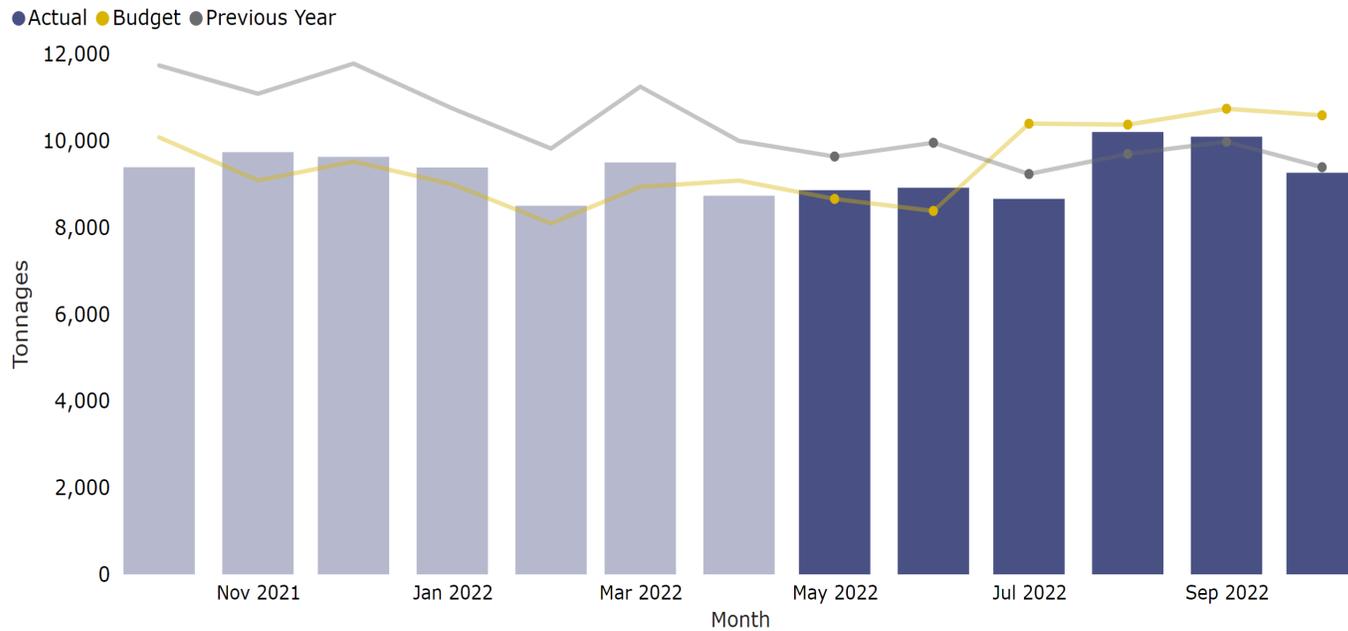
as at 31 October 2022

2022/2023 Member Council YTD Overall Tonnages

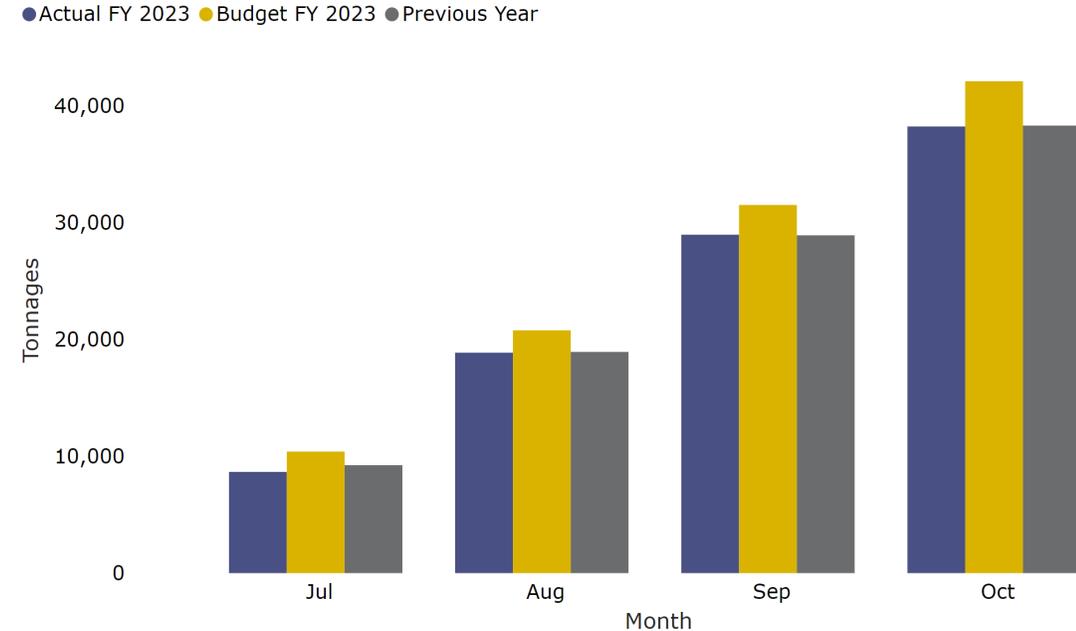


2022/2023 Tonnages

13 month rolling Class III Tonnages for Member Council

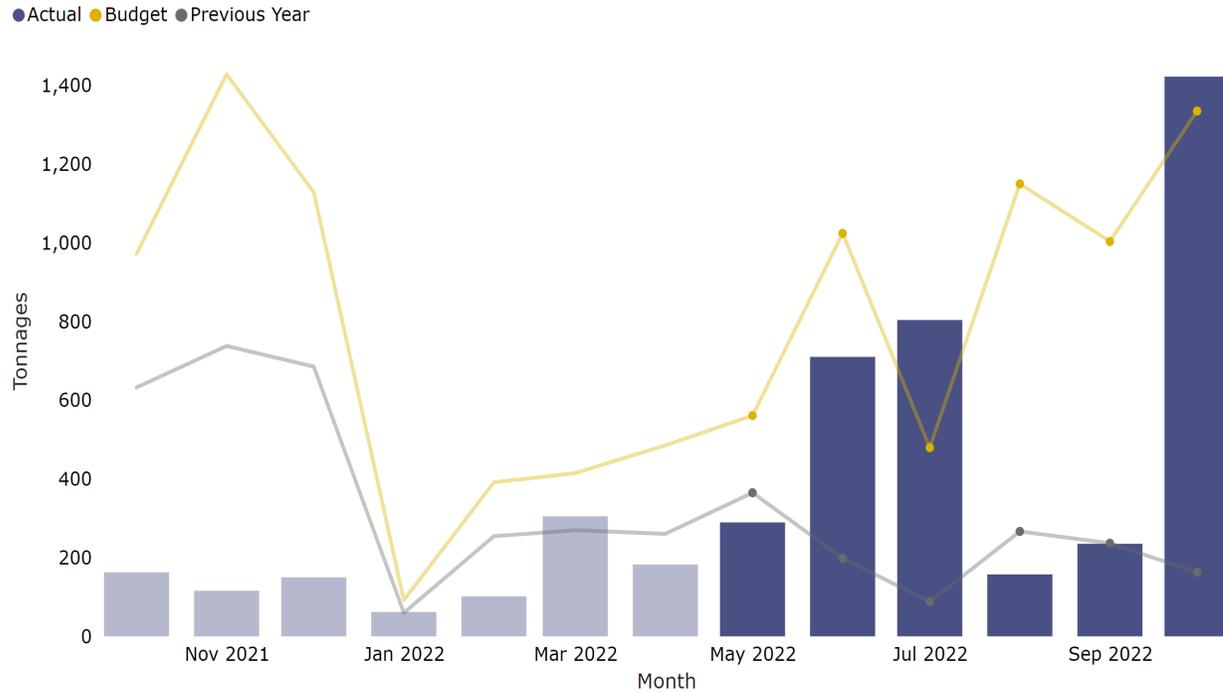


Member Council Class III YTD

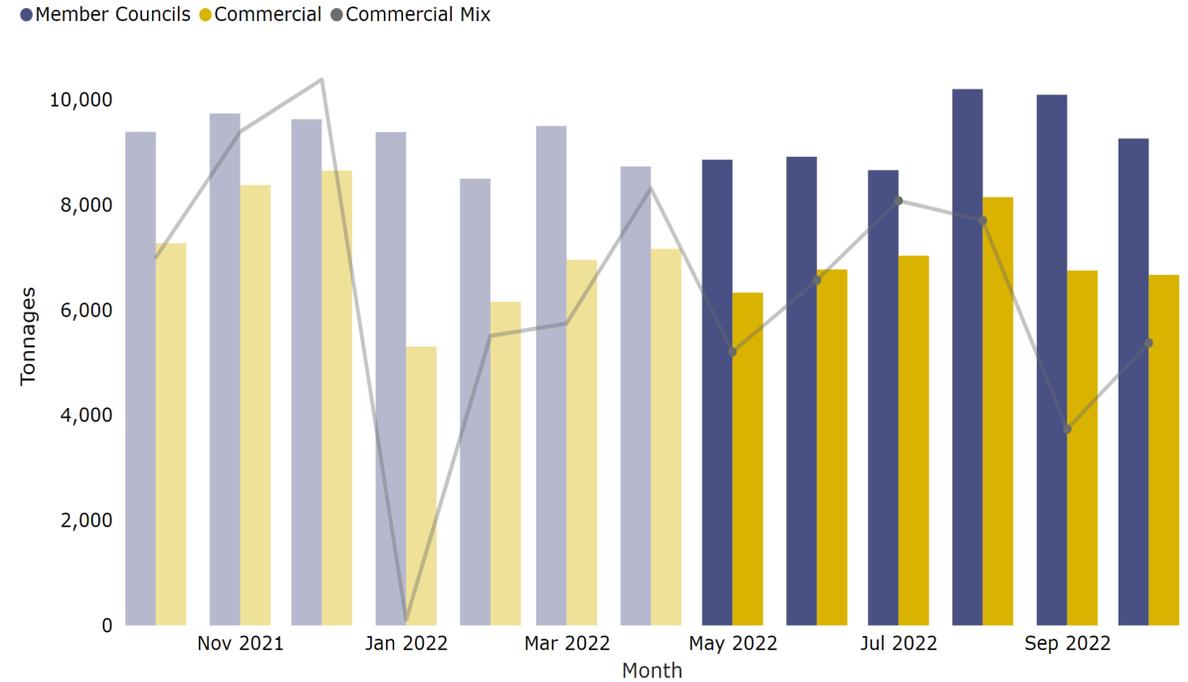


2022/2023 Tonnages

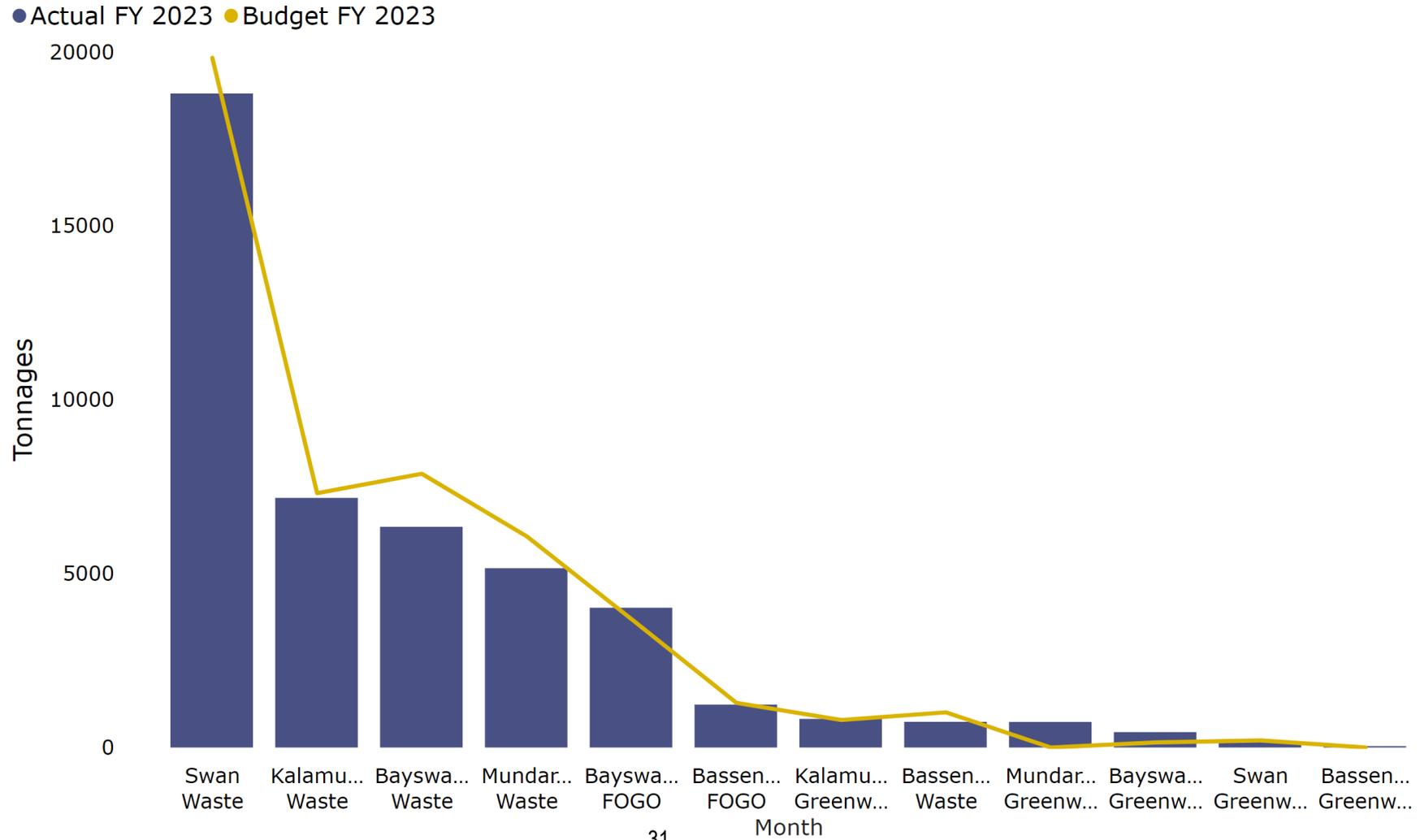
13 month rolling Class IV Tonnages



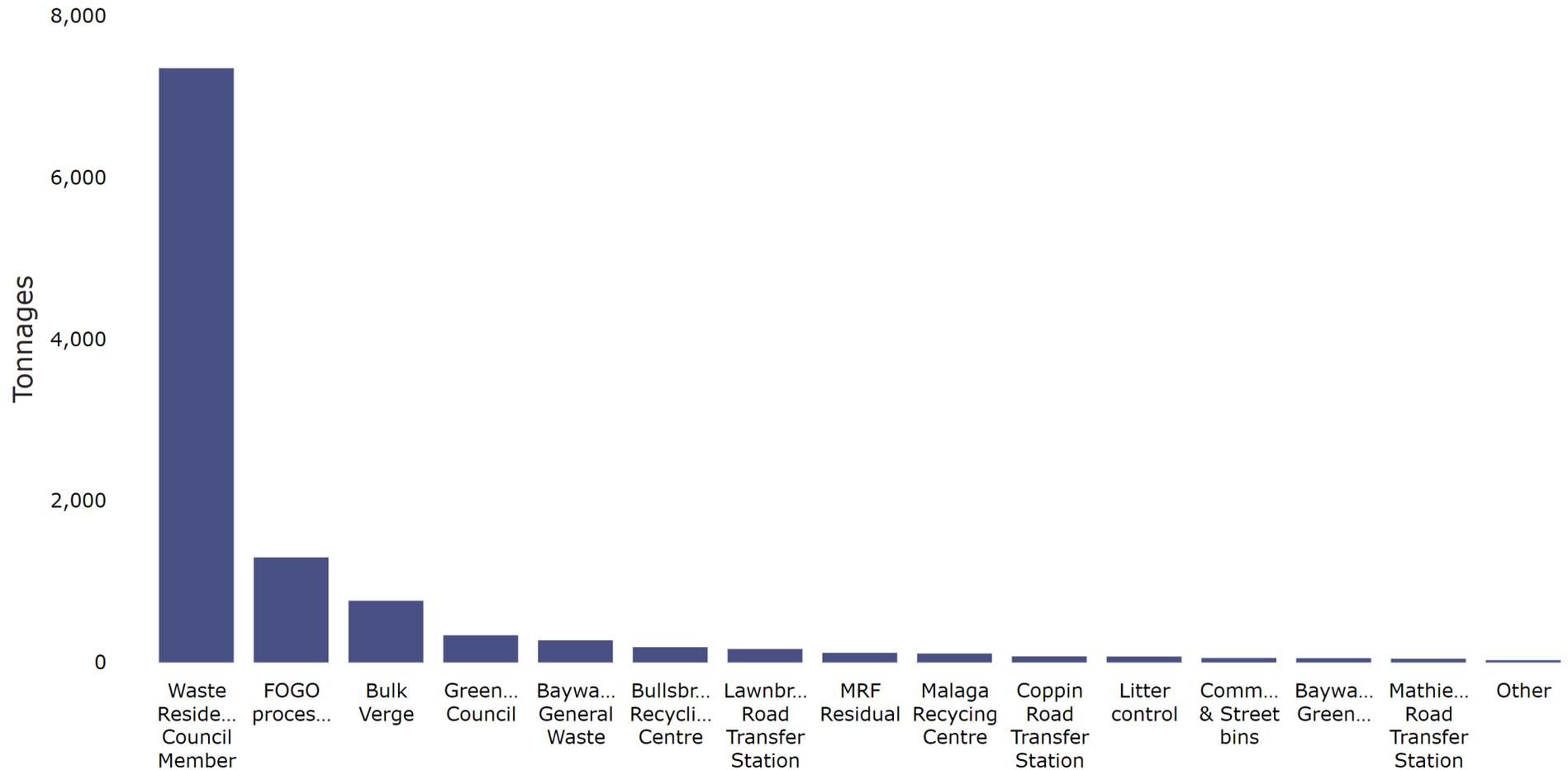
13 month rolling Member Council / Commercial Mix



2022/2023 EMRC Combined Waste Report YTD October 2022

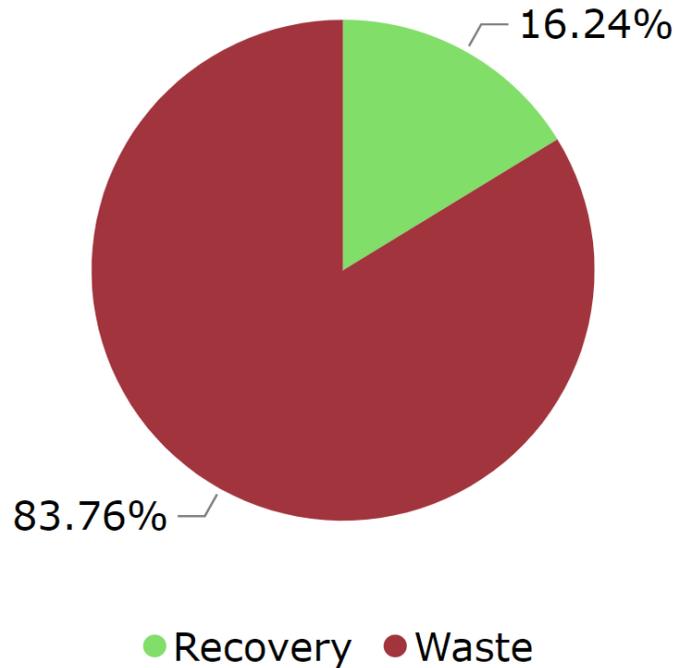


2022/2023 EMRC Waste Receipt Report YTD October 2022



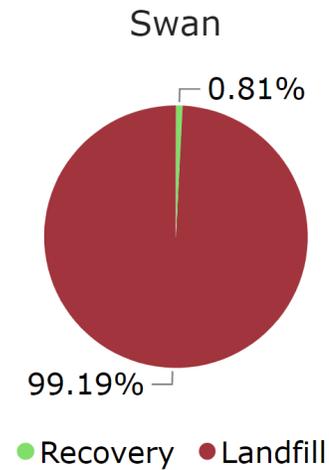
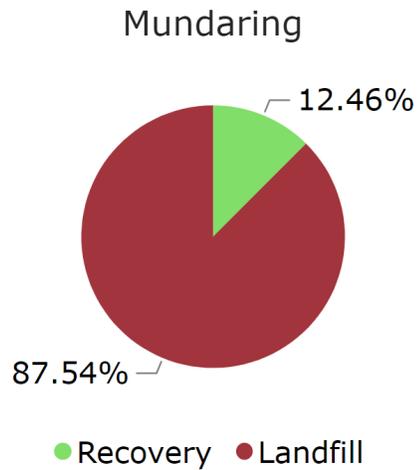
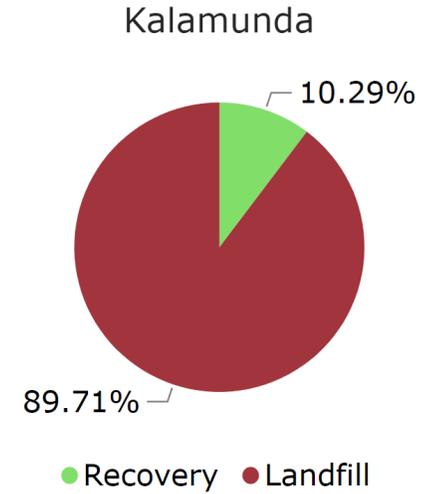
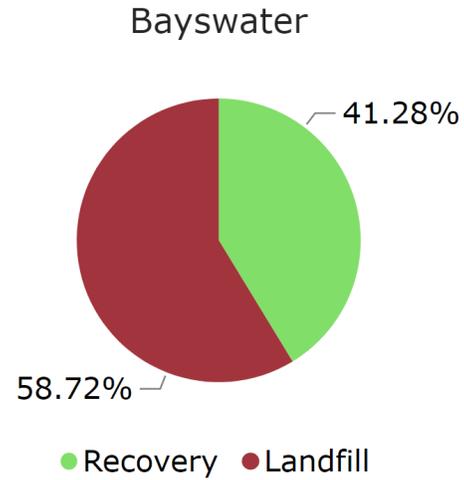
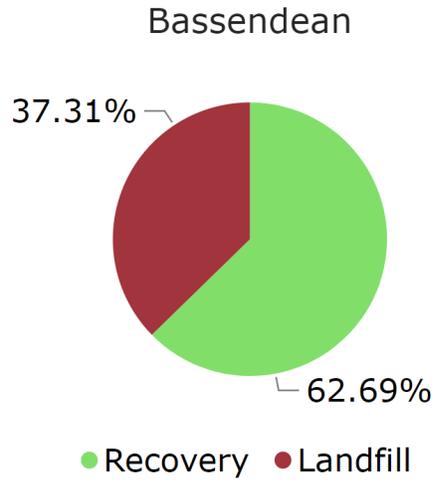
2022/2023 Total Member Council % Recovery @ EMRC

RECOVERY / LANDFILL



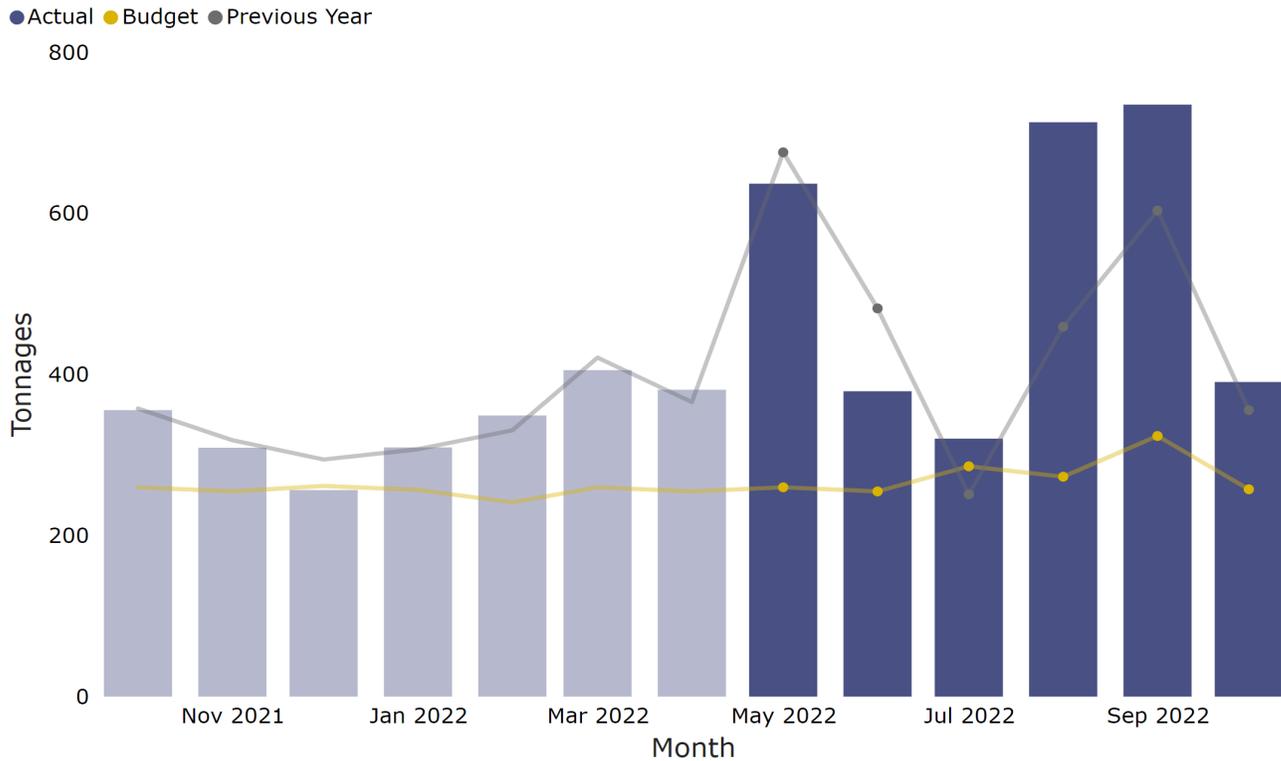
Council	Landfill	Recovery
Bassendean	37.31%	62.69%
Bayswater	58.72%	41.28%
Kalamunda	89.71%	10.29%
Mundaring	87.54%	12.46%
Swan	99.19%	0.81%
Total	83.76%	16.24%

2022/2023 Member Council Recovery @ EMRC

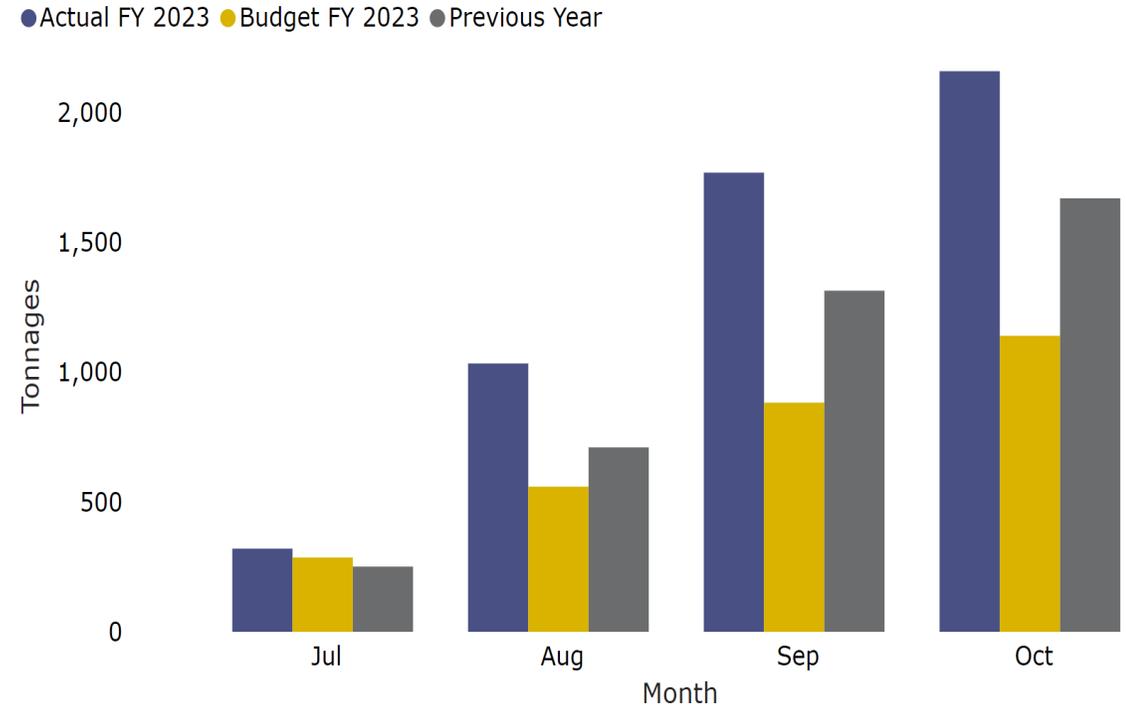


2022/2023 Greenwaste Tonnages

13 month rolling Greenwaste Tonnages for Member Council

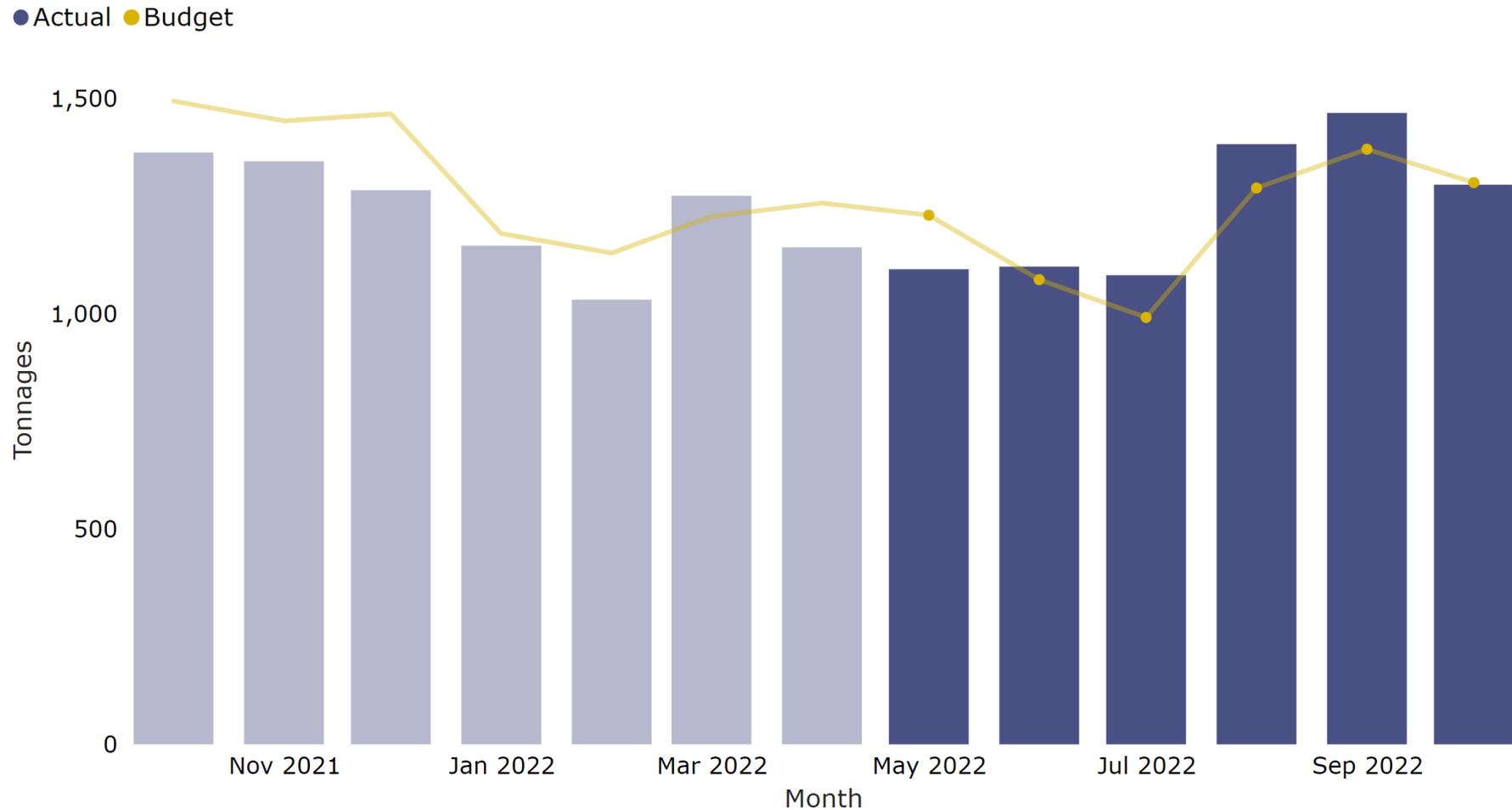


Member Council Greenwaste Tonnages YTD



2022/2023 FOGO Tonnages

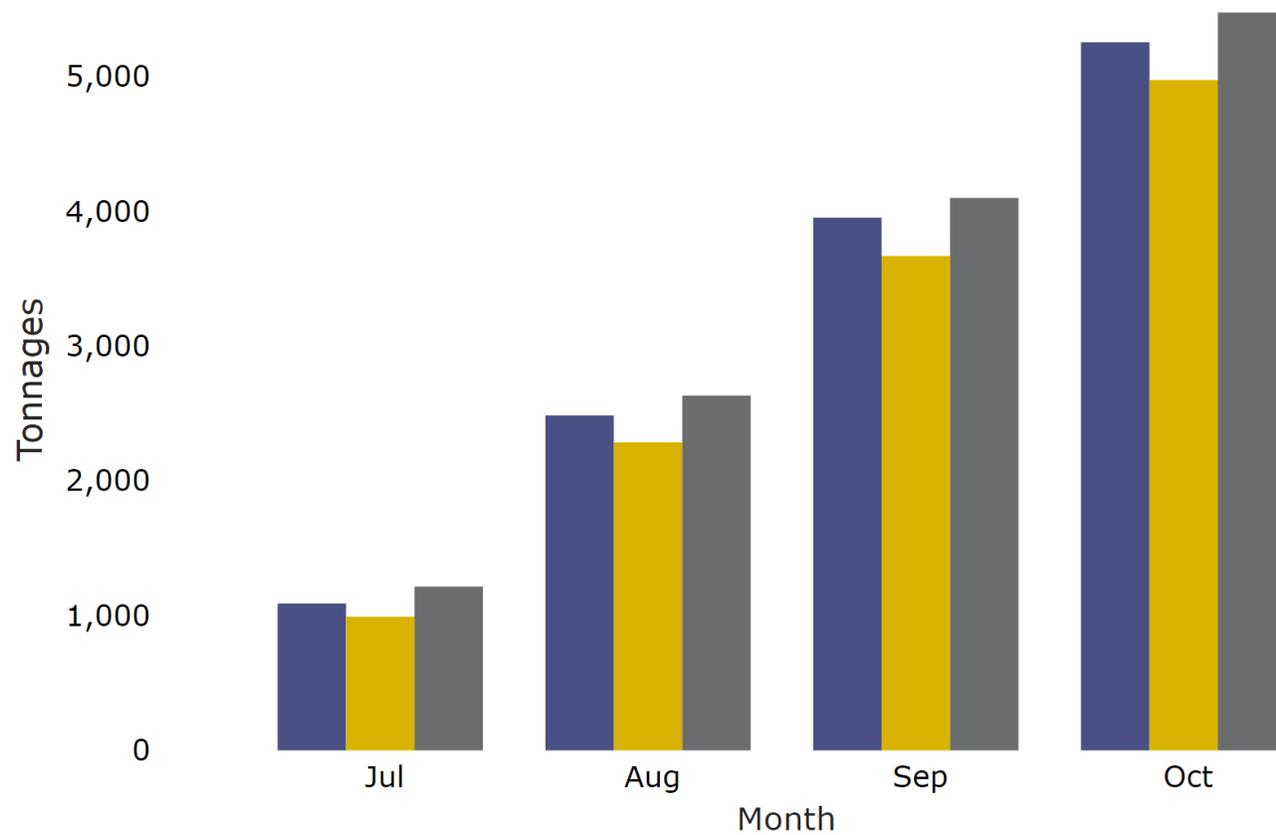
13 month rolling FOGO Tonnages



2022/2023 FOGO Tonnages

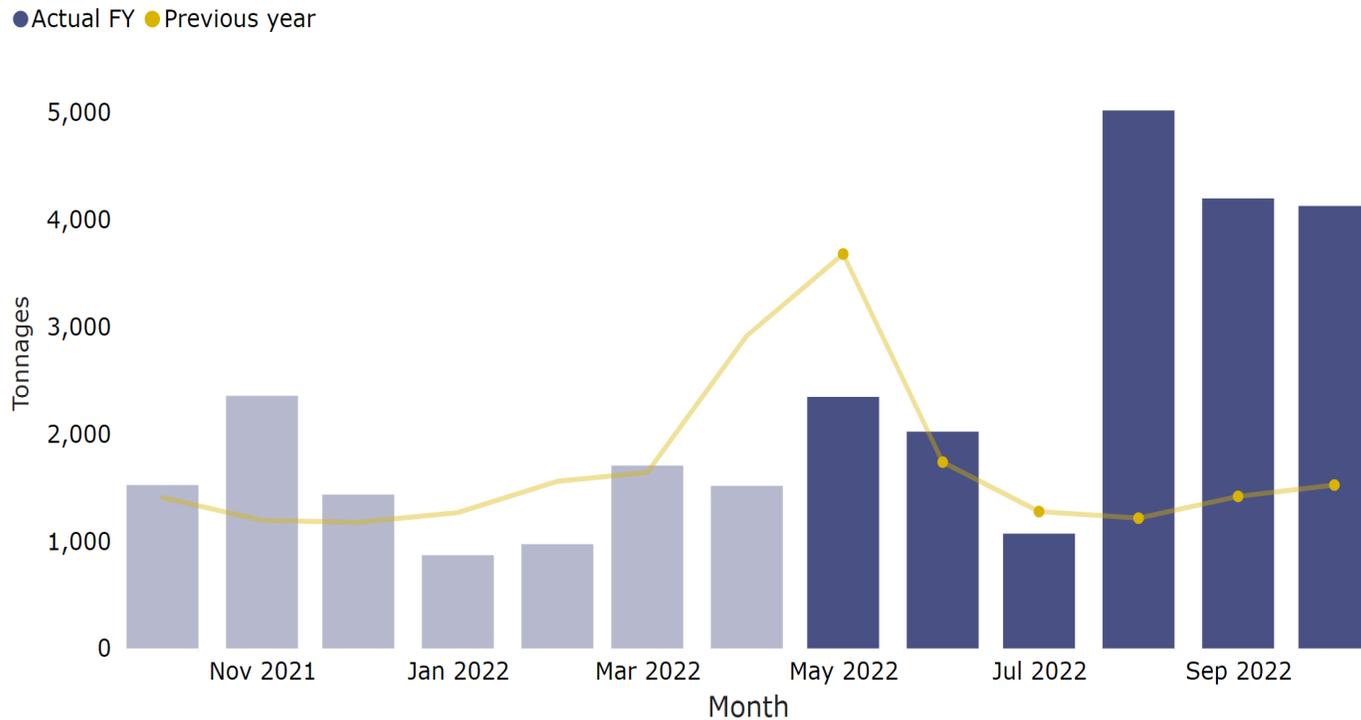
FOGO YTD Tonnages

● Actual FY 2023 ● Budget FY 2023 ● Previous Year

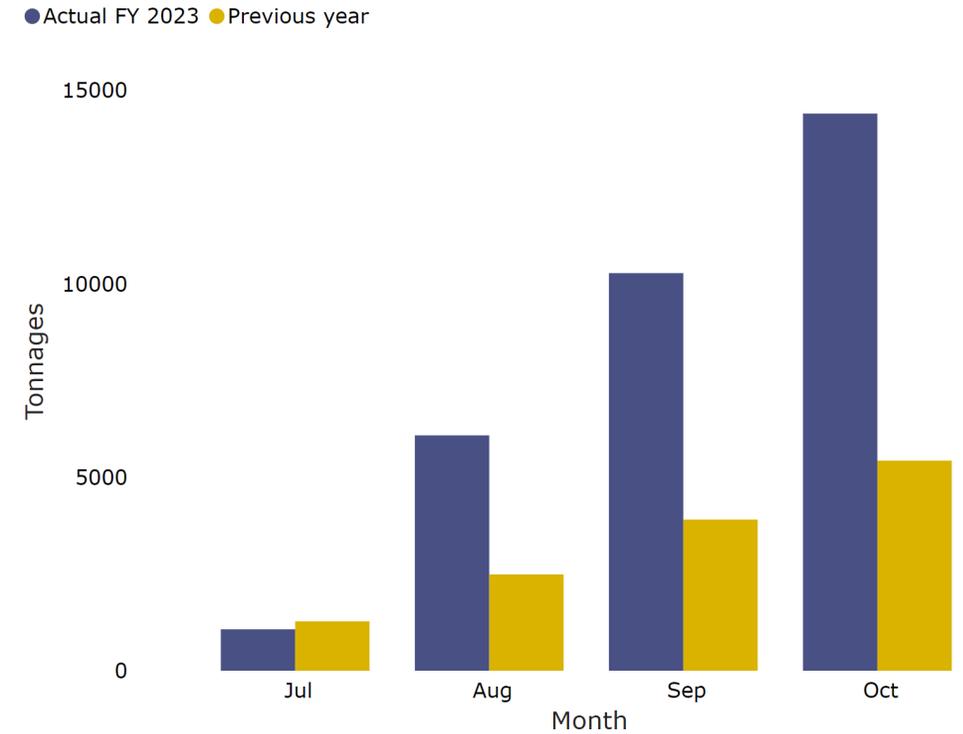


2022/2023 Product Sales

All Products - 13 month rolling Tonnages

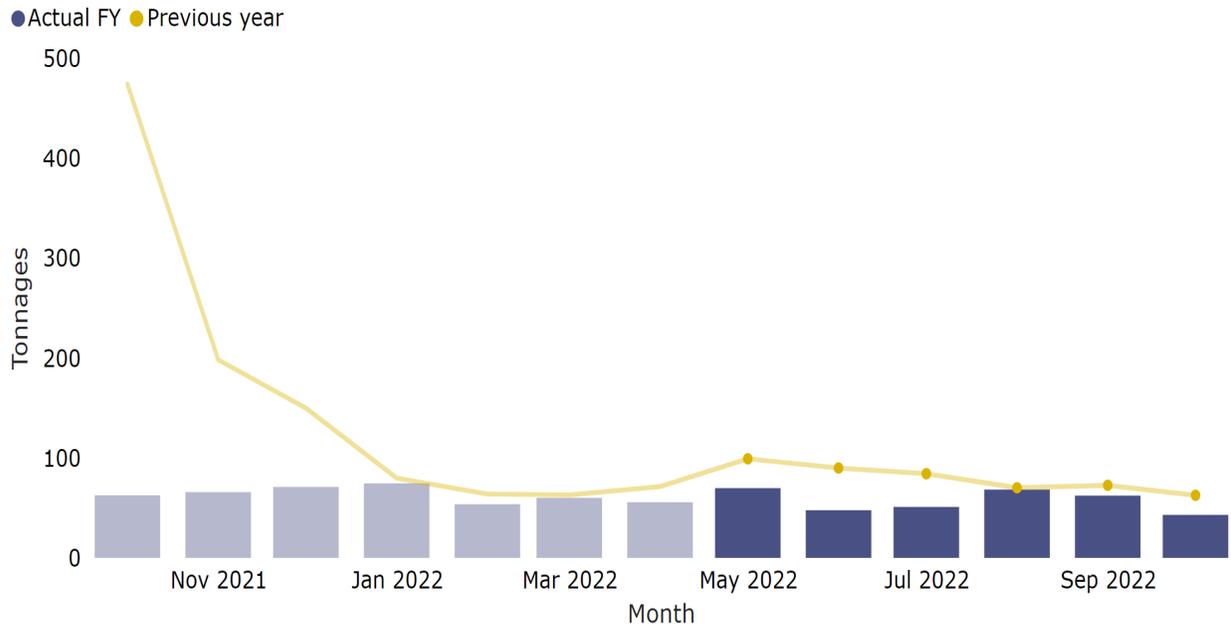


All Products - YTD

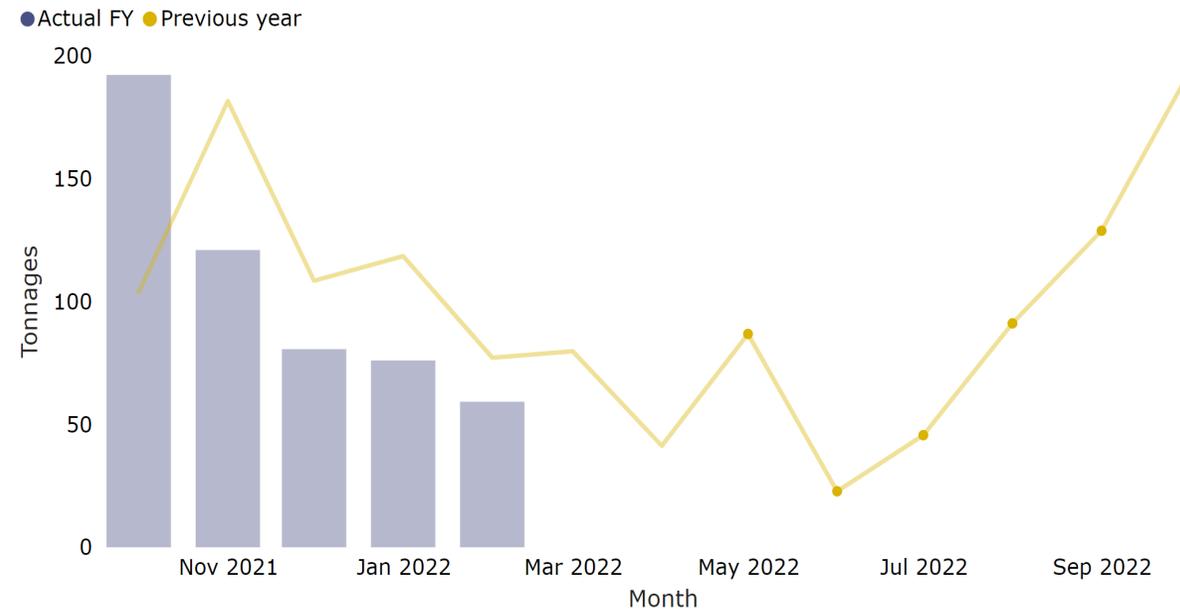


2022/2023 Product Sales

Recycled Materials - 13 month rolling Tonnages

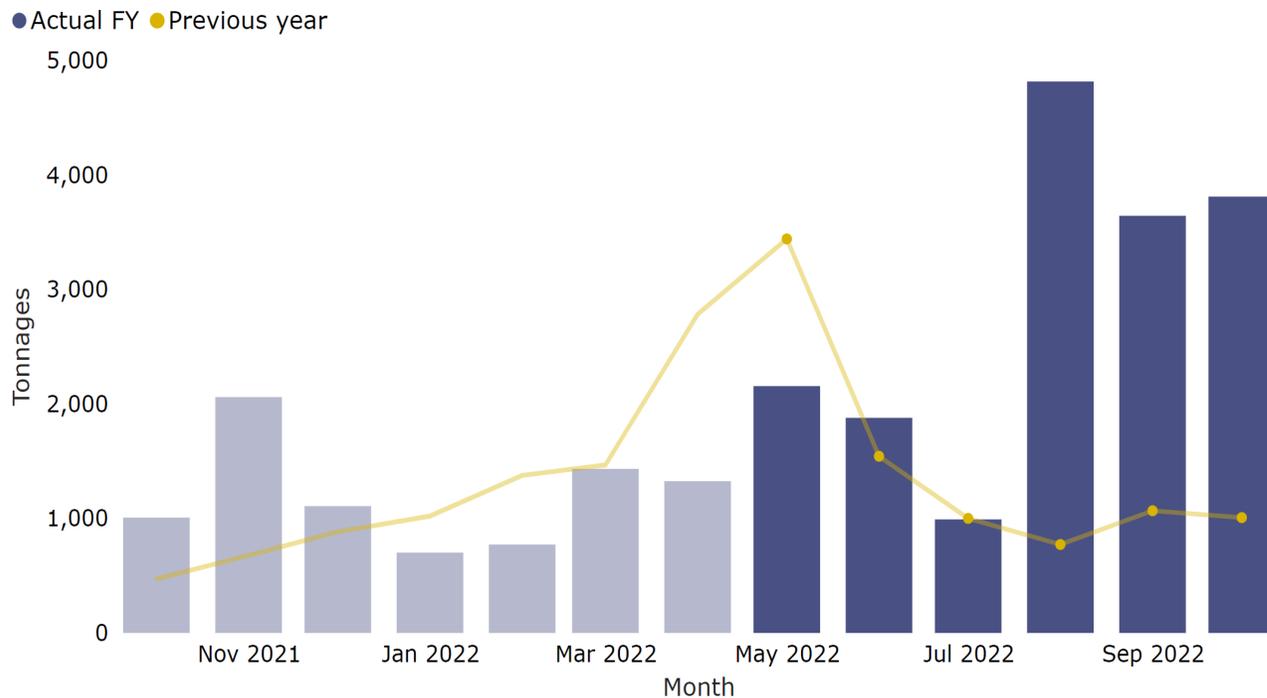


Soil - 13 month rolling Tonnages

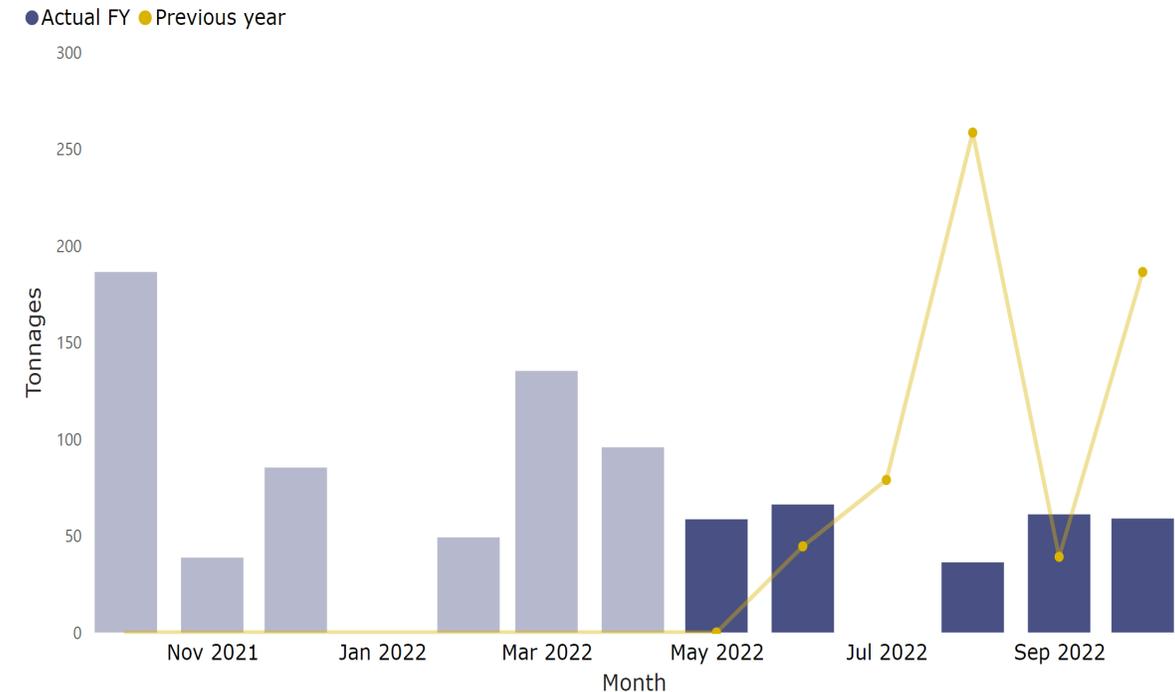


2022/2023 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



4. CORPORATE BUSINESS PLAN 2022/2023 – 2026/2027 – FIRST QUARTER REPORTING FROM JULY TO SEPTEMBER 2022

D2022/20451

PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2022/2023 – 2026/2027 for the reporting period July to September 2022.

KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
 - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10193).
- Council adopted the revised EMRC's Corporate Business Plan 2022/2023 – 2026/2027 on 26 August 2022 (D2021/14764).
- The attachment to this report provides the first quarter reporting, against the key actions identified within the new Corporate Business Plan 2022/2023 – 2026/2027, for the period July to September 2022.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 2 Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10193).
- 3 Council adopted the EMRC's new Corporate Business Plan 2022/2023 – 2026/2027 on 26 August 2022 (D2020/14764) for activities progressed from 1 July 2022 onwards.

REPORT

- 4 The 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achieving its vision: *"To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business."*

- 5 The Corporate Business Plan 2022/2023 – 2026/2027 was developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2022.
- 6 The attachment to this report relates to the Corporate Business Plan actions for the first quarter reporting period of July to September 2022.

STRATEGIC/POLICY IMPLICATIONS

- 7 Key Result Area 3 – Good Governance
 - 3.3 To provide responsible and accountable governance and management of the EMRC
 - 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

- 8 The financial implications are reflected in the annual operating budget and the long-term financial plans.

SUSTAINABILITY IMPLICATIONS

- 9 The Corporate Business Plan 2022/2023 – 2026/2027 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

RISK MANAGEMENT

Risk The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Kalamunda Shire of Mundaring City of Swan	As outlined in the attachment

ATTACHMENT(S)

Corporate Business Plan 2022/2023 – 2026/2027 First Quarter Progress Report for the period, July to September 2022 (D2022/20452)



Corporate Business Plan 2022/2023 – 2026/2027

Progress Report – First Quarter 2022/2023

Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2022/2023 – 2026/2027 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2022. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2022 to June 2023 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

1 Demonstrate Circular Economy Leadership

Objective: To provide circular based resource recovery solutions for Perth’s Eastern Region and act as a knowledge hub for waste avoidance strategies

1.1 Enable circular economy initiatives through advocacy networks by 2025

Key Actions		Responsible Officer	Status	Quarter	Comments
1.1.1	Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers) E.g.: ➤ Member Council and key stakeholder relationships; ➤ Partnership opportunities with universities and other organisations; ➤ Marketing and Communications Plan ➤ Revised Stakeholder Engagement Plan	CEO	●	July - September 2022	In progress
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.1.2	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities E.g.: ➤ CEWA; Emicol; RWESG ➤ CE webinars and forums	Sustainability	●	July - September 2022	Regular meetings occurring with stakeholders including STEG; CEWA and continuing Circular Economy webinars
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.1.3	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO	●	July - September 2022	Meeting with GDA, Woodside, other alliances have been held this quarter
				October - December 2022	
				January - March 2023	

				April - June 2023	
1.1.4	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport E.g.: ➤ Circularity Gap Report / Horizon Scan;	CEO	●	July - September 2022	Final draft of the Regional Circular Economy Horizon Scan is n progress
				October - December 2022	
				January - March 2023	
				April - June 2023	

1.2 80% resource recovery of waste generated in the region by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.1	Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO	●	July - September 2022	In progress
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.2.2	Enable a sales model for use of recovered material in each member Council areas E.g.: ➤ Identify markets and develop resource recovery products	Operations	●	July - September 2022	Regular meetings with member Council representatives to understand/establish their product needs.
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.2.3	Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability	●	July - September 2022	Continue to develop member Councils with waste and recycling guides and integrate FOGO when the Council moves to a three-bin system.
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.2.4	Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations	●	July - September 2022	Initial discussions with member Council representatives to explore solutions for bulk verge processing and recycling materials.
				October - December 2022	
				January - March 2023	
				April - June 2023	

1.3 80% reuse of material at all EMRC operated sites by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.1	Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable E.g.: Undertake, provide, investigate; ➤ Integrated Waste Management research, ➤ Leadership in waste policy and practice ➤ New waste management practices and services	CEO	●	July - September 2022	Our current waste profile, particularly in terms of FOGO is in line with the FOGO strategy
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.3.2	Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans	Projects	●	July - September 2022	There have been a number of developments at Red Hill in particular which necessitate an update to the Red Hill Development Plan. Similarly, an update to the Hazelmere Development Plan is also being considered.
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.3.3	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability	●	July - September 2022	Continue to participate in regional waste education and resource recovery steering groups.
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.3.4	Regularly review local government procurement guidelines and processes for sustainable decision making	Business	●	July - September 2022	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. Currently the procurement team is working on a sustainable procurement framework
				October - December 2022	
				January - March 2023	
				April - June 2023	
1.3.5	Regularly review local government sales requirements for sustainable decision making	Operations	●	July - September 2022	Reviews undertaken on monthly basis.
				October - December 2022	
				January - March 2023	
				April - June 2023	

1.3.6	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations	●	July - September 2022	Development of a sales comm strategy for all existing customers as well as new potential customers around recoverable materials.
				October - December 2022	
				January - March 2023	
				April - June 2023	

2 Respond to a Climate Emergency

Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

2.1 Infrastructure adaptation and education by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.1a	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➤ Long term financial plan ➤ Asset Management Plan ➤ Strategic IT Plan	Business	●	July - September 2022	Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2023/2024 Budget deliberation process and is expected to commence in Feb/Mar'23 following the half year budget review in Jan/Feb'23. Strategic IT Plan – New phone system implemented at the Red Hill site. Test environment built for testing a new version of the SynergySoft finance system.
				October - December 2022	
				January - March 2023	
				April - June 2023	
2.1.1b	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➤ Organisational governance ➤ Integrated Planning Framework ➤ Workforce Plan ➤ OSH Plan ➤ Risk Management	CEO	●	July - September 2022	The Risk Management is an ongoing process and updates reported through the Audit Committee. The next Risk Management update will be in the October AC meeting. All further plans are in progress.
				October - December 2022	
				January - March 2023	
				April - June 2023	
2.1.2	Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program	Projects	●	July - September 2022	Land use options currently under review in line with various projects which are in development stages.

Key Actions	Responsible Officer	Status	Quarter	Comments
			October - December 2022	
			January - March 2023	
			April - June 2023	

2.2 Below zero carbon emissions by 2040

Key Actions	Responsible Officer	Status	Quarter	Comments
2.2.1 Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management	Operations	●	July - September 2022	Implement effective systems to accommodate monthly reports
			October - December 2022	
			January - March 2023	
			April - June 2023	
2.2.2 Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement	CEO	●	July - September 2022	Discussions are ongoing with external parties around future decarbonisation at Red Hill
			October - December 2022	
			January - March 2023	
			April - June 2023	
2.2.3 Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card E.g.: ➤ EMRC corporate emissions & SDG progress	Sustainability	●	July - September 2022	Finalised frame work for SDG reporting Commenced collection of data
			October - December 2022	
			January - March 2023	
			April - June 2023	

2.3 Sustainability integrated into management processes

Key Actions	Responsible Officer	Status	Quarter	Comments
2.3.1 Establish a decision-making framework to include sustainability for operational and capital expenditure	Operations	●	July - September 2022	Review the procurement process for tenders and quotations to include sustainability as a key KPI with all operational reporting requirements.

	E.g.: ➤ Provide Waste disposal service at Red Hill WMF ➤ Review Red Hill Development Plan			October - December 2022	
				January - March 2023	
				April - June 2023	
2.3.2	Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects	Business	●	July - September 2022	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. The procurement team is working on a sustainable procurement framework and to be included in the procurement templates and processes as appropriate.
				October - December 2022	
				January - March 2023	
				April - June 2023	
2.3.3	Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs	Projects	●	July - September 2022	The first step towards this objective is updating the EMRCs tender documentation to reflect a sustainable approach to project delivery. This process is now underway.
				October - December 2022	
				January - March 2023	
				April - June 2023	
2.3.4	Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making	CEO	●	July - September 2022	In progress
				October - December 2022	
				January - March 2023	
				April - June 2023	
2.3.5	Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives.	Sustainability	●	July - September 2022	In progress
				October - December 2022	
				January - March 2023	
				April - June 2023	

3 Reduce Our Environmental Impact

Objective: To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

3.1 Regional urban programs implemented

Key Actions		Responsible Officer	Status	Quarter	Comments
3.1.1	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports E.g.: Identify, investigate, develop; ➤ ACER program ➤ SDG reporting ➤ New environmental and sustainability initiatives	Sustainability	●	July - September 2022	➤ Shire of Mundaring and City of Bayswater engaged to participate in SDG reporting ➤ Commenced Acer reporting Shire of Mundaring and Town of Bassendean ➤ Facilitated QPR for Town of Bassendean and Shire of Mundaring
				October - December 2022	
				January - March 2023	
				April - June 2023	
3.1.2	Review and complete annual water plans in alignment with Waterwise Council Accreditations E.g.: Review and implement ➤ Water Sensitive Futures Program ➤ Waterwise Council reindorsement reporting	Sustainability	●	July - September 2022	➤ Commenced Water Wise annual re-endorsement for Town of Bassendean, Shire of Mundaring, City of swan and Town of Vic park ➤ Commenced water sensitive futures reporting for The Town of Bassendean, City of Swan and Shire of Mundaring ➤ Facilitated QPR for Town of Bassendean and Shire of Mundaring ➤ Attended water team meeting city of Swan
				October - December 2022	
				January - March 2023	
				April - June 2023	
3.1.3	Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs E.g.: ➤ Facilitate networking groups, e.g. STEG. ➤ Participate e.g. WALGA Climate Change Collaborative.	Sustainability	●	July - September 2022	The team has participated in a number of industry-based forums during this quarter
				October - December 2022	
				January - March 2023	
				April - June 2023	

3.2 Contribute to a decrease in illegal waste disposal by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.2.1	Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability	●	July - September 2022	Create campaigns to create a recover, avoid, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping
				October - December 2022	
				January - March 2023	
				April - June 2023	
3.2.2	Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Projects	●	July - September 2022	Options being considered include liquid waste, APCr and other waste products. The first step in this process is to obtain approval to accept and process these materials.
				October - December 2022	
				January - March 2023	
				April - June 2023	

3.3 EMRC wide environmental management system

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.3.1	Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent	Projects	●	July - September 2022	The EMRCs accreditation to ISO14001 was recertified in April 2022. There are seven minor non-compliances to address. The environmental management system is under review with the objective of reducing and simplifying the number, frequency and complexity of reporting we are required to provide.
				October - December 2022	
				January - March 2023	
				April - June 2023	
3.3.2	Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System E.g: Minimise environmental impacts of waste management operations	Projects	●	July - September 2022	The EMS which is accredited to ISO14011 is under review, with a view to simplifying and reducing the reporting requirements required under our operating licences.
				October - December 2022	
				January - March 2023	
				April - June 2023	

4 Create Value in the Community

Objective: To establish and support projects in the community that create social value from a residential level through to commercial levels

4.1 Community based source separation initiatives by 2027

Key Actions		Responsible Officer	Status	Quarter	Comments
4.1.1	Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability	●	July - September 2022	Continue to establish community engagement initiatives for source separation opportunities including school education, tours of Red Hill Waste Management Facility provide workshops, clothes swaps community group support and bin tagging.
				October - December 2022	
				January - March 2023	
				April - June 2023	
4.1.2	Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation	Sustainability	●	July - September 2022	Continue to utilise current community programs to provide education and tools on avoid, re-use and issues regarding poor source separation.
				October - December 2022	
				January - March 2023	
				April - June 2023	
4.1.3	Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements	Operations	●	July - September 2022	Currently reviewing all assets to see where opportunity exists for educational messaging. E.g new collection trucks and walking floor trailers.
				October - December 2022	
				January - March 2023	
				April - June 2023	
4.1.4	Establish verge collection and shared valet service programs. This includes a waste classification program for different materials and costings	Operations	●	July - September 2022	Progressing as per the regional waste collection business case.
				October - December 2022	
				January - March 2023	
				April - June 2023	

4.2 Use of recovered material in the region by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
4.2.1	Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO	●	July - September 2022	In progress
				October - December 2022	
				January - March 2023	
				April - June 2023	
4.2.2	Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies	Operations	●	July - September 2022	Currently reviewing any potential opportunities with relevant member Councils.
				October - December 2022	
				January - March 2023	
				April - June 2023	
4.2.3	Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse E.g: provide a waste management service	Operations	●	July - September 2022	Regular meetings with member Council representatives to understand/establish their product needs.
				October - December 2022	
				January - March 2023	
				April - June 2023	

4.3 Increased participation in behaviour change programs

Key Actions		Responsible Officer	Status	Quarter	Comments
4.3.1	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy E.g.: ➤ Continue waste education programs	Sustainability	●	July - September 2022	Continue to provide waste education programs that align with the WA Waste Strategy
				October - December 2022	
				January - March 2023	
				April - June 2023	
4.3.2	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability	●	July - September 2022	Participation rates in EMRC sustainability programs are proceeding in accordance with the individual Council's signed Project Plans and in accordance with the approved 2022/23 budget
				October - December 2022	
				January - March 2023	

	Key Actions	Responsible Officer	Status	Quarter	Comments
				April - June 2023	
4.3.3	Establish a Sustainability Stakeholder engagement plan E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders	Sustainability	●	July - September 2022	The current/existing stakeholder relationship plan is being reviewed
				October - December 2022	
				January - March 2023	
				April - June 2023	

5. SUSTAINABILITY TEAM UPDATE – JULY TO SEPTEMBER 2022

D2022/20508

PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period July to September 2022.

KEY POINT(S)

Achievements of the Sustainability Team are highlighted in the report for the period July to September 2022 and include:

- All activities undertaken by the Urban Environment Team for the ensuing period; and
- All activities undertaken by the Waste Education Team for the ensuing period.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the Region.

REPORT

- 4 The progress report comprises of two parts; Urban Environment and Waste Education. The 2021/2022 focus of the Sustainability Team is to drive all projects, activities and services in accordance with the United Nations Sustainable Development Goals, Circular Economy and transitioning towards Net Zero by 2040.
- 5 **Urban Environment - Key Regional Actions (Relevant to all Councils)**
 - Commenced Tree festival Planning
 - Regional Youth officer meeting postponed
- 6 **Urban Environment - Town of Bassendean**
 - Facilitated QPR meeting
 - Commenced Water Wise council re indorsement
 - Commenced ACER reporting
 - Commenced Water Sensitive Futures reporting
- 7 **Urban Environment - City of Bayswater**

8 Urban Environment - Shire of Mundaring

- Facilitated QPR meeting
- Commenced Water Wise Council re indorsement
- Commenced ACER reporting
- Commenced Water Sensitive Futures reporting

9 Urban Environment - City of Swan

- Commenced Water Wise council re indorsement
- Commenced Water Sensitive Futures reporting

10 Urban Environment – City of Kalamunda

- No specific actions this quarter.

11 Sustainable Transport and Economic Development

- Marketing campaign and review took place for the Avon Descent Family Fun Days
- Attended all events for the Avon Descent Weekend and photos were taken
- Debrief meeting held between Councils for the Avon Descent Family Fun Days
- Commenced collection of acquittal information for Lotterywest
- STEG meeting was held Tuesday 20 September, with guest speakers from REMPLAN and WALGA
- Commenced planning for the Circular Economy Course 2023
- Applied for the Innovate Your Move Award

12 Bin Tagging

- The bin tagging report was submitted to the City of Bayswater, outlining the details of the program and it's impacts.

13 Earth Carers

- The next Earth Carers Course will commence on Wednesday 19th October 2022 consisting of 5 sessions with the last session being held on Wednesday 2nd November 2022 and will be held at Ascot; and
- Topics at this Earth Carers Course include The Art of Frugal Hedonism and Sustainability in Action.

14 Recycle Right Membership

- Reference Group Meeting held on 21 September 2022;
- Update on Recycle Right webinars held and upcoming webinars;
- The EMRC, Town of Bassendean, City of Bayswater and City of Swan Waste Education and the Resource Recovery Group staff all attended Anzac Terrace Primary School to run the Recycle Right GREAT games incursion; and
- Waste Education is considering purchasing GREAT Sort games for member councils to utilise.

15 **Waste Sorted Grant - Circular Economy in the Community**

- EMRC have purchased several items for the textile's component of the grant, and the City of Swan has used this equipment for three successful events;
- The second WA Plastic Ban: Is Your Business Ready? Webinar was cancelled due to low registrations;
- The Saving with Scraps moved to a workshop format and 14 participants attended;
- The Waste Education team ran a successful Swap Shop at the Waste and Recycling conference; and
- The second grant milestone report was submitted at the end of September 2022.

16 **Waste Plans**

- The EMRC submitted the Waste Plan reporting to DWER, all projects and activities are currently on track.

17 **Public Recycling Updates (Public place collection data for the period July to September 2022)**

a. **Public Place Battery Collection Program**

Battery Recycling – Public Places	July to Sep 2022/ 2023	July to Sept 2021/2022	Year to Date 2022/2023	Year to Date 2021/2022
Bassendean	286.2	265.4	713.6	784.1
Bayswater	832.3	917.3	2486.6	2619.0
Kalamunda	916.4	1054.5	2810.5	3101.3
Mundaring	417.4	454.4	1179.5	1042.6
Swan	531.7	792.4	1778.6	2257.9
TOTAL (kg)	2984	3484	8968.8	9804.9

b. **Schools Battery Collection Program**

Battery Recycling - Schools	July to Sep 2022/ 2023	July to Sept 2021/2022	Year to Date 2022/2023	Year to Date 2021/2022
Bassendean	23.80	90.9	141.50	260.80
Bayswater	131.80	291.5	401.20	641.20
Kalamunda	74.00	216.2	454.70	793.50
Mundaring	254.90	438.7	918.10	1119.90
Swan	294.10	383	958.10	1163.00
TOTAL (kg)	778.60	1420.3	2873.60	3978.40

18 **CFL Collection and Recycling Program**

CFL Recycling - Public Places	July to Sep 2022/ 2023	July to Sept 2021/2022	Year to Date 2022/2023	Year to Date 2021/2022
Bassendean	47.4	19.7	75.6	44.8
Bayswater	230.6	177.1	549.6	405.4
Kalamunda	112.5	81.5	272	143.7
Mundaring	172.5	176.5	380.6	315.6
Swan	344.5	163.9	745.2	240.3
TOTAL (kg)	907.5	618.7	2023	1149.8

19 **Tours of Red Hill Waste Management Facility and Education Centre – July to Sept 2022**

Name of Group	Council Region	Number of Participants	Program
July 2022			
Shire of Mundaring Community Tour	Mundaring	13	Site visit and Education Centre
Helena River Steiner School	Swan	22	Site visit and Education Centre
August 2022			
Chisholm Catholic College	Bayswater	14	Site visit
Rise Network	Kalamunda	18	Site visit
September 2022			
Rise Network	Kalamunda	14	Site visit and Education Centre
City of Swan Community Tour	Swan	20	Site visit and Education Centre
Swan Valley Anglican Community School	Swan	16	Site visit and Education Centre
	Total	117	

20 **School and Community Engagement/Events**

School Events

- City of Kalamunda – Gooseberry Hill- Mini Sort and Waste Audit Incursion – 1 July 2022;
- Town of Bassendean – Anzac Terrace Primary School- Recycle Right GREAT Incursion – 25 August 2022; and
- City of Bayswater- MAX Solutions Presentation – 1 September, 2022.

Member Council Events and Requests

- City of Swan – Sustainable Style & Clothes Swap – Ballajura – 16 July 2022;
- City of Swan – Sustainable Style & Clothes Swap – Guilford – 30 July 2022;
- City of Swan – Avon Decent –14 August 2022; and
- Town of Bassendean- Power to the People- 24 and 30 September 2022.
- Recycled Fashion Tour- 29 September

EMRC Waste Education Hosted Events

- Enabling Circular Economy to Reduce Food Waste Webinar – 14 July, 2022; and
- Saving with Scraps workshop – 10 September, 2022.

21 **Waste Education Networking/Promotion/Collaboration Activities**

- Waste Educators Networking Group Meeting - 7 July 2022;
- North Metropolitan Health Service Podcast - 22 July 2022;
- Ditch the Disposables: Best Practice Reusables for Businesses Webinar – 26 July 2022;
- Battery Stewardship Scheme Information Session for Local Government – 9 August 2022;
- Consistent Communications Collective meeting - 10 August 2022;
- How to Embrace Circularity in Your Home Webinar 19 August 2022;
- Bin Tagging Program 2022/23 Information Session – 23 August 2022;
- Procurement in a Circular Economy for Local Government Webinar - 26 August 2022;
- Waste Educators Networking Group Meeting - 1 September 2022; and
- Waste and Recycling Conference –14-15 September.

22 **Waste Education Loan Resources Utilisation**

- Book Box, Early Years Resource Box, Mini Bin Waste Sort, Natures Recyclers, and Plastic Not So Fantastic Loan boxes - Gooseberry Hill Primary school (City of Kalamunda) 24 June 2022 - 1 July 2022;
- Clothes Swap items –Uniform Swap City of Swan Staff (City of Swan)- 26 July- 28 July;
- Small Why Letters - Clean up Bullsbrook Day, Bullsbrook Association (City of Swan) 29 July – 12 August;
- Clothes Swap items –Plus Size Market (City of Swan) – 9 September - 12 September; and
- Mini Bin Waste Sort and Natures Recyclers Loan boxes - Hills Outside School Care (Shire of Mundaring) 23 September 2022 - 13 October 2022.

FINANCIAL IMPLICATIONS

- 23 The activities undertaken within the Sustainability Team are funded as part of the 2021/2022 approved operating budget.

STRATEGIC POLICY IMPLICATIONS

24 Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth’s Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

25 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

26 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth’s Eastern Region.

RISK MANAGEMENT

Risk – The Sustainability Team deliver on agreed projects so there is minimal risk		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Kalamunda Shire of Mundaring City of Swan	Participating member Council officer time on advisory group

ATTACHMENT(S)

Nil