

# MINUTES

## Certification of Confirmation

## Ordinary Meeting of Council

22 June 2023

I, Cr Doug Jeans, hereby certify that the minutes from the Ordinary Meeting of Council held on 22 June 2023 pages (1) to (111) were confirmed at the Ordinary Meeting of Council held on 28 September 2023.



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Signature

Cr Doug Jeans  
Presiding Member



## EMRC Council Members

Cr Mel Congerton	Chairman	City of Swan
Cr Doug Jeans	Deputy Chairman	Shire of Mundaring
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

## EMRC Council Deputies

Cr Emily Wilding	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr Janelle Sewell	EMRC Deputy Member	City of Kalamunda
Cr Jo Cicchini	EMRC Deputy Member	Shire of Mundaring
Cr Rod Henderson	EMRC Deputy Member	City of Swan

## Ordinary Meeting of Council 22 June 2023

An ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, Ascot WA 6104 on **Thursday 22 June 2023**. The meeting commenced at **6:01pm**.

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairman opened the meeting at 6.01pm and advised that our CEO is currently attending the 2023 Australian Landfill & Transfer Station Conference in Melbourne. Two of the confidential reports relate to the CEO and he is available to dial in remotely via TEAMS if required.

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairman acknowledged the traditional custodians of the land on which we meet today and paid respects to elders past, present and future.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**Councillor Attendance**

Cr Mel Congerton	Chairman	City of Swan
Cr Doug Jeans	Deputy Chairman	Shire of Mundaring
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

**EMRC Officers**

Mr Hua Jer Liew	Chief Financial Officer
Mr Brad Lacey	Chief Operating Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mrs Angela Jehring	Manager Human Resources
Mrs Lee Loughnan	Personal Assistant to Chief Financial Officer (Minutes)

**Apologies**

Mr Marcus Geisler <i>(attended Item 21 by TEAMS)</i>	Chief Executive Officer
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### EMRC Observers

Mr David Ameduri	Manager Financial Services
Ms Izabella Krzysko	Manager Procurement & Governance
Mr Stephen Conway	Manager Project Delivery
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mr Chris Snook	Information Services Support Officer

### Observers

Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr Rod Henderson	EMRC Deputy Member	City of Swan

### Visitors

Dr Jude Balm ( <i>departed 6:08pm</i> )	Managing Director	Infinity Training
Cr Kathryn Hamilton	Mayor	Town of Bassendean

## 3 DISCLOSURE OF INTERESTS

### 3.1 MR MARCUS GEISLER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY

Items:	19.1 and 19.2
Subject:	Chief Executive Officer Performance and Salary Review for 2023 and Chief Executive Officer's Renewal of Employment Contract.
Nature of Interest:	Disclosure of Interest Affecting Impartiality, EMRC Code of Conduct for EMRC Employees. Subject matter of the Report directly applies to the Chief Executive Officer.

### 3.2 MRS ANGELA JEHRING – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY

Items:	19.1 and 19.2
Subject:	Chief Executive Officer Performance and Salary Review for 2023 and Chief Executive Officer's Renewal of Employment Contract.
Nature of Interest:	Disclosure of Interest Affecting Impartiality, EMRC Code of Conduct for EMRC Employees. Due to the reporting relationship with the Chief Executive Officer.

## 4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

### 4.1 2022/2023 RELATED PARTY TRANSACTIONS AND DISCLOSURE

The 2022/2023 Related Party Transactions and Disclosure forms have been emailed to Councillors. These forms are due to be returned to the EMRC by no later than Thursday 13 July 2023. Councillors were requested to complete their form as a matter of priority after 30 June 2023 to assist with the finalisation of the audit of the 2022/2023 Annual Financial Report.

Please note, even if there is no disclosure, a signed "nil" return is still required to be submitted.

4.2 2022/2023 ANNUAL RETURN

The 2022/2023 Annual Returns have also been distributed electronically.

As the annual return period does not conclude until 30 June 2023, it is important that the annual return is to be completed for the year ending 30 June 2023.

The completed forms are to be returned to the EMRC by no later than Monday, 28 August 2023.

Councillors were requested to complete their returns as a matter of priority. Failure to lodge the return is a serious breach of the *Local Government Act 1995*. If a relevant person does not lodge a completed return within the prescribed period for any reason, the breach under Part 5, Division 6 of the *Local Government Act 1995*, has to be reported under the legal duty and responsibility to report in accordance with Section 28 of the *Corruption, Crime and Misconduct Act 2003*.

**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6 PUBLIC QUESTION TIME**

Nil

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

7.1 CRS CONGERTON AND SUTHERLAND

**COUNCIL RESOLUTION(S)**

MOVED CR MACWILLIAM

SECONDED CR ZANNINO

THAT COUNCIL APPROVE THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 JULY 2023 TO 28 JULY 2023 AND CR SUTHERLAND FROM 25 JUNE 2023 TO 8 JULY 2023.

**CARRIED UNANIMOUSLY**

**8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

Nil



Section 19 of the Agenda was dealt with at this point of the meeting. Upon completion, the meeting reverted to the order of the agenda, being Section 14.

**14 REPORTS OF EMPLOYEES**

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2023 (D2023/12426)
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2023 (D2023/12427)
- 14.3 REVIEW OF COUNCIL POLICIES (D2023/12876)
- 14.4 COUNCIL POLICY 4.2 – SUPERANNUATION CONTRIBUTION (D2023/11882)
- 14.5 REQUEST FOR TENDER RFT 2023-004 – FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK (HRRP) (D2023/12880)
- 14.6 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 CIRCULARITY CONFERENCE (D2023/12910)
- 14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/12423)

The Chairman invites members to withdraw any report items to be dealt with separately.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO                      SECONDED CR DAW

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**

## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2023

D2023/12426

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of May 2023 for noting.

### KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of May 2023 is provided for noting.

### RECOMMENDATION(S)

That Council notes the CEO's list of accounts for May 2023 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$10,896,074.06.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

## REPORT

- 1 The table below summarises the payments drawn on the funds during the months of March and April 2023. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT52760 – EFT53090	
	Cheque Payments	220728 - 220733	
	Payroll EFT	PAY 2023-23 & PAY 2023-24	
	Direct Debits		
	➤ Superannuation	DD25871.1 – DD25871.22 DD25872.1 – DD25872.22 DD25873.1 – DD25873.22	
	➤ Bank Charges	1*MAY23	
	➤ Other	2367 - 2381	\$10,896,074.06
	Less Cancelled EFT's & Cheques		Nil
<b>Trust Fund</b>	EFT Payments		Nil
<b>Total</b>			<b>\$10,896,074.06</b>

<b>Summary of Expenditure for the Month of May 2023</b>		
Payroll	\$	816,604.80
Term Deposit Investments	\$	6,000,000.00
Capital Expenditure	\$	2,113,330.75
Operating Expenditure		
➤ Landfill Levy *	\$	Nil
➤ Other	\$	1,966,138.51
<b>Total</b>	<b>\$</b>	<b>10,896,074.06</b>

\* Note: The Landfill Levy is paid quarterly in July, October, January and April

**STRATEGIC/POLICY IMPLICATIONS**

2 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

**FINANCIAL IMPLICATIONS**

3 As detailed within the report.

**SUSTAINABILITY IMPLICATIONS**

4 Nil

**RISK MANAGEMENT**

<b>Risk – Adverse credit rating if creditor accounts are not paid when due</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action/Strategy</b>		
➤ Ensure timely payment of creditor accounts when they fall due.		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

CEO’s Delegated Payments List for the month of May 2023 (D2023/13232)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council notes the CEO’s list of accounts for May 2023 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$10,896,074.06.



**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR DAW

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$10,896,074.06.

**CARRIED UNANIMOUSLY**



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2023

Cheque / EFT No	Date	Payee		Amount
EFT52760	02/05/2023	ADT SECURITY	EQUIPMENT REPAIR	148.50
EFT52761	02/05/2023	ALLIGHTSYKES PTY LTD	TURNING GAS ENGINE OVER FOR WWtE	619.30
EFT52762	02/05/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT52763	02/05/2023	AMALGAM RECRUITMENT	LABOUR HIRE	6,067.53
EFT52764	02/05/2023	ANE TRADE SERVICES	GENERAL MAINTENANCE - ASCOT PLACE	267.58
EFT52765	02/05/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	57,473.64
EFT52766	02/05/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	7,502.00
EFT52767	02/05/2023	BIOGAS SYSTEMS AUSTRALIA PTY LTD	CLASS III DRAINAGE SYSTEM MAINTENANCE	1,497.14
EFT52768	02/05/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	35,488.10
EFT52769	02/05/2023	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	13.40
EFT52770	02/05/2023	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	3,759.36
EFT52771	02/05/2023	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	1,617.00
EFT52772	02/05/2023	DAVID WILLS & ASSOCIATES - DWA CONSULTING PTY LTD	HRRP CONSULTING	25,146.00
EFT52773	02/05/2023	DINGO BUS CHARTER	BUS HIRE	660.00
EFT52774	02/05/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	6,424.75
EFT52775	02/05/2023	ECOTECH P/L	SAMPLE TESTING & REPORTING	1,617.00
EFT52776	02/05/2023	FILTERS PLUS	PLANT FILTERS	386.10
EFT52777	02/05/2023	GREENGATES GARDENING SERVICES	GARDENING SERVICE AT HAZELMERE	390.00
EFT52778	02/05/2023	GROUND GROCER	EQUIPMENT PURCHASE	3,091.00
EFT52779	02/05/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	1,867.61
EFT52780	02/05/2023	HEATLEY SALES PTY LTD	SAFETY EQUIPMENTS	109.23
EFT52781	02/05/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	4,881.10
EFT52782	02/05/2023	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	5,496.15
EFT52783	02/05/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,522.90
EFT52784	02/05/2023	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT PART	115.15
EFT52785	02/05/2023	KENNARDS HIRE	PLANT HIRE	1,132.00
EFT52786	02/05/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	2,423.52
EFT52787	02/05/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	57.54
EFT52788	02/05/2023	PINNACLE COACHLINES	BUS HIRE	798.00
EFT52789	02/05/2023	QUBE LOGISTICS (WA1) PTY LTD	PLANT HIRE	1,977.80
EFT52790	02/05/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	341.00
EFT52791	02/05/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	211.20
EFT52792	02/05/2023	SPUDS GARDENING SERVICES	WEED CONTROL AT HAZELMERE & GARDEN MAINTENANCE AT RED HILL	4,361.00
EFT52793	02/05/2023	STANDARDS AUSTRALIA LIMITED	ROYALTY FEE	101.92
EFT52794	02/05/2023	SWAN FIRE SERVICES	EQUIPMENT REPAIR	198.00
EFT52795	02/05/2023	THOMSON COACHLINES	BUS HIRE	650.00
EFT52796	02/05/2023	TRANEN PTY LTD	PURCHASES OF SEEDS	7,326.00
EFT52797	02/05/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	92.00
EFT52798	02/05/2023	WREN OIL	WASTE OIL REMOVAL	16.50
EFT52799	05/05/2023	ADEMA PTY LTD	GDA PROJECT	1,072.50
EFT52800	05/05/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	2,368.95
EFT52801	05/05/2023	BURSWOOD TROPHIES	ENGRAVING OF PLATES	35.20
EFT52802	05/05/2023	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	9,350.00
EFT52803	05/05/2023	NATIONAL WORKFORCE	LABOUR HIRE	1,241.90
EFT52804	05/05/2023	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	19,247.39



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2023

Cheque / EFT No	Date	Payee		Amount
EFT52805	05/05/2023	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	20,583.75
EFT52806	05/05/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -HAZELMERE	1,091.06
EFT52807	05/05/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	487.52
EFT52808	05/05/2023	BISTEL CONSTRUCTION PTY LTD	CONSTRUCTION OF HRRP TRANSFER STATION	516,979.94
EFT52809	10/05/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	LICENCE AMENDMENT FEE	48,000.00
EFT52810	11/05/2023	A SPACE TO GROW IN MUNDARING (T/A CAFE MOJO MUNDARING)	CATERING COSTS	496.00
EFT52811	11/05/2023	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL & HAZELMERE	2,851.92
EFT52812	11/05/2023	AMALGAM RECRUITMENT	LABOUR HIRE	6,166.99
EFT52813	11/05/2023	ANE TRADE SERVICES	GENERAL MAINTENANCE - RH WORKSHOP 3	717.20
EFT52814	11/05/2023	ATI-MIRAGE TRAINING AND BUSINESS SOLUTIONS PTY LTD	STAFF TRAINING	569.25
EFT52815	11/05/2023	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	5,993.42
EFT52816	11/05/2023	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL LICENCE RENEWAL - HAZELMERE	209.00
EFT52817	11/05/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	85,553.02
EFT52818	11/05/2023	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	HYDRAULIC REPAIRS	4,453.18
EFT52819	11/05/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	33,229.63
EFT52820	11/05/2023	BIOGAS SYSTEMS AUSTRALIA PTY LTD	CLASS III DRAINAGE SYSTEM MAINTENANCE	2,964.90
EFT52821	11/05/2023	CAMMS MANAGEMENT SOLUTIONS - CA TECHNOLOGY PTY LTD T/A	LICENCE FEFE EXTENSION - CYBER SECURITY UPDATE	3,960.00
EFT52822	11/05/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	240.60
EFT52823	11/05/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	677.05
EFT52824	11/05/2023	CROSSLAND & HARDY PTY LTD	QUARTERLY SURVEYING COSTS - STAGE 14 & 16 & CLASS IV STAGE 2	3,591.50
EFT52825	11/05/2023	DILIGENT BOARD SERVICES AUSTRALIA PTY LTD	DILIGENT BOARDS	37,953.79
EFT52826	11/05/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	49,610.54
EFT52827	11/05/2023	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,168.00
EFT52828	11/05/2023	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WOODCHIPS & WOOD FINES	104.10
EFT52829	11/05/2023	FOSTER PLUMBING AND GAS	PLUMBING SERVICE - HAZELMERE	550.00
EFT52830	11/05/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	1,887.07
EFT52831	11/05/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,963.07
EFT52832	11/05/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,904.40
EFT52833	11/05/2023	INTEGRATED ICT	IT SUPPORT	762.30
EFT52834	11/05/2023	JAPANESE TRUCK & BUS SPARES PTY LTD	PLANT PART	352.00
EFT52835	11/05/2023	JD ORGANICS PTY LTD	FOGO PRODUCTS	2,294.60
EFT52836	11/05/2023	MANDALAY TECHNOLOGIES PTY LTD	SERVICE SUPPORT - MANDALAY	924.00
EFT52837	11/05/2023	MARSMEN PLUMBING	BUILDING MAINTENANCE - ASCOT PLACE	309.10
EFT52838	11/05/2023	MCDOWALL AFFLECK PTY LTD	CONSULTING FEE - WWtE BUILDING	1,980.00
EFT52839	11/05/2023	MCINTOSH & SON	PLANT REPAIR	697.13
EFT52840	11/05/2023	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,844.12
EFT52841	11/05/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR & TYRE REPLACEMENT	270.00
EFT52842	11/05/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	67.13
EFT52843	11/05/2023	ORANJE TRACTOR WINE	CONSUMABLES - CATERING KITCHEN	445.87
EFT52844	11/05/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	104,774.00
EFT52845	11/05/2023	PCB ASBESTOS & DEMOLITION PTY LTD	REFUND OF PAYMENT RECEIVED IN ADVANCE	17.08
EFT52846	11/05/2023	PERTH QUALITY SERVICES	ADDITIONAL CLEANING - RED HILL & COPPIN ROAD TRANSFER STATION	1,085.60
EFT52847	11/05/2023	PETRO MIN ENGINEERS	CONSULTING FEE - EDL POWER STATION	627.00
EFT52848	11/05/2023	PINNACLE HEIGHT SAFETY PTY LTD	STAFF TRAINING	915.00
EFT52849	11/05/2023	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	424.22



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EFT52850	11/05/2023	PRORSUS PTY LTD T/AS AP BUSINESS TECHNOLOGY CONSULTANCY	CONSULTING FEE - COMPOSTING FACILITY	6,501.00
EFT52851	11/05/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT52852	11/05/2023	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA PTY LTD	EQUIPMENT HIRE	244.62
EFT52853	11/05/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	1,032.90
EFT52854	11/05/2023	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	89.00
EFT52855	11/05/2023	SYNERGY	ELECTRICITY CHARGES - RED HILL	8,191.80
EFT52856	11/05/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	840.49
EFT52857	11/05/2023	TOTAL ELECTRICAL & MECHANICAL SERVICES PTY LTD	PLANT MAINTENANCE - HAAS GRINDER	302.50
EFT52858	11/05/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	377.90
EFT52859	11/05/2023	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	PLANT PARTS	1,883.73
EFT52860	11/05/2023	TWISTECH - GREG WOOD	FENCE REPAIRS AT RED HILL	1,595.00
EFT52861	11/05/2023	WA BOS SEMI-TRAILER EQUIPMENT PTY LTD	PLANT REPAIR	404.25
EFT52862	11/05/2023	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	7,059.40
EFT52863	11/05/2023	WORK CLOBBER	PROTECTIVE CLOTHING	252.10
EFT52864	11/05/2023	WURTH AUSTRALIA PTY LTD	PROTECTIVE CLOTHING	769.34
EFT52865	11/05/2023	LIBERTY INDUSTRIAL PTY LTD	REFUND OF PRE-PAYMENT	38,104.83
EFT52866	11/05/2023	MCDOWALL AFFLECK PTY LTD	CONSULTING FEE - WWtE BUILDING	13,090.00
EFT52867	18/05/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PLANT PARTS	2,667.59
EFT52868	18/05/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	870.44
EFT52869	18/05/2023	AJL PLUMBING & GAS	PLUMBING SERVICE - RED HILL ADMINISTRATION BUILDING	242.00
EFT52870	18/05/2023	AMALGAM RECRUITMENT	LABOUR HIRE	4,639.80
EFT52871	18/05/2023	AUSTRALIAN LABORATORY SERVICES PTY LTD ( ALS)	SAMPLE TESTINGS FOR LEAD	2,799.50
EFT52872	18/05/2023	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	176.00
EFT52873	18/05/2023	BEE JAYS CANVAS CO - PETER STICKLAND HOLDINGS PTY LTD T/AS	PLANT REPAIR	673.81
EFT52874	18/05/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	51,884.77
EFT52875	18/05/2023	CHARLES SERVICE COMPANY	CLEANING SERVICES - RED HILL & TRANSFER STATION	3,378.53
EFT52876	18/05/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	1,232.55
EFT52877	18/05/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	2,833.67
EFT52878	18/05/2023	CROSSLAND & HARDY PTY LTD	QUARTERLY SURVEYING COSTS - GRADE 1 & 2 STOCKPILE	869.00
EFT52879	18/05/2023	CSE CROSSCOM PTY LTD	TWO-WAY RADIO REPAIR	348.70
EFT52880	18/05/2023	CUTTING EDGES REPLACEMENT PARTS PTY LTD	HARDWARE SUPPLIES	1,009.01
EFT52881	18/05/2023	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	46,257.64
EFT52882	18/05/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	7,551.81
EFT52883	18/05/2023	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	QUARTERLY AIRCONDITIONING MAINTENANCE	4,554.00
EFT52884	18/05/2023	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT PURCHASE	170.50
EFT52885	18/05/2023	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	621.50
EFT52886	18/05/2023	FOSTER PLUMBING AND GAS	QUARTERLY SERVICE	330.00
EFT52887	18/05/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - GRINDER	1,251.60
EFT52888	18/05/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,378.30
EFT52889	18/05/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	2,900.37
EFT52890	18/05/2023	INTEGRATED ICT	IT SUPPORT	3,846.89
EFT52891	18/05/2023	KENNARDS HIRE	PLANT HIRE	1,132.00
EFT52892	18/05/2023	MARKET CREATIONS AGENCY	WEBSITE MAINTENANCE	13,051.50
EFT52893	18/05/2023	MARKETFORCE	VARIOUS PUBLIC NOTICES	2,233.76
EFT52894	18/05/2023	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY CR#	PLANT PARTS	726.00



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EFT52895	18/05/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	3,635.28
EFT52896	18/05/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	35.00
EFT52897	18/05/2023	NATIONAL WORKFORCE	LABOUR HIRE	2,264.93
EFT52898	18/05/2023	NPOWER WA PTY LTD	CONSTRUCTION OF WWtE BUILDING	11,759.38
EFT52899	18/05/2023	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY SERVICE - LIFT	2,083.40
EFT52900	18/05/2023	PERTH QUALITY SERVICES	ADDITIONAL CLEANING - HAZELMERE SITE	4,210.00
EFT52901	18/05/2023	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	8,453.50
EFT52902	18/05/2023	PINNACLE HEIGHT SAFETY PTY LTD	STAFF TRAINING	598.00
EFT52903	18/05/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	136.84
EFT52904	18/05/2023	READY INDUSTRIES PTY. LTD.	SECURITY CAMERAS FOR RED HILL	3,939.32
EFT52905	18/05/2023	REPAIR CAFE BASSENDEAN	EQUIPMENT HIRE	600.00
EFT52906	18/05/2023	S&L ENGINEERING (WA) PTY LTD	PLANT HIRE - BAYWASTE	1,485.00
EFT52907	18/05/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT52908	18/05/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	755.89
EFT52909	18/05/2023	SIGNS & LINES	SIGNS FOR BAYWASTE	5,941.66
EFT52910	18/05/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	870.10
EFT52911	18/05/2023	STRATA CORPORATION P/L T/A STRATAGREEN	EQUIPMENT PURCHASES	4,950.66
EFT52912	18/05/2023	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	3,327.37
EFT52913	18/05/2023	TALIS CONSULTANTS	CONSULTING FEE - CLASS III STAGES 17 & 18	10,756.63
EFT52914	18/05/2023	TANGIBILITY PTY LTD	MARKETING MATERIALS	396.00
EFT52915	18/05/2023	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT52916	18/05/2023	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,572.80
EFT52917	18/05/2023	TOTAL TOOLS MIDLAND	HARDWARE SUPPLIES	1,540.00
EFT52918	18/05/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	756.36
EFT52919	18/05/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPLACEMENTS & REPAIRS	4,078.25
EFT52920	18/05/2023	TRANEN PTY LTD	RED HILL OFFSETS MONITORING AND REPORT FOR 2022	9,209.20
EFT52921	18/05/2023	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	PLANT PARTS	62.08
EFT52922	18/05/2023	TUDOR HOUSE (WA) PTY LTD	AUSTRALIAN FLAG	317.00
EFT52923	18/05/2023	TWISTECH - GREG WOOD	FENCE REPAIRS AT RED HILL	797.50
EFT52924	18/05/2023	UNITED CRANE SERVICES PTY LTD	PLANT HIRE - RED HILL	4,205.52
EFT52925	18/05/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	2,820.73
EFT52926	19/05/2023	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASES	20,284.00
EFT52927	19/05/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	484.00
EFT52928	19/05/2023	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	210,580.00
EFT52929	19/05/2023	JD ORGANICS PTY LTD	FOGO PRODUCTS	739.20
EFT52930	19/05/2023	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	28,581.17
EFT52931	19/05/2023	PERTH BIN HIRE - IWM (PBH) PTY LTD T/A	SKIP BIN HIRE	2,700.00
EFT52932	19/05/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	880.00
EFT52933	25/05/2023	ADT SECURITY	SECURITY MONITORING	66.58
EFT52934	25/05/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	211.53
EFT52935	25/05/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE & HAZELMERE	881.00
EFT52936	25/05/2023	ALLWORKS (WA) PTY LTD	PLANT HIRE	8,250.00
EFT52937	25/05/2023	ALSCO PERTH	HYGIENE SERVICES	121.95
EFT52938	25/05/2023	AMALGAM RECRUITMENT	LABOUR HIRE	8,820.71
EFT52939	25/05/2023	AUSTBEZ HOLDINGS PTY LTD T/AS COMPLETE COMBUSTION	CONSULTING FEE - WWtE	2,321.00



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EFT52940	25/05/2023	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	110,040.64
EFT52941	25/05/2023	B&J CATALANO PTY LTD	CONSTRUCTION OF CLASS III STAGE 17	227,926.00
EFT52942	25/05/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	11,420.75
EFT52943	25/05/2023	BIOGAS SYSTEMS AUSTRALIA PTY LTD	CLASS III DRAINAGE SYSTEM MAINTENANCE	10,861.07
EFT52944	25/05/2023	BRING COURIERS	COURIER SERVICE	99.63
EFT52945	25/05/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	222.16
EFT52946	25/05/2023	CITY OF SWAN	VENEU HIRE	120.00
EFT52947	25/05/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	1,969.55
EFT52948	25/05/2023	CJD EQUIPMENT PTY LTD	PURCHASE OF 2 PRIME MOVERS	326,716.06
EFT52949	25/05/2023	CME BOILERMAKING PTY LTD	REPLACEMENT CHUTE - GRINDER	13,513.50
EFT52950	25/05/2023	COMMAND-A-COM AUSTRALIA PTY LTD	ASCOT PLACE MONTHLY PHONE EXPENSES	77.00
EFT52951	25/05/2023	COMPU-STOR	IT BACKUP DATA SERVICES	789.75
EFT52952	25/05/2023	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	550.00
EFT52953	25/05/2023	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	4,515.75
EFT52954	25/05/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	572.00
EFT52955	25/05/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	9,198.43
EFT52956	25/05/2023	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - MATHIESON ROAD STATION	499.07
EFT52957	25/05/2023	ENVIRO SENSORS PTY LTD	CONSULTING FEE - LOADING BAYS AT BAYWASTE	2,278.10
EFT52958	25/05/2023	ENVIRO SWEEP	SITE SWEEPING - RED HILL	3,426.19
EFT52959	25/05/2023	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	60.50
EFT52960	25/05/2023	FOSTER PLUMBING AND GAS	PLUMBING SERVICES - HAZELMERE SITE	11,305.29
EFT52961	25/05/2023	FUELFIX PTY LTD	EQUIPMENT HIRE	730.72
EFT52962	25/05/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	283.77
EFT52963	25/05/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - OLD WORKSHOP	163.63
EFT52964	25/05/2023	HEATLEY SALES PTY LTD	SAFETY MATERIALS	104.42
EFT52965	25/05/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,097.01
EFT52966	25/05/2023	HOPGOODGANIM LAWYERS	LEGAL ADVICE	4,079.35
EFT52967	25/05/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	2,684.06
EFT52968	25/05/2023	INDUSTRIAL ROADPAVERS (WA) PTY LTD	CONSTRUCT HARDSTAND - HAZELMERE	53,040.00
EFT52969	25/05/2023	INTEGRATED ICT	IT SUPPORT	610.50
EFT52970	25/05/2023	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	9,751.50
EFT52971	25/05/2023	KOOL KREATIVE	DESIGN - MARKETING MATERIALS	1,089.00
EFT52972	25/05/2023	LEVEL 5 DESIGN PTY LTD	GDA SUPPORT	11,000.00
EFT52973	25/05/2023	MAIL PLUS PERTH	MAIL EXPENSES	404.71
EFT52974	25/05/2023	MCINTOSH & SON	PLANT PARTS	1,311.06
EFT52975	25/05/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	215.60
EFT52976	25/05/2023	MISS MAUD	CATERING COSTS	788.10
EFT52977	25/05/2023	MOORE AUSTRALIA	STAFF TRAINING & WEBINAR	2,090.00
EFT52978	25/05/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	191.80
EFT52979	25/05/2023	NIDA TECHNOLOGY	SECURITY CAMERAS FOR BAYWASTE	214.50
EFT52980	25/05/2023	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	369.62
EFT52981	25/05/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	151,797.38
EFT52982	25/05/2023	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	199.25
EFT52983	25/05/2023	PERTH QUALITY SERVICES	ADDITIONAL CLEANING - HAZELMERE SITE	380.00
EFT52984	25/05/2023	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	435.29



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EFT52985	25/05/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	541.73
EFT52986	25/05/2023	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	GREASE - PLANTS	4,391.20
EFT52987	25/05/2023	PRESTIGE ALARMS	MONITORING & SERVICING OF RED HILL SECURITY MAINTENANCE	759.00
EFT52988	25/05/2023	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,083.32
EFT52989	25/05/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HAZELMERE	4,597.79
EFT52990	25/05/2023	QUBE LOGISTICS (WA1) PTY LTD	PLANT HIRE	1,914.00
EFT52991	25/05/2023	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	18.04
EFT52992	25/05/2023	RENT A FENCE PTY LTD	EQUIPMENT RENTAL - WWtE	110.00
EFT52993	25/05/2023	RENTCO TRANSPORT EQUIPMENT RENTALS	PLANT HIRE	8,893.50
EFT52994	25/05/2023	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	140.00
EFT52995	25/05/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT52996	25/05/2023	SIGN SUPERMARKET	SIGNS	451.00
EFT52997	25/05/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	743.60
EFT52998	25/05/2023	SPUDS GARDENING SERVICES	WEED CONTROL AT HAZELMERE & GARDEN MAINTENANCE AT RED HILL	4,673.00
EFT52999	25/05/2023	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	249.00
EFT53000	25/05/2023	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM IN C&I BUILDING AT HAZELMERE	603.90
EFT53001	25/05/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	13,100.47
EFT53002	25/05/2023	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE PROJECTS	18,942.00
EFT53003	25/05/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	6,763.69
EFT53004	25/05/2023	TENDERLINK	ADVERTISING COSTS - TENDER	369.60
EFT53005	25/05/2023	THE HIPPIE FOOD COMPANY PTY LTD	CATERING COSTS - DRINKS	134.73
EFT53006	25/05/2023	THE KLEENING ZONE	PLANT MAINTENANCE	225.00
EFT53007	25/05/2023	TOOLMART AUSTRALIA PTY LTD	PLANT PART	59.00
EFT53008	25/05/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,458.95
EFT53009	25/05/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPAIRS	676.50
EFT53010	25/05/2023	URBAN RESOURCES PTY LTD	EQUIPMENT HIRE	12,375.00
EFT53011	25/05/2023	VEOLIA RECYCLING & RECOVERY	FOGO BIN	60.96
EFT53012	25/05/2023	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT53013	25/05/2023	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	878.58
EFT53014	25/05/2023	WDIS.WA.PTY.LTD	PLANT MAINTENANCE	770.00
EFT53015	25/05/2023	WEST - SURE GROUP PTY LTD	COURIER SERVICE	733.65
EFT53016	25/05/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	6,996.00
EFT53017	25/05/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	8,493.58
EFT53018	25/05/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	9,467.99
EFT53019	25/05/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,310.92
EFT53020	25/05/2023	BEE JAYS CANVAS CO - PETER STICKLAND HOLDINGS PTY LTD T/AS	PLANT REPAIR	87.67
EFT53021	25/05/2023	BOODJAH CONTRACTING PTY LTD	REFUND OF PRE-PAYMENT	7,197.52
EFT53022	25/05/2023	SUPERCIVIL PTY LTD	REFUND OF PRE-PAYMENT	1,842.35
EFT53023	25/05/2023	TLC HAULAGE	REFUND OF PRE-PAYMENT	37,432.00
EFT53024	26/05/2023	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE	95,177.50
EFT53025	26/05/2023	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	51,029.55
EFT53026	31/05/2023	ADT SECURITY	SECURITY MONITORING	154.00
EFT53027	31/05/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	211.48
EFT53028	31/05/2023	ALLWEST PLANT HIRE	PLANT HIRE	24,505.80
EFT53029	31/05/2023	AMALGAM RECRUITMENT	LABOUR HIRE	7,789.20



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EFT53030	31/05/2023	ANE TRADE SERVICES	GENERAL MAINTENANCE - HAZELMERE	1,270.50
EFT53031	31/05/2023	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASES	83,116.00
EFT53032	31/05/2023	ARK TARPS	TARPS SUPPLIES	3,165.49
EFT53033	31/05/2023	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	147.10
EFT53034	31/05/2023	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING SERVICE AT ASCOT PLACE	418.00
EFT53035	31/05/2023	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	82.72
EFT53036	31/05/2023	BIOBAGWORLD AUSTRALIA PTY LTD	FOGO LINERS FOR BASSENDEAN	11,796.31
EFT53037	31/05/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	44,751.04
EFT53038	31/05/2023	BREATHALYSER SALES AND SERVICE	STAFF TRAINING	163.90
EFT53039	31/05/2023	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	214.47
EFT53040	31/05/2023	BURSON AUTOMOTIVE PTY LTD	HARDWARE SUPPLIES	243.87
EFT53041	31/05/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	2,511.45
EFT53042	31/05/2023	CME BOILERMAKING PTY LTD	PLANT PARTS	4,290.00
EFT53043	31/05/2023	COMMAND-A-COM AUSTRALIA PTY LTD	PHONE SYSTEM EXPENSES	10,408.04
EFT53044	31/05/2023	CRACKAJACK PARTY HIRE	EQUIPMENT HIRE	640.75
EFT53045	31/05/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	7,592.24
EFT53046	31/05/2023	FOSTER PLUMBING AND GAS	PLUMBING SERVICES - HAZELMERE SITE	1,971.20
EFT53047	31/05/2023	FRESH GIFT GROUP PTY LTD	STAFF AMENITIES	96.80
EFT53048	31/05/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	367.53
EFT53049	31/05/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - BAYWASTE	414.98
EFT53050	31/05/2023	GREENGATES GARDENING SERVICES	GARDENING SERVICE AT HAZELMERE	522.00
EFT53051	31/05/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	953.56
EFT53052	31/05/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	10,589.90
EFT53053	31/05/2023	IDEC SOLUTIONS PTY LTD	REFUND OF PRE-PAYMENT	7,088.20
EFT53054	31/05/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,652.88
EFT53055	31/05/2023	KENNARDS HIRE	PLANT HIRE	1,036.00
EFT53056	31/05/2023	KINPLEARN	CATERING COSTS	350.00
EFT53057	31/05/2023	LUNCH AT SUE'S	CATERING COSTS	78.00
EFT53058	31/05/2023	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	3,981.27
EFT53059	31/05/2023	MADDERN ELECTRICS	ELECTRICAL MAINTENANCE - ASCOT PLACE	165.00
EFT53060	31/05/2023	MALCOLM THOMPSON PUMPS PTY LTD	PUMP REPAIR	3,668.32
EFT53061	31/05/2023	METRO MOTORS (2010) PTY LTD	VEHICLE SERVICE	472.85
EFT53062	31/05/2023	MIDLAND SOLAR & AIR	AIRCOND PURCHASE - WWtE BUILDING	2,130.00
EFT53063	31/05/2023	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY CR#	PLANT PARTS	288.24
EFT53064	31/05/2023	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	2,531.23
EFT53065	31/05/2023	MUNDARING CRANE TRUCK HIRE	RELOCATE TYRE STORAGE CONTAINER TO WORKSHOP 3	247.50
EFT53066	31/05/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	70.00
EFT53067	31/05/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	134.26
EFT53068	31/05/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	590.23
EFT53069	31/05/2023	PRESTIGE ALARMS	MONITORING & SERVICING OF HAZELMERE SECURITY MAINTENANCE	344.00
EFT53070	31/05/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT53071	31/05/2023	REMPPLAN - COMPELLING ECONOMICS PTY LTD	ANNUAL SUBSCRIPTION FOR REMPLAN	25,718.00
EFT53072	31/05/2023	S&L ENGINEERING (WA) PTY LTD	ANNUAL INSPECTION OF PLANT - HAZELMERE	1,615.47
EFT53073	31/05/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT53074	31/05/2023	SIGN SUPERMARKET	SIGNS	220.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2023

Cheque / EFT No	Date	Payee		Amount
EFT53075	31/05/2023	SIGNWOMAN PTY LTD T/AS SIGNMAN	MARKETING MATERIALS	9,546.35
EFT53076	31/05/2023	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - DAMAGED WAIVERS FOR RED HILL & HAZELMERE	761.20
EFT53077	31/05/2023	SONIC HEALTHPLUS PTY LTD	WEIGHBRIDGE PRE-EMPLOYMENT MEDICAL	343.20
EFT53078	31/05/2023	STANTEC AUSTRALIA PTY LTD	SITE INVESTIGATION & FINDINGS REPORT FOR BAYWASTE	18,716.50
EFT53079	31/05/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	881.66
EFT53080	31/05/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	540.99
EFT53081	31/05/2023	THE HIPPIE FOOD COMPANY PTY LTD	CATERING COSTS - DRINKS	202.99
EFT53082	31/05/2023	TOTAL TOOLS MIDLAND	HARDWARE SUPPLIES	215.00
EFT53083	31/05/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	125.95
EFT53084	31/05/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS	936.01
EFT53085	31/05/2023	WA BOS SEMI-TRAILER EQUIPMENT PTY LTD	PLANT REPAIR	202.13
EFT53086	31/05/2023	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	2,993.06
EFT53087	31/05/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	171.05
EFT53088	31/05/2023	WORK CLOBBER	PROTECTIVE CLOTHING	405.00
EFT53089	31/05/2023	WREN OIL	WASTE OIL REMOVAL	16.50
EFT53090	31/05/2023	BISTEL CONSTRUCTION PTY LTD	CONSTRUCTION OF HRRP TRANSFER STATION	611,098.94
220728	19/05/2023	DEPUTY COMMISSIONER OF TAXATION	FBT PAYMENT	45,693.37
220729	05/05/2023	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	27.90
220730	05/05/2023	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	125.25
220731	05/05/2023	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	55.25
220732	05/05/2023	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	44.00
220733	31/05/2023	WATER CORPORATION	TRADE WASTE PERMIT	532.98
PAY 2023-23	10/05/2023	PAYROLL FE 7/5/23	NET PAYROLL	288997.73
PAY 2023-24	24/05/2023	PAYROLL FE 21/5/23	NET PAYROLL	346171.78
1*MAY23	1/5/2023	BANK CHARGES (Ref: 2033 - 2037)	BANK FEES AND CHARGES	2,060.40
DD25871.1	1/05/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	30,402.94
DD25871.2	1/05/2023	MARANI SUPER FUND	SUPERANNUATION	1,182.69
DD25871.3	1/05/2023	HUB24 SUPER FUND	SUPERANNUATION	269.23
DD25871.4	1/05/2023	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,609.08
DD25871.5	1/05/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	1,322.43
DD25871.6	1/05/2023	CBUS INDUSTRY SUPER	SUPERANNUATION	1,360.18
DD25871.7	1/05/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	782.91
DD25871.8	1/05/2023	MLC SUPER FUND	SUPERANNUATION	749.03
DD25871.9	1/05/2023	MERCER SMART SUPER PLAN	SUPERANNUATION	394.04
DD25871.10	1/05/2023	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	542.41
DD25871.11	1/05/2023	PRIME SUPER	SUPERANNUATION	288.87
DD25871.12	1/05/2023	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	808.96
DD25871.13	1/05/2023	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	324.33
DD25871.14	1/05/2023	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	368.90
DD25871.15	1/05/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	295.66
DD25871.16	1/05/2023	LEGALSUPER	SUPERANNUATION	528.48
DD25871.17	1/05/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,945.19
DD25871.18	1/05/2023	PANORAMA SUPER	SUPERANNUATION	631.03
DD25871.19	1/05/2023	AUSTRALIAN SUPER	SUPERANNUATION	9,560.15
DD25871.20	1/05/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	2,133.95



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2023

Cheque / EFT No	Date	Payee		Amount
DD25871.21	1/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	1,441.83
DD25871.22	1/05/2023	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	375.77
DD25872.1	07/05/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	30,419.26
DD25872.2	07/05/2023	MARANI SUPER FUND	SUPERANNUATION	1,182.69
DD25872.3	07/05/2023	HUB24 SUPER FUND	SUPERANNUATION	271.92
DD25872.4	07/05/2023	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,609.08
DD25872.5	07/05/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	1,365.99
DD25872.6	07/05/2023	CBUS INDUSTRY SUPER	SUPERANNUATION	1,363.61
DD25872.7	07/05/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	783.21
DD25872.8	07/05/2023	MLC SUPER FUND	SUPERANNUATION	749.03
DD25872.9	07/05/2023	MERCER SMART SUPER PLAN	SUPERANNUATION	391.81
DD25872.10	07/05/2023	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	533.31
DD25872.11	07/05/2023	PRIME SUPER	SUPERANNUATION	288.80
DD25872.12	07/05/2023	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	808.96
DD25872.13	07/05/2023	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	320.36
DD25872.14	07/05/2023	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	318.34
DD25872.15	07/05/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	282.84
DD25872.16	07/05/2023	LEGALSUPER	SUPERANNUATION	539.92
DD25872.17	07/05/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	4,165.45
DD25872.18	07/05/2023	PANORAMA SUPER	SUPERANNUATION	635.18
DD25872.19	07/05/2023	AUSTRALIAN SUPER	SUPERANNUATION	9,413.73
DD25872.20	07/05/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	2,114.02
DD25872.21	07/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	1,587.58
DD25872.22	07/05/2023	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	278.92
DD25873.1	21/05/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	34,163.06
DD25873.2	21/05/2023	MARANI SUPER FUND	SUPERANNUATION	1,182.69
DD25873.3	21/05/2023	HUB24 SUPER FUND	SUPERANNUATION	270.17
DD25873.4	21/05/2023	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,522.96
DD25873.5	21/05/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	887.20
DD25873.6	21/05/2023	CBUS INDUSTRY SUPER	SUPERANNUATION	1,455.28
DD25873.7	21/05/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	789.59
DD25873.8	21/05/2023	MLC SUPER FUND	SUPERANNUATION	749.03
DD25873.9	21/05/2023	MERCER SMART SUPER PLAN	SUPERANNUATION	343.53
DD25873.10	21/05/2023	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	440.94
DD25873.11	21/05/2023	PRIME SUPER	SUPERANNUATION	288.67
DD25873.12	21/05/2023	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	808.96
DD25873.13	21/05/2023	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	314.50
DD25873.14	21/05/2023	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	320.53
DD25873.15	21/05/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	283.36
DD25873.16	21/05/2023	LEGALSUPER	SUPERANNUATION	528.48
DD25873.17	21/05/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	4,033.19
DD25873.18	21/05/2023	PANORAMA SUPER	SUPERANNUATION	631.03
DD25873.19	21/05/2023	AUSTRALIAN SUPER	SUPERANNUATION	9,742.25
DD25873.20	21/05/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	2,093.03
DD25873.21	21/05/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	1,541.93



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF MAY 2023

Cheque / EFT No	Date	Payee	Amount
DD25873.22	21/05/2023	ONEPATH MASTERFUND (ANZ)	302.84
2367	15/05/2023	SUNCORP BANK	6,000,000.00
2368	22/05/2023	AUSTRACLEAR LIMITED (ASX)	48.95
2369	16/05/2023	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	156.00
2370	16/05/2023	WBC - CORPORATE MASTERCARD - D AMEDURI	261.40
2371	16/05/2023	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	549.63
2372	16/05/2023	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	299.40
2373	16/05/2023	WBC - CORPORATE MASTERCARD - H LIEW	109.26
2374	16/05/2023	WBC - CORPORATE MASTERCARD - HEIN VON BENECKE	917.48
2375	16/05/2023	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	43.92
2376	16/05/2023	WBC - CORPORATE MASTERCARD - MARINDA ROUX	3,992.58
2377	16/05/2023	WBC - CORPORATE MASTERCARD - S FITZPATRICK	1,613.25
2378	16/05/2023	WBC - CORPORATE MASTERCARD - T BEINHAUER	478.45
2379	16/05/2023	WBC - CORPORATE MASTERCARD - T ECKSTEIN	1,171.09
2380	16/05/2023	WBC - CORPORATE MASTERCARD - W HARRIS	4,425.75
2381	16/05/2023	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	38.00
<b>SUB TOTAL</b>			<b>10,896,074.06</b>
<b>LESS CANCELLED EFTs &amp; CHEQUES</b>			<b>Nil</b>
<b>TOTAL</b>			<b>10,896,074.06</b>
<b>REPORT</b>			
<b>Bank Code</b>	<b>Bank</b>		
	<b>EMRC - Municipal Fund</b>		<b>10,896,074.06</b>

All Employee Superannuation obligations for the period May 2023 have been paid by the EMRC.

## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2023

D2023/12427

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 May 2023.

### KEY POINTS

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 May 2023 have been identified and are reported on in the body of the report.

### RECOMMENDATIONS

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 May 2023.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

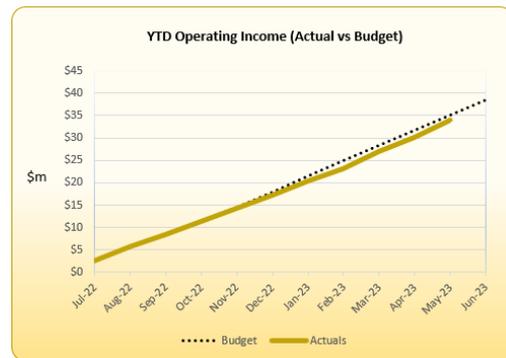
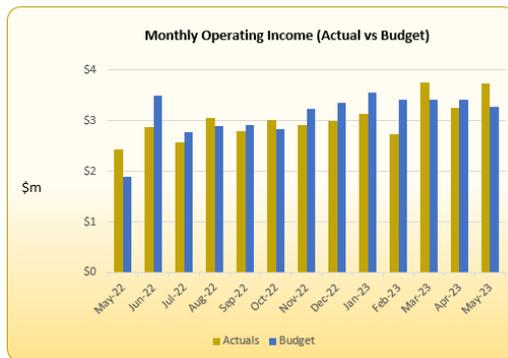
- 3 Outlined below are financial statements for the period ended 31 May 2023. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

**Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

4 The net operating result as at 31 May 2023 is a favourable variance of \$5,509,584 (206.32%) against budget. The following information is provided on key aspects of Council’s year to date financial performance:

5

<b>Operating Income</b>	Actuals for the Year	An unfavourable variance of \$1,087,329 (3.10%)
	End of Year Forecasts	An unfavourable variance of \$2,769,223 (7.17%)



**Operating Income Variances previously reported to Council**

- 6 Year to date Net User Charges (User Charges less Land Fill Levy Charges) of \$22,284,729 is below the budget by \$4,755,643 (17.59%). Major variances relate to lower than budgeted year to date income from Member Councils. This is partially offset by higher than budgeted year to date commercial tonnes, an increase in the Landfill Levy income of \$4,801,605 (61.12%) and Secondary Waste Income of \$1,484,983 (63.41%) as a result of the delay in the East Rockingham Waste to Energy Project [ERWTE] project.
- 7 The full year Net User Charges (User Charges less Land Fill Levy Charges) has been forecast to be \$6,323,332 (21.23%) is below the budget of \$29,785,295. Major variances relate to lower than budgeted forecast income from Member Councils. This is partially offset by higher than budgeted forecast commercial tonnes, an increase in the Landfill Levy income of \$4,671,654 (54.49%) and Secondary Waste Income of \$1,827,352 (75.03%) as a result of the delay in the East Rockingham Waste to Energy Project [ERWTE] project.
- 8 Year to date Special Charges of \$569,729 is below the budget by \$74,225 (11.53%). This relates specifically to the Waste Education levy income lower than budget due to the lower than budgeted tonnages received from Member Councils as at 31 May 2023.
- 9 Year to date Interest on Municipal Cash Investments of \$493,464 is above the budget by \$429,312 (669.21%) due to the increase in investment rates during the July 2022 - May 2023 period.
- 10 The full year Interest on Municipal Cash Investments of \$471,951 has been forecast to be above the budget by \$401,951 (574.22%) due to the increase in investment rates during the 2022/2023 financial year.
- 11 Year to date Interest on Restricted Cash Investments of \$1,618,589 is above the budget by \$876,639 (118.15%) due to the increase in investment rates during the July 2022 - May 2023 period.
- 12 The full year Interest on Restricted Cash Investments of \$1,946,599 has been forecast to be above the budget by \$1,137,146 (140.48%) due to the increase in investment rates during the 2022/2023 financial year.

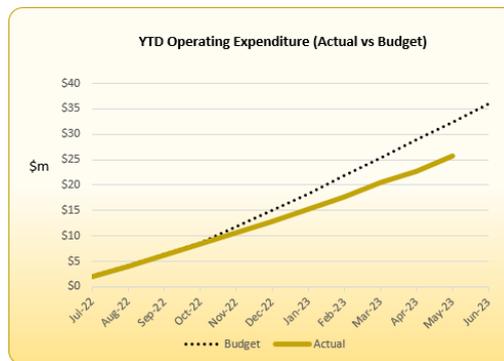
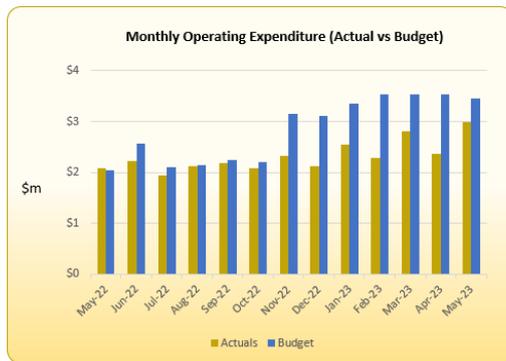
13 Year to date Reimbursements is above the budget by \$559,492 (37.88%). Major variances relate to a reimbursement of costs totalling \$180,980 associated with the Woodside Project, a \$45,455 reimbursement of legal costs from the City of Belmont, higher than budget reimbursement of costs of \$42,159 relating to the Baywaste Transfer Station, a reimbursement of costs totalling \$258,826 associated with the purchase of FOGO caddys and liners for the City of Bayswater, Town of Bassendean and the City of Nedlands, \$103,461 associated with the power poles and Hazelmere Woodwaste project and a \$41,232 reimbursement relating to the portability of staff long service leave. This is partially offset by lower than budgeted reimbursements from the Coppin transfer station. The full year Reimbursements has been forecast to be \$397,130 (24.65%) above the budget of \$1,611,291.

**Operating Income Variances not previously reported to Council**

14 Year to date Operating Grants Of \$490,950 is above the budget by \$327,950 (201.20%) due to Avon Descent grant funding of \$276,503 received compared to a budget of \$163,000, unbudgeted grant funds of \$14,447 received relating to the Circular Economy in the Community activity and an unbudgeted grant of \$200,000 relating to the FOGO project.

15 There were no further significant Operating Income variances as at 31 May 2023.

16	<b>Operating Expenditure</b>	Actuals for the Year	An underspend variance of \$6,596,913 (20.37%)
		End of Year Forecasts	An underspend variance of \$6,683,567 (18.55%)



**Operating Expenditure Variances previously reported to Council**

17 Year to date Contract Expenses of \$7,348,272 is below the budget by \$896,466 (10.87%) due to the timing of various projects, projects no longer being undertaken or projects that have been underspent from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: Business Support (\$404,755), Sustainability (\$34,216), Operations (\$272,048) and Projects (\$203,817). This is partially offset by higher than budget expenditure of \$18,370 in the CEO’s directorate/business unit.

18 Year to date Material Expenses of \$1,312,237 is below the budget by \$417,985 (24.16%) due to the timing of various projects, projects no longer being undertaken or projects that have been underspent from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO’s (\$91,735), Business Support (\$91,050), Operations (\$403,055) and Projects (\$22,273). This is off-set by higher than budget in the Sustainability directorates/business unit of \$190,128 which relates to the purchase of caddys and liners for external clients (\$258,826). This expenditure has been reimbursed as outlined in the Operating Income section above. The full year Material Expenses has been forecast to be \$348,773 (17.98%) below the budget of \$1,939,704.

- 19 Year to date Fuel Expenses of \$1,268,417 is above the budget by \$336,898 (36.17%). The variance is attributable to the higher purchase price of diesel fuel compared to budget. The full year Fuel Expenses has been forecast to be \$266,026 (26.17%) above the budget of \$1,016,373.
- 20 Year to date Depreciation Expenses is below the budget by \$519,411 (13.35%). Major variances relate to the lower depreciation expense of \$660,079 due to the lower level of capital expenditure as at 31 May 2023. This is offset by a higher Cell Usage depreciation of \$140,668 due to the additional tonnages received as at 31 May 2023 as a result of the delay in the ERWtE project and additional commercial tonnages received. The full year Depreciation Expenses has been forecast to be \$587,306 (13.70%) below the budget of \$4,286,463.
- 21 Year to date Miscellaneous Expenses of \$760,759 is below the budget by \$4,746,878 (86.19%). This is due mainly to the delay ERWtE project (\$4,299,582) as well as the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$63,779), Business Support (\$34,378), Sustainability (\$86,621), Operations (\$244,364) and Projects (\$18,154).
- 22 The full year Miscellaneous Expenses has been forecast to be \$5,069,197 (80.88%) below the budget of \$6,267,356. The major variance relates primarily to the disposal charges associated with the delay in the ERWtE project (\$4.9m).
- 23 Year to date Provision Expenses of \$1,079,053 is above the budget by \$384,661 (55.40%). The variance is attributable to the tonnes from Member Councils still going to the Red Hill Waste Management Facility (RHWMF) as a result of the delay in the ERWTE project together with additional commercial tonnes compared to budget. The full year Provision Expenses has been forecast to be \$392,306 (53.18%) above the budget of \$737,674.
- 24 Year to date Cost Allocations of \$91,969 is below the budget by \$259,554 (73.84%). This variance relates to internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour as well as the timing of various projects. The full year Cost Allocations has been forecast to be \$139,116 (73.72%) below the budget.
- 25 Year to date Carrying Amount of Assets Disposed Of totalling \$197,215 is below the budget by \$42,272 (17.65%). This variance relates to the sale of plant and vehicles that have not as yet achieved their change over period and have not been sold.
- 26 The full year Carrying Amount of Assets Disposed Of has been forecast to be \$164,033 (67.09%) above the budget of \$244,487. Major variances relate to the sale of plant and vehicles that have achieved their change over period and will be sold. Also included in this value is the demolition and write off of the Hazelmere house forecast to be approximately \$94k.
- 27 There were no further significant Operating Expenditure variances as at 31 May 2023.

<b>Other Expenditure</b>	Actuals for the Year	Nil
	End of Year Forecast	An unbudgeted payment of \$1,575,000

- 28 The amount of \$1.575m relates specifically to the contribution to participating member councils of the FOGO contribution adjustment. No budget provision was provided for this expenditure.
- 29 There were no significant Other Expenditure variances as at 31 May 2023.

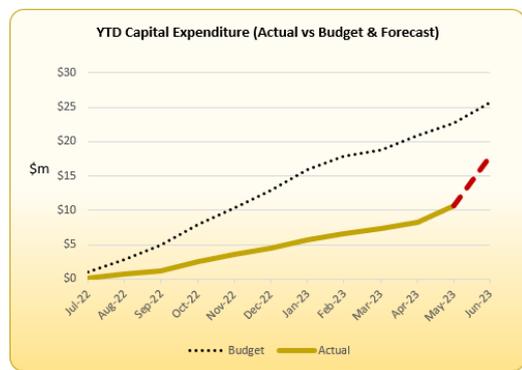
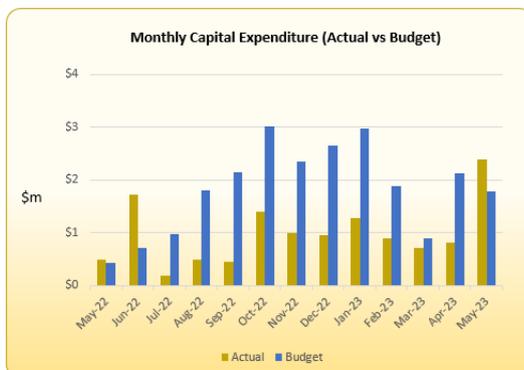
<b>Other Comprehensive Income</b>	Actuals for the Year	A favourable variance of \$613,506
	End of Year Forecasts	A favourable variance of \$613,506

30 An amount of \$613,506 was received during January 2023 relating to a second payment associated with the Lehmann Brothers liquidation. No budget provision was provided for the receipt of this income.

31 There were no significant Other Comprehensive Income variances as at 31 May 2023.

32 **Capital Expenditure Statement (refer Attachment 2)**

<b>Capital Expenditure</b>	Actuals for the Year	An underspend variance of \$11,426,578
	End of Year Forecasts	An underspend variance of \$7,767,718



**Capital Expenditure Variances**

33 An underspend variance of \$11,426,578 existed as at 31 May 2023 when compared to the budget of \$22,008,736.

34 Capital expenditure totalling \$10,582,158 has been undertaken to 31 May 2023 with the major capital expenditure being undertaken on the following:

- Construct Commercial Transfer Station - HRRP - \$3,190,343;
- WWtE Project - HRRP - \$2,748,912;
- Purchase/Replace Plant - HRRP - \$985,000;
- Purchase/Replace Plant - RHWMF - \$636,569.
- Construct WWtE Building (Commissioning Costs) - HRRP - \$468,732;
- Construct Class III Cell Stage 17 - RHWMF - \$460,797;
- Air Pollution Control Residue Facility (APCR) - RHWMF - \$338,064;
- Construct Workshop No 3 - RHWMF - \$314,417;
- Purchase/Replace Security System - RHWMF - \$238,192;
- Purchase/Replace Minor Plant & Equipment - HRRP - \$161,488;
- Construct FOGO Processing Area - RHWMF - \$153,897;
- Purchase/Replace Vehicles - Ascot Place and RHWMF - \$153,555; and
- Purchase/Replace Minor Plant & Equipment - RHWMF - \$140,012.

- 35 Full Year Capital Expenditure has been forecast to be \$7,767,718 (30.24%) below the budget of \$25,690,906.
- 36 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:
- Air Pollution Control Residue Facility and Plant (APCR) - RHLF - \$2,678,627 (c/fwd);
  - Liquid Waste Project Building and Plant - RHLF - \$2,325,807 (c/fwd);
  - Purchase / Replace Plant - HRRP - \$1,460,000 (\$1,390,000 c/fwd);
  - Construct Class IV Cell Stage 3 - RHLF - \$1,206,414 (c/fwd);
  - Wood Waste to Energy Building Project (Commissioning Cost) - HRRP - \$1,115,000;
  - Construct Access Road to Lots 8, 9 and 10 - RHLF - \$607,000 (c/fwd);
  - Refurbish Plant - RHLF - \$561,881 (c/fwd);
  - Install Power to Lots 8, 9 and 10 - RHLF - \$492,000 (c/fwd);
  - Capital Improvements - EMRC Administration Building - \$458,000 (c/fwd);
  - Construct Class III Cell Stage 17 - RHLF - \$440,000 (c/fwd);
  - Construct Workshop No 3 - RHLF - \$302,840;
  - Sewer line from Lakes Rd to Mary St - HRRP - \$294,405 (c/fwd);
  - WWtE - Utilities/Infrastructure - HRRP - \$267,480 (c/fwd);
  - Implementation of the FOGO Recovery Strategy - RHLF - \$260,000 (c/fwd);
  - WWtE - Fire Protection - HRRP - \$200,000 (c/fwd);
  - Extension of Sewer Line from WWtE to Sewer Sump & Existing ATU - HRRP - \$180,000 (c/fwd); and
  - Construct Monitoring Bores - RHLF - \$150,000 (c/fwd).
- 37 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:
- Construct Waste Transfer Station - WTS (HRRP) - \$1,692,778;
- At its meeting on 24 November 2022, Council approved additional funds to the contract sum as detailed in the Confidential Report for the changes to the design and any further contract variations to Tender 2021-006 - Construction of Hazelmere Resource Recovery Park - Waste Transfer Station. However, due to the further project variations, additional funds will be required. A separate Confidential Report was tabled at the February 2023 Ordinary Meeting of Council providing more details and seeking Council's approval of additional contingency sum.
- Wood Waste to Energy Project - HRRP - \$ 2,829,003;
  - This was reviewed and approved by council at its meeting on 25 August 2023.
  - Hydrant Upgrade - HRRP (new project) - \$375,000;
  - Purchase/Replace Security System - RHLF - \$200,000;
  - Regional Waste Collection Project - Plant Purchases - \$200,000;
  - Sewer Line connection to Talloman - HRRP (new project) - \$195,549;
  - Construct Hardstand No 1 - Old House Site HRRP (new project) - \$160,000; and
  - Upgrade Power to Workshop No 2 - RHLF - \$150,000;

**Statement of Financial Position (refer Attachment 3)**

- 38 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 39 Total Equity as at 31 May 2023 totals \$179,552,789. This is an increase of \$8,793,436 from the 30 June 2022 equity of \$170,759,353.
- 40 It has been forecast that Total Equity as at 30 June 2023 will be above the original budget of \$179,160,812 by \$2,952,650.

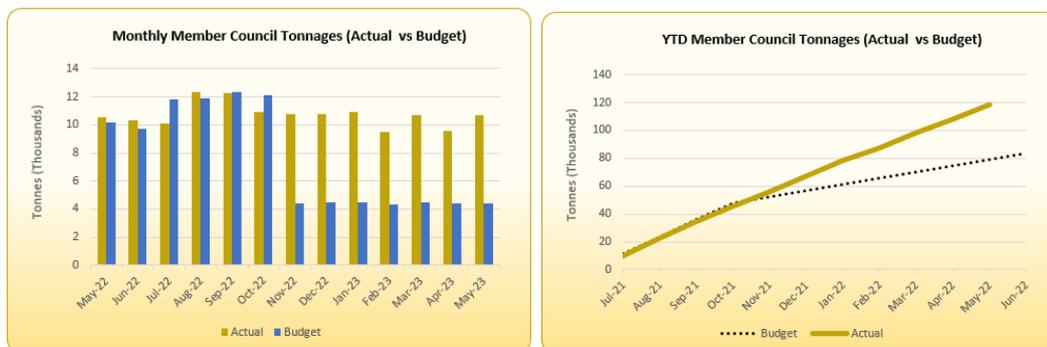
**Statement of Cash and Investments (refer Attachment 4)**

- 41 The level of cash and investments in the Municipal Fund as at 31 May 2023 is \$27,330,629 and Restricted Cash amount to \$53,944,987.
- 42 The net movement for the month is an increase of \$220,358.
- 43 It has been currently forecast that Total Cash and Investments as at 30 June 2023 will be above the original budget of \$71,147,244 by \$10,921,185.

**Investment Report (refer Attachment 5)**

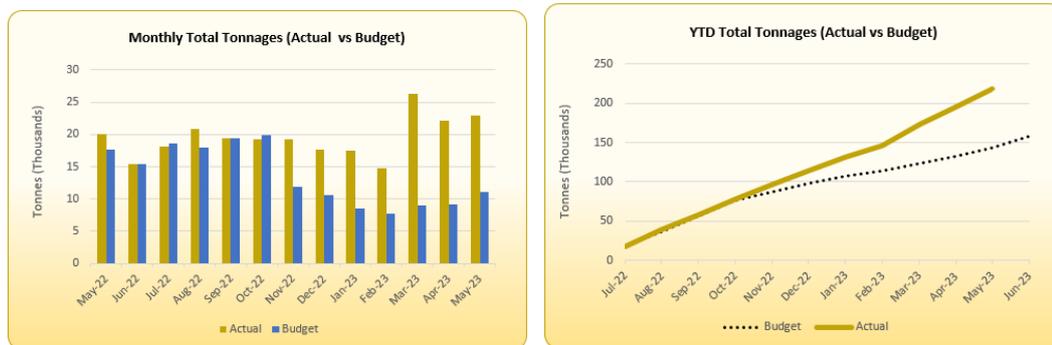
- 44 Term deposits valued at \$19,500,000 matured during May 2023 of which \$16,500,000 were reinvested into further term deposits.

**Tonnages - Member Councils**



- 45 YTD tonnages received from member Councils total 118,510 tonnes compared to the budget of 79,181 tonnes. The variance is mainly as a result of the delay in the ERWTE project.
- 46 As at the same period in 2021/2022 tonnages from member Councils totalled 120,323 tonnes.

### Tonnages - Total Tonnages



47 YTD total tonnages received from all sources total 218,094 tonnes compared to the budget of 143,625 tonnes. The variance is mainly as a result of the delay in the ERWTE project.

48 As at the same period in 2021/2022 tonnages received from all sources totalled 199,729 tonnes

### STRATEGIC/POLICY IMPLICATIONS

49 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

### FINANCIAL IMPLICATIONS

50 As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

51 Nil

### RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> <li>➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>➤ Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>➤ External Audit confirms compliance.</li> </ul>		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} As outlined in the report.
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (D2023/13233)
2. Capital Expenditure Statement (D2023/13234)
3. Statement of Financial Position (D2023/13235)
4. Statement of Cash and Investments (D2023/13236)
5. Investment Report (D2023/13237)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 May 2023.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR DAW

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2023.

**CARRIED UNANIMOUSLY**



## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date			May 2023			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Operating Income</b>								
\$34,941,784	\$34,895,822	\$45,962	(F)	User Charges	\$36,706,660	\$38,358,338	(\$1,651,678)	(U)
(\$12,657,055)	(\$7,855,450)	(\$4,801,605)	(U)	<u>Less</u> Landfill Levy Charges	(\$13,244,697)	(\$8,573,043)	(\$4,671,654)	(U)
\$22,284,729	\$27,040,372	(\$4,755,643)	(U)	Net User Charges	\$23,461,963	\$29,785,295	(\$6,323,332)	(U)
\$569,729	\$643,954	(\$74,225)	(U)	Special Charges	\$635,830	\$690,614	(\$54,784)	(U)
\$3,826,968	\$2,341,985	\$1,484,983	(F)	Secondary Waste Charge	\$4,262,802	\$2,435,450	\$1,827,352	(F)
\$125,009	\$117,730	\$7,279	(F)	Contributions	\$120,349	\$117,730	\$2,619	(F)
\$490,950	\$163,000	\$327,950	(F)	Operating Grants	\$149,950	\$163,000	(\$13,050)	(U)
\$493,464	\$64,152	\$429,312	(F)	Interest Municipal Cash Investments	\$471,951	\$70,000	\$401,951	(F)
\$1,618,589	\$741,950	\$876,639	(F)	Interest Restricted Cash Investments	\$1,946,599	\$809,453	\$1,137,146	(F)
\$2,036,451	\$1,476,959	\$559,492	(F)	Reimbursements	\$2,008,421	\$1,611,291	\$397,130	(F)
\$2,381,367	\$2,321,028	\$60,339	(F)	Other	\$2,411,585	\$2,558,840	(\$147,255)	(U)
\$146,545	\$150,000	(\$3,455)	(U)	Proceeds from Sale of Assets	\$363,000	\$360,000	\$3,000	(F)
<b>\$33,973,801</b>	<b>\$35,061,130</b>	<b>(\$1,087,329)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$35,832,450</b>	<b>\$38,601,673</b>	<b>(\$2,769,223)</b>	<b>(U)</b>
<b>Operating Expenditure</b>								
\$9,880,064	\$10,826,826	\$946,762	(F)	Salary Expenses	\$10,690,873	\$11,862,596	\$1,171,723	(F)
\$7,348,272	\$8,244,738	\$896,466	(F)	Contract Expenses	\$8,658,871	\$9,117,051	\$458,180	(F)
\$1,312,237	\$1,730,222	\$417,985	(F)	Material Expenses	\$1,590,931	\$1,939,704	\$348,773	(F)
\$314,296	\$332,049	\$17,753	(F)	Utility Expenses	\$358,501	\$364,023	\$5,522	(F)
\$1,268,417	\$931,519	(\$336,898)	(U)	Fuel Expenses	\$1,282,399	\$1,016,373	(\$266,026)	(U)
\$0	\$0	\$0	(F)	Interest Expenses	\$0	\$0	\$0	(F)
\$355,033	\$345,532	(\$9,501)	(U)	Insurance Expenses	\$372,924	\$377,272	\$4,348	(F)
\$3,370,494	\$3,889,905	\$519,411	(F)	Depreciation Expenses	\$3,699,157	\$4,286,463	\$587,306	(F)
\$760,759	\$5,507,637	\$4,746,878	(F)	Miscellaneous Expenses	\$1,198,159	\$6,267,356	\$5,069,197	(F)
\$1,079,053	\$694,392	(\$384,661)	(U)	Provision Expenses	\$1,129,980	\$737,674	(\$392,306)	(U)
(\$91,969)	(\$351,523)	(\$259,554)	(U)	Costs Allocated	(\$49,580)	(\$188,696)	(\$139,116)	(U)
\$197,215	\$239,487	\$42,272	(F)	Carrying Amount of Assets Disposed Of	\$408,520	\$244,487	(\$164,033)	(U)
<b>\$25,793,871</b>	<b>\$32,390,784</b>	<b>\$6,596,913</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$29,340,736</b>	<b>\$36,024,303</b>	<b>\$6,683,567</b>	<b>(F)</b>
<b>\$8,179,930</b>	<b>\$2,670,346</b>	<b>\$5,509,584</b>	<b>(F)</b>	<b>SUBTOTAL BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$6,491,714</b>	<b>\$2,577,370</b>	<b>\$3,914,344</b>	<b>(F)</b>
<b>Other Expenditure</b>								
\$0	\$0	\$0	(F)	Distribution to Member Councils	\$1,575,200	\$0	(\$1,575,200)	(U)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Other Expenditure</b>	<b>\$1,575,200</b>	<b>\$0</b>	<b>(\$1,575,200)</b>	<b>(U)</b>
<b>\$8,179,930</b>	<b>\$2,670,346</b>	<b>\$5,509,584</b>	<b>(F)</b>	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$4,916,514</b>	<b>\$2,577,370</b>	<b>\$2,339,144</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>								
(\$613,506)	\$0	\$613,506	(F)	Unrealised (Gain)/Loss	(\$613,506)	\$0	\$613,506	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>(\$613,506)</b>	<b>\$0</b>	<b>\$613,506</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>(\$613,506)</b>	<b>\$0</b>	<b>\$613,506</b>	<b>(F)</b>
<b>Other Comprehensive Income</b>								
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>
<b>\$8,793,436</b>	<b>\$2,670,346</b>	<b>\$6,123,090</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$5,530,020</b>	<b>\$2,577,370</b>	<b>\$2,952,650</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
<b>CEO's Team</b>						
\$0	\$35,000	\$35,000	\$0	Purchase Information Technology & Communication Equipment - Councillors ( 24550/01 )	\$0	\$35,000 \$35,000
\$0	\$10,000	\$10,000	\$0	Purchase Art Works ( 24620/00 )	\$0	\$10,000 \$10,000
<b>\$0</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$0</b>		<b>\$0</b>	<b>\$45,000</b> <b>\$45,000</b>



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
<b>Business Support</b>						
\$45,445	\$186,000	\$140,555	\$0	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$211,000	\$186,000 (\$25,000)
\$0	\$10,000	\$10,000	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$5,500	\$10,000 \$4,500
\$34,427	\$69,000	\$34,573	\$595	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$40,000	\$105,000 \$65,000
\$0	\$333,000	\$333,000	\$0	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$0	\$458,000 \$458,000
\$0	\$5,000	\$5,000	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$0	\$5,000 \$5,000
<b>\$79,872</b>	<b>\$603,000</b>	<b>\$523,128</b>	<b>\$595</b>		<b>\$256,500</b>	<b>\$764,000 \$507,500</b>



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
<b>Sustainability Team</b>						
\$0	\$150,000	\$150,000	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$0	\$150,000 \$150,000
\$0	\$0	\$0	\$0	Purchase Wood Fines Sampling Equipment - Waste Environment ( 24590/09 )	\$0	\$60,000 \$60,000
\$0	\$30,000	\$30,000	\$0	Purchase of Fume Hood at HRRP - Waste Environment ( 24590/10 )	\$30,000	\$30,000 \$0
\$12,135	\$30,000	\$17,865	\$0	Purchase of Equipment for Testing of Basic Parameters - Waste Environment ( 24590/11 )	\$24,000	\$30,000 \$6,000
<b>\$12,135</b>	<b>\$210,000</b>	<b>\$197,865</b>	<b>\$0</b>		<b>\$54,000</b>	<b>\$270,000 \$216,000</b>



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$5,976	\$50,000	\$44,024	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$50,000	\$68,700	\$18,700
\$314,417	\$617,257	\$302,840	\$9,500	Construct Workshop No 3 - Red Hill Landfill Facility ( 24250/08 )	\$314,417	\$617,257	\$302,840
\$2,474,113	\$459,459	(\$2,014,654)	\$763,777	Construct Wood Waste to Energy Building - HRRP ( 24259/05 )	\$2,952,972	\$459,459	(\$2,493,513)
\$0	\$0	\$0	\$0	Construct Community Recycling Centre (CRC) - HRRP ( 24259/06 )	\$0	\$129,906	\$129,906
\$3,190,343	\$2,668,372	(\$521,971)	\$26,782	Construct Commercial Transfer Station - HRRP ( 24259/10 )	\$4,361,150	\$2,668,372	(\$1,692,778)
\$71,520	\$249,976	\$178,456	\$313,977	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility ( 24259/15 )	\$399,976	\$249,976	(\$150,000)
\$28,191	\$270,000	\$241,809	\$2,009	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility ( 24259/16 )	\$46,326	\$538,326	\$492,000
\$468,732	\$1,540,748	\$1,072,016	\$2,027	Construct Wood Waste to Energy Building (Commissioning) - HRRP ( 24259/18 )	\$565,869	\$1,680,869	\$1,115,000
\$0	\$91,000	\$91,000	\$0	Construct Wood Waste to Energy Dry Char Storage Facility - HRRP ( 24259/19 )	\$91,000	\$91,000	\$0
\$39,150	\$0	(\$39,150)	\$0	Construct Wood Waste to Energy Bucket Extension - HRRP ( 24259/20 )	\$39,150	\$0	(\$39,150)
\$303,496	\$0	(\$303,496)	\$5,488	Construct Wood Waste to Energy Project (EMRC WWtE Step-In) - HRRP ( 24259/21 )	\$303,496	\$0	(\$303,496)
\$0	\$200,000	\$200,000	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP ( 24259/22 )	\$0	\$200,000	\$200,000
\$460,797	\$610,000	\$149,203	\$250,133	Construct Class III Cell Stage 17 - Red Hill Landfill Facility ( 24310/21 )	\$628,677	\$1,068,677	\$440,000



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
<b>Operations Team</b>						
\$0	\$0	\$0	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )	\$100,000	\$0 (\$100,000)
\$8,320	\$972,000	\$963,680	\$83,210	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility ( 24330/05 )	\$90,589	\$1,297,003 \$1,206,414
\$457	\$65,000	\$64,543	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )	\$75,000	\$70,222 (\$4,778)
\$0	\$0	\$0	\$0	Leachate Pond Deepening - Red Hill Landfill Facility ( 24350/02 )	\$100,000	\$0 (\$100,000)
\$0	\$248,319	\$248,319	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$248,319	\$248,319 \$0
\$432	\$682,751	\$682,319	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$75,751	\$682,751 \$607,000
\$14,276	\$75,000	\$60,724	\$2,420	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$50,000	\$75,000 \$25,000
\$262	\$46,000	\$45,738	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$262	\$50,000 \$49,738
\$5,007	\$198,842	\$193,835	\$173,160	Resource Recovery Park - Noise Control Fencing ( 24394/06 )	\$198,842	\$198,842 \$0
\$153,897	\$90,000	(\$63,897)	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$160,209	\$90,000 (\$70,209)
\$0	\$0	\$0	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$0	\$37,500 \$37,500
\$51,274	\$326,447	\$275,173	\$0	Implementation of the FOGO Recovery Strategy ( 24395/07 )	\$96,144	\$356,144 \$260,000
\$128,582	\$0	(\$128,582)	\$38,508	Construct Hardstand 1 (Old House Site) - Hazelmere ( 24395/09 )	\$160,000	\$0 (\$160,000)



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
<b>Operations Team</b>						
\$0	\$50,000	\$50,000	\$0	<b>Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )</b>	\$25,000	\$50,000 \$25,000
\$67,847	\$335,327	\$267,480	\$0	<b>Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )</b>	\$67,847	\$335,327 \$267,480
\$124	\$1,400,000	\$1,399,876	\$0	<b>Liquid Waste Project - Red Hill Landfill Facility ( 24399/16 )</b>	\$124	\$1,775,931 \$1,775,807
\$1,880	\$50,000	\$48,120	\$0	<b>Gas Extraction System Wells - Red Hill Landfill Facility ( 24399/20 )</b>	\$50,000	\$50,000 \$0
\$338,064	\$2,850,000	\$2,511,936	\$17,009	<b>Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility ( 24399/21 )</b>	\$1,135,373	\$2,850,000 \$1,714,627
\$0	\$180,000	\$180,000	\$0	<b>Extension of Sewer Line from WWtE to Sewer Sump &amp; existing ATU - HRRP ( 24399/23 )</b>	\$0	\$180,000 \$180,000
\$0	\$294,405	\$294,405	\$0	<b>Sewer Line from Lakes Rd to Mary St - HRRP ( 24399/24 )</b>	\$0	\$294,405 \$294,405
\$0	\$99,900	\$99,900	\$0	<b>Noise Barrier for Hammer Mill - HRRP ( 24399/26 )</b>	\$0	\$99,900 \$99,900
\$0	\$0	\$0	\$0	<b>Digital Sign (DWER Requirement) - HRRP ( 24399/27 )</b>	\$0	\$50,000 \$50,000
\$11,606	\$0	(\$11,606)	\$0	<b>Hydrant Upgrade - HRRP ( 24399/29 )</b>	\$375,000	\$0 (\$375,000)
\$23,953	\$0	(\$23,953)	\$0	<b>Sewer Line connection to Talloman - HRRP ( 24399/30 )</b>	\$195,549	\$0 (\$195,549)
\$636,569	\$950,000	\$313,431	\$0	<b>Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )</b>	\$950,000	\$950,000 \$0
\$985,000	\$2,200,000	\$1,215,000	\$1,338,033	<b>Purchase / Replace Plant - Hazelmere ( 24410/01 )</b>	\$985,000	\$2,445,000 \$1,460,000
\$0	\$24,020	\$24,020	\$0	<b>Purchase Wood Waste to Energy Plant &amp; Equipment - HRRP ( 24410/03 )</b>	\$0	\$24,020 \$24,020



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operations Team</b>							
\$9,961	\$0	(\$9,961)	\$0	Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )	\$9,961	\$25,000	\$15,039
\$0	\$0	\$0	\$0	Liquid Waste Project Plant - Red Hill Landfill Facility ( 24410/11 )	\$0	\$550,000	\$550,000
\$0	\$25,000	\$25,000	\$8,041	Regional Waste Collection Project - Plant Purchases ( 24410/14 )	\$225,000	\$25,000	(\$200,000)
\$0	\$300,000	\$300,000	\$0	Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility ( 24410/15 )	\$0	\$964,000	\$964,000
\$140,012	\$453,750	\$313,738	\$86,615	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$495,000	\$495,000	\$0
\$161,488	\$260,000	\$98,512	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$221,741	\$299,000	\$77,259
\$108,110	\$307,000	\$198,890	\$179,253	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$307,000	\$307,000	\$0
\$0	\$10,000	\$10,000	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$20,000	\$10,000	(\$10,000)
\$238,192	\$60,000	(\$178,192)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$260,000	\$60,000	(\$200,000)
\$4,882	\$250,000	\$245,118	\$225,870	Commercial Transfer Station - CCTV and Network - HRRP ( 24530/11 )	\$200,000	\$250,000	\$50,000
\$253	\$150,000	\$149,747	\$0	Commercial Transfer Station - Thermal Cameras - HRRP ( 24530/12 )	\$125,000	\$150,000	\$25,000
\$0	\$0	\$0	\$0	Purchase Information Technology & Communication Equipment - Projects ( 24550/02 )	\$25,000	\$25,000	\$0



# CAPITAL EXPENDITURE STATEMENT

MAY 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$0	\$30,000	\$30,000	\$14,279	Purchase Information Technology & Communication Equipment - Hazelmere ( 24550/03 )	\$40,000	\$30,000	(\$10,000)
\$23,939	\$20,163	(\$3,776)	\$0	Purchase Information Technology & Communication Equipment - Baywaste ( 24550/04 )	\$31,825	\$22,000	(\$9,825)
\$0	\$0	\$0	\$611	Purchase Information Technology & Communication Equipment - Red Hill ( 24550/05 )	\$10,000	\$22,000	\$12,000
\$10,909	\$120,000	\$109,091	\$8,250	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$70,000	\$120,000	\$50,000
\$0	\$15,000	\$15,000	\$0	Purchase Office Furniture and Fittings - Hazelmere Office ( 24610/10 )	\$10,000	\$20,000	\$10,000
\$0	\$55,000	\$55,000	\$17,193	Purchase Furniture and Fittings - Hazelmere Workshop ( 24610/11 )	\$32,000	\$55,000	\$23,000
\$8,119	\$1,200,000	\$1,191,881	\$625,591	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$638,119	\$1,200,000	\$561,881
<b>\$10,490,150</b>	<b>\$21,150,736</b>	<b>\$10,660,586</b>	<b>\$4,191,737</b>		<b>\$17,612,688</b>	<b>\$24,611,906</b>	<b>\$6,999,218</b>
<b>\$10,582,158</b>	<b>\$22,008,736</b>	<b>\$11,426,578</b>	<b>\$4,192,332</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$17,923,188</b>	<b>\$25,690,906</b>	<b>\$7,767,718</b>



# STATEMENT OF FINANCIAL POSITION

## MAY 2023

Actual June 2022	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
<b>Current Assets</b>					
\$5,820,110	\$5,871,397	Cash and Cash Equivalents	\$12,567,332	\$3,147,244	\$9,420,088 (F)
\$75,253,152	\$75,404,221	Investments	\$69,501,097	\$68,000,000	\$1,501,097 (F)
\$4,089,645	\$4,491,876	Trade and Other Receivables	\$2,988,058	\$2,987,058	\$1,000 (F)
\$16,301	\$7,558	Inventories	\$39,035	\$39,035	\$0 (F)
\$28,039	\$422,101	Other Assets	\$67,382	\$67,382	\$0 (F)
<b>\$85,207,247</b>	<b>\$86,197,153</b>	<b>Total Current Assets</b>	<b>\$85,162,904</b>	<b>\$74,240,719</b>	<b>\$10,922,185 (F)</b>
<b>Current Liabilities</b>					
\$6,148,741	\$4,280,608	Trade and Other Payables	\$6,201,968	\$6,201,968	\$0 (F)
\$1,929,017	\$1,929,017	Provisions	\$1,920,181	\$1,920,181	\$0 (F)
<b>\$8,077,758</b>	<b>\$6,209,625</b>	<b>Total Current Liabilities</b>	<b>\$8,122,149</b>	<b>\$8,122,149</b>	<b>\$0 (F)</b>
<b>\$77,129,489</b>	<b>\$79,987,528</b>	<b>Net Current Assets</b>	<b>\$77,040,755</b>	<b>\$66,118,570</b>	<b>\$10,922,185 (F)</b>
<b>Non Current Assets</b>					
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$7,813,771	\$9,198,680	Buildings	\$25,626,999	\$23,363,403	\$2,263,596 (F)
\$22,308,519	\$21,456,081	Structures	\$28,759,262	\$35,130,271	(\$6,371,009) (U)
\$12,431,582	\$11,992,764	Plant	\$15,405,221	\$19,079,688	(\$3,674,467) (U)
\$547,031	\$402,290	Equipment	\$1,702,169	\$1,689,881	\$12,288 (F)
\$178,276	\$158,125	Furniture and Fittings	\$190,087	\$230,507	(\$40,420) (U)
\$30,210,173	\$37,295,861	Work in Progress	\$17,769,546	\$17,536,763	\$232,783 (F)
<b>\$121,339,609</b>	<b>\$128,354,058</b>	<b>Total Non Current Assets</b>	<b>\$137,303,541</b>	<b>\$144,880,770</b>	<b>(\$7,577,229) (U)</b>
<b>Non Current Liabilities</b>					
\$27,709,744	\$28,788,797	Provisions	\$32,230,834	\$31,838,528	(\$392,306) (U)
<b>\$27,709,744</b>	<b>\$28,788,797</b>	<b>Total Non Current Liabilities</b>	<b>\$32,230,834</b>	<b>\$31,838,528</b>	<b>(\$392,306) (U)</b>
<b>\$170,759,354</b>	<b>\$179,552,789</b>	<b>Net Assets</b>	<b>\$182,113,462</b>	<b>\$179,160,812</b>	<b>\$2,952,650 (F)</b>
<b>Equity</b>					
\$71,139,294	\$77,146,185	Accumulated Surplus/Deficit	\$94,035,278	\$94,035,278	\$0 (F)
\$36,883,536	\$36,883,537	Asset Revaluation Reserve	\$37,157,892	\$37,157,892	\$0 (F)
\$56,729,632	\$56,729,631	Cash Backed Reserves	\$45,390,272	\$45,390,272	\$0 (F)
<b>\$6,006,892</b>	<b>\$8,793,436</b>	<b>Net change in assets from operations</b>	<b>\$5,530,020</b>	<b>\$2,577,370</b>	<b>\$2,952,650 (F)</b>
<b>\$170,759,354</b>	<b>\$179,552,789</b>	<b>Total Equity</b>	<b>\$182,113,462</b>	<b>\$179,160,812</b>	<b>\$2,952,650 (F)</b>



## CASH AND INVESTMENTS MAY 2023

Actual June 2022	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
5,816,060	5,867,347	Cash at Bank - Municipal Fund 01001/00	11,426,318	2,006,230	9,420,088 (F)
4,050	4,050	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
18,270,369	21,459,232	Investments - Municipal Fund 02021/00	18,204,102	22,660,078	(4,455,976) (U)
<b>24,090,479</b>	<b>27,330,629</b>	<b>Total Municipal Cash</b>	<b>29,634,470</b>	<b>24,670,358</b>	<b>4,964,112 (F)</b>
<b>Restricted Cash and Investments</b>					
2,207,861	2,249,832	Restricted Investments - Plant and Equipment 02022/01	1,376,707	10,681	1,366,026 (F)
4,509,687	4,595,415	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	5,338,576	4,964,929	373,647 (F)
20,460,811	10,423,847	Restricted Investments - Future Development 02022/03	23,620,098	13,134,832	10,485,266 (F)
2,107,483	2,147,546	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,475,147	2,300,936	174,211 (F)
742,057	756,163	Restricted Investments - Class IV Cells Red Hill 02022/07	36,612	879,352	(842,740) (U)
17,764,498	9,053,086	Restricted Investments - Secondary Waste Processing 02022/09	9,825,096	16,286,784	(6,461,688) (U)
2,535,770	2,583,975	Restricted Investments - Class III Cells 02022/10	2,366,872	2,120,087	246,785 (F)
5,345,394	5,447,010	Restricted Investments - EastLink Relocation 02022/13	5,479,583	5,343,168	136,415 (F)
0	14,707,747	Restricted Investments - Committed Funds 02022/14	0	0	0 (F)
253,152	904,221	Restricted Investments - Accrued Interest 02022/19	813,643	349,503	464,140 (F)
1,056,070	1,076,145	Restricted Investments - Long Service Leave 02022/90	1,101,625	1,086,614	15,011 (F)
<b>56,982,783</b>	<b>53,944,987</b>	<b>Total Restricted Cash</b>	<b>52,433,959</b>	<b>46,476,886</b>	<b>5,957,073 (F)</b>
<b>81,073,262</b>	<b>81,275,616</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>82,068,429</b>	<b>71,147,244</b>	<b>10,921,185 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

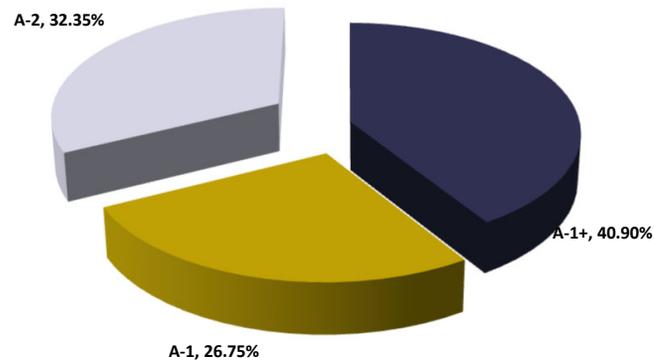
## EMRC Investment Report

May 2023

### I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	40.90%	100.00%
A	A-1	26.75%	100.00%
BBB	A-2	32.35%	40.00%
		100.00%	

**Investment by S&P Rating**



### II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	0.00%
AMP	BBB	A-2	12.44%
NAB	AA-	A-1+	9.95%
Westpac / St. George Bank	AA-	A-1+	22.86%
Suncorp	A+	A-1	23.64% *
BOQ / ME Bank	BBB+	A-2	19.91%
Commonwealth Bank	AA-	A-1+	8.09%
ING	A	A-1	2.49%
Macquarie Bank	A+	A-1	0.62%
			100.00%

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

### III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		100.00%	

### IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	23.64%	
Fossil Fuel ADI's	76.36%	
		100.00%

### **14.3 REVIEW OF COUNCIL POLICIES**

**D2023/12876**

#### **PURPOSE OF REPORT**

The purpose of this report is to review three of the EMRC's policies in accordance with Council's instructions to review each policy every four years.

#### **KEY POINT(S)**

- Council Policies 1.1 and 7.2 were last fully reviewed at the meeting of Council held on 6 December 2018.
- Council Policy 2.2 was adopted at the meeting of Council held on 19 March 2020 and is now due for its first review.
- It is proposed the revised policies be adopted.

#### **RECOMMENDATION(S)**

That:

1. With the exception of Council Policy ....., which is withdrawn, Council adopts the policies as reviewed and amended forming Attachment 3 to this report.
2. The adopted policies, as reviewed and amended forming Attachment 3 to this report, be scheduled to be reviewed in four years.

#### **SOURCE OF REPORT**

Chief Executive Officer

#### **BACKGROUND**

- 1 The following two Council policies:
  - Council Policy 1.1 – Election of MWAC Representatives; and
  - Council Policy 7.2 – Occupational Health and Safetywere last reviewed at the meeting of Council held on 6 December 2018 (D2018/14285) and Council resolved inter alia that:

“All EMRC policies be reviewed in the twelve months following the ordinary election day in 2021”.
- 2 Council Policy 2.2 Audio Recording of Council Meetings was adopted at the meeting of Council held on 19 March 2020 and is now due for its first review.

## REPORT

- 3 The policies of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council policies and procedures. It is important that policies are reviewed periodically and amended where necessary.
- 4 EMRC's Executive Leadership Team, together with relevant Officers, have undertaken a comprehensive review of the three policies. The following objectives were used as a basis for undertaking the review:
- To ensure policies met the definition of a policy;
  - To incorporate in the policies appropriate amendments to account for changes due to legislative changes (if any) or details such as dates, times and values since the last review;
  - To realign all Council policies with the revised *EMRC 10 Year Strategic Plan 2017 - 2027* under the heading 'Strategic Plan Objective'; and
  - To ensure the policies are contemporary and appropriate for the Council.
- 5 Three policies have been reviewed and the changes are tabled here for Council's consideration.
- 6 A summary of the proposed changes to the Council policies are provided in Attachment 1 of this report.
- 7 The main types of considerations for this review are as follows:
- Maintain the current policy without amendment;
  - Maintain the policy with amendments; and
  - Delete the policy if it is no longer required, for example if these are covered under the *Local Government Act 1995* and regulations or has been incorporated into another policy.
- 8 The proposed changes are tracked and provided in Attachment 2 of this report.
- 9 The changes made to Council policies 1.1 and 2.2 are minor updates only.
- 10 With regards to Council Policy 2.2, it is noted that the State Government is currently in the process of reforming the *Local Government Act 1995* to include mandating live streaming and recording of Council meetings. When the reform has been finalised, and the resultant changes may have on all policies generally, and specifically Council Policy 2.2, all policies will be again reviewed and harmonised with the legislated changes.
- 11 Council Policy 7.2 has been changed slightly to include amendments that have arisen as a result of the recent work health and safety legislation changes and the amended policy now includes volunteers.
- 12 A clean copy of the final draft of the revised three policies are tabled for Council's consideration for adoption, forming Attachment 3 of this report.
- 13 Consistent with previous Council instructions to review each policy every four years, all the policies will be reviewed progressively during a four year cycle.

## STRATEGIC/POLICY IMPLICATIONS

- 14 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:
- Target - Sustainability integrated into management processes.

**FINANCIAL IMPLICATIONS**

15 The costs of implementation in the policies are reflected in the annual budget.

**SUSTAINABILITY IMPLICATIONS**

16 The policies under review contribute to sustainability by informing management and the public about key Council policies and procedures.

**RISK MANAGEMENT**

<b>Risk – Non-Compliance with Local Government Act 1995 and Administration Regulations.</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤ Council to adopt the revised Council Policies 1.1, 2.2 and 7.2		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

1. Summary of three x EMRC policies and recommended changes (D2023/12877)
2. Three x EMRC policies with tracked changes to the documents (D2023/12878)
3. Three x EMRC policies incorporating changes made i.e. final policy documents (D2023/12879)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That:

1. With the exception of Council Policy ....., which is withdrawn, Council adopts the policies as reviewed and amended forming Attachment 3 to this report.
2. The adopted policies, as reviewed and amended forming Attachment 3 to this report, be scheduled to be reviewed in four years.



**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR DAW

THAT:

1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT.
2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.

**CARRIED UNANIMOUSLY**



## Summary of EMRC Policies and Recommended Changes

### 1. MANAGEMENT

No:	Policy Title	Summary of Changes
1.1	Election of MWAC Representatives	Keep with minor Amendments

### 2. COUNCIL AND COMMITTEE

No:	Policy Title	Summary of Changes
2.2	Audio Recording of Council Meetings	Keep with minor Amendments

### 7. RISK MANAGEMENT

No:	Policy Title	Summary of Changes
7.2	Occupational Health and Safety; Work Health and Safety	Updated to include the new Work Health and Safety legislation

## Summary of EMRC Policies and Recommended Changes

### 1. MANAGEMENT

No:	Policy Title	Summary of Changes
1.1	Election of MWAC Representatives	Keep with minor Amendments

### 2. COUNCIL AND COMMITTEE

No:	Policy Title	Summary of Changes
2.2	Audio Recording of Council Meetings	Keep with minor Amendments

### 7. RISK MANAGEMENT

No:	Policy Title	Summary of Changes
7.2	Occupational Health and Safety; Work Health and Safety	Updated to include the new Work Health and Safety legislation



# EMRC

## Council Policy 1.1

### Election of MWAC Representatives

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives, including:

To lead by example by reducing environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region.

~~3.3 To provide responsible and accountable governance and management of the EMRC.~~

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#### Purpose

To provide for representation on the Municipal Waste Advisory Council (MWAC).

The Municipal Waste Advisory Council is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues.

#### Legislation

Nil

#### Policy Statement

1. The Council will elect a member delegate and member deputy delegate to represent the EMRC on the MWAC.
2. If the member delegate is not present at a MWAC meeting the member deputy delegate will be eligible to vote on behalf of the EMRC.

#### Financial Considerations

Nil

#### Adopted/Reviewed

24 June 1993

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

[22 June 2023](#)

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**Next Review**

[June 2027 Following the Ordinary Elections in 2024](#)

**Responsible Unit**

Business Support Team



## Council Policy 2.2

### Audio Recording of Council Meetings

#### Strategic Plan Objective

~~To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.~~

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~~3.3 To provide responsible and accountable governance and management of the EMRC.~~

**Commented [JL1]:** This needs to updated to new revised Strat plan objectives

#### Purpose

To ensure open, transparent and accountable decision making and access to Council meetings.

To emphasise that the reason for the recording of Council Meetings is to ensure the accuracy of Council meeting minutes and that any reproduction of these minutes ~~are-is~~ for the sole purpose of Council business.

To ensure that there is a process in place to outline the access to recorded Council meetings.

#### Legislation

*Local Government Act 1995*

*Local Government (Administration) Regulations 1996*

*State Records Act 2000*

*Standing Orders Local Law 2013*

#### Policy Statement

##### Recording of Proceedings

1. All Ordinary and Special meetings of Council will, wherever technically possible, be audio recorded by the EMRC in their entirety, excluding where Council has resolved to close the meeting to members of the public in accordance with section 5.23 of the *Local Government Act 1995* and the EMRC's *Standing Orders Local Law 2013*.
2. Clear signage will be placed in the Council Chamber advising members of the public that the meeting will be audio recorded.
3. At the commencement of each Council meeting the Chairman will publicly announce that the meeting will be audio recorded.
4. Other than in accordance with this Policy, a person must not use any electronic, visual or audio recording device or instrument to record the proceedings of Council without the written permission of the Chairman or Chief Executive Officer.
5. Opinions expressed or statements made by persons during the course of a Council meeting, and contained within the audio recording, are the opinions or statements of those individual persons and do not represent opinions or statements of the EMRC. The recording is not, and shall not be taken to be, a confirmed official record of Council, or of any meeting or discussion to which it relates or may appear to relate.
6. The recording of Council meetings shall assist in the preparation of the minutes of Council consistent with the objectives of section 1.3(2)(c) of the *Local Government Act 1995*.



- 7. The official record of the meeting will be the written minutes prepared in accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, which require confirmation by Council resolution and must be signed by the person presiding at the meeting.

**Access to and Permitted Use of Recordings**

- 8. The audio recording excluding those parts of the meeting that were closed to the public by resolution of Council shall be made available on the EMRC's website following the Council meeting.
- 9. For the avoidance of doubt any confidential items that have been closed to the public will not be recorded.
- 10. The Chief Executive Officer is to determine whether to release or withhold all or part of the audio recordings of any Council meeting, including deputations, if the recording contains inappropriate, offensive or inaccurate comments.
- 11. The EMRC prohibits any reproduction, distribution, republication and/or retransmission of Council meeting audio recordings without the prior written consent of the EMRC.

**Retention and Disposal of Audio Recordings**

- 12. Audio recordings will be retained in accordance with the *State Records Act 2000*.
- 13. Disposal will be in accordance with the General Disposal Authority for Local Government Records which allow for the destruction of the audio recordings of Council meetings one (1) year after confirmation of the minutes of meeting.

**Dispute Resolution**

- 14. All disputes in regard to this Policy will be referred to the Chief Financial Officer in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for determination.

**Financial Considerations**

The costs of implementing the audio recording and making it publicly accessible will be budgeted for.

**Adopted/Reviewed**

19 March 2020

22 June 2023

**Next Review**

June 2027 Following the Ordinary Elections in 2024

**Responsible Unit**

Business Support Team

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## Council Policy 7.2

### ~~Occupational Health and Safety~~ Work Health and Safety

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

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4.5 To improve organisational culture, health, welfare and safety through consultation, monitoring and continuous improvement.

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#### Purpose

This policy states the commitment of the Eastern Metropolitan Regional Council to the safety and health of its workers, employees, contractors, volunteers and the general public who visit our workplaces or have the potential to be affected by our activities.

#### Legislation

Work Health and Safety Act 2020

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Work Health and Safety Regulations 2022

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Guidance Material (Codes of practice, guidance notes, Australian and International Standards)

Workers Compensation and Injury Management Act 1981

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Workers Compensation and Injury Management Regulations 1982

Workers Compensation Code of Practice (Injury Management) 2005

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#### Policy Statement

The Eastern Metropolitan Regional Council (EMRC) is committed and strives to ensure the work health, safety and wellbeing of workers, volunteers, visitors, contractors, members of public and local community and others accessing EMRC sites and facilities. We will strive to comply with the *Work Health and Safety Act (2020)* and the *Work Health and Safety (General) Regulations (2022)* as far as is reasonably practicable. As a person conducting a business or undertaking (PCBU), we are committed to meet our positive obligations to due diligence and empowering our workers with information that actively mitigates workplace risk.

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The Eastern Metropolitan Regional Council recognises that health and safety is a key component in the management of all its business activities. The EMRC is wholly committed to safe working practices and providing safe places of work by placing the highest value on Occupational Health and Safety in its operations. Our goal is to be recognised as leaders in occupational health and safety practices through compliance, education, communication and innovation.

To achieve our goals EMRC is committed to:

- Ensure there are systems, resources and clear responsibilities to implement and review the Work Health and Safety Policy and continuously improve its application.
- Ensure measurable Health and Safety objectives and targets are established, and planning is undertaken to achieve objectives, and monitor results.
- Implement risk management systems that identify existing and potential hazards, assess the associated risk and implement effective control strategies to lower the risk to as low as reasonably practicable.

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- Ensure that all workers, volunteers and contractors are fully informed, instructed, trained, supervised and or verified as competent in the tasks they are required to perform so as to ensure they are able to execute their duties in a safe and efficient manner.
- Communicate and consult with Health and Safety Representatives, workers and contractors in regard to safety and health related matters, to ensure feedback and involvement is sought from all personnel.
- Ensure there are systems in place for the identification of legal and other requirements relevant to the EMRC's operations and processes established to monitor compliance.
- Ensure all workers and contractors are fully aware of their responsibility to take reasonable care to safeguard their own health and safety at work and avoid adversely affecting the health and safety of others through any act or omission at work.
- Regularly monitor the workplace for known risks that may likely present, including the application of higher order Hierarchy of Controls for which are reviewed on a reoccurring basis to ensure the effectiveness in maintaining a happy healthy and safe workplace environment.
- Achieve the best level of recovery and return to the workplace for injured workers by implementing rehabilitation and injury management initiatives.

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- ~~Complying with all relevant OSH Legislation and other requirements placed upon the organisation.~~
- ~~Developing sustainable Safety Management Systems and Safety Management Plans for all workplaces.~~
- ~~Promoting a culture of continuous improvement in workplace health, safety and wellbeing.~~
- ~~Risk Management processes and ensuring consistency with the nature of our workplace activities and assessment of risk.~~
- ~~Establishing measurable objectives and targets for occupational safety and health to ensure continuous improvement aimed at eliminating work-related injury and illness.~~
- ~~Establishing and maintaining communication and consultation processes that ensure employees are included in decision making processes that impact on health and safety in the workplace.~~
- ~~Ensuring employees are trained and competent to carry out their roles in a safe manner and to provide training where required to develop employees where required.~~
- ~~Implementing the provisions of this policy in all areas of our business activity and on all sites where our activities are undertaken.~~

The Chief Executive Officer, supported by the management team, has ultimate responsibility for providing a safe and healthy work environment which includes:

- Ensuring that there is close cooperation and consultation between management and ~~employees-workers~~ regarding safety related matters. (A consultative process such as the Safety Advisory Committee and the involvement of Safety and Health Representatives is seen as an essential feature of the Program.)
- The ongoing recognition and control of all hazards through a hazard identification and control process.
- Ensuring formal training is conducted, (includes Safety Induction processes), to improve the health and safety related knowledge and skills of ~~employees-all and contractorsworkers, contractors and volunteers~~ as relevant.
- Ensuring plant and equipment is safe and suitable for the job, via effective purchasing, inspection and maintenance systems.
- Providing an effective system for accident / incident reporting, investigation and recording.
- Ensuring systems are in place that minimise risk as low as reasonably practicable in the general work environment through ~~elimination the hierarchy of controls or the use of effective controls and where personal protective equipment and clothing is the last consideration for control.~~
- Ensuring that Emergency Response Procedures are developed and implemented to protect ~~anyone-all persons~~ on council premises in the event of an emergency.



- Providing health related information and encouraging activities that promote the health and wellbeing of ~~employees~~workers, including the provision of an Employee Assistance Program and a Health Promotion Program.
- Ensuring EMRC ~~develops and implements~~maintains an effective and consistent injury management process in the event that a ~~workern~~employee may suffer a ~~work-related~~work-related injury.
- Ensuring the EMRC Safety Management System complies with all relevant legislation.

**Worker (Employee, Contractor & Volunteers) Commitment**

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Workers will co-operate in achieving our goals by following all WHS policies and procedures and ensuring their own safety, health and wellbeing, and in consideration of the effect of their actions on other persons in the workplace. A worker will report health and safety incidents and hazards, participate in training and use safety equipment and PPE as instructed. All contractors and sub-contractors who perform work for us, either on our premises or at their own workplace, are required to comply with the WHS Act and Regulations. Contractors are required to complete a Contractor's Compliance Statement when requested by us.

EMRC Employees and Contractors are responsible for:

- ~~Complying with EMRC policies and procedures~~
- ~~Following all lawful instructions given by EMRC management.~~
- ~~Committing to their own safety and the safety of others in the workplace or effected by work carried out in EMRC activities.~~
- ~~Contributing to EMRC health and safety activities to ensure EMRC complies with its legislated requirements.~~
- ~~Reporting all injuries, incidents and hazards that may occur at the workplace.~~

**Financial Considerations**

The annual budget has adequate amounts allocated to provide safety related support services (consulting and training) to all EMRC managed operations.

**Adopted/Reviewed**

- 22 September 2005
- 23 February 2006
- 18 September 2008
- 23 September 2010
- 18 September 2014
- 6 December 2018-
- 22- June April-2023

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**Next Review**

June 2027, 3 February-2023 or as required

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**Responsible Unit**

Human Resources



# Council Policy 1.1

## Election of MWAC Representatives

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives, including:

To lead by example by reducing environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region.

### Purpose

To provide for representation on the Municipal Waste Advisory Council (MWAC).

The Municipal Waste Advisory Council is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues.

### Legislation

Nil

### Policy Statement

1. The Council will elect a member delegate and member deputy delegate to represent the EMRC on the MWAC.
2. If the member delegate is not present at a MWAC meeting the member deputy delegate will be eligible to vote on behalf of the EMRC.

### Financial Considerations

Nil

### Adopted/Reviewed

24 June 1993  
 22 July 1999  
 02 May 2002  
 20 May 2004  
 23 February 2006  
 18 September 2008  
 23 September 2010  
 18 September 2014  
 06 December 2018  
 22 June 2023



**Next Review**

June 2027

**Responsible Unit**

Business Support Team

## Council Policy 2.2

### Audio Recording of Council Meetings

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

To ensure open, transparent and accountable decision making and access to Council meetings.

To emphasise that the reason for the recording of Council Meetings is to ensure the accuracy of Council meeting minutes and that any reproduction of these minutes is for the sole purpose of Council business.

To ensure that there is a process in place to outline the access to recorded Council meetings.

#### Legislation

*Local Government Act 1995*

*Local Government (Administration) Regulations 1996*

*State Records Act 2000*

*Standing Orders Local Law 2013*

#### Policy Statement

##### Recording of Proceedings

1. All Ordinary and Special meetings of Council will, wherever technically possible, be audio recorded by the EMRC in their entirety, excluding where Council has resolved to close the meeting to members of the public in accordance with section 5.23 of the *Local Government Act 1995* and the EMRC's *Standing Orders Local Law 2013*.
2. Clear signage will be placed in the Council Chamber advising members of the public that the meeting will be audio recorded.
3. At the commencement of each Council meeting the Chairman will publicly announce that the meeting will be audio recorded.
4. Other than in accordance with this Policy, a person must not use any electronic, visual or audio recording device or instrument to record the proceedings of Council without the written permission of the Chairman or Chief Executive Officer.
5. Opinions expressed or statements made by persons during the course of a Council meeting, and contained within the audio recording, are the opinions or statements of those individual persons and do not represent opinions or statements of the EMRC. The recording is not, and shall not be taken to be, a confirmed official record of Council, or of any meeting or discussion to which it relates or may appear to relate.
6. The recording of Council meetings shall assist in the preparation of the minutes of Council consistent with the objectives of section 1.3(2)(c) of the *Local Government Act 1995*.
7. The official record of the meeting will be the written minutes prepared in accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*, which require confirmation by Council resolution and must be signed by the person presiding at the meeting.

### **Access to and Permitted Use of Recordings**

8. The audio recording excluding those parts of the meeting that were closed to the public by resolution of Council shall be made available on the EMRC's website following the Council meeting.
9. For the avoidance of doubt any confidential items that have been closed to the public will not be recorded.
10. The Chief Executive Officer is to determine whether to release or withhold all or part of the audio recordings of any Council meeting, including deputations, if the recording contains inappropriate, offensive or inaccurate comments.
11. The EMRC prohibits any reproduction, distribution, republication and/or retransmission of Council meeting audio recordings without the prior written consent of the EMRC.

### **Retention and Disposal of Audio Recordings**

12. Audio recordings will be retained in accordance with the *State Records Act 2000*.
13. Disposal will be in accordance with the General Disposal Authority for Local Government Records which allow for the destruction of the audio recordings of Council meetings one (1) year after confirmation of the minutes of meeting.

### **Dispute Resolution**

14. All disputes in regard to this Policy will be referred to the Chief Financial Officer in the first instance. In the event that an agreement cannot be reached, the matter will be submitted to the Chief Executive Officer for determination.

### **Financial Considerations**

The costs of implementing the audio recording and making it publicly accessible will be budgeted for.

### **Adopted/Reviewed**

19 March 2020

22 June 2023

### **Next Review**

June 2027

### **Responsible Unit**

Business Support Team

# Council Policy 7.2

## Work Health and Safety

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

This policy states the commitment of the Eastern Metropolitan Regional Council to the safety and health of its workers,, contractors, volunteers and the general public who visit our workplaces or have the potential to be affected by our activities.

### Legislation

*Work Health and Safety Act 2020*

*Work Health and Safety Regulations 2022*

Guidance Material (Codes of practice, guidance notes, Australian and International Standards)

*Workers Compensation and Injury Management Act 1981*

*Workers Compensation and Injury Management Regulations 1982*

*Workers Compensation Code of Practice (Injury Management) 2005*

### Policy Statement

The Eastern Metropolitan Regional Council (EMRC) is committed and strives to ensure the work health, safety and wellbeing of workers, volunteers, visitors, contractors, members of public and local community and others accessing EMRC sites and facilities. We will strive to comply with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022* as far as is reasonably practicable. As a person conducting a business or undertaking (PCBU), we are committed to meet our positive obligations to due diligence and empowering our workers with information that actively mitigates workplace risk.

- To achieve our goals EMRC is committed to:
- Ensure there are systems, resources and clear responsibilities to implement and review the Work Health and Safety Policy and continuously improve its application.
- Ensure measurable Health and Safety objectives and targets are established, and planning is undertaken to achieve objectives, and monitor results.
- Implement risk management systems that identify existing and potential hazards, assess the associated risk and implement effective control strategies to lower the risk to as low as reasonably practicable.
- Ensure that all workers, volunteers and contractors are fully informed, instructed, trained, supervised and or verified as competent in the tasks they are required to perform so as to ensure they are able to execute their duties in a safe and efficient manner.
- Communicate and consult with Health and Safety Representatives, workers and contractors in regard to safety and health related matters, to ensure feedback and involvement is sought from all personnel.
- Ensure there are systems in place for the identification of legal and other requirements relevant to the EMRC's operations and processes established to monitor compliance.

- Ensure all workers and contractors are fully aware of their responsibility to take reasonable care to safeguard their own health and safety at work and avoid adversely affecting the health and safety of others through any act or omission at work.
- Regularly monitor the workplace for known risks that may likely present, including the application of higher order Hierarchy of Controls for which are reviewed on a reoccurring basis to ensure the effectiveness in maintaining a happy healthy and safe workplace environment.
- Achieve the best level of recovery and return to the workplace for injured workers by implementing rehabilitation and injury management initiatives.

The Chief Executive Officer, supported by the management team, has ultimate responsibility for providing a safe and healthy work environment which includes:

- Ensuring that there is close cooperation and consultation between management and workers regarding safety related matters. (A consultative process such as the Safety Advisory Committee and the involvement of Safety and Health Representatives is seen as an essential feature of the Program.)
- The ongoing recognition and control of all hazards through a hazard identification and control process.
- Ensuring formal training is conducted, (includes Safety Induction processes), to improve the health and safety related knowledge and skills of all workers, contractors and volunteers as relevant.
- Ensuring plant and equipment is safe and suitable for the job, via effective purchasing, inspection and maintenance systems.
- Providing an effective system for accident / incident reporting, investigation and recording.
- Ensuring systems are in place that minimise risk as low as reasonably practicable in the general work environment through the hierarchy of controls...
- Ensuring that Emergency Response Procedures are developed and implemented to protect all persons on council premises in the event of an emergency.
- Providing health related information and encouraging activities that promote the health and wellbeing of workers, including the provision of an Employee Assistance Program and a Health Promotion Program.
- Ensuring EMRC maintains an effective and consistent injury management process in the event that a worker may suffer a work-related injury.
- Ensuring the EMRC Safety Management System complies with all relevant legislation.

### **Worker (Employee, Contractor & Volunteers) Commitment**

Workers will co-operate in achieving our goals by following all WHS policies and procedures and ensuring their own safety, health and wellbeing, and in consideration of the effect of their actions on other persons in the workplace. A worker will report health and safety incidents and hazards, participate in training and use safety equipment and PPE as instructed. All contractors and sub-contractors who perform work for us, either on our premises or at their own workplace, are required to comply with the WHS Act and Regulations. Contractors are required to complete a Contractor's Compliance Statement when requested by us.

### **Financial Considerations**

The annual budget has adequate amounts allocated to provide safety related support services (consulting and training) to all EMRC managed operations.



### **Adopted/Reviewed**

22 September 2005  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
6 December 2018  
22 June 2023

### **Next Review**

June 2027

### **Responsible Unit**

Human Resources

## 14.4 COUNCIL POLICY 4.2 - SUPERANNUATION CONTRIBUTION

D2023/11882

### PURPOSE OF REPORT

The purpose of this report is to review and make amendments to the EMRC's Superannuation Contribution Policy.

### KEY POINT(S)

- Per the current EMRC policy - 4.2 Superannuation Contribution Policy (Attachment 1), the EMRC pays superannuation to a maximum of 15.5% which is made up of the current 10.5% superannuation guarantee rate and an additional 5.00% Council Contribution (CC) if the employee contributes a minimum of 5.00% of their ordinary time earnings.
- There are a number of attraction and retention initiatives available to current and potential EMRC employees and these include the provision of 5% additional CC.
- Casual staff are now deemed as eligible employees.
- However, a number of the EMRC employees have not elected to make personal contributions. As of 1<sup>st</sup> June 2023 the EMRC had 113 employees on its payroll. Of the 100 were eligible to receive the CC component only 48 of employees currently participate in the scheme.
- Unaffordability is a major barrier and household budget constraints are often quoted as the main reason for not making voluntary superannuation contributions.
- The majority of all other local governments offer a similar scheme however, they are more flexible in their approach to the administration of their scheme than the EMRC. The majority offer the same scheme that is being proposed by the EMRC as outlined in Attachment 2.

### RECOMMENDATION(S)

That:

1. The Council endorses the amendments to the Council Policy 4.2 Superannuation Contribution.
2. Council adopts the revised EMRC Policy 4.2 - Superannuation Contribution Policy forming Attachment 2 to this report.
3. The adopted policy, as reviewed forming Attachment 2 to this report, be scheduled to be reviewed in four years.

### SOURCE OF REPORT

Manager Human Resources

### BACKGROUND

- 1 Similar to other local government authorities, the EMRC also provides additional superannuation as an employee attraction and retention strategy, which is conditional on an individual employee making a contribution to their superannuation fund. The Council Contribution (CC) rate has been regularly revised as detailed below:
- 2 At the 29 April 1993 meeting (D2022/15522) Council resolved to pay superannuation to a maximum combined total of 12.50% and that the occupational superannuation component remained at the percentage as determined by legislation. As a result, the Council Contribution (CC) was 9.00% and the superannuation guarantee (SG) was 3.50%, giving a combined total of 12.50%.
- 3 When the SG increased in July 1994 from 3.00% to 4.00%, the CC reduced to 8.50% to provide a combined total of 12.50% per the 29 April 1993 Council resolution. With each increment of the SG in subsequent years, the CC was reduced by the same amount of the SG increment thus maintaining the total of 12.50%.

- 4 At the 22 February 2001 meeting Council resolved and adopted an amendment to change the maximum contribution from 12.50% to 14.00% (DMDOC/104145).
- 5 At the 23 May 2013 meeting Council was advised that amendments had been made to the *Superannuation Guarantee (Administration) Act 1992*. The amendments were made to help protect and grow the savings of all Australians. As a result, the EMRC would be required to progressively increase the rate of the SG payments made for employees from 9.00% to 12.00% over a seven year period.

## REPORT

- 6 The current Policy allows for the following:
1. The contribution rate required by the Superannuation Guarantee (Administration) Act 1992, as amended from time to time, will be paid by Council for all eligible staff into a complying superannuation fund.
  2. Staff members (with the exception of casual staff) who contribute a minimum of 5% of their 'ordinary time earnings', as defined by the Act, to a complying superannuation fund will be entitled to an additional 5% contribution from Council above the Superannuation Guarantee (Administration) Act 1992 contribution, such that the total contribution from Council (including the Superannuation Guarantee amount) is up to a maximum of 17% of the staff member's 'ordinary time earnings'.
  3. All voluntary contributions made by staff are to be made by way of a fortnightly payroll deduction, 'before' or 'after' tax.
- 7 Superannuation is currently paid to all employees as follows:
- 10.5% Super Guarantee be paid to all employees.
  - 5% Contribution paid to eligible (not casual) employees who contribute a **maximum** of 5% to super themselves
  - Super Guarantee to increase to:
    - ⇒ 11% 1July 2023;
    - ⇒ 11.5% 1July 2024;
    - ⇒ 12% 1July 2025.
- 8 However, many employees who are unable to contribute a maximum of 5% for financial reasons (outside workers - operators, young people, part time workers (female employees), casuals (where regular income is not guaranteed).
- 9 Mid to high income earners are also impacted adversely by the current system as they are required to make a maximum 5% CC which may result in them being penalised by exceeding the tax \$27,500 threshold.
- 10 The current Policy is not reflective of other local governments provide a matching "like for like" CC super scheme i.e. employee contributes 2%, LG matches 2%. In the LG industry having a matching super co-contribution scheme is considered the norm and many local governments are increasing the percentage of their matching contribution.
- 11 The proposed policy will allow for all employees to make a contribution which is reflective of their earnings, lifestyle and financial commitments. They will be given the ability to flex their contributions by making amendments to their contributions on an annual basis.
- 12 Many LGs now consider the Superannuation Contributions scheme an operational matter under the control and management of the Chief Executive Officer (CEO's). Council therefore may consider rescinding the Policy and the matter can then therefore be administered under a Management Guideline and within the annual budget as overseen by the CEO.

**FINANCIAL IMPLICATIONS**

- 13 The current cost of the matching Co-contribution Scheme is \$228,211 per annum (pa). The proposed new Scheme if every employee took advantage of the maximum contribution would be \$422,856 pa. The cost of extending the Scheme to the regular casual employees would be \$35,875 pa. As less than 50% of employees currently participate in the scheme it is anticipated that the maximum effect on the overall budget will be significantly lower than the projected figure of \$422,856 pa.
- 14 Sufficient budget provision has been provided for in the 2023/2024 Annual Financial Budget.

**SUSTAINABILITY IMPLICATIONS**

- 15 The EMRC needs to remain competitive with regard to its recruitment, retention and remuneration Employee Value Proposition (EVP). The EMRC’s base salaries continue to be below that of other local governments and the current market is very competitive notwithstanding the mining industry in itself or their suppliers.

**RISK MANAGEMENT**

The EMRC’s EVP will be continue to lower than other LGs if the scheme is not amended which may increase turnover		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Council to adopt revised Council Policy 4.2 - Superannuation Contribution.		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Kalamunda Shire of Mundaring City of Swan	 Nil Direct Impact

**ATTACHMENT(S)**

1. Current Policy 4.2 – Superannuation Contribution (D2023/11755)
2. Revised Policy 4.2 - Superannuation Contribution (D2023/12152)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That:

1. The Council endorses the amendments to the Council Policy 4.2 Superannuation Contribution.
2. Council adopts the revised EMRC Policy 4.2 - Superannuation Contribution Policy forming Attachment 2 to this report.
3. The adopted policy, as reviewed forming Attachment 2 to this report, be scheduled to be reviewed in four years.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR DAW

THAT:

1. THE COUNCIL ENDORSES THE AMENDMENTS TO THE COUNCIL POLICY 4.2 SUPERANNUATION CONTRIBUTION.
2. COUNCIL ADOPTS THE REVISED EMRC POLICY 4.2 - SUPERANNUATION CONTRIBUTION POLICY FORMING ATTACHMENT 2 TO THIS REPORT.
3. THE ADOPTED POLICY, AS REVIEWED FORMING ATTACHMENT 2 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.

**CARRIED UNANIMOUSLY**



## Council Policy 4.2

### Superannuation Contribution

#### Strategic Plan Objective

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.5 To improve organisational culture, health, welfare and safety

#### Purpose

To detail the superannuation contribution entitlements for eligible staff members of the EMRC.

#### Legislation

*Local Government Act 1995 s 5.47*

*Superannuation Guarantee (Administration) Act 1992*

*Superannuation Industry (Supervision) Act 1993*

#### Policy Statement

1. The contribution rate required by the *Superannuation Guarantee (Administration) Act 1992*, as amended from time to time, will be paid by Council for all eligible staff into a complying superannuation fund.
2. Staff members (with the exception of casual staff) who contribute a minimum of 5% of their 'ordinary time earnings', as defined by the Act, to a complying superannuation fund will be entitled to an additional 5% contribution from Council above the *Superannuation Guarantee (Administration) Act 1992* contribution, such that the total contribution from Council (including the Superannuation Guarantee amount) is up to a maximum of 17% of the staff member's 'ordinary time earnings'.
3. All voluntary contributions made by staff are to be made by way of a fortnightly payroll deduction, 'before' or 'after' tax.

#### Financial Considerations

An amount is provided in the annual budget for the cost of providing superannuation contributions.

#### Adopted/Reviewed

29 April 1993

22 July 1999

22 February 2001

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

6 December 2018



**Next Review**

Following the Ordinary Elections in 2021

**Responsible Unit**

Business Services Team



## Council Policy 4.2

### Superannuation Contribution

#### Strategic Plan Objective

To improve organisational culture, health, welfare and safety

#### Purpose

To detail the superannuation contribution entitlements for eligible of the EMRC.

#### Legislation

*Local Government Act 1995 s 5.47*

*Superannuation Guarantee (Administration) Act 1992*

*Superannuation Industry (Supervision) Act 1993*

#### Policy Statement

1. The EMRC shall provide superannuation payments to all Employees regardless of their modes of employment. The EMRC offers a superannuation contributory scheme to Eligible Employees who voluntarily contribute up to 5% of their salary to superannuation.
2. The EMRC will match Eligible Employee contributions on a percentage-by-percentage basis, up to a maximum of 5%. Eligible Employees can contribute to their superannuation via salary sacrifice (pre-tax amount) or salary deduction (post-tax amount) as allowed under any specified salary sacrifice options and the Australian Taxation Office guidelines.
3. The 'Superannuation Choice' option is available to Employees in accordance with *Local Government (Amendment of Part VIA – Employee Superannuation) Regulations 2006*.

#### Definitions

**Employee** Means an employee of the EMRC.

**Eligible Employee** Means all Employees of the EMRC are eligible to participate in the EMRC's Superannuation contributory scheme except for those who have an express term in an employment contract that precludes.

#### Financial Considerations

An amount is provided in the annual budget for the cost of providing superannuation contributions.



### **Adopted/Reviewed**

- 29 April 1993
- 22 July 1999
- 22 February 2001
- 02 May 2002
- 20 May 2004
- 23 February 2006
- 18 September 2008
- 23 September 2010
- 18 September 2014
- 6 December 2018
- 22 June 2023

### **Next Review**

Following the Ordinary Elections in 2027

### **Responsible Unit**

Office of the CEO – Human Resources

## 14.5 REQUEST FOR TENDER RFT 2023-004 – FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK (HRRP)

D2023/12880

### PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of an EMRC decision not to accept any tender in relation to RFT 2023-004 for the Fire Hydrant Pipework System Upgrade at the Hazelmere Resource Recovery Park (HRRP) and to adopt the tender exemption process in accordance with the *Local Government (Functions and General) Regulations 1996*.

### KEY POINT(S)

- The fire hydrant pipework system at the HRRP requires a minimum 550 metres section of pipe to be upgraded from 100 mm diameter pipe to 200 mm diameter pipe to ensure that the fire hydrant meets Australian Standards.
- A request for tender, RFT 2023-004 for the Fire Hydrant Pipework System Upgrade was issued via Tenderlink on 15 April 2023 and a mandatory site briefing was conducted on 21 April 2023.
- The request for tender closed on 5 May 2023 with only one tender submission received from Cooper & Jones Plumbing Pty Ltd.
- It is recommended that Council not accept any tender in relation to RFT 2023-004 in accordance with r.18(5) of the *Local Government (Functions and General) Regulations 1996* (Regulations).
- Further, it is recommended that Council adopt the tender exemption process under r.11(2)(c)(i) of the Regulations and authorises the CEO to conduct a request for quotations process.

### RECOMMENDATION(S)

That Council:

1. In accordance r.18(5) of the *Local Government (Functions and General) Regulations 1996*, not accept any tender in relation to RFT 2023-004 for the Fire Hydrant Pipework System Upgrade at the Hazelmere Resource Recovery Park and advise the tenderer of this decision.
2. Adopts the tender exemption process under r.11(2)(c)(i) of the *Local Government (Functions and General) Regulations 1996* and as specified under Council Policy 3.5 Purchasing Policy.
3. Authorises the Chief Executive Officer to conduct a request for quotations procurement process for the Fire Hydrant Pipework System Upgrade at the Hazelmere Resource Recovery Park.

### SOURCE OF REPORT

Chief Financial Officer

## BACKGROUND

1. The EMRC is currently constructing a Waste Transfer Station (WTS) on Lot 814 of the Hazelmere Resource Recovery Park. The existing fire hydrant system around Hazelmere Resource Recovery Facility (HRRF) is to be extended to include this area.
2. A design consultant was appointed to arrange and conduct a suite of tests to determine whether the existing fire hydrant main line on the site will be able to sufficient to include the WTS and remain compliant with Australian Standards (AS 2419.1).
3. The test results concluded that the existing System will not be compliant with Australian Standards if its use is extended to operate new WTS currently under construction.
4. Investigation and analysis have highlighted that sections of the existing fire hydrant main only has a diameter of 100mm and is therefore not sufficient to meet AS2419.
5. Accordingly, the existing System will be required to be upgraded. To make the system compliant and allow for expansion to the WTS, a 780m section of the existing 100mm diameter pipework needs to be upgraded with 200mm diameter pipe.
6. At the 23 March 2023 meeting of Council it was resolved:

*“THAT:*

1. *COUNCIL BY ABSOLUTE MAJORITY APPROVES UNBUDGETED EXPENDITURE AS DETAILED IN THE REPORT.*
2. *THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.”*

## REPORT

7. RFT 2023-004 for the Fire Hydrant Pipework System Upgrade at the HRRP was issued via Tenderlink on 15 April 2023. A mandatory site briefing was held on 21 April 2023 and the tenders closed on 5 May 2023.
8. Only one tender submission was received from the following compliant tenderer:
  - Cooper and Jones Plumbing Pty Ltd.
9. The following qualitative criteria formed part of the tender process:

Description of Qualitative Criteria	Weighting
a) Environmental Protection	10%
b) Relevant Experience	10%
c) Skills and Experience of Key Personnel	5%
d) Methodology	15%
e) Health and Safety Management	10%

10. Price was weighted at 50% of the evaluation.

11. During the evaluation process it was determined that the submission from Cooper and Jones Plumbing Pty Ltd for the fire hydrant pipework system upgrade at the HRRP does not satisfy the value for money assessment and is therefore not the most advantageous outcome for the EMRC. The submission did not meet the EMRC's requirements and in accordance with r.18(5) of the Regulations it is recommended that Council not accept tender RFT 2023-004 for the Fire Hydrant Pipework System Upgrade at the HRRP.
12. During the tender evaluation it was determined that the price presented by the single tenderer is prohibitive as the tendered cost is almost double the pre-tendered cost estimate.
13. An independent quantity surveyor was engaged to determine if the tendered price presented value for money. The surveyor was commissioned to value the work based on the tender documents. The quantity surveyor's assessment estimated the work to be at the original approximate cost.
14. It was therefore concluded that on this occasion the tender process did not meet value for money principles and that by virtue of r.11(2)(c)(i) of the Regulations tenders do not have to be publicly invited again when it has been determined that no tender met the tender specifications or value for money assessment.
15. R.11(2)(c)(i) of the Regulations states:  
  
*"Tenders do not have to be publicly invited according to the requirements of this Division if –  
  
within the last 6 months –  
  
the local government has, according to the requirements of this Division, publicly invited tenders for the supply of goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment;"*
16. It is therefore concluded that the request for tender RFT 2023-004 for the Fire Hydrant Pipework System Upgrade at the HRRP does not meet the value for money assessment and should not be awarded and that the CEO be authorised to conduct a request for quote process to find a suitable supplier.

### STRATEGIC/POLICY IMPLICATIONS

17. Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: Environment Impact

Objective: Reduce our environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

### FINANCIAL IMPLICATIONS

18. The proposal to upgrade the fire hydrant pipe system was originally unbudgeted and was approval by Council at its meeting of Council on 23 March 2023.
19. The upgrade is to be funded from the Future Development Reserve.

### SUSTAINABILITY IMPLICATIONS

20. The HRRP will require the fire hydrant system to be upgraded to not only make the existing System compliant but allow for the expansion and safe operations of the new Waste Transfer Station.

**RISK MANAGEMENT**

**Risk – Request for Tender that is above the Chief Executive Officer’s delegated authority limit must be approved by Council prior to the award or non-award of a Contract.**

Consequence	Likelihood	Rating
Moderate	Possible	Moderate
<b>Action/Strategy</b>		
➤ Council to not accept any tender and authorise the CEO to conduct a request for quote process		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil Direct Impact
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Supplier Company Details (D2023/12881)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council:

1. In accordance r.18(5) of the *Local Government (Functions and General) Regulations 1996*, not accept any tender in relation to RFT 2023-004 for the Fire Hydrant Pipework System Upgrade at the Hazelmere Resource Recovery Park and advise the tenderer of this decision.
2. Adopts the tender exemption process under r.11(2)(c)(i) of the *Local Government (Functions and General) Regulations 1996* and as specified under Council Policy 3.5 Purchasing Policy.
3. Authorises the Chief Executive Officer to conduct a request for quotations procurement process for the Fire Hydrant Pipework System Upgrade at the Hazelmere Resource Recovery Park.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR DAW

THAT COUNCIL:

1. IN ACCORDANCE R.18(5) OF THE *LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996*, NOT ACCEPT ANY TENDER IN RELATION TO RFT 2023-004 FOR THE FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK AND ADVISE THE TENDERER OF THIS DECISION.
2. ADOPTS THE TENDER EXEMPTION PROCESS UNDER R.11(2)(C)(I) OF *THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996* AND AS SPECIFIED UNDER COUNCIL POLICY 3.5 PURCHASING POLICY.
3. AUTHORISES THE CHIEF EXECUTIVE OFFICER TO CONDUCT A REQUEST FOR QUOTATIONS PROCUREMENT PROCESS FOR THE FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK.

**CARRIED UNANIMOUSLY**



**Eastern Metropolitan Regional Council**  
 226 Great Eastern Highway, Ascot WA 6104  
 PO Box 234, Belmont WA 6984  
 T (08) 9424 2222  
 E mail@emrc.org.au  
[www.emrc.org.au](http://www.emrc.org.au)

### COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Cooper and Jones Plumbing PTY LTD
ABN / ACN:	83 612 899 242/612 899 242
Address of Registered Office:	4 Volcanic Loop, Wangara WA 6065
Principal Place of Business:	4 Volcanic Loop, Wangara WA 6065
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	Mr
Full Forename(s):	Larry
Surname:	Watson
Former Name(s):	
Country / State of Residence:	Australia/Western Australia
Nationality:	Australian
Date of Birth:	29/01/1957
Date of Appointment:	1979
Telephone:	0402 792 229
Email:	lwatson@cooperjones.com.au
LIST OF CONTRACTORS	
Contractor 1:	Claremont Asphalt
Contractor 2:	Bullseye Boring
Contractor 3:	CK Maloney Surveying
Contractor 4:	Star Scanning
Contractor 5:	SERS: Environmental Consultant
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	4/05/2023

Please complete and return this form with your tender submission

**14.6 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 CIRCULARITY CONFERENCE**

2023/12910

**PURPOSE OF REPORT**

The purpose of this report is to seek Council's approval for the Chief Executive Officer (CEO) to attend the 2023 Circularity Conference in Melbourne on 20 and 21 of November 2023.

**KEY POINT(S)**

- As part of the CEO's professional development, the above-mentioned conference has been identified.
- The Circularity Conference is organised annually by the Australian Circular Economy Hub; Planet Ark.
- The purpose of the Conference is to inspire, promote and light the spark of action and innovation needed to transition to the circular economy.
- The EMRC CEO has been invited to be a guest speaker.
- Council previously approved for the EMRC Chief Executive Officer to attend the 2023 Australian Organics Recycling Organisation (AORA) Conference, scheduled to be held in Melbourne, Victoria from 7 - 9 June 2023, however the CEO is no longer attending due to other work commitments.
- Council also previously approved for the Chief Executive Officer (CEO) to attend the 2023 the 29<sup>th</sup> National General Assembly of Local Government (NGA) to be held in Canberra from 13 – 16 June 2023 and this is no longer happening due to the EMRC not being a delegate to the Conference.

**RECOMMENDATION(S)**

That Council endorses the EMRC Chief Executive Officer to attend the 2023 Circularity Conference in Melbourne for the period 20-21 November at an estimated cost of \$4,000.

**SOURCE OF REPORT**

Chief Sustainability Officer

**BACKGROUND**

- 1 The EMRC has regularly participated in relevant conferences over the years and this practice is still encouraged where it is appropriate
- 2 The EMRC CEO, with Council approval, has planned to attend two other conferences In June 2023, however will not be attending either of these conferences due to the reasons outlined above.
- 3 The EMRC's strategic direction has a strong focus on circularity and the Circularity Conference 2023 fits with this strategic direction.
- 4 Planet Ark is a professional partner of Circular Economy WA (CEWA) of which the EMRC is a founding member.

**REPORT**

- 5 The Circularity 2023 conference is aimed at sustainability professionals, the waste and environment sectors and leaders in the circular economy, all of which are relevant to the EMRC.
- 6 Circularity 2023 will include sessions on behaviour change, circular business models, resource extraction, regenerating nature, the built environment and technology and innovation.
- 7 The EMRC CEO is willing to travel to the conference to be part of the national conversation on circularity and to participate as a guest speaker.
- 8 The EMRC CEO is therefore seeking Council approval to undertake the necessary travel.

**STRATEGIC/POLICY IMPLICATIONS**

- 9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:  
Goal – To Demonstrate Circular Economy Leadership
- 10 In addition to the above, ‘Council Policy 6.3 Attendance at Events’, covers attendance at events and is consistent with this recommendation.

**FINANCIAL IMPLICATIONS**

- 11 A budget allocation for EMRC travel, accommodation and attendance at conferences is included in the 2023/2024 EMRC budget.

**SUSTAINABILITY IMPLICATIONS**

- 12 Moving from a linear to a circular economy is a key sustainability consideration.

**RISK MANAGEMENT**

<b>Risk – Non-Compliance with Council Policy</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤ Approval be sought for the CEO to attend the 2023 Circularity Conference in Melbourne on 20-21 November 2023		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil direct impact
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council endorses the EMRC Chief Executive Officer to attend the 2023 Circularity Conference in Melbourne for the period 20-21 November at an estimated cost of \$4,000.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR DAW

THAT COUNCIL ENDORSES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 CIRCULARITY CONFERENCE IN MELBOURNE FOR THE PERIOD 20-21 NOVEMBER AT AN ESTIMATED COST OF \$4,000.

**CARRIED UNANIMOUSLY**



**16      REPORTS OF DELEGATES**

16.1    MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 19 APRIL 2023  
(D2023/12111)

Council noted the MWAC minutes held 19 April 2023.



MUNICIPAL WASTE ADVISORY COUNCIL  
*"Getting the Environment Right"*

# Municipal Waste Advisory Council

## Minutes

**4:00pm Wednesday, 19 April 2023**

**Online**

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## Attendance

Cr Doug Thompson (Fremantle)	WALGA State Council	<i>Chair</i>
Cr Giorgia Johnson (City of Bayswater)	Eastern Metropolitan Regional Council	<i>Deputy Chair</i>
Cr Les Price (Cue)	WALGA State Council	
Cr Peter Abetz	City of Gosnells	
Cr Karen Wheatland (Melville)	Resource Recovery Group	
Cr Andrew Maurice (Mosman Park)	Western Metropolitan Regional Council	
Mr Michael Dufour	City of Greater Geraldton	
Mr Stefan Frodsham	Western Metropolitan Regional Council	
Ms Rebecca Brown	Municipal Waste Advisory Council	
Ms Tazra Hawkins	Municipal Waste Advisory Council	
Ms Conor Macgill	Municipal Waste Advisory Council	
Ms Candy Wong	Municipal Waste Advisory Council	
Ms Nicole Matthews	WALGA	

## Apologies

Mr Brett Jackson (Kalamunda)	Metropolitan Local Government	
Mr Scott Cairns	Mindarie Regional Council	
Ms Ruth March (Albany)	Non-Metropolitan Local Government	<i>OAG Deputy</i>
Cr Karen Chappel JP	WALGA President	<i>Observer</i>

## Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth) on the land of the Whadjuk Noongar People where WALGA is located, and we acknowledge and pay respect to Elders past and present.

WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

## 1 Procedural Matters

### 1.1 MWAC Minutes tabled at WALGA State Council

A summary of the Minutes of the Municipal Waste Advisory Council meeting held Wednesday, 22 February 2023 will be noted at the next WA Local Government Association State Council meeting.

### 1.2 Confirmation of the Previous MWAC Minutes

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR PRICE /CR JOHNSON)**

The Minutes of the meeting of the Municipal Waste Advisory Council held on Wednesday, 22 February 2023 were confirmed as a true and accurate record of the proceedings.

## 2 Business Arising

<b>A</b>	<b>Issue</b>	June 2021 MWAC Item 5.8 FOGO in MUDs		
	<b>Action</b>	1. Executive Officer will follow up to determine if information on the <i>Waste Avoidance and Resource Recovery Act 2007</i> can be provided to Development Assessment Panels (DAPs) so the members understand the regulatory requirements regarding Local Government waste collection. 2. The Chair requested that the Executive Officer provide information on how the amount/type of education a Local Government undertakes can impact on their contamination rate.		
	<b>Timeframe</b>		<b>Status</b>	1. Complete. 2. To be completed.

#### **Discussion at the Municipal Waste Advisory Council**

**2A:** The Chair requested a report on section 2 of the Item by the June 2023 MWAC meeting.

## 3 Decision Items

### 3.1 Submission WA Container Deposit Scheme Expansion\*\*\*

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR PRICE /CR JOHNSON)**

That the Municipal Waste Advisory Council endorse the Submission on *Discussion Paper: Container Deposit Scheme – Expanding the Scope of Eligible Beverage Containers*.

#### **In Brief**

- A Discussion Paper has been released on expanding the scope of the eligible containers covered by the WA Container Deposit Scheme. The scope of the proposed expansion includes glass wine and spirit bottles, and beverage containers up to 3L.
- The draft Submission supports the expansion of the Scheme and proposes that plain and milk alternatives also be included.
- The Draft Submission was circulated for Local Government consultation during March, with general support received.

#### **Background**

The Department of Water and Environmental Regulation (DWER) has released a [Discussion Paper Container Deposit Scheme – Expanding the scope of eligible beverage containers](#). A draft Submission was developed and circulated to the sector for comments, with comments closing 27 March 2023.

#### The Submission:

- Supports the expansion of the Scheme to include glass wine and spirit bottles and an increase in the container size accepted to 3L.
- Recommends that the inclusion of larger containers, up to 10L, be investigated and that plain milk and milk alternatives be included in the Scheme.
- Recommends that the capacity of existing Refund Points be assessed to ensure they have sufficient capacity.
- Recommends that an investigation of the current 10c refund amount be undertaken, with a view to increasing the deposit amount.

The Submission is due Monday, 1 May 2023.

#### **Comment**

Following discussion at the February MWAC meeting the draft Submission was updated to include consideration of collecting flexible plastics through Refund Points. The draft Submission was circulated to Local Government via direct email.

Feedback and comments were received from four Local Governments and were supportive of the direction taken in the draft Submission. Ensuring sufficient capacity for existing Refund Points to take additional materials was identified as a particular issue in the non-metropolitan area.

#### **Discussion at the Municipal Waste Advisory Council**

The Chair outlined how the Submission had been updated following MWAC's feedback. It was agreed to amend one of the recommendations in the Submission to request the State Government investigate a small trial for a higher refund amount.

## 3.2 Policy Position Landfill Bans

### MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR PRICE /CR JOHNSON)

That the Municipal Waste Advisory Council endorse the Policy Position:

*Landfill bans are not supported in the absence of effective product stewardship schemes, or other funding mechanisms, for products which would be subject to the ban.*

#### In Brief

- The Department of Water and Environmental Regulation released a [Consultation Paper](#) on the proposed e-waste landfill ban. The State Government made an election commitment to deliver a state-wide ban by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State.
- A Submission on DWER's Consultation Paper was circulated for State Council and MWAC endorsement out of session following Local Government engagement.
- A key recommendation of the Submission is that any material subject to landfill bans be covered by a fully effective product stewardship scheme prior to ban implementation.
- This item is to articulate a Policy Position on landfill bans which, if endorsed by MWAC, will be included in the next State Council Agenda for consideration.

#### Background

The Department of Water and Environmental Regulation released a [Consultation Paper](#) on the proposed e-waste landfill ban. The State Government made an election commitment to deliver a state-wide ban by 2024, with the aim of improving management and recycling of e-waste produced by households and businesses across the State.

The WA Government has not used landfill bans extensively, however they are a tool which is used in other several other jurisdictions. The only existing landfill ban is the tyre exclusion zone, which prohibits the landfilling of tyres in and around the Perth metropolitan area. The unintended consequence of the tyre exclusion zone is that tyres are transported outside this area and landfilled.

#### Comment

In 2006, the then Waste Management Board commissioned work to investigate the environmental, social and economic impacts of potential landfill bans on household packaging, building products and organic waste. The WALGA Submission made a key recommendation:

*Any future investigations into a potential ban to landfill for any material type only be undertaken as a part of a multi-tool approach incorporating Extended Producer Responsibility programmes and other appropriate policies and mechanisms.*

The issues relating to Landfill bans have not changed. WALGA's 2022 Submission on the Stewardship for Consumer and Other Electrical and Electronic Products *did not support a landfill ban for e-waste in the absence of a fully effective product stewardship scheme for products which would be subject to the ban.*

The endorsement of a Policy Position on this topic provides a clear direction in relation to advocacy relating to any future landfill bans.

### Discussion at the Municipal Waste Advisory Council

The Chair stated that the e-waste landfill ban was one example of where effective product stewardship was needed and that the Policy Position would provide a clear direction for future advocacy on landfill bans.

## 4 Discussion Items

### 4.1 State Waste Infrastructure Plan

#### In Brief

- The Department of Water and Environmental Regulation has released the draft [Western Australia State Waste Infrastructure Plan](#) for comment, with consultation open until 23 June 2023.
- The draft Plan has been developed to guide decision making for the planning and development of waste infrastructure in Western Australia and focuses on the built waste and recycling infrastructure needed to achieve 2030 State Waste Strategy targets.
- The draft Plan includes analysis of waste infrastructure in each region to identify unique needs, challenges and opportunities.
- Identified priorities include expansion of existing infrastructure, establishment of new processing and consolidation facilities and transfer of materials between regions to utilise existing capacity.

#### Background

The Department of Water and Environmental Regulation has released the draft [Western Australia State Waste Infrastructure Plan](#) (draft Plan) for comment, with feedback closing on 23 June 2023. The draft Plan aligns with the *Waste Avoidance and Resource Recovery Strategy 2030* (State Waste Strategy) and supports the strategy target of long-term planning for waste infrastructure at a state level.

The draft Plan includes a summary of waste generation, flows and infrastructure needs for each region across the state, focusing on the built infrastructure required for municipal solid waste, commercial and industrial waste and construction and demolition waste.

It identifies likely capacity constraints with current infrastructure and provides a framework for future decision making through five objectives:

1. Provide a long-term information framework and principles to guide decision making for the planning and development of waste and resource recovery infrastructure in Western Australia.
2. Identify the waste infrastructure needs, priorities and investment opportunities over the next 10 years that align with the State Waste Strategy and Action Plan.
3. Provide a basis for further integration of waste with the Western Australian land use planning system to enable appropriate and essential waste and resource recovery infrastructure development.
4. Guide future infrastructure development, including informing the investigation of a 'needs based' approach to new landfills and prioritised waste and resource recovery infrastructure.
5. Promote better practice and improve standards for the establishment and operation of waste infrastructure.

Once adopted, the plan is proposed to be reviewed every five years. The forecast modelling used in the draft Plan assumes all 2030 State Waste Strategy targets are met. If the targets are not achieved, impacts on the anticipated capacity will need to be addressed in future reviews of the plan.

It is not clear from the draft Plan if transfer stations are included, as consolidation centres are referenced but not defined. WALGA's Submission will examine the identified priorities and timeline presented, taking into consideration viability of options for both metropolitan and regional infrastructure. An extension has been requested to allow MWAC to consider a Submission at the 28 June 2023 meeting.

#### **Discussion at the Municipal Waste Advisory Council**

The Chair noted that the Draft State Waste Infrastructure has now been released and it assumes that the Targets in the State Waste Strategy will be met. The Chair identified that once finalised, there will be a need for mechanisms such as targeted funding to implement the plan.

It was discussed the focus of the Draft Strategy was the larger tonnage materials including construction and demolition waste and organics however there were other metrics which could also be prioritised, such as problematic but lower volume waste streams.

## **4.2 Policy Statement Review Schedule**

### **In Brief**

- MWAC has 8 [Policy Statements in place with publication dates ranging from 2003 to 2018](#).
- While much of the content is still relevant, the statements are in need of review to ensure currency of references and information as well as consistency of approach.
- A schedule of Policy Statement review is proposed.

### **For Discussion**

- Feedback on the schedule for review of the current Policy Statements.

### **Background**

MWAC has eight policy statements in place which cover a range of key issues within the waste sector. While many key elements of the Policy statements remain relevant, the statements were published between 2003 and 2018 and require review to ensure currency of references and information as well as consistency of approach. The schedule for the review of Policy Statements is proposed cognisant of the range of State and Federal policy initiatives which will be consulted on in the remainder of 2023.

The following schedule is proposed for the Policy Statements review:

- In progress:
  - Household Hazardous Waste (consider revisions June OAG/MWAC)
  - Waste Management Education (consider revisions June OAG/MWAC)
- Initial Review June OAG/MWAC:
  - Waste management data and information management (consider revisions August OAG/MWAC)
- Initial Review August OAG/MWAC:
  - Standards for Recycled Organics Applied to Land (consider revisions October OAG/MWAC)
- Initial Review October OAG/MWAC:

- Waste Levy Policy statement (consider revisions December OAG/MWAC).

The following Policy Statements will be reviewed in 2024:

- Container Deposit Systems
- Extended Producer Responsibility
- Waste management legislation.

#### **Discussion at the Municipal Waste Advisory Council**

MWAC discussed and agreed the schedule for reviewing the policy statements.

## **5 Information Items**

### **5.1 Packaging Product Stewardship – Next Steps in Regulatory Review**

- The [Australian Government response](#) to the independent review of the co-regulatory arrangement under the *National Environment Protection (Used Packaging Materials) Measure 2011* (NEPM UPM) has been released. The NEPM UPM is the regulatory tool used to underpin the Australian Packaging Covenant Organisation.
- The review identifies that
  - Although the current co-regulatory arrangement has some strengths, the review identified significant failures in the NEPM's implementation and enforcement over the last two decades.
  - These limitations have created a lack of clarity for brand owners regarding their liability and obligations, enabled free riders, reduced industry confidence and participation and resulted in limited or no data collection to measure and report on performance.
  - All Australian governments have considered the recommendations of the reviewer's report and have endorsed the need for reform of Australia's packaging regulation.
- The Federal Government has commissioned consultants to examine and develop costings for the various regulatory interventions.

### **5.2 Policy Statement Review Process**

- Household Hazardous Waste
  - The Policy Statement will be considered at a special meeting of HHW Facility Operators on 13 April.
- Local Government Waste Education
  - The Policy Statement will be considered by a working group of Local Government Waste Education officers on 30 March.
- The Consultation and Communications Policy Statement was agreed to be rescinded at February's MWAC meeting.

### 5.3 DPIRD Emergency Management Planning – FMD Response

- The Department of Primary Industries and Regional Development (DPIRD) is undertaking preparedness activities for Foot and Mouth Disease (FMD). This includes working with the Department of Water and Environmental Regulation (DWER) to strengthen planning for disposal of carcasses and related waste. Part of the process is the development of a ‘fast track’ licence amendment which can be utilised by landfill operators in the event of an outbreak.
- WALGA attended a joint meeting between DPIRD, DWER and WA landfill operators to discuss landfill capacity and resourcing, logistics and communications as part of a coordinated emergency response.

### 5.4 Flexible Plastics – National Advocacy and Action

- WALGA, with the other Local Government Associations, is advocating nationally against the proposed inclusion of soft plastics in kerbside recycling collections.
- The Australian Food and Grocery Council (AFGC) is undertaking trials of kerbside collection of soft plastics as part of the [National Plastics Recycling Scheme](#) project, with Local Governments directing residents to collect soft plastics in a designated bag and placing in the Recycling bin. AFGC’s website and associated communications state the trials and project have ‘*secured broad support from local councils and the waste and recycling industry for kerbside collection of soft plastics.*’
- The inclusion of soft plastics in kerbside recycling, whether in a designated bag or loose in the bin, **is not supported** by ALGA or individual state and territory Local Government Associations. State Associations will be writing to AFGC, and the Federal Environment Minister, to express concerns with the project and request the statement regarding broad Local Government support be removed from their communications.
- The federal Department of Climate Change, Energy, the Environment and Water (DCCEEW) recently commissioned Arcadis consultants to provide an options report on *A National Roadmap for Kerbside Harmonisation*, which makes a strong recommendation for soft plastics to be included in kerbside collection. Through an ALGA representative on the Resource Recovery Reference Group (RRRG), WALGA has reiterated the problematic nature of collecting and processing soft plastics and recommended non-kerbside solutions be explored. The Waste Management and Resource Recovery Association are supportive of Local Governments position and will also be undertaking advocacy on this issue.
- REDcycle has now gone into administration and the Soft Plastics Taskforce, comprising membership from the three major supermarket chains Aldi, Coles and Woolworths, have released their [Roadmap to Restart](#).
- The Roadmap identifies a phased reintroduction of the supermarket collections of soft plastics in late 2023 (in limited locations) and more broadly in 2024.
- The Australian Competition and Consumer Commission (ACCC) has [indicated](#) they intend to grant authorisation for 12 months to allow Aldi, Coles and Woolworths to cooperate on this matter.

## 5.5 Update - Vapes Disposal

- There has been a significant increase in the number of queries Local Government, and consequently WALGA, are receiving regarding appropriate disposal of 'vapes' (e-cigarettes). This includes recent [media coverage](#).
- The WALGA President has put forward a clear message, through the media, that effective product stewardship is needed for these products.
- Government agencies involved include:
  - Department of Education, which is providing schools with advice on how to store/dispose of vapes confiscated from students.
  - Department of Health is the regulatory agency for vapes, however seems to have limited resources.
  - Department of Water and Environmental Regulation is also receiving queries regarding disposal.
  - Federal Department of Climate Change, Energy, the Environment and Water, which is investigating product stewardship options.
- WALGA met with the federal Environment Department to determine what national approach is being taken (noting regulation on vapes may vary between jurisdictions).
- There appears to be one company in WA, Perth Chemical Specialists (PCS), who have the relevant licences to recycle/dispose of vapes safely. PCS is a subcontractor of Cleanaway and undertakes the unknown chemical testing for the Household Hazardous Waste Program. WALGA staff met with PCS to discuss options for recycling/recovery of vapes and associated costs.
- Vapes are another example of a product which has been placed on the market without any consideration regarding the end of life. Embedded lithium batteries that can be found in disposable vapes are likely to present a significant fire risk, as even if the vape has been fully utilised the batteries have been found to retain significant charge.

## 5.6 WALGA Policy Priorities

- WALGA has now finalised the Policy Priorities [document](#), which includes the range of waste management priorities discussed at the December 2022 MWAC meeting. The specific priority actions include:
  - Review of the WARR Strategy, certainty on the trajectory for the WARR Levy and the provision of appropriate regulatory settings and guidelines that assist Local Governments to meet WARR Strategy targets.
  - Development of a WALGA circular economy policy position (whole of organisation approach).
  - Implementation of comprehensive and effective product stewardship for products such as electronic waste, packaging, mattresses and tyres.
  - Expansion of the Container Deposit Scheme, to include wine and spirit bottles as a minimum.
  - Specifications and guidelines to facilitate use of recycled materials in civil infrastructure construction (lead by the WALGA Infrastructure Team).

## 5.7 OAG & MWAC Meeting Dates – 2024 and 2025

2024	
OAG	MWAC
5 February	21 February
8 April	24 April
10 June	26 June
5 August	21 August
7 October	23 October
25 November	11 December

2025	
OAG	MWAC
3 February	19 February
7 April	30 April
9 June	25 June
4 August	20 August
6 October	15 October
24 November	10 December

## 5.8 Contingency Planning – Mutual Assistance MoU

- In response to potential resourcing constraints related to COVID-19, WALGA developed a Mutual Assistance Memorandum of Understanding (MoU) for Local Governments and private sector waste fleet operators.
- The MoU provided an avenue for the use of other organisations fleet or personnel if the workforce was significantly impacted by COVID-19.
- A broader Mutual Assistance MoU has been developed for consideration by the Officers Advisory Group.
- In 2020, at the suggestion of a WALGA Preferred Supplier, a Mutual Assistance MoU was developed focusing on COVID-19 contingency. Following requests from Local Government and Preferred Suppliers, the MoU was refreshed in 2022, with 20 Local Governments and Preferred Suppliers signing the MoU. The MoU was not utilised extensively, as operational controls were often sufficient to ensure that waste services continued.
- At the February OAG meeting it was agreed that a broader MoU would be developed, as there are a range of emergency situations in which it would be advantageous for operators to be able to seek assistance.
- The MoU will be updated, based on Officers feedback, then a meeting will be called of Local Governments with fleet and WALGA Preferred Suppliers to review the draft MoU.

## 5.9 Polyphagous Shot-hole Borer

- Department of Primary Industries and Regional Development (DPIRD) announced the extension of the Quarantine Area for the invasive Polyphagous Shot-hole Borer on 21 March 2023. The Quarantine Area now covers 25 Local Government areas.
- WALGA has requested the Department hold a briefing session for impacted Local Governments.

### Discussion at the Municipal Waste Advisory Council

Information on why this was a waste management consideration was requested. The MWAC Executive Officer indicated that the Quarantine Area, and associated restrictions, had an impact on green waste kerbside and vergeside services.

## 6 Reports

### 6.1 MWAC Groups

- 1. Metropolitan Regional Council Working Group**  
Delegates/Nominees: Mr Tim Youé, Working Group Chair  
This Group has not met since the previous MWAC Meeting.
- 2. Consistent Communications Collective**  
Delegates/Nominees: n/a  
This Group met on Wednesday, 1 February.
- 3. Industry Training Reference Group**  
Delegates/Nominees: n/a  
This Group has not met since the previous MWAC Meeting.
- 4. Household Hazardous Waste Advisory Group/Operators Meeting**  
This Group has a meeting scheduled for Wednesday, 12 April.

### 6.2 External Committees & Working Groups

- 1. DWER Waste Reform Advisory Group**  
Representative: MWAC Chair, MWAC Executive Officer and CEO of RRG  
This Group has not met since the previous MWAC meeting.
- 2. DWER Regulatory Reference Group**  
Representative: WALGA Executive Manager, Policy  
This Group has not met since the previous MWAC meeting.
- 3. DWER FOGO Reference Group**  
Representative: MWAC Executive Officer, RRG, EMRC, WMRC,  
This Group met on Thursday, 24 February.
- 4. DWER Single-use Plastic Working Group**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
- 5. Australasian Recycling Label Working Group**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
- 6. Hazard Coordinating Committee**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
- 7. Across Agency Asbestos Group**  
Representative: MWAC Executive Officer  
This Group met on Thursday, 16 March.

8. **Waste Authority C&D Working Group**  
Representative: Senior Policy Advisor, Waste  
This Group has not met since the previous MWAC Meeting.
9. **Waste Management and Resource Recovery Association**  
Representative: MWAC Executive Officer  
This Group meets on a monthly basis.
10. **Charitable Recycling Australia**  
Representative: MWAC Executive Officer  
This Group met on Thursday, 16 February.
11. **Keep Australia Beautiful Council**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC Meeting.
12. **ALGA Representation**  
Representative: MWAC Executive Officer  
WALGA is working with ALGA to ensure representation on several national committees including the Australian Packaging Covenant Organisation Government Officers Group and the E-Stewardship Reform Working Group. Involvement in these groups assist in amplifying WALGA's advocacy on key policy priorities.
13. **E-waste to Landfill Ban - Technical Advisory Group**  
Representative: MWAC Executive Officer  
The first meeting of this Group will likely be scheduled for mid-2023.

## 7 Other General Business

The meeting closed at 4.30pm.

## 8 Next Meeting

The next meeting of the Municipal Waste Advisory Council will be held online at 4:00pm on Wednesday, **28 June 2023**.

## Submission on the Discussion Paper: Container Deposit Scheme – Expanding the Scope of Eligible Beverage Containers

March 2023

### Status of this Submission

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA).

WALGA is an independent, member-based, not for profit organisation representing and supporting the WA Local Government sector. WALGA's membership includes all 139 Local Governments in the State. MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission represents the consolidated view of Western Australian Local Governments. Individual Local Governments and Regional Councils may have views that differ from the positions taken here.

### Introduction

WALGA welcomes the opportunity to comment on the Department of Water and Environmental Regulation's (DWER) [Discussion paper: Container deposit scheme – Expanding the scope of eligible beverage containers](#).

Since its introduction in October 2020, the WA Container Deposit Scheme, Containers for Change, has seen more than 1.5 billion containers returned and recovered through refund points and Material Recovery Facilities (MRFs).

The benefits of Containers for Change have been far reaching, generating more than 800 jobs within the WA community in addition to the environmental benefits of reducing litter and increasing material recovery across the state. The Scheme supports the WA [Waste Avoidance and Resource Recovery Strategy 2030](#), by promoting the recovery of more, and higher quality and value and resources, from waste.

The Scheme Coordinator, WA Return Recycle Renew Limited (WARRRL), is required by legislation to achieve 85 per cent of eligible containers by the end of the 2023-24 financial year. As of November 2022, the Scheme recovery rate averaged 64 per cent, a significant increase on the pre-Scheme rate of 34 per cent.

The Department is seeking feedback from community, industry and government sectors on proposed expansion of the Containers for Change Scheme. The Discussion Paper presents the option to expand the Scheme by including wine and spirit bottles and increasing the size of containers already accepted, in order to deliver further benefits to the community.

South Australia undertook a consultation process, between 2019 and 2021, to gauge community and industry feedback on proposed changes to the state's Container Deposit Scheme. This consultation showed broad support for expanding the range of beverage containers included in the SA Scheme. The New South Wales Environment Protection

Authority (NSW EPA) and Queensland Department of Environment and Science undertook similar consultations in late 2022/early 2023.

WALGA acknowledges the significant environmental and community benefits provided by individual schemes since their inception, and that the reviews present an opportunity for aligning the scope of containers across Australia to assist in developing consistent national frameworks and messaging. WALGA's [Policy Statement on Container Deposit Schemes](#) has been used as a basis for this Submission. The following criteria, taken from the WALGA Policy Statement, have been used to assess whether there is benefit in including these materials in the Scheme:

- a) *Does the material or container type cause significant environmental or social impacts?*
- b) *Does the material or container type cause significant costs for waste processors?*
- c) *Does the material or container type have unrealised potential for recycling / resource recovery?*
- d) *Is the material or container type likely to be disposed of illegally?*
- e) *Does the material or container type cause significant community concern?*
- f) *Is there an alternative system in place to recover the material or container type effectively?*

This Submission provides feedback on the proposed scope and type of materials to be included in an expanded WA Container Deposit Scheme.

## **Proposed Expansion of the WA Container Deposit Scheme**

The expansion proposed by DWER, of the WA Container Deposit Scheme, focuses on inclusion of glass wine and spirit bottles, alongside increased size limits for beverage containers already included in the Scheme. The proposed changes for each container type are outlined in Table 1.

The expansion in scope of containers in the WA Scheme will deliver a range of benefits, including increased diversion of glass from kerbside recycling bins. This will lead to cleaner streams of separated material for processing, further reduction of litter and clearer messaging on eligibility.

### **The inclusion of glass wine and spirit bottles is supported.**

These changes will reduce community confusion around accepted items and potentially provide more incentive to participate in the Scheme at both household and commercial level. While the Discussion Paper does not provide a specific estimate of the increased number of glass containers expected through the proposed expansion, the further diversion of glass from kerbside recycling is expected to contribute to cleaner recycling streams and greater efficiencies in kerbside service due to weight reduction.

Modelling undertaken by South Australia has estimated expanding their Scheme to include glass wine and spirit bottles, as well as increasing the size of currently accepted containers, has the potential to reduce the amount of glass in kerbside bins by 15% with a saving to Local Governments of \$34 million in waste management costs.

While similar modelling has not been undertaken for Western Australia, the Discussion Paper estimates an additional 45 million 'expanded scope' glass containers were collected through the kerbside recycling system in 2021. Many of these containers would be diverted from kerbside under the proposed expansion, reducing costs for kerbside

recycling. Currently, non-Container Deposit Scheme glass costs to recycle, its removal from kerbside is likely to have a positive financial impact.

**The increase in size limits, of up to 3L for containers already accepted in the Scheme, is supported.**

Including larger container sizes will simplify messaging regarding eligible containers and provide more incentive to participate in the Scheme, as both households and commercial premises may be utilising a wide range of containers in their daily operations.

Feedback from Material Recovery Facility operators indicates increased numbers of larger containers, primarily water containers between 5 and 10 litres, are being received through MRFs but are not able to be readily processed alongside smaller containers.

**Recommendation: The collection of larger beverage containers up to 10L be investigated as part of an expanded Scheme.**

**Plain milk and alternative milk containers**

Plain milk containers and registered health tonics are proposed to remain excluded from the Scheme. The continued exclusion of plain milk and alternative milk containers from an expanded Scheme has not been addressed in detail in the Discussion Paper, however these items were originally excluded from the Scheme on the basis they are a staple item in most households, including low-income households, and are not considered a significant litter item.

WALGA acknowledges these points, however, based on an assessment against the criteria included in the WALGA Policy Statement, considers that these materials should be included in an expanded Scheme. This would contribute to the recovery of higher rates of quality materials and provide further incentive for householders to divert these materials from landfill, particularly in areas where kerbside recycling may not be accessible. Consultation feedback from South Australia conducted in 2021 indicated a high level of interest in including milk containers in an expanded Scheme, with only 12 per cent of respondents in favour of continuing to exclude plain milk containers.<sup>1</sup>

Inclusion of milk and milk alternative containers in the Scheme will not only provide opportunity to recover higher quantities of high value HDPE containers in a cleaner stream, but also offer a recycling option for composite packaging (such as Tetra Pak™), which have very limited recycling process. As the Scheme currently accepts composite packaging containers, of up to 1L size for some beverages, existing recycling arrangements can be leveraged to process these materials.

Community feedback reported by Local Governments and refund point operators shows strong support for these materials to be included in the Scheme. Data collected through Local Government bin tagging and auditing programs shows there is a high level of community confusion around the recyclability of composite packaging such as Tetra Pak™, which are a common contaminant in kerbside recycling bins. The proposed inclusion in the Scheme of these containers for juices and water, while still excluding milk and milk alternatives, is likely to cause further community confusion.

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<sup>1</sup> [Improving South Australia's Recycling makes cents – Consultation summary report](#)

Further benefits would be realised through ease and consistency of messaging, as the expanded scope would include all beverage containers community confusion on 'what's in and what's out' of kerbside recycling would be mitigated.

Inclusion of plain milk and milk alternative containers also has the potential to increase commercial participation in the Scheme, through the high volume of container types used by the hospitality sector.

Expansion of products accepted in the Scheme, including plain milk and milk alternative containers, presents an opportunity to capture the full range of beverage containers represented in the comingled recycling bin and therefore improve overall material recovery rates across the State through increased recycling options and incentives.

**Recommendation: That plain milk and milk alternative container types be included in an expanded WA Scheme.**

### Regional Benefits

Western Australia's geography and distance between transport hubs results in high costs to Local Governments when considering the provision of kerbside recycling services to regional and remote communities.

At present, 36 Local Governments in WA do not offer a domestic kerbside recycling service, primarily in the Wheatbelt, Goldfields-Esperance, Kimberley, Pilbara, Midwest and Gascoyne regions<sup>2</sup>.

Of these, 23 Local Governments have access to a Containers for Change collection point within their boundaries. Under the Scheme's minimum network standards, refund points are required to be within a maximum distance of 200km from townsites in remote and very remote areas.

Expansion of the Scheme, to accept as wide a range of beverage containers as possible, including plain milk and milk alternatives, is an opportunity to significantly increase material recovery in regional areas by leveraging the existing network and providing an incentive to consumers to recycle.

The numbers of containers redeemed through regional refund points relative to population has been consistently high, showing community willingness to participate. As many regional sites are smaller operations or flexible refund points, expansion of the Scheme and associated increase in throughput offers an opportunity to increase the viability of existing sites, as well as create new employment opportunities.

**Recommendation: Review all sites to ensure sufficient there is sufficient capacity and resourcing to effectively accept and process the estimated increase in containers.**

### Deposit rate considerations

WALGA's 2017 [Submission](#) on the Scheme establishment recommended the refund amount and handling fees be reviewed within the first two to three years of Scheme operation.

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<sup>2</sup> [Domestic waste and recycling dashboard 2020-21, Waste Authority](#)

Economic modelling undertaken by South Australia showed the highest recycling rate for the SA Scheme would be achieved through increasing the deposit rate from 10c to 20c per container, by providing a greater incentive for consumers to participate.<sup>3</sup> Stakeholder feedback was generally in favour of the increase, with the highest number of responses (21%), in favour of increasing the deposit rate in line with inflation and other jurisdictions.

Comparison of container deposit schemes worldwide shows higher overall return rates for schemes offering higher deposit values, coupled with a convenient and accessible return network<sup>4</sup>.

**Recommendation: That the 10c deposit rate be reviewed, with the view to a potential increase.**

### **Collection of other materials**

Following the pause of the REDCycle soft plastic recycling program in November 2022, Local Governments have received feedback about reduced recycling opportunities for this material, which cannot be processed through comingled kerbside recycling bins.

The success of the Scheme since implementation shows a high percentage of the State's population has access to, and awareness of, the refund point network, which could be utilised to provide drop off options for soft plastics.

Leveraging the existing network of refund points to also accept soft plastics offers the opportunity to collect clean, source separated material to potentially be collected and transported as part of existing arrangements to ensure economies of scale.

While work is ongoing to secure processing and end market solutions for source separated soft plastics, consideration should be given to establishing a collection methodology which builds on the community's desire to recycle soft plastics and ensures the material retains the highest possible value.

**Recommendation: That the collection of soft plastics throughout the existing refund point network be investigated, as part of the proposed Scheme expansion.**

Table 1: A summary of the current and proposed container types

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<sup>3</sup> [SA Container Deposit Scheme - Economic analysis review \(final report\), December 2020 \(epa.sa.gov.au\)](https://www.epa.sa.gov.au)

<sup>4</sup> [European Deposit Systems for One-Way Beverage Containers: Comparison of Key Features \(reloopplatform.org\)](https://reloopplatform.org)

<b>Beverage type</b>	<b>Accepted in current scheme</b>	<b>Proposed inclusions</b>	<b>WALGA Comment</b>
Wine and spirits	Wine and spirits in plastic containers from 150ml to 3L  Wine sachets (plastic and/or foil) 150ml – 250ml  Wine in aseptic packs 150ml – 1L	Wine and spirits in glass containers from 150ml to 3L  Wine sachets (plastic and/or foil) 250ml – 3L  Wine in casks/aseptic packs 1L – 3L	<b>Support</b>
Fruit and vegetable juice (less than 90% pure)	All container types 150ml – 3L	All container types 150ml-3L	<b>Support</b>
Flavoured milk	All container types 150ml – 1L	All container types 1L – 3L	<b>Support</b>
Concentrated fruit and vegetable juice (intended for dilution)	All container types 150ml – 1L	All container types 1L – 3L	<b>Support</b>
Cordial (undiluted)	Not accepted	All container types 150mL – 3L	<b>Support</b>
Flavoured alcoholic beverages with a wine base	Aseptic packs 150ml – 1L	Aseptic packs 1L – 3L	<b>Support</b>
Water	All container types 150mL- 1L	Cask/aseptic packs 1-3L	<b>Recommend including in the Scheme:</b>  <b>Plastic containers 3L-10L</b>
Plain milk and milk substitutes	Not accepted	Not accepted	<b>Recommend including in the Scheme:</b>  <b>Plastic and glass bottles 150ml-3L</b>  <b>Liquid paperboard cartons 150ml – 3L</b>  <b>Composite packs 150ml-3L</b>
Registered health tonics	Not accepted	Not accepted	<b>Support continued exclusion</b>

**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

17.1 NOTICE OF MOTION RECEIVED FROM CR STEVEN OSTASZEWSKYJ (D2023/12882)

**17 NOTICE OF MOTION RECEIVED FROM CR STEVEN OSTASZEWSKYJ**

**D2023/12882**

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr Steven Ostaszewskyj has given notice of his intention to propose the following motion at the Ordinary Meeting of Council to be held on 22 June 2023:

**MOTION**

That:

1. Council instructs the Chief Executive Officer to undertake a review of the Secondary Waste Charge, having regard to the future use of the Secondary Waste Reserve to fund alternate waste treatment projects and the level of charge appropriate to achieve the strategic objectives of the EMRC 10 Year Strategic Plan 2017 – 2027.
2. The outcome of the review be tabled at a future meeting of Council prior to the adoption of the 2024-2025 Annual Budget.

**Rationale provided by Cr Ostaszewskyj**

- 1 The Secondary Waste Reserve has been established to build up sufficient funds for alternate waste treatment projects, with the intention of diverting waste from landfill.
- 2 This has resulted in a secondary waste charge collected from each tonne of member Council household waste that is disposed of at the landfill at Red Hill. At its inception, this was \$2/tonne with a \$2/tonne increase each year. The annual increase has since ceased with the current rate remaining at \$38/tonne.
- 3 The secondary waste charge will not be paid by all member councils because of the way waste is being diverted to different places by different member councils and therefore the investment of money into the secondary waste reserve from the secondary waste charge will be borne by some Councils and not others as it currently stands.
- 4 As a result of the interim FOGO facility at Red Hill Waste Management Facility, the City of Bayswater and Town of Bassendean have introduced their third bin with FOGO waste diverted from landfill. Accordingly, FOGO waste currently does not attract the secondary waste charge.
- 5 EMRC member Councils, except for the City of Bayswater and the Town of Bassendean, have contracted through the EMRC to dispose of their household waste at the East Rockingham Waste to Energy (ERWTE) facility. Originally budgeted to divert this waste stream from the Red Hill landfill in November 2022, the current budgeted starting date is November 2023. When the ERWTE facility is completed, all household waste that is currently going to Red Hill will be diverted to the ERWTE facility, until FOGO is implemented in these WtE participating member Councils. ERWTE waste tonnages will also not attract the secondary waste charge.
- 6 The outcome of these factors would mean that the remaining household waste disposed of at Red Hill will be significantly less. This will also mean the accumulation of sufficient monies to fund any alternate waste treatment projects will be significantly reduced.
- 7 The permanent FOGO facility was contemplated by Council in the EMRC 10 Year Strategic Plan. In the event the EMRC does not have sufficient funds in the reserve, a loan will be required. As a regional local government, the EMRC is unable to source a loan in its own right. Unless member Councils are prepared to fund a large lump sum from their own respective cash reserves or underwrite a loan for the EMRC for the permanent facility when it is required, this would limit the options available to the EMRC and our member Councils to meet the strategic objectives for the benefit of our member Councils and the stakeholders in our Region.

- 8 Given this, it would be timely that a review be undertaken of how the Secondary Waste Reserve is to be funded collectively and equitably.

#### **Officer Comments**

- 9 At the time, the EMRC Council of the day was visionary in planning for the future, contemplating the opportunities to divert waste from landfill by establishing the Secondary Waste Reserve.
- 10 Since that time, the projects approved by Council have resulted in investment from the Secondary Waste Reserve in alternate waste treatment as well as the declaration of distributions over the past 3 years to support all member Councils including their respective rollout of FOGO collections, with collection infrastructure being a component of secondary waste processing and resource recovery of municipal solid waste for households.
- 11 At the 24 November 2022 meeting, Council endorsed the Revised 10 Year Strategic Plan – 2017 to 2027 which reaffirms the commitment of our member Councils moving to a three-bin system by 2025. At the Special Council Meeting of 19 December 2022, Council cancelled the tender process for a permanent FOGO processing but resolved (D2022/18185):
- “THAT:*
3. *COUNCIL CONTINUE WITH THE IMPLEMENTATION OF A PERMANENT FOGO PROCESSING FACILITY IN THE NEAR FUTURE.”*
- 12 With the change of the EMRC’s operating model away from landfill and towards resource recovery, it is appropriate that a review of the funding for the Secondary Waste Reserve be undertaken. This will enable officers to fully inform Council of the options available to the EMRC going forward.
- 13 Accordingly, EMRC Officers recommends the motion to be adopted by Council.

#### **MOTION**

That:

1. Council instructs the Chief Executive Officer to undertake a review of the Secondary Waste Charge, having regard to the future use of the Secondary Waste Reserve to fund alternate waste treatment projects and the level of charge appropriate to achieve the strategic objectives of the EMRC 10 Year Strategic Plan 2017 – 2027.
2. The outcome of the review be tabled at a future meeting of Council prior to the adoption of the 2024-2025 Annual Budget.

#### **COUNCIL RESOLUTION(S)**

MOVED CR OSTASZEWSKYJ

SECONDED CR SUTHERLAND

THAT:

1. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO UNDERTAKE A REVIEW OF THE SECONDARY WASTE CHARGE, HAVING REGARD TO THE FUTURE USE OF THE SECONDARY WASTE RESERVE TO FUND ALTERNATE WASTE TREATMENT PROJECTS AND THE LEVEL OF CHARGE APPROPRIATE TO ACHIEVE THE STRATEGIC OBJECTIVES OF THE EMRC 10 YEAR STRATEGIC PLAN 2017 – 2027.
2. THE OUTCOME OF THE REVIEW BE TABLED AT A FUTURE MEETING OF COUNCIL PRIOR TO THE ADOPTION OF THE 2024-2025 ANNUAL BUDGET.

**CARRIED UNANIMOUSLY**

**18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

Section 19 of the Agenda was dealt with prior to Section 14.

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing Meeting to the Public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

MOVED CR THOMAS

SECONDED CR ZANNINO

THAT WITH THE EXCEPTION OF DR JUDE BALM, MANAGER HUMAN RESOURCES AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER (THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**MOTION CARRIED 9/1**

**For: Crs Congerton, Jeans, MacWilliam, Poliwka, Sutherland  
O'Connor, Thomas, Daw, Zannino**

**Against: Crs Ostaszewskj**

The doors of the meeting were closed at 6:05pm.

Dr Jude Balm, Manager Human Resources and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

**19.1 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2022/2023 AND OBJECTIVE SETTING FOR 2023/2024 (D2023/09187)**

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer's Appointment, Performance Review and Termination Policy.

See Confidential Item circulated with the Agenda under Separate Cover.

Following the conclusion of Item 19.1, Dr Jude Balm departed the meeting at 6:08pm.

**19.2 CHIEF EXECUTIVE OFFICER'S RENEWAL OF EMPLOYMENT CONTRACT (D2023/12542)**

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer's Appointment, Performance Review and Termination Policy.

See Confidential Item circulated with the Agenda under Separate Cover.

Prior to the Resolution by Council on this item, the Manager Human Resources was requested to leave the meeting to enable Councillors to have a discussion.

The Manager Human Resources departed the meeting at 6:17pm.

The Personal Assistant to the Chief Financial Officer (minutes) remained in Council Chambers.

**RECOMMENDATION (Closing Meeting to the Public)**

That with the exception of ....., the meeting remain closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**COUNCIL RESOLUTION**

MOVED CR OSTASZEWSKYJ                      SECONDED CR THOMAS

THAT WITH THE EXCEPTION OF THE CHIEF FINANCIAL OFFICER, CHIEF OPERATING OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER FINANCIAL SERVICES, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER HUMAN RESOURCES, MANAGER PROJECT DELIVERY, INFORMATION SERVICES SUPPORT OFFICER, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING REMAIN CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23(2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The Chief Financial Officer, Chief Operating Officer, Chief Sustainability Officer, Manager Financial Services, Manager Procurement and Governance, Manager Human Resources, Manager Project Delivery, Executive Assistant to the Chief Executive Officer and Information Support Officer were invited to return to the meeting at 6:29pm following resolutions by Council on Item 19.1 and 19.2. Council dealt with Item 19.3 and Item 19.4 while behind closed doors.

**19.3 BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING – LEASE OF LAND - WOODSIDE (D2023/12840)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

**19.4 HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION UPDATE (D2023/13151)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the Public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO                      SECONDED CR DAW

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 6:28pm.

Recording of the resolutions passed behind closed doors, namely:

19.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW AND SALARY REVIEW FOR 2023 (D2023/09187)

**COUNCIL RESOLUTION(S)**

MOVED CR THOMAS                      SECONDED CR ZANNINO

THAT:

1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2022/2023.
2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2023/2024.
3. COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO INCREASING THE TOTAL REMUNERATION PACKAGE OF THE CEO BY 3.5%.
4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED UNANIMOUSLY**

19.2 CHIEF EXECUTIVE OFFICER'S RENEWAL OF EMPLOYMENT CONTRACT (D2023/12542)

**COUNCIL RESOLUTION(S)**

MOVED CR DAW

SECONDED CR OSTASZEWSKYJ

1. COUNCIL ENDORSES CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT 2024-2029; SUBJECT TO THE REMOVAL OF VACCINATION REQUIREMENT IN THE AGREEMENT.
2. COUNCIL AUTHORISES THE CHAIR TO EXECUTE THE CEO'S EMPLOYMENT AGREEMENT ON BEHALF OF COUNCIL.

**MOTION LOST 5/5 for a lack of an Absolute Majority**

**For: Crs Daw, Jeans, O'Connor, Ostaszewskyj, Sutherland**

**Against: Crs Congerton, MacWilliam, Poliwka, Thomas, Zannino**

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR POLIWKA

THAT:

1. COUNCIL ENDORSES CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT 2024-2029.
2. COUNCIL AUTHORISES THE CHAIR TO EXECUTE THE CEO'S EMPLOYMENT AGREEMENT ON BEHALF OF COUNCIL.

**MOTION CARRIED 6/4**

**For: Crs Congerton, MacWilliam, O'Connor, Poliwka, Thomas, Zannino**

**Against: Crs Daw, Jeans, Ostaszewskyj, Sutherland**

19.3 BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING – LEASE OF LAND - WOODSIDE (D2023/12840)

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR THOMAS

THAT:

1. COUNCIL NOTES NO PUBLIC SUBMISSION WAS RECEIVED.
2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.3.59(5) OF THE *LOCAL GOVERNMENT ACT 1995* ADOPTS THE BUSINESS PLAN FOR A MAJOR LAND TRANSACTION FORMING THE ATTACHMENT TO THIS REPORT.
3. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.

**CARRIED UNANIMOUSLY**

19.4 HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION UPDATE  
(D2023/13151)

**COUNCIL RESOLUTION(S)**

MOVED CR ZANNINO

SECONDED CR MACWILLIAM

THAT:

1. THAT COUNCIL APPROVES AN INCREASE TO THE UNBUDGETED PROVISIONAL SUM AS DETAILED IN THE REPORT AT PARAGRAPHS 11 AND 12 SHOULD IT BE NECESSARY TO MAKE PAYMENT, OR PART PAYMENT, IN THE EVENT OF A CLAIM MADE BY THE CONTRACTOR IS VALIDATED.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

**CARRIED UNANIMOUSLY**

**20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on Thursday 27 July 2023 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

**Future Meetings 2023**

Thursday	27	July	(If Required)	at	EMRC Administration Office
Thursday	24	August	(If Required)	at	EMRC Administration Office
Thursday	28	September	(If Required)	at	EMRC Administration Office
Thursday	02	November	Special	at	EMRC Administration Office
Thursday	23	November	(If Required)	at	EMRC Administration Office

**21 DECLARATION OF CLOSURE OF MEETING**

Before the Chairman declared the meeting closed, he advised that this was the City of Kalamunda’s last representation at an Ordinary Meeting of Council. He took the opportunity to acknowledge the contributions of past and present City of Kalamunda Councillors and Officers to the success of the Eastern Metropolitan Regional Council and our Region.

Cr O’Connor appreciated the farewell and said it has been an incredible journey working with the EMRC and he hoped that the City of Kalamunda will continue to work with the EMRC through other arrangements.

The Chairman rang the Chief Executive Officer and advised him that his contract had been renewed.

The Chief Executive Officer addressed and thanked Council and said he will do his best to deliver EMRC projects. He then thanked the City of Kalamunda Councillors and Officers for their support over the years, wished them all the best and he hoped that the EMRC would continue to do business with them into the future.

The Chairman declared the meeting closed at 6:40pm.