

# AGENDA

D2023/33531

## Ordinary Meeting of Council

28 September 2023

### Notice of Meeting

Dear Councillors

I wish to advise that the next Ordinary Meeting of Council will be held on Thursday, 28 September 2023 at the EMRC Administration Centre, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.

  
Marcus Geisler | Chief Executive Officer

22 September 2023

### Please Note

If any Councillor has a query regarding a report item or requires additional information in relation to a report item, please contact the responsible officer (SOURCE OF REPORT) prior to the meeting.

The meeting will be audio recorded and available through the EMRC's website at [www.emrc.org.au](http://www.emrc.org.au).

Public question time will continue as usual and questions may be submitted electronically prior to the meeting, no later than 4.00pm on the day of the meeting to [CouncilEnquiry@emrc.org.au](mailto:CouncilEnquiry@emrc.org.au).



## **EMRC Council Members**

Cr Mel Congerton	Chairperson	City of Swan
Cr Doug Jeans	Deputy Chairperson	Shire of Mundaring
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

## **EMRC Council Deputies**

Cr Emily Wilding	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr Jo Cicchini	EMRC Deputy Member	Shire of Mundaring
Cr Rod Henderson	EMRC Deputy Member	City of Swan

## Ordinary Meeting of Council 28 September 2023

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

We wish to acknowledge the traditional custodians of the land on which we meet today and to pay our respects to elders past, present and future.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**3 DISCLOSURE OF INTEREST**

**4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER**

**5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

**6 PUBLIC QUESTION TIME**

**7 APPLICATION FOR LEAVE OF ABSENCE**

**8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

**9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 AUGUST 2023**

That the minutes of the Ordinary Meeting of Council held on 24 August 2023 which have been distributed, be confirmed.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**11 QUESTIONS WITHOUT NOTICE**

**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- DELEGATION OF POWERS FOR THE CHIEF EXECUTIVE OFFICER
- EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

**14 EMPLOYEE REPORTS**

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF AUGUST 2023 (D2023/33558)
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2023 (D2023/33559)
- 14.3 SUSTAINABILITY TEAM PROGRAM PLAN FOR 2024/2025 (D2023/37241)
- 14.4 REQUEST FOR A NEW PROPOSED DELEGATION OF AUTHORITY TO THE CEO (D2023/38282)
- 14.5 RFT 2023-005 PURCHASE OF A HEAVY-DUTY MOBILE SCREEN FOR RED HILL WASTE MANAGEMENT FACILITY (D2023/38284)
- 14.6 REQUEST FOR QUOTATION RFQ 2023-024 – SUPPLY AND DELIVERY OF ONE 20T WHEEL LOADER TO RED HILL WASTE MANAGEMENT FACILITY (D2023/38288)
- 14.7 RFQ 2023-035 LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORK CONSTRUCTION (D2023/38623)
- 14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/33561)

The Chairperson invites members to withdraw any report items to be dealt with separately.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED

## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF AUGUST 2023

D2023/33558

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of August 2023 for noting.

### KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of August 2023 is provided for noting.

### RECOMMENDATION(S)

That Council notes the CEO's list of accounts for August 2023 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$8,171,561.34

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

### REPORT

- 1 The table below summarises the payments drawn on the funds during the month of August 2023. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT53783 – EFT54179	
	Cheque Payments	220751 - 220760	
	Payroll EFT	PAY 2024-3, PAY 2024-4; PAY 2024-5 & PAY 2024-5.1	
	Direct Debits		
	➤ Superannuation	DD26218.1 – DD26218.26	
	➤ Bank Charges	1*AUG23	
	➤ Other	2417 - 2434	\$8,172,827.15
	Less Cancelled EFT's & Cheques	EFT54044	(\$1,265.81)
<b>Trust Fund</b>	EFT Payments		Nil
<b>Total</b>			<b>\$8,171,561.34</b>



Summary of Expenditure for the Month of August 2023		
Payroll	\$	1,125,082.57
Term Deposit Investments	\$	4,000,000.00
Capital Expenditure	\$	1,062,149.58
Operating Expenditure		
➤ Landfill Levy *	\$	Nil
➤ Other	\$	1,984,329.19
<b>Total</b>	<b>\$</b>	<b>8,171,561.34</b>

\* Note: The Landfill Levy is paid quarterly in July, October, January and April

#### STRATEGIC/POLICY IMPLICATIONS

- 2 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

#### FINANCIAL IMPLICATIONS

- 3 As detailed within the report.

#### SUSTAINABILITY IMPLICATIONS

- 4 Nil

#### RISK MANAGEMENT

Risk – Adverse credit rating if creditor accounts are not paid when due		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ Ensure timely payment of creditor accounts when they fall due.		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
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Town of Bassendean	} Nil
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City of Bayswater
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Shire of Mundaring
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City of Swan
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**ATTACHMENT(S)**

CEO's Delegated Payments List for the month of August 2023 (D2023/38112)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for August 2023 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$8,171,561.34.

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED

## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee	Amount
EFT53783	01/08/2023	INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - ANNUAL MAINTENANCE	22,256.03
EFT53784	01/08/2023	PROFICIENCY GROUP P/L T/AS UNITED CRANE SERVICES PTY LTD	1,087.02
EFT53785	03/08/2023	ABSOLUTE OFFICE COMFORTS	1,731.93
EFT53786	03/08/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	164.71
EFT53787	03/08/2023	AIR FILTER DRY CLEAN SYSTEMS WA	138.93
EFT53788	03/08/2023	ALLPEST - ROL-WA PTY LTD T/AS	595.00
EFT53789	03/08/2023	AUSTRALIAN HVAC SERVICES	418.00
EFT53790	03/08/2023	AVORA ELECTRICAL PTY LTD	9,597.50
EFT53791	03/08/2023	AVORA PTY LTD	90,305.81
EFT53792	03/08/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	7,370.00
EFT53793	03/08/2023	BATTERY WORLD	1,002.20
EFT53794	03/08/2023	BLACKWOODS ATKINS	263.45
EFT53795	03/08/2023	BUNNINGS GROUP LTD	112.99
EFT53796	03/08/2023	BURSON AUTOMOTIVE PTY LTD	228.25
EFT53797	03/08/2023	CAPITAL DEMOLITION (CAPITAL RECYCLING)	26,015.00
EFT53798	03/08/2023	CDM AUSTRALIA	3,346.20
EFT53799	03/08/2023	CHILD SUPPORT	201.07
EFT53800	03/08/2023	CIVIL AUTO ELECTRICS PTY LTD	1,157.20
EFT53801	03/08/2023	CJD EQUIPMENT PTY LTD	5,220.19
EFT53802	03/08/2023	CME BOILERMAKING PTY LTD	2,887.50
EFT53803	03/08/2023	CROSSLAND & HARDY PTY LTD	5,945.50
EFT53804	03/08/2023	CSE CROSSCOM PTY LTD	8,360.00
EFT53805	03/08/2023	DEPARTMENT OF AGRICULTURE, FISHERIES AND FORESTRY	2,680.00
EFT53806	03/08/2023	DRAKE AUSTRALIA PTY LTD	7,567.62
EFT53807	03/08/2023	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	242.00
EFT53808	03/08/2023	ECOLO WA	3,168.00
EFT53809	03/08/2023	FLEXI STAFF GROUP PTY LTD	2,872.68
EFT53810	03/08/2023	FOSTER PLUMBING AND GAS	3,498.00
EFT53811	03/08/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	5,241.73
EFT53812	03/08/2023	GALLOWAY ELECTRICAL CONTRACTORS	5,725.78
EFT53813	03/08/2023	GREENS ELECTRICAL SERVICE	591.91
EFT53814	03/08/2023	HAYS SPECIALIST RECRUITMENT	4,548.46
EFT53815	03/08/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	10,818.96
EFT53816	03/08/2023	HERCULES MOBILES PTY LTD	715.00
EFT53817	03/08/2023	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	8,391.90
EFT53818	03/08/2023	INDUSTRIAL RECRUITMENT PARTNERS	11,504.31
EFT53819	03/08/2023	IT VISION USER GROUP (INC)	770.00
EFT53820	03/08/2023	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	194.71
EFT53821	03/08/2023	KENNARDS HIRE	1,036.00



# Eastern Metropolitan Regional Council

## CEO's DELEGATED PAYMENTS LIST FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee		Amount
EFT53822	03/08/2023	MAJOR MOTORS PTY LTD	PLANT PARTS	789.00
EFT53823	03/08/2023	MARSH PTY LTD T/AS MARSH ADVISORY (LGIS)	CONSULTING FEES - WHS	22,616.00
EFT53824	03/08/2023	MOBILE MOUSE	STAFF TRAINING	1,690.00
EFT53825	03/08/2023	MR POTHOLE	ASPHALT REPAIRS - HAZELMERE	2,200.00
EFT53826	03/08/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	35.00
EFT53827	03/08/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	115.08
EFT53828	03/08/2023	ONSITE RENTALS PTY LTD	MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING	4,953.52
EFT53829	03/08/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	117,452.00
EFT53830	03/08/2023	PERDAMAN ADVANCED ENERGY PTY LTD	SOLAR SYSTEM INSTALLATION - RED HILL WORKSHOP	190,421.55
EFT53831	03/08/2023	PERTH AIRPORT PTY LTD	CABLE CONNECTIONS	143,011.00
EFT53832	03/08/2023	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE	44,632.50
EFT53833	03/08/2023	PETRO MIN ENGINEERS	CONSULTING FEE - WOODSIDE PROJECT	3,712.50
EFT53834	03/08/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	2,428.57
EFT53835	03/08/2023	PRESTIGE ALARMS	MONITORING & SERVICING OF RED HILL SECURITY MAINTENANCE	7,293.00
EFT53836	03/08/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HRRP	1,091.06
EFT53837	03/08/2023	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA	EQUIPMENT RENTAL	244.62
EFT53838	03/08/2023	RUDD INDUSTRIAL	HARDWARE SUPPLIES	276.69
EFT53839	03/08/2023	SAFETY SIGNS SERVICE - BRADY AUSTRALIA PTY LTD T/AS	SIGNAGE	82.61
EFT53840	03/08/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT53841	03/08/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	207.90
EFT53842	03/08/2023	SIGN SUPERMARKET	SIGNS	495.00
EFT53843	03/08/2023	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING	89.00
EFT53844	03/08/2023	SYNERGY	ELECTRICITY CHARGES - RED HILL	7,113.17
EFT53845	03/08/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	624.54
EFT53846	03/08/2023	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	5,359.20
EFT53847	03/08/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,147.03
EFT53848	03/08/2023	TRACS	PLANT REPAIRS & PARTS	1,736.90
EFT53849	03/08/2023	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PUNCTURE REPAIRS	297.00
EFT53850	03/08/2023	TWISTECH - GREG WOOD	INSTALLATIO OF CLOTH SHADES	3,806.00
EFT53851	03/08/2023	VISION INTELLIGENCE PTY LTD	CCTV CAMERA HIRE & MONITORING COST - RED HILL	2,550.24
EFT53852	03/08/2023	WDIS.WA.PTY.LTD	REMOVE DUCT WORK SECTION - GRINDER	2,965.60
EFT53853	03/08/2023	WESFARMER KLEENHEAT GAS PTY LTD	EQUIPMENT RENTAL	344.22
EFT53854	03/08/2023	WEST - SURE GROUP PTY LTD	COURIER SERVICE	495.00
EFT53855	03/08/2023	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	755.67
EFT53856	03/08/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	550.00
EFT53857	03/08/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	573.23
EFT53858	03/08/2023	WORK CLOBBER	PROTECTIVE CLOTHING	178.20
EFT53859	03/08/2023	WURTH AUSTRALIA PTY LTD	PROTECTIVE CLOTHING	273.85
EFT53860	10/08/2023	A SPACE TO GROW IN MUNDARING (T/A CAFE MOJO MUNDARING)	CATERING COSTS	339.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee	Amount
EFT53861	10/08/2023	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL 2,800.00
EFT53862	10/08/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS 279.79
EFT53863	10/08/2023	ALLIGHTSYKES PTY LTD	TURNING GAS ENGINE OVER FOR WWtE 619.30
EFT53864	10/08/2023	ANE TRADE SERVICES	GENERAL MAINTENANCE - ASCOT PLACE 302.50
EFT53865	10/08/2023	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE 3,146.62
EFT53866	10/08/2023	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS 974.16
EFT53867	10/08/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE 4,961.00
EFT53868	10/08/2023	BEFORE YOU DIG AUSTRALIA LTD	ANNUAL MEMBERSHIP RENEWAL 440.00
EFT53869	10/08/2023	BISHOPS BOILYS P/L	PLANT REPAIRS 5,945.50
EFT53870	10/08/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES 80,652.54
EFT53871	10/08/2023	BUNNINGS GROUP LTD	HARDWARE SUPPLIES 26.40
EFT53872	10/08/2023	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS 8.14
EFT53873	10/08/2023	CEA SPECIALTY EQUIPMENT PTY LTD T/A DITCH WITCH	PLANT PARTS 294.71
EFT53874	10/08/2023	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE 300.00
EFT53875	10/08/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS 6,977.85
EFT53876	10/08/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE 594.85
EFT53877	10/08/2023	CME BOILERMAKING PTY LTD	PLANT MAINTENANCE 23,142.90
EFT53878	10/08/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE CONTROL FORMS 528.00
EFT53879	10/08/2023	DON GORDON	STAFF REIMBURSEMENT 229.00
EFT53880	10/08/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE 6,278.36
EFT53881	10/08/2023	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - RED HILL 1,114.41
EFT53882	10/08/2023	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - FOGO 1,017.28
EFT53883	10/08/2023	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE 2,943.68
EFT53884	10/08/2023	FOSTER PLUMBING AND GAS	PLANT REPAIR 275.00
EFT53885	10/08/2023	FUELFIX PTY LTD	EQUIPMENT HIRE 730.72
EFT53886	10/08/2023	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL 952.05
EFT53887	10/08/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE 1,973.07
EFT53888	10/08/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE 2,134.83
EFT53889	10/08/2023	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE 7,951.79
EFT53890	10/08/2023	HERTZ INSPECTION AND SERVICES PTY LTD TRUSTEE OF HARSIDHHI FAMILY TRUST	PLANT MAINTENANCE - WWtE 13,068.00
EFT53891	10/08/2023	HOSEFORCE PTY LTD	PLANT PARTS 95.94
EFT53892	10/08/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE 14,298.14
EFT53893	10/08/2023	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	ANNUAL COMPLIANCE AUDIT REPORT - RRFH 4,765.20
EFT53894	10/08/2023	KENNARDS HIRE	PLANT HIRE 1,036.00
EFT53895	10/08/2023	KOOL KREATIVE	ARTWORKS - ADVERTISING 594.00
EFT53896	10/08/2023	LUNCH AT SUE'S	CATERING COSTS 55.50
EFT53897	10/08/2023	MARKETFORCE (OMNICOM MEDIA GROUP AUSTRALIA PTY LTD)	GOVERNMENT NOTICES & MOBILE VIBRATING SCREEN 935.68
EFT53898	10/08/2023	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY	PLANT PARTS 572.00
EFT53899	10/08/2023	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES 3,739.50



# Eastern Metropolitan Regional Council

## CEO's DELEGATED PAYMENTS LIST FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee		Amount
EFT53900	10/08/2023	NATALE GROUP AUSTRALIA PTY LTD	CCTV CAMERA HIRE & MONITORING COST - RED HILL	323.40
EFT53901	10/08/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	76.72
EFT53902	10/08/2023	NORTHAM'S AVON DESCENT ASSOCIATION	SPONSORSHIP AGREEMENT - AVON DESCENT FAMILY FUN DAY	2,200.00
EFT53903	10/08/2023	OFFICEWORKS	OFFICE SUPPLIES	207.00
EFT53904	10/08/2023	PERTH AUTO ALLIANCE P/L T/A CHALLENGER FORD; LYNFORD & TITAN FORD	VEHICLE PURCHASE	34,959.09
EFT53905	10/08/2023	PINNACLE HIRE WA PTY LTD	EQUIPMENT RENTAL	7,573.46
EFT53906	10/08/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	104.60
EFT53907	10/08/2023	PRESTIGE ALARMS	ALARM INSTALLATION IN THE TRANSPORTATION ADMIN BUILDING	3,365.27
EFT53908	10/08/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT53909	10/08/2023	RENT A FENCE PTY LTD	EQUIPMENT RENTAL - WWtE	501.93
EFT53910	10/08/2023	RUDD INDUSTRIAL	HARDWARE SUPPLIES	404.80
EFT53911	10/08/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT53912	10/08/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	149.58
EFT53913	10/08/2023	SKYLINE LANDSCAPE SERVICES	GARDEN MAINTENANCE - BAYWASTE	1,166.00
EFT53914	10/08/2023	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - DOCKET BOOKLET FOR TRANSFER STATION	996.60
EFT53915	10/08/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	399.30
EFT53916	10/08/2023	SPRAYLINE SPRAYING EQUIPMENT	EQUIPMENT PURCHASE	269.31
EFT53917	10/08/2023	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	3,968.25
EFT53918	10/08/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	2,386.43
EFT53919	10/08/2023	THE WATERSHED	PLANT PARTS	1,623.04
EFT53920	10/08/2023	TJSIGNS & VEHICLE GRAPHICS	ADVERTISING GRAPHICS ON VEHICLES	8,250.00
EFT53921	10/08/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,050.84
EFT53922	10/08/2023	TWISTECH - GREG WOOD	FENCE REPAIRS & GENERAL MAINTENANCE	8,745.00
EFT53923	10/08/2023	UPPAREL T/A MANRAGS ESSENTIALS PTY LTD	EQUIPMENT RENTAL	55.00
EFT53924	10/08/2023	VOLICH WASTE CONTRACTORS PTY LTD	PURCHASES OF BINS	11,412.50
EFT53925	10/08/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	440.00
EFT53926	10/08/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	253.47
EFT53927	10/08/2023	WREN OIL	WASTE OIL REMOVAL	16.50
EFT53928	11/08/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	14,069.66
EFT53929	11/08/2023	VOLICH WASTE CONTRACTORS PTY LTD	VEHICLE PURCHASE	9,900.00
EFT53930	17/08/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	201.96
EFT53931	17/08/2023	ALLUSED PTY LTD	HIRE OF HYDRAULIC GRAB FOR HAZELMERE	4,785.00
EFT53932	17/08/2023	ATOM SUPPLY	EQUIPMENT PURCHASE	760.58
EFT53933	17/08/2023	AUSTBEZ HOLDINGS PTY LTD T/AS COMPLETE COMBUSTION	CONSULTING FEE - WWtE	2,230.80
EFT53934	17/08/2023	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	15,040.00
EFT53935	17/08/2023	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	1,763.68
EFT53936	17/08/2023	CHARLES SERVICE COMPANY	CLEANING SERVICES - RED HILL	3,047.41
EFT53937	17/08/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	373.81
EFT53938	17/08/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	3,593.15

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee		Amount
EFT53939	17/08/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	2,233.83
EFT53940	17/08/2023	D1 STORE PTY LTD	EQUIPMENT PURCHASE	10,401.00
EFT53941	17/08/2023	DALLCON (DALWALLINU CONCRETE PTY LTD)	WOODCHIP BUNKER REPAIR	16,275.60
EFT53942	17/08/2023	DAVID WILLS & ASSOCIATES - DWA CONSULTING PTY LTD T/AS	HRRP CONSULTING	8,008.00
EFT53943	17/08/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	7,883.74
EFT53944	17/08/2023	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	721.54
EFT53945	17/08/2023	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	242.96
EFT53946	17/08/2023	HOSEFORCE PTY LTD	PLANT PARTS	622.91
EFT53947	17/08/2023	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT PART	470.87
EFT53948	17/08/2023	MIDWAY FORD (WA)	INTALL SEAT COVERS & VEHICLE SERVICE	1,280.00
EFT53949	17/08/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	47.95
EFT53950	17/08/2023	OTR TYRES T/A TKPH PTY LTD	TYRE REPAIRS	171.11
EFT53951	17/08/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	163,297.00
EFT53952	17/08/2023	PERTH ENERGY PTY LTD	GAS SUPPLY - WWIE	161.56
EFT53953	17/08/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	777.83
EFT53954	17/08/2023	RELOCATIONS WA PTY LTD - SP & PG BLACKWELL FAMILY TRUST T/AS	OFFICE FURNITURE REALLOCATION	792.00
EFT53955	17/08/2023	ROWE SCIENTIFIC PTY LTD	HARDWARE SUPPLIES	323.26
EFT53956	17/08/2023	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA	EQUIPMENT RENTAL	244.62
EFT53957	17/08/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT53958	17/08/2023	SOCO STUDIOS	PHOTOGRAPHY	742.50
EFT53959	17/08/2023	ST JOHN AMBULANCE ASSOCIATION	SERVICE OF FIRST AID KITS	235.95
EFT53960	17/08/2023	SWAN FIRE SERVICES	EQUIPMENT REPAIR	3,421.00
EFT53961	17/08/2023	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,761.83
EFT53962	17/08/2023	TEAM LEADERSHIP ONE PTY LTD (GET LEDA)	STAFF TRAINING	5,500.00
EFT53963	17/08/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,734.05
EFT53964	17/08/2023	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	1,473.63
EFT53965	17/08/2023	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	525.25
EFT53966	17/08/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	412.00
EFT53967	17/08/2023	ZENITH LOW LOADERS	PLANT TRANSPORTATION COST	567.72
EFT53968	18/08/2023	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	197,151.00
EFT53969	22/08/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT53970	22/08/2023	AVORA PTY LTD	CONSTRUCT WWIE BUILDING	73,479.18
EFT53971	22/08/2023	B&J CATALANO PTY LTD	PLANT HIRE & LABOUR HIRE	38,217.65
EFT53972	22/08/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	7,804.50
EFT53973	22/08/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	13,978.53
EFT53974	22/08/2023	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	884.92
EFT53975	22/08/2023	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	544.77
EFT53976	22/08/2023	CEA SPECIALTY EQUIPMENT PTY LTD T/A DITCH WITCH	PLANT PARTS	478.54
EFT53977	22/08/2023	CRAIG EWART T/AS STRIKE MAINTENANCE	GENERAL MAINTENANCE - HAZELMERE	550.00

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee		Amount
EFT53978	22/08/2023	DAMSTRA TECHNOLOGY PTY LTD	ANNUAL MEMBERSHIP RENEWAL	1,262.80
EFT53979	22/08/2023	DAVID GRAY & CO PTY LTD	HARDWARE SUPPLIES	3,092.10
EFT53980	22/08/2023	EASTHER DELLA FAVORY	STAFF REIMBURSEMENT	155.20
EFT53981	22/08/2023	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	976.92
EFT53982	22/08/2023	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	3,274.21
EFT53983	22/08/2023	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - HAZELMERE	418.92
EFT53984	22/08/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	4,307.01
EFT53985	22/08/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,357.10
EFT53986	22/08/2023	JAPANESE TRUCK & BUS SPARES PTY LTD	PLANT PART	339.15
EFT53987	22/08/2023	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	STAFF TRAINING	100.00
EFT53988	22/08/2023	LUNCH AT SUE'S	CATERING COSTS	331.00
EFT53989	22/08/2023	MIGHTY BOOCH	CATERING COSTS	180.00
EFT53990	22/08/2023	MS TARNIKA BREWER	STAFF REIMBURSEMENT	350.00
EFT53991	22/08/2023	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	28,581.17
EFT53992	22/08/2023	PETRO MIN ENGINEERS	CONSULTING FEE - ENGINEERING SUPPORT	16,816.25
EFT53993	22/08/2023	REFRESH WATERS PTY LTD	BOTTLED WATER	84.50
EFT53994	22/08/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	150.90
EFT53995	22/08/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	38.50
EFT53996	22/08/2023	THE WATERSHED	PLANT PARTS	4,851.00
EFT53997	22/08/2023	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS, SERVICE & MAINTENANCE	3,294.19
EFT53998	22/08/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	671.42
EFT53999	22/08/2023	WORK CLOBBER	PROTECTIVE CLOTHING	670.35
EFT54000	22/08/2023	WURTH AUSTRALIA PTY LTD	PROTECTIVE CLOTHING	1,539.16
EFT54001	24/08/2023	ADECCO AUSTRALIA PTY LTD	LABOUR HIRE	2,450.36
EFT54002	24/08/2023	ADT SECURITY	SECURITY MONITORING	66.58
EFT54003	24/08/2023	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,320.00
EFT54004	24/08/2023	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	161.15
EFT54005	24/08/2023	ALL TERRAIN SERVICES	PLANT HIRE	4,455.00
EFT54006	24/08/2023	ALLWEST PLANT HIRE	PLANT HIRE & LABOUR HIRE	36,745.50
EFT54007	24/08/2023	ALSCO PERTH	HYGIENE SERVICES	57.76
EFT54008	24/08/2023	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	3,146.62
EFT54009	24/08/2023	AUSTBEZ HOLDINGS PTY LTD T/AS COMPLETE COMBUSTION	CONSULTING FEE - WWtE	4,742.10
EFT54010	24/08/2023	B&J CATALANO PTY LTD	LABOUR HIRE	4,435.20
EFT54011	24/08/2023	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	HYDRAULIC REPAIRS	5,488.92
EFT54012	24/08/2023	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	82.72
EFT54013	24/08/2023	BIOGAS SYSTEMS AUSTRALIA PTY LTD	CLASS III DRAINAGE SYSTEM MAINTENANCE	1,482.45
EFT54014	24/08/2023	BISHOPS BOILYS P/L	PLANT REPAIRS	1,199.00
EFT54015	24/08/2023	BOXEN HOLDINGS PTY LTD	DEGAS OF FRIDGES - TRANSFER STATION	2,827.00
EFT54016	24/08/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	36,850.77



CEO's DELEGATED PAYMENTS LIST  
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Cheque / EFT No	Date	Payee		Amount
EFT54017	24/08/2023	BRING COURIERS	COURIER SERVICE	49.75
EFT54018	24/08/2023	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	881.10
EFT54019	24/08/2023	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWiE	1,763.68
EFT54020	24/08/2023	CEA SPECIALTY EQUIPMENT PTY LTD T/A DITCH WITCH	PLANT PARTS	323.36
EFT54021	24/08/2023	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	2,046.59
EFT54022	24/08/2023	COMPU-STOR	IT BACKUP DATA SERVICES	1,037.38
EFT54023	24/08/2023	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	588.50
EFT54024	24/08/2023	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	1,985.50
EFT54025	24/08/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	6,818.73
EFT54026	24/08/2023	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	FILTERS	959.20
EFT54027	24/08/2023	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	QUARTERLY AIRCONDITIONING MAINTENANCE & REPAIR	1,078.00
EFT54028	24/08/2023	ENVIRONMENT ESSENTIALS PTY LTD	ANNUAL SUBSCRIPTION RENEWAL	2,530.00
EFT54029	24/08/2023	EVENT AND CONFERENCE CO	WASTE & RECYCLING CONFERENCE 2023 - REGISTRATION	2,480.00
EFT54030	24/08/2023	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT PURCHASE	77.00
EFT54031	24/08/2023	FILTERS PLUS	PLANT FILTERS	3,151.51
EFT54032	24/08/2023	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	169.40
EFT54033	24/08/2023	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	3,038.86
EFT54034	24/08/2023	FRESH GIFT GROUP PTY LTD	STAFF AMENITIES	781.60
EFT54035	24/08/2023	FUELFIX PTY LTD	EQUIPMENT HIRE	730.72
EFT54036	24/08/2023	GREENGATES GARDENING SERVICES	GARDENING SERVICE AT HAZELMERE	1,075.25
EFT54037	24/08/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,378.60
EFT54038	24/08/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,357.10
EFT54039	24/08/2023	HOSEFORCE PTY LTD	PLANT PARTS	232.43
EFT54040	24/08/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	7,019.71
EFT54041	24/08/2023	INTEGRATED ICT	IT SUPPORT	6,027.58
EFT54042	24/08/2023	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	ANNUAL COMPLIANCE AUDIT REPORT - WWiE	250.80
EFT54043	24/08/2023	KINETIC WA PTY LTD	BUS HIRE	660.00
EFT54044	24/08/2023	LIFT EQUIPT PTY LTD	PLANT PARTS	1,265.81
EFT54045	24/08/2023	MA SERVICES GROUP PTY LTD	ELECTRICAL MAINTENANCE - ASCOT PLACE	2,347.20
EFT54046	24/08/2023	MADDERN ELECTRICS	PLANT PARTS	797.50
EFT54047	24/08/2023	MAIL PLUS PERTH	MAIL EXPENSES	415.43
EFT54048	24/08/2023	MARKETFORCE (OMNICOM MEDIA GROUP AUSTRALIA PTY LTD)	AVON DESCENT 2023	42,340.47
EFT54049	24/08/2023	MARSMEN PLUMBING	BUILDING MAINTENANCE - ASCOT PLACE	155.65
EFT54050	24/08/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	1,233.10
EFT54051	24/08/2023	MIDALIA STEEL (ONESTEEL)	PLANT PARTS	819.09
EFT54052	24/08/2023	MIDWAY FORD (WA)	VEHICLE SERVICE & REPAIR	575.00
EFT54053	24/08/2023	MOBILE MOUSE	STAFF TRAINING	295.00
EFT54054	24/08/2023	MOMENTUM ENGINEERING PTY LTD	MECHANICAL & PROCESS ENGINEERING SUPPORT	29,431.60
EFT54055	24/08/2023	NATALE GROUP AUSTRALIA PTY LTD	CCTV CAMERA HIRE & MONITORING COST - RED HILL	323.40

CEO's DELEGATED PAYMENTS LIST  
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Cheque / EFT No	Date	Payee		Amount
EFT54056	24/08/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	76.72
EFT54057	24/08/2023	NPOWER WA PTY LTD	BUILDING CONSTRUCTION COSTS - WWtE	18,075.12
EFT54058	24/08/2023	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	13,393.02
EFT54059	24/08/2023	OTR TYRES T/A TKPH PTY LTD	TYRE REPAIRS	736.33
EFT54060	24/08/2023	PERTH AUTO ALLIANCE P/L T/A CHALLENGER FORD; LYNFORD & TITAN FORD	VEHICLE PURCHASES	108,552.79
EFT54061	24/08/2023	PERTH BIN HIRE - IWM (PBH) PTY LTD T/A	SKIP BIN HIRE	2,843.00
EFT54062	24/08/2023	PINNACLE HIRE WA PTY LTD	EQUIPMENT RENTAL	6,517.46
EFT54063	24/08/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	2,171.24
EFT54064	24/08/2023	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	GREASE - PLANTS	566.50
EFT54065	24/08/2023	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,083.32
EFT54066	24/08/2023	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	5,148.42
EFT54067	24/08/2023	QUBE LOGISTICS (WA1) PTY LTD	PLANT HIRE	1,977.80
EFT54068	24/08/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT54069	24/08/2023	RIGHT METAL FENCING PTY LTD	NOISE CONTROL FENCING	21,505.00
EFT54070	24/08/2023	RUDD INDUSTRIAL	HARDWARE SUPPLIES	83.75
EFT54071	24/08/2023	SAFE WORK LABORATORIES PTY LTD	WORK HEALTH & SAFETY EQUIPMENT PURCHASE	687.50
EFT54072	24/08/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT54073	24/08/2023	SAI GLOBAL PTY LIMITED	ANNUAL SUBSCRIPTION RENEWAL	5,627.16
EFT54074	24/08/2023	SCOTT PRINTERS PTY LTD	PRINTING COSTS - STICKERS	1,260.05
EFT54075	24/08/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	693.28
EFT54076	24/08/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	238.70
EFT54077	24/08/2023	SPUDS GARDENING SERVICES	WEED CONTROL AT HAZELMERE & GARDEN MAINTENANCE AT RED HILL & HAZELMERE	5,192.00
EFT54078	24/08/2023	SWAN FIRE SERVICES	EQUIPMENT SERVICE	603.90
EFT54079	24/08/2023	TALIS CONSULTANTS	CONSULTING FEE - CLASS III STAGES 17 & 18, CLASS IV STAGES 2 & 3	18,407.13
EFT54080	24/08/2023	TENDERLINK	ADVERTISING COSTS - TENDER	369.60
EFT54081	24/08/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	75.18
EFT54082	24/08/2023	TWISTECH - GREG WOOD	INSTALLATION OF TRAFFIC MIRRORS	2,992.00
EFT54083	24/08/2023	UPPAREL T/A MANRAGS ESSENTIALS PTY LTD	EQUIPMENT RENTAL	150.70
EFT54084	24/08/2023	URBAN RESOURCES PTY LTD	EQUIPMENT HIRE	23,298.00
EFT54085	24/08/2023	VEOLIA RECYCLING & RECOVERY	FOGO BIN	68.17
EFT54086	24/08/2023	WA SAFETY PRODUCTS	PROTECTIVE GEARS	1,976.17
EFT54087	24/08/2023	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	57,001.45
EFT54088	24/08/2023	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	250.50
EFT54089	24/08/2023	WEST - SURE GROUP PTY LTD	COURIER SERVICE	695.15
EFT54090	24/08/2023	WEST TIP WASTE CONTROL	SKIP BIN HIRE	572.50
EFT54091	24/08/2023	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS, SERVICE & MAINTENANCE	5,429.64
EFT54092	24/08/2023	WREN OIL	WASTE OIL REMOVAL	16.50
EFT54093	24/08/2023	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASE	78,540.00
EFT54094	31/08/2023	A NOBLE & SON LTD WA DIVISION	EQUIPMENT INSPECTIONS	1,796.54

CEO's DELEGATED PAYMENTS LIST  
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Cheque / EFT No	Date	Payee		Amount
EFT54095	31/08/2023	ACUTE FABRICATION PTY LTD	INSTALLATION OF COOLING TOWER STACK - WWtE	89,430.00
EFT54096	31/08/2023	ADECCO AUSTRALIA PTY LTD	LABOUR HIRE	1,404.88
EFT54097	31/08/2023	ADT SECURITY	SECURITY MONITORING	77.00
EFT54098	31/08/2023	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,903.10
EFT54099	31/08/2023	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE & RED HILL	1,269.00
EFT54100	31/08/2023	AMALGAM RECRUITMENT	LABOUR HIRE	2,160.22
EFT54101	31/08/2023	ANE TRADE SERVICES	GENERAL MAINTENANCE - ASCOT PLACE	632.50
EFT54102	31/08/2023	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	77.93
EFT54103	31/08/2023	B&J CATALANO PTY LTD	PLANT HIRE & LABOUR HIRE	16,401.00
EFT54104	31/08/2023	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & LABOUR HIRE	22,302.50
EFT54105	31/08/2023	BATTERY WORLD	BATTERY PURCHASES	750.00
EFT54106	31/08/2023	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	319.00
EFT54107	31/08/2023	BEVSTA	CATER	55.00
EFT54108	31/08/2023	BIOBAGWORLD AUSTRALIA PTY LTD	FOGO LINERS FOR BASSEDEAN	11,750.38
EFT54109	31/08/2023	BISTEL CONSTRUCTION PTY LTD	CONSTRUCTION OF HRRP TRANSFER STATION	26,822.23
EFT54110	31/08/2023	BP AUSTRALIA PTY LTD	FUEL PURCHASES	52,880.31
EFT54111	31/08/2023	CHEMCENTRE	FOGO MULCH SAMPLING FOR FOGO	4,294.40
EFT54112	31/08/2023	CHILD SUPPORT	EMPLOYEE DEDUCTION	350.46
EFT54113	31/08/2023	CITY OF SWAN	COUNCIL RATES & AVON DESCENT CONTRIBUTION	12,288.42
EFT54114	31/08/2023	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	12,186.35
EFT54115	31/08/2023	CMAK TECHNOLOGIES PTY LTD	SECURITY SYSTEM - CCTV CAMERA UPGRADE	7,852.93
EFT54116	31/08/2023	COLIN PUMPHREY	CONSULTING FEE - REGIONAL WASTE COLLECTION MODEL	450.00
EFT54117	31/08/2023	CRAIG EWART T/AS STRIKE MAINTENANCE	GENERAL MAINTENANCE - HAZELMERE	405.00
EFT54118	31/08/2023	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	702.23
EFT54119	31/08/2023	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	14,773.48
EFT54120	31/08/2023	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - PFAS	5,204.32
EFT54121	31/08/2023	EVENT AND CONFERENCE CO	WASTE & RECYCLING CONFERENCE 2023 - REGISTRATION & SPONSORSHIP	13,120.00
EFT54122	31/08/2023	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	3,274.21
EFT54123	31/08/2023	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	9,809.05
EFT54124	31/08/2023	HEATLEY SALES PTY LTD	CLEANING PRODUCTS	216.52
EFT54125	31/08/2023	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	4,588.25
EFT54126	31/08/2023	HERCULES MOBILES PTY LTD	EQUIPMENT RENTAL	220.00
EFT54127	31/08/2023	HUMES CONCRETE PIPES	EQUIPMENT PURCHASE	10,450.00
EFT54128	31/08/2023	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	7,597.21
EFT54129	31/08/2023	J & K HOPKINS	OFFICE EQUIPMENT PURCHASES	3,678.00
EFT54130	31/08/2023	KENNARDS HIRE	PLANT HIRE	1,036.00
EFT54131	31/08/2023	LIFT EQUIPT PTY LTD	PLANT PARTS	1,265.81
EFT54132	31/08/2023	LYONS AIRCONDITIONING SERVICES	PLANT MAINTENANCE	599.50
EFT54133	31/08/2023	MAJOR MOTORS PTY LTD	PLANT PARTS	840.43

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF AUGUST 2023**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>		<b>Amount</b>
EFT54134	31/08/2023	MIDALIA STEEL (ONESTEEL)	PLANT PARTS	362.12
EFT54135	31/08/2023	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY	PLANT REPAIR	7,638.40
EFT54136	31/08/2023	MIDWAY FORD (WA)	VEHICLE SERVICE	650.00
EFT54137	31/08/2023	MITCHELL EXTENSION JV (MEJV)	REFUND OF PRE-PAYMENT	1,971.40
EFT54138	31/08/2023	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR & TYRE REPLACEMENT	552.00
EFT54139	31/08/2023	NESSCO GROUP	AIR COMPRESSOR MAINTENANCE	1,688.02
EFT54140	31/08/2023	NEVERFAIL SPRINGWATER	BOTTLED WATER	115.08
EFT54141	31/08/2023	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	407.51
EFT54142	31/08/2023	OTIS ELEVATOR COMPANY PTY LTD	BALANCE OF QUARTERLY SERVICE - LIFT	49.53
EFT54143	31/08/2023	PAYG PAYMENTS	PAYG TAXATION PAYMENT	115,622.00
EFT54144	31/08/2023	PINNACLE HIRE WA PTY LTD	EQUIPMENT RENTAL	3,007.86
EFT54145	31/08/2023	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	680.28
EFT54146	31/08/2023	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	2,721.98
EFT54147	31/08/2023	PR WATER	REPAIR TO ELECTRICAL PUMP	1,728.98
EFT54148	31/08/2023	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	170.50
EFT54149	31/08/2023	RUDD INDUSTRIAL	HARDWARE SUPPLIES	27.14
EFT54150	31/08/2023	SAFE WORK LABORATORIES PTY LTD	HEALTH PROMOTIONS - DRUG TEST - STAFF TRAINING	2,145.00
EFT54151	31/08/2023	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT54152	31/08/2023	SCOTT PRINTERS PTY LTD	REPRINT OF SUSTAINABILITY STRATEGY BOOKLET	1,938.20
EFT54153	31/08/2023	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	228.80
EFT54154	31/08/2023	SGS AUSTRALIA PTY LTD	AUDIT TRAINING FOR RED HILL	4,441.80
EFT54155	31/08/2023	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - DAILY HOOKLIFT & PRIME MOVER PRE START BOOKS	460.90
EFT54156	31/08/2023	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	796.40
EFT54157	31/08/2023	SPUDS GARDENING SERVICES	WEED CONTROL AT HAZELMERE & GARDEN MAINTENANCE AT RED HILL	5,014.00
EFT54158	31/08/2023	ST JOHN AMBULANCE ASSOCIATION	SERVICE OF DEFIBRILLATOR AT ASCOT PLACE	495.00
EFT54159	31/08/2023	STANTONS INTERNATIONAL	INTERNAL AUDIT SERVICES	33,204.60
EFT54160	31/08/2023	STAR TRAINING & ASSESSING PTY LTD	STAFF TRAINING	1,140.00
EFT54161	31/08/2023	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	346.50
EFT54162	31/08/2023	SYNERGY	ELECTRICITY CHARGES - RED HILL	6,893.28
EFT54163	31/08/2023	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS PROJECTS	2,007.50
EFT54164	31/08/2023	TELSTRA LIMITED	TELEPHONE EXPENSES	9,513.92
EFT54165	31/08/2023	THE KLEENING ZONE	PLANT MAINTENANCE	340.00
EFT54166	31/08/2023	THE WANNEROO AGRICULTURAL MACHINERY UNIT TRUST	PLANT PARTS	374.85
EFT54167	31/08/2023	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,572.80
EFT54168	31/08/2023	TOOLMART AUSTRALIA PTY LTD	PLANT PARTS	425.90
EFT54169	31/08/2023	TOTAL ELECTRICAL & MECHANICAL SERVICES PTY LTD	PLANT MAINTENANCE - HAAS GRINDER	695.75
EFT54170	31/08/2023	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	386.62
EFT54171	31/08/2023	TRANEN PTY LTD	PURCHASES OF SEEDS	5,491.75
EFT54172	31/08/2023	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	PLANT PARTS	285.05



# Eastern Metropolitan Regional Council

## CEO's DELEGATED PAYMENTS LIST FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee		Amount
EFT54173	31/08/2023	UNITED EQUIPMENT PTY LTD	PLANT HIRE	1,277.65
EFT54174	31/08/2023	VISION INTELLIGENCE PTY LTD	EQUIPMENT HIRE	2,550.24
EFT54175	31/08/2023	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	7,502.03
EFT54176	31/08/2023	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	129.25
EFT54177	31/08/2023	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	551.12
EFT54178	31/08/2023	WORK CLOBBER	PROTECTIVE CLOTHING	415.65
EFT54179	31/08/2023	WURTH AUSTRALIA PTY LTD	PLANT PARTS	473.33
220751	03/08/2023	DEPARTMENT OF TRANSPORT - BULK BILLING	VEHICLE REGISTRATION	102.00
220752	03/08/2023	EMRC PETTY CASH - BAYWASTE	PETTY CASH RECOUP	18.00
220753	03/08/2023	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	9.20
220754	03/08/2023	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	99.90
220755	03/08/2023	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	193.95
220756	03/08/2023	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	38.00
220757	03/08/2023	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	307.40
220758	03/08/2023	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	329.85
220759	10/08/2023	WATER CORPORATION	WATER USAGE	569.99
220760	17/08/2023	WATER CORPORATION	WATER USAGE	332.61
PAY 2024-3	02/08/2023	PAYROLL FE 30/7/23	NET PAYROLL	320497.38
PAY 2024-4	16/08/2023	PAYROLL FE 13/8/23	NET PAYROLL	398437.39
PAY 2024-5	30/08/2023	PAYROLL FE 27/8/23	NET PAYROLL	319166.57
PAY 2024-5.1	31/08/2023	PAYROLL	NET PAYROLL	363.30
1*AUG23	1/82023	BANK CHARGES	BANK FEES AND CHARGES	4,110.73
DD26218.1	13/08/2023	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	48,093.20
DD26218.2	13/08/2023	MARANI SUPER FUND	SUPERANNUATION	1,276.18
DD26218.3	13/08/2023	HUB24 SUPER FUND	SUPERANNUATION	291.54
DD26218.4	13/08/2023	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,830.46
DD26218.5	13/08/2023	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	1,590.14
DD26218.6	13/08/2023	CBUS INDUSTRY SUPER	SUPERANNUATION	3,506.99
DD26218.7	13/08/2023	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	317.32
DD26218.8	13/08/2023	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	1,191.13
DD26218.9	13/08/2023	MLC SUPER FUND	SUPERANNUATION	794.17
DD26218.10	13/08/2023	FIRST SUPER	SUPERANNUATION	1,211.54
DD26218.11	13/08/2023	MERCER SMART SUPER PLAN	SUPERANNUATION	391.88
DD26218.12	13/08/2023	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,287.60
DD26218.13	13/08/2023	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	472.24
DD26218.14	13/08/2023	PRIME SUPER	SUPERANNUATION	315.81
DD26218.15	13/08/2023	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	371.38
DD26218.16	13/08/2023	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	350.20
DD26218.17	13/08/2023	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	309.69



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF AUGUST 2023

Cheque / EFT No	Date	Payee		Amount
DD26218.18	13/08/2023	SIMPLE CHOICE SUPER (SLATE SUPER)	SUPERANNUATION	437.76
DD26218.19	13/08/2023	LEGALSUPER	SUPERANNUATION	616.10
DD26218.20	13/08/2023	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	4,795.86
DD26218.21	13/08/2023	PANORAMA SUPER	SUPERANNUATION	677.09
DD26218.22	13/08/2023	AUSTRALIAN SUPER	SUPERANNUATION	11,731.95
DD26218.23	13/08/2023	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	2,760.70
DD26218.24	13/08/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	1,572.50
DD26218.25	13/08/2023	SUPER FUND	SUPERANNUATION	136.80
DD26218.26	13/08/2023	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	287.70
2417	15/08/2023	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	339.78
2418	15/08/2023	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	3,261.13
2419	15/08/2023	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	860.77
2420	15/08/2023	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	139.42
2421	15/08/2023	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	1,087.90
2422	15/08/2023	WBC - CORPORATE MASTERCARD - KIRI CAREW	CREDIT CARD PURCHASES	1,829.21
2423	15/08/2023	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	27.19
2424	15/08/2023	WBC - CORPORATE MASTERCARD - MARINDA ROUX	CREDIT CARD PURCHASES	4,275.81
2425	15/08/2023	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	80.00
2426	15/08/2023	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	1,137.39
2427	15/08/2023	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	983.70
2428	15/08/2023	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	932.44
2429	15/08/2023	WBC - CORPORATE MASTERCARD - WILLIAM RAD	CREDIT CARD PURCHASES	31.73
2430	15/08/2023	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	1,544.46
2431	21/08/2023	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	16.50
2432	23/08/2023	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,000,000.00
2433	23/08/2023	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,000,000.00
2434	30/08/2023	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,000,000.00
SUB TOTAL				8,172,827.15
LESS CANCELLED EFTs & CHEQUES				
EFT54044	24/08/2023	LIFT EQUIPT PTY LTD	PLANT PARTS	-1,265.81
SUB TOTAL				-1,265.81
TOTAL				8,171,561.34

REPORT

Bank Code Bank

EMRC - Municipal Fund

8,171,561.34

All Employee Superannuation obligations for the period August 2023 have been paid by the EMRC.

## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2023

D2023/33559

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 August 2023.

### KEY POINTS

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 August 2023 have been identified and are reported on in the body of the report.

### RECOMMENDATIONS

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2023.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

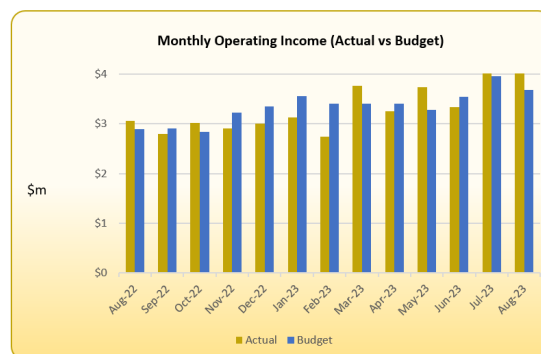
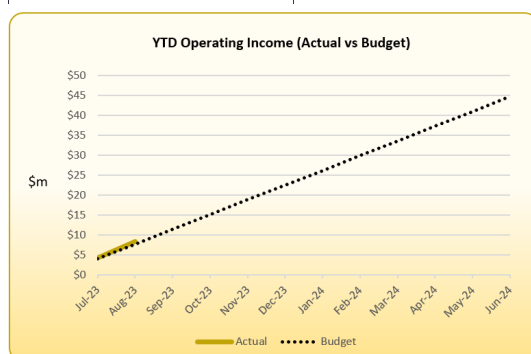
### REPORT

- 3 Outlined below are financial statements for the period ended 31 August 2023. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

## Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

- 4 The net operating result as at 31 August 2023 is a favourable variance of \$43,585 (1.73%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<b>Operating Income</b>	Actuals for the Year	A favourable variance of \$665,834 (8.71%)
	End of Year Forecasts	As per budget – not yet due to be reviewed.



## Operating Income Variances Previously Reported to Council

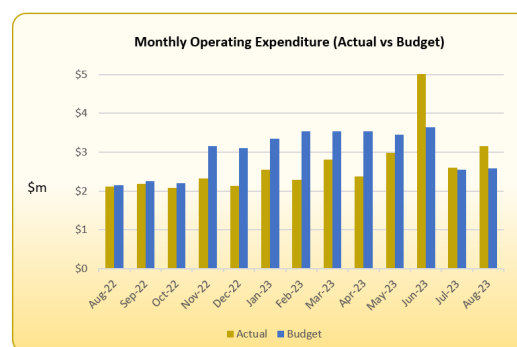
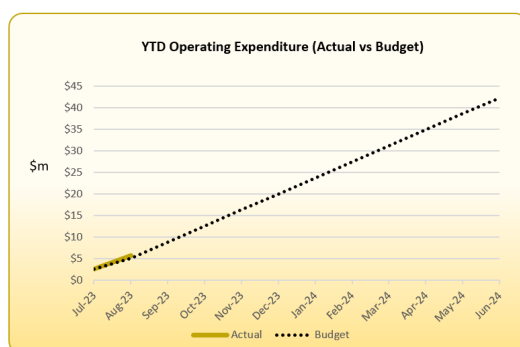
- 5 Interest on Municipal Cash Investments of \$167,106 is above the budget by \$131,312 (366.85%) due to the higher investment rate achieved (4.74% average interest vs 3.75% budgeted) and higher available funds for investments.
- 6 Interest on Restricted Cash Investments of \$427,051 is above the budget by \$124,461 (41.13%) due to the higher in investment rates achieved and higher available funds for investments.

## Operating Income Variances Not Previously Reported to Council

- 7 Other Income of \$419,827 is above the budget by \$73,649 (21.27%) as a result of the increase in the sale of ferricrete and wood fines.

There were no further significant Operating Income variances as at 31 August 2023.

<b>Operating Expenditure</b>	Actuals for the Year	An overspend variance of \$622,249 (12.14%)
	End of Year Forecasts	As per budget – not yet due to be reviewed.





### Operating Income Variances Previously Reported to Council

- 8 Depreciation Expenses is above the budget by \$205,216 (27.61%). The major variance relates to the higher cell usage as a result of additional commercial and non-member Council tonnages received.
- 9 Year to date Cost Allocations of \$92 is below the budget by \$103,073 (99.91%). This variance relates to internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour as well as the timing of various projects.

### Operating Expenditure Variances not previously reported to Council

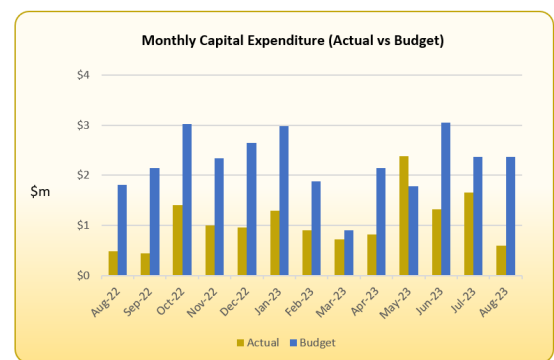
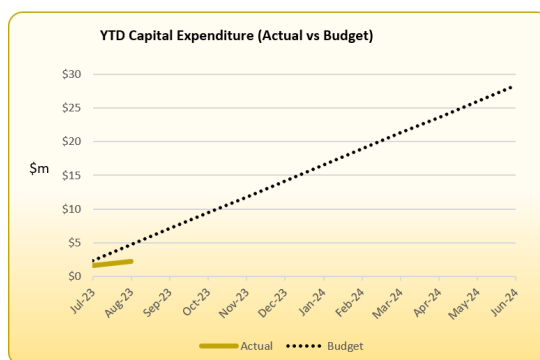
- 10 Provision Expenses is above the budget by \$148,914 (111.15%). This non-cash flow variance relates such as the Post Closure Site Rehabilitation and Environmental Monitoring provisions due to the additional commercial and non-member Council tonnages received during the August month.
- 11 There were no further significant Operating Expenditure variances as at 31 August 2023.

<b>Other Comprehensive Income</b>	Actuals for the Year	Nil
	End of Year Forecasts	Nil

- 12 There were no significant Other Comprehensive Income variances as at 31 August 2023.

- 13 **Capital Expenditure Statement (refer Attachment 2)**

<b>Capital Expenditure</b>	Actuals for the Year	An underspend variance of \$2,481,892
	End of Year Forecasts	As per budget – not yet due to be reviewed.



### Capital Expenditure Variances

- 14 An underspent variance of \$2,481,892 existed as at 31 August 2023 when compared to the budget of \$4,728,474.
- 15 Capital expenditure totalling \$2,246,582 with the major capital expenditure being undertaken on the following:
- Construct WWtE Building – HRRP - \$642,666;
  - Regional Waste Collection Project – Plant Purchase - \$515,337;
  - Purchase/Replace Plant – HRRP - \$461,200;
  - Upgrade Power Supply to Workshop No 2 – RHWMF - \$173,111; and
  - Purchase/Replace Minor Plant & Equipment – HRRP - \$148,386.

- 16 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2023 are as per the budget estimates.

#### Statement of Financial Position (refer Attachment 3)

- 17 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

- 18 Total Equity as at 31 August 2023 totals \$180,235,133. This is an increase of \$2,561,393 from the 30 June 2023 equity of \$177,673,740.

- 19 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2023 are as per the budget estimates.

#### Statement of Cash and Investments (refer Attachment 4)

- 20 The level of cash and investments in the Municipal Fund as at 31 August 2023 is \$27,576,673 and Restricted Cash amount to \$51,575,873.

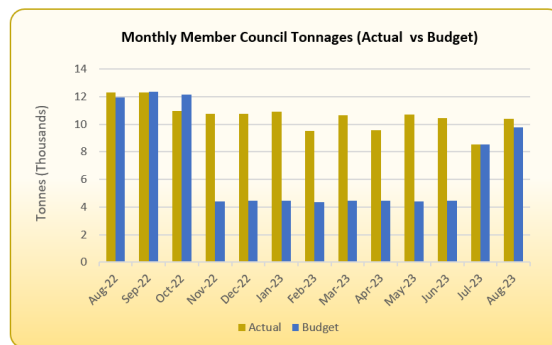
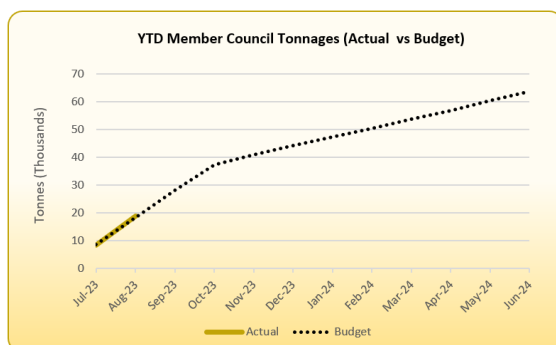
- 21 The net movement for the month is an overall increase of \$3,045,256.

- 22 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2023 are as per the budget estimates.

#### Investment Report (refer Attachment 5)

- 23 Term deposits valued at \$23,000,000 matured during August 2023 and the entire amount was reinvested into further term deposits.

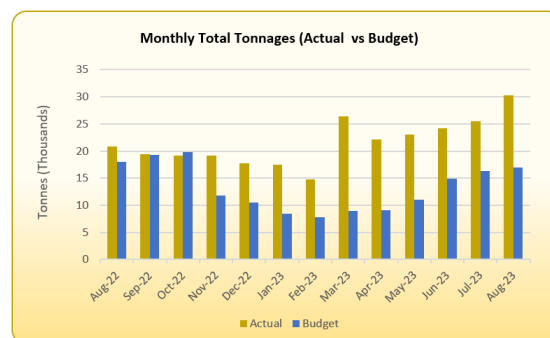
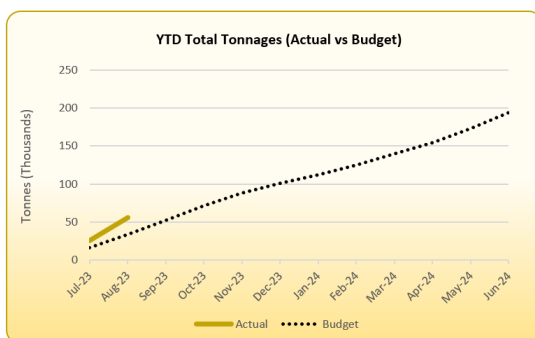
#### Tonnages - Member Councils



- 24 Tonnages received from member Councils were 18,904 tonnes compared to the budget of 18,320 tonnes.

- 25 This compared with 22,385 tonnes in the previous corresponding period. The main variance is due to Kalamunda withdrawal.

## Tonnages - Total Tonnages



26 Total tonnages received from all sources were 55,778 tonnes compared to the budget of 33,292 tonnes. The variance is mainly as a result of the higher commercial and non-member Council tonnes received.

27 As at the same period in 2022/2023 tonnages received from all sources totalled 38,867 tonnes.

## STRATEGIC/POLICY IMPLICATIONS

28 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

## FINANCIAL IMPLICATIONS

29 As outlined within the report and attachments.

## SUSTAINABILITY IMPLICATIONS

30 Nil

## RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> <li>➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>➤ Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>➤ External Audit confirms compliance.</li> </ul>		

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
City of Bayswater  
Shire of Mundaring  
City of Swan

**Implication Details**

As outlined in the report.

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (D2023/35319)
2. Capital Expenditure Statement (D2023/35320)
3. Statement of Financial Position (D2023/35321)
4. Statement of Cash and Investments (D2023/35322)
5. Investment Report (D2023/35323)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2023.

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED



# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

Year to Date

August 2023

Full Year

Year to Date					Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operating Income</b>							
\$9,257,814	\$8,351,461	\$906,353	(F)	User Charges	\$43,897,155	\$43,897,155	\$0 (F)
(\$3,337,122)	(\$2,777,416)	(\$559,706)	(U)	<u>Less</u> Landfill Levy Charges	(\$10,628,512)	(\$10,628,512)	\$0 (F)
\$5,920,692	\$5,574,045	\$346,647	(F)	Net User Charges	\$33,268,643	\$33,268,643	\$0 (F)
\$100,223	\$98,517	\$1,706	(F)	Special Charges	\$591,096	\$591,096	\$0 (F)
\$589,517	\$585,375	\$4,142	(F)	Secondary Waste Charge	\$1,746,632	\$1,746,632	\$0 (F)
\$5,000	\$10,991	(\$5,991)	(U)	Contributions	\$109,755	\$109,755	\$0 (F)
\$341,000	\$341,000	\$0	(F)	Operating Grants	\$690,000	\$690,000	\$0 (F)
\$167,106	\$35,794	\$131,312	(F)	Interest Municipal Cash Investments	\$214,775	\$214,775	\$0 (F)
\$427,051	\$302,590	\$124,461	(F)	Interest Restricted Cash Investments	\$1,815,590	\$1,815,590	\$0 (F)
\$289,997	\$291,862	(\$1,865)	(U)	Reimbursements	\$1,939,340	\$1,939,340	\$0 (F)
\$419,827	\$346,178	\$73,649	(F)	Other	\$3,955,714	\$3,955,714	\$0 (F)
\$50,273	\$58,500	(\$8,227)	(U)	Proceeds from Sale of Assets	\$422,000	\$422,000	\$0 (F)
<b>\$8,310,686</b>	<b>\$7,644,852</b>	<b>\$665,834</b>	<b>(F)</b>	<b>Total Operating Income</b>	<b>\$44,753,545</b>	<b>\$44,753,545</b>	<b>\$0 (F)</b>
<b>Operating Expenditure</b>							
\$2,264,534	\$2,145,861	(\$118,673)	(U)	Salary Expenses	\$14,057,260	\$14,057,260	\$0 (F)
\$1,320,322	\$1,269,344	(\$50,978)	(U)	Contract Expenses	\$10,391,841	\$10,391,841	\$0 (F)
\$283,601	\$278,626	(\$4,975)	(U)	Material Expenses	\$1,936,086	\$1,936,086	\$0 (F)
\$52,240	\$62,832	\$10,592	(F)	Utility Expenses	\$377,077	\$377,077	\$0 (F)
\$246,801	\$256,412	\$9,611	(F)	Fuel Expenses	\$1,538,583	\$1,538,583	\$0 (F)
\$0	\$0	\$0	(F)	Interest Expenses	\$0	\$0	\$0 (F)
\$87,269	\$71,226	(\$16,043)	(U)	Insurance Expenses	\$427,647	\$427,647	\$0 (F)
\$948,588	\$743,372	(\$205,216)	(U)	Depreciation Expenses	\$4,505,745	\$4,505,745	\$0 (F)
\$263,140	\$268,560	\$5,420	(F)	Miscellaneous Expenses	\$8,030,117	\$8,030,117	\$0 (F)
\$282,890	\$133,976	(\$148,914)	(U)	Provision Expenses	\$917,260	\$917,260	\$0 (F)
(\$92)	(\$103,165)	(\$103,073)	(U)	Costs Allocated	(\$117,614)	(\$117,614)	\$0 (F)
\$0	\$0	\$0	(F)	Carrying Amount of Assets Disposed Of	\$234,062	\$234,062	\$0 (F)
<b>\$5,749,293</b>	<b>\$5,127,044</b>	<b>(\$622,249)</b>	<b>(U)</b>	<b>Total Operating Expenditure</b>	<b>\$42,298,064</b>	<b>\$42,298,064</b>	<b>\$0 (F)</b>
<b>\$2,561,393</b>	<b>\$2,517,808</b>	<b>\$43,585</b>	<b>(F)</b>	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$2,455,481</b>	<b>\$2,455,481</b>	<b>\$0 (F)</b>
Surplus	Surplus				Surplus	Surplus	
<b>Other Comprehensive Income</b>							
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0 (F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>
<b>\$2,561,393</b>	<b>\$2,517,808</b>	<b>\$43,585</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$2,455,481</b>	<b>\$2,455,481</b>	<b>\$0 (F)</b>
Surplus	Surplus				Surplus	Surplus	

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



# CAPITAL EXPENDITURE STATEMENT

## AUGUST 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
CEO's Team							
\$0	\$11,666	\$11,666	\$0	Purchase Information Technology & Communication Equipment - Councillors ( 24550/01 )	\$70,000	\$70,000	\$0
\$0	\$11,666	\$11,666	\$0		\$70,000	\$70,000	\$0



# CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Business Support							
\$0	\$46,998	\$46,998	\$0	Extend Ascot PV & EV Charging ( 24399/28 )	\$282,000	\$282,000	\$0
\$31,340	\$11,458	(\$19,882)	\$47,069	Purchase Vehicles - Ascot Place ( 24440/00 )	\$68,750	\$68,750	\$0
\$0	\$69,666	\$69,666	\$0	Purchase Vehicles - Ascot Place (Electric Vehicles) ( 24440/01 )	\$418,000	\$418,000	\$0
\$0	\$1,666	\$1,666	\$0	Purchase Furniture Fittings & Equipment - Corporate Services ( 24510/01 )	\$10,000	\$10,000	\$0
\$0	\$12,166	\$12,166	\$0	Purchase Information Technology & Communication Equipment ( 24550/00 )	\$73,000	\$73,000	\$0
\$0	\$15,832	\$15,832	\$0	Capital Improvement Administration Building - Ascot Place ( 25240/01 )	\$95,000	\$95,000	\$0
\$0	\$832	\$832	\$0	Upgrade Security Equipment - Ascot Place ( 25530/01 )	\$5,000	\$5,000	\$0
\$31,340	\$158,618	\$127,278	\$47,069		\$951,750	\$951,750	\$0



## CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Sustainability Team							
\$0	\$49,886	\$49,886	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$300,000	\$300,000	\$0
\$5,680	\$0	(\$5,680)	\$2,200	Purchase of Fume Hood at HRRP - Waste Environment ( 24590/10 )	\$0	\$0	\$0
\$5,680	\$49,886	\$44,206	\$2,200		\$300,000	\$300,000	\$0





# CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$41,666	\$41,666	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$250,000	\$250,000	\$0
\$642,666	\$451,555	(\$191,111)	\$73,923	Construct Wood Waste to Energy Building - HRRP ( 24259/05 )	\$2,727,588	\$2,727,588	\$0
\$40,553	\$141,642	\$101,089	\$15,488	Construct Waste Transfer Station - HRRP ( 24259/10 )	\$849,858	\$849,858	\$0
\$173,111	\$0	(\$173,111)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility ( 24259/15 )	\$0	\$0	\$0
\$18,663	\$41,333	\$22,671	\$43,853	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility ( 24259/16 )	\$250,000	\$250,000	\$0
\$0	\$32,945	\$32,945	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP ( 24259/22 )	\$200,000	\$200,000	\$0
\$5,731	\$72,985	\$67,254	\$0	Construct Class III Cell Stage 17 - Red Hill Landfill Facility ( 24310/21 )	\$440,000	\$440,000	\$0
\$0	\$99,867	\$99,867	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )	\$600,000	\$600,000	\$0
\$14,215	\$534,054	\$519,839	\$0	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility ( 24330/05 )	\$3,206,000	\$3,206,000	\$0
\$0	\$62,498	\$62,498	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )	\$375,000	\$375,000	\$0
\$5,431	\$258,332	\$252,901	\$26,160	Leachate Pond Deepening - Red Hill Landfill Facility ( 24350/02 )	\$1,550,000	\$1,550,000	\$0
\$0	\$20,880	\$20,880	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$127,060	\$127,060	\$0
\$0	\$109,821	\$109,821	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$660,000	\$660,000	\$0



# CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$9,500	\$12,500	\$3,000	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$75,000	\$75,000	\$0
\$0	\$73,211	\$73,211	\$0	Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility ( 24380/01 )	\$440,000	\$440,000	\$0
\$0	\$5,000	\$5,000	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$30,000	\$30,000	\$0
\$19,642	\$0	(\$19,642)	\$0	Resource Recovery Park - Noise Control Fencing ( 24394/06 )	\$0	\$0	\$0
\$0	\$33,332	\$33,332	\$0	Supply and Install Electronic Gates - Redhill Landfill Facility ( 24394/07 )	\$200,000	\$200,000	\$0
\$7,813	\$0	(\$7,813)	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$0	\$0	\$0
\$0	\$5,832	\$5,832	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$35,000	\$35,000	\$0
\$500	\$16,219	\$15,719	\$0	Implementation of the FOGO Recovery Strategy ( 24395/07 )	\$100,000	\$100,000	\$0
\$0	\$60,000	\$60,000	\$0	Construct Hardstand 2 (Old House Site) - Hazelmere ( 24395/10 )	\$360,000	\$360,000	\$0
\$0	\$83,332	\$83,332	\$0	FOGO Picking Station - Red Hill Landfill Facility ( 24395/11 )	\$500,000	\$500,000	\$0
\$14,796	\$0	(\$14,796)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere ( 24399/09 )	\$0	\$0	\$0
\$0	\$8,332	\$8,332	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$50,000	\$50,000	\$0
\$4,560	\$33,316	\$28,756	\$0	Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )	\$200,000	\$200,000	\$0
\$0	\$16,666	\$16,666	\$0	Gas Extraction System Wells - Red Hill Landfill Facility ( 24399/20 )	\$100,000	\$100,000	\$0



# CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$420,612	\$420,612	\$0	Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility ( 24399/21 )	\$2,528,034	\$2,528,034	\$0
\$0	\$30,000	\$30,000	\$0	Extension of Sewer Line from WWtE to Sewer Sump & existing ATU - HRRP ( 24399/23 )	\$180,000	\$180,000	\$0
\$0	\$16,650	\$16,650	\$0	Noise Barrier for Hammer Mill - HRRP ( 24399/26 )	\$99,900	\$99,900	\$0
\$0	\$29,166	\$29,166	\$42,120	Hydrant Upgrade - HRRP ( 24399/29 )	\$175,000	\$175,000	\$0
\$7,280	\$8,960	\$1,680	\$449,837	Sewer Line connection to Talloman - HRRP ( 24399/30 )	\$53,764	\$53,764	\$0
\$0	\$454,166	\$454,166	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$2,725,000	\$2,725,000	\$0
\$461,200	\$464,666	\$3,466	\$37,700	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$2,788,000	\$2,788,000	\$0
\$515,337	\$166,666	(\$348,671)	\$49,067	Regional Waste Collection Project - Plant Purchases ( 24410/14 )	\$1,000,000	\$1,000,000	\$0
\$0	\$179,000	\$179,000	\$0	Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility ( 24410/15 )	\$1,074,000	\$1,074,000	\$0
\$10,949	\$84,500	\$73,551	\$168,579	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$507,000	\$507,000	\$0
\$148,386	\$77,708	(\$70,678)	\$114,059	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$466,259	\$466,259	\$0
\$97,868	\$48,874	(\$48,994)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$293,250	\$293,250	\$0
\$0	\$3,332	\$3,332	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )	\$20,000	\$20,000	\$0



# CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$10,000	\$10,000	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$60,000	\$60,000	\$0
\$0	\$1,666	\$1,666	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$10,000	\$10,000	\$0
\$6,630	\$8,332	\$1,702	\$0	Commercial Transfer Station - CCTV and Network - HRRP ( 24530/11 )	\$50,000	\$50,000	\$0
\$0	\$4,166	\$4,166	\$0	Commercial Transfer Station - Thermal Cameras - HRRP ( 24530/12 )	\$25,000	\$25,000	\$0
(\$1,494)	\$1,000	\$2,494	\$0	Purchase Information Technology & Communication Equipment - Projects ( 24550/02 )	\$6,000	\$6,000	\$0
\$0	\$14,526	\$14,526	\$0	Purchase Information Technology & Communication Equipment - Hazelmere ( 24550/03 )	\$87,166	\$87,166	\$0
\$0	\$2,000	\$2,000	\$0	Purchase Information Technology & Communication Equipment - Red Hill ( 24550/05 )	\$12,000	\$12,000	\$0
\$0	\$45,832	\$45,832	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$275,000	\$275,000	\$0
\$6,225	\$0	(\$6,225)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )	\$0	\$0	\$0
\$0	\$3,332	\$3,332	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )	\$20,000	\$20,000	\$0
\$0	\$3,332	\$3,332	\$0	Purchase Office Furniture and Fittings - Hazelmere Office ( 24610/10 )	\$20,000	\$20,000	\$0
\$0	\$4,500	\$4,500	\$0	Purchase Furniture and Fittings - Hazelmere Workshop ( 24610/11 )	\$27,000	\$27,000	\$0



## CAPITAL EXPENDITURE STATEMENT

AUGUST 2023

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$0	\$210,000	\$210,000	\$181,818	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$1,260,000	\$1,260,000	\$0
\$2,209,562	\$4,508,304	\$2,298,742	\$1,202,604		\$27,087,879	\$27,087,879	\$0
\$2,246,582	\$4,728,474	\$2,481,892	\$1,251,873	TOTAL CAPITAL EXPENDITURE	\$28,409,629	\$28,409,629	\$0



# STATEMENT OF FINANCIAL POSITION

## AUGUST 2023

Actual June 2023	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$26,624,162	\$2,740,556	Cash and Cash Equivalents	\$1,097,002	\$1,097,002	\$0 (F)
\$54,074,526	\$76,411,989	Investments	\$31,810,067	\$31,810,067	\$0 (F)
\$4,242,923	\$4,796,977	Trade and Other Receivables	\$2,988,058	\$2,988,058	\$0 (F)
\$32,949	\$75,608	Inventories	\$39,035	\$39,035	\$0 (F)
\$20,620	\$240,632	Other Assets	\$67,382	\$67,382	\$0 (F)
\$84,995,180	\$84,265,762	Total Current Assets	\$36,001,544	\$36,001,544	\$0 (F)
Current Liabilities					
\$6,798,058	\$4,522,353	Trade and Other Payables	\$6,201,968	\$6,201,968	\$0 (F)
\$2,139,838	\$2,139,838	Provisions	\$1,947,778	\$1,947,778	\$0 (F)
\$8,937,896	\$6,662,191	Total Current Liabilities	\$8,149,746	\$8,149,746	\$0 (F)
\$76,057,284	\$77,603,571	Net Current Assets	\$27,851,798	\$27,851,798	\$0 (F)
Non Current Assets					
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$9,172,808	\$9,119,340	Buildings	\$29,267,252	\$29,267,252	\$0 (F)
\$21,117,026	\$20,715,782	Structures	\$40,495,127	\$40,495,127	\$0 (F)
\$12,584,804	\$13,221,716	Plant	\$23,532,419	\$23,532,419	\$0 (F)
\$399,739	\$373,034	Equipment	\$2,126,573	\$2,126,573	\$0 (F)
\$156,319	\$152,911	Furniture and Fittings	\$164,972	\$164,972	\$0 (F)
\$37,743,167	\$38,889,076	Work in Progress	\$17,536,763	\$17,536,763	\$0 (F)
\$129,024,120	\$130,322,116	Total Non Current Assets	\$160,973,363	\$160,973,363	\$0 (F)
Non Current Liabilities					
\$27,407,664	\$27,690,554	Provisions	\$12,147,577	\$12,147,577	\$0 (F)
\$27,407,664	\$27,690,554	Total Non Current Liabilities	\$12,147,577	\$12,147,577	\$0 (F)
\$177,673,740	\$180,235,133	Net Assets	\$176,677,584	\$176,677,584	\$0 (F)
Equity					
\$81,382,357	\$88,296,745	Accumulated Surplus/Deficit	\$106,680,934	\$106,680,934	\$0 (F)
\$37,145,634	\$37,145,634	Asset Revaluation Reserve	\$37,157,892	\$37,157,892	\$0 (F)
\$52,231,361	\$52,231,361	Cash Backed Reserves	\$30,383,277	\$30,383,277	\$0 (F)
\$6,914,388	\$2,561,393	Net change in assets from operations	\$2,455,481	\$2,455,481	\$0 (F)
\$177,673,740	\$180,235,133	Total Equity	\$176,677,584	\$176,677,584	\$0 (F)



# CASH AND INVESTMENTS AUGUST 2023

Actual June 2023	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
26,620,112	2,736,806	Cash at Bank - Municipal Fund 01001/00	294,395	294,395	0 (F)
4,050	3,750	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
1,268,639	24,836,117	Investments - Municipal Fund 02021/00	1,063,188	1,063,188	0 (F)
27,892,801	27,576,673	Total Municipal Cash	1,361,633	1,361,633	0 (F)
Restricted Cash and Investments					
1,347,454	31,598	Restricted Investments - Plant and Equipment 02022/01	256,568	256,568	0 (F)
4,263,318	4,276,718	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	6,204,205	6,204,205	0 (F)
9,036,948	2,762,511	Restricted Investments - Future Development 02022/03	884,621	884,621	0 (F)
1,973,037	1,979,239	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,902,707	2,902,707	0 (F)
40,237	40,363	Restricted Investments - Class IV Cells Red Hill 02022/07	467,165	467,165	0 (F)
7,915,283	8,875,612	Restricted Investments - Secondary Waste Processing 02022/09	10,097,446	10,097,446	0 (F)
2,378,510	2,312,611	Restricted Investments - Class III Cells 02022/10	3,156,111	3,156,111	0 (F)
5,506,111	5,523,417	Restricted Investments - EastLink Relocation 02022/13	5,685,769	5,685,769	0 (F)
18,663,605	23,751,478	Restricted Investments - Committed Funds 02022/14	0	0	0 (F)
574,526	911,989	Restricted Investments - Accrued Interest 02022/19	728,686	728,686	0 (F)
1,106,858	1,110,337	Restricted Investments - Long Service Leave 02022/90	1,162,158	1,162,158	0 (F)
52,805,887	51,575,873	Total Restricted Cash	31,545,436	31,545,436	0 (F)
80,698,688	79,152,546	TOTAL CASH AND INVESTMENTS	32,907,069	32,907,069	0 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

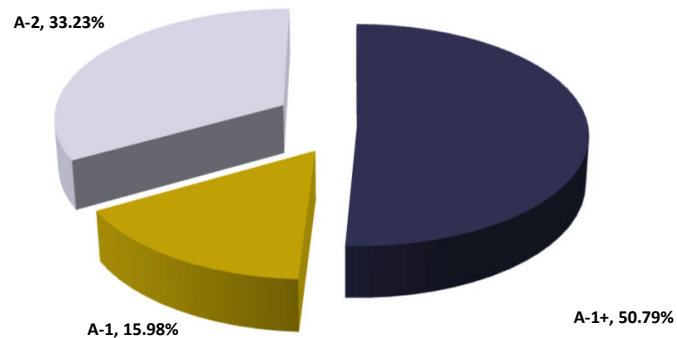
## EMRC Investment Report

August 2023

## I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	50.79%	100.00%
A	A-1	15.98%	100.00%
BBB	A-2	33.23%	40.00%
		100.00%	

Investment by S&amp;P Rating



## II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	26.84%
AMP	BBB	A-2	12.78%
NAB	AA-	A-1+	0.00%
Westpac / St. George Bank	AA-	A-1+	23.95%
Suncorp	A+	A-1	15.98%
BOQ / ME Bank	BBB+	A-2	20.45%
Commonwealth Bank	AA-	A-1+	0.00%
ING	A	A-1	0.00%
Macquarie Bank	A+	A-1	0.00%
			100.00%

\*

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

## III. Term to Maturity Framework

Investment Policy Guidelines			
Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
			100.00%

## IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	15.98%
Fossil Fuel ADI's	84.02%
	100.00%



### **14.3 SUSTAINABILITY TEAM PROGRAM PLAN FOR 2024/2025**

**D2023/37241**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with the Sustainability Team Program 2024/2025 for noting.

#### **KEY POINT(S)**

- The Sustainability Team Program Plan for 2024/2025 has been developed and is attached for Council's consideration.
- The Proposal covers the areas of Urban Environment, Waste Education and Regional Advocacy.
- Net Zero and Circular Economy remain the overarching themes for existing programs such as Achieving Carbon Emissions Reduction (ACER); Water and Energy programs, Future Proofing, the Sustainable Development Goal Report Cards and other supported initiatives.
- State and federal government and other stakeholder funding will continue to be sought to help fund and guide future delivery of projects in the region.

#### **RECOMMENDATION(S)**

That Council notes the programs outlined in the Sustainability Team Program Plan for 2024/2025, forming the attachment to this report, which will form the basis of discussion with member Council CEOs.

#### **SOURCE OF REPORT**

Chief Sustainability Officer

#### **BACKGROUND**

- 1 The Sustainability Team takes a regionally based approach in terms of project delivery to member Councils (and other local governments and agencies on a fee for service basis). The EMRC also advocates on behalf of the Region in accordance with Council decisions. Over time the projects have varied in response to the needs of member Councils and emerging regional issues that are deemed appropriate to be dealt with on a regional scale.
- 2 Project delivery is driven through an annual process aligned with the EMRC's Corporate Business Plan and its quarterly reporting and also the annual budget cycle.

#### **REPORT**

- 3 The Sustainability Team Program Plan demonstrates continued delivery of current projects and proposed delivery of new programs for 2024/2025. Agreed projects will be funded via a mix of funding from the EMRC, participating member Council contributions and grant funding where possible.
- 4 Program delivery is managed by the EMRC in collaboration with participating member Councils.
- 5 Member Councils indicative support for individual projects within the overall program and associated financial contributions area is required. The projects and associated funding commitments are finalised after consultation with member Council CEOs and their relevant staff.

## STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: To Demonstrate Circular Economy Leadership

Target: Enable circular economy initiatives through advocacy networks by 2025

Goal: To Respond to a Climate Emergency

Target: Infrastructure adaptation and education by 2030

Target: Below zero carbon emissions by 2040

Goal: Reduce our Environmental Impact

Target: Regional Urban programs implemented

Goal: To Create Value in the Community

Target: Increased participation in behaviour change programs

## FINANCIAL IMPLICATIONS

- 7 The funding to facilitate the Sustainability Teams projects and services is developed and agreed with member Councils as part of the annual budget process.

## SUSTAINABILITY IMPLICATIONS

- 8 The Sustainability Team operates to pursue environmental, economic and social outcomes for Perth's Eastern Region. In pursuit of these objectives, sustainability considerations are also integrated wherever possible in all activities undertaken by the directorate.

## RISK MANAGEMENT

Risk – Reduced grant funding and a lack of interest from member Councils in Sustainability Programs		
Consequence	Likelihood	Rating
Moderate	Likely	High
Action/Strategy		
➤ EMRC to actively pursue grant funding opportunities and to liaise with member Councils to ensure maximum participation.		

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
City of Bayswater  
Shire of Mundaring  
City of Swan

**Implication Details**

Participating member Councils' officer time may be required when working collaboratively with the Sustainability Team.

**ATTACHMENT(S)**

Sustainability Team Program Plan 2024/2025 (D2023/37243)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council notes the programs outlined in the Sustainability Team Program Plan 2024/2025, forming the attachment to this report, which will form the basis of discussion with member Council CEOs.

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED



# Eastern Metropolitan Regional Council

## Sustainability Team

### Program Plan 2024/2025



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## 1 Introduction

This Sustainability Team Program Plan comprises the Urban Sustainability and Waste Education Teams program and service offerings for the 2024/2025 financial year.

### 1.1 Strategic Context

The Sustainability Team comprises of Urban Sustainability, Waste Education, Environmental Compliance and Communications.



Figure 1: Sustainability Team organisational structure 2023.

The Sustainability Team works to deliver the objectives within the EMRC's Sustainability Strategy. The Strategy is aligned with the UN Sustainable Development Goals (SDG's) and the EMRC's Revised 10 Year Strategic Plan 2017-2027 objectives. These objectives are embedded in the annual EMRC Corporate Business Plan, with associated delivery costs included in the annual budget. Alignment of these strategic documents with the SDG's enables the EMRC and its member Councils to collaboratively progress regional sustainability against a globally recognised framework.

Additionally, the Waste Education Services Team is guided by the objectives of the WA Waste Avoidance and Resource Recovery (WARR) Strategy 2030. The Strategy's vision is that *'Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste'*. The State's Strategy directly aligns with the Waste Education Services team and the EMRC's Sustainability Strategy vision to deliver circularity initiatives via education for the Region and broader community outcomes.

#### 1.1.1 EMRC Sustainability Strategy

##### ⇒ Our Sustainability Vision

- ↳ Promoting sustainable waste management and a transition to a circular economy.

##### ⇒ Objectives

- ↳ Demonstrate circular economy leadership.
- ↳ Respond to a climate emergency.

- ➡ Reduce our environmental impact.
- ➡ Create value in the community.

## 1.2 Reporting

The Sustainability Team report program progress via the EMRC Corporate Business Plan quarterly reports and quarterly Sustainability Team activity report to the EMRC Council.

## 2 Funding Summary

To achieve sustainability outcomes and alignment with the EMRC Strategic Review, the Sustainability Strategy, and the Revised Strategic Plan 2017-2027, programs and projects are grouped in a way to allow flexibility for participation and ensure ongoing value for each Council, while acknowledging the varying needs of each of the member Councils.

Where possible, the EMRC aims to tailor services to the individual needs of member Councils, either through an ongoing program or as a fee for service project. A bespoke package can be negotiated and costed accordingly.

Table 1: EMRC Sustainability Team Fee for Service Funding Summary.

Program	Town of Bassendean (\$)	City of Bayswater (\$)	Shire of Mundaring (\$)	City of Swan (\$)
<b>ACER Program</b> – Data Management	\$4,200	X	\$4,200	X
<b>ACER Program</b> – Climate, Energy and Emission Actions	\$6,300	X	\$6,300	X
<b>Water Sensitive Futures</b> - Data Management	\$4,200	X	\$4,200	X
<b>Water Sensitive Futures</b> - Water Sensitive Actions	\$7,560	X	\$7,560	\$7,560
<b>Water Sensitive Futures</b> - Waterwise Council Accreditation	\$7,360.50	X	\$7,360.50	\$7,360.50
<b>SDG Annual Review</b>	\$4,200	\$4,200	\$4,200	X
<b>Social Advancement</b> – Avon Descent Festivals	\$2,320.50	\$4,672.50	X	\$8,127
<b>2024/2025 Total Proposed Member Council Contributions</b>	<b>\$36,141</b>	<b>\$8,872.50</b>	<b>\$33,820.50</b>	<b>\$23,047.50</b>

### ➡ Supplementary programs offered to Member Councils

- ➡ Circular and Economic Development
- ➡ Waste Education support for Local Government\*
- ➡ Waste Education services for Community\*

\* Note - Waste Education services are funded by the Waste Education Levy which currently equates to 5% of the landfill gate fee at the Red Hill Waste Management Facility.

## 2.1 Withdrawal from any of the Urban Programs

Under the EMRC's current Establishment Agreement notice of withdrawal by a member council clause 9.6 states:

*"A participant may, at any time between 1 July and 31 December in any year, give to the EMRC notice of its intention to withdraw from any of the Continuing Programs and Services. The withdrawal of the participant under clause 9.6 shall take effect from the end of the financial year following the giving of the notice of withdrawal under clause 9.6. For example, if notice of withdrawal was given on 1 July 2020, it will not take effect until 30 June 2021."*

If a member Council wishes to withdraw from any of the Sustainability programs outlined within this program, formal notice of withdrawal is required to be provided for each individual program (in this case, by 31 December 2023 to take effect from 1 July 2024).

## 3 2024/2025 Programs and Projects

### 3.1 Achieving Carbon Emission Reduction (ACER) Program

The ACER program is a long-standing initiative that has been ongoing since 2019 and has continued to evolve to meet the needs of member Councils. The ACER program is governed by a carbon management framework that includes a cyclical process to monitor, review and improve.

- ACER Program – Data Management
  - ⇒ Verify energy and emissions data, and complete Quarterly Performance Reviews.
  - ⇒ Annual Energy Emissions Data Analysis Report and Snapshot.
  - ⇒ Data management platform support as required.
- ACER Program – Climate, Energy and Emissions Actions
  - ⇒ Technical support to progress strategies, plans and actions to meet emissions reduction and Net Zero targets.
  - ⇒ Provision and maintenance of Home Energy Audit Kits.
  - ⇒ Support Cities Power Partnership participation.
  - ⇒ Review of other related plans and strategies as required – e.g. Urban Forest, Urban Heat Island, Climate Change Adaptation.
  - ⇒ Identify grant and funding opportunities.
  - ⇒ Research and development
  - ⇒ Advocacy and submissions for energy efficiency and emissions related issues.

### 3.2 Water Sensitive Futures

The Water Sensitive Futures program provides a detailed assessment of water consumption and assistance with Water Corporation Waterwise Council reporting with the aim to identify development opportunities that align with the Water Sensitive Cities Index framework. Through this program a consistent cycle of review and reporting supports the identification of any potential issues at facilities leading to a reduction in water wastage and costs.

- Water Data Management
  - ⇒ Verify Water data, complete Quarterly Performance Review of corporate potable water.





- ⇒ Annual Water Data Analysis Report and Snapshots.
- ⇒ Data management platform support as required.
- Water Sensitive Actions
  - ⇒ Provide technical support to progress strategies, plans and actions to meet water conservation goals.
  - ⇒ Facilitate quarterly water team meetings including action review, fault identification and other waterwise issues.
- Waterwise Council Action Plan (WCAP) Accreditation
  - ⇒ Annual reporting to Water Corporation for re-endorsement for Waterwise Council accreditation.
  - ⇒ Annually collect and collate data from Water Corporation, Department of Water and Environmental Regulation (DWER) and other sources as required to be able to complete Waterwise Council reporting.



### 3.3 Sustainable Development Goals Annual Review

The United Nations Sustainable Development Goals (SDGs) are an internationally recognised set of 17 targets that provide a globally unified approach to ensuring a sustainable future. Under each goal is a set of specified targets that have been identified as key attributers of sustainable development.

The SDG Annual Report card reporting provides an in-depth investigation into member Councils progress and opportunities in relation to these international standards.

- Assistance with the collection and collations of organisational wide information.
- Annual SDG Benchmark Progress Report and Snapshot.
- Provide technical support to progress strategies, plans and actions to meet SDG goals.
- Ongoing research and development into the SDGs and their importance to the region.



### 3.4 Circular and Economic Development

- Support community, industry and government in Circular Economy principles and actions, including identifying barriers and promoting opportunities for Circular Economy practices.
- Research and provide support for emerging and innovative technologies and future opportunities.
- Advocacy for infrastructure development, growth, and funding, including regional initiatives.



### 3.5 Social Advancement

- Apply a regional approach to sourcing funding and promoting social wellbeing e.g. Avon Descent Festivals
- Identify regional social priorities including opportunities for development, such as supporting disadvantaged and vulnerable communities.
- Supporting regional social sustainability initiatives and regional opportunities for community, industry, and government.



### 3.6 Waste Education Support for Local Governments

The Waste Education Services team view waste as a resource, the management as a collective responsibility, and embrace Circular Economy thinking. These principles drive Waste Education programs, which provide residents with the tools and knowledge to be a GREAT Sort. Waste Education is vital for behaviour change and improving waste management and actions towards circularity in the region.

- 2030 State Waste Avoidance and Resource Recovery (WARR) Strategy Implementation support.
- Assistance with reviewing Waste Plans.
- Regional Waste Education Steering Group – Facilitate quarterly member Council's representative meeting to share waste management to share waste management challenges and find solutions as a Region.
- Regional advocacy – e.g. Waste Management Community Reference Group (WMCRG), Recycle Right member, Consistent Communications Collective and Waste Educator Networking Group (WENG).
- Local Government Waste and Recycling Guides – ongoing content support.
- Bin Tagging – Behavior change education program to assist households with correct bin use.
- WA Plastic Ban – Education support for businesses, community groups and organisations.
- Source Separation Collection and Support – From schools and public places for batteries, light globes and mobile phones.
- Resource Recovery Event Support – Planning, implementation, administration and personnel support, includes social media content development and community engagement.
- Delivery on a fee-for-service basis for other requested waste related initiatives.

### 3.7 Waste Education Services for Community

The Team provides a range of education programs and resources to support behaviour change in the community.

- Waste Management Facility (WMF) Tours – Red Hill WMF and the Resource Recovery Group Canning Vale, tailored for schools and community groups.
- Community Courses and Workshops – Focusing on providing participants with practical ways to avoid, reduce and separate waste e.g. Clothes Swap and sustainability workshops.
- The Education Loan Boxes – contain learning activities and resources aligned with STEM curriculum e.g. party kit, early learning books, DIY Waste Audit kit, 'Plastic not so Fantastic' loan box and Clothes Swap equipment and resources.
- Schools Support – improve waste management through audits, incursions, activities and education also supporting Department of Education (DoE) and Department of Water and Environmental Regulation (DWER) objectives e.g. FOGO in Schools.

### 3.8 FOGO

The EMRC FOGO Strategy combines the objectives of the Waste Strategy 2030. The EMRC has substantial experience in FOGO roll outs and can provide support from initial planning to execution and beyond.

- Communication Plan – thoroughly researched via consultation and direct experience with FOGO implementation.



- FOGO Implementation Support:
  - ⇒ A range of community engagement activities to support bin system changes.
  - ⇒ Procurement assistance for kitchen caddies and compostable liners and their distribution
  - ⇒ The Waste Education Services Team relocation to the Council for agreed time to assist with their FOGO rollout allowing ease of communication. Includes answering resident enquiries and community engagement activities.
  - ⇒ Post FOGO rollout bin tagging program.
- FOGO Step by Step Guide – a practical how-to-guide outlining planning and implementation of a FOGO system. The EMRC can tailor the guide to suit individual Councils.

#### 4 Fee for Service

If member Councils are interested in any additional activities or services outside the above scope of work, a fee-for-service may be provided. Below is the list consulting fees for 2023/2024. Please note that the fees and charges may be subject to a price rise in 2024/2025.

Table 2: EMRC 2023/2024 Fees and Charges

MEMBER COUNCILS - TOWN OF BASSENDEAN, CITY OF BAYSWATER, SHIRE OF MUNDARING, CITY OF SWAN (INC GST)	
Senior Executive	\$146.00/hour
Manager	\$128.80/hour
Co-ordinator	\$111.40/hour
Officer	\$79.00/hour

Please contact EMRC's Sustainability Team if you have any questions.

## 14.4 REQUEST FOR A NEW PROPOSED DELEGATION OF AUTHORITY TO THE CEO

D2023/38282

### PURPOSE OF REPORT

To propose a new delegation of authority to the CEO to accept contracts for the purchase of plant or machinery up to the Council adopted budgeted allocation set aside for that specific purpose, as well as requesting an amendment to the authority limited of the CEO to accept contracts.

### KEY POINT(S)

- The use of delegated authority allows for a large volume of the routine administrative work of Council to be effectively managed and acted upon promptly, which in turn facilitates efficient service delivery by the EMRC. Delegated Authority allows Council to concentrate on other strategic matters.
- Proposed delegation of authority to the Chief Executive Officer to accept contracts for the purchase of plant or machinery, subject to the annual budgetary allocation adopted by Council.
- The *Local Government Act 1995*, (Act) allows for the local government to delegate to the Chief Executive Officer (CEO) the exercise of any of its power or the discharge of any of its duties under the Act in order to effectively manage the day-to-day operations of the City.

### RECOMMENDATION(S)

That Council by absolute majority in accordance with:

1. Section 5.42 of the *Local Government Act 1995*, delegates authority to the Chief Executive Officer to accept contracts for the purchase of plant or machinery up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the *Local Government (Functions and General) Regulations 1996*.
2. Section 5.45 of the *Local Government Act 1995*, amends delegation C5/2016 increasing the authority limit of the Chief Executive Officer to accept tenders to \$1 million excluding GST.
3. Section 5.45 of the *Local Government Act 1995*, amends delegation C16/2021 increasing the authority limit of the Chief Executive Officer to accept contracts not related to a tender up to \$1 million excluding GST.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

- 1 Council is responsible for the overall government of the EMRC's functions. The CEO is responsible for the day-to-day management of the administration of the EMRC's functions amongst other functions such as advising Council.
- 2 Section 5.42 of the Act allows the local government to delegate some of the local government's powers and duties to the CEO:
  - (1) *A local government may delegate\* to the CEO the exercise of any of its powers or discharge of any of its duties under-*
    - (a) *this Act other than those referred to in section 5.43; or*
    - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

*\*Absolute majority required*

(2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

3 Delegation of authority, where allowed, allows for efficient and timely decision making by local governments. Conditions or limitations may be incorporated into delegations such as limiting the circumstances in which a delegation can be exercised or imposing financial or other limits to the delegated power.

4 Council has currently delegated authority for the CEO to accept tenders up to \$400,000 excluding GST.

5 On 24 March 2016 Council resolved:

3. *BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.45 OF THE LOCAL GOVERNMENT ACT 1995, AMENDS DELEGATION C1/2014 INCREASING THE AUTHORITY LIMIT OF THE CHIEF EXECUTIVE OFFICER TO ACCEPT TENDERS TO \$400,000 EXCLUDING GST.*

6 In November 2021 Council extended this delegation to allow the CEO to accept contracts not relating to a tender up to \$400,000 excluding GST.

7 On 25 November 2021 Council resolved:

*THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ACCEPT CONTRACTS NOT RELATING TO A TENDER UP TO \$400,000 EXCLUDING GST AND SUBJECT TO THE REQUIREMENTS OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996.*

## REPORT

8 The CEO does not have the delegated power to authorise purchases over \$400,000 excluding GST without the requirement of Council approval.

9 From time to time, the EMRC purchases various items of plant and machinery for operations at the Red Hill Waste Management Facility, the Hazelmere Resource Recovery Park, waste transfer stations and beyond (i.e. regional waste collection scheme initiative).

10 Due to the nature of waste operations, the cost of each plant and machinery is usually, on average, upwards of \$500,000 thus requiring Council approval as the CEO's delegation only extends to purchases of up to \$400,000 (ex. GST). Further, due to the current economic climate in Western Australia, we are experiencing longer lead times than expected. Consequently, the requirement for Council approval for the purchase of plant and machinery will result in delays in the timing to procure plant/machinery order.

11 In the 2022/2023 financial year, approximately 25% of all EMRC procurement related to the purchase of plant or machinery.

12 Under section 5.42(1) of the Act a local government may delegate (by absolute majority) to the CEO the exercise of any of its powers or the discharge of any of its duties, other than those referred to in section 5.43 of the *Local Government Act 1995* or sections 214(2), (3) or (5) of the *Planning and Development Act 2005*.

13 It is proposed that Council delegates to the CEO purchases of plant and machinery subject to the purchase being for a budgeted purpose and funding already approved by Council in the annual budget setting process and in accordance with the requirements of the *Local Government (Functions and General) Regulations 1996*.

- 14 The proposal will assist and support Council having to not deal with a high volume of requests for tender or request for quote for the purchase of budgeted plant and machinery and it is considered prudent and administratively more efficient, on what is essentially an operational matter, that Council provides an overarching delegation to the CEO to exercise the option to purchase plant and machinery as approved by Council through the annual budget setting process. This will assist and support Council having to not deal with lower risk administrative contracts, allowing Council to focus on more strategic or complex decisions.
- 15 Any unbudgeted procurement purchases whether relating to plant or machinery or other goods or services shall continue to be referred to Council for its approval.
- 16 Therefore, by delegating authority to the CEO to accept contracts for the purchase of plant or machinery up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the *Local Government (Functions and General) Regulations 1996*.
- 17 It is also acknowledged that a large proportion of tenders and contracts not related to tenders are greater than the current limit. To reduce administrative overheads and impost on Council to consider such contracts where it is already subject to adopted budget allocation, it is prudent that the authority limit be increased to \$1,000,000 (ex. GST).
- 18 It is a requirement of section 5.46 of the Act that this delegation as well as all other delegations made by the Council to the CEO and Committees are reviewed in every financial year. This is carried out each year in February.

#### STRATEGIC/POLICY IMPLICATIONS

- 19 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:
  - Goal: To Demonstrate Circular Economy Leadership
    - Target: Enabling circular economy initiatives through advocacy networks by 2050
  - Goal: To Create Value in the Community
    - Target: Community based source separation initiatives by 2027

#### FINANCIAL IMPLICATIONS

- 20 Nil


#### SUSTAINABILITY IMPLICATIONS

- 21 Nil

**Risk – Delay in making operational decisions which are budgeted expenditure items may impact the procurement of goods and services in a timely manner**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Council to delegate authority to the CEO to accept contracts relating to plant and machinery as approved by Council in the annual budget setting process.		

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

### ATTACHMENT(S)

Nil

### VOTING REQUIREMENT

Absolute Majority

### RECOMMENDATION(S)

That Council by absolute majority in accordance with:

1. Section 5.42 of the *Local Government Act 1995*, delegates authority to the Chief Executive Officer to accept contracts for the purchase of plant or machinery up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the *Local Government (Functions and General) Regulations 1996*.
2. Section 5.45 of the *Local Government Act 1995*, amends delegation C5/2016 increasing the authority limit of the Chief Executive Officer to accept tenders to \$1 million excluding GST.
3. Section 5.45 of the *Local Government Act 1995*, amends delegation C16/2021 increasing the authority limit of the Chief Executive Officer to accept contracts not related to a tender up to \$1 million excluding GST.

### COUNCIL RESOLUTION(S)

MOVED

SECONDED



## **14.5 RFT 2023-005 PURCHASE OF A HEAVY-DUTY MOBILE SCREEN FOR RED HILL WASTE MANAGEMENT FACILITY**

**D2023/38284**

### **PURPOSE OF REPORT**

The purpose of this report is to advise Council of the results of Tender RFT 2023-005 for the purchase of a Heavy-Duty Mobile Vibrating Screen for Red Hill Waste Management Facility and recommend acceptance of the tender submission from Mineral Processing Solutions (OPS Screening and Crushing Equipment) – Finlay Model 870 Scalper.

### **KEY POINT(S)**

- A request for tender, RFT 2023-005 for the purchase of a Heavy-Duty Mobile Vibrating Screen for Red Hill Waste Management Facility was advertised via Tenderlink on 5 July 2023.
- Tenders closed on 25 July 2023 with four submissions being received of which three were compliant.
- The EMRC tender evaluation panel recommended acceptance of the tender from Mineral Processing Solutions (OPS Screening and Crushing Equipment).
- A contingency allowance of 10% of the contract sum is recommended to cover any variations during the construction process.

### **RECOMMENDATION(S)**

That:

- 1 Council awards Tender RFT2023-005 – Purchase of a Heavy-Duty Mobile Vibrating Screen for Red Hill Waste Management Facility to Mineral Processing Solutions (OPS Screening and Crushing Equipment) for Finlay Model 870 Scalper at a total cost of \$524,201.77 excluding GST.
- 2 Council authorises the CEO on behalf of the EMRC to enter into a contract with Mineral Processing Solutions (OPS Screening and Crushing Equipment) in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Mineral Processing Solutions (OPS Screening and Crushing Equipment).
- 3 Council authorises a 10% contingency based on the tendered price schedule of \$524,201.77 excluding GST for any contract variations that may arise for Tender RFT2023-005.
- 4 Attachment 2 of this report remains confidential and be certified by the Chairperson and the Chief Executive Officer.

### **SOURCE OF REPORT**

Chief Operating Officer

### **BACKGROUND**

The EMRC's Red Hill Waste Management Facility is the location for the interim Food Organic Garden Organic (FOGO) processing facility. FOGO is supplied by member Councils and other participating Councils from household collections of FOGO waste. The FOGO processing facility requires a heavy duty mobile vibrating screen to facilitate the screening of the finished product.



- 1 The Request for Tender was advertised on 5 July 2023 in the West Australian, EMRC Website, Member Council Notice Boards and Libraries and issued to the market via Tenderlink.
- 2 The RFT closed on 25 July 2023 at 4:00 PM (West Australia Standard Time).
- 3 Submissions had to comply with the Scope of Works and Technical Specification described in the tender documents.
- 4 Tender submissions were received from the following tenderers:
  - a Lincom WA Pty Ltd;
  - b Mineral Processing Solutions (OPS);
  - c Porter Equipment Australia; and
  - d 888 Crushing and Screening Equipment.
- 5 An evaluation panel of EMRC officers assessed the tenders against the following qualitative criteria:

Description of Qualitative Criteria	Weighting
a) Compliance with specifications	40%
b) Critical parts availability	10%
c) Delivery	5%
d) Warranty	5%

- 6 Price was weighted at 40% of the evaluation.
- 7 Based on the panel's evaluation, the submission from Mineral Processing Solutions (OPS Screening and Crushing Equipment) for their Finlay Model 870 Scalper at a total cost of \$524,201.77 excluding GST demonstrated the most advantageous submission and is considered to offer the best value for money. The supply and delivery period is expected to be seven (7) months or less. The Recommendation Report forms attachment 1 of this report.
- 8 Mineral Processing Solutions (OPS Screening and Crushing Equipment) did offer an alternative tender for their Finlay Model 873 Scalper screen but this was ranked lower than the Finlay Model 870 Scalper screen. OPS has done work previously for the Eastern Metropolitan Regional Council to a satisfactory standard.
- 9 A contingency allowance of 10% of the contract sum is recommended to allow for any unforeseen circumstances that may arise during the contract works.
- 10 A copy of each tenderer's company details including the list of their directors, registered address and ABN/ACN forms attachment of this report.

## STRATEGIC/POLICY IMPLICATIONS

- 11 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: Environment Impact

Target: Reduce our environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region.

## FINANCIAL IMPLICATIONS

- 12 The contract value for the proposed purchase of a Heavy-Duty Mobile Vibrating Screen is within the Red Hill Waste Management Facility Operations Capital budget at 24399/30.

## SUSTAINABILITY IMPLICATIONS

- 13 The EMRC's FOGO Recovery Strategy requires sustainable production of high-quality FOGO derived compost and the Operations team has identified the need for this equipment at Red Hill after trialling similar equipment and analysis of the results.

## RISK MANAGEMENT

Risk – Delay in receipt of the Vibrating Screen Deck		
Consequence	Likelihood	Rating
Moderate	Possible	Moderate
Action/Strategy		
➤ If the equipment supply and delivery is delayed, a comparable piece of equipment can be hired in the interim period.		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Supplier Company Details (D2023/38286)

## VOTING REQUIREMENT

Simple Majority

#### **RECOMMENDATION(S)**

That:

1. Council awards Tender RFT2023-005 – Purchase of a Heavy-Duty Mobile Vibrating Screen for Red Hill Waste Management Facility to Mineral Processing Solutions (OPS Screening and Crushing Equipment) for Model 870 at a total cost of \$524,201.77 excluding GST.
2. Council authorises the CEO on behalf of the EMRC to enter into a contract with Mineral Processing Solution (OPS Screening and Crushing Equipment) in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Mineral Processing Solutions (OPS Screening and Crushing Equipment).
3. Council authorises a 10% contingency based on the tendered price schedule of \$524,201.77 excluding GST for any contract variations that may arise for Tender RFT2023-005.
4. Attachment 2 of this report remains confidential and be certified by the Chairperson and the Chief Executive Officer.

#### **COUNCIL RESOLUTION(S)**

MOVED

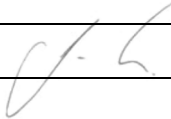
SECONDED



**Eastern Metropolitan Regional Council**  
 226 Great Eastern Highway, Ascot WA 6104  
 PO Box 234, Belmont WA 6984  
 T (08) 9424 2222  
 E mail@emrc.org.au  
[www.emrc.org.au](http://www.emrc.org.au)

### COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	OPS Screening & Crushing Equipment Pty Ltd
ABN / ACN:	54 009 318 674 / 009 318 674
Address of Registered Office:	C/O Brealey Quill Kenny Market City Commercial Centre, 6, 280 Bannister Rd, Canning Vale WA 6155
Principal Place of Business:	40 Miguel Road, Bibra Lake WA 6163
Information on previous company names (if applicable):	Overseas Purchasing Services (Aust.) Pty Ltd Tremont Nominees Pty. Ltd
DIRECTOR PARTICULARS	
Title:	Managing Director
Full Forename(s):	Shane William
Surname:	Czerkasow
Former Name(s):	N/A
Country / State of Residence:	Australia / WA
Nationality:	Australian
Date of Birth:	10/06/1983
Date of Appointment:	01/01/2011
Telephone:	08 93590333 / 0411 138 070
Email:	shane@opsaust.com.au
DIRECTOR PARTICULARS	
Title:	Director
Full Forename(s):	Andrew Blair
Surname:	Ellison
Former Name(s):	N/A
Country / State of Residence:	Australia / WA
Nationality:	Australian
Date of Birth:	27/04/1962
Date of Appointment:	23/03/2016
Telephone:	08 9359 0333 / 0419 965 928
Email:	Andrew.Ellison@opsaust.com.au
LIST OF CONTRACTORS	
Contractor 1:	NA

Contractor 2:	
Contractor 3:	
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	

Please complete and return this form

Tender Submission

## **14.6 REQUEST FOR QUOTATION RFQ 2023–024 – SUPPLY AND DELIVERY OF ONE 20T WHEEL LOADER TO RED HILL WASTE MANAGEMENT FACILITY**

**D2023/38288**

### **PURPOSE OF REPORT**

The purpose of this report is to recommend acceptance of RFQ 2024-024 for the supply and delivery of one 20 tonne wheel loader to the Red Hill Waste Management Facility (RHWMF) from Hitachi Construction Machinery.

### **KEY POINT(S)**

- The new Hitachi wheeled loader will be utilised at the Red Hill composting facility to enable the processing of FOGO materials and the production of compost.
- Quotations were sought for the supply and delivery of one 20 tonne wheel loader to the RHWMF, including an extended warranty and a maintenance service agreement via the WALGA vendor panel.
- The request for quotation closed on 18 August 2023 with a total of six submissions received from various plant and machinery suppliers on the WALGA vendor panel.

### **RECOMMENDATION(S)**

That Council accepts the quotation for the supply and delivery to RHWMF of one 20 tonne wheel loader, including a five year/6,000 hours extended warranty, an extended powertrain warranty of up to 8,000 hours, a maintenance service agreement of up to 4,000 hours submitted by Hitachi Construction Machinery for the total sum of \$439,258.00 (ex GST).

### **SOURCE OF REPORT**

Chief Operating Officer

### **BACKGROUND**

- 1 RHWMF requires a new 20 tonne wheel loader to be utilised for works within the FOGO composting facility, which includes the following:
  - ⇒ Consolidating and preparing the incoming FOGO feedstock for processing;
  - ⇒ Manoeuvring feedstock to form windrows and aerate them as part of processing requirements;
  - ⇒ Move stockpiles to designated location post-processing for storage;
  - ⇒ Support other site operations as required.

### **REPORT**

- 2 RFQ 2023–024 for the supply and delivery of one 20 tonne wheel loader to the HRRP was issued on WALGA's vendor panel on 18 August 2023.
- 3 Six quotes were received for the supply and delivery of one 20 tonne wheel loader from the following suppliers:
  - ⇒ AFGRI Equipment;
  - ⇒ CEG Distributions Pty Ltd;
  - ⇒ Hitachi Construction;
  - ⇒ Komatsu;
  - ⇒ McIntosh & Son; and
  - ⇒ Westrac Pty Ltd.

- 4 An evaluation panel of EMRC officers assessed and scored the submission on the following qualitative criteria:

Description of Qualitative Criteria	Weighting
a) Compliance with Specifications	40%
b) Critical Parts Availability	10%
c) Delivery	5%
d) Warranty	5%

- 5 Price was weighted at 40% of the evaluation.
- 6 The evaluation process determined that the submission from Hitachi Construction Machinery for the supply and delivery of one 20 tonne wheel loader to RHWMF included all the items in the specification, including an extended warranty, and a service maintenance agreement of up to 4,000 hours, which meets the EMRC's requirements.
- 7 The quotation from Hitachi Construction Machinery for a total cost of \$439,258.00 (ex GST), including an extended warranty, and a service maintenance agreement for acceptance as the preferred supplier.
- 8 The anticipated delivery date from the preferred supplier is approximately November 2023.

#### STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:
- Goal: Environment Impact
- Target: To provide sustainable waste disposal operations.
- Target: To improve regional waste recovery management.

#### FINANCIAL IMPLICATIONS

- 10 The adopted 2023/2024 Annual Budget provides for proposed capital expenditure for plant replacement.

#### SUSTAINABILITY IMPLICATIONS

- 11 Nil

#### RISK MANAGEMENT

Risk – Request for Quotes that are over the Chief Executive Officer's delegated authority limit must be approved by Council prior to the award of the contract.		
Consequence	Likelihood	Rating
Moderate	Possible	Moderate
Action/Strategy		
➤ Council to authorise the CEO to enter into a contract with the recommended supplier the subject of this report.		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	Nil Direct Impact
City of Bayswater	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Supplier Company Details (D2023/38290)

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council accepts the quotation for the supply and delivery to RHWMF of one 20 tonne wheel loader, including a five year/6,000 hours extended warranty, an extended powertrain warranty of up to 8,000 hours, a maintenance service agreement of up to 4,000 hours submitted by Hitachi Construction Machinery for the total sum of \$439,258.00 (ex GST).

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED





**Eastern Metropolitan Regional Council**  
 226 Great Eastern Highway, Ascot WA 6104  
 PO Box 234, Belmont WA 6984  
 T (08) 9424 2222  
 E mail@emrc.org.au  
[www.emrc.org.au](http://www.emrc.org.au)

### COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Hitachi Construction Machinery Aust Pty Ltd
ABN / ACN:	62 000 080 179
Address of Registered Office:	107 Allen Road Forrestdale WA 6112
Principal Place of Business:	As Above
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	DIRECTOR OPERATIONS
Full Forename(s):	ANTHONY
Surname:	PILBROW
Former Name(s):	
Country / State of Residence:	AUSTRALIA
Nationality:	AUSTRALIAN
Date of Birth:	23.1.66
Date of Appointment:	APRIL 2021
Telephone:	0400382807
Email:	pilbrow@hema.com.au
LIST OF CONTRACTORS	
Contractor 1:	
Contractor 2:	
Contractor 3:	
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	

Please complete and return this form with your tender submission

## **14.7 RFQ 2023-035 LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORK CONSTRUCTION**

**D2023/38623**

### **PURPOSE OF REPORT**

The purpose of this report is to advise Council of the results of RFQ 2023-035 to construct the Red Hill Waste Management Facility Leachate Pond Deepening and Class IV Stage 2 Access Ramp Work and recommend acceptance of the Tender from Raubex Construction Pty Ltd.

### **KEY POINT(S)**

- The EMRC intends to deepen Leachate Pond 2, a shallow evaporation pond, into an additional holding and evaporation pond increasing the operational capacity of the pond by 44,717m<sup>3</sup>. This work is necessary because of two successive wet winters which has seen the leachate management system at its current limits. There is also a requirement to complete the Phase 2 construction works of Stage 2 Class IV landfill cell, consisting of filling and lining the decommissioned southern access ramp, as well as the remaining remediation works on the existing lining system of the Stage 2 Class IV landfill cell.
- Following the decision to not accept any tender for RFT 2023-006 for the Leachate Pond Deepening and Class IV Stage 2 Access Ramp Works (RHWMF) at Council's August 2023 meeting, a request for quotations process was undertaken in August/September 2023 in accordance with r.11(2)(c)(i) of the Regulations.
- One conforming submission was received from Raubex Construction Pty Ltd which has been evaluated by the EMRC and is recommended for acceptance by Council.

### **RECOMMENDATION(S)**

That:

1. Council award RFQ 2023-035 to construct the Red Hill Waste Management Facility Leachate Pond Deepening and Class IV Stage 2 Access Ramp Work to Raubex Construction Pty Ltd for \$1,889,290.00 (excluding GST) based on a schedule of rates.
2. The CEO be authorised on behalf of the EMRC to enter a contract with Raubex Construction Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Raubex Construction Pty Ltd.
3. Council authorise a 20% contingency based on the tendered price schedule for any contract variations that may arise for RFQ 2023-035.

### **SOURCE OF REPORT**

Chief Operating Officer

## BACKGROUND

- 1 In 2018, the EMRC undertook the construction of a centralised landfill leachate evaporation pond system at Red Hill Waste Management Facility (RHWMF), consisting of one 7m deep holding pond (Pond No.1) and two 2m deep evaporation ponds (Ponds No.2 and 3) providing an operational capacity of approximately 87,600m<sup>3</sup>.
- 2 Since its construction, the pond system has managed all existing leachate generated at the site from landfill operations. Following two consecutive wet winters at RHWMF, the EMRC intends to deepen Leachate Pond 2, a shallow evaporation pond, into an additional holding and evaporation pond. The pond's depth will be increased from 2m to 7m deep, increasing the operational capacity of the pond by 44,717m<sup>3</sup> for a total overall operational capacity of 132,317m<sup>3</sup> for the entire centralised leachate pond system.
- 3 The tendered project also involves the Phase 2 Construction Works at Class IV Stage 2 cell, consisting of filling and lining the decommissioned southern access ramp, as well as the remaining remediation works on the existing lining system.
- 4 At its 24 August 2023 meeting, it was resolved:  
*"That Council:*
  1. *In accordance r.18(5) of the Local Government (Functions and General) Regulations 1996, does not accept any tender submissions in relation to RFT 2023-006 for the Leachate Pond Deepening and Class IV Stage 2 Access Ramp Works (RHWMF) and advise the tenderers of this decision.*
  2. *Adopts the tender exemption process under r.11(2)(c)(i) of the Local Government (Functions and General) Regulations 1996 and as specified under Council Policy 3.5 Purchasing Policy.*
  3. *Authorises the Chief Executive Officer to conduct a request for quotations procurement process for the Leachate Pond Deepening and Class IV Stage 2 Access Ramp Works (RHWMF)."*

## REPORT

- 5 Request for Quote RFQ 2023-035 to construct the Red Hill Waste Management Facility Leachate Pond Deepening and Class IV Stage 2 Access Ramp Work was emailed to several contractors on 25 August 2023. Submissions closed on 11 September 2023 and a single submission was received from:  
 Respondent A Raubex Construction Pty Ltd
- 6 An evaluation panel of EMRC officers assessed the submissions on the following criteria:

Assessment Criteria		Weighting
(a)	Previous experience in bulk excavation and clay lining/capping	25%
(b)	Previous experience in the installation of Geosynthetic and Geocomposite materials	25%
(c)	Safety Management Plan	10%
(d)	Environmental Management Plan	10%
(e)	Tendered Price	30%

- 7 Based on the panel's evaluation, the submission from Raubex Construction Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money. The Schedule of Rates against the specified Bill of Quantities submitted by Raubex Construction Pty Ltd amounted to an estimated total value of \$1,889,290.00 (ex GST). The construction period is estimated to be six (6) months.
- 8 A contingency allowance of 20% of the contract sum is recommended to allow for any unforeseen circumstances that may arise during the contract works. We anticipate encountering hard rock in the base of the pond which will have to be removed by blasting or ripping before the pond shaping and lining can be completed.

### STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.  
 Goal: Environmental Impact  
 Target: Regional urban programs implemented  
 Contribute to a decrease in illegal waste disposal by 2040  
 Revise EMRC wide environmental management system

### FINANCIAL IMPLICATIONS

- 10 The amount allowed for in the adopted 2023/2024 Annual Budget covers the estimated cost of this RFQ.

### SUSTAINABILITY IMPLICATIONS

- 11 To provide sustainable waste management, the provision of additional leachate storage in advance of it being required, is essential.

### RISK MANAGEMENT

Risk – Overtopping of the leachate pond system at Red Hill		
Consequence	Likelihood	Rating
High	Moderate	Moderate
Action/Strategy		
<ul style="list-style-type: none"> <li>➤ The Red Hill Waste Management Facility has adopted new waste operation activities since the pond were constructed in 2018, specifically FOGO processing, which has increased the leachate production on site during the winter period.</li> <li>➤ To ensure the Facility does not have excess leachate above its current capacity, its essential that the Pond #2 is deepened to increase the Facility's leachate capacity by around 50%.</li> </ul>		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Supplier Details Form (D2023/38813)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That:

1. Council award RFQ 2023-035 to construct the Red Hill Waste Management Facility Leachate Pond Deepening and Class IV Stage 2 Access Ramp Work to Raubex Construction Pty Ltd for \$1,889,290.00 (excluding GST) based on a schedule of rates.
2. The CEO be authorised on behalf of the EMRC to enter a contract with Raubex Construction Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Raubex Construction Pty Ltd.
3. Council authorise a 20% contingency based on the tendered price schedule for any contract variations that may arise for RFQ 2023-035.

## COUNCIL RESOLUTION(S)

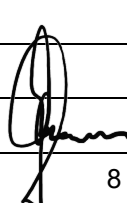
MOVED

SECONDED



**Eastern Metropolitan Regional Council**  
 226 Great Eastern Highway, Ascot WA 6104  
 PO Box 234, Belmont WA 6984  
 T (08) 9424 2222  
 E mail@emrc.org.au  
[www.emrc.org.au](http://www.emrc.org.au)

### COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Raubex Construction Pty Ltd
ABN / ACN:	12633 148 928
Address of Registered Office:	73-75 Dowd Street, Welshpool WA 6106
Principal Place of Business:	73-75 Dowd Street, Welshpool WA 6106
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	Managing Director
Full Forename(s):	JD Hans
Surname:	Roux
Former Name(s):	
Country / State of Residence:	Western Australia
Nationality:	Australian
Date of Birth:	28 May 1965
Date of Appointment:	
Telephone:	0474 979 241
Email:	Hans.r@raubex.com.au
LIST OF CONTRACTORS	
Contractor 1:	Merit Lining Pty Ltd
Contractor 2:	Western Geotechnical & Laboratory Services
Contractor 3:	Survey Dynamics
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	8 September 2023

Please complete and return this form with your tender submission

**14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/33561)**

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGISTER OF COUNCIL RESOLUTIONS (D2023/33552)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2023/33554)
3. 2023/2024 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2023 (D2023/33555)

**RECOMMENDATION**

That the Council notes the items contained in the Information Bulletin accompanying the 28 September 2023 Ordinary Meeting of Council Agenda.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**15 REPORTS OF COMMITTEES**

Nil

**16 REPORTS OF DELEGATES**

- 16.1 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 30 AUGUST 2023 (D2023/38928)



# Municipal Waste Advisory Council

## Minutes

**3:00pm Wednesday, 30 August 2023**

**Online**



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## Attendance

Cr Giorgia Johnson (City of Bayswater)	Eastern Metropolitan Regional Council	<i>Deputy Chair</i>
Cr Les Price (Cue)	WALGA State Council	
Cr Peter Abetz	City of Gosnells	
Cr Karen Wheatland (Melville)	Resource Recovery Group	
Mr Nick Edwards	Bunbury Harvey Regional Council	
Mr Michael Dufour	City of Greater Geraldton	
Mr Tim Youé	Resource Recovery Group	<i>OAG Chair</i>
Mr Stefan Frodsham*	Western Metropolitan Regional Council	
Mr Peter Klein (Wyalkatchem)	Non-Metropolitan Local Government	
Ms Rebecca Brown	Municipal Waste Advisory Council	
Ms Tazra Hawkins	Municipal Waste Advisory Council	
Ms Candy Wong	Municipal Waste Advisory Council	
Ms Nicole Matthews	WALGA	

\*Mr Frodsham was WMRC's nominated MWAC Representative for this meeting.

## Apologies

Cr Doug Thompson (Fremantle)	WALGA State Council	<i>Chair</i>
Cr Karen Chappel JP	WALGA President	<i>Observer</i>
Ms Ruth March (Albany)	Non-Metropolitan Local Government	<i>OAG Deputy</i>
Cr Andrew Maurice (Mosman Park)	Western Metropolitan Regional Council	
Mr Kevin Ketterer (Kalgoorlie-Boulder)	Non-Metropolitan Local Government	
Mr Brett Jackson (Kalamunda)	Metropolitan Local Government	
Cr Karen Vernon (Victoria Park)	Mindarie Regional Council	
Mayor Ruth Butterfield (Armadale)	WALGA State Council	
Ms Conor Macgill	Municipal Waste Advisory Council	
Cr Bob Hall	City of Greater Geraldton	
Mr Marcus Geisler	Eastern Metropolitan Regional Council	

## Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth) on the land of the Whadjuk Noongar People where WALGA is located, and we acknowledge and pay respect to Elders past and present. WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

## 1 Procedural Matters

### 1.1 MWAC Minutes tabled at WALGA State Council

A summary of the Minutes of the Municipal Waste Advisory Council will be noted at the next WA Local Government Association State Council meeting.

### 1.2 Confirmation of the Previous MWAC Minutes

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR ABETZ/CR PRICE)**

The Minutes of the meeting of the Municipal Waste Advisory Council held on Wednesday, 28 June 2023 were confirmed as a true and accurate record of the proceedings.

### 1.3 Out of Session Flying Minute – Product Stewardship for E-waste and PV Systems\*\*\*

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR ABETZ/CR PRICE)**

That the Municipal Waste Advisory Council confirm the outcome of the out of session Flying Minute – Submission on the Discussion Paper *Wired for change: Regulation for Small Electrical Products and Solar Photovoltaic System Waste* – 10 July 2023 as a true and accurate record of the proceedings.

#### **Background**

The out of session Flying Minute of 10 July 2023 has been distributed to the Council for ratification, the outcome was as follows:

#### **Submission on the Discussion Paper *Wired for change: Regulation for Small Electrical Products and Solar Photovoltaic System Waste***

For:

Cr Doug Thompson (Fremantle)  
Cr Georgia Johnson (City of Bayswater)  
Mayor Ruth Butterfield (Armadale)  
Cr Les Price (Cue)  
Cr Tresslyn Smith  
Cr Peter Abetz  
Cr Bob Hall  
Cr Karen Wheatland (Melville)  
Cr Andrew Maurice (Mosman Park)

WALGA State Council  
Eastern Metropolitan Regional Council  
WALGA State Council  
WALGA State Council  
Bunbury Harvey Regional Council  
City of Gosnells  
City of Greater Geraldton  
Resource Recovery Group  
Western Metropolitan Regional Council

Against, including no response:  
Cr Karen Vernon (Victoria Park)

Mindarie Regional Council

## Business Arising

A	Issue	June 2021 MWAC Item 5.8 FOGO in MUDs		
	Action	<ol style="list-style-type: none"><li>1. Executive Officer will follow up to determine if information on the <i>Waste Avoidance and Resource Recovery Act 2007</i> can be provided to Development Assessment Panels (DAPs) so the members understand the regulatory requirements regarding Local Government waste collection.</li><li>2. The Chair requested that the Executive Officer provide information on how the amount/type of education a Local Government undertakes can impact on their contamination rate.</li></ol>		
	Timeframe		Status	<ol style="list-style-type: none"><li>1. Complete.</li><li>2. Complete.</li></ol>

## 3 Decision Items

### 3.1 Policy Statement and Advocacy Position Review – HHW\*\*\*

#### MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR WHEATLAND/CR ABETZ)

That the Municipal Waste Advisory Council:

1. Rescind the existing WALGA *Household Hazardous Waste Policy Statement 2003* and Advocacy Position 7.11 *Household Hazardous Waste*; and
2. Endorse a revised WALGA *Household Hazardous Waste Policy Statement 2023* and Advocacy Position as follows:

*Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised management strategies to protect human health, property and the environment. This requires:*

1. *Effective Product Stewardship for all HHW; and*
2. *The maintenance and expansion of the HHW Program, funded by the State Government and Product Stewardship Schemes, to provide for the management of HHW collected from the community by Local Government.*

#### In Brief

- The WALGA *Household Hazardous Waste Policy Statement* was endorsed in 2003, prior to the launch of the HHW Program and the *Waste Avoidance and Resource Recovery Act 2007*.
- The Policy Statement has been updated to clearly identify roles and expectations for all tiers of government, industry and the producers of materials which become HHW.
- The Advocacy Position on HHW outlines the key areas of advocacy regarding HHW and the expectations of Local Government.

#### Background

The WALGA [\*Household Hazardous Waste Policy Statement\*](#) was endorsed in 2003, prior to the enactment of the *Waste Avoidance and Resource Recovery Act 2007* and was used as the basis to advocate for the Household Hazardous Waste Program currently administered by WALGA.

In reviewing the Policy Statement, consultation occurred with the Officers Advisory Group, Municipal Waste Advisory Council, as well as the Local Governments and Regional Councils which are part of the HHW Program. The feedback received focused on the concerns regarding the inequity for Local Governments/Regional Councils where a large proportion of those using the HHW facilities are not rate payers contributing to the facility operations.

The existing WALGA Advocacy Position [7.11 Household Hazardous Waste \(HHW\)](#) is:

*Local Government:*

1. *Acknowledges the importance of a state-based collection system for Household Hazardous Waste;*
2. *Considers that the EPR approach should be applied to this waste stream; and,*
3. *Acknowledges there is a need for the principle of waste minimisation to be applied to the management of this waste stream in the future (with regard to the Waste Management Hierarchy).*

It is proposed to replace the existing Advocacy Position with:

*Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised management strategies to protect human health, property and the environment. This requires:*

1. *Effective Product Stewardship for all HHW; and*
2. *The maintenance and expansion of the Household Hazardous Waste Program, funded by the State Government and Product Stewardship Schemes, to provide for the management of HHW collected from the community by Local Government.*

#### **Comment**

Household Hazardous Waste is, and continues to be, of significant importance for Local Government in relation to waste management. For example, the challenges presented by the management of lithium batteries in relation to fires are just one example of why this waste stream above and beyond other types of waste requires a specific Policy Statement and Advocacy Position.

The HHW Policy Statement (2003) has been a successful document, as it provided the basis for WALGA to effectively advocate for a HHW Program for Local Government. Through the three subsequent iterations of the HHW Program, it has been used as a reference point for ensuring the inclusion of agreed roles and responsibilities in the Program design.

This review of the Policy Statement, and associated Advocacy Position, has focused on documenting the key roles and responsibilities for all tiers of government and the importance of product stewardship in ensuring the ongoing effective management of HHW.

Following discussion at the Officers Advisory Group meeting, the policy statement was updated to reflect that Local Government responsibility for collecting and reporting on HHW data was limited to material accepted at drop facilities and temporary collection days.

#### **Discussion at the Municipal Waste Advisory Council**

Clarity was sought on why the wording in the revised Policy Statement indicates that HHW is ‘*a small but significant component of the waste stream*’. The Executive Officer provided an example relating to lithium-ion batteries. Feedback received by WALGA from local and national stakeholders has highlighted an increased incidence of battery fires in waste trucks and resource recovery

facilities. These incidences have been attributed to an upsurge in products containing lithium-ion batteries being released into the consumer market and their improper disposal at end of life. The chemistry of lithium-ion batteries makes them highly flammable particularly if they are penetrated or subjected to external pressure.

### 3.2 MWAC Budget 2023 24\*\*\*

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION (CR WHEATLAND/CR ABETZ)**

That the Municipal Waste Advisory Council endorse the MWAC Budget 2023-24.

#### **In Brief**

- The MWAC Budget for the 2023-24 financial year has been developed including income from WALGA, Regional Councils and the Household Hazardous Waste Program.
- WALGA restructuring and staffing changes have resulted in a decrease in costs to the MWAC Budget.

#### **Background**

The MWAC Budget has three main sources of income – WALGA, Regional Councils and the Waste Authority (through the Household Hazardous Waste Program). A new 5-year Household Hazardous Waste Program funding agreement has been entered into (see Item 5.1), which provides ongoing funding certainty for this Program.

A one-year extension of the Bin Tagging Program has been negotiated, but currently the income is not included in the MWAC Budget. To include the income from the Bin Tagging Program, and any other changes which may occur in the MWAC Budget, the Regional Councils will be initially invoiced for half of their contribution. At the WALGA midterm budget review, a second invoice to the Regional Councils will be issued and any savings passed on.

#### **Comment**

A change to staffing has been confirmed, with the former Manager Waste and Recycling, now responsible for the management of both the Waste and Environment Teams. Consequently, costs for this role have been split between the MWAC and WALGA Environment budgets. To ensure continued high-level support for MWAC, the responsibilities of the former Waste Management Specialist role have been upgraded and the position reclassified as a Senior Policy Advisor, Waste Management. These changes have reduced staffing costs to the MWAC Budget by approximately \$30,000.

The Rivers Regional Council has yet to transition to a Regional Subsidiary. Therefore, the MWAC Budget has been calculated to exclude that income.

WALGA has been progressing a Governance Review and the WALGA Executive Director, Organisations Services and Executive Manager, Policy has met with some of the Regional Council CEOs to discuss this Review and the MWAC Partnership Agreement.

#### **Discussion at the Municipal Waste Advisory Council**

Rivers Regional Council provided WALGA with the required notice to withdraw from MWAC and has not made contributions since that time. It was indicated that the Rivers Regional Council will be wound up and move to a regional subsidiary in the next financial year.

## 4 Discussion Items

### 4.1 Policy Statement and Advocacy Position Review – Waste Management Education\*\*\*

#### In Brief

- The WALGA *Waste Management Education Policy Statement* was first endorsed in 2008.
- The Policy Statement has been updated to reflect the changes in the approaches to community engagement which have occurred and to highlight the primacy of waste education to achieve effective waste management outcomes.
- A new Advocacy Position has been drafted, and feedback is sought on the content.

#### For Discussion

- Key elements of an Advocacy Position on waste education.
- Draft Advocacy Position

#### Background

The WALGA [\*Waste Management Education Policy Statement\*](#) was endorsed in 2008, prior to any significant investment by the State or Federal Government in waste education. The Policy Statement was developed to inform WALGA and Local Government advocacy in relation to the roles and responsibilities of Local, State and Federal Governments regarding waste education. The Policy Statement has been revised and updated to reflect contemporary roles and expectations of all levels of government as well as industry and community partnerships.

The *Waste Management Education Policy Statement* has been used successfully in WALGA and Local Government advocacy to increase resourcing and focus on waste education as a key element of effective waste management. The Policy Statement was reviewed and updated following feedback from a working group of waste education experts, convened through the Consistent Communications Collective.

The existing Advocacy position [\*7.9 Waste Management Education\*](#) is:

*Local Government asserts that the different spheres of government have different roles and responsibilities in relation to waste education: Local Government's role is primarily concerned with 'behavioural change', whereas State and Federal Governments have a strategic role that focuses on 'attitudinal change'.*

Discussion at the Officers Advisory Group meeting supported the inclusion of 'waste education' in the definition of 'waste services' under the Waste Avoidance and Resource Recovery Act 2007. Other points raised included highlighting continued State Government resources and programs as essential to waste education, as well as identifying problematic materials in the waste stream and engaging with producers to identify alternative approaches.

Following this meeting, a draft Advocacy Position has been developed for discussion:

*Waste education is an essential part of waste management, it provides the information and motivation necessary to empower the community to engage in waste avoidance, reuse and recovery and accurately use services provided.*

*Effective waste education requires:*

- *Increased and ongoing State Government planning and funding mechanisms to support and enable the implementation of effective waste management systems by Local Government.*
- *Recognition of waste education in the definition of 'waste service' in the Waste Avoidance and Resource Recovery Act 2007, in order to allow a charge for waste education/behaviour change as part of the waste service charge.*
- *Identification of problematic materials within the waste stream and ongoing advocacy for evidence based alternative approaches.*

#### **Discussion at the Municipal Waste Advisory Council**

MWAC discussed the draft Advocacy Position and requested that the position be strengthened to reflect that without effective waste education no effective services can be implemented. Feedback on the Policy Statement included:

- Separating out the role of Regional Councils, however noting that not all provide waste education, highlighting that the shared services approach can work well.
- Including that collaborations between Regional Councils and Local Governments, such as Recycle Right, are possible.
- Aim to provide consistent messaging.
- A strategic and long term approach is needed, which targets waste avoidance as well as recycling and other messaging.

MWAC also discussed the importance of identifying the good news stories regarding recycling and communicating where material is recycled.

## **5 Information Items**

### **5.1 HHW Program Update**

- In the 2022-23 financial year, the HHW Program expended \$1,768,825 and collected 491,467 kg of HHW.
- The HHW Program funded collections from 15 Permanent facilities across the state.
- No temporary collection days were held during the 2022-23 financial year.
- The main materials collected were gas cylinders (30%), household batteries (17%) and flammable liquids (10%).
- A new 5-year funding agreement with the Waste Authority commenced from 1 July 2023 with a total budget of \$10.2M.
- Due to a delay with the funding agreement finalisation, the contract with Cleanaway was extended for a period of eight months until 26 February 2024. This allows for the tender process and if a new contractor is awarded, allows them time to gear up.
- The tender for the HHW Program went to market on 19 July and closed 17 August 2023.

### **5.2 Policy Statement Review Update**

- Policy Statement Reviews in progress:
  - Waste Management Data and Information Management – Recommended to be rescinded (to September State Council meeting).
  - Household Hazardous Waste – Consider at MWAC August meeting (following consideration, progress to December State Council meeting).



- Waste Management Education – Discussion at MWAC August meeting (following discussion and updates, consider at MWAC October meeting).
- Initial Review October OAG/MWAC:
  - Standards for Recycled Organics Applied to Land (consider revisions at December OAG/MWAC meetings).
- Initial Review October OAG/MWAC:
  - Waste Levy Policy Statement (consider revisions December OAG/MWAC meetings).
- The following Policy Statements will be reviewed in 2024:
  - Container Deposit Systems.
  - Extended Producer Responsibility.
- Waste Management Legislation.

### 5.3 Tyre Stewardship Australia OTR Report Released

- Tyre Stewardship Australia (TSA) has published its [report](#) into the use, recovery, and recycling of Australia’s off-the-road tyres, conveyors, and tracks (OTR rubber products).
- OTR rubber products are critical for the Australian economy. Up to 245,000 tonnes are used and become waste each year, with around 80% of this coming from the mining sector and 10% from agriculture.
- The vast majority of these tyres are buried on site, stockpiled, or sent to landfill. Used rubber products are a valuable resource, and finding a new life for them offers many environmental, social, and economic benefits, particularly in regional and remote Australia.
- The report, funded by the Australian Government’s National Product Stewardship Investment Fund and TSA, provides a pathway forward for Australia to realise the benefits of OTR tyre, conveyor and track resource recovery, particularly in regional, rural and remote areas.

#### Discussion at the Municipal Waste Advisory Council

The City of Greater Geraldton indicated it has provided a 1-month tyre amnesty which had been highly successful. The City will provide the data from this to WALGA who will raise it with Tyre Stewardship Australia, as a case study of the costs associated with tyre recycling and the community need for this type of service.

### 5.4 Packaging Reform Consultation

- The Department of Climate Change, Energy, the Environment and Water (DCCEEW) has commenced consultation with industry and government on the development of a [reformed regulatory scheme](#) for managing packaging in Australia.
- To drive the transition to a circular economy for packaging that takes a whole-of-supply-chain approach, the Department is proposing four regulatory scheme objectives to be underpinned by mandatory obligations:
  1. Ensure all packaging is designed for circularity.
  2. Increase the amount of reusable packaging.
  3. Ensure packaging is recovered.
  4. Increase the amount of recycled content in packaging.
- WALGA is working with the Australian Local Government Association (ALGA), and other Local Government Associations, to provide input into the scheme design.
- Public consultation will be undertaken later in 2023 with Environment Ministers to consider the proposed new framework in 2024.

## 6 Reports

### 6.1 MWAC Groups

1. **Metropolitan Regional Council Working Group**  
Delegates/Nominees: Mr Tim Youé, Working Group Chair  
The next meeting of the Group is being planned.
2. **Consistent Communications Collective**  
Delegates/Nominees: n/a  
This Group met on Wednesday, 7 June where the recycling A-Z List was discussed.
3. **Industry Training Reference Group**  
Delegates/Nominees: n/a  
It is not intended for this Group to meet again. It will be removed from the MWAC Agenda.
4. **Household Hazardous Waste Advisory Group/Operators Meeting**  
This Group has not met since the previous MWAC meeting.

### 6.2 External Committees & Working Groups

1. **DWER Waste Reform Advisory Group**  
Representative: MWAC Chair, MWAC Executive Officer and CEO of RRG  
This Group met on Wednesday, 23 August.
2. **DWER Regulatory Reference Group**  
Representative: WALGA Executive Manager, Policy  
This Group met on Thursday, 10 August.
3. **DWER FOGO Reference Group**  
Representative: Senior Policy Advisor, RRG, EMRC, WMRC,  
This Group has not met since the previous MWAC meeting .
4. **DWER Single-use Plastic Working Group**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
5. **Australasian Recycling Label Working Group**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
6. **Hazard Coordinating Committee**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
7. **Across Agency Asbestos Group**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.

- 8. Waste Authority Construction & Demolition (C&D) Working Group**  
Representative: Senior Policy Advisor  
This Group has not met since the previous MWAC Meeting.
- 9. Waste Management and Resource Recovery Association of Australia**  
Representative: Senior Policy Advisor  
This Group meets on a monthly basis.
- 10. Charitable Recycling Australia**  
Representative: Senior Policy Advisor  
This Group has not met since the previous MWAC meeting.
- 11. Keep Australia Beautiful Council**  
Representative: MWAC Executive Officer  
KABC met on Thursday, 17 August.
- 12. Australian Local Government Association (ALGA) Representation**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
- 13. E-waste to Landfill Ban - Technical Advisory Group**  
Representative: MWAC Executive Officer  
This Group has not met since the previous MWAC meeting.
- 14. Container Deposit Scheme (CDS) Stakeholder Advisory Group**  
Representative: MWAC Executive Officer  
The Group met on Thursday, 27 July. Some of the issues raised included:
- A national report will be released on behaviour change relating to CDS, some outcomes showed that engagement in the Scheme is lower in multi-unit dwellings due to limited storage space and access to refund points and that more options for CDS in public places was needed.
  - The heads of EPA have agreed to fund a cost benefit analysis to look at an increase refund amount.
  - Preference to phase out PVC.

## 7 Other General Business

### 7.1 Export Ban Paper and Cardboard Rules

The Executive Officer outlined that the Department of Climate Change, Energy, the Environment and Water had released an [Exposure Draft of the Recycling and Waste Reduction \(Export – Paper and Cardboard Rules 2023\)](#). The Draft includes specific percentage contamination rates, which need to be met, to export the materials.

MWAC expressed considerable concern about the Draft Rules, including:

- WA does not have the infrastructure to meet the percentage contamination rates included in the Draft Rules.
- It would take at least a year, if not more, to put in place the infrastructure to meet the contamination rates.
- It is like this additional processing would significantly increase the costs of recycling for WA.

- The issue being addressed by the Export Bans is the ethics of the supply chain and this can be done by having legitimate off take agreements with legitimate end users.
- Product Stewardship is essential to address the quality of the material which enters the kerbside recycling system, as well as pay for the costs associated with recycling. There was support for the packaging industry funding infrastructure solutions.

A Flying Agenda with the Submission will be circulated to MWAC for consideration.

**The meeting closed at 3.51pm.**

## **8 Next Meeting**

The next meeting of the Municipal Waste Advisory Council will be held online at 3:00pm on Wednesday, **18 October 2023**.



## **Flying Agenda: Discussion Paper: *Wired for Change: Regulation for small electrical products and solar photovoltaic system waste* Submission**

*By Rebecca Brown, Manager Waste and Environment*

### **RECOMMENDATION**

**That the Discussion Paper: *Wired for Change: regulation for small electrical products and solar photovoltaic system waste* Submission be endorsed.**

### **Executive Summary**

- The current national Product Stewardship Scheme for electronic waste does not meet the needs of Local Government as it does not cover all electronic waste, or the costs associated with recycling. Local Government has also expressed concern regarding the equity of the geographic coverage of the Scheme.
- Following a review of the current Scheme, the Federal Department of Climate Change, Energy, the Environment and Water is seeking feedback on a proposed new regulated product stewardship scheme for two categories of electrical waste: small electrical and electronic equipment and solar photovoltaic (PV) systems, outlined in a discussion paper.
- The proposed new scheme meets most Local Government requirements, with:
  - a guarantee that all costs associated with the recycling of this e-waste is covered for sites which are part of the Scheme
  - the majority of electronic waste currently being disposed of at Local Government sites being included, as well as an opportunity for additional products to be added over time
  - an equitable access requirement.
- The design of the proposed scheme has been informed by consultation with WALGA, other Local Government Associations, and key stakeholders. WALGA has emphasised the need for these elements of the Scheme, as well as targets that do not limit collection amounts and align with infrastructure and markets for products collected.

### **Attachment**

The Submission is attached.

[Submission on the Review of the National TV and Computer Recycling Scheme.](#)

[Submission on Discussion Paper on Stewardship for consumer and other electrical and electronic products.](#)

[Issues Paper on Product Stewardship for Photovoltaic Systems.](#)

[Principles for Product Stewardship.](#)

### **Policy Implications**

The Submission aligns with the WALGA [Extended Producer Responsibility Policy Statement](#) and Advocacy Position and references the recently adopted Landfill Bans Advocacy Position.

#### **[7.6 Extended Producer Responsibility](#)**

*Local Government supports the concept of Extended Producer Responsibility, as a mechanism for ensuring manufacturers of products take responsibility (be that physical or financial) for the entire lifecycle impact of their products. By placing greater responsibility on producers, Extended Producer Responsibility can potentially improve valuation, pricing and incentive mechanisms, as well as encourage greater investment in infrastructure, research and development.*

### *Landfill Bans*

*Landfill bans are only supported in the presence of effective product stewardship schemes, or other funding mechanisms, for products which would be subject to the ban.*

## **Background**

In 2011, the National Television and Computer Recycling Scheme (NTCRS) was launched and initially covered all costs associated with recycling products covered under the Scheme. At this time only about 10 per cent of electronic waste collected by Local Government was outside the NTCRS. Over time, Local Government has identified significant problems with the NTCRS, as it has ceased to cover all costs associated with recycling these materials and the scope of electronic waste being disposed of has broadened, with approximately 30 per cent of what is now collected now being outside the NTCRS.

In 2018, the now Department of Climate Change, Energy, the Environment and Water (DCCEEW) commenced a review of the NTCRS. The Department has consulted with Local Government and other stakeholders in the lead up to the most recent phase in this review and is now seeking feedback on a new regulatory approach to product stewardship for two categories of electrical waste, small electrical and electronic equipment and solar photovoltaic (PV) systems outlined in [Wired for change: Regulation for small electrical products and solar photovoltaic system waste](#) (the Discussion Paper).

The purpose of the proposed Scheme is to:

- Ensure that Australia manages decommissioned solar PV systems in an environmentally sustainable manner.
- Provide Australian households and businesses with sustainable pathways to manage end-of-life small electrical and electronic equipment.
- Reduce solar PV system and small electrical and electronic waste.
- Create an effective national product stewardship framework which can be used to address additional product types, if required in the future.

The proposed regulatory approach aims to:

- reduce waste to landfill.
- increase the recovery of reusable materials.
- provide convenient access to e-stewardship services across Australia.
- support Australia's transition to a more circular economy.
- foster shared responsibility across the lifecycle of covered products.

The proposed scope of the new scheme is small electronic and electronic equipment found in homes and small business, weighing up to 20kg; it also includes all products covered under the current National Television and Computer Recycling Scheme (NTCRS). It is proposed the Scheme would cover small scale PV systems, even if installed prior to the Scheme commencement.

Following considerations of the feedback on the Discussion Paper, the Department will release a Policy Impact Assessment (PIA), providing a cost/benefit analysis of the various regulatory options.

Also important in the context of this Submission is the e-waste landfill ban which the Western Australian Government have [committed](#) to implement by 2024. WALGA has provided a [Submission](#) to the State Government on this, highlighting Local Governments significant concern regarding the misalignment in the timeframe for the landfill ban and an effective national product stewardship scheme for the materials covered by the Ban being in place.

### Consultation

MWAC discussed the Discussion Paper at the June 2023 meeting and a webinar, with 60 Local Governments registered, was held on Thursday 6 July 2023. Local Governments are being encouraged to put in Submissions on the Discussion Paper. WALGA has also shared a draft of the Submission with other State and Territory Local Government Associations.

### **Comment**

Local Governments key concerns with the NTCRS include that the Scheme does not cover all types of electronic waste or costs associated with the recycling products collected and that there is not equitable geographic access to recycling options under the Scheme.

WALGA's Submission notes that the new scheme as outlined in the Discussion Paper potentially addresses most of the issues that Local Government has raised with the NTCRS and includes the key components of a successful product stewardship scheme, notably:

- A guarantee that all costs associated with the recycling of e-waste and PV's is covered. This includes transport cost, which is particularly important for regional and remote Local Governments.
- A Scheme which covers the majority of electronic waste currently being disposed of at Local Government sites and includes a clear mechanism for additional products to be added over time.
- Enabling equitable access to the Scheme across Australia.
- Targets that do not limit collection amounts and align with infrastructure and markets for products collected.

Other Recommendations in the Submission include:

- A mechanism for annual feedback from stakeholders, including Local Government, to determine if types of electronic waste outside the Scheme are increasing, and should therefore be considered for inclusion.
- Ensuring the Department is resourced to take and act on the feedback regarding expansion of the Scheme.
- That e-cigarettes are included in an effective product stewardship program, such as the return unwanted medicines program, to ensure safe disposal and resource recovery.

## **Submission on the Discussion Paper *Wired for change: Regulation for small electrical products and solar photovoltaic system waste.***

July 2023

### **Acknowledgement**

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth) on the land of the Whadjuk Noongar People where WALGA is located, and we acknowledge and pay respect to Elders past and present.

WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

### **Status of this Submission**

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA).

The Western Australian Local Government Association (WALGA) is the united voice of Local Government in Western Australia. The Association is an independent, membership-based organisation representing and supporting the work and interests of 139 Local Governments in Western Australia, comprising 1,215 Elected Members and approximately 22,600 Local Government employees, as well as over 2.5 million constituents of Local Governments in Western Australia.

Western Australian Local Governments vary greatly in:

- size, ranging from less than 1.5 to over 370,000 square kilometres,
- population, just over 100 to more than 224,000 people,
- the number of staff employed, from less than 10 to over 1000,
- in revenue received, which in 2019-20 ranged from just over \$2 million to just over \$226 million.

MWAC is a standing committee of WALGA and includes major Regional Councils (undertaking waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.



## Summary of Recommendations

1. To ensure that products can be added to the Scheme over time:
  - A mechanism is included in the regulations requiring annual feedback from the Scheme Administrator, liable parties, recyclers and Local Government to determine if types of electronic waste outside the Scheme are increasing and should, therefore, be considered for inclusion in the Scheme.
  - A clear mechanism/process for adding products to the Scheme is included in the regulations.
  - The Department is resourced to ensure that the annual feedback is sought and acted upon.
2. That e-cigarettes be included in an effective national Product Stewardship Program, such as the Return Unwanted Medicines Program, to ensure safe disposal and resource recovery.
3. Effective safeguard mechanisms be put in place to ensure the Scheme Coordinator and Network Operators must take and recycle all eligible material collected by sites at no cost to the sites.
4. That the Scheme Coordinator ensures that there is sufficient recycling infrastructure capacity and markets for material collected through the Scheme.
5. To ensure the Scheme has equitable coverage nationwide, State/Territory based Targets for recycling be established.

## 1 Introduction

WALGA welcomes the opportunity to comment on the Department of Climate Change, Energy, the Environment and Water (DCCEEW) discussion paper, [Wired for change: Regulation for small electrical products and solar photovoltaic system waste](#) (the Discussion Paper).

The Discussion Paper has been informed by consultation with WALGA, other Local Government Associations, and key stakeholders. The Discussion Paper is the next step in the process, following formal consultation by the Department, in early 2022, which included a Discussion Paper on Stewardship for consumer and Other Electrical and Electronic Products. WALGA made a [Submission](#) on this Paper, developed an [Issue Paper](#) to inform the development of product stewardship for photovoltaics systems and also made a [Submission](#) on the 2018 review of the National Television and Computer Recycling Scheme (NTCRS). WALGA has also developed [Principles for Product Stewardship](#) which have been used in this Submission to ensure the proposed Scheme meets key outcomes. These Principles are:

1. Producers and importers should take responsibility for the end-of-life product impacts.
2. Product Stewardship Scheme should cover the entire cost of product recycling.
3. Leverage Existing Schemes and Collection Locations.
4. Make it easy, convenient and consistent for the community.
5. National coverage and equitable access for all.
6. Evidence based.
7. National Product Stewardship legislation should be used.
8. Timely action and industry cooperation.

9. Product Stewardship Schemes should be demand based and aim to recover the maximum amount of material possible, rather than being limited by targets.
10. Product Stewardship Schemes should focus on 'no cost' at end-of-life options for consumers or provide incentives for recovery.

### ***Scheme Purpose and Design***

The purpose of the proposed scheme is to:

- ensure that Australia manages decommissioned solar PV systems in an environmentally sustainable manner.
- provide Australian households and businesses with sustainable pathways to manage end-of-life small electrical and electronic equipment.
- reduce solar PV system and small electrical and electronic waste.
- create an effective national product stewardship framework which can be used to address additional product types, if required in the future.

The proposed regulation for the Scheme aims to:

- reduce waste to landfill.
- increase the recovery of reusable materials.
- provide convenient access to e-stewardship services across Australia.
- support Australia's transition to a more circular economy.
- foster shared responsibility across the lifecycle of covered products.

The proposed scheme would be managed by a single scheme administrator, appointed by government, and responsible for achieving scheme outcomes. Network operators would also be appointed by government and be responsible for managing collection, transport and recycling services within a certain geographic area. The Scheme would be funded by liable parties, organisations which import or produce products covered by the scheme. Liable parties would be required by regulation to join the scheme and pay fees to the Scheme administrator.

The proposed scope is small electronic and electronic equipment found in homes and small business, weighing up to 20kg; it includes all products covered under the current National Television and Computer Recycling Scheme (NTCRS). It is proposed the Scheme would cover small scale PV systems, even if installed prior to the Scheme commencement.

Following considerations of the feedback on the Discussion Paper, the Department will release a Policy Impact Assessment (PIA), providing a cost/benefit analysis of the various regulatory options.

### ***Western Australian Landfill Ban***

Also important in the context of this submission is the e-waste landfill ban which the Western Australian Government have [committed](#) to implement by 2024. WALGA has provided a [Submission](#) to the State Government on this, highlighting Local Governments significant concern regarding the misalignment in the timeframe for the landfill ban and an effective national product stewardship scheme for the materials covered by the Ban being in place. In July 2023, WALGA adopted a following position:

***Landfill bans are only supported in the presence of effective product stewardship schemes, or other funding mechanisms, for products which would be subject to the ban.***

This submission identifies provides comments on the proposed scheme structure and design, the scope of materials covered and the target identified.

## 2 Scheme Structure and key elements

The Discussion Paper identifies the proposed structure of the proposed scheme and the key elements. Table 1 outlines those elements and provides commentary on their suitability.

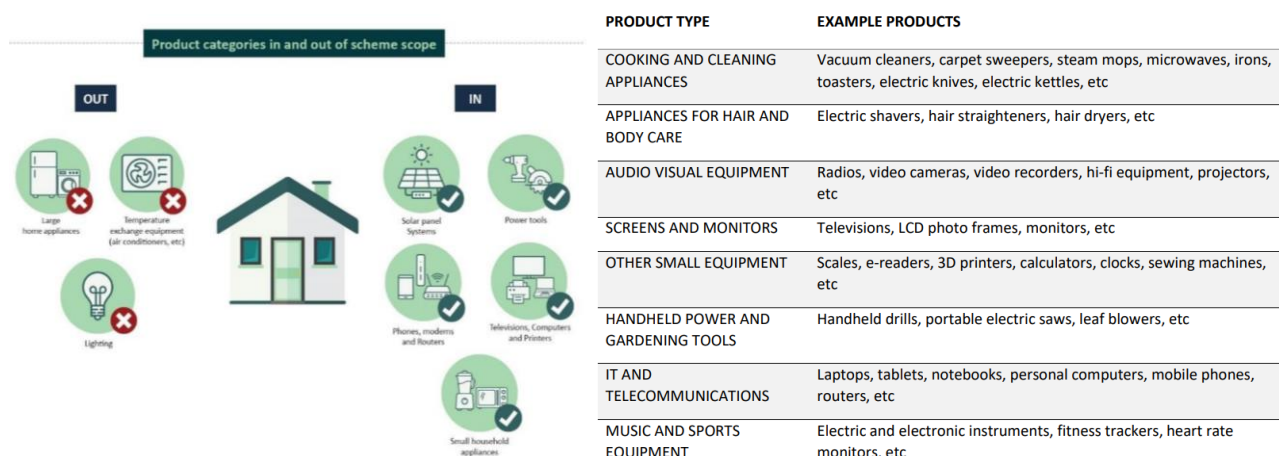
Scheme Structure	WALGA Comment
<i>Nationally legislated Scheme</i> – using the Recycling and Waste Reduction Act 2020 Act.	<b>Support</b>  The national legislation provides a consistent framework for the Scheme and WALGA support a timely national approach for product stewardship.
<i>Focus on recycling</i> – but the Scheme also encourages reduction, repair, reuse and consumer education. This includes embedding these considerations in Scheme Targets.	<b>Support</b>  Local Government immediate concern is ensuring the e-waste currently being disposed of can be recycled at no cost to the community. Longer term, it is vital for reduction, repair and reuse to be embedded. WALGA has commented on these issues in its Submissions to the Productivity Commission Right to Repair <a href="#">Issues Paper</a> and <a href="#">Draft Report</a> .
<i>Focus on small electronic and electrical equipment and PVs</i>	<b>Support</b>  See Section 3 Product Scope.
<i>Framework for other products to be added</i> – the intent is that other products could be added to the Scheme as it progresses.	<b>Support</b>  See Section 3 Product Scope for further information on this approach.
<i>Cover households and businesses (small)</i>	<b>Support.</b>
<i>Convenient access across Australia</i>	<b>Support.</b> See Section 4 Targets for further commentary.
<i>Cover legacy waste</i> – for electronic and electrical waste and small PV systems.	<b>Support.</b>
<i>One Scheme Administrator</i> – accountable for achieving the Scheme outcomes, including targets for e-waste recycling, amount of material recovered, minimum access and education or awareness.	<b>Support</b>  WALGA identified one of the problems with the NTCRS was the multiple Scheme administrators.
<i>Multiple Network Operators</i> – x appointed by government and be responsible for managing collection, transport and recycling services within a certain geographic area	<b>Support in principle</b>  Further discussion regarding how this would operate in practice and the safeguards required to ensure that competition between network operators ensure best community outcomes as well as value for money.

<p><i>Liabe Parties</i> – organisations which import or produce products covered by the scheme. Liabe parties would be required by regulation to join the scheme and pay fees to the Scheme administrator. To be considered a liabe party, there is a threshold of number of products imported or produced, so that very small operators or individual importing product would not be captured.</p>	<p><b>Support</b></p>
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**Table 1: Scheme structure and design and WALGA comments**

### 3 Product Scope

The proposed scope for the Scheme is outlined in Figure 1. The Discussion Paper (appendix B) includes further detailed listing of all products that are intended to be part of the Scheme. WALGA, with funding from the State Government, through the New Industries Fund, undertook 6 electronic waste temporary collection events across WA. Through program over 20 tonnes of electronic waste was recycled (39,216 items) and nearly 1,000 community members accessed e-waste recycling options. The scope of materials collected through these events has been used as a basis to assess whether the scope of the materials proposed to covered by the Scheme is likely to meet Local Government and community needs. The proposed scope of small electrical and electronic equipment covered, and the approach small and large scale PV systems, is likely to meet Local Government and community current needs.



**Figure 1: Proposed Scope for small electrical and electronic equipment.**

#### **PV Systems – Small Scale**

It is proposed the Scheme cover small-scale PV systems, up to 100kW capacity, including solar panel, inverters, attached cabling, racking and potentially household energy storage batteries. It is also proposed the Scheme would cover ‘plug and play’ PV systems, for example those used for camping, automotive and marine systems where the installation and decommissioning is carried out by a consumer.

The ‘plug and play’ PV systems are those that are most likely to be disposed of a Local Government transfer stations/landfills.

## **PV Systems – Large Scale**

It is proposed those systems considered large scale, over 100kW, such as solar farms, would require/allow different waste management approaches. The Discussion Paper identifies there are 1,650 large-scale PV systems currently. This submission does not focus on the large scale PV systems, as these are commercial undertakings which Local Government should not be responsible for disposal/recycling.

### ***Additional electrical items to be included / addressed through Product Stewardship***

The NTCRS was established with the aim of it being framework legislation with additional products being added over time. This did not occur, potentially because there was not a clear method of prioritising, reviewing or adding products or resourcing to undertake this process.

**Recommendation: To ensure that products can be added to the Scheme over time:**

- **A mechanism is included in the regulations requiring annual feedback from the Scheme Administrator, liable parties, recyclers and Local Government to determine if types of electronic waste outside the Scheme are increasing and should, therefore, be considered for inclusion in the Scheme.**
- **A clear mechanism/process for adding products to the Scheme is included in the regulations.**
- **The Department is resourced to ensure that the annual feedback is sought and acted upon.**

Feedback from Local Government has identified e-cigarettes as a significant risk for disposal and a waste stream currently with no clear end of life pathway. These products are electronic waste, as contain a battery as well as other material harmful to human health and the environment. The Government announcement regarding restricted sale is welcomed by Local Government but it does not negate the need to deal with the e-cigarettes currently in circulation and provide an easy and convenient recycling pathway for these products in the future. As the Return Unwanted Medicines (RUM) Program already exists, albeit participation is voluntary, it would provide a mechanism (through the 95% of chemists who participate in the Program) for these materials to be recovered for recycling.

**Recommendation: That e-cigarettes be included in an effective national Product Stewardship Program, such as the Return Unwanted Medicines Program, to ensure safe disposal and resource recovery.**

## **4 Targets**

The focus of this Submission are the Targets for small electrical and electronic equipment, as these products are those most frequently disposed of through Local Government drop off or other facilities. Table 2 provides commentary on each of the overall targets, Table 3 provides specific commentary on the Access Targets. Local Governments main concern with setting Targets for the Scheme, as has been identified with the NTCRS, is that when the Targets were reached the Product Stewardship Arrangements delivering the Scheme ceased collecting material. There were mechanisms which were aimed at addressing this issue, allowing Arrangements to count additional tonnes toward the next years collection requirements, however in practice this did not address the issue.

**Recommendation: Effective safeguard mechanisms be put in place to ensure the Scheme Coordinator and Network Operators must take and recycle all eligible material collected by sites at no cost to the sites.**

Local Governments have raised the importance of ensuring that e-waste recycling capacity, and markets for end product, keep pace with the Targets. Therefore, the Scheme Coordinator needs to ensure coordinated national investment and development of required infrastructure and market.

**Recommendation: That the Scheme Coordinator ensures that there is sufficient recycling infrastructure capacity and markets for material collected through the Scheme.**

Target	WALGA comment
<p><i>How much e-waste must be recycled each year</i></p> <p>To calculate the Scheme target the Department would multiply the estimated amount of e-waste that has been generated (in kilograms) by a target percentage. The percentage target would increase annually as the scheme matures and industry has time to develop capacity. Over time the percentage target would be raised to meet the National Waste Policy Action Plan's target of 80% average recovery rate from all waste streams. The Scheme target is also intended to support investment certainty for new e-waste recycling capacity within Australia.</p>	<p><b>Conditional Support</b></p> <p>The NTCRS has a national recycling Target, as WALGA has previously identified the parameters used to design the Scheme have resulted in a situation where material is most likely to be collected in populated areas. A comparison of the amount of material collected by the four Arrangements, that provided jurisdictional data for the 2019/20 Financial Year, shows that only 4% of material came from Western Australia. Western Australia accounts for approximately 10% of Australians, therefore it is clear that although the Arrangements are meeting the national recycling target, the service provision nationally is not equitable. There is an urgent need for the recycling target to be applied on a state-by-state basis. In Western Australia, Arrangements have predominantly concentrated their efforts in the metropolitan area - with 86% of material collected in this region.</p> <p><b>Recommendation: To ensure the Scheme has equitable coverage nationwide, State/Territory based Targets for recycling be established.</b></p>
<p><i>The proportion of materials from recycled products that must be recovered for remanufacture.</i></p>	<p><b>Support</b></p> <p>This will assist in ensuring that maximum recovery is achieved, even though it may be a more expensive option. However, it should be noted that some products cannot be recovered – for example plastics from computers which contain persistent organic pollutants.</p>
<p><i>Accessible drop-off services available to the public.</i></p>	<p><b>Support</b></p> <p>Additional commentary is included in Table 3.</p>
<p><i>Maximising re-use of in-scope products where practical</i></p> <p>The Department proposes an obligation to promote re-use rather than a re-use target. This obligation would require the Scheme Administrator to facilitate specific collection</p>	<p><b>Support</b></p>



<p>mechanisms for re-use and repair at scheme collection sites, when requested by a repair and re-use organisation.</p> <p>The Scheme Administrator would report the types and numbers of products diverted for repair or re-use to the department annually.</p>	
<p><i>Educating and raising awareness about re-use and repair, how to keep in-scope products out</i></p> <p>It is proposed the Scheme Administrator would be required to annually provide to the Department a public awareness and education plan on e-waste reduction and sustainable e-product use.</p> <p>The plan should identify alignment with other consumer education activities such as those undertaken by local governments.</p> <p>The annual awareness and education plan would have the following goals.</p> <ol style="list-style-type: none"> <li>1. Improve public awareness on how to maximise the useful life of in-scope products.</li> <li>2. Improve public awareness of the sustainability of e-products sold by liable parties under the scheme.</li> <li>3. Improve public awareness on how to minimise risks associated with improperly disposing, storing or using e-products.</li> </ol>	<p><b>Support</b></p> <p>Noting that public awareness of something does not necessarily lead to action. Although these are suitable initial targets for the Scheme over time measures that focus on more than just awareness will be required.</p>

**Table 2: Scheme Targets and WALGA comments.**

<b>Target</b>	<b>WALGA comment</b>
<p><i>Provide a prescribed level of access in all region</i> - minimum number, type and availability of collection services.</p>	<p><b>Support</b></p>
<p><i>Set appropriate standards for collection sites</i> – meet Work Health and Safety and environmental requirements.</p>	<p><b>Support</b></p>
<p><i>Self-nominated collection sites</i> - The Scheme would recognise self-nominated collection sites, provided they meet collection site requirements.</p> <p>For example, if a Local Government waste facility nominated as a collection site, the Scheme Administrator would have to arrange for free-of charge collection and recycling of in-scope material from that site.</p>	<p><b>Support</b></p> <p>This meets Local Governments requirement of ensuring that any material collected is recycled at no cost to the site.</p>

<p><i>Educating and advertising obligations</i> - the Scheme Administrator, either directly or through Network Operators, would be required to improve public awareness of collection and drop off opportunities.</p>	<p><b>Support</b></p> <p>One of the challenges with the access obligation for the NTCRS was initially there was no requirement to promote collection locations.</p>
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## 5 Conclusion

The Scheme outlined in the Discussion Paper potentially addresses the majority of issues that Local Government has raised with the NTCRS and considers key components of a successful Product Stewardship Scheme. This includes:

- The Scheme must **guarantee** that **all costs** associated with the recycling of e-waste and PV's is covered. This includes transport cost, which is particularly important for regional and remote Local Governments.
- The Scheme must **cover all electronic waste** and be designed to include additional products.
- **Enable equitable access** to the Scheme across Australia.
- **Targets** must be not limit collection amounts and need to align with infrastructure and market availability.

Other key issues highlighted in this Submission include ensuring that there is annual feedback from key stakeholders, such as Local Government, to identify if other types of electronic waste outside the Scheme are increasing and should therefore be considered for inclusion and that the Department has sufficient capacity to act on such information. The proposed Scheme does not include e-cigarettes, however it is vital that an effective program is put in place for these products, WALGA has suggested the Return Unwanted Medicines program as one option.





# Household Hazardous Waste Policy Statement

## Policy Statement

This policy statement has been developed to outline the roles and expectations of Government and industry in respect to the management of Household Hazardous Waste in Western Australia.

## Background

Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised strategies to manage responsibly. If not managed well, HHW has the potential to cause harm to human health and the environment. HHW is anything that is labelled toxic, flammable, corrosive, reactive, infectious or radioactive and can threaten personal health and safety if used improperly or disposed of improperly. HHW is distinguished by the characteristics of being likely to be found on residential premises and likely to find its way into the Local Government managed waste stream. Examples of hazardous products are cleaners, hydrocarbons, paint, solvents, swimming pool chemicals, pesticides and the packaging that these products come in.

Under the *Waste Avoidance and Resource Recovery Act 2007*, Local Government is empowered to collect and manage Local Government waste, which includes waste from the Local Governments own activities and households. Local Government is committed to being a responsible link in the management chain for HHW.

The involvement of State Government, Federal Government and those manufacturers producing material which becomes HHW is essential to ensure a sustainable system for managing Household Hazardous Waste.

The Household Hazardous Waste (HHW) Program was established in 2008 and is administered by WALGA. The objective of the program is to support Local Governments to safely collect and manage hazardous materials generated by households that present a significant risk to human health and the environment. The program supports permanent collection sites for Household Hazardous Waste, operated by Local Governments and Regional Councils, as well as ad hoc drop off days, allowing households to safely dispose of these materials. The Program works with, or seeks to establish, Product Stewardship Schemes to facilitate producer responsibility for the materials collected through the Program.

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## Roles and expectations

### Local Government

- Resourcing and operating (or contracting operation) of drop-off points to accept Household Hazardous Waste, from the community.
- Complying with regulatory requirements specific to handling and storage of Household Hazardous Waste, including Environmental and Work Health and Safety considerations.
- Collecting and reporting on data on Household Hazardous Waste.
- Undertaking behaviour change activities to support safe Household Hazardous Waste collections and waste avoidance.

### Collection contractors

- Undertaking collection, transport and reuse, recycling, recovery or disposal of HHW material from drop off points and temporary collection days.
- Identification of unknown materials, from all facilities.
- Reporting accurately on collection and processing amounts, recovery activities and end markets for collected materials.

### State Government

- Funding Programs to ensure the safe collection, transport and reuse, recycling, recovery or disposal of HHW from Local Government or Regional Council drop off facilities, or temporary collection days.
- Developing, and resourcing, behaviour change campaigns and tools to assist Local Government with educating and engaging the community in safe Household Hazardous Waste collection and waste avoidance.
- Developing guidelines for Local Government and Regional Council on the appropriate procedures for handling and storage of Household Hazardous Waste.
- Supporting the development and implementation of Product Stewardship Schemes for Household Hazardous Waste.

### Federal Government

- Supporting the development and implementation of Product Stewardship Schemes for Household Hazardous Waste.

### Producers/Manufacturers of Household Hazardous Waste

- Work with Government to develop and implement Product Stewardship Schemes for Household Hazardous Waste.

**MWAC Budget 2023/24**

	Description	21/22	22/23	23/24	Notes
<b>Income</b>					
	Contributions - WALGA	209,500	200,000	184,335	
	Contributions - Regional Councils	209,500	200,000	184,335	
	Ewaste Grant	2,000	0	0	
	Bin Tagging Program	16,000	17,000	0	TBC mid financial year review
	Sundry		5,400	5,400	For undertaking Training activities
	Waste Summit		15,000	15,000	
	Administration Fees - HHW	143,250	146,100	150,000	
	<b>Total Income</b>	<b>580,250</b>	<b>583,500</b>	<b>539,070</b>	
<b>Salaries</b>					
	Salaries	364,203	374,218	343,371	
	Superannuation	36,420	37,422	37,771	
	Training - General Allowance	6,000	6,000	5,250	
	Workers Compensation Insurance	3,293	3,368	4,120	
	<b>Total Salaries</b>	<b>409,916</b>	<b>421,008</b>	<b>390,512</b>	
<b>Overheads</b>					
	Audit Fees	850	850	850	For HHW Program only
	Communication - Website Hosting	5,400	5,508	0	No hosting fee ongoing
	Stationery - Specific (non gen	100	100	0	
	Corp Support-Admin,Finance&HR	56,800	58,220	61,224	
	Overhead & Facilities Charges	64,800	66,096	62,392	
	<b>Total Overheads</b>	<b>127,950</b>	<b>130,774</b>	<b>124,466</b>	
<b>Variables</b>					
	Communications - Mobile Phones	480	480	305	
	Meeting Expenses - Perth	2,000	1,700	2,904	
	Waste Summit	0	12,500	10,000	
	Seminars & Conferences - Staff	1,385	2,500	3,600	
	Sundry Expenses	1,000	1,000	600	
	Taxis (Local and Travel)	1,125	500	1,050	
	Travel - Accom. and Transport	6,300	5,500	6,300	
	Travel Allowance-cents/klm Cla	0	1,500	1,200	
	Vehicle Hire/Pool Vehicle Use	5,000	3,500	1,500	
	<b>Total Variables</b>	<b>17,290</b>	<b>29,180</b>	<b>27,459</b>	
<b>MWAC</b>	<b>Surplus(Deficit)</b>	<b>25,094</b>	<b>2,538</b>	<b>(3,367)</b>	

<b>Organisation</b>	<b>Base Contribution</b>	<b>Percentage Contribution</b>	<b>2022/23 Regional Council Contribution</b>	<b>2023/24 Regional Council Contribution</b>
MRC	\$5,000	49.5%	\$89,150	\$81,396
SMRC	\$5,000	13.6%	\$28,120	\$25,990
EMRC	\$5,000	26.6%	\$50,220	\$46,053
WMRC	\$5,000	3.4%	\$10,780	\$10,247
CoGG	\$5,000	2.8%	\$9,760	\$9,321
BHRC	\$5,000	4.2%	\$12,140	\$11,482
Sub Total	\$30,000	100%	\$200,000	\$184,335
WALGA		50%	\$200,000	\$184,335
Total		100%	\$400,000	\$368,670



# Waste Education Policy Statement

## Policy Statement

The Waste Education Policy Statement has been developed to identify the roles and expectations of Local, State and Federal Governments and the private sector regarding Waste Education for the community. Without this clarity, duplication of effort and mixed messages are likely to occur.

## Background

Waste education is an essential part of waste management, as it provides information and motivation necessary to empower the community to engage in waste avoidance, reuse and recovery and accurately use services provided.

Strong community support and positive engagement with waste programs is essential to meet State Waste Strategy targets to reduce overall waste generation, maximise recovery of resources from waste and minimise waste to landfill.

Improved sorting and disposal behaviour by the community assists in reducing contamination across all waste streams and providing higher quality material to be recovered as resources.

While all levels of government have roles to play in waste education, there are many areas where they intersect. Local Government has greater responsibility for direct waste education to the communities it services, while State and Federal Government support and enable the implementation of effective waste management systems by Local Government, through strategic planning and funding mechanisms.

## Roles and Expectations

### WALGA

Through active collaboration with Local, State and Federal Government, and the wider waste industry, WALGA facilitates the development of consistent messaging to assist Local Governments in effective waste education and engagement.

WALGA's engagement with State and Federal Government on waste policy, along with other State and Territory Associations, informs consistency in messaging across jurisdictions.

### Local Government

Local Government takes the primary role in waste education, as the first point of contact for waste queries from the community. Acting as both service provider and educator, Local Government's key commitments are to provide information on available waste services and engage with the community to encourage positive waste behaviours that contribute to State Waste Strategy targets.

Individual Local Governments, some in collaboration with Regional Councils\*, have varying capacities to undertake waste education and engagement activities, dependent on availability of resources. The use of consistent messaging, relevant to Local Government waste management systems, is therefore key to ensuring effective communication to all community members.

In respect to Waste Education, Local Government:

- Informs the community about waste, recycling, reuse and resource recovery services available and relevant to their area
- Uses consistent waste education messaging tailored to their local area through the use of suitable data

- Takes a holistic approach to education throughout the waste 'life cycle' through providing clear information on collection and recovery processes
- Encourages active community participation in waste management through highlighting the individual impact of correct waste separation and contribution to overall environmental goals, including State waste Strategy targets

\*Regional Council refers to an entity formed by two or more Local Governments for a specific purpose under the *Local Government Act 1995*, in this context to manage waste on behalf of its members.

## State Government

State Government provides the strategic direction for waste management in Western Australia through the State Waste Strategy targets and Action Plan.

To facilitate achievement of the State Waste Strategy, State Government provides overarching communication and education strategies, implemented by Local Government, ensuring consistency of information to minimise community confusion.

In respect to Waste Education, State Government:

- Provides assistance, through funding for statewide and targeted education and communications programs
- Undertakes research to ensure programs are evidence based and fit for purpose
- Provides appropriate strategies to minimise waste impacts
- Creates Waste Education programs that can be used co-operatively between Local and State Governments
- Provides specific State and Local Government level waste data and recovery information to improve awareness of waste management activities and progress toward targets.

## Federal Government

Federal Government provides national strategic direction and legislation on waste management, however its involvement in waste activities does not extend to policy regarding kerbside waste collection or direct waste education to the community.

In respect to Waste Education, Federal Government:

- Provides assistance, through funding for national and targeted education and communications programs
- Provides national influence on industry practices to contribute to waste avoidance
- Sets national priority and direction for product stewardship schemes
- Provides national waste data and recovery information to improve awareness of waste management activities and progress toward targets.

## Partnerships and Support

Local Government partnerships with community groups, not for profit organisations, the waste industry and product stewardship organisations contribute to waste education throughout the community.

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- Community Groups and Organisations

Community groups and organisations, including not for profit organisations, support waste education activities by delivering consistent messaging on the importance of positive waste behaviours in their engagement with the community.

Opportunities include delivering joint waste reduction and education programs and services, using resources from all partners to increase reach and value across the community.

- Waste Industry

The role of the waste industry is to provide clear and factual information on collection and processing activities and end markets for collected materials. This is key to maintaining public awareness and confidence in waste management activities.

- Product Stewardship Organisations

Product stewardship initiatives place responsibility on producers and manufacturers of products to drive environmentally beneficial outcomes through the product lifecycle, by designing out waste, using components and materials that are easier to recover and reuse and funding recovery activities.

Organisations managing product stewardship schemes provide financial and operational support for Local Governments to recycle specific materials through collection networks, while partnering with Governments and private industry to deliver clear information to the community on correct disposal, processing activities and end markets.

A key element of success in product stewardship schemes is community engagement. Consulting Local Government throughout the development and implementation process of product stewardship schemes is essential to ensure consistency of information and approach.



**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**18 NEW BUSINESS OF AN URGENT NATURE**

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

If no Councillor wishes to withdraw any confidential items for discussion or debate, the confidential items may be resolved en bloc, negating the need to go behind closed doors:

**RECOMMENDATION [Moving Confidential Items en bloc]**

That Council adopts the recommendations in the Confidential reports (section 19).

**COUNCIL RESOLUTION**

MOVED CR

SECONDED CR

If any Councillor wishes to withdraw any confidential items for discussion or debate:

**RECOMMENDATION (Closing Meeting to the Public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**19.1 DELEGATION OF POWERS FOR THE CHIEF EXECUTIVE OFFICER (D2023/38294)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

**19.2 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2023/38295)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the Public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED

Recording of the resolutions passed behind closed doors, namely:

19.1 DELEGATION OF POWERS FOR THE CHIEF EXECUTIVE OFFICER (D2023/38294)

**COUNCIL RESOLUTION(S)**

MOVED CR

SECONDED CR

19.2 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2023/38295)

**COUNCIL RESOLUTION(S)**

MOVED CR

SECONDED CR

**20 FUTURE MEETINGS OF COUNCIL**

The next Special meeting of Council will be held on Thursday 2 November 2023 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

**Future Meetings 2023**

Thursday	02	November	Special	at	EMRC Administration Office
Thursday	23	November	(If Required)	at	EMRC Administration Office

**21 DECLARATION OF CLOSURE OF MEETING**