

# INFORMATION BULLETIN

D2024/01823

**Accompanying the  
Ordinary Meeting of Council Agenda  
22 February 2024**



## Information Bulletin 22 February 2024

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**1. REGISTER OF COUNCIL RESOLUTIONS 2023**

**D2024/02009**

**PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

**KEY POINTS AND RECOMMENDATIONS**

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made.

**SOURCE OF REPORT**

Chief Financial Officer

**BACKGROUND**

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

**REPORT**

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

**STRATEGIC/POLICY IMPLICATIONS**

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

**FINANCIAL IMPLICATIONS**

- 5 As reported.

**SUSTAINABILITY IMPLICATIONS**

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

**Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
 City of Bayswater  
 Shire of Mundaring  
 City of Swan

**Implication Details**

As reflected in the respective reports.

**ATTACHMENT(S)**

Register of Council Resolutions 2023 (D2024/02177)



## COUNCIL RESOLUTION REGISTER 2023

DATE	RESOLUTION	STATUS																				
1.	<p>9 NOVEMBER 2023</p> <p><b>5 REPORTS OF EMPLOYEES - APPOINTMENT OF COMMITTEES</b></p> <p><b>5.1 APPOINTMENT OF MEMBERS TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC) (D2023/33495)</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995, THE FOLLOWING COUNCILLORS BE APPOINTED TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE COMMITTEE:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">PARTICIPANT LOCAL GOVERNMENT</th> <th style="text-align: left;">COUNCIL MEMBER</th> </tr> </thead> <tbody> <tr> <td>TOWN OF BASSENDEAN</td> <td>CR AMES</td> </tr> <tr> <td>CITY OF BAYSWATER</td> <td>CR PIFFARETTI</td> </tr> <tr> <td>SHIRE OF MUNDARING</td> <td>CR ELLERY</td> </tr> <tr> <td>CITY OF SWAN</td> <td>CR BOWMAN</td> </tr> </tbody> </table>	PARTICIPANT LOCAL GOVERNMENT	COUNCIL MEMBER	TOWN OF BASSENDEAN	CR AMES	CITY OF BAYSWATER	CR PIFFARETTI	SHIRE OF MUNDARING	CR ELLERY	CITY OF SWAN	CR BOWMAN	COMPLETED										
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2.	<p>9 NOVEMBER 2023</p> <p><b>5.2 APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (D2023/32555)</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995, THE FOLLOWING COUNCILLORS BE APPOINTED AS MEMBERS AND DEPUTY MEMBERS TO THE AUDIT COMMITTEE:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">PARTICIPANT LOCAL GOVERNMENT</th> <th style="text-align: center;">COMMITTEE MEMBER</th> <th style="text-align: center;">DEPUTY MEMBER</th> <th style="text-align: center;">SECOND DEPUTY MEMBER</th> </tr> </thead> <tbody> <tr> <td>BASSENDEAN</td> <td>CR POLIWKA</td> <td>CR AMES</td> <td>CR HAMILTON</td> </tr> <tr> <td>BAYSWATER</td> <td>CR SUTHERLAND</td> <td>CR PIFFARETTI</td> <td>CR G JOHNSON</td> </tr> <tr> <td>MUNDARING</td> <td>CR JEANS</td> <td>CR ELLERY</td> <td>CR DAW</td> </tr> <tr> <td>SWAN</td> <td>CR BOWMAN</td> <td>CR CATALANO</td> <td>CR I JOHNSON</td> </tr> </tbody> </table>	PARTICIPANT LOCAL GOVERNMENT	COMMITTEE MEMBER	DEPUTY MEMBER	SECOND DEPUTY MEMBER	BASSENDEAN	CR POLIWKA	CR AMES	CR HAMILTON	BAYSWATER	CR SUTHERLAND	CR PIFFARETTI	CR G JOHNSON	MUNDARING	CR JEANS	CR ELLERY	CR DAW	SWAN	CR BOWMAN	CR CATALANO	CR I JOHNSON	COMPLETED
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3.	<p>9 NOVEMBER 2023</p> <p><b>5.3 APPOINTMENT OF MEMBERS TO THE LEGAL COMMITTEE (D2023/32556)</b></p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995, THE FOLLOWING COUNCILLORS BE APPOINTED AS MEMBERS TO THE LEGAL COMMITTEE:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">PARTICIPANT LOCAL GOVERNMENT</th> <th style="text-align: center;">COMMITTEE MEMBER</th> <th style="text-align: center;">DEPUTY MEMBER</th> <th style="text-align: center;">SECOND DEPUTY MEMBER</th> </tr> </thead> <tbody> <tr> <td>BASSENDEAN</td> <td>CR POLIWKA</td> <td>CR AMES</td> <td>CR HAMILTON</td> </tr> <tr> <td>BAYSWATER</td> <td>CR SUTHERLAND</td> <td>CR PIFFARETTI</td> <td>CR G JOHNSON</td> </tr> <tr> <td>MUNDARING</td> <td>CR ELLERY</td> <td>CR JEANS</td> <td>CR DAW</td> </tr> <tr> <td>SWAN</td> <td>CR CATALANO</td> <td>CR BOWMAN</td> <td>CR I JOHNSON</td> </tr> </tbody> </table>	PARTICIPANT LOCAL GOVERNMENT	COMMITTEE MEMBER	DEPUTY MEMBER	SECOND DEPUTY MEMBER	BASSENDEAN	CR POLIWKA	CR AMES	CR HAMILTON	BAYSWATER	CR SUTHERLAND	CR PIFFARETTI	CR G JOHNSON	MUNDARING	CR ELLERY	CR JEANS	CR DAW	SWAN	CR CATALANO	CR BOWMAN	CR I JOHNSON	COMPLETED
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	DATE	RESOLUTION	STATUS
4.	9 NOVEMBER 2023	<p><b>5.4 APPOINTMENT OF MEMBER DELEGATE AND MEMBER DEPUTY DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) (D2023/32557)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. CR GIORGIA JOHNSON BE THE MEMBER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL AND CR KATHRYN HAMILTON BE THE DEPUTY MEMBER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL.</li> <li>2. THE CHIEF EXECUTIVE OFFICER (CEO) BE THE OFFICER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL AND THAT THE ACTING CHIEF EXECUTIVE OFFICER BE THE DEPUTY OFFICER DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL.</li> </ol>	COMPLETED
5.	28 SEPTEMBER 2023	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 AUGUST 2023</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 AUGUST 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
6.	28 SEPTEMBER 2023	<p><b>14 EMPLOYEE REPORTS</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF AUGUST 2023 (D2023/33558)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$8,171,561.34.</p>	COMPLETED
7.	28 SEPTEMBER 2023	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2023 (D2023/33559)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2023.</p>	COMPLETED
8.	28 SEPTEMBER 2023	<p><b>14.3 SUSTAINABILITY TEAM PROGRAM PLAN FOR 2024/2025 (D2023/37241)</b></p> <p>THAT COUNCIL NOTES THE PROGRAMS OUTLINED IN THE SUSTAINABILITY TEAM PROGRAM PLAN 2024/2025, FORMING THE ATTACHMENT TO THIS REPORT, WHICH WILL FORM THE BASIS OF DISCUSSION WITH MEMBER COUNCIL CEOS.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
9.	28 SEPTEMBER 2023	<p><b>14.4 REQUEST FOR A NEW PROPOSED DELEGATION OF AUTHORITY TO THE CEO (D2023/38282)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH:</p> <ol style="list-style-type: none"> <li>SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ACCEPT CONTRACTS FOR THE PURCHASE OF PLANT OR MACHINERY UP TO THE COUNCIL APPROVED AND ADOPTED BUDGET ALLOCATION SET ASIDE FOR THAT SPECIFIC PURPOSE AND SUBJECT TO THE REQUIREMENTS OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i>.</li> <li>SECTION 5.45 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AMENDS DELEGATION C5/2016 INCREASING THE AUTHORITY LIMIT OF THE CHIEF EXECUTIVE OFFICER TO ACCEPT TENDERS TO \$1 MILLION EXCLUDING GST.</li> <li>SECTION 5.45 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AMENDS DELEGATION C16/2021 INCREASING THE AUTHORITY LIMIT OF THE CHIEF EXECUTIVE OFFICER TO ACCEPT CONTRACTS NOT RELATED TO A TENDER UP TO \$1 MILLION EXCLUDING GST.</li> </ol>	COMPLETED
10.	28 SEPTEMBER 2023	<p><b>14.5 RFT 2023-005 PURCHASE OF A HEAVY-DUTY MOBILE SCREEN FOR RED HILL WASTE MANAGEMENT FACILITY (D2023/38284)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARDS TENDER RFT2023-005 – PURCHASE OF A HEAVY-DUTY MOBILE VIBRATING SCREEN FOR RED HILL WASTE MANAGEMENT FACILITY TO MINERAL PROCESSING SOLUTIONS (OPS SCREENING AND CRUSHING EQUIPMENT) FOR MODEL 870 AT A TOTAL COST OF \$524,201.77 EXCLUDING GST.</li> <li>COUNCIL AUTHORISES THE CEO ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH MINERAL PROCESSING SOLUTION (OPS SCREENING AND CRUSHING EQUIPMENT) IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND MINERAL PROCESSING SOLUTIONS (OPS SCREENING AND CRUSHING EQUIPMENT).</li> <li>COUNCIL AUTHORISES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE OF \$524,201.77 EXCLUDING GST FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2023-005. ATTACHMENT 2 OF THIS REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
11.	28 SEPTEMBER 2023	<p><b>14.6 REQUEST FOR QUOTATION RFQ 2023-024 – SUPPLY AND DELIVERY OF ONE 20T WHEEL LOADER TO RED HILL WASTE MANAGEMENT FACILITY (D2023/38288)</b></p> <p>THAT COUNCIL ACCEPTS THE QUOTATION FOR THE SUPPLY AND DELIVERY TO RHWMF OF ONE 20 TONNE WHEEL LOADER, INCLUDING A FIVE YEAR/6,000 HOURS EXTENDED WARRANTY, AN EXTENDED POWERTRAIN WARRANTY OF UP TO 8,000 HOURS, A MAINTENANCE SERVICE AGREEMENT OF UP TO 4,000 HOURS SUBMITTED BY HITACHI CONSTRUCTION MACHINERY FOR THE TOTAL SUM OF \$439,258.00 (EX GST).</p>	COMPLETED

	DATE	RESOLUTION	STATUS
12.	28 SEPTEMBER 2023	<p><b>14.7 RFQ 2023-035 LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORK CONSTRUCTION (D2023/38623)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD RFQ 2023-035 TO CONSTRUCT THE RED HILL WASTE MANAGEMENT FACILITY LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORK TO RAUBEX CONSTRUCTION PTY LTD FOR \$1,889,290.00 (EXCLUDING GST) BASED ON A SCHEDULE OF RATES.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH RAUBEX CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND RAUBEX CONSTRUCTION PTY LTD.</li> <li>3. COUNCIL AUTHORISE A 20% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR RFQ 2023-035.</li> </ol>	IN PROGRESS
13.	28 SEPTEMBER 2023	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 DELEGATION OF POWERS FOR THE CHIEF EXECUTIVE OFFICER (D2023/38294)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND EXECUTE THE AMENDMENTS TO THE AGREEMENTS WITH THE PARTY IDENTIFIED WITHIN THE CONFIDENTIAL REPORT.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
14.	28 SEPTEMBER 2023	<p><b>19.2 EXEMPTION FROM TENDER REGULATIONS FOR CONSULTANCY SERVICES (D2023/38295)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ACKNOWLEDGES THAT TALIS CONSULTANTS' HAVE EXISTING SIGNIFICANT INVOLVEMENT AND EXPERIENCE ACROSS THE IDENTIFIED EMRC PROJECT APPLICATIONS AND APPROVALS, AND AS SUCH, THEY ARE CONSIDERED TO BE UNIQUELY PLACED TO COMPLETE THE WORK. IT IS BELIEVED THAT THERE IS UNLIKELY ANOTHER SUPPLIER IN THIS POSITION, WHO HAS THE SAME INTIMATE KNOWLEDGE OF THE APPLICATIONS AND APPROVALS TO DATE, WHO CAN PROVIDE CONTINUITY OF SERVICE AT THE SAME LEVEL, MONETARY VALUE AND WITHIN THE REQUIRED TIMEFRAME.</li> <li>2. IN ACCORDANCE WITH REGULATION 11.2(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> ALTERNATIVE TENDERERS ARE NOT PUBLICLY INVITED ON THIS OCCASION.</li> <li>3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER, TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH TALIS CONSULTANTS, UP TO THE MAXIMUM VALUE AS OUTLINED IN THE REPORT.</li> <li>4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRPERSON AND CEO.</li> </ol>	IN PROGRESS

	DATE	RESOLUTION	STATUS
15.	24 AUGUST 2023	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 JUNE 2023</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 JUNE 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
16.	24 AUGUST 2023	<p><b>14 EMPLOYEE REPORTS</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MONTHS OF JUNE AND JULY 2023 (D2023/32586)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE &amp; JULY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$41,946,999.99</p>	COMPLETED
17.	24 AUGUST 2023	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2023 (D2023/32587)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2023.</p>	COMPLETED
18.	24 AUGUST 2023	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2023 (D2023/33755)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2023.</p>	COMPLETED
19.	24 AUGUST 2023	<p><b>14.4 PROPOSED NEW COUNCIL POLICY 2.4 – ELECTORAL CARETAKER PERIOD (D2023/33853)</b></p> <p>THAT COUNCIL DOES NOT ADOPT AN ELECTORAL CARETAKER PERIOD POLICY.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
20.	24 AUGUST 2023	<p><b>14.5 REQUEST FOR TENDER RFT 2023-001 – PRIVATE SEWER PUMP STATION AND PRESSURE MAIN AT THE HAZELMERE RESOURCE RECOVERY PARK (HRRP) (D2023/33855)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARDS TENDER RFT2023-001 – PRIVATE SEWER PUMP STATION AND PRESSURE MAIN AT THE HAZELMERE RESOURCE RECOVERY PARK TO BROMAR NOMINEES PTY LTD ATF THE ALTONA UNIT TRUST TA ALTONA GROUP FOR A CONTRACT TERM OF SIX MONTHS AT A TOTAL COST OF \$ 449,837.06 EXCLUDING GST.</li> <li>COUNCIL AUTHORISES THE CEO ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH BROMAR NOMINEES PTY LTD ATF THE ALTONA UNIT TRUST TA ALTONA GROUP IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND BROMAR NOMINEES PTY LTD ATF THE ALTONA UNIT TRUST TA ALTONA GROUP.</li> <li>COUNCIL AUTHORISES A 20% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE OF \$449,837.06 FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2023-001.</li> <li>COUNCIL BY ABSOLUTE MAJORITY, AUTHORISES AN ALLOCATION OF \$325,000 (INCLUSIVE OF 20% CONTINGENCY) IN ADDITION TO THE \$215,000 ALLOWED FOR 2023/2024 ANNUAL BUDGET TO UNDERTAKE THE TENDER RFT2023-001.</li> </ol>	COMPLETED
21.	24 AUGUST 2023	<p><b>14.6 DISABILITY ACCESS AND INCLUSION PLAN 2023 TO 2028 (D2023/33859)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>ENDORSES THE DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2023 TO 2028 FORMING THE ATTACHMENT TO THIS REPORT, FOR THE PURPOSE OF PUBLIC CONSULTATION.</li> <li>APPROVES A 42 DAY PUBLIC CONSULTATION PERIOD ON THE DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2023 TO 2028.</li> </ol>	COMPLETED
22.	24 AUGUST 2023	<p><b>14.7 WASTE AND RECYCLE CONFERENCE – SEPTEMBER 2023 (D2023/33861)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCILLORS AND OFFICERS NOTE THE DATES OF 13 AND 14 SEPTEMBER 2023 FOR THE 2023 WA WASTE &amp; RECYCLE CONFERENCE.</li> <li>COUNCILLOR(S) CONGERTON, JEANS, JOHNSON, MACWILLIAM AND ZANNINO AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE 2023 WA WASTE &amp; RECYCLE CONFERENCE.</li> <li>TWO PLACES TO THE 2023 WA WASTE &amp; RECYCLE CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
23.	24 AUGUST 2023	<p><b>14.8 REQUEST FOR TENDER RFT 2023-006 – LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORKS (RHWMF) (D2023/34479)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE R.18(5) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996, DOES NOT ACCEPT ANY TENDER SUBMISSIONS IN RELATION TO RFT 2023-006 FOR THE LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORKS (RHWMF) AND ADVISE THE TENDERERS OF THIS DECISION.</li> <li>2. ADOPTS THE TENDER EXEMPTION PROCESS UNDER R.11(2)(I) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 AND AS SPECIFIED UNDER COUNCIL POLICY 3.5 PURCHASING POLICY.</li> <li>3. AUTHORISES THE CHIEF EXECUTIVE OFFICER TO CONDUCT A REQUEST FOR QUOTATIONS PROCUREMENT PROCESS FOR THE LEACHATE POND DEEPENING AND CLASS IV STAGE 2 ACCESS RAMP WORKS (RHWMF).</li> </ol>	COMPLETED
24.	24 AUGUST 2023	<p><b>14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/32582)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 24 AUGUST 2023 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
25.	24 AUGUST 2023	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 MAJOR TRADING UNDERTAKING – SALE OF UNPROCESSED FOGO MATERIAL (D2023/33867)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE REPORT BE RECEIVED.</li> <li>2. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>3. IN ACCORDANCE WITH S.3.59(4) OF THE LOCAL GOVERNMENT ACT 1995, PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR TRADING UNDERTAKING.</li> <li>4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED



	DATE	RESOLUTION	STATUS
26.	24 AUGUST 2023	<p><b>19.2 INTERIM FOGO SUPPLY AGREEMENT (D2023/33869)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ADOPTS THE INTERIM FOGO SUPPLY AGREEMENT BETWEEN THE EMRC AND THE MEMBER COUNCILS FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>2. THE CHAIRPERSON AND THE CEO BE AUTHORISED TO SIGN THE INTERIM FOGO SUPPLY AGREEMENT UNDER THE COMMON SEAL WITH EACH OF THE EMRC MEMBER COUNCILS.</li> <li>3. THE CEO BE AUTHORISED IN CONSULTATION WITH THE CHAIRPERSON AND ON LEGAL ADVICE TO MAKE MINOR CHANGES TO THE AGREEMENTS FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>4. EMRC MEMBER COUNCILS BE REQUESTED TO ADOPT AND SIGN THE INTERIM FOGO SUPPLY AGREEMENT.</li> <li>5. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.</li> </ol>	IN PROGRESS

	DATE	RESOLUTION	STATUS
27.	22 JUNE 2023	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CRS CONGERTON AND SUTHERLAND</b></p> <p>THAT COUNCIL APPROVE THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 JULY 2023 TO 28 JULY 2023 AND CR SUTHERLAND FROM 25 JUNE 2023 TO 8 JULY 2023.</p>	COMPLETED
28.	22 JUNE 2023	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 MAY 2023</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 MAY 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
29.	22 JUNE 2023	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2023 (D2023/12426)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$10,896,074.06.</p>	COMPLETED
30.	22 JUNE 2023	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2023 (D2023/12427)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2023.</p>	COMPLETED
31.	22 JUNE 2023	<p><b>14.3 REVIEW OF COUNCIL POLICIES (D2023/12876)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT.</li> <li>THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.</li> </ol>	COMPLETED
32.	22 JUNE 2023	<p><b>14.4 COUNCIL POLICY 4.2 – SUPERANNUATION CONTRIBUTION (D2023/11882)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>THE COUNCIL ENDORSES THE AMENDMENTS TO THE COUNCIL POLICY 4.2 SUPERANNUATION CONTRIBUTION.</li> <li>COUNCIL ADOPTS THE REVISED EMRC POLICY 4.2 - SUPERANNUATION CONTRIBUTION POLICY FORMING ATTACHMENT 2 TO THIS REPORT.</li> <li>THE ADOPTED POLICY, AS REVIEWED FORMING ATTACHMENT 2 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
33.	22 JUNE 2023	<p><b>14.5 REQUEST FOR TENDER RFT 2023-004 – FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK (HRRP) (D2023/12880)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE R.18(5) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996, NOT ACCEPT ANY TENDER IN RELATION TO RFT 2023-004 FOR THE FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK AND ADVISE THE TENDERER OF THIS DECISION.</li> <li>2. ADOPTS THE TENDER EXEMPTION PROCESS UNDER R.11(2)(C)(I) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 AND AS SPECIFIED UNDER COUNCIL POLICY 3.5 PURCHASING POLICY.</li> <li>3. AUTHORISES THE CHIEF EXECUTIVE OFFICER TO CONDUCT A REQUEST FOR QUOTATIONS PROCUREMENT PROCESS FOR THE FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK.</li> </ol>	COMPLETED
34.	22 JUNE 2023	<p><b>14.6 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 CIRCULARITY CONFERENCE (D2023/12910)</b></p> <p>THAT COUNCIL ENDORSES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 CIRCULARITY CONFERENCE IN MELBOURNE FOR THE PERIOD 20-21 NOVEMBER AT AN ESTIMATED COST OF \$4,000.</p>	COMPLETED
35.	22 JUNE 2023	<p><b>14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/12423)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 JUNE 2023 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
36.	22 JUNE 2023	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 AUDIT COMMITTEE MEETING HELD 1 JUNE 2023 (D2023/12912)</b></p> <p><b>11.1 INTERIM AUDIT REPORT FOR THE YEAR ENDING 30 JUNE 2023 (D2023/11086)</b></p> <p>THAT COUNCIL NOTES THE CONTENTS OF THE INTERIM AUDIT REPORT AND THE MANAGEMENT COMMENTS PROVIDED IN RESPONSE FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
37.	22 JUNE 2023	<p><b>11.2 DRAFT CORPORATE BUSINESS PLAN 2023/2024 TO 2027/2028 (D2023/08152)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996, ADOPTS THE CORPORATE BUSINESS PLAN 2023/2024 TO 2027/2028 FORMING AN ATTACHMENT TO THIS REPORT; AND</li> <li>2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2023/2024 TO 2027/2028 BE GIVEN IN ACCORDANCE WITH R.19D OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
38.	22 JUNE 2023	<p><b>EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2023/2024 DRAFT ANNUAL BUDGET (D2023/08153)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF <i>THE LOCAL GOVERNMENT ACT 1995</i> AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE EMRC 2023/2024 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS.</li> <li>FOR THE 2023/2024 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.</li> <li>IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2023/2024 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.</li> </ol>	COMPLETED
39.	22 JUNE 2023	<p><b>11.4 RISK MANAGEMENT UPDATE (D2023/08154)</b></p> <p>THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.</p>	COMPLETED
40.	22 JUNE 2023	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR STEVEN OSTASZEWSKYJ (D2023/12882)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO UNDERTAKE A REVIEW OF THE SECONDARY WASTE CHARGE, HAVING REGARD TO THE FUTURE USE OF THE SECONDARY WASTE RESERVE TO FUND ALTERNATE WASTE TREATMENT PROJECTS AND THE LEVEL OF CHARGE APPROPRIATE TO ACHIEVE THE STRATEGIC OBJECTIVES OF THE EMRC 10 YEAR STRATEGIC PLAN 2017 – 2027.</li> <li>THE OUTCOME OF THE REVIEW BE TABLED AT A FUTURE MEETING OF COUNCIL PRIOR TO THE ADOPTION OF THE 2024-2025 ANNUAL BUDGET.</li> </ol>	IN PROGRESS
41.	22 JUNE 2023	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2022/2023 AND OBJECTIVE SETTING FOR 2023/2024 (D2023/09187)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2022/2023.</li> <li>COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2023/2024.</li> <li>COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO INCREASING THE TOTAL REMUNERATION PACKAGE OF THE CEO BY 3.5%.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
42.	22 JUNE 2023	<p><b>19.2 CHIEF EXECUTIVE OFFICER'S RENEWAL OF EMPLOYMENT CONTRACT (D2023/12542)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT 2024-2029.</li> <li>2. COUNCIL AUTHORISES THE CHAIR TO EXECUTE THE CEO'S EMPLOYMENT AGREEMENT ON BEHALF OF COUNCIL.</li> </ol>	COMPLETED
43.	22 JUNE 2023	<p><b>19.3 BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING – LEASE OF LAND - WOODSIDE (D2023/12840)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES NO PUBLIC SUBMISSION WAS RECEIVED.</li> <li>2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.3.59(5) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS THE BUSINESS PLAN FOR A MAJOR LAND TRANSACTION FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>3. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
44.	22 JUNE 2023	<p><b>19.4 HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION UPDATE (D2023/13151)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THAT COUNCIL APPROVE AN INCREASE TO THE UNBUDGETED PROVISIONAL SUM AS DETAILED IN THE REPORT AT PARAGRAPHS 11 AND 12 SHOULD IT BE NECESSARY TO MAKE PAYMENT, OR PART PAYMENT, IN THE EVENT OF A CLAIM MADE BY THE CONTRACTOR IS VALIDATED.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
45.	25 MAY 2023	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CRS OSTASZEWSKYJ AND ZANNINO</b></p> <p>THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR OSTASZEWSKYJ FOR 6 JULY 2023 AND 13 JULY 2023 AND CR ZANNINO FROM 9 JUNE 2023 TO 18 JUNE 2023.</p>	COMPLETED
46.	25 MAY 2023	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2023</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
47.	25 MAY 2023	<p><b>14 REPORTS OF EMPLOYEES</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2023 (D2023/08051)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$31,545,519.61.</p>	COMPLETED
48.	25 MAY 2023	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2023 (D2023/08052)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2023.</p>	COMPLETED
49.	25 MAY 2023	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2023 (D2023/08053)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2023.</p>	COMPLETED
50.	25 MAY 2023	<p><b>14.4 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/10409)</b></p> <p>THAT COUNCIL ENDORSES THE NOMINATION OF BILL KAROLL AS A COMMUNITY MEMBER OF THE WMCRG, SUCH NOMINATION EXPIRING IN OCTOBER 2025.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
51.	25 MAY 2023	<p><b>14.5 REQUEST FOR TENDER – RFT 2022-009 – PROVISION OF TRANSPORT SERVICES FROM HAZELMERE RESOURCE RECOVERY PARK TO EAST ROCKINGHAM AND RED HILL WASTE MANAGEMENT FACILITY (D2023/10411)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARDS TENDER RFT 2022-009 PROVISION OF TRANSPORTATION SERVICES BASED ON A FIXED SCHEDULE OF RATES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR TWO YEARS WITH TWO OPTIONAL ONE-YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO APPALA HOLDINGS PTY LTD T/A WASTETRANS WA FOR AN ESTIMATED TOTAL COST OF \$5,973,043.00 FOR THE TRANSPORTATION OF MUNICIPAL SOLID WASTE (MSW) AND COMMERCIAL &amp; INDUSTRIAL (C&amp;I) WASTE FROM HRRP TO EAST ROCKINGHAM WASTE TO ENERGY (ERWTE) FACILITY.</li> <li>THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH APPALA HOLDINGS PTY LTD T/A WASTETRANS WA IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED UPON BETWEEN THE EMRC AND APPALA HOLDINGS PTY LTD T/A WASTETRANS WA.</li> </ol>	COMPLETED
52.	25 MAY 2023	<p><b>14.6 MAKING OF THE EMRC MEETING PROCEDURES LOCAL LAW 2023 (D2023/10413)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.12 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, MAKES THE EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023.</li> <li>LOCAL PUBLIC NOTICE OF THE GAZETTED EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023 BE GIVEN.</li> <li>EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023 BE SENT TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION WITHIN 10 WORKING DAYS OF THEIR GAZETTAL IN THE GOVERNMENT GAZETTE.</li> </ol>	COMPLETED
53.	25 MAY 2023	<p><b>14.7 FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT (D2023/10490)</b></p> <p>THAT COUNCIL ENDORSES THE EMRC'S FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT FOR FOGO PROCESSING AT THE RED HILL WASTE MANAGEMENT FACILITY.</p>	COMPLETED
54.	25 MAY 2023	<p><b>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/08047)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 MAY 2023 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
55.	25 MAY 2023	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 LICENCE TO OCCUPY PART OF LOT 12, TOODYAY ROAD, GIDGEGANNUP (D2023/10422)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE GRANTING OF A TWO (2) YEAR LICENCE TO OCCUPY A PORTION OF LOT 12, 1204 TOODYAY ROAD, GIDGEGANNUP TO MR ANDREW NORMAN DE SAXE THE OWNER OF LOT 56 KARRAK COURT, GIDGEGANNUP WA 6083 IN ACCORDANCE WITH R.30(2)(E) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i>, FOR A PEPPERCORN LICENCE FEE.</li> <li>COUNCIL AUTHORISES THE CEO TO NEGOTIATE AND EXECUTE A TWO (2) YEAR LICENCE WITH MR ANDREW NORMAN DE SAXE.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
56.	25 MAY 2023	<p><b>19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>COUNCIL NOTES THE REPORT.</li> <li>COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT ANY CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN AND DEPUTY CHAIRMAN.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
57.	25 MAY 2023	<p><b>19.3 GRANT FUNDING (D2023/10685)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ACKNOWLEDGES RECEIVAL OF GRANT FUNDING TO THE EMRC TO ASSIST WITH REDUCING CONTAMINATION DURING THE PROCESSING OF FOGO MATERIAL, AS OUTLINED IN THE REPORT.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE EMRC CHAIRMAN AND THE CEO.</li> <li>THE REPORT BE DECLASSIFIED IMMEDIATELY UPON THE PUBLIC ANNOUNCEMENT BY THE GRANTOR.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
58.	25 MAY 2023	<p><b>19.4 REGIONAL WASTE COLLECTION SERVICE PROJECT PLAN (D2023/08685)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL PROCEEDS WITH THE REGIONAL WASTE COLLECTION SERVICE IN ACCORDANCE WITH THE PROJECT PLAN FORMING CONFIDENTIAL ATTACHMENT 1 TO THIS REPORT.</li> <li>2. COUNCIL APPROVES THE LOAN AGREEMENT FORMING CONFIDENTIAL ATTACHMENT 2 TO THIS REPORT.</li> <li>3. COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO FINALISE AND EXECUTE THE PROJECT PLAN AND LOAN AGREEMENT.</li> <li>4. THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES UNBUDGETED EXPENDITURE OF \$200,000 FROM THE MUNICIPAL FUND TO PROGRESS THE IMPLEMENTATION OF THE REGIONAL WASTE COLLECTION SERVICES AS DETAILED IN THE REPORT.</li> <li>5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
59.	23 MARCH 2023	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CRS CONGERTON, MACWILLIAM, OSTASZEWSKYJ, POLIWKA AND SUTHERLAND</b></p> <p>THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 29 MARCH TO 2 APRIL 2023 INCLUSIVE, CR MACWILLIAM FROM 11 TO 18 APRIL 2023 INCLUSIVE, CR OSTASZEWSKYJ ON 13 APRIL 2023, CR POLIWKA ON 13 APRIL 2023 AND CR SUTHERLAND ON 13 APRIL 2023.</p>	COMPLETED
60.	23 MARCH 2023	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 FEBRUARY 2023</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 FEBRUARY 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
61.	23 MARCH 2023	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2023 (D2023/05275)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTTALLING \$9,386,806.88.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
62.	23 MARCH 2023	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2023 (D2023/05276)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2023.	COMPLETED
63.	23 MARCH 2023	<b>14.3 APPOINTMENT OF MEMBER TO THE AUDIT COMMITTEE (D2023/05085)</b> THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF <i>THE LOCAL GOVERNMENT ACT 1995</i> : 1. CR PAUL POLIWKA BE FORMALLY APPOINTED AS A DEPUTY MEMBER OF THE AUDIT COMMITTEE; AND 2. CR ROD HENDERSON BE FORMALLY APPOINTED AS A SECOND DEPUTY MEMBER OF THE AUDIT COMMITTEE.	COMPLETED
64.	23 MARCH 2023	<b>14.4 APPOINTMENT OF MEMBER TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (D2023/05578)</b> THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , CR HILARY MACWILLIAM BE FORMALLY APPOINTED AS A COUNCIL MEMBER OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.	COMPLETED
65.	23 MARCH 2023	<b>14.5 APPOINTMENT OF MEMBER TO THE LEGAL COMMITTEE (D2023/05579)</b> THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> : 1. CR PAUL POLIWKA BE FORMALLY APPOINTED AS A MEMBER OF THE LEGAL COMMITTEE; 2. CR HILARY MACWILLIAM BE FORMALLY APPOINTED AS A DEPUTY MEMBER OF THE LEGAL COMMITTEE; AND 3. CR ROD HENDERSON BE FORMALLY APPOINTED AS A SECOND DEPUTY MEMBER OF THE LEGAL COMMITTEE.	COMPLETED
66.	23 MARCH 2023	<b>14.6 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/05635)</b> THAT COUNCIL ENDORSES THE NOMINATION OF PENNY STEEL-BROWN AS A COMMUNITY MEMBER OF THE WMCRCG, SUCH NOMINATION EXPIRING IN OCTOBER 2025.	COMPLETED
67.	23 MARCH 2023	<b>14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT 2023 AUSTRALIAN LANDFILL AND TRANSFER STATION CONFERENCE (D2023/05636)</b> THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 AUSTRALIAN LANDFILL & TRANSFER STATION CONFERENCE THAT IS SCHEDULED TO BE HELD IN MELBOURNE, VICTORIA FROM 20 -22 JUNE 2023, AT AN ESTIMATED COST OF \$4,500.	COMPLETED
68.	23 MARCH 2023	<b>14.8 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 AUSTRALIAN ORGANICS RECYCLING ASSOCIATION (AORA) CONFERENCE (D2023/05974)</b> THAT COUNCIL APPROVES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 AUSTRALIAN ORGANICS RECYCLING ORGANISATION (AORA) CONFERENCE, SCHEDULED TO BE HELD IN MELBOURNE, VICTORIA FROM 7 - 9 JUNE 2023, AT AN ESTIMATED COST OF \$4,500.	DID NOT ATTEND

	DATE	RESOLUTION	STATUS
69.	23 MARCH 2023	<b>14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/05824)</b> THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 MARCH 2023 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
70.	23 MARCH 2023	<b>14.10 CEO ATTENDANCE AT THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (D2023/06339)</b> THAT COUNCIL: 1. SUPPORTS THE FOGO MOTION PUT FORWARD TO THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT BY THE TOWN OF BASSENDEAN FORMING THE ATTACHMENT TO THIS REPORT. 2. APPROVES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT IN CANBERRA FROM 13 – 16 JUNE 2023 AT AN ESTIMATED COST OF \$3,000.	DID NOT ATTEND
71.	23 MARCH 2023	<b>15 REPORTS OF COMMITTEES</b> <b>15.1 AUDIT COMMITTEE MEETING HELD 2 MARCH 2023 (D2023/05824)</b> THAT THE MINUTES OF THE AUDIT COMMITTEE MEETING ON 2 MARCH 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
72.	23 MARCH 2023	<b>11.1 COMPLIANCE AUDIT RETURN 2022 D2022/21987</b> THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2022, FORMING THE ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2023.	COMPLETED
73.	23 MARCH 2023	<b>11.2 HALF YEAR BUDGET REVIEW 2022/2023 (D2023/02185)</b> THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH R.33A OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE REVIEW OF THE 2022/2023 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.	COMPLETED
74.	23 MARCH 2023	<b>11.3 RISK MANAGEMENT UPDATE (D2023/02178)</b> THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED

	DATE	RESOLUTION	STATUS
75.	23 MARCH 2023	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION – CR CONGERTON</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL IN ACCORDANCE WITH S.6.11 OF THE LOCAL GOVERNMENT ACT 1995 ESTABLISHES A COMMITTED CAPITAL EXPENDITURE RESERVE FOR THE PURPOSE OF PROVIDING AND COMMITTING FUNDS FOR ALL APPROVED CAPITAL EXPENDITURE BY EMRC COUNCIL.</li> <li>2. COUNCIL APPROVES THE TRANSFER OF FUNDS FROM OTHER RESERVES AND MUNICIPAL FUND CONSISTENT WITH ITS INTENDED USE OF MONEY OF THE RESPECTIVE RESERVES TO FUND ALL APPROVED CAPITAL EXPENDITURE.</li> <li>3. COUNCIL APPROVES THE TRANSFER OF UNEXPENDED FUNDS FROM THE COMMITTED CAPITAL EXPENDITURE RESERVE BACK TO THE RESPECTIVE RESERVES OR MUNICIPAL FUND WHERE THE ORIGINAL FUNDING SOURCE WAS FROM, FOLLOWING THE COMPLETION OF THE RESPECTIVE CAPITAL EXPENDITURE PROGRAM.</li> </ol>	COMPLETED
76.	23 MARCH 2023	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION UPDATE (D2023/05598)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THAT COUNCIL APPROVE A FURTHER 10% CONTINGENCY ON THE CONTRACT SUM AS DETAILED IN THE REPORT FOR THE CHANGES TO THE DETAILED DESIGN AND ANY FURTHER CONTRACT VARIATIONS TO TENDER 2021-006 – CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION AS AGREED BETWEEN THE EMRC CEO AND BISTEL CONSTRUCTION PTY LTD.</li> <li>2. THAT COUNCIL APPROVE AN UNBUDGETED PROVISIONAL SUM AS DETAILED IN THE REPORT AT PARAGRAPH 23 SHOULD IT BE NECESSARY TO MAKE PAYMENT, OR PART PAYMENT, IN THE EVENT OF A CLAIM MADE BY THE CONTRACTOR.</li> <li>3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	COMPLETED
77.	23 MARCH 2023	<p><b>19.2 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2023/05656)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE REPORT BE RECEIVED.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
78.	23 MARCH 2023	<p><b>19.3 AIR POLLUTION CONTROL RESIDUE DISPOSAL (APCr) – MAJOR UNDERTAKING (D2023/05660)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. NOTING NO PUBLIC SUBMISSION WAS RECEIVED COUNCIL ADOPTS THE BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>2. COUNCIL ADOPTS THE APCR BUSINESS CASE INCLUDING THE BUDGET FOR CAPITAL AND OPERATING EXPENSES.</li> <li>3. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
79.	23 MARCH 2023	<p><b>19.4 BUSINESS PLAN FOR A MAJOR LAND TRANSACTION, RED HILL WASTE MANAGEMENT FACILITY TO WOODSIDE ENERGY PTY LTD (D2023/05658)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE REPORT BE RECEIVED.</li> <li>2. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR LAND TRANSACTION FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>3. IN ACCORDANCE WITH S.3.59(4) OF THE LOCAL GOVERNMENT ACT 1995, THAT PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR LAND TRANSACTION.</li> <li>4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
80.	23 MARCH 2023	<p><b>19.5 UPGRADE TO MAINS CONNECTION – HYDRANT SUPPLY, HAZELMERE (D2023/05662)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL BY ABSOLUTE MAJORITY APPROVES UNBUDGETED EXPENDITURE AS DETAILED IN THE REPORT.</li> <li>2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
81.	23 MARCH 2023	<p><b>19.6 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2023/05664)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THAT BECAUSE OF THE SERVICE PROVIDER'S UNIQUE POSITION TO PROVIDE A PRIVATE TRADE WASTE SEWER CONNECTION, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY SERVICE.</li> <li>2. IN ACCORDANCE WITH R.11(2)(F) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 TENDERS ARE NOT PUBLICLY INVITED ON THIS OCCASION.</li> <li>3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH SERVICE PROVIDER, AS DESCRIBED IN THE REPORT.</li> </ol>	COMPLETED
82.	23 MARCH 2023	<p><b>19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARDS TENDER RFT 2022-010 TO DESIGN, SUPPLY, INSTALL, AND COMMISSION AN APCr IMMOBILISATION PLANT TO ENVIROPACIFIC FOR A CONTRACT TERM OF EIGHT (8) MONTHS UP TO A TOTAL COST IDENTIFIED IN THE REPORT, SUBJECT TO THE EXECUTION OF THE APCr AGREEMENT BETWEEN EMRC AND AVERTAS ENERGY.</li> <li>2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995 DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXERCISE THE OPTION TO PROCEED WITH THE ADDITIONAL ITEMS IDENTIFIED IN THE REPORT, SUBJECT TO A REVIEW OF THE BUSINESS CASE OUTCOMES FOR THE ADDITIONAL CAPITAL EXPENDITURE.</li> <li>3. THE CEO BE AUTHORISED, ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH ENVIROPACIFIC IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ENVIROPACIFIC.</li> <li>4. COUNCIL AUTHORIZES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2022-010.</li> <li>5. COUNCIL, BY ABSOLUTE MAJORITY AUTHORIZES THE ADDITIONAL UNBUDGETED FUNDS IDENTIFIED IN THE REPORT TO UNDERTAKE THE TENDER RFT 2022-010.</li> <li>6. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	IN PROGRESS



	DATE	RESOLUTION	STATUS
83.	23 MARCH 2023	<p><b>19.8 REGIONAL WASTE COLLECTION SERVICE UPDATE (D2023/05669)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ADOPTS THE BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2. COUNCIL APPROVES THE BUSINESS CASE AND INITIAL BUDGET FOR THE REGIONAL WASTE COLLECTION SERVICE WHICH FORMS AN ATTACHMENT TO THIS REPORT.</li> <li>3. COUNCIL AUTHORISES THE CEO TO FINALISE AND EXECUTE THE PARTICIPANTS AGREEMENT AND SERVICES SPECIFICATION WITH THE SHIRE OF MUNDARING TO PROVIDE WASTE COLLECTION SERVICES TO THE SHIRE OF MUNDARING FROM 1 JULY 2023 TO 30 JUNE 2033.</li> <li>4. THE REPORT AND ATTACHMENTS 2 AND 3 REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED



	DATE	RESOLUTION	STATUS
84.	23 FEBRUARY 2023	<b>5 ELECTIONS OF EMRC DEPUTY CHAIRMAN</b> <b>5.1 ELECTION AND SWEARING IN OF EMRC DEPUTY CHAIRMAN</b> THAT CR DOUG JEANS BE ELECTED AS DEPUTY CHAIRMAN OF THE EASTERN METROPOLITAN REGIONAL COUNCIL FOR THE TERM COMMENCING FROM 23 FEBRUARY 2023 UNTIL THE ELECTION OF A NEW DEPUTY CHAIRMAN.	COMPLETED
85.	23 FEBRUARY 2023	<b>10 CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> <b>10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 NOVEMBER 2022</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 NOVEMBER 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
86.	23 FEBRUARY 2023	<b>10.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 19 DECEMBER 2022</b> THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 19 DECEMBER 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
87.	23 FEBRUARY 2023	<b>15 REPORTS OF EMPLOYEES</b> <b>15.1 LIST OF ACCOUNTS PAID DURING THE MONTH NOVEMBER 2022, DECEMBER 2022 AND JANUARY 2023 (D2022/21953)</b> THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2022, DECEMBER 2022 AND JANUARY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$27,362,586.37.	COMPLETED
88.	23 FEBRUARY 2023	<b>15.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2022 (D2022/21955)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022.	COMPLETED

	DATE	RESOLUTION	STATUS
89.	23 FEBRUARY 2023	<b>15.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022 (D2023/01717)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022.	COMPLETED
90.	23 FEBRUARY 2023	<b>15.4 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2023 (D2023/01869)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023.	COMPLETED
91.	23 FEBRUARY 2023	<b>15.5 REVIEW OF COUNCIL POLICIES (D2023/03513)</b> THAT: 1. WITH THE EXCEPTION OF COUNCIL POLICY 15.4, 15.5, 15.8, 15.9, WHICH IS WITHDRAWN, COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.	COMPLETED
92.	23 FEBRUARY 2023	<b>15.6 REVIEW OF DELEGATED POWERS AND DUTIES (D2023/03567)</b> THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT.	COMPLETED
93.	23 FEBRUARY 2023	<b>15.7 CONTRIBUTION TO PARTICIPATING MEMBER COUNCILS FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) (D2023/03568)</b> THAT COUNCIL DECLARES ON THIS DAY 23 FEBRUARY 2023, A FOGO DISTRIBUTION TOTTALLING \$1,575,200 FROM THE SECONDARY WASTE RESERVE TO BE DISTRIBUTED TO PARTICIPATING MEMBER COUNCILS ON OR BEFORE 30 JUNE 2023 AS DETAILED IN THIS REPORT.	COMPLETED
94.	23 FEBRUARY 2023	<b>15.8 REQUEST FOR TENDER RFT 2022 – 008 – PROVISION OF MATTRESS COLLECTION AND RECYCLING SERVICES (D2023/03207)</b> THAT: 1. COUNCIL AWARDS TENDER RFT 2022-008 PROVISION OF MATTRESS AND RECYCLING SERVICES FOR THE COLLECTION AND RECYCLING OF REDUNDANT MATTRESSES RECEIVED AT THE HAZELMERE RESOURCE RECOVERY PARK AND THE BAYWASTE TRANSFER STATION ON A FIXED SCHEDULE OF RATES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR TWO YEARS WITH THREE OPTIONAL ONE YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO SC GREIG SM GREIG T/A PERTH MATTRESS FURNITURE RECYCLING COMPANY FOR A TOTAL COST OF \$1,132,200.00 FOR TWO YEARS (EX GST) BASED ON THE RECEIVAL OF APPROXIMATELY 18,870 MATTRESSES A YEAR AND INCLUDING A 20% CONTINGENCY AT THE TENDERED RATE OF \$25.00 PLUS GST PER MATTRESS. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH SC GREIG SM GREIG T/A PERTH MATTRESS AND FURNITURE RECYCLING COMPANY IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED UPON BETWEEN THE EMRC AND SC GREIG SM GREIG T/A PERTH MATTRESS AND FURNITURE RECYCLING COMPANY.	COMPLETED



## 2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2024/02010

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council’s resolution of 24 March 2016.

### KEY POINTS AND RECOMMENDATIONS

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

- 1 At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995* (Ref: D2016/03708).
- 2 As part of that review Council resolved inter alia:  
*“THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL.”*

### REPORT

- 3 The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT 2024-001 Laboratory Analysis. This tender was advertised in the West Australian newspaper on 13/01/2024. The closing date for tender submissions was 12/02/2024.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT 2024-004 Equipment Rental. This tender was advertised in the West Australian newspaper on 13/01/2024. The closing date for tender submissions was 14/02/2024.
C5/2023	28/09/2023	That Council by absolute majority in accordance with:  2. Section 5.45 of the <i>Local Government Act 1995</i> , amends delegation C5/2016 increasing the authority limit of the Chief Executive Officer to accept tenders to \$1 million excluding GST.	Approved the award of tender RFT 2023-012 Supply and Delivery of a Trailer with a Walking Floor Base for Hazelmere Resource Recovery Park for \$279,770.62 (ex GST).
C5/2023	28/09/2023	That Council by absolute majority in accordance with:  3. Section 5.45 of the <i>Local Government Act 1995</i> , amends delegation C16/2021 increasing the authority limit of the Chief Executive Officer to accept contracts not related to a tender up to \$1 million excluding GST.	Approved the award of a quote RFQ 2023-032 Supply and Delivery of One New Prime Mover for the Hazelmere Resource Recovery Park for \$318,544.00 (ex GST).

#### STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:  
Target - Sustainability integrated into management processes.

#### FINANCIAL IMPLICATIONS

- 5 As reflected in monthly financial reports.

#### SUSTAINABILITY IMPLICATIONS

- 6 The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

**Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil

**3 2023/2024 COUNCIL TONNAGE COMPARISONS AS AT 31 JANUARY 2024**

**D2024/04010**

**PURPOSE OF REPORT**

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 January 2024.

**SOURCE OF REPORT**

Chief Financial Officer

**REPORT**

- 1 A total of 63,441 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 78,066 tonnes received during the same period in 2022/2023.
- 2 “Other” waste tonnages totalling 145,878 were received at Red Hill during the reporting period compared to 53,825 tonnes received during the same period in 2022/2023.
- 3 During the reporting period a combined total of 209,319 tonnes compared to 131,891 tonnes during the same period in 2022/2023 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
  - Incoming Waste Timber totalled 9,566 tonnes compared to 7,915 tonnes for the same period in 2022/2023.
  - The sale of fines and woodchip totalled 7,629 tonnes, compared to 7,463 tonnes for the same period in 2022/2023.
  - Incoming Commercial and Industrial (C&I) Waste totalled 267 tonnes, compared to 92 tonnes for the same period in 2022/2023.
  - Mattresses incoming totalled 11,577 compared to 12,806 for the same period in 2022/2023.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

**STRATEGIC/POLICY IMPLICATIONS**

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

**FINANCIAL IMPLICATIONS**

- 7 As reflected in monthly financial reports.

**SUSTAINABILITY IMPLICATIONS**

- 8 Nil

**RISK MANAGEMENT**

**Risk – Lower than budgeted tonnages received including product sales.**

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
<b>Action/Strategy</b>		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

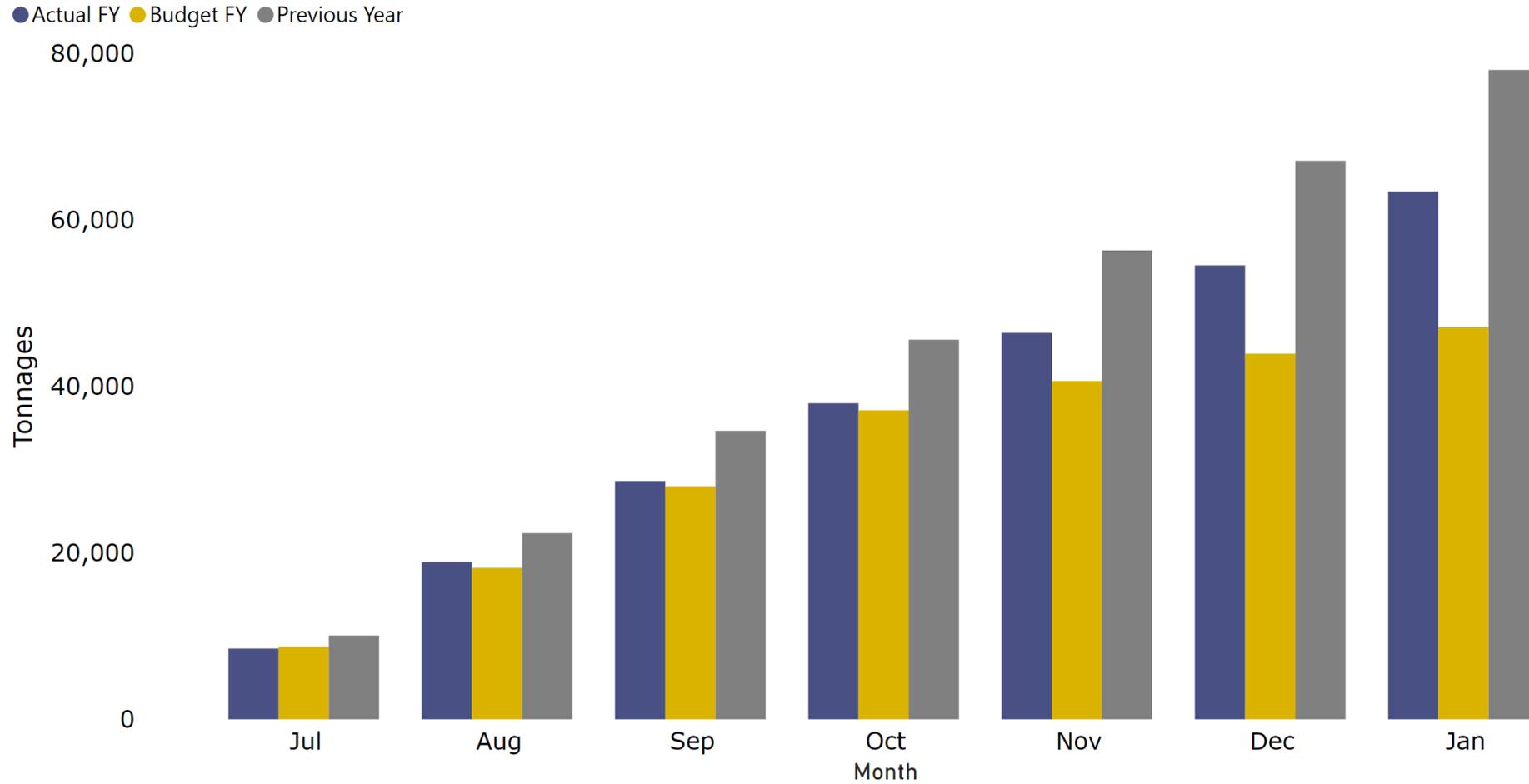
**ATTACHMENT(S)**

Council Tonnages Report (D2024/04015)

# **EMRC Tonnage Analysis**

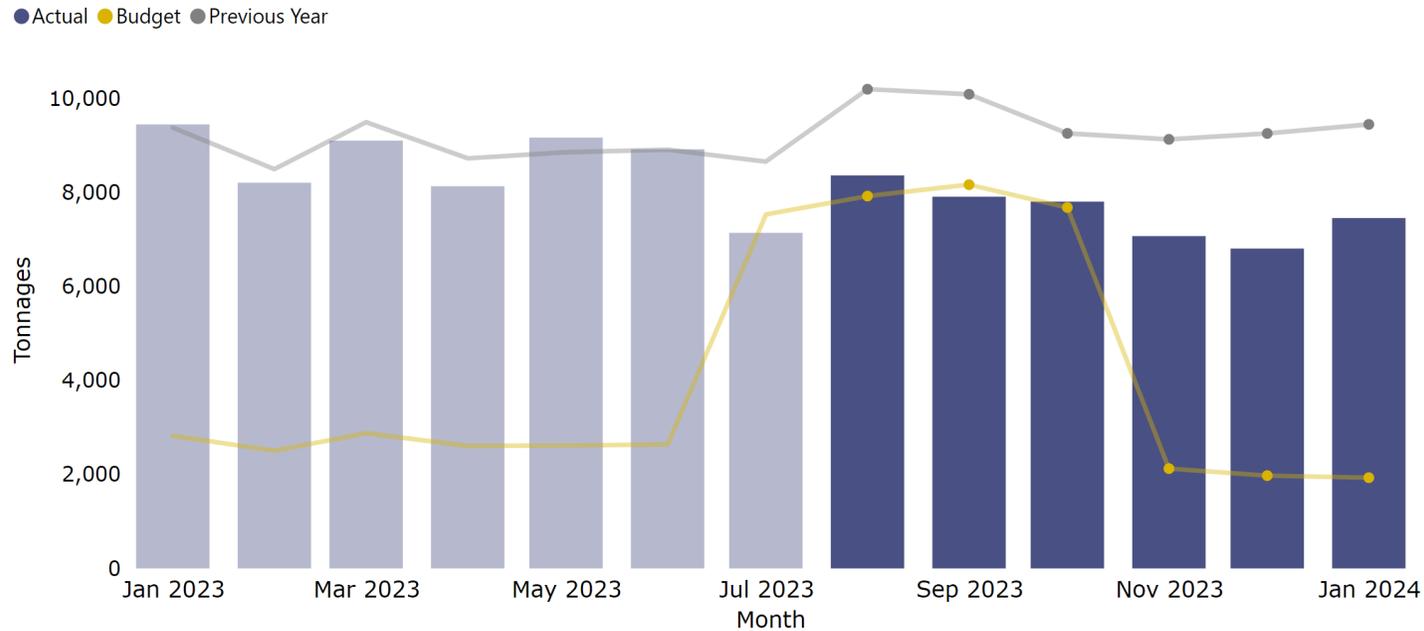
**as at 31 January 2024**

# 2023/2024 Member Council YTD Overall Tonnages

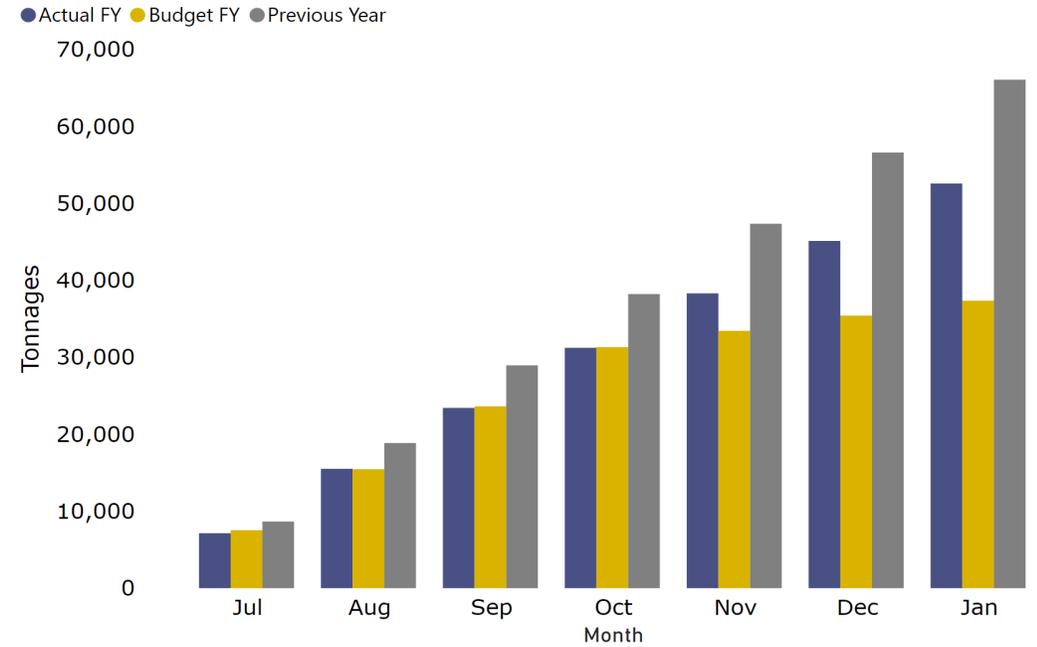


# 2023/2024 Tonnages

13 month rolling Class III Tonnages for Member Council

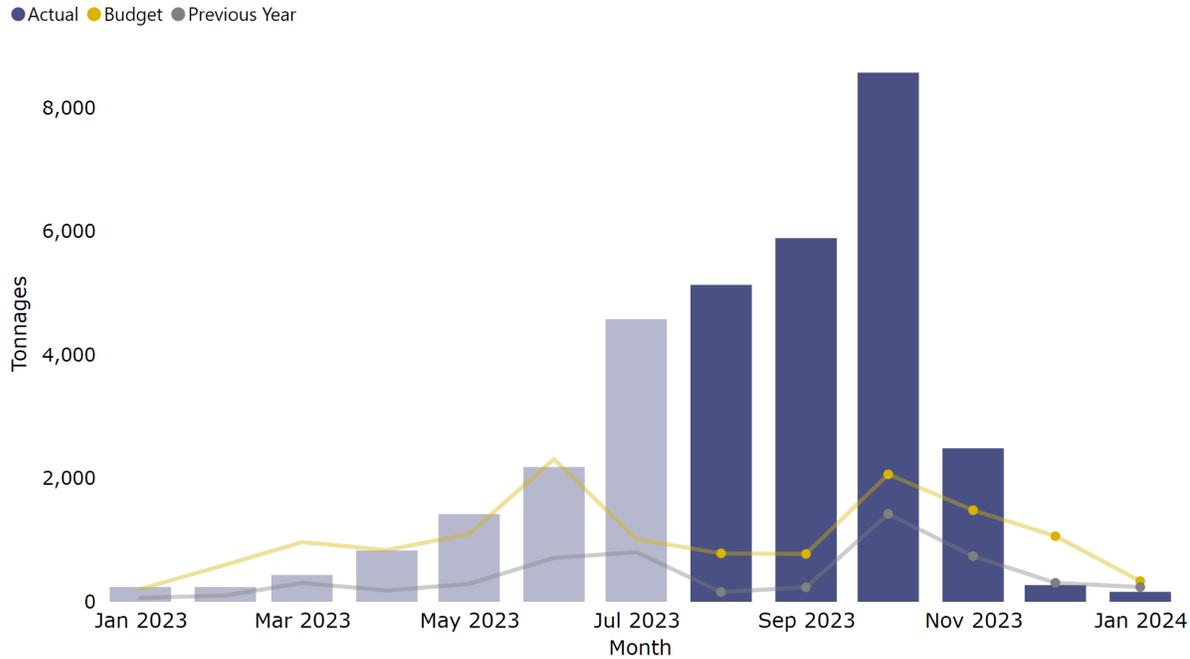


Member Council Class III YTD

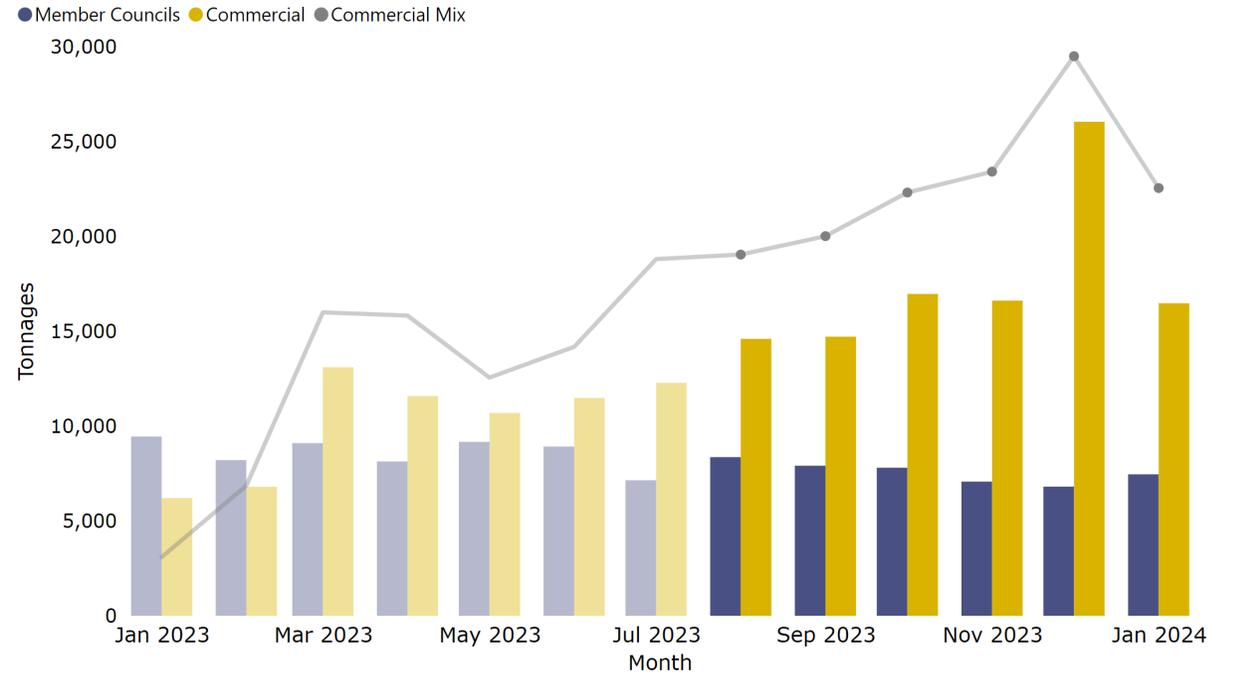


# 2023/2024 Tonnages

13 month rolling Class IV Tonnages

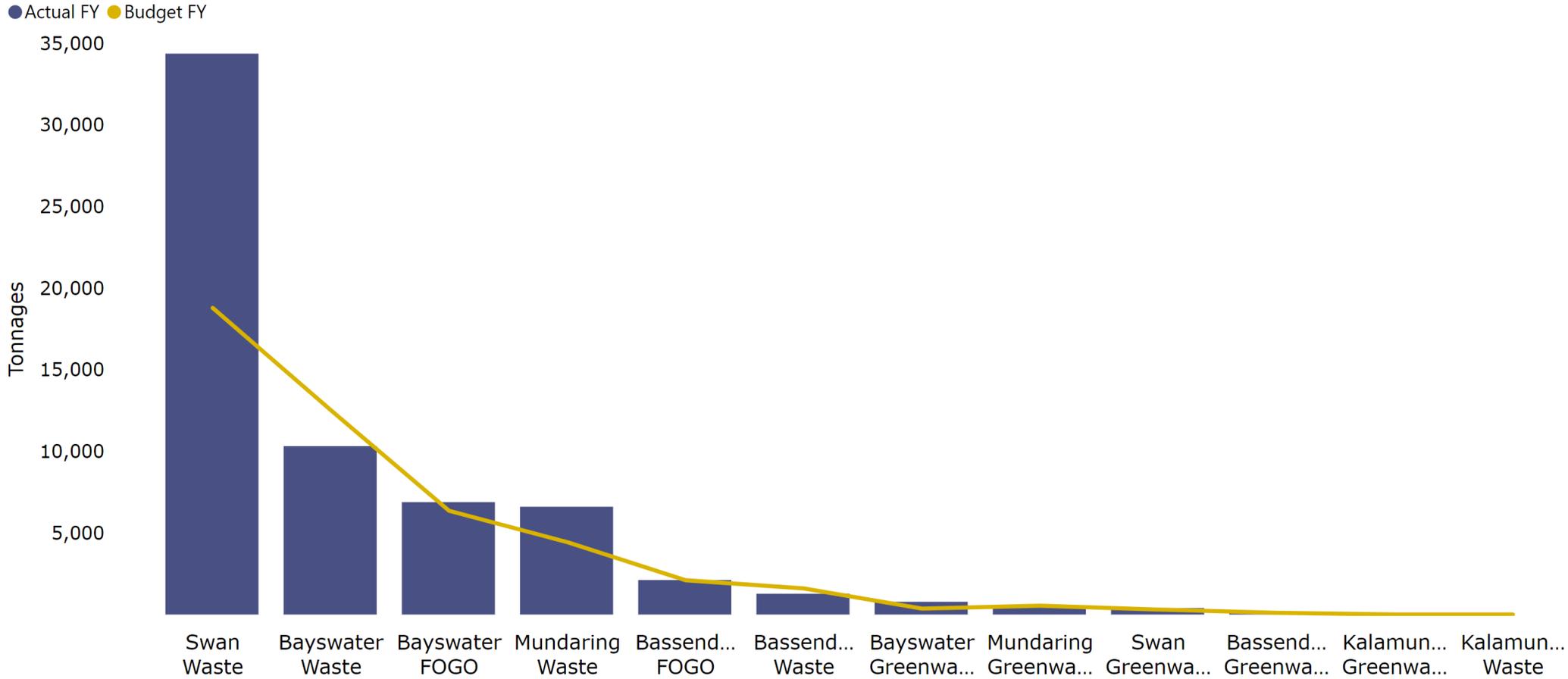


13 month rolling Member Council / Commercial Mix



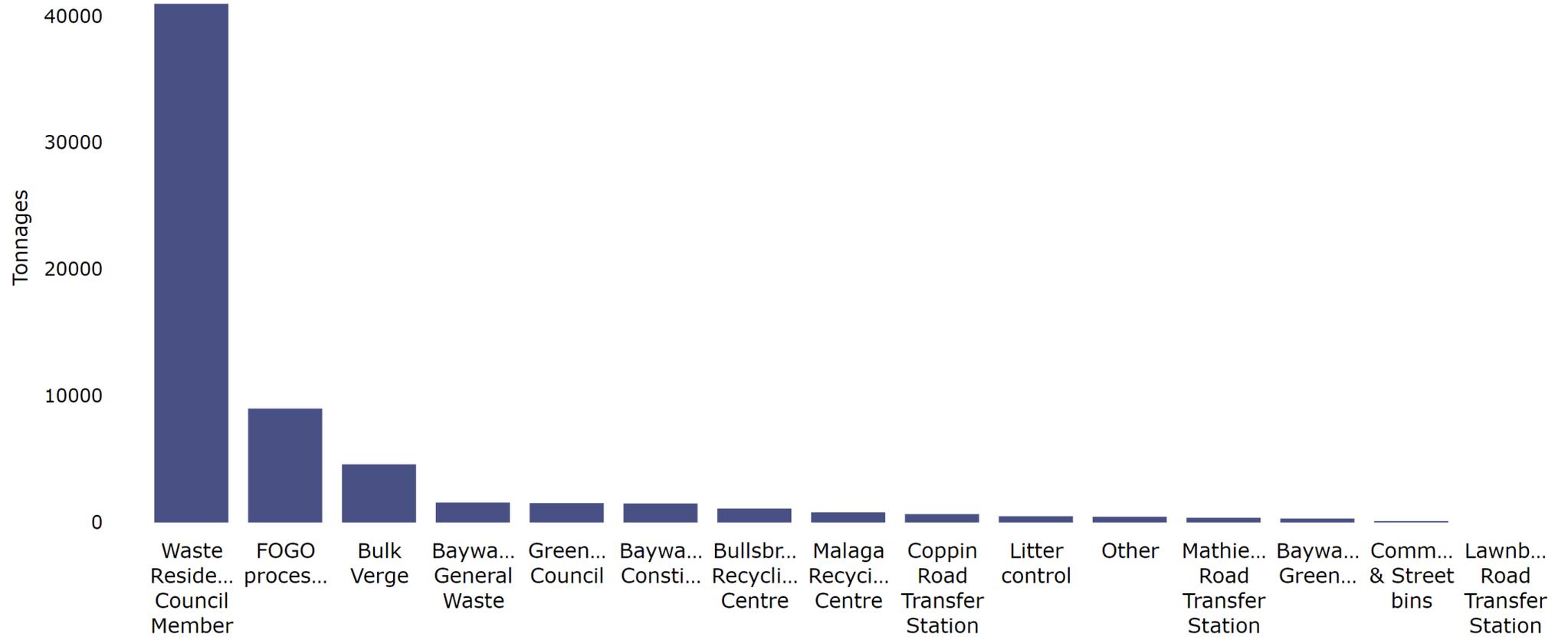
# 2023/2024 EMRC Combined Waste Report

## YTD January 2024



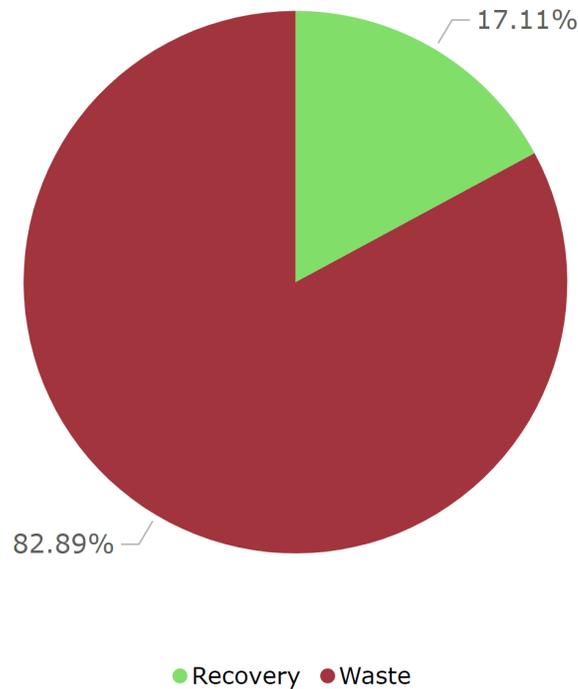
# 2023/2024 EMRC Waste Receipt Report

## YTD January 2024



# 2023/2024 Total Member Council % Recovery @ EMRC

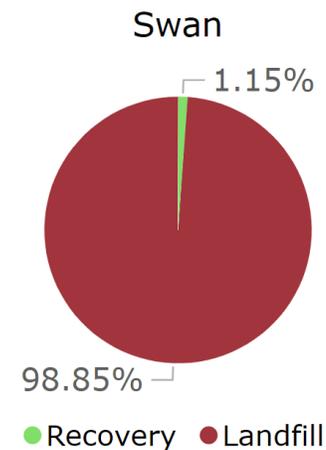
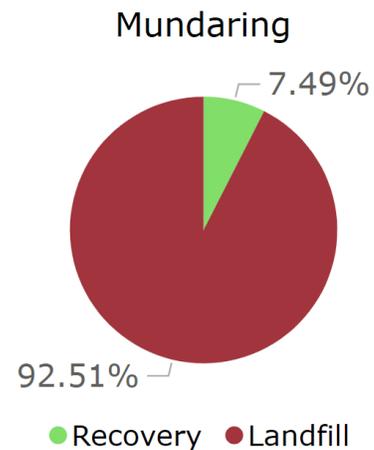
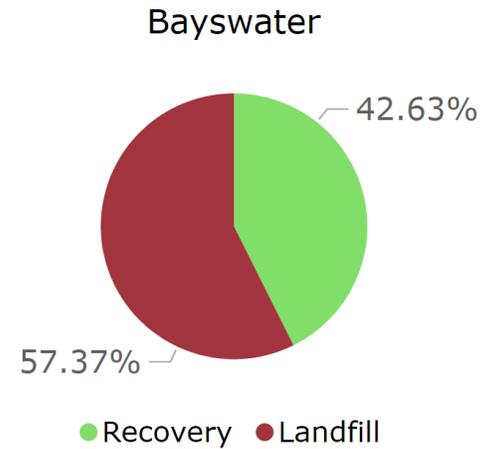
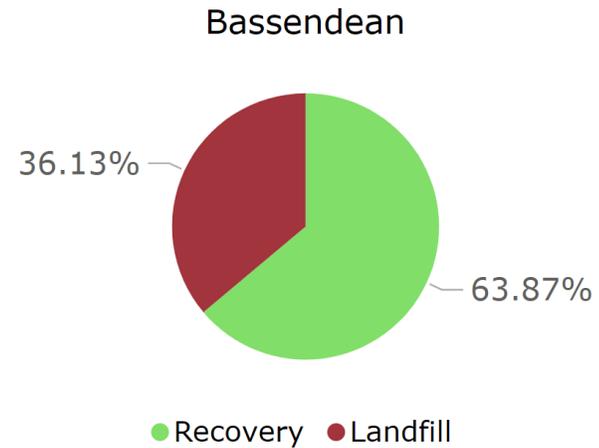
RECOVERY / LANDFILL



## Council Landfill Recovery

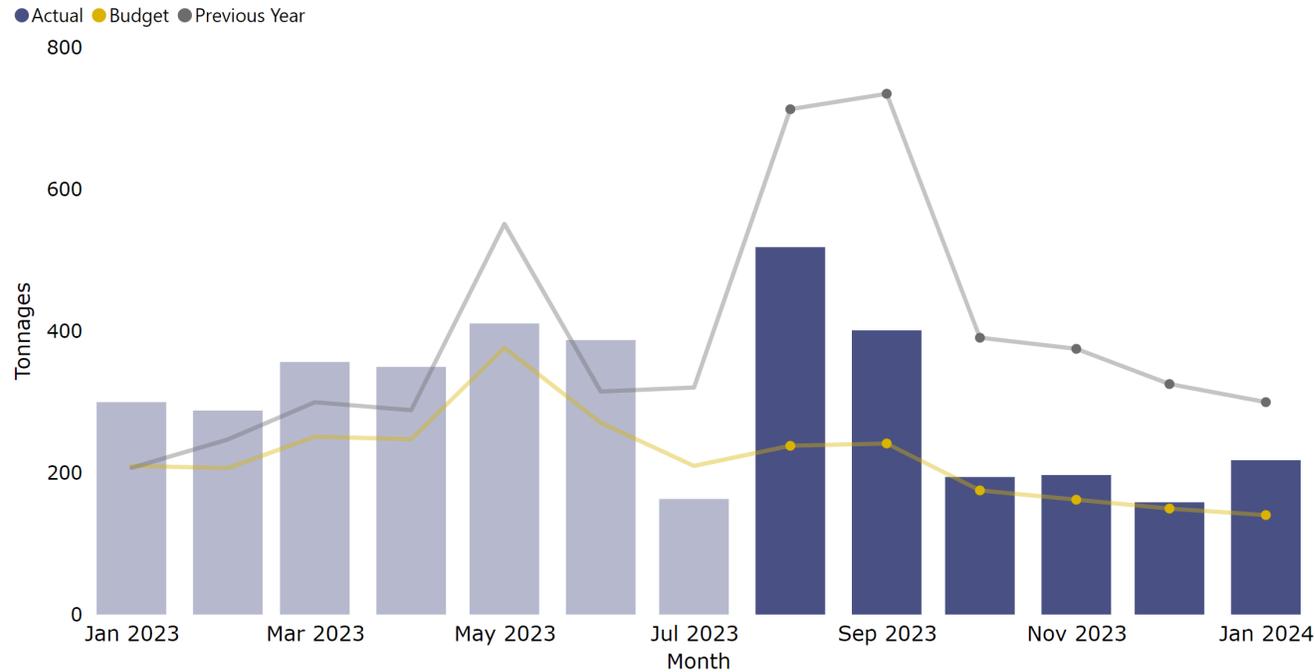
Bassendean	36.13%	63.87%
Bayswater	57.37%	42.63%
Mundaring	92.51%	7.49%
Swan	98.85%	1.15%
<b>Total</b>	<b>82.89%</b>	<b>17.11%</b>

# 2023/2024 Member Council Recovery @ EMRC

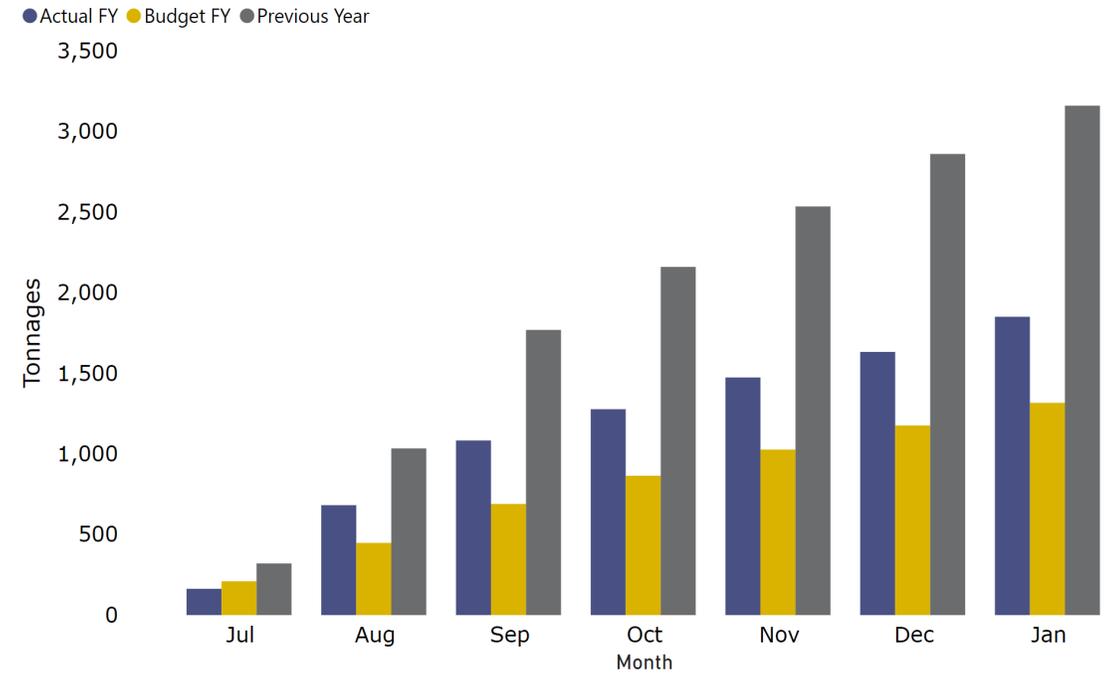


# 2023/2024 Greenwaste Tonnages

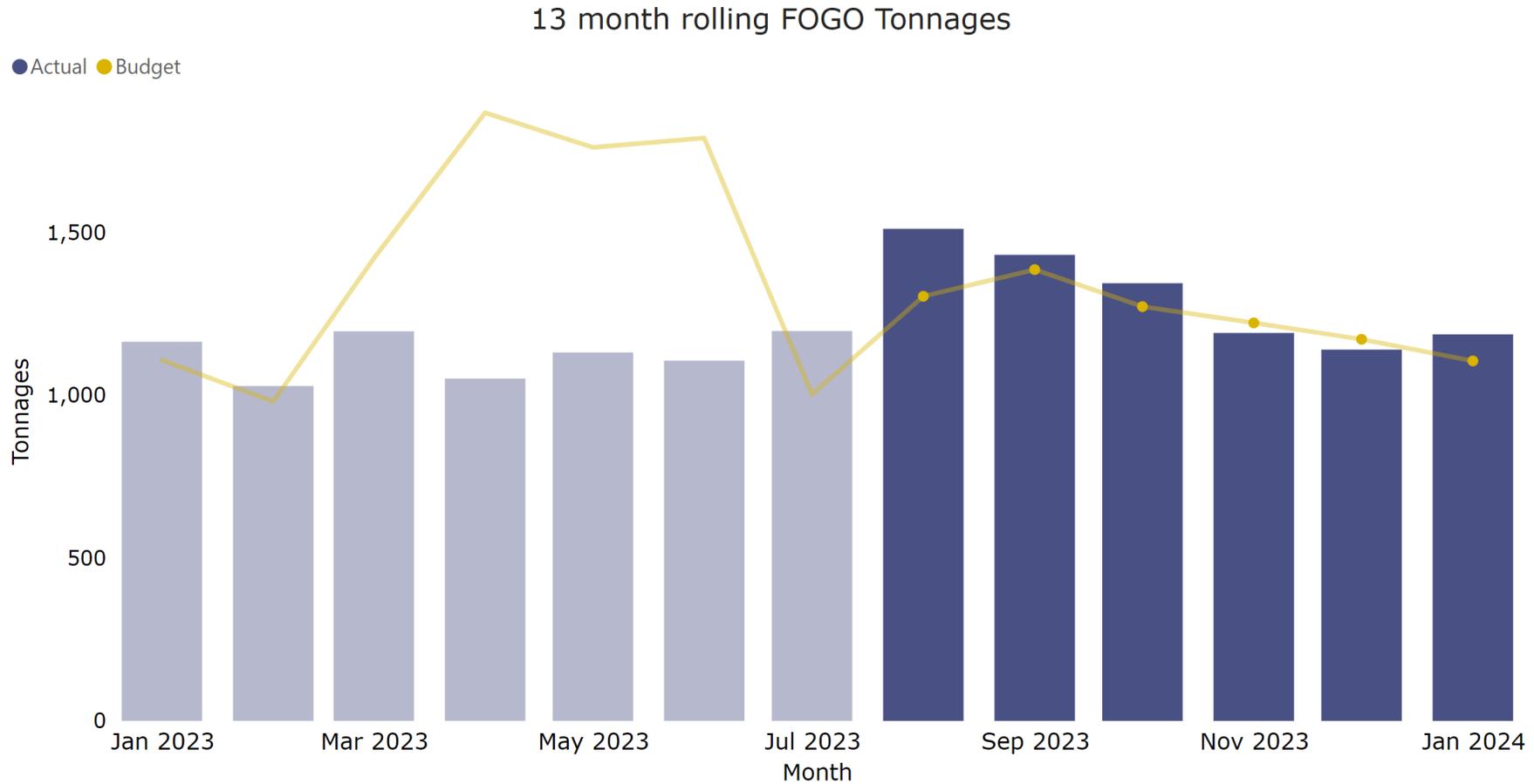
13 month rolling Greenwaste Tonnages for Member Council



Member Council Greenwaste Tonnages YTD

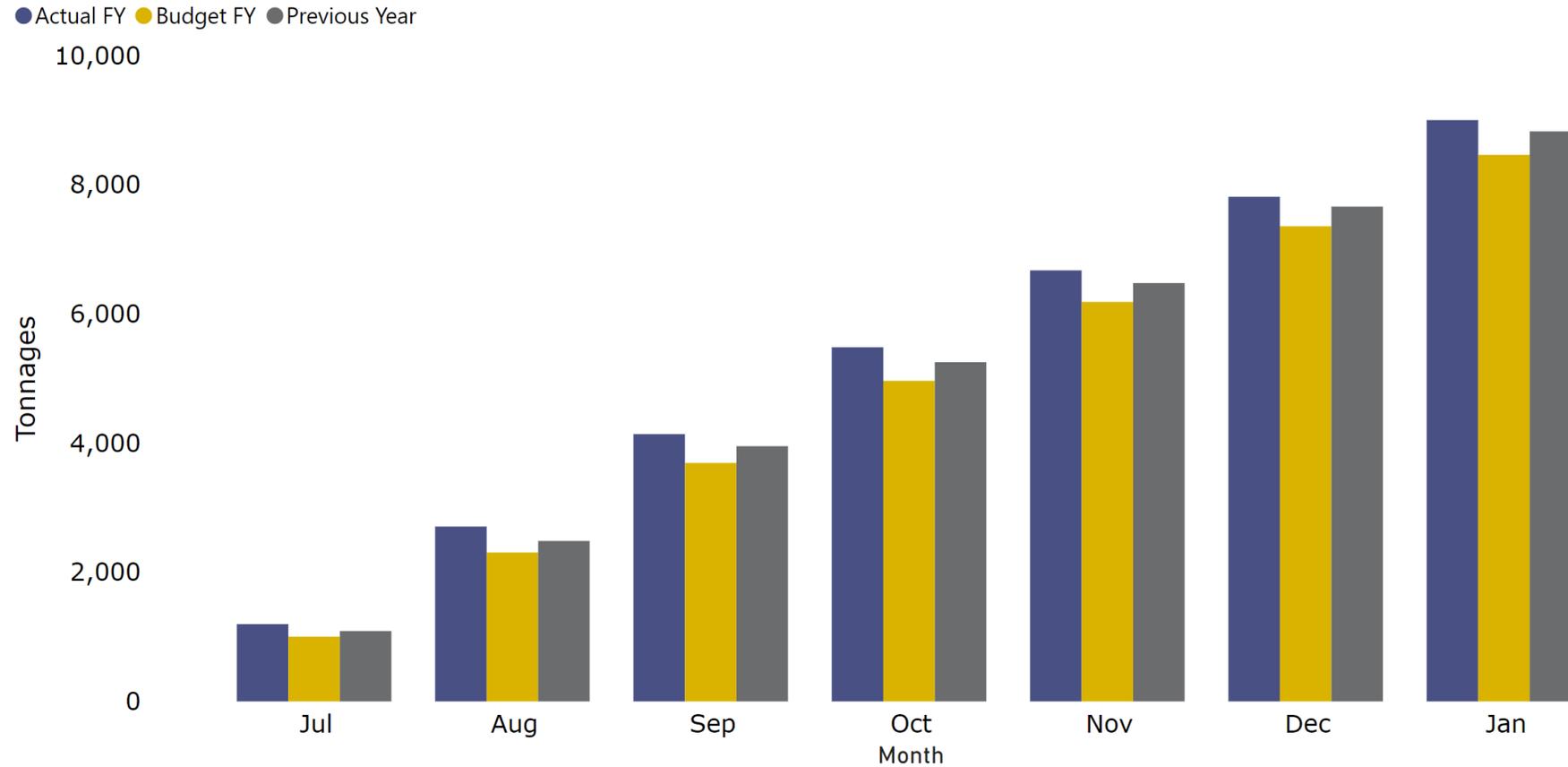


# 2023/2024 FOGO Tonnages



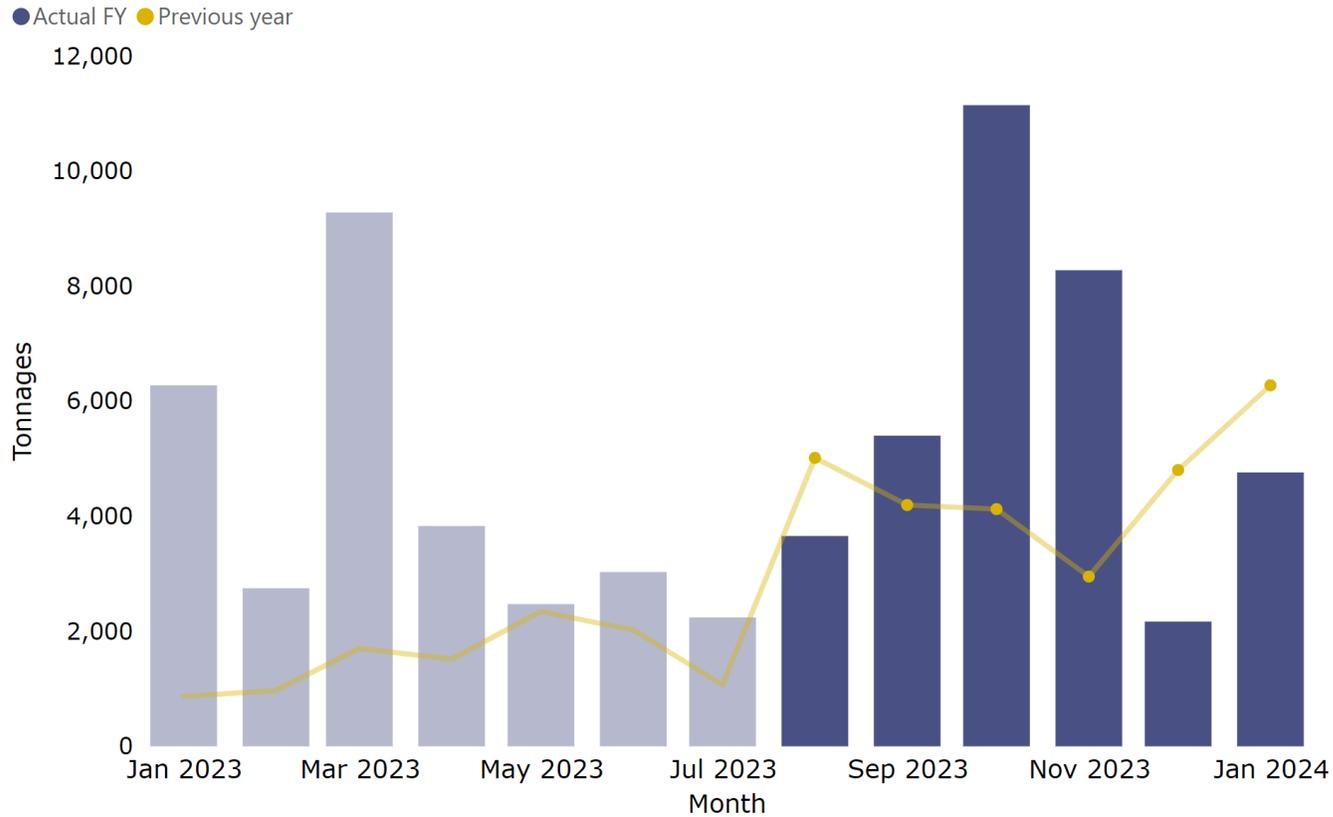
# 2023/2024 FOGO Tonnages

FOGO Tonnages YTD

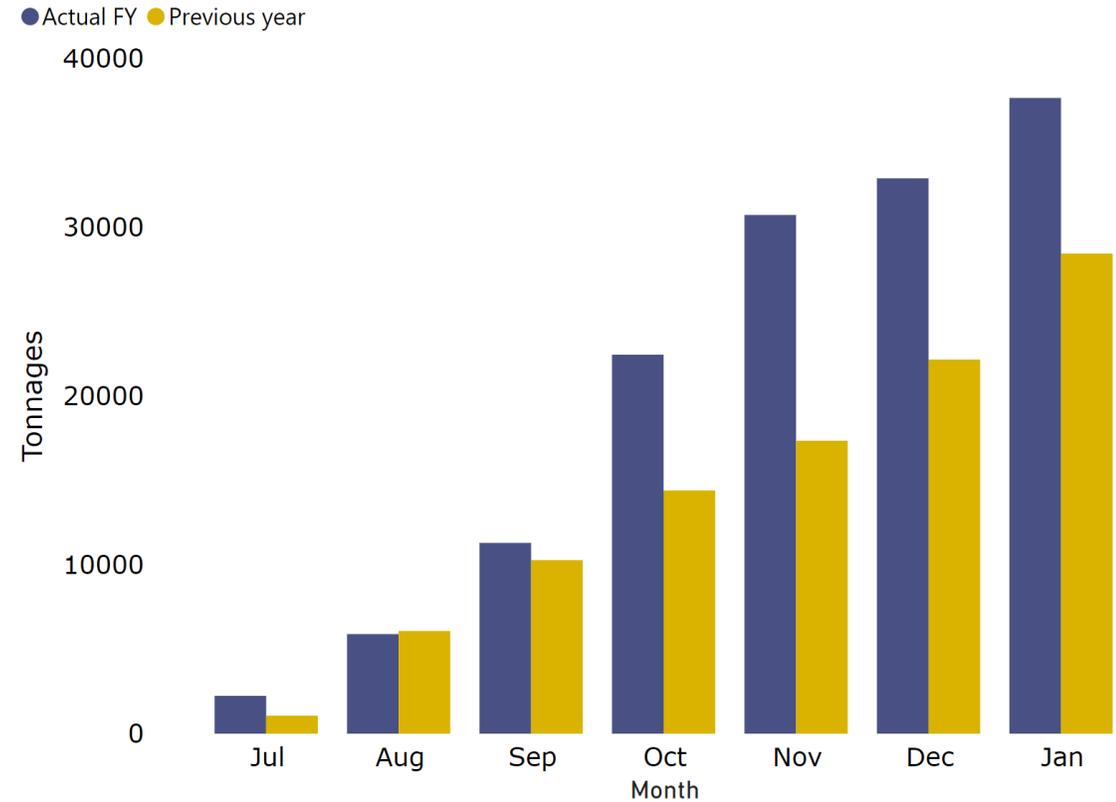


# 2023/2024 Product Sales

All Products - 13 month rolling Tonnages

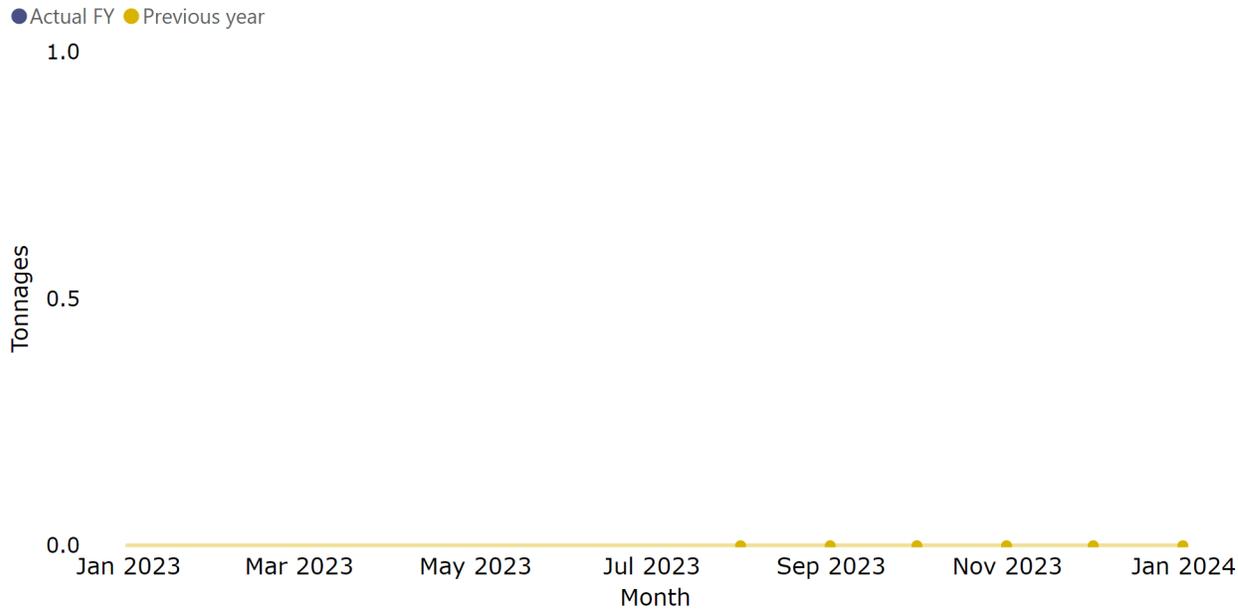


All Products - YTD

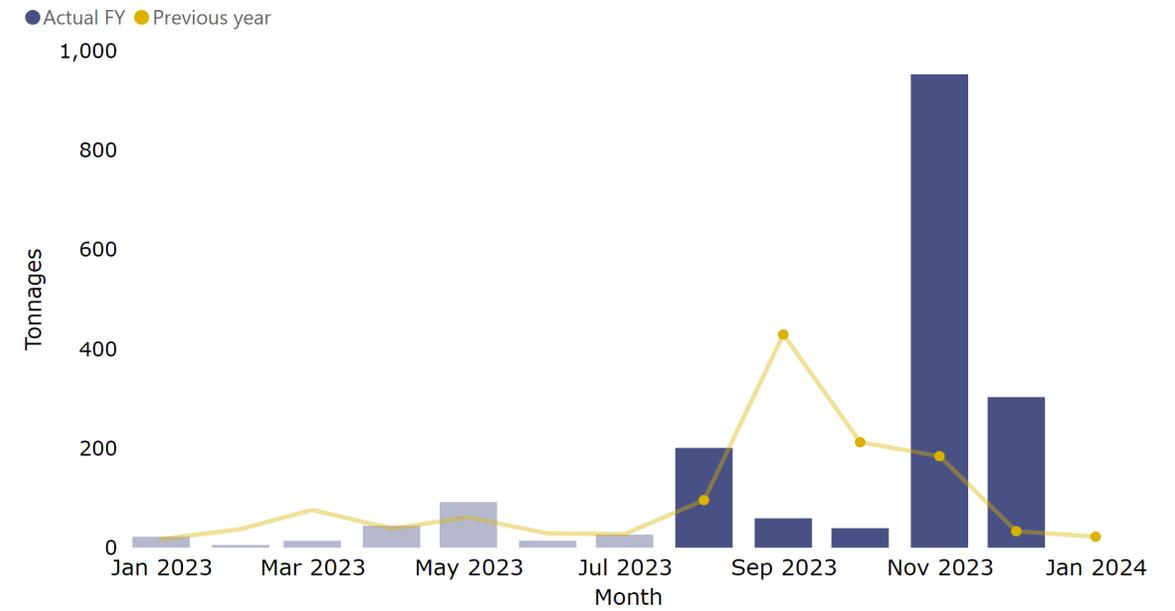


# 2023/2024 Product Sales

Clay - 13 month rolling Tonnages

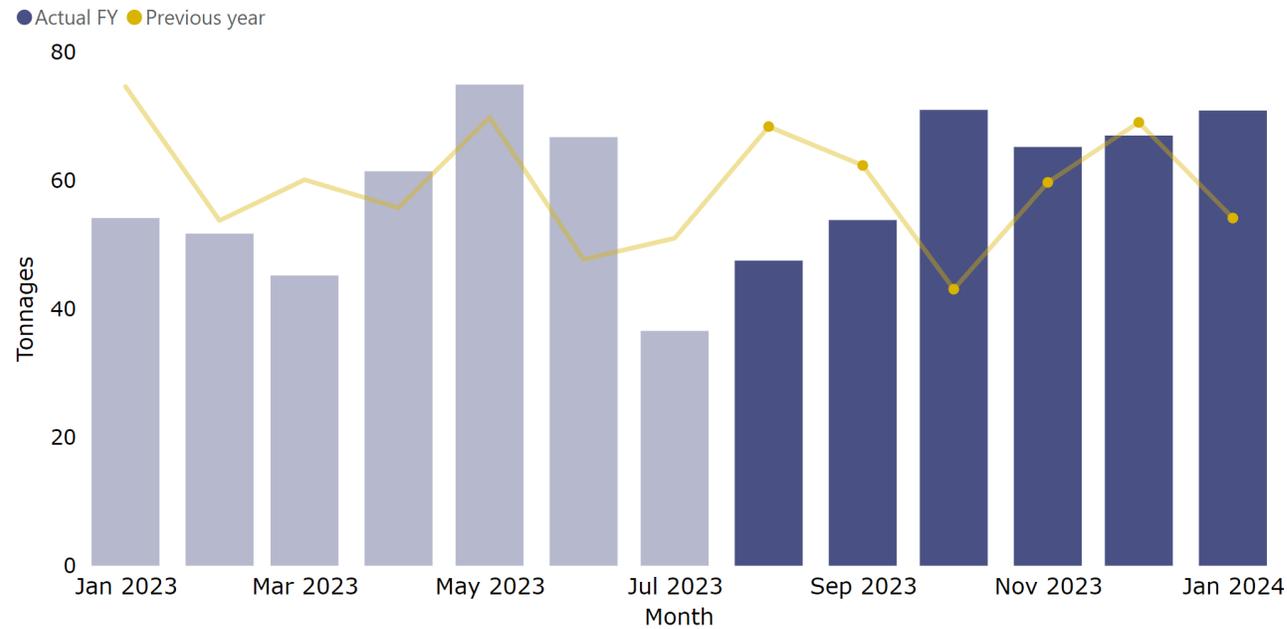


Mulch - 13 month rolling Tonnages

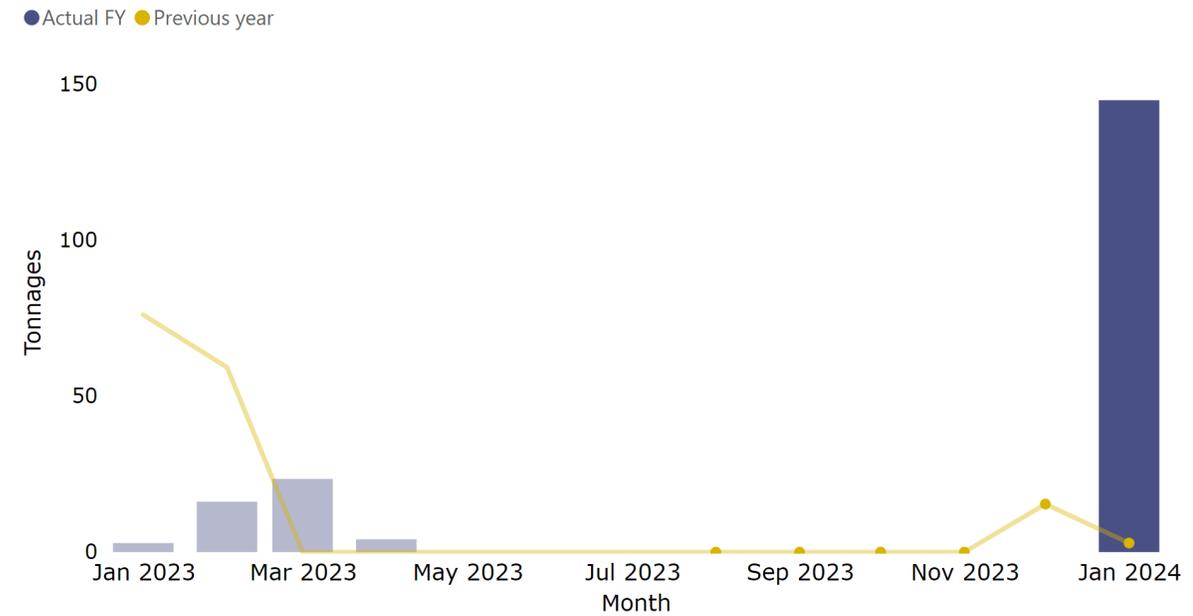


# 2023/2024 Product Sales

Recycled Materials - 13 month rolling Tonnages

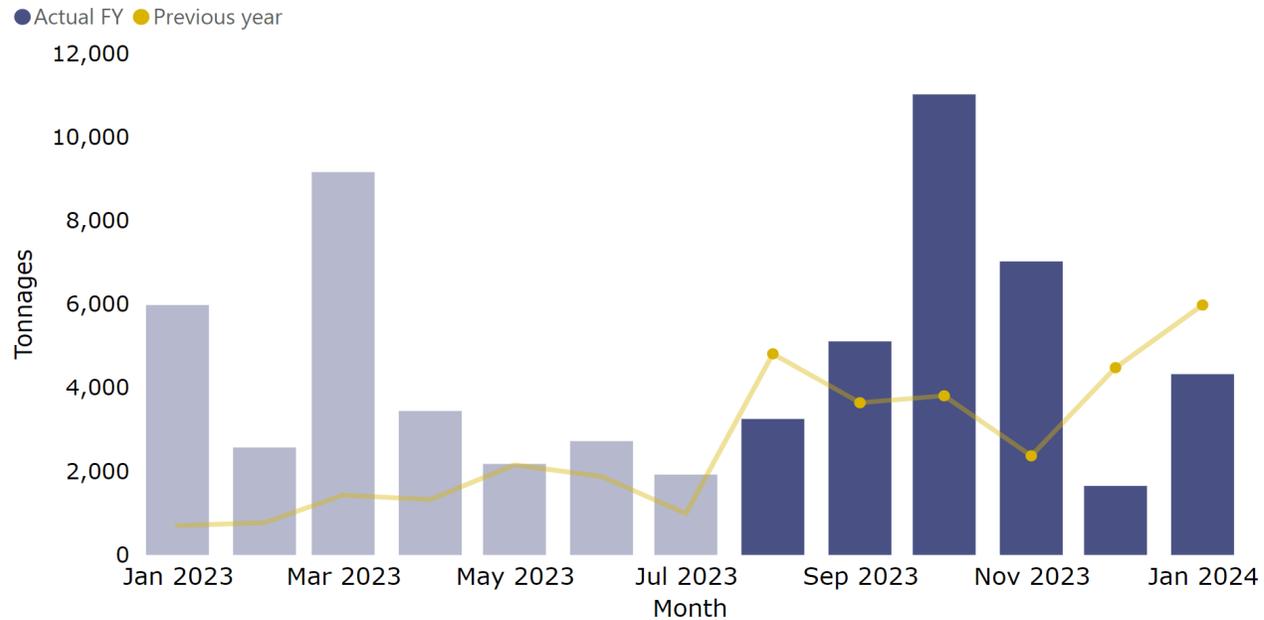


Soil - 13 month rolling Tonnages

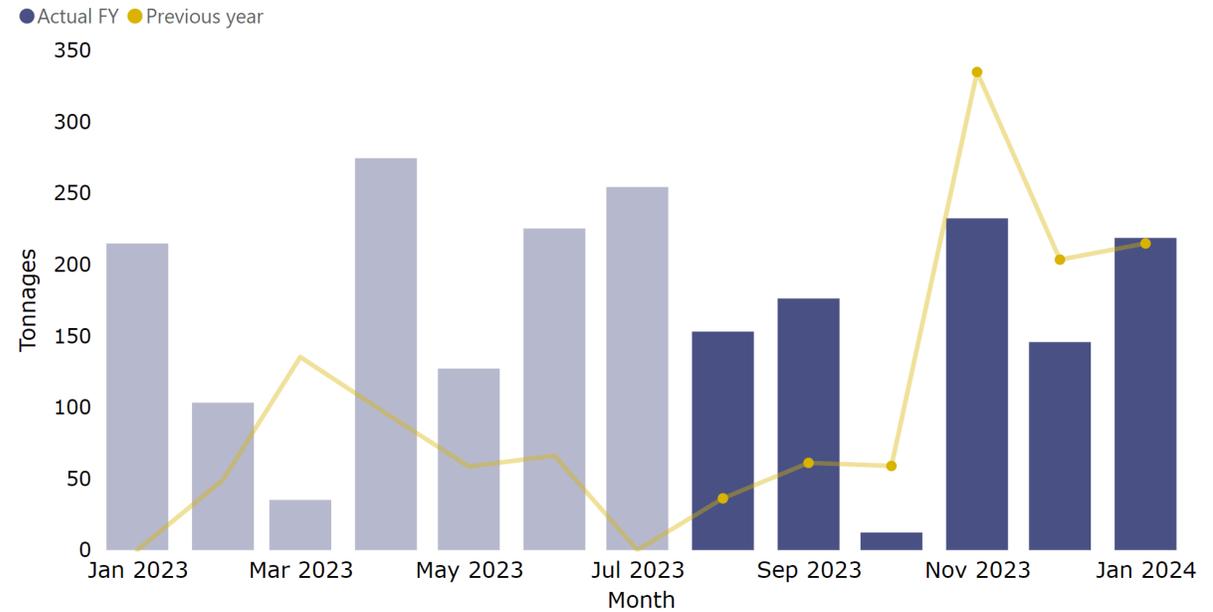


# 2023/2024 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



## 4 CORPORATE BUSINESS PLAN 2023/2024 – 2027/2028 – SECOND QUARTER REPORTING FROM OCTOBER TO DECEMBER 2023

D2024/03696

### PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2023/2024 – 2027/2028 for the reporting period October to December 2023, inclusive.

### KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
  - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- Council adopted the revised EMRC's Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 (D2023/10600) for activities commencing 1 July 2023.
- Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- The attachment to this report provides the second quarter reporting, against the final key actions identified within the previous Corporate Business Plan 2023/2024 – 2027/2028, for the period October to December 2023, inclusive.

### SOURCE OF REPORT

Chief Sustainability Officer

### BACKGROUND

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - A Strategic Community Plan – a minimum 10 year timeframe; and
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 2 Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- 3 Council adopted the EMRC's revised Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 for activities progressed from 1 July 2023 onwards (D2023/10600).
- 4 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

## REPORT

- 5 The Revised 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the ensuing period towards achieving its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*
- 6 The Corporate Business Plan 2023/2024 – 2027/2028 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2023.
- 7 Council adopted the EMRC’s Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- 8 The attachment to this report relates to the Corporate Business Plan actions for the second quarter reporting period of October to December 2023.

## STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

## FINANCIAL IMPLICATIONS

- 10 The financial implications are reflected in the annual operating budget and the long-term financial plans.

## SUSTAINABILITY IMPLICATIONS

- 11 The Corporate Business Plan 2023/2024 – 2027/2028 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

## RISK MANAGEMENT

<b>Risk</b> The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤	Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.	



**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

Town of Bassendean  
City of Bayswater  
Shire of Mundaring  
City of Swan



**Implication Details**

As outlined in the attachment

**ATTACHMENT(S)**

Corporate Business Plan 2023/2024 – 2027/2028 Second Quarter Progress Report for the period October to December 2023 (D2024/03698)



# Corporate Business Plan 2023/2024 – 2027/2028

**Progress Report – Second Quarter 2023/2024**

## Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2023/2024 – 2027/2028 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2022. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2023 to June 2024 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler  
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

## 1 Demonstrate Circular Economy Leadership

**Objective: To provide circular based resource recovery solutions for Perth’s Eastern Region and act as a knowledge hub for waste avoidance strategies**

### 1.1 Enable circular economy initiatives through advocacy networks by 2025

Key Actions		Responsible Officer	Status	Quarter	Comments
1.1.1	Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers)  E.g.: <ul style="list-style-type: none"> <li>➤ Member Council and key stakeholder relationships;</li> <li>➤ Partnership opportunities with universities and other organisations;</li> <li>➤ Marketing and Communications Plan</li> <li>➤ Revised Stakeholder Engagement Plan</li> </ul>	CEO	●	July - September 2023	The EMRC Stakeholder Engagement Plan 2020—2024 is currently being reviewed. In addition to this, the EMRC Stakeholder Review Report June 2023 prepared by consultants, Catalyse, was presented to Council in August 2023.
				October - December 2023	The EMRC partnered with Curtin University on its sustainable housing initiative (The Living Lab) as part of a Circular Economy workshop held in Dec 2023. Identifying new Commercial Waste customers has also been a focus.
				January - March 2024	
				April - June 2024	
1.1.2	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities  E.g.: <ul style="list-style-type: none"> <li>➤ CEWA; Emicol; RWESG</li> <li>➤ CE webinars and forums</li> </ul>	Sustainability	●	July - September 2023	<b>CEWA Designing Circularity</b> event in collaboration with Good Sammy over 85 attendees. WA Circular Fashion Consortium released “The State of Fashion & Textile Circularity in WA” report for the first time. The Investment in ecosystem research will empower businesses and organisations to establish regional and collaborative Hubs designed to support circular solutions for clothing textile waste. The event was listed on the ABC War on Waste website.
				October - December 2023	<ul style="list-style-type: none"> <li>➤ Participated in a Circular Procurement for Local Governments webinar in October.</li> <li>➤ Hosted the end of Year CEWA event, at the Legacy Living Lab, in conjunction with CEWA and Curtin University on the 16 November.</li> </ul>
				January - March 2024	
				April - June 2024	

Key Actions		Responsible Officer	Status	Quarter	Comments
1.1.3	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO	●	July - September 2023	Strategic partnerships are ongoing with a number of private and public entities and new partnerships continue to be developed
				October - December 2023	Fostering strategic partnerships and alliances is ongoing, including entities such as Metronet, GDA, Lotterywest, RRG, Waste Authority and Planet Ark. Held a final meeting with the EastLink planning team on the ultimate design work.
				January - March 2024	
				April - June 2024	
1.1.4	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport E.g. ➤ Circularity Gap Report / Horizon Scan;	CEO	●	July - September 2023	Circularity gaps and alignment are a focus of the EMRC and this flows through to involvement in the not for profit Circular Economy WA (CEWA) entity.
				October - December 2023	Work with CEWA continued in the second quarter and included partnering with Good Sammies and Curtin University.
				January - March 2024	
				April - June 2024	

## 1.2 80% resource recovery of waste generated in the region by 2030

Key Actions		Responsible Officer	Status	Quarter	Comments
1.2.1	Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO	●	July - September 2023	Horizon Scan was completed and is available on the EMRC website
				October - December 2023	A resource flow model has been considered as part of the mapping exercise, identifying the impact of the SDGs on the organisation.
				January - March 2024	
				April - June 2024	
1.2.2	Enable a sales model for use of recovered material in each member Council areas E.g. ➤ Identify markets and develop resource recovery products	Operations	●	July - September 2023	New sales structure to drive the marketing and sales of recovered materials; sales targets tracked on weekly basis
				October - December 2023	New sales structure to drive the marketing and sales of recovered materials; sales targets tracked on weekly basis
				January - March 2024	
				April - June 2024	

Key Actions		Responsible Officer	Status	Quarter	Comments
1.2.3	Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability	●	July - September 2023	Provided member Councils with waste and recycling guides including the integration of FOGO within the guides. There was also a move from hard copy to digital across most member Councils.
				October - December 2023	FOGO flyers were designed for members rolling out FOGO in 2024
				January - March 2024	
				April - June 2024	
1.2.4	Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations	●	July - September 2023	Continue sourcing bulk verge waste to put through the C&I facility.
				October - December 2023	Bulk verge waste now been received from both Bassendean and Bayswater
				January - March 2024	
				April - June 2024	

### 1.3 80% reuse of material at all EMRC operated sites by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.1	Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable  E.g.: Undertake, provide, investigate; ➤ Integrated Waste Management research, ➤ Leadership in waste policy and practice ➤ New waste management practices and services	CEO	●	July - September 2023	Collating and reporting on our waste profile continues on an ongoing basis and is reported quarterly in the EMRC's Information Bulletin.
				October - December 2023	The CEO attended conferences across the waste and resource recovery sectors, demonstrating leadership and promoting best practice. Hosted the City of Busselton and also hosted DWER at Red Hill to showcase FOGO processing.
				January - March 2024	
				April - June 2024	

Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.2	Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans	Operations	●	July - September 2023	All initiatives are reviewed and actioned accordingly and tracked on a monthly basis.
				October - December 2023	All initiatives are reviewed and actioned accordingly and tracked on a monthly basis.
				January - March 2024	
				April - June 2024	
1.3.3	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability	●	July - September 2023	Continued to develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups.
				October - December 2023	Held RWESG meeting and tour of the Red Hill Waste Management Facility (RHWMF) in November.
				January - March 2024	
				April - June 2024	
1.3.4	Regularly review local government procurement guidelines and processes for sustainable decision making	Business Support	●	July - September 2023	Under review to align procurement guidelines and processes for sustainable decision making in accordance with the EMRC Purchasing Policy.
				October - December 2023	Purchasing Policy is due for review by 30 June 2024. Procurement Team has introduced sustainable decision making in its qualitative criteria for tenders and quotes.
				January - March 2024	
				April - June 2023	
1.3.5	Regularly review local government sales requirements for sustainable decision making	Operations	●	July - September 2023	All local government sales requirements are reviewed and actioned on frequent basis.
				October - December 2023	All local government sales requirements are reviewed and actioned on frequent basis.
				January - March 2024	
				April - June 2024	

Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.6	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations	●	July - September 2023	Marketing and sales of organics recovered products with sustainability-focused organisations i.e PTA & Main Roads and WA Broiler Grower's Association.
				October - December 2023	Marketing and sales of organics recovered products with sustainability-focused organisations i.e PTA & Main Roads and WA Broiler Grower's Association.
				January - March 2024	
				April - June 2024	

## 2 Respond to a Climate Emergency

**Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth’s Eastern Region**

### 2.1 Infrastructure adaptation and education by 2030

Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.1a Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure  E.g.: <ul style="list-style-type: none"> <li>➤ Long term financial plan</li> <li>➤ Asset Management Plan</li> <li>➤ Strategic IT Plan</li> </ul>	Business Support	●	July - September 2023	<ul style="list-style-type: none"> <li>➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2024/2025 Budget deliberation process and is expected to commence in Feb/Mar'24 following the half year budget review in Jan/Feb'24.</li> <li>➤ Strategic IT Plan – The server at the Hazelmere site was replaced. Implemented an Aruba WiFi system throughout the Hazelmere administration building and weighbridge. Upgraded the Starlink Internet service to business grade to support a full failover service. Commenced implementation of the Martian Logic HR/Onboarding system.</li> </ul>
			October - December 2023	<ul style="list-style-type: none"> <li>➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2024/2025 Budget deliberation process and is expected to commence in Feb/Mar'24 following the half year budget review in Jan/Feb'24.</li> <li>➤ Strategic IT Plan – Commenced implementation of the MYOSH Safety System. Began preparations for the introduction of multi-factor authentication for staff accessing Microsoft 365 applications.</li> </ul>
			January - March 2024	
			April - June 2024	
2.1.1b Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure  E.g.: <ul style="list-style-type: none"> <li>➤ Organisational governance</li> <li>➤ Integrated Planning Framework</li> <li>➤ Workforce Plan</li> <li>➤ WHS Plan</li> <li>➤ Risk Management</li> </ul>	CEO	●	July - September 2023	<ul style="list-style-type: none"> <li>➤ <b>Asset Management</b> - Officers are currently reviewing a new Asset Management software that will support the operations to identify the maintenance requirements of the assets to better enhance the useful life and the value to the asset. The objective will be to ensure assets are well maintained in terms of its upkeep and valuation.</li> <li>➤ <b>Governance</b> - The review of the Council Policy was completed one year ahead the 4 year schedule in June 2023. Planning is afoot on the timetable for the next cycle of Council policy reviews to commence from January 2024. A review is also currently in progress identifying the impact and treatment for the legislative changes from the second tranche of the Local Government (Financial Management) Regulations 1996 amendments and their impact to other regulations on the EMRC.</li> <li>➤ <b>Risk Management</b> - ELT regularly monitors all EMRC strategic risks via the CAMMS risk software. This includes updating risk treatments and movements. A risk update is presented to the Audit Committee each quarter with all risks updated and reported on.</li> </ul>

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ <b>Workforce Plan</b> - A new Workforce Plan 2023-2027 was considered and approved by the ELT in July 2023. The Plan will now be implemented in accordance with the annual objectives per year included in the Plan.</li> </ul>
			October - December 2023	<ul style="list-style-type: none"> <li>➤ <b>Asset Management</b> - The Scope of Works has been developed with the view to finalising the Request for Quotation via the WALGA Panel. The objective is for the software to be acquired by end of June 2024.</li> <li>➤ <b>Governance</b> - The timetable for the current cycle of Council policy reviews has been developed and will commence from January 2024. Updates to the policies will be tabled at Council meetings progressively.</li> <li>➤ <b>Risk Management</b> - The risk update was presented to the October 2023 Audit Committee and was presented to Council at its November 2023 meeting.</li> <li>➤ <b>Workforce Plan</b> – The HR team continue to implement initiatives in accordance with the 2023/2024 schedule.</li> </ul>
			January - March 2024	
			April - June 2024	
2.1.2	Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program	Operations	●	Evaluation and monitoring on a regular basis
			July - September 2023	Evaluation and monitoring on a regular basis
			October - December 2023	Met with the EPA and DWER on maximising land use options, including new Class IV landfill cells.
			January - March 2024	
			April - June 2024	

## 2.2 Below zero carbon emissions by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.2.1	Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management	Operations	●	July - September 2023	Reporting tools in place to track and monitor all areas.
				October - December 2023	Reporting tools in place to track and monitor all areas.
				January - March 2024	
				April - June 2024	
2.2.2	Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement	CEO	●	July - September 2023	The EMRC is working with Woodside New Energy to progress a decarbonisation initiative involving Carbon Capture Utilisation (CCU), including fleet conversion to renewable fuels.
				October - December 2023	The EMRC continued to explore decarbonisation and CCU during the second quarter. Electric fleet procurement through WALGA and ARENA funding continued to develop and the HWMF workshop is now solar powered, with the former diesel generator no longer required.
				January - March 2024	
				April - June 2024	
2.2.3	Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card  E.g.: ➤ EMRC corporate emissions & SDG progress	Sustainability	●	July - September 2023	<ul style="list-style-type: none"> <li>➤ 2022/23 Emissions profile for EMRC has been created and is currently under review.</li> <li>➤ SDG Benchmark report is still in progress.</li> </ul>
				October - December 2023	<ul style="list-style-type: none"> <li>➤ Sustainability Officer completed Future-Fit Business Accreditor training to become the first Local Government Officer in the world to hold this accreditation.</li> </ul>
				January - March 2024	
				April - June 2024	

### 2.3 Sustainability integrated into management processes

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.3.1	Establish a decision-making framework to include sustainability for operational and capital expenditure  E.g.: <ul style="list-style-type: none"> <li>➤ Provide Waste disposal service at Red Hill WMF</li> <li>➤ Review Red Hill Development Plan</li> </ul>	Operations	●	July - September 2023	Correct framework implemented to ensure sustainability targets are achieved.
				October - December 2023	Correct framework implemented to ensure sustainability targets are achieved.
				January - March 2024	
				April - June 2024	
2.3.2	Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects	Business Support	●	July - September 2023	Under review to align procurement templates and processes with sustainable decision making under the EMRC Purchasing Policy.
				October - December 2023	Procurement have introduced sustainable decision making in its qualitative criteria for tenders and quotes.
				January - March 2024	
				April - June 2024	
2.3.3	Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs	Operations	●	July - September 2023	Debrief on completion of all projects have been implemented.
				October - December 2023	Review of projects completed
				January - March 2024	
				April - June 2024	
2.3.4	Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making	CEO	●	July - September 2023	This is included in our Sustainability Strategy and our actions are tracked.
				October - December 2023	Our actions continue to be tracked.
				January - March 2024	
				April - June 2024	
2.3.5	Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives.	Sustainability	●	July - September 2023	The Sustainability Team meets regularly to collaborate. There is also a regular Comms meeting and regular fortnightly catch ups with team leaders and managers to explore new ideas.
				October - December 2023	Cross team pollination around sustainability continues to be a focus with FOGO caddies in the kitchens, a vegetable and herb garden for staff, re-use of corporate branded clothing including hi-vis.
				January - March 2024	
				April - June 2024	

### 3 Reduce Our Environmental Impact

**Objective:** To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

#### 3.1 Regional urban programs implemented

Key Actions		Responsible Officer	Status	Quarter	Comments
3.1.1	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports  E.g.: Identify, investigate, develop; ➤ ACER program ➤ SDG reporting ➤ New environmental and sustainability initiatives	Sustainability	●	July - September 2023	➤ 2024/2025 Sustainability Team Program Plan has been created for member Council approval. ➤ ACER Emissions and Energy Data Analysis Report has been developed in this quarter and under review by member Councils ➤ Participating member Councils for the SDG Benchmark have put a hold on their reports until February 2024
				October - December 2023	➤ ACER Emissions and Energy Data Analysis Reports have been completed for participating Councils
				January - March 2024	
				April - June 2024	
3.1.2	Review and complete annual water plans in alignment with Waterwise Council Accreditations  E.g.: Review and implement ➤ Water Sensitive Futures Program ➤ Waterwise Council reindorsement reporting	Sustainability	●	July - September 2023	Draft Waterwise Council Reports have been developed and are with participating member Councils for review
				October - December 2023	Waterwise Council Reports have been completed and submitted to Water Corporation for participating member and non-member Councils
				January - March 2024	
				April - June 2024	
3.1.3	Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs  E.g.: ➤ Facilitate networking groups, e.g. STEG. ➤ Participate e.g. WALGA Climate Change Collaborative.	Sustainability	●	July - September 2023	➤ WA Sustainability and Climate Change Alliance Group meetings (WASCA) ➤ WA SDG Network Presentation ➤ Participation in the Asia Pacific Alliance for Future-Fit Businesses ➤ Ongoing Energy and Water team meetings with member Council
				October - December 2023	➤ Ongoing participation at WA Sustainability and Climate Change Alliance Group meetings (WASCA) and Asia Pacific Alliance for Future-Fit Businesses ➤ Ongoing Energy and Water team meetings with member Council ➤ The EMRC submitted and distributed funds for the Avon Descent Festivals 2023 Grant, to Bayswater, Swan, Northam and Toodyay. The EMRC received a total of \$26,702 and distributed \$102,920.51 in funding. ➤ In December on behalf of participating Councils the EMRC applied for Lotterywest funding for the Avon Descent Festivals 2024, amount applied for \$128,300.

Key Actions	Responsible Officer	Status	Quarter	Comments
			January - March 2024	
			April - June 2024	

### 3.2 Contribute to a decrease in illegal waste disposal by 2040

Key Actions	Responsible Officer	Status	Quarter	Comments
3.2.1 Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability	●	July - September 2023	Continued to establish campaigns to create a recover, reuse, recycle, return, repair and drop-off culture to increase recovery rates and combat illegal dumping.
			October - December 2023	The Sustainability Team is promoting and supporting initiatives and organisations such as Go to Cup; e-furniture repurposing; Give Write; textile repurposing; Claw; and B-Cycle.
			January - March 2024	
			April - June 2024	
3.2.2 Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Operations	●	July - September 2023	Reviews are completed on regular basis to identify additional opportunities
			October - December 2023	Reviews are completed on regular basis to identify additional opportunities
			January - March 2024	
			April - June 2024	

### 3.3 EMRC wide environmental management system

Key Actions	Responsible Officer	Status	Quarter	Comments
3.3.1 Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent	Sustainability	●	July - September 2023	<ul style="list-style-type: none"> <li>➤ Four internal audits completed by the end of June 2023.</li> <li>➤ External Audit Undertaken with SGS July 2023. Two major non-conformances and three minor non-conformances.</li> <li>➤ Corrective action plan completed.</li> <li>➤ Management Review scheduled October 2023.</li> <li>➤ Non-conformances review and close out with SGS late October 2023.</li> <li>➤ EMS review and organisational wide integration planned to be implemented prior to next three-year certification cycle commencing in May 2024.</li> </ul>
			October - December 2023	<ul style="list-style-type: none"> <li>➤ Non-conformances review fully closed out and passed by SGS.</li> <li>➤ Management Review with SGS completed.</li> </ul>

Key Actions		Responsible Officer	Status	Quarter	Comments
				January - March 2024	
				April - June 2024	
3.3.2	<p>Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System</p> <p>E.g.: Minimise environmental impacts of waste management operations</p>	Sustainability	●	July - September 2023	<p>The following processes, programs and reports have been redeveloped and submitted:</p> <ul style="list-style-type: none"> <li>➤ Compliance monitoring and sampling program completed includes; Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring.</li> <li>➤ Red Hill Rehabilitation – Additional seeding to Offsets areas, Weed Control Surveys completed and treatments undertaken.</li> <li>➤ DWER appointed WA Contaminated Site's Auditor AEA - Completed Stage 1 review of Red Hill Water Monitoring Program and Reporting, September 2023.</li> <li>➤ Red Hill Weed Control – Spraying program implemented throughout September and October 2023.</li> <li>➤ Waste Acceptance Approvals issued in accordance with <i>Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)</i>.</li> <li>➤ Customer Waste Acceptance Audit – Chevron, July 2023.</li> <li>➤ National Pollutant Inventory Report, submitted September 2023.</li> <li>➤ National Greenhouse Gas Report, submitted October 2023.</li> <li>➤ Red Hill Waste Levy Exemption for Asbestos 2023-2024, approved July 2023.</li> <li>➤ Red Hill licence amendment approved by DWER, July 2023. Includes conditions rationalisation, as well as formally adding in the Household Hazardous Waste Acceptance, new type of gas flare and the Interim FOGO processing pad.</li> <li>➤ Red Hill FOGO RRF Section 45C – RFI response, July 2023.</li> <li>➤ Red Hill APCR Monocell Section 43(a) – Notice to Amend A Referred Proposal During Assessment, has been accepted by EPA Services, July 2023.</li> <li>➤ Red Hill Interim FOGO Pad Time Limited Operations Report, submitted August 2023.</li> <li>➤ Red Hill Letter to DWER – Proposed Approval Pathway – New General Waste Class IV Cell, sent September 2023.</li> <li>➤ Hazelmere Ministerial 1028 - Annual Audit Compliance Report submitted July 2023.</li> <li>➤ Hazelmere Transfer Station Environmental Compliance Report, submitted to DWER August 2023.</li> <li>➤ Hazelmere Annual Licence Application, completed August 2023.</li> <li>➤ Procedure Reviews - FOGO sampling, Ground Water and Surface Water Monitoring Procedure, NGER's Reporting Procedure</li> <li>➤ Environmental Incidents – Non-complaint Class IV waste load Nexus, July 2023.</li> </ul>
				October - December 2023	<ul style="list-style-type: none"> <li>➤ Compliance monitoring and sampling program completed includes Q4 water monitoring, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring.</li> </ul>

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ FOGO Sampling/ Training Day.</li> <li>➤ Waste Acceptance Approvals issued in accordance with Landfill Waste Classification and Waste Definitions 1996 (as amended 2019) and Version 2 National Environmental Management Plan (NEMP) for PFAS.</li> <li>➤ Response to DWER appointed Contaminated Sites Auditor (AEA), Responses agreed by Auditor.</li> <li>➤ Updated Surface and groundwater monitoring and sampling procedure (internal EMRC Document).</li> <li>➤ Red Hill Weed Control – Spraying program implemented throughout October and into early November 2023.</li> <li>➤ Hazelmere Transfer Station TLO report completed.</li> <li>➤ Hazelmere Licence Amendment Application submitted.</li> <li>➤ Red Hill Section 38 APCr and moncell request for further info from DWER and EPA submitted.</li> <li>➤ Permanent FOGO under 43(a) has been approved – 14/11/2023</li> <li>➤ Letter sent regarding alternative approval pathway for Stage 3, Class IV general waste cell. EPA has advised that EMRC can submit this application as a Section 45c – Dec 2023.</li> </ul>
			January - March 2024	
			April - June 2024	

## 4 Create Value in the Community

**Objective:** To establish and support projects in the community that create social value from a residential level through to commercial levels

### 4.1 Community based source separation initiatives by 2027

Key Actions	Responsible Officer	Status	Quarter	Comments
4.1.1 Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability	●	July - September 2023	Continued to deliver community engagement initiatives for source separation opportunities including education hubs, workshops, school programs, community group support and bin tagging.
			October - December 2023	EMRC has been granted funding from WAGA to conduct bin tagging in Bassendean.
			January - March 2024	
			April - June 2024	
4.1.2	Sustainability	●	July - September 2023	Used current community programs to provide education and tools on material reuse and issues regarding poor source separation issues.

Key Actions		Responsible Officer	Status	Quarter	Comments
	Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation			October - December 2023	Continued to utilise community programs to provide education and tools on material reuse and issues regarding poor source separation.
				January - March 2024	
				April - June 2024	
4.1.3	Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements	Operations	●	July - September 2023	New messaging are been developed for our transport fleet
				October - December 2023	In the process of installing various educational bill boards on our trailers and collections fleet.
				January - March 2024	
				April - June 2024	
4.1.4	Establish verge collection and shared valet service programs. This includes a waste classification program for different materials and costings	Operations	●	July - September 2023	In progress with participating member councils
				October - December 2023	In progress with participating member councils
				January - March 2024	
				April - June 2024	

## 4.2 Use of recovered material in the region by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.2.1	Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO	●	July - September 2023	Currently linked to the Waste Levy. All EMRC source separated materials and the recovery gate fees are maintained below landfill costs.
				October - December 2023	Volume discounts are offered on occasion to encourage higher disposal rates on resources being recovered.
				January - March 2024	
				April - June 2024	
4.2.2	Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies	Operations	●	July - September 2023	Continue identifying opportunities at our resource recovery centres
				October - December 2023	Continue identifying opportunities at our resource recovery centres
				January - March 2024	
				April - June 2024	
4.2.3	Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse  E.g: provide a waste management service	Operations	●	July - September 2023	Ongoing as per day to day sales and marketing plan
				October - December 2023	Ongoing as per day to day sales and marketing plan
				January - March 2024	
				April - June 2024	

## 4.3 Increased participation in behaviour change programs

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.3.1	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy  E.g.: ➤ Continue waste education programs	Sustainability	●	July - September 2023	Provided education for waste solutions that are in line with the WA Waste Strategy and waste hierarchy by conditioning waste education programs, tours of the Red Hill Waste Management facility and bin tagging.
				October - December 2023	EMRC has been granted funding from WLAGA to conduct bin tagging in Bassendean. Waste avoidance and Red Hill tours were conducted
				January - March 2024	
				April - June 2024	
4.3.2	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability	●	July - September 2023	SDG Benchmark currently under progress
				October - December 2023	SDG Benchmark currently under progress with access to the latest digital benchmarking tool in early 2024

Key Actions		Responsible Officer	Status	Quarter	Comments
				January - March 2024	
				April - June 2024	
4.3.3	Establish a Sustainability Stakeholder engagement plan  E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders	Sustainability	●	July - September 2023	The current Stakeholder Engagement Plan will be reviewed with sustainability in mind.
				October - December 2023	The sustainability team have been committed to enhancing their relationships with member councils
				January - March 2024	
				April - June 2024	

## 5 SUSTAINABILITY TEAM UPDATE – OCTOBER TO DECEMBER 2023

D2024/03699

### PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period October to December 2023, inclusive.

### KEY POINT(S)

- Achievements of the Sustainability Team are highlighted in the report for the period October to December 2023 and include:
- Activities undertaken by the Urban Environment Team (UET) for the ensuing period; and
- Activities undertaken by the Waste Education Team for the ensuing period.

### SOURCE OF REPORT

Chief Sustainability Officer

### BACKGROUND

- 1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the EMRC Region.

### REPORT

- 4 The progress report comprises of two parts; Urban Environment and Waste Education. The 2023/2024 focus of the Sustainability Team is to drive all projects, activities and services in accordance with the United Nations Sustainable Development Goals, Circular Economy and transitioning towards Net Zero by 2040.

#### 5 **Urban Environment - Town of Bassendean**

- The Town's Waterwise Council Re-endorsement for the Council was completed and submitted in October 2023.
- A draft for the Acer Emissions and Energy Data Analysis Report was completed and sent to Bassendean for feedback and edits. The EMRC participated with Bassendean in their quarterly performance review meeting with Azility to explore Azility's new PowerBI feature for data analysis.
- The EMRC liaised with Bassendean with the option to join the collaborative regional grant funding for the Avon Descent 2024 Festivals, however Bassendean decided not to proceed for 2024.

#### 6 **Urban Environment - City of Bayswater**

- The City's Sustainability Office has asked for the Sustainable Development Goals Benchmarking review to be put on hold until the start of 2024 due to other priority actions.
- The EMRC submitted and distributed funds for the Avon Descent Festivals 2023 Grant, with Bayswater receiving total funding of \$21,247.33 (ex GST).

- In December, on behalf of participating Councils, the EMRC applied for Lotterywest funding for the 2024 Avon Descent Festivals, with the Bayswater component being similar to the 2023 funding allocation.

#### 7 **Urban Environment - Shire of Mundaring**

- The Shire's Waterwise Council Re-endorsement for the Council and Bilgoman Pool was completed and submitted in October.
- In November 2023 Mundaring and EMRC staff held an Energy Team Meeting to review the ACER Emissions and Energy Data Analysis Report. This gave the group the opportunity to discuss the data and integrate the top assets with the biggest increases and decreases for the year prior to the draft report being finalised.
- ACER Emissions and Energy Data Analysis Report were both completed in December 2023.
- The EMRC community grants program was awarded to 7 community groups, 3 of those from the Mundaring community. The award ceremony took place at the Waste Education Centre at Red Hill, on 14 November 2023.

#### 8 **Urban Environment - City of Swan**

- The City's Waterwise Council Re-endorsement for the Council was completed and submitted in October 2023.
- The EMRC community grants program was awarded to 7 community groups, 4 of those from the Swan community. The award ceremony took place at the Waste Education Centre at Red Hill, on 14 November 2023.
- The EMRC submitted and distributed funds for the Avon Descent Festivals 2023 Grant, with Swan receiving total funding of \$30,000 (ex GST).
- In December 2023, on behalf of participating Councils, the EMRC applied for Lotterywest funding for the Avon Descent Festivals 2024, with the Swan component being similar to the 2023 funding allocation.

#### 9 **Urban Environment – EMRC**

- The EMRC undertook a review of alternative energy and emissions reporting platforms and held a discussion with participating member councils in relation to how to progress in the coming years. WALGA has announced that they will be also undertaking their own independent review to also assess platforms for their Power Purchasing Agreement (2025). It was decided that we will wait for the outcomes of WALGAs review and then decide on how to progress, post their assessment.
- The EMRC Sustainable Development Goals Benchmark review work has been completed in relation to reviewing the EMRC potential risks and impacts of our positive activities on the SDGs. These outcomes will help inform the SDG report and future action planning.
- WALGA has been awarded their grant application for the ARENA Future Fuels funding which will assist a number of local governments, including the EMRC, to install charging stations at their facilities. The EMRC's contribution will be the purchase of up to 6 electric vehicles as part of our fleet upgrades.
- A Banksia Award application was submitted under the Small and Medium Enterprise Sustainable Leadership Award entitled "Driving Sustainability through Strategy and the SDG's". Winners will be announced in March 2024.
- Webinars and information sessions:
  - ⇒ Household Electrification Webinar for Australian Councils – Ironbark
  - ⇒ Western Australia Sustainability and Climate Alliance meetings
  - ⇒ Introduction to Western Australia's Climate Adaptation Strategy Webinar – New Water Ways
  - ⇒ Power BI training – Azility

⇒ EV Conference – Australian Electric Vehicle Association

- EMRC loan equipment hired throughout the reporting period included the water stations and the bike rails.

10 **EMRC Battery Program**

- The School Battery Program concluded in December 2023.
- Collection from Public places will be phased out by end of February 2024.
- The EMRC has liaised with Waste Education Officers from all member Councils about the changes.

11 **FOGO Roll Out Pre-Planning – Shire of Mundaring**

- Email signature options provided in December 2023.
- FOGO Social Media content December 2023.
- Draft Community Engagement Plan to be sent early January 2024.

12 **FOGO in Schools**

- Waste Sorted schools Training Day held on 25 October 2023 for schools participating in the trial.
- A quote has been issued to WasteSorted Schools to conduct the 2nd phase compositional bin audit for the 10 remaining schools in the FOGO trial.

13 **Recycle Right**

- A Recycle Right Group (RRG) tour held on 7 October 2023.
- The Recycle Right GREAT games are being utilised by member Councils.
- Next meeting scheduled for January 2024.

14 **WasteSorted Community Grants 2023/2024**

- Successful in securing grant in partnership with Westen Metropolitan Regional Council (WMRC) November 2024.
- Developing a (Re)Loved Your Stuff – school resource pack suitable for high school students.

15 **WasteSorted Infrastructure Grants 2023/2024**

- The EMRC submitted a grant application to undertake compositional waste audits.
- Announcements of successful grant applicants still pending.

16 **Public Recycling Updates (Public place collection data for the period October to December 2023)**

a. **Public Place Battery Collection Program**

Battery Recycling – Public Places	Oct to Dec 2023/2024	Oct to Dec 2022/2023	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	184.5	272	390.8	558.2
Bayswater	792.4	849.2	1458.0	1681.5
Mundaring	372.8	368.3	738.2	785.7
Swan	510.9	738.9	1212.3	1338.2
<b>TOTAL (kg)</b>	<b>1860.8</b>	<b>2228.4</b>	<b>3799.3</b>	<b>4363.6</b>

b. Schools Battery Collection Program

Battery Recycling - Schools	Oct to Dec 2023/2024	Oct to Dec 2022/2023	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	66.1	91.9	83.2	115.7
Bayswater	169.4	296.4	318.5	428.2
Mundaring	352.8	311.4	668.0	566.3
Swan	391.8	504.4	692.4	798.5
<b>TOTAL (kg)</b>	<b>980.1</b>	<b>1204.1</b>	<b>1762.1</b>	<b>1982.7</b>

17 CFL Collection and Recycling Program

CFL Recycling - Public Places	Oct to Dec 2023/2024	Oct to Dec 2022/2023	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	12.1	25.5	28.4	72.9
Bayswater	187.1	238.3	376.3	468.9
Mundaring	182.4	145.2	329.5	317.7
Swan	348.3	224.6	591.2	616.9
<b>TOTAL (kg)</b>	<b>729.9</b>	<b>718.7</b>	<b>1325.4</b>	<b>1689.7</b>

18 Tours of Red Hill Waste Management Facility and Education Centre – October to December 2023

Name of Group	Council Region	Number of Participants	Program
<b>October 2023</b>			
<b>DWER Waste Industries Licensing Team</b>	Mixed	26	Site visit and Education Centre
<b>November 2023</b>			
<b>Bayswater Primary School</b>	City of Bayswater	48	Site visit and Education Centre
<b>Regional Waste Education Steering Group</b>	Member Councils	13	Site visit and Education Centre
	<b>TOTAL</b>	87	

19 School and Community Engagement Events – October to December 2023

- FOGO in Schools - Waste Sorted schools Training Day – 25 October 2023; and
- The Children's Groundwater Event at Whiteman Park – 1 November 2023.

20 Member Council Events and Requests – October to December 2023

- City of Swan – Beechboro Punjabi Festival – 15 October 2023;
- City of Swan – Gidgegannup Agricultural Show – 28 October 2023;
- City of Swan – Eco Fest - Clothes Swap – 4 November 2023;
- Town of Bassendean – Bassendean Night Markets – 25 November 2023;
- City of Swan – Ellenbrook – 9 December 2023; and

- City of Bayswater – Carols by Candlelight - Clothes Swap take event – 16 December 2023.
- 21 **EMRC Waste Education Hosted Events – October to December 2023**
- RRG Community Tour – 7 October 2023;
  - Ecoburbia – Your Sustainable Journey – 14 October 2023;
  - Ecoburbia Tour – 21 October 2023;
  - City of Joondalup – ECU Sustainability Fair – 21 October 2023;
  - City of Joondalup – Clothes Swap – 28 October 2023;
  - RRG Community Tour – 17 November 2023; and
  - City of Perth Clothes Swap – 1 to 2 December 2023.
- 22 **Waste Education Networking/Promotion/Collaboration Activities – October – December 2023**
- Circular Economy Learnings from Europe Webinar – 4 October 2023;
  - E-waste to landfill ban Information Session DWER Webinar – 11 October 2023;
  - E-waste to landfill ban Regulations Session WALGA Webinar – 11 October 2023;
  - "Nobody cares about the environment" and five other ridiculous myths Webinar – 12 October 2023;
  - Edge Impact Webinar: Circular Procurement for Local Government Webinar – 18 October 2023;
  - Presenter - Groundwater Briefing – 18 October 2023;
  - Food Waste in Australia Webinar – 25 October 2023;
  - Bin Tagging Program 2023-24 Kick-off Meeting – 26 October 2023;
  - Consistent Communications Collective meeting – 1 November 2023;
  - Waste Educators Networking Group Meeting – 2 November 2023; and
  - Circular Economy Western Australia (CEWA) End of Year Sundowner – 16 November 2023.
- 23 **Waste Education Loan Resources Utilisation – October to December 2023**
- Waste Audit Kit - Recycle InTent – 29 September to 2 October 2023.
  - Clothes Swap items - Environment House – 5 October to 9 October 2023;
  - Clothes Swap items - Book Club – 6 October to 9 October 2023;
  - Book Box and Plastic Not So Fantastic – Beechboro Primary School – 6 October to 27 October 2023;
  - Clothes Swap items – WMRC Clothes Swap – 10 October to 13 October 2023;
  - Clothes Swap items – Community Recycled Clothing Market – 13 October to 18 October 2023;
  - Clothes Swap items – Community Swap Waterford – 28 October to 3 November 2023;
  - Clothes Swap items – Maralinga Community Services – 10 November to 14 November 2023; and
  - Clothes Swap items – City of Cockburn – 23 November to 27 November 2023.

**STRATEGIC IMPLICATIONS**

24 Reporting on EMRC Strategic Policy implications is now being done to align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

- Goal: Creating value in the Community
  - Target: Increased participation on behaviour change programs
- Goal: Addressing Environmental Impact
  - Target: Regional urban programs implemented

**FINANCIAL IMPLICATIONS**

25 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

**SUSTAINABILITY IMPLICATIONS**

26 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

**RISK MANAGEMENT**

<b>Risk – The Sustainability Team deliver on agreed projects so there is minimal risk</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action/Strategy</b>		
➤ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions		

**MEMBER COUNCIL IMPLICATIONS**

**Member Council**

- Town of Bassendean
- City of Bayswater
- Shire of Mundaring
- City of Swan

**Implication Details**

Participating member Council Officer time on Advisory Groups

**ATTACHMENT(S)**

Nil