



Ordinary Meeting of Council

AGENDA

to be held on
Thursday, 18 October 2018
at **6:00pm**, at the
EMRC Administration Office
1st Floor, Ascot Place, 226 Great Eastern Highway
BELMONT WA 6104

Meeting Room: Council Chambers

*** Please note that a meal will be provided ***

**EASTERN METROPOLITAN REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

NOTICE OF MEETING

Dear Councillors

I wish to advise that an Ordinary Meeting of Council will be held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 18 October 2018**, commencing at **6:00pm**.



PETER B. SCHNEIDER
Chief Executive Officer

12 October 2018

Please Note

If any Councillor/officer has a **query regarding a report item** or requires additional information in relation to a report item, please **contact the responsible Director (SOURCE OF REPORT)** prior to the meeting.

EMRC Council Members

| | | |
|--|-------------|--------------------|
| Cr David McDonnell (Chairman) | EMRC Member | City of Swan |
| Cr Dylan O'Connor (Deputy Chairman) | EMRC Member | City of Kalamunda |
| Cr Melissa Mykytiuk | EMRC Member | Town of Bassendean |
| Cr Jai Wilson | EMRC Member | Town of Bassendean |
| Cr Barry McKenna | EMRC Member | City of Bayswater |
| Cr Sally Palmer | EMRC Member | City of Bayswater |
| Cr Janet Powell | EMRC Member | City of Belmont |
| Cr Steve Wolff | EMRC Member | City of Belmont |
| Cr Geoff Stallard | EMRC Member | City of Kalamunda |
| Cr John Daw | EMRC Member | Shire of Mundaring |
| Cr David Lavell | EMRC Member | Shire of Mundaring |
| Cr Adam Kovalevs | EMRC Member | City of Swan |

EMRC Council Deputies

| | | |
|------------------------|--------------------|--------------------|
| Cr Kathryn Hamilton | EMRC Deputy Member | Town of Bassendean |
| Cr Filomena Piffaretti | EMRC Deputy Member | City of Bayswater |
| Cr Phil Marks | EMRC Deputy Member | City of Belmont |
| Cr Cameron Blair | EMRC Deputy Member | City of Kalamunda |
| Cr Doug Jeans | EMRC Deputy Member | Shire of Mundaring |
| Cr Ian Johnson | EMRC Deputy Member | City of Swan |

ORDINARY MEETING OF COUNCIL

AGENDA

18 October 2018

(REF: D2018/12194)

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Leave of Absence Previously Approved

Cr McKenna (18/10/2018)

3 DISCLOSURE OF INTERESTS

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6 PUBLIC QUESTION TIME

7 APPLICATIONS FOR LEAVE OF ABSENCE

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS



9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 SEPTEMBER 2018

That the minutes of the Ordinary Meeting of Council held on 20 September 2018 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

12.1 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES

RESOURCE RECOVERY FACILITY REQUEST FOR TENDER 2016-005

12.2 UPDATE FROM THE CHIEF EXECUTIVE OFFICER'S REVIEW COMMITTEE

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invites questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF SEPTEMBER 2018

REFERENCE: D2018/13185

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of September 2018 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of September 2018 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for September 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$8,692,946.42.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the month of September 2018. A list detailing the payments made is appended as an attachment to this report.

| | | | |
|-----------------------|-------------------------|--|-----------------------|
| Municipal Fund | EFT Payments | EFT40321 – EFT40367 | |
| | Cheque Payments | 220381 – 220382 | |
| | Payroll EFT | PAY 2019-5 & PAY 2019-6 | |
| | Direct Debits | | |
| | - Superannuation | DD17570.1 – DD17570.19 DD17629.1 – DD17629.19 | |
| | - Bank Charges | 1*SEP18 | |
| | - Other | 1391 – 1404 | \$8,692,946.42 |
| | Less | | |
| | Cancelled EFT & Cheques | | Nil |
| Trust Fund | Not Applicable | | Nil |
| Total | | | \$8,692,946.42 |

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| City of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

CEO's Delegated Payments List for the month of September 2018 (Ref: D2018/13519)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for September paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$8,692,946.42.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF SEPTEMBER 2018

| Cheque / EFT No | Date | Payee | Description | Amount |
|------------------------|-------------|---|---|---------------|
| EFT40321 | 04/09/2018 | ELEMENT HYDROGRAPHIC SOLUTIONS | EQUIPMENT MAINTENANCE & SERVICE | 720.50 |
| EFT40322 | 04/09/2018 | PERTH ENERGY PTY LTD | GAS SUPPLY - WWiE | 145.87 |
| EFT40323 | 04/09/2018 | PROFICIENT AUTO ELECTRICS PTY LTD | PLANT MAINTENANCE & REPAIR | 1,262.00 |
| EFT40324 | 04/09/2018 | TELSTRA CORPORATION LTD | TELEPHONE CHARGES | 560.84 |
| EFT40325 | 07/09/2018 | AEROTECH FANS P/L | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 1,463.00 |
| EFT40326 | 07/09/2018 | ANNIE HUGHES-D'AETH | STAFF REIMBURSEMENT | 1,237.00 |
| EFT40327 | 07/09/2018 | BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L) | PLANT HIRE | 5,694.50 |
| EFT40328 | 07/09/2018 | BUNBURY INSULATION SERVICES (BIS) | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 9,028.25 |
| EFT40329 | 07/09/2018 | COMSYNC CONSULTING PTY LTD | IT CONSULTING | 3,671.25 |
| EFT40330 | 07/09/2018 | DUN & BRADSTREET PTY LTD | CREDIT REFERENCE CHECKS | 49.50 |
| EFT40331 | 07/09/2018 | MIDLAND CEMENT MATERIALS | HARDWARE SUPPLIES | 132.00 |
| EFT40332 | 07/09/2018 | ROBAYNE | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 4,052.68 |
| EFT40333 | 07/09/2018 | SOUTHERN STEEL (WA) P/L | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 1,163.67 |
| EFT40334 | 07/09/2018 | ST JOHN AMBULANCE ASSOCIATION | FIRST AID TRAINING | 160.00 |
| EFT40335 | 07/09/2018 | SYSTEM CONTROL ENGINEERING PTY LTD | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 5,235.45 |
| EFT40336 | 11/09/2018 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 64,237.00 |
| EFT40337 | 11/09/2018 | TELSTRA CORPORATION LTD | TELEPHONE CHARGES | 628.32 |
| EFT40338 | 11/09/2018 | WORLDWIDE PRINTING SOLUTIONS CANNINGTON | PRINTING COSTS - WASTE & RECYCLING GUIDE | 25,850.00 |
| EFT40339 | 12/09/2018 | ODOUR CONTROL SYSTEMS INTERNATIONAL LTD | ALTERNATIVE DAILY COVER MATERIAL | 26,814.16 |
| EFT40340 | 14/09/2018 | A2K TECHNOLOGIES PTY LTD | ANNUAL SUBSCRIPTION - SITESCAN | 3,495.80 |
| EFT40341 | 14/09/2018 | CITY OF BELMONT | COUNCIL RUBBISH SERVICE - INSTALMENT | 7,907.89 |
| EFT40342 | 14/09/2018 | JCB CONSTRUCTION EQUIPMENT AUSTRALIA | PLANT SERVICE & MAINTENANCE | 473.40 |
| EFT40343 | 14/09/2018 | MOTORCHARGE PTY LTD | FLEET FUEL PURCHASES | 2,327.93 |
| EFT40344 | 14/09/2018 | TURNKEY INSTRUMENTS PTY LTD | PLANT SERVICE & MAINTENANCE | 2,134.33 |
| EFT40345 | 14/09/2018 | YOGA BY LAUREN CATALANO | STAFF HEALTH PROMOTION | 450.00 |
| EFT40346 | 18/09/2018 | ANERGY AUSTRALIA PTY LTD T/A ANSAC | WWiE - CONTRACT VARIATION PAYMENT | 9,108.00 |
| EFT40347 | 18/09/2018 | BP AUSTRALIA PTY LTD | FUEL PURCHASES | 65,800.76 |
| EFT40348 | 18/09/2018 | BP AUSTRALIA PTY LTD | OIL PURCHASES | 1,582.61 |
| EFT40349 | 18/09/2018 | PITNEY BOWES AUSTRALIA PTY LTD | POSTAGE EXPENSE | 333.63 |
| EFT40350 | 18/09/2018 | SYNERGY | ELECTRICITY CHARGES - HAZELMERE | 1,516.80 |
| EFT40351 | 21/09/2018 | COMSYNC CONSULTING PTY LTD | IT CONSULTING | 3,506.25 |
| EFT40352 | 21/09/2018 | DEPUTY COMMISSIONER OF TAXATION | GST PAYMENT | 297,506.00 |
| EFT40353 | 21/09/2018 | FERRO-CLEAN P/L | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 4,950.00 |
| EFT40354 | 21/09/2018 | KATHRYN JOHNSON | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 463.64 |
| EFT40355 | 21/09/2018 | SHUGS ELECTRICAL | BUILDING MAINTENANCE & REPAIRS - RED HILL | 1,467.40 |
| EFT40356 | 21/09/2018 | TELSTRA CORPORATION LTD | TELEPHONE CHARGES | 5,414.29 |
| EFT40357 | 21/09/2018 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) | ANNUAL MEMBERSHIP RENEWAL | 34,010.20 |
| EFT40358 | 21/09/2018 | EES SHIPPING PTY LTD | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 1,320.00 |
| EFT40359 | 21/09/2018 | SOUTHERN STEEL (WA) P/L | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 1,163.67 |
| EFT40360 | 21/09/2018 | STIRLINGS AUSTRALIA | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 1,765.50 |
| EFT40361 | 21/09/2018 | WEBFORGE AUSTRALIA PTY LTD | WWiE PAYMENT RE EMRC / ANERGY AGREEMENT | 16,796.34 |



CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF SEPTEMBER 2018

| Cheque / EFT No | Date | Payee | Description | Amount |
|------------------------|-------------|---|---|---------------|
| EFT40362 | 21/09/2018 | WENCO P/L | WWIE PAYMENT RE EMRC / ANERGY AGREEMENT | 34,735.80 |
| EFT40363 | 25/09/2018 | MARKETFORCE | ADVERTISING FOR AVON DESCENT & VARIOUS PUBLIC NOTICES | 8,772.01 |
| EFT40364 | 25/09/2018 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 60,459.00 |
| EFT40365 | 25/09/2018 | SYNERGY | ELECTRICITY CHARGES - HAZELMERE | 106.35 |
| EFT40366 | 26/09/2018 | PERTH ENERGY PTY LTD | GAS SUPPLY - WWIE | 145.87 |
| EFT40367 | 26/09/2018 | TELSTRA CORPORATION LTD | TELEPHONE CHARGES | 17.81 |
| PAY 2019-5 | 04/09/2018 | PAYROLL FE 4/9/2018 | PAYROLL | 193,631.16 |
| PAY 2019-6 | 18/09/2018 | PAYROLL FE 18/9/2018 | PAYROLL | 187,143.04 |
| 1*SEP18 | 03/09/2018 | BANK CHARGES 1790 - 1793 | BANK FEES & CHARGES | 1,339.31 |
| 220381 | 04/09/2018 | EMRC PETTY CASH - MATHIESON ROAD | PETTY CASH RECOUP | 42.65 |
| 220382 | 04/09/2018 | EMRC PETTY CASH - RED HILL | PETTY CASH RECOUP | 110.10 |
| DD17570.1 | 04/09/2018 | WALGS PLAN | SUPERANNUATION | 28,175.48 |
| DD17570.2 | 04/09/2018 | RETAIL EMPLOYEES SUPERANNUATION TRUST | SUPERANNUATION | 595.67 |
| DD17570.3 | 04/09/2018 | AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND | SUPERANNUATION | 191.47 |
| DD17570.4 | 04/09/2018 | MLC SUPER FUND | SUPERANNUATION | 477.59 |
| DD17570.5 | 04/09/2018 | SUNSUPER | SUPERANNUATION | 541.59 |
| DD17570.6 | 04/09/2018 | ZURICH MASTER SUPERANNUATION FUND | SUPERANNUATION | 255.77 |
| DD17570.7 | 04/09/2018 | ASGARD SUPERANNUATION FUND | SUPERANNUATION | 146.15 |
| DD17570.8 | 04/09/2018 | NORTH PERSONAL SUPERANNUATION | SUPERANNUATION | 511.75 |
| DD17570.9 | 04/09/2018 | BT LIFETIME SUPER - EMPLOYER PLAN | SUPERANNUATION | 264.30 |
| DD17570.10 | 04/09/2018 | CBUS INDUSTRY SUPER | SUPERANNUATION | 950.26 |
| DD17570.11 | 04/09/2018 | MTAA SUPERANNUATION FUND | SUPERANNUATION | 209.23 |
| DD17570.12 | 04/09/2018 | AMP FLEXIBLE LIFETIME SUPER | SUPERANNUATION | 568.06 |
| DD17570.13 | 04/09/2018 | ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND | SUPERANNUATION | 453.87 |
| DD17570.14 | 04/09/2018 | A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND | SUPERANNUATION | 496.67 |
| DD17570.15 | 04/09/2018 | HOSTPLUS SUPERANNUATION FUND | SUPERANNUATION | 1,485.18 |
| DD17570.16 | 04/09/2018 | AUSTRALIAN SUPER | SUPERANNUATION | 2,365.15 |
| DD17570.17 | 04/09/2018 | LEGALSUPER | SUPERANNUATION | 302.08 |
| DD17570.18 | 04/09/2018 | ONEPATH MASTERFUND (ANZ) | SUPERANNUATION | 115.06 |
| DD17570.19 | 04/09/2018 | COLONIAL FIRST STATE FIRSTCHOICE | SUPERANNUATION | 261.13 |
| DD17629.1 | 18/09/2018 | WALGS PLAN | SUPERANNUATION | 27,644.06 |
| DD17629.2 | 18/09/2018 | RETAIL EMPLOYEES SUPERANNUATION TRUST | SUPERANNUATION | 810.42 |
| DD17629.3 | 18/09/2018 | AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND | SUPERANNUATION | 191.47 |
| DD17629.4 | 18/09/2018 | MLC SUPER FUND | SUPERANNUATION | 477.61 |
| DD17629.5 | 18/09/2018 | SUNSUPER | SUPERANNUATION | 539.01 |
| DD17629.6 | 18/09/2018 | ZURICH MASTER SUPERANNUATION FUND | SUPERANNUATION | 255.77 |
| DD17629.7 | 18/09/2018 | ASGARD SUPERANNUATION FUND | SUPERANNUATION | 301.12 |
| DD17629.8 | 18/09/2018 | NORTH PERSONAL SUPERANNUATION | SUPERANNUATION | 515.28 |
| DD17629.9 | 18/09/2018 | BT LIFETIME SUPER - EMPLOYER PLAN | SUPERANNUATION | 263.38 |
| DD17629.10 | 18/09/2018 | CBUS INDUSTRY SUPER | SUPERANNUATION | 1,027.45 |
| DD17629.11 | 18/09/2018 | MTAA SUPERANNUATION FUND | SUPERANNUATION | 208.40 |



CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF SEPTEMBER 2018

| Cheque / EFT No | Date | Payee | Description | Amount |
|--|------------|---|-------------------------|---------------------|
| DD17629.12 | 18/09/2018 | AMP FLEXIBLE LIFETIME SUPER | SUPERANNUATION | 568.06 |
| DD17629.13 | 18/09/2018 | ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND | SUPERANNUATION | 453.87 |
| DD17629.14 | 18/09/2018 | A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND | SUPERANNUATION | 496.67 |
| DD17629.15 | 18/09/2018 | HOSTPLUS SUPERANNUATION FUND | SUPERANNUATION | 1,896.20 |
| DD17629.16 | 18/09/2018 | AUSTRALIAN SUPER | SUPERANNUATION | 2,334.42 |
| DD17629.17 | 18/09/2018 | LEGALSUPER | SUPERANNUATION | 302.08 |
| DD17629.18 | 18/09/2018 | ONEPATH MASTERFUND (ANZ) | SUPERANNUATION | 115.06 |
| DD17629.19 | 18/09/2018 | COLONIAL FIRST STATE FIRSTCHOICE | SUPERANNUATION | 261.13 |
| 1391 | 05/09/2018 | BANKWEST | TERM DEPOSIT INVESTMENT | 5,000,000.00 |
| 1392 | 12/09/2018 | NATIONAL AUSTRALIA BANK | TERM DEPOSIT INVESTMENT | 1,500,000.00 |
| 1393 | 17/09/2018 | ING | TERM DEPOSIT INVESTMENT | 1,000,000.00 |
| 1394 | 21/09/2018 | AUSTRACLEAR LIMITED (ASX) | FINANCIAL SERVICES FEE | 73.70 |
| 1395 | 17/09/2018 | WBC - CORPORATE MASTERCARD - D AMEDURI | CREDIT CARD PURCHASES | 4,065.51 |
| 1396 | 17/09/2018 | WBC - CORPORATE MASTERCARD - DAVID SCHMIDT | CREDIT CARD PURCHASES | 868.74 |
| 1397 | 17/09/2018 | WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO | CREDIT CARD PURCHASES | 660.85 |
| 1398 | 17/09/2018 | WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA | CREDIT CARD PURCHASES | 1,293.87 |
| 1399 | 17/09/2018 | WBC - CORPORATE MASTERCARD - H LIEW | CREDIT CARD PURCHASES | 1,730.23 |
| 1400 | 17/09/2018 | WBC - CORPORATE MASTERCARD - S FITZPATRICK | CREDIT CARD PURCHASES | 3,011.36 |
| 1401 | 17/09/2018 | WBC - CORPORATE MASTERCARD - T BEINHAEUER | CREDIT CARD PURCHASES | 381.33 |
| 1402 | 17/09/2018 | WBC - CORPORATE MASTERCARD - T ECKSTEIN | CREDIT CARD PURCHASES | 727.03 |
| 1403 | 17/09/2018 | WBC - CORPORATE MASTERCARD - W HARRIS | CREDIT CARD PURCHASES | 544.08 |
| 1404 | 17/09/2018 | WBC - CORPORATE MASTERCARD - Z WILLIAMSON | CREDIT CARD PURCHASES | 458.27 |
| SUB TOTAL | | | | 8,692,946.42 |
| LESS CANCELLED EFTs & CHEQUES | | | | Nil |
| TOTAL | | | | 8,692,946.42 |

REPORT

Bank Code

Bank

EMRC - Municipal Fund

8,692,946.42

8,692,946.42



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2018

REFERENCE: D2018/13186

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 August 2018.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 August 2018 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2018.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2018/2019 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

Outlined below are financial statements for the period ended 31 August 2018. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 August 2018 is a favourable variance of \$552,018 (91.76%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

| | | |
|--------------------------------|-----------------------------|---|
| <u>Operating Income</u> | <i>Actuals for the Year</i> | A favourable variance of \$197,758 (3.45%). |
| | <i>End of Year Forecast</i> | As per budget - not yet due to be reviewed. |

Operating Income variances previously reported to Council:

1. Year to date Other Income of \$261,617 is \$128,661 (32.97%) below the budget of \$390,278. This is mainly attributable to a lower level of sales of ferricrete during August 2018 (\$35,232 compared to a budget of \$120,002), a lower level of woodwaste product sales (\$126,705 compared to a budget of \$168,342) and a lower level of Greenwaste products sales (\$7,261 compared to a budget of \$42,818).

Operating Income variances not previously reported to Council:

2. Year to date Reimbursements of \$84,299 is \$45,055 (35.83%) below the budget of \$129,354. This is attributable to a lower level of reimbursements compared to budget relating to the Coppin & Mathieson Transfer Stations.

There were no further significant Operating Income variances as at 31 August 2018.

| | | |
|-------------------------------------|-----------------------------|---|
| <u>Operating Expenditure</u> | <i>Actuals for the Year</i> | A favourable variance of \$354,260 (6.91%). |
| | <i>End of Year Forecast</i> | As per budget - not yet due to be reviewed. |

Operating Expenditure variances previously reported to Council:

1. Year to date Contract Expenses of \$283,366 is \$562,220 (66.49%) below the budget of \$845,586 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:
 - Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$81,664;
 - Operate and Maintain Class IV Cell - Leachate Removal - \$66,666;
 - Crush and Screen Lateritic Caprock- \$44,166;
 - Operate and Maintain Plant - Waste Management Facilities - \$43,725;
 - Monitor Environmental Impacts - \$38,535.
 - Manage Greenwaste Mulching - \$26,350;
 - Operate and Maintain Class IV Cells - Maintain Liner - \$16,666;
 - Update Red Hill Development Plan - \$13,416;
 - Operate and Maintain Monitoring Bores - \$10,603; and
 - Operate and Maintain Security System Project - Red Hill Landfill Facility - \$7,982.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$72,837), Environmental Services (\$36,988), Regional Development (\$41,262) and other Waste Services minor projects (\$61,122).



Item 14.2 continued

2. Year to date Costs Allocated of \$38,677 is \$154,943 (80.02%) below the budget of \$193,620. This variance relates specifically to internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).

There were no further significant Operating Expenditure variances as at 31 August 2018.

| | | |
|--|-----------------------------|--|
| <u>*Other Revenues and Expenses (Net)</u> | <i>Actuals for the Year</i> | A favourable variance of \$176,770 (20.65%). |
| | <i>End of Year Forecast</i> | As per budget - not yet due to be reviewed. |

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$19,805 is \$148,945, (88.26%) below the budget of \$168,750. The variance is due to the lower level of tonnages received through the Hazelmere C & I facility.
2. Year to date Other Revenue of \$1,440 is \$166,910 (99.14%) below the budget of \$168,350. The variance relates specifically to the sale of products from the Hazelmere C&I Project due to the lower level of tonnages received through the Hazelmere C&I facility and resulting recoverable material available for sale (\$1,321 compared to a budget of \$39,070), as well as the sale of electricity from the Wood Waste to Energy facility which is due for commissioning in the first half of 2019.
3. Year to date Salary Expenses (Other Expenses) of \$46,845 is \$77,538 (62.34%) below the budget of \$124,383. The variance is principally attributable to the low level of activity in the Hazelmere C & I facility due to the lower level of tonnages received.
4. Year to date Contract Expenses (Other Expenses) of \$17,519 is \$234,197 (93.04%) below the budget of \$251,716. This variance is due to the timing of the various Resource Recovery projects and the associated consultancy expenditure.
5. Year to date Costs Allocated (Other Expenses) of \$38,878 is \$143,421 (78.67%) below the budget of \$182,299. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

Other Revenues and Expenses variances not previously reported to Council:

6. Year to date Material Expenses of \$566 is \$20,560 (97.32%) below the budget of \$21,126. This variance relates specifically to the nil expenditure associated with the Hazelmere C&I Project (\$0 compared to a budget of \$1,666) and the Wood Waste to Energy facility which is due for commissioning in the first half of 2019.
7. Year to date Miscellaneous Expenses of \$3,069 is \$29,097 (90.46%) below the budget of \$32,166. This variance relates specifically to the nil expenditure associated with the Hazelmere C&I Project (\$0 compared to a budget of \$6,666) and the Wood Waste to Energy facility which is due for commissioning in the first half of 2019.

There were no further significant Other Revenues and Expenses variances as at 31 August 2018.



Item 14.2 continued

| | | |
|--|-----------------------------|---|
| <u>Other Comprehensive Income</u> | <i>Actuals for the Year</i> | An unfavourable variance of \$302,794. |
| | <i>End of Year Forecast</i> | As per budget - not yet due to be reviewed. |

As a result of a change to the *Local Government (Financial Management) Regulations 1996 (Reg.17A.5)* which states: "An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000", the amount of \$302,794 was written back and recognised in the Statement of Comprehensive Income.

This value represents the net of the acquisition cost of the assets less the accumulated depreciation and assets revaluation reserve values applicable to these assets.

Capital Expenditure Statement (refer Attachment 2)

| | | |
|---------------------------------------|-----------------------------|---|
| <u>Capital Expenditure</u> | <i>Actuals for the Year</i> | A favourable variance of \$3,213,792. |
| | <i>End of Year Forecast</i> | As per budget - not yet due to be reviewed. |

Capital Expenditure variances:

A favourable variance of \$3,213,792 existed as at 31 August 2018 when compared to the budget of \$3,325,274. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

There was no major capital expenditure incurred to 31 August 2018.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 August 2018 totals \$187,712,500. This is an increase of \$1,883,607 from the 30 June 2018 equity of \$186,130,189 and represents the net change in assets from operations.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2018 are as per the budget estimates.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 August 2018 is \$10,834,198 and Restricted Cash amount to \$87,903,428.

The net movement for the month is an increase of \$1,575,974.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2018 are as per the budget estimates.

Investment Report (refer Attachment 5)

Term deposits valued at \$14,000,000 matured during August 2018. These were reinvested into further term deposits together with additional surplus funds.



Item 14.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| City of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2018/13581)
2. Capital Expenditure Statement (Ref: D2018/13582)
3. Statement of Financial Position (Ref: D2018/13583)
4. Statement of Cash and Investments (Ref: D2018/13584)
5. Investment Report (Ref: D2018/13585)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2018.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

AUGUST 2018

| Year to Date | | | Full Year | | | | |
|------------------------------|--------------------|------------------|-----------|--|---------------------|---------------------|----------------|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Operating Income | | | | | | | |
| \$5,186,795 | \$4,820,934 | \$365,861 | (F) | User Charges | \$30,773,307 | \$30,773,307 | \$0 (F) |
| \$73,523 | \$74,023 | (\$500) | (U) | Special Charges | \$445,165 | \$445,165 | \$0 (F) |
| \$185,317 | \$175,317 | \$10,000 | (F) | Contributions | \$488,557 | \$488,557 | \$0 (F) |
| \$71,000 | \$71,000 | \$0 | (F) | Operating Grants | \$382,426 | \$382,426 | \$0 (F) |
| \$62,779 | \$66,666 | (\$3,887) | (U) | Interest Municipal Cash Investments | \$400,000 | \$400,000 | \$0 (F) |
| \$84,299 | \$129,354 | (\$45,055) | (U) | Reimbursements | \$776,185 | \$776,185 | \$0 (F) |
| \$261,617 | \$390,278 | (\$128,661) | (U) | Other | \$3,041,744 | \$3,041,744 | \$0 (F) |
| \$5,925,330 | \$5,727,572 | \$197,758 | (F) | Total Operating Income | \$36,307,384 | \$36,307,384 | \$0 (F) |
| Operating Expenditure | | | | | | | |
| \$1,070,700 | \$1,182,013 | \$111,313 | (F) | Salary Expenses | \$8,519,311 | \$8,519,311 | \$0 (F) |
| \$283,366 | \$845,586 | \$562,220 | (F) | Contract Expenses | \$5,482,741 | \$5,482,741 | \$0 (F) |
| \$151,643 | \$164,596 | \$12,953 | (F) | Material Expenses | \$1,787,559 | \$1,787,559 | \$0 (F) |
| \$39,171 | \$50,366 | \$11,195 | (F) | Utility Expenses | \$302,318 | \$302,318 | \$0 (F) |
| \$107,469 | \$107,292 | (\$177) | (U) | Fuel Expenses | \$643,908 | \$643,908 | \$0 (F) |
| \$39,500 | \$39,576 | \$76 | (F) | Insurance Expenses | \$237,806 | \$237,806 | \$0 (F) |
| \$659,485 | \$680,304 | \$20,819 | (F) | Depreciation Expenses | \$4,634,193 | \$4,634,193 | \$0 (F) |
| \$2,419,729 | \$2,216,147 | (\$203,582) | (U) | Miscellaneous Expenses | \$13,499,714 | \$13,499,714 | \$0 (F) |
| \$39,340 | \$33,726 | (\$5,614) | (U) | Provision Expenses | \$202,373 | \$202,373 | \$0 (F) |
| (\$38,677) | (\$193,620) | (\$154,943) | (U) | Costs Allocated | (\$1,192,699) | (\$1,192,699) | \$0 (F) |
| \$4,771,726 | \$5,125,986 | \$354,260 | (F) | Total Operating Expenditure | \$34,117,224 | \$34,117,224 | \$0 (F) |
| \$1,153,604 | \$601,586 | \$552,018 | (F) | OPERATING RESULT FROM NORMAL ACTIVITIES | \$2,190,160 | \$2,190,160 | \$0 (F) |
| Surplus | Surplus | | | | Surplus | Surplus | |

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$2,298,698 as at 31 August 2018.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

AUGUST 2018

| Year to Date | | | Full Year | | | | |
|---|--------------------|------------------|------------|---|--------------------|--------------------|----------------|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Other Revenues | | | | | | | |
| \$19,805 | \$168,750 | (\$148,945) | (U) | User Charges | \$1,012,500 | \$1,012,500 | \$0 (F) |
| \$798,245 | \$803,679 | (\$5,434) | (U) | Secondary Waste Charge | \$4,833,223 | \$4,833,223 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Operating Grants | \$0 | \$0 | \$0 (F) |
| \$371,471 | \$395,254 | (\$23,783) | (U) | Interest Restricted Cash Investments | \$2,371,599 | \$2,371,599 | \$0 (F) |
| \$0 | \$8 | (\$8) | (U) | Reimbursements | \$50 | \$50 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Proceeds from Sale of Assets | \$274,418 | \$274,418 | \$0 (F) |
| \$1,440 | \$168,350 | (\$166,910) | (U) | Other | \$1,010,112 | \$1,010,112 | \$0 (F) |
| \$1,190,961 | \$1,536,041 | \$345,080 | (U) | Total Other Revenues | \$9,501,902 | \$9,501,902 | \$0 (F) |
| Other Expenses | | | | | | | |
| \$46,845 | \$124,383 | \$77,538 | (F) | Salary Expenses | \$855,131 | \$855,131 | \$0 (F) |
| \$17,519 | \$251,716 | \$234,197 | (F) | Contract Expenses | \$1,510,454 | \$1,510,454 | \$0 (F) |
| \$566 | \$21,126 | \$20,560 | (F) | Material Expenses | \$126,850 | \$126,850 | \$0 (F) |
| \$1,357 | \$7,132 | \$5,775 | (F) | Utility Expenses | \$42,800 | \$42,800 | \$0 (F) |
| \$0 | \$166 | \$166 | (F) | Fuel Expenses | \$1,000 | \$1,000 | \$0 (F) |
| \$11,900 | \$11,980 | \$80 | (F) | Insurance Expenses | \$71,894 | \$71,894 | \$0 (F) |
| \$13,182 | \$15,028 | \$1,846 | (F) | Depreciation Expenses | \$432,660 | \$432,660 | \$0 (F) |
| \$3,069 | \$32,166 | \$29,097 | (F) | Miscellaneous Expenses | \$193,175 | \$193,175 | \$0 (F) |
| \$24,848 | \$34,018 | \$9,170 | (F) | Carrying Amount of Assets Disposed Of | \$204,121 | \$204,121 | \$0 (F) |
| \$38,878 | \$182,299 | \$143,421 | (F) | Costs Allocated | \$1,169,699 | \$1,169,699 | \$0 (F) |
| \$158,164 | \$680,014 | \$521,850 | (F) | Total Other Expenses | \$4,607,784 | \$4,607,784 | \$0 (F) |
| \$1,032,797 | \$856,027 | \$176,770 | (F) | OPERATING RESULT FROM OTHER ACTIVITIES | \$4,894,118 | \$4,894,118 | \$0 (F) |
| Surplus | Surplus | | | | Surplus | Surplus | |
| \$2,186,401 | \$1,457,613 | \$728,788 | (F) | NET RESULT | \$7,084,278 | \$7,084,278 | \$0 (F) |
| Surplus | Surplus | | | | Surplus | Surplus | |
| Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments | | | | | | | |
| \$0 | \$0 | \$0 | (F) | Unrealised (Gain)/Loss | \$0 | \$0 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Realised (Gain)/Loss | \$0 | \$0 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Total (Gain)/Loss from change in Fair Value of Investments | \$0 | \$0 | \$0 (F) |
| Other Comprehensive Income | | | | | | | |
| \$302,794 | \$0 | (\$302,794) | (U) | Revaluation of Assets/Accumulated Depreciation Reversal | \$0 | \$0 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Other Comprehensive Income | \$0 | \$0 | \$0 (F) |
| \$302,794 | \$0 | \$302,794 | (U) | Total Other Comprehensive Income | \$0 | \$0 | \$0 (F) |
| \$1,883,607 | \$1,457,613 | \$425,994 | (F) | CHANGE IN NET ASSETS FROM OPERATIONS | \$7,084,278 | \$7,084,278 | \$0 (F) |
| Surplus | Surplus | | | | Surplus | Surplus | |



CAPITAL EXPENDITURE STATEMENT

AUGUST 2018

| Year to Date | | | | Full Year | | | | | |
|--|------------------|------------------|------------|---|---|------------------|------------------|------------|------------|
| Actual | Budget | Variance | Order | On (F) = Favourable variation Order (U) = Unfavourable variation | Forecast | Budget | Variance | | |
| Governance and Corporate Services | | | | | | | | | |
| \$0 | \$34,748 | \$34,748 | (F) | \$29,459 | Purchase Vehicles - Ascot Place (24440/00) | \$208,493 | \$208,493 | \$0 | (F) |
| \$0 | \$8,000 | \$8,000 | (F) | \$0 | Purchase Furniture Fittings & Equipment - Corporate Services (24510/01) | \$48,000 | \$48,000 | \$0 | (F) |
| \$0 | \$47,000 | \$47,000 | (F) | \$0 | Purchase Information Technology & Communication Equipment (24550/00) | \$282,000 | \$282,000 | \$0 | (F) |
| \$0 | \$5,000 | \$5,000 | (F) | \$0 | Purchase Art Works (24620/00) | \$30,000 | \$30,000 | \$0 | (F) |
| \$0 | \$42,832 | \$42,832 | (F) | \$0 | Capital Improvement Administration Building - Ascot Place (25240/01) | \$257,000 | \$257,000 | \$0 | (F) |
| \$0 | \$832 | \$832 | (F) | \$0 | Upgrade Security Equipment - Ascot Place (25530/01) | \$5,000 | \$5,000 | \$0 | (F) |
| \$0 | \$138,412 | \$138,412 | (F) | \$29,459 | | \$830,493 | \$830,493 | \$0 | (F) |



CAPITAL EXPENDITURE STATEMENT

AUGUST 2018

| Year to Date | | | | | | Full Year | | |
|--------------------------|------------------|------------------|------------|--------------------|--|--------------------|--------------------|----------------|
| Actual | Budget | Variance | | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance |
| Resource Recovery | | | | | | | | |
| \$0 | \$1,666 | \$1,666 | (F) | \$0 | | \$10,000 | \$10,000 | \$0 (F) |
| | | | | | | | | |
| \$0 | \$11,666 | \$11,666 | (F) | \$0 | | \$70,000 | \$70,000 | \$0 (F) |
| | | | | | | | | |
| \$0 | \$37,500 | \$37,500 | (F) | \$0 | | \$225,000 | \$225,000 | \$0 (F) |
| | | | | | | | | |
| \$14,616 | \$441,664 | \$427,048 | (F) | \$2,597,433 | | \$2,650,000 | \$2,650,000 | \$0 (F) |
| | | | | | | | | |
| \$0 | \$37,498 | \$37,498 | (F) | \$34,668 | | \$225,000 | \$225,000 | \$0 (F) |
| | | | | | | | | |
| \$20,648 | \$339,734 | \$319,086 | (F) | \$0 | | \$2,038,407 | \$2,038,407 | \$0 (F) |
| | | | | | | | | |
| \$20,833 | \$83,332 | \$62,499 | (F) | \$0 | | \$500,000 | \$500,000 | \$0 (F) |
| | | | | | | | | |
| \$0 | \$332 | \$332 | (F) | \$0 | | \$2,000 | \$2,000 | \$0 (F) |
| | | | | | | | | |
| \$56,096 | \$953,392 | \$897,296 | (F) | \$2,632,101 | | \$5,720,407 | \$5,720,407 | \$0 (F) |

Waste Management

| | | | | | | | | |
|-----|----------|----------|-----|-----|--|----------|----------|---------|
| \$0 | \$5,000 | \$5,000 | (F) | \$0 | | \$30,000 | \$30,000 | \$0 (F) |
| | | | | | | | | |
| \$0 | \$10,500 | \$10,500 | (F) | \$0 | | \$63,000 | \$63,000 | \$0 (F) |



CAPITAL EXPENDITURE STATEMENT

AUGUST 2018

| Year to Date | | | | Full Year | | |
|-------------------------|-----------|---------------|---|---|-------------|---------------------|
| Actual | Budget | Variance | On (F) = Favourable variation Order (U) = Unfavourable variation | Forecast | Budget | Variance |
| Waste Management | | | | | | |
| \$0 | \$6,666 | \$6,666 (F) | \$0 | Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility (24259/14) | \$40,000 | \$40,000 \$0 (F) |
| \$0 | \$6,666 | \$6,666 (F) | \$0 | Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15) | \$40,000 | \$40,000 \$0 (F) |
| \$0 | \$125,000 | \$125,000 (F) | \$0 | Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13) | \$750,000 | \$750,000 \$0 (F) |
| \$3,740 | \$251,870 | \$248,130 (F) | \$0 | Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18) | \$1,511,222 | \$1,511,222 \$0 (F) |
| (\$721) | \$88,332 | \$89,053 (F) | \$0 | Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01) | \$530,000 | \$530,000 \$0 (F) |
| \$52,366 | \$78,532 | \$26,166 (F) | \$2,273 | Leachate Project - Red Hill Landfill Facility (24320/02) | \$471,192 | \$471,192 \$0 (F) |
| \$0 | \$83,332 | \$83,332 (F) | \$0 | Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04) | \$500,000 | \$500,000 \$0 (F) |
| \$0 | \$33,332 | \$33,332 (F) | \$0 | Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01) | \$200,000 | \$200,000 \$0 (F) |
| \$0 | \$20,498 | \$20,498 (F) | \$7,150 | Construct Roads / Carparks - Red Hill Landfill Facility (24370/00) | \$123,000 | \$123,000 \$0 (F) |
| \$0 | \$2,500 | \$2,500 (F) | \$0 | Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02) | \$15,000 | \$15,000 \$0 (F) |
| \$0 | \$33,332 | \$33,332 (F) | \$0 | Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00) | \$200,000 | \$200,000 \$0 (F) |
| \$0 | \$25,000 | \$25,000 (F) | \$0 | Construct Water Storage Dams - Red Hill Landfill Facility (24393/00) | \$150,000 | \$150,000 \$0 (F) |
| \$0 | \$766 | \$766 (F) | \$0 | Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00) | \$4,600 | \$4,600 \$0 (F) |



CAPITAL EXPENDITURE STATEMENT

AUGUST 2018

| Year to Date | | | On (F) = Favourable variation Order (U) = Unfavourable variation | Full Year | | |
|--------------|--------|----------|---|-----------|--------|----------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |

Waste Management

| | | | | | | | | | |
|-----|-----------|-----------|-----|----------|--|-------------|-------------|-----|-----|
| \$0 | \$2,166 | \$2,166 | (F) | \$0 | Construct Litter Fence - Red Hill Farm (24394/04) | \$13,000 | \$13,000 | \$0 | (F) |
| \$0 | \$4,912 | \$4,912 | (F) | \$0 | Construct Litter Fence - Redhill Landfill Facility (24394/05) | \$29,474 | \$29,474 | \$0 | (F) |
| \$0 | \$8,640 | \$8,640 | (F) | \$0 | Construct Hardstand and Road - Hazelmere (24395/01) | \$51,845 | \$51,845 | \$0 | (F) |
| \$0 | \$6,666 | \$6,666 | (F) | \$0 | Construct Monitoring Bores - Red Hill Landfill Facility (24396/00) | \$40,000 | \$40,000 | \$0 | (F) |
| \$0 | \$83,332 | \$83,332 | (F) | \$0 | Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09) | \$500,000 | \$500,000 | \$0 | (F) |
| \$0 | \$8,332 | \$8,332 | (F) | \$0 | Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10) | \$50,000 | \$50,000 | \$0 | (F) |
| \$0 | \$141,666 | \$141,666 | (F) | \$0 | New Waste Project - Red Hill Landfill Facility (24399/16) | \$850,000 | \$850,000 | \$0 | (F) |
| \$0 | \$651,666 | \$651,666 | (F) | \$0 | Purchase / Replace Plant - Red Hill Landfill Facility (24410/00) | \$3,910,000 | \$3,910,000 | \$0 | (F) |
| \$0 | \$333,546 | \$333,546 | (F) | \$0 | Purchase / Replace Plant - Hazelmere (24410/01) | \$2,001,276 | \$2,001,276 | \$0 | (F) |
| \$0 | \$75,000 | \$75,000 | (F) | \$0 | Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08) | \$450,000 | \$450,000 | \$0 | (F) |
| \$0 | \$63,666 | \$63,666 | (F) | \$0 | Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00) | \$382,000 | \$382,000 | \$0 | (F) |
| \$0 | \$3,166 | \$3,166 | (F) | \$0 | Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02) | \$19,000 | \$19,000 | \$0 | (F) |
| \$0 | \$16,466 | \$16,466 | (F) | \$0 | Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06) | \$98,800 | \$98,800 | \$0 | (F) |
| \$0 | \$6,674 | \$6,674 | (F) | \$37,530 | Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00) | \$40,044 | \$40,044 | \$0 | (F) |

CAPITAL EXPENDITURE STATEMENT

AUGUST 2018

| Year to Date | | | | Full Year | | |
|-------------------------|----------|--------------|---|--|-----------|-------------------|
| Actual | Budget | Variance | On (F) = Favourable variation Order (U) = Unfavourable variation | Forecast | Budget | Variance |
| Waste Management | | | | | | |
| \$0 | \$666 | \$666 (F) | \$0 | Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08) | \$4,000 | \$4,000 \$0 (F) |
| \$0 | \$2,950 | \$2,950 (F) | \$0 | Purchase Fire Fighting System/Equipment - Hazelmere (24520/07) | \$17,700 | \$17,700 \$0 (F) |
| \$0 | \$17,166 | \$17,166 (F) | \$0 | Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08) | \$103,000 | \$103,000 \$0 (F) |
| \$0 | \$8,578 | \$8,578 (F) | \$0 | Purchase / Replace Security System - Hazelmere (24530/10) | \$51,480 | \$51,480 \$0 (F) |
| \$0 | \$15,644 | \$15,644 (F) | \$0 | Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00) | \$93,870 | \$93,870 \$0 (F) |
| \$0 | \$416 | \$416 (F) | \$0 | Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02) | \$2,500 | \$2,500 \$0 (F) |
| \$0 | \$332 | \$332 (F) | \$0 | Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03) | \$2,000 | \$2,000 \$0 (F) |
| \$0 | \$500 | \$500 (F) | \$0 | Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08) | \$3,000 | \$3,000 \$0 (F) |
| \$0 | \$332 | \$332 (F) | \$0 | Purchase Office Furniture and Fittings-Hazelmere (24610/10) | \$2,000 | \$2,000 \$0 (F) |
| \$0 | \$166 | \$166 (F) | \$0 | Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01) | \$1,000 | \$1,000 \$0 (F) |
| \$0 | \$332 | \$332 (F) | \$0 | Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00) | \$2,000 | \$2,000 \$0 (F) |
| \$0 | \$3,332 | \$3,332 (F) | \$0 | Refurbish Plant - Red Hill Landfill Facility (25410/00) | \$20,000 | \$20,000 \$0 (F) |
| \$0 | \$5,832 | \$5,832 (F) | \$0 | Refurbish Plant - Hazelmere (25410/01) | \$35,000 | \$35,000 \$0 (F) |



CAPITAL EXPENDITURE STATEMENT

AUGUST 2018

| Year to Date | | | | | Full Year | | |
|--------------|-------------|-----------------|-------------|--|--------------|--------------|----------|
| Actual | Budget | Variance | On Order | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance |
| \$55,385 | \$2,233,470 | \$2,178,085 (F) | \$46,953 | | \$13,401,003 | \$13,401,003 | \$0 (F) |
| \$111,482 | \$3,325,274 | \$3,213,792 (F) | \$2,708,513 | TOTAL CAPITAL EXPENDITURE | \$19,951,903 | \$19,951,903 | \$0 (F) |



STATEMENT OF FINANCIAL POSITION

AUGUST 2018

| Actual June 2018 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|--------------------------------|------------------------|--|----------------------|----------------------|----------------|
| | | | Forecast | Budget | Variance |
| Current Assets | | | | | |
| \$1,680,201 | \$1,735,977 | Cash and Cash Equivalents | \$4,081,732 | \$4,081,732 | \$0 (F) |
| \$96,740,676 | \$97,001,649 | Investments | \$87,641,439 | \$87,641,439 | \$0 (F) |
| \$2,426,064 | \$3,936,993 | Trade and Other Receivables | \$2,578,375 | \$2,578,375 | \$0 (F) |
| \$29,845 | \$45,169 | Inventories | \$28,834 | \$28,834 | \$0 (F) |
| \$21,377 | \$300,464 | Other Assets | \$115,197 | \$115,197 | \$0 (F) |
| \$100,898,163 | \$103,020,252 | Total Current Assets | \$94,445,577 | \$94,445,577 | \$0 (F) |
| Current Liabilities | | | | | |
| \$3,604,991 | \$2,915,305 | Trade and Other Payables | \$3,846,227 | \$3,846,227 | \$0 (F) |
| \$1,541,191 | \$1,541,191 | Provisions | \$1,496,643 | \$1,496,643 | \$0 (F) |
| \$5,146,182 | \$4,456,496 | Total Current Liabilities | \$5,342,870 | \$5,342,870 | \$0 (F) |
| \$95,751,981 | \$98,563,756 | Net Current Assets | \$89,102,707 | \$89,102,707 | \$0 (F) |
| Non Current Assets | | | | | |
| \$50,570,000 | \$50,570,000 | Land | \$50,570,000 | \$50,570,000 | \$0 (F) |
| \$7,393,454 | \$7,365,140 | Buildings | \$7,785,986 | \$7,785,986 | \$0 (F) |
| \$13,297,576 | \$12,742,522 | Structures | \$24,919,226 | \$24,919,226 | \$0 (F) |
| \$10,030,392 | \$9,542,716 | Plant | \$16,624,030 | \$16,624,030 | \$0 (F) |
| \$550,237 | \$397,130 | Equipment | \$1,064,458 | \$1,064,458 | \$0 (F) |
| \$156,852 | \$79,397 | Furniture and Fittings | \$193,763 | \$193,763 | \$0 (F) |
| \$11,953,602 | \$12,065,084 | Work in Progress | \$7,402,372 | \$7,402,372 | \$0 (F) |
| \$93,952,113 | \$92,761,989 | Total Non Current Assets | \$108,559,835 | \$108,559,835 | \$0 (F) |
| Non Current Liabilities | | | | | |
| \$3,573,905 | \$3,613,245 | Provisions | \$3,713,856 | \$3,713,856 | \$0 (F) |
| \$3,573,905 | \$3,613,245 | Total Non Current Liabilities | \$3,713,856 | \$3,713,856 | \$0 (F) |
| \$186,130,189 | \$187,712,500 | Net Assets | \$193,948,686 | \$193,948,686 | \$0 (F) |
| Equity | | | | | |
| \$57,548,966 | \$57,548,966 | Accumulated Surplus/Deficit | \$56,856,098 | \$56,856,098 | \$0 (F) |
| \$86,979,194 | \$86,979,194 | Cash Backed Reserves | \$86,678,310 | \$86,678,310 | \$0 (F) |
| \$41,602,029 | \$41,300,733 | Asset Revaluation Reserve | \$43,330,000 | \$43,330,000 | \$0 (F) |
| \$0 | \$1,883,607 | Net change in assets from operations | \$7,084,278 | \$7,084,278 | \$0 (F) |
| \$186,130,189 | \$187,712,500 | Total Equity | \$193,948,686 | \$193,948,686 | \$0 (F) |



CASH AND INVESTMENTS AUGUST 2018

| Actual June 2018 | Actual Year to Date | | Full Year | | |
|--|------------------------|---|-------------------|-------------------|--------------|
| | | | Forecast | Budget | Variance |
| Municipal Cash and Investments | | | | | |
| 1,676,751 | 1,732,527 | Cash at Bank - Municipal Fund 01001/00 | 1,631,205 | 1,631,205 | 0 (F) |
| 3,450 | 3,450 | Cash on Hand 01019/00 - 02 | 3,450 | 3,450 | 0 (F) |
| 9,487,484 | 9,098,221 | Investments - Municipal Fund 02021/00 | 2,447,076 | 2,447,076 | 0 (F) |
| 11,167,685 | 10,834,198 | Total Municipal Cash | 4,081,731 | 4,081,731 | 0 (F) |
| Restricted Cash and Investments | | | | | |
| 3,383,664 | 3,407,307 | Restricted Investments - Plant and Equipment 02022/01 | 383,106 | 383,106 | 0 (F) |
| 2,482,057 | 2,499,400 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 2,683,542 | 2,683,542 | 0 (F) |
| 16,089,599 | 16,202,025 | Restricted Investments - Future Development 02022/03 | 20,327,842 | 20,327,842 | 0 (F) |
| 975,126 | 981,940 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 1,081,210 | 1,081,210 | 0 (F) |
| 11,844 | 11,927 | Restricted Investments - Environmental Insurance Red Hill 02022/05 | 13,129 | 13,129 | 0 (F) |
| 14,737 | 14,840 | Restricted Investments - Risk Management 02022/06 | 15,166 | 15,166 | 0 (F) |
| 589,575 | 593,695 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 171,292 | 171,292 | 0 (F) |
| 328,109 | 330,402 | Restricted Investments - Regional Development 02022/08 | 400,342 | 400,342 | 0 (F) |
| 56,190,599 | 56,583,231 | Restricted Investments - Secondary Waste Processing 02022/09 | 54,618,921 | 54,618,921 | 0 (F) |
| 5,929,276 | 5,970,707 | Restricted Investments - Class III Cells 02022/10 | 6,737,441 | 6,737,441 | 0 (F) |
| 74,410 | 74,930 | Restricted Investments - Building Refurbishment (Ascot Place) 02022/11 | 76,555 | 76,555 | 0 (F) |
| 273,998 | 316,467 | Restricted Investments - Accrued Interest 02022/19 | 169,765 | 169,765 | 0 (F) |
| 0 | 0 | Restricted Investments - Unrealised Loss/Gain on Investments 02022/20 | 0 | 0 | 0 (F) |
| 910,197 | 916,557 | Restricted Investments - Long Service Leave 02022/90 | 963,129 | 963,129 | 0 (F) |
| 87,253,192 | 87,903,428 | Total Restricted Cash | 87,641,440 | 87,641,440 | 0 (F) |
| 98,420,877 | 98,737,626 | TOTAL CASH AND INVESTMENTS | 91,723,171 | 91,723,171 | 0 (F) |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

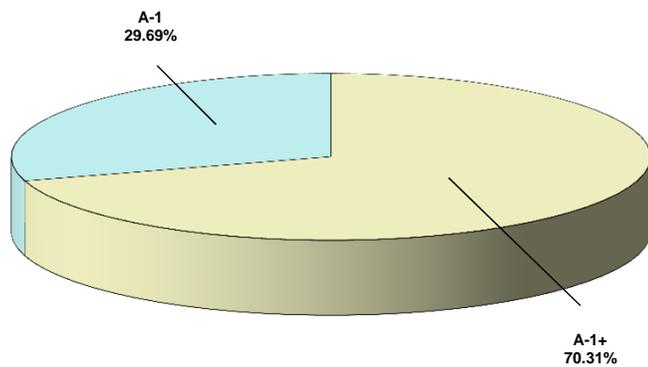
EMRC Investment Report

August 2018

I. Overall Portfolio Limits

| S&P Long Term Rating | S&P Short Term Rating | % Portfolio | Investment Maximum % |
|-------------------------|--------------------------|-------------|-------------------------|
| AAA | A-1+ | 70.31% | 100% |
| AA | A-1 | 29.69% | 100% |

Investment by S&P Rating



II. Single Entity Exposure

| | % Portfolio |
|---------------------------|----------------|
| AMP | 10.42% |
| ANZ Banking Group | 7.81% |
| Bankwest | 25.52% |
| ING | 10.94% |
| NAB | 0.00% |
| Suncorp | 8.33% |
| Westpac / St. George Bank | 36.98% |
| | <u>100.00%</u> |

III. Term to Maturity Framework

| Maturity Profile | Investment Policy Guidelines | | |
|---------------------|------------------------------|-------|-------|
| | % Portfolio | % Min | % Max |
| Less Than 1 Year | 100.00% | 40% | 100% |
| Greater Than 1 Year | 0.00% | 0% | 0% |
| | <u>100.00%</u> | | |

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2018/13411

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 CORPORATE SERVICES

- 1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2018/12505)
- 1.2 CORPORATE BUSINESS PLAN 2018/2019 – 2022/2023 (Ref: D2018/13319)

2 REGIONAL SERVICES

- 2.1 WATER WISE PERTH ROUNDTABLE EVENT (Ref: D2018/13473)

3 WASTE MANAGEMENT SERVICES

- 3.1 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2018 (Ref: D2018/13461)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin accompanying the 18 October 2018 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



15 REPORTS OF COMMITTEES

**15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 2 OCTOBER 2018
(REFER TO MINUTES OF COMMITTEE – BLUE PAGES)
REFERENCE: D2018/03124 (CEOAC) – D2018/13431**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **2 October 2018** accompany and form part of this agenda – (refer to blue section of ‘Minutes of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Chief Executive Officers Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee reports (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



**15.2 TECHNICAL ADVISORY COMMITTEE MEETING HELD 4 OCTOBER 2018
(REFER TO MINUTES OF COMMITTEE – YELLOW PAGES)
REFERENCE: D2018/12375 (TAC) – D2018/13421**

The minutes of the Technical Advisory Committee meeting held on **4 October 2018** accompany and form part of this agenda – (refer to yellow section of ‘Minutes of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Technical Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee reports (Section 15.2).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



15.3 RESOURCE RECOVERY COMMITTEE MEETING HELD 4 OCTOBER 2018

(REFER TO MINUTES OF COMMITTEE – SAND PAGES)

REFERENCE: D2018/12373 (RRC) – D2018/13420

The minutes of the Resource Recovery Committee meeting held on **4 October 2018** accompany and form part of this agenda – (refer to sand section of ‘Minutes of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Resource Recovery Committee. Any questions relating to the confidential report will be dealt with under section 19.1 of the agenda “Confidential Items

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee reports (Section 15.3).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



**15.4 AUDIT COMMITTEE MEETING HELD 4 OCTOBER 2018
(REFER TO MINUTES OF COMMITTEE – PINK PAGES)
REFERENCE: D2018/10044 (AC) – D2018/13351**

The minutes of the Audit Committee meeting held on **4 October 2018** accompany and form part of this agenda – (refer to pink section of ‘Minutes of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee reports (Section 15.4).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



16 REPORTS OF DELEGATES

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17.1 NOTICE OF MOTION RECEIVED FROM CR WILSON

In accordance with Clause 4.18 of the *EMRC Standing Orders Local Law 2013*, Cr Wilson has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 18 October 2018:

“That:

1. *The EMRC requests that the CEO prepares for the next Council meeting a report outlining the steps and resolutions necessary to amend all relevant policies and procedures in order to require the EMRC to invest with financial institutions that do not invest in or finance the fossil fuel industry, so long as:
 - a) *The investment is compliant with Council’s existing approach to risk management; and;*
 - b) *The investment rate of interest is favourable to Council relative to other similar investments that may be on offer to Council at the time of investment.**
2. *The EMRC also requests that the CEO include in this report the steps and resolutions necessary to require that existing financial statements and reporting include the state of Council’s divestment from fossil fuels, as a percentage of total funds.”*

Officer Comments

A report outlining the steps and resolutions necessary to amend the Council Policy 3.3 – Management of Investments Policy will be prepared for the next Council meeting being the 6 December 2018. The report will also include any such steps and resolutions as appropriate to report on the proposed changes.

RECOMMENDATION(S)

That Council:

1. Requests that the CEO prepares for the next Council meeting a report outlining the steps and resolutions necessary to amend all relevant policies and procedures in order to require the EMRC to invest with financial institutions that do not invest in or finance the fossil fuel industry, so long as:
 - b) The investment is compliant with Council’s existing approach to risk management; and;
 - c) The investment rate of interest is favourable to Council relative to other similar investments that may be on offer to Council at the time of investment.
2. Also requests that the CEO include in this report the steps and resolutions necessary to require that existing financial statements and reporting include the state of Council’s divestment from fossil fuels, as a percentage of total funds.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR

19.1 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY REQUEST FOR TENDER 2016-005

REFERENCE: D2018/12741 (RRC) – D2018/13425

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.2 UPDATE FROM THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR



Item 19 continued

Recording of the resolutions passed behind closed doors, namely:

19.1 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY REQUEST FOR TENDER 2016-005

REFERENCE: D2018/12741 (RRC) – D2018/13425

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 6 December 2018** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2018

Thursday 6 December at EMRC Administration Office
January 2019
(recess)

21 DECLARATION OF CLOSURE OF MEETING