

MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

22 August 2019

I, Cr David Lavell, hereby certify that the minutes from the Council Meeting held on 22 August 2019 pages (1) to (245) were confirmed at a meeting of Council held on 19 September 2019.

A handwritten signature in black ink, appearing to read "David Lavell", is written over a horizontal line.

Signature

Cr David Lavell
Person presiding at Meeting

ORDINARY MEETING OF COUNCIL

MINUTES

22 August 2019

(REF: D2019/08835)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday 22 August 2019**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, welcomed visitors and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr David McDonnell (Chairman)	EMRC Member	City of Swan
Cr Melissa Mykytiuk	EMRC Member	Town of Bassendean
Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	City of Kalamunda
Cr Cameron Blair (Deputising for Cr O'Connor)	EMRC Deputy Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Adam Kovalevs	EMRC Member	City of Swan

Leave of Absence Previously Approved

Cr O'Connor, (from 22/08/2019 to 24/09/2019 inclusive)

EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Wendy Harris	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
Miss Izabella Krzysko	Manager Procurement and Governance

Observer(s)

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Filomena Piffaretti	EMRC Deputy Member	City of Bayswater
Cr Doug Jeans	EMRC Deputy Member	Shire of Mundaring
Mr Andrew Brien	Chief Executive Officer	City of Bayswater
Mr John Christie	Chief Executive Officer	City of Belmont
Mr Steve Morrison	Acting Director Infrastructure Services	City of Belmont
Mr Brett Jackson	Director Asset Services	City of Kalamunda

Visitor(s)

Cr Giorgia Johnson	Councillor	City of Bayswater
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3 DISCLOSURE OF INTERESTS

3.1 MARCUS GEISLER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY

Item: 19.3
Subject: Confidential Report Item 19.3 – Chief Executive Officer (CEO) Leave Approval Authority
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Subject matter of the Report directly applies to the Chief Executive Officer.

Item: 19.4
Subject: Confidential Report Item 19.4 – Delegation of Authority to the Chief Executive Officer Performance Review Committee (CEOPRC)
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Subject matter of the Report directly applies to the Chief Executive Officer.

3.2 MARCUS GEISLER – CHIEF EXECUTIVE OFFICER – FINANCIAL AND PROXIMITY INTERESTS

Item: 19.3
Subject: Confidential Report Item 19.3 – Chief Executive Officer (CEO) Leave Approval Authority
Nature of Interest: Subject matter of the Report directly applies to the Chief Executive Officer.

Item: 19.4
Subject: Confidential Report Item 19.4 – Delegation of Authority to the Chief Executive Officer Performance Review Committee (CEOPRC)
Nature of Interest: Subject matter of the Report directly applies to the Chief Executive Officer.

3.3 HUA JER LIEW – DIRECTOR CORPORATE SERVICES - INTERESTS AFFECTING IMPARTIALITY

Item: 19.3
Subject: Confidential Report Item 19.3 – Chief Executive Officer (CEO) Leave Approval Authority
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Due to reporting relationship to the CEO

Item: 19.4
Subject: Confidential Report Item 19.4 – Delegation of Authority to the Chief Executive Officer Performance Review Committee (CEOPRC)
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Due to reporting relationship to the CEO

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 2018/2019 ANNUAL RETURNS

The 2018/2019 Annual Returns are due to be received by the CEO no later than 5pm Monday, 26 August 2019.

If you have not already completed your returns would you please complete them as a matter of priority as the CCC has to be notified of any returns not received by the due date.



Item 4 continued

4.2 LOCAL GOVERNMENT DISTINGUISHED OFFICERS AWARD

The Chairman congratulated the Director Waste Services, Stephen Fitzpatrick on receiving the 2019 Local Government Distinguished Officer Award for his outstanding contributions made to local government through the EMRC.

Stephen was appointed to the role of Manager Project Development in 2000 and Director Waste Services in 2013.

Over the past 19 years, Stephen has led the Resource Recovery Project which involved intensive community consultation and education. He has developed a critical and comprehensive Waste Management Strategy for the region and was instrumental in the establishment of the Waste Management Community Reference Group and Community Taskforce.

Stephen's visionary leadership in the industry and his passion to turn the waste industry into a sustainable and professional industry has resulted in the establishment of one of the first alternative waste to energy supply agreements, utilising state of the art technology with a commercial entity.

4.3 FOGO STUDY TOUR 12 – 16 AUGUST 2019

The Chairman thanked the Administration Officer Waste Services, Ms Annette Rakich and the Executive Assistant to the Chief Executive Officer, Ms Theresa Eckstein for arranging the FOGO Study Tour, which was very successful.

4.4 WELCOME TO EMRC CHIEF EXECUTIVE OFFICER

The Chairman welcomed EMRC Chief Executive Officer, Marcus Geisler to his first Council meeting and thanked the Director Regional Services, Wendy Harris for acting in the role of Chief Executive Officer during the recruitment period.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1 QUESTION FROM CR GIORGIA JOHNSON

The following question was taken on notice at the Council meeting held on 20 June 2019 and a written response was supplied to Cr Johnson as follows:

Question 1: Can you please summarise any proposed new programs or staffing in the draft budget?

Response: New Programs/Activities to be undertaken during the 2019/2020 Financial Year include the following:

Environmental Services - Building Benchmarking Project.

Regional Services - Reconciliation Action Plan (RAP).

Waste Management - FOGO trial project.

Resource Recovery - Resource Recovery Park including Community Transfer Station and Community Reuse Store and Car Park.



Item 5 continued

As part of the budget development, the following three (3) new positions have been identified in the 2019/2020 budget:

- 1 Plant Operator and 1 Labourer - 6 month provision made to current staffing level for the FOGO trial at the Red Hill Waste Management Facility proposed to commence during the 2019/2020 financial year. This is projected to be an 18 month trial.*
- 1 FOGO Waste Education Officer - Provision made to current staffing level for an additional waste education officer to provide and support community education and awareness programs required to initially support the implementation of FOGO collection systems in the Town of Bassendean and the City of Bayswater and for the future implementation of the FOGO collection system by member Councils.*

It should be noted that these new positions identified will not be filled automatically and will need to be supported by a business case at the appropriate time.

6 PUBLIC QUESTION TIME

6.1 QUESTIONS FROM CR GIORGIA JOHNSON

Question 1: Massive information in the Information Bulletin, I am impressed with information provided. Facebook, Council Resolution register, improvement in transparency (sic). Are you working to reduce the number of items that are being discussed as confidential items?

Response: *The Chairman explained that prior discussion takes place with the Chief Executive Officer in relation to items that may require discussion behind closed doors. The reasons for closing a meeting to the public are outlined in Section 5.23 (2) of the Local Government Act 1995.*

Question 2: Forecast Financials for May and June surplus of \$10m this year (sic), is that correct?

Response: *The Director Corporate Services advised that the numbers were forecast as part of the half year review presented to Council in March 2019. The full year results are being audited by the OAG and is expected to be presented to the Audit Committee in October 2019.*

Question 3: Financial report, money spent on consultants, can more work be done internally with the expertise within the EMRC? Are you considering spending less money on consultants?

Response: *The CEO advised that wherever possible, in-home expertise is utilised. However, with the large amount of projects underway, it is more viable to bring in consultants to work with internal resources to ensure delivery of projects while ensuring retention of expertise.*

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CR MELISSA MYKYTIUK - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR WILSON

SECONDED CR PALMER

THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR MYKYTIUK FROM 2 SEPTEMBER 2019 TO 6 OCTOBER 2019 INCLUSIVE.

CARRIED UNANIMOUSLY



8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

8.1 DRAFT FOGO STRATEGY FOR THE EMRC

The Chief Executive Officer provided an update on the Draft FOGO Strategy for the EMRC.

Questions in relation to the Study Tour that took place 12 – 16 August 2019:

- Ideas on optimal size of the plant the EMRC will require;
- Markets for processed FOGO;
- Contamination percentage; and
- FOGO education.

The CEO advised that the plant size would depend on the waste received and it appears an annual processing capacity of 90,000 to 110,000 tonnes allowing for growth is the optimum range. At present the EMRC estimates it will receive approximately 60,000 tonnes of FOGO waste from member Councils.

The Chairman advised that the market for compost is dependent on the right finished product for the right use.

The CEO noted it is expected that contamination will be dependent on the success of the waste education.

The CEO advised that the EMRC will be recruiting education officers to provide consistent messaging and support the rollout of FOGO throughout the Region.

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2019

That the minutes of the Ordinary Meeting of Council held on 20 June 2019 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR KOVALEVS

SECONDED CR POWELL

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 27 JUNE 2019

That the minutes of the Special Meeting of Council held on 27 June 2019 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR KOVALEVS

SECONDED CR PALMER

THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 27 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

12.1 STRATEGIC REVIEW

12.2 BIN AUDIT

12.3 CEO LEAVE APPROVAL AUTHORITY

12.4 DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JUNE AND JULY 2019

REFERENCE: D2019/08985

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of June and July 2019 noting.

KEY POINTS AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of June and July 2019 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for June and July 2019 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$29,906,960.60.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the months of June and July 2019. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT41838 – EFT42261	
	Cheque Payments	220432 – 220446	
	Payroll EFT	PAY 2019-25, PAY 2019-26 PAY 2020-1 & PAY 2020-2	
	Direct Debits		
	- Superannuation	DD18558.1 – DD18558.21 DD18621.1 – DD18621.21 DD18771.1 – DD18771.21 & DD18772.1 – DD18772.23	
	- Bank Charges	1*JUN19 & 1*JUL19	
	- Other	1529 – 1566	\$29,906,960.60
	Less		
	Cancelled EFT & Cheques	220437, 220438 & 220440	Nil
Trust Fund	Not Applicable		Nil
Total			\$29,906,960.60

Summary of Expenditure for the Months of June and July 2019	
Payroll	\$902,863.63
Term Deposit Investment	\$20,500,000.00
Capital Expenditure	\$3,529,610.25
Operating Expenditure	
- Landfill Levy *	\$2,924,803.92
- Other	\$2,049,682.80
Total	\$29,906,960.60

* Note: The Landfill Levy is paid quarterly in July, October, January and April.



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	}
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	
	Nil

ATTACHMENT(S)

CEO's Delegated Payments List for the months of June and July 2019 (Ref: D2019/11952)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for June and July 2019 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$29,906,960.60.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,906,960.60.

CARRIED UNANIMOUSLY

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JUNE & JULY 2019**



Cheque / EFT No	Date	Payee		Amount
EFT41838	04/06/2019	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENT	764.50
EFT41839	04/06/2019	ACCUWEIGH PTY LTD	INSTALL NEW WEIGHBRIDGE & RELOCATE EXISTING WEIGHBRIDGE AT HAZELMERE	33,621.88
EFT41840	04/06/2019	ACU-TECH PTY LTD	PLANT PARTS	5,880.20
EFT41841	04/06/2019	ADT SECURITY	INSTALLED MULTI-TONE ALARM SOUNDER	2,542.91
EFT41842	04/06/2019	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -ASCOT PLACE	3,397.78
EFT41843	04/06/2019	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,506.20
EFT41844	04/06/2019	AIRWELL GROUP PTY LTD	QUARTERLY PLANT SERVICE & MAINTENANCE	1,986.60
EFT41845	04/06/2019	ALCOLIZER PTY LTD	SIX-MONTHLY CALIBRATION OF BREATH ANALYSERS & PURCHASE OF BREATH TESTER FOR HAZELMERE	125.40
EFT41846	04/06/2019	ALLWEST PLANT HIRE	EQUIPMENT HIRE	12,568.34
EFT41847	04/06/2019	ANALYTICAL REFERENCE LABORATORY (ARL)	RED HILL & HRRP WATER MONITORING	3,527.70
EFT41848	04/06/2019	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	334.29
EFT41849	04/06/2019	AUS RECORD	STATIONERY & CONSUMABLES	84.70
EFT41850	04/06/2019	AUSCORP IT	STATIONERY & CONSUMABLES	64.35
EFT41851	04/06/2019	AUST-WEIGH	ANNUAL WEIGHBRIDGE CALIBRATION	2,420.00
EFT41852	04/06/2019	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & INSTALLED AIR BALANCING & ZONE SENSOR	7,229.20
EFT41853	04/06/2019	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,772.00
EFT41854	04/06/2019	B&J CATALANO PTY LTD	CRUSH, SCREEN & STOCKPILE FERRICRETE / CELL EXCAVATION	338,820.91
EFT41855	04/06/2019	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT & EQUIPMENT HIRE & PRODUCT TRANSPORTATION	14,127.12
EFT41856	04/06/2019	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	114.66
EFT41857	04/06/2019	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	2,160.40
EFT41858	04/06/2019	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	1,048.58
EFT41859	04/06/2019	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	108.80
EFT41860	04/06/2019	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	1,058.22
EFT41861	04/06/2019	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	67.53
EFT41862	04/06/2019	CHEMCENTRE	WOODCHIP SAMPLE MONITORING	136.40
EFT41863	04/06/2019	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	720.00
EFT41864	04/06/2019	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	19,883.01
EFT41865	04/06/2019	CME BOILERMAKING PTY LTD	PARTS FOR HAAS GRINDER	9,862.60
EFT41866	04/06/2019	COMPU-STOR	IT BACKUP DATA SERVICES	644.79
EFT41867	04/06/2019	COVS PARTS PTY LTD	HARDWARE SUPPLIES & PLANT PARTS	163.14
EFT41868	04/06/2019	CPR ELECTRICAL SERVICES	ELECTRICAL REPAIRS - HAZELMERE SITE	1,301.85
EFT41869	04/06/2019	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - LEACHATE LEVEL	3,162.50
EFT41870	04/06/2019	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	3,536.18
EFT41871	04/06/2019	DARLING EARTH MOVERS PTY LTD	EQUIPMENT HIRE	957.00
EFT41872	04/06/2019	DAVE DITCHBURN PHOTOGRAPHY	PHOTOGRAPHY - BS4Y	400.00
EFT41873	04/06/2019	DEERING AUTRONICS AUSTRALIA P/L	REMOVE ACCESSORIES ON A FLEET VEHICLE	437.01
EFT41874	04/06/2019	DENSFORD CIVIL PTY LTD	CONTRACT PAYMENT - HRRP	313,049.64
EFT41875	04/06/2019	DMB FLUID TECHNOLOGIES PTY LTD	REPAIRS TO WIGGINS QUICK FILL NOZZLE	1,131.30
EFT41876	04/06/2019	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	GROUNDWATER MONITORING COSTS - RED HILL	632.50
EFT41877	04/06/2019	ECOTECH P/L	WEBSITE MAINTENANCE FEE	561.00
EFT41878	04/06/2019	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	570.30
EFT41879	04/06/2019	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	308.00

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JUNE & JULY 2019**

Cheque / EFT No	Date	Payee		Amount
EFT41880	04/06/2019	ELK FISH ROBOTICS PTY LTD	HARDWARE SUPPLIES	32.00
EFT41881	04/06/2019	EVERSAFE FIRE PROTECTION	REFILL / REPLACE FIRE FIGHTING EQUIPMENT	490.60
EFT41882	04/06/2019	FILTERS PLUS	PLANT FILTERS	1,404.98
EFT41883	04/06/2019	FLEXI STAFF PTY LTD	LABOUR HIRE	15,415.86
EFT41884	04/06/2019	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	1,268.68
EFT41885	04/06/2019	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	997.64
EFT41886	04/06/2019	GOODCHILD ENTERPRISES	BATTERY PURCHASE	115.50
EFT41887	04/06/2019	GROENEVELD AUSTRALIA P/L	PLANT PARTS, REPAIR & MAINTENANCE	1,358.49
EFT41888	04/06/2019	GTA CONSULTANTS (WA) PTY LTD	CONSULTING FEE - REGIONAL CONGESTION MANAGEMENT ACTION PLAN	9,571.10
EFT41889	04/06/2019	HIGGS DRILLING AND EXPLORATION	NEW BORES FOR HAZELMERE	10,124.40
EFT41890	04/06/2019	ILLION AUSTRALIA PTY LTD (DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	29.70
EFT41891	04/06/2019	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT41892	04/06/2019	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT41893	04/06/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	343.88
EFT41894	04/06/2019	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	1,192.50
EFT41895	04/06/2019	KOMATSU FORKLIFT AUSTRALIA PTY LTD	PLANT SERVICE	1,570.60
EFT41896	04/06/2019	KOOL KREATIVE	EMRC CORPORATE VIDEO	4,026.00
EFT41897	04/06/2019	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT FINALISATION	4,299.68
EFT41898	04/06/2019	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	16,591.24
EFT41899	04/06/2019	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	18,395.14
EFT41900	04/06/2019	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	1,994.30
EFT41901	04/06/2019	LO-GO APPOINTMENTS	LABOUR HIRE	9,688.47
EFT41902	04/06/2019	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT41903	04/06/2019	MAJOR MOTORS PTY LTD	PLANT PARTS	539.03
EFT41904	04/06/2019	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	4,556.09
EFT41905	04/06/2019	MANDALAY TECHNOLOGIES PTY LTD	PART PAYMENT OF THE PURCHASE COSTS OF WEIGHBRIDGE SOFTWARE FOR RED HILL & HAZELMERE	31,735.00
EFT41906	04/06/2019	MARKET CREATIONS PTY LTD	IT CONSULTING	1,980.00
EFT41907	04/06/2019	MCINTOSH & SON	PLANT PARTS	114.49
EFT41908	04/06/2019	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE & CONTRACT PREPARATION	4,904.90
EFT41909	04/06/2019	MIDLAND CEMENT MATERIALS	PLANT PARTS	228.67
EFT41910	04/06/2019	MIDLAND TOYOTA	VEHICLE PARTS	96.36
EFT41911	04/06/2019	MIDWAY FORD (WA)	VEHICLE PURCHASES	79,635.80
EFT41912	04/06/2019	MISS MAUD	CATERING COSTS	159.30
EFT41913	04/06/2019	MOBILE MOUSE	STAFF TRAINING	510.00
EFT41914	04/06/2019	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE SUPERINTENDENT SERVICES	17,836.50
EFT41915	04/06/2019	MS GROUNDWATER MANAGEMENT	GROUNDWATER MONITORING COSTS - HAZELMERE	6,641.80
EFT41916	04/06/2019	MUNDARING CRANE TRUCK HIRE	PLANT TRANSPORTATION COSTS	198.00
EFT41917	04/06/2019	MUNDARING TYRE CENTRE	TYRE REPAIRS	469.00
EFT41918	04/06/2019	NEVERFAIL SPRINGWATER	BOTTLED WATER	385.05
EFT41919	04/06/2019	OFFICINO	OFFICE CHAIR	760.00
EFT41920	04/06/2019	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	424.66
EFT41921	04/06/2019	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	152.65

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EFT41922	04/06/2019	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	792.00
EFT41923	04/06/2019	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,361.42
EFT41924	04/06/2019	PRESTIGE ALARMS	SECURITYMONITORING AT RED HILL & MAINTENANCE AT HAZELMERE	1,078.00
EFT41925	04/06/2019	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT REPAIR, INSPECTION & MAINTENANCE AT HAZELMERE & RED HILL	1,737.16
EFT41926	04/06/2019	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,959.65
EFT41927	04/06/2019	PUMPS UNITED PTY LTD	PUMP HIRE	4,136.00
EFT41928	04/06/2019	REFRESH WATERS PTY LTD	BOTTLED WATER	114.00
EFT41929	04/06/2019	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	660.00
EFT41930	04/06/2019	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	74.80
EFT41931	04/06/2019	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	365.95
EFT41932	04/06/2019	SAI GLOBAL LIMITED	LICENCE RENEWAL - PRODUCT LISTING MODIFICATION	120.52
EFT41933	04/06/2019	SCADDEN UNITED PTY LTD T/A TONY SCADDEN DIESEL	PLANT SERVICE, REPAIR & MAINTENANCE	2,493.15
EFT41934	04/06/2019	SEME SOLUTIONS PTY LTD	EQUIPMENT MAINTENANCE - SECURITY CAMERA	1,057.65
EFT41935	04/06/2019	SIGN SUPERMARKET	SIGNAGE	525.50
EFT41936	04/06/2019	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	220.00
EFT41937	04/06/2019	SPUDS GARDENING SERVICES	GROUND MAINTENANCE, SITE REHABILITATION & WEED CONTROL - RED HILL	11,630.50
EFT41938	04/06/2019	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	75.90
EFT41939	04/06/2019	STRATA CORPORATION P/L T/A STRATAGREEN	SEEDS FOR TREE PLANTING	5,603.40
EFT41940	04/06/2019	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTING FEE - WWtE	3,842.44
EFT41941	04/06/2019	SUNPALM AUSTRALIA PTY LTD T/A PREMIUM PLASTICS PTY LTD	SUPPLIES FOR SCHOOL BATTERY COLLECTIONS	141.16
EFT41942	04/06/2019	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT41943	04/06/2019	SYNNOTT MULHOLLAND MANAGEMENT SERVICES P/L T/A CONSULTATION	CONSULTING FEE - FOGO TRIAL	6,864.00
EFT41944	04/06/2019	TALIS CONSULTANTS	CONSULTING FEE - LANDFILL EXTENSION, LEACHATE PROJECT & HAZELMERE WASTE TRANSFER STATION	22,427.63
EFT41945	04/06/2019	TENDERLINK	ADVERTISING COSTS - TENDER	172.70
EFT41946	04/06/2019	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,004.94
EFT41947	04/06/2019	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	6,663.80
EFT41948	04/06/2019	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	978.33
EFT41949	04/06/2019	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	779.21
EFT41950	04/06/2019	TRUSTEE FOR THE OZAIR UNIT TRUST T/A OZAIR P/L	PLANT PARTS	12,958.00
EFT41951	04/06/2019	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS	28,989.34
EFT41952	04/06/2019	UNITED CRANE SERVICES PTY LTD	RELOCATION OF WATER TANK AT HAZELMERE	539.00
EFT41953	04/06/2019	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT41954	04/06/2019	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	519.31
EFT41955	04/06/2019	WEST TIP WASTE CONTROL	PRODUCT TRANSPORTING COSTS	687.50
EFT41956	04/06/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	792.00
EFT41957	04/06/2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS & REPAIRS	12,640.94
EFT41958	04/06/2019	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,775.96
EFT41959	04/06/2019	WREN OIL	WASTE OIL REMOVAL	16.50
EFT41960	04/06/2019	WSP AUSTRALIA PTY LTD	REGIONAL ROAD SAFETY REPORT CARD 2018	5,445.00
EFT41961	04/06/2019	ADAMS COACHLINES	BUS HIRE	565.00
EFT41962	04/06/2019	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	924.07
EFT41963	04/06/2019	FOSTER PLUMBING AND GAS	INSTALL ED ATU UNIT AND POWER CONDUIT IN HAZELMERE & PLUMBING WORK FOR HAZELMERE OLD LUNCH ROOM	4,424.36

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EFT41964	04/06/2019	KLB SYSTEMS	IT EQUIPMENT PURCHASES	5,307.50
EFT41965	04/06/2019	MIDALIA STEEL (ONESTEEL)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,718.11
EFT41966	04/06/2019	MODA ENGINEERING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	8,547.00
EFT41967	04/06/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	60,350.00
EFT41968	07/06/2019	BUNBURY PLASTICS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	638.00
EFT41969	07/06/2019	CARPENTRY, HOUSE AND YARD MAINTENANCE	RED HILL EDUCATION CENTRE - MAINTENANCE	77.00
EFT41970	07/06/2019	CHALLENGER VALVES AND ACTUATORS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	3,408.90
EFT41971	07/06/2019	GY LASERFORM (A DIVISION OF NAILS PTY LTD)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	574.71
EFT41972	07/06/2019	IBEX AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	351.97
EFT41973	07/06/2019	KLB SYSTEMS	ANNUAL LICENCE FEE RENEWAL	715.00
EFT41974	07/06/2019	LESTER BLADES PTY LTD	CONSULTING FEE - HR	10,450.00
EFT41975	07/06/2019	MIDALIA STEEL (ONESTEEL)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	5,073.44
EFT41976	07/06/2019	PARTOUT PTY LTD T/A STATEWIDE BEARINGS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	82.50
EFT41977	07/06/2019	SEA CONTAINERS WA PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	9,240.00
EFT41978	07/06/2019	SHOWCASE CATERING	CATERING COSTS	3,310.50
EFT41979	07/06/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	263.79
EFT41980	07/06/2019	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	12,549.98
EFT41981	11/06/2019	KLB SYSTEMS	ANNUAL LICENCE FEE RENEWAL	4,433.00
EFT41982	11/06/2019	MARKET CREATIONS PTY LTD	IT CONSULTING	3,370.13
EFT41983	11/06/2019	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - TRANSFER STATION	715.00
EFT41984	11/06/2019	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES - EAST ROCKINGHAM RRF PROPOSAL FOR SCOPE OF WORKS	314.60
EFT41985	14/06/2019	AIRWELL GROUP PTY LTD	QUARTERLY PLANT SERVICE & MAINTENANCE & INSTALL PUMPING SYSTEM FOR LEACHATE PROJECT	1,362.09
EFT41986	14/06/2019	CABCHARGE	ADMIN FEE	6.00
EFT41987	14/06/2019	DAVID BERESFORD	STAFF REIMBURSEMENT	708.90
EFT41988	14/06/2019	JULIA MOORE	STAFF HEALTH PROMOTION	360.00
EFT41989	14/06/2019	KATHRYN JOHNSON	STAFF REIMBURSEMENT	109.00
EFT41990	14/06/2019	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,046.51
EFT41991	14/06/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	320.29
EFT41992	18/06/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	59,368.00
EFT41993	20/06/2019	AIMEE KONTOR	STAFF REIMBURSEMENT	108.03
EFT41994	20/06/2019	ANDREW WADDELL	COUNCILLORS ATTENDANCE FEE	236.00
EFT41995	20/06/2019	BP AUSTRALIA PTY LTD	FUEL PURCHASES	79,170.92
EFT41996	20/06/2019	BP AUSTRALIA PTY LTD	OIL PURCHASES	6,178.98
EFT41997	20/06/2019	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	66,342.00
EFT41998	20/06/2019	KLB SYSTEMS	IT EQUIPMENT PURCHASES & ANNUAL LICENCE RENEWAL	10,543.50
EFT41999	20/06/2019	NAHREL JOY DALLYWATER T/A DALLYWATER CONSULTING	GREENWASTE STREAM AUDIT FEE	17,871.70
EFT42000	20/06/2019	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	31,099.20
EFT42001	20/06/2019	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,335.50
EFT42002	20/06/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,465.35
EFT42003	25/06/2019	BP AUSTRALIA PTY LTD (LUBRICANT A/C 11818248)	OIL PURCHASES	1,457.48
EFT42004	25/06/2019	MARKETFORCE	VARIOUS PUBLIC NOTICES	581.18
EFT42005	25/06/2019	REPUBLIC OF EVERYONE	PERTH 2019 GROWING TOGETHER WORKSHOP	3,300.00

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EFT42006	25/06/2019	SWAN VALLEY CAFE	CATERING COSTS - BUSH SKILL FOR THE HILLS WORKSHOP	178.50
EFT42007	25/06/2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS & REPAIRS	1,573.15
EFT42008	27/06/2019	NEXUS (AUST) PTY LTD	CONTRACT INSURANCE - ANERGY	12,480.98
EFT42009	28/06/2019	AZILITY	STAFF TRAINING	2,299.00
EFT42010	28/06/2019	CHILD SUPPORT	EMPLOYEE DEDUCTION	252.40
EFT42011	28/06/2019	DAVID BERESFORD	STAFF REIMBURSEMENT	157.70
EFT42012	28/06/2019	MELTWATER AUSTRALIA PTY LTD	MEDIA MONITORING - ANNUAL MEMBERSHIP	14,300.00
EFT42013	28/06/2019	ROZ HART	WORKSHOP FEE - BUSH SHILLS FOR THE HILLS	300.00
EFT42014	28/06/2019	SAI GLOBAL LIMITED	LICENCE RENEWAL - PRODUCT LISTING MODIFICATION	156.77
EFT42015	28/06/2019	B&J CATALANO PTY LTD	CRUSH, SCREEN & STOCKPILE FERRICRETE / EXCAVATION	279,655.85
EFT42016	28/06/2019	ADAM KOVALEVS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42017	28/06/2019	BARRY MCKENNA	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42018	28/06/2019	CAMERON BLAIR	COUNCILLORS ATTENDANCE FEE	236.00
EFT42019	28/06/2019	DAVID LAVELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42020	28/06/2019	DAVID MCDONNELL	QUARTERLY COUNCILLORS PAYMENT	8,886.50
EFT42021	28/06/2019	DBM LANDSCAPES (OZSCAPE WA PTY LTD)	REFUND OF OVERPAYMENT	33.00
EFT42022	28/06/2019	DOUG JEANS	COUNCILLORS ATTENDANCE FEE	708.00
EFT42023	28/06/2019	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	3,855.25
EFT42024	28/06/2019	GEOFF STALLARD	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42025	28/06/2019	JAI WILSON	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42026	28/06/2019	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42027	28/06/2019	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42028	28/06/2019	KATHRYN HAMILTON	COUNCILLORS ATTENDANCE FEE	236.00
EFT42029	28/06/2019	MELISSA MYKYTIUK	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42030	28/06/2019	SALLY PALMER	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42031	28/06/2019	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT42032	28/06/2019	ACCENT RUBBER STAMPS & TROPHIES	STATIONERY	45.50
EFT42033	28/06/2019	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPAIR & REPLACEMENT	918.50
EFT42034	28/06/2019	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -ASCOT PLACE	2,265.29
EFT42035	28/06/2019	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,081.26
EFT42036	28/06/2019	AIRWELL GROUP PTY LTD	EQUIPMENT REPAIR & MAINTENANCE	598.84
EFT42037	28/06/2019	ALLIGHTSYKES PTY LTD	SERVICE AGREEMENT - BACKUP GENERATOR AT RED HILL	788.73
EFT42038	28/06/2019	ALLWEST PLANT HIRE	EQUIPMENT HIRE	13,294.16
EFT42039	28/06/2019	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WOOD FINES & DUST SAMPLES & WATER MONITORING	9,583.20
EFT42040	28/06/2019	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	445.72
EFT42041	28/06/2019	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	1,663.75
EFT42042	28/06/2019	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	367.00
EFT42043	28/06/2019	AUSTRALIAN TRAINING MANAGEMENT PTY LTD (ATM)	STAFF TRAINING	150.00
EFT42044	28/06/2019	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,772.00
EFT42045	28/06/2019	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT & EQUIPMENT HIRE, PRODUCT TRANSPORTATION, SUPPLY OF FERRICRETE, PLANT REPAIR & MAINTENANCE	59,362.73
EFT42046	28/06/2019	BATTERY WORLD	BATTERY PURCHASES	1,500.00
EFT42047	28/06/2019	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	SERVICE MAINTENANCE - HAZELMERE WOODWASTE GRINDER & OTHER PLANTS	3,841.75

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EFT42048	28/06/2019	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	124.08
EFT42049	28/06/2019	BLUE DIAMOND MACHINERY PTY LTD	EQUIPMENT REPAIR	1,364.00
EFT42050	28/06/2019	BOBCAT ATTACH	PLANT PARTS	1,034.00
EFT42051	28/06/2019	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	3,434.88
EFT42052	28/06/2019	BRING COURIERS	COURIER SERVICE	665.77
EFT42053	28/06/2019	BROOKSIDE VINEYARD	CATERING SUPPLIES	216.00
EFT42054	28/06/2019	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	627.01
EFT42055	28/06/2019	BULLIVANTS PTY LTD	EQUIPMENT INSPECTION	1,012.00
EFT42056	28/06/2019	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	210.95
EFT42057	28/06/2019	BURSWOOD TROPHIES	NAME PLATE ENGRAVING	319.60
EFT42058	28/06/2019	C.R. KENNEDY AND CO PTY LTD	GPS ROVER / SUPERVISOR SOLUTION & BASE STATION FOR RED HILL	53,917.77
EFT42059	28/06/2019	CABINET CREATIONS	CABINET ADMENDMENT - CATERING KITCHEN	1,408.00
EFT42060	28/06/2019	CAPITAL DEMOLITION (CAPITAL RECYCLING)	CARTAGE & DISPOSAL OF CONCRETE PIPES & RUMBLE FROM HAZELMERE	3,286.80
EFT42061	28/06/2019	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	2,101.57
EFT42062	28/06/2019	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	655.00
EFT42063	28/06/2019	CHEMCENTRE	WOODCHIP & FINES SAMPLE ANALYSIS	90.20
EFT42064	28/06/2019	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	9,260.73
EFT42065	28/06/2019	COMMAND-A-COM AUSTRALIA PTY LTD	REPAIRS TO PHONE	253.00
EFT42066	28/06/2019	COMPELLING ECONOMICS PTY LTD (REMPAN)	ECONOMIC REPORT CARD UPDATE 2019 - REMPLAN STATISTIC	5,192.00
EFT42067	28/06/2019	COMPU-STOR	IT BACKUP DATA SERVICES	787.45
EFT42068	28/06/2019	CPR ELECTRICAL SERVICES	REPAIRS TO COMPRESSOR ON GRINDER	5,057.25
EFT42069	28/06/2019	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - GREENWASTE	2,148.30
EFT42070	28/06/2019	CSE CROSSCOM PTY LTD	TWO-WAY RADIO REPAIR	5,876.23
EFT42071	28/06/2019	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	3,884.93
EFT42072	28/06/2019	DENSFORD CIVIL PTY LTD	CONTRACT PAYMENT - HRRP	177,143.43
EFT42073	28/06/2019	DESIGNFARM (AUSTRALIA) PTY LTD T/A THE FARM TRUST	OFFICE FURNITURE	627.00
EFT42074	28/06/2019	DIANNE KATSCHERIAN	CONSULTING FEE - WASTE EDUCATION STRATEGY	5,000.00
EFT42075	28/06/2019	EASTERN HILLS SAWS & MOWERS	CHAINSAW PURCHASE - HAZELMERE	1,535.00
EFT42076	28/06/2019	EKTIMO PTY LTD	WWtE PLANT & EQUIPMENT	234,058.00
EFT42077	28/06/2019	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	893.88
EFT42078	28/06/2019	ELLENBROOK BUS SERVICE	BUS HIRE	429.00
EFT42079	28/06/2019	ENVIRONMENT HOUSE	WORKSHOP PRESENTATION FEE - EARTH CARERS	385.00
EFT42080	28/06/2019	FENCE ERECT PTY LTD T/A IBOLT FENCING	FENCING FOR WWtE	40,243.50
EFT42081	28/06/2019	FLEXI STAFF PTY LTD	LABOUR HIRE	8,170.06
EFT42082	28/06/2019	FOSTER PLUMBING AND GAS	PLUMBING WORK FOR PUMP DISCHARGE LINE AROUND FIRE TANKS IN HAZELMERE	3,124.00
EFT42083	28/06/2019	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	1,231.28
EFT42084	28/06/2019	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,294.25
EFT42085	28/06/2019	GOODCHILD ENTERPRISES	BATTERY PURCHASE	187.00
EFT42086	28/06/2019	GREG WOOD TWISTECH	FENCE REPAIRS & INSTALL GATES AROUND LEACHATE PONDS	5,703.80
EFT42087	28/06/2019	GTA CONSULTANTS (WA) PTY LTD	CONSULTING FEE - REGIONAL CONGESTION MANAGEMENT ACTION PLAN	10,938.40
EFT42088	28/06/2019	HEALTHCORP PTY LTD	STAFF TRAINING	99.00
EFT42089	28/06/2019	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00

**CEO's DELEGATED PAYMENTS LIST
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EFT42090	28/06/2019	HOSECO (WA) PTY LTD	PLANT PARTS	714.29
EFT42091	28/06/2019	HOSERIGHT	PLANT PARTS, REPAIR & MAINTENANCE	1,227.86
EFT42092	28/06/2019	ILLION AUSTRALIA PTY LTD (DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	19.80
EFT42093	28/06/2019	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT42094	28/06/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	294.76
EFT42095	28/06/2019	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	3,172.50
EFT42096	28/06/2019	JRM RESOURCES	PLANT SERVICE & MAINTENANCE	3,276.88
EFT42097	28/06/2019	KARLA HOOPER	PRESENTATION FEE - EARTH CARERS COURSE	300.00
EFT42098	28/06/2019	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT FINALISATION	7,798.89
EFT42099	28/06/2019	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	18,488.72
EFT42100	28/06/2019	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	22,301.78
EFT42101	28/06/2019	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	2,162.60
EFT42102	28/06/2019	LIFTRITE HIRE & SALES	PLANT PARTS MAINTENANCE & REPAIR	1,400.98
EFT42103	28/06/2019	LO-GO APPOINTMENTS	LABOUR HIRE	7,582.08
EFT42104	28/06/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	STAFF TRAINING	1,710.00
EFT42105	28/06/2019	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT42106	28/06/2019	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	3,604.56
EFT42107	28/06/2019	MANDALAY TECHNOLOGIES PTY LTD	PART PAYMENT OF THE PURCHASE COSTS OF WEIGHBRIDGE SOFTWARE FOR RED HILL & HAZELMERE	15,867.50
EFT42108	28/06/2019	MARKET CREATIONS PTY LTD	IT CONSULTING	1,394.25
EFT42109	28/06/2019	METRO MOTORS (2010) PTY LTD	VEHICLE PURCHASE	85,068.35
EFT42110	28/06/2019	MIDLAND CAMERA HOUSE	DIGITAL CAMERA PURCHASE	568.00
EFT42111	28/06/2019	MIDLAND CEMENT MATERIALS	HARDWARE SUPPLIES	162.69
EFT42112	28/06/2019	MIDWAY FORD (WA)	VEHICLE SERVICE	405.00
EFT42113	28/06/2019	MOBILE MOUSE	STAFF TRAINING	280.00
EFT42114	28/06/2019	MUCHEA TREE FARM	SITE REHABILITATION - RED HILL	599.00
EFT42115	28/06/2019	MUNDARING SMASH REPAIRS	VEHICLE REPAIR	1,571.58
EFT42116	28/06/2019	MUNDARING TYRE CENTRE	TYRE REPLACEMENT & REPAIRS	1,579.00
EFT42117	28/06/2019	NAPA (FORMERLY KNOWN AS COVS)	PLANT PARTS	1,066.07
EFT42118	28/06/2019	NATIVE ANIMAL RESCUE	BUSH SKILLS FOR THE HILLS WORKSHOP - VENUE HIRE & CATERING COSTS	500.00
EFT42119	28/06/2019	NEVERFAIL SPRINGWATER	BOTTLED WATER	536.05
EFT42120	28/06/2019	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - TRANSFER STATION	1,386.00
EFT42121	28/06/2019	OFFICEWORKS	OFFICE CONSUMABLES	24.37
EFT42122	28/06/2019	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	433.53
EFT42123	28/06/2019	PAXON GROUP	INTERNAL AUDIT FEE 2019	19,800.00
EFT42124	28/06/2019	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,083.85
EFT42125	28/06/2019	PLASDENE GLASS-PAK PTY LTD	BATTERY COLLECTION PROGRAM MATERIALS	147.50
EFT42126	28/06/2019	PORTNER PRESS PTY LTD	ANNUAL SUBSCRIPTIONS - HR HANDBOOKS	1,716.00
EFT42127	28/06/2019	PRESTIGE ALARMS	SECURITY MAINTENANCE & REPAIR - RED HILL	660.00
EFT42128	28/06/2019	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	LICENCE UPGRADE FOR TRIM	16,280.00
EFT42129	28/06/2019	PROGRAMMED SKILLED WORKFORCE	LABOUR HIRE	5,974.80
EFT42130	28/06/2019	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT REPAIR, INSPECTION & MAINTENANCE	1,193.30
EFT42131	28/06/2019	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,959.65

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EFT42132	28/06/2019	PUMPS UNITED PTY LTD	PUMP HIRE	2,728.00
EFT42133	28/06/2019	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD (RCPA)	CONCRETE PIPES -STORMWATER SYSTEM AT RED HILL	3,578.08
EFT42134	28/06/2019	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	495.00
EFT42135	28/06/2019	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER & CARDBOARD RECYCLABLES	321.13
EFT42136	28/06/2019	REVTMENT SYSTEMS AUSTRALIA (WA) PTY LTD	CONCRETE MATTRESS -STORMWATER SYSTEM AT RED HILL	13,447.50
EFT42137	28/06/2019	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	178.89
EFT42138	28/06/2019	SCADDEN UNITED PTY LTD T/A TONY SCADDEN DIESEL	PLANT REPAIR & MAINTENANCE	1,171.50
EFT42139	28/06/2019	SETON AUSTRALIA	PROTECTIVE EQUIPMENT	829.79
EFT42140	28/06/2019	SHERRIN RENTALS PTY LTD	PLANT HIRE - POSI TRACK	1,380.50
EFT42141	28/06/2019	SHOWCASE CATERING	CATERING COSTS	1,778.50
EFT42142	28/06/2019	SIGNATURE PAVING AND EARTHWORKS PTY LTD	INSTALLATION OF LIMESTONE BLOCK WALL	2,680.12
EFT42143	28/06/2019	SLEDGEHAMMER CONCRETE CUTTING SERVICE	REPAIR LEAKING WATER PIPE AT HAZELMERE	275.00
EFT42144	28/06/2019	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - WAIVER BOOK FOR HAZELMERE & CASH SALES TICKET BOOKS TRANSFER STATION	1,046.78
EFT42145	28/06/2019	SPUDS GARDENING SERVICES	GROUND MAINTENANCE, SITE REHABILITATION & WEED CONTROL - RED HILL	10,825.00
EFT42146	28/06/2019	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING	49.00
EFT42147	28/06/2019	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	126.50
EFT42148	28/06/2019	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTING FEE - WWtE	5,052.71
EFT42149	28/06/2019	SWAN FIRE SERVICES	BATTERY REPLACEMENTS	385.00
EFT42150	28/06/2019	SYNNOTT MULHOLLAND MANAGEMENT SERVICES P/L T/A CONSULTATION	CONSULTING FEE - FOGO BUSINESS PLAN	3,861.00
EFT42151	28/06/2019	TALIS CONSULTANTS	CONSULTING FEE - LANDFILL EXTENSION, LEACHATE PROJECT & HAZELMERE WASTE TRANSFER STATION	15,611.76
EFT42152	28/06/2019	THE WATERSHED	PIPE FITTING FOR CLASS IV LEACHATE DAMS	1,308.33
EFT42153	28/06/2019	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,004.94
EFT42154	28/06/2019	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,331.90
EFT42155	28/06/2019	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	2,758.68
EFT42156	28/06/2019	TRACS	PLANT REPAIR	591.73
EFT42157	28/06/2019	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS & REFURBISH BOMAG	351,029.34
EFT42158	28/06/2019	UNITED CRANE SERVICES PTY LTD	RELOCATION OF WATER TANK AT HAZELMERE	715.00
EFT42159	28/06/2019	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT42160	28/06/2019	VOLUNTEERING WA	STAFF TRAINING	88.00
EFT42161	28/06/2019	WA HINO SALES AND SERVICE	PLANT SERVICE & MAINTENANCE	3,056.10
EFT42162	28/06/2019	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	519.31
EFT42163	28/06/2019	WEST COAST WATER FILTER MAN	SERVICE TO WATER FILTER SYSTEM AT HAZELMERE	506.00
EFT42164	28/06/2019	WEST TIP WASTE CONTROL	PRODUCT TRANSPORTING COSTS	1,760.00
EFT42165	28/06/2019	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	1,023.00
EFT42166	28/06/2019	WESTERN RESOURCE RECOVERY PTY LTD	REMOVE WASTE LIQUID FROM 9 SUMPS - RED HILL	446.88
EFT42167	28/06/2019	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS & REPAIRS	10,279.88
EFT42168	28/06/2019	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	3,027.24
EFT42169	28/06/2019	WREN OIL	WASTE OIL REMOVAL	33.00
EFT42170	28/06/2019	WURTH AUSTRALIA PTY LTD	PROTECTIVE CLOTHING	127.64
EFT42171	28/06/2019	YEOMAN PTY LTD ATF THE RJ ROHLACH FAMILY TRUST	CONSULTING FEES - EAST ROCKINGHAM RRF PROPOSAL FOR SCOPE OF WORKS	143.00
EFT42172	02/07/2019	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES -ASCOT PLACE	592.17
EFT42173	02/07/2019	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	342.48

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EFT42174	02/07/2019	NOEL CARTER	QUOTATION - LANDSCAPE FOR HAZELMERE	190.00
EFT42175	02/07/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	58,880.00
EFT42176	02/07/2019	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	132.94
EFT42177	05/07/2019	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	1,734.00
EFT42178	05/07/2019	FOSTER PLUMBING AND GAS	PLUMBING WORK AROUND HRRP	2,763.20
EFT42179	05/07/2019	KAREN WARNER	STAFF REIMBURSEMENT	120.00
EFT42180	05/07/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	638.34
EFT42181	05/07/2019	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	74.25
EFT42182	09/07/2019	HUMES CONCRETE PIPES	SUPPLY & INSTALL SOAKWELL	5,868.18
EFT42183	09/07/2019	LESTER BLADES PTY LTD	CONSULTING FEE - HR	10,450.00
EFT42184	09/07/2019	REECE AUSTRALIA PTY LTD	PUMP FITTING	10,946.61
EFT42185	09/07/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	311.69
EFT42186	12/07/2019	BONFIGLIOLI TRANSMISSION (AUST) PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	6,726.50
EFT42187	12/07/2019	BUNBURY PLASTICS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,254.00
EFT42188	12/07/2019	BENDTECH GROUP	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,694.56
EFT42189	12/07/2019	CAMAN ENGINEERING WA PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	4,039.20
EFT42190	12/07/2019	DOOLEE CONSTRUCTION PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	40,867.20
EFT42191	12/07/2019	GY LASERFORM (A DIVISION OF NAILS PTY LTD)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,537.46
EFT42192	12/07/2019	MIDALIA STEEL (ONESTEEL)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	4,463.16
EFT42193	12/07/2019	MVLV POWER SOLUTIONS P/L	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	24,239.41
EFT42194	12/07/2019	NV ENGINEERING PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	6,144.60
EFT42195	12/07/2019	PARTOUT PTY LTD T/A STATEWIDE BEARINGS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,805.55
EFT42196	12/07/2019	TECO AUSTRALIA PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,037.30
EFT42197	12/07/2019	UNIQUE METALS LASER	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	2,031.70
EFT42198	12/07/2019	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	12,821.30
EFT42199	12/07/2019	WENCO P/L	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	5,730.45
EFT42200	12/07/2019	AMP BANK	BANK AUDIT FEE	25.00
EFT42201	12/07/2019	ARCH SOFTWARE AUSTRALIA	IT EQUIPMENT PURCHASE	4,840.00
EFT42202	12/07/2019	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - MSGM WATER MANAGEMENT PLAN AT RED HILL	6,495.50
EFT42203	12/07/2019	CABCHARGE	ADMIN FEE	6.00
EFT42204	12/07/2019	CHILD SUPPORT	EMPLOYEE DEDUCTION	605.10
EFT42205	12/07/2019	JULIA MOORE	STAFF HEALTH PROMOTION	360.00
EFT42206	12/07/2019	MANDALAY TECHNOLOGIES PTY LTD	PART PAYMENT OF THE PURCHASE COSTS OF WEIGHBRIDGE SOFTWARE FOR RED HILL & HAZELMERE	22,110.00
EFT42207	12/07/2019	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,105.26
EFT42208	12/07/2019	NOEL CARTER	LANDSCAPE FOR HAZELMERE	9,530.00
EFT42209	12/07/2019	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	16,035.53
EFT42210	12/07/2019	PROGRAMMED SKILLED WORKFORCE	LABOUR HIRE	1,631.17
EFT42211	12/07/2019	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,116.10
EFT42212	12/07/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	220.39
EFT42213	12/07/2019	FLIGHT CENTRE (WHITFORD CITY)	FOGO STUDY TOUR	19,782.07
EFT42214	16/07/2019	BP AUSTRALIA PTY LTD	FUEL PURCHASES	60,844.66
EFT42215	16/07/2019	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	LICENCE AMENDMENT FEE - FOGO TRIAL - RED HILL	4,454.00

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EFT42216	16/07/2019	MARKETFORCE	ADVERTISING FOR TENDER	464.68
EFT42217	16/07/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	66,250.00
EFT42218	16/07/2019	PROGRAMMED SKILLED WORKFORCE	LABOUR HIRE	3,389.77
EFT42219	16/07/2019	HUMES CONCRETE PIPES	PURCHASE OF A DIA PIT STRUCTURE	1,689.29
EFT42220	19/07/2019	ANNE PETTIT	WORKSHOP FEE - EARTH CARERS	250.00
EFT42221	19/07/2019	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	1,031.25
EFT42222	19/07/2019	KLB SYSTEMS	IT EQUIPMENT PURCHASES & PRINTER CONSUMABLES	12,720.40
EFT42223	19/07/2019	LGIS INSURANCE BROKING	ANNUAL INSURANCE PREMIUMS	34,959.54
EFT42224	19/07/2019	MARCUS GEISLER	STAFF REIMBURSEMENT	274.30
EFT42225	19/07/2019	MIDWAY FORD (WA)	VEHICLES SERVICE	1,584.30
EFT42226	19/07/2019	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	10,623.99
EFT42227	23/07/2019	EES SHIPPING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	3,120.76
EFT42228	23/07/2019	GY LASERFORM (A DIVISION OF NAILS PTY LTD)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	5,379.11
EFT42229	23/07/2019	IMI PRECISION ENGINEERING	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	249.01
EFT42230	23/07/2019	MIDALIA STEEL (ONESTEEL)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	102.21
EFT42231	23/07/2019	NV ENGINEERING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	807.40
EFT42232	23/07/2019	PARTOUT PTY LTD T/A STATEWIDE BEARINGS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	202.40
EFT42233	23/07/2019	UNIQUE METALS LASER	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	9,955.41
EFT42234	23/07/2019	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	145.02
EFT42235	23/07/2019	WEBFORGE LOCKER AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	12,221.66
EFT42236	23/07/2019	ADAM TENCH	CLEANING CAR POOL VEHICLES	350.00
EFT42237	23/07/2019	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	1,993.62
EFT42238	23/07/2019	MARINE CHALLENGE PTY LTD T/AS PERFECT PROJECT PLANNING	CONSULTING FEE - WWiE	5,346.00
EFT42239	23/07/2019	MARKETFORCE	PUBLIC NOTICE	273.19
EFT42240	23/07/2019	PROGRAMMED SKILLED WORKFORCE	LABOUR HIRE	815.58
EFT42241	23/07/2019	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,558.16
EFT42242	23/07/2019	FLIGHT CENTRE (WHITFORD CITY)	FOGO STUDY TOUR	4,084.00
EFT42243	26/07/2019	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	2,924,803.92
EFT42244	26/07/2019	CARPENTRY, HOUSE AND YARD MAINTENANCE	EQUIPMENT HIRE	1,600.00
EFT42245	26/07/2019	CATHY LEVETT	STAFF REIMBURSEMENT	96.78
EFT42246	26/07/2019	CHILD SUPPORT	EMPLOYEE DEDUCTION	601.19
EFT42247	26/07/2019	HAYS SPECIALIST RECRUITMENT	PLACEMENT FEE	13,249.50
EFT42248	26/07/2019	LESTER BLADES PTY LTD	CONSULTING FEE - HR	1,890.35
EFT42249	26/07/2019	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - TRANSFER STATION	1,573.00
EFT42250	26/07/2019	NORTHAM'S AVON DESCENT ASSOCIATION	SPONSORSHIP AGREEMENT	2,200.00
EFT42251	26/07/2019	PERTH ENERGY PTY LTD	GAS SUPPLY - WWiE	142.80
EFT42252	26/07/2019	SEEK LIMITED	ADVERTISEMENT - RECRUITMENT	1,347.50
EFT42253	30/07/2019	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	422.50
EFT42254	30/07/2019	B&J CATALANO PTY LTD	CRUSH, SCREEN & STOCKPILE FERRICRETE	188,495.98
EFT42255	30/07/2019	IT VISION AUSTRALIA PTY LTD	ANNUAL MEMBERSHIP RENEWAL	43,256.40
EFT42256	30/07/2019	LGIS	INSURANCE PREMIUMS	199,556.90
EFT42257	30/07/2019	LGIS INSURANCE BROKING	ANNUAL INSURANCE PREMIUMS	101,920.98

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EFT42258	30/07/2019	MARINE CHALLENGE PTY LTD T/AS PERFECT PROJECT PLANNING	CONSULTING FEE - WWtE	5,346.00
EFT42259	30/07/2019	PAYG PAYMENTS	PAYG TAXATION PAYMENT	70,794.00
EFT42260	30/07/2019	WESTRAC EQUIPMENT PTY LTD	PURCHASE OF A TRACK LOADER - RED HILL	828,300.00
EFT42261	30/07/2019	FLIGHT CENTRE (WHITFORD CITY)	FOGO STUDY TOUR	400.00
220432	04/06/2019	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	1,176.55
220433	04/06/2019	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	35.90
220434	04/06/2019	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	62.90
220435	13/06/2019	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	69.60
220436	13/06/2019	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	23.75
220437	13/06/2019	CANCELLED CHEQUE	CANCELLED CHEQUE	0.00
220438	13/06/2019	CANCELLED CHEQUE	CANCELLED CHEQUE	0.00
220439	14/06/2019	CANCELLED CHEQUE	CANCELLED CHEQUE	0.00
220440	14/06/2019	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	1,249.39
220441	21/06/2019	DEPARTMENT OF TRANSPORT - BULK BILLING	VEHICLE LICENCING	10,391.35
220442	05/07/2019	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	750.05
220443	05/07/2019	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	42.05
220444	05/07/2019	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	14.50
220445	05/07/2019	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	219.50
220446	30/07/2019	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	1,008.35
PAY 2019-25	11/06/2019	PAYROLL FE 11/6/2019	PAYROLL	178,280.40
PAY 2019-26	25/06/2019	PAYROLL FE 25/6/2019	PAYROLL	178,473.47
PAY 2020-1	09/07/2019	PAYROLL FE 9/7/2019	PAYROLL	199,223.07
PAY 2020-2	23/07/2019	PAYROLL FE 23/7/2019	PAYROLL	187,970.58
1*JUN19	03/06/2019	BANK CHARGES 1829 - 1832	BANK FEES & CHARGES	1,412.05
1*JUL19	01/07/2019	BANK CHARGES 1833 - 1837	BANK FEES & CHARGES	1,187.54
DD18558.1	11/06/2019	WALGS PLAN	SUPERANNUATION	29,539.41
DD18558.2	11/06/2019	MLC SUPER FUND	SUPERANNUATION	488.77
DD18558.3	11/06/2019	SUNSUPER	SUPERANNUATION	596.07
DD18558.4	11/06/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	262.17
DD18558.5	11/06/2019	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	194.75
DD18558.6	11/06/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	149.59
DD18558.7	11/06/2019	BT SUPER FOR LIFE	SUPERANNUATION	551.38
DD18558.8	11/06/2019	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	281.67
DD18558.9	11/06/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	606.10
DD18558.10	11/06/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	267.15
DD18558.11	11/06/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	1,078.67
DD18558.12	11/06/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	582.26
DD18558.13	11/06/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	226.86
DD18558.14	11/06/2019	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	257.97
DD18558.15	11/06/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	238.56
DD18558.16	11/06/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	509.10
DD18558.17	11/06/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	1,371.81

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JUNE & JULY 2019

Cheque / EFT No	Date	Payee		Amount
DD18558.18	11/06/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,092.16
DD18558.19	11/06/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	827.71
DD18558.20	11/06/2019	LEGALSUPER	SUPERANNUATION	370.03
DD18558.21	11/06/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	196.26
DD18621.1	01/07/2019	WALGS PLAN	SUPERANNUATION	24,230.34
DD18621.2	01/07/2019	MLC SUPER FUND	SUPERANNUATION	493.09
DD18621.3	01/07/2019	SUNSUPER	SUPERANNUATION	597.07
DD18621.4	01/07/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	262.17
DD18621.5	01/07/2019	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	194.75
DD18621.6	01/07/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	145.62
DD18621.7	01/07/2019	BT SUPER FOR LIFE	SUPERANNUATION	441.10
DD18621.8	01/07/2019	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	281.67
DD18621.9	01/07/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	527.95
DD18621.10	01/07/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	270.73
DD18621.11	01/07/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	1,003.81
DD18621.12	01/07/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	582.26
DD18621.13	01/07/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	227.68
DD18621.14	01/07/2019	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	254.58
DD18621.15	01/07/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	238.56
DD18621.16	01/07/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	509.10
DD18621.17	01/07/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	2,673.28
DD18621.18	01/07/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,229.24
DD18621.19	01/07/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,152.40
DD18621.20	01/07/2019	LEGALSUPER	SUPERANNUATION	370.03
DD18621.21	01/07/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	196.26
DD18771.1	09/07/2019	WALGS PLAN	SUPERANNUATION	25,515.03
DD18771.2	09/07/2019	SUNSUPER	SUPERANNUATION	676.67
DD18771.3	09/07/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.52
DD18771.4	09/07/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,546.78
DD18771.5	09/07/2019	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	252.84
DD18771.6	09/07/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	193.89
DD18771.7	09/07/2019	BT SUPER FOR LIFE	SUPERANNUATION	486.92
DD18771.8	09/07/2019	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	296.52
DD18771.9	09/07/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	539.45
DD18771.10	09/07/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	276.82
DD18771.11	09/07/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	1,052.86
DD18771.12	09/07/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	621.16
DD18771.13	09/07/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	235.18
DD18771.14	09/07/2019	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	270.53
DD18771.15	09/07/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	305.30
DD18771.16	09/07/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	533.68
DD18771.17	09/07/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,402.85

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JUNE & JULY 2019**

Cheque / EFT No	Date	Payee		Amount
DD18771.18	09/07/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,265.15
DD18771.19	09/07/2019	LEGALSUPER	SUPERANNUATION	401.92
DD18771.20	09/07/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	231.33
DD18771.21	09/07/2019	MLC SUPER FUND	SUPERANNUATION	525.00
DD18772.1	23/07/2019	WALGS PLAN	SUPERANNUATION	25,853.38
DD18772.2	23/07/2019	SUNSUPER	SUPERANNUATION	677.26
DD18772.3	23/07/2019	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.52
DD18772.4	23/07/2019	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,435.01
DD18772.5	23/07/2019	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	252.84
DD18772.6	23/07/2019	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	209.02
DD18772.7	23/07/2019	BT SUPER FOR LIFE	SUPERANNUATION	426.07
DD18772.8	23/07/2019	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	296.52
DD18772.9	23/07/2019	MARANI SUPER FUND	SUPERANNUATION	697.98
DD18772.10	23/07/2019	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	589.05
DD18772.11	23/07/2019	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	277.63
DD18772.12	23/07/2019	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	874.66
DD18772.13	23/07/2019	CBUS INDUSTRY SUPER	SUPERANNUATION	1,039.67
DD18772.14	23/07/2019	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	232.09
DD18772.15	23/07/2019	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	264.46
DD18772.16	23/07/2019	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	45.74
DD18772.17	23/07/2019	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	305.30
DD18772.18	23/07/2019	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	533.68
DD18772.19	23/07/2019	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,465.99
DD18772.20	23/07/2019	AUSTRALIAN SUPER	SUPERANNUATION	2,358.26
DD18772.21	23/07/2019	LEGALSUPER	SUPERANNUATION	401.92
DD18772.22	23/07/2019	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	251.56
DD18772.23	23/07/2019	MLC SUPER FUND	SUPERANNUATION	634.96
1529	06/06/2019	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	10,000,000.00
1530	06/06/2019	BLUE ENGINEERING S.R.L	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	39,061.18
1531	06/06/2019	SHANGHAI SHUANGMU RADIATOR MANUFACTURING CO, LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	12,627.20
1532	06/06/2019	SHANGHAI SHUANGMU RADIATOR MANUFACTURING CO, LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	8,958.15
1533	06/06/2019	SHANGHAI SHUANGMU RADIATOR MANUFACTURING CO, LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	12,399.29
1534	11/06/2019	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	PARTS FOR WOODWASTE GRINDER	1,956.43
1535	11/06/2019	MADRAS HYDRAULIC HOSE (P) LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	6,236.75
1536	13/06/2019	AMP BANK	TERM DEPOSIT INVESTMENT	500,000.00
1537	13/06/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	500,000.00
1538	21/06/2019	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	52.80
1539	24/06/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	1,000,000.00
1540	28/06/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
1541	17/06/2019	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	1,455.69
1542	17/06/2019	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	1,933.31
1543	17/06/2019	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	2,891.08

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JUNE & JULY 2019**

Cheque / EFT No	Date	Payee		Amount
1544	17/06/2019	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	12.00
1545	17/06/2019	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	2,188.00
1546	17/06/2019	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	1,278.71
1547	17/06/2019	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,568.29
1548	17/06/2019	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	23.14
1549	17/06/2019	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	299.98
1550	02/07/2019	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,500,000.00
1551	12/07/2019	CHANGZHOU PEIDE WATER TREATMENT EQUIPMENT CO LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	6,796.12
1552	16/07/2019	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	3,000,000.00
1553	17/07/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	1,000,000.00
1554	16/07/2019	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	569.60
1555	16/07/2019	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	1,708.08
1556	16/07/2019	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	6,324.91
1557	16/07/2019	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	1,806.72
1558	16/07/2019	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	1,225.34
1559	16/07/2019	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	3,127.65
1560	16/07/2019	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	655.38
1561	16/07/2019	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	463.21
1562	16/07/2019	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	156.75
1563	16/07/2019	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	396.03
1564	22/07/2019	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	45.10
1565	23/07/2019	NATIONAL AUSTRALIA BANK	TERM DEPOSIT INVESTMENT	1,500,000.00
1566	26/07/2019	BLUE ENGINEERING S.R.L	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	96,335.70
SUB TOTAL				29,906,960.60
LESS CANCELLED EFTs & CHEQUES				
220437	13/06/2019	CANCELLED CHEQUE		0.00
220438	13/06/2019	CANCELLED CHEQUE		0.00
220440	13/06/2019	CANCELLED CHEQUE		0.00
SUB TOTAL				0.00
TOTAL				29,906,960.60

REPORT

Bank Code

Bank

EMRC - Municipal Fund

29,906,960.60

All Employee Superannuation obligations for the period June and July 2019 have been paid by the EMRC.



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2019

REFERENCE: D2019/08984

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 May 2019.

KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 May 2019 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 May 2019.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2018/2019 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2019 and adopted by Council in March 2019. The half year budget review is reflected in this report.

REPORT

Outlined below are financial statements for the period ended 31 May 2019. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 May 2019 is a favourable variance of \$873,026 (25.17%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	A favourable variance of \$185,377 (0.57%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,055,426 (2.91%).

Operating Income variances previously reported to Council:

1. The full year forecast for Interest Municipal Cash Investments is expected to be below the annual budget by \$64,000 (16.00%). This is attributable to the lower level of funds held in the Municipal Fund. This is offset by the expected increase in interest earning on Restricted Cash Investments (\$2,792,300 compared to a budget of \$2,371,599) together with a higher average interest rate expected to be received (2.71% as at 31 May 2019 compared to the budgeted rate of 2.60%).
2. The full year forecast for Reimbursements is \$125,751 (16.20%) below the budget of \$776,185. This is attributable to a lower level of reimbursements compared to budget relating to the Coppin & Mathieson Transfer Stations.
3. Year to date Other Income of \$1,699,358 is \$882,167 (34.17%) below the budget of \$2,581,525. This is mainly attributable to a lower level of woodwaste product sales (\$520,598 compared to a budget of \$925,881), a lower level of Greenwaste products sales (\$92,486 compared to a budget of \$235,499) and the timing of royalty payments from the sale of landfill gas (\$38,951 compared to a budget of \$655,000). This is off-set by higher than budget sales of products income at the Coppin and Mathieson transfer stations (\$134,633 compared to a budget of \$76,076) and income from the sale of ferricrete (\$604,273 compared to a budget of \$440,007).

There were no further significant Operating Income variances as at 31 May 2019.

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$687,649 (2.36%).
	<i>End of Year Forecast</i>	A favourable variance of \$620,035 (1.82%).

Operating Expenditure variances previously reported to Council:

1. The full year forecast for Salary Expenses is below the annual budget by \$1,016,264 (11.93%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.



Item 14.2 continued

2. Year to date Contract Expenses of \$3,140,762 is \$1,816,548 (36.64%) below the budget of \$4,957,310 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$406,607;
- Operate and Maintain Class IV Cell - Leachate Removal - \$366,663;
- Encapsulate Class V Material in Concrete - Red Hill Landfill Facility - \$243,015; and
- Monitor Environmental Impacts - \$117,307.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$379,821), Environmental Services (\$165,386), Regional Development (\$112,218) and other Waste Services other projects (\$22,739).

3. The full year forecast for Material Expenses is below the annual budget by \$836,218 (46.78%). The variance relates to the forecast low level of material required (\$21,500 compared to a budget of \$718,080) for the encapsulation of Class V material in concrete resulting from the low level of Class V material forecast to be received. This is specifically due to the delay in the availability of the Class IV Cell. Also attributable is the deferment of the liquid waste project (\$0 compared to a budget of \$140,000) which has been forecast to be commissioned during the 2019/2020 financial year.
4. The full year forecast for Utility Expenses is above the annual budget by \$41,981 (13.89%). The variance is attributable to a forecast increase in electricity usage for the woodwaste project at the Hazelmere RRF (\$135,000 compared to a budget of \$120,000) and a forecast increase in electricity usage over the Red Hill Landfill facility (\$100,000 compared to a budget of \$72,567).
5. The full year forecast for Fuel Expenses is above the annual budget by \$76,119 (11.82%). The variance is attributable to a forecast increase in the use of distillate (\$693,280 compared to a budget of \$614,918) as a result of additional plant utilisation due to the forecast increase in tonnages during 2018/2019.
6. The full year forecast for Depreciation Expenses is \$636,268 (13.73%) below the budget of \$4,634,193. This is attributable to the lower level of forecast and actual capital expenditure to-date (actual as at 31 May 2019 of \$6,762,533 and a full year forecast of \$10,675,542 compared to a budget of \$19,951,903) together with changes to the asset life of EMRC's structures/infrastructure class of assets in accordance with accounting standards following valuations undertaken in June 2019 have contributed to the lower expenditure.
7. The full year forecast for Miscellaneous Expenses of \$15,091,207 is \$1,591,493 (11.79%) above the budget of \$13,499,714. The variance is mainly attributable to a higher than budgeted landfill levy forecast (\$14,225,187 compared to a budget of \$12,484,695) as a result of the increased tonnages from commercial operators.
8. Year to date Provision Expenses of \$219,435 is \$31,942 (17.04%) above the budget of \$187,493. This is due to the higher than budget tonnages received to date from commercial operators resulting in additional provisions being made for post-closure Environmental Monitoring and Site rehabilitation.
- The full year forecast for Provision Expenses is expected to be \$27,010 (13.35%) above the annual budget of \$202,373 for the reasons as outlined above.
9. The full year forecast for Costs Allocated is expected to be below the annual budget by \$397,268 (33.31%). This variance relates specifically to internal costs allocated between the Hazelmere C&I Plant and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).

There were no further significant Operating Expenditure variances as at 31 May 2019.



Item 14.2 continued

<u>*Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$145,351 (2.56%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,595,961 (32.61%).

Other Revenues and Expenses variances previously reported to Council:

1. The full year forecast for User Charges (Other Revenues) is expected to be below the annual budget by \$925,479 (91.41%). The variance is due to the lower level of tonnages forecast to be received at the Hazelmere C&I Plant. This is offset by a forecast reduction in expenditure relating to this project.
2. The full year forecast for Interest on Restricted Cash Investments is \$420,701 (17.74%) above the budget of \$2,371,599. This is attributable to the higher level of funds available for investment as at 30 June 2018, additional funds invested during 2018/2019 compared to budget and a higher average interest rate expected to be received for the 2018/2019 financial year (2.71% as at 31 May 2019 compared to the budgeted rate of 2.60%).
3. The full year forecast for Proceeds from Sale of Assets is \$33,355 (12.15%) above the budget of \$274,418. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2018/2019 financial that have attained the specified change over criteria.
4. The full year forecast for Other Revenues is below the annual budget by \$989,993 (98.01%). This variance relates to the forecast low sale of products (\$20,000 compared to a budget of \$245,670) from the Hazelmere C&I Plant due to the lower level of tonnages forecast to be received through the facility and resulting recoverable material available for sale, as well as a \$0 forecast for electricity sales (compared to a budget of \$764,442) due to the delay in the commissioning of the Wood Waste to Energy (WWtE) facility.
5. The full year forecast for Salary Expenses (Other Expenses) is below the annual budget by \$488,081 (57.08%). The variance is attributable to the low level of activity in the Hazelmere C&I Plant (\$98,925 compared to a budget of \$541,066) due to the lower level of tonnages forecast to be received through the facility.
6. The full year forecast for Contract Expenses (Other Expenses) is \$1,333,430 (88.28%) below the budget of \$1,510,454. The variance relates primarily to the timing of contract/management expenses for the WWtE Project (\$17,000 compared to a budget of \$1,149,196) which is not due to be commissioned until mid 2019/2020.
7. The full year forecast for Material Expenses (Other Expenses) is \$116,100 (91.53%) below the budget of \$126,850. The variance is due predominantly to the timing of the WWtE Project (\$10,000 compared to a budget of \$100,000) which is now expected to be commissioned mid 2019/2020.
8. The full year forecast for Utility Expenses (Other Expenses) is \$29,010 (67.78%) below the budget of \$42,800. The variance relates to the forecast electricity expenses for the Hazelmere C&I Plant (\$10,000 compared to a budget of \$30,000) and is attributable to the lower level of tonnages forecast to be received to be received through the facility together with the timing of the WWtE Project (\$1,700 compared to a budget of \$10,300) which is now expected to be commissioned mid 2019/2020.
9. The full year forecast for Insurance Expenses (Other Expenses) is \$49,724 (69.16%) below the budget of \$71,894. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.



Item 14.2 continued

10. The full year forecast for Depreciation Expenses (Other Expenses) is \$354,164 (81.86%) below the budget of \$432,660. The variance is due to the timing of the WWtE Project (\$31,000 compared to a budget of \$154,570) which is now expected to be commissioned mid 2019/2020 as well as the timing and commissioning of capital expenditure associated with the Hazelmere Resource Recovery Park projects.
11. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$172,192 (89.14%) below the budget of \$193,175. The variance relates to primarily miscellaneous expenses for the Hazelmere C&I Plant (\$10,000 compared to a budget of \$40,000) and is attributable to the lower level of tonnages forecast to be received through the facility and the timing of the WWtE Project (\$0 compared to a budget of \$112,675) which is now expected to be commissioned mid 2019/2020.
12. The full year Carrying Amount of Assets Disposed Of is \$68,928 (33.77%) above the budget of \$204,121. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2018/2019 financial that have attained the specified change over criteria.
13. Year to date Costs Allocated (Other Expenses) of \$412,261 is \$90,692 (18.03%) below the budget of \$502,953. This variance relates specifically to the timing of internal costs allocated between the Hazelmere C&I Plant and the Red Hill Landfill Facility Class III cell.

The full year forecast for Costs Allocated is expected to be below the annual budget by \$610,923 (52.23%).

There were no further significant Other Revenues and Expenses variances as at 31 May 2019.

<u>Other Comprehensive Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$302,794.
	<i>End of Year Forecast</i>	An unfavourable variance of \$302,794.

As a result of a change to the *Local Government (Financial Management) Regulations 1996 (Reg.17A.5)* which states: "An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000", the amount of \$302,794 was written back and recognised in the Statement of Comprehensive Income.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$6,321,450.
	<i>End of Year Forecast</i>	A favourable variance of \$9,276,361.

Capital Expenditure variances:

A favourable variance of \$6,321,450 existed as at 31 May 2019 when compared to the budget of \$13,083,983. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 May 2019 include:

- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,231,326;
- Leachate Project - Red Hill Landfill Facility - \$967,582;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$781,206; and
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$504,535.



Item 14.2 continued

Capital Expenditure variances (continued):

- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$449,797;
- Construct and Commission Resource Recovery Park – WWtE Building - \$293,560;
- Purchase Resource Recovery Park - WWtE Plant and Equipment - \$282,467;
- Purchase/Replace Vehicles - Red Hill Landfill Facility and Ascot Place - \$274,198;
- Construct and Commission Resource Recovery Park - Weighbridge - \$250,719;
- Purchase / Replace Minor Plant and Equipment - Red Hill Landfill Facility - \$168,120;
- Resource Recovery Park - WWtE Utilities/Infrastructure - \$165,594; and
- Purchase Plant for Leachate Project - Red Hill Landfill Facility - \$113,900.

A budget/forecast review was undertaken on the Capital Expenditure budgets during October 2018 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts. A further review and update was undertaken during January/February 2019 as part of the half year budget review process.

Full Year Capital Expenditure has been forecast to be \$9,276,361 (46.49%) below the budget of \$19,951,903.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Purchase / Replace Plant - Hazelmere - \$1,741,276;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,726,500;
- Purchase RRP - WWtE, Plant and Equipment - \$1,390,613;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$973,617;
- Liquid Waste Project - Red Hill Landfill Facility - \$850,000;
- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$750,000;
- Construct and Commission RRP - Site Infrastructure - \$539,917;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$530,000;
- Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere - \$500,000;
- Purchase RRP - C&I Building, Plant and Equipment - \$500,000;
- Construct Class IV Cell Stage 2 - Red Hill Landfill Facility - \$450,000;
- Capital Improvement - Ascot Place Administration Building - \$195,000;
- Construct Water Storage Dam - Red Hill Landfill Facility - \$150,000;
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$150,000;
- Purchase/Replace Minor Plant and Equipment - Red Hill Landfill Facility - \$125,660; and
- Purchase/Replace Security System - Red Hill Landfill Facility - \$103,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$1,120,000 (reallocation from Stage 15B and Farm Stage 3);
- Leachate Project - Red Hill Landfill Facility - \$497,000 (\$497,000 reallocated from Class III Leachate Pond); and
- Construct RRP - WWtE, Building - \$150,000 (reallocated from WWtE, Plant and Equipment).



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 May 2019 totals \$195,682,058. This is an increase of \$9,853,165 from the 30 June 2018 equity of \$186,130,189 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2019 will be above the original budget of \$193,948,686 by \$2,968,628.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 May 2019 is \$15,766,747 and Restricted Cash amount to \$89,667,937.

The net movement for the month is an increase of \$2,581,302.

It has been forecast that Total Cash and Investments as at 30 June 2019 will be above the original budget of \$91,723,171 by \$11,652,951. This is primarily as a result of the lower level of forecast capital expenditure compared to budget that has been forecast for 2018/2019 together with additional funds generated from the increase in tonnages forecast for 2018/2019.

Investment Report (refer Attachment 5)

Term deposits valued at \$24,500,000 matured during May 2019. These were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.2 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2019/09328)
2. Capital Expenditure Statement (Ref: D2019/09329)
3. Statement of Financial Position (Ref: D2019/09330)
4. Statement of Cash and Investments (Ref: D2019/09331)
5. Investment Report (Ref: D2019/09332)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 May 2019.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2019.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date

MAY 2019

Full Year

Actual	Budget	Variance			Forecast	Budget	Variance		
Operating Income									
\$28,993,990	\$27,930,458	\$1,063,532	(F)	User Charges	\$32,130,871	\$30,773,307	\$1,357,564	(F)	
\$416,839	\$414,939	\$1,900	(F)	Special Charges	\$442,603	\$445,165	(\$2,562)	(U)	
\$527,934	\$488,557	\$39,377	(F)	Contributions	\$527,942	\$488,557	\$39,385	(F)	
\$322,626	\$319,196	\$3,430	(F)	Operating Grants	\$389,726	\$382,426	\$7,300	(F)	
\$300,758	\$310,663	(\$9,905)	(U)	Interest Municipal Cash Investments	\$336,000	\$400,000	(\$64,000)	(U)	
\$548,194	\$578,983	(\$30,789)	(U)	Reimbursements	\$650,434	\$776,185	(\$125,751)	(U)	
\$1,699,358	\$2,581,525	(\$882,167)	(U)	Other	\$2,885,234	\$3,041,744	(\$156,510)	(U)	
\$32,809,698	\$32,624,321	\$185,377	(F)	Total Operating Income	\$37,362,810	\$36,307,384	\$1,055,426	(F)	
Operating Expenditure									
\$6,727,224	\$6,796,476	\$69,252	(F)	Salary Expenses	\$7,503,047	\$8,519,311	\$1,016,264	(F)	
\$3,140,762	\$4,957,310	\$1,816,548	(F)	Contract Expenses	\$5,211,390	\$5,482,741	\$271,351	(F)	
\$717,462	\$764,849	\$47,387	(F)	Material Expenses	\$951,341	\$1,787,559	\$836,218	(F)	
\$299,713	\$279,013	(\$20,700)	(U)	Utility Expenses	\$344,299	\$302,318	(\$41,981)	(U)	
\$695,008	\$633,568	(\$61,440)	(U)	Fuel Expenses	\$720,027	\$643,908	(\$76,119)	(U)	
\$238,820	\$217,668	(\$21,152)	(U)	Insurance Expenses	\$244,000	\$237,806	(\$6,194)	(U)	
\$3,708,650	\$3,669,773	(\$38,877)	(U)	Depreciation Expenses	\$3,997,925	\$4,634,193	\$636,268	(F)	
\$13,353,190	\$12,328,864	(\$1,024,326)	(U)	Miscellaneous Expenses	\$15,091,207	\$13,499,714	(\$1,591,493)	(U)	
\$219,435	\$187,493	(\$31,942)	(U)	Provision Expenses	\$229,383	\$202,373	(\$27,010)	(U)	
(\$632,075)	(\$679,176)	(\$47,101)	(U)	Costs Allocated	(\$795,431)	(\$1,192,699)	(\$397,268)	(U)	
\$28,468,189	\$29,155,838	\$687,649	(F)	Total Operating Expenditure	\$33,497,189	\$34,117,224	\$620,035	(F)	
\$4,341,509	\$3,468,483	\$873,026	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$3,865,621	\$2,190,160	\$1,675,461	(F)	
Surplus	Surplus				Surplus	Surplus			

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$12,821,876 as at 31 May 2019.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

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Year to Date

MAY 2019

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$59,840	\$79,783	(\$19,943)	(U)	User Charges	\$87,021	\$1,012,500	(\$925,479)	(U)
\$4,525,678	\$4,505,023	\$20,655	(F)	Secondary Waste Charge	\$4,805,404	\$4,833,223	(\$27,819)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$2,193,744	\$2,173,897	\$19,847	(F)	Interest Restricted Cash Investments	\$2,792,300	\$2,371,599	\$420,701	(F)
\$500	\$44	\$456	(F)	Reimbursements	\$50	\$50	\$0	(F)
\$85,409	\$85,800	(\$391)	(U)	Proceeds from Sale of Assets	\$307,773	\$274,418	\$33,355	(F)
\$9,612	\$14,348	(\$4,736)	(U)	Other	\$20,119	\$1,010,112	(\$989,993)	(U)
\$6,874,782	\$6,858,895	\$15,887	(F)	Total Other Revenues	\$8,012,667	\$9,501,902	(\$1,489,235)	(U)

Other Expenses

\$316,437	\$327,718	\$11,281	(F)	Salary Expenses	\$367,050	\$855,131	\$488,081	(F)
\$103,949	\$121,826	\$17,877	(F)	Contract Expenses	\$177,024	\$1,510,454	\$1,333,430	(F)
\$5,311	\$6,769	\$1,458	(F)	Material Expenses	\$10,750	\$126,850	\$116,100	(F)
\$10,461	\$13,376	\$2,915	(F)	Utility Expenses	\$13,790	\$42,800	\$29,010	(F)
\$0	\$0	\$0	(F)	Fuel Expenses	\$500	\$1,000	\$500	(F)
\$20,322	\$19,946	(\$376)	(U)	Insurance Expenses	\$22,170	\$71,894	\$49,724	(F)
\$71,175	\$71,676	\$501	(F)	Depreciation Expenses	\$78,496	\$432,660	\$354,164	(F)
\$5,798	\$9,410	\$3,612	(F)	Miscellaneous Expenses	\$20,983	\$193,175	\$172,192	(F)
\$114,617	\$116,121	\$1,504	(F)	Carrying Amount of Assets Disposed Of	\$273,049	\$204,121	(\$68,928)	(U)
\$412,261	\$502,953	\$90,692	(F)	Costs Allocated	\$558,776	\$1,169,699	\$610,923	(F)
\$1,060,331	\$1,189,795	\$129,464	(F)	Total Other Expenses	\$1,522,588	\$4,607,784	\$3,085,196	(F)

\$5,814,451	\$5,669,100	\$145,351	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,490,079	\$4,894,118	\$1,595,961	(F)
Surplus	Surplus				Surplus	Surplus		

\$10,155,960	\$9,137,583	\$1,018,377	(F)	NET RESULT	\$10,355,700	\$7,084,278	\$3,271,422	(F)
Surplus	Surplus				Surplus	Surplus		

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Other Comprehensive Income

\$302,794	\$0	(\$302,794)	(U)	Revaluation of Assets/Accumulated Depreciation Reversal	\$302,794	\$0	(\$302,794)	(U)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0	(F)
\$302,794	\$0	(\$302,794)	(U)	Total Other Comprehensive Income	\$302,794	\$0	(\$302,794)	(U)

\$9,853,165	\$9,137,583	\$715,582	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$10,052,906	\$7,084,278	\$2,968,628	(F)
Surplus	Surplus				Surplus	Surplus		



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CAPITAL EXPENDITURE STATEMENT

MAY 2019

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$198,286	\$174,000	(\$24,286)	(U)	\$68,605	Purchase Vehicles - Ascot Place (24440/00)	\$223,252	\$208,493	(\$14,759) (U)
\$0	\$20,000	\$20,000	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$0	\$48,000	\$48,000 (F)
\$41,328	\$193,800	\$152,472	(F)	\$26,217	Purchase Information Technology & Communication Equipment (24550/00)	\$276,500	\$282,000	\$5,500 (F)
\$0	\$0	\$0	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000 (F)
\$0	\$50,000	\$50,000	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$62,000	\$257,000	\$195,000 (F)
\$0	\$1,500	\$1,500	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$1,500	\$5,000	\$3,500 (F)
\$239,614	\$439,300	\$199,686	(F)	\$94,822		\$563,252	\$830,493	\$267,241 (F)

CAPITAL EXPENDITURE STATEMENT

MAY 2019

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Resource Recovery								
\$293,560	\$0	(\$293,560) (U)		\$0	Construct and Commission Resource Recovery Park - Wood Waste to Energy Building (24259/05)	\$150,000	\$0	(\$150,000) (U)
\$0	\$10,000	\$10,000 (F)		\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)	\$5,000	\$10,000	\$5,000 (F)
\$9,440	\$0	(\$9,440) (U)		\$0	Construct and Commission Resource Recovery Commercial Transfer Station - Hazelmere (24259/10)	\$39,440	\$0	(\$39,440) (U)
\$11,945	\$70,000	\$58,055 (F)		\$71,956	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)	\$41,945	\$70,000	\$28,055 (F)
\$250,719	\$225,000	(\$25,719) (U)		\$52,942	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$251,758	\$225,000	(\$26,758) (U)
\$2,231,326	\$2,600,000	\$368,674 (F)		\$615,339	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$2,110,083	\$2,650,000	\$539,917 (F)
\$165,594	\$225,000	\$59,406 (F)		\$5,160	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)	\$201,315	\$225,000	\$23,685 (F)
\$282,467	\$1,598,800	\$1,316,333 (F)		\$516,020	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$647,794	\$2,038,407	\$1,390,613 (F)
\$0	\$0	\$0 (F)		\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$0	\$500,000	\$500,000 (F)
\$0	\$2,000	\$2,000 (F)		\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$0	\$2,000	\$2,000 (F)
\$3,245,050	\$4,730,800	\$1,485,750 (F)		\$1,261,417		\$3,447,335	\$5,720,407	\$2,273,072 (F)

CAPITAL EXPENDITURE STATEMENT

MAY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$30,000	\$30,000	(F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$30,000	\$30,000	\$0	(F)
\$0	\$63,000	\$63,000	(F)	\$0	Construct Storage Shed - Hazelmere (24250/05)	\$0	\$63,000	\$63,000	(F)
\$7,909	\$0	(\$7,909)	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$7,909	\$0	(\$7,909)	(U)
\$0	\$40,000	\$40,000	(F)	\$0	Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility (24259/14)	\$0	\$40,000	\$40,000	(F)
\$0	\$40,000	\$40,000	(F)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$0	\$40,000	\$40,000	(F)
\$449,797	\$0	(\$449,797)	(U)	\$220,594	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$1,120,000	\$0	(\$1,120,000)	(U)
\$30	\$0	(\$30)	(U)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$0	\$750,000	\$750,000	(F)
\$504,535	\$611,222	\$106,687	(F)	\$10,933	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$537,605	\$1,511,222	\$973,617	(F)
\$0	\$0	\$0	(F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$530,000	\$530,000	(F)
\$967,582	\$471,192	(\$496,390)	(U)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$968,192	\$471,192	(\$497,000)	(U)
\$0	\$500,000	\$500,000	(F)	\$12,291	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$50,000	\$500,000	\$450,000	(F)
\$910	\$200,000	\$199,090	(F)	\$0	Construct Stormwater Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$100,910	\$200,000	\$99,090	(F)

CAPITAL EXPENDITURE STATEMENT

MAY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$7,050	\$123,000	\$115,950	(F)	\$7,150	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$123,000	\$123,000	\$0	(F)
\$0	\$15,000	\$15,000	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$15,000	\$15,000	\$0	(F)
\$0	\$100,000	\$100,000	(F)	\$9,244	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$50,000	\$200,000	\$150,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$0	\$150,000	\$150,000	(F)
\$34,756	\$4,600	(\$30,156)	(U)	\$0	Construct Security Fencing - Red Hill Landfill Facility (24394/00)	\$34,756	\$4,600	(\$30,156)	(U)
\$0	\$13,000	\$13,000	(F)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$13,000	\$13,000	\$0	(F)
\$0	\$29,474	\$29,474	(F)	\$39,993	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$29,474	\$29,474	\$0	(F)
\$82,026	\$0	(\$82,026)	(U)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$67,551	\$0	(\$67,551)	(U)
\$2,470	\$51,845	\$49,375	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$2,470	\$51,845	\$49,375	(F)
\$0	\$40,000	\$40,000	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$40,000	\$20,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$50,000	\$50,000	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$25,000	\$50,000	\$25,000	(F)
\$0	\$0	\$0	(F)	\$0	Liquid Waste Project - Red Hill Landfill Facility (24399/16)	\$0	\$850,000	\$850,000	(F)

CAPITAL EXPENDITURE STATEMENT

MAY 2019

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management									
\$781,206	\$2,635,000	\$1,853,794	(F)	\$1,304,885	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,183,500	\$3,910,000	\$1,726,500	(F)
\$0	\$1,750,000	\$1,750,000	(F)	\$254,950	Purchase / Replace Plant - Hazelmere (24410/01)	\$260,000	\$2,001,276	\$1,741,276	(F)
\$113,900	\$400,000	\$286,100	(F)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$400,000	\$450,000	\$50,000	(F)
\$168,120	\$305,000	\$136,880	(F)	\$49,016	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$256,340	\$382,000	\$125,660	(F)
\$0	\$15,000	\$15,000	(F)	\$30,988	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$19,000	\$19,000	\$0	(F)
\$22,582	\$85,000	\$62,418	(F)	\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$98,800	\$98,800	\$0	(F)
\$75,912	\$38,000	(\$37,912)	(U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$118,912	\$40,044	(\$78,868)	(U)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$0	\$4,000	\$4,000	(F)
\$0	\$17,700	\$17,700	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$10,000	\$17,700	\$7,700	(F)
\$0	\$103,000	\$103,000	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$0	\$103,000	\$103,000	(F)
\$0	\$51,480	\$51,480	(F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$15,000	\$51,480	\$36,480	(F)
\$44,116	\$83,870	\$39,754	(F)	\$13,014	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$65,266	\$93,870	\$28,604	(F)
\$14,966	\$2,500	(\$12,466)	(U)	\$18,100	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$14,966	\$2,500	(\$12,466)	(U)

CAPITAL EXPENDITURE STATEMENT

MAY 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$0	\$0 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$0	\$2,000	\$2,000 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$0	\$3,000	\$3,000 (F)		
\$0	\$2,000	\$2,000 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$2,000	\$2,000 (F)		
\$0	\$1,000	\$1,000 (F)	\$8,129	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$8,304	\$1,000	(\$7,304) (U)		
\$0	\$2,000	\$2,000 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$2,000	\$2,000 (F)		
\$0	\$20,000	\$20,000 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)		
\$0	\$20,000	\$20,000 (F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$0	\$35,000	\$35,000 (F)		
\$3,277,869	\$7,913,883	\$4,636,014 (F)	\$1,979,286		\$6,664,955	\$13,401,003	\$6,736,048 (F)		
\$6,762,533	\$13,083,983	\$6,321,450 (F)	\$3,335,525	TOTAL CAPITAL EXPENDITURE	\$10,675,542	\$19,951,903	\$9,276,361 (F)		

MAY 2019

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CASH AND INVESTMENTS MAY 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
1,676,751	2,958,546	Cash at Bank - Municipal Fund 01001/00	1,467,455	1,631,205	(163,750)	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
9,487,484	12,804,752	Investments - Municipal Fund 02021/00	8,536,421	2,447,076	6,089,345	(F)
11,167,685	15,766,747	Total Municipal Cash	10,007,326	4,081,731	5,925,595	(F)
Restricted Cash and Investments						
3,383,664	3,478,162	Restricted Investments - Plant and Equipment 02022/01	2,511,955	383,106	2,128,849	(F)
2,482,057	2,551,375	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,713,297	2,683,542	29,755	(F)
16,089,599	16,538,944	Restricted Investments - Future Development 02022/03	20,263,460	20,327,842	(64,382)	(F)
975,126	1,002,359	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,094,861	1,081,210	13,651	(F)
11,844	12,175	Restricted Investments - Environmental Insurance Red Hill 02022/05	37,556	13,129	24,427	(F)
14,737	15,149	Restricted Investments - Risk Management 02022/06	15,228	15,166	62	(F)
589,575	606,040	Restricted Investments - Class IV Cells Red Hill 02022/07	607,571	171,292	436,279	(F)
328,109	337,272	Restricted Investments - Regional Development 02022/08	313,577	400,342	(86,765)	(F)
56,190,599	57,759,871	Restricted Investments - Secondary Waste Processing 02022/09	58,532,712	54,618,921	3,913,791	(F)
5,929,276	6,094,867	Restricted Investments - Class III Cells 02022/10	6,062,876	6,737,441	(674,565)	(F)
74,410	76,489	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	77,094	76,555	539	(F)
273,998	259,618	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
910,197	935,617	Restricted Investments - Long Service Leave 02022/90	968,844	963,129	5,715	(F)
87,253,192	89,667,937	Total Restricted Cash	93,368,796	87,641,440	5,727,356	(F)
98,420,877	105,434,684	TOTAL CASH AND INVESTMENTS	103,376,122	91,723,171	11,652,951	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

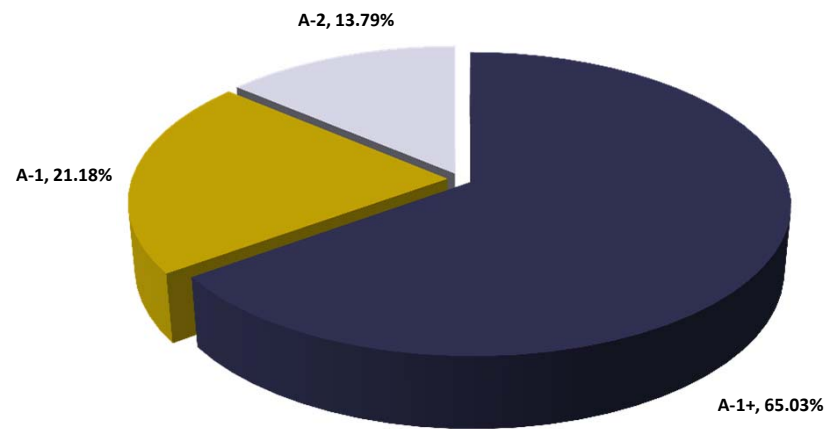
EMRC Investment Report

May 2019

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	65.03%	100.00%
AA	A-1	21.18%	100.00%
BBB	A-2	13.79%	15.00%
		<u>100.00%</u>	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio	
AMP	BBB	A-2	4.93%	
ANZ Banking Group	AAA	A-1+	6.90%	
Bankwest	AAA	A-1+	4.93%	
Bank of Queensland	BBB	A-2	4.43%	
ING	AA	A-1	11.33%	
ME Bank	BBB	A-2	4.43%	*
NAB	AAA	A-1+	28.57%	
Suncorp	AA	A-1	9.85%	*
Westpac / St. George Bank	AAA	A-1+	24.63%	
			<u>100.00%</u>	

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	60%
	<u>100.00%</u>		

IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	14.29%
Fossil Fuel ADI's	85.71%
	<u>100.00%</u>

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2019

REFERENCE: D2019/10163

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 June 2019.

KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 June 2019 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 June 2019.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2018/2019 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2019 and adopted by Council in March 2019. The half year budget review is reflected in this report.

REPORT

Outlined below are financial statements for the period ended 30 June 2019. The audit of the 2018/2019 Annual Financial Statements is currently in progress and may require adjustments to be made to the financial statements attached. It is anticipated that the audited 2018/2019 Annual Financial Report will be presented to Council following the October 2019 Audit Committee meeting.



Item 14.3 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 30 June 2019 is a favourable variance of \$1,368,757 (62.50%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$1,123,885 (3.10%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,055,426 (2.91%).

Operating Income variances previously reported to Council:

1. Interest on Municipal Cash Investments of \$341,510 is \$58,490 (14.62%) below the budget of \$400,000. This is attributable to the lower level of funds held in the Municipal Fund throughout the year. The full year Interest on Municipal Cash Investments was forecast to be \$64,000 (16.00%) below the budget.
2. Reimbursements of \$575,951 is \$200,234 (25.80%) below the budget of \$776,185. This is attributable to a lower level of reimbursements compared to budget relating to the Coppin & Mathieson Transfer Stations. The full year Reimbursements was forecast to be \$125,751 (16.20%) below the budget.
3. Other Income of \$1,828,747 is \$1,212,997 (39.88%) below the budget of \$3,041,744. This is mainly attributable to a lower level of woodwaste product sales (\$570,265 compared to a budget of \$1,010,059), a lower level of Greenwaste products sales (\$95,568 compared to a budget of \$256,912), lower income from the sale of ferricrete (\$614,233 compared to a budget of \$720,019), and the timing of royalty payments from the sale of landfill gas (\$49,788 compared to a budget of \$700,000). This is off-set by higher than budget sales of products income at the Coppin and Mathieson transfer stations (\$145,543 compared to a budget of \$83,000).

Operating Income variances not previously reported to Council:

4. Contribution income of \$555,614 is \$67,067 (13.73%) above the budget of \$488,557. This is due to unbudgeted contributions received for the new Environmental Services - Flood Risk project and Environmental Building Benchmarking project not previously budgeted for together with additional contributions received toward the Achieving Carbon Emissions Reduction (ACER) project.

There were no further significant Operating Income variances as at 30 June 2019.

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$2,492,642 (7.31%).
	<i>End of Year Forecast</i>	A favourable variance of \$620,035 (1.82%).

Operating Expenditure variances previously reported to Council:

1. Salary Expenses of \$7,399,823 is below the annual budget by \$1,119,488 (13.14%). The variance is attributable to the filling of vacant positions and budgeted positions that were not filled by year end. The full year Salary Expenses was forecast to be 1,016,264 (11.93%) below the budget.



Item 14.3 continued

2. Contract Expenses of \$3,565,977 is \$1,916,764 (34.96%) below the budget of \$5,482,741 due to the timing of various projects from different business units as at year end. Major variances from the Waste Services directorate include:

- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$445,986;
- Operate and Maintain Class IV Cell - Leachate Removal - \$400,000; and
- Encapsulate Class V Material in Concrete - Red Hill Landfill Facility - \$291,975.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$410,521), Environmental Services (\$179,253), Regional Development (\$137,117) and other Waste Services other projects (\$48,643).

3. Material Expenses of \$877,509 is \$910,050 (50.91%) below the budget of \$1,787,559. The variance relates to the material required (\$0 compared to a budget of \$718,080) for the encapsulation of Class V material in concrete resulting from no Class V material received. This is specifically due to the delay in the availability of the Class IV Cell. Also attributable is the deferment of the liquid waste project (\$0 compared to a budget of \$140,000) which has been forecast to be commissioned during the 2019/2020 financial year. The full year Material Expenses was forecast to be below the annual budget by \$836,218 (46.78%).
4. The full year Utility Expenses was forecast to be above the annual budget by \$41,981 (13.89%). The variance was attributable to a forecast increase in electricity usage for the woodwaste project at the Hazelmere RRF (\$135,000 compared to a budget of \$120,000) and a forecast increase in electricity usage over the Red Hill Landfill facility (\$100,000 compared to a budget of \$72,567). The actual Utility Expenses of \$326,663 is \$24,345 (8.05%) higher than the budget.
5. Fuel Expenses of \$737,639 is above the annual budget by \$93,731 (14.56%). The variance is primarily attributable to an increase in the use of distillate (\$693,134 compared to a budget of \$604,268) as a result of additional plant utilisation due to the increase in tonnages during 2018/2019. The full year Fuel Expenses was forecast to be above the annual budget by \$76,119 (11.82%).
6. The full year forecast for Depreciation Expenses was forecast to be \$636,268 (13.73%) below the budget of \$4,634,193. This was attributable to the lower level of forecast and actual capital expenditure to-date (actual as at 30 June 2019 of \$8,965,979 and a full year forecast of \$10,675,542 compared to a budget of \$19,951,903) together with changes to the asset life of EMRC's structures/infrastructure class of assets in accordance with accounting standards following valuations undertaken in June 2018 have contributed to the lower expenditure. Actual Depreciation Expenses of \$4,401,953 is \$232,240 (5.01%) below the budget.
7. The full year Miscellaneous Expenses of \$15,091,207 was forecast to be \$1,591,493 (11.79%) above the budget of \$13,499,714. The variance was mainly attributable to a higher than budgeted landfill levy forecast (\$14,225,187 compared to a budget of \$12,484,695) as a result of the increased tonnages from commercial operators. Actual Miscellaneous Expenses of \$14,340,161 is \$840,447 (6.23%) above the budget.
8. Provision Expenses of \$351,207 is \$148,834 (73.54%) above the budget of \$202,373. This is due to the higher than budget tonnages received from commercial operators resulting in additional provisions being made for post-closure Environmental Monitoring and Site rehabilitation. The full year forecast for Provision Expenses was expected to be \$27,010 (13.35%) above the budget.
9. Costs Allocated of \$636,881 is \$555,818 (46.60%) below the budget of \$1,192,699. This variance relates specifically to internal costs allocated between the Hazelmere C&I Plant and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses). The full year forecast for Costs Allocated was expected to be below the budget by \$397,268 (33.31%).

There were no further significant Operating Expenditure variances as at 30 June 2019.



Item 14.3 continued

<u>*Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$1,348,790 (27.56%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,595,961 (32.61%).

Other Revenues and Expenses variances previously reported to Council:

1. User Charges (Other Revenues) is below the budget by \$946,264 (93.46%). The variance is due to the lower level of tonnages received at the Hazelmere C&I Plant. This is offset by a reduction in expenditure relating to this project. The full year User Charges (Other Revenues) was expected to be below the budget by \$925,479 (91.41%).
2. The full year Interest on Restricted Cash Investments was forecast to be \$420,701 (17.74%) above the budget of \$2,371,599. This was attributable to the higher level of funds available for investment as at 30 June 2018, additional funds invested during 2018/2019 compared to budget and a higher average interest rate expected to be received for the 2018/2019 financial year (2.70% as at 30 June 2019 compared to the budgeted rate of 2.60%). Following an allocation of \$305,639 representing the reduction in accrued interest for the year (not budgeted) the actual Interest earnings of \$2,683,400 on Restricted Cash Investments is reduced to a net value of \$2,377,761 compared to the budget of \$2,371,599.
3. Proceeds from Sale of Assets is \$143,327 (52.23%) below the budget of \$274,418. The variance relates specifically to the timing of various items of plant and vehicles previously budgeted for change over during the 2018/2019 financial that did not attained the specified change over criteria. The full year Proceeds from Sale of Assets was forecast to be \$33,355 (12.15%) above the budget of \$274,418.
4. Other Revenues is below the annual budget by \$999,245 (98.92%). This variance relates to the low sale of products (\$10,867 compared to a budget of \$245,670) from the Hazelmere C&I Plant due to the lower level of tonnages received through the facility and resulting recoverable material available for sale, as well as \$0 electricity sales (compared to a budget of \$764,442) due to the delay in the commissioning of the Wood Waste to Energy (WWtE) facility. The full year Other Revenues was forecast to be below the annual budget by \$989,993 (98.01%).
5. Salary Expenses (Other Expenses) is below the annual budget by \$471,245 (55.11%). The variance is primarily attributable to the low level of activity in the Hazelmere C&I Plant (\$104,740 compared to a budget of \$554,612) due to the lower level of tonnages received through the facility. The full year Salary Expenses (Other Expenses) was forecast to be below the annual budget by \$488,081 (57.08%).
6. Contract Expenses (Other Expenses) is \$1,358,890 (89.97%) below the budget of \$1,510,454. The variance relates primarily to the timing of contract/management expenses for the WWtE Project (\$12,346 compared to a budget of \$1,149,196) which is not due to be commissioned until mid 2019/2020. The full year Contract Expenses (Other Expenses) was forecast to be \$1,333,430 (88.28%) below the budget.
7. Material Expenses (Other Expenses) is \$120,148 (94.72%) below the budget of \$126,850. The variance is due predominantly to the timing of the WWtE Project (\$251 compared to a budget of \$100,000) which is now expected to be commissioned mid 2019/2020. The full year Material Expenses (Other Expenses) was forecast to be \$116,100 (91.53%) below the budget of \$126,850.
8. Utility Expenses (Other Expenses) is \$31,279 (73.08%) below the budget of \$42,800. The variance relates to the forecast electricity expenses for the Hazelmere C&I Plant (\$7,508 compared to a budget of \$30,000) and is attributable to the lower level of tonnages received through the facility together with the timing of the WWtE Project (\$1,526 compared to a budget of \$10,300) which is now expected to be commissioned mid 2019/2020. The full year Utility Expenses (Other Expenses) was forecast to be \$29,010 (67.78%) below the budget of \$42,800.
9. Insurance Expenses (Other Expenses) is \$49,725 (69.16%) below the budget of \$71,894. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed. The full year Insurance Expenses (Other Expenses) was forecast to be \$49,724 (69.16%) below the budget.



Item 14.3 continued

10. Depreciation Expenses (Other Expenses) is \$355,112 (82.08%) below the budget of \$432,660. The variance is due to the timing of the WWtE Project (\$0 compared to a budget of \$154,570) which is now expected to be commissioned mid 2019/2020 as well as the timing and commissioning of capital expenditure associated with the Hazelmere Resource Recovery Park projects. The full year Depreciation Expenses (Other Expenses) was forecast to be \$354,164 (81.86%) below the budget.
11. Miscellaneous Expenses (Other Expenses) is \$187,363 (96.99%) below the budget of \$193,175. The variance relates primarily to miscellaneous expenses for the Hazelmere C&I Plant (\$0 compared to a budget of \$40,000) and is attributable to the lower level of tonnages received through the facility and the timing of the WWtE Project (\$0 compared to a budget of \$112,675) which is now expected to be commissioned mid 2019/2020. The full Miscellaneous Expenses (Other Expenses) was forecast to be \$172,192 (89.14%) below the budget of \$193,175.
12. Carrying Amount of Assets Disposed Of is \$62,899 (30.81%) below the budget of \$204,121. The variance relates specifically to the timing of various items of plant and vehicles previously budgeted for change over during the 2018/2019 financial that have not attained the specified change over criteria. The full year Carrying Amount of Assets Disposed Of was forecast to be \$68,928 (33.77%) above the budget.
13. Costs Allocated (Other Expenses) of \$415,154 is \$754,545 (64.51%) below the budget of \$1,169,699. This variance relates specifically to the timing of internal costs allocated between the Hazelmere C&I Plant and the Red Hill Landfill Facility Class III cell. The full year Costs Allocated was forecast to be below the annual budget by \$610,923 (52.23%).

There were no further significant Other Revenues and Expenses variances as at 30 June 2019.

<u>Other Comprehensive Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$604,091.
	<i>End of Year Forecast</i>	An unfavourable variance of \$302,794.

As a result of a change to the *Local Government (Financial Management) Regulations 1996 (Reg.17A.5)* which states: "An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5,000", the amount of \$604,091 was written back and recognised in the Statement of Comprehensive Income.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$10,985,924.
	<i>End of Year Forecast</i>	A favourable variance of \$9,276,361.

Capital Expenditure variances:

A favourable variance of \$10,985,924 existed as at 30 June 2019 when compared to the budget of \$19,951,903.

Major capital expenditures to 30 June 2019 include:

- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,396,628;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,534,206;
- Leachate Project - Red Hill Landfill Facility - \$967,582;
- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$891,364;
- Purchase Resource Recovery Park - WWtE Plant and Equipment - \$508,447;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$504,535;



Item 14.3 continued

Capital Expenditure variances (continued):

- Construct and Commission Resource Recovery Park – WWtE Building - \$423,548;
- Purchase/Replace Vehicles - Red Hill Landfill Facility and Ascot Place - \$274,198;
- Purchase / Replace Plant - Hazelmere - \$266,605;
- Construct and Commission Resource Recovery Park - Weighbridge - \$250,719;
- Purchase / Replace Minor Plant and Equipment - Red Hill Landfill Facility - \$217,136;
- Resource Recovery Park - WWtE Utilities/Infrastructure - \$171,110; and
- Purchase Plant for Leachate Project - Red Hill Landfill Facility - \$113,900.

A budget/forecast review was undertaken on the Capital Expenditure budgets during October 2018 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts. A further review and update was undertaken during January/February 2019 as part of the half year budget review process.

Full Year Capital Expenditure was forecast to be \$9,276,361 (46.49%) below the budget of \$19,951,903.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Purchase / Replace Plant - Hazelmere - \$1,741,276;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,726,500;
- Purchase RRP - WWtE, Plant and Equipment - \$1,390,613;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$973,617;
- Liquid Waste Project - Red Hill Landfill Facility - \$850,000;
- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$750,000;
- Construct and Commission RRP - Site Infrastructure - \$539,917;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$530,000;
- Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere - \$500,000;
- Purchase RRP - C&I Building, Plant and Equipment - \$500,000;
- Construct Class IV Cell Stage 2 - Red Hill Landfill Facility - \$450,000;
- Capital Improvement - Ascot Place Administration Building - \$195,000;
- Construct Water Storage Dam - Red Hill Landfill Facility - \$150,000;
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$150,000;
- Purchase/Replace Minor Plant and Equipment - Red Hill Landfill Facility - \$125,660; and
- Purchase/Replace Security System - Red Hill Landfill Facility - \$103,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Class III Cell - Stage 14 - Red Hill Landfill Facility - \$1,120,000 (reallocation from Stage 15B and Farm Stage 3);
- Leachate Project - Red Hill Landfill Facility - \$497,000 (\$497,000 reallocated from Class III Leachate Pond); and
- Construct RRP - WWtE, Building - \$150,000 (reallocated from WWtE, Plant and Equipment).



Item 14.3 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 30 June 2019 totals \$195,327,925. This is an increase of \$9,197,735 from the 30 June 2018 equity of \$186,130,189 and represents the net change in assets from operations.

It was forecast that Total Equity as at 30 June 2019 will be above the original budget of \$193,948,686 by \$2,667,331.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 30 June 2019 is \$12,750,112 and Restricted Cash amount to \$92,147,654.

The net movement for the month is a decrease of \$536,916.

It was forecast that Total Cash and Investments as at 30 June 2019 will be above the original budget of \$91,723,171 by \$11,652,951. This was primarily as a result of the lower level of forecast capital expenditure compared to budget that was forecast for 2018/2019 together with additional funds generated from the increase in tonnages forecast for 2018/2019.

Investment Report (refer Attachment 5)

Term deposits valued at \$12,500,000 matured during June 2019. These were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.3 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2019/11958)
2. Capital Expenditure Statement (Ref: D2019/11959)
3. Statement of Financial Position (Ref: D2019/11960)
4. Statement of Cash and Investments (Ref: D2019/11961)
5. Investment Report (Ref: D2019/11962)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 June 2019.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2019.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				JUNE 2019				Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance				
Operating Income											
\$31,042,812	\$30,773,307	\$269,505	(F)	User Charges	\$32,130,871	\$30,773,307	\$1,357,564	(F)			
\$448,740	\$445,165	\$3,575	(F)	Special Charges	\$442,603	\$445,165	(\$2,562)	(U)			
\$555,614	\$488,557	\$67,057	(F)	Contributions	\$527,942	\$488,557	\$39,385	(F)			
\$390,126	\$382,426	\$7,700	(F)	Operating Grants	\$389,726	\$382,426	\$7,300	(F)			
\$341,510	\$400,000	(\$58,490)	(U)	Interest Municipal Cash Investments	\$336,000	\$400,000	(\$64,000)	(U)			
\$575,951	\$776,185	(\$200,234)	(U)	Reimbursements	\$650,434	\$776,185	(\$125,751)	(U)			
\$1,828,747	\$3,041,744	(\$1,212,997)	(U)	Other	\$2,885,234	\$3,041,744	(\$156,510)	(U)			
\$35,183,499	\$36,307,384	(\$1,123,885)	(U)	Total Operating Income	\$37,362,810	\$36,307,384	\$1,055,426	(F)			
Operating Expenditure											
\$7,399,823	\$8,519,311	\$1,119,488	(F)	Salary Expenses	\$7,503,047	\$8,519,311	\$1,016,264	(F)			
\$3,565,977	\$5,482,741	\$1,916,764	(F)	Contract Expenses	\$5,211,390	\$5,482,741	\$271,351	(F)			
\$877,509	\$1,787,559	\$910,050	(F)	Material Expenses	\$951,341	\$1,787,559	\$836,218	(F)			
\$326,663	\$302,318	(\$24,345)	(U)	Utility Expenses	\$344,299	\$302,318	(\$41,981)	(U)			
\$737,639	\$643,908	(\$93,731)	(U)	Fuel Expenses	\$720,027	\$643,908	(\$76,119)	(U)			
\$260,530	\$237,806	(\$22,724)	(U)	Insurance Expenses	\$244,000	\$237,806	(\$6,194)	(U)			
\$4,401,953	\$4,634,193	\$232,240	(F)	Depreciation Expenses	\$3,997,925	\$4,634,193	\$636,268	(F)			
\$14,340,161	\$13,499,714	(\$840,447)	(U)	Miscellaneous Expenses	\$15,091,207	\$13,499,714	(\$1,591,493)	(U)			
\$351,207	\$202,373	(\$148,834)	(U)	Provision Expenses	\$229,383	\$202,373	(\$27,010)	(U)			
(\$636,881)	(\$1,192,699)	(\$555,818)	(U)	Costs Allocated	(\$795,431)	(\$1,192,699)	(\$397,268)	(U)			
\$31,624,582	\$34,117,224	\$2,492,642	(F)	Total Operating Expenditure	\$33,497,189	\$34,117,224	\$620,035	(F)			
\$3,558,917	\$2,190,160	\$1,368,757	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$3,865,621	\$2,190,160	\$1,675,461	(F)			
Surplus	Surplus				Surplus	Surplus					

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$13,725,227 as at 30 June 2019.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



53 STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				JUNE 2019				Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance				
Other Revenues											
\$66,236	\$1,012,500	(\$946,264)	(U)	User Charges	\$87,021	\$1,012,500	(\$925,479)	(U)			
\$4,872,031	\$4,833,223	\$38,808	(F)	Secondary Waste Charge	\$4,805,404	\$4,833,223	(\$27,819)	(U)			
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)			
\$2,377,761	\$2,371,599	\$6,162	(F)	Interest Restricted Cash Investments	\$2,792,300	\$2,371,599	\$420,701	(F)			
\$500	\$50	\$450	(F)	Reimbursements	\$50	\$50	\$0	(F)			
\$131,091	\$274,418	(\$143,327)	(U)	Proceeds from Sale of Assets	\$307,773	\$274,418	\$33,355	(F)			
\$10,867	\$1,010,112	(\$999,245)	(U)	Other	\$20,119	\$1,010,112	(\$989,993)	(U)			
\$7,458,486	\$9,501,902	(\$2,043,416)	(U)	Total Other Revenues	\$8,012,667	\$9,501,902	(\$1,489,235)	(U)			
Other Expenses											
\$383,886	\$855,131	\$471,245	(F)	Salary Expenses	\$367,050	\$855,131	\$488,081	(F)			
\$151,564	\$1,510,454	\$1,358,890	(F)	Contract Expenses	\$177,024	\$1,510,454	\$1,333,430	(F)			
\$6,702	\$126,850	\$120,148	(F)	Material Expenses	\$10,750	\$126,850	\$116,100	(F)			
\$11,521	\$42,800	\$31,279	(F)	Utility Expenses	\$13,790	\$42,800	\$29,010	(F)			
\$0	\$1,000	\$1,000	(F)	Fuel Expenses	\$500	\$1,000	\$500	(F)			
\$22,169	\$71,894	\$49,725	(F)	Insurance Expenses	\$22,170	\$71,894	\$49,724	(F)			
\$77,548	\$432,660	\$355,112	(F)	Depreciation Expenses	\$78,496	\$432,660	\$354,164	(F)			
\$5,812	\$193,175	\$187,363	(F)	Miscellaneous Expenses	\$20,983	\$193,175	\$172,192	(F)			
\$141,222	\$204,121	\$62,899	(F)	Carrying Amount of Assets Disposed Of	\$273,049	\$204,121	(\$68,928)	(U)			
\$415,154	\$1,169,699	\$754,545	(F)	Costs Allocated	\$558,776	\$1,169,699	\$610,923	(F)			
\$1,215,578	\$4,607,784	\$3,392,206	(F)	Total Other Expenses	\$1,522,588	\$4,607,784	\$3,085,196	(F)			
\$6,242,908	\$4,894,118	\$1,348,790	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,490,079	\$4,894,118	\$1,595,961	(F)			
Surplus	Surplus				Surplus	Surplus					
\$9,801,825	\$7,084,278	\$2,717,547	(F)	NET RESULT	\$10,355,700	\$7,084,278	\$3,271,422	(F)			
Surplus	Surplus				Surplus	Surplus					
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments											
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)			
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)			
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)			
Other Comprehensive Income											
\$604,091	\$0	(\$604,091)	(U)	Revaluation of Assets/Accumulated Depreciation Reversal	\$302,794	\$0	(\$302,794)	(U)			
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0	(F)			
\$604,091	\$0	(\$604,091)	(U)	Total Other Comprehensive Income	\$302,794	\$0	(\$302,794)	(U)			
\$9,197,735	\$7,084,278	\$2,113,457	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$10,052,906	\$7,084,278	\$2,968,628	(F)			
Surplus	Surplus				Surplus	Surplus					



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CAPITAL EXPENDITURE STATEMENT

JUNE 2019

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$198,286	\$208,493	\$10,207	(F)	\$87,128	Purchase Vehicles - Ascot Place (24440/00)	\$223,252	\$208,493	(\$14,759) (U)
\$0	\$48,000	\$48,000	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$0	\$48,000	\$48,000 (F)
\$67,545	\$282,000	\$214,455	(F)	\$1,125	Purchase Information Technology & Communication Equipment (24550/00)	\$276,500	\$282,000	\$5,500 (F)
\$0	\$30,000	\$30,000	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000 (F)
\$0	\$257,000	\$257,000	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$62,000	\$257,000	\$195,000 (F)
\$0	\$5,000	\$5,000	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$1,500	\$5,000	\$3,500 (F)
\$265,831	\$830,493	\$564,662	(F)	\$88,253		\$563,252	\$830,493	\$267,241 (F)

CAPITAL EXPENDITURE STATEMENT

JUNE 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Resource Recovery									
\$423,548	\$0	(\$423,548)	(U)	\$0	Construct and Commission Resource Recovery Park - Wood Waste to Energy Building (24259/05)	\$150,000	\$0	(\$150,000)	(U)
\$0	\$10,000	\$10,000	(F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)	\$5,000	\$10,000	\$5,000	(F)
\$9,440	\$0	(\$9,440)	(U)	\$51,146	Construct and Commission Resource Recovery Commercial Transfer Station - Hazelmere (24259/10)	\$39,440	\$0	(\$39,440)	(U)
\$47,344	\$70,000	\$22,656	(F)	\$55,745	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)	\$41,945	\$70,000	\$28,055	(F)
\$250,719	\$225,000	(\$25,719)	(U)	\$52,942	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$251,758	\$225,000	(\$26,758)	(U)
\$2,396,628	\$2,650,000	\$253,372	(F)	\$471,299	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$2,110,083	\$2,650,000	\$539,917	(F)
\$171,110	\$225,000	\$53,890	(F)	\$381	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)	\$201,315	\$225,000	\$23,685	(F)
\$508,447	\$2,038,407	\$1,529,960	(F)	\$303,240	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$647,794	\$2,038,407	\$1,390,613	(F)
\$0	\$500,000	\$500,000	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$0	\$500,000	\$500,000	(F)
\$0	\$2,000	\$2,000	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$0	\$2,000	\$2,000	(F)
\$3,807,236	\$5,720,407	\$1,913,171	(F)	\$934,752		\$3,447,335	\$5,720,407	\$2,273,072	(F)

CAPITAL EXPENDITURE STATEMENT

JUNE 2019

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$30,000	\$30,000	(F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$30,000	\$30,000	\$0	(F)
\$0	\$63,000	\$63,000	(F)	\$0	Construct Storage Shed - Hazelmere (24250/05)	\$0	\$63,000	\$63,000	(F)
\$7,909	\$0	(\$7,909)	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$7,909	\$0	(\$7,909)	(U)
\$0	\$40,000	\$40,000	(F)	\$0	Upgrade Power Supply to Transfer Station - Red Hill Landfill Facility (24259/14)	\$0	\$40,000	\$40,000	(F)
\$0	\$40,000	\$40,000	(F)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$0	\$40,000	\$40,000	(F)
\$891,364	\$0	(\$891,364)	(U)	\$166,497	Construct Class III Cell Stage 14 - Red Hill Landfill Facility (24310/12)	\$1,120,000	\$0	(\$1,120,000)	(U)
\$0	\$750,000	\$750,000	(F)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$0	\$750,000	\$750,000	(F)
\$504,535	\$1,511,222	\$1,006,687	(F)	\$0	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$537,605	\$1,511,222	\$973,617	(F)
\$0	\$530,000	\$530,000	(F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$530,000	\$530,000	(F)
\$967,582	\$471,192	(\$496,390)	(U)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$968,192	\$471,192	(\$497,000)	(U)
\$0	\$500,000	\$500,000	(F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$50,000	\$500,000	\$450,000	(F)
\$12,301	\$200,000	\$187,699	(F)	\$0	Construct Stormwater Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$100,910	\$200,000	\$99,090	(F)

CAPITAL EXPENDITURE STATEMENT

JUNE 2019

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$7,050	\$123,000	\$115,950	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$123,000	\$123,000	\$0	(F)
\$0	\$15,000	\$15,000	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$15,000	\$15,000	\$0	(F)
\$0	\$200,000	\$200,000	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$50,000	\$200,000	\$150,000	(F)
\$0	\$150,000	\$150,000	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$0	\$150,000	\$150,000	(F)
\$34,756	\$4,600	(\$30,156)	(U)	\$0	Construct Security Fencing - Red Hill Landfill Facility (24394/00)	\$34,756	\$4,600	(\$30,156)	(U)
\$0	\$13,000	\$13,000	(F)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$13,000	\$13,000	\$0	(F)
\$39,990	\$29,474	(\$10,516)	(U)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$29,474	\$29,474	\$0	(F)
\$91,976	\$0	(\$91,976)	(U)	\$4,650	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$67,551	\$0	(\$67,551)	(U)
\$2,470	\$51,845	\$49,375	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$2,470	\$51,845	\$49,375	(F)
\$0	\$40,000	\$40,000	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$40,000	\$20,000	(F)
\$0	\$500,000	\$500,000	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$50,000	\$50,000	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$25,000	\$50,000	\$25,000	(F)
\$0	\$850,000	\$850,000	(F)	\$0	Liquid Waste Project - Red Hill Landfill Facility (24399/16)	\$0	\$850,000	\$850,000	(F)

CAPITAL EXPENDITURE STATEMENT

JUNE 2019

Year to Date					Full Year				
Actual	Budget	Variance			On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management									
\$1,534,206	\$3,910,000	\$2,375,794	(F)	\$1,183,371	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,183,500	\$3,910,000	\$1,726,500	(F)
\$266,605	\$2,001,276	\$1,734,671	(F)	\$0	Purchase / Replace Plant - Hazelmore (24410/01)	\$260,000	\$2,001,276	\$1,741,276	(F)
\$113,900	\$450,000	\$336,100	(F)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$400,000	\$450,000	\$50,000	(F)
\$217,136	\$382,000	\$164,864	(F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$256,340	\$382,000	\$125,660	(F)
\$21,000	\$19,000	(\$2,000)	(U)	\$9,988	Purchase / Replace Minor Plant and Equipment - Hazelmore (24420/02)	\$19,000	\$19,000	\$0	(F)
\$22,582	\$98,800	\$76,218	(F)	\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$98,800	\$98,800	\$0	(F)
\$75,912	\$40,044	(\$35,868)	(U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$118,912	\$40,044	(\$78,868)	(U)
\$0	\$4,000	\$4,000	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$0	\$4,000	\$4,000	(F)
\$0	\$17,700	\$17,700	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmore (24520/07)	\$10,000	\$17,700	\$7,700	(F)
\$0	\$103,000	\$103,000	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$0	\$103,000	\$103,000	(F)
\$0	\$51,480	\$51,480	(F)	\$0	Purchase / Replace Security System - Hazelmore (24530/10)	\$15,000	\$51,480	\$36,480	(F)
\$51,329	\$93,870	\$42,541	(F)	\$5,801	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$65,266	\$93,870	\$28,604	(F)
\$22,179	\$2,500	(\$19,679)	(U)	\$10,888	Purchase / Replace Miscellaneous Equipment - Hazelmore (24590/02)	\$14,966	\$2,500	(\$12,466)	(U)

CAPITAL EXPENDITURE STATEMENT

JUNE 2019

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$2,000	\$2,000	(F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$0	\$2,000	\$2,000	(F)
\$0	\$3,000	\$3,000	(F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$0	\$3,000	\$3,000	(F)
\$0	\$2,000	\$2,000	(F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$2,000	\$2,000	(F)
\$8,129	\$1,000	(\$7,129)	(U)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$8,304	\$1,000	(\$7,304)	(U)
\$0	\$2,000	\$2,000	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$2,000	\$2,000	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0	(F)
\$0	\$35,000	\$35,000	(F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$0	\$35,000	\$35,000	(F)
\$4,892,912	\$13,401,003	\$8,508,091	(F)	\$1,381,195		\$6,664,955	\$13,401,003	\$6,736,048	(F)
\$8,965,979	\$19,951,903	\$10,985,924	(F)	\$2,404,199	TOTAL CAPITAL EXPENDITURE	\$10,675,542	\$19,951,903	\$9,276,361	(F)



STATEMENT OF FINANCIAL POSITION

JUNE 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$1,680,201	\$1,498,764	Cash and Cash Equivalents	\$3,917,982	\$4,081,732	(\$163,750)	(U)
\$96,740,676	\$103,399,001	Investments	\$99,458,140	\$87,641,439	\$11,816,701	(F)
\$2,426,064	\$3,722,435	Trade and Other Receivables	\$2,578,713	\$2,578,375	\$338	(F)
\$29,845	\$54,739	Inventories	\$28,834	\$28,834	\$0	(F)
\$21,377	\$42,555	Other Assets	\$115,197	\$115,197	\$0	(F)
\$100,898,163	\$108,717,494	Total Current Assets	\$106,098,866	\$94,445,577	\$11,653,289	(F)
Current Liabilities						
\$3,604,991	\$5,541,725	Trade and Other Payables	\$3,846,227	\$3,846,227	\$0	(F)
\$1,541,191	\$1,629,324	Provisions	\$1,496,643	\$1,496,643	\$0	(F)
\$5,146,182	\$7,171,049	Total Current Liabilities	\$5,342,870	\$5,342,870	\$0	(F)
\$95,751,981	\$101,546,445	Net Current Assets	\$100,755,996	\$89,102,707	\$11,653,289	(F)
Non Current Assets						
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$50,570,000	\$0	(F)
\$7,393,454	\$7,282,047	Buildings	\$7,619,056	\$7,785,986	(\$166,930)	(U)
\$13,297,576	\$15,497,388	Structures	\$21,520,870	\$24,919,226	(\$3,398,356)	(U)
\$10,030,392	\$10,479,107	Plant	\$11,572,636	\$16,624,030	(\$5,051,394)	(U)
\$550,237	\$310,204	Equipment	\$821,675	\$1,064,458	(\$242,783)	(U)
\$156,852	\$143,201	Furniture and Fittings	\$93,828	\$193,763	(\$99,935)	(U)
\$11,953,602	\$13,411,331	Work in Progress	\$7,402,822	\$7,402,372	\$450	(F)
\$93,952,113	\$97,693,279	Total Non Current Assets	\$99,600,887	\$108,559,835	(\$8,958,948)	(U)
Non Current Liabilities						
\$3,573,905	\$3,911,799	Provisions	\$3,740,866	\$3,713,856	(\$27,010)	(U)
\$3,573,905	\$3,911,799	Total Non Current Liabilities	\$3,740,866	\$3,713,856	(\$27,010)	(U)
\$186,130,189	\$195,327,925	Net Assets	\$196,616,017	\$193,948,686	\$2,667,331	(F)
Equity						
\$46,428,548	\$52,924,818	Accumulated Surplus/Deficit	\$56,856,098	\$56,856,098	\$0	(F)
\$86,979,194	\$91,958,292	Cash Backed Reserves	\$86,678,310	\$86,678,310	\$0	(F)
\$41,602,029	\$41,247,080	Asset Revaluation Reserve	\$43,028,703	\$43,330,000	(\$301,297)	(U)
\$11,120,418	\$9,197,735	Net change in assets from operations	\$10,052,906	\$7,084,278	\$2,968,628	(F)
\$186,130,189	\$195,327,925	Total Equity	\$196,616,017	\$193,948,686	\$2,667,331	(F)

CASH AND INVESTMENTS JUNE 2019

Actual June 2018	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
1,676,751	1,495,314	Cash at Bank - Municipal Fund 01001/00	1,467,455	1,631,205	(163,750)	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
9,487,484	11,251,348	Investments - Municipal Fund 02021/00	8,536,421	2,447,076	6,089,345	(F)
11,167,685	12,750,112	Total Municipal Cash	10,007,326	4,081,731	5,925,595	(F)
Restricted Cash and Investments						
3,383,664	1,937,863	Restricted Investments - Plant and Equipment 02022/01	2,511,955	383,106	2,128,849	(F)
2,482,057	2,709,862	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,713,297	2,683,542	29,755	(F)
16,089,599	20,180,980	Restricted Investments - Future Development 02022/03	20,263,460	20,327,842	(64,382)	(F)
975,126	1,098,527	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,094,861	1,081,210	13,651	(F)
11,844	37,510	Restricted Investments - Environmental Insurance Red Hill 02022/05	37,556	13,129	24,427	(F)
14,737	15,192	Restricted Investments - Risk Management 02022/06	15,228	15,166	62	(F)
589,575	602,871	Restricted Investments - Class IV Cells Red Hill 02022/07	607,571	171,292	436,279	(F)
328,109	312,586	Restricted Investments - Regional Development 02022/08	313,577	400,342	(86,765)	(F)
56,190,599	57,994,036	Restricted Investments - Secondary Waste Processing 02022/09	58,532,712	54,618,921	3,913,791	(F)
5,929,276	6,031,536	Restricted Investments - Class III Cells 02022/10	6,062,876	6,737,441	(674,565)	(F)
74,410	76,706	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	77,094	76,555	539	(F)
273,998	189,362	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
910,197	960,622	Restricted Investments - Long Service Leave 02022/90	968,844	963,129	5,715	(F)
87,253,192	92,147,653	Total Restricted Cash	93,368,796	87,641,440	5,727,356	(F)
98,420,877	104,897,765	TOTAL CASH AND INVESTMENTS	103,376,122	91,723,171	11,652,951	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

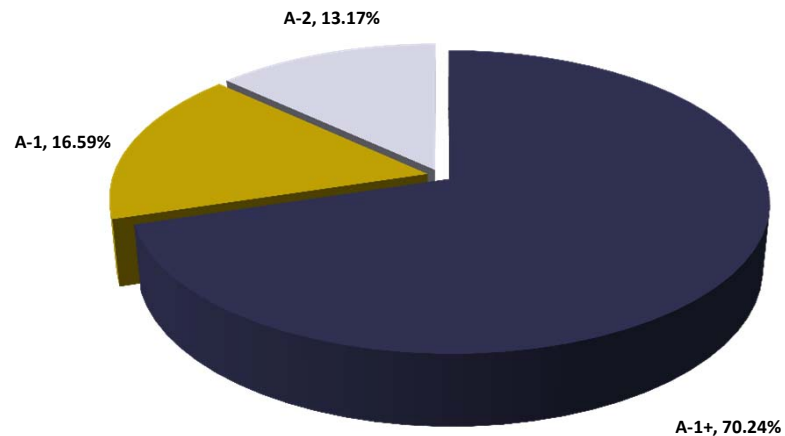
EMRC Investment Report

June 2019

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	70.24%	100.00%
AA	A-1	16.59%	100.00%
BBB	A-2	13.17%	15.00%
		<u>100.00%</u>	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio	
AMP	BBB	A-2	4.39%	
ANZ Banking Group	AAA	A-1+	6.83%	
Bankwest	AAA	A-1+	0.00%	
Bank of Queensland	BBB	A-2	4.39%	
ING	AA	A-1	6.83%	
ME Bank	BBB	A-2	4.39%	*
NAB	AAA	A-1+	31.22%	
Suncorp	AA	A-1	9.76%	*
Westpac / St. George Bank	AAA	A-1+	32.19%	
			<u>100.00%</u>	

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	60%
		<u>100.00%</u>	

IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	14.15%
Fossil Fuel ADI's	85.85%
	100.00%

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.4 CLOSURE OF EMRC FACILITIES FOR THE CHRISTMAS/NEW YEAR PERIOD 2019/2020

REFERENCE: D2019/10163

PURPOSE OF REPORT

The purpose of this report is to seek approval from Council for the closure of EMRC facilities over the 2019/2020 Christmas/New Year period.

KEY POINTS AND RECOMMENDATION(S)

- It is standard practice for the EMRC Administration Office to close over the Christmas/New Year period.
- Waste Management Facilities close for a more limited period of time over the Christmas/New Year period.

Recommendation(s)

That Council approves:

1. The EMRC Administration Office being closed from 5pm Tuesday 24 December 2019 and on each day thereafter until it re-opens on Thursday 2 January 2020.
2. The Hazelmere Resource Recovery Park being closed from 3pm Tuesday 24 December 2019 and on each day thereafter until it re-opens on Thursday, 2 January 2020.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Wednesday 25 December 2019) and New Year's Day (Wednesday 1 January 2020).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Boxing Day (Thursday 26 December 2019) only.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council at its meeting on 8 December 1994 resolved that the Red Hill Waste Management Facility close on Christmas Day, New Year's Day and Good Friday of each year. Consequently over the Christmas/New Year period, the Red Hill Waste Management Facility was closed on Christmas Day and New Year's Day. (Ref: DMDOC/148557)

It has been standard practice in the past to close the EMRC Administration Office during the Christmas and New Year period and to close the Hazelmere Resource Recovery Park between Christmas Day and New Year's Day (subject to operational requirements assessed closer to the Christmas/New Year closure period).

In 2018/2019, the EMRC Administration Office was closed from Friday 21 December 2018 and re-opened on Wednesday 2 January 2019. The Hazelmere Resource Recovery Park was also closed during the same period. In consultation with the Shire of Mundaring, the Coppin Road Transfer Station was closed on Christmas Day and New Year's Day. The Mathieson Road Transfer Station opening hours were not affected by the 2018/2019 Christmas/New Year period.



Item 14.4 continued

REPORT

It is proposed that the EMRC Administration Office be closed from 5pm Tuesday 24 December 2019 and re-open on Thursday 2 January 2020. As most enquiries during this period of closure would relate to waste disposal and can be handled at the Red Hill Waste Management Facility, it is considered that customers and/or the general public will not be inconvenienced by this arrangement.

There may be a requirement for the Hazelmere Commercial and Industrial (C&I) facility to operate over the Christmas/New Year period. It is also possible that contracted customers may require supply of wood fines during this period. An assessment regarding the closure of the Hazelmere Resource Recovery Park over the Christmas and New Year period will therefore be made closer to the Christmas/New Year closure period. If the assessment concludes that there is no operational requirement for the Hazelmere Resource Recovery Park to remain open, then the proposal is to close that facility from 3pm Tuesday 24 December 2019 and re-open on Thursday 2 January 2020.

The EMRC Council previously resolved that the Red Hill Waste Management Facility close on Christmas Day, New Year's Day and Good Friday of each year. It is proposed that this arrangement continues with the Red Hill Waste Management Facility being closed on Christmas Day (Wednesday 25 December 2019) and New Year's Day (Wednesday 1 January 2020) for the upcoming Christmas/New Year period.

The EMRC operates the Coppin Road and Mathieson Road Transfer Stations on behalf of the Shire of Mundaring. In consultation with the Shire of Mundaring and in accordance with the Site Management Agreement, the Mathieson Road Transfer Station will be closed on Boxing Day (Thursday 26 December 2019) only for the 2019/2020 Christmas and New Year period. Please note that Christmas Day (Wednesday, 25 December 2019) falls on a day when the Mathieson Road Transfer Station is usually closed. There is no requirement to close the Coppin Road Transfer Station as Christmas, Boxing Day and New Year's Day fall on the days when the Coppin Road Transfer Station is usually closed.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.2 To manage partnerships and relationships with stakeholders
- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Reduction of accrued leave balances.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.4 continued

Member Council

Town of Bassendean
City of Bayswater
City of Belmont
City of Kalamunda
Shire of Mundaring
City of Swan

Member Councils to note closure dates for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park (all Member Councils) and Boxing Day closure dates for the Mathieson Road Transfer Station (Shire of Mundaring).

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council approves:

1. The EMRC Administration Office being closed from 5pm Tuesday 24 December 2019 and on each day thereafter until it re-opens on Thursday 2 January 2020.
2. The Hazelmere Resource Recovery Park being closed from 3pm Tuesday 24 December 2019 and on each day thereafter until it re-opens on Thursday 2 January 2020, subject to an assessment of operational requirements closer to Christmas.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Wednesday 25 December 2019) and New Year's Day (Wednesday 1 January 2020).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Boxing Day (Thursday 26 December 2019) only.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL APPROVES:

1. THE EMRC ADMINISTRATION OFFICE BEING CLOSED FROM 5PM TUESDAY 24 DECEMBER 2019 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON THURSDAY 2 JANUARY 2020.
2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3PM TUESDAY 24 DECEMBER 2019 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON THURSDAY 2 JANUARY 2020, SUBJECT TO AN ASSESSMENT OF OPERATIONAL REQUIREMENTS CLOSER TO THE CHRISTMAS AND NEW YEAR PERIOD.
3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (WEDNESDAY 25 DECEMBER 2019) AND NEW YEAR'S DAY (WEDNESDAY 1 JANUARY 2020).
4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON BOXING DAY (THURSDAY 25 DECEMBER 2019) ONLY.

CARRIED UNANIMOUSLY



14.5 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER

REFERENCE: D2019/10965

PURPOSE OF REPORT

The purpose of this report is to seek the change of the officer member and the deputy member to the Waste Advisory Committee (WAC) for the Town of Bassendean.

KEY POINTS AND RECOMMENDATION(S)

- The EMRC has received a request from the Town of Bassendean that the Executive Manager Infrastructure and the Waste and Recycling Coordinator be nominated to the position of member and deputy member to the WAC.
- It is a requirement of section 5.10 of the *Local Government Act 1995* that appointment of a person to a committee be made by an Absolute Majority decision of Council.

Recommendation(s)

That Council by absolute majority:

1. In accordance with section 5.11(2)(b) of the *Local Government Act 1995*, cancels the appointments of the Director Operational Services and Manager Asset Services from the Town of Bassendean as member and deputy member to the Waste Advisory Committee respectively.
2. In accordance with section 5.10 of the *Local Government Act 1995*, appoints the Executive Manager Infrastructure, Town of Bassendean, as a member on the Waste Advisory Committee.
3. In accordance with section 5.10 of the *Local Government Act 1995*, appoints the Waste and Recycling Coordinator, Town of Bassendean, as a deputy member on the Waste Advisory Committee.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

At the Council meeting held on 21 March 2019, the Director Operational Services and Manager Asset Services from the Town of Bassendean were appointed as the Town of Bassendean's officer member and deputy officer member respectively for the Waste Advisory Committee. (Ref: D2019/03849)

REPORT

Section 5.11(2)(b) of the *Local Government Act 1995* provides that membership of a committee continues until the local government removes the person from the office of committee member or the office of committee member otherwise becomes vacant.

The EMRC has received a request from the Town of Bassendean that the newly created role of Executive Manager Infrastructure be nominated to the position of member to the WAC. The Town of Bassendean has also requested that the Waste and Recycling Coordinator be nominated to the position of deputy member to the WAC.



Item 14.5 continued

Accordingly, it is proposed that the appointment of the position of Director Infrastructure Services from the Town of Bassendean as officer member of the WAC be cancelled and replaced by the Executive Manager Infrastructure. It is also proposed that the appointment of the position of Manager Asset Services from the Town of Bassendean as deputy officer member of the WAC be cancelled and replaced by the Waste and Recycling Coordinator.

It is also a requirement of section 5.10 of the *Local Government Act 1995* that the appointment of a person to a committee is to be made by an Absolute Majority decision of Council.

For member Council officers, the appointment to the WAC committee is by office (position), rather than name, as is usually considered administratively more efficient because, if during the term of office the person resigns from their substantive position, their replacement will automatically fill their position on the Committee without having to take a report to Council to formally make the appointment.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	The Town of Bassendean will have a new officer committee member and deputy member on the WAC.
City of Bayswater	
City of Belmont	Nil
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority



Item 14.5 continued

RECOMMENDATION(S)

That Council by absolute majority:

1. In accordance with section 5.11(2)(b) of *the Local Government Act 1995*, cancels the appointments of the Director Operational Services and Manager Asset Services from the Town of Bassendean as member and deputy member to the Waste Advisory Committee respectively.
2. In accordance with section 5.10 of the *Local Government Act 1995*, appoints the Executive Manager Infrastructure, Town of Bassendean, as a member on the Waste Advisory Committee.
3. In accordance with section 5.10 of the *Local Government Act 1995*, appoints the Waste and Recycling Coordinator, Town of Bassendean, as a deputy member on the Waste Advisory Committee.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL BY ABSOLUTE MAJORITY:

1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE *LOCAL GOVERNMENT ACT 1995*, CANCELS THE APPOINTMENTS OF THE DIRECTOR OPERATIONAL SERVICES AND MANAGER ASSET SERVICES FROM THE TOWN OF BASSENDEAN AS MEMBER AND DEPUTY MEMBER TO THE WASTE ADVISORY COMMITTEE RESPECTIVELY.
2. IN ACCORDANCE WITH SECTION 5.10 OF THE *LOCAL GOVERNMENT ACT 1995*, APPOINTS THE EXECUTIVE MANAGER INFRASTRUCTURE, TOWN OF BASSENDEAN, AS A MEMBER ON THE WASTE ADVISORY COMMITTEE.
3. IN ACCORDANCE WITH SECTION 5.10 OF THE *LOCAL GOVERNMENT ACT 1995*, APPOINTS THE WASTE AND RECYCLING COORDINATOR, TOWN OF BASSENDEAN, AS A DEPUTY MEMBER ON THE WASTE ADVISORY COMMITTEE.

CARRIED BY ABSOLUTE MAJORITY 12/0



14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2019/10405

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 CORPORATE SERVICES

- 1.1 REGISTER OF COUNCIL RESOLUTIONS (Ref: D2019/11999)
- 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2019/09509)
- 1.3 CORPORATE BUSINESS PLAN 2018/2019 TO 2022/2023 PROGRESS REPORT JANUARY TO JUNE 2019 (Ref: D2019/11533)

2 REGIONAL SERVICES

- 2.1 REGIONAL SERVICES ACTIVITY REPORT APRIL TO JUNE 2019 (Ref: D2019/11688)
- 2.2 REGIONAL SERVICES SUMMARIES APRIL TO JUNE 2019 (Ref: D2019/11689)
- 2.3 COOPERATIVE RESEARCH CENTRE FOR WATER SENSITIVE CITIES (Ref: D2019/1690)

3 WASTE MANAGEMENT SERVICES

- 3.1 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2019 (Ref: D2019/11697)
- 3.2 CONTAINER DEPOSIT SCHEME – PROCESSING PROVIDERS (Ref: D2019/11968)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin accompanying the 22 August 2019 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR PALMER

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 AUGUST 2019 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council

22 August 2019

COUNCIL INFORMATION BULLETIN

22 August 2019

(REF: D2019/10405)

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1 CORPORATE SERVICES

1.1 REGISTER OF COUNCIL RESOLUTIONS 2019

REFERENCE: D2019/11999

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINT(S)

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillor's to review previous decisions made.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.

With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

REPORT

The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

As reported.

SUSTAINABILITY IMPLICATIONS

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Register of Council Resolutions 2019 (D2019/12122)

DATE		RESOLUTIONS	STATUS
1.	21 FEBRUARY 2019	11.1 PROPOSED REGIONAL SERVICES CONSULTING RATES AND MISCELLANEOUS ADMINISTRATION FEES AND CHARGES FOR 2019/2020 (D2019/01224 (CEOAC) – D2019/02776) <ol style="list-style-type: none"> 1. THE PROPOSED 2019/2020 REGIONAL SERVICES CONSULTING RATES AND STEAM WEEDER HIRE CHARGES AND THE EMRC'S ADMINISTRATION FEES AND CHARGES, FORMING ATTACHMENT 1 AND 2 TO THIS REPORT, BE UTILISED IN DEVELOPING THE DRAFT 2019/2020 BUDGET. 2. FUTURE REPORTS ON CONSULTING RATES ARE INCLUDED IN THE EMRC'S BUDGET PROCESS, UNLESS THERE IS A SIGNIFICANT CHANGE IN DIRECTION FOR CONSULTING SERVICE, WHICH THEN REQUIRES CEOAC ADVICE. 	COMPLETE
2.	21 FEBRUARY 2019	19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC (D2019/01570 (CEOAC) – D2019/02257) <ol style="list-style-type: none"> 1. NOT PURSUE ANY CHANGES TO THE ESTABLISHMENT AGREEMENT AT THIS TIME; AND 2. NOTES THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE HAS WITHDRAWN THE INITIAL DRAFT RESPONSES TO THE JULY 2018 WORKSHOP QUESTIONS TO ALLOW FURTHER TIME FOR THE COMMITTEE TO GIVE FURTHER CONSIDERATIONS TO THE RESPONSES DURING MARCH 2019. 	ONGOING
3.	21 FEBRUARY 2019	14.1 REVIEW OF THE MANAGEMENT OF INVESTMENT POLICY (D2018/17029 (IC) – D2019/02706) <ol style="list-style-type: none"> 1. COUNCIL ADOPTS THE INVESTMENT STRATEGY OF INVESTING WITH FINANCIAL INSTITUTIONS THAT DO NOT INVEST IN OR FINANCE THE FOSSIL FUEL INDUSTRY, AS LONG AS: <ol style="list-style-type: none"> a. THE INVESTMENT IS COMPLIANT WITH COUNCIL'S EXISTING APPROACH TO RISK MANAGEMENT; AND b. THE INVESTMENT RATE OF INTEREST IS FAVOURABLE TO OTHER SIMILAR INVESTMENTS THAT MAY BE ON OFFER AT THE TIME OF INVESTMENT. 2. THE REVISED EMRC POLICY 3.3 MANAGEMENT OF INVESTMENTS FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL. 	COMPLETE
4.	21 FEBRUARY 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2018 (D2019/00722) <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER AND DECEMBER PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$20,392,784.79.</p>	NOTED
5.	21 FEBRUARY 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2018 (D2019/00723) <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2018.</p>	COMPLETE
6.	21 FEBRUARY 2019	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2018 (D2019/02507) <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2018..</p>	COMPLETE

DATE

RESOLUTIONS

STATUS

7.	21 FEBRUARY 2019	14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2019/00720) THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT	NOTED
8.	21 FEBRUARY 2019	14.5 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2019/02046) 1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , CANCEL THE APPOINTMENT OF THE DIRECTOR TECHNICAL SERVICES, FROM THE CITY OF BELMONT AS A MEMBER TO THE TECHNICAL ADVISORY COMMITTEE AND RESOURCE RECOVERY COMMITTEE. 2. IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPOINTS THE DIRECTOR INFRASTRUCTURE SERVICES, CITY OF BELMONT, AS A MEMBER ON THE TECHNICAL ADVISORY COMMITTEE AND RESOURCE RECOVERY COMMITTEE.	COMPLETE
9.	21 FEBRUARY 2019	19.2 DRAFT MEMORANDUM OF UNDERSTANDING – RENEWABLE ENERGY POWER PURCHASE AGREEMENT (D2019/01444 (TAC) – D2019/02170) 1. COUNCIL APPROVES IN PRINCIPLE THE DEVELOPMENT OF A DRAFT MEMORANDUM OF UNDERSTANDING BETWEEN THE EMRC, THE RRF PARTICIPATING MEMBER COUNCILS AND HITACHI ZOSEN INOVA (HZI) CONSORTIUM FOR THE SUPPLY OF RENEWABLE ENERGY FROM THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
10.	21 FEBRUARY 2019	19.3 RESOURCE RECOVERY FACILITY UPDATE (D2019/01428 (TAC) – D2019/02171) 1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT MAY NOT BE REACHED BY 14 MARCH 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT. 2. COUNCIL GRANTS AN EXTENSION OF TIME FOR THE CONTRACTOR TO ACHIEVE FINANCIAL CLOSE UNTIL 30 JUNE 2019. 3. COUNCIL AUTHORISES THE CEO TO GRANT FURTHER EXTENSIONS OF TIME TO THE CONTRACTOR FOR FINANCIAL CLOSE AS REQUIRED. 4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETE NOT UTILISED
11.	21 FEBRUARY 2019	19.4 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY (D2019/01562 (TAC) – D2019/02172) THAT COUNCIL DEFER THE ITEM TO A FUTURE COUNCIL MEETING AND REQUEST THE CEO HOLD A BRIEFING SESSION TO INTERESTED COUNCILLORS.	COMPLETE
12.	21 FEBRUARY 2019	11.1 2019 AUSTRALIAN LANDFILL AND TRANSFER STATIONS CONFERENCE (D2019/01555 (TAC) – D2019/02833) THAT COUNCILLOR(S) LAVELL BE REGISTERED TO ATTEND THE 2019 AUSTRALIAN LANDFILL & TRANSFER STATIONS CONFERENCE BEING HELD IN BRISBANE FROM 26 TO 29 MARCH 2019.	COMPLETE

DATE		RESOLUTIONS	STATUS
13.	21 FEBRUARY 2019	<p>11.1 TENDER 2018-006 SUPPLY OF ALTERNATIVE DAILY COVER (D2019/01065 (TAC) – D20189/02821)</p> <ol style="list-style-type: none"> COUNCIL AWARD TENDER 2018-006 TO ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRALIA) LIMITED FOR THE PERIOD 1 MARCH 2019 TO 28 FEBRUARY 2022 IN ACCORDANCE WITH THEIR SUBMITTED PRICE SCHEDULE ATTACHED TO THIS REPORT WITH AN OPTION OF TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE. THE CONTRACT RATES FOR TENDER 2018-006 BE ADJUSTED ANNUALLY USING THE CONSUMER PRICE INDEX FOR PERTH FOR THE PREVIOUS TWELVE MONTHS. 	AWARDED
14.	21 FEBRUARY 2019	<p>11.2 TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE (D2019/01211 (TAC) – D2019/11342)</p> <ol style="list-style-type: none"> COUNCIL AWARD TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE TO B&J CATALANO PTY LTD AT THE LISTED RATES FORMING THE ATTACHMENT TO THIS REPORT, FOR THE PERIOD 1 MARCH 2019 TO 28 FEBRUARY 2021, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE. THE CEO BE AUTHORISED TO ENTER INTO A CONTRACT WITH B&J CATALANO PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND B&J CATALANO PTY LTD. THE CONTRACT RATES FOR TENDER 2018-011 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE ARE ADJUSTED ANNUALLY AT EACH ANNIVERSARY OF THE CONTRACT BASED ON THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS. 	<p>AWARDED</p> <p>COMPLETE</p>
15.	21 FEBRUARY 2019	<p>11.3 HAZELMERE WOODWASTE TO ENERGY PLANT, SUPERINTENDENT ROLE (D2019/01574 (TAC) – D2019/02825)</p> <ol style="list-style-type: none"> COUNCIL ACKNOWLEDGES THAT BECAUSE OF MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD EXISTING INVOLVEMENT AND EXPERIENCE, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME TO COMPLETE THE REQUIREMENTS OF THE CONTRACT SUPERINTENDENT FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. NOTES THE EXPENDITURE OF CONSULTING FEES TO THE VALUE INDICATED IN THE REPORT, REQUIRED TO COMPLETE THE SUPERINTENDING OF THE CONTRACT BY MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD, TO BE FUNDED FROM THE SECONDARY WASTE RESERVE. 	NOTED
16.	21 FEBRUARY 2019	<p>11.5 TENDER 2018-003 HAZELMERE RESOURCE RECOVERY PARK WEIGHBRIDGE UPGRADE (D2019/02350 (TAC) – D2019/02826)</p> <ol style="list-style-type: none"> COUNCIL ENDORSES THE AWARD OF TENDER 2018-003 FOR HAZELMERE RESOURCE RECOVERY PARK WEIGHBRIDGE UPGRADE TO ACCUCORP PTY LTD T/A ACCUWEIGH PTY LTD FOR THE SUM OF \$370,445 (EX GST). COUNCIL ENDORSES THE OFFER FROM ACCUCORP PTY LTD T/A ACCUWEIGH PTY LTD TO UNDERTAKE WEIGHBRIDGE MAINTENANCE AND CALIBRATION SERVICES FOR TWO (2) YEARS FOR THE SUM OF \$10,190 (EX GST). COUNCIL ENDORSES THE SUPPLY OF SPARE PARTS AS PER THE PRICE SCHEDULE ATTACHED TO THIS REPORT. COUNCIL AUTHORISE A 15% CONTINGENCY ON THE CONTRACT SUM FOR CONTRACT VARIATIONS FOR TENDER 2018- 003. 	AWARDED

DATE		RESOLUTIONS	STATUS
17.	21 MARCH 2019	<p>11.1 HALF YEAR BUDGET REVIEW 2018/2019 (D2019/03161 (AC) – D2019/04150)</p> <p>THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> R.33A, ADOPTS THE REVIEW OF THE 2018/2019 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.</p>	COMPLETE
18.	21 MARCH 2019	<p>11.2 COMPLIANCE AUDIT RETURN 2018 (D2019/03162 (AC) – D2019/04151)</p> <p>THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2018, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2019.</p>	COMPLETE
19.	21 MARCH 2019	<p>19.1 UPDATE ON THE REVIEW OF THE ESTABLISHMENT AGREEMENT OF THE EMRC (D2019/03943)</p> <p>THAT COUNCIL NOTES THE RESPONSES PROVIDED BY THE CEOAC IN RELATION TO THE QUESTIONS RAISED AT THE 19 JULY 2018 WORKSHOP.</p>	NOTED
20.	21 MARCH 2019	<p>19.2 LIQUID WASTE PROJECT, RED HILL WASTE MANAGEMENT FACILITY (D2019/04021)</p> <ol style="list-style-type: none"> 1. THE BUSINESS PLAN FOR THE PROPOSED LIQUID WASTE PROJECT AT THE RED HILL WASTE MANAGEMENT FACILITY ATTACHED TO THIS REPORT BE ENDORSED. 2. COUNCIL ACKNOWLEDGE THAT THE LIQUID WASTE PROJECT IS A CONTINUING PROJECT AND SERVICE UNDER THE EMRC ESTABLISHMENT AGREEMENT. 3. IN THE FIRST STAGE OF THE PROJECT, ACCEPTANCE OF LIQUID WASTES WILL BE RESTRICTED TO CATEGORIES CLASSIFIED AS NON-DANGEROUS GOODS IN ACCORDANCE WITH THE AUSTRALIAN DANGEROUS GOODS CODE. 4. ANY FURTHER STAGES OF THE PROJECT WILL COME BACK TO COUNCIL FOR FURTHER ENDORSEMENT. 5. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS
21.	21 MARCH 2019	<p>19.3 CHIEF EXECUTIVE OFFICER RECRUITMENT- POSITION DESCRIPTION, REMUNERATION PACKAGE AND ADVERTISING PROCESS (DD2019/03959)</p> <ol style="list-style-type: none"> 1. COUNCIL ENDORSE THE DRAFT POSITION DESCRIPTION FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT. 2. COUNCIL APPROVE THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$260,000 TO \$300,000 PER ANNUM. 3. COUNCIL ENDORSE THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT. 4. COUNCIL NOTE THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED IN THE 'WEST AUSTRALIAN' NEWSPAPER, AND OTHER MEDIA WITH APPLICATIONS FOR THE ROLE CLOSING ON MONDAY 22 APRIL 2019 AT 5.00PM WST. 5. THE REPORT AND ATTACHMENT 3 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN. 	COMPLETE

DATE		RESOLUTIONS	STATUS
22.	21 MARCH 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JANUARY AND FEBRUARY 2019 (D2019/03380) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY AND FEBRUARY PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$23,006,488.29	NOTED
23.	21 MARCH 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2019 (D2019/02874) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2019.	COMPLETE
24.	21 MARCH 2019	14.3 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2019/04029) 1. COUNCIL ADVERTISES THE PROPOSED <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> , FORMING ATTACHMENT 1 TO THIS REPORT. 2. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION. 3. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.	IN PROGRESS
25.	21 MARCH 2019	14.4 WASTE ADVISORY GROUP COMMITTEE (D2019/03379) 1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ESTABLISHES A WASTE ADVISORY COMMITTEE, WITH TERMS OF REFERENCE AS CONTAINED WITHIN THE ATTACHMENT OF THIS REPORT. 2. DISBAND THE TECHNICAL ADVISORY COMMITTEE AND THE RESOURCE RECOVERY COMMITTEE. 3. ADOPTS THE WASTE ADVISORY COMMITTEE MEETING DATES, TIMES AND PLACES FOR THE REST OF 2019 CALENDAR YEAR AS OUTLINED IN THE REPORT.	COMPLETE

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DATE		RESOLUTIONS			STATUS																																													
26.	21 MARCH 2019	<p>14.5 APPOINTMENT OF MEMBERS TO THE WASTE ADVISORY COMMITTEE (D2019/03849)</p> <p>THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>:</p> <p>1. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED TO THE WASTE ADVISORY COMMITTEE:</p> <table><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>COUNCILLOR MEMBER</u></th><th><u>OFFICER MEMBER</u></th></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR MYKYTIUK</td><td>DIRECTOR OPERATIONAL SERVICES</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR MCKENNA</td><td>DIRECTOR WORKS AND INFRASTRUCTURE</td></tr><tr><td>CITY OF BELMONT</td><td>CR WOLFF</td><td>DIRECTOR INFRASTRUCTURE SERVICES</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR O'CONNOR</td><td>DIRECTOR ASSET SERVICES</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR LAVELL</td><td>DIRECTOR INFRASTRUCTURE SERVICES</td></tr><tr><td>CITY OF SWAN</td><td>CR MCDONNELL</td><td>EXECUTIVE MANAGER OPERATIONS</td></tr><tr><td>EMRC</td><td></td><td>CHIEF EXECUTIVE OFFICER</td></tr></table> <p>2. THE FOLLOWING COUNCILLORS AND OFFICERS BE APPOINTED AS DEPUTY MEMBERS TO THE RESOURCE RECOVERY COMMITTEE:</p> <table><tr><th><u>PARTICIPANT LOCAL GOVERNMENT</u></th><th><u>DEPUTY COUNCILLOR MEMBER</u></th><th><u>DEPUTY OFFICER MEMBER</u></th></tr><tr><td>TOWN OF BASSENDEAN</td><td>CR WILSON</td><td>MANAGER ASSET SERVICES</td></tr><tr><td>CITY OF BAYSWATER</td><td>CR PALMER</td><td>MANAGER ENVIRONMENTAL HEALTH SERVICES</td></tr><tr><td>CITY OF BELMONT</td><td>CR POWELL</td><td>MANAGER WORKS</td></tr><tr><td>CITY OF KALAMUNDA</td><td>CR STALLARD</td><td>MANAGER ASSET & WASTE OPERATIONS</td></tr><tr><td>SHIRE OF MUNDARING</td><td>CR DAW</td><td>MANAGER DESIGN SERVICES</td></tr><tr><td>CITY OF SWAN</td><td>CR KOVALEVS</td><td>MANAGER FLEET & WASTE SERVICES</td></tr></table>			<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES	CITY OF BAYSWATER	CR MCKENNA	DIRECTOR WORKS AND INFRASTRUCTURE	CITY OF BELMONT	CR WOLFF	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF KALAMUNDA	CR O'CONNOR	DIRECTOR ASSET SERVICES	SHIRE OF MUNDARING	CR LAVELL	DIRECTOR INFRASTRUCTURE SERVICES	CITY OF SWAN	CR MCDONNELL	EXECUTIVE MANAGER OPERATIONS	EMRC		CHIEF EXECUTIVE OFFICER	<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>	TOWN OF BASSENDEAN	CR WILSON	MANAGER ASSET SERVICES	CITY OF BAYSWATER	CR PALMER	MANAGER ENVIRONMENTAL HEALTH SERVICES	CITY OF BELMONT	CR POWELL	MANAGER WORKS	CITY OF KALAMUNDA	CR STALLARD	MANAGER ASSET & WASTE OPERATIONS	SHIRE OF MUNDARING	CR DAW	MANAGER DESIGN SERVICES	CITY OF SWAN	CR KOVALEVS	MANAGER FLEET & WASTE SERVICES	COMPLETE
<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>COUNCILLOR MEMBER</u>	<u>OFFICER MEMBER</u>																																																
TOWN OF BASSENDEAN	CR MYKYTIUK	DIRECTOR OPERATIONAL SERVICES																																																
CITY OF BAYSWATER	CR MCKENNA	DIRECTOR WORKS AND INFRASTRUCTURE																																																
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<u>PARTICIPANT LOCAL GOVERNMENT</u>	<u>DEPUTY COUNCILLOR MEMBER</u>	<u>DEPUTY OFFICER MEMBER</u>																																																
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CITY OF SWAN	CR KOVALEVS	MANAGER FLEET & WASTE SERVICES																																																

DATE		RESOLUTIONS	STATUS
27.	21 MARCH 2019	14.6 REVIEW OF THE MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY (D2019/03460) THAT THE REVISED EMRC POLICY 1.5 MEETING AGENDA / MINUTES – CONFIDENTIAL ITEMS POLICY FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETE
28.	21 MARCH 2019	14.9 EMRC STAKEHOLDER NETWORKING EVENTS (D2019/03936) THAT COUNCIL NOT PROCEED WITH THE EMRC STAKEHOLDER NETWORKING EVENT IN THE CURRENT FORMAT IN 2019 BUT CONSIDERS HOSTING RELEVANT EVENTS, AS PRESENTED TO COUNCIL FROM TIME TO TIME, WHICH HAVE A PARTICULAR FOCUS OR CAUSE FOR CELEBRATION.	NOTED
29.	21 MARCH 2019	11.1 PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY (D2019/02984 (RRC) – D2019/04263) 1. THE EMRC BEGIN THE PROCESS OF DEVELOPING A LONG-TERM FOOD ORGANIC & GARDEN ORGANIC (FOGO) STRATEGY INCLUDING, IF REQUIRED, SEEKING EXPRESSIONS OF INTEREST FOR THE APPROPRIATE TECHNOLOGY TO IMPLEMENT LONG-TERM FOGO PROCESSING SOLUTIONS TO CATER FOR ALL MEMBER COUNCIL WASTE STREAMS. 2. IN THE INTERIM, THE EMRC PROCEEDS WITH THE PROCUREMENT PROCESS AND LICENCE APPROVAL FOR THE ADDITION OF A TRIAL MOBILE AERATOR FLOOR (MAF) COMPOSTING SYSTEM FOR THE PROCESSING OF UP TO 10,000 TPA OF FOGO WASTE AT THE RED HILL WASTE MANAGEMENT FACILITY. 3. APPROVES THE EXPENDITURE OF UP TO \$400,000 EX GST FOR THE PURCHASE AND INSTALLATION OF A SUITABLE MAF SYSTEM, INCLUDING HARDSTAND INSTALLATION AND THAT THE FUNDS BE ALLOCATED FROM THE SECONDARY WASTE RESERVE. 4. NOTES THAT INTERIM ARRANGEMENTS ARE AVAILABLE WITH SEVERAL THIRD PARTY PROCESSORS OF FOGO WASTE IF THE INSTALLATION OF A PROCESSING FACILITY OR THE LICENCE APPROVAL IS DELAYED FOR WHATEVER REASON BEYOND PLANNED START DATES FOR FOGO COLLECTIONS BY MEMBER COUNCILS. 5. ADVISE THE TOWN OF BASSENDEAN AND THE CITY OF BAYSWATER OF THE COUNCIL RESOLUTION AND AUTHORISE THE CEO TO ENTER INTO NEGOTIATIONS WITH THESE MEMBER COUNCILS FOR A SUITABLE PROCESSING ARRANGEMENT. 6. SEEK FUNDING SUPPORT FROM THE WASTE AUTHORITY FOR THE FOGO TRIAL AT THE RED HILL WASTE MANAGEMENT FACILITY. 7. THAT THE EMRC EXPLORE ALL MARKETING OPPORTUNITIES FOR THE COMPOST PRODUCT DURING THE FOGO TRIAL PERIOD.	IN PROGRESS
30.	21 MARCH 2019	11.2 CONTAINER DEPOSIT SCHEME (CDS) (D2019/03267 (RRC) – D2019/04264) THAT THE INFORMATION IS RECEIVED.	NOTED

DATE		RESOLUTIONS	STATUS
31.	21 MARCH 2019	<p>11.1 TENDER 2018-012 - PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES (D2019/02197 (TAC)-D2019/04209)</p> <ol style="list-style-type: none"> COUNCIL AWARD TENDER 2018-012 FOR THE PROVISION OF GREEN WASTE SHREDDING AND TRANSPORT SERVICES TO CRANESWEST (WA) PTY LTD TRADING AS WESTERN TREE RECYCLERS FOR A THREE (3) YEAR PERIOD COMMENCING 1 APRIL 2019, WITH AN OPTION TO EXTEND FOR TWO (2) ONE (1) YEAR EXTENSIONS SUBJECT TO SATISFACTORY PERFORMANCE, AS PER THE ATTACHED SCHEDULE OF RATES. COUNCIL AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH CRANESWEST (WA) PTY LTD IN ACCORDANCE WITH THE TENDER SUBMITTED, AND THE ATTACHED SCHEDULE OF RATES, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE CEO AND CRANESWEST (WA) PTY LTD. THE CONTRACT RATES FOR TENDER 2018-012 ARE ADJUSTED ANNUALLY AT THE ANNIVERSARY OF THE CONTRACT USING THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS. 	AWARDED
32.	21 MARCH 2019	<p>11.2 WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 (D2019/03164 (TAC) – D2019/04210)</p> <p>THAT COUNCIL NOTE THE RELEASE OF THE WESTERN AUSTRALIAN WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030 AND ACTION PLAN AND COMMITS TO ALIGNING THE EMRC WASTE PRACTICES WHERE POSSIBLE.</p>	NOTED
33.	23 MAY 2019	<p>11.1 'REFLECT' RECONCILIATION ACTION PLAN 2019 – 2020 (D2019/04329 (CEOAC) – D2019/05554)</p> <ol style="list-style-type: none"> ENDORSES THE EMRC 'REFLECT' RECONCILIATION ACTION PLAN 2019-2020, FORMING THE ATTACHMENT TO THIS REPORT. SUBMITS TO RECONCILIATION AUSTRALIA FOR ITS FINAL APPROVAL. LIST FOR CONSIDERATION AN AMOUNT OF \$25,000 IN THE 2019/2020 OPERATIONAL BUDGET. 	COMPLETE
34.	23 MAY 2019	<p>19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER DRAFT CONTRACT OF EMPLOYMENT (D2019/04618 (CEORC) - D2019/05329)</p> <ol style="list-style-type: none"> COUNCIL APPROVES THE DRAFT CONTRACT OF EMPLOYMENT FOR THE CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 3 TO THIS REPORT. THAT STAFF PRESENT OPTIONS IN RELATION TO THE PROCUREMENT OF A SUSTAINABLE VEHICLE FOR THE CHIEF EXECUTIVE OFFICER. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN. 	COMPLETE
35.	23 MAY 2019	<p>19.2 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER RECRUITMENT – SHORLIST OF CANDIDATES (D2019/06196 (CEORC) – D2019/06851)</p> <p>THAT COUNCIL NOTE THAT THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE HELD INTERVIEWS WITH CANDIDATES FOR THE ROLE OF CHIEF EXECUTIVE OFFICER ON 20 MAY 2019.</p>	NOTED

DATE		RESOLUTIONS	STATUS
36.	23 MAY 2019	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2019 (D2019/04928) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$26,682,333.74.	NOTED
37.	23 MAY 2019	14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2019 (D2019/04929) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2019.	COMPLETE
38.	23 MAY 2019	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2019 (D2019/06588) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2019.	COMPLETE
39.	23 MAY 2019	14.4 REVIEW OF POLICY 3.1 - ANNUAL FINANCIAL REPORTING POLICY (D2019/06915) THAT THE REVISED EMRC POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETE
40.	23 MAY 2019	12.1 REVIEW OF SECONDARY WASTE DISPOSAL CHARGE (D2019/06104 (WAC) – D2019/07296) THAT COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.6.16(1) THE <i>LOCAL GOVERNMENT ACT 1995</i> , ADOPTS THE SECONDARY WASTE CHARGE RATE OF \$38.00/TONNE (EX GST) ON EACH TONNE OF MEMBER COUNCIL WASTE FOR 2019/2020 AND THE SECONDARY WASTE CHARGE IS TO BE HELD AT THIS LEVEL UNTIL FURTHER CONSIDERATION.	COMPLETE
41.	23 MAY 2019	12.2 UPDATE ON PROCESSING OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) WASTE, RED HILL WASTE MANAGEMENT FACILITY (D2019/06110 (WAC) – D2019/07297) THAT COUNCIL RECEIVES THE REPORT.	NOTED
42.	23 MAY 2019	12.3 2019 AUSTRALIAN LANDFILL AND TRANSFER STATIONS CONFERENCE (D2019/06381 (WAC) – D2019/07305) THAT THE REPORT BE RECEIVED.	NOTED

DATE		RESOLUTIONS	STATUS
43.	6 JUNE 2019	<p>10.1 CONTRACT OF CHIEF EXECUTIVE OFFICER (D2019/08137)</p> <ol style="list-style-type: none"> 1. COUNCIL NOTE MODIFICATIONS TO THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT PROPOSED BY THE PREFERRED CANDIDATE SHOWN AT ATTACHMENT THREE TO THIS REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 2.3 – PROBATIONARY PERIOD" TO PROVIDE FOR A MAXIMUM OF 6 MONTHS' PROBATION IN TOTAL. 3. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 5.1- REMUNERATION PACKAGE – GENERAL PROVISIONS" TO INCLUDE AN ADDITIONAL CLAUSE (D) WHICH REQUIRES THE CHIEF EXECUTIVE OFFICER TO USE THEIR OWN PRIVATE VEHICLE FOR BUSINESS USE INCLUSIVE OF ALL OPERATING COSTS. 4. COUNCIL BY ABSOLUTE MAJORITY AGREE TO DELETE THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 5.3 – MOTOR VEHICLE". 5. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 9.2 – ANNUAL LEAVE" TO PROVIDE AN ENTITLEMENT TO SIX (6) WEEKS PAID ANNUAL LEAVE EACH YEAR. 6. COUNCIL BY ABSOLUTE MAJORITY AGREE TO AMEND THE CHIEF EXECUTIVE OFFICER CONTRACT OF EMPLOYMENT "CLAUSE 11.3(3)(A) – TERMINATION BY THE EMRC AT WILL" TO PROVIDE AN AMOUNT EQUAL TO 12 MONTHS' PAYMENT OF THE REMUNERATION PACKAGE 7. COUNCIL NOTE THAT SCHEDULE 2 OF THE CONTRACT OF EMPLOYMENT WILL BE UPDATED BASED ON ANY MODIFICATIONS TO THE CONTRACT OF EMPLOYMENT. 8. COUNCIL REQUESTS THE CHAIRMAN CR MCDONNELL OR HIS DELEGATE CR O'CONNOR, WITH THE ASSISTANCE OF CONSULTANT GEOFF BLADES, TO FINALISE CONTRACT NEGOTIATIONS WITH THE PREFERRED CANDIDATE. 9. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND DEPUTY CHAIRMAN. 	COMPLETE
44.	20 JUNE 2019	<p>11.1 INTERNAL AUDIT REPORT – 2019 PROGRAMME (D2019/07474 (AC) – D2019/08509)</p> <p>THAT COUNCIL NOTES THE 2019 INTERNAL AUDIT REPORTS FORMING ATTACHMENTS 1 TO 4 TO THIS REPORT.</p>	COMPLETE
45.	20 JUNE 2019	<p>11.2 REVIEW OF FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES (D2019/07475 (AC) – D2019/08511)</p> <p>THAT COUNCIL, IN ACCORDANCE WITH REGULATION 5(2)(C) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, RECEIVES THE REVIEW OF THE APPROPRIATENESS AND EFFECTIVENESS OF THE FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES.</p>	IN PROGRESS
46.	20 JUNE 2019	<p>11.3 DRAFT CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 (D2019/05551 (AC) – D2019/08512)</p> <ol style="list-style-type: none"> 1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>, ADOPT THE CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 AS AMENDED FORMING AN ATTACHMENT TO THIS REPORT. 2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2019/2020 TO 2023/2024 BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>. 	COMPLETE

DATE		RESOLUTIONS	STATUS
47.	20 JUNE 2019	<p>11.4 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2019/2020 DRAFT ANNUAL BUDGET (D2019/05552 (AC) – D2019/08513)</p> <ol style="list-style-type: none"> 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, ADOPTS THE EMRC 2019/2020 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS. 2. FOR THE 2019/2020 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY. 3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, A COPY OF THE 2019/2020 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL. 	COMPLETE
48.	20 JUNE 2019	<p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2019 (D2019/08059)</p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$29,602,954.47.</p>	NOTED
49.	20 JUNE 2019	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2019 (D2019/08060)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2019.</p>	NOTED
50.	20 JUNE 2019	<p>14.3 DISABILITY ACCESS AND INCLUSION PLAN REPORT FOR 2018/2019 (D2019/08312)</p> <ol style="list-style-type: none"> 1. ENDORSES THE PROGRESS UPDATE FOR 2018/2019 AGAINST EMRC'S DISABILITY ACCESS AND INCLUSION PLAN 2018/2019 TO 2022/2023 FORMING AN ATTACHMENT TO THIS REPORT. 2. REQUESTS THE ACTING CHIEF EXECUTIVE OFFICER TO SUBMIT THE PROGRESS UPDATE FOR 2018/2019 AGAINST THE EMRC'S DISABILITY ACCESS AND INCLUSION PLAN 2018/2019 TO 2022/2023 TO THE MINISTER FOR DISABILITY SERVICES BY 1 JULY 2019. 	COMPLETE

DATE		RESOLUTIONS	STATUS
51.	20 JUNE 2019	<p>14.4 RESOURCE RECOVERY STUDY TOUR (D2019/08548)</p> <ol style="list-style-type: none"> 1. COUNCIL APPROVE A STUDY TOUR TO EASTERN STATES FOOD ORGANICS AND GARDEN ORGANICS (FOGO) PROCESSING AND COMPOSTING FACILITIES IN AUGUST 2019, DETAILS AND TIMING OF WHICH ARE STILL TO BE CONFIRMED. THE STUDY TOUR DELEGATION TO COMPRISE OF RELEVANT EMRC OFFICERS AND NOMINATED WASTE ADVISORY COMMITTEE MEMBERS, SUBJECT TO THEIR AVAILABILITY. 2. WASTE ADVISORY COMMITTEE COUNCILLOR(S) POWELL, MCKENNA, LAVELL, MCDONNELL OR DELEGATE BE AUTHORISED TO ATTEND THE STUDY TOUR OF FACILITIES. 3. WASTE ADVISORY COMMITTEE OFFICER(S) DOUG PEARSON, DIRECTOR WORKS AND INFRASTRUCTURE, CITY OF BAYSWATER; STEVE MORRISON, MANAGER WORKS, CITY OF BELMONT; CHRIS THOMPSON, MANAGER ASSET & WASTE OPERATIONS, CITY OF KALAMUNDA; ROGER HARIPERSAD, REGIONAL WASTE COLLECTION SERVICE (RWCS) STEERING GROUP, SHIRE OF MUNDARING; COLIN PUMPHREY, MANAGER FLEET & WASTE SERVICES, CITY OF SWAN OR DELEGATE BE AUTHORISED TO ATTEND. 	COMPLETE
52.	20 JUNE 2019	<p>11.1 PURCHASE OF A TWENTY (20) TONNE WHEEL LOADER (D2019/07247 (WAC) – D2019/08618)</p> <ol style="list-style-type: none"> 1. THE QUOTATION FOR THE SUPPLY AND DELIVERY TO RED HILL WASTE MANAGEMENT FACILITY OF ONE (1) HITACHI ZW250-5 WHEEL LOADER INCLUDING AN EXTENDED 5 YEAR/8,000 HOUR WARRANTY, SUBMITTED BY HITACHI CONSTRUCTION MACHINERY AUSTRALIA, FOR THE SUM OF \$383,702 (EX. GST). 2. THE OFFER TO UNDERTAKE THE REPAIR AND MAINTENANCE AGREEMENT FOR THE HITACHI ZW250-5 WHEEL LOADER TO BE LOCATED AT THE RED HILL WASTE MANAGEMENT FACILITY FOR A FIVE (5) YEAR/8,000 HOUR PERIOD SUBMITTED BY HITACHI CONSTRUCTION MACHINERY AUSTRALIA AT A COST OF \$6.01/OPERATING HOUR (EX. GST). 	IN PROGRESS
53.	20 JUNE 2019	<p>11.2 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP AND TERMS OF REFERENCE (D2019/07414 (WAC) – D2019/08621)</p> <ol style="list-style-type: none"> 1. WRITE TO MS RUTH KENDALL THE DEPUTY CHAIRMAN ACKNOWLEDGING HER SERVICE ON THE WMCRG SINCE ITS INCEPTION. 2. ENDORSE THE RENOMINATION OF THE FOLLOWING WMCRG MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021 AND ACKNOWLEDGE THEIR CONTINUING SUPPORT. <ul style="list-style-type: none"> • MS DIANNE KATSCHERIAN (CHAIRMAN); • MR ANTHONY FOWLER; • MS BELINDA HAMILTON; • MS CARMEL LUCK; • MR EDWIN DELL; • MR MALCOLM BARKER; • MR MARK SIMPSON; AND • MR RAY LEWIS. 3. ACCEPT THE AMENDED TERMS OF REFERENCE AND ROLES OF MEMBERS AND OFFICERS FORMING (ATTACHMENT 2) TO THIS REPORT. 4. ADVERTISE FOR EXPRESSIONS OF INTEREST FOR ADDITIONAL MEMBERSHIP IN THE WMCRG. 	IN PROGRESS

DATE		RESOLUTIONS	STATUS
54.	20 JUNE 2019	11.3 AORA 2019 ANNUAL CONFERENCE HELD 1 – 3 MAY 2019 (D2019/07423 (WAC) – D2019/08619) THAT THE REPORT BE RECEIVED.	NOTED
55.	27 JUNE 2019	19.1 REQUEST FOR TENDER 2016-005 - RESOURCE RECOVERY FACILITY (D2019/08734) 1. COUNCIL NOTES THE CONTRACTOR'S ADVICE THAT FINANCIAL CLOSE FOR THE EAST ROCKINGHAM RESOURCE RECOVERY FACILITY (RRF) PROJECT WILL NOT BE REACHED BY 30 JUNE 2019 AS SPECIFIED IN THE WASTE SUPPLY AGREEMENT. 2. COUNCIL ADOPTS OPTION 5 AS CONTAINED IN THE BODY OF THE REPORT AND ADVISES THE CONTRACTOR ACCORDINGLY. 3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	ACTIONED AND ONGOING MONITORING AGAINST MILESTONE



1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

REFERENCE: D2019/09509

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the CEO in accordance with Council's resolution of 24 March 2016.

KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Acting Chief Executive Officer

BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708)

As part of that review Council resolved inter alia:

"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."



Item 1.2 continued

REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C3/2017	18/05/2017	2. Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	Purchase of spare parts for the HAAS Grinder, June 2019.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2019-001 Red Hill Waste Management Facility Stage 14 Landfill Cell Construction. This tender was advertised in the West Australian on 12/06/2019.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2019-002 Design, Supply, Install and Maintain a MAFS. This tender was advertised in the West Australian on 13/07/2019.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT2019-003 Garden Maintenance and Environmental Services. This tender was advertised in the West Australian on 27/07/2019.
C5/2016	24/03/2016	3. By absolute majority in accordance with section 5.45 of the <i>Local Government Act 1995</i> , amends delegation C1/2014 increasing the authority limit of the Chief Executive Officer to accept tenders to \$400,000 excluding GST.	Approval on behalf of Council to award RFT2018-008 for the management of air powered leachate pumping systems to Biogas Systems Australia Pty Ltd. This approval is granted under delegation no. C5/2016 which authorises the Chief Executive Officer to accept tenders to \$400,000 excluding GST.
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A discounted gate fee for timber waste provided by Cleanaway to Hazelmere Resource Recovery Park was agreed.



Item 1.2 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the Local Government Act 1995 delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A discounted gate fee for MGB greenwaste provided by Cleanaway on behalf of the City of Bayswater to Red Hill Waste Management Facility was agreed.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



1.3 CORPORATE BUSINESS PLAN 2018/2019 - 2022/2023 PROGRESS REPORT JANUARY TO JUNE 2019

REFERENCE: D2019/11533

PURPOSE OF REPORT

The purpose of this report is to provide a progress update against activities identified within EMRC's Corporate Business Plan 2018/2019 – 2022/2023 for the period January to June 2019.

KEY ISSUES AND RECOMMENDATION(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- *The Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (Ref: D2016/10193).
- Council adopted the EMRC's Corporate Business Plan 2018/2019 – 2022/2023 on 21 June 2018.
- Council adopted the EMRC's Corporate Business Plan 2019/2020 – 2023/2024 on 20 June 2019.
- The attachment to this report provides a progress report against activities identified within the Corporate Business Plan 2018/2019 – 2022/2023 for the period January to June 2019.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (Ref: D2016/10193).

Council adopted the EMRC's Corporate Business Plan 2018/2019 – 2022/2023 on 21 June 2018 (Ref: D2018/05498).

Council adopted the EMRC's Corporate Business Plan 2019/2020 – 2023/2024 on 20 June 2019 (Ref: D2019/09652), for activities progressed from 1 July 2019 onwards.



Item 1.3 continued

REPORT

The *10 Year Strategic Plan 2017 – 2027* guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*

The Corporate Business Plan 2019/2020 – 2023/2024 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2019.

The attachment to this report provides a half-yearly progress report against activities identified within the Corporate Business Plan 2018/2019 – 2022/2023 for the period January to June 2019.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As reflected in budgets and long term financial plans.

SUSTAINABILITY IMPLICATIONS

The Corporate Business Plan 2018/2019 – 2022/2023 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Corporate Business Plan 2018/2019 – 2022/2023 Half yearly Progress Report for the period January to June 2019 (Ref: D2019/11532)



CORPORATE BUSINESS PLAN 2018/2019 – 2022/2023

PROGRESS REPORT

January to June 2019



INTRODUCTION

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The **10 Year Strategic Plan 2017 to 2027** identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted **Corporate Business Plan 2019/2020 – 2023/2024** (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise EMRC's Plan for the Future. Strategic high level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan on 20 June 2019 (Ref: D2019/09730) The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within the 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision *"To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business"*.

Updates against the Corporate Business Plan for the period January to June 2019 are contained within this document and are against the previously adopted Plan.

MARCUS GEISLER

Chief Executive Officer



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KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.1 TO PROVIDE SUSTAINABLE WASTE DISPOSAL OPERATIONS

1.1.1 Minimise the environmental impact of waste management operations

PROJECTS / ACTIONS	QUARTER	COMMENTS
Leachate Project (transfer leachate from Class IV and recommission)	Jul-Sept 2018	<ul style="list-style-type: none"> Estimated start for this project is December 2018
	Oct-Dec 2018	<ul style="list-style-type: none"> The transfer of the leachate from the Class IV cell to the new leachate ponds commenced late December and is estimated to be completed by mid to late February 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> The transfer of leachate commenced in late December and continued into March. The result of which indicated that a substantial amount of the excess leachate stored previously stored in the Class IV cell was evaporated.
	Apr-Jun 2019	<ul style="list-style-type: none"> No leachate transfer occurred during this period. The remaining leachate in the class iv cell will be transferred early summer 2019 for evaporation.
Construct Class III leachate pond	Jul-Sept 2018	<ul style="list-style-type: none"> The main contractor is mobilising to site in early October to complete the leachate ponds by mid to late November 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> The construction of the leachate ponds was completed mid-December and approved for use by the CQA (Construction Quality Assurance) Consultants late December.
	Jan-Mar 2019	<ul style="list-style-type: none"> Complete
	Apr-Jun 2019	<ul style="list-style-type: none"> Complete

KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.1.1 Minimise the environmental impact of waste management operations

PROJECTS / ACTIONS	QUARTER	COMMENTS
Construct storm water and siltation ponds as required	Jul-Sept 2018	<ul style="list-style-type: none"> None required during this quarter.
	Oct-Dec 2018	<ul style="list-style-type: none"> None required during this quarter.
	Jan-Mar 2019	<ul style="list-style-type: none"> None required during this quarter.
	Apr-Jun 2019	<ul style="list-style-type: none"> None required during this quarter.
Rehabilitate former landfill cells	Jul-Sept 2018	<ul style="list-style-type: none"> A review of the entire landfill site was undertaken to document historical rehabilitation works since initial rehabilitation works in 1992 and areas for future rehabilitation. Staff tree planting was undertaken with over 3000 tubestock planted along the northern and eastern boundary of the site. A hydromulch trial with selected seed stock is currently in effect across 3 x 1000m² to determine the difference between 3 applications being, paper/glue, progranics and flexiterra.
	Oct-Dec 2018	<ul style="list-style-type: none"> Approximately 2,750 tubestock have been ordered for tree planting in 2019. As a result of property owners pulling out of the 20 Million Trees Project, 400 tubestock were planted in the offsets area and 800 tubestock were planted in the farm area. Seed collection activities occurring on site (mostly on Lots 8, 9 and 10 and the offsets area) over 4 separate occasions in Nov, Dec 2018 and Jan and Feb 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



1.1.1 Minimise the environmental impact of waste management operations

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> A total of 6300 tubestock was planted and approximately 8 kg of seed was sown in June 2019. This year's tree planting involved community members as well as staff.
Prepare and submit annual Monitoring and Compliance Reports: <ul style="list-style-type: none"> Red Hill Hazelmere Offset compliance 	Jul-Sept 2018	<ul style="list-style-type: none"> All environmental compliance monitoring was carried out in accordance with the regulatory requirements for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.
	Oct-Dec 2018	<ul style="list-style-type: none"> Background information is currently being compiled in preparation for the submission of all compliance reporting for the first quarter in 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Annual Audit Compliance Report submitted to DWER for Licence L8889 by 31 March deadline. Annual Environment Report for Offset Management Plan submitted to DWER by 31 March deadline
	Apr-Jun 2019	<ul style="list-style-type: none"> No update to report.
Prepare National Greenhouse and Energy (NGERS) report	Jul-Sept 2018	<ul style="list-style-type: none"> The EMRC is currently preparing a Section 19 Report for the 2017/2018 reporting year, which details greenhouse gas emissions and energy information as per the requirements of the Clean Energy Regulator under the <i>National Greenhouse and Energy Reporting (NGER) Act 2007</i>. The report is due by 31 October 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> National Greenhouse and Energy Report submitted to the Clean Energy Regulator by the due date on 31 October 2018.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update to report.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



1.1.1 Minimise the environmental impact of waste management operations

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> No update to report.
Prepare National Pollutants Inventory Report (NPI)	Jul-Sept 2018	<ul style="list-style-type: none"> The EMRC is currently preparing a report on substance emissions resulting from waste and fuel associated with the Red Hill operations under the National Pollutant inventory (NPI) reporting requirements. The report is to be submitted via the online reporting system prior to the deadline of 30 September 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> The National Pollutant Inventory report was submitted to the Clean Energy Regulator on 20 September 2018.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update to report.
	Apr-Jun 2019	<ul style="list-style-type: none"> No update to report.
Implement Offset Program (Lots 501 and 82)	Jul-Sept 2018	<ul style="list-style-type: none"> Remaining tubestock from the tree planting event were used in the offsets area during the winter rains. Routine monitoring of fence integrity, activity in nest boxes, assessment of rehabilitation areas, identification of weed infestations and subsequent control measures continue as required in the Offset program.
	Oct-Dec 2018	<ul style="list-style-type: none"> As a result of property owners pulling out of the 20 Million Trees Project, an additional 400 tubestock were planted in the offsets area.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update to report

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1.1.1 Minimise the environmental impact of waste management operations

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Approximately 200 tubestock were planted and nearly 1 kg of seed was sown in Lots 501 in June 2019.
Transition the Environmental Management System for the Red Hill Waste Management Facility from ISO 14001:2004 to ISO 14001:2015	Jul-Sept 2018	<ul style="list-style-type: none"> The EMRC has developed an Environmental Management System (EMS) for the Red Hill Waste Management Facility. The EMS had been developed in accordance with the ISO 14001:2004 internationally accepted standard. Following a recent 2 day transition audit conducted by SGS, the Red Hill Waste Management Facility was assessed and certified as meeting the requirements of the new ISO 14001: 2015 standard.
	Oct-Dec 2018	<p>The EMS Management Review was undertaken in October which involved the review of the following:</p> <ul style="list-style-type: none"> - Organisation and its context (external and internal); - Needs and expectations of interested parties, - Objectives, targets and programs, - Communication process, - Environmental policy, - Roles and responsibilities, <ul style="list-style-type: none"> Aspects risk register, etc
	Jan-Mar 2019	<ul style="list-style-type: none"> The EMRC successfully transitioned to ISO 14001: 2015 following its audit in January 2019.
	Apr-Jun 2019	<ul style="list-style-type: none"> No update to report.

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1.1.2 Provide a waste disposal service at Red Hill Waste Management Facility

PROJECTS / ACTIONS	QUARTER	COMMENTS
Operate Red Hill Waste Management Facility	Jul-Sept 2018	<ul style="list-style-type: none"> The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water & Environmental Regulation (DWER) Licence Conditions. The DWER carried out a Landfill Levy and Compliance Inspection in September 2018 and the site passed the audit with no non-compliance issues raised.
	Oct-Dec 2018	<ul style="list-style-type: none"> The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water & Environmental Regulation (DWER) Licence Conditions. The DWER carried out a Landfill Levy and Compliance Inspection in November 2018 and the site passed the audit with no non-compliance issues raised.
	Jan-Mar 2019	<ul style="list-style-type: none"> The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water & Environmental Regulation (DWER) Licence Conditions. The DWER carried out a Landfill Levy and Compliance Inspection in January 2019 and the site passed the audit with no non-compliance issues raised.
	Apr-Jun 2019	<ul style="list-style-type: none"> The Red Hill Waste Management Facility continues to operate in compliance with our Department of Water & Environmental Regulation (DWER) Licence Conditions. The DWER carried out a Landfill Levy and Compliance Inspection in May 2019 and the site passed the audit with no non-compliance issues raised.
Construct site infrastructure as required	Jul-Sept 2018	<ul style="list-style-type: none"> No new infrastructure required during this quarter.
	Oct-Dec 2018	<ul style="list-style-type: none"> No new infrastructure required during this quarter.
	Jan-Mar 2019	<ul style="list-style-type: none"> No new infrastructure required during this quarter.
	Apr-Jun 2019	<ul style="list-style-type: none"> No new infrastructure required during this quarter.

KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.1.2 Provide a waste disposal service at Red Hill Waste Management Facility

PROJECTS / ACTIONS	QUARTER	COMMENTS
Resolve potential fire ban closure of Red Hill with the Minister of Environment	Jul-Sept 2018	<ul style="list-style-type: none"> Discussion has been held with Mindarie Regional Council for a collaborative approach to resolving the issue of future potential Fire Ban closures at both facilities.
	Oct-Dec 2018	<ul style="list-style-type: none"> Progress pending discussion with FESA.
	Jan-Mar 2019	<ul style="list-style-type: none"> No progress to report.
	Apr-Jun 2019	<ul style="list-style-type: none"> No progress to report.
Undertake Greenwaste (MGB) audit	Jul-Sept 2018	<ul style="list-style-type: none"> Due to commence in November 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> Will commence in mid-January 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Commenced in January by Dallywater Consultants
	Apr-Jun 2019	<ul style="list-style-type: none"> Draft report submitted to the ERM.
Establish Liquid Waste Processing Plant	Jul-Sept 2018	<ul style="list-style-type: none"> A business case is currently being developed.

KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.1.2 Provide a waste disposal service at Red Hill Waste Management Facility

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Oct-Dec 2018	<ul style="list-style-type: none"> The business case was approved by the Executive Management Team in December 2018. A report will be presented to Council (through the Resource Recovery Committee) in early 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Preliminary discussions with DWER re approval process.
	Apr-Jun 2019	<ul style="list-style-type: none"> Consultants preparing section 45C amendment to Ministerial Conditions.

1.1.3 Review and Implement the Red Hill Development Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Review and update Red Hill Development Plan	Jul-Sept 2018	<ul style="list-style-type: none"> Ongoing, draft plan has been prepared and will be reviewed prior to issuing to consultants for completion.
	Oct-Dec 2018	<ul style="list-style-type: none"> Ongoing, consultants are preparing the draft plan layouts and the Stage 14 (A & B) designs. The development plan should be complete in Feb 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Due to the addition of the proposed FOGO area in lots 8, 9, & 10 and the liquid waste processing plant more time was needed for the preparation of the report.

KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.1.3 Review and Implement the Red Hill Development Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Draft report submitted to the EMRC for review.
Construct Class III Landfill Cell (Farm Stage 3)	Jul-Sept 2018	<ul style="list-style-type: none"> Not scheduled at this time. The location and numbering may change on completion of the Site Development Plan.
	Oct-Dec 2018	<ul style="list-style-type: none"> Not scheduled at this time. The location and numbering has changed. The new location is where the current greenwaste processing pad is sited. The Greenwaste pad is presently being relocated to the adjacent area and south of Farm Stages 1 & 2. The new numbering is Stage 14 and will be represented in detail in the new development plan.
	Jan-Mar 2019	<ul style="list-style-type: none"> Not scheduled at this time.
	Apr-Jun 2019	<ul style="list-style-type: none"> Stage 14 construction documents were prepared and advertised for tendering. The tender analysis report will be submitted to Council for the August meeting. Construction is due to commence Sept/Oct 2019.
Construct Class III Cell Stage 15B	Jul-Sept 2018	<ul style="list-style-type: none"> Contract documents have been completed and ready to go to tender in October 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> Stage 15 B construction commenced early December 2018.
	Jan-Mar 2019	<ul style="list-style-type: none"> Complete Feb 2019.

KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.1.3 Review and Implement the Red Hill Development Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Complete
Design and Construct Class IV Cell (Stage 2)	Jul-Sept 2018	<ul style="list-style-type: none"> Remediation of the Class IV cell will commence once the new leachate ponds have been commissioned and the leachate transferred. It is estimated to commence the remediation in January 2019.
	Oct-Dec 2018	<ul style="list-style-type: none"> This will commence in March 2019
	Jan-Mar 2019	<ul style="list-style-type: none"> The Class IV cell is still being pumped out.
	Apr-Jun 2019	<ul style="list-style-type: none"> The pumping has been completed until next summer. The Class IV cell was prepared with new access for disposal. A liner integrity analysis is under way to determine the extent of remediation required for operation. Due for completion July/August with reopening to occur thereafter.
Construct drainage diversion and earthworks infrastructure, as required	Jul-Sept 2018	<ul style="list-style-type: none"> No new drainage works required for this period.
	Oct-Dec 2018	<ul style="list-style-type: none"> No new drainage works required for this period.
	Jan-Mar 2019	<ul style="list-style-type: none"> No new drainage works required for this period.
	Apr-Jun 2019	<ul style="list-style-type: none"> No new drainage works required for this period.

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1.1.3 Review and Implement the Red Hill Development Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Construct water storage dams	Jul-Sept 2018	• No new water storage required for this period.
	Oct-Dec 2018	• No new water storage required for this period.
	Jan-Mar 2019	• No new water storage required for this period.
	Apr-Jun 2019	• No new water storage required for this period.

1.1.4 Operate member councils' waste transfer stations where applicable

PROJECTS / ACTIONS	QUARTER	COMMENTS
Operate Shire of Mundaring Transfer Stations	Jul-Sept 2018	• The EMRC continued operating the Shire of Mundaring Transfer Stations ensuring an effective service for the Shire of Mundaring community.
	Oct-Dec 2018	• The EMRC continued operating the Shire of Mundaring Transfer Stations ensuring an effective service for the Shire of Mundaring community.
	Jan-Mar 2019	• The EMRC continued operating the Shire of Mundaring Transfer Stations ensuring an effective service for the Shire of Mundaring community.
	Apr-Jun 2019	• The EMRC continued operating the Shire of Mundaring Transfer Stations ensuring an effective service for the Shire of Mundaring community.

1.2 To improve regional waste management

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the Household Hazardous Waste Program	Jul-Sept 2018	<ul style="list-style-type: none"> The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in August 2018 with a total of 5.55 tonnes of HHW collected and 6.55 tonnes of Paint collected under the Federal Paintback Program for this period.
	Oct-Dec 2018	<ul style="list-style-type: none"> The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in November 2018 with a total of 5.40 tonnes of HHW collected and 3.40 tonnes of Paint collected under the Federal Paintback Program for this period.
	Jan-Mar 2019	<ul style="list-style-type: none"> The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in February 2019 with a total of 1.65 tonnes of HHW collected and 6.75 tonnes of Paint collected under the Federal Paintback Program for this period.
	Apr-Jun 2019	<ul style="list-style-type: none"> The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in May & June 2019 with a total of 10.45 tonnes of HHW collected and 7.40 tonnes of Paint collected under the Federal Paintback Program for this period.
Implement the Battery Collection Program	Jul-Sept 2018	<ul style="list-style-type: none"> 2,848 kg of batteries were collected at public places and 1149 kg were collected from schools. 354 kg of CFL (compact florescent lighting) was collected from public places. Five new schools enrolled into the program; South East Metro Language Development Centre (260 students), Ellenbrook Secondary College (1681 students), Aveley Primary School (732 students), Morley Senior High School (1055 students) and Maylands Peninsula Primary School (651 students). Four new public recycling locations installed by City of Bayswater and added to collection roster; Bayswater Waves, Morley Galleria, Hawaiian's Noranda and the Morley Recreation Centre. Commencing in 2019, the Schools Battery Collection Competition will change to align with the calendar year instead of the financial year. This has been implemented to increase ease of administering the program, decreasing quantities of batteries left in schools over the summer holidays, and potentially reduce costs. Thirty-six schools not yet registered for the program were contacted via mail inviting them to join. Prizes awarded at the end of the shorter six-month competition will include a 'most-improved' recipient in each school category plus a prize category exclusively for recently joined schools.

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Oct-Dec 2018	<ul style="list-style-type: none"> 3030.8 kg of batteries were collected at public places and 2207.9 kg were collected from schools. 456 kg of CFL (compact florescent lighting) was collected from public places. One new school enrolled into the program – Embleton Primary School (151 students). One new public location – Wasteless Pantry, Hawaiians Bassendean Shopping Centre.
	Jan-Mar 2019	<ul style="list-style-type: none"> 3017 kg of batteries were collected at public places and 985 kg were collected from schools. 444 kg of CFL (compact florescent lighting) was collected from public places. One new school enrolled into the program – Chisolm Catholic College
	Apr-Jun 2019	<ul style="list-style-type: none"> 3178 kg of batteries were collected at public places and 1997.5 kg were collected from schools. 530 kg of CFL (compact florescent lighting) was collected from public places. Four new schools enrolled into the program – Governor Stirling Senior High School (889 students); Midland Learning Academy (23 students); Caversham Primary School (484 students) and Holy Cross College, Ellenbrook (1080 students). <p><u>FY Statistics</u></p> <ul style="list-style-type: none"> Collected 18.4 tonnes of Batteries (12.1 tonnes from Public Places and 6.3 tonnes from Schools) Collected 1.8 tonnes of CFL's

1.2.2 Continue the Waste Education Program and align this to new operations and resource recovery

PROJECTS / ACTIONS	QUARTER	COMMENTS
Develop the Waste and Recycling Guide and distribute to member Councils	Jul-Sept 2018	<ul style="list-style-type: none"> All 2018/19 Waste and Recycling guide distribution was completed by member councils. New measures will be implemented to streamline process next year. Discussions are underway regarding an online platform to complement the paper version of the guide.
	Oct-Dec 2018	<ul style="list-style-type: none"> Further meetings held with member council staff regarding an online platform to complement the paper version of the guide.

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Jan-Mar 2019	<ul style="list-style-type: none"> The timetable for the 2019/20 guide production was distributed and guide numbers sought from all six member councils.
	Apr-Jun 2019	<ul style="list-style-type: none"> The final guides were amended and approved. Member Councils were visited by the printer with a paper proof to do a final check, before signing an approval to print. Completed Waste and Recycling Guides were uploaded to RGang website. Town of Bassendean Guide to be completed in new FY.
Review and implement the Waste Education Strategy	Jul-Sept 2018	<ul style="list-style-type: none"> EMRC is currently updating the Waste Strategy, in consultation with the Regional Waste Education Steering Group (RWESG). Waste Education has been involved and is working with the various stakeholders. RWESG will wait to finalise the Regional Waste Education Strategy, to ensure it is correctly aligned with the EMRC and WA Waste Strategy's. Reviewing time frames can then come in line with reviews of the State Strategy in the future. Once the EMRC Strategy and WA Strategy is nearing completion a dedicated meeting will be held to go over the draft Regional Waste Education Strategy and Action Plans thoroughly and adjust where needed.
	Oct-Dec 2018	<ul style="list-style-type: none"> The RWESG participated in a short workshop to address a number of questions that had been raised due to the release of the Draft Waste Strategy. The RWESG is currently looking over the draft Waste Education Strategy and providing feedback.
	Jan-Mar 2019	<ul style="list-style-type: none"> RWESG needed to wait to finalise the Regional Education Strategy, to ensure it is correctly aligned with the EMRC and WA Waste Strategy's. RWESG members have been asked to provide specific information.
	Apr-Jun 2019	<ul style="list-style-type: none"> With the WA Waste Strategy now released, work is being undertaken to align in with it. Reviewing time frames can then come in line with reviews of the State Strategy in the future. RWESG members have been asked to provide specific information and feedback.
Develop and deliver waste education resources and tools at workshops and	Jul-Sept 2018	<ul style="list-style-type: none"> Waste Education Loan Resources utilisation <ul style="list-style-type: none"> Loan Boxes – all five loan boxes borrowed by Gooseberry Primary School throughout June and July;

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
events to support behaviour change		<ul style="list-style-type: none"> - Loan Boxes – Hillcrest Primary School (3 boxes) August; - Loan Box - Ngala Early Learning & Development Centre (1 box) August/September; - IScope Stands – Belmont Public Library; and - RGANG Mannequins – borrowed by City of Swan from April onwards. <ul style="list-style-type: none"> • Events attended: <ul style="list-style-type: none"> - Ten school visits, consisting of incursions and presentations. - Four community events attended. - School Holiday Youth Waste Workshop (7-12yr olds) – 5 July 2018 – 40 children and their guardians toured the Red Hill facility and undertook activities at the Education Centre. - Waste Education officers attended the Royal Show with other regional councils. Earth Carer volunteers helped staff throughout the week. - 18 event planning/network/working group/promotion events were attended by Waste Education. • Red Hill Waste Education Building and Garden <ul style="list-style-type: none"> - The worm farm has been totally revamped. Signage has been added to the worm farm and compost bin to educate users and visitors to ensure that these can be used for education purposes when required. The worm farm and compost bin are now functioning well and are providing additional learning activities. - The rear landing of the Waste Education Building required repair due to the presence of protruding nails and loose decking. - The layout in the Education Centre has been modified to improve the appearance and functionality of activities. - The activity booklet has been reviewed and updated with a view to improve learning outcomes. - More focus has been given to worm farming and composting activities as the Waste Education team works toward limiting the amount of craft activities, which are time-consuming to set up, facilitate and tidy-up, and inevitably contribute to waste generation.

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> Recycling Market Update and Consistent Communications Information <ul style="list-style-type: none"> A number of briefing sessions and meetings have been held over the recycling market and move towards consistent communications. The market is changing rapidly and is uncertain for a number of materials. There are a range of different materials which cause problems when put in a recycling bin and these issues can affect processing, safety or quality. A consistent message has been agreed upon, and Local Governments are encouraged to implement this messaging as soon as practicable. Website, Fact Sheets and Brochures <ul style="list-style-type: none"> Colouring-in sheets with information relating to each of the RGang messages (Reduce, Reuse, Recycle and Recover) were produced upon request from the City of Bayswater, and are available for distribution to all member councils. The website (RGang) has had a number of page updates completed. Correct versions of all W&R Guides are now online. Pages are being updated and condensed as time allows, with a number of old pages removed and new pages created.
	Oct-Dec 2018	<ul style="list-style-type: none"> Waste Education Loan Resources utilisation <ul style="list-style-type: none"> Loan Boxes – Lockridge Primary School (paper making boxes) November; and RGANG Mannequins – borrowed by City of Swan from April onwards. Events attended and held: <ul style="list-style-type: none"> Three community events attended. Four Earth Carer volunteers helped Swan Council staff at the Ellenbrook Christmas Pagent. Two events were held in National Recycling Week, 13-19 November 2017. Consisting of: Total Green Recycling Tour – 15 November – booked full, with 21 attending; and Cleanaway Material Recovery Facility Tour – 16 November – booked full, with 31 attending. Three Saturday Community Bus Tours of Red Hill Waste Management Facility were conducted this

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<p>quarter. Town of Bassendean (18 attendees), City of Kalamunda (12 attendees), City of Bayswater (15 attendees).</p> <ul style="list-style-type: none"> - 19 event planning/network/working group/promotion/advocacy events were attended by Waste Education. <ul style="list-style-type: none"> • Red Hill Waste Education Building and Garden <ul style="list-style-type: none"> - A display utilising deconstructed e-waste (laptop and mobile phones) and fact-sheets has been set up in the Education Centre which allows students to explore the complexity, potential health risks and value of components intrinsic to the e-waste stream. • Website, Fact Sheets and Brochures <ul style="list-style-type: none"> - Work has commenced to improve the content and design of the education booklet provided to students for activities at the Red Hill Environmental Education Centre in 2019. This will coincide with a reconfiguration of, and improvements to the displays at the centre. - The website (RGang) has had a number of page updates completed to address changes in recycling rules. Pages are updated and condensed as time allows, with a number of old pages to be removed and replaced with new pages. <p>An information brochure outlining the 'Battery Collection Program for Schools' initiative has been developed as a way to encourage schools which are yet-to-participate to join.</p>
	Jan-Mar 2019	<ul style="list-style-type: none"> • Waste Education Loan Resources utilisation <ul style="list-style-type: none"> - RGANG Mannequins – borrowed by City of Swan from April 2018 onwards. • Events attended: <ul style="list-style-type: none"> - Four school visits, consisting of incursions and presentations. - One community presentation. - Thirteen event planning/network/working group/promotion/collaboration events were attended by

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<p>Waste Education.</p> <ul style="list-style-type: none"> Waste Audit Loan Kit <ul style="list-style-type: none"> A Waste Audit Loan Kit has been created and is available for use by schools, community organisations and Local Governments in Perth's eastern region. The contents of the kit align with that of the kit used by the Waste Wise Schools Program. The Waste Audit Loan Kit contains digital scales, large tubs, cleaning buckets, reusable gloves, a heavy duty tarpaulin, waste category cards, instruction sheets and the Waste Wise School's auditing tool kit booklet. The kit can be borrowed by schools and community organisations for up to one week. Information was obtained from Waste Wise Schools staff which helped identify which schools in the region are currently accredited as a Waste Wise School, registered but not accredited, or not ever registered with the program. All schools in the region have been contacted and forwarded information and an offer to borrow the Waste Audit Loan Kit. Website, Fact Sheets and Brochures <ul style="list-style-type: none"> The education booklet provided to students for activities at the Red Hill Environmental Education Centre has been redesigned to minimise participants' need to write lengthy answers. This is expected to increase the amount of time participants have to interact with the display whilst also ensuring anticipated learning outcomes are achieved. A new brochure outlining the EMRC's school excursion activities at the Red Hill Waste Management Facility has been published for distribution to schools. To assist with the promotion of the newly implemented Waste Audit Loan Kit, a booking form and information sheet has been provided to community groups and schools. An information sheet explaining the rationale behind the Waste Audit Loan Kit and its relevance to the State Government's Waste Wise Schools Program has been distributed to stakeholders within the Member Councils.

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> • Waste Education Loan Resources utilisation <ul style="list-style-type: none"> - Waste Education Loan Kit – Mundaring Primary School – 27 May (1 week); - Waste Audit Loan Kit – Kalamunda Primary School (4-5 June); - Waste Audit Loan Kit – Carlisle Primary School (11 June); - Waste Audit Loan Kit – Gooseberry Hill Primary School (28 June – 5 July); - All other loan boxes borrow by Gooseberry Primary School (19 June – 5 July); and - RGANG Mannequins – borrowed by City of Swan from April 2018 onwards. • Events attended: <ul style="list-style-type: none"> - Five school visits, consisting of incursions and presentations. - Six community events attended on request of Member Councils. - Two community presentations. - Waste Education officers attended Garden Week with other regional councils. Seven Earth Carer volunteers helped staff throughout the week. - 10 event planning/network/working group/promotion/collaboration events were attended by Waste Education. - One Regional Workshop held • Recycling Market Update and Consistent Communications Collective Information <ul style="list-style-type: none"> - A definitive A-Z waste and recycling list has been created and is to be utilised for all Waste Education across the metropolitan and WA. Changes to the list will only be accepted quarterly and through agreement by the Consistent Communications Collective. Local Governments are encouraged to implement this messaging as soon as practicable. - Joint promotions are also to be coordinated through the group. • Website, Fact Sheets and Brochures <ul style="list-style-type: none"> - The education booklet provided to students for activities at the Red Hill Environmental Education

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<p>Centre has been redesigned to minimise participants' need to write lengthy answers. This is expected to increase the amount of time participants have to interact with the display whilst also ensuring anticipated learning outcomes are achieved.</p> <ul style="list-style-type: none"> - A new brochure outlining the EMRC's school excursion activities at the Red Hill Waste Management Facility has been published for distribution to schools. - To assist with the promotion of the newly implemented Waste Audit Loan Kit, a booking form and information sheet has been provided to community groups and schools. An information sheet explaining the rationale behind the Waste Audit Loan Kit and its relevance to the State Government's Waste Wise Schools Program has been distributed to stakeholders within the Member Councils. - Some of the existing brochures and factsheets have been amended to ensure they contain the most up-to-date information. - The website (RGang) has had a number of page updates completed as the Waste and Recycling Guides were completed. All completed W&R Guides are now online. Pages are being updated and condensed as time allows.
Facilitate the Earth Carer's training Course	Jul-Sept 2018	<ul style="list-style-type: none"> • The next course is scheduled to run from 7 - 21 November 2018. Expressions of Interest were open via the RGang website in May and registrations for the November course opened on 18 September, with 20 people registered as of the end of September. Participants of the May course who missed one or more sessions have been invited to complete those sessions which will enable them to graduate from the course.
	Oct-Dec 2018	<ul style="list-style-type: none"> • Earth Carers course was conducted from 7 - 21 November, 2018. • On average, 31 people attended each of the five sessions. • Twenty-five participants attended all five sessions and graduated. Three participants in the May course returned to complete sessions they missed, and also now graduated. • A feedback survey form was distributed to November's attendees to ascertain perceptions and gain their feedback, which will assist course design moving forward. The survey revealed that the course exceeded the majority of respondents' expectations.

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> As of the end of December, 2018, 37 people had registered an expression of interest in the next course which is scheduled for May, 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Earth Carers Course <ul style="list-style-type: none"> The next Earth Carers course is scheduled to be held in May 2019. Due to the high number of people who have submitted an expression of interest, an allocation of funding is being sought to enable a third Earth Carers course in 2019. The third course would be conducted as an intensive course over two-three weekends which will also cater for participants who are not able to attend on weeknights.
	Apr-Jun 2019	<ul style="list-style-type: none"> Earth Carers <ul style="list-style-type: none"> An Earth Cares course was held from 7-21 May. Of those people who registered: <ul style="list-style-type: none"> 25 people completed all five sessions, thereby graduating; 2 people who participated in the November 2018 course returned to complete the course and graduated; 5 participants participated but did not attend all five sessions; and 9 people registered for the course but did not attend at all. Based on feedback received from past participants, the format of the May 2019 course was amended so that the visit to the City of Swan's Operations Depot was held on the same day as the Red Hill site tour. A feedback form was distributed to May's attendees to ascertain perceptions and gain their feedback, which will assist course design moving forward. As at the end of May, five people had responded to the survey. The survey revealed that the course exceeded expectations, with respondents rating the course as 97/100. In contrast, participants in the November 2018 course gave the course a score of 88/100. Due to the high number of people who have submitted an expression of interest to do the course, additional funding was allocated to the Waste Education 2019/2020 Earth Carers budget to allow for an extra course to be held in 2019 (subject to demand) or to provide the existing Earth Carers volunteers with learning and networking opportunities. The third course would be conducted as an

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1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<p>intensive course over two-three weekends which will also cater for participants who are not able to attend on weeknights.</p> <ul style="list-style-type: none"> - Collaboration between the EMRC and Mindarie Regional Council Waste Education teams has commenced with the view to standardise the course across multiple regions, and to ensure steps are taken to protect the integrity of the Earth Carers brand. - Waste Education officers attended Garden Week with other regional councils. Seven Earth Carer volunteers helped staff throughout the week.
Support WA Waste initiatives regarding: <ul style="list-style-type: none"> • Container Deposit Scheme • Illegal dumping • Plastic bag ban 	Jul-Sept 2018	<ul style="list-style-type: none"> • Attended the following working groups: <ul style="list-style-type: none"> - Reducing Illegal Dumping (RID) Working Group. - Container Deposit Scheme Working Group. - Consultation workshops on the implementation of the Plastic Bag Ban.
	Oct-Dec 2018	<ul style="list-style-type: none"> • Attended the following working groups: <ul style="list-style-type: none"> - Reducing Illegal Dumping (RID) Working Group. - Container Deposit Scheme Working Group. - Consistent Communications Collective. - Consultation workshops on the implementation of the Container Deposit Scheme.
	Jan-Mar 2019	<ul style="list-style-type: none"> • Attended the following working groups: <ul style="list-style-type: none"> - Container Deposit Scheme Working Group. - Consistent Communications Collective meetings. - Consultation workshops on the implementation of the Container Deposit Scheme. - Community Based Social Marketing. - Waste Educators Networking Group meetings.
	Apr-Jun 2019	<ul style="list-style-type: none"> • Attended the following working groups: <ul style="list-style-type: none"> - Reducing Illegal Dumping (RID) Working Group. - Consistent Communications Collective. - Community and Industry Engagement Funding - Information Session - Waste Strategy 2030 Information Session

KEY RESULT AREA 1 ENVIRONMENTAL SUSTAINABILITY



1.2.1 Collect, manage and dispose of problematic waste in the Region in a sustainable manner

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> - Waste CaLD Working Group Meeting - Consultation workshops on the implementation of the Container Deposit Scheme. - Waste Educators Networking Group meeting.
Promote and co-ordinate Waste Education Tours	Jul-Sept 2018	<ul style="list-style-type: none"> • Red Hill Guided Tours and Education Centre <ul style="list-style-type: none"> - July – 1 tour, 40 attended - August - 5 tours, 306 attended - September – 3 tours, 112 attended
	Oct-Dec 2018	<ul style="list-style-type: none"> • Red Hill Guided Tours and Education Centre <ul style="list-style-type: none"> - October – 8 tours, 318 attended - November – 4 tours, 63 attended - December – 2 tours, 74 attended
	Jan-Mar 2019	<ul style="list-style-type: none"> • Red Hill Guided Tours and Education Centre <ul style="list-style-type: none"> - January – 2 tours, 21 attended - February – 2 tours, 63 attended - March – 4 tours, 98 attended
	Apr-Jun 2019	<ul style="list-style-type: none"> • Red Hill Guided Tours and Education Centre <ul style="list-style-type: none"> - April – 3 tours, 137 attended - May – 4 tours, 106 attended - June – 7 tours, 356 attended <p><u>FY Statistics</u></p> <ul style="list-style-type: none"> • The 2018/2019 financial year saw 48 groups and 1,791 people visit the Red Hill Waste Management Facility and tour the site.

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1.2.3 Provide a Waste Management Advisory Service

PROJECTS / ACTIONS	QUARTER	COMMENTS
Undertake contaminated sites investigations (where required)	Jul-Sept 2018	<ul style="list-style-type: none"> Contaminated sites investigations continued at Red Hill with the DWER contaminated sites audit successfully completed in July 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> No update during this quarter.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update during this quarter.
	Apr-Jun 2019	<ul style="list-style-type: none"> The EMRC provided consultancy services for the sampling and analysis of significant amounts of PFAS contaminated waste material at a site owned operated by the Department of Defence.
Provide environmental consultancy service to member Councils and other clients (where required)	Jul-Sept 2018	<ul style="list-style-type: none"> Consultancy services were not requested during this quarter.
	Oct-Dec 2018	<ul style="list-style-type: none"> Consultancy services being expanded in the waste assessment process of contaminated material with external clients.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update during this quarter.
	Apr-Jun 2019	<ul style="list-style-type: none"> The EMRC undertook a preliminary site investigation for a site in the City of Bayswater.

1.3 TO PROVIDE RESOURCE RECOVERY AND RECYCLING SOLUTIONS IN PARTNERSHIP WITH MEMBER COUNCILS

1.3.1 Establish a Resource Recovery Facility (RRF)

PROJECTS / ACTIONS	QUARTER	COMMENTS
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PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement Council resolution relating to RRF tender	Jul-Sept 2018	<ul style="list-style-type: none"> HZI consortium progressing Environmental Approval for East Rockingham facility HZI recruiting additional waste tonnes to facilitate them to achieve financial close
	Oct-Dec 2018	<ul style="list-style-type: none"> Amended environmental approval with the Appeals Convener, Development Application lodged with City of Rockingham, consortium working on financial close matters and a renewable energy proposal for project participants.
	Jan-Mar 2019	<ul style="list-style-type: none"> Ongoing.
	Apr-Jun 2019	<ul style="list-style-type: none"> HZI Consortium requested an extension of time to achieve financial close.
Prepare annual report on Ministerial Conditions for the RRF	Jul-Sept 2018	<ul style="list-style-type: none"> The Annual Report is due in January 2019.
	Oct-Dec 2018	<ul style="list-style-type: none"> Information is being collated in preparation for the Annual Report.
	Jan-Mar 2019	<ul style="list-style-type: none"> The report was prepared and submitted to DWER.
	Apr-Jun 2019	<ul style="list-style-type: none"> No update this quarter.
Investigate modular model options for an Anaerobic Digestion Plant at the Red Hill Waste Management Facility	Jul-Sept 2018	<ul style="list-style-type: none"> Preliminary costings obtained for several options Financial model to be developed Feasibility study to be undertaken Section 46 Amendment to existing Environmental Approval for Red Hill RRF to extend approval for further 5 years has been lodged
	Oct-Dec 2018	<ul style="list-style-type: none"> Report to December meeting of Council on options available. Further report due March 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Report to Council on 21 March regarding options processing FOGO waste
	Apr-Jun 2019	<ul style="list-style-type: none"> Long term FOGO strategy being developed including an option for an AD plant at Red Hill

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1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Review and update Hazelmere Development Plan	Jul-Sept 2018	<ul style="list-style-type: none"> Development Plan updated to incorporate Stage 2 development Works Further updates following confirmation of financial close for East Rockingham Facility (ERF)
	Oct-Dec 2018	<ul style="list-style-type: none"> No further progress at this stage
	Jan-Mar 2019	<ul style="list-style-type: none"> Preliminary/ conceptual designs for Hazelmere Waste Transfer Station included
	Apr-Jun 2019	<ul style="list-style-type: none"> No further progress at this stage
Research and scope Community Transfer Station and Community Reuse Store	Jul-Sept 2018	<ul style="list-style-type: none"> Alternative location within HRRP identified Draft concepts being investigated within constraints of identified site Detail work to be completed following confirmation of East Rockingham Facility financial close
	Oct-Dec 2018	<ul style="list-style-type: none"> No further development at this stage.
	Jan-Mar 2019	<ul style="list-style-type: none"> Talis Consultants engaged to develop Conceptual designs for Community Recycle Centre (CRC)
	Apr-Jun 2019	<ul style="list-style-type: none"> Further development to conceptual designs undertaken

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1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Construct and commission weighbridges (2)	Jul-Sept 2018	<ul style="list-style-type: none"> Tender issued via Tenderlink Tender evaluation commenced
	Oct-Dec 2018	<ul style="list-style-type: none"> Geotechnical assessment undertaken of weighbridge area Site groundworks completed Contract awarded to Accuweigh Pty Ltd Preliminary and final designs submitted Construction commenced on weighbridge footings and approaches Final design of weighbridge hut confirmed.
	Jan-Mar 2019	<ul style="list-style-type: none"> Outbound weighbridge construction completed Construction of weighbridge hut commenced Aerobic Treatment Unit (ATU) installed
	Apr-Jun 2019	<ul style="list-style-type: none"> Weighbridge hut build completed and delivered to site, services connected and internal fitout commenced Outbound weighbridge calibrated and pre-commissioned
Construct and commission Wood Waste to Energy Plant (WWTE)	Jul-Sept 2018	<ul style="list-style-type: none"> Fabrication of components continued at Bunbury facility Anergy engaged Site Construction Supervisor Site construction recommenced Feed bunker delivered and installed Feed conveyer delivered to site Staged air cyclonic thermal oxidizer (SACTO) delivered and installed Gas conditioning columns delivered and installed 2.5m, 3.5m & 5.0m deck levels commenced Electrical contractor commenced High and Low Voltage works Perth Airport Pty Ltd (PAPL) submitted HV access permit submission to Western Power

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1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Oct-Dec 2018	<ul style="list-style-type: none"> • Various column footings and plinths constructed • Various pumps and fans installed • Handrails and stairs to 2.5m & 3.5m deck levels installed • Syngas polisher and Column installed • Heat exchanger installed • Dehumidifiers located • MX-91 Air compressors installed • PV-91 Air Dryers place in location • PV-92A/B Air Buffer Tanks installed • HV work completed up to testing and commission stage • LV Cables installed to transformers and glanded off • Rectification works to Feed Bunker completed • Further fabrication works undertaken at Bunbury factory • HV cable alternative power supply to Wood Waste Grinder from WWTE plant installed and terminated.
	Jan-Mar 2019	<ul style="list-style-type: none"> • HAZOP workshop with Contractor and Independent facilitator undertaken • Further fabrication works undertaken at Bunbury factory • Rectification works to handrails and grating completed • Electrical Contractor completed HV termination to transformers • HV application progressing with Perth Airport Propriety Limited and Western Power • Soak wells relocated and underground stormwater pipes installed • Wastewater tank civils work undertaken
	Apr-Jun 2019	<ul style="list-style-type: none"> • Further fabrication works undertaken at Bunbury factory • Wastewater tanks (2) delivered and positioned on site • Alternative access to site including automatic security gates completed • Generator low voltage power connection completed and wiring faults corrected • Construction of final structural elements completed at Bunbury workshop – awaiting surface protection

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1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> CEMS enclosure delivered to Ektimo Cockburn workshop – undergoing FAT testing
Prepare and submit WWTE Facility commissioning compliance report to DWER	Jul-Sept 2018	<ul style="list-style-type: none"> Pending commissioning of WWTE.
	Oct-Dec 2018	<ul style="list-style-type: none"> Pending commissioning of WWTE.
	Jan-Mar 2019	<ul style="list-style-type: none"> Pending commissioning of WWTE.
	Apr-Jun 2019	<ul style="list-style-type: none"> Pending commissioning of WWTE.
Prepare and submit Ministerial Conditions report to the EPA	Jul-Sept 2018	<ul style="list-style-type: none"> Report due in February 2019.
	Oct-Dec 2018	<ul style="list-style-type: none"> Information has started to be collated in preparation for the reporting, which is due in February 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> Annual Compliance Report submitted to DoE as part of condition 11 of the EPBC Act.
	Apr-Jun 2019	<ul style="list-style-type: none"> No update to report this quarter.
Construct Storage Bunkers for wood fines	Jul-Sept 2018	<ul style="list-style-type: none"> Project on hold following engineering costings indicated well in excess of budget Further work needed following completion of Stage 2 works
	Oct-Dec 2018	<ul style="list-style-type: none"> No further development at this stage – Stage 2 works in construction
	Jan-Mar 2019	<ul style="list-style-type: none"> No update to report this quarter.

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1.3.2 Develop the Hazelmere Resource Recovery Park (HRRP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> No update to report this quarter.
Develop a monitoring regime for the WWTE Facility to meet regulatory requirements: <ul style="list-style-type: none"> Wood waste feedstock monitoring Stack emissions monitoring Ambient monitoring 	Jul-Sept 2018	<ul style="list-style-type: none"> Pending commissioning of WWTE.
	Oct-Dec 2018	<ul style="list-style-type: none"> Pending commissioning of WWTE.
	Jan-Mar 2019	<ul style="list-style-type: none"> Pending commissioning of WWTE
	Apr-Jun 2019	<ul style="list-style-type: none"> Pending commissioning of WWTE
Monitor ground water at the HHRP with the aim of removing the site as a 'potentially' contaminated site.	Jul-Sept 2018	<ul style="list-style-type: none"> Monitoring continues and will continue to be treated until results warrant application to reclassify site.
	Oct-Dec 2018	<ul style="list-style-type: none"> No changes to previous quarter.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update this quarter.
	Apr-Jun 2019	<ul style="list-style-type: none"> Enquiries being made to remove the current status of 'Possibly contaminated – investigation required' for HRRP.

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1.3.3 Identify and develop resource recovery products and markets in order to reduce waste going to landfill

PROJECTS / ACTIONS	QUARTER	COMMENTS
Investigate markets for plastics (C&I Facility)	Jul-Sept 2018	• Investigations are underway.
	Oct-Dec 2018	• Plastics Recycling business case reviewed and will be acted on in 2019.
	Jan-Mar 2019	• Ongoing discussions with technology providers.
	Apr-Jun 2019	• Ongoing discussions with technology providers.
Undertake research and market development for Biochar (WWTE)	Jul-Sept 2018	• Investigations are underway.
	Oct-Dec 2018	• Two potential clients located in the Eastern States have been identified and discussions have commenced.
	Jan-Mar 2019	• Ongoing market development.
	Apr-Jun 2019	• Ongoing market development.
Investigate markets for Ferricrete and PFAS	Jul-Sept 2018	• Investigations are underway.
	Oct-Dec 2018	• Market for ferricrete is dependent on roadworks, infrastructure projects.
	Jan-Mar 2019	• PFAS disposal opportunities being discussed with various clients.
	Apr-Jun 2019	• PFAS disposal opportunities being discussed with various clients.
Develop and implement programs to increase sales of Red Hill by-products	Jul-Sept 2018	• Investigations are underway.
	Oct-Dec 2018	• Ongoing.
	Jan-Mar 2019	• Ongoing
	Apr-Jun 2019	• Ongoing
Develop and implement programs to increase sales for Hazelmere by-	Jul-Sept 2018	• Investigations are underway.
	Oct-Dec 2018	• Ongoing.

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1.3.3 Identify and develop resource recovery products and markets in order to reduce waste going to landfill

PROJECTS / ACTIONS	QUARTER	COMMENTS
products	Jan-Mar 2019	• Ongoing.
	Apr-Jun 2019	• Ongoing.

1.4 TO INVESTIGATE LEADING EDGE WASTE MANAGEMENT PRACTICES

1.4.1 Undertake research into Integrated Waste Management

PROJECTS / ACTIONS	QUARTER	COMMENTS
Investigate feasibility of a MRF at the Hazelmere Resource Recovery Park	Jul-Sept 2018	• Investigations are underway.
	Oct-Dec 2018	• No progress during this quarter.
	Jan-Mar 2019	• No progress during this quarter.
	Apr-Jun 2019	• No progress during this quarter.

1.4.2 Provide leadership in the development of waste policy and practices

PROJECTS / ACTIONS	QUARTER	COMMENTS
Provide input to new DWER policies and regulations affecting waste disposal,	Jul-Sept 2018	<ul style="list-style-type: none"> • Provided submission on the draft Industry Regulation Guide to Licencing. • Attended consultation workshop on DWER's renewed digital strategy to improve the delivery of services to customers. • Provided submission on draft odour guidelines for prescribed premises.

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1.4.2 Provide leadership in the development of waste policy and practices

PROJECTS / ACTIONS	QUARTER	COMMENTS
composting etc.		<ul style="list-style-type: none"> Provided input to Clean Energy Regulator on NGERS process and review into the National Greenhouse and Energy Reporting legislation.
	Oct-Dec 2018	<ul style="list-style-type: none"> Draft submission being prepared for DWER's 'Threshold contaminated fill' document.
	Jan-Mar 2019	<ul style="list-style-type: none"> No update for this quarter.
	Apr-Jun 2019	<ul style="list-style-type: none"> No update for this quarter.

1.4.3 Identify, investigate and develop new waste management practices and services

PROJECTS / ACTIONS	QUARTER	COMMENTS
k approval for a reduction in water monitoring frequency at the Red Hill Waste Management Facility	Jul-Sept 2018	<ul style="list-style-type: none"> Still waiting on advice from DWER regarding reducing quarterly to bi-annually water monitoring frequency.
	Oct-Dec 2018	<ul style="list-style-type: none"> Approval received to reduce ground water monitoring from quarterly to bi-annually with a reduction in the analytes being tested which has already resulted in significant financial savings of nearly \$100K in addition to reduced officer time commitments. Surface water monitoring continues to be required on a quarterly basis.
	Jan-Mar 2019	<ul style="list-style-type: none"> Complete, no further reporting required.
	Apr-Jun 2019	<ul style="list-style-type: none"> Complete, no further reporting required.
Undertake a cost-benefit analysis to determine the feasibility of in-house processing of:	Jul-Sept 2018	<ul style="list-style-type: none"> The analysis to determine the feasibility of in-house processing of ferricrete and screening of existing stockpiles is almost ready for submission. Estimated completion is the end of October 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> In progress.

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PROJECTS / ACTIONS	QUARTER	COMMENTS
<ul style="list-style-type: none"> Crushing ferricrete Grinding greenwaste 	Jan-Mar 2019	<ul style="list-style-type: none"> In progress.
	Apr-Jun 2019	<ul style="list-style-type: none"> In progress.
Investigate costs related to power supply to the southern end of the Red Hill site	Jul-Sept 2018	<ul style="list-style-type: none"> Complete.
Investigate an EMRC regional waste collection service	Jul-Sept 2018	<ul style="list-style-type: none"> A working group has been set up with initial draft cost estimate completed.
	Oct-Dec 2018	<ul style="list-style-type: none"> Talis Consultants have been engaged to conduct a peer review of the costing model.
	Jan-Mar 2019	<ul style="list-style-type: none"> Working group reviewed the updated costing model.
	Apr-Jun 2019	<ul style="list-style-type: none"> Legal advice being reviewed.
Seek Greenwaste license amendment at the Red Hill Waste Management Facility	Jul-Sept 2018	<ul style="list-style-type: none"> Licence amendment for the greenwaste leachate ponds was granted in August 2018. Complete
Seek license amendment for the construction of leachate evaporation ponds at the Red Hill Waste Management Facility	Jul-Sept 2018	<ul style="list-style-type: none"> Licence amendment for the leachate evaporation ponds was granted in August 2018. Complete

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1.5 TO CONTRIBUTE TOWARDS IMPROVED REGIONAL AIR, WATER AND LAND QUALITY AND REGIONAL BIODIVERSITY CONSERVATION

1.5.1 Review and implement the Regional Environment Strategy

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Regional Environment Strategy 2016-2020)	Jul-Sept 2018	<ul style="list-style-type: none"> • Provided a brief summary of the Australian Local Government Climate Review 2018 prepared by Beyond Zero Emissions, ICLEI and Ironbark Sustainability, 29 June 2018. • Nominated the Regional Environment Strategy 2016-2020 in the Government category of the 2018 Banksia Sustainability Awards. • Provided ongoing input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System, which includes flood risk, stormwater management, water quality and water conservation. • Continued to represent the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. • Continued to represent the region on the Swan and Canning Rivers Protection Strategy Advisory Group.
	Oct-Dec 2018	<ul style="list-style-type: none"> • Regional Services Project Funding Summary 2019/2020 was endorsed by Council in December. • Two new regional-scale sustainability projects, Benchmarking Building Efficiency and Community Emissions Profile Project were developed and presented to member Councils in the Regional Services Project Funding Summary 2019/2020. • Conducted a 'Benchmarking Building Efficiency' information session for member Councils with guest speaker Graham Agar. • Prepared Business Case for Benchmarking Building Efficiency Project for the City of Belmont. • Provided ongoing input to the Department of Planning, Lands and Heritage Stakeholder Reference Group relating to the review of State Planning Policy 2.9 Water Resources and State Planning Policy 2.10 Swan-Canning River System, which includes flood risk, stormwater management, water quality and water conservation. • Attended Better Urban Water Management Workshop hosted by WALGA to provide input into the new guideline being developed as part of the new Water Resources State Planning Policy. • Continued to represent the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities.

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PROJECTS / ACTIONS	QUARTER	COMMENTS
	Jan-Mar 2019	<ul style="list-style-type: none"> • Attended the CRC for Water Sensitive Cities '<i>WSC Index Diagnosis and Action Development</i>' workshop, 7 February 2019. • Attended the '<i>Urban Systems Transformation: Sustainable Cities</i>' workshop 22 February 2019, hosted by Future Earth Australia and the Australian Academy of Science. • Attended the '<i>Measuring Urban Forest Canopy</i>' Forum 28 February 2019, hosted by the Department of Planning, Lands and Heritage and WALGA. • Delivered the '<i>Low Energy Buildings Policy Update</i>' summarising updates and changes from 'The Trajectory for Low Energy Buildings,' 'Design WA,' and the 'Review of the National Greenhouse and Energy Reporting Legislation.' • Provided strategic advice for City of Belmont minor review of the '<i>Environment and Sustainability Strategy 2016-2021</i>.'
	Apr-Jun 2019	<ul style="list-style-type: none"> • Initiated the Regional Benchmarking Building Efficiency project with all member Councils invited to attend an information session at the EMRC. • Confirmed support to 2020 Vision for the upcoming urban forest Growing Together Tour. • Held a meeting with Manager Biosecurity and Sustainability, Department of Primary Industries and Regional Development, on 10 May 2019 to obtain information about the European House Borer in Perth's Eastern Region and provided outcomes from the meeting. • Represented the region on the Department of Planning, Lands and Heritage Stakeholder Reference Group for the State Planning Policy (SPP) review of all water policies. The Public Consultation phase of consultation on SPP 2.9 will take place later in the year. • Continued to represent the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities. • Attended City of Perth event on Smart Cities and provided an event summary. • Attended Perth NRM Building Sustainable Communities workshop and provided an event summary. • Continued to represent the region on the Swan and Canning Rivers Protection Strategy Advisory Group.

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1.5.2 Implement the Eastern Region Catchment Management Program (ERCMP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the ERCMP	Jul-Sept 2018	<ul style="list-style-type: none"> Delivered three Bush Skills for the Hills workshops in the region: Fun with Fungi; Feral Animal Control; and Air Bee 'N' Bee. Presented at the Dieback Information Group Conference on "Building Community Capacity". An Environmental Project Officer attends the Shire of Mundaring, City of Kalamunda and City of Swan one day per week to address local landholder enquiries, assist with projects, conduct site assessments, apply for and manage grants. Completed the 20 Million Trees project. Progressed the project "Farm dams as refuges for freshwater plants and animals a drying climate" including hosting two Citizen Science workshops and meeting with other participants individually. Compiled and distributed the Greenpage Newsletter for August – September 2018. Participated in the Swan Alcoa Landcare Program (SALP) assessment panel; assessed and rated SALP applications for the Perth region. Prepared and submitted a regional grant application for funding under the State NRM Program's Community Stewardship grants. Assisted with the implementation of the Shire of Mundaring's grant to manage blackberry in sensitive watercourses; Jane Brook Catchment Group's grant to increase the bushland and water quality values of the Lion Mill creek; and SALP grant to improve water quality and increase biodiversity at Lower Lesmurdie Falls. Provided assistance to catchment groups for the implementation of their Community Rivercare grants. Attended State NRM Conference and Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions. Hosted the following stakeholder meetings: Helena River Working Group and ECMP Steering Group. Attended committee meetings and planting days for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association, Katharine Street River Gang and Friends of Piesse Brook.
	Oct-Dec 2018	<ul style="list-style-type: none"> Delivered three Bush Skills for the Hills workshops in the region: Weed or Wildflower?; Assisting Natural Regeneration on a Granite Outcrop; and Erosion Control.

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PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> An Environmental Project Officer attends the Shire of Mundaring, City of Kalamunda and City of Swan one day per week to address local landholder enquiries, assist with projects, conduct site assessments, apply for and manage grants. This included assisting the Friends of Black Cockatoo Reserves with preparing a partnership proposal to seek funding from Water Corporation for dieback treatment. Progressed the project "Farm dams as refuges for freshwater plants and animals a drying climate" including assisting Citizen Scientists with data submission, surveying control sites and finalising the Spring 2018 data collection. Compiled and distributed the Greenpage Newsletter for October – November 2018. Assisted with the implementation of the Shire of Mundaring's State NRM grant to manage blackberry in sensitive watercourses; Jane Brook Catchment Group's SALP and Community Rivercare grants to increase the bushland and water quality values in Lion Mill Creek Reserve; and SALP grant to improve water quality and increase biodiversity at Lower Lesmurdie Falls. Coordinated the implementation of the SALP grant, in collaboration with the City of Kalamunda, to improve water quality and environmental values at Lower Lesmurdie Falls. This included a community planting day and weed control targeting a declared pest and a weed of national significance. Attended the Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions. Hosted an ERCMP meeting with program stakeholders. Attended committee meetings for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association and Friends of Piesse Brook. Assisted the Susannah Brook and Blackadder Woodbridge Catchment Groups with water quality testing. Provided advice to Blackadder Woodbridge Catchment Group (BWCG) regarding tree decline, Dieback treatment and water quality in Viveash Wetlands. Sought further advice regarding tree health and treatment from Murdoch University to provide to BWCG. Provided the following workshops: <ul style="list-style-type: none"> Community Capacity workshop – Indigenous Landcare with Dr Noel Nannup and Dale Tilbrook. GRID Mapping Tool Catchment Group Succession Planning
	Jan-Mar 2019	<ul style="list-style-type: none"> Delivered one Bush Skills for the Hills workshop in the region: Green Card Training. An Environmental Project Officer attended the Shire of Mundaring, City of Kalamunda and City of Swan one day per week to address local landholder enquiries, assist with projects, conduct site assessments, and

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PROJECTS / ACTIONS	QUARTER	COMMENTS
		<p>apply for and manage grants. This included assisting the Friends of Black Cockatoo Reserves with preparing a successful partnership proposal to seek funding from Water Corporation for dieback treatment to the sum of \$9,735 ex GST.</p> <ul style="list-style-type: none"> • Progressed the project "Farm dams as refuges for freshwater plants and animals a drying climate" including collating data and preparing for the Autumn data collection. • Compiled and distributed the Greenpage Newsletter for the December 2018 - January 2019 and February – March 2019 editions. • Assisted with the implementation of the Shire of Mundaring's State NRM grant to manage blackberry in sensitive watercourses. • Continued to assist the Friends of Lion Mill Creek finalise their Swan Alcoa Landcare Program (SALP) grant and progress their Community Rivercare grant to increase the bushland and water quality values in Lion Mill Creek Reserve. Supported the group to prepare a successful grant application to Bendigo Bank for \$900 to continue planting work. • Prepared and submitted SALP grant acquittal, in collaboration with the City of Kalamunda. The grant included weed control and revegetation work to improve water quality and environmental values at Lower Lesmurdie Falls. • Prepared and submitted a Foundation for National Parks and Wildlife Community Conservation Small Grant Application - Engaging the Community in Natural Resource Management in the Wooroloo Brook Catchment. It is a collaborative partnership between the EMRC, Shire of Mundaring and City of Swan comprising of two engagement events, two action events and one community stewardship event. Total project value: \$28,318. Total amount for grant: \$9,662. In-kind support: \$18,656. Successful applicants notified 31st March 2019. • Attended the Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions. • Hosted an ERCMP meeting with program stakeholders. • Attended committee meetings for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association and Friends of Piesse Brook. • Supported Jane Brook and Susannah Brook Catchment Groups to implement constitutional changes as per DoCEP's requirements. • Supported Susannah Brook Catchment Group to host a community information meeting, in light of their successful State NRM grant application, to remove woody weeds in Susannah Brook Reserve.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> Supported the Friends of the Flooded Gum to host a Meet and Greet, in light of their successful Community Rivercare grant application, to manage a variety of weeds along a section of the Helena River in Helena Valley. Supported Catchment Groups and Friends Groups to raise their profile through the EMRC's Volunteering in Perth Eastern Region stall at the Blue Sky Festival - 17 March 2019. Supported Friends of John Forrest National Park, Friends of Boya Trail and Lower Helena Association to prepare a presentation for the SALP breakfast.
	Apr-Jun 2019	<ul style="list-style-type: none"> Bush Skills for the Hills workshop delivered were; Plant Me Instead, Close Encounters and Monitoring Techniques. Compiled and distributed the Greenpage Newsletter for April - May 2019 and June - July 2019 Held a stall at the Gidgegannup Small Farm Field day to recruit new landcarers into Perth's Eastern Region. An Environmental Projects Officer attends the Cities of Swan and Kalamunda and Shire of Mundaring one day per week to address local landholder enquiries, assist with projects, conduct site assessments, apply for and manage grants. Assisted groups with planning and preparation for planting days. Researched the appropriate Aboriginal contact for the Friends of Piesse Brook to enable them to engage in a consultation process for a proposed project. Data collection for the Lotterywest funded project "Farm dams as refuges for freshwater plants and animals a drying climate" has been completed. The findings for the project will be presented to participants at a workshop on 31 August. Hosted an Eastern Region Catchment Management Program (ERCMP) meeting with program stakeholders. Attended the Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions. Attended committee meetings for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association and Friends of Piesse Brook. Attended plants to residence day, provided information to residents on landcare issues including water quality and weeds

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> Assisted with State NRM grant application to restore the wetland in Broz Park, Helena Valley. Assisted Friends of Pioneer Park with BHP Corporate Volunteer Day. Assisted Friends of Lion Mill Creek to implement their Rivercare Project which included a sedge planting event in Lion Mill Creek Reserve and completed the Lion Mill 2018 SALP grant acquittal. Assisted Friends of Lion Mill Creek to prepare a 2020 SALP grant application to continue restoration work in Lion Mill Creek Reserve. Completed the State NRM Blackberry project along the Jane Brook and completed the acquittal. Provided technical advice and assisted with implementation of the Katharine Street River Gang Rivercare Grant.
Implement the Bush Skill 4 Youth Program	Jul-Sept 2018	<ul style="list-style-type: none"> Bush Skills 4 Youth delivered 17 workshops in Perth's Eastern Region including: Soils; Trees and plants; Noongar seasons; Plastic waste in our waterways; Venturers project in the Superblock; Biodiversity and revegetation; Animals; Bugle Tree Creek adventure; Waste in the environment; and Teen waste. Attended 8 meetings with local government youth officers, Bayswater Primary School, Trillion Trees and Guildford Grammar, and participated in Youth Out Loud. Delivered Healthy Wildlife kits to 16 schools. Participated in Bushmead Tree Planting and Katharine St River Gang community events.
	Oct-Dec 2018	<ul style="list-style-type: none"> Bush Skills 4 Youth delivered activities to four school groups at the 2018 Children's Gnangara Groundwater Festival at Whiteman Park which provides an opportunity for Western Australian middle and upper primary school students and their teachers to learn about water, groundwater, sustainability and other related environmental topics. Bush Skills 4 Youth delivered 12 community workshops in Perth's Eastern Region including: Bush in a box; Conserving the bush; Aquatic and terrestrial animal and plant monitoring; and Nature activities for early years groups. Bush Skills 4 Youth delivered 4 school workshops across the region. Attended 3 meetings with local government youth and environment officers.
	Jan-Mar 2019	<ul style="list-style-type: none"> Planning meetings with Community Development and Youth Services officers in Belmont, Kalamunda, and Mundaring to plan activities for the community and school groups.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> Commenced working with City of Kalamunda delivering bush care workshops to schools in the Adopt-A-Spot program. Planning with Mundaring Arts Centre to deliver environmental workshops in Mundaring and Swan in partnership with artists. Planning with <i>Creating Communities</i> for activities at community events in Bushmead. Delivery of Clean-up Australia Day event. Planning with <i>Millennium Kids</i> to deliver Green Lab workshops incorporated into activities in Belmont, Kalamunda, Mundaring and Swan. Delivery of activities for children and youth at the Mundaring Blue Sky Festival.
	Apr-Jun 2019	<ul style="list-style-type: none"> Delivered 8 Bush Skills 4 Youth workshops, through "Adopt a spot" and school holiday program workshops.
Implement the Creating a Capable Community in NRM Program	Jul-Sept 2018	<ul style="list-style-type: none"> Assisted with the following community engagement activities: <ul style="list-style-type: none"> - Katharine Street River Gang Community Engagement Day; and - Friends of Lion Mill Creek Community Walk. Hosted constitutional requirements and succession planning meetings with Lower Helena Association and Helena River Catchment Group.
	Oct-Dec 2018	<ul style="list-style-type: none"> Delivered one Indigenous Landcare workshop for catchment groups and youth with local aboriginal elder Dr Noel Nannup Hosted constitutional requirements and succession planning meetings with Jane Brook Catchment Group Hosted GRID mapping tool training
	Jan-Mar 2019	<ul style="list-style-type: none"> Provided the following workshops: <ul style="list-style-type: none"> Community Capacity workshop – How to engage with your community through social media. Preparing of financial records and reporting for the funding body in preparation for the finalisation the project.
	Apr-Jun 2019	<ul style="list-style-type: none"> Secured funding from the State NRM Office to employ a part time Environmental Projects Officer (EPO) to continue the Creating a Capable Community in NRM project. The EPO will focus on creating and supporting a landcare group in the Wooroloo Brook Catchment and provide additional support to existing Catchment and Friends of groups in the region.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



1.5.3 Review and implement the Water Quality and Conservation Program

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the Water Quality and Conservation Program	Jul-Sept 2018	<ul style="list-style-type: none"> Completed Waterwise Council Reporting for City of Swan including reporting for Gold Recognition Scheme. Collated information and evidence for the Waterwise Council Reporting for re-endorsement as a Waterwise Council for Town of Bassendean, Shire of Mundaring, and City of Swan.
	Oct-Dec 2018	<ul style="list-style-type: none"> Delivered factsheet on Acid Sulfate Soils to the Town of Bassendean, City of Belmont, Shire of Mundaring and City of Swan. Provided Water Data Analysis Report to City of Belmont, Town of Bassendean, Shire of Mundaring and City of Swan. Provided Water Data Snapshot to City of Belmont, Town of Bassendean, Shire of Mundaring and City of Swan. Completed Waterwise Council Reporting for Town of Bassendean and Shire of Mundaring including reporting for Gold Recognition Scheme Identified water consumption anomalies for the Town of Bassendean and Shire of Mundaring Advised Town of Bassendean of Water Sensitive Cities Index Benchmarking workshop funding provided through Water Corporations Waterwise Council Program Facilitated Water Team Meeting with the Shire of Mundaring Assisted the Shire of Mundaring in acquiring data loggers via the Water Corporations Data Logging Program. Data loggers were install at two top consuming facilities in December to monitor water usage. Attended the CRC for Water Sensitive Cities Tools and Products Adoption Tour - Perth event.
	Jan-Mar 2019	<ul style="list-style-type: none"> Provided water data analysis and anomaly reporting for Planet Footprint.
	Apr-Jun 2019	<ul style="list-style-type: none"> Planet Footprint energy, emissions and data management software rebranded as Azility. Delivered 'Greywater Recycling' and 'Salt Water Intrusion' factsheets to the Town of Bassendean, City of Belmont, Shire of Mundaring and City of Swan. Attended the New WAter Ways Water Sensitive Urban Design bus tour and provided an event summary.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



1.5.4 Review and implement the Regional Climate Change Adaptation Action Program (RCCAAP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the Regional Climate Change Adaptation Action Plans (RCCAAP)	Jul-Sept 2018	<ul style="list-style-type: none"> Council-specific risk, vulnerability and visualisation outputs and all main reports from Stages One, Two and Three of the 'Understanding and Managing Flood Risk' project were provided to participating councils in September 2018 for their information and use. The EMRC hosted a launch event for all stakeholders to announce the newly available flood risk mapping data which presented an overview of the project as well as a more detailed walk through of the technical outputs by Mr Simon Rodgers, Senior Floodplain Engineer, Department of Water and Environmental Regulation. Presented the outputs of the 'Understanding and Managing Flood Risk' project with the Department of Water and Environmental Regulation to a meeting of the State Government's Infrastructure Coordinating Committee Senior Officers Group. Provided a summary of The Australia Institute's State of the Climate 2018 report. Review of the City of Belmont's Local Climate Change and Adaptation Action Plan is underway.
	Oct-Dec 2018	<ul style="list-style-type: none"> Provided comprehensive spreadsheet of known climate change risks and risk rationalisations to the City of Belmont for inclusion in their organisational Risk Register. Preparation of Climate Change risk assessment parameters and risk rationalisation Synthesis Report is underway. Discussion paper on climate change adaptation and mitigation processes under development for the Town of Bassendean
	Jan-Mar 2019	<ul style="list-style-type: none"> Provided a Climate Action Discussion Paper for the Town of Bassendean as well as a supplementary review of the Town's Local Climate Change Adaptation Action Plan. Provided City of Belmont with the '<i>Climate Change Risk Assessment Synthesis Report</i>.' Attended CSIRO and Bureau of Meteorology '<i>State of the Climate</i>' webinar, 21 February 2019. Provided links to report and factsheets regarding the Climate Change Authority Stocktake of Australian and International Climate Change Policies, 08 February 2019. Attended information meeting with the Earth Systems and Climate Change hub to discuss their current projects and research relating to dissemination of climate change information for local government, 20 February 2019.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> • Attended the Switch Your Thinking - Cool suburbs building a comfortable home in a changing climate event and provided a summary to participating member Councils • Revised and finalised the City of Belmont's '<i>Climate Change Risk Assessment Synthesis Report</i>.'

1.5.5 Review and implement the Achieving Carbon Emissions reduction (ACEr) Program

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the ACer Program	Jul-Sept 2018	<ul style="list-style-type: none"> • Provided information to the Town of Bassendean on the Cities Power Partnership Round 3 application requirements and aided in compiling information for the Town's info-page for the partnership's website • Completed manual data collection, upload and account maintenance for Town of Bassendean, Shire of Mundaring and City of Belmont in the Planet Footprint platform for 2017/2018 including fleet, street lighting, new and closed accounts and measures. • Supported Shire of Mundaring officer to progress the final draft of the Energy and Emissions Reduction Strategy towards endorsement. Strategy was endorsed at the Shire's September Council meeting. • Submitted literature review of benchmarking building efficiency processes to meet the City of Belmont's priorities. • Presented summary of 2017/2018 Emissions data for the City of Belmont.
	Oct-Dec 2018	<ul style="list-style-type: none"> • Provided advice for recommended size of a solar system on a Shire of Mundaring's community facility. • Investigated energy tariffs for the Shire of Mundaring's high consuming facilities. • Provided manual fleet and bottled gas data for upload into Planet Footprint for the Shire of Mundaring and Town of Bassendean. • Held Planet Footprint Performance Review meetings for participating member Councils.
	Jan-Mar 2019	<ul style="list-style-type: none"> • Provided energy data analysis and anomaly reporting for Planet Footprint. • Held Planet Footprint Performance Review meetings for participating member Councils. • Supported Town of Bassendean to progress the final draft of the Emissions Reduction Plan towards endorsement from the Sustainability Committee and Council, including a Climate Action Discussion Paper and supplementary information on Net Zero emissions.

KEY RESULT AREA 1

ENVIRONMENTAL SUSTAINABILITY



1.5.5 Review and implement the Achieving Carbon Emissions reduction (ACEr) Program

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Planet Footprint energy, emissions and data management software rebranded as Azility. Attended WALGA Synergy Energy Forum event and provided an event summary to participating member Councils. Attended Cities Power Partnership Surge Ahead event and provided an event summary. Attended WALGA Energy Efficient Street Lighting forum and provided an event summary.

1.5.6 Review and implement the Swan and Helena Rivers Framework

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement priority projects and initiatives for the Swan and Helena Rivers	Jul-Sept 2018	<ul style="list-style-type: none"> Council-specific risk, vulnerability and visualisation outputs and all main reports from Stages One, Two and Three of the 'Understanding and Managing Flood Risk' project for the Swan and Helena Rivers were provided to participating councils in September 2018 for their information and use. The EMRC hosted a launch event for all stakeholders to announce the newly available flood risk mapping data.
	Oct-Dec 2018	<ul style="list-style-type: none"> Provided permission to Department of Water and Environmental Regulation (DWER) to use and disseminate all report, data and mapping outputs from the 'Understanding and Managing Flood Risk' project for the Swan and Helena Rivers. DWER will ensure that the new information is provided across state and local government agencies as required.
	Jan-Mar 2019	<ul style="list-style-type: none"> Nil this quarter
	Apr-Jun 2019	<ul style="list-style-type: none"> Presentation on the Understanding and Managing Flood Risk project at the WALGA Event - 'The New Normal' Emergency Management in a Changing Climate.

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



2.1 TO FACILITATE AND ADVOCATE FOR INCREASED INVESTMENT IN REGIONAL INFRASTRUCTURE

2.1.1 Review and implement the Regional Integrated Transport Strategy (RITS)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Facilitate the RITS Implementation Advisory Group (RITS IAG) meetings and implement actions	Jul-Sept 2018	<ul style="list-style-type: none"> Held a RITS IAG quarterly meeting on 18 September with attendees from member Councils and key stakeholders with an interest in transport including: Department of Planning, Westcycle, Department of Transport, Main Roads WA, Public Transport Authority (PTA), Perth Airport, Western Roads Federation, Road Safety Council, Freight and Logistics Council, WALGA and RAC.
	Oct-Dec 2018	<ul style="list-style-type: none"> Held a RITS IAG quarterly meeting on 4 December with attendees from member Councils and key stakeholders as identified above. iMove presented on their recent research in WA.
	Jan-Mar 2019	<ul style="list-style-type: none"> Held a RITS IAG quarterly meeting on 19 March with attendees from member Councils and key stakeholders as identified above. Westport presented Stage 2 of the Westport Strategy
	Apr-Jun 2019	<ul style="list-style-type: none"> Held a RITS IAG quarterly meeting on 18 June with attendees from member Councils and key stakeholders as identified above. Peter Damen from Level 5 Design presented on the future of Autonomous transport and the possibility of an autonomous POD trial in Perth Eastern Region.
Deliver actions and initiatives from the RITS 2017 – 2021	Jul-Sept 2018	<ul style="list-style-type: none"> Undertook a desktop study of member Councils strategic transport strategies, plans and initiatives. Held a Perth Airport Precinct tour on 20 August 2018 for member Councils and stakeholders to inform and update them on completed and upcoming projects, the proposed new runway and under took a tour of the Woolworths Distribution Centre, a major strategic transport distribution facility. Attended a Freight/Ports/Aviation session as part of the AITPM National Conference in Perth Represented the region on the Westport Taskforce Reference Group. Attended a Workshop on the Review of the Strategic Assessment of Perth and Peel.
	Oct-Dec 2018	<ul style="list-style-type: none"> Attended the WALGA Transport Forum on 16 October 2018. Represented Perth's Eastern Region for Westport Taskforce Reference group workshop on 22 October 2018 and meeting on 13 December 2018. Attended webinars on AVs, CAVs and RAVs by iMove, ARRB and AITPM. Attended the National Freight and Supply Chain Focus Industry Focus Group – National Freight and Supply Chain Focus Strategy.

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



PROJECTS / ACTIONS	QUARTER	COMMENTS
	Jan-Mar 2019	<ul style="list-style-type: none"> Represented Perth's Eastern Region for Westport Taskforce Reference group workshop on 22 Marc. Researched into the possibility of developing a trial on implementing automated vehicles in the region. Attended seminar by PATREC and iMove showcasing the research for implementing Automated Transport Investigating the use of sustainable material for road construction.
	Apr-Jun 2019	<ul style="list-style-type: none"> Represented Perth's Eastern Region for Westport Taskforce Reference group workshop on 10 April 2019. (Action 2.3) Attended Dot's WABN grant application seminar in order to encourage active modes of transport. (Action 5.6) Met with CoolSeal Technology representative regarding the possibility of trialling the alternative road surfacing technology on a road within Perth's Eastern Region. (Action 6.3) Attended the future of Mobility with Tim Pandreou relating to autonomous transport. (Action 4.4)
Promote and implement the Regional Congestion Management Action Plan	Jul-Sept 2018	<ul style="list-style-type: none"> Attended a Your Move Forum – 'Engaging Others' held by the Public Transport Authority of Western Australia. Attended Travelsmart Officer meeting to discuss new ways of implementing active transport initiatives in the region.
	Oct-Dec 2018	<ul style="list-style-type: none"> Commenced research on ways to implement the actions proposed in the Regional Congestion Action Management plan with respect to Parking, Freight and Public Transport.
	Jan-Mar 2019	<ul style="list-style-type: none"> Attended Seminar to understand the Freight requirement of the region and to develop solutions such as planning intermodal and general logistics infrastructure.
	Apr-Jun 2019	<ul style="list-style-type: none"> Met with DoT's 'Your Move' team to implement the Travel Behaviour Program on the Forrestfield Airport Link (FAL) line. Attended the Metro Logistic Seminar organised by Western Roads Federation to endorse clan Freight and to know how improve freight movement in the Region.
Develop and implement the Regional Congestion Management Action Plan	Jul-Sept 2018	<ul style="list-style-type: none"> Consultants, GTA presented the final draft of the Congestion Action Management Plan for the region. Member Councils were provided a copy of the draft for their review.
	Oct-Dec 2018	<ul style="list-style-type: none"> Completed the final Regional Congestion Management Action Plan with input from member Councils and printed limited copies of the Plan. It is also available electronically on the EMRC's website.
	Jan-Mar 2019	<ul style="list-style-type: none"> Nil actions this quarter

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Nil actions this quarter
Develop and implement Active/Public Transport campaigns	Jul-Sept 2018	<ul style="list-style-type: none"> Nominated the Swan River Ramble project under the Innovation category in the Your Move Awards 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> Met with METRONET project manager for Station Access Strategy in order to work out strategies for the stations within the region. Attended the Bayswater Station Upgrade community engagement session to get in-depth information of the project. Investigated into the possibility of planning an electric highway along Great Eastern Highway Hosted a Ride 2 Work Day event as a part of Bicycle Network's National RIDE2WORK program. Initiated the process of developing an extension of the Swan River Ramble into the Guildford area. Met with the City of Swan to discuss and present the extension idea, which they will review. Attended and represented the EMRC at the annual Your Move Awards as the Swan River Ramble was nominated in the innovation category.
	Jan-Mar 2019	<ul style="list-style-type: none"> Attended a Your Move Forum, 'Gear up for Bike Week and the year ahead', held by Department of Transport Hosted multiple Bike Week events as part of West Cycle and Department of Transport's program to encourage active travel. Met with Andrew Wilkinson to look into opportunities for advocating for Public Transport Networks with respect to infrastructure.
	Apr-Jun 2019	<ul style="list-style-type: none"> Undertaken review into the previous Share the Space campaign, with a view to reinvigorating or revamping the campaign for 2019-2020. Met with representatives from WALGA to identify gaps in Safe active Streets and Principle Shared Paths. Attended a Your Move Forum – 'How Walkability can make Main Streets Thrive' hosted by the Town of Bassendean and Your Move. Attended the 'Importance of Place' seminar to understand more about road designs for place planning.
Develop and implement Road Safety initiatives and campaigns	Jul-Sept 2018	<ul style="list-style-type: none"> WALGA and the RAC representatives provided an update on the latest road safety initiatives being undertaken at a state/strategic level at the September RITS IAG meeting.
	Oct-Dec 2018	<ul style="list-style-type: none"> Initiated the process of developing the Road Safety Strategy 2018- 2021 based on the safe systems approach and priorities of the Regional Integrated Transport Strategy.

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



PROJECTS / ACTIONS	QUARTER	COMMENTS
	Jan-Mar 2019	<ul style="list-style-type: none"> Completed the RFQ process and appointed GTA consultant to develop the Regional Road Safety Strategy for the region. Developing Road Safety Strategy Report Card based on the 2018 data. Attended Webinar for Austroads Road Safety Guide Part 1 and Part 2 release to incorporate the same in the Road Safety Strategy.
	Apr-Jun 2019	<ul style="list-style-type: none"> The Road Safety Action Plan is now in the Draft Stage. Attended the Road Safety Forum by AITPM regarding the new WA State Road Safety Strategy, the intent for a better more integrated systems approach for the long-term goal of improving WA's poor road safety record. Attended the Road Safety Seminar by LGPA to mark the start of Road Safety Week. This Forum discussed the outcomes of the inquiry into the current strategy. Initiated talks with School for Drugs Education and Road Awareness with a view to sharing information with member Councils.

2.2 TO FACILITATE AND ADVOCATE FOR REGIONAL ECONOMIC DEVELOPMENT ACTIVITIES

2.2.1 Review and implement the Regional Economic Development Strategy (REDS)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement actions from the REDS	Jul-Sept 2018	<ul style="list-style-type: none"> Participated in a Local Government Professionals Association (LGPA) Webinar on 'Effective Community Consultation'. Prepared a submission on the City of Belmont's Great Eastern Highway Urban Corridor Strategy Highway.
	Oct-Dec 2018	<ul style="list-style-type: none"> Attended a Local Government Professionals Association (LGPA) Project and Practice seminar held at the City of Bayswater.
	Jan-Mar 2019	<ul style="list-style-type: none"> Attended a forum on a 'Practitioners Guide to Design WA' held by LGPA, presented by David Caddy and Denis McLeod, updates on new local government frameworks and policy.
	Apr-Jun 2019	<ul style="list-style-type: none"> Attended Metro logistics Seminar at the City of Canning, to support EDOG member Attended a Your Move Forum – 'How Walkability can make Main Streets Thrive' hosted by the Town of Bassendean and Your Move, to see how walkability can influence the economic development of a main

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



2.2.1 Review and implement the Regional Economic Development Strategy (REDS)

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<ul style="list-style-type: none"> street Attended the 'Importance of Place' seminar to understand more about how a place can drive or influence economic development in an area.
Facilitate the Economic Development Officers Group meetings	Jul-Sept 2018	<ul style="list-style-type: none"> Hosted an Economic Development Officers' Group (EDOG) meeting 14 August 2018.
	Oct-Dec 2018	<ul style="list-style-type: none"> Hosted an Economic Development Officers' Group (EDOG) meeting 9 October 2018, with guest presenter Rebecca Cassells, Associate Professor and Principal Research Fellow with Bankwest Curtin Economics, presentation of Outlook for the Future of Work. Hosted an EDOG meeting 11 December 2018, with guest presenter Jane McNamara, WA Manager from NBN Co – provided overview and update of NBN installation.
	Jan-Mar 2019	<ul style="list-style-type: none"> Hosted an EDOG meeting 12 February, with guest presenter Cath Hart, WA Executive Director of Housing Industry Association, overview on the current housing situation in WA.
	Apr-Jun 2019	<ul style="list-style-type: none"> Hosted an EDOG meeting 9 April, with guest presenter Daniel Kiely from Bankwest Curtin Economic Centre, with the economic details relevant to Perth's Eastern region shared with participating member Councils. Hosted an EDOG meeting 13 June, with guest presenter Lauren Westcott From Small Business Development Corporation to gain an understanding of the issues facing small business and to share statistical information, which was shared with participating member Councils.
Provide access to REMPLAN tools to member Councils	Jul-Sept 2018	<ul style="list-style-type: none"> Renewed the REMPLAN subscription for 2018/2019.
	Oct-Dec 2018	<ul style="list-style-type: none"> Held a training session for EMRC and member Council staff by a specialist from REMPLAN on the REMPLAN System and new features.
	Jan-Mar 2019	<ul style="list-style-type: none"> Liaised with REMPLAN and initiated a review Perth's Eastern Region economic report card Provided access to REMPLAN for member Councils.
	Apr-Jun 2019	<ul style="list-style-type: none"> An Economic Report Card was produced for 2019 and distributed to the EDOG members and Councillors. Provided access to REMPLAN for member Councils.
Facilitate tours or	Jul-Sept 2018	<ul style="list-style-type: none"> Refer to the Perth Airport Estate precinct tour (2.1.1).

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



2.2.1 Review and implement the Regional Economic Development Strategy (REDS)

PROJECTS / ACTIONS	QUARTER	COMMENTS
forums that Advance Perth's Eastern Region	Oct-Dec 2018	<ul style="list-style-type: none"> Nil this quarter.
	Jan-Mar 2019	<ul style="list-style-type: none"> Organised a WALGA forum to be held at EMRC on 'How to do Business with Local Government'.
	Apr-Jun 2019	<ul style="list-style-type: none"> Hosted the WALGA forum 'How to do Business with Local Government' on the 16 April with 36 attendees from across the region. Met with a representative from NBN to discuss hosting a potential workshop on connectivity for businesses in the region.
Facilitate forums that have a focus on technology and innovation	Jul-Sept 2018	<ul style="list-style-type: none"> Attended a forum "In the face of disruption – Could a robot do my job" and disseminated the information to EDOG members. Attended the "Digital Elevation" forum, held by LGPA and disseminated the information to EDOG members Met with representatives of Online Communities to discuss a 'Buy local' online portal.
	Oct-Dec 2018	<ul style="list-style-type: none"> Attended a forum "Employment in the face of disruption: Could a robot do my job" hosted by City of Swan in partnership with North Metropolitan TAFE and disseminated the information to EDOG members. Attended a forum "Employment in the face of disruption: Future employability, will it be different?" hosted by City of Swan in partnership with North Metropolitan TAFE. Attended a National Forum by Low Carbon Living CRC: "How is Perth doing with the CRC's Help?"
	Jan-Mar 2019	<ul style="list-style-type: none"> Liaising with Business Stations to present a Digital Capabilities forum series at the EMRC.
	Apr-Jun 2019	<ul style="list-style-type: none"> Met with a representative from VROC – To discuss AI technology and Digital Strategy concepts Met with representatives from Blue Sky Labs about their new beacon technology to see how this could possibly be used amongst our member Councils

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



2.2.2 Identify and investigate strategic regional development project and investment opportunities

PROJECTS / ACTIONS	QUARTER	COMMENTS
Progress the Business Exemplar project	Jul-Sept 2018	<ul style="list-style-type: none"> Progressed the Business Exemplar project with the external consultant and local businesses. A number of local business media releases are due to be published prior to the end of the calendar year.
	Oct-Dec 2018	<ul style="list-style-type: none"> External consultant produced and published a number of media releases for local businesses under the Business Exemplar project. Invitations sent to small business who received small business awards for 2018 to take part in the Business Exemplar project. Meeting was held with the EMRC Communications team to streamline the Business Exemplar project in-house.
	Jan-Mar 2019	<ul style="list-style-type: none"> EMRC Communications has contacted local businesses and have drafted media releases for approval
	Apr-Jun 2019	<ul style="list-style-type: none"> Two media releases for local businesses have been produced and published during this reporting period. EMRC's Communications team has created a plan which will enable consistent releases to be made.
Progress the Business and Investment Attraction project	Jul-Sept 2018	<ul style="list-style-type: none"> Attended a business event hosted by the Swan Chamber of Commerce with guest speakers, the Member for Swan Hills, Jessica Shaw MLC and Hon Alannah MacTiernan MLC, Minister for Regional Development; Agriculture and Food; Minister assisting the Minister for State Development, Jobs and Trade. Chamber of Commerce and Industry in WA economist, Mr Rick Newnham, presented to the EDOG on the topic of 'WA's economy and where we are heading'. Information was disseminated to participating member Councils.
	Oct-Dec 2018	<ul style="list-style-type: none"> Currently reviewing the Perth's Eastern Region Investment and Opportunity Booklet and requested input from EDOG members at recent EDOG meeting.
	Jan-Mar 2019	<ul style="list-style-type: none"> Attended a webinar 'Writing a Winning Business Case' held by Economic Development Australia
	Apr-Jun 2019	<ul style="list-style-type: none"> Met with a representative from South West Group to share information on best practice in terms of producing an effective Business Investment Prospectus. A draft RFQ has been prepared and disseminated to relevant consultants in relation to the preparation of a regional Business Attraction Prospectus.

KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



2.3 TO FACILITATE REGIONAL CULTURAL AND RECREATIONAL ACTIVITIES

2.3.1 Continue the coordination, marketing and promotion of regional events

PROJECTS / ACTIONS	QUARTER	COMMENTS
Co-ordinate the Avon Descent Family Fun Days	Jul-Sept 2018	<ul style="list-style-type: none"> Met with Lotterywest in September 2018 to discuss the EMRC's regional events funding program. Attended a Northam Avon Descent Board (NADA) meeting.
	Oct-Dec 2018	<ul style="list-style-type: none"> Held the Avon Descent 2018 debrief and planning meeting for 2019 in October. Acquitted the 2018 Avon Descent Lotterywest Family Fun Days Grant. Applied for the 2019 Avon Descent Lotterywest Family Fun Days Grant.
	Jan-Mar 2019	<ul style="list-style-type: none"> Lotterywest have reviewed and confirmed the 2019 Avon Descent Family Fun Days Grant Grant Acknowledgement Agreement from Lotterywest is currently being reviewed
	Apr-Jun 2019	<ul style="list-style-type: none"> Avon Descent marketing material has been configured and approved by member Council participants Final flyers will be distributed early July
Co-ordinate the Perth's Autumn Festival	Jul-Sept 2018	<ul style="list-style-type: none"> Finalised the \$12,000 grant acquittal for the 2018 Perth's Autumn Festival with Lotterywest.
	Oct-Dec 2018	<ul style="list-style-type: none"> Created a draft invitation for the Autumn Festival online campaign.
	Jan-Mar 2019	<ul style="list-style-type: none"> Events have been submitted using the online portal and by email. Website has been maintained with additional events been added to the Autumn Festival online campaign, which started in March.
	Apr-Jun 2019	<ul style="list-style-type: none"> Final wrap up of the online Autumn campaign saw 30 registered events throughout the campaign period.
Coordinate Hello Spring Campaign	Jul-Sept 2018	<ul style="list-style-type: none"> Developed and updated the Hello Spring campaign page which includes 53 events, workshops and activities being held throughout spring.
	Oct-Dec 2018	<ul style="list-style-type: none"> Facilitated the Hello Spring campaign which finished at the end of November, it saw 61 events registered over the campaign period.
	Jan-Mar 2019	<ul style="list-style-type: none"> Nil this quarter.

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KEY RESULT AREA 2 ECONOMIC DEVELOPMENT



2.3.1 Continue the coordination, marketing and promotion of regional events

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> A 2019 Hello Spring campaign invitation was sent out to organisations who have previously submitted their events.
Administer the Perth Tourism.com.au regional tourism website (Now known at the perthseasternregion.com.au)	Jul-Sept 2018	<ul style="list-style-type: none"> Updated the EMRC's website perthseasternregion.com.au with information, workshops and events occurring in the region such as Bush Skills 4 Youth and Bush Skills for the Hills, the Greenpage Newsletter and events occurring in participating member Council areas.
	Oct-Dec 2018	<ul style="list-style-type: none"> perthseasternregion.com.au website continued to be updated during this period with relevant events.
	Jan-Mar 2019	<ul style="list-style-type: none"> Ongoing, as above.
	Apr-Jun 2019	<ul style="list-style-type: none"> perthseasternregion.com.au website continued to be updated during this period with relevant events in the region.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.1 TO PROVIDE ADVICE AND ADVOCACY ON ISSUES AFFECTING PERTH'S EASTERN REGION

3.1.1 Review and implement the Regional Advocacy Strategy (RAS)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Develop and implement advocacy campaigns to support regional priorities in consultation with member Councils	Jul-Sept 2018	<ul style="list-style-type: none"> Refer to City Deal proposal below.
Continue to advocate for and promote the "Connect Perth's East City Deal" proposal	Jul-Sept 2018	<ul style="list-style-type: none"> Met with the Department of Premier and Cabinet on the current status of the pending City Deal for WA. Hosted an 'Update on the Connect Perth's East, City Deal proposal' event with attendees from member Councils, Perth Airport Pty Ltd, City of Canning and Town of Victoria Park. Met with the Department of Transport's Freight and Ports team to update them on the City Deal proposal.
	Oct-Dec 2018	<ul style="list-style-type: none"> Met with the new WA Planning Commission chairman David Caddy in December to talk through the opportunities for projects outlines in the City Deal proposal. Prepared correspondence to Deputy Prime Minister, Michael McCormack, on the opportunity for the Perth Adelaide National Highway to be recognised as a Road of Strategic Importance and Cc'd The Attorney General Christian Porter, Minister Ken Wyatt and the Mundaring Shire President, Councillor John Daw.
	Jan-Mar 2019	<ul style="list-style-type: none"> Received written reply from Deputy Prime Minister, Michael McCormack on 26 February acknowledging the correspondence and outlining the \$10M Federal government allocation towards EastLink WA, contingent upon matching State government funding which would then be used to prepare a Business Case to Infrastructure Australia.
	Apr-Jun 2019	<ul style="list-style-type: none"> Correspondence was prepared and disseminated to the WA Premier, Mark McGowan and Minister for Transport and Planning, Rita Saffioti regarding the allocation of \$10M towards planning and design for the Perth Adelaide National Highway (also known as EastLink WA, or the Orange Route) and safety concerns through the Mundaring townsite, and seeking a meeting to bring forward the timeframe for planning, design and construction.
Continue to advocate for Regional Youth	Jul-Sept 2018	<ul style="list-style-type: none"> Hosted a Regional Youth Officers Group meeting 8 August 2018 with guest speaker Kirstie Davis from WALGA, who discussed the State Draft Youth Strategy.

KEY RESULT AREA 3 GOOD GOVERNANCE



3.1.1 Review and implement the Regional Advocacy Strategy (RAS)

PROJECTS / ACTIONS	QUARTER	COMMENTS
priorities as identified by RITS IAG, EDOG and member Council Youth Officers	Oct-Dec 2018	• Hosted a Regional Youth Officers meeting 7 November 2018 – introduction of new Youth Officers in our member Councils.
	Jan-Mar 2019	• Nil this quarter.
	Apr-Jun 2019	• Hosted a Regional Youth Officer meeting 5 June 2019, with a guest presenter from Zero2Hero.

3.2 TO MANAGE PARTNERSHIPS AND RELATIONSHIPS WITH STAKEHOLDERS

3.2.1 Continue to foster and enhance relationships with member councils and all key stakeholders

PROJECTS / ACTIONS	QUARTER	COMMENTS
Develop and implement an EMRC Reconciliation Action Plan (RAP)	Jul-Sept 2018	• Organised the Reconciliation Action Plan (RAP) Working Party meetings in July and September with a view to progressing the RAP and considering cultural awareness training for EMRC Councillors and staff.
	Oct-Dec 2018	• Final draft of the RAP presented to Reconciliation Australia for its conditional endorsement such that it can then be presented to the CEOAC and Council for formal endorsement. • Cultural Awareness Training held for EMRC staff and Councillors. • The raising of the Aboriginal Flag ceremony was conducted prior to the 6 December 2018 Council meeting.
	Jan-Mar 2019	• The RAP Working Party met on 14 March 2019.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.2.1 Continue to foster and enhance relationships with member councils and all key stakeholders

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Council at its 23 May 2019 meeting endorsed the 'Reflect' Reconciliation Action Plan (RAP) 2019/2020 The RAP was submitted to Reconciliation Australia for its formal endorsement. An allocation of \$25,000 was included in the 2019/2020 EMRC operational budget to assist with progressing the RAP actions.
Review and make recommendations to Council regarding alternatives to the EMRC formal Stakeholder Cocktail function	Jul-Sept 2018	<ul style="list-style-type: none"> A meeting was held with the CEO to discuss options and receive feedback on the information provided; We are currently investigating a number of options for new stakeholder functions for the EMRC.
	Oct-Dec 2018	<ul style="list-style-type: none"> An informal discussion was held with CEOAC with regards to exploring functions to be held at member council venues and an ideas that member council CEO's have for regional stakeholder events.
	Jan-Mar 2019	<p>Council at its meeting of 21 March 2019 resolved as follows:</p> <p>THAT COUNCIL NOT PROCEED WITH THE EMRC STAKEHOLDER NETWORKING EVENT IN THE CURRENT FORMAT IN 2019 BUT CONSIDERS HOSTING RELEVANT EVENTS, AS PRESENTED TO COUNCIL FROM TIME TO TIME, WHICH HAVE A PARTICULAR FOCUS OR CAUSE FOR CELEBRATION.</p>
	Apr-Jun 2019	<p>Consideration was given to recognise outgoing Council members at the final meeting of Council for 2019, which will be held on 5 December.</p> <ul style="list-style-type: none">
Co-ordinate EMRC's Community Grants Program	Jul-Sept 2018	<ul style="list-style-type: none"> Four eligible grant applications (<i>2017/2018 program</i>) were received by the deadline of 24 August, totalling \$5,520 from an available \$15,000. A presentation ceremony for successful community group representatives hosted by the EMRC CEO and Chairman is scheduled for 19 October 2018 at Red Hill Waste Management Facility.
	Oct-Dec 2018	<ul style="list-style-type: none"> A presentation ceremony for four successful community group representatives hosted by the EMRC CEO and Chairman was held on 19 October 2018 at Red Hill Waste Management Facility.
	Jan-Mar 2019	<ul style="list-style-type: none"> Carried out a review of the program's application process, guidelines and eligibility criteria with a view to extending the program's geographical coverage to include Hazelmere.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.2.1 Continue to foster and enhance relationships with member councils and all key stakeholders

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Conducted local media campaign to attract interest from community groups and enlisted successful applicants of the 2018/2019 program to increase awareness.
Produce EMRC's Annual Report	Jul-Sept 2018	<ul style="list-style-type: none"> The EMRC 2017/2018 Annual Report (excluding financial statements) is at final proofing stages pending addition of 70 pages of financial information under Office of Auditor General requirements. The Report is due for adoption at the December 2018 EMRC Council meeting.
	Oct-Dec 2018	<ul style="list-style-type: none"> The 2017/2018 Annual Report was adopted by Council in December 2018.
	Jan-Mar 2019	<ul style="list-style-type: none"> Reviewed feedback received on contents and design of the report; sought interest from designers in adapting the report's format to landscape, providing easier viewing of the landscape-formatted financial results section.
	Apr-Jun 2019	<ul style="list-style-type: none"> Selected a supplier for the design of the 2018/2019 Annual Report, adopting a landscape format for the first time. Supplier to organise print run of 200 hard copies and to provide a high-quality electronic version for distribution via the corporate website.
Implement biennial Stakeholder Perception Survey	Jul-Sept 2018	<ul style="list-style-type: none"> The biennial online survey is due to be conducted by external agency Catalyse in the next quarter for presentation in February/March 2019. Project progressing with database updates completed by end of September 2018. The research focuses on primary and secondary stakeholders. Principal measures include: <ul style="list-style-type: none"> Awareness/understanding of the EMRC's services/divisions Awareness of major projects/activities Satisfaction with the EMRC's performance Awareness/satisfaction with communication strategies
	Oct-Dec 2018	<ul style="list-style-type: none"> The biennial Stakeholder Perceptions Survey was completed. The Survey was presented to member Council CEOs adopted Council at its December 2018 meeting.
	Jan-Mar 2019	<ul style="list-style-type: none"> Survey results and analysis were presented to EMRC staff.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.2.1 Continue to foster and enhance relationships with member councils and all key stakeholders

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<ul style="list-style-type: none"> Scoping of a smaller-scale survey to develop greater insight into key findings of the biennial survey was commenced. Survey due to take place in Oct-Dec 2019.

3.2.2 Review and implement the Marketing and Communications Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement priority initiatives (refer Marketing and Communications Plan)	Jul-Sept 2018	<ul style="list-style-type: none"> The 2017-2019 EMRC Communications Plan continued to support the EMRC as a responsive, progressive and responsible organisation. The Communications team continued to develop and maintain effective communication channels to uphold the integrity and credibility of the EMRC brand. Encouragement and support was provided to EMRC staff to build capacity in developing and maintaining a high standard of internal and external communications with all stakeholders.
	Oct-Dec 2018	<ul style="list-style-type: none"> The 2017-2019 EMRC Communications Plan continued to be implemented.
	Jan-Mar 2019	<ul style="list-style-type: none"> A four-minute EMRC corporate video was produced for presentation to member Councils and at other corporate events, profiling the EMRC's regional, environmental and waste initiatives.
	Apr-Jun 2019	<ul style="list-style-type: none"> Planning took place for the introduction of the EMRC's first foray into large-scale social media – an EMRC Facebook page, launched on 1 July 2019.

3.3 TO PROVIDE RESPONSIBLE AND ACCOUNTABLE GOVERNANCE AND MANAGEMENT OF THE EMRC

3.3.1 Continue to improve organisational governance

KEY RESULT AREA 3 GOOD GOVERNANCE



PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the Recordkeeping Plan	Jul-Sept 2018	<ul style="list-style-type: none"> The EMRC continues to manage its recordkeeping in accordance with the Recordkeeping Plan. During the period, 86 folders and 4,119 records were created.
	Oct-Dec 2018	<ul style="list-style-type: none"> The EMRC continues to manage its recordkeeping in accordance with the Recordkeeping Plan. During the period, 99 folders and 3,880 records were created.
	Jan-Mar 2019	<ul style="list-style-type: none"> During the period the EMRC responded to the Records Audit conducted by the Office of the Auditor General. During the period, 133 folders and 4,880 records were created.
	Apr-Jun 2019	<ul style="list-style-type: none"> Records training for all staff was held in May 2019 prior to the upgrade of the EMRC's Records Management System. The Records induction for new staff was improved with follow-up training tailored to the specific job needs of each staff member. During the period, 102 folders and 4,119 records were created.
Review and update Council Policies	Jul-Sept 2018	<ul style="list-style-type: none"> Review of process currently underway. Policies have been reviewed by responsible officers. Next phase of review will be a review by the Executive Management Team (EMT). It is anticipated that the policies will be presented to Council by end of the year.
	Oct-Dec 2018	<ul style="list-style-type: none"> All EMRC Council policies reviewed by Council at the December 2018 meeting.
	Jan-Mar 2019	<ul style="list-style-type: none"> Management of Investments Policy was updated.
	Apr-Jun 2019	<ul style="list-style-type: none"> Nil
Review and update Management Guidelines as required	Jul-Sept 2018	<ul style="list-style-type: none"> The EMT adopted a new management guideline – "Leave to Deal with Family and Domestic Violence" on 21 August 2018
	Oct-Dec 2018	<ul style="list-style-type: none"> A regime to enable regular review of all EMRC management guidelines has been developed.
	Jan-Mar 2019	<ul style="list-style-type: none"> Management Guideline for Foreign Exchange Transaction Exposure was update.

KEY RESULT AREA 3

GOOD GOVERNANCE



PROJECTS / ACTIONS	QUARTER	COMMENTS
	Apr-Jun 2019	<p>The following Management Guidelines were updated:</p> <ul style="list-style-type: none"> • Rewards and Recognition • Higher Duties • Overtime/Time in Lieu • Rostered Days Off (RDO) • Remuneration Strategy

3.3.2 Implement EMRC's Integrated Planning Framework

PROJECTS / ACTIONS	QUARTER	COMMENTS
Review the Corporate Business Plan	Jul-Sept 2018	<ul style="list-style-type: none"> • Council adopted the Corporate Business Plan 2018/2019 to 2022/2023 on 21 June 2018. • The adoption was advertised via a public notice as well as on EMRC's website. • Complete.

3.3.3 Review and implement a Risk Management Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Risk Management Plan)	Jul-Sept 2018	<ul style="list-style-type: none"> • The Strategic Risk Management Plan, which was adopted by Council in March 2018 continued to be implemented. • Complete

KEY RESULT AREA 3

GOOD GOVERNANCE



3.3.4 Review and implement the Disability Access and Inclusion Plan (DAIP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Review and implement the DAIP	Jul-Sept 2018	<ul style="list-style-type: none"> The EMRC's DAIP 2013/2014 to 2017/2018 was reviewed and a draft DAIP 2018 to 2023 was developed and presented to Council on 23 August 2018 for endorsement. Council approved a 42 day public consultation on the draft DAIP 2018 to 2023 The outcomes of the consultation will be provided to Council in October with a request that these be considered prior to the adoption of the draft DAIP 2018 to 2023.
	Oct-Dec 2018	<ul style="list-style-type: none"> There were no comments received from the public. Council adopted the DAIP 2018 to 2023 at the December 2018 meeting. The DAIP 2018 to 2023 was submitted to the Disability Services Commission.
	Jan-Mar 2019	<ul style="list-style-type: none"> DAIP actions from the DAIP 2018 to 2023 were continued to be implemented
	Apr-Jun 2019	<ul style="list-style-type: none"> DAIP actions from the DAIP 2018 to 2023 were continued to be implemented DAIP reporting for the 2018/2019 year was approved by Council and submitted to the Disability Services Commission.

3.4 TO CONTINUE TO IMPROVE FINANCIAL AND ASSET MANAGEMENT PRACTICES

3.4.1 Review and implement long term financial plans

PROJECTS / ACTIONS	QUARTER	COMMENTS
Review the 5 and 10 Financial Plans	Jul-Sept 2018	<ul style="list-style-type: none"> An update/review of the 10 Year Financial Plan was undertaken as part of the 2018/2019 Budget process. A further review will be undertaken along the current proposed review of the EMRC Ten Year plan due to be undertaken by the end of 2018/2019.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.4.1 Review and implement long term financial plans

PROJECTS / ACTIONS	QUARTER	COMMENTS
	Oct-Dec 2018	<ul style="list-style-type: none"> An update/review of the 10 Year Financial Plan was undertaken as part of the 2018/2019 Budget process. A review of the EMRC Ten Year Financial Plan is due to be undertaken during Feb-May'2019 as part of the 2018/2019 Budget deliberation process.
	Jan-Mar 2019	<ul style="list-style-type: none"> An update/review of the 10 Year Financial Plan was undertaken as part of the 2019/2020 Budget process. A further review will be undertaken along the current proposed review of the EMRC Ten Year plan due to be undertaken by the end of 2019/2020 as part of the 2020/2021 budget process.
	Apr-Jun 2019	<ul style="list-style-type: none"> An update/review of the 10 Year Financial Plan was undertaken as part of the 2019/2020 Budget process. A further review will be undertaken along the current proposed review of the EMRC Ten Year plan due to be undertaken by the end of 2019/2020 as part of the 2020/2021 budget process.
Monitor and review financial investment portfolio	Jul-Sept 2018	<ul style="list-style-type: none"> The Investment portfolio was continually monitored in order to ensure that cash flow requirements were met and that maximum returns were achieved on investments within the parameters of the Investment Policy and the regulations. As at 30 September 2018 an average interest rate of 2.68% was achieved compared to a budgeted rate of 2.60% The Investment Policy is being reviewed and updated as part of the Council policy review process expected to be submitted to the December 2018 meeting of Council.
	Oct-Dec 2018	<ul style="list-style-type: none"> The Investment portfolio was continually monitored in order to ensure that cash flow requirements were met and that maximum returns were achieved on investments within the parameters of the Investment Policy and the regulations. As at 31 December 2018 an average interest rate of 2.70% was achieved compared to a budgeted rate of 2.60%. The Investment Policy was reviewed and updated as part of the Council policy review process that was submitted to the December 2018 meeting of Council. At the December 2018 Council meeting, Council resolved to refer a proposal to amend the Investment Policy, regarding divesting from financial institutions that invest in or finance the fossil fuel industry, to the Investment Committee.
	Jan-Mar 2019	<ul style="list-style-type: none"> The Investment portfolio was continually monitored in order to ensure that cash flow requirements were met and that maximum returns were achieved on investments within the parameters of the Investment Policy

KEY RESULT AREA 3

GOOD GOVERNANCE



3.4.1 Review and implement long term financial plans

PROJECTS / ACTIONS	QUARTER	COMMENTS
		<p>and the regulations.</p> <ul style="list-style-type: none"> The Investment Policy was updated in February 2019 with the inclusion of a section entitled “<i>Preference for Non-Fossil Fuel Investments</i>” with details as follows: <ul style="list-style-type: none"> <i>“When making investment decisions, the EMRC will give preference to institutions that do not invest in or finance the fossil fuel industry, where:</i> <ul style="list-style-type: none"> <i>* The investment complies with EMRC’s investment policy;</i> <i>* The rate of interest is favourable to EMRC relative to alternative options available at the time;</i> <i>* The credit rating of the investment is comparable to alternative options available at the time.</i> <i>Non-fossil fuel investment considerations will be part of the overall selection process to best meet EMRC’s investment strategy objectives while ensuring compliance with prevailing legislation and this Investment Policy.”</i> As at 31 March 2019 an average interest rate of 2.71% was achieved compared to a budgeted rate of 2.60%
	Apr-Jun 2019	<ul style="list-style-type: none"> The Investment portfolio was continually monitored in order to ensure that cash flow requirements were met and that maximum returns were achieved on investments within the parameters of the Investment Policy and the regulations. As at 30 June 2019 an average interest rate of 2.70% was achieved compared to a budgeted rate of 2.60%

KEY RESULT AREA 3

GOOD GOVERNANCE



3.4.2 Review and Implement the Asset Management Plan (AMP)

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement the AMP	Jul-Sept 2018	<ul style="list-style-type: none"> The Asset Management Plan was updated & compiled as part of the 2018/2019 annual budget deliberation process. The Asset Management Plan will next be reviewed and updated as part of the budget deliberation process for the 2019/2019 financial year.
	Oct-Dec 2018	<ul style="list-style-type: none"> The Asset Management Plan was updated & compiled as part of the 2018/2019 annual budget deliberation process. The Asset Management Plan will next be reviewed and updated as part of the budget deliberation process for the 2019/2019 financial year.
	Jan-Mar 2019	<ul style="list-style-type: none"> The Asset Management Plan was updated & compiled as part of the 2019/2020 annual budget deliberation process. The Asset Management Plan will next be reviewed and updated as part of the budget deliberation process for the 2020/2021 financial year.
	Apr-Jun 2019	<ul style="list-style-type: none"> The Asset Management Plan was updated & compiled as part of the 2019/2020 annual budget deliberation process. The Asset Management Plan will next be reviewed and updated as part of the budget deliberation process for the 2020/2021 financial year. The Finance Senior Accounts Officer is currently working with the users of the SynergySoft Assets Management module in order to ensure that output reports are meaningful. This will continue into 2019/2020 and should culminate in the distribution of meaningful reports generated from the SynergySoft Assets Management module.
Undertake capital improvements to Ascot Place Building	Jul-Sept 2018	<ul style="list-style-type: none"> Currently planning for the works and prioritising the list of works and tasks that need to be undertaken whilst been mindful of budget and impact of works on day to day operations.
	Oct-Dec 2018	<ul style="list-style-type: none"> A schedule of works will be happening over December/ January & February in regards to the main areas of the building and outside areas with the second part of works to be done in December 2019.
	Jan-Mar 2019	<ul style="list-style-type: none"> A review of the specification for the schedule of works was undertaken.
	Apr-Jun 2019	<ul style="list-style-type: none"> Carpark shelter was originally scheduled for this period however the project has been rescheduled to July-Sept period due works required to remediate the brick wall next to this carpark.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.4.3 Review and implement the Strategic IT Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Implement priority projects (refer Strategic IT Plan)	Jul-Sept 2018	<ul style="list-style-type: none"> A new Mail Server was deployed in July 2018 Single Touch Payroll and Taxable Payments Annual Report (TPAR) reporting was implemented as per ATO requirements The weighbridge computer at the Red Hill Waste Management Facility was replaced Tender for IT Support Services was awarded
	Oct-Dec 2018	<ul style="list-style-type: none"> The Strategic IT Plan continued to be implemented.
	Jan-Mar 2019	<ul style="list-style-type: none"> The Strategic IT Plan continued to be implemented.
	Apr-Jun 2019	<ul style="list-style-type: none"> The SynergySoft finance system was upgraded in June 2019. The upgrade included reporting updates required by the ATO. Progress was made on the implementation of the Mandalay Weighbridge System at Red Hill. The EMRC's Records System was upgraded from TRIM 7.3 to Content Manager 9.3 in May 2019. The EMRC's secondary SAN (network storage device) was replaced. The backup ADSL Internet service was replaced with an NBN service. The EMRC's virtualisation platform (VMWare) and the firewall firmware were upgraded.
Develop an IT Disaster Recovery Plan incorporating the Red Hill Disaster Recovery site	Jul-Sept 2018	<ul style="list-style-type: none"> IT Recovery Plan is anticipated to be completed in the next 6 to 9 months.
	Oct-Dec 2018	<ul style="list-style-type: none"> The IT Disaster Recovery Plan continued to be developed.
	Jan-Mar 2019	<ul style="list-style-type: none"> The IT Disaster Recovery Plan continued to be developed.
	Apr-Jun 2019	<ul style="list-style-type: none"> The IT Disaster Recovery Plan was updated to include the Red Hill Disaster Recovery site.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.5 TO IMPROVE ORGANISATIONAL CULTURE, HEALTH, WELFARE AND SAFETY

3.5.1 Review and implement the Workforce Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Review and implement the Workforce Plan	Jul-Sept 2018	<ul style="list-style-type: none"> An online Training platform (Velpic) was purchased and will be utilised for contractor inductions and staff training. Staff continued to be recognised under the EMRC's Rewards and Recognition Program Service recognition ceremonies were held to recognise long serving staff The HR Manager worked with WALGA on developing a new Labour Hire tender, which will be utilised by all local governments in WA. A workshop was held with Managers to commence a review of the current Workforce Plan. The draft Workforce Plan 2018 – 2023 will be prepared and presented to the Executive team in November 2018, and will incorporate the legislative requirement to develop and implement an Equal Employment Opportunity Plan (EO Plan)
	Oct-Dec 2018	<ul style="list-style-type: none"> The draft Workforce Plan 2018 – 2023 was finalised and presented to the Executive team in November 2018. The Workforce Plan 2018 - 2023 was submitted to and accepted by the WA Equal Opportunity Commission as per legislative requirements. The new Workforce Plan 2018 to 2023 will be implemented from January 2019 onwards.
	Jan-Mar 2019	The Workforce Plan 2018 to 2023 continues to be implemented.
	Apr-Jun 2019	The Workforce Plan 2018 to 2023 continues to be implemented.

KEY RESULT AREA 3

GOOD GOVERNANCE



3.5.2 Review and Implement the Safety Management Plan

PROJECTS / ACTIONS	QUARTER	COMMENTS
Co-ordinate OS&H Program	Jul-Sept 2018	<ul style="list-style-type: none"> The OS&H Program continued to be implemented in line with the Safety Management Plan. Safety targets for 2018/19 were set. <ul style="list-style-type: none"> 2.18% - Incident Frequency Rate (IFR) 0.15% Medically Treated Incident Frequency Rate (MTIFR) Safety Advisory Committee meetings were held Incidents were investigated and improvement actions implemented The Executive Team was provided information on the <i>Occupational Safety and Health amendment Bill 2017</i>, which was assented on 7 September 2018. The WA Parliament has approved legislation that significantly increases fines for safety breaches in the state: <ul style="list-style-type: none"> Maximum fine of \$3.5million for grossly negligent conduct (Level 4 breach) resulting in serious injury or death (corporation) Maximum penalty of \$680,00 or five years' imprisonment (officer or director) for repeat Level 4 breach
	Oct-Dec 2018	<ul style="list-style-type: none"> The OS&H Program continued to be implemented in line with the Safety Management Plan.
	Jan-Mar 2019	<ul style="list-style-type: none"> The OS&H Program continued to be implemented in line with the Safety Management Plan.
	Apr-Jun 2019	<ul style="list-style-type: none"> The OS&H Program continued to be implemented in line with the Safety Management Plan.



2. REGIONAL SERVICES

2.1. REGIONAL SERVICES ACTIVITY REPORT APRIL TO JUNE 2019

REFERENCE: D2019/10987 (CEOAC) – D2019/11688

PURPOSE OF REPORT

The purpose of this report is to provide a progress update on the activities undertaken by the Regional Services Directorate for the period 1 April 2019 to 30 June 2019.

KEY POINTS

Achievements highlighted for the period 1 April 2019 to 30 June 2019 include:

- All activities undertaken by the Environmental Services business unit for the ensuing period; and
- All activities undertaken by the Regional Development business unit for the ensuing period.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

The Environmental Services and Regional Development business units partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Two advisory groups meet regularly to consider regional economic and integrated transport projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

The two advisory groups currently operating are the:

- Economic Development Officers Group (EDOG); and
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

REPORT

The progress report is provided below, firstly grouping the actions relevant to all councils, followed by those actions applicable to individual member Councils or participating Councils on Regional Services activity for the period 1 April 2019 to 30 June 2019.



Item 2.1 continued

Key Regional Actions (Relevant to all Councils)

- Final draft of the Reconciliation Action Plan has received initial endorsement from Reconciliation Australia.
- A Reconciliation Action Plan Working Party meeting was held to reconsider action timeframes prior to presentation to the Chief Executive Officers Advisory Committee and Council for formal endorsement.
- Invitations sent to businesses who received small business awards in 2018 to take part in the Business Exemplar project.
- External consultant produced and published a number of media releases for local businesses under the Business Exemplar project.
- Held a RITS IAG quarterly meeting in March 2019 with attendees from member Councils, Department of Planning, Westcycle, Department of Transport, WALGA and RAC. The Director of the Westport Taskforce provided a Stage 2 progress update presentation.
- Appointed consultants to update the Road Safety Strategy 2018- 2021 based on the safe systems approach and priorities of the Regional Integrated Transport Strategy.
- Hosted multiple Bike Week events as part of West Cycle and Department of Transport's program to encourage active travel.
- Met with Aurigo, Level5Design and GTA Consultants regarding automated vehicle technology and the opportunity to trial PodZero in Perth's Eastern Region.
- Initiated the Regional Benchmarking Building Efficiency project with all member Councils invited to attend an information session at the EMRC.
- Confirmed support to 2020 Vision for the upcoming urban forest Growing Together Tour.
- Held a meeting with Manager Biosecurity and Sustainability, Department of Primary Industries and Regional Development, in May 2019 to obtain information about the European House Borer in Perth's Eastern Region and provided outcomes from the meeting.
- Continued to represent the region on the Western Region Advisory Panel and the IRP2 Economic Evaluation Framework Project Steering Committee of the Cooperative Research Centre for Water Sensitive Cities.
- Represented the region on the Department of Planning, Lands and Heritage Stakeholder Reference Group for the State Planning Policy (SPP) review of all water policies. The Public Consultation phase of consultation on SPP 2.9 will take place later in the year.
- Represented Perth's Eastern Region for Westport Taskforce Reference group meeting in March 2019.
- Attended City of Perth event on Smart Cities and provided an event summary.
- Attended Economic Development Australia webinar presented by Lucid Economics on writing a winning business case.
- Two new Environmental Projects Officers joined the EMRC as part of the Regional Services sustainability team, as replacements for Officers who have left the organisation.
- Recruitment has begun for the Manager Environmental Services as well as an Environmental Projects Officer in the natural resource management team.

Town of Bassendean

- Hosted Economic Development Officers' Group (EDOG) meeting in February, with guest presenter Cath Hart, WA Executive Director of Housing Industry Association, to provide an overview on the current housing situation in WA and more particularly our region.
- Provided access to REMPLAN for member Councils.
- Lotterywest have reviewed and confirmed the 2019 Avon Descent Family Fun Days Grant.
- Planet Footprint energy, emissions and data management software rebranded as Azility.
- Delivered 'Greywater Recycling' and 'Salt Water Intrusion' factsheets.



Item 2.1 continued

- Attended WALGA Synergy Energy Forum event and provided an event summary.
- Attended Cities Power Partnership Surge Ahead event and provided an event summary.
- Attended WALGA Energy Efficient Street Lighting forum and provided an event summary.
- Attended Perth NRM Building Sustainable Communities workshop and provided an event summary.
- Attended the Switch Your Thinking - Cool suburbs building a comfortable home in a changing climate event and provided a summary.
- Attended the New WAter Ways Water Sensitive Urban Design bus tour and provided an event summary.
- perthseasternregion.com.au website continued to be updated with relevant events.

City of Bayswater

- Provided access to REMPLAN for member Councils.
- Lotterywest have reviewed and confirmed the 2019 Avon Descent Family Fun Days Grant.
- perthseasternregion.com.au website continued to be updated with relevant events.

City of Belmont

- Hosted Economic Development Officers' Group (EDOG) meeting 12 February, with guest presenter Cath Hart, WA Executive Director of Housing Industry Association, overview on the current housing situation in WA.
- Provided access to REMPLAN for member Councils.
- Lotterywest have reviewed and confirmed the 2019 Avon Descent Family Fun Days Grant.
- Bush Skills 4 Youth; hosted one workshop, Bunnies, Bilbies and Bandicoots, for 22 children and 10 adults.
- Revised and finalised the City of Belmont's 'Climate Change Risk Assessment Synthesis Report.'
- Planet Footprint energy, emissions and data management software rebranded as Azility.
- Delivered 'Greywater Recycling' and 'Salt Water Intrusion' factsheets.
- Attended WALGA Synergy Energy Forum event and provided an event summary.
- Attended Cities Power Partnership Surge Ahead event and provided an event summary.
- Attended WALGA Energy Efficient Street Lighting forum and provided an event summary.
- Attended Perth NRM Building Sustainable Communities workshop and provided an event summary.
- Attended the Switch Your Thinking - Cool suburbs building a comfortable home in a changing climate event and provided a summary.
- Attended the New WAter Ways Water Sensitive Urban Design bus tour and provided an event summary.
- perthseasternregion.com.au website continued to be updated with relevant events.

City of Kalamunda

- Provided access to REMPLAN for member Councils.
- Hosted Economic Development Officers' Group (EDOG) meeting 12 February, with guest presenter Cath Hart, WA Executive Director of Housing Industry Association, overview on the current housing situation in WA.
- Bush Skills for the Hills workshop delivered were; Plant Me Instead, Close Encounters and Monitoring Techniques.
- Delivered 7 Bush Skills 4 Youth workshops to 290 children and 35 adults.
- Compiled and distributed the Greenpage Newsletter for April - May 2019 and June - July 2019
- Secured funding from the State NRM Office to employ a part time Environmental Projects Officer to continue the Creating a Capable Community in NRM project. The EPO will focus on creating and supporting a landcare group in the Wooroloo Brook Catchment and provide additional support to existing Catchment and Friends of groups in the region.



Item 2.1 continued

- Held a stall at the Gidgegannup Small Farm Field day to recruit new landcarers into Perth's Eastern Region.
- An Environmental Projects Officer attends the City one day per week to address local landholder enquiries, assist with projects, conduct site assessments, apply for and manage grants.
- Assisted groups with planning and preparation for planting days.
- Researched the appropriate Aboriginal contact for the Friends of Piesse Brook to enable them to engage in a consultation process for a proposed project.
- Data collection for the Lotterywest funded project "Farm dams as refuges for freshwater plants and animals a drying climate" has been completed. The findings for the project will be presented to participants at a workshop on 31 August.
- Hosted an Eastern Region Catchment Management Program (ERCMP) meeting with program stakeholders.
- Attended the Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions.
- Attended committee meetings for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association and Friends of Piesse Brook.
- Attended plants to residence day, provided information to residents on landcare issues including water quality and weeds.

Shire of Mundaring

- Hosted Economic Development Officers' Group (EDOG) meeting 12 February, with guest presenter Cath Hart, WA Executive Director of Housing Industry Association, overview on the current housing situation in WA.
- Provided access to REMPLAN for member Councils.
- Planet Footprint energy, emissions and data management software rebranded as Azility.
- Delivered 'Greywater Recycling' and 'Salt Water Intrusion' factsheets.
- Attended WALGA Synergy Energy Forum event and provided an event summary.
- Attended Cities Power Partnership Surge Ahead event and provided an event summary.
- Attended WALGA Energy Efficient Street Lighting forum and provided an event summary.
- Attended Perth NRM Building Sustainable Communities workshop and provided an event summary.
- Attended the New WAter Ways Water Sensitive Urban Design bus tour and provided an event summary.
- Bush Skills for the Hills workshop delivered were; Plant Me Instead, Close Encounters and Monitoring Techniques.
- Compiled and distributed the Greenpage Newsletter for April - May 2019 and June - July 2019.
- Secured funding from the State NRM Office to employ a part time Environmental Projects Officer to continue the Creating a Capable Community in NRM project. The EPO will focus on creating and supporting a landcare group in the Wooroloo Brook Catchment and provide additional support to existing Catchment and Friends of groups in the region.
- Held a stall at the Gidgegannup Small Farm Field day to recruit new landcarers into Perth's Eastern Region.
- An Environmental Projects Officer attends the Shire one day per week to address local landholder enquiries, assist with projects, conduct site assessments, apply for and manage grants.
- Assisted groups with planning and preparation for planting days.
- Data collection for the Lotterywest funded project "Farm dams as refuges for freshwater plants and animals a drying climate" has been completed. The findings for the project will be presented to participants at a workshop on 31 August.
- Hosted an Eastern Region Catchment Management Program (ERCMP) meeting with program stakeholders.



Item 2.1 continued

- Attended the Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions.
- Attended committee meetings for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association and Friends of Piesse Brook.
- Assisted with State NRM grant application to restore the wetland in Broz Park, Helena Valley.
- Assisted Friends of Pioneer Park with BHP Corporate Volunteer Day.
- Assisted Friends of Lion Mill Creek to implement their Rivercare Project which included a sedge planting event in Lion Mill Creek Reserve.
- Completed the acquittal for the Lion Mill 2018 SALP grant – Restoring Lion Mill Creek.
- Assisted Friends of Lion Mill Creek to prepare a 2020 SALP grant application to continue restoration work in Lion Mill Creek Reserve.
- Completed the State NRM Blackberry project along the Jane Brook.
- Completed the acquittal for the State NRM Blackberry project
- Provided technical advice and assisted with implementation of the Katharine Street River Gang Rivercare Grant.

City of Swan

- Lotterywest have reviewed and confirmed the 2019 Avon Descent Family Fun Days Grant.
- Bush Skills for the Hills workshop delivered were; Plant Me Instead, Close Encounters and Monitoring Techniques.
- Delivered 7 Bush Skills 4 Youth workshops to 302 children and 74 adults.
- Compiled and distributed the Greenpage Newsletter for April - May 2019 and June - July 2019
- Secured funding from the State NRM Office to employ a part time Environmental Projects Officer to continue the Creating a Capable Community in NRM project. The EPO will focus on creating and supporting a landcare group in the Wooroloo Brook Catchment and provide additional support to existing Catchment and Friends of groups in the region.
- Held a stall at the Gidgegannup Small Farm Field day to recruit new landcarers into Perth's Eastern Region.
- An Environmental Projects Officer attends the City one day per week to address local landholder enquiries, assist with projects, conduct site assessments, apply for and manage grants.
- Assisted groups with planning and preparation for planting days.
- Provided educational letters to private land holders on the control and management of Cottonbush.
- Provided advice to Lower Helena Association on the algae bloom in the Swan River.
- Data collection for the Lotterywest funded project "Farm dams as refuges for freshwater plants and animals a drying climate" has been completed. The findings for the project will be presented to participants at a workshop on 31 August.
- Hosted an Eastern Region Catchment Management Program (ERCMP) meeting with program stakeholders.
- Attended the Sub-Regional Chairs and Coordinators Meeting with Department of Biodiversity, Conservation and Attractions.
- Attended committee meetings for Jane Brook, Helena River, Susannah Brook, and Blackadder Woodbridge Catchment Groups, Lower Helena Association and Friends of Piesse Brook.
- Assisted with Riverbank grant funding application.



Item 2.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders


FINANCIAL IMPLICATIONS

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Participating member Council officer time on the two advisory groups: EDOG and RITS IAG.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



2.2 REGIONAL SERVICES SUMMARIES APRIL TO JUNE 2019

REFERENCE: D2019/10989 (CEOAC) – D2019/11689

PURPOSE OF REPORT

The purpose of this report is to provide a progress update on the event and meeting summaries provided by the Regional Services Directorate for the period 1 April 2019 to 30 June 2019.

KEY POINTS

Achievements highlighted for the period 1 April 2019 to 30 June 2019 include:

- European House Borer meeting notes;
- Cities Power Partnership - Surge Ahead event notes;
- Local Government Transformation Series 2019 event notes; and
- WALGA Climate Change Forum on Renewable Technologies event notes.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

The Environmental Services and Regional Development business units partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Sustainable development enablers have been identified through the development of the Regional Environment Strategy 2016-2020, including: regional advocacy; education, information and engagement; cross regional programs; funding; strategic consulting; technical support; and research and innovation. Provision of event notes and research summaries meet the enabler of education, information and engagement and ensure ongoing and effective communication and knowledge sharing.

REPORT

The following summaries prepared by the Regional Services directorate were provided to relevant councils during the period 1 April 2019 to 30 June 2019:

- European House Borer meeting notes;
- Cities Power Partnership - Surge Ahead event notes;
- Local Government Transformation Series 2019 event notes; and
- WALGA Climate Change Forum on Renewable Technologies event notes.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change.



Item 2.2 continued

FINANCIAL IMPLICATIONS

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

- 1 Department of Primary Industries and Regional Development (DPIRD) - European House Borer (Ref: D2019/11692)
- 2 Cities Power Partnership – Surge Ahead Event Summary (Ref: D2019/11685)
- 3 Public Sector Network - Local Government Transformation Series 2019 (Ref: D2019/11686)
- 4 WALGA Climate Change Forum - Renewable Technologies (Ref: D2019/11687)

DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT (DPIRD)

European House Borer



10 May 2019

Ref: D2019/08561

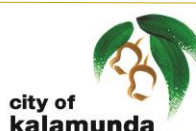
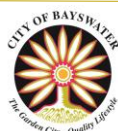
A meeting was held with Jenny Crisp, Manager Biosecurity and Sustainability, DPIRD, and her colleague, Sam Manning, on 10 May 2019 to obtain information about the European House Borer in response to a request from the Town of Bassendean.

European House Borer in Perth's Eastern Region

- European House Borer (EHB) targets untreated pine timber, either used in construction or fallen limbs.
- EHB is difficult to identify as it normally infests the internal structure of timber, with only small exit holes.
- EHB infestations have been found across Perth's Eastern Region, with Restricted Movement Zones (RMZ) covering all six member Councils.
- DPIRD provides resources on its website regarding identification, biosecurity, spread and reporting.
- DPIRD is actively working with pest control operators, TAFE course providers and local governments to support ongoing risk management.
- DPIRD is concerned that the information campaign provided several years ago is no longer reaching its intended audience and there is the potential for greater spread of the pest.
- DPIRD has provided information recently to the Shire of Kalamunda.
- Various options were discussed regarding how to embed information about EHB into local government processes.
- Target audience includes house owners, purchasers, developers and pest control operators.

Background

- EHB has been in Perth since 2004; Parkerville in the Shire of Mundaring was 'Ground Zero'.
- The EHB flight season in Perth is December to January; EHB adult beetles have been found to travel up to 2 km to seek out new wood in which to lay eggs.
- Untreated timber can include house construction, loose pinewood, furniture and dead limbs of trees; there is still a lot of untreated timber in Perth from the period before legislation required treatment of pinewood.
- It was thought that that the higher temperatures in Perth's summers would limit the spread of EHB; however it has now been found that high temperatures in roofs do not affect EHB; temperatures need to exceed 60°C in the core of wood to have any significant impact on larval mortality.
- Pest controllers may not include EHB identification in their standard home assessment; EHB is hard to detect, even by experts.
- To treat EHB in a house involves extensive fumigation (est. \$50,000) or replacing all the timber; cost is at the owner's expense.
- Fines for transporting infected timber are in place, but legal instruments will not contain the pest.



Opportunities

- Awareness for prevention of the spread of EHB is the focus.
- DPIRD discussed opportunities with local governments to get the relevant information out; various possibilities were discussed, such as:
 - Inclusion of EHB in risk management systems
 - Posting information on websites and Facebook feeds
 - Including EHB information with rates notices
 - Providing information sessions to councillors and community
 - Including EHB information with fire/burning season notices to ensure that potentially infected pinewood and sources of untreated pinewood are destroyed by home owners.
- It was suggested that DPIRD contact WALGA regarding their annual conference as a means to get more information out to local governments.
- DPIRD would like to engage with local governments to embed EHB awareness and management within internal systems so that, in the event of funding no longer being available at a state level, the pest is still being actively managed.
- The EMRC noted that it would be able to host regional information sessions if that would be useful to member Councils.

Further information:

Jenny Crisp
 Manager
 Biosecurity and Sustainability
 Department of Primary Industries and Regional Development

Tel: 9368 3254

Email: jenny.crisp@dpird.wa.gov.au

Communications contact: Sam Manning, email: Sam.Manning@agric.wa.gov.au

Website: <https://www.agric.wa.gov.au/biosecurity-biosecurity-quarantineeuropean-house-borer>

CITIES POWER PARTNERSHIP

Surge Ahead Event Summary



30/05/2019

D2019/08302

Cities Power Partnership (CPP) is a **Climate Council led free initiative** to help councils make the switch to renewable energy. Western Australia has 17 CPP members out of 100 council members enrolled in Australia. The Eastern Metropolitan Regional Council was represented by five out of its six member Councils at the event. In this event, 21 councils called for the State of WA to regulate and set renewables and emissions targets for 2030 and 2050. The CPP's modus operandi is the following:

Act: Councils take pledges when registering with the CPP. They then report on their progress towards achieving them. To this date 380 pledge types have been taken.

Knowledge:

- Azility will soon roll out a carbon emissions reporting tool on the CPP website.
- Monthly webinars available and archived in a knowledge hub.
- Knowledge hub also offers a resource library and a discussion forum

Profile: Offers the councils the opportunity to build their media profile and upload videos.

Connect: Promotes local champions - some examples:

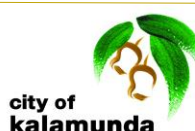
- Bogie bulk buy Victoria
- Hepburn wind
- Tathra Community Solar Farm

Funding opportunities are critical - CPP recommends webinars that may be of help:

- Clean Energy Finance Corporation
 - \$250M local government finance program
 - Overcoming councils barriers to debt
- Sustainability revolving fund webinar:
 - 15 years, 42 projects 1.5m\$
 - Savings perpetuate the new projects
- Council owned and community funded model webinar:
 - Lismore City Council Partner With Farming The Sun
 - 100kW rooftop photovoltaic (PV)
 - 100kW floating PV system
 -
- Council financing options webinar (June 20th 9-10am AWST):
 - Optimal financing strategy

Building the business case:

- Grants and incentives (be creative, extend beyond sustainability)



- Internal funding
 - Alignment with strategic goals
 - Special levy
 - Revolving energy fund
 - CAPEX/OPEX
- External funding
 - State treasury corporation
 - Clean energy finance
 - Corporation and finance
 - Super funds
 - Green bonds
 - Sustainable investors/funds
 - Swiss sustainable investor SUSI [Virtual power to the people](#)
 - Sustainable Australia fund [City of Melbourne vision unlocks sustainability across Australia](#)
- Partnerships
 - Energy performance contracts
 - Energy efficiency leases
 - On site solar
 - Purchase power agreement (PPA)
 - Community energy

State and Commonwealth online resources:

- [Climate solutions fund](#)
- [Energy efficient communities program grants](#)
- Regional and remote reliability grants
- [Coastal adaptation and protection grant](#) (up to 300k)
- [WA Coastal management plan assistance program CMPAP](#)
- Commonwealth [smart cities and suburbs program](#) (now closed)
- [Coast west](#) (now closed)

Joint program collaboration:

- [CPP Buddying Program](#)
- Joint procurement – bulk buy electric vehicles
- Joint grant applications (SA)
- [Climate clever schools \(WA\)](#)

Benefits of joint program collaboration:

- Economies of scale
- No funding duplication
- Market access
- Administrative efficiency and reduces overheads
- Shared branding ensures continuity and increased recognition

Though consultation and research CPP has identified items on Western Australia's wish list for climate change mitigation support:

- State emission reduction and renewable energy target not yet determined.
- Reverse auction system for delivery
- LED street lighting and public support
- EV fast charger rollout
- Fleet electrification transition support/incentives
- Regulatory reform – market competition to support distributed energy
- Micro grids, small scale community energy and PV solar and storage trials.

Climate change policy what is happening in WA?

Local Governments in WA committed to:

- Strong climate change action, leadership and coordination at all levels of government
- Effective and adequately funded Commonwealth and State Government climate change policies and programs.

Advocacy focus:

- Accelerated action to remove regulatory barriers to low carbon and energy efficiency
- [WA is only state that has neither emissions target nor renewable energy target](#)
- Planning for climate proof communities including funding for innovative climate change projects
- Comprehensive effective adaptation planning

State Government announces:

- [Anticipated release of climate change policy issues paper mid-June 2019](#)
- 12 weeks consultation period
- Issues paper will include open ended questions on transport planning, utilities etc.

Other relevant State Government work:

- [Energy transformation strategy](#) (Public Utilities office Department of Treasury)
- [Climate health WA inquiry](#) (Department of Health)
- [Greenhouse gas guidelines](#) (Environmental Protection Agency)

Partnering for a low-carbon future - City of Fremantle

Fremantle has set itself the objective of reaching 100% renewable by 2025. In 2016 the City quantified its emissions (5,427 tCO₂ equivalent), identified where it had come from and set the road map to zero.

The City of Fremantle's next steps will be:

- Continue to promote growing public transport and cycling adoption in council staff
- Zero carbon [new council admin building](#) with a 240kW solar PV system
- [White Gum Valley](#) - Evermore will produce 80% of its power on site
- [East Village of Knutsford](#) will have 670 kW community batteries
- [Renew Nexus Renter would like to buy generated renewable energy](#)
- [Become an energy provider by building a 5MW Solar farm on a 19.4Ha former tip site](#)
- Fremantle wind farm on the port being revisited using the "Fremantle doctor"
- Investigate implementation of light rail (trackless trams)
- Continue their divestment in fossil fuels (50-70% divested)

- Thermal mapping to invest in more trees:
 - 15 trees sequester 1 tone of CO₂
 - 1 tree = 30 year maintenance

Workshop on identification of barriers and help needed by WA councils:

Barriers:

- Diversity of assets and ownership
- Lack of greenhouse gas reporting regulations
- Matched funding is not useful when budgets can't allow initial investments
- Hierarchy (executive management support)
- Energy market not open to competition
- Need to accelerate interval data roll-out (currently 3 months behind)
- Not enough aggregation groups for funding schemes
- Long delays between grants roll outs
- Lack of energy efficiency awards recognition

Help:

- Return on investment information
- Comparisons of Leasing Versus Power purchase agreements
- How to manage unbundled tariffs training
- Accelerating the Roll out of interval data
- Comparisons with Eastern states
- Defining strict CEO key performance indicators



PUBLIC SECTOR NETWORK

Local Government Transformation Series 2019

Perth, 23 May 2019

Ref: D2019/08067

Local councils have traditionally supplied services, infrastructure and resources, but today they are also facing the demands of accomplishing more with fewer resources; maximising efficiencies and cost-savings and responding to citizens who are increasingly sophisticated and digitally-savvy. Cash-strapped councils must somehow navigate the evolving worlds of digital and technology to make sure cities are liveable and sustainable, as well as meeting the needs of their customers. Effective ICT strategy is part of a wider transformation process that includes citizen engagement, governance, whole-of-IT, and must be led from the top, involving all levels of the organisation.

The Second Annual Local Government Transformation Series brings together local government and technology providers to network and discuss how to support the more productive use of public resources. The digital age brings new opportunities to innovate for optimised outcomes. The series will benchmark the key challenges facing LGAs in each state and develop a comprehensive report on the findings.

Key learnings (summary)

- Transformation is happening to meet customer, community and staff expectations
- Most councils have already started their transformation journey (including member councils); often starting with Enterprise Resource Planning (ERP) and Customer Relationship Management (CRM)
- **Understand your business first** - map your processes, identify your customers and their needs
- Start with strategy and planning; identify your vision and develop a **roadmap** to the future
- This is **whole of organisation**, not just IT - it will involve culture change together with technology
- What do you do which is low value; what are the priorities and where are the **efficiencies**?
- Put your **customers first** when identifying efficiencies, ensure integration across front and back office
- **Project manage everything** really well - priorities, budgets, timeframes, implementation
- Undertake change management with your people - **communication** is essential
- Promoting staff internally to transformation management and back filling positions works best
- With new digital tools and working, need to remain firm on **values** across the organisation
- **Bring everyone along** on your journey; tell the story of what's in it for them.

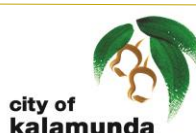
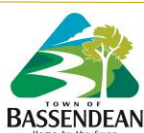
Insights into local government transformation - Toni Jones, [KPMG](#)

In 2018, local government was:

- Thinking about what's possible and starting to develop strategy.

In 2019, local government is:

- Moving to operational rollout; ongoing journey - not one-off project; finding synergies and amalgamating projects; shifting from front facing (e.g. websites) to back office and integration
- Putting customers at the forefront of thinking



- Starting to put data at the centre of business rather than property or assets
- Thinking about the workforce of the future; upskilling; leveraging existing knowledge.

Digital, Sustainable, Interconnected Council - Gary Tuffin, Town of East Fremantle

- Very small urban council that has just started its transformation journey; Strategic IT Plan in place (2019 - 2021); long term Business Improvement Plan in place
- Considered skills of staff; processes and systems; 'pain points'; a focus on citizen-centric; return on investment; measurement of outcomes; customer perception survey results
- Drivers included transparency, reliability, openness, responsiveness; strategic plan priorities
- Shifted to new enterprise software with a 10 to 15 year life cycle through a 5 year rollout plan to 2022 incorporating: fully automated Payroll; digital inspection tool; customer service module; procurement module; financial module; agendas and minutes portal; and mapping suite
- Process included representation of staff across all directorates; measuring outcomes against the Business Improvement Plan; no surprises and celebrate success
- Undertook internal reviews to understand the business: Customer Service Institute of Australia audit in 2017; Capacity and capability assessment; Roles and responsibilities assessment
- Identified weak customer service focus and non-engagement with existing core values; change management included culture shift; LGIS undertook workshops with staff to develop new values and embed ownership
- Considered outsourcing versus hiring - outsourced IT services, website, Facebook; hired a Business Improvement Consultant who was system based (vendor)
- To do more with less, get full value of data via interrogation; identify and maximise the usefulness of the new systems; keep asking the question - can it do this?

The Workforce of Tomorrow - Virginia Miltrup, City of Kalamunda

- Challenges for local government in leadership and change management; employee profile has seen a big shift over the last decade; staff are service deliverers and social participants
- Managing urban growth is a challenge; infrastructure is changing; community expectations have increased; and the full spectrum of the community is now vocal and engaged
- New employment models are the Gig Economy, bid for work and 'doughnut' model with core staff at the centre and flexible working and hiring to meet changing needs (e.g. Upwork)
- New operating models require collaboration; data security and safety; outcomes based; adaptive management; team and culture driven; less structure more flexibility; need to remain firm on values across the organisation
- Incorporate design thinking to unlock diversity; develop agility and flexibility; watch for bias; bias can be programmed into new technology [Reference book: Weapons of Math Destruction]
- Consider digital ethics, moral principles, influence via language; build sophistication in communications and maturity in responses (e.g. social media)
- Local governments need to be community designers; solution facilitators; advocates; experts in government; collaborators; leaders; facilitators; diversity champions; data and technology savvy
- New ways to engage via Presencing Institute Innovation Labs for social change, engagement
- Kalamunda is two years into their three year skill transformation project.

Is the public sector ready for a digital workforce? - Jo Hutchinson, [Infor](#)

- Food for thought - consider location of employees; appropriate work to be done digitally; how to measure performance; AI / Internet of Things / big data / reactive or proactive?
- Issues for local government include pace of change; greying of employee profile; shifting expectations, high regulatory demands; everything as a service
- Challenges of a distributed workforce include how to maintain team culture and address expectations; manage HR, risk and organisation culture; how to connect and integrate.

Embarking on a Whole of Business Digital Transformation - Melanie Ponnar, [Shire of Mundaring](#)

- Digital transformation is not new; it's ongoing improvement; keeping up to date
- Local governments lead and shape communities; are people-centred
- Faculties and facilities need collaboration, integrity, mobility, ubiquity, consistency; balance and stability; consistent approach and risk management for back office
- Considerations include capability of staff and systems; risk management; matching processes to practices; infrastructure that works for you; cyber security and addressing people vulnerability; sustainability of systems; efficiencies of service delivery; fit for purpose
- Is it making business better? Is it removing barriers and silos? Who are we pleasing and why? How do we work? Are there efficiencies? What can we integrate with data? Examples include pool inspections that are now linked to dog registrations to manage Ranger safety; GIS for mapping and planning includes layers for specific tasks, such as mapping of fuel loads, firebreaks and access for fire management
- Match processes and regulations to work flow; needs line of sight from strategy to operations; can maintain honesty and integrity via the data - staff KPIs are linked
- But... Don't get caught up in the gimmicks!

Our customers our focus - Andrew Sharpe, [City of Albany](#)

- Smart ware = heart ware; community and customers at the centre; what will the technology do to make it better? How can we tell the story of what we achieve?
- Staff are also locals; in-house [videos](#) tell the story of place and people; low budget but they work
- Technology being used to complement and enable
- Managing recreation facilities through bookings integrated with asset management such as lights and air conditioning turning on when a room is booked; self-service portal for bookings
- Customer service at the Visitor Centre includes [virtual reality experience](#) and interactive information screens
- Managing fire risk via GIS mapping including drones for imaging; huge area to manage; local volunteers in firefighting; logistics challenges; mapping of heat load and fuel load via inspections; DFES funding to develop solution
- Continuous improvement framework for integrated planning being developed; technology to complement; KPI tracking; able to work across department boundaries; assisted by funding from LG Professionals and WALGA; will be rolled out across WA.

PANEL DISCUSSION: Carissa Bywater, City of Bayswater; Noelene Jennings, City of Wanneroo; and Gary Adams, City of Canning

- Wanneroo: change in service model after a people / thinking / culture change
- Canning: review of core business systems first then address priorities; uses Technology One platform; new council is supportive; 2 years into transformation
- Bayswater: huge journey challenging the status quo; improving capability and efficiency; new council is supportive; investing in IT prioritisation framework; needed patience, persistence and good risk management; managing staff expectations important
- They all had staff appetite for change to address inefficiencies and meet changing needs
- Customer focus and understanding core services; who are our customers and what do they need; understand what it is that you do before changing everything
- The main business case is comparing tweaking the existing systems vs transition to new systems across a 10-year time frame - new systems more cost effective
- Link strategy and plans within a robust decision-making framework; open and transparent
- Have a plan - this is the starting point; the plan provides certainty for future budgets and change management; identify priorities including timeframes; design a roadmap of how you're going to reach your outcomes
- Undertake project planning for change management as well; staff are vital; communication is essential to change mindsets and have a full organisation approach
- Consider how to shift Council from 'toys for boys' to necessary change; work with them; have regular briefings and updates; engage and educate; make sure you tell their story.

Workshop Session - 3 breakout groups

Program Roadmap

- Moving from understanding and the vision to mapping the direction forward; use Agile approach; develop a program of works not discrete projects; whole of organisation approach not just IT projects
- Ensure understanding of the business and your stakeholders first; Lean Six Sigma can help you to understand what you do and why you do it
- Have clarity in leadership make sure the vision is being adhered to and the endgame is kept constantly in sight; communication of the journey and vision is important.

Business Case Development

- Undertake system review first and undertake process mapping (ProMap); understand your requirements and develop proof of concept; develop business case with recommendation of options to move forward
- Understand council expectations and tell the story in the way they will understand.

Program Mobilisation / Implementation

- Project Management 101 - manage projects well and have sound structures in place; have registers of decision-making, risk management and project milestones to ensure transparency
- Internal resourcing and vendor at arm's length ensures self-sufficiency; promoting staff internally to transformation management and back filling positions works best
- Continuity is critical; need someone who can see the big picture and maintain the vision
- Collaboration is essential; staff attitude and ownership are critical; change management team and champions work well; representatives from different parts of the organisation
- Change fatigue is real; allow time to recognise and celebrate.

WALGA Climate Change Forum: Renewable Technologies



Our Ref: D2019/01187

WALGA's Renewable Technologies event focused on larger renewable technology projects, emerging technology and opportunities for local government. Notes of the presentations from the day are below including a link to the presentations available on WALGA's webpage.

Clean Energy Innovation Hub (CEIH) – ATCO Gas Australia

- ATCO owns and operates power plants, electricity cables, gas pipelines, water assets and, in WA, is the maintainer, owner and operator of the gas distribution system
- ATCO's path to cleaner energy - 9 houses with rooftop solar were installed with a natural gas generator, smart inverter and battery storage
- Pilot plant in Jandakot - residential hybrid system (micro-grid) using hydrogen gas and other resources to showcase the clean energy to stakeholders and iron out any kinks
- CEIH is supported by an ARENA grant of \$1.5 million and used to investigate the potential role of hydrogen in the future energy mix and testing micro-grids enabled by gas technology, integrated with solar and batteries
- CEIH is still under construction with 300kW of solar panels installed in November 2018, the micro-grid to be installed by Q1 2019, producing hydrogen by Q2 2019.

Community Battery Trial - Western Power

- A trial PowerBank community battery was installed in Meadow Springs to integrate bulk solar battery storage into the existing grid and provide Mandurah customers with a shared asset that allows them store excess solar
- Western Power partnered with Synergy and the City of Mandurah to install a 105kW (420kWh) Tesla battery
- The network avoids capital spend as it is a community asset and customers receive the benefit
- Does require a partnership to make it happen and could be a potential alternative to single batteries
- Based on a credit system (e.g. Power Ledger) to track storage available and Synergy portal can show some information; each resident has access to 8kWh of energy storage at a monthly fee
- The trial is to last 2 years for 52 customers and the next step is to gather customer feedback.

Re-imagining the Electricity Market - Power Ledger

- Smart Cities funding for Peer to Peer trading across the network in City of Fremantle - 40 participants from residential homes will create a local market place with the ability to set own prices and bid/offer excess energy
- Power Ledger is also working in Thailand for community based micro-grids including a school, dental hospital, apartment complex and shopping centre; the school is able to monetise generation on weekends that they then use for sustainable programs
- Future outlook includes asset germination events (individuals can invest in renewable energy assets) and virtual power plant (prosumers incentive to provide additional services to network).

Developing Community Renewables During a Time of Disruption - Augusta Margaret River Clean Community Energy (AMRCCE)

- AMRCCE is a not for profit community group pursuing clean energy and low carbon initiatives in the South West region; project originally to combine the clean energies of wind, solar and biogas to supply region
- Objective to have 20%+ electricity from clean energy as a community owned and funded project
- Identified potential sites and where spare capacity (Western Power) was in line to support solar and wind (biogas came into project after talking to dairy and cattle farmers in the area)
- Determined a combination of 3MW of solar and 3MW of wind achieves AMR 20%+ target
- Network needs major upgrades to handle distributed generation and there is also an issue of the Constrained Access Legislation - project will need to wait for energy legislation to support network upgrades and access
- Lessons learnt - talk to Western Power early and consider behind the meter options.

Cockburn ARC - Brett McEwin, City of Cockburn

- New [Cockburn ARC](#) is an aquatic and recreational facility that has taken over a decade to design and create
- Integrated facility including partnerships with Curtin University and Fremantle Dockers Football Club
- 1MW solar system on the roof with room for 30-40% more
- Geothermal heat pump - 3,000 kW of energy - \$500K savings in gas costs - 7 to 8 years payback
- Fully digital advertising - no print material
- Reviewing capacity for other heating options
- Smart meters for interval data and improved management system.

Toyota Australia Fuel Hydrogen Cell Project - Toyota

- Toyota's 2030 Environmental Challenge - 0% emissions new vehicles and plant emissions to 0%
- Developed a new car called the 'Mirai' which is run on hydrogen fuel cells and purely for building knowledge and understanding of the technology, so not actively marketing the vehicle mainly due to lack of infrastructure
- [Toyota Fuel Cell System](#) powers the Mirai
- The car is followed around by a truck to re-fuel it and needs to return to 'base' as there is no hydrogen fuel infrastructure to support it beyond Toyota's operations.

Fremantle Solar Farm Proposal - City of Fremantle

- Proposal for a solar farm on an old tip site with up to 6MW; the site is 19.5ha and the City owns 88% of it
- City was looking at land use options with community input and most were not financially viable
- It is a contaminated site and may have explosives which means remediation is required
- Epuron offered a lease of the site after an expression of interest (peppercorn lease)
- Had two extensions of time (EIA and Western Power)
- Not all positive with the community as they were not trusting the process and some scare tactics were used during elections
- Business Plan for proposal was advertised in April and approved in September
- Construction of [solar farm](#) expected to start in approximately April 2019.

Renewable Energy Policy - Department of Treasury / Public Utility Office

- WA energy market reform and transformation in progress
- The National Energy Guarantee (NEG) has been dropped, there's no national policy on emissions and anyone interested in investing in renewables energy market doesn't know what the rules are going to be in the future
- State objective is secure, affordable, safe, reliable energy; to remove barriers to investment, optimise grid use, improve operation of WA Energy Market, put downward pressure on prices and manage network transformation
- New fit for purpose regulatory framework for the North West Interconnected System (Horizon Power) and new constrained access regulatory framework for South West Interconnected System (Western Power network) to allow more renewables on the system without the expensive network costs
- May take a couple of years to work through the above and consultation papers are available:
 - [Wholesale Electricity Market reform work program](#)
 - [Constrained Network Access Reform](#)
- Current projects include Albany Wave Energy Project, Goldfields Virtual Power Plant, Collie Futures transition, Lithium and Energy Materials Industry taskforce and Asian Renewable Energy Hub in the Pilbara.

Presentations and additional material: <https://walga.asn.au/Policy-Advice-and-Advocacy/Environment/Environmental-Events.aspx>





2.3 COOPERATIVE RESEARCH CENTRE FOR WATER SENSITIVE CITIES

REFERENCE: D2019/10996 (CEOAC) – D2019/11690

PURPOSE OF REPORT

To provide an update on the Cooperative Research Centre for Water Sensitive Cities.

KEY POINTS

- At the Council Meeting on 18 August 2011, Council approved a sponsorship of \$10,000 from the Occasional Grants and Sponsorship Program to the Department of Water and the University of Western Australia to support the Cities as Water Supply Catchments program.
- In 2012, the University of Western Australia (UWA) in partnership with the Centre for Water Sensitive Cities at Monash University was successful in its proposal to establish a national Cooperative Research Centre (CRC) for Water Sensitive Cities.
- The Cities as Water Supply Catchments program successfully transitioned to the CRC for Water Sensitive Cities (CRCWSC) and the \$10,000 contributed by the EMRC in 2011/2012 was carried over to 2012/2013. A budget provision was made in the Environmental Services budget for future years for the program with an annual amount of \$10,000 allocated.
- Membership of the CRCWSC has enabled the EMRC and member Councils to have access to research and regular events in relation to best practice water management such as stormwater management and water sensitive urban design.
- A briefing by the CRCWSC Board was provided to Council on 22 May 2014.
- Although the CRC program will continue for nine years until June 2021, the EMRC is able to withdraw its participation and retire from the centre by giving 12 months written notice.
- As the regional and local benefits from the CRCWSC have been limited, the EMRC has withdrawn its participation and retired from the centre effective 30 June 2020.
- The CRCWSC is looking to extend its research for another 10 years by submitting a proposal to the Federal Government's CRC program for a Transformative Cities CRC, however the EMRC has advised its intention not to participate in the new centre, should the bid be successful.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

Through the EMRC's Occasional Grants/Sponsorship Policy an amount of \$10,000 was approved by Council to join the 'Cities as Water Supply Catchments' program in August 2011 (Ref: DMDOC/149626). The program was established by Monash University to research ways to better manage water, overcome water shortages, reduce urban temperatures, improve waterway health and urban landscapes.

At the Ordinary Meeting of Council held on 18 August 2011 (Ref: Committees-12737) the recommendations from the Chief Executive Officers Advisory Committee report (Ref: Committees-12781) were carried unanimously, including the item 9.2 (Ref: Committees-12824):

"SPONSORSHIP PROPOSAL FROM THE UNIVERSITY OF WESTERN AUSTRALIA AND CENTRE FOR WATER SENSITIVE CITIES - CITIES AS WATER SUPPLY CATCHMENTS PROGRAM TO ESTABLISH A COOPERATIVE RESEARCH CENTRE FOR WATER SENSITIVE CITIES."



Item 2.3 continued

The University of Western Australia in partnership with the Centre for Water Sensitive Cities at Monash University developed a proposal for academic, business and government sectors across WA to join the National Cities as Water Supply Catchments program. After joining, the Centre obtained a grant of \$30 million, allowing the expansion of the program and it being renamed as the Cooperative Research Centre for Water Sensitive Cities (CRCWSC). The EMRC joined as a non-essential participant committing \$10,000 per year over nine years, with a start date of 1 July 2012 and an end date of 30 June 2021.

The CRCWSC has brought together inter-disciplinary research expertise in collaboration with over 70 research, industry and government partners to deliver urban water management solutions, education and training programs and industry engagement to deliver the socio-technical urban water management solutions, education and training programs, and industry engagement required to make towns and cities water sensitive.

It also included inter-disciplinary teams with researchers with expertise in areas such as: water engineering; urban planning; commercial and property law; urban ecology; urban climatology and global climate science; social and institutional science; organisational behaviour; change management; the water economy; risk assessment; social marketing; and community health. These teams are located at research hubs in Brisbane, Melbourne, Perth, and Singapore.

An invitation for EMRC to become a member of the CRCWSC Western Region Regional Advisory Panel was accepted in January 2014. The purpose of the panel is to promote inclusive involvement of all partners, facilitate longer term collaboration and benefits and to collaborate across all disciplines and levels. Membership includes Department of Biodiversity, Conservation and Attractions, Department of Communities (Housing), Department of Water and Environmental Regulation, GHD Pty Ltd, EMRC, Landcorp, UWA and Water Corporation.

Monthly seminar series and workshops were developed to further engage members of the CRCWSC and provide updates on the latest research findings and opportunities for researchers and practitioners to share knowledge. Workshop invitations are extended to member Councils. Topics delivered to date include: Urban Heat and Microclimate Modelling; Economics of Water Sensitive Towns and Cities; Ecological Impacts of Urban Design; Blueprint 2013; and Vegetation Guidelines for Biofilters. In addition, the EMRC co-hosted a CRCWSC workshop in July 2014 at the City of Bayswater on the Urban Heat Island Effect.

Funding of the CRCWSC contributes to a local capacity building program, New WATER Ways, to promote adoption of CRCWSC program outcomes. The aim of New WATER Ways is to build the water sensitive urban design capacity of Government and industry to improve the delivery of urban water management and water sensitive cities.

REPORT

The EMRC has been an industry partner of the Cooperative Research Centre for Water Sensitive Cities (CRCWSC) since its inception in 2012. The EMRC's partnership with the CRCWSC provides benefits to Perth's Eastern Region through providing opportunities to participate in research and projects leading to tools, products and case studies, as well as providing networking and advocacy opportunities to influence the future direction of water resources in Perth.

Key outcomes from the EMRC's involvement over the past seven years (since 2012) in the CRCWSC include the following:

Key Guidelines Developed

- Trees for a Cool city;
- Adoption guidelines for stormwater biofiltration systems;
- Vegetation guidelines for stormwater biofilters in the south-west of Western Australia; and
- Riparian Design Guidelines to Inform the Ecological Repair of Urban Waterways.



Item 2.3 continued

WSC Index

- The EMRC and City of Swan were able to participate in the development and testing of the WSC Index tool;
- The Waterwise Council program is now aligned with the WSC Index, with the EMRC supporting Councils with their Waterwise Council endorsements and Gold recognition; and
- Water Corporation has been supporting LGAs to undertake Water Sensitive Cities Index benchmarking workshops, with Shire of Mundaring one of the first councils to be funded.

Economic Evaluation Framework IRP2

- Investment Framework for the Economics of Water Sensitive Cities (INFEWS) Benefit Cost Analysis Tool;
- Non Market Value and Benefit Transfer Tools; and
- Case Study for 'Belle View' development in Shire of Mundaring.

New Water Ways Resources

- WSUD fact sheets - including biofilters, living streams, pervious paving, car park retrofit and infiltration basins;
- WSUD case studies - including Hartfield Park and Rosehill Waters;
- Policy and guidelines; and
- Videos.

Exemplar Developments

- The CRCWSC has developed detailed case studies for exemplar projects including White Gum Valley; and
- New Water Ways also provides short 2 page case studies of exemplar projects including Rosehill Waters.

CRCWSC Hosted or Subsidised Events

- Annual conferences (including Perth in 2017);
- New Waterways Speaker Series;
- Workshops, seminars and training on key research outputs;
- National Research Adoption Tour showcasing CRCWSC resources, short case studies, and the benefits to be gained from the Tools and Products (TAPs) being developed; and
- IPWEA breakfast forum: Benefitting from cost effective WSUD asset management.

Advocacy and Influence

- Member of Western Regional Advisory Panel and Project Steering Committee for IRP2;
- Participation in Vision and Transition Strategy for a Water Sensitive Greater Perth - establishment of a broad and strategic community of practice called the Perth Water Sensitive Transition Network; and
- Opportunity to influence policy and governance through Water Resources State Planning Policy review Stakeholder Reference Group.



Item 2.3 continued

The EMRC has attempted to influence the activities of the national CRCWSC research program to ensure applicability to WA conditions, and to ensure that program outputs have direct applicability to local government in Perth, with limited success. Whilst many of the above outcomes have some relevance, many of the ongoing projects of the CRCWSC will have far more benefit to utilities, industry, and participants in other states.

The Other Participants Agreement allows for withdrawal of participation and retirement from the centre with a minimum of 12 months' notice. As such, there is a commitment for the EMRC to participate in 2019/2020.

The EMRC has retired from the centre effective 30 June 2020. This will enable the funds that would otherwise be provided to the CRCWSC in 2020/2021 to be used for other purposes which have a more regional and local benefit.

The CRCWSC is looking to extend its research for another 10 years by submitting a proposal to the Federal Government's CRC program for a Transformative Cities CRC. Existing participants have been requested to confirm their ongoing participation. For this new CRC, regional organisations of councils such as the EMRC have been requested to provide funding equivalent to \$10,000 per annum for each of the councils represented. For the EMRC, this would equate to \$60,000 per annum, or \$600,000 over the ten years of the CRC.

EMRC staff considered the request but determined that its focus should be on programs and research which have a more regional and local impact. The CRCWSC has been advised of the EMRC's intention not to participate in the new centre, should the bid be successful.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality, regional biodiversity conservation and address climate change.

FINANCIAL IMPLICATIONS

Budget allocation of \$10,000 per annum for the EMRC's participation in the CRCWSC has been provided in the Environmental Services 2018/2019, 2019/2020 and 2020/2021 operating budget, however the 2020/2021 allocation will not be required.

SUSTAINABILITY IMPLICATIONS

The EMRC has a focus on sustainability in its Environmental Strategy.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



3 WASTE SERVICES

3.1 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2019

REFERENCE: D2019/10952 (WAC) – D2019/11697

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park for the period of 1 July 2018 to 30 June 2019.

REPORT

Attachment 1 of this report indicates that member Council tonnages totaling 136,936.90 tonnes were received at the Red Hill Waste Management Facility during the reporting period, compared to 131,893.72 tonnes received during the same period in 2017/2018.

Attachment 2 outlines “other” waste that was received at the Red Hill Waste Management Facility being 88,550.81 tonnes. The combined tonnages for the reporting period totalled 225,487.71 tonnes. The 2017/2018 tonnages of 38,991.03 and 170,884.75 respectively for the same period are also provided for comparison purposes showing a significant increase in “Other Commercials” as a result of new waste contracts.

Attachment 3 outlines the tonnages of various materials that have been exported from the Red Hill Waste Management Facility during the reporting period, compared to the same period in 2017/2018.

Attachment 4 outlines the tonnages and quantities received of waste timber, C&I material and mattresses, plus sales of woodchip/fines at the Hazelmere Resource Recovery Park for the above reporting period.

- Incoming Waste Timber totalled 13,062.08 tonnes compared to 12,333.87 tonnes for the same period in 2017/2018.
- The sale of fines and woodchip totalled 12,218.74 tonnes, compared to 15,648.94 tonnes for the same period in 2017/2018.
- Incoming Commercial and Industrial (C&I) Waste totalled 490.62 tonnes, compared to 2,566.14 tonnes for the same period in 2017/2018.
- Mattresses incoming totalled 13,453 units compared to 12,806 units for the same period in 2017/2018.

ATTACHMENT(S)

1. Council Tonnages - 1 July 2018 to 30 June 2019 (Ref: D2019/11693)
2. Other Tonnages - 1 July 2018 to 30 June 2019 (Ref: D2019/11694)
3. Tonnages Exported from Red Hill - 1 July 2018 to 30 June 2019 (Ref: D2019/695)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2018 to 30 June 2019 (Ref: D2019/11696)

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Waste	Bayswater Greenwaste MGB	Uncont G/W	Waste	Belmont Uncont G/W	Waste	Bassendean Uncont G/W	Waste	Swan Uncont G/W	Waste	Kalamunda Uncont G/W	Waste	Mundaring Uncont G/W	Total
10-Jul-18	490.35	130.67	0.00	306.85	0.00	146.15	0.00	1,175.94	8.70	646.28	72.99	296.73	0.00	3,274.66
17-Jul-18	450.77	74.80	0.00	242.85	0.00	88.00	0.00	868.96	6.90	465.33	39.00	223.22	0.00	2,459.83
24-Jul-18	439.34	97.97	0.00	230.53	0.00	121.91	1.35	857.81	10.50	439.11	40.65	207.42	0.00	2,446.59
31-Jul-18	559.79	75.53	0.00	237.21	0.00	106.20	0.00	888.25	15.30	433.11	50.96	246.27	0.00	2,612.62
07-Aug-18	426.87	117.85	0.00	229.30	0.00	108.80	0.00	915.06	6.90	438.01	35.05	223.39	0.00	2,501.23
14-Aug-18	331.41	86.98	0.00	262.09	0.00	105.05	0.00	933.05	11.10	437.12	33.80	247.64	0.00	2,448.24
21-Aug-18	336.03	153.35	0.00	264.60	0.00	120.90	2.50	963.17	9.00	454.06	34.70	236.38	0.00	2,574.69
31-Aug-18	498.18	210.15	0.00	406.22	0.00	186.91	0.00	1,500.57	12.00	668.45	58.53	544.80	175.42	4,261.23
11-Sep-18	473.43	180.43	0.00	366.60	0.00	164.69	0.00	1,359.63	15.30	658.57	65.97	434.41	211.98	3,931.01
18-Sep-18	444.48	162.75	0.00	263.48	0.00	124.25	0.00	970.29	12.00	457.42	45.46	403.68	86.44	2,970.25
25-Sep-18	425.34	120.40	0.00	261.83	0.00	114.55	0.00	971.74	9.00	433.75	32.35	333.14	89.82	2,791.92
30-Sep-18	245.29	112.15	0.00	170.29	0.00	79.45	0.00	564.48	6.60	262.40	29.74	239.78	49.50	1,759.68
09-Oct-18	680.24	162.05	0.00	355.11	0.00	171.40	2.40	1,400.42	18.30	704.88	65.39	493.98	97.01	4,151.18
16-Oct-18	460.64	152.38	0.00	261.18	0.00	111.32	0.00	982.83	15.60	462.57	51.60	341.33	0.00	2,839.45
23-Oct-18	761.64	104.55	0.00	256.59	0.00	117.83	0.00	953.88	16.50	457.30	37.06	214.04	0.00	2,919.39
31-Oct-18	630.89	165.50	0.00	307.88	0.00	150.05	1.20	1,152.15	23.10	565.19	56.68	247.23	0.00	3,299.87
06-Nov-18	413.63	92.70	0.00	198.79	0.00	139.35	0.00	777.92	22.50	387.54	34.21	180.43	0.00	2,247.07
13-Nov-18	558.53	139.10	0.00	250.45	10.60	194.40	0.00	953.37	21.30	455.01	43.80	215.76	0.00	2,842.32
20-Nov-18	578.68	92.45	0.00	247.31	12.85	185.34	0.00	938.89	16.80	466.69	50.07	211.64	0.00	2,800.72
30-Nov-18	812.66	185.00	0.00	660.89	18.85	256.70	1.40	1,509.11	26.70	712.43	77.31	349.20	0.00	4,610.25
11-Dec-18	765.45	161.21	0.00	336.91	14.45	241.47	0.00	1,348.05	21.60	631.36	71.71	316.81	0.00	3,909.02
18-Dec-18	752.91	91.00	0.00	240.15	11.95	111.23	1.05	965.48	16.50	452.60	45.20	225.66	0.00	2,913.73
25-Dec-18	523.77	101.85	0.00	197.15	8.50	87.31	0.80	812.24	13.50	371.37	32.28	188.36	0.00	2,337.13
31-Dec-18	564.90	78.90	0.00	501.27	9.20	117.85	0.00	984.88	15.90	455.52	20.44	242.20	0.00	2,991.06
Sub-total	12,625.22	3,049.72	0.00	7,055.53	86.40	3,351.11	10.70	24,748.17	351.60	11,916.07	1,124.95	6,863.50	710.17	71,893.14

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018-2019 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Waste	Bayswater Greenwaste MGB	Uncont G/W	Waste	Belmont Uncont G/W	Waste	Bassendean Uncont G/W	Waste	Swan Uncont G/W	Waste	Kalamunda Uncont G/W	Waste	Mundaring Greenwaste	Total
08-Jan-19	517.98	145.90	0.00	310.80	12.40	137.55	0.00	1,166.51	12.60	574.45	43.65	282.09	0.00	3,203.93
15-Jan-19	369.40	84.05	0.00	234.15	10.80	110.85	0.00	947.98	12.00	448.35	44.65	210.44	0.00	2,472.67
22-Jan-19	330.15	108.15	0.00	317.15	10.20	110.80	0.95	951.94	12.90	439.40	30.50	213.73	0.00	2,525.87
31-Jan-18	460.85	121.55	0.00	548.95	10.80	141.10	0.00	1,276.18	19.50	550.58	58.80	295.51	0.00	3,483.82
12-Feb-19	635.55	142.60	0.00	406.10	21.15	165.60	1.00	1,476.99	25.80	712.80	57.55	342.90	0.00	3,988.04
19-Feb-19	466.30	108.65	0.00	303.80	12.40	111.60	0.95	931.89	15.90	446.03	43.60	207.27	0.00	2,648.39
28-Feb-19	838.65	82.40	0.00	503.45	10.40	135.05	0.00	1,328.52	22.80	599.04	62.70	277.66	0.00	3,860.67
12-Mar-19	635.25	150.25	0.00	457.65	21.60	169.95	0.80	1,472.91	30.90	711.32	48.80	330.00	0.00	4,029.43
19-Mar-19	358.68	81.25	0.00	229.35	10.30	106.05	1.10	954.27	9.00	434.63	46.25	198.07	0.00	2,428.95
31-Mar-19	728.86	0.00	0.00	553.20	22.70	163.95	0.00	1,470.14	23.40	654.56	60.25	330.30	0.00	4,007.36
9-Apr-19	778.26	0.00	0.00	353.20	17.00	151.35	1.20	1,292.51	13.80	615.18	42.10	283.31	0.00	3,547.91
16-Apr-19	736.94	0.00	0.00	229.25	10.75	102.95	0.00	892.53	10.20	415.16	34.35	200.32	0.00	2,632.45
23-Apr-19	472.61	0.00	0.00	283.60	16.10	95.65	0.00	859.10	9.90	391.32	37.00	204.96	0.00	2,370.24
30-Apr-19	479.14	0.00	0.00	379.10	12.90	106.30	0.90	929.48	11.40	424.30	33.70	212.62	0.00	2,589.84
7-May-19	740.90	0.00	0.00	224.60	12.35	108.25	56.95	890.71	12.90	423.44	39.05	192.12	0.00	2,701.27
14-May-19	476.38	0.00	0.00	252.45	14.70	91.95	90.05	852.50	8.40	394.37	38.80	185.87	0.00	2,405.47
21-May-19	506.11	0.00	0.00	242.20	14.15	94.45	75.40	856.31	7.80	388.83	30.10	193.02	0.00	2,408.37
31-May-19	764.51	0.00	0.00	558.85	30.45	152.75	79.60	1,346.52	12.00	609.04	69.98	306.68	0.00	3,930.38
11-Jun-19	693.02	121.85	0.00	363.75	13.90	142.35	79.25	1,217.65	15.30	570.07	49.85	281.06	0.00	3,548.05
18-Jun-19	359.10	63.50	0.00	232.50	20.95	98.65	2.10	854.35	9.30	400.49	53.90	212.38	0.00	2,307.22
25-Jun-19	362.52	89.90	0.00	341.55	19.30	104.70	1.15	880.95	10.20	412.74	50.24	208.77	0.00	2,482.02
30-Jun-19	304.93	33.80	0.00	177.35	20.90	52.80	0.00	489.00	5.70	216.21	33.05	137.67	0.00	1,471.41

Sub-total	12,016.09	1,333.85	0.00	7,503.00	346.20	2,654.65	391.40	23,338.94	311.70	10,832.31	1,008.87	5,306.75	0.00	65,043.76
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Year to Date	24,641.31	4,383.57	0.00	14,558.53	432.60	6,005.76	402.10	48,087.11	663.30	22,748.38	2,133.82	12,170.25	710.17	136,936.90
30-Jun-19		29,024.88		14,991.13		6,407.86		48,750.41		24,882.20		12,880.42		136,936.90

Year to date	18,957.19	5,170.41	0.00	12,994.73	21.94	6,203.26	490.13	49,090.92	576.90	24,257.37	1,801.09	11,612.04	717.74	131,893.72
30-Jun-18		24,127.60		13,016.67		6,693.39		49,667.82		26,058.46		12,329.78		131,893.72

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2018/2019 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere Wood, C & I Mattress	Total Other	Total Tonnages (Council & Other)
10-Jul-18	130.55	582.40	0.00	18.00	8.65	1,438.05	79.20	97.07	2,353.92	5,628.58
17-Jul-18	91.40	38.55	0.00	10.20	9.75	1,107.67	54.85	30.65	1,343.07	3,802.90
24-Jul-18	86.70	198.25	0.00	12.40	11.85	1,113.07	53.40	31.10	1,506.77	3,953.36
31-Jul-18	103.70	15.85	0.00	11.75	10.20	1,053.50	34.55	62.32	1,291.87	3,904.49
07-Aug-18	70.65	12.80	0.00	11.45	11.80	1,793.00	44.35	38.60	1,982.65	4,483.88
14-Aug-18	91.85	11.15	0.00	12.05	16.90	1,637.78	42.80	33.60	1,846.13	4,294.37
21-Aug-18	77.90	9.25	0.00	19.25	9.30	1,615.74	42.95	25.24	1,799.63	4,374.32
31-Aug-18	146.10	146.00	0.00	19.70	22.25	2,681.62	63.70	115.51	3,194.88	7,456.11
11-Sep-18	147.15	22.95	0.00	24.65	19.90	2,308.58	50.80	128.66	2,702.69	6,633.70
18-Sep-18	95.60	81.80	0.00	16.00	20.20	1,583.37	56.40	164.46	2,017.83	4,988.08
25-Sep-18	90.75	17.90	0.00	12.80	23.75	1,504.54	37.10	65.42	1,752.26	4,544.18
30-Sep-18	64.20	0.00	0.00	7.20	6.15	959.62	23.05	81.21	1,141.43	2,901.11
09-Oct-18	135.35	0.00	0.00	22.90	16.35	2,126.61	60.80	87.27	2,449.28	6,600.46
16-Oct-18	103.90	0.00	0.00	12.90	10.35	1,731.14	48.35	43.96	1,950.60	4,790.05
23-Oct-18	100.38	0.00	0.00	18.00	13.55	1,657.02	52.10	83.71	1,924.76	4,844.15
31-Oct-18	123.75	42.15	0.00	17.20	22.30	2,009.12	52.40	30.56	2,297.48	5,597.35
06-Nov-18	91.80	25.25	0.00	12.30	10.55	1,316.26	49.55	24.28	1,529.99	3,777.06
13-Nov-18	97.80	0.00	41.65	14.50	8.45	1,683.97	58.45	0.00	1,904.82	4,747.14
20-Nov-18	110.00	0.00	149.80	15.00	19.20	1,635.40	52.00	26.40	2,007.80	4,808.52
30-Nov-18	140.60	86.35	0.00	22.05	17.45	2,916.69	75.55	63.21	3,321.90	7,932.15
11-Dec-18	148.35	28.95	0.00	19.70	14.75	2,591.82	83.90	13.79	2,901.26	6,810.28
18-Dec-18	97.90	170.30	0.00	16.65	18.95	1,736.34	62.20	15.04	2,117.38	5,031.11
25-Dec-18	95.05	446.25	0.00	12.75	7.25	1,548.20	31.80	71.49	2,212.79	4,549.92
31-Dec-18	93.65	0.00	0.00	6.60	3.45	1,192.15	20.25	0.00	1,316.10	4,307.16
Sub-total	2,535.08	1,936.15	191.45	366.00	333.30	40,941.26	1,230.50	1,333.55	48,867.29	120,760.43

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2018/2019 YTD OTHER TONNAGES & TOTAL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C & I, Wood Mattress	Total	Total Tonnages (Council & Other)
08-Jan-19	117.35	0.00	0.00	14.45	7.75	1,931.99	32.25	8.33	2,112.12	5,316.05
15-Jan-19	83.85	0.00	0.00	14.20	14.75	1,546.95	45.85	40.66	1,746.26	4,218.93
22-Jan-19	61.55	193.75	0.00	20.25	8.95	1,706.10	64.60	5.43	2,060.63	4,586.50
31-Jan-18	114.45	0.00	0.00	22.65	16.10	2,161.64	62.85	49.38	2,427.07	5,910.89
12-Feb-19	153.65	10.40	0.00	30.85	24.20	2,822.51	90.40	46.22	3,178.23	7,166.27
19-Feb-19	115.90	4.35	0.00	16.60	6.50	1,713.40	38.70	27.75	1,923.20	4,571.59
28-Feb-19	116.85	15.90	0.00	24.60	16.90	2,585.38	58.00	29.97	2,847.60	6,708.27
12-Mar-19	156.70	0.45	0.00	25.35	18.30	2,981.88	63.20	20.30	3,266.18	7,295.61
19-Mar-19	82.40	15.70	0.00	16.45	11.05	1,821.98	38.10	4.88	1,990.56	4,419.51
31-Mar-19	134.20	13.00	0.00	26.75	16.15	2,467.88	62.80	52.49	2,773.27	6,780.63
09-Apr-19	114.95	0.00	0.00	16.60	19.95	1,353.35	67.05	58.10	1,630.00	5,177.91
16-Apr-19	93.60	15.70	0.00	15.50	4.15	919.92	31.30	66.70	1,146.87	3,779.32
23-Apr-19	92.55	0.00	0.00	10.35	9.45	837.45	22.65	0.00	972.45	3,342.69
30-Apr-19	102.10	28.20	0.00	17.35	7.75	949.05	46.05	37.80	1,188.30	3,778.14
07-May-19	91.00	246.60	0.00	10.25	15.20	861.28	31.75	11.06	1,267.14	3,968.41
14-May-19	87.05	0.00	0.00	14.65	5.15	924.96	46.55	29.85	1,108.21	3,513.68
21-May-19	102.40	0.00	0.00	15.00	7.00	848.73	47.00	78.18	1,098.31	3,506.68
31-May-19	137.25	0.00	0.00	18.20	22.40	1,519.51	62.00	40.26	1,799.62	5,730.00
11-Jun-19	137.50	212.90	0.00	18.05	5.95	1,366.56	36.60	60.61	1,838.17	5,386.22
18-Jun-19	85.80	207.95	0.00	16.20	10.30	861.61	48.70	35.75	1,266.31	3,573.53
25-Jun-19	92.70	24.95	0.00	10.55	6.30	986.76	44.75	33.23	1,199.24	3,681.26
30-Jun-19	107.20	154.95	0.00	9.55	2.55	543.63	25.90	0.00	843.78	2,315.19
Sub-total	2,381.00	1,144.80	0.00	384.40	256.80	33,712.52	1,067.05	736.95	39,683.52	104,727.28
Year to date 30-Jun-19	4,916.08	3,080.95	191.45	750.40	590.10	74,653.78	2,297.55	2,070.50	88,550.81	225,487.71
Year to date 30-Jun-18	5,483.73	2,086.82	1.30	821.05	880.34	22,979.45	2,770.05	3,968.29	38,991.03	170,884.75

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer Stn	Mulch	Soil Improver	Total
10-Jul-18	0.00	1,872.35	33.15	9.58	2.80	65.25	1,983.13
17-Jul-18	0.00	295.80	13.85	19.15	7.70	18.65	355.15
24-Jul-18	0.00	228.50	0.00	2.35	7.85	36.15	274.85
31-Jul-18	0.00	175.55	34.15	6.68	3.25	5.15	224.78
07-Aug-18	0.00	12.50	0.00	5.58	9.75	9.05	36.88
14-Aug-18	0.00	24.45	0.00	12.25	8.20	31.35	76.25
21-Aug-18	0.00	458.00	0.00	3.75	11.55	46.35	519.65
31-Aug-18	0.00	209.45	44.85	8.46	12.20	18.85	293.81
11-Sep-18	0.00	322.60	0.00	3.90	21.28	50.96	398.74
18-Sep-18	0.00	174.20	0.00	12.81	12.95	14.25	214.21
25-Sep-18	0.00	142.10	0.00	9.08	208.45	35.55	395.18
30-Sep-18	0.00	75.85	0.00	5.60	323.90	24.00	429.35
09-Oct-18	0.00	371.15	4.50	4.03	756.90	38.35	1,174.93
16-Oct-18	0.00	105.50	4.00	15.10	457.80	35.45	617.85
23-Oct-18	0.00	147.50	0.00	8.10	381.85	26.55	564.00
31-Oct-18	0.00	146.45	0.00	9.48	636.70	19.35	811.98
06-Nov-18	0.00	146.30	2.25	9.30	138.70	6.85	303.40
13-Nov-18	0.00	47.50	5.05	15.15	14.55	54.36	136.61
20-Nov-18	0.00	78.90	3.60	5.38	2.45	23.65	113.98
30-Nov-18	0.00	185.35	5.85	7.30	50.75	66.00	315.25
11-Dec-18	0.00	1,074.40	1.05	3.50	478.20	83.30	1,640.45
18-Dec-18	85.80	658.75	0.00	14.45	13.40	68.30	840.70
25-Dec-18	0.00	119.50	0.00	0.00	7.40	0.00	126.90
31-Dec-18	0.00	18.85	0.00	5.25	7.45	4.65	36.20
Sub Total	85.80	7,091.50	152.30	196.23	3,576.03	782.37	11,884.23

EASTERN METROPOLITAN REGIONAL COUNCIL

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2018/2019 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer Stn	Mulch	Soil Improver	Total
08-Jan-19	0.00	1,506.15	0.00	11.78	36.15	13.95	1,568.03
15-Jan-19	0.00	4,102.90	0.00	12.25	275.55	12.30	4,403.00
22-Jan-19	0.00	3,237.25	0.00	6.65	41.95	21.75	3,307.60
31-Jan-18	0.00	2,135.40	0.00	9.98	31.70	27.45	2,204.53
12-Feb-19	0.00	3,459.35	54.55	17.53	90.85	130.80	3,753.08
19-Feb-19	0.00	1,547.65	21.30	2.50	26.50	22.15	1,620.10
28-Feb-19	0.00	3,689.15	130.60	18.00	96.85	16.35	3,950.95
12-Mar-19	0.00	3,838.85	0.00	6.68	291.65	20.75	4,157.93
19-Mar-19	0.00	2,819.35	23.35	11.65	87.20	16.45	2,958.00
31-Mar-19	0.00	5,337.00	34.70	10.33	632.95	47.20	6,062.18
09-Apr-19	0.00	4,557.90	31.60	19.13	179.45	48.80	4,836.88
16-Apr-19	0.00	3,101.25	0.00	5.85	177.20	32.70	3,317.00
23-Apr-19	0.00	2,175.95	74.25	5.80	152.45	9.95	2,418.40
30-Apr-19	0.00	3,010.90	0.00	8.15	12.80	30.35	3,062.20
07-May-19	0.00	4,572.85	0.00	6.13	1.80	23.50	4,604.28
14-May-19	0.00	71.75	0.00	11.90	7.60	9.95	101.20
21-May-19	0.00	375.95	0.00	19.38	21.50	22.90	439.73
31-May-19	11.85	4,063.45	0.00	9.30	1.95	32.25	4,118.80
11-Jun-19	0.00	191.35	0.00	11.11	62.65	35.10	300.21
18-Jun-19	0.00	62.45	39.05	10.50	6.60	18.80	137.40
25-Jun-19	0.00	678.50	111.53	7.45	15.70	38.40	851.58
30-Jun-19	20.40	32.35	0.00	13.31	2.90	9.20	78.16
Sub Total	32.25	54,567.70	520.93	235.36	2,253.95	641.05	58,251.24
Year to date 30-Jun-19	118.05	61,659.20	673.23	431.59	5,829.98	1,423.42	70,135.47
Year to date 30-Jun-18	10.78	95,424.87	816.05	511.00	5,728.90	1,445.88	103,937.48

EASTERN METROPOLITAN REGIONAL COUNCIL
2018/2019 YTD - COUNCIL TONNAGES
Hazelmere Resource Recovery Park - Incoming Materials & Product Sales

Month	Timber Recycling			C & I	Mattress Processing
	Incoming Waste Timber	Sale of Fines 58888/05	Sale of Woodchip 58888/01	Incoming C & I Material	Total Incoming Mattresses
	Tonne	Tonne	Tonne	Tonne	Number
Jul-2018	1,141.26	1,365.78	10.64	78.84	1,190
Aug-2018	1,094.73	1,396.89	18.09	77.08	1,044
Sep-2018	834.28	754.44	28.19	86.76	1,190
Oct-2018	1,260.41	1,053.78	39.15	33.26	1,273
Nov-2018	1,248.44	900.00	32.02	23.54	1,072
Dec-2018	796.18	910.00	30.16	22.82	931
Jan-2019	1,070.66	953.33	26.81	16.44	1,203
Feb-2019	1,080.92	1,060.44	21.49	12.72	963
Mar-2019	1,101.91	573.33	12.98	70.54	1,385
Apr-2019	1,078.76	1,324.00	26.28	11.26	983
May-2019	1,264.18	640.00	27.66	15.94	1,239
Jun-2019	1,090.34	997.11	16.17	41.42	980
Year to Date	13,062.08	11,929.11	289.63	490.62	13,453
YTD Comparison previous year (June)	12,333.87	15,358.67	290.24	2,566.14	12,806
Previous Yr total 2017/2018	12,333.87	15,358.67	290.27	2,566.14	12,806



3.2 CONTAINER DEPOSIT SCHEME – PROCESSING PROVIDERS

REFERENCE: D2019/11944 (WAC) – D2019/11968

PURPOSE OF REPORT

The purpose of this report is to update Council on the Western Australian Container Deposit Scheme (Scheme), for the newly release Expression of Interest (EOI) document for intending Processing Providers.

KEY POINTS AND RECOMMENDATION(S)

- The State Government has appointed a not for profit entity, WA Return Recycle Renew Limited (WARRRL), as the Scheme Coordinator in WA.
- The Hon Stephen Dawson MLC, Minister for Environment; Disability Services; Electoral Affairs announced that the branding and name for the scheme is: “Containers for Change”.
- WARRRL released the Refund Point Operator Application Process Overview and Requirements on 23 July 2019 and the EMRC is submitting a proposal (refer to Agenda Report Item 11.2).
- WARRRL released an invitation for ‘Expressions of Interest’ (EOI) for Logistics and Processing Providers on Friday 2 August 2019.
- The closing date for EOI's is 2 September 2019.
- The EMRC intends to submit an EOI.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

It is estimated that approximately 1,800 million beverage containers were used in Western Australia in 2017 and the Container Deposit Scheme aims to encourage the collection, recycling and processing of beverage containers by providing incentives in the form of refund amount (initially 10 cents) on the return of an Eligible Container to a collection point for empty containers. The Scheme will apply to most beverage containers between 150mL and 3L in size.

WA Return Recycle Renew Limited (WARRRL), a not-for-profit group and consortium from the beverage industry, has been appointed as the Scheme Coordinator.

In addition to overseeing and making decisions around the Refund Point Operators WARRRL has very recently (2 August 2019) released an EOI process for Logistics and Processing Providers to support the successful delivery of the Scheme and for it to run concurrently with other processes.

REPORT

The EMRC is in the process of gathering information to prepare and submit an EOI for the role of Processor in Perth's Eastern Region and the wider metropolitan area but will not be submitting an EOI as a Logistics Provider.

Should the EMRC be selected by WARRRL as an interested party to fulfil the role of Processing Provider further engagement will then take place between both parties. WARRRL anticipate appointing one or more provider(s) to service the Perth and Peel regions, however, the configuration of the regions will be driven by the outcomes of the EOI procurement process to appoint logistics and processing providers.



Item 3.2 continued

The role of a Processing Provider will include coordinating the receipt of containers from the logistics providers, verifying the number of eligible containers received from the aggregation points, provision of infrastructure to facilitate storage of containers, processing the containers in preparation for sale through baling (or in the case of glass, smashing) and reporting of data to WARRRL for the purpose of payments, reporting, and audits.

There are a number of steps that WARRRL will undertake through the procurement process with respondents who are deemed successful in the EOI phase to progress to the Proposal phase:

- EOI Phase
- Request for Proposal Phase (RFP)
- Negotiation and Completion Phase

At this stage the EMRC will be submitting an EOI. Should the EMRC be invited to take part of the next phase being the RFP, a report will be tabled at a future WAC meeting.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

FINANCIAL IMPLICATIONS

Nil at this stage

SUSTAINABILITY IMPLICATIONS

The Scheme is a long term strategy for continuous improvement in resource recovery and minimising litter.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



15 REPORTS OF COMMITTEES

15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 5 AUGUST 2019 (REFER TO MINUTES OF COMMITTEE – MAUVE PAGES) REFERENCE: D2019/10488 (CEOAC) – D2019/11707

The minutes of the Chief Executive Officers Advisory Committee meeting held on **5 August 2019** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Chief Executive Officers Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORTS (SECTION 15.1).

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

5 August 2019

(REF: D2019/10488 (CEOAC) – D2019/11707)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Monday, 5 August 2019**. The meeting commenced at **12:28pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 12:28pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Ms Rhonda Hardy (Chairman)	Chief Executive Officer	City of Kalamunda
Mr Jonathan Throssell (Deputy Chairman)	Chief Executive Officer	Shire of Mundaring
Ms Peta Mabbs	Chief Executive Officer	Town of Bassendean
Mr Doug Pearson	Acting Chief Executive Officer	City of Bayswater
Mr John Christie	Chief Executive Officer	City of Belmont
Mr Mike Foley	Chief Executive Officer	City of Swan
Mr Marcus Geisler	Chief Executive Officer	EMRC

Apologies

Mr Andrew Brien	Chief Executive Officer	City of Bayswater
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EMRC Officers

Mrs Wendy Harris	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 2 APRIL 2019

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 2 April 2019 which have been distributed, be confirmed.

CEOAC RESOLUTION(S)

MOVED MR THROSSELL SECONDED MR FOLEY

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 2 APRIL 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 DEVELOPMENT OF A REGIONAL YOUTH FORUM

REFERENCE: D2019/10984 (CEOAC) – D2019/11915

PURPOSE OF REPORT

To seek in principle support for the development of a Zero 2 Hero Mental Health and Leadership Workshop for member Council Youth Officers and representatives from local Youth Advisory Councils (YACs).

KEY POINTS AND RECOMMENDATION(S)

- Council, at its meeting of 18 February 2010 considered a report in relation to a Regional Youth and Education Strategy;
- Council at its meeting of 16 February 2012 considered a report in relation to a Regional Youth and Education Discussion Paper;
- Council further considered the Regional Youth and Education Discussion Paper at its meeting of 21 June 2012;
- A Regional Youth Futures report was proved to the Chief Executive Officers Advisory Group at its 5 February 2013 meeting;
- At its meeting of 2 June 2013 Council considered a sponsorship proposal for a Regional Youth Work Summit;
- In 2015 the EMRC assisted in the delivery of a Youth Bicycle recycling project in the City of Swan and the City of Belmont;
- The EMRC has also been delivering the Bush Skills 4 Youth program since 2015;
- The EMRC provided an update to Council, via its Information Bulletin at the 1 December 2016 Council meeting;
- The Regional Services Project Funding summary includes an annual allocation for youth initiatives if required;
- In 2018/2019 three Regional Youth Officer network meetings were held; and
- At the June 2019 Regional Youth Officers networking meeting a presentation was received from Zero 2 Hero on mental health and leadership for young people.

RECOMMENDATION

That Council provides in principle support for the development of a Zero 2 Hero Mental Health and Leadership event for member Council Youth Officers and local representatives from local Youth Advisory Councils.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

Youth initiatives have been undertaken at the EMRC for a number of years, most of which have been focused around youth advocacy and networking.



Item 11.1 continued

Council, at its meeting of 18 February 2010, approved the development of a scoping document for the Regional Youth and Education strategy and resolved as follows:

“THAT COUNCIL APPROVES THE DEVELOPMENT OF A SCOPING DOCUMENT FOR REGIONAL YOUTH AND EDUCATION STRATEGY 2010 – 2015.”

This led to the development of a Regional Youth and Education discussion paper.

Council at its meeting of 16 February 2012 considered the report relating to a Regional Youth and Education Discussion Paper and resolved as follows:

“THAT:

- 1. COUNCIL NOTES THE CONTENT IN THE REGIONAL YOUTH AND EDUCATION DISCUSSION PAPER.*
- 2. COUNCIL APPROVES THE RELEASE OF THE REGIONAL YOUTH AND EDUCATION DISCUSSION PAPER TO MEMBER COUNCILS FOR A SIX WEEK CONSULTATION PERIOD.”*

Council further considered the Regional Youth and Education Discussion Paper. It was proposed that the EMRC would use the information provided in the Paper to prioritise relevant youth projects for the region in partnership with member Councils and key stakeholders and accordingly, Council at its meeting of 21 June 2012 resolved as follows:

“THAT:

- 1. COUNCIL NOTES THAT THE DEVELOPMENT OF REGIONAL YOUTH AND EDUCATION STRATEGY HAS NOT BEEN SUPPORTED BY MEMBER COUNCILS.*
- 2. COUNCIL NOTES THAT A WORKSHOP WILL BE UNDERTAKEN TO IDENTIFY AND PRIORITISE RELEVANT REGIONAL YOUTH PROJECTS FOR INCORPORATION INTO EXISTING EMRC STRATEGIES IN PARTNERSHIP WITH MEMBER COUNCILS AND KEY STAKEHOLDERS.*
- 3. COUNCIL APPROVED THAT AGREED YOUTH PROJECTS THAT COMPLEMENT THE DIRECTION, PROJECTS AND INITIATIVES OUTLINED IN THE REGIONAL ECONOMIC DEVELOPMENT STRATEGY, THE REGIONAL ENVIRONMENT STRATEGY AND REGIONAL ADVOCACY STRATEGY BE SCOPED AND DEVELOPED FOR CONSIDERATION BY THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE.”*

A Regional Youth Futures Report was provided to the Chief Executive Officers Advisory Group at its 5 February 2013 meeting. The Report identified opportunities to support member Councils and key stakeholders in terms of environmental projects, improved access to safe and reliable transport and developing activities to celebrate Youth Week.

Council at its meeting of 21 February 2013 considered the report relating to a Regional Youth Futures Report resolved as follows:

“THAT COUNCIL APPROVES THE RELEASE OF THE FULL CONSULTATION REPORT – REGIONAL YOUTH FUTURES TO MEMBER COUNCILS AND KEY STAKEHOLDERS PARTICIPATING IN THE CONSULTATION PROCESS.”

Council, at its meeting of 2 June 2013 Council considered a sponsorship proposal for a Regional Youth Work Summit to be held on 23 August 2013 and resolved as follows:

“THAT COUNCIL APPROVES SPONSORSHIP OF \$10,369 FROM THE OCCASIONAL GRANTS AND SPONSORSHIP POLICY 2013/2014 TO THE RISE COMMUNITY SUPPORT NETWORK TO ASSIST IN THE DELIVERY OF THE YOUTH WORK SUMMIT 2013, SUBJECT TO THE APPROVAL OF THE 2013/2014 BUDGET.”



Item 11.1 continued

Reports indicate that the All 4 Youth Summit, which was themed around partnerships and participation, was successful, with 124 attendees across the north east region participating in six workshops delivered throughout the day.

The EMRC has also been delivering the Bush Skills 4 Youth program since 2015, through its Regional Environment Strategy 2016-2020.

In 2015 the EMRC also delivered a Youth Bicycle Recycling Pilot Project with Dismantle in conjunction with the Stratton Edge Youth Service and another project in conjunction with the Belmont YMCA. These activities aligned with the Regional Integrated Transport Strategy Objectives to – *“Support initiatives that promote the positive impacts of active forms of transport on human health”* and to *“Advocate for and support initiatives that increase the use of recycled and recovered resources in transport infrastructure.”*

The EMRC provided an update to Council, via its Information Bulletin at the 1 December 2016 Council meeting on a Regional Youth Research Advisory Paper (Ref: D2016/15940). The Paper considered environment, economic and transport opportunities and identified issues around cultural diversity, a change in government focus and advocacy.

The Regional Services Project Funding Summary has included an annual allocation for youth initiatives since 2008/2009, the amount varying depending on the level of work to be undertaken. Currently the youth funding allocation from the EMRC budget for 2019/2020 is \$8,000, however the budget is only utilised if there is an agreed use for same.

REPORT

In 2018/2019 three Regional Youth Officer Network meetings were held; and the June 2019 Regional Youth Officers networking meeting included a presentation from Zero 2 Hero on mental health and leadership for young people.

The Regional Youth Officer meetings align with the Regional Economic Development Strategy 2017-2021 (REDS) Objective – *“To facilitate information sharing and collaboration across youth services in the region”* and the Priority Action to *“Coordinate, facilitate and support regional forums and briefing sessions”*.

These regional networking meetings have provided the opportunity for collaboration amongst member Council Youth Officers where they have come together to discuss and share information about their youth spaces. The EMRC has also sourced a number of guest speakers to add further value to these meetings.

The guest speaker at the June 2019 meeting, Ashlee Harrison, the founder and CEO of the not for profit group Zero 2 Hero, provided an overview on mental health issues for young people. Zero 2 Hero partner with many corporate and community organisations including Bendigo Bank, Cape and Access Hire to help run camps, events and forums tailored to young people.

The EMRC and member Councils have the opportunity to engage Zero 2 Hero as a resource to provide a joint leadership and mental health day for member Council Youth Officers and representatives from local Youth Advisory Committees (YACs), tailored to suit the audience.

The EMRC is seeking in principle support from the member Councils to progress this concept and to bring back an outline of a regional leadership and youth mental health event.

EMRC officers would take the lead role in the event organising and cover the costs of providing a mental health/leadership workshop for young people in our region. There would be no cost to individual Councils. Further, the provision of a regional youth forum is in line with the objective and priority action outlined in the REDS.



Item 11.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 2 – Economic Development

2.2. To facilitate and advocate for regional economic development activities

2.3 To facilitate regional cultural and recreational activities

FINANCIAL IMPLICATIONS

Funding is allocated in the EMRC's 2019/2020 operating budget.

SUSTAINABILITY IMPLICATIONS

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Possible Youth Officer time to attend the workshop
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council provides in principle support for the development of a Zero 2 Hero Mental Health and Leadership event for member Council Youth Officers and local representatives from local Youth Advisory Councils.



Item 11.1 continued

The Director Regional Services gave a brief overview of the intention of the report and advised that she was seeking in principle support for the development of a Zero 2 Hero Mental Health and Leadership Workshop for the member Council Youth Officers and representatives from local Youth Advisory Councils. Discussion ensued in relation to this item.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MS MABBS

That Council provides in principle support for the development of a Zero 2 Hero Mental Health and Leadership event for member Council Youth Officers and local representatives from local Youth Advisory Councils.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

THAT COUNCIL PROVIDES IN PRINCIPLE SUPPORT FOR THE DEVELOPMENT OF A ZERO 2 HERO MENTAL HEALTH AND LEADERSHIP EVENT FOR MEMBER COUNCIL YOUTH OFFICERS AND LOCAL REPRESENTATIVES FROM LOCAL YOUTH ADVISORY COUNCILS.

CARRIED UNANIMOUSLY



11.2 MEETING DATES FOR 2020

REFERENCE: D2019/11017 (CEOAC) – D2019/11973

PURPOSE OF REPORT

The purpose of this report is for Council to consider and adopt the dates for the Eastern Metropolitan Regional Council (EMRC) Ordinary Council and Committee meetings for 2020.

KEY POINTS AND RECOMMENDATION(S)

- Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.
- Proposed dates for the EMRC's Ordinary Council, Chief Executive Officers Advisory Committee, Audit Committee, Waste Advisory Committee meetings and Strategy/Briefing Sessions for the 2020 calendar year are as detailed within this report.
- Chief Executive Officer Performance Review Committee and Investment Committee meeting dates will be arranged and convened as required.

Recommendation(s)

That Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2020 as outlined in the report and notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

The EMRC develops a meeting calendar each year and when selecting suitable dates ensures that, where possible, there are no clashes with member Councils and East Zone meetings (organised by WALGA). EMRC Council meetings are usually held on the second last Thursday of the month.

REPORT

Council's Governance Framework

Council historically sets a number of fixed meeting dates a year with the remaining meetings scheduled as "if required". Council has established five committees to assist in its decision-making. These committees meet two weeks prior to the Council meeting and the minutes from the Committee meetings form part of the next Ordinary Council Meeting agenda. The role of the Committees is to consider matters within their terms of reference and provide advice to the Council.

Additionally, Strategy/Briefing Sessions were introduced in 2011 to allow officers to brief Councillors and discuss potential new projects and emerging issues prior to more detailed work and costs being incurred and in recognition of the importance of providing Council with more time to consider important strategic matters.



Item 11.2 continued

2020 Meeting Schedule

The schedule below sets out the proposed meeting dates for the 2020 calendar year. January is a recess period when EMRC Council and Committee meetings are not held and meeting dates are therefore set for February through to December.

As with prior years, the proposed meeting dates have taken into consideration the normal meeting calendar of member Councils and WALGA's East Zone.

Three (3) Strategy/Briefing Sessions have also been proposed during the year in March, May and August, if required.

In accordance with Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996*, local public notice will be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public, and are to be held during the 2020 calendar year.

Ordinary Council Meetings commencing at 6:00pm:

Ordinary Council meetings will be held on the second last Thursday of each month except in December.

Thursday	20 February		at	EMRC Administration Office
Thursday	19 March		at	EMRC Administration Office
Thursday	23 April	(if required)	at	EMRC Administration Office
Thursday	21 May	(if required)	at	EMRC Administration Office
Thursday	18 June		at	EMRC Administration Office
Thursday	23 July	(if required)	at	EMRC Administration Office
Thursday	20 August	(if required)	at	EMRC Administration Office
Thursday	17 September		at	EMRC Administration Office
Thursday	22 October	(if required)	at	EMRC Administration Office
Thursday	3 December		at	EMRC Administration Office

Council Strategy/Briefing Sessions commencing at 6:00pm:

The Strategy/Briefing Sessions "if required" will be held in March, May and August.

Thursday	12 March	(if required)	at	EMRC Administration Office
Thursday	11 June	(if required)	at	EMRC Administration Office
Thursday	10 September	(if required)	at	EMRC Administration Office

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12:30pm:

CEOAC meetings are generally held on the first Tuesday of each month. The November meeting will be held in the third week of that month.

Tuesday	4 February		at	EMRC Administration Office
Tuesday	3 March *	(informal)	at	TBA
Tuesday	7 April		at	EMRC Administration Office
Tuesday	5 May	(informal)	at	TBA
Tuesday	2 June *		at	EMRC Administration Office
Tuesday	7 July	(informal)	at	TBA
Tuesday	4 August		at	EMRC Administration Office
Tuesday	1 September	(informal)	at	TBA
Tuesday	6 October	(if required)	at	EMRC Administration Office
Tuesday	10 November		at	EMRC Administration Office

*** Please note the Monday prior to the March (informal) and June meetings is a Public Holiday.**



Item 11.2 continued

Waste Advisory Committee (WAC) meetings commencing at 5:00pm:

WAC meetings are generally held two weeks prior to the Council meeting.

Thursday	6 February	(if required)	at	EMRC Administration Office
Thursday	5 March	(if required)	at	EMRC Administration Office
Thursday	9 April	(if required)	at	EMRC Administration Office
Thursday	7 May	(if required)	at	EMRC Administration Office
Thursday	4 June	(if required)	at	EMRC Administration Office
Thursday	9 July	(if required)	at	EMRC Administration Office
Thursday	6 August	(if required)	at	EMRC Administration Office
Thursday	3 September	(if required)	at	EMRC Administration Office
Thursday	8 October	(if required)	at	EMRC Administration Office
Thursday	19 November	(if required)	at	Red Hill Waste Management Facility

Audit Committee (AC) meetings commencing at 6:30pm:

AC meetings are generally held two weeks prior to the Council meeting.

Thursday	6 February	(if required)	at	EMRC Administration Office
Thursday	5 March		at	EMRC Administration Office
Thursday	9 April	(if required)	at	EMRC Administration Office
Thursday	7 May	(if required)	at	EMRC Administration Office
Thursday	4 June		at	EMRC Administration Office
Thursday	9 July	(if required)	at	EMRC Administration Office
Thursday	6 August	(if required)	at	EMRC Administration Office
Thursday	3 September	(if required)	at	EMRC Administration Office
Thursday	8 October	(if required)	at	EMRC Administration Office
Thursday	19 November	(if required)	at	EMRC Administration Office

Chief Executive Officer Performance Review Committee (CEOPRC)

The dates will be arranged and convened as required.

Investment Committee (IC)

The dates will be arranged and convened as required.

STRATEGIC/POLICY IMPLICATIONS

The schedule of meetings is in accordance with the EMRC Policy 1.2 - Meeting Policy which states that "a twelve-month schedule of ordinary meetings of Council will be adopted by Council." It also states that "meetings of the EMRC are to be held in the EMRC Administration Offices unless otherwise decided".

FINANCIAL IMPLICATIONS

Nil



Item 11.2 continued

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2020 as outlined in the report and notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

Mr Foley noted that the Waste Advisory Committee and Audit Committee meeting scheduled for 9 April 2020 was being held a day before Good Friday which is 10 April 2020, and this may not suit a number of the attendees. The CEOAC adopted the dates, subject to a review of the April 2020 meeting date for Waste Advisory Committee and Audit Committee.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR THROSSELL

That Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2020 as outlined in the report and notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*, subject to a review of the April 2020 meeting date for Waste Advisory Committee and Audit Committee.

CARRIED UNANIMOUSLY

Post Meeting Note

Following a review of the April 2020 meeting date for the WAC and Audit Committee, it was decided that the meetings will be held on 2 April 2020.



Item 11.2 continued

Accordingly, the complete list of dates, incorporating this change is as follows:

Revised Meeting Dates to be adopted

Ordinary Council Meetings commencing at 6:00pm:

Ordinary Council meetings will be held on the second last Thursday of each month except in December.

Thursday	20 February		at	EMRC Administration Office
Thursday	19 March		at	EMRC Administration Office
Thursday	23 April	(if required)	at	EMRC Administration Office
Thursday	21 May	(if required)	at	EMRC Administration Office
Thursday	18 June		at	EMRC Administration Office
Thursday	23 July	(if required)	at	EMRC Administration Office
Thursday	20 August	(if required)	at	EMRC Administration Office
Thursday	17 September		at	EMRC Administration Office
Thursday	22 October	(if required)	at	EMRC Administration Office
Thursday	3 December		at	EMRC Administration Office

Council Strategy/Briefing Sessions commencing at 6:00pm:

The Strategy/Briefing Sessions "if required" will be held in March, May and August.

Thursday	12 March	(if required)	at	EMRC Administration Office
Thursday	11 June	(if required)	at	EMRC Administration Office
Thursday	10 September	(if required)	at	EMRC Administration Office

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12:30pm:

CEOAC meetings are generally held on the first Tuesday of each month. The November meeting will be held in the third week of that month.

Tuesday	4 February		at	EMRC Administration Office
Tuesday	3 March *	(informal)	at	TBA
Tuesday	7 April		at	EMRC Administration Office
Tuesday	5 May	(informal)	at	TBA
Tuesday	2 June *		at	EMRC Administration Office
Tuesday	7 July	(informal)	at	TBA
Tuesday	4 August		at	EMRC Administration Office
Tuesday	1 September	(informal)	at	TBA
Tuesday	6 October	(if required)	at	EMRC Administration Office
Tuesday	10 November		at	EMRC Administration Office

*** Please note the Monday prior to the March (informal) and June meetings is a Public Holiday.**



Item 11.2 continued

Waste Advisory Committee (WAC) meetings commencing at 5:00pm:

WAC meetings are generally held two weeks prior to the Council meeting.

Thursday	6 February	(if required)	at	EMRC Administration Office
Thursday	5 March	(if required)	at	EMRC Administration Office
Thursday	2 April	(if required)	at	EMRC Administration Office
Thursday	7 May	(if required)	at	EMRC Administration Office
Thursday	4 June	(if required)	at	EMRC Administration Office
Thursday	9 July	(if required)	at	EMRC Administration Office
Thursday	6 August	(if required)	at	EMRC Administration Office
Thursday	3 September	(if required)	at	EMRC Administration Office
Thursday	8 October	(if required)	at	EMRC Administration Office
Thursday	19 November	(if required)	at	Red Hill Waste Management Facility

Audit Committee (AC) meetings commencing at 6:30pm:

AC meetings are generally held two weeks prior to the Council meeting.

Thursday	6 February	(if required)	at	EMRC Administration Office
Thursday	5 March		at	EMRC Administration Office
Thursday	2 April	(if required)	at	EMRC Administration Office
Thursday	7 May	(if required)	at	EMRC Administration Office
Thursday	4 June		at	EMRC Administration Office
Thursday	9 July	(if required)	at	EMRC Administration Office
Thursday	6 August	(if required)	at	EMRC Administration Office
Thursday	3 September	(if required)	at	EMRC Administration Office
Thursday	8 October	(if required)	at	EMRC Administration Office
Thursday	19 November	(if required)	at	EMRC Administration Office

Chief Executive Officer Performance Review Committee (CEOPRC)

The dates will be arranged and convened as required.

Investment Committee (IC)

The dates will be arranged and convened as required.

ALTERNATIVE RECOMMENDATION

That Council adopts the revised Ordinary Council meeting and Committee meeting dates, times and places for 2020 as outlined in the report and notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

COUNCIL RESOLUTION(S)

MOVED CR LAVELL

SECONDED CR STALLARD

THAT COUNCIL ADOPTS THE ORDINARY COUNCIL MEETING AND COMMITTEE MEETING DATES, TIMES AND PLACES FOR 2018 AS OUTLINED IN THE REPORT AND NOTICE BE GIVEN IN ACCORDANCE WITH R.12 OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*.

CARRIED UNANIMOUSLY



11.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2019/10980

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

- 1.1 REGIONAL SERVICES ACTIVITY REPORT APRIL TO JUNE 2019 (Ref: D2019/10987)
- 1.2 REGIONAL SERVICES SUMMARIES APRIL TO JUNE 2019 (Ref: D2019/10989)
- 1.3 COOPERATIVE RESEARCH CENTRE FOR WATER SENSITIVE CITIES
(Ref: D2019/10996)

RECOMMENDATION

That the Chief Executive Officers Advisory Committee notes the items contained in the Information Bulletin accompanying the 5 August 2019 Chief Executive Officers Advisory Committee Agenda.

CEOAC RESOLUTION

MOVED MR PEARSON SECONDED MR THROSSELL

THAT THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 5 AUGUST 2019 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE AGENDA

CARRIED UNANIMOUSLY

12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 GENERAL BUSINESS

14.1 EVENTS IN THE REGION

Nil

14.2 OTHER GENERAL BUSINESS

Nil

15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil



16 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **3 September 2019 (Informal)** at the City of Kalamunda, 2 Railway Road, Kalamunda WA 6076 commencing at 12:30pm with lunch at 12noon.

Future Meetings 2019

Tuesday	3	September	(Informal)	at	City of Kalamunda
Tuesday	8	October	(if required)	at	EMRC Administration Office
Tuesday	19	November		at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 12:40pm.



**15.2 WASTE ADVISORY COMMITTEE MEETING HELD 8 AUGUST 2019
(REFER TO MINUTES OF COMMITTEE – YELLOW PAGES)
REFERENCE: D2019/10949 (WAC) – D2019/11708**

The minutes of the Waste Advisory Committee meeting held on **8 August 2019** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Waste Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Waste Advisory Committee report (Section 15.2).

COUNCIL RESOLUTION(S)

MOVED CR DAW

SECONDED CR LAVELL

THAT WITH THE EXCEPTION OF ITEM 11.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.2).

CARRIED UNANIMOUSLY

WASTE ADVISORY COMMITTEE

MINUTES

8 August 2019

(REF: D2019/10949 (WAC) – D2019/11708)

A meeting of the Waste Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 8 August 2019** The meeting commenced at **5:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:00pm, welcomed everyone and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Cr Steve Wolff (Chairman)	EMRC Member	City of Belmont
Cr Melissa Mykytiuk (Deputy Chairman)	EMRC Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Dylan O'Connor (from 5:02pm)	EMRC Member	City of Kalamunda
Cr David Lavell	EMRC Member	Shire of Mundaring
Mr Doug Pearson	Director Works and Infrastructure	City of Bayswater
Mr Steve Morrison	Acting Director Infrastructure Services	City of Belmont
Mr Brett Jackson	Director Asset Services	City of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Marcus Geisler	Chief Executive Officer	EMRC

Apologies

Cr David McDonnell	EMRC Member	City of Swan
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EMRC Officers

Mr Hua Jer Liew	Director Corporate Services
Mrs Wendy Harris	Director Regional Development
Mr Stephen Conway	Manager Engineering & Waste Services
Ms Annette Rakich	Administration Support Officer (Minutes)

EMRC Apologies

Mr Stephen Fitzpatrick	Director Waste Services
Mr Dave Beresford	Manager Resource Recovery

The Chairman advised that Mr Alan Sheridan had resigned from the City of Belmont and Mr Steve Morrison was the Acting Director Infrastructure Services until further notice.

The Chairman also advised that Mr Simon Stewart-Dawkins was no longer with the Town of Bassendean. Mr Stewart-Dawkins was a member with the TAC, RRC and WAC for over 10 years. The Chairman thanked Mr Stewart-Dawkins for his valuable input to the committees he served on, and acknowledged his invaluable contribution.

Mr Ken Cardy, the WAC deputy member retired from the Town of Bassendean on Friday 2 August 2019. Mr Cardy had been a deputy member of the TAC, RRC and WAC for over 15 years and recently a member of the Regional Waste Education Steering Group. Mr Cardy's contribution has been invaluable and we wish him well in his retirement.



3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 DISTINGUISHED OFFICERS HONOURS AWARD

Mr Stephen Fitzpatrick, Director Waste Services was presented the Local Government Distinguished Officers Award at the 2019 WA Local Government Convention along with three (3) other winners.

Mr Fitzpatrick received this distinguished award for outstanding contributions to Local Government. Congratulations Steve, this reward is very well deserved.

4.2 RESOURCE RECOVERY STUDY TOUR

Delegates made up of Councillors, member Council Officers and EMRC Staff will be departing on the Resource Recovery Study Tour on Monday 12 August 2019 to Friday 16 August 2019. They will be visiting five (5) facilities in NSW and five (5) in Victoria and one (1) plastic recycling facility in Victoria. A copy of the itinerary was made available for members not attending the tour to view after the meeting.

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

5.1 DRAFT FOGO STRATEGY FOR THE EMRC

The Chief Executive Officer provided a presentation on the Draft FOGO Strategy for the EMRC. The CEO provided an overview of the draft FOGO Strategy as well as an indicative FOGO implementation timetable for members to consider.

5.2 LOCAL GOVERNMENT WASTE PLANS UPDATE

The CEO provided a brief update on the Local Government Waste Plans.

The CEO proposed that the EMRC take a central role in assisting member Councils develop their individual waste plans. The advantage of this approach is to maintain the consistency and standardisation across Councils with the resultant benefit of reduced duplication, costs and impact on local governments' limited resources.

There was a consensus of support for the proposal.

5.3 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG) MEMBERSHIP RECRUITMENT

The CEO provided an update of the WMCRG expressions of interest (EOI) of membership to the WMCRG in order for all member Councils to be represented.

At the Ordinary meeting of Council on 20 June 2019, Council resolved to advertise for EOI's for additional membership in the Waste Management Community Reference Group and for the membership to be extended to the wider community as waste has become a very popular topic.

The EMRC Waste Educators advertised EOI's through the EMRC's Earthcarers group and have received three (3) good nominations to date. An invitation was also forwarded to all member Council Waste Education Officers or appropriate Waste Services staff for which one (1) response has been received through this process. Nominations close Friday 16 August.

The Town of Bassendean and the City of Belmont are currently not represented in the WMCRG. The EOI's received have included representation in these two (2) Councils.



Item 5.3 continued

EMRC Waste Educators and the WMCRG Chairman will review the applicants and the successful candidates will be endorsed by Council and invited to attend the next meeting of the WMCRG.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE WASTE ADVISORY COMMITTEE MEETING HELD ON 6 JUNE 2019

That the Minutes of the Waste Advisory Committee meeting held on 6 June 2019 which have been distributed, be confirmed.

WAC RESOLUTION(S)

MOVED CR O'CONNOR

SECONDED CR MYKYTIUK

THAT THE MINUTES OF THE WASTE ADVISORY COMMITTEE MEETING HELD ON 6 JUNE 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

7.1 QUESTIONS FROM MR PURDY

Question 1: Can you clarify the purpose of the EMRC's Secondary Waste Reserve and the Future Development Reserve? I ask this to assist me understand if the Secondary Waste Reserve is the most appropriate funding source for the work suggested in item 11.2 relating to participation in the container deposit scheme.

Response: With regards to the two (2) reserves, the purposes for which the reserve funds are set aside and utilised are as follows:

Future Development Reserve

This reserve was established to finance future developments being undertaken by the EMRC. The reserve is also utilised to provide funds for projects that the EMRC is investigating and undertaking for the purpose of the long term future direction in the area of waste management for the benefit of the region.

Secondary Waste Reserve

This reserve was established to accumulate and to make provision for Secondary Waste Treatment Technology in the future.

The proposed work under the Container Deposit Scheme is a resource recovery activity that EMRC can take a lead role to ensure the optimal opportunities for our member Councils. Accordingly, as the Secondary Waste Reserve is intended to be used for resource recovery activities, it is the appropriate reserve for the proposed work to be undertaken for the Container Deposit Scheme as detailed in the Report Item 11.2.

Question 2: Is there an update on the progress of the RRF Project, specifically how the HZI Consortium is progressing with the milestones set by EMRC Council at its 27 June 2019 Meeting?

Response: The Director Regional Services advised that a meeting was held between the EMRC and representatives from the HZI Consortium. The RRF Project is progressing well and each of the milestones has been met to date.



Item 7 continued

7.2 QUESTIONS FROM MR COTEN

Question 1: Can information be provided to Waste Advisory Committee members on the progress of the proposed Transfer Station in Hazelmere including project schedule, concept design, capacity, capital cost estimates, estimated operating costs and estimated gate fee?

Response: Question was taken on notice.

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

9.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE

This confidential item was withdrawn. The item will be included in the agenda for the next Council meeting or Waste Advisory Committee.

The additional time will allow for further consideration regarding the timeframe for the delivery of the outcomes identified.

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 TENDER RFT2019-001 STAGE 14 LANDFILL CELL CONSTRUCTION

REFERENCE: D2019/11119 (WAC) – D2019/12123

PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of Tender RFT 2019-001 to construct the Red Hill Waste Management Facility Stage 14 Landfill Cell and recommend acceptance of the Tender from WBHO Infrastructure Pty Ltd.

KEY POINTS AND RECOMMENDATION(S)

- A tender for the construction of the Red Hill Waste Management Facility Stage 14 Landfill Cell was advertised on 12 June 2019.
- Tenders closed on 28 June 2019 with five (5) submissions being received.
- The tender called for the construction of the Stage 14 landfill cell to be located to the north of the current stage (15 A/B) on Lot 1.

Recommendation(s)

That:

1. Council award Tender RFT 2019-001 – Stage 14 Landfill Cell Construction to WBHO Infrastructure Pty Ltd for \$3,216,081.65 (ex GST) based on a schedule of rates.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with WBHO Infrastructure Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and WBHO Infrastructure Pty Ltd.
3. Council authorise a 20% contingency based on the tendered price schedule for any contract variations that may arise for Tender RFT 2019-001.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

As part of the development of the Red Hill Waste Management Facility, new landfill cells are constructed in time to facilitate the ongoing acceptance of waste. The current cell for Class III waste (Stage 15 A/B) is projected to be filled by May 2020. A new landfill cell for Class III waste is required to be built in the summer of 2019/2020 and the area north of Stage 15 on Lot 1 has been identified as the preferred location and is referred to as "Stage 14". Stage 14 will be installed where the greenwaste processing area was previously carried out and will add up to 24 months capacity under current waste volumes providing capacity to May 2022.

The design of the proposed Stage 14 Landfill Cell has been completed by Talis Consultants in accordance with best practice landfill guidelines. The lining system consists of a compacted clay sub layer overlaid with a geosynthetic clay liner (GCL) and a high density polyethylene liner (HDPE) protected by a geotextile fabric layer.



Item 11.1 continued

It is intended to award a contract to excavate and shape the cell, construct the barrier layers and perform all construction quality assurance. The contract includes all labour, plant, materials, supervision, survey and everything else required for the construction, lining and completion of the Stage 14 Landfill Cell.

REPORT

Tender RFT 2019-001 for the construction of Red Hill Stage 14 Landfill Cell was advertised on 12 June 2019. Tenders closed on 28 June 2019 and submissions were received from:

- a) BJ Catalano Pty Ltd;
- b) Ertech Pty Ltd;
- c) Industrial Roadpavers WA Pty Ltd;
- d) Raubex Construction Pty Ltd; and
- e) WBHO Infrastructure Pty Ltd.

A detailed bill of quantities was submitted by each tenderer under four (4) main tasks:

- Preliminary and Special Requirements;
- Site Clearance;
- Excavation and filling of Stage 15 Landfill Extension; and
- Miscellaneous.

An evaluation panel of EMRC officers assessed the submissions on the following criteria:

Assessment Criteria	Weighting
(a) Previous experience in bulk excavation and clay lining/capping	20%
(b) Previous experience in the installation of Geosynthetic and Geocomposite materials	20%
(c) Safety Management Plan	10%
(d) Environmental Management Plan	10%
(e) Tendered price	40%

After combining the weighted scores for both the qualitative criteria and price, Industrial Roadpavers WA Pty Ltd represented the highest rated overall assessment however, this was mainly due to the price they submitted which the evaluation panel believed was underestimated.

Based on the panel's evaluation, the submission from WBHO Infrastructure Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money. The Schedule of Rates against the specified Bill of Quantities submitted by WBHO Infrastructure Pty Ltd amounted to an estimated total value of \$3,216,081.65 (ex GST). The construction period is estimated to be six (6) months.

A contingency allowance of 20% of the contract sum is recommended to allow for any unforeseen circumstances that may arise during the contract works. We anticipate encountering hard rock in the base of the cell which will have to be removed by blasting before the cell shaping and lining can be completed.

A drawing is attached showing the proposed Scope of Works for Stage 14 (Attachment). Stage 14 will have a capacity of approximately 425,000 m³ which will provide capacity for around 17 months on current waste volumes.



Item 11.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

FINANCIAL IMPLICATIONS

The amount allowed for in the adopted 2019/2020 Annual Budget covers the cost of this tender.

SUSTAINABILITY IMPLICATIONS

In order to provide sustainable waste management, the provision of airspace in advance of it being required, is essential.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Drawing – Stage 14 Landfill Cell Development – Proposed Scope of Works (Ref: D2019/12128)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Council award Tender RFT 2019-001 – Stage 14 Landfill Cell Construction to WBHO Infrastructure Pty Ltd for \$3,216,081.65 (ex GST) based on a schedule of rates.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with WBHO Infrastructure Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and WBHO Infrastructure Pty Ltd.
3. Council authorise a 20% contingency based on the tendered price schedule for any contract variations that may arise for Tender RFT 2019-001.



Item 11.1 continued

WAC RECOMMENDATION(S)

MOVED MR JACKSON

SECONDED CR LAVELL

That:

1. Council award Tender RFT2019-001 – Stage 14 Landfill Cell Construction to WBHO Infrastructure Pty Ltd for \$3,216,081.65 (ex GST) based on a schedule of rates.
2. The CEO be authorised on behalf of the EMRC to enter into a contract with WBHO Infrastructure Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and WBHO Infrastructure Pty Ltd.
3. Council authorise a 20% contingency based on the tendered price schedule for any contract variations that may arise for Tender RFT2019-001.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

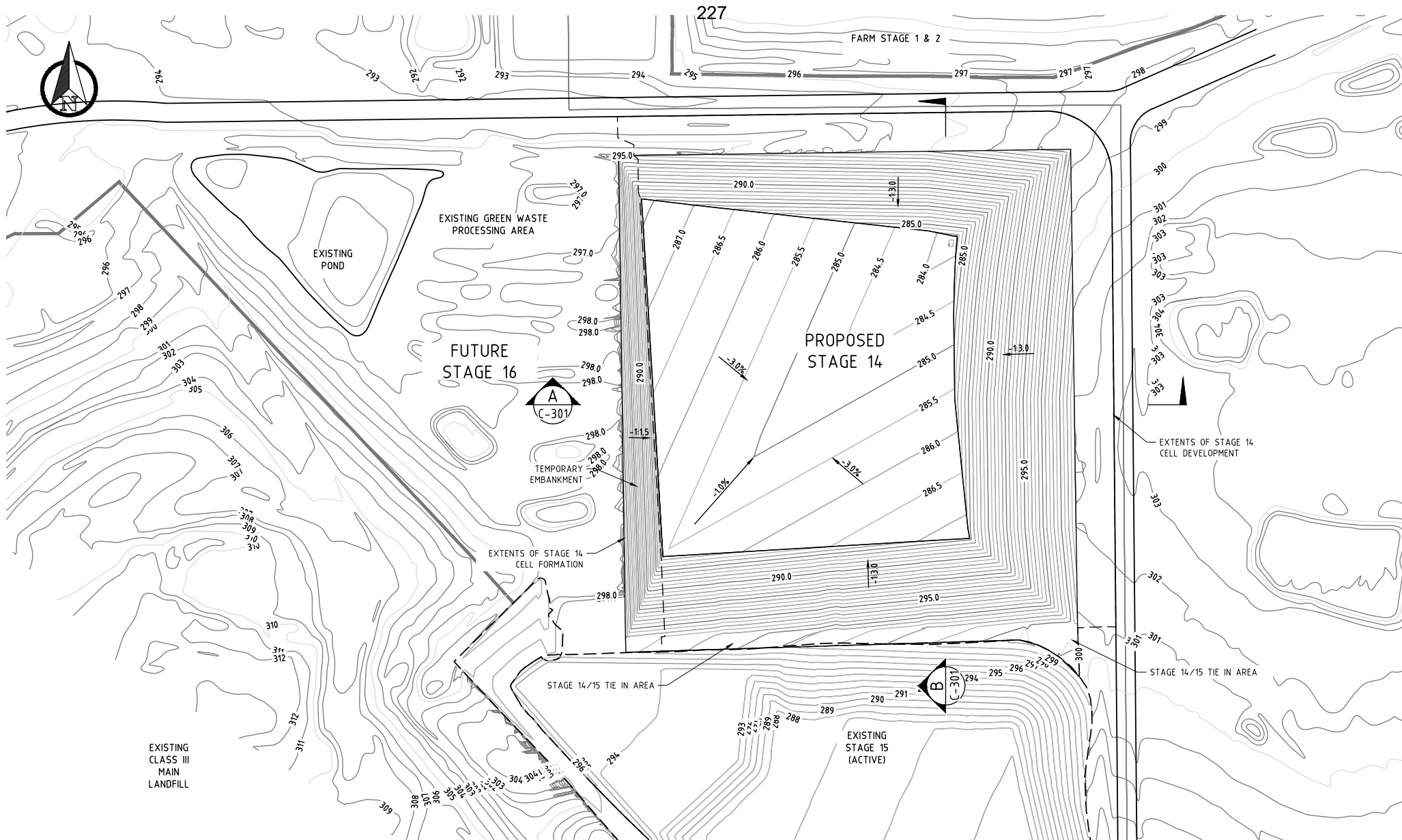
MOVED CR DAW

SECONDED CR LAVELL

THAT:

1. COUNCIL AWARD TENDER RFT2019-001 – STAGE 14 LANDFILL CELL CONSTRUCTION TO WBHO INFRASTRUCTURE PTY LTD FOR \$3,216,081.65 (EX GST) BASED ON A SCHEDULE OF RATES.
2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH WBHO INFRASTRUCTURE PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND WBHO INFRASTRUCTURE PTY LTD.
3. COUNCIL AUTHORISE A 20% CONTINGENCY, BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT2019-001.



CARRIED UNANIMOUSLY



VERTICAL DATUM: AUSTRALIAN HEIGHT DATUM
HORIZONTAL DATUM: MAG 94 ZONE 50

PRELIMINARY ONLY
NOT FOR CONSTRUCTION



 talis delivering solutions www.talisconsultants.com.au T: 1300 251 070	 EMRC Level 1 660 Newcastle Street, Leederville WA 6007 PO Box 454, Leederville WA 6903	Client:		Project:		Title:	
		ASSET MANAGEMENT CIVIL ENGINEERING ENVIRONMENTAL SERVICES SPATIAL INTELLIGENCE WASTE MANAGEMENT		STAGE 14 LANDFILL CELL DEVELOPMENT		TOP OF FORMATION	
		NOTES		STAGES UPDATED		Drawn by: AB Job No: TW17064	
		1. This drawing is the property of Talis Consultants Pty Ltd. It is a confidential document and must not be copied, used, or its contents divulged without prior written consent.		PRELIMINARY ISSUE		Checked by: CP File No: TW17064-C-103	
		2. DO NOT SCALE, use figured dimensions only, if in doubt please contact Talis Consultants.		Amendment / Issue		Approved by: CS Org. No: C-103 Rev: B	
				No.	Date		



11.2 CONTAINER DEPOSIT SCHEME – REFUND POINT OPERATOR(S)

REFERENCE: D2019/11386 (WAC) – D2019/12124

PURPOSE OF REPORT

The purpose of this report is to inform Council on the processes involved with the Western Australian Container Deposit Scheme (Scheme), in particular the Refund Point Operators, and the lead role the EMRC can play to ensure optimal opportunities for member Councils.

KEY POINTS AND RECOMMENDATION(S)

- In March 2019, the *Waste Avoidance and Resource Recovery Act (2007)* (WA) (Act) was amended to provide for the introduction of a state wide Container Deposit Scheme (Scheme), to commence on 2 June 2020.
- WALGA prepared and disseminated a draft paper on Sharing the Benefits from the Scheme on 11 March 2019.
- EMRC staff prepared a preliminary report on the Scheme to Council at its 21 March 2019 meeting.
- The State government appointed a not for profit entity WA Return Recycle Renew Limited (WARRRL) as the Scheme Coordinator in WA.
- The Hon Stephen Dawson MLC, Minister for Environment; Disability Services; Electoral Affairs announced that the branding and name for the scheme is: “Containers for Change”;
- WARRRL released the Refund Point Operator Application Process Overview and Requirements on 23 July 2019; and
- The EMRC has already registered an interest with the WA Return Recycle Renew Limited (WARRRL) as a Refund Point operator, donation point and as a processor.

Recommendation(s)

That:

1. Council affirms the Container Deposit Scheme operations as a “Continuing Project” as identified in the Establishment Agreement.
2. Council agrees for the EMRC to take the lead on behalf of the member Councils to coordinate the preparation of a regional Refund Point application(s), for submitting to the WA Return Recycle Renew Limited (WARRRL) prior to 27 September 2019.
3. The EMRC member Councils, prior to 12 September 2019, resolve to support and commit to the EMRC to take the lead on behalf of member Councils to coordinate the preparation of a regional Refund Point application(s), for submitting to the WARRRL.
4. Council allocates an amount of up to \$25,000 (ex GST) from the Secondary Waste Reserve to fund the cost of a consultant to prepare the application(s).

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

The Scheme aims to increase the recovery and rate of recycling of beverage containers in order to reduce the impact of litter on the natural environment. The Scheme will also provide opportunities for social enterprise and benefits to the community.



11.2 continued

It is estimated that approximately 1,800 million beverage containers were used in Western Australia in 2017 and the Scheme aims to encourage the collection and recycling of beverage containers by providing incentives in the form of refund amount (initially 10 cents) on the return of an Eligible Container to a collection point for empty containers. The Scheme will apply to most beverage containers between 150mL and 3L in size.

A not for profit group, WA Return Recycle Renew Limited (WARRRL), which is a consortium from the beverage industry has been appointed as the Scheme Coordinator.

WARRRL will be responsible for:

- Scheme accessibility – Establishing a network of Refund Points to provide communities in Western Australia with access to collection points to return Eligible Containers;
- Product stewardship – Ensuring that all First Responsible Suppliers fund the Scheme including establishing and maintaining a process for approval of Eligible Containers that are supplied into Western Australia;
- Scheme payments – Setting and facilitating payments under the Scheme;
- Scheme awareness – Promoting the Scheme and managing of complaints with respect to both Customers and Scheme Participants;
- Recycling – Ensuring ongoing, efficient and effective arrangements are available in Western Australia for empty Eligible Containers to be collected, sorted, processed and recycled; and
- Scheme Integrity – Ensuring payments and reporting are verified and the Scheme is free from fraud.

The scheme requires a network of collection points to refund ten (10) cents for containers returned by the public. A key part of designing the container deposit scheme and its collection network is balancing the convenience and cost of the collection network, with consideration also given to the size, remoteness and population density of Western Australia.

Although the exact structure of the refund point's network is yet to be determined it is likely that it will include drop-off points at established waste management facilities, reverse vending machines in approved locations, charitable organisations, shop front drop-offs, and sporting club collection points. It is likely, as seen in other States that established complementary facilities will receive a favourable response from the Scheme Coordinators selection panel.

The tasks/timeframe for completing the processes in readiness for the roll out of the Scheme in June 2020 includes the Branding for the Scheme which has just been announced: "Containers for Change", with the closing date for applications as Refund Point Operators on 27 September 2019.

The Red Hill Waste Management Facility, the Hazelmere Resource Recovery Park and appropriate facilities within the member Council municipalities such as shopping centres, sporting facilities, libraries and schools will be able to establish refund points and there may also be an opportunity to provide a facility at Ascot Place. For Local Governments planning approval may not be required due to the exemption of the Regulations for Local Governments under taking public works on public lands. The Department of Planning, Lands and Heritage is assessing this as part of their Position Statement.

REPORT

On 17 July 2019 the Hon Stephen Dawson MLC, Minister for Environment; Disability Services; Electoral Affairs announced that Western Australia's container deposit scheme will commence on Tuesday, 2 June 2020 with the branding and name for the scheme being: "Containers for Change".



Item 11.2 continued

The state plans to have more than 170 refund points across WA to open on the launch date expanding to 229 refund points by the end of the scheme's first year. 'Containers for Change' will provide a 10¢ refund for every eligible beverage container, will help divert waste from landfill and create jobs with a key objective of the scheme to support employment of people with disability and the long-term unemployed. The scheme will complement kerbside recycling and existing waste services.

The refund will encourage people to collect and recycle beverage containers consumed away from home. An array of refund points will be available - from over-the-counter depots providing on-the-spot refunds, to 'Bag Drops' that provide the convenience of a 'drop and go' facility with refunds deposited into customers' nominated bank accounts once their containers are counted. Mobile refund points and reverse vending machines will also be in operation.

WARRRL released the refund Point Operator Application Process Overview and Requirements on 23 July 2019 and now invites interested community groups, charities, service organisations and businesses who are able to deliver Refund Points to apply to become an operator of Refund Points.

The Application provides key information in relation to operating a Refund Point and the application process to become a Refund Point Operator. WARRRL is seeking applications from interested persons/entities that will be able to deliver Refund Points by the Scheme commencement date which is 2 June 2020.

WALGA will be hosting an information session for Local Government Officers, Elected Members and Local Government site contractors on being a refund point, on Wednesday 14 August 2019 to look at the key elements of the regulations including targets, compliance, penalties, reporting and the like.

'Containers for Change' will give local charities, schools, community groups and businesses who plan to operate refund points, sufficient time to organise their infrastructure and staffing needs to make their participation a success and this is where the EMRC can assist, coordinate and consolidate.

The EMRC is in a position to coordinate the application process for the region on behalf of all six (6) member Councils and can map out the region to ensure adequate Refund Points are spread across the region, potentially extending outside the region as well. The EMRC has already registered an interest with the DWER as a Refund Point operator, donation point and as a processor.

Further, under the *Establishment Agreement of the Eastern Metropolitan Regional Council* Schedule 1, Continuing Projects and Services, states that:

Continuing Projects and Services means the following activities:

(a) the removal, processing, treatment and disposal of waste;...

It is the view of the EMRC staff that operating any aspects of the Container Deposit Scheme constitutes a 'Continuing Project'.

The EMRC is seeking member Council support to take the lead role in ensuring Perth's Eastern Regional takes full advantage of the opportunities this Scheme could deliver in the region.

The following steps/actions will form part of the process leading up to submission of the application:

1. What process / engagement will the EMRC take to lead this project e.g. survey workshop, who will be involved?
2. What resources do we expect from member Councils and who do we target to engage with?



Item 11.2 continued

An indicative timeline is shown below:

5 - 9 August 2019	Engage with member Council staff including CEOs, technical officers, planners, etc
19 - 23 August 2019	Hold meeting with key stakeholders to register interest – including not for profit groups, social enterprise and others with an interest in being a Refund Point to ensure appropriate spread
26 - 30 August 2019	Map the proposed sites and prepare a draft costing model for the region
2 - 13 September 2019	Prepare the draft proposal and seek input/comment from member Councils
26 September 2019	Lodge the Application

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management

Key Result Area 3 - Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region


FINANCIAL IMPLICATIONS

An allowance of \$25,000 (ex GST) is requested to be allocated from the Secondary Waste Reserve to fund the cost of a consultant to prepare the application(s). Other costs associated with the Scheme will be the subject of a further report to Council.

SUSTAINABILITY IMPLICATIONS

The Scheme is a long term strategy for continuous improvement in resource recovery and minimising litter.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Member Council staff time and resources as required for planning and implementation
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



Item 11.2 continued

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council affirms the Container Deposit Scheme operations as a "Continuing Project" as identified in the Establishment Agreement.
2. Council agrees for the EMRC to take the lead on behalf of the member Councils to coordinate the preparation of a regional Refund Point application(s), for submitting to the WA Return Recycle Renew Limited (WARRRL) prior to 27 September 2019.
3. The EMRC member Councils, prior to 12 September 2019, resolve to support and commit to the EMRC to take the lead on behalf of member Councils to coordinate the preparation of a regional Refund Point application(s), for submitting to the WARRRL.
4. Council allocates an amount of up to \$25,000 (ex GST) from the Secondary Waste Reserve to fund the cost of a consultant to prepare the application(s).

Discussion ensued

The CEO provided a brief overview of the Container Deposit Scheme and the role of the EMRC in coordinating the process on behalf of member Councils.

There was general consensus from the members that the EMRC coordinate the process.

Mr Purdy advised that due to the impending local government elections, their timeframe imposed by the Officer recommendation being 12 September 2019 may be problematic.

It was proposed that an amendment be made to recommendation 3 to extend the deadline to 15 September 2019 to accommodate member Councils' respective meetings to resolve to support and commit to the EMRC taking a lead on behalf of member Councils.

WAC RECOMMENDATION(S)

MOVED CR LAVELL

SECONDED CR O'CONNOR

That:

1. Council affirms the Container Deposit Scheme operations as a "Continuing Project" as identified in the Establishment Agreement.
2. Council agrees for the EMRC to take the lead on behalf of the member Councils to coordinate the preparation of a regional Refund Point application(s), for submitting to the WA Return Recycle Renew Limited (WARRRL) prior to 27 September 2019.
3. The EMRC member Councils, prior to 15 September 2019, resolve to support and commit to the EMRC to take the lead on behalf of member Councils to coordinate the preparation of a regional Refund Point application(s), for submitting to the WARRRL.
4. Council allocates an amount of up to \$25,000 (ex GST) from the Secondary Waste Reserve to fund the cost of a consultant to prepare the application(s).

CARRIED UNANIMOUSLY



Item 11.2 continued

COUNCIL RESOLUTION(S)

MOVED CR DAW

SECONDED CR LAVELL

THAT:

1. COUNCIL AFFIRMS THE CONTAINER DEPOSIT SCHEME OPERATIONS AS A "CONTINUING PROJECT" AS IDENTIFIED IN THE ESTABLISHMENT AGREEMENT.
2. COUNCIL AGREES FOR THE EMRC TO TAKE THE LEAD ON BEHALF OF THE MEMBER COUNCILS TO COORDINATE THE PREPARATION OF A REGIONAL REFUND POINT APPLICATION(S), FOR SUBMITTING TO THE WA RETURN RECYCLE RENEW LIMITED (WARRRL) PRIOR TO 27 SEPTEMBER 2019.
3. THE EMRC MEMBER COUNCILS, PRIOR TO 15 SEPTEMBER 2019, RESOLVE TO SUPPORT AND COMMIT TO THE EMRC TO TAKE THE LEAD ON BEHALF OF MEMBER COUNCILS TO COORDINATE THE PREPARATION OF A REGIONAL REFUND POINT APPLICATION(S), FOR SUBMITTING TO THE WARRRL.
4. COUNCIL ALLOCATES AN AMOUNT OF UP TO \$25,000 (EX GST) FROM THE SECONDARY WASTE RESERVE TO FUND THE COST OF A CONSULTANT TO PREPARE THE APPLICATION(S).

CARRIED UNANIMOUSLY



11.3 WASTE & RECYCLE 2019 CONFERENCE - SEPTEMBER 2019

REFERENCE: D2019/10950 (WAC) – D2019/12125

PURPOSE OF REPORT

The purpose of this report is to advise Council of the upcoming Waste & Recycle 2019 Conference being held at Crown Perth, between 25 - 27 September 2019.

KEY POINTS AND RECOMMENDATION(S)

- The WA Waste & Recycle 2019 Conference is to be held at Crown Perth, between 25 - 27 September 2019.

Recommendation(s)

That:

1. Councillors and officers note the dates of 25 - 27 September 2019 for the WA Waste & Recycle 2019 Conference.
2. Councillor(s) _____ be authorised to attend the WA Waste & Recycle 2019 Conference.
3. Two (2) places to the WA Waste & Recycle 2019 Conference be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

Advice has been received that the WA Waste & Recycle 2019 Conference is to be held between 25 - 27 September 2019 at Crown Perth and that this year's Conference theme is "*Whose WARR is it anyway?*" The conference sessions will be held on Wednesday 25 September and Thursday 26 September 2019 followed by two (2) tours on Friday 27 September 2019.

REPORT

The WA Waste & Recycle Conference is an annual event which caters to those involved in waste management, resource recovery and recycling. In 2018, five (5) EMRC Councillors and two (2) WMCRG members attended the conference.

The conference streams build on this year's theme "*Whose WARR is it anyway?*" This theme has been chosen to identify the multiple roles and responsibilities that exist in waste management including Government, manufacturers, producers and consumers and the community and that we need to work together to end the WARR on Waste.

The first two (2) keynote speakers have been announced, Mr Herman Huisman from the Netherlands and Ms Bernadette Casey of the Formary. Mr Huisman is a senior advisor/expert and coordinator of international projects of Reichs Water Staadt (RWS) Environment's department which is the authority responsible for monitoring of all waste streams, executing subsidy schemes, policy advisor for State Government (preparing policy documents and National programs), implementing waste management and circular economy policies and providing information to local government and private companies.



11.3 continued

Ms Casey is the Founder and Creative Director of The Formary, a textile research and development company which is currently leading the Textile Reuse Programme, a collaboration between New Zealand industry, government and social enterprise building the systems and technology to extract much greater value from our clothing, significantly reduce environmental impacts and save resources. The Formary's ground-breaking work in sustainable development has won them several awards including awards from HRH Prince Charles and UK sustainable design guru Kevin. The company is also the topic of a Forward Focus Film documentary, highlighting world-changing ideas that are impacting the course of human development.

No details of other keynote speakers or presentations are available at the time of writing this report.

The conference, hosted by the Waste Management Association of Australia (WMAA), Department of Waste and Environmental Regulation (DWER) and Western Australian Local Government Association (WALGA), is recognised as one of the largest gatherings of thought leaders, educators and industry professionals in the waste and resource recovery sector.

Registration includes access to all conference sessions and internal exhibition displays. There are networking opportunities over morning, afternoon tea and lunch breaks. Attendance also allows for participants to share experience and knowledge with peers on previous achievements and successes and interact with others in the waste and recycling industry.

All Conference sessions are held at the Crown Perth. Two (2) tours are offered and both are full day tours on Friday 27 September 2019:

- South West Landfill and FOGO Processing Tour
 - This tour will take you to the heart of landfill and FOGO processing in the South West Region.
- Stopping Waste at the Source
 - This tour will take in a variety of commercial operations – including cafes and public venues which show case better practice approaches to waste reduction and management. This tour is for anyone managing facilities or who wants to help reduce waste in their operations.

The conference program covers a range of issues that are generally of interest to the EMRC. The 2019 conference assessment form is attached (Attachment 2). The early bird registration fee is available until Monday 26 August 2019 for the EMRC given our on-going support for the conference. A registration application form is attached (Attachment 1).

The EMRC will be a Silver Sponsor at the conference which includes an exhibition booth where it will provide an opportunity for the EMRC staff to interact with delegates to promote and market the EMRC's waste services, products and seek business opportunities. The EMRC has submitted two (2) abstracts of papers for the conference and hope to be presenting.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices



Item 11.3 continued

FINANCIAL IMPLICATIONS

The expenditure for councillor and officer attendance at conferences are budgeted each year. Similarly, an allowance of \$3,000 is made each year in the Resource Recovery Budget for WMCRG members to attend local conferences and seminars.

A full registration with early bird discount and attendance at the conference and networking events will cost \$799 per attendee with full day tours on the Friday costing an extra \$250 and Cocktail Function, \$85.00.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Conference Registration Form (Ref: D2019/12127)
2. Conference Assessment Form (Ref: D2019/12126)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Councillors and officers note the dates of 25 - 27 September 2019 for the WA Waste & Recycle 2019 Conference.
2. Councillor(s) _____ be authorised to attend the WA Waste & Recycle 2019 Conference.
3. Two (2) places to the WA Waste & Recycle 2019 Conference be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.



Item 11.3 continued

WAC RECOMMENDATION(S)

MOVED CR MCKENNA

SECONDED MR JACKSON

That:

1. Councillors and officers note the dates of 25 - 27 September 2019 for the WA Waste & Recycle 2019 Conference.
2. Councillor(s) Daw and Lavell be authorised to attend the WA Waste & Recycle 2019 Conference.
3. Two (2) places to the WA Waste & Recycle 2019 Conference be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.

CARRIED UNANIMOUSLY

As we are in the waste industry, Councillors are encouraged to attend the conference as this is a great opportunity to understand the technology available from such conferences.

COUNCIL RESOLUTION(S)

MOVED CR PALMER

SECONDED CR KOVALEVS

THAT:

1. COUNCILLORS AND OFFICERS NOTE THE DATES OF 25 - 27 SEPTEMBER 2019 FOR THE WA WASTE & RECYCLE 2019 CONFERENCE.
2. INTERESTED COUNCILLOR(S) BE AUTHORISED TO ATTEND THE WA WASTE & RECYCLE 2019 CONFERENCE.
3. TWO (2) PLACES TO THE WA WASTE & RECYCLE 2019 CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG) IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.

CARRIED UNANIMOUSLY



WASTE & RECYCLE CONFERENCE
25 – 27 September 2019
Crown Perth



First Name _____ Last Name _____
 Preferred Email _____ Mobile No. _____
 Dietary Requirements ☐ No ☐ Yes Specify _____

PLEASE SELECT YOUR REGISTRATION TYPE:

Earlybird Registration – Full Delegate fees cover the two days conference program, lunches, tea breaks and the Wednesday 25 September 2019 Cocktail Function. \$799 ☐

WEDNESDAY COCKTAIL FUNCTION

Please note that 1 ticket for the Wednesday Cocktail Function is included in this registration. Please advise if you will be attending the cocktail function on Wednesday for catering purposes. ☐ Yes ☐ No

Day Delegate Registration

Wednesday 25 September 2019	<input type="checkbox"/>	\$500 per day	Cocktail Function	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Thursday 26 September 2019	<input type="checkbox"/>	\$500 per day			

ADDITIONAL FUNCTIONS - TOURS

Friday 27 September 2019

1. **Landfill & FOGO Processing (Full Day)** \$250 ☐
 This tour will take you to the heart of landfill and FOGO processing in the South West Region. This is a long day tour, due to the distances travelled, but will be worth it to view the variety of approaches to landfilling and organics processing.

2. **Stopping Waste at the Source (Full Day)** \$250 ☐
 This Tour will take in a variety of commercial operations – including cafés and public venues which show case better practice approaches to waste reduction and management. This tour is ideal for anyone managing facilities or who wants to help reduce waste in their operations ☐ No

Not Attending Tours

Please contact Annette Rakich on 9494 2227 or annette.rakich@emrc.org.au for further information.





EASTERN METROPOLITAN REGIONAL COUNCIL

CONFERENCE ASSESSMENT FORM

CONFERENCE DETAILS: Waste & Recycle Conference 2019 held between 25 – 27 September 2019

ORGANISING BODY: Waste Management Association of Australia (WMAA), Department of Waste and Environmental Regulation (DWER) and Western Australian Local Government Association (WALGA)

LOCATION/ DATE: Crown Perth, 25 – 27 September 2019

THEME: *“Whose WARR is it anyway?”*

ESTIMATED COST/ PERSON: \$799 Earlybird (Conference and Networking Event)
 \$250 full day tour
 \$ 85 Wednesday Cocktail Function
 \$500 Day Registration (optional)

ESTIMATED TOTAL COST: \$1,133 (Full Registration) **BUDGET AVAILABLE:**

ASSESSMENT CRITERIA	FACTOR		
	LOW (1)	MED (2)	HIGH (3)
Current/ Future Direction			X
Council Objective			X
Topical/ Relevant			X
Business Objective			X
Historic/ Expected Attendance		X	
* Other Sources of Information		X	
Content Similarity		X	
TOTAL			18/21

* Low score means high availability of data.

Conference Report Required? (✓) Y N
✓ □

Recommendation: That Councillors and Officers attend

Prepared By: Mr Stephen Fitzpatrick, Director Waste Services

Chief Executive Officer: _____



11.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: Ref: D2019/10951

The following item is included in the Information Bulletin, which accompanies the Agenda.

1. WASTE SERVICES

- 1.1 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2019 (Ref: D2019/10952)
- 1.2 CONTAINER DEPOSIT SCHEME – PROCESSING PROVIDERS (Ref: D2019/11944)

RECOMMENDATION

That the Waste Advisory Committee notes the items contained in the Information Bulletin accompanying the 8 August 2019 Waste Advisory Committee Agenda.

WAC RESOLUTION(S)

MOVED MR COTEN

SECONDED CR MYKYTIUK

THAT THE WASTE ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 8 AUGUST 2019 WASTE ADVISORY COMMITTEE AGENDA.

CARRIED UNANIMOUSLY

12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Confidential Item 14.1 Hazelmere Wood Waste to Energy Plant Update was withdrawn. The item will be included in the agenda for the next Council meeting or Waste Advisory Committee.

The additional time will allow for further consideration regarding the timeframe for the delivery of the outcomes identified.

15 FUTURE MEETINGS OF THE WASTE ADVISORY COMMITTEE

The next meeting of the Waste Advisory Committee will be held on **Thursday, 5 September 2019 (if required)** at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

Future Meetings 2019

Thursday	5	September	(if required)	at	EMRC Administration Office
Thursday	10	October	(if required)	at	EMRC Administration Office
Thursday	21	November	(if required)	at	EMRC Administration Office

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:25pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR KOVALEVS

SECONDED CR POWELL

THAT WITH THE EXCEPTION OF THE CEO, DIRECTOR CORPORATE SERVICES, DIRECTOR WASTE SERVICES, DIRECTOR REGIONAL SERVICES, MANAGER FINANCIAL SERVICES, MANAGER PROCUREMENT AND GOVERNANCE, EMRC DEPUTY COUNCILLOR MEMBERS, MEMBER COUNCIL CEO'S, WAC OFFICER MEMBERS, EXECUTIVE ASSISTANT TO THE CEO AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6:47pm and the member(s) of the public departed the Council Chambers.

The Chief Executive Officer, Director Corporate Services, Director Waste Services, Director Regional Services, Manager Financial Services, Manager Procurement and Governance, EMRC Deputy Councillor Members, Member Council CEOs, WAC Officer Members, Executive Assistant to the CEO and Personal Assistant to the Director Corporate Services remained in Council Chambers.

19.1 STRATEGIC REVIEW

REFERENCE: D2019/11134

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.



Item 19 continued

19.2 BIN AUDIT

REFERENCE: D2019/12247

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

The Director Waste Services, Director Regional Services, Manager Financial Services, Manager Procurement and Governance, Member Council CEOs and WAC Officer Members departed Council Chambers at 7:04pm.

19.3 CEO LEAVE APPROVAL AUTHORITY

REFERENCE: D2019/11274

This item is recommended to be confidential because it contains matters affecting an employee.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

19.4 DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

REFERENCE: D2019/11320

This item is recommended to be confidential because it contains matters affecting an employee and contractual matters.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR MYKYTIUK

SECONDED CR POWELL

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 7:06pm and members of the public returned to the Council Chambers.



Item 19 continued

Recording of the resolutions passed behind closed doors, namely:

19.1 STRATEGIC REVIEW

REFERENCE: D2019/11134

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR MYKYTIUK

THAT:

1. COUNCIL ENDORSES A STRATEGIC REVIEW OF THE EMRC.
2. THE TERMS OF REFERENCE FOR THE STRATEGIC REVIEW IS TO INCLUDE, BUT NOT NECESSARILY BE LIMITED TO, SERVICE PROVISION, FACILITIES, INFRASTRUCTURE, PROJECTS, ACTIVITIES, FUNDING AND CONTRACTS.
3. THE TERMS OF REFERENCE AND THE REVIEW BE DEVELOPED IN CONSULTATION WITH THE CEOAC, MEMBER COUNCIL STAFF AND COUNCILLORS.
4. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE *LOCAL GOVERNMENT ACT 1995*, AUTHORISES EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THE REPORT FOR A STRATEGIC REVIEW.
5. THE REPORT REMAINS CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

19.2 BIN AUDIT

REFERENCE: D2019/12247

COUNCIL RESOLUTION(S)

MOVED CR STALLARD

SECONDED CR WILSON

THAT:

1. COUNCIL ENDORSES THE REQUIREMENT FOR A WASTE AUDIT OF MEMBER COUNCILS PRIOR TO THE IMPLEMENTATION OF A FOOD ORGANICS AND GARDEN ORGANICS (FOGO) COLLECTION SYSTEM.
2. LOCATIONS OF THE BIN AUDITS TO BE DETERMINED IN CONSULTATION WITH MEMBER COUNCILS.
3. THE AUDIT TO INCLUDE COUNTING AND CLASSIFYING DATA ON CDS MATERIALS.
4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE *LOCAL GOVERNMENT ACT 1995* AUTHORISES AN EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THE REPORT FOR A WASTE AUDIT.
5. THE REPORT REMAIN CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY



Item 19 continued

19.3 CEO LEAVE APPROVAL AUTHORITY

REFERENCE: D2019/11274

COUNCIL RESOLUTION(S)

MOVED CR MCKENNA

SECONDED CR STALLARD

THAT COUNCIL:

1. GRANTS AUTHORITY TO THE CHAIRMAN TO APPROVE ANY LEAVE REQUEST FROM THE CHIEF EXECUTIVE OFFICER ON ITS BEHALF.
2. GRANTS AUTHORITY TO THE DEPUTY CHAIRMAN TO APPROVE ANY LEAVE REQUEST FROM THE CHIEF EXECUTIVE OFFICER ON ITS BEHALF, IN THE CIRCUMSTANCES THE CHAIRMAN IS UNAVAILABLE.
3. THE REPORT REMAIN CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

19.4 DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

REFERENCE: D2019/11320

COUNCIL RESOLUTION(S)

MOVED CR PALMER

SECONDED CR DAW

THAT:

1. COUNCIL DETERMINES THAT THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE IS THE REVIEWER FOR PROBATIONARY REVIEW OF THE CHIEF EXECUTIVE OFFICER.
2. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.16 OF THE *LOCAL GOVERNMENT ACT 1995*, DELEGATES AUTHORITY, TO THE CHIEF EXECUTIVE PERFORMANCE REVIEW COMMITTEE, TO UNDERTAKE THE PROBATIONARY REVIEW OF THE CHIEF EXECUTIVE OFFICER AND ACTION ON THE OUTCOMES OF THAT REVIEW.
3. THE REPORT REMAIN CONFIDENTIAL AND TO BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY



Due to Council's decision to adopt the officer recommendation at Item 19.4 Delegation of Authority To The Chief Executive Officer Performance Review Committee (CEOPRC), the Special Council Meeting which was planned to be held on 12 September 2019 is no longer be required.

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 19 September 2019** at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2019

Thursday	19 September	at	EMRC Administration Office
Thursday	5 December	at	EMRC Administration Office
January 2020 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7:07pm.