



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

17 JUNE 2010

I, Cr Graham Pittaway, hereby certify that the following minutes [pages 1 to 123] of the Meeting of Council held on 17 June 2010 were confirmed at a meeting of the Council held on 22 July 2010.

A handwritten signature in blue ink, appearing to read "G. Pittaway", is written over a horizontal line.

Signature

Cr Graham Pittaway
Name

Person presiding at the Council Meeting held on 22 July 2010



MINUTES

Ordinary Meeting of Council

17 June 2010

ORDINARY MEETING OF COUNCIL

MINUTES

17 June 2010

(REF: COMMITTEES-10839)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 17 June 2010**. The meeting commenced at **6.00pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	2
3.1	<i>PRAPTI MEHTA – MANAGER ORGANISATIONAL DEVELOPMENT - ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE - INTERESTS AFFECTING IMPARTIALITY</i>	2
3.2	<i>PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE - INTERESTS AFFECTING IMPARTIALITY</i>	2
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	2
4.1	<i>LOTTERY WEST CHEQUE</i>	2
4.2	<i>NOMINATION FOR LOCAL GOVERNMENT AWARD</i>	2
4.3	<i>LOCAL GOVERNMENT WASTE INNOVATION AWARD</i>	2
4.4	<i>FAREWELL TO MR DAVID AMEDURI, MANAGER FINANCIAL SERVICES</i>	2
4.5	<i>EARTHCARERS GRADUATION CELEBRATION</i>	3
4.6	<i>LATE REPORT ITEM (RED FOLDERS)</i>	3
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
5.1	<i>RESPONSE TO QUESTIONS FROM MR RON SNELGAR</i>	3
5.2	<i>RESPONSE TO QUESTIONS FROM MR IAN WALTERS</i>	3
6	PUBLIC QUESTION TIME	4
6.1	<i>QUESTIONS FROM MR RON SNELGAR</i>	4
6.2	<i>QUESTIONS FROM MR IAN WALTERS</i>	5
7	APPLICATION FOR LEAVE OF ABSENCE	5
7.1	<i>CR DAVID FÄRDIG - LEAVE OF ABSENCE</i>	5
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	5
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	5
9.1	<i>MINUTES OF COUNCIL MEETING HELD 20 MAY 2010 (Ref: Committees-10622)</i>	5
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	5
11	QUESTIONS WITHOUT NOTICE	6
11.1	<i>CEO'S DELEGATED PAYMENTS LIST</i>	6
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	6
12.1	<i>CONFIDENTIAL REPORT – ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MINUTES - PROCESS FOR CEO'S PERFORMANCE REVIEW 2009/2010 AND OBJECTIVE SETTING 2010/2011 (Ref: Committees-11032)</i>	

TABLE OF CONTENTS *continued*

13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	6
14	REPORTS OF OFFICERS	7
14.1	<i>LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2010 (Ref: Committees-11016)</i>	8
14.2	<i>FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2010 (Ref: Committees-10932)</i>	16
14.3	<i>EMRC DISABILITY ACCESS AND INCLUSION PLAN (Ref: Committees-11002)</i>	32
14.4	<i>ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: Committees-10987)</i>	60
15	REPORTS OF COMMITTEES	71
15.1	<i>CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 1 JUNE 2010 (REFER TO MINUTES OF COMMITTEE - BLUE PAGES)</i>	72
15.2	<i>TECHNICAL ADVISORY COMMITTEE MEETING HELD 3 JUNE 2010 (REFER TO MINUTES OF COMMITTEE - YELLOW PAGES)</i>	76
15.3	<i>CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 10 JUNE 2010 (REFER TO MINUTES OF COMMITTEE - MAUVE PAGES)</i>	110
16	REPORTS OF DELEGATES	116
17	MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	116
18	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING	117
18.1	<i>APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (AC), INVESTMENT COMMITTEE (IC) AND CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)</i>	117
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	122
19.1	<i>CONFIDENTIAL REPORT – ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER’S PERFORMANCE REVIEW COMMITTEE MINUTES - PROCESS FOR CEO’S PERFORMANCE REVIEW 2009/2010 AND OBJECTIVE SETTING 2010/2011 (Ref: Committees-11032)</i>	
20	FUTURE MEETINGS OF COUNCIL	123
21	DECLARATION OF CLOSURE OF MEETING	123



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Graham Pittaway (Chairman)	EMRC Member	City of Bayswater
Cr John Gangell	EMRC Member	Town of Bassendean
Cr Lynda Butler (Deputising for Cr Pule)	EMRC Deputy Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Phil Marks (Deputising for Cr Godfrey)	EMRC Deputy Member	City of Belmont
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Noreen Townsend (Deputising for Cr McKechnie)	EMRC Deputy Member	Shire of Kalamunda
Cr Tony Cuccaro (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Alan Pilgrim	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Kevin Bailey (Deputising for Cr Zannino)	EMRC Deputy Member	City of Swan

Apologies

Cr Charlie Zannino	EMRC Member	City of Swan
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Leave of Absence Previously Approved

Cr Gerry Pule
Cr Glenys Godfrey
Cr Don McKechnie

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Johan Le Roux	Acting Director Waste Services
Ms Rhonda Hardy	Director Regional Services
Ms Robyn O'Callaghan	Director Corporate Services
Ms Prapti Mehta	Manager Organisational Development
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
Mr David Schmidt	Manager Information Services
Mr Brian Bushby	Manager Operations
Mr Enad Zraid	Procurement Officer
Ms Rebecca Goodwin	Market Development Officer Waste Management

Observers

Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont

Visitors

Mr Ian Walters
Mr Ron Snelgar



3 DISCLOSURE OF INTERESTS

3.1 PRAPTI MEHTA – MANAGER ORGANISATIONAL DEVELOPMENT – INTERESTS AFFECTING IMPARTIALITY:

Item: 19.1
Subject: Item 13.1 of the Chief Executive Officer Performance Review Committee - Process for CEO's Performance Review (2009/2010) and Objective Setting (2010/2011)
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Reporting relationship to the CEO

3.2 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item: 19.1
Subject: Item 13.1 of the Chief Executive Officer Performance Review Committee - Process for CEO's Performance Review (2009/2010) and Objective Setting (2010/2011)
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Subject matter of the Report directly relates to the Chief Executive Officer

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

4.1 LOTTERY WEST CHEQUE

The Hon Donna Faragher will be presenting a Lottery West cheque for \$250,000 to the EMRC in support of the Avon Descent on 25 June 2010 commencing at 12:00pm at Ascot Kayak Club, Garvey Park, Fauntleroy Avenue, Ascot.

4.2 NOMINATION FOR LOCAL GOVERNMENT AWARD

The EMRC was nominated for the Local Government Award for Special Initiative to Encourage and Promote Cycling in the 2009 Australian Bicycling Achievement Awards for the following:

In 2006/07 the Eastern Metropolitan Regional Council (EMRC), on behalf of its six member Councils and in partnership with government, cycling and tourism stakeholders, investigated the potential to increase cycle tourism and events in Perth's Eastern Region. Investigations revealed five priority regional projects and over the past two years the EMRC facilitated implementation through collaborative partnerships and provision of seed funding. The EMRC developed a collaborative project that created a free 64-page publication to promote the existing on-road, mountain bike and cycle tourism experiences accessible by public transport from the Midland Railway Line. In September 2009 the Cycle Perth's Eastern Region guide was officially launched in the Swan Valley in partnership with the WA Top Trails project at an event attended by over 100 trail managers and key stakeholders.

4.3 LOCAL GOVERNMENT WASTE INNOVATION AWARD

The EMRC was awarded 3rd place in the Local Government Waste Innovation Awards on 5 May 2010 and was presented with a plaque for EMRC's work in developing markets for recovering resources.

At the Chairman's invitation, EMRC's Market Development Officer Waste Management, Ms Rebecca Goodwin came forward to accept the award and provided a brief summary of the purpose of the award. The Chairman congratulated Ms Goodwin for her efforts.

4.4 FAREWELL TO MR DAVID AMEDURI, MANAGER FINANCIAL SERVICES

After 17 years with the EMRC, tonight's meeting will be the last meeting for the Manager Financial Services, Mr David Ameduri who will leave the organisation on 2 July 2010 to take up other opportunities outside of Local Government. The Chairman thanked David for his dedicated efforts over that time including preparation of each annual budget and financial accounts for the past 17 years and stated that one of David's final duties would be to complete the EMRC's 2010/2011 Budget.



4.5 EARTHCARERS GRADUATION CELEBRATION

The Chairman advised that he had attended the Earth Carers Graduation Celebration on 12 June 2010 and presented graduation certificates to the participants who had completed the training program. He had also visited the Material Recovery Facility (MRF) at Wangara and then the REmida Creative Reuse Centre in West Perth and it was very interesting to see what these people did with recycled products. The Chairman urged everyone to visit the centre.

4.6 LATE REPORT ITEM (RED FOLDERS)

The Chairman advised that the red folders contained the following late report item:

Item 18.1 Appointment of Members to the Audit Committee (AC), Investment Committee (IC) and Chief Executive Officer Performance Review Committee (CEOPRC)

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1 QUESTIONS FROM MR RON SNELGAR

The following questions were taken on notice at the Council meeting held on 20 May 2010 and a written response was supplied to Mr Snelgar as follows:

Question 1: In the CEO's Delegated Payments Lists would it be possible, in the interest of transparency, to show details of the payments next to the amounts paid.

Response: Under the Local Government (Financial Management) Regulation 1996 the Chief Executive Officer is required to provide to council for each month a list of accounts paid. The EMRC presently complies with this requirement by including the payee's name, payment amount, payment date and a transaction identifier. In addition, we can take questions at the meeting during public question time or on notice should you have any questions in relation to any specific payments made by the EMRC.

Question 2: With regard to the \$22,399 expended on the "Annual Dinner" on 20 February 2010, would you please advise if this should be stated as "Bi-Annual Dinner"? Item 4.4 of the minutes of Ordinary Council Meeting held 3 December 2009, states as follows:-

"The EMRC Annual Dinner will be held on Saturday, 20 February 2010 at Mulberry on Swan."

Response: The Chairman advised that Council decides whether the dinner would be an annual or bi-annual dinner.

Question 3: I have not received a response to the questions raised at OCM – 22 April 2010. When do you anticipate a response?

Response: The CEO advised that the letters in response to Public Question Time at the Ordinary Meeting of Council from 22 April 2010 had been posted out earlier in the week.

Question 4: Could you please rectify the link on your website to Council Minutes of 18 February 2010, as the "file extensions" for Part 1, 2 & 3 are not in PDF format.

Response: Yes, this will be investigated.

5.2 QUESTIONS FROM MR IAN WALTERS

The following questions were taken on notice at the Council meeting held on 20 May 2010 and a written response was supplied to Mr Walters as follows:

Question 1: Does the Council have an Investment Advisor to assist placing investments?

Response: Yes



Item 5.2 continued

Question 2: Thank you for confirming the Council uses the services of an investment advisor.

Response: Mr Chairman can you please advise –

- Criteria for appointment *Suitable qualifications, independence and level of experience with types of products akin to EMRC's investment portfolio.*
- Basis of Fee *Fixed fee base*
- Qualifications *Australian Finance Services Licence (AFSL)*

- Was the position advertised *It wasn't advertised, however quotations were invited.*
- How was the selection process carried out and by whom *The quotation and selection process was carried out by the CEO and Chairman and recommendations forwarded to the Investment Committee for adoption.*

Detail of prior involvement with the Council, if any. *No prior involvement*

Question 3: Mr Chairman, prior to the Investment Committee Meeting 6 May 2010 is it correct that the prior meeting was held March 2009 some 14 months ago during which time the Global Imbalances took place in financial markets.

Response: Yes

Question 4: Mr Chairman in light of world economic circumstances during this period do you consider such in-action appropriate.

Response: As stated to your previous questions the Council established an Investment Committee in 2008 with delegated authority to deal with all matters connected with EMRC's investments. The Investment Committee has issued guidelines in relation to the EMRC's investments which have served Council well during the Global Financial Crisis. All new investments have been placed in term deposits with Authorised Deposit-taking Institutions with maturity matched to the cash flow requirements of the EMRC.

6 PUBLIC QUESTION TIME

6.1 QUESTIONS FROM MR RON SNELGAR

Question 1: I refer to the CEO's response to my question asked at the OCM 20 May 2010, regarding a schedule of investments at 30 June 2007, 30 June 2008 and 30 June 2009.

Your letter implies that all investments are subject to legal professional privilege.

Are there any investments not subject to litigation?

Response: The CEO confirmed that there were a number that did not fall within that category.

Question 2: Is there a reason why you couldn't have given me a list of those investments.

Response: The CEO advised that he would investigate and provide a response later.



6.2 QUESTIONS FROM MR IAN WALTERS

Question 1: My question relates to Local Government Administration Regulation 13.

This regulation requires the EMRC to make available for public inspection unconfirmed minutes of all Council meetings within 10 days after the Council meetings.

Why isn't this regulation being observed?

Response: The CEO advised that the minutes were in his office and he was in a meeting when Mr Walters came into the EMRC but they were emailed out to Mr Walters on the next business day.

Question 2: Can you please advise what cheque no.406 dated 21/05/2010 favour Macquarie Bank Limited \$1,000,000 represents?

Response: It was a deposit paid into Macquarie Bank as an investment.

7 APPLICATION FOR LEAVE OF ABSENCE

7.1 CR DAVID FÄRDIG - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR RADFORD

THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR FÄRDIG FROM 15 AUGUST 2010 TO 20 SEPTEMBER 2010 INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL MEETING HELD ON 20 MAY 2010

That the minutes of the Ordinary Meeting of Council held on 20 May 2010 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR LINDSEY

SECONDED CR CUCCARO

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 MAY 2010 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil



11 QUESTIONS WITHOUT NOTICE

11.1 CEO'S DELEGATED PAYMENTS LIST

Cr Lindsey referred to Item 5.1 – Question 1 of the Agenda and asked if it was possible show the details of the payments in the CEO's Delegated Payments List and whether a Council motion was required to accomplish this. The CEO advised that it would require a Council resolution and due to system limitations it would take officer time to manually compile the information. The CEO advised that questions on payments could be answered by officers at the meeting and/or taken on notice if required.

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 19 of this agenda:

- 12.1 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW
COMMITTEE MINUTES - PROCESS FOR CEO'S PERFORMANCE REVIEW 2009/2010
AND OBJECTIVE SETTING 2010/2011

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Officers Reports (Section 14) be adopted.

Cr Pilgrim referred to page 29 of the Agenda – EMRC Draft Disability Access and Inclusion Plan 2010-2012 and asked why the EMRC was looking at a 21 day public consultation period. Cr Pilgrim stated that a lot of community groups met monthly or bi-monthly so 21 days would not allow sufficient consultation time for these groups. The Manager Organisational Development advised that until recently regional local councils weren't required to have a disability and inclusion plan but the Disability Services Commission (DSC) had recommended that the EMRC needed to lodge a basic plan with them by the end of July 2010. Cr Pilgrim advised that Shire of Mundaring always extended the consultation period to allow sufficient time for community input. The CEO advised that he didn't believe there would be a problem in extending the consultation period by another month.

Cr Pilgrim foreshadowed that he would move an amendment to the motion.

COUNCIL RESOLUTION

MOVED CR POWELL

SECONDED CR LINDSEY

THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14) BE ADOPTED.

CARRIED UNANIMOUSLY



14 REPORTS OF OFFICERS

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2010

REFERENCE: COMMITTEES-11016

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of May 2010 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Clause 13 (1)) the list of accounts paid during the month May 2010 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for May 2010 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$3,233,416.08.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of May 2010. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	16335 – 16572	
	Cheque Payments:	218745 - 218767	
	Payroll EFT:	PAY-23, PAY-24 & PAY-24.1	
	DIRECT DEBITS		
	- Bank Charges:	1*MAY10	
	- Other:	406 - 410	\$3,234,532.23
	LESS		
	Cancelled EFTs and Cheques	EFT16568	(1116.15)
Trust Fund	Not Applicable		Nil
Total			\$3,233,416.08



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.5 To provide responsible and accountable governance and management of the EMRC; and
- 4.6 To continue to improve financial and asset management practices.

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of May 2010 (Ref: Committees-11024)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for May 2010 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$3,233,416.08.

COUNCIL RESOLUTION

MOVED CR POWELL

SECONDED CR LINDSEY

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNT FOR MAY 2010 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$3,233,416.08.

CARRIED UNANIMOUSLY

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2010

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16335	07/05/2010	AIR-MET SCIENTIFIC PTY LTD	108.90
EFT16336	07/05/2010	ALL DAY CONTRACTING	50.54
EFT16337	07/05/2010	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	600.00
EFT16338	07/05/2010	HOSECO (WA) PTY LTD	14.25
EFT16339	07/05/2010	MERIVALE TRUST T/A SAVAGELY CREATIVE	6,600.00
EFT16340	07/05/2010	A TEAM PRINTING	110.00
EFT16341	07/05/2010	A.T. MILK SUPPLY	55.50
EFT16342	07/05/2010	AALAN LINE MARKING SERVICES	836.00
EFT16343	07/05/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	389.89
EFT16344	07/05/2010	ALLIGHT PTY LTD	487.85
EFT16345	07/05/2010	AUSTRALIAN LABORATORY SERVICES PTY LTD	6,793.60
EFT16346	07/05/2010	BEAUMONDE CATERING	2,205.94
EFT16347	07/05/2010	BLACK DIAMOND PROTECTION	198.00
EFT16348	07/05/2010	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	701.10
EFT16349	07/05/2010	COMPU-STOR	587.77
EFT16350	07/05/2010	CORPORATE EXPRESS AUSTRALIA LTD	52.00
EFT16351	07/05/2010	ERBEAC INC	946.40
EFT16352	07/05/2010	EXPANDABRAND	403.70
EFT16353	07/05/2010	FREEHILLS	2,530.00
EFT16354	07/05/2010	FRUIT BOOST PTY LTD ATF BANDITS TRUST	58.60
EFT16355	07/05/2010	FUELFIX T/AS TANKS2GO	495.00
EFT16356	07/05/2010	FUJI XEROX AUSTRALIA PTY LTD	10,090.37
EFT16357	07/05/2010	HILLS FRESH	280.00
EFT16358	07/05/2010	IMPRINT PLASTIC	72.05
EFT16359	07/05/2010	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	17,490.00
EFT16360	07/05/2010	KELLY SERVICES (AUSTRALIA) LTD	2,366.28
EFT16361	07/05/2010	KIRKGATE CONSULTING	3,300.00
EFT16362	07/05/2010	KOKO SOLUTIONS P/L T/A KENWICK DRUM LAUNDERERS	660.00
EFT16363	07/05/2010	LO-GO APPOINTMENTS	651.20
EFT16364	07/05/2010	LOADSTAR TRAILERS	4,150.00
EFT16365	07/05/2010	MEHMET SHENAYE	364.05
EFT16366	07/05/2010	MORLEY GENERAL CLEANING SERVICE	693.09
EFT16367	07/05/2010	NELL CARTAGE	715.00
EFT16368	07/05/2010	OAKS LIQUOR	650.70
EFT16369	07/05/2010	ROSS HUMAN DIRECTIONS	7,664.26
EFT16370	07/05/2010	RUPINDER SINGH	1,125.00
EFT16371	07/05/2010	SEEK LIMITED	594.00
EFT16372	07/05/2010	SYNERGY	525.35
EFT16373	07/05/2010	TANKMASTER	15,800.00
EFT16374	07/05/2010	TELSTRA - A/C 295 7816 000 - RED HILL	620.27
EFT16375	07/05/2010	TOTALLY WORKWEAR MIDLAND	60.00
EFT16376	07/05/2010	ULTIMO CATERING	116.20
EFT16377	07/05/2010	UNIQUE WASTE MANAGEMENT SERVICES	572.00
EFT16378	07/05/2010	WEBTRACK PTY LTD T/A MOBILE PHONE INSTALLATIONS AUSTRALIA	193.00
EFT16379	07/05/2010	WESTRAC EQUIPMENT PTY LTD	241.45
EFT16380	07/05/2010	YULIA VOLOBUEVA	206.77
EFT16381	14/05/2010	IPING PTY LTD	1,128.80
EFT16382	14/05/2010	A TEAM PRINTING	3,649.80
EFT16383	14/05/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	396.52
EFT16384	14/05/2010	AUSTRALIA POST - RED HILL	261.75
EFT16385	14/05/2010	B&J CATALANO PTY LTD	111.77
EFT16386	14/05/2010	BOBCAT ATTACH	245.30

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2010

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16387	14/05/2010	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	3,075.89
EFT16388	14/05/2010	CCH AUSTRALIA LTD	1,338.00
EFT16389	14/05/2010	CHAMBERLAIN AUTO ELECTRICS	966.19
EFT16390	14/05/2010	CLEVER WATER SOLUTIONS	220.00
EFT16391	14/05/2010	CMA RECYCLING PTY LTD	1,340.90
EFT16392	14/05/2010	CMS EVENTS	1,564.06
EFT16393	14/05/2010	COMSYNC CONSULTING PTY LTD	2,359.50
EFT16394	14/05/2010	CONSTRUCTION EQUIPMENT AUSTRALIA	199.13
EFT16395	14/05/2010	CORPORATE EXPRESS AUSTRALIA LTD	239.70
EFT16396	14/05/2010	CUTTING EDGES PTY LTD	791.71
EFT16397	14/05/2010	ECOSAVE PTY LTD	11,119.90
EFT16398	14/05/2010	GABRIELLE GRIME	370.31
EFT16399	14/05/2010	GUILDFORD LANDING FUNCTION CENTRE	748.94
EFT16400	14/05/2010	HILLS FRESH	70.00
EFT16401	14/05/2010	INDEPTH INTERACTIVE	1,430.00
EFT16402	14/05/2010	KELLY SERVICES (AUSTRALIA) LTD	2,782.54
EFT16403	14/05/2010	LG NET	693.00
EFT16404	14/05/2010	LINFOX ARMAGUARD PTY LTD	237.63
EFT16405	14/05/2010	LO-GO APPOINTMENTS	1,312.58
EFT16406	14/05/2010	M2 TECHNOLOGY	132.00
EFT16407	14/05/2010	MAJOR MOTORS PTY LTD	1,168.06
EFT16408	14/05/2010	MIDLAND TOYOTA	926.01
EFT16409	14/05/2010	MOTORCHARGE PTY LTD	6,913.24
EFT16410	14/05/2010	MULTITRACK (WA) PTY LTD	462.00
EFT16411	14/05/2010	NEVERFAIL SPRINGWATER	43.50
EFT16412	14/05/2010	ROSS HUMAN DIRECTIONS	958.42
EFT16413	14/05/2010	SEEK LIMITED	220.00
EFT16414	14/05/2010	SHIRE OF MUNDARING	100.00
EFT16415	14/05/2010	STEVENSON CONSULTING	2,475.00
EFT16416	14/05/2010	TELSTRA - A/C 335 6242 598 - MOBILE PHONES	1,575.52
EFT16417	14/05/2010	TELSTRA - A/C 3356 2426 14 (MOBILE DATA)	178.00
EFT16418	14/05/2010	THE FARM SHOP (WA) 1999 PTY LTD	2,000.00
EFT16419	14/05/2010	TOLL PRIORITY	97.54
EFT16420	14/05/2010	TOTALLY WORKWEAR MIDLAND	688.70
EFT16421	14/05/2010	TRANSPACIFIC CLEANAWAY LTD	288.06
EFT16422	14/05/2010	ULTIMO CATERING	236.20
EFT16423	14/05/2010	UNIQUE WASTE MANAGEMENT SERVICES	5,104.00
EFT16424	14/05/2010	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA	590.00
EFT16425	14/05/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT	352.00
EFT16426	14/05/2010	WESTRAC EQUIPMENT PTY LTD	61.95
EFT16427	14/05/2010	ATC WILLIAMS PTY LTD	91,608.03
EFT16428	14/05/2010	RED 11 PTY LTD	149.40
EFT16429	14/05/2010	SNAP BURSWOOD	220.00
EFT16430	14/05/2010	BCFM (WA) T/A BC FACILITY MAINTENANCE	1,192.90
EFT16431	14/05/2010	CJD EQUIPMENT PTY LTD	337.37
EFT16432	14/05/2010	CORPORATE EXPRESS AUSTRALIA LTD	413.62
EFT16433	14/05/2010	EMAIL MEDIA	165.00
EFT16434	14/05/2010	FILTERS PLUS	148.50
EFT16435	14/05/2010	GLAN KEYS	21.30
EFT16436	14/05/2010	MULTITRACK (WA) PTY LTD	427.00
EFT16437	14/05/2010	MUNDARING TYRE CENTRE	15.00
EFT16438	14/05/2010	NEVERFAIL SPRINGWATER	69.60
EFT16439	14/05/2010	NEVERFAIL SPRINGWATER LTD - HAZELMERE	27.35
EFT16440	14/05/2010	PAYG PAYMENTS	52,685.00

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2010

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16441	14/05/2010	PIRTEK	735.75
EFT16442	14/05/2010	TOTALLY WORKWEAR MIDLAND	501.03
EFT16443	14/05/2010	ULTIMO CATERING	262.15
EFT16444	14/05/2010	UNIQUE WASTE MANAGEMENT SERVICES	2,640.00
EFT16445	14/05/2010	WA BROILER GROWERS ASSOCIATION (INC)	2,627.35
EFT16446	14/05/2010	WESTRAC EQUIPMENT PTY LTD	1,194.53
EFT16447	21/05/2010	ALL DAY CONTRACTING	67,512.87
EFT16448	21/05/2010	CA TECHNOLOGY PTY LTD T/A CAMM MANAGEMENT SOLUTIONS	440.00
EFT16449	21/05/2010	PITNEY BOWES AUSTRALIA (WA)	333.64
EFT16450	21/05/2010	THINKING ESSENTIALS P/L T/A DE BONO PLUS	1,322.60
EFT16451	21/05/2010	WESTCARE INDUSTRIES	1,415.70
EFT16452	21/05/2010	A TEAM PRINTING	1,189.10
EFT16453	21/05/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	374.03
EFT16454	21/05/2010	B&J CATALANO PTY LTD	233.18
EFT16455	21/05/2010	BIN BATH AUSTRALIA PTY LTD	286.00
EFT16456	21/05/2010	BLACK DIAMOND PROTECTION	2,448.60
EFT16457	21/05/2010	BP AUSTRALIA LIMITED	53,462.11
EFT16458	21/05/2010	BUNNINGS BUILDING SUPPLIES PTY LTD	139.24
EFT16459	21/05/2010	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	1,574.02
EFT16460	21/05/2010	CECK PTY LTD	13,325.40
EFT16461	21/05/2010	CJD EQUIPMENT PTY LTD	164.25
EFT16462	21/05/2010	CORPORATE EXPRESS AUSTRALIA LTD	39.24
EFT16463	21/05/2010	COVENTRYS	315.61
EFT16464	21/05/2010	CROSSLAND & HARDY PTY LTD	4,919.26
EFT16465	21/05/2010	HILLS FRESH	70.00
EFT16466	21/05/2010	INDEPTH INTERACTIVE	2,244.00
EFT16467	21/05/2010	INTEGRATED CONCEPT	6,737.50
EFT16468	21/05/2010	IT VISION AUSTRALIA PTY LTD	742.50
EFT16469	21/05/2010	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	8,382.00
EFT16470	21/05/2010	JOBS WEST	340.00
EFT16471	21/05/2010	JOYCE EARTHMOVING PTY LTD	7,920.00
EFT16472	21/05/2010	KELLY SERVICES (AUSTRALIA) LTD	2,203.30
EFT16473	21/05/2010	LANDFILL GAS & POWER PTY LTD	3,762.85
EFT16474	21/05/2010	LANDMARK OPERATIONS LIMITED	223.32
EFT16475	21/05/2010	LEN FRENCH FENCING CONTRACTOR	1,350.00
EFT16476	21/05/2010	MACHINERY WAREHOUSE	322.90
EFT16477	21/05/2010	MAIL PLUS PERTH	204.60
EFT16478	21/05/2010	MAYDAY EARTHMOVING	8,305.00
EFT16479	21/05/2010	MISS MAUD	170.00
EFT16480	21/05/2010	MORLEY GENERAL CLEANING SERVICE	3,139.49
EFT16481	21/05/2010	MULTITRACK (WA) PTY LTD	612.59
EFT16482	21/05/2010	OAKVALE CAPITAL LTD	2,333.49
EFT16483	21/05/2010	OWEN CONSULTING	2,640.00
EFT16484	21/05/2010	PEACETREE PERMACULTURE AND EDIBLE LANDSCAPES	5,038.00
EFT16485	21/05/2010	PERTH AUDIOVISUAL	1,661.00
EFT16486	21/05/2010	PIRTEK	121.55
EFT16487	21/05/2010	PRESTIGE ALARMS	932.80
EFT16488	21/05/2010	Q3 PTY LTD TRADING AS Q3 ARCHITECTURE	4,950.00
EFT16489	21/05/2010	ROSS HUMAN DIRECTIONS	3,103.52
EFT16490	21/05/2010	RSEA - ONE STOP SAFETY SHOP	303.60
EFT16491	21/05/2010	RUDD INDUSTRIAL AND FARM SUPPLIES	1,179.21
EFT16492	21/05/2010	SHUGS ELECTRICAL	2,218.04
EFT16493	21/05/2010	SIGN SUPERMARKET	1,886.17

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2010Print 02/06/2010
Print 5:12:32 PM

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16494	21/05/2010	STANTONS INTERNATIONAL	288.75
EFT16495	21/05/2010	SYNERGY	305.50
EFT16496	21/05/2010	TELSTRA - A/C 031 1799 300 - LAND CARE CENTRE	43.58
EFT16497	21/05/2010	TELSTRA - A/C 148 4710 000 - ASCOT PLACE	1,976.21
EFT16498	21/05/2010	TRANEN PTY LTD	13,435.24
EFT16499	21/05/2010	ULTIMO CATERING	751.40
EFT16500	21/05/2010	UNIQUE WASTE MANAGEMENT SERVICES	3,740.00
EFT16501	21/05/2010	UNITY TRAINING SERVICES	825.00
EFT16502	21/05/2010	WEBTRACK PTY LTD T/A MOBILE PHONE INSTALLATIONS AUSTRALIA	95.00
EFT16503	21/05/2010	WESTRAC EQUIPMENT PTY LTD	794.06
EFT16504	28/05/2010	CHILD SUPPORT	491.84
EFT16505	28/05/2010	WALGS PLAN	67,929.83
EFT16506	28/05/2010	ALL DAY CONTRACTING	7,711.00
EFT16507	28/05/2010	KEYWEST LOCK SERVICE	24.75
EFT16508	28/05/2010	A NOBLE & SON LTD WA DIVISION	435.60
EFT16509	28/05/2010	ACCESS INDUSTRIAL TYRES	187.00
EFT16510	28/05/2010	ADCORP	31,686.02
EFT16511	28/05/2010	ARCHER GROUP PTY LTD T/A ARCHER IMAGERY	880.00
EFT16512	28/05/2010	ASTAR HARDWARE DISTRIBUTION	627.66
EFT16513	28/05/2010	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	200.00
EFT16514	28/05/2010	B&J CATALANO PTY LTD	949.11
EFT16515	28/05/2010	BUNNINGS BUILDING SUPPLIES PTY LTD	357.35
EFT16516	28/05/2010	C & H SWEEPING	544.50
EFT16517	28/05/2010	CARLY BURWOOD	123.26
EFT16518	28/05/2010	CHAMBERLAIN AUTO ELECTRICS	302.50
EFT16519	28/05/2010	CIPS AUSTRALIA	275.00
EFT16520	28/05/2010	CJD EQUIPMENT PTY LTD	858,308.42
EFT16521	28/05/2010	CORPORATE EXPRESS AUSTRALIA LTD	800.56
EFT16522	28/05/2010	COVENTRYS	93.61
EFT16523	28/05/2010	CROSSLAND & HARDY PTY LTD	482.94
EFT16524	28/05/2010	DRAKE AUSTRALIA PTY LTD	865.51
EFT16525	28/05/2010	DUN & BRADSTREET PTY LTD	34.60
EFT16526	28/05/2010	ENGINEERING EDUCATION AUSTRALIA PTY LTD	990.00
EFT16527	28/05/2010	FUJI XEROX AUSTRALIA PTY LTD	477.76
EFT16528	28/05/2010	GRA EVERINGHAM PTY LTD	5,500.00
EFT16529	28/05/2010	HALLMARK EDITIONS	1,925.00
EFT16530	28/05/2010	HAYS SPECIALIST RECRUITMENT	1,608.75
EFT16531	28/05/2010	HIGHWAY MOTOR TRIMMERS	657.80
EFT16532	28/05/2010	HILLS FRESH	70.00
EFT16533	28/05/2010	IMPRINT PLASTIC	131.45
EFT16534	28/05/2010	KLB SYSTEMS	1,100.00
EFT16535	28/05/2010	KOTT GUNNING LAWYERS	100.21
EFT16536	28/05/2010	LANDFILL GAS & POWER PTY LTD	6,018.24
EFT16537	28/05/2010	LEN FRENCH FENCING CONTRACTOR	500.00
EFT16538	28/05/2010	LO-GO APPOINTMENTS	1,560.03
EFT16539	28/05/2010	MACHINERY WAREHOUSE	350.00
EFT16540	28/05/2010	MALCOLM THOMPSON PUMPS PTY LTD	399.58
EFT16541	28/05/2010	MIDLAND TOYOTA	274.10
EFT16542	28/05/2010	MISS MAUD	81.90
EFT16543	28/05/2010	MULTITRACK (WA) PTY LTD	774.87
EFT16544	28/05/2010	MUNDARING TYRE CENTRE	65.00
EFT16545	28/05/2010	NAVSEC	1,452.00
EFT16546	28/05/2010	NEVERFAIL SPRINGWATER	52.20



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2010Print 02/06/2010
Print 5:12:32 PM

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16547	28/05/2010	NEVERFAIL SPRINGWATER LTD - HAZELMERE	319.90
EFT16548	28/05/2010	PEACETREE PERMACULTURE AND EDIBLE LANDSCAPES	313.50
EFT16549	28/05/2010	RACHAEL LOVEGROVE	136.80
EFT16550	28/05/2010	ROSS HUMAN DIRECTIONS	714.36
EFT16551	28/05/2010	RUDD INDUSTRIAL AND FARM SUPPLIES	14.43
EFT16552	28/05/2010	SAFETY SIGNS SERVICE	860.83
EFT16553	28/05/2010	SEALANES	611.20
EFT16554	28/05/2010	SETON AUSTRALIA	145.75
EFT16555	28/05/2010	SNAP PRINTING	1,484.89
EFT16556	28/05/2010	STANTONS INTERNATIONAL	5,478.00
EFT16557	28/05/2010	TELSTRA - A/C 163 4688 200 - HAZELMERE	112.07
EFT16558	28/05/2010	TELSTRA - A/C 246 2455 400 - RH SECURITY MONITOR	44.06
EFT16559	28/05/2010	TELSTRA - A/C 256 0950 500 - ASCOT PLACE LIFT	19.25
EFT16560	28/05/2010	TOTAL SUPPLIES	62.17
EFT16561	28/05/2010	TOTALLY WORKWEAR MIDLAND	393.34
EFT16562	28/05/2010	ULTIMO CATERING	1,057.50
EFT16563	28/05/2010	UNIQUE WASTE MANAGEMENT SERVICES	10,021.00
EFT16564	28/05/2010	VISY RECYCLING	23.45
EFT16565	28/05/2010	WESTERN TREE RECYCLERS	19,164.20
EFT16566	28/05/2010	WESTRAC EQUIPMENT PTY LTD	4,824.36
EFT16567	28/05/2010	AUSTRACLEAR LIMITED	50.47
EFT16568	28/05/2010	BRING COURIERS	1,116.15
EFT16569	28/05/2010	COMPELLING ECONOMICS PTY LTD	26,970.00
EFT16570	28/05/2010	DEVLYN CONSTRUCTIONS PTY LTD	107,987.17
EFT16571	28/05/2010	PAYG PAYMENTS	67,039.22
EFT16572	28/05/2010	WESTERN TREE RECYCLERS	32,425.80
218745	04/05/2010	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	17,582.71
218746	14/05/2010	EMRC PETTY CASH - REDHILL	464.40
218747	14/05/2010	HUTCHISON 3G AUSTRALIA PTY LTD	107.30
218748	21/05/2010	EMRC PETTY CASH - HAZELMERE	178.85
218749	21/05/2010	EMRC PETTY CASH - REDHILL	268.65
218750	21/05/2010	GIDGIE GROG LIQUOR STORE	150.94
218751	28/05/2010	GENERATIONS PERSONAL SUPERANNUATION PLAN	462.60
218752	28/05/2010	MASTERSUPER	851.54
218753	28/05/2010	WESTSCHEME	1,114.24
218754	28/05/2010	AMP LIFE	76.49
218755	28/05/2010	ANZ SUPER ADVANTAGE	313.20
218756	28/05/2010	ASGARD ELEMENTS SUPER ACCOUNT	188.25
218757	28/05/2010	AUSTRALIAN SUPER	484.62
218758	28/05/2010	AXA AUSTRALIA (RETIREMENT BOND)	242.52
218759	28/05/2010	BT BUSINESS SUPER	701.78
218760	28/05/2010	BT LIFETIME - PERSONAL SUPER	442.31
218761	28/05/2010	CBUS INDUSTRY SUPER	302.00
218762	28/05/2010	IOOF INVESTMENT MANAGEMENT	245.56
218763	28/05/2010	NORWICH UNION LIFE INSURANCE SOCIETY	528.84
218764	28/05/2010	RETAIL EMPLOYEES SUPERANNUATION TRUST	70.16
218765	28/05/2010	THE INDUSTRY SUPERANNUATION FUND	288.82
218766	28/05/2010	UNISUPER LIMITED	346.76
218767	28/05/2010	ZURICH AUSTRALIAN SUPERANNUATION	403.89
406	21/05/2010	MACQUARIE BANK LIMITED - SYDNEY	1,000,000.00
407	28/05/2010	WBC - CORPORATE MASTER CARD - D AMEDURI	2,796.09
408	28/05/2010	WBC - CORPORATE MASTER CARD - ENAD ZRAID	2,827.05
409	28/05/2010	WBC - CORPORATE MASTER CARD - S FITZPATRICK	248.96
410	28/05/2010	WBC - CORPORATE MASTERCARD - ADAM JOHNSON	515.38



Eastern Metropolitan Regional Council

Print 02/06/2010
 Print 5:12:32 PM

CEO's DELEGATED PAYMENTS LIST
 FOR THE MONTH OF MAY 2010

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
PAY-23	11/05/2010	PAYROLL FE 11/5/10	170,352.18
PAY-24	25/05/2010	PAYROLL FE 25/5/10	181,239.33
PAY-24.1	27/05/2010	BACK PAY - RED HILL STAFF	15,812.37
1*MAY10	3/05/2010	BANK CHARGES BS 1353 - 1357	1,196.52
SUB TOTAL			<u>3,234,532.23</u>
LESS CANCELLED CHEQUES & EFTs			
EFT16568	28/05/2010	BRING COURIERS	-1,116.15
SUB TOTAL			<u>-1,116.15</u>
TOTAL			<u><u>3,233,416.08</u></u>

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	EMRC - Municipal Fund	3,233,416.08
TOTAL		3,233,416.08

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14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2010

REFERENCE: COMMITTEES-10932

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 April 2010.

KEY ISSUES AND RECOMMENDATION(S)

Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 April 2010 have been identified and are reported on in the body of the report.

Recommendation(s)

That the Income Statement, Capital Expenditure Statement, Balance Sheet and the Statement of Cash and Investments for the period ended 30 April 2010 be received.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2009/2010 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed periodically in order to provide an accurate forecast end of year result.

The initial forecast review for 2009/2010 was undertaken during November 2009 and was based on the financial performance to the period ended 30 November 2009. A subsequent forecast review was undertaken during March 2010 and was based on the financial performance to the period ended 28 February 2010. This later review was the subject of the Half Year Budget Review 2009/2010 report submitted to the Audit Committee meeting held on 8 April 2010 (refer Audit Committee Meeting item 12.2) and Council at its meeting held 22 April 2010. The report was subsequently submitted to the Department of Local Government and Regional Development within 30 days in accordance with the provisions of the Local Government (Financial Management) Regulation 33A.

A Balance Sheet is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.



Item 14.2 continued

REPORT

Outlined below are financial summaries for the period ended 30 April 2010. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Income Statement - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 30 April 2010 is a favourable variance of \$599,333. The following information is provided on key aspects of Council's year to date financial performance. It should be noted that the end of year variances will not be reported as part of this report as these have been addressed as part of the Half Year Budget Review 2009/2010 report submitted to the Audit Committee meeting held on 8 April 2010 (refer Audit Committee Meeting item 12.2):

<u>Operating Income</u>	<i>Year to Date</i>	A favourable variance of \$601,960 (3.20%).
	<i>End of Year Forecast</i>	A favourable variance of 2,272,378 (9.78%).

Operating Income variances previously reported to Council:

1. Year to date Contributions of \$675,031 are inclusive of the following unbudgeted funds totalling \$150,314:
 - Perth Solar City project - \$90,000 carried forward from the 2008/2009 financial year.
 - Regional Water Campaign - \$11,844.
 - Regional Tourism Development - \$5,000.
 - Regional Cycling Tourism Opportunities - \$20,000.
 - Perth's Eastern Autumn Festival - \$9,090.
 - Planning for Walking - \$14,380.

Contribution amounts for other budgeted projects are invoiced throughout the year based on project timings.

2. Year to date Operating Grants are \$411,696 below the year to date budget provision of \$1,234,128. This variation relates primarily to the timing of grants for the Perth Solar Cities project yet to be invoiced and received (year to date budget of \$300,000). This grant is linked to contractor payments for which nil expenditure has been incurred to date. Funds not utilised in this financial year will be carried forward into the 2010/2011 financial year.

Other variations include forecast grants for \$145,469 for the Hazelmere site for which to date no funding has been received. These amounts will be invoiced in June 2010.

3. Year to date Other income is \$149,701 above the year to date budget provision of \$613,030. The significant item associated with this relates to an additional rebate of approximately \$104,000 received in relation to the fuel rebate scheme. As a result of the broadening of plant and fuel categories and classifications the EMRC was able to claim fuel rebates retrospectively from 1 July 2008.

Other significant items include income from the sale of products of approximately \$52,000 greater than the year to date budget provisions applicable to various projects within the Waste Management section.

There were no further significant Operating Income variances as at 30 April 2010.



Item 14.2 continued

<u>Operating Expenditure</u>	<i>Year to Date</i>	An unfavourable variance of \$2,627 (0%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$2,707,762 (12.22%).

Operating Expenditure variances previously reported to Council:

1. Year to date Contract expenses are \$1,073,639 below the year to date budget provisions due predominantly to the timing of various projects together with the timing of expenditure and payments relating to various projects. It also relates to the delay of various activities that will be carried forward into the 2010/2011 financial year. Major variations below the year to date budget include Manage Woodwaste project (\$188,680), Operate and Maintain Plant (\$77,981), Implementation of Perth Solar City Living Smart program and demonstration projects (\$430,000), various other Environmental Services projects (\$69,714), various Regional Development projects (\$158,060) and various Corporate Services activities \$450,424 including Repairs to the Administration building, Strategic Planning Research and Special projects, IT Consulting and software fees and lower than budgeted Annual Dinner costs.

These amounts are partially off-set by expenditure greater than the year to date budget in the following activities:

- Operate and maintain storm water system at the Red Hill Waste disposal facility (\$127,998),
 - Manage Greenwaste mulching & composting (\$60,232),
2. Year to date Materials expenses are \$147,101 below the year to date budget provision of \$632,378. Significant variations include Catering/Food/Beverage expenses which are \$34,978 lower than the year to date budget provision of \$179,074, Material Expenses - General which is \$88,642 lower than the year to date budget provision of \$270,484 and Minor Equipment Purchase Not Capitalised expense is also \$15,940 below the budget provision of \$25,750.

These variations are the cumulative values applicable to numerous accounts across all sections of the organisation and are based on the timing of various projects and activities yet to be undertaken as well as a general reduction of expenditure to date. The relocation to alternative premises during the renovation of the Ascot Place administration office has contributed to this with less meetings, functions and training courses being held during this period.

2. Insurance expenses exceed the year to date budget by \$31,966 (21.61%). This variation relates principally to an additional premium of \$8,281 payable for the new landfill compactor and an additional plant and motor vehicles premium adjustment of \$10,142. The premium adjustment relates to the year end valuation adjustment on plant and vehicles insured in 2008/2009. This was not invoiced until this financial year. This amount is marginally off-set by a good driving rebate of \$5,800 received from the insurance company. The balance of the variation relates to higher than budgeted insurance premiums for 2009/2010 (approximately \$15,000).
 3. Year to date Depreciation Expenses of \$2,188,184 is \$352,138 greater than the year to date budget provision of \$1,836,046. Significant variations include the following:
 - Higher Class IV Cell Usage costs of approximately \$95,900 as a result of higher Class IV tonnages received to date.
 - Lower Class III Cell Usage costs of approximately \$119,800 as a result of lower Class III tonnages received to date.
-



Item 14.2 continued

- Depreciation for new plant together with additional provisions relating to the Class III and Class IV Leachate ponds, Red Hill roads, Red Hill Green waste processing area, Hazelmere Hardstand and Road and Class IV Cell usage.
4. Year to date Miscellaneous Expenses of \$4,060,052 is \$1,037,219 higher than the year to date budget provision of \$3,022,833. The major variation relates to the accrual value and addition payment of the landfill levy as a result of the increase from \$8.00 per tonne to \$28.00 per tonne effective from 1 January 2010. This is partially offset by additional User Charges Income of \$734,504 generated as a result of the increase in the landfill levy as outlined above. The expense isn't fully offset as the tonnages received to date are less than budgeted as previously reported to Council.

The Class III tonnages have been forecast to be below the budgeted tonnages by approximately 37,000 tonnes. This is partially offset by additional Class IV tonnages which have been forecast to be approximately 12,000 tonnes above the provision as at year end.

There were no further significant Operating Expenditure variances as at 30 April 2010.

<u>* Other Revenues and Expenses (Net)</u>	<i>Year to Date</i>	A favourable variance of \$296,925 (7.66%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$38,281 (0.77%).

** Note: This sections also includes Unrealised Gain/Loss from change in fair value of Investments*

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Proceeds from Sale of Assets are \$212,453 (37.35%) below the year to date budget provision of \$568,802. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.
2. Year to date Salary expenses are \$78,746 (33.43%) below the year to date budget provision of \$235,553. This variation relates principally to the salary expenses for a Project Development Assistant position which is yet to be filled.
3. Year to date Contract expenses are \$73,398 (13.18%) over the year to date budget provision of \$556,926. This relates specifically to the timing of budgeted and contracted consultancy billings for the Resource Recovery project.

End of year Contract Expenses have been forecast to be \$66,381 higher than the budget provision of \$686,250 following a review of expected contract expenses within the Resource Recovery project.

4. Year to date Carrying Amount of Assets Disposed Of is \$110,640 (30.41%) below the year to date budget provision of \$363,806. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.
5. The Unrealised Gains from the Change in Fair Value of Investments for the period ending 30 April 2010 is an unrealised gain of \$588,197.

Unrealised gains or losses represent a fair market value measurement of the financial instruments during the period in which they are held, i.e. marked to market. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold.

There were no further significant Other Revenues and Expenses variances as at 30 April 2010.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$723,467(9.20%)
	<i>End of Year Forecast</i>	A favourable variance of \$439,435 (4.3%).

Capital Expenditure variances:

A favourable variance of \$723,467 exists as at 30 April 2010 when comparing to the year to date budget provision of \$7,861,606. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Significant Capital Expenditure items to 30 April 2010 include Red Hill Waste Disposal site plant purchases totalling \$1,338,487 including the purchase of a landfill compactor valued at \$1,034,000, costs to date totalling \$2,948,483 for the construction of the Class III landfill cell - Farm Stage 1, \$430,000 for the construction of a Class III Leachate, Ascot Place vehicle purchases totalling \$411,939 and Ascot Place administration upgrade costs to date of \$1,346,354.

Balance Sheet (refer Attachment 3)

The Balance Sheet shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2010 will be below the original budget estimate of \$52,085,545 by \$473,664. This variation reflects the reduction in forecast profits in 2009/2010.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 30 April 2010 is \$4,965,143 and Restricted Assets amount to \$20,963,219. This figure is net of cumulative unrealised losses of \$6,842,478 which have been provided for in this amount.

The total level of cash and investments as at 30 April 2010 is \$25,928,361.

The net movement for the month is a decrease of \$1,401,997.

The Forecast for 2009/2010 represents the expected balances for the Municipal and Reserve funds as at the end of the financial year.

The year to date actual Municipal cash and Investments reflects the current balance to date and is dependent on the timing of payments made and income received. It should also be noted that the transfers to and from the Reserve funds are undertaken as at the end of the financial year. This will reduce the Municipal fund Cash and Investments balance to budget expectations.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.5 To provide responsible and accountable governance and management of the EMRC; and
 - 4.6 To continue to improve financial and asset management practices.
-



Item 14.2 continued

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Income Statement by Nature and Type (Ref: Committees-11026)
2. Capital Expenditure Statement (Ref: Committees-11027)
3. Balance Sheet (Ref: Committees-11028)
4. Statement of Cash and Investments (Ref: Committees-11025)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Income Statement, Capital Expenditure Statement, Balance Sheet and the Statement of Cash and Investments for the period ended 30 April 2010 be received.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR LINDSEY

THAT THE INCOME STATEMENT, CAPITAL EXPENDITURE STATEMENT, BALANCE SHEET AND THE STATEMENT OF CASH AND INVESTMENTS FOR THE PERIOD ENDED 30 APRIL 2010 BE RECEIVED.

CARRIED UNANIMOUSLY

INCOME STATEMENT

Nature and Type

Year to Date			APRIL 2010		Full Year			
Actual	Budget	Variance		Current Budget	Forecast Change	End of Year Forecast		
Operating Income								
(\$15,896,504)	(\$15,162,000)	\$734,504	(F)	User Charges	(\$18,290,615)	(\$2,129,032)	(F)	(\$20,419,647)
(\$246,446)	(\$262,450)	(\$16,004)	(U)	Special Charges	(\$329,849)	\$19,622	(U)	(\$310,227)
(\$675,031)	(\$525,590)	\$149,441	(F)	Contributions	(\$525,590)	(\$137,814)	(F)	(\$663,404)
(\$822,432)	(\$1,234,128)	(\$411,696)	(U)	Operating Grants	(\$2,267,833)	\$173,086	(U)	(\$2,094,747)
(\$372,050)	(\$371,596)	\$454	(F)	Interest Municipal Cash Investments	(\$225,500)	(\$151,300)	(F)	(\$376,800)
(\$641,000)	(\$645,440)	(\$4,440)	(U)	Reimbursements	(\$861,492)	\$87,196	(U)	(\$774,296)
(\$762,731)	(\$613,030)	\$149,701	(F)	Other	(\$735,676)	(\$134,137)	(F)	(\$869,813)
(\$19,416,194)	(\$18,814,234)	\$601,960	(F)	Total Operating Income	(\$23,236,556)	(\$2,272,378)	(F)	(\$25,508,934)
Operating Expenditure								
\$5,530,328	\$5,676,303	\$145,975	(F)	Salary Expenses	\$6,990,481	(\$77,880)	(F)	\$6,912,601
\$3,689,848	\$4,763,487	\$1,073,639	(F)	Contract Expenses	\$6,706,998	\$40,698	(U)	\$6,747,696
\$485,277	\$632,378	\$147,101	(F)	Material Expenses	\$1,156,845	(\$225,146)	(F)	\$931,699
\$89,828	\$80,180	(\$9,648)	(U)	Utility Expenses	\$90,950	\$7,722	(U)	\$98,672
\$531,286	\$587,440	\$56,154	(F)	Fuel Expenses	\$760,165	(\$24,115)	(F)	\$736,050
\$11,288	\$10,580	(\$708)	(U)	Finance Fees and Interest Expenses	\$12,700	\$200	(U)	\$12,900
\$179,918	\$147,952	(\$31,966)	(U)	Insurance Expenses	\$149,612	\$40,612	(U)	\$190,224
\$2,188,184	\$1,836,046	(\$352,138)	(U)	Depreciation Expenses	\$2,469,964	\$686,850	(U)	\$3,156,814
\$4,060,052	\$3,022,833	(\$1,037,219)	(U)	Miscellaneous Expenses	\$3,729,788	\$2,270,208	(U)	\$5,999,996
\$0	\$0	\$0	(F)	Provision Expenses	\$135,184	\$0	(F)	\$135,184
(\$46,813)	(\$40,630)	\$6,183	(F)	Costs Allocated	(\$47,383)	(\$11,387)	(F)	(\$58,770)
\$16,719,196	\$16,716,569	(\$2,627)	(U)	Total Operating Expenditure	\$22,155,305	\$2,707,762	(U)	\$24,863,067
(\$2,696,998)	(\$2,097,665)	\$599,333	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	(\$1,081,251)	\$435,384	(U)	(\$645,867)
Surplus	Surplus				Surplus			Surplus

Notes:

1. User Charges - include member Councils, WMRC and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes Landfill Levy as the major component.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



INCOME STATEMENT Nature and Type

Year to Date			APRIL 2010			Full Year		
Actual	Budget	Variance		Current Budget	Forecast Change	End of Year Forecast		
Other Revenues								
(\$3,590,990)	(\$3,749,940)	(\$158,950)	(U)	Secondary Waste Charge	(\$4,888,756)	\$476,075	(U)	(\$4,412,681)
(\$70,164)	(\$70,272)	(\$108)	(U)	Operating Grants	(\$70,272)	\$108	(U)	(\$70,164)
(\$756,818)	(\$789,001)	(\$32,183)	(U)	Interest Restricted Cash Investments	(\$1,100,000)	\$120,300	(U)	(\$979,700)
(\$1,752)	(\$40)	\$1,712	(F)	Reimbursements	(\$50)	(\$3,400)	(F)	(\$3,450)
(\$356,349)	(\$568,802)	(\$212,453)	(U)	Proceeds from Sale of Assets	(\$663,002)	(\$8,078)	(F)	(\$671,080)
(\$4,776,073)	(\$5,178,055)	(\$401,982)	(U)	Total Other Revenues	(\$6,722,080)	\$585,005	(U)	(\$6,137,075)
Other Expenses								
\$156,807	\$235,553	\$78,746	(F)	Salary Expenses	\$293,403	(\$89,312)	(F)	\$204,091
\$630,324	\$556,926	(\$73,398)	(U)	Contract Expenses	\$686,250	\$66,381	(U)	\$752,631
\$28,829	\$19,552	(\$9,277)	(U)	Material Expenses	\$24,350	\$12,676	(U)	\$37,026
\$2,486	\$2,660	\$174	(F)	Utility Expenses	\$3,200	\$0	(F)	\$3,200
\$2,281	\$2,400	\$119	(F)	Insurance Expenses	\$2,400	(\$118)	(F)	\$2,282
\$1,664	\$1,212	(\$452)	(U)	Depreciation Expenses	\$1,820	\$928	(U)	\$2,748
\$69,207	\$75,190	\$5,983	(F)	Miscellaneous Expenses	\$94,300	\$791	(U)	\$95,091
\$253,166	\$363,806	\$110,640	(F)	Carrying Amount of Assets Disposed Of	\$620,509	(\$10,060)	(F)	\$610,449
\$46,813	\$44,988	(\$1,825)	(U)	Costs Allocated	\$41,883	\$16,387	(U)	\$58,270
\$1,191,577	\$1,302,287	\$110,710	(F)	Total Other Expenses	\$1,768,115	(\$2,327)	(F)	\$1,765,788
Unrealised (Gain)/Loss From Change in Fair Value of Investments								
(\$588,197)	\$0	\$588,197	(F)	Unrealised (Gain)/Loss	\$0	(\$544,397)	(F)	(\$544,397)
(\$588,197)	\$0	\$588,197	(F)	Total Unrealised (Gain)/Loss	\$0	(\$544,397)	(F)	(\$544,397)
(\$4,172,693)	(\$3,875,768)	\$296,925	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	(\$4,953,965)	\$38,281	(U)	(\$4,915,684)
Surplus	Surplus				Surplus			Surplus
(\$6,869,691)	(\$5,973,433)	\$896,258	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$6,035,216)	\$473,665	(U)	(\$5,561,551)
Surplus	Surplus				Surplus			Surplus



CAPITAL EXPENDITURE STATEMENT

APRIL 2010

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast	
Actual	Budget	Variance						
Governance and Corporate Services								
\$411,939	\$371,324	\$40,615 (U)	\$59,089	Purchase Vehicles - Ascot Place (24440/00)	\$556,988	(\$11,398) (F)	\$545,590	
\$36,234	\$41,332	(\$5,098) (F)	\$1,495	Purchase Office Equipment - Corporate Services (24510/01)	\$62,000	(\$22,000) (F)	\$40,000	
\$6,147	\$55,000	(\$48,853) (F)	\$18,590	Purchase Information Technology PC's and Printers (24550/00)	\$82,500	(\$12,500) (F)	\$70,000	
\$38,386	\$99,000	(\$60,614) (F)	\$0	Purchase Network Communication Equipment (24560/00)	\$148,500	\$0 (F)	\$148,500	
\$45,520	\$88,666	(\$43,146) (F)	\$9,003	Purchase Information Technology Servers (24570/00)	\$133,000	\$0 (F)	\$133,000	
\$2,213	\$10,666	(\$8,453) (F)	\$0	Purchase PABX/Telephone Equipment (24580/00)	\$16,000	\$0 (F)	\$16,000	
\$1,445	\$1,332	\$113 (U)	\$0	Purchase/ Replace other Equipment - Ascot Place (24590/01)	\$2,000	\$0 (F)	\$2,000	
\$0	\$6,666	(\$6,666) (F)	\$815	Purchase Office Furniture and Fittings - Corporate Services (24610/01)	\$10,000	\$0 (F)	\$10,000	
\$4,727	\$8,000	(\$3,273) (F)	\$5,727	Purchase Art Works (24620/00)	\$12,000	\$0 (F)	\$12,000	
\$291	\$1,332	(\$1,041) (F)	\$0	Purchase/ Replace Miscellaneous Furniture and Equipment-Ascot Place (24690/00)	\$2,000	\$0 (F)	\$2,000	
\$3,220	\$0	\$3,220 (U)	\$0	Upgrade Landscaping - Ascot Place (25140/01)	\$0	\$20,000 (U)	\$20,000	
\$1,346,354	\$839,000	\$507,354 (U)	\$281,921	Upgrade Administration Building - Ascot Place (25240/01)	\$839,000	\$826,000 (U)	\$1,665,000	
\$15,340	\$227,000	(\$211,660) (F)	\$0	Upgrade Air Conditioning Equipment - Ascot Place (25240/02)	\$227,000	(\$208,449) (F)	\$18,551	
\$0	\$8,330	(\$8,330) (F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$10,000	\$10,000 (U)	\$20,000	
\$1,911,816	\$1,757,648	\$154,168 (U)	\$376,641		\$2,100,988	\$601,653 (U)	\$2,702,641	

CAPITAL EXPENDITURE STATEMENT

APRIL 2010

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast
Actual	Budget	Variance					

Environmental Services

\$0	\$1,332	(\$1,332) (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$2,000	\$0 (F)	\$2,000
\$0	\$1,000	(\$1,000) (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$0 (F)	\$1,500
\$0	\$2,332	(\$2,332) (F)	\$0		\$3,500	\$0 (F)	\$3,500

Regional Development

\$574	\$1,000	(\$426) (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,500	\$0 (F)	\$1,500
\$4,132	\$0	\$4,132 (U)	\$0	Purchase Other Equipment - Regional Development (24590/08)	\$0	\$3,430 (U)	\$3,430
\$0	\$1,000	(\$1,000) (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,500	\$0 (F)	\$1,500
\$4,705	\$2,000	\$2,705 (U)	\$0		\$3,000	\$3,430 (U)	\$6,430

Risk Management

\$0	\$332	(\$332) (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$0 (F)	\$500
\$0	\$332	(\$332) (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$0 (F)	\$500
\$0	\$664	(\$664) (F)	\$0		\$1,000	\$0 (F)	\$1,000

Resource Recovery

\$0	\$666	(\$666) (F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$0 (F)	\$1,000
\$5,497	\$666	\$4,831 (U)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$5,000 (U)	\$6,000
\$772	\$1,000	(\$228) (F)	\$1,932	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,500	\$0 (F)	\$1,500
\$6,269	\$2,332	\$3,937 (U)	\$1,932		\$3,500	\$5,000 (U)	\$8,500



CAPITAL EXPENDITURE STATEMENT

APRIL 2010

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Current Budget	Forecast Change	End of Year Forecast	
Waste Management								
\$2,210	\$0	\$2,210 (U)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$0	\$3,100 (U)	\$3,100	
\$0	\$16,660	(\$16,660) (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$0 (F)	\$20,000	
\$1,573	\$4,160	(\$2,587) (F)	\$3,286	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$5,000	\$10,000 (U)	\$15,000	
\$1,338,487	\$2,066,500	(\$728,013) (F)	\$1,047,804	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,567,000	(\$181,063) (F)	\$2,385,937	
\$47,175	\$189,266	(\$142,091) (F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$283,900	\$0 (F)	\$283,900	
\$116,956	\$168,410	(\$51,454) (F)	\$27,159	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$178,400	(\$519) (F)	\$177,881	
\$23,742	\$16,586	\$7,156 (U)	\$1,727	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$24,880	\$0 (F)	\$24,880	
\$115,005	\$117,884	(\$2,879) (F)	\$67,217	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$117,884	\$54,982 (U)	\$172,866	
\$445	\$332	\$113 (U)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$500	\$0 (F)	\$500	
\$8,649	\$9,000	(\$351) (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$9,000	\$0 (F)	\$9,000	
\$0	\$400	(\$400) (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$600	\$0 (F)	\$600	
\$0	\$5,000	(\$5,000) (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$6,000	(\$6,000) (F)	\$0	
\$0	\$7,900	(\$7,900) (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$7,900	(\$3,000) (F)	\$4,900	
\$17,929	\$24,610	(\$6,681) (F)	\$5,327	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$35,650	\$0 (F)	\$35,650	

CAPITAL EXPENDITURE STATEMENT

APRIL 2010

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast
Actual	Budget	Variance					

Waste Management

\$18,174	\$17,666	\$508 (U)		\$0 Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere (24590/02)	\$26,500	(\$720) (F)	\$25,780
\$2,307	\$1,800	\$507 (U)		\$0 Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$2,700	\$0 (F)	\$2,700
\$9,700	\$19,509	(\$9,809) (F)		\$0 Purchase Other Equipment - Waste Education Fluorescent Light Recycling Grant (24590/04)	\$19,509	(\$9,809) (F)	\$9,700
\$1,460	\$1,600	(\$140) (F)		\$0 Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$2,400	\$0 (F)	\$2,400
\$0	\$500	(\$500) (F)		\$0 Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$0 (F)	\$1,000
\$655	\$0	\$655 (U)		\$0 Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$720 (U)	\$720
\$0	\$9,662	(\$9,662) (F)	\$1,510	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$12,000	(\$1,500) (F)	\$10,500
\$0	\$28,632	(\$28,632) (F)	\$9,818	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$32,300	(\$16,300) (F)	\$16,000
\$0	\$20,830	(\$20,830) (F)		\$0 Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$25,000	(\$25,000) (F)	\$0
\$0	\$18,000	(\$18,000) (F)		\$0 Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$24,000	\$0 (F)	\$24,000
\$0	\$1,000	(\$1,000) (F)		\$0 Refurbish Minor Plant - Red Hill Landfill Facility (25420/00)	\$1,200	\$0 (F)	\$1,200
\$5,215,349	\$6,096,630	(\$881,281) (F)	\$1,281,056		\$8,081,861	(\$1,049,518) (F)	\$7,032,343

\$7,138,139	\$7,861,606	(\$723,467) (F)	\$1,659,629	TOTAL CAPITAL EXPENDITURE	\$10,193,849	(\$439,435) (F)	\$9,754,414
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BALANCE SHEET

APRIL 2010

Full Year

Actual 2008/2009	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Current Budget 2009/2010	Forecast Change	Forecast 2009/2010
Current Assets					
\$1,921,192	\$4,138,507		\$1,388,143	\$2,571,077 (F)	\$3,959,220
\$22,205,947	\$21,789,854		\$21,840,922	(\$1,927,588) (U)	\$19,913,334
\$2,255,656	\$2,269,975		\$2,255,656	\$0 (F)	\$2,255,656
\$30,680	\$30,500		\$30,680	\$0 (F)	\$30,680
\$50,881	\$173,022		\$50,881	\$0 (F)	\$50,881
\$0	\$0		\$0	\$0 (F)	\$0
\$26,464,356	\$28,401,858		\$25,566,282	\$643,489 (F)	\$26,209,771
Current Liabilities					
\$0	\$0		\$0	\$0 (F)	\$0
\$1,762,406	\$1,525,343		\$1,762,406	\$0 (F)	\$1,762,406
\$902,420	\$902,420		\$935,503	\$0 (F)	\$935,503
\$0	\$0		\$0	\$0 (F)	\$0
\$0	\$0		\$0	\$0 (F)	\$0
\$2,664,826	\$2,427,763		\$2,697,909	\$0 (F)	\$2,697,909
\$23,799,530	\$25,974,095		\$22,868,373	\$643,489 (F)	\$23,511,862



BALANCE SHEET

APRIL 2010

Actual 2008/2009	Actual Year to Date		Full Year		
			Current Budget 2009/2010	Forecast Change	Forecast 2009/2010
		(F) = Favourable variation (U) = Unfavourable variation			
Non Current Assets					
\$7,639,917	\$7,639,917	Property Plant and Equipment	\$7,639,917	\$20,000 (F)	\$7,659,917
\$2,509,418	\$2,436,978	Buildings	\$3,665,218	\$552,664 (F)	\$4,217,882
\$9,043,150	\$7,955,436	Structures	\$12,249,184	(\$940,659) (U)	\$11,308,525
\$3,995,921	\$4,446,406	Plant	\$6,275,064	(\$693,439) (U)	\$5,581,625
\$249,758	\$308,250	Equipment	\$684,737	(\$56,252) (U)	\$628,485
\$96,629	\$89,255	Furniture and Fittings	\$122,229	\$533 (F)	\$122,762
\$33,904	\$5,387,579	Work in Progress	\$33,904	\$0 (F)	\$33,904
\$0	\$0	Investments - Non Current	\$0	\$0 (F)	\$0
\$0	\$0	Non Current Assets Other	\$0	\$0 (F)	\$0
\$23,568,696	\$28,263,821	Total Non Current Assets	\$30,670,252	(\$1,117,153) (U)	\$29,553,099
Non Current Liabilities					
\$1,317,897	\$1,317,897	Provisions	\$1,453,081	\$0 (F)	\$1,453,081
\$0	\$0	Borrowings - Long Term Portion	\$0	\$0 (F)	\$0
\$0	\$0	Non Current Liabilities Other	\$0	\$0 (F)	\$0
\$1,317,897	\$1,317,897	Total Non Current Liabilities	\$1,453,081	\$0 (F)	\$1,453,081
Equity					
\$19,513,931	\$19,513,931	Accumulated Surplus/Deficit	\$25,015,132	\$473,664 (U)	\$24,541,468
\$0	\$0	AAS27 Adjustments	\$0	\$0 (F)	\$0
\$0	\$0	Asset Revaluation Reserve	\$0	\$0 (F)	\$0
\$26,536,398	\$26,536,398	Cash Backed Reserves	\$27,070,412	\$0 (F)	\$27,070,412
\$46,050,330	\$46,050,330	Total Equity	\$52,085,545	\$473,664 (U)	\$51,611,881
\$0	\$6,869,689	Net change in assets from operations	\$0	\$0	\$0

Note : A negative value in the Forecast Change column of the Equity section results in a favourable increase in the equity position of the organisation.



CASH AND INVESTMENTS

APRIL 2010

Full Year

Actual
2008/2009

YTD Actual
2009/2010

(F) = Favourable variation
(U) = Unfavourable variation

Current
Budget
2009/2010

Forecast
Change

Forecast
2009/2010

Municipal Cash and Investments

1,917,892	4,135,207	Cash at Bank - Municipal Fund 01001/00	1,384,843	2,571,077	(F)	3,955,920
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	0	(F)	1,250
600	600	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	600	0	(F)	600
1,450	1,450	Cash on Hand - Red Hill / Hazelmere 01019/02	1,450	0	(F)	1,450
2,587,743	826,636	Investments - Municipal Fund 02021/00	1,443,243	151,300	(F)	1,594,543
4,508,935	4,965,143	Total Municipal Cash	2,831,386	2,722,377	(F)	5,553,763

Restricted Cash and Investments

776,748	798,357	Restricted Investments - Plant and Equipment 02022/01	37,738	78,798	(F)	116,536
2,635,734	2,713,395	Restricted Investments - Site Rehabilitation Red Hill 02022/02	2,624,172	57,800	(F)	2,681,972
2,946,239	3,028,201	Restricted Investments - Future Development 02022/03	1,516,139	(1,013,100)	(U)	503,039
281,405	289,234	Restricted Investments - Environmental Monitoring Red Hill 02022/04	292,905	(1,250)	(U)	291,655
238,367	244,999	Restricted Investments - Environmental Insurance Red Hill 02022/05	223,411	(1,050)	(U)	222,361
10,522	10,814	Restricted Investments - Risk Management 02022/06	10,952	(50)	(U)	10,902
87,232	89,659	Restricted Investments - Class IV Cells Red Hill 02022/07	137,809	140,777	(F)	278,586
412,501	423,976	Restricted Investments - Regional Development 02022/08	55,706	100,452	(F)	156,158
16,080,560	16,527,910	Restricted Investments - Secondary Waste Processing 02022/09	21,772,232	(2,164,159)	(U)	19,608,073
3,013,965	3,097,811	Restricted Investments - Class III Cells 02022/10	544,024	180,997	(F)	725,021
53,125	54,603	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	55,325	(250)	(U)	55,075
(7,430,675)	(6,842,478)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(7,430,675)	544,397	(F)	(6,886,278)
512,481	526,738	Restricted Investments - Long Service Leave 02022/90	557,941	(2,250)	(U)	555,691
19,618,204	20,963,219	Total Restricted Cash	20,397,679	(2,078,888)	(U)	18,318,791
24,127,139	25,928,361	TOTAL CASH AND INVESTMENTS	23,229,065	643,489	(F)	23,872,554

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



14.3 EMRC DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2010-2012

REFERENCE: COMMITTEES-11002

PURPOSE OF REPORT

To present the draft Disability Access and Inclusion Policy and draft Disability Access and Inclusion Plan 2010-2012 to Council for endorsement

KEY ISSUES AND RECOMMENDATION(S)

- A requirement of the *Disability Services Act 1993* (section 27) is that a public authority must ensure that it develops and implements a Disability Access and Inclusion Plan.
- EMRC received a letter from the Disability Services Commission (DSC) dated 16 July 2009 (Attachment 1) stating that EMRC was not obliged to develop a Disability Access and Inclusion Plan unless it performed a discrete service which was not the responsibility of its member local governments.
- In discussion with DSC it was determined that EMRC was required to develop a Disability Access and Inclusion Plan.
- A draft Access and Inclusion Policy has been developed and is at Attachment 2 to this report.
- A draft Disability Access and Inclusion Plan 2010-2012 (DAIP) has been developed based on the model provided by DSC and is at Attachment 3 to this report.
- It is recommended that both these documents be made available to the community for a period of 21 days to enable the community of Perth's Eastern Region to make submissions in relation to the draft Plan.

Recommendation(s)

That:

1. Council endorse the draft *Disability Access and Inclusion Policy* forming Attachment 2 to this report.
2. Council endorse the draft *Disability Access and Inclusion Plan 2010-2012* forming Attachment 3 to this report.
3. Council endorse a 21 day public consultation period on the draft *Disability Access and Inclusion Policy and Plan*.

SOURCE OF REPORT

Chief Executive Officer
Manager Organisational Development

BACKGROUND

A requirement of the *Disability Services Act 1993* (section 27) is that a public authority must ensure that it develops and implements a Disability Access and Inclusion Plan.

EMRC received a letter from the Disability Services Commission (DSC) dated 16 July 2009 (Attachment 1) providing information on the review of the *Disability Services Act 1993* (the Act). The letter noted that the EMRC was not obliged to develop a Disability Access and Inclusion Plan unless it performed a discrete service which was not the responsibility of its member local governments.



Item 14.3 continued

Discussions and meetings were held with DSC officers who advised EMRC that as it provided services through various facilities (EMRC Administration Offices at Ascot Place, Red Hill Waste Management Facility and Hazelmere Recycling Centre), it would need to develop a Disability Access and Inclusion Plan, and that this would need to be lodged with DSC by end July 2010.

REPORT

DSC has developed a model Disability Access and Inclusion Plan as well as guidelines for its implementation to assist local authorities. The steps include developing an access and inclusion policy, developing strategies to overcome barriers, ensuring that the Disability Access and Inclusion Plan is implemented and reviewed, as well as ensuring that it is promoted to staff and contractors.

A draft Access and Inclusion Policy has been developed and is at Attachment 2 to this report. A draft Disability Access and Inclusion Plan 2010-2012 (DAIP) has been developed based on the model provided by DSC and is at Attachment 3 to this report.

Both documents are framed around seven outcomes being:

1. EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
2. People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disabilities have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disabilities receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disabilities receive the same level and quality of service from the staff and contractors of the EMRC.
6. People with disabilities have the same opportunities as other people to make complaints to the EMRC.
7. People with disabilities have the same opportunities as other people to participate in any public consultation by the EMRC.

The EMRC has appointed an internal staff team to develop the DAIP. This team will be responsible for ensuring that the actions within the DAIP are implemented.

An integral requirement of the DAIP is mandatory community consultation, as this will ensure that the document is relevant and responsive to the needs of customers. The Act and associated regulations leave it to the discretion of authorities to determine the method of consultation. The minimum requirements are that public authorities must call for submissions regarding DAIPs in a statewide or local newspaper as well as on their public website (s. 29 (10)).

Accordingly it is proposed to make the draft DAIP Policy and Plan available to enable the community of Perth's Eastern Region to make submissions in relation to the draft Plan. It is proposed to place an advertisement in the West Australian Newspaper informing members of the public that both documents will be available for inspection for a period of 21 days (19 June to May to 12 July 2010).

Council will be provided with all submissions with the request that these be considered prior to the adoption of the DAIP Policy and Plan.



Item 14.3 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4: Good Governance:

4.5 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Letter from Disability Services Commission dated 16 July 2009 (Ref:Committees-11010)
2. Draft Disability Access and Inclusion Policy (Ref:Committees-11011)
3. Draft Disability Access and Inclusion Plan 2010-2012 (Ref:Committees-11012)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Council endorse the draft *Disability Access and Inclusion Policy* forming Attachment 2 to this report.
2. Council endorse the draft *Disability Access and Inclusion Plan 2010-2012* forming Attachment 3 to this report.
3. Council endorse a 21 day public consultation period on the draft *Disability Access and Inclusion Policy and Plan*.



Item 14.3 continued

AMENDMENT

Cr Pilgrim moved the officer recommendation on page 31 of the agenda with the amendment that point 3 be changed to allow the 21 day consultation period to be increased to 42 days as follows:

"3. Council endorse a 42 day public consultation period on the draft Disability Access and Inclusion Policy and Plan"

Cr Townsend seconded the amendment.

The substantive motion included the amendment.

COUNCIL RESOLUTION(S)

MOVED CR PILGRIM

SECONDED CR TOWNSEND

THAT:

1. COUNCIL ENDORSE THE DRAFT *DISABILITY ACCESS AND INCLUSION POLICY* FORMING ATTACHMENT 2 TO THIS REPORT.
2. COUNCIL ENDORSE THE DRAFT *DISABILITY ACCESS AND INCLUSION PLAN 2010-2012* FORMING ATTACHMENT 3 TO THIS REPORT.
3. COUNCIL ENDORSE A 42 DAY PUBLIC CONSULTATION PERIOD ON THE DRAFT *DISABILITY ACCESS AND INCLUSION POLICY AND PLAN*.

CARRIED UNANIMOUSLY

COPY



**Disability
Services
Commission**

Attachment 1 to Council 17 June 2010 Item 14.3

Our ref: 39150003
Inquiries: Dr Ron Chalmers
Telephone: (08) 9426 9250

Mr Gavin Watters
Chief Executive Officer
Eastern Metropolitan Regional Council
PO Box 234
BELMONT WA 6984

Dear Mr Watters

As you are aware, the Disability Services Act 1993 was amended in December 2004, requiring State Government agencies, Local Governments and Regional Local Governments to develop and implement Disability Access and Inclusion Plans to make their functions accessible for people with disabilities.

Following queries from Regional Local Governments, I wrote to the Eastern Metropolitan Regional Council in May 2007. I then advised that the development of such plans by Regional Local Governments, could be on a voluntary basis, as the individual Local Governments that comprise Regional Local Governments were already developing Disability Access and Inclusion Plans. It was anticipated that any community access issues about Regional Local Government functions would be directed to, and handled through, the individual member councils of Regional Local Governments.

The Disability Services Act has been under review since mid-2008 and the Review Report was tabled in both Houses by the Minister for Disability Services, the Hon Simon O'Brien MLC, on 14 May 2009. A copy of the final report is available on the Commission's website www.disability.wa.gov.au.

During the review, it was noted that many Regional Local Governments provide services that are not directly accessed by the community. It was determined that there needs to be flexibility around the diverse functions undertaken by Regional Local Governments.

As a result, the Review Report proposes that the Regulations to the Act be amended so that Regional Councils are only required to develop a Disability Access and Inclusion Plan when they perform a public service that is discrete to the Regional Council and is not the responsibility of any of the participating Local Governments.

146-160 Colin Street, West Perth WA 6005 PO Box 441, West Perth WA 6872

Telephone: 9426 9200 Facsimile: 9226 2306 TTY: 9426 9315 Country: 1 800 998 214 www.disability.wa.gov.au

In the event that, at some future point in time, a Regional Local Government is required to develop a Disability Access and Inclusion Plan, it will have 12 months from the assent of the amended Disability Services Act to develop such a plan.

Principal Access Officers from the Commission's Community Access and Information Branch can assist the Eastern Metropolitan Regional Council to develop such a plan.

If you have any further queries please contact Mr Steve Eadie, Principal Officer, on telephone 9426 9281.

Yours sincerely

A handwritten signature in black ink, appearing to read "R. J. Chalmers". The signature is written in a cursive style with a period at the end.

Dr Ron Chalmers
DIRECTOR GENERAL
DISABILITY SERVICES COMMISSION

16 July 2009



Draft Disability Access & Inclusion Policy

STRATEGIC PLAN OBJECTIVE

4.6 To provide responsible and accountable governance and management of the EMRC

PURPOSE

To ensure that all members of the community have equal access to all EMRC services, information and facilities.

LEGISLATION

Disability Services Act 1993
Equal Opportunity Act 1984.

POLICY STATEMENT

The EMRC is committed to the following outcomes:

1. EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly.
2. People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disabilities have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disabilities receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disabilities receive the same level and quality of service from the staff and contractors of the EMRC.
6. People with disabilities have the same opportunities as other people to make complaints to the EMRC.
7. People with disabilities have the same opportunities as other people to participate in any public consultation by the EMRC.



FINANCIAL CONSIDERATIONS

Funding for projects will be provided for in the annual budget.

Adopted/Reviewed by Council

Next Review

Following the Ordinary Elections in 2011

Responsible Unit

Governance and Corporate Services



Draft Disability Access & Inclusion Plan

2010-2012

THIS PLAN IS AVAILABLE IN ALTERNATIVE FORMATS



TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL mail@emrc.org.au WEB www.emrc.org.au

This is printed on recycled paper.

Foreword

I have great pleasure in presenting the Eastern Metropolitan Regional Council's (EMRC) Disability Access and Inclusion Plan 2010 – 2012. This plan demonstrates our commitment to furthering the principles and meeting the objectives of the *Disability Services Act 1993*.

It is our intention to deliver facilities, services and events that are open, available and accessible to the whole community, regardless of ability, ethnicity, gender, age or any other perceived difference.

We are committed to achieving the seven desired outcomes of our Disability Access and Inclusion Plan 2010-2012, which are:

1. EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
2. People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disabilities have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disabilities receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disabilities receive the same level and quality of service from the staff and contractors of the EMRC.
6. People with disabilities have the same opportunities as other people to make complaints to the EMRC.
7. People with disabilities have the same opportunities as other people to participate in any public consultation by the EMRC.

Our Disability Access and Inclusion Plan 2010-2012 is a dynamic document and will be reviewed regularly. Feedback is welcomed at any time on this document.

CR GRAHAM PITTAWAY OAM
Chairman

Table of Contents

Foreword	ii
1 Introduction to the Eastern Metropolitan Regional Council (EMRC) .	1
Facts about Perth's Eastern Region	1
EMRC's Council	1
2 EMRC's Strategic Plan	2
Our Vision	2
Our Mission	2
Our Values	3
Our Stakeholders	3
3 EMRC's Facilities	4
4 EMRC's Services	6
Waste Management Services	6
Resource Recovery Business Unit.....	6
Regional Services	6
Governance and Corporate Services	6
5 EMRC's Access and Inclusion Policy Statement	7
8. EMRC's Access & Inclusion Implementation Plan	8
Outcome One.....	8
Outcome Two	9
Outcome Three	10
Outcome Four	11
Outcome Five	12

Outcome Six 12

Outcome Seven 13

6 Responsibility for Implementing the DAIP 14

7 Review and Evaluation Mechanisms 14

8 Feedback 14



1 Introduction to the Eastern Metropolitan Regional Council (EMRC)

The Eastern Metropolitan Regional Council (EMRC) is a progressive and innovative regional local government working on behalf of six metropolitan member councils located in Perth's eastern suburbs: Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and City of Swan.

Providing services in Waste Management, Environmental Management, Regional Development, and Risk Management, EMRC is a model of successful collaboration that has initiated projects delivering real benefits to the Region.

Facts about Perth's Eastern Region

Perth's Eastern Region stretches from the edge of the Perth CBD, along the Swan River, through both residential and industrial areas. It incorporates the Swan Valley's world-class wine district, as well as forests and prime agricultural land in the Darling Ranges.

Home to approximately 300,000 people from diverse cultural backgrounds and constituting around one-third of the metropolitan area, Perth's Eastern Region is one of the city's fastest growing areas. It encompasses about 2,100 square kilometres, including substantial parklands, river foreshore areas, national parks, state forests and water catchments.

The Region is a major transport hub, accommodating the international and domestic airports, as well as major roads and rail infrastructure linking Perth to regional centres in the state and to the rest of Australia.

Together, EMRC and the six member councils form an economic, social and environmental force with the strength to get things done and drive our communities forward.

Providing services in waste management, environmental management, regional development, and risk management, EMRC is a model of successful collaboration that has initiated projects delivering real benefits to the region.

EMRC's Council

The EMRC, constituted under the Local Government Act (1995), comprises the Member Councils of the Town of Bassendean, Cities of Bayswater, Belmont and Swan and the Shires of Mundaring and Kalamunda.



All Member Councils approved an Establishment Agreement in 1998, replacing the Constitution on which the EMRC was founded in 1983. The EMRC Establishment Agreement provides for each participant Council to appoint two elected members to be members of the Regional Council and one member to deputise for those members when either one of them is not available.



2 EMRC's Strategic Plan

EMRC's Strategic Plan for the Future 2008/09 to 2013/14 is the organisation's blueprint for the future. It establishes the objectives and strategies required to successfully achieve EMRC's vision. The document was developed in close collaboration with key stakeholders, including EMRC's Council, and was adopted in June 2008.

The Strategic Plan for the Future has been developed, as EMRC's "Plan for the Future" in accordance with the requirements of the Local Government Act 1995 (section 5.56) and associated regulations (19C & 19D), and is reviewed biennially.

The Strategic Plan for the Future has a focus on sustainability and is structured around four Key Focus Areas (KRAs):

KRA 1- Environmental Sustainability:

Our aim is to facilitate sustainable use and development of resources

KRA 2 - Social Opportunity:

Our aim is to facilitate diverse tourism, cultural and recreational opportunities

KRA 3 - Economic Development:

Our aim is to facilitate sustainable economic development and employment opportunities

KRA 4 - Good Governance:

Our aim is to be a responsive, progressive and responsible organisation

Our Vision

To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business.

Our Mission

The Eastern Metropolitan Regional Council by partnering with member Councils (and other stakeholders), facilitates strategies and actions for the benefit and sustainability of Perth's Eastern Region.



Our Values

- Excellence: Striving for excellence through the development of quality and continuous improvement
- Recognition: Valuing staff in a supportive environment that focuses on their wellbeing.
- Innovation: Focus on innovative approaches in projects and service delivery
- Responsiveness: Dynamic and flexible service delivery
- Integrity: Accountability and consistency in all that we do

Leaders ensure that the organisation's values are created and sustained by establishing the Council's strategic direction and providing an environment that encourages all staff to reach their potential in achieving the organisational outcomes

Our Stakeholders

Primary Stakeholders

- EMRC & Member Council Elected Members
- EMRC & Member Council Staff

Secondary Stakeholders

- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Regional Business Groups
- Regional Community & Reference Groups

Tertiary Stakeholders

- Customers and Clients
- Visitors and Tourists
- Investors
- Businesses
- Regional Volunteers
- Regional Residents



3 EMRC's Facilities.

The EMRC operations are run through the following facilities:

FACILITY	OPENING HOURS	SERVICES
<p>EMRC Administration Office 1st Floor Ascot Place 226 Great Eastern Hwy BELMONT WA 6104</p> <p>PO Box 234 BELMONT WA 6984</p> <p>Telephone (08) 9424 2222 Fax: (08) 9277 7598 Email: mail@emrc.org.au</p>	<p>Monday to Friday 8.30am to 5.00pm</p> <hr/> <p>Closed Weekends, public holidays and usually during the Christmas period</p>	<p>Corporate Services Waste Management Services Regional Services</p>
<p>Red Hill Waste Management Facility 1094 Toodyay Road RED HILL WA 6056</p> <p>PO Box 2026 MIDLAND WA 6936</p> <p>Telephone: (08) 9574 6235 (08) 9574 6447 Fax: (08) 9574 6300 Email: redhill@emrc.org.au</p>	<p>Monday to Friday 7.00am to 4.00pm</p> <p>Saturday 8.00am to 4.00pm</p> <p>Sunday 10.00am to 4.00pm</p> <hr/> <p>Closed Good Friday, Christmas Day and New Year's Day</p>	<p>Class III Landfill Class IV Landfill Composting Transfer Station</p>
<p>Hazelmere Recycling Centre 77 Lakes Road HAZELMERE WA</p> <p>Telephone: (08) 9274 7807 Email: hazelmere@emrc.org.au</p>	<p>Monday to Friday 7am to 3pm</p> <hr/> <p>Closed Weekends and public holidays</p>	<p>Timber Recycling Mattress Recycling Carpet Tile Recycling</p>



FACILITY	OPENING HOURS	SERVICES
Coppin Road Transfer Station Coppin Road MUNDARING WA	Saturday to Tuesday 8.00am - 4.00pm	Transfer Station
Mathieson Road Transfer Station Mathieson Road CHIDLOW WA	Thursday to Sunday 8.00am - 4.00pm	Transfer Station



4 EMRC's Services

Waste Management Services

This division operates the Red Hill Waste Management Facility, the Hazelmere Recycling Centre, and transfer stations in Chidlow, Mundaring, Walliston, and Woorloo; on behalf of the six member Councils.

Resource Recovery Business Unit

This unit aims to develop and implement resource recovery solutions that maximise the social, environmental and economic benefits to Perth's Eastern Region and minimise the amount of waste being directed to landfill. The Resource Recovery project aims to identify site and technology options for a resource recovery facility or park, which will provide a resource recovery solution for Perth's Eastern Region. Waste education services are also provided to support the Resource Recovery Project.

Regional Services

This division consists of Environmental Services, Risk Management Services and Regional Development. The division provides a range of services and projects focussed on environmental management, economic development, tourism development and advocacy. The focus is also on assisting member Councils and other clients in prevention of accidents and injuries through provision of a Risk consultancy and training service.

Governance and Corporate Services

This division provides administrative, organisational development and human resource, information technology, financial management, and marketing and communications services to the organisation and ensures that EMRC's operations comply with the relevant statutory requirements.



5 EMRC's Access and Inclusion Policy Statement

The EMRC is committed to achieving the seven desired outcomes of its Disability Access and Inclusion Policy. These are:

1. EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
2. People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disabilities have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disabilities receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disabilities receive the same level and quality of service from the staff and contractors of the EMRC.
6. People with disabilities have the same opportunities as other people to make complaints to the EMRC.
7. People with disabilities have the same opportunities as other people to participate in any public consultation by the EMRC.



8. EMRC's Access & Inclusion Implementation Plan

Outcome One

EMRC Council ensures that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly.

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Establish a Disability Access staff group to guide implementation of the DAIP	By January 2010	CEO
2.	Develop a Disability Access & Inclusion Policy and draft Disability Access and Inclusion Plan (DAIP)	By June 2010	CEO
3.	Consult with the Community on the DAIP Policy & Plan	By August 2010	CEO
4.	Provide information on EMRC's DAIP to the Community	Once adopted by Council	CEO
5.	Review and amend DAIP Policy & Plan	Biennial	CEO
6.	Lodge DAIP with the Disability Services Commission	Following adoption by Council	CEO
7.	Develop links between the DAIP and other EMRC plans and Strategies	By end 2010	Manager Organisational Development



Outcome Two

People with disabilities have the same opportunities as other people to access the services of, and any events organised by, the EMRC.

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that all events organised by the EMRC provide as a minimum: <ul style="list-style-type: none"> - Accessible parking - Accessible toilets - Promotional material available in alternative formats 	Ongoing	All
2.	Use a variety of media to publicise events	Ongoing	All
3.	Ensure that people with disabilities are considered when developing communication strategies	Ongoing	All



Outcome Three

People with disabilities have the same opportunities as other people to access the buildings and other facilities of the EMRC.

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Audit buildings and facilities owned by the EMRC to establish priorities for improvement	By June 2011	Waste Services Corporate Services
2.	Establish a programme and budget for access improvement	2011	Corporate Services



Outcome Four

People with disabilities receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Audit how staff provide information to the community to establish priorities and develop an action plan	By December 2010	Manager Organisational Development
2.	Ensure that information on Council functions, facilities and services is available in alternative formats if required	Ongoing	Marketing
3.	Place an advertisement in the local newspaper advising that alternative formats of information are available	Bi-Annual	Marketing
4.	Make electronic or hard copies of documents available in large print	Ongoing	All
5.	Make information available in other formats on request	Ongoing	All
6.	Enable website users to view a large print version of information	by 2012	Marketing
7.	Employment advertisements are available in alternative formats on request	Ongoing	Human Resources
8.	Review Position Description templates to ensure that they are non-discriminatory and do not exclude people with disabilities	Ongoing	Human Resources
9.	Employment Policy is reviewed to ensure it is non-discriminatory and does not exclude people with disabilities	By 2011	Human Resources
10.	Equal opportunity ethos is fostered among staff	Ongoing	Human Resources
11.	Identify and remove any barriers to employment	Ongoing	Human Resources



Outcome Five

People with disabilities receive the same level and quality of service from the staff and contractors of the EMRC.

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Disability Awareness Training is provided by Disability Services Commission (or another accredited trainer) to all staff and Councillors	By December 2010	Organisational Development
2.	EMRC's DAIP is distributed to Staff and Councillors	By December 2010	Organisational Development / CEO
3.	New Staff are provided EMRC's DAIP and relevant information	Ongoing	Human Resources
4.	Contractors are aware of the relevant requirements of the Disability Services Act and EMRC's DAIP.	By December 2010	Manager Administration & Compliance

Outcome Six

People with disabilities have the same opportunities as other people to make complaints to the EMRC.

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that complaints can be lodged via a number of means including fax, email, mail, verbal	Ongoing	CEO



Outcome Seven

People with disabilities have the same opportunities as other people to participate in any public consultation by the EMRC

NO	ACTION	TIMELINE	RESPONSIBILITY
1.	Ensure that public consultation venues organised by the EMRC provide as a minimum: <ul style="list-style-type: none"> - Accessible parking - Accessible toilets - Promotional material available in alternative formats 	Ongoing	All
2.	Ensure that any feedback or comments can be lodged via alternative formats including fax, mail or email	Ongoing	All



6 Responsibility for Implementing the DAIP

It is a requirement of the *Disability Services Act 1993* that all officers, employees, agents and contractors take practical measures to implement the DAIP. EMRC's DAIP sets out who is responsible for each action.

7 Review and Evaluation Mechanisms

The *Disability Services Act 1993* sets out the minimum review requirements for public authorities in relation to DAIPs. A DAIP team of key staff will be formed and will meet regularly to review progress on implementation. A report will be prepared each year on the implementation of the DAIP and will be reported through EMRC's Annual Report.

A report will also be prepared and forwarded annually to the Disability Services Commission.

8 Feedback

The Eastern Metropolitan Regional Council welcomes your feedback. If you would like to comment on our Disability Access and Inclusion Plan 2010-2012 or make a suggestion to improve access, please contact us by:

Tel: (08) 9224 2222

Fax: (08) 9277 7598

Email mail@emrc.org.au

Mail:

Eastern Metropolitan Regional Council
PO Box 234, Belmont WA 6984

In person:

1st Floor, Ascot Place
226 Great Eastern Hwy (Corner Kalgoorlie Street)
BELMONT WA 6104



Working for Perth's Eastern Region 

Eastern Metropolitan Regional Council

Ascot Place Administration Office
226 Great Eastern Highway
Belmont, WA, 6104

Phone: 9424 2222

Email: mail@emrc.org.au

Web: www.emrc.org.au



14.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-10987

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

- 1.1 ENVIRONMENTAL SERVICES ACTIVITY REPORT – FEBRUARY 2010 TO MAY 2010
(Ref: Committees-10984)

RECOMMENDATION

That the Information Bulletin be noted.

COUNCIL RESOLUTION

MOVED CR POWELL SECONDED CR LINDSEY

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

17 June 2010

COUNCIL INFORMATION BULLETIN

17 June 2010

(REF: COMMITTEES-10987)

TABLE OF CONTENTS

1 REGIONAL SERVICES

1.1 *ENVIRONMENTAL SERVICES ACTIVITY REPORT – FEBRUARY 2010 TO MAY 2010*
(Ref: Committees-10984)

1



1.1 REGIONAL SERVICES

ENVIRONMENTAL SERVICES ACTIVITY REPORT – FEBRUARY 2010 TO MAY 2010

REFERENCE: COMMITTEES-10984

PURPOSE OF REPORT

To provide Council with an overview of key Environmental Services activities undertaken during the period 1 February 2010 to 31 May 2010.

KEY ISSUES

- The EMRC Environmental Services is involved in delivering a range of services, projects and activities in partnership with its member Councils.
- The EMRC Environmental Services activities can be broadly described under environmental consulting, regional environmental advice and regional environmental projects.
- Communication of outcomes related to the EMRC Environmental Services assists in keeping Council and member Councils up to date on key areas of activity.

SOURCE OF REPORT

Director Regional Services
Manager Environmental Services

BACKGROUND

The EMRC Environmental Services business unit reports on key activities on an ongoing basis. The Strategic Plan 2008-2013 provides the framework for reporting under the objectives "To contribute towards regional biodiversity conservation and improved air, water and land quality" and "To address climate change issues within the region".

The projects relevant to the Environmental Services primary activities include the following:

- Provide environmental consultancy services;
- Regional environmental advice and advocacy;
- Develop and implement regional environmental projects including;
 - Regional Environmental Strategy (RES);
 - Eastern Hills Catchment Management Program (EHCMP);
 - Achieving Carbon Emissions Reduction Project (ACEr);
 - Perth Solar City Project;
 - Future Proofing Project (Regional Climate Change Adaptation Action Plan);
 - Water Campaign Program™; and
 - Swan and Helena River Management Framework.

REPORT

The following information is provided on key Environmental Services activities commenced or completed during the period 1 February 2010 to 31 May 2010.



Item 1.1 continued

Environmental Consulting

Achievements and outcomes during this reporting period include:

- Continuing to assist the Dieback Working Group, on a fee for service basis, to undertake the Group's Project Officer role and develop and implement a best management practice framework for local governments to manage Phytophthora Dieback. Activities have included:
 - Quarterly Dieback Working Group newsletter;
 - Arrangement of the 2010 Dieback Information Group Conference;
 - Revising and road testing the best management practice framework;
 - Development of media releases; and
 - Agendas and minutes.
- Assisting the City of Bayswater to develop its Local Environment Strategy. The strategy will provide a framework for the City of Bayswater's environmental management activities to enhance environmental outcomes for the City and ensure effective allocation of resources towards environmental management. The approach used to develop the strategy will include:
 - A review of current activities;
 - Desktop assessment of environmental management practices in other local government authorities; and
 - Consultation with City of Bayswater staff, elected members and community.
- Secured \$30,423.80 to undertake the Shire of Broome's Environmental Management Strategy. The Strategy will guide the Shire of Broome's environmental activities over the next five years and includes determining the key environmental challenges for the Shire and ways to overcome those.
- Continued assistance to the City of South Perth and Town of Victoria Park in progressing through the Water Campaign™.
- Sending letters to all WA metropolitan local governments offering consultancy support to assist them to undertake the Water Campaign™.
- Providing a quotation to the Town of Vincent to provide consultancy support to assist them to undertake the Water Campaign™.

Regional Advice and Advocacy

As part of its regional advisory role to member Councils, the EMRC Environmental Services, investigates and reports on a range of Australian and State Government strategies and plans relevant to the region.

Achievements and outcomes during this reporting period include:

- A submission was provided to the Swan River Trust on their Healthy Rivers Action Plan – Year 1 Review. Essentially the EMRC submission was supportive of the review as all targets were on track and that there was demonstrated improvements in water quality since the commencement of the Plan.
- Comments were provided to the Australian Government on Australia's Native Vegetation Framework. Recommendations included stronger measures for legal protection, monitoring and compliance for the protection of Australian native vegetation; that funding for NRM bodies like the Eastern Hills Catchment Management Program (EHCMP), who seek to protect and enhance native vegetation, be increased and streamlined; that current legislation should extend further than broad scale clearing with a stronger emphasis on protection and conservation of native vegetation taking into consideration habitat corridors and linkages and feeding sites for significant species.



Item 1.1 continued

- A submission was provided to the Department of Climate Change and Energy Efficiency on the National Building Energy Standard - Setting, Assessment and Rating Framework. Key submission recommendations included streamlining and standardising building energy standards and continuing to encourage building energy efficiency across all sectors.
- A submission was also provided to the Department of Climate Change and Energy Efficiency on the Prime Minister's Task Group on Energy Efficiency. Recommendations included that the Australian Government needs to be leading the way and demonstrating to all levels of government, industry and the community that it is serious about energy efficiency. Highlighting the need for increased incentives to uptake renewable energy across all sectors. All government buildings, vehicles etc need to be energy efficient as the community looks to the government for leadership on this issue. Encouraging the Australian Government to use existing community behaviour change programs to encourage energy efficiency such as Living Smart.
- EMRC Officers attended a second stakeholder briefing session to provide input into the WA Strategic Energy Initiative to 2030. The initiative indicates that renewable energy will be a major focus for the State Government in the years leading up to 2030.
- The Director Regional Services provided presentations on the Regional Climate Change Adaptation Action Plan to the Western Suburbs Regional Organisation of Councils (WESROC) in March 2010 and at the WALGA Climate Change Toolkit Launch held at the City of Bayswater on 12 April 2010.
- An EMRC Officer was appointed to the WALGA Senior Officer Group on Climate Change.
- A presentation was delivered by the Manager Regional Development on the Swan and Helena River Management Framework at a River Forum arranged by local MLA Lisa Baker.
- The Director Regional Services and Manager Environmental Services provided a briefing to the President of WALGA on the Swan and Helena River Management Framework and the Regional Climate Change Adaptation Action Plan.
- The Environmental Projects Officer attended a workshop on the National Building Energy Standard - Setting, Assessment and Rating Framework.

Recognition for Excellence

In March 2010, the ACER – Achieving Carbon Emissions Reduction Project was announced as a finalist in the WA Sustainable Energy Awards for Innovation and Excellence for 2010 within the category of Community and Regional Initiative.

Two nominations for the Eastern Hills Volunteer Engagement Model and for the Regional Climate Change Adaptation Action Plan were lodged for the National Awards of Local Government. The awards recognise, reward and promote the innovative work of local governments across Australia. The National Awards are an important component of the Government's new partnership with local government - showcasing unique local solutions to common problems.

The Regional Climate Change Adaptation Action Plan was also nominated for an award in the SULO Innovation in Sustainability Award. The SULO Innovation in Sustainability Award has been designed to celebrate and recognise individuals, groups or companies who have recently completed a successful, innovative and sustainable project. The award will be announced at the Enviro 2010 Conference in Melbourne in July 2010.

An application was lodged for the Riverprize Award for the Swan and Helena River Management Framework and a submission made to present at the International Riversymposium to be held in Perth at the Burswood in October 2010. The Riverprize is an internationally recognised award for outstanding achievement and excellence in river management.

The Environmental Services team also submitted an award for one of their community groups, the Blackadder Woodbridge Catchment Group, for the Kookaburra Awards. The Kookaburra Awards recognise individuals and organisations and projects that really make a difference. The nomination was for their innovation in landcare and catchment management.



Item 1.1 continued

Funding

COMMUNITY LED PROJECTS – SWAN RIVER TRUST

The Swan River Trust made a commitment in May 2010 to continue to fund the Community Led Projects – Eastern Hills Catchment Management Program in 2010/2011 providing \$99,000 to coordinate the program.

STATE NRM PROGRAM

Announcements were made in May 2010 that the EMRC had been successful in receiving \$34,459 for a native fish monitoring survey. Unfortunately the EMRC was not successful in a grant application for \$250,000 to undertake the Eastern Hills Tributaries Project however this project has also been included in a Regional and Local Community Infrastructure program funding application which is still to be determined (see below).

SWAN ALCOA LANDCARE PROGRAM (SALP)

The Eastern Hills Catchment Management Program was successful in receiving \$20,000 through the Swan Alcoa Landcare Program (SALP) for on ground works relating to the Eastern Hills Tributaries Project.

REGIONAL LOCAL COMMUNITY INFRASTRUCTURE PROGRAM

Announcements have still not been made on an application that was lodged in January 2010 under the Australian Government's Regional and Local Community Infrastructure Program (RLCIP) funding program for the Upper Swan River and East Tributaries Infrastructure Project.

The key sites, which form the basis of this Project, were identified by the WA Government in its Swan Canning Rivers Foreshore Assessment and Management Strategy (2008). The importance of immediate action at these sites was emphasised in the Swan and Helena Rivers Management Framework 2007, a document guiding member Councils, the EMRC and its partners in the ongoing management and development of the upper reaches of the Swan River.

The project will cover 9 sites/components across all EMRC member Councils. The entire project value is \$6.9 million including a request for \$4.1 million from the Australian Government.

LOCAL JOBS FUND PROGRAM

In this reporting period advice was received that the partnership submission developed between Perth NRM, Bridging the Gap and the EMRC for the Local Jobs Fund program titled "Building Future Community Capacity in Natural Resource Management had not been successful.

The Project would have provided employment and training opportunities to disadvantaged local people whilst increasing community capacity for on-ground natural resource management (NRM). Currently the majority of on-ground NRM works are undertaken by community volunteer groups. The capacity of these groups is decreasing due to an ageing membership, poor participation from the younger generation and an increasing scope of works.

Regional Projects

Regional projects continued to provide a strong focus for natural resource management, climate change and water and energy efficiency activities across the region, in conjunction with member Councils as outlined below.



Item 1.1 continued

Regional Environmental Strategy (RES)

In February 2010 Council approved the development of a new Regional Environmental Strategy (RES) to guide environmental activities for the period 2010 to 2015. The RES will reflect the many environmental and sustainability initiatives currently being undertaken by the EMRC and its member Councils and identify future needs. In the current reporting period a letter was sent to all member Council CEO's seeking nominations for a Regional Environmental Advisory Group (REAG) to guide the formation and implementation of the Strategy.

Eastern Hills Catchment Management Program (EHCMP)

The Eastern Hills Catchment Management Program is a highly successful partnership between the Shires of Kalamunda and Mundaring, City of Swan and the EMRC. The Program aims to achieve a co-ordinated strategic approach to the restoration of land, bushland and creek lines. The program engages with local community catchment groups and Friends of Groups across the region.

The focus for EHCMP in this reporting period has been on management and development activities as planting and restoration works are not undertaken in the summer period. Activities undertaken include:

- Identifying and developing submissions for ongoing funding to on ground projects on behalf of member Councils and Friends of and Catchment groups;
- Preparing and acquitting previous year grants funds;
- Delivering Bush Skills for the Hills. Courses conducted in this reporting period include Bushcare Basics, Living with Frogs, Birds and Snakes, two movie nights being the Burning Season and Thin Green Line and the Noongar Booja Cultural Walk.
- Four editions of Greenpage, landcare information newsletter, distributed to over 400 households in the Eastern Hills via email and the post; and
- Negotiated a Vocational Education and Training Program "Bush Skills for our Kids" with the Swan District Education Office.

Achieving Carbon Emissions Reductions (ACER) Program

The ACER Project was developed in 2009 by the EMRC as an initiative to encourage and support member Councils to monitor, report on and reduce their corporate carbon emissions. The ACER project also provides information and education to the community and local businesses in the region on reducing energy consumption and other climate change related issues.

Achievements and outcomes during this reporting period include:

- Development of a Home Energy Audit Kit for participating member Councils to cover gaps in existing Home Energy Audit Programs within the region;
- Marketing and promotional collateral developed for the program;
- Distributed a letter to member Councils encouraging joining the WALGA and Greensense Greenhouse Gas Emissions Reporting Platform;
- Continued to assist all six member Councils progress with reporting on their carbon emissions;
- Environmental Projects Officer attended a Carbon Accounting and Management training course in order to further assist member Councils in reporting on their carbon emissions.

Perth Solar City

The Solar Cities Program was established to encourage the adoption of renewable energy technologies and to facilitate behaviour change to improve energy efficiency. As part of the program the Perth Solar City project will trial and demonstrate a range of renewable energy projects within communities in Perth's Eastern Region and use community engagement strategies to achieve objectives.



Item 1.1 continued

Achievements and outcomes during this reporting period include:

- Development and launch of the Sustainable Communities Competition which included;
 - Attendance at a number of community events including the Perth Autumn Festival promoting the competition;
 - Promotion of the competition in local community newspapers;
 - Promotion of the competition in the EMRC and Greenpage newsletters;
 - Mail out of entry form to community groups in Perth's Eastern Region;
 - Placement of entry form at all member Council administration buildings and a number of community facilities; and
 - Engagement of Living Smart Facilitators to promote and encourage engagement in the competition.
- The official launch of Living Smart took place on 30 April 2010 at the Astor Theatre in Mount Lawley with Minister Penny Wong in attendance;
- Represented member Councils in the Perth Solar City Consortium;
- Facilitated three (3) meetings of the Perth Solar City Local Government Working Group;
- Attendance at the Perth Solar City Implementation Working Group monthly meetings;
- Continued to facilitate the Local Government demonstration projects and community engagement components for the Perth Solar City projects;
- Provided the Consortium Leader with responses to queries on the member Council demonstration projects; and
- Provided monthly and quarterly reporting to Western Power on the project's progress.

Future Proofing Perth's Eastern Region – Regional Climate Change Adaptation Action Plan

The Future Proofing Project identifies major regional climate change risks relevant to the EMRC and member Council assets and operations. Climate change represents a huge challenge for Local Government including impacts on infrastructure, land use planning, biodiversity, environmental health, fire and emergency services as well as parks and reserve management. Adaptation is about taking action to avoid, manage or reduce the consequences that will be brought about from climate events.

Achievements and outcomes during this reporting period include:

- Local Climate Change Adaptation Action Planning workshop held with Town of Bassendean staff and development of draft Local Climate Change Adaptation Action Plan;
- Local Climate Change Adaptation Action Planning workshop held with Shire of Kalamunda staff by the EMRC and consultants Coastal Zone Management;
- Draft Local Climate Change Adaptation Action Plan presented to the City of Belmont Environmental Committee and presentation by Professor Ray Wills CEO of the WA Sustainable Energy Association on impacts of climate change.
- Organisation of community workshops with Shire of Mundaring. Workshops will be facilitated by the EMRC and consultants Greensense;
- Discussions held on progressing Local Climate Change Adaptation Action Plan with City of Bayswater; and
- Draft Local Climate Change Adaptation Action Plan provided to City of Swan for comment.



Item 1.1 continued

Water Campaign™

All member Councils are participating in the Water Campaign™ on a regional basis, in partnership with the International Council for Local Environmental Initiatives (ICLEI). The Water Campaign™ Program provides a framework for Local Governments to improve water management at a corporate and community level. ICLEI has identified the regional approach taken in Perth's Eastern Region as a key strength and a potential model for other Local Governments to work on a regional basis in the Water Campaign™ process.

Achievements and outcomes during this reporting period include:

- The City of Bayswater commencing Milestone 2 in January 2010;
- The Town of Bassendean progressing through Milestone 4 with their Water Action Plan reporting and quantification;
- The Shire of Kalamunda continued progressing through Milestone 4;
- The Shire of Mundaring continued progressing through Milestone 4 with their Water Action Plan reporting and quantification;
- City of Belmont continued progressing through Milestone 5 undertaking re-inventory of corporate and community water consumption; and
- The City of Swan continued progressing through Milestone 1 and is currently undertaking a corporate inventory.

Swan and Helena River Management Framework

The Swan and Helena River Management Framework (SHRMF) provides a strategy that guides the ongoing sustainable management and development of the eastern reaches of the Swan River and its major tributary, the Helena River. To date five key documents have emerged from the framework to assist with trail interpretation, recreational path development and foreshore stabilisation activities. A heritage audit has been undertaken that maps the Aboriginal, natural and historic sites and statement of significance has been determined through extensive consultation and this work will provide input into the route, themes and interpretation of the regional recreational path. The research reports undertaken to date all highlight the need to conduct further consultation with the Aboriginal community to ensure that any future infrastructure including interpretation, trails and foreshore restoration works were sensitive to Aboriginal heritage and cultural issues.

The Regional Aboriginal Consultation Plan project will add value to previous work undertaken by seeking to streamline the Aboriginal consultation process for member Councils and to facilitate a process of engagement with the Aboriginal community which is inclusive and respectful of Aboriginal heritage and culture.

This project will be complemented by the Swan and Canning Rivers Iconic Trails Project (SCRITP) which aims to connect the community to the natural and cultural environment surrounding the Swan Canning Riverpark through the development of a network of trails. Co-ordinated by the Swan River Trust, stage one of the project is Noongar consultation which will be managed by Perth Region NRM and the South West Aboriginal Land and Sea Council. The EMRC is working in partnership on the SCRITP project to ensure synergies and opportunities are accrued in tandem with the development of the Regional Aboriginal Consultation Plan.

Achievements and outcomes during this reporting period include:

- Draft Regional Aboriginal Consultation Plan Project Plan completed;
- Presentation provided on the SHRMF at River Workshop organised by Lisa Baker MLA ;
- Attendance at the SCRITP steering group meeting;
- Attended a meeting with the South West and Aboriginal Land and Sea Council (SWALSC); and
- Commenced development of the Interpretation Plan with Consultants "Savagely Creative".



Item 1.1 continued

STRATEGIC/POLICY IMPLICATIONS

Environmental Services activities and projects are consistent with the outcomes and objectives of the EMRC Strategic Plan for the Future 2008 to 2013.

FINANCIAL IMPLICATIONS

All projects and activities have been undertaken in accordance with the 2009/2010 budgets adopted by Council.

SUSTAINABILITY IMPLICATIONS

The environmental management activities support sustainability principles and contribute toward the environmental, social, and economic benefits through water and energy savings, conservation and management of biodiversity and natural areas, environmental waste management and community education and engagement.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



15 REPORTS OF COMMITTEES

15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 1 JUNE 2010 (REFER TO MINUTES OF COMMITTEE - BLUE PAGES) REFERENCE: COMMITTEES-10953

The minutes of the Chief Executive Officers Advisory Committee meeting held on **1 June 2010** accompany and form part of this agenda – (refer to blue section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officers Advisory Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.1) be adopted.

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR CUCCARO

THAT THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORT (SECTION 15.1) BE ADOPTED.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

1 June 2010

(REF: COMMITTEES-10953)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 226 Great Eastern Highway, Belmont on Tuesday 1 June 2010. The meeting commenced at **12:30pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS^P	1
	5.1 <i>CONFIRMATION OF MINUTES OF CEOAC MEETING 7 APRIL 2010</i> <i>(Ref: Committees-10720)</i>	1
6	PRESENTATIONS	1
	6.1 <i>RAIL TO AIRPORT PRESENTATION</i>	1
7	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
8	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
9	REPORTS OF OFFICERS	2
	9.1 <i>ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: Committees-10984)</i>	2
10	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
11	GENERAL BUSINESS	2
	11.1 <i>REGIONAL EVENTS</i>	2
12	FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE	3
13	DECLARATION OF CLOSURE OF MEETING	3



12 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **6 July 2010 (informal)** at **Shire of Mundaring** commencing at 12.30pm with lunch at 12noon.

Chief Executive Officers Advisory Committee (CEOAC) meetings commence at 12:30pm:

Tuesday	6 July (informal)	at	Shire of Mundaring
Tuesday	3 August	at	EMRC Administration Office
Tuesday	7 September (informal)	at	City of Swan
Tuesday	5 October	at	EMRC Administration Office
Tuesday	16 November (informal)	at	Town of Bassendean

13 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 12:36pm.



**15.2 TECHNICAL ADVISORY COMMITTEE MEETING HELD 3 JUNE 2010
(REFER TO MINUTES OF COMMITTEE - YELLOW PAGES)
REFERENCE: COMMITTEES-10913**

The minutes of the Technical Advisory Committee meeting held on **3 June 2010** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Technical Advisory Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Technical Advisory Committee report (Section 15.2) be adopted.

COUNCIL RESOLUTION

MOVED CR CUCCARO

SECONDED CR LINDSEY

THAT THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORT (SECTION 15.2) BE ADOPTED.

CARRIED UNANIMOUSLY

TECHNICAL ADVISORY COMMITTEE

MINUTES

3 June 2010

(REF: COMMITTEES-10913)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 3 June 2010**. The meeting commenced at **12.30pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	1
	5.1 <i>MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 8 APRIL 2010 (Ref: Committees-10577)</i>	1
6	PRESENTATIONS	1
7	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
8	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
9	REPORTS OF OFFICERS	3
	9.1 <i>2010-2011 SCHEDULE OF FEES AND CHARGES FOR WASTE MANAGEMENT (Ref: Committees-10912)</i>	3
	9.2 <i>GAVIN WATTERS MEMORIAL ROAD AT RED HILL WASTE MANAGEMENT FACILITY (Ref: Committees-10916)</i>	13
	9.3 <i>TENDER 2010-02 SUPPLY AND INSTALLATION OF AN OUTDOOR FIXED ELECTRICAL GRINDING SYSTEM (Ref: Committees-10930)</i>	16
	9.4 <i>RISK MANAGEMENT CONSULTING RATES AND TRAINING COURSE FEES 2010/2011 (Ref: Committees-10993)</i>	22
	9.5 <i>ENVIRONMENTAL SERVICES CONSULTING RATES 2010/2011 (Ref: Committees-10999)</i>	27
10	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	32
11	GENERAL BUSINESS	32
12	FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE	32
13	DECLARATION OF CLOSURE OF MEETING	32



7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 2010-2011 SCHEDULE OF FEES AND CHARGES FOR WASTE MANAGEMENT

REFERENCE: COMMITTEES-10912

PURPOSE OF REPORT

The purpose of the report is to provide Council with the proposed 2010/2011 Schedule of Fees and Charges for the disposal of waste for adoption.

KEY ISSUES AND RECOMMENDATION(S)

- It is proposed that the 2010/2011 base waste disposal fee be set at \$38.00/tonne (ex GST).
- It is proposed that the member Council contribution to the Secondary Waste Reserve be increased to \$22.00 per tonne (ex GST), a \$2.00/tonne (ex GST) increase over the 2009/2010 contribution.
- It is proposed to leave the Waste Education levy unchanged at \$2.00/tonne (ex GST).
- The price for cars and station wagons are proposed to increase by approximately 6% (one dollar).
- The cost of member Council tip passes, trailers, horse floats, utes and vans are proposed to increase by approximately 3%.
- The Commercial/General Waste fee is proposed to be increased from the current rate of \$90.45/tonne to \$93.18/tonne (ex GST), an increase of 3.02%.
- Fees for the disposal of green waste are proposed to be increased, and the increase is proposed to be countered by a similar or greater reduction in the price for the purchase of compost.
- Fees for the disposal of asbestos are proposed to be increased by more than initially envisaged in order to contain the tonnages of asbestos received at Red Hill.
- Fees for the disposal of waste timber at the Hazelmere Timber Recycling Centre are proposed to remain largely unchanged except for an adjustment to the gradings for contaminated timber.
- A detailed presentation of all other changes to waste fees and charges is contained in the report.

Recommendation(s)

That:

1. The 2010/2011 Draft Fees and Charges for Waste Management, forming the attachment to this report, be adopted and be effective as from 1 July 2010.
2. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

SOURCE OF REPORT

Acting Director Waste Services

BACKGROUND

Each year a Schedule of Fees and Charges is prepared as a basis for the development of EMRC's Budget.

At its meeting held 2 June 1999 Council adopted a methodology for financing the proposed secondary waste processing facility which included a Secondary Waste Disposal Charge of \$2.00/tonne to be increased each year by \$2.00/tonne.



Item 9.1 continued

A system of discounted fees for large volumes of commercial waste was adopted as a Confidential Item by Council in its meeting held 2 December 2004. That discount structure has continued largely unchanged since that resolution.

REPORT

The proposed Fees and Charges are outlined in the attachment to this report. In the discussion below, all fees are exclusive of GST.

Member Councils

Landfill levy is set by the State Government and announced in its annual budget. An increase to the landfill levy was not included in the 2010/2011 State Budget handed down on 20 May 2010, and thus the landfill levy component of the fees and charges remains at \$28.00/tonne.

The Waste Education levy is proposed to remain unchanged at \$2.00/tonne.

The annual \$2.00/tonne increase in contributions to the Secondary Waste Reserve by member Councils, adopted at the June 1999 meeting, has been added to the current 2009/2010 rate of \$20.00/tonne, bringing the Secondary Waste Reserve contribution to \$22.00/tonne for the 2010/2011 Financial Year.

The Base Tipping Fee is proposed to be increased from \$33.00/tonne to \$38.00/tonne. This increase seeks to compensate for declining income from commercial waste. Income from commercial waste has previously subsidised the member Council Base Tipping Fee.

Councils – Other

Fee increases of about 3% are proposed for tip pass fees to provide for inflation. The fees for WMRC Domestic and WMRC Commercial are contractually identical to the member Council and Commercial waste fees, and so are increased in line with increases to each of those fees.

General Waste

The commercial/general waste disposal rates are proposed to be increased from \$90.45/tonne to \$93.18/tonne. This represents an increase of 3%.

The discount structure was altered for 2009/2010, changing former discount thresholds of 15,000 and 25,000 tonnes per annum to 25,000 and 50,000 tonnes per annum. The discount amounts at each threshold remained the same as former years, with a \$4.55/tonne discount at the first threshold and a further \$4.55/tonne at the second threshold.

The combination of the large price increase between 2008/2009 and 2009/2010 (\$4.00/tonne increase) and the increase in discount thresholds was flagged in a report to Council at its 26 February 2009 meeting as potentially leading to substantial declines in commercial tonnages. That report also indicated:

“In the event that tonnages decline dramatically, the EMRC may need to increase member Council waste disposal fees, or reconsider support for programmes that are undertaken on behalf of member Councils.”

Tonnages did decline significantly over the financial year, with commercial waste tonnages dropping 28% from 155,706 tonnes in 2008/2009 to an anticipated 112,000 tonnes for 2009/2010. A further factor in the decline is the Global Financial Crisis and an increase in landfill levy from \$8.00/tonne to the end of 2009 to \$28.00/tonne from 1 January 2010. These two factors suggest a decline in the overall quantity of waste disposed of to landfill, suggesting that the EMRC will need to work harder if it is to maintain current tonnages.

EMRC officers have had discussions with key commercial waste customers to gain an understanding of likely tonnages received at certain price points. These discussions confirm that waste tonnages to landfill have dropped significantly, and that commercial waste customers are actively developing disposal options that do not include Red Hill (such as waste sorting, transporting waste out of Perth and similar measures).



Item 9.1 continued

The discussions also confirm that the EMRC may be able to attract the budgeted 112,000 tonnes of commercial waste if it keeps price increases to 3% and amends the discount thresholds to previous levels. These measures are proposed to minimise the impact of increased costs on member Councils.

The charges for trailers, tip passes etc. are proposed to all increase between one and two dollars. These increases are in line with fees at other waste facilities in the region.

Greenwaste

In 2009/2010, the fees for greenwaste were adjusted to reduce the supply of greenwaste to Red Hill and increase the purchase of compost and mulch. This was done to help with current concerns of an oversupply of mulch and compost. The approach had some success in encouraging the purchase of compost and mulch from Red Hill, but did not reduce the supply of greenwaste. The increased landfill levy is anticipated to further encourage supply of greenwaste. As a result, a further price increase of \$3.00/tonne for uncontaminated member Council greenwaste and \$2.00/tonne for commercial greenwaste is proposed, bringing both to the same price of \$32.00/tonne.

The abovementioned increase in greenwaste disposal cost will be balanced by a new sale price for member Councils purchasing Mulch Compost and Soil Compost, with the prices reducing by \$3.50/tonne and \$7.50/tonne respectively.

The fee for Mobile Garbage Bin (MGB) greenwaste will continue to be indexed to the waste disposal fee less landfill levy, and the sale price for Soil Compost (produced from MGB greenwaste) will be reduced by \$4.32/tonne for commercial customers.

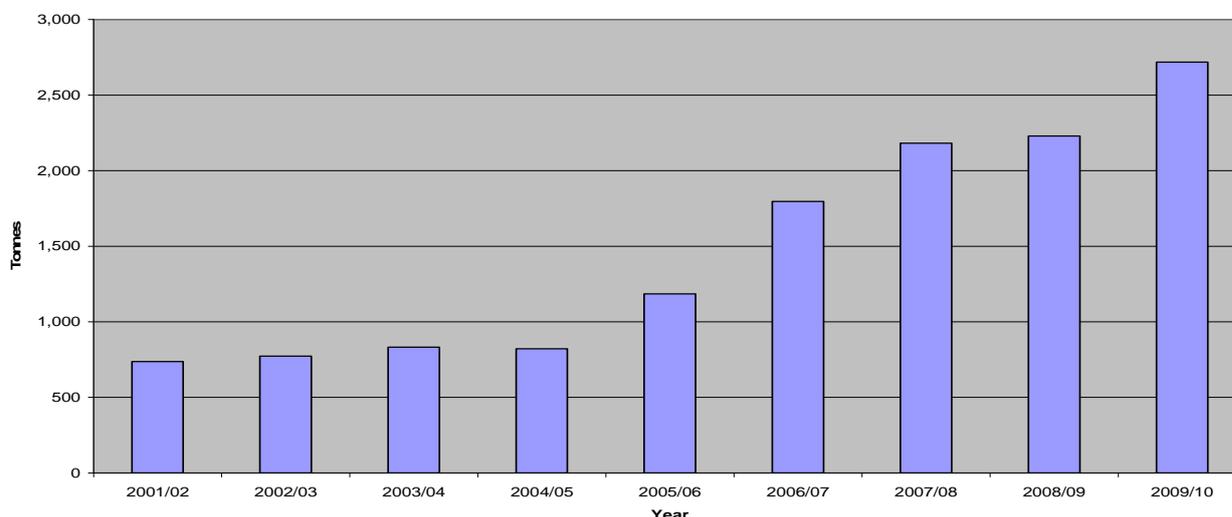
The option of green waste disposal at Hazelmere is proposed to be continued, with the price unchanged. Green waste disposal at Hazelmere has not yet commenced.

From time to time greenwaste that is shredded to EMRC's specification is brought to Red Hill Waste Management Facility for disposal. It is proposed that a fee of \$3.64/tonne is charged for this greenwaste as this is just added in the greenwaste area.

Special wastes

The draft fees and charges endorsed by Council at its meeting on 22 April 2010 proposed to increase the fee for commercial asbestos disposal from \$94.55/tonne to \$100.00/tonne, and the fee for the disposal of asbestos from member Council residents from \$80.91/tonne to \$82.73/tonne. These increases were proposed to control the asbestos tonnages at Red Hill. Data has since been collated on the amount of asbestos received, and is represented graphically below.

Annual asbestos tonnages





Item 9.1 continued

Due to the substantial growth in asbestos tonnages over the past three to four years, and especially the last year, prices are proposed to be increased by a greater amount than initially envisaged. The price for commercial asbestos disposal is proposed to increase from \$94.55/tonne to \$109.09/tonne, the fee for the disposal of asbestos from member Council residents from \$80.91/tonne to \$90.91/tonne, and the minimum charge from \$13.64 to \$18.18. These are increases of 15.38%, 12.36% and 33.30% respectively.

Disposal fees for tyres are increased by between 10% and 15% (equivalent to \$0.50 per tyre inclusive of GST). All tyres received at Red Hill are required to be sent off-site, and the cost of appropriate tyre disposal has not changed for several years. A price increase is anticipated from tyre disposers for 2010/2011.

The disposal fees for Class III and Class IV waste are proposed to be increased by about 3% to cover inflation. The disposal fee for Class V waste to be concrete encapsulated is proposed to be increased from \$550.00/tonne to \$600.00/tonne to reflect anticipated increases in concrete prices through 2010/2011. The EMRC does not currently receive any Class V waste for encapsulation.

Due to additional hours spent on Waste Acceptance Approvals for Class IV than Class III it is proposed that a separate fee be introduced for Administration Charge - Class IV. The proposed fee for Administration Charge – Class III is \$63.64 (increase of 27.28%) and the new fee for Administration Charge – Class IV is \$86.36 (increase of 72.72%).

Hazelmere

The volumetric and tonnage fees for the acceptance of timber waste are proposed to remain largely unchanged. The only change is to remove the Grade 3 classification, and rename Grade 4 as “contaminated”, and reduce the price for contaminated timber waste to the anticipated costs for managing the contamination. This change is proposed to simplify pricing for the EMRC and its customers.

Sale of materials

It is proposed to increase the commercial price of Mulch Compost by 3%, but reduce the price for Soil Compost and Mulch Compost to Member Councils. The new sale price for member Councils purchasing Mulch Compost and Soil Compost are reduced by \$3.50/tonne and \$7.50/tonne respectively to balance with the increase in greenwaste disposal cost.

Volumetric prices are also introduced for Mulch Compost and Soil Compost. These changes are made to continue to encourage compost sales.

The Coloured Mulch with Fire Retardant product is proposed to be discontinued due to difficulties in obtaining a reliable source of fire retardant colourant, and the price for Wood Chip (fines) is proposed to be increased to match the price for EcoChip given both now have strong markets. These price adjustments do not impact on contracts with Laminex and Broiler Growers WA, as both contracts specify prices with price escalation clauses.

With the reduction in pricing for compost products, the former discounts of 25% and 30% on the sale price for single orders of a particular product in excess of 200 and 1,000 tonnes respectively are proposed to be reduced to discounts of 15% and 20% respectively.

STRATEGIC/POLICY IMPLICATIONS

The Fees and Charges have been developed to minimise the environmental impact of waste disposal and improve member Council and EMRC financial viability.

Income from commercial waste over and above the variable costs of landfill operation reduces the waste disposal costs for the member Councils and contributes to EMRC surpluses that fund other programmes.



Item 9.1 continued

FINANCIAL IMPLICATIONS

The Fees and Charges have been developed to ensure that the Red Hill and Hazelmere operations are undertaken in a fiscally responsible manner.

SUSTAINABILITY IMPLICATIONS

The Fees and Charges will ensure the Red Hill Waste Management Facility and Hazelmere Recycling Centre are operated in a socially, environmentally and financially responsible manner.

MEMBER COUNCIL IMPLICATIONS

An estimate has been made of the financial implications of the proposed fees and charges based on projected member Council municipal waste and green waste tonnes.

Member Council	Implication Details
Town of Bassendean	Increase in disposal costs of approximately \$36,880 (ex GST)
City of Bayswater	Increase in disposal costs of approximately \$228,960 (ex GST)
City of Belmont	Increase in disposal costs of approximately \$105,980 (ex GST)
Shire of Kalamunda	Increase in disposal costs of approximately \$170,320 (ex GST)
Shire of Mundaring	Increase in disposal costs of approximately \$116,790 (ex GST)
City of Swan	Increase in disposal costs of approximately \$402,790 (ex GST)

ATTACHMENT(S)

Fees and charges sheet (Ref: Committees-10917)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. The 2010/2011 Draft Fees and Charges for Waste Management, forming the attachment to this report, be adopted and be effective as from 1 July 2010.
2. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

Mr Purdy asked if recycling is having an effect on tonnages from member Councils. The Chief Executive Officer explained that this is unlikely and advised that the recycling volumes are static but there is probably a reduction in municipal waste due to the Global Financial Crisis and the other regional councils are experiencing similar statistics.



Item 9.1 continued

The Chief Executive Officer spoke about the need to increase the member Council disposal fee and gave the following overview:

- As reported in the half year budget review and evidenced by the tonnage reports provided in previous Information Bulletins, the tonnages for 2009/2010 are down on budget and on the previous year's actuals.
- At the end of May Member Council tonnages are down 5K tonnes on the half year forecast (down 17K tonne on budget).
- Total Class III tonnes are down 12,236 on the half year forecast (down 46,367 on budget).
- This equates to a reduction of income of approximately \$2,000,000 on budget (applying base tipping fee).
- This has been offset by approximately 8,000 tonne of unbudgeted class IV material (mainly from the Midland Redevelopment Authority).
- That trend for class III material is predicted to continue into 2010/2011.
- It is believed the tonnages are being affected by the GFC, the financial situation in Greece and the EU, successive interest rate increases and increases in utility costs which have left consumers with less disposable income and reduced consumer optimism. In short we are consuming less. There is also competition in the landfill market with South Cardup opening up and a Cleanaway site in Bunbury attracting metropolitan customers.
- The reduction in tonnages being generated is also being reported by commercial operators e.g. Cleanaway and with the other metro regional Councils.
- On the positive side of things, this extends the life of Red Hill with air space being conserved.
- On the down side, it leads to less income from commercial customers to subsidise the gate fee for member Councils.
- Based on budget preparations to date the organisation is facing a Normal Operating Result deficit.
- By comparison EMRC budgeted for an approximate \$1,000,000 Normal Operating Surplus this year (2009/2010), albeit this had to be reduced by around half at the half year budget review.
- As a minimum a Normal Operating Result Surplus of \$200K should be budgeted, which is approximately another \$2 per tonne on the member Council base tipping fee which would take it from \$38.00 per tonne to \$40.00 (ex GST) per tonne for 2010/2011.

Mr Purdy asked that the Chief Executive Officer provide a briefing note in regards to the amendment in the report. The Chief Executive Officer agreed to provide a briefing note and proposed that the words "with the base tipping fee for member Councils to increase by a further \$2.00 per tonne to \$40.00 per tonne (ex GST)" be added to recommendation 1.

AMENDMENT

Discussion ensued and the committee agreed that the words "with the base tipping fee for member Councils to increase by a further \$2.00 per tonne to \$40.00 per tonne (ex GST)" be added to recommendation 1 as follows:

1. The 2010/2011 Draft Fees and Charges for Waste Management, forming the attachment to this report, be adopted and be effective as from 1 July 2010 with the base tipping fee for member Councils to increase by a further \$2.00 per tonne to \$40.00 per tonne (ex GST).



Item 9.1 continued

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR PEARSON

That:

1. The 2010/2011 Draft Fees and Charges for Waste Management, forming the attachment to this report, be adopted and be effective as from 1 July 2010 with the base tipping fee for member Councils to increase by a further \$2.00 per tonne to \$40.00 per tonne (ex GST).
2. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR LINDSEY

THAT:

1. THE 2010/2011 DRAFT FEES AND CHARGES FOR WASTE MANAGEMENT, INCLUDING AN ADDITIONAL \$2.00 INCREASE TO THE BASE TIPPING FEE AND RELATING FEES, FORMING THE ATTACHMENT TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2010 WITH THE BASE TIPPING FEE FOR MEMBER COUNCILS TO INCREASE BY A FURTHER \$2.00 PER TONNE TO \$40.00 PER TONNE (EX GST).
2. THE RELEVANT FEES AND CHARGES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.

CARRIED UNANIMOUSLY

EASTERN METROPOLITAN REGIONAL COUNCIL
2010/2011 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES

Description	Unit	Jan-Jun 2010		Jan-Jun 2010		2010/2011		2010/2011	% Inc Exc. GST
		Charges with no GST \$	Value of GST \$	Charges inc GST \$	Charges with no GST \$	Value of GST \$	Charges inc GST \$		
Waste Management Charges									
Disposal Rates									
Member Councils									
	1 tonne								
Base Tipping Fee		33.00	3.30	36.30	40.00	4.00	44.00		21.21%
CWES Levy		2.00	0.20	2.20	2.00	0.20	2.20		0.00%
Secondary Waste Reserve		20.00	2.00	22.00	22.00	2.20	24.20		10.00%
Landfill Levy		28.00	2.80	30.80	28.00	2.80	30.80		0.00%
Total Member Council disposal rate - (*)		83.00	8.30	91.30	92.00	9.20	101.20		10.84%
Councils - Other									
WMRC - Domestic - (*)	1 tonne	83.00	8.30	91.30	92.00	9.20	101.20		10.84%
WMRC - Commercial	1 tonne	90.45	9.05	99.50	93.18	9.32	102.50		3.02%
Domestic Refuse Tip Pass (Gidgegannup @ 3bags/wk)	n/a	3.50	0.35	3.85	3.64	0.36	4.00		4.00%
Council Refuse Tip Passes - Cars (up to 200kg)	n/a	16.36	1.64	18.00	16.36	1.64	18.00		0.00%
Council Refuse Tip Passes - Trailers (up to 500kg)	n/a	30.00	3.00	33.00	30.91	3.09	34.00		3.03%
General Waste									
Cars / Station Wagons	n/a	14.55	1.45	16.00	15.45	1.55	17.00		6.22%
Trailers (6 x 4)	n/a	30.00	3.00	33.00	30.91	3.09	34.00		3.03%
Trailers (6 x 4) High Sides	n/a	34.55	3.45	38.00	35.45	3.55	39.00		2.62%
Tandem/ Horse Floats (< 1 tonne)	n/a	63.64	6.36	70.00	65.45	6.55	72.00		2.85%
Vans / Utes	n/a	27.27	2.73	30.00	28.18	2.82	31.00		3.33%
Commercial (General)	1 tonne	90.45	9.05	99.50	93.18	9.32	102.50		3.02%
Minimum Commercial Charges		45.45	4.55	50.00	45.45	4.55	50.00		0.00%
Greenwaste									
Greenwaste - uncontaminated (Member Councils)	1 tonne	29.00	2.90	31.90	32.00	3.20	35.20		10.34%
Greenwaste - MGB (Member Councils)	1 tonne	55.00	5.50	60.50	64.00	6.40	70.40		16.36%
Greenwaste - uncontaminated (Commercial)	1 tonne	30.00	3.00	33.00	32.00	3.20	35.20		6.67%
Minimum uncontaminated greenwaste charge		15.00	1.50	16.50	15.00	1.50	16.50		0.00%
Greenwaste - uncontaminated (to Hazelmere)	1 tonne	43.55	4.35	47.90	46.55	4.66	51.21		6.90%
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	0.00	0.00	0.00	3.64	0.36	4.00		N/A
(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)									
(*) 2010/2011 - Inclusive of \$22.00 Secondary Waste Reserve and \$2.00 CWES Levy.									

EASTERN METROPOLITAN REGIONAL COUNCIL
2010/2011 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES

Description	Unit	Jan-Jun 2010		Jan-Jun 2010 Charges inc GST \$	2010/2011		2010/2011 Charges inc GST \$	% Inc Exc. GST
		Charges with no GST \$	Value of GST \$		Charges with no GST \$	Value of GST \$		
<u>Waste Management Charges continued ..</u>								
<u>Disposal Rates continued..</u>								
<u>Special Wastes</u>								
Asbestos	1 tonne	94.55	9.45	104.00	109.09	10.91	120.00	15.38%
Asbestos - Member Council residents only	1 tonne	80.91	8.09	89.00	90.91	9.09	100.00	12.36%
Asbestos - Minimum Charge		13.64	1.36	15.00	18.18	1.82	20.00	33.28%
Car Bodies - Commercial	each	18.18	1.82	20.00	18.18	1.82	20.00	0.00%
Car Bodies - Member Council residents only	each	9.09	0.91	10.00	9.09	0.91	10.00	0.00%
Quarantine Waste	1 tonne	105.00	10.50	115.50	110.00	11.00	121.00	4.76%
Burial Fee (for immediate burial requirements)	n/a	122.73	12.27	135.00	122.73	12.27	135.00	0.00%
Handling Fee (for special handling requirements)	n/a	122.73	12.27	135.00	122.73	12.27	135.00	0.00%
Tyre Disposal (off rim)	each	2.73	0.27	3.00	3.18	0.32	3.50	16.48%
Tyre Disposal (with rim)	each	5.45	0.55	6.00	5.91	0.59	6.50	8.44%
Tyre Recovery Charges (for tyres at the landfill face)	each	20.00	2.00	22.00	22.00	2.20	24.20	10.00%
Mattress disposal fee (to Red Hill)	each	5.00	0.50	5.50	5.00	0.50	5.50	0.00%
Computers, Computer Monitors or Televisions	each	4.55	0.45	5.00	4.55	0.45	5.00	0.00%
Wash Facility Fee	n/a	31.82	3.18	35.00	31.82	3.18	35.00	0.00%
Class III Waste	1 tonne	90.45	9.05	99.50	93.18	9.32	102.50	3.02%
Class III Contaminated Soil	1 tonne	75.82	7.58	83.40	78.09	7.81	85.90	2.99%
Class IV Waste	1 tonne	113.18	11.32	124.50	116.58	11.66	128.24	3.00%
Class IV Contaminated Soil	1 tonne	99.45	9.95	109.40	102.44	10.24	112.68	3.01%
Class V Waste	1 tonne	550.00	55.00	605.00	600.00	60.00	660.00	9.09%
Administration Charge - Class III (for waste acceptance approvals)	consignment	50.00	5.00	55.00	63.64	6.36	70.00	27.28%
Administration Charge - Class IV (for waste acceptance approvals)	consignment	50.00	5.00	55.00	86.36	8.64	95.00	72.72%
<u>Hazelmere</u>								
Mattress disposal fee	each	10.00	1.00	11.00	10.00	1.00	11.00	0.00%
Mattress disposal fee (Member Council)	each	5.00	0.50	5.50	5.00	0.50	5.50	0.00%
<u>Wood Waste (per cubic metre)</u>								
- Grade 1	1 m3	5.00	0.50	5.50	5.00	0.50	5.50	0.00%
- Grade 2	1 m3	6.36	0.64	7.00	6.36	0.64	7.00	0.00%
- Grade 3	1 m3	9.09	0.91	10.00	NOT APPLICABLE			N/A
- Contaminated	1 m3	18.18	1.82	20.00	13.64	1.36	15.00	-24.98%
<u>Wood Waste (per tonne)</u>								
- Grade 1	1 tonne	50.00	5.00	55.00	50.00	5.00	55.00	0.00%
- Grade 2	1 tonne	63.64	6.36	70.00	63.64	6.36	70.00	0.00%
- Grade 3	1 tonne	90.91	9.09	100.00	NOT APPLICABLE			N/A
- Contaminated	1 tonne	181.82	18.18	200.00	136.36	13.64	150.00	-25.00%
(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)								

EASTERN METROPOLITAN REGIONAL COUNCIL
2010/2011 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES

Description	Unit	Jan-Jun 2010		Jan-Jun 2010		2010/2011		2010/2011	% Inc Exc. GST
		Charges with no GST \$	Value of GST \$	Charges inc GST \$	Charges with no GST \$	Value of GST \$	Charges inc GST \$		
Waste Management Charges continued ..									
Sale of Materials (all ex stockpile, minimum 10 tonnes)									
Mixed clay/fill (purchaser to load)	1 tonne	0.50	0.05	0.55	0.50	0.05	0.55		0.00%
Ferricrete	1 tonne	11.00	1.10	12.10	11.00	1.10	12.10		0.00%
Manufactured Products (per cubic metre)									
Mulch Compost	1 m3	NOT APPLICABLE			13.91	1.39	15.30		N/A
Soil Compost	1 m3	NOT APPLICABLE			16.36	1.64	18.00		N/A
Coloured Chip	1 m3	30.00	3.00	33.00	30.00	3.00	33.00		0.00%
Coloured Mulch with Fire Retardant	1 m3	40.00	4.00	44.00	NOT APPLICABLE				N/A
Wood Chip (unscreened secondary ground) - Hazelmere	1 m3	5.50	0.55	6.05	5.50	0.55	6.05		0.00%
EcoChip Mulch - Hazelmere	1 m3	10.91	1.09	12.00	10.91	1.09	12.00		0.00%
Wood Chip (fines) - Hazelmere	1 m3	8.18	0.82	9.00	10.91	1.09	12.00		33.34%
Manufactured Products (per tonne)									
Mulch Compost	1 tonne	22.50	2.25	24.75	23.18	2.32	25.50		3.02%
Mulch Compost (Member Council)	1 tonne	22.50	2.25	24.75	19.00	1.90	20.90		-15.56%
Soil Compost	1 tonne	22.50	2.25	24.75	18.18	1.82	20.00		-19.20%
Soil Compost (Member Councils)	1 tonne	22.50	2.25	24.75	15.00	1.50	16.50		-33.33%
Coloured Chip	1 tonne	150.00	15.00	165.00	150.00	15.00	165.00		0.00%
Coloured Mulch with Fire Retardant	1 tonne	200.00	20.00	220.00	NOT APPLICABLE				N/A
Wood Chip (unscreened secondary ground) - Hazelmere	1 tonne	27.27	2.73	30.00	27.27	2.73	30.00		0.00%
EcoChip Mulch - Hazelmere	1 tonne	54.55	5.45	60.00	54.55	5.45	60.00		0.00%
Wood Chip (fines) - Hazelmere	1 tonne	40.91	4.09	45.00	54.55	5.45	45.00		33.34%
Trailer Loaded Products (per scoop)									
Soil Compost	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00		0.00%
Mulch Compost	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00		0.00%
EcoChip Mulch	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00		0.00%
Colour Chip	1 scoop	13.64	1.36	15.00	13.64	1.36	15.00		0.00%
Ferricrete	1 scoop	NOT APPLICABLE			9.09	0.91	10.00		N/A
(Material purchases in excess of 200 tonnes and 1,000 over financial year are subject to a reduction of 15% and 20% respectively.)									



9.2 GAVIN WATTERS MEMORIAL ROAD AT RED HILL WASTE MANAGEMENT FACILITY

REFERENCE: COMMITTEES-10916

PURPOSE OF REPORT

To seek Council approval for the naming of a key road within the Red Hill Waste Management Facility as "Watters Road" in the memory of the late Gavin Watters.

KEY ISSUES AND RECOMMENDATION(S)

- The late Gavin Watters made a substantial contribution to the EMRC, including being instrumental in the establishment of the Red Hill Waste Management Facility in the 1980's and being Chief Executive Officer of the EMRC from 1992 until 2009. Gavin passed away on 21 February 2010.
- At the Chairman's suggestion a memorial within Perth's Eastern Region was considered to remember Gavin's legacy. Due to recent road-building activities at Red Hill, a significant road is currently unnamed. This road will be a spine road for future landfill activities, and could be named after Gavin Watters.

Recommendation(s)

That, subject to approval from the family of the late Gavin Watters, the road indicated on the attached plan be named "Watters Road".

SOURCE OF REPORT

Acting Director Waste Services

BACKGROUND

The late Gavin Watters was Chief Executive Officer of the EMRC from 1992 until 2009. He passed away on 21 February 2010. A key part of his legacy is the Red Hill Waste Management Facility which he was instrumental in establishing in the early 1980's.

REPORT

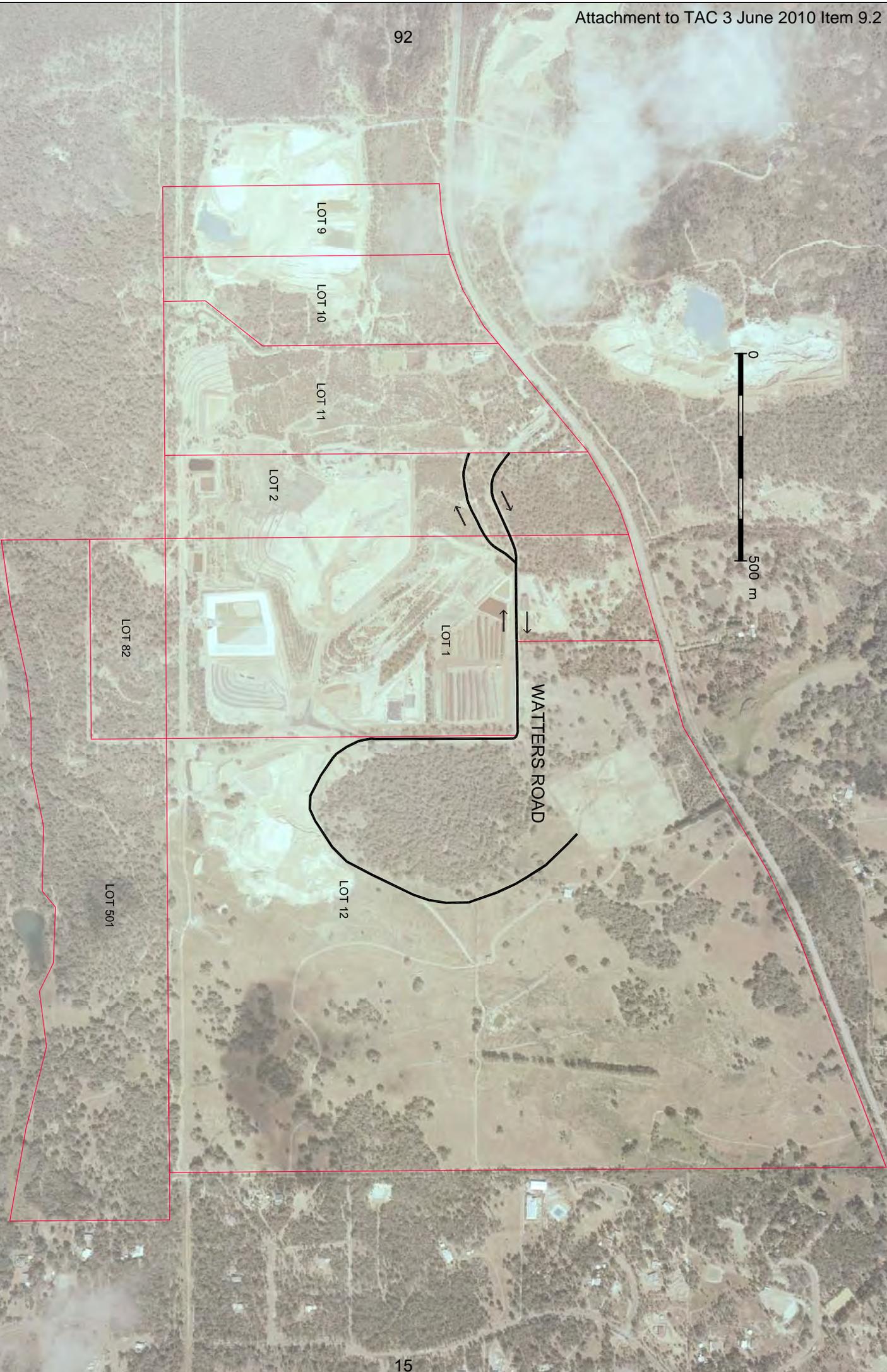
The contribution of the late Gavin Watters to the EMRC in general, and to the development of the Red Hill Waste Management Facility in particular, is significant. His contribution to the organisation is proposed to be recognised through an appropriate memorial.

A feature of the Red Hill Waste Management Facility is that all internal roads are named. As a result of road building activities in 2008, a key road within the site is unnamed.

In consultation with the operations staff, it was suggested that the naming of the road would be a fitting and permanent on site reminder of Mr Watters influence and legacy to waste management in Perth's Eastern region and the industry in general. Subject to the approval by Gavin's family, the road is proposed to be named "Watters Road". The naming of the road could be done through a simple naming ceremony.

STRATEGIC/POLICY IMPLICATIONS

Nil



AMENDMENTS		SCALES		RED HILL WASTE MANAGEMENT FACILITY		DRAWINGS NO.	
NO.	DATE	DESIGNED	MT 02.06.2009	Red Hill Waste Management Facility Location of Watters Road		Eastern Metropolitan Regional Council 1st Floor, Ascot Place, 226 Great Eastern Hwy Ballarat, Western Australia 3104 P.O. Box 234 Ballarat, Western Australia 3104	2000/01/106
		CHECKED	MT 03.06.2009				
		TRACED					
		APPROVED					
		CMB Executive Officer				AMENDMENT	



9.3 TENDER 2010-02 SUPPLY AND INSTALLATION OF AN OUTDOOR FIXED ELECTRIC WOOD WASTE GRINDING SYSTEM

REFERENCE: COMMITTEES-10930

PURPOSE OF REPORT

To advise Council of the results of the tender for the supply and installation of an outdoor fixed electric wood waste grinding system and recommend acceptance of the HAAS Holzzerkleinerungs und Fordertechnik GmbH tender.

KEY ISSUES AND RECOMMENDATION(S)

- In September 2009, the EMRC sought Expressions of Interest for the supply and installation of an outdoor fixed electric wood waste grinding system.
- Four submissions were considered acceptable and invited to tender.
- Tenders closed 23 April 2010.
- Four tenders were received.

Recommendation(s)

That:

1. Council award tender number 2010-02 for the supply and installation of an outdoor fixed electric wood waste grinding system to HAAS Holzzerkleinerungs und Fordertechnik GmbH at a purchase price of \$2,149,990.00 (ex GST).
2. The grinding system be fitted with a double screw conveyor at a cost of \$45,500.00 (ex GST).
3. Council authorise a 5% contingency on the contract sum for contract variations for tender 2010-02.
4. The Chief Executive Officer be authorised, on behalf of the Eastern Metropolitan Regional Council to enter into a contract with HAAS Holzzerkleinerungs und Fordertechnik GmbH in accordance with their submitted tender, subject to any minor variations that may be agreed to between the CEO and HAAS Holzzerkleinerungs und Fordertechnik GmbH.
5. Council acknowledges that it has good reason to believe that because of the unique nature of the outdoor fixed electric wood waste grinding system it is unlikely that there is any other service agent from HAAS Holzzerkleinerungs und Fordertechnik GmbH.
6. The Chief Executive Officer be authorised, on behalf of the Eastern Metropolitan Regional Council, to negotiate a two plus three one year service agreement with the local service agent nominated by HAAS Holzzerkleinerungs und Fordertechnik GmbH for the maintenance of the wood waste grinding system.

SOURCE OF REPORT

Acting Director Waste Services
 Market Development Officer

BACKGROUND

At the meeting held 21 September 2006 Council resolved:

"THAT THE HAZELMERE WOOD WASTE AND MATTRESS RECOVERY OPERATIONS BUSINESS PLAN BE ENDORSED."

EMRC began timber operations in November 2007.



Item 9.3 continued

At the meeting held 25 June 2009 Council resolved:

“THAT COUNCIL NOTES THE REMEDIAL MEASURES PROPOSED IN THE REPORT TO SET THE HAZELMERE TIMBER RECYCLING CENTRE ON COURSE TO FINANCIAL SUSTAINABILITY.”

At the meeting held 4 February 2010 Council resolved:

- “1. ENDORSE THE HAZELMERE TIMBER RECYCLING FIVE-YEAR BUSINESS PLAN (2010/11-014/15) SHOWN AS ATTACHMENT 1.*
- 2. ENDORSE THE PROCUREMENT IN 2009/2010 OF A FIXED GRINDING SYSTEM FOR THE HAZELMERE TIMBER RECYCLING PROJECT BY TENDER IN ACCORDANCE WITH THE PAYMENT SCHEDULE OUTLINED WITHIN THIS REPORT.*
- 3. LISTS THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST 2009/02 FOR THE SUPPLY AND INSTALLATION OF AN OUTDOOR FIXED ELECTRIC WOOD WASTE GRINDING SYSTEM AS ACCEPTABLE TENDERERS:*
 - A. BRIGHTWATER ENGINEERING SOLUTIONS PTY. LTD.*
 - B. HAAS HOLZZERKLEINERUNGS- UND FÖRDERTECHNIK GMBH.*
 - C. HAMMEL CSS.*
 - D. VECOPLAN AG.*
 - E. ADVISES THE RESPONDENTS TO EXPRESSION OF INTEREST 2009/02 OF THE OUTCOME OF THE ASSESSMENT.”*

On 25 March 2010 a Request for Tender for the supply and installation of an outdoor fixed electric wood waste grinding system was issued to the list of acceptable tenderers.

REPORT

In November 2007, following extensive research and business planning, the EMRC began timber recycling operations. The primary intention of the operation is to divert low density timber waste from landfill, in particular the Red Hill landfill so that airspace can be conserved.

The operation is guided by a five year business plan adopted by Council at its 4 February 2010 meeting. The business plan identifies the procurement of an outdoor fixed grinding system for the timber recycling operation in 2010/11. The procurement of the new wood waste grinding system will reduce current processing expenditure, improve product quality, increase product range and enable the existing screening equipment, currently occupied at Hazelmere, to be deployed to the EMRC’s composting operation at the Red Hill Waste Management Facility.

The EMRC issued an Expression of Interest on 16 September 2009 for the supply and installation of an outdoor fixed electric wood waste grinding system. Four Expressions of Interest were received and all were endorsed as acceptable tenderers by Council.

The Request for Tender was issued on 25 March 2010 to the four acceptable tenderers. The tender requested a wood waste grinding system to be supplied and installed at the EMRC’s Hazelmere site. The tender called for a grinding system to:

- Reduce industrial timber waste down to woodchips and fines that meet the specifications of the EMRC’s two key markets (Laminex Group and WA Broiler Growers Association).
- Remove at least 95% of ferrous metal, non-ferrous metal and plastic contamination.
- Process a minimum of 20 tonnes per hour.



Item 9.3 continued

Tenders were received from:

- a) Brightwater Engineering Solutions Pty Ltd;
- b) HAAS Holzzerkleinerungs – und Fordertechnik GmbH;
- c) Hammel CSS and Heavymac Pty Ltd; and
- d) Vecoplan AG.

Tenders were assessed on:

Supply: demonstrated capacity to supply the equipment, provide the parts and service support.	20%
Safety: safety features for customers, operators and maintenance personnel (e.g. dust control, noise, remote shutdown) and a Safety Management Plan for equipment installation.	20%
Production: demonstrated ability to achieve the products specifications, process consistency and ability to cater for fluctuations in product demand.	20%
Price	40%
	100%

An assessment on the qualitative criteria was independently carried out a panel consisting of four by four EMRC employees with each member scoring the tenders according to an evaluation matrix. The evaluation clearly showed HAAS Holzzerkleinerungs und Fordertechnik GmbH as the best value tender with an equally competitive price.

It is recommended the grinding system be fitted with a double screw conveyor to reduce wear and dust airborne particles.

The contract will be executed in accordance with Australian Standard AS 4910-2002 general conditions of contract of the supply of equipment with installation.

It is anticipated that the total time from order to hand-over of the plant will be 28 weeks.

A maintenance package will be separately negotiated with the service agent nominated by the successful tenderer. HAAS Holzzerkleinerungs und Fordertechnik GmbH indicate they will train a local service partner in Perth during the installation and start-up, so that they are able to undertake standard service works and maintenance on site. It is anticipated that the CEO negotiate a service agreement with the local service provider nominated by HAAS Holzzerkleinerungs und Fordertechnik GmbH for the works above.

Tenders for the maintenance will not be sought. The Local Government (Functions and General) Regulations 1996 state:

“Part 4, regulation 11, 2f – Tenders do not have to be publically invited according to the requirements of this division if the local government has good reason to believe that, because of the unique nature of the goods and services required or for any other reason, it is unlikely that there is more than one particular supplier.”

The wood waste grinding system will be the only one of its kind in the southern hemisphere.

STRATEGIC/POLICY IMPLICATIONS

The purchase of an outdoor fixed wood waste grinding system will enable the EMRC to address the following objectives of the EMRC’s Strategic Plan for the Future:

- 1.1 To provide sustainable waste disposal operations.
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils.



Item 9.3 continued

FINANCIAL IMPLICATIONS

The purchase of the HAAS Holzzerkleinerungs – und Fordertechnik GmbH grinding system with the installation of a double screw conveyor will cost \$2,195,490 (ex GST) plus up to 5% contingency costs.

Budget for the procurement of the grinding system has been allocated across two financial years:

- 2009/10 - \$ 200,000.00
 - 2010/11 - \$2,105,264.50
- Total - \$2,305,264.50

It is estimated that the grinding system will cost approximately \$280,000/annum to operate (maintenance, depreciation and insurance). It is expected the operation will save at least \$699,000/annum in operation costs (screening, loader hire, contractor grinding and surveying). This will lead to a reduction of the net operating cost by \$419,000/annum.

It is expected that the wood waste project will break-even in 2011/12 and turn-over a profit of \$1,000,000 by 2014/15.

SUSTAINABILITY IMPLICATIONS

The re-use of waste timber generates social, environmental and financial benefits.

MEMBER COUNCIL IMPLICATIONS

Nil

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple majority



Item 9.3 continued

RECOMMENDATION(S)

That:

1. Council award tender number 2010-02 for the supply and installation of an outdoor fixed electric wood waste grinding system to HAAS Holzzerkleinerungs und Fordertechnik GmbH at a purchase price of \$2,149,990.00 (ex GST).
2. The grinding system be fitted with a double screw conveyor at a cost of \$45,500.00 (ex GST).
3. Council authorise a 5% contingency on the contract sum for contract variations for tender 2010-02.
4. The Chief Executive Officer be authorised, on behalf of the Eastern Metropolitan Regional Council to enter into a contract with HAAS Holzzerkleinerungs und Fordertechnik GmbH in accordance with their submitted tender, subject to any minor variations that may be agreed to between the CEO and HAAS Holzzerkleinerungs und Fordertechnik GmbH.
5. Council acknowledges that it has good reason to believe that because of the unique nature of the outdoor fixed electric wood waste grinding system it is unlikely that there is any other service agent from HAAS Holzzerkleinerungs und Fordertechnik GmbH.
6. The Chief Executive Officer be authorised, on behalf of the Eastern Metropolitan Regional Council, to negotiate a two plus three one year service agreement with the local service agent nominated by HAAS Holzzerkleinerungs und Fordertechnik GmbH for the maintenance of the wood waste grinding system.

The Acting Director Waste Services provided a summary and background of the report.

Mr Stewert-Dawkins enquired about page 15 of the report suggesting that the preferred company could provide training on the grinding machine. The Acting Director Waste Services advised that the grinder will be the first of its kind in Western Australia and so training will be required.

Mr Purdy enquired whether there are contracts or agreements in place with the two main markets for the wood waste. The Chief Executive Officer advised that the EMRC has contracts in place with both the Broiler Growers and The Laminex Group. The Market Development Officer added that the Broiler Growers is a 5 plus 5 contract and The Laminex Group a 2 plus 2 contract.

TAC RECOMMENDATION(S)

MOVED MR PEARSON

SECONDED MR STEWERT-DAWKINS

That:

1. Council award tender number 2010-02 for the supply and installation of an outdoor fixed electric wood waste grinding system to HAAS Holzzerkleinerungs und Fordertechnik GmbH at a purchase price of \$2,149,990.00 (ex GST).
2. The grinding system be fitted with a double screw conveyor at a cost of \$45,500.00 (ex GST).
3. Council authorise a 5% contingency on the contract sum for contract variations for tender 2010-02.
4. The Chief Executive Officer be authorised, on behalf of the Eastern Metropolitan Regional Council to enter into a contract with HAAS Holzzerkleinerungs und Fordertechnik GmbH in accordance with their submitted tender, subject to any minor variations that may be agreed to between the CEO and HAAS Holzzerkleinerungs und Fordertechnik GmbH.
5. Council acknowledges that it has good reason to believe that because of the unique nature of the Outdoor fixed electric wood waste grinding system it is unlikely that there is any other service agent from HAAS Holzzerkleinerungs und Fordertechnik GmbH.
6. The Chief Executive Officer be authorised, on behalf of the Eastern Metropolitan Regional Council, to negotiate a two plus three one year service agreement with the local service agent nominated by HAAS Holzzerkleinerungs und Fordertechnik GmbH for the maintenance of the wood wastegrinding system.

CARRIED UNANIMOUSLY



Item 9.3 continued

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR LINDSEY

THAT:

1. COUNCIL AWARD TENDER NUMBER 2010-02 FOR THE SUPPLY AND INSTALLATION OF AN OUTDOOR FIXED ELECTRIC WOOD WASTE GRINDING SYSTEM TO HAAS HOLZZERKLEINERUNGS UND FORDERTECHNICK GMBH AT A PURCHASE PRICE OF \$2,149,990.00 (EX GST).
2. THE GRINDING SYSTEM BE FITTED WITH A DOUBLE SCREW CONVEYOR AT A COST OF \$45,500.00 (EX GST).
3. COUNCIL AUTHORISE A 5% CONTINGENCY ON THE CONTRACT SUM FOR CONTRACT VARIATIONS FOR TENDER 2010-02.
4. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED, ON BEHALF OF THE EASTERN METROPOLITAN REGIONAL COUNCIL TO ENTER INTO A CONTRACT WITH HAAS HOLZZERKLEINERUNGS UND FORDERTECHNICK GMBH IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED TO BETWEEN THE CEO AND HAAS HOLZZERKLEINERUNGS UND FORDERTECHNICK GMBH.
5. COUNCIL ACKNOWLEDGES THAT IT HAS GOOD REASON TO BELIEVE THAT BECAUSE OF THE UNIQUE NATURE OF THE OUTDOOR FIXED ELECTRIC WOOD WASTE GRINDING SYSTEM IT IS UNLIKELY THAT THERE IS ANY OTHER SERVICE AGENT FROM HAAS HOLZZERKLEINERUNGS UND FORDERTECHNICK GMBH.
6. THE CHIEF EXECUTIVE OFFICER BE AUTHORISED, ON BEHALF OF THE EASTERN METROPOLITAN REGIONAL COUNCIL, TO NEGOTIATE A TWO PLUS THREE ONE YEAR SERVICE AGREEMENT WITH THE LOCAL SERVICE AGENT NOMINATED BY HAAS HOLZZERKLEINERUNGS UND FORDERTECHNICK GMBH FOR THE MAINTENANCE OF THE WOOD WASTEGRINDING SYSTEM.

CARRIED UNANIMOUSLY



9.4 RISK MANAGEMENT CONSULTING RATES AND TRAINING COURSE FEES 2010/2011

REFERENCE: COMMITTEES-10993

PURPOSE OF REPORT

To seek Council's adoption of the proposed 2010/2011 Schedule of Fees and Charges for Risk Management Services.

KEY ISSUES AND RECOMMENDATION(S)

- Risk Management consulting rates are reviewed on an annual basis as part of the preparation of the annual budget.
- The Risk Management Service consulting rates for 2010/2011 have been adjusted to take into account the impact of inflation, market pressures and to ensure there is an adequate contribution to cover EMRC direct labour costs and a standard overheads rate.
- Proposed rates are distributed to member Councils for review and comment to assist in the preparation of member Council budgets.
- It is proposed that for the 2010/2011 financial year that the consulting rate for member Councils and regular clients will be increased by 4.3% and 5.1% respectively.
- The consultancy rate for occasional clients has been increased by 5.4% to \$124.54 (ex GST).
- For other non-member clients consulting rates are to increase by 5.1 to 5.4%.
- Overall training fees are being increased for 2010/2011 from between 3.9% and 4.4%.
- The most significant increase for WorkSafe Construction Industry Safety Awareness training of \$85.45 (ex GST) per person, representing an increase of 8.0% is being proposed in order to better reflect market demand conditions.
- It is proposed that the fees for Basic Worksite Traffic Management and Traffic Controller courses are increased by 4.1 – 4.4% to cover the cost of applying a more comprehensive assessment process as imposed by Main Roads WA.

Recommendation(s)

That:

1. The 2010/2011 Draft Risk Management Consulting Rates, forming the attachment to this report, be adopted and be effective as from 1 July 2010.
2. The 2010/2011 Draft Risk Management Training Course Fees, forming the attachment to this report, be adopted and be effective as from 1 January 2011.
3. The relevant fees and charges are advertised in accordance with Section 6.19 of the Local Government Act 1995.

SOURCE OF REPORT

Director Regional Services
Manager Risk Management Service



Item 9.4 continued

BACKGROUND

EMRC's Risk Management Service assists both local government and private sector clients to prevent accidents, injuries and other losses in the workplace by helping them to identify risks, develop practical plans and provide staff training to avoid them. Operating since 1994, the Risk Management Team offers four main services on a fee for service basis:

- Risk Management Consulting
- Performance Benchmarking Consulting
- Risk Management Publications and Documents Consulting
- Safety Training

Risk Management consulting rates are reviewed on an annual basis as part of the preparation of the annual budget. Proposed rates are distributed to member Councils for review and comment to assist in the preparation of member Council budgets.

Draft fees and charges were presented to Council at its 22 April 2010 meeting and Council resolved:

"THAT THE DRAFT RISK MANAGEMENT CONSULTING RATES FORMING ATTACHMENT 1 TO THIS REPORT BE USED TO DEVELOP THE DRAFT 2010/2011 BUDGET AND BE REFERRED TO MEMBER COUNCILS FOR CONSIDERATION DURING THE DEVELOPMENT OF THEIR 2010/2011 BUDGETS."

It should be noted that annual fees and charges must be adopted by Council and advertised to the general public before these charges can be applied. This is a requirement of the Local Government Act. As the fees referred to in this report for risk management service will be applied from 1 July 2010 they need to be adopted and advertised prior to budget deliberations for 2010/2011.

REPORT

Consulting rates

The Risk Management Service consulting rates for 2010/2011 have been adjusted to take into account, the impact of inflation, market pressures and to ensure there is an adequate contribution to cover EMRC direct labour costs and a standard overheads rate.

The following increases to consulting rates are proposed for 2010/2011 financial year:

- member Councils by 4.3%
- regular clients by 5.1%
- Occasional Clients by 5.4%

Overall, the consulting rates for all users as outlined in the attachment are similar to, or lower than the rates of comparable consulting operations, such as those listed in State Government tender panel contracts.

Training Course Fees

Overall training fees are being increased for 2010/2011 from between 3.9% and 4.4%.

The most significant increase for WorkSafe Construction Industry Safety Awareness training of \$85.45 (ex GST) per person, representing an increase of 8.0% is being proposed in order to better reflect market demand conditions. The program was introduced in 2008 at a slightly reduced rate in order to attract participants and to penetrate the market. The increase in 2010 now better reflects the demand profile and the costs associated with providing this program. It should be noted that the cost is still competitively below that for a standard half day training session being offered by the private sector.



Item 9.4 continued

It is proposed that the fees for Basic Worksite Traffic Management and Traffic Controller courses are increased by 4.4% to cover the cost of applying a more comprehensive assessment process as imposed by Main Roads WA. In September 2008, Main Roads WA changed the assessment requirements for these courses and mandated that these courses would need to be fully aligned with national competency standards and this has resulted in additional administrative requirements in reporting training assessment outcomes.

It should be noted that consulting fees are applicable for a financial year, whereas training course fees are applicable for a calendar year.

STRATEGIC/POLICY IMPLICATIONS

Adoption of the draft consulting rates for the preparation of the draft 2010/2011 budget will contribute toward the Key Result Area 4: Good Governance and specifically objective 4.6: "to continue to improve financial and asset management practices".

FINANCIAL IMPLICATIONS

The proposed rates will be used to develop detailed budgets for Risk Management Service consulting and training activities and a review of the Five Year Financial Plan.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report and attachment
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Risk Management Fees and Charges for 2010-2011 ([Ref: Committees-10992](#))

VOTING REQUIREMENT

Simple Majority



Item 9.4 continued

RECOMMENDATION(S)

That:

1. The 2010/2011 Draft Risk Management Consulting Rates, forming the attachment to this report, be adopted and be effective as from 1 July 2010.
2. The 2010/2011 Draft Risk Management Training Course Fees, forming the attachment to this report, be adopted and be effective as from 1 January 2011.
3. The relevant fees and charges are advertised in accordance with Section 6.19 of the Local Government Act 1995.

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR COTEN

That:

1. The 2010/2011 Draft Risk Management Consulting Rates, forming the attachment to this report, be adopted and be effective as from 1 July 2010.
2. The 2010/2011 Draft Risk Management Training Course Fees, forming the attachment to this report, be adopted and be effective as from 1 January 2011.
3. The relevant fees and charges are advertised in accordance with Section 6.19 of the Local Government Act 1995.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR LINDSEY

THAT:

1. THE 2010/2011 DRAFT RISK MANAGEMENT CONSULTING RATES, FORMING THE ATTACHMENT TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2010.
2. THE 2010/2011 DRAFT RISK MANAGEMENT TRAINING COURSE FEES, FORMING THE ATTACHMENT TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JANUARY 2011.
3. THE RELEVANT FEES AND CHARGES ARE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.

CARRIED UNANIMOUSLY

Draft Risk Management Consulting Rates and Training Course Fees 2010/2011

	Prior Years Actuals						Proposed	
	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	% Change
Consulting Fees								
Member Councils (Per Hour)	\$56.00	\$56.00	\$75.00	\$78.00	\$80.91	\$84.55	\$88.18	4.3%
WMRC (Per Hour)	\$88.00	\$88.00	\$90.00	\$92.00	\$95.45	\$107.27	\$112.73	5.1%
Other Organisations – Regular (Per Hour)	\$93.00	\$93.00	\$95.00	\$97.00	\$100.91	\$107.27	\$112.73	5.1%
Other Organisations – Occasional (Per Hour)	\$98.00	\$98.00	\$98.00	\$101.00	\$109.09	\$118.18	\$124.54	5.4%
Internal – EMRC (Per Hour)	\$88.00	\$88.00	\$88.00	\$90.00	\$94.00	\$97.76	\$101.81	4.1%
InterCouncil Comparison Scheme (Benchmarking process)			\$36.00 per mth	\$36.00 per mth	\$37.50 per mth	\$39.00 per mth	\$40.45	4.0%
	2005	2006	2007	2008	2009	2010	2011	% Change
General Safety Training Course Fees								
Half Day (Per Participant)	\$121.82	\$123.64	\$125.45	\$129.21	\$134.55	\$140.00	\$145.45	3.9%
One Day (Per Participant)	\$203.64	\$207.27	\$213.64	\$217.91	\$227.27	\$236.36	\$245.45	3.8%
Two Day (Per Participant)	\$340.91	\$345.45	\$354.55	\$365.19	\$380.00	\$395.45	\$410.91	3.9%
WorkSafe Safety Awareness Training - Construction Industry (Half day)				\$68.18	\$73.64	\$79.09	\$85.45	8.0%
Traffic Management Training Course Fees								
Basic Worksite Traffic Management	\$118.18	\$118.18	\$124.54	\$188.00	\$196.36	\$205.45	\$214.54	4.4%
Advanced Worksite Traffic Management	\$159.09	\$390.90	\$410.91	TBA	TBA	TBA	N/A	N/A
Traffic Controller	\$118.18	\$118.18	\$124.54	\$188.00	\$196.36	\$205.45	\$214.54	4.4%
Events Traffic Controller course				\$127.27	\$130.91	\$131.82	\$137.27	4.1%

* Notes: All Rates are exclusive of GST

CPI increase based on the average of the September & December quarter rate change from previous year of approximately 4%



9.5 ENVIRONMENTAL SERVICES CONSULTING RATES 2010/2011

REFERENCE: COMMITTEES-10999

PURPOSE OF REPORT

To seek Council's adoption of the Environmental Services consulting rates proposed for 2010/2011.

KEY ISSUES AND RECOMMENDATION(S)

- The environmental consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities.
- The rates have consistently been well below private sector consultancy rates (at least 50.00% less) and have only increased each year in accordance with CPI or marginally above CPI.
- In 2007, the proposed rates for 2007-2008 were assessed against actual costs for staff and a set percentage for overhead recovery (30.00%).
- The rates for 2009/2010 were reassessed against current costs in late 2008. This showed that costs could be maintained within a CPI-based increase of 4.35% - 5.52%, rounded to whole dollars for convenience.
- In 2010/2011 a less than 5% increase has been proposed with average increase of 4.48%.
- The proposed consulting rates will be reflected in the draft 2010/2011 budget.

Recommendation(s)

That:

1. The 2010/2011 Draft Environmental Services Consulting Rates, forming Attachment 1 to this report be adopted and be effective as from 1 July 2010.
2. The 2010/2011 Draft Environmental Services Consulting Rates be advertised in accordance with Section 6.19 of the *Local Government Act 1995*.

SOURCE OF REPORT

Director Regional Services
Manager Environmental Services

BACKGROUND

Environmental Services consulting rates are reviewed on an annual basis as part of the preparation of the annual budget. Proposed rates are distributed to member Councils for review and comment to assist in the preparation of member Council budgets.

The environmental consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities. The rates have consistently been well below private sector consultancy rates (around 50.00% less) and have only increased each year in accordance with CPI or marginally above CPI.



Item 9.5 continued

Draft consulting rates were presented to Council at its 22 April 2010 meeting and Council resolved:

“THAT THE DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES FORMING THE ATTACHMENT TO THIS REPORT BE USED FOR THE DEVELOPMENT OF THE 2010/2011 DRAFT BUDGET AND BE REFERRED TO MEMBER COUNCILS FOR CONSIDERATION DURING THE DEVELOPMENT OF THEIR 2010/2011 BUDGETS.”

During May and June 2010 member Councils will have received a presentation outlining proposed consulting rates for environmental services. Council is required to adopt fees and charges prior to advertising in accordance with the Local Government Act. As these rates will apply from 1 July 2010 it is necessary to advertise consulting rates prior to the budget being adopted.

REPORT

EMRC recognises the importance of maintaining reasonable charge out rates for member Councils to maintain the current levels of utilisation and to be in line with member Council budget expectations, as well as to provide a service that is competitive in the marketplace to benefit member Councils.

The proposed consulting rates for 2010/2011 are based around three levels of consultants in addition to the Manager and Director. It is expected that most consulting activities would be undertaken by the Coordinators, Environmental Consultants and Project Officers in order to provide the best value for money proposition for member Councils.

Rates were reviewed in detail for 2007/2008, being measured against actual current staff and overhead costs to ensure that the rates proposed covered these costs whilst also meeting member Council expectations. This included the full cost to the EMRC of each staff member in each level of consultancy and included a standard allocation of 30.00% for overhead recovery. This resulted in increases of between 0.00% and 7.10% for member Council. External rates were raised by at least 30.00% to reflect higher commercial consulting rates.

A further detailed review took place in October 2008 to reassess current staff employment costs.

For 2009/2010, all Environmental Services charge out rates were increased by approximately the CPI, rounded to the nearest whole dollar. Compared to rates for external clients, the member Council consulting rates represented a 55.00% - 60.00% discount, and the proposed EMRC rates a 41.00% - 55.00% discount.

Over the period 2009/2010 the EMRC Environmental Services team has provided external consulting services to the Town of Victoria Park, City of South Perth, the Shire of Broome and the Dieback Working Group amounting to approximately \$65,000 of revenue.

The EMRC Environmental Service is committed to aligning its consulting service and regional project delivery to meet member Council needs as the highest priority.

STRATEGIC/POLICY IMPLICATIONS

Adoption of the consulting rates will contribute towards the EMRC Strategic Plan for the Future 2008/2009 to 2013/2014 objective 3.4 “To improve member Council and EMRC financial viability” and strategy 3.4.4 “Review consulting rates and training course fees”.

FINANCIAL IMPLICATIONS

The proposed rates will be used to develop detailed budgets and project plans for Environmental Service consulting activities.



Item 9.5 continued

SUSTAINABILITY IMPLICATIONS

The rates being proposed for the EMRC and member Councils recognise the competing demands on budgets from other sources and have been designed to facilitate the achievement of a sustainable service delivery arrangement.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	The Draft Environmental Services Consulting Rates are used annually to assist with the formulation of budgets and for member Councils to be able to utilise EMRC Consultancy services as and when required.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Draft Environmental Services Consulting Rates 2010/2011 (Ref: Committees-11000)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. The 2010/2011 Draft Environmental Services Consulting Rates, forming the attachment to this report be adopted and be effective as from 1 July 2010.
2. The 2010/2011 Draft Environmental Services Consulting Rates be advertised in accordance with Section 6.19 of the *Local Government Act 1995*.

TAC RECOMMENDATION(S)

MOVED MR SINGH

SECONDED MR PEARSON

That:

1. The 2010/2011 Draft Environmental Services Consulting Rates, forming Attachment 1 to this report be adopted and be effective as from 1 July 2010.
2. The 2010/2011 Draft Environmental Services Consulting Rates be advertised in accordance with Section 6.19 of the *Local Government Act 1995*.

CARRIED UNANIMOUSLY



Item 9.5 continued

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR LINDSEY

THAT:

1. THE 2010/2011 DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES, FORMING ATTACHMENT 1 TO THIS REPORT BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2010.
2. THE 2010/2011 DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE *LOCAL GOVERNMENT ACT* 1995.

CARRIED UNANIMOUSLY

Draft Environmental Consulting Rates 2010/2011

	Prior Year Actuals					Proposed	
	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	% Change
<i>Member Council Consulting Fees</i>							
Consultant Director	\$78.00	\$80.00	\$85.00	\$88.00	\$92.00	\$96.00	4.35%
Consultant Manager	N/A	\$70.00	\$75.00	\$78.00	\$82.00	\$86.00	4.88%
Consultant Coordinator	\$58.00	N/A	\$65.00	\$68.00	\$71.00	\$74.00	4.23%
Consultant	\$56.00	\$58.00	\$58.00	\$60.00	\$63.00	\$66.00	4.76%
Project Officer	\$40.00	\$42.00	\$44.00	\$46.00	\$48.00	\$50.00	4.17%
<i>Other Organisations Consulting Fees</i>							
Consultant Director	\$110.00	\$115.00	\$150.00	\$165.00	\$174.00	\$182.00	4.60%
Consultant Manager	\$95.00	\$100.00	\$130.00	\$145.00	\$153.00	\$160.00	4.58%
Consultant Coordinator	\$95.00	N/A	\$130.00	\$145.00	\$153.00	\$160.00	4.58%
Consultant	\$85.00	\$90.00	\$120.00	\$132.00	\$139.00	\$145.00	4.32%
Project Officer	\$75.00	\$80.00	\$105.00	\$115.00	\$121.00	\$127.00	4.96%

* Note : All Rates are exclusive of GST



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

Mr Purdy asked whether a couple of projects such as the regional bulk bin strategy and airspace strategy previously discussed by the former Director Waste Services are likely to be re-visited. The Chief Executive Officer advised that the Illegal Dumping strategy is likely to go up to the next TAC meeting and mentioned that it is more cost effective at the moment to do it the way it is currently being done.

Mr Purdy asked for an update on the recruitment of a Director for Waste Services. The Chief Executive Officer advised that 27 applications were received and interviews will be held next week.

12 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 8 July 2010 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4.00 pm.

Future Meetings 2010

Thursday	8 July (if required)	at	EMRC Administration Office
Thursday	5 August	at	EMRC Administration Office
Thursday	9 September (if required)	at	EMRC Administration Office
Thursday	7 October	at	EMRC Administration Office
Thursday	18 November (if required)	at	EMRC Administration Office

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 1.10pm.



**15.3 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD
10 JUNE 2010
(REFER TO MINUTES OF COMMITTEE - MAUVE PAGES)
REFERENCE: COMMITTEES-10967**

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **10 June 2010** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officer Performance Review Committee. Any questions relating to the confidential report will be dealt with under section 19.1 of the agenda "Confidential Items."

RECOMMENDATION(S)

That the minutes of the Chief Executive Officer Performance Review Committee meeting held 10 June 2010 be noted.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 10 JUNE 2010 BE NOTED.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)**MINUTES****10 June 2010****(Ref: COMMITTEES-10967)**

A meeting of the Chief Executive Officer Performance Review Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 10 June 2010**. The meeting commenced at **5:31pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
5.1	<i>MINUTES OF THE CEOPRC MEETING HELD 13 MAY 2010 (Ref: Committees-10850)</i>	2
6	PRESENTATIONS	2
7	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	2
8	QUESTIONS WITHOUT NOTICE	2
9	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
9.1	<i>PROCESS FOR CEO'S PERFORMANCE REVIEW (2009/2010) AND OBJECTIVE SETTING (2010/2011) (Reference: Committees-10986)</i>	2
10	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
11	REPORTS OF OFFICERS	2
12	REPORTS OF DELEGATES	3
13	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	3
13.1	<i>PROCESS FOR CEO'S PERFORMANCE REVIEW (2009/2010) AND OBJECTIVE SETTING (2010/2011) (Reference: Committees-10986)</i>	3
14	GENERAL BUSINESS	4
15	FUTURE MEETINGS OF THE CEOPRC	4
16	DECLARATION OF CLOSURE OF MEETING	4



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:31pm.

The Chairman welcomed Mr John Phillips from Workplace Solutions, WALGA to the meeting and said that the Members looked forward to working with him.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Gerry Pule (Chairman)	EMRC Member	Town of Bassendean
Cr Graham Pittaway	EMRC Member	City of Bayswater
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

Apologies

Cr Don McKechnie	EMRC Member	Shire of Kalamunda
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Visitor

Mr John Phillips	Workplace Solutions, WALGA
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EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Ms Prapti Mehta	Manager Organisational Development
Ms Theresa Eckstein	Executive Assistant to CEO (Minutes)

3 DISCLOSURE OF INTERESTS

At the invitation of the Chairman, the Chief Executive Officer advised the following disclosures of interest.

3.1 PRAPTI MEHTA – MANAGER ORGANISATIONAL DEVELOPMENT – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Process for CEO's Performance Review (2009/2010) and Objective Setting (2010/2011)
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO

3.2 PETER SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Process for CEO's Performance Review (2009/2010) and Objective Setting (2010/2011)
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Directly applies to the CEO

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

The Chairman advised the Members that items on the Agenda would be addressed and that the timetable would evolve as the process progresses. Members would be given the opportunity to present their case but to remain on topic.

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****5.1 MINUTES OF THE CEOPRC MEETING HELD 13 MAY 2010****REFERENCE: COMMITTEES-10850**

That the minutes of the Chief Executive Officer's Performance Review Committee meeting held on 13 May 2010 which have been distributed, be confirmed.

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 13 MAY 2010 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY**6 PRESENTATIONS**

Nil

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 13 of this agenda.

9.1 PROCESS FOR CEO'S PERFORMANCE REVIEW (2009/2010) AND OBJECTIVE SETTING (2010/2011)

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

11 REPORTS OF OFFICERS

Nil



Recording of the resolutions passed behind closed doors, namely:

13.1 PROCESS FOR CEO'S PERFORMANCE REVIEW (2009/2010) AND OBJECTIVE SETTING (2010/2011)

REFERENCE: COMMITTEES-10986

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CUCCARO

1. COUNCIL ENDORSE OPTION 1, AS CONTAINED WITHIN THIS REPORT FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S ANNUAL PERFORMANCE REVIEW, OBJECTIVE SETTING AND REMUNERATION REVIEW PROCESS SHOWN WITHIN ATTACHMENT 1 TO THIS REPORT.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CEO AND CHAIRMAN.

CARRIED UNANIMOUSLY

14 GENERAL BUSINESS

The Chairman gave Mr John Phillips an opportunity to give an overview of his experience. He held the position of Executive Manager Workplace Solutions for nine years. In addition to managing the group's IR, HR, Recruitment and Training Functions and assisting various Councils with recruitment and selection of senior employees, he had also carried out a significant number of Chief Executive Officer Performance Reviews. In terms of the process, he would be emailing all the Members and walking them through the process and informing them of the existing performance review criteria. The Chief Executive Officer will also be given the opportunity to comment and contribute to the process.

Cr Pittaway requested that it be noted that as Cr McKechnie was an apology the Committee could not deal with his previously raised issue as nothing had been put forward by him. Mr Phillips said that he would give Cr McKechnie a call to discuss.

The Chief Executive Officer advised that he had received an email from Cr McKechnie informing that he would be resigning from all Committees due to the pressures of duties and increasing call on his time by the Shire of Kalamunda. The Committee stated their preference was to have a Councillor representative from Kalamunda on the Chief Executive Officer Performance Review Committee.

15 FUTURE MEETINGS OF THE CEOPRC

The next meeting of the Chief Executive Officer Performance Review Committee will be held on **15 July 2010** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at **5:30pm**.

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 5:55pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil



18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

18.1 APPOINTMENT OF MEMBERS TO THE AUDIT COMMITTEE (AC), INVESTMENT COMMITTEE (IC) AND CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

REFERENCE: COMMITTEES-11079

PURPOSE OF REPORT

The purpose of this report is to advise Council of the resignation of Cr McKechnie from all committees and to appoint a replacement member to the Audit Committee (AC), Investment Committee (IC) and Chief Executive Officer Performance Review Committee (CEOPRC).

KEY ISSUES AND RECOMMENDATION(S)

- Audit Committee (AC), Investment Committee (IC) and Chief Executive Officer Performance Review Committee (CEOPRC) members were appointed on 29 October 2009, however due to increasing pressures and duties as President of the Shire of Kalamunda, Cr Don McKechnie has resigned from the aforementioned committees and therefore there is a requirement to appoint a replacement member to these Committees.

Recommendation(s)

That Council:

1. Acknowledges and accepts Cr McKechnie's resignation from the Investment Committee, Chief Executive Officer Performance Review Committee and Audit Committee with immediate effect.
2. By absolute majority, in accordance with section 5.10 of the Local Government Act 1995, appoints:
 - a) Cr as the Kalamunda representative member to the Audit Committee (AC) and Chief Executive Officer Performance Review Committee (CEOPRC), and Cr Don McKechnie as Deputy Member to the Audit Committee (AC).
 - b) Cr as a member of the Investment Committee.

SOURCE OF REPORT

Director Corporate Services
Manager Administration & Compliance

BACKGROUND

Audit Committee:

- Established: 19 May 2005.
- Membership: The Membership of the Committee is comprised of one (1) Councillor from each member Council.
- Meetings: The Committee meets as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of the strategic and annual plans, the annual budget and the auditor's report on the annual financial report.



Item 18.1 continued

Terms of Reference:

Objectives -

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of controls and facilitating the organisation's ethical development.

**Chief Executive Officer
Performance Committee:**

Established:

20 July 2006.

Membership:

Membership consists of six (6) Councillors, inclusive of the Chairman and Deputy Chairman.

Meetings:

The committee meets as required, generally between May and August of each year.

Terms of Reference:

- a. Review the CEO's performance in accordance with the appropriate provisions contained within the CEO's Contract of Employment and agreed performance objectives.
- b. Prepare and table the concluded Performance Review Report to the Council for consideration and actioning.
- c. Review the CEO's performance on an on-going basis if the Council or the CEO perceives that there is a need to do so.
- d. Determine the Performance Objectives to be met by the CEO for the following year and refer them to Council for consideration and actioning.
- e. Review the CEO's remuneration package, in accordance with the appropriate provisions of the CEO's Contract of Employment and refer the recommendations to Council for consideration and actioning.
- f. Review the CEO's Contract of Employment and make recommendations to Council in relation to varying the contract as and when necessary.
- g. Discuss with the CEO the possibility of extending his Term of Contract and entering into a new agreement for a further term, including any contract variations and make recommendations to Council for consideration and actioning.

Investment Committee:

Established:

21 February 2008

Membership:

The Membership of the Committee is comprised of Council members able to meet at short notice.

Meetings:

The committee meets as required at the discretion of the Chairman of the Committee.



Item 18.1 continued

Terms of Reference:

Objectives

The primary objective of the Investment Committee is to deal with matters related to EMRC's Management of Investment Policy.

The Investment Committee is established to:

- Consider amendment and revision to EMRC Policy 3.5 Management of Investment Policy;
- Deal with matters referred to the committee, by the Chief Executive Officer (CEO), under Policy 3.5 Management of Investment Policy; and
- Deal with legal and other matters associated with the Grange Securities Ltd/Lehman Brothers Investment Mandate Agreement (3 March 2005) as referred to the committee by the CEO or Council.

Delegation:

The Investment Committee has the delegated powers and duties of Council associated with the EMRC investment portfolio, that have not been delegated to the CEO inclusive of, but not limited to, the acceptance of tenders for the provision of advice and services and to deal with any legal proceedings that may need to be initiated.

REPORT

At a Special Meeting of Council held on 29 October 2009, Cr Don McKechnie from Shire of Kalamunda was appointed as member of the Audit Committee, Investment Committee and Chief Executive Officer Performance Review Committee with Cr Frank Lindsey as the deputy member of the Audit Committee. No deputies were appointed to the Investment Committee or Chief Executive Officer Performance Review Committee.

Cr McKechnie has advised that increasing pressures and duties as President of the Shire of Kalamunda have had an adverse impact on the availability of time able to be spent on Committees of the EMRC and he has therefore resigned from all committees. Cr McKechnie has not relinquished his position as a member of the EMRC and will still attend Council meetings.

STRATEGIC/POLICY IMPLICATIONS

Council Policy 2.1 provides for the establishment of an Audit Committee.

Key Result Area 4: Good Governance:

- 4.5 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 18.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council:

1. Acknowledges and accepts Cr McKechnie's resignation from the Investment Committee, Chief Executive Officer Performance Review Committee and Audit Committee with immediate effect.
2. By absolute majority, in accordance with section 5.10 of the Local Government Act 1995, appoints:
 - a) Cr as the Kalamunda representative member to the Audit Committee (AC) and Chief Executive Officer Performance Review Committee (CEOPRC), and Cr Don McKechnie as Deputy Member to the Audit Committee (AC).
 - b) Cr as a member of the Investment Committee.

Cr Cuccaro stated that if the member Councils were to have an even spread of representatives on EMRC Committees then Cr Lindsey should be the member that Council nominates for the Committees but this would put a lot of pressure on Cr Lindsey. The Chairman advised that Cr Lindsey would be the logical choice for the Audit Committee and Chief Executive Officer Performance Review Committee but for the Investment Committee the nomination could be taken from any of the member Councils. The Chairman stated the CEOPRC was only likely to meet two more times and he would like to see Cr Lindsey nominate for them.

In response to queries from Crs Powell and Marks on whether Cr Townsend could nominate as a Committee member the Chairman advised that only Councillors and not Deputy Councillors could nominate as a Committee member under the terms of the Establishment Agreement. The CEO advised that all Committees allow deputies except the IC and CEOPRC.

In response to Cr Färdig's query on whether any other interested EMRC Councillors could nominate the Chairman advised that they could only nominate for the IC.

Cr Lindsey indicated that he would be willing to nominate for all three Committees.



Item 18.1 continued

COUNCIL RESOLUTION(S)

MOVED CR CR FÄRDIG

SECONDED CR CR MARKS

THAT COUNCIL:

1. ACKNOWLEDGES AND ACCEPTS CR MCKECHNIE'S RESIGNATION FROM THE INVESTMENT COMMITTEE, CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE AND AUDIT COMMITTEE WITH IMMEDIATE EFFECT.
2. BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995, APPOINTS:
 - A) CR LINDSEY AS THE KALAMUNDA REPRESENTATIVE MEMBER TO THE AUDIT COMMITTEE (AC) AND CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC), AND CR DON MCKECHNIE AS DEPUTY MEMBER TO THE AUDIT COMMITTEE (AC).
 - B) CR LINDSEY AS A MEMBER OF THE INVESTMENT COMMITTEE.

CARRIED UNANIMOUSLY



19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) (a) (b) (c) and (e) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR PILGRIM

SECONDED CR POWELL

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, THE MANAGER ORGANISATIONAL DEVELOPMENT AND THE PERSONAL ASSISTANT TO DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (A) (B) (C) AND (E) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6.41pm and members of the public departed the Council Chambers.

19.1 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MINUTES - PROCESS FOR CEO'S PERFORMANCE REVIEW 2009/2010 AND OBJECTIVE SETTING 2010/2011

REFERENCE: COMMITTEES-11032

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the public be invited to return to the meeting and the resolutions passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR PILGRIM

THAT THE MEETING BE RE-OPENED, THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RESOLUTIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

Members of the public returned to Council Chambers at 6.45pm.



Recording of the resolutions passed behind closed doors, namely:

19.1 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE MINUTES - PROCESS FOR CEO'S PERFORMANCE REVIEW 2009/2010 AND OBJECTIVE SETTING 2010/2011

REFERENCE: COMMITTEES-11032

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CUCCARO

1. COUNCIL ENDORSE OPTION 1, AS CONTAINED WITHIN THIS REPORT FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S ANNUAL PERFORMANCE REVIEW, OBJECTIVE SETTING AND REMUNERATION REVIEW PROCESS SHOWN WITHIN ATTACHMENT 1 TO THIS REPORT.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CEO AND CHAIRMAN.

CARRIED UNANIMOUSLY

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 22 July 2010 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6.00pm.

Future Meetings 2010

Thursday	22 July (if required)	at	EMRC Administration Office
Thursday	19 August	at	EMRC Administration Office
Thursday	23 September (if required)	at	EMRC Administration Office
Thursday	21 October	at	EMRC Administration Office
Thursday	2 December	at	EMRC Administration Office
January 2011 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6.45pm.