




MINUTES

**CERTIFICATION OF CONFIRMATION OF
COUNCIL MEETING MINUTES**

24 APRIL 2008

I, Cr David Färdig, hereby certify that the following minutes [pages 1 to 116] of the Meeting of Council held on 24 April 2008 were confirmed at a meeting of the Council held on 22 May 2008.



Signature

Cr David Färdig
Name

Person presiding at the Council Meeting held on 22 May 2008



MINUTES

Ordinary Meeting of Council

24 April 2008

ORDINARY MEETING OF COUNCIL

MINUTES

24 April 2008

(REF: COMMITTEES-7705)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on Thursday, 24 April 2008. The meeting commenced at 6.01pm.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
3.1	<i>MR GAVIN WATTERS – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY</i>	1
3.2	<i>MR PETER SCHNEIDER – EXECUTIVE MANAGER CORPORATE SERVICES – INTERESTS AFFECTING IMPARTIALITY</i>	2
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	2
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
6	PUBLIC QUESTION TIME	2
7	APPLICATION FOR LEAVE OF ABSENCE	2
7.1	<i>CR LOU MAGRO - LEAVE OF ABSENCE</i>	2
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	2
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
9.1	<i>MINUTES OF COUNCIL MEETING HELD 20 MARCH 2008 (Ref: Committees-7542)</i>	3
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	3
11	QUESTIONS WITHOUT NOTICE	3
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	3
12.1	<i>CONFIDENTIAL REPORT – ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE (Ref: Committees-7753)</i>	
13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	3
14	REPORTS OF OFFICERS	4
14.1	<i>APPOINTMENT OF MEMBER DELEGATE AND MEMBER DEPUTY DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) (Ref: Committees-7710)</i>	5
14.2	<i>FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2008 (Ref: Committees-7856)</i>	8
14.3	<i>LIST OF ACCOUNTS PAID DURING THE MONTH OF MARCH 2008 (Ref: Committees-7794)</i>	24
14.4	<i>ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: Committees-7765)</i>	32

TABLE OF CONTENTS *continued*

15	REPORTS OF COMMITTEES	33
15.1	CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING 3 APRIL 2008 (REFER TO MINUTES OF COMMITTEE - MAUVE PAGES)	33
15.2	CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 10 APRIL 2008 (REFER TO MINUTES OF COMMITTEE - BLUE PAGES)	52
15.3	TECHNICAL ADVISORY COMMITTEE MEETING HELD 10 APRIL 2008 (REFER TO MINUTES OF COMMITTEE - YELLOW PAGES)	58
15.4	AUDIT COMMITTEE MEETING HELD 10 APRIL 2008 (REFER TO MINUTES OF COMMITTEE - PINK PAGES)	69
16	REPORTS OF DELEGATES	107
16.1	EMRC DELEGATE REPORT - SWAN CATCHMENT COUNCIL FROM CR GODFREY	
17	MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	109
18	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING	110
18.1	PROPOSED CHANGES TO EMRC DELEGATION TO CANBERRA FOR JUNE 2008 (Reference: Committees-7908)	110
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	115
19.1	CONFIDENTIAL REPORT – ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE (Ref: Committees-7753)	
19.2	QUESTION RELATING TO INVESTMENT COMMITTEE MATTER (Ref: Committees-7938)	
20	FUTURE MEETINGS OF COUNCIL	116
21	DECLARATION OF CLOSURE OF MEETING	116



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.01pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr David Fárdig (Chairman)	EMRC Member	City of Swan
Cr Michelle Stubbs (Deputising for Cr Klein)	EMRC Deputy Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Lou Magro (Deputy Chairman)	EMRC Member	City of Bayswater
Cr Sylvan Albert	EMRC Member	City of Bayswater
Cr Glenys Godfrey (from 6.03pm)	EMRC Member	City of Belmont
Cr Janet Powell	EMRC Member	City of Belmont
Cr Don McKechnie	EMRC Member	Shire of Kalamunda
Cr David Sadler	EMRC Member	Shire of Kalamunda
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Max Jamieson (Deputising for Cr Cuccaro)	EMRC Deputy Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Tina Klein	EMRC Member	Town of Bassendean
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring

EMRC Officers

Mr Gavin Watters	Chief Executive Officer
Mr Peter Schneider	Executive Manager, Corporate Services
Mr Adam Johnson	Executive Manager, Waste Management Services
Mr Mick McCarthy	Executive Manager, Regional Services
Mr David Ameduri	Manager, Financial Services
Ms Emma Joy	Executive Assistant to CEO
Ms Mary-Ann Winnett	Agenda Minutes Officer (Minutes)

Observers

Mr Ric Lutey	Director Technical Services	City of Belmont
Mr James Riley	Principal Environmental Health Officer	City of Bayswater
Mr Shane Purdy	Executive Manager, Infrastructure Services	Shire of Mundaring

Cr Godfrey entered Council Chambers at 6.03pm.

3 DISCLOSURE OF INTERESTS

3.1 MR GAVIN WATTERS – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item:	19.1
Subject:	Confidential Item 13.1 - Chief Executive Officer Annual Performance and Remuneration Review and Timetable
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Directly applies to the CEO



3.2 MR PETER SCHNEIDER – EXECUTIVE MANAGER CORPORATE SERVICES – INTERESTS AFFECTING IMPARTIALITY:

Item: 19.1
Subject: Confidential Item 13.1 - Chief Executive Officer Annual Performance and Remuneration Review and Timetable
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a).
Due to reporting relationship to the CEO

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

The Chairman introduced Ms Emma Joy, Executive Assistant to the CEO and welcomed her to her first Council meeting.

The Chairman announced that the Chief Executive Officer would be celebrating his 60th birthday on Saturday 26 April and requested Councillors stay for a short while after the meeting for a presentation.

The Chairman advised that Cr Cuccaro had been elected Chairman of the Chief Executive Officers Performance Review Committee (CEOPRC).

The Chairman also advised that Cr Färdig had been elected Chairman of the Audit Committee (AC).

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATION FOR LEAVE OF ABSENCE

7.1 CR LOU MAGRO - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR PULE

THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR LOU MAGRO FROM 15 TO 31 MAY 2008, INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the minutes of the Ordinary Meeting of Council held on 20 March 2008 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR LAVELL

SECONDED CR ALBERT

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 MARCH 2008 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

12.1 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE

REFERENCE: COMMITTEES-7753

See Item 19.1 for details

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Officers Reports (Section 14) be adopted.

Mr Riley entered Council Chambers at 6.08pm.

Cr Godfrey referred to report item 14.2, page 8 of this agenda, and requested an explanation for the income variance of approximately \$1M as she felt that the EMRC should not have budgeted for contaminated tonnages until after the contract had been signed. The Executive Manager Waste Management Services advised that at the time the tonnages budgeted for had seemed certain but he believed there were a number of changes, such as the delay in completion of the Class IV cell that caused Subiaco and Midland Redevelopment Authorities to either remediate on site or dispose of the waste elsewhere. The CEO added that this issue was raised at the Executive Management Meeting and it was decided that a more conservative approach would be taken next year. He also added that any lack of income would be offset by lower operating costs in the current financial year.

Cr Godfrey also referred to attachment 3 of report item 14.2 on page 20 of this agenda – Current Assets – Cash and Cash Equivalents and stated that she knew it included investments but requested an explanation of what it included. The Executive Manager Corporate Services explained that the figure was mainly made up of cash but EMRC also tried to maintain around \$3M of working capital and this figure was as at the end of February 2008 but would be reinvested shortly after.

The Executive Manager Corporate Services, in response to a query from Cr McKechnie, advised that the query related to an item that had been treated as a confidential item. The Chairman advised that the query would be dealt with behind closed doors as Item 19.2.

Mr Purdy entered Council Chambers at 6.10pm.

COUNCIL RESOLUTION

MOVED CR MCKECHNIE

SECONDED CR GODFREY

THAT THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14) BE ADOPTED.

CARRIED UNANIMOUSLY



14 REPORTS OF OFFICERS

14.1 APPOINTMENT OF MEMBER DELEGATE AND MEMBER DEPUTY DELEGATE TO THE MUNICIPAL WASTE ADVISORY COUNCIL (MWAC)

REFERENCE: COMMITTEES-7710

PURPOSE OF REPORT

To review the Council's appointment of delegates to the Municipal Waste Advisory Council.

KEY ISSUES AND RECOMMENDATION(S)

- The Chief Executive Officer (CEO) is currently nominated as the Officer Delegate to MWAC and the Executive Manager Waste Management Services is the Deputy Officer Delegate.
- Due to time commitments of the CEO and the nature of business transacted at the MWAC meeting it is appropriate that the officer delegate be the Executive Manager, Waste Management Services.

Recommendation(s)

That the Executive Manager Waste Management Services be the Officer Delegate to MWAC and that the Chief Executive Officer (CEO) be the Deputy Officer Delegate to MWAC.

SOURCE OF REPORT

Executive Manager, Waste Management Services

BACKGROUND

EMRC Policy 1.1 Election of MWAC Representatives states that:

1. The Council will elect a Member Delegate and Member Deputy Delegate and an Officer Delegate and Deputy Delegate to represent the EMRC on the Municipal Waste Advisory Council (MWAC).
2. If either the Member Delegate or Officer Delegate is not present at a MWAC meeting the Member Deputy Delegate or Officer Deputy Delegate (or such other Officer nominated by the EMRC Chief Executive Officer) will be eligible to vote on behalf of the EMRC.

The Municipal Waste Advisory Council (MWAC) is a standing committee of the Western Australian Local Government Association with delegated authority on municipal waste issues.

MWAC's membership includes the major Regional Councils. This makes MWAC a forum through which all the major Local Government waste management organisations cooperate.

MWAC focuses its work in three main areas:

- The proactive development of policy on priority issues;
- Comprehensive representation of Local Government views on legislation, regulations, administrative policy and related matters; and
- The delivery of grant funded programs consistent with Local Government priorities.

There is no sitting fee for MWAC members.



Item 14.1 continued

MWAC meets every second month, usually on the third Wednesday of the month. The meetings run from 4:00pm to 6:00pm and are followed by a light supper. The meetings are held at Local Government House, 15 Altona Street, West Perth. Agendas are posted out the Wednesday prior to the meeting, and posted on the WasteNet website.

Members of MWAC are expected to:

- Attend all meetings (extenuating circumstances excepted);
- Have some background knowledge/and or interest in waste management issues generally;
- Read their agendas prior to meetings;
- Act as a representative of their Regional Council and community; and
- Contribute knowledge/opinions/ideas in MWAC meetings.

Basically the biggest expectation of MWAC members is that they attend meetings, are interested and contribute ideas, etc. There are occasional workshops/seminars/conferences for Elected Members, but the Chair will usually act as the MWAC representative in this instance, and other Elected Members can optionally attend.

REPORT

MWAC member organisations include the Eastern Metropolitan Regional Council, Southern Metropolitan Regional Council, Western Metropolitan Regional Council, Mandarie Regional Council, South East Metropolitan Regional Council, City of Geraldton-Greenough, Waste Management Authority, and the zones of the Western Australian Local Government Association. Cr Pule has been nominated as the EMRC Delegate on MWAC, and this nomination is proposed to remain unchanged.

MWAC technical advice comes through the Officers' Advisory Group (OAG) which includes CEOs and senior officers of Regional Councils as well as representatives from the metropolitan zones, the Country Shire Councils' Association and Country Urban Councils' Association. The EMRC Officer Delegate is the Chief Executive Officer, with the Executive Manager Waste Management Services the Deputy Officer Delegate.

Due to time commitments of the CEO and the nature of business transacted at the MWAC meeting it is appropriate that the officer delegate be the Executive Manager, Waste Management Services. It is proposed to swap the Officer Delegate and Deputy Officer Delegate. The Executive Manager Waste Management Services is proposed to be the Officer Delegate to MWAC, and the CEO the Deputy Officer Delegate.

STRATEGIC/POLICY IMPLICATIONS

EMRC Policy 1.1 Election of MWAC Representatives

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Executive Manager Waste Management Services be the Officer Delegate to MWAC and that the Chief Executive Officer (CEO) be the Deputy Officer Delegate to MWAC.

COUNCIL RESOLUTION(S)

MOVED CR MCKECHNIE

SECONDED CR GODFREY

THAT THE EXECUTIVE MANAGER WASTE MANAGEMENT SERVICES BE THE OFFICER DELEGATE TO MWAC AND THAT THE CHIEF EXECUTIVE OFFICER (CEO) BE THE DEPUTY OFFICER DELEGATE TO MWAC.

CARRIED UNANIMOUSLY

14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2008

REFERENCE: COMMITTEES-7856

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 28 February 2008.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, which ever is the greater, within each nature and type category on the Statement of Financial Activity as at 28 February 2008 have been identified and are reported on in the body of the report.

Recommendation(s)

That the Statement of Financial Activity, Capital Expenditure Statement, Statement of Financial Position and the Statement of Cash and Investments for the period ended 28 February 2008 be received.

SOURCE OF REPORT

Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2007/2008 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are regularly reviewed in order to provide an accurate forecast end of year result.

End of year forecast variations have previously been reported as part of the 2007/2008 budget review report submitted to the Audit Committee held on 10 April 2008. The minutes of that meeting form part of this council meeting agenda (refer Section 15.4 Audit Committee Minutes Item 12.2).

As the variations between the end of year forecasts and the annual budget have been documented in the above report previously submitted to the Audit Committee it is not intended to provide comments on the end of year variations within this report.

It should also be noted that budget adjustments as outlined within the report submitted to the Audit Committee have not been implemented in the financial reports provided to Council as part of this report. Budget adjustments will be made following the adoption by Council of the recommendations of the 2007/2008 budget review report and will be reflected in the financial report for period ended 31 March 2008 which will be submitted to the May 2008 meeting of Council.

A Statement of Financial Position is also provided with end of year forecasts for all balance sheet items.

Item 14.2 continued

REPORT

Outlined below are financial summaries for the period ended 28 February 2008. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Financial Activity (Operating Statement) (refer Attachment 1)

The normal operating result as at 28 February 2008 is a favourable variance of \$136,741. The following information is provided on key aspects of Council's financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$1,341,098 (9.61%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$2,017,894 (9.08%).

Operating Income variances previously reported to Council:

The following variances have previously been reported to Council and have been updated to reflect the position as at 28 February 2008:

1. Year to date Reimbursements are \$57,502 (70.72%) above the budget provision of \$81,312. This variation relates principally to a third party insurance claim reimbursement for the repairs to the Ascot Place rear portico (\$21,350), and a reimbursement of \$15,486 from Landfill Gas & Power representing a 50% shared cost of materials used for the construction of the horizontal pipes at the Red Hill Waste disposal site. Other major factors also include a higher than budgeted reimbursement of \$5,421 from WALGA for the 2006/07 advertising rebate and an unbudgeted payment received from the City of Wanneroo totalling \$6,459 for the reimbursement of pro-rata long service leave paid following the resignation of an EMRC employee (ex City of Wanneroo employee).

Operating Income variances not previously reported to Council:

1. Year to date User Charges are \$1,387,741 (11.05%) below the year to date budget provision of \$12,560,874. This is due predominantly to the low level of Class III contaminated tonnages received to date and not expected to be received by year end (actual year to date of \$96,084 compared to a budget year to date provision of \$1,339,000). It was originally budgeted for contaminated tonnages to be received from the Subiaco and Midland Redevelopment Authorities, however, this material was either remediated on site or disposed of elsewhere.
2. Year to date Other Operating Income is \$22,451 (13.36%) below the year to date budget provision of \$168,080. This variation relates principally to the low level of laterite/ferricrete sold from the Red Hill waste disposal site as a result of material of this nature being made available more economically from an alternative source (year to date actual of \$30,132 compared to a year to date budget of \$60,000).

There were no further significant Operating Income variances as at 28 February 2008.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$1,477,839 (15.31%).
	<i>End of Year Forecast</i>	A favourable variance of \$344,937 (1.93%).



Item 14.2 continued

Operating Expenditure variances previously reported to Council:

The following variances have previously been reported to Council and have been updated to reflect the position as at 28 February 2008:

1. Year to date Contract expenses are \$1,085,186 (33.89%) below the year to date budget provision of \$3,202,006. This predominantly due to the timing of expenditure and payments relating to various projects. Under expenditure variations include the implementation of the Dieback Communication Strategy project (\$46,872), repairs to the EMRC administration building (\$132,427), Software annual maintenance fees (\$22,417), implementation of the Swan River Concept and Management plan (\$68,644), reimbursement to participating councils of Avon Descent expenditure (\$146,410), the cost of encapsulating material in concrete (\$140,844), operate and maintain Class IV leachate ponds (\$151,173), Red Hill site geotechnical investigations (\$127,500), waste management special projects (\$99,730), preparation of zero waste plans (\$64,287) and the under expenditure relating to the later than expected commencement of the Woodwaste project located at Hazelmere (\$325,786).

This is offset by expenditure totalling approximately \$382,000 in excess of the year to date budget relating to external plant hire required at the Red Hill Waste disposal site as a result of increased commercial tonnages received.

2. Year to date Fuel expenses are \$38,810 (12.76%) above the budget provision of \$304,108. This is as a result of an increase in the utilisation of plant due to the higher level of commercial tonnages received at the Red Hill waste disposal site.
3. Year to date Miscellaneous expenses are \$194,510 (11.75%) below the budget provision of \$1,655,516. Major variations that are less than year to date budget provisions include: software acquisition costs of \$39,727 and various Regional Development project contribution or donation expenses totalling \$67,234. Also included are less than budgeted landfill levy payments of \$88,128. This relates specifically to the lower than budgeted level of Class III contaminated material and Class IV material received at the Red Hill waste disposal site as at 28 February 2008.
4. Costs Allocated as at 28 February 2008 of \$34,120 is \$27,626 lower than the budget provision of \$61,746. This item represents a variety of internal costing allocations undertaken throughout the financial year. The variation represents allocations either yet to be processed or that will not be undertaken during 2007/2008.

There were no further significant Operating Expenditure variances as at 28 February 2008.

<u>Other Revenues and Expenses (Net)</u>	<i>Year to Date</i>	An unfavourable variance of \$340,039 (10.41%)
	<i>End of Year Forecast</i>	An unfavourable variance of \$51,152 (1.01%)

Other Revenues and Expenses variances previously reported to Council:

The following variances have previously been reported to Council and have been updated to reflect the position as at 28 February 2008:

1. The year to date Secondary Waste Charge income is \$361,487 (13.37%) higher than the year to date budget provision of \$2,704,320. This is due primarily to the higher than budgeted level of commercial tonnages received at the Red Hill Waste disposal site.

Item 14.2 continued

2. As a result of an independent review being conducted of the accounting treatment of the EMRC's investment Portfolio no Restricted Assets (Reserves) interest received since 30 June 2007 has been brought to account in the monthly financial statements under consideration.

Once the independent review has been finalised, a separate report or note in the financial statements will be prepared for Council at the earliest opportunity.

As a result Interest from Restricted Cash Investment shows a variation of \$827,920.

3. Year to date Proceeds from the Sale of Assets is \$191,639 (44.10%) lower than the year to date budget provision. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.
4. Year to date Salary expenses are below the budget provision by \$40,009 (29.55%). This is due to the delay in appointing a Project Development Assistant Engineer that was budgeted to be appointed during the 2007/2008 financial year.
5. Contract expenses as at 28 February 2008 are \$131,405 (76.70%) below the year to date budget provision of \$171,332. This relates specifically to the Resource Recovery project consultancy contractual timings.

Unexpended funds will be carried forward into the 2008/2009 financial year.

6. Year to date Miscellaneous Expenses are below the budget provision by \$24,489 (19.24%). This is due to an under expenditure in a number of miscellaneous expenses.
7. Year to date Carrying Amount of Assets Disposed Of is below the budget provision by \$119,793 (54.95%). This variation relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.

There were no further significant Other Revenues and Expenses variances as 28 February 2008.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$1,095,576
	<i>End of Year Forecast</i>	A favourable variance of \$2,692,065

Capital Expenditure variances:

A favourable variance of 1,095,576 exists as at 28 February 2008. Major under expenditure variations include:

▪ Purchase Vehicles – Ascot Place	\$119,934
▪ Purchase Network Communications Equipment	\$53,332
▪ Purchase Information Technology Servers	\$106,301
▪ Upgrade of the Administration Building - Ascot Place	\$100,000
▪ Upgrade Air Conditioning Equipment - Ascot Place	\$53,154
▪ Construct Waste Management Facility Buildings - Red Hill Landfill Facility	\$46,406
▪ Construct Roads/Carparks - Red Hill Landfill Facility	\$154,468
▪ Construct Water Storage Dam - Red Hill Landfill Facility	\$223,456

Item 14.2 continued

▪ Construct Perimeter Fencing - Red Hill Farm	\$107,954
▪ Construct Hardstand and Road - Hazelmere	\$103,109
▪ Construct Perimeter Bunds - Red Hill Landfill Facility	\$122,600
▪ Purchase / Replace Vehicles - Red Hill Landfill Facility	\$39,043

This is off set by additional cost of construction for the Class IV - Stage 2 Waste Disposal cell totalling \$212,414 (year to date actual of \$1,488,930 compared to a budget provision of \$1,276,516) and additional costs of \$76,692 required to complete the construction of the Class III - Stage 11 Waste Disposal Cell.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of budget forecasts for operating and capital works activities. It has been forecast that Total Equity as at 30 June 2008 will be below the budget estimate of \$49,414,108 by \$1,724,109.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 28 February 2008 is \$8,991,263 and Restricted Assets amount to \$17,575,479. However, as stated earlier within this report no investments interest received since 30 June 2007 has been brought to account in the monthly financial statements under consideration.

Currently it has been forecast that the total level of cash and investments as at 30 June 2008 will be \$27,694,268.

STRATEGIC/POLICY IMPLICATIONS

The report has been prepared as part of the objective of "Continuing to improve corporate financial management".

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Financial Activity by Nature and Type (Ref: Committees-7857)
2. Capital Expenditure Statement (Ref: Committees-7858)
3. Statement of Financial Position (Ref: Committees-7859)
4. Statement of Cash and Investments (Ref: Committees-7860)

VOTING REQUIREMENT

Simple Majority



Item 14.2 continued

RECOMMENDATION(S)

That the Statement of Financial Activity, Capital Expenditure Statement, Statement of Financial Position and the Statement of Cash and Investments for the period ended 28 February 2008 be received.

COUNCIL RESOLUTION

MOVED CR MCKECHNIE

SECONDED CR GODFREY

THAT THE STATEMENT OF FINANCIAL ACTIVITY, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION AND THE STATEMENT OF CASH AND INVESTMENTS FOR THE PERIOD ENDED 28 FEBRUARY 2008 BE RECEIVED.

CARRIED UNANIMOUSLY



STATEMENT OF FINANCIAL ACTIVITY

Nature and Type

Year to Date			FEBRUARY 2008				Full Year		
Actual	Budget	Variance		Current Budget	Forecast Change		End of Year Forecast		
Operating Income									
(\$11,173,133)	(\$12,560,874)	(\$1,387,741)	(U)	User Charges	(\$20,110,245)	\$2,040,861	(U)	(\$18,069,384)	
(\$100,882)	(\$96,288)	\$4,594	(F)	Special Charges	(\$144,467)	\$1,267	(U)	(\$143,200)	
(\$249,276)	(\$267,830)	(\$18,554)	(U)	Contributions	(\$392,110)	(\$1,700)	(F)	(\$393,810)	
(\$670,507)	(\$628,664)	\$41,843	(F)	Operating Grants	(\$924,193)	(\$27,910)	(F)	(\$952,103)	
(\$139,965)	(\$156,256)	(\$16,291)	(U)	Interest Municipal Cash Investments	(\$234,396)	\$0	(F)	(\$234,396)	
(\$138,814)	(\$81,312)	\$57,502	(F)	Reimbursements	(\$122,120)	(\$87,954)	(F)	(\$210,074)	
(\$145,629)	(\$168,080)	(\$22,451)	(U)	Other	(\$293,700)	\$93,330	(U)	(\$200,370)	
(\$12,618,206)	(\$13,959,304)	(\$1,341,098)	(U)	Total Operating Income	(\$22,221,231)	\$2,017,894	(U)	(\$20,203,337)	
Operating Expenditure									
\$3,217,220	\$3,458,031	\$240,811	(F)	Salary Expenses	\$5,646,229	(\$4,464)	(F)	\$5,641,765	
\$2,116,820	\$3,202,006	\$1,085,186	(F)	Contract Expenses	\$5,364,570	(\$425,621)	(F)	\$4,938,949	
\$461,638	\$475,691	\$14,053	(F)	Material Expenses	\$710,093	\$116,411	(U)	\$826,504	
\$65,963	\$67,120	\$1,157	(F)	Utility Expenses	\$99,200	\$6,000	(U)	\$105,200	
\$342,918	\$304,108	(\$38,810)	(U)	Fuel Expenses	\$456,300	\$64,650	(U)	\$520,950	
\$13,065	\$11,952	(\$1,113)	(U)	Finance Fees and Interest Expenses	\$17,938	(\$500)	(F)	\$17,438	
\$149,449	\$143,749	(\$5,700)	(U)	Insurance Expenses	\$147,255	\$31,064	(U)	\$178,319	
\$380,250	\$395,621	\$15,371	(F)	Depreciation Expenses	\$2,311,886	(\$217,033)	(F)	\$2,094,853	
\$1,461,006	\$1,655,516	\$194,510	(F)	Miscellaneous Expenses	\$3,112,022	\$59,956	(U)	\$3,171,978	
\$0	\$0	\$0	(F)	Provision Expenses	\$104,500	\$0	(F)	\$104,500	
(\$34,120)	(\$61,746)	(\$27,626)	(U)	Costs Allocated	(\$97,580)	\$24,200	(U)	(\$73,380)	
\$0	\$0	\$0	(F)	Assets Purchased	\$0	\$400	(U)	\$400	
\$8,174,209	\$9,652,048	\$1,477,839	(F)	Total Operating Expenditure	\$17,872,412	(\$344,937)	(F)	\$17,527,476	
(\$4,443,997)	(\$4,307,256)	\$136,741	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	(\$4,348,819)	\$1,672,958	(U)	(\$2,675,861)	
Surplus	Surplus				Surplus			Surplus	

Notes:

1. User Charges - include member Councils, WMRC and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes Landfill Levy as the major component.

Operating Income and Expenditure relates to the ordinary operations of the organisation.
Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF FINANCIAL ACTIVITY Nature and Type

Year to Date			FEBRUARY 2008		Full Year			
Actual	Budget	Variance		Current Budget	Forecast Change		End of Year Forecast	
Other Revenues								
(\$3,065,807)	(\$2,704,320)	\$361,487	(F)	Secondary Waste Charge	(\$4,056,547)	(\$456,653)	(F)	(\$4,513,200)
\$0	(\$827,920)	(\$827,920)	(U)	Interest Restricted Cash Investments	(\$1,241,941)	\$0	(F)	(\$1,241,941)
(\$455)	\$0	\$455	(F)	Reimbursements	\$0	\$0	(F)	\$0
(\$242,955)	(\$434,594)	(\$191,639)	(U)	Proceeds from Sale of Assets	(\$1,774,637)	\$1,000,000	(U)	(\$774,637)
(\$3,309,217)	(\$3,966,834)	(\$657,617)	(U)	Total Other Revenues	(\$7,073,125)	\$543,347	(U)	(\$6,529,778)
Other Expenses								
\$95,401	\$135,410	\$40,009	(F)	Salary Expenses	\$226,903	(\$68,000)	(F)	\$158,903
\$39,927	\$171,332	\$131,405	(F)	Contract Expenses	\$414,100	\$77,000	(U)	\$491,100
\$6,005	\$7,220	\$1,215	(F)	Material Expenses	\$11,650	(\$2,000)	(F)	\$9,650
\$2,330	\$2,192	(\$138)	(U)	Utility Expenses	\$3,300	\$200	(U)	\$3,500
\$76	\$0	(\$76)	(U)	Finance Fees and Interest Expenses	\$0	\$0	(F)	\$0
\$1,745	\$1,750	\$5	(F)	Insurance Expenses	\$1,750	\$0	(F)	\$1,750
\$2,581	\$2,523	(\$58)	(U)	Depreciation Expenses	\$7,570	\$194	(U)	\$7,764
\$102,798	\$127,287	\$24,489	(F)	Miscellaneous Expenses	\$147,800	(\$200)	(F)	\$147,600
\$98,221	\$218,014	\$119,793	(F)	Carrying Amount of Assets Disposed Of	\$1,154,045	(\$499,390)	(F)	\$654,655
\$34,120	\$35,054	\$934	(F)	Costs Allocated	\$52,783	\$0	(F)	\$52,783
\$383,203	\$700,782	\$317,579	(F)	Total Other Expenses	\$2,019,901	(\$492,196)	(F)	\$1,527,706
(\$2,926,013)	(\$3,266,052)	(\$340,039)	(U)	OPERATING RESULT FROM OTHER ACTIVITIES	(\$5,053,224)	\$51,152	(U)	(\$5,002,073)
Surplus	Surplus				Surplus			Surplus

(\$7,370,010)	(\$7,573,308)	(\$203,298)	(U)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$9,402,043)	\$1,724,109	(U)	(\$7,677,934)
Surplus	Surplus				Surplus			Surplus



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2008

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Full Year		End of Year Forecast
Actual	Budget	Variance				Forecast Change		

Governance and Corporate Services

\$0	\$5,000	(\$5,000)	(F)	\$0	Construct Car Park - Ascot Place (24370/01)	\$10,000	(\$10,000)	(F)	\$0
\$309,066	\$429,000	(\$119,934)	(F)	\$133,355	Purchase Vehicles - Ascot Place (24440/00)	\$681,516	\$0	(F)	\$681,516
\$44,303	\$50,000	(\$5,697)	(F)	\$0	Purchase Office Equipment - Corporate Services (24510/01)	\$60,000	\$0	(F)	\$60,000
\$49,983	\$60,000	(\$10,017)	(F)	\$0	Purchase Information Technology PC's and Printers (24550/00)	\$90,000	\$0	(F)	\$90,000
\$0	\$53,332	(\$53,332)	(F)	\$0	Purchase Network Communication Equipment (24560/00)	\$80,000	\$0	(F)	\$80,000
\$365	\$106,666	(\$106,301)	(F)	\$5,060	Purchase Information Technology Servers (24570/00)	\$160,000	\$0	(F)	\$160,000
\$5,965	\$9,666	(\$3,701)	(F)	\$312	Purchase PABX/Telephone Equipment (24580/00)	\$14,500	\$0	(F)	\$14,500
\$607	\$2,000	(\$1,393)	(F)	\$0	Purchase/ Replace other Equipment - Ascot Place (24590/01)	\$3,000	\$0	(F)	\$3,000
\$5,241	\$16,666	(\$11,425)	(F)	\$1,992	Purchase Office Furniture and Fittings - Corporate Services (24610/01)	\$25,000	\$0	(F)	\$25,000
\$3,926	\$4,000	(\$74)	(F)	\$0	Purchase Art Works (24620/00)	\$4,000	(\$74)	(F)	\$3,926
\$295	\$1,332	(\$1,037)	(F)	\$0	Purchase/ Replace Miscellaneous Furniture and Equipment-Ascot Place (24690/00)	\$2,000	\$0	(F)	\$2,000
\$0	\$5,000	(\$5,000)	(F)	\$0	Upgrade Landscaping - Ascot Place (25140/01)	\$10,000	(\$10,000)	(F)	\$0
\$0	\$100,000	(\$100,000)	(F)	\$0	Upgrade Administration Building - Ascot Place (25240/01)	\$300,000	(\$300,000)	(F)	\$0
\$0	\$53,154	(\$53,154)	(F)	\$0	Upgrade Air Conditioning Equipment - Ascot Place (25240/02)	\$159,462	(\$159,462)	(F)	\$0
\$0	\$6,666	(\$6,666)	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$20,000	(\$20,000)	(F)	\$0
\$419,751	\$902,482	(\$482,731)	(F)	\$140,718		\$1,619,478	(\$499,536)	(F)	\$1,119,942

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2008

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast
Environmental Services							
\$0	\$1,332	(\$1,332) (F)	\$0		\$2,000	\$0 (F)	\$2,000
\$0	\$1,000	(\$1,000) (F)	\$0		\$1,500	\$0 (F)	\$1,500
\$0	\$2,332	(\$2,332) (F)	\$0		\$3,500	\$0 (F)	\$3,500
Regional Development							
\$0	\$666	(\$666) (F)	\$0		\$1,000	\$0 (F)	\$1,000
\$0	\$1,000	(\$1,000) (F)	\$0		\$1,500	\$0 (F)	\$1,500
\$0	\$1,666	(\$1,666) (F)	\$0		\$2,500	\$0 (F)	\$2,500
Risk Management							
\$0	\$332	(\$332) (F)	\$0		\$500	\$0 (F)	\$500
\$0	\$332	(\$332) (F)	\$0		\$500	\$0 (F)	\$500
\$0	\$664	(\$664) (F)	\$0		\$1,000	\$0 (F)	\$1,000
Resource Recovery							
\$0	\$0	\$0 (F)	\$0		\$2,000,000	(\$2,000,000) (F)	\$0
\$0	\$666	(\$666) (F)	\$0		\$1,000	\$0 (F)	\$1,000
\$0	\$666	(\$666) (F)	\$0		\$1,000	\$0 (F)	\$1,000
\$2,618	\$2,000	\$618 (U)	\$5,755		\$2,000	\$0 (F)	\$2,000



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2008

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Current Budget	Forecast Change	End of Year Forecast
\$2,618	\$3,332	(\$714) (F)	\$5,755	\$2,004,000	(\$2,000,000) (F)	\$4,000	

Waste Management

\$0	\$0	\$0 (F)	\$0	Purchase Waste Management Land - Midland Brick (24150/02)	\$650,000	\$0 (F)	\$650,000
\$3,594	\$50,000	(\$46,406) (F)	\$13,482	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$150,000	\$0 (F)	\$150,000
\$38,075	\$38,050	\$25 (U)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$38,050	\$11,950 (U)	\$50,000
\$76,692	\$0	\$76,692 (U)	\$0	Construct Class III Cell Stage 11 - Red Hill Landfill Facility (24310/06)	\$0	\$77,200 (U)	\$77,200
\$0	\$25,734	(\$25,734) (F)	\$0	Construct Asbestos Cell - Red Hill Landfill Facility (24311/01)	\$77,200	\$0 (F)	\$77,200
\$7,952	\$15,488	(\$7,536) (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$15,488	\$0 (F)	\$15,488
\$1,488,930	\$1,276,516	\$212,414 (U)	\$4,260	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$1,276,516	\$223,484 (U)	\$1,500,000
\$178,649	\$164,013	\$14,636 (U)	\$0	Construct Class IV Leachate Pond - Red Hill Landfill Facility (24340/01)	\$164,013	\$15,987 (U)	\$180,000
\$0	\$4,300	(\$4,300) (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$8,600	\$0 (F)	\$8,600
\$0	\$154,468	(\$154,468) (F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$308,935	\$0 (F)	\$308,935
\$0	\$223,456	(\$223,456) (F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$446,908	(\$350,000) (F)	\$96,908
\$0	\$5,398	(\$5,398) (F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$10,797	\$0 (F)	\$10,797
\$0	\$107,954	(\$107,954) (F)	\$0	Construct Perimeter Fencing - Red Hill Farm (24394/02)	\$215,908	\$0 (F)	\$215,908



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2008

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast
Waste Management							
\$7,600	\$0	\$7,600 (U)	\$0	Construct Perimeter Fencing - Hazelmere (24394/03)	\$0	\$7,600 (U)	\$7,600
\$103,555	\$206,664	(\$103,109) (F)	\$23,220	Construct Hardstand and Road - Hazelmere (24395/01)	\$301,000	\$3,500 (U)	\$304,500
\$0	\$12,000	(\$12,000) (F)	\$7,340	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$24,000	\$16,000 (U)	\$40,000
\$0	\$16,000	(\$16,000) (F)	\$0	Construct Monitoring Bores - Red Hill Farm (24396/01)	\$32,000	\$0 (F)	\$32,000
\$0	\$122,600	(\$122,600) (F)	\$0	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$245,200	(\$225,200) (F)	\$20,000
\$0	\$0	\$0 (F)	\$648,570	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$1,272,490	\$0 (F)	\$1,272,490
\$184,271	\$178,000	\$6,271 (U)	\$1,650	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$200,000	\$5,000 (U)	\$205,000
\$94,454	\$133,497	(\$39,043) (F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$133,497	\$0 (F)	\$133,497
\$0	\$366	(\$366) (F)	\$340	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$950 (U)	\$1,500
\$473	\$4,000	(\$3,527) (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$6,000	\$0 (F)	\$6,000
\$525	\$666	(\$141) (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$500 (U)	\$1,500
\$0	\$3,332	(\$3,332) (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$5,000	\$0 (F)	\$5,000
\$8,520	\$13,332	(\$4,812) (F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$20,000	\$0 (F)	\$20,000
\$3,984	\$0	\$3,984 (U)	\$513	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$0	\$14,500 (U)	\$14,500



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2008

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Current Budget	Forecast Change	End of Year Forecast
Waste Management							
\$0	\$332	(\$332) (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$500	\$0 (F)	\$500
\$11,227	\$11,200	\$27 (U)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$11,200	\$0 (F)	\$11,200
\$22,594	\$41,600	(\$19,006) (F)	\$19,708	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$41,600	\$0 (F)	\$41,600
\$0	\$12,500	(\$12,500) (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$25,000	\$6,000 (U)	\$31,000
\$46,238	\$60,000	(\$13,762) (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$60,000	\$0 (F)	\$60,000
\$0	\$3,334	(\$3,334) (F)	\$0	Refurbish Minor Plant - Red Hill Landfill Facility (25420/00)	\$10,000	\$0 (F)	\$10,000
\$2,277,331	\$2,884,800	(\$607,469) (F)	\$719,083		\$5,751,452	(\$192,529) (F)	\$5,558,923

\$2,699,700	\$3,795,276	(\$1,095,576) (F)	\$865,556	TOTAL CAPITAL EXPENDITURE	\$9,381,930	(\$2,692,065) (F)	\$6,689,865
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STATEMENT OF FINANCIAL POSITION

FEBRUARY 2008

Actual 2006/2007	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Current Budget 2007/2008	Forecast Change	Forecast 2007/2008
Current Assets					
\$480,759	\$3,903,756		\$501,443	\$29,654 (F)	\$531,097
\$23,662,986	\$22,662,986		\$26,941,098	\$222,073 (F)	\$27,163,171
\$2,222,833	\$2,185,214		\$2,222,833	\$0 (F)	\$2,222,833
\$14,049	\$10,515		\$14,049	\$0 (F)	\$14,049
\$35,620	\$115,427		\$35,620	\$0 (F)	\$35,620
\$0	\$0		\$0	\$0 (F)	\$0
\$26,416,247	\$28,877,899		\$29,715,043	\$251,727 (F)	\$29,966,770
Current Liabilities					
\$0	\$0		\$0	\$0 (F)	\$0
\$2,940,269	\$572,364		\$2,931,672	\$0 (F)	\$2,931,672
\$782,370	\$782,370		\$813,453	\$0 (F)	\$813,453
\$321,804	\$0		\$0	\$0 (F)	\$0
\$0	\$0		\$0	\$0 (F)	\$0
\$4,044,443	\$1,354,734		\$3,745,125	\$0 (F)	\$3,745,125
\$22,371,804	\$27,523,166		\$25,969,918	\$251,727 (F)	\$26,221,645



STATEMENT OF FINANCIAL POSITION

FEBRUARY 2008

Full Year

Actual 2006/2007	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Current Budget 2007/2008	Forecast Change		Forecast 2007/2008
Non Current Assets						
\$5,031,413	\$5,031,413		\$5,191,413	\$490,000 (F)		\$5,681,413
\$2,416,452	\$2,372,418		\$2,999,414	(\$441,512) (U)		\$2,557,902
\$4,709,238	\$4,693,060		\$8,666,197	(\$2,087,131) (U)		\$6,579,066
\$2,518,096	\$2,472,448		\$3,484,799	(\$41,410) (U)		\$3,443,389
\$217,963	\$238,257		\$465,643	\$50,366 (F)		\$516,009
\$67,155	\$81,561		\$61,280	\$53,851 (F)		\$115,131
\$3,709,637	\$5,999,447		\$3,709,637	\$0 (F)		\$3,709,637
\$0	\$0		\$0	\$0 (F)		\$0
\$0	\$0		\$0	\$0 (F)		\$0
\$18,669,954	\$20,888,602		\$24,578,383	(\$1,975,836) (U)		\$22,602,547
Non Current Liabilities						
\$1,029,693	\$1,029,693		\$1,134,193	\$0 (F)		\$1,134,193
\$0	\$0		\$0	\$0 (F)		\$0
\$0	\$0		\$0	\$0 (F)		\$0
\$1,029,693	\$1,029,693		\$1,134,193	\$0 (F)		\$1,134,193
Equity						
\$22,777,014	\$22,777,014		\$27,322,547	\$1,724,109 (U)		\$25,598,438
\$0	\$0		\$0	\$0 (F)		\$0
\$0	\$0		\$0	\$0 (F)		\$0
\$17,235,051	\$17,235,051		\$22,091,561	\$0 (F)		\$22,091,561
\$40,012,065	\$40,012,065		\$49,414,108	\$1,724,109 (U)		\$47,689,999
\$0	\$7,370,010		\$0	\$0		\$0
		Net change in assets from operations				

Note : A negative value in the Forecast Change column of the Equity section results in a favourable increase in the equity position of the organisation.



CASH AND INVESTMENTS

FEBRUARY 2008

Full Year

Actual 2006/2007	YTD Actual 2007/2008	(F) = Favourable variation (U) = Unfavourable variation	Current Budget 2007/2008	Forecast Change		Forecast 2007/2008
Municipal Cash and Investments						
478,109	3,901,006	Cash at Bank - Municipal Fund 01001/00	498,793	29,654 (F)		528,447
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	0 (F)		1,250
400	400	Cash on Hand - Walliston Transfer Station 01019/01	400	0 (F)		400
1,000	1,100	Cash on Hand - Red Hill 01019/02	1,000	0 (F)		1,000
6,087,507	5,087,507	Investments - Municipal Fund 02021/00	4,423,219	(700,000) (U)		3,723,219
6,568,266	8,991,263	Total Municipal Cash	4,924,662	(670,346) (U)		4,254,316
Restricted Cash and Investments						
446,776	446,776	Restricted Investments - Plant and Equipment 02022/01	394,558	30,300 (F)		424,858
2,227,376	2,227,376	Restricted Investments - Site Rehabilitation Red Hill 02022/02	2,478,479	0 (F)		2,478,479
1,766,384	1,766,384	Restricted Investments - Future Development 02022/03	3,341,028	(1,000,000) (U)		2,341,028
249,786	249,786	Restricted Investments - Environmental Monitoring Red Hill 02022/04	266,254	0 (F)		266,254
255,782	255,782	Restricted Investments - Environmental Insurance Red Hill 02022/05	249,403	(2,200) (U)		247,203
9,339	9,339	Restricted Investments - Risk Management 02022/06	9,955	0 (F)		9,955
85,197	85,197	Restricted Investments - Class IV Cells Red Hill 02022/07	215,346	(146,880) (U)		68,466
637,879	637,879	Restricted Investments - Regional Development 02022/08	360,609	(38,415) (U)		322,194
11,492,413	11,492,413	Restricted Investments - Secondary Waste Processing 02022/09	12,147,132	2,182,458 (F)		14,329,590
64,120	64,120	Restricted Investments - Class III Cells 02022/10	2,578,796	(103,190) (U)		2,475,606
0	0	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	50,000	0 (F)		50,000
340,428	340,428	Restricted Investments - Long Service Leave 02022/90	426,318	0 (F)		426,318
17,575,479	17,575,479	Total Restricted Cash	22,517,879	922,073 (F)		23,439,953
24,143,745	26,566,742	TOTAL CASH AND INVESTMENTS	27,442,541	251,727 (F)		27,694,268

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



14.3 LIST OF ACCOUNTS PAID DURING THE MONTH OF MARCH 2008

REFERENCE: COMMITTEES-7794

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of March 2008 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Clause 13 (1)) the list of accounts paid during the month of March 2008 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for March 2008 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$1,295,935.08.

SOURCE OF REPORT

Executive Manager Corporate Services
 Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of March 2008. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	9131 - 9427	
	Cheque Payments:	217913 - 217933	
	Payroll EFT:	PAY-18, PAY-18.1 & PAY-19	
	DIRECT DEBITS		
	- Bank Charges:	1*MAR08	
	- Other:	233 - 239	\$1,403,505.31
	LESS		
	Cancelled Cheques and EFTs:	EFT9131-EFT9181, EFT9233 & EFT9327	(\$107,570.23)
Trust Fund	Not Applicable		Nil
Total			\$1,295,935.08



Item 14.3 continued

STRATEGIC/POLICY IMPLICATIONS

Supports the strategic plan objectives of:

- continue to improve corporate financial management (5c); and
- maintain legislative compliance.

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of March 2008 (Ref: Committees-7842)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That council notes the CEO's list of accounts for March 2008 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$1,295,935.08.

COUNCIL RESOLUTION

MOVED CR MCKECHNIE

SECONDED CR GODFREY

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH 2008 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$1,295,935.08.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2008

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT9131-	7/03/2008	CREDITORS BATCH #7031 WAS REVERSED & RE-ISSUED	106,799.69
EFT9181			
EFT9182	07/03/2008	11 RECRUITMENT (WA) PTY LTD	1,515.94
EFT9183	07/03/2008	AMA SERVICES (WA) P/L	590.00
EFT9184	07/03/2008	ANALYTICAL REFERENCE LABORATORY	310.75
EFT9185	07/03/2008	AUSTRACLEAR LIMITED	179.97
EFT9186	07/03/2008	AUTO CONTROL DOORS	220.00
EFT9187	07/03/2008	BELVIDERE FRESH GROWERS MARKET	69.74
EFT9188	07/03/2008	BLUE COLLAR PEOPLE	3,296.70
EFT9189	07/03/2008	BRING COURIERS	119.82
EFT9190	07/03/2008	C & H SWEEPING	484.00
EFT9191	07/03/2008	CABCHARGE	264.22
EFT9192	07/03/2008	CAREER PEOPLE (PERTH) PTY LTD	818.40
EFT9193	07/03/2008	CHUBB FIRE SAFETY LTD	2,150.06
EFT9194	07/03/2008	CORPORATE EXPRESS AUSTRALIA LTD	2,677.67
EFT9195	07/03/2008	DESIGN-A-TRAILER	760.00
EFT9196	07/03/2008	DIRECTION DESIGN AND PRINT	854.00
EFT9197	07/03/2008	FLEXI STAFF PTY LTD	322.52
EFT9198	07/03/2008	FLEXTOOL (AUST) PTY LTD	461.14
EFT9199	07/03/2008	FUJI XEROX AUSTRALIA PTY LTD	2,230.16
EFT9200	07/03/2008	GOLDY MOTORS	19,155.75
EFT9201	07/03/2008	HALLMARK EDITIONS	198.00
EFT9202	07/03/2008	INTEWORK INC	1,232.00
EFT9203	07/03/2008	KLB SYSTEMS	4,356.00
EFT9204	07/03/2008	LANDFILL GAS & POWER PTY LTD	1,026.39
EFT9205	07/03/2008	LINFOX ARMAGUARD PTY LTD	289.32
EFT9206	07/03/2008	MORLEY GENERAL CLEANING SERVICE	5,426.94
EFT9207	07/03/2008	MUNDARING CRANE TRUCK HIRE	220.00
EFT9208	07/03/2008	NELL CARTAGE	1,650.00
EFT9209	07/03/2008	NEVERFAIL SPRINGWATER	175.80
EFT9210	07/03/2008	OAKVALE CAPITAL LTD	2,200.00
EFT9211	07/03/2008	PIRTEK	226.26
EFT9212	07/03/2008	PRIME HEALTH GROUP	176.00
EFT9213	07/03/2008	PURE AIR FILTERS	59.40
EFT9214	07/03/2008	SASSY HOSPITALITY SERVICES	3,135.00
EFT9215	07/03/2008	SEEK LIMITED	66.00
EFT9216	07/03/2008	SNAP PRINTING	99.70
EFT9217	07/03/2008	SOLID SERVICE FORKLIFT TYRES	88.00
EFT9218	07/03/2008	SOUTHERN METROPOLITAN REGIONAL COUNCIL	1,735.65
EFT9219	07/03/2008	SWAN GOLD CHARTER TOURS	270.00
EFT9220	07/03/2008	SYLEX ERGONOMICS	3,645.40
EFT9221	07/03/2008	TELSTRA - A/C 008 2879 300 - SECONDARY WASTE PRJ	188.14
EFT9222	07/03/2008	TELSTRA - A/C 295 7816 000 - RED HILL	868.32
EFT9223	07/03/2008	TELSTRA - A/C 335 6242 598 - MOBILE PHONES	4,669.19
EFT9224	07/03/2008	THOMSON LEGAL & REGULATORY	1,082.00
EFT9225	07/03/2008	TOTALLY WORKWEAR MIDLAND	279.75
EFT9226	07/03/2008	ULTIMO CATERING	3,068.25
EFT9227	07/03/2008	WESTCARE INDUSTRIES	35.20
EFT9228	07/03/2008	WESTERN AUSTRALIAN LOCAL GOVERNMENT	31,614.14
EFT9229	07/03/2008	WESTERN AUSTRALIAN TOURISM COMMISSION	1,512.00
EFT9230	07/03/2008	WESTRAC EQUIPMENT PTY LTD	391.19
EFT9231	07/03/2008	WORLDWIDE ONLINE PRINTING	717.00
EFT9232	07/03/2008	WREN OIL	1,133.75
EFT9233	12/03/2008	ALL EARTH CONTRACTING	631.12
EFT9234	12/03/2008	GERALDINE BUSBY	172.65
EFT9235	12/03/2008	JONES LANG LASALLE TRUST ONE	10,000.00
EFT9236	12/03/2008	MOTORCHARGE PTY LTD	6,774.04



Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2008

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT9237	12/03/2008	ALL EARTH CONTRACTING	556.88
EFT9238	14/03/2008	A.T. MILK SUPPLY	187.60
EFT9239	14/03/2008	AEC SYSTEMS PTY LTD	5,192.00
EFT9240	14/03/2008	AGPARTS WAREHOUSE	30.58
EFT9241	14/03/2008	ANIMAL PEST MANAGEMENT SERVICES	671.00
EFT9242	14/03/2008	ARC VISUAL AUSTRALIA	1,375.00
EFT9243	14/03/2008	ASTAR HARDWARE DISTRIBUTION	478.50
EFT9244	14/03/2008	AUS RECORD	114.95
EFT9245	14/03/2008	BELMONT - REDCLIFFE NEWSROUND	58.80
EFT9246	14/03/2008	BLUE COLLAR PEOPLE	3,287.83
EFT9247	14/03/2008	BP GIDGEGANNUP	130.30
EFT9248	14/03/2008	CAMERON HOLDINGS PTY LTD	13,772.00
EFT9249	14/03/2008	CAREER PEOPLE (PERTH) PTY LTD	766.02
EFT9250	14/03/2008	CITY OF BAYSWATER	62,625.20
EFT9251	14/03/2008	CITY OF BELMONT	16,801.40
EFT9252	14/03/2008	CMS EVENTS	1,100.00
EFT9253	14/03/2008	COMPU-STOR	567.38
EFT9254	14/03/2008	CORPORATE EXPRESS AUSTRALIA LTD	85.73
EFT9255	14/03/2008	COVENTRYS	2.99
EFT9256	14/03/2008	ELITE-TECH IT	82.00
EFT9257	14/03/2008	EXPERIENCE PERTH	1,312.00
EFT9258	14/03/2008	FLEXI STAFF PTY LTD	183.70
EFT9259	14/03/2008	FUJI XEROX AUSTRALIA PTY LTD	525.80
EFT9260	14/03/2008	GOURMET INDULGENCE	90.00
EFT9261	14/03/2008	HIGHWAY MOTOR TRIMMERS	1,148.40
EFT9262	14/03/2008	ID CONSULTING PTY LTD	275.00
EFT9263	14/03/2008	IPING PTY LTD	514.50
EFT9264	14/03/2008	JOYCE EARTHMOVING PTY LTD	11,880.00
EFT9265	14/03/2008	KALAMUNDA TOYOTA	40,402.66
EFT9266	14/03/2008	KLB SYSTEMS	484.00
EFT9267	14/03/2008	KOTT GUNNING LAWYERS	46.75
EFT9268	14/03/2008	LEN FRENCH FENCING CONTRACTOR	140.00
EFT9269	14/03/2008	MCINERNEY FORD	516.40
EFT9270	14/03/2008	MOBILE PHONE INSTALLATIONS AUSTRALIA	258.00
EFT9271	14/03/2008	MUNDARING ARTS CENTRE	511.50
EFT9272	14/03/2008	NEVERFAIL SPRINGWATER	70.50
EFT9273	14/03/2008	PRIME HEALTH GROUP	297.00
EFT9274	14/03/2008	PURE AIR FILTERS	101.20
EFT9275	14/03/2008	RICHARDS MINING SERVICES PTY LTD	250.00
EFT9276	14/03/2008	RUDD INDUSTRIAL AND FARM SUPPLIES	272.45
EFT9277	14/03/2008	S A HUBBERT PAINTING & DECORATING SERVICES	3,410.00
EFT9278	14/03/2008	SAFETY SIGNS SERVICE	177.54
EFT9279	14/03/2008	SAI GLOBAL LIMITED	188.18
EFT9280	14/03/2008	SHIRE OF NORTHAM	25,902.80
EFT9281	14/03/2008	SHIRE OF TOODYAY	36,754.97
EFT9282	14/03/2008	SNAP PRINTING	1,902.55
EFT9283	14/03/2008	STEVENSON CONSULTING	330.00
EFT9284	14/03/2008	TOTALLY WORKWEAR MIDLAND	143.32
EFT9285	14/03/2008	TRACTAMAN PTY LTD T/A TACA	24,021.94
EFT9286	14/03/2008	TYRE WASTE (WA)	680.50
EFT9287	14/03/2008	ULTIMO CATERING	1,117.30
EFT9288	14/03/2008	WA EQUAL OPPORTUNITY COMMISSION	198.00
EFT9289	14/03/2008	WA MACHINERY GLASS	264.00
EFT9290	14/03/2008	ALISON DUGAND	123.10
EFT9291	18/03/2008	LIEBHERR AUSTRALIA PTY LTD	18,990.43
EFT9292	18/03/2008	STEVENSON CONSULTING	4,587.00
EFT9293	19/03/2008	AG & MD BARTLETT	792.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2008

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT9294	19/03/2008	ALLIANCE RECRUITMENT	8,630.16
EFT9295	19/03/2008	AUSTRALIA POST - RED HILL	469.05
EFT9296	19/03/2008	BATTERY WORLD	179.00
EFT9297	19/03/2008	BLUE COLLAR PEOPLE	2,560.22
EFT9298	19/03/2008	BOYA EQUIPMENT	4,654.98
EFT9299	19/03/2008	BUDGET ELECTRICS	123.75
EFT9300	19/03/2008	BUNNINGS BUILDING SUPPLIES PTY LTD	142.20
EFT9301	19/03/2008	CARBON NEUTRAL LTD	3,128.00
EFT9302	19/03/2008	CJD EQUIPMENT PTY LTD	645.40
EFT9303	19/03/2008	CLIFTON PERTH	10,793.47
EFT9304	19/03/2008	COLONIAL PRINT & PROMOTIONS	1,683.55
EFT9305	19/03/2008	COMPLETE ANGLER & CAMPING WORLD	400.00
EFT9306	19/03/2008	CORPORATE EXPRESS AUSTRALIA LTD	729.80
EFT9307	19/03/2008	COVENTRYS	194.63
EFT9308	19/03/2008	DEPUTY COMMISSIONER OF TAXATION	77,660.76
EFT9309	19/03/2008	DICK SMITH ELECTRONICS PTY LTD	109.00
EFT9310	19/03/2008	DUN & BRADSTREET PTY LTD	50.47
EFT9311	19/03/2008	FLEXI STAFF PTY LTD	247.72
EFT9312	19/03/2008	GALLERIA TOYOTA	510.40
EFT9313	19/03/2008	GFR	11,910.48
EFT9314	19/03/2008	GOLDY MOTORS	40,193.75
EFT9315	19/03/2008	HAMMEL INTERNATIONAL (COYLE SALES SERVICES)	1,633.50
EFT9316	19/03/2008	JOYCE EARTHMOVING PTY LTD	15,367.00
EFT9317	19/03/2008	JUPPS FLOORCOVERINGS	13,046.00
EFT9318	19/03/2008	KINGSTON MARKETING	4,087.60
EFT9319	19/03/2008	KIRSTEN MARTINUS	670.00
EFT9320	19/03/2008	KLB SYSTEMS	407.00
EFT9321	19/03/2008	KOMATSU AUSTRALIA P/L	354.54
EFT9322	19/03/2008	KOTT GUNNING LAWYERS	359.48
EFT9323	19/03/2008	LIEBHERR AUSTRALIA PTY LTD	1,388.92
EFT9324	19/03/2008	M2 TECHNOLOGY	192.50
EFT9325	19/03/2008	MACK 1 KAWASAKI	185.90
EFT9326	19/03/2008	MAIL POST HASTE	187.00
EFT9327	19/03/2008	MCLEODS BARRISTERS & SOLICITORS	139.42
EFT9328	19/03/2008	MEMO COMMUNICATIONS COMPANY PTY LTD	363.00
EFT9329	19/03/2008	MIDLAND CAR CLEAN	385.00
EFT9330	19/03/2008	MIDVALE DISCOUNT TYRES	25.00
EFT9331	19/03/2008	MINITANKERS	8,217.27
EFT9332	19/03/2008	MORLEY GENERAL CLEANING SERVICE	5,226.87
EFT9333	19/03/2008	NATIONAL MEASUREMENT INSTITUTE	1,705.00
EFT9334	19/03/2008	NELL CARTAGE	1,650.00
EFT9335	19/03/2008	NEVERFAIL SPRINGWATER	132.80
EFT9336	19/03/2008	NK CONTRACTORS PTY LTD	3,806.00
EFT9337	19/03/2008	NORTH METROPOLITAN CONSERVATION GROUP	4,334.00
EFT9338	19/03/2008	PIHA PTY LTD	2,857.27
EFT9339	19/03/2008	PITNEY BOWES (POSTAGE BY PHONE)	15.40
EFT9340	19/03/2008	PLANT DECOR	630.10
EFT9341	19/03/2008	PRIME HEALTH GROUP	176.00
EFT9342	19/03/2008	RED 11 PTY LTD	1,507.00
EFT9343	19/03/2008	RUDD INDUSTRIAL AND FARM SUPPLIES	113.90
EFT9344	19/03/2008	SAI GLOBAL LIMITED	124.70
EFT9345	19/03/2008	SANDALFORD WINES	24,712.50
EFT9346	19/03/2008	SEALANES	301.33
EFT9347	19/03/2008	SIGNS & LINES	341.79
EFT9348	19/03/2008	SNAP PRINTING	875.23
EFT9349	19/03/2008	SYNERGY	191.90
EFT9350	19/03/2008	TELSTRA - A/C 031 1799 300 - LAND CARE CENTRE	89.22



Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2008

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT9351	19/03/2008	TELSTRA - A/C 148 4710 000 - ASCOT PLACE	3,044.23
EFT9352	19/03/2008	TELSTRA - A/C 163 4688 200 - HAZELMERE	164.34
EFT9353	19/03/2008	TELSTRA - A/C 246 2455 400 - RH SECURITY MONITOR	69.89
EFT9354	19/03/2008	THE FACTORY	7,810.00
EFT9355	19/03/2008	THE PERTH EXPRESS (IMANARI MEDIA CORPORATION PTY LTD)	4,875.00
EFT9356	19/03/2008	TRANSPLAN P/L	8,800.00
EFT9357	19/03/2008	ULTIMO CATERING	2,695.15
EFT9358	19/03/2008	URS AUSTRALIA PTY LTD	220.00
EFT9359	19/03/2008	WESTRAC EQUIPMENT PTY LTD	95.04
EFT9360	27/03/2008	AK & FM MOYLAN SUPER FUND	289.39
EFT9361	27/03/2008	CHILD SUPPORT	280.34
EFT9362	27/03/2008	GALOR NOMINEES PTY LTD - ATF G K WATTERS	13,032.34
EFT9363	27/03/2008	WALGS PLAN	58,596.40
EFT9364	28/03/2008	11 RECRUITMENT (WA) PTY LTD	5,494.17
EFT9365	28/03/2008	360 RECYCLING	931.70
EFT9366	28/03/2008	ALL EARTH CONTRACTING	41,888.00
EFT9367	28/03/2008	ASTAR HARDWARE DISTRIBUTION	96.40
EFT9368	28/03/2008	AUSSIE PORTABLES	35,580.60
EFT9369	28/03/2008	AUSTRACLEAR LIMITED	14.69
EFT9370	28/03/2008	BEAUMONDE CATERING	2,481.00
EFT9371	28/03/2008	BELVIDERE FRESH GROWERS MARKET	208.62
EFT9372	28/03/2008	BLUE COLLAR PEOPLE	2,286.90
EFT9373	28/03/2008	BP AUSTRALIA LIMITED	24,965.82
EFT9374	28/03/2008	BRING COURIERS	454.86
EFT9375	28/03/2008	BROADBAND NET PTY LTD	69.95
EFT9376	28/03/2008	CAMERON HOLDINGS PTY LTD	12,012.00
EFT9377	28/03/2008	CAREER PEOPLE (PERTH) PTY LTD	1,560.07
EFT9378	28/03/2008	CCH AUSTRALIA LTD	1,166.00
EFT9379	28/03/2008	CJD EQUIPMENT PTY LTD	1,110.30
EFT9380	28/03/2008	COATES HIRE OPERATIONS PTY LTD	686.99
EFT9381	28/03/2008	COLONIAL PRINT & PROMOTIONS	99.00
EFT9382	28/03/2008	COLQUHOUN'S FREMANTLE BAG CO.	19.80
EFT9383	28/03/2008	COMMAND-A-COM AUSTRALIA PTY LTD	3,267.00
EFT9384	28/03/2008	CORPORATE EXPRESS AUSTRALIA LTD	34.04
EFT9385	28/03/2008	CUTTING EDGES PTY LTD	825.25
EFT9386	28/03/2008	EASTERN HILLS PEST & WEED	300.00
EFT9387	28/03/2008	EXPERIENCE GIDGEGANNUP	300.00
EFT9388	28/03/2008	FUJI XEROX AUSTRALIA PTY LTD	81.93
EFT9389	28/03/2008	GHD	32,296.00
EFT9390	28/03/2008	GOLDY MOTORS	998.75
EFT9391	28/03/2008	GOURMET INDULGENCE	553.40
EFT9392	28/03/2008	INTEWORK INC	616.00
EFT9393	28/03/2008	JOYCE EARTHMOVING PTY LTD	9,680.00
EFT9394	28/03/2008	LIEBHERR AUSTRALIA PTY LTD	485.10
EFT9395	28/03/2008	LINC	1,936.00
EFT9396	28/03/2008	LYONS AIRCONDITIONING SERVICES	631.60
EFT9397	28/03/2008	MASEZ' DIESEL SERVICE	2,002.00
EFT9398	28/03/2008	MEDICOLLECT	81.84
EFT9399	28/03/2008	MIDLAND CAR CLEAN	275.00
EFT9400	28/03/2008	MIDVALE DISCOUNT TYRES	50.00
EFT9401	28/03/2008	MOBILE PHONE INSTALLATIONS AUSTRALIA	830.00
EFT9402	28/03/2008	NELL CARTAGE	2,442.00
EFT9403	28/03/2008	NEVERFAIL SPRINGWATER	144.80
EFT9404	28/03/2008	NEVILLE REFRIGERATION	610.00
EFT9405	28/03/2008	OPS SCREENING & CRUSHING EQUIPMENT PTY LTD	6,380.00
EFT9406	28/03/2008	OSA GROUP	165.00



Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2008

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT9407	28/03/2008	PERRELLA AUTO ELECTRICS	264.00
EFT9408	28/03/2008	PERSONALISED PLASTIC CARDS	26.40
EFT9409	28/03/2008	PERTH BIN HIRE	645.00
EFT9410	28/03/2008	PIHA PTY LTD	12,279.03
EFT9411	28/03/2008	PIRTEK	387.65
EFT9412	28/03/2008	PRIME HEALTH GROUP	539.00
EFT9413	28/03/2008	PURE AIR FILTERS	45.10
EFT9414	28/03/2008	RUDD INDUSTRIAL AND FARM SUPPLIES	61.77
EFT9415	28/03/2008	SAFETY SIGNS SERVICE	46.09
EFT9416	28/03/2008	SANDVIK MINING AND CONSTRUCTION ADELAIDE LTD	678.15
EFT9417	28/03/2008	SEEK LIMITED	66.00
EFT9418	28/03/2008	SOLID SERVICE FORKLIFT TYRES	860.20
EFT9419	28/03/2008	SPUDS GARDENING SERVICES	2,152.00
EFT9420	28/03/2008	STEVENSON CONSULTING	264.00
EFT9421	28/03/2008	SUPERCLEAN LAUNDRY AND LINEN	44.00
EFT9422	28/03/2008	TANIA WELLS	207.57
EFT9423	28/03/2008	THE VINES RESORT & COUNTRY CLUB	5,000.30
EFT9424	28/03/2008	TOTALLY WORKWEAR MIDLAND	906.88
EFT9425	28/03/2008	ULTIMO CATERING	1,510.50
EFT9426	28/03/2008	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT9427	28/03/2008	WESTERN AUSTRALIAN LOCAL GOVERNMENT	440.00
217913	14/03/2008	360 RECYCLING	444.69
217914	14/03/2008	CITY OF SWAN	14,414.19
217915	14/03/2008	EMRC PETTY CASH - REDHILL	264.45
217916	14/03/2008	GIDGIE GROG LIQUOR STORE	302.70
217917	14/03/2008	HUTCHISON 3G AUSTRALIA PTY LTD	143.00
217918	14/03/2008	LIZ PATTISON PTY LTD	6,872.25
217919	14/03/2008	MELBOURNE IT LTD	140.00
217920	14/03/2008	STAMP-IT RUBBER STAMPS	121.83
217921	19/03/2008	AUSTRALIAN CASUALTY & LIFE	3,274.47
217922	19/03/2008	VISTA CEILINGS	1,622.14
217923	27/03/2008	ANZ SUPER ADVANTAGE	91.31
217924	27/03/2008	AUSTRALIAN SUPER	231.87
217925	27/03/2008	BT BUSINESS SUPER	549.32
217926	27/03/2008	BT LIFETIME - PERSONAL SUPER	288.28
217927	27/03/2008	GENERATIONS PERSONAL SUPPERANNUATION PLAN	356.79
217928	27/03/2008	HOSTPLUS SUPERANNUATION FUND	299.18
217929	27/03/2008	ING LIFE ONEANSWER PERSONAL SUPER	291.66
217930	27/03/2008	NATIONAL MUTUAL RETIREMENT SECURITY PLAN	642.97
217931	27/03/2008	THE INDUSTRY SUPERANNUATION FUND	255.70
217932	27/03/2008	WESTSCHEME	299.18
217933	27/03/2008	EMRC PETTY CASH - BELMONT	785.50
233	28/03/2008	WBC - CORPORATE MASTER CARD - D AMEDURI	2,011.29
234	28/03/2008	WBC - CORPORATE MASTER CARD - G WATTERS	174.50
235	28/03/2008	WBC - CORPORATE MASTER CARD - M MCCARTHY	372.10
236	28/03/2008	WBC - CORPORATE MASTER CARD - R MEDBURY	238.20
237	28/03/2008	WBC - CORPORATE MASTER CARD - S FITZPATRICK	1,847.61
238	28/03/2008	WBC - CORPORATE MASTERCARD - ADAM JOHNSON	1,214.91
239	28/03/2008	WBC- CORPORATE MASTER CARD - G DUMBLETON	2,880.00
PAY-18	4/03/2008	PARYOLL F/E 4/3/08	126,010.43
PAY-18.1	4/03/2008	SPECIAL PAYRUN	253.48
PAY-19	18/03/2008	PAYROLL F/E 18/3/08	133,034.24
1*MAR08	3/03/2008	BANK CHARGES B/S 1236 - 1240	965.02
SUB TOTAL			1,403,505.31



Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2008

User: Le Truong

Cheque /EFT No	Date	Payee	Amount
LESS CANCELLED CHEQUES AND EFTs			
EFT9131- EFT9181	7/03/2008	CREDITORS BATCH #7031 WAS REVERSED & RE-ISSUED	-106,799.69
EFT9233	12/03/2008	ALL EARTH CONTRACTING	-631.12
EFT 9327	19/03/2008	MCLEODS BARRISTERS & SOLICITORS	-139.42
SUB TOTAL			<u>-107,570.23</u>
TOTAL			<u><u>1,295,935.08</u></u>

Bank Code	Bank Name	Amount
1	EMRC - Municipal Fund	1,295,935.08
REPORT TOTAL		1,295,935.08

C:\Program Files\SynergySoft\LGS\Crystal\CreditorListOfAccount_EMRC.rpt

14.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-7386

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

1.1 RISK MANAGEMENT SERVICE REPORT (Ref: Committees-7764)

2. WASTE MANAGEMENT SERVICES

2.1 COUNCIL TONNAGE COMPARISONS AS AT 29 FEBRUARY 2008
(Ref: Committees-7729)

2.2 RECYCLING STATISTICS FOR THE 2007/2008 FINANCIAL YEAR (Ref: Committees-7728)

RECOMMENDATION

That the Information Bulletin be noted.

COUNCIL RESOLUTION

MOVED CR MCKECHNIE SECONDED CR GODFREY

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY

15 REPORTS OF COMMITTEES

- 15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD
 3 APRIL 2008
 (REFER TO MINUTES OF COMMITTEE - MAUVE PAGES)
 REFERENCE: COMMITTEES-7751

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **3 April 2008** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officer Performance Review Committee. Any questions relating to the confidential report will be dealt with under section 19.1 of the agenda "Confidential Items."

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Chief Executive Officer Performance Review Committee report (Section 15.1) be adopted.

The Chairman advised that Item 13.1 of these minutes would be considered by Council at Item 19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC.

COUNCIL RESOLUTION(S)

MOVED CR GODFREY SECONDED CR PULE

THAT WITH THE EXCEPTION OF ITEM 13.1, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE REPORT (SECTION 15.1) BE ADOPTED.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

MINUTES

3 APRIL 2008

(Ref: COMMITTEES-7751)

A meeting of the Chief Executive Officer Performance Review Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 3 April 2008**. The meeting commenced at **5.46pm**

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
	3.1 <i>MR GAVIN WATTERS – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY</i>	1
	3.2 <i>MR PETER SCHNEIDER – EXECUTIVE MANAGER CORPORATE SERVICES – INTERESTS AFFECTING IMPARTIALITY</i>	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	2
	4.1 <i>ELECTION OF A CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (Ref: Committees-7761)</i>	2
	4.2 <i>ELECTION OF A DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (Ref: Committees-7757)</i>	8
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	14
	5.1 <i>MINUTES OF THE CEOPRC MEETING HELD 9 AUGUST 2007 (Ref: Committees-6623)</i>	14
6	PRESENTATIONS	14
7	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	14
8	QUESTIONS WITHOUT NOTICE	14
9	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	14
	9.1 <i>CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE (Ref: Committees-7753)</i>	14
10	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	15
11	REPORTS OF OFFICERS	15
12	REPORTS OF DELEGATES	15
13	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	15
	13.1 <i>CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE (Ref: Committees-7753)</i>	16
14	GENERAL BUSINESS	17
15	FUTURE MEETINGS OF THE CEOPRC	17
16	DECLARATION OF CLOSURE OF MEETING	17

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chief Executive Officer, opened the meeting at 5.46pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Tina Klein	EMRC Member	Town of Bassendean
Cr Sylvan Albert	EMRC Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

Apologies

Cr Don McKechnie	EMRC Member	Shire of Kalamunda
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EMRC Officers

Mr Gavin Watters	Chief Executive Officer
Mr Peter Schneider	Executive Manager, Corporate Services
Ms Terri-Ann Ashton (until 5.57pm)	Manager, Administration and Compliance
Ms Emma Joy	Executive Assistant to the CEO (Minutes)

3 DISCLOSURE OF INTERESTS

3.1 MR GAVIN WATTERS – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Chief Executive Officer Annual Performance and Remuneration Review and Timetable
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Directly applies to the CEO

3.2 MR PETER SCHNEIDER – EXECUTIVE MANAGER CORPORATE SERVICES – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Chief Executive Officer Annual Performance and Remuneration Review and Timetable
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION ELECTION OF A CHAIRMAN AND DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

4.1 ELECTION OF A CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

REFERENCE: COMMITTEES-7761

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Chairman of the Chief Executive Officer Performance Review Committee.

KEY ISSUES AND RECOMMENDATION(S)

- It is a statutory requirement that a Committee elects a Chairman at the first meeting of the Committee.

Recommendation(s)

That the members of the Chief Executive Officer Performance Review Committee elect a Chairman by secret ballot.

SOURCE OF REPORT

Executive Manager, Corporate Services

BACKGROUND

It is a requirement of Schedule 2.3 of the Local Government Act 1995 (the Act) that the election for Chairman is conducted by the Chief Executive Officer and the nominations for the Office are to be given to the Chief Executive Officer in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chief Executive Officer is not to accept the nomination unless the nominee has advised the Chief Executive Officer, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes i.e. count to be discontinued and meeting adjourned for not more than 7 days. If there is still an equality of votes at the resumption of the meeting then lots will be drawn if there are only 2 candidates or candidates excluded and preferences transferred if there are more than 2 candidates.

REPORT

The Chief Executive Officer will preside at the meeting until the office of Chairman is filled.

The following material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Chairman of the Chief Executive Officer Performance Review Committee.

- A blank nomination form for the Office of Chairman of the Chief Executive Officer Performance Review Committee, nominate oneself
- A blank nomination form for the Office of Chairman of the Chief Executive Officer Performance Review Committee, nominate another
- A blank ballot paper for Election of Chairman of the Chief Executive Officer Performance Review Committee

Item 4.1 continued

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Chief Executive Officer of the EMRC before the meeting or when the Chief Executive Officer calls for them when dealing with this item at the meeting.

CEOPRC MEMBERS 2007/2009

The following Chief Executive Officer Performance Review Committee members were appointed to the Chief Executive Officer Performance Review Committee at the Special Meeting of Council held on 15 November 2007:

EMRC Member	Cr David Färdig	City of Swan
EMRC Member	Cr Glenys Godfrey	City of Belmont
EMRC Member	Cr Don McKechnie	Shire of Kalamunda
EMRC Member	Cr Tina Klein	Town of Bassendean
EMRC Member	Cr Tony Cuccaro	Shire of Mundaring
EMRC Member	Cr Sylvan Albert	City of Bayswater

STRATEGIC/POLICY IMPLICATIONS

Election of a Chairman is a statutory requirement.

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. A blank nomination form for the Office of Chairman of the Chief Executive Officer Performance Review Committee, nominate oneself (Ref: Committees-7763)
2. A blank nomination form for the Office of Chairman of the Chief Executive Officer Performance Review Committee, nominate another (Ref: Committees-7763)
3. Ballot Paper – Election of Chief Executive Officer Performance Review Committee Chairman (Ref: Committees-7762)

Item 4.1 continued

VOTING REQUIREMENT

Secret Ballot by Chief Executive Officer Performance Review Committee Members.

RECOMMENDATION(S)

That the members of the Chief Executive Officer Performance Review Committee elect a Chairman.

The Chief Executive Officer advised that two (2) nominations for the Office of Chairman of the CEOPRC had been received. One from Councillor Tina Klein nominating Councillor Tony Cuccaro and one from Councillor David Färdig nominating himself. The Chairman called for any further nominations.

Cr Godfrey asked for clarification of who the Chairpersons were for the other EMRC Committees and other working groups.

No further nominations were received and the Chief Executive Officer announced that the nominations were closed.

Lots were drawn for position on the ballot paper. Cr David Färdig first followed by Cr Tony Cuccaro. Secret ballot papers were given to the five members and then collected in a secret ballot box.

The Executive Manager Corporate Services and the Manager Administration and Compliance counted the votes and gave the result to the Chief Executive Officer.

ANNOUNCEMENT: OF THE OFFICE OF CHAIRMAN

Cr Tony Cuccaro was declared Chairman of the Chief Executive Officer Performance Review Committee for the term commencing 3 April 2008 winning the election by four votes to one.

The Chief Executive Officer, vacated the Chair at 5.56pm.

At 5.56pm, Cr Tony Cuccaro took the Chair and thanked members for their support.



**Nomination for Chairman of the
Chief Executive Officer Performance Review
Committee**

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of
Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer
Performance Review Committee for the term of Office commencing on the date
of the election and continuing until terminated in accordance with the provisions
of the Local Government Act 1995.

Signed: _____

Date: _____



**Nomination for Chairman of the
Chief Executive Officer Performance Review
Committee**

To the Chief Executive Officer

I hereby nominate _____ for the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee for the term of Office commencing on the date of the election and continuing until terminated in accordance with the provisions of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
Chief Executive Officer Performance Review
Committee Thursday, 3 April 2008**

**BALLOT PAPER FOR THE
ELECTION OF THE CHIEF EXECUTIVE OFFICER
PERFORMANCE REVIEW COMMITTEE CHAIRMAN**

HOW TO VOTE

Please number all the boxes opposite the candidates' name in the order of your choice, using number 1 for your first choice, number 2 for your second choice, and so on. Remember to number every box to make your vote count. Do not make any other marks on the ballot paper.

Last name, First Name

Last Name, First Name

Last Name, First Name

4.2 ELECTION OF A DEPUTY CHAIRMAN OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

REFERENCE: COMMITTEES-7757

PURPOSE OF REPORT

To provide for an election to be conducted for the office of Deputy Chairman of the Chief Executive Officer Performance Review Committee.

KEY ISSUES AND RECOMMENDATION(S)

- In accordance with section 5.12 (2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

Recommendation(s)

That the members of the Chief Executive Officer Performance Review Committee elect a Deputy Chairman by secret ballot.

SOURCE OF REPORT

Executive Manager, Corporate Services

BACKGROUND

In accordance with section 5.12 (2) of the Local Government Act 1995, the members of a committee may elect a deputy presiding member from amongst themselves.

It is a requirement of Schedule 2.3 of the Local Government Act 1995 (the Act) that the election for Deputy Chairman is conducted by the Chairman and the nominations for the Office are to be given to the Chairman in writing before the meeting or during the meeting before the close of nominations. Furthermore, if a member is nominated by another member, the Chairman is not to accept the nomination unless the nominee has advised the Chairman, orally or in writing, that he or she is willing to be nominated for the Office. Members are to vote on the matter by secret ballot.

The procedure outlined in Schedule 2.3 of the Act will be followed if there is an equality of votes i.e. count to be discontinued and meeting adjourned for not more than 7 days. If there is still an equality of votes at the resumption of the meeting then lots will be drawn if there are only 2 candidates or candidates excluded and preferences transferred if there are more than 2 candidates.

REPORT

Material accompanies the agenda for this meeting as a means of assisting members of the Committee to nominate themselves or another member for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee.

- A blank nomination form for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee, nominate oneself
- A blank nomination form for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee, nominate another
- A blank ballot paper for Election of Deputy Chairman of the Chief Executive Officer Performance Review Committee

Ballot papers will be made available prior to voting.

The completed nomination forms are to be given to the Chairman before the meeting or when the Chairman calls for them when dealing with this item at the meeting.

Item 4.2 continued

CEOPRC MEMBERS 2007/2009

The following Chief Executive Officer Performance Review Committee members were appointed to the Chief Executive Officer Performance Review Committee at the Special Meeting of Council held on 15 November 2007:

EMRC Member	Cr David Färdig	City of Swan
EMRC Member	Cr Glenys Godfrey	City of Belmont
EMRC Member	Cr Don McKechnie	Shire of Kalamunda
EMRC Member	Cr Tina Klein	Town of Bassendean
EMRC Member	Cr Tony Cuccaro	Shire of Mundaring
EMRC Member	Cr Sylvan Albert	City of Bayswater

STRATEGIC/POLICY IMPLICATIONS

Election of a Deputy Chairman is permissible in accordance with section 5.12 (2) of the Local Government Act 1995.

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. A blank nomination form for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee, nominate oneself (Ref: Committees-7758)
2. A blank nomination form for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee, nominate another (Ref: Committees-7758)
3. Ballot Paper – Election of Chief Executive Officer Performance Review Committee Deputy Chairman (Ref: Committees-7760)

VOTING REQUIREMENT

Secret Ballot by Chief Executive Officer Performance Review Committee Members.

Item 4.2 continued

RECOMMENDATION(S)

That the members of the Chief Executive Officer Performance Review Committee elect a Deputy Chairman.

The Chairman advised that one (1) nomination for the Office of Deputy Chairman of the Chief Executive Officer Performance Review Committee has been received, from Councillor Tina Klein nominating Councillor Glenys Godfrey. Councillor Godfrey declined the nomination. The Chairman then called for any further nominations. Councillor Tina Klein then nominated Cr David Färdig who accepted the nomination.

No further nominations were received.

ANNOUNCEMENT: OF THE OFFICE OF DEPUTY CHAIRMAN

As no further nominations were received, Cr David Färdig was declared Deputy Chairman of the Chief Executive Officer's Performance Review Committee for the term commencing 3 April 2008.

The Manager Administration and Compliance departed the meeting at 5.57pm after the elections had concluded.



**Nomination for Deputy Chairman of the
Chief Executive Officer Performance Review
Committee**

To the Chief Executive Officer

I hereby nominate myself, _____ for the position of
Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive
Officer Performance Review Committee for the term of Office commencing on
the date of the election and continuing until terminated in accordance with the
provisions of the Local Government Act 1995.

Signed: _____

Date: _____



**Nomination for Deputy Chairman of the
Chief Executive Officer Performance Review
Committee**

To the Chief Executive Officer

I hereby nominate _____ for the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee for the term of Office commencing on the date of the election and continuing until terminated in accordance with the provisions of the Local Government Act 1995.

Signed: _____

Date: _____

*I _____ hereby certify that I accept the above nomination to the position of Deputy Chairman of the Eastern Metropolitan Regional Council Chief Executive Officer Performance Review Committee.

Signed: _____

Date: _____

*This certificate is to be completed when a Representative is nominated by another Representative.



**Eastern Metropolitan Regional Council
Chief Executive Officer Performance Review
Committee Thursday, 3 April 2008**

**BALLOT PAPER FOR THE
ELECTION OF THE CHIEF EXECUTIVE OFFICER
PERFORMANCE REVIEW COMMITTEE
DEPUTY CHAIRMAN**

HOW TO VOTE

Please number all the boxes opposite the candidates' name in the order of your choice, using number 1 for your first choice, number 2 for your second choice, and so on. Remember to number every box to make your vote count. Do not make any other marks on the ballot paper.

Last name, First Name

Last Name, First Name

Last Name, First Name

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**5.1 MINUTES OF THE CEOPRC MEETING HELD 9 AUGUST 2007****REFERENCE: COMMITTEES-6623**

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on 9 August 2007 which have been distributed, be confirmed.

CEOPRC RESOLUTION(S)

MOVED CR GODFREY

SECONDED CR KLEIN

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 9 AUGUST 2008 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY**6 PRESENTATIONS**

Nil

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The Chairman queried the process for closing the meeting when no members of the public were present and was advised that the standard procedure needed to be followed.

9.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE**REFERENCE: COMMITTEES-7753**

See Item 13.1 for details.

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 - Chief Executive Officer Appointment, Performance Assessment and Review Policy.

Item 9 continued

CEOPRC RESOLUTION(S)

MOVED CR KLEIN

SECONDED CR ALBERT

THIS ITEM IS RECOMMENDED TO BE CONFIDENTIAL BECAUSE IT CONTAINS MATTERS AFFECTING AN EMPLOYEE AND IS TO BE TREATED AS CONFIDENTIAL IN ACCORDANCE WITH EMRC POLICY 4.1 - CHIEF EXECUTIVE OFFICER APPOINTMENT, PERFORMANCE ASSESSMENT AND REVIEW POLICY.

CARRIED UNANIMOUSLY

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

11 REPORTS OF OFFICERS

Nil

12 REPORTS OF DELEGATES

Nil

**13 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC
RECOMMENDATION (Closing meeting to the public)**

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (a) & (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

CEOPRC RESOLUTION(S)

MOVED CR KLEIN

SECONDED CR ALBERT

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (A) & (C) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 6.00pm.



13.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE

REFERENCE: COMMITTEES-7753

See Confidential Item circulated with the Agenda under Separate Cover.

Item 13.1 was discussed by the committee.

See recommendations and resolutions following meeting re-opening.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened , the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

CEOPRC RESOLUTION (S)

MOVED CR FÄRDIG

SECONDED CR ALBERT

THAT THE MEETING BE RE-OPENED, THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED

The meeting was re-opened to the public at 6.04pm

Recording of the recommendations passed behind closed doors, namely:

13.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE AND REMUNERATION REVIEW PROCESS AND TIMETABLE

REFERENCE: COMMITTEES-7753

CEOPRC RECOMMENDATION(S)

MOVED CR FÄRDIG

SECONDED CR GODFREY

That:

1. Council endorses the Chief Executive Officer Performance and Remuneration Review Process and Timetable 2008 forming attachment 3 to this report.
2. Ms Helen Hardcastle be engaged to facilitate the Chief Executive Officer performance and remuneration review process.
3. The report and attachments remain confidential and be certified by the Chief Executive Officer and Chairman.

CARRIED UNANIMOUSLY

14 GENERAL BUSINESS

Nil

15 FUTURE MEETINGS OF THE CEOPRC

The next meeting of the Chief Executive Officer Performance Review Committee will be held on a date and time to be advised.

The Executive Manager Corporate Services noted that in accordance with the schedule the next meeting will be scheduled between Monday 2 June and Friday 13 June 2008.

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the Chairman closed the meeting at 6.05pm.

**15.2 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 10 APRIL 2008
(REFER TO MINUTES OF COMMITTEE - BLUE PAGES)
REFERENCE: COMMITTEES-7707**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **10 April 2008** accompany and form part of this agenda – (refer to blue section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited questions from members on the report of the Chief Executive Officers Advisory Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.2) be adopted.

Cr Godfrey referred to Item 11.1 Regional Events on page 4 of the CEOAC Minutes and stated that the Civic Dinner for the City of Belmont was incorrectly recorded as a regional event for 6 December 2008 and should be deleted from the list. The Chief Executive Officer advised that the member Council CEO's had requested that a list of events in the region be included in the CEOAC Agenda to ensure that they did not double book as there had been an incident in the past when the Cities of Bayswater and Belmont had held functions on the same night. The Chief Executive Officer suggested that Item 11.1 be renamed to 'Events in the Region' and Cr Godfrey agreed to this.

COUNCIL RESOLUTION

MOVED CR MAGRO

SECONDED CR ALBERT

THAT THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORT (SECTION 15.2) BE ADOPTED.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

10 April 2008

(REF: COMMITTEES-7707)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 10 April 2008**. The meeting commenced at **12.42pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	1
	5.1 <i>CONFIRMATION OF MINUTES OF CEOAC MEETING HELD ON 7 FEBRUARY 2008</i> <i>(Ref: Committees-7495)</i>	
6	PRESENTATIONS	2
	6.1 <i>PRESENTATION ON FEDERAL GOVERNMENT FUNDING ARRANGEMENTS FOR</i> <i>NATURAL RESOURCE MANAGEMENT BY MR MICK MCCARTHY, EXECUTIVE</i> <i>MANAGER REGIONAL SERVICES</i>	
7	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	3
8	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	3
9	REPORTS OF OFFICERS	3
	9.1 <i>FUTURE OF LOCAL GOVERNMENT IN WESTERN AUSTRALIA</i> <i>(Ref: Committees-7727)</i>	
10	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	4
11	GENERAL BUSINESS	4
	11.1 <i>REGIONAL EVENTS</i>	
12	FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE	4
13	DECLARATION OF CLOSURE OF MEETING	4

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 12.42pm and welcomed members and both Ms Joy, Executive Assistant to the CEO and Mr Cole, Acting CEO City of Belmont to their first CEOAC meeting.

The Chairman also welcomed Mr Carosella and acknowledged the announcement of his retirement with a six month lead time to 30 September 2008. The CEO will recognise this event in due course.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Mr David Vaughan (Chairman)	Chief Executive Officer	Shire of Kalamunda
Mr Gary Evershed (Deputy Chairman)	Chief Executive Officer	Town of Bassendean
Mr Mario Carosella	Chief Executive Officer	City of Bayswater
Mr Stuart Cole	Acting Chief Executive Officer	City of Belmont
Mr Jonathan Throssell	Chief Executive Officer	Shire of Mundaring
Mr Mike Foley	Chief Executive Officer	City of Swan
Mr Gavin Watters	Chief Executive Officer	EMRC

EMRC Officers

Mr Mick McCarthy	Executive Manager, Regional Services
Mr Peter Schneider	Executive Manager, Corporate Services
Ms Emma Joy	Executive Assistant to Chief Executive Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Matters noted at Item 1.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 7 February 2008, which have been distributed, be confirmed.

GEOAC RESOLUTION(S)

MOVED MR THROSSELL SECONDED MR FOLEY

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 7 FEBRUARY 2008 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

6.1 PRESENTATION ON FEDERAL GOVERNMENT FUNDING ARRANGEMENTS FOR NATURAL RESOURCE MANAGEMENT BY MR MICK MCCARTHY, EXECUTIVE MANAGER REGIONAL SERVICES

The CEO noted this presentation prepared by the Executive Manager Regional Services, was requested by a member from this committee to gain an understanding of the current project funding status.

Executive Manager Regional Services tabled a copy of the Power Point presentation 'Changes to the Federal Government's Natural Resource Management Funding – Transition to "Caring for our Country" Program' (Ref:EMRC-77631) and Media Release 'Risk to local participation on environment' from 28 March 2008 (Ref:Committees-7782)

Discussion ensued during the presentation.

The Chairman queried if WALGA would be competitors for available funding. The Executive Manager Regional Services responded that WALGA would be aiming to keep their current level of engagement and so wouldn't necessarily be competing through the same mechanisms, they may go direct to federal government.

The Chairman noted that there needs to be a position paper drafted for the region for all member Councils to agree upon so that when this matter is dealt with through the zone, an agreed pathway has already been determined. Members agreed to this united regional approach.

The Chairman noted that if the federal government has reduced or changed their priorities for a project, such as the Swan Catchment Council, then we should accept this and put our efforts towards new initiatives where the government's new priorities lie. The Chairman noted that there have been good results seen from this project already. Executive Manager Regional Services noted the future opportunities may be through biodiversity and community capacity projects.

Executive Manager Regional Services noted that the impact of the funding changes to the sub region groups is yet to be fully realised but a meeting of these groups has been convened to discuss the matter further.

Mr Evershed noted this as a golden opportunity for this region to lead the way. The Chairman noted that CEOAC wants to take an active role in the regional approach rather than the WALGA approach and asked that this be conveyed in the paper.

Mr Evershed thanked the Executive Manager Regional Services for putting this presentation together at short notice at his request. The Chairman also noted his appreciation to Executive Manager Regional Services on behalf of the CEOAC.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR THROSSELL

THAT:

1. A PAPER BE PREPARED FOR MEMBER COUNCILS ON THE PROPOSED CHANGES TO NATURAL RESOURCE MANAGEMENT FUNDING
2. THE EMRC NOTES THE CHANGE IN DIRECTION OF FEDERAL FUNDING AND FOCUSES EFFORTS ON IDENTIFYING AND MAXIMISING NEW OPPORTUNITIES.
3. THE CHAIRPERSON OF THE EAST METROPOLITAN ZONE OF WALGA BE APPROACHED TO RECEIVE A PRESENTATION AT THE ZONE MEETING BY THE EMRC ON NATURAL RESOURCE MANAGEMENT FUNDING.

CARRIED UNANIMOUSLY

Item 6.1 Continued

COUNCIL RESOLUTION(S)

MOVED CR MAGRO

SECONDED CR ALBERT

THAT:

1. A PAPER BE PREPARED FOR MEMBER COUNCILS ON THE PROPOSED CHANGES TO NATURAL RESOURCE MANAGEMENT FUNDING
2. THE EMRC NOTES THE CHANGE IN DIRECTION OF FEDERAL FUNDING AND FOCUSES EFFORTS ON IDENTIFYING AND MAXIMISING NEW OPPORTUNITIES.
3. THE CHAIRPERSON OF THE EAST METROPOLITAN ZONE OF WALGA BE APPROACHED TO RECEIVE A PRESENTATION AT THE ZONE MEETING BY THE EMRC ON NATURAL RESOURCE MANAGEMENT FUNDING.

CARRIED UNANIMOUSLY

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

9 REPORTS OF OFFICERS

9.1 FUTURE OF LOCAL GOVERNMENT IN WESTERN AUSTRALIA

REFERENCE: COMMITTEES-7727

Discussion ensued

The CEOAC committee felt that the emphasis of the report should be reviewed and resolved to defer consideration to the next meeting of the CEOAC with a workshop to be held on 8 May 2008 as preliminary to rewriting the report.

CEOAC RESOLUTION(S)

MOVED MR CAROSELLA

SECONDED MR EVERSLED

THAT THE MEMBERS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE:

1. DEFER THIS REPORT TO THE NEXT MEETING.
2. CONVENE A WORKSHOP ON 8 MAY 2008 FACILITATED BY MR BRUCE WITBER TO FURTHER DISCUSS THIS ITEM RESULTING IN A FORMAL REPORT AND RESOLUTION TO BE BROUGHT TO EMRC COUNCIL.

CARRIED UNANIMOUSLY