

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

9 June 2009

(REF: COMMITTEES-9397)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 9 June 2009**. The meeting commenced at **12.32pm**.

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6 PRESENTATIONS

6.1 RESOURCE RECOVERY PROJECT AND EOI TENDER UPDATE

The Chairman welcomed the Manager Project Development and Mr John King, Consultant Cardno BSD Meinhardt JV and invited them to give their presentation of the Resource Recovery Project (RRP) and an update on the Expression of Interest (EOI) Tender process.

The Acting Chief Executive Officer advised of the process to date with the EOI. The Acting Chief Executive Officer noted that EMRC would be seeking input from member Council CEOs as to how best to consult with member Councils.

Members agreed that a group briefing as well as optional individual member Council briefings, were likely to be requested. Members acknowledged that it was important to maximize the knowledge of the current EMRC and member Council Councillors. However they suggested that timing so close to reform agenda deadlines in late August and local government elections in October 2009 could be problematic.

The Executive Manager Waste Management Services attended the meeting at 12.52pm.

Mr King noted the complexity of the issues related to the planning decisions such as technologies, contract model, bin collection system. Given the concerns raised on the complexity of these types of issues, Mr King suggested that a briefing could be arranged and would be used to provide current RRP information as well as details from the EOI. The briefing would also be used to present various options to the members, including the impact of not proceeding with the RRP.

Members agreed that this preliminary background briefing would be of benefit to some member Council senior staff and Councillors.

The Acting Chief Executive Officer noted that the lifespan of Red Hill Waste Management Facility may be closer to 20 years rather than the 30 years as noted at previous member Council presentations. The Executive Manager, Waste Management Services is currently preparing updated modelling to confirm this. The Acting Chief Executive Officer also noted that the timeframe outlined for a decision to be made was not to be made 'at any cost' and if the decision was going to be adversely influenced by the timing then the deferral of the decision may be warranted. Given the appointment and induction of newly elected members commencing in October 2009, any delay until after the elections would likely mean that the decision to proceed or not to proceed would be deferred until February or March 2010.

Members agreed that if some issues can be addressed now then this should be done in order not to delay the process unnecessarily.

Following the discussion, members requested the CEOAC Chairman attend the Resource Recovery Committee meeting on Thursday 11 June to share CEOAC concerns of timelines, assessment, optional involvement and request that the anticipating issues that member Councils may raise be addressed at the earliest opportunity.

The Chairman thanked the Manger Project Development and Mr King for the presentation.

The Manager Project Development and Mr King left the meeting at 1.38pm.

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

7.1 LEGAL ADVICE RECEIVED ON CONFIDENTIAL ITEMS.

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 REGIONAL INDUSTRIAL TOURS

REFERENCE: COMMITTEES-9422

PURPOSE OF REPORT

To inform the CEOAC on the progress of regional industrial tours of Perth's Eastern Region and to consider expanding the tours to include the Chief Executive Officer Advisory Committee members and relevant member Council senior officers.

KEY ISSUES AND RECOMMENDATION(S)

- In October 2008, member Council Economic Development Officers Group (EDOG) supported the organisation of a series of half day tours for the EMRC and member Council officers involved in economic development and strategic planning of industrial areas in Perth's Eastern Region.
- The purpose of the regional tours are to familiarise the EMRC and member Council Staff with industrial estates in order to maximise cross promotion of opportunities for investment attraction to Perth's Eastern Region.
- The Industrial Tours will feature presentations from member Council staff and selected local businesses, business associations and regional stakeholders on the constraints and potential for the industrial areas.
- Due to conflicting priorities for member Council officers the regional industrial tours scheduled in April were postponed.
- Member Council Chief Executive Officers were advised of the upcoming tours at the 7 April meeting of the CEOAC and expressed support of the initiative and interest in the concept for the CEOAC itself.
- Given the CEOAC interest, it is proposed that the Bayswater, Bassendean and Malaga tour be scheduled in place of the CEOAC informal meeting scheduled to be held at the Town of Bassendean on Tuesday 7 July 2009 to enable the CEOAC and relevant staff to participate in proposed industrial tours.
- Following the first proposed regional industrial tour a survey will be taken of all attendees to verify the efficacy of undertaking future regional industrial tours.

Recommendation

That Chief Executive Officers participate in a regional industrial tour in conjunction with relevant staff from the member Councils.

SOURCE OF REPORT

Regional Development Officer
Executive Manager, Regional Services



Item 9.1 continued

BACKGROUND

At the 7 April 2009 meeting of the CEOAC, members were advised that tours of industrial areas were being organised by the EMRC on the request of member Council Economic Development Officers.

The CEOAC supported this initiative and expressed interest in the concept itself and requested further information on the outcomes of the industrial tours planned for April 2009.

REPORT

In October 2008, the EMRC proposed regional industrial tours for member Council Economic Development Officers. The purpose of the tours is to familiarise the EMRC and member Council staff with industrial estates to maximise cross promotion of opportunities for investment attraction in Perth's Eastern Region. The EMRC commenced the organisation of four half day tours scheduled bi-monthly to replace alternate Economic Development Officer Group (EDOG) meetings throughout 2009. The first tour was to be held in April.

Locations

Industrial areas to be included in the four tours during 2009 were identified through the EDOG and are:

- Bayswater, Bassendean and Malaga;
- Belmont, Forrestfield and the Airport;
- South Guildford, Bellevue, Midvale and Hazelmere; and
- Midland and the Midland Redevelopment Authority.

Commentary

The tours aim to improve the knowledge of, the barriers to and opportunities for industry development and attraction. Council officers would present commentary on the:

- Precinct description; number & types of industries and land values;
- Council strategy with the precinct, for example; opportunities for consolidation, growth and transformation; and
- Growth/Attraction barriers e.g. transport issues, sewerage and broadband.

In addition, guest presenters from local businesses, business associations and regional stakeholders would present commentary on:

- A brief business overview e.g. type of business, how long in the area, number of employees and future direction;
- The impact of the Global Financial Crisis on their business and others in the industrial area; and
- Their view on the precinct e.g. barriers to attraction and what businesses they would like to see attracted.

Status

Due to conflicting priorities for member Council officers, the first regional industrial tour scheduled in April 2009 was postponed.

Given the CEOAC's interest in the tours it is proposed that future regional industrial tours be offered to a combined group namely the CEOAC and the EDOG, as well as other member Council officers that may benefit from the tour.

Subject to the CEOAC supporting this approach, it is suggested that the first combined tour be held on Tuesday 7 July 2009 in place of the informal CEOAC meeting. Support of member Council CEOs is sought to encourage member Council officers participation and to enable administrative efficiencies to be derived.



Item 9.1 continued

STRATEGIC/POLICY IMPLICATIONS

The coordination of Regional Industrial Tours will contribute to Key Result Area 3 of the EMRC Strategic Plan for the Future 2008/9-2013/14, specifically objectives;

- 3.1 To facilitate increased investment in regional infrastructure
- 3.3 To facilitate regional economic development activities
 - 3.3.4 Market Perth's Eastern Region as an attractive investment destination
 - 3.3.5 Identify and investigate new regional development project opportunities

FINANCIAL IMPLICATIONS

The actual costs associated with development of the Regional Industrial Tours in 2009/2010 are shown in the table below:

Budget Code	Budget	Actual Cost	Details	Comment
72772/02	\$10,500.00	\$2,400.00	Catering	4 tours at \$600 (Approximate)
73983/01	\$10,500.00	\$2,760.00	Bus Hire - Swan Gold Tours	4 tours at \$690 (Approximate)
TOTAL	\$21,000.00	\$5,160.00		
BALANCE				\$15,840.00

SUSTAINABILITY IMPLICATIONS

Regional industrial tours will facilitate increased awareness of regional investment barriers and opportunities and provide input to the regional economic development.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple majority



Item 9.1 continued

RECOMMENDATION(S)

That Chief Executive Officers participate in a regional industrial tour in conjunction with relevant staff from the member Councils.

Discussion ensued

The Acting Chief Executive Officer noted that EMRC had been working with the Economic Development Officer's Group comprising of delegates from each member Council. A regional industrial tour was identified as beneficial and endorsed by the CEOAC at the 7 April 2009 meeting. The Acting Chief Executive Officer noted that as yet, the tour has been unable to go ahead due to competing operational imperatives at member Council level. He suggested that instead of the CEOAC informal meeting scheduled at the Town of Bassendean on 7 July 2009, that a regional tour could take place then.

Members agreed to attend the regional industrial tour on 7 July 2009.

CEOAC RECOMMENDATION(S)

MOVED MR COLE

SECONDED MR TRAIL

That Chief Executive Officers participate in a regional industrial tour in conjunction with relevant staff from the member Councils.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR STUBBS

SECONDED CR ALBERT

THAT CHIEF EXECUTIVE OFFICERS PARTICIPATE IN A REGIONAL INDUSTRIAL TOUR IN CONJUNCTION WITH RELEVANT STAFF FROM THE MEMBER COUNCILS.

CARRIED UNANIMOUSLY



9.2 BROADBAND INFRASTRUCTURE IN PERTH'S EASTERN REGION

REFERENCE: COMMITTEES-9405

PURPOSE OF REPORT

To seek the CEOAC's endorsement to continue to progress investigations into Broadband Infrastructure in Perth's Eastern Region.

KEY ISSUES AND RECOMMENDATION(S)

- On April 7th 2009, the Rudd Government announced an initial investment of \$4.7 billion into the establishment of a new company to build and operate a new super fast National Broadband Network. In partnership with the private sector, rollout is not expected to commence until 2010/11.
- The focus of the Rudd Government's action plan is to fast track next generation wireless services in Tasmania.
- In order to progress upgrade of broadband infrastructure in Perth's Eastern Region, EMRC will, if supported by member Councils, continue to:
 - Monitor rollout of the New National Broadband Network.
 - Collect data on existing broadband infrastructure and broadband blackspots in Perth's Eastern Region.
 - Advocate on behalf of Perth's Eastern Region through its regional advocacy program.

Recommendation(s)

That the issue of broadband infrastructure be a matter for regional advocacy in order to maximize opportunities that arise with the future rollout of the New National Broadband Network in Perth's Eastern Region.

SOURCE OF REPORT

Regional Development Officer
Executive Manager, Regional Services

BACKGROUND

In March 2007, the Federal Coalition Government announced over \$160 million in funding to provide subsidised internet access for Australians currently unable to use broadband services under a program called the Australian Broadband Guarantee.

In March 2007, the member Council Economic Development Officers Group (EDOG) identified that difficulties accessing affordable high speed broadband was a barrier to growth of existing businesses and for the attraction of new business to Perth's Eastern Region.

In June 2007, the Australia Connected package was announced. Up to \$958 million (\$600 million from Broadband Connect Infrastructure Program funding and an additional \$358 million in funding) was allocated towards a new national wholesale network which will deliver high speed broadband to rural and regional Australia.



Item 9.2 continued

In light of the Federal Government's focus on broadband the Economic Development Officers collected anecdotal evidence that indicated issues in Perth's Eastern Region ranged from 'pair gaining' (customers with 'pair gain' on their services have typically been unable to get ADSL, which relies on the physical characteristics of 'clean' copper phone lines - the ability to transmit certain frequencies) to accessing towers. As this evidence was insufficient to progress solutions with providers, the EDOG requested the EMRC to undertake a regional survey of residents and business to quantify the nature and extent of the issues.

A new Government led by the Leader of the Australian Labor Party, the Hon Kevin Rudd MP, was sworn in by the Governor-General on 3 December 2007.

On 11 April 2008, the Minister for Broadband, Communications and the Digital Economy, Senator the Hon Stephen Conroy, announced the release of a Request for Proposals to roll out and operate a new, open access, high-speed, fibre-based broadband network.

In early 2008, EMRC coordinated a survey on behalf of member Councils to collect information to assist the EMRC and Councils to:

- Facilitate provision through registered Internet Service Providers,
- Identify serviceable Broadband Blackspot areas, and
- Lobby governments for improved infrastructure.

The study was completed in May 2008. Results included:

- 130 survey responses were received from the 1st February to the 31st March 2008.
- Survey responses were received from member Councils.
- Responses were predominantly from households.
- Respondents expressed a strong desire for access to ADSL broadband.
- 14 Broadband Blackspot Clusters were identified.
- 75% of surveys had additional comments of which 70 comments could be used to identify existing service, desired service and issues. Main issues identified from these comments include:
 - Unsatisfied with existing Service (Speed, Cost or Reliability);
 - Pair gain; and
 - Distance from the exchange.

A report of the survey findings outlining Broadband Blackspots and contact numbers of survey participants was provided to registered internet providers and to member Council Officers in May 2008 to assist with infrastructure and service upgrades.

Feedback from member Councils to date has indicated that internet providers have made little progress addressing the upgrade requirements.

In September 2008, EMRC discussed the report findings with Senator the Hon Stephen Conroy, Minister for Broadband, Communications and the Digital Economy during EMRC's lobbying delegation to Canberra. Further advocacy has been delayed pending clarity of Australian Government's direction for the National Broadband Network.

The Government terminated the Request for Proposals process on 7 April 2009, on the basis of advice from the independent Panel of Experts that none of the national proposals offered value for money. The Panel noted the rapid deterioration of the global economy had a significant impact on the process.



Item 9.2 continued

REPORT

New National Broadband Network

On April 7th 2009, the Rudd Government announced an initial investment of \$4.7 billion into the establishment of a new company to build and operate a new super fast National Broadband Network (NBN) in partnership with the private sector.

The new superfast network will:

- Connect homes, schools and workplaces with optical fibre (fibre to the premises or 'FTTP'), providing broadband services to Australians in urban and regional towns with speeds of 100 megabits per second - 100 times faster than those currently used by most people extending to towns with a population of around 1,000 or more people.
- Use next generation wireless and satellite technologies that will be able to deliver 12 megabits per second or more to people living in more remote parts of rural Australia.
- Provide fibre optic transmission links connecting cities, major regional centres and rural towns
- Be Australia's first national wholesale-only, open access broadband network.
- Be built and operated on a commercial basis by a company established at arm's length from Government and involve private sector investment.
- Be expected to be rolled-out, simultaneously, in metropolitan, regional, and rural areas.

Government Plan of Action

- Commence an implementation study to determine the operating arrangements, detailed network design, ways to attract private sector investment for roll-out early 2010, and ways to provide procurement opportunities for local businesses.
- Fast-track negotiations with the Tasmanian Government, as recommended by the Panel of Experts, to build upon its NBN proposal to begin the rollout of a fibre to the premises (FTTP) network and next generation wireless services in Tasmania as early as July, an immediate start on a nation-wide investment.
- Implement measures to address 'black spots' through the timely rollout of fibre optic transmission links connecting cities, major regional centres and rural towns - delivering improvements to telecommunication services in the short term.
- Progress legislative changes that will govern the national broadband network company and facilitate the rollout of fibre networks, including requiring greenfields developments to use FTTP technology from 1 July 2010.
- Commence a consultative process on necessary changes to the existing telecommunications regulatory regime.

EMRC Plan of Action

Given the new direction on national broadband, the EMRC requires direction from member Councils with respect to the role required for progressing broadband infrastructure in Perth's Eastern region. It would appear that the Federal Government's direction will focus on Tasmania in the first instance, and this is likely to cause delays for progressing 'blackspots' in Perth's Eastern Region. This may be a matter that member Councils wish to pursue through an advocacy campaign.

In order to progress the upgrade of broadband Infrastructure in Perth's Eastern Region, EMRC can continue to:

- Monitor the roll out of the New National Broadband Network.
- Collect data on existing broadband infrastructure and broadband blackspots in Perth's Eastern Region.



Item 9.2 continued

- Maximise advocacy opportunities that arise with the rollout of the New National Broadband Network.

The EMRC can include broadband infrastructure into its future program for regional advocacy, however this will require ongoing input and support from member Councils. Collecting relevant data and updating information will require officer resources at both EMRC and member Council level.

STRATEGIC/POLICY IMPLICATIONS

The investigations into Broadband Blackspot Infrastructure in Perth's Eastern Region contributes to;

Key Result Area 3 - of the EMRC Strategic Plan for the Future 2008/9-2013/14, specifically objective;

- 3.1 To facilitate increased investment in regional infrastructure

Key Result Area 4, specifically objective;

- 4.1 To provide advice, lobbying and advocacy

- 4.1.1: Undertake lobbying and advocacy activities on issues affecting Perth's Eastern Region

FINANCIAL IMPLICATIONS

The cost of advocacy and monitoring of broad bean can be accommodated within the operating budgets of the Region Development Unit.

SUSTAINABILITY IMPLICATIONS

Improvements in broadband infrastructure will provide the internet speeds required for Perth's Eastern Region to be considered an attractive place for business.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Officer time to provide data and information as required. Support from Elected members and Chief Executive Officers when advocacy opportunities arise that require meetings to be held.

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple majority



Item 9.2 continued

RECOMMENDATION(S)

That the issue of broadband infrastructure be a matter for regional advocacy in order to maximize opportunities that arise with the future rollout of the New National Broadband Network in Perth's Eastern Region.

Discussion ensued

Mr Trail left the meeting at 1.47pm

The Acting Chief Executive Officer noted that the broadband project was another project that EMRC had done much work on. Recent Federal government announcements stated their priorities were in Tasmania followed by regional Australia, which may delay rollout in Perth's Eastern Region. The Acting Chief Executive Officer queried if this still should be a priority for regional advocacy for the EMRC.

Mr Cole noted that there are still significant locations within our region, such as the Perth International Airport, that require broadband access.

Mr Trail returned to the meeting at 1.48pm.

Mr Cole requested this remain a key regional advocacy project for the EMRC.

Ms Lefante concurred with Mr Cole and noted that for tourism, education and economic development, broadband is part of the fundamental infrastructure.

Mr Foley noted that the City of Swan was meeting with Senator the Hon Stephen Conroy, Minister for Broadband, Communications and the Digital Economy, on 2 July 2009 and invited EMRC to accompany them to advocate for this issue in the region.

The Executive Manager Regional Services thanked Mr Foley for the opportunity and accepted the invitation on behalf of the EMRC.

CEOAC RECOMMENDATION(S)

MOVED MR JARVIS

SECONDED MS LEFANTE

That the issue of broadband infrastructure be a matter for regional advocacy in order to maximize opportunities that arise with the future rollout of the New National Broadband Network in Perth's Eastern Region.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR STUBBS

SECONDED CR ALBERT

THAT THE ISSUE OF BROADBAND INFRASTRUCTURE BE A MATTER FOR REGIONAL ADVOCACY IN ORDER TO MAXIMIZE OPPORTUNITIES THAT ARISE WITH THE FUTURE ROLLOUT OF THE NEW NATIONAL BROADBAND NETWORK IN PERTH'S EASTERN REGION.

CARRIED UNANIMOUSLY



9.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-9404

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

*1.1 ENVIRONMENTAL SERVICES ACTIVITY REPORT – FEBRUARY 2009 to MAY 2009
(Ref: Committees-9406)*

*1.2 WATER SENSITIVITY URBAN DESIGN CONFERENCE
(Ref: Committees-9389)*

RECOMMENDATION

That the Information Bulletin be noted.

Mr Trail requested an update on the Cities for Climate Protection (CCP) program.

The Executive Manager Regional Services tabled a briefing paper on the CCP program (attached) and provided a verbal update outlining options included in the paper.

Mr Trail also requested an update on the Perth Solar Cities program. The Executive Manager Regional Services informed members that a confidential report had been prepared.

Mr Cole noted that Local Community Infrastructure Grant funding was now not available. The Acting Chief Executive Officer noted that he had received advice that the Swan River Trust is releasing their 2009-10 Riverbank Grants Scheme for which the previous submission made to the Federal Government may be eligible.

CEOAC RESOLUTION(S)

MOVED MR TRAIL

SECONDED MR JARVIS

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY



Briefing Note
Cities for Climate Protection
Cessation of Funding by the Australian Government
May 2009

PURPOSE

The purpose of this briefing note is to:

1. Inform EMRC Member Councils of the Australian Government's decision to cut funding to the support provide by the International Council for Local Environmental Initiatives' (ICLEI) Cities for Climate Protection (CCP) Program;
2. Identify potential impacts that could result; and
3. Recommend options for consideration in determining a pathway forward.

SUMMARY

- EMRC member Councils have been active participants in the CCP program since 2000 or 2001.
- As the result of a federal review of climate change programs, the Australian Government will cease funding the CCP support program delivered through the International Council on Local Environmental Initiatives (ICLEI) from June 2009.
- The actual impact on member Councils is expected to be limited as all EMRC member Councils are on the final Milestone, CCP Plus.
- The primary impact is potentially on the access to methodology to be able to complete inventories proposed to be undertaken in 2009/2010 by each Council.
- Although no details are available at this stage, the Australian Government's proposed Climate Change Action Fund, budgeted to begin implementation in 2009/2010 at a cost of \$200 million, is anticipated to include programs to support local government and community actions.
- On this basis there are a number of options and specific recommendations for actions that would allow member Councils to round out their CCP commitments this briefing paper has been prepared outlining those options and requests member Councils to provide initial direction of how they want to progress the CCP Program.
- Further advice will be provided on specific impacts and opportunities as they are known.

BACKGROUND

The Cities for Climate Protection (CCP) Program is a sustainability initiative developed by ICLEI and funded by the Australian Government. The CCP program provides local governments with a framework and structured approach to actively assess council's own production of greenhouse emissions.

The CCP Program has five milestones, all of which the six EMRC member councils have completed:

- Milestone 1. Conduct a baseline emissions inventory and forecast for a target year;
- Milestone 2. Adopt an emissions reduction target for the forecast year;
- Milestone 3. Develop a Community and Corporate Greenhouse Action Plan;
- Milestone 4. Implement policies and measures; and
- Milestone 5. Monitor and verify results.

Once all milestones have been met, Councils move into the CCP PLUS phase. Within this phase Councils continue to progress towards the goals set during Milestone 2 through continued re-inventories, implementing reduction and abatement measures and implementing actions in their Greenhouse Action Plans.

Member Councils	Year Joined CCP	Year reached CCP Plus
Town of Bassendean	2001	2005
City of Bayswater	2001	2005
City of Belmont	2001	2005
Shire of Kalamunda	2001	2007
Shire of Mundaring	2001	2005
City of Swan	2000	2007

DETAILS

On 14 May 2009 ICLEI Oceania received verbal advice from the Australian Government that it will no longer continue funding the CCP Program beyond the end of June 2009.

This decision is based on the outcomes of the Australian Government's strategic review of Australian Government Climate Change Programs ('The Wilkins Review') conducted in February 2008. The Review considered 62 climate change programs and made recommendations to determine whether existing climate change programs are efficient, effective and complementary to the Carbon Pollution Reduction Scheme (CPRS) - so that climate change could be addressed at least cost to the economy.

In its response to the Review, the Australian Government announced that funding would cease to 13 programs, including the Local Greenhouse Action Program, through which CCP was funded. Many of the programs terminated had a focus on climate change mitigation. It was identified that that key business, local government and community engagement elements of the program will be incorporated into CCAF (Climate Change Action Fund) to be established in 2009/2010. There has been no detail released as yet on what support will be available to Local Government under the CCAF, though \$200 million has been allocated in 2009/2010.

This report focuses on the impacts of the cessation of CCP funding. As other opportunities become available, further advice will be provided to member Councils.

Actions Taken to Date

In preparing this report, EMRC staff have spoken with ICLEI staff on several occasions, received and reviewed information provided by ICLEI and participated in a WALGA forum of Local Governments on 29 May 2009 to identify common concerns and make approaches to ICLEI for further clarification.

1. Potential impacts on member Councils

Access to the Greenhouse Gas Application (GGA) for inventories – cease as of 12th June 2009

This represents the largest potential impact on Local Governments in continuing to progress towards their Greenhouse Reduction Targets. The GGA software is used to convert the energy used by Local Governments through fuel, electricity and gas consumption into a carbon dioxide equivalent amount using a standardized methodology. The information generated through this software has been the basis for reporting. The conversion has been important in assisting Local Governments identify priorities for action, reporting to their communities and the Australian Government and has provided information in support for grant applications. It also has provided a common baseline and methodology allowing sector-wide reporting on mitigation.

ICLEI has committed to provide all participating Local Governments with their existing inventory data by 25 June 2009. It is not clear yet whether the methodology, formulas and conversion factors that have been used to generate the carbon dioxide equivalent will be included as part of the spreadsheets being provided by ICLEI.

Member Councils will be completing their target year re-inventory in 2010-2011 to finalise the end of their measurement period.

Impact

Further information is needed to identify the full extent of the impact. It is potentially high if the methodology is not available to make effective use of past inventories or continue the current inventories in progress. EMRC staff have communicated these concerns both directly to ICLEI and through the WALGA Forum and is actively seeking information and alternative options.

Recommended Actions

- 1. EMRC to continue to seek clarification of the availability of the methodology for inventories already undertaken.**
- 2. EMRC to identify alternative options for inventory methodologies that would assist member Councils complete their final inventories under CCP Plus.**
- 3. EMRC to work with WALGA to identify practical support measures for future inventories that are standardised to an external benchmark, cost-effective and compatible with existing inventories.**

2. CCP Program Milestone Support – cease as of 26th June 2009

This support provides:

- Assistance with developing greenhouse gas inventories, review of inventories and reports;
- Assistance with project's and grants development provided by ICLEI; and
- Delivery of workshops and presentations to council staff and elected members.

WALGA, in meeting with other CCP Councils across the Perth Metropolitan Area identified that most Councils are currently at CCP Plus stage. Although there was some discussion of WALGA potentially setting up its own CCP Milestone structure and support, in practical terms this would have limited benefit if most Councils are at CCP Plus stage, and likewise this could represent limited value for member Councils.

WALGA will be writing to all participating Councils to applaud the outcomes they have achieved through CCP and to encourage them to continue to include emissions reduction and mitigation measures as part of their ongoing response to climate change.

Impact

This cessation is expected to have some impact in the short term. Long term impact will depend on whether the CCAF provides alternative avenues for funding support, workshops and engagement. It is not expected that further support will be provided for milestone achievements though the impact within Perth's Eastern Region will be minimal, given that all Councils are on the final milestone.

As well as achieving emissions goals in terms of greenhouse emissions reduction, the work each Council has put into to reducing energy use through the CCP program is also contributing to reduced costs for fuel and energy. The recent increases in electricity tariffs, and the further rises flagged through State Budget processes, highlight the practical savings in operating costs that can be achieved through emissions reduction. The EMRC has already begun working on tariff optimization projects with member Councils and can provide further support if required.

Recommended Actions

1. **EMRC to continue support to member Councils to finalise and complete the CCP Plus program during 2009/10, as the basis for reporting back to Council's on the progress towards or achievement of each Councils target reduction goal set in Milestone 2.**
2. **Member Councils to consider if and how they wish to pursue any future mitigation actions in relation to potential cost savings and if that will require any support from the EMRC.**

3. CCP Project Support – cease as of 26th June 2009

ICLEI has provided a wide variety of projects that councils may chose to implement to assist with reducing energy consumption. The framework and associated documentation for these programs will still remain available on ICLEI's website.

Programs ICLEI provide include:

- Switch IT Over – This program assists councils with a clear step-by-step process and tailored resources to transform their Green IT goals and aspirations into reality. This aids in providing energy reductions through the development of an IT Action Plan.
- Sustainable Public Lighting Toolbox – This project is aimed at accelerating the uptake of sustainable public lighting technologies and practices. The Toolbox is a 'one-stop-shop' which enables councils to access:
 - Technical reports and information on trials and options;
 - Taking Action guidelines, tools and case studies;
 - State and National information on public lighting regulations, projects and contacts; and
 - News and Events to keep up-to-date with sustainable public lighting.

- Sustainable Purchasing Program – This program focuses on purchasing that balances environmental, social and economic impacts and through a preference for products or services that:
 - Reduce greenhouse gas emissions through energy and fuel efficiency;
 - Contain recycled content;
 - Are reused or recycled at end of life;
 - Are non-toxic;
 - Are made or recycled locally;
 - Minimise unnecessary packaging;
 - Minimise further purchasing; and
 - Provide long-term value for money

Project support will remain through the information and documentation provided on ICLEI's website. Most of this information will remain but none of these documents will be maintained or updated.

Impacts

This cessation is expected to present no short term impacts. On a long term scale the impacts on councils will be dependent on whether or not individual member Councils have anticipated undertaking any of these projects. If member Councils wished to consider these programs to assist in reducing operating costs, the EMRC can provide support as none will be available through ICLEI at a project support level.

The EMRC will be able to provide continued support through member Council's individual projects and regional projects such as the Perth Solar Cities. The Perth Solar Cities project emerged from the work being undertaken by CCP. Commitment to Perth Solar Cities will result in extra projects contributing to member Councils CCP Community and Corporate Greenhouse Action Plans. The Perth Solar Cities Local Government Working Group contains the CCP representatives from each council.

4. Continued or fee-based services provided by ICLEI

New CCP Partner Program – application deadline 5th June 2009

ICLEI Oceania will be offering councils the opportunity to become a CCP Partner to receive high level political and management support. This support will ensure that the experience, practical case studies, assistance materials and national and international linkages developed over a decade will be available on an ongoing basis.

CCP Partner benefits include:

- Log-in access to the ICLEI Oceania website: gathering the latest news from around the world on local climate action;
- Access to free teleconferences: with key topics and specialists such as senior executives of the Green Building Council and climate scientists;
- Partners' regional briefings: with the aim to provide two regional briefings for CCP Partner councils;
- CCP Partners' community engagement briefings: with the aim to offer a community briefing for local residents on local climate action locally and globally;
- Preferential access to ICLEI climate case studies;
- Preferential access to Asia-Pacific activity: in 2009–10, ICLEI is focusing on Australian and Indonesian cities and a new climate partnership;

- Preferential fee-for-service assistance on milestones achievement: for councils that wish to complete or re-visit their inventories, targets and action plans need to know about climate change;
- Monthly climate letter to the Mayor: including access and profiling of councils on the Australasian Mayors Council for Climate Protection (AMCCP) 'climate mayors' website, teleconferences and forums initiated by the AMCCP;
- Monthly bulletin to nominated council staff: focusing on developments and initiatives in climate action;
- Monthly climate letter to the CEO: focusing on useful information that is needed to implement local climate action; and
- International climate meeting involvement: including the UN Conference of the Parties, Global Mayors Forum in China and Metropolis, United Cities and Local Governments (UCLG) conferences

CCP Partner Participation Fees 2009–10

Category	Population	Standard Fees
1	Up to 20,000	\$1,500 (Ex. GST)
2	Up to 100,000	\$2,500 (Ex. GST)
3	Above 100,000	\$3,500 (Ex. GST)

Population according to the last Census data (2006)

Council	Population	Category
Town of Bassendean	13,463	1
City of Bayswater	55,801	2
City of Belmont	30,332	2
Shire of Kalamunda	49,536	2
Shire of Mundaring	35,093	2
City of Swan	93,279	2 approaching 3

Impact

The currently described benefits of the CCP Partners Program do not represent significant value for money for member Councils. A similar view was expressed by most Councils attending the WALGA discussion forum. The combined annual cost of \$12,500 to \$13,500 would deliver mainly access to information and little practical support. One alternative would be for the EMRC to become a CCP Partner, which would cost \$3500, based on the combined population of the region, and which would reduce the cost to each Council to around \$585 per annum. All newsletters and information can be disseminated to member Councils on a regular basis.

Recommended Actions

1. **EMRC to work with WALGA, member Councils and other interested Local Governments to engage with ICLEI and advocate for a revision to the benefits of the CCP Partners program that would deliver more value to Local Governments.**
2. **EMRC to seek advice from ICLEI on the EMRC becoming a CCP Partner on behalf of the member Councils, subject to funding support from member Councils to do so.**

5. Other ICLEI Oceania Programs that will remain

- The Water Campaign. There are no anticipated changes to the Water Campaign, which was not addressed through the Wilkins Report;
- Cities for Safe and Healthy Communities. This is one of ICLEI's new programs. It is a capacity-building program focused on identifying local government's role in building safe and healthy communities;
- Adaptive and Resilient Communities. This is another new program developed by ICIEI. It is still in its development phase and ICLEI Oceania staff members are working to complete the programs development for implementing a one-year ARC Program Establishment Phase in 2009/10. As part of this establishment phase, ICLEI Oceania has sought expressions of interest from twenty councils willing to participate as Foundation Councils. An annual subscription fee will apply to all councils who join the program. During this 2009-10 establishment phase the fee is \$10,000 plus GST (\$9,000 plus GST for CCP Partner and Leader councils).
- Integrated Sustainability Services has been running for over 5 years. The program helps councils to integrate sustainability into their core planning, reporting and decision-making processes. 2009/10 will see the implementation of new models to aid councils achieve their sustainability goals.

SUMMARY

The cessation of support by ICLEI to the CCP Program will require member Councils to urgently consider their commitment to Climate Change mitigation and to provide direction to the EMRC with respect to role they wish the EMRC to play. This briefing paper outlines the issue to date and provides options and recommendations for member Council consideration.

These recommendations are summarised as follows:

- 1. EMRC to continue to seek clarification of the availability of the methodology for inventories already undertaken.**
- 2. EMRC to identify alternative options for inventory methodologies that would assist member Councils complete their final inventories under CCP Plus.**
- 3. EMRC to work with WALGA to identify practical support measures for future inventories that are standardised to an external benchmark, cost-effective and compatible with existing inventories.**
- 4. EMRC to continue support to member Councils to finalise and complete the CCP Plus program during 2009/10, as the basis for reporting back to Council's on the progress towards or achievement of each Councils target reduction goal set in Milestone 2.**
- 5. Member Councils to consider if and how they wish to pursue any future mitigation actions in relation to potential cost savings and if that will require any support from the EMRC.**
- 6. EMRC to work with WALGA, member Councils and other interested Local Governments to engage with ICLEI and advocate for a revision to the benefits of the CCP Partners program that would deliver more value to Local Governments.**
- 7. EMRC to seek advice from ICLEI on the EMRC becoming a CCP Partner on behalf of the member Councils, subject to funding support from member Councils to do so.**



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Mr Jarvis left the meeting at 2.04pm.

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

CEOAC RESOLUTION(S)

MOVED MR FOLEY

SECONDED MS LEFANTE

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (C) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The Executive Manager Regional Services and the Executive Manager Waste Management Services left the meeting at 2.04pm.

The meeting was closed to members of the public at 2.04pm.

Mr Jarvis returned to the meeting at 2.05pm.

Discussion was held behind closed doors.

Mr Trail left the meeting at 2.35pm.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, and the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

CEOAC RESOLUTION(S)

MOVED MR FOLEY

SECONDED MR COLE

THAT THE MEETING BE RE-OPENED, AND THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The meeting was reopened and the public invited to return to the meeting at 2.39pm.



Recording of the recommendations passed behind closed doors, namely:

10.1 CONFIDENTIAL DISCUSSION – LEGAL ADVICE ON CONFIDENTIAL ITEMS

CEOAC RESOLUTION(S)

MOVED MR FOLEY SECONDED MR JARVIS

THAT THE CEOAC CHAIRMAN INVITE MR NEIL DOUGLAS TO ATTEND THE CEOAC MEETING ON 11 AUGUST 2009 TO ADDRESS THE CEOS ON THE MATTER AND THAT IT BE REQUESTED THE PAYMENT FOR THIS BE COVERED UNDER THE MEMBER COUNCIL'S RETAINER.

CARRIED UNANIMOUSLY

11 GENERAL BUSINESS

11.1 EVENTS IN THE REGION

9 July 2009, Thursday	Town of Bassendean	NAIDOC Family Day
31 July-2 August 2009	Town of Bassendean, City of Bayswater, City of Belmont and City of Swan	Avon Descent & Family Fun Days
8-9 August 2009, Sat & Sunday	Shire of Mundaring	Mundaring Truffle Festival
29 August 2009, Saturday	City of Bayswater	Mayoral Dinner
20 September 2009, Sunday	Shire of Mundaring	Trek the Trail
10 October 2009, Saturday	City of Belmont	Mayoral Dinner
10-11 October 2009, Sat & Sunday	City of Swan	Spring in the Valley
6 December 2009, Saturday	City of Belmont	Civic Dinner
6-7 December 2009	Town of Bassendean	Bassendean Festival

11.2 OTHER GENERAL BUSINESS

Mr Foley noted that he would be sending an email to members advising of the upcoming Prospective Councillor Information workshop on 29 August 2009 to which members were welcome to extend an invitation to their prospective Councillors.

The Chairman requested an allocation of time be given at the workshop for individual member Councils to advise their prospective Councillors on their Council's individual differences. Mr Foley agreed that this could be included in the program.

12 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee (informal) will be an industrial tour of the region held on **7 July 2009** with details to be advised by the Executive Manager Regional Services.

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12noon:

Tuesday	7 July (informal)	at	Regional Industrial Tour
Tuesday	11 August	at	EMRC Administration Office
Tuesday	8 September (informal)	at	Town of Bassendean
Tuesday	13 October	at	EMRC Administration Office
Tuesday	17 November (informal)	at	City of Bayswater

13 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 2.40pm.