

TECHNICAL ADVISORY COMMITTEE

MINUTES

7 May 2009

(REF: COMMITTEES-9358)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 7 May 2009**. The meeting commenced at **3.00pm**

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6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 PROPOSED AMENDMENTS TO HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAMME

REFERENCE: COMMITTEES-9050

PURPOSE OF REPORT

To advise Council of proposed changes to the collection of household hazardous waste (HHW) in the Region.

KEY ISSUES AND RECOMMENDATION(S)

Key Issues:

- The HHW disposal programme is now funded by the Department of Conservation and Environment (DEC) through WALGA as a metropolitan HHW programme.
- The programme provides funding for four collections per regional council/year plus periodic clearing of the Red Hill HHW storage.
- The 20 funded HHW collections across the metropolitan area per year are open to all members of the community.
- EMRC propose to align with the metropolitan HHW programme and hold six collections per year, one in each member Council.
- The Shire of Mundaring's Coppin Road Transfer Station has space limitations and potential traffic flow problems which make it difficult to service the HHW collections and requires a different location for the event.
- Some items currently accepted in the EMRC HHW programme are not accepted or funded by the metropolitan programme, specifically electronic waste and used motor oil.

Recommendations

That:

1. Household hazardous waste collections be changed from two (2) collections per financial year per member Council to one (1) collection per financial year per member Council.
2. The Shire of Mundaring household hazardous waste disposal location be changed from Coppin Road Transfer Station to Mathieson Road Transfer Station from July 2009.
3. Electronic waste (computer equipment) no longer be accepted at household hazardous waste disposal days. Instead, a permanent collection point will be made available at Red Hill Waste Management Facility and advertised accordingly.
4. Used motor oil only be accepted from member Council residents in the Eastern Region and advertised only in the EMRC Waste & Recycling Guide.
5. EMRC advertise the new metropolitan-wide program and all HHW days in the 2009/2010 Waste & Recycling Guide, R-Gang website and future waste education promotional material to emphasise the expansion of the programme.

SOURCE OF REPORT

Waste Education Coordinator
Manager Project Development



Item 9.1 continued

BACKGROUND

The EMRC household hazardous waste programme has been operating since 2003, providing two collections per council each financial year since 2004. The objective of the programme is to remove problematic waste from the household waste stream, reducing potential contamination issues in the landfill and a future resource recovery facility. Items initially accepted for collection were 20kg/20lt (per household) of paint, motor oil, gas cylinders, computer equipment and batteries (dry-cell and vehicle). Residents could also drop off up to 20L/20kg of Household hazardous waste at Red Hill Waste Management Facility free of charge.

Until July 2008, Red Hill staff attended each of the collection days and with local member Council staff, separated and packed the material for removal to the Red Hill HHW facilities, where it was stored and later dealt with by a licensed contractor. Advertising for the days was primarily undertaken by member Councils. The *Waste & Recycling Guides* also promoted the programme from 2006.

In late 2007, the DEC and WALGA formed an agreement to establish a metropolitan-wide programme of household hazardous waste collections which would be funded initially for three years. The programme would fund four collections per regional council per year from 'temporary' sites such as member Council depots (this encompassed a waste contractor accepting, itemising and storing waste on the day, disposal costs and advertising costs). The programme would also fund the disposal costs of household hazardous waste collected at permanent drop-off sites such as Red Hill Waste Management Facility, and fund the building of appropriate hazardous waste storage infrastructure in each regional council. The agreement provided for the collection and disposal of household chemicals, herbicides, fluorescent lights, solvents, acids and poisons, but not computer equipment and motor oil, two of the most common items brought to member Council collections.

During 2008, as the metropolitan programme began its pilot stage in the other three metropolitan regional councils, the EMRC and its member Councils continued holding monthly collections (two collections per year per member Council). Due to staff shortages at Red Hill, Tox Free were contracted to run the HHW programme, and disposal costs for accepted items were paid for by WALGA under the new agreement. The EMRC paid for electronic waste recycling and member Councils were responsible for the disposal and funding of used motor oil. Regular advertising in 2008 (two-monthly Watch Your Waste column and monthly HHW advertisements in local papers) saw residents participating in the collections increase from an average of around 50 in 2006/07 to 100 in 2008/09. The volume of waste, and particularly electronic waste, increased dramatically. Unfortunately the cost of disposal for electronic waste also increased - from no charge (due to charities previously taking computers) to 60¢ per kilogram.

In November 2008 WALGA's HHW Steering Group recommended that all metropolitan HHW collections should be open to any member of the public, and that ideally, the allocated promotional budget for each HHW day should encompass a broad spread of the metropolitan area. Prominent advertising in local papers and letterbox drops of promotional leaflets for each day in the region would be a required minimum. The WALGA funding is limited to \$3,000 per metropolitan HHW collection.

At the Technical Advisory Committee meeting on 16 April 2009, a report item on the cost to the EMRC of managing electronic waste was considered and it was recommended that:

1. *"COUNCIL, BY AN ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995, INTRODUCE A RECYCLING FEE OF \$4.55 (EX. GST) PER COMPUTER, COMPUTER MONITOR OR TELEVISION AT THE RED HILL TRANSFER STATION."*
2. *"LOCAL PUBLIC NOTICE BE GIVEN OF THE ABOVE FEE PROPOSED TO TAKE EFFECT FROM 14 MAY 2009."*

This TAC report and recommendation is relevant to this report because of the need to address the considerable volumes of electronic waste being handed in at member Council HHW collection days.



Item 9.1 continued

REPORT

There are a number of issues affecting the EMRC and member Councils as a result of the new metropolitan-wide HHW programme which are summarised below. These issues were discussed at the Regional Waste Education Steering Group meeting of 19 February 2009 and solutions proposed as follows:

Issue 1: Frequency of collections.

The EMRC HHW collection programme currently provides for two collections per member Council per financial year to 30 June 2009. From 1 July 2009, there is a need to align with the new metropolitan HHW programme which provides a total of 20 collections in the metropolitan area per year, including 4 collections in EMRC member Councils (Shire of Kalamunda, City of Swan, Town of Bassendean and Shire of Mundaring), refer Attachment 1. This alignment of the EMRC programme with the metropolitan wide programme is required to reduce the cost of the collections to the EMRC and avoid confusion of residents within and outside the region. The 20 advertised collections under the metropolitan wide programme are open to all residents of all Councils.

The Cities of Bayswater and Belmont can still have HHW collection days, however, advertising for these collection days would be promoted in local newspapers and in the Waste & Recycling Guide as being only for member Council residents and not for residents outside the region. The cost of these collections will be majority funded by the WALGA programme.

Local promotions alerting residents to the other metropolitan-wide collections will be produced – to demonstrate to residents that they will have access to all collection days (both within Perth's Eastern Region and in the wider metropolitan area), and thus have more rather than less opportunity to dispose of household hazardous waste. This would be highlighted in future advertising to address the perception of a reduction in services.

Solution: Reduce the frequency of member Council HHW collections to one collection per member Council per financial year.

Recommendation: Household hazardous waste collections be changed from two (2) collections per financial year per member Council to one (1) collection per financial year per member Council.

Issue 2: Ability of some of the existing HHW drop-off locations to cope with increased traffic volumes.

Increased promotions and resulting larger collections may challenge capacity in facilities such as Coppin Road Transfer Station in Mundaring which has large traffic volumes on the weekend, and it may become an issue for Lawnbrook Road Transfer Station in Kalamunda. The Town of Bassendean and City of Swan have more capacity for larger numbers due to greater available space and traffic flow capabilities. It would be difficult for the Cities of Belmont and Bayswater to hold expanded HHW days with their limited depot space.

Solution: Change collection locations where required in consultation with the member Councils.

Recommendation: The Shire of Mundaring household hazardous waste disposal location be changed from Coppin Road Transfer Station to Mathieson Road Transfer Station from July 2009.

Issue 3: Discrepancy about accepted items at metropolitan HHW collection days and EMRC HHW collection days.

Computer equipment and used motor oil are the two major items which are not accepted by the state-funded metropolitan HHW programme, but are accepted by the current EMRC/member Council collections. They are among the most common items in current collections.



Item 9.1 continued

The risk for the EMRC and member Councils is that by allowing oil and computer equipment to be dropped off on these member Council collection days may lead to residents from other localities also disposing of these items at EMRC collection days, the disposal costs for which will have to be funded by the EMRC and the member Councils. The fact that community newspaper advertising by the EMRC and the member Councils reaches beyond Perth's Eastern Region could highlight this discrepancy.

Apple Computers, in collaboration with all regional Councils in Perth, is conducting a metropolitan-wide electronic waste recycling event on 6-7 June 2009 accepting all brands of computer equipment, televisions and other entertainment equipment. Apple will pay for the recycling of all brands of equipment collected during the event. This may become an annual event if total tonnages received during the weekend reach 200 tonnes.

With respect to used motor oil, by allowing member Council residents to bring this waste to the local HHW collection days and limiting advertising of this service to the 2009/2010 Waste & Recycling Guide, there will be a low risk of residents taking oil to other metropolitan HHW collection days, or of residents from other regions bringing used motor oil to EMRC collection days.

Solution: Cease electronic waste collection at HHW days and instead provide for this at Red Hill. The TAC recommendation from the April 2009 meeting provides for a recycling fee for electronic waste received at the Red Hill transfer station.

Recommendation: Electronic waste (computer equipment) no longer be accepted at household hazardous waste disposal days. Instead, a permanent collection point will be made available at Red Hill Waste Management Facility and advertised accordingly. Secondly, used motor oil only be accepted from member Council residents in the Eastern Region and advertised only in the EMRC Waste & Recycling Guide.

Issue 4: Public perception and expectations

It is worth considering the expectations of residents accustomed to regular HHW collection days. Past history has shown that any perceived reduction in services often elicits opposition from residents. In addition, the substantial increase of HHW collected in 2008 suggests that the programme is becoming more well-known, and that there are still considerable volumes of household hazardous waste in Perth's Eastern Region which must be diverted from landfill.

The 2009/2010 Waste & Recycling Guide will advise residents of changes to the programme, include locations and dates for all metropolitan HHW Days. This will also be promoted on the R-Gang website and brochures will be produced for distribution at HHW collection days and public events with the dates and locations for the new programme, emphasising the increased number of drop-off days available for residents.

Recommendation: EMRC advertise the new metropolitan-wide program and all HHW days in the 2009/2010 Waste & Recycling Guide, R-Gang website and future waste education promotional material to emphasise the expansion of the programme.

STRATEGIC/POLICY IMPLICATIONS

Household hazardous waste collections contribute to Key Result Area 1 of EMRC's Strategic Plan for the Future, specifically Strategy 1.3: To provide resource recovery and recycling solutions in partnership with member Councils.



Item 9.1 continued

FINANCIAL IMPLICATIONS

Funds for the costs of HHW disposal days are provided in the Waste Management Services budget at:

72866/03: \$2,000 (Market HHW Collections)
58866/00: \$25,000 (Income HHW)
72866/00: \$32,722 (Manage HHW)
72866/00: \$34,291 (Dispose of HHW)

The full cost of the four metropolitan HHW days is reimbursed by WALGA as are the periodic collections of all household hazardous waste items deposited by residents at the Red Hill HHW facility. Additional collections from the member Councils are reimbursed by WALGA to about 80% of the cost.

SUSTAINABILITY IMPLICATIONS

The household hazardous waste collections contribute towards minimising the environmental impact of waste.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Reduction in HHW collection days from 2 to 1 per year.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Household Hazardous Waste Collection Schedule 2009 (Ref: Committees-9303)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Household hazardous waste collections be changed from two (2) collections per financial year per member Council to one (1) collection per financial year per member Council.
2. The Shire of Mundaring household hazardous waste disposal location be changed from Coppin Road Transfer Station to Mathieson Road Transfer Station from July 2009.
3. Electronic waste (computer equipment) no longer be accepted at household hazardous waste disposal days. Instead, a permanent collection point will be made available at Red Hill Waste Management Facility and advertised accordingly.
4. Used motor oil only be accepted from member Council residents in the Eastern Region and advertised only in the EMRC Waste & Recycling Guide.
5. EMRC advertise the new metropolitan-wide program and all HHW days in the 2009/2010 Waste & Recycling Guide, R-Gang website and future waste education promotional material to emphasise the expansion of the programme.



Item 9.1 continued

The Manager Project Development provided a summary of the new WALGA and DEC arrangements for the HHW collections in the metropolitan area.

The Operations Manager queried the maximum quantity of oil accepted per person at any given time. The Manager Project Development confirmed that the limit per person is 20 litres or 20 kilograms.

Mr Pumphrey asked for confirmation of when the proposed amendments will commence. The Manager Project Development confirmed that the changes take effect from 1 July 2009.

Mr Pumphrey also asked if the Red Hill Waste Management Facility will be in a position to accept electronic waste and used oil from 1 July 2009. The Executive Manager Waste Management Services responded by saying that a huge volume is not expected, however extra bins can be utilised if required.

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR PEARSON

That:

1. Household hazardous waste collections be changed from two (2) collections per financial year per member Council to one (1) collection per financial year per member Council.
2. The Shire of Mundaring household hazardous waste disposal location be changed from Coppin Road Transfer Station to Mathieson Road Transfer Station from July 2009.
3. Electronic waste (computer equipment) no longer be accepted at household hazardous waste disposal days. Instead, a permanent collection point will be made available at Red Hill Waste Management Facility and advertised accordingly.
4. Used motor oil only be accepted from member Council residents in the Eastern Region and advertised only in the EMRC Waste & Recycling Guide.
5. EMRC advertise the new metropolitan-wide program and all HHW days in the 2009/2010 Waste & Recycling Guide, R-Gang website and future waste education promotional material to emphasise the expansion of the programme.

CARRIED UNANIMOUSLY

Cr Pule moved an amendment to recommendations 3 and 4 as follows:

- “3. Electronic Waste (computer equipment) will continue to be accepted at Household Hazardous Waste collection and disposal days and a charge of \$5.00 will now apply per computer, computer monitor or television. A permanent collection point will be made available at Red Hill Waste Management Facility for a fee and both will be advertised accordingly.
4. Used motor oil be accepted without charge from member Council residents only and a charge fee be determined for all other non member Council residents and deposits.”

Cr Godfrey asked for an officer comment.

Cr Lavell advised that he was against the amendments.

The Acting CEO advised that the EMRC had received no prior notice of Cr Pule's amendments. The Executive Manager Waste Management referred to Cr Pule's amended point 3 and advised that there were essentially two potential issues 1) that the HHW days are part of a Perth-wide service so if a different service was offered on the EMRC HHW days then people would expect the same at other HHW days and 2) the EMRC was not geared up for cash handling on HHW days and it would introduce security issues for EMRC staff as well. The Executive Manager Waste Management Services advised that the same issues applied to the amended point 4.



Item 9.1 continued

AMENDED RECOMMENDATION

MOVED CR PULE

SECONDED CR GODFREY

That:

1. Household hazardous waste collections be changed from two (2) collections per financial year per member Council to one (1) collection per financial year per member Council.
2. The Shire of Mundaring household hazardous waste disposal location be changed from Coppin Road Transfer Station to Mathieson Road Transfer Station from July 2009.
3. Electronic Waste (computer equipment) will continue to be accepted at Household Hazardous Waste collection and disposal days and a charge of \$5.00 will now apply per computer, computer monitor or television. A permanent collection point will be made available at Red Hill Waste Management Facility for a fee and both will be advertised accordingly.
4. Used motor oil be accepted without charge from member Council residents only and a charge fee be determined for all other non member Council residents and deposits.
5. EMRC advertise the new metropolitan-wide program and all HHW days in the 2009/2010 Waste & Recycling Guide, R-Gang website and future waste education promotional material to emphasise the expansion of the programme.

CARRIED UNANIMOUSLY

The motion was put and the votes were equally divided so the Chairman cast a second vote in accordance with section 5.21(3) of the Local Government Act 1995. The Chairman voted against the motion.

MOTION LOST 6/7

COUNCIL RESOLUTION(S)

MOVED CR GODFREY

SECONDED CR LAVELL

THAT:

1. HOUSEHOLD HAZARDOUS WASTE COLLECTIONS BE CHANGED FROM TWO (2) COLLECTIONS PER FINANCIAL YEAR PER MEMBER COUNCIL TO ONE (1) COLLECTION PER FINANCIAL YEAR PER MEMBER COUNCIL.
2. THE SHIRE OF MUNDARING HOUSEHOLD HAZARDOUS WASTE DISPOSAL LOCATION BE CHANGED FROM COPPIN ROAD TRANSFER STATION TO MATHIESON ROAD TRANSFER STATION FROM JULY 2009.
3. ELECTRONIC WASTE (COMPUTER EQUIPMENT) NO LONGER BE ACCEPTED AT HOUSEHOLD HAZARDOUS WASTE DISPOSAL DAYS. INSTEAD, A PERMANENT COLLECTION POINT WILL BE MADE AVAILABLE AT RED HILL WASTE MANAGEMENT FACILITY AND ADVERTISED ACCORDINGLY.
4. USED MOTOR OIL ONLY BE ACCEPTED FROM MEMBER COUNCIL RESIDENTS IN THE EASTERN REGION AND ADVERTISED ONLY IN THE EMRC WASTE & RECYCLING GUIDE.
5. EMRC ADVERTISE THE NEW METROPOLITAN-WIDE PROGRAM AND ALL HHW DAYS IN THE 2009/2010 WASTE & RECYCLING GUIDE, R-GANG WEBSITE AND FUTURE WASTE EDUCATION PROMOTIONAL MATERIAL TO EMPHASISE THE EXPANSION OF THE PROGRAMME.

CARRIED

Metropolitan Household Hazardous Waste Collection Schedule 2009

Schedule by date

Collection	Day	Date	Regional Council	Local Council/ Shire	Collection Point
EMRC	Saturday	17-Jan-09	EMRC	Bayswater	City of Bayswater Works Depot, 15 Wright St, Bayswater
EMRC	Sunday	8-Feb-09	EMRC	Belmont	City of Belmont Operations Centre, 180 Planet St, Carlisle
Metro	Saturday	28-Feb-09	SMRC 1	Cockburn	City of Cockburn Administration Centre, 9 Coleville Cres, Spearwood
Metro	Saturday	7-Mar-09	MRC 1	Wanneroo	Ashby Operations Centre, 1204 Wanneroo Rd, Ashby
Metro	Saturday	14-Mar-09	EMRC 1	Kalamunda	Lawnbrook Rd Transfer Station, Walliston
Metro	Saturday	21-Mar-09	RRC 1	South Perth	City of South Perth - Lesser Hall Car Park, Cnr South Tc & Sandgate St, South Perth
Metro	Saturday	28-Mar-09	MRC 2	Stirling	City of Stirling Administration Centre, Cnr Civic Place & Cedric St, Stirling
Metro	Saturday	4-Apr-09	WMRC 1	Cottesloe	City of Cottesloe Public Carpark, Napier St, Cottesloe
EMRC	Saturday	18-Apr-09	EMRC	Shire of Mundaring	Coppin Rd Transfer Station, Mundaring
Metro	Saturday	3-May-09	RRC 2	Mandurah	Mandurah Library Carpark, Pinjarra Rd, Mandurah
Metro	Saturday	9-May-09	EMRC 2	Swan	City of Swan Depot, Bishop Rd/Gt Northern Hwy, Middle Swan
Metro	Saturday	23-May-09	MRC 3	Joondalup	Joondalup Operations Centre Car Park, Ocean Reef Rd, Joondalup
Metro	Saturday	6-Jun-09	EMRC 3	Bassendean	Town of Bassendean Works Depot, 69 Scaddan St, Bassendean
Metro	Saturday	20-Jun-09	WMRC 2	Cottesloe	City of Cottesloe Public Carpark, Napier St, Cottesloe
Metro	Saturday	27-Jun-09	SMRC 2	Kwinana	Recquatic Centre Car Park, Chisham Avenue, Kwinana
Metro	Saturday	25-Jul-09	MRC 4	Victoria Park	Lathlain Park Oval Car Park, Cnr Roberts Rd & Bishopsgate St, Lathlain
Metro	Saturday	8-Aug-09	SMRC 3	n/a (site in Canning)	SMRC Regional Resource Recovery Centre, Ranford Rd, Canning Vale
EMRC	Sunday	9-Aug-09	EMRC	City of Belmont	City of Belmont Operations Centre, 180 Planet St, Carlisle
Metro	Saturday	22-Aug-09	RRC 3	Gosnells	City of Gosnells Operations Centre, Canning Park Ave, Maddington
Metro	Saturday	5-Sep-09	WMRC 3	Cottesloe	City of Cottesloe Public Carpark, Napier St, Cottesloe
Metro	Saturday	17-Oct-09	EMRC 4	Mundaring	Mathieson Rd Transfer Station, Mundaring
Metro	Saturday	31-Oct-09	SMRC 4	n/a (site in Canning)	SMRC Regional Resource Recovery Centre, Ranford Rd, Canning Vale
Metro	Saturday	14-Nov-09	RRC 4	Armadale	To be determined
Metro	Saturday	28-Nov-09	WMRC	to be determined	To be determined
EMRC	Saturday	5-Dec-09	EMRC	Town of Bassendean	Town of Bassendean Works Depot, 69 Scaddan St, Bassendean



9.2 WASTE DATA COLLECTION AND REPORTING METHODOLOGY

REFERENCE: COMMITTEES-9265

PURPOSE OF REPORT

To introduce a new methodology and guidelines for the reporting of member Council recycling statistics.

KEY ISSUES AND RECOMMENDATION(S)

- Collecting recycling statistics is important to allow member councils to benchmark their recycling progress.
- Current reporting methodologies are inconsistent between member Councils. This leads to unreliable statistics and benchmarking.

Recommendations

That:

1. Council adopt the proposed Recycling Data Collection and Reporting Methodology Guidelines.
2. Member Council officers be requested to ensure data being reported to them by external organisations is consistent with the proposed Reporting Methodology.

SOURCE OF REPORT

Engineer, Waste Management
Executive Manager, Waste Management Services

BACKGROUND

Member Councils have been reporting recycling statistics to the EMRC for over 20 years. This data is reported to Council in regular Information Bulletins, and is a useful means for both benchmarking the progress of Councils in their recycling activities and identifying target areas for improvement.

Recycling data formed a central part of the Strategic Waste Management Plan adopted by Council at its December 2008 meeting.

REPORT

The current methodology for reporting recycling statistics has a number of flaws. These include:

- The methodology has not changed significantly since member Councils commenced reporting to the EMRC, making many of the reporting categories obsolete, irrelevant or ill-defined;
- Member Councils receive their recycling data from various sources. This has led to inconsistencies in what is being reported under the same category.
- Guidelines are not available to prevent a loss of corporate knowledge where staff turnover is high.

As a result of these reporting inconsistencies, the statistics that are currently being reported are not as useful as they could be. Discussions have been held with member Council officers regarding areas where reporting could be improved, culminating in a survey of reporting data.

A new recycling data collection and reporting methodology has been developed to ensure consistency in the reporting of recycling statistics, both across member councils and over time.



Item 9.2 continued

The major aims of the proposed methodology are to:

- Improve consistency of data collection and reporting;
- Streamline the reporting procedure;
- Provide a user guide and methodology for recycling data collection and reporting; and
- Provide reliable statistics to interested parties.

The recycling data collection and reporting methodology consists of a User Guide document (Attachment 1), where clear definitions for categories and a reporting methodology are provided, and updated reporting forms that remove obsolete categories and organise data more effectively (Attachments 2 & 3).

Two major changes to the reporting format are proposed. Firstly, Councils will be asked to report on municipal kerbside recycling separately from recycling collected at transfer stations. This change reflects the use of the statistics. Since recycling statistics are intended to allow for continual improvement in recycling programs by identifying target areas for improvement, and because strategies are likely to be different for kerbside and transfer station recycling, considering statistics for each enables the development of focussed programs for improvement.

The second major change proposed is the introduction of a quarterly reporting format for items that are recycled on a sporadic, quarterly or biannual basis. These items will be reported separately, and include greenwaste from bulk verge-side collections, bulk metals from verge-side collections, waste oil and similar. Feedback from member councils has suggested that quarterly reporting is easier for recycling categories that are not collected via a kerbside program.

All data will be reported to Council in aggregated form on a quarterly basis.

STRATEGIC/POLICY IMPLICATIONS

The implementation of the new Guidelines for Recycling Data Collection and Reporting Methodology will contribute to the Key Result Areas 1 and 4 of the EMRC Strategic Plan for the Future. In particular, the implementation will contribute to the objectives listed below:

Key Result Area 1: Environmental Sustainability

Objective 1.1: Provide sustainable waste disposal options

Objective 1.3: To provide resource recovery and recycling solutions in partnership with member Councils

Objective 1.4: To investigate leading edge management practices

Key Result Area 4: Good Governance

Objective 4.7: To continue to improve information management practices

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 9.2 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Minor changes to Recycling Data Collection and Reporting Methodology.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENTS

1. Recycling Data Collection and Reporting Methodology – User Guide (Ref: Committees-9266)
2. Monthly Recycling Data Reporting Form (Ref: Committees-9267)
3. Quarterly Recycling Data Reporting Form (Ref: Committees-9268)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATIONS

That:

1. Council adopt the proposed Recycling Data Collection and Reporting Methodology Guidelines.
2. Member Council officers be requested to ensure data being reported to them by external organisations is consistent with the proposed Reporting Methodology.

The Executive Manager Waste Management Services confirmed that the data reporting requirements had been discussed with officers from all member Councils, and they were satisfied with what was being sought.

TAC RECOMMENDATION(S)

MOVED MR PEARSON

SECONDED MR STEWERT-DAWKINS

That:

1. Council adopt the proposed Recycling Data Collection and Reporting Methodology Guidelines.
2. Member Council officers be requested to ensure data being reported to them by external organisations is consistent with the proposed Reporting Methodology.

CARRIED UNANIMOUSLY



Item 9.2 continued

COUNCIL RECOMMENDATION(S)

MOVED CR MCKECHNIE SECONDED CR ALBERT

THAT:

1. COUNCIL ADOPT THE PROPOSED RECYCLING DATA COLLECTION AND REPORTING METHODOLOGY GUIDELINES.
2. MEMBER COUNCIL OFFICERS BE REQUESTED TO ENSURE DATA BEING REPORTED TO THEM BY EXTERNAL ORGANISATIONS IS CONSISTENT WITH THE PROPOSED REPORTING METHODOLOGY.

CARRIED UNANIMOUSLY

Recycling Data Collection and Reporting Methodology – User Guide

Section One: Definitions

Mixed paper	This category includes either (a) all paper that is not newspaper, cardboard or liquid paper board (e.g. glossy paper) or (b) where newspapers, cardboard and liquid paper board are not separated but collected or processed together, the total of the mixed paper.
Total Paper	This row should hold the sum of the newspaper, cardboard, mixed paper and liquid paper board rows. If you are unable to split these into categories, please provide a total in the total paper row.
Liquid paper board	Liquid paper board is also known as Tetra Packs or aseptic packaging. It consists of laminated layers of paper and polyethylene or aluminium, Liquid paper board is commonly used in milk and drink cartons.
Glass	Whole glass bottles and containers. Broken pieces of glass should be reported under "glass fines".
PET Plastic	PET, or Polyethylene terephthalate, refers to plastics with a "1" in the recycling symbol (Number 1 plastic). Most soft drink bottles are made from PET.
Other Plastic	This category includes plastics of other numbers, but may also include mixed loads of number 1 and number 2 plastic.
Total Plastic	This row should hold the sum of the "PET Plastic", "HDPE Plastic", and "Other Plastic" rows. If you are unable to split these into categories, please provide a total in the "Total Plastic row".
Bulk Metals	This includes all metals recycled other than aluminium and steel cans. For example, refrigerators, white-goods, car parts, and other large pieces of metals should be reported here. Metals other than steel can be reported in this category.
Contamination - Glass Fines	Broken pieces of glass.
Total Contamination	This includes all material collected for recycling but not recycled because of contamination. Please include glass fines in here if they are not recycled. A blank section has been provided for the inclusion of any other major sources of contamination
Population Served	For kerbside recycling, this should be the most up-to-date estimate of the total population served by kerbside recycling. For transfer stations, this should be the total population of the council region.
Total Recycled	This cell should sum the totals of all categories except for those in the "Contaminated Recycling" section. This number should represent the total of all material recycled.
Kerbside	For reporting purposes kerbside recycling refers to weekly or fortnightly collections of recycling bins. This is distinct from bulk verge-side collections, which usually take place quarterly or biannually.

Section Two: Procedure

General Notes

- Please provide data in tonnes correct to two decimal places
- Obtain data from external sources by the 10th of the following month
- Input data into reporting forms as detailed below
- Please email completed returns to aimee.hynes@emrc.org.au by the 14th of the following month
- If you have any queries, contact Aimee Hynes by email or on 9424 2228
- Secondary Contact: please provide the contact details of the person who should be contacted if the primary contact is not available

Monthly Report

Report in the categories on the Monthly Recycling Data Reporting Form. Where there is no data for a category, place a zero in the cell if data is usually collected for that category. If data is never collected for that category, place a cross through the cell. If no transfer stations exist in your council area, please draw a single vertical line through the "Transfer Station" column. Total the "Kerbside" and "Transfer Station" (if applicable) rows, and fill in the "Total" column.

Report contamination in the in the appropriate categories. Where contamination can be broken down into categories such as "Contamination - Glass Fines", please report these in the appropriate rows. Extra rows have been provided for other major sources of contamination. The total amount of contamination should be reported in the "Total Contamination" row in the "Total" column.

The population serviced should be reported in the "Kerbside", "Transfer Station" and "Total" columns. The transfer station population serviced should usually be the same as the total population serviced.

The total amount of recycling should be reported in the "Total recycled" row, in the "Total" column. A space for notes has been provided to note any other items of interest: for example, major items of contamination.

Quarterly Report

The quarterly report form is designed for items that are not collected weekly or fortnightly. For example, greenwaste from vergeside collections or council maintenance, bulk metals or plastics from bulk vergeside collections, and the "odds and ends" items that are recycled but not collected in kerbside collections, such as CFLS, batteries, clothing and tyres.

Report here on any items that are not reported on in the monthly report. Extra column have been provided so that statistics for all items recycled can be reported. The quarterly report form has three monthly columns included: use these if you would prefer to report monthly, or record these statistics on a monthly basis. Total the three monthly columns in the "Total Tonnes Collected" column.

If you wish to report contamination, for example from verge-side collections, please do so in one of the extra rows, making sure to note in the space provided some details about the nature of the contamination and when it was collected. Total the entire recycling for this period in the "Total Recycling" Row. Do not add "Contamination" tonnes to this total.

EMRC - Monthly Recycling Data Reporting Form

Council:

Year:

Month:

All units in tonnes.

	Kerbside	Transfer Station	Total
Newspaper			
Cardboard			
Mixed Paper			
Liquidpaperboard			
Total Paper			
Glass			
HDPE Plastic			
PET Plastic			
Other Plastic			
Steel Cans			
Aluminum Cans			
Bulk Metals			
Contamination - Glass Fines			
Total Contamination			
Population serviced			
Total Recycled			

Primary Contact Person:

Telephone:

Email:

Secondary Contact Person:

Telephone:

Email:

Notes:

Please provide data in tonnes correct to two decimal places

Please email completed returns to aimee.hynes@emrc.org.au by the 14th of the following month.

If you have any queries, contact Aimee Hynes by email or on 9424 2228.

EMRC - Quarterly Recycling Data Reporting Form

Council:

Year:

Quarter: 1 2 3 4
 (please circle quarter of financial year)

All units in tonnes.

	Month One	Month Two	Month Three	Total
Greenwaste				
Car Batteries				
Bulk Metals				
Waste Oil				
Tyres				
Clothing				
Wood				
Total Recycling				

Primary Contact Person:

Telephone: Email:

Secondary Contact Person:

Telephone: Email:

Notes:

Please provide data in tonnes correct to two decimal places
 Please email completed returns to aimee.hynes@emrc.org.au by the 14th of the following month.
 If you have any queries, contact Aimee Hynes by email or on 9424 2228.



9.3 ENVIRONMENTAL SERVICES CONSULTING FEES 2009/2010

REFERENCE: COMMITTEES-9272

PURPOSE OF REPORT

To seek Council's adoption of the proposed 2009/2010 Schedule of Fees and Charges for Environmental Services.

KEY ISSUES AND RECOMMENDATION(S)

- The environmental consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities.
- The rates have consistently been well below private sector consultancy rates (at least 50% less) and have only increased in previous years in accordance with CPI or marginally above CPI (average 4% - 7% per year).
- Rates were reviewed in 2007/2008, being measured against direct staff costs and incorporating a standard allocation of 30% overhead costs.
- A further review was undertaken in October 2008 to reassess current staff employment costs which formed the basis for formulating the proposed charges for 2009/2010.
- Overall for 2009/2010, all Environmental Services charge-out rates for member Councils are proposed to be increased by 4.35% - 5.52%.
- The proposed member Council consulting rates represents a charge that is between 55% - 60% less than external client rates.
- It is proposed to increase environmental consulting rates to other non member clients between 5.22% - 5.52% in 2009/2010. Environmental consulting to non member clients is a very minor component of the overall consulting work load.
- Internal (EMRC) consulting rates for 2009/2010 are proposed to be increased between 4.76% and 5.48%.
- The proposed consulting rates will be reflected in the draft 2009/2010 budget.

Recommendation(s)

That:

1. The 2009/2010 Draft Environmental Services Consulting Rates, forming Attachment 1 to this report be adopted and be effective as from 1 July 2009.
2. The 2009/2010 Draft Environmental Services Consulting Rates are advertised in accordance with Section 6.19 (Local Government to give notice of fees and charges) of the *Local Government Act 1995*.

SOURCE OF REPORT

Manager Environmental Services
Manager Financial Services



Item 9.3 continued

BACKGROUND

Environmental Services consulting rates are reviewed on an annual basis as part of the preparation of the annual budget. Proposed rates are distributed to member Councils for review and comment to assist in the preparation of member Council budgets.

The environmental consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities. The rates have consistently been well below private sector consultancy rates (around 50% less) and have only increased in previous years in accordance with CPI or marginally above CPI (average 4% - 7% per year).

There was no increase in member Council consulting rates from 2003/2004 to 2004/2005, and an average increase of 6% from 2004/2005 to 2005/2006. In 2006/2007 and 2008/2009 consulting rates for member Councils increased by two dollars for most categories of consulting staff and for internal (EMRC) consulting between two dollars and five dollars per hour.

Draft fees and charges were presented to Council at its 26 February 2009 meeting and Council resolved:

“THAT THE DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES FORMING ATTACHMENT 1 TO THIS REPORT BE USED TO DEVELOP THE DRAFT 2009/2010 BUDGET AND BE REFERRED TO MEMBER COUNCILS FOR CONSIDERATION DURING THE DEVELOPMENT OF THEIR 2009/2010 BUDGETS.”

During March 2009 all member Councils received a presentation and notification of the proposed consulting rates for environmental services.

REPORT

The EMRC recognise the importance of maintaining reasonable charge out rates for member Councils to maintain the current levels of utilisation and to be in line with member Council budget expectations.

The proposed consulting fees for 2009/2010 are based around three levels of consultant in addition to Manager and Executive Manager levels. It is expected that most consulting activities would be undertaken by the Consultants, Senior Consultants and Technical Officers, which will provide a cost-effective service for member Councils.

Rates were reviewed in 2007/2008, being measured against actual direct staff costs and incorporating a standard allocation of 30% overhead costs to ensure that the rates being charged were covering EMRC costs whilst also meeting member Council expectations.

A further review was undertaken in October 2008 to reassess current staff employment costs which formed the basis for formulating the proposed charges for 2009/2010. The most commonly utilised Consultant Officer rates for member Councils are proposed to increase to \$63 per hour, an increase of \$3 per hour or 5%, with the proposed rates for the Manager, Environmental Services, increasing by 5.13% and the Executive Manager by 4.55% to \$82 and \$92 per hour respectively. Technical Officer charge-out rates are proposed to be increased by 4.35% to \$48 per hour.

Overall for 2009/2010, all Environmental Services charge out rates are proposed to be increased by 4.35% - 5.52%, rounded to the nearest whole dollar. The proposed member Council consulting rates represent a charge that is between 55% - 60% less than external client rates.



Item 9.3 continued

External client consulting assignments would only be undertaken where reasons for doing so include:

- recognised wider benefits to the region (e.g. emerging disciplines, new techniques, extending skill base etc),
- no risk of impacting on member Council and partner funding body commitments, or
- the need to provide continuity of funding to fill gaps in demand.

The EMRC Environmental Service is committed to aligning its consulting service and regional project delivery to meet member Council needs as the highest priority.

STRATEGIC/POLICY IMPLICATIONS

Adoption of the draft consulting rates for the preparation of the draft 2009/2010 budget will contribute toward the following objectives of “Continue to improve corporate financial management” and “Encourage utilisation of the environmental consulting services”.

FINANCIAL IMPLICATIONS

The proposed rates have been used to develop budgets for Environmental Service consulting activities and a review of the EMRC Five Year Financial Plan.

SUSTAINABILITY IMPLICATIONS

The rates being proposed for the EMRC and member Councils recognise the competing demands on budgets from other sources and have been designed to facilitate the achievement of a sustainable service delivery arrangement.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report and attachment.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Draft Environmental Services Consulting Rates 2009/2010 (Ref: Committees-9273)

VOTING REQUIREMENT

Simple Majority



Item 9.3 continued

RECOMMENDATION(S)

That:

1. The 2009/2010 Draft Environmental Services Consulting Rates, forming Attachment 1 to this report be adopted and be effective as from 1 July 2009.
2. The 2009/2010 Draft Environmental Services Consulting Rates are advertised in accordance with Section 6.19 (Local Government to give notice of fees and charges) of the *Local Government Act 1995*.

The Executive Manager of Regional Services provided a summary of the purpose of Environmental Services Consulting Rates.

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR PUMPHREY

That:

1. The 2009/2010 Draft Environmental Services Consulting Rates, forming Attachment 1 to this report be adopted and be effective as from 1 July 2009.
2. The 2009/2010 Draft Environmental Services Consulting Rates are advertised in accordance with Section 6.19 (Local Government to give notice of fees and charges) of the Local Government Act 1995.

CARRIED UNANIMOUSLY

COUNCIL RECOMMENDATION(S)

MOVED CR MCKECHNIE

SECONDED CR ALBERT

THAT:

1. THE 2009/2010 DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES, FORMING ATTACHMENT 1 TO THIS REPORT BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2009.
2. THE 2009/2010 DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES ARE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 (LOCAL GOVERNMENT TO GIVE NOTICE OF FEES AND CHARGES) OF THE LOCAL GOVERNMENT ACT 1995.

CARRIED UNANIMOUSLY

Draft Environmental Consulting Rates 2009/2010

	Prior Year Actuals					Proposed	
	2004/05	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	% Change
Member Council Consulting Fees							
Consultant Executive	\$76.00	\$78.00	\$80.00	\$85.00	\$88.00	\$92.00	4.55%
Consultant Manager			\$70.00	\$75.00	\$78.00	\$82.00	5.13%
Senior Consultant	\$56.00	\$58.00	N/A	\$65.00	\$68.00	\$71.00	4.41%
Consultant	\$54.00	\$56.00	\$58.00	\$58.00	\$60.00	\$63.00	5.00%
Technical Officer	\$39.00	\$40.00	\$42.00	\$44.00	\$46.00	\$48.00	4.35%
Other Organisations Consulting Fees							
Consultant Executive	\$105.00	\$110.00	\$115.00	\$150.00	\$165.00	\$174.00	5.45%
Consultant Manager	\$90.00	\$95.00	\$100.00	\$130.00	\$145.00	\$153.00	5.52%
Senior Consultant	\$90.00	\$95.00	N/A	\$130.00	\$145.00	\$153.00	5.52%
Consultant	\$80.00	\$85.00	\$90.00	\$120.00	\$132.00	\$139.00	5.30%
Technical Officer	\$70.00	\$75.00	\$80.00	\$105.00	\$115.00	\$121.00	5.22%
Internal (EMRC) Consulting Fees							
Consultant Executive	\$90.00	\$90.00	\$90.00	\$95.00	\$98.00	\$103.00	5.10%
Consultant Manager	\$75.00	\$75.00	\$80.00	\$80.00	\$84.00	\$88.00	4.76%
Senior Consultant	\$75.00	\$75.00	N/A	\$80.00	\$83.00	\$87.00	4.82%
Consultant	\$68.00	\$68.00	\$70.00	\$70.00	\$73.00	\$77.00	5.48%
Technical Officer	\$52.00	\$52.00	\$55.00	\$55.00	\$57.00	\$60.00	5.26%

* Note : All Rates are exclusive of GST



9.4 2009/2010 SCHEDULE OF FEES AND CHARGES FOR WASTE MANAGEMENT

REFERENCE: COMMITTEES-9274

PURPOSE OF REPORT

The purpose of the report is to provide Council with the proposed 2009/2010 Schedule of Fees and Charges for the disposal of waste at the Red Hill Waste Management Facility and Hazelmere site for adoption.

KEY ISSUES AND RECOMMENDATION(S)

- It is proposed that the 2009/2010 base waste disposal fee be set at \$33.00/tonne (ex GST).
- It is proposed that the member Council contribution to the Secondary Waste Reserve be increased to \$20.00 per tonne (ex GST), a \$2.00/tonne (ex GST) increase over the 2008/2009 contribution.
- It is proposed to leave the Waste Education levy unchanged at \$2.00/tonne (ex GST).
- The Department of Environment and Conservation has increased the Landfill Levy by \$1.00/tonne (ex GST) for 2009/2010, and the Landfill Levy will be \$8.00/tonne (ex GST) for all waste disposed of to landfill.
- The cost of member Council tip passes and prices for small vehicles are proposed to increase in line with increases to the Landfill Levy. Resulting fee increases are up to 9%.
- The Commercial/General Waste fee is proposed to be increased from the current rate of \$65.45/tonne to \$70.45/tonne (ex GST), an increase of 7.5%.
- Fees for the disposal of waste timber at the Hazelmere Timber Recycling Centre are proposed to be increased by between 20% and 36%.
- A detailed presentation of all other changes to waste fees and charges is contained in the report.

Recommendation(s)

That:

1. The 2009/2010 Draft Fees and Charges for Waste Management, forming attachment 1 to this report, be adopted and be effective as from 1 July 2009.
2. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

SOURCE OF REPORT

Executive Manager Waste Management Services
Manager Financial Services

BACKGROUND

Each year a Schedule of Fees and Charges is prepared as a basis for the development of EMRC's Budget.

At its meeting held 2 June 1999 Council adopted a methodology for financing the proposed secondary waste processing facility which included a Secondary Waste Disposal Charge of \$2.00/tonne to be increased each year by \$2.00/tonne.



Item 9.4 continued

A system of discounted fees for large volumes of commercial waste was adopted as a Confidential Item by Council in its meeting held 18 November 2004. The discount structure has continued largely unchanged since that resolution.

Draft fees and charges were presented to Council at its 26 February 2009 meeting, and Council resolved:

“THAT THE FEES AND CHARGES FOR WASTE MANAGEMENT, FORMING ATTACHMENT 1 OF THIS REPORT, BE REFERRED TO MEMBER COUNCILS FOR CONSIDERATION DURING THE DEVELOPMENT OF THEIR BUDGETS AND BE USED TO DEVELOP THE 2009/2010 EMRC DRAFT BUDGET.”

REPORT

The proposed Fees and Charges have been set out in tabular form (refer attachment) and are discussed in detail below. In the discussion below, all fees are exclusive of GST.

Carbon Pollution Reduction Scheme

The potential cost implications of the proposed Carbon Pollution Reduction Scheme (CPRS) were discussed in the draft fees and charges report presented to Council at its 26 February 2009 meeting. In its current form, the CPRS would have significant retrospective impacts on landfill operators through so-called “legacy emissions”. Considerable debate continues on the inclusion of legacy emissions, and so it is not proposed to include a CPRS cost in the 2009/10 fees and charges. This position would be reviewed if the final adopted CPRS legislation includes legacy emissions in the same form as the current draft legislation.

Member Councils

The previous Minister of the Environment, when announcing the increase in the Landfill Levy of \$6.00/tonne being applied as from 1 October 2006, indicated that the levy will be increased by \$1.00/tonne in each year to 2011/2012. The Landfill Levy for 2009/10 will be \$8.00/tonne.

The annual \$2.00/tonne increase in contributions to the Secondary Waste Reserve by Member Councils adopted at the June 1999 meeting has been added to the 2008/2009 rate of \$18.00. This has been used in developing the 2009/2010 Member Council waste management fees and charges.

The Waste Education levy is proposed to remain unchanged at \$2.00/tonne.

The Base Tipping Fee is proposed to be increased from \$31.00/tonne to \$33.00/tonne, an increase of approximately 6.5%. This increase seeks to keep landfill fees increasing in line with the inflation in costs of both construction and operation of the landfill, and prepare for the CPRS.

Councils – Other

The fees for WMRC Domestic and WMRC Commercial are identical to the Member Council and Commercial waste fees, and so are increased in line with increases to each of those fees. No fee increase is proposed for the Domestic Refuse Tip Pass (Gidgegannup), and increases are proposed for Council Refuse Tip Passes for both cars and trailers to reflect the landfill levy increase.

General Waste

The commercial/general waste disposal rates are proposed to be increased from \$65.45/tonne to \$70.45/tonne. This is at the high end of the range of current pricing for commercial waste in the Perth region. Only two facilities are more expensive than the proposed Red Hill fees; their charges are \$73.95/tonne and \$90.91/tonne. Most facilities currently charge substantially less than Red Hill, with fees ranging from \$56.00/tonne to \$61.82/tonne. By setting the commercial waste charge at the high end of the band, the EMRC is less exposed to long term liabilities accruing from CPRS permits without pricing itself out of the market.



Item 9.4 continued

The discount structure applicable to large quantities of waste is proposed to be adjusted. The current structure is for a discount of \$4.55/tonne for tonnages in excess of 15,000 tonnes and a further \$4.55/tonne for annual tonnages in excess of 25,000 tonnes. The tonnages at which discounts commence are proposed to be increased to 25,000 tonnes for the first discount, and 50,000 tonnes for the second. The discount is proposed to apply to all waste types, but not be aggregated across waste types where a single company delivers a number of different types of waste. This leads to a reduction in bulk volume discounts of 36%.

There is a risk that, irrespective of the bulk waste volume discount, the increase in disposal fees will be too large for the market to bear, and thus commercial tonnages may decline substantially. In the event that tonnages decline dramatically, the EMRC may need to increase member Council waste disposal fees, or reconsider support for programmes that are undertaken on behalf of member Councils.

The Special Access Fee is proposed to be abandoned in 2009/2010, as it may discourage customers from utilising the facility at a time where commercial tonnages need to be preserved, in order to maintain current member Council fees. No customers currently attract the Special Access Fee, as the sole customer that was attracting the fee (West Australian Landfill Services) now utilises an alternative site. WALs is unlikely to return to Red Hill in any significant way, as the South Cardup landfill has now re-opened for WALs' waste, but the Special Access Fee strongly deters WALs from utilising Red Hill at all.

The charges for trailers, tip passes etc. are proposed to all increase slightly (from 2% to 8%) to reflect the increased landfill levy.

Greenwaste

The fees for greenwaste are proposed to be adjusted slightly to encourage the purchase of compost and mulch, thus dealing with current concerns of an oversupply of mulch and compost. The proposed adjustment is a \$2.50/tonne increase in the disposal of uncontaminated green waste from member Councils from \$26.50/tonne to \$29.00/tonne, and a \$2.50/tonne decrease in the purchase price for compost and mulch from \$25.00/tonne to \$22.50/tonne. The fee for commercial green waste is proposed to be increased from \$27.27/tonne to \$30.00/tonne.

The fee for MGB greenwaste will continue to be indexed to the waste disposal fee less landfill levy.

The option of green waste disposal at Hazelmere is proposed to be continued, however the disposal fee is proposed to be increased from \$36.36/tonne to \$43.55/tonne. The increase reflects costs for the cartage of shredded green waste to Red Hill. Green waste disposal at Hazelmere has not yet commenced.

Special wastes

It is proposed to increase the fee for asbestos disposal from \$72.73 to \$77.27/tonne to ensure that Red Hill does not receive excessive quantities of commercial asbestos that can be better handled at inert waste landfills. The fee for the disposal of asbestos from member Council residents is proposed to remain unchanged at \$59.09/tonne.

The charges for the disposal of car bodies are proposed to be increased to counter the potential for landfill disposal of car bodies. The charge for commercial car bodies is proposed to be increased from \$9.10 to \$18.18 each, and the charge for member Council resident disposal of a car body from nil to \$9.09. The decline in scrap steel prices has meant that car bodies are no longer worth the same money as they were, and residents may seek to dispose of car bodies to landfill. The management of car bodies interferes with the orderly operation of the landfill face, and car bodies are difficult to place in scrap steel bins.

The disposal fees for Class III and Class IV waste are proposed to be increased by between 5% and 8%. The disposal fee for Class V waste to be concrete encapsulated is proposed to be increased from \$500.00/tonne to \$550.00/tonne to reflect continued increases in concrete prices.

Hazelmere

The volumetric and tonnage fees for the acceptance of timber waste are all proposed to be increased to cover increasing costs of site operations. The increases are less than has been applied to landfill fees, retaining the disposal of timber waste at Hazelmere as an attractive option for customers.



Item 9.4 continued

Sale of materials

It is proposed to reduce the prices for the sale of mulch, compost and ferricrete in order to encourage the sale of these products, each of which has accumulated large volumes on site. The proposed change for mulch and compost is a reduction from \$25.00 to \$22.50/tonne, and the price for ferricrete is proposed to be decreased from \$12.00 to \$11.00/tonne.

The price for the sale of woodchip is proposed to remain unchanged, however the price for the sale of wood fines is proposed to be increased from \$30.00 to \$40.91/tonne. The revised wood fines price reflects the high demand for this product. Fees for coloured mulch are proposed to remain unchanged since their amendment in the 23 October 2008 Council meeting. To build market share, a discount structure exists on the sale price for a single order of a particular product. The structure is currently 5% for orders above 100 tonnes and 10% for orders above 1,000 tonnes. The structure is proposed to be amended to provide for a discount of 25% for orders above 200 tonnes and 30% on orders above 1,000 tonnes.

STRATEGIC/POLICY IMPLICATIONS

The Fees and Charges have been developed to provide sustainable waste disposal operations and to improve member Council and EMRC financial viability.

Income from commercial waste over and above the variable costs of landfill operation reduces the waste disposal costs for the member Councils and contributes to EMRC surpluses that fund other programmes.

FINANCIAL IMPLICATIONS

The Fees and Charges have been developed to ensure that the Red Hill and Hazelmere operations are undertaken in a fiscally responsible manner.

SUSTAINABILITY IMPLICATIONS

The Fees and Charges will ensure the Red Hill Waste Management Facility and Hazelmere site are operated in a socially, environmentally and financially responsible manner.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report and attachment
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. 2009/2010 Waste Management Proposed Schedule of Fees and Charges (Ref: Committees-9300)
2. Tabled at the meeting - Letter from Minister for Environment; Youth regarding changes to the Landfill Levy (Ref: Committees-9565)



Item 9.4 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. The 2009/2010 Draft Fees and Charges for Waste Management, forming attachment 1 to this report, be adopted and be effective as from 1 July 2009.
2. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

The Executive Manager Waste Management Services expanded on three items that have changed since the draft.

- The CPRS has now been deferred for one year.
- The discount for bulk tonnages disposed has been changed. The discount is currently \$5.00 incl GST for 15,000 to 25,000 tonnes and a further \$5.00 Incl GST for over 25,000 tonnes. There is no proposed discount up to 25,000 tonnes, \$5.00 incl GST for 25,000 to 50,000 tonnes and a further \$5.00 incl GST for over 50,000 tonnes.
- The discount for the sale of materials is proposed to be changed from 5% and 10% to 25% and 30%.

Mr Lutey sought further clarification on the reference to member Council disposal fees being increased or programmes undertaken for member Councils being reconsidered in the event that commercial tonnages reduce substantially due to changes in pricing. Mr Lutey asked if, in the first instance, the EMRC would reconsider the commercial waste charges to increase tonnage. The Executive Manager Waste Management Services said this would be his preference, but he would need to take guidance from Council as to how much commercial waste is acceptable at Red Hill Waste Management Facility.

The Acting Chief Executive Officer advised that the potential of Red Hill picking up additional clients is looking increasingly likely. Red Hill Waste Management Facility is becoming the predominant landfill site in the Perth metropolitan area and many Councils may see Red Hill as their backup position. We may need to look at increasing our fees as other Councils have done to prevent too much waste from other Councils being received.

TAC RECOMMENDATION(S)

MOVED MR PEARSON

SECONDED MR LUTEY

That:

1. The 2009/2010 Draft Fees and Charges for Waste Management, forming attachment 1 to this report, be adopted and be effective as from 1 July 2009.
2. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

CARRIED UNANIMOUSLY



Item 9.4 continued

Cr Pule stated that he understood the commercial fees were at the upper end of the scale in order to reduce the waste to landfill and queried whether this was a viable option for the EMRC. The Acting CEO advised that the EMRC looked for a certain amount of commercial customers to subsidise member Council rates and also researched rates charged by other member councils in relation to the market and this has given the best financial outcome for member Councils.

In response to Cr Tonkin's query on whether Red Hill post closure management costs were fully covered, the Acting CEO advised that the EMRC reviewed these costs periodically to look at the forward estimates and how much should be set aside in the reserve. The last review was undertaken about 18 months ago and would need to be undertaken again in light of the Carbon Pollution Reduction Scheme (CPRS) but the EMRC had allowed sufficient funds for post closure management of the site.

Cr Lavell stated that he was against the method used to implement the new levy and hoped that the protest would have some affect. Cr Lavell noted that the EMRC had provided a revised schedule based on the 300% increase to the landfill levy, which would affect the member Councils by approximately \$3.3M, and stated that he supported the recommendation with some reservations.

Cr McKechnie stated that he was against the motion as he was concerned that this rate would have to be passed on to ratepayers. Cr McKechnie advised that the Shire of Kalamunda was currently in the process of revising its annual budget and the increase to the levy would have to be included.

In response to Cr Magro's query on what the affect would be if this recommendation was not adopted at this meeting, the Acting CEO advised that the EMRC's budget doesn't get adopted until August, the new landfill levy will be imposed from 1 July 2009 and a delay would cost the EMRC approximately \$275,000 for each month if it was delayed past 1 July 2009.

Cr Cuccaro advised that he was for the motion, stating that the increase to the fee needed to be put in place and if the Minister delayed or reduced the levy increase the budgets could be revised later.

Considerable discussion ensued with members expressing concern that this rate would have to be passed on to ratepayers, the timing of the increase when member Councils were currently in the process of finalising their budgets and the lack of consultation. Members were also concerned that if the Waste Management fees were not adopted by Council at this meeting the, EMRC would have to bear the costs.

Cr Zannino stated that all member Councils were fairly well advanced with preparing their budgets and if this item was deferred until the second half of June it would be difficult to go back and finalise the budgets. Cr Zannino understood that no-one was happy with the process, the lack of consultation and the impost on ratepayers but stated that a decision needed to be made as every month of delay would cost each member Council money.

Cr Lavell closed the debate by saying that he agreed with Cr Cuccaro's comments and stated that it was better to build the levy into the budget and if the Minister made concessions later, the budgets could be adjusted.

The motion was put and the votes were equally divided so the Chairman cast a second vote in accordance with section 5.21(3) of the Local Government Act 1995. The Chairman voted for the motion.



Item 9.4 continued

COUNCIL RECOMMENDATION(S)

MOVED CR LAVELL

SECONDED CR KLEIN

THAT:

1. THE 2009/2010 DRAFT FEES AND CHARGES FOR WASTE MANAGEMENT, FORMING ATTACHMENT 1 TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2009.
2. THE RELEVANT FEES AND CHARGES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.

CARRIED 7/6

Crs Magro, Klein and McKechnie requested it be minuted that they had voted against the motion.

EASTERN METROPOLITAN REGIONAL COUNCIL
2009/2010 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES

Description	Weight/Unit	2008/2009		2008/2009		2009/2010		2008/2009 to 2009/2010 Exc. GST
		Charges with no GST \$	Value of GST \$	Charges inc GST \$	Charges with no GST \$	Value of GST \$	Charges inc GST \$	
Waste Management Charges								
Disposal Rates								
Member Councils								
	1 tonne							
Base Tipping Fee		31.00	3.10	34.10	33.00	3.30	36.30	6.45%
CWES Levy		2.00	0.20	2.20	2.00	0.20	2.20	0.00%
Secondary Waste Reserve		18.00	1.80	19.80	20.00	2.00	22.00	11.11%
Landfill Levy		7.00	0.70	7.70	28.00	2.80	30.80	300.00%
Total Member Council disposal rate - (*)		58.00	5.80	63.80	83.00	8.30	91.30	43.10%
Councils - Other								
WMRC - Domestic - (*)	1 tonne	58.00	5.80	63.80	83.00	8.30	91.30	43.10%
WMRC - Commercial	1 tonne	65.45	6.55	72.00	90.45	9.05	99.50	38.20%
Domestic Refuse Tip Pass (Gidgegannup @ 3bags/wk)	n/a	2.73	0.27	3.00	4.55	0.45	5.00	66.67%
Council Refuse Tip Passes - Cars (up to 200kg)	n/a	10.91	1.09	12.00	15.45	1.55	17.00	41.61%
Council Refuse Tip Passes - Trailers (up to 500kg)	n/a	19.09	1.91	21.00	30.00	3.00	33.00	57.15%
General Waste								
Cars / Station Wagons	n/a	12.27	1.23	13.50	14.55	1.45	16.00	18.58%
Trailers (6 x 4)	n/a	23.18	2.32	25.50	30.00	3.00	33.00	29.42%
Trailers (6 x 4) High Sides	n/a	28.18	2.82	31.00	34.55	3.45	38.00	22.60%
Tandem/ Horse Floats (< 1 tonne)	n/a	41.82	4.18	46.00	63.64	6.36	70.00	52.18%
Vans / Utes	n/a	20.45	2.05	22.50	27.27	2.73	30.00	33.35%
Commercial (General)	1 tonne	65.45	6.55	72.00	90.45	9.05	99.50	38.20%
Minimum Commercial Charges		32.73	3.27	36.00	45.45	4.55	50.00	38.86%
Commercial (Special Access)	1 tonne	75.45	7.55	83.00	NOT APPLICABLE			N/A
Greenwaste								
Greenwaste - uncontaminated (Member Councils)	1 tonne	26.50	2.65	29.15	29.00	2.90	31.90	9.43%
Greenwaste - MGB (Member Councils)	1 tonne	51.00	5.10	56.10	55.00	5.50	60.50	7.84%
Greenwaste - uncontaminated (Commercial)	1 tonne	27.27	2.73	30.00	30.00	3.00	33.00	10.01%
Greenwaste - uncontaminated (to Hazelmere)	1 tonne	36.36	3.64	40.00	43.55	4.35	47.90	N/A
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	NO CHARGE			NO CHARGE			N/A
(For 2009/2010 annual cumulative Commercial & Contaminated Soils tonnages disposed in excess of 25,000 tonnes and 50,000 tonnes are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)								
(*) 2009/2010 - Inclusive of \$20.00 Secondary Waste Reserve and \$2.00 CWES Levy.								

EASTERN METROPOLITAN REGIONAL COUNCIL
2009/2010 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES

Description	Weight/Unit	2008/2009 Charges with no GST		2008/2009 Charges inc GST		2009/2010 Charges with no GST		2009/2010 Charges inc GST		2008/2009 to 2009/2010 Exc. GST
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>Waste Management Charges continued ..</u>										
<u>Disposal Rates continued..</u>										
<u>Special Wastes</u>										
Asbestos	1 tonne	72.73	7.27	80.00	94.55	9.45	104.00	30.00%		
Asbestos - Member Council residents only	1 tonne	59.10	5.90	65.00	80.91	8.09	89.00	36.90%		
Asbestos - Minimum Charge		13.64	1.36	15.00	13.64	1.36	15.00	0.00%		
Car Bodies - Commercial	each	9.10	0.90	10.00	18.18	1.82	20.00	99.78%		
Car Bodies - Member Council residents only	each	NO CHARGE			9.09	0.91	10.00	N/A		
Quarantine Waste	1 tonne	81.00	8.10	89.10	105.00	10.50	115.50	29.63%		
Burial Fee (for immediate burial requirements)	n/a	122.73	12.27	135.00	122.73	12.27	135.00	0.00%		
Handling Fee (for special handling requirements)	n/a	122.73	12.27	135.00	122.73	12.27	135.00	0.00%		
Tyre Disposal (off rim)	each	2.73	0.27	3.00	2.73	0.27	3.00	0.00%		
Tyre Disposal (with rim)	each	5.45	0.55	6.00	5.45	0.55	6.00	0.00%		
Tyre Recovery Charges (for tyres at the landfill face)	each	20.00	2.00	22.00	20.00	2.00	22.00	0.00%		
Mattress disposal fee (to Red Hill)	each	4.55	0.45	5.00	5.00	0.50	5.50	9.89%		
Computers, Computer Monitors or Televisions	each	NOT APPLICABLE			4.55	0.45	5.00	N/A		
Wash Facility Fee		31.82	3.18	35.00	31.82	3.18	35.00	0.00%		
Class III Waste	1 tonne	65.45	6.55	72.00	90.45	9.05	99.50	38.20%		
Class III Contaminated Soil	1 tonne	51.82	5.18	57.00	75.82	7.58	83.40	46.31%		
Class IV Waste	1 tonne	88.18	8.82	97.00	113.18	11.32	124.50	28.35%		
Class IV Contaminated Soil	1 tonne	75.45	7.55	83.00	99.45	9.95	109.40	31.81%		
Class V Waste	1 tonne	500.00	50.00	550.00	550.00	55.00	605.00	10.00%		
Administration Charge (for waste acceptance approvals)	consignment	50.00	5.00	55.00	50.00	5.00	55.00	0.00%		
<u>Hazelmere</u>										
Mattress disposal fee	each	4.55	0.45	5.00	5.00	0.50	5.50	9.89%		
Wood Waste (per cubic metre)										
- Grade 1	per m3	3.18	0.32	3.50	5.00	0.50	5.50	57.23%		
- Grade 2	per m3	4.55	0.45	5.00	6.36	0.64	7.00	39.78%		
- Grade 3	per m3	10.00	1.00	11.00	9.09	0.91	10.00	-9.10%		
- Grade 4	per m3	30.00	3.00	33.00	18.18	1.82	20.00	-39.40%		
Wood Waste (per tonne)										
- Grade 1	1 tonne	30.00	3.00	33.00	50.00	5.00	55.00	66.67%		
- Grade 2	1 tonne	35.00	3.49	38.49	63.64	6.36	70.00	81.83%		
- Grade 3	1 tonne	57.00	5.70	62.70	90.91	9.09	100.00	59.49%		
- Grade 4	1 tonne	100.00	10.00	110.00	181.82	18.18	200.00	81.82%		

(For 2009/2010 annual cumulative Commercial & Contaminated Soils tonnages disposed in excess of 25,000 tonnes and 50,000 tonnes are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

EASTERN METROPOLITAN REGIONAL COUNCIL
2009/2010 WASTE MANAGEMENT PROPOSED SCHEDULE OF FEES AND CHARGES

Description	Weight/Unit	2008/2009 Charges with no GST		2008/2009 Charges inc GST		2009/2010 Charges with no GST		2009/2010 Charges inc GST		2008/2009 to 2009/2010 Exc. GST
		\$	\$	\$	\$	\$	\$	\$	\$	
<u>Waste Management Charges continued ..</u>										
<u>Sale of Materials (all ex stockpile, minimum 10 tonnes)</u>										
Sale of mixed clay/fill (purchaser to load)	1 tonne	0.50	0.05	0.55	0.50	0.05	0.55	0.00%		
Sale of Mulch or Soil Conditioner	1 tonne	25.00	2.50	27.50	22.50	2.25	24.75	-10.00%		
Ferricrete	1 tonne	12.00	1.20	13.20	11.00	1.10	12.10	-8.33%		
Wood Products (per cubic metre)										
Sale of Coloured Mulch	1 m3	14.00	1.40	15.40	30.00	3.00	33.00	114.29%		
Sale of Coloured Mulch with Fire Retardant	1 m3	14.00	1.40	15.40	40.00	4.00	44.00	185.71%		
Wood Chip (unscreened secondary ground) - Hazelmere	1 m3		NOT APPLICABLE		5.50	0.55	6.05	N/A		
Wood Chip (secondary ground) - Hazelmere	1 m3	9.09	0.91	10.00	9.09	0.91	10.00	0.00%		
Wood Chip (fines) - Hazelmere	1 m3	6.00	0.60	6.60	8.18	0.82	9.00	36.33%		
Wood Products (per tonne)										
Sale of Coloured Mulch	1 tonne	70.00	7.00	77.00	150.00	15.00	165.00	114.29%		
Sale of Coloured Mulch with Fire Retardant	1 tonne	70.00	7.00	77.00	200.00	20.00	220.00	185.71%		
Wood Chip (unscreened secondary ground) - Hazelmere	per tonne		NOT APPLICABLE		27.27	2.73	30.00	N/A		
Wood Chip (secondary ground) - Hazelmere	per tonne	45.45	4.55	50.00	45.45	4.55	50.00	0.00%		
Wood Chip (fines) - Hazelmere	per tonne	30.00	3.00	33.00	40.91	4.09	45.00	36.37%		
 (For 2009/2010 material purchases in excess of 200 tonnes and 1,000 are subject to a reduction of 25% and 30% respectively.)										



Minister for Environment; Youth

Your Ref:

Our Ref: MINE1311/09

Cr David Fardig
Chairman
Eastern Metropolitan Regional Council
PO Box 234
BELMONT WA 6984

Dear Counciller Fardig

CHANGES TO THE LANDFILL LEVY

I am writing to inform you that I have requested the Waste Authority to recommend increasing the existing levies on inert and putrescible waste by 300% as of 1 July 2009. The increase will mean that the rate for putrescible landfills will increase from \$7 to \$28 per tonne and the rate for inert landfills will increase from \$3 to \$12 per cubic metre.

This is a necessary step in order to reduce waste going to landfill and support increased rates of recycling, particularly in the construction and demolition sector. As you would be aware, higher landfill levies in other states are associated with better performance in reducing waste to landfill, and increasing recycling of construction and demolition waste.

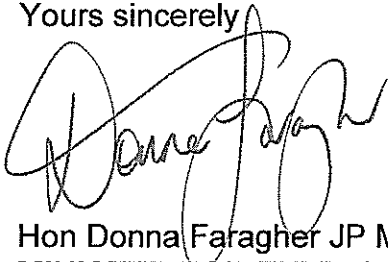
The changes provide for prudent environmental and economic outcomes. To ensure that priority waste management actions continue to be supported, the Waste Authority will continue to receive funding consistent with existing revenue from landfill levies.

Additional funds raised by the increases in the landfill levies will be used to fund other activities of the Department of Environment and Conservation (DEC), beyond those relating to waste management. This approach is consistent with that in place in a number of other Australian jurisdictions.

To strongly deter illegal dumping, I am also proposing a new offence under the Environmental Protection Act to significantly increase the penalties for illegal dumping. As you may be aware, fines for illegal dumping are currently limited to a maximum of \$1000 under the Litter Act in instances where there are no emissions from the dumping to support the offence of pollution under the Environmental Protection Act.

I consider this an important issue for Western Australia and would appreciate your assistance in progressing these changes.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Donna Faragher', written over a large, stylized flourish.

Hon Donna Faragher JP MLC
MINISTER FOR ENVIRONMENT; YOUTH
18 MAY 2009



9.5 RISK MANAGEMENT CONSULTING RATES AND TRAINING COURSE FEES 2009/2010

REFERENCE: COMMITTEES-9277

PURPOSE OF REPORT

To seek Council's adoption of the proposed 2009/2010 Schedule of Fees and Charges for Risk Management Services.

KEY ISSUES AND RECOMMENDATION(S)

- Risk Management consulting rates are reviewed on an annual basis as part of the preparation of the annual budget.
- The Risk Management Service consulting rates for 2009/2010 have been adjusted to take into account the impact of inflation, market pressures and to ensure there is an adequate contribution to cover EMRC direct labour costs and a standard overheads rate of 30%.
- Proposed rates are distributed to member Councils for review and comment to assist in the preparation of member Council budgets.
- It is proposed that for the 2009/2010 financial year that the consulting rate for member Councils and regular clients will be increased by 4.5% and 6.3% respectively.
- The consultancy rate for occasional clients has been increased by 8.3% to \$118.18 (ex GST).
- For other non-member clients consulting rates are to increase by 4.8 to 6.3%.
- Overall training fees are being increased for 2009 from between 0.7% to 7.4%.
- The most significant increase for WorkSafe Construction Industry Safety Awareness training of \$79.09 (ex GST) per person, representing an increase of 7.4% is being proposed in order to better reflect market demand conditions.
- It is proposed that the fees for Basic Worksite Traffic Management and Traffic Controller courses are increased by 4.60% to cover the cost of applying a more comprehensive assessment process as imposed by Main Roads WA.

Recommendation(s)

That:

1. The 2009/2010 Draft Risk Management Consulting Rates, forming Attachment 1 to this report, be adopted and be effective as from 1 July 2009.
2. The 2009/2010 Draft Risk Management Training Course Fees, forming Attachment 1 to this report, be adopted and be effective as from 1 January 2010.
3. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

SOURCE OF REPORT

Manager Risk Management Service

BACKGROUND

EMRC's Risk Management Service assists both local government and private sector clients to prevent accidents, injuries and other losses in the workplace by helping them to identify risks, develop practical plans and provide staff training to avoid them.



Item 9.5 continued

Operating since 1994, the Risk Management Team offers four main services on a fee for service basis:

- Risk Management Consulting
- Performance Benchmarking Consulting
- Risk Management Publications and Documents Consulting
- Safety Training

Risk Management consulting rates are reviewed on an annual basis as part of the preparation of the annual budget. Proposed rates are distributed to member Councils for review and comment to assist in the preparation of member Council budgets.

Draft fees and charges were presented to Council at its 26 February 2009 meeting and Council resolved:

“THAT THE DRAFT RISK MANAGEMENT CONSULTING RATES FORMING ATTACHMENT 1 TO THIS REPORT BE USED TO DEVELOP THE DRAFT 2009/2010 BUDGET AND BE REFERRED TO MEMBER COUNCILS FOR CONSIDERATION DURING THE DEVELOPMENT OF THEIR 2009/2010 BUDGETS.”

During March 2009 all member Councils received notification of the proposed consulting rates for Risk Management consulting services.

REPORT

Consulting rates

The Risk Management Service consulting rates for 2009/2010 have been adjusted to take into account, the impact of inflation, market pressures and to ensure there is an adequate contribution to cover EMRC direct labour costs and a standard overheads rate of 30%.

The following increases to consulting rates are proposed for 2009/2010 financial year:

- member Councils by 4.5%
- regular clients by 6.3%
- Occasional Clients by 8.3%

Overall, the consulting rates for all users as outlined in Attachment 1 are similar to, or lower than the rates of comparable consulting operations, such as those listed in State Government tender panel contracts.

Training Course Fees

Overall training fees are being increased for 2009 from between 0.7% to 7.4%.

The most significant increase is for WorkSafe Construction Industry Safety Awareness training of \$79.09 (ex GST) per person, representing an increase of 7.4%. This increase is being proposed in order to better reflect market demand conditions. The program was introduced in 2008 at a slightly reduced rate in order to attract participants and to penetrate the market. The increase in 2009 now better reflects the demand profile and the costs associated with providing this program. It should be noted that the cost is still well below that for a standard half day training session being offered by the private sector.

It is proposed that the fees for Basic Worksite Traffic Management and Traffic Controller courses are increased by 4.6% to cover the cost of applying a more comprehensive assessment process as imposed by Main Roads WA. In September 2008, Main Roads WA changed the assessment requirements for these courses and mandated that these courses would need to be fully aligned with national competency standards and this has resulted in additional administrative requirements in reporting training assessment outcomes.

It should be noted that consulting fees are applicable for a financial year, whereas training course fees are applicable for a calendar year.



Item 9.5 continued

STRATEGIC/POLICY IMPLICATIONS

Adoption of the draft consulting rates for the preparation of the draft 2009/2010 budget will contribute toward the Key Result Area 4: Good Governance and specifically objective 4.6: “to continue to improve financial and asset management practices”.

FINANCIAL IMPLICATIONS

The proposed rates will be used to develop detailed budgets for Risk Management Service consulting and training activities and a review of the Five Year Financial Plan.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report and attachment
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Draft Risk Management Consulting Rates and Training Course Fees for 2009/2010 (Ref: Committees-9276)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. The 2009/2010 Draft Risk Management Consulting Rates, forming Attachment 1 to this report, be adopted and be effective as from 1 July 2009.
2. The 2009/2010 Draft Risk Management Training Course Fees, forming Attachment 1 to this report, be adopted and be effective as from 1 January 2010.
3. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.



Item 9.5 continued

The Executive Manager Regional Services provided a summary in relation to any significant price increases advising on the rationale for those increases and that all prices would be reviewed again in 12 months and would take into account annual CPI increases as at the end of each year.

TAC RECOMMENDATION(S)

MOVED MR LUTEY

SECONDED MR PEARSON

That:

1. The 2009/2010 draft risk management consulting rates, forming attachment 1 to this report, be adopted and be effective as from 1 July 2009.
2. The 2009/2010 draft risk management training course fees, forming attachment 1 to this report, be adopted and be effective as from 1 January 2010.
3. The relevant fees and charges be advertised in accordance with Section 6.19 of the Local Government Act 1995.

CARRIED UNANIMOUSLY

COUNCIL RECOMMENDATION(S)

MOVED CR MCKECHNIE

SECONDED CR ALBERT

THAT:

1. THE 2009/2010 DRAFT RISK MANAGEMENT CONSULTING RATES, FORMING ATTACHMENT 1 TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2009.
2. THE 2009/2010 DRAFT RISK MANAGEMENT TRAINING COURSE FEES, FORMING ATTACHMENT 1 TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JANUARY 2010.
3. THE RELEVANT FEES AND CHARGES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.

CARRIED UNANIMOUSLY

Draft Risk Management Consulting Rates and Training Course Fees 2009/2010

	Prior Years Actuals						Proposed	
	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	% Change
Consulting Fees								
Member Councils (Per Hour)	\$54.00	\$56.00	\$56.00	\$75.00	\$78.00	\$80.91	\$84.55	4.5%
WMRC (Per Hour)	\$86.00	\$88.00	\$88.00	\$90.00	\$92.00	\$95.45	\$107.27	12.4%
Other Organisations – Regular (Per Hour)	\$90.00	\$93.00	\$93.00	\$95.00	\$97.00	\$100.91	\$107.27	6.3%
Other Organisations – Occasional (Per Hour)	\$95.00	\$98.00	\$98.00	\$98.00	\$101.00	\$109.09	\$118.18	8.3%
Internal – EMRC (Per Hour)	\$86.00	\$88.00	\$88.00	\$88.00	\$90.00	\$94.00	\$97.76	4.0%
InterCouncil Comparison Scheme (Benchmarking process)				\$36.00 per mth	\$36.00 per mth	\$37.50 per mth	\$39.00 per mth	4.0%
	2004	2005	2006	2007	2008	2009	2009	% Change
General Safety Training Course Fees								
Half Day (Per Participant)	\$118.18	\$121.82	\$123.64	\$125.45	\$129.21	\$134.55	\$140.00	4.1%
One Day (Per Participant)	\$197.27	\$203.64	\$207.27	\$213.64	\$217.91	\$227.27	\$236.36	4.0%
Two Day (Per Participant)	\$331.82	\$340.91	\$345.45	\$354.55	\$365.19	\$380.00	\$395.45	4.1%
WorkSafe Safety Awareness Training - Construction Industry (Half day)					\$68.18	\$73.64	\$79.09	7.4%
Traffic Management Training Course Fees								
Basic Worksite Traffic Management	\$118.18	\$118.18	\$118.18	\$124.54	\$188.00	\$196.36	\$205.45	4.6%
Advanced Worksite Traffic Management	\$159.09	\$159.09	\$390.90	\$410.91	TBA	TBA	TBA	N/A
Traffic Controller	\$118.18	\$118.18	\$118.18	\$124.54	\$188.00	\$196.36	\$205.45	4.6%
Events Traffic Controller course					\$127.27	\$130.91	\$131.82	0.7%

* Notes: All Rates are exclusive of GST



9.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-9271

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 REGIONAL SERVICES

1.1 RISK MANAGEMENT SERVICE REPORT – APRIL 2009 (Ref: Committees-9264)

RECOMMENDATION

That the Information Bulletin be noted.

TAC RESOLUTION(S)

MOVED MR STEWERT-DAWKINS SECONDED MR LUTEY

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY

10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

Nil

12 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 11 June (if required) 2009** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 3:00 pm.

Future Meetings 2009

Thursday	11	June	at	EMRC Administration Office
Thursday	9	July (if required)	at	EMRC Administration Office
Thursday	13	August	at	EMRC Administration Office
Thursday	10	September (if required)	at	EMRC Administration Office
Thursday	15	October	at	EMRC Administration Office
Thursday	19	November	at	EMRC Administration Office

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 3:30pm.