



Waste Management Community
Reference Group

MINUTES

14 September 2009

Eastern Metropolitan Regional Council
1st Floor, Ascot Place, 226 Great Eastern Highway
BELMONT WA 6104

Telephone: (08) 9424 2222
Facsimile: (08) 9277 7598
e-mail: mail@emrc.org.au

WASTE MANAGEMENT COMMUNITY REFERENCE GROUP

MINUTES

14 September 2009

(REF: COMMITTEES-10000)

A meeting of the Waste Management Community Reference Group was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Monday, 14 September 2009**. The meeting commenced at **6.02pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.02pm and welcomed invited representatives of the Red Hill Community Liaison Group (RHCLG) Ms Michelle Zimmel, Mr Greg Jones, Ms Toni Warden, Mr Peter Jensen and Mr Jon Kaub. The Chairman requested written copies of any questions be handed in at the end of the meeting. The Chairman also introduced Ms Gae Synnott from Synnott Mulholland.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

WMCRG Members

| | |
|-------------------|-----------------|
| Mr Peter Pearson | Chairman |
| Mrs Sally Paulin | Deputy Chairman |
| Mr Berry Ambrose | Member |
| Mr Malcolm Barker | Member |
| Ms Janet Gee | Member |
| Mr David Strain | Member |
| Mr Ray Lewis | Member |
| Mr Edwin Dell | Member |
| Ms Dot Kingston | Member |
| Mr Anthony Fowler | Member |
| Mr Mark Simpson | Member |

WMCRG Apologies

| | |
|-----------------------|--------|
| Ms Dianne Katscherian | Member |
| Ms Ruth Balding | Member |

EMRC Officers

| | |
|------------------------|--------------------------------|
| Mr Peter Schneider | Chief Executive Officer |
| Mr Stephen Fitzpatrick | Manager, Project Development |
| Ms Gabrielle Grime | Waste Education Coordinator |
| Ms Pina Martino | Administration Support Officer |

Consultant(s)

| | |
|----------------|--------------------------------|
| Ms Gae Synnott | Consultant, Synnott Mulholland |
|----------------|--------------------------------|

Consultant Apologies

| | |
|--------------|--------------------------|
| Mr John King | Cardno BSD Joint Venture |
|--------------|--------------------------|

Guests

| | | |
|--------------------|---|---|
| Ms Michelle Zimmel | } | Representatives of Red Hill Community Liaison Group |
| Mr Greg Jones | | |
| Ms Toni Warden | | |
| Mr Peter Jensen | | |
| Mr Jon Kaub | | |

3 DISCLOSURE OF INTERESTS

Nil



9.2 RESULTS OF EOI PROCESS

Council resolved to accept seven of the respondents to the EOI as listed as acceptable tenderers as outlined within the unconfirmed minutes of the Ordinary Meeting of Council 27 August 2009, relating to report Item 9.5 Resource Recovery Committee, 13 August 2009 (attached).

In response to a member's concern about confidentiality the Manager Project Development advised that the attachment to the report was confidential but the report item was not.



9.5 PROGRESS REPORT ON EXPRESSION OF INTEREST PROCESS

REFERENCE: COMMITTEES-9571

PURPOSE OF REPORT

To advise Council on the outcomes of the Expression of Interest Process for the Resource Recovery Facility.

KEY ISSUES AND RECOMMENDATION(S)

- The call for Expressions of Interest was advertised on 9 May and closed on 3 July 2009.
- Nine submissions were received by the closing time.
- Two of the submissions contained multiple options.
- The submissions mostly proposed anaerobic digestion technology with one gasification proposal, two combustion proposals and one combustion/plasma proposal.
- The Tender Evaluation Committee (TEC) has completed the assessment of the submissions against the selection criteria.
- The EMRC's probity advisor has been involved in all meetings and observed the EOI process from the start.

Recommendation(s)

That:

1. The following respondents to the Expression of Interest are listed as Acceptable Tenderers:
 - a. Energos AS;
 - b. Evergreen Energy Corporation Pty Ltd;
 - c. GRD Minproc Limited;
 - d. Moltoni Energy Pty Ltd;
 - e. SITA Environmental Solutions;
 - f. Transpacific Cleanaway Limited; and
 - g. WSN Environmental Solutions
2. The following respondents to the Expression of Interest are not listed as Acceptable Tenderers:
 - a. AnaeCo Limited and
 - b. Thiess Services Pty Ltd
3. The respondents to Expression of Interest 2009-10 be advised of the outcome of the assessment.
4. The attachment remains confidential and be certified by the Acting Chief Executive Officer and the EMRC Chairman.

SOURCE OF REPORT

Manager Project Development



Item 9.5 continued

BACKGROUND

At the 30 April 2009 meeting of Council it was resolved that:

- "1. THE EMRC PROCEED WITH THE EXPRESSIONS OF INTEREST PROCESS FOR THE RESOURCE RECOVERY FACILITY WITH THE AIM OF REPORTING RESULTS TO COUNCIL IN AUGUST 2009."*
- "2. THE EMRC WRITE TO MEMBER COUNCILS REQUESTING THAT THE OFFICER REPRESENTATIVES TO THE RESOURCE RECOVERY PROJECT, TENDER EVALUATION COMMITTEE BE THE CURRENT TECHNICAL ADVISORY COMMITTEE MEMBERS."*
- "3. COUNCILLOR DAVID LAVELL CHAIRMAN OF THE RESOURCE RECOVERY COMMITTEE BE APPOINTED TO ACT AS CHAIRMAN OF THE RESOURCE RECOVERY PROJECT, TENDER EVALUATION COMMITTEE."*

The call for Expressions of Interest (EOI) to establish a Resource Recovery Facility was advertised in the West Australian and Australian newspapers on 9 May 2009 and closed on Friday 3 July 2009.

After consideration of input from the Chief Executive Officer Advisory Committee Chair on the timeline for the project, the 25 June 2009 meeting of Council resolved:

"THAT THE TIMETABLE CONTAINED WITHIN THE REPORT BE ADJUSTED TO TAKE INTO ACCOUNT FEEDBACK FROM THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING (CEOAC) OF 9 JUNE 2009 AND THE EOI EVALUATION PROCESS FOLLOW THE REVISED TIMETABLE AS TABLED AT THE MEETING."

REPORT

The call for Expressions of Interest 2009-10 closed on 3 July 2009 with nine submissions received at the close of submissions. Submissions were received from the following respondents:

- AnaeCo Limited;
- Energos AS;
- Evergreen Energy Corporation Pty Ltd;
- GRD Minproc Limited;
- Moltoni Energy Pty Ltd;
- SITA Environmental Solutions;
- Thiess Services Pty Ltd;
- Transpacific Cleanaway Limited; and
- WSN Environmental Solutions.

Both GRD Minproc Limited and SITA Environmental Solutions submitted three (3) individual options for different project options, making a total of 13 alternatives received. The detail of the submissions is as follows:



Item 9.5 continued

| Respondent | Technology |
|--------------------------------------|--|
| AnaeCo Limited | MBT – Aerobic and Anaerobic Digestion |
| Energos AS | Gasification |
| Evergreen Energy Corporation Pty Ltd | MBT – Anaerobic Digestion |
| GRD Minproc Limited | MBT – Anaerobic Digestion |
| GRD Minproc Limited | MBT – Anaerobic Digestion |
| GRD Minproc Limited | Combustion |
| Moltoni Energy Pty Ltd | Combustion/Plasma |
| SITA Environmental Solutions | MBT and Partial Anaerobic Digestion plus tunnel composting |
| SITA Environmental Solutions | MBT and Partial Anaerobic Digestion plus tunnel composting |
| SITA Environmental Solutions | Combustion |
| Thiess Services Pty Ltd | MBT – Anaerobic Digestion |
| Transpacific Cleanaway Limited | MBT - Anaerobic Digestion plus tunnel composting |
| WSN Environmental Solutions. | MBT – Anaerobic Digestion plus tunnel composting for the green waste |

At the close of submissions, 67 companies/individuals/consultants had registered their details on the EMRC Tenderlink portal and downloaded a copy of the EOI documents. Of the 67 downloads 25 were by recognisable technology providers or waste management companies. There were 3 addenda issued and several questions and responses posted on the on-line forum including the PowerPoint presentation and minutes from the non-mandatory briefing.

There were no proposals for pyrolysis technology and only one submission covered plasma technology but in combination with a combustion process. More submissions had been expected from the other thermal technology providers from feedback received before and during the call for EOIs but for various reasons this did not eventuate. Reasons cited for non-submissions were that companies were too busy in other markets, they were key equipment suppliers but did not have Australian connections for the turnkey delivery of the project and in some cases they felt there was insufficient time to put a project offer together.

The Tender Evaluation Committee (TEC) met as scheduled and as additionally required throughout July to complete the evaluation of the submissions.

This involved:

- individual assessments of the submissions;
- group assessments of the submissions,
- consideration of additional information sought from respondents and referees;
- independent advice from legal and financial advisors;
- adherence to the confidentiality requirements of the probity plan; and
- management of any potential conflicts of interest.

The final report of the TEC is attached under separate cover as Confidential Attachment 1.

The TEC have recommended, based on the submissions received and the evaluation criteria specified in the EOI, that AnaeCo Limited and Thiess Services Pty Ltd not be listed as acceptable tenderers.



Item 9.5 continued

The evaluation criteria used to evaluate the EOI submissions were as follows:

| EOI Assessment Criteria | |
|--------------------------------|---|
| Mandatory Criteria | |
| 1 | Performance of process |
| 2 | Respondent's track record |
| Technical Criteria | |
| 3 | Energy production |
| 4 | Flexibility of system regarding processible waste composition |
| 5 | Flexibility of system regarding processible waste quantity |
| 6 | Diversion of Waste from Landfill |
| 7 | Production of Marketable Products |
| 8 | RRF Footprint |
| 9 | Future Opportunities / Innovation |
| 10 | Complexity and Operability |
| 11 | Service Requirements (power, water, gas) |
| 12 | Technical Capability of Respondents |
| 13 | Reliability of Technology |
| Corporate Criteria | |
| 14 | Corporate Culture |
| 15 | Occupational Health and Safety |
| 16 | Quality Assurance and Quality Control |
| Environmental Criteria | |
| 17 | Compatibility with Guidelines and Policies |
| 18 | Likelihood of Obtaining Government Approvals |
| 19 | Greenhouse Gas Emissions |
| 20 | Risk of Environmental Breach |
| Social Criteria | |
| 21 | Risk of Health Consequences |
| 22 | Community Involvement in Resource Conservation |
| 23 | Employment Impact and Opportunities |
| Financial Criteria | |
| 24 | Financial capacity of the Respondent |
| 25 | Cost per Tonne (Gate Fee) |
| 26 | Capital Cost |

STRATEGIC/POLICY IMPLICATIONS

The Resource Recovery Project contributes to Key Result Area 1 - Environmental Sustainability of EMRC's Strategic Plan for the Future, specifically Objective 1.3:

To provide resource recovery and recycling solutions in partnership with member Councils.



Item 9.5 continued

FINANCIAL IMPLICATIONS

The cost of using consultants Cardno BSD/Meinhardt JV arising from the Request for Tender 2004/1 is budgeted at approximately \$520,450 in the 2009/2010 Budget under – Resource Recovery – Implement Resource Recovery Project Plan. This includes budget provisions for the tasks related to the call for Expressions of Interest and commencement of the environmental and planning approval process.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|-----------------------|----------------------------|
| Town of Bassendean | } Nil |
| City of Bayswater | |
| City of Belmont | |
| Shire of Kalamunda | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT

Confidential Attachment - Tender Evaluation Committee, EMRC Resource Recovery Facility Expression of Interest (Ref: Committees-9798)

Note: Please refer to Confidential Attachment under separate cover, Item 19.3 – Item 10.1 from the Resource Recovery Committee – Discussion on Tender Evaluation Process.

VOTING REQUIREMENT

Simple Majority.

RECOMMENDATION(S)

That:

1. The following respondents to the Expression of Interest are listed as Acceptable Tenderers:
 - a. Energos AS;
 - b. Evergreen Energy Corporation Pty Ltd;
 - c. GRD Minproc Limited;
 - d. Moltoni Energy Pty Ltd;
 - e. SITA Environmental Solutions; and
 - f. Transpacific Cleanaway Limited.
 - g. WSN Environmental Solutions



Item 9.5 continued

2. The following respondents to the Expression of Interest are not listed as Acceptable Tenderers:
 - a. AnaeCo Limited and
 - b. Thiess Services Pty Ltd
3. The respondents to Expression of Interest 2009-10 be advised of the outcome of the assessment.
4. The attachment remains confidential and be certified by the Acting Chief Executive Officer and the EMRC Chairman.

AMENDMENT

Moved Cr Klein seconded Cr Godfrey that a point 5 be added to the recommendation as follows:

That the Tender Evaluation Committee be acknowledged for the significant effort put into evaluating the EOI submissions.

The substantive motion included the addition of a point 5 to the recommendation.

RRC RECOMMENDATION(S)

MOVED CR GODFREY

SECONDED CR KLEIN

That:

1. The following respondents to the Expression of Interest are listed as Acceptable Tenderers:
 - a. Energos AS;
 - b. Evergreen Energy Corporation Pty Ltd;
 - c. GRD Minproc Limited;
 - d. Moltoni Energy Pty Ltd;
 - e. SITA Environmental Solutions; and
 - f. Transpacific Cleanaway Limited.
 - g. WSN Environmental Solutions
2. The following respondents to the Expression of Interest are not listed as Acceptable Tenderers:
 - a. AnaeCo Limited and
 - b. Thiess Services Pty Ltd
3. The respondents to Expression of Interest 2009-10 be advised of the outcome of the assessment.
4. The attachment remains confidential and be certified by the Acting Chief Executive Officer and the EMRC Chairman.
5. The Tender Evaluation Committee be acknowledged for the significant effort put into evaluating the EOI submissions.

CARRIED UNANIMOUSLY



Item 9.5 continued

COUNCIL RESOLUTION

MOVED CR LAVELL

SECONDED CR GODFREY

THAT:

1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:
 - A. ENERGOS AS;
 - B. EVERGREEN ENERGY CORPORATION PTY LTD;
 - C. GRD MINPROC LIMITED;
 - D. MOLTONI ENERGY PTY LTD;
 - E. SITA ENVIRONMENTAL SOLUTIONS; AND
 - F. TRANSPACIFIC CLEANAWAY LIMITED.
 - G. WSN ENVIRONMENTAL SOLUTIONS
2. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:
 - A. ANAECO LIMITED AND
 - B. THIESS SERVICES PTY LTD
3. THE RESPONDENTS TO EXPRESSION OF INTEREST 2009-10 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.
4. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE ACTING CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.
5. THE TENDER EVALUATION COMMITTEE BE ACKNOWLEDGED FOR THE SIGNIFICANT EFFORT PUT INTO EVALUATION THE EOI SUBMISSIONS.

CARRIED UNANIMOUSLY



9.3 COMMUNITY ENGAGEMENT PLAN

Council has endorsed the proposal to undertake a series of communication activities related to the Resource Recovery Facility Project. The unconfirmed minutes of the Ordinary Meeting of Council 27 August 2009, relating to this are attached (Report Item 9.4 Resource Recovery Committee, 13 August 2009).

The Manager Project Development informed members that the attachment was the report item submitted to Council on 27 August 2009. The Manager Project Development advised that project briefings had been organised for residents of Stoneville and Gidgegannup. The EMRC was also planning other communication methods.

The Waste Education coordinator gave a brief summary of what the EMRC is currently working on.

- The Earth Carers' information sessions commenced this week with a lot of interest and 60 registrations; and
- The EMRC is currently working on a number of projects and an update will be provided at the next WMCRG meeting.

The Chairman thanked the Manager Project Development and the Waste Education coordinator for the update and invited general questions and comments from WMCRG members.

The following issues were raised:

- What is the correct procedure for disposing of cardboard boxes at Red Hill Transfer Station;
- Structure planning process for Hazelmere – no provision for deep sewerage of the area, dry disposal only or on-site treatment;
- How many Battery Bins were in the Eastern Metropolitan Region? The Waste Education Coordinator advised there would be funding for 5 bins in each member Council; and
- EMRC's advertisement for recycling in the local newspaper was too small and hard to read. Would EMRC consider larger print in the future?

The Manager Project Development will provide a response to the issues raised above at the next WMCRG meeting.

Mr Schneider was congratulated on his appointment as the new Chief Executive Officer.



9.4 COMMUNICATION PLAN – RESOURCE RECOVERY PROJECT

REFERENCE: COMMITTEES-9786

PURPOSE OF REPORT

To seek endorsement to commence public communication activities related to the Resource Recovery Project, during August 2009 to March 2010.

KEY ISSUES AND RECOMMENDATION(S)

- Community engagement has played an important role in the Resource Recovery Project (RRF Project) since its commencement.
- As part of the 2009 RRF Project's community engagement activities, Patterson Market Research completed a series of surveys and focus groups, in June 2009, to gather community views about the site and technology options being considered.
- The research results have highlighted the importance of ongoing communication and engagement with the community on the RRF Project.
- The RRF Project is now at a point when key decisions will be made in relation to acceptable tenderers, ownership models and site and technology options.
- It is proposed to undertake a series of communication activities to ensure that the community and other stakeholders have a good understanding of the RRF project, its objectives, its progress and the next steps.

Recommendation(s)

That Council endorse the proposal to undertake a series of communication activities related to the Resource Recovery Facility Project, as outlined within this report.

SOURCE OF REPORT

Manager, Project Development
 Acting Executive Manager, Corporate Services

BACKGROUND

Community engagement has played an important role in the Resource Recovery Project (RRF Project) since its commencement. Its objectives have been to:

- Build increased awareness about resource recovery;
- Provide information about the project, and site and technology options; and
- Gather community views about issues to be considered in planning resource recovery in the region.

Activities related to this include the following:

- Local community workshops during mid-2005, one in each participating council area, where the community was introduced to the issues of resource recovery, and comments were gathered about their concerns and issues relating to waste management solutions in the region.
- First regional workshop held in October 2005. Participants from across the region were invited to discuss resource recovery in the region and to suggest selection criteria for decisions about sites and technologies.



Item 9.4 continued

- Second regional workshop in February 2006. Participants were asked to weight the selection criteria which allowed the project team to determine a score and a ranking for each of the options for participant response.
- Validation market research was conducted in May 2006 to validate the workshop results with the wider community.

Since 2006 the RRF Project has required little in the way of community input. Information about the project has been made available on EMRC's public website and through the R-Gang website and newsletters, but without the intensity detailed above.

With the RRF Project moving towards the next stage when potential tenderers were requested to submit Expressions of Interest for the RRF Project, EMRC initiated the next phase of community engagement in 2009. The objective was to gather community views about the site and technology options being considered, which would be used towards informing the planning decisions to be made by Council.

At its meeting held on 26 February 2009, Council considered a proposal that the EMRC undertake both qualitative and quantitative research with the view to understand community sentiment about possible sites and technology options. Council resolved, inter alia that:

THE PROPOSED COMMUNITY ENGAGEMENT PLAN BE COMMENCED TO FACILITATE FEEDBACK TO COUNCIL ON KEY PLANNING DECISIONS BY JULY 2009.

In accordance with this Council decision, the EMRC appointed Patterson Market Research to assist in undertaking relevant research activities.

REPORT

Importance of ongoing communication and engagement activities

As part of the 2009 RRF Project community engagement activities, Patterson Market Research completed a series of surveys and focus groups in June 2009.

The outcomes of the research is the subject of Report Item 9.2 – *Outcomes of Community Engagement Plan – Resource Recovery Facility Project* (Committees-9572) forming part of the RRC Agenda for the 13 August 2009 meeting.

This report relates to the need to ensure that the EMRC develops a plan for ongoing communication and engagement with the community on the RRF Project.

The recent 2009 research indicates that many community members had no knowledge of the project prior to being contacted about the survey and focus groups. Furthermore, in spite of the community consultative work conducted through 2005 – 2006, many had no knowledge of the consultative process, or the way in which the various technologies would be evaluated. The participants in the 2009 research also expressed great interest in being kept fully informed of the process.

Simple, clear communication will be a vital aspect of the RRF Project from now to the commissioning of the facility.

Ongoing communication will assist with:

- Building awareness and support for the project;
 - Providing the community with a good understanding of the project;
 - Building trust with the community; and
 - Minimising the risk of misinformation circulating about the project.
-



Item 9.4 continued

Communication and Engagement Activities – August 2009 to March 2010

The RRF Project is at a point when key decisions will be made in relation to acceptable tenderers, ownership models and site and technology options.

It is proposed to undertake a series of communication activities to ensure that the community and other stakeholders have a good understanding of the project, its objectives, its progress and the next steps.

The focus would be to engage and communicate with key stakeholders including:

- EMRC Councillors;
- EMRC Staff;
- Member Council Councillors;
- Member Council Staff;
- Residents and Community Groups within Perth's Eastern Region;
- Residents in the immediate vicinity of Red Hill and /or Hazelmere;
- Waste Management Community Reference Group;and
- Politicians and Government Agencies.

The types of activities being proposed during August 2009 to March 2010 include:

- Formal reports to Committees and Council;
- Briefing sessions and presentations (Council, Committees, member Councils, politicians);
- Periodic column(s) in local newspapers, as required (to provide information on the progress of the project to date);
- Resource Recovery project updates via the EMRC newsletter and R-Gang website; and
- Ongoing regional waste education initiatives (eg community talks, school programs).

It is intended that any information to be published in the local newspaper column will be sent in advance to relevant member Council staff to ensure that they are able to respond to queries, or redirect them to the EMRC.

Future communication activities

It is also proposed that future communication and community engagement activities will be planned and executed to support the RRF Project. The table below provides a brief description of the activities proposed during five key phases.

| PHASE | EXPECTED TIMEFRAME | PROPOSED ACTIVITIES |
|--|---------------------------|--|
| Phase One (the subject of this report) EOI process and evaluation | Aug 2009 to Mar 2010 | <ul style="list-style-type: none">▪ Formal reports to Committees and Council▪ Briefing sessions and presentations to Council, Committees, member Councils and politicians▪ Periodic local newspaper columns, as required▪ Project updates on the EMRC and R-Gang websites and EMRC newsletter▪ Ongoing waste education initiatives |



Item 9.4 continued

| | | |
|--|------------------------------|--|
| <p>Phase Two</p> <p>Environmental Planning Approvals</p> | <p>Mar 2010 to Aug 2011</p> | <p>Phase One activities plus:</p> <ul style="list-style-type: none"> ▪ Public information sessions and displays ▪ Formation of a Community Engagement Advisory Group comprising of community members in the vicinity of the site selected for the RRF. This group will partner with the EMRC in development of a Community Partnership Agreement. (this will be the subject of a separate report to Council) ▪ Annual project update via letterbox drops to: <ul style="list-style-type: none"> ○ Participants of the 2009 and previous community engagement activities; and ○ Community members within the vicinity of the preferred site selected for the RRF. |
| <p>Phase Three</p> <p>Tender process and evaluation</p> | <p>Sept 2011 to Oct 2012</p> | <p>Phase One activities plus:</p> <ul style="list-style-type: none"> ▪ Annual project update via letterbox as detailed within Phase Two above |
| <p>Phase Four</p> <p>Construction and wet commissioning</p> | <p>Oct 2012 to Aug 2014</p> | <p>Phase One activities plus:</p> <ul style="list-style-type: none"> ▪ Annual project update via letterbox as detailed within Phase Two above ▪ Increased Waste Education activities if new waste management behaviour is required (separate project plan required). |
| <p>Phase Five</p> <p>Full operation and launch</p> | <p>Sept to Nov 2014</p> | <p>Phase One activities plus:</p> <ul style="list-style-type: none"> ▪ Public launch event/Open Day ▪ Media relations |

It is proposed that a detailed Communication Plan will be developed at each Phase and will be presented to the Council for endorsement prior to any activities being undertaken.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils



Item 9.4 continued

Key Result Area 4 – Good Governance

- 4.3 To manage partnerships and relationships with stakeholders
- 4.4 To improve marketing and communications

FINANCIAL IMPLICATIONS

The draft 2009/2010 Budget under - Resource Recovery – Conduct Resource Recovery Community Consultation and Undertake Community Consultation (Task 3) provides an allowance of \$37,000 for community engagement and communication activities.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

Effective community engagement and communication will enhance the community's understanding of the role of the EMRC, waste management issues, and Resource Recovery. Involving the public through relevant education programmes and ongoing communication at all stages of the Resource Recovery Project will assist in the effective implementation of this project.

MEMBER COUNCIL IMPLICATIONS

Member Council

Implication Details

Town of Bassendean
City of Bayswater
City of Belmont
Shire of Kalamunda
Shire of Mundaring
City of Swan



Ongoing communication will be provided to stakeholders within Perth's Eastern Region

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorse the proposal to undertake a series of communication activities related to the Resource Recovery Facility Project, as outlined within this report.

Discussion Ensued

The Manager Project Development summarised the report and explained this report was to seek endorsement for the community engagement activities between August 2009 and March 2010. Prior to any advertising of project updates or newspaper placements, member Councils would be advised to ensure they all had the same information.



Item 9.4 continued

The Acting Chief Executive advised that EMRC proposed to develop a detailed communication plan for each stage and would submit this to Council for endorsement.

Mr Lutey stated that the Red Hill community needed to be factored into the briefings from the first phase. The Acting Chief Executive Officer advised the EMRC regularly engaged with the Red Hill community on issues affecting the area and that an item in regards to this topic could be included on their agenda in the future.

Cr Godfrey also enquired if EMRC were still using the R-Gang website.

The Acting Chief Executive Officer advised that EMRC were reviewing the effectiveness of the program but considered the current format was appropriate for children. Cr Albert asked how the R-gang website was communicated through to children. The Acting CEO replied that the promotion of the website was through the education centre at Red Hill, shopping centre displays and through school education.

RRC RECOMMENDATION(S)

MOVED CR GODFREY SECONDED CR KLEIN

That Council endorse the proposal to undertake a series of communication activities related to the Resource Recovery Facility Project, as outlined within this report.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR LAVELL SECONDED CR GODFREY

THAT COUNCIL ENDORSE THE PROPOSAL TO UNDERTAKE A SERIES OF COMMUNICATION ACTIVITIES RELATED TO THE RESOURCE RECOVERY FACILITY PROJECT, AS OUTLINED WITHIN THIS REPORT.

CARRIED UNANIMOUSLY



10 REPORTS OF MEMBERS

A member tabled a report entitled Specialised Recycling: A Further Need – Secure Document Recycling (attached) and advised he was concerned that residential waste was being reduced and recycled but nothing was being done to recycle secured documents.

Specialised Recycling: A Further Need—Secure Document Recycling

Recently, libraries have increased their specialised recycling from batteries to mobile phones.

I see a further need for specialised recycling: *secure document recycling and/or disposal*.

For the last ten years, secure document recycling has been available within schools and District Education Offices. Items such as:

- student results
- exam papers
- school accounts
- other confidential documents
- etc.

have been put into locked blue bins which are collected regularly for secure disposal.

Having recently retired from teaching, I can no longer find public access areas which have secure recycling. As members of the public, we are not entitled to walk into schools to dispose of our confidential documents.

Normal households have the following types of documents which would benefit from secure disposal:

- anything with your name and address and any *other confidential details* on it
- bank statements
- ATM/supermarket transaction slips which contain credit/debit card info
- old phone bills, electricity accounts, water bills
- Shire rates
- anything that a person can use to some of a 100 point identity check at a bank
- share information: holdings, dividends, notices of meeting
- old taxation returns and all supporting documentation
- etc.

I *do not wish* to put them into the normal recycling bins which are left overnight on the kerbside for eventual collection.

I've read through the EMRC recycling program and cannot find mention of secure document disposal. Nor can I find reference to it on the EMRC web-site, via the Mundaring Shire web-site.

I've looked/asked in the local Post Office without success.

I've enquired at BankWest Midland, where they explain that they have such recycling available in the office area, but not in the public area. *They helpfully suggested that I buy a shredder!*

I asked at the KSP Greenmount Public Library, and they suggested that I contact the Shire Office.

If the same company that carries out secure document disposal/recycling for the government schools was employed by the shire, it would be a simple matter for them to stop at libraries along the way, as schools are many and libraries are few. Every library would undoubtedly already be "on the way" between schools.



11 GENERAL BUSINESS

Nil

11.1 UPDATE ON RESOURCE RECOVERY FACILITY PROJECT

The Manager Project Development provided an update on the Resource Recovery Project.

Item 11.2 Discussion with Representatives of the Red Hill Community Liaison Group was considered earlier in the meeting following Item 8 Reports of Officers.

11.2 DISCUSSION WITH REPRESENTATIVES OF THE RED HILL COMMUNITY LIAISON GROUP

The Chairman requested all questions be directed through the chair to keep the meeting flowing along, and outlined the WMCRG Terms of Reference and explained the items in the Agenda.

The Chairman invited WMCRG members to introduce themselves and, following this, outlined the activities the WMCRG had been involved in over the past 6 years:

- WMCRG was formed in 2002, with 15 members drawn from across the region, selected through an EOI process;
- Over the 7 years WMCRG has had 6 retirements and have recruited 4 new members. Membership currently stands at 13 members;
- The WMCRG have helped guide EMRC's Waste Education Strategy, the annual Waste & Recycle Guide and have been involved in the brand development of the R-Gang for resource recovery;
- Members have attended member Council public briefings on the Resource Recovery Project, have attended the regional workshops in 2005 and 2006, and have provided input into community engagement programmes, including observing the recent focus groups organised to gain an understanding of community attitudes to the Resource Recovery Project;
- Members have received briefings on the progress of the Resource Recovery Project, waste audits and Organic Bin Trial by EMRC and their consultants;
- Members have attended the annual Waste & Recycle conference and have provided reports back to EMRC on this; and
- WMCRG members regularly feed community information back to the EMRC.

The Chairman introduced Ms Synnott of Synnott Mulholland who gave a presentation and briefly described the Mindarie Regional Council's Community Engagement Advisory Group (CEAG) achievements and the Community Partnership Agreement.

The Chairman thanked Ms Synnott for her presentation, and invited the representatives of Red Hill Community Liaison Group (RHCLIG) to ask questions.

Ms Michelle Zimmer, Mr Greg Jones, Ms Toni Warden, Mr Peter Jensen and Mr Jon Kaub made a number of statements in relation to the Resource Recovery Facility Project.

The Chief Executive Officer advised that there appeared to be a misconception that the EMRC is going out for tender but this will not happen for another 18 months and the EMRC will engage with the community and explain the process prior to that. The intention is that the current Council will make preliminary recommendations on various decisions and the community will be advised of this but the final decision on the preferred options is not anticipated to be made until March 2010.



Item 11.2 continued

Mr Jensen asked if WMCRG members had any concerns related to the Resource Recovery Project. The Chairman advised that WMCRG members had no concerns regarding the Resource Recovery Project but were concerned at the community's lack of awareness of the Resource Recovery Project. The WMCRG and the EMRC are working towards providing the community with a good understanding of the project, minimising the risk of misinformation, building awareness and support for the project and to build trust with the community. The Chairman advised the invited guests that the EMRC would provide written responses to all their concerns.

Mr Jones thanked WMCRG members for the invitation to attend the meeting to outline RHCLG's key points and advised that some of the concerns had been addressed and this was a good step forward.

The Chairman thanked the invited guests for attending the WMCRG meeting.

MEETING ADJOURNED

The meeting was adjourned at 7.46pm.

MEETING RESUMED

The meeting resumed at 7.56pm.

The Chairman said that some WMCRG members had queried the process for inviting outsiders to the WMCRG meetings. The chairman has requested that this be dealt with at the next WMCRG meeting. The Chairman requested the WMCRG members to consider a change to the terms of reference regarding invited guests for further discussion at the next WMCRG meeting.

There was discussion about the possibility of two representatives of the Red Hill Community Liaison Group attending the WMCRG meetings and for two WMCRG representatives attending the Red Hill Community Liaison Group meetings. As an interim measure it was suggested that Mr Barker attend the next Red Hill Community Liaison Group meeting.

WMCRG RESOLUTION

MOVED MR AMBROSE SECONDED MR SIMPSON

THAT MR BARKER BE WMCRG'S REPRESENTATIVE AT THE NEXT MEETING OF THE RED HILL COMMUNITY LIAISON GROUP AS AN INTERIM MEASURE.

CARRIED UNANIMOUSLY

Item 9.1 WMCRG Membership Renewals was considered at this point in the meeting.



12 FUTURE MEETINGS OF THE WMCRG

The next meeting of the Waste Management Community Reference Group will be held on **Monday, 26 October 2009** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6.00pm.

Future Meetings 2009

| | | | |
|--------|---------------------------|----|----------------------------|
| Monday | 26 October | at | EMRC Administration Office |
| Monday | 23 November (if required) | at | EMRC Administration Office |

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 8.22pm.
