



Waste Management Community  
Reference Group

**MINUTES**

**10 May 2010**

Eastern Metropolitan Regional Council  
1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway  
BELMONT WA 6104

Telephone: (08) 9424 2222  
Facsimile: (08) 9277 7598  
e-mail: [mail@emrc.org.au](mailto:mail@emrc.org.au)

## WASTE MANAGEMENT COMMUNITY REFERENCE GROUP

### MINUTES

10 May 2010

(REF: COMMITTEES-10661)

A meeting of the Waste Management Community Reference Group was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Monday, 10 May 2010**. The meeting commenced at **6.04pm**.

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## **1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairman opened the meeting at 6.04pm and welcomed new members Mrs Tina Klein, Town of Bassendean and Mr Trevor Brown, City of Belmont who had not yet arrived. The Chairman invited Mrs Klein to provide a brief summary of her background. The Chairman also welcomed the EMRC Chairman, Graham Pittaway.

## **2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED**

### **WMCRG Members**

Mr Peter Pearson	Chairman
Mrs Sally Paulin	Deputy Chairman
Mr Berry Ambrose	Member
Ms Ruth Balding	Member
Mr Malcolm Barker	Member
Mr Anthony Fowler	Member
Ms Dot Kingston	Member
Mrs Tina Klein	Member
Mr Ray Lewis	Member
Mr David Strain	Member

### **WMCRG Apologies**

Ms Dianne Katscherian	Member
Mr Mark Simpson	Member

### **WMCRG Leave of Absence**

Mr Edwin Dell	Member
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### **EMRC Officers**

Mr Peter Schneider	Chief Executive Officer
Mr Stephen Fitzpatrick	Manager, Project Development
Ms Gabrielle Grime	Waste Education Coordinator
Ms Delia Richardson	Community Engagement Officer
Ms Annie Hughes-d'Aeth	Administration Support Officer (Minutes)
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services

### **Observers**

Cr Graham Pittaway	EMRC Chairman
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### **Consultant(s)**

Ms Gae Synnott	Consultant, Synnott Mulholland
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## **3 DISCLOSURE OF INTERESTS**

Nil

## **4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION**

Nil



## **5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **5.1 MINUTES OF WMCRG MEETING HELD ON 8 MARCH 2010**

That the Minutes of the Waste Management Community Reference Group meeting held on 8 March 2010, which have been distributed, be confirmed.

### **WMCRG RESOLUTION(S)**

MOVED MR LEWIS

SECONDED MR AMBROSE

THAT THE MINUTES OF THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEETING HELD ON 8 MARCH 2010, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **6 PRESENTATIONS**

Nil

## **7 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

## **8 REPORTS OF OFFICERS**

Nil

## **9 REPORTS OF RELEVANT RESOURCE RECOVERY COMMITTEE RESOLUTIONS**

The Manager Project Development advised that as discussed at the recent Resource Recovery Committee (RRC) meeting held on 6 May 2010 the Red Hill Waste Management Facility is the preferred site for the Resource Recovery Facility (RRF), the Design and Construct (D&C) contract ownership model is preferred to a Build Own Operate contract (BOO), the RRF technology options include anaerobic and thermal technologies and that a third bin for household organic waste would be considered in conjunction with anaerobic digestion technology, otherwise a two bin system is recommended for the thermal technology option. This will now be considered at the next EMRC Council meeting to be held on 20 May 2010.

The Progress report on the Community Partnership Agreement was attached to the Agenda and it was decided no further discussion be ensued at this stage.

## **10 REPORTS OF MEMBERS**

A member mentioned that the drainage plan for Hazelmere Lakes was due for publication on 30 June 2010.

The Chairman discussed inaccuracies in the May minutes of the Gidgegannup Progress Association's Gidgegram and suggested that the EMRC may wish to consider this further.



## **11 GENERAL BUSINESS**

### **11.1 DISCUSSION ON WMCRG TERMS OF REFERENCE, TERMS OF REFERENCE FOR A COMMUNITY PARTNERSHIP AGREEMENT**

Ms Synnott, consultant, Synnott Mulholland, invited further discussion on the WMCRG Terms of Reference and Terms of Reference for a Community Taskforce.

A short discussion ensued and points raised on the WMCRG Terms of Reference:

- Access by Community Task force to management – would it be direct or through the WMCRG;
- Cost effectiveness of both groups;
- Possible merging of both groups further down the line; and
- Time Line would be helpful.

It was agreed that the WMCRG Terms of Reference stand as they are now knowing they could be reviewed at any time.

#### **WMCRG RESOLUTION(S)**

MOVED MR LEWIS

SECONDED MS KINGSTON

THAT THE WMCRG TERMS OF REFERENCE STAND AS THEY ARE NOW KNOWING THEY CAN BE REVIEWED AT ANY TIME.

**CARRIED UNANIMOUSLY**

A short discussion ensued and points raised on the CPA Terms of Reference (TOR):

- Create a Community Task Force (CTF) with representatives from the Waste Management Community Reference Group (WMCRG) (4), Red Hill Liaison Group (RHLG) (4), EMRC (2) and an independent facilitator;
- Promote TOR;
- Regular monthly meeting for CTF;
- Two of these meetings to be focused on the Technology Evaluation Criteria (TEC);
- Education and information workshops important, need to be open and transparent;
- Understanding of tender process;
- EMRC to have control of tender process;
- Environmental process will have a community comment period; and
- Plan for all meetings to have a facilitator.

It was suggested an information workshop perhaps similar to a World Café be conducted.

The Manager Project Development commented it was important to have independent experts for any presentation and he would consider the suggestion.

### **11.2 WASTE EDUCATION INITIATIVES**

The Waste Education Coordinator provided an update on waste education initiatives:-

- Earth Carers training program starts Wednesday 12 May 2010;
- 28 Earth Carers from 3 regional Councils went on a commercial composting facility tour;
- International Composting Awareness week was well attended by 90 members of the community;



*Item 11.2 continued*

- The Waste and Recycling Guide 2010/11 is being printed and information on the RRF project is included;
- Battery recycling – 26 tonnes of batteries have been sent to the Eastern States, this was gathered over a six month period by all regional Councils and coordinated by EMRC;
- Fluorescent light recycling project – Bunnings is promoting this on their web site. Bins being surveyed in June and further media releases will be organised. Trial going for 12 months;
- Education Centre at Red Hill Waste Management Facility now has rainwater tanks installed and a reusable garden and pathways are being developed;
- Electronic Waste drop off day is on the 12th and 13th June 2010 at the City of Swan Middle Swan depot; and
- The Waste Education Coordinator informed the WMCRG that this was her last meeting before taking 12 months maternity leave. The Waste Education Coordinator thanked everyone and informed the committee that Ms Tania Wells would be her replacement during maternity leave.

### **11.3 PROGRESS REPORT ON COMMUNITY ENGAGEMENT PLAN - RESOURCE RECOVERY PROJECT**

It was agreed that committee members would read the updated report and attachment (refer attachment) provided by the Manager Project Development prior to the next WMCRG meeting.

### **11.4 RESOURCE RECOVERY PROJECT UPDATE**

The Manager Project Development informed members that the recommendations of the RRC would be considered at the next EMRC council meeting on 20 May 2010. If the recommendations are approved then a Red Hill siting study would be completed and the environmental process could begin.

The Manager Project Development advised that the Red Hill Community Liaison Group would meet on 2 June 2010 and this would be an opportunity for feedback on the draft CPA process.

## **12 FUTURE MEETINGS OF THE WMCRG**

The next meeting of the Waste Management Community Reference Group will be held on **Tuesday, 8 June 2010** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6.00pm.

### **Future Meetings 2010**

Monday	08 June	at	EMRC Administration Office
Monday	12 July (if required)	at	EMRC Administration Office
Monday	09 August	at	EMRC Administration Office
Monday	13 September (if required)	at	EMRC Administration Office
Monday	11 October	at	EMRC Administration Office
Monday	08 November (if required)	at	EMRC Administration Office



*Item 12 continued*

The Waste Education Coordinator was thanked for her initiative and input throughout her term. The committee also acknowledged her contribution on the improvement of Waste Education and the distribution of this information.

**WMCRG RESOLUTION(S)**

MOVED MS KINGSTON

SECONDED MR FOWLER

THAT THE WASTE EDUCATION COORDINATOR BE THANKED FOR HER INITIATIVE AND INPUT THROUGHOUT HER TERM. THE COMMITTEE ALSO ACKNOWLEDGED HER CONTRIBUTION ON THE IMPROVEMENT OF WASTE EDUCATION AND THE DISTRIBUTION OF THIS INFORMATION.

**CARRIED UNANIMOUSLY**

**13 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the Chairman declared the meeting closed at 8.00pm.