



## **MINUTES**

### **CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES**

**18 May 2017**

I, Cr Steve Wolff, hereby certify that the minutes from the Council Meeting held on 18 May 2017 pages (1) to (78) were confirmed at a meeting of Council held on 22 June 2017.

A handwritten signature in dark ink, appearing to read "A.K. Wolff", is written over a horizontal line.

**Signature**

Cr Steve Wolff  
**Person presiding at Meeting**

## ORDINARY MEETING OF COUNCIL

### MINUTES

18 May 2017

(REF: D2017/05728)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 18 May 2017**. The meeting commenced at **6:00pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm and welcomed Ms Lisa Lough, Managing Director from Catalyse; Mr Kevin Donnelly, from Stantons International and Mr John King from Talis Consulting to the meeting.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

Cr David Färdig ( <b>Chairman</b> )	EMRC Member	City of Swan
Cr Paul Bridges	EMRC Member	Town of Bassendean
Cr Michael Lewis	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Catherine Ehrhardt (Deputising for Cr Kenyon)	EMRC Deputy Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr Geoff Stallard	EMRC Member	Shire of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Bob Perks	EMRC Member	Shire of Mundaring
Cr David McDonnell	EMRC Member	City of Swan

### Leave of Absence Previously Approved

*Cr Kenyon (from 23/03/2017 to 31/05/2017 inclusive)*

### EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Wendy Harris	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

### EMRC Observers

Mr David Ameduri	Manager Financial Services
Mr Dave Beresford	Manager Resource Recovery

### Observer(s)

Mr Stuart Cole	Chief Executive Officer	City of Belmont
Mr Doug Pearson	Director Technical Services	City of Bayswater

### Visitor(s)

Ms Lisa Lough ( <i>to 6:12pm</i> )	Catalyse
Mr Kevin Donnelly ( <i>to 7:18pm</i> )	Stantons International
Mr John King ( <i>to 7:18pm</i> )	Talis Consulting

## 3 DISCLOSURE OF INTERESTS

Nil



#### **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

##### **4.1 CHANGE TO ORDER OF BUSINESS**

The Chairman advised there would be a change to the Order of Business, Confidential Item 19.1 - Item 14.1 of the Resource Recovery Minutes - Resource Recovery Facility – Request for Tender 2016-005 would be dealt with prior to Item 14 Reports of Employees in order to allow Mr King and Mr Donnelly to attend a prior engagement.

#### **5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

#### **6 PUBLIC QUESTION TIME**

Nil

#### **7 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

#### **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

##### **8.1 PRESENTATION BY CATALYSE ON THE OUTCOMES OF THE EMRC 2016 BIENNIAL STAKEHOLDER PERCEPTION SURVEY**

Ms Lisa Lough, Managing Director from Catalyse, provided a presentation on the outcomes of the EMRC's 2016 Biennial Stakeholder Perception Survey.

The Chairman thanked Ms Lough for the time and effort that went into the survey and for presenting the results.

Ms Lough departed the meeting at 6:12pm.

#### **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

##### **9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 APRIL 2017**

That the minutes of the Ordinary Meeting of Council held on 20 April 2017 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED CR PERKS

SECONDED CR STALLARD

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 APRIL 2017 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**



**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 19 of this agenda:

**12.1 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES**

**RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005**

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



Confidential Item 19.1 - Item 14.1 of the Resource Recovery Minutes - Resource Recovery Facility – Request for Tender 2016-005 was dealt with at this point in the meeting.

## **14 REPORTS OF EMPLOYEES**

### **QUESTIONS**

The Chairman invited questions from members on the reports of employees.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

### **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR DAW

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**



#### **14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF APRIL 2017**

**REFERENCE: D2017/06079**

##### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of April 2017 for noting.

##### **KEY ISSUES AND RECOMMENDATION(S)**

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of April 2017 is provided for noting.

##### **Recommendation(s)**

That Council notes the CEO's list of accounts for April 2017 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$6,774,290.41.

##### **SOURCE OF REPORT**

Director Corporate Services

##### **BACKGROUND**

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.





Item 14.1 continued

## REPORT

The table below summarises the payments drawn on the funds during the month of April 2017. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT37012 – EFT37195	
	Cheque Payments	220257 – 220262	
	Payroll EFT	PAY 2017-20 & PAY 2017-21	
	Direct Debits - Superannuation	DD16180.1 – DD16180.20 DD16181.1 – DD16181.19	
	- Bank Charges	1*APR17	
	- Other	1179 – 1187	\$6,774,635.26
	<b>Less</b>		
	Cancelled EFT & Cheques	EFT37086	(344.85)
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$6,774,290.41</b>

## STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

4.4 To continue to improve financial and asset management practices

## FINANCIAL IMPLICATIONS

As contained within the report.

## SUSTAINABILITY IMPLICATIONS

Nil



*Item 14.1 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

CEO's Delegated Payments List for the month of April 2017 (Ref: D2017/06630)

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for April 2017 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$6,774,290.41.

## **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR DAW

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR APRIL 2017 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$6,774,290.41.

**CARRIED UNANIMOUSLY**



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF APRIL 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT37012	03/04/2017	FILTER SUPPLIES (WA) PTY LTD	PLANT FILTERS	161.70
EFT37013	03/04/2017	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	816.75
EFT37014	03/04/2017	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES - ASCOT PLACE	3,152.27
EFT37015	03/04/2017	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,932.56
EFT37016	03/04/2017	AIRWELL GROUP PTY LTD	PUMP MAINTENANCE & SERVICE	1,081.32
EFT37017	03/04/2017	AISHI REGAN	STAFF HEALTH PROMOTION	630.00
EFT37018	03/04/2017	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING AT HAZELMERE	1,456.95
EFT37019	03/04/2017	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	413.68
EFT37020	03/04/2017	AUST-WEIGH	ANNUAL WEIGHBRIDGE CALIBRATION & MAINTENANCE	4,895.00
EFT37021	03/04/2017	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	550.00
EFT37022	03/04/2017	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	472.00
EFT37023	03/04/2017	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COSTS	1,353.94
EFT37024	03/04/2017	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT MAINTENANCE & SERVICE	1,210.00
EFT37025	03/04/2017	BATTERY WORLD	BATTERY PURCHASES	686.90
EFT37026	03/04/2017	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	49.00
EFT37027	03/04/2017	BLACKWOODS ATKINS	STAFF AMENITIES	296.00
EFT37028	03/04/2017	BOB PERKS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37029	03/04/2017	BOC LTD	GAS BOTTLE REFILLS	233.67
EFT37030	03/04/2017	BRING COURIERS	COURIER SERVICE	344.11
EFT37031	03/04/2017	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	382.47
EFT37032	03/04/2017	BUDGET RENT A CAR	BUS RENTAL	500.01
EFT37033	03/04/2017	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	160.71
EFT37034	03/04/2017	BURSON AUTOMOTIVE PTY LTD	EQUIPMENT PURCHASES	328.00
EFT37035	03/04/2017	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	99.13
EFT37036	03/04/2017	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	994.00
EFT37037	03/04/2017	CATHERINE EHRHARDT	COUNCILLORS ATTENDANCE FEE	472.00
EFT37038	03/04/2017	CHEMCENTRE	WATER MONITORING & ANALYSIS FOR HAZELMERE	4,398.19
EFT37039	03/04/2017	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	WEBSITE MAINTENANCE	1,540.00
EFT37040	03/04/2017	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	6,886.42
EFT37041	03/04/2017	COMPU-STOR	IT BACKUP DATA SERVICES	692.33
EFT37042	03/04/2017	COVS PARTS PTY LTD	PARTS PURCHASES	552.20
EFT37043	03/04/2017	CPR ELECTRICAL SERVICES	PLANT MAINTENANCE	253.00
EFT37044	03/04/2017	DAVID FARDIG	QUARTERLY COUNCILLORS PAYMENT	8,886.50
EFT37045	03/04/2017	DAVID MCDONNELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37046	03/04/2017	DEERING AUTRONICS	PLANT REPAIRS	981.98
EFT37047	03/04/2017	DELRON CLEANING PTY LTD	CLEANING SERVICES - RED HILL	4,087.57
EFT37048	03/04/2017	DENSFORD CIVIL PTY LTD	CONTRACT PAYMENT - SUPPLY & INSTALL INTERCONNECT CABLE - WWiE	250,298.82
EFT37049	03/04/2017	DKSH AUSTRALIA PTY LTD	PLANT REPAIRS - HAAS GRINDER	5,195.61
EFT37050	03/04/2017	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37051	03/04/2017	E & MJ ROSHER	PLANT PARTS	562.85



CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF APRIL 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT37052	03/04/2017	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PUMP PURCHASE & EQUIPMENT RENTAL	770.00
EFT37053	03/04/2017	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	669.00
EFT37054	03/04/2017	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	1,027.40
EFT37055	03/04/2017	EVERSAFE FIRE PROTECTION	PURCHASE OF FIRE EXTINGUISHER	82.50
EFT37056	03/04/2017	FILTERS PLUS	PLANT FILTERS	672.38
EFT37057	03/04/2017	FLEXI STAFF PTY LTD	LABOUR HIRE	15,397.63
EFT37058	03/04/2017	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	782.40
EFT37059	03/04/2017	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	2,074.81
EFT37060	03/04/2017	GALLERIA TOYOTA	VEHICLE SERVICE	611.78
EFT37061	03/04/2017	GEOFF STALLARD	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37062	03/04/2017	GERRY PULE	COUNCILLORS ATTENDANCE FEE	236.00
EFT37063	03/04/2017	HARVEY NORMAN AV/IT SUPERSTORE MIDLAND	OFFICE EQUIPMENT	139.00
EFT37064	03/04/2017	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00
EFT37065	03/04/2017	HIND'S TRANSPORT SERVICES	PRODUCT TRANSPORTATION COSTS	137.67
EFT37066	03/04/2017	HISCONFÉ	CATERING KITCHEN SUPPLY	172.13
EFT37067	03/04/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,130.54
EFT37068	03/04/2017	HOSECO (WA) PTY LTD	PLANT PARTS	622.37
EFT37069	03/04/2017	INFRA RED SERVICES (CONSULQUAL PTY LTD)	BUILDING MAINTENANCE - RED HILL	451.28
EFT37070	03/04/2017	INNOVATIONS CATERING (WHATEVER WITH ATTITUDE)	CATERING COSTS	3,506.80
EFT37071	03/04/2017	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT37072	03/04/2017	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37073	03/04/2017	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	2,418.59
EFT37074	03/04/2017	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37075	03/04/2017	JOHN HUGHES (ROHANNA PTY LTD)	VEHICLE SERVICE	437.00
EFT37076	03/04/2017	KIDS AROUND PERTH	ADVERTISING COSTS - REGIONAL DEVELOPMENT	725.00
EFT37077	03/04/2017	KOOL KREATIVE	CONSULTING FEE - REGIONAL ENVIRONMENTAL STRATEGY	6,160.00
EFT37078	03/04/2017	KOTT GUNNING LAWYERS	LEGAL ADVICE - RRF TENDER & CONTRACT DRAFTING	8,217.12
EFT37079	03/04/2017	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	659.82
EFT37080	03/04/2017	LOGICAMMS AUSTRALIA PTY LTD	CONSULTING FEE - WASTE ENVIRONMENTAL	330.00
EFT37081	03/04/2017	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT37082	03/04/2017	MAJOR MOTORS PTY LTD	PLANT INSPECTION	401.52
EFT37083	03/04/2017	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	6,578.00
EFT37084	03/04/2017	MARSMEN PLUMBING	BUILDING REPAIRS & MAINTENANCE	285.45
EFT37085	03/04/2017	MCINTOSH & SON	PLANT REPAIR	1,607.28
EFT37086	03/04/2017	METROWEST ELECTRICAL & COMMUNICATIONS P/L	IT - SYSTEM MAINTENANCE	344.85
EFT37087	03/04/2017	MICHAEL LEWIS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37088	03/04/2017	MICHELLE SUTHERLAND	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37089	03/04/2017	MIDLAND TOYOTA (DVG)	VEHICLE SERVICE	1,118.00
EFT37090	03/04/2017	MIDWAY FORD (WA)	VEHICLE SERVICE	370.00
EFT37091	03/04/2017	MISS MAUD	CATERING COSTS	1,490.90



CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF APRIL 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT37092	03/04/2017	MITZA NOMINEES PTY LTD T/A PROFESSIONAL LOCKSERVICE	LOCK REPAIRS & MODIFICATIONS	514.43
EFT37093	03/04/2017	MOBILE MOUSE	STAFF TRAINING	530.00
EFT37094	03/04/2017	MR POTHOLE	SPEED HUMP EXTENSION AT HAZELMERE SITE ENTRANCE	990.00
EFT37095	03/04/2017	MS GROUNDWATER MANAGEMENT	GROUNDWATER REMEDIATION WORK AT RED HILL	2,241.58
EFT37096	03/04/2017	MUNDARING CRANE TRUCK HIRE	PLANT TRANSPORTATION COSTS	374.00
EFT37097	03/04/2017	MUNDARING TYRE CENTRE	TYRE REPAIR	55.00
EFT37098	03/04/2017	MURDOCH UNIVERSITY	ENVIRONMENTAL CONSULTING FEE - HEALTHY WILDLIFE WEBSITE	4,620.00
EFT37099	03/04/2017	NEVERFAIL SPRINGWATER	BOTTLED WATER	487.95
EFT37100	03/04/2017	NEVILLE REFRIGERATION	DEGASSING OF FRIDGES & AIRCONDITIONERS	1,364.00
EFT37101	03/04/2017	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,185.25
EFT37102	03/04/2017	PAUL BRIDGES	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37103	03/04/2017	PETRO MIN ENGINEERS	CONSULTING FEE - WWIe	14,300.00
EFT37104	03/04/2017	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	329.10
EFT37105	03/04/2017	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIRS	990.00
EFT37106	03/04/2017	PLANET FOOTPRINT PTY LTD	SUBSCRIPTION RENEWAL - PLANT FOOTPRINT SOFTWARE	11,819.50
EFT37107	03/04/2017	PR POWER PTY LTD	EQUIPMENT PURCHASE	2,264.46
EFT37108	03/04/2017	PRESTIGE ALARMS	SECURITY UPGRADE, MAINTENANCE & SERVICE	1,479.50
EFT37109	03/04/2017	PRODUCTS AND THINGS PTY LTD (MEET PAT)	PURCHASE OF EQUIPMENTS - PORTABLE WATER STATIONS	9,086.00
EFT37110	03/04/2017	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE AT HAZELMERE	2,294.49
EFT37111	03/04/2017	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,475.00
EFT37112	03/04/2017	REFRESH WATERS PTY LTD	BOTTLED WATER	84.00
EFT37113	03/04/2017	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD (RCPA)	CONCRETE PIPES	2,948.00
EFT37114	03/04/2017	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	165.00
EFT37115	03/04/2017	RILEY'S AUTO ELECTRICS	PLANT REPAIRS	2,050.40
EFT37116	03/04/2017	RSEA - ONE STOP SAFETY SHOP	PLANT PARTS	241.00
EFT37117	03/04/2017	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	5,389.82
EFT37118	03/04/2017	SAFETY SIGNS SERVICE	SIGNAGE	50.77
EFT37119	03/04/2017	SCOTT PRINT	ROAD SAFETY REPORT CARD PRINTING	170.50
EFT37120	03/04/2017	SEAS CONSULTANCY	ENVIRONMENTAL CONSULTING FEE - BUSHSKILLS FOR YOUTH	2,500.00
EFT37121	03/04/2017	SEME SOLUTIONS PTY LTD	EQUIPMENT REPAIR	3,355.00
EFT37122	03/04/2017	SETON AUSTRALIA	EQUIPMENT SUPPLIES	417.01
EFT37123	03/04/2017	SEW-EURODRIVE PTY LTD	PLANT PARTS - HAAS GRINDER	1,338.74
EFT37124	03/04/2017	SGS AUSTRALIA PTY LTD	AUDIT FEE - ISO 14001 EMS CERTIFICATION FOR RED HILL	2,852.30
EFT37125	03/04/2017	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIRS FOR RED HILL & HAZELMERE	812.25
EFT37126	03/04/2017	SIGN SUPERMARKET	SIGNAGE SUPPLIES	195.00
EFT37127	03/04/2017	SNAP BELMONT (BELSNAP PTY LTD)	STATIONERY & BUSINESS CARD PRINTINGS	1,694.75
EFT37128	03/04/2017	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	511.50
EFT37129	03/04/2017	ST JOHN AMBULANCE ASSOCIATION	ANNUAL SERVICE TO 3 FIRST AID KITS	434.78
EFT37130	03/04/2017	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	8,102.05
EFT37131	03/04/2017	STAPLES AUSTRALIA LTD	STATIONERY & CONSUMABLES	1,952.56



CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF APRIL 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT37132	03/04/2017	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT37133	03/04/2017	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTING FEES - WWtE	1,031.14
EFT37134	03/04/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,995.46
EFT37135	03/04/2017	TERRY KENYON	QUARTERLY COUNCILLORS PAYMENT	3,855.25
EFT37136	03/04/2017	TIM DAVIES LANDSCAPING PTY LTD	GROUND & GARDEN MAINTENANCE	983.18
EFT37137	03/04/2017	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COST	3,267.00
EFT37138	03/04/2017	TOOLMART AUSTRALIA PTY LTD	EQUIPMENT PURCHASE	105.00
EFT37139	03/04/2017	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	989.26
EFT37140	03/04/2017	URBAQUA LTD	WORKSHOP FACILITATION FEE	1,320.00
EFT37141	03/04/2017	VISY RECYCLING	RECYCLING FEE	197.26
EFT37142	03/04/2017	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT37143	03/04/2017	WA HINO SALES AND SERVICE	PLANT SERVICE & MAINTENANCE	7,840.25
EFT37144	03/04/2017	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING	132.00
EFT37145	03/04/2017	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	335.50
EFT37146	03/04/2017	WEST FORCE PLUMBING AND GAS	BUILDING REPAIRS & MAINTENANCE	346.50
EFT37147	03/04/2017	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	PLANT MAINTENANCE - GRINDER	1,221.00
EFT37148	03/04/2017	WESTERN TREE RECYCLERS	PLANT HIRE	6,981.04
EFT37149	03/04/2017	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	6,466.61
EFT37150	03/04/2017	WORKFORCE INTERNATIONAL	LABOUR HIRE	10,110.16
EFT37151	03/04/2017	WORKPAC PTY LTD	LABOUR HIRE	9,311.12
EFT37152	03/04/2017	WREN OIL	WASTE REMOVAL	16.50
EFT37153	03/04/2017	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES - WWTE	55.00
EFT37154	04/04/2017	B&J CATALANO PTY LTD	EQUIPMENT MOBILISATION AND DEMOBILISATION	1,100.00
EFT37155	04/04/2017	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	317.76
EFT37156	04/04/2017	K-LINE FENCING GROUP	INSTALL GATE TO COMPOUND FENCE AT HAZELMERE	2,045.45
EFT37157	07/04/2017	APOLLO FABRICATIONS	HOOK-LIFT BIN PURCHASE	11,588.50
EFT37158	07/04/2017	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - AUDITING FEE / REPORT PREPARATION & CONSULTATION	6,974.00
EFT37159	07/04/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,887.50
EFT37160	07/04/2017	JAYA VAUGHAN	STAFF REIMBURSEMENT	196.50
EFT37161	07/04/2017	LANDFILL GAS & POWER PTY LTD	ELECTRICITY USAGES	25,500.17
EFT37162	07/04/2017	METROWEST SERVICE	IT - SYSTEM MAINTENANCE	344.85
EFT37163	07/04/2017	NORTHAM'S AVON DESCENT ASSOCIATION	2016 AVON DESCENT GRANT PAYMENT	2,970.00
EFT37164	07/04/2017	PETROLEUM SERVICES	PLANT MAINTENANCE	4,543.00
EFT37165	10/04/2017	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	1,225.00
EFT37166	12/04/2017	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	291.50
EFT37167	12/04/2017	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	1,470.39
EFT37168	12/04/2017	DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT	WORK PERMIT APPLICATION FOR UNDERGROUND CABLE - WWtE	5,400.00
EFT37169	12/04/2017	ECHO NEWSPAPERS	ANNUAL SUBSCRIPTION	132.00
EFT37170	12/04/2017	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	3,556.94
EFT37171	12/04/2017	MIKE TURNER	STAFF REIMBURSEMENT	658.44



CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF APRIL 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT37172	12/04/2017	MISS MAUD	CATERING COSTS	424.20
EFT37173	12/04/2017	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,653.32
EFT37174	12/04/2017	PAYG PAYMENTS	TAXATION PAYMENT	76,729.55
EFT37175	12/04/2017	PETER SCHNEIDER	STAFF REIMBURSEMENT	900.00
EFT37176	12/04/2017	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	1,150.93
EFT37177	12/04/2017	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD (RCPA)	CONCRETE PIPES	19,800.00
EFT37178	12/04/2017	SOUTH METROPOLITAN TAFE	STAFF TRAINING	612.89
EFT37179	12/04/2017	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE & CARRIED OUT VARIOUS ENVIRONMENTAL WORKS AT RED HILL	44,991.00
EFT37180	12/04/2017	SYNERGY	ELECTRICITY USAGE	28.60
EFT37181	12/04/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	1,829.35
EFT37182	18/04/2017	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	1,000.00
EFT37183	20/04/2017	BP AUSTRALIA PTY LTD	FUEL PURCHASES	51,620.29
EFT37184	20/04/2017	BP AUSTRALIA PTY LTD	OIL & LUBRICANT PURCHASES	1,283.09
EFT37185	20/04/2017	CHEMCENTRE	WATER MONITORING & ANALYSIS FOR RED HILL	15,079.85
EFT37186	20/04/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,681.25
EFT37187	20/04/2017	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	184,714.00
EFT37188	20/04/2017	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	27,331.48
EFT37189	26/04/2017	BRONWYN LEE	STAFF REIMBURSEMENT	115.90
EFT37190	26/04/2017	PAYG PAYMENTS	TAXATION PAYMENT	61,539.00
EFT37191	26/04/2017	SYNERGY	ELECTRICITY USAGE	1,337.44
EFT37192	27/04/2017	DEPARTMENT OF ENVIRONMENT REGULATION (DER)	QUARTERLY LANDFILL LEVY	2,621,488.85
EFT37193	27/04/2017	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	1,057.64
EFT37194	28/04/2017	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	17,172.78
EFT37195	28/04/2017	SCF GROUP PTY LTD	SEA CONTAINER PURCHASE	8,794.50
220257	04/04/2017	ANDREW WADDELL	COUNCILLORS ATTENDANCE FEE	236.00
220258	12/04/2017	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	959.65
220259	12/04/2017	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	70.75
220260	12/04/2017	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	69.60
220261	12/04/2017	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	31.90
220262	20/04/2017	WATER CORPORATION	WATER USAGE & RATES	6,109.81
PAY 2017-20	04/04/2017	PAYROLL FE 4/4/2017	PAYROLL	212,111.22
PAY 2017-21	18/04/2017	PAYROLL FE 18/4/2017	PAYROLL	189,726.34
1*APR17	03/04/2017	BANK CHARGES 1716 - 1719	BANK FEES & CHARGES	1,686.36
DD16180.1	04/04/2017	WALGS PLAN	SUPERANNUATION	38,269.64
DD16180.2	04/04/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	139.17
DD16180.3	04/04/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	226.35
DD16180.4	04/04/2017	AUSTRALIAN SUPER	SUPERANNUATION	1,137.21
DD16180.5	04/04/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.13
DD16180.6	04/04/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	173.42
DD16180.7	04/04/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	504.34



CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTH OF APRIL 2017

Cheque / EFT No	Date	Payee	Description	Amount
DD16180.8	04/04/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	535.49
DD16180.9	04/04/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	492.47
DD16180.10	04/04/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	215.34
DD16180.11	04/04/2017	FIRST STATE SUPER	SUPERANNUATION	259.91
DD16180.12	04/04/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	2,302.57
DD16180.13	04/04/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	203.06
DD16180.14	04/04/2017	BT BUSINESS SUPER	SUPERANNUATION	206.24
DD16180.15	04/04/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD16180.16	04/04/2017	LEGALSUPER	SUPERANNUATION	300.63
DD16180.17	04/04/2017	ONEPATH MASTERFUND	SUPERANNUATION	114.46
DD16180.18	04/04/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD16180.19	04/04/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD16180.20	04/04/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
DD16181.1	18/04/2017	WALGS PLAN	SUPERANNUATION	34,359.69
DD16181.2	18/04/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	70.11
DD16181.3	18/04/2017	AUSTRALIAN SUPER	SUPERANNUATION	813.57
DD16181.4	18/04/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD16181.5	18/04/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	175.41
DD16181.6	18/04/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	570.26
DD16181.7	18/04/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	528.28
DD16181.8	18/04/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	537.25
DD16181.9	18/04/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	207.81
DD16181.10	18/04/2017	FIRST STATE SUPER	SUPERANNUATION	258.94
DD16181.11	18/04/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	200.63
DD16181.12	18/04/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD16181.13	18/04/2017	BT BUSINESS SUPER	SUPERANNUATION	207.34
DD16181.14	18/04/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD16181.15	18/04/2017	LEGALSUPER	SUPERANNUATION	294.59
DD16181.16	18/04/2017	ONEPATH MASTERFUND	SUPERANNUATION	38.15
DD16181.17	18/04/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	261.47
DD16181.18	18/04/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD16181.19	18/04/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
1179	12/04/2017	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	1,500,000.00
1180	19/04/2017	WBC - CORPORATE MASTERCARD - D CANHAM	CREDIT CARD PURCHASES	8,470.72
1181	19/04/2017	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	18.25
1182	19/04/2017	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	92.95
1183	19/04/2017	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	275.17
1184	19/04/2017	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	2,325.53
1185	19/04/2017	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	647.40
1186	21/04/2017	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	33.00





Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
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Cheque / EFT No	Date	Payee	Description	Amount
1187	28/04/2017	BANKWEST	TERM DEPOSIT INVESTMENT	1,000,000.00
SUB TOTAL				<u>6,774,635.26</u>
LESS CANCELLED EFTs & CHEQUES				
EFT37086	03/04/2017	METROWEST ELECTRICAL & COMMUNICATIONS P/L	IT - SYSTEM MAINTENANCE	-344.85
SUB TOTAL				<u>-344.85</u>
TOTAL				<u>6,774,290.41</u>
REPORT				
Bank Code		Bank		
		EMRC - Municipal Fund		
		6,774,290.41		
		6,774,290.41		



## **14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2017**

**REFERENCE: D2017/06080**

### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 March 2017.

### **KEY ISSUES AND RECOMMENDATION(S)**

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 March 2017 have been identified and are reported on in the body of the report.

#### **Recommendation(s)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 March 2017.

### **SOURCE OF REPORT**

Director Corporate Services

### **BACKGROUND**

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2016/2017 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2017 and is reflected in this report.

### **REPORT**

Outlined below is commentary pertaining to variances on the financial statements for the period ended 31 March 2017. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



*Item 14.2 continued*

**Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The year to date operating result from normal activities as at 31 March 2017 is a favourable variance of \$1,130,564 (39.08%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$3,346,131 (12.47%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$4,163,666 (11.60%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$19,455,666 is \$3,800,757 (16.34%) below the budget of \$23,256,423. This is due to the lower than budget tonnages received from commercial operators as at 31 March 2017. The full year forecast for User Charges of \$26,858,023 is expected to be below the annual budget by \$4,101,687 (13.25%).
2. The full year forecast for Operating Grants is below the annual budget by \$96,552 (14.84%). This is due to various reduced or unsuccessful grants received in the Environmental Services, Regional Development and Waste Services business units. As a result, the associated expenditure relating to these projects will not be incurred.
3. Year to date Interest Municipal Cash Investments of \$458,167 is \$300,667 (190.90%) above the budget of \$157,500. This is attributable to the higher level of funds available as at 30 June 2016 compared to budget together with a higher average interest rate received (2.94%) compared to the budgeted rate (2.53%). The full year forecast for Interest on Municipal Funds is expected to be above the annual budget by \$314,500 (149.76%).
4. The full year forecast for Reimbursements is \$101,454 (14.47%) above the budget of \$701,202. This is primarily attributable to the higher than budgeted reimbursement income associated with the Coppin and Mathieson Road Transfer Stations. This is due to a reduction in income from the sales of products together with an increase in labour costs associated with weekend penalties and coverage for staff leave.
5. The full year forecast for Other Income of \$2,010,750 is \$370,702 (15.57%) below the budget of \$2,381,452. Major factors attributable to this variance include the sale of Greenwaste products which has been forecast to be \$82,000 compared to a budget of \$239,522 due to the timing of State Government major projects and the sale of Woodwaste products which has been forecast to be \$800,000 compared to a budget of \$984,565.

There were no further significant Operating Income variances as at 31 March 2017.

<b><u>Operating Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$4,476,696 (18.70%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,539,959 (13.48%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$5,578,128 is \$685,641 (10.95%) lower than the budget of \$6,263,769. This variance is attributable to the timing of filling vacant positions and budgeted positions that will not be filled by year end. The full year forecast for Salary Expenses is below the annual budget by \$985,526 (10.95%).



*Item 14.2 continued*

2. Year to date Contract Expenses of \$2,363,090 is \$2,200,645 (48.22%) below the budget of \$4,563,735. The variance is attributable to the timing of various projects from different business units that have either been deferred or carried forward. Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - \$562,500;
- Crush and Screen Lateritic Caprock - \$314,767;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$251,251;
- Monitor Environmental Impacts - \$187,879;
- Manage Greenwaste Mulching - Red Hill Landfill Facility - \$88,535; and
- Operate and Maintain Plant - Waste Management Facilities - \$74,933.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$464,638), Environmental Services (\$219,656) and Regional Development (\$76,432).

The full year forecast for Contract Expenses is below the annual budget by \$810,492 (13.17%). Major variances from the Waste Services directorate include:

- Crush and Screen Lateritic Caprock - \$320,000;
- Manage Greenwaste Mulching - Red Hill Landfill Facility - \$66,557; and
- Operate and Maintain Plant - Waste Management Facilities - \$45,500.

Other projects where the full year expenditures are forecast to be lower than budget for various directorates/business units include: Corporate Services (\$386,092), Environmental Services (\$111,793) and Regional Development (\$31,592). This is partially off-set by an increase of \$149,000 in the forecast expenditure relating to Operate and Maintain Class III Leachate Ponds at the Red Hill Landfill Facility.

3. Year to date Material Expenses of \$550,681 is \$111,319 (16.82%) below the year to date budget provision of \$662,000. The variance is attributable to the timing of various projects from different business units. Major variances include a lower than budget expenditure for Catering/Food/Beverage expenses (\$60,198), Minor Equipment purchases not capitalised (\$37,524) and Printing expenses (\$44,992).

It has been forecast that Material Expenses expenditure will meet the budget provision as at year end.

4. The full year forecast for Depreciation Expenses is \$3,352,322 (55.75%) below the budget of \$6,013,588. This is attributable to no amortisation being required on the Class III cell (full year forecast of \$0 compared to a budget of \$2,644,593) as a result of filling above ground level in the Farm Stage 1 & 2 landfill cells i.e. this was fully amortised as at 30 June 2016. Additionally, the lower level of capital expenditure (full year forecast of \$8,807,959 compared to a budget of \$33,620,638) and changes to the asset life of EMRC's plant and equipment class of assets in accordance with accounting standards following valuations undertaken in June 2016 have both contributed to the lower expenditure.
5. Year to date Miscellaneous Expenses of \$8,375,469 is \$1,462,203 (14.86%) below the year to date budget provision of \$9,837,672. The variance is attributable predominantly to the lower level of commercial tonnages received to date resulting in a lower Landfill Levy payable (\$7,857,893 compared to a year to date budget of \$8,864,487). The full year forecast for Miscellaneous Expenses is \$1,498,033 (11.42%) below the budget of \$13,121,385.
6. Year to date Costs Allocated of \$364,572 is \$119,419 (24.67%) below the budget of \$483,991. The full year forecast for Cost Allocations is \$2,150,989 (72.54%) below the budget of \$2,965,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).



*Item 14.2 continued*

There were no further significant Operating Expenditure variances as at 31 March 2017.

<b><u>*Other Revenues and Expenses (Net)</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$40,027 (0.96%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,868,031 (39.53%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$57,215 is \$422,785 (88.08%) below the year to date budget of \$480,000. The variance is due to the timing of the various Resource Recovery projects, namely the C&I and Woodwaste to Energy facilities. This has been offset by a reduction in expenditure relating to these projects. The full year forecast for User Charges (Other Revenues) is below the annual budget by \$1,154,167 (57.71%).
2. Year to date Interest on Restricted Cash Investments of \$1,397,598 is \$353,832 (33.90%) above the budget of \$1,043,766. This is attributable to the higher level of funds available during this period compared to budget together with a higher average interest rate received (2.94%) compared to the budgeted rate (2.53%). The full year forecast for Interest on Restricted Cash Investments is \$774,323 (55.64%) above the budget of \$1,391,758.
3. Year to date Reimbursement Income of \$210,195 is above the annual budget of \$50 and is attributable to the reimbursement of shared expenditure associated with the Resource Recovery Facility tender from Mindarie Regional Council. The full year forecast for Reimbursements (Other Revenues) is \$301,600 above the budget of \$50.
4. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$305,887 (108.97%) above the budget of \$280,707. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over.
5. Year to date Other Revenues of \$11,292 is \$188,574 (94.35%) below the budget of \$199,866. The variance is due to the timing of the various Resource Recovery projects. The full year forecast for Other Revenues is below the annual budget by \$1,347,427 (76.71%).
6. Year to date Salary Expenses (Other Expenses) of \$209,195 is \$53,564 (20.39%) below the budget of \$262,759. The full year forecast for Salary Expenses (Other Expenses) is \$436,503 (49.62%) below the budget of \$879,747. The variance is attributable to budgeted positions forecast not to be filled by year end due to the timing of Resource Recovery Park projects.
7. The full year forecast for Contract Expenses (Other Expenses) is \$512,430 (45.94%) below the budget of \$1,115,345. The variance is due to the timing of the Resource Recovery projects and the associated consultancy expenditure, namely the C&I and Woodwaste to Energy facilities. This is offset by the reduction in the corresponding income.
8. The full year forecast for Material Expenses (Other Expenses) is \$25,116 (59.52%) below the budget of \$42,199. The variance is due to the timing of the various Resource Recovery projects.
9. The full year forecast for Utility Expenses (Other Expenses) is \$50,836 (82.08%) below the budget of \$61,936. The variance is due to the timing of the various Resource Recovery projects.
10. The full year forecast for Fuel Expenses (Other Expenses) is \$138,002 (99.28%) below the budget of \$139,002. The variance is due to the timing of the various Resource Recovery projects.



*Item 14.2 continued*

11. Year to date Depreciation Expenses (Other Expenses) is \$110,867 (58.01%) below the budget of \$191,104. The full year forecast for Depreciation Expenses (Other Expenses) is \$154,551 (45.94%) below the budget of \$336,415. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. Year to date Miscellaneous Expenses of \$111,320 is \$37,669 (25.28%) below the budget of \$148,989. The variance is due to the timing of the various Resource Recovery projects and the associated expenditures. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$94,653 (48.62%) below the budget of \$194,697.
13. Carrying Amount of Assets Disposed Of totalling \$318,568 is \$95,257 (42.66%) above the year to date budget of \$223,311. The full year forecast for Carrying Amount of Assets Disposed Of is \$399,528 (154.19%) above the budget of \$259,118. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over as well as the removal and subsequent write-off of sheds at the Hazelmere site to allow for the construction of the C & I building.
14. Year to date Costs Allocated of \$290,992 is \$141,590 (32.73%) below the budget of \$432,582. The full year forecast for Cost Allocations is \$2,186,529 (75.03%) below the budget of \$2,914,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This provision is predominantly offset against Costs Allocated in the general Operating Expenditure section.

There were no further significant Other Revenues and Expenses variances as at 31 March 2017.

**Capital Expenditure Statement (refer Attachment 2)**

<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A favourable variance of \$838,501.
	<i>End of Year Forecast</i>	A favourable variance of \$24,812,679.

Capital Expenditure variances:

A favourable variance of \$838,501 existed as at 31 March 2017 when compared to the year to date budget of \$5,906,522. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 31 March 2017 includes:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,380,627;
- Purchase RRP C & I Building - Plant & Equipment - \$960,481;
- Purchase RRP WWTE - Plant & Equipment - \$601,633;
- Construct and commission RRP - C & I Building - \$482,494;
- Construct and commission RRP - Site Infrastructure - \$447,413;
- Construct and commission RRP - WWTE Utilities/Infrastructure - \$285,743;
- Purchase / Replace Plant - Hazelmere - \$254,875;
- Purchase Plant for Leachate project - Red Hill Landfill Facility - \$105,156;
- Purchase Vehicles - Ascot Place and Red Hill Landfill Facility - \$94,343;
- Purchase Minor Plant for Leachate project - Red Hill Landfill Facility - \$67,265;
- Purchase IT & Communications Equipment - \$63,404;
- Construct Hardstand & Road - Hazelmere - \$60,294; and
- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$59,796.



*Item 14.2 continued*

**Capital Expenditure (continued)**

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2017 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$24,812,679 (73.80%) below the budget of \$33,620,638.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$5,709,456;
- Leachate Project - Red Hill Landfill Facility (net of Leachate Plant Purchases) - \$3,051,027;
- Purchase Resource Recovery Park C&I Building Plant & Equipment - \$2,033,104;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,000,000;
- Purchase Resource Recovery Park Wood Waste to Energy Plant & Equipment - \$1,991,633;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,670,000;
- Construct and Commission Resource Recovery Park C&I Building - \$1,537,500;
- Purchase / Replace Plant - Hazelmere - \$1,555,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,174,373;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$594,483;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Construct Storage Bunkers for Wood Fines (QA Process) - Hazelmere - \$500,000;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$475,000;
- Purchase Plant & Equipment - Resource Recovery Park Transfer Station - \$300,000;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park Weighbridges (x2) - \$225,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$207,201;
- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$200,000;
- Construct and Commission Resource Recovery Park - Site/Administration Office - \$165,000;
- Purchase Information Technology & Communications Equipment - \$150,000; and
- Refurbish Waste Transfer Station Building - Red Hill Landfill Facility - \$140,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Drainage Diversion and Earthworks - Red Hill Landfill Facility - \$448,858; and
- Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility - \$424,196.



*Item 14.2 continued*

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 March 2017 is \$171,747,720. This is an increase of \$8,131,743 from the 30 June 2016 equity of \$163,615,977 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2017 will be above the original budget of \$170,556,311 by \$2,244,323.

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 31 March 2017 is \$26,737,111 and Restricted Cash amount to \$64,223,937.

The net movement for the month is an increase of \$1,408,384.

It has been forecast that Total Cash and Investments as at 30 June 2017 will be above the original budget of \$67,312,237 by \$20,608,139.

**Investment Report (refer Attachment 5)**

Term deposits valued at \$7,000,000 matured during March 2017. These were invested into further term deposits together with additional surplus funds.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

4.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

**SUSTAINABILITY IMPLICATIONS**

Nil

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2017/06698)
  2. Capital Expenditure Statement (Ref: D2017/06699)
  3. Statement of Financial Position (Ref: D2017/06703)
  4. Statement of Cash and Investments (Ref: D2017/06700)
  5. Investment Report (Ref: D2017/06701)
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*Item 14.2 continued*

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 March 2017.

**COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR DAW

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2017.

**CARRIED UNANIMOUSLY**



# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

MARCH 2017

Year to Date

Full Year

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operating Income</b>							
\$19,455,666	\$23,256,423	(\$3,800,757)	(U)	User Charges	\$26,858,023	\$30,959,710	(\$4,101,687) (U)
\$340,283	\$347,728	(\$7,445)	(U)	Special Charges	\$457,678	\$460,602	(\$2,924) (U)
\$508,323	\$492,056	\$16,267	(F)	Contributions	\$521,568	\$529,323	(\$7,755) (U)
\$402,385	\$384,060	\$18,325	(F)	Operating Grants	\$554,110	\$650,662	(\$96,552) (U)
\$458,167	\$157,500	\$300,667	(F)	Interest Municipal Cash Investments	\$524,500	\$210,000	\$314,500 (F)
\$552,268	\$547,227	\$5,041	(F)	Reimbursements	\$802,656	\$701,202	\$101,454 (F)
\$1,765,310	\$1,643,539	\$121,771	(F)	Other	\$2,010,750	\$2,381,452	(\$370,702) (U)
<b>\$23,482,402</b>	<b>\$26,828,533</b>	<b>(\$3,346,131)</b>	<b>(U)</b>	<b>Total Operating Income</b>	<b>\$31,729,285</b>	<b>\$35,892,951</b>	<b>(\$4,163,666) (U)</b>
<b>Operating Expenditure</b>							
\$5,578,128	\$6,263,769	\$685,641	(F)	Salary Expenses	\$8,012,360	\$8,997,886	\$985,526 (F)
\$2,363,090	\$4,563,735	\$2,200,645	(F)	Contract Expenses	\$5,343,868	\$6,154,360	\$810,492 (F)
\$550,681	\$662,000	\$111,319	(F)	Material Expenses	\$933,738	\$921,693	(\$12,045) (U)
\$253,017	\$245,063	(\$7,954)	(U)	Utility Expenses	\$321,178	\$299,728	(\$21,450) (U)
\$448,540	\$475,596	\$27,056	(F)	Fuel Expenses	\$589,313	\$634,241	\$44,928 (F)
\$208,693	\$207,991	(\$702)	(U)	Insurance Expenses	\$265,460	\$280,005	\$14,545 (F)
\$1,893,847	\$1,999,121	\$105,274	(F)	Depreciation Expenses	\$2,661,266	\$6,013,588	\$3,352,322 (F)
\$8,375,469	\$9,837,672	\$1,462,203	(F)	Miscellaneous Expenses	\$11,623,352	\$13,121,385	\$1,498,033 (F)
\$152,318	\$164,952	\$12,634	(F)	Provision Expenses	\$201,367	\$219,964	\$18,597 (F)
(\$364,572)	(\$483,991)	(\$119,419)	(U)	Costs Allocated	(\$814,217)	(\$2,965,206)	(\$2,150,989) (U)
<b>\$19,459,212</b>	<b>\$23,935,908</b>	<b>\$4,476,696</b>	<b>(F)</b>	<b>Total Operating Expenditure</b>	<b>\$29,137,685</b>	<b>\$33,677,644</b>	<b>\$4,539,959 (F)</b>
<b>\$4,023,189</b>	<b>\$2,892,625</b>	<b>\$1,130,564</b>	<b>(F)</b>	<b>OPERATING RESULT FROM NORMAL ACTIVITIES</b>	<b>\$2,591,600</b>	<b>\$2,215,307</b>	<b>\$376,293 (F)</b>
Surplus	Surplus				Surplus	Surplus	

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$7,857,893 as at 31 March 2017.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

**MARCH 2017**

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

### Other Revenues

\$57,215	\$480,000	(\$422,785)	(U)	User Charges	\$845,833	\$2,000,000	(\$1,154,167)	(U)
\$3,709,777	\$3,958,710	(\$248,933)	(U)	Secondary Waste Charge	\$5,037,260	\$5,248,490	(\$211,230)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,397,598	\$1,043,766	\$353,832	(F)	Interest Restricted Cash Investments	\$2,166,081	\$1,391,758	\$774,323	(F)
\$210,195	\$50	\$210,145	(F)	Reimbursements	\$301,650	\$50	\$301,600	(F)
\$211,600	\$234,177	(\$22,577)	(U)	Proceeds from Sale of Assets	\$586,594	\$280,707	\$305,887	(F)
\$11,292	\$199,866	(\$188,574)	(U)	Other	\$409,145	\$1,756,572	(\$1,347,427)	(U)
<b>\$5,597,676</b>	<b>\$5,916,569</b>	<b>\$318,893</b>	<b>(U)</b>	<b>Total Other Revenues</b>	<b>\$9,346,564</b>	<b>\$10,677,577</b>	<b>(\$1,331,013)</b>	<b>(U)</b>

### Other Expenses

\$209,195	\$262,759	\$53,564	(F)	Salary Expenses	\$443,244	\$879,747	\$436,503	(F)
\$451,294	\$483,325	\$32,031	(F)	Contract Expenses	\$602,915	\$1,115,345	\$512,430	(F)
\$15,862	\$13,679	(\$2,183)	(U)	Material Expenses	\$17,083	\$42,199	\$25,116	(F)
\$2,650	\$5,372	\$2,722	(F)	Utility Expenses	\$11,100	\$61,936	\$50,836	(F)
\$198	\$150	(\$48)	(U)	Fuel Expenses	\$1,000	\$139,002	\$138,002	(F)
\$8,805	\$6,717	(\$2,088)	(U)	Insurance Expenses	\$9,933	\$9,885	(\$48)	(U)
\$80,237	\$191,104	\$110,867	(F)	Depreciation Expenses	\$181,864	\$336,415	\$154,551	(F)
\$111,320	\$148,989	\$37,669	(F)	Miscellaneous Expenses	\$100,044	\$194,697	\$94,653	(F)
\$318,568	\$223,311	(\$95,257)	(U)	Carrying Amount of Assets Disposed Of	\$658,646	\$259,118	(\$399,528)	(U)
\$290,992	\$432,582	\$141,590	(F)	Costs Allocated	\$727,677	\$2,914,206	\$2,186,529	(F)
<b>\$1,489,122</b>	<b>\$1,767,988</b>	<b>\$278,866</b>	<b>(F)</b>	<b>Total Other Expenses</b>	<b>\$2,753,506</b>	<b>\$5,952,550</b>	<b>\$3,199,044</b>	<b>(F)</b>

### Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total (Gain)/Loss from change in Fair Value of Investments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>

### Revaluation of Assets

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Revaluation of Assets</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>

<b>\$4,108,554</b>	<b>\$4,148,581</b>	<b>(\$40,027)</b>	<b>(U)</b>	<b>OPERATING RESULT FROM OTHER ACTIVITIES</b>	<b>\$6,593,058</b>	<b>\$4,725,027</b>	<b>\$1,868,031</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		

<b>\$8,131,743</b>	<b>\$7,041,206</b>	<b>\$1,090,537</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$9,184,657</b>	<b>\$6,940,334</b>	<b>\$2,244,323</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		



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# CAPITAL EXPENDITURE STATEMENT

## MARCH 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Governance and Corporate Services									
\$28,254	\$128,000	\$99,746	(F)	\$61,850	Purchase Vehicles - Ascot Place ( 24440/00 )	\$222,884	\$226,473	\$3,589	(F)
\$0	\$34,375	\$34,375	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services ( 24510/01 )	\$55,000	\$55,000	\$0	(F)
\$63,404	\$282,500	\$219,096	(F)	\$32,438	Purchase Information Technology & Communication Equipment ( 24550/00 )	\$357,550	\$507,550	\$150,000	(F)
\$0	\$30,000	\$30,000	(F)	\$0	Purchase Art Works ( 24620/00 )	\$0	\$30,000	\$30,000	(F)
\$0	\$160,625	\$160,625	(F)	\$0	Capital Improvement Administration Building - Ascot Place ( 25240/01 )	\$0	\$257,000	\$257,000	(F)
\$0	\$913	\$913	(F)	\$0	Upgrade Security Equipment - Ascot Place ( 25530/01 )	\$3,650	\$3,650	\$0	(F)
\$91,658	\$636,413	\$544,755	(F)	\$94,288		\$639,084	\$1,079,673	\$440,589	(F)



# CAPITAL EXPENDITURE STATEMENT

MARCH 2017

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

## Environmental Services

\$3,169	\$0	(\$3,169) (U)	\$0	Purchase Other Equipment - Environmental Services ( 24590/05 )	\$0	\$0	\$0 (F)
<b>\$3,169</b>	<b>\$0</b>	<b>(\$3,169) (U)</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>

## Resource Recovery

\$482,494	\$628,000	\$145,506 (F)	\$2,660	Construct and Commission Resource Recovery Park - C & I Building ( 24259/04 )	\$512,500	\$2,050,000	\$1,537,500 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office ( 24259/07 )	\$0	\$165,000	\$165,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store ( 24259/08 )	\$0	\$500,000	\$500,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere ( 24259/09 )	\$20,000	\$55,000	\$35,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office ( 24259/12 )	\$0	\$70,000	\$70,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop ( 24259/13 )	\$0	\$250,000	\$250,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) ( 24392/02 )	\$0	\$225,000	\$225,000 (F)
\$3,732	\$4,000	\$268 (F)	\$0	Resource Recovery Park - Fencing ( 24394/06 )	\$10,000	\$10,000	\$0 (F)
\$447,413	\$560,000	\$112,587 (F)	\$6,607	Construct and Commission Resource Recovery Park - Site Infrastructure ( 24399/01 )	\$560,000	\$2,560,000	\$2,000,000 (F)

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Resource Recovery									
\$0	\$0	\$0 (F)		\$0	Construct Resource Recovery Park - Reuse Store Infrastructure (Car Park) ( 24399/07 )	\$0	\$250,000	\$250,000	(F)
\$285,743	\$290,000	\$4,257 (F)		\$590,705	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park ( 24399/11 )	\$1,200,000	\$1,400,000	\$200,000	(F)
\$601,633	\$602,000	\$367 (F)		\$0	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment ( 24410/03 )	\$752,000	\$2,743,633	\$1,991,633	(F)
\$960,481	\$964,000	\$3,519 (F)		\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment ( 24410/04 )	\$960,481	\$2,993,585	\$2,033,104	(F)
\$0	\$0	\$0 (F)		\$0	Purchase Resource Recovery Park Transfer Station - Plant & Equipment ( 24410/05 )	\$0	\$300,000	\$300,000	(F)
\$0	\$0	\$0 (F)		\$0	Purchase Other Equipment - Resource Recovery ( 24590/07 )	\$2,000	\$2,000	\$0	(F)
\$2,781,496	\$3,048,000	\$266,504 (F)		\$599,972		\$4,016,982	\$13,574,218	\$9,557,236	(F)

## Waste Management

\$0	\$0	\$0 (F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$0	\$25,000	\$25,000	(F)
\$0	\$0	\$0 (F)	\$0	Construct Storage Shed - Hazelmere ( 24250/05 )	\$0	\$63,000	\$63,000	(F)
\$59,796	\$60,000	\$204 (F)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility ( 24310/13 )	\$259,796	\$5,969,252	\$5,709,456	(F)
\$36,795	\$0	(\$36,795) (U)	\$0	Construct Class III Cell Stage 15 - Red Hill Landfill Facility ( 24310/16 )	\$61,795	\$0	(\$61,795)	(U)

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2017

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
<b>Waste Management</b>									
\$0	\$0	\$0 (F)	\$19,727	Construct Class III Cell Stage 15B - Red Hill Landfill Facility ( 24310/18 )	\$0	\$1,670,000	\$1,670,000	(F)	
\$5,517	\$10,000	\$4,483 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility ( 24320/01 )	\$5,517	\$600,000	\$594,483	(F)	
\$4,534	\$15,000	\$10,466 (F)	\$5,597	Leachate Project - Red Hill Landfill Facility ( 24320/02 )	\$116,708	\$3,385,000	\$3,268,292	(F)	
\$0	\$0	\$0 (F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )	\$0	\$500,000	\$500,000	(F)	
(\$16,250)	\$175,804	\$192,054 (F)	\$520,832	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )	\$600,000	\$175,804	(\$424,196)	(U)	
\$43,799	\$50,000	\$6,201 (F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$63,799	\$271,000	\$207,201	(F)	
\$0	\$0	\$0 (F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$0	\$475,000	\$475,000	(F)	
\$22,770	\$0	(\$22,770) (U)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$448,858	\$0	(\$448,858)	(U)	
\$4,600	\$0	(\$4,600) (U)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility ( 24394/00 )	\$94,600	\$0	(\$94,600)	(U)	
\$60,294	\$60,294	\$0 (F)	\$0	Construct Hardstand and Road - Hazelmere ( 24395/01 )	\$60,294	\$114,000	\$53,706	(F)	
\$0	\$0	\$0 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$40,000	\$60,000	\$20,000	(F)	
\$53,345	\$0	(\$53,345) (U)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility ( 24399/04 )	\$53,345	\$0	(\$53,345)	(U)	
\$0	\$0	\$0 (F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility ( 24399/05 )	\$0	\$30,000	\$30,000	(F)	

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year				
Actual	Budget	Variance	Forecast			Budget	Variance			
Waste Management										
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere ( 24399/09 )	\$0	\$500,000	\$500,000	(F)	
\$0	\$0	\$0	(F)	\$1,629	Workshop No 2 Washdown Bay - Red Hill Landfill Facility ( 24399/13 )	\$0	\$40,000	\$40,000	(F)	
\$1,380,627	\$1,385,000	\$4,373	(F)	\$24,800	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,460,627	\$2,635,000	\$1,174,373	(F)	
\$254,875	\$350,000	\$95,125	(F)	\$0	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$275,000	\$1,830,000	\$1,555,000	(F)	
\$105,156	\$0	(\$105,156)	(U)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility ( 24410/08 )	\$150,000	\$0	(\$150,000)	(U)	
\$7,171	\$8,000	\$829	(F)	\$22,290	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$150,000	\$150,000	\$0	(F)	
\$4,258	\$9,000	\$4,742	(F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$35,000	\$10,000	(\$25,000)	(U)	
\$67,265	\$0	(\$67,265)	(U)	\$1,653	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility ( 24420/06 )	\$67,265	\$0	(\$67,265)	(U)	
\$66,089	\$70,141	\$4,052	(F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$104,223	\$70,141	(\$34,082)	(U)	
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management ( 24510/02 )	\$0	\$550	\$550	(F)	
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility ( 24510/08 )	\$2,000	\$4,000	\$2,000	(F)	
\$0	\$0	\$0	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$6,600	\$10,000	\$3,400	(F)	
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility ( 24520/08 )	\$0	\$1,000	\$1,000	(F)	



# CAPITAL EXPENDITURE STATEMENT

## MARCH 2017

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$0	\$37,500	\$37,500 (F)		
\$10,870	\$10,870	\$0 (F)	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$10,870	\$60,000	\$49,130 (F)		
\$5,889	\$6,000	\$111 (F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$39,000	\$69,000	\$30,000 (F)		
\$6,053	\$6,000	(\$53) (U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )	\$6,053	\$6,000	(\$53) (U)		
\$0	\$0	\$0 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management ( 24590/03 )	\$2,000	\$2,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management ( 24610/03 )	\$0	\$500	\$500 (F)		
\$2,702	\$3,000	\$298 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility ( 24610/08 )	\$3,000	\$3,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere ( 24610/10 )	\$0	\$2,000	\$2,000 (F)		
\$5,543	\$3,000	(\$2,543) (U)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme ( 24690/01 )	\$5,543	\$3,000	(\$2,543) (U)		
\$0	\$0	\$0 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility ( 25253/00 )	\$0	\$5,000	\$5,000 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility ( 25259/01 )	\$0	\$140,000	\$140,000 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$10,000	\$10,000	\$0 (F)		
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )	\$20,000	\$40,000	\$20,000 (F)		



# CAPITAL EXPENDITURE STATEMENT

**MARCH 2017**

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
\$2,191,698	\$2,222,109	\$30,411	(F)	\$596,528		\$4,151,893	\$18,966,747	\$14,814,854	(F)
\$5,068,021	\$5,906,522	\$838,501	(F)	\$1,290,788	TOTAL CAPITAL EXPENDITURE	\$8,807,959	\$33,620,638	\$24,812,679	(F)



## STATEMENT OF FINANCIAL POSITION<sup>32</sup>

**MARCH 2017**

Actual June 2016	Actual Year to Date		Full Year			
			Forecast	Budget	Variance	
		(F) = Favourable variation (U) = Unfavourable variation				
		<b>Current Assets</b>				
\$4,020,828	\$3,136,710	Cash and Cash Equivalents	\$3,608,971	\$3,000,831	\$608,140	(F)
\$83,114,647	\$87,824,337	Investments	\$84,311,405	\$64,311,405	\$20,000,000	(F)
\$3,267,011	\$2,701,741	Trade and Other Receivables	\$3,267,011	\$3,267,011	\$0	(F)
\$27,842	\$20,495	Inventories	\$27,842	\$27,842	\$0	(F)
\$85,059	\$228,842	Other Assets	\$85,059	\$85,059	\$0	(F)
<b>\$90,515,387</b>	<b>\$93,912,125</b>	<b>Total Current Assets</b>	<b>\$91,300,288</b>	<b>\$70,692,148</b>	<b>\$20,608,140</b>	<b>(F)</b>
		<b>Current Liabilities</b>				
\$5,889,919	\$3,777,964	Trade and Other Payables	\$5,889,919	\$5,889,919	\$0	(F)
\$1,371,378	\$1,371,378	Provisions	\$1,399,359	\$1,399,359	\$0	(F)
<b>\$7,261,297</b>	<b>\$5,149,342</b>	<b>Total Current Liabilities</b>	<b>\$7,289,278</b>	<b>\$7,289,278</b>	<b>\$0</b>	<b>(F)</b>
<b>\$83,254,090</b>	<b>\$88,762,783</b>	<b>Net Current Assets</b>	<b>\$84,011,010</b>	<b>\$63,402,870</b>	<b>\$20,608,140</b>	<b>(F)</b>
		<b>Non Current Assets</b>				
\$48,504,912	\$48,504,912	Land	\$48,504,913	\$48,504,913	\$0	(F)
\$5,477,919	\$7,016,577	Buildings	\$6,120,396	\$8,891,488	(\$2,771,092)	(U)
\$14,328,901	\$14,578,631	Structures	\$18,082,640	\$29,364,583	(\$11,281,943)	(U)
\$10,776,173	\$12,719,588	Plant	\$14,864,071	\$18,965,593	(\$4,101,522)	(U)
\$658,760	\$654,041	Equipment	\$1,259,175	\$999,639	\$259,536	(F)
\$161,845	\$160,827	Furniture and Fittings	\$196,177	\$193,812	\$2,365	(F)
\$7,860,423	\$6,909,725	Work in Progress	\$7,370,665	\$7,860,423	(\$489,758)	(U)
<b>\$87,768,933</b>	<b>\$90,544,301</b>	<b>Total Non Current Assets</b>	<b>\$96,398,037</b>	<b>\$114,780,451</b>	<b>(\$18,382,414)</b>	<b>(U)</b>
		<b>Non Current Liabilities</b>				
\$7,407,046	\$7,559,364	Provisions	\$7,608,413	\$7,627,010	\$18,597	(F)
<b>\$7,407,046</b>	<b>\$7,559,364</b>	<b>Total Non Current Liabilities</b>	<b>\$7,608,413</b>	<b>\$7,627,010</b>	<b>\$18,597</b>	<b>(F)</b>
<b>\$163,615,977</b>	<b>\$171,747,720</b>	<b>Net Assets</b>	<b>\$172,800,634</b>	<b>\$170,556,311</b>	<b>\$2,244,323</b>	<b>(F)</b>
		<b>Equity</b>				
\$60,214,225	\$60,214,225	Accumulated Surplus/Deficit	\$60,214,225	\$60,214,225	\$0	(F)
\$62,674,377	\$62,674,377	Cash Backed Reserves	\$62,674,377	\$62,674,377	\$0	(F)
\$40,727,375	\$40,727,375	Asset Revaluation Reserve	\$40,727,375	\$40,727,375	\$0	(F)
<b>\$0</b>	<b>\$8,131,743</b>	<b>Net change in assets from operations</b>	<b>\$9,184,657</b>	<b>\$6,940,334</b>	<b>\$2,244,323</b>	<b>(F)</b>
<b>\$163,615,977</b>	<b>\$171,747,720</b>	<b>Total Equity</b>	<b>\$172,800,634</b>	<b>\$170,556,311</b>	<b>\$2,244,323</b>	<b>(F)</b>



# CASH AND INVESTMENTS<sup>33</sup>

## MARCH 2017

Actual June 2016	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
4,017,378	3,133,260	Cash at Bank - Municipal Fund 01001/00	3,605,521	2,997,382	608,139	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
20,288,309	23,600,401	Investments - Municipal Fund 02021/00	35,370,377	15,370,377	20,000,000	(F)
24,309,136	26,737,111	Total Municipal Cash	38,979,347	18,371,208	20,608,139	(F)
Restricted Cash and Investments						
510,804	521,088	Restricted Investments - Plant and Equipment 02022/01	293,631	293,631	0	(F)
2,132,389	2,175,322	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,324,756	2,324,756	0	(F)
6,063,056	6,185,129	Restricted Investments - Future Development 02022/03	47,737	47,737	0	(F)
788,213	804,083	Restricted Investments - Environmental Monitoring Red Hill 02022/04	893,298	893,298	0	(F)
40,514	41,330	Restricted Investments - Environmental Insurance Red Hill 02022/05	1,047	1,047	0	(F)
13,973	14,255	Restricted Investments - Risk Management 02022/06	14,332	14,332	0	(F)
544,803	555,772	Restricted Investments - Class IV Cells Red Hill 02022/07	87,660	87,660	0	(F)
359,102	366,332	Restricted Investments - Regional Development 02022/08	598,753	598,753	0	(F)
46,773,843	47,715,589	Restricted Investments - Secondary Waste Processing 02022/09	37,546,295	37,546,295	0	(F)
4,554,958	4,646,668	Restricted Investments - Class III Cells 02022/10	6,044,704	6,044,704	0	(F)
70,552	71,973	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	72,363	72,363	0	(F)
151,961	287,672	Restricted Investments - Accrued Interest 02022/19	151,961	151,961	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
822,170	838,724	Restricted Investments - Long Service Leave 02022/90	864,491	864,491	0	(F)
62,826,339	64,223,937	Total Restricted Cash	48,941,029	48,941,029	0	(F)
87,135,475	90,961,048	TOTAL CASH AND INVESTMENTS	87,920,376	67,312,237	20,608,139	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

March 2017

I. Overall Portfolio Limits				
S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	
AAA	A-1+	93.07%	100%	
AA	A-1	6.93%	100%	
		100.00%		

Investment by S&P Rating

S&P Rating	% Portfolio
A-1+	93.07%
A-1	6.93%

II. Single Entity Exposure				
AMP		5.77%		
ANZ Banking Group		40.98%		
NAB		8.80%		
Suncorp		1.15%		
Westpac / St. George Bank		43.30%		
		100.00%		
III. Term to Maturity Framework				
Investment Policy Guidelines				
Maturity Profile	% Portfolio	% Min	% Max	
Less Than 1 Year	100.00%	40%	100%	
Greater Than 1 Year	0.00%	0%	0%	
		100.00%		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



### **14.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: D2016/06277**

The following items are included in the Information Bulletin, which accompanies the Agenda.

#### **1 CORPORATE SERVICES**

1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2017/06628)

#### **2 WASTE MANAGEMENT SERVICES**

2.1 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2017 (Ref: D2017/06276)

### **RECOMMENDATION(S)**

That Council notes the items contained in the Information Bulletin accompanying the 18 May 2017 Ordinary Meeting of Council Agenda.

### **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR DAW

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 18 MAY 2017 ORDINARY MEETING OF COUNCIL AGENDA.

**CARRIED UNANIMOUSLY**



## **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

18 May 2017

**COUNCIL INFORMATION BULLETIN****18 May 2017****(REF: D2017/06277)****TABLE OF CONTENTS**

<b>1</b>	<b>CORPORATE SERVICES</b>	<b>1</b>
1.1	CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2017/06628)	1
<b>2</b>	<b>WASTE SERVICES</b>	<b>3</b>
2.1	COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2017 (Ref: D2017/06276)	3

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## 1 CORPORATE SERVICES

### 1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

**REFERENCE: D2017/06628**

#### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the CEO in accordance with Council's resolution of 24 March 2016.

#### KEY ISSUE(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

#### SOURCE OF REPORT

Chief Executive Officer

#### BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708)

As part of that review Council resolved inter alia:

*"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."*

The above delegation was reaffirmed at the Council meeting held on 16 February 2017.

#### REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Tender 2017/001 – Provision for Cleaning Services Hazelmere and Red Hill.



*Item 1.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 4 - Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

## **FINANCIAL IMPLICATIONS**

As reflected in monthly financial reports.

## **SUSTAINABILITY IMPLICATIONS**

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



## **2 WASTE SERVICES**

### **2.1 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2017**

**REFERENCE: D2017/05915 (TAC) – D2017/06276**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with year to date tonnages and quantities at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park for the period 1 July 2016 to 31 March 2017.

#### **REPORT**

Attachment 1 to this report indicates that member Council tonnages totalling 104,147.20 tonnes were received at the Red Hill Waste Management Facility during the period 1 July 2016 to 31 March 2017 compared to 102,476.19 tonnes received during the same period in 2015/2016.

Attachment 2 outlines "other" waste that was received at the Red Hill Waste Management Facility being 48,750.64 tonnes. The combined tonnages for the period totalled 152,897.84 tonnes. The 2015/2016 tonnages of 60,662.37 and 163,138.56 respectively for the same period are also provided for comparison purposes.

Attachment 3 outlines the tonnages of various materials that have been exported from the Red Hill Waste Management Facility during the reporting period.

Attachment 4 outlines the tonnages and quantities of waste timber, wood chip/fines and mattresses, received and sold, at the Hazelmere Resource Recovery Park for the period 1 July 2016 to 31 March 2017. Incoming Waste Timber totalled 10,092.75 tonnes compared to 15,930.04 tonnes for the same period in 2015/2016. The sale of fines and woodchip totalled 12,483.11 tonnes compared to 17,883.62 tonnes for the same period in 2015/2016. Mattresses incoming totalled 5,686 units compared to 7,699 units for the same period in 2015/2016.

#### **ATTACHMENT(S)**

1. Council Tonnages - 1 July 2016 to 31 March 2017 (Ref: D2017/06272)
2. Other Tonnages - 1 July 2016 to 31 March 2017 (Ref: D2017/06273)
3. Tonnages Exported from Red Hill - 1 July 2016 to 31 March 2017 (Ref: D2017/06274)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2016 to 31 March 2017 (Ref: D2017/06275)

EASTERN METROPOLITAN REGIONAL COUNCIL															
2016/2017 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY															
Page 1 of 2															
Week Ending	Waste	Baywater Greenwaste MGB	Uncont G/W	Waste	Belmont Uncont G/W	Waste	Bassendean Uncont G/W	Waste	Swan Uncont G/W	Waste	Kalamunda Uncont G/W	Waste	Mundaring Uncont G/W	Total	
05-Jul-16	207.70	49.32	-	153.26	-	65.98	-	545.28	2.70	23.42	292.84	23.42	154.60	1,495.10	
12-Jul-16	315.94	108.58	-	245.04	-	107.02	-	1,027.30	3.60	42.08	456.50	42.08	236.42	2,542.48	
19-Jul-16	357.58	76.02	-	242.30	-	102.82	-	936.18	6.60	25.02	481.68	25.02	242.00	2,470.20	
26-Jul-16	629.84	111.94	-	253.62	-	110.50	-	898.86	6.90	38.38	487.92	38.38	243.86	2,781.82	
31-Jul-16	191.82	46.74	-	177.38	-	61.22	-	544.98	8.10	20.46	239.64	20.46	145.82	1,436.16	
09-Aug-16	525.30	155.36	-	338.80	-	149.04	-	1,217.16	5.40	57.80	688.46	57.80	333.92	3,471.24	
16-Aug-16	347.98	79.32	-	244.86	-	111.22	-	878.26	4.50	30.54	467.10	30.54	246.32	2,410.10	
23-Aug-16	563.24	139.90	-	259.30	-	116.14	-	911.22	5.40	29.50	457.22	29.50	280.74	2,822.78	
31-Aug-16	561.26	135.84	-	315.26	-	125.96	-	1,070.32	6.90	40.46	599.38	40.46	511.48	3,568.12	
06-Sep-16	247.00	110.84	-	242.08	-	104.64	-	777.76	6.60	38.06	380.96	38.06	326.48	2,303.42	
13-Sep-16	401.38	105.84	-	262.92	-	105.88	-	957.54	6.00	43.38	504.92	43.38	383.24	2,905.26	
20-Sep-16	370.72	156.46	-	267.70	-	120.92	-	922.78	7.80	36.54	512.86	36.54	370.82	2,834.62	
27-Sep-16	380.54	113.74	-	267.60	-	119.34	-	910.74	7.80	18.32	485.02	18.32	411.24	2,779.38	
30-Sep-16	187.64	90.74	-	164.04	-	68.28	-	504.80	2.40	-	293.14	-	161.02	1,501.22	
04-Oct-16	162.78	62.48	-	104.90	-	44.10	-	403.30	3.30	-	220.16	-	174.74	1,175.76	
11-Oct-16	352.40	106.16	-	274.80	-	130.62	-	939.44	7.80	35.98	455.88	35.98	399.28	2,721.20	
18-Oct-16	322.02	155.72	-	274.40	-	124.66	-	1,010.28	9.00	45.82	501.94	45.82	254.16	2,698.00	
25-Oct-16	360.30	130.38	-	277.04	-	119.20	-	1,009.66	9.00	50.78	447.66	50.78	233.42	2,637.44	
31-Oct-16	273.10	127.66	-	231.72	-	121.82	-	832.74	11.70	37.32	334.46	37.32	192.78	2,163.30	
08-Nov-16	437.72	137.16	-	318.72	-	283.80	-	1,211.64	9.00	55.42	548.76	55.42	288.52	3,290.74	
15-Nov-16	449.66	134.96	-	261.46	-	220.76	-	954.36	13.20	37.74	462.68	37.74	232.40	2,767.22	
22-Nov-16	362.52	91.32	-	269.12	-	171.68	-	964.42	13.20	43.80	463.30	43.80	240.28	2,619.64	
30-Nov-16	637.02	131.84	-	310.04	18.06	247.78	-	1,301.64	12.90	45.96	516.38	45.96	275.86	3,497.48	
06-Dec-16	290.06	80.62	-	201.92	-	146.66	-	828.62	12.00	35.10	360.94	35.10	200.76	2,156.68	
13-Dec-16	365.58	128.12	-	285.74	3.10	151.86	-	1,067.70	12.30	40.96	505.76	40.96	251.02	2,812.14	
20-Dec-16	377.54	88.54	-	257.94	6.02	105.68	-	895.86	15.90	54.14	496.46	54.14	245.06	2,543.14	
27-Dec-16	348.22	113.68	-	251.94	-	112.82	-	858.16	8.40	24.32	449.92	24.32	224.26	2,391.72	
31-Dec-16	208.98	40.94	-	156.18	-	65.92	-	530.10	9.90	34.18	275.22	34.18	162.46	1,483.88	
Sub-total	10,235.84	3,010.22	-	6,910.08	27.18	3,516.32	-	24,911.10	228.30	985.48	12,387.16	985.48	7,422.96	645.60	70,280.24



EASTERN METROPOLITAN REGIONAL COUNCIL											
2016/2017 YTD OTHER TONNAGES DISPOSED AT RED HILL WASTE MANAGEMENT FACILITY											
Page 1 of 2											
Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C & I, Wood Mattress	Non Member Council Waste	Total Other	Total Tonnages (Council & Other)
05-Jul-16	87.08	-	72.80	14.54	3.46	632.40	32.28	49.04	-	891.60	2,386.70
12-Jul-16	106.56	97.93	14.86	20.18	19.54	961.54	46.40	113.26	-	1,380.27	3,922.75
19-Jul-16	124.68	93.56	-	12.88	15.28	1,104.42	71.12	120.56	-	1,542.50	4,012.70
28-Jul-15	124.86	46.05	68.84	16.84	17.00	971.06	49.74	122.86	-	1,417.25	4,199.07
31-Jul-16	117.06	87.64	-	9.06	13.14	691.55	36.48	48.94	-	1,003.87	2,440.03
09-Aug-16	142.32	408.26	-	16.26	13.32	1,346.58	67.90	35.66	-	2,030.30	5,501.54
16-Aug-16	119.84	51.70	-	13.38	15.00	1,073.30	67.70	51.14	-	1,392.06	3,802.16
23-Aug-16	98.62	35.82	-	12.02	19.30	919.62	60.22	-	-	1,145.60	3,968.38
31-Aug-16	145.22	6.56	-	10.92	36.24	1,138.18	65.88	140.62	-	1,543.62	5,111.74
06-Sep-16	105.04	-	-	7.10	8.32	837.58	31.82	30.88	-	1,020.74	3,324.16
13-Sep-16	116.36	5.38	-	11.78	22.84	883.48	61.92	-	-	1,101.76	4,007.02
20-Sep-16	110.02	-	-	19.46	19.22	1,065.58	56.92	-	-	1,271.20	4,105.82
27-Sep-16	122.10	-	-	15.54	18.94	851.50	56.50	-	-	1,064.58	3,843.96
30-Sep-16	50.98	-	-	6.82	15.80	604.03	23.00	38.00	-	738.63	2,239.85
04-Oct-16	65.82	-	-	5.98	5.82	407.98	28.20	-	-	513.80	1,689.56
11-Oct-16	149.72	-	-	16.92	17.64	937.10	60.26	115.72	-	1,297.36	4,018.56
18-Oct-16	136.34	-	-	16.44	15.54	1,013.25	58.18	-	-	1,239.75	3,937.75
25-Oct-16	147.48	6.68	-	21.96	21.26	920.78	67.14	-	-	1,185.30	3,822.74
31-Oct-16	110.50	-	10.58	13.84	15.82	820.49	43.80	-	-	1,015.03	3,178.33
08-Nov-16	134.58	-	-	20.62	26.66	1,169.60	70.92	238.32	-	1,660.70	4,951.44
15-Nov-16	108.54	-	-	15.98	17.06	834.58	77.76	27.42	-	1,081.34	3,848.56
22-Nov-16	108.74	-	-	19.56	16.06	882.70	81.42	-	-	1,108.48	3,728.12
30-Nov-16	132.54	-	-	25.64	26.88	551.30	84.92	166.50	-	987.78	4,485.26
06-Dec-16	110.06	59.66	-	13.38	18.64	473.42	59.12	-	-	734.28	2,890.96
13-Dec-16	131.84	22.88	-	21.18	43.00	438.68	69.38	-	-	726.96	3,539.10
20-Dec-16	128.86	-	-	23.12	22.04	961.86	49.64	106.28	-	1,291.80	3,834.94
27-Dec-16	82.36	4.44	-	17.62	14.10	825.56	21.46	54.82	-	1,020.36	3,412.08
31-Dec-16	94.48	-	-	10.84	6.00	394.56	8.14	-	-	514.02	1,997.90
Sub-total	3,212.60	926.56	167.08	429.86	503.92	23,712.68	1,508.22	1,460.02	-	31,920.94	102,201.18

# EASTERN METROPOLITAN REGIONAL COUNCIL

## 2016/2017 YTD OTHER TONNAGES & TOTAL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Asbestos (Wrapped)	Hazelmere C & I, Wood Mattress	Non Member Council Waste	Total	Total Tonnages (Council & Other)
10-Jan-17	146.66	-	-	19.42	15.38	1,115.90	37.04	69.36	-	1,403.76	5,227.06
17-Jan-17	136.70	-	-	21.74	22.04	924.40	51.22	86.00	-	1,242.10	3,851.00
24-Jan-17	97.76	17.98	-	22.22	21.90	957.00	58.16	85.86	-	1,260.88	3,917.70
31-Jan-17	89.58	-	-	9.40	30.06	903.24	34.18	-	-	1,066.46	3,461.28
07-Feb-17	122.32	-	-	19.84	18.26	974.56	51.48	121.26	-	1,307.72	4,046.78
14-Feb-17	95.54	32.38	-	21.20	18.56	1,033.80	49.30	85.92	-	1,336.70	4,016.68
21-Feb-17	87.28	724.68	-	21.96	23.82	1,019.12	56.76	91.38	-	2,025.00	4,711.40
28-Feb-17	113.04	273.92	-	25.04	11.72	1,054.28	48.44	122.86	-	1,649.30	4,253.88
07-Mar-17	91.46	28.90	-	20.38	17.38	865.58	60.84	98.12	-	1,182.66	3,681.88
14-Mar-17	120.04	-	-	21.14	23.02	966.58	57.50	77.44	-	1,265.72	3,862.50
21-Mar-17	101.86	-	-	25.32	16.14	961.00	62.02	72.16	-	1,238.50	3,895.86
28-Mar-17	121.30	-	-	26.68	20.12	895.52	50.50	170.24	-	1,284.36	3,798.72
31-Mar-17	51.70	-	-	7.62	10.64	445.92	50.66	-	-	566.54	1,971.92
04-Apr-17	-	-	-	-	-	-	-	-	-	-	-
11-Apr-17	-	-	-	-	-	-	-	-	-	-	-
18-Apr-17	-	-	-	-	-	-	-	-	-	-	-
25-Apr-17	-	-	-	-	-	-	-	-	-	-	-
30-Apr-17	-	-	-	-	-	-	-	-	-	-	-
09-May-17	-	-	-	-	-	-	-	-	-	-	-
16-May-17	-	-	-	-	-	-	-	-	-	-	-
23-May-17	-	-	-	-	-	-	-	-	-	-	-
31-May-17	-	-	-	-	-	-	-	-	-	-	-
06-Jun-17	-	-	-	-	-	-	-	-	-	-	-
13-Jun-17	-	-	-	-	-	-	-	-	-	-	-
20-Jun-17	-	-	-	-	-	-	-	-	-	-	-
27-Jun-17	-	-	-	-	-	-	-	-	-	-	-
30-Jun-17	-	-	-	-	-	-	-	-	-	-	-
<b>Sub-total</b>	<b>1,375.24</b>	<b>1,077.86</b>	<b>-</b>	<b>261.96</b>	<b>249.04</b>	<b>12,116.90</b>	<b>668.10</b>	<b>1,080.60</b>	<b>-</b>	<b>16,829.70</b>	<b>50,696.66</b>
<b>Year to date 31-Mar-17</b>	<b>4,587.84</b>	<b>2,004.42</b>	<b>167.08</b>	<b>691.82</b>	<b>752.96</b>	<b>35,829.58</b>	<b>2,176.32</b>	<b>2,540.62</b>	<b>-</b>	<b>48,750.64</b>	<b>152,897.84</b>
<b>Year to date 31-Mar-16</b>	<b>4,878.11</b>	<b>1,061.94</b>	<b>1,119.74</b>	<b>702.18</b>	<b>791.10</b>	<b>46,478.93</b>	<b>2,088.68</b>	<b>2,209.52</b>	<b>1,332.17</b>	<b>60,662.37</b>	<b>163,138.56</b>

## EASTERN METROPOLITAN REGIONAL COUNCIL

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## 2016/2017 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Material from Transfer Stn	Mulch Mixed / Shredded	Soil Improver	Total
05-Jul-16	-	158.68	-	4.32	-	25.42	188.42
12-Jul-16	-	264.06	40.62	5.80	-	18.60	329.08
19-Jul-16	-	383.50	-	14.14	-	22.24	419.88
26-Jul-16	-	433.01	24.40	15.76	-	22.28	495.45
31-Jul-16	-	85.46	-	5.36	-	9.10	99.92
09-Aug-16	-	224.74	-	19.52	-	21.72	265.98
16-Aug-16	-	507.56	-	4.06	-	18.76	530.38
23-Aug-16	-	327.36	-	5.10	-	4.82	337.28
31-Aug-16	-	1,479.68	-	17.20	-	10.32	1,507.20
06-Sep-16	-	1,591.00	-	4.86	13.24	31.28	1,640.38
13-Sep-16	-	206.68	-	9.98	48.22	44.86	309.74
20-Sep-16	-	1,075.14	6.06	8.24	22.80	48.68	1,160.92
27-Sep-16	-	2,016.60	12.24	5.80	12.46	30.74	2,077.84
30-Sep-16	-	61.78	18.78	7.38	14.28	22.44	124.66
04-Oct-16	-	689.38	9.98	0.10	-	7.32	706.78
11-Oct-16	-	2,525.58	22.78	5.24	47.62	53.44	2,654.66
18-Oct-16	-	3,989.75	-	13.44	12.96	22.06	4,038.21
25-Oct-16	-	5,981.03	11.06	13.84	76.02	67.36	6,149.31
31-Oct-16	-	625.96	-	4.70	6.46	25.34	662.46
08-Nov-16	-	528.66	56.40	5.76	117.40	92.62	800.84
15-Nov-16	-	465.84	-	2.50	32.04	25.08	525.46
22-Nov-16	-	72.32	-	12.84	82.12	19.90	187.18
30-Nov-16	-	243.70	-	7.96	53.52	51.82	357.00
06-Dec-16	-	17.32	-	8.40	41.60	27.64	94.96
13-Dec-16	-	336.58	-	3.20	69.74	41.20	450.72
20-Dec-16	-	443.36	-	6.84	26.08	22.08	498.36
27-Dec-16	-	103.56	-	3.72	25.98	23.68	156.94
31-Dec-16	-	104.82	-	0.82	6.54	10.28	122.46

Sub Total	-	24,943.11	202.32	216.88	709.08	821.08	26,892.47
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EASTERN METROPOLITAN REGIONAL COUNCIL							
2016/2017 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY							
Page 2 of 2							
Week Ending	Clay	Ferricrete	Laterite Rock	Recycled Material from Transfer Stn	Mulch Mixed / Shredded	Soil Improver	Total
10-Jan-17	-	60.54	-	10.26	46.26	23.94	141.00
17-Jan-17	-	117.22	-	4.08	22.42	25.26	168.98
24-Jan-17	-	229.60	-	7.32	21.78	8.44	267.14
31-Jan-17	-	56.78	-	6.80	101.84	33.32	198.74
07-Feb-17	-	185.80	12.02	10.34	453.20	23.64	685.00
14-Feb-17	-	249.36	-	11.00	554.48	25.50	840.34
21-Feb-17	-	506.06	-	12.42	289.16	22.00	829.64
28-Feb-17	-	783.68	3.38	11.30	311.50	27.44	1,137.30
07-Mar-17	-	697.74	-	10.92	13.26	36.06	757.98
14-Mar-17	-	1,029.56	11.60	6.36	334.12	9.84	1,391.48
21-Mar-17	-	2,898.42	-	4.62	222.62	22.66	3,148.32
28-Mar-17	-	1,596.32	-	7.00	30.84	25.78	1,659.94
31-Mar-17	-	725.04	-	5.54	17.94	4.82	753.34
04-Apr-17	-	-	-	-	-	-	-
11-Apr-17	-	-	-	-	-	-	-
18-Apr-17	-	-	-	-	-	-	-
25-Apr-17	-	-	-	-	-	-	-
30-Apr-17	-	-	-	-	-	-	-
09-May-17	-	-	-	-	-	-	-
16-May-17	-	-	-	-	-	-	-
23-May-17	-	-	-	-	-	-	-
31-May-17	-	-	-	-	-	-	-
06-Jun-17	-	-	-	-	-	-	-
13-Jun-17	-	-	-	-	-	-	-
20-Jun-17	-	-	-	-	-	-	-
27-Jun-17	-	-	-	-	-	-	-
30-Jun-17	-	-	-	-	-	-	-
<b>Sub Total</b>	<b>-</b>	<b>9,136.12</b>	<b>27.00</b>	<b>107.96</b>	<b>2,419.42</b>	<b>288.70</b>	<b>11,979.20</b>
<b>Year to date 31-Mar-17</b>	<b>-</b>	<b>34,079.23</b>	<b>229.32</b>	<b>324.84</b>	<b>3,128.50</b>	<b>1,109.78</b>	<b>38,871.67</b>
<b>Year to date 31-Mar-16</b>	<b>105.60</b>	<b>26,370.02</b>	<b>1,166.44</b>	<b>428.02</b>	<b>6,217.28</b>	<b>891.66</b>	<b>35,179.02</b>

EASTERN METROPOLITAN REGIONAL COUNCIL 2016/2017 YTD - COUNCIL TONNAGES Hazelmere Resource Recovery Park - Incoming Materials & Product Sales					
Month	Timber Recycling		Mattress Processing		Hazelmere Waste to Red Hill
	Incoming Waste Timber Tonnes	Sale of Fines 58888/05 Tonnes	Sale of Woodchip 58888/01 Tonnes	Mattresses Received This includes mattresses from Red Hill Number	Mattress/Woodwaste Tonnes
Jul-2016	1,124.67	929.78	60.21	328.00	454.66
Aug-2016	1,101.66	1,788.89	256.38	256.00	227.42
Sep-2016	1,080.22	1,191.11	81.28	230.00	68.88
Oct-2016	1,217.40	1,560.22	33.51	299.00	115.72
Nov-2016	1,092.00	1,133.11	67.34	154.00	344.30
Dec-2016	1,094.76	1,676.44	85.11	509.00	-
Jan-2017	1,016.03	1,016.89	14.89	774.00	47.90
Feb-2017	1,199.27	989.56	25.11	2,115.00	391.50
Mar-2017	1,166.75	1,557.11	16.17	1,021.00	373.72
Apr-2017	-	-	-	-	-
May-2017	-	-	-	-	-
Jun-2017	-	-	-	-	-
Year to Date	10,092.75	11,843.11	640.00	5,686.00	2,024.10
YTD Comparison previous year (APR)	15,930.04	15,509.12	2,374.50	7,699.00	2,952.74
Previous Yr total 2015/2016	18,358.37	18,605.77	2,593.75	8,250.00	4,303.04



## **15 REPORTS OF COMMITTEES**

### **15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 4 MAY 2017 (REFER TO MINUTES OF COMMITTEE – YELLOW PAGES) REFERENCE: D2017/05911 (TAC) – D2017/06452**

The minutes of the Technical Advisory Committee meeting held on **4 May 2017** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

## **QUESTIONS**

The Chairman invited general questions from members on the minutes of the Technical Advisory Committee.

## **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee reports (Section 15.1).

## **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL                      SECONDED CR LEWIS

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORTS (SECTION 15.1).

**CARRIED UNANIMOUSLY**

# TECHNICAL ADVISORY COMMITTEE

## MINUTES

4 May 2017

(REF: D2017/05911 (TAC) – D2017/06452)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 4 May 2017**. The meeting commenced at 4:00pm.

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<b>2</b>	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b>	<b>1</b>
<b>3</b>	<b>DISCLOSURE OF INTERESTS</b>	<b>1</b>
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<b>6</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	<b>1</b>
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<b>9</b>	<b>ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC</b>	<b>2</b>
<b>10</b>	<b>BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING</b>	<b>2</b>
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11.3	<i>PROCUREMENT OF SPARE PARTS AND REPAIRS FOR HAAS FIXED GRINDER – HAZELMERE RESOURCE RECOVERY PARK (Ref: D2017/07166)</i>	<b>12</b>
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<b>16</b>	<b>DECLARATION OF CLOSURE OF MEETING</b>	<b>19</b>

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The Deputy Chairman opened the meeting at 4:00pm.



**7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Mr Purdy enquired what the expected gate fee would be for 2017/2018.

The Director Waste Services stated that the State Government Landfill Levy will increase by \$5 per/tonne and with a \$2 per/tonne increase in the secondary waste charge and an anticipated CPI increase, the total increase proposed is likely to be around \$9.00 per/tonne for the 2017/2018 gate fee.

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## **11 REPORTS OF EMPLOYEES**

### **11.1 TENDER 2016/007 - OPERATIONS AND MAINTENANCE CONTRACT - HAZELMERE WOOD WASTE TO ENERGY PLANT**

**REFERENCE: D2017/04913 (TAC) – D2017/07164**

#### **PURPOSE OF REPORT**

The purpose of this report is to award Tender 2016/007 for the Operations and Maintenance of the Hazelmere Wood Waste to Energy Plant and finalise a contract with the preferred tenderer.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- A tender for the Operations and Maintenance of the Hazelmere Wood Waste to Energy Plant was advertised on 3 December 2016 and closed on 21 January 2017.
- The successful tenderer will be required to undertake all operations and maintenance of the Wood Waste to Energy Plant after successful commissioning and handover by the design and construction contractor Ansac Pty Ltd in the second half of 2017

##### **Recommendation(s)**

That:

1. Council Award tender 2016/007 Operations and Maintenance of the Hazelmere Wood Waste to Energy Plant to Monadelphous Engineering Associates Pty Ltd at the listed rates forming the Attachment to this report for a two (2) year period commencing during the commissioning and acceptance testing of the plant, with an option for two (2) single year extensions at the discretion of the EMRC.
2. The CEO be authorised to enter into a contract, on behalf of the EMRC, with Monadelphous Engineering Associates Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Monadelphous Engineering Associates Pty Ltd.
3. The contract rates for Tender 2016/007 be adjusted annually at each anniversary of the contract based on the consumer price index for Perth over the previous twelve months.

#### **SOURCE OF REPORT**

Director Waste Services

#### **BACKGROUND**

The Hazelmere WWTE Plant is due for completion in July 2017 followed by commissioning by Ansac and handover to EMRC. At the time of the award of the design and construct contract to Ansac, the EMRC had anticipated that it would operate and maintain the plant using its own staff. Upon further analysis it is believed there will be lower risk to have a contractor operate and maintain the plant.



*Item 11.1 continued*

## REPORT

A tender for the operations and maintenance of the Hazelmere Wood Waste to Energy Plant was advertised on 3 December 2016 in the West Australian newspaper and on TenderLink.

The successful contractor will be required to supply all labour, plant, supervision, materials and all items associated with undertaking the management, operation and maintenance services of the WWTE Plant O&M services commencing during the commissioning phase of plant anticipated to be September 2017.

They will be required to fulfil all other works that are reasonably within the capabilities of the contractor, per the requirements described in the Specification and as shown on the Drawings, Reference Documents and for complying with the General and Special Conditions of the Contract, together with any additional work or variations ordered by the Superintendent or Superintendent's Representative.

Three (3) compliant submissions were received as follows:

1. Ansac Pty Ltd;
2. Monadelphous Engineering Associates Pty Ltd; and
3. TW Power Services Pty Ltd.

An evaluation panel of EMRC officers and consultants assessed the three (3) submissions on the following criteria:

Description of Qualitative Criteria	Weighting
(a) Service Delivery and Methodology	20%
(b) Operations and Maintenance experience	20%
(c) Organisational Capability including Key Personnel	10%
(d) OS&H Management	10%

Price was evaluated using a weighted cost criteria as follows:

Criteria	Weighting
Tendered price inclusive of all plant, equipment, labour and materials etc. required to complete the works	40%

After combining the weighted scores for both the qualitative criteria and price:

- Monadelphous Engineering Associates Pty Ltd represented the highest rated overall assessment.

Based on the panel's evaluation, the tender from Monadelphous Engineering Associates Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money.

A contingency allowance of 10% on the contract sum is included in the recommendation to allow for unforeseen costs the contractor may encounter given that this is the first commercial scale plant of this type in Australia.





*Item 11.1 continued*

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

The cost of operating and maintaining the WWTE plant is provided for in the 2016/2017 budget and subsequent years. Based on the tendered schedule of rates, the estimated value of the contract over two years is \$1,964,505 (ex. GST). If the two one (1) year extensions are exercised, this would add another \$1,841,528 i.e. total contract estimated value of \$3,806,033 (ex. CPI increases).

## **SUSTAINABILITY IMPLICATIONS**

The Hazelmere Wood Waste to Energy Plant will provide renewable energy (which offsets fossil fuel powered generation) for export and biochar from wood chip that would otherwise be sent to landfill.

## **MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Tendered Schedule of Rates, Monadelphous Engineering Associates Pty Ltd (D2017/07168)

## **VOTING REQUIREMENT**

Simple Majority



*Item 11.1 continued*

**RECOMMENDATION(S)**

That

1. Council Award tender 2016/007 Operations and Maintenance of the Hazelmere Wood Waste to Energy Plant to Monadelphous Engineering Associates Pty Ltd at the listed rates forming the Attachment to this report for a two (2) year period commencing during the commissioning and acceptance testing of the plant, with an option for two (2) single year extensions at the discretion of the EMRC.
2. The CEO be authorised to enter into a contract, on behalf of the EMRC, with Monadelphous Engineering Associates Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Monadelphous Engineering Associates Pty Ltd.
3. The contract rates for Tender 2016/007 be adjusted annually at each anniversary of the contract based on the consumer price index for Perth over the previous twelve months.

**TAC RECOMMENDATION(S)**

MOVED MR PURDY

SECONDED MR BLAIR

That:

1. Council Award tender 2016/007 Operations and Maintenance of the Hazelmere Wood Waste to Energy Plant to Monadelphous Engineering Associates Pty Ltd at the listed rates forming the Attachment to this report for a two (2) year period commencing during the commissioning and acceptance testing of the plant, with an option for two (2) single year extensions at the discretion of the EMRC.
2. The CEO be authorised to enter into a contract, on behalf of the EMRC, with Monadelphous Engineering Associates Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Monadelphous Engineering Associates Pty Ltd.
3. The contract rates for Tender 2016/007 be adjusted annually at each anniversary of the contract based on the consumer price index for Perth over the previous twelve months.

**CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR LEWIS

THAT:

1. COUNCIL AWARD TENDER 2016/007 OPERATIONS AND MAINTENANCE OF THE HAZELMERE WOOD WASTE TO ENERGY PLANT TO MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD AT THE LISTED RATES FORMING THE ATTACHMENT TO THIS REPORT FOR A TWO (2) YEAR PERIOD COMMENCING DURING THE COMMISSIONING AND ACCEPTANCE TESTING OF THE PLANT, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS AT THE DISCRETION OF THE EMRC.
2. THE CEO BE AUTHORISED TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD.
3. THE CONTRACT RATES FOR TENDER 2016/007 BE ADJUSTED ANNUALLY AT EACH ANNIVERSARY OF THE CONTRACT BASED ON THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS.

**CARRIED UNANIMOUSLY**

<b>RFT 2016-007 - Operations &amp; Maintenance for Wood Waste to Energy Plant at HRRP</b> <b>PRICE SCHEDULE</b> <b>Monadelphous Engineering Associates Pty Ltd</b>					
Item No	Position	Quantity of Staff	Tender Unit	Unit Rate (excl GST)	Overtime Rate (excl GST)
<b>Operations Personnel (including salary on-costs)</b>					
1	1 x Site Operations Manager / Superintendent (Mon-Fri 08.00am to 16.30pm)	1	\$ Hourly Rate per Person	\$ 115.00	\$ 142.77
2	Day Shift Operator/Maintainer Mechanical (Mon-Fri 07.00am to 15.30pm)	1	\$ Hourly Rate per Person	\$ 74.94	\$ 93.05
3	Day Shift Operator/Maintainer E&I (Mon-Fri 07.00am to 15.30pm)	1	\$ Hourly Rate per Person	\$ 74.94	\$ 93.05
4	Afternoon Shift Operator/Maintainer Mechanical (Mon-Fri 14.30pm to 23.00pm)	1	\$ Hourly Rate per Person	\$ 74.94	\$ 93.05
5	Afternoon Shift Operator/Maintainer E&I (Mon-Fri 14.30pm to 23.00pm)	1	\$ Hourly Rate per Person	\$ 74.94	\$ 93.05
6	Apprentice Operator/Maintainer (Mech & E&I) (Mon-Fri 08.00am to 16.30pm)	1	\$ Hourly Rate per Person	\$ 40.00	\$ 50.00
<b>Other Personnel</b>					
1	Casual Operators/Maintainers (Mech & E&I)	2	\$ Hourly Rate per Person	\$ 74.94	\$ 93.05
2	Maintenance Planner / Engineer	1	\$ Hourly Rate per Person	\$ 100.00	\$ 125.00
3	HSEQ Advisor	1	\$ Hourly Rate per Person	\$ 80.00	\$ 100.00



## 11.2 UPDATE ON HAZELMERE RESOURCE RECOVERY PARK

**REFERENCE: D2017/05913 (TAC) – D2017/07165**

### PURPOSE OF REPORT

The purpose of this report is to provide an update to Council on the development status of the Hazelmere Resource Recovery Park.

### KEY ISSUES AND RECOMMENDATION(S)

- The Commercial & Industrial waste sorting facility opened for business on 1 December 2016 following an official opening by the Minister for Environment on 30 November 2016.
- The Wood Waste to Energy Plant construction is continuing with completion scheduled for July 2017 followed by commissioning and handover.
- Installation of the high voltage interconnect cable between the Wood Waste to Energy Plant and Perth Airport is proceeding.
- Design of the stage 2 roadworks, drainage and new entrance is complete and will go to tender in the coming months.
- The land exchange of Lot 99(1) and Lot 99(2) with the Western Australian Planning Commission is complete and the City of Swan has commenced the Lloyd Street road works through these two lots.
- Timber grinding operations are continuing through the HAAS grinder.
- Mattress processing using the Hammel shredder is continuing with shredded mattresses disposed to landfill at Red Hill.

#### **Recommendation(s)**

That the report be received.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

A report to Council in August 2011 (Ref: DMDOC/150840) on the regional funding program resolved:

*“THAT:*

- 1. THE INFORMATION BE NOTED.*
- 2. MEMBER COUNCILS BE REQUESTED TO CONFIRM THE EMRC IS TO BE THE ENTITY REPRESENTING THE MEMBER COUNCILS IN REGARDS TO THE REGIONAL FUNDING PROGRAMME.*
- 3. THE CITY OF STIRLING BE INVITED TO JOIN WITH THE MEMBER COUNCILS IN THE REGIONAL FUNDING PROGRAMME CONDITIONAL UPON WRITTEN AGREEMENT TO UNDERTAKE A PROJECT OR PROJECTS THAT BENEFIT BOTH THE CITY OF STIRLING AND THE EMRC”.*



*Item 11.2 continued*

In April 2012, Council (Ref: DMDOC/161988) resolved:

*“THAT:*

- 1. MEMBER COUNCILS BE REQUESTED TO SUPPORT THE APPLICATION FOR FUNDING TO CONSTRUCT A BUILDING IN WHICH WASTE AUDITS BE UNDERTAKEN.*
- 2. MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF HOOK LIFT BINS INTO WHICH MATERIALS THAT CAN BE RECYCLED CAN BE COLLECTED.*
- 3. MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF THE EQUIPMENT TO PROCESS MATERIALS COLLECTED FOR RECYCLING.*
- 4. MEMBER COUNCILS BE REQUESTED TO NOMINATE OTHER PROJECTS THAT THEY WISH TO HAVE INCLUDED IN THE SUBMISSION.*
- 5. THE CITY OF STIRLING BE REQUESTED TO NOMINATE OTHER PROJECTS THEY WISH TO HAVE INCLUDED IN THE SUBMISSION”.*

At its 4 December 2014 meeting Council received an update of the Hazelmere Resource Recovery Park development (Ref: D2014/14826).

## **REPORT**

The Commercial & Industrial (C&I) waste sorting facility opened for business on 1 December 2016 following an official opening by the Minister for Environment on 30 November 2016. Waste tonnages processed through the plant have been below expectations and marketing efforts are being progressed to increase throughput. Discussions are currently being held with several commercial customers to attract waste to the facility.

A bulk verge sorting trial has been conducted with the Shire of Kalamunda, City of Belmont and City of Joondalup bulk skip service. The result from Joondalup was an initial material recovery in the vicinity of 25% - 30%. However for Kalamunda and Belmont high levels of greenwaste and organics were encountered. As a result, the acceptance of this waste was stopped due to the increased manpower required to remove the contamination.

Member Councils are encouraged to send bulk verge collections to the C&I plant for sorting as further recovery from this waste stream is possible. Of concern are the levels of greenwaste, organics and general rubbish found during the trial. However this was not as evident within the material received from the City of Joondalup. Efforts are continuing to identify all opportunities for supplying waste to the C&I plant and Council will be kept informed via future updates.

The Wood Waste to Energy (WWTE) Plant construction is continuing with completion scheduled for July 2017 followed by commissioning and handover. The pyrolysis kiln was installed into the process plant building in March 2017 which was a milestone in the project. The remainder of the plant equipment is under procurement/fabrication by Ansac. Underground services (gas, water, wastewater) have been connected from the Hazelmere site to the battery limits of the plant in readiness for commissioning.

Construction of the WWTE access road to provide proper and safe access to the site and plant, and internal pavement will be undertaken within the next 2 months during a nominated period within the contractors project schedule. This work will involve some minor earthworks, drainage, road pavement and kerbing. The works are expected to take 4 – 5 weeks.

Installation of the high voltage interconnect cable between the WWTE Plant and Perth Airport is proceeding. The various approvals and licences required for the cable route have been granted or are in process and the contractor expects to complete the works by late June 2017. At the point of this report the conduits for the electrical and communications cables have been installed within the Hazelmere site to the battery limits of the plant. Additionally approximately 450m of conduit has been installed within the Lakes Road road reserve.



*Item 11.2 continued*

Design of the stage 2 roadworks, drainage and new commercial entrance is complete and will go to tender in the coming months. This involves significant earthworks, roadworks, pavement and drainage, new weighbridges, building platform and carpark for new administration building and associated underground services. As part of this works the greenwaste processing hardstand will also be constructed including completion of the C&I plant access road, extension of the fire ring main to provide coverage of the new area, and the construction of an additional stormwater retention basin to maintain the required discharge to the impending City of Swan stormwater network. The works are expected to take approximately 6 months to complete.

The land exchange of Lot 99(1) and Lot 99(2) with the Western Australian Planning Commission is complete and the City of Swan has commenced the Lloyd Street road works through these two lots. Fencing of the Hazelmere Resource Recovery Park boundary is being undertaken by City of Swan as part of the construction works.

Timber grinding operations are continuing through the HAAS grinder and the EMRC is endeavouring to meet growing demand for wood chip fines for the broiler grower industry. Incoming timber volumes are down on the previous financial year so efforts are being made to attract more timber waste to site.

Mattress processing using the Hammel shredder is continuing with shredded mattresses disposed to landfill at Red Hill. Efforts were made to recover and sell the shredded mattress springs however because of the fall in scrap metal prices and excessive wear on the magnet, this has been discontinued. Nevertheless member Councils are encouraged to use this service due to efficiencies achieved in reducing the air space consumed at Red Hill.

## **STRATEGIC/POLICY IMPLICATIONS**

### **Key Result Area 1 – Environmental Sustainability**

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

## **FINANCIAL IMPLICATIONS**

Funding for the development of the Hazelmere Resource Recovery Park is provided in the 2016/2017 budget and in the ten year financial plan.

## **SUSTAINABILITY IMPLICATIONS**

The Hazelmere Resource Recovery Park will improve the sustainability of waste operations for the region.



*Item 11.2 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **Discussion ensued**

The Manager Resource Recovery provided a brief presentation on the Hazelmere Resource Recovery Park (HRRP) and discussion ensued.

The Director Waste Services advised that bulk verge waste from member Councils would be welcomed in the C&I plant and the suggestion by the Director Infrastructure Services, Shire of Mundaring that the EMRC have discussions with their contractors and staff would be beneficial to assist in diverting waste to HRRP.

## **RECOMMENDATION(S)**

That the report be received.

## **TAC RECOMMENDATION(S)**

MOVED MR PURDY

SECONDED MR BLAIR

That the report be received.

**CARRIED UNANIMOUSLY**

## **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR LEWIS

THAT THE REPORT BE RECEIVED.

**CARRIED UNANIMOUSLY**



### **11.3 PROCUREMENT OF SPARE PARTS AND REPAIRS FOR HAAS FIXED GRINDER – HAZELMERE RESOURCE RECOVERY PARK**

**REFERENCE: D2017/05958 (TAC) – D2017/07166**

#### **PURPOSE OF REPORT**

The purpose of this report is to seek delegated authority for the CEO to accept quotations for spare parts and repairs to the HAAS timber grinder at Hazelmere Resource Recovery Park.

#### **KEY ISSUES AND RECOMMENDATION(S)**

- The HAAS fixed grinder is a proprietary piece of plant supplied and installed by HAAS.
- Spare parts and repairs including the repairs following the fire damage in August 2014 have been sourced and/or installed by or under the supervision of HAAS.
- Where possible, non-critical spare parts and/or repairs to the grinder are sourced locally.
- Proprietary HAAS parts have to be sourced from HAAS in Germany and in some cases installed by their technicians or under their supervision in order to obtain manufacturer warranties. There is unlikely to be any other supplier who can provide similarly specified spare parts and service.
- Approval is sought for delegated authority to be granted to the CEO to purchase spare parts and periodic equipment repairs for the HAAS grinder direct from HAAS.

#### **Recommendation(s)**

That Council:

1. Acknowledge that because of the proprietary nature of the HAAS timber grinder, it has good reason to believe there is unlikely to be any other supplier who can provide a similar value for money outcome for the provision of spare parts and periodic equipment repairs required to the timber grinder.
2. Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.

#### **SOURCE OF REPORT**

Director Waste Services

#### **BACKGROUND**

The Hazelmere timber recycling project commenced in 2008 using a contract timber shredder and grinder. A fixed HAAS timber grinder was procured after a competitive tender process in 2009.

At the 18 February 2010 (Ref: DMDOC/124997) meeting of Council it was resolved:

*“THAT COUNCIL:*

1. *ENDORSE THE HAZELMERE TIMBER RECYCLING FIVE-YEAR BUSINESS PLAN (2010/11-2014/15) SHOWN AS ATTACHMENT 1.*
2. *ENDORSE THE PROCUREMENT IN 2009/2010 OF A FIXED GRINDING SYSTEM FOR THE HAZELMERE TIMBER RECYCLING PROJECT BY TENDER IN ACCORDANCE WITH THE PAYMENT SCHEDULE OUTLINED WITHIN THIS REPORT.*





*Item 11.3 continued*

3. *LISTS THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST 2009/02 FOR THE SUPPLY AND INSTALLATION OF AN OUTDOOR FIXED ELECTRIC WOOD WASTE GRINDING SYSTEM AS ACCEPTABLE TENDERERS:*
  - A. *BRIGHTWATER ENGINEERING SOLUTIONS PTY. LTD.*
  - B. *HAAS HOLZZERKLEINERUNGS- UND FÖRDERTECHNIK GMBH.*
  - C. *HAMMEL CSS.*
  - D. *VECOPLAN AG.*
4. *ADVISES THE RESPONDENTS TO EXPRESSION OF INTEREST 2009/02 OF THE OUTCOME OF THE ASSESSMENT.*
5. *BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995 SETS THE FEES FOR ECOCHIP SALES AT THE HAZELMERE TIMBER AND MATTRESS RECYCLING CENTRE AT \$54.55/TONNE (EX GST).*
6. *GIVES LOCAL PUBLIC NOTICE OF THE ABOVE FEES, WITH THE FEES TO TAKE EFFECT 10 DAYS FROM THE DATE OF LOCAL PUBLIC NOTICE”.*

At the 18 September 2014 (Ref: D2014/11536) meeting of Council, when considering an insurance related report involving the timber grinder, it was resolved:

*“THAT COUNCIL:*

1. *ACKNOWLEDGE THAT BECAUSE OF THE PROPRIETARY NATURE OF THE HAAS TIMBER GRINDER, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME FOR THE PROVISION OF EQUIPMENT AND REPAIRS REQUIRED TO THE DAMAGED TIMBER GRINDER.*
2. *GRANT THE CEO DELEGATED AUTHORITY TO ACCEPT QUOTATIONS FOR REPAIRS OF THE HAAS TIMBER GRINDER AND THE HIRE AND PURCHASE OF ADDITIONAL PLANT AND EQUIPMENT FOR THE PROCESSING OF TIMBER WASTE AS APPROVED BY THE EMRC’S INSURERS”.*

NB: Recommendation 1 above was a once off delegation related to replacement parts resulting from the insurance incident.

## **REPORT**

The HAAS fixed grinder is a proprietary piece of plant supplied and installed by HAAS following the tender process in 2009. Maintenance of the HAAS grinder is done according to the manufacturer’s recommendations and EMRC’s operating experience gained over the last 6 years.

Spare parts and repairs including the repairs following the fire damage in August 2014 have been sourced and/or installed by or under the supervision of HAAS. This is done in order to ensure correct installation to the manufacturer’s specifications and to obtain factory warranties.

Where possible, non-critical spare parts and/or maintenance and repairs to the grinder are sourced locally, such as conveyor belts. The EMRC has had some experience with procurement of spare parts and critical parts locally which was unsuccessful. Scheduled servicing of the grinder is done by EMRC staff and/or contractors.

Under regulation 11(2)(f) of the *Local Government (Functions and General) Regulations 1996*, tenders do not have to be publicly invited where the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.



*Item 11.3 continued*

Critical parts such as the hammer mill rotor, hammer mill hammers, electromagnets, eddy current devices and slow speed shredder parts are proprietary to HAAS and have to be sourced from them in Germany and in some cases installed by their technicians or under their supervision. There is unlikely to be any other supplier who can provide similarly specified spare parts and service or value for money outcome.

The total value of procurement of parts and service from HAAS has been approximately \$319,000 including GST over the past four financial years excluding the fire damage repairs in 2014.

To facilitate timely and ongoing procurement of required parts and services from HAAS, authority is sought from Council to acknowledge that for specific parts, repairs and installation, HAAS is a sole supplier and grant delegated authority to the CEO to purchase spare parts and periodic equipment repairs for the HAAS grinder direct from HAAS, as required.

Where possible, general parts and repairs etc. will continue to be undertaken by local suppliers in accordance with the EMRC Purchasing Policy.

## **STRATEGIC/POLICY IMPLICATIONS**

### **Key Result Area 1 – Environmental Sustainability**

- 1.1 To provide sustainable waste disposal operations
- 1.2 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.3 To investigate leading edge waste management practices

## **FINANCIAL IMPLICATIONS**

Planned maintenance and parts replacement of the HAAS grinder is scheduled on an annual basis and budgeted for accordingly in the approved budget.

## **SUSTAINABILITY IMPLICATIONS**

The Hazelmere timber recycling operation is aimed at reducing waste to landfill and therefore greenhouse gas emissions and producing valuable products such as wood chip fines for use in animal bedding.

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil



*Item 11.3 continued*

### VOTING REQUIREMENT

Simple Majority

### **RECOMMENDATION(S)**

That Council:

1. Acknowledge that because of the proprietary nature of the HAAS timber grinder, it has good reason to believe there is unlikely to be any other supplier who can provide a similar value for money outcome for the provision of spare parts and periodic equipment repairs required to the timber grinder.
2. Grant the CEO delegated authority to accept quotations from HAAS or its authorised supplies for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.

### **TAC RECOMMENDATION(S)**

MOVED MR BLAIR

SECONDED MR PUMPHREY

That Council:

1. Acknowledge that because of the proprietary nature of the HAAS timber grinder, it has good reason to believe there is unlikely to be any other supplier who can provide a similar value for money outcome for the provision of spare parts and periodic equipment repairs required to the timber grinder.
2. Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.

**CARRIED UNANIMOUSLY**

### **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR LEWIS

THAT COUNCIL:

1. ACKNOWLEDGE THAT BECAUSE OF THE PROPRIETARY NATURE OF THE HAAS TIMBER GRINDER, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY OUTCOME FOR THE PROVISION OF SPARE PARTS AND PERIODIC EQUIPMENT REPAIRS REQUIRED TO THE TIMBER GRINDER.
2. GRANT THE CEO DELEGATED AUTHORITY TO ACCEPT QUOTATIONS FROM HAAS OR ITS AUTHORISED SUPPLIERS FOR THE SUPPLY OF SPARE PARTS AND PERIODIC EQUIPMENT REPAIRS OF THE HAAS TIMBER GRINDER.

**CARRIED UNANIMOUSLY**



## 11.4 CITY OF BAYSWATER – GREENWASTE AGREEMENT EXTENSION

**REFERENCE: D2017/06099 (TAC) – D2017/07167**

### PURPOSE OF REPORT

The purpose of this report is to seek Council approval for a twelve (12) month extension to the existing City of Bayswater greenwaste agreement to 30 June 2018.

### KEY ISSUES AND RECOMMENDATION(S)

- The current agreement between the City of Bayswater and the EMRC is due to expire on 30 June 2017.
- The City of Bayswater has requested a further twelve (12) month extension to the agreement to facilitate the alignment of their waste management contracts and possible long term changes resulting from the implementation of the EMRC Resource Recovery Facility tender process.

#### **Recommendation(s)**

That Council approve a twelve (12) month extension of the City of Bayswater and EMRC agreement for the disposal of greenwaste expiring on 30 June 2018.

### SOURCE OF REPORT

Director Waste Services

### BACKGROUND

At the meeting of 21 February 2008 meeting (Ref: DMDOC/73687), Council resolved:

*“THAT:*

1. *THE 5 YEAR AGREEMENT FORMING AN ATTACHMENT TO THIS REPORT, TO RUN FROM 1 JULY 2007 TO 30 JUNE 2012, FOR THE PROCESSING OF THE CITY OF BAYSWATER'S MGB GREEN WASTE BE ENDORSED, SUBJECT TO THE INCLUSION OF A DEFINITION FOR “COMPOST” AND “MULCH” ACCEPTABLE TO BOTH PARTIES.*
2. *IN THE EVENT A RESOURCE RECOVERY PROCESS IS COMMISSIONED WHICH RENDERS THE COMPOSTING PROGRAMME REDUNDANT, THE AGREEMENT BE RE-NEGOTIATED OR CANCELLED.”*

At the meeting of 19 April 2012 (Ref: DMDOC/162175), Council resolved:

*“THAT THE TERM OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BE EXTENDED BY SIX (6) MONTHS TO 31 DECEMBER 2012.”*

At its meeting of 20 June 2013 (Ref: DMDOC/180858), Council resolved:

*“THAT COUNCIL:*

1. *APPROVE THE NEW GREENWASTE AGREEMENT, FORMING THE ATTACHMENT TO THIS REPORT, BETWEEN THE EMRC AND THE CITY OF BAYSWATER.*
2. *AUTHORISE THE CEO TO ENTER INTO THE AGREEMENT, ON BEHALF OF THE EMRC, WITH CITY OF BAYSWATER FOR THE PROCESSING OF MATERIAL FROM BAYSWATER'S MOBILE GARBAGE BIN (MGB) GREENWASTE COLLECTION.”*

The one year extension option in this agreement was exercised in December 2014.



*Item 11.4 continued*

At its meeting of 21 May 2015 (Ref: D2015/06728), Council resolved:

*“THAT COUNCIL APPROVE THE EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BY SIX (6) MONTHS TO 30 JUNE 2016.”*

At its meeting on 3 December 2015, Council resolved:

*“THAT COUNCIL APPROVE A TWELVE (12) MONTH EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE EXPIRING ON 30 JUNE 2017”.*

## **REPORT**

The agreement with the City of Bayswater for the disposal of MBG greenwaste at the Red Hill Waste Management Facility is due to expire on 30 June 2017 after several extensions to the original five (5) year agreement.

The City of Bayswater has requested a further one (1) year extension to the current agreement which expires on 30 June 2017. The City of Bayswater's reasons for the request are to allow the City sufficient time to review the outcome of the Resource Recovery Facility tender process and what impact this would have on the type of bin system used by the City in the long term.

The EMRC has no objection to an extension of the agreement under the same terms with the addition of cost sharing of auditing of the MGB greenwaste as previously agreed.

The EMRC has prepared for the possible relocation of the existing greenwaste processing area to Lot 12 because of landfill stage planning and obtained a licence amendment for this contingency. This possible relocation was also based on proposed new Department of Environmental and Regulation (DER) environmental standards for composting and separation distances which may have affected the viability of greenwaste composting operations on site.

The DER have now amended these proposed standards, withdrawn the separation distance guideline and agreed to suggestions from the EMRC and the compost industry about leachate management. The impact of these changes is that there is no immediate requirement to relocate the greenwaste processing area which would have been a significant financial cost and affected the viability of the composting operation.

## **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

## **FINANCIAL IMPLICATIONS**

The greenwaste operation is undertaken on a full cost recovery basis and is reflected in the 2016/2017 Annual Budget as well as the Corporate Business Plan 2016/2017 to 2020/2021.

## **SUSTAINABILITY IMPLICATIONS**

Composting of greenwaste is a sustainable waste management operation.



*Item 11.4 continued*

## **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	Nil
City of Bayswater	Allows its greenwaste to be processed under similar terms and conditions.
City of Belmont	} Nil
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council approve a twelve (12) month extension of the City of Bayswater and EMRC agreement for the disposal of greenwaste expiring on 30 June 2018.

## **TAC RECOMMENDATION(S)**

MOVED MR PURDY

SECONDED MR BLAIR

That Council approve a twelve (12) month extension of the City of Bayswater and EMRC agreement for the disposal of greenwaste expiring on 30 June 2018.

**CARRIED UNANIMOUSLY**

## **COUNCIL RESOLUTION(S)**

MOVED CR MCDONNELL

SECONDED CR LEWIS

THAT COUNCIL APPROVE A TWELVE (12) MONTH EXTENSION OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE EXPIRING ON 30 JUNE 2018.

**CARRIED UNANIMOUSLY**



## 11.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN

**REFERENCE: Ref: D2017/05914 (TAC) – D2017/06277**

The following items are included in the Information Bulletin, which accompanies the Agenda.

### 1. WASTE SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2017 (Ref: D2017/05915)

## RECOMMENDATION

That the Technical Advisory Committee notes the items contained in the Information Bulletin accompanying the 4 May 2017 Technical Advisory Committee Agenda.

## TAC RESOLUTION(S)

MOVED MR PURDY

SECONDED MR PUMPHREY

THAT THE TECHNICAL ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 4 MAY 2017 TECHNICAL ADVISORY COMMITTEE AGENDA.

**CARRIED UNANIMOUSLY**

## 12 REPORTS OF DELEGATES

Nil

## 13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

## 14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

## 15 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on **Thursday 8 June 2017 (if required)** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00pm.

### Future Meetings 2017

Thursday	8	June (if required)	at	EMRC Administration Office
Thursday	6	July (if required)	at	EMRC Administration Office
Thursday	10	August (if required)	at	EMRC Administration Office
Thursday	7	September (if required)	at	EMRC Administration Office
Thursday	5	October (if required)	at	EMRC Administration Office
Thursday	16	November (if required)	at	EMRC Administration Office

## 16 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Deputy Chairman declared the meeting closed at 4:40pm.



**15.2 RESOURCE RECOVERY COMMITTEE MEETING HELD 11 MAY 2017  
(REFER TO MINUTES OF COMMITTEE – SAND PAGES)  
REFERENCE: D2017/06293 (RRC) – D2017/06459**

The minutes of the Resource Recovery Committee meeting held on **11 May 2017** accompany and form part of this agenda – (refer to sand section of 'Minutes of Committees' for Council accompanying this Agenda).

**QUESTIONS**

The Chairman invited general questions from members on the minutes of the Resource Recovery Committee.

Questions relating to the confidential report were dealt with under section 19.1 of the agenda "Confidential Items."

**RECOMMENDATION(S)**

That Council notes the unconfirmed Resource Recovery Committee Minutes (Section 15.2).

**COUNCIL RESOLUTION(S)**

MOVED CR DAW

SECONDED CR SUTHERLAND

THAT COUNCIL NOTES THE UNCONFIRMED RESOURCE RECOVERY COMMITTEE MINUTES (SECTION 15.2).

**CARRIED UNANIMOUSLY**



## RESOURCE RECOVERY COMMITTEE

### MINUTES

11 May 2017

(REF: D2017/06293 (RRC) – D2017/06459)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 11 May 2017** The meeting commenced at 5:02pm.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:02pm.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Committee Members

Cr David McDonnell ( <b>Chairman</b> )	EMRC Member	City of Swan
Cr John Daw ( <b>Deputy Chairman</b> )	EMRC Member	Shire of Mundaring
Cr Michael Lewis	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Dennis Blair	Director Asset Services	Shire of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

### Deputy Committee Members – Observers

Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	Shire of Kalamunda
Mr Colin Pumphrey	Manager Fleet and Waste Services	City of Swan

### EMRC Officers

Mr Stephen Fitzpatrick	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mrs Wendy Harris	Director Regional Services
Mr Dave Beresford	Manager Resource Recovery
Ms Catherine Bhan	Manager Procurement
Ms Giulia Bono	Administration Support Officer (Minutes)

### Visitor(s)

Mr Kevin Donnelly	Stantons International
Mr Laurie James	Kott Gunning Lawyers
Mr John King	Talis Consulting

### Observer(s)

Cr Phil Marks ( <i>from 5:40pm</i> )	EMRC Member	City of Belmont
Cr John McNamara ( <i>from 5:50pm</i> )	EMRC Member	City of Swan
Ms Carissa Bywater ( <i>from 5:10pm</i> )	Acting Chief Executive Officer	City of Bayswater
Mr Stuart Cole ( <i>from 5:05pm</i> )	Chief Executive Officer	City of Belmont
Ms Rhonda Hardy	Chief Executive Officer	Shire of Kalamunda

## 3 DISCLOSURE OF INTERESTS

Nil



**4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**5 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

**5.1 CONFIDENTIAL PRESENTATION ON RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005.**

A confidential presentation was provided by Mr John King of Talis Consulting under Item 14.1 Resource Recovery Facility – Request for Tender 2016-005.

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 2 FEBRUARY 2017**

That the Minutes of the Resource Recovery Committee meeting held on 2 February 2017, which have been distributed, be confirmed.

**RRC RESOLUTION(S)**

MOVED MR COTEN

SECONDED CR DAW

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 2 FEBRUARY 2017, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 14 of this agenda.

**9.1 RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005**

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



**11 REPORTS OF EMPLOYEES**

Nil

**12 REPORTS OF DELEGATES**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

**14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing meeting to the public)**

That the meeting be closed to members of the public in accordance with Section 5.23(2)(c) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**RRC RESOLUTION**

MOVED CR SUTHERLAND

SECONDED CR LEWIS

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2)(C) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The doors of the meeting were closed at 5:04pm.

Mr Cole entered the meeting at 5:05pm.

Ms Bywater entered the meeting at 5:10pm.

Cr Marks entered the meeting at 5:40pm.

**14.1 RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005.**

**REFERENCE: D2017/04946 (RRC) - D2017/07171**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**RRC RESOLUTION**

MOVED CR SUTHERLAND

SECONDED CR DAW

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 5:55pm



*Item 14 continued*

Recording of the recommendations passed behind closed doors, namely:

#### **14.1 RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005.**

**REFERENCE: D2017/04946 (TAC) - D2017/07171**

#### **RRC RECOMMENDATION(S)**

MOVED CR LEWIS

SECONDED CR O'CONNOR

THAT:

1. COUNCIL NOMINATES TENDERER C AS THE PREFERRED TENDERER.
2. COUNCIL NOMINATES TENDERER B AS THE ALTERNATIVE PREFERRED TENDERER IN THE EVENT THAT FINALISATION OF THE CONTRACT WITH TENDERER C CANNOT BE ACHIEVED.
3. THE EMRC PROVIDE CONFIDENTIAL BRIEFINGS TO WITH THE MEMBER COUNCILS BEFORE CONFIRMING THE PREFERRED TENDERERS.
4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED UNANIMOUSLY**

Cr McNamara entered the meeting at 5:50pm.

#### **15 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE**

The next meeting of the Resource Recovery Committee will be held on **Thursday, 8 June 2017 (if required)** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

#### **Future Meetings 2017**

Thursday	8	June (if required)	at	EMRC Administration Office
Thursday	6	July (if required)	at	EMRC Administration Office
Thursday	10	August (if required)	at	EMRC Administration Office
Thursday	7	September (if required)	at	EMRC Administration Office
Thursday	5	October (if required)	at	EMRC Administration Office
Thursday	16	November (if required)	at	EMRC Administration Office

#### **16 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the Chairman declared the meeting closed at 5:56pm.



## **16 REPORTS OF DELEGATES**

Nil

## **17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

### **17.1 NOTICE OF MOTION RECEIVED FROM CR O'CONNOR**

In accordance with Clause 4.18 of the EMRC Standing Orders Local Law 2013, Cr O'Connor has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 18 May 2017:

*"That Council requests the CEO to develop a whistleblower policy for Council to adopt."*

#### **Reason for Motion**

The reason for the notice of motion is to encourage the reporting of unlawful, unethical or misconduct by a person or persons in breach of the EMRC Code of Conduct, policies or the law. Additionally it is intended to support the EMRC's commitment to the aims and objectives of the Public Interest Disclosure Act 2003 (the Act) to facilitate the disclosure of information in the public interest and to provide protection to those who make a disclosure or who are subject of a disclosure.

#### **Officer Comments**

In consultation with the Public Sector Commission, who are responsible for the Public Interest Disclosure Act 2003 (the Act), they have stated that they do not recommend for authorities covered under the Act to have separate whistleblower policies.

The reasons for this are that:

- (a) This was the old way of doing things prior to the current Act coming into being and it was the intention of the Act to replace these policies with a common worded standard/guideline;
- (b) There is a negative connotation with the term "whistleblower" which can put people off making disclosures.
- (c) The confidentiality and protection of the parties involved in the disclosure of public interest information is enshrined within the Act itself and outlined in the guidelines prepared by the Public Sector Commissioner, which are to be utilised by each public authority;
- (d) In accordance with Section 23 of the Act, it is the CEO who must provide protection from detrimental action or the threat of detrimental action for any employee who makes an appropriate disclosure of public interest information;
- (e) There are numerous other avenues for reporting relevant matters outside of the Act (e.g. Crime and Corruption Commission, Police, Public Service Commission for minor misconduct etc.), which also offer confidentiality and protection; and
- (f) It is the CEO's responsibility under the Act to publish the internal procedures relating to the obligations under the Act.

On a quick scan of other local governments, apart from the Shire of Kalamunda, none had separate whistleblower policies, that is to say all the relevant protection information was contained within their published Public Interest Disclosure guidelines/procedures.

The Chairman put forward the following motion to Councillors.

*"That Council Requests The CEO To Develop A Whistle Blower Policy For Council To Adopt."*

The motion was moved by Cr O'Connor and seconded by Cr Daw.



*Item 17.1 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR DAW

THAT COUNCIL REQUESTS THE CEO TO DEVELOP A WHISTLE BLOWER POLICY FOR COUNCIL TO ADOPT.

**CARRIED UNANIMOUSLY**

Cr Ehrhardt departed the meeting at 7:20pm.

Cr Ehrhardt returned to the meeting at 7:22pm.

**18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

Confidential Item 19.1 - Item 14.1 of the Resource Recovery Minutes - Resource Recovery Facility – Request for Tender 2016-005 was dealt with at Item 14 Reports of Employees.

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing meeting to the public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**COUNCIL RESOLUTION**

MOVED CR WOLFF

SECONDED CR PERKS

THAT WITH THE EXCEPTION OF THE CEO; DIRECTOR CORPORATE SERVICES; DIRECTOR WASTE SERVICES; DIRECTOR REGIONAL SERVICES; MANAGER RESOURCE RECOVERY; CEO, CITY OF BELMONT; DIRECTOR TECHNICAL SERVICES, CITY OF BAYSWATER; MR KING, TALIS CONSULTING; MR DONNELLY, STANTONS INTERNATIONAL; EXECUTIVE ASSISTANT TO THE CEO AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The doors of the meeting were closed at 6:14pm and members of the public departed the Council Chambers with the exception of the CEO, City of Belmont; Director Technical Services, City of Bayswater; Mr King, Talis Consulting; and Mr Donnelly, Stantons International.



**19.1 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005**

**REFERENCE: D2017/07171**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION**

MOVED CR SUTHERLAND

SECONDED CR MCDONNELL

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were re-opened at 7:18pm and members of the public returned to Council Chambers.

Recording of the resolutions passed behind closed doors, namely:

**19.1 ITEM 14.1 OF THE RESOURCE RECOVERY COMMITTEE MINUTES - RESOURCE RECOVERY FACILITY – REQUEST FOR TENDER 2016-005**

**REFERENCE: D2017/07171**

**COUNCIL RESOLUTION(S)**

MOVED CR WOLFF

SECONDED CR SUTHERLAND

THAT:

1. COUNCIL NOMINATES TENDERER C AS THE PREFERRED TENDERER.
2. COUNCIL NOMINATES TENDERER B AS THE ALTERNATIVE PREFERRED TENDERER IN THE EVENT THAT FINALISATION OF THE CONTRACT WITH TENDERER C CANNOT BE ACHIEVED.
3. THE EMRC PROVIDE CONFIDENTIAL BRIEFINGS TO THE MEMBER COUNCILS BEFORE CONFIRMING THE PREFERRED TENDERERS.
4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

**CARRIED 11/1**

**For Vote:** Cr Daw, Cr Ehrhardt, Cr Färdig, Cr Lewis, Cr McDonnell, Cr O'Connor, Cr Perks, Cr Powell, Cr Stallard, Cr Sutherland, Cr Wolff.

**Against Vote:** Cr Bridges.

Item 14 Reports of Employees and the remainder of the Agenda were dealt with at this point in the meeting.





## 20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 22 June 2017** at the EMRC Administration Office, 1<sup>st</sup> Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

### Future Meetings 2017

Thursday	22 June	at	EMRC Administration Office
Thursday	20 July (if required)	at	EMRC Administration Office
Thursday	24 August (if required)	at	EMRC Administration Office
Thursday	21 September	at	EMRC Administration Office
Thursday	7 December	at	EMRC Administration Office
January 2018 (recess)			

## 21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7:25pm.