



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

20 April 2017

I, Cr David Färdig, hereby certify that the minutes from the Council Meeting held on 20 April 2017 pages (1) to (53) were confirmed at a meeting of Council held on 18 May 2017.



Signature

Cr David Färdig
Person presiding at Meeting

ORDINARY MEETING OF COUNCIL

MINUTES

20 April 2017

(REF: D2017/01950)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 20 April 2017**. The meeting commenced at **6:00pm**

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm and welcomed visitors Cr John Gangell, Mayor, Town of Bassendean; Ms Carissa Bywater, Acting Chief Executive Officer, City of Bayswater and Mr Stuart Cole, Chief Executive Officer, City of Belmont to the meeting.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr David Färdig (Chairman)	EMRC Member	City of Swan
Cr Paul Bridges	EMRC Member	Town of Bassendean
Cr Michael Lewis	EMRC Member	Town of Bassendean
Cr Catherine Ehrhardt (Deputising for Cr Sutherland)	EMRC Deputy Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr Andrew Waddell (Deputising for Cr Stallard)	EMRC Deputy Member	Shire of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Bob Perks	EMRC Member	Shire of Mundaring
Cr David McDonnell (from 6:08pm)	EMRC Member	City of Swan

Leave of Absence Previously Approved

Cr Kenyon (from 23/03/2017 to 31/05/2017 inclusive)

Apologies

Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Geoff Stallard	EMRC Member	Shire of Kalamunda

EMRC Officers

Mrs Wendy Harris	Acting Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Steve Fitzpatrick	Director Waste Services
Mrs Prapti Mehta	Manager Human Resources
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr David Ameduri	Manager Financial Services
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Observer(s)

Cr John Gangell	Mayor	Town of Bassendean
Ms Carissa Bywater	Acting Chief Executive Officer	City of Bayswater
Mr Stuart Cole	Chief Executive Officer	City of Belmont



3 DISCLOSURE OF INTERESTS

3.1 PRAPTI MEHTA – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY

Item: 19.1
 Subject: Confidential Item 14.1 – Selection of Facilitator for the Chief Executive Officer's Performance Review Process
 Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3.
 Due to reporting relationship to the CEO

Item: 19.2
 Subject: Confidential Item 14.2 – Chief Executive Officer Performance Review Process for 2017
 Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3.
 Due to reporting relationship to the CEO

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 WEST GIDGEGANNUP FIRE STATION

The Chairman announced that a joint letter of thanks had been received from the City of Swan and West Gidgegannup Volunteer Bushfire Brigade in relation to the EMRC's in principle support of a peppercorn lease on Lot 12 Toodyay Road for the establishment of a fire station.

This enabled the City of Swan to submit a strong application to the Department of Fire and Emergency Services (DFES) for funding the station.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil



9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2017

That the minutes of the Ordinary Meeting of Council held on 23 March 2017 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR WOLFF

SECONDED CR LEWIS

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2017 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

The Chairman noted the questions by Cr Perks seeking clarification.

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Cr O'Connor queried if the EMRC had a Whistleblower Policy.

The Chairman replied that the EMRC does not currently have a Whistleblower Policy.

Cr McDonnell entered the meeting at 6:08pm.

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 19 of this agenda:

- 12.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES

SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

- 12.2 ITEM 14.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2017

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

In relation to Item 14.3 Appointment Of Councillor To Perform Functions Of The Chairman, Cr McDonnell questioned which councils were to be visited and when, for the presentation on the findings of the Resource Recovery Facility tender.

The Director Waste Services advised the following meeting dates for the presentations to Councils have been confirmed at this point:

- City of Bayswater, 9 May 2017;
- Shire of Mundaring, 15 May 2017; and
- City of Swan, 17 May 2017.

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR MCDONNELL

THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MARCH 2017

REFERENCE: D2017/04695

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of March 2017 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of March 2017 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for March 2017 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$5,688,735.24.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the month of March 2017. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT36839 – EFT37011	
	Cheque Payments	220248 – 220256	
	Payroll EFT	PAY 2017-18 & PAY 2017-19	
	Direct Debits - Superannuation	DD16105.1 – DD16105.20 DD16106.1 – DD16106.20	
	- Bank Charges	1*MAR17	
	- Other	1169 – 1178	\$5,688,735.24
	Less		
	Cancelled EFT & Cheques		Nil
Trust Fund	Not Applicable		Nil
Total			\$5,688,735.24

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of March 2017 (Ref: D2017/05194)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for March 2017 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$5,688,735.24.

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR MCDONNELL

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH 2017 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$5,688,735.24.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT36839	01/03/2017	AALAN LINE MARKING SERVICES	LINE MARKING AT HAZELMERE	4,609.00
EFT36840	01/03/2017	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	6,999.85
EFT36841	01/03/2017	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES - ASCOT PLACE	5,856.79
EFT36842	01/03/2017	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	3,039.54
EFT36843	01/03/2017	AIRPORT PUBLICATIONS (OAKNEY PTY LTD)	BROCHURE STANDS - REGIONAL ECONOMIC DEVELOPMENT	495.00
EFT36844	01/03/2017	AIRWELL GROUP PTY LTD	PUMP MAINTENANCE & SERVICE	1,896.25
EFT36845	01/03/2017	ALCOLIZER PTY LTD	BI-ANNUAL CALIBRATION OF BREATH ANALYSERS	114.40
EFT36846	01/03/2017	ALGA (AUSTRALASIAN LAND & GROUNDWATER ASSOCIATION)	ALGA ANNUAL MEMBERSHIP	137.50
EFT36847	01/03/2017	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING AT HAZELMERE	330.00
EFT36848	01/03/2017	ARCH SOFTWARE AUSTRALIA	SOFTWARE DEVELOPMENT COST	3,102.00
EFT36849	01/03/2017	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	413.68
EFT36850	01/03/2017	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL APPARATUS LICENCE RENEWAL - RRP	67.00
EFT36851	01/03/2017	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	CONSULTING FEE - WASTE ENVIRONMENTAL	4,746.50
EFT36852	01/03/2017	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	1,823.09
EFT36853	01/03/2017	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	318.00
EFT36854	01/03/2017	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING AT HAZELMERE	2,464.00
EFT36855	01/03/2017	BACKSAFE AUSTRALIA	FIRST AID SAFETY EQUIPMENT FOR RED HILL	1,468.50
EFT36856	01/03/2017	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & PRODUCT TRANSPORTATION COSTS	30,201.14
EFT36857	01/03/2017	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT PARTS MAINTENANCE & SERVICE	2,839.97
EFT36858	01/03/2017	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	39.00
EFT36859	01/03/2017	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING EXPENSES	351.56
EFT36860	01/03/2017	BRING COURIERS	COURIER SERVICE	411.42
EFT36861	01/03/2017	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	908.33
EFT36862	01/03/2017	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	156.20
EFT36863	01/03/2017	BURSON AUTOMOTIVE PTY LTD	TOOLS & PARTS PURCHASES	1,147.30
EFT36864	01/03/2017	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	650.20
EFT36865	01/03/2017	CHEMCENTRE	LABORATORY SAMPLE TESTINGS FOR RED HILL & HAZELMERE	1,596.10
EFT36866	01/03/2017	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	WEBSITE MAINTENANCE	1,540.00
EFT36867	01/03/2017	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	6,850.93
EFT36868	01/03/2017	COCKBURN WETLANDS EDU CENTRE	STAFF TRAINING	165.18
EFT36869	01/03/2017	COMPU-STOR	IT BACKUP DATA SERVICES	705.56
EFT36870	01/03/2017	COVS PARTS PTY LTD	AIRFRESHERS	101.06
EFT36871	01/03/2017	CPR ELECTRICAL SERVICES	BUILDING REPAIRS & MAINTENANCE	228.80
EFT36872	01/03/2017	CROSSLAND & HARDY PTY LTD	QUARTERLY & STOCKPILE VOLUME SURVEYS	13,102.34
EFT36873	01/03/2017	CSE CROSSCOM PTY LTD	2-WAY RADIO REPAIRS & MAINTENANCE	218.90
EFT36874	01/03/2017	CURTIN UNIVERSITY OF TECHNOLOGY	WORKSHOP FACILITATION COST	1,430.00
EFT36875	01/03/2017	DATA 3 PERTH	SOFRWARE LICENCE ANNUAL RENEWAL	2,459.76
EFT36876	01/03/2017	DAVID WILLS & ASSOCIATES	CONSULTING FEE - WWTE	2,109.25
EFT36877	01/03/2017	DEERING AUTRONICS	PLANT REPAIRS	160.05
EFT36878	01/03/2017	DELRON CLEANING PTY LTD	CLEANING SERVICES - RED HILL	4,126.08



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT36879	01/03/2017	MCSKIPS BIN HIRE SERVICE	REFUND OF OVERPAYMENT	726.00
EFT36880	01/03/2017	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	89.10
EFT36881	01/03/2017	E & MJ ROSHER	PLANT PARTS	1,033.65
EFT36882	01/03/2017	EASTERN HILLS PEST & WEED	PEST CONTROL	2,400.00
EFT36883	01/03/2017	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT HIRE	165.00
EFT36884	01/03/2017	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	959.70
EFT36885	01/03/2017	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	1,370.60
EFT36886	01/03/2017	EMERSON NETWORK POWER	PLANT PARTS	6,069.80
EFT36887	01/03/2017	EVERSAFE FIRE PROTECTION	PURCHASE OF CHEMICAL POWDER	66.00
EFT36888	01/03/2017	FILTERS PLUS	PLANT FILTERS	796.96
EFT36889	01/03/2017	FLEXI STAFF PTY LTD	LABOUR HIRE	15,363.65
EFT36890	01/03/2017	FLICK ANTICIMEX PTY LTD	EQUIPMENT RENTAL	17.44
EFT36891	01/03/2017	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	710.40
EFT36892	01/03/2017	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,563.36
EFT36893	01/03/2017	GIDGEGANNUP AGRICULTURAL SOCIETY	ADVERTISING COST - COMMUNITY LIAISON MEETINGS	44.00
EFT36894	01/03/2017	GREEN SKILLS INC (ECOJOBS ENVIRONMENTAL PERSONEL)	LABOUR HIRE	948.73
EFT36895	01/03/2017	HAMMEL INTERNATIONAL (COYLE SALES SERVICES) CSS EQUIPMENT	PLANT PARTS	708.95
EFT36896	01/03/2017	HEATLEY SALES PTY LTD	PROTECTIVE EQUIPMENT	1,126.46
EFT36897	01/03/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,130.54
EFT36898	01/03/2017	HOSECO (WA) PTY LTD	PLANT PARTS	347.33
EFT36899	01/03/2017	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT36900	01/03/2017	J & K HOPKINS	OFFICE FURNITURE PURCHASES	2,972.00
EFT36901	01/03/2017	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	558.25
EFT36902	01/03/2017	KENNARDS HIRE	EQUIPMENT HIRE	685.00
EFT36903	01/03/2017	KLB SYSTEMS	SOFTWARE MAINTENANCE ANNUAL FEES	2,477.75
EFT36904	01/03/2017	KOOL KREATIVE	CONSULTING FEE - REGIONAL ENVIRONMENTAL STRATEGY	929.50
EFT36905	01/03/2017	KOTT GUNNING LAWYERS	LEGAL ADVICE - RRF TENDER DOCUMENTATION	2,352.24
EFT36906	01/03/2017	LIEBHERR AUSTRALIA PTY LTD	PLANT MAINTENANCE & SERVICE AGREEMENT	1,666.15
EFT36907	01/03/2017	LIFTRITE HIRE & SALES	PLANT REPAIR	5,527.58
EFT36908	01/03/2017	LOGICAMMS AUSTRALIA PTY LTD	SUPPORT SERVICE EVAPORATION UNIT AT RED HILL	1,351.02
EFT36909	01/03/2017	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT36910	01/03/2017	MAJOR MOTORS PTY LTD	PLANT INSPECTION	150.80
EFT36911	01/03/2017	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	8,338.00
EFT36912	01/03/2017	MCGREGOR SURVEYS PTY LTD	SURVEY OF LANDFILL GAS BORES	544.50
EFT36913	01/03/2017	MIDALIA STEEL (ONESTEEL)	HARDWARE SUPPLIES	143.44
EFT36914	01/03/2017	MIDLAND CEMENT MATERIALS	TOOLS PURCHASES	165.00
EFT36915	01/03/2017	MIKE HAYWOOD'S SUSTAINABLE RESOURCE SOLUTIONS	CONSULTING FEES - C&I PROJECT	6,600.00
EFT36916	01/03/2017	MINING AND CIVIL GEOTEST	SAMPLE TESTING OF FERRICRETE	1,694.00
EFT36917	01/03/2017	MISS MAUD	CATERING COSTS	1,135.60
EFT36918	01/03/2017	MJ & AR BAMFORD	ENVIRONMENTAL CONSULTING	23,999.77



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017**

Cheque / EFT No	Date	Payee	Description	Amount
EFT36919	01/03/2017	MS GROUNDWATER MANAGEMENT	GROUNDWATER REMEDIATION WORK AT RED HILL	9,460.00
EFT36920	01/03/2017	MUNDARING TYRE CENTRE	TYRE REPLACEMENTS & REPAIRS	2,335.00
EFT36921	01/03/2017	NEVERFAIL SPRINGWATER	BOTTLED WATER	910.35
EFT36922	01/03/2017	NEVILLE REFRIGERATION	DEGASSING OF FRIDGES & AIRCONDITIONERS - COPPIN ROAD TRANSFER STATION	1,650.00
EFT36923	01/03/2017	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	PLANT PARTS	4,080.00
EFT36924	01/03/2017	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	970.08
EFT36925	01/03/2017	PALMER EARTHMOVING AUSTRALIA PTY LTD	FERRICRETE CRUSHING	70,957.78
EFT36926	01/03/2017	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & PLANT REPAIRS	3,558.74
EFT36927	01/03/2017	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIRS	660.00
EFT36928	01/03/2017	PR POWER PTY LTD	EQUIPMENT REPAIRS	1,662.38
EFT36929	01/03/2017	PRECISION PANEL & PAINT	VEHICLE REPAIRS	2,556.21
EFT36930	01/03/2017	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE AT HAZELMERE	605.00
EFT36931	01/03/2017	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,475.00
EFT36932	01/03/2017	REINFORCED CONCRETE PIPES AUSTRALIA (WA) PTY LTD (RCPA)	CONCRETE PIPES	18,034.50
EFT36933	01/03/2017	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	165.00
EFT36934	01/03/2017	RENT A FENCE PTY LTD	FENCE HIRE - WWTE	4,005.38
EFT36935	01/03/2017	RICHARDS TYRES (BELMONT TYREPOWER)	TYRE REPAIRS	90.00
EFT36936	01/03/2017	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	390.97
EFT36937	01/03/2017	SAFETY SIGNS SERVICE	TRAFFIC CONTROL SIGNAGE	797.67
EFT36938	01/03/2017	SAFETY WORLD	PROTECTIVE CLOTHING	266.64
EFT36939	01/03/2017	SEAS CONSULTANCY	WORKSHOP PRESENTATION COSTS	500.00
EFT36940	01/03/2017	SEEK LIMITED	JOB VACANCY ADVERTISEMENTS	594.00
EFT36941	01/03/2017	SEW-EURODRIVE PTY LTD	PLANT PARTS	137.68
EFT36942	01/03/2017	SHUGS ELECTRICAL	DEGASSING OF FRIDGES & AIRCONDITIONERS - RED HILL	1,419.00
EFT36943	01/03/2017	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - WEIGHBRIDGE DOCKETS	110.11
EFT36944	01/03/2017	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	429.00
EFT36945	01/03/2017	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE	8,705.00
EFT36946	01/03/2017	STAPLES AUSTRALIA LTD	STATIONERY & CONSUMABLES	1,675.50
EFT36947	01/03/2017	STEAMWAND INTERNATIONAL PTY LTD T/A WEEDTECHNICS	SEMINAR PRESENTATION FEE	2,746.70
EFT36948	01/03/2017	STOTT HOARE	PRINTER CONSUMABLES	293.70
EFT36949	01/03/2017	SWAN LOCK SERVICE PTY LTD	SUPPLY OF LOCKS	2,685.00
EFT36950	01/03/2017	TALIS CONSULTANTS	CONSULTING FEES - RESOURCE RECOVERY TENDER EVALUATION	10,068.14
EFT36951	01/03/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,010.65
EFT36952	01/03/2017	THE HONDA SHOP	PURCHASE OF PORTABLE GENERATOR FOR RED HILL	2,385.30
EFT36953	01/03/2017	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED	BOOKS & PUBLICATIONS	1,516.92
EFT36954	01/03/2017	TIM DAVIES LANDSCAPING PTY LTD	GROUND & GARDEN MAINTENANCE - ASCOT PLACE	1,656.78
EFT36955	01/03/2017	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COST	1,633.50
EFT36956	01/03/2017	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,242.94
EFT36957	01/03/2017	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT36958	01/03/2017	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA (WMAA)	ANNUAL MEMBERSHIP RENEWAL	1,400.00



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017**

<u>Cheque / EFT No</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
EFT36959	01/03/2017	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	335.50
EFT36960	01/03/2017	WEST COAST WATER FILTER MAN	EQUIPMENT SERVICE	335.50
EFT36961	01/03/2017	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS, MAINTENANCE & SERVICE	11,130.12
EFT36962	01/03/2017	WORK CLOBBER	PROTECTION CLOTHING	141.00
EFT36963	01/03/2017	WORKFORCE INTERNATIONAL	LABOUR HIRE	9,752.03
EFT36964	01/03/2017	WORKPAC PTY LTD	LABOUR HIRE	13,973.60
EFT36965	01/03/2017	WREN OIL	WASTE OIL REMOVAL	16.50
EFT36966	01/03/2017	WURTH AUSTRALIA PTY LTD	PLANT PARTS	535.52
EFT36967	03/03/2017	AUSTRALIA POST - RED HILL	POSTAL SERVICES	260.56
EFT36968	03/03/2017	HOUNDSTOOTH STUDIO	SUPPLY OF IMAGES FOR HEALTHY WILDLIFE WEBSITE	550.00
EFT36969	03/03/2017	SAFETY SIGNS SERVICE	SIGNAGE	36.63
EFT36970	03/03/2017	WE LOVE PERTH	BANNER ADVERTISING	405.00
EFT36971	10/03/2017	BAYSWATER MAZDA	VEHICLE SERVICE	324.92
EFT36972	10/03/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,681.25
EFT36973	10/03/2017	KLB SYSTEMS	PRINTER CONSUMABLES	836.00
EFT36974	10/03/2017	LIFTRITE HIRE & SALES	PLANT HIRE	4,804.17
EFT36975	10/03/2017	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,895.34
EFT36976	10/03/2017	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	13,271.90
EFT36977	10/03/2017	PERTH ENERGY PTY LTD	GAS SUPPLY - WWTE	171.12
EFT36978	10/03/2017	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	CLEANING PARTS FOR GRINDER - HAZELMERE	183.25
EFT36979	10/03/2017	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	454.53
EFT36980	10/03/2017	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES - WWTE	330.00
EFT36981	14/03/2017	AIRWELL GROUP PTY LTD	PUMP MAINTENANCE & REPAIRS	885.38
EFT36982	14/03/2017	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING REPAIRS	242.00
EFT36983	14/03/2017	MIDLAND TOYOTA (DVG)	VEHICLE SERVICE	596.76
EFT36984	14/03/2017	PAYG PAYMENTS	TAXATION PAYMENT	63,874.89
EFT36985	14/03/2017	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	430.43
EFT36986	17/03/2017	ALPHA TRAVEL PTY LTD	ACCOMMODATION / EXPENSES - RRF RESEARCH & STUDY TOUR	55,205.90
EFT36987	17/03/2017	ANSAC PTY LTD	MILESTONE PAYMENT - WWTE	661,796.30
EFT36988	17/03/2017	BP AUSTRALIA PTY LTD	FUEL PURCHASES	55,245.06
EFT36989	17/03/2017	BP AUSTRALIA PTY LTD	OIL PURCHASES	1,053.58
EFT36990	17/03/2017	CITY OF BELMONT	COUNCIL RATES	2,725.60
EFT36991	17/03/2017	ECL GROUP AUSTRALIA PTY LTD TRADING AS FUELQUIP (AUSTRALIA) PTY LTD	REFUND OF PRE-PAYMENT BALANCE	1,346.97
EFT36992	17/03/2017	LANDFILL GAS & POWER PTY LTD	ELECTRICITY USAGES	27,914.84
EFT36993	17/03/2017	PERTH ENERGY PTY LTD	GAS SUPPLY - WWTE	119.88
EFT36994	17/03/2017	ROBERT CHILCOTT	STAFF RE-IMBURSEMENT	85.00
EFT36995	17/03/2017	SIMON TRANSPORT PTY LTD	REFUND OF OVERPAYMENT	168.30
EFT36996	17/03/2017	SYNERGY	ELECTRICITY USAGES	1,032.34
EFT36997	17/03/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	1,185.94
EFT36998	20/03/2017	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	129,651.00



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017**

Cheque / EFT No	Date	Payee	Description	Amount
EFT36999	21/03/2017	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES - COPPIN ROAD	49.50
EFT37000	24/03/2017	BP AUSTRALIA PTY LTD	TRANSFER STATION PLANT PARTS CLEANING PRODUCTS	479.80
EFT37001	24/03/2017	CITY OF BAYSWATER	2016 AVON DESCENT - GRANT DISTRIBUTION	42,049.70
EFT37002	24/03/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,763.75
EFT37003	24/03/2017	DEPARTMENT OF ENVIRONMENT REGULATION (DER)	ANNUAL LICENCE FEE - RED HILL FACILITY	23,209.97
EFT37004	24/03/2017	MEDIA ON MARS	SIGN ARTWORK - RED HILL EDUCATION CENTRE	1,485.00
EFT37005	24/03/2017	TALIS CONSULTANTS	CONSULTING FEES - RRF	41,560.75
EFT37006	24/03/2017	WESTERN POWER	FEES RELATING TO HV CONNECTION FOR WWtE	3,850.00
EFT37007	28/03/2017	PAYG PAYMENTS	TAXATION PAYMENT	69,778.00
EFT37008	30/03/2017	AUSTRALIA POST - ASCOT PLACE	POSTAL SERVICES	2,249.00
EFT37009	30/03/2017	AUSTRALIA POST - RED HILL	POSTAL SERVICES	554.98
EFT37010	30/03/2017	IONATA DIGITAL	CONSULTING FEES - HEALTHY WILDLIFE WEBSITE	13,832.50
EFT37011	30/03/2017	MARKETFORCE	ADVERTISING COST - COMMUNITY LIAISON MEETINGS & STAFF RECRUITMENT	3,349.75
220248	08/03/2017	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	677.55
220249	08/03/2017	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	46.95
220250	08/03/2017	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	25.60
220251	08/03/2017	EMRC PETTY CASH - REDHILL	PETTY CASH RECOUP	7.95
220252	14/03/2017	WBC - CORPORATE MASTERCARD - DAVID AMEDURI	CREDIT CARD TOP UP	20,000.00
220253	14/03/2017	WBC - CORPORATE MASTERCARD - PETER SCHNEIDER	CREDIT CARD TOP UP	10,000.00
220254	14/03/2017	WBC - CORPORATE MASTERCARD - STEPHEN FITZPATRICK	CREDIT CARD TOP UP	10,000.00
220255	14/03/2017	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	1,355.95
220256	14/03/2017	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	6,854.25
PAY 2017-18	07/03/2017	PAYROLL FE 7/3/2017	PAYROLL	195,705.35
PAY 2017-19	21/03/2017	PAYROLL FE 21/3/2017	PAYROLL	204,856.86
1*MAR17	01/03/2017	BANK CHARGES 1711 - 1715	BANK FEES & CHARGES	1,777.22
DD16105.1	07/03/2017	WALGS PLAN	SUPERANNUATION	34,609.71
DD16105.2	07/03/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	104.98
DD16105.3	07/03/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD16105.4	07/03/2017	AUSTRALIAN SUPER	SUPERANNUATION	721.87
DD16105.5	07/03/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD16105.6	07/03/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	171.90
DD16105.7	07/03/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	577.94
DD16105.8	07/03/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	532.36
DD16105.9	07/03/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	463.84
DD16105.10	07/03/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	213.36
DD16105.11	07/03/2017	FIRST STATE SUPER	SUPERANNUATION	245.48
DD16105.12	07/03/2017	BT BUSINESS SUPER	SUPERANNUATION	496.11
DD16105.13	07/03/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	203.13
DD16105.14	07/03/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.76
DD16105.15	07/03/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41


**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017**

Cheque / EFT No	Date	Payee	Description	Amount
DD16105.16	07/03/2017	LEGALSUPER	SUPERANNUATION	308.68
DD16105.17	07/03/2017	ONEPATH MASTERFUND	SUPERANNUATION	57.23
DD16105.18	07/03/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD16105.19	07/03/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD16105.20	07/03/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
DD16106.1	21/03/2017	WALGS PLAN	SUPERANNUATION	33,981.22
DD16106.2	21/03/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	88.02
DD16106.3	21/03/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD16106.4	21/03/2017	AUSTRALIAN SUPER	SUPERANNUATION	1,036.61
DD16106.5	21/03/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.13
DD16106.6	21/03/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	171.90
DD16106.7	21/03/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	500.64
DD16106.8	21/03/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	533.57
DD16106.9	21/03/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	500.79
DD16106.10	21/03/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	213.87
DD16106.11	21/03/2017	FIRST STATE SUPER	SUPERANNUATION	249.55
DD16106.12	21/03/2017	BT BUSINESS SUPER	SUPERANNUATION	423.36
DD16106.13	21/03/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	196.45
DD16106.14	21/03/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD16106.15	21/03/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD16106.16	21/03/2017	LEGALSUPER	SUPERANNUATION	314.71
DD16106.17	21/03/2017	ONEPATH MASTERFUND	SUPERANNUATION	95.38
DD16106.18	21/03/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD16106.19	21/03/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD16106.20	21/03/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
1169	20/03/2017	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	2,500,000.00
1170	14/03/2017	WBC - CORPORATE MASTERCARD - D CANHAM	CREDIT CARD PURCHASES	222.32
1171	14/03/2017	WBC - CORPORATE MASTERCARD - DAVID AMEDURI	CREDIT CARD PURCHASES	4,714.21
1172	14/03/2017	WBC - CORPORATE MASTERCARD - PETER SCHNEIDER	CREDIT CARD PURCHASES	5.20
1173	14/03/2017	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	248.73
1174	14/03/2017	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	87.90
1175	14/03/2017	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	199.65
1176	14/03/2017	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	294.85
1177	21/03/2017	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	8.25
1178	28/03/2017	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	1,000,000.00
SUB TOTAL				5,688,735.24
LESS CANCELLED EFTs & CHEQUES				Nil
TOTAL				5,688,735.24

REPORT
Bank Code
Bank



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2017

Cheque / EFT No	Date	Payee	Description	Amount
			EMRC - Municipal Fund	5,688,735.24
				5,688,735.24
				<u>5,688,735.24</u>



14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2017

REFERENCE: D2017/04696

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 28 February 2017.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 28 February 2017 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 28 February 2017.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2016/2017 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2017 and is reflected in this report.

REPORT

Outlined below is commentary pertaining to variances on the financial statements for the period ended 28 February 2017. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 28 February 2017 is a favourable variance of \$877,604 (35.81%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$3,193,726 (13.46%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$4,141,667 (11.54%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$17,249,719 is \$3,406,598 (16.49%) below the budget of \$20,656,317. This is due to the lower than budget tonnages received from commercial operators as at 28 February 2017. The full year forecast for User Charges of \$26,858,023 is expected to be below the annual budget by \$4,101,687 (13.25%).
2. The full year forecast for Operating Grants is below the annual budget by \$74,552 (11.46%). This is due to various reduced or unsuccessful grants received in the Environmental Services, Regional Development and Waste Services business units. The associated expenditure relating to these projects will not be incurred.
3. Year to date Interest Municipal Cash Investments of \$388,093 is \$248,093 (177.21%) above the budget of \$140,000. This is attributable to the higher level of funds available as at 30 June 2016 compared to budget together with a higher average interest rate received (2.95%) compared to the budgeted rate (2.53%). The full year forecast for Interest on Municipal Funds is expected to be above the annual budget by \$314,500 (149.76%).
4. The full year forecast for Reimbursements is \$120,454 (17.18%) above the budget of \$701,202. This is primarily attributable to the higher than budgeted reimbursement income associated with the Coppin and Mathieson Road Transfer Stations. This is due to a reduction in income from the sales of products together with an increase in labour costs associated with weekend penalties and coverage for staff leave.
5. The full year forecast for Other Income of \$1,991,750 is \$389,702 (16.36%) below the budget of \$2,381,452. Major factors attributable to this variance include the sale of Greenwaste products which has been forecast to be \$82,000 compared to a budget of \$239,522 due to the timing of State Government major projects and the sale of Woodwaste products which has been forecast to be \$800,000 compared to a budget of \$984,565.

There were no further significant Operating Income variances as at 28 February 2017.

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$4,071,330 (19.14%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,539,959 (13.48%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$4,970,929 is \$626,087 (11.19%) lower than the budget of \$5,597,016. This variance is attributable to the timing of filling vacant positions and budgeted positions that will not be filled by year end. The full year forecast for Salary Expenses is below the annual budget by \$985,526 (10.95%).



Item 14.2 continued

2. Year to date Contract Expenses of \$2,066,234 is \$1,988,247 (49.04%) below the budget of \$4,054,481. The variance is attributable to the timing of various projects from different business units that have either been deferred or carried forward. Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - \$500,000;
- Crush and Screen Lateritic Caprock - \$251,601;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$232,181;
- Monitor Environmental Impacts - \$185,559;
- Manage Greenwaste Mulching - Red Hill Landfill Facility - \$74,461; and
- Operate and Maintain Plant - Waste Management Facilities - \$65,161.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$395,746), Environmental Services (\$199,296) and Regional Development (\$90,548).

The full year forecast for Contract Expenses is below the annual budget by \$810,492 (13.17%). Major variances from the Waste Services directorate include:

- Crush and Screen Lateritic Caprock - \$320,000;
- Manage Greenwaste Mulching - Red Hill Landfill Facility - \$66,557; and
- Operate and Maintain Plant - Waste Management Facilities - \$45,500.

Other projects where the full year expenditures are forecast to be lower than budget for various directorates/business units include: Corporate Services (\$386,092), Environmental Services (\$111,793) and Regional Development (\$31,592). This is partially off-set by an increase of \$149,000 in the forecast expenditure relating to Operate and Maintain Class III Leachate Ponds at the Red Hill Landfill Facility.

3. The full year forecast for Depreciation Expenses is \$3,352,322 (55.75%) below the budget of \$6,013,588. This is attributable to no amortisation being required on the Class III cell (full year forecast of \$0 compared to a budget of \$2,644,593) as a result of filling above ground level in the Farm Stage 1 & 2 landfill cells i.e. this was fully amortised as at 30 June 2016. Additionally the lower level of capital expenditure (full year forecast of \$12,128,880 compared to a budget of \$33,620,638) and changes to the asset life of EMRC's plant and equipment class of assets in accordance with accounting standards following valuations undertaken in June 2016 have contributed to the lower expenditure.
4. Year to date Miscellaneous Expenses of \$7,415,669 is \$1,299,742 (14.91%) below the year to date budget provision of \$8,715,411. The variance is attributable predominantly to the lower level of commercial tonnages received to date resulting in a lower Landfill Levy payable (\$6,976,970 compared to a year to date budget of \$7,879,544). The full year forecast for Miscellaneous Expenses is \$1,498,033 (11.42%) below the budget of \$13,121,385.
5. Year to date Costs Allocated of \$334,065 is \$66,724 (16.65%) below the budget of \$400,789. The full year forecast for Cost Allocations is \$2,150,989 (72.54%) below the budget of \$2,965,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).



Item 14.2 continued

Operating Expenditure variances not previously reported to Council:

6. Year to date Material Expenses of \$493,526 is \$75,868 (13.32%) below the year to date budget provision of \$569,394. The variance is attributable to the timing of various projects from different business units. Major variances include a lower than budget expenditure for Catering/Food/Beverage expenses (\$39,697), Minor Equipment purchases not capitalised (\$34,677) and Printing expenses (\$35,969). This is off-set by Materials Expenses - General exceeding the year to date budget by \$57,329.

It has been forecast that Material Expenses expenditure will meet the budget provision as at year end.

There were no further significant Operating Expenditure variances as at 28 February 2017.

<u>*Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$66,349 (1.78%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,844,031 (39.03%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$54,083 is \$305,917 (84.98%) below the year to date budget of \$360,000. The variance is due to the timing of the various Resource Recovery projects, namely the C&I and Woodwaste to Energy facilities. This has been offset by a reduction in expenditure relating to these projects. The full year forecast for User Charges (Other Revenues) is below the annual budget by \$1,154,167 (57.71%).
2. Year to date Interest on Restricted Cash Investments of \$1,256,518 is \$328,726 (35.43%) above the budget of \$927,792. This is attributable to the higher level of funds available during this period compared to budget together with a higher average interest rate received (2.95%) compared to the budgeted rate (2.53%). The full year forecast for Interest on Restricted Cash Investments is \$774,323 (55.64%) above the budget of \$1,391,758.
3. Year to date Reimbursement Income of \$210,195 is above the annual budget of \$50 and is attributable to the reimbursement of shared expenditure associated with the Resource Recovery Facility tender from Mindarie Regional Council. The full year forecast for Reimbursements (Other Revenues) is \$301,600 above the budget of \$50.
4. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$305,887 (108.97%) above the budget of \$280,707. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over.
5. Year to date Other Revenues of \$11,030 is \$122,214 (91.72%) below the budget of \$133,244. The variance is due to the timing of the various Resource Recovery projects. The full year forecast for Other Revenues is below the annual budget by \$1,347,427 (76.71%).
6. Year to date Salary Expenses (Other Expenses) of \$183,827 is \$29,060 (13.65%) below the budget of \$212,887. The full year forecast for Salary Expenses (Other Expenses) is \$436,503 (49.62%) below the budget of \$879,747. The variance is attributable to budgeted positions forecast not to be filled by year end due to the timing of Resource Recovery Park projects.
7. The full year forecast for Contract Expenses (Other Expenses) is \$488,430 (43.79%) below the budget of \$1,115,345. The variance is due to the timing of the Resource Recovery projects and the associated consultancy expenditure, namely the C&I and Woodwaste to Energy facilities. This is offset by the reduction in the corresponding income.



Item 14.2 continued

8. The full year forecast for Material Expenses (Other Expenses) is \$25,116 (59.52%) below the budget of \$42,199. The variance is due to the timing of the various Resource Recovery projects.
9. The full year forecast for Utility Expenses (Other Expenses) is \$50,836 (82.08%) below the budget of \$61,936. The variance is due to the timing of the various Resource Recovery projects.
10. The full year forecast for Fuel Expenses (Other Expenses) is \$138,002 (99.28%) below the budget of \$139,002. The variance is due to the timing of the various Resource Recovery projects.
11. Year to date Depreciation Expenses (Other Expenses) is \$79,923 (52.82%) below the budget of \$151,310. The full year forecast for Depreciation Expenses (Other Expenses) is \$154,551 (45.94%) below the budget of \$336,415. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. Year to date Miscellaneous Expenses of \$10,432 is \$59,849 (85.16%) below the budget of \$70,281. The variance is due to the timing of the various Resource Recovery projects and the associated expenditures. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$94,653 (48.62%) below the budget of \$194,697.
13. Carrying Amount of Assets Disposed Of totalling \$318,568 is \$95,257 (42.66%) above the year to date budget of \$223,311. The full year forecast for Carrying Amount of Assets Disposed Of is \$399,528 (154.19%) above the budget of \$259,118. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over as well as the removal and subsequent write-off of sheds at the Hazelmere site to allow for the construction of the C & I building.
14. Year to date Costs Allocated of \$260,485 is \$99,032 (27.55%) below the budget of \$359,517. The full year forecast for Cost Allocations is \$2,186,529 (75.03%) below the budget of \$2,914,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This provision is predominantly offset against Costs Allocated in the general Operating Expenditure section.

There were no further significant Other Revenues and Expenses variances as at 28 February 2017.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$5,105,836.
	<i>End of Year Forecast</i>	A favourable variance of \$21,491,758.

Capital Expenditure variances:

A favourable variance of \$5,105,836 existed as at 28 February 2017 when compared to the year to date budget of \$9,312,495. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 28 February 2017 includes:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,380,627;
- Purchase RRP C & I Building - Plant & Equipment - \$960,481;
- Construct and commission RRP - C & I Building - \$482,494;
- Construct and commission RRP - Site Infrastructure - \$447,413;
- Purchase / Replace Plant - Hazelmere - \$254,875;
- Purchase Plant for Leachate project - Red Hill Landfill Facility - \$105,156;



Item 14.2 continued

Capital Expenditure (continued)

- Purchase Vehicles - Ascot Place and Red Hill Landfill Facility - \$94,343;
- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$71,796;
- Purchase Minor Plant for Leachate project - Red Hill Landfill Facility - \$67,265;
- Purchase IT & Communications Equipment - \$60,776;
- Construct Hardstand & Road - Hazelmere - \$60,294; and
- Wash-down bay upgrade - Red Hill Landfill Facility - \$51,286.

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2017 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$21,491,758 (63.92%) below the budget of \$33,620,638.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$5,344,252;
- Leachate Project - Red Hill Landfill Facility (net of Leachate Plant Purchases) - \$2,657,724;
- Purchase Resource Recovery Park C&I Building Plant & Equipment - \$2,033,104;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,000,000;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,611,222;
- Construct and Commission Resource Recovery Park C&I Building - \$1,537,500;
- Purchase Resource Recovery Park Wood Waste to Energy Plant & Equipment - \$1,441,633;
- Purchase / Replace Plant - Hazelmere - \$1,050,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Construct Storage Bunkers for Wood Fines (QA Process) - Hazelmere - \$500,000;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$425,000;
- Purchase Plant & Equipment - Resource Recovery Park Transfer Station - \$300,000;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park Weighbridges (x2) - \$225,000;
- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$200,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$171,000;
- Construct and Commission Resource Recovery Park - Site/Administration Office - \$165,000;
- Purchase Information Technology & Communications Equipment - \$150,000; and
- Refurbish Waste Transfer Station Building - Red Hill Landfill Facility - \$140,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Drainage Diversion and Earthworks - Red Hill Landfill Facility - \$448,858; and
- Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility - \$424,196.



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 28 February 2017 is \$170,731,780. This is an increase of \$7,115,803 from the 30 June 2016 equity of \$163,615,977 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2017 will be above the original budget of \$170,556,311 by \$2,242,323.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 28 February 2017 is \$25,469,807 and Restricted Cash amount to \$64,082,857.

The net movement for the month is an increase of \$1,124,713.

It has been forecast that Total Cash and Investments as at 30 June 2017 will be above the original budget of \$67,312,237 by \$20,608,139.

Investment Report (refer Attachment 5)

Term deposits valued at \$2,500,000 matured during February 2017. These were invested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2017/05246)
2. Capital Expenditure Statement (Ref: D2017/05247)
3. Statement of Financial Position (Ref: D2017/05248)
4. Statement of Cash and Investments (Ref: D2017/05249)
5. Investment Report (Ref: D2017/05250)

VOTING REQUIREMENT

Simple Majority



Item 14.2 continued

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 28 February 2017.

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR MCDONNELL

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2017.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

FEBRUARY 2017

Year to Date

Full Year

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$17,249,719	\$20,656,317	(\$3,406,598)	(U)	\$26,858,023	\$30,959,710	(\$4,101,687)	(U)
\$302,164	\$308,580	(\$6,416)	(U)	\$457,678	\$460,602	(\$2,924)	(U)
\$508,323	\$489,956	\$18,367	(F)	\$521,568	\$529,323	(\$7,755)	(U)
\$367,995	\$384,060	(\$16,065)	(U)	\$576,110	\$650,662	(\$74,552)	(U)
\$388,093	\$140,000	\$248,093	(F)	\$524,500	\$210,000	\$314,500	(F)
\$489,465	\$493,924	(\$4,459)	(U)	\$821,656	\$701,202	\$120,454	(F)
\$1,222,944	\$1,249,592	(\$26,648)	(U)	\$1,991,750	\$2,381,452	(\$389,702)	(U)
\$20,528,703	\$23,722,429	(\$3,193,726)	(U)	\$31,751,284	\$35,892,951	(\$4,141,667)	(U)
Operating Expenditure							
\$4,970,929	\$5,597,016	\$626,087	(F)	\$8,012,360	\$8,997,886	\$985,526	(F)
\$2,066,234	\$4,054,481	\$1,988,247	(F)	\$5,343,868	\$6,154,360	\$810,492	(F)
\$493,526	\$569,394	\$75,868	(F)	\$933,738	\$921,693	(\$12,045)	(U)
\$207,009	\$205,676	(\$1,333)	(U)	\$321,178	\$299,728	(\$21,450)	(U)
\$388,795	\$422,752	\$33,957	(F)	\$589,313	\$634,241	\$44,928	(F)
\$188,109	\$188,012	(\$97)	(U)	\$265,460	\$280,005	\$14,545	(F)
\$1,669,260	\$1,773,462	\$104,202	(F)	\$2,661,266	\$6,013,588	\$3,352,322	(F)
\$7,415,669	\$8,715,411	\$1,299,742	(F)	\$11,623,352	\$13,121,385	\$1,498,033	(F)
\$135,243	\$146,624	\$11,381	(F)	\$201,367	\$219,964	\$18,597	(F)
(\$334,065)	(\$400,789)	(\$66,724)	(U)	(\$814,217)	(\$2,965,206)	(\$2,150,989)	(U)
\$17,200,709	\$21,272,039	\$4,071,330	(F)	\$29,137,685	\$33,677,644	\$4,539,959	(F)
\$3,327,994	\$2,450,390	\$877,604	(F)	\$2,613,599	\$2,215,307	\$398,292	(F)
Surplus	Surplus			Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$6,976,970 as at 28 February 2017.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

FEBRUARY 2017

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$54,083	\$360,000	(\$305,917)	(U)	User Charges	\$845,833	\$2,000,000	(\$1,154,167)	(U)
\$3,293,276	\$3,513,882	(\$220,607)	(U)	Secondary Waste Charge	\$5,037,260	\$5,248,490	(\$211,230)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,256,518	\$927,792	\$328,726	(F)	Interest Restricted Cash Investments	\$2,166,081	\$1,391,758	\$774,323	(F)
\$210,195	\$50	\$210,145	(F)	Reimbursements	\$301,650	\$50	\$301,600	(F)
\$211,600	\$222,035	(\$10,435)	(U)	Proceeds from Sale of Assets	\$586,594	\$280,707	\$305,887	(F)
\$11,030	\$133,244	(\$122,214)	(U)	Other	\$409,145	\$1,756,572	(\$1,347,427)	(U)
\$5,036,701	\$5,157,003	\$120,302	(U)	Total Other Revenues	\$9,346,564	\$10,677,577	(\$1,331,013)	(U)

Other Expenses

\$183,827	\$212,887	\$29,060	(F)	Salary Expenses	\$443,244	\$879,747	\$436,503	(F)
\$380,857	\$396,282	\$15,425	(F)	Contract Expenses	\$626,915	\$1,115,345	\$488,430	(F)
\$12,965	\$12,729	(\$236)	(U)	Material Expenses	\$17,083	\$42,199	\$25,116	(F)
\$2,345	\$3,414	\$1,069	(F)	Utility Expenses	\$11,100	\$61,936	\$50,836	(F)
\$198	\$150	(\$48)	(U)	Fuel Expenses	\$1,000	\$139,002	\$138,002	(F)
\$7,827	\$5,662	(\$2,165)	(U)	Insurance Expenses	\$9,933	\$9,885	(\$48)	(U)
\$71,387	\$151,310	\$79,923	(F)	Depreciation Expenses	\$181,864	\$336,415	\$154,551	(F)
\$10,432	\$70,281	\$59,849	(F)	Miscellaneous Expenses	\$100,044	\$194,697	\$94,653	(F)
\$318,568	\$223,311	(\$95,257)	(U)	Carrying Amount of Assets Disposed Of	\$658,646	\$259,118	(\$399,528)	(U)
\$260,485	\$359,517	\$99,032	(F)	Costs Allocated	\$727,677	\$2,914,206	\$2,186,529	(F)
\$1,248,892	\$1,435,543	\$186,651	(F)	Total Other Expenses	\$2,777,506	\$5,952,550	\$3,175,044	(F)

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Revaluation of Assets

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)

\$3,787,809	\$3,721,460	\$66,349	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,569,058	\$4,725,027	\$1,844,031	(F)
Surplus	Surplus				Surplus	Surplus		

\$7,115,803	\$6,171,850	\$943,953	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$9,182,657	\$6,940,334	\$2,242,323	(F)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$28,254	\$95,000	\$66,746	(F)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$222,884	\$226,473	\$3,589 (F)
\$0	\$27,500	\$27,500	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$55,000	\$55,000	\$0 (F)
\$60,776	\$226,500	\$165,724	(F)	\$13,873	Purchase Information Technology & Communication Equipment (24550/00)	\$357,550	\$507,550	\$150,000 (F)
\$0	\$0	\$0	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000 (F)
\$0	\$128,500	\$128,500	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$257,000	\$257,000 (F)
\$0	\$0	\$0	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,650	\$3,650	\$0 (F)
\$89,030	\$477,500	\$388,470	(F)	\$13,873		\$639,084	\$1,079,673	\$440,589 (F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Environmental Services									
\$3,169	\$0	(\$3,169)	(U)	\$0	Purchase Other Equipment - Environmental Services (24590/05)	\$0	\$0	\$0	(F)
\$3,169	\$0	(\$3,169)	(U)	\$0		\$0	\$0	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Resource Recovery									
\$447,413	\$770,000	\$322,587	(F)	\$1,570	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$560,000	\$2,560,000	\$2,000,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Resource Recovery Park - Reuse Store Infrastructure (Car Park) (24399/07)	\$0	\$250,000	\$250,000	(F)
\$31,654	\$530,000	\$498,346	(F)	\$806,339	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)	\$1,200,000	\$1,400,000	\$200,000	(F)
\$0	\$952,000	\$952,000	(F)	\$0	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$1,302,000	\$2,743,633	\$1,441,633	(F)
\$960,481	\$1,054,000	\$93,519	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$960,481	\$2,993,585	\$2,033,104	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Resource Recovery Park Transfer Station - Plant & Equipment (24410/05)	\$0	\$300,000	\$300,000	(F)
\$0	\$1,500	\$1,500	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$2,000	\$2,000	\$0	(F)
\$1,925,774	\$3,990,500	\$2,064,726	(F)	\$813,138		\$4,601,982	\$13,574,218	\$8,972,236	(F)

Waste Management

\$0	\$25,000	\$25,000 (F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$25,000	\$25,000	\$0 (F)
\$0	\$63,000	\$63,000 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$0	\$63,000	\$63,000 (F)
\$71,796	\$24,000	(\$47,796) (U)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$625,000	\$5,969,252	\$5,344,252 (F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management							
\$36,795	\$0	(\$36,795) (U)	\$0	Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/16)	\$744	\$0	(\$744) (U)
\$0	\$709,000	\$709,000 (F)	\$19,727	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$58,778	\$1,670,000	\$1,611,222 (F)
\$5,517	\$300,000	\$294,483 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$100,000	\$600,000	\$500,000 (F)
\$6,708	\$385,000	\$378,292 (F)	\$12,797	Leachate Project - Red Hill Landfill Facility (24320/02)	\$514,948	\$3,385,000	\$2,870,052 (F)
\$0	\$0	\$0 (F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$0	\$500,000	\$500,000 (F)
(\$16,250)	\$175,804	\$192,054 (F)	\$125,601	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$600,000	\$175,804	(\$424,196) (U)
\$43,799	\$180,000	\$136,201 (F)	\$0	Construct Roads / Carports - Red Hill Landfill Facility (24370/00)	\$100,000	\$271,000	\$171,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$50,000	\$475,000	\$425,000 (F)
\$22,770	\$0	(\$22,770) (U)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$448,858	\$0	(\$448,858) (U)
\$4,600	\$0	(\$4,600) (U)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$4,600	\$0	(\$4,600) (U)
\$0	\$0	\$0 (F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$90,000	\$0	(\$90,000) (U)
\$60,294	\$98,000	\$37,706 (F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$60,000	\$114,000	\$54,000 (F)
\$0	\$60,000	\$60,000 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$40,000	\$60,000	\$20,000 (F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$51,286	\$0	(\$51,286)	(U)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$50,292	\$0	(\$50,292)	(U)
\$0	\$30,000	\$30,000	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$40,000	\$40,000	(F)	\$5,400	Workshop No 2 Washdown Bay - Red Hill Landfill Facility (24399/13)	\$40,000	\$40,000	\$0	(F)
\$1,380,627	\$1,960,000	\$579,373	(F)	\$23,850	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,635,000	\$2,635,000	\$0	(F)
\$254,875	\$398,000	\$143,125	(F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$780,000	\$1,830,000	\$1,050,000	(F)
\$105,156	\$0	(\$105,156)	(U)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$150,000	\$0	(\$150,000)	(U)
\$7,171	\$110,000	\$102,829	(F)	\$22,904	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$150,000	\$150,000	\$0	(F)
\$0	\$10,000	\$10,000	(F)	\$4,258	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$10,000	\$10,000	\$0	(F)
\$67,265	\$0	(\$67,265)	(U)	\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$62,328	\$0	(\$62,328)	(U)
\$66,089	\$70,141	\$4,052	(F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$104,223	\$70,141	(\$34,082)	(U)
\$0	\$550	\$550	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$0	\$550	\$550	(F)
\$0	\$3,000	\$3,000	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$4,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$0	\$10,000	\$10,000	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$0	\$10,000	\$10,000 (F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$0	\$30,000	\$30,000	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$37,500	\$37,500	\$0 (F)
\$0	\$20,000	\$20,000	(F)	\$10,870	Purchase / Replace Security System - Hazelmere (24530/10)	\$0	\$60,000	\$60,000 (F)
\$5,889	\$39,000	\$33,111	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$69,000	\$69,000	\$0 (F)
\$6,053	\$4,000	(\$2,053)	(U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$6,000	\$6,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$2,000	\$2,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$0	\$500	\$500 (F)
\$2,702	\$1,000	(\$1,702)	(U)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$3,000	\$3,000	\$0 (F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$2,000	\$2,000 (F)
\$5,543	\$3,000	(\$2,543)	(U)	\$318	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$5,543	\$3,000	(\$2,543) (U)
\$0	\$4,000	\$4,000	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$5,000	\$5,000 (F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year					
Actual	Budget	Variance	Forecast		Budget	Variance				
Waste Management										
\$0	\$70,000	\$70,000	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$140,000	\$140,000	(F)	
\$0	\$0	\$0	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$10,000	\$10,000	\$0	(F)	
\$0	\$20,000	\$20,000	(F)	\$3,966	Refurbish Plant - Hazelmere (25410/01)	\$20,000	\$40,000	\$20,000	(F)	
\$2,188,685	\$4,844,495	\$2,655,810	(F)	\$229,690		\$6,887,814	\$18,966,747	\$12,078,933	(F)	
\$4,206,659	\$9,312,495	\$5,105,836	(F)	\$1,056,702	TOTAL CAPITAL EXPENDITURE	\$12,128,880	\$33,620,638	\$21,491,758	(F)	



STATEMENT OF FINANCIAL POSITION

FEBRUARY 2017

Actual June 2016	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$4,020,828	\$3,314,223	Cash and Cash Equivalents	\$3,608,971	\$3,000,831	\$608,140	(F)
\$83,114,647	\$86,238,441	Investments	\$84,311,405	\$64,311,405	\$20,000,000	(F)
\$3,267,011	\$2,481,167	Trade and Other Receivables	\$3,267,011	\$3,267,011	\$0	(F)
\$27,842	\$33,040	Inventories	\$27,842	\$27,842	\$0	(F)
\$85,059	\$267,500	Other Assets	\$85,059	\$85,059	\$0	(F)
\$90,515,387	\$92,334,371	Total Current Assets	\$91,300,288	\$70,692,148	\$20,608,140	(F)
Current Liabilities						
\$5,889,919	\$2,593,299	Trade and Other Payables	\$5,889,919	\$5,889,919	\$0	(F)
\$1,371,378	\$1,371,378	Provisions	\$1,399,359	\$1,399,359	\$0	(F)
\$7,261,297	\$3,964,677	Total Current Liabilities	\$7,289,278	\$7,289,278	\$0	(F)
\$83,254,090	\$88,369,694	Net Current Assets	\$84,011,010	\$63,402,870	\$20,608,140	(F)
Non Current Assets						
\$48,504,912	\$48,504,912	Land	\$48,504,913	\$48,504,913	\$0	(F)
\$5,477,919	\$7,029,857	Buildings	\$6,120,396	\$8,891,488	(\$2,771,092)	(U)
\$14,328,901	\$14,572,931	Structures	\$18,082,640	\$29,364,583	(\$11,281,943)	(U)
\$10,776,173	\$12,901,986	Plant	\$14,864,071	\$18,965,593	(\$4,101,522)	(U)
\$658,760	\$652,351	Equipment	\$1,259,175	\$999,639	\$259,536	(F)
\$161,845	\$161,626	Furniture and Fittings	\$196,177	\$193,812	\$2,365	(F)
\$7,860,423	\$6,080,712	Work in Progress	\$7,368,665	\$7,860,423	(\$491,758)	(U)
\$87,768,933	\$89,904,375	Total Non Current Assets	\$96,396,037	\$114,780,451	(\$18,384,414)	(U)
Non Current Liabilities						
\$7,407,046	\$7,542,289	Provisions	\$7,608,413	\$7,627,010	\$18,597	(F)
\$7,407,046	\$7,542,289	Total Non Current Liabilities	\$7,608,413	\$7,627,010	\$18,597	(F)
\$163,615,977	\$170,731,780	Net Assets	\$172,798,634	\$170,556,311	\$2,242,323	(F)
Equity						
\$60,214,225	\$60,214,225	Accumulated Surplus/Deficit	\$60,214,225	\$60,214,225	\$0	(F)
\$62,674,377	\$62,674,377	Cash Backed Reserves	\$62,674,377	\$62,674,377	\$0	(F)
\$40,727,375	\$40,727,375	Asset Revaluation Reserve	\$40,727,375	\$40,727,375	\$0	(F)
\$0	\$7,115,803	Net change in assets from operations	\$9,182,657	\$6,940,334	\$2,242,323	(F)
\$163,615,977	\$170,731,780	Total Equity	\$172,798,634	\$170,556,311	\$2,242,323	(F)



CASH AND INVESTMENTS

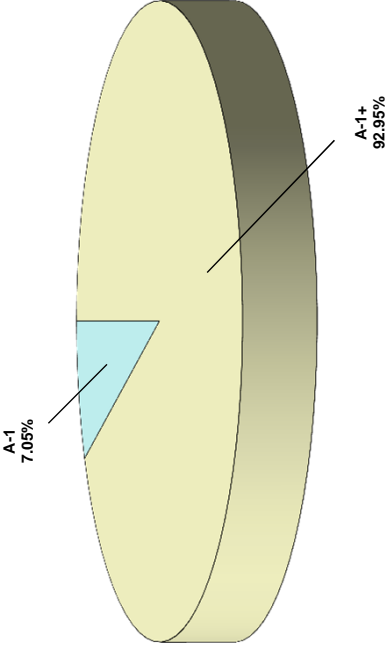
FEBRUARY 2017

Actual June 2016	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
4,017,378	3,310,773	Cash at Bank - Municipal Fund 01001/00	3,605,521	2,997,382	608,139	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
20,288,309	22,155,584	Investments - Municipal Fund 02021/00	35,370,377	15,370,377	20,000,000	(F)
24,309,136	25,469,807	Total Municipal Cash	38,979,347	18,371,208	20,608,139	(F)
Restricted Cash and Investments						
510,804	520,346	Restricted Investments - Plant and Equipment 02022/01	293,631	293,631	0	(F)
2,132,389	2,172,224	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,324,756	2,324,756	0	(F)
6,063,056	6,176,321	Restricted Investments - Future Development 02022/03	47,737	47,737	0	(F)
788,213	802,938	Restricted Investments - Environmental Monitoring Red Hill 02022/04	893,298	893,298	0	(F)
40,514	41,271	Restricted Investments - Environmental Insurance Red Hill 02022/05	1,047	1,047	0	(F)
13,973	14,234	Restricted Investments - Risk Management 02022/06	14,332	14,332	0	(F)
544,803	554,981	Restricted Investments - Class IV Cells Red Hill 02022/07	87,660	87,660	0	(F)
359,102	365,810	Restricted Investments - Regional Development 02022/08	598,753	598,753	0	(F)
46,773,843	47,647,638	Restricted Investments - Secondary Waste Processing 02022/09	37,546,295	37,546,295	0	(F)
4,554,958	4,640,050	Restricted Investments - Class III Cells 02022/10	6,044,704	6,044,704	0	(F)
70,552	71,870	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	72,363	72,363	0	(F)
151,961	237,643	Restricted Investments - Accrued Interest 02022/19	151,961	151,961	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
822,170	837,529	Restricted Investments - Long Service Leave 02022/90	864,491	864,491	0	(F)
62,826,339	64,082,857	Total Restricted Cash	48,941,029	48,941,029	0	(F)
87,135,475	89,552,664	TOTAL CASH AND INVESTMENTS	87,920,376	67,312,237	20,608,139	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

February 2017

I. Overall Portfolio Limits					II. Single Entity Exposure		
S&P Long Term Rating	S&P Short Term Rating		% Portfolio	Investment Maximum %			% Portfolio
AAA	A-1+		92.95%	100%	AMP		5.87%
AA	A-1		7.05%	100%	ANZ Banking Group		33.48%
					NAB		15.42%
					Suncorp		1.17%
					Westpac / St. George Bank		44.06%
			100.00%				100.00%
Investment by S&P Rating					III. Term to Maturity Framework		
					Investment Policy Guidelines		
					% Portfolio	% Min	% Max
					100.00%	40%	100%
					0.00%	0%	0%
					% Portfolio		
					100.00%		
					0.00%		
					100.00%		
					Maturity Profile		
					Less Than 1 Year		
					Greater Than 1 Year		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 APPOINTMENT OF COUNCILLOR TO PERFORM FUNCTIONS OF THE CHAIRMAN

REFERENCE: D2017/01100

PURPOSE OF REPORT

The purpose of this report is for Council to nominate and appoint a councillor to perform the functions of the Chairman during the period where both the Chairman and Deputy Chairman are unavailable during April/May 2017.

KEY ISSUES AND RECOMMENDATION(S)

- The Chairman and Deputy Chairman are both on leave of absence during April/May 2017.
- In accordance with s.5.35 of the *Local Government Act 1995*, where the Chairman or Deputy Chairman are not available to perform their functions, then the Council may appoint a Councillor to perform that role during that time.

Recommendation(s)

That Council appoints Cr _____ to perform the functions of the Chairman as the case requires during the periods where both the Chairman and Deputy Chairman are unavailable, being 21 April 2017 to 17 May 2017.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

As per s.2.8 of the Act, the Chairman is entrusted with the role and responsibilities of the position. During his absence, the Deputy Chairman performs the duties of the Chairman as per s.5.34 of the Act.

At the 16 February 2017 meeting, Council approved the Chairman, Cr Färdig's application for leave of absence for the period 21 April 2017 to 17 May 2017 inclusive. At the 23 March 2017 meeting, Council approved the Deputy Chairman, Cr Kenyon's application for leave of absence for the period 23 March 2017 to 31 May 2017 inclusive.

REPORT

As a result of the approved applications for leave of absence for the Chairman and the Deputy Chairman, there is a period in which both Chairman and Deputy Chairman will be unavailable.

Per s.5.35 of the Act, where the Chairman or Deputy Chairman are not available to perform the functions of the Chairman for a time known to Council, then the Council may appoint a Councillor to perform the functions of the chairman during that time, as the case requires.

It is thus good practice and good governance that Council considers appointing a Councillor during the period where both the Chairman and Deputy Chairman are unavailable being 21 April 2017 to 17 May 2017.

It is anticipated that the Councillor appointed during this time will accompany officers to member Councils to present on the findings of the Resource Recovery Facility tender. Meetings scheduled thus far during this period are Tuesday 9 May 2017 and Wednesday 17 May 2017.



Item 14.3 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC


FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council appoints Cr _____ to perform the functions of the Chairman as the case requires during the periods where both the Chairman and Deputy Chairman are unavailable, being 21 April 2017 to 17 May 2017.

The Chairman called for nominations for the appointment of a councillor to perform the functions of the Chairman during his leave of absence.

Cr Bridges nominated Cr McDonnell. Cr Ehrhardt seconded the nomination.

Cr McDonnell accepted the nomination.

There being no further nominations the recommendation was tabled.

COUNCIL RESOLUTION(S)

MOVED CR BRIDGES

SECONDED CR EHRHARDT

THAT COUNCIL APPOINTS CR MCDONNELL TO PERFORM THE FUNCTIONS OF THE CHAIRMAN AS THE CASE REQUIRES DURING THE PERIODS WHERE BOTH THE CHAIRMAN AND DEPUTY CHAIRMAN ARE UNAVAILABLE, BEING 21 APRIL 2017 TO 17 MAY 2017.

CARRIED UNANIMOUSLY



14.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2017/05106

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 CORPORATE SERVICES

1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2017/04303)

RECOMMENDATION(S)

That Council notes the item contained in the Information Bulletin accompanying the 20 April 2017 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR MCDONNELL

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 APRIL 2017 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

20 APRIL 2017

COUNCIL INFORMATION BULLETIN

20 April 2017

(REF: D2017/05106)

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1 CORPORATE SERVICES

1.1 CEO Exercise of Delegated Powers and Duties (Ref: D2017/04303)



1 CORPORATE SERVICES

1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

REFERENCE: D2017/04303

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the CEO in accordance with Council's resolution of 24 March 2016.

KEY ISSUE(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708)

As part of that review Council resolved inter alia:

"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."



Item 1.1 continued

REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C5/2016	24/03/2016	That Council: 4. By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The CEO under delegated authority exercised: - The option of 1-year extension of the contract awarded under Tender 2013/012 to Macri Partners for the provision of external audit services. - The option of 1-year extension under Tender 2013/009 to Air Power Leachate Pumping System for the supply, deliver, install and maintain compressed air powered leachate pumping system
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	The CEO under delegated authority entered into two separate contracts with Commercial customers for waste disposal at the Red Hill Waste Management Facility.
C2/2006	24/08/2006	That the CEO make appointments to the position of Acting Chief Executive Officer based on the EMRC employee holding the substantive position of Executive Manager and appointments being for a period of not longer than six (6) weeks.	The CEO under delegated authority appointed the Director Regional Services to the role of Acting CEO from 10 April to 28 April 2017, inclusive.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Tender 2016/007 – Operations & Maintenance for Wood Waste to Energy Plant at Hazelmere Resource Recovery Park was advertised on 3 December 2016.



Item 1.1 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C1/2017	16/02/2017	<p>That Council:</p> <ol style="list-style-type: none"> 1. By absolute majority in accordance with section 5.42 of the Local Government Act 1995 authorise the CEO to enter into a deed of indemnification with Government of Western Australia - Department of Lands with respect to the cable installation within the Dampier to Bunbury Natural Gas Pipeline (DBNGP) corridor. 2. By absolute majority in accordance with section 5.42 of the Local Government Act 1995 authorise the CEO to enter into a licence agreement with Perth Airport Pty Ltd with respect to the cable installation within the PAPL precinct. 4. By absolute majority in accordance with section 5.42 of the Local Government Act 1995 authorise the CEO to enter into a deed of indemnification with Perth Transport Authority / Brookfield Rail with respect to the cable installation within Brookfield Rail corridor, if required. 	<p>The deeds and agreement have been signed and executed.</p>

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



15 REPORTS OF COMMITTEES

15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 30 MARCH 2017

(REFER TO MINUTES OF COMMITTEE – MAUVE PAGES)

REFERENCE: D2017/01959 (CEOPRC) – D2017/05274

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **30 March 2017** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Chief Executive Officer Performance Review Committee. Any questions relating to the confidential reports will be dealt with under section 19 of the agenda "Confidential Items."

RECOMMENDATION(S)

That Council notes the minutes of the Chief Executive Officer Performance Review Committee meeting held 30 March 2017.

COUNCIL RESOLUTION(S)

MOVED CR MCDONNELL

SECONDED CR DAW

THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 30 MARCH 2017.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

MINUTES

30 March 2017

(Ref: D2017/01959 (CEOAC) – D2017/05274)

A meeting of the Chief Executive Officer Performance Review Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 30 March 2017**. The meeting commenced at **5:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:31pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Committee Members

Cr Janet Powell (Chairman)	EMRC Member	City of Belmont
Cr Michael Lewis (Deputy Chairman)	EMRC Member	Town of Bassendean
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

Leave of Absence Previously Approved

Cr Terry Kenyon, (from 23/03/2017 To 31/05/2017 inclusive)

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mrs Prapti Mehta	Manager Human Resources
Ms Theresa Eckstein	Executive Assistant to CEO (Minutes)

3 DISCLOSURE OF INTERESTS

At the invitation of the Chairman, the Chief Executive Officer advised the following disclosures of interest.

3.1 PRAPTI MEHTA – MANAGER HUMAN RESOURCES – INTERESTS AFFECTING IMPARTIALITY

Item:	14.1
Subject:	Confidential Item 14.1 – Selection of Facilitator for the Chief Executive Officer's Performance Review Process
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Due to reporting relationship to the CEO
Item:	14.2
Subject:	Confidential Item 14.2 – Chief Executive Officer Performance Review Process for 2017
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Due to reporting relationship to the CEO

3.2 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY

Item:	14.1
Subject:	Confidential Item 14.1 - Selection of Facilitator for the Chief Executive Officer's Performance Review Process Subject matter of the Report directly applies to the Chief Executive Officer
Item:	14.2
Subject:	Confidential Item 14.2 - Chief Executive Officer Performance Review Process for 2017
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 2.3. Subject matter of the Report directly applies to the Chief Executive Officer



4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 29 SEPTEMBER 2016

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on **29 September 2016** which have been distributed, be confirmed.

CEOPRC RESOLUTION(S)

MOVED CR LEWIS

SECONDED CR FÄRDIG

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 29 SEPTEMBER 2016 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 14 of this agenda.

- 9.1 SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS
- 9.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2017

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

Nil

12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2)(a), (b), (c) and (e) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

CEOPRC RESOLUTION

MOVED CR DAW

SECONDED CR FÄRDIG

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2)(A), (B), (C) AND (E) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 5:35pm.

14.1 SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

REFERENCE: D2017/05276

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.

14.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2017

REFERENCE: D2017/05279

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Committee considered the Confidential Item circulated with the Agenda under Separate Cover.



RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

CEOPRC RESOLUTION

MOVED CR DAW

SECONDED CR O'CONNOR

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The meeting was reopened to the public at 6:10pm.

Recording of the recommendations passed behind closed doors, namely:

14.1 SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

REFERENCE: D2017/05276

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR O'CONNOR

THAT:

1. COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO MR JOHN PHILLIPS OF JCP CONSULTING FOR A FIVE YEAR PERIOD ENDING 31 DECEMBER 2021.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY

14.2 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2017

REFERENCE: D2017/05279

CEOPRC RESOLUTIONS

MOVED CR LEWIS

SECONDED CR DAW

THAT:

1. COUNCIL ENDORSE THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2017 AS OUTLINED WITHIN THIS REPORT.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY



15 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE

The next meeting of the Chief Executive Officer Performance Review Committee will be held on **Thursday, 27 July 2017** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:30pm.

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:11pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR MCDONNELL

SECONDED CR PERKS

THAT WITH THE EXCEPTION OF THE MANAGER HUMAN RESOURCES, THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6:16pm.

EMRC officers and members of the public departed the Council Chambers with the exception of the Manager Human Resources.

19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

REFERENCE: D2017/05276

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.



19.2 ITEM 14.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2017

REFERENCE: D2017/05279

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer Appointment, Performance Assessment and Review Policy.

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR BRIDGES

SECONDED CR WOLFF

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 6.25pm and members of the public returned to Council Chambers.

Recording of the resolutions passed behind closed doors, namely:

19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS

REFERENCE: D2017/05276

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR WOLFF

THAT:

1. COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO MR JOHN PHILLIPS OF JCP CONSULTING FOR A THREE YEAR PERIOD ENDING 31 DECEMBER 2019.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY



19.2 ITEM 14.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2017

REFERENCE: D2017/05279

COUNCIL RESOLUTION(S)

MOVED CR DAW

SECONDED CR MCDONNELL

THAT:

1. COUNCIL ENDORSE THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2017 AS OUTLINED WITHIN THIS REPORT.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

The Chairman advised that he would be returning to Perth from leave on Saturday 13 May 2017 and was contactable during his leave.

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 18 May 2017 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2017

Thursday	18 May (if required)	at	EMRC Administration Office
Thursday	22 June	at	EMRC Administration Office
Thursday	20 July (if required)	at	EMRC Administration Office
Thursday	24 August (if required)	at	EMRC Administration Office
Thursday	21 September	at	EMRC Administration Office
Thursday	7 December	at	EMRC Administration Office
January 2018 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:29pm.