

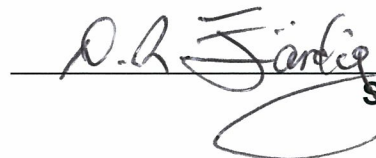


MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

23 March 2017

I, Cr David Färdig, hereby certify that the minutes from the Council Meeting held on 23 March 2017 pages (1) to (78) were confirmed at a meeting of Council held on 20 April 2017.


Signature

Cr David Färdig
Person presiding at Meeting

ORDINARY MEETING OF COUNCIL

MINUTES

23 March 2017

(REF: D2017/01335)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 23 March 2017** The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr David Färdig (Chairman)	EMRC Member	Town of Bassendean
Cr Paul Bridges	EMRC Member	Town of Bassendean
Cr Gerry Pule (Deputising for Cr Lewis)	EMRC Deputy Member	Town of Bassendean
Cr Catherine Ehrhardt (Deputising for Cr Kenyon)	EMRC Deputy Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	Shire of Kalamunda
Cr Andrew Waddell (Deputising for Cr O'Connor)	EMRC Deputy Member	Shire of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Bob Perks	EMRC Member	Shire of Mundaring
Cr David McDonnell	EMRC Member	City of Swan

Apologies

Cr Terry Kenyon (Deputy Chairman)	EMRC Member	City of Bayswater
Cr Michael Lewis	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda

EMRC Officers

Mrs Wendy Harris	Director Regional Services
Mr Hua Jer Liew	Director Corporate Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)

EMRC Apologies

Mr Peter Schneider	Chief Executive Officer
Mr Steve Fitzpatrick	Director Waste Services

EMRC Observers

Mr David Ameduri	Manager Financial Services
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Observer(s)

Mr Stuart Cole	Chief Executive Officer	City of Belmont
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3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 KEEP AUSTRALIA BEAUTIFUL WA

The Chairman announced that from 9:00am to 12:00pm on Saturday 29 April 2017, the EMRC, in partnership with Main Roads WA, Keep Australia Beautiful WA and City of Swan would be coordinating a community litter clean-up along a 6km stretch of Toodyay Road, between the Red Hill Lookout and Roland Road, Gidgegannup.

Due to limited onsite parking, buses will be provided from a number of locations to the event venue. Bags, gloves and clean-up equipment will be provided and volunteers are invited to stay for complimentary light refreshments and a BBQ at the conclusion of the clean-up.

People can register online at www.rgang.org.au and registered participants will receive further details.

4.2 PERTH'S AUTUMN FESTIVAL FUNDING

The EMRC has been successful in receiving a \$20,000 grant from Lotterywest for Perth's Autumn Festival. The grant supports the City of Belmont's Autumn River Festival, the Town of Bassendean's Summer's Edge Beats n Bikes and a marketing campaign, which also promotes the City of Bayswater's Autumn River Festival and fringe events across the region.

4.3 HEALTHY WILDLIFE, HEALTHY LIVES PROJECT

The EMRC, in conjunction with long-term partners Murdoch University, Kanyana Wildlife Rehabilitation Centre and Native Animal Rescue and supported by Lotterywest, launched a new Healthy Wildlife Healthy Lives website on 3 March 2017. The website provides information about keeping wildlife healthy and is a key component of the Healthy Wildlife, Healthy Lives project. This project is the first of its kind in Australia, which focuses on the potential harm that can be caused to wildlife through interactions with people.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CR TERRY KENYON - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR BRIDGES

THAT COUNCIL APPROVE AN APPLICATION FOR LEAVE OF ABSENCE FOR CR KENYON FROM 23 MARCH 2017 TO 31 MAY 2017 INCLUSIVE.

CARRIED UNANIMOUSLY



8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 16 FEBRUARY 2017

That the minutes of the Ordinary Meeting of Council held on 16 February 2017 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR DAW

SECONDED CR STALLARD

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 FEBRUARY 2017 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR STALLARD

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES

(SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS JANUARY AND FEBRUARY 2017

REFERENCE: D2017/03580

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of January and February 2017 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of January and February 2017 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for January and February 2017 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$11,369,279.51.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the months of January and February 2017. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT36435 – EFT36838	
	Cheque Payments	220236 – 220247	
	Payroll EFT	PAY 2017-14, PAY 2017-15, PAY-2017-16 & PAY 2017-17	
	Direct Debits - Superannuation	DD15917.1 – DD15917.20 DD15918.1 – DD15918.12 DD15919.1 – DD15919.11 DD15965.1 – DD15965.19 DD15966.1 – DD15966.20 DD16002.1 – DD16002.20 DD16040.1 – DD16040.20	
	- Bank Charges	1*JAN17 & 1*FEB17	
	- Other	1152 – 1168	\$11,373,873.66
	Less		
	Cancelled EFT & Cheques	EFT's 36480 & 36539 220241	(\$4,594.15)
Trust Fund	Not Applicable		Nil
Total			\$11,369,279.51

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the months of January and February 2017 (Ref: D2017/04033)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for January and February 2017 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$11,369,279.51.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR STALLARD

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY AND FEBRUARY 2017 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$11,369,279.51.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY & FEBRUARY 2017**

Cheque / EFT No	Date	Payee	Description	Amount
EFT36435	03/01/2017	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	3,052.50
EFT36436	03/01/2017	ADT SECURITY	ALARM MONITORING	79.50
EFT36437	03/01/2017	AGPARTS WAREHOUSE	HARDWARE PURCHASES	295.59
EFT36438	03/01/2017	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,668.38
EFT36439	03/01/2017	AIRWELL GROUP PTY LTD	PUMP INSTALLATION	1,368.49
EFT36440	03/01/2017	AISHI REGAN	STAFF HEALTH PROMOTION	810.00
EFT36441	03/01/2017	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING AT HAZELMERE	165.00
EFT36442	03/01/2017	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	413.68
EFT36443	03/01/2017	AUSTRALIA POST - RED HILL	POSTAL SERVICES	310.60
EFT36444	03/01/2017	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	550.00
EFT36445	03/01/2017	AUSTRALIAN TAX COLLEGE	STAFF TRAINING	495.00
EFT36446	03/01/2017	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING AT HAZELMERE	2,772.00
EFT36447	03/01/2017	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE & PRODUCTION TRANSPORTATION COSTS	7,770.45
EFT36448	03/01/2017	BEAUMONDE HOSPITALITY AUSTRALIA PTY LTD	CATERING COSTS	2,998.44
EFT36449	03/01/2017	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	51.80
EFT36450	03/01/2017	BIG BUBBLE RETAIL	PURCHASE OF CLEANING PRODUCTS	57.70
EFT36451	03/01/2017	BOC LTD	GAS CYLINDERS RENTAL	189.30
EFT36452	03/01/2017	BOW STEEL PTY LTD	PLANT & EQUIPMENT PURCHASES - C&I	7,590.00
EFT36453	03/01/2017	BRING COURIERS	COURIER SERVICE	555.59
EFT36454	03/01/2017	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	139.77
EFT36455	03/01/2017	BURSON AUTOMOTIVE PTY LTD	PARTS PURCHASES	363.50
EFT36456	03/01/2017	C4 CONCEPTS PTY LTD	ARTWORK DESIGN	286.00
EFT36457	03/01/2017	CAPITAL DEMOLITION (CAPITAL RECYCLING)	ROCK REMOVAL FROM HAZELMERE SITE	5,500.00
EFT36458	03/01/2017	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	1,178.52
EFT36459	03/01/2017	CARBON NEUTRAL PTY LTD	CARBON EMISSIONS OFFSET	1,790.80
EFT36460	03/01/2017	CATALYSE PTY LTD	STAKEHOLDER SURVEY	9,900.00
EFT36461	03/01/2017	CHEMCENTRE	LABORATORY SAMPLE TESTING ON WATER MONITORING	165.00
EFT36462	03/01/2017	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	WEBSITE MAINTENANCE	1,540.00
EFT36463	03/01/2017	CITY OF BELMONT	VENUE HIRE	79.00
EFT36464	03/01/2017	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	9,737.37
EFT36465	03/01/2017	COATES HIRE OPERATIONS PTY LTD	PLANT HIRE	1,316.82
EFT36466	03/01/2017	COMPU-STOR	IT BACKUP DATA SERVICES	787.45
EFT36467	03/01/2017	COVS PARTS PTY LTD	PARTS PURCHASES	210.70
EFT36468	03/01/2017	CPR ELECTRICAL SERVICES	MAINTENANCE TO WOODWASTE GRINDER	2,988.71
EFT36469	03/01/2017	CROSSLAND & HARDY PTY LTD	SURVEY COSTS	935.00
EFT36470	03/01/2017	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	58,826.58
EFT36471	03/01/2017	DEERING AUTRONICS	2-WAY RADIO INSTALLATION COSTS	215.05
EFT36472	03/01/2017	DELRON CLEANING PTY LTD	CLEANING SERVICES - RED HILL	811.17
EFT36473	03/01/2017	E & MJ ROSHER	PLANT PARTS	1,035.15
EFT36474	03/01/2017	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	PLANT INSPECTION & CALIBRATION COSTS	192.50



Eastern Metropolitan Regional Council
**CEO's DELEGATED PAYMENTS LIST
 FOR THE MONTHS OF JANUARY & FEBRUARY 2017**

Cheque / EFT No	Date	Payee	Description	Amount
EFT36475	03/01/2017	ECOBURBIA T/A SOUTH BEACH ECO TRUST	WORKSHOP FACILITATION COST	330.00
EFT36476	03/01/2017	EDGE EMPLOYMENT SOLUTIONS INC	STAFF TRAINING - DISABILITY AWARENESS	3,850.00
EFT36477	03/01/2017	EDWIN DELL	REIMBURSEMENT OF TRAVEL COSTS	48.36
EFT36478	03/01/2017	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	657.29
EFT36479	03/01/2017	EQUIPMENT GROUP AUSTRALIA T/AS HYUNDAI FORKLIFTS	PLANT PARTS	536.40
EFT36480	03/01/2017	FENCEWRIGHT PTY LTD	FENCING - HRRP	3,289.00
EFT36481	03/01/2017	FILTERS PLUS	PLANT FILTERS	505.18
EFT36482	03/01/2017	FLEXI STAFF PTY LTD	LABOUR HIRE	10,906.53
EFT36483	03/01/2017	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	960.20
EFT36484	03/01/2017	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,210.00
EFT36485	03/01/2017	GIDGEGANNUP AGRICULTURAL SOCIETY	ADVERTISING COST - COMMUNITY GRANT	44.00
EFT36486	03/01/2017	HAMMEL INTERNATIONAL (COYLE SALES SERVICES) CSS EQUIPMENT	PURCHASE OF PUMP	2,089.84
EFT36487	03/01/2017	HARTAC SALES & DISTRIBUTION PTY LTD	HARDWARE SUPPLIES	2,805.00
EFT36488	03/01/2017	HARVEY NORMAN AV/IT SUPERSTORE MIDLAND	PURCHASE OF SECURITY EQUIPMENT	816.00
EFT36489	03/01/2017	HDR PTY LTD	ENGINEERING CONSULTING - RRF	27,500.00
EFT36490	03/01/2017	HEATLEY SALES PTY LTD	PROTECTIVE EQUIPMENT	81.90
EFT36491	03/01/2017	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00
EFT36492	03/01/2017	HIGHWAY MOTOR TRIMMERS	REPAIRS TO EQUIPMENT	841.50
EFT36493	03/01/2017	HIND'S TRANSPORT SERVICES	PRODUCT TRANSPORTATION COST	550.00
EFT36494	03/01/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT MAINTENANCE & SERVICE	1,257.23
EFT36495	03/01/2017	HOSECO (WA) PTY LTD	PLANT PARTS	137.28
EFT36496	03/01/2017	HUDSON & HUGHIE	CATERING - C&I OPENING	1,930.00
EFT36497	03/01/2017	IONATA DIGITAL	CONSULTING FEES - HEALTHY WILDLIFE PROJECT	13,832.50
EFT36498	03/01/2017	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT36499	03/01/2017	IT VISION AUSTRALIA PTY LTD	SYNERGYSOFT TRAINING - ASSET MANAGEMENT MODULE	907.50
EFT36500	03/01/2017	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT PARTS	655.35
EFT36501	03/01/2017	KLB SYSTEMS	COMPUTER HARDWARE PURCHASE	3,630.00
EFT36502	03/01/2017	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,130.73
EFT36503	03/01/2017	KOTT GUNNING LAWYERS	LEGAL ADVICE - RRF TENDER DOCUMENTATION	486.64
EFT36504	03/01/2017	LIEBHERR AUSTRALIA PTY LTD	PLANT PARTS PURCHASE, REPAIR & SERVICE	2,843.72
EFT36505	03/01/2017	LOGICAMMS AUSTRALIA PTY LTD	CONSULTING FEE - WASTE ENVIRONMENTAL	1,237.50
EFT36506	03/01/2017	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT36507	03/01/2017	MAJOR MOTORS PTY LTD	PLANT MAINTENANCE & REPAIRS	391.44
EFT36508	03/01/2017	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	8,085.00
EFT36509	03/01/2017	MALCOLM & CARIL BARKER	SITE MAINTENANCE - HAZELMERE	330.00
EFT36510	03/01/2017	MARKETFORCE	ADVERTISING COST - COMMUNITY LIAISON GROUP MEETING	423.76
EFT36511	03/01/2017	MAYVIS ELECTRICAL	ELECTRICAL WORK - C&I BUILDING	1,720.40
EFT36512	03/01/2017	MCINTOSH & SON	PLANT MAINTENANCE & REPAIRS	638.92
EFT36513	03/01/2017	METAL WORKS PERTH	INSTALLATIONS OF BOLLARDS & WHEEL STOPPER IN C&I BUILDING	1,798.50
EFT36514	03/01/2017	MIDALIA STEEL (ONESTEEL)	HARDWARE SUPPLIES	199.34



Eastern Metropolitan Regional Council
10
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF JANUARY & FEBRUARY 2017

Cheque / EFT No	Date	Payee	Description	Amount
EFT36515	03/01/2017	MIDLAND CEMENT MATERIALS	HARDWARE PURCHASES	30.36
EFT36516	03/01/2017	MIDLAND TOYOTA (DVG)	VEHICLE SERVICE	562.72
EFT36517	03/01/2017	MIDWAY FORD (WA)	VEHICLE SERVICE	385.00
EFT36518	03/01/2017	MIKE HAYWOOD'S SUSTAINABLE RESOURCE SOLUTIONS	CONSULTING COSTS - C&I PROJECT	6,600.00
EFT36519	03/01/2017	MISS MAUD	CATERING COSTS	411.25
EFT36520	03/01/2017	MODDEX GROUP PTY LTD	GATE INSTALLATION - C&I BUILDING	10,974.78
EFT36521	03/01/2017	MUNDARING TYRE CENTRE	TYRE REPAIRS	35.00
EFT36522	03/01/2017	NEVERFAIL SPRINGWATER	BOTTLED WATER	813.55
EFT36523	03/01/2017	NGT LOGISTICS PTY LTD	TRANSPORTATION COST	1,804.00
EFT36524	03/01/2017	O'BRIEN GLASS	WINDSCREEN REPAIR	418.14
EFT36525	03/01/2017	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,093.12
EFT36526	03/01/2017	OPTUM HEALTH & TECHNOLOGY (AUSTRALIA) PTY LTD	EAP - COUNSELLING FEES	170.50
EFT36527	03/01/2017	OPUS INTERNATIONAL CONSULTANTS (AUSTRALIA) PTY LTD	ENGINEERING DESIGN CONSULTANCY - HAZELMERE	25,179.00
EFT36528	03/01/2017	OTIS ELEVATOR COMPANY PTY LTD	BUILDING MAINTENANCE & REPAIRS	1,610.65
EFT36529	03/01/2017	PARK PACKAGING	RED HILL LITTER CONTROL BAGS	440.00
EFT36530	03/01/2017	PAUL'S BUS COMPANY PTY LTD	BUS HIRE	440.00
EFT36531	03/01/2017	PETRO MIN ENGINEERS	ENGINEERING DESIGN - C&I BUILDING	2,772.00
EFT36532	03/01/2017	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	2,372.12
EFT36533	03/01/2017	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIRS	5,830.00
EFT36534	03/01/2017	PRESTIGE ALARMS	SECURITY MONITORING	1,375.00
EFT36535	03/01/2017	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,475.00
EFT36536	03/01/2017	REECE'S HIRE & STRUCTURES PTY LTD	EQUIPMENT RENTAL	1,423.82
EFT36537	03/01/2017	RILEY'S AUTO ELECTRICS	VEHICLE REPAIRS	888.25
EFT36538	03/01/2017	RIVER MIST HOLDINGS P/L T/A ELEGANT TOUCH CATERING	CATERING COSTS	2,471.40
EFT36539	03/01/2017	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	964.10
EFT36540	03/01/2017	SAFETY SIGNS SERVICE	SIGNAGE	3,045.44
EFT36541	03/01/2017	SAFETY WORLD	PROTECTIVE CLOTHING	79.31
EFT36542	03/01/2017	SHIRE OF MUNDARING	CONDUCT PRESCRIBED BURN - RED HILL	2,000.00
EFT36543	03/01/2017	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIRS FOR RED HILL & HAZELMERE	5,807.75
EFT36544	03/01/2017	SNAP BELMONT (BELSNAP PTY LTD)	BUSINESS CARD PRINTING	450.02
EFT36545	03/01/2017	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	231.00
EFT36546	03/01/2017	SOUTHERN WIRE PTY LTD	SUPPLY & INSTALL SECURITY FENCING	13,337.50
EFT36547	03/01/2017	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE	8,324.00
EFT36548	03/01/2017	ST JOHN AMBULANCE ASSOCIATION	DEFIBRILLATION PADS	89.00
EFT36549	03/01/2017	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	4,629.90
EFT36550	03/01/2017	STAPLES AUSTRALIA LTD	STATIONERY & CONSUMABLES	2,557.05
EFT36551	03/01/2017	STOTT HOARE	COMPUTER HARDWARE PURCHASE	3,642.10
EFT36552	03/01/2017	SUNDAY ENERGY (ECOEFFICIENT PTY LTD)	WORKSHOP PRESENTATION FEE	330.00
EFT36553	03/01/2017	SUSTAINABILITY ASSETS MANAGEMENT	WORKSHOP FACILITATION FEE	250.00
EFT36554	03/01/2017	TEMPTATIONS CATERING	CATERING COSTS	1,078.49



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EFT36555	03/01/2017	TIM DAVIES LANDSCAPING PTY LTD	GROUND & GARDEN MAINTENANCE	983.18
EFT36556	03/01/2017	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COST	11,434.50
EFT36557	03/01/2017	TOTAL ELECTRICAL & MECHANICAL SERVICES PTY LTD	EQUIPMENT PURCHASES - LEACHATE EVAPORATION UNITS	26,396.70
EFT36558	03/01/2017	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,162.31
EFT36559	03/01/2017	TOWN OF BASSENDEAN	GRANT DISTRIBUTION - AVON DESCENT	4,151.90
EFT36560	03/01/2017	TOX FREE SOLUTIONS	SUPPLY OF FLURO TUBE BOXES	132.00
EFT36561	03/01/2017	TRANEN PTY LTD	REHABILITATION COSTS - RED HILL	105.60
EFT36562	03/01/2017	UNITED FUEL INJECTION PTY LTD	VEHICLE PARTS	105.00
EFT36563	03/01/2017	VERTICAL TELECOM WA PTY LTD (VERTEL)	ANNUAL RADIO LICENCE FEE & EQUIPMENT PURCHASES	1,394.82
EFT36564	03/01/2017	VISY RECYCLING	RECYCLING BIN HIRE	28.18
EFT36565	03/01/2017	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT36566	03/01/2017	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	335.50
EFT36567	03/01/2017	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	PLANT MAINTENANCE - GRINDER	610.50
EFT36568	03/01/2017	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	1,922.86
EFT36569	03/01/2017	WORKFORCE INTERNATIONAL	LABOUR HIRE	5,344.41
EFT36570	03/01/2017	WORKPAC PTY LTD	LABOUR HIRE	9,380.40
EFT36571	03/01/2017	WREN OIL	WASTE OIL REMOVAL	16.50
EFT36572	03/01/2017	WURTH AUSTRALIA PTY LTD	PLANT PARTS	169.12
EFT36573	04/01/2017	PAYG PAYMENTS	TAXATION PAYMENT	62,049.00
EFT36574	05/01/2017	BRIAN STILL	PAYROLL ADJUSTMENT FE 27/12/2016	26.90
EFT36575	05/01/2017	CRAIG INGLIS	PAYROLL ADJUSTMENT FE 27/12/2016	95.39
EFT36576	05/01/2017	DANIEL BEAL	PAYROLL ADJUSTMENT FE 27/12/2016	8.38
EFT36577	05/01/2017	ELIZABETH VORDERHAKE	PAYROLL ADJUSTMENT FE 27/12/2016	665.81
EFT36578	05/01/2017	EMMA LOCKHART	PAYROLL ADJUSTMENT FE 27/12/2016	39.80
EFT36579	05/01/2017	JOHN BURTON	PAYROLL ADJUSTMENT FE 27/12/2016	7.87
EFT36580	05/01/2017	JOHN COOPER	PAYROLL ADJUSTMENT FE 27/12/2016	138.45
EFT36581	05/01/2017	JOHN PRICE	PAYROLL ADJUSTMENT FE 27/12/2016	17.34
EFT36582	05/01/2017	KELLIE TSANGOULAS	PAYROLL ADJUSTMENT FE 27/12/2016	23.40
EFT36583	05/01/2017	MICHAEL ROLLER	PAYROLL ADJUSTMENT FE 27/12/2016	41.13
EFT36584	05/01/2017	NATHAN JAMES PEAKE	PAYROLL ADJUSTMENT FE 27/12/2016	13.28
EFT36585	05/01/2017	NEIL HARTNELL	PAYROLL ADJUSTMENT FE 27/12/2016	46.45
EFT36586	05/01/2017	PAUL ZIFKIN	PAYROLL ADJUSTMENT FE 27/12/2016	6.94
EFT36587	05/01/2017	PETER JOHN GRIMSHAW	PAYROLL ADJUSTMENT FE 27/12/2016	4.18
EFT36588	05/01/2017	RAYMOND PERRY	PAYROLL ADJUSTMENT FE 27/12/2016	75.40
EFT36589	05/01/2017	ROBERT COOMB	PAYROLL ADJUSTMENT FE 27/12/2016	1,236.95
EFT36590	05/01/2017	WILLIAM DENHAAN	PAYROLL ADJUSTMENT FE 27/12/2016	59.72
EFT36591	06/01/2017	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	866.80
EFT36592	06/01/2017	BOB PERKS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36593	06/01/2017	CATHERINE EHRHARDT	COUNCILLORS ATTENDANCE FEE	236.00
EFT36594	06/01/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,640.00



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EFT36595	06/01/2017	DAVID FARDIG	QUARTERLY COUNCILLORS PAYMENT	8,886.50
EFT36596	06/01/2017	DAVID MCDONNELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36597	06/01/2017	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	49.50
EFT36598	06/01/2017	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36599	06/01/2017	GEOFF STALLARD	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36600	06/01/2017	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36601	06/01/2017	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36602	06/01/2017	MICHAEL LEWIS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36603	06/01/2017	MICHELLE SUTHERLAND	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36604	06/01/2017	PAUL BRIDGES	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36605	06/01/2017	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	917.57
EFT36606	06/01/2017	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT36607	06/01/2017	TERRY KENYON	QUARTERLY COUNCILLORS PAYMENT	3,855.25
EFT36608	10/01/2017	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON STOCKPILE	4,499.00
EFT36609	10/01/2017	ANSPACH AGRICULTURAL CONTRACTING	OF SOIL AT MUNDARING TRANSFER STATIONS PRODUCT TRANSPORTATION COST	1,361.44
EFT36610	10/01/2017	BLUE DIAMOND MACHINERY PTY LTD	PURCHASE OF GENERATORS - RED HILL	28,011.01
EFT36611	10/01/2017	CHEMCENTRE	LABORATORY SAMPLE TESTING ON WOOD FINES	1,981.10
EFT36612	10/01/2017	COATES HIRE OPERATIONS PTY LTD	PLANT HIRE	1,295.64
EFT36613	10/01/2017	LMW	CONSULTING FEE - LAND VALUATION	5,500.00
EFT36614	10/01/2017	MUNDARING GARDEN CENTRE	PURCHASES OF PLANTS & SEEDS	1,860.22
EFT36615	10/01/2017	PARKERVILLE CONCRETE	LAY CONCRETE FOOTPATH - C&I BUILDING	4,260.00
EFT36616	10/01/2017	PERTH SCIENTIFIC	HARDWARE SUPPLIES	92.40
EFT36617	10/01/2017	PPR AUSTRALIA	CONSULTING FEE - RRF	423.50
EFT36618	10/01/2017	SPUDS GARDENING SERVICES	WEED CONTROL - RED HILL	21,760.00
EFT36619	10/01/2017	TALIS CONSULTANTS	CONSULTING FEES - RRF	50,018.91
EFT36620	10/01/2017	TERRESTRIAL ECOSYSTEMS	DATA ANALYSIS & REPORTING ON PEST FAUNA AT	7,040.00
EFT36621	11/01/2017	MCLEODS BARRISTERS & SOLICITORS	RED HILL LEGAL FEES	2,500.00
EFT36622	13/01/2017	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	CONSULTING FEE - WASTE ENVIRONMENTAL	6,649.50
EFT36623	13/01/2017	DELRON CLEANING PTY LTD	CLEANING SERVICES - RED HILL	2,870.65
EFT36624	13/01/2017	FENCEWRIGHT PTY LTD	FENCING - HRRP	3,289.00
EFT36625	13/01/2017	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,805.97
EFT36626	13/01/2017	NICHOLAS ELLIOTT	STAFF REIMBURSEMENT	720.00
EFT36627	13/01/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	560.50
EFT36628	17/01/2017	MISS MAUD	CATERING COSTS	867.40
EFT36629	17/01/2017	PAYG PAYMENTS	TAXATION PAYMENT	65,709.37
EFT36630	17/01/2017	WESTRAC EQUIPMENT PTY LTD	SERVICE AGREEMENT - PLANT	10,197.91
EFT36631	20/01/2017	BP AUSTRALIA PTY LTD	FUEL PURCHASES	49,570.35
EFT36632	20/01/2017	BP AUSTRALIA PTY LTD	OIL PURCHASES	987.82
EFT36633	20/01/2017	CITY OF BELMONT	COUNCIL RATES	2,725.40
EFT36634	20/01/2017	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	264,169.00



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EFT36635	20/01/2017	GUILDFORD PHOTOGRAPHICS	PHOTOGRAPHY - END OF YEAR VOLUNTEER FUNCTION	775.00
EFT36636	20/01/2017	PERTH ENERGY PTY LTD	GAS SUPPLIES - WWTE	574.20
EFT36637	20/01/2017	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT36638	20/01/2017	STEPHEN FITZPATRICK	STAFF REIMBURSEMENT	552.50
EFT36639	20/01/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,410.56
EFT36640	24/01/2017	BRONWYN LEE	STAFF REIMBURSEMENT	99.81
EFT36641	24/01/2017	GIULIA BONO	EMPLOYEE OF THE YEAR WINNER (R&R PROGRAM) & EMPLOYEE OF THE MONTH	1,050.00
EFT36642	24/01/2017	MBE PERTH CBD	PRINTING COSTS - TENDER DOCUMENTS RRF	14,344.80
EFT36643	24/01/2017	SAI GLOBAL LIMITED	LICENCE RENEWAL - PRODUCT LISTING MODIFICATION	319.00
EFT36644	24/01/2017	TANKMASTER	PURCHASES OF PUMP & WATER TANK	2,122.00
EFT36645	24/01/2017	WESFARMER KLEENHEAT GAS PTY LTD	EQUIPMENT RENTAL	69.30
EFT36646	27/01/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,640.00
EFT36647	27/01/2017	DEPARTMENT OF ENVIRONMENT REGULATION (DER)	QUARTERLY LANDFILL LEVY	2,527,091.33
EFT36648	27/01/2017	MARKETFORCE	ADVERTISING COST - PUBLIC TENDER	1,248.89
EFT36649	27/01/2017	MINDARIE REGIONAL COUNCIL	ANNUAL MEMBERSHIP / SUBSCRIPTION - AUSTRALIAN WHITE IBIS STUDY	11,687.50
EFT36650	27/01/2017	MY LE TRUONG	STAFF REIMBURSEMENT	720.00
EFT36651	27/01/2017	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	13,271.90
EFT36652	27/01/2017	SYNERGY	ELECTRICITY USAGES	29.05
EFT36653	01/02/2017	A TEAM PRINTING	PRINTING COSTS	2,162.60
EFT36654	01/02/2017	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	1,707.75
EFT36655	01/02/2017	ADT SECURITY	ALARM RESPONSE & SECURITY MONITORING	557.81
EFT36656	01/02/2017	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES - ASCOT PLACE	5,434.24
EFT36657	01/02/2017	AHA! CONSULTING	CONSULTATION FEE - REGIONAL ECONOMIC DEVELOPMENT PROJECTS	1,540.00
EFT36658	01/02/2017	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	1,352.84
EFT36659	01/02/2017	AIRWELL GROUP PTY LTD	PUMP MAINTENANCE & SERVICE	3,870.66
EFT36660	01/02/2017	AISHI REGAN	STAFF HEALTH PROMOTION	270.00
EFT36661	01/02/2017	ALCOLIZER PTY LTD	ANNUAL CALIBRATION OF BREATH ANALYSERS	88.00
EFT36662	01/02/2017	ALLIGHTSYKES PTY LTD	PLANT MAINTENANCE	602.25
EFT36663	01/02/2017	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WOODCHIPS, FINES & DUST AT HAZELMERE	2,972.20
EFT36664	01/02/2017	ANOTHER ANGLE CONSULTING AND TRAINING (NICK PASSANISI)	STAFF TRAINING - DISABILITY AWARENESS	700.00
EFT36665	01/02/2017	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	310.26
EFT36666	01/02/2017	AUSCORP IT	PRINTER CONSUMABLES	1,265.51
EFT36667	01/02/2017	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	10.45
EFT36668	01/02/2017	AUSTRALIAN BROADCASTING CORPORATION (ABC)	LICENCE FEE - HEALTHY WILDLIFE PROJECT	300.00
EFT36669	01/02/2017	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	CONSULTING FEE - WASTE ENVIRONMENTAL	4,009.06
EFT36670	01/02/2017	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIRS	550.00
EFT36671	01/02/2017	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	ANALYSIS & REPORTING ON WATER SAMPLES	2,744.50
EFT36672	01/02/2017	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING AT HAZELMERE	2,985.40
EFT36673	01/02/2017	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COST	1,354.74
EFT36674	01/02/2017	BATTERY WORLD	BATTERY PURCHASES	396.95



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EFT36675	01/02/2017	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	50.80
EFT36676	01/02/2017	BOBCAT ATTACH	PLANT REPAIRS	968.00
EFT36677	01/02/2017	BOC LTD	GAS CYLINDERS RENTAL & PURCHASES	635.86
EFT36678	01/02/2017	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	CLEANING CAR POOL VEHICLES & BUILDING MAINTENANCE	521.00
EFT36679	01/02/2017	BRING COURIERS	COURIER SERVICE	369.11
EFT36680	01/02/2017	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	1,072.31
EFT36681	01/02/2017	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	121.92
EFT36682	01/02/2017	BURSON AUTOMOTIVE PTY LTD	BATTERY PURCHASES	132.00
EFT36683	01/02/2017	CA TECHNOLOGY PTY LTD T/A CAMMS	QUARTERLY HOSTING FEE (INTERPLAN)	1,980.00
EFT36684	01/02/2017	MANAGEMENT SOLUTIONS CATALYSE PTY LTD	STAKEHOLDER SURVEY	9,900.00
EFT36685	01/02/2017	CHEMCENTRE	LABORATORY SAMPLE TESTING ON WATER SAMPLES & WOOD FINES	9,958.30
EFT36686	01/02/2017	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	WEBSITE MAINTENANCE	1,540.00
EFT36687	01/02/2017	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	10,091.95
EFT36688	01/02/2017	COMPU-STOR	IT BACKUP DATA SERVICES	581.37
EFT36689	01/02/2017	COVS PARTS PTY LTD	PURCHASE OF PARTS	54.29
EFT36690	01/02/2017	CPR ELECTRICAL SERVICES	MAINTENANCE TO WOODWASTE GRINDER	1,146.75
EFT36691	01/02/2017	CSE CROSSCOM PTY LTD	PURCHASE OF 2-WAY HAND HELD RADIOS	4,915.90
EFT36692	01/02/2017	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS PURCHASES	1,103.92
EFT36693	01/02/2017	DELRON CLEANING PTY LTD	CLEANING SERVICES - RED HILL	4,177.71
EFT36694	01/02/2017	DENSFORD CIVIL PTY LTD	ENGINEERING CONSULTING - HRRP	57,072.09
EFT36695	01/02/2017	DIEBACK TREATMENT SERVICES	EQUIPMENT PURCHASE	1,452.50
EFT36696	01/02/2017	DMB FLUID TECHNOLOGIES PTY LTD	PLANT SERVICE & MAINTENANCE	470.25
EFT36697	01/02/2017	DOMESHELTER AUSTRALIA PTY LTD	ENGINEERING CONSULTING - HRRP	4,950.00
EFT36698	01/02/2017	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	92.97
EFT36699	01/02/2017	E & MJ ROSHER	PLANT PARTS	953.35
EFT36700	01/02/2017	ECOTECH P/L	WEBSITE MAINTENANCE FEE	561.00
EFT36701	01/02/2017	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE	770.00
EFT36702	01/02/2017	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	220.16
EFT36703	01/02/2017	EVERSAFE FIRE PROTECTION	PURCHASE OF CHEMICAL POWDER FOR FIRE EQUIPMENTS	1,540.00
EFT36704	01/02/2017	FILTERS PLUS	PLANT FILTERS	811.80
EFT36705	01/02/2017	FLEXI STAFF PTY LTD	LABOUR HIRE	18,871.69
EFT36706	01/02/2017	FLICK ANTICIMEX PTY LTD	EQUIPMENT RENTAL	1,591.78
EFT36707	01/02/2017	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	586.80
EFT36708	01/02/2017	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,077.20
EFT36709	01/02/2017	GALLERIA TOYOTA	VEHICLE SERVICE	236.10
EFT36710	01/02/2017	HARTFIELD COUNTRY CLUB	CATERING COSTS - END OF YEAR VOLUNTEER EVENT	5,297.75
EFT36711	01/02/2017	HEATLEY SALES PTY LTD	PURCHASE OF CONVEX OUTDOOR MIRROR	572.00
EFT36712	01/02/2017	HECS FIRE	INSTALLATION OF BREAKGLASS UNITS AT ASCOT PLACE	2,994.20
EFT36713	01/02/2017	HIGHWAY MOTOR TRIMMERS	REPAIRS TO EQUIPMENT	352.00
EFT36714	01/02/2017	HIND'S TRANSPORT SERVICES	PRODUCT TRANSPORTATION COST	909.53



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EFT36715	01/02/2017	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT MAINTENANCE & SERVICE	906.38
EFT36716	01/02/2017	HOSECO (WA) PTY LTD	PLANT PARTS	326.75
EFT36717	01/02/2017	HOUNDSTOOTH STUDIO	CONSULTING FEE - HEALTHY WILDLIFE PROJECT	550.00
EFT36718	01/02/2017	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	ANNUAL MEMBERSHIP RENEWAL	990.00
EFT36719	01/02/2017	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT36720	01/02/2017	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT PARTS	580.58
EFT36721	01/02/2017	JONES LANG LASALLE AUSTRALIA	PROPERTY VALUATION REPORT - 1157 TOODYAY ROAD	7,700.00
EFT36722	01/02/2017	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	802.81
EFT36723	01/02/2017	KOOL KREATIVE	CONSULTING FEE - REGIONAL ENVIRONMENTAL STRATEGY	5,494.50
EFT36724	01/02/2017	KOTT GUNNING LAWYERS	LEGAL ADVICE - RRF TENDER DOCUMENTATION & OTHER RELATED MATTERS	1,015.74
EFT36725	01/02/2017	LEDA SECURITY PRODUCTS PTY LTD	REPLACE REMOTE TO BACK GATE IN CARPARK	77.00
EFT36726	01/02/2017	LIEBHERR AUSTRALIA PTY LTD	SERVICE AGREEMENT - PLANT	509.21
EFT36727	01/02/2017	LIFTRITE HIRE & SALES	PLANT REPAIR	275.00
EFT36728	01/02/2017	LLOYD GEORGE ACOUSTICS PTY LTD	PRESENTATION FEE	528.00
EFT36729	01/02/2017	LOGICAMMS AUSTRALIA PTY LTD	CONSULTING FEE - WASTE ENVIRONMENTAL	825.00
EFT36730	01/02/2017	LSM TECHNOLOGIES	AIR FILTERS	709.50
EFT36731	01/02/2017	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT36732	01/02/2017	MAJOR MOTORS PTY LTD	PLANT MAINTENANCE & REPAIRS	563.15
EFT36733	01/02/2017	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	6,118.75
EFT36734	01/02/2017	MIDWAY FORD (WA)	VEHICLE SERVICE	541.48
EFT36735	01/02/2017	MIKE HAYWOOD'S SUSTAINABLE RESOURCE SOLUTIONS	CONSULTING COSTS - C&I PROJECT	6,600.00
EFT36736	01/02/2017	MISS MAUD	CATERING COSTS	300.80
EFT36737	01/02/2017	MR POTHOLE	INSTALLATION OF A RAMP AT HAZELMERE & BITUMEN REPAIRS AT RED HILL	3,564.00
EFT36738	01/02/2017	MS GROUNDWATER MANAGEMENT	GROUNDWATER REMEDIATION WORK AT RED HILL	14,256.00
EFT36739	01/02/2017	MUNDARING CRANE TRUCK HIRE	PRODUCT TRANSPORTATION COST	330.00
EFT36740	01/02/2017	NEVERFAIL SPRINGWATER	BOTTLED WATER	397.95
EFT36741	01/02/2017	NEVILLE REFRIGERATION	DEGASSING OF FRIDGES & AIRCONDITIONERS	638.00
EFT36742	01/02/2017	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	2,152.02
EFT36743	01/02/2017	PAYG PAYMENTS	TAXATION PAYMENT	61,065.00
EFT36744	01/02/2017	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,077.11
EFT36745	01/02/2017	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIRS	550.00
EFT36746	01/02/2017	PPR AUSTRALIA	CONSULTING FEE - HEALTHY WILDLIFE PROJECT	5,486.25
EFT36747	01/02/2017	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE AT HAZELMERE & RED HILL	5,277.87
EFT36748	01/02/2017	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,475.00
EFT36749	01/02/2017	REFRESH WATERS PTY LTD	BOTTLED WATER	84.00
EFT36750	01/02/2017	RENTOKIL INITIAL PTY LTD	PEST CONTROL	1,012.65
EFT36751	01/02/2017	RICHARDS TYRES (BELMONT TYREPOWER)	TYRE REPAIRS	250.00
EFT36752	01/02/2017	RICHGRO	MULCH ANALYSIS	78.10
EFT36753	01/02/2017	RILEY'S AUTO ELECTRICS	PLANT REPAIRS	1,389.58
EFT36754	01/02/2017	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	1,052.55



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CEO's DELEGATED PAYMENTS LIST
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Cheque / EFT No	Date	Payee	Description	Amount
EFT36755	01/02/2017	RUTH KENDALL	REIMBURSEMENT OF TRAVEL COSTS	163.80
EFT36756	01/02/2017	SAFETY SIGNS SERVICE	SIGNAGE & DRY CHEMICAL EXTINGUISHERS - HAZELMERE	871.06
EFT36757	01/02/2017	SETON AUSTRALIA	PURCHASE OF CONTAINERS - HAZELMERE	1,171.05
EFT36758	01/02/2017	SHELTER STATION WA PTY	INSTALL WALL AROUND WORKSHOP - RRF	4,850.00
EFT36759	01/02/2017	SHIRE OF TOODYAY	AVON DESCENT - GRANT DISTRIBUTION	33,000.00
EFT36760	01/02/2017	SHOWCASE CATERING	CATERING COSTS	4,034.00
EFT36761	01/02/2017	SHUGS ELECTRICAL	ELECTRICAL MAINTENANCE TO HAZELMERE WORKSHOP	365.20
EFT36762	01/02/2017	SIGN SUPERMARKET	SIGNAGE - STICKERS	180.00
EFT36763	01/02/2017	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	588.50
EFT36764	01/02/2017	SOUTH METROPOLITAN TAFE	STAFF TRAINING	289.38
EFT36765	01/02/2017	SOUTH WESTERN DRILLING	DRILLING OF LANDFILL GAS BORE - WASTE ENVIRONMENTAL CONSULTING FOR KALAMUNDA	11,424.33
EFT36766	01/02/2017	SPECIALISED MECHANICAL SERVICES	SERVICE MAINTENANCE - STEAMWAND	361.14
EFT36767	01/02/2017	STANTONS INTERNATIONAL	PROBITY SERVICES - RRF TENDER	1,290.30
EFT36768	01/02/2017	STAPLES AUSTRALIA LTD	STATIONERY & CONSUMABLES	1,919.13
EFT36769	01/02/2017	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTING FEES - WWTE	1,540.22
EFT36770	01/02/2017	SWAN LOCK SERVICE PTY LTD	HARDWARE SUPPLIES	1,250.00
EFT36771	01/02/2017	SWAN PARK LEISURE CENTRE	STAFF HEALTH PROMOTION	620.00
EFT36772	01/02/2017	SYNERGY	ELECTRICITY USAGES	3,488.07
EFT36773	01/02/2017	TALIS CONSULTANTS	CONSULTING FEES - RRF	16,986.75
EFT36774	01/02/2017	TEMPTATIONS CATERING	CATERING COSTS	650.02
EFT36775	01/02/2017	TENDERLINK	ADVERTISING COSTS - TENDER	165.00
EFT36776	01/02/2017	THE WATERSHED	PARTS PURCHASES	40.75
EFT36777	01/02/2017	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	RECALIBRATION OF 2 TEMPERATURE PROBES	396.00
EFT36778	01/02/2017	TIM DAVIES LANDSCAPING PTY LTD	GROUND & GARDEN MAINTENANCE	2,671.13
EFT36779	01/02/2017	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COST	3,267.00
EFT36780	01/02/2017	TOTAL ELECTRICAL & MECHANICAL SERVICES PTY LTD	EQUIPMENT PURCHASES - IRRIGATION PONTOONS	30,211.24
EFT36781	01/02/2017	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	758.97
EFT36782	01/02/2017	TRACS	PLANT REPAIRS & MAINTENANCE	482.63
EFT36783	01/02/2017	TRANEN PTY LTD	SUPPLY OF SEEDS	73.15
EFT36784	01/02/2017	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	138.42
EFT36785	01/02/2017	TRUCKLINE	PLANT PARTS	322.70
EFT36786	01/02/2017	UNITED CRANE SERVICES PTY LTD	PLANT HIRE	1,461.08
EFT36787	01/02/2017	VERTICAL TELECOM WA PTY LTD (VERTEL)	RADIO EQUIPMENT PURCHASE	6,841.60
EFT36788	01/02/2017	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT36789	01/02/2017	WA HINO SALES AND SERVICE	PLANT PARTS	45.98
EFT36790	01/02/2017	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	335.50
EFT36791	01/02/2017	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	PLANT MAINTENANCE - GRINDER	610.50
EFT36792	01/02/2017	WESTERN RESOURCE RECOVERY PTY LTD	PLANT MAINTENANCE	594.00
EFT36793	01/02/2017	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	118.01
EFT36794	01/02/2017	WORK CLOBBER	PROTECTIVE CLOTHING	294.00



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EFT36795	01/02/2017	WORKFORCE INTERNATIONAL	LABOUR HIRE	7,442.27
EFT36796	01/02/2017	WORKPAC PTY LTD	LABOUR HIRE	15,870.71
EFT36797	01/02/2017	WREN OIL	WASTE REMOVAL	33.00
EFT36798	03/02/2017	LANDFILL GAS & POWER PTY LTD	ELECTRICITY USAGES	28,370.02
EFT36799	03/02/2017	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	1,319.39
EFT36800	03/02/2017	WESTERN TREE RECYCLERS	SHREDDING OF GREENWASTE & PLANT HIRE	60,108.66
EFT36801	07/02/2017	FAST & LOUD INDUSTRIES	BUILDING MAINTENANCE - RED HILL WEIGHBRIDGE	14,388.00
EFT36802	07/02/2017	WORK CLOBBER	PROTECTIVE CLOTHING	398.00
EFT36803	08/02/2017	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE	3,668.19
EFT36804	08/02/2017	GREEN SKILLS INC (ECOJOBS ENVIRONMENTAL PERSONEL)	LABOUR HIRE	1,188.00
EFT36805	08/02/2017	JARRAHDALE AIRCONDITIONING	PURCHASE OF EVAPORATIVE AIRCONDITIONING UNIT FOR RED HILL	2,000.00
EFT36806	08/02/2017	KALAMUNDA CHAMBER OF COMMERCE	GRANT DISTRIBUTION - 2016 PERTH'S AUTUMN FESTIVAL	4,400.00
EFT36807	08/02/2017	TRANEN PTY LTD	REHABILITATION COSTS - RED HILL	220.00
EFT36808	10/02/2017	APV VALUERS & ASSET MANAGEMENT	VALUATIONS - LAND AND BUILDINGS	9,321.95
EFT36809	10/02/2017	CHEMCENTRE	LABORATORY SAMPLE TESTING ON WATER MONITORING	76,639.21
EFT36810	10/02/2017	CITY OF BELMONT RSL	VENUE HIRE	525.00
EFT36811	10/02/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,681.25
EFT36812	10/02/2017	IONATA DIGITAL	CONSULTING FEES - HEALTHY WILDLIFE PROJECT	13,832.50
EFT36813	10/02/2017	IZABELLA KRZYSKO	STAFF REIMBURSEMENT	900.00
EFT36814	10/02/2017	LO-GO APPOINTMENTS	LABOUR HIRE	2,547.77
EFT36815	10/02/2017	MCINTOSH & SON	PURCHASE OF AN EXCAVATOR FOR HAZELMERE	213,950.00
EFT36816	10/02/2017	SAFETY SIGNS SERVICE	SIGNAGE	244.20
EFT36817	10/02/2017	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	10,815.20
EFT36818	10/02/2017	ZURICH AUSTRALIAN INSURANCE LIMITED	INSURANCE EXCESS	4,000.00
EFT36819	14/02/2017	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	3,303.50
EFT36820	14/02/2017	PAYG PAYMENTS	TAXATION PAYMENT	62,769.00
EFT36821	14/02/2017	SYNERGY	ELECTRICITY USAGES	1,584.17
EFT36822	14/02/2017	AUSTRALIA POST - RED HILL	POSTAL SERVICES	355.30
EFT36823	14/02/2017	SWAN LOCK SERVICE PTY LTD	INSTALLATION OF LOCKS FOR C&I BUILDING	399.50
EFT36824	17/02/2017	DENSFORD CIVIL PTY LTD	CIVIL ENGINEERING WORKS - HRRP	338,650.27
EFT36825	17/02/2017	HIRE SOCIETY	CATERING / HOSPITALITY HIRE	897.70
EFT36826	17/02/2017	JAYA VAUGHAN	STAFF REIMBURSEMENT	152.85
EFT36827	17/02/2017	PERTH ENERGY PTY LTD	GAS SUPPLIES - WWTE	218.19
EFT36828	17/02/2017	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT36829	17/02/2017	ROBERT CHILCOTT	STAFF REIMBURSEMENT	128.00
EFT36830	17/02/2017	TANKMASTER	PURCHASES OF PUMPS	1,777.00
EFT36831	20/02/2017	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	206,624.00
EFT36832	21/02/2017	BP AUSTRALIA PTY LTD	FUEL PURCHASES	56,002.12
EFT36833	21/02/2017	BP AUSTRALIA PTY LTD	OIL PURCHASES	3,058.93
EFT36834	21/02/2017	BRIAN NAUGHTON (BG'S CAR CLEANING SERVICE)	CLEANING CAR POOL VEHICLES	70.00



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EFT36835	24/02/2017	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,763.75
EFT36836	24/02/2017	MBE PERTH CBD	PRINTING COSTS - TENDER DOCUMENTS RRF	14,344.80
EFT36837	28/02/2017	HARDHAT MEDIA & COMMUNICATIONS	MEDIA PRODUCTION - C&I OPENING	6,490.00
EFT36838	28/02/2017	PAYG PAYMENTS	TAXATION PAYMENT	62,086.00
220236	06/01/2017	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	582.85
220237	06/01/2017	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	55.80
220238	06/01/2017	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	31.90
220239	06/01/2017	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	24.55
220240	06/01/2017	EMRC PETTY CASH - REDHILL	PETTY CASH RECOUP	113.55
220241	17/01/2017	DEPARTMENT OF TRANSPORT - BULK BILLING	VEHICLE REGISTRATIONS	341.05
220242	01/02/2017	DEPARTMENT OF ENVIRONMENT REGULATION (DER)	VEHICLE REGISTRATIONS	200.00
220243	01/02/2017	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	512.60
220244	01/02/2017	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	31.90
220245	01/02/2017	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	26.00
220246	03/02/2017	DEPARTMENT OF TRANSPORT - BULK BILLING	VEHICLE REGISTRATIONS	97.45
220247	17/02/2017	WATER CORPORATION	WATER RATES	2,276.38
PAY 2017-14	01/11/2016	PAYROLL FE 10/1/2017	PAYROLL	198,512.61
PAY 2017-15	15/11/2016	PAYROLL FE 24/1/2017	PAYROLL	188,791.49
PAY 2017-16	29/11/2016	PAYROLL FE 7/2/2017	PAYROLL	193,096.38
PAY 2017-17	13/12/2016	PAYROLL FE 21/2/2017	PAYROLL	191,381.48
1*JAN17	03/01/2017	BANK CHARGES 1703 - 1707	BANK FEES & CHARGES	1,641.00
1*FEB17	01/02/2017	BANK CHARGES 1707 - 1711	BANK FEES & CHARGES	1,510.59
DD15917.1	09/01/2017	WALGS PLAN	SUPERANNUATION	34,633.46
DD15917.2	09/01/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	212.05
DD15917.3	09/01/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD15917.4	09/01/2017	AUSTRALIAN SUPER	SUPERANNUATION	767.57
DD15917.5	09/01/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD15917.6	09/01/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	262.67
DD15917.7	09/01/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	504.47
DD15917.8	09/01/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	257.98
DD15917.9	09/01/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	475.84
DD15917.10	09/01/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	211.81
DD15917.11	09/01/2017	FIRST STATE SUPER	SUPERANNUATION	260.48
DD15917.12	09/01/2017	BT BUSINESS SUPER	SUPERANNUATION	496.11
DD15917.13	09/01/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	203.06
DD15917.14	09/01/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	735.21
DD15917.15	09/01/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD15917.16	09/01/2017	LEGALSUPER	SUPERANNUATION	294.59
DD15917.17	09/01/2017	ONEPATH MASTERFUND	SUPERANNUATION	102.72
DD15917.18	09/01/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76



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Cheque / EFT No	Date	Payee	Description	Amount
DD15917.19	09/01/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD15917.20	09/01/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
DD15918.1	09/01/2017	WALGS PLAN	SUPERANNUATION	21,916.15
DD15918.2	09/01/2017	AUSTRALIAN SUPER	SUPERANNUATION	673.81
DD15918.3	09/01/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD15918.4	09/01/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	217.94
DD15918.5	09/01/2017	BT BUSINESS SUPER	SUPERANNUATION	496.11
DD15918.6	09/01/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD15918.7	09/01/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD15918.8	09/01/2017	LEGALSUPER	SUPERANNUATION	294.59
DD15918.9	09/01/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD15918.10	09/01/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD15918.11	09/01/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
DD15918.12	09/01/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	191.20
DD15919.1	09/01/2017	WALGS PLAN	SUPERANNUATION	12,713.88
DD15919.2	09/01/2017	FIRST STATE SUPER	SUPERANNUATION	257.19
DD15919.3	09/01/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	228.83
DD15919.4	09/01/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	478.33
DD15919.5	09/01/2017	ONEPATH MASTERFUND	SUPERANNUATION	57.23
DD15919.6	09/01/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	186.33
DD15919.7	09/01/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	283.20
DD15919.8	09/01/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	254.99
DD15919.9	09/01/2017	AUSTRALIAN SUPER	SUPERANNUATION	223.31
DD15919.10	09/01/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	507.84
DD15919.11	09/01/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	208.91
DD15965.1	10/01/2017	WALGS PLAN	SUPERANNUATION	35,254.09
DD15965.2	10/01/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD15965.3	10/01/2017	AUSTRALIAN SUPER	SUPERANNUATION	758.12
DD15965.4	10/01/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD15965.5	10/01/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	154.71
DD15965.6	10/01/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	472.75
DD15965.7	10/01/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	257.07
DD15965.8	10/01/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	506.24
DD15965.9	10/01/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	211.87
DD15965.10	10/01/2017	FIRST STATE SUPER	SUPERANNUATION	259.91
DD15965.11	10/01/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	233.64
DD15965.12	10/01/2017	BT BUSINESS SUPER	SUPERANNUATION	496.11
DD15965.13	10/01/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	738.73
DD15965.14	10/01/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD15965.15	10/01/2017	LEGALSUPER	SUPERANNUATION	294.59



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CEO's DELEGATED PAYMENTS LIST
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DD15965.16	10/01/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD15965.17	10/01/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD15965.18	10/01/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.05
DD15965.19	10/01/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	237.87
DD15966.1	24/01/2017	WALGS PLAN	SUPERANNUATION	32,836.92
DD15966.2	24/01/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	229.01
DD15966.3	24/01/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD15966.4	24/01/2017	AUSTRALIAN SUPER	SUPERANNUATION	754.52
DD15966.5	24/01/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD15966.6	24/01/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	171.90
DD15966.7	24/01/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	504.34
DD15966.8	24/01/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	270.31
DD15966.9	24/01/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	502.33
DD15966.10	24/01/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	212.39
DD15966.11	24/01/2017	FIRST STATE SUPER	SUPERANNUATION	259.91
DD15966.12	24/01/2017	BT BUSINESS SUPER	SUPERANNUATION	511.61
DD15966.13	24/01/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	203.16
DD15966.14	24/01/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	735.40
DD15966.15	24/01/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD15966.16	24/01/2017	LEGALSUPER	SUPERANNUATION	294.59
DD15966.17	24/01/2017	ONEPATH MASTERFUND	SUPERANNUATION	114.46
DD15966.18	24/01/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD15966.19	24/01/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD15966.20	24/01/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
DD16002.1	07/02/2017	WALGS PLAN	SUPERANNUATION	33,603.28
DD16002.2	07/02/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	246.56
DD16002.3	07/02/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD16002.4	07/02/2017	AUSTRALIAN SUPER	SUPERANNUATION	809.94
DD16002.5	07/02/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.13
DD16002.6	07/02/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	171.90
DD16002.7	07/02/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	573.35
DD16002.8	07/02/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	258.14
DD16002.9	07/02/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	492.57
DD16002.10	07/02/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	210.65
DD16002.11	07/02/2017	FIRST STATE SUPER	SUPERANNUATION	259.91
DD16002.12	07/02/2017	BT BUSINESS SUPER	SUPERANNUATION	496.11
DD16002.13	07/02/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	200.09
DD16002.14	07/02/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	608.68
DD16002.15	07/02/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD16002.16	07/02/2017	LEGALSUPER	SUPERANNUATION	294.59



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DD16002.17	07/02/2017	ONEPATH MASTERFUND	SUPERANNUATION	58.70
DD16002.18	07/02/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD16002.19	07/02/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD16002.20	07/02/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
DD16040.1	21/02/2017	WALGS PLAN	SUPERANNUATION	33,494.15
DD16040.2	21/02/2017	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	212.05
DD16040.3	21/02/2017	IOOF EMPLOYER SUPER	SUPERANNUATION	188.11
DD16040.4	21/02/2017	AUSTRALIAN SUPER	SUPERANNUATION	811.53
DD16040.5	21/02/2017	ASGARD SUPERANNUATION FUND	SUPERANNUATION	204.14
DD16040.6	21/02/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	171.90
DD16040.7	21/02/2017	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	504.34
DD16040.8	21/02/2017	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	451.23
DD16040.9	21/02/2017	CBUS INDUSTRY SUPER	SUPERANNUATION	439.51
DD16040.10	21/02/2017	MTAA SUPERANNUATION FUND	SUPERANNUATION	213.79
DD16040.11	21/02/2017	FIRST STATE SUPER	SUPERANNUATION	248.18
DD16040.12	21/02/2017	BT BUSINESS SUPER	SUPERANNUATION	500.62
DD16040.13	21/02/2017	THE UNIVERSAL SUPER SCHEME (MLC)	SUPERANNUATION	201.75
DD16040.14	21/02/2017	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.76
DD16040.15	21/02/2017	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	321.41
DD16040.16	21/02/2017	LEGALSUPER	SUPERANNUATION	294.59
DD16040.17	21/02/2017	ONEPATH MASTERFUND	SUPERANNUATION	110.05
DD16040.18	21/02/2017	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD16040.19	21/02/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD16040.20	21/02/2017	KINETIC SUPERANNUATION	SUPERANNUATION	152.06
1152	13/01/2017	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,500,000.00
1153	17/01/2017	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	323.51
1154	17/01/2017	WBC - CORPORATE MASTERCARD - D CANHAM	CREDIT CARD PURCHASES	2,515.19
1155	17/01/2017	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	29.97
1156	17/01/2017	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	948.75
1157	17/01/2017	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	993.11
1158	17/01/2017	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	581.74
1159	17/01/2017	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	382.80
1160	17/01/2017	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	458.50
1161	17/01/2017	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	122.35
1162	14/02/2017	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	304.00
1163	14/02/2017	WBC - CORPORATE MASTERCARD - D CANHAM	CREDIT CARD PURCHASES	5,233.17
1164	14/02/2017	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	157.07
1165	14/02/2017	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	136.00
1166	14/02/2017	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	410.90
1167	14/02/2017	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	274.95



Eastern Metropolitan Regional Council
 22
 CEO's DELEGATED PAYMENTS LIST
 FOR THE MONTHS OF JANUARY & FEBRUARY 2017

Cheque / EFT No	Date	Payee	Description	Amount
1168	27/02/2017	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	3,500,000.00
SUB TOTAL				<u>11,373,873.66</u>
LESS CANCELLED EFTs & CHEQUES				
EFT36480	03/01/2017	FENCEWRIGHT PTY LTD	FENCING - HRRP	-3,289.00
EFT36539	03/01/2017	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	-964.10
220241	17/01/2017	DEPARTMENT OF TRANSPORT - BULK BILLING	VEHICLE REGISTRATIONS	-341.05
SUB TOTAL				<u>-4,594.15</u>
TOTAL				<u>11,369,279.51</u>
REPORT				
Bank Code		Bank		
		EMRC - Municipal Fund		
				11,369,279.51
				11,369,279.51



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2017

REFERENCE: D2017/03581

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 January 2017.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 January 2017 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2017.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2016/2017 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2017 and is reflected in this report.

REPORT

Outlined below is commentary pertaining to variances on the financial statements for the period ended 31 January 2017. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 January 2017 is a favourable variance of \$940,376 (41.76%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$2,645,272 (12.64%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$4,141,667 (11.54%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$15,290,096 is \$2,831,752 (15.63%) below the budget of \$18,121,848. This is due to the lower than budget tonnages received from commercial operators as at 31 January 2017. The full year forecast for User Charges of \$26,858,023 is expected to be below the annual budget by \$4,101,687 (13.25%).
2. Year to date Interest Municipal Cash Investments of \$331,195 is \$208,695 (170.36%) above the budget of \$122,500. This is attributable to the higher level of funds available as at 30 June 2016 compared to budget together with a higher average interest rate received (2.95%) compared to the budgeted rate (2.53%). The full year forecast for Interest on Municipal Funds is expected to be above the annual budget by \$314,500 (149.76%).

Operating Income variances not previously reported to Council:

3. The full year forecast for Operating Grants is below the annual budget by \$74,552 (11.46%). This is due to various reduced or unsuccessful grants received in the Environmental Services, Regional Services and Waste Services business units. The associated expenditure relating to these projects will not be incurred.
4. The full year forecast for Reimbursements is \$120,454 (17.18%) above the budget of \$701,202. This is primarily attributable to the higher than budgeted reimbursement income associated with the Coppin and Mathieson Road Transfer Stations. This is due to a reduction in income from the sales of products together with an increase in labour costs associated with weekend penalties and coverage for staff leave.
5. The full year forecast for Other Income of \$1,991,750 is \$389,702 (16.36%) below the budget of \$2,381,452. Major factors attributable to this variance include the sale of Greenwaste products which has been forecast to be \$82,000 compared to a budget of \$239,522 due to the timing of State Government major projects and the sale of Woodwaste products which has been forecast to be \$800,000 compared to a budget of \$984,565.

There were no further significant Operating Income variances as at 31 January 2017.



Item 14.2 continued

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$3,585,648 (19.19%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,539,959 (13.48%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$4,389,784 is \$540,479 (10.96%) lower than the budget of \$4,930,263. This variance is attributable to the timing of filling vacant positions and budgeted positions that will not be filled by year end. The full year forecast for Salary Expenses is below the annual budget by \$985,526 (10.95%).
2. Year to date Contract Expenses of \$1,737,768 is \$1,798,977 (50.87%) below the budget of \$3,536,745. The variance is attributable to the timing of various projects from different business units that have either been deferred or carried forward. Major variances from the Waste Services directorate include:
 - Operate and Maintain Class IV Cell - Leachate Removal - \$437,500;
 - Crush and Screen Lateritic Caprock - \$252,712;
 - Monitor Environmental Impacts - \$243,504;
 - Rehabilitate Class III Cells - Red Hill Landfill Facility - \$200,162;
 - Manage Greenwaste Mulching - Red Hill Landfill Facility - \$58,039; and
 - Operate and Maintain Plant - Waste Management Facilities - \$44,939.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$328,427), Environmental Services (\$178,552) and Regional Development (\$65,112).

The full year forecast for Contract Expenses is below the annual budget by \$807,892 (13.18%). Major variances from the Waste Services directorate include:

- Crush and Screen Lateritic Caprock - \$320,000;
- Manage Greenwaste Mulching - Red Hill Landfill Facility - \$66,557; and
- Operate and Maintain Plant - Waste Management Facilities - \$45,500.

Other projects where the full year expenditures are forecast to be lower than budget for various directorates/business units include: Corporate Services (\$386,092), Environmental Services (\$111,793) and Regional Development (\$31,592). This is off-set by an increase of \$149,000 in the forecast expenditure relating to Operate and Maintain Class III Leachate Ponds at the Red Hill Landfill Facility.

3. The full year forecast for Depreciation Expenses is \$3,352,322 (55.75%) below the budget of \$6,013,588. This is attributable to no amortisation being required on the Class III cell (full year forecast of \$0 compared to a budget of \$2,644,593) as a result of filling above ground level in the Farm Stage 1 & 2 landfill cells i.e. this was fully amortised as at 30 June 2016. Additionally the lower level of capital expenditure (full year forecast of \$12,128,880 compared to a budget of \$33,620,638) and changes to the asset life of EMRC's plant and equipment class of assets in accordance with accounting standards following valuations undertaken in June 2016 have contributed to the lower expenditure.
4. Year to date Miscellaneous Expenses of \$6,517,237 is \$1,117,821 (14.64%) below the year to date budget provision of \$7,635,058. The variance is attributable predominantly to the lower level of commercial tonnages received to date resulting in a lower Landfill Levy payable (\$6,090,287 compared to a year to date budget of \$6,894,601). The full year forecast Miscellaneous Expenses is \$1,498,033 (11.42%) below the budget of \$13,121,385.



Item 14.2 continued

5. The full year forecast for Cost Allocations is \$2,150,989 (72.54%) below the budget of \$2,965,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).

There were no further significant Operating Expenditure variances as at 31 January 2017.

<u>*Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$95,452 (2.94%).
	<i>End of Year Forecast</i>	A favourable variance of \$1,844,031 (39.03%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$45,494 is \$194,506 (81.04%) below the year to date budget of \$240,000. The variance is due to the timing of the various Resource Recovery projects, namely the C&I and Woodwaste to Energy facilities. This has been offset by a reduction in expenditure relating to these projects. The full year forecast for User Charges (Other Revenues) is below the annual budget by \$1,154,167 (57.71%).
2. Year to date Interest on Restricted Cash Investments of \$1,124,362 is \$312,544 (38.50%) above the budget of \$811,818. This is attributable to the higher level of funds available during this period compared to budget together with a higher average interest rate received (2.95%) compared to the budgeted rate (2.53%). The full year forecast for Interest on Restricted Cash Investments is \$774,323 (55.64%) above the budget of \$1,391,758.
3. Year to date Reimbursement Income of \$209,775 is above the annual budget of \$50 and is attributable to the reimbursement of shared expenditure associated with the Resource Recovery Facility tender from Mindarie Regional Council. The full year forecast for Reimbursements (Other Revenues) is \$301,600 above the budget of \$50.
4. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$305,887 (108.97%) above the budget of \$280,707. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over.
5. Year to date Other Revenues of \$10,928 is \$55,694 (83.60%) below the budget of \$66,622. The variance is due to the timing of the various Resource Recovery projects. The full year forecast for Other Revenues is below the annual budget by \$1,347,427 (76.71%).
6. The full year forecast for Salary Expenses (Other Expenses) is \$436,503 (49.62%) below the budget of \$879,747. The variance is attributable to budgeted positions forecast not to be filled by year end due to the timing of Resource Recovery Park projects.
7. Year to date Contract Expenses of \$363,399 is \$35,660 (10.88%) above the budget of \$327,739. The full year forecast for Contract Expenses (Other Expenses) is \$488,430 (43.79%) below the budget of \$1,115,345. The variance is due to the timing of the Resource Recovery projects and the associated consultancy expenditure, namely the C&I and Woodwaste to Energy facilities. This is offset by the reduction in the corresponding income.
8. The full year forecast for Material Expenses (Other Expenses) is \$25,116 (59.52%) below the budget of \$42,199. The variance is due to the timing of the various Resource Recovery projects.
9. The full year forecast for Utility Expenses (Other Expenses) is \$50,836 (82.08%) below the budget of \$61,936. The variance is due to the timing of the various Resource Recovery projects.



Item 14.2 continued

10. The full year forecast for Fuel Expenses (Other Expenses) is \$138,002 (99.28%) below the budget of \$139,002. The variance is due to the timing of the various Resource Recovery projects.
11. Year to date Depreciation Expenses (Other Expenses) is \$48,122 (43.15%) below the budget of \$111,516. The full year forecast for Depreciation Expenses (Other Expenses) is \$154,551 (45.94%) below the budget of \$336,415. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. Year to date Miscellaneous Expenses of \$9,940 is \$45,633 (82.11%) below the budget of \$55,573. The variance is due to the timing of the various Resource Recovery projects and the associated expenditures. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$94,653 (48.62%) below the budget of \$194,697.
13. Carrying Amount of Assets Disposed Of totalling \$318,568 is \$125,068 (64.63%) above the year to date budget of \$193,500. The full year forecast for Carrying Amount of Assets Disposed Of is \$399,528 (154.19%) above the budget of \$259,118. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over.
14. Year to date Costs Allocated of \$226,421 is \$60,031 (20.96%) below the budget of \$286,452. The full year forecast for Cost Allocations is \$2,186,529 (75.03%) below the budget of \$2,914,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This provision is predominantly offset against Costs Allocated in the general Operating Expenditure section.

There were no further significant Other Revenues and Expenses variances as at 31 January 2017.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$2,769,515.
	<i>End of Year Forecast</i>	A favourable variance of \$21,491,758.

Capital Expenditure variances:

A favourable variance of \$2,769,515 existed as at 31 January 2017 when compared to the year to date budget of \$6,342,995. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 31 January 2017 includes:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,380,627;
- Purchase RRP C & I Building - Plant & Equipment - \$960,481;
- Construct and commission RRP - C & I Building - \$482,494;
- Purchase Plant for Leachate project - Red Hill Landfill Facility - \$105,156;
- Purchase Vehicles - Ascot Place and Red Hill Landfill Facility - \$94,343;
- Construct and commission RRP - Site Infrastructure - \$135,359;
- Purchase Minor Plant for Leachate project - Red Hill Landfill Facility - \$62,328;
- Purchase IT & Communications Equipment - \$60,776;
- Purchase / Replace Plant - Hazelmere - \$60,375;
- Construct Hardstand & Road - Hazelmere - \$60,294; and
- Wash-down bay upgrade - Red Hill Landfill Facility - \$50,292.



Item 14.2 continued

Capital Expenditure (continued)

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2017 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$21,491,758 (63.92%) below the budget of \$33,620,638.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$5,344,252;
- Leachate Project - Red Hill Landfill Facility (net of Leachate Plant Purchases) - \$2,657,724;
- Purchase Resource Recovery Park C&I Building Plant & Equipment - \$2,033,104;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,000,000;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,611,222;
- Construct and Commission Resource Recovery Park C&I Building - \$1,537,500;
- Purchase Resource Recovery Park Wood Waste to Energy Plant & Equipment - \$1,441,633;
- Purchase / Replace Plant - Hazelmere - \$1,050,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Construct Storage Bunkers for Wood Fines (QA Process) - Hazelmere - \$500,000;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$425,000;
- Purchase Plant & Equipment - Resource Recovery Park Transfer Station - \$300,000;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park Weighbridges (x2) - \$225,000;
- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$200,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$171,000;
- Construct and Commission Resource Recovery Park - Site/Administration Office - \$165,000;
- Purchase Information Technology & Communications Equipment - \$150,000; and
- Refurbish Waste Transfer Station Building - Red Hill Landfill Facility - \$140,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Drainage Diversion and Earthworks - Red Hill Landfill Facility - \$448,858; and
- Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility - \$424,196.



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 January 2017 is \$170,148,787. This is an increase of \$6,532,810 from the 30 June 2016 equity of \$163,615,977 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2017 will be above the original budget of \$170,556,311 by \$2,242,323.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 January 2017 is \$24,477,250 and Restricted Cash amount to \$63,950,701.

The net movement for the month is a decrease of \$674,669.

It has been forecast that Total Cash and Investments as at 30 June 2017 will be above the original budget of \$67,312,237 by \$20,608,139.

Investment Report (refer Attachment 5)

Term deposits valued at \$4,600,000 matured during January 2017. Of this amount \$3,500,000 was reinvested into further term deposits.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2017/03916)
2. Capital Expenditure Statement (Ref: D2016/03917)
3. Statement of Financial Position (Ref: D2016/03918)
4. Statement of Cash and Investments (Ref: D2016/03919)
5. Investment Report (Ref: D2016/03920)

VOTING REQUIREMENT

Simple Majority



Item 14.2 continued

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 January 2017.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR STALLARD

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2017.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				JANUARY 2017				Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance				
Operating Income											
\$15,290,096	\$18,121,848	(\$2,831,752)	(U)	User Charges	\$26,858,023	\$30,959,710	(\$4,101,687)	(U)			
\$266,777	\$270,968	(\$4,191)	(U)	Special Charges	\$457,678	\$460,602	(\$2,924)	(U)			
\$493,032	\$487,856	\$5,176	(F)	Contributions	\$521,568	\$529,323	(\$7,755)	(U)			
\$357,995	\$367,560	(\$9,565)	(U)	Operating Grants	\$576,110	\$650,662	(\$74,552)	(U)			
\$331,195	\$122,500	\$208,695	(F)	Interest Municipal Cash Investments	\$524,500	\$210,000	\$314,500	(F)			
\$438,133	\$437,621	\$512	(F)	Reimbursements	\$821,656	\$701,202	\$120,454	(F)			
\$1,112,373	\$1,126,518	(\$14,145)	(U)	Other	\$1,991,750	\$2,381,452	(\$389,702)	(U)			
\$18,289,599	\$20,934,871	(\$2,645,272)	(U)	Total Operating Income	\$31,751,284	\$35,892,951	(\$4,141,667)	(U)			
Operating Expenditure											
\$4,389,784	\$4,930,263	\$540,479	(F)	Salary Expenses	\$8,012,360	\$8,997,886	\$985,526	(F)			
\$1,737,768	\$3,536,745	\$1,798,977	(F)	Contract Expenses	\$5,323,568	\$6,131,460	\$807,892	(F)			
\$465,512	\$479,538	\$14,026	(F)	Material Expenses	\$933,738	\$921,693	(\$12,045)	(U)			
\$186,459	\$181,829	(\$4,630)	(U)	Utility Expenses	\$321,178	\$299,728	(\$21,450)	(U)			
\$336,192	\$369,908	\$33,716	(F)	Fuel Expenses	\$589,313	\$634,241	\$44,928	(F)			
\$11,679	\$13,356	\$1,677	(F)	Finance Fees and Interest Expenses	\$20,300	\$22,900	\$2,600	(F)			
\$164,702	\$168,033	\$3,331	(F)	Insurance Expenses	\$265,460	\$280,005	\$14,545	(F)			
\$1,466,493	\$1,552,803	\$86,310	(F)	Depreciation Expenses	\$2,661,266	\$6,013,588	\$3,352,322	(F)			
\$6,517,237	\$7,635,058	\$1,117,821	(F)	Miscellaneous Expenses	\$11,623,352	\$13,121,385	\$1,498,033	(F)			
\$118,055	\$128,296	\$10,241	(F)	Provision Expenses	\$201,367	\$219,964	\$18,597	(F)			
(\$296,288)	(\$312,587)	(\$16,299)	(U)	Costs Allocated	(\$814,217)	(\$2,965,206)	(\$2,150,989)	(U)			
\$15,097,594	\$18,683,242	\$3,585,648	(F)	Total Operating Expenditure	\$29,137,685	\$33,677,644	\$4,539,959	(F)			
\$3,192,005	\$2,251,629	\$940,376	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$2,613,599	\$2,215,307	\$398,292	(F)			
Surplus	Surplus				Surplus	Surplus					

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$6,090,287 as at 31 January 2017.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2017

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$45,494	\$240,000	(\$194,506)	(U)	User Charges	\$845,833	\$2,000,000	(\$1,154,167)	(U)
\$2,904,510	\$3,083,968	(\$179,458)	(U)	Secondary Waste Charge	\$5,037,260	\$5,248,490	(\$211,230)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,124,362	\$811,818	\$312,544	(F)	Interest Restricted Cash Investments	\$2,166,081	\$1,391,758	\$774,323	(F)
\$209,775	\$50	\$209,725	(F)	Reimbursements	\$301,650	\$50	\$301,600	(F)
\$211,600	\$198,770	\$12,830	(F)	Proceeds from Sale of Assets	\$586,594	\$280,707	\$305,887	(F)
\$10,928	\$66,622	(\$55,694)	(U)	Other	\$409,145	\$1,756,572	(\$1,347,427)	(U)
\$4,506,668	\$4,401,228	\$105,440	(F)	Total Other Revenues	\$9,346,564	\$10,677,577	(\$1,331,013)	(U)

Other Expenses

\$162,090	\$163,015	\$925	(F)	Salary Expenses	\$443,244	\$879,747	\$436,503	(F)
\$363,399	\$327,739	(\$35,660)	(U)	Contract Expenses	\$626,915	\$1,115,345	\$488,430	(F)
\$13,193	\$11,867	(\$1,326)	(U)	Material Expenses	\$17,083	\$42,199	\$25,116	(F)
\$1,810	\$1,456	(\$354)	(U)	Utility Expenses	\$11,100	\$61,936	\$50,836	(F)
\$198	\$150	(\$48)	(U)	Fuel Expenses	\$1,000	\$139,002	\$138,002	(F)
\$6,848	\$4,607	(\$2,241)	(U)	Insurance Expenses	\$9,933	\$9,885	(\$48)	(U)
\$63,394	\$111,516	\$48,122	(F)	Depreciation Expenses	\$181,864	\$336,415	\$154,551	(F)
\$9,940	\$55,573	\$45,633	(F)	Miscellaneous Expenses	\$100,044	\$194,697	\$94,653	(F)
\$318,568	\$193,500	(\$125,068)	(U)	Carrying Amount of Assets Disposed Of	\$658,646	\$259,118	(\$399,528)	(U)
\$226,421	\$286,452	\$60,031	(F)	Costs Allocated	\$727,677	\$2,914,206	\$2,186,529	(F)
\$1,165,863	\$1,155,875	(\$9,988)	(U)	Total Other Expenses	\$2,777,506	\$5,952,550	\$3,175,044	(F)

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Revaluation of Assets

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)

\$3,340,805	\$3,245,353	\$95,452	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,569,058	\$4,725,027	\$1,844,031	(F)
Surplus	Surplus				Surplus	Surplus		

\$6,532,810	\$5,496,982	\$1,035,828	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$9,182,657	\$6,940,334	\$2,242,323	(F)
Surplus	Surplus				Surplus	Surplus		



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CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$28,254	\$62,000	\$33,746	(F)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$222,884	\$226,473	\$3,589 (F)
\$0	\$20,625	\$20,625	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$55,000	\$55,000	\$0 (F)
\$60,776	\$120,500	\$59,724	(F)	\$13,873	Purchase Information Technology & Communication Equipment (24550/00)	\$357,550	\$507,550	\$150,000 (F)
\$0	\$0	\$0	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000 (F)
\$0	\$96,375	\$96,375	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$257,000	\$257,000 (F)
\$0	\$0	\$0	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,650	\$3,650	\$0 (F)
\$89,030	\$299,500	\$210,470	(F)	\$13,873		\$639,084	\$1,079,673	\$440,589 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Resource Recovery									
\$482,494	\$528,000	\$45,506 (F)	\$2,660	Construct and Commission Resource Recovery Park - C & I Building (24259/04)		\$512,500	\$2,050,000	\$1,537,500 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office (24259/07)		\$0	\$165,000	\$165,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store (24259/08)		\$0	\$500,000	\$500,000 (F)	
\$0	\$10,000	\$10,000 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)		\$55,000	\$55,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)		\$0	\$70,000	\$70,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop (24259/13)		\$0	\$250,000	\$250,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)		\$0	\$225,000	\$225,000 (F)	
\$3,732	\$10,000	\$6,268 (F)	\$0	Resource Recovery Park - Fencing (24394/06)		\$10,000	\$10,000	\$0 (F)	
\$135,359	\$420,000	\$284,641 (F)	\$5,760	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)		\$560,000	\$2,560,000	\$2,000,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct Resource Recovery Park - Reuse Store Infrastructure (Car Park) (24399/07)		\$0	\$250,000	\$250,000 (F)	
\$13,843	\$240,000	\$226,157 (F)	\$792,119	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)		\$1,200,000	\$1,400,000	\$200,000 (F)	

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year		
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance
Resource Recovery								
\$0	\$602,000	\$602,000 (F)		\$0 Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$1,302,000	\$2,743,633	\$1,441,633 (F)	
\$960,481	\$954,000	(\$6,481) (U)		\$0 Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$960,481	\$2,993,585	\$2,033,104 (F)	
\$0	\$0	\$0 (F)		\$0 Purchase Resource Recovery Park Transfer Station - Plant & Equipment (24410/05)	\$0	\$300,000	\$300,000 (F)	
\$0	\$1,000	\$1,000 (F)		\$0 Purchase Other Equipment - Resource Recovery (24590/07)	\$2,000	\$2,000	\$0 (F)	
\$1,595,909	\$2,765,000	\$1,169,091 (F)	\$800,539		\$4,601,982	\$13,574,218	\$8,972,236 (F)	

Waste Management

\$0	\$0	\$0 (F)		\$0 Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$25,000	\$25,000	\$0 (F)	
\$0	\$0	\$0 (F)		\$0 Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$0	\$63,000	\$63,000 (F)	
\$24,431	\$24,000	(\$431) (U)		\$0 Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$625,000	\$5,969,252	\$5,344,252 (F)	
\$744	\$0	(\$744) (U)		\$0 Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/16)	\$744	\$0	(\$744) (U)	
\$8,778	\$209,000	\$200,222 (F)	\$19,727	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$58,778	\$1,670,000	\$1,611,222 (F)	
\$5,517	\$0	(\$5,517) (U)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$100,000	\$600,000	\$500,000 (F)	
\$6,708	\$100,000	\$93,292 (F)	\$10,834	Leachate Project - Red Hill Landfill Facility (24320/02)	\$514,948	\$3,385,000	\$2,870,052 (F)	

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$0	\$0	(F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$0	\$500,000	\$500,000	(F)
(\$16,250)	\$75,804	\$92,054	(F)	\$118,013	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$600,000	\$175,804	(\$424,196)	(U)
\$24,069	\$130,000	\$105,931	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$100,000	\$271,000	\$171,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$50,000	\$475,000	\$425,000	(F)
\$22,770	\$0	(\$22,770)	(U)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$448,858	\$0	(\$448,858)	(U)
\$4,600	\$0	(\$4,600)	(U)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$4,600	\$0	(\$4,600)	(U)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$90,000	\$0	(\$90,000)	(U)
\$60,294	\$78,000	\$17,706	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$60,000	\$114,000	\$54,000	(F)
\$0	\$30,000	\$30,000	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$40,000	\$60,000	\$20,000	(F)
\$50,292	\$0	(\$50,292)	(U)	\$994	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$50,292	\$0	(\$50,292)	(U)
\$0	\$30,000	\$30,000	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Workshop No 2 Washdown Bay - Red Hill Landfill Facility (24399/13)	\$40,000	\$40,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management									
\$1,380,627	\$1,920,000	\$539,373	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,635,000	\$2,635,000	\$0	(F)
\$60,375	\$398,000	\$337,625	(F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$780,000	\$1,830,000	\$1,050,000	(F)
\$105,156	\$0	(\$105,156)	(U)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$150,000	\$0	(\$150,000)	(U)
\$5,863	\$100,000	\$94,137	(F)	\$22,904	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$150,000	\$150,000	\$0	(F)
\$0	\$5,000	\$5,000	(F)	\$4,258	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$10,000	\$10,000	\$0	(F)
\$62,328	\$0	(\$62,328)	(U)	\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$62,328	\$0	(\$62,328)	(U)
\$66,089	\$70,141	\$4,052	(F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$104,223	\$70,141	(\$34,082)	(U)
\$0	\$550	\$550	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$0	\$550	\$550	(F)
\$0	\$2,000	\$2,000	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$4,000	\$0	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$0	\$10,000	\$10,000	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$37,500	\$37,500	\$0	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$0	\$60,000	\$60,000	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$4,554	\$33,000	\$28,446	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$69,000	\$69,000	\$0	(F)
\$6,053	\$4,000	(\$2,053)	(U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$6,000	\$6,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$2,000	\$2,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$0	\$500	\$500	(F)
\$0	\$1,000	\$1,000	(F)	\$2,702	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$3,000	\$3,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$2,000	\$2,000	(F)
\$5,543	\$3,000	(\$2,543)	(U)	\$318	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$5,543	\$3,000	(\$2,543)	(U)
\$0	\$3,000	\$3,000	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$5,000	\$5,000	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$140,000	\$140,000	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$10,000	\$10,000	\$0	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$20,000	\$40,000	\$20,000	(F)
\$1,888,541	\$3,278,495	\$1,389,954	(F)	\$179,750		\$6,887,814	\$18,966,747	\$12,078,933	(F)
\$3,573,480	\$6,342,995	\$2,769,515	(F)	\$994,162	TOTAL CAPITAL EXPENDITURE	\$12,128,880	\$33,620,638	\$21,491,758	(F)



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STATEMENT OF FINANCIAL POSITION

JANUARY 2017

Actual June 2016	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$4,020,828	\$3,334,304	Cash and Cash Equivalents	\$3,608,971	\$3,000,831	\$608,140	(F)
\$83,114,647	\$85,093,647	Investments	\$84,311,405	\$64,311,405	\$20,000,000	(F)
\$3,267,011	\$2,766,652	Trade and Other Receivables	\$3,267,011	\$3,267,011	\$0	(F)
\$27,842	\$32,710	Inventories	\$27,842	\$27,842	\$0	(F)
\$85,059	\$304,109	Other Assets	\$85,059	\$85,059	\$0	(F)
\$90,515,387	\$91,531,422	Total Current Assets	\$91,300,288	\$70,692,148	\$20,608,140	(F)
Current Liabilities						
\$5,889,919	\$1,980,113	Trade and Other Payables	\$5,889,919	\$5,889,919	\$0	(F)
\$1,371,378	\$1,371,378	Provisions	\$1,399,359	\$1,399,359	\$0	(F)
\$7,261,297	\$3,351,491	Total Current Liabilities	\$7,289,278	\$7,289,278	\$0	(F)
\$83,254,090	\$88,179,931	Net Current Assets	\$84,011,010	\$63,402,870	\$20,608,140	(F)
Non Current Assets						
\$48,504,912	\$48,504,912	Land	\$48,504,913	\$48,504,913	\$0	(F)
\$5,477,919	\$7,041,852	Buildings	\$6,120,396	\$8,891,488	(\$2,771,092)	(U)
\$14,328,901	\$14,540,870	Structures	\$18,082,640	\$29,364,583	(\$11,281,943)	(U)
\$10,776,173	\$12,873,029	Plant	\$14,864,071	\$18,965,593	(\$4,101,522)	(U)
\$658,760	\$655,465	Equipment	\$1,259,175	\$999,639	\$259,536	(F)
\$161,845	\$162,348	Furniture and Fittings	\$196,177	\$193,812	\$2,365	(F)
\$7,860,423	\$5,715,481	Work in Progress	\$7,368,665	\$7,860,423	(\$491,758)	(U)
\$87,768,933	\$89,493,957	Total Non Current Assets	\$96,396,037	\$114,780,451	(\$18,384,414)	(U)
Non Current Liabilities						
\$7,407,046	\$7,525,101	Provisions	\$7,608,413	\$7,627,010	\$18,597	(F)
\$7,407,046	\$7,525,101	Total Non Current Liabilities	\$7,608,413	\$7,627,010	\$18,597	(F)
\$163,615,977	\$170,148,787	Net Assets	\$172,798,634	\$170,556,311	\$2,242,323	(F)
Equity						
\$60,214,225	\$60,214,225	Accumulated Surplus/Deficit	\$60,214,225	\$60,214,225	\$0	(F)
\$62,674,377	\$62,674,377	Cash Backed Reserves	\$62,674,377	\$62,674,377	\$0	(F)
\$40,727,375	\$40,727,375	Asset Revaluation Reserve	\$40,727,375	\$40,727,375	\$0	(F)
\$0	\$6,532,810	Net change in assets from operations	\$9,182,657	\$6,940,334	\$2,242,323	(F)
\$163,615,977	\$170,148,787	Total Equity	\$172,798,634	\$170,556,311	\$2,242,323	(F)



CASH AND INVESTMENTS⁴⁰

JANUARY 2017

Actual June 2016	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
4,017,378	3,330,854	Cash at Bank - Municipal Fund 01001/00	3,605,521	2,997,382	608,139	(F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0	(F)
400	400	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	400	400	0	(F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0	(F)
20,288,309	21,142,946	Investments - Municipal Fund 02021/00	35,370,377	15,370,377	20,000,000	(F)
24,309,136	24,477,250	Total Municipal Cash	38,979,347	18,371,208	20,608,139	(F)
Restricted Cash and Investments						
510,804	520,085	Restricted Investments - Plant and Equipment 02022/01	293,631	293,631	0	(F)
2,132,389	2,171,135	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,324,756	2,324,756	0	(F)
6,063,056	6,173,222	Restricted Investments - Future Development 02022/03	47,737	47,737	0	(F)
788,213	802,535	Restricted Investments - Environmental Monitoring Red Hill 02022/04	893,298	893,298	0	(F)
40,514	41,250	Restricted Investments - Environmental Insurance Red Hill 02022/05	1,047	1,047	0	(F)
13,973	14,227	Restricted Investments - Risk Management 02022/06	14,332	14,332	0	(F)
544,803	554,702	Restricted Investments - Class IV Cells Red Hill 02022/07	87,660	87,660	0	(F)
359,102	365,627	Restricted Investments - Regional Development 02022/08	598,753	598,753	0	(F)
46,773,843	47,623,732	Restricted Investments - Secondary Waste Processing 02022/09	37,546,295	37,546,295	0	(F)
4,554,958	4,637,722	Restricted Investments - Class III Cells 02022/10	6,044,704	6,044,704	0	(F)
70,552	71,834	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	72,363	72,363	0	(F)
151,961	137,519	Restricted Investments - Accrued Interest 02022/19	151,961	151,961	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
822,170	837,109	Restricted Investments - Long Service Leave 02022/90	864,491	864,491	0	(F)
62,826,339	63,950,701	Total Restricted Cash	48,941,029	48,941,029	0	(F)
87,135,475	88,427,951	TOTAL CASH AND INVESTMENTS	87,920,376	67,312,237	20,608,139	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

January 2017

I. Overall Portfolio Limits				
S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	
AAA	A-1+	92.87%	100%	
AA	A-1	7.13%	100%	
		100.00%		

Investment by S&P Rating

S&P Rating	% Portfolio
A-1+	92.87%
A-1	7.13%

II. Single Entity Exposure				
AMP		5.94%		
ANZ Banking Group		33.88%		
NAB		14.41%		
Suncorp		1.19%		
Westpac / St. George Bank		44.58%		
		100.00%		

III. Term to Maturity Framework				
<u>Investment Policy Guidelines</u>				
Maturity Profile	% Portfolio	% Min	% Max	
Less Than 1 Year	100.00%	40%	100%	
Greater Than 1 Year	0.00%	0%	0%	
		100.00%		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



15 REPORTS OF COMMITTEES

15.1 AUDIT COMMITTEE MEETING HELD 9 MARCH 2017 (REFER TO MINUTES OF COMMITTEE – PINK PAGES) REFERENCE: D2017/02841 (AC) - D2017/03888

The minutes of the Audit Committee meeting held on **9 March 2017** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee reports (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR EHRHARDT

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORTS (SECTION 15.1).

CARRIED UNANIMOUSLY

AUDIT COMMITTEE

MINUTES

9 March 2017

(REF: D2017/02841 (AC) – D2017/03888)

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 9 March 2017**. The meeting commenced at **6:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Steve Wolff (Chairman)	EMRC Member	City of Belmont
Cr Bob Perks (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Paul Bridges	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Geoff Stallard	EMRC Member	Shire of Kalamunda
Cr David Färdig	EMRC Member	City of Swan

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr David Ameduri	Manager Financial Services
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services
	(Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

Nil

5 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 17 NOVEMBER 2016

That the Minutes of the Audit Committee meeting held 17 November 2016, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR PERKS

SECONDED CR BRIDGES

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 17 NOVEMBER 2016, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF EMPLOYEES

11.1 HALF YEAR BUDGET REVIEW 2016/2017

REFERENCE: D2017/02842 (AC) – D2017/03933

PURPOSE OF REPORT

The purpose of this report is to provide Council, via the Audit Committee, with an overview of the Eastern Metropolitan Regional Council's (EMRC's) 2016/2017 budget review for adoption and subsequent submission to the Department of Local Government.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of the *Local Government (Financial Management) Regulations 1996* r.33A that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.
- Council receives monthly financial reports inclusive of end of year forecasts. Forecasts have been constantly monitored and reviewed based on current information and circumstances available to provide a more accurate forecast of the year end result.

Recommendation(s)

That Council, by an absolute majority in accordance with the provisions of the *Local Government (Financial Management) Regulations 1996* r.33A, adopts the review of the 2016/2017 budget and approve its submission to the Department of Local Government and Communities within 30 days.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* r.33A that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.

Regulation 33A(2) also states that within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council who is to consider the review submitted to it and is to determine, by absolute majority, whether or not to adopt the review, any parts of the review or any recommendation made to the review.

The EMRC's budget is presented in a format that separates operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2017 and is reflected in this report.



Item 11.1 continued

REPORT

Whilst the budget review is a statutory requirement, due to the commercial nature of the EMRC's waste operations, forecasts are conducted throughout the year in order to adjust costs in relation to available tonnage throughput.

Format of Budget Review

The format of the statutory review undertaken is based on an examination by officers of all EMRC accounts (operating income, operating expenditure and capital expenditure accounts) within their area of responsibility.

A review of the tonnages budgeted to be received at the Red Hill Waste Management Facility is also undertaken. Tonnage budgets are reviewed to provide a forecast of volumes expected to be received by 30 June 2017. These forecasts, when calculated against the previously adopted disposal rates, provide financial forecasts relating to the following:

- Income from normal operations (including landfill levy);
- Secondary Waste Income;
- Landfill Levy Expenditure;
- Waste Education Levy Income; and
- Cell usage and depreciation.

All forecasts, which are an actual review of the budgets set against each account, are input into the financial management system in order to provide a more accurate forecast of the end of year result.

The year to date monthly budget allocations are also reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. A review is undertaken to ensure that the year to date budget allocations best reflect the timing applicable either to expenditure expected to be incurred or income to be received. This process commences immediately following adoption of the budget and is constantly being monitored and reviewed based on current information and circumstances available. This process provides a better comparison between the year to date actual and year to date budget figures.

Adjustments resulting from Budget Review

EMRC officers undertook the latest review based on the actual financial data provided for the period ended 31 December 2016. The financial report relating to the period ended 31 January 2017 will be submitted to Council at its meeting to be held on 23 March 2017. Variances reported in that report will be based on the budget review as specified within the body of this report. This is undertaken as part of the EMRC's ongoing budget and forecast review process and in accordance with Council's adopted criteria.

In accordance with the process followed in previous years, the original budget is not updated with the revised forecasts, as relevant regulations require the end of year results to be compared to the original adopted annual budget, rather than the reviewed budget.

Whilst it is accepted that many costs are incurred generally within a specific pattern, many are not. These include significant costs incurred relating to operating and capital projects, which depend solely on the timing of when the project is undertaken.



Item 11.1 continued

The following is a summary of the forecast changes to budget provisions resulting from the half year budget review:

Increase / (Decrease) in Operating Income/Other Revenues:	(\$ 5,472,680)
(Increase) / Decrease in Operating Expenditure/Other Expenses:	\$ 7,715,003
Increase / (Decrease) in Change in net assets from operations:	\$ 2,242,323
(Increase) / Decrease in Capital Expenditure:	\$ 21,491,758
(Increase) / Decrease in overall expenditure:	\$ 23,734,081

Provided below is a summary of changes between the original budget and the forecast for the financial year ending 30 June 2017. Comments are provided for significant variances using Council's adopted criteria of 10% or \$20,000, whichever is the greater, as a guide:

Operating Income/Other Revenues

User Charges

- Current Budget: \$30,959,710 Forecast Budget: \$26,858,023 Variance: (\$4,101,687); (13.25%)

The full year forecast for User Charges is below the annual budget by \$4,101,687 (13.25%). This is due to the lower than budget tonnages forecast to be received from commercial operators.

Special Charges

- Current Budget: \$460,602 Forecast Budget: \$457,678 Variance: (\$2,924); (0.63%)

Contributions

- Current Budget: \$529,323 Forecast Budget: \$521,568 Variance: (\$7,755); (1.47%)

Operating Grants

- Current Budget: \$650,662 Forecast Budget: \$576,110 Variance: (\$74,552); (11.46%)

The full year forecast for Operating Grants is below the annual budget by \$74,552 (11.46%). This is due to various reduced or unsuccessful grants received in the Environmental Services, Regional Services and Waste Services business units. The associated expenditure relating to these projects will not be incurred.

Interest Municipal Cash & Investments

- Current Budget: \$210,000 Forecast Budget: \$524,500 Variance: \$314,500; 149.76%

The full year forecast for Interest on Municipal Funds is \$314,500 (149.76%) above the budget of \$210,000. This is attributable to the higher level of funds available as at 30 June 2016 compared to budget together with a higher average interest rate received (2.95% to January 2017 compared to the budgeted rate of 2.53%). Also contributing is the lower level of capital expenditure which has been forecast to be \$21,491,758 below the budget of \$33,620,638.

Reimbursements

- Current Budget: \$701,202 Forecast Budget: \$821,656 Variance: \$120,454; 17.18%

The full year forecast for Reimbursements is \$120,454 (17.18%) above the budget of \$701,202. This is primarily attributable to the higher than budgeted reimbursement income associated with the Coppin and Mathieson Road Transfer Stations. This is due to a reduction in income from the sales of products together with an increase in labour costs associated with weekend penalties and coverage for staff leave.



Item 11.1 continued

Other Income

- Current Budget: \$2,381,452 Forecast Budget: \$1,991,750 Variance: (\$389,702); (16.36)%

The full year forecast for Other Income of \$1,991,750 is \$389,702 (16.36%) below the budget of \$2,381,452. Major factors attributable to this variance include the sale of Greenwaste products which has been forecast to be \$82,000 compared to a budget of \$239,522 due to the timing of State Government major projects and the sale of Woodwaste products which has been forecast to be \$800,000 compared to a budget of \$984,565.

User Charges (Other Revenues)

- Current Budget: \$2,000,000 Forecast Budget: \$845,833 Variance: (\$1,154,167); (57.71%)

The full year forecast for User Charges (Other Revenues) is below the annual budget by \$1,154,167 (57.71%). The variance is due to the timing of the various Resource Recovery projects, namely the C&I and Woodwaste to Energy facilities. This has been offset by a reduction in expenditure relating to these projects.

Secondary Waste Charge (Other Revenues)

- Current Budget: \$5,248,490 Forecast Budget: \$5,037,260 Variance: (\$211,230); (4.02%)

Interest Restricted Cash Investments (Other Revenues)

- Current Budget: \$1,391,758 Forecast Budget: \$2,166,081 Variance: \$774,323; 55.64%

The full year forecast for Interest on Restricted Cash Investments is \$774,323 (55.64%) above the budget of \$1,391,758. This is attributable to the higher level of funds available as at 30 June 2016 compared to budget together with a higher average interest rate received (2.95% to January 2017 compared to the budgeted rate of 2.53%).

Reimbursements (Other Revenues)

- Current Budget: \$50 Forecast Budget: \$301,650 Variance: \$301,600; N/A

The full year forecast for Reimbursements (Other Revenues) is \$301,600 above the budget of \$50. This is attributable to the reimbursement of shared expenditure associated with the Resource Recovery Facility tender from Mindarie Regional Council.

Proceeds from Sale of Assets (Other Revenues)

- Current Budget: \$280,707 Forecast Budget: \$586,594 Variance: \$305,887; 108.97%

The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$305,887 above the budget of \$280,707. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attain the specified criteria for change over.

Other (Other Revenues)

- Current Budget: \$1,756,572 Forecast Budget: \$409,145 Variance: (\$1,347,427); (76.71%)

The full year forecast for Other Revenues is below the annual budget by \$1,347,427 (76.71%). The variance is due to the timing of the various Resource Recovery projects.



Item 11.1 continued

Operating Expenditure/Other Expenses

Salary Expenses

- Current Budget: \$8,997,886 Forecast Budget: \$8,012,360 Variance: \$985,526; 10.95%

The full year forecast for Salary Expenses is below the annual budget by \$985,526 (10.95%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

Contract Expenses

- Current Budget: \$6,131,460 Forecast Budget: \$5,323,568 Variance: \$807,892; 13.18%

The full year forecast for Contract Expenses is below the annual budget by \$807,892 (13.18%).

The variance is attributable to the timing of various projects from different business units that have either been deferred or carried forward. Major variances from the Waste Services directorate include:

- Crush and Screen Lateritic Caprock - \$320,000;
- Manage Greenwaste Mulching - Red Hill Landfill Facility - \$66,557; and
- Operate and Maintain Plant - Waste Management Facilities - \$45,500.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$386,092), Environmental Services (\$111,793) and Regional Development (\$31,592). This is off-set by an increase of \$149,000 in the forecast expenditure relating to Operate and Maintain Class III Leachate Ponds at the Red Hill Landfill Facility.

Material Expenses

- Current Budget: \$921,693 Forecast Budget: \$933,738 Variance: (\$12,045); (1.31%)

Utility Expenses

- Current Budget: \$299,728 Forecast Budget: \$321,178 Variance: (\$21,450); (7.16%)

Fuel Expenses

- Current Budget: \$634,241 Forecast Budget: \$589,313 Variance: \$44,928; 7.08%

Finance Fees and Interest Expenses

- Current Budget: \$22,900 Forecast Budget: \$20,300 Variance: \$2,600; 11.35%

Insurance Expenses

- Current Budget: \$280,005 Forecast Budget: \$265,460 Variance: \$14,545; 5.19%

Depreciation Expenses

- Current Budget: \$6,013,588 Forecast Budget: \$2,661,266 Variance: \$3,352,322; 55.75%

The full year forecast for Depreciation Expenses is \$3,352,322 (55.75%) below the budget of \$6,013,588.

This is attributable to no amortisation being required on the Class III cell (full year forecast of \$0 compared to a budget of \$2,644,593) as a result of filling above ground level in the Farm Stage 1 & 2 landfill cells i.e. this was fully amortised as at 30 June 2016. Additionally the lower level of capital expenditure (full year forecast of \$12,128,880 compared to a budget of \$33,620,638) and changes to the asset life of EMRC's plant and equipment class of assets in accordance with accounting standards following valuations undertaken in June 2016 have contributed to the lower expenditure.



Item 11.1 continued

Miscellaneous Expenses (incl. landfill levy expenditure)

- Current Budget: \$13,121,385 Forecast Budget: \$11,623,352 Variance: \$1,498,033; 11.42%

The full year forecast Miscellaneous Expenses is \$1,498,033 (11.42%) below the budget of \$13,121,385. This variance is primarily attributable to a lower than budgeted landfill levy payable (\$1,165,723) as a result of lower tonnages forecast to be received by year end.

Provision Expenses

- Current Budget: \$219,964 Forecast Budget: \$201,367 Variance: \$18,597; 8.45%

Costs Allocated

- Current Budget: (\$2,965,206) Forecast Budget: (\$814,217) Variance: (\$2,150,989); 72.54%

The full year forecast for Cost Allocations is \$2,150,989 (72.54%) below the budget of \$2,965,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This variance is predominantly offset against Costs Allocated (Other Expenses).

Salary Expenses (Other Expenses)

- Current Budget: \$879,747 Forecast Budget: \$443,244 Variance: \$436,503; 49.62%

The full year forecast for Salary Expenses (Other Expenses) is \$436,503 (49.62%) below the budget of \$879,747. The variance is attributable to budgeted positions forecast not to be filled by year end due to the timing of Resource Recovery Park projects.

Contract Expenses (Other Expenses)

- Current Budget: \$1,115,345 Forecast Budget: \$626,915 Variance: \$488,430; 43.79%

The full year forecast for Contract Expenses (Other Expenses) is \$488,430 (43.79%) below the budget of \$1,115,345. The variance is due to the timing of the Resource Recovery projects and the associated consultancy expenditure, namely the C&I and Woodwaste to Energy facilities. This is offset by the reduction in the corresponding income.

Material Expenses (Other Expenses)

- Current Budget: \$42,199 Forecast Budget: \$17,083 Variance: \$25,116; 59.52%

The full year forecast for Material Expenses (Other Expenses) is \$25,116 (59.52%) below the budget of \$42,199. The variance is due to the timing of the various Resource Recovery projects.

Utility Expenses (Other Expenses)

- Current Budget: \$61,936 Forecast Budget: \$11,100 Variance: \$50,836; 82.08%

The full year forecast for Utility Expenses (Other Expenses) is \$50,836 (82.08%) below the budget of \$61,936. The variance is due to the timing of the various Resource Recovery projects.

Fuel Expenses (Other Expenses)

- Current Budget: \$139,002 Forecast Budget: \$1,000 Variance: \$138,002; 99.28%

The full year forecast for Fuel Expenses (Other Expenses) is \$138,002 (99.28%) below the budget of \$139,002. The variance is due to the timing of the various Resource Recovery projects.

Insurance Expenses (Other Expenses)

- Current Budget: \$9,885 Forecast Budget: \$9,933 Variance: (\$48); (0.49%)



Item 11.1 continued

Depreciation Expenses (Other Expenses)

- Current Budget: \$336,415 Forecast Budget: \$181,864 Variance: \$154,551; 45.94%

The full year forecast for Depreciation Expenses (Other Expenses) is \$154,551 (45.94%) below the budget of \$336,415. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.

Miscellaneous Expenses (Other Expenses)

- Current Budget: \$194,697 Forecast Budget: \$100,044 Variance: \$94,653; 48.62%

The full year forecast for Miscellaneous Expenses (Other Expenses) is \$94,653 (48.62%) below the budget of \$194,697. The variance is due to the timing of various Resource Recovery projects.

Carrying Amount of Assets Disposed Of (Other Expenses)

- Current Budget: \$259,118 Forecast Budget: \$658,646 Variance: (\$399,528); (154.19%)

The full year forecast for Carrying Amount of Assets Disposed Of is \$399,528 (154.19%) above the budget of \$259,118. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2016/2017 financial year that have been forecast to attained the specified criteria for change over.

Costs Allocated (Other Expenses)

- Current Budget: \$2,914,206 Forecast Budget: \$727,677 Variance: \$2,186,529; 75.03%

The full year forecast for Cost Allocations is \$2,186,529 (75.03%) below the budget of \$2,914,206. This variance relates specifically to the timing of internal costs allocated between the Resource Recovery C&I Project and the Red Hill Landfill Facility Class III cell. This provision is predominantly offset against Costs Allocated in the general Operating Expenditure section.

Capital Expenditure

- Current Budget: \$33,620,638 Forecast Budget: \$12,128,880 Variance: \$21,491,758; 63.92%

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2017 in order to reflect the actual timing of various projects and match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$21,491,758 (63.92%) below the budget of \$33,620,638.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$5,344,252;
- Leachate Project - Red Hill Landfill Facility (net of Leachate Plant Purchases) - \$2,657,724;
- Purchase Resource Recovery Park C&I Building Plant & Equipment - \$2,033,104;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,000,000;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,611,222;
- Construct and Commission Resource Recovery Park C&I Building - \$1,537,500;
- Purchase Resource Recovery Park Wood Waste to Energy Plant & Equipment - \$1,441,633;
- Purchase / Replace Plant - Hazelmere - \$1,050,000.
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;



Item 11.1 continued

Capital Expenditure (continued)

- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Construct Storage Bunkers for Wood Fines (QA Process) - Hazelmere - \$500,000;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$425,000;
- Purchase Plant & Equipment - Resource Recovery Park Transfer Station - \$300,000;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park Weighbridges (x2) - \$225,000;
- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$200,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$171,000;
- Construct and Commission Resource Recovery Park - Site/Administration Office - \$165,000;
- Purchase Information Technology & Communications Equipment - \$150,000; and
- Refurbish Waste Transfer Station Building - Red Hill Landfill Facility - \$140,000.

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Construct Drainage Diversion and Earthworks - Red Hill Landfill Facility - \$448,858; and
- Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility - \$424,196.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 11.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2017/03927)
2. Capital Expenditure Statement (Ref: D2017/03926)
3. Statement of Financial Position (Ref: D2017/03931)
4. Statement of Cash and Investments (Ref: D2017/03928)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by an absolute majority in accordance with the provisions of the *Local Government (Financial Management) Regulations 1996* r.33A, adopts the review of the 2016/2017 budget and approve its submission to the Department of Local Government and Communities within 30 days.

The CEO provided a brief overview of the budget review and discussion ensued.

AC RECOMMENDATION(S)

MOVED CR BRIDGES

SECONDED CR STALLARD

That Council, by an absolute majority in accordance with the provisions of the *Local Government (Financial Management) Regulations 1996* r.33A, adopts the review of the 2016/2017 budget and approve its submission to the Department of Local Government and Communities within 30 days.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR EHRHARDT

THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996* R.33A, ADOPTS THE REVIEW OF THE 2016/2017 BUDGET AND APPROVE ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES WITHIN 30 DAYS.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2017

Year to Date

Full Year

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$15,290,096	\$18,121,848	(\$2,831,752)	(U)	\$26,858,023	\$30,959,710	(\$4,101,687)	(U)
\$266,777	\$270,968	(\$4,191)	(U)	\$457,678	\$460,602	(\$2,924)	(U)
\$493,032	\$487,856	\$5,176	(F)	\$521,568	\$529,323	(\$7,755)	(U)
\$357,995	\$367,560	(\$9,565)	(U)	\$576,110	\$650,662	(\$74,552)	(U)
\$331,195	\$122,500	\$208,695	(F)	\$524,500	\$210,000	\$314,500	(F)
\$438,133	\$437,621	\$512	(F)	\$821,656	\$701,202	\$120,454	(F)
\$1,112,373	\$1,126,518	(\$14,145)	(U)	\$1,991,750	\$2,381,452	(\$389,702)	(U)
\$18,289,599	\$20,934,871	(\$2,645,272)	(U)	\$31,751,284	\$35,892,951	(\$4,141,667)	(U)
Operating Expenditure							
\$4,389,784	\$4,930,263	\$540,479	(F)	\$8,012,360	\$8,997,886	\$985,526	(F)
\$1,737,768	\$3,536,745	\$1,798,977	(F)	\$5,323,568	\$6,131,460	\$807,892	(F)
\$465,512	\$479,538	\$14,026	(F)	\$933,738	\$921,693	(\$12,045)	(U)
\$186,459	\$181,829	(\$4,630)	(U)	\$321,178	\$299,728	(\$21,450)	(U)
\$336,192	\$369,908	\$33,716	(F)	\$589,313	\$634,241	\$44,928	(F)
\$11,679	\$13,356	\$1,677	(F)	\$20,300	\$22,900	\$2,600	(F)
\$164,702	\$168,033	\$3,331	(F)	\$265,460	\$280,005	\$14,545	(F)
\$1,466,493	\$1,552,803	\$86,310	(F)	\$2,661,266	\$6,013,588	\$3,352,322	(F)
\$6,517,237	\$7,635,058	\$1,117,821	(F)	\$11,623,352	\$13,121,385	\$1,498,033	(F)
\$118,055	\$128,296	\$10,241	(F)	\$201,367	\$219,964	\$18,597	(F)
(\$296,288)	(\$312,587)	(\$16,299)	(U)	(\$814,217)	(\$2,965,206)	(\$2,150,989)	(U)
\$15,097,594	\$18,683,242	\$3,585,648	(F)	\$29,137,685	\$33,677,644	\$4,539,959	(F)
\$3,192,005	\$2,251,629	\$940,376	(F)	\$2,613,599	\$2,215,307	\$398,292	(F)
Surplus	Surplus			Surplus	Surplus		
OPERATING RESULT FROM NORMAL ACTIVITIES							

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$6,090,287 as at 31 January 2017.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

JANUARY 2017

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$45,494	\$240,000	(\$194,506)	(U)	User Charges	\$845,833	\$2,000,000	(\$1,154,167)	(U)
\$2,904,510	\$3,083,968	(\$179,458)	(U)	Secondary Waste Charge	\$5,037,260	\$5,248,490	(\$211,230)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,124,362	\$811,818	\$312,544	(F)	Interest Restricted Cash Investments	\$2,166,081	\$1,391,758	\$774,323	(F)
\$209,775	\$50	\$209,725	(F)	Reimbursements	\$301,650	\$50	\$301,600	(F)
\$211,600	\$198,770	\$12,830	(F)	Proceeds from Sale of Assets	\$586,594	\$280,707	\$305,887	(F)
\$10,928	\$66,622	(\$55,694)	(U)	Other	\$409,145	\$1,756,572	(\$1,347,427)	(U)
\$4,506,668	\$4,401,228	\$105,440	(F)	Total Other Revenues	\$9,346,564	\$10,677,577	(\$1,331,013)	(U)

Other Expenses

\$162,090	\$163,015	\$925	(F)	Salary Expenses	\$443,244	\$879,747	\$436,503	(F)
\$363,399	\$327,739	(\$35,660)	(U)	Contract Expenses	\$626,915	\$1,115,345	\$488,430	(F)
\$13,193	\$11,867	(\$1,326)	(U)	Material Expenses	\$17,083	\$42,199	\$25,116	(F)
\$1,810	\$1,456	(\$354)	(U)	Utility Expenses	\$11,100	\$61,936	\$50,836	(F)
\$198	\$150	(\$48)	(U)	Fuel Expenses	\$1,000	\$139,002	\$138,002	(F)
\$6,848	\$4,607	(\$2,241)	(U)	Insurance Expenses	\$9,933	\$9,885	(\$48)	(U)
\$63,394	\$111,516	\$48,122	(F)	Depreciation Expenses	\$181,864	\$336,415	\$154,551	(F)
\$9,940	\$55,573	\$45,633	(F)	Miscellaneous Expenses	\$100,044	\$194,697	\$94,653	(F)
\$318,568	\$193,500	(\$125,068)	(U)	Carrying Amount of Assets Disposed Of	\$658,646	\$259,118	(\$399,528)	(U)
\$226,421	\$286,452	\$60,031	(F)	Costs Allocated	\$727,677	\$2,914,206	\$2,186,529	(F)
\$1,165,863	\$1,155,875	(\$9,988)	(U)	Total Other Expenses	\$2,777,506	\$5,952,550	\$3,175,044	(F)

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Revaluation of Assets

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)

\$3,340,805	\$3,245,353	\$95,452	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$6,569,058	\$4,725,027	\$1,844,031	(F)
Surplus	Surplus				Surplus	Surplus		

\$6,532,810	\$5,496,982	\$1,035,828	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$9,182,657	\$6,940,334	\$2,242,323	(F)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Governance and Corporate Services								
\$28,254	\$62,000	\$33,746	(F)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$222,884	\$226,473	\$3,589 (F)
\$0	\$20,625	\$20,625	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$55,000	\$55,000	\$0 (F)
\$60,776	\$120,500	\$59,724	(F)	\$13,873	Purchase Information Technology & Communication Equipment (24550/00)	\$357,550	\$507,550	\$150,000 (F)
\$0	\$0	\$0	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000 (F)
\$0	\$96,375	\$96,375	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$257,000	\$257,000 (F)
\$0	\$0	\$0	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,650	\$3,650	\$0 (F)
\$89,030	\$299,500	\$210,470	(F)	\$13,873		\$639,084	\$1,079,673	\$440,589 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Resource Recovery									
\$482,494	\$528,000	\$45,506 (F)	\$2,660	Construct and Commission Resource Recovery Park - C & I Building (24259/04)		\$512,500	\$2,050,000	\$1,537,500 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office (24259/07)		\$0	\$165,000	\$165,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store (24259/08)		\$0	\$500,000	\$500,000 (F)	
\$0	\$10,000	\$10,000 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)		\$55,000	\$55,000	\$0 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)		\$0	\$70,000	\$70,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop (24259/13)		\$0	\$250,000	\$250,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)		\$0	\$225,000	\$225,000 (F)	
\$3,732	\$10,000	\$6,268 (F)	\$0	Resource Recovery Park - Fencing (24394/06)		\$10,000	\$10,000	\$0 (F)	
\$135,359	\$420,000	\$284,641 (F)	\$5,760	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)		\$560,000	\$2,560,000	\$2,000,000 (F)	
\$0	\$0	\$0 (F)	\$0	Construct Resource Recovery Park - Reuse Store Infrastructure (Car Park) (24399/07)		\$0	\$250,000	\$250,000 (F)	
\$13,843	\$240,000	\$226,157 (F)	\$792,119	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)		\$1,200,000	\$1,400,000	\$200,000 (F)	

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Resource Recovery							
\$0	\$602,000	\$602,000 (F)	\$0	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$1,302,000	\$2,743,633	\$1,441,633 (F)
\$960,481	\$954,000	(\$6,481) (U)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$960,481	\$2,993,585	\$2,033,104 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Resource Recovery Park Transfer Station - Plant & Equipment (24410/05)	\$0	\$300,000	\$300,000 (F)
\$0	\$1,000	\$1,000 (F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$2,000	\$2,000	\$0 (F)
\$1,595,909	\$2,765,000	\$1,169,091 (F)	\$800,539		\$4,601,982	\$13,574,218	\$8,972,236 (F)

Waste Management

\$0	\$0	\$0 (F)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$25,000	\$25,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$0	\$63,000	\$63,000 (F)
\$24,431	\$24,000	(\$431) (U)	\$0	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$625,000	\$5,969,252	\$5,344,252 (F)
\$744	\$0	(\$744) (U)	\$0	Construct Class III Cell Stage 15 - Red Hill Landfill Facility (24310/16)	\$744	\$0	(\$744) (U)
\$8,778	\$209,000	\$200,222 (F)	\$19,727	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$58,778	\$1,670,000	\$1,611,222 (F)
\$5,517	\$0	(\$5,517) (U)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$100,000	\$600,000	\$500,000 (F)
\$6,708	\$100,000	\$93,292 (F)	\$10,834	Leachate Project - Red Hill Landfill Facility (24320/02)	\$514,948	\$3,385,000	\$2,870,052 (F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$0	\$0	\$0	(F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$0	\$500,000	\$500,000	(F)
(\$16,250)	\$75,804	\$92,054	(F)	\$118,013	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$600,000	\$175,804	(\$424,196)	(U)
\$24,069	\$130,000	\$105,931	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$100,000	\$271,000	\$171,000	(F)
\$0	\$0	\$0	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$50,000	\$475,000	\$425,000	(F)
\$22,770	\$0	(\$22,770)	(U)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$448,858	\$0	(\$448,858)	(U)
\$4,600	\$0	(\$4,600)	(U)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$4,600	\$0	(\$4,600)	(U)
\$0	\$0	\$0	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$90,000	\$0	(\$90,000)	(U)
\$60,294	\$78,000	\$17,706	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$60,000	\$114,000	\$54,000	(F)
\$0	\$30,000	\$30,000	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$40,000	\$60,000	\$20,000	(F)
\$50,292	\$0	(\$50,292)	(U)	\$994	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$50,292	\$0	(\$50,292)	(U)
\$0	\$30,000	\$30,000	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$30,000	\$30,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$0	\$500,000	\$500,000	(F)
\$0	\$0	\$0	(F)	\$0	Workshop No 2 Washdown Bay - Red Hill Landfill Facility (24399/13)	\$40,000	\$40,000	\$0	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management									
\$1,380,627	\$1,920,000	\$539,373	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,635,000	\$2,635,000	\$0	(F)
\$60,375	\$398,000	\$337,625	(F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$780,000	\$1,830,000	\$1,050,000	(F)
\$105,156	\$0	(\$105,156)	(U)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$150,000	\$0	(\$150,000)	(U)
\$5,863	\$100,000	\$94,137	(F)	\$22,904	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$150,000	\$150,000	\$0	(F)
\$0	\$5,000	\$5,000	(F)	\$4,258	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$10,000	\$10,000	\$0	(F)
\$62,328	\$0	(\$62,328)	(U)	\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$62,328	\$0	(\$62,328)	(U)
\$66,089	\$70,141	\$4,052	(F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$104,223	\$70,141	(\$34,082)	(U)
\$0	\$550	\$550	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$0	\$550	\$550	(F)
\$0	\$2,000	\$2,000	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$4,000	\$0	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$0	\$10,000	\$10,000	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$37,500	\$37,500	\$0	(F)
\$0	\$20,000	\$20,000	(F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$0	\$60,000	\$60,000	(F)

CAPITAL EXPENDITURE STATEMENT

JANUARY 2017

Year to Date				On (F) = Favourable variation Order (U) = Unfavourable variation		Full Year			
Actual	Budget	Variance	Forecast			Budget	Variance		
Waste Management									
\$4,554	\$33,000	\$28,446	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$69,000	\$69,000	\$0	(F)
\$6,053	\$4,000	(\$2,053)	(U)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$6,000	\$6,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$2,000	\$2,000	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$0	\$500	\$500	(F)
\$0	\$1,000	\$1,000	(F)	\$2,702	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$3,000	\$3,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$2,000	\$2,000	(F)
\$5,543	\$3,000	(\$2,543)	(U)	\$318	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$5,543	\$3,000	(\$2,543)	(U)
\$0	\$3,000	\$3,000	(F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$5,000	\$5,000	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$140,000	\$140,000	(F)
\$0	\$0	\$0	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$10,000	\$10,000	\$0	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$20,000	\$40,000	\$20,000	(F)
\$1,888,541	\$3,278,495	\$1,389,954	(F)	\$179,750		\$6,887,814	\$18,966,747	\$12,078,933	(F)
\$3,573,480	\$6,342,995	\$2,769,515	(F)	\$994,162	TOTAL CAPITAL EXPENDITURE	\$12,128,880	\$33,620,638	\$21,491,758	(F)

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CASH AND INVESTMENTS⁶⁴

JANUARY 2017

Actual June 2016	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
4,017,378	3,330,854	Cash at Bank - Municipal Fund 01001/00	3,605,521	2,997,382	608,139	(F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0	(F)
400	400	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	400	400	0	(F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0	(F)
20,288,309	21,142,946	Investments - Municipal Fund 02021/00	35,370,377	15,370,377	20,000,000	(F)
24,309,136	24,477,250	Total Municipal Cash	38,979,347	18,371,208	20,608,139	(F)
Restricted Cash and Investments						
510,804	520,085	Restricted Investments - Plant and Equipment 02022/01	293,631	293,631	0	(F)
2,132,389	2,171,135	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,324,756	2,324,756	0	(F)
6,063,056	6,173,222	Restricted Investments - Future Development 02022/03	47,737	47,737	0	(F)
788,213	802,535	Restricted Investments - Environmental Monitoring Red Hill 02022/04	893,298	893,298	0	(F)
40,514	41,250	Restricted Investments - Environmental Insurance Red Hill 02022/05	1,047	1,047	0	(F)
13,973	14,227	Restricted Investments - Risk Management 02022/06	14,332	14,332	0	(F)
544,803	554,702	Restricted Investments - Class IV Cells Red Hill 02022/07	87,660	87,660	0	(F)
359,102	365,627	Restricted Investments - Regional Development 02022/08	598,753	598,753	0	(F)
46,773,843	47,623,732	Restricted Investments - Secondary Waste Processing 02022/09	37,546,295	37,546,295	0	(F)
4,554,958	4,637,722	Restricted Investments - Class III Cells 02022/10	6,044,704	6,044,704	0	(F)
70,552	71,834	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	72,363	72,363	0	(F)
151,961	137,519	Restricted Investments - Accrued Interest 02022/19	151,961	151,961	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
822,170	837,109	Restricted Investments - Long Service Leave 02022/90	864,491	864,491	0	(F)
62,826,339	63,950,701	Total Restricted Cash	48,941,029	48,941,029	0	(F)
87,135,475	88,427,951	TOTAL CASH AND INVESTMENTS	87,920,376	67,312,237	20,608,139	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



11.2 COMPLIANCE AUDIT RETURN 2016

REFERENCE: D2017/00322 (AC) – D2017/03934

PURPOSE OF REPORT

The purpose of the report is to present to Council for adoption the Compliance Audit Return (CAR) for the year ending 31 December 2016.

KEY ISSUES AND RECOMMENDATION(S)

- Each local government is required to complete a CAR at the end of each calendar year.
- The CAR is required to be reviewed by the Audit Committee (AC) before being adopted by Council, certified by the Chairman and Chief Executive Officer (CEO) and submitted to the Director General of the Department of Local Government and Communities, by 31 March 2017.

Recommendation(s)

That Council adopts the draft Compliance Audit Return 2016, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2017.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

The audit and applicable return is completed in accordance with the requirements of Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996*. It is a compliance audit for the period 1 January to 31 December 2016 against the requirements included in the Compliance Audit Return for that period.

Regulation 14 requires the Audit Committee to review the CAR and to report the results of the review to Council prior to adoption by Council.

REPORT

The CAR, as required by the *Local Government Act 1995* (the Act) and relevant Regulations, was received from the Director General of the Department of Local Government and Communities with Departmental Circular No 03-2017 (the circular) on 10 January 2017.

The CAR sought advice on the extent of compliance by the EMRC to a range of sections of the Act and the local government regulations.

The review process includes a rigorous assessment being undertaken by responsible officers for each section. It is then input by the Manager Administration & Compliance which is why their name appears on the "respondent" column of the CAR document.

A high level of compliance was achieved. Where applicable, the details and explanations relating to the completion of the return appear in the relevant comment sections of the CAR.

After the CAR has been adopted by Council a certified copy of the Return along with the relevant section of the minutes and additional information explaining or qualifying the compliance audit, is to be submitted to the Director General of the Department of Local Government and Communities by 31 March 2017.



Item 11.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Local Government Compliance Audit Return from 1 January 2016 to 31 December 2016
(Ref: D2017/03330)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council adopts the draft Compliance Audit Return 2016, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2017.

AC RECOMMENDATION(S)

MOVED CR PERKS

SECONDED CR SUTHERLAND

That Council adopts the draft Compliance Audit Return 2016, that it be certified by the Chairman and Chief Executive Officer and be submitted to the Director General, Department of Local Government and Communities by 31 March 2017.

CARRIED UNANIMOUSLY



Item 11.2 continued

COUNCIL RESOLUTION(S)

MOVED CR PERKS

SECONDED CR EHRHARDT

THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2016, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND BE SUBMITTED TO THE DIRECTOR GENERAL, DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES BY 31 MARCH 2017.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council - Compliance Audit Return Regional Local Government 2016

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2016.	N/A		Terri-Ann Ashton
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2016.	N/A		Terri-Ann Ashton
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2016.	N/A		Terri-Ann Ashton
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2016.	N/A		Terri-Ann Ashton
5	s3.59(5)	Did the Council, during 2016, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Terri-Ann Ashton



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Terri-Ann Ashton
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Terri-Ann Ashton
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Terri-Ann Ashton
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Terri-Ann Ashton
5	s5.18	Has Council reviewed delegations to its committees in the 2015/2016 financial year.	Yes		Terri-Ann Ashton
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Terri-Ann Ashton
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Terri-Ann Ashton
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Terri-Ann Ashton
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Terri-Ann Ashton
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Terri-Ann Ashton
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Terri-Ann Ashton
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2015/2016 financial year.	Yes		Terri-Ann Ashton
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Terri-Ann Ashton

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Terri-Ann Ashton
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Terri-Ann Ashton



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Terri-Ann Ashton
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Terri-Ann Ashton
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A		Terri-Ann Ashton
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2016.	Yes		Terri-Ann Ashton
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2016.	Yes		Terri-Ann Ashton
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Terri-Ann Ashton
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Terri-Ann Ashton
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Terri-Ann Ashton
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Terri-Ann Ashton
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Terri-Ann Ashton
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Terri-Ann Ashton
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Terri-Ann Ashton



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Terri-Ann Ashton
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Terri-Ann Ashton

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Terri-Ann Ashton
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Terri-Ann Ashton

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Terri-Ann Ashton
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Terri-Ann Ashton
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	N/A		Terri-Ann Ashton
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	N/A		Terri-Ann Ashton
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government within 30 days of completion of the audit.	Yes		Terri-Ann Ashton
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government by 31 December 2016.	Yes		Terri-Ann Ashton
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Terri-Ann Ashton



No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Terri-Ann Ashton
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Terri-Ann Ashton
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	N/A		Terri-Ann Ashton
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	N/A		Terri-Ann Ashton
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	N/A		Terri-Ann Ashton
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	N/A		Terri-Ann Ashton
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	N/A		Terri-Ann Ashton



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Terri-Ann Ashton
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Terri-Ann Ashton
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Terri-Ann Ashton
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Terri-Ann Ashton
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Terri-Ann Ashton

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	Yes		Terri-Ann Ashton
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Terri-Ann Ashton
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Terri-Ann Ashton
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Terri-Ann Ashton
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Terri-Ann Ashton
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Terri-Ann Ashton



Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Terri-Ann Ashton
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Terri-Ann Ashton
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Terri-Ann Ashton
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Terri-Ann Ashton
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Terri-Ann Ashton
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Terri-Ann Ashton
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Terri-Ann Ashton
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Terri-Ann Ashton
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Terri-Ann Ashton
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Terri-Ann Ashton
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Terri-Ann Ashton
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Terri-Ann Ashton



No	Reference	Question	Response	Comments	Respondent
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Terri-Ann Ashton
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Terri-Ann Ashton
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Terri-Ann Ashton
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Terri-Ann Ashton
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Terri-Ann Ashton
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Terri-Ann Ashton
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Terri-Ann Ashton
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Terri-Ann Ashton
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Terri-Ann Ashton
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Terri-Ann Ashton



Government of **Western Australia**
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Terri-Ann Ashton
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Terri-Ann Ashton
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Terri-Ann Ashton

I certify this Compliance Audit return has been adopted by Council at its meeting on

23 March 2017

Signed Mayor / President, Eastern Metropolitan Regional Council

Signed CEO, Eastern Metropolitan Regional Council



12 REPORTS OF DELEGATES

Nil

13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

14 GENERAL BUSINESS

The CEO advised members that the proposed changes to the *Local Government Act 1995* per Ministerial Circular No. 03-2016 which would allow the Auditor General and the Office of the Auditor General to take responsibility for the local government financial audits from 1 July 2017 had not been finalised. As a result, the first of the two single year options to extend the contract with the EMRC's auditors, Macri partners has been exercised following the expiration of the initial term at the end of the 2015/2016 financial year audit.

15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

"2.3 Meetings"

The Committee meet as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor's report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor."

Future Meetings 2017

Thursday	6	April (if required)	at	EMRC Administration Office
Thursday	4	May (if required)	at	EMRC Administration Office
Thursday	8	June	at	EMRC Administration Office
Thursday	6	July (if required)	at	EMRC Administration Office
Thursday	10	August (if required)	at	EMRC Administration Office
Thursday	7	September	at	EMRC Administration Office
Thursday	5	October (if required)	at	EMRC Administration Office
Thursday	16	November (if required)	at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:15pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on ***Thursday 20 April 2017 (if required)*** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2017

Thursday	20 April (if required)	at	EMRC Administration Office
Thursday	18 May (if required)	at	EMRC Administration Office
Thursday	22 June	at	EMRC Administration Office
Thursday	20 July (if required)	at	EMRC Administration Office
Thursday	24 August (if required)	at	EMRC Administration Office
Thursday	21 September	at	EMRC Administration Office
Thursday	7 December	at	EMRC Administration Office
January 2018 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:09pm.