MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

6 DECEMBER 2012

I, Cr Alan Pilgrim, hereby certify that the following minutes [pages 1 to 261] of the Meeting of Council held on 6 December 2012 were confirmed at a meeting of the Council held on 21 February 2013.

Signature

Cr Alan Pilgrim
Name

Person presiding at the Council Meeting held on 21 February 2013

MINUTES

Ordinary Meeting of Council

6 December 2012

ORDINARY MEETING OF COUNCIL

MINUTES

6 December 2012

(REF: COMMITTEES-14830)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 6 December 2012**. The meeting commenced at **6:00pm.**

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Alan Pilgrim (**Chairman**)	EMRC Member	Shire of Mundaring
Cr Janet Powell (**Deputy Chairman**)	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Bob Emery	EMRC Member	Shire of Kalamunda
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Graham Pittaway OAM	EMRC Member	City of Bayswater

Deputy Councillors – Observers

Cr Margaret Thomas	EMRC Deputy Member	Shire of Kalamunda

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Brian Jones	Director Waste Services
Mrs Marilynn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr Steve Fitzpatrick	Manager Project Development
Mr David Ameduri	Manager Financial Services
Mrs Prapti Mehta	Manager Human Resources
Mr Johan Le Roux	Manager Engineering/Waste Management Services
Mr Brian Bushby	Operations Manager
Ms Theresa Garvey	Manager Regional Development
Mr David Schmidt	Manager Information Services
Ms Rachael Lovegrove	Manager Waste Environmental Operations
Mr Rob Medbury	Manager Risk Management Services
Ms Merryn McLean	Manager Marketing and Communications
Ms Terri-Ann Ashton	Manager Administration and Compliance

Item 2 continued

Observers

Cr Margie Bass	Councillor	City of Belmont
Mr Graeme Haggart	Acting Chief Executive Officer	Town of Bassendean
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring

Visitors

Mr Ron Snelgar

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

4.1 RED HILL OPEN DAY

The biennial Red Hill Open Day was held on Saturday, 10 November 2012.

Visitors enjoyed an informative site tour of the Red Hill Waste Management Facility, participated in activities in the environmental education centre and were able to find out the latest information on the Resource Recovery Project.

Nine local community groups were also awarded a total of $13,076 in funding from the 2012-2013 EMRC Community Grants Program.

4.2 FORC FUTURE MSW INFRASTRUCTURE NEEDS REPORT

With the endorsement of the Minister for the Environment and the Minister for Planning, the Forum of Regional Councils (FORC) established a Steering Group in late 2011 to prepare a Waste Infrastructure Planning Model for the Perth and Peel Regions for the next 25 years.

The Steering Group was chaired by the EMRC's CEO Mr Peter Schneider and the report was recently submitted to the Hon Bill Marmion, Minister for Environment; Water with recommendations including:

1. State and Local Governments work together to take a strategic approach to the planning and development of future Alternative Waste Technologies (AWTs) over a 25 year time frame.

2. Long term planning for the number, size and location of future AWTs be incorporated into WAPC strategic planning for the Perth and Peel Regions.

3. The State Government acquire land identified in long term planning as being required for AWT facilities in the Perth and Peel regions.

4. FORC works with the State Government to develop more advantageous funding options for Regional Councils including being able to borrow in their own right by securing debt against their assets and State-Regional Council partnerships for strategic facilities.

Item 4 continued

4.3 MINISTERIAL APPOINTMENT

The Hon Bill Marmion, Minister for Environment; Water has approved the establishment of a Strategic Waste Infrastructure Planning Working Group. The working group has been established for a term of two years to provide advice to the Waste Authority on waste infrastructure planning matters. The Forum of Regional Councils (FORC) was invited to nominate a representative on the working group and the FORC Chairs have unanimously supported the EMRC CEO, Mr Peter Schneider to represent their views.

4.4 MIDLAND BRICK LAND PURCHASE

The Minister for Planning has approved the rezoning of lots 8, 9 and 10 Red Hill to permit waste management activities. Sign off by the Minister paves the way for Council to finalise this strategic waste infrastructure acquisition for the future benefit of Perth's Eastern Region.

4.5 2012 WA TOURISM AWARDS

The EMRC was announced as a category finalist in the recent Western Australian Tourism Awards for both the 2011 Avon Descent Family Fun Days and the 2012 Perth's Autumn Festival events. Although the EMRC did not win, the achievement as a finalist acknowledged the excellent work of EMRC and our member Councils.

The Chairman attended the award ceremony and congratulated the City of Swan as the winner in the 'Local Government' category for the second year running. The City's Swan Valley Visitor Centre was also inducted into the Hall of Fame by the Hon Kim Hames MLA, the Minister for Tourism. The Chairman congratulated Mayor Zannino on his professional speech and thanked him for acknowledging all the other finalists in the Region.

The Chairman also congratulated the Shire of Kalamunda for their bronze medal for the Zig Zag Cultural Centre in the 'New Tourism Development' category.

4.6 STATE NRM GRANTS

The EMRC was successful in securing two grants from the State NRM Community Grants Program totalling $87,500 for:

a) Helping the Helena

The Helping the Helena project received $37,500 towards undertaking water quality monitoring of pollutants for linkages in fish and mussel decline.

The Eastern Hills Catchment Management Program will be working together with the Department of Water, the Swan River Trust and with support from the Shire of Kalamunda to undertake water quality monitoring within the Helena River.

b) Saving a Keystone Species and the Integrity of the Ecosystem

$50,000 was received to undertake a research project focusing on native tree decline specific to marri canker. The research will be undertaken with Murdoch University at the Shire of Kalamunda Ledger Road Reserve and Greenmount National Park. Support for the project has been offered by the Shire of Kalamunda, Shire of Mundaring, Perth Region NRM and Department of Environment and Conservation.

The project aims to address the threat of native tree decline associated with marri canker, by raising awareness and empowering the community and local government to identify and treat canker using best management practice as well as identifying and treating affected trees in a proactive way to contain the canker.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

6.1 QUESTIONS FROM MR RON SNELGAR

Question 1: Can you advise me why the EMRC tabled the abridged financial statements at a recent Council meeting and not the full financial statements, as required by the Local Government Act?

Response: The CEO advised that the EMRC has presented the abridged financial statements in accordance with the requirements of the Act and the full financial report is available upon request.

7 APPLICATION FOR LEAVE OF ABSENCE

Nil

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 18 OCTOBER 2012

That the minutes of the Ordinary Meeting of Council held on 18 October 2012 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR PULE SECONDED CR ZANNINO

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 OCTOBER 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 19 of this agenda:

12.1 ITEM 18.1 OF THE INVESTMENT COMMITTEE

INVESTMENT COMMITTEE UPDATE – NOVEMBER 2012

12.2 LANDFILL GAS AND POWER - EXTENSION OF LEASE/LICENCE AT RED HILL WASTE MANAGEMENT FACILITY

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION

That with the exception of items ……, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Officers Reports (Section 14).

Cr Godfrey referred to page 20 of the Agenda – Operating Grants and asked if Council could be supplied with a list of all EMRC grants received for the last financial year and the current year. The CEO advised that a list would be compiled.

COUNCIL RESOLUTION

MOVED CR POWELL SECONDED CR LINDSEY

THAT WITH THE EXCEPTION OF ITEMS 14.4, 14.6 AND 14.8, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14).

CARRIED UNANIMOUSLY

14 REPORTS OF OFFICERS

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2012

REFERENCE: COMMITTEES-14988

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of October 2012 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the month of October 2012 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for October 2012 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling $12,081,688.16.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of October 2012. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	24559 – 24878	
	Cheque Payments:	219407 – 219436	
	Payroll EFT:	PAY-8 & PAY-9	
	DIRECT DEBITS		
	- Bank Charges:	1*OCT12	
	- Other:	641 - 650	$12,085,882.97
	LESS		
	Cancelled EFTs and Cheques	EFT24702, 24763, 24822 & 24823	($4194.81)
Trust Fund	Not Applicable		Nil
Total			**$12,081,688.16**

Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.6 To provide responsible and accountable governance and management of the EMRC

4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of October 2012 (Ref: Committees-15001)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for October 2012 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling $12,081,688.16.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR OCTOBER 2012 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING $12,081,688.16.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24559	02/10/2012	ALAN RADFORD	1,750.00
EFT24560	02/10/2012	ANALYTICAL REFERENCE LABORATORY (ARL)	330.00
EFT24561	02/10/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	18,575.70
EFT24562	02/10/2012	BOB EMERY	1,750.00
EFT24563	02/10/2012	CHARLIE ZANNINO	1,750.00
EFT24564	02/10/2012	GERRY PULE	1,750.00
EFT24565	02/10/2012	GRAHAM PITTAWAY	1,750.00
EFT24566	02/10/2012	GREEN SKILLS INC (ECOJOBS ENVIRONMENTAL PERSONEL)	3,315.95
EFT24567	02/10/2012	JENNY CARTER	1,750.00
EFT24568	02/10/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,378.30
EFT24569	02/10/2012	ACCESS INDUSTRIAL TYRES PTY LTD	599.21
EFT24570	02/10/2012	ADCORP	1,720.47
EFT24571	02/10/2012	ADFORM SHOPFITTING PTY LTD	6,314.00
EFT24572	02/10/2012	ADT SECURITY	415.80
EFT24573	02/10/2012	AEC SYSTEMS PTY LTD	880.00
EFT24574	02/10/2012	AIRWELL GROUP PTY LTD	1,775.95
EFT24575	02/10/2012	ALAN PILGRIM	5,000.00
EFT24576	02/10/2012	ASSOCIATION WESTERN AUSTRALIAN LOCAL GOVERNMENT (WALGA)	12,040.15
EFT24577	02/10/2012	AUSTRACLEAR LIMITED (ASX)	10.46
EFT24578	02/10/2012	AZTEC SIGNS AND MURALS P/L	5,615.50
EFT24579	02/10/2012	B&J CATALANO PTY LTD	428.98
EFT24580	02/10/2012	BELMONT - REDCLIFFE NEWSROUND	114.14
EFT24581	02/10/2012	BELMONT OASIS LEISURE CENTRE	352.00
EFT24582	02/10/2012	BORAL BRICKS WESTERN AUSTRALIA PTY LTD	113,750.00
EFT24583	02/10/2012	BRING COURIERS	1,063.22
EFT24584	02/10/2012	C4 CONCEPTS PTY LTD	4,356.00
EFT24585	02/10/2012	CARDNO (WA) PTY LTD	19,717.10
EFT24586	02/10/2012	CHAMBERLAIN AUTO ELECTRICS	2,325.18
EFT24587	02/10/2012	CJD EQUIPMENT PTY LTD	7,580.77
EFT24588	02/10/2012	COATES HIRE OPERATIONS PTY LTD	1,430.99
EFT24589	02/10/2012	COVS PARTS PTY LTD	421.41
EFT24590	02/10/2012	DAVID FARDIG	1,750.00
EFT24591	02/10/2012	DU CLENE PTY LTD	6,967.22
EFT24592	02/10/2012	DUN & BRADSTREET PTY LTD	11.00
EFT24593	02/10/2012	DAVID BACCARINI	429.00
EFT24594	02/10/2012	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	590.12
EFT24595	02/10/2012	ELEMENT HYDROGRAPHIC SOLUTIONS	2,643.30
EFT24596	02/10/2012	FAIRFAX RADIO NETWORK PTY LTD	14,300.00
EFT24597	02/10/2012	FRESH BOOST PTY LTD ATF BANDITS TRUST	906.20
EFT24598	02/10/2012	FUJI XEROX AUSTRALIA PTY LTD	1,250.93
EFT24599	02/10/2012	GLENYS GODFREY	1,750.00
EFT24600	02/10/2012	HAYS SPECIALIST RECRUITMENT	1,745.26
EFT24601	02/10/2012	HILLS FRESH	53.42
EFT24602	02/10/2012	HISCO PTY LTD	1,289.67
EFT24603	02/10/2012	ISS WASHROOM SERVICES	1,360.89
EFT24604	02/10/2012	JANET POWELL	2,125.00
EFT24605	02/10/2012	JAPANESE TRUCK & BUS SPARES PTY LTD	1,649.60
EFT24606	02/10/2012	KELLY SERVICES (AUSTRALIA) LTD	307.40
EFT24607	02/10/2012	KEYNOTE CONFERENCES	2,420.00

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24608	02/10/2012	LANDFILL GAS & POWER PTY LTD	6,286.39
EFT24609	02/10/2012	MACHINERY WAREHOUSE	85.95
EFT24610	02/10/2012	MAJOR MOTORS PTY LTD	153.30
EFT24611	02/10/2012	NESSCO GROUP	495.00
EFT24612	02/10/2012	NEVERFAIL SPRINGWATER	45.00
EFT24613	02/10/2012	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	77.00
EFT24614	02/10/2012	ONSITE RENTALS PTY LTD	618.20
EFT24615	02/10/2012	OTIS ELEVATOR COMPANY PTY LTD	1,487.05
EFT24616	02/10/2012	PAYG PAYMENTS	56,288.31
EFT24617	02/10/2012	PERTH FM RADIO PTY LTD MIX 94.5 - AUSTEREO PTY LTD	5,511.00
EFT24618	02/10/2012	PERTH TROPHY WHOLESALERS	22.00
EFT24619	02/10/2012	PIRTEK	317.82
EFT24620	02/10/2012	ROSS HUMAN DIRECTIONS	1,677.72
EFT24621	02/10/2012	SEEK LIMITED	247.50
EFT24622	02/10/2012	SLR CONSULTING AUSTRALIA PTY LTD	6,721.00
EFT24623	02/10/2012	SNAP PRINTING	439.75
EFT24624	02/10/2012	TIM DAVIES LANDSCAPING PTY LTD	883.30
EFT24625	02/10/2012	TONY CUCCARO	1,750.00
EFT24626	02/10/2012	UNITED CRANE HIRE PTY LTD	1,832.88
EFT24627	02/10/2012	VISY RECYCLING	25.56
EFT24628	02/10/2012	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT24629	02/10/2012	WESTRAC EQUIPMENT PTY LTD	127.44
EFT24630	02/10/2012	WORK CLOBBER	295.55
EFT24631	05/10/2012	J & K HOPKINS	618.00
EFT24632	05/10/2012	LANDFILL GAS & POWER PTY LTD	5,340.21
EFT24633	05/10/2012	SAI GLOBAL LIMITED	448.00
EFT24634	09/10/2012	ANALYTICAL REFERENCE LABORATORY (ARL)	258.50
EFT24635	09/10/2012	AUSTRALIAN HVAC SERVICES	550.00
EFT24636	09/10/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	228.80
EFT24637	09/10/2012	ECL GROUP AUSTRALIA PTY LTD TRADING AS FUELQUIP (AUSTRALIA) PTY LTD	29.92
EFT24638	09/10/2012	KLB SYSTEMS	1,496.00
EFT24639	09/10/2012	ACCESS INDUSTRIAL TYRES PTY LTD	342.65
EFT24640	09/10/2012	ADT SECURITY	3,976.50
EFT24641	09/10/2012	APACE AID (INC)	165.00
EFT24642	09/10/2012	ASTAR HARDWARE DISTRIBUTION	523.05
EFT24643	09/10/2012	BEAUMONDE CATERING	2,353.30
EFT24644	09/10/2012	BOBCAT ATTACH	347.60
EFT24645	09/10/2012	BUDGET RENT A CAR	106.90
EFT24646	09/10/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	103.09
EFT24647	09/10/2012	CABCHARGE	196.68
EFT24648	09/10/2012	CHAMBERLAIN AUTO ELECTRICS	1,011.70
EFT24649	09/10/2012	CJD EQUIPMENT PTY LTD	4,692.33
EFT24650	09/10/2012	COATES HIRE OPERATIONS PTY LTD	588.50
EFT24651	09/10/2012	COMSYNC CONSULTING PTY LTD	2,216.50
EFT24652	09/10/2012	CORPORATE EXPRESS AUSTRALIA LTD	1,580.15
EFT24653	09/10/2012	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	357.50
EFT24654	09/10/2012	KALAMUNDA TOYOTA	330.00
EFT24655	09/10/2012	KORDT ENGINEERING	4,070.00
EFT24656	09/10/2012	MAJOR MOTORS PTY LTD	1,789.72
EFT24657	09/10/2012	NEVERFAIL SPRINGWATER	211.90

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24658	09/10/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	111.25
EFT24659	09/10/2012	P.J. WRIGHT & ASSOCIATES PTY. LTD.	1,155.00
EFT24660	09/10/2012	PIRTEK	851.44
EFT24661	09/10/2012	SITA AUSTRALIA PTY LTD	3,176.10
EFT24662	09/10/2012	TELSTRA	170.01
EFT24663	09/10/2012	TELSTRA	457.04
EFT24664	09/10/2012	TOLL FAST	130.69
EFT24665	09/10/2012	TOTALLY WORKWEAR MIDLAND	157.45
EFT24666	09/10/2012	UNIQUE WASTE MANAGEMENT SERVICES	80.19
EFT24667	09/10/2012	UPPER REACH WINERY	453.60
EFT24668	09/10/2012	VERTICAL TELECOM WA PTY LTD (VERTEL)	2,710.13
EFT24669	09/10/2012	WESTRAC EQUIPMENT PTY LTD	1,714.10
EFT24670	12/10/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	228.80
EFT24671	12/10/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	776.16
EFT24672	12/10/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	50.02
EFT24673	12/10/2012	AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION	250.00
EFT24674	12/10/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	111.53
EFT24675	12/10/2012	C & H SWEEPING	495.00
EFT24676	12/10/2012	CMS EVENTS	2,200.00
EFT24677	12/10/2012	COCKATOO NETWORK T/A AUSTRALIAN PROJECT DEVELOPMENTS PTY LTD	3,564.00
EFT24678	12/10/2012	COFFEE ON THE CRESCENT	111.80
EFT24679	12/10/2012	CORPORATE EXPRESS AUSTRALIA LTD	671.93
EFT24680	12/10/2012	CUTTING EDGES REPLACEMENT PARTS PTY LTD	2,303.66
EFT24681	12/10/2012	DUN & BRADSTREET PTY LTD	11.00
EFT24682	12/10/2012	ENVIRON	11,599.09
EFT24683	12/10/2012	GOURMET INDULGENCE	386.50
EFT24684	12/10/2012	HARVEY NORMAN ELECTRICS MIDLAND	64.95
EFT24685	12/10/2012	HAYS SPECIALIST RECRUITMENT	1,591.43
EFT24686	12/10/2012	INTEGRAL DEVELOPMENT	660.00
EFT24687	12/10/2012	INTEWORK INC	735.20
EFT24688	12/10/2012	JOHN HUGHES MITSUBISHI	417.85
EFT24689	12/10/2012	KELLY SERVICES (AUSTRALIA) LTD	307.40
EFT24690	12/10/2012	MACHINERY WAREHOUSE	226.00
EFT24691	12/10/2012	MOTORCHARGE PTY LTD	5,563.35
EFT24692	12/10/2012	MUNDARING TYRE CENTRE	70.00
EFT24693	12/10/2012	OAKNEY PTY LTD T/A AIRPORT PUBLICATIONS	110.00
EFT24694	12/10/2012	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	12,530.76
EFT24695	12/10/2012	PPR AUSTRALIA	1,550.32
EFT24696	12/10/2012	SIGN SUPERMARKET	286.00
EFT24697	12/10/2012	SWAN CHAMBER OF COMMERCE INC	220.00
EFT24698	12/10/2012	TELSTRA	538.81
EFT24699	12/10/2012	TELSTRA	178.00
EFT24700	12/10/2012	TOTALLY WORKWEAR MIDLAND	664.32
EFT24701	12/10/2012	UNIQUE WASTE MANAGEMENT SERVICES	80.19
EFT24702	12/10/2012	WORK CLOBBER	112.00
EFT24703	12/10/2012	WORKPAC PTY LTD	4,819.04
EFT24704	12/10/2012	YOFI'S CATERING	150.00
EFT24705	16/10/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	3,278.00
EFT24706	16/10/2012	GREEN SKILLS INC (ECOJOBS ENVIRONMENTAL PERSONEL)	1,986.60

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24707	16/10/2012	MARSMEN PLUMBING	156.20
EFT24708	16/10/2012	MUNDARING CRANE TRUCK HIRE	220.00
EFT24709	16/10/2012	OAKVALE TREASURY	2,504.90
EFT24710	16/10/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,587.20
EFT24711	16/10/2012	ALAN PILGRIM	73.08
EFT24712	16/10/2012	ASSOCIATION WESTERN AUSTRALIAN LOCAL GOVERNMENT (WALGA)	3,300.00
EFT24713	16/10/2012	BIN BATH AUSTRALIA PTY LTD	299.20
EFT24714	16/10/2012	BP GIDGEGANNUP	25.70
EFT24715	16/10/2012	C & H SWEEPING	220.00
EFT24716	16/10/2012	CJD EQUIPMENT PTY LTD	661.98
EFT24717	16/10/2012	COMPU-STOR	724.05
EFT24718	16/10/2012	CORPORATE EXPRESS AUSTRALIA LTD	109.78
EFT24719	16/10/2012	CPG RESEARCH & ADVISORY PTY LTD	1,320.00
EFT24720	16/10/2012	CPR ELECTRICAL SERVICES	1,017.50
EFT24721	16/10/2012	DUN & BRADSTREET PTY LTD	29.70
EFT24722	16/10/2012	HAYS SPECIALIST RECRUITMENT	3,424.52
EFT24723	16/10/2012	HIGHWAY MOTOR TRIMMERS	1,716.00
EFT24724	16/10/2012	HILLS FRESH	58.33
EFT24725	16/10/2012	LEDA WINE CO T/A HARRIS ORGANIC WINES	105.00
EFT24726	16/10/2012	LIQUOR TRADERS AUSTRALIA	960.19
EFT24727	16/10/2012	MCINERNEY FORD	334.40
EFT24728	16/10/2012	NEVERFAIL SPRINGWATER	67.50
EFT24729	16/10/2012	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	31.25
EFT24730	16/10/2012	NEVILLE REFRIGERATION	1,485.00
EFT24731	16/10/2012	PAYG PAYMENTS	58,230.70
EFT24732	16/10/2012	PIRTEK	277.35
EFT24733	16/10/2012	RENTOKIL INITIAL PTY LTD	577.06
EFT24734	16/10/2012	ROSS HUMAN DIRECTIONS	3,039.31
EFT24735	16/10/2012	SAI GLOBAL LIMITED	71.93
EFT24736	16/10/2012	SETON AUSTRALIA	358.93
EFT24737	16/10/2012	SHUGS ELECTRICAL	873.95
EFT24738	16/10/2012	SPUDS GARDENING SERVICES	2,641.00
EFT24739	16/10/2012	SYNERGY	9,150.20
EFT24740	16/10/2012	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED	1,059.48
EFT24741	16/10/2012	TOTALLY WORKWEAR MIDLAND	101.36
EFT24742	16/10/2012	VERTICAL TELECOM WA PTY LTD (VERTEL)	2,750.78
EFT24743	16/10/2012	ANCHOR PLUMBING AND GAS PTY LTD	108,653.05
EFT24744	19/10/2012	BATTERY WORLD	21.85
EFT24745	19/10/2012	BLACKWOODS ATKINS	174.68
EFT24746	19/10/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	544.27
EFT24747	19/10/2012	DESIGNFARM (AUSTRALIA) PTY LTD T/A THE FARM TRUST	3,586.00
EFT24748	19/10/2012	SHUGS ELECTRICAL	1,721.29
EFT24749	19/10/2012	UNIQUE WASTE MANAGEMENT SERVICES	192.72
EFT24750	23/10/2012	ACCESS INDUSTRIAL TYRES PTY LTD	915.75
EFT24751	23/10/2012	ADCORP	441.49
EFT24752	23/10/2012	ALLIGHT PTY LTD	967.23
EFT24753	23/10/2012	AQUA PUMP AND IRRIGATION	240.00
EFT24754	23/10/2012	AUSTRALIA POST - RED HILL	365.47
EFT24755	23/10/2012	AUSTRALIAN TRAINING MANAGEMENT PTY LTD	3,000.00
EFT24756	23/10/2012	BATTERY WORLD	210.00

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24757	23/10/2012	BAYSWATER MARTIAL ARTS & YOGA CENTRE	360.00
EFT24758	23/10/2012	BIG BUBBLE RETAIL	45.49
EFT24759	23/10/2012	BLACKWOODS ATKINS	77.00
EFT24760	23/10/2012	BOBCAT ATTACH	2,750.00
EFT24761	23/10/2012	BP AUSTRALIA LIMITED	68,930.73
EFT24762	23/10/2012	BP AUSTRALIA LIMITED	793.19
EFT24763	23/10/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	3,251.99
EFT24764	23/10/2012	BUDGET ELECTRICS	991.11
EFT24765	23/10/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	67.30
EFT24766	23/10/2012	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT24767	23/10/2012	CITY SUBARU	472.45
EFT24768	23/10/2012	CJD EQUIPMENT PTY LTD	880.72
EFT24769	23/10/2012	COMSYNC CONSULTING PTY LTD	2,466.75
EFT24770	23/10/2012	COOL CLEAR WATER GROUP LTD	290.40
EFT24771	23/10/2012	CORPORATE EXPRESS AUSTRALIA LTD	144.69
EFT24772	23/10/2012	DELRON CLEANING PTY LTD	5,494.50
EFT24773	23/10/2012	ELEMENT HYDROGRAPHIC SOLUTIONS	968.00
EFT24774	23/10/2012	FILTERS PLUS	245.85
EFT24775	23/10/2012	HAYS SPECIALIST RECRUITMENT	1,018.51
EFT24776	23/10/2012	HILLS FRESH	61.29
EFT24777	23/10/2012	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	143.00
EFT24778	23/10/2012	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	518.68
EFT24779	23/10/2012	LIFTRITE HIRE & SALES	6,765.00
EFT24780	23/10/2012	LINFOX ARMAGUARD PTY LTD	267.30
EFT24781	23/10/2012	MACHINERY WAREHOUSE	877.00
EFT24782	23/10/2012	MUNDARING TYRE CENTRE	70.00
EFT24783	23/10/2012	NEVERFAIL SPRINGWATER	180.00
EFT24784	23/10/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	91.25
EFT24785	23/10/2012	PORTNER PRESS PTY LTD	97.00
EFT24786	23/10/2012	PULSE DESIGN	242.00
EFT24787	23/10/2012	ROSS HUMAN DIRECTIONS	2,279.48
EFT24788	23/10/2012	SETON AUSTRALIA	272.49
EFT24789	23/10/2012	SNAP PRINTING	136.00
EFT24790	23/10/2012	TOTALLY WORKWEAR MIDLAND	180.95
EFT24791	23/10/2012	TOURISM COUNCIL WESTERN AUSTRALIA	130.00
EFT24792	23/10/2012	TRANSPACIFIC CLEANAWAY LTD	122.73
EFT24793	23/10/2012	UNIQUE WASTE MANAGEMENT SERVICES	135.96
EFT24794	23/10/2012	UNITED CRANE HIRE PTY LTD	181.50
EFT24795	23/10/2012	WESTRAC EQUIPMENT PTY LTD	468.73
EFT24796	23/10/2012	WORKPAC PTY LTD	7,059.47
EFT24797	23/10/2012	WREN OIL	36.30
EFT24798	23/10/2012	WURTH AUSTRALIA PTY LTD	233.20
EFT24799	26/10/2012	ANYTHING TELEPHONE & DATA (ATD)	574.20
EFT24800	26/10/2012	HOSECO (WA) PTY LTD	534.33
EFT24801	26/10/2012	KLB SYSTEMS	313.50
EFT24802	26/10/2012	MACRI PARTNERS	1,177.00
EFT24803	26/10/2012	MARSMEN PLUMBING	155.65
EFT24804	26/10/2012	BENFOSTER PTY LTD T/A ECO ENVIRONMENTAL	222.75
EFT24805	26/10/2012	BUDGET ELECTRICS	420.75
EFT24806	26/10/2012	CARDNO (WA) PTY LTD	15,355.41
EFT24807	26/10/2012	CCH AUSTRALIA LTD	161.83

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24808	26/10/2012	CJD EQUIPMENT PTY LTD	520.84
EFT24809	26/10/2012	CORPORATE EXPRESS AUSTRALIA LTD	894.27
EFT24810	26/10/2012	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	6,570.00
EFT24811	26/10/2012	DUN & BRADSTREET PTY LTD	11.00
EFT24812	26/10/2012	HAYS SPECIALIST RECRUITMENT	2,906.42
EFT24813	26/10/2012	KELLY SERVICES (AUSTRALIA) LTD	177.97
EFT24814	26/10/2012	LANDFILL GAS & POWER PTY LTD	5,604.18
EFT24815	26/10/2012	MAIL PLUS PERTH	323.40
EFT24816	26/10/2012	MCINERNEY FORD	216.40
EFT24817	26/10/2012	MCLEODS BARRISTERS & SOLICITORS	128.70
EFT24818	26/10/2012	NEARMAP.COM	27,500.00
EFT24819	26/10/2012	PIRTEK	588.18
EFT24820	26/10/2012	ROSS HUMAN DIRECTIONS	12,545.37
EFT24821	26/10/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	341.34
EFT24822	23/10/2012	SETON AUSTRALIA	649.32
EFT24823	23/10/2012	SOURCE FOODS	181.50
EFT24824	26/10/2012	ST JOHN AMBULANCE ASSOCIATION	199.00
EFT24825	26/10/2012	TELSTRA	5,701.92
EFT24826	26/10/2012	TELSTRA	38.50
EFT24827	26/10/2012	TELSTRA	19.25
EFT24828	26/10/2012	THE ENVIRONMENTAL PRINTING COMPANY	407.00
EFT24829	26/10/2012	THE UTESHED	2,075.00
EFT24830	26/10/2012	TOTALLY WORKWEAR MIDLAND	97.66
EFT24831	26/10/2012	VERTICAL TELECOM WA PTY LTD (VERTEL)	70.20
EFT24832	26/10/2012	WORKPAC PTY LTD	4,869.52
EFT24833	26/10/2012	WREN OIL	18.15
EFT24834	26/10/2012	DEPUTY COMMISSIONER OF TAXATION	858,099.00
EFT24835	26/10/2012	JUMBOCORP PTY LTD	58,734.50
EFT24836	29/10/2012	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	2,075,579.03
EFT24837	30/10/2012	AUSTRALIAN HVAC SERVICES	179.73
EFT24838	30/10/2012	MUNDARING CRANE TRUCK HIRE	262.00
EFT24839	30/10/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,419.72
EFT24840	30/10/2012	TOTAL GREEN RECYCLING	4,019.51
EFT24841	30/10/2012	ADCORP	620.64
EFT24842	30/10/2012	ALL DAY CONTRACTING	1,620.07
EFT24843	30/10/2012	BALSHAWS FLORIST	200.00
EFT24844	30/10/2012	BRING COURIERS	527.70
EFT24845	30/10/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	3,251.99
EFT24846	30/10/2012	BUDGET ELECTRICS	585.29
EFT24847	30/10/2012	C4 CONCEPTS PTY LTD	231.00
EFT24848	30/10/2012	CJD EQUIPMENT PTY LTD	5,853.08
EFT24849	30/10/2012	CORPORATE EXPRESS AUSTRALIA LTD	539.79
EFT24850	30/10/2012	COVS PARTS PTY LTD	1,059.00
EFT24851	30/10/2012	DUN & BRADSTREET PTY LTD	11.00
EFT24852	30/10/2012	ENVIRON	2,222.00
EFT24853	30/10/2012	FRESH BOOST PTY LTD ATF BANDITS TRUST	750.70
EFT24854	30/10/2012	FUJI XEROX AUSTRALIA PTY LTD	683.09
EFT24855	30/10/2012	GEOSYNTHETICS INTEREST GROUP	150.00
EFT24856	30/10/2012	HAYS SPECIALIST RECRUITMENT	6,426.29
EFT24857	30/10/2012	HISCO PTY LTD	274.67
EFT24858	30/10/2012	KELLY SERVICES (AUSTRALIA) LTD	177.97

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
EFT24859	30/10/2012	MCINTOSH & SON	71,508.80
EFT24860	30/10/2012	MUNDARING TYRE CENTRE	510.00
EFT24861	30/10/2012	OPS SCREENING & CRUSHING EQUIPMENT P/L	2,276.87
EFT24862	30/10/2012	PAYG PAYMENTS	57,008.90
EFT24863	30/10/2012	PIRTEK	308.62
EFT24864	30/10/2012	PRESTIGE PUMP RENTALS	10,311.40
EFT24865	30/10/2012	PUBLIC SPEAKING DYNAMICS	440.00
EFT24866	30/10/2012	RELIABLE PROCESS MAINTENANCE PTY LTD	5,007.50
EFT24867	30/10/2012	SETON AUSTRALIA	649.31
EFT24868	30/10/2012	SGS AUSTRALIA PTY LTD	3,447.40
EFT24869	30/10/2012	SNAP PRINTING	4,752.10
EFT24870	30/10/2012	TIM DAVIES LANDSCAPING PTY LTD	883.30
EFT24871	30/10/2012	TOTALLY WORKWEAR MIDLAND	135.14
EFT24872	30/10/2012	VISY RECYCLING	25.56
EFT24873	30/10/2012	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT24874	30/10/2012	WA BROILER GROWERS ASSOCIATION (INC)	5,346.00
EFT24875	30/10/2012	WA MACHINERY GLASS	264.00
EFT24876	30/10/2012	WESTERN TREE RECYCLERS	30,165.24
EFT24877	30/10/2012	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	275.00
EFT24878	30/10/2012	WALGS PLAN	65,311.28
219407	02/10/2012	EMRC PETTY CASH - BELMONT	878.55
219408	02/10/2012	FRANK LINDSEY	1,750.00
219409	19/10/2012	EMRC PETTY CASH - BELMONT	1,073.40
219410	19/10/2012	EMRC PETTY CASH - REDHILL	228.95
219411	26/10/2012	GIDGEGANNUP JUNIOR FOOTBALL CLUB	1,500.00
219412	26/10/2012	GIDGEGANNUP RECREATIONAL CLUB	1,500.00
219413	26/10/2012	PARKERVILLE JUNIOR CRICKET CLUB	1,176.00
219414	26/10/2012	1ST GIDGEGANNUP SCOUT GROUP	1,500.00
219415	26/10/2012	DARLINGTON PARKERVILLE WARRIORS FOOTBALL CLUB	1,500.00
219416	26/10/2012	EXPERIENCE GIDGEGANNUP	1,500.00
219417	26/10/2012	GIDGEGANNUP AGRICULTURAL SOCIETY	1,500.00
219418	26/10/2012	GIDGEGANNUP NETBALL CLUB	1,400.00
219419	26/10/2012	PERTH HILLS PAINTBALL ASSOCIATION	1,500.00
219420	30/10/2012	AMP LIFE LTD	1,563.08
219421	30/10/2012	AMP SUPER LEADER	820.52
219422	30/10/2012	AUSTRALIAN ETHICAL SUPERANNUATION PTY LTD	891.76
219423	30/10/2012	AUSTRALIAN SUPER	2,831.96
219424	30/10/2012	BENDIGO BANK	358.04
219425	30/10/2012	BT BUSINESS SUPER	970.60
219426	30/10/2012	BT LIFETIME - PERSONAL SUPER	445.82
219427	30/10/2012	BT SUPER FOR LIFE	321.94
219428	30/10/2012	CBUS INDUSTRY SUPER	438.46
219429	30/10/2012	GENERATIONS PERSONAL SUPERANNUATION PLAN	420.46
219430	30/10/2012	MTAA SUPERANNUATION FUND	356.16
219431	30/10/2012	NORWICH UNION LIFE INSURANCE SOCIETY	558.79
219432	30/10/2012	ONEPATH LIFE LTD	68.39
219433	30/10/2012	PLUM SUPERANNUATION FUND	554.64
219434	30/10/2012	RETAIL EMPLOYEES SUPERANNUATION TRUST	294.72
219435	30/10/2012	ZURICH AUSTRALIAN SUPERANNUATION	434.39
219436	30/10/2012	WATER CORPORATION	748.20
641	19/10/2012	NATIONAL AUSTRALIA BANK	2,000,000.00

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2012

Cheque /EFT No	Date	Payee	Amount
642	23/10/2012	NATIONAL AUSTRALIA BANK	3,500,000.00
643	26/10/2012	NATIONAL AUSTRALIA BANK	2,000,000.00
644	29/10/2012	WBC - CORPORATE MASTERCARD - P SCHNEIDER	110.27
645	29/10/2012	WBC - CORPORATE MASTERCARD - RYAN HURST	645.60
646	29/10/2012	WBC - CORPORATE MASTER CARD - B JONES	598.25
647	29/10/2012	WBC - CORPORATE MASTER CARD - D AMEDURI	598.63
648	29/10/2012	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	333.85
649	29/10/2012	WBC - CORPORATE MASTER CARD - S FITZPATRICK	108.55
650	29/10/2012	WBC - CORPORATE MASTERCARD - H LIEW	312.10
PAY-8	09/10/2012	PAYROL FE 9/10/12	197,922.60
PAY-9	23/10/2012	PAYROLL FE 23/10/12	197,117.33
1*OCT12	01/10/2012	BANK CHARGES 1480 - 1484	1,465.70
		SUB TOTAL	**12,085,882.97**
		LESS CANCELLED CHEQUES AND EFTs	
EFT24702	12/10/2012	WORK CLOBBER	-112.00
EFT24763	23/10/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	-3,251.99
EFT24822	23/10/2012	SETON AUSTRALIA	-649.32
EFT24823	23/10/2012	SOURCE FOODS	-181.50
		SUB TOTAL	**-4,194.81**
		TOTAL	**12,081,688.16**

REPORT TOTALS

C:\Program Files\SynergySoftLGS\Crystal\CreditorListOfAccount_EMRC.rpt

14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 SEPTEMBER 2012

REFERENCE: COMMITTEES-14778

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 September 2012.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or $10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 September 2012 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2012.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2012/2013 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

The initial forecast review for 2012/2013 will be undertaken during November 2012 and will be based on the financial performance to the period ended 31 October 2012.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial summaries for the period ended 30 September 2012. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 30 September 2012 is a favourable variance of $505,797. The following information is provided on key aspects of Council's financial performance:

Operating Income	*Year to Date*	An unfavourable variance of $367,869 (3.64%).
	End of Year Forecast	As per budget - not yet due to be reviewed.

Operating Income variances previously reported to Council:

1. Interest Earnings on Municipal Cash and Investments is $99,241 above the year to date budget. This is partially offset by the Interest Earnings on Restricted Cash Investments which is $51,680 below the year to date budget of $533,331.

   The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds (refer also Interest Restricted Cash Investments). Interest earnings income is allocated to the appropriate funds when received.

2. Year to date Other income of $241,289 is $104,701 (30.26%) below the year to date budget of $345,990 mainly due to the lower than budgeted income from the sale of woodwaste products.

Operating Income variances not previously reported to Council:

1. Year to date Special Charges is $10,532 (11.23%) below the year to date budget of $93,796. This relates specifically to the Community Waste Education income and is due to the lower than budgeted tonnages received from member Councils as at 30 September 2012.

2. Reimbursement income as at 30 September 2012 is $37,187 (16.04%) below the year to date budget of $231,799. This relates primarily to the low level of expenditure to date at the Mathieson Road Transfer station that would otherwise be reimbursed from the Shire of Mundaring, together with the low level of expenditure to date in the Forum of Regional Councils (FORC) activity of which 81% is recoupable from other participating regional councils.

There were no further significant Operating Income variances as at 30 September 2012.

Operating Expenditure	*Year to Date*	A favourable variance of $873,666 (10.73%).
	End of Year Forecast	As per budget - not yet due to be reviewed.

Operating Expenditure variances previously reported to Council:

1. Year to date Salary expenses of $1,828,297 is $387,538 (17.49%) below the year to date budget provision of $2,215,835. The variance is attributable to the budgeted positions that have not been filled.

Item 14.2 continued

2. Year to date Material expenses of $172,052 is $67,751 (28.25%) below the year to date budget provision of $239,803. The major variance relates to lower than budgeted expenditure in Operating and Maintaining the Class III Waste Disposal Cell ($17,481). The expenditure is dependent on the timing of the purchase of spray on cover material for the Class III cell. Other projects from Waste Services contribute a further $24,597 to the variance. Additional variances include Governance and Corporate Services activities ($13,727), Regional Development projects ($3,435) and Environmental Services projects ($8,075).
3. Depreciation expenses of $1,287,218 is $228,211 (15.06%) below the year to date budget provision of $1,515,429. The variance is attributable to the timing of the capital expenditure totalling $712,547 to 30 September 2012 compared to a year to date provision of $2,515,858 and a total annual budget of $24,090,652.

Operating Expenditure variances not previously reported to Council:

1. Year to date Utility expenses of $52,404 is $12,064 (18.71%) below the year to date budget provision of $64,468. This related principally to lower than budgeted expenditure on electricity expenses ($6,834) and telephone expenses ($5,590).

There were no further significant Operating Expenditure variances as at 30 September 2012.

Other Revenues and Expenses (Net)	*Year to Date*	An unfavourable variance of $10,025 (0.63%).
	End of Year Forecast	As per budget - not yet due to be reviewed.

Other Revenues and Expenses variances previously reported to Council:

1. Interest Earnings on Restricted Cash Investments of $481,651 is $51,680 (9.69%) below the year to date budget of $533,331. This is offset by the Interest Earnings on Municipal Cash and Investments which is $158,824 above the year to date budget.

   The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds (refer also Interest Municipal Cash and Investments). Interest earnings income is allocated to the appropriate funds when received.
2. Year to date Salary expenses are $28,794 (38.46%) below the budget provision of $74,877. This variance is due to the timing of recruiting for a vacant staff position and a lower than budgeted staff utilisation to the Resource Recovery Project.
3. Year to date Contract expenses is $118,914 (64.11%) below the year to date budget provision of $185,487. This relates to the timing of Resource Recovery Project consultancy contracts.

There were no further significant Other Revenues and Expenses variances as 30 September 2012.

Capital Expenditure Statement (refer Attachment 2)

Capital Expenditure	*Year to Date*	A favourable variance of $1,803,311.
	End of Year Forecast	As per budget - not yet due to be reviewed.

Item 14.2 continued

Capital Expenditure variances:

A favourable variance of $1,803,311 exists as at 30 September 2012 when compared to the year to date budget provision of $2,515,858. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 30 September 2012 includes:

- Purchase Fire Fighting System/Equipment - Hazelmere ($156,039);
- Purchase Waste Management Land - Deed of Call interest payment ($103,409);
- Purchase/Replace Plant - Hazelmere ($99,700)
- Purchase of Vehicles - Ascot Place ($95,801);
- Purchase of Vehicles - Redhill Waste Management Facility ($78,435);
- Purchase/Replace Minor Plant & Equipment - Redhill Waste Management Facility ($64,109).

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

As end of year forecasts are yet to be reviewed the forecast balances as at 30 September 2012 are as per budget estimates.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 30 September 2012 is $9,890,035 and Restricted Assets amount to $42,574,759. This figure is net of cumulative unrealised losses of $2,607,389 which have been provided for in this amount.

The net movement for the month is an increase of $2,917,924.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of September 2012 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.6 To provide responsible and accountable governance and management of the EMRC

4.7 To continue to improve financial and asset management practices.

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

Item 14.2 continued

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: Committees-14864)
2. Capital Expenditure Statement (Ref: Committees-14865)
3. Statement of Financial Position (Ref: Committees-14866)
4. Statement of Cash and Investments (Ref: Committees-14867)
5. Investment Report (Ref: Committees-14868)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 September 2012.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2012.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

SEPTEMBER 2012

Year to Date					Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
				Operating Income				
($8,610,960)	($8,887,049)	($276,089)	(U)	User Charges	($35,972,544)	($35,972,544)	$0	(F)
($83,264)	($93,796)	($10,532)	(U)	Special Charges	($391,680)	($391,680)	$0	(F)
($368,314)	($405,520)	($37,206)	(U)	Contributions	($655,113)	($655,113)	$0	(F)
($83,605)	($85,000)	($1,395)	(U)	Operating Grants	($1,434,588)	($1,434,588)	$0	(F)
($158,824)	($59,583)	$99,241	(F)	Interest Municipal Cash Investments	($238,334)	($238,334)	$0	(F)
($194,612)	($231,799)	($37,187)	(U)	Reimbursements	($927,282)	($927,282)	$0	(F)
($241,289)	($345,990)	($104,701)	(U)	Other	($1,743,837)	($1,743,837)	$0	(F)
($9,740,868)	**($10,108,737)**	**($367,869)**	**(U)**	**Total Operating Income**	**($41,363,378)**	**($41,363,378)**	**$0**	**(F)**
				Operating Expenditure				
$1,828,297	$2,215,835	$387,538	(F)	Salary Expenses	$9,157,202	$9,157,202	$0	(F)
$611,277	$649,925	$38,648	(F)	Contract Expenses	$7,356,790	$7,356,790	$0	(F)
$172,052	$239,803	$67,751	(F)	Material Expenses	$1,198,814	$1,198,814	$0	(F)
$52,404	$64,468	$12,064	(F)	Utility Expenses	$255,582	$255,582	$0	(F)
$188,323	$194,298	$5,975	(F)	Fuel Expenses	$777,328	$777,328	$0	(F)
$4,268	$3,822	($446)	(U)	Finance Fees and Interest Expenses	$15,300	$15,300	$0	(F)
$76,097	$69,618	($6,479)	(U)	Insurance Expenses	$255,252	$255,252	$0	(F)
$1,287,218	$1,515,429	$228,211	(F)	Depreciation Expenses	$6,062,103	$6,062,103	$0	(F)
$3,119,818	$3,268,918	$149,100	(F)	Miscellaneous Expenses	$12,948,600	$12,948,600	$0	(F)
$0	$0	$0	(F)	Provision Expenses	$122,526	$122,526	$0	(F)
($69,010)	($77,706)	($8,696)	(U)	Costs Allocated	($309,590)	($309,590)	$0	(F)
$7,270,744	**$8,144,410**	**$873,666**	**(F)**	**Total Operating Expenditure**	**$37,839,907**	**$37,839,907**	**$0**	**(F)**
($2,470,124) Surplus	**($1,964,327)** Surplus	**$505,797**	**(F)**	**OPERATING RESULT FROM NORMAL ACTIVITIES**	**($3,523,471)** Surplus	**($3,523,471)** Surplus	**$0**	**(F)**

Notes:
1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominatly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of $2,223,055 as at 30 September 2012.

Operating Income and Expenditure relates to the ordinary operations of the organisation.
Other Revenues and Exepenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

SEPTEMBER 2012

Year to Date					Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Other Revenues								
($1,259,597)	($1,361,949)	($102,352)	(U)	Secondary Waste Charge	($5,590,416)	($5,590,416)	$0	(F)
$0	$0	$0	(F)	Operating Grants	($2,250,000)	($2,250,000)	$0	(F)
($481,651)	($533,331)	($51,680)	(U)	Interest Restricted Cash Investments	($2,133,360)	($2,133,360)	$0	(F)
($45)	($12)	$33	(F)	Reimbursements	($50)	($50)	$0	(F)
($64,636)	($65,018)	($382)	(U)	Proceeds from Sale of Assets	($690,226)	($690,226)	$0	(F)
($1,805,929)	**($1,960,310)**	**($154,381)**	**(U)**	**Total Other Revenues**	**($10,664,052)**	**($10,664,052)**	**$0**	**(F)**
Other Expenses								
$46,083	$74,877	$28,794	(F)	Salary Expenses	$312,116	$312,116	$0	(F)
$66,573	$185,487	$118,914	(F)	Contract Expenses	$749,600	$749,600	$0	(F)
$12,165	$6,741	($5,424)	(U)	Material Expenses	$27,050	$27,050	$0	(F)
$530	$798	$268	(F)	Utility Expenses	$3,200	$3,200	$0	(F)
$292	$582	$290	(F)	Insurance Expenses	$2,337	$2,337	$0	(F)
$2,577	$2,925	$348	(F)	Depreciation Expenses	$11,720	$11,720	$0	(F)
$19,673	$26,106	$6,433	(F)	Miscellaneous Expenses	$104,555	$104,555	$0	(F)
$0	$0	$0	(F)	Carrying Amount of Assets Disposed Of	$525,138	$525,138	$0	(F)
$68,994	$63,727	($5,267)	(U)	Costs Allocated	$254,590	$254,590	$0	(F)
$216,887	**$361,243**	**$144,356**	**(F)**	**Total Other Expenses**	**$1,990,306**	**$1,990,306**	**$0**	**(F)**
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
$0	$0	$0	(F)	Realised (Gain)/Loss	$0	$0	$0	(F)
$0	**$0**	**$0**	**(F)**	**Total (Gain)/Loss from change in Fair Value of Investments**	**$0**	**$0**	**$0**	**(F)**
($1,589,042)	**($1,599,067)**	**($10,025)**	**(U)**	**OPERATING RESULT FROM OTHER ACTIVITIES**	**($8,673,746)**	**($8,673,746)**	**$0**	**(F)**
Surplus	Surplus				Surplus	Surplus		
($4,059,166)	**($3,563,394)**	**$495,772**	**(F)**	**CHANGE IN NET ASSETS FROM OPERATIONS**	**($12,197,217)**	**($12,197,217)**	**$0**	**(F)**
Surplus	Surplus				Surplus	Surplus		

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Governance and Corporate Services

Year to Date Actual	Year to Date Budget	Year to Date Variance		On Order		Full Year Forecast	Full Year Budget	Full Year Variance	
$95,801	$128,403	$32,602	(F)	$28,404	**Purchase Vehicles - Ascot Place** (24440/00)	$513,617	$513,617	$0	(F)
$42,407	$12,399	($30,008)	(U)	$1,060	**Purchase Furniture Fittings & Equipment - Corporate Services** (24510/01)	$49,600	$49,600	$0	(F)
$3,752	$54,922	$51,170	(F)	$0	**Purchase Information Technology & Communication Equipment** (24550/00)	$665,600	$665,600	$0	(F)
$0	$4,998	$4,998	(F)	$0	**Purchase Art Works** (24620/00)	$20,000	$20,000	$0	(F)
$5,245	$24,699	$19,454	(F)	$29,432	**Capital Improvement Administration Building - Ascot Place** (25240/01)	$98,800	$98,800	$0	(F)
$3,639	$0	($3,639)	(U)	$0	**Upgrade Security Equipment - Ascot Place** (25530/01)	$0	$0	$0	(F)
$150,844	**$225,421**	**$74,578**	**(F)**	**$58,896**		**$1,347,617**	**$1,347,617**	**$0**	**(F)**

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

Year to Date				On Order		Full Year			
Actual	Budget	Variance			(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	

Environmental Services

$0	$498	$498	(F)	$0	**Purchase Office Equipment - Environmental Services** (24510/05)	$2,000	$2,000	$0	(F)
$0	$375	$375	(F)	$0	**Purchase Office Furniture and Fittings - Environmental Services** (24610/05)	$1,500	$1,500	$0	(F)
$0	**$873**	**$873**	**(F)**	**$0**		**$3,500**	**$3,500**	**$0**	**(F)**

Regional Development

$0	$249	$249	(F)	$0	**Purchase Office Equipment - Regional Development** (24510/04)	$1,000	$1,000	$0	(F)
$0	$249	$249	(F)	$0	**Purchase Office Furniture and Fittings - Regional Development** (24610/04)	$1,000	$1,000	$0	(F)
$0	**$498**	**$498**	**(F)**	**$0**		**$2,000**	**$2,000**	**$0**	**(F)**

Risk Management

$0	$123	$123	(F)	$0	**Purchase Office Equipment - Risk Management** (24510/06)	$500	$500	$0	(F)
$0	$123	$123	(F)	$0	**Purchase Office Furniture and Fittings - Risk Management** (24610/06)	$500	$500	$0	(F)
$0	**$246**	**$246**	**(F)**	**$0**		**$1,000**	**$1,000**	**$0**	**(F)**

Resource Recovery

$0	$7,500	$7,500	(F)	$0	**Construct and Commission Resource Recovery Park - Land** (24150/05)	$30,000	$30,000	$0	(F)
$0	$124,998	$124,998	(F)	$0	**Construct and Commission Resource Recovery Park - C & I Building** (24259/04)	$500,000	$500,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Year to Date				On Order		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	
[redacted]									
Resource Recovery									
$0	$65,748	$65,748	(F)	$0	**Construct and Commission Resource Recovery Park - Pyrolysis Building** (24259/05)	$263,000	$263,000	$0	(F)
$0	$37,500	$37,500	(F)	$0	**Construct and Commission Resource Recovery Park - Weighbridge** (24392/02)	$150,000	$150,000	$0	(F)
$390	$158,997	$158,607	(F)	$2,535	**Construct and Commission Resource Recovery Park - Infrastructure** (24399/01)	$636,000	$636,000	$0	(F)
$0	$540,000	$540,000	(F)	$0	**Construct and Commission Resource Recovery Park - Plant & Equipment** (24410/03)	$2,160,000	$2,160,000	$0	(F)
$0	$498	$498	(F)	$0	**Purchase Office Equipment - Resource Recovery** (24510/07)	$2,000	$2,000	$0	(F)
$0	$498	$498	(F)	$0	**Purchase Other Equipment - Resource Recovery** (24590/07)	$2,000	$2,000	$0	(F)
$0	$1,248	$1,248	(F)	$0	**Purchase Office Furniture and Fittings - Resource Recovery** (24610/07)	$5,000	$5,000	$0	(F)
$390	**$936,987**	**$936,597**	**(F)**	**$2,535**		**$3,748,000**	**$3,748,000**	**$0**	**(F)**
Waste Management									
$103,409	$103,409	$0	(U)	$0	**Purchase Waste Management Land - Midland Brick** (24150/02)	$6,619,015	$6,619,015	$0	(F)
$0	$2,499	$2,499	(F)	$0	**Purchase Waste Management Land - Hazelmere** (24150/04)	$10,000	$10,000	$0	(F)
$0	$24,720	$24,720	(F)	$0	**Construct Waste Management Facility Buildings - Red Hill Landfill Facility** (24250/01)	$98,886	$98,886	$0	(F)

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Year to Date				On Order		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	
					Waste Management				
$4,100	$19,497	$15,397	(F)	$0	**Construct Waste Management Facility Buildings - Hazelmere** (24250/02)	$78,000	$78,000	$0	(F)
$0	$1,998	$1,998	(F)	$0	**Construct Weighbridge Office - Hazelmere** (24250/03)	$8,000	$8,000	$0	(F)
$0	$4,098	$4,098	(F)	$0	**Construct Storage Shed for Mattresses - Hazelmere** (24250/05)	$16,400	$16,400	$0	(F)
$0	$24,999	$24,999	(F)	$0	**Construct Mobile workshop - Red Hill Landfill Facility** (24250/06)	$100,000	$100,000	$0	(F)
$0	$4,998	$4,998	(F)	$0	**Construct Lunchroom and Ablution Block - Red Hill Landfill Facility** (24250/07)	$20,000	$20,000	$0	(F)
$0	$1,248	$1,248	(F)	$0	**Construct Waste Management Facility Buildings - Other - Hazelmere** (24259/02)	$5,000	$5,000	$0	(F)
$12,750	$3,186	($9,564)	(U)	$0	**Upgrade Power - Redhill Landfill Facility** (24259/03)	$12,750	$12,750	$0	(F)
$23,591	$24,800	$1,209	(F)	$0	**Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility** (24310/11)	$4,144,800	$4,144,800	$0	(F)
$0	$0	$0	(F)	$0	**Construct Class III Cell Stage 14 - Red Hill Landfill Facility** (24310/12)	$270,000	$270,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Class III Leachate Pond - Red Hill Landfill Facility** (24320/01)	$150,000	$150,000	$0	(F)
$0	$0	$0	(F)	$0	**Leachate Project - Red Hill Landfill Facility** (24320/02)	$415,000	$415,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Siltation Ponds - Red Hill Landfill Facility** (24350/00)	$130,000	$130,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Stormwater Control Pond - Red Hill Farm Stage I** (24350/01)	$100,000	$100,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

Year to Date				On Order		Full Year			
Actual	Budget	Variance			(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	

Waste Management

$0	$0	$0	(F)	$0	**Construct Nutrient Stripping Pond - Red Hill Landfill Facility** (24360/00)	$60,500	$60,500	$0	(F)
$0	$121,245	$121,245	(F)	$0	**Construct Roads / Carparks - Red Hill Landfill Facility** (24370/00)	$485,000	$485,000	$0	(F)
$8,695	$124,998	$116,303	(F)	$34,040	**Construct Water Storage Dams - Red Hill Landfill Facility** (24393/00)	$500,000	$500,000	$0	(F)
$0	$24,999	$24,999	(F)	$0	**Construct Perimeter Fencing - Red Hill Landfill Facility** (24394/00)	$100,000	$100,000	$0	(F)
$0	$12,498	$12,498	(F)	$0	**Construct Litter Fence - Red Hill Farm** (24394/04)	$50,000	$50,000	$0	(F)
$0	$43,749	$43,749	(F)	$0	**Construct Greenwaste Processing Area - Red Hill Landfill Facility** (24395/00)	$175,000	$175,000	$0	(F)
$0	$71,541	$71,541	(F)	$82,485	**Construct Hardstand and Road - Hazelmere** (24395/01)	$286,175	$286,175	$0	(F)
$0	$12,210	$12,210	(F)	$0	**Construct Monitoring Bores - Red Hill Landfill Facility** (24396/00)	$48,846	$48,846	$0	(F)
$0	$30,000	$30,000	(F)	$0	**Construct Perimeter Bunds - Red Hill Landfill Facility** (24397/00)	$120,000	$120,000	$0	(F)
$0	$17,499	$17,499	(F)	$0	**Washdown bay Upgrade - Red Hill Landfill Facility** (24399/04)	$70,000	$70,000	$0	(F)
$0	$7,500	$7,500	(F)	$0	**Truck Washdown Bay for Member Councils - Red Hill Landfill Facility** (24399/05)	$30,000	$30,000	$0	(F)
$0	$0	$0	(F)	$831,500	**Purchase / Replace Plant - Red Hill Landfill Facility** (24410/00)	$1,776,500	$1,776,500	$0	(F)
$99,700	$22,000	($77,700)	(U)	$345,742	**Purchase / Replace Plant - Hazelmere** (24410/01)	$1,503,779	$1,503,779	$0	(F)
$0	$18,750	$18,750	(F)	$0	**Purchase Bagging Plant for Mulch/Compost** (24410/02)	$75,000	$75,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	

Waste Management

$64,109	$86,109	$22,000	(F)	$2,434	**Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility** (24420/00)	$263,586	$263,586	$0	(F)
$7,233	$7,500	$268	(F)	$1,240	**Purchase / Replace Minor Plant and Equipment - Hazelmere** (24420/02)	$30,000	$30,000	$0	(F)
$0	$77,700	$77,700	(F)	$58,870	**Purchase Minor Plant and Equipment - Cardboard Recycling Project** (24420/03)	$142,100	$142,100	$0	(F)
$78,435	$36,441	($41,994)	(U)	$0	**Purchase / Replace Vehicles - Red Hill Landfill Facility** (24430/00)	$145,770	$145,770	$0	(F)
$0	$135	$135	(F)	$0	**Purchase / Replace Office Equipment - Engineering / Waste Management** (24510/02)	$550	$550	$0	(F)
$0	$4,749	$4,749	(F)	$0	**Purchase / Replace Office Equipment - Red Hill Landfill Facility** (24510/08)	$19,000	$19,000	$0	(F)
$156,039	$277,399	$121,360	(F)	$0	**Purchase Fire Fighting System/Equipment - Hazelmere** (24520/07)	$371,360	$371,360	$0	(F)
$0	$249	$249	(F)	$0	**Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility** (24520/08)	$1,000	$1,000	$0	(F)
$0	$35,898	$35,898	(F)	$0	**Purchase / Replace Security System - Red Hill Waste Management Facility** (24530/08)	$143,600	$143,600	$0	(F)
$0	$2,748	$2,748	(F)	$0	**Purchase / Replace Security System - Hazelmere** (24530/10)	$11,000	$11,000	$0	(F)
$0	$70,785	$70,785	(F)	$3,576	**Purchase / Replace Other Equipment - Red Hill Landfill Facility** (24590/00)	$283,150	$283,150	$0	(F)
$2,172	$498	($1,674)	(U)	$834	**Purchase / Replace Miscellaneous Equipment - Hazelmere** (24590/02)	$2,000	$2,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

SEPTEMBER 2012

Year to Date				On Order		Full Year			
Actual	Budget	Variance			(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
					Waste Management				
$0	$750	$750	(F)	$0	**Purchase/Replace Other Equipment - Engineering and Waste Management** (24590/03)	$3,000	$3,000	$0	(F)
$0	$873	$873	(F)	$0	**Purchase Office Furniture and Fittings-Engineering and Waste Management** (24610/03)	$3,500	$3,500	$0	(F)
$1,081	$1,440	$359	(F)	$0	**Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility** (24610/08)	$5,768	$5,768	$0	(F)
$0	$375	$375	(F)	$0	**Purchase Office Furniture and Fittings-Hazelmere** (24610/10)	$1,500	$1,500	$0	(F)
$0	$249	$249	(F)	$0	**Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme** (24690/01)	$1,000	$1,000	$0	(F)
$0	$498	$498	(F)	$0	**Refurbish Environmental Education Centre - Redhill Landfill Facility** (25253/00)	$2,000	$2,000	$0	(F)
$0	$19,998	$19,998	(F)	$0	**Refurbish Waste Transfer Station Building - Red Hill Landfill Facility** (25259/01)	$80,000	$80,000	$0	(F)
$0	$4,998	$4,998	(F)	$0	**Refurbish Plant - Red Hill Landfill Facility** (25410/00)	$20,000	$20,000	$0	(F)
$561,314	**$1,351,833**	**$790,519**	**(F)**	**$1,360,721**		**$18,988,535**	**$18,988,535**	**$0**	**(F)**
$712,547	**$2,515,858**	**$1,803,311**	**(F)**	**$1,422,152**	**TOTAL CAPITAL EXPENDITURE**	**$24,090,652**	**$24,090,652**	**$0**	**(F)**

STATEMENT OF FINANCIAL POSITION

SEPTEMBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
		Current Assets				
$4,614,448	$4,736,816	Cash and Cash Equivalents	$3,688,839	$3,688,839	$0	(F)
$43,144,608	$47,727,978	Investments	$38,913,852	$38,913,852	$0	(F)
$2,930,193	$3,338,905	Trade and Other Receivables	$2,930,193	$2,930,193	$0	(F)
$44,528	$40,109	Inventories	$44,528	$44,528	$0	(F)
$108,495	$197,014	Other Assets	$108,495	$108,495	$0	(F)
$50,842,271	**$56,040,822**	**Total Current Assets**	**$45,685,906**	**$45,685,906**	**$0**	**(F)**
		Current Liabilities				
$4,251,981	$4,968,955	Trade and Other Payables	$4,251,981	$4,251,981	$0	(F)
$1,190,512	$1,190,512	Provisions	$1,206,095	$1,206,095	$0	(F)
$5,442,493	**$6,159,467**	**Total Current Liabilities**	**$5,458,076**	**$5,458,076**	**$0**	**(F)**
$45,399,778	**$49,881,355**	**Net Current Assets**	**$40,227,830**	**$40,227,830**	**$0**	**(F)**

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STATEMENT OF FINANCIAL POSITION

SEPTEMBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
		Non Current Assets				
$9,255,511	$9,255,511	Land	$15,914,526	$15,914,526	$0	(U)
$4,870,225	$4,870,225	Buildings	$5,879,889	$5,879,889	$0	(U)
$10,102,339	$9,562,844	Structures	$15,328,167	$15,328,167	$0	(U)
$8,070,794	$8,070,794	Plant	$11,563,456	$11,563,456	$0	(F)
$538,428	$538,428	Equipment	$1,622,198	$1,622,198	$0	(F)
$148,164	$148,164	Furniture and Fittings	$168,916	$168,916	$0	(F)
$412,861	$1,125,408	Work in Progress	$412,861	$412,861	$0	(F)
$33,398,321	**$33,571,373**	**Total Non Current Assets**	**$50,890,012**	**$50,890,012**	**$0**	**(U)**
		Non Current Liabilities				
$1,654,786	$2,250,248	Provisions	$1,777,312	$1,777,312	$0	(U)
$1,654,786	**$2,250,248**	**Total Non Current Liabilities**	**$1,777,312**	**$1,777,312**	**$0**	**(U)**
$77,143,313	**$81,202,480**	**Net Assets**	**$89,340,530**	**$89,340,530**	**$0**	**(F)**
		Equity				
$32,442,815	$32,442,816	Accumulated Surplus/Deficit	$32,442,815	$32,442,815	$0	(F)
$44,700,498	$44,700,498	Cash Backed Reserves	$44,700,498	$44,700,498	$0	(F)
$0	**$4,059,166**	**Net change in assets from operations**	**$12,197,217**	**$12,197,217**	**$0**	(F)
$77,143,313	**$81,202,480**	**Total Equity**	**$89,340,530**	**$89,340,530**	**$0**	**(F)**

EMRC

CASH AND INVESTMENTS

SEPTEMBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
Municipal Cash and Investments						
4,611,198	4,733,566	Cash at Bank - Municipal Fund 01001/00	3,685,589	3,685,589	0	(F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0	(F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0	(F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0	(F)
1,051,499	5,153,219	Investments - Municipal Fund 02021/00	768,626	768,627	0	(U)
5,665,946	**9,890,035**	**Total Municipal Cash**	**4,457,465**	**4,457,465**	**0**	**(U)**
Restricted Cash and Investments						
1,211,123	1,224,173	Restricted Investments - Plant and Equipment 02022/01	107,138	107,138	0	(F)
1,697,942	1,716,238	Restricted Investments - Site Rehabilitation Red Hill 02022/02	1,889,978	1,889,977	0	(F)
2,913,350	2,944,741	Restricted Investments - Future Development 02022/03	199,812	199,812	0	(F)
526,688	532,363	Restricted Investments - Environmental Monitoring Red Hill 02022/04	551,808	551,808	0	(F)
195,912	198,023	Restricted Investments - Environmental Insurance Red Hill 02022/05	168,770	168,770	0	(F)
12,071	12,201	Restricted Investments - Risk Management 02022/06	12,649	12,649	0	(F)
362,862	366,772	Restricted Investments - Class IV Cells Red Hill 02022/07	438,690	438,690	0	(F)
17,913	18,106	Restricted Investments - Regional Development 02022/08	210,564	210,564	0	(F)
33,522,665	33,883,874	Restricted Investments - Secondary Waste Processing 02022/09	34,797,053	34,797,053	0	(F)
3,517,865	3,555,770	Restricted Investments - Class III Cells 02022/10	1,612,433	1,612,433	0	(F)
60,945	61,602	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	63,862	63,862	0	(F)
(2,607,389)	(2,607,389)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(2,607,389)	(2,607,389)	0	(F)
661,162	668,286	Restricted Investments - Long Service Leave 02022/90	699,858	699,858	0	(F)
42,093,109	**42,574,759**	**Total Restricted Cash**	**38,145,225**	**38,145,225**	**0**	**(F)**
47,759,055	**52,464,794**	**TOTAL CASH AND INVESTMENTS**	**42,602,690**	**42,602,690**	**0**	**(F)**

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

September 2012

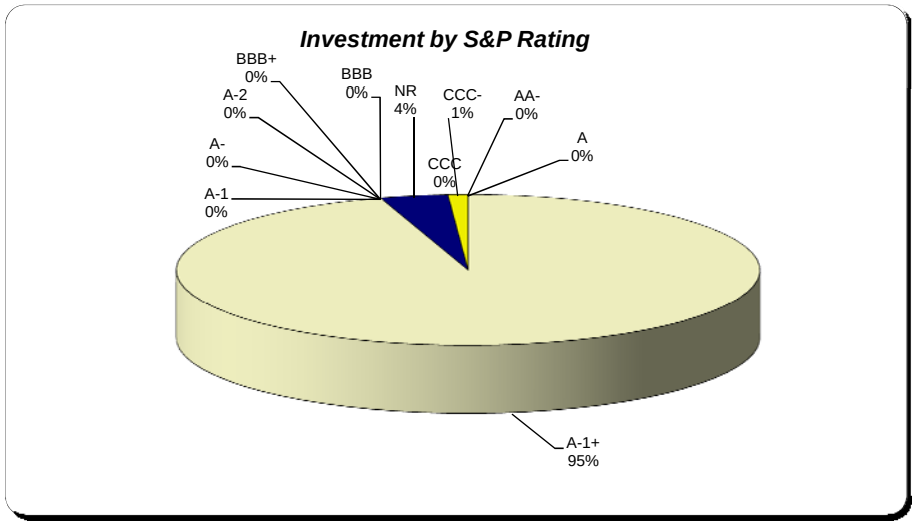
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	*A-1+*	95.16%	100%	
A	*A-2*	0.00%	60%	
CCC and less		4.84%	0%	Policy Breached[1]
		100.00%		

Notes

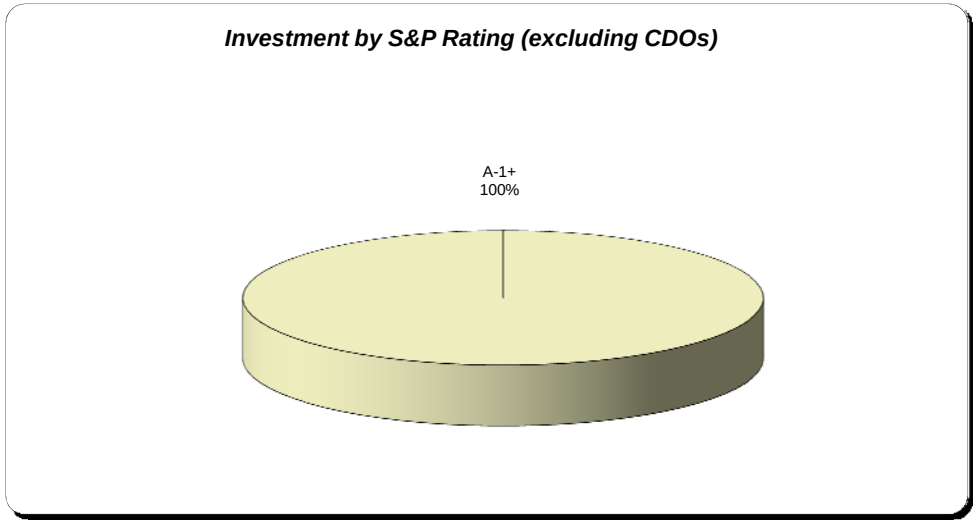
1. Policy breach above relates to the $2.63m Lehman Brothers CDOs investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	*A-1+*	100.00%	100%	
A	*A-2*	0.00%	60%	
CCC and less		0.00%	0%	
		100.00%		



EMRC Investment Report

September 2012

Investment Report Including CDOs

II. Counterparty Credit Framework

	% Portfolio	Comments
ANZ Banking Group	36.51%	
Bankwest	3.68%	
Macquarie Bank	0.00%	
NAB	14.07%	
Westpac / St. George Bank	40.90%	
Lehman Brothers	4.84%	*Policy breached* [2]

Notes

2. Policy breach above relates to the Lehman Bros CDOs investment

III. Term to Maturity Framework

		Investment Policy Guidelines		
Maturity Profile	**% Portfolio**	**% Min**	**% Max**	**Comments**
Less Than 1 Year	95.16%	40.00%	100.00%	
Greater Than 1 year	0.92%	0.00%	60.00%	
Greater Than 2 years	2.67%	0.00%	60.00%	
Greater Than 3 Years	1.10%	0.00%	35.00%	
Greater Than 5 Years	0.15%	0.00%	25.00%	*Policy Breached* [3]
	100.00%			

Notes

3. Policy breach above relates to a $80,000 Lehman Brothers CDO with a term to March 2017

Investment Report Excluding CDOs

II. Counterparty Credit Framework

	% Portfolio	Comments
ANZ Banking Group	38.37%	
Bankwest	3.87%	
Macquarie Bank	0.00%	
NAB	14.79%	
Westpac / St. George Bank	42.98%	

III. Term to Maturity Framework

		Investment Policy Guidelines		
Maturity Profile	**% Portfolio**	**% Min**	**% Max**	**Comments**
Less Than 1 Year	100.00%	40.00%	100.00%	
Greater Than 1 year	0.00%	0.00%	60.00%	
Greater Than 2 years	0.00%	0.00%	60.00%	
Greater Than 3 Years	0.00%	0.00%	35.00%	
Greater Than 5 Years	0.00%	0.00%	25.00%	
	100.00%			

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy

14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2012

REFERENCE: COMMITTEES-15002

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 October 2012.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or $10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 October 2012 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2012.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2012/2013 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

The initial forecast review for 2012/2013 will be undertaken during November 2012 and will be based on the financial performance to the period ended 31 October 2012. Forecast adjustments will be reflected in the November 2012 financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial summaries for the period ended 31 October 2012. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Item 14.3 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 31 October 2012 is a favourable variance of $943,494. The following information is provided on key aspects of Council's financial performance:

Operating Income	*Year to Date*	An unfavourable variance of $561,943 (4.15%).
	End of Year Forecast	As per budget - not yet due to be reviewed.

Operating Income variances previously reported to Council:

1. Year to date Special Charges is $15,127 (11.59%) below the year to date budget of $130,564. This relates specifically to the Community Waste Education income and is due to the lower than budgeted tonnages received from member Councils as at 31 October 2012.
2. Interest Earnings on Municipal Cash and Investments is $112,999 above the year to date budget of $79,444. This is partially offset by the Interest Earnings on Restricted Cash Investments which is $36,401 below the year to date budget of $711,108.

   The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds (refer also Interest Restricted Cash Investments). Interest earnings income is allocated to the appropriate funds when received.
3. Reimbursement income as at 31 October 2012 is $48,358 (16.13%) below the year to date budget of $299,775. This relates principally to the low level of expenditure to date at the Mathieson Road Transfer station that would otherwise be reimbursed from the Shire of Mundaring, together with the low level of expenditure to date in the Forum of Regional Councils (FORC) activity of which 81% is recoupable from other participating regional councils.
4. Year to date Other income of $308,139 is $212,278 (40.79%) below the year to date budget of $520,417 due to the lower than budgeted income from the sale of products. This relates particularly to woodwaste products (actual income of $112,834 compared to a year to date budget of $250,004).

There were no further significant Operating Income variances as at 31 October 2012.

Operating Expenditure	*Year to Date*	A favourable variance of $1,505,436 (13.43%).
	End of Year Forecast	As per budget - not yet due to be reviewed.

Operating Expenditure variances previously reported to Council:

1. Year to date Salary expenses of $2,417,583 is $491,799 (16.90%) below the year to date budget provision of $2,909,382. The variance is attributable to the budgeted positions that have not been filled.

Item 14.3 continued

2. Contract expenses of $832,689 is $457,031 (35.44%) lower than the year to date budget due predominantly to the timing of various projects. Major variances include Undertake Engineering/Waste Management Special Projects - Regional Funding Program ($130,000), Rehabilitate Class III Cells ($77,017), Manage Greenwaste Mulching ($44,367), various Environmental Impact Monitoring projects at Red Hill ($75,376), various Environmental Services projects ($55,784) and various Corporate Services activities ($67,008).
3. Year to date Material expenses of $204,538 is $126,770 (38.26%) below the year to date budget provision of $331,308. The major reasons for the variance relates to lower than budgeted expenditure in Operating and Maintaining Plant ($11,592) and Operating and Maintaining the Class III Waste Disposal Cell ($24,922) which is dependent on the timing of the purchase of cover for the Class III cell. Other projects from Waste Services contribute a further $41,560 to the variance. Additional variances include Governance and Corporate Services activities ($28,944), Regional Development projects ($6,870) and Environmental Services projects ($12,291).
4. Depreciation expenses of $1,768,829 is $251,743 (12.46%) below the year to date budget provision of $2,020,572. The variance is attributable to the timing of the capital expenditure totalling $1,338,598 to 31 October 2012 compared to a total annual budget of $24,090,652.

There were no further significant Operating Expenditure variances as at 31 October 2012.

Other Revenues and Expenses (Net)	*Year to Date*	A favourable variance of $984,885 (46.37%).
	End of Year Forecast	As per budget - not yet due to be reviewed.

Other Revenues and Expenses variances previously reported to Council:

1. Interest Earnings on Restricted Cash Investments of $674,707 is $36,401 (5.12%) below the year to date budget of $711,108. This is offset by the Interest Earnings on Municipal Cash and Investments which is $112,999 above the year to date budget.

   The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds (refer also Interest Municipal Cash and Investments). Interest earnings income is allocated to the appropriate funds when received.
2. Year to date Salary expenses are $35,735 (36.35%) below the budget provision of $98,310. This variance is due to the timing of recruiting for a vacant staff position and a lower than budgeted staff utilisation by the Resource Recovery Project.
3. Year to date Contract expenses is $169,816 (67.64%) below the year to date budget provision of $251,066. This relates to the timing of Resource Recovery Project consultancy contracts.

Other Revenues and Expenses variances not previously reported to Council:

1. The total change in Fair Value of Investments for the period ending 31 October 2012 is a realised net gain of $940,914. This is as a result of the disposal of CDO's during October 2012.

There were no further significant Other Revenues and Expenses variances as 31 October 2012.

Capital Expenditure Statement (refer Attachment 2)

Capital Expenditure	*Year to Date*	A favourable variance of $196,232.
	End of Year Forecast	As per budget - not yet due to be reviewed.

Item 14.3 continued

Capital Expenditure variances:

A favourable variance of $196,232 exists as at 31 October 2012 when compared to the year to date capital expenditure budget provision of $1,534,830. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure to 31 October 2012 includes:

- Purchase/Replace Plant - Redhill Waste Management Facility ($436,000).
- Purchase Fire Fighting System/Equipment - Hazelmere ($255,864);
- Purchase/Replace Plant - Hazelmere ($167,487)
- Purchase Waste Management Land - Deed of Call interest payment ($103,409);
- Purchase of Vehicles - Ascot Place ($95,801);
- Purchase of Vehicles - Redhill Waste Management Facility ($78,435);
- Purchase/Replace Minor Plant & Equipment - Redhill Waste Management Facility ($66,543).

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

As end of year forecasts are yet to be reviewed the forecast balances as at 31 October 2012 are as per budget estimates.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 31 October 2012 is $8,473,608 and Restricted Assets amount to $44,795,581. This figure is net of cumulative unrealised losses of $579,623 which have been provided for in this amount.

The net movement for the month is an increase of $804,395.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of October 2012 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.6 To provide responsible and accountable governance and management of the EMRC

4.7 To continue to improve financial and asset management practices.

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

Item 14.3 continued

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: Committees-15019)
2. Capital Expenditure Statement (Ref: Committees-15020)
3. Statement of Financial Position (Ref: Committees-15021)
4. Statement of Cash and Investments (Ref: Committees-15022)
5. Investment Report (Ref: Committees-15023)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2012.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2012.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

OCTOBER 2012

Year to Date					Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
				Operating Income				
($11,586,103)	($11,976,417)	($390,315)	(U)	User Charges	($35,972,544)	($35,972,544)	$0	(F)
($115,437)	($130,564)	($15,127)	(U)	Special Charges	($391,680)	($391,680)	$0	(F)
($453,586)	($461,055)	($7,469)	(U)	Contributions	($655,113)	($655,113)	$0	(F)
($83,605)	($85,000)	($1,395)	(U)	Operating Grants	($1,434,588)	($1,434,588)	$0	(F)
($192,443)	($79,444)	$112,999	(F)	Interest Municipal Cash Investments	($238,334)	($238,334)	$0	(F)
($251,417)	($299,775)	($48,358)	(U)	Reimbursements	($927,282)	($927,282)	$0	(F)
($308,139)	($520,417)	($212,278)	(U)	Other	($1,743,837)	($1,743,837)	$0	(F)
($12,990,730)	**($13,552,672)**	**($561,943)**	**(U)**	**Total Operating Income**	**($41,363,378)**	**($41,363,378)**	**$0**	**(F)**
				Operating Expenditure				
$2,417,583	$2,909,382	$491,799	(F)	Salary Expenses	$9,157,202	$9,157,202	$0	(F)
$832,689	$1,289,720	$457,031	(F)	Contract Expenses	$7,356,790	$7,356,790	$0	(F)
$204,538	$331,308	$126,770	(F)	Material Expenses	$1,198,814	$1,198,814	$0	(F)
$77,376	$85,561	$8,185	(F)	Utility Expenses	$255,582	$255,582	$0	(F)
$261,781	$259,064	($2,717)	(U)	Fuel Expenses	$777,328	$777,328	$0	(F)
$5,707	$5,096	($611)	(U)	Finance Fees and Interest Expenses	$15,300	$15,300	$0	(F)
$94,243	$87,824	($6,419)	(U)	Insurance Expenses	$255,252	$255,252	$0	(F)
$1,768,829	$2,020,572	$251,743	(F)	Depreciation Expenses	$6,062,103	$6,062,103	$0	(F)
$4,136,029	$4,324,814	$188,785	(F)	Miscellaneous Expenses	$12,948,600	$12,948,600	$0	(F)
$0	$0	$0	(F)	Provision Expenses	$122,526	$122,526	$0	(F)
($91,919)	($101,049)	($9,130)	(U)	Costs Allocated	($309,590)	($309,590)	$0	(F)
$9,706,856	**$11,212,292**	**$1,505,436**	**(F)**	**Total Operating Expenditure**	**$37,839,907**	**$37,839,907**	**$0**	**(F)**
($3,283,874) Surplus	**($2,340,380)** Surplus	**$943,494**	**(F)**	**OPERATING RESULT FROM NORMAL ACTIVITIES**	**($3,523,471)** Surplus	**($3,523,471)** Surplus	**$0**	**(F)**

Notes:
1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominatly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of $2,999,857 as at 31 October 2012.

Operating Income and Expenditure relates to the ordinary operations of the organisation.
Other Revenues and Exepenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

OCTOBER 2012

Year to Date					Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
				Other Revenues				
($1,729,263)	($1,853,159)	($123,897)	(U)	Secondary Waste Charge	($5,590,416)	($5,590,416)	$0	(F)
$0	$0	$0	(F)	Operating Grants	($2,250,000)	($2,250,000)	$0	(F)
($674,707)	($711,108)	($36,401)	(U)	Interest Restricted Cash Investments	($2,133,360)	($2,133,360)	$0	(F)
($45)	($16)	$29	(F)	Reimbursements	($50)	($50)	$0	(F)
($88,182)	($88,927)	($745)	(U)	Proceeds from Sale of Assets	($690,226)	($690,226)	$0	(F)
($2,492,196)	**($2,653,210)**	**($161,014)**	**(U)**	**Total Other Revenues**	**($10,664,052)**	**($10,664,052)**	**$0**	**(F)**
				Other Expenses				
$62,575	$98,310	$35,735	(F)	Salary Expenses	$312,116	$312,116	$0	(F)
$81,250	$251,066	$169,816	(F)	Contract Expenses	$749,600	$749,600	$0	(F)
$12,705	$8,988	($3,717)	(U)	Material Expenses	$27,050	$27,050	$0	(F)
$548	$1,064	$516	(F)	Utility Expenses	$3,200	$3,200	$0	(F)
$389	$776	$387	(F)	Insurance Expenses	$2,337	$2,337	$0	(F)
$3,396	$3,900	$504	(F)	Depreciation Expenses	$11,720	$11,720	$0	(F)
$27,865	$34,808	$6,943	(F)	Miscellaneous Expenses	$104,555	$104,555	$0	(F)
$43,658	$45,284	$1,626	(F)	Carrying Amount of Assets Disposed Of	$525,138	$525,138	$0	(F)
$91,903	$85,077	($6,826)	(U)	Costs Allocated	$254,590	$254,590	$0	(F)
$324,289	**$529,273**	**$204,984**	**(F)**	**Total Other Expenses**	**$1,990,306**	**$1,990,306**	**$0**	**(F)**
				Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments				
($940,914)	$0	$940,914	(F)	Realised (Gain)/Loss	$0	$0	$0	(F)
($940,914)	**$0**	**$940,914**	**(F)**	**Total (Gain)/Loss from change in Fair Value of Investments**	**$0**	**$0**	**$0**	**(F)**
($3,108,822)	**($2,123,937)**	**$984,885**	**(F)**	**OPERATING RESULT FROM OTHER ACTIVITIES**	**($8,673,746)**	**($8,673,746)**	**$0**	**(F)**
Surplus	Surplus				Surplus	Surplus		
($6,392,695)	**($4,464,317)**	**$1,928,378**	**(F)**	**CHANGE IN NET ASSETS FROM OPERATIONS**	**($12,197,217)**	**($12,197,217)**	**$0**	**(F)**
Surplus	Surplus				Surplus	Surplus		

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

On Order (F) = Favourable variation
(U) = Unfavourable variation

Governance and Corporate Services

Year to Date Actual	Year to Date Budget	Year to Date Variance		On Order		Full Year Forecast	Full Year Budget	Full Year Variance	
$95,801	$171,204	$75,403	(F)	$36,227	**Purchase Vehicles - Ascot Place** (24440/00)	$513,617	$513,617	$0	(F)
$45,667	$16,532	($29,135)	(U)	$0	**Purchase Furniture Fittings & Equipment - Corporate Services** (24510/01)	$49,600	$49,600	$0	(F)
$3,752	$3,752	$0	(U)	$0	**Purchase Information Technology & Communication Equipment** (24550/00)	$665,600	$665,600	$0	(F)
$0	$6,664	$6,664	(F)	$0	**Purchase Art Works** (24620/00)	$20,000	$20,000	$0	(F)
$5,245	$32,932	$27,687	(F)	$50,802	**Capital Improvement Administration Building - Ascot Place** (25240/01)	$98,800	$98,800	$0	(F)
$3,639	$0	($3,639)	(U)	$0	**Upgrade Security Equipment - Ascot Place** (25530/01)	$0	$0	$0	(F)
$154,104	**$231,084**	**$76,981**	**(F)**	**$87,029**		**$1,347,617**	**$1,347,617**	**$0**	**(F)**

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Year to Date				On Order		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	

Environmental Services

$0	$664	$664	(F)	$0	**Purchase Office Equipment - Environmental Services** (24510/05)	$2,000	$2,000	$0	(F)
$0	$500	$500	(F)	$0	**Purchase Office Furniture and Fittings - Environmental Services** (24610/05)	$1,500	$1,500	$0	(F)
$0	**$1,164**	**$1,164**	**(F)**	**$0**		**$3,500**	**$3,500**	**$0**	**(F)**

Regional Development

$0	$332	$332	(F)	$0	**Purchase Office Equipment - Regional Development** (24510/04)	$1,000	$1,000	$0	(F)
$0	$332	$332	(F)	$0	**Purchase Office Furniture and Fittings - Regional Development** (24610/04)	$1,000	$1,000	$0	(F)
$0	**$664**	**$664**	**(F)**	**$0**		**$2,000**	**$2,000**	**$0**	**(F)**

Risk Management

$0	$164	$164	(F)	$0	**Purchase Office Equipment - Risk Management** (24510/06)	$500	$500	$0	(F)
$0	$164	$164	(F)	$0	**Purchase Office Furniture and Fittings - Risk Management** (24610/06)	$500	$500	$0	(F)
$0	**$328**	**$328**	**(F)**	**$0**		**$1,000**	**$1,000**	**$0**	**(F)**

Resource Recovery

$0	$0	$0	(F)	$0	**Construct and Commission Resource Recovery Park - Land** (24150/05)	$30,000	$30,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct and Commission Resource Recovery Park - C & I Building** (24259/04)	$500,000	$500,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Year to Date				On Order		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	

Resource Recovery

$0	$0	$0	(F)	$0	**Construct and Commission Resource Recovery Park - Pyrolysis Building** (24259/05)	$263,000	$263,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct and Commission Resource Recovery Park - Weighbridge** (24392/02)	$150,000	$150,000	$0	(F)
$390	$0	($390)	(U)	$7,035	**Construct and Commission Resource Recovery Park - Infrastructure** (24399/01)	$636,000	$636,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct and Commission Resource Recovery Park - Plant & Equipment** (24410/03)	$2,160,000	$2,160,000	$0	(F)
$0	$664	$664	(F)	$0	**Purchase Office Equipment - Resource Recovery** (24510/07)	$2,000	$2,000	$0	(F)
$0	$664	$664	(F)	$0	**Purchase Other Equipment - Resource Recovery** (24590/07)	$2,000	$2,000	$0	(F)
$0	$1,664	$1,664	(F)	$0	**Purchase Office Furniture and Fittings - Resource Recovery** (24610/07)	$5,000	$5,000	$0	(F)
$390	**$2,992**	**$2,602**	**(F)**	**$7,035**		**$3,748,000**	**$3,748,000**	**$0**	**(F)**

Waste Management

$103,409	$103,409	$0	(U)	$0	**Purchase Waste Management Land - Midland Brick** (24150/02)	$6,619,015	$6,619,015	$0	(F)
$0	$0	$0	(F)	$0	**Purchase Waste Management Land - Hazelmere** (24150/04)	$10,000	$10,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Waste Management Facility Buildings - Red Hill Landfill Facility** (24250/01)	$98,886	$98,886	$0	(F)

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Year to Date Actual	Year to Date Budget	Year to Date Variance		On Order		Full Year Forecast	Full Year Budget	Full Year Variance	
					Waste Management				
$4,100	$4,100	$0	(F)	$0	**Construct Waste Management Facility Buildings - Hazelmere** (24250/02)	$78,000	$78,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Weighbridge Office - Hazelmere** (24250/03)	$8,000	$8,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Storage Shed for Mattresses - Hazelmere** (24250/05)	$16,400	$16,400	$0	(F)
$0	$0	$0	(F)	$0	**Construct Mobile workshop - Red Hill Landfill Facility** (24250/06)	$100,000	$100,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Lunchroom and Ablution Block - Red Hill Landfill Facility** (24250/07)	$20,000	$20,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Waste Management Facility Buildings - Other - Hazelmere** (24259/02)	$5,000	$5,000	$0	(F)
$12,750	$12,750	$0	(F)	$0	**Upgrade Power - Redhill Landfill Facility** (24259/03)	$12,750	$12,750	$0	(F)
$30,161	$39,800	$9,639	(F)	$3,500	**Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility** (24310/11)	$4,144,800	$4,144,800	$0	(F)
$0	$0	$0	(F)	$0	**Construct Class III Cell Stage 14 - Red Hill Landfill Facility** (24310/12)	$270,000	$270,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Class III Leachate Pond - Red Hill Landfill Facility** (24320/01)	$150,000	$150,000	$0	(F)
$0	$0	$0	(F)	$0	**Leachate Project - Red Hill Landfill Facility** (24320/02)	$415,000	$415,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Siltation Ponds - Red Hill Landfill Facility** (24350/00)	$130,000	$130,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Stormwater Control Pond - Red Hill Farm Stage I** (24350/01)	$100,000	$100,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

Year to Date				On Order		Full Year			
Actual	Budget	Variance			(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
[redacted]									
					Waste Management				
$0	$0	$0	(F)	$0	**Construct Nutrient Stripping Pond - Red Hill Landfill Facility** (24360/00)	$60,500	$60,500	$0	(F)
$0	$0	$0	(F)	$0	**Construct Roads / Carparks - Red Hill Landfill Facility** (24370/00)	$485,000	$485,000	$0	(F)
$8,695	$10,000	$1,305	(F)	$34,040	**Construct Water Storage Dams - Red Hill Landfill Facility** (24393/00)	$500,000	$500,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Perimeter Fencing - Red Hill Landfill Facility** (24394/00)	$100,000	$100,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Litter Fence - Red Hill Farm** (24394/04)	$50,000	$50,000	$0	(F)
$0	$0	$0	(F)	$0	**Construct Greenwaste Processing Area - Red Hill Landfill Facility** (24395/00)	$175,000	$175,000	$0	(F)
$0	$0	$0	(F)	$82,485	**Construct Hardstand and Road - Hazelmere** (24395/01)	$286,175	$286,175	$0	(F)
$0	$0	$0	(F)	$0	**Construct Monitoring Bores - Red Hill Landfill Facility** (24396/00)	$48,846	$48,846	$0	(F)
$0	$0	$0	(F)	$0	**Construct Perimeter Bunds - Red Hill Landfill Facility** (24397/00)	$120,000	$120,000	$0	(F)
$0	$0	$0	(F)	$0	**Washdown bay Upgrade - Red Hill Landfill Facility** (24399/04)	$70,000	$70,000	$0	(F)
$0	$0	$0	(F)	$0	**Truck Washdown Bay for Member Councils - Red Hill Landfill Facility** (24399/05)	$30,000	$30,000	$0	(F)
$436,000	$436,000	$0	(F)	$395,500	**Purchase / Replace Plant - Red Hill Landfill Facility** (24410/00)	$1,776,500	$1,776,500	$0	(F)
$167,487	$167,487	$0	(F)	$309,550	**Purchase / Replace Plant - Hazelmere** (24410/01)	$1,503,779	$1,503,779	$0	(F)
$0	$0	$0	(F)	$0	**Purchase Bagging Plant for Mulch/Compost** (24410/02)	$75,000	$75,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

Year to Date				On Order		Full Year			
Actual	Budget	Variance			(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	

Waste Management

$66,543	$66,543	$0	(U)	$0	**Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility** (24420/00)	$263,586	$263,586	$0	(F)
$5,590	$5,590	$0	(F)	$0	**Purchase / Replace Minor Plant and Equipment - Hazelmere** (24420/02)	$30,000	$30,000	$0	(F)
$0	$64,400	$64,400	(F)	$58,870	**Purchase Minor Plant and Equipment - Cardboard Recycling Project** (24420/03)	$142,100	$142,100	$0	(F)
$78,435	$119,205	$40,770	(F)	$0	**Purchase / Replace Vehicles - Red Hill Landfill Facility** (24430/00)	$145,770	$145,770	$0	(F)
$0	$0	$0	(F)	$0	**Purchase / Replace Office Equipment - Engineering / Waste Management** (24510/02)	$550	$550	$0	(F)
$0	$0	$0	(F)	$0	**Purchase / Replace Office Equipment - Red Hill Landfill Facility** (24510/08)	$19,000	$19,000	$0	(F)
$255,864	$255,864	$0	(U)	$28,811	**Purchase Fire Fighting System/Equipment - Hazelmere** (24520/07)	$371,360	$371,360	$0	(F)
$0	$0	$0	(F)	$0	**Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility** (24520/08)	$1,000	$1,000	$0	(F)
$0	$0	$0	(F)	$0	**Purchase / Replace Security System - Red Hill Waste Management Facility** (24530/08)	$143,600	$143,600	$0	(F)
$0	$0	$0	(F)	$0	**Purchase / Replace Security System - Hazelmere** (24530/10)	$11,000	$11,000	$0	(F)
$3,553	$10,000	$6,447	(F)	$0	**Purchase / Replace Other Equipment - Red Hill Landfill Facility** (24590/00)	$283,150	$283,150	$0	(F)
$10,087	$2,000	($8,087)	(U)	$0	**Purchase / Replace Miscellaneous Equipment - Hazelmere** (24590/02)	$2,000	$2,000	$0	(F)

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2012

(F) = Favourable variation
(U) = Unfavourable variation

Year to Date				On Order		Full Year			
Actual	Budget	Variance				Forecast	Budget	Variance	
					Waste Management				
$0	$0	$0	(F)	$0	**Purchase/Replace Other Equipment - Engineering and Waste Management** (24590/03)	$3,000	$3,000	$0	(F)
$0	$0	$0	(F)	$0	**Purchase Office Furniture and Fittings-Engineering and Waste Management** (24610/03)	$3,500	$3,500	$0	(F)
$1,081	$1,100	$19	(F)	$0	**Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility** (24610/08)	$5,768	$5,768	$0	(F)
$349	$350	$1	(F)	$0	**Purchase Office Furniture and Fittings-Hazelmere** (24610/10)	$1,500	$1,500	$0	(F)
$0	$0	$0	(F)	$0	**Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme** (24690/01)	$1,000	$1,000	$0	(F)
$0	$0	$0	(F)	$0	**Refurbish Environmental Education Centre - Redhill Landfill Facility** (25253/00)	$2,000	$2,000	$0	(F)
$0	$0	$0	(F)	$0	**Refurbish Waste Transfer Station Building - Red Hill Landfill Facility** (25259/01)	$80,000	$80,000	$0	(F)
$0	$0	$0	(F)	$0	**Refurbish Plant - Red Hill Landfill Facility** (25410/00)	$20,000	$20,000	$0	(F)
$1,184,105	**$1,298,598**	**$114,493**	**(F)**	**$912,756**		**$18,988,535**	**$18,988,535**	**$0**	**(F)**
$1,338,598	**$1,534,830**	**$196,232**	**(F)**	**$1,006,820**	**TOTAL CAPITAL EXPENDITURE**	**$24,090,652**	**$24,090,652**	**$0**	**(F)**

STATEMENT OF FINANCIAL POSITION

OCTOBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Variance	
		Current Assets				
$4,614,448	$4,055,684	Cash and Cash Equivalents	$3,688,839	$3,688,839	$0	(F)
$43,144,608	$49,213,505	Investments	$38,913,852	$38,913,852	$0	(F)
$2,930,193	$3,219,664	Trade and Other Receivables	$2,930,193	$2,930,193	$0	(F)
$44,528	$20,518	Inventories	$44,528	$44,528	$0	(F)
$108,495	$366,367	Other Assets	$108,495	$108,495	$0	(F)
$50,842,271	**$56,875,738**	**Total Current Assets**	**$45,685,906**	**$45,685,906**	**$0**	**(F)**
		Current Liabilities				
$4,251,981	$2,865,595	Trade and Other Payables	$4,251,981	$4,251,981	$0	(F)
$1,190,512	$1,190,512	Provisions	$1,206,095	$1,206,095	$0	(F)
$5,442,493	**$4,056,107**	**Total Current Liabilities**	**$5,458,076**	**$5,458,076**	**$0**	**(F)**
$45,399,778	**$52,819,631**	**Net Current Assets**	**$40,227,830**	**$40,227,830**	**$0**	**(F)**
		Non Current Assets				
$9,255,511	$9,255,511	Land	$15,914,526	$15,914,526	$0	(U)
$4,870,225	$4,832,904	Buildings	$5,879,889	$5,879,889	$0	(U)
$10,102,339	$9,291,544	Structures	$15,328,167	$15,328,167	$0	(U)
$8,070,794	$7,781,885	Plant	$11,563,456	$11,563,456	$0	(F)
$538,428	$510,417	Equipment	$1,622,198	$1,622,198	$0	(F)
$148,164	$143,123	Furniture and Fittings	$168,916	$168,916	$0	(F)
$412,861	$1,359,313	Work in Progress	$412,861	$412,861	$0	(F)
$33,398,321	**$33,174,697**	**Total Non Current Assets**	**$50,890,012**	**$50,890,012**	**$0**	**(U)**
		Non Current Liabilities				
$1,654,786	$2,458,319	Provisions	$1,777,312	$1,777,312	$0	(U)
$1,654,786	**$2,458,319**	**Total Non Current Liabilities**	**$1,777,312**	**$1,777,312**	**$0**	**(U)**
$77,143,313	**$83,536,009**	**Net Assets**	**$89,340,530**	**$89,340,530**	**$0**	**(F)**
		Equity				
$32,442,815	$32,442,816	Accumulated Surplus/Deficit	$32,442,815	$32,442,815	$0	(F)
$44,700,498	$44,700,498	Cash Backed Reserves	$44,700,498	$44,700,498	$0	(F)
$0	**$6,392,695**	**Net change in assets from operations**	**$12,197,217**	**$12,197,217**	**$0**	(F)
$77,143,313	**$83,536,009**	**Total Equity**	**$89,340,530**	**$89,340,530**	**$0**	**(F)**

CASH AND INVESTMENTS

OCTOBER 2012

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
Municipal Cash and Investments						
4,611,198	4,052,434	Cash at Bank - Municipal Fund 01001/00	3,685,589	3,685,589	0	(F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0	(F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0	(F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0	(F)
1,051,499	4,417,924	Investments - Municipal Fund 02021/00	768,626	768,627	0	(U)
5,665,946	**8,473,608**	**Total Municipal Cash**	**4,457,465**	**4,457,465**	**0**	**(U)**
Restricted Cash and Investments						
1,211,123	1,229,404	Restricted Investments - Plant and Equipment 02022/01	107,138	107,138	0	(F)
1,697,942	1,723,571	Restricted Investments - Site Rehabilitation Red Hill 02022/02	1,889,978	1,889,977	0	(F)
2,913,350	2,957,324	Restricted Investments - Future Development 02022/03	199,812	199,812	0	(F)
526,688	534,637	Restricted Investments - Environmental Monitoring Red Hill 02022/04	551,808	551,808	0	(F)
195,912	198,869	Restricted Investments - Environmental Insurance Red Hill 02022/05	168,770	168,770	0	(F)
12,071	12,253	Restricted Investments - Risk Management 02022/06	12,649	12,649	0	(F)
362,862	368,339	Restricted Investments - Class IV Cells Red Hill 02022/07	438,690	438,690	0	(F)
17,913	18,184	Restricted Investments - Regional Development 02022/08	210,564	210,564	0	(F)
33,522,665	34,028,654	Restricted Investments - Secondary Waste Processing 02022/09	34,797,053	34,797,053	0	(F)
3,517,865	3,570,963	Restricted Investments - Class III Cells 02022/10	1,612,433	1,612,433	0	(F)
60,945	61,865	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	63,862	63,862	0	(F)
(2,607,389)	(579,623)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(2,607,389)	(2,607,389)	0	(F)
661,162	671,141	Restricted Investments - Long Service Leave 02022/90	699,858	699,858	0	(F)
42,093,109	**44,795,581**	**Total Restricted Cash**	**38,145,225**	**38,145,225**	**0**	**(F)**
47,759,055	**53,269,189**	**TOTAL CASH AND INVESTMENTS**	**42,602,690**	**42,602,690**	**0**	**(F)**

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

October 2012

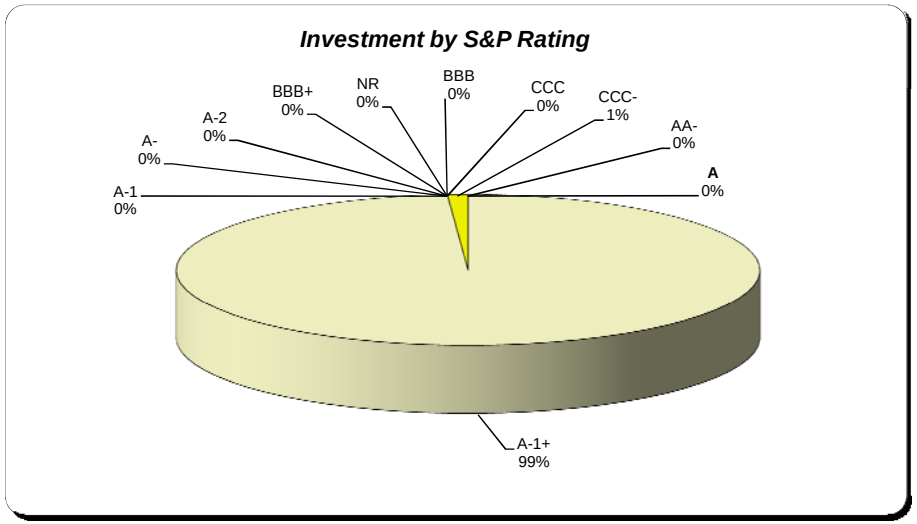
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	*A-1+*	98.87%	100%	
A	*A-2*	0.00%	60%	
CCC and less		1.13%	0%	Policy Breached[1]
		100.00%		

Notes

1. Policy breach above relates to the $600,000 Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

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AAA	*A-1+*	100.00%	100%	
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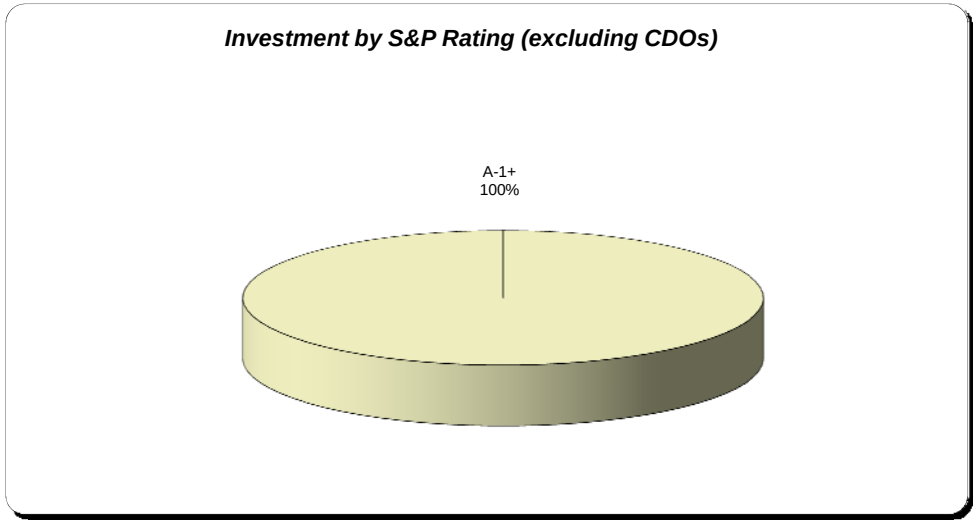
		100.00%		



EMRC Investment Report

October 2012

Investment Report Including CDOs

II. Counterparty Credit Framework

	% Portfolio	Comments
ANZ Banking Group	26.06%	
Bankwest	3.76%	
Macquarie Bank	0.00%	
NAB	28.50%	
Westpac / St. George Bank	40.55%	
Lehman Brothers	1.13%	*Policy breached* [2]

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

		Investment Policy Guidelines		
Maturity Profile	**% Portfolio**	**% Min**	**% Max**	**Comments**
Less Than 1 Year	98.87%	40.00%	100.00%	
Greater Than 1 year	0.00%	0.00%	60.00%	
Greater Than 2 years	0.00%	0.00%	60.00%	
Greater Than 3 Years	1.13%	0.00%	35.00%	
Greater Than 5 Years	0.00%	0.00%	25.00%	
	100.00%			

Investment Report Excluding CDOs

II. Counterparty Credit Framework

	% Portfolio	Comments
ANZ Banking Group	26.35%	
Bankwest	3.81%	
Macquarie Bank	0.00%	
NAB	28.83%	
Westpac / St. George Bank	41.01%	

III. Term to Maturity Framework

		Investment Policy Guidelines		
Maturity Profile	**% Portfolio**	**% Min**	**% Max**	**Comments**
Less Than 1 Year	100.00%	40.00%	100.00%	
Greater Than 1 year	0.00%	0.00%	60.00%	
Greater Than 2 years	0.00%	0.00%	60.00%	
Greater Than 3 Years	0.00%	0.00%	35.00%	
Greater Than 5 Years	0.00%	0.00%	25.00%	
	100.00%			

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy

14.4 EMRC 10 YEAR STRATEGIC COMMUNITY PLAN

REFERENCE: COMMITTEES-14986

PURPOSE OF REPORT

To present the *EMRC 2022 – 10 Year Strategic Plan* to Council for adoption.

KEY ISSUES AND RECOMMENDATION(S)

- Reg 19C of the Local Government (Administration) Regulations 1996 requires a local government to ensure that a *Strategic Community Plan* is made in respect of each financial year ending 30 June 2013.
- The *Strategic Community Plan* is one element of a local council's 'plan for the future'.
- Local government authorities are required to undertake community visioning to inform development of their *Strategic Community Plans*.
- Given that the EMRC works on behalf of its member Councils, and does not have ratepayers, advice was sought from the Department of Local Government (DLG) on the process that EMRC should use in relation to the *Strategic Community Plans.*
- The DLG's advice was that as a Regional Council, the EMRC could develop a Community Plan in consultation with its member Councils and subsequent to this, put its Community Plan out for public comment.
- A strategic planning workshop was held on 24 March 2012 to develop a strategic community plan, which informed production of a draft 10 year strategic community plan titled *EMRC 2022 - 10 Year Strategic Plan.*
- On 20 September 2012 Council reviewed the draft *EMRC 2022 - 10 Year Strategic Plan* (draft Plan), which was developed using the outcomes of the March 2012 strategic planning workshop, and endorsed the release of the draft Plan for a three week public consultation period (26 September to 17 October 2012).
- By the closing date the EMRC had not received any public submissions on the draft Plan.
- Regulation 19C requires local governments to prepare and adopt a 10 year Strategic Plan in respect of each financial year after 30 June 2013.
- Council is therefore requested to adopt the *EMRC 2022 - 10 Year Strategic Plan* to be effective 1 July 2013.
- The *Corporate Business Plan,* which is the second element of a local council's 'plan for the future' will be developed and presented to Council for adoption prior to 1 July 2013.

Recommendation(s)

That:

1. Council, by absolute majority, in accordance with r.19C of the Local Government (Administration) Regulations 1996 adopts the *EMRC 2022 - 10 Year Strategic Plan,* which is attached to this report, to take effect from 1 July 2013.
2. Local public notice of the adoption of the *EMRC 2022 - 10 Year Strategic Plan,* be given in accordance with r. 19D the Local Government (Administration) Regulations 1996.

SOURCE OF REPORT

Chief Executive Officer
Manager Human Resources

Item 14.4 continued

BACKGROUND

EMRC's *Strategic Plan for the Future 2010/11 to 2013/14* ("Strategic Plan for the Future") was adopted by Council on 22 July 2010 (Ref: Committees-11087) in accordance with section 5.56 of the *Local Government Act 1995*. A requirement of the associated regulations is to ensure that the Strategic Plan for the Future is reviewed biennially.

Recent changes to the Local Government (Administration) Regulations 1996, require a local government's 'plan for the future' to include the development of two new instruments - a *Strategic Community Plan* and *Corporate Business Plan*.

The new planning requirements came into operation on 26 August 2011. The transitional provisions clarify that full compliance with the regulations will neither be required nor enforced until 30 June 2013.

On 3 November 2011 (Ref: Committees-13079) Council considered a report which provided information in relation to the *Strategic Community Plan* and Council endorsed the proposal to organise a workshop in March 2012, which would be used to inform development of a 10 year strategic plan. At that meeting Council was also informed that as the EMRC works on behalf of its members, and does not directly provide programs and services to the community within Perth's Eastern Region, discussion had been held (in June 2011) with the Department of Local Government to confirm the process that EMRC should use to develop the *Strategic Community Plan*.

The advice received was that as a Regional Council the EMRC could develop a *Strategic Community Plan* in consultation with its member Councils and subsequent to this, put the *Strategic Community Plan* out for public comment.

A strategic planning workshop was held on 24 March 2012 involving Council, member Council CEOs and EMRC officers to develop a *Strategic Community Plan*, which informed production of a draft 10 year strategic community plan titled *EMRC 2022 - 10 Year Strategic Plan.*

On 20 September 2012 Council reviewed the draft *EMRC 2022 - 10 Year Strategic Plan*, and endorsed release of the document for a three week public consultation period to enable members of the public to make submissions in relation to the document (Ref: Committees–14475).

REPORT

Public Consultation

An advertisement was placed in the West Australian newspaper informing members of the public that the EMRC's draft *EMRC 2022 - 10 Year Strategic Plan (*draft Plan*)* was available for public comment for a period of 21 days (26 September to 17 October 2012).

By the closing date the EMRC had not received any public submissions on the draft Plan.

EMRC 2022 - 10 Year Strategic Plan – effective date 1 July 2013

Discussion has been held with the Department of Local Government (DLG) to ascertain whether the Council could adopt the draft Plan to take effect from 1 July 2013. DLG Officers have confirmed that this could be done as long as EMRC's existing Plan for the Future continued to remain in operation until 30 June 2013.

EMRC's existing *Strategic Plan for the Future 2008/09 to 2013/14* was adopted by Council at its meeting held on 21 August 2008, and will remain in effect until such time as the updated and proposed *EMRC 2022 - 10 Year Strategic Plan* takes effect on 1 July 2013.

Council is therefore requested to adopt the *EMRC 2022 - 10 Year Strategic Plan to be* effective 1 July 2013.

Item 14.4 continued

Corporate Business Plan

As previously advised to Council (Ref: Committees-13079) the *Corporate Business Plan* is an internal business planning tool that translates the 10 Year Plan priorities into operations within the resources available. It is to be consistent with the priorities set out in the draft *EMRC 2022 - 10 Year Strategic Plan* and is to integrate matters relating to resources, including asset management, workforce planning and long-term financial planning. The *Corporate Business Plan* will be developed and presented to Council for adoption prior to 1 July 2013. There is no regulatory requirement to seek comment from the community on the *Corporate Business Plan*.

From 1 July 2013 onwards both documents – the *EMRC 2022 - 10 Year Strategic Plan* and the *Corporate Business Plan* will form EMRC's 'plan for the future' in compliance with s5.56 of the *Local Government Act 1995.*

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.6 To provide responsible and accountable governance and management of the EMRC

4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

EMRC 2022 - 10 Year Strategic Plan is designed to deliver sustainable outcomes for Perth's Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	The EMRC will continue to develop and provide products and services in partnership with member Councils through implementation of *EMRC 2022 - 10 Year Strategic Plan*

ATTACHMENT(S)

EMRC 2022 - 10 Year Strategic Plan (Ref: Committees-15024)

VOTING REQUIREMENT

Absolute Majority

Item 14.4 continued

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with r.19C of the Local Government (Administration) Regulations 1996 adopts the *EMRC 2022 - 10 Year Strategic Plan,* which is attached to this report, to take effect from 1 July 2013.
2. Local public notice of the adoption of the *EMRC 2022 - 10 Year Strategic Plan,* be given in accordance with r. 19D the Local Government (Administration) Regulations 1996.

COUNCIL RESOLUTION(S)

MOVED CR PULE SECONDED CR POWELL

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19C OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 ADOPTS THE *EMRC 2022 - 10 YEAR STRATEGIC PLAN,* WHICH IS ATTACHED TO THIS REPORT, TO TAKE EFFECT FROM 1 JULY 2013.
2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE *EMRC 2022 - 10 YEAR STRATEGIC PLAN,* BE GIVEN IN ACCORDANCE WITH R. 19D THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

EMRC

Advancing Perth's Eastern Region

EMRC 2022 – 10 Year Strategic Plan

.....a shared vision for our future

TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL mail@emrc.org.au WEB www.emrc.org.au

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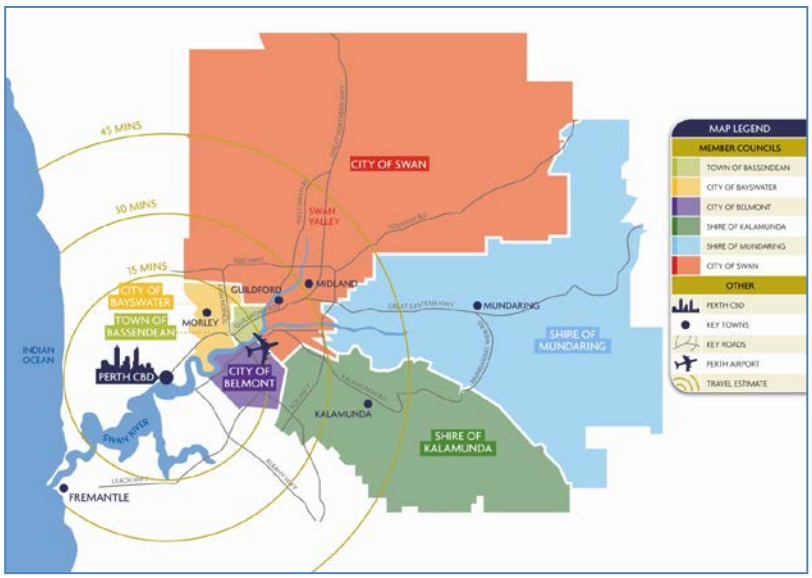
A message from the Chairman

Perth's Eastern Region extends from the edge of the Perth CBD, along the Swan River, through residential, commercial and industrial areas to the outer metropolitan agricultural areas of the Swan Valley and the Hills. The Region encompasses about 2,100 square kilometres and is home to approximately 326,500 residents. Perth's Eastern Region includes urban residential, rural residential, commercial and industrial areas as well as extensive natural areas, agricultural land and the Swan River foreshore areas, national parks, state forests and water catchments.



Our shared vision for the Eastern Metropolitan Regional Council is to continue, as it has for the past thirty years, to be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business. Our focus will be to work towards making Perth's Eastern Region a resilient, connected, innovative, liveable, culturally rich and sustainable Region.

We are embarking on an ambitious journey towards a sustainable future which will be achieved through implementation of this strategic plan - ***EMRC 2022 – 10 Year Strategic Plan.***

With a strong focus on sustainability ***EMRC 2022 – 10 Year Strategic Plan*** has been developed to guide our planning for the next ten years. It provides broad directions to underpin the delivery of EMRC programmes and services that focus on meeting the needs of current and future generations through the integration of environmental sustainability, social opportunities and economic development and underpinned by responsible and efficient management of the organisation.

A workshop was organised in March 2012 involving EMRC councillors, member Council staff and EMRC. The session was used to identify the key opportunities and challenges facing Perth's Eastern Region. During that session it was agreed to take a "business as usual" approach.

EMRC 2022 – 10 Year Strategic Plan draws from this workshop, and was made available to the public for a period of 21 days (26 September to 17 October 2012) inviting comments, and following this Council adopted ***EMRC 2022 – 10 Year Strategic Plan*** by Council by absolute majority on 6 December 2012.

EMRC 2022 – 10 Year Strategic Plan is a shared vision between EMRC and its member Councils. It has been developed to guide and inform the actions that will be taken over the next 10 years to benefit the community that lives, works, plays and does business within Perth's Eastern Region.

Through ***EMRC 2022 – 10 Year Strategic Plan*** the focus will be to continue to meet the needs of current and future generations through integration of environmental sustainability, social opportunities and economic development. Underpinning this is the efficient management of the organisation and this will be achieved through the provision of good governance.

EMRC 2022 – 10 Year Strategic Plan is a living document that will evolve and improve over its lifespan. It will reflect all major decisions and activities of Council, and will be reviewed every four years to ensure that it remains relevant and meets our stakeholders' needs. The community will also be consulted with regards to the strategies, objectives and initiatives outlined within the document.

SIGNATURE

Cr Alan Pilgrim

EMRC Chairman

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Perth’s Eastern Region – a snapshot

Perth’s Eastern Region - an economic powerhouse

Strategically located, Perth's Eastern Region hosts Western Australia's major air, road and rail transport hub for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The major industrial areas of Malaga, Welshpool, Kewdale, Hazelmere, Forrestfield, Bayswater and Bassendean play key roles in transport, storage, manufacturing and logistics servicing the state's construction and resource sectors.

Perth's Eastern Region is undergoing rapid expansion and growth with major capital investments including intermodal freight terminal development, major airport and road redevelopment, and education and health investment. Increasingly, the inner city areas are becoming home to large national and international companies seeking office and commercial accommodation within close proximity of the city, key stakeholders and major transport routes.

Perth’s Eastern Region provides employment for about 105,600 workers across key industries representing a significant employment hub for the state. With a diverse regional economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities, Perth's Eastern Region is well positioned for continued strong growth and represents an attractive investment destination.

Perth’s Eastern Region – a healthy environment

Perth's Eastern Region has some of the state's most beautiful national parks and walking trails. The Swan and Helena Rivers and their tributaries provide iconic recreational and heritage precincts, as well as supporting the renowned vineyards along its valley. Other major features include the Perth Hills wine Region, Mundaring Weir and Lake Leschenaultia.

The Region also has urban residential areas, commercial and industrial areas, major transport hubs, peri-urban agricultural land and large amounts of bush land. It is important that these diverse land uses are managed so that there is minimal impact on the Region’s environmental assets.

The Region aspires to have a natural environment that is protected, enhanced and maintained for future generations.

Perth’s Eastern Region – a cultural and recreational experience

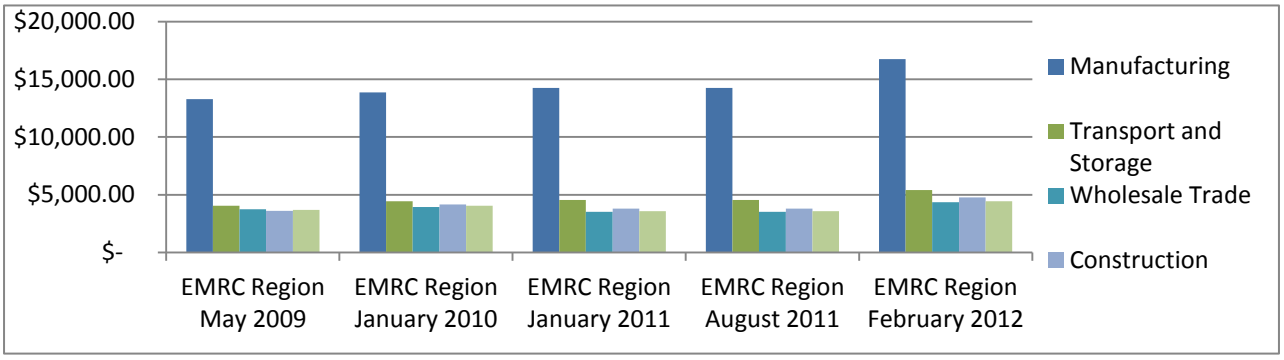
With forested hills, picturesque vineyards, a ribbon of stunning river ways, and a kaleidoscope of gourmet food, wine, heritage and arts - Perth’s Eastern Region offers an enviable getaway all within a half hour drive of the Perth city centre.

The Region boasts a vibrant event program suited to residents and visitors alike, including two key regional festivals supported by EMRC; Perth’s Autumn Festival and the Avon Descent Family Fun Days.

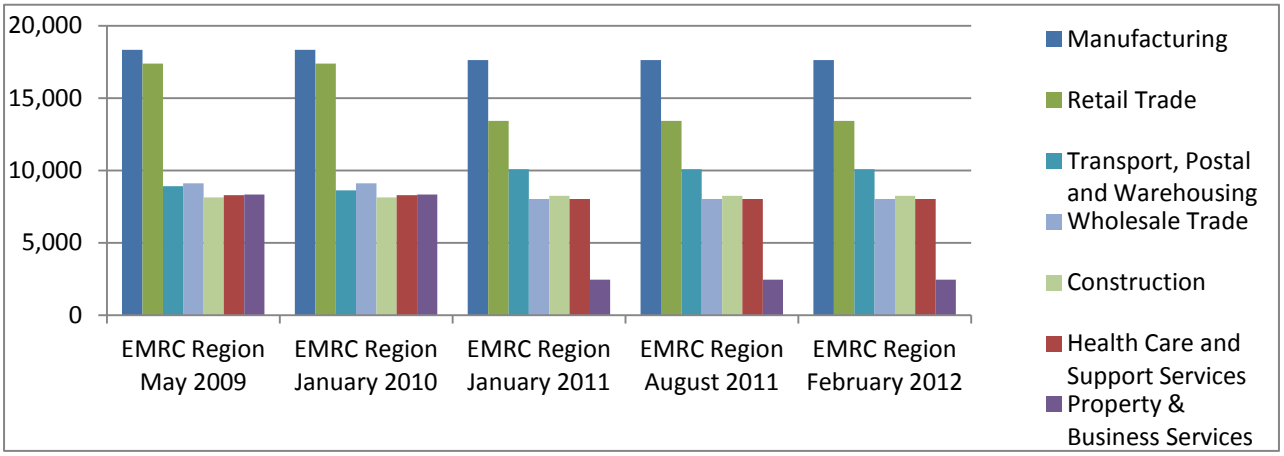
Key statistics

Land area:	2,100 square kilometres
Estimated Resident Population:	326,569 people
Jobs in the Region:	Approximately 105,600
Gross Regional Product[1]:	$22.320 billion

Major Industry contributors to output in Perth's Eastern Region



Major contributors to employment



Note:
Source: Australian Bureau of Statistics

1 Gross Regional Product is defined as the market value of all goods and services produced within a Region in a given period of time.

About the Eastern Metropolitan Regional Council

The Eastern Metropolitan Regional Council (EMRC) is a local government entity established under the Local Government Act 1995. The EMRC works in partnership with six member Councils located in Perth's Eastern Region — Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and City of Swan. Together, these six councils constitute around one third of the area of metropolitan Perth. EMRC assists the councils to ensure that the entire Region fulfils its potential as one of Western Australia's most vibrant and fast growing areas.

An Establishment Agreement, approved and signed by all member Councils in 1998, replaced EMRC's original constitution. In brief, the Establishment Agreement states that EMRC will:

- Work in consultation with member Councils to facilitate local government to enhance its service delivery to the community;
- Be efficient and effective in delivering quality services and facilities;
- Promote and market the role of local government in the community;
- Implement a strategic plan that is regularly reviewed; and
- Avoid providing any service or facility that adversely impacts on the services or facilities of any member Council.

The Establishment Agreement provides for each participant Council to appoint two elected members to be members of the EMRC Council and one member to deputise for those members when either one is not available. EMRC Council has established six committees to assist in decision making:

- Audit Committee
- Chief Executive Officers Advisory Committee
- Chief Executive Officer Performance Review Committee
- Investment Committee
- Resource Recovery Committee
- Technical Advisory Committee

Stakeholders

A collaborative effort will be required to effectively achieve the ***EMRC 2022 – 10 Year Strategic Plan***. Whilst EMRC will take a lead role in implementing a range of initiatives, the partnership with stakeholders will be critical in delivering sustainable outcomes for Perth's Eastern Region. Our stakeholders are:

Primary Stakeholders

- EMRC & Member Council Elected Members
- EMRC & Member Council Staff

Secondary Stakeholders

- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Regional Business Groups
- Regional Community & Reference Groups

Tertiary Stakeholders

- Customers and Clients
- Visitors and Tourists
- Investors
- Businesses
- Regional Volunteers
- Regional Residents

Strategic Planning Context

EMRC 2022 – 10 Year Strategic Plan is an overarching document focussed on sustainability and helps address social, environmental, economic and governance issues in an inclusive and effective way.

VISION
To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business.

MISSION
The Eastern Metropolitan Regional Council, by partnering with member Councils (and other stakeholders), facilitates strategies and actions for the benefit and sustainability of Perth's Eastern Region.

KEY FOCUS AREAS
To achieve the vision Council has identified four Key Focus Areas

1. *Environmental Sustainability*
2. *Social Opportunities*
3. *Economic Development*
4. *Good Governance*

AIMS
Under each Key Focus area there are a number of overarching statements describing what Perth's Eastern Region will look like in 2022 and beyond

OBJECTIVES
Each of the aims has one or more objectives

STRATEGIES
*There are 40 strategies in total which outline how **EMRC 2022 – 10 Year Strategic Plan** will be achieved*

STRATEGIC INITIATIVES
The projects and activities that will be undertaken to achieve the aims, objectives and strategies

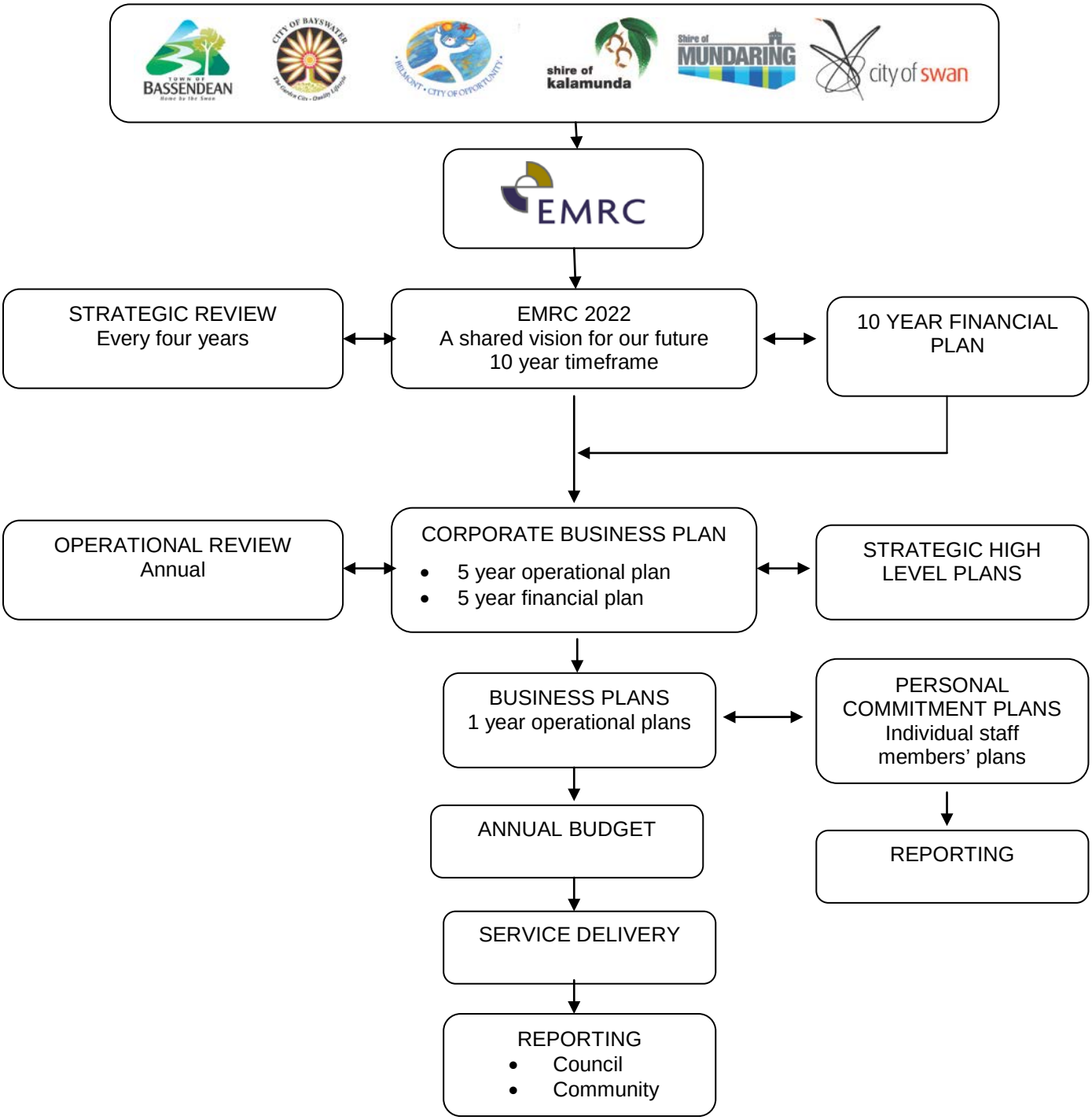
ORGANISATIONAL VALUES
The organisational values will guide decision making and interaction with stakeholders

Excellence:	*Striving for excellence through the development of quality and continuous improvement*
Recognition:	*Valuing staff in a supportive environment that focuses on their wellbeing*
Innovation:	*Focus on innovative approaches in projects and service delivery*
Responsiveness:	*Dynamic and flexible service delivery*
Integrity:	*Accountability and consistency in all that we do*

Integrated Planning Framework

EMRC 2022 – 10 Year Strategic Plan is an essential element of our Integrated Planning Framework developed to ensure that programs and services are being delivered in alignment with the strategic priorities of our stakeholders.

The Corporate Business Plan is used to drive operational activities and is aligned to the priorities identified in ***EMRC 2022 – 10 Year Strategic Plan***. High level strategic plans guide development of actions which are prioritised during annual business planning workshops. The annual budget enables service delivery. Regular reports are made to both Council and the community (through the Annual Report) and regular reviews are also carried out.



KEY FOCUS AREA ONE

Environmental Sustainability

Our aim is to:

- Provide and maintain a world class waste and recycling service which is sustainable, efficient and meets the needs of the Region.
- Deliver a range of environmental services that enables the Region and member Councils to meet their responsibilities and community expectations for sustainable and adaptive environmental initiatives, and to maintain and enhance the natural assets of the Region.

OBJECTIVES	STRATEGIES
1.1 To provide sustainable waste disposal operations	1.1.1 Minimise the environmental impact of waste management operations 1.1.2 Provide a waste disposal service at Red Hill Waste Management Facility 1.1.3 Develop Hazelmere Resource Recovery Park
1.2 To improve regional waste management	1.2.1 Collect problematic waste in the Region 1.2.2 Continue the Waste Education Program and align this to new operations and resource recovery. 1.2.3 Operate member Councils' waste transfer stations where applicable 1.2.4 Provide a Waste Management Advisory Service

OBJECTIVES	STRATEGIES
1.3 To provide resource recovery and recycling solutions in partnership with member Councils	1.3.1 Establish a Resource Recovery Facility 1.3.2 Identify and develop resource recovery products and markets in order to reduce waste going to landfill
1.4 To investigate leading edge waste management practices	1.4.1 Undertake research into Integrated Waste Management 1.4.2 Provide leadership in the development of waste policy and practices
1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation	1.5.1 Implement the Regional Environmental Strategy 2011-2016 1.5.2 Develop the Eastern Hills Catchment Management Plan 1.5.3 Implement the Eastern Catchment Management Programme 1.5.4 Implement the Water Campaign 1.5.5 Identify, investigate and develop new environmental and sustainability opportunities

OBJECTIVES	STRATEGIES
1.6 To address climate change issues within the Region	1.6.1 Implement the ACEr Programme 1.6.2 Implement the Regional Climate Change Adaptation Action Plan 2009-2013

STRATEGIC KEY PERFORMANCE INDICATORS

- Percentage of waste diverted from landfill
- Level of satisfaction with waste management activities
- Level of satisfaction with waste education activities
- Level of satisfaction with environmental initiatives and projects

KEY FOCUS AREA TWO

Social Opportunities

Our aim is to facilitate social opportunities within the Region and assist member Councils achieve their social outcomes

OBJECTIVES	STRATEGIES
2.1 To facilitate regional cultural and recreational activities	2.1.1 Continue the coordination of regional events 2.1.2 Implement the Swan and Helena Rivers Framework 2.1.3 Define and develop the role of the EMRC in assisting member Councils to achieve social outcomes for the Region.

STRATEGIC KEY PERFORMANCE INDICATORS

- Level of satisfaction with regional events

KEY FOCUS AREA THREE

Economic Development

Our aim is to facilitate the sustainable economic development of the Region

OBJECTIVES	STRATEGIES
3.1 To facilitate increased investment in regional infrastructure	3.1.1 Continue the implementation of the Regional Integrated Transport Strategy
3.2 To facilitate regional economic development activities	3.2.1 Implement the Regional Economic Development Plan 2010 - 2015 3.2.2 Identify and investigate strategic regional development project and investment opportunities

STRATEGIC KEY PERFORMANCE INDICATORS

- Level of satisfaction with regional development initiatives and projects

KEY FOCUS AREA FOUR

Good Governance

Our aim is to assist the good governance of member Councils and ensure that EMRC is a responsive, progressive and responsible organisation.

OBJECTIVES	STRATEGIES
4.1 To provide advice and advocacy on issues affecting Perth's Eastern Region	4.1.1 Implement the Regional Advocacy Strategy 2012-2015
4.2 To manage partnerships and relationships with stakeholders	4.2.1 Continue to foster and enhance relationships with member Councils 4.2.2 Continue to foster and enhance relationships with stakeholders including government agencies and business groups 4.2.3 Investigate partnership opportunities with universities and other organisations for development of initiatives and projects 4.2.4 Review and implement the Marketing and Communications Plan
4.3 To provide responsible and accountable governance and management of the EMRC	4.3.1 Implement EMRC's Integrated Planning Framework 4.3.2 Develop and implement a Risk Management Plan 4.3.3 Review and implement the Disability Access and Inclusion Plan
4.4 To continue to improve financial and asset management practices	4.4.1 Develop and review long term financial plans

OBJECTIVES	STRATEGIES
	4.4.2 Develop and implement a strategy to minimise the impacts of the carbon price mechanism 4.4.3 Develop and implement an Asset Management Plan 4.4.4 Review and implement the Strategic IT Plan
4.5 To improve organisational culture, health, welfare and safety	4.5.1 Develop and implement a Workforce Plan 4.5.2 Review and implement the Safety Management Plan

STRATEGIC KEY PERFORMANCE INDICATORS

- Overall stakeholder satisfaction with the EMRC
- Level of satisfaction with advocacy activities
- Financial sustainability of the organisation
- Staff satisfaction level

Key Documents used to guide operations

Document	Description
Asset Management Plan	This plan will be developed to define current levels of service and the processes used to manage each of EMRC's asset classes.
Business Continuity Plan	This Plan outlines the key steps to be taken by the EMRC to respond to and recover from a disaster.
Regional Climate Change Adaptation Plan	This plan details actions for member councils and EMRC to undertake, in order to maximise any opportunities and reduce or eliminate the risks to the community as a result of climate change.
Code of Conduct	The Code of Conduct provides members and employees with consistent guidelines for an acceptable standard of professional conduct.
Council Policies	Council Policies are developed and adopted by the EMRC Council.
Establishment Agreement	This document was signed by all EMRC member Councils in 1998 replacing the Constitution on which the EMRC was founded in 1983.
Long Term Financial Plans	The 10 year and 5 year financial plans enable delivery of projects and services
Local Government Act 1995	The EMRC operates under the Local Government Act and associated regulations.
Management Guidelines	Management Guidelines are developed and adopted by the Executive team in relation to internal operations
Marketing & Communications Plan	This document outlines the marketing and communications activities to assist the organisation in achieving strategic objectives.
Minutes and Agendas	These are records of Council and Committee meetings.
New Direction in Waste Management	This study was prepared to consider waste management options following the completion of Red Hill Waste Management Facility.
Red Hill Development Plan	The Red Hill Development Plan indicates infrastructure requirements for the ongoing development of the Red Hill Waste Management Facility.
Red Hill Emergency Response Plan	The Red Hill Emergency Response Plan has been produced to help protect staff, contractors, and customers who may be within the Red Hill Waste Management Facility at any given time.

Document	Description
Regional Advocacy Strategy	The aim of the strategy is to build capacity within EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.
Regional Economic Development Strategy	This strategy supports sustainable economic growth, increased investment and industry attraction within Perth's Eastern Region.
Regional Environmental Strategy	The Regional Environmental Strategy seeks to ensure a sustainable approach for the future development, protection and management of Perth's Eastern Region.
Regional Integrated Transport Strategy (RITS)	This strategy guides the creation of a transport network in Perth's Eastern Region that is efficient, safe and integrates all modes of transport.
Resource Recovery Project Study	This study investigates the introduction of resource recovery to the Region.
Safety Management Plan	This plan provides a framework for protection of EMRC staff and property, and other people who may interface with EMRC operations.
Stakeholder Perception Survey Reports	The EMRC surveys stakeholders biennially to collect information on stakeholder perceptions.
Strategic Waste Management Plan	The Strategic Waste Management Plan provides a regional approach to waste management.
Strategic IT Plan	This document outlines the IT infrastructure requirements for the EMRC.
Workforce Plan	This plan will enable the EMRC to ensure that it has a workforce capable of delivering organisational objectives now and in the future.

14.5 EMRC / WATER CORPORATION AGREEMENT TO PRODUCE LIME AMENDED BIO CLAY®

REFERENCE: COMMITTEES-14975

PURPOSE OF REPORT

The purpose of the report is to seek Council's authorisation for the CEO to finalise negotiations and sign an Agreement being developed between the Water Corporation (Water Corp) and the EMRC. The Agreement, for a five (5) year period, will require EMRC to provide clay and other services and assist the Water Corp in producing Lime Amended Bio Clay® and/or derivative products in return for a fee for each tonne of material produced that is exported off site.

KEY ISSUES AND RECOMMENDATION(S)

- Water Corp has, over a number of years, been developing processes and procedures to blend lime amended bio solids (LAB) with clay to produce a soil amendment – Lime Amended Bio Clay® (LABC®);
- Water Corp has experienced significant delays in finalising arrangements but is now in a position to proceed.
- An Agreement, for an initial period of five (5) years, setting out the roles and responsibilities of both parties, is being developed such that the EMRC will receive payment for each tonne of LABC® or derivative products removed from site in exchange for making clay available for screening, providing an area to receive and blend the LAB to produce LABC® and making the weighbridge facilities available to record the material flows in and out of Red Hill.

Recommendation(s)

That Council authorises the CEO to finalise negotiations and sign a five (5) year Agreement with Water Corporation to produce Lime Amended Bio Clay® and/or derivative products.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At the meeting held 21 April 2011 (Ref: Committees-12026) Council was provided with an update on the status of the LABC® project. The LABC® project has developed in accordance with the Project Plan for the Blending of Lime Amended Bio Clay® that was endorsed by Council at the meeting held 18 February 2010 (Ref: Committees-10444).

REPORT

Since April 2011 the Water Corp have continued to experience difficulties commissioning the plant, sourcing a contractor to undertake the blending processing and delivery of the LABC® and ensuring that the procedures and policies that were being developed met the Water Corp's internal governance requirements.

Advice has been received that all the administrative issues have been resolved and, accordingly, Water Corp is now in a position to finalise negotiations and incorporate the roles and responsibilities of both parties and the payments to be made by Water Corp to the EMRC in the form of an Agreement.

Water Corp envisage, at peak production, delivering up to 25,000 tonnes per annum of (LAB) to Red Hill where it will be blended with clay, to produce LABC®.

Item 14.5 continued

The negotiations identify the EMRC's operational requirements to ensure that Water Corp's LAB/LABC® activities do not impact on the EMRC's core business. Water Corp's requirements with respect to the supply of the clay is surplus to the EMRC's requirements and will be screened for other materials that the EMRC may make available, and charged in accordance with the Schedule of Fees and Charges.

The initial term of the Agreement would be for five (5) years. In exchange for providing the site, the clay and the weighbridge facilities the EMRC will receive $2.55/tonne (ex GST) for each tonne of LABC® soil amendment or derivative product exported from the site. The rate would be subject to review every two (2) years.

The processing of the LAB will add value to the organic waste (bio-solids) from Water Corp's waste water treatment plant operations and other materials being produced at Red Hill, such as the fine mulch that is high in carbon, may also be incorporated with the LABC® material to produce derivative products.

As LABC® has already been shown to be effective in reducing the leaching of inorganic fertilisers in areas where the Bassendean Sands are prevalent the project will enhance environmental outcomes in the Region.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

1.4 To investigate leading edge waste management practices

1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

FINANCIAL IMPLICATIONS

There will be a financial return to the EMRC through the Agreement.

SUSTAINABILITY IMPLICATIONS

The blending of waste products to provide an organic soil amendment that has been demonstrated to improve land and water quality in the Ellenbrook Sub catchment will improve the sustainability of the Region.

Item 14.5 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council authorises the CEO to finalise negotiations and sign a five (5) year Agreement with Water Corporation to produce Lime Amended Bio Clay® and/or derivative products.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL AUTHORISES THE CEO TO FINALISE NEGOTIATIONS AND SIGN A FIVE (5) YEAR AGREEMENT WITH WATER CORPORATION TO PRODUCE LIME AMENDED BIO CLAY® AND/OR DERIVATIVE PRODUCTS.

CARRIED UNANIMOUSLY

14.6 EMRC STANDING ORDERS LOCAL LAW 1998 - REVIEW

REFERENCE: COMMITTEES-15027

PURPOSE OF REPORT

To seek Council approval to repeal the EMRC Standing Orders Local Law 1998 (Standing Orders) as a result of the review of the Standing Orders as per the requirement of the Local Government Act 1995.

KEY ISSUES AND RECOMMENDATION(S)

- Local laws are required to be reviewed within a period of eight (8) years from the day they commenced. EMRC's Standing Orders are now due for review.
- Following a review of the Standing Orders, it was recommended that the existing Standing Orders be repealed and a new local law be adopted.
- To facilitate this, the statutory process per section 3.12 of the Local Government Act 1995 is to be followed.

Recommendation(s)

That:

1. Council, by absolute majority in accordance with section 3.16 of the Local Government Act 1995, repeal the EMRC Standing Orders Local Law 1998.
2. Local public notice of the making of the EMRC Standing Orders Local Law 2013 be given.

SOURCE OF REPORT

Director Corporate Services
Manager Administration & Compliance

BACKGROUND

The Local Government Act 1995 (the Act) Section 3.16 'Periodic review of local laws' states:

"(1) Within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended."

Under the powers conferred by the Act, the EMRC Council resolved on 29 April 1999 (Ref: Committees-939) to adopt the Model Local Law (Standing Orders) 1998 which was published in the Government Gazette on 3 April 1998. EMRC made some modifications and the Eastern Metropolitan Regional Council Standing Orders Local Law 1998 was gazetted on Monday 20 September 1999.

S 3.16 of the Act stipulates the review process which incorporates the following:

S. 3.16 (2) (a)	giving Statewide public notice that the Local Government proposes to review the local law
S. 3.16 (2) (b)	permitting copies of the local law to be inspected or obtained
S. 3.16 (2) (c)	allowing 6 weeks from printing of public notice for submissions to be made
S. 3.16 (2a)	notice to be published and exhibited as though it were a local public notice
S. 3.16 (3)	Local Government to consider any public submissions and prepare a report of the review for Council consideration
S. 3.16 (4)	Any determination to repeal or amend the local law to be made by absolute majority

Item 14.6 continued

At the Ordinary Meeting of Council 24 May 2012 (Ref: Committees-14092), it was resolved:

> *"THAT COUNCIL COMMENCE A REVIEW OF THE 'EASTERN METROPOLITAN REGIONAL COUNCIL STANDING ORDERS LOCAL LAW 1998' UNDER SECTION 3.16 OF THE LOCAL GOVERNMENT ACT 1995."*

On Tuesday 25 October 2012 (Ref: Committees-14903), EMRC held a Council Strategy/Briefing Session at which McLeods Solicitors provided an overview of revised standing orders which they had drafted.

REPORT

An advertisement was placed in the West Australian newspaper informing members of the public of a review of the EMRC Standing Orders Local Law 1998 to determine whether it should be repealed or amended. The information was available for public comment for a period of 21 days (30 May 2012 to 12 July 2012).

By the closing date, the EMRC had not received any public submissions.

An initial review of Standing Orders by EMRC's legal representative noted that the current structure was sound and only minor amendments would have been required to ensure consistency with current provisions of the Local Government Act 1995 and regulations and the requirements of the Joint Standing Committee on Delegated Legislation.

However, due to the eventual changes required to update the Standing Orders to current standards, McLeods advised that the EMRC could either:

1. Table a revision to the EMRC Standing Orders Local Law 1998; or
2. Repeal the existing version and table a new local law (EMRC Standing Orders Local Law 2013).

While either option was viable, the legal representative advised the Council Strategy/Briefing Session that the latter option was the simpler and cleaner process. Councillors present at the October Council Strategy/Briefing Session indicated a preference to repeal the existing version and table a new local law.

When the outcome of the review under Section 3.16 finds that it is necessary to change an outdated aspect of the law or that the subsidiary legislation has become defunct or obsolete, the local government is then required to commence the process in accordance with Section 3.12 of the Local Government Act, to implement any changes. Section 3.12 stipulates that local public notice is to be given and a copy of the proposed local law (attached) and a copy of the notice be given to the Minister.

Once the specified public notice period has expired, a report incorporating a summary of any public submissions received will be presented to Council for adoption. After making the local law, the EMRC is required to publish it in the *Gazette* and a copy is to be supplied to the Minister. Following public notice of the adopted new local law the relevant documents are required to be forwarded to the Joint Standing Committee on Delegated Legislation.

Given the advice supplied by McLeods it is recommended that the existing Standing Orders Local Law be repealed.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.6 To provide responsible and accountable governance and management of the EMRC

Item 14.6 continued

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

EMRC Standing Orders Local Law 2013 (Ref: Committees-15035)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council, by absolute majority in accordance with section 3.16 of the Local Government Act 1995, repeal the EMRC Standing Orders Local Law 1998.
2. Local public notice of the making of the EMRC Standing Orders Local Law 2013 be given.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR CARTER

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16 OF THE LOCAL GOVERNMENT ACT 1995, REPEAL THE EMRC STANDING ORDERS LOCAL LAW 1998.
2. LOCAL PUBLIC NOTICE OF THE MAKING OF THE EMRC STANDING ORDERS LOCAL LAW 2013 BE GIVEN.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

Gazettal version
Draft: 29 October 2012

EMRC

Advancing Perth's Eastern Region

Standing Orders Local Law 2013

For members of Council, members of Committees and employees

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Local Government Act 1995

Eastern Metropolitan Regional Council

Standing Orders Local Law 2013

Under the powers conferred by the *Local Government Act 1995* and all other enabling powers, the Council of the Eastern Metropolitan Regional Council resolved on [***add date***] to make the following local law.

Part 1 - Preliminary

1.1 Short title

(1) This is the *Eastern Metropolitan Regional Council Standing Orders Local Law 2013*.

(2) In the clauses that follow, this local law is referred to as "these Standing Orders".

1.2 Commencement

This local law commences 14 days after it is published in the *Government Gazette*.

1.3 Application and intent

(1) These Standing Orders contain the rules that apply to the conduct of meetings of the Council and its committees.

(2) All meetings are to be conducted in accordance with the Act, the Regulations and these Standing Orders.

(3) These Standing Orders are intended to result in –

(a) better decision making by the Council and its committees;

(b) the orderly conduct of meetings;

(c) better understanding of the process of conducting meetings; and

(d) more efficient and effective use of time at meetings.

1.4 Defined terms

In these Standing Orders unless the context otherwise requires -

absolute majority has the meaning given to it in the Act;

Act means the *Local Government Act 1995*;

CEO means the Chief Executive Officer or Acting Chief Executive Officer for the time being of the EMRC;

Chairman means the Chairman of the EMRC elected under clause 7.3 of the Establishment Agreement;

Code of Conduct means the EMRC's Code of Conduct;

committee means a committee of the Council (established under section 5.8 of the Act);

Council means the Council of the EMRC;.

Deputy Chairman means the Deputy Chairman of the EMRC elected under clause 7.3 of the Establishment Agreement;

deputy member means a member of the council of a Participant appointed by the Participant under clause 7.1 (5) of the Establishment Agreement to act temporarily in place of a member appointed by that Participant;

employee has the same meaning as is given to it in the Act;

EMRC means the Eastern Metropolitan Regional Council;

Establishment Agreement means the establishment agreement entered into by the Participants in or about June 1998;

meeting means a meeting of the Council, or a meeting of a committee, as the context requires;

member means a member of the council of a Participant appointed by the Participant under clause 7.1 of the Establishment Agreement to be a member of the Council;

Participant means a party to the Establishment Agreement;

presiding member means -

(a) in respect of the Council, the Chairman or other person presiding under section 5.6 of the Act (see clause 3.1); and

(b) in respect of a committee, the person presiding under sections 5.12, 5.13 and 5.14 of the Act (see clauses 3.4 and 3.5);

Regulations means the *Local Government (Administration) Regulations 1996;*

Rules of Conduct Regulations means the *Local Government (Rules of Conduct) Regulations 2007;*

simple majority means more than 50% of the members present and voting;

special majority has the meaning given to it in the Act; and

substantive motion means an original motion, or an original motion as amended, but does not include an amendment motion or a procedural motion.

1.5 Interpretation

Unless otherwise defined, the terms used in these Standing Orders have the meaning given to them in the Act and Regulations.

1.6 Deputy member

(1) If a member is unable to attend a meeting or part of a meeting, a deputy member may attend in place of that member provided that –

(a) the deputy member has been appointed by the Participant which appointed the absent member.

(b) the deputy member has made a declaration in the prescribed form (under section 2.29 of the Act) before acting in the office.

(2) While attending a meeting in place of a member, a deputy member has all the powers of that member.

1.7 Repeal

The Eastern Metropolitan Regional Council Standing Orders Local Law 1998, published in the *Government Gazette* on 20 September 1999, is repealed.

Part 2 - Meetings of the Council and committees

2.1 Ordinary and special Council meetings

(1) Ordinary and special Council meetings are dealt with in the Act.

(2) An ordinary meeting of the Council, held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.

(3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

2.2 Calling Council meetings

The calling of Council meetings is dealt with in the Act.

2.3 Convening Council meetings

(1) The convening of a Council meeting is dealt with in the Act.

(2) Subject to subclause (3), the CEO is to give at least 48 hours' notice, for the purposes of section 5.5, in convening a special meeting of the Council.

(3) Where, in the opinion of the Chairman or at least 1/3 of the members, there is a need to meet urgently, the CEO may give a lesser period of notice of a special Council meeting

2.4 Calling committee meetings

A meeting of a committee is to be held –

(a) if called for in a verbal or written request to the CEO by the Chairman or by the presiding member of the committee, setting out the date and purpose of the proposed meeting;

(b) if called for by at least 1/3 of the members of the committee in a notice to the CEO, setting out the date and purpose of the proposed meeting;

(c) if called for by the CEO; or

(d) in accordance with a decision of the Council or the committee.

2.5 Public notice of meetings

Public notice of meetings is dealt with in the Regulations.

2.6 Minor irregularity

The legal effect of a minor irregularity on the validity of a meeting is dealt with in the *Interpretation Act 1984*.

Part 3 - Presiding member and quorum

3.1 Who presides

Who presides at a Council meeting is dealt with in the Act.

3.2 When the Deputy Chairman can act

When the Deputy Chairman can act is dealt with in the Act.

3.3 Who acts if no Chairman or Deputy Chairman

Who acts if there is no Chairman is dealt with in the Act.

3.4 Election of presiding members of committees

The election of presiding members of committees is dealt with in the Act

3.5 Election of deputy presiding members of committees

The election of deputy presiding members of committees is dealt with in the Act

3.6 Functions of deputy presiding members

The functions of deputy presiding members are dealt with in the Act.

3.7 Who acts if no presiding member

Who acts if no presiding member is dealt with in the Act

3.8 Quorum for meetings

The quorum for meetings is dealt with in the Act.

3.9 Attendance by means of instantaneous communication

The circumstances in which a person who is not physically present at a meeting of the Council or a committee is taken to be present at the meeting are dealt with in the Regulations.

3.10 Reduction of quorum for Council meetings

The power of the Minister to reduce the number for a quorum and certain majorities is dealt with in the Act.

3.11 Reduction of quorum for committee meetings

The reduction of a quorum for committee meetings is dealt with in the Act.

3.12 Procedure where no quorum to begin a meeting

The procedure where there is no quorum to begin a meeting is dealt with in the Regulations.

3.13 Procedure where quorum not present during a meeting

If at any time during a meeting a quorum is not present –

(a) the Chairman or presiding member is immediately to suspend the proceedings of the meeting for a period of up to 15 minutes;

(b) if a quorum is not present at the expiry of the suspension period under subclause (a), the Chairman or presiding member may either adjourn the meeting to some future time or date or may extend the extension period for a further period of 30 minutes; and

(c) if a quorum is not present at the expiry of the extended period of suspension under subclause (b), the Chairman or presiding member is to adjourn the meeting to a later time on the same day or to another day.

3.14 Names to be recorded

At any meeting –

(a) at which there is not a quorum present to begin the meeting; or

(b) which is adjourned for want of a quorum,

the names of the members then present are to be recorded in the minutes.

Part 4 - Business of a meeting

4.1 Business to be specified

(1) No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the presiding member or a decision of the Council.

(2) No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.

(3) No business is to be transacted at a committee meeting other than that specified in the agenda, or given in the notice of the meeting as the purpose of the meeting, without the approval of the presiding member or a decision of the committee.

(4) Where a Council meeting is adjourned to the next ordinary meeting of the Council, the business unresolved at the meeting that is adjourned is to be dealt with under item 13 of clause 4.2 at that ordinary meeting.

(5) Where a committee meeting is adjourned to the next ordinary committee meeting, the business unresolved at the meeting that is adjourned is to be given precedence at that ordinary meeting.

(6) Where a Council or committee meeting is adjourned to a meeting not described in subclauses (4) or (5), no business is to be transacted at that later meeting other than that -

(a) specified in the notice of the meeting that is adjourned; and

(b) which remains unresolved.

4.2 Order of business

(1) Unless otherwise decided by the Council, the order of business at any ordinary meeting of the Council is to be as follows -

1. Declaration of opening and announcement of visitors

2. Record of attendance, apologies and leave of absence (previously approved)

3. Disclosure of interests

4. Announcements by the Chairman or presiding member without discussion

5. Response to previous public questions taken on notice

6. Public question time

7. Applications for leave of absence

8. Petitions, deputations and presentations

9. Confirmation of minutes of previous meetings

10. Questions by members of which due notice has been given

11. Questions by members without notice

12. Announcement of confidential matters for which meetings may be d to the public

13. Business not dealt with from a previous meeting

14. Reports of employees

15. Reports of committees

16 Reports of delegates

17 Members' motions of which previous notice has been given

18. New business of an urgent nature approved by the Chairman or presiding member or by decision of meeting

19. Confidential matters for which the meeting may be closed to the public

20. Future meetings of Council

21. Declaration of closure of meeting

(2) Unless otherwise decided by the members present, the order of business at any special meeting of the Council or at a committee meeting is to be the order in which that business stands in the notice of, or agenda for, the meeting.

(3) Notwithstanding subclauses (1) and (2), the CEO may include on the agenda of a Council or committee meeting in an appropriate place within the order of business any matter which must be decided, or which he or she considers is appropriate to be decided, by that meeting.

4.3 Change to the order of business

(1) The Chairman or presiding member may propose a change to the order of business.

(2) Any member may move that a change in order of business proposed by the Chairman or presiding member not be accepted and, if carried by a majority of members present, the proposed change in order is not to take place.

4.4 Disclosure of Interest

Written notices of disclosure of interests are to be announced –

(a) at item 3 of clause 4.2(1); and

(b) immediately before the matter to which the disclosure relates is discussed.

4.5 Announcements by the Chairman or presiding member

Announcements by the Chairman or presiding member under item 4 of clause 4.2(1) are –

(a) to inform the Council or the committee of any matter of interest or relevance to the business of the Council or a committee;

(b) to be brief and concise;

(c) to be completed within 10 minutes; and

(d) not to be the subject of any discussion by the meeting.

4.6 Response to previous questions taken on notice

Where a question is taken on notice, the CEO is to ensure that -

(a) a written answer is forwarded to the questioner as soon as practicable; and

(b) a summary of the answer is recorded in the minutes of the following meeting of the Council or committee under item 5 of clause 4.2(1).

4.7 Public question time

Provisions relating to public question time are set out in Part 5 of these Standing Orders.

4.8 Application for leave of absence

(1) A request for leave of absence may be made by a member –

(a) verbally at the meeting; or

(b) in writing to the CEO before the meeting.

(2) The grant of leave of absence is dealt with in the Act.

4.9 Petitions, deputations and presentations

Provisions relating to petitions, deputations and presentations are set out in Part 5 of these Standing Orders.

4.10 Confirmation of minutes of previous meetings

Provisions relating to minutes are set out in Part 7 of these Standing Orders.

4.11 Questions by members of which due notice has been given

(1) A question on notice is to be given by a member in writing to the CEO at least 48 hours before the meeting at which it is asked.

(2) If the CEO considers that the question breaches or may breach these Standing Orders or any other law –

(a) the CEO is to refer the question to the Chairman;

(b) the Chairman is to exclude the question if he or she concurs with the view of the CEO; and

(c) if the question is excluded, the CEO is to give all members, as soon as practicable but not later than the next ordinary meeting, the reasons for the exclusion.

(3) Notice of a question that is not withdrawn or excluded under subclause (2), together with the answer to that question, are -

(a) where practicable, to be included in the agenda of the meeting; or

(b) otherwise, to be tabled at the meeting.

(4) Each question and answer is to be submitted as briefly and concisely as possible and, unless with the consent of the Chairman or presiding member, there is to be no discussion on the question or answer.

4.12 Questions without notice

(1) In this clause, **question** includes a request for information.

(2) At any time during the debate on a motion, before the motion is put, a member may ask a question and, with the consent of the Chairman or the presiding member, may ask one or more further questions.

(3) A question asked by a member, and a response given by a member or an employee –

(a) is to be brief and concise; and

(b) is not to be accompanied by –

(i) expressions of opinion, statement of fact or other comment, except where necessary to explain the question or answer; or

(ii) any discussion or further question, except with the consent of the Chairman or presiding member.

(4) Where a question requests information from an employee who is present at the meeting, the employee may ask that -

(a) the question be placed on notice for the next meeting of the Council; or

(b) the answer to the question be given to the member who asked it prior to the next ordinary meeting of the Council.

(5) If the answer to the question without notice cannot be given at the meeting at which it is asked, the member asking the question may request that the answer be given to the appropriate committee or Council meeting and the Chairman or presiding member may, if he or she thinks fit, so direct.

4.13 Announcement of confidential matters for which meetings may be closed to the public

Any confidential matters for which the meeting may be closed to the public are to be announced under item 12 of clause 4.2(1).

4.14 Business not dealt with from a previous meeting

The Council is to deal, under item 13 of clause 4.2(1), with any business that was listed on the agenda of a previous meeting and has not been dealt with.

4.15 Employee reports

The Council is to deal, under item 14 of clause 4.2(1), with any employee reports included in the agenda under this item by the CEO.

4.16 Reports of committees

The Council is to deal, under item 15 of clause 4.2(1), with reports of committees.

4.17 Reports of delegates

(1) Under item 16 of clause 4.2(1) a member may give a written or oral report on an activity undertaken by the member on behalf of the EMRC.

(2) Unless the Council decides otherwise on the grounds of urgency, a report which requires a decision of the Council must be the subject of a written report by or on behalf of the CEO.

(3) The Chairman or presiding member may declare any report by a member to be out of order and, if he or she does so, the member must immediately cease speaking.

4.18 Members' motions of which previous notice has been given

(1) Unless the Act, Regulations or these Standing Orders otherwise provide, a member may raise at a meeting such business of the EMRC as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO.

(2) A notice of motion under subclause (1) is to be given at least 4 clear working days before the meeting at which the motion is proposed to be moved.

(3) A notice of motion must relate to the regional purposes for which the EMRC is established under the Establishment Agreement.

(4) The CEO -

(a) with the concurrence of the Chairman or presiding member, may exclude from the notice paper any notice of motion that he or she considers to be out of order; or

(b) may make such amendments to the form, but not the substance, as will bring the notice of motion into due form.

(5) A notice of motion is not out of order because its subject is considered to be objectionable.

(6) If a notice of motion is excluded under subclause (4), the CEO is to provide the reason for its exclusion to all members as soon as practicable.

(7) The CEO may provide relevant and material facts and circumstances relating to the notice of motion on such matters as policy, budget and law.

(8) A motion of which notice has been given is to lapse unless -

(a) the member who gave notice of it, or some other member authorised by him or her in writing, moves the motion when called on; or

(b) the Council or committee on a motion decides to defer consideration of the motion to a later stage or date.

(9) If a notice of motion is given and lapses in the circumstances referred to in subclause (8), a notice of motion in substantially the same terms, or to substantially the same effect, is not to be given again for at least 3 months from the date of the lapse.

4.19 New business of an urgent nature

(1) In cases of extreme urgency or other special circumstance, matters may, on the initiative of the Chairman or presiding member or by way of a motion that

is carried by the meeting, be raised without notice and decided by the meeting.

(2) In subclause (1), “cases of extreme urgency or other special circumstances” means matters –

(a) that have arisen after the preparation of the agenda that are considered by the meeting to be of such importance and urgency that they are unable to be dealt with administratively by the EMRC and must be considered and dealt with by the Council before the next meeting; and

(b) that, if not dealt with at the meeting, are likely to –

(i) have a significant adverse effect (financially or otherwise) on the EMRC; or

(ii) result in a contravention of a written law.

(3) Before debate begins on a matter under this clause that is not the subject of a written employee report to the meeting –

(a) the Chairman or presiding member is to ask the CEO to give; and

(b) the CEO, or the CEO’s nominee, is to give,

a verbal report to the meeting.

(4) The minutes of the meeting are to include –

(a) a summary of the verbal report and any recommendations of the CEO or the CEO’s nominee; and

(b) the reasons for any decision made at the meeting that is significantly different from any recommendations of the CEO or the CEO’s nominee.

4.20 Confidential matters for which the meeting may be closed to the public

Provisions relating to the closure of all or part of the meeting to the public are set out in Part 5 of these Standing Orders.

4.21 Future meetings of Council

Under item 20 of clause 4.2(1), future meeting dates as previously resolved or amended (in accordance to the Act and Regulations) are to be listed.

4.22 Adoption by exception resolution

(1) In this clause 'adoption by exception resolution' means –

(a) a resolution of the Council that has the effect of adopting, for each of a number of specifically identified reports, the committee or employee recommendation as the Council resolution; and

(b) a resolution of a committee that has the effect of adopting, for each of a number of specifically identified reports, the employee recommendation as the committee resolution.

(2) The Council or a committee may pass an adoption by exception resolution.

(3) An adoption by exception resolution may not be used for a matter –

(a) that requires an absolute majority or a special majority;

(b) in which an interest has been disclosed;

(c) that has been the subject of a petition or deputation;

(d) that is a matter on which a member wishes to make a statement; or

(e) that is a matter on which a member wishes to move a motion that is different to the recommendation.

4.23 Closure – time limits for meetings

(1) If a meeting of the Council is in progress 3 hours after its commencement –

(a) the Chairman or presiding member is to give the Council the opportunity to decide whether the meeting should continue;

(b) the meeting may continue –

(i) for up to 1 more hour;

(ii) only if a motion that the meeting continue is carried; and

(iii) only for the time (up to 1 more hour) specified in that motion; and

(c) the Chairman or presiding member is to adjourn the meeting –

(i) if the motion under paragraph (b) is not carried; or

(ii) at the conclusion of any extension specified in a motion that is carried under paragraph (b).

(2) Subject to subclause (1), each Council and committee meeting is to be closed not later than 11.00pm.

Part 5 - Public participation

5.1 Meetings generally open to the public

Meetings being generally open to the public is dealt with in the Act.

5.2 Meetings not open to the public

(1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public (other than any person specified in a resolution).

(2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close to members of the public a meeting or part of a meeting.

(3) If a resolution under subclause (2) is carried –

(a) the presiding member is to direct everyone to leave the meeting except –

(i) the members;

(ii) the CEO;

(iii) any other employee of the EMRC specified in a resolution; and

(iv) any other person specified in a resolution; and

(b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.

(4) A person who fails to comply with a direction under subclause (3) may, by order of the presiding member, be removed from the meeting.

(5) A resolution under this clause may be made without notice of the relevant motion.

(6) The CEO may require any person, other than a member or employee, to sign a confidentiality agreement relating to the disclosure of information acquired at a meeting closed to members of the public.

(7) Unless the Council or the committee resolves otherwise, once the meeting is reopened to members of the public the presiding member is to ensure that –

(a) any resolution of the Council or committee made while the meeting was closed is to be read out; and

(b) the vote of a member or members is recorded in the minutes.

5.3 Question time for the public

Question time for the public is dealt with in the Act.

5.4 Question time for the public at certain meetings

Question time for the public at certain meetings is dealt with in the Regulations.

5.5 Minimum question time for the public

Minimum question time for the public is dealt with in the Regulations.

5.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

5.7 Other procedures for question time for the public

(1) A member of the public who wishes to ask a question during question time must –

(a) first state his or her name and address;

(b) direct the question to the presiding member;

(c) ask the question briefly and concisely;

(d) limit any preamble to matters directly relevant to the question; and

(e) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question.

(2) Each member of the public with a question is entitled to ask up to 3 questions before other members of the public will be invited to ask their questions.

(3) A member of the public may give prior written notice to the CEO of the text or substance of a question that he or she wishes to ask at a meeting.

(4) Unless the presiding member determines otherwise, a question of which prior written notice has been given to the CEO is to be given priority in question time.

(5) Where a member of the public gives written notice of a question, the presiding member may determine that the question is to be responded to as normal business correspondence.

(6) A question may be taken on notice by the Council or committee for later response.

(7) When a question is taken on notice, the CEO is to ensure that –

(a) a written response is given to the person who asked the question; and

(b) a summary of the response is included in the agenda for the next meeting of the Council or committee.

(8) Where a question relating to a matter in which a person has an interest is directed to that person, that person is to –

(a) declare that he or she has an interest in the matter; and

(b) allow another person to respond to the question.

(9) A response to a question –

(a) is to be brief and concise; and

(b) is not to be the subject of any discussion, except that if in the opinion of a member, false information or any adverse reflection is contained in any question asked or comments made by a member of the public, then (through the presiding member) the member may correct or clarify the matter.

(10) Where a response to a question is given at a meeting, a summary of the question and the response is to be included in the minutes.

(11) The presiding member may decide that a question is not to be responded to where –

(a) the same or similar question was asked at a previous meeting, a response was provided and the person who asked the question is directed to the minutes of the meeting at which the response was provided;

(b) it is in the form of a statement, provided that the presiding member has taken reasonable steps to assist the person to phrase the statement as a question; or

(c) the question is offensive or defamatory in nature, or is one which, if asked by a member, would be in breach of these Meeting Procedures or any other law.

(12) The Council or committee, by resolution, may agree to extend public question time.

5.8 Distinguished visitor

If a distinguished visitor is present at a meeting of the Council or a committee, the Chairman or presiding member –

(a) may invite the distinguished visitor to sit beside the Chairman or presiding member or at the Council table;

(b) may acknowledge the presence of the distinguished visitor at an appropriate time during the meeting; and

(c) may direct that the presence of the distinguished visitor be recorded in the minutes.

5.9 Petitions

(1) A petition must -

(a) be addressed to the Chairman;

(b) be made by electors of the Participants;

(c) state the request on each page;

(d) contain the legible names, addresses and signatures of the electors making the request, and the date each elector signed;

(e) contain a summary of the reasons for the request;

(f) state the name of the person upon whom, and an address at which, notice to the petitioners can be given;

(g) be respectful and temperate in its language; and

(h) comply with any form prescribed by the Act or any other written law.

(2) On the presentation of a petition –

(a) the member presenting it is confined to reading the petition; and

(b) the only motion that is in order is that the petition be received and, if necessary, that it be referred for the CEO's report.

(3) At any meeting, the Council or committee is not to vote on any matter that is the subject of a petition presented to that meeting, unless –

(a) the matter is the subject of a report included in the agenda; and

(b) the Council or committee has considered the issues raised in the petition.

5.10 Deputations

(1) A deputation may be made to the Council or a committee in accordance with this clause.

(2) A person or group who wishes to be received as a deputation by a committee must –

(a) apply in writing to the CEO for approval; and

(b) include with the application information relating to the subject matter to be raised by the deputation in concise terms, but in sufficient detail to provide a general understanding of the purpose of the delegation.

(3) The CEO is to refer a copy of a summary of the application –

(a) to the Chairman – if the request is to attend a Council meeting; or

(b) the presiding member – if the request is to attend a committee meeting.

(4) The Chairman or presiding member (as the case may be) –

(a) may approve the request, in which case the CEO is to invite the deputation to attend a meeting of the Council or committee as the case may be; or

(b) may ask the CEO to refer the request to the Council or committee to decide whether or not to receive the deputation.

(5) Unless the meeting resolves otherwise -

(a) a deputation is not to exceed 5 people, only 2 of whom may address the meeting, although others may respond to specific questions from the members; and

(b) the deputation may address the meeting for up to 15 minutes.

(6) For the purposes of this clause, a deputation comprises all those people either in favour of, or opposed to, the matter which is the subject of the deputation.

(7) A matter which is the subject of a deputation to the committee is not to be decided by the committee until the deputation has completed its presentation.

(8) Where a deputation is to be received by the committee, the person or group comprising of the deputation is to address the meeting at the relevant part in the order of business as detailed in clause 4.2(2).

(9) Any item of business to be discussed at a committee meeting that is subject of a received deputation, is to be brought forward in the order of business for the meeting as the next item of business after the deputation has been received.

5.11 Participation at committee meetings

(1) In this clause a reference to a “person” is to a person who –

(a) is entitled to attend a committee meeting;

(b) attends a committee meeting; and

(c) is not a member of that committee.

(2) A member may attend, as an observer, any meeting of a committee of which he or she is not a member or the deputy of a member.

(3) Without the consent of the presiding member, a person must not address a committee meeting.

(4) The presiding member of a committee may allow a person to make an oral submission to the committee for up to 3 minutes.

(5) A person addressing the committee with the consent of the presiding member must cease that address immediately after being directed to do so by the presiding member.

(6) A person who fails to comply with a direction of the presiding member under subclause (5) may, by order of the presiding member, be removed from the committee room.

(7) The Council may make a policy dealing with the circumstances in which a person may be given consent to address a committee meeting.

5.12 Public inspection of agenda material

The right of a member of the public to inspect the documents relating to a Council or committee meeting are dealt with in the Regulations.

5.13 Confidentiality of information withheld

(1) Information withheld by the CEO from members of the public under regulation 14(2) of the Regulations is to be -

(a) identified in the agenda of a Council or committee meeting under item 19 of clause 4.2(1) (ie “Confidential matters for which the meeting may be closed to the public”);

(b) marked “confidential” in the agenda; and

(c) kept confidential by members and employees until the Council or committee resolves otherwise.

(2) A member or an employee who has –

(a) confidential information under subclause (1); or

(b) information that is provided or disclosed for the purposes of, or during, a meeting or part of a meeting that is closed to the public,

must not disclose any part of that information to any person other than another member or an employee of the Council to the extent necessary for the purpose of carrying out his or her functions.

(3) Subclause (2) does not prevent a member or employee from disclosing information –

(a) at a closed meeting;

(b) to the extent specified by the Council and subject to such other conditions as the Council decides;

(c) that is already in the public domain;

(d) to an officer of the Department;

(e) to the Minister;

(f) to a legal practitioner for the purpose of obtaining legal advice; or

(g) if the disclosure is required or permitted by law.

5.14 Recording of proceedings

(1) A person must not use any electronic, visual or vocal recording device or instrument to record the proceedings of the Council or a committee without the written permission of the Council.

(2) Subclause (1) does not apply if the record is taken by or at the direction of the CEO, with the permission of the Council or committee.

5.15 Prevention of disturbance

(1) A reference in this clause to a “person” is to a person other than a member.

(2) A person must ensure that his or her electronic communication or information device is not switched on or used during any meeting of the Council or a committee.

(3) A person addressing the Council or a committee must extend due courtesy and respect to the Council or committee and the processes under which it operates and must comply with any direction by the presiding member.

(4) A person present at or observing a meeting must not create a disturbance, by interrupting or interfering with the orderly conduct of the proceedings, whether by expressing approval or dissent, by conversing or by any other means.

(5) The presiding member may warn a person who fails to comply with this clause.

(6) If –

(a) after being warned, the person again acts contrary to this clause, or to these Standing Orders; or

(b) a person refuses or fails to comply with a direction by the presiding member,

the presiding member may expel the person from the meeting by ordering him or her to leave the meeting room.

(7) A person who is ordered to leave the meeting room and fails to do so may, by order of the presiding member, be removed from the meeting room and, if the presiding member orders, from the premises.

Part 6 - Disclosure of interests

6.1 Disclosure of interests

The requirements for members and employees to disclose financial and other interests, the nature of the interests that must be disclosed, and related matters, are dealt with in the Act, the Regulations, the Rules of Conduct and the Code of Conduct.

6.2 Separation of committee recommendations

Where, at a committee meeting, a member discloses a financial or proximity interest in a matter, and the matter is included in the recommendations (or part of the recommendations) of the committee to a Council or to another committee meeting that will or may be attended by the member, the agenda of that Council or committee meeting is to separate the relevant recommendation (or relevant part of the recommendations) from other recommendations of the committee.

Part 7 - Conduct of members

7.1 Official titles to be used

A speaker, when speaking or referring to the Chairman or Deputy Chairman, or to a member or employee, must use the title of that person's office.

7.2 Members to occupy own seats

(1) At Council meetings, members must be seated in the positions determined by the Council.

(2) At committee meetings, committee members must be seated in those positions, if any, that are determined by the relevant committee.

7.3 Entering or leaving a meeting

During the course of a meeting, a member must not enter or leave the meeting without giving an appropriate indication, in order to facilitate the recording in the minutes of the time of entry or departure.

7.4 Members who wish to speak

A member who wishes to speak at a Council meeting –

(a) must indicate his or her intention to speak by raising his or her hand, or by any other method determined by the Council; and

(b) when invited by the Chairman or presiding member to speak, must address the meeting through the Chairman or presiding member and, unless otherwise determined by the Council, may either rise or remain seated while speaking.

7.5 Priority of speaking

(1) At a Council meeting where 2 or more members indicate, at the same time, their intention to speak, the Chairman or presiding member is to decide which member is entitled to be heard first.

(2) At a committee meeting, the presiding member is first to invite committee members to speak followed by, at the discretion of the presiding member, other members and attendees.

(3) A decision of the Chairman or presiding member under this clause is not open to discussion or dissent.

7.6 The Chairman or presiding member may take part in debates

(1) Subject to compliance with the procedures for the debate of motions contained in these Standing Orders, the Chairman or presiding member, without vacating the chair, may take part in a discussion of any matter before the meeting.

(2) Before the Chairman or presiding member moves a motion or amendment, he or she must first vacate the chair and the Deputy Chairman or other person elected for the purpose is to preside over the meeting while the motion or amendment is being debated and voted upon.

7.7 Relevance

(1) A member must restrict his or her remarks to the motion or amendment under discussion, or to a personal explanation or point of order.

(2) The Chairman or presiding member, at any time, may –

(a) draw the attention of the meeting to any irrelevant or repetitious remarks by a member; or

(b) direct that member, if speaking, to discontinue his or her speech.

(3) A member must comply with the direction of the presiding member under subclause (2) by immediately ceasing to speak.

7.8 Speaking twice

(1) A member must not address the Council more than once on any motion or amendment except –

(a) as the mover of a substantive motion, to exercise a right of reply;

(b) to raise a point of order; or

(c) to make a personal explanation.

(2) A member who asks a question before speaking has not addressed the meeting for the purposes of this clause.

7.9 Duration of speeches

A member must not speak on any matter for more than 5 minutes without the consent of the meeting which, if given, is to be given without discussion.

7.10 No speaking after conclusion of debate

A member must not speak on any motion or amendment –

(a) after the member has replied; or

(b) after the question has been put.

7.11 No interruption

A member must not interrupt another member who is speaking unless -

(a) to raise a point of order;

(b) to call attention to the absence of a quorum;

(c) to make a personal explanation under clause 7.16; or

(d) to move a procedural motion that the member be no longer heard (see clause 10.1(e)).

7.12 Respect for the Chairman or presiding member and speaker

A member must not –

(a) while a motion is being voted on, walk out of or across the Chamber; and

(b) while any other member is speaking, pass between the speaker and the Chairman or presiding member.

7.13 No re-opening of discussion

A member must not re-open a discussion on any decision of the Council or committee, except to move that the decision be revoked or changed (see Part 12).

7.14 Offensive language

(1) A member must not reflect adversely on a decision of the Council or a committee except on a motion that the decision be revoked or changed (see Part 12).

(2) A member must not –

(a) reflect adversely on the character or actions of another member or employee;

(b) impute any motive to a member or employee; or

(c) use an expression that is offensive or objectionable,

(3) A member must not use offensive or objectionable expressions in reference to any other member, employee or other person.

7.15 Withdrawal of offensive language

A member who, in the opinion of the Chairman or presiding member –

(a) reflects adversely on the character or actions of another member or employee;

(b) imputes any motive to a member or employee; or

(c) uses an expression that is offensive or objectionable,

must, when directed by the Chairman or presiding member, withdraw the reflection, imputation or expression and make a satisfactory apology.

7.16 Personal explanation

(1) A member who wishes to make a personal explanation relating to a matter referred to by another member who is then speaking must indicate to the Chairman or presiding member his or her intention to make a personal explanation.

(2) The Chairman or presiding member is to determine whether the personal explanation is to be heard immediately or at the conclusion of the speech by the other member.

(3) A member making a personal explanation must confine his or her observations to a succinct statement relating to the specific part of the speech at which he or she may have been misunderstood.

Part 8 - Preserving Order

8.1 The Chairman or presiding member to preserve order

The Chairman or presiding member is to preserve order and, whenever he or she considers it necessary, may –

(a) call a member to order; or

(b) may direct a member to cease breaching, or to comply with, any of these Standing Orders.

8.2 Point of order

(1) A member may object, by way of a point of order, only to a breach of –

(a) any of these Standing Orders; or

(b) any other written law.

(2) Examples of valid points of order are –

(a) a speaker's remarks not being relevant to the motion or amendment being debated (see clause 7.7); and

(b) a speaker's use of offensive or objectionable expressions (see clause 7.14).

(3) Despite anything in these Standing Orders to the contrary, a point of order –

(a) takes precedence over any discussion; and

(b) until determined, suspends the consideration or discussion of any other matter.

8.3 Procedures on a point of order

(1) A member who is addressing the Chairman or presiding member must not be interrupted except on a point of order.

(2) A member interrupted on a point of order must resume his or her seat until –

(a) the member raising the point of order has been heard; and

(b) the presiding member has ruled on the point of order,

and, if permitted, the member who has been interrupted may then proceed.

8.4 Ruling by the Chairman or presiding member

(1) The Chairman or presiding member is to rule on any point of order which is raised by either upholding or rejecting the point of order.

(2) A ruling by the presiding member on a point of order –

(a) is not to be the subject of debate or comment; and

(b) is to be final unless the majority of members then present and voting, on a motion moved immediately after the ruling, dissent from the ruling.

(3) Subject to a motion of dissent being carried under subclause (2), if the presiding member rules that –

(a) any motion, amendment or other matter before the meeting is out of order, it is not to be considered further; and

(b) a statement made or act done by a member is out of order, the presiding member may direct the member to make an explanation, retraction or apology.

8.5 Continued breach of order

If a member –

(a) persists in any conduct that the Chairman or presiding member had ruled is out of order; or

(b) fails or refuses to comply with a direction from the presiding member (such as a direction under clause 7.7(2)(b), 7.15 or 8.4),

the presiding member may direct the member to refrain from taking any further part in that meeting, other than by voting, and the member must comply with that direction.

8.6 Presiding member may adjourn meeting

(1) For the purpose of preserving or regaining order, the presiding member may adjourn the meeting for a period of up to 15 minutes.

(2) On resumption, the debate is to continue at the point at which the meeting was adjourned.

(3) If, at any one meeting, the presiding member adjourns the meeting more than once for the purpose of preserving or regaining order, the second or subsequent adjournment may be to a later time on the same day or to another day.

Part 9 - Debate of substantive motions

9.1 Motions to be stated and in writing

(1) A member who wishes to move a substantive motion, or an amendment to a substantive motion –

(a) is to state the substance of the motion before speaking to it; and

(b) if required by the Chairman or presiding member, is to put the motion or amendment in writing.

(2) The written terms of the motion or amendment are to be given to the CEO who is to ensure that they are recorded in the minutes.

9.2 Motions to be supported

(1) A substantive motion or an amendment to a substantive motion is not open to debate until it has been seconded.

(2) A motion to revoke or change a decision made at a meeting is not open to debate unless the motion has the support required under regulation 10 of the Regulations (see clause 14.1).

9.3 Unopposed business

(1) Immediately after a substantive motion has been moved and seconded, the Chairman or presiding member may ask the meeting if any member opposes it.

(2) If no member opposes the motion, the Chairman or presiding member may put the motion directly to the vote.

(3) If a member opposes the motion, the motion is to be dealt under this Part.

(4) This clause does not apply to any motion or decision to revoke or change a decision which has been made at a meeting (see Part 12).

9.4 Only one substantive motion at a time

The Council or committee –

(a) is not to accept a substantive motion while another substantive motion is being debated; and

(b) is not to consider more than one substantive motion at any time.

9.5 Complex motions

The Chairman or presiding member may require that order a complex substantive motion, or a complex amendment to a substantive motion, is to be broken down and put in the form of more than one motion, each of which is to be put in sequence.

9.6 Call of order in debate

The Chairman or presiding member is to call speakers to a substantive motion in the following order -

(a) the mover to state the motion;

(b) a seconder to the motion;

(c) the mover to speak to the motion;

(d) the seconder to speak to the motion;

(e) a speaker against the motion;

(f) a speaker for the motion;

(g) other speakers, alternating between those against and for the motion; and

(h) the mover invited to take the right of reply which closes debate.

9.7 Limit of debate

The Chairman or presiding member may offer the right of reply and put a substantive motion to the vote if he or she considers that sufficient discussion has taken place even though all members may not have spoken.

9.8 Members may require motion to be read

A member may require the motion under discussion to be read at any time during a debate, but not so as to interrupt any other member who is speaking.

9.9 Consent of seconder required to amend motion

The mover of a substantive motion may not amend the motion without the consent of the seconder.

9.10 Order of amendments

Any number of amendments may be proposed to a substantive motion, but when an amendment is moved to a substantive motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn, lost or carried.

9.11 Amendments must not negate original motion

An amendment to a substantive motion cannot negate the original motion or the intent of the original motion.

9.12 Relevance of amendments

An amendment must be relevant to the substantive motion in respect of which it is moved.

9.13 Mover of motion may speak on amendment

Any member may speak during debate on an amendment.

9.14 Effect of an amendment

If an amendment to a substantive motion is carried, the motion as amended then becomes the substantive motion, on which any member may speak and any further amendment may be moved.

9.15 Withdrawal of motion and amendments

(1) The Council or a committee may, without debate, grant leave to withdraw a substantive motion or amendment on the request of the mover of the motion or amendment if –

(a) it has the approval of the seconder; and

(b) there is no voice expressed to the contrary by any member, in which case discussion on the motion or amendment is to continue.

(2) If either paragraph (a) or (b) of subclause (1) applies, the discussion on the motion or amendment is to continue.

(3) Where an amendment has been proposed to a substantive motion, the substantive motion is not to be withdrawn, except by consent of the majority of members present, until the amendment proposed has been withdrawn or lost.

9.16 Right of reply

(1) The mover of a substantive motion has the right of reply.

(2) The right of the reply may be exercised only –

(a) where no amendment is moved to the substantive motion – at the conclusion of the discussion on the motion; or

(b) where one or more amendments have been moved to the substantive motion – at the conclusion of the discussion on the substantive motion and any amendments.

(3) After the mover of the substantive motion has commenced the reply –

(a) no other member is to speak on the motion; and

(b) there is to be no further discussion on, or any further amendment to, the motion.

(4) The right of the reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.

(5) At the conclusion of the right of reply, the substantive motion, or the substantive motion as amended, is immediately to be put to the vote.

Part 10 - Procedural motions

10.1 Permissible procedural motions

In addition to the right to move an amendment to a substantive motion (under Part 9), a member may move any of the following procedural motions -

(a) that the meeting proceed to the next item of business;

(b) that the item be referred or adjourned to a Council or committee meeting;

(c) that the meeting now adjourn;

(d) that the motion be now put;

(e) that the member be no longer heard;

(f) that the ruling of the Chairman or presiding member be disagreed with; and

(g) that the meeting be closed to members of the public (see clause 5.2).

10.2 No debate on procedural motion

(1) The mover of a motion stated in paragraphs (a), (b), (c), (f) or (g) of clause 10.1 may speak to the motion for not more than 5 minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

(2) The mover of a motion stated in paragraphs (d) and (e) of clause 10.1 may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

10.3 Who may move

A person who has moved, seconded, or spoken for or against a substantive motion, or any amendment to a substantive motion, cannot move any procedural motion which, if carried, would close the debate on the substantive motion or amendment.

10.4 Right of reply on substantive motion

The carrying of a procedural motion which closes debate on the substantive motion or amendment and forces a decision on the substantive motion or amendment does not deny the right of reply to the mover of the substantive motion.

10.5 Meeting to proceed to next item of business

A motion "that the meeting proceed to the next item of business", if carried, has the effect that –

(a) the debate on the substantive motion or amendment ceases immediately; and

(b) no decision is made on the substantive motion;

(c) the meeting moves to the next item of business; and

(d) there is no requirement for the matter to be raised again for consideration.

10.6 Item to be referred or adjourned

A motion "that the item be adjourned" -

(a) is to state the time to which the debate is to be adjourned (and the reasons for the motion); and

(b) if carried, has the effect that all debate on the substantive motion or amendment ceases immediately, but continues at the meeting, and at the time, stated in the motion.

10.7 Meeting now adjourn

(1) A member is not to move or second more than one motion of adjournment during the same meeting.

(2) Before putting a motion for the adjournment, the Chairman or presiding member may seek leave of the meeting to deal first with matters that may be the subject of an adoption by exception resolution (see clause 4.22);

(3) a motion "that the meeting now adjourn" -

(a) is to state the time and date to which the meeting is to be adjourned; and

(b) if carried, has the effect that the meeting is adjourned to the time and date specified in the motion.

(4) A meeting adjourned under subclause (3) is to continue from the point at which it was adjourned, unless the Chairman or presiding member, or the meeting, determines otherwise.

10.8 Motion to be put

(1) If a motion "that the motion be now put", is carried during discussion on a substantive motion without amendment, the Chairman or presiding member to offer the right of reply and then immediately put the motion to the vote without further debate.

(2) If the motion, "that the motion be now put" is carried during debate of the amendment, the presiding member to put the amendment to the vote without further debate.

(3) If the motion, "that the motion be now put" is lost, debate is to continue.

10.9 Member to be no longer heard

If the motion "that the member be no longer heard", is carried, the speaker against whom the motion has been moved cannot speak further on the current substantive motion, or any amendment relating to it, except to exercise the right of reply if he or she is the mover of the substantive motion.

10.10 Ruling of the Chairman or presiding member be disagreed with

If the motion "that the ruling of the Chairman or presiding member be disagreed with" is carried, that ruling is to have no effect and the meeting is to proceed accordingly.

Part 11 - Voting

11.1 Motion – when put

(1) Immediately after the debate on any motion is concluded and the right of reply has been exercised, the Chairman or presiding member –

(a) is to put the motion to the meeting; and ,

(b) if requested by any member, is again to state the terms of the motion.

(2) A member must not leave a meeting when the Chairman or the presiding member is putting any motion.

11.2 Voting

Voting is dealt with in the Act and the Regulations.

11.3 Majorities required for decisions

The majorities required for decisions of the Council and committees are dealt with in the Act.

11.4 Method of taking vote

In taking the vote on any motion, the presiding member –

(a) is to put the motion, first in the affirmative, and then in the negative;

(b) may put the motion in this way as often as may be necessary to enable him or her to determine whether the affirmative or the negative has the majority of votes;

(c) is to count and determine the votes of members in any way (such as electronically or by a show of hands) that enables a record to be taken of each member's vote; and

(d) subject to this clause, is to declare the result.

Part 12 - Adjournment of meeting

12.1 Meeting may be adjourned

The Council or a committee may decide to adjourn any meeting to a later time on the same day, or to any other day.

12.2 Limit to moving adjournment

No member is to move or second more than one motion of adjournment during the same meeting of the Council or committee.

12.3 Unopposed business – motion for adjournment

On a motion for the adjournment of the Council or committee, the Chairman or presiding member, before putting the motion, may seek leave of the Council or committee to proceed to the transaction of unopposed business.

12.4 Withdrawal of motion for adjournment

A motion or an amendment relating to the adjournment of the Council or a committee may be withdrawn by the mover, with the consent of the seconder, except that if any member objects to the withdrawal, debate of the motion is to continue.

12.5 Time to which adjourned

The time to which a meeting is adjourned for want of a quorum, by the Chairman or presiding member to regain order, or by decision of the Council,

may be to a specified hour on a particular day or to a time which coincides with the conclusion of another meeting or event on a particular day.

Part 13 - Minutes

13.1 Keeping of minutes

The keeping and confirmation of minutes are dealt with in the Act.

13.2 Content of minutes

The content of minutes is dealt with in the Regulations.

13.3 Public inspection of unconfirmed minutes

The public inspection of unconfirmed minutes is dealt with in the Regulations.

13.4 Confirmation of minutes

(1) If a member is dissatisfied with the accuracy of the unconfirmed minutes, he or she is to provide to the CEO a written copy of the alternative wording to amend the unconfirmed minutes no later than 3 clear working days before the meeting where the minutes are to be confirmed.

(2) At that meeting, the member who provided the alternative wording shall, at the time for confirmation of minutes –

(a) state the item or items with which he or she is dissatisfied; and

(b) propose a motion clearly outlining the alternative wording to amend the minutes.

Part 14 - Revoking or changing a decision

14.1 Requirements to revoke or change a decision

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations.

14.2 Limitations on powers to revoke or change a decision

(1) In this clause 14.2 –

"**authorisation**" means a licence, permit, approval or other means of authorising a person to do anything; and

"**implement**", in relation to a decision, includes –

(a) communicate notice of the decision to a person affected by, or with an interest in, the decision; and

(b) take any other action to give effect to the decision.

(2) Subject to subclause (3), the Council or a committee is not to consider a motion to revoke or change a decision –

(a) where, at the time the motion is moved or notice is given, any action has been taken under clause 14.4 to implement the decision;

(b) where the decision concerns the grant of an authorisation, and where that authorisation has been communicated in writing by the EMRC to the applicant; or

(c) where the decision is procedural in its form or effect.

(3) The Council or a committee may consider a motion to revoke or change a decision of the kind described in subclause (1)(a) or (b) if the motion is accompanied by a written statement, by or on behalf of the CEO, of the legal and financial consequences of the motion being carried.

Part 15 - Committees

15.1 Establishment and appointment of committees

(1) The establishment of committees is dealt with in the Act.

(2) A Council resolution to establish a committee under section 5.8 of the Act is to include -

(a) the terms of reference or functions of the committee;

(b) either –

(i) the names or titles of the members, employees and any other persons to be appointed to the committee; or

(ii) the number of members, employees and other persons to be appointed to the committee and a provision that they be appointed under a separate resolution; and

(c) details of the delegation of any powers or duties to the committee under section 5.16 of the Act.

15.2 Types of committees

The types of committees are dealt with in the Act.

15.3 Delegation of some powers and duties to certain committees

The delegation of some powers and duties to certain committees is dealt with in the Act.

15.4 Limits on delegation of powers and duties to certain committees

The limits on the delegation of powers and duties to certain committees are dealt with in the Act.

15.5 Appointment of committee members

The appointment of committee members is dealt with in the Act.

15.6 Tenure of committee membership

Tenure of committee membership is dealt with in the Act.

15.7 Appointment of deputies

The appointment of a person to be a deputy of a member of committee is dealt with in the Act.

15.8 Resignation of committee members

The resignation of committee members is dealt with in the Regulations.

15.9 Register of delegations to committees

The register of delegations to committees is dealt with in the Act.

15.10 Appointment of Participant members to committees

(1) Where the Council establishes a committee with a member from a Participant, the appointment of that member must be made according to the wishes of the Participant.

(2) Where the members of a committee established by the Council is to include an employee of a Participant, that employee is to be the CEO of the Participant or an employee appointed by the CEO of the Participant.

15.11 Reports of committees – questions

Where a recommendation of a committee is submitted for adoption by the Council, any member of the Council may direct a question directly relating to the recommendation, through the Chairman or presiding member, to the presiding member of the committee or to any member of the committee in attendance.

15.12 Permissible motions on committee recommendations

A recommendation made a committee may -

(a) be adopted by the Council without amendment;

(b) be rejected by the Council and replaced by an alternative decision;

(c) be amended, and adopted as amended, by the Council; or

(d) referred back to the committee for further consideration.

15.13 Standing Orders to apply

These Standing Orders apply generally to the proceedings of committees except for -

(a) clause 7.2, in relation to seating; and

(b) clause 7.8, in relation to the limit on the number of speeches.

Part 16 - Administrative matters

16.1 Suspension of Standing Orders

(1) The Council or a committee may decide, by simple majority vote, to suspend temporarily one or more of the Standing Orders.

(2) The mover of a motion to suspend temporarily any one or more of the Standing Orders is to state the clause or clauses to be suspended, and the purpose of the suspension.

(3) A Standing Order so suspended is to remain suspended until decided otherwise by the Council or the committee.

16.2 Cases not provided for in Standing Orders

(1) The Chairman or presiding member is to decide questions of procedure in cases where these Standing Orders and the Act and Regulations are silent.

(2) The decision of the Chairman or presiding member in these cases is final, except where a motion is moved and carried under clause 10.1(f).

16.3 Representation of public bodies

Wherever it becomes necessary to nominate a member of the Council to represent the Council on a public body or State agency, that nomination must be made by the Council.

Part 17 - Enforcement

17.1 Penalty for breach

A person who breaches a provision of these Standing Orders commits an offence.

Penalty: $5,000, and a daily penalty of $500.

17.2 Who can prosecute

Who can prosecute is dealt with in the Act.

Part 18 - Common seal

18.1 Custody of the common seal

The CEO is to have charge of the common seal of the EMRC, and is responsible for the safe custody and proper use of it.

18.2 Use of the common seal

The use of the common seal is dealt with in the Act.

18.3 Recording of common seal uses

The CEO is to record in a register each instance where the common seal of the EMRC was affixed to a document including -

(a) the date on which it was affixed;

(b) the nature of the document; and

(c) where the document is an agreement, the parties to that agreement.

14.7 CITY OF BAYSWATER AGREEMENT FOR THE DISPOSAL OF GREENWASTE

REFERENCE: COMMITTEES-15033

PURPOSE OF REPORT

The purpose of the report is to seek Council's approval to further extend the term of the current EMRC and City of Bayswater 'Agreement for the Disposal of Greenwaste' pending the finalisation of the terms and conditions for a new agreement.

KEY ISSUES AND RECOMMENDATION(S)

- The City of Bayswater had previously requested that the Agreement for the Disposal of Greenwaste ('Agreement'), which was due to expire on 30 June 2012, be extended pending a decision on a new waste collection contract.
- As a result, the Agreement was extended to 31 December 2012.
- Advice has been received that a new waste collection contract has been awarded by the City of Bayswater to Transpacific Cleanaway.
- Negotiations on the terms and conditions for a new agreement for the processing of material collected from ratepayers having a mobile garbage bin greenwaste service have not been finalised.
- The current Agreement, that has been extended, provides for the term of the Agreement to be further extended subject to the agreement of both the EMRC and the City of Bayswater.

Recommendation(s)

That Council agree to extend the current 'Agreement for the Disposal of Greenwaste' between the EMRC and the City of Bayswater for an additional three (3) month period to 31 March 2013 to allow for negotiations to be finalised and approved.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

There have been a number of agreements between the EMRC and the City of Bayswater setting out the terms and conditions whereby the City of Bayswater's waste collection contractor delivers material from the greenwaste bin the City of Bayswater provides its ratepayers and the EMRC processes the material using its best efforts to produce a soil amendment/compost.

The most recent five (5) year Agreement between the City of Bayswater and the EMRC was due to expire 30 June 2012 but, as the City of Bayswater had not finalised its contract arrangements for the collection of waste, a request was made by the City of Bayswater to extend the Agreement on the same terms and conditions.

At the meeting held 19 April 2012 (Ref: Committees-13954) Council resolved:

> *"THAT THE TERM OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BE EXTENDED BY SIX (6) MONTHS TO 31 DECEMBER 2012."*

Item 14.7 continued

REPORT

Advice has been received from the City of Bayswater that a new contract for the collection of waste from its ratepayers has been awarded to Transpacific Cleanaway for a two (2) year term with options to extend.

The City has also advised that the fortnightly greenwaste bin service is being retained and it is now in a position to negotiate the terms and conditions of a new Agreement between the City and the EMRC to process the material that will be collected under the contract.

While there were initial difficulties in developing processes to produce a 'marketable' product there has been substantial progress and the product is sold as soon as it is produced.

A request has been received from the City of Bayswater to extend the current Agreement for a further three (3) months. The current Agreement provides for the term of the Agreement to be extended if the City of Bayswater and EMRC agree.

As the negotiations to consider the costs of processing the material, the removal of inorganic materials from the greenwaste and the re-use of the soil amendment/compost and income from the sale of the finished product are unlikely to be finalised until mid January 2013 the current Agreement is proposed to be extended until a new agreement can be finalised. Prior to the end of the proposed extension period, a report detailing the new agreement will be tabled before the Council for its approval to execute the new Agreement.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

FINANCIAL IMPLICATIONS

The costs incurred in processing greenwaste from the City of Bayswater are being recovered.

SUSTAINABILITY IMPLICATIONS

Nil

Member Council	**Implication Details**
Town of Bassendean	Nil
City of Bayswater	Allows its greenwaste to be processed under the same terms and conditions pending the finalisation of a new agreement.
City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Nil

Item 14.7 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council agree to extend the current 'Agreement for the Disposal of Greenwaste' between the EMRC and the City of Bayswater for an additional three (3) month period to 31 March 2013 to allow for negotiations to be finalised and approved.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL AGREE TO EXTEND THE CURRENT 'AGREEMENT FOR THE DISPOSAL OF GREENWASTE' BETWEEN THE EMRC AND THE CITY OF BAYSWATER FOR AN ADDITIONAL THREE (3) MONTH PERIOD TO 31 MARCH 2013 TO ALLOW FOR NEGOTIATIONS TO BE FINALISED AND APPROVED.

CARRIED UNANIMOUSLY

14.8 CONTRACT 2012-02 – EXCAVATION, CRUSHING AND STOCKPILING OF LATERITIC CAPROCK ON BEHALF OF THE EMRC

REFERENCE: COMMITTEES-15034

PURPOSE OF REPORT

The purpose of the report is to advise Council that, the work being undertaken under Contract 2012-02, Excavation, Crushing and Stockpiling of Lateritic Caprock, involves substantially more caprock to be excavated, crushed and stockpiled than was anticipated at the time the Contract was awarded and to seek Council's authorisation to expend additional monies for the works.

KEY ISSUES AND RECOMMENDATION(S)

- Tender 2012-02 for the excavation, crushing and stockpiling of lateritic caprock for a three year period, with an additional option for two (2) one (1) year extensions was awarded to B & J Catalano in June 2012.
- The 2012/2013 Budget included an amount of $950,000 in the Red Hill Waste Management Facility By-Products operating expenditure to undertake the removal and crushing of lateritic caprock from Farm Stage 2.
- The amount of rock within Farm Stage 2 is substantially greater than that anticipated when the budget figures were developed such that an additional sum in the order of $600,000 may need to be incurred.

Recommendation(s)

That Council, by absolute majority, in accordance with Section 6.8 of the Local Government Act 1995 authorise expenditure of $600,000.00 to be funded from operating surpluses and/or deferral of capital expenditure.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At the meeting held 24 May 2012 (Ref: Committees-14083) Council resolved to "*award Tender 2012-02 to B & J Catalano P/L for a three (3) year period, with an option to extend for two (2) single (1) year extensions as per the attached schedule of rates*" and "*Authorise the CEO to enter into a contract, on behalf of the EMRC, with B & J Catalano P/L in accordance with the schedule of rates in Attachment 1.*"

The letter awarding the contract was sent to B & J Catalano on 11 June 2012 and the equipment to undertake the works were mobilised in July 2012.

In developing the 2012/2013 Annual Budget an amount of $950,000.00 was included, in the Red Hill Waste Management Facility By-Products operating expenditure account, for the removal and crushing of lateritic cap rock from the area identified as Farm Stage 2. The budget amount was based on an estimate of the volume of rock and the cost of removing and crushing the rock.

Item 14.8 continued

REPORT

The operating expenditure budget amount of $950,000 was based on an estimated quantity of 85,000 cubic metres of caprock within Farm Stage 2 and it was anticipated that the rock would be excavated before the civil works contract for the excavation and lining of the Farm Stage 2 cell was awarded.

The volume of rock excavated to date is in excess of 85,000 cubic metres and the actual volume of rock will not be known until all the rock has been removed. In order to prepare Farm Stage 2 to accept waste all the rock must be removed to allow for the compacted clay lining and the geosynthetic liners to be installed.

It is possible that a revised estimate of 120,000 cubic metres of rock will have to be excavated. Due to the caprock within Farm Stage 2 being harder than that found in any of the other cell excavations and also a much thicker layer than within Farm Stage 1, or any of the other cell excavations, progress in removing the rock has been slow and might not be finished until early January 2013.

Based on the Schedule of Rates if all the laterite excavated is also crushed an additional expenditure of $600,000, over and above that budgeted, could be incurred. It is considered that such a significant variation requires a budget adjustment.

If all the lateritic caprock is crushed there will be a stockpile of over 204,000 tonnes of ferricrete that, based on an average price of $10.00/tonne ex stockpile, has a value of $2,040,000. Since the 2012/2013 budget anticipates an income of $205,000 from the sale of ferricrete the stockpile is equivalent to anticipated sales for the next 10 years. To limit the cost over-run the contractor has been instructed not to crush beyond 30 November 2012 and to remove any excavated uncrushed rock to a separate stockpile area. In the event there is a need for additional ferricrete there is the capacity in the contract to call the contractor in to undertake additional crushing.

The development of the Hazelmere Resource Recovery Park will require both loose lateritic rock and ferricrete for the construction of the hardstands and internal roads as will the development of Lots 8, 9 and 10. However these projects combined are unlikely to require more than 100,000 tonnes of ferricrete.

Enquiries are being made with potential buyers of large quantities of ferricrete as to their interest in securing supplies of ferricrete but, to date, no firm proposals have been received.

The excavation of the additional quantity of rock from Farm Stage 2 will result in a reduction in the amount of excavation required to construct the Farm Stage 2 cell but, until the rock is removed, the extent of that reduction cannot be established. It is anticipated that the cell construction cost will be less than the amount budgeted because of the reduction in the amount of excavation required but the tender for the construction of Farm Stage 2 does not close until 12 December 2012 and the final cost will not be known until the construction work has been completed.

To accommodate the increase in the operating expenditure for the removal and crushing of lateritic caprock a review of other operating expenditures and capital expenditures is being undertaken such that the shortfall can be made up from operating surpluses and/or funds that will be available as a result of deferring capital expenditures. In the 2012/2013 Budget $500,000 has been allocated for the construction of water storage dams and this work could be deferred if required, since arrangements are in place to access water from Lots 8, 9 and 10.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

The excavation of Farm Stage 2 is required to ensure there is capacity to receive waste for disposal.

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

Item 14.8 continued

FINANCIAL IMPLICATIONS

The estimated additional cost is $600,000, however the actual expenditure for excavation and crushing will not be known until all the lateritic caprock has been removed. It is anticipated that the shortfall can be made up from an operational surplus and/or by deferring capital expenditures until 2013/2014.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by absolute majority, in accordance with Section 6.8 of the Local Government Act 1995 authorise expenditure of $600,000.00 to be funded from operating surpluses and/or deferral of capital expenditure.

COUNCIL RESOLUTION(S)

MOVED CR RADFORD SECONDED CR PULE

THAT COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.8 OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE EXPENDITURE OF $600,000.00 TO BE FUNDED FROM OPERATING SURPLUSES AND/OR DEFERRAL OF CAPITAL EXPENDITURE.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

14.9 ACQUISITION OF LAND – RED HILL

REFERENCE: COMMITTEES-15038

PURPOSE OF REPORT

The purpose of the report is to provide Council with an Internal Business Plan in relation to the acquisition of Lots 8, 9 and 10 Red Hill, in accordance with the requirements of the Local Government Act 1995 (the Act) s3.59(2). The report also recommends that Council authorise the Chairman and the Chief Executive Officer to exercise the Deed of Call Option and execute the Contract of Sale.

KEY ISSUES AND RECOMMENDATION(S)

- Advice has been received that the Minister for Planning has signed off on the documentation to re-zone Lots 8, 9 and 10 so as to permit waste management activities to be undertaken on those lots and that approval will be gazetted on 7 December 2012.
- As the condition regarding the re-zoning has been satisfied the EMRC is now in a position to exercise the Deed of Call Option.
- Legal advice has been received that the land transaction is considered an exempt transaction as defined in the Local Government (Functions and General) Regulations 1996 regulation 8A and a Business Plan is therefore not required to be advertised for public comment.
- An internal Business Plan that meets the requirements of s3.59(2) of the Local Government Act 1995 has been prepared for Council's information.

Recommendation(s)

That Council:

1. Authorise the Chairman and CEO to exercise the Deed of Call Option and finalise the Contract of Sale.
2. Authorise the Chairman and CEO to execute the Contract of Sale and arrange for settlement at the earliest opportunity.
3. Execute an easement allowing Boral to access Lot 7 from Toodyay Road using the road on Lot 8 following the finalisation of the Contract of Sale.
4. Note the contents of the Business Plan forming the attachment to the report.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

At the meeting held 17 February 2011 (Ref: Committees-11800) Council considered a Confidential Item and resolved inter alia *"That Council authorise the Chairman and the Chief Executive Officer to negotiate the making of a call option to acquire the land identified in the report up to the maximum value detailed in the report.*"

At the meeting held 19 May 2011 (Ref: Committees-12224) Council considered a Confidential Item on the current status of the negotiations.

Item 14.9 continued

REPORT

The Deed of Call Option ("the Option") required the EMRC to pay a quarterly fee of $113,750.00 until the earlier of 15 January 2016 when the Option would expire or when the EMRC terminates or exercises the Option to purchase the land for the agreed amount of $6,500,000.

It was envisaged the Option would be exercised if the land, zoned Resource, could be re-zoned Special Use – with waste management activities being a permitted use.

The application for the re-zoning of the land has been undertaken and advice has been received that the Minister of Planning has signed off on the Scheme Amendment that provides for the land to be re-zoned from Resource to Special Purpose. Confirmation has been received from the City of Swan that they have requested a notice be published in the Government Gazette on Friday 7 December 2012. Accordingly, the EMRC is now in a position to decide whether it will exercise the Option and avoid paying additional fees, or elect to continue to pay the quarterly fee and defer exercising the Option until a date on or before 15 January 2016 or elect not to proceed notwithstanding the land has been re-zoned.

It is recommended that Council exercise the Option at the earliest opportunity as the interest rate implicit in the quarterly fee is greater than the interest being received on the monies set aside for the purchase that is currently in a term deposit account. Once the Contract of Sale has been executed an easement allowing Boral to access Lot 7 from Toodyay Road must be granted and, in anticipation, the land surveyors have produced the necessary plan.

An amendment was made to the preferred site for the Resource Recovery Facility to Lot 8 and the proposed change has been approved by the Environmental Protection Authority (EPA). This will also allow the current proposed Class III cell Farm Stage 2 to progress. In order that the works can be undertaken during the drier months, it is recommended that Council exercise the Option at the earliest opportunity.

Under Reg 8A(1) of the Local Government (Functions and General) Regulations 1996 a major land transaction is deemed to be entered into if the amount of the transaction is the lesser of $10,000,000 or 10% of the operating expenditure incurred in the last financial year. While this transaction of $6,500,000 is less than the $10,000,000 threshold, it is greater than the 10% of the operating expenditure being $3.8 million. Accordingly, it will be deemed a major land transaction under Reg 8A(1).

However legal advice has been received that this land transaction is considered an exempt land transaction for the purposes of s3.59 of the Local Government Act 1995 as the transaction is being entered into:

a) Without intending to produce profit from the transaction, and

b) Without intending that another person will be sold, or given joint or exclusive use of all or any of the land involved in the transaction.

Notwithstanding there is no requirement for a Business Plan to be made available for public comment a conservative approach has been taken and an internal Business Plan (Plan) has been prepared for Council's information. The Plan (Attached) follows the format specified in the Act.

If the Plan was advertised for public comment the Act requires a public comment period of 42 days and the Business Plan could not be considered by Council until the February 2013 meeting.

Item 14.9 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations
1.2 To improve regional waste management
1.3 To provide resource recovery and recycling solutions in partnership with member Councils

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

FINANCIAL IMPLICATIONS

Funds have been set aside in the 2012/2013 Budget to purchase Lots 8, 9 and 10 but the Budget anticipated that only one quarterly payment would need to be made such that, if the Contract of Sale is executed immediately there will be an additional payment of $75,833.00 required. Interest on the $6,500,000.00 will partially offset the shortfall.

If the Contract of Sale is delayed additional unbudgeted payments will be required.

SUSTAINABILITY IMPLICATIONS

The additional land will ensure that the Region's waste management needs can be satisfied for the foreseeable future.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Internal Business Plan – Purchase of Lots 8, 9 & 10 Red Hill (Ref: Committees-15043)

VOTING REQUIREMENT

Simple Majority

Item 14.9 continued

RECOMMENDATION(S)

That Council:

1. Authorise the Chairman and CEO to exercise the Deed of Call Option and finalise the Contract of Sale.
2. Authorise the Chairman and CEO to execute the Contract of Sale and arrange for settlement at the earliest opportunity.
3. Execute an easement allowing Boral to access Lot 7 from Toodyay Road using the road on Lot 8 following the finalisation of the Contract of Sale.
4. Note the contents of the Business Plan forming the attachment to the report.

COUNCIL RESOLUTION(S)

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL:

1. AUTHORISE THE CHAIRMAN AND CEO TO EXERCISE THE DEED OF CALL OPTION AND FINALISE THE CONTRACT OF SALE.
2. AUTHORISE THE CHAIRMAN AND CEO TO EXECUTE THE CONTRACT OF SALE AND ARRANGE FOR SETTLEMENT AT THE EARLIEST OPPORTUNITY.
3. EXECUTE AN EASEMENT ALLOWING BORAL TO ACCESS LOT 7 FROM TOODYAY ROAD USING THE ROAD ON LOT 8 FOLLOWING THE FINALISATION OF THE CONTRACT OF SALE.
4. NOTE THE CONTENTS OF THE BUSINESS PLAN FORMING THE ATTACHMENT TO THE REPORT.

CARRIED UNANIMOUSLY

Attachment to Council 6 December 2012 Item 14.9

EMRC

Protecting Perth's Eastern Region

Purchase of Lots 8, 9 and 10 Red Hill

Business Plan

December 2012

TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL mail@emrc.org.au WEB www.emrc.org.au

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1 Introduction

The Eastern Metropolitan Regional Council (the EMRC) on behalf of its member Councils, the Town of Bassendean, the Cities of Bayswater, Belmont and Swan and the Shires of Kalamunda and Mundaring, operates the Red Hill Waste Management Facility (RHWMF) and owns Lots 11, 1, 2, and 12 in the City of Swan and Lots 82 and 501 in the Shire of Mundaring. Since operations began in 1983 strategic land purchases have been made to ensure that waste, generated in Perth's Eastern Region (the Region), can be managed effectively and efficiently and that the impact of its waste management activities, on nearby residential sub-divisions that have been developed subsequent to 1983, is minimised.

The EMRC has determined that Lot 8 on Plan 10872, being the land in CT Volume 1512 Folio 815, Lot 9 on Plan 10872, being the land in CT Volume 1512 Folio 816, and Lot 10 on Plan 10872, being the land in CT Volume 1783 Folio 670, was, until its purchase by Boral Pty. Ltd. (Boral), owned by Midland Brick Pty. Ltd. (Midland Brick) and adjacent to the EMRC's RHWMF, are required so that the EMRC can continue to provide waste management services to the Region for the foreseeable future.

Midland Brick, and more recently Boral Brick Pty. Ltd, a subsidiary of Boral, have utilised Lots 8, 9 and 10 as a source of brick making clay for its brick making operations being conducted in Middle Swan. Now that they have extracted almost all of the clay suitable for brick making are now looking to dispose of the land. Boral's Excavation Licence application indicated that, though the final end use had not, at the time of application, been decided, future use by the EMRC was an option to be considered. In the event the void was not required by the EMRC it would be rehabilitated by returning the topsoil that had been stockpiled, direct seeding and planting. However the highest and best use of the void created by the clay extraction activities is for it to be used for waste management purposes including landfill.

The EMRC and Boral have agreed a Deed of Call Option that may be exercised if the land, currently zoned Resource, can be re-zoned Special Purpose with waste management activities being a permitted use. Any requirements contained in the Local Government Act 1995 are to be satisfied before the EMRC can proceed.

2 Business plan ('the Plan')

The Plan has been prepared in accordance with the *Local Government Act* 1995 ("the Act") and is set out in accordance with the headings under section 3.59(3) of the Act.

2.1 Expected effect on the provision of facilities and services by the EMRC

The primary service undertaken by the EMRC is the operation of the RHWMF. The RHWMF has been in operation for almost 30 years, largely as a Class II / III landfill. Over that time substantial ancillary infrastructure has been developed. The ancillary infrastructure includes the site administration offices, weighbridges, workshops, fuel tanks, truck wash facilities, Household Hazardous Waste storage facilities, amenity buildings, the waste education building and other infrastructure designed to support the composting operations that recycle green waste, the transfer station operation that provides recycling and disposal options and the landfill operations. Most of the infrastructure is not designed to be moved and, if all the land capable of being used for waste management purposes has been utilised, a new site possibly outside the Region will need to be purchased and the required infrastructure will need to be re-established at the new site at considerable cost.

As Lots 8, 9 and 10 are immediately adjacent to the RHWMF an estimated 5,000,000 m^3 of landfill airspace would be created by incorporating Lots 8, 9 and 10 to the land (Lots 11, 1 and 2) owned by the EMRC without re-establishing ancillary infrastructure. The savings that result makes the incorporation of Lots 8, 9 and 10 a highly cost effective extension of landfill capacity in Perth. Projections of future tonnages of waste to landfill suggest that the acquisition would extend the life of Red Hill by 20 to 25 years depending on the amount of waste being received in the future.

Funds for the purchase of the land have been budgeted for 2012/2013. It will be drawn from reserves accumulated for future development and the funding arrangements will not have an effect on the provision of facilities or services.

2.2 Expected effect on other persons providing facilities and services in the district

The RHWMF is the only Class II/ III landfill in the district. Accordingly, its expansion does not represent any adverse competition to other persons providing landfill in the district. In the broader sense, securing additional landfill airspace at the RHWMF improves the long term security of waste services in the district, and will assist in controlling waste management costs through operational efficiencies in the district into the future.

2.3 Expected financial effect on the local government

The transaction involves a purchase price of $6.5 million. That purchase price represents a premium on the value of the land alone to take into account Boral Brick has already excavated in the order of 1.2 million cubic metres of clay such that there is no need for the EMRC to create an equivalent void for future landfill operations. There will be costs incurred to reinstate batter slopes to a gradient that can be compacted and lined and costs to bring the base level to 2.5 – 3.0 metres above the level of the ground water. The savings to the EMRC in avoided excavation costs less the costs to reinstate the batter slopes and base exceeds the purchase price. Internal valuation of the transactions based on its in-use purposes exceeds the cost of the purchase price.

The cost of the purchase has been incorporated in the current approved budget.

2.4 Expected effect on matters referred to in the EMRC current plan for the future

The purchase of the Boral land enables the EMRC to meet its Objective 1.1 “To provide sustainable waste disposal operations” through the ongoing provision of landfill airspace.

2.5 Ability of the EMRC to manage the undertaking or the performance of the transaction

The EMRC has over 30 years of experience in the development of landfill airspace and waste management at the RHWMF. That has included the purchase of additional parcels of land as required.

14.10 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-14904

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 WASTE MANAGEMENT SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 30 SEPTEMBER 2012 (Ref: Committees-14945)

1.2 ACTIVITIES BEING UNDERTAKEN BY THE WASTE SERVICES - ENVIRONMENTAL OPERATIONS SECTION (Ref: Committees-14952)

1.3 HAZELMERE UPDATE (Ref: Committees-14960)

RECOMMENDATION

That Council notes the items contained in the Information Bulletin.

COUNCIL RESOLUTION

MOVED CR POWELL SECONDED CR LINDSEY

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY

INFORMATION BULLETIN

Accompanying the

Ordinary Meeting of Council Agenda

6 December 2012

COUNCIL INFORMATION BULLETIN

6 December 2012

(REF: COMMITTEES-14904)

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1 WASTE SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 30 SEPTEMBER 2012

REFERENCE: COMMITTEES-14945

PURPOSE OF REPORT

The purpose of this report is to provide Council with year to date tonnages and quantities at the Red Hill Waste Management Facility and Hazelmere Recycling Facility for the period 1 July 2012 to 30 September 2012.

REPORT

Attachment 1 to this report indicates that member Council tonnages totalling 29,744.92 tonnes were received during the period 1 July 2012 to 30 September 2012 compared to 36,364.75 tonnes received during the same period in 2011/2012.

Attachment 2 outlines “other” waste that was received being 59,063.11 tonnes together with combined cumulative tonnages for the period totaling 88,808.03 tonnes. The 2011/2012 tonnages of 53,944.63 and 90,309.38 respectively for the same period are also provided for comparison purposes.

Attachment 3 outlines the tonnages of various materials that have been exported from the site during the reporting period.

Attachment 4 outlines the tonnages and quantities of waste timber, wood chip/fines and mattresses at Hazelmere Recycling Facility.

ATTACHMENT(S)

1. Council Tonnages - 1 July 2012 to 30 September 2012 (Ref: Committees-14947)
2. Other Tonnages - 1 July 2012 to 30 September 2012 (Ref: Committees-14948)
3. Tonnages Exported from Red Hill - 1 July 2012 to 30 September 2012 (Ref: Committees-14949)
4. Tonnages and quantities at Hazelmere Recycling Facility 1 July 2012 to 30 September 2012 (Ref: Committees-14950)

EASTERN METROPOLITAN REGIONAL COUNCIL

2012/2013 YTD COUNCIL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Bayswater Waste	Bayswater Greenwaste	Bayswater Uncont G/W	Belmont Waste	Belmont Uncont G/W	Bassendean Waste	Bassendean Uncont G/W	Swan Waste	Swan Uncont G/W	Kalamunda Waste	Kalamunda Uncont G/W	Mundaring Waste	Mundaring Greenwaste	WMRC	Total
10-Jul-12	591.4	121.28	0.00	329.44	0.00	145.58	0.00	1023.92	0.00	539.38	13.62	394.54	0.00	0.00	**3,159.16**
17-Jul-12	340.04	91.46	0.00	242.12	0.00	102.96	0.00	682.66	0.00	346.44	9.86	260.20	0.00	0.00	**2,075.74**
24-Jul-12	326.48	72.66	0.00	236.80	0.00	100.46	0.00	704.66	0.00	356.02	5.76	254.10	0.00	0.00	**2,056.94**
31-Jul-12	299.22	96.42	0.00	237.06	0.00	106.00	0.00	706.30	0.00	365.54	7.20	265.24	0.00	0.00	**2,082.98**
7-Aug-12	299.48	61.86	0.00	228.32	0.00	99.70	0.00	712.24	0.00	338.86	5.52	255.54	0.00	0.00	**2,001.52**
14-Aug-12	323.72	89.48	0.00	247.60	18.12	103.96	0.00	731.46	0.00	343.08	0.00	263.72	0.00	0.00	**2,121.14**
21-Aug-12	337.94	82.74	0.00	259.58	0.00	108.30	0.00	754.84	0.00	353.86	9.62	272.08	0.00	0.00	**2,178.96**
28-Aug-12	344.98	115.20	0.00	250.26	0.00	111.04	0.00	775.36	0.00	447.86	0.00	301.46	0.00	0.00	**2,346.16**
31-Aug-12	184.72	51.84	0.00	156.28	0.00	63.82	0.00	454.00	1.04	268.94	0.00	109.54	0.00	0.00	**1,290.18**
4-Sep-12	150.44	35.26	0.00	95.66	0.00	57.78	0.00	305.00	0.00	224.48	0.00	150.62	0.00	0.00	**1,019.24**
11-Sep-12	350.66	123.74	0.00	262.80	0.00	122.36	0.00	778.70	63.86	529.70	88.24	239.08	0.00	0.00	**2,559.14**
18-Sep-12	361.06	96.56	0.00	264.34	31.76	112.14	0.00	853.20	62.66	465.80	104.88	249.48	0.00	0.00	**2,601.88**
25-Sep-12	350.42	134.34	0.00	259.56	0.00	119.62	0.00	837.00	82.30	520.42	203.56	252.30	0.00	0.00	**2,759.52**
30-Sep-12	281.88	53.16	0.00	159.74	0.00	64.40	0.00	456.32	9.26	278.76	47.16	141.68	0.00	0.00	**1,492.38**
09-Oct-12														0.00	-
16-Oct-12														0.00	-
23-Oct-12														0.00	-
31-Oct-12														0.00	-
06-Nov-12														0.00	-
13-Nov-12														0.00	-
20-Nov-12														0.00	-
27-Nov-12														0.00	-
30-Nov-12														0.00	-
04-Dec-12														0.00	-
11-Dec-12														0.00	-
18-Dec-12														0.00	-
25-Dec-12														0.00	-
31-Dec-12														0.00	-
Year to Date	**4,542.44**	**1,226.00**	**-**	**3,229.56**	**49.88**	**1,418.12**	**-**	**9,775.66**	**219.12**	**5,379.14**	**495.42**	**3,409.58**	**-**	**0.00**	**29,744.92**
30-Sep-12	**5,768.44**			**3,279.44**		**1,418.12**		**9,994.78**		**5,874.56**		**3,409.58**		**0.00**	**29,744.92**
Year to date	**6,904.65**	**1,318.10**	**0.00**	**3,230.06**	**44.28**	**1,401.16**	**0.00**	**9,579.96**	**0.00**	**5,351.74**	**806.20**	**3,686.02**	**40.66**	**4,001.92**	**36,364.75**
30-Sep-11	**8,222.75**			**3,274.34**		**1,401.16**		**9,579.96**		**6,157.94**		**3,726.68**		**4,001.92**	**36,364.75**

EASTERN METROPOLITAN REGIONAL COUNCIL

2012/2013 YTD OTHER TONNAGES & TOTAL TONNAGES DISPOSED OF AT RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Uncontaminated Greenwaste Transfer St	Uncontaminated Greenwaste Commercial	Other Commercials	Non Member Council Waste	Total Other	Total Tonnages (Council & Other)
10-Jul-12	215.68	111.38	0.00	25.40	31.50	3612.94	2378.86	**6375.76**	**9,534.92**
17-Jul-12	124.66	1200.50	0.00	17.58	20.78	2536.03	1885.21	**5784.76**	**7,860.50**
24-Jul-12	141.72	135.90	90.86	23.18	24.82	2071.82	1866.17	**4354.47**	**6,411.41**
31-Jul-12	120.66	242.56	135.03	17.36	11.34	1978.70	1792.87	**4298.52**	**6,381.50**
07-Aug-12	120.72	0.00	71.66	15.08	16.36	2178.14	1573.49	**3975.45**	**5,976.97**
14-Aug-12	128.58	204.60	0.00	18.64	14.94	2265.09	1878.70	**4510.55**	**6,631.69**
21-Aug-12	149.08	0.00	179.26	17.58	18.32	2086.88	1766.21	**4217.33**	**6,396.29**
28-Aug-12	127.64	6.54	32.90	22.22	28.16	1949.90	2023.89	**4191.25**	**6,537.41**
31-Aug-12	54.60	477.54	0.00	8.58	8.02	1227.50	823.74	**2599.98**	**3,890.16**
04-Sep-12	81.66	0.00	0.00	7.80	16.54	863.06	991.82	**1960.88**	**2,980.12**
11-Sep-12	166.14	157.14	0.00	15.74	31.72	2242.14	1891.94	**4504.82**	**7,063.96**
18-Sep-12	140.58	1052.60	254.32	18.92	17.84	2004.26	1708.43	**5196.95**	**7,798.83**
25-Sep-12	123.38	347.32	0.00	17.50	26.42	1989.32	1990.21	**4494.15**	**7,253.67**
30-Sep-12	99.36	0.00	46.06	10.66	15.90	1635.54	790.72	**2598.24**	**4,090.60**
09-Oct-12								**0.00**	**0.00**
16-Oct-12								**0.00**	**0.00**
23-Oct-12								**0.00**	**0.00**
31-Oct-12								**0.00**	**0.00**
06-Nov-12								**0.00**	**0.00**
13-Nov-12								**0.00**	**0.00**
20-Nov-12								**0.00**	**0.00**
27-Nov-12								**0.00**	**0.00**
30-Nov-12								**0.00**	**0.00**
04-Dec-12								**0.00**	**0.00**
11-Dec-12								**0.00**	**0.00**
18-Dec-12								**0.00**	**0.00**
25-Dec-12								**0.00**	**0.00**
31-Dec-12								**0.00**	**0.00**
Year to date 30-Sep-12	**1,794.46**	**3,936.08**	**810.09**	**236.24**	**282.66**	**28,641.32**	**23,362.26**	**59,063.11**	**88,808.03**
Year to date 30-Sep-11	**1,550.00**	**861.76**	**587.36**	**253.90**	**288.78**	**29,009.40**	**21,393.43**	**53,944.63**	**90,309.38**

EASTERN METROPOLITAN REGIONAL COUNCIL

2012/2013 YTD TONNAGES EXPORTED FROM RED HILL WASTE MANAGEMENT FACILITY

Week Ending	Clay	Ferricrete	Laterite Rock	Recycled Material	Mulch	Soil	Lime Amended BioClay	Total
10-Jul-12	0.00	46.36	0.00	29.48	132.80	96.26	0.00	**304.90**
17-Jul-12	0.00	70.66	0.00	3.54	53.78	29.10	0.00	**157.08**
24-Jul-12	0.00	0.00	0.00	2.12	73.95	34.20	0.00	**110.27**
31-Jul-12	0.00	12.86	0.00	17.14	228.74	63.26	0.00	**322.00**
07-Aug-12	0.00	0.00	0.00	18.96	190.90	27.74	0.00	**237.60**
14-Aug-12	0.00	0.00	0.00	3.68	19.68	52.44	0.00	**75.80**
21-Aug-12	0.00	0.00	0.00	17.10	135.30	63.80	0.00	**216.20**
28-Aug-12	0.00	0.00	0.00	7.72	320.62	82.88	0.00	**411.22**
31-Aug-12	0.00	12.30	0.00	10.20	86.00	32.36	0.00	**140.86**
04-Sep-12	0.00	0.00	0.00	0.80	0.00	0.00	0.00	**0.80**
11-Sep-12	0.00	0.00	0.00	7.16	250.16	36.66	0.00	**293.98**
18-Sep-12	0.00	28.96	0.00	5.06	117.43	53.56	0.00	**205.01**
25-Sep-12	0.00	0.00	0.00	16.84	145.97	75.00	0.00	**237.81**
30-Sep-12	52.64	33.80	0.00	5.86	130.62	70.46	0.00	**293.38**
09-Oct-12								**0.00**
16-Oct-12								**0.00**
23-Oct-12								**0.00**
31-Oct-12								**0.00**
06-Nov-12								**0.00**
13-Nov-12								**0.00**
20-Nov-12								**0.00**
27-Nov-12								**0.00**
30-Nov-12								**0.00**
04-Dec-12								**0.00**
11-Dec-12								**0.00**
18-Dec-12								**0.00**
25-Dec-12								**0.00**
31-Dec-12								**0.00**
Year to date 30-Sep-12	**52.64**	**204.94**	**0.00**	**145.66**	**1,885.95**	**717.72**	**0.00**	**3,006.91**
Year to date 30-Sep-11	**0.00**	**1,605.30**	**0.00**	**171.18**	**1,978.81**	**556.18**	**0.00**	**4,311.47**

EASTERN METROPOLITAN REGIONAL COUNCIL

2012/2013 YTD COUNCIL TONNAGES DISPOSED OF AT HAZELMERE RECYCLING FACILITY

Month	Timber Recycling		Mattress Recycling				
	Incoming Waste Timber	Sale of wood chip / fines	Mattresses and Bases Received	Mattresses Recycled			
	Tonne	Tonne	Number	Number			
Jul-2012	1,651.47	692.22	1,356	1,334			
Aug-2012	1,753.79	720.00	1,190	837			
Sep-2012	1,551.57	756.67	1,223	1,125			
Oct-2012							
Nov-2012							
Dec-2012							
Jan-2013							
Feb-2013							
Mar-2013							
Apr-2013							
May-2013							
Jun-2013							
Year to Date 30-Sep-12	**4,956.82**	**2,168.89**	**3,769**	**3,296**			
Year to date 30-Sep-11	**4,050.20**	**4,038.05**	**5,280**	**4,824**			

1.2 REPORT ON ACTIVITIES BEING UNDERTAKEN BY THE WASTE SERVICES – ENVIRONMENTAL OPERATIONS SECTION

REFERENCE: COMMITTEES-14952

PURPOSE OF REPORT

The purpose of this report is to provide Council with information on the wide range of activities being undertaken by the Waste Services - Environmental Operations team.

KEY ISSUE(S)

- The Waste Services – Environmental Operations team has, until recently, only undertaken work associated with the operations at the Red Hill Waste Management Facility.
- Since early 2012 the Waste Services Environmental Services team has been providing member Councils with assistance undertaking as consultants in regards to water monitoring of the member Council contaminated sites and-undertaking both Preliminary Site Investigations (PSI) and Detailed Site Investigations (DSI).
- The Clean Energy Act and associated legislation has substantially increased the Environmental Operations team's workload.

SOURCE OF REPORT

Director Waste Services
Manager Waste Services - Environmental Operations

BACKGROUND

In 2007/2008 responsibility for environmental issues relating to the EMRC's waste management activities was transferred from the EMRC's Environmental Services section to Waste Services – Environmental Operations and a number of activities that had been undertaken by external consultants such as the quarterly water monitoring and developing the revegetation programme were brought 'in-house'.

REPORT

Up until early 2012 the Environmental Operations team focused its efforts on activities at Red Hill, undertaking quarterly water monitoring and reporting, the submission of the Annual Licence Compliance Report to the DEC, assessment of Waste Approval Applications for the disposal of contaminated soils and Class III/Class IV waste, co-ordinating licence applications, excavation permits, the submission of works approval applications/clearing permit applications and co-ordinating the progressive rehabilitation of closed landfill cells at Red Hill.

In early 2012 the Manager Environmental Operations was asked to submit a proposal to undertake water monitoring at the Shire of Mundaring Transfer Stations and to provide assistance with the re-licensing of those transfer stations. The proposal was accepted and it appears the external environmental consultants, that had been undertaking the work, had been tardy with their reports and had provided less than satisfactory service whilst charging premium consulting rates.

There has been, and will continue to be, a substantial workload in connection with the National Greenhouse Energy Reporting (NGER) requirements, the Clean Energy Act, Carbon Price Calculations so as to maximise benefit from the Carbon Farming Initiative (CFI) that effectively requires one Environmental Advisor to concentrate all of their efforts on that task.

Item 1.2 continued

In addition to the water monitoring for the Shire of Mundaring, the Waste Services Environmental Operations team has undertaken the PSI for three of the Shire of Mundaring's contaminated sites and is also undertaking, on behalf of the City of Bayswater PSI work on its Riverside Gardens site.

The Shire of Kalamunda has requested and has been provided a proposal to undertake groundwater monitoring for its Brand Road and Dawson Avenue former landfills and the remediation requirements for a residential site on Bremer Road.

Proposals for the removal and remediation of underground service tanks for the City of Bayswater and the City of Swan have been developed. The Town of Bassendean has requested and has been provided with a proposal for contaminated site and geotechnical investigations into four of its contaminated sites.

The Contaminated Sites Act 2003 requires land owners to register their contaminated sites and, once registered, undertake PSI's to determine the extent of the contamination so as to establish whether or not further investigations are required. The Contaminated Sites Act is currently under review and the Environmental Operations team submitted comments (Attachment) and also provided comments to the Municipal Waste Advisory Council officers who were preparing comment for local governments.

The 2012/2013 Budget included an account of $66,280.00 to engage a consultant to progress the development of the Environmental Management System (EMS) for Red Hill, so that the site can be certified as complying with the ISO 14001. This work is now being undertaken in-house. To undertake some of the additional work two recently qualified environmental science graduates have been hired through a labour hire agency and are gaining valuable experience.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.4 To manage partnerships and relationships with stakeholders

4.5 To improve marketing and communications

FINANCIAL IMPLICATIONS

The work for the member Councils is being done at the member Council consulting rates such that the EMRC's costs are recovered.

SUSTAINABILITY IMPLICATIONS

The provision of specialist advice to member Councils at consulting rates that are 'less than market' improves the sustainability of the member Councils and mitigates the environmental impact of contaminated sites in the Region

Item 1.2 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Specialist advice regarding waste management in general and contaminated sites in particular is available at rates that are substantially less than those charged by external consultants.

ATTACHMENT(S)

Review of Contaminated Sites Act 2003 – Consultation Paper (Ref: Committees-14951)

Department of Environment and Conservation

Review of the *Contaminated Sites Act 2003*

Consultation paper

SUBMISSION COVER SHEET

Complete and email this submission form by **Friday 28 September 2012.**

To assist us in collating stakeholder responses, please submit in Word format (.doc or .docx)

PLEASE DO NOT SEND PDF DOCUMENTS

Email to: consitesreview@dec.wa.gov.au

This submission is written on behalf of (individual or organisation name):					
Please indicate which best describes you / your organisation:					
Academic		Member of the public		Professional association	
Auditor		Industry		Real estate	
Community group		Legal practitioner		State agency	
Developer		Local government	x	Other (specify)	
Environmental consultant		Planning consultant			

Personal details provided below will not be included in the *Summary of Submissions Report* for the consultation paper or made public

Contact person	Rachael Lovegrove		
Position	Environmental Manager		
Email	rachael.lovegrove@emrc.org.au	**Fax**	
Phone	9424 2222	**Mobile**	
Postal address	EMRC PO Box 234	**State**	WA
Suburb/City	Belmont	**Post code**	6984

Number of pages (including this cover sheet)	11

Review of the

Contaminated Sites Act 2003

Consultation paper

Response template

How best to use this document to have your say

One of the ways you can provide feedback to the Consultation Paper is by providing written responses to the questions below. To get the most out of your feedback, along with raising issues for discussion, please provide examples and relevant data to support your view (e.g. how the issue affects you, information regarding costs incurred and how frequently the issue arises). We are also interested in hearing your views on possible solutions to the issue(s) you are raising.

What will happen to the information I provide?

After submissions to the Consultation Paper close, we will review and consider all stakeholder feedback and produce a detailed Discussion Paper. Your private information (i.e. information that will specifically identify a person) will NOT be released to the public, unless you give us permission to do so. The Discussion Paper will summarise the issues identified and propose possible solutions. The Discussion Paper will be released for public comment prior to preparation of the Review Report for the Minister for the Environment. The Review Report will be tabled by the Minister in Parliament.

Thank you

We would like to thank you for your time in providing input into this review process. This stakeholder consultation will provide valuable information for us to consider and incorporate into improving the operation of the CS Act and Regulations and the way we do our business.

Please complete in WORD format (.doc or .docx.)

DUTY TO REPORT

Q1	***Should a person with the professional knowledge to identify contamination have a duty to report it?***	
	Comment **Yes, particularly if the overall objective of the Act is to improve knowledge on the location of contaminated sites in order to protect human health and the environment.** *Type here*	**Example** *Type here*
Q2	***Are the requirements for reporting known or suspected contamination clear?***	
	Comment **Yes**	**Example** *Type here*

SITE CLASSIFICATION SCHEME

Q3	***In circumstances where contamination has been identified but requires further investigation to determine whether clean up is required for the current or proposed land use, would a new classification as 'contaminated – investigation required' be helpful?***	
	Comment **Yes. In circumstances where a preliminary investigation has identified contamination but further investigation is required, a new**	**Example** *Type here*

	classification system such as "contaminated-investigation required" would be welcomed. Investigation actions would then be further driven to determine whether clean-up is necessary for the site specific circumstances.	
Q4	***Are there other circumstances where changes to the classification system would be helpful? Please provide example(s) to support your view.***	
	Comment *Type here*	**Example** *Type here*

NOTIFICATION OF SITE CLASSIFICATION

Q5	***If you have received, or read a notification of site classification, did you understand what actions were required?***	
	Comment **It was a bit vague. The reasons for its classification given by the DEC were clear and well explained however the expected actions following the classification were very vague. There was nothing specific to suggest that a PSI or DSI should be the next step in the process….only a reference was made to the Contaminated Sites Management Series.**	**Example** *Type here*
Q6	***Do you have any suggestions for improving the clarity of the information provided?***	
	Comment **A summary of what actions is expected following classification would be helpful to the landholder and would most probably improve the delays seen in persons initiating investigations.**	**Example** *Type here*

HIERARCHY OF RESPONSIBILITY

Q7	***Has the hierarchy for responsibility been helpful?***	
	Comment	**Example**
	Yes	*Type here*
Q8	***Is the hierarchy sufficiently clear?***	
	Comment	**Example**
	Yes	*Type here*

AVAILABILITY AND VALUE OF INFORMATION PROVIDED UNDER THE ACT

Q9	***Is the process for obtaining information on contaminated sites clear and easy to use?***	
	Comment	**Example**
	Yes	*Type here*
Q10	***Is the information provided in a Basic Summary of Records useful? How could it be improved?***	
	Comment	**Example**
	Type here	*Type here*
Q11	***Do you have any suggestions for improving the usability of the public database?***	
	Comment	**Example**
	Would prefer information on sites classified as "possibly contaminated –	*Type here*

	investigation required" to be published on the database. At the moment this information is only available to the public by payment of a fee and written request. I placed a request on the 23 May 2012 and still yet to receive the summary, making it 7 weeks and still going…….This highlights the need for improved turn-around times. **Also if this information was made freely available maybe the process of voluntary investigations would be fast-tracked given that there would be an incentive for landholders to minimize "blighting" of their sites.**	
Q12	***If a new classification of 'contaminated – investigation required' is introduced, do you agree that information on these sites should be made publically available on the contaminated sites database?***	
	Comment	**Example**
	Yes.	*Type here*

MANDATORY DISCLOSURE REQUIREMENTS

Q13	***Are the mandatory disclosure requirements clear?***	
	Comment	**Example**
	Yes	*Type here*
Q14	***Have you encountered difficulties in knowing when to make a disclosure?***	
	Comment	**Example**
	No	*Type here*
Q15	***Do you have any suggestions for improving the disclosure process?***	
	Comment	**Example**
	No	*Type here*

TIMEFRAMES FOR INVESTIGATION AND REMEDIATION

Q16	***Do you have any suggestions that may assist responsible persons in undertaking more timely investigations and clean ups?***	
	Comment	**Example**
	No	*Type here*

SOURCE SITES AND AFFECTED SITES

Q17	***Should source site owners have a duty under the CS Act to notify affected land owners (as well as DEC), as soon as they become aware that contamination has migrated offsite?***	
	Comment	**Example**
	No. It should be the responsibility of the DEC.	*Type here*
Q18	***What implementation difficulties might be encountered if this duty was introduced?***	
	Comment	**Example**
	Type here	*Type here*

CONTAMINATED SITES AUDITORS

Q19	***Is the role of the contaminated sites auditor sufficiently clear?***	
	Comment	**Example**
	Yes	*Type here*
Q20	***What additional advice could DEC provide to streamline the audit process?***	
	Comment	**Example**
	Type here	*Type here*

CONTAMINATED SITES COMMITTEE

Q21	***Should there be a time limit and requirement for all relevant documents to be sent to the Committee to decide on the responsibility for remediation?***	
	Comment	**Example**
	Type here	*Type here*
Q22	***What time limit (e.g. three months) would be fair to all parties?***	
	Comment	**Example**
	Type here	*Type here*
Q23	***Can you suggest other ways to expedite the decision making process?***	
	Comment	**Example**
	Type here	*Type here*

GENERAL FEEDBACK

Q24	***Are there any other comments you wish to make on the effectiveness of the scheme established by the CS Act to identify, record, manage and remediate contaminated sites?***	
	Comment	**Example**
		Type here
	<u>Issue 1</u> – Once a report or new information is submitted on a site, according to the Act there is no statutory timeframe for the DEC to assess such information. This is frustrating when site classification and detailed reasons for classification largely determine what action is required next.	
	<u>Issue 2</u> – There is no clear communication on timeframes for persons responsible for the investigation and clean-up of reported sites. More importantly there is no sense of urgency or priority from responsible persons in	

undertaking investigation of contaminated sites, especially if there is no economic or development driver associated with the impacted land. For example a change in the land-use from industrial to residential will prompt investigation and clean-up measures. However, some sites do not have these economic drivers and present an unacceptable risk to human health or the environment. I am aware of landholders who are reluctant to progress investigations for fear what might be revealed in terms of contamination and what financial burdens will be placed on them. This causes inaction by responsible persons in dealing with contamination and is driven by avoiding financial liability rather than protecting human health and the environment.

Issue 3 – DEC are reluctant to issue investigation notices considering some sites have been reported as "potentially contaminated, investigation required" since 2009 and still no efforts have been made to initiate investigations. The sites I am most familiar with are historical landfills along the Swan River. The DEC has issued only *one* investigation notice since the commencement of the Act. It is clear the Act has not been utilized to its full potential despite the state now having the power to enforce these investigations.

Issue 4 – Does the DEC have a priority sites register? Such a register would list all high priority sites for which the DEC requires active investigation and would continually monitor to ensure that the responsible persons are undertaking the necessary investigations. Such a list could be used for "follow-up" letters and investigation notices to prevent landowners taking delayed actions. This register should also be made available for the public to view. This would be another mechanism to drive the timely actions of investigations.

Issue 5 – Once a report or new information is submitted on a site, according to

the Act there is no statutory timeframe for the DEC to assess such information. This is frustrating when site classification and detailed reasons for classification largely determine what action is required next.

1.3 HAZELMERE UPDATE

REFERENCE: COMMITTEES-14960

PURPOSE OF REPORT

The purpose of the report is to provide Council with a progress report on the Hazelmere Recycling Facility.

KEY ISSUE(S)

- A new screen has been installed on the grinder to generate more wood fines to meet the demand for wood fines by broiler growers.
- A larger motor is being installed on the grinder to increase the volume of industrial wood waste that can be processed.
- Progress is being made with an arrangement to remove the stainless steel nails from the finished product.
- There has been a reduction in the number of mattresses being delivered for processing.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

The HAAS slow speed shredder and high speed grinder were initially configured to produce wood chip for the Laminex Group to use in their chip board manufacturing process such that 70% of the ground product was wood chip.

The 30% fines that was being produced was trialed by some of the Swan Valley broiler growers and was found to be a superior product than that they were previously using.

The woodwaste recycling program and the mattress stripping programme were set up to divert low density wastes such as wood and mattresses from landfill as the cost of the airspace for low density wastes exceeds the income.

Mattresses have been received at Hazelmere since 2008 from Red Hill, with verge collections conducted in the Eastern Region and from elsewhere in the Perth Metropolitan area. In 2011/2012 21,537 mattresses were received for processing.

REPORT

Wood Waste

The slowdown in commercial and domestic construction as a result of the Global Financial Crisis impacted the demand for products manufactured by Laminex such that when the negotiations were due to begin on extending the agreement to take wood chip from Hazelmere, price issues and the presence of stainless steel nails in the wood chip were raised as impediments to the signing of a new agreement. This was notwithstanding the product meets the initial Agreements specifications in the terms of specific contaminants.

Given the demand for wood fines from the broiler growers in the Swan Valley, Gingin, Byford and other areas a new screen was purchased to increase the percentage fines being produced, and a larger (315kW) motor is being fitted to replace the 250kW motor on the high speed grinder.

Item 1.3 continued

Since November 2012, when the issue of the stainless steel nails in the wood fines first came to attention of operations personnel, investigations into how to remove the stainless steel nails, that are either non-magnetic or only slightly magnetic, have been undertaken.

HAAS, the suppliers of the equipment, proposed additional conveyors and an alternative magnet arrangement and quoted a figure of $354,000 to supply and install the arrangement. A number of other equipment suppliers have also been approached and it appears either a metal detector arrangement that removes the material in which the stainless steel nails are detected or a neodymium magnet that replaces the electro magnet will be required. A local company has been undertaking testing and it appears an economical solution is to hand.

In recent weeks a batch of wood chip has been delivered to Laminex for them to undertake trials but, whilst the stainless steel nails were not an issue, there were other problematic contaminants and it may be a sorting line to remove timber to which other material is attached is required.

In 2011/2012 over 7,500 tonnes of wood fines was shipped to broiler growers with most going to growers that supply birds to Inghams. During 2011/2012 broiler growers that supply Steggles also began taking wood fines bedding material.

It is anticipated that the market for wood fines will continue to grow in the order of 10% per annum as both Inghams and Steggles have commended the EMRC on the quality assurance initiatives and the investigations being undertaken into animal risk assessments because this will assist them to meet the revised Federal Primary Production and Processing Standards.

To ‘close the cycle’ the broiler growers are looking to the EMRC to develop options for the soiled bedding-litter be it composting or utilising the material as a fuel for the production of energy and/or bio char.

Following the visit to the Eastern States and the meeting with the engineering manager at Adelaide Brighton Cement, using the wood chips as refuse derived fuel would seem the most profitable use of the wood chip as the lime scrubbers in cement works and brick works allows the use of feedstocks with some minor contamination.

Mattresses

Since beginning the mattress stripping operations the number of mattresses being received at Hazelmere has increased each year such that, in 2011/2012 a total of 21,537 mattresses were received and processed.

Since July 2012 there has been a decline in the number of mattresses and, based on the numbers received in the period July-October 2012, it is projected that only 14,348 mattresses were received and processed.

The Mindarie Regional Council has advised EMRC officers that mattresses, received at the Tamala Park landfill, are now being sent to the E’Co Australian Pty Ltd. who have set up a mattress stripping operation in Wangara and in October 2012 the Community Services Minister, Robyn McSweeney announced a grant of $50,000 to the Paraplegic/Quadriplegic Association to be used to develop a mattress recycling enterprise.

Most recently we received a request from the Department of Environment and Conservation (DEC) to provide assistance to the consultant they had appointed to ‘investigate the current status of mattress recycling in W.A.’ (Attachment) as it had been identified as a priority area for action by the Waste Authority and that in the Waste Authority’s Business Plan there was a commitment to ‘conduct a pilot project to test the feasibility of various techniques for better management of waste mattresses.

Item 1.3 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

4.4 To manage partnerships and relationships with stakeholders

4.5 To improve marketing and communications

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Department of Environment and Conservation – Mattress Recycling in Perth and Peel regions (Ref: Committees-14965)

Government of **Western Australia**
Department of **Environment and Conservation**

Your ref:
Our ref: 2012/007445
Enquiries: Jill Lethlean
Phone: 6467 5305
Fax: 6467 5532
Email: jill.lethlean@dec.wa.gov.au

To Whom it may Concern

Mattress recycling in Perth and Peel regions

Mattress recycling has been identified as a priority area for action by the Waste Authority. The Waste Authority's Business Plan commits to conducting a pilot project to test the feasibility of various techniques for better management of waste mattresses.

DEC, on behalf of the Waste Authority, has engaged Bill Marchbank Waste Management Services to investigate the current status of mattress recycling in WA and develop a series of options for the Waste Authority to conduct a pilot program that will test methods that will increase the number of mattresses from Perth / Peel households being recycled.

An essential component of the investigation is to liaise with stakeholders and collate information on current and potential recycling of old mattresses. Bill Marchbank may contact your organisation to request information. The information provided will assist in the formulation of future pilot projects for recycling mattresses.

Any assistance you can provide to Bill Marchbank on this project would be much appreciated.

Yours sincerely

JILL LETHLEAN
A/MANAGER, WASTE MANAGEMENT BRANCH

31 October 2012

DEPARTMENT OF ENVIRONMENT AND CONSERVATION – STRATEGIC POLICY AND PROGRAMS DIVISION
WASTE MANAGEMENT BRANCH
The Atrium, Level 7, 168 St Georges Terrace, Perth, Western Australia
Ph: 6467 5000 Fax: 6467 5532
Postal Address: Locked Bag 104, Bentley Delivery Centre, Western Australia 6983

15 REPORTS OF COMMITTEES

15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 22 NOVEMBER 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT YELLOW INSERT PAGE) REFERENCE: COMMITTEES-14901

The minutes of the Technical Advisory Committee meeting held on **22 November 2012** accompany and form part of this agenda – (refer to 'Minutes of Committees' for Council accompanying this Agenda, commencing at the yellow insert page).

QUESTIONS

The Chairman invited general questions from members on the report of the Technical Advisory Committee.

RECOMMENDATION

That with the exception of items ……, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.1).

The Chairman advised that as most of the items in Section 15.1 required an absolute majority Council would deal with each report item individually.

TECHNICAL ADVISORY COMMITTEE

MINUTES

22 November 2012

(REF: COMMITTEES-14901)

A meeting of the Technical Advisory Committee was held at the Red Hill Waste Management Facility Administration Office, 1094 Toodyay Road, RED HILL WA 6056 on **Thursday, 22 November 2012**. The meeting commenced at **1:02pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Acting Chairman opened the meeting at 1:02pm and welcomed Mr Murry Miskelly from the Shire of Kalamunda and Mr Liam Noonan from the Shire of Mundaring to the Technical Advisory Committee meeting.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Mr Simon Stewert-Dawkins (**Acting Chairman**)	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Liam Noonan (deputising for Mr Purdy)	Manager Design Services	Shire of Mundaring
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Jim Coten (**Chairman**)	Executive Manager Operations	City of Swan
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda

EMRC Officers

Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Stephen Fitzpatrick	Manager Project Development
Mr Brian Bushby	Operations Manager
Ms Giulia Bono	Administration Officer (Minutes)

Apologies

Mr Sam Assaad	Manager Infrastructure Services	Shire of Kalamunda
Mr Colin Pumphrey	Manager Fleet and Waste Services	City of Swan

Observer(s)

Murry Miskelly	Coordinator Waste Services	Shire of Kalamunda

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 9 AUGUST 2012

That the Minutes of the Technical Advisory Committee meeting held on 9 August 2012, which have been distributed, be confirmed.

TAC RESOLUTION(S)

MOVED MR LUTEY SECONDED MR PEARSON

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 9 AUGUST 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

9 REPORTS OF OFFICERS

9.1 FEES AND CHARGES – RATE FOR THE HIRE OF EQUIPMENT

REFERENCE: COMMITTEES-14888

PURPOSE OF REPORT

The purpose of the report is to propose a hire rate for a Manitou MLT 625 telehandler and for the hire, at the Red Hill Waste Management Facility, of an articulated dump truck with a capacity of 17.5 m^3.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC now has three (3) articulated dump trucks at Red Hill used to cart clay, rock and spoil from excavation work undertaken in-house. A request to hire the dump trucks to do work on-site has been received.
- The EMRC has purchased a Manitou MLT 625 telehandler to undertake the loading of the cardboard baler that has been ordered and for general work at Hazelmere. The machine is suitable to load the bags used in the verge pick up trials being undertaken by the Shire of Mundaring and the City of Swan. If a request to utilise the machine was to be received, then a hire rate would be required.

Recommendation(s)

That:

1. Council, by absolute majority, in accordance with Sections 6.16 and 6.19 of the Local Government Act 1995:
   a) Adopt a rate of $130.00 per hour (ex. GST) for the wet hire of a 17.5m^3 articulated dump truck on site at the Red Hill Waste Management Facility.
   b) Adopt a member Council rate of $200.00 per day (ex. GST) for the dry hire of a Manitou MLT 625 telehandler from the Hazelmere Recycling Facility.
2. The rate for the wet hire of a 17.5m^3 articulated dump truck be publicly advertised, to be effective seven days from advertising.

SOURCE OF REPORT

Director Waste Services
Manager Engineering/Waste Management Services

BACKGROUND

At the meeting held on 24 May 2012 (Ref: Committees-14095) Council adopted the Waste Management Schedule of Fees and Charges for 2012/2013 and advertised the Fees and Charges as required by the Local Government Act 1995 to be effective from 1 July 2012.

A request to utilise the recently acquired articulated dump trucks on-site has been received by the contractor undertaking the crushing of the lateritic cap rock and there is also a possibility that one or more of the member Councils or others may wish to hire the recently acquired Manitou MLT 625 telehandler. There is no rate for the hire of the telehandler nor for the hire of an articulated dump truck in the 2012/2013 Schedule of Fees and Charges previously adopted by Council.

Item 9.1 continued

REPORT

A request to hire the EMRC's articulated dump trucks has been made by the contractor undertaking the lateritic caprock removal, if they are available, so that the contract would not be delayed as a result of waiting for their own dump trucks to become available from other projects they have in progress.

The volume of lateritic caprock within Red Hill Farm Stage 2 is substantially greater than what was anticipated and the contractor, excavating and crushing the rock, needs to move some of the material that has been crushed so as to continue the excavation work.

As it was not anticipated the dump trucks would be hired by a third party a hire rate was not developed for incorporation into the 2012/2013 Schedule Fees and Charges. Since the EMRC will benefit in terms of additional income and a reduction in the length of time required to complete the excavation, there is merit in making the articulated dump trucks available.

It is proposed that a rate, for the on-site hire of a 17.5m^3 articulated dump truck, be set at $130.00 per hour (ex. GST). The proposed on-site hire rate includes the cost of depreciation, servicing, repairs and maintenance, tyres, fuel, the cost of capital, the cost of the operator and a contribution to the administration costs.

In regards to the Manitou MLT 625 telehandler, that was acquired to assist in operations in Hazelmere and the transfer stations, one or more of the member Councils may wish to hire the machine to undertake such activities as verge collections. As the machine had not been ordered when the 2012/2013 Budget was being developed a dry hire rate for the machine was not considered. It is proposed that a dry hire rate be set at $200.00/day (ex. GST) which is 80% of the commercial rate. The proposed dry hire rate includes the cost of depreciation, servicing, repairs and maintenance, tyres, the cost of capital, and a contribution to the administration costs. The cost of the operator is not included as a labour rate already exists.

Neither piece of equipment will be hired if there is a requirement for any of the equipment at Hazelmere or Red Hill since EMRC work will always take priority.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

1.4 To investigate leading edge waste management practices

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

FINANCIAL IMPLICATIONS

The fees and charges are developed to ensure that costs of providing waste management services are recouped.

SUSTAINABILITY IMPLICATIONS

The fees and charges developed ensure the services offered are sustainable.

Item 9.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Member Councils may wish to hire the equipment(s).

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with Sections 6.16 and 6.19 of the Local Government Act 1995:
   a) Adopt a rate of $130.00 per hour (ex. GST) for the wet hire of a 17.5m^3 articulated dump truck on site at the Red Hill Waste Management Facility.
   b) Adopt a member Council rate of $200.00 per day (ex. GST) for the dry hire of a Manitou MLT 625 telehandler from the Hazelmere Recycling Facility.
2. The rate for the wet hire of a 17.5m^3 articulated dump truck be publicly advertised, to be effective seven days from advertising.

TAC RECOMMENDATION(S)

MOVED MR LUTEY SECONDED MR PEARSON

That:

1. Council, by absolute majority, in accordance with Sections 6.16 and 6.19 of the Local Government Act 1995:
   a) Adopt a rate of $130.00 per hour (ex. GST) for the wet hire of a 17.5m^3 articulated dump truck on site at the Red Hill Waste Management Facility.
   b) Adopt a member Council rate of $200.00 per day (ex. GST) for the dry hire of a Manitou MLT 625 telehandler from the Hazelmere Recycling Facility.
2. The rate for the wet hire of a 17.5m^3 articulated dump truck be publicly advertised, to be effective seven days from advertising.

CARRIED UNANIMOUSLY

Item 9.1 continued

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR LINDSEY

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTIONS 6.16 AND 6.19 OF THE LOCAL GOVERNMENT ACT 1995:
   A. ADOPT A RATE OF $130.00 PER HOUR (EX. GST) FOR THE WET HIRE OF A 17.5M^3 ARTICULATED DUMP TRUCK ON SITE AT THE RED HILL WASTE MANAGEMENT FACILITY.
   B. ADOPT A MEMBER COUNCIL RATE OF $200.00 PER DAY (EX. GST) FOR THE DRY HIRE OF A MANITOU MLT 625 TELEHANDLER FROM THE HAZELMERE RECYCLING FACILITY.
2. THE RATE FOR THE WET HIRE OF A 17.5M^3 ARTICULATED DUMP TRUCK BE PUBLICLY ADVERTISED, TO BE EFFECTIVE SEVEN DAYS FROM ADVERTISING.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

9.2 FEES AND CHARGES - DISPOSAL OF WRAPPED ASBESTOS

REFERENCE: COMMITTEES-14943

PURPOSE OF REPORT

The purpose of the report is to advise Council of a decision by the Minister for the Environment to exempt wrapped asbestos from the Landfill Levy from 1 January 2013 and propose a new disposal fee to be effective from that date.

KEY ISSUES AND RECOMMENDATION(S)

- The GST excluded rates for the disposal of wrapped asbestos, adopted by Council for 2012/2013, of $100.00/tonne for member Council residents (with a minimum charge of $22.73) and $163.64/tonne for other customers includes the $28.00/tonne State Government Landfill Levy paid to the Department of Environmental and Conservation (DEC).
- On 4 October 2013 a Ministerial Media Statement was released indicating the Minister for the Environment had announced that wrapped asbestos will be exempt from the Landfill Levy and a transitional program, starting from 1 January 2013, will be put in place pending the Waste Avoidance and Resource Recovery Regulations 2008 being amended.

Recommendation(s)

That:

1. Council, by absolute majority, in accordance with Sections 6.16 of the Local Government Act 1995, amend the fees and charges for the disposal of wrapped asbestos to $72.00/tonne (ex. GST) for member Council residents, with a minimum charge of $18.18 (ex. GST) and $135.64/tonne (ex. GST) for others.
2. Council approve the advertising of the fees and charges to be effective from 1 January 2013.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

Since the introduction of the State Government Landfill Levy in 1998, and more so since the Levy was increased to $28.00/tonne, EMRC officers have argued that the Landfill Levy has acted as a financial disincentive to clean up contaminated sites and to properly dispose of asbestos sheeting and asbestos contaminated soils since burying in landfill is the only safe and practical option for asbestos waste.

REPORT

The Minister for the Environment has announced that, from 1 January 2013, a transitional programme would be put in place, to cover the Landfill Levy for wrapped asbestos sheeting (Attachment), pending the amendments to the Waste Avoidance and Resource Recovery Regulations 2008 being passed by the WA Parliament.

Notwithstanding the adoption of increased fines for illegal dumping the DEC has recognised the Landfill Levy as being a factor in the increase in illegal dumping of asbestos waste.

As the Landfill Levy will not be applied to wrapped asbestos, the cost of disposing wrapped asbestos waste will be reduced and it is considered appropriate that the disposal fee previously adopted by Council be reduced.

Item 9.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

FINANCIAL IMPLICATIONS

The fees and charges are developed to ensure that the costs of providing waste management services are recovered and a reduction in the cost of providing services allows the fees and charges to be revised downwards.

SUSTAINABILITY IMPLICATIONS

The fees and charges developed ensure the services are sustainable.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	The cost of disposal of wrapped asbestos for member Councils will be reduced.

ATTACHMENT(S)

Ministerial Media Statement - Minister to make asbestos exempt from landfill levy (Ref: Committees-14942)

VOTING REQUIREMENT

Absolute Majority

Item 9.2 continued

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with Sections 6.16 of the Local Government Act 1995, amend the fees and charges for the disposal of wrapped asbestos to $72.00/tonne (ex. GST) for member Council residents, with a minimum charge of $18.18 (ex. GST) and $135.64/tonne (ex. GST) for others.
2. Council approve the advertising of the fees and charges to be effective from 1 January 2013.

TAC RECOMMENDATION(S)

MOVED MR PEARSON SECONDED MR LUTEY

That:

1. Council, by absolute majority, in accordance with Sections 6.16 of the Local Government Act 1995, amend the fees and charges for the disposal of wrapped asbestos to $72.00/tonne (ex. GST) for member Council residents, with a minimum charge of $18.18 (ex. GST) and $135.64/tonne (ex. GST) for others.
2. Council approve the advertising of the fees and charges to be effective from 1 January 2013.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR ZANNINO

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTIONS 6.16 OF THE LOCAL GOVERNMENT ACT 1995, AMEND THE FEES AND CHARGES FOR THE DISPOSAL OF WRAPPED ASBESTOS TO $72.00/TONNE (EX. GST) FOR MEMBER COUNCIL RESIDENTS, WITH A MINIMUM CHARGE OF $18.18 (EX. GST) AND $135.64/TONNE (EX. GST) FOR OTHERS.
2. COUNCIL APPROVE THE ADVERTISING OF THE FEES AND CHARGES TO BE EFFECTIVE FROM 1 JANUARY 2013.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

GOVERNMENT OF WESTERN AUSTRALIA

Ministerial Media Statements

Close

New move to combat illegal asbestos dumping

- **Minister to make asbestos exempt from landfill levy**
- **Bid to curb illegal dumping**

Properly wrapped and secured asbestos will be exempt from the landfill levy from January 2013 in a bid to counter illegal dumping of the dangerous material.

Environment Minister Bill Marmion announced the decision today while visiting the Henderson Waste Recovery Park.

“The exemption will apply only to asbestos sheeting that is bound in black plastic for disposal as required under the Health (Asbestos) Regulations 1992,” Mr Marmion said.

“Soil contaminated with asbestos-containing materials will still be subject to the levy.

“Because of risks to human health associated with waste asbestos, reusing or recycling it is not allowed. That means disposal of asbestos waste by burying in a landfill is the only safe and practical option.”

The Minister said despite the Liberal-National Government’s proactive initiative to increase the fines for illegal dumping, asbestos sheeting continued to be dumped in bushland and other sites out of the public eye.

“The Waste Authority advised that the landfill levy had increased the cost of asbestos disposal and, as such, may be acting as a disincentive to correctly dispose of such waste,” he said.

“I have therefore decided the levy will no longer apply to asbestos sheeting and the appropriate amendments to the Waste Avoidance and Resource Recovery Levy Regulations 2008 will be made.”

In the meantime, the Waste Authority will put in place a transitional program starting from January 1, 2013 to cover the cost of levies on waste asbestos sheeting.

“This is good news for small business and families, reducing costs and protecting the health of communities and the environment,” Mr Marmion said.

Fact File

- **Waste Authority is also taking broader action by providing financial assistance to construction and demolition (C&D) recyclers to implement new testing and processing guidelines to ensure recycled C&D material is free of asbestos**

Minister’s office - 6552 6800

7/11/2012

Version: 3.0

Close

Page last revised:4 Oct 2012

9.3 FEES AND CHARGES - E-WASTE DISPOSAL

REFERENCE: COMMITTEES-14944

PURPOSE OF REPORT

The purpose of the report is to advise Council that an agreement has been finalised with Infoactiv Logistics to collect e-waste at Red Hill, as per the Television and Computer Industry's Product Stewardship Programme, and to propose a modification to the Schedule of Fees and Charges.

KEY ISSUES AND RECOMMENDATION(S)

- An agreement between Infoactiv Logistics Solutions Pty Ltd (Infoactiv) and the EMRC has been developed so that e-waste, collected at Red Hill, can be disposed of at no charge to the EMRC.
- Under the Television and Computer Industry Arrangement, to comply with the Commonwealth Product Stewardship Act 2011 and the Product Stewardship (TV's and Computers) Regulations 2011, end of life information technology (IT) and television (TV) equipment is to be recycled at no charge to the consumer.
- The IT and TV manufacturers have indicated there will be a cap on the number of items that will be accepted for recycling at no charge and, accordingly, Infoactiv has established a quota as to the number they will accept from Red Hill at no charge. The EMRC has required a clause in the Agreement that states, once the set quota has been received, the disposal fee will be reinstated.

Recommendation(s)

That Council, by absolute majority, in accordance with section 6.16 of the Local Government Act 1995, authorise the suspension of the e-waste disposal fee from the date that e-waste is collected under the Infoactiv agreement until the quota has been reached or the point at which the EMRC is again responsible for the cost of disposal.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

Following the Commonwealth Government's enactment of the Product Stewardship Act 2011 and the Product Stewardship (Television and Computers) Regulations 2011 three entities were established to implement programmes on behalf of the major Television and Computer brands.

Information on the programme was provided to Council at the meeting held 22 March 2012 (Ref: Committees-13833) and it was anticipated that the programme would come into effect as from 1 July 2012.

REPORT

The free collection and disposal of e-waste was launched in Canberra and is currently being rolled out across the country.

Only two of the three entities, established to co-ordinate the collection, transport and recycling of e-waste, will operate in WA and, having had discussions with both DHL Logistics and Infoactiv, there has been ongoing negotiations with Infoactiv as they appear to be most accommodating and eager to establish a presence in WA.

Item 9.3 continued

Agreement on the terms and conditions have been finalised and the Agreement is awaiting the signatures of the respective CEO's.

The 2012/2013 Schedule of Fees and Charges includes a fee for the disposal of e-waste that allows the EMRC to recover the costs incurred in recycling the e-waste as the funding received from the State Government's West Australian Transitional E-Waste Program only covers 50% of the costs.

The Commonwealth Program requires the e-waste recycling service to be provided at no charge to consumers therefore, whilst the scheme is in place, the current fee for the disposal of e-waste needs to be suspended to comply with the Federal Government's regulations.

The funding for the program is from computer and television manufacturers' contributions and there will be only sufficient funds set aside to collect the target volume. The target volume has been set at 30% of the e-waste that the Federal Government will determine as having been created in 2012/2013. In that there is a clause in the Agreement that limits the e-waste that Infoactiv is obliged to take, EMRC officers have required a clause to be inserted to allow the EMRC to re-instate disposal fees for e-waste collected in excess of that limit.

However it is considered unlikely that the Infoactiv limit will be realised since the EMRC/Infoactiv Agreement is the first agreement to be developed in WA and Infoactiv have indicated that, if the quantities collected in the Region are greater than anticipated, adjustments will be made to other agreements that are still to be signed.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

FINANCIAL IMPLICATIONS

The fees and charges are developed to ensure that costs of providing waste management services are recouped.

SUSTAINABILITY IMPLICATIONS

The fees and charges developed ensure the services are sustainable.

Item 9.3 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by absolute majority, in accordance with section 6.16 of the Local Government Act 1995, authorise the suspension of the e-waste disposal fee from the date that e-waste is collected under the Infoactiv agreement until the quota has been reached or the point at which the EMRC is again responsible for the cost of disposal.

TAC RECOMMENDATION(S)

MOVED MR LUTEY SECONDED MR PEARSON

That Council, by absolute majority, in accordance with section 6.16 of the Local Government Act 1995, authorise the suspension of the e-waste disposal fee from the date that e-waste is collected under the Infoactiv agreement until the quota has been reached or the point at which the EMRC is again responsible for the cost of disposal.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR ZANNINO

THAT COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISE THE SUSPENSION OF THE E-WASTE DISPOSAL FEE FROM THE DATE THAT E-WASTE IS COLLECTED UNDER THE INFOACTIV AGREEMENT UNTIL THE QUOTA HAS BEEN REACHED OR THE POINT AT WHICH THE EMRC IS AGAIN RESPONSIBLE FOR THE COST OF DISPOSAL.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

9.4 DELEGATED AUTHORITY – CLASS III CELL FARM STAGE 2 - RED HILL (RFT 2012-10)

REFERENCE: COMMITTEES-14956

PURPOSE OF REPORT

The purpose of the report is to advise Council of the timelines associated with the construction of the Class III cell Farm Stage 2 at the Red Hill Waste Management Facility and seek Council's delegated authority for the CEO to accept a tender on its behalf.

KEY ISSUES AND RECOMMENDATION(S)

- The in-house design of the proposed Class III cell Farm Stage 2 has been completed to a tender drawing stage and the tender (RFT 2012-10) for the construction of the cell was advertised Saturday 17 November 2012.
- In order to provide the tenderers sufficient time to prepare their tenders the closing date for tenders has been set as being Wednesday 12 December 2012.
- In order that the works can be undertaken during the drier summer months it is proposed to award the contract before Christmas so that the selected tenderer can be on site in early January 2013.
- So as to avoid a Special Council meeting for the awarding of the tender it is requested that Council consider delegating, to the CEO, authority to award the tender based on the tender assessment prepared by the tender assessment panel.
- The 2012/2013 Budget, adopted by Council includes funds for the construction of the Class III cell Farm Stage 2 Red Hill.

Recommendation(s)

That Council, by absolute majority, in accordance with Section 5.42(1) of the Local Government Act 1995, delegate authority, to the CEO, to award RFT 2012-10 being the construction of the Class III cell Farm Stage 2 to the tenderer deemed to be the best value tender in accordance with the assessment criteria and within the approved 2012/2013 Budget.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

With the increased tonnages now being delivered to Red Hill and an operational requirement that the Farm Stage 1 Class III cell not be filled to its design profile but to the top of the embankment pending the filling of the adjacent cells, the need to prepare documentation for the Class III cell Farm Stage 2 had been identified. The design and documentation has been in progress since July 2012 in the event that Lots 8, 9 and 10 would be acquired and that the preferred site for the Resource Recovery Facility would be Lot 8.

REPORT

It is not expected that all the lateritic caprock will be removed until mid December 2012 and, as the volume of rock being removed is more than double what was anticipated, the void being created is substantially larger than that on which the initial cell design was based.

A re-design has been undertaken to a stage that drawings 'for tender purposes only' can be issued and provisional quantities of excavation and lining have been developed.

Item 9.4 continued

The lining system consists of a compacted clay sub layer on top of which will be placed a geosynthetic clay liner (GCL), and a 2mm thick high density polyethylene (HDPE) liner protected by a geofabric. The geofabric will, initially, only be placed on the floor of the cell and to a height of 2.0 metres up the side slopes. The balance of the side slopes will only be covered with geofabric immediately prior to waste being placed against the sides. Leachate collection will be by means of polypropylene drainage cells rather than graded sand or gravel to maximise the volume of airspace created. The drainage cells will in turn be covered by geofabric to ensure waste does not block the leachate drainage system.

Due to the re-design the preparation of the drawings and tender documentation has been delayed and, Saturday 17 November 2012 was the earliest that RFT 2012-10 could be advertised.

To allow tenderers time to price the works and obtain subcontractor prices for the lining portion of the works the closing date for tenders has been nominated as 12 December 2012 at 4:00pm. The assessment of the tenders is anticipated to take a week such that a preferred tenderer would not be known until 19 December 2012.

The 6 December 2012 Council meeting is the last to be held this year and the next meeting is not scheduled until 21 February 2013. Should the tender not be awarded until the February 2013 meeting the contractor would most likely be undertaking weather sensitive lining work in May 2013 or the work may have to be postponed until October 2013, which could have ramifications for the future airspace requirements. Therefore, in order to award a tender on a timely basis, a Special Meeting of Council sometime after 19 December 2012 would be required or, alternatively, the CEO could be given delegated authority to award the tender.

The preferred option from an administrative perspective is for the Council to delegate to the CEO the authority to award the tender within budget limits, based on the recommendation of the assessment panel. In the event that the tender exceeds the budget allocation it will be necessary to call a Special Council meeting regardless.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

The 2012/2013 Budget adopted by Council includes for the construction of the Class III cell – Farm Stage 2.

SUSTAINABILITY IMPLICATIONS

In order to provide sustainable waste management the provision of air space, in advance of it being required is essential.

Item 9.4 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by absolute majority, in accordance with Section 5.42(1) of the Local Government Act 1995, delegate authority, to the CEO, to award RFT 2012-10 being the construction of the Class III cell Farm Stage 2 to the tenderer deemed to be the best value tender in accordance with the assessment criteria and within the approved 2012/2013 Budget.

TAC RECOMMENDATION(S)

MOVED MR PEARSON SECONDED MR LUTEY

That Council, by absolute majority, in accordance with Section 5.42(1) of the Local Government Act 1995, delegate authority, to the CEO, to award RFT 2012-10 being the construction of the Class III cell Farm Stage 2 to the tenderer deemed to be the best value tender in accordance with the assessment criteria and within the approved 2012/2013 Budget.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR POWELL

THAT COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.42(1) OF THE LOCAL GOVERNMENT ACT 1995, DELEGATE AUTHORITY, TO THE CEO, TO AWARD RFT 2012-10 BEING THE CONSTRUCTION OF THE CLASS III CELL FARM STAGE 2 TO THE TENDERER DEEMED TO BE THE BEST VALUE TENDER IN ACCORDANCE WITH THE ASSESSMENT CRITERIA AND WITHIN THE APPROVED 2012/2013 BUDGET.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

9.5 TENDER 2012-08 – FLOATING POND COVERS

REFERENCE: COMMITTEES-14954

PURPOSE OF REPORT

To advise Council of the results of Tender 2012–08 for the Supply and Installation of Floating Pond Covers on four leachate ponds at Red Hill Waste Management Facility and recommend acceptance of the tender submitted by Ertech Pty Ltd.

KEY ISSUES AND RECOMMENDATION(S)

- The increased tonnages being received at the Red Hill Waste Management Facility has resulted in an increase in the volume of leachate exacerbated by rainwater entering the open leachate storage ponds.
- The management of the leachate has required substantial expenditure on labour, pumps and the construction of leachate storage ponds that occupy space that could be used for landfill.
- It is proposed to install floating pond covers to capture the rainwater, before it comes into contact with the leachate.
- A tender for the Supply and Installation of Floating Pond Covers at Red Hill Waste Management Facility was advertised in the West Australian newspaper on 24 October 2012 and online at the EMRC Tenderlink website.
- Tenders closed on 13 November 2012 and three submissions were received.
- The tenders have been assessed and a preferred tenderer selected.
- The contract price exceeds the budget allocation and it is proposed that the additional monies required be allocated from operational surpluses.

Recommendation(s)

That Council:

1. Award Tender 2012-08 for Floating Pond Covers to Ertech Pty Ltd.
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with Ertech Pty Ltd in accordance with their submitted tender in the amount of $526,618.00 (ex. GST).
3. Authorise the CEO to expend additional monies, up to a contingency amount of $20,000.00 (ex. GST), if required.
4. Note the shortfall in the budget to be funded from the 2012/2013 operating surplus.

SOURCE OF REPORT

Director Waste Services
Manager Engineering/Waste Services

Item 9.5 continued

BACKGROUND

Leachate is defined as being water that has come into contact with waste and the most common source is rainwater falling within an open landfill cell or within an area in which greenwaste processing is being undertaken. The leachate may contain nutrients or traces of heavy metals depending upon the waste but all leachate needs to be managed.

Best Practice Environmental Management Guidelines for the Siting, Design, Operation and Rehabilitation of landfills require leachate to be collected and managed and not allowed to enter surface water bodies or groundwater. At Red Hill the landfill cells are lined and any leachate is allowed to be drained or is pumped into open leachate ponds. The leachate is then managed by recirculating through the landfill cells during winter and allowed to evaporate during the drier summer months.

REPORT

The increased tonnages being received at the Red Hill Waste Management Facility have required additional areas being established for landfilling the waste and, accordingly, the volume of leachate being generated has increased. In recent years, the management of the leachate during the winter months has required substantial expenditure, in excess of $75K per annum, in terms of pumping and labour costs. If the leachate storage capacity was to be increased the capital cost would be in the order of $350,000 and would reduce the area that could be used for landfill by 1 hectare at an opportunity cost of $250,000. Increasing the storage area would increase the leachate management costs.

Due to the ponds being open any rain falling within the leachate ponds serves to dilute the leachate but substantially increases the volume of leachate that needs to be managed and, to resolve this it is proposed to install floating covers on four of the leachate ponds and capture the rainwater before it comes into contact with the leachate in the ponds. Rainwater captured on the pond covers would be pumped into stormwater storage ponds and be utilised during the drier summer months for dust suppression or to maintain optimum moisture content in the composting operations.

A specialist geosynthetic consultant was engaged to assist Waste Services engineering staff in the design and specification of the floating covers.

Documents were prepared and a Request for Tender, RFT 2012-08, was advertised in the West Australian newspaper on 24 October 2012 and online at the EMRC Tenderlink Website. A mandatory site briefing and inspection was held on 29 October 2012 and, by the closing date of 13 November 2012, three submissions were received.

Submissions were received from:

a) Ertech Pty Ltd;
b) Fabtech Australia Pty Ltd; and
c) West Coast Lining Systems.

The Submissions were assessed based on the following assessment criteria:

a) Relevant Experience & Key Personnel Skills/Experience;
b) Tenderer's Resources;
c) Demonstrated Understanding; and
d) Tendered Price.

Item 9.5 continued

An assessment on the qualitative criteria was carried out by a panel consisting of two EMRC employees and the specialist consultant in lining systems, with each member independently scoring the tenders according to the evaluation matrix. The evaluation resulted in identifying Ertech Pty Ltd as the preferred tender in the overall ranking.

Ertech Pty Ltd scored highest in Relevant Experience & Key Personnel Skills/Experience criterion, shared the same highest score in Tenderer's Resources, and Demonstrating Understanding criteria, and highest in tendered price criterion, making their submission the best value for money for the EMRC.

The tendered sum, $526,618.00, exceeds the budget allocation of $400,000.00 for the work. When the budget for the work was being developed, it had been based on the cost of HDPE linings used for Red Hill Farm Stage 1 and it had not been anticipated that prices in this field would escalate so rapidly over the last eight months.

Although the tender is a fixed price tender a contingency amount, up to a maximum of $20,000.00, is sought so that the contractor can be utilised to undertake remedial work on Red Hill Farm Stage 1 and, if there is a need, to undertake minor repairs to the existing leachate pond liners when the ponds are emptied and before the covers are installed.

The shortfall in the budget will be made up by allocating funds from operational surpluses.

STRATEGIC IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

FINANCIAL IMPLICATIONS

The tendered price of $526,618.00 is in excess of the budget provision of $400,000.00. There is also a requirement to make provision for contingencies. The shortfall will be made up from surpluses generated from waste operations.

SUSTAINABILITY IMPLICATIONS

The installation of the floating pond covers at the Red Hill Waste Management Facility will ensure EMRC operations are undertaken in a socially, environmentally and financially responsible manner.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

Item 9.5 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council:

1. Award Tender 2012-08 for Floating Pond Covers to Ertech Pty Ltd.
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with Ertech Pty Ltd in accordance with their submitted tender in the amount of $526,618.00 (ex. GST).
3. Authorise the CEO to expend additional monies, up to a contingency amount of $20,000.00 (ex. GST), if required.
4. Note the shortfall in the budget to be funded from the 2012/2013 operating surplus.

Discussion ensued

The Director Waste Services provided an overview of the review process and the basis for the recommendations.

Mr Stewert-Dawkins enquired whether the pond covers would be removed in the summer months, and enquired about the safety of the pond covers and the capability to walk on the pond covers, and whether a risk assessment would be produced. The Director Waste Services responded that the pond covers were permanent and would be constructed with designated fenced walkways but there was no danger if an employee was to venture outside fenced areas. A risk management plan would be implemented.

TAC RECOMMENDATION(S)

MOVED MR LUTEY SECONDED MR PEARSON

That Council:

1. Award Tender 2012-08 for Floating Pond Covers to Ertech Pty Ltd.
2. Authorise the CEO to enter into a contract, on behalf of the EMRC, with Ertech Pty Ltd in accordance with their submitted tender in the amount of $526,618.00 (ex. GST).
3. Authorise the CEO to expend additional monies, up to a contingency amount of $20,000.00 (ex. GST), if required.
4. Note the shortfall in the budget to be funded from the 2012/2013 operating surplus.

CARRIED UNANIMOUSLY

Item 9.5 continued

Cr Pule reinforced Mr Simon Stewert-Dawkins' comments in relation to this item and wanted to ensure that a risk management plan would be implemented.

COUNCIL RESOLUTION(S)

MOVED CR PULE SECONDED CR ZANNINO

THAT COUNCIL:

1. AWARD TENDER 2012-08 FOR FLOATING POND COVERS TO ERTECH PTY LTD.
2. AUTHORISE THE CEO TO ENTER INTO A CONTRACT, ON BEHALF OF THE EMRC, WITH ERTECH PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER IN THE AMOUNT OF $526,618.00 (EX. GST).
3. AUTHORISE THE CEO TO EXPEND ADDITIONAL MONIES, UP TO A CONTINGENCY AMOUNT OF $20,000.00 (EX. GST), IF REQUIRED.
4. NOTE THE SHORTFALL IN THE BUDGET TO BE FUNDED FROM THE 2012/2013 OPERATING SURPLUS.

CARRIED BY AN ABSOLUTE MAJORITY 11/0

9.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-14904

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. WASTE MANAGEMENT SERVICES

1.1 COUNCIL TONNAGE COMPARISONS AS AT 30 SEPTEMBER 2012 (Ref: Committees-14945)

1.2 ACTIVITIES BEING UNDERTAKEN BY THE WASTE SERVICES - ENVIRONMENTAL OPERATIONS SECTION (Ref: Committees-14952)

1.3 HAZELMERE UPDATE (Ref Committees-14960)

Discussion ensued

The Director Waste Services provided an overview of reports.

The Director Waste Services commented that Council tonnages are down from last year as the EMRC are no longer receiving waste from the WMRC. The City of Bayswater tonnages are lower since the greenwaste collected is now being shredded and reduces the amount required to be landfilled.

RECOMMENDATION

That Council note the items contained in the Information Bulletin.

TAC RESOLUTION(S)

MOVED MR PEARSON SECONDED MR LUTEY

THAT COUNCIL NOTE THE ITEMS CONTAINED IN THE INFORMATION BULLETIN.

CARRIED UNANIMOUSLY

10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

Mr Pearson advised that following a tender process Cleanaway has been awarded the City of Bayswater's waste services contract for 2 years with a one year extension.

The Director Waste Services enquired whether the member Councils were interested in participating in the Expression of Interest: HHW Temporary Collection Day organised by WALGA. Mr Stewert-Dawkins declined on the basis that Town of Bassendean will not be able to supply the staff required. Other TAC members also expressed similar reasons.

The Director Waste Services commented on the Regional Funding Program and put forward a possible option that the funding could be utilised for, such as constructing infrastructure for bulk verge collections or better spacing for C&I waste. Mr Lutey commented that the City of Belmont's bulk skip bin collections are being sorted by Cleanaway and are happy with services provided, but if the EMRC's option was more beneficial then it would be looked into.

12 FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE

The next meeting of the Technical Advisory Committee will be held on ***Thursday 7 February 2013*** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 4:00pm.

Future Meetings 2013

Thursday	7	February	at	EMRC Administration Office
Thursday	7	March (if required)	at	EMRC Administration Office
Thursday	4	April (if required)	at	EMRC Administration Office
Thursday	9	May (if required)	at	EMRC Administration Office
Thursday	6	June (if required)	at	EMRC Administration Office
Thursday	4	July (if required)	at	EMRC Administration Office
Thursday	8	August (if required)	at	EMRC Administration Office
Thursday	5	September (if required)	at	EMRC Administration Office
Thursday	10	October (if required)	at	EMRC Administration Office
Thursday	21	November	at	Red Hill Waste Management Facility

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 1:32pm.

15.2 RESOURCE RECOVERY COMMITTEE MEETING HELD 22 NOVEMBER 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT ORANGE INSERT PAGE) REFERENCE: COMMITTEES-14859

The minutes of the Resource Recovery Committee meeting held on **22 November 2012** accompany and form part of this agenda – (refer to 'Minutes of Committees' for Council accompanying this Agenda, commencing at the orange insert page).

QUESTIONS

The Chairman invited general questions from members on the report of the Resource Recovery Committee.

Cr Godfrey stated that the WMCRG should be thanked for their support and assistance to the EMRC since 2002.

RECOMMENDATION

That with the exception of items ……, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.2).

COUNCIL RESOLUTION

MOVED CR CUCCARO SECONDED CR GODFREY

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.2).

CARRIED UNANIMOUSLY

RESOURCE RECOVERY COMMITTEE

MINUTES

22 November 2012

(REF: COMMITTEES-14859)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 22 November 2012**. The meeting commenced at **5:00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Cr Tony Cuccaro (**Chairman**)	EMRC Member	Shire of Mundaring
Cr Alan Radford (**Deputy Chairman**)	EMRC Member	City of Bayswater
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Frank Lindsey *(from 5:15pm)*	EMRC Member	Shire of Kalamunda
Cr David Färdig	EMRC Member	City of Swan
Mr Simon Stewert-Dawkins	Director Operational Services	Town of Bassendean
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Colin Pumphrey (Deputising for Mr Coten)	Manager Fleet and Waste Services	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda
Mr Jim Coten	Executive Manager Operations	City of Swan

Deputy Committee Members - Observers

Cr Gerry Pule	EMRC Member	Town of Bassendean

EMRC Officers

Mr Stephen Fitzpatrick	Manager Project Development
Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mrs Annie Hughes-d'Aeth	Administration Support Officer

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 4 OCTOBER 2012

That the Minutes of the Resource Recovery Committee meeting held on 4 October 2012, which have been distributed, be confirmed.

RRC RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR GODFREY

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 4 OCTOBER 2012, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

9 REPORTS OF OFFICERS

9.1 RESOURCE RECOVERY PROJECT UPDATE

REFERENCE: COMMITTEES-14935

PURPOSE OF REPORT

To update Council on the progress of the Resource Recovery Facility (RRF) project.

KEY ISSUES AND RECOMMENDATION(S)

- A submission on the Public Environmental Review (PER) from the Department of Environment and Conservation (DEC) Air Quality Management Branch was received on 10 October 2012.
- The project team are preparing responses to the DEC and Office of the Environmental Protection Authority (OEPA) comments to the submissions and waiting for the summary of issues to be addressed from the public submissions.
- A section 43A amendment to the RRF proposal has been lodged with the EPA and the proposed relocation of the RRF site to Lot 8 (site E) has been approved.

Recommendation(s)
That the report be received.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

On 30 April 2009, Council resolved to proceed with the Expression of Interest process (Ref: Committees-9127).

At the 27 August 2009 meeting of Council it was resolved that (Ref: Committees-9571):

"1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:

A. ENERGOS AS;

B. EVERGREEN ENERGY CORPORATION PTY LTD;

C. GRD MINPROC LIMITED;

D. MOLTONI ENERGY PTY LTD;

E. SITA ENVIRONMENTAL SOLUTIONS;

F. TRANSPACIFIC CLEANAWAY LIMITED; AND

G. WSN ENVIRONMENTAL SOLUTIONS.

Item 9.1 continued

2. *THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:*
   A. *ANAECO LIMITED; AND*
   B. *THIESS SERVICES PTY LTD.*
3. *THE RESPONDENTS TO EXPRESSION OF INTEREST 2009-10 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.*
4. *THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE ACTING CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.*
5. *THE TENDER EVALUATION COMMITTEE BE ACKNOWLEDGED FOR THE SIGNIFICANT EFFORT PUT INTO EVALUATING THE EOI SUBMISSIONS."*

On 24 September 2009, Council resolved that (Ref: Committees-9922*):*

"1. THE FOLLOWING PRELIMINARY RECOMMENDATIONS OF THE RESOURCE RECOVERY COMMITTEE FORM THE BASIS OF CONSULTATION BETWEEN THE EMRC AND THE MEMBER COUNCILS AND THE COMMUNITY WITH THE INTENTION OF REPORTING BACK TO COUNCIL IN APPROXIMATELY MARCH 2010 WITH A FINAL RECOMMENDATION:

A) RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF BASED ON ENVIRONMENTAL, ECONOMIC AND PLANNING CONSIDERATIONS, COMMUNITY RESEARCH AND THE POTENTIAL VALUE OF THE EMRC HAZELMERE SITE AS A RESOURCE RECOVERY PARK.

B) THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL.

C) THE RRF TECHNOLOGY OPTIONS INCLUDING ANAEROBIC DIGESTION, GASIFICATION AND PYROLYSIS ARE RANKED HIGHER THAN COMBUSTION AND PLASMA AT THIS STAGE BUT MORE INFORMATION IS REQUIRED BEFORE A FINAL PREFERENCE CAN BE DETERMINED.

D) A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION IS CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY."

Further, on 3 December 2009, Council resolved that (Ref: Committees-10346):

"1. COUNCIL APPROVE A VISIT TO EASTERN STATES AND OVERSEAS RESOURCE RECOVERY REFERENCE FACILITIES TO BE UNDERTAKEN BY THE CHAIRMAN, RESOURCE RECOVERY COMMITTEE, MR JOHN KING, PROJECT DIRECTOR FOR CARDNO LIMITED AND THE MANAGER PROJECT DVELOPMENT.

2. INFORMATION GAINED FROM THE VISIT BE REPORTED TO THE RRC AND COUNCIL IN EARLY 2010 AS PART OF THE FINAL RECOMMENDATION ON THE PREFERRED RESOURCE RECOVERY FACILITY OPTIONS."

On 22 April 2010, Council resolved in relation to the reference facility visits that (Ref: Committees-10780):

"1. THE REPORT BE RECEIVED.

2. INFORMATION GAINED FROM THE RESOURCE RECOVERY FACILITY VISITS BE APPLIED TO THE ANALYSIS OF THE PROJECT OPTIONS ON TECHNOLOGY, CONTRACT MODEL AND BIN COLLECTION SYSTEM.

3. THAT THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN."

Item 9.1 continued

On 20 May 2010, Council resolved that (Ref: Committees-10810):

"1. THE FOLLOWING OPTIONS ARE CONFIRMED AS THE PREFERRED OPTIONS FOR THE RESOURCE RECOVERY FACILITY:

A) RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF.

B) THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL AT THIS STAGE OF THE PROJECT.

C) THE RRF TECHNOLOGY OPTIONS INCLUDE ANAEROBIC DIGESTION, GASIFICATION, PYROLYSIS AND COMBUSTION. PLASMA TECHNOLOGY WILL ONLY BE CONSIDERED IF IT IS AN INTEGRAL PART OF ONE OF THESE TECHNOLOGIES.

D) A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION BE CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY, OTHERWISE A TWO BIN SYSTEM IS RECOMMENDED FOR THE THERMAL TECHNOLOGY OPTIONS.

2. COUNCIL PROCEEDS WITH THE ENVIRONMENTAL AND PLANNING APPROVALS TASK FOR THE RESOURCE RECOVERY PROJECT BASED ON THE PREFERRED SITE AND TECHNOLOGY OPTIONS."

On 21 October 2010, Council resolved to amend the Resource Recovery budget to allow for the predicted cost of baseline environmental monitoring and additional consultant costs as follows (Ref: Committees-11544):

"*THAT THE BUDGET FOR SEEK ENVIRONMENTAL APPROVALS (TASK 15) IN THE ANNUAL BUDGET UNDER RESOURCE RECOVERY BE INCREASED FROM $220,000 TO $525,000 AND THAT THIS INCREASE BE FUNDED FROM THE SECONDARY WASTE RESERVE*."

On 23 June 2011, Council resolved that (Ref: Committees-12150):

"1. COUNCIL NOTES THE ADVICE FROM SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS OF THEIR INTENTION TO WITHDRAW FROM THE TENDER PROCESS FOR THE EMRC RESOURCE RECOVERY FACILITY.

2. THE LIST OF ACCEPTABLE TENDERERS BE AMENDED TO REMOVE SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS.

3. SITA ENVIRONMENTAL SOLUTIONS BE ADVISED OF COUNCIL'S ACKNOWLEDGEMENT OF BOTH SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTION'S WITHDRAWAL FROM THE EMRC RESOURCE RECOVERY FACILITY TENDER PROCESS.

4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER."

On 18 August 2011, Council resolved (Ref: Committees-12849):

"THAT COUNCIL CONFIRMS THE TECHNOLOGY OPTIONS FOR THE RESOURCE RECOVERY FACILITY AT RED HILL WASTE MANAGEMENT FACILITY AS ANAEROBIC DIGESTION AND GASIFICATION."

At the 3 November 2011 meeting of Council, a clarification of gasification technology was provided and what this class of thermal waste treatment technology includes (Ref: Committees-13114).

On October 2012, Council resolved that (Ref: Committees-14694):

"1. THE PREFERRED LOCATION FOR THE RESOURCE RECOVERY FACILITY BE CHANGED FROM SITE B2 IN THE NORTH-WEST CORNER OF LOT 12, RED HILL WASTE MANAGEMENT FACILITY TO LOT 8 (SITE E), TOODYAY ROAD, SUBJECT TO THE GRANTING OF APPROVAL FOR THE REZONING OF LOTS 8, 9 AND 10 AND COMPLETION OF THE LAND TRANSACTION WITH BORAL.

Item 9.1 continued

2. *THE CURRENT PROPOSAL BEFORE THE ENVIRONMENTAL PROTECTION AUTHORITY FOR A RESOURCE RECOVERY FACILITY AT RED HILL IS AMENDED NOMINATING SITE E AS THE PREFERRED LOCATION."*

By way of explanation, the three contract ownership models being considered for the RRF are as follows:

Build Own Operate

Under a Build Own Operate (BOO) contract delivery model, the Contractor will be required to build, finance, own and operate the facility for a fixed period of time (the economical life of the facility and anticipated to be for 20 years). Under this contract model, some of the project risks, and in particular, the risks associated with the design, construction and performance of the RRF, are transferred to the Contractor.

Design and Construct

Under a Design and Construct (D&C) contract delivery model, the Contractor will design and construct a facility that conforms to agreed standards and performance requirements. If the D&C model was adopted by the EMRC, the Contractor will also be required to operate the facility for a minimum of 12 months and up to two years after the completion of wet commissioning. Under this contract model, the operational and ownership risks would be assumed by the EMRC, particularly following transfer of operational responsibilities to the EMRC and expiry of warranties and defects liability periods. The EMRC may operate the facility using its own staff or enter into a separate contract for the operation of the facility under this D&C contract delivery model.

Design, Build Operate and Maintain

Under a Design, Build Operate and Maintain (DBOM) contract delivery model, ownership of the RRF is with the EMRC but operation and maintenance is with the Operator. The EMRC will contract with the main contractor, who is most likely to be an Operator or technology provider who will be responsible for subcontracting and managing the risk of a builder for the construction phase. The EMRC will be required to obtain its own funding for the RRF and will have to fund construction payments during the construction phase and service payments during the operation phase, usually by way of regular monthly payments linked to the amount of waste processed by the RRF.

As with the BOO, the Operator's involvement in the RRF continues until the expiry of the operation term. However, unlike the BOO, the operating period under a DBOM can be less than under a BOO as it does not have to match the duration of the debt repayments. This is because the debt repayments are made by the EMRC direct to its financier, rather than by the Operator to its financier.

Under this contract model, the project risks associated with the design, construction and performance of the RRF, are transferred to the Contractor whereas the ownership risk resides with the EMRC.

<u>Acceptable Tenderers and Technologies</u>

Acceptable Tenderers as at 1 September 2011	Technology Offered at EOI Stage
Energos AS	Gasification
Evergreen Energy Corporation Pty Ltd	Anaerobic Digestion
Amec (formerly Amec Minproc Limited)	Anaerobic Digestion and Combustion
Phoenix Energy	Combustion
Transpacific Cleanaway Limited	Anaerobic Digestion

Item 9.1 continued

REPORT

Public Environmental Review (PER) Process

A submission on the PER from the DEC's Air Quality Management Branch was received on 10 October 2012 and contains 33 recommendations. The most significant issues from the DEC perspective are:

- Provenness of gasification at the scale proposed and on a mixed waste stream;
- Potential odour and noise impacts at sensitive receptors; and
- Air quality modelling shortcomings.

The comments/recommendations from the DEC together with those from the OEPA and the Department of Health, Department of Indigenous Affairs, Department of Water and the City of Belmont are being addressed by the project team and a response will be made by mid-November 2012. This has involved input from the sub-consultants on their work and obtaining feedback from the acceptable tenderers, where applicable.

The summary of issues to be addressed covering in particular the public submissions is still pending from the OEPA. When this is received, the timeline for the PER process will be reviewed with the EPA.

An amendment to the proposal relating to the relocation of the preferred site for the RRF to Lot 8 (site E) Toodyay Road has been submitted to the EPA and the proposed change has been approved by the EPA Chairman.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council. Cardno have been advised they have expended their approved budget for the environmental approvals for the project (Task 15) and have prepared a summary of costs to support a contract variation. This may be the subject of a future report, subject to final negotiations.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

Item 9.1 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.

Discussion ensued

The Chief Executive Officer advised members that the proposed relocation of the RRF site to Lot 8 (site E) had been approved by the EPA.

Cr Pule commended Officers on the approval process.

RRC RECOMMENDATION(S)

MOVED CR FÄRDIG SECONDED CR CARTER

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR GODFREY

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY

9.2 HAZELMERE PYROLYSIS PROJECT UPDATE

REFERENCE: COMMITTEES-14934

PURPOSE OF REPORT

To advise Council on the progress of the investigation into the feasibility of pyrolysing wood waste at EMRC's Hazelmere site.

KEY ISSUES AND RECOMMENDATION(S)

- The second stage detailed engineering study is continuing and is due for completion in mid November 2012.
- The draft application to the Clean Technology Innovation Fund was submitted in October and supportive feedback is being used to amend the proposal ahead of a mid November 2012 submission.
- Planning for stakeholder engagement is completed.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

Previous report items to the Resource Recovery Committee have covered the EMRC's interest in the Ansac pyrolysis technology and the preparation and supply of a 30 tonne sample of refuse derived fuel (RDF) in conjunction with the City of Swan (Ref: Committees-12821). EMRC and City of Swan officers have visited the Ansac Bunbury site on several occasions, most recently in July 2011 to inspect the pilot plant and observe the processing of the RDF material.

The 8 December 2011 meeting of Council (Ref: Committees-13323) considered the proposed investigation into the feasibility of pyrolysing wood waste and other residuals at EMRC's Hazelmere site and resolved that:

"1. COUNCIL APPROVE EMRC PARTICIPATION IN A PROJECT TO ESTABLISH THE FEASIBILITY OF PYROLYSIS OF WOOD WASTE AND OTHER RESIDUALS AT HAZELMERE TIMBER RECYCLING CENTRE INVOLVING AN INITIAL FEASIBILITY STUDY FOLLOWED BY A SECOND STAGE DETAILED ENGINEERING STUDY.

2. THE OUTCOMES OF THE FIRST STAGE FEASIBILITY STUDY WILL BE REPORTED TO COUNCIL AND APPROVAL SOUGHT TO PROCEED WITH THE SECOND STAGE FEASIBILITY STUDY."

At the 8 March 2012 meeting of the RRC, the Manager Project Development gave a presentation on the status of the initial feasibility study (Ref: Committees-13461).

Item 9.2 continued

The 19 April 2012 meeting of Council resolved that (Ref: Committees-13603):

"*COUNCIL, BY ABSOLUTE MAJORITY:*

1. *APPROVES EXPENDITURE OF $80,000 FOR THE SECOND STAGE DETAILED ENGINEERING STUDY INTO A PYROLYSIS PLANT AT EMRC'S HAZELMERE SITE INVOLVING THE SPECIFICATION OF THE PLANT EQUIPMENT REQUIRED AND A BETTER COST ESTIMATE.*
2. *APPROVES THE REALLOCATION OF $80,000 FROM 24399/00.JH (CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK) TO 72884/00.JF (EVALUATE RESOURCE RECOVERY PARK OPTIONS) TO COVER THE COSTS OF THE SECOND STAGE DETAILED ENGINEERING STUDY.*
3. *SUPPORTS A GRANT APPLICATION TO THE CLEAN TECHNOLOGY INNOVATION FUND IN JULY 2012, TO BE PREPARED AND SUBMITTED BY ANSAC WITH INPUT FROM EMRC AND UWA AND SEEKING PROJECT FUNDING SUPPORT FOR A DEMONSTRATION WOOD WASTE PYROLYSIS FACILITY AT HAZELMERE.*"

The 4 October 2012 RRC meeting was briefed on the outcomes of the August 2012 visit to China to inspect gas engines being considered for the project (Ref: Committees-14717).

REPORT

Second Stage Detailed Engineering Study

Anergy have continued to develop the detailed engineering design, which is now scheduled for completion mid November 2012 at which point we will be provided with the following documentation:

- Plant Flowsheets;
- Piping and Instrument Drawing;
- Control Philosophy; and
- Equipment List.

The final report from Anergy with the commercial aspects will follow 1 to 2 weeks later.

Grant application to the Clean Energy Innovation Fund

A draft application to the Clean Energy Innovation Fund was made by Ansac on 15 October 2012 and a meeting was held with AusIndustry on 18 October 2012 to receive feedback. The AusIndustry officers were very supportive of the application and the questions and actions have been constructive and positive. Subsequent to this meeting, Ansac and the EMRC have been working to address the comments received and a final submission will likely be made the week of 12 November 2012.

The Clean Technology Innovation Committee will meet once more prior to Christmas and again after January 2013 to assess applications.

Site services

Further discussions have been held with Western Power on the process and timeline for a grid connection and it is proposed to commence the connection application due to the long lead time. Site electrical drawings and built drawings have been updated.

Project Timeline

The project schedule has been revised in conjunction with Ansac to include the milestones identified in the Clean Technology Innovation Fund application.

Independent review of the Anergy design

The independent review of the design is expected to occur in late November 2012 through Enertech, UK.

Item 9.2 continued

Community Engagement

A community engagement strategy has been prepared by the Community Engagement Officer for the Hazelmere Resource Recovery Park with input from consultant's Synnott Mulholland. A planning workshop with the executive management team is to be held soon to set the vision for the Resource Recovery Park.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

1.4 To investigate leading edge waste management practices

FINANCIAL IMPLICATIONS

Funds are provided in the annual budget for 2012/2013 and 2013/2014 for expenditure to complete the necessary studies into the project feasibility and commence capital works if the project should proceed.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Project is aimed at reducing greenhouse gas emissions from the EMRC's waste disposal operations and State programmes for reduction of waste to landfill.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.

Item 9.2 continued

Discussion ensued
The Chairman acknowledged EMRC officers' commitment to the project.

RRC RECOMMENDATION(S)

MOVED CR GODFREY SECONDED CR FÄRDIG

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR GODFREY

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY

9.3 RENEWAL OF WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIPS

REFERENCE: COMMITTEES-14938

PURPOSE OF REPORT

To advise Council of a proposed extension of membership terms for the Waste Management Community Reference Group (WMCRG) to 30 June 2013.

KEY ISSUES AND RECOMMENDATION(S)

- WMCRG members have continued to meet on a quarterly meeting schedule as required throughout 2012 to keep informed and provide feedback on community engagement and waste education matters.
- The term of the current thirteen members of the WMCRG expires on 31 December 2012.
- With the environmental approval process for the Resource Recovery Facility extending into 2013 and the development of the Resource Recovery Park at Hazelmere, the EMRC believes the terms of the WMCRG should be extended to mid 2013 to cover this period.
- The WMCRG members present at the meeting on 8 October 2012 indicated a willingness to continue in their current role as the Resource Recovery Project progresses through the environmental approvals phase.
- Acceptances have been received from all thirteen current members to renew their membership terms until 30 June 2013.
- Before the 30 June 2013, the future role of the WMCRG will be reconsidered and a recommendation made to Council.

Recommendation(s)

That Council accept the nominations for reappointment to the WMCRG of the following members for the term of 1 January 2013 to 30 June 2013:

- Ms Tina Klein
- Mr Peter Pearson
- Ms Sally Paulin
- Mr Trevor Brown
- Mr Anthony Fowler
- Mr Mark Simpson
- Ms Ruth Balding
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Berry Ambrose
- Mr Malcolm Barker
- Mr Ray Lewis
- Mr David Strain

Item 9.3 continued

SOURCE OF REPORT

Manager Project Development

BACKGROUND

In December 2005, Council resolved to accept nominations for reappointment of the following WMCRG members from 1 January 2006 to 30 June 2007 (Ref: Committees 3920):

- Mr Peter Pearson
- Mrs Sally Paulin
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Ted Brereton
- Ms Ruth Balding
- Ms Dot Kingston
- Mr Berry Ambrose
- Mr Ray Lewis
- Mr Malcolm Barker
- Ms Rachel Roberts
- Mr David Strain

Council also resolved at this meeting to accept the nomination for reappointment of Ms Janet Gee from 1 April 2006 to 30 September 2007.

In March 2006, Council resolved to appoint three new members of the WMCRG for a term of 18 months from 24 March 2006; Mr Anthony Fowler of Kalamunda, Ms Elizabeth Paterson of Cloverdale and Mr Julian Ilich of Kewdale (Ref: Committees-4292).

In October 2009, Ms Janet Gee resigned from the WMCRG upon being elected to Council at the City of Belmont.

In April 2010, (Ref: Committees-10698) Council resolved to accept the nominations for WMCRG membership from Ms Tina Klein and Mr Trevor Brown and to align the terms of all members to 31 December 2012 (Ref: Committees-13315).

REPORT

WMCRG members have continued to meet on a quarterly basis as required throughout 2012 to keep informed and provide feedback on community engagement and waste education matters.

With the term of the current thirteen members of the WMCRG expiring on 31 December 2012, the EMRC has suggested extending their terms until 30 June 2013 to cover the environmental approval process for the Resource Recovery Facility and the development of the Resource Recovery Park at Hazelmere.

The WMCRG members present at the meeting on 8 October 2012, (Ref: Committees-14001) discussed this suggestion and indicated a willingness to continue in their current role as long as the EMRC saw a role for them.

Under the Terms of Reference for the WMCRG, nominations for renewal of memberships were sought and acceptances were received from all thirteen current members.

Item 9.3 continued

The following thirteen renominations were received:

- Ms Tina Klein
- Mr Peter Pearson
- Ms Sally Paulin
- Mr Trevor Brown
- Mr Anthony Fowler
- Mr Mark Simpson
- Ms Ruth Balding
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Berry Ambrose
- Mr Malcolm Barker
- Mr Ray Lewis
- Mr David Strain

Before the 30 June 2013, EMRC officers will give further consideration to the future role of the WMCRG and make a recommendation to Council on the best way of continuing the community engagement process taking into account the two groups currently being managed (WMCRG and the Red Hill Community Liaison Group) and a possible future role for the Community Task Force which completed its brief in 2011.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

Item 9.3 continued

RECOMMENDATION(S)

That Council accept the nominations for reappointment to the WMCRG of the following members for the term of 1 January 2013 to 30 June 2013:

- Ms Tina Klein
- Mr Peter Pearson
- Ms Sally Paulin
- Mr Trevor Brown
- Mr Anthony Fowler
- Mr Mark Simpson
- Ms Ruth Balding
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Berry Ambrose
- Mr Malcolm Barker
- Mr Ray Lewis
- Mr David Strain

RRC RECOMMENDATION(S)

MOVED CR GODFREY SECONDED CR RADFORD

That Council accept the nominations for reappointment to the WMCRG of the following members for the term of 1 January 2013 to 30 June 2013:

- Ms Tina Klein
- Mr Peter Pearson
- Ms Sally Paulin
- Mr Trevor Brown
- Mr Anthony Fowler
- Mr Mark Simpson
- Ms Ruth Balding
- Mr Edwin Dell
- Ms Dianne Katscherian
- Mr Berry Ambrose
- Mr Malcolm Barker
- Mr Ray Lewis
- Mr David Strain

CARRIED UNANIMOUSLY

Item 9.3 continued

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR GODFREY

THAT COUNCIL ACCEPT THE NOMINATIONS FOR REAPPOINTMENT TO THE WMCRG OF THE FOLLOWING MEMBERS FOR THE TERM OF 1 JANUARY 2013 TO 30 JUNE 2013:

- MS TINA KLEIN
- MR PETER PEARSON
- MS SALLY PAULIN
- MR TREVOR BROWN
- MR ANTHONY FOWLER
- MR MARK SIMPSON
- MS RUTH BALDING
- MR EDWIN DELL
- MS DIANNE KATSCHERIAN
- MR BERRY AMBROSE
- MR MALCOLM BARKER
- MR RAY LEWIS
- MR DAVID STRAIN

CARRIED UNANIMOUSLY

9.4 WASTE EDUCATION STRATEGY

REFERENCE: COMMITTEES-14925

PURPOSE OF REPORT

To seek endorsement from Council for the revised Regional Waste Education Strategy.

KEY ISSUES AND RECOMMENDATION(S)

- The Regional Waste Education Strategy developed in 2005 has been reviewed and updated.
- A workshop was held with the Regional Waste Education Steering Group in September 2012 to review the Regional Waste Education Strategy, with follow up meetings to develop a revised strategy.
- The Waste Management Community Reference Group was asked for input into the revised strategy in October 2012.
- The Regional Waste Education Strategy continues to position the EMRC and the six member Councils as key players in regional waste management projects and programs.
- Maintaining and improving member Council waste education and communication will provide more effective education and partnership outcomes for the member Councils and the community.

Recommendation(s)

That Council endorse the revised Regional Waste Education Strategy 2013-2015.

SOURCE OF REPORT

Manager Project Development
Waste Education Coordinator

BACKGROUND

The Regional Waste Education Steering Group (RWESG) was formally endorsed by member Councils and the EMRC in 2004 to guide the development and delivery of a waste education program on a regional basis.

During April and May 2005, each member Council adopted in principle support for:

"1. A REGIONAL STRUCTURE FOR WASTE EDUCATION IN THE EMRC REGION WITH THE EMRC AS COORDINATOR AND THE MEMBER COUNCILS, THROUGH THE MEMBER COUNCIL STEERING GROUP, PROVIDING DIRECTION AND INPUT;

AND

2. THE DEVELOPMENT OF A 3-YEAR, COSTED, REGIONAL WASTE EDUCATION STRATEGY TO BE REVIEWED BY THE MEMBER COUNCILS STEERING GROUP, TECHNICAL ADVISORY COMMITTEE (TAC), EMRC AND MEMBER COUNCILS."

REPORT

The Regional Waste Education Strategy is a model for continuous improvement and in February 2012 consultants Research Solutions were commissioned to evaluate community perceptions, knowledge and attitudes towards waste management and the effectiveness of EMRC waste education initiatives. A series of focus groups and online surveys were conducted with residents from Perth's Eastern Region.

Results from the research were presented at RWESG, WMCRG and RRC meetings between May and July 2012. The results from the research have helped to inform and guide the future direction of the Regional Waste Education Strategy.

Item 9.4 continued

Review Workshops and Planning

A consultative approach was taken to develop the new strategy. A workshop was held with the Regional Waste Education Steering Group (RWESG) in September 2012 to review the strategy and make changes. The RWESG provided further input to the plan during their October meeting and the final strategy was developed. The revised strategy was presented to the Waste Management Community Reference Group (WMCRG) during their October 2012 meeting for comment. The strategy was endorsed by both the RWESG and WMCRG.

The workshops and meetings focussed on the following:

- Outcomes of the existing Regional Waste Education Strategy and communication campaign;
- Desired outcomes of a new Regional Waste Education Strategy;
- Change management approaches (considering future Resource Recovery options);
- Existing and new activities to be included and the rationale behind their inclusion; and
- Prioritising implementation of the selected activities.

Strategy

The revised Regional Waste Education Strategy (2013 – 2015) aims to position the EMRC and the six member councils as key players in regional waste management and programs. The Strategy is aligned with the EMRC Strategic Plan for the Future and the Western Australian Waste Strategy (March 2012). It has been streamlined to focus on four objectives:

- To increase awareness of the region's waste management initiatives, in particular the Resource Recovery Project;
- To increase community involvement in the region's waste management initiatives and capacity to practise waste avoidance;
- To continue to develop sustainable regional partnerships for effective local and regional waste education and communications; and
- To provide, advice and advocacy on waste-related issues.

The revised strategy is applicable for a three year (financial year) period. A summary of the strategy with actions is shown in the Attachment. Specific performance measures will be developed from the considerations provided in the table.

Implementation

The model developed for the operation of the Regional Waste Education Strategy is based on that of the previous Waste Education Strategy and includes:

Planning	Workshops with the RWESG and the WMCRG
Implementing	Implementation of agreed activities, coordinated by EMRC Waste Education
Ongoing liaison and support	Provided by the Waste Education Coordinator and Waste Education Officer, with specific roles and responsibilities for members of the RWESG and the WMCRG
Ongoing monitoring	Undertaken through monthly meetings of the RWESG and quarterly meetings of the WMCRG
Assessing and reviewing	Qualitative and quantitative surveys conducted by external consultant
Evaluating and reporting	Evaluation of program activities will be incorporated into the planning phase to ensure continual improvement

Item 9.4 continued

STRATEGIC/POLICY IMPLICATIONS

The strategic/policy implications of regional waste education initiatives are encapsulated in the following EMRC Strategic Plan Key Result Areas:

Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste management

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

Key Result Area 4 – Good Governance

4.2 To provide advice, lobbying and advocacy

4.4 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

The Waste Education Program is funded through the waste education charge of $3.00 per tonne of member Council waste to landfill. A total expenditure of $401,014 has been allowed for in the 2012/2013 from the Waste Education budget.

SUSTAINABILITY IMPLICATIONS

Reducing and managing waste in Perth's Eastern Region is fundamental to ensuring a healthy environment and a good quality of life for residents.

A well coordinated waste education program with the EMRC, the member Councils and the WMCRG working together will result in long term sustainable outcomes.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT

Regional Waste Education Strategy 2013-2015 (Ref: Committees-14955)

Item 9.4 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorse the revised Regional Waste Education Strategy 2013–2015.

RRC RECOMMENDATION(S)

MOVED CR RADFORD SECONDED CR CARTER

That Council endorse the revised Regional Waste Education Strategy 2013–2015.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR GODFREY

THAT COUNCIL ENDORSE THE REVISED REGIONAL WASTE EDUCATION STRATEGY 2013–2015.

CARRIED UNANIMOUSLY

Objective 4 To provide lobbying and advocacy on waste-related issues

Strategy 4.1 Undertake lobbying and advocacy activities to support waste reduction and recycling

Initiative	
4.1.1	Participate in consultative groups regarding state and local government directions in waste education
4.1.2	Contribute knowledge in regional and state forums in the development of cohesive waste education communications and programs

Objective 5 To research and continually improve waste education programs

Strategy 5.1 Develop monitoring & research systems to maintain an understanding of stakeholder knowledge, attitudes and behaviour regarding waste management in the region

Initiative	
5.1.1	Maintain and develop qualitative and quantitative research and evaluation (biennially and ongoing)

Strategy 5.2 Create opportunities for enabling research and evaluation of existing and potential waste education projects

Initiative	
5.2.1	Continue to foster relationships with tertiary institutions to develop research opportunities in waste education
5.2.2	Research and develop education programs focused on transition/change management
5.2.3	Research current waste education learning and practices in the region's primary schools

Strategy 5.3 Monitor local and international waste education developments and trends

Initiative	
5.3.1	Monitor local and international waste education developments and trends which are applicable for the region
5.3.2.	Monitor national curriculum developments and how they might impact on waste education
5.3.3	Present papers at conferences on waste education projects and initiatives

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Regional Waste Education Strategy 2013 - 2015

Objective 1 To increase awareness of the region's waste management initiatives, in particular the Resource Recovery Project

Strategy 1.1 Maintain a dynamic regional and local waste education and communication campaign

Initiative	
1.1.1	Maintain and improve the annual Waste & Recycling Guide and A-Z Disposal Guide
1.1.2	Develop a streamlined promotional plan which uses a variety of media for different target audiences
1.1.3	Maintain, review and update the RGang website
1.1.4	Increase profile of Red Hill Environmental Education Centre & Red Hill Waste Management Facility
1.1.5	Continue updating and improving existing displays in Environmental Education Centre
1.1.6	Develop regular Regional Recycling [Waste Management] Reports for residents
1.1.7	Support new recycling initiatives through the development of new promotional materials and integration into existing communications
1.1.8	Undertake regular review of future financial requirements for waste education
1.1.9	Continue promoting the events recycling trailer for use in council events
1.1.10	Promote waste management through major national campaigns & events (e.g. National Recycling Week; KAB week; International Composting Awareness Week ICAW)

Strategy 1.2 Continue to raise awareness of the Resource Recovery Project

Initiative	
1.2.1	Support emerging resource recovery trials and community consultation processes through communications and education programs
1.2.2	Review the community database and its use for future community consultation and awareness raising projects
1.2.3	Update existing Resource Recovery promotional materials and website
1.2.4	Update the education centre to reflect emerging Resource Recovery options
1.2.5	Support development of marketing plan for Resource Recovery (as options are finalised)

Objective 2
To increase community involvement in the region's waste management initiatives and capacity to practise waste avoidance

Strategy 2.1 Develop community outreach programs and activities focused on improving waste management and waste

Initiative	
2.1.1	Provide workshops, education activities and mentoring for targeted community groups
2.1.2	Provide opportunities for WMCRG (and other emerging committees) to participate, contribute and provide feedback for waste education activities

Strategy 2.1 continued...

Initiative	
2.1.3	Expand education activities associated with the HHW Program
2.1.4	Expand the schools and public place battery collection program
2.1.5	Continue to work with high Schools in the region to develop waste education projects
2.1.6	Train and utilise volunteers to encourage responsible behaviour at events

Strategy 2.2 Raise community awareness of how to reduce waste to landfill

Initiative	
2.2.1	Develop waste avoidance and recycling messages

Objective 3
To continue to develop sustainable regional partnerships for effective local and regional waste education and communications

Strategy 3.1 Continue to foster and enhance regional cooperation with member Councils to implement and support regional waste education initiatives

Initiative	
3.1.1	Maintain Regional Waste Education Steering Group
3.1.2	Provide advice and support for localised Council initiatives to reduce and manage waste
3.1.3	Support community organisations' waste management initiatives

Strategy 3.2 Undertake activities with EMRC and member Council staff to foster knowledge, interest & pride in regional waste management

Initiative	
3.2.1	Provide regular updates on waste education initiatives and performance to the Resource Recovery Committee and EMRC Council
3.2.2	Provide regular updates on Strategic Waste Management Plan to EMRC Committees and EMRC Council
3.2.3	Provide regular updates on Strategic Waste Management Plan, Resource Recovery, waste education initiatives and performance to staff members
3.2.4	Develop programs to encourage staff participation in waste reduction activities

9.5 RESOURCE RECOVERY VISITS

REFERENCE: COMMITTEES-14937

PURPOSE OF REPORT

To advise Council on the outcomes of the October/November 2012 visit to eastern states Resource Recovery facilities.

KEY ISSUES AND RECOMMENDATION(S)

- A working party of councillors and officers visited resource recovery facilities in Adelaide, Canberra and Melbourne between 28 October and 2 November 2012.
- In Adelaide, the emphasis is on processing organics with windrow composting, C&D processing to recycle concrete, asphalt, bricks, timber, steel and produce a range of aggregates, soils and a RDF material used to partially fuel the Adelaide Brighton Cement Works. Landfill is still a large part of the waste infrastructure.
- In Canberra, the Mugga Lane landfill operation is a good example of an integrated waste processing operation with a MRF, landfill, reuse store, transfer stations and C&D and greenwaste processing.
- In Melbourne the visited facilities included waste transfer stations for MSW and community drop off, a C&I sorting facility, a fluidised bed combustion plant using MRF residual waste and a pilot anaerobic digestion plant using food waste.

Recommendation(s)

That the information from the visit be noted and used in the design and development of the Hazelmere Resource Recovery Park.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

Council resolved at the ordinary Council meeting on 18 October 2012 that (Ref: Committees-14849):

"*THAT COUNCIL APPROVE A VISIT TO THE EASTERN STATES RESOURCE RECOVERY FACILITIES TO BE UNDERTAKEN BY EMRC OFFICERS PLUS A COUNCILLOR REPRESENTATIVE FROM EACH MEMBER COUNCIL*".

The group comprised of the Chairman of the Resource Recovery Committee - Cr Cuccaro, Cr Carter and Cr Radford and an EMRC officer group of the Chief Executive Officer, the Director Waste Services and the Manager Project Development. Not all member Councils were able to nominate a Councillor representative.

The purpose of the visit was to allow the group to view first hand resource recovery operations in other states, speak to operators about how they have set up their facilities, what has worked and what has not, how they have financed their operations, what they would do differently if they had their time again, etc.

Item 9.5 continued

Other reasons included:

- Providing context to the EMRC executive and Council for the development of the Hazelmere Resource Recovery Park;
- Understanding the current practices for treating commercial and industrial (C&I) waste and construction and demolition (C&D) waste in the eastern states;
- Viewing some re-use centres for community recyclables drop-off;
- Appreciating the contractual methods being employed by local governments for these types of facilities; and
- To understand the visual impact of these types of facilities, potential odours, visible emissions, proximity to housing and community acceptability.

REPORT

The resource recovery facilities visited by the EMRC group between 28 October and 2 November 2012 are detailed below together with relevant facts and observations.

Adelaide

1. ResourceCo – Wingfield - Crushing business. Met with Simon Brown (Managing Director) and Jim Fairweather (Sales Director). This is a mature business treating construction and demolition waste and commercial and industrial waste at a rate of 30 to 40 tonnes per hour and 100,000 tonnes per annum (tpa) through a single plant. The plant includes a primary grinder followed by vibrating screens, four stage screening to remove soil, a picking line to extract recyclables and magnets to remove metals etc (refer attached flow sheet).

   The product range includes:

   a. Process engineered fuel (PEF), otherwise known as refuse derived fuel (RDF) which is a mixture of plastics, timber and textiles. The PEF is separated from the incoming waste and then transported to the Sita-ResourceCo site nearby where it is stockpiled, processed further through a Hasse grinder, magnetic separation for residual steel and stainless steel and loaded into trucks for delivery to the Adelaide Brighton Cement Works as a fuel substitute.
   b. Recyclable materials including steel, pavement materials, aggregates, sands, bulk fills and asphalt products from crushed concrete, bricks and asphalt.

Other points noted:

1. The ResourceCo sorting plant cost $12 million; it runs 2 shifts and has 70 staff.
2. Gate fee is $85/tonne average (ranging from $75 to $98/tonne) but the aim is for a gate fee of $120/tonne.
3. Metals make up 3% of the waste stream by weight and this is a good revenue generator.
4. ResourceCo recommended selecting heavy duty US equipment.
5. They have a 15 year contract with Adelaide Brighton Cement to supply 75,000 tpa of PEF (take or pay contract). One of the issues here is that the cement works shuts down about 3 times per year for up to a month each time for maintenance so this has to be factored into their production schedule.
6. The PEF is 96% carbon neutral being biomass based.
7. Mike Haywood, our tour organiser for Adelaide and independent consultant (ex ResourceCo executive) developed the PEF process at ResourceCo. Mike believes that the C&I and C&D waste streams should be processed separately to get the best outcome for a refuse derived fuel product because of the difficulty of removing soil and some other contaminants to meet a specification, ie the “unscrambling the egg scenario”.

Item 9.5 continued

TPI Transfer Station Wingfield

a. Met with Geoffrey Webster, National Post Collections Technical Manager, TPI.
b. TPI are handling about 200,000 tpa of waste from municipal collections versus a design capacity of 400,000 tpa. The facility cost $11 million in 2005, of which about a third was for foundation piling.
c. Adelaide City Council (ACC) own and run the weighbridge/gatehouse and the whole site. They generate a revenue to cover costs by charging a set fee per weighing (ie for every transaction they charge a set amount). They have weighbridge computer software that tracks the various site partners loads/weights, etc that come in and distribute this information on a regular basis (each site partner only gets their relevant information). There are a number of other activities ACC undertake (they are the site landlord and TPI pay a lease for the area, run management meetings to go through site issues, etc).
d. There was limited sorting of the waste on the floor of the transfer station but there was separation of e-waste into cages, metals and some timber. Recycling is estimated at between 5% and 10%. The remaining waste was pushed by a bulldozer, front end loader and tracked vehicle into enclosed “walking floor“ B double road trains situated directly under the sorting floor for transport to the TPI Inkerman landfill, 85 kilometres to the north.
e. Gate fee was $166/tonne; including a landfill levy of $45/tonne. Discounts apply to account customers based on volumes (for example Councils pay between $95 and $100 per tonne).
f. The transfer station building design is interesting because of the ventilation through the base and top of the sides of the building making odour levels inside quite reasonable. There was no other odour control apart from the natural ventilation. There were some seagulls scavenging food inside the building.
g. Cars and trailers are isolated from the rest of the customers using the facility because of OH&S considerations.

Adelaide Hills Recycling

a. Small operation, privately owned by Fernando D’Apollonio (D&V Services) in a rural setting at Strathalbyn in the Adelaide Hills.
b. There was a sorting plant involving a trommel, conveyors and a wide conveyor belt where several employees were picking off recyclables including metals, plastics etc. The trommel separated the fine organic /soil fraction. Timber was the main product out of the waste being sorted which was conveyed into a truck for on-site stockpiling prior to shredding and grinding to a woodchip product.
c. There were lots of stockpiles of asphalt, concrete, bricks and other rubble, green waste (branches, logs), metals and so on.
d. A landfill cell was being constructed on site by Fernando to take material that could not be recovered.
e. A new plant was being constructed with a wide variable speed conveyor belt and picking stations to facilitate better sorting of C&D waste.

Jeffries, Wingfield and Bucklan Park

a. Glen Ellery, Strategic Business Manager at Bucklan Park showed us their operations.
b. Greenwaste and greenwaste/food waste mixtures are processed in windrows.
c. They process 100,000 tpa of greenwaste and are currently trialling a green/food waste collection using an organics household bin and kitchen caddies with compostable liners. All the greenwaste and green/food waste is received at their Wingfield site and then transported out to Bucklan Park.
d. Windrows have moisture and oxygen monitoring and control through a sprinkler system and forced aeration.

Item 9.5 continued

e. The organics are processed through a specialised plant (Recycled Organics Screening System – ROSS) which does size reduction, screening (including star screens), blending and infrared analysis for contamination removal via air jets. This provides a high quality and closely sized product.
f. Offsite odour surveys were being undertaken to address odour complaints.
g. A PowerScaper trailer and truck were utilised for hose pipe spreading of mulch and other products for landscaping purposes.
h. Jeffries makes a range of high-quality compost, soil and mulch products for the South Australian market.

Adelaide Brighton Cement (ABC)

a. Michael Jones, Manager Alternative Fuels and Materials showed us the area of the site where the PEF is received on site, unloaded and stored and conveyed and metered into the cement kiln to offset natural gas usage.
b. ABC have a large community at their doorstep in Port Adelaide so emissions and dust control is critical and appeared to be well managed through the lime scrubbing system and continuous emissions monitoring.
c. The PEF from Sita-ResourceCo is quite abrasive on the conveying system and small pieces of scrap metal come through despite the processing at Wingfield.
d. The cement business is going well, and all product produced can be sold.
e. ABC replace about 20% of their gas consumption with 75,000 tpa of PEF and there is an opportunity to increase this to 105,000 tpa as the quality of the PEF improves.
f. ABC also use 1 tonne per hour of carbon dust from an aluminium smelter in Victoria as another alternative fuel.

Canberra

a. Chris Ware, Director ACT NOWaste showed us the MRF for dry household recyclables and the education aspect of the MRF for children and adults; this was quite a good set up with visuals and video of the MRF operations, lots of education materials and displays. The MRF is now operated by Remondis (previously by Theiss).
b. An area adjacent to the MRF is proposed to be developed by SITA as a C&I waste processing area with the possibility of a small waste to energy plant.
c. A brief inspection of the active and completed landfill cell was conducted.
d. We visited the Reuse store run under contract by Tiny's Green Shed. This has had two previous operators and is considered to be running efficiently now.
e. The greenwaste processing by Corkhill Brothers Recycling Services is a big, mature business. Residents have free drop off for green waste and ACT NOWaste pay Corkhills about $2.40/m^3 as an incentive. Compost and mulches are marketed through Bunnings and sold in bulk in Canberra and NSW.
f. Also on site we saw C&D processing and waste transfer stations for resident drop off.
g. The site is a great example of an integrated waste recycling operation combined with a landfill.

Melbourne

a. On the first day in Melbourne, we were hosted by Darren Quin of WasteTech (suppliers of CP waste sorting technology).
b. Veolia C&I sorting facility at Dandenong - uses CP sorting and baling equipment. The plant was originally purchased by Wanless but had very little use. This was processing dry C&I waste (approximately 20,000 tpa) and recovering cardboard, plastic, metal and some timber. The operators advised that it was a marginal operation and subject to commodity prices and the A$ exchange rate.

Item 9.5 continued

c. City Wide Transfer Station owned by Melbourne City Council - domestic and commercial waste receival and transfer to road vehicles. The waste is simply unloaded from rear discharge rubbish trucks into pits where rams push the waste into "walking floor" truck trailers for transport to landfill. Handles 180,000 tonnes per annum of MSW. Planning to build a new C&I sorting facility alongside. The facility was 25 to 30 years old and looked it, the housekeeping standard was poor.

d. WasteTech equipment included:
   - 30m steel receival pit and support structure;
   - 30m by 3m wide moving floor;
   - Civil modifications to the building;
   - S8000 Compactor and controls;
   - Traffic management system;
   - 2 x 60m eject blades transfer semi-trailers; and
   - EV031 Front lift truck.

e. Hume City Council, Resource Recovery Centre.
   - This is a public drop off facility operated under contract by Grab-a-load;
   - The community could drop off recyclables and green waste and there was salvage of metal, cardboard, timber and plastics from trailer waste by the operators. There was also an area where the community could purchase discarded bulky waste;
   - The residual waste was pushed/tossed onto a WasteTech moving floor in a pit and there was some picking out of materials by the operators before it ended up in a compactor and bin below the floor (S4000 WasteTech compactor); and
   - Throughput estimated by WasteTech at 15,000 tpa.

VISY Pulp and Paper, Cambellfield.

a. This was the Visy Industries Coolaroo site and was a huge operation involving MRF's for recyclables sorting, several paper mills, cardboard production, paper coatings plants and a new clean energy plant which we were shown.

b. Visy operate MRF's in South Australia, Queensland and Victoria and HDPE and PET recovery in Sydney. They are also in New Zealand, Asia, the US and in forestry (Tumut).

c. Paper mill rejects from Victoria and NSW are brought to Coolaroo as feedstock for the plant.

d. The plant was opened in November 2011 and uses fluidised bed combustion to produce high pressure steam (64 bar pressure) which is fed to the paper mills and some is used to generate power (2.96 MW).

e. They have another plant at Tumut in NSW.

f. The plant provides 22% of their energy needs on the Coolaroo site.

g. Gas clean up was achieved with a baghouse using lime and activated carbon dosing, the resulting flyash was landfilled as a prescribed waste.

h. Technology was from Babcock and Wilcox, constructed by RCR.

i. They have another plant in the US operating as Pratt Industries.

j. Capital cost stated as $50 million including a $1.5 - $2 million grant from the Victorian Government.

k. Throughput stated as 240 tonnes per hour.

l. Considering another $60 million investment in the technology.

m. Uses optical sorting to remove PVC from the feedstock.

Item 9.5 continued

Active Research, Anaerobic digestion plant/pilot plant

a. Hosted by David Halliday of Active Research.
b. Visited their workshop at Kilsyth and saw the pilot plant to soon be located in the basement at Federation Square, Melbourne.
c. At Federation Square, it will take restaurant food waste (1 tonne per hour in a continuous process) and convert it to biogas and digestate. The biogas is fed to a dual fuel hot water system to provide hot water to the tenants. Active Research will sell the digestate as fertiliser.
d. They also have a small AD plant mounted in a truck and trailer that was used for promotional work and research work.
e. Cost of the pilot plant was $385,000 with a 2.5 year amortisation.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

Funds are budgeted in the 2012/2013 budget in account 72884/02 Undertake Resource Recovery Project Study Tour ($59,500) for the purpose of visits to Resource Recovery Facilities as part of the Resource Recovery Project.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Sita-ResourceCo Alternative Fuels Brochure (Ref: Committees-14946)

VOTING REQUIREMENT

Simple Majority

Item 9.5 continued

RECOMMENDATION(S)

That the information from the visit be noted and used in the design and development of the Hazelmere Resource Recovery Park.

Discussion ensued

The Manager Project Development gave a presentation on the recent visit to eastern states Resource Recovery facilities.

Cr Lindsey entered the meeting at 5:15pm.

Crs Carter, Cuccaro and Radford thanked the EMRC for organising the visits and for the preparation of the report.

RRC RECOMMENDATION(S)

MOVED CR RADFORD SECONDED CR LINDSEY

That the information from the visit be noted and used in the design and development of the Hazelmere Resource Recovery Park.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR GODFREY

THAT THE INFORMATION FROM THE VISIT BE NOTED AND USED IN THE DESIGN AND DEVELOPMENT OF THE HAZELMERE RESOURCE RECOVERY PARK.

CARRIED UNANIMOUSLY

SITA-RESOURCECO
ALTERNATIVE FUELS

SITA-RESOURCECO ALTERNATIVE FUELS

The source for manufacture of Alternative Fuels is from Commercial & Industrial (C&I) material. This material is comprised of mixed light loads which usually contain a mix of timber, metals, plastics, cardboard and paper. This material stream may also include small amounts of concrete, bricks and rubble.

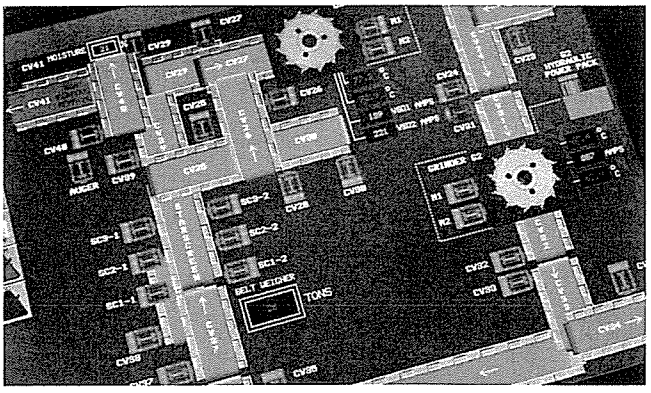
This material is sorted and the ferrous and non-ferrous metals, inert fractions (bricks, concrete etc.) and non-recyclables are removed from the combustible portion of this material stream. The combustible material is then processed for manufacturing of Process Engineered Fuel (PEF).

All salvaged metals are recycled and ResourceCo further processes the inert fractions for resupply to the civil construction market.

The manufacture of PEF is carried out at the fully automated SITA-ResourceCo facility at Wingfield. This facility has the capability to convert up to 350,000 tonnes of raw material per annum into 100,000 to 150,000 tonnes of PEF. All raw materials are separated during processing and over 90% of the material is recycled.

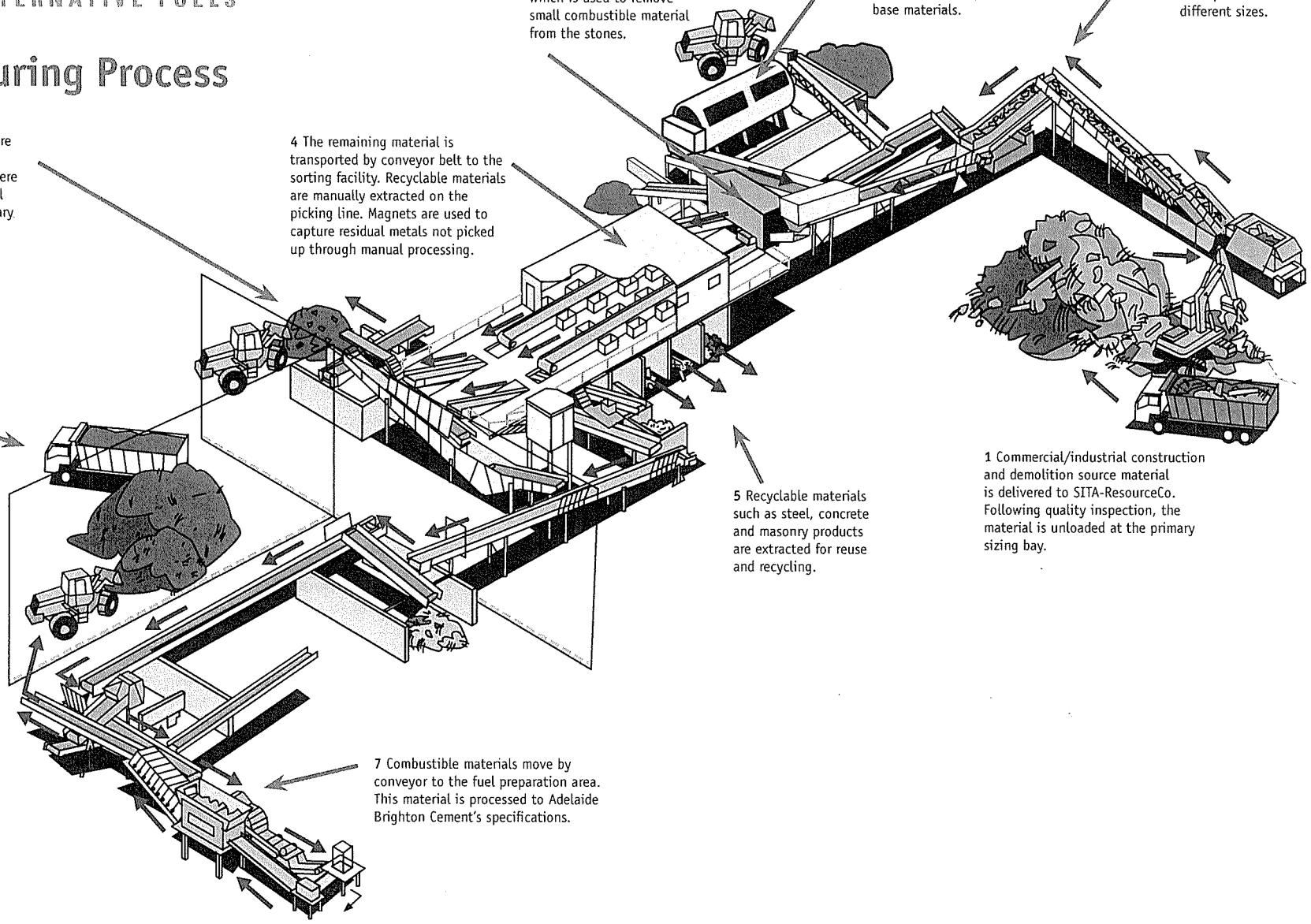
PEF has significant calorific value and can be used as a fuel substitute for coal and gas in high combustion facilities. The use of PEF can benefit end-users in two ways:

- the energy replacement value from the utilising PEF instead of traditional fossil fuels
- the carbon and renewable energy benefits:
  - through reduced fossil fuel use
  - the reduction in landfill emissions
  - Renewable Energy Certificates obtained



SITA-RESOURCECO
ALTERNATIVE FUELS

PEF Manufacturing Process



Wilkins Road, Wingfield, South Australia, Ph: 8347 3329.

10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

Nil

12 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on ***Thursday, 7 February 2013*** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:00pm.

Future Meetings 2013

Thursday	7	February	at	EMRC Administration Office
Thursday	7	March (if required)	at	EMRC Administration Office
Thursday	4	April (if required)	at	EMRC Administration Office
Thursday	9	May (if required)	at	EMRC Administration Office
Thursday	6	June (if required)	at	EMRC Administration Office
Thursday	4	July (if required)	at	EMRC Administration Office
Thursday	8	August (if required)	at	EMRC Administration Office
Thursday	5	September (if required)	at	EMRC Administration Office
Thursday	10	October (if required)	at	EMRC Administration Office
Thursday	21	November	at	EMRC Administration Office

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman declared the meeting closed at 5:50pm.

15.3 INVESTMENT COMMITTEE MEETING HELD 22 NOVEMBER 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT MAUVE INSERT PAGE) REFERENCE: COMMITTEES-14417

The minutes of the Investment Committee meeting held on **22 November 2012** accompany and form part of this agenda – (refer to 'Minutes of Committees' for Council accompanying this Agenda, commencing at the mauve insert page).

QUESTIONS

The Chairman invited general questions from members on the report of the Investment Committee. Any questions relating to the confidential report will be dealt with under section 19.1 of the agenda "Confidential Items."

RECOMMENDATION(S)

That with the exception of items ……, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Investment Committee report (Section 15.3) be adopted.

COUNCIL RESOLUTION(S)

MOVED CR LINDSEY SECONDED CR PULE

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE INVESTMENT COMMITTEE REPORT (SECTION 15.3).

CARRIED UNANIMOUSLY

INVESTMENT COMMITTEE

MINUTES

22 November 2012

(REF: COMMITTEES-14417)

A meeting of the Investment Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 22 November 2012**. The meeting commenced at **6:32pm.**

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:32pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Frank Lindsey (**Chairman**)	EMRC Member	Shire of Kalamunda
Cr Gerry Pule (**Deputy Chairman**)	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Alan Pilgrim	EMRC Member	Shire of Mundaring

Councillor Observers

Cr Jennie Carter *(to 7:09pm)*	EMRC Member	Town of Bassendean

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr David Ameduri	Manager Financial Services
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

Guests

Mr Haydn Robinson	Haydn Robinson Barrister Solicitor

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATION FOR LEAVE OF ABSENCE

Nil

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF THE INVESTMENT COMMITTEE MEETING HELD 10 MAY 2012

That the minutes of the Investment Committee meeting held on 10 May 2012 which have been distributed, be confirmed.

INVESTMENT COMMITTEE RESOLUTION(S)

MOVED CR PILGRIM SECONDED CR PULE

THAT THE MINUTES OF THE INVESTMENT COMMITTEE MEETING HELD ON 10 MAY 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report item is covered in section 18 of this agenda:

12.1 INVESTMENT COMMITTEE UPDATE - NOVEMBER 2012

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

14 REPORTS OF OFFICERS

14.1 INVESTMENT POLICY REVIEW

REFERENCE: COMMITTEES-14416

PURPOSE OF REPORT

The purpose of this report is for the Investment Committee to review Council Policy 3.3 Management of Investments.

KEY ISSUES AND RECOMMENDATION(S)

- Council Policy 3.3 Management of Investments was last reported to and adopted by Council on 25 November 2010.
- From February 2012, the Government Guarantee on deposits under the Commonwealth's Financial Claim scheme was amended to only the first $250,000 per institution.
- From 20 April 2012, new regulations limited local governments to investing in authorised deposit taking institutions for a term not exceeding 12 months and bonds that are guaranteed by the Commonwealth/State/Territory Governments for a term not exceeding three years.
- Portfolio management by institutional investors such as local governments is more prudently addressed through the use of a policy containing risk management guidelines and investment strategies to address the risk issues while at the same time allowing a sufficient amount of institutions to be utilised.
- A revised policy was tabled at the 10 May 2012 Investment Committee meeting for discussion and it was resolved that recommendations of the EMRC's legal representative be taken into account.

Recommendation(s)

That the revised EMRC Policy 3.3 Management of Investments forming attachment 3 to this report be adopted by Council.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

In February 2008 the Department of Local Government and Regional Development (the Department) issued Local Government Guideline 19 - Investment Policy, intended to be a "best practice guide" to assist local governments in developing their own investment policy.

Council referred its existing Management of Investments Policy to the Investment Committee when it was reported to Council in September 2008 (Ref: Committees-8509).

On 2 December 2008 (Ref: Committees-8786) the Investment Committee issued guidelines and resolved that:

"1. THE EMRC SPREAD THE FUNDS UP TO $1M TO BANKS COVERED BY THE $1M GUARANTEE.

2. LIMIT ADDITIONAL FUNDS TO THE BIG 4 BANKS AND NOT PURCHASE THE .7% GUARANTEE, HOWEVER IF EMRC OFFICERS CONSIDER THIS NEEDS TO CHANGE THE OFFICERS BE AUTHORISED TO SECURE THE .7% GOVERNMENT INVESTMENT GUARANTEE."

3. THE ESTABLISHED FLOATING RATE NOTES ABOVE $1M BE SECURED BY THE .7% GOVERNMENT INVESTMENT GUARANTEE."

Item 14.1 continued

A revised Investment Policy was referred to the Investment Committee at its meeting held on 6 May 2010 (Ref: Committees-10616) where it was broadly supported subject to some comments being taken into consideration.

These matters were subsequently addressed and Council approved the revised Investment Policy on 19 August 2010 (Ref: Committees-11332).

At the 23 September 2010 Council Meeting (Ref: Committees-11431), when dealing with item 14.5 Review of Council Policies, a query was raised in relation to the Overall Portfolio Limits contained within the Investment Policy. As a result, Council resolved inter alia:

> *"That 3.3 Management of Investments Policy be adopted but a further review be undertaken by the Investment Committee."*

At the 25 November 2010 Council Meeting (Ref: Committees-11605), Council adopted the revised Investment Policy by reducing the direct investment weighting for the Counterparty Credit Framework for A (Long Term) and A-2 (Short Term) investments from 20% to 10%. Council also adopted the reduction in the Overall Portfolio limits for A (Long Term) and A-2 (Short Term) from 60% to 40%.

From February 2012, the Government Guarantee on deposits under the Commonwealth's Financial Claim Scheme was amended. The Government's guarantee on the first $1m with any Authorised Deposit taking Institution (ADI) has been scaled back to only the first $250,000 per institution for all new deposits from February 2012 onwards.

The Local Government (Financial Management) Amendment Regulations 2012 were gazetted on 20 April 2012. These regulations contained amendments required to give effect to provisions in the Amendment Act as well as other reform amendments. One of the key amendments included a new regulation prescribing restrictions on local government investment practices and takes effect as existing investments mature or new investments are made.

The new regulation limits local governments to investing money referred to in section 6.14(1) of the Act in:

(a) Authorised deposit taking institutions and the Western Australian Treasury Corporation for a term not exceeding 12 months;

(b) Bonds that are guaranteed by the Commonwealth Government or a State or Territory for a term not exceeding three years; and

(c) Australian currency.

A revised policy was tabled at the 10 May 2012 Investment Committee meeting (Ref: Committees-13926), for discussion and it was resolved that recommendations of the EMRC's legal representative be taken into account and referred to a future investment committee meeting.

REPORT

Following the last Investment Committee meeting, discussions were held with the EMRC's legal representative, in relation to his recommendations on the proposed changes to the EMRC Policy 3.3 Management of Investments. The basis of the revised changes were to ensure compliance with the Local Government (Financial Management) Amendment Regulations 2012 and the overall prudence of the EMRC investment strategy. All of the recommendations of the EMRC's legal representative have been incorporated into the proposed changes.

Item 14.1 continued

The existing investment policy (Attachment 1) has been reviewed and the revised changes have been tracked (Attachment 2). The revised policy 3.3 Management of Investments (Attachment 3) is recommended to be adopted by Council.

The key highlights of the revised policy incorporating all changes are as follows:

a. Overall Portfolio Limits and Single Entity Exposure

Under the existing policy (Attachment 1), the EMRC can invest up to 40% of its investment funds in financial institutions rated A (Long Term) and A-2 (Short Term). Additionally, the Investment Policy under the Single Entity Exposure (previously termed Counterparty Credit Framework), also stipulates that for any individual institution rated A (Long Term) and A-2 (Short Term), the EMRC can only invest up to 10% of total investments directly.

It is proposed that the Investment Policy be updated to reflect that EMRC's investment strategy of not investing in any rated A (Long Term) and A-2 (Short Term) investments.

Table 1 – Proposed changes to Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Existing Direct Investment Maximum %	Proposed Direct Investment Maximum %
AAA	A-1 +	100%	100%
AA	A-1	100%	100%
A	A-2	40%	0%

Table 2 – Proposed changes to Counterparty Credit Framework

S&P Long Term Rating	S&P Short Term Rating	Existing Direct Investment Maximum %	Proposed Direct Investment Maximum %
AAA	A-1+	45%	45%
AA	A-1	35%	35%
A	A-2	10%	0%

b. Term to Maturity Framework

The Local Government (Financial Management) Amendment Regulations 2012 limits local governments to investing money referred to in section 6.14(1) of the Act in:

(a) Authorised deposit taking institutions and the Western Australian Treasury Corporation for a term not exceeding 12 months;

(b) Bonds that are guaranteed by the Commonwealth Government or a State or Territory for a term not exceeding three years; and

(c) Australian currency.

It is proposed that of the total amount invested from time to time, a minimum of 40% must be invested for a term not exceeding 12 months.

Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.1 To improve member Council and EMRC financial viability

4.6 To provide responsible and accountable governance and management of the EMRC

4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

Has management of financial risk implications.

SUSTAINABILITY IMPLICATIONS

Has future economic sustainability implications.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	No direct implications
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Original Management of Investments Policy 3.3 (Ref: Committees-14894)
2. Revised Management of Investments Policy 3.3 with tracked changes to the original policy (Ref: Committees-14893)
3. Revised Management of Investments Policy 3.3 (Ref: Committees-14896)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That the revised EMRC Policy 3.3 Management of Investments forming attachment 3 to this report be adopted by Council.

Item 14.1 continued

The CEO summarised the report and advised that additional information provided by EMRC's legal representative had been incorporated into the policy.

IC RECOMMENDATION

MOVED CR PULE SECONDED CR PILGRIM

That the revised EMRC Policy 3.3 Management of Investments forming attachment 3 to this report be adopted by Council.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR LINDSEY SECONDED CR PULE

THAT THE REVISED EMRC POLICY 3.3 MANAGEMENT OF INVESTMENTS FORMING ATTACHMENT 3 TO THIS REPORT BE ADOPTED BY COUNCIL.

CARRIED UNANIMOUSLY

ORIGINAL

3.3 Management of Investments Policy

STRATEGIC PLAN OBJECTIVE

3.4 To improve member Council and East Metropolitan Regional Council (EMRC) financial viability.

PURPOSE

To establish a policy for the Investment of EMRC's surplus funds at the most favourable rate of return whilst ensuring prudent consideration of risk and security for the investment type and that liquidity requirements are being met.

To ensure that investments are managed with care, diligence and skill and that the management of the portfolio is carried out to safeguard the portfolio and not for speculative purposes.

Establish guidelines to ensure investments:

- Meet legislative requirements;
- Optimise investment income and returns within acceptable risk parameters;
- Ensure that investments match the liquidity needs of the EMRC; and
- Are invested at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type.

LEGISLATION

Local Government Act 1995 Section 6.14
Local Government (Financial Management) Regulations 1996 Regulations 19, 28 and 49
Trustees Act 1962 – Part III Investments
Australian Accounting Standards

POLICY STATEMENT

1. **Ethics and Conflicts of Interest**

   Officers shall refrain from personal activities that would conflict with the proper execution and management of EMRC's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.

2. **Delegation of Authority**

   Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of Council's Investment to the Director, Corporate Services.

EMRC

3. Investment Ratings

Investments rating in this policy are based on those issued by Standard and Poor's.
International ratings agencies used as a basis for assessing EMRC's investments are required to be reviewed periodically by the CEO.

4. Approved Investments

Without approvals from Council, new investments are limited to:

- Commonwealth/State/Territory or Local Government Bonds;
- Interest bearing deposits and securities issued by Australian authorised deposit-taking institutions (ADIs) as authorised by the Australian Prudential and Regulatory Authority (APRA) and with a Standard & Poor's (or its equivalent) credit rating of A-2 (short term) or A (long term) or higher (subject to overall limits);
- Bank accepted/endorsed bank bills, guaranteed by Australian authorised deposit-taking institutions (ADI's);
- Bank negotiable Certificate of Deposits; and
- Managed Funds with a minimum long term Standard & Poor (S&P) rating of "A" and short term rating of "A-2".

5. Prohibited Investments

This investment policy prohibits but is not limited to any investment carried out for speculative purposes including:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

6. Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk - the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- Leveraging Risk - the magnification of an investor's risk and return that occurs when the investor takes on financial leverage through an investment product.

EMRC

Furthermore investments are to comply with three key criteria relating to:

a. Overall Portfolio Limits

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1 +	100%	100%
AA	A-1	100%	100%
A	A-2	40%	80%

b. Counterparty Credit Framework

Exposure to an individual counterparty/institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
A	A-2	10%	40%

c. Term to Maturity Framework

The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits		
	Min	**Max**
Portfolio % < 1year	40%	100%
Portfolio % > 1year	0%	60%
Portfolio % > 3year	0%	35%
Portfolio % > 5year	0%	25%

Individual Investment Maturity Limits	
Maximum term to maturity limit of all investments	5 years

Standard and Poors Long term rating definitions:

AAA	An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.
A	An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.
BBB	An obligor rated 'BBB' has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.

Standard and Poors Short term rating definitions:

A-1	A short-term obligation rated 'A-1' is rated in the highest category by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.
A-2	A short-term obligation rated 'A-2' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.
A-3	A short-term obligation rated 'A-3' exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

Source: http://www.standardandpoors.com

7. Measurement

The investment return for the portfolio is to be regularly reviewed. The market value and investment maturities are to be assessed at least once a month to coincide with management reporting.

8. Procedures

Investments placed by Council's authorised advisor/s and managers must be appropriately documented at the time of placement.

Furthermore appropriate procedures and controls in regards to record keeping, reconciliation, authorisation forms and accounting for investments shall be prepared and maintained to give effect to this policy.

EMRC

9. Reporting

An investment report is to be prepared for each month detailing compliance with the `key criteria' outlined in section 6 (a), (b) and (c) of this policy.

The investment report is to be presented to Council at the next ordinary meeting of the Council following the end of the month to which the report relates. If the statement is not prepared in time to present it to that meeting it is to be presented at the next Ordinary Meeting of the Council following that meeting.

10. Investment Advisor

The CEO has delegated authority to appoint an investment adviser when considered appropriate.

The local government's investment advisor must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

11. Investment Strategy

EMRC's current investment strategy in light of the 'Global Financial Crisis' is to optimise investment income within its acceptable levels of risk whilst ensuring the security of these funds enabling the EMRC to meet its business objectives.

Key considerations in this regard include funding requirements identified in the Five Year Plan.

Given the Federal Government Guarantee on retail deposits up to $1 million with Australian Authorised Deposit Taking Institutions (ADIs) until 11th October 2011, any investment in such institutions to this date shall be considered to be AAA or A-1+ rated in line with the Federal Government's credit rating.

The investment strategy employed over the period of the Federal Government Guarantee that complies with relevant legislation would be:

1. Invest funds in Australian ADI's up to $1 million covered by the guarantee
2. Limit additional funds to the specified banks listed below from the 31st March 2010
3. Investment terms not to exceed 5 years.

Specified banks; National Australia Bank, Bankwest, Westpac, St George, Commonwealth Bank, and ANZ.

FINANCIAL CONSIDERATIONS

Nil

Adopted/Reviewed by Council	1. 29 June 2000 2. 27 July 2000 3. 02 May 2002 4. 17 June 2004 5. 23 February 2006 6. 18 September 2008 (reported to Council and referred to Investment Committee) 7. 19 August 2010 8. 23 September 2010
Next Review	Following the Ordinary Elections in 2013
Responsible Unit	Governance and Corporate Services

3.3 Management of Investments Policy

STRATEGIC PLAN OBJECTIVE

3.4 To improve member Council and East Metropolitan Regional Council (EMRC) financial viability.

PURPOSE

To establish a policy for the Investment of EMRC's surplus funds at the most favourable rate of return whilst ensuring prudent consideration of risk and security for the investment type and that liquidity requirements are being met.

To ensure that investments are managed with care, diligence and skill and that the management of the portfolio is carried out to safeguard the portfolio and not for speculative purposes.

Establish guidelines to ensure investments:

- Meet legislative requirements;
- Optimise investment income and returns within acceptable risk parameters;
- Ensure that investments match the liquidity needs of the EMRC; and
- Are invested at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type.

LEGISLATION

Local Government Act 1995 ~~Section 6.14~~
Local Government (Financial Management) Regulations 1996 ~~Regulations 19, 28 and 49~~
Trustees Act 1962 – Part III Investments
Australian Accounting Standards

POLICY STATEMENT

1. **Ethics and Conflicts of Interest**

   Officers shall refrain from personal activities that would conflict with the proper execution and management of EMRC's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.

2. **Delegation of Authority**

   Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of Council's Investment to the Director, Corporate Services.

EMRC

3. Investment Ratings

Investments rating in this policy are based on those issued by Standard and Poor's.

In the event a proposed investment is not rated by Standard & Poor's but is rated by either Fitch Ratings or Moody's by a rating which is analogous to the ratings of Standard & Poor's, then the EMRC may make the investment relying on the Fitch Ratings or Moody's ratings.

~~International ratings agencies used as a basis for assessing EMRC's investments are required to be reviewed periodically by the CEO.~~

4. Approved Investments

Approved investments are those investments permitted by s6.14(1) of the Local Government Act 1995 as specified in the Trustees Act 1926 Part III subject to the limitations expressed in Regulation 19C of the Local Government (Financial Management) Regulations.

~~Without approvals from Council, new investments are limited to:~~

- ~~Commonwealth/State/Territory or Local Government Bonds;~~
- ~~Interest bearing deposits and securities issued by Australian authorised deposit-taking institutions (ADIs) as authorised by the Australian Prudential and Regulatory Authority (APRA) and with a Standard & Poor's (or its equivalent) credit rating of A-2 (short term) or A (long term) or higher (subject to overall limits);~~
- ~~Bank accepted/endorsed bank bills, guaranteed by Australian authorised deposit-taking institutions (ADI's);~~
- ~~Bank negotiable Certificate of Deposits; and~~
- ~~Managed Funds with a minimum long term Standard & Poor (S&P) rating of "A" and short term rating of "A-2".~~

5. Prohibited Investments

This investment policy prohibits any investment which is not an Approved Investment.~~but is not limited to any investment carried out for speculative purposes including:~~

- ~~Derivative based instruments;~~
- ~~Principal only investments or securities that provide potentially nil or negative cash flow; and~~
- ~~Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.~~

~~This policy also prohibits the use of leveraging (borrowing to invest) of an investment.~~

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6. Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;

- Liquidity Risk - the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- ~~Leveraging~~ Investments must be rated at not less than the Standard & Poor's ratings specified below.~~Risk - the magnification of an investor's risk and return that occurs when the investor takes on financial leverage through an investment product.~~

TEL (08) 9424 2222 **FAX** (08) 9277 7598 **EMAIL** mail@emrc.org.au **WEB** www.emrc.org.au

Furthermore investments are to comply with three key criteria relating to:

a. Overall Portfolio Limits

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1 +	100%	100%
AA	A-1	100%	100%
~~A~~	~~A-2~~	~~40%~~	~~80%~~

b. ~~Counterparty~~ Single Entity Exposure~~Credit Framework~~

Exposure to an individual ~~counterparty/~~institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%
~~A~~	~~A-2~~	~~10%~~	~~40%~~

c. Term to Maturity Framework

~~The investment portfolio is to be invested within the following maturity constraints~~Of the total amount invested from time to time, a minimum of 40% must be invested for a term not exceeding 12 months.~~:~~

~~Overall Portfolio Term to Maturity Limits~~		
	~~Min~~	~~Max~~
~~Portfolio % < 1year~~	~~40%~~	~~100%~~
~~Portfolio % > 1year~~	~~0%~~	~~60%~~
~~Portfolio % > 3year~~	~~0%~~	~~35%~~
~~Portfolio % > 5year~~	~~0%~~	~~25%~~

~~Individual Investment Maturity Limits~~	

~~Maximum term to maturity limit of all investments 5 years~~

Standard and Poors Long term rating definitions:

AAA	An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.
~~A~~	~~An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.~~
~~BBB~~	~~An obligor rated 'BBB' has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitments.~~

Standard and Poors Short term rating definitions:

A-1	A short-term obligation rated 'A-1' is rated in the highest category by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.
~~A-2~~	~~A short-term obligation rated 'A-2' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.~~
~~A-3~~	~~A short-term obligation rated 'A-3' exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.~~

Source: http://www.standardandpoors.com

7. Measurement

The investment return for the portfolio is to be regularly reviewed. The market value and investment maturities are to be assessed at least once a month to coincide with management reporting.

8. Procedures

Investments placed by Council's authorised advisor/s and managers must be appropriately documented at the time of placement.

~~Furthermore appropriate~~ Appropriate procedures and controls in regards to record keeping, reconciliation, authorisation forms and accounting for investments shall be prepared and maintained to give effect to this policy.

All investments must be authorised in writing by the Chief Executive Officer prior to the investments being made.

EMRC

9. Reporting

An investment report is to be prepared ~~for~~ each month detailing compliance with the ~~'key~~ criteria~~'~~ outlined in ~~section 6 (a), (b) and (c) of~~ this policy.

The investment report is to be presented to Council at the next ordinary meeting of the Council following the end of the month to which the report relates. If the statement is not prepared in time to present it to that meeting it is to be presented at the next Ordinary Meeting of the Council following that meeting.

10. Investment Advisor

The CEO has delegated authority to appoint an investment adviser when considered appropriate.

The local government's investment advisor must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

11. Investment Strategy

EMRC's ~~current~~ investment strategy ~~in light of the 'Global Financial Crisis'~~ is to optimise investment income within its acceptable levels of risk whilst ensuring the security of these funds enabling the EMRC to meet its business objectives.

Key considerations in this regard include funding requirements identified in the Five Year Plan.

To implement the requirement for diversification, no more than 45% of the total investments will be invested in any one bank in short term investments rated A-1+ and no more than 30% of the total investments will be invested in any one bank in short term investments rated A-1.

The EMRC may invest all of the total investments in Commonwealth/State/Territory bonds.

A list of complying ADIs are reflected in the Appendix and may vary from time to time.

~~Given the Federal Government Guarantee on retail deposits up to $1 million with Australian Authorised Deposit Taking Institutions (ADIs) until 11th October 2011, any investment in such institutions to this date shall be considered to be AAA or A-1+ rated in line with the Federal Government's credit rating.~~

~~The investment strategy employed over the period of the Federal Government Guarantee that complies with relevant legislation would be:~~

~~1. Invest funds in Australian ADI's up to $1 million covered by the guarantee~~

~~2. Limit additional funds to the specified banks listed below from the 31st March 2010~~

~~3. Investment terms not to exceed 5 years.~~

~~Specified banks; National Australia Bank, Bankwest, Westpac, St George, Commonwealth Bank, and ANZ.~~

FINANCIAL CONSIDERATIONS

Nil

Appendix: List of Compliant ADIs

As at August 2012:

ADI Name	Standard and Poor's Credit Rating (Long / Short)	EMRC Policy Limit per ADI based on short-term credit rating limits
First tier:		
ANZ Banking Group Ltd.	AA- / A-1+	45%
Bank of Western Australia Ltd.	AA- / A-1+	45%
Commonwealth Bank of Australia	AA- / A-1+	45%
HSBC Bank Australia Ltd.	AA- / A-1+	45%
Rabobank Australia Ltd.	AA / A-1+	45%
National Australia Bank Ltd.	AA- / A-1+	45%
Westpac Banking Corp.	AA- / A-1+	45%

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Adopted/Reviewed by Council	1. 29 June 2000 2. 27 July 2000 3. 02 May 2002 4. 17 June 2004 5. 23 February 2006 6. 18 September 2008 (reported to Council and referred to Investment Committee) 7. 19 August 2010 8. 23 September 2010 9. 25 November 2010 10. 10 May 2012
Next Review	Following the Ordinary Elections in 2013
Responsible Unit	Governance and Corporate Services

3.3 Management of Investments Policy

STRATEGIC PLAN OBJECTIVE

3.4 To improve member Council and East Metropolitan Regional Council (EMRC) financial viability.

PURPOSE

To establish a policy for the Investment of EMRC's surplus funds at the most favourable rate of return whilst ensuring prudent consideration of risk and security for the investment type and that liquidity requirements are being met.

To ensure that investments are managed with care, diligence and skill and that the management of the portfolio is carried out to safeguard the portfolio and not for speculative purposes.

Establish guidelines to ensure investments:

- Meet legislative requirements;
- Optimise investment income and returns within acceptable risk parameters;
- Ensure that investments match the liquidity needs of the EMRC; and
- Are invested at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type.

LEGISLATION

Local Government Act 1995
Local Government (Financial Management) Regulations 1996
Trustees Act 1962 – Part III Investments
Australian Accounting Standards

POLICY STATEMENT

1. **Ethics and Conflicts of Interest**

   Officers shall refrain from personal activities that would conflict with the proper execution and management of EMRC's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.

2. **Delegation of Authority**

   Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the Local Government Act 1995. The CEO may in turn delegate the day-to-day management of Council's Investment to the Director, Corporate Services.

EMRC

3. Investment Ratings

Investments rating in this policy are based on those issued by Standard and Poor's.

In the event a proposed investment is not rated by Standard & Poor's but is rated by either Fitch Ratings or Moody's by a rating which is analogous to the ratings of Standard & Poor's, then the EMRC may make the investment relying on the Fitch Ratings or Moody's ratings.

4. Approved Investments

Approved investments are those investments permitted by s6.14(1) of the Local Government Act 1995 as specified in the Trustees Act 1926 Part III subject to the limitations expressed in Regulation 19C of the Local Government (Financial Management) Regulations.

5. Prohibited Investments

This investment policy prohibits any investment which is not an Approved Investment.

6. Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk – the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk – the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Maturity Risk – the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- Investments must be rated at not less than the Standard & Poor's ratings specified below.

Furthermore investments are to comply with three key criteria relating to:

a. Overall Portfolio Limits

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1 +	100%	100%
AA	A-1	100%	100%

EMRC

b. Single Entity Exposure

Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	S&P Short Term Rating	Direct Investment Maximum %	Managed Funds Maximum %
AAA	A-1+	45%	50%
AA	A-1	35%	45%

c. Term to Maturity Framework

Of the total amount invested from time to time, a minimum of 40% must be invested for a term not exceeding 12 months.

Standard and Poors Long term rating definitions:

AAA	An obligation rated 'AAA' has the highest rating assigned by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligation rated 'AA' differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.

Standard and Poors Short term rating definitions:

A-1	A short-term obligation rated 'A-1' is rated in the highest category by Standard & Poor's. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

Source: http://www.standardandpoors.com

7. Measurement

The investment return for the portfolio is to be regularly reviewed. The market value and investment maturities are to be assessed at least once a month to coincide with management reporting.

8. Procedures

Investments placed by Council's authorised advisor/s and managers must be appropriately documented at the time of placement.

Appropriate procedures and controls in regards to record keeping, reconciliation, authorisation forms and accounting for investments shall be prepared and maintained to give effect to this policy.

All investments must be authorised in writing by the Chief Executive Officer prior to the investments being made.

EMRC

9. Reporting

An investment report is to be prepared each month detailing compliance with the criteria outlined in this policy.

The investment report is to be presented to Council at the next ordinary meeting of the Council following the end of the month to which the report relates. If the statement is not prepared in time to present it to that meeting it is to be presented at the next Ordinary Meeting of the Council following that meeting.

10. Investment Advisor

The CEO has delegated authority to appoint an investment adviser when considered appropriate.

The local government's investment advisor must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

11. Investment Strategy

EMRC's investment strategy is to optimise investment income within its acceptable levels of risk whilst ensuring the security of these funds enabling the EMRC to meet its business objectives.

Key considerations in this regard include funding requirements identified in the Five Year Plan.

To implement the requirement for diversification, no more than 45% of the total investments will be invested in any one bank in short term investments rated A-1+ and no more than 30% of the total investments will be invested in any one bank in short term investments rated A-1.

The EMRC may invest all of the total investments in Commonwealth/State/Territory bonds.

A list of complying ADIs are reflected in the Appendix and may vary from time to time.

FINANCIAL CONSIDERATIONS

Nil

Appendix: List of Compliant ADIs

As at August 2012:

ADI Name	Standard and Poor's Credit Rating (Long / Short)	EMRC Policy Limit per ADI based on short-term credit rating limits
First tier:		
ANZ Banking Group Ltd.	AA- / A-1+	45%
Bank of Western Australia Ltd.	AA- / A-1+	45%
Commonwealth Bank of Australia	AA- / A-1+	45%
HSBC Bank Australia Ltd.	AA- / A-1+	45%
Rabobank Australia Ltd.	AA / A-1+	45%
National Australia Bank Ltd.	AA- / A-1+	45%
Westpac Banking Corp.	AA- / A-1+	45%

Adopted/Reviewed by Council	1. 29 June 2000 2. 27 July 2000 3. 02 May 2002 4. 17 June 2004 5. 23 February 2006 6. 18 September 2008 (reported to Council and referred to Investment Committee) 7. 19 August 2010 8. 23 September 2010 9. 25 November 2010 10. 10 May 2012
Next Review	Following the Ordinary Elections in 2013
Responsible Unit	Governance and Corporate Services

15 REPORTS OF DELEGATES

Nil

16 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

17 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

Nil

18 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

IC RESOLUTION(S)

MOVED CR PILGRIM SECONDED CR PULE

THAT WITH THE EXCEPTION OF EMRC COUNCILLORS, MR ROBINSON, THE CEO, THE DIRECTOR CORPORATE SERVICES, THE MANAGER FINANCIAL SERVICES AND THE PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES, THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (C) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6:40pm.

18.1 INVESTMENT COMMITTEE UPDATE – NOVEMBER 2012

REFERENCE: COMMITTEES-14905

The Committee considered the Confidential Item circulated with the Agenda under separate cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

IC RESOLUTION(S)

MOVED CR PILGRIM SECONDED CR PULE

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

Item 18 continued

The meeting was opened to the public at 7:10pm.

Recording of the recommendations passed behind closed doors, namely:

18.1 INVESTMENT COMMITTEE UPDATE – NOVEMBER 2012

REFERENCE: COMMITTEES-14905

IC RESOLUTION(S)

MOVED CR PULE SECONDED CR RADFORD

THAT:

1. THE REPORT BE NOTED.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

CARRIED UNANIMOUSLY

19 FUTURE MEETINGS OF THE INVESTMENT COMMITTEE

The Investment Committee will meet as required. Next Investment Committee meeting will be advised.

20 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7:10pm.

16 REPORTS OF DELEGATES

Nil

17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of ……, the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR FÄRDIG SECONDED CR POWELL

THAT WITH THE EXCEPTION OF THE CEO, DIRECTOR CORPORATE SERVICES, DIRECTOR WASTE SERVICES, DIRECTOR REGIONAL SERVICES AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES, THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (C) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6:29pm and members of the public departed Council Chambers.

19.1 ITEM 18.1 OF THE INVESTMENT COMMITTEE - INVESTMENT COMMITTEE UPDATE – NOVEMBER 2012

REFERENCE: COMMITTEES-14966

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

19.2 LANDFILL GAS AND POWER - EXTENSION OF LEASE/LICENCE AT RED HILL WASTE MANAGEMENT FACILITY

REFERENCE: COMMITTEES-14973

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

Item 19 continued

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR FÄRDIG SECONDED CR GODFREY

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 6:38pm and members of the public returned to Council Chambers at 6:39pm.

Recording of the resolutions passed behind closed doors, namely:

19.1 ITEM 18.1 OF THE INVESTMENT COMMITTEE - INVESTMENT COMMITTEE UPDATE – NOVEMBER 2012

COUNCIL RESOLUTION(S)

MOVED CR LINDSEY SECONDED CR PULE

THAT:

1. THE REPORT BE NOTED.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

CARRIED UNANIMOUSLY

19.2 LANDFILL GAS AND POWER - EXTENSION OF LEASE/LICENCE AT RED HILL WASTE MANAGEMENT FACILITY

REFERENCE: COMMITTEES-14973

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG SECONDED CR PULE

THAT:

1. THAT COUNCIL AUTHORISE THE CEO TO SIGN THE FINAL DEED OF EXTENSION AND VARIATION BETWEEN LANDFILL GAS AND POWER AND THE EMRC FOR A TEN (10) YEAR PERIOD EXPIRING ON 24 JANUARY 2023.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on ***Thursday 21 February 2013*** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2013

Thursday	21	February	at	EMRC Administration Office
Thursday	21	March	at	EMRC Administration Office
Thursday	18	April (if required)	at	EMRC Administration Office
Thursday	23	May	at	EMRC Administration Office
Thursday	20	June	at	EMRC Administration Office
Thursday	18	July (if required)	at	EMRC Administration Office
Thursday	22	August	at	EMRC Administration Office
Thursday	19	September	at	EMRC Administration Office
Thursday	5	December	at	EMRC Administration Office

January 2014 (recess)

21 DECLARATION OF CLOSURE OF MEETING

The Chairman thanked the Councillors and staff for their efforts and contribution throughout the year and wished all a safe and happy holiday season.

There being no further business, the meeting was closed at 6:40pm.