



## MINUTES

### CERTIFICATION OF CONFIRMATION OF CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MINUTES

2 April 2019

I, Ms Rhonda Hardy, hereby certify that the minutes from the Chief Executive Officers Advisory Committee Meeting held on 2 April 2019 pages (1) to (14) were confirmed at a Committee meeting held on 5 August 2019.

  
\_\_\_\_\_  
Signature

Ms Rhonda Hardy  
Person presiding at Meeting

## CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

### MINUTES

2 April 2019

(REF: D2019/02994)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 2 April 2019**. The meeting commenced at **12:30pm**.

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## **1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

The Chairman opened the meeting at 12:30pm.

## **2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

### **Committee Members**

Ms Rhonda Hardy ( <b>Chairman</b> )	Chief Executive Officer	City of Kalamunda
Mr Jonathan Throssell ( <b>Deputy Chairman</b> )	Chief Executive Officer	Shire of Mundaring
Ms Peta Mabbs	Chief Executive Officer	Town of Bassendean
Mr Andrew Brien	Chief Executive Officer	City of Bayswater
Mr Mark Bishop	Acting Chief Executive Officer	City of Swan
Mrs Wendy Harris	Acting Chief Executive Officer	EMRC

### **Apologies**

Mr John Christie	Chief Executive Officer	City of Belmont
Mr Mike Foley	Chief Executive Officer	City of Swan

### **EMRC Officers**

Mrs Wendy Harris	Director Regional Services	
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)	

### **Visitor(s)**

Mr Brett Jackson	Director Asset Services	City of Kalamunda
Mr Gary Ticehurst	Director Corporate Services	City of Kalamunda
Mr Jason Buckley	Senior Project Manager	City of Kalamunda

## **3 DISCLOSURE OF INTERESTS**

Nil

## **4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **5 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

### **5.1 PRESENTATION ON SOLAR FARMS BY THE CITY OF KALAMUNDA**

Representatives from City of Kalamunda provided a presentation on Solar Farms – Pioneer Park.

Discussion ensued.

The Chairman thanked the presenters for an informative presentation and they departed the meeting at 1:34pm.



**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 5 FEBRUARY 2019**

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 5 February 2019 which have been distributed, be confirmed.

**CEOAC RESOLUTION(S)**

MOVED MR THROSSELL                      SECONDED MR BRIEN

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 5 FEBRUARY 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

**7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**8 QUESTIONS BY MEMBERS WITHOUT NOTICE**

Nil

**9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

**10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil



## 11 REPORTS OF EMPLOYEES

### 11.1 'REFLECT' RECONCILIATION ACTION PLAN 2019 - 2020

REFERENCE: D2019/04329

#### PURPOSE OF REPORT

The purpose of this report is to present to Council for its final endorsement, the 'Reflect' Reconciliation Action Plan 2019-2020.

#### KEY POINTS AND RECOMMENDATION(S)

- Cr Daw put forward a Notice of Motion at the 15 February 2018 Council meeting, which in part, relates to developing a Reconciliation Action Plan.
- Expressions of Interest were called for the EMRC Councillors to become part of the EMRC's Reconciliation Action Plan (RAP) Working Party and five (5) Councillors expressed an interest.
- Cr Daw was elected Chairman of the RAP Working Party at the inaugural meeting, held on 17 May 2018.
- A further three (3) meetings of the Working Party have been held on 12 July 2018, 13 September 2018 and 14 March 2019.
- The 'Reflect' Reconciliation Action Plan has been endorsed by the Working Party and is now presented to Council for its endorsement.
- Submit the Council endorsed RAP to Reconciliation Australia for its final approval.

#### RECOMMENDATION(S)

That Council:

1. Endorses the EMRC 'Reflect' Reconciliation Action Plan 2019-2020, forming the attachment to this report.
2. Submits to Reconciliation Australia for its final approval.

#### SOURCE OF REPORT

Acting Chief Executive Officer

#### BACKGROUND

Council, at its meeting of 15 February 2018, considered a Notice of Motion put forward by Cr Daw. Discussion ensued and Council resolved as follows:

*"THAT:*

1. *THE FIRST ITEM OF BUSINESS FOR COUNCIL MEETINGS BE AN ACKNOWLEDGEMENT OF COUNTRY TO ACKNOWLEDGE THE NOONGAR ABORIGINAL PEOPLE AS THE TRADITIONAL OWNERS OF THIS LAND.*
2. *THE ABORIGINAL FLAG BE PERMANENTLY RAISED AT THE EMRC ALONGSIDE THE AUSTRALIAN FLAG.*
3. *COUNCIL INVITES LOCAL NOONGAR ELDERS FROM THE WHADJUK WORKING PARTY TO CONDUCT A WELCOME TO COUNTRY CEREMONY AND ANY OTHER CULTURAL CEREMONY REQUIRED TO MARK THE INSTALLATION OF THE ABORIGINAL FLAG.*
4. *THAT THE EMRC DEVELOPS A RECONCILIATION ACTION PLAN THROUGH A WORKING PARTY CONSISTING OF COUNCILLORS AND STAFF.*

*CARRIED UNANIMOUSLY"*



*Item 11.1 continued*

In late March 2018 the EMRC called for Expressions of Interest from Councillors to be part of the Reconciliation Action Plan (RAP) Working Party. Five (5) Councillors expressed an interest and as a result of this, the first meeting of the Working Party was scheduled.

The first meeting of the RAP Working Party was held on 17 May 2018 at the EMRC. The purpose of the meeting was to elect a Chairman, endorse the draft Terms of Reference and determine the meeting frequency and the next steps. Cr Daw was elected as Chairman of the Working Party and the members include:

Cr John Daw (Chairman)	Shire of Mundaring
Cr Jai Wilson	Town of Bassendean
Cr Sally Palmer	City of Bayswater
Cr David McDonnell	City of Swan
Cr Adam Kovalevs	City of Swan

A second meeting of the RAP Working Party was held on 12 July 2018 for the purpose of considering a draft EMRC RAP 2018-2019. Discussion also ensued around future cultural awareness training, purchasing of aboriginal art, future NAIDOC Week celebrations and social procurement. Cr Wilson also tabled the Noongar Recognition Act 2016 which includes detailed wording of an "Acknowledgement of Country".

The EMRC made contact with Reconciliation Australia in May 2018 to advise that the EMRC was about to embark on a process to develop a RAP. In consultation with an officer from Reconciliation Australia, it was agreed that the EMRC should commence with a 'Reflect' RAP, which is the first of four (4) different RAP types, all of which have different requirements and different expectations. (RAP types: Reflect, Innovate, Stretch and Elevate).

A 'Reflect' RAP has a twelve-month duration, after which time an organisation generally progresses to the 'Innovate' RAP which is more detailed and has a life span of two (2) years. Some organisations choose to move to the 'Stretch' and then to the 'Elevate' RAP over time and some simply renew their 'Innovate' RAP every two (2) years, depending on the type of organisation and the complexity of the identified actions and tasks included in the RAP.

In order to achieve formal endorsement of the RAP by Reconciliation Australia, there are two (2) stages to complete:

**1. Conditional Endorsement**

Once the draft RAP has been finalised and is ready for endorsement, it will be sent to the RAP Manager at Reconciliation Australia for review and comment, which may take a few months. When Reconciliation Australia are satisfied with the content of the draft RAP they will conditionally endorse it. At this point, the RAP will be returned to Council for its final endorsement.

**2. Final Endorsement**

When Council is satisfied with the draft RAP and has endorsed it, the RAP will be submitted back to Reconciliation Australia for a final review. The review is to ensure the document contains the endorsed content and that the RAP logo is displayed correctly.

A third meeting of the RAP Working Party was held on 13 September 2018 with a view to having the Working Party endorse the draft EMRC 'Reflect' RAP 2018-2019. The Working Party approved the draft RAP to be submitted to the CEOAC and to Council for its initial endorsement and for the purpose of sending to Reconciliation Australia for its review and feedback.

The CEOAC considered the 'Reflect' RAP 2018-2019 at its 5 February 2019 meeting and felt that the timeframes may constrain delivery of the actions and therefore deferred the item back to the RAP Working Party for it to reassess the timeframes and to determine the resources required to deliver on the actions.



*Item 11.1 continued*

The timeframes were amended to cover the 2019-2020 financial year and the resourcing implications were discussed. The RAP Working Party, at its 14 March 2019 meeting, formally endorsed the 'Reflect RAP 2019-2020 and the item will now be reconsidered by the Chief Executive Officers Advisory Committee (CEOAC) at its 2 April 2019 meeting.

**REPORT**

Once endorsed by the CEOAC the next step in the process is for Council to endorse the final (conditionally approved) EMRC's 'Reflect' RAP 2019-2020 and for it to then be submitted to Reconciliation Australia for its final approval.

Once the RAP has been formally endorsed by the CEOAC, Council and Reconciliation Australia, it can then be launched and published on the EMRC website.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 2 – Economic Development

2.3 To facilitate regional cultural and recreational activities

Key Result Area 3 – Good Governance

3.2 To manage partnerships and relationships with stakeholders

**FINANCIAL IMPLICATIONS**

Funding has been identified for inclusion in the draft 2019/2020 operating budget to deliver on the action in the 'Reflect' RAP.

**SUSTAINABILITY IMPLICATIONS**

The EMRC operates to pursue environmental, economic and social outcomes for Perth's Eastern Region.

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

EMRC Reflect Reconciliation Action Plan July 2019 – June 2020 – EMRC Conditionally Endorsed (Ref: 2019/04387)



*Item 11.1 continued*

### VOTING REQUIREMENT

Simple Majority

### **RECOMMENDATION(S)**

That Council:

1. Endorses the EMRC 'Reflect' Reconciliation Action Plan 2019-2020, forming the attachment to this report.
2. Submits to Reconciliation Australia for its final approval.

Mrs Harris noted the timelines associated with the actions had been amended and the Reflect Reconciliation Action Plan would now be for the 2019 – 2020 financial year.

Discussion ensued in relation to officer time and cost spent on implementing and actioning the Reflect Reconciliation Action Plan. It was agreed that an amount is to be included in the operational budget to cover any cost.

CEOAC members moved an alternative recommendation.

### ***Alternative Recommendation***

*That Council:*

1. *Endorses the EMRC 'Reflect' Reconciliation Action Plan 2019-2020, forming the attachment to this report.*
2. *Submits to Reconciliation Australia for its final approval.*
3. *List for consideration an amount of \$25,000 in the 2019/2020 operational budget.*

### **CEOAC RECOMMENDATION(S)**

MOVED MR THROSSELL

SECONDED MR BISHOP

That Council:

1. Endorses the EMRC 'Reflect' Reconciliation Action Plan 2019-2020, forming the attachment to this report.
2. Submits to Reconciliation Australia for its final approval.
3. List for consideration an amount of \$25,000 in the 2019/2020 operational budget.

**CARRIED UNANIMOUSLY**

## EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC)



### Reflect Reconciliation Action Plan July 2019 – June 2020

#### Our Business

The Eastern Metropolitan Regional Council (EMRC) is a progressive and innovative regional local government working on behalf of the six Councils located in Perth's Eastern Region: Town of Bassendean, City of Bayswater, City of Belmont, City of Kalamunda, Shire of Mundaring and the City of Swan.

The EMRC is an incorporated body established under the Western Australian Local Government Act 1995. The EMRC's operations are governed by its Council under an Establishment Agreement. In brief, the Establishment Agreement states that the EMRC will:

- Work collaboratively with member Councils to facilitate local government to enhance its service delivery to the community;
- Be efficient and effective in delivering quality services and facilities;
- Maintain a framework which allows the members to promote and market the role of local government;
- Implement a strategic plan that is regularly reviewed; and
- Avoid providing any service or facility that adversely impacts on the services or facilities of any member Council.

In line with this brief the EMRC provides a broad range of services across the region including waste management and education, resource recovery, environmental management and regional development. Working in partnership with our six member Councils and other stakeholders, the EMRC delivers local and regional scale projects across each of these areas for the benefit of the region.

The EMRC currently employs 95 staff. There are two staff who identify as Aboriginal and Torres Strait Islander peoples at the EMRC.

The EMRC's geographical reach is regionally focussed, covering over 1/3 of the Perth Metropolitan Area, or around 2,100 km<sup>2</sup>. The EMRC's advocacy efforts often have state and national focus, depending on the initiative.

The EMRC operates across three locations; the Administration Office at 226 Great Eastern Highway, Belmont WA 6014; the Hazelmere Resource Recovery Park at 77 Lakes Road, Hazelmere WA 6055; and the Red Hill Waste Management Facility at 1094 Toodyay Road, Red Hill WA 6056.

## **Our RAP**

The EMRC Council and staff identified a need to develop a RAP to acknowledge all Aboriginal and Torres Strait Islander peoples who reside or work in Perth's Eastern Region and to develop meaningful dialogue with those communities to acknowledge the concerns confronting the local community.

The RAP is also being developed to build meaningful and mutually respectful relationships and to work in partnership with both Aboriginal and Torres Strait Islander communities and to understand issues affecting Aboriginal and Torres Strait Islander communities.

The EMRC Council and staff vision for the RAP is that it will recognise diversity, harmony, and uniqueness and create lasting connections throughout the region. It also provides an opportunity to generate mutual respect and a greater understanding across cultures.

The EMRC is also developing a RAP in order to establish better ways of engaging with the Noongar people and their representative bodies in Perth's Eastern region.

The EMRC is at the very beginning of the reconciliation journey and looks forward to developing the Reflect RAP and progressing to the Innovate RAP over time. A Working Party has been formed to develop the RAP and comprises member Council Councillors with support provided by the EMRC's Director Regional Services and the EMRC's Council Support Officer. The Working Party is actively developing the RAP and is committed to ensuring successful implementation of the RAP. Reporting back to Council against the actions and deliverables of the RAP will occur at least annually.

The RAP will be championed by, the Council and staff of the EMRC and will be led by the Chair of the RAPWP.

Councillors and staff of the EMRC are involved in the development of the Reflect RAP with guidance from a representative of Reconciliation Australia.

## **Our Partnerships / Current Activities**

The EMRC currently does not have any partnerships or activities in place but is working towards achieving meaningful community partnerships as well as internal activities such as undertaking Aboriginal Cultural Awareness training across the organisation. Other initiatives could include, but not be limited to: securing some additional local Aboriginal artworks and displaying them in prominent places within the EMRC administration building; ensuring a Welcome to Country is performed at all key EMRC events; and ensuring an Acknowledgement of Country is undertaken at the commencement of meetings and gatherings at the EMRC.



## Relationships

Action	Deliverable	Timeline	Responsibility
1. <b>RAP Working Party (RAPWP) actively monitors RAP development and implementation of actions, tracking progress and reporting</b>	<ul style="list-style-type: none"> <li>Maintain the operational RAP Working Party (RAPWP) which was formed to support the implementation of our RAP. The RAPWP will actively implement the actions and track progress and reporting.</li> </ul>	July 2019 – June 2020	Chair of RAPWP
	<ul style="list-style-type: none"> <li>The RAPWP will meet at least six-monthly to review and monitor progress and then report on the actions and deliverables to the EMRC Council at least annually.</li> </ul>	July 2019; December 2019; April 2020	Chair of RAPWP
2. <b>Build internal and external relationships</b>	<ul style="list-style-type: none"> <li>Develop a list of Aboriginal and Torres Strait Islander peoples, communities and organisations within our local area for sphere of influence we could approach to connect with on our reconciliation journey.</li> </ul>	August 2019	Director Regional Services
	<ul style="list-style-type: none"> <li>Develop a list of RAP organisations and other like-minded organisations that we could approach to connect with on our reconciliation journey.</li> </ul>	August 2019	Director Regional Services
3. <b>Participate in and celebrate National Reconciliation Week (NRW)</b>	<ul style="list-style-type: none"> <li>Encourage our staff to attend a NRW event.</li> </ul>	25 May – 1 June 2020	CEO Communications Coordinator
	<ul style="list-style-type: none"> <li>Be involved in and/or promote community events organised as part of NRW.</li> </ul>	25 May – 1 June 2020	Communications Coordinator
	<ul style="list-style-type: none"> <li>Host an event during NRW and circulate Reconciliation Australia's NRW resources and reconciliation materials to our staff.</li> </ul>	25 May – 1 June 2020	Functions and Communications Officer
	<ul style="list-style-type: none"> <li>Ensure our RAPWP participates in an external event to recognise and celebrate NRW.</li> </ul>	25 May – 1 June 2020	RAPWP Chair
4. <b>Raise internal awareness of our RAP</b>	<ul style="list-style-type: none"> <li>Develop and implement a plan to raise awareness amongst all staff across the organisation about our RAP commitments.</li> </ul>	July 2019	CEO
	<ul style="list-style-type: none"> <li>Include information about the RAP in all employee inductions.</li> </ul>	July 2019	Manager HR
	<ul style="list-style-type: none"> <li>Publish the RAP on the EMRC website and in an EMRC Newsletter.</li> </ul>	July 2019	Coordinator Marketing and Communications
	<ul style="list-style-type: none"> <li>Develop and implement a plan to engage and inform key internal stakeholders of their responsibilities within our RAP.</li> </ul>	July 2019	RAPWP Chair



## Respect

Action	Deliverable	Timeline	Responsibility
5. Investigate Aboriginal and Torres Strait Islander cultural learning and development	<ul style="list-style-type: none"> <li>Provide cultural awareness training for the remainder of staff.</li> <li>Review cultural awareness needs within our organisation.</li> <li>Develop a business case for increasing awareness of Aboriginal and Torres Strait Islander cultures, histories and achievements within our organisation.</li> <li>Capture data and measure our staff's current level of knowledge and understanding of Aboriginal and Torres Strait Islander cultures.</li> </ul>	<p>July 2019 September 2019 February 2020  April 2020</p>	<p>Manager HR CEO CEO, Communications Coordinator HR Manager</p>
6. Participate in and celebrate NAIDOC Week	<ul style="list-style-type: none"> <li>Provide opportunities for staff to attend a NAIDOC Week celebration by publicising events in the region.</li> <li>Encourage Aboriginal and Torres Strait Islander staff to engage with their cultures and community during NAIDOC Week.</li> <li>Ensure our RAPWP participates in an external NAIDOC Week event.</li> <li>Raise awareness and share information amongst our staff of the meaning of NAIDOC Week which includes information about the local Aboriginal and Torres Strait Islander peoples and communities.</li> </ul>	<p>July 2019  July 2019  July 2019  July 2019</p>	<p>CEO  Manager HR  CEO  CEO</p>
7. Raise internal understanding of Aboriginal and Torres Strait Islander cultural protocols	<ul style="list-style-type: none"> <li>Raise awareness with councillors and staff of the meaning of Aboriginal and Torres Strait Islander protocols, including Welcome to Country and Acknowledgement of Country.</li> <li>Develop a policy for the use of Welcome to Country and Acknowledgement of Country.</li> <li>Research and develop a list of the local Traditional Custodians of the land and rivers in our region.</li> </ul>	<p>August 2019  August 2019  August 2019</p>	<p>Chair of RAPWP  Manager Administration and Compliance Director Regional Services</p>
8. Consider visual displays of respect towards Aboriginal and Torres Strait Islander peoples.	<ul style="list-style-type: none"> <li>Purchase flag poles and Aboriginal and Torres Strait Islander flags and erect in close proximity to the EMRC administration building and Council Chambers.</li> <li>Purchase some additional Aboriginal Art pieces and display at the EMRC.</li> </ul>	<p>Completed  December 2019</p>	<p>Manager Administration and Compliance  CEO</p>



## Opportunities

Action	Deliverable	Timeline	Responsibility
9. Investigate Aboriginal and Torres Strait Islander employment	<ul style="list-style-type: none"> <li>Review HR procedures and policies to ensure the EMRC can address any barriers to Aboriginal and Torres Strait Islander employment.</li> </ul>	September 2019	Manager HR
	<ul style="list-style-type: none"> <li>Develop a business case for Aboriginal and Torres Strait Islander employment within our organisation.</li> </ul>	December 2019	Manager HR
	<ul style="list-style-type: none"> <li>Identify current Aboriginal and Torres Strait Islander staff to inform future employment and development opportunities.</li> </ul>	December 2019	Manager HR
10. Investigate Aboriginal and Torres Strait Islander supplier diversity	<ul style="list-style-type: none"> <li>Develop an understanding of the mutual benefits of procurement from Aboriginal and Torres Strait Islander owned businesses.</li> </ul>	March 2020	Director Corporate Services
	<ul style="list-style-type: none"> <li>Identify and procure supplies from Aboriginal and Torres Strait Islander owned businesses where appropriate.</li> </ul>	March 2020	
	<ul style="list-style-type: none"> <li>Develop a business case for procurement from Aboriginal and Torres Strait Islander owned businesses.</li> </ul>	March 2020	

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## Reporting

Action	Deliverable	Timeline	Responsibility
<b>11. Build support for the RAP</b>	<ul style="list-style-type: none"> <li>Define the resource needs for implementing the RAP.</li> </ul>	July 2019	CEO
	<ul style="list-style-type: none"> <li>Define the systems and capability needs to track, measure and report on RAP activities.</li> </ul>	July 2019	Director Regional Services
	<ul style="list-style-type: none"> <li>Provide, as a minimum, an annual update to EMRC staff and councillors.</li> </ul>	May 2020	Chair of RAPWP
	<ul style="list-style-type: none"> <li>Celebrate the RAP achievements.</li> </ul>	June 2020	Director Regional Services
	<ul style="list-style-type: none"> <li>Complete the annual RAP Impact Measurement Questionnaire and submit to Reconciliation Australia</li> </ul>	May 2020	Director Regional Services
<b>12. Review and Refresh RAP</b>	<ul style="list-style-type: none"> <li>Liaise with Reconciliation Australia to develop a new RAP based on learnings, challenges and achievements.</li> </ul>	March 2020	Chair of RAPWP
	<ul style="list-style-type: none"> <li>Submit the draft RAP to Reconciliation Australia for review.</li> </ul>	May 2020	Director Regional Services
	<ul style="list-style-type: none"> <li>Submit the draft RAP to Reconciliation Australia for formal endorsement.</li> </ul>	June 2020	Director Regional Services

### Contact Details

**Name:** Wendy Harris  
**Position:** Acting Chief Executive Officer & Director, Regional Services (RS) - Eastern Metropolitan Regional Council  
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## **11.2 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: D2019/02995**

The following item is included in the Information Bulletin, which accompanies the Agenda.

### **1. REGIONAL SERVICES**

1.1 REGIONAL SERVICES ACTIVITY REPORT JANUARY – MARCH 2019 (Ref: D2019/04225)

### **RECOMMENDATION**

That the Chief Executive Officers Advisory Committee notes the item contained in the Information Bulletin accompanying the 2 April 2019 Chief Executive Officers Advisory Committee Agenda.

### **CEOAC RESOLUTION**

MOVED MR THROSSELL

SECONDED MR BRIEN

THAT THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 2 APRIL 2019 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE AGENDA.

**CARRIED UNANIMOUSLY**



## 12 REPORTS OF DELEGATES

Nil

## 13 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

## 14 GENERAL BUSINESS

### 14.1 EVENTS IN THE REGION

Mayoral Dinner	City of Swan	4 May 2019
Mayoral Dinner	City of Kalamunda	20 July 2019

### 14.2 OTHER GENERAL BUSINESS

Nil

## 15 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

## 16 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **7 May 2019 (informal)** at the City of Bayswater, 61 Broun Avenue, Morley WA 6062 commencing at 12:30pm with lunch at 12noon.

### Future Meetings 2019

Tuesday	7	May	(informal)	at	City of Bayswater
Tuesday	4	June *		at	EMRC Administration Office
Tuesday	2	July	(informal)	at	Shire of Mundaring
Tuesday	6	August		at	EMRC Administration Office
Tuesday	3	September	(informal)	at	City of Kalamunda
Tuesday	8	October	(if required)	at	EMRC Administration Office
Tuesday	19	November		at	EMRC Administration Office

\* Please note the Monday prior to the June meeting is a Public Holiday.

## 17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 1:42pm.