

Community Task Force - Meeting Notes

Date: 1st Feb 2011

Venue: EMRC office



Attendee		Attendee		Attendee	
Martin Chape	✓	Peter Jensen	✓	Stephen Fitzpatrick	✓
Jan Foster-Hawkings	✓	Greg Jones	x	Prapti Mehta	✓
Noel Hales	✓	Peter Pearson	✓	Joel Levin	✓
Max Jamieson	✓	Noelene Wigmore	✓	Other:	
Other:		Other:		Other:	
Present ✓ Apology = x Observer/Presenter = O					

Meeting Opened: 6:35pm

Meeting Chair: Joel Levin

Item	Issue/Topic	Discussion
1.	Previous Minutes	<p>As the last meeting was focused on the development of the draft CPA, no minutes were recorded for presentation to this meeting. <i>(Since this meeting minutes have been prepared and circulated.)</i></p> <p>Past action items were reviewed.</p> <p>During this item, there was also a discussion about the current speaking tour of Dr Paul Connett on the impact of various technologies (esp thermal options). CTF members were informed of the various speaking dates and that the EMRC council and some technical staff have arranged a meeting with Dr Connett to identify any research that the EMRC needs to follow up on.</p>

<p>2. Vacant Position on the CTF</p>	<p>Further to the email communication, Greg Jones has needed to step down from the CTF for health reasons. The group thanked Greg for his contribution and wished him well with his recovery.</p> <p>The discussion on what to do with the vacant seat acknowledged the importance of maintain community engagement, especially from the Stoneville and surrounding area and the difficult any new member would face in 'getting up to speed'.</p> <p>It was felt the coming comment period for the CPA would be a natural point for a new member to commence. However, it was important for any new member to understand the work that has been completed to date and the current timelines and past decision would form the basis of their involvement.</p> <p>Approaches would be made to people who had originally expressed an interest in the committee (baring one oerson who had asked not to be contacted and another who had a conflict of interest due to a role as a councillor in a member shire), the Stoneville Rate payers Association and members of the Red Hill Liaison Group.</p> <ul style="list-style-type: none"> • Any interested parties would be asked to complete the same EOI form that all current members had completed. • Submissions can be made to Stephen by the end of February. • Interested parties need to be available for the next meeting on March 15th <p>The decision will be done via email circular and phone discussion.</p>
<p>Action/Resolution 1.</p>	<p>Send thank you card on behalf of the CTF to Greg Jones in acknowledgment of his contribution and efforts</p> <p>Action by: SF</p>
<p>Action/Resolution 2.</p>	<p>Approach Stoneville association, Red Hill Liaison group and past applicants with a view to receiving EOI's by end of the month.</p> <p>Action by: SF</p>
<p>Action/Resolution 3.</p>	<p>Selection of new member conducted via email and phone discussions with the CTF prior to the next meeting</p> <p>Action by: ALL</p>

<p>3. Community Education and participation in PER</p>	<p>The group discussed how to best assist the community prepare for the PER process.</p> <p>EMRC has already agreed to extend the comment period to eight weeks. Two other suggestions were floated at the meeting. These suggestions were based on the meeting held with some CTF members and Peter Schneider last year.</p> <ol style="list-style-type: none"> 1) Giving the CTF members access to the PER before it was made public so the CTF can comment and assist in refining the final draft 2) Approaching DEC for funding to make an independent consultant available to assist the community undertake an independent review of the PER <p>The EMRC is receptive to both these suggestions.</p> <p>Stephen also provided an update on the various monitoring activities that will form part of the baseline data for the PER</p> <ul style="list-style-type: none"> - Odour monitoring started this week - Noise monitoring is already underway - The quotes for Air quality monitoring are going before council with the view to starting this month. - Source data will also be collected for the different technology types to allow for an independent review of the modelling to be conducted - Cardno will undertake surveys on flora and fauna, traffic and ground water <p>This information will need to be complied with a view to having the draft PER ready by July / Aug.</p>
<p>4. CPA Consultation period</p>	<p>As the CPA will be sent to the community for feedback, prior to working on the CPA, the discussion focused on the best use of the comment period. Members felt the following information would need to be available as context for the community</p> <ul style="list-style-type: none"> - The draft CPA - A document outlining the content/context for the CPA and how the CPA will be used. <p>The following consultation tools were suggested as part of the community feedback period</p> <ul style="list-style-type: none"> - Website access to the document. - Press release and advertisements in the local newspaper - Letter box drop to surrounding Red Hill residents
<p>Action/Resolution 4.</p>	<p>Ensure various communication mechanisms are in place for the consultation period commencing next month. Action by: EMRC</p>

5. CPA drafting	The remainder of the session was dedicated to progressing the CPA. The draft was [progress to include objectives and indicators. CTF members to review the draft with comments for the next meeting.
Action/Resolution 5. CTF members to review draft for any gaps Action by: ALL	

6. Meeting Closed	8:30pm	7. Next meeting	Regular Meeting: Match 15 th 2011
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These minutes have been ratified by ALL members of the CTF as a true and accurate record of the meeting
Signed on behalf of CTF Members: **Joel Levin (Independent Facilitator)** **Date:** 2/02/2011

ACTION LIST

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| Action/Resolution 1. | Send thank you card on behalf of the CTF to Greg Jones in acknowledgment of his contribution and efforts | Action by: SF |
| Action/Resolution 2. | Approach Stoneville association, Red Hill Liaison group and past applicants with a view to receiving EOI's by end of the month. | Action by: SF |
| Action/Resolution 3. | Selection of new member conducted via email and phone discussions with the CTf prior to the next meeting | Action by: ALL |
| Action/Resolution 4. | Ensure various communication mechanisms are in place for the consultation period commencing next month. | Action by: EMRC |
| Action/Resolution 5. | CTF members to review draft for any gaps | Action by: ALL |