

Community Task Force - Meeting Notes

Date: 15th Mar 2011

Venue: EMRC office



Attendee		Attendee		Attendee	
Martin Chape	✓	Peter Jensen	✓	Stephen Fitzpatrick	✓
Jan Foster-Hawkings	✓	Myles Harmer	✓	Prapti Mehta	✓
Noel Hales	✓	Peter Pearson	✓	Joel Levin	✓
Max Jamieson	✓	Noelene Wigmore	X	Other:	
Other:		Other:		Other:	
Present ✓ Apology = x Observer/Presenter = O					

Meeting Opened: 6:35pm

Meeting Chair: Joel Levin

Item	Issue/Topic	Discussion
1.	Previous Minutes	<p>Minutes were adopted electronically as per CTF arrangement.</p> <p>Past action items were reviewed.</p> <p>During this item, there was also a discussion about the current speaking tour of Dr Paul Connett on the impact of various technologies (esp thermal options). CTF members were informed of the various speaking dates and that the EMRC council and some technical staff have arranged a meeting with Dr Connett to identify any research that the EMRC needs to follow up on.</p>
2.	New Task Force Member	<p>Myles Harmer was introduced to the group as the new task force Member. Myles was appointed via the process agreed at the previous meeting to fill a vacant position on the group.</p> <p>Myles lives within 10 km of the Red Hill site and was unanimously endorsed by the other members of the taskforce.</p>

<p>3. EMRC Update</p>	<p>Stephen Fitzpatrick provided the following update for CTF members:</p> <ul style="list-style-type: none"> a) As part of Dr Connett's recent speaking tour in Perth the EMRC invited Dr Connett to a meeting with elected members of the council (and members councils) to share his concerns about various waste to energy options and ensure the EMRC was aware of any new/emerging research in the field. Twelve councillors plus staff were at the meeting, which included a presentation by Dr Connett followed by discussion. As a result of the meeting the EMRC have undertaken to see if they can source validated research into the potential impact of nano particles b) The EMRC is planning to bring a speaker from the UK on the topic of anaerobic digestion. It is envisaged that a public session will be held on this topic and will include a speaker from the University of WA to achieve a balance between practical and academic perspectives. c) Environmental Monitoring has started at the Red Hill site in preparation for the environment approvals process <ul style="list-style-type: none"> - Noise monitoring has been completed. - Odour monitoring has been completed with samples taken from various sites around Red Hill - Air quality sampling will start this month. There will be three air quality stations (one onsite and two off site at residential locations). Monitoring will occur for a two months period and will be supplemented by 'campaign' monitoring, where samples will be taken from around the site. <p>Once the baseline data has been established from each of these monitoring activities, the consultants will model the predicted impacts from the four technology options to compare with baseline and Perth air quality data.</p> d) The PER is on track to be released for public comment around Sept/Oct this year. The EMRC will seek funding to provide an independent peer review for the community. The EMRC has also agreed to provide an advance copy of the PER documentation to CTF members for feedback prior to submission to the EPA.
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<p>4. Community engagement and public comment on the draft CPA</p>	<p>Once the Community Partnership Agreement (CPA) has been signed off (expected to occur tonight), the draft will be made available to the wider community for comment.</p> <p>The following engagement activities are planned for this public comment period.</p> <ul style="list-style-type: none"> - Advertisements to be placed in local newspapers at two stages of the comment period (7 weeks) - Copies will be available through the EMRC website and hard copies will be posted on request. - Copies will be sent to all member councils with request to distribute through their networks - A letterbox drop will occur around the Red Hill site to ensure local residents are aware of the process - Notifications will be sent to the existing stakeholder data based including various progress and community associations. - Notification will be sent to people that attended the community forum in September 2010 - CTF members will be asked to distribute through their networks. <p>A standard set of questions will be coupled with the comment process to allow for greater consistency of responses.</p> <p>A draft of the advertisement was distributed to CTF members for comment. Members were supportive of the content, with some suggestion to make the 'invitation' font larger and more prominent.</p>
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Action/Resolution 1.	Distribute engagement questions to CTF members for review and comment	Action by: EMRC
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5. CPA drafting	The remainder of the session was dedicated to finalising the CPA. The draft was finalised, with the introduction and final proof reading to be completed.	
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Action/Resolution 2.	Complete final proof reading and editing tomorrow (Wednesday)	Action by: EMRC
Action/Resolution 3.	Send to CTF members this week for approval to commence the public comment period.	Action by: ALL

Action/Resolution 4.		Action by:
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6. Meeting Closed	8:30pm	7. Next meeting	Regular Meeting: May 3 rd 2011
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These minutes have been ratified by ALL members of the CTF as a true and accurate record of the meeting		
Signed on behalf of CTF Members:	Joel Levin (Independent Facilitator)	Date: 17/03/2011

ACTION LIST

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| Action/Resolution 1. | Send thank you card on behalf of the CTF to Greg Jones in acknowledgment of his contribution and efforts | Action by: SF |
| Action/Resolution 2. | Approach Stoneville association, Red Hill Liaison group and past applicants with a view to receiving CTF EOI's by end of February. | Action by: SF |
| Action/Resolution 3. | Selection of new member conducted via email and phone discussions with the CTf prior to the next meeting | Action by: ALL |
| Action/Resolution 4. | Ensure various communication mechanisms are in place for the consultation period commencing next month. | Action by: EMRC |
| Action/Resolution 5. | CTF members to review draft for any gaps | Action by: ALL |