

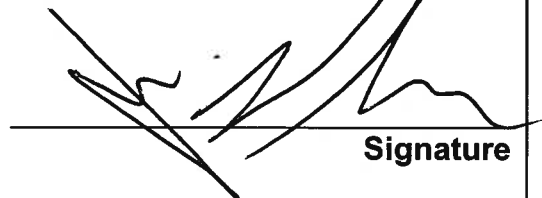


## **MINUTES**

### **CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES**

**22 October 2020**

I, Cr Jai Wilson, hereby certify that the minutes from the Council Meeting held on 22 October 2020 pages (1) to (162) were confirmed at a meeting of Council held on 3 December 2020.



Signature

Cr Jai Wilson  
**Person presiding at Meeting**



# ORDINARY MEETING OF COUNCIL

## MINUTES

22 October 2020

(REF: D2020/21181)

## TABLE OF CONTENTS

---

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	3
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	3
3	DISCLOSURE OF INTERESTS	4
4	ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION	4
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
6	PUBLIC QUESTION TIME	4
7	APPLICATIONS FOR LEAVE OF ABSENCE	4
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	5
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	6
	9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2020 (Ref: D2020/16197)	6
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	6
11	QUESTIONS BY MEMBERS WITHOUT NOTICE	7
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC	8
13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	8
14	REPORTS OF EMPLOYEES	9
	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST AND SEPTEMBER 2020 (Ref: D2020/22295)	10
	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020 (Ref: D2020/22296)	28
	14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE (Ref: D2020/22101)	45
	14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021 (Ref: D2020/13537)	64
	14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: D2020/22009)	68
15	REPORTS OF COMMITTEES	161
	15.1 WASTE ADVISORY COMMITTEE MEETING HELD 8 OCTOBER 2020	161
16	REPORTS OF DELEGATES	161
17	MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	161
18	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING	161
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	161
20	FUTURE MEETINGS OF COUNCIL	162
21	DECLARATION OF CLOSURE OF MEETING	162

---



## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm, and acknowledged the traditional custodians of the land on which the meeting was held and paid respects to the elders past, present and future.

Kaya Maaman, Kaya Yorga, Kaya Bridia  
Ngalak kaartitj windji ngalak nynininy  
Nagalak kaartitj nidja boodja baal Whadjuk Noongar Boodja ngalak nyininy  
Koorah, Nitja yeyi, Boordahwan

### Translation

Greetings everyone  
We all understand where we are meeting.  
We know that we meet on the lands of the Whadjuk Noongar people  
Always was, always will be.

The Chairman welcomed Mr James McGovern, Manager Governance, WALGA and Mr Nick Reynolds, Executive Advisor, GHD.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### **Councillor Attendance**

Cr Jai Wilson ( <b>Chairman</b> )	EMRC Member	Town of Bassendean
Cr Amy Collins ( <i>Deputising for Cr Jeans</i> )	EMRC Deputy Member	Shire of Mundaring
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Lesley Boyd	EMRC Member	City of Kalamunda
Cr Dylan O'Connor	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Ian Johnson ( <i>Deputising for Cr Congerton</i> )	EMRC Deputy Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

### **Apologies**

Cr Doug Jeans ( <b>Deputy Chairman</b> )	EMRC Member	Shire of Mundaring
Cr Mel Congerton	EMRC Member	City of Swan
Cr Lorna Clarke	EMRC Member	City of Bayswater

### **EMRC Officers**

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Mr Steve Fitzpatrick	Chief Project Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mr Brad Lacey	Chief Operating Officer
Ms Theresa Eckstein	Executive Assistant to the Chief Executive Officer
Mrs Lee Loughnan	Personal Assistant to Chief Financial Officer (Minutes)





*Item 2 continued*

**EMRC Observers**

Mr David Ameduri	Manager Financial Services
Ms Izabella Krzysko	Manager Procurement and Governance
Mr Chris Snook	Information Services Support Officer

**Observer(s)**

Mr James McGovern	Manager Governance	WALGA
Mr Doug Pearson	Director Works and Infrastructure	City of Bayswater
Ms Rhonda Hardy ( <i>from 6:23pm</i> )	Chief Executive Officer	City of Kalamunda

**Visitor(S)**

Mr Nick Reynolds ( <i>departed 6:30pm</i> )	Executive Advisor	GHD
---------------------------------------------	-------------------	-----

**3 DISCLOSURE OF INTERESTS**

Nil

**4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**

The Chair announced that the Reconciliation Action Working Group has been reconvened. Cr Daw was reappointed as the Chair. A discussion took place on the Reconciliation Action Plan and placing art work on some walls of high traffic areas. A report will be provided in due course.

**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

NIL

**6 PUBLIC QUESTION TIME**

Nil

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil



## **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

### **8.1 EMRC STRATEGIC REVIEW UPDATE**

Mr Nick Reynolds from GHD provided an update to the EMRC Strategic Review and on the updated approach.

Councillors were advised of the stakeholder engagement process, the presentation of the current methodology and that workshops will be organised for the beginning of December 2020.

Mr Nick Reynolds departed the meeting at 6:17pm

### **8.2 WAC – WASTE REPORT PRESENTATION**

The CEO provided a presentation on a proposed new look Council/WAC Information Bulletin (IB) for the Waste Report. The new graphs will replace the current Council Tonnages Comparison report and spreadsheets and will supply information where possible, on waste generation per household on a monthly or year to date basis.

The graphs included some of the following:

- Tonnage Incoming (commercial and member Council);
- Tonnage and Budgeted Tonnages by Budget Category and Financial Year;
- Percentage recovery measure for waste categories;
- Tonnages for Financial Quarter and Financial Year;
- Tonnages by Waste Category (including commercial);
- Tonnages per Household by Financial Quarter and Financial Year; and
- Tonnage per Population by Financial Quarter and Council.

Report generation is interactive and Microsoft Power BI is the platform used.

---



## **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2020**

That the minutes of the Ordinary Meeting of Council held on 17 September 2020 which have been distributed, be confirmed.

## **COUNCIL RESOLUTION**

MOVED CR WOLFF

SECONDED CR BOYD

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 SEPTEMBER 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## **10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

### **10.1 QUESTION BY CR GIORGIA JOHNSON**

The CEO provided a response to Cr Giorgia Johnson's query about the status of solar panel recycling in WA. A graph outlining the anticipated waste generation of solar panels that will be decommissioned by 2035 was provided in Councillor packs. The CEO advised that the graph includes information on PV Inverters and batteries entering the waste stream. Batteries will be covered under the national battery EPR once launched by the Federal Government. Solar panel processing is possible via shredding, removing the aluminum and either chemical or heat treatment of the glass and laminated material. The EMRC will continue to look for technology opportunities.

### **10.2 QUESTION FROM CR WOLFF**

Cr Wolff submitted 6 questions as follows:

Question 1: Has EMRC started receiving FOGO from Bassendean yet?

*Response: The first delivery of FOGO material from Bassendean was on 3 August 2020.*

Question 2: Is Bassendean paying \$88 per tonne?

*Response: The Town of Bassendean is charged the member Council FOGO Waste rate of \$88.50/tonne ex GST as adopted by Council at its 25 June 2020 meeting.*

Question 3: What percentage of Bassendean's waste is FOGO?

*Response: From the two-bin waste audit last November, it was estimated at approximately 50.5%. Based on the tonnages received to date, FOGO waste from Bassendean represents 60.7% of the total tonnages.*

*The matured compost is now being screened and this will quantify the contamination in Bassendean's FOGO waste.*

Question 4: Is there much contamination?

*Response: There is contamination evident and to quantify this we plan to do a full pick on an incoming load once per month to enable tracking of the contamination. In addition, our Waste Education team are working behind the scenes with Town of Bassendean staff on household FOGO education. The first batch of FOGO compost is being screened at present with a mass balance which will inform us on the % contamination.*



*Item 10.2 continued*

Question 5: Is there a market for the compost?

*Response: Yes there is, particularly if it complies with the Australian Standard AS 4454 which we test our mulch and compost products against. We are busy working on markets for FOGO compost at present, including options for bagging the compost for sale.*

Question 6: As this is meant as a trial, can we receive regular updates on statistics such as tonnes, contamination rates, markets for the compost?

*Response: We can provide a quarterly update to Council.*

Council were also shown the two 'The Garden Gurus – Recycling Organics' videos which were recently aired on free-to-air television that involved the Town of Bassendean and the EMRC.

## **11 QUESTIONS BY MEMBERS WITHOUT NOTICE**

### **11.1 2019/2020 Annual Financial Audit**

Cr O'Connor requested an update on the outstanding audit process.

The CEO advised that due to the proposed change in Regulations specifically around a different valuation methodology for certain assets, this has resulted in the Office of the Auditor General having to wait for the changes to be gazetted before it could provide an audit opinion. This delay has created a delay for all Local Governments (in WA) but we anticipate the proposed changes to be finalised very shortly.

### **11.2 Acknowledgement of Country**

Cr Powell highlighted that the Chairman addresses the Acknowledgement of Country statement in the Noongar language and enquired if an English translation could also be made. Cr Powell also requested that it be included in the Council meeting agenda in both English and Noongar language to allow Council Members to gain an understanding of what is being said.

The CFO advised that while the agenda currently follows the order as reflected in the existing *Standing Orders Local Law 2013*, he believes the request to include the Acknowledgement statement in both languages can be added to the agenda, consistent with the existing practice to include it in the minutes of the meeting.

### **11.3 FOGO Processing Technology**

Cr O'Connor referred to a front-page article written in the last edition of the Echo Newspaper which reported on the creation of a modern FOGO processing facility being built at Red Hill which will be able to capture methane gas. Clarity was requested around whether the EMRC has changed its specifications around the technology type.

The CEO advised that while the process for the tender remains technology neutral, it should be noted that an existing license is in place at Red Hill Waste Management Facility for an anaerobic digestion process which captures methane gas to produce electricity.



*Item 11 continued*

**11.4 Extension request to complete the audit**

Cr Johnson queried whether an extension request is required to the audit deadlines.

The CFO confirmed that an extension request is not required. The *Local Government Act 1995* requires that by 30 September following each financial year, a local government is to submit to its auditor the accounts and annual financial report. This has been completed ahead of the time and accordingly, there is no requirement to request for an extension.

The CFO highlighted the EMRC Officers are working closely with Office of the Auditor General to finalise the audit as soon as possible.

**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

Nil

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

---



## **14 REPORTS OF EMPLOYEES**

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST AND SEPTEMBER 2020*
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020*
- 14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE*
- 14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021*
- 14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN*

## **QUESTIONS**

The Chairman invites questions from members on the reports of employees.

Cr O'Connor requested that Item 14.3 be withdrawn and dealt with separately.

## **RECOMMENDATION(S)**

That with the exception of item 14.3, which is to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

## **COUNCIL RESOLUTION(S)**

MOVED CR BOYD

SECONDED CR HAMILTON

THAT WITH THE EXCEPTION OF ITEM 14.3, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

**CARRIED UNANIMOUSLY**

---



#### **14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF AUGUST & SEPTEMBER 2020**

**REFERENCE: D2020/22295**

##### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of August and September 2020 for noting.

##### **KEY POINTS AND RECOMMENDATION(S)**

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of August and September 2020 is provided for noting.

##### **Recommendation(s)**

That Council notes the CEO's list of accounts for August and September 2020 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$14,845,191.50.

##### **SOURCE OF REPORT**

Chief Financial Officer

##### **BACKGROUND**

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



*Item 14.1 continued*

**REPORT**

The table below summarises the payments drawn on the funds during the months August and September 2020. A list detailing the payments made is appended as an attachment to this report.

<b>Municipal Fund</b>	EFT Payments	EFT44819 – EFT45252	
	Cheque Payments	220524– 220535	
	Payroll EFT	PAY 2021-3, PAY 2021-4 PAY 2021-5, PAY 2021-6 & PAY 2021-7	
	Direct Debits		
	- Superannuation	DD20667.1 – DD20667.25, DD20668.1 – DD20668.24, DD20761.1 – DD20762.25 & DD20762.1 – DD20762.25	
	- Bank Charges	1*AUG20 & 1*SEP20	
	- Other	1767 – 1797	\$14,898,343.70
	Less Cancelled EFT's & Cheques:	EFT44891	(\$53,152.20)
<b>Trust Fund</b>	Not Applicable		Nil
<b>Total</b>			<b>\$14,845,191.50</b>

<b>Summary of Expenditure for the Months of August &amp; September 2020</b>	
Payroll	\$1,323,735.29
Term Deposit Investments	\$10,000,000.00
Capital Expenditure	\$1,227,502.44
Operating Expenditure	
- Landfill Levy *	\$0.00
- Other	\$2,293,953.77
<b>Total</b>	<b>\$14,845,191.50</b>

\* Note: The Landfill Levy is paid quarterly in July, October, January and April.





*Item 14.1 continued*

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As detailed within the report.

**SUSTAINABILITY IMPLICATIONS**

Nil

**RISK MANAGEMENT**

<b>RISK:</b> Adverse credit rating if creditor accounts are not paid when due		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action / Strategy</b>		
Ensure timely payment of creditor accounts when they fall due		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

CEO's Delegated Payments List for the months of August and September 2020 (Ref: D2020/22542)



*Item 14.1 continued*

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION(S)**

That Council notes the CEO's list of accounts for August and September 2020 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$14,845,191.50.

**COUNCIL RESOLUTION(S)**

MOVED CR BOYD

SECONDED CR HAMILTON

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR AUGUST AND SEPTEMBER 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$14,845,191.50.

**CARRIED UNANIMOUSLY**



**14.1 Eastern Metropolitan Regional Council**  
**CEO's DELEGATED PAYMENTS LIST**  
**FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
EFT44819	03/08/2020	ABORIGINAL LANDCARE (NGALA-BOODJA)	WEED CONTROL - WANGALLA CEP GRANT PROJECT	588.50
EFT44820	03/08/2020	ACU-TECH PTY LTD	PLANT PARTS	256.37
EFT44821	03/08/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	REPAIR TO GRINDER	1,628.00
EFT44822	03/08/2020	ADT SECURITY	SECURITY MAINTENANCE & MONITORING	426.50
EFT44823	03/08/2020	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	8,254.03
EFT44824	03/08/2020	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	1,176.69
EFT44825	03/08/2020	ALLIGHTSYKES PTY LTD	THREE MONTHLY SERVICE - BACKUP GENERATOR AT RED HILL ADMIN OFFICE & WEIGHBRIDGE	469.70
EFT44826	03/08/2020	ANALYTICAL REFERENCE LABORATORY (ARL)	SAMPLE TESTING - KENSINGTON FIRE STATION & WOODCHIPS & DUST	2,114.20
EFT44827	03/08/2020	ASTRON ENVIRONMENTAL SERVICES	CONSULTING FEE - REMOTE SENSING WHITE PAPER INVESTIGATION	13,455.20
EFT44828	03/08/2020	AUSTRALIAN ACCESS HIRE PTY LTD	GRINDER REPAIR	2,563.53
EFT44829	03/08/2020	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - MSGM WATER MANAGEMENT PLAN AT RED HILL	115.50
EFT44830	03/08/2020	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE & REPAIR	880.00
EFT44831	03/08/2020	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	990.00
EFT44832	03/08/2020	AUSTRALIAN TRAINING MANAGEMENT PTY LTD (ATM)	STAFF TRAINING	970.00
EFT44833	03/08/2020	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	3,920.40
EFT44834	03/08/2020	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT & EQUIPMENT HIRE & CONSTRUCTION OF ACCESS ROAD TO LOTS 8, 9 & 10 AT RED HILL	66,171.96
EFT44835	03/08/2020	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	GRINDER REFURBISHMENT WORKS & PLANT MAINTENANCE	39,828.25
EFT44836	03/08/2020	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	116.64
EFT44837	03/08/2020	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	72.38
EFT44838	03/08/2020	BIOGAS SYSTEMS AUSTRALIA PTY LTD	LEACHATE DRAINAGE SYSTEMS & BORES MAINTENANCE & PUMP PURCHASES	47,101.06
EFT44839	03/08/2020	BMT COMMERCIAL AUSTRALIA PTY LTD (PREVIOUSLY KNOWN AS BMT WBM PTY LTD)	CONSULTING FEE - FLOOD RISK STUDY	20,886.32
EFT44840	03/08/2020	BOW STEEL PTY LTD	INSTALL COLUMN ON GRINDER	1,540.00
EFT44841	03/08/2020	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	2,828.59
EFT44842	03/08/2020	BRING COURIERS	COURIER SERVICE	152.01
EFT44843	03/08/2020	BUDGET ELECTRICS	BUILDING REPAIR & MAINTENANCE	731.64
EFT44844	03/08/2020	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	54.34
EFT44845	03/08/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	115.22
EFT44846	03/08/2020	CCH AUSTRALIA LTD	AUSTRALIAN MASTER TAX GUIDE	200.00
EFT44847	03/08/2020	CDM AUSTRALIA	SERVER SUPPORT & ANNUAL LICENCES	82,753.00
EFT44848	03/08/2020	CHEMCENTRE	WOODCHIP & FINES SAMPLE MONITORING	90.20
EFT44849	03/08/2020	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE & PLANT REFURBISHMENT	115,372.88
EFT44850	03/08/2020	COMPU-STOR	IT BACKUP DATA SERVICES	692.34
EFT44851	03/08/2020	CONCEPT AUDIO VISUAL	EQUIPMENT PURCHASES - ASCOT PLACE	27,295.94
EFT44852	03/08/2020	CPR ELECTRICAL SERVICES	REPAIR / REFURBISH GRINDER MOTORS	11,350.57
EFT44853	03/08/2020	CRACKAJACK PARTY HIRE	EQUIPMENT HIRE	522.50
EFT44854	03/08/2020	CROSSLAND & HARDY PTY LTD	SURVEYS ON CRC & WTS SITES	2,717.00
EFT44855	03/08/2020	CSE CROSSCOM PTY LTD	PURCHASES & INSTALLATION OF TWO-WAY RADIOS	3,248.28
EFT44856	03/08/2020	CT BUILDING MAINTENANCE	ROOF MAINTENANCE - ASCOT PLACE	297.00
EFT44857	03/08/2020	DAMSTRA TECHNOLOGY PTY LTD	STAFF ONLINE TRAINING - ANNUAL SUBSCRIPTION	5,926.80
EFT44858	03/08/2020	DIAL BEFORE YOU DIG	DIAL BEFORE YOU DIG - HAZELMERE	110.00
EFT44859	03/08/2020	E & MJ ROSHER	PLANT PARTS	288.51
EFT44860	03/08/2020	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT HIRE	165.00
EFT44861	03/08/2020	ECOTECH P/L	DUST MONITORING EQUIPMENT HIRE	4,394.50



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT44862	03/08/2020	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE AT RED HILL	770.00
EFT44863	03/08/2020	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	412.85
EFT44864	03/08/2020	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	720.50
EFT44865	03/08/2020	ENVIRONMENTAL INDUSTRIES PTY LTD	REHABILITATE CLASS III CELLS & WEED CONTROL & MANAGEMENT AT HAZELMERE	9,630.50
EFT44866	03/08/2020	FENCE ERECT PTY LTD T/A IBOLT FENCING	HAZELMERE COMMUNITY ENTRANCE UPGRADE & GATE WORKS	24,706.00
EFT44867	03/08/2020	FERRET BOILERMAKING PTY LTD	PARTS FOR BOMAG	6,932.20
EFT44868	03/08/2020	FILTERS PLUS	PLANT FILTERS	430.65
EFT44869	03/08/2020	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	368.60
EFT44870	03/08/2020	FUELFIX PTY LTD	ANNUAL FUEL DISPENSER CALIBRATION	1,155.00
EFT44871	03/08/2020	GLEN MCLEOD LEGAL	CONSULTING FEES - CLOSING THE LOOP SUBMISSION	9,487.50
EFT44872	03/08/2020	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE ON PUMPS AT RED HILL	202.40
EFT44873	03/08/2020	GROENEVELD AUSTRALIA P/L	PLANT PARTS	88.44
EFT44874	03/08/2020	HARTAC SALES & DISTRIBUTION PTY LTD	HARDWARE SUPPLIES	86.41
EFT44875	03/08/2020	HEADWAY PSYCHOLOGY AND WORKPLACE SERVICES	CONSULTING FEES - HUMAN RESOURCES	3,403.12
EFT44876	03/08/2020	HECS FIRE	FIRE EQUIPMENT INSPECTIONS	1,470.70
EFT44877	03/08/2020	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00
EFT44878	03/08/2020	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE & REPAIR	4,164.89
EFT44879	03/08/2020	HOLDENS ELECTRICAL CONTRACTING	ELECTRICAL WORKS - HAZELMERE COMMUNITY ENTRANCE UPGRADE	3,172.40
EFT44880	03/08/2020	ILLION AUSTRALIA PTY LTD ( DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS	9.90
EFT44881	03/08/2020	INFRA RED SERVICES (CONSULQUAL PTY LTD)	BUILDING MAINTENANCE - TESTING ELECTRICAL EQUIPMENTS AT ASCOT PLACE	711.60
EFT44882	03/08/2020	IPING PTY LTD	INTERNET SERVICE	1,225.68
EFT44883	03/08/2020	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEE - WWfE	2,173.05
EFT44884	03/08/2020	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT SERVICE & MAINTENANCE	9,795.75
EFT44885	03/08/2020	JUST IN SCALES	EQUIPMENT PURCHASE	544.50
EFT44886	03/08/2020	JWA LOCATING SERVICE	PROVIDE LOCATION SERVEY AT HAZELMERE	385.00
EFT44887	03/08/2020	KOMATSU FORKLIFT AUSTRALIA PTY LTD	PLANT MAINTENANCE	1,015.55
EFT44888	03/08/2020	KOOL KREATIVE	CREATE NETWORK GRAPHIC	165.00
EFT44889	03/08/2020	KOTT GUNNING LAWYERS	LEGAL ADVICE & DRAFTING OF CONTRACTS / AGREEMENTS	12,800.04
EFT44890	03/08/2020	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	5,083.39
EFT44891	03/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	53,152.20
EFT44892	03/08/2020	LUCID CONSULTING ENGINEERS (WA) PTY LTD	CONSULTING FEE - BUILDING BENCHMARKING	15,160.31
EFT44893	03/08/2020	M2 TECHNOLOGY	UPDATE PHONE MESSAGES	385.00
EFT44894	03/08/2020	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT44895	03/08/2020	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	4,551.51
EFT44896	03/08/2020	MANDALAY TECHNOLOGIES PTY LTD	MANDALAY POWER BI DASHBOARD - DEVELOPMENT	2,860.00
EFT44897	03/08/2020	MARKET CREATIONS PTY LTD	IT CONSULTING	6,884.08
EFT44898	03/08/2020	MCINTOSH & SON	PLANT PARTS, SERVICE & MAINTENANCE	7,352.44
EFT44899	03/08/2020	METAL WORKS PERTH	PURCHASES OF BOLLARDS	8,558.00
EFT44900	03/08/2020	MIDWAY FORD (WA)	VEHICLE SERVICES	900.00
EFT44901	03/08/2020	MILLS CORPORATION PTY LTD	LABOUR HIRE	4,053.18
EFT44902	03/08/2020	MINTERELLISON	LEGAL ADVICE	12,659.46
EFT44903	03/08/2020	MS GROUNDWATER MANAGEMENT	GROUNDWATER MANAGEMENT COSTS - RED HILL	3,960.00
EFT44904	03/08/2020	NATIONWIDE FABRICATIONS - TIGER PLAINS P/L ATFT ROGERS FAM TST TAS	REPLACE EXTRACTION HOOD ON GRINDER	6,846.79



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT44905	03/08/2020	NEVERFAIL SPRINGWATER	BOTTLED WATER	397.80
EFT44906	03/08/2020	OFFICE LINE GROUP	PURCHASE OF OFFICE EQUIPMENTS	561.00
EFT44907	03/08/2020	OFFICEWORKS	COMPUTER HARDWARE PURCHASE	992.00
EFT44908	03/08/2020	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	424.67
EFT44909	03/08/2020	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY LIFT MAINTENANCE	1,698.47
EFT44910	03/08/2020	PERTH BIN HIRE	SKIP BIN HIRE	6,675.00
EFT44911	03/08/2020	PETRO MIN ENGINEERS	CONSULTING FEE - WWI&E & ELECTRICAL ENGINEERING	23,842.50
EFT44912	03/08/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	403.51
EFT44913	03/08/2020	PRESTIGE ALARMS	SECURITY EQUIPMENT INSTALLATION & MAINTENANCE	5,588.00
EFT44914	03/08/2020	PROTECTOR FIRE SERVICES	SIX MONTHLY FIRE FIGHTING EQUIPMENT SERVICE & INSPECTION	3,499.18
EFT44915	03/08/2020	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,994.93
EFT44916	03/08/2020	REECE AUSTRALIA PTY LTD	PLUMBING SUPPLIES	2,199.81
EFT44917	03/08/2020	REMBIND PTY LTD	GRANULAR MATERIALS - REMEDIATION PROJECT	8,500.00
EFT44918	03/08/2020	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	24.20
EFT44919	03/08/2020	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL SERVICE	1,144.95
EFT44920	03/08/2020	ROL-WA PTY LTD T/AS ALLPEST	TERMITE INSPECTION AND RODENT CONTROL	1,716.00
EFT44921	03/08/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	377.81
EFT44922	03/08/2020	SAFE WORK LABORATORIES PTY LTD	STAFF TRAINING	2,145.00
EFT44923	03/08/2020	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	ANTI SLIP TAPE	213.66
EFT44924	03/08/2020	SEW-EURODRIVE PTY LTD	PLANT PARTS	233.74
EFT44925	03/08/2020	SHOWCASE CATERING	CATERING COSTS (VARIOUS MEETINGS)	8,135.50
EFT44926	03/08/2020	SIGN SUPERMARKET	SIGNAGE	984.00
EFT44927	03/08/2020	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - DOCKETS	773.30
EFT44928	03/08/2020	SOFT LANDING - GREAT LAKES COMMUNITY RESOURCES INCORPORATED T/A	COLLECTION & DISPOSAL OF MATTRESSES AT HAZELMERE	31,424.80
EFT44929	03/08/2020	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING & FIRST AID KITS PURCHASES	357.90
EFT44930	03/08/2020	STANLEE WA	STAFF KITCHEN SUPPLIES	166.32
EFT44931	03/08/2020	STUDIO ORANGE PTY LTD	CONSULTING FEE - SHARE THE SPACE	528.00
EFT44932	03/08/2020	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT44933	03/08/2020	TALIS CONSULTANTS	CONSULTING FEE - STAGE 16 LANDFILL, CLASS IV STAGE 2 LINER, PRELIMINARY EARTHWORK ON LOTS 8,9 & 10 & MARKETING MATERIALS - FOGO DESIGN	7,240.76
EFT44934	03/08/2020	TANGIBILITY PTY LTD	MARKETING MATERIALS - FOGO DESIGN	2,909.50
EFT44935	03/08/2020	TENDERLINK	ADVERTISING COSTS - TENDER	172.70
EFT44936	03/08/2020	TERRESTRIAL ECOSYSTEMS	ANNUAL FAUNA SURVEY	22,000.00
EFT44937	03/08/2020	THE WATERSHED	PUMP PURCHASES	3,264.63
EFT44938	03/08/2020	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT44939	03/08/2020	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,997.85
EFT44940	03/08/2020	TOTAL TOOLS MIDLAND	HARDWARE SUPPLIES	1,757.95
EFT44941	03/08/2020	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,140.16
EFT44942	03/08/2020	TRACTOR MAN	SITE REHABILITATION - RED HILL	1,056.00
EFT44943	03/08/2020	TRANEN PTY LTD	SEED COLLECTION FOR RED HILL	416.90
EFT44944	03/08/2020	TRILLION TREES	PURCHASE OF TUBESTOCK	5,887.50
EFT44945	03/08/2020	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	912.88
EFT44946	03/08/2020	TYREPOWER MUNDARING	TYRE PUNCTURE REPAIR	70.00
EFT44947	03/08/2020	UNITED CRANE SERVICES PTY LTD	GRINDER REPAIR & MAINTENANCE	5,049.28



## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
EFT44948	03/08/2020	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT44949	03/08/2020	WA SAND SUPPLY AND HAULAGE PTY LTD	PRODUCT TRANSPORTATION COSTS	2,983.75
EFT44950	03/08/2020	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	547.03
EFT44951	03/08/2020	WEST TIP WASTE CONTROL	BULK BIN HIRE	4,988.50
EFT44952	03/08/2020	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE & MAINTENANCE	5,623.39
EFT44953	03/08/2020	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,628.76
EFT44954	03/08/2020	WORK CLOBBER	PROTECTIVE CLOTHING	693.00
EFT44955	03/08/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS - WASTE RECYCLING GUIDE	47,740.00
EFT44956	03/08/2020	WREN OIL	WASTE OIL REMOVAL	676.50
EFT44957	03/08/2020	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES - RFT FOR ELECTRICITY SUPPLY	286.00
EFT44958	04/08/2020	CT BUILDING MAINTENANCE	ROOF MAINTENANCE - ASCOT PLACE	401.50
EFT44959	04/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	184.26
EFT44960	07/08/2020	BOC LTD	EQUIPMENT RENTAL	603.72
EFT44961	07/08/2020	CME BOILERMAKING PTY LTD	REPLACE PARTS ON GRINDER	11,179.30
EFT44962	07/08/2020	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	66.00
EFT44963	07/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	5,416.08
EFT44964	07/08/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - COPPIN ROAD & BAYWASTE	1,309.00
EFT44965	07/08/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	783.60
EFT44966	07/08/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	103.52
EFT44967	07/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	673.38
EFT44968	07/08/2020	THE WATERSHED	PUMP PURCHASES	1,631.82
EFT44969	07/08/2020	WEST COAST WATER FILTER MAN	EQUIPMENT RENTAL	318.00
EFT44970	07/08/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	BANNER & FEATHER FLAGS	2,937.00
EFT44971	11/08/2020	ABA AUTOMATIC GATES WA	REPLACE GATE MOTOR - ASCOT PLACE	540.00
EFT44972	11/08/2020	AUSTRALIA'S DETAILING GROUP - ADAM TENCH	CLEANING CAR POOL VEHICLES	420.00
EFT44973	11/08/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT44974	11/08/2020	HEATLEY SALES PTY LTD	PROTECTIVE EQUIPMENT	1,084.58
EFT44975	11/08/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	16,821.66
EFT44976	11/08/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	80,899.57
EFT44977	11/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	240.49
EFT44978	11/08/2020	ADELAB SCIENTIFIC	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	1,655.50
EFT44979	11/08/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	2,074.28
EFT44980	11/08/2020	ADVANCED ELECTRICAL EQUIPMENT	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	358.33
EFT44981	11/08/2020	ANERGY AUSTRALIA PTY LTD T/A ANSAC	WWIE - CONTRACT VARIATION PAYMENT	5,691.96
EFT44982	11/08/2020	BOC LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	410.95
EFT44983	11/08/2020	D&R MACHINING	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	636.90
EFT44984	11/08/2020	HAYS SPECIALIST RECRUITMENT	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	28,886.54
EFT44985	11/08/2020	IBEX AUSTRALIA	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	2,007.61
EFT44986	11/08/2020	NATURAL POWER SOLUTIONS PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	5,270.10
EFT44987	11/08/2020	POWER CONTROL PRODUCTS	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	1,894.20
EFT44988	11/08/2020	STAINLESS FASTENER SUPPLIES	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	367.60
EFT44989	11/08/2020	TRADELINK PTY LIMITED (MIDVALE)	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	810.36
EFT44990	11/08/2020	UNIQUE METALS LASER	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	428.23





## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
EFT44991	11/08/2020	UNITED EQUIPMENT PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	9,764.59
EFT44992	11/08/2020	iSOL8 PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,644.50
EFT44993	12/08/2020	ZAFRA LEGAL COMMERCIAL & TAXATION LAWYERS	DEPOSIT ON LAND PURCHASE	201,187.80
EFT44994	14/08/2020	BOW STEEL PTY LTD	PLANT MAINTENANCE - FOGO PROCESSING PLANT	1,540.00
EFT44995	14/08/2020	CITY OF JOONDALUP	PORTABILITY OF LSL LIABILITY	4,980.32
EFT44996	14/08/2020	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,251.68
EFT44997	14/08/2020	TALIS CONSULTANTS	CONSULTING FEE - CRC & WTS AT HRRP	22,000.00
EFT44998	14/08/2020	WEST FORCE PLUMBING AND GAS	PLUMBING REPAIR AT RED HILL	462.00
EFT44999	14/08/2020	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	360.00
EFT45000	18/08/2020	BP AUSTRALIA PTY LTD (A/C 50209244 )	FUEL PURCHASES	29,839.76
EFT45001	18/08/2020	BP AUSTRALIA PTY LTD (LUBRICANT A/C 11818248)	OIL PURCHASES	994.85
EFT45002	18/08/2020	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	2,828.59
EFT45003	18/08/2020	COMMAND-A-COM AUSTRALIA PTY LTD	PROGRAMMING OF PHONE SYSTEM	242.00
EFT45004	18/08/2020	IT VISION USER GROUP (INC)	ANNUAL SUBSCRIPTION - IT VISION USER GROUP	748.00
EFT45005	18/08/2020	MEL CONGERTON	TRAVEL CLAIMS	421.20
EFT45006	18/08/2020	PERTH ENERGY PTY LTD	GAS SUPPLY - WWiE	145.35
EFT45007	21/08/2020	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	191,244.00
EFT45008	21/08/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	238.05
EFT45009	21/08/2020	INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - PROFICIENCY GROUP P/L T/AS	ANNUAL MAINTENANCE FEE	17,481.45
EFT45010	21/08/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - HAZELMERE	1,012.00
EFT45011	21/08/2020	NORTHSIDE LOGISTICS	FOGO ROLL OUT - BASSENDEAN	2,710.40
EFT45012	21/08/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,339.72
EFT45013	21/08/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	87.71
EFT45014	25/08/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	2,143.44
EFT45015	25/08/2020	ANERGY AUSTRALIA PTY LTD T/A ANSAC	WWiE - CONTRACT VARIATION PAYMENT	2,092.22
EFT45016	25/08/2020	CHALLENGER VALVES AND ACTUATORS	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	905.30
EFT45017	25/08/2020	GALVINS PLUMBING SUPPLIES	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	936.90
EFT45018	25/08/2020	GLOBAL AUTOCOAT PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	691.68
EFT45019	25/08/2020	HAYS SPECIALIST RECRUITMENT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	23,980.70
EFT45020	25/08/2020	IBEX AUSTRALIA	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	5,835.36
EFT45021	25/08/2020	KLINGER LIMITED	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	847.42
EFT45022	25/08/2020	L & H GROUP	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	480.15
EFT45023	25/08/2020	MATT COOK TRANSPORT	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	704.00
EFT45024	25/08/2020	PIPE AND STRUCTURAL ENGINEERING SERVICES	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	715.00
EFT45025	25/08/2020	PROCHEM PIPELINE PRODUCTS PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	454.48
EFT45026	25/08/2020	SPECTRUM WELDING PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,831.50
EFT45027	25/08/2020	iSOL8 PTY LTD	WWiE PAYMENT RE EMRC / ANERGY AGREEMENT	1,001.00
EFT45028	25/08/2020	ABA AUTOMATIC GATES WA	INSTALL SAFETY BEAMS TO GATE	689.38
EFT45029	25/08/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45030	25/08/2020	CITY OF SWAN	COUNCIL RATES (PART)	41,614.65
EFT45031	25/08/2020	MARKETFORCE	ADVERTISEMENT -VARIOUS NOTICES	1,286.64
EFT45032	25/08/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	86,233.00
EFT45033	25/08/2020	THE TRUSTEE FOR THE iViz MEDIA UNIT TRUST T/AS SITEVISUALS	FOGO TRIAL PROJECT	3,634.40



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45034	28/08/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	2,544.77
EFT45035	28/08/2020	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	255.95
EFT45036	28/08/2020	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	10,609.06
EFT45037	28/08/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,321.45
EFT45038	28/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	45,938.08
EFT45039	28/08/2020	SOUTHERN CROSS PROTECTION	COURIER SERVICE	198.00
EFT45040	28/08/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ANNUAL SUBSCRIPTION RENEWAL	28,736.40
EFT45041	31/08/2020	DNR CONTRACTING PTY LTD	CONSTRUCT HAZELMERE COMMUNITY ENTRANCE UPGRADE & OTHER EARTHWORK ON C&I AT HAZELMERE	107,890.37
EFT45042	31/08/2020	RAZOR SHARPE IMAGES	FEATHER FLAG	339.00
EFT45043	01/09/2020	ABORIGINAL LANDCARE (NGALA-BOODJA)	WEED MANAGEMENT - WANGALLA CEP GRANT PROJECT	588.50
EFT45044	01/09/2020	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENT & REPAIR	313.50
EFT45045	01/09/2020	ACU-TECH PTY LTD	PLANT PARTS	97.30
EFT45046	01/09/2020	ADT SECURITY	SECURITY CALL OUT	59.10
EFT45047	01/09/2020	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE	2,773.53
EFT45048	01/09/2020	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	962.19
EFT45049	01/09/2020	ALCOLIZER PTY LTD	ANNUAL CALIBRATION OF BREATH ANALYSERS - RED HILL	99.00
EFT45050	01/09/2020	ANALYTICAL REFERENCE LABORATORY (ARL)	SAMPLE TESTING - RED HILL & HRRP WATER MONITORING & HAZELMERE WOODCHIPS	6,759.50
EFT45051	01/09/2020	AUSTRALIAN ENVIRONMENTAL AUDITORS PTY LTD	WASTE SERVICES ENVIRONMENTAL - MSGM WATER MANAGEMENT PLAN AT RED HILL	115.50
EFT45052	01/09/2020	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	CONSULTING FEES - CORPORATE TEMPLATES	5,280.00
EFT45053	01/09/2020	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,772.00
EFT45054	01/09/2020	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT TRANSPORTATION & EQUIPMENT HIRE & CONSTRUCTION OF ACCESS ROAD TO LOTS 8, 9 & 10 AT RED	66,386.46
EFT45055	01/09/2020	BEDROCK MINE MAINTENANCE SERVICES PTY LTD	PLANT MAINTENANCE	6,355.80
EFT45056	01/09/2020	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	59.54
EFT45057	01/09/2020	BIG BUBBLE RETAIL	CLEANING SOLUTION & HARDWARE SUPPLIES	67.96
EFT45058	01/09/2020	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	82.72
EFT45059	01/09/2020	BMT COMMERCIAL AUSTRALIA PTY LTD (PREVIOUSLY KNOWN AS BMT WBM PTY LTD)	CONSULTING FEE - FLOOD RISK STUDY	24,982.30
EFT45060	01/09/2020	BOBCAT ATTACH	PLANT REPAIR	346.50
EFT45061	01/09/2020	BOC LTD	EQUIPMENT RENTAL	974.95
EFT45062	01/09/2020	BREATHALYSER SALES AND SERVICE	EQUIPMENT PURCHASE	940.50
EFT45063	01/09/2020	BRING COURIERS	COURIER SERVICE	322.09
EFT45064	01/09/2020	BUDGET ELECTRICS	BUILDING REPAIR & MAINTENANCE & INSTALL LIGHTING TO FLAG POLE	9,952.75
EFT45065	01/09/2020	BULLIVANTS PTY LTD	PLANT MAINTENANCE	708.62
EFT45066	01/09/2020	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	772.87
EFT45067	01/09/2020	BURSWOOD TROPHIES	DOOR TITLE	33.00
EFT45068	01/09/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	255.98
EFT45069	01/09/2020	CHEMCENTRE	WOODCHIP & FINES SAMPLE MONITORING & LEACHATE DETECTION LAB ANALYSIS	1,656.60
EFT45070	01/09/2020	CJD EQUIPMENT PTY LTD	PLANT REFURBISHMENT & MAINTENANCE, PARTS & SERVICE	102,303.47
EFT45071	01/09/2020	COMMAND-A-COM AUSTRALIA PTY LTD	PROGRAM PHONE SYSTEM	165.00
EFT45072	01/09/2020	COMPELLING ECONOMICS PTY LTD (REMPPLAN)	ANNUAL SUBSCRIPTION - REMPLAN	24,970.00
EFT45073	01/09/2020	COMPU-STOR	IT BACKUP DATA SERVICES	803.31
EFT45074	01/09/2020	CPR ELECTRICAL SERVICES	ELECTRICAL WORKS - BAYWASTE AND HAZELMERE	3,960.00
EFT45075	01/09/2020	CROSSLAND & HARDY PTY LTD	END OF YEAR VOLUME SURVEYS AT RED HILL & HAZELMERE	5,957.60
EFT45076	01/09/2020	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES & MAINTENANCE	5,621.78





## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee	Amount
EFT45077	01/09/2020	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING INSTALLATION AT RED HILL
EFT45078	01/09/2020	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE
EFT45079	01/09/2020	ENVIRONMENTAL INDUSTRIES PTY LTD	GROUND AND GARDEN MAINTENANCE AT RED HILL
EFT45080	01/09/2020	FENCE ERECT PTY LTD T/A IBOLT FENCING	SUPPLY & INSTALL I-BOLT FENCING FOR HRRP
EFT45081	01/09/2020	FLEXI STAFF PTY LTD	LABOUR HIRE
EFT45082	01/09/2020	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES
EFT45083	01/09/2020	FUELFIX PTY LTD	PLANT HIRE - HAZELMERE
EFT45084	01/09/2020	GEOFABRICS AUSTRALASIA PTY LTD	PLANT PARTS - FOGO PROCESSING PARTS
EFT45085	01/09/2020	GHD	CONSULTING FEES - FOGO
EFT45086	01/09/2020	GREENS ELECTRICAL SERVICE	PUMP REPAIR & ELECTRICAL MAINTENANCE AT RED HILL
EFT45087	01/09/2020	GREG WOOD TWISTECH	REPLACED RAILING AT RED HILL TRANSFER STATION
EFT45088	01/09/2020	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE
EFT45089	01/09/2020	HOSERIGHT	PLANT PARTS & MAINTENANCE
EFT45090	01/09/2020	HUMES CONCRETE PIPES	SUPPLY OF WELL LINERS
EFT45091	01/09/2020	ILLION AUSTRALIA PTY LTD ( DUN & BRADSTREET)	ONLINE CREDIT REFERENCE CHECKS
EFT45092	01/09/2020	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE
EFT45093	01/09/2020	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEE - HRRF & ENVIRONMENTAL MANAGEMENT
EFT45094	01/09/2020	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS- CEA; JCB CEA; DYNAPAC CEA)	PLANT SERVICE & MAINTENANCE
EFT45095	01/09/2020	JOYCE EARTHMOVING PTY LTD	CONSTRUCT FOGO HARDSTAND
EFT45096	01/09/2020	KEWDALE CAD & DRAFTING SUPPLIES PTY LTD	PRINTER CONSUMABLES
EFT45097	01/09/2020	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT FINALISATION & ANNUAL AUDIT FEE
EFT45098	01/09/2020	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE
EFT45099	01/09/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES
EFT45100	01/09/2020	LO-GO APPOINTMENTS	LABOUR HIRE
EFT45101	01/09/2020	LUCID CONSULTING ENGINEERS (WA) PTY LTD	CONSULTING FEE - BUILDING BENCHMARKING
EFT45102	01/09/2020	LYONS AIRCONDITIONING SERVICES	PLANT PARTS
EFT45103	01/09/2020	MAIL PLUS PERTH	MAIL EXPENSES
EFT45104	01/09/2020	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING
EFT45105	01/09/2020	MARINE CHALLENGE PTY LTD T/AS PERFECT PROJECT PLANNING	CONSULTING FEE - WWIE FURTHER DEVELOPMENT PROJECT SCHEDULE
EFT45106	01/09/2020	MARKET CREATIONS PTY LTD	IT CONSULTING
EFT45107	01/09/2020	MARSHALL BEATTIE PTY LTD	SERVICE HAZELMERE WEIGHBRIDG BOOM GATE
EFT45108	01/09/2020	MINTERELLISON	LEGAL ADVICE
EFT45109	01/09/2020	MS GROUNDWATER MANAGEMENT	GROUNDWATER MANAGEMENT COSTS - RED HILL
EFT45110	01/09/2020	NEVERFAIL SPRINGWATER	BOTTLED WATER
EFT45111	01/09/2020	NEWTEC PLUMBING & GAS	PLUMBING SUPPLIES & WORKS FOR HAZELMERE WORKSHOP & C&I
EFT45112	01/09/2020	OFFICE LINE GROUP	PURCHASE OF OFFICE EQUIPMENTS
EFT45113	01/09/2020	ORH TRUCK SOLUTIONS PTY LTD	PLANT PARTS
EFT45114	01/09/2020	PERTH BIN HIRE	SKIP BIN HIRE
EFT45115	01/09/2020	PERTH RECRUITMENT SERVICES	LABOUR HIRE
EFT45116	01/09/2020	PETRO MIN ENGINEERS	CONSULTING FEE - WWIE & ELECTRICAL ENGINEERING
EFT45117	01/09/2020	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS
EFT45118	01/09/2020	PR POWER PTY LTD	PURCHASES OF GENERATORS & PARTS
EFT45119	01/09/2020	PROTECTOR FIRE SERVICES	MAINTENANCE OF FIRE FIGHTING EQUIPMENT SERVICE ON BOMAG



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45120	01/09/2020	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,994.93
EFT45121	01/09/2020	REFRESH WATERS PTY LTD	BOTTLED WATER	88.50
EFT45122	01/09/2020	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	59.18
EFT45123	01/09/2020	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR HRRP	177.49
EFT45124	01/09/2020	ROL-WA PTY LTD T/AS ALLPEST	TERMITE INSPECTION AND RODENT CONTROL	978.00
EFT45125	01/09/2020	RSEA - ONE STOP SAFETY SHOP	HARDWARE SUPPLIES & PROTECTIVE CLOTHING	180.36
EFT45126	01/09/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	2,162.96
EFT45127	01/09/2020	S&L ENGINEERING (WA) PTY LTD	PLANT MAINTENANCE	500.50
EFT45128	01/09/2020	SAFE WORK LABORATORIES PTY LTD	EQUIPMENT PURCHASES	3,355.00
EFT45129	01/09/2020	SIGN SUPERMARKET	SIGNAGE	660.00
EFT45130	01/09/2020	SNAPPER DISPLAY SYSTEM	PLANT PARTS	929.62
EFT45131	01/09/2020	SOFT LANDING - GREAT LAKES COMMUNITY RESOURCES INCORPORATED T/A	COLLECTION & DISPOSAL OF MATTRESSES AT HAZELMERE	39,682.50
EFT45132	01/09/2020	ST JOHN AMBULANCE ASSOCIATION	STAFF TRAINING	98.00
EFT45133	01/09/2020	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	PLANT PARTS	1,144.00
EFT45134	01/09/2020	STYLEWORLD INVESTMENTS ATF TRUSTEE FOR THE SUSANNE FLYNN FAMILY TRUST T/AS STIHL SHOP REDCLIFFE	EQUIPMENT PURCHASE	1,165.80
EFT45135	01/09/2020	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	173.80
EFT45136	01/09/2020	SWAN LOCK SERVICE PTY LTD	LOCK SUPPLIES & LOCK MAINTENANCE	3,373.50
EFT45137	01/09/2020	TALIS CONSULTANTS	CONSULTING FEE - STAGE 16 TENDER DOCUMENTS, STAGE 14 LANDFILL CONSTRUCTION PRELIMINARIES, FOGO, POST MARKETING MATERIALS - FOGO DESIGN	48,176.70
EFT45138	01/09/2020	TANGIBILITY PTY LTD	MARKETING MATERIALS - FOGO DESIGN	3,857.70
EFT45139	01/09/2020	TENDERLINK	ADVERTISING COSTS - TENDER	184.80
EFT45140	01/09/2020	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,014.99
EFT45141	01/09/2020	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,331.90
EFT45142	01/09/2020	TJ LINEMARKING	LINE MARKING, REPAINT BOLLARDS & INSTALL BOLLARDS	2,200.00
EFT45143	01/09/2020	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,780.48
EFT45144	01/09/2020	TRANEN PTY LTD	SEED COLLECTION FOR RED HILL	588.50
EFT45145	01/09/2020	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS	948.29
EFT45146	01/09/2020	TYREPOWER MUNDARING	TYRE PUNCTURE REPAIR & NEW TYRES	1,280.00
EFT45147	01/09/2020	UNITED CRANE SERVICES PTY LTD	EQUIPMENT HIRE	363.00
EFT45148	01/09/2020	UNITED EQUIPMENT PTY LTD	PLANT PARTS	99.42
EFT45149	01/09/2020	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT45150	01/09/2020	WA MACHINERY GLASS	PLANT REPAIR	2,332.00
EFT45151	01/09/2020	WA RECYCLING PTY LTD	TRANSPORT & DISPOSE OF CONCRETE & ASPHALT	440.00
EFT45152	01/09/2020	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	547.03
EFT45153	01/09/2020	WEST TIP WASTE CONTROL	BULK BIN HIRE	1,782.00
EFT45154	01/09/2020	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE & MAINTENANCE	2,056.41
EFT45155	01/09/2020	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	2,395.99
EFT45156	01/09/2020	WORK CLOBBER	PROTECTIVE CLOTHING	828.60
EFT45157	01/09/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS FOR FOGO	13,475.00
EFT45158	01/09/2020	WREN OIL	WASTE OIL REMOVAL	1,204.50
EFT45159	01/09/2020	WURTH AUSTRALIA PTY LTD	PLANT PARTS	203.60
EFT45160	01/09/2020	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES -RFT FOR ELECTRICITY SUPPLY	486.20
EFT45161	04/09/2020	ADT SECURITY	REPLACE STRIKE LOCK	859.65
EFT45162	04/09/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	49.50



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45163	04/09/2020	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIR & MAINTENANCE AT HAZELMERE	464.00
EFT45164	04/09/2020	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE & SERVICE	795.62
EFT45165	04/09/2020	ID CONSULTING PTY LTD	ANNUAL SUBSCRIPTION RENEWAL	2,310.00
EFT45166	04/09/2020	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS - RED HILL	1,166.00
EFT45167	04/09/2020	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	HYDRAULIC HOSE SUPPLIES & REPAIRS	1,137.94
EFT45168	04/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	352.72
EFT45169	04/09/2020	THERESA ECKSTEIN	STAFF REIMBURSEMENT	187.43
EFT45170	04/09/2020	TUDOR HOUSE (WA) PTY LTD	RELOCATING FLAG POLES	825.00
EFT45171	04/09/2020	WARRANG-BRIDIL	FIRE & SMOKE CLEANSING CEREMONY	1,000.00
EFT45172	08/09/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45173	08/09/2020	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	510.53
EFT45174	08/09/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	81,230.00
EFT45175	08/09/2020	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	165.00
EFT45176	08/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	527.02
EFT45177	08/09/2020	WEST COAST WATER FILTER MAN	SERVICE WATER FILTER SYSTEM FOR HAZELMERE	182.00
EFT45178	11/09/2020	AUSTRALIA'S DETAILING GROUP - ADAM TENCH	CLEANING CAR POOL VEHICLES	465.00
EFT45179	11/09/2020	CITY OF BAYSWATER	STAFF HEALTH PROMOTION	241.20
EFT45180	11/09/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	HRRP - LICENCE AMENDMENT	7,322.64
EFT45181	11/09/2020	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	127.77
EFT45182	11/09/2020	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,701.68
EFT45183	11/09/2020	RENT A FENCE PTY LTD	HIRING COSTS - TEMPORARY FENCE FOR HRRP	215.61
EFT45184	11/09/2020	SAI GLOBAL AUSTRALIA PTY LTD	LICENCE RENEWAL - PRODUCT LISTING MODIFICATION	101.73
EFT45185	11/09/2020	WEST TIP WASTE CONTROL	SKIP BIN HIRE	275.00
EFT45186	15/09/2020	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	57.37
EFT45187	15/09/2020	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIR	1,073.60
EFT45188	15/09/2020	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	RED HILL - LICENCE AMENDMENT	4,454.00
EFT45189	15/09/2020	KELLEWAY WHELAN HOLDINGS PTY LTD T/A PERTH IS OK	ADVERTISING - SHARE THE SPACE	1,683.00
EFT45190	15/09/2020	NESSCO GROUP	PLANT SERVICE & MAINTENANCE	3,608.00
EFT45191	15/09/2020	PERTH BIN HIRE	SKIP BIN HIRE	12,396.00
EFT45192	15/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	240.49
EFT45193	15/09/2020	WA BROILER GROWERS ASSOCIATION (INC)	REFUND OF PAYMENT GUARANTEE	6,381.84
EFT45194	15/09/2020	WEST TIP WASTE CONTROL	PRODUCT TRANSPORTING COSTS	1,331.00
EFT45195	15/09/2020	YOGA BY LAUREN CATALANO	STAFF HEALTH PROMOTION	360.00
EFT45196	18/09/2020	ADELAIDE SCAFFOLD SOLUTIONS PTY LTD (OLDFIELDS ADVANCE SCAFFOLD)	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	2,143.42
EFT45197	18/09/2020	ATC GROUP (ALL THINGS CONTAINERS)	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	338.87
EFT45198	18/09/2020	HAYS SPECIALIST RECRUITMENT	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	54,973.28
EFT45199	18/09/2020	HENDERSON HOSE & FITTING - GOLDSQUARE CORPORATION T/A	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	317.39
EFT45200	18/09/2020	IBEX AUSTRALIA	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	4,746.28
EFT45201	18/09/2020	MATT COOK TRANSPORT	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	528.00
EFT45202	18/09/2020	MM ELECTRICAL MERCHANDISING	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	480.58
EFT45203	18/09/2020	ROBAYNE INDUSTRIAL SUPPLIES PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	1,330.55
EFT45204	18/09/2020	SPECTRUM WELDING PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	2,574.00
EFT45205	18/09/2020	STAINLESS FASTENER SUPPLIES	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	662.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020

Cheque / EFT No	Date	Payee		Amount
EFT45206	18/09/2020	STATEWIDE BEARINGS - PARTOUT PTY LTD T/A	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	646.80
EFT45207	18/09/2020	UNITED EQUIPMENT PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	10,208.11
EFT45208	18/09/2020	ISOL8 PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	1,430.00
EFT45209	18/09/2020	ABA AUTOMATIC GATES WA	REPLACE GATE MOTOR - HRRP	2,159.99
EFT45210	18/09/2020	ABORIGINAL LANDCARE (NGALA-BOODJA)	WEED MANAGEMENT	588.50
EFT45211	18/09/2020	BP AUSTRALIA PTY LTD (A/C 50209244 )	FUEL PURCHASES	45,137.57
EFT45212	18/09/2020	CARPENTRY, HOUSE AND YARD MAINTENANCE	INSTALL FITTINGS TO C&I BUILDING DOORS	260.00
EFT45213	18/09/2020	DAVID BERESFORD	STAFF REIMBURSEMENT	1,265.00
EFT45214	18/09/2020	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	222,481.00
EFT45215	18/09/2020	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	4,400.00
EFT45216	18/09/2020	LGIS INSURANCE BROKING	2020/2021 INSURANCE PREMIUMS (PART)	21,740.40
EFT45217	18/09/2020	MARKET CREATIONS PTY LTD	IT CONSULTING	331.65
EFT45218	18/09/2020	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,240.73
EFT45219	18/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,218.43
EFT45220	18/09/2020	WORLDWIDE PRINTING SOLUTIONS CANNINGTON	PRINTING COSTS - FOGO	1,100.00
EFT45221	22/09/2020	CHILD SUPPORT	EMPLOYEE DEDUCTION	352.70
EFT45222	22/09/2020	EVENT AND CONFERENCE CO	WASTE & RECYCLING CONFERENCE 2019	2,001.00
EFT45223	22/09/2020	LGIS	2020/2021 INSURANCE PREMIUMS (PART)	1,327.34
EFT45224	22/09/2020	LGIS INSURANCE BROKING	2020/2021 INSURANCE PREMIUMS (PART)	8,961.19
EFT45225	22/09/2020	MARKETFORCE	ADVERTISEMENT - VARIOUS NOTICES	866.18
EFT45226	22/09/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	8,410.92
EFT45227	22/09/2020	PAYG PAYMENTS	PAYG TAXATION PAYMENT	80,858.00
EFT45228	22/09/2020	PERTH ENERGY PTY LTD	GAS SUPPLY - WWIE	175.40
EFT45229	22/09/2020	SAFE WORK LABORATORIES PTY LTD	STAFF TRAINING	700.00
EFT45230	22/09/2020	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	6,110.54
EFT45231	25/09/2020	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	3,202.12
EFT45232	25/09/2020	DATAWORLD AUSTRALIA	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	1,571.02
EFT45233	25/09/2020	HAYS SPECIALIST RECRUITMENT	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	26,558.98
EFT45234	25/09/2020	IBEX AUSTRALIA	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	341.28
EFT45235	25/09/2020	PEGASUS PROCESS SOLUTIONS	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	42,273.66
EFT45236	25/09/2020	SMC CORPORATION (AUSTRALIA) PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	690.53
EFT45237	25/09/2020	SPECTRUM WELDING PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	8,805.50
EFT45238	25/09/2020	UNIQUE METALS LASER	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	317.78
EFT45239	25/09/2020	WELDLOK INDUSTRIES PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	2,817.93
EFT45240	25/09/2020	ISOL8 PTY LTD	WWIE PAYMENT RE EMRC / ANERGY AGREEMENT	2,073.50
EFT45241	25/09/2020	CITY OF BELMONT	COUNCIL RATES	15,307.76
EFT45242	25/09/2020	CITY OF SWAN	VEVUE HIRE	162.50
EFT45243	25/09/2020	GURU PRODUCTIONS PTY LTD	ADVERTISING - FOGO	8,745.00
EFT45244	25/09/2020	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	7,136.10
EFT45245	25/09/2020	THE TRUSTEE FOR THE iViz MEDIA UNIT TRUST T/AS SITEVISUALS	FOGO TRIAL PROJECT	2,180.00
EFT45246	30/09/2020	A2K TECHNOLOGIES PTY LTD	ANNUAL SUBSCRIPTION RENEWAL	2,838.00
EFT45247	30/09/2020	AUSCO MODULAR PTY LTD	PLANT HIRE - HAZELMERE	2,544.77
EFT45248	30/09/2020	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,163.12



## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
EFT45249	30/09/2020	LENCO NOMINEES PTY LTD	PRODUCT TRANSPORTATION COST	2,640.00
EFT45250	30/09/2020	SOUTHERN CROSS PROTECTION	COURIER SERVICE	308.00
EFT45251	30/09/2020	SOUTHERN METROPOLITAN REGIONAL COUNCIL	ANNUAL MEMBERSHIP RENEWAL - RECYCLE RIGHT	22,601.70
EFT45252	30/09/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	ANNUAL MWAC CONTRIBUTION	41,883.62
220524	10/08/2020	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	593.27
220525	12/08/2020	EMRC PETTY CASH - BAYWASTE	PETTY CASH RECOUP	40.25
220526	12/08/2020	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	495.10
220527	12/08/2020	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	49.45
220528	12/08/2020	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	93.50
220529	12/08/2020	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	18.80
220530	12/08/2020	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	32.15
220531	03/09/2020	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	774.95
220532	03/09/2020	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	75.80
220533	03/09/2020	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	195.25
220534	03/09/2020	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	17.40
220535	03/09/2020	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	61.40
PAY 2021 - 3	04/08/2020	PAYROLL FE 4/8/2020	PAYROLL	223,501.43
PAY 2021 - 4	18/08/2020	PAYROLL FE 18/8/2020	PAYROLL	232,115.67
PAY 2021 - 5	01/09/2020	PAYROLL FE 1/9/2020	PAYROLL	224,934.77
PAY 2021 - 6	15/09/2020	PAYROLL FE 15/9/2020	PAYROLL	226,206.78
PAY 2021 - 7	29/09/2020	PAYROLL FE 29/9/2020	PAYROLL	234,563.70
1*AUG20	03/08/2020	BANK CHARGES 1885 - 1889	BANK FEES & CHARGES	1,946.45
1*SEP20	01/09/2020	BANK CHARGES 1885 - 1889	BANK FEES & CHARGES	1,867.66
DD20667.1	04/08/2020	WALGS PLAN	SUPERANNUATION	27,240.28
DD20667.2	04/08/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	258.31
DD20667.3	04/08/2020	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	187.02
DD20667.4	04/08/2020	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,229.82
DD20667.5	04/08/2020	MARANI SUPER FUND	SUPERANNUATION	1,000.27
DD20667.6	04/08/2020	AMP - SIGNATURESUPER	SUPERANNUATION	1,081.52
DD20667.7	04/08/2020	UNISUPER	SUPERANNUATION	63.87
DD20667.8	04/08/2020	HUB24 SUPER FUND	SUPERANNUATION	209.02
DD20667.9	04/08/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	1,137.53
DD20667.10	04/08/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20667.11	04/08/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	277.75
DD20667.12	04/08/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	621.15
DD20667.13	04/08/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,183.79
DD20667.14	04/08/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	232.41
DD20667.15	04/08/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	264.38
DD20667.16	04/08/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	463.98
DD20667.17	04/08/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	291.39
DD20667.18	04/08/2020	BT SUPER FOR LIFE	SUPERANNUATION	217.09
DD20667.19	04/08/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20667.20	04/08/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,438.80



## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee	Amount
DD20667.21	04/08/2020	AUSTRALIAN SUPER	2,638.84
DD20667.22	04/08/2020	MLC SUPER FUND	925.13
DD20667.23	04/08/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	1,117.74
DD20667.24	04/08/2020	SUNSUPER	677.26
DD20667.25	04/08/2020	ZURICH MASTER SUPERANNUATION FUND	296.53
DD20668.1	18/08/2020	WALGS PLAN	26,663.17
DD20668.2	18/08/2020	AUSTRALIAN ETHICAL SUPER	255.07
DD20668.3	18/08/2020	ONEPATH MASTERFUND (ANZ)	187.43
DD20668.4	18/08/2020	PLUM SUPERANNUATION FUND ( MLC )	1,229.82
DD20668.5	18/08/2020	MARANI SUPER FUND	1,001.05
DD20668.6	18/08/2020	AMP - SIGNATURESUPER	1,081.52
DD20668.7	18/08/2020	HUB24 SUPER FUND	209.02
DD20668.8	18/08/2020	NORTH PERSONAL SUPERANNUATION	707.28
DD20668.9	18/08/2020	MERCER SMART SUPER PLAN	312.77
DD20668.10	18/08/2020	BT LIFETIME SUPER - EMPLOYER PLAN	276.08
DD20668.11	18/08/2020	CBUS INDUSTRY SUPER	1,238.56
DD20668.12	18/08/2020	AMP FLEXIBLE LIFETIME SUPER	621.15
DD20668.13	18/08/2020	TELSTRA SUPERANNUATION SCHEME	232.41
DD20668.14	18/08/2020	COMMONWEALTH ESSENTIAL SUPER	263.57
DD20668.15	18/08/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	452.44
DD20668.16	18/08/2020	MTAA SUPERANNUATION FUND	248.97
DD20668.17	18/08/2020	BT SUPER FOR LIFE	218.77
DD20668.18	18/08/2020	LEGALSUPER	401.92
DD20668.19	18/08/2020	HOSTPLUS SUPERANNUATION FUND	3,511.92
DD20668.20	18/08/2020	AUSTRALIAN SUPER	3,017.07
DD20668.21	18/08/2020	MLC SUPER FUND	925.02
DD20668.22	18/08/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	1,161.74
DD20668.23	18/08/2020	SUNSUPER	677.26
DD20668.24	18/08/2020	ZURICH MASTER SUPERANNUATION FUND	296.53
DD20761.1	15/09/2020	WALGS PLAN	26,238.04
DD20761.2	15/09/2020	AUSTRALIAN ETHICAL SUPER	252.84
DD20761.3	15/09/2020	ONEPATH MASTERFUND (ANZ)	161.58
DD20761.4	15/09/2020	PLUM SUPERANNUATION FUND ( MLC )	1,229.82
DD20761.5	15/09/2020	MARANI SUPER FUND	1,001.05
DD20761.6	15/09/2020	AMP - SIGNATURESUPER	1,095.95
DD20761.7	15/09/2020	HUB24 SUPER FUND	209.02
DD20761.8	15/09/2020	NORTH PERSONAL SUPERANNUATION	541.50
DD20761.9	15/09/2020	MERCER SMART SUPER PLAN	312.77
DD20761.10	15/09/2020	CBUS INDUSTRY SUPER	1,387.36
DD20761.11	15/09/2020	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	101.22
DD20761.12	15/09/2020	AMP FLEXIBLE LIFETIME SUPER	992.15
DD20761.13	15/09/2020	BT LIFETIME SUPER - EMPLOYER PLAN	277.33
DD20761.14	15/09/2020	TELSTRA SUPERANNUATION SCHEME	233.39





## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
DD20761.15	15/09/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	262.51
DD20761.16	15/09/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	452.21
DD20761.17	15/09/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	278.46
DD20761.18	15/09/2020	BT SUPER FOR LIFE	SUPERANNUATION	215.57
DD20761.19	15/09/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20761.20	15/09/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,357.88
DD20761.21	15/09/2020	AUSTRALIAN SUPER	SUPERANNUATION	3,143.69
DD20761.22	15/09/2020	MLC SUPER FUND	SUPERANNUATION	925.18
DD20761.23	15/09/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,309.16
DD20761.24	15/09/2020	SUNSUPER	SUPERANNUATION	1,250.21
DD20761.25	15/09/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
DD20762.1	01/09/2020	WALGS PLAN	SUPERANNUATION	26,445.61
DD20762.2	01/09/2020	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	256.50
DD20762.3	01/09/2020	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	213.28
DD20762.4	01/09/2020	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	1,229.82
DD20762.5	01/09/2020	MARANI SUPER FUND	SUPERANNUATION	1,001.05
DD20762.6	01/09/2020	AMP - SIGNATURESUPER	SUPERANNUATION	1,081.52
DD20762.7	01/09/2020	UNISUPER	SUPERANNUATION	70.00
DD20762.8	01/09/2020	HUB24 SUPER FUND	SUPERANNUATION	214.68
DD20762.9	01/09/2020	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	541.50
DD20762.10	01/09/2020	MERCER SMART SUPER PLAN	SUPERANNUATION	312.77
DD20762.11	01/09/2020	CBUS INDUSTRY SUPER	SUPERANNUATION	1,378.59
DD20762.12	01/09/2020	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,151.12
DD20762.13	01/09/2020	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	276.35
DD20762.14	01/09/2020	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	233.50
DD20762.15	01/09/2020	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	261.62
DD20762.16	01/09/2020	MY NORTH SUPER A/T WEALTH PERSONAL SUPERANNUATION & PENSION FUN	SUPERANNUATION	459.18
DD20762.17	01/09/2020	MTAA SUPERANNUATION FUND	SUPERANNUATION	290.37
DD20762.18	01/09/2020	BT SUPER FOR LIFE	SUPERANNUATION	217.90
DD20762.19	01/09/2020	LEGALSUPER	SUPERANNUATION	401.92
DD20762.20	01/09/2020	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,308.20
DD20762.21	01/09/2020	AUSTRALIAN SUPER	SUPERANNUATION	2,899.10
DD20762.22	01/09/2020	MLC SUPER FUND	SUPERANNUATION	924.84
DD20762.23	01/09/2020	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	1,384.95
DD20762.24	01/09/2020	SUNSUPER	SUPERANNUATION	675.59
DD20762.25	01/09/2020	ZURICH MASTER SUPERANNUATION FUND	SUPERANNUATION	296.53
1767	21/08/2020	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	16.50
1768	28/08/2020	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	4,000,000.00
1769	17/08/2020	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	2,398.82
1770	17/08/2020	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	660.19
1771	17/08/2020	WBC - CORPORATE MASTERCARD - DAVE BERESFORD	CREDIT CARD PURCHASES	658.36
1772	17/08/2020	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	2,572.20
1773	17/08/2020	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	2,473.81



## Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF AUGUST AND SEPTEMBER 2020**

Cheque / EFT No	Date	Payee		Amount
1774	17/08/2020	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	523.00
1775	17/08/2020	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	363.32
1776	17/08/2020	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	274.74
1777	17/08/2020	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	347.50
1778	17/08/2020	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	216.07
1779	17/08/2020	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,300.03
1780	17/08/2020	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	52.47
1781	17/08/2020	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	863.07
1782	07/09/2020	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	3,500,000.00
1783	18/09/2020	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK GMBH	HAAS GRINDER - PLANT PARTS	12,478.45
1784	21/09/2020	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	8.25
1785	25/09/2020	ANZ BANKING GROUP	TERM DEPOSIT INVESTMENT	2,500,000.00
1786	15/09/2020	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	262.45
1787	15/09/2020	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	326.12
1788	15/09/2020	WBC - CORPORATE MASTERCARD - DAVE BERESFORD	CREDIT CARD PURCHASES	633.52
1789	15/09/2020	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	1,448.12
1790	15/09/2020	WBC - CORPORATE MASTERCARD - DOUGLAS DARMAGO	CREDIT CARD PURCHASES	1,226.33
1791	15/09/2020	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	22.40
1792	15/09/2020	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	103.37
1793	15/09/2020	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	34.04
1794	15/09/2020	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	2,580.08
1795	15/09/2020	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	1,660.70
1796	15/09/2020	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	571.73
1797	15/09/2020	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	129.08
<b>SUB TOTAL</b>				<b>14,898,343.70</b>
<b>LESS CANCELLED EFTs &amp; CHEQUES</b>				
EFT44891	03/08/2020	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	-53,152.20
<b>SUB TOTAL</b>				<b>-53,152.20</b>
<b>TOTAL</b>				<b>14,845,191.50</b>

All Employee Superannuation obligations for the periods August & September 2020 has been paid by the EMRC.





## 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 AUGUST 2020

REFERENCE: D2020/22296

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 August 2020.

### KEY POINTS AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 August 2020 have been identified and are reported on in the body of the report.

#### Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2020.

### SOURCE OF REPORT

Chief Financial Officer

### BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

Outlined below are financial statements for the period ended 31 August 2020. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

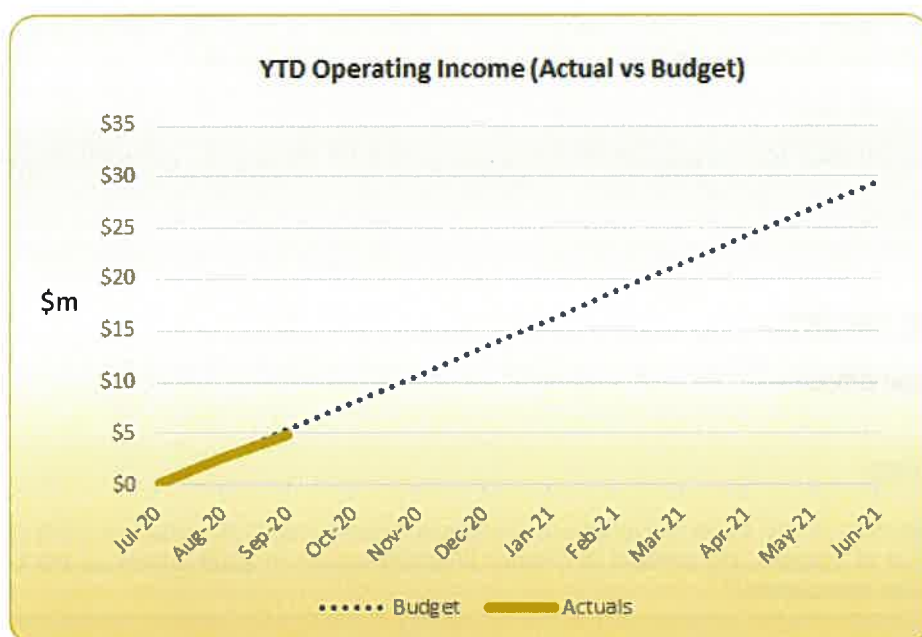


*Item 14.2 continued*

**Statement of Comprehensive Income - Nature and Type (refer Attachment 1)**

The net operating result as at 31 August 2020 is a favourable variance of \$15,444 (0.95%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<b><u>Operating Income</u></b>	<i>Actuals for the Year</i>	An unfavourable variance of \$472,570 (8.76%).
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



**Operating Income variances previously reported to Council:**

1. Year to date Operating Grants is \$24,662 (34.02%) above the budget of \$72,500. The variance is due to the carried forward of unspent grant funds totalling \$81,406 from the 2019/2020 financial year relating to various projects.

**Operating Income variances not previously reported to Council:**

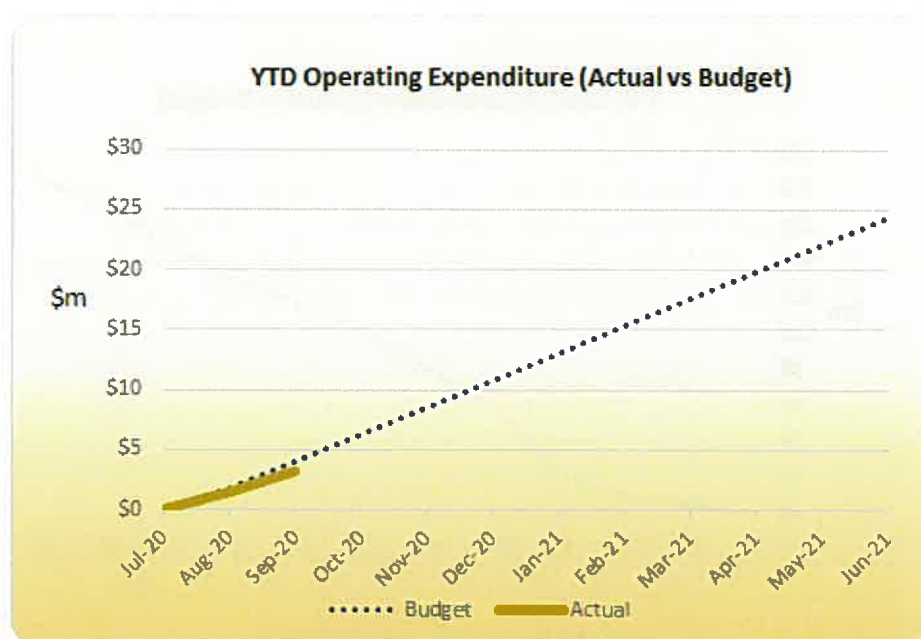
2. Year to date Net User Charges is \$472,325 (13.31%) below the budget of \$3,549,359. The variance is due to the lower than budgeted Commercial tonnages received as at 31 August 2020.

There were no further significant Operating Income variances as at 31 August 2020.



*Item 14.2 continued*

<b><u>Operating Expenditure</u></b>	Actuals for the Year	A favourable variance of \$488,014 (12.93%).
	End of Year Forecast	As per budget - not yet due to be reviewed.



**Operating Expenditure variances previously reported to Council:**

1. Year to date Salary Expenses of \$1,346,883 is below the budget by \$171,397 (11.29%). The variance is attributable to the vacant positions and newly budgeted positions for 2020/2021 yet to be filled.
2. Year to date Contract Expenses of \$562,087 is \$165,443 (22.74%) below the budget of \$727,530 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support/Other (\$48,923), Sustainability (\$19,989), Operations (\$46,113) and Projects (\$50,418).
3. Year to date Material Expenses of \$119,757 is \$60,281 (33.48%) below the budget of \$180,038 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's Team/Business Support/Other (\$26,003), Operations (\$36,961) and Projects (\$6,338).

This is offset by Material Expenses in the Sustainability Directorate which is \$9,021 higher than budget.

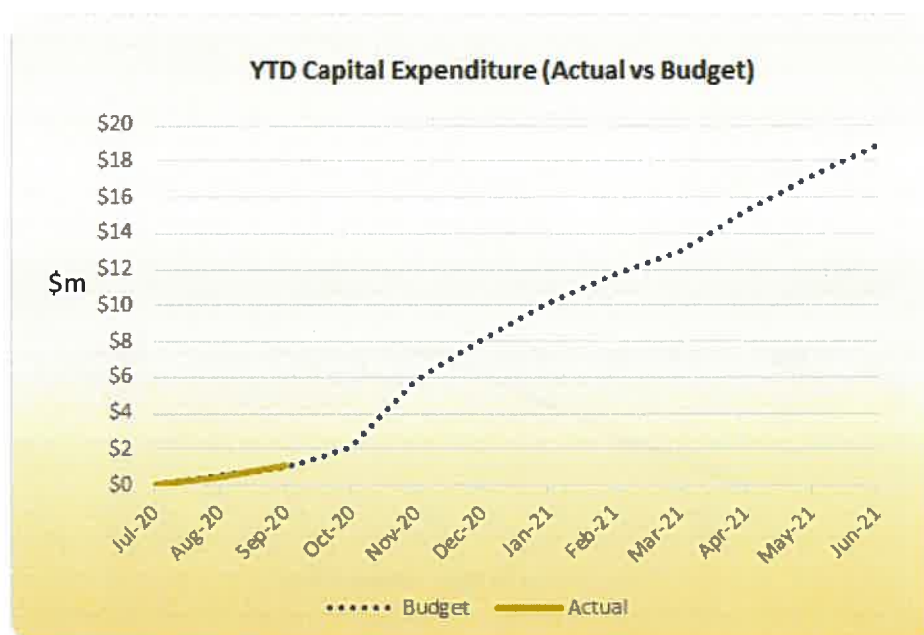
There were no further significant Operating Expenditure variances as at 31 August 2020.



Item 14.2 continued

**Capital Expenditure Statement (refer Attachment 2)**

<b><u>Capital Expenditure</u></b>	<i>Actuals for the Year</i>	A unfavourable variance of \$93,599.
	<i>End of Year Forecast</i>	As per budget - not yet due to be reviewed.



**Capital Expenditure variances:**

An unfavourable variance of \$93,599 existed as at 31 August 2020 when compared to the year to date budget of \$1,018,848.

Major capital expenditures to 31 August 2020 include:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$246,372;
- Purchase Waste Management Land (Deposit) - Red Hill Landfill Facility - \$201,712;
- Construct Site Infrastructure - Hazelmere Resource Recovery Park - \$141,920;
- Construct Access Road to Lots 8, 9 and 10 - Red Hill Landfill Facility - \$116,243;
- Construct and Commission Resource Recovery Park - WWtE Building - \$105,609;
- Construct FOGO Processing Area - Red Hill Landfill Facility - \$101,771;
- Refurbish Plant - Red Hill Landfill Facility - \$78,158; and
- Purchase Plant and Equipment - Hazelmere Resource Recovery Park - WWtE - \$76,382.

The capital expenditure budget spread for 2020/2021 is constantly reviewed to provide a more accurate indication of when capital expenditure projects and purchases have been programmed to be undertaken for reporting and cash flow purposes.



*Item 14.2 continued*

**Statement of Financial Position (refer Attachment 3)**

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 August 2020 totals \$186,084,616. This is an increase of \$1,632,736 from the 30 June 2020 equity of \$184,451,880 and represents the net change in assets from operations.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2020 are as per the budget estimates.

**Statement of Cash and Investments (refer Attachment 4)**

The level of cash and investments in the Municipal Fund as at 31 August 2020 is \$9,240,067 and Restricted Cash amount to \$76,447,873.

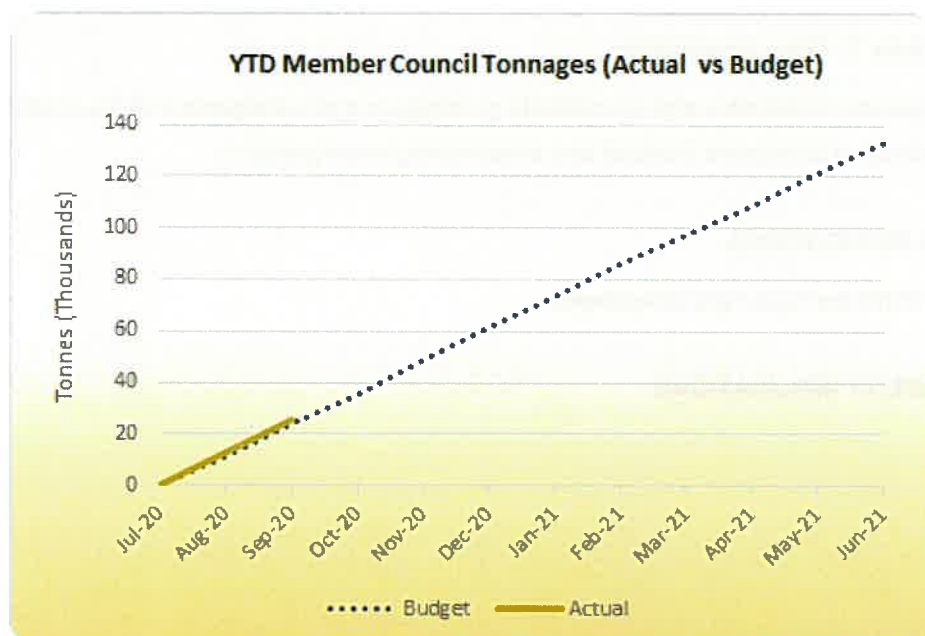
The net movement for the month is an increase of \$1,192,539.

As end of year forecasts are yet to be reviewed, the forecast balances as at 31 August 2020 are as per the budget estimates.

**Investment Report (refer Attachment 5)**

Term deposits valued at \$9,000,000 matured during August 2020 of which \$7,000,000 was reinvested into further term deposits.

**Tonnages - Member Councils**

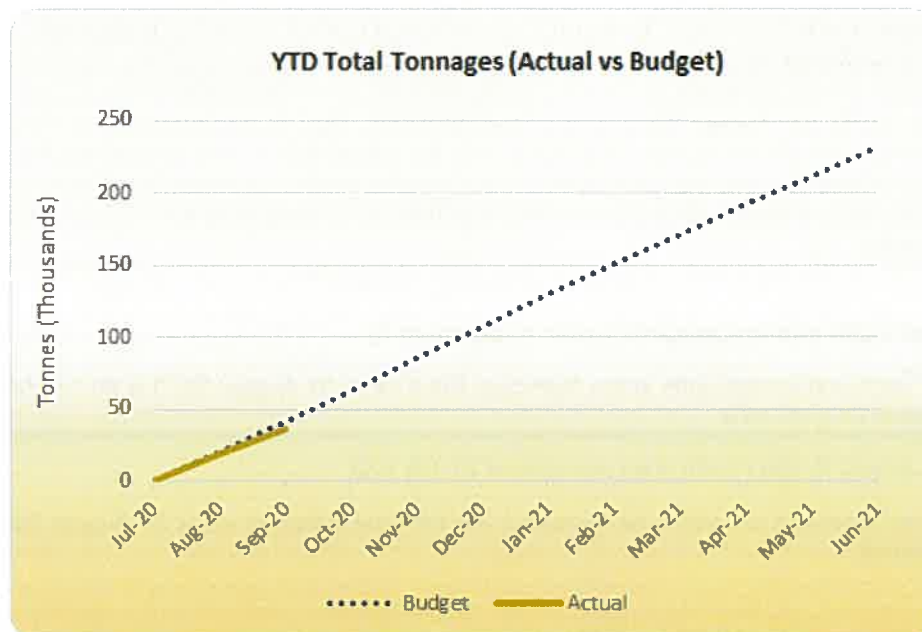


YTD tonnages received from member Councils total 25,081 compared to the budget of 23,808. As at the same period in 2019/2020 tonnages from member Councils totalled 23,228.



*Item 14.2 continued*

**Tonnages - Total Tonnages**



YTD total tonnages received from all source total 36,657 compared to the budget of 40,952. As at the same period in 2019/2020 tonnages received from all sources totalled 36,753.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

**FINANCIAL IMPLICATIONS**

As outlined within the report and attachments.

**SUSTAINABILITY IMPLICATIONS**

Nil



*Item 14.2 continued*

**RISK MANAGEMENT**

<b>RISK:</b> Non-compliance with Financial Regulations		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action / Strategy</b>		
<ul style="list-style-type: none"> <li>• The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>• Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>• External Audit confirms compliance.</li> </ul>		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean City of Bayswater City of Belmont City of Kalamunda Shire of Mundaring City of Swan	} As outlined in the report.

**ATTACHMENT(S)**

1. Statement of Comprehensive Income by Nature and Type (Ref: D2020/22495)
2. Capital Expenditure Statement (Ref: D2020/22510)
3. Statement of Financial Position (Ref: D2020/22511)
4. Statement of Cash and Investments (Ref: D2020/22514)
5. Investment Report (Ref: Ref: D2020/22515)

**VOTING REQUIREMENT**

Simple Majority



*Item 14.2 continued*

**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 August 2020.

**COUNCIL RESOLUTION(S)**

MOVED CR BOYD

SECONDED CR HAMILTON

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2020.

**CARRIED UNANIMOUSLY**





# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

AUGUST 2020

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operating Income</b>							
\$5,298,538	\$5,966,755	(\$668,217)	(U)	User Charges	\$35,838,110	\$35,838,110	\$0 (F)
(\$2,221,504)	(\$2,417,396)	\$195,892	(F)	Less Landfill Levy Charges	(\$14,504,393)	(\$14,504,393)	\$0 (F)
\$3,077,034	\$3,549,359	(\$472,325)	(U)	Net User Charges	\$21,333,717	\$21,333,717	\$0 (F)
\$82,840	\$80,441	\$2,399	(F)	Special Charges	\$482,683	\$482,683	\$0 (F)
\$899,405	\$920,961	(\$21,556)	(U)	Secondary Waste Charge	\$4,738,691	\$4,738,691	\$0 (F)
\$217,494	\$209,201	\$8,293	(F)	Contributions	\$423,955	\$423,955	\$0 (F)
\$97,162	\$72,500	\$24,662	(F)	Operating Grants	\$415,000	\$415,000	\$0 (F)
\$25,904	\$28,332	(\$2,428)	(U)	Interest Municipal Cash Investments	\$170,000	\$170,000	\$0 (F)
\$155,177	\$154,986	\$191	(F)	Interest Restricted Cash Investments	\$929,975	\$929,975	\$0 (F)
\$109,111	\$112,194	(\$3,083)	(U)	Reimbursements	\$1,060,390	\$1,060,390	\$0 (F)
\$255,658	\$264,381	(\$8,723)	(U)	Other	\$2,440,311	\$2,440,311	\$0 (F)
\$0	\$0	\$0	(F)	Proceeds from Sale of Assets	\$275,000	\$275,000	\$0 (F)
\$4,919,785	\$5,392,355	\$472,570	(U)	Total Operating Income	\$32,269,722	\$32,269,722	\$0 (F)
<b>Operating Expenditure</b>							
\$1,346,883	\$1,518,280	\$171,397	(F)	Salary Expenses	\$10,801,281	\$10,801,281	\$0 (F)
\$562,087	\$727,530	\$165,443	(F)	Contract Expenses	\$5,627,716	\$5,627,716	\$0 (F)
\$119,757	\$180,038	\$60,281	(F)	Material Expenses	\$1,555,489	\$1,555,489	\$0 (F)
\$51,614	\$58,804	\$7,190	(F)	Utility Expenses	\$356,911	\$356,911	\$0 (F)
\$79,667	\$92,844	\$13,177	(F)	Fuel Expenses	\$827,183	\$827,183	\$0 (F)
\$58,968	\$51,080	(\$7,888)	(U)	Insurance Expenses	\$318,484	\$318,484	\$0 (F)
\$692,907	\$736,416	\$43,509	(F)	Depreciation Expenses	\$5,537,697	\$5,537,697	\$0 (F)
\$242,344	\$259,965	\$17,621	(F)	Miscellaneous Expenses	\$1,293,452	\$1,293,452	\$0 (F)
\$132,822	\$150,106	\$17,284	(F)	Provision Expenses	\$900,658	\$900,658	\$0 (F)
\$0	\$0	\$0	(F)	Costs Allocated	(\$854,401)	(\$854,401)	\$0 (F)
\$0	\$0	\$0	(F)	Carrying Amount of Assets Disposed Of	\$252,738	\$252,738	\$0 (F)
\$3,287,049	\$3,775,063	\$488,014	(F)	Total Operating Expenditure	\$26,617,208	\$26,617,208	\$0 (F)
\$1,632,736	\$1,617,292	\$15,444	(F)	NET RESULT BEFORE OTHER COMPREHENSIVE INCOME	\$5,652,514	\$5,652,514	\$0 (F)
Surplus	Surplus			Surplus	Surplus		
<b>Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments</b>							
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0 (F)
<b>Other Comprehensive Income</b>							
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Other Comprehensive Income	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Total Other Comprehensive Income	\$0	\$0	\$0 (F)
\$1,632,736	\$1,617,292	\$15,444	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$5,652,514	\$5,652,514	\$0 (F)
Surplus	Surplus			Surplus	Surplus		

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance

# CAPITAL EXPENDITURE STATEMENT

## AUGUST 2020

Year to Date						Full Year		
Actual	Budget	Variance				Forecast	Budget	Variance

On (F) = Favourable variation  
Order (U) = Unfavourable variation

### Governance and Corporate Services

\$0	\$33,332	\$33,332	(F)	\$82,276	<b>Purchase Vehicles - Ascot Place</b> ( 24440/00 )	\$200,000	\$200,000	\$0 (F)
\$0	\$10,332	\$10,332	(F)	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$62,000	\$62,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$405,000	\$405,000	\$0 (F)
\$452	\$51,332	\$50,880	(F)	\$1,200	<b>Capital Improvement Administration Building - Ascot Place</b> ( 25240/01 )	\$308,000	\$308,000	\$0 (F)
\$0	\$832	\$832	(F)	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$5,000	\$5,000	\$0 (F)
<b>\$452</b>	<b>\$95,828</b>	<b>\$95,376</b>	<b>(F)</b>	<b>\$83,476</b>		<b>\$980,000</b>	<b>\$980,000</b>	<b>\$0 (F)</b>

# CAPITAL EXPENDITURE STATEMENT

## AUGUST 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

### Resource Recovery

\$105,609	\$0	(\$105,609) (U)	\$0	Construct Wood Waste to Energy Building - HRRP ( 24259/05 )	\$181,750	\$181,750	\$0 (F)
\$30,599	\$30,600	\$1 (F)	\$0	Construct Community Recycling Centre (CRC) - HRRP ( 24259/06 )	\$100,000	\$100,000	\$0 (F)
\$5,253	\$0	(\$5,253) (U)	\$0	Construct Commercial Transfer Station - HRRP ( 24259/10 )	\$100,000	\$100,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Resource Recovery Park - Noise Control Fencing ( 24394/06 )	\$150,000	\$150,000	\$0 (F)
\$101,771	\$0	(\$101,771) (U)	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$0	\$0	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$62,500	\$62,500	\$0 (F)
\$141,920	\$141,920	\$0 (F)	\$28,639	Construct Site Infrastructure - HRRP ( 24399/01 )	\$300,000	\$300,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Construct Reuse Store Infrastructure (Car Park) - HRRP ( 24399/07 )	\$250,000	\$250,000	\$0 (F)
\$1,976	\$2,000	\$25 (F)	\$750	Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )	\$515,000	\$515,000	\$0 (F)
\$76,382	\$181,000	\$104,618 (F)	\$279,115	Purchase Wood Waste to Energy Plant & Equipment - HRRP ( 24410/03 )	\$855,000	\$855,000	\$0 (F)
\$45,922	\$46,000	\$78 (F)	\$1,500	Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )	\$150,000	\$150,000	\$0 (F)
<b>\$509,431</b>	<b>\$401,520</b>	<b>(\$107,911) (U)</b>	<b>\$310,004</b>		<b>\$2,664,250</b>	<b>\$2,664,250</b>	<b>\$0 (F)</b>

### Waste Management

\$201,712	\$203,000	\$1,288 (F)	\$1,230	Purchase Waste Management Land ( 24150/02 )	\$2,235,000	\$2,235,000	\$0 (F)
-----------	-----------	-------------	---------	---------------------------------------------	-------------	-------------	---------

# CAPITAL EXPENDITURE STATEMENT

## AUGUST 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Waste Management</b>							
\$0	\$0	\$0 (F)	\$0		\$200,000	\$200,000	\$0 (F)
\$8,436	\$8,500	\$65 (F)	\$101,738		\$800,500	\$800,500	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$250,000	\$250,000	\$0 (F)
\$3,240	\$0	(\$3,240) (U)	\$0		\$0	\$0	\$0 (F)
\$5,520	\$9,000	\$3,480 (F)	\$0		\$3,746,002	\$3,746,002	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$250,000	\$250,000	\$0 (F)
\$0	\$0	\$0 (F)	\$284,074		\$400,000	\$400,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$124,401	\$124,401	\$0 (F)
\$116,243	\$50,000	(\$66,243) (U)	\$0		\$50,000	\$50,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$250,000	\$250,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$50,000	\$50,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0		\$55,000	\$55,000	\$0 (F)
\$0	\$0	\$0 (F)	\$22,000		\$20,000	\$20,000	\$0 (F)

# CAPITAL EXPENDITURE STATEMENT

## AUGUST 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Waste Management</b>							
\$0	\$0	\$0 (F)	\$0	<b>Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )</b>	\$75,000	\$75,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Liquid Waste Project - Red Hill Landfill Facility ( 24399/16 )</b>	\$1,650,000	\$1,650,000	\$0 (F)
\$510	\$1,000	\$490 (F)	\$0	<b>Develop Lots 8 9 &amp; 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )</b>	\$1,787,961	\$1,787,961	\$0 (F)
\$246,372	\$250,000	\$3,628 (F)	\$0	<b>Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )</b>	\$1,935,000	\$1,935,000	\$0 (F)
(\$30,958)	\$0	\$30,958 (F)	\$0	<b>Purchase / Replace Plant - Hazelmere ( 24410/01 )</b>	\$595,000	\$595,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Liquid Waste Project Plant - Red Hill Landfill Facility ( 24410/11 )</b>	\$550,000	\$550,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )</b>	\$525,000	\$525,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )</b>	\$34,000	\$34,000	\$0 (F)
\$0	\$0	\$0 (F)	\$119,723	<b>Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )</b>	\$129,000	\$129,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )</b>	\$10,000	\$10,000	\$0 (F)
\$0	\$0	\$0 (F)	\$28,520	<b>Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )</b>	\$170,000	\$170,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	<b>Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )</b>	\$80,000	\$80,000	\$0 (F)
\$78,158	\$0	(\$78,158) (U)	\$0	<b>Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )</b>	\$0	\$0	\$0 (F)



# CAPITAL EXPENDITURE STATEMENT

## AUGUST 2020

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>Waste Management</b>							
(\$26,668)	\$0	\$26,668 (F)	\$0	Refurbish Plant - Hazelmere ( 25410/01 )	\$0	\$0	\$0 (F)
\$602,564	\$521,500	(\$81,064) (U)	\$557,286		\$15,971,864	\$15,971,864	\$0 (F)
\$1,112,447	\$1,018,848	(\$93,599) (U)	\$950,765	TOTAL CAPITAL EXPENDITURE	\$19,616,114	\$19,616,114	\$0 (F)



# STATEMENT OF FINANCIAL POSITION

## AUGUST 2020

Actual June 2020	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$1,102,124	\$6,949,021	Cash and Cash Equivalents	\$1,109,530	\$1,109,530	\$0 (F)
\$85,324,608	\$78,738,919	Investments	\$71,082,961	\$71,082,961	\$0 (F)
\$2,987,058	\$3,229,723	Trade and Other Receivables	\$2,716,470	\$2,716,470	\$0 (F)
\$39,035	\$33,438	Inventories	\$54,739	\$54,739	\$0 (F)
\$67,382	\$314,855	Other Assets	\$42,555	\$42,555	\$0 (F)
\$89,520,206	\$89,265,956	Total Current Assets	\$75,006,255	\$75,006,255	\$0 (F)
Current Liabilities					
\$6,160,299	\$4,560,031	Trade and Other Payables	\$5,541,725	\$5,541,725	\$0 (F)
\$1,835,255	\$1,835,255	Provisions	\$1,676,448	\$1,676,448	\$0 (F)
\$7,995,554	\$6,395,286	Total Current Liabilities	\$7,218,173	\$7,218,173	\$0 (F)
\$81,524,652	\$82,870,670	Net Current Assets	\$67,788,082	\$67,788,082	\$0 (F)
Non Current Assets					
\$50,570,000	\$50,570,000	Land	\$52,805,000	\$52,805,000	\$0 (F)
\$7,292,678	\$7,273,649	Buildings	\$11,071,240	\$11,071,240	\$0 (F)
\$21,123,020	\$20,733,763	Structures	\$30,764,213	\$30,764,213	\$0 (F)
\$12,895,549	\$13,079,580	Plant	\$18,788,644	\$18,788,644	\$0 (F)
\$606,150	\$583,635	Equipment	\$1,080,598	\$1,080,598	\$0 (F)
\$135,079	\$133,613	Furniture and Fittings	\$158,299	\$158,299	\$0 (F)
\$17,736,763	\$18,404,539	Work in Progress	\$13,411,330	\$13,411,330	\$0 (F)
\$110,359,239	\$110,778,779	Total Non Current Assets	\$128,079,324	\$128,079,324	\$0 (F)
Non Current Liabilities					
\$7,432,011	\$7,564,833	Provisions	\$5,634,031	\$5,634,031	\$0 (F)
\$7,432,011	\$7,564,833	Total Non Current Liabilities	\$5,634,031	\$5,634,031	\$0 (F)
\$184,451,880	\$186,084,616	Net Assets	\$190,233,375	\$190,233,375	\$0 (F)
Equity					
\$58,106,903	\$66,352,626	Accumulated Surplus/Deficit	\$75,379,157	\$75,379,157	\$0 (F)
\$75,968,089	\$75,968,089	Cash Backed Reserves	\$67,070,539	\$67,070,539	\$0 (F)
\$42,131,165	\$42,131,165	Asset Revaluation Reserve	\$42,131,165	\$42,131,165	\$0 (F)
\$8,245,723	\$1,632,736	Net change in assets from operations	\$5,652,514	\$5,652,514	\$0 (F)
\$184,451,880	\$186,084,616	Total Equity	\$190,233,375	\$190,233,375	\$0 (F)

## CASH AND INVESTMENTS AUGUST 2020

Actual June 2020	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
1,098,174	6,945,071	Cash at Bank - Municipal Fund 01001/00	1,105,580	1,105,580	0 (F)
3,950	3,950	Cash on Hand 01019/00 - 02	3,450	3,450	0 (F)
9,031,911	2,291,046	Investments - Municipal Fund 02021/00	2,988,240	2,988,240	0 (F)
10,134,035	9,240,067	Total Municipal Cash	4,097,270	4,097,270	0 (F)
Restricted Cash and Investments					
141,856	142,305	Restricted Investments - Plant and Equipment 02022/01	267,120	267,120	0 (F)
4,986,647	5,002,457	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,525,256	3,525,256	0 (F)
18,263,389	18,321,295	Restricted Investments - Future Development 02022/03	15,072,575	15,072,575	0 (F)
2,350,987	2,358,441	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,545,172	1,545,172	0 (F)
46,892	47,041	Restricted Investments - Environmental Insurance Red Hill 02022/05	57,268	57,268	0 (F)
15,631	15,680	Restricted Investments - Risk Management 02022/06	15,699	15,699	0 (F)
649,866	651,927	Restricted Investments - Class IV Cells Red Hill 02022/07	710,295	710,295	0 (F)
321,607	322,627	Restricted Investments - Regional Development 02022/08	322,511	322,511	0 (F)
45,240,494	45,383,935	Restricted Investments - Secondary Waste Processing 02022/09	44,803,335	44,803,335	0 (F)
2,873,244	2,882,354	Restricted Investments - Class III Cells 02022/10	482,686	482,686	0 (F)
78,920	79,170	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	79,259	79,259	0 (F)
324,608	238,919	Restricted Investments - Accrued Interest 02022/19	189,362	189,362	0 (F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0 (F)
998,556	1,001,722	Restricted Investments - Long Service Leave 02022/90	1,024,683	1,024,683	0 (F)
76,292,697	76,447,873	Total Restricted Cash	68,095,221	68,095,221	0 (F)
86,426,732	85,687,940	TOTAL CASH AND INVESTMENTS	72,192,491	72,192,491	0 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



EMRC Investment Report

August 2020

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Investment Maximum %	% Portfolio
AAA	A-1+	100.00%	78.98%
AA	A-1	100.00%	12.74%
BBB	A-2	15.00%	8.28%
			100.00%

Investment by S&P Rating

S&P Rating	% Portfolio
A-1+	78.98%
A-1	12.74%
A-2	8.28%

II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	% Portfolio
AMP	BBB	A-2	4.46%
ANZ Banking Group	AAA	A-1+	17.83%
ME Bank	BBB	A-2	0.00% *
NAB	AAA	A-1+	38.86%
Rural Bank	BBB	A-2	0.00% *
Westpac / St. George Bank	AAA	A-1+	22.29%
Suncorp	AA	A-1	3.82%
Bank of Queensland	BBB	A-2	3.82%
Macquarie Bank	AA	A-1	8.92%
			100.00%

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Investment Policy Guidelines		
Maturity Profile	% Portfolio	% Min % Max
Less Than 1 Year	100.00%	40% 100%
Greater than 1 year & less than or equal to 3 years	0.00%	0% 60%
		100.00%

IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	3.82%	
Fossil Fuel ADI's	96.18%	
		100.00%

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



### 14.3 COUNCIL MEETING AND COMMITTEE STRUCTURE

**REFERENCE: D2020/22101**

#### PURPOSE OF REPORT

The purpose of this report is to review the Council Meeting and Committee Structure and recommend disbanding the Chief Executive Officer Advisory Committee (CEOAC), Investment Committee (IC) and the Waste Advisory Committee (WAC).

#### KEY POINTS AND RECOMMENDATION(S)

- The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC).
- To enhance the decision-making process, agenda briefing sessions and regular information sessions are to be introduced.
- There may be merit under this format that there is no further requirement for the CEOAC, IC and WAC.
- The Audit Committee (AC) is required to continue in accordance with section 7.1A(1) of the *Local Government Act 1995* (the Act) and will therefore remain.
- In accordance with section 5.8 of the Act the Chief Executive Officer Performance Review Committee (CEOPRC) shall continue to exist to administer the CEO's annual performance review process.

#### Recommendation(s)

That Council:

1. Endorses the EMRC Meeting Structure forming attachment 1 to this report.
2. By absolute majority disband the Chief Executive Officer Advisory Committee.
3. By absolute majority disband the Investment Committee.
4. By absolute majority disband the Waste Advisory Committee.
5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.

#### SOURCE OF REPORT

Chief Executive Officer

#### BACKGROUND

At the EMRC Council Strategy Briefing Session held on 10 September 2020, a draft Council and Committee structure and meeting schedule was presented to seek feedback from Councillors.

The review of the EMRC's Council and Committee meeting structure and format was conducted.

As a result of the information session some options for a new meeting structure and format were put forward for feedback and a new meeting structure to be proposed for Council endorsement. This has also drawn from the experiences from member Councils and their respective meeting structures. Additional correspondences were received following the meeting from Councillors and officers including member Council CEOs.



*Item 14.3 continued*

## **REPORT**

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols, will provide the elected body with the opportunity to:

- have input into the future strategic direction set by Council;
- seek points of clarification;
- ask questions;
- be given adequate time to research issues;
- be given maximum time to debate matters before Council; and
- ensures that the elected body is fully informed to make the best possible decisions for the EMRC.

Following feedback from Councillors, member Council CEOs and WAC officers, the proposed meeting structure has been developed for Council endorsement as reflected in the attachment 1.

### ***Agenda Briefing Forums***

Agenda Briefing Forums will involve Councillors, Deputy Councillors, employees as determined by the Chief Executive Officer and external advisors (where appropriate) and will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with s.5.23(2) of the *Local Government Act 1995*.

Agenda Briefing Forums will provide the opportunity for Councillors and Deputy Councillors to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

Councillors identified the benefits of holding Agenda Briefing Forums prior to Council meetings. The draft agenda excluding the financial reports will be made available prior to the Agenda Briefing Forums. These benefits include the opportunity for Councillors to discuss, enquire and request further information to gather a better understanding of the draft report items in the agenda that will be tabled before Council. There will be no debate or decision making.

The feedback and matters identified in the Agenda Briefing Session will greatly facilitate the decision-making process. Subject to additional information where required, the agenda will largely be the same as will be tabled as the final agenda papers for the ordinary meeting of Council.

Agenda Briefing Forums are proposed to be held on the second Thursday of each calendar month (excluding the January recess). The draft agenda excluding the financials will be made available on the Monday prior to the meeting.

---



*Item 14.3 continued*

**Information Sessions**

The purpose of the Information Session is to present and discuss strategic matters, organisational issues, policies and procedures and any matters of interest raised by Councillors including suggestions for future employee reports to Council.

Information Sessions will involve Elected Members, employees as determined by the Chief Executive Officer and, where appropriate, external advisors and provide the opportunity to exchange information and ideas for the development of the EMRC.

Information Sessions will generally involve projects or matters that are in the early planning stages and may be some time away from being presented to Council for consideration of a formal decision. This session also represents an opportunity for officer or consultants to present on those matters that are relevant and/or emerging.

The input through open and free-flowing exchange of ideas and the willingness to contribute to the Information Sessions will provide invaluable direction to the Chief Executive Officer for the research and eventual report on the matter.

At present, Council has adopted three strategy/briefing sessions (if required) per calendar year. Due to rapid evolving matters that affect the Region and the EMRC, there is merit that a more structured and regular sessions may be held.

The Information Sessions will be held following the Agenda Briefing Forums.

**Technical Officers Meeting**

Previously, Council established Technical Advisory Committee (TAC) and a Resource Recovery Committee (RRC). Membership of the TAC comprised a technical officer from each of the member Councils as nominated by the respective member Council CEOs. Membership of the RRC comprised the members of the TAC and one councillor from each of the member Councils.

At the Ordinary Meeting of Council on the 21 March 2019, Council resolved to establish a new Waste Advisory Committee by merging the functions and membership of the TAC and the RRC. The TAC and RRC were disbanded as a result.

To ensure and to facilitate discussion for those matters that are more technical in nature, the technical officers have been meeting informally to progress their review.

There is merit that this arrangement amongst the technical officers continues and it is proposed that the first Thursday of each month, a Technical Officers Meeting is held to review the draft technical reports.

As the matters will be brought before Council via the Agenda Briefing Forums with the inputs from technical officers, it is proposed that the WAC is no longer required.

---



*Item 14.3 continued*

**CEO Meeting**

At present, Council has established a Chief Executive Officer Advisory Committee (CEOAC) to consider matters that have an impact on the member Councils and/or EMRC's business activities. Membership of the CEO meeting comprises the CEO of the EMRC and the respective CEO of each member Council.

The Committee's responsibility is to:

- (a) Ensure that the EMRC conducts its operations in accordance with its Establishment Agreement; and
- (b) Give consideration, advice and make recommendations to Council in relation to:
  - Regional strategic and policy development; and
  - Matters of regional relevance.

As the CEOAC is an established Committee of Council, there is a structured formality around agendas and minutes which adds bureaucratic and administrative overheads to its role. It may be viewed that this is no longer appropriate to support the modern role of Council.

Accordingly, it is proposed the Chief Executive Officer Advisory Committee itself will no longer be required.

It is proposed that the member Council CEOs and EMRC's CEO will meet on the third Thursday of each month as required on informal basis.

**Committee structure and review**

In accordance with s.5.8 of the *Local Government Act 1995*, a local government may establish by absolute majority committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

Per Council Policy 2.1 – Committees of Council, the EMRC has established the following current committees:

- Chief Executive Officer Advisory Committee (CEOAC);
- Waste Advisory Committee (WAC);
- Chief Executive Officer Performance Review Committee (CEOPRC);
- Audit Committee (AC); and
- Investment Committee (IC).

Should Council agree with the restructure, there may be merit that some of the committees may no longer be required.

**i. Chief Executive Advisory Committee**

As discussed earlier in the report, with the proposed CEO meeting format, the CEOAC will no longer be required.

**ii. Waste Advisory Committee**

Similarly, the WAC will no longer be required.



*Item 14.3 continued*

**iii. Chief Executive Officer Performance Review Committee**

The CEOPRC has been established to conduct an annual review of the Chief Executive Officer's (CEO) performance, remuneration, contract terms and conditions, with the assistance of an external facilitator. Its objective is to ensure that the review of performance of the Chief Executive Officer (CEO) for the EMRC is undertaken in accordance with the provisions of the *Local Government Act (1995)* and *Local Government (Administration) Regulations 1996* and EMRC's policies.

According it is proposed that the CEOPRC will continue to assist in the administration of the annual Chief Executive Officer's performance.

**iv. Audit Committee**

The AC has been established to assist Council with:

- (a) The effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of controls.
- (b) The co-ordination of relevant activities of management, compliance, internal audit, external audit and to facilitate achieving overall organisational objectives in an efficient and effective manner.
- (c) The facilitation of:
  - The enhancement of the credibility and objectivity of internal and external financial reporting;
  - Effective management of financial and other risks and the protection of Council assets;
  - Compliance with laws and regulations as well as use of best practice guidelines;
  - The provision of an effective means of communication between the external auditor, internal audit, management and the Council;
  - The allocation of the EMRC's finances and resources.

The AC also has a prescribed role as defined by the *Local Government Act 1995* and its associated regulations. The functions of the Audit Committee is also defined under r. 16 of the *Local Government (Audit) Regulations 1996*, and includes the role of guiding and assist the local government in carrying out its functions under Part 6 of the Act and its functions relating to other audits and other matters related to financial management. This includes the review of CEO's report on the risk management, internal control and legislative compliance. Additionally, in accordance with r.14(3A) of the *Local Government (Audit) Regulations 1996*, the AC is to review and Compliance Audit Return and report the results of the review to Council prior to adoption by Council.

Accordingly, the AC is to be retained as it is a legislative requirement under the Act.

It is proposed that the Audit Committee be held on the first Thursday as required. This is consistent with the current practice. The other alternatives considered are the second Thursday or the third Thursday. The former is not recommended as it would represent three different meetings on the same evening (along with the Agenda Briefing Forum and Information Session). The latter is also not recommended as the minutes of the meeting will not be finalised in time while finalising the agenda for the next Ordinary meeting of Council to be held in the same month.



*Item 14.3 continued*

**v. Investment Committee**

The IC has been established to deal with matters related to EMRC's Council Policy 3.3 - Management of Investment Policy. As a result of the loss incurred with the investment in collateralized debt obligation securities (CDOs) in 2008, the IC has been delegated the powers and duties of Council associated with the EMRC investment portfolio including to deal with any legal proceeds that may need to be initiated.

The IC meets as and when required on short notice. As the most of matters relating to the CDOs have largely been resolved, there hasn't been a great need for holding the IC meetings. The last IC meeting was held on 7 February 2019. Prior to that meeting, the IC met on 5 May 2016.

Accordingly, there may be a reasonable assertion that the IC has met its original obligations and is no longer required.

**Ordinary Council Meeting**

To accommodate the introduction of the Agenda Briefing Forum and Information Session on week 2, the Ordinary Council Meeting is proposed to be moved from its current third Thursday to the fourth Thursday.

There is an additional benefit to pushing the Ordinary Council Meeting out by one further week. This will allow the previous month's financials to be completed in time for the meeting.

The full agenda for the Ordinary Council meeting will be available either on the third Friday or the Monday on Week 4.

**Implementation timeframe**

Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.

Council has previously adopted the meeting dates for the 2020 calendar year at its 22 August 2019 meeting. Public notice has also been given.

As there is only one more scheduled ordinary meeting of Council for 2020 (3 December 2020), there is merit that this meeting will continue as planned.

A separate report will be prepared table for Council to adopt the meeting dates for 2021 at the 3 December 2020 based on Council's consideration and deliberation of this employee report, in particular the Meeting Structure forming attachment of this report.

**STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

---





Item 14.3 continued

## FINANCIAL IMPLICATIONS

Nil

## SUSTAINABILITY IMPLICATIONS

Nil

## RISK IMPLICATIONS

<b>RISK:</b> The existing Council Meeting and Committee structure is no longer conducive to effective and efficient decision making.		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Likely	High
<b>Action/Strategy</b> Review the Committee structure and introduce agenda briefing forums to improve information flow, communication and decision making.		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont City of Kalamunda Shire of Mundaring City of Swan	The interests of the member Council will continue to be served

## ATTACHMENT(S)

1. EMRC Meeting Structure (Ref: D2020/22991)
2. EMRC Meeting Procedure – Agenda Briefing Forum and Information Session (Ref: D2020/22580)





*Item 14.3 continued*

### **VOTING REQUIREMENT**

Absolute Majority

### **RECOMMENDATION(S)**

That Council:

1. Endorses the EMRC Meeting Structure forming attachment 1 to this report.
2. By absolute majority disband the Chief Executive Officer Advisory Committee.
3. By absolute majority disband the Investment Committee.
4. By absolute majority disband the Waste Advisory Committee.
5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.

Cr O'Connor moved an amendment to the officer recommendation by adding an additional Item 6 such that:

6. *Requests that the CEO continue to provide Confidential Reports and Attachments as part of the Public Agenda Forum process to the member Council Chief Executive Officers and Staff normally attending the Technical Officers Meeting to allow them to advise their respective EMRC Councillors.*

The rationale for the amendment is for the CEO to continue to provide Confidential Reports and Attachments as part of the Public Agenda Forum process to the Chief Executive Officers and Technical Officers to allow them to advise their respective EMRC Councillors.

The Chairman sought clarification from Cr O'Connor if this amendment was intended to be a blanket for all confidential items including those that would otherwise not go to the Technical Officers Group.

Cr O'Connor responded that it was not the intent of the amendment and was not intended to be onerous in that it should be limited to those items specific to the Technical Officers Group or as the CEO determines to refer the items to those that he might deem relevant to receive advice from.

### **Alternative Recommendation**

That Council:

1. Endorses the EMRC Meeting Structure as detailed in this report.
  2. By absolute majority disband the Chief Executive Officer Advisory Committee.
  3. By absolute majority disband the Investment Committee.
  4. By absolute majority disband the Waste Advisory Committee.
  5. Adopts the Meeting Procedures for Agenda Briefing Forums and Information Sessions, forming the attachment to this report.
  6. Requests that the CEO continue to provide Confidential Reports and Attachments as part of the Public Agenda Forum process to the member Council Chief Executive Officers and Staff normally attending the Technical Officers Meeting to allow them to advise their respective EMRC Councillors.
-



*Item 14.3 continued*

**COUNCIL RESOLUTION(S)**

MOVED CR O'CONNOR

SECONDED CR WOLFF

THAT COUNCIL:

1. ENDORSES THE EMRC MEETING STRUCTURE AS DETAILED IN THIS REPORT.
2. BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE.
3. BY ABSOLUTE MAJORITY DISBAND THE INVESTMENT COMMITTEE.
4. BY ABSOLUTE MAJORITY DISBAND THE WASTE ADVISORY COMMITTEE.
5. ADOPTS THE MEETING PROCEDURES FOR AGENDA BRIEFING FORUMS AND INFORMATION SESSIONS, FORMING THE ATTACHMENT TO THIS REPORT.
6. REQUESTS THAT THE CEO CONTINUE TO PROVIDE CONFIDENTIAL REPORTS AND ATTACHMENTS AS PART OF THE PUBLIC AGENDA FORUM PROCESS TO THE MEMBER COUNCIL CHIEF EXECUTIVE OFFICERS AND STAFF NORMALLY ATTENDING THE TECHNICAL OFFICERS MEETING TO ALLOW THEM TO ADVISE THEIR RESPECTIVE EMRC COUNCILLORS.

**CARRIED UNANIMOUSLY**

---

# EMRC MEETING STRUCTURE

## COUNCILLOR WORKSHOPS

Arranged on an as required basis

## NOTE

From February to November, the meeting cycle generally as shown.

All meetings are held on Thursday

## SPECIAL COUNCIL MEETINGS

Will be scheduled as required by the Chairman or Council

## STANDING COMMITTEES AND EXECUTIVE COMMITTEE

Meet on an as required basis. All Committee Meetings are closed to public.

**3:00PM - 5:00PM**  
**1<sup>ST</sup> THURSDAY**  
**TECHNICAL OFFICERS MEETING (TOM)**

Member Council  
Technical Officers  
Informal Report Review  
(TOM)

Draft technical reports  
issued to member  
Council Technical  
Officers by close of  
business 1<sup>st</sup> Tuesday

**6:00PM**  
**1<sup>ST</sup> THURSDAY**  
**COMMITTEE MEETINGS**

**STANDING COMMITTEE**  
*(Audit and Risk)*

**12:00PM - 2:00PM**  
**3<sup>RD</sup> THURSDAY**  
**CEO MEETING**

Member Council  
CEO meeting



**6:00PM**  
**2<sup>ND</sup> THURSDAY**  
**AGENDA BRIEFING FORUM**



Open to Public  
(Chaired by Chairman)

Draft agenda excluding financials available on 2<sup>nd</sup> Monday

### PURPOSE

- No Public questions
- No debate or decision making
- Questions and responses on OCM Agenda items
- Officer presentations and deputations
- Requests for information
- formal minutes

**Following**  
**2<sup>ND</sup> THURSDAY**  
**INFORMATION SESSION**

Closed to Public  
(Chaired by Chairman)

### PURPOSE

- No decisions made
- Strategic issues
- Suggestions for future reports
- Consultant / Officer presentations
- Organisational issues
- Policies and procedures
- Items of interest raised by Councillors
- Relevant notes taken (no formal minutes)

**6:00PM**  
**4<sup>TH</sup> THURSDAY**  
**ORDINARY COUNCIL MEETING**



Open to Public  
(Chaired by Chairman)

Final full agenda available 3<sup>rd</sup> week Friday or 4<sup>th</sup> week Monday

### PURPOSE

- Public question time
- Formal decision making
- En-bloc voting
- Notices of motion
- Requests for Leave of Absence
- Confirmation of previous Ordinary Council Meeting minutes
- Receipt of Standing Committee minutes

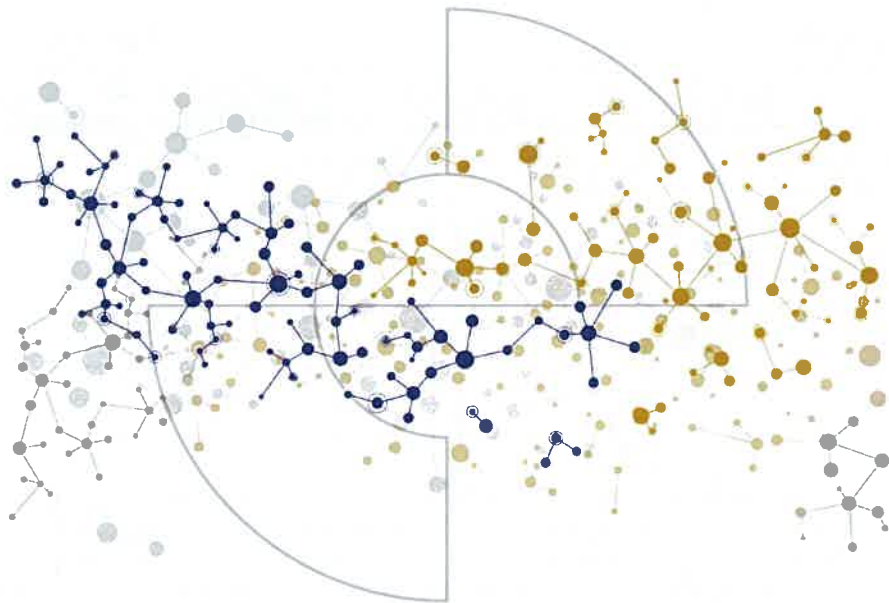
**Following**  
**4<sup>TH</sup> THURSDAY**  
**COMMITTEE MEETINGS**

**EXECUTIVE COMMITTEE**  
(CEOPRC)

# Eastern Metropolitan Regional Council

## Procedures

**Information Sessions | Agenda Briefing  
Forums | Council | Committee Meetings**



# Table of Contents

<b>1</b>	<b>Information Sessions .....</b>	<b>1</b>
1.1	Introduction of Information Sessions.....	1
1.2	Purpose of Information Sessions .....	1
1.3	Procedures for Information Sessions.....	2
<b>2</b>	<b>Agenda Briefing Forums .....</b>	<b>3</b>
2.1	Introduction of Agenda Briefing Forums .....	3
2.2	Purpose of Agenda Briefing Forums.....	3
2.3	Procedures for Agenda Briefing Forums.....	3
<b>3</b>	<b>Recording of the Proceedings of the Agenda Briefing Forum .....</b>	<b>4</b>
<b>4</b>	<b>Procedures for Public Question Time.....</b>	<b>5</b>
4.1	Questions Asked Verbally.....	5
4.2	Questions in Writing.....	6
4.3	Disclaimer .....	6
4.4	Procedures for Public Statement Time .....	7

# 1 Information Sessions

The following procedures for the conduct of Strategy Sessions were adopted at the Council meeting held on XXXXX 2020.

## 1.1 Introduction of Information Sessions

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- ⇒ have input into the future strategic direction set by Council;
- ⇒ seek points of clarification;
- ⇒ ask questions;
- ⇒ be given adequate time to research issues;
- ⇒ be given maximum time to debate matters before Council; and
- ⇒ ensures that the elected body is fully informed to make the best possible decisions for the EMRC.

## 1.2 Purpose of Information Sessions

Information Sessions will involve Elected Members, employees as determined by the Chief Executive Officer and, where appropriate, external advisors and provide the opportunity to exchange information and ideas for the development of the EMRC.

Information Sessions will generally involve projects or matters that are in the early planning stages and are some time away from being presented to Council for consideration of a formal decision.

During Information Sessions:

- ⇒ The Chief Executive Officer seeks input from Elected Members as the research and further drafting concepts for the report progress.
- ⇒ Elected Members are fully informed on matters to enable decisions to be made in the best interests of the EMRC.
- ⇒ Elected Members represent the views of the community.
- ⇒ The input through open and free-flowing exchange of ideas and the willingness to contribute to the Information Sessions will provide invaluable direction to the Chief Executive Officer for the research and eventual report on the matter.



### 1.3 Procedures for Information Sessions

The following procedures will apply to Information Sessions that are conducted by the EMRC.

- ⇒ Information Sessions will be closed to the public and all agendas and supporting material, including presentations will be deemed Confidential.
- ⇒ Where considered appropriate to ensure Elected Members are fully informed on a matter, the proponent for a proposal listed on the agenda may be invited to attend a Information Session to provide a presentation, and will be present for so much of that session that applies to their proposal.
- ⇒ Where a proponent has provided a presentation to a Information Session, a report on the matter raised during the presentation will not be progressed to the next scheduled meeting of Council unless agreed to by the Chief Executive Officer.
- ⇒ Dates and times for Information Sessions will be set well in advance where practicable.
- ⇒ The Chief Executive Officer will ensure timely written notice and a confidential agenda for each Information Session will be provided to all Elected Members.
- ⇒ The Chairman is to be the Presiding Member at the Information Sessions. If the Chairman is unable to assume the role of Presiding Member, then the Deputy Chairman may preside at the Information Session. If the Deputy Chairman is unable to assume the role of Presiding Member, those Elected Members present may select someone from amongst themselves to preside at the session.
- ⇒ The Presiding Member at the commencement of each Information Session shall:
  - ⇒ Advise Elected Members that there will be no debate on any matters raised during the session
  - ⇒ Ensure that the relevant employee, through liaising with the Chief Executive Officer, provides a detailed presentation on matters listed on the agenda for the session
  - ⇒ Encourage all Elected Members present to participate in the session and the sharing and gathering of information
  - ⇒ Ensure that all Elected Members have a fair and equal opportunity to participate in the session
  - ⇒ Ensure the time available for the session is liberal enough to allow for all matters of relevance to be identified.
- ⇒ Elected Members, employees and relevant consultants shall disclose their interests on any matter listed for the Information Sessions. When disclosing an interest the following is suggested:
- ⇒ Interests are to be disclosed in accordance with the provisions of the *Local Government Act 1995*, *the Local Government (Rules of Conduct) Regulations 2007* and *the EMRC's Code of Conduct*.
- ⇒ Elected Members disclosing a financial interest will not participate in that part of the session relating to the matter to which their interest applies and shall depart the room.
- ⇒ Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered, however there is no legislative requirement to do so.
- ⇒ Elected Members have the opportunity to request matters to be included on the agenda for consideration at a future Information Session by:
  - ⇒ A request to the Chief Executive Officer or
  - ⇒ A request made during the Information Session.
- ⇒ A record shall be kept of all Information Sessions. As no decisions are made at a Information Session, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all Elected Members.

## 2 Agenda Briefing Forums

The following procedures for the conduct of Agenda Briefing Forums were adopted at the Council meeting held on XXXX 2020.

### 2.1 Introduction of Agenda Briefing Forums

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the EMRC). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- ⇒ have input into the future strategic direction set by Council
- ⇒ seek points of clarification
- ⇒ ask questions
- ⇒ be given adequate time to research issues
- ⇒ be given maximum time to debate matters before Council, and
- ⇒ and ensures that the elected body is fully informed to make the best possible decisions for the EMRC.

### 2.2 Purpose of Agenda Briefing Forums

Agenda Briefing Forums will involve Elected Members, employees as determined by the Chief Executive Officer and external advisors (where appropriate) and will be open to the public.

Agenda Briefing Forums will provide the opportunity for Elected Members to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

### 2.3 Procedures for Agenda Briefing Forums

The following procedures will apply to Agenda Briefing Forums that are conducted by the EMRC:

- ⇒ Agenda Briefing Forums will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the Local Government Act 1995.
- ⇒ Dates and times for Agenda Briefing Forums will be set well in advance where practicable, and appropriate notice given to the public.
- ⇒ The Chief Executive Officer will ensure timely written notice and an agenda for each Agenda Briefing Forum will be provided to all Elected Members, members of the public and external advisors (where appropriate).
- ⇒ The Chairman is to be the Presiding Member at Agenda Briefing Forums. If the Chairman is unable to assume the role of Presiding Member, then the Deputy Chairman may preside at the Agenda Briefing Forums. If the Deputy Chairman is unable to assume the role of Presiding Member, those Elected Members present may select someone from amongst themselves to preside at the Agenda Briefing Forum.
- ⇒ There is to be no debate among Elected Members on any matters raised during the Agenda Briefing Forum.



- ⇒ Relevant employees of the EMRC will be available to make a presentation or respond to questions on matters listed on the agenda for the Agenda Briefing Forum.
- ⇒ All Elected Members will be given a fair and equal opportunity to participate in the Agenda Briefing Forum.
- ⇒ The Presiding Member will ensure that time is made available to allow for all matters of relevance to be covered.
- ⇒ Elected Members, employees and relevant consultants shall disclose their interests on any matters listed for the Agenda Briefing Forum. When disclosing an interest the following is suggested:
- ⇒ Interests are to be disclosed in accordance with the provisions of the *Local Government Act 1995*, the *Local Government (Rules of Conduct) Regulations 2007* and the *EMRC's Code of Conduct*.
- ⇒ Elected Members disclosing a financial interest will not participate in that part of the forum relating to the matter to which their interest applies and shall depart the room.
- ⇒ Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered, however there is no legislative requirement to do so.
- ⇒ A record shall be kept of all Agenda Briefing Forums. As no decisions are made at a Agenda Briefing Forum, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all Elected Members.
- ⇒ Elected Members have the opportunity to request the Chief Executive Officer to prepare a report on a matter they feel is appropriate to be raised and which is to be presented at a future Agenda Briefing Forum.

### 3 Recording of the Proceedings of the Agenda Briefing Forum

Proceedings of the Agenda Briefing Forum shall be electronically recorded for administrative purposes only, except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the *Local Government Act 1995*.

## Council and Committee Meetings

### 4 Procedures for Public Question Time

The following procedures for the conduct of Public Question Time were adopted at the Council meeting held on XXXX 2020.

Provisions relating to Public Question Time are out in Part 5 of the *EMRC Standing Order Local Law 2013*.

Where a meeting of a committee is open to the public the procedures for public question time and public statement time apply. In this regard these procedures are amended by substituting "Council" with "Committee" to provide proper context.

#### 4.1 Questions Asked Verbally

- ⇒ Members of the public are invited to ask questions at Council Meetings.
- ⇒ Questions asked at an Ordinary Council meeting must relate to a matter that affects the EMRC. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- ⇒ A register will be provided for those persons wanting to ask questions to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and full address.
- ⇒ Public question time will be limited to two minutes per member of the public, with a limit of two verbal questions per member of the public.
- ⇒ Statements are not to precede the asking of a question during public question time. Statements should be made during public statement time.
- ⇒ Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.
- ⇒ Public question time will be allocated a minimum of 15 minutes and may be extended in intervals of up to 10 minutes by resolution of Council, but the total time allocated for public questions to be asked and responses to be given is not to exceed 35 minutes in total. Public question time is declared closed following the expiration of the allocated time period, or earlier than such time where there are no further questions.
- ⇒ Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or EMRC employee. The Presiding Member shall decide to:
  - ⇒ accept or reject any question and his/her decision is final
  - ⇒ nominate a member of the Council and/or EMRC employee to respond to the question
  - or
  - ⇒ take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next Council meeting.
- ⇒ Where an Elected Member is of the opinion that a member of the public is:
  - ⇒ asking a question at a Council meeting, that does not relate to a matter affecting the EMRC
  - or
  - ⇒ making a statement during public question time, they may bring it to the attention of the Presiding Member who will make a ruling.

- ⇒ Questions and any response will be summarised and included in the minutes of the Council meeting.
- ⇒ It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the EMRC's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act 1992). Where the response to a question(s) would require a substantial commitment of the EMRC's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the EMRC and refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

## 4.2 Questions in Writing

- ⇒ The public may submit questions to the EMRC in writing.
- ⇒ Questions asked at an Ordinary Council meeting must relate to a matter that affects the EMRC. Questions asked at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- ⇒ The EMRC will accept a maximum of five (5) written questions per public. To ensure equality and consistency, each part of a multi-part question will be treated as a question in its own right.
- ⇒ Questions lodged by 9.00am on the day immediately prior to the scheduled Council meeting will be responded to, where possible, at the Council meeting. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.
- ⇒ The Presiding Member shall decide to accept or reject any written question and his/her decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Presiding Member will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published. Where the Presiding Member rules questions to be out of order, an announcement to this effect will be made at the meeting, including the reason(s) for the decision.
- ⇒ The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.
- ⇒ Written questions unable to be responded to at a Council meeting will be taken on notice. In this case, a written response will be provided as soon as possible and included on the agenda of the next Council meeting.
- ⇒ A person who submits written questions may also ask questions at a Council meeting and questions asked verbally may be different to those submitted in writing.
- ⇒ Questions and any response will be summarised and included in the minutes of the Council meeting.
- ⇒ It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the EMRC's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act 1992). Where the response to a question(s) would require a substantial commitment of the EMRC's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the EMRC and may refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act 1992.

## 4.3 Disclaimer

Responses to questions not submitted in writing are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

#### 4.4 Procedures for Public Statement Time

The following procedures for the conduct of Public Statement Time were adopted at the Council meeting held on XXXX 2020.

- ⇒ Members of the public are invited to make statements, either verbally or in writing, at Council meetings.
- ⇒ Statements made at an Ordinary Council meeting must relate to a matter that affects the EMRC. Statements made at a Special meeting of Council must relate to the purpose for which the meeting has been called.
- ⇒ A register will be provided for those persons wanting to make a statement to enter their name. Persons will be requested to come forward in the order in which they are registered, and to give their name and full address.
- ⇒ Statement time will be limited to two minutes per member of the public.
- ⇒ Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.
- ⇒ Public statement time will be allocated a maximum time of 15 minutes. Public statement time is declared closed following the 15 minute allocated time period, or earlier than such time where there are no further statements.
- ⇒ Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or EMRC employee.
- ⇒ Where an Elected Member is of the opinion that a member of the public is making a statement at a Council meeting, that does not relate to a matter affecting the EMRC, they may bring it to the attention of the Presiding Member who will make a ruling.
- ⇒ A member of the public attending a Council meeting may present a written statement rather than making the statement verbally if he or she so wishes.
- ⇒ Statements will be summarised and included in the minutes of the Council meeting.



#### **14.4 CLOSURE OF EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR PERIOD 2020-2021 AND PUBLIC HOLIDAYS FOR 2021**

**REFERENCE: D2020/16180**

##### **PURPOSE OF REPORT**

The purpose of this report is to seek approval from Council for the closure of the EMRC facilities over the 2020/2021 Christmas/New Year period and Public Holidays for 2021.

##### **KEY POINTS AND RECOMMENDATION(S)**

- It is standard practice for the EMRC Ascot Administration Office to close over the Christmas/New Year period.
- Closure of the Waste Management Facilities open to the community is limited over the Christmas/New Year period and all public holidays.
- Coppin Road Transfer Station's current closing days are Wednesday, Thursday and Friday.

##### **Recommendation(s)**

That Council approves:

1. The EMRC Ascot Administration Office being closed from 5:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday, 4 January 2021 and all public holidays in 2021.
2. The Hazelmere Resource Recovery Park being closed from 3:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday 4 January 2021 and all public holidays in 2021.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday 1 January 2021) and Good Friday (Friday 2 April 2021).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Friday, 25 December 2020), Boxing Day (Saturday, 26 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday 2 April 2021).
5. The Coppin Road Transfer Station will be closed on Boxing Day (Saturday, 26 December 2020) only. (Refer to report for normal closing days).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday, 2 April 2021).

##### **SOURCE OF REPORT**

Chief Operating Officer

##### **BACKGROUND**

Council at its meeting on 8 December 1994 resolved that the Red Hill Waste Management Facility (Red Hill) close on Christmas Day, New Year's Day and Good Friday of each year. Consequently, over the Christmas/New Year period, Red Hill was closed on Christmas Day and New Year's Day. (Ref: DMDOC/148557)

It has been standard practice in the past to close the EMRC Ascot Administration Office during the Christmas and New Year period and to close the Hazelmere Resource Recovery Park (Hazelmere) between Christmas Day and New Year's Day (subject to operational requirements assessed closer to the Christmas/New Year closure period).



#### *Item 14.4 continued*

In 2019/2020, the EMRC Ascot Administration Office was closed from Tuesday, 24 December 2019 and re-opened on Thursday, 2 January 2020. Hazelmere was also closed during the same period. In consultation with the Shire of Mundaring, the Mathieson Road Transfer Station was closed on Boxing Day only (Thursday, 26 December 2019). The Coppin Road Transfer Station opening hours were not affected by the 2019/2020 Christmas/New Year period.

In July 2020 the EMRC began operating the Baywaste Facility on behalf of the City of Bayswater. The Site Agreement states that the facility will close on Christmas Day, New Year's Day and Good Friday.

### **REPORT**

It is proposed that the EMRC Ascot Administration Office be closed from 5:00pm Thursday, 24 December 2020 and re-open on Monday, 4 January 2021. As most enquiries during this period of closure would relate to waste disposal and can be handled at Red Hill, it is considered that customers and/or the general public will not be inconvenienced by this arrangement.

There may be a requirement for the Hazelmere Commercial and Industrial (C&I) facility to operate over the Christmas/New Year period. It is also possible that contracted customers may require supply of wood fines during this period. An assessment regarding the closure of Hazelmere over the Christmas and New Year period will therefore be made closer to the Christmas/New Year closure period. If the assessment concludes that there is no operational requirement Hazelmere to remain open, then the proposal is to close that facility from 3:00pm Thursday, 24 December 2020 and re-open on Monday, 4 January 2021.

The EMRC Council previously resolved that Red Hill close on Christmas Day, New Year's Day and Good Friday of each year. It is proposed that this arrangement continues with Red Hill being closed on Christmas Day (Friday, 25 December 2020) and New Year's Day (Friday, 1 January 2021) for the upcoming Christmas/New Year period and Good Friday (Friday, 2 April 2021).

The EMRC operates the Coppin Road and Mathieson Road Transfer Stations on behalf of the Shire of Mundaring. In consultation with the Shire of Mundaring and in accordance with the Site Management Agreement, the Mathieson Road Transfer Station will be closed on Christmas Day, Boxing Day and New Year's Day for the 2020/2021 Christmas and New Year period. There is no requirement to close the Coppin Road Transfer Station as Christmas Day and New Year's Day fall on days (Friday) when the Coppin Road Transfer Station is usually closed however, there is a requirement to close the facility on Boxing Day (Saturday, 26 December 2020). Both transfer stations will close on Good Friday (Friday, 2 April 2021).

The EMRC operates the Baywaste Facility on behalf of the City of Bayswater. In consultation with the City of Bayswater and in accordance with the Site Management Agreement, the Baywaste Facility will be closed on Christmas Day and New Year's Day for the 2020/2021 Christmas and New Year period. The Facility will also be closed on Good Friday.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.2 To manage partnerships and relationships with stakeholders
- 3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

Reduction of accrued leave balances.

---





*Item 14.4 continued*

## **SUSTAINABILITY IMPLICATIONS**

Nil

### **Member Council**

Town of Bassendean  
 City of Bayswater  
 City of Belmont  
 City of Kalamunda  
 Shire of Mundaring  
 City of Swan

Member Councils to note closure dates within the report for the following sites:

- EMRC Ascot Administration Office
- Red Hill Waste Management
- Hazelmere Resource Recovery Park
- Mathieson and Coppin Road Transfer Stations
- Baywaste Transfer Station

## **ATTACHMENT(S)**

Nil

## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council approves:

1. The EMRC Ascot Administration Office being closed from 5:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday, 4 January 2021 and all public holidays in 2021.
2. The Hazelmere Resource Recovery Park being closed from 3:00pm Thursday, 24 December 2020 and on each day thereafter until it re-opens on Monday 4 January 2021 and all public holidays in 2021.
3. The Red Hill Waste Management Facility being closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday 1 January 2021) and Good Friday (Friday 2 April 2021).
4. The Mathieson Road Transfer Station (Shire of Mundaring) being closed on Christmas Day (Friday, 25 December 2020), Boxing Day (Saturday, 26 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday 2 April 2021).
5. The Coppin Road Transfer Station will be closed on Boxing Day (Saturday, 26 December 2020) only. (Refer to report for normal closing days).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Friday, 25 December 2020), New Year's Day (Friday, 1 January 2021) and Good Friday (Friday, 2 April 2021).



### **COUNCIL RESOLUTION(S)**

MOVED CR BOYD

SECONDED CR HAMILTON

THAT COUNCIL APPROVES:

1. THE EMRC ASCOT ADMINISTRATION OFFICE BEING CLOSED FROM 5:00PM THURSDAY, 24 DECEMBER 2020 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON MONDAY, 4 JANUARY 2021 AND ALL PUBLIC HOLIDAYS IN 2021.
2. THE HAZELMERE RESOURCE RECOVERY PARK BEING CLOSED FROM 3:00PM THURSDAY, 24 DECEMBER 2020 AND ON EACH DAY THEREAFTER UNTIL IT RE-OPENS ON MONDAY 4 JANUARY 2021 AND ALL PUBLIC HOLIDAYS IN 2021.
3. THE RED HILL WASTE MANAGEMENT FACILITY BEING CLOSED ON CHRISTMAS DAY (FRIDAY, 25 DECEMBER 2020), NEW YEAR'S DAY (FRIDAY 1 JANUARY 2021) AND GOOD FRIDAY (FRIDAY 2 APRIL 2021).
4. THE MATHIESON ROAD TRANSFER STATION (SHIRE OF MUNDARING) BEING CLOSED ON CHRISTMAS DAY (FRIDAY, 25 DECEMBER 2020), BOXING DAY (SATURDAY, 26 DECEMBER 2020), NEW YEAR'S DAY (FRIDAY, 1 JANUARY 2021) AND GOOD FRIDAY (FRIDAY 2 APRIL 2021).
5. THE COPPIN ROAD TRANSFER STATION WILL BE CLOSED ON BOXING DAY (SATURDAY, 26 DECEMBER 2020) ONLY. (REFER TO REPORT FOR NORMAL CLOSING DAYS).
6. THE BAYWASTE TRANSFER STATION (CITY OF BAYSWATER) WILL BE CLOSED ON CHRISTMAS DAY (FRIDAY, 25 DECEMBER 2020), NEW YEAR'S DAY (FRIDAY, 1 JANUARY 2021) AND GOOD FRIDAY (FRIDAY, 2 APRIL 2021).

**CARRIED UNANIMOUSLY**

---





#### **14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN**

**REFERENCE: D2020/22009**

The following items are included in the Information Bulletin, which accompanies the Agenda.

- 1.1 REGISTER OF COUNCIL RESOLUTIONS (Ref: D2020/22007)
- 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2020/22287)
- 1.3 2020/2021 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2020 (Ref: D2020/22371)
- 1.4 CORPORATE BUSINESS PLAN 2020/2021 – 2024/2025 PROGRESS REPORT JULY TO SEPTEMBER 2020 (Ref: D2020/22342)
- 1.5 URBAN AND NATURAL ENVIRONMENT TEAMS ACTIVITY REPORT JULY TO SEPTEMBER 2020 (Ref: D2020/22343)
- 1.6 WASTE EDUCATION REPORT – JULY - SEPTEMBER 2020 (Ref: D2020/22344)

#### **RECOMMENDATION(S)**

That Council notes the items contained in the Information Bulletin accompanying the 22 October 2020 Ordinary Meeting of Council Agenda.

#### **COUNCIL RESOLUTION(S)**

MOVED CR BOYD

SECONDED CR HAMILTON

THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 OCTOBER 2020 ORDINARY MEETING OF COUNCIL AGENDA.

**CARRIED UNANIMOUSLY**

---



## **INFORMATION BULLETIN**

Accompanying the  
Ordinary Meeting of Council Agenda

22 October 2020

**COUNCIL INFORMATION BULLETIN****22 October 2020****(REF: D2020/22009)****TABLE OF CONTENTS**

---

1.1	REGISTER OF COUNCIL RESOLUTIONS 2020 (Ref: D2020/22007)	<b>3</b>
1.2	CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2020/22287)	24
1.3	COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2020 (Ref: D2020/22371)	26
1.4	CORPORATE BUSINESS PLAN 2020/2021 – 2024/2025 PROGRESS REPORT JULY TO SEPTEMBER 2020 (Ref: D2020/22342)	31
1.5	URBAN AND NATURAL ENVIRONMENT TEAMS ACTIVITY REPORT JULY TO SEPTEMBER 2020 (Ref: D2020/22343)	82
1.6	WASTE EDUCATION REPORT – JULY - SEPTEMBER 2020 (Ref: D2020/22344)	88

---



## **1.1 REGISTER OF COUNCIL RESOLUTIONS 2020**

**REFERENCE: D2020/22007**

### **PURPOSE OF REPORT**

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

### **KEY POINT(S)**

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councillors to review previous decisions made.

### **SOURCE OF REPORT**

Chief Financial Officer

### **BACKGROUND**

One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful manner and readily accessible manner. As a local government, the EMRC will actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.

With this in mind, the EMRC seeks to build the faith of its stakeholders and build trust with those we serve in the community.

### **REPORT**

The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. It is intended that the register is reported back to Council at each ordinary meeting of Council going forward.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC

### **FINANCIAL IMPLICATIONS**

As reported.

### **SUSTAINABILITY IMPLICATIONS**

The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

---



*Item 1.1 continued*

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	} As reported
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Register of Council Resolutions 2020 (Ref: D2020/22008)

---

## COUNCIL RESOLUTIONS REGISTER 2020

DATE		RESOLUTIONS	STATUS
1.	17 SEPTEMBER 2020	7.1 CR LORNA CLARKE – LEAVE OF ABSENCE THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR LORNA CLARKE FROM 18 SEPTEMBER TO 22 SEPTEMBER 2020 INCLUSIVE.	COMPLETED
2.	17 SEPTEMBER 2020	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 23 JULY 2020 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 JULY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
3.	17 SEPTEMBER 2020	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JULY 2020 (D2020/19887) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JULY 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$8,160,155.51.	COMPLETED
4.	17 SEPTEMBER 2020	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 JUNE 2020 (D2020/19584) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2020.	COMPLETED
5.	17 SEPTEMBER 2020	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 JULY 2020 (D2020/20056) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2020.	COMPLETED
6.	17 SEPTEMBER 2020	14.4 REVIEW OF COUNCIL POLICY 3.5 – PURCHASING POLICY (D2020/19979) THAT THE REVISED EMRC POLICY – 3.5 PURCHASING POLICY FORMING ATTACHMENT 2 OF THIS REPORT BE ADOPTED BY COUNCIL.	COMPLETED
7.	17 SEPTEMBER 2020	14.5 REVIEW OF COUNCIL POLICY 7.3 – RECORDS MANAGEMENT (D2020/20018) THAT COUNCIL ADOPTS EMRC POLICY 7.3 – RECORDS MANAGEMENT FORMING THE ATTACHMENT TO THIS REPORT.	COMPLETED
8.	17 SEPTEMBER 2020	14.6 REQUEST FOR TENDER RFT2020-006 EMRC STRATEGIC REVIEW (D2020/20033) THAT: <ol style="list-style-type: none"> <li>1. COUNCIL AWARD TENDER RFT2020-006 EMRC STRATEGIC REVIEW TO TENDERER E FOR \$298,535 (EX GST) BASED ON A FIXED PRICE SCHEDULE.</li> <li>2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH TENDERER E IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED BETWEEN THE EMRC AND TENDERER E.</li> <li>3. COUNCIL AUTHORISE A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE IN RELATION TO TENDER RFT2020 006.</li> <li>4. THE IDENTITY OF THE SUCCESSFUL TENDERER AND THE AWARDED AMOUNT BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED.</li> </ol>	COMPLETED

DATE		RESOLUTIONS	STATUS
9.	17 SEPTEMBER 2020	<p><b>14.7 EMRC'S DRAFT WASTE PLAN (D2020/20172)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE DRAFT WASTE PLAN FORMING ATTACHMENT 1 OF THIS REPORT.</li> <li>2. THE EMRC DRAFT WASTE PLAN TO BE SUBMITTED DWER FOR COMMENT.</li> </ol>	COMPLETED
10.	17 SEPTEMBER 2020	<p><b>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN</b></p> <p>THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 17 SEPTEMBER 2020 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
11.	17 SEPTEMBER 2020	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 4 AUGUST 2020 (D2020/12846 (CEOAC) - D2020/20100)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORTS (SECTION 15.1).</p>	COMPLETED
12.	17 SEPTEMBER 2020	<p><b>11 REPORTS OF EMPLOYEES</b></p> <p><b>11.1 ATTRACTING BUSINESS INVESTMENT IN PERTH'S EASTERN REGION (D2020/13754 (CEOAC) – D2020/20263)</b></p> <p>THAT COUNCIL ENDORSES THE REVISED DRAFT PROSPECTUS INVESTING IN PERTH'S EASTERN REGION, FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
13.	17 SEPTEMBER 2020	<p><b>11.2 DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/14372 (CEOAC) – D2020/20265)</b></p> <p>THAT THIS MATTER BE REFERRED TO THE WASTE ADVISORY COMMITTEE.</p>	COMPLETED
14.	17 SEPTEMBER 2020	<p><b>15.2 WASTE ADVISORY COMMITTEE MEETING HELD 3 SEPTEMBER 2020 (D2020/13852 (WAC) - D2020/19920)</b></p> <p>THAT WITH THE EXCEPTION OF ITEM 11.2, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.2).</p>	COMPLETED
15.	17 SEPTEMBER 2020	<p><b>19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES – CLASS IV WASTE CELL (PRELIMINARY DESIGN &amp; APPROVALS) (D2020/20103)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AUTHORISES THE COMMENCEMENT OF THE DESIGN AND APPROVAL PROCESS FOR CLASS IV STAGE 3 CELL DEVELOPMENT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE UNBUDGETED EXPENDITURE UP TO THE AMOUNT DETAILED IN THE REPORT TO PROCEED WITH THE DESIGN AND REGULATORY APPROVALS FOR THE DEVELOPMENT OF A NEW CLASS IV CELL AT THE RED HILL WASTE MANAGEMENT FACILITY.</li> <li>3. THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS



DATE		RESOLUTIONS	STATUS
16.	17 SEPTEMBER 2020	<p><b>11.1 PROGRESS REPORT ON THE IMPLEMENTATION OF THE EMRC FOGO RECOVERY STRATEGY (D2020/13486 (WAC) – D2020/20522)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE FEASIBILITY STUDY FOR A PERMANENT FOGO FACILITY FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2. COUNCIL APPROVES THE PREPARATION OF A REQUEST FOR TENDER FOR A PERMANENT FOGO FACILITY TO BE ISSUED TO THE ACCEPTABLE TENDERERS AFTER ENDORSEMENT OF THE TENDER DOCUMENTS BY THE MEMBER COUNCIL TECHNICAL OFFICER GROUP AND REQUESTS THAT A BUSINESS CASE BE PREPARED BASED ON THE TENDER SUBMISSIONS FOR ENDORSEMENT BY COUNCIL BEFORE THE TENDER IS AWARDED.</li> <li>3. COUNCIL REQUEST ITS MEMBER COUNCILS TO CONFIRM THEIR COMMITMENT TO SUPPLY THEIR FOGO WASTE, AT AN INDICATIVE COST IN THE RANGE AS REFERRED TO IN THE CONFIDENTIAL ATTACHMENT TO THIS REPORT, TO THE PERMANENT FOGO PROCESSING FACILITY FOR A 20-YEAR PERIOD FROM THE COMMENCEMENT OF OPERATIONS.</li> <li>4. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UNBUDGETED EXPENDITURE OF \$400,000 FOR THE 2020/2021 TO PROGRESS THE IMPLEMENTATION OF THE FOGO RECOVERY STRATEGY.</li> <li>5. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
17.	17 SEPTEMBER 2020	<p><b>11.2 EXEMPTION FROM TENDER REGULATIONS FOR A SUPPLIER (D2020/19068 (WAC) – D2020/20523)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. NOTES THAT THE EMRC WILL CONTINUE TO USE PETRO MIN ENGINEERS FOR THE REMAINING ELECTRICAL ENGINEERING REQUIREMENTS FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT UP TO THE TENDER LIMIT IF REQUIRED.</li> <li>2. PROCEEDS TO PROCURE ALTERNATIVE ELECTRICAL ENGINEERING SERVICES IN THE EVENT THAT PETRO MIN ENGINEERS CANNOT COMPLETE THE WORK REQUIRED FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT.</li> </ol>	COMPLETED
18.	17 SEPTEMBER 2020	<p><b>11.3 DEVELOPMENT OF ADMINISTRATION &amp; WORKSHOP BUILDING, HAZELMERE RESOURCE RECOVERY PARK (D2020/16426 (WAC) – D2020/20524)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED ADMINISTRATION &amp; WORKSHOP BUILDING AT THE HAZELMERE RESOURCE RECOVERY PARK ATTACHED TO THIS REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE ALLOCATION OF FUNDING AS OUTLINED IN THE CONFIDENTIAL ATTACHMENT 1 FOR THE CAPITAL WORKS PROGRAMME FOR 2020/2021 COUNCIL, FUNDED FROM THE SECONDARY WASTE RESERVE.</li> <li>3. THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
19.	17 SEPTEMBER 2020	<p><b>11.4 WASTE TRANSFER STATION, HAZELMERE RESOURCE RECOVERY PARK (D2020/16425 (WAC) – D2020/20526)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE BUSINESS CASE FOR THE PROPOSED WASTE TRANSFER STATION AT HAZELMERE RESOURCE RECOVERY PARK WHICH FORMS A CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES UP TO \$150,000 EXPENDITURE TO THE CAPITAL WORKS PROGRAMME FOR 2020/2021 TO PROGRESS THE DESIGN AND TENDER PROCESS FOR THE PROPOSED WASTE TRANSFER STATION.</li> <li>3. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS



DATE		RESOLUTIONS	STATUS
20.	23 JULY 2020	7.1 LEAVE OF ABSENCE - CR MEL CONGERTON THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 6 AUGUST 2020 TO 8 AUGUST 2020 INCLUSIVE.	COMPLETED
21.	23 JULY 2020	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2020 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18 JUNE 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
22.	23 JULY 2020	9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 25 JUNE 2020 THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 25 JUNE 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
23.	23 JULY 2020	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MAY AND JUNE 2020 (D2020/12367) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY AND JUNE 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$76,709,289.13.	COMPLETED
24.	23 JULY 2020	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2020 (D2020/12368) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2020.	COMPLETED
25.	23 JULY 2020	14.4 DRAFT WASTE CONSULTATION PAPERS (D2020/12774) THAT COUNCIL ENDORSES: 1. THE DRAFT 'REVIEW OF THE WASTE LEVY' SUBMISSION FORMING ATTACHMENT 1 OF THIS REPORT, AS AMENDED AND BE SUBMITTED TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION ON FRIDAY 24 JULY 2020. 2. THE DRAFT 'WASTE REFORMS FOR A CIRCULAR ECONOMY' SUBMISSION FORMING ATTACHMENT 2 OF THIS REPORT, AS AMENDED AND BE SUBMITTED TO THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION ON FRIDAY 24 JULY 2020.	COMPLETED
26.	23 JULY 2020	14.5 RECYCLE RIGHT PARTNERSHIP WITH THE SMRC (D2020/13250) THAT COUNCIL NOTES THE REPORT.	COMPLETED

DATE		RESOLUTIONS	STATUS
27.	23 JULY 2020	<p><b>14.6 COMMITTEE MEMBERSHIP – CHANGE OF MEMBER (D2020/13308)</b> THAT COUNCIL BY ABSOLUTE MAJORITY:</p> <p>1. IN ACCORDANCE WITH SECTION 5.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1995, CANCELS THE APPOINTMENT OF THE EXECUTIVE MANAGER INFRASTRUCTURE FROM THE TOWN OF BASSENDEAN AS MEMBER TO THE WASTE ADVISORY COMMITTEE.</p> <p>2. IN ACCORDANCE WITH SECTION 5.10 OF THE LOCAL GOVERNMENT ACT 1995, APPOINTS THE EXECUTIVE MANAGER SUSTAINABILITY AND ENVIRONMENT, TOWN OF BASSENDEAN, AS A MEMBER ON THE WASTE ADVISORY COMMITTEE.</p>	COMPLETED
28.	23 JULY 2020	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 25 JUNE 2020 (D2020/08372 (CEOPRC) – D2020/12758)</b> THAT COUNCIL NOTES THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD 25 JUNE 2020.</p>	COMPLETED
29.	23 JULY 2020	<p><b>19.1 ITEM 14.1 OF THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE MINUTES - CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2019/2020 AND OBJECTIVE SETTING FOR 2020/2021 (D2020/12562)</b> THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2019/2020.</li> <li>2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2020/2021 WITH A MINOR AMENDMENT TO KPI 1.3.</li> <li>3. COUNCIL NOTES THAT CHIEF EXECUTIVE OFFICER HAS VOLUNTARILY ELECTED TO MAINTAIN HIS CURRENT SALARY.</li> <li>4. THAT THE COUNCIL AUTHORISES THE CHAIRMAN OF THE EMRC TO VARY THE CEO'S EMPLOYMENT AGREEMENT TO:             <ol style="list-style-type: none"> <li>a) INCORPORATE THE ASSOCIATION MEMBERSHIP FEES AS OUTLINED WITHIN SCHEDULE 2 OF THE AGREEMENT INTO THE CEO'S BASE SALARY</li> </ol> </li> <li>5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
30.	25 JUNE 2020	<p><b>13.1 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET (D2020/11582)</b> THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE LOCAL GOVERNMENT ACT 1995 AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE EMRC 2020/2021 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS AS AMENDED WITH THE CHANGES AS RESOLVED BY THE AUDIT COMMITTEE.</li> <li>2. FOR THE 2020/2021 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.</li> <li>3. IN ACCORDANCE WITH REGULATION 33 OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, A COPY OF THE 2020/2021 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.</li> </ol>	COMPLETED
31.	18 JUNE 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2020</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 21 MAY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
32.	18 JUNE 2020	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF APRIL 2020 (D2020/09572) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR APRIL 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$11,121,144.15.	COMPLETED
33.	18 JUNE 2020	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2020 (D2020/09573) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2020.	COMPLETED
34.	18 JUNE 2020	14.3 SUNDRY DEBTOR WRITE-OFF (D2020/08288) THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.12(1)(C) OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISES THE WRITE-OFF OF \$85.66 (INC. GST) OWING FROM GATE CIVIL.	COMPLETED
35.	18 JUNE 2020	14.4 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) WASTE MANAGEMENT FACILITIES LOCAL LAW 2020 (D2020/10028) THAT: 1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.16(4) OF THE LOCAL GOVERNMENT ACT 1995, DETERMINES TO REPEAL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 AND RECOMMENCES THE PROCESS OF MAKING A LOCAL LAW TO REPLACE THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IN ACCORDANCE WITH SECTION 3.12 OF THE LOCAL GOVERNMENT ACT 1995 AND SECTION 61 OF THE WASTE AVOIDANCE AND RESOURCE RECOVERY ACT 2007. 2. COUNCIL ADVERTISES THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020, FORMING ATTACHMENT 1 TO THIS REPORT. 3. COUNCIL REQUESTS THE CHIEF EXECUTIVE OFFICER FORWARD A COPY OF THE PROPOSED EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2020 TO THE MINISTER FOR LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES AND DIRECTOR GENERAL OF THE DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION. 4. THE CHIEF EXECUTIVE OFFICER PREPARE A FURTHER REPORT AT THE CONCLUSION OF THE PUBLIC ADVERTISING PERIOD TO ENABLE THE COUNCIL TO CONSIDER ANY SUBMISSIONS MADE.	COMPLETED  COMPLETED  COMPLETED
36.	18 JUNE 2020	14.5 INTERIM ARRANGEMENT TO OPERATE BAYWASTE TRANSFER STATION (D2020/10284) THAT COUNCIL: 1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISE THE CEO TO ENTER INTO AN AGREEMENT WITH THE CITY OF BAYSWATER TO OPERATE THE CITY OF BAYSWATER'S BAYWASTE TRANSFER STATION AT 271 COLLIER ROAD, MORLEY WA 6062 ON A COST-PLUS BASIS, FOR A PERIOD UP TO 31 DECEMBER 2020 OR AN EARLIER PERIOD AS DEEMED APPROPRIATE BY THE CEO. 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995 ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT. 3. IN ACCORDANCE WITH S.6.19 OF THE LOCAL GOVERNMENT ACT 1995, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE BAYWASTE TRANSFER STATION AS OUTLINED IN TABLE 1 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020.	COMPLETED

DATE		RESOLUTIONS	STATUS
37.	18 JUNE 2020	<p>16 REPORTS OF COMMITTEES</p> <p>15.1 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 2 JUNE 2020 (D2020/08370 (CEOAC) – D2020/09588)</p> <p>11 REPORTS OF EMPLOYEES</p> <p>11.1 EMRC STAKEHOLDER ENGAGEMENT PLAN (D2020/98785 (CEOAC) – D2020/11011)</p> <p>THAT THE CEOAC RECOMMENDS THAT THE COUNCIL APPROVES THE STAKEHOLDER ENGAGEMENT PLAN WITH MINOR MODIFICATIONS TO THE REPORTING AS DETAILED IN THE PLAN.</p>	COMPLETED
38.	18 JUNE 2020	<p>11.2 FOGO DISTRIBUTION DEED 2020 (D2020/08903 (CEOAC) – D2020/11013)</p> <p>THAT COUNCIL NOTES MAYORS AND CHIEF EXECUTIVE OFFICERS OF ALL MEMBER COUNCILS ARE REQUIRED TO EXECUTE THE FINAL FOGO DISTRIBUTION DEED PRIOR TO 30 JUNE 2020.</p>	COMPLETED
39.	18 JUNE 2020	<p>11.3 RED HILL WASTE MANAGEMENT FACILITY DEVELOPMENT PLAN 2020 (D2020/09087 (CEOAC) – D2020/11016)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE CEOAC NOTES THE DRAFT RED HILL WASTE MANAGEMENT FACILITY DEVELOPMENT PLAN 2020 WAS PROVIDED TO THE MEMBER COUNCIL CEOS ON 2 JUNE 2020.</li> <li>2. THE ATTACHMENT REMAINS CONFIDENTIAL.</li> </ol>	COMPLETED
40.	18 JUNE 2020	<p>11.4 DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/09088 (CEOAC) – D2020/11019)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THAT THE MATTER BE DEFERRED TO 4 AUGUST 2020 FOR CONSULTATION WITH THE INDIVIDUAL MEMBER COUNCILS.</li> <li>2. THE ATTACHMENT REMAINS CONFIDENTIAL.</li> </ol>	COMPLETED
41.	18 JUNE 2020	<p>11.5 PARTICIPANTS WASTE SUPPLY SCHEDULES FOR THE EAST ROCKINGHAM RRF AND FOGO PROCESSING FACILITY (D2020/09092 (CEOAC) – D2020/11021)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE INPUT OF THE TECHNICAL OFFICERS IN THE PROVISION OF WASTE SUPPLY SCHEDULES IN RELATION TO THE SUPPLY OF RESIDUAL WASTE FOR THE EAST ROCKINGHAM RRF VIA A WASTE TRANSFER STATION AT HAZELMERE AND THE SUPPLY OF FOGO WASTE FOR A PROPOSED PERMANENT FOGO FACILITY.</li> <li>2. THAT THE MATTER BE DEFERRED PENDING THE PROVISION OF DETAILED INFORMATION ON HOW THE TARGET PRICE WAS ESTABLISHED.</li> <li>3. THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
42.	18 JUNE 2020	<p>11.6 ATTRACTING BUSINESS INVESTMENT IN PERTH'S EASTERN REGION (D2020/09090 (CEOAC) – D2020/11023)</p> <p>THAT CEOAC RECOMMENDS THE DRAFT PROSPECTUS <i>INVESTING IN PERTH'S EASTERN REGION</i> BE DEFERRED TO THE AUGUST 2020 CEOAC MEETING.</p>	COMPLETED
43.	18 JUNE 2020	<p>AUDIT COMMITTEE MEETING HELD 4 JUNE 2020 (D2020/07718 (AC) – D2020/10148)</p> <p>11 REPORTS OF EMPLOYEES</p> <p>11.1 DRAFT STRATEGIC INTERNAL AUDIT PLAN 2020/2021 – 2025/2026 (D2020/05734 (AC) – D2020/1053)</p> <p>THAT COUNCIL NOTES THE REVIEW OF THE INTERNAL AUDIT PROGRAMME BY THE AUDIT COMMITTEE AND ENDORSES THE DRAFT STRATEGIC INTERNAL AUDIT PLAN 2020/2021-2025/2026 FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED



DATE		RESOLUTIONS	STATUS
44.	18 JUNE 2020	<p><b>11.2 DRAFT CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 (D2020/07721 (AC) – D2020/10534)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996, ADOPT THE CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 FORMING AN ATTACHMENT TO THIS REPORT.</li> <li>LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2020/2021 TO 2024/2025 BE GIVEN IN ACCORDANCE WITH R.19D OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996.</li> </ol>	COMPLETED
45.	18 JUNE 2020	<p><b>11.3 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET (D2020/07724 (AC) – D2020/10537)</b></p> <p>THAT COUNCIL NOTES THE RESOLUTION OF THE AC COMMITTEE MEETING 4 JUNE 2020.</p>	COMPLETED
46.	18 JUNE 2020	<p><b>11.4 AUDIT PLANNING FOR THE YEAR ENDING 30 JUNE 2020 (D2020/09825 (AC) – D2020/10540)</b></p> <p>THAT COUNCIL NOTES THE AUDIT PLANNING SUMMARY FOR THE YEAR ENDING 30 JUNE 2020 AND THE AUDIT TIMETABLE FORMING ATTACHMENTS 1 AND 2 TO THIS REPORT.</p>	COMPLETED
47.	18 JUNE 2020	<p><b>15.3 AUDIT COMMITTEE MEETING HELD 11 JUNE 2020 (D2020/10101 (AC) – D2020/10304)</b></p> <p><b>11.1 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2020/2021 DRAFT ANNUAL BUDGET</b></p> <p><b>REFERENCE: D2020/10102 (AC) – D2020/11004</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE LOCAL GOVERNMENT ACT 1995 AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE EMRC 2020/2021 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS WITH THE FOLLOWING AMENDMENTS: THE FOLLOWING ITEMS ARE TO BE WITHDRAWN AND BE BROUGHT BACK TO COUNCIL FOR ITS CONSIDERATION AT A FUTURE MEETING OF COUNCIL: <ul style="list-style-type: none"> <li>CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK - SITE / ADMIN OFFICE</li> <li>CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK - SITE WORKSHOP</li> <li>CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK – COMMUNITY REUSE STORE</li> </ul> AS WELL AS DEFERRING THE PURCHASE OF ARTWORKS TO THE FOLLOWING FINANCIAL YEAR 2021/2022.</li> <li>FOR THE 2020/2021 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.</li> <li>IN ACCORDANCE WITH REGULATION 33 OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, A COPY OF THE 2020/2021 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.</li> </ol>	COMPLETED

MOTION LOST 4/8

DATE		RESOLUTIONS	STATUS
48.	18 JUNE 2020	<p><b>19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MINUTES – MATTRESS RECYCLING (D2020/09589)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ADOPTS OPTION 1 AS THE EMRC'S PREFERRED OPTION FOR PROCESSING MATTRESSES GOING FORWARD.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995 ADOPTS THE 2020/2021 FEES AND CHARGES FOR THE MATTRESS DISPOSAL AS OUTLINED IN TABLE 3 IN THE REPORT.</li> <li>3. COUNCIL IN ACCORDANCE WITH S.6.19 OF THE LOCAL GOVERNMENT ACT 1995, GIVES PUBLIC NOTICE THAT THE FEES AND CHARGES FOR THE MATTRESS DISPOSAL AS OUTLINED IN TABLE 3 IN THE REPORT ARE EFFECTIVE FROM 1 JULY 2020</li> <li>4. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
49.	21 MAY 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 19 MARCH 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 19 MARCH 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
50.	21 MAY 2020	<p><b>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 16 APRIL 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 16 APRIL 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED</p>	COMPLETED
51.	21 MAY 2020	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF FEBRUARY AND MARCH 2020 (D2020/06905)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY AND MARCH 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$23,304,284.77.</p>	COMPLETED
52.	21 MAY 2020	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2020 (D2020/06920)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2020.</p>	COMPLETED
53.	21 MAY 2020	<p><b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2020 (D2020/06970)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2020.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
54.	21 MAY 2020	<p><b>14.4 MAKING OF THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE LOCAL LAW 2019 (D2020/06921)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL UNDERTAKES TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION THAT WITHIN SIX (6) MONTHS, COUNCIL WILL MAKE THE FOLLOWING AMENDMENTS TO THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i>:               <ol style="list-style-type: none"> <li>IN CLAUSE 1.5, DELETE THE DEFINITIONS OF 'COLLECTABLE WASTE RECEPTACLE', 'NON-COLLECTABLE-WASTE' AND 'RECYCLING WASTE'.</li> <li>IN CLAUSE 2.4(3)(B) AND 3.2, REPLACE THE WORDS 'LOCAL GOVERNMENT' WITH 'REGIONAL LOCAL GOVERNMENT'.</li> <li>DELETE SCHEDULE 1.</li> <li>MAKE ALL NECESSARY CONSEQUENTIAL AMENDMENTS.</li> </ol> </li> <li>UNTIL THE EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019 IS AMENDED IN ACCORDANCE WITH ITEM 1 ABOVE, COUNCIL UNDERTAKES TO:               <ol style="list-style-type: none"> <li>NOT ENFORCE THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> IN A MANNER CONTRARY TO THE UNDERTAKING IN ITEM 1 ABOVE.</li> </ol> </li> <li>WHERE THE <i>EASTERN METROPOLITAN REGIONAL COUNCIL WASTE MANAGEMENT FACILITIES LOCAL LAW 2019</i> IS MADE PUBLICLY AVAILABLE, WHETHER IN HARD COPY OR ELECTRONIC FORM (INCLUDING COUNCIL'S WEBSITE), ENSURE THAT IT IS ACCOMPANIED BY A COPY OF THESE UNDERTAKINGS.</li> </ol>	COMPLETED
55.	21 MAY 2020	<p><b>14.5 RFT2019-005 EMRC STRATEGIC REVIEW (D2020/08306)</b></p> <p>THAT COUNCIL NOTES THE BIMONTHLY UPDATE IN RELATION TO RFT2019-005 – EMRC STRATEGIC REVIEW, FORMING THE SUBSTANCE OF THIS REPORT.</p>	COMPLETED
56.	21 MAY 2020	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 WASTE ADVISORY COMMITTEE MEETING HELD 7 MAY 2020</b></p> <p><b>11.1 UPDATE ON DEVELOPMENTS AT RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK (D2020/07489 (WAC) – D2020/08951)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>THE REPORT BE RECEIVED.</li> <li>FURTHER REPORTS ARE PROVIDED FOR CONSIDERATION BY THE WASTE ADVISORY COMMITTEE ON THE PROPOSED OPERATING MODELS, REVENUES AND CAPITAL AND; OPERATING EXPENSES FOR THE COMMUNITY RECYCLING CENTRE AND THE WASTE TRANSFER STATION BEFORE ANY CONSTRUCTION IS COMMENCED.</li> </ol>	IN PROGRESS
57.	21 MAY 2020	<p><b>11.2 UPDATE ON FOGO PROCESSING IMPLEMENTATION (D2020/05747 (WAC) – D2020/08952)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>RECEIVES THE REPORT.</li> <li>REFER THE DRAFT TIMELINE FOR TENDER IMPLEMENTATION TO A WORKING GROUP, CONSISTING OF EMRC OFFICERS AND MEMBER COUNCIL'S TECHNICAL OFFICERS.</li> <li>REPORT BACK TO A FUTURE WASTE ADVISORY COMMITTEE MEETING WITH A REVISED TIMELINE.</li> <li>THAT THE SCOPE OF WORKS FOR THE FEASIBILITY STUDY STEMMING FROM THE EMRC COUNCIL MEETING DECISION OF 20 FEBRUARY 2020 IS ENDORSED BY THE WASTE ADVISORY COMMITTEE PRIOR TO COMMENCEMENT.</li> </ol>	COMPLETED



DATE		RESOLUTIONS		STATUS
58.	21 MAY 2020	11.3	RESOURCE RECOVERY FACILITY UPDATE REFERENCE: D2020/05409 (WAC) – D2020/08955 THAT THE REPORT BE RECEIVED.	COMPLETED
59.	21 MAY 2020	11.4	DRAFT FOGO DISTRIBUTION DEED REFERENCE: D2020/07537 (WAC) – D2020/08956 THAT: 1. COUNCIL ADOPTS THE DRAFT FOGO DISTRIBUTION DEED WITH THE FOLLOWING CHANGE TO THE DOCUMENT: a) THAT THE WORD "SUITABLE" BE INSERTED ON PAGE 4, PARAGRAPH 1, SO THAT IT READS "SUBJECT TO A SUITABLE FOGO FACILITY BEING AVAILABLE..." b) PAGE 3 PARA 2, INSERT AFTER "... THE 2021 CENSUS", "AND/OR IMMEDIATELY PRIOR TO THE IMPLEMENTATION OF EACH RECIPIENT'S FOGO MANAGEMENT SERVICE". c) PAGE 4, PARA 1, INSERT AFTER "... NO LATER THAN" THE DATE SPECIFIED IN THE WASTE AVOIDANCE AND RESOURCE RECOVERY STRATEGY 2030". d) WITH CORRESPONDING CHANGES TO BE MADE TO THE CLEAN VERSION OF THE DRAFT FOGO DISTRIBUTION DEED. 2. THE CEO ARRANGES FOR MEMBER COUNCILS TO EXECUTE THE FOGO DISTRIBUTION DEED IN ORDER TO RECEIVE THE DISTRIBUTION.	COMPLETED
60.	21 MAY 2020	19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES - DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY (D2020/07543 (WAC) – D2020/08314) 1. THAT COUNCIL NOTES THE DRAFT PARTICIPANTS AGREEMENT FOR FOGO SUPPLY. 2. THAT THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
61.	21 MAY 2020	19.2	ITEM 14.2 OF THE WASTE ADVISORY COMMITTEE MINUTES - PURCHASE OF LOTS 3, 4, 5, 6 and 7 TOODYAY ROAD, RED HILL (D2020/07524 (WAC) – D2020/08315) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISE THE CEO IN CONSULTATION WITH THE CHAIRMAN TO NEGOTIATE A FINAL SETTLEMENT WITH LINC PROPERTY UP TO THE VALUE IDENTIFIED IN THIS REPORT FOR THE PURCHASE OF LOTS 3, 4, 5, 6 AND 7 TOODYAY ROAD, RED HILL. 2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

DATE		RESOLUTIONS	STATUS
62.	21 MAY 2020	<p><b>19.3 ITEM 14.3 OF THE WASTE ADVISORY COMMITTEE MINUTES - UPDATE ON HAZELMERE WOOD WASTE TO ENERGY PROJECT (D2019/10941 (WAC) – D2020/08317)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AMENDMENT TO THE DEED OF VARIATION WITH ANERGY AUSTRALIA PTY LTD SIGNED IN NOVEMBER 2019 AND NEGOTIATE AND AGREE AMENDMENTS OTHER THAN TO THE MAXIMUM TOTAL AMOUNT OF PAYMENTS SPECIFIED IN SCHEDULE A TO THE DEED OF VARIATION.</li> <li>2. COUNCIL AUTHORISES A CONTINGENCY ALLOWANCE ON THE COST TO COMPLETION UP TO THE VALUE SPECIFIED IN THE REPORT.</li> <li>3. THE REPORT AND REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
63.	21 MAY 2020	<p><b>19.4 ITEM 14.4 OF THE WASTE ADVISORY COMMITTEE MINUTES - REGIONAL WASTE COLLECTION SERVICE UPDATE (D2020/04491 (WAC) - D2020/08318)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. THE EMRC PROCEEDS WITH AN APPLICATION FOR AN EXEMPTION WITH THE AUSTRALIAN COMPETITION AND CONSUMER COMMISSION (ACCC) AND FROM THE WA STATE GOVERNMENT UNDER ITS COMPARABLE LEGISLATION FOR A RULING ON THE PROPOSED REGIONAL WASTE COLLECTION SERVICE.</li> <li>2. THE EMRC PROCEEDS WITH THE PRE-PLANNING TASKS IDENTIFIED IN CONSULTATION WITH THE MEMBER COUNCILS THROUGH THE REGIONAL WASTE COLLECTION STEERING GROUP.</li> <li>3. A REPORT AND RECOMMENDATIONS BE TABLED AT A FUTURE MEETING OF COUNCIL.</li> <li>4. THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.</li> </ol>	IN PROGRESS

DATE		RESOLUTIONS	STATUS
64.	16 APRIL 2020	<p><b>14 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>14.1 NOTICE OF MOTION FROM CR DAW</b></p> <p><b>NOTICE OF ALTERNATE MOTION RECEIVED FROM CR CONGERTON THAT COUNCIL:</b></p> <ol style="list-style-type: none"> <li>1. NOT ADJUST THE SECONDARY WASTE RESERVE CHARGE APPLIED TO LANDFILL TONNAGES FROM MEMBER COUNCILS FOR THE 2020/2021 FINANCIAL YEAR.</li> <li>2. BY ABSOLUTE MAJORITY, THE EMRC DECLARE A DIVIDEND OF \$5M TO BE FUNDED BY \$2.5M FROM MUNICIPAL FUND BASED ON ESTIMATED 2019/2020 OPERATING SURPLUSES, AND IN ACCORDANCE WITH S.6.11(2)(B) OF THE LOCAL GOVERNMENT ACT 1996, A DISTRIBUTION OF \$2.5M FROM THE FUTURE DEVELOPMENT RESERVE.</li> <li>3. THE DIVIDEND IS PAYABLE TO EACH MEMBER COUNCIL ON OR BEFORE JUNE 30 2020 BASED ON THE COUNCILS SHAREHOLDING AS PER THE LAST AUDITED ACCOUNTS BEING 30 JUNE 2019.</li> <li>4. CONFIRMS, IN ACCORDANCE WITH R.18(C) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, THAT THE EMRC IS NOT REQUIRED TO GIVE LOCAL PUBLIC NOTICE OF A PROPOSED CHANGE OF USE OF MONEY IN A RESERVE ACCOUNT DUE TO THE SATISFACTION OF THE FOLLOWING CONDITIONS:               <ol style="list-style-type: none"> <li>a. A DECISION TO CHANGE THE USE OF THE MONEY IS MADE WHILE THERE IS IN FORCE A STATE OF EMERGENCY DECLARATION APPLYING TO THE DISTRICT, OR PART OF THE DISTRICT, OF THE LOCAL GOVERNMENT;</li> <li>b. THE EMRC CONSIDERS THAT THE CHANGE OF USE IS REQUIRED TO ADDRESS A NEED ARISING FROM THE HAZARD, OR FROM THE IMPACT OR CONSEQUENCES OF THE HAZARD, TO WHICH THE STATE OF EMERGENCY DECLARATION RELATES;</li> <li>c. THE DECISION AND THE REASONS FOR IT ARE TO BE RECORDED IN THE MINUTES OF THE MEETING AT WHICH THE DECISION IS MADE.</li> </ol> </li> <li>5. NOTE THE REASON FOR CHANGING THE ORIGINAL RECOMMENDATION IS TO RESPOND TO THE CURRENT GLOBAL COVID-19 PANDEMIC BY PROVIDING FINANCIAL AND ECONOMIC BENEFIT TO MEMBER COUNCILS, THEIR RATEPAYERS AND COMMUNITIES.</li> </ol>	COMPLETED
65.	19 MARCH 2020	<p><b>7 APPLICATIONS FOR LEAVE OF ABSENCE</b></p> <p><b>7.1 CR MEL CONGERTON - LEAVE OF ABSENCE</b></p> <p>THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 MARCH 2020 TO 27 MARCH 2020 INCLUSIVE.</p>	COMPLETED
66.	19 MARCH 2020	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 20 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
67.	19 MARCH 2020	<p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JANUARY 2020 (D2020/04645)</b></p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR JANUARY 2020 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$11,320,209.95.</p>	COMPLETED
68.	19 MARCH 2020	<p><b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2020 (D2020/04668)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2020.</p>	COMPLETED

DATE		RESOLUTIONS		STATUS	
69.	19 MARCH 2020	14.3	MANAGEMENT OF AGENDAS AND MINUTES (D2020/05037) THAT COUNCIL: 1. RECEIVES THE OUTCOME OF THE INVESTIGATION DETAILED IN THIS REPORT. 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE LOCAL GOVERNMENT ACT 1995 AUTHORISES AN EXPENDITURE UP TO THE AMOUNT SPECIFIED IN THIS REPORT FOR THE PROCUREMENT OF AN ELECTRONIC AGENDA, MINUTES AND ATTACHMENTS DISTRIBUTION PLATFORM FROM QUOTE 1. 3. THE IDENTITY OF THE SUCCESSFUL QUOTE AND THE QUOTED AMOUNT BE REDACTED FOR COMMERCIAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE PROCUREMENT OF THE PRODUCT AND SERVICE HAS BEEN COMPLETED.	COMPLETED	
70.	19 MARCH 2020	14.4	AUDIO RECORDING OF COUNCIL AND COMMITTEES (D2020/05029) THAT COUNCIL: 1. RECEIVES THE OUTCOME OF THE INVESTIGATION UNDERTAKEN AS DETAILED IN THIS REPORT. 2. IN ACCORDANCE WITH CLAUSE 5.14(2) OF THE EMRC STANDING ORDERS 2013 RESOLVES TO AUDIO RECORD ALL COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC. 3. RESOLVED THAT RECORDING DOES NOT OCCUR BEHIND CLOSED DOORS. 4. AUTHORISES PUBLIC ACCESS TO AUDIO RECORDINGS OF EACH OF THE COUNCIL MEETINGS THAT ARE OPEN TO THE PUBLIC AND BE PLACED ON THE COUNCIL'S WEBSITE. 5. ADOPTS THE COUNCIL POLICY 2.2 AUDIO RECORDING OF COUNCIL MEETINGS POLICY AS AMENDED AS AT 19 MARCH 2020, FORMING THE ATTACHMENT TO THIS REPORT.	COMPLETED	
71.	19 MARCH 2020	14.5	ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/05050) THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 FEBRUARY 2020 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED	
72.	19 MARCH 2020	15.2 11.1	WASTE ADVISORY COMMITTEE MEETING HELD 5 MARCH 2020 REQUEST FOR TENDER 2020-001 EARTHWORKS FOR DEVELOPMENT OF LOTS 8, 9 & 10 (D2020/03984 (WAC) (D2020/05263) THAT: 1. COUNCIL AWARD TENDER RFT 2020-001 – EARTHWORKS FOR DEVELOPMENT OF LOTS 8, 9 & 10 TO TENDERER B FOR \$2,537,960.85 (EX GST) BASED ON A SCHEDULE OF RATES. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH TENDERER B IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND TENDERER B. 3. COUNCIL AUTHORISE A 20% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2020-001. 4. THE IDENTITY OF THE SUCCESSFUL TENDERER AND THE AWARDED AMOUNT BE REDACTED FOR LEGAL REASONS AND REMAIN CONFIDENTIAL UNTIL SUCH TIME THAT THE RESULTANT CONTRACT HAS BEEN FORMED.	COMPLETED	



DATE		RESOLUTIONS	STATUS
73.	19 MARCH 2020	<p><b>11.2 MEMBER COUNCIL REQUIREMENTS FOR BINS AND CADDIES FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) (D2020/04228 (WAC) – D2020/05274)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. DECLARES ON THIS DAY 19 MARCH 2020, A DISTRIBUTION TOTALLING \$13,789,200 FROM THE SECONDARY WASTE RESERVE TO BE DISTRIBUTED TO ALL MEMBERS COUNCIL ON OR BEFORE 30 JUNE 2020.</li> <li>2. AUTHORISES THE DISTRIBUTION TO THE RESPECTIVE PARTICIPANTS OF THE EMRC: <ol style="list-style-type: none"> <li>a. BE BASED ON \$100 PER HOUSEHOLD; AND</li> <li>b. FOLLOWING THE NEXT CENSUS IN 2021 AN ADJUSTMENT DISTRIBUTION BE MADE BASED ON REVISED NUMBER OF HOUSEHOLDS PER MEMBER COUNCIL.</li> </ol> </li> <li>3. AGREES THE DISTRIBUTION OF FUNDS TO THE RESPECTIVE MEMBER COUNCILS IS TO ASSIST AND SUPPORT THE IMPLEMENTATION OF FOGO RECOVERY PROGRAM INCLUDING THE COST OF BINS, KITCHEN CADDIES AND FIRST YEAR CADDY LINERS IN LINE WITH THE SECONDARY WASTE TREATMENT OF HOUSEHOLD MUNICIPAL WASTE. SHOULD A MEMBER COUNCIL DECIDE NOT TO PROCEED WITH THE FOGO PROGRAM, DISTRIBUTED FUNDS ARE TO BE REFUNDED TO THE SECONDARY WASTE RESERVE.</li> <li>4. REQUEST AN UPDATED TIMELINE FOR TENDER IMPLEMENTATION OF A PERMANENT FOGO PROCESSING SOLUTION THAT INCLUDES THE TASKS OF PREPARING A FEASIBILITY STUDY AND OBTAINING COUNCIL APPROVAL PRIOR TO TENDERS BEING CALLED.</li> </ol>	COMPLETED
74.	19 MARCH 2020	<p><b>11.3 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2020/03982)</b></p> <p>THAT THE WASTE ADVISORY COMMITTEE NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 5 MARCH 2020 WASTE ADVISORY COMMITTEE AGENDA.</p>	COMPLETED
75.	19 MARCH 2020	<p><b>15.3 AUDIT COMMITTEE MEETING HELD 5 MARCH 2020</b></p> <p><b>11.1 HALF YEAR BUDGET REVIEW 2019/2020 (D2020/00413 (AC) – D2020/00413)</b></p> <p>THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 R.33A, ADOPTS THE REVIEW OF THE 2019/2020 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.</p>	COMPLETED
76.	19 MARCH 2020	<p><b>11.2 COMPLIANCE AUDIT RETURN 2019 (D2020/00414 (AC) – D2020/00414)</b></p> <p>THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2019, FORMING AN ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2020.</p>	COMPLETED
77.	19 MARCH 2020	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR JOHN DAW</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. IN ACCORDANCE WITH S.5.21(4)(B) OF THE LOCAL GOVERNMENT ACT 1995, RESOLVES TO RECORD THE VOTE OF ALL MEMBERS PRESENT ON ALL MATTERS VOTED AT A MEETING OF COUNCIL OR COMMITTEES OF COUNCIL, UNLESS THE VOTE IS CARRIED UNANIMOUSLY OR BY SECRET BALLOT OR OTHERWISE PROHIBITED BY THE LOCAL GOVERNMENT ACT 1995 AND ASSOCIATED REGULATIONS.</li> <li>2. INSTRUCTS THE PRESIDING MEMBER TO CAUSE THE VOTE OR VOTES TO BE RECORDED IN THE MINUTES.</li> </ol>	COMPLETED
78.	19 MARCH 2020	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p>THAT WITH THE EXCEPTION OF THE PERSONAL ASSISTANT TO THE CHIEF EXECUTIVE OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE LOCAL GOVERNMENT ACT 1995 FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
79.	19 MARCH 2020	<p>19.1 ITEM 15.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – SELECTION OF FACILITATOR FOR THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS (D2020/00467 (CEOPRC) – D2020/04781)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARD THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW TO DOCTOR JUDE BALM OF INFINITY TRAINING AUSTRALIA.</li> <li>2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
80.	19 MARCH 2020	<p>19.2 ITEM 15.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES – CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2020 (D2020/01385 (CEOPRC) – D2020/04784)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSE THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2020 AS OUTLINED WITHIN THIS REPORT.</li> <li>2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
81.	20 FEBRUARY 2020	<p>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</p> <p>9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2019</p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2019 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
82.	20 FEBRUARY 2020	<p>9.2 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 23 JANUARY 2020</p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 23 JANUARY 2020 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
83.	20 FEBRUARY 2020	<p>9.3 MINUTES OF SPECIAL MEETING OF COUNCIL HELD ON 6 FEBRUARY 2020</p> <p>THAT THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 6 FEBRUARY 2020 WHICH HAVE BEEN DISTRIBUTED BE CONFIRMED, SUBJECT TO AMENDMENT OF:</p> <p>ITEM 19.1 THE FOLLOWING RESOLUTION IS TO BE ADDED FIRST:</p> <p>Moved CR O'CONNOR SECONDED CR BOYD</p> <p>THAT THE DIRECTOR ASSET SERVICES OF THE CITY OF KALAMUNDA BE ALLOWED TO ADDRESS THE MEETING.</p>	COMPLETED
84.	20 FEBRUARY 2020	<p>14 REPORTS OF EMPLOYEES</p> <p>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2019 (D2019/18490)</p> <p>THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER AND DECEMBER 2019 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$22,623,589.15.</p>	COMPLETED
85.	20 FEBRUARY 2020	<p>14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2019 (D2019/18491)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2019.</p>	COMPLETED
86.	20 FEBRUARY 2020	<p>14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2019 (D2019/18491)</p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2019.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
87.	20 FEBRUARY 2020	14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2019/00720) THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT.	COMPLETED
88.	20 FEBRUARY 2020	14.5 LAND ALLOCATION FOR PROPOSED PEPPERCORN LEASE(S) OF A PORTION OF RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK (D2020/02321) THAT COUNCIL: 1. APPROVES IN-PRINCIPLE SUPPORT FOR A PEPPERCORN LEASE OF APPROXIMATELY 0.4 HECTARES OF UNIMPROVED LAND WITHIN LOT 2 TOODYAY ROAD, RED HILL AND LOT 301, LAKES ROAD HAZELMERE FOR THE ESTABLISHMENT OF CDS REFUND POINT AND AGGREGATION POINTS. 2. AUTHORISES THE CEO TO ENTER INTO NEGOTIATIONS WITH A NOT-FOR-PROFIT ORGANISATION(S) THAT HAS BEEN RECOMMENDED BY WARRRL, FOR THE PURPOSE OF OPERATING A CDS REFUND AND AGGREGATION POINT AT EACH OF ABOVE LOCATIONS.	IN PROGRESS
89.	20 FEBRUARY 2020	14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2019/02338) THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 20 FEBRUARY 2020 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
90.	20 FEBRUARY 2020	17 REPORTS OF COMMITTEES 15.1 WASTE ADVISORY COMMITTEE MEETING HELD 13 FEBRUARY 2020 (REFER TO MINUTES OF COMMITTEE) (D2020/00688 (WAC) – D2020/01091) THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORTS (SECTION 15.1).	COMPLETED
91.	20 FEBRUARY 2020	11 REPORTS OF EMPLOYEES 11.1 2019 WASTE AUDIT RESULTS (D2020/00720 (WAC) – D2020/02378) THAT: 1. THE REPORT BE RECEIVED. 2. THE RESULTS FROM THE 2019 WASTE AUDIT BE USED IN THE TENDER PROCESS FOR A FOGO PROCESSING FACILITY AND IN THE FOGO MODELLING STUDY.	COMPLETED



DATE		RESOLUTIONS	STATUS
92.	20 FEBRUARY 2020	<p><b>11.2 EXPRESSION OF INTEREST – EOI2019-007 EMRC FOOD ORGANICS, GARDEN ORGANICS (FOGO) PROCESSING REFERENCE: D2020/00713 (WAC) – D2020/02381</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:               <ol style="list-style-type: none"> <li>BARPA PTY LTD;</li> <li>HITACHI ZOKEN INOVA AUSTRALIA PTY LTD;</li> <li>PINDAN CONTRACTING PTY LTD;</li> <li>SACYR ENVIRONMENT AUSTRALIA PTY LTD; AND</li> <li>VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD.</li> </ol> </li> <li>THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:               <ol style="list-style-type: none"> <li>AURIGEN GROUP</li> <li>BIOGASS RENEWABLES PTY LTD;</li> <li>CLEANAWAY PTY LTD;</li> <li>FOCUS ENVIRO (EMER PTY LTD)</li> <li>RE.GROUP PTY LTD; AND</li> <li>SKALA AUSTRALASIA PTY LTD.</li> </ol> </li> <li>THE RESPONDENTS TO EXPRESSION OF INTEREST 2019 -007 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.</li> <li>THAT A FEASIBILITY STUDY IS PREPARED AND ADOPTED BY COUNCIL PRIOR TO TENDERS BEING CALLED.</li> <li>THE ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	COMPLETED
93.	20 FEBRUARY 2020	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR FILOMENA PIFFARETTI</b></p> <p>THAT COUNCIL REQUEST THE CHIEF EXECUTIVE OFFICER INVESTIGATE THE NECESSARY ARRANGEMENTS AND COSTS TO ENABLE AUDIO RECORDINGS OF COUNCIL AND COMMITTEE MEETINGS OPEN TO THE PUBLIC AND THAT THE AUDIO RECORDINGS OF EACH OF THE MEETINGS OPEN TO THE PUBLIC BE PLACED ON THE COUNCIL'S WEBSITE TO ENABLE PUBLIC ACCESS FOR A REPORT TO BE BROUGHT BACK TO COUNCIL AT THE NEXT MEETING OF COUNCIL.</p>	COMPLETED

DATE		RESOLUTIONS	STATUS
94.	6 FEBRUARY 2020	<p><b>CONFIDENTIAL REPORT</b></p> <p><b>15.1 CONTAINER DEPOSIT SCHEME (CDS) REFUND AND AGGREGATION POINTS (D2020/01257)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. APPROVES THE ATTACHED CONTAINER DEPOSIT SCHEME (CDS) REFUND AND AGGREGATION POINTS BUSINESS PLAN 2020 FORMING A CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>2. BY ABSOLUTE MAJORITY, APPROVES UNBUDGETED EXPENDITURE FROM THE SECONDARY WASTE RESERVE, TO THE MAXIMUM VALUE OF \$3,570,000 EX GST FOR RELEVANT CDS PLANT, EQUIPMENT AND INFRASTRUCTURE.</li> <li>3. AUTHORISES THE CEO TO ENTER INTO THE REFUND POINT AGREEMENT WITH WARRRL FOR THE NOMINATED REFUND/AGGREGATION POINTS AS OUTLINED IN THE BUSINESS PLAN.</li> <li>4. AUTHORISES THE CEO TO ENTER INTO ANY LAND USE AGREEMENT(S) AS REQUIRED AS PART OF THE BUSINESS PLAN.</li> <li>5. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	RESOLUTION LOST



## 1.2 CEO EXERCISE OF DELEGATED POWERS AND DUTIES

**REFERENCE: D2020/22287**

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

### KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

### SOURCE OF REPORT

Chief Executive Officer

### BACKGROUND

At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).

As part of that review Council resolved inter alia:

*"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."*

### REPORT

The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C3/2017	18/05/2017	Grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	Purchase of spare parts for the HAAS timber grinder in September 2020 (Ref: purchase order nos. 53311 & 53465)

### STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC.



*Item 1.2 continued*

### **FINANCIAL IMPLICATIONS**

As reflected in monthly financial reports.

### **SUSTAINABILITY IMPLICATIONS**

The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

### **MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

### **ATTACHMENT(S)**

Nil

---



### **1.3 2020/2021 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2020**

**REFERENCE: D2020/20940 (WAC) - D2020/22371**

#### **PURPOSE OF REPORT**

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period of 1 July 2020 to 31 August 2020.

#### **REPORT**

Attachment 1 of this report indicates that member Council tonnages totalling 25,102.65 tonnes were received at Red Hill during the reporting period, compared to 23,228.48 tonnes received during the same period in 2019/2020.

Attachment 2 outlines "other" waste that was received at Red Hill being 11,553.90 tonnes compared to 13,524.78 tonnes received during the same period in 2019/2020. The combined tonnages for the reporting period totalled 36,656.55 tonnes compared to 36,753.26 tonnes received in the same period in 2019/2020.

Attachment 3 outlines the tonnages of various materials that have been exported from Red Hill during the reporting period, compared to the same period in 2019/2020.


Attachment 4 outlines the tonnages and quantities received of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period.

- Incoming Waste Timber totalled 2,423.38 tonnes compared to 2,776.25 tonnes for the same period in 2019/2020.
- The sale of fines and woodchip totalled 2,280.87 tonnes, compared to 2,102.89 tonnes for the same period in 2019/2020.
- Incoming Commercial and Industrial (C&I) Waste totalled 30.76 tonnes, compared to 36.02 tonnes for the same period in 2019/2020.
- Mattresses incoming totalled 2,931 compared to 2,396 for the same period in 2019/2020.
  - Note that from 11 December 2019, mattresses received are now being processed off-site by Soft Landing Mattress Recycling.

#### **ATTACHMENT(S)**

1. Council Tonnages - 1 July 2020 to 31 August 2020 (Ref: D2020/22373)
2. Other Tonnages - 1 July 2020 to 31 August 2020 (Ref: D2020/22374)
3. Tonnages Exported from Red Hill - 1 July 2020 to 31 August 2020 (Ref: D2020/22375)
4. Hazelmere Resource Recovery Park – Incoming Materials and Product Sales - 1 July 2020 to 31 August 2020 (Ref: D2020/22376)

EASTERN METROPOLITAN REGIONAL COUNCIL RED HILL WASTE MANAGEMENT FACILITY YTD TONNAGES RECEIVED FROM MEMBER COUNCILS 2020/2021																		
EMRC		BAYSWATER			BELMONT		BASSENDEAN		SWAN		KALAMUNDA		MUNDARING		TOTAL			
Week Ending	Waste	MRF (Compensation Tonnes)	MGB Greenwaste	Clean Greenwaste	Waste	Residual (Compensation Tonnes)	Waste	FOGO	Clean Greenwaste	Waste	Clean Greenwaste	Waste	Clean Greenwaste	Waste	Clean Greenwaste			
7/07/2020	426.55	91.00	111.50	14.50	102.25	75.05	105.55	0.00	1.85	939.60	7.60	468.15	66.35	221.85	0.00	2,651.60		
14/07/2020	426.00	268.90	80.75	9.75	255.40	68.10	106.00	0.00	0.00	972.50	6.80	458.15	62.20	218.05	0.00	2,949.50		
21/07/2020	419.05	114.70	124.15	5.65	165.55	0.00	105.15	0.00	0.00	955.85	6.80	447.05	51.00	224.30	0.00	2,640.65		
28/07/2020	425.90	174.00	87.60	8.10	161.60	38.60	110.50	0.00	0.00	970.85	7.40	448.30	47.80	217.00	0.00	2,714.90		
31/07/2020	224.80	150.50	74.50	5.10	295.50	38.55	61.90	0.00	1.40	565.50	1.80	236.50	22.60	122.45	0.00	1,817.65		
4/08/2020	185.20	72.85	48.40	3.50	141.40	0.00	23.60	12.15	0.00	426.00	3.60	220.85	18.15	104.95	0.00	1,260.65		
11/08/2020	433.65	184.10	71.60	6.80	221.15	36.55	57.55	34.00	0.00	978.85	7.00	433.75	44.50	221.45	0.00	2,750.70		
18/08/2020	413.95	188.55	97.75	10.55	433.25	28.85	38.65	56.65	0.00	952.85	7.00	412.35	38.15	230.05	0.00	2,924.20		
25/08/2020	441.95	95.60	0.00	5.50	333.30	147.35	35.25	69.95	0.00	998.95	10.20	465.15	35.30	259.15	0.00	2,914.90		
31/08/2020	331.45	94.75	0.00	5.95	322.70	0.00	49.05	60.80	1.75	824.05	6.20	372.70	27.00	367.35	0.00	2,477.90		
Year to Date	3,728.50	1,434.95	696.25	75.40	2,432.30	433.05	693.20	233.55	5.00	8,585.00	64.40	3,962.95	413.05	2,186.60	0.00	25,102.65		
31/08/2020			5,935.10			3,023.80		931.75		8,649.40		4,376.00		2,186.60		25,102.65		
Year to Date	3,036.77	557.65	841.88	0.00	2,148.85	535.50	968.50	0.00	4.00	8,279.06	63.50	3,945.90	356.35	2,214.89	114.58	23,228.48		
31/08/2019			4,436.30			2,845.40		972.50		8,342.56		4,302.25		2,329.47		23,228.48		

EASTERN METROPOLITAN REGIONAL COUNCIL RED HILL WASTE MANAGEMENT FACILITY YTD OTHER AND TOTAL TONNAGES RECEIVED 2020/2021										
										
Week Ending	Transfer Station	Class III Contaminated	Class IV Contaminated	Clean Green Transfer St	Clean Green Commercial	Other Commercials	Asbestos (Wrapped)	Hazelnere C&I, Mattress, Woodwaste	TOTAL OTHER	TOTAL COUNCIL & OTHER
7/07/2020	96.75	199.50	54.95	15.15	12.75	934.80	57.40	21.00	1,392.30	4,043.90
14/07/2020	94.60	18.25	23.00	19.95	9.10	1,034.75	66.65	12.90	1,279.20	4,228.70
21/07/2020	118.60	13.20	90.70	11.55	18.05	976.60	43.95	12.45	1,285.10	3,925.75
28/07/2020	90.75	0.00	29.20	15.10	34.60	951.50	42.40	46.25	1,209.80	3,924.70
31/07/2020	41.15	0.00	0.00	10.05	2.10	549.30	19.25	8.30	630.15	2,447.80
4/08/2020	53.50	0.00	0.00	10.55	12.65	442.20	27.20	0.00	546.10	1,806.75
11/08/2020	66.45	0.00	95.95	14.05	9.25	1,034.65	48.40	29.20	1,297.95	4,048.65
18/08/2020	105.65	30.05	164.00	11.00	10.10	922.55	45.20	17.00	1,305.55	4,229.75
25/08/2020	107.80	0.00	130.35	18.25	12.15	973.10	55.65	25.70	1,323.00	4,237.90
31/08/2020	103.30	31.90	28.00	18.05	5.15	847.45	51.35	199.55	1,284.75	3,762.65
Year to Date 31/08/2020	878.55	292.90	616.15	143.70	125.90	8,666.90	457.45	372.35	11,553.90	36,656.55
Year to Date 31/08/2019	787.65	3,539.90	0.00	115.25	81.55	8,274.52	345.40	380.51	13,524.78	36,753.26





**EASTERN METROPOLITAN REGIONAL COUNCIL  
RED HILL WASTE MANAGEMENT FACILITY  
YTD TONNAGES EXPORTED 2020/2021**

Week Ending	Clay	Ferricrete	Filter / Laterite Rock	Recycled Materials	Mulch	Soil	TOTAL
7/07/2020	0.00	566.95	0.00	12.50	43.10	32.50	655.05
14/07/2020	0.00	423.35	0.00	9.40	4.30	9.75	446.80
21/07/2020	0.00	166.10	0.00	5.05	47.35	52.05	270.55
28/07/2020	0.00	227.60	0.00	16.50	5.00	26.60	275.70
31/07/2020	0.00	596.30	0.00	11.95	3.70	10.85	622.80
4/08/2020	0.00	74.45	0.00	8.30	0.00	5.05	87.80
11/08/2020	100.85	370.25	0.00	8.10	9.80	23.25	512.25
18/08/2020	97.25	586.00	0.00	5.70	3.55	41.75	734.25
25/08/2020	98.00	586.85	0.00	15.15	14.35	44.00	758.35
31/08/2020	16.10	268.45	0.00	7.90	55.25	35.85	383.55
<b>Year to Date 31/08/2020</b>	<b>312.20</b>	<b>3,866.30</b>	<b>0.00</b>	<b>100.55</b>	<b>186.40</b>	<b>281.65</b>	<b>4,747.10</b>
<b>Year to Date 31/08/2019</b>	<b>0.00</b>	<b>3,367.07</b>	<b>403.23</b>	<b>84.34</b>	<b>126.75</b>	<b>291.50</b>	<b>4,272.89</b>

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2020/2021 YTD - COUNCIL TONNAGES**  
**Hazelmere Resource Recovery Park - Incoming Materials & Product Sales**

Month	Timber Recycling			C & I	Mattress Processing
	Incoming Waste Timber 58888/01	Sale of Fines 58888/05	Sale of Woodchip 58888/01	Incoming C & I Material	Total Incoming Mattresses 58888/02
	Tonne	Tonne	Tonne	Tonne	Number
Jul-2020	1,321.10	1,317.66	43.03	13.60	1,545
Aug-2020	1,102.28	827.88	92.30	17.16	1,386
<b>Year to Date</b>	<b>2,423.38</b>	<b>2,145.54</b>	<b>135.33</b>	<b>30.76</b>	<b>2,931</b>
<b>YTD Comparison previous year (Aug)</b>	<b>2,776.25</b>	<b>2,063.78</b>	<b>39.11</b>	<b>36.02</b>	<b>2,396</b>
<b>Previous Yr total 2019/2020</b>	<b>15,370.91</b>	<b>12,174.07</b>	<b>999.94</b>	<b>255.32</b>	<b>14,952</b>



## 1.4 CORPORATE BUSINESS PLAN 2020/2021 – 2024/2025 PROGRESS REPORT JULY TO SEPTEMBER 2020

REFERENCE: D2020/22342

### PURPOSE OF REPORT

The purpose of this report is to provide a progress update against activities identified within EMRC's Corporate Business Plan 2020/2021 – 2024/2025 for the period July to September 2020.

### KEY POINTS

- Section 5.56(1) and (2) of the Local Government Act 1995 requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The Local Government (Administration) Regulations 1996 specify that a 'plan for the future' comprises of the following:
  - A Strategic Community Plan – a minimum 10 year timeframe; and
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10763).
- Council adopted the revised EMRC's Corporate Business Plan 2020/2021 – 2024/2025 on 23 July 2020 (D2020/10763).
- The attachment to this report provides a progress report against activities identified within the Corporate Business Plan 2020/2021 – 2024/2025 for the period July to September 2020.

### SOURCE OF REPORT

Chief Sustainability Officer

### BACKGROUND

Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

Council adopted the EMRC's Strategic Community Plan titled 10 Year Strategic Plan 2017 – 2027 on 18 August 2016 for implementation from 1 July 2017 onwards (D2016/10193).

Council adopted the EMRC's Corporate Business Plan 2020/2021 – 2024/2025 on 23 July 2020 (D2020/10763), for activities progressed from 1 July 2020 onwards.



#### *Item 1.4 continued*

### **REPORT**

The *10 Year Strategic Plan 2017 – 2027* guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*

The Corporate Business Plan 2020/2021 – 2024/2025 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2020.

The attachment to this report provides the quarterly progress report against activities identified within the Corporate Business Plan 2020/2021 – 2024/2025 for the period July to September 2020.

### **STRATEGIC/POLICY IMPLICATIONS**

Key Result Area 3 – Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices


### **FINANCIAL IMPLICATIONS**

The financial implications are reflected in the annual operating budget and the long-term financial plans.

### **SUSTAINABILITY IMPLICATIONS**

The Corporate Business Plan 2020/2021 – 2024/2025 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

### **MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	 As outlined in the attachment
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

### **ATTACHMENT(S)**

Corporate Business Plan 2020/2021 – 2024/2025 1<sup>st</sup> Quarter Progress Report for the period July to September 2020 (D2020/22345)



## **Corporate Business Plan 2020/2021 – 2024/2025**

**Progress Report - First Quarter 2020/2021**



## Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2020/2021 – 2024/2025 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in July 2020. The Corporate Business Plan is built on the foundation of three strategic Key Result Areas (KRA) identified within the 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision "To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business".

Updates against the Corporate Business Plan for the period July 2020 to June 2021 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler  
Chief Executive Officer





## Key Result Area 1 Environmental Sustainability

### Objective

#### 1.1 To Provide Sustainable Waste Disposal Operations

##### 1.1.1 Minimise the Environmental Impact of Waste Management Operations

Key Actions	Quarter	Comments
Prepare and submit annual Monitoring and Compliance Reports:	July - September 2020	<ul style="list-style-type: none"> <li>➤ Compliance Assessment Report submitted for the Wood Waste to Energy in July.</li> <li>➤ Compliance Assessment Report submitted and the Resource Recovery Facility in July.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Hazelmere</li> <li>➤ Offset Compliance</li> <li>➤ Red Hill</li> </ul>	October -December 2020 January - March 2021 April - June 2021	
Develop and implement programs to ensure compliance with environmental legislative requirements:	July - September 2020	<ul style="list-style-type: none"> <li>➤ July water monitoring completed for both the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park.</li> <li>➤ Remaining revegetation works and weed management works ongoing following the major annual tree planting day.</li> <li>➤ Contract with contractor to under the feral animal control program ceased on 29-9-2020. RFQ issued to continue the program with the successful bidder awarded on the contract on 22/8/2020.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Water monitoring</li> <li>➤ Revegetation</li> <li>➤ Native Fauna</li> <li>➤ Feral Animal Control</li> </ul>	October -December 2020 January - March 2021 April - June 2021	
Rehabilitate former landfill cells	July - September 2020 October -December 2020 January - March 2021 April - June 2021	Nil this quarter.    



Key Actions		Quarter	Comments
Prepare National Greenhouse and Energy (NGERS) Report		July - September 2020	Draft NGERS report completed. Due for submission by 31-10-2020
		October -December 2020	
		January - March 2021	
		April - June 2021	
Prepare National Pollutants Inventory (NPI) Report		July - September 2020	NPI report completed. Due for submission by 31-9-2020, submitted 3-9-2020.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Implement Offset Program (Lots 501 and 82)		July - September 2020	Nestbox inspection undertaken by Insight Ornithology 3/7/2020. Fuel load assessment undertaken with prescribed burn planned for late September/early October. Monthly fence checks undertaken around perimeter of Lot 501 for July, August and September.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Audit Environmental Management System ISO14001:2015 and implement improvements (where required)		July - September 2020	N/A this quarter
		October -December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Projects Officer	

### 1.1.2 Provide a Waste Disposal Service at Red Hill Waste Management Facility

Key Actions	Quarter	Comments
Construct infrastructure, as required (roads and car parks)	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Waste Management Facility Buildings	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Extend Red Hill Administration Office	July - September 2020	This project has been removed from 2020/2021 Budget - refer BL
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase/Replace Security System Red Hill	July - September 2020	The RFQ for the Consultancy Services for the Development of a CCTV Security System has now been completed and the successful company will be appointed to develop the scope of supply for a CCTV security system to be located at the Red Hill Waste Management Facility.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct stormwater and siltation ponds, as required	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions		Quarter	Comments
Review costs related to post closure management of the Red Hill Waste Management Facility		July - September 2020	Completed in June 2020
		October -December 2020	
		January - March 2021	
		April - June 2021	
Construct access roads and install power supply to Lots 8,9 and 10		July - September 2020	Access road in progress, investigating power supply options.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Construct drainage diversion and earthworks infrastructure as required		July - September 2020	Nil this quarter
		October -December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Projects Officer	



### 1.1.3 Review and Implement the Red Hill Development Plan

Key Actions	Quarter	Comments
Implement the Red Hill Development Plan	July - September 2020	Nil this quarter, needs to be updated to include new details on proposed Class IV Stage 3 development when available.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Design and Construct Class IV Cell Stage 2	July - September 2020	The Class IV Stage 2 cell is presently operational and accepting Class IV wastes. Due to weathering the original drainage layer overlaying the lining system deteriorated, and needs to be reinstated. The work to reinstate the drainage layer is dependent on waste acceptance volumes and will be completed as and when needed. Nil this quarter.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Class III Cell Stage 16	July - September 2020	The Stage 16 Class III cell construction tender was advertised on the 8 <sup>th</sup> Aug with responses from three contractors. The recommendation report is complete and will be presented to the October council meeting. It is expected, on council approval, that the construction will commence late October and be commissioned Mar/Apr 2021.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct Class III Cell Stage 17	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	



Key Actions		Quarter	Comments
Amend licence requirements based on operational changes		July - September 2020	<p>➤ Formal approval given by EPA on 17/7/2020 to change Ministerial Condition 7.7 for Ministerial Statement 274 in relation to the request to reduce water monitoring frequency at the Red Hill Waste Management Facility.</p> <p>➤ Licence amendment application approved by DWER on 29/6/2020 for the interim FOGO Facility at the Red Hill Waste Management Facility.</p> <p>➤ Licence amendment application approved by DWER on 27/8/2020 for the for acceptane and processing of Western Power Poles at HRRP.</p> <p>➤ Works approval application approved by DWER on 24/8/2020 for construction works to commence on the Waster Transfer Station and the Community Recycling Centre.</p> <p>➤ Works approval application approved by DWER on 14/7/2020 for construction works to commence on Stage 14 Class III landfill cell at the Red Hill Waste Management Facility.</p>
		October -December 2020	
		January - March 2021	
		April - June 2021	
		July - September 2020	Processing area constructed, equipment purchased, some items pending delivery and implementation.
Construct FOGO processing area and purchase Plant		October -December 2020	
		January - March 2021	
		April - June 2021	
		July - September 2020	Liaising with DWER and EPA for a pathway forward.
Develop and construct Liquid Waste Processing area and purchase Plant		October -December 2020	
		January - March 2021	
		April - June 2021	
		July - September 2020	Due to adverse weather conditions, the contractor (Raubex) demobilised for June, July, and August. Raubex has remobilised to site in September and is expected to complete the works by Nov/Dec 2020.
Develop Lots 8, 9 & 10 for future waste activities		October -December 2020	
		January - March 2021	
		April - June 2021	



Key Actions	Quarter	Comments
Develop PFAS processing and repository options	July - September 2020	Options under development.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Upgrade power supply to Workshop (No.2)	July - September 2020	Nil this quarter. This project will be established once construction of Workshop 3 commences.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct workshop (No.3)	July - September 2020	The construction specification and drawings will be complete late September and the RFT shall be advertised towards the end of September, along with the Hazelmere Administration Workshop. The tender assessment reports will be prepared for the December council meeting. Construction is anticipated to commence January 2021.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Negotiate to purchase additional land adjoining the RHWMF	July - September 2020	Negotiation complete, contract signed, deposit paid.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	



#### 1.1.4 Red Hill Waste Management Facility Operations

Key Actions	Quarter	Comments
Oversee and guide operations of all developed projects at the RHWMF in accordance with the Red Hill Development Plan	July - September 2020	Interim FOGO facility (stage 1 and 2) commissioned, stage 14 landfill cell being prepared for waste acceptance.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase replacement plant as per asset management plan	July - September 2020	Progressing as per the Red Hill Waste Management Facility 2020/2021 Plant Replacement Program.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Purchase/Replace vehicles Red Hill	July - September 2020	Vehicles currently being replaced in accordance with Fleet Policy.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	



### 1.1.5 Operate Member Council's Transfer Stations where applicable

KEY ACTIONS	QUARTER	COMMENTS
Operate Shire of Mundaring Transfer Stations	July - September 2020	The EMRC continued operating the Shire of Mundaring Community Recycling Centres ensuring an effective service for the Shire of Mundaring community.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

## 1.2 To Improve Regional Waste Management

### 1.2.1 Collect, Manage and Dispose of Problematic Waste in the Region in a Sustainable Manner

Key Actions	Quarter	Comments
Continue to deliver the Household Hazardous Waste Program	July - September 2020	The Household Hazardous Waste Collection Program continued at the Facility with our quarterly collection by the WALGA Contractor completed in August 2020 with a total of 10.40 tonnes of HHW collected and 3.75 tonnes of Paint collected under the Federal Paintback Program for this period.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	



### 1.2.2 Continue the Waste Education Program and align this to new Operations and Resource Recovery

Key Actions	Quarter	Comments
Develop and distribute the Annual Waste and Recycling Guide to member Councils.	July - September 2020	Digital copies of guides distributed to member Councils. Amendments made to Town of Bassendean FOGO guide and uploaded to Rgang website.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop FOGO collateral in conjunction with DWER	July - September 2020	Revised previous graphics that are part of the Waste Sorted material and tailoring for: <ul style="list-style-type: none"> <li>➤ Feather Flags for the 3-bin system.</li> <li>➤ Posters &amp; street boards following rollout - advising the FOGO system has arrived.</li> <li>➤ Adding QR code to display signage</li> <li>➤ FOGO approved stamp for businesses</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions		Quarter	Comments
Continue to implement the Waste Education Strategy		July - September 2020	New strategy document being revised by the Chief Sustainability Officer.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Develop and deliver waste education resources and tools to support behaviour change.		July - September 2020	New resources: <ul style="list-style-type: none"> <li>➤ 'Party' loan box – contains 48 sets of reusable cups, plates, bowls, napkins and cutlery, &amp; bunting.</li> <li>➤ 'Plastic Not So Fantastic' loan box – worksheets, games, childrens and adults books.</li> <li>➤ Virtual site tour video of the Red Hill Waste Management Facility.</li> </ul> Currently in development: <ul style="list-style-type: none"> <li>➤ A mobile wash-up station for use at community and school events which includes reusable crockery and cutlery.</li> </ul>
		October -December 2020	
		January - March 2021	
		April - June 2021	
Facilitate Earth Carer's training courses		July - September 2020	Documentary Screening – 'The Story of Plastic' on August 27. A total of 62 people (online and inhouse) attended. Course content is currently being reviewed.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Support and participate in the development and implementation of WA Waste initiatives		July - September 2020	Deliver social media content which aligns with State Government WasteSorted collateral. Working with Waste Wise Schools program to develop Year 12 Geography ATAR content. Hosted joint Waste Wise Schools/Clean Schools workshop at Red Hill Waste Management Facility.
		October -December 2020	
		January - March 2021	
		April - June 2021	

Key Actions	Quarter	Comments
Promote and co-ordinate Waste Education Tours, including FOGO	July - September 2020	11 tours conducted (476 attendees)
	October -December 2020	
	January - March 2021	
	April - June 2021	
Continue to deliver the Battery Collection Program	July - September 2020	Repaired two CFL collection cabinets and replaced broken cabinet at Midland Gate Shopping Centre. Provide equipment to Parkerville Primary School, Greenmount Primary School and Beechboro Primary School; Sent updates and participant certificates to Public Place drop-off points.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop Waste Plans for the EMRC and member Councils	July - September 2020	<ul style="list-style-type: none"> <li>➤ Kalamunda waste plan endorsed by Council in July and by DWR in September. Presently one of only two DWER Endorsed plans (Cockburn);</li> <li>➤ Mundaring Bayswater &amp; Belmont have submitted their drafts;</li> <li>➤ EMRC draft plan submitted to council and approved – September 24th</li> <li>➤ EMRC finalised Waste Plan submitted to DWER for comment &amp; endorsement - September 29th</li> <li>➤ City of Swan and Town of Bassendean are generating and circulating their plans as per their target goals.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	





### 1.2.3 Provide a Waste Management Advisory Service

Key Actions	Quarter	Comments
Undertake contaminated sites investigations (where required)	July - September 2020	Proposal submitted on 17/7/2020 to undertake a contaminated site and geotechnical investigation in Bayswater.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Provide environmental consultancy service to member Councils and other clients (where required)	July - September 2020	Proposal submitted on 17/7/2020 to undertake a contaminated site and geotechnical investigation in Bayswater.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	



### 1.3 To Provide Resource Recovery and Recycling Solutions in Partnership with Member Councils

#### 1.3.1 Establish a Resource Recovery Facility (RRF)

Key Actions	Quarter	Comments
Implement Council resolution relating to RRF tender	July - September 2020	Liaising with HZI as required.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Prepare annual report on Ministerial Conditions for the RRF	July - September 2020	CAR prepared and submitted in August.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate options for resource recovery technologies at the Red Hill Waste Management Facility including the processing of FOGO waste	July - September 2020	Permanent FOGO processing facility being progressed, feasibility study completed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

### 1.3.2 Develop the Hazelmere Resource Recovery Park

Key Actions	Quarter	Comments
Review and update Hazelmere Development Plan	July - September 2020	Development Plan being prepared.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Community Transfer Station and Plant and Equipment	July - September 2020	Business case being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Site/Administration Office	July - September 2020	Design for administration & workshop office complete, Council approved business case and budget allocation. Request for tender being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Community Reuse & Recycling Centre (CRC)	July - September 2020	Business case being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Construct and commission Commercial Transfer Station and Plant and Equipment	July - September 2020	Council approved business case and budget allocation to progress detailed design and request for tender.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions		Quarter	Comments
Construct and commission Site Workshop		July - September 2020	Refer to comments regarding Site/Administration Office above.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Construct and commission site infrastructure		July - September 2020	Completed roadworks and fencing for community entrance in Lakes Road.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Construct Reuse Store infrastructure (car park)		July - September 2020	Deferred.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Finalise peppercorn lease for CDS site		July - September 2020	Lease agreement prepared, Workpower have deferred proceeding with the Refund Point at Hazelmere.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Wood Waste to Energy (WWTE) and Plant, Equipment and Buildings		July - September 2020	Construction progressing.
		October -December 2020	
		January - March 2021	
		April - June 2021	

Key Actions		Quarter	Comments
WWTE Utilities and Infrastructure		July - September 2020	Being developed as required.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Construct Noise Control Fencing		July - September 2020	Planning for implementation.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Prepare and submit WWTE Facility commissioning compliance Report to DWER		July - September 2020	Not required, plant still being constructed.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Prepare and submit Ministerial Conditions Report to the EPA		July - September 2020	CAR prepared and submitted in July.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Monitor groundwater at the Hazelmere Resource Recovery Park with the aim of removing the site as a 'potentially' contaminated site.		July - September 2020	This has been completed. The Hazelmere Resource Recovery Park was removed from the Contaminated Sites Database in November 2019.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Projects Officer	



### 1.3.3 Hazelmere Resource Recovery Park (HRRP) Operations

Key Actions		Quarter	Comments
Oversee and guide operations of all developed projects at the HRRP in accordance with the HRRP Development Plan		July - September 2020	The EMRC continued operating the develop projects within the HRRP in particular the Waste Timber Processing Facility to supply bedding material to the West Australian Broiler Growers Association. A further 5 year supply contract was endorsed.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Provide environmental consultancy service to member Councils and other clients (where required)		July - September 2020	Nil this quarter
		October -December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Projects Officer	





### 1.3.4 Identify Markets and develop Resource Recovery Products in order to reduce waste going to landfill

Key Actions	Quarter	Comments
Increase volume into EMRC resource recovery infrastructure	July - September 2020	Cold calling activities in the south west metro region to promote wood waste disposal.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Implement the marketing strategy for Biochar (WWTE)	July - September 2020	Materials Safety Data Sheet currently being developed.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate and develop markets for composted FOGO material	July - September 2020	Provide tours of Red Hill's FOGO Processing Plant to local farmers and bring awareness about the composted product.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Investigate and develop markets for Ferricrete and PFAS	July - September 2020	Implement BCI online database to capture as many opportunities as possible within the civil construction works.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement programs to increase sales of Red Hill by-products	July - September 2020	Explore ongoing supply opportunities for mulch with local government agencies.
	October -December 2020	
	January - March 2021	
	April - June 2021	



Key Actions	Quarter	Comments
Develop and implement programs to increase sales of Hazelmere by-products	July - September 2020	Establish contact with commercial landscaping contractors in the Perth eastern region.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Operating Officer	

#### 1.4 To investigate leading edge waste management practices

##### 1.4.1 Undertake Research into Integrated Waste Management

Key Actions	Quarter	Comments
Support opportunities for the implementation of the CDS (Container Deposit Scheme) in the region	July - September 2020	Supporting the Shire of Mundaring.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Evaluate the opportunity for a Plastics Processing Facility and the feasibility of plastics recycling	July - September 2020	Planning for a trial sorting of mixed plastics with Chairay.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Expand CRC network based on Mundaring model	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Projects Officer	

#### 1.4.2 Provide Leadership in the development of Waste Policy and Practices

Key Actions	Quarter	Comments
Provide input to new DWER policies and regulations affecting waste disposal, composting etc. (where required)	July - September 2020	Preparing a submission to draft better practice composting guidelines.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

#### 1.4.3 Identify, Investigate and Develop New Waste Management Practices and Services

Key Actions	Quarter	Comments
Investigate to determine the feasibility of in-house processing of: <ul style="list-style-type: none"> <li>crushing ferricrete</li> <li>grinding greenwaste</li> </ul> Prepare business case if positive	July - September 2020	<ul style="list-style-type: none"> <li>Ferricrete Production: An existing draft business case for the excavation and crushing of ferricrete is presently being updated for review by the Red Hill Operations team</li> <li>Greenwaste grinding: The volume of clean greenwaste received in the last financial year (2019/20 7590 m<sup>3</sup> over one grinding campaign) is too low to justify the high capital and operating costs of grinding plant</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a monitoring regime for the Wood Waste to Energy Facility to meet regulatory requirements: <ul style="list-style-type: none"> <li>Woodwaste feedstock monitoring</li> <li>Stack emissions monitoring</li> <li>Ambient monitoring</li> </ul>	July - September 2020	Stack emissions monitoring regime developed as part of the DWER licence conditions, wood waste monitoring plan complete.
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions		Quarter	Comments
Investigate costs related to power supply to the southern end of the Red Hill site and prepare business case if needed		July - September 2020	Investigating solar power for transfer station as an alternative to reticulated mains power.
		October - December 2020	
		January - March 2021	
		April - June 2021	
Investigate an EMRC regional waste collection service		July - September 2020	Developing an application to the ACCC.
		October - December 2020	
		January - March 2021	
		April - June 2021	
Investigate EMRC regional partnerships for recyclables		July - September 2020	No action.
		October - December 2020	
		January - March 2021	
		April - June 2021	
Seek approval for FOGO and Liquid Waste Processing Plant (Red Hill)		July - September 2020	Interim FOGO Facility approved, permanent FOGO Facility has an existing Ministerial approval, liquid waste approvals in process.
		October - December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Projects Officer	



## 1.5 To Contribute towards Improved Regional Air, Water and Land Quality, Regional Biodiversity Conservation and Address Climate Change

### 1.5.1 Implement the Environmental Strategy

Key Actions	Quarter	Comments
Implement actions and initiatives to meet regional environmental and sustainability priorities. (refer Regional Environmental Strategy 2016-2020)	July - September 2020	Actions are addressed and updated as part of existing Sustainability Team Programs.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new Regional Environment Strategy	July - September 2020	Planning is currently underway to incorporate the Environmental strategy due for review this year, into an EMRC Sustainability Strategy.
	October -December 2020	Initial planning including: vision, mission, identify key result areas and sustainable development goals.
	January - March 2021	Configuring a structure for the sustainability strategy framework.
	April - June 2021	
Responsible	Chief Sustainability Officer	



### 1.5.2 Implement the Eastern Region Catchment Management Program (ERCMP)

Key Actions	QUARTER	COMMENTS
Implement the Eastern Region Catchment Management Program	July - September 2020	<ul style="list-style-type: none"> <li>➤ Provided Natural Environment Officer in-situ support to the City of Swan one day per week and Shire of Mundaring two days per week.</li> <li>➤ Commenced providing assistance to the Shire of Mundaring to complete the Interim Black Cockatoo Reserves Management Plan.</li> <li>➤ Commenced preparations for a tour for the Sub-Coordiators and Chairs in the East region.</li> <li>➤ Prepared articles for the August/September and October/November editions of the Greenpage.</li> <li>➤ Provided plant ID assistance to Susannah Brook Catchment Group.</li> <li>➤ Undertook a private landholder consultation site visit for the Shire of Mundaring.</li> <li>➤ Developed a flyer for the Community Event at Wangalla Brook.</li> <li>➤ Attended various training webinars on the Management of Wetlands and Constructed Lakes, Aquatic Weed Management, Climate Change and Designing a water quality monitoring program.</li> <li>➤ Attended Woolloo Brook Landcare Group, Blackadder Woodbridge Catchment Group, Lower Helena Association, Susannah Brook Catchment Group, Jane Brook Catchment Group and Helena River Catchment Group General meetings and AGMs.</li> <li>➤ Investigated the Aboriginal heritage consultation process to support Shire of Mundaring landcare groups and attended a meeting with the Department of Planning, Lands and Heritage and Shire of Mundaring Officers.</li> <li>➤ Continued to investigate insurance cover for Catchment Group volunteers.</li> <li>➤ Continued with the development of a site assessment template for volunteers to use when planning restoration projects.</li> <li>➤ Recommended assistance for Susannah Brook Catchment Group to help develop their draft Catchment Action Plan.</li> <li>➤ Attended site visits with BWCG for updates on restoration and rehabilitation work and potential SALP funded projects.</li> <li>➤ Organised the servicing of the water monitor.</li> <li>➤ Attended a Steam Weeder training course, co-ordinated by GreenSteam and EMRC.</li> <li>➤ Managed the servicing and pre-start requirements for the Steam Weeder.</li> <li>➤ Completed the WBLG promotional brochure.</li> <li>➤ Purchased an Auger, to assist community groups with planting and assisted in the development of its Safe Work Method documentation.</li> </ul>



Key Actions		Quarter	Comments
Implement the Eastern Region Catchment Management Program		July - September 2020	<ul style="list-style-type: none"> <li>➤ Prepared monthly reports to City of Swan with activities and updates.</li> <li>➤ Provided updates to the Shire of Mundaring through monthly Environmental Working Group meetings.</li> <li>➤ Currently assisting with the co-ordination of the EOYVE video aimed at recognising the achievements made by landcare volunteers within the Eastern Region.</li> <li>➤ Assisting in the co-ordination of the volunteer and local government stakeholder survey and workshops.</li> </ul>
		October -December 2020	
		January - March 2021	
		April - June 2021	
Provide skills-based training in Perth's Eastern Region		July - September 2020	<ul style="list-style-type: none"> <li>➤ Hosted one Bush Skills for the Hills workshop – Talking about techniques: landcare practice across diverse landscapes – for 18 Friends and Catchment Group volunteers from the East region.</li> <li>➤ Co-ordinated and attended a community event at Wangalla Brook focusing on education, weeding and planting 500 seedlings.</li> <li>➤ Currently planning an Alternative Weed Management workshop with members of the Blackadder Woodbridge Catchment Group (BWCG) in the City of Swan.</li> </ul>
		October -December 2020	
		January - March 2021	
		April - June 2021	

Key Actions	Quarter	Comments
Develop, implement and deliver biodiversity conservation and water quality initiatives	July - September 2020	Supported the Shire of Mundaring to commence their Broz Park Wetland Restoration Project funded by the State NRM Program. Tasks included submitted a grant variation due to COVID-19 delays, developing a communication plan to engage local residents and the planning of a community education event.
		Commenced planning with the Shire of Mundaring and DBCA for a Riverbank Program funded project along a section of the Helena River in 2021/22.
		Attended Community Rivercare Program project planning site visits with DBCA and volunteer groups for 2020/21 to provide support for the Fo Wangalla Brook in the City of Swan and the Fo Lion Mill Creek, Helena River Catchment Group, Katharine Street River Gang, Fo Jarrah Creek and Fo Pioneer Park in the Shire of Mundaring.
		Continued managing and implementing the CEP and Rivercare grants for the Restoration of Wangalla Brook, within the City of Swan.
		Continued to provide project management support to the Friends of Lion Mill Creek for their SALP and CRP grants and to Katharine Street River Gang for their CRP grant.
		Conducted photo-monitoring of the Wangalla Brook CEP and CRP sites, within the City of Swan and the Lion Mill Creek SALP/CRP and Katharine Street River Gang CRP sites.

Key Actions	Quarter	Comments
Develop, implement and deliver biodiversity conservation and water quality initiatives	July - September 2020	<ul style="list-style-type: none"> <li>➤ Attended a planting day at Waugal Lagoon, co-ordinated by the City of Swan for their Riverbank Grant concentrating on the restoration of Waugal Lagoon.</li> <li>➤ Assisted Susannah Brook Catchment Group with a community planting day funded by the State NRM Program.</li> <li>➤ Assisted Friends of Lion Mill Creek with the installation of tubestock through their SALP grant funding.</li> <li>➤ Assist Susannah Brook Catchment Group to undertake water quality monitoring in Susannah Brook Reserve (City of Swan) as part of their State NRM Program grant funded project.</li> <li>➤ Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research within the City of Swan.</li> <li>➤ Organised and attended three planting day at Wangalla Brook with Clayton View Primary School, planting a total of 1500 seedlings.</li> <li>➤ Conducted water monitoring within the City of Kalamunda and with officers from DBCA.</li> <li>➤ Attended a planting day with Friends of Plesse Brook within the City of Kalamunda.</li> <li>➤ Attended site visits with members of WBLG within Noble Falls Reserve to identify areas where planting would be beneficial and areas which would benefit from grant funding.</li> <li>➤ Co-ordinated a planting event at Noble Falls Reserve within the City of Swan.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
	July - September 2020	Developed 7 on line replacements which were emailed to 280 families and teachers and were put up on the BSAy and Perth's Eastern Region website for easy access. Workshops resumed for 9 schools in Swan.
	October -December 2020	
	January - March 2021	
	April - June 2021	
	Chief Sustainability Officer	
Responsible		

### 1.5.3 Implement the Water Quality and Conservation Program

Key Actions	Quarter	Comments
Support regional implementation of water efficiency and water quality management	July - September 2020	Prepared water data analysis report for Mundaring, Bassendean and Belmont. Quarterly performance Review Mundaring, Bassendean and Belmont Tested Power BI as a presentation tool (Mundaring used as an example) Water data received for City of Swan; analysis report to be prepared. Started Waterwise council reporting for Mundaring and Bassendean. Irrigation vs rainfall oval analysis for Mundaring
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible:	Chief Sustainability Officer	

### 1.5.4 Implement the Future Proofing Program

Key Actions	Quarter	Comments
Support regional implementation and monitoring of climate action and climate change adaptation and risk management	July - September 2020	Assisted with procurement Australia submission for Mundaring and Bassendean Discussion with Procurement Australia (John Ravlic) on including other Member Councils. Business case to be completed by Procurement Australia ETA 2 weeks.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible:	Chief Sustainability Officer	

### 1.5.5 Review and Implement the Achieving Carbon Emissions Reduction (ACER) Program

Key Actions	Quarter	Comments
Support regional implementation of energy efficiency and emissions reduction	July - September 2020	Gathered Fleet data for Bassendean, Belmont and Mundaring Drafted Streetlight Advocacy presentation for Mundaring Streetlighting advocacy modelling for Mundaring Quarterly performance Review Mundaring, Bassendean and Belmont
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

### 1.5.6 Review and implement the Swan and Helena Rivers Management Framework

Key Actions	Quarter	Comments
Deliver actions and initiatives from the Swan and Helena Rivers Management Framework	July - September 2020	<ul style="list-style-type: none"> <li>➤ The Swan &amp; Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.</li> <li>➤ Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.</li> <li>➤ Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire &amp; Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

### 1.5.7 Identify, Investigate and Develop New Environmental and Sustainability Opportunities

Key Actions	Quarter	Comments
Identify, investigate and develop new regional, environmental and sustainability opportunities	July - September 2020	<p>➤ Currently researching the opportunity to trial the use of fuel load assessments via Regional Mapping of Bush Fire Risk.</p>
		<p>➤ Following the Swan &amp; Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning, the development of Flood Awareness communication tools for each participating Councils is proposed to assist our member Councils in communicating with residents and businesses as needed. A proposal has been sent out to participating Councils as well as DFES and DWER for comment.</p>
		<p>➤ Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.</p>
		<p>➤ Finished Bassendean Site Visits.</p>
	October -December 2020	
Responsible	January - March 2021	
	April - June 2021	
	Chief Sustainability Officer	





## Key Result Area 2 Economic Development

### Objective

#### 1.6 To Facilitate and Advocate for Increased Investment in Regional Infrastructure

##### 1.6.1 Review and Implement the Regional Integrated Transport Strategy (RITS)

Key Actions	Quarter	Comments
Implement actions and initiatives to meet regional integrated transport and safety priorities	July - September 2020	<ul style="list-style-type: none"> <li>➤ Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.</li> <li>➤ Attended initial Net Zero workshop for starting the process of developing the Net Zero cities and how transport can play a role in it – 2 July 2020</li> <li>➤ Attended the progressive workshop on Net Zero Cities on 16 September 2020.</li> <li>➤ Attended the Hydrogen cluster workshop organized by the Hydrogen Society of Australia</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new Regional Integrated Transport Strategy	July - September 2020	<ul style="list-style-type: none"> <li>➤ Contributed to the overarching sustainability strategy with respect to transport initiatives and priorities for the EMRC.</li> <li>➤ Attended workshops for the same.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	

Key Actions	Quarter	Comments
Deliver actions and initiatives from the Regional Road Safety Plan	July - September 2020	<ul style="list-style-type: none"> <li>Completed the design and finalized the marketing of Share the space campaign. The campaign was launched in 14 September 2020.</li> <li>Met with the executives from Transafe WA to discuss the possibility of doing Share the Space campaign for Heavy Vehicles.</li> <li>Attended the TransWA annual Road Safety Forum.</li> <li>Submitted quarterly reporting to the office of Road Safety for Share the Space campaign</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Deliver actions and initiatives from the Regional Congestion Management Action Plan	July - September 2020	<ul style="list-style-type: none"> <li>Met with the member Councils to discuss the priorities of the actions from the Congestion Management</li> <li>Mapped the region's shared paths and cycle path to start understanding the missing links and then further advocating for the missing links.</li> <li>Met with director of Pastin solution to discuss EMRC's contribution in the National Freight Strategy.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

## 1.7 To Facilitate and Advocate for Regional Economic Development Activities

### 1.7.1 Review and Implement the Regional Economic Development Strategy (REDS)

Key Actions		Quarter	Comments
Implement actions and initiatives to meet regional economic development priorities		July - September 2020	<ul style="list-style-type: none"><li>➤ Attracting Business Investment prospectus 'Investing in Perth's Eastern Region' presented to EMRC Council on the 17th September, which was approved and endorsed</li><li>➤ Drafted an Awards submission for Economic Development Australia for the 'Investing in Perth's Eastern Region Prospectus', awards have been postponed until 2021 due to COVID</li><li>➤ Created a video and content to support the Belmont Business Awards category 'EMRC Business Person of the Year' this award is open for all businesses in the Region.</li><li>➤ Started the social campaign to support local businesses to apply for the BBEC business awards and the EMRC category.</li></ul>
		October -December 2020	
		January - March 2021	
		April - June 2021	
Identify, investigate and promote new economic development and digital opportunities		July - September 2020	<ul style="list-style-type: none"><li>➤ Attended series of webinars surrounding 'The Future of Infrastructure 2020' which had a broad overview on direction of smart cities, upcoming technology in smart nodes, new airport infrastructure and road demands.</li></ul>
		October -December 2020	
		January - March 2021	
		April - June 2021	
Develop a new Regional Economic Development Strategy		July - September 2020	<ul style="list-style-type: none"><li>➤ Commenced planning internally with staff, brainstorming sessions and research into how to adapt the ED strategy into the forming Sustainability Strategy</li></ul>
		October -December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Sustainability Officer	

### 1.7.2 Identify and Investigate Strategic Regional Development Project and Investment Opportunities

Key Actions	Quarter	Comments
Identify business and investment opportunities and initiatives	July - September 2020	➤ Attracting Business Investment prospectus 'Investing in Perth's Eastern Region' presented to EMRC Council on the 17th September, which was approved and endorsed
	October -December 2020	➤ Commenced planning for dissemination of prospectus
	January – March 2021	
	April – June 2021	
Responsible	Chief Sustainability Officer	

### 1.8 To Facilitate Regional Cultural and Recreational Activities

#### 1.8.1 Continue the Coordination, Marketing and Promotion of Regional Events

Key Actions	Quarter	Comments
Coordinate, market and promote regional events	July – September 2020	➤ Commenced initial planning of Avon Descent Marketing material for 2021
		➤ Initiated regional marketing plan
		➤ Liaised with Lotterywest surrounding potential future COVID impacts and new structure of grant application process
		➤ Continued to accept events for spring on Perth's Eastern Region Webpage, current 20
	October -December 2020	
	January – March 2021	
	April – June 2021	
Responsible	Chief Sustainability Officer	



## Key Result Area 3 Good Governance

### Objective

#### 1.9 To Provide Advice and Advocacy on Issues Affecting Perth's Eastern Region Review and Implement the Regional Advocacy Strategy (RAS)

Key Actions	Quarter	Comments
Develop and implement actions to support regional advocacy priorities.	July – September 2020	Advocacy ongoing in terms of regional priorities
	October -December 2020	
	January – March 2021	
	April – June 2021	
Develop a new Regional Advocacy Strategy	July – September 2020	Development will be on hold whilst a holistic Sustainability Strategy across all aspects of the business is considered
	October -December 2020	
	January – March 2021	
	April – June 2021	
Continue to advocate for Regional Youth priorities	July – September 2020	<p>▶ Held Regional Youth Officer meeting on Wednesday 2 September, attended by all Councils with apologies from Bayswater.</p> <p>▶ Finalised planning for a Zero 2 Hero workshop for the Member Councils YSC groups</p> <p>▶ Booked venue for workshop</p> <p>▶ Created an information flyer for parents and attendees</p> <p>▶ Final numbers confirmed 25 September</p>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	





### 1.10 To Manage Partnerships and Relationships with Stakeholders

#### 1.10.1 Continue to Foster and Enhance Relationships with member Councils and All Key Stakeholders

Key Actions	Quarter	Comments
Implement the EMRC Reconciliation Action Plan (RAP)	July - September 2020	<ul style="list-style-type: none"> <li>➤ Flag poles have been relocated to the front of the EMRC Admin Building. Smoking Ceremony took place to acknowledge and pay respect to the land, waters, sea and to their elders both past, present and emerging.</li> <li>➤ Management guidelines and policy for the use of Welcome to Country and Acknowledgement of Country have been passed through EMRC approval process and are waiting finalisation.</li> <li>➤ Continuing to develop a list of Aboriginal and Torres Strait Islander People, communities and organisations</li> <li>➤ Continuing to develop a list of traditional custodians of the land and rivers in our Region</li> <li>➤ Template created for reporting - All staff involved in the RAP to report on actions, achievements and challenges.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop a new RAP	July - September 2020	<ul style="list-style-type: none"> <li>➤ Commenced new Reflect RAP timeframe, completion date is end of June 2021</li> <li>➤ RAPWP meeting organised for the 15 October to form the new party and Chair</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	



Key Actions		Quarter	Comments
Implement biennial Stakeholder Perception Survey		July - September 2020	Nil this quarter
		October -December 2020	
		January - March 2021	
		April - June 2021	
Co-ordinate EMRC's Community Grants Program		July - September 2020	Following an increase in the grant application limit from \$1,500 to \$3,000 and a simplification of the application process, a total of 10 applications were received by the deadline of 28 August (2019:3, 2018:3) and are being reviewed for eligibility.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Produce EMRC's Annual Report		July - September 2020	A design brief for the EMRC 2019/2020 Annual Report was issued, reflecting less text and more graphical material. Completion of the production and approval process was brought forward from December to October to accommodate revised provision of financial information. The Report is due for adoption at the October 2020 EMRC Council meeting.
		October -December 2020	
		January - March 2021	
		April - June 2021	
Responsible		Chief Executive Officer	



### 1.10.2 Investigate Partnership Opportunities with Universities and Other Organisations for Development of Initiatives and Projects

Key Actions	Quarter	Comments
Investigate and develop partnership opportunities with universities and other organisations	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Sustainability Officer	

### 1.10.3 Review and Implement the Marketing and Communications Plan

Key actions	Quarter	Comments
Implement priority initiatives (refer Marketing and Communications Plan)	July - September 2020	Ten media releases were issued, including the Baywaste Transfer Station operation from 1 July and the inaugural FOGO delivery at Red Hill. 51 Facebook and 12 LinkedIn posts promoting EMRC activities and EMRC-supported stakeholder initiatives were made. Extensive assistance was provided to Waste Education in support of the Town of Bassendean's FOGO launch on 29 July. Marketing and logistical support was provided for the EMRC's virtual presence at the 2020 Waste & Recycle Conference. A 2020 EMRC Capability Statement was designed and written for Operations in support of a Waste Management RFT. The EMRC's four external corporate websites were regularly reviewed and updated where necessary. Ongoing support and advice was provided in support of a refresh of the EMRC's corporate stationery and logo use.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	



## 1.11 To Provide Responsible and Accountable Governance and Management of the EMRC

### 1.11.1 Continue to Improve Organisational Governance

Key Actions	Quarter	Comments
Implement the Recordkeeping Plan	July - September 2020	<ul style="list-style-type: none"> <li>➤ A Listing of confidential Council Items from January 2014 to September 2020 was prepared for review.</li> <li>➤ A survey on Records Management was submitted to staff in September 2020</li> <li>➤ The updated Recordkeeping Plan was prepared for submission to the State Records Commission by 25 September 2020.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Review and update Council Policies	July - September 2020	The Purchasing Policy and Records Management Policy were reviewed and adopted by Council on 17 September 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Co-ordinate Council and Committee elections	July - September 2020	Nil
	October -December 2020	Nil
	January - March 2021	Nil
	April - June 2021	Nil
Review and update Management Guidelines as required	July - September 2020	The Management Guideline on Records Management was endorsed by the ELT in September 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	



### 1.11.2 Review and Implement EMRC's Integrated Planning Framework

Key Actions	Quarter	Comments
Undertake a minor review of the 10 Year Strategic Plan	July - September 2020	Nil this quarter
	October -December 2020	
	January - March 2021	
	April - June 2021	
Undertake a major review of the 10 Year Strategic Plan	July - September 2020	N/A – major review due 2022
	October -December 2020	N/A – major review due 2022
	January - March 2021	N/A – major review due 2022
	April - June 2021	N/A – major review due 2022
Review the Corporate Business Plan	July - September 2020	Coporate Business Plan is reviewed quarterly in line with reporting on actions
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	



### 1.11.3 Review and Implement a Risk Management Plan

Key Actions	Quarter	Comments
Review, update an implement the Risk Management Plan	July - September 2020	Reviewed EMRC Risk Policy, Framework and Register. To be presented to the next Audit Committee Meeting and subsequent Council Meeting for adoption (expected October 2020).
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

### 1.11.4 Review and Implement the Disability Access and Inclusion Plan (DAIP)

Key Actions	Quarter	Comments
Review and implement the DAIP	July - September 2020	Action are being implemented as per the Plan and an update has been provided to the Department Communities.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	



## 1.12 To Continue to Improve Financial and Asset Management Practices

### 1.12.1 Review and Implement Long Term Financial Plans

Key Actions	Quarter	Comments
Review the Five and Ten year financial plans	July - September 2020	A review of the EMRC Ten Year Financial Plan is due to be undertaken during Feb-May 2021 as part of the 2021/2022 Budget deliberation process.
	October - December 2020	A review of the current format is currently being undertaken in order to extract the EMRC Ten Year Financial Plan based on the revised organisational structure. This is planned to be undertaken by October 2020.
	January - March 2021	
Monitor and review financial investment portfolio	April - June 2021	
	July - September 2020	The Investment portfolio is continually monitored in order to ensure that cash flow requirements are met and that returns are maximised on investments within the parameters of the Investment Policy and the regulations.
	October - December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	





### 1.12.2 Review and Implement the Asset Management Plan (AMP)

Key Actions	Quarter	Comments
Review and implement the AMP	July - September 2020	The 2020/2021 Asset Management Plan was updated following the 2020/2021 Annual Budget deliberation process and a copy has been uploaded on the EMRC website.
	October - December 2020	The Asset Management Plan is to be reviewed and updated as part of the budget deliberation process for the 2021/2022 financial year.
	January - March 2021	
	April - June 2021	
Capital Improvements to Ascot Place Building	July - September 2020	Flagpoles relocated to the front of the building at Ascot. Obtaining quotes for carpark upgrades at Ascot and currently finalising scope of works for bathroom/toilet/shower renovations at Ascot building.
	October - December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Financial Officer	

Key Actions		Quarter	Comments
Purchase and replace major plant (Red Hill) as required	July - September 2020	Progressing as per the Red Hill Waste Management Facility 2020/2021 Plant Replacement Program.	
	October -December 2020		
	January - March 2021		
	April - June 2021		
Purchase and replace minor plant and equipment (Red Hill) as required	July - September 2020	Progressing as per the Red Hill Waste Management Facility 2020/2021 Minor Plant & Equipment Replacement Program.	
	October -December 2020		
	January - March 2021		
	April - June 2021		
Purchase and replace major plant (Hazelmore) as required	July - September 2020	Progressing as per the Hazelmore Resource Recovery Park 2020/2021 Plant Replacement Program.	
	October -December 2020		
	January - March 2021		
	April - June 2021		
Responsible	Chief Operating Officer		

### 1.12.3 Review and Implement the Strategic IT Plan

Key Actions	Quarter	Comments
Develop and implement the five year Strategic IT Plan (Opex)	July - September 2020	<ul style="list-style-type: none"> <li>➤ The Arch weighbridge system was implemented at the Baywaste transfer station.</li> <li>➤ Workstations, monitors and telephones were purchased and configured for the WTE plant.</li> <li>➤ Laptop computers were purchased for the Waste Education team.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement the five year Strategic IT Plan (Capex)	July - September 2020	<ul style="list-style-type: none"> <li>➤ The Strategic IT Plan will be updated in the second quarter of 2020/2021 to provide information for the half year budget review.</li> <li>➤ The host servers that support the server virtualisation platform at the Ascot office and the Red Hill Disaster Recovery Centre were replaced.</li> </ul>
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible:	Chief Financial Officer	



### 1.13 To Improve Organisational Culture, Health, Welfare and Safety

#### 1.13.1 Review and Implement the Workforce Plan

Key Actions	Quarter	Comments
Review and implement the Workforce Plan	July - September 2020	Workforce Plan has been reviewed and approved by the CEO – actions are now being implemented. A copy of the updated Plan has been provided to the Public Sector Commission.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Competency Framework	July - September 2020	Competency Framework and new Performance Management system approved by ELT 21 September 2020
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	

### 1.13.2 Review and Implement the Occupational Safety and Health Plan (OS&H)

Key Actions	Quarter	Comments
Co-ordinate the OS&H Program	July - September 2020	Management guidelines continue to be reviewed and developed to support the safety message.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Develop and implement a safety focussed organisation	July - September 2020	PDs have been developed with escalating safety priorities relevant to the level of the role. Safety KPIs will be included in the new performance management system for operational and managerial team members and Chiefs.
	October -December 2020	
	January - March 2021	
	April - June 2021	
Responsible	Chief Executive Officer	



## **1.5 URBAN AND NATURAL ENVIRONMENT TEAMS ACTIVITY REPORT JULY TO SEPTEMBER 2020**

**REFERENCE: D2020/22343**

### **PURPOSE OF REPORT**

The purpose of this report is to provide a progress update on the activities undertaken by the Urban and Natural Environment Teams for the period July to September 2020.

### **KEY POINTS**

Achievements highlighted for the period July to September 2020 include:

- All activities undertaken by the Urban Environment Team for the ensuing period; and
- All activities undertaken by the Natural Environment Team for the ensuing period.

### **SOURCE OF REPORT**

Chief Sustainability Officer

### **BACKGROUND**

The Urban and Natural Environment Teams partner with member Councils and key stakeholders to facilitate strategies, projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

Two advisory groups meet regularly to consider regional economic and integrated transport projects and initiatives and assist in guiding EMRC strategies. Representation from each participating member Council and the EMRC constitute each group's membership with an expanded membership of the Regional Integrated Transport Strategy Implementation Advisory Group including numerous key stakeholders with an interest in transport.

The two advisory groups currently operating are the:

- Economic Development Officers Group (EDOG); and
- Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).

Regular progress reports are provided to advisory groups, committees and councils to ensure ongoing and effective communication.

### **REPORT**

The progress report provided below is firstly grouped according to the actions relevant to all councils, followed by actions applicable to individual member Councils or participating Councils on Urban and Natural Environment activity for the period July to September 2020.





*Item 1.5 continued*

**Key Regional Actions (Relevant to all Councils)**

- Planning is currently underway to incorporate the Environmental strategy due for review this year, into an EMRC Sustainability Strategy.
- Initial planning including: vision, mission, identify key result areas and sustainable development goals. Configuring a structure for the sustainability strategy framework.
- Currently researching the opportunity to trial the use of fuel load assessments via Regional Mapping of Bush Fire Risk.
- Following the Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning, the development of Flood Awareness communication tools for each participating Councils is proposed to assist our member Councils in communicating with residents and businesses as needed. A proposal has been sent out to participating Councils as well as DFES and DWER for comment.

**Town of Bassendean**

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Prepared water data analysis report Bassendean.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders
- Guildford Road Corridor study desktop research study.
- Share the Space.
- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.



*Item 1.5 continued*

**City of Bayswater**

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders
- Guildford Road Corridor study desktop research study.
- Share the Space.
- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.
- Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.

**City of Belmont**

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Prepared water data analysis report Belmont.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region.
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders.
- Guildford Road Corridor study desktop research study.
- Share the Space.



*Item 1.5 continued*

**City of Belmont continued**

- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.
- Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.

**City of Kalamunda**

- Conducted water monitoring within the City of Kalamunda and with officers from DBCA.
- Attended a planting day with Friends of Piesse Brook within the City of Kalamunda.

**Shire of Mundaring**

- Prepared water data analysis report Mundaring,
- Quarterly performance Review Mundaring.
- Attended a Steam Weeder training course, co-ordinated by GreenSteam and EMRC. Managed the servicing and pre-start requirements for the Steam Weeder.
- Managed the servicing and pre-start requirements for the Steam Weeder.
- Coordinating an End of Year Volunteer Event thank you video aimed at recognising the achievements made by landcare volunteers within the Eastern Region.
- Currently running volunteer and ERCMP Partner stakeholder workshops.
- Developed 7 on line replacements which were emailed to 280 families and teachers and were put up on the BS4Y and Perth's Eastern Region website for easy access.
- Held a RITS IAG quarterly meeting on 15 September 2020 with attendees from member Councils and key stakeholders. Steve Beyer from Department of Transport 'Looking at our Cities through the Net Zero emissions lens' and the state government approach towards the same.
- Attended webinar on impacts of COVID 19 on public transport: Transitioning from response to recovery.
- Planning for uncertainty – how pandemics and changing travel behaviour will reshape public transport in Australia forever.
- Published the Travel Card on social and Print media. The Travel Card produces data on the movement of people within and outside the region.
- Arranging a tour of the Forrestfield Airport Link with Metronet for RITS and EDOG stakeholders.
- Guildford Road Corridor study desktop research study.
- Share the Space.
- Designing the Road Safety campaign 'Share the Space' for advertising in early September.
- Preparing the advertising plan for the STS campaign.
- Submitted quarterly reporting to Road Safety Commission for Share the Space campaign.



*Item 1.5 continued*

**City of Swan**

- The Swan & Helena Rivers Understanding Flood Risk Stage 4 - Adaptation Planning has been progressing on target. To date 4 of the 6 participating Councils have received their Adaptation Plan for review.
- Webinars were held with 6 participating Councils to raise awareness regarding data generated in Stages 1-3 of the project.
- Consultation with participating Councils, Department of Water Environment Regulation (DWER) and Department of Fire & Emergency Services (DFES) is ongoing to ensure the Adaptation Planning is successful.
- Provided Environmental Project Officer in-situ support to the City of Swan and Shire of Mundaring one day per week.
- Held a planning site visit with DBCA for the Wangalla Brook Restoration Rivercare project for 2020/21 within the City of Swan.
- Prepared articles for the June/July and August/September editions of the Greenpage.
- Developed a flyer for the Community Event at Wangalla Brook.
- BS4Y 1 community and 3 school workshops at Wangalla Brook.
- Planting days and bushwalks at 5 schools in Swan.
- Attended various training webinars on the Management of Wetlands and Constructed Lakes, Aquatic Weed Management, Climate Change and Designing a water quality monitoring program.
- Attended Wooroloo Brook Landcare Group, BWCG and Lower Helena Association General meetings and AGMs.
- Attended site visits with BWCG for updates on restoration and rehabilitation work and potential SALP funded projects.
- Attended a Steam Weeder training course, co-ordinated by GreenSteam and EMRC. Managed the servicing and pre-start requirements for the Steam Weeder.
- Attended a planting day at Waugal Lagoon, co-ordinated by the City of Swan for their Riverbank Grant concentrating on the restoration of Waugal Lagoon.
- Co-ordinated and attended a community event at Wangalla Brook focusing on education, weeding and planting 500 seedlings.
- Currently planning an Alternative Weed Management workshop with members of the Blackadder Woodbridge Catchment Group (BWCG) in the City of Swan.
- Completed the WBLG promotional brochure.
- Purchased an Auger, to assist community groups with planting and assisted in the development of its Safe Work Method documentation.
- Prepared monthly reports to City of Swan with activities and updates.
- Coordinating an End of Year Volunteer Event thank you video aimed at recognising the achievements made by landcare volunteers within the Eastern Region.
- Currently running volunteer and ERCMP Partner stakeholder workshops.
- Continued managing and implementing the CEP and Rivercare grants for the Restoration of Wangalla Brook, within the City of Swan.
- Conducted photo-monitoring of the Wangalla Brook CEP and CRP sites, within the City of Swan.
- Resumed Eucalyptus rudis photo-monitoring on Lower Helena river floodplain for further contribution to Murdoch University research within the City of Swan.
- Organised and attended three planting day at Wangalla Brook with Clayton View Primary School, planting a total of 1500 seedlings.
- Attended site visits with members of WBLG within Noble Falls Reserve to identify areas where planting would be beneficial and areas which would benefit from grant funding.



*Item 1.5 continued*

**City of Swan continued**

- Developed 7 on line replacements which were emailed to 280 families and teachers and were put up on the BS4Y and Perth's Eastern Region website for easy access. Workshops resumed for 9 schools in Swan.
- Co-ordinated a planting event at Noble Falls Reserve within the City of Swan.
- Water data received for City of Swan; analysis report to be prepared.
- Benchmarking Building Efficiency – Phase one is complete. Phase two is underway with three energy audit reports received for Bayswater, Belmont and Swan.

**STRATEGIC/POLICY IMPLICATIONS**

**Key Result Area 1 – Environmental Sustainability**

- 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation and address climate change

**Key Result Area 2 – Economic Development**

- 2.1 To facilitate and advocate for increased investment in regional infrastructure  
 2.2 To facilitate and advocate for regional economic development activities  
 2.3 To facilitate regional cultural and recreational activities

**Key Result Area 3 – Good Governance**

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region  
 3.2 To manage partnerships and relationships with stakeholders


**FINANCIAL IMPLICATIONS**

The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

**SUSTAINABILITY IMPLICATIONS**

The Regional Services Directorate operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

**MEMBER COUNCIL IMPLICATIONS**

Member Council	Implication Details
Town of Bassendean	 Participating member Council officer time on the two advisory groups: EDOG and RITS IAG.
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

**ATTACHMENT(S)**

Nil



## **1.6 WASTE EDUCATION REPORT – JULY - SEPTEMBER 2020**

**REFERENCE: D2020/22344**

### **PURPOSE OF REPORT**

The purpose of this report is to provide member Councils with an update on the activities of the Waste Education team on a quarterly basis.

### **KEY POINTS**

Achievements highlighted for the period July to September 2020 include the following activities:

- FOGO activities including those undertaken in conjunction with the Town of Bassendean;
- Waste and Recycling Guides and Waste Plans;
- Collections including batteries and CFLs;
- Waste Education loan resources; and
- Tours, events and networking.

### **SOURCE OF REPORT**

Chief Sustainability Officer

### **BACKGROUND**

The Waste Education team continues to provide outstanding service to member Councils and the wider community to ensure best practice and resource recovery consistent messaging is achieved. The team has been very proactive in adapting to dealing with changing circumstances, particularly during COVID-19, and an example of this is the 'virtual tour' which the team created to fill the void whilst physical tours of Red Hill were suspended.

### **1. FOGO UPDATE**

- Town of Bassendean rolled out FOGO over a two-week period from 27 July - 7 August 2020;
- EMRC FOGO staff have moved to the Town of Bassendean to assist with the rollout;
- Community engagement stalls at Hawaiian's Bassendean Shopping Centre and Bassendean Train station;
- 787 phone calls received over the 2-week rollout period;
- Feather flags, stencils, A-frames, display bins and pull up banners delivered and incorporated into events;
- Working on a business engagement strategy for the implementation of a 'FOGO Approved' stamp to food businesses;
- Continued developing a social media strategy for ongoing messaging and engagement;
- Three-bin FOGO Information Webinar – 19 Attendees - 15 July 2020;
- Following up inquiries received during the FOGO rollout;
- Site visits to properties struggling with the new FOGO service to help find a solution;
- Designing a system and letter templates to combat contamination;
- Developing a procedure for the implementation of FOGO in MUDs and commercial businesses;
- Developing a long-term engagement/education plan for social media/print release and media release; and
- Bin tagging of properties with FOGO will commence 26 October 2020.





Item 1.6 continued

## 2. WASTE AND RECYCLING GUIDES

- Guides for the Town of Bassendean, City of Bayswater, City of Belmont, Shire of Mundaring and the City of Swan have been distributed to residents. Including a second two-bin guide for the Town of Bassendean for households that won't be switching to FOGO (mainly multi-unit dwellings).

## 3. WASTE PLANS

- Kalamunda waste plan endorsed by Council in July and by DWR in September. Presently one of only two DWER Endorsed plans (Cockburn);
- Mundaring, Bayswater & Belmont have submitted their draft plans;
- EMRC draft plan submitted to council and approved – 17 September;
- EMRC finalised Waste Plan submitted to DWER for comment & endorsement – 29 September; and
- City of Swan and Town of Bassendean are generating and circulating their plans as per their target goals.

## 4. Container Deposit Scheme (CDS)

- Provision of assistance to the Shire of Mundaring regarding Container Deposit Scheme (CDS) Refund Point rollout.

## 5. LOAN RESOURCES

- Keep Australia Beautiful Gant has been used to purchase items for a community events wash up trailer to be promoted later this year;
- Party Loan Box – Includes bunting, crockery and happy birthday flag. Caters for 48 people - complete; and
- Plastic Not So Fantastic Loan Box – activities and books for community and school groups to hire. Focuses on the impacts and solutions to the single-use plastic problem.

## 6. E-LEARNING

- Red Hill Virtual Tour – Includes drone footage of the site and information on Household Hazardous Waste (HHW), e-waste and environmental management at Red Hill – complete.

## 7. Public Recycling Updates (Public place collection data for August and Financial Year to Date)

### a. Public Place Battery Collection Program

Battery Recycling - Public Places	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	96.2	96.4	210.6	159.8
Bayswater	266.2	333.0	610.7	522.0
Belmont	27.8	272.6	315.6	444.2
Kalamunda	124.9	138.6	397.1	419.8
Mundaring	74.7	132.2	227.7	249.4
Swan	135.9	289.0	835.2	472.4
<b>TOTAL (kg)</b>	<b>725.7</b>	<b>1261.8</b>	<b>2596.9</b>	<b>2267.6</b>



Item 1.6 continued

**b. Schools Battery Collection Program**

Battery Recycling - Schools	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	0.0	87.6	0.0	87.6
Bayswater	133.5	0.0	133.5	205.4
Belmont	78.1	0.0	78.1	39.8
Kalamunda	168.5	262.4	272.8	262.4
Mundaring	69.7	243.4	322.9	243.4
Swan	174.8	151.6	344.9	243.6
<b>TOTAL (kg)</b>	<b>624.6</b>	<b>745.0</b>	<b>1152.2</b>	<b>1082.2</b>

**c. CFL Collection and Recycling Program**

CFL Recycling - Public Places	August 2020/2021	August 2019/20	Year to Date Total 2020/2021	Year to Date Total 2019/20
Bassendean	12.6	3.2	30.9	16.5
Bayswater	54.3	76.8	133.3	121.3
Belmont	0.0	30.6	0.0	40.0
Kalamunda	0.0	24.2	19.6	34.2
Mundaring	47.9	32.0	90.1	73.2
Swan	48.0	6.2	128.0	29.8
<b>TOTAL (kg)</b>	<b>162.8</b>	<b>173.0</b>	<b>401.9</b>	<b>315.0</b>



Item 1.6 continued

## 8. Tours of Red Hill Waste Management Facility and Education Centre – April - September 2020

Name of Group	Council Region	Number of Participants	Program
<b>July - September 2020</b>			
Australian College of Training	Other	25	Site visit and Education Centre
North Metropolitan TAFE	Other	12	Site visit and Education Centre
Anne Hamersley Primary School	Swan	87	Site visit and Education Centre
Notre Dame Catholic Primary School	Belmont	56	Site visit and Education Centre
Holy Cross College	Swan	116	Site visit and Education Centre
Waste Wise Schools / Clean Schools	Other	20	Site visit and Education Centre
Morley Senior High School	Bayswater	9	Site visit and Education Centre
Kanyana Wildlife Rehabilitation Centre	Kalamunda	8	Site visit and Education Centre
Write Solutions	Other	33	Site visit and Education Centre
Anne Hamersley Primary School	Swan	96	Site visit and Education Centre
North Metro TAFE	Other	24	Site visit and Education Centre
	<b>TOTAL</b>	<b>486</b>	

## 9. School and Community Engagement/Events - July – September 2020

### a. School Events – July - September 2020

- Gooseberry Hill Environmental Expo – 3 July 2020;
- Parkerville Primary School – CDS and other Waste and recycling information – 17 September 2020; and
- Sparrow Early Learning Centre (High Wycombe) - Waste and recycling Incursion – 21 September 2020.

### b. Community Events – July - September 2020

- Bassendean - Three-bin FOGO Information Webinar – 15 July 2020 – 3 EMRC Staff;
- Bassendean – Wider Vision Presentation – 1 EMRC Staff – 5 August 2020;
- Little Green Steps Presentation – 10 August 2020; and
- Clean Schools and Waste Wise Schools – Professional Development Day – Red Hill – 27 August 2020.



*Item 1.6 continued*

**c. Waste Education Networking/Promotion/Collaboration activities – July - September 2020**

- Waste Educators Networking Group (WENG) meeting – 2 July 2020;
- Culturally and linguistically Diverse (CALD) meeting – 2 July 2020;
- Switch Your Thinking - Modern Cloth Nappy Webinar – 17 July 2020;
- Sparte FOGO MAF System - Theory, Operational, and Setup Training – 22 July 2020;
- WALGA - Are you CDS Ready? Webinar – 29 July 2020;
- Consistent Communications Collective (CCC) meeting – 30 July 2020;
- FOGO in MUDs Working Group Meeting – 6 August 2020;
- Local Government Battery and Aerosol Collection Workshop – 12 August 2020;
- ERMC and Town of Bassendean staff tour of the FOGO MAF and Red Hill -18 August 2020;
- Roads to Reuse (RtR) Online Information Session for Local Government – 19 August 2020;
- Australian Association for Environmental (AAEE) webinar – 20 August 2020;
- Consistent Communications Collective (CCC) meeting – 25 August 2020;
- Town of Bassendean and EMRC FOGO debrief – 26 August 2020;
- Australian Sustainable Schools Initiative (AusSi) Online Meeting – 2 September 2020;
- Waste Educators Networking Group (WENG) meeting – 3 September 2020;
- WALGA Bin Tagging App Development – 9 September 2020;
- DWER FOGO to MUDs online Forum – 15 September 2020;
- Regional Waste Education Steering group (RWESG) – 24 September 2020; and
- Waste and Recycle Conference – 25 September 2020.

**d. Waste Education Loan Resources utilisation – July - September 2020**

- All Loan Boxes – Gooseberry Hill Primary School – 24 June – 3 July 2020;
- Mini Bin Waste Sort Loan Box – Town of Bassendean – 6 July – 27 July 2020;
- Paper Making Loan Kit - South East Metropolitan Language Development Centre - 20 July – 31 July 2020;
- Plastic Not So Fantastic Loan Box – Sacred Heart Primary School (Mundaring) - 9 September – 23 September 2020; and
- Waste Audit loan Kit - Sacred Heart Primary School (Mundaring) – 9 September – 23 September 2020.



## **15 REPORTS OF COMMITTEES**

### **15.1 WASTE ADVISORY COMMITTEE MEETING HELD 8 October 2020 (REFER TO MINUTES OF COMMITTEE)**

**REFERENCE: D2020/20941 (WAC) – D2020/22383**

The minutes of the Waste Advisory Committee meeting held on **8 October 2020** accompany and form part of this agenda – (refer to section of 'Minutes of Committees' for Council accompanying this Agenda).

#### **QUESTIONS**

The Chairman invited general questions from members on the minutes of the Waste Advisory Committee.

Cr Johnson requested for an update on Item 11.3 Draft FOGO Supply Agreement.

The CEO advised that officers supported that the matter be deferred to a future meeting so that it didn't interfere with the intended timelines. The Supply Agreement document will be made available to member Councils at the December 2020 Council meeting to allow time to seek legal advice. A meeting is scheduled on 23 Oct 2020 with all the relevant Technical Officers to agree on a final draft.

#### **RECOMMENDATION(S)**

That Council adopts the recommendations in the Waste Advisory Committee report (Section 15.1).

#### **COUNCIL RESOLUTION(S)**

MOVED CR HAMILTON

SECONDED CR POWELL

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE WASTE ADVISORY COMMITTEE REPORT (SECTION 15.1).

**CARRIED UNANIMOUSLY**



**16 REPORTS OF DELEGATES**

Nil

**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**

Nil

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

Nil

**20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on **Thursday 3 December 2020** at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

**Future Meetings 2020**

Thursday	3 December	at	EMRC Administration Office
January 2021 (recess)			

**21 DECLARATION OF CLOSURE OF MEETING**

There being no further business, the meeting was closed at 7.15pm.

---



