



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

20 FEBRUARY 2014

I, Cr Alan Pilgrim, hereby certify that the following minutes pages 1 to 89 of the Meeting of Council held on 20 February 2014 were confirmed at a meeting of the Council held on 20 March 2014.


Signature

Cr Alan Pilgrim

Person presiding at the Council Meeting held on 20 March 2014.

ORDINARY MEETING OF COUNCIL

MINUTES

20 February 2014

(REF: D2013/02643)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 20 February 2014**. The meeting commenced at **6:00pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION	2
	4.1 TOTAL GREEN RECYCLING	2
	4.2 LANDFILL LEVY EXEMPTION – PERTH HILLS FIRE DEBRIS	2
	4.3 ADVANCING PERTH'S EASTERN REGION TOUR SERIES	2
	4.4 STRATEGIC PLANNING WORKSHOP	2
	4.5 HAZELMERE PROGRESS ASSOCIATION BRIEFING	2
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
6	PUBLIC QUESTION TIME	3
7	APPLICATIONS FOR LEAVE OF ABSENCE	3
	7.1 CRS FÄRDIG AND ZANNINO - LEAVE OF ABSENCE	3
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	3
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
	9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2013 (Ref: DMDOC/185295)	
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	3
11	QUESTIONS BY MEMBERS WITHOUT NOTICE	4
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC	4
13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	4
14	REPORTS OF EMPLOYEES	5
	14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER 2013, DECEMBER 2013 AND JANUARY 2014 (Ref: D2014/00051)	6
	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2013 (Ref: D2013/02644)	26
	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2013 (Ref: D2014/00054)	46
	14.4 REVIEW OF DELEGATED POWERS AND DUTIES (Ref: D2014/00706)	66
	14.5 CORPORATE BUSINESS PLAN 2013/14 TO 2017/18 PROGRESS REPORT (Ref: D2014/00626)	70
15	REPORTS OF COMMITTEES	89
16	REPORTS OF DELEGATES	89
17	MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	89

TABLE OF CONTENTS *continued*

18	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING	89
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	89
20	FUTURE MEETINGS OF COUNCIL	89
21	DECLARATION OF CLOSURE OF MEETING	89



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Alan Pilgrim (Chairman)	EMRC Member	Shire of Mundaring
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Mike Anderton	EMRC Member	City of Bayswater
Cr Alan Radford (Deputising for Cr Cornish)	EMRC Deputy Member	City of Bayswater
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Dylan O'Connor	EMRC Member	Shire of Kalamunda
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Chris Cornish	EMRC Member	City of Bayswater
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EMRC Officers

Mr Peter Schneider	Chief Executive Officer	
Mr Hua Jer Liew	Director Corporate Services	
Mr Steve Fitzpatrick	Director Waste Services	
Mrs Marilyn Horgan	Director Regional Services	
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer	
Mrs Annie Hughes-d'Aeth	Personal Assistant to Director Corporate Services (Minutes)	

EMRC Observers

Mr David Ameduri	Manager Financial Services	
Ms Terri-Ann Ashton	Manager Administration and Compliance	
Ms Teale Binckes	Marketing, Communications and Events Co-ordinator	

Observers

Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Charles Sullivan	Director Infrastructure Services	Shire of Kalamunda

Visitors

Ms Sarah Brookes	Echo Newspaper	
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3 DISCLOSURE OF INTERESTS

Nil



4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 TOTAL GREEN RECYCLING

A certificate of appreciation was received from Total Green Recycling for the EMRC's continued support and commitment in dealing with the environmental challenges of E-Waste disposal and controlled elimination and reduction of its impact to landfill. During the National Recycling Week in November 2013, the EMRC collected 863kg of E-Waste, which was diverted, from landfill.

4.2 LANDFILL LEVY EXEMPTION - PERTH HILLS FIRE DEBRIS

The EMRC applied in January 2014 for an exemption from the landfill levy for debris generated from the clean up of waste arising from the Perth Hills fire.

The exemption was granted on 22 January 2014 and any fire debris received in the period January to June 2014 will be exempt from the levy subject to certain conditions, thereby representing a saving of \$28.00 for every tonne disposed of by affected residents.

4.3 ADVANCING PERTH'S EASTERN REGION TOUR SERIES

The first event in the Advancing Perth's Eastern Region tour series will be taking place on 7 March 2014 from 1:30pm – 4:30pm. The coach tour will focus on strategic areas of growth and development in the councils of Bayswater and Bassendean, which will include commentary from agencies such as the Public Transport Authority and Department of Planning. Invitations have been sent to all EMRC Councillors, Member Council Councillors, CEO's and Directors. RSVP's are required by 28 February 2014. The Hon. John Day MLA will be attending.

4.4 STRATEGIC PLANNING WORKSHOP

At the Strategic Planning Workshop held following the 2011 Local Government elections, Councillors resolved for the EMRC to follow a "business as usual approach" until the outcomes of the Local Government Reform Process was known. Given that this process is still progressing, it is proposed that the next workshop be deferred until after 30 June 2015.

4.5 HAZELMERE PROGRESS ASSOCIATION BRIEFING

The Hazelmere Progress Association hosted a community meeting on Monday, 17 February 2014 at which the EMRC provided an update on the proposed Resource Recovery Park to be built at Hazelmere, and in particular the Pyrolysis Plant Project.

EMRC representatives gave an overview of:

- Objectives for the Park;
- Timeframe for development;
- Wood waste to energy plant using pyrolysis technology, and associated environmental impact assessment;
- Recycling facilities; and
- Community involvement.

The Works Approval process for the Wood Waste to Energy Plant is underway as is the EPA consideration of the level of the assessment required for the proposal.



5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CRS DAVID FÄRDIG AND CHARLIE ZANNINO - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR POWELL

THAT COUNCIL APPROVE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR FÄRDIG FROM 6 MARCH 2014 TO 25 MARCH 2014 INCLUSIVE AND CR ZANNINO FROM 16 MARCH 2014 TO 22 MARCH 2014 INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2013

That the minutes of the Ordinary Meeting of Council held on 5 December 2013 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR PULE

SECONDED CR POWELL

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 5 DECEMBER 2013 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil



11 QUESTIONS BY MEMBERS WITHOUT NOTICE

Councillors discussed the ABC 7:30pm Report on the Hazelmere Pyrolysis Project that aired on Friday 14 February 2014 and enquired why the EMRC did not respond.

The Chairman explained that the EMRC provided a written response to questions and the project participants were represented by Professor Zhang from UWA who was interviewed at length.

Cr Zannino queried the deferral of the Strategic Planning Workshop until 30 June 2015 and felt that as the structure of the EMRC was likely to change once the local government reform process was complete the EMRC should address this prior to 30 June 2015.

The Chairman advised that due to the fact that the government was waiting on a Strategic Waste Infrastructure Plan from the Waste Authority before considering its position on regional councils and no decision has been announced in relation to the effect that the Metropolitan Local Government Reform process will have on regional councils, it may be premature to identify the additional scenarios above which have already been prepared

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invited questions from members on the reports of employees.

Cr Färdig asked if there would be any adjustments to the capital expenditure figures as a result of the Landfill Cell construction changes.

The CEO advised that the proposed changes would be reflected as part of the half year review.

RECOMMENDATION(S)

That with the exception of item 14.4, which is to be withdrawn and dealt with separately, Council adopts the recommendations in the Employees Reports (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT WITH THE EXCEPTION OF ITEM 14.4 (ABSOLUTE MAJORITY REQUIRED), WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE EMPLOYEES REPORTS (SECTION 14).

CARRIED UNANIMOUSLY



14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER 2013, DECEMBER 2013 AND JANUARY 2014

REFERENCE: D2014/00051

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of November 2013, December 2013 and January 2014 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the months of November 2013, December 2013 and January 2014 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for November 2013, December 2013 and January 2014 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$19,934,699.88.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services
 Finance Team Leader

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the months of November 2013, December 2013 and January 2014. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	28371 – 29152	
	Cheque Payments:	219736 – 219800	
	Payroll EFT:	PAY 2014-10, PAY 2014-11, PAY 2014-12, PAY 2014-13, PAY 2014-14, PAY 2014-15 & PAY 2014-16	
	DIRECT DEBITS		
	- Bank Charges:	1*NOV13, 1*DEC13 & 1*JAN14	
	- Other:	757 - 782	\$19,940,417.06
	LESS		
	Cancelled EFTs and Cheques	EFT 28371, 219757, 219768 & 219769	(\$5,717.18)
Trust Fund	Not Applicable		Nil
Total			\$19,934,699.88



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the months of November 2013, December 2013 and January 2014
(Ref: D2014/01132)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for November 2013, December 2013 and January 2014 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$19,934,699.88.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2013, DECEMBER 2013 AND JANUARY 2014 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$19,934,699.88.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council



**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.**

Cheque /EFT No	Date	Payee	Amount
EFT28371	01/11/2013	AIRLITE CLEANING	4,348.38
EFT28372	01/11/2013	AIRTIGHT SOLUTIONS	8,228.00
EFT28373	01/11/2013	AIRWELL GROUP PTY LTD	69.26
EFT28374	01/11/2013	AUSTRACLEAR LIMITED (ASX)	12.66
EFT28375	01/11/2013	AUSTRALIA POST - RED HILL	317.35
EFT28376	01/11/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT28377	01/11/2013	BATTERY WORLD	230.00
EFT28378	01/11/2013	BRING COURIERS	103.13
EFT28379	01/11/2013	C & H SWEEPING	726.00
EFT28380	01/11/2013	C4 CONCEPTS PTY LTD	269.50
EFT28381	01/11/2013	CARDNO (WA) PTY LTD	301.06
EFT28382	01/11/2013	CJD EQUIPMENT PTY LTD	6,750.42
EFT28383	01/11/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	3,569.06
EFT28384	01/11/2013	COVS PARTS PTY LTD	571.07
EFT28385	01/11/2013	CRACKAJACK PARTY HIRE	82.50
EFT28386	01/11/2013	FLEXI STAFF PTY LTD	5,984.12
EFT28387	01/11/2013	FLICK HYGIENE SERVICES	61.41
EFT28388	01/11/2013	FUJI XEROX AUSTRALIA PTY LTD	958.95
EFT28389	01/11/2013	HILLS FRESH	63.59
EFT28390	01/11/2013	HORIZONS WEST BUS & COACHLINES	715.00
EFT28391	01/11/2013	JOYCE EARTHMOVING PTY LTD	17,511.00
EFT28392	01/11/2013	LIEBHERR AUSTRALIA PTY LTD	3,410.00
EFT28393	01/11/2013	MICHAEL PAGE INTERNATIONAL	3,963.79
EFT28394	01/11/2013	MIDWAY FORD (WA)	366.30
EFT28395	01/11/2013	MISS MAUD	37.65
EFT28396	01/11/2013	NEVERFAIL SPRINGWATER	149.95
EFT28397	01/11/2013	ONSITE RENTALS PTY LTD	443.44
EFT28398	01/11/2013	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT28399	01/11/2013	PRESTIGE PUMP RENTALS	4,004.00
EFT28400	01/11/2013	RECRUITWEST	4,280.50
EFT28401	01/11/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	16,849.25
EFT28402	01/11/2013	SUCCESS WATERS PTY LTD T/A HAYDN ROBINSON	16,582.00
EFT28403	01/11/2013	SWAN MEDICAL GROUP	90.00
EFT28404	01/11/2013	TELSTRA	173.98
EFT28405	01/11/2013	TELSTRA	460.64
EFT28406	01/11/2013	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED	1,091.06
EFT28407	01/11/2013	TIM DAVIES LANDSCAPING PTY LTD	931.12
EFT28408	01/11/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	3,306.20
EFT28409	01/11/2013	UNIQUE WASTE MANAGEMENT SERVICES	1,287.00
EFT28410	01/11/2013	VISY RECYCLING	26.59
EFT28411	01/11/2013	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	456.50
EFT28412	01/11/2013	WORK CLOBBER	281.00
EFT28413	01/11/2013	WORKPAC PTY LTD	733.45
EFT28414	01/11/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	1,100.00
EFT28415	05/11/2013	ACCUWEIGH PTY LTD	275.00
EFT28416	05/11/2013	AIRLITE CLEANING	4,224.72
EFT28417	05/11/2013	ASTAR HARDWARE DISTRIBUTION	523.05
EFT28418	05/11/2013	BRIDGESTONE AUSTRALIA LTD	27.50
EFT28419	05/11/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	77.80
EFT28420	05/11/2013	CHANDLER MACLEOD GROUP	1,370.33



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.**

Cheque /EFT No	Date	Payee	Amount
EFT28421	05/11/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	286.00
EFT28422	05/11/2013	KEY WEALTH CREATHIONS PTY T/A MICRO MOVES	330.00
EFT28423	05/11/2013	KLB SYSTEMS	1,210.00
EFT28424	05/11/2013	LANDFILL GAS & POWER PTY LTD	14,081.76
EFT28425	05/11/2013	MUNDARING TYRE CENTRE	110.00
EFT28426	05/11/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,636.25
EFT28427	05/11/2013	PIRTEK	563.37
EFT28428	05/11/2013	RICHMOND WHEEL AND CASTOR CO	375.10
EFT28429	05/11/2013	STAPLES AUSTRALIA LTD	513.36
EFT28430	05/11/2013	TOTALLY WORKWEAR MIDLAND	141.78
EFT28431	05/11/2013	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	456.50
EFT28432	08/11/2013	ACCESS INDUSTRIAL TYRES PTY LTD	187.00
EFT28433	08/11/2013	ADCORP	292.68
EFT28434	08/11/2013	ANYTHING TELEPHONE & DATA (ATD)	93.50
EFT28435	08/11/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	930.00
EFT28436	08/11/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	3,402.30
EFT28437	08/11/2013	BG&E PTY LTD	33,001.21
EFT28438	08/11/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	307.00
EFT28439	08/11/2013	CJD EQUIPMENT PTY LTD	874.37
EFT28440	08/11/2013	CMS EVENTS	2,640.00
EFT28441	08/11/2013	COMSYNC CONSULTING PTY LTD	2,252.25
EFT28442	08/11/2013	CORESTAFF WA PTY LTD	760.76
EFT28443	08/11/2013	COVS PARTS PTY LTD	18.72
EFT28444	08/11/2013	CPR ELECTRICAL SERVICES	253.00
EFT28445	08/11/2013	CSE-COMSOURCE PTY LTD	935.00
EFT28446	08/11/2013	CUTTING EDGES REPLACEMENT PARTS PTY LTD	1,606.47
EFT28447	08/11/2013	FLEXI STAFF PTY LTD	920.04
EFT28448	08/11/2013	GALLERIA TOYOTA	401.02
EFT28449	08/11/2013	HILLS FRESH	69.77
EFT28450	08/11/2013	LANDFILL GAS & POWER PTY LTD	6,736.16
EFT28451	08/11/2013	LEN FRENCH FENCING CONTRACTOR	270.00
EFT28452	08/11/2013	LLOYD GEORGE ACOUSTICS PTY LTD	7,100.50
EFT28453	08/11/2013	LO-GO APPOINTMENTS	2,231.11
EFT28454	08/11/2013	MCLEODS BARRISTERS & SOLICITORS	128.70
EFT28455	08/11/2013	PPC WORLDWIDE PTY LTD	1,650.00
EFT28456	08/11/2013	PULSE DESIGN	187.00
EFT28457	08/11/2013	PUREPROTECT CANNINGVALE	2,887.50
EFT28458	08/11/2013	SAFETY SIGNS SERVICE	18.81
EFT28459	08/11/2013	SNAP BELMONT (BELSNAP PTY LTD)	3,910.15
EFT28460	08/11/2013	SWAN VALLEY CAFE	250.00
EFT28461	08/11/2013	SYNERGY	844.55
EFT28462	08/11/2013	TELSTRA	492.81
EFT28463	08/11/2013	TOLL FAST	53.69
EFT28464	08/11/2013	TOTALLY WORKWEAR MIDLAND	94.50
EFT28465	08/11/2013	WORKFORCE INTERNATIONAL	2,310.72
EFT28466	08/11/2013	WORKPAC PTY LTD	2,255.32
EFT28467	12/11/2013	ACCESS INDUSTRIAL TYRES PTY LTD	140.25
EFT28468	12/11/2013	ALPHA FIRST AID SUPPLIES PTY LTD	26.35
EFT28469	12/11/2013	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	371.68
EFT28470	12/11/2013	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	1,160.00
EFT28471	12/11/2013	CABCHARGE	6.00
EFT28472	12/11/2013	CHAMPION MUSIC	605.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28473	12/11/2013	CITY OF BELMONT	436.00
EFT28474	12/11/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	726.00
EFT28475	12/11/2013	ELEMENT HYDROGRAPHIC SOLUTIONS	1,815.00
EFT28476	12/11/2013	EMERALD SECURECOMMS	350.00
EFT28477	12/11/2013	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	927.00
EFT28478	12/11/2013	HILLS FRESH	57.45
EFT28479	12/11/2013	IPING PTY LTD	1,128.80
EFT28480	12/11/2013	KLB SYSTEMS	1,958.00
EFT28481	12/11/2013	MOTORCHARGE PTY LTD	4,891.58
EFT28482	12/11/2013	PAYG PAYMENTS	57,527.98
EFT28483	12/11/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,936.92
EFT28484	12/11/2013	PIRTEK	135.17
EFT28485	12/11/2013	PROTECTOR FIRE SERVICES	487.03
EFT28486	12/11/2013	STAPLES AUSTRALIA LTD	13,474.54
EFT28487	12/11/2013	SWAN VALLEY CAFE	150.00
EFT28488	12/11/2013	TELSTRA	215.30
EFT28489	12/11/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	1,947.65
EFT28490	15/11/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	5,099.61
EFT28491	15/11/2013	BEAUMONDE CATERING	2,490.55
EFT28492	15/11/2013	BIG BUBBLE RETAIL	140.00
EFT28493	15/11/2013	C4 CONCEPTS PTY LTD	1,540.00
EFT28494	15/11/2013	CA TECHNOLOGY PTY LTD T/A CAMMS MANAGEMENT SOLUTIONS	1,030.70
EFT28495	15/11/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	111.14
EFT28496	15/11/2013	CHANDLER MACLEOD GROUP	1,370.33
EFT28497	15/11/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	162.00
EFT28498	15/11/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT28499	15/11/2013	CLEANSWEEP (WA) PTY LTD T/A CLEAN INDUSTRY ENVIRONMENTAL SOLUTIONS	623.81
EFT28500	15/11/2013	CORESTAFF WA PTY LTD	1,345.96
EFT28501	15/11/2013	CORPORATE WEAR WEST	1,582.08
EFT28502	15/11/2013	DATA 3 PERTH	20,695.49
EFT28503	15/11/2013	DUN & BRADSTREET PTY LTD	19.80
EFT28504	15/11/2013	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	429.30
EFT28505	15/11/2013	FLEXI STAFF PTY LTD	1,082.40
EFT28506	15/11/2013	HAYDN ROBINSON BARRISTER & SOLICITOR	14,168.00
EFT28507	15/11/2013	HERBERT SMITH FREEHILLS	1,430.14
EFT28508	15/11/2013	HUA JER LIEW	1,235.95
EFT28509	15/11/2013	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	80.00
EFT28510	15/11/2013	KOTT GUNNING LAWYERS	860.75
EFT28511	15/11/2013	LO-GO APPOINTMENTS	3,146.35
EFT28512	15/11/2013	MAIL PLUS PERTH	323.40
EFT28513	15/11/2013	NEVERFAIL SPRINGWATER	89.90
EFT28514	15/11/2013	PULSE DESIGN	4,526.61
EFT28515	15/11/2013	RECRUITWEST	2,228.69
EFT28516	15/11/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	130.81
EFT28517	15/11/2013	SEME ELECTRICAL ENGINEERING	115.50
EFT28518	15/11/2013	SIMS METAL MANAGEMENT WA	483.23
EFT28519	15/11/2013	SNAP BELMONT (BELSNAP PTY LTD)	159.97
EFT28520	15/11/2013	ST JOHN AMBULANCE ASSOCIATION	1,905.00
EFT28521	15/11/2013	STAPLES AUSTRALIA LTD	341.79



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28522	15/11/2013	TOTALLY WORKWEAR MIDLAND	49.50
EFT28523	15/11/2013	UNIQUE WASTE MANAGEMENT SERVICES	660.00
EFT28524	15/11/2013	WORK CLOBBER	198.00
EFT28525	15/11/2013	WORKFORCE INTERNATIONAL	1,852.54
EFT28526	15/11/2013	WORKPAC PTY LTD	2,470.56
EFT28527	15/11/2013	WREN OIL	36.30
EFT28528	19/11/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	1,148.13
EFT28529	19/11/2013	BIN BATH AUSTRALIA PTY LTD	158.95
EFT28530	19/11/2013	BP AUSTRALIA LIMITED	92,071.54
EFT28531	19/11/2013	BP AUSTRALIA LIMITED	5,308.91
EFT28532	19/11/2013	BP GIDGEGANNUP	36.00
EFT28533	19/11/2013	CROSSLAND & HARDY PTY LTD	2,871.53
EFT28534	19/11/2013	DELRON CLEANING PTY LTD	3,397.52
EFT28535	19/11/2013	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	1,239.15
EFT28536	19/11/2013	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	513.60
EFT28537	19/11/2013	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	440.00
EFT28538	19/11/2013	HARDINGS PAINTING SERVICE	2,611.40
EFT28539	19/11/2013	HILLS FRESH	67.11
EFT28540	19/11/2013	INTEWORK INC	758.91
EFT28541	19/11/2013	LO-GO APPOINTMENTS	4,361.83
EFT28542	19/11/2013	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	93.25
EFT28543	19/11/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,930.47
EFT28544	19/11/2013	PIRTEK	949.65
EFT28545	19/11/2013	STAPLES AUSTRALIA LTD	417.52
EFT28546	19/11/2013	SYNERGY	24.10
EFT28547	19/11/2013	UHY HAINES NORTON (WA) PTY LTD	220.00
EFT28548	19/11/2013	UNIQUE WASTE MANAGEMENT SERVICES	132.00
EFT28549	19/11/2013	WORK CLOBBER	85.00
EFT28550	20/11/2013	DARLINGTON ESTATE WINERY	4,750.00
EFT28551	22/11/2013	ALL DAY CONTRACTING	154.00
EFT28552	22/11/2013	BOFFINS BOOKSHOP	88.16
EFT28553	22/11/2013	C4 CONCEPTS PTY LTD	154.00
EFT28554	22/11/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	1,066.32
EFT28555	22/11/2013	CARDNO (WA) PTY LTD	1,404.93
EFT28556	22/11/2013	CHANDLER MACLEOD GROUP	2,243.96
EFT28557	22/11/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	961.00
EFT28558	22/11/2013	CMW GEOSCIENCES PTY LTD	58,023.90
EFT28559	22/11/2013	COMPU-STOR	787.45
EFT28560	22/11/2013	COMSYNC CONSULTING PTY LTD	2,359.50
EFT28561	22/11/2013	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	328.90
EFT28562	22/11/2013	FLEXI STAFF PTY LTD	1,353.00
EFT28563	22/11/2013	GRA EVERINGHAM PTY LTD	5,500.00
EFT28564	22/11/2013	HERBERT SMITH FREEHILLS	2,530.00
EFT28565	22/11/2013	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	509.10
EFT28566	22/11/2013	MICHAEL PAGE INTERNATIONAL	3,070.70
EFT28567	22/11/2013	NEVERFAIL SPRINGWATER	104.85
EFT28568	22/11/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	113.75
EFT28569	22/11/2013	PIRTEK	2,881.34
EFT28570	22/11/2013	RENEE D'HERVILLE	170.00
EFT28571	22/11/2013	RIVERJET PIPELINE SOLUTIONS	2,329.25
EFT28572	22/11/2013	SAI GLOBAL LIMITED	4,953.30
EFT28573	22/11/2013	SNAP BELMONT (BELSNAP PTY LTD)	1,697.45
EFT28574	22/11/2013	SPUDS GARDENING SERVICES	3,590.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28575	22/11/2013	STAPLES AUSTRALIA LTD	770.26
EFT28576	22/11/2013	TELSTRA	5,616.98
EFT28577	22/11/2013	TELSTRA	206.78
EFT28578	22/11/2013	TEMPTATIONS CATERING	539.55
EFT28579	22/11/2013	TOTALLY WORKWEAR MIDLAND	55.63
EFT28580	22/11/2013	UNIQUE WASTE MANAGEMENT SERVICES	1,782.00
EFT28581	22/11/2013	WORK CLOBBER	58.50
EFT28582	22/11/2013	WORKPAC PTY LTD	1,310.15
EFT28583	22/11/2013	WREN OIL	18.15
EFT28584	26/11/2013	ADCORP	325.44
EFT28585	26/11/2013	BEAUMONDE CATERING	2,092.80
EFT28586	26/11/2013	BLACKWOODS ATKINS	176.88
EFT28587	26/11/2013	BOC GASES	113.28
EFT28588	26/11/2013	C4 CONCEPTS PTY LTD	1,463.00
EFT28589	26/11/2013	CHANDLER MACLEOD GROUP	3,575.74
EFT28590	26/11/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	1,286.50
EFT28591	26/11/2013	DEERING AUTRONICS	431.43
EFT28592	26/11/2013	ENVIRONMENT HOUSE	440.00
EFT28593	26/11/2013	GOURMET INDULGENCE	347.00
EFT28594	26/11/2013	LO-GO APPOINTMENTS	2,860.88
EFT28595	26/11/2013	MIDLAND TOYOTA (DVG)	395.99
EFT28596	26/11/2013	PAYG PAYMENTS	53,313.00
EFT28597	26/11/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,045.97
EFT28598	26/11/2013	PRESTIGE ALARMS	559.00
EFT28599	26/11/2013	PUREPROTECT CANNINGVALE	3,588.75
EFT28600	26/11/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	444.29
EFT28601	26/11/2013	SEME ELECTRICAL ENGINEERING	1,470.59
EFT28602	26/11/2013	SHUGS ELECTRICAL	638.00
EFT28603	26/11/2013	SIGN SUPERMARKET	1,296.00
EFT28604	26/11/2013	SWAN VALLEY CAFE	187.50
EFT28605	26/11/2013	UNIQUE WASTE MANAGEMENT SERVICES	693.00
EFT28606	26/11/2013	VIVID ADS PTY LTD	592.90
EFT28607	26/11/2013	WALGA - WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	456.50
EFT28608	26/11/2013	WORKFORCE INTERNATIONAL	3,705.08
EFT28609	26/11/2013	WALGS PLAN	63,035.48
EFT28610	29/11/2013	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	295.68
EFT28611	29/11/2013	ARB CORPORATION LIMITED	128.00
EFT28612	29/11/2013	ARBOR CARBON PTY LTD	4,387.37
EFT28613	29/11/2013	AUS RECORD	138.60
EFT28614	29/11/2013	CARBON NEUTRAL PTY LTD	1,989.90
EFT28615	29/11/2013	CHANDLER MACLEOD GROUP	238.85
EFT28616	29/11/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	1,380.50
EFT28617	29/11/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	302.50
EFT28618	29/11/2013	CSIRO	1,199.00
EFT28619	29/11/2013	DEPARTMENT OF AGRICULTURE	505.00
EFT28620	29/11/2013	DVG MORLEY	143.00
EFT28621	29/11/2013	ECHO NEWSPAPERS	102.00
EFT28622	29/11/2013	FLEXI STAFF PTY LTD	1,082.40
EFT28623	29/11/2013	LANCALL	2,968.90
EFT28624	29/11/2013	LANDFILL GAS & POWER PTY LTD	5,433.95



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.**

Cheque /EFT No	Date	Payee	Amount
EFT28625	29/11/2013	LIEBHERR AUSTRALIA PTY LTD	4,000.00
EFT28626	29/11/2013	MCINERNEY FORD	284.40
EFT28627	29/11/2013	MICHAEL PAGE INTERNATIONAL	5,935.35
EFT28628	29/11/2013	MUNDARING TYRE CENTRE	552.00
EFT28629	29/11/2013	NESSCO GROUP	975.33
EFT28630	29/11/2013	NEVERFAIL SPRINGWATER	90.00
EFT28631	29/11/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	404.25
EFT28632	29/11/2013	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT28633	29/11/2013	SHUGS ELECTRICAL	562.10
EFT28634	29/11/2013	STAPLES AUSTRALIA LTD	299.28
EFT28635	29/11/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	5,332.78
EFT28636	29/11/2013	UNIQUE WASTE MANAGEMENT SERVICES	247.50
EFT28637	29/11/2013	VERTICAL TELECOM WA PTY LTD (VERTEL)	193.60
EFT28638	29/11/2013	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT28639	29/11/2013	WA HINO SALES AND SERVICE	1,231.90
EFT28640	29/11/2013	WORKPAC PTY LTD	1,459.89
EFT28641	03/12/2013	AA FENCING ENTERPRISES	2,399.92
EFT28642	03/12/2013	ADCORP	3,050.15
EFT28643	03/12/2013	AIRLITE CLEANING	736.02
EFT28644	03/12/2013	AIRWELL GROUP PTY LTD	10,571.64
EFT28645	03/12/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	4,697.44
EFT28646	03/12/2013	AUSTRACLEAR LIMITED (ASX)	38.29
EFT28647	03/12/2013	AUSTRALIA POST - ASCOT PLACE	1,950.00
EFT28648	03/12/2013	AUSTRALIA POST - RED HILL	241.05
EFT28649	03/12/2013	AUSTRALIAN HVAC SERVICES	550.00
EFT28650	03/12/2013	BATTERY WORLD	378.00
EFT28651	03/12/2013	BIN BATH AUSTRALIA PTY LTD	158.95
EFT28652	03/12/2013	BRING COURIERS	302.58
EFT28653	03/12/2013	CHANDLER MACLEOD GROUP	3,154.67
EFT28654	03/12/2013	CHUBB FIRE SAFETY LTD	1,003.54
EFT28655	03/12/2013	CJD EQUIPMENT PTY LTD	10,130.79
EFT28656	03/12/2013	CSE-COMSOURCE PTY LTD	324.50
EFT28657	03/12/2013	DARLINGTON ESTATE WINERY	550.00
EFT28658	03/12/2013	DEERING AUTRONICS	297.00
EFT28659	03/12/2013	DELRON CLEANING PTY LTD	594.00
EFT28660	03/12/2013	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	257.40
EFT28661	03/12/2013	FLICK HYGIENE SERVICES	61.41
EFT28662	03/12/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	886.70
EFT28663	03/12/2013	FUJI XEROX AUSTRALIA PTY LTD	1,576.24
EFT28664	03/12/2013	LO-GO APPOINTMENTS	3,169.47
EFT28665	03/12/2013	MUNDARING CRANE TRUCK HIRE	176.00
EFT28666	03/12/2013	NESSCO GROUP	231.00
EFT28667	03/12/2013	ONSITE RENTALS PTY LTD	443.44
EFT28668	03/12/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	1,713.25
EFT28669	03/12/2013	PORTNER PRESS PTY LTD	97.00
EFT28670	03/12/2013	PRESTIGE PUMP RENTALS	10,516.00
EFT28671	03/12/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	3,341.25
EFT28672	03/12/2013	RECRUITWEST	1,540.28
EFT28673	03/12/2013	STANTONS INTERNATIONAL	85.80
EFT28674	03/12/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	21,315.80
EFT28675	03/12/2013	SYNNOTT MULHOLLAND MANAGEMENT SERVICES P/L T/A CONSULTATION	3,551.95



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28676	03/12/2013	TERRI-ANN ASHTON	399.40
EFT28677	03/12/2013	TIM DAVIES LANDSCAPING PTY LTD	909.70
EFT28678	03/12/2013	TOTALLY WORKWEAR MIDLAND	128.65
EFT28679	03/12/2013	UNIQUE WASTE MANAGEMENT SERVICES	176.00
EFT28680	03/12/2013	VISY RECYCLING	26.59
EFT28681	03/12/2013	WESTERN RESOURCE RECOVERY PTY LTD	1,068.99
EFT28682	03/12/2013	WORK CLOBBER	461.00
EFT28683	03/12/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	577.50
EFT28684	06/12/2013	AIRLITE CLEANING	3,490.91
EFT28685	06/12/2013	ALGA (AUSTRALASIAN LAND & GROUNDWATER ASSOCIATION)	110.00
EFT28686	06/12/2013	ASTAR HARDWARE DISTRIBUTION	523.05
EFT28687	06/12/2013	AUSTRALIAN OUTDOOR LIVING (WA) PTY LTD	160.00
EFT28688	06/12/2013	CHANDLER MACLEOD GROUP	2,745.66
EFT28689	06/12/2013	CJD EQUIPMENT PTY LTD	456.72
EFT28690	06/12/2013	COMSYNC CONSULTING PTY LTD	2,216.50
EFT28691	06/12/2013	DOMENIC ZURZOLO	400.00
EFT28692	06/12/2013	DVG MORLEY	350.00
EFT28693	06/12/2013	E J BAINES BUSINESS CONSULTANCY	9,600.00
EFT28694	06/12/2013	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	145.75
EFT28695	06/12/2013	FLEXI STAFF PTY LTD	1,199.66
EFT28696	06/12/2013	FUJI XEROX AUSTRALIA PTY LTD	15.49
EFT28697	06/12/2013	HUA JER LIEW	1,095.00
EFT28698	06/12/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	3,775.60
EFT28699	06/12/2013	JOHAN LE ROUX	1,148.00
EFT28700	06/12/2013	JOYCE EARTHMOVING PTY LTD	14,721.05
EFT28701	06/12/2013	LANCALL	1,452.00
EFT28702	06/12/2013	LANDFILL GAS & POWER PTY LTD	12,770.45
EFT28703	06/12/2013	LIEBHERR AUSTRALIA PTY LTD	2,203.67
EFT28704	06/12/2013	MS GROUNDWATER MANAGEMENT	5,390.00
EFT28705	06/12/2013	NEVERFAIL SPRINGWATER	67.50
EFT28706	06/12/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	106.25
EFT28707	06/12/2013	NEVILLE REFRIGERATION	1,012.00
EFT28708	06/12/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	404.25
EFT28709	06/12/2013	PIRTEK	273.14
EFT28710	06/12/2013	PRESTIGE ALARMS	18,348.00
EFT28711	06/12/2013	PRUDENTIAL INVESTMENT SERVICES CORP P/L	2,475.00
EFT28712	06/12/2013	PULSE DESIGN	4,174.50
EFT28713	06/12/2013	SHAWSETT TRAINING	1,400.00
EFT28714	06/12/2013	STAPLES AUSTRALIA LTD	147.68
EFT28715	06/12/2013	SWAN LOCK SERVICE PTY LTD	540.00
EFT28716	06/12/2013	TELSTRA	472.44
EFT28717	06/12/2013	WESTERN TREE RECYCLERS	19,371.21
EFT28718	06/12/2013	WESTRAC EQUIPMENT PTY LTD	176.99
EFT28719	06/12/2013	WORKFORCE INTERNATIONAL	2,310.72
EFT28720	06/12/2013	WORKPAC PTY LTD	1,422.45
EFT28721	10/12/2013	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	372.68
EFT28722	10/12/2013	ALGA (AUSTRALASIAN LAND & GROUNDWATER ASSOCIATION)	55.00
EFT28723	10/12/2013	ANALYTICAL REFERENCE LABORATORY (ARL)	1,170.13
EFT28724	10/12/2013	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	371.68



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.**

Cheque /EFT No	Date	Payee	Amount
EFT28725	10/12/2013	CABCHARGE	6.00
EFT28726	10/12/2013	CHANDLER MACLEOD GROUP	5,234.43
EFT28727	10/12/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	1,581.50
EFT28728	10/12/2013	COVS PARTS PTY LTD	64.20
EFT28729	10/12/2013	CUTTING EDGES REPLACEMENT PARTS PTY LTD	437.69
EFT28730	10/12/2013	HILLS FRESH	58.94
EFT28731	10/12/2013	MACRI PARTNERS	9,394.00
EFT28732	10/12/2013	MISS MAUD	107.90
EFT28733	10/12/2013	MUNDARING TYRE CENTRE	35.00
EFT28734	10/12/2013	PAYG PAYMENTS	55,173.00
EFT28735	10/12/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,401.98
EFT28736	10/12/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	550.00
EFT28737	10/12/2013	RECRUITWEST	1,472.53
EFT28738	10/12/2013	SHIRE OF KALAMUNDA	6,517.50
EFT28739	10/12/2013	STAPLES AUSTRALIA LTD	312.19
EFT28740	10/12/2013	TELSTRA	180.60
EFT28741	10/12/2013	TELSTRA	514.40
EFT28742	10/12/2013	TOLL FAST	59.62
EFT28743	10/12/2013	TOTAL GREEN RECYCLING	475.07
EFT28744	10/12/2013	TOTALLY WORKWEAR MIDLAND	84.96
EFT28745	10/12/2013	UNIQUE WASTE MANAGEMENT SERVICES	558.00
EFT28746	13/12/2013	ACCESS INDUSTRIAL TYRES PTY LTD	233.75
EFT28747	13/12/2013	ADCORP	3,051.57
EFT28748	13/12/2013	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	53.24
EFT28749	13/12/2013	BUDGET ELECTRICS	215.38
EFT28750	13/12/2013	BUDGET RENT A CAR	106.90
EFT28751	13/12/2013	C & H SWEEPING	302.50
EFT28752	13/12/2013	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	763.93
EFT28753	13/12/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	949.60
EFT28754	13/12/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,089.00
EFT28755	13/12/2013	CJD EQUIPMENT PTY LTD	5,253.06
EFT28756	13/12/2013	CLEANSWEEP (WA) PTY LTD T/A CLEAN INDUSTRY ENVIRONMENTAL SOLUTIONS	623.81
EFT28757	13/12/2013	CMW GEOSCIENCES PTY LTD	24,843.50
EFT28758	13/12/2013	CORESTAFF WA PTY LTD	585.20
EFT28759	13/12/2013	DATA 3 PERTH	53,858.51
EFT28760	13/12/2013	DEERING AUTRONICS	358.60
EFT28761	13/12/2013	DUN & BRADSTREET PTY LTD	19.80
EFT28762	13/12/2013	ELEMENT HYDROGRAPHIC SOLUTIONS	2,489.30
EFT28763	13/12/2013	FLEXI STAFF PTY LTD	1,353.00
EFT28764	13/12/2013	GRA EVERINGHAM PTY LTD	5,500.00
EFT28765	13/12/2013	IPING PTY LTD	1,128.80
EFT28766	13/12/2013	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	12,219.96
EFT28767	13/12/2013	LANDFILL GAS & POWER PTY LTD	6,416.08
EFT28768	13/12/2013	LO-GO APPOINTMENTS	3,100.31
EFT28769	13/12/2013	METRO MOTORS (2010) PTY LTD	40,108.90
EFT28770	13/12/2013	MICHELLE WOLSKI	120.00
EFT28771	13/12/2013	MOTORCHARGE PTY LTD	5,003.12
EFT28772	13/12/2013	MURDOCH UNIVERSITY	306.90
EFT28773	13/12/2013	NEVERFAIL SPRINGWATER	119.90



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28774	13/12/2013	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	11,771.65
EFT28775	13/12/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	692.16
EFT28776	13/12/2013	PIRTEK	675.00
EFT28777	13/12/2013	PPC WORLDWIDE PTY LTD	511.50
EFT28778	13/12/2013	PUREPROTECT CANNINGVALE	2,433.75
EFT28779	13/12/2013	QUALCON LABORATORIES PTY LTD	1,980.00
EFT28780	13/12/2013	SGS AUSTRALIA PTY LTD	3,785.10
EFT28781	13/12/2013	SNAP BELMONT (BELSNAP PTY LTD)	1,680.00
EFT28782	13/12/2013	STAPLES AUSTRALIA LTD	269.04
EFT28783	13/12/2013	TOX FREE SOLUTIONS	3,299.62
EFT28784	13/12/2013	UNIQUE WASTE MANAGEMENT SERVICES	902.00
EFT28785	13/12/2013	WORK CLOBBER	336.00
EFT28786	13/12/2013	WORKPAC PTY LTD	4,209.21
EFT28787	17/12/2013	ALPHA FIRST AID SUPPLIES PTY LTD	112.75
EFT28788	17/12/2013	BP GIDGEGANNUP	30.00
EFT28789	17/12/2013	CHANDLER MACLEOD GROUP	2,879.35
EFT28790	17/12/2013	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT28791	17/12/2013	COMPU-STOR	724.05
EFT28792	17/12/2013	CROMMELINS AUSTRALIA	539.62
EFT28793	17/12/2013	D&L BARTLETT PTY LTD	2,194.50
EFT28794	17/12/2013	GOURMET INDULGENCE	560.12
EFT28795	17/12/2013	HANLEC POWER SOLUTIONS	420.09
EFT28796	17/12/2013	HILLS FRESH	75.95
EFT28797	17/12/2013	HORIZONS WEST BUS & COACHLINES	715.00
EFT28798	17/12/2013	INTEWORK INC	853.78
EFT28799	17/12/2013	LO-GO APPOINTMENTS	1,757.69
EFT28800	17/12/2013	MAJOR MOTORS PTY LTD	5,377.11
EFT28801	17/12/2013	MIDLAND TOYOTA (DVG)	647.93
EFT28802	17/12/2013	MS N RAKELA	140.91
EFT28803	17/12/2013	MUNDARING CRANE TRUCK HIRE	176.00
EFT28804	17/12/2013	MURDOCH UNIVERSITY	448.25
EFT28805	17/12/2013	MY LE TRUONG	425.00
EFT28806	17/12/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	717.72
EFT28807	17/12/2013	PIRTEK	262.33
EFT28808	17/12/2013	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT28809	17/12/2013	PRUDENTIAL INVESTMENT SERVICES CORP P/L	2,475.00
EFT28810	17/12/2013	ROCLA QUARRY PRODUCTS	550.00
EFT28811	17/12/2013	STAPLES AUSTRALIA LTD	647.41
EFT28812	17/12/2013	TANIA WELLS	150.00
EFT28813	17/12/2013	TELSTRA	215.30
EFT28814	20/12/2013	ACCESS INDUSTRIAL TYRES PTY LTD	1,289.75
EFT28815	20/12/2013	ADCORP	2,930.20
EFT28816	20/12/2013	ADT SECURITY	432.43
EFT28817	20/12/2013	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	164.12
EFT28818	20/12/2013	AIRLITE CLEANING	3,783.20
EFT28819	20/12/2013	AIRWELL GROUP PTY LTD	317.30
EFT28820	20/12/2013	ALPHA FIRST AID SUPPLIES PTY LTD	193.05
EFT28821	20/12/2013	AQUA PUMP AND IRRIGATION (BIBBY FINANCIAL	1,040.00
EFT28822	20/12/2013	ARTEIL (WA) PTY LTD	485.10
EFT28823	20/12/2013	ASTAR HARDWARE DISTRIBUTION	523.05
EFT28824	20/12/2013	AUSTRACLEAR LIMITED (ASX)	863.29
EFT28825	20/12/2013	AUSTRALIA POST - RED HILL	328.45



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28826	20/12/2013	AUSTRALIAN HVAC SERVICES	1,386.00
EFT28827	20/12/2013	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	7,186.30
EFT28828	20/12/2013	AUSTRALIAN TAX COLLEGE	400.95
EFT28829	20/12/2013	BAYSWATER MARTIAL ARTS & YOGA CENTRE	810.00
EFT28830	20/12/2013	BEAUMONDE CATERING	6,778.64
EFT28831	20/12/2013	BOC GASES	438.48
EFT28832	20/12/2013	BP AUSTRALIA LIMITED	68,587.69
EFT28833	20/12/2013	BP AUSTRALIA LIMITED	3,624.28
EFT28834	20/12/2013	BRING COURIERS	437.22
EFT28835	20/12/2013	BUNNINGS BUILDING SUPPLIES PTY LTD	989.02
EFT28836	20/12/2013	CARDNO (WA) PTY LTD	301.05
EFT28837	20/12/2013	CHANDLER MACLEOD GROUP	4,997.26
EFT28838	20/12/2013	CHEMCENTRE	71,720.55
EFT28839	20/12/2013	CHICA CATERING (VALLEY ROAD PTY LTD)	622.00
EFT28840	20/12/2013	CJD EQUIPMENT PTY LTD	12,772.36
EFT28841	20/12/2013	CLARKES MECHANICAL UNIT TRUST & FABRICATION SERVICES	605.00
EFT28842	20/12/2013	CMS EVENTS	5,280.00
EFT28843	20/12/2013	COLONIAL PRINT & PROMOTIONS	1,472.90
EFT28844	20/12/2013	COMSYNC CONSULTING PTY LTD	3,360.50
EFT28845	20/12/2013	COVS PARTS PTY LTD	190.10
EFT28846	20/12/2013	DATA 3 PERTH	3,228.69
EFT28847	20/12/2013	DELRON CLEANING PTY LTD	2,564.85
EFT28848	20/12/2013	E & MJ ROSHER	26,048.45
EFT28849	20/12/2013	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	155.10
EFT28850	20/12/2013	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	804.92
EFT28851	20/12/2013	FILTERS PLUS	1,461.08
EFT28852	20/12/2013	FLEXI STAFF PTY LTD	9,020.00
EFT28853	20/12/2013	FLICK HYGIENE SERVICES	1,468.68
EFT28854	20/12/2013	FLIGHT CENTRE BUSINESS TRAVEL DIRECT	2,367.20
EFT28855	20/12/2013	FRESH BOOST PTY LTD ATF BANDITS TRUST	723.40
EFT28856	20/12/2013	FUJI XEROX AUSTRALIA PTY LTD	1,449.83
EFT28857	20/12/2013	HBF HEALTH LIMITED	330.00
EFT28858	20/12/2013	HECS FIRE	583.00
EFT28859	20/12/2013	HILLS FRESH	74.85
EFT28860	20/12/2013	HIRE SOCIETY	193.00
EFT28861	20/12/2013	HUMES CONCRETE PIPES	1,400.30
EFT28862	20/12/2013	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	2,858.00
EFT28863	20/12/2013	JIMS MOWING (FOOTHILLS)	700.00
EFT28864	20/12/2013	KINETIC HEALTH GROUP PTY LTD	249.70
EFT28865	20/12/2013	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	434.61
EFT28866	20/12/2013	KOTT GUNNING LAWYERS	514.47
EFT28867	20/12/2013	LIEBHERR AUSTRALIA PTY LTD	2,499.46
EFT28868	20/12/2013	LO-GO APPOINTMENTS	2,007.48
EFT28869	20/12/2013	MAJOR MOTORS PTY LTD	127.57
EFT28870	20/12/2013	MALCOLM & CARIL BARKER	440.00
EFT28871	20/12/2013	MARSMEN PLUMBING	145.20
EFT28872	20/12/2013	MCLEODS BARRISTERS & SOLICITORS	931.15
EFT28873	20/12/2013	MIDLAND TOYOTA (DVG)	375.64
EFT28874	20/12/2013	MUNDARING TYRE CENTRE	1,069.00
EFT28875	20/12/2013	MURPHY'S TYRE POWER	338.00
EFT28876	20/12/2013	NATIONAL LUBRICATION SYSTEMS	2,837.57
EFT28877	20/12/2013	NATIONAL MEASUREMENT INSTITUTE	7,126.06



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28878	20/12/2013	NAVAIDS (WA) PTY LTD	2,420.00
EFT28879	20/12/2013	NEVERFAIL SPRINGWATER	417.35
EFT28880	20/12/2013	NEVERFAIL SPRINGWATER LTD - HAZELMERE	130.00
EFT28881	20/12/2013	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	30.00
EFT28882	20/12/2013	NEVILLE REFRIGERATION	869.00
EFT28883	20/12/2013	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	35,155.20
EFT28884	20/12/2013	ONSITE RENTALS PTY LTD	412.50
EFT28885	20/12/2013	OTIS ELEVATOR COMPANY PTY LTD	1,524.24
EFT28886	20/12/2013	PAYG PAYMENTS	56,785.00
EFT28887	20/12/2013	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,163.47
EFT28888	20/12/2013	PIRTEK	1,969.26
EFT28889	20/12/2013	PORTNER PRESS PTY LTD	97.00
EFT28890	20/12/2013	PPC WORLDWIDE PTY LTD	2,543.75
EFT28891	20/12/2013	PRESTIGE PUMP RENTALS	5,940.00
EFT28892	20/12/2013	PROFICIENCY GROUP PTY LTD T/AS INFORMATION PROFICIENCY & SIGMA DATA	97,872.50
EFT28893	20/12/2013	PULSE DESIGN	1,540.00
EFT28894	20/12/2013	PUREPROTECT CANNINGVALE	2,805.00
EFT28895	20/12/2013	RECRUITWEST	298.49
EFT28896	20/12/2013	RENTOKIL INITIAL PTY LTD	275.00
EFT28897	20/12/2013	RUDD INDUSTRIAL AND FARM SUPPLIES	787.43
EFT28898	20/12/2013	SCF GROUP PTY LTD	6,402.00
EFT28899	20/12/2013	SMALL BUSINESS CENTRE EAST METRO	165.00
EFT28900	20/12/2013	SPUDS GARDENING SERVICES	14,995.00
EFT28901	20/12/2013	STAPLES AUSTRALIA LTD	1,600.16
EFT28902	20/12/2013	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	40,690.93
EFT28903	20/12/2013	TELSTRA	5,819.07
EFT28904	20/12/2013	TELSTRA	199.10
EFT28905	20/12/2013	TELSTRA	38.50
EFT28906	20/12/2013	THE BROOK GARDEN RESTAURANT	1,367.00
EFT28907	20/12/2013	THE FARM SHOP (WA) 1999 PTY LTD	191.14
EFT28908	20/12/2013	TIM DAVIES LANDSCAPING PTY LTD	909.70
EFT28909	20/12/2013	TOTALLY WORKWEAR MIDLAND	777.73
EFT28910	20/12/2013	TRANSPACIFIC CLEANAWAY LTD	133.82
EFT28911	20/12/2013	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	3,685.63
EFT28912	20/12/2013	UNIQUE WASTE MANAGEMENT SERVICES	1,144.00
EFT28913	20/12/2013	VERTICAL TELECOM WA PTY LTD (VERTEL)	270.27
EFT28914	20/12/2013	VISY RECYCLING	26.59
EFT28915	20/12/2013	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT28916	20/12/2013	WA HINO SALES AND SERVICE	2,557.60
EFT28917	20/12/2013	WBHO CIVIL PTY LTD	34,402.50
EFT28918	20/12/2013	WD & WW MASON	150.00
EFT28919	20/12/2013	WESTRAC EQUIPMENT PTY LTD	4,001.72
EFT28920	20/12/2013	WORK CLOBBER	516.00
EFT28921	20/12/2013	WORKFORCE INTERNATIONAL	3,705.08
EFT28922	20/12/2013	WORKPAC PTY LTD	14,165.02
EFT28923	20/12/2013	WREN OIL	39.94
EFT28924	20/12/2013	WURTH AUSTRALIA PTY LTD	263.21
EFT28925	20/12/2013	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	825.00
EFT28926	06/01/2014	WALGS PLAN	91,340.11
EFT28927	07/01/2014	ACCESS INDUSTRIAL TYRES PTY LTD	140.25
EFT28928	07/01/2014	CABCHARGE	57.90
EFT28929	07/01/2014	PAYG PAYMENTS	51,595.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT28930	07/01/2014	RECRUITWEST	412.72
EFT28931	10/01/2014	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	269.06
EFT28932	10/01/2014	ALAN PILGRIM	8,500.00
EFT28933	10/01/2014	ANALYTICAL REFERENCE LABORATORY (ARL)	1,232.83
EFT28934	10/01/2014	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	745.00
EFT28935	10/01/2014	BLACKWOODS ATKINS	1,167.04
EFT28936	10/01/2014	BOSS PTY LTD T/A TRISSET BUSINESS FORMS	649.00
EFT28937	10/01/2014	CHANDLER MACLEOD GROUP	8,855.17
EFT28938	10/01/2014	CHARLIE ZANNINO	2,500.00
EFT28939	10/01/2014	CHRIS CORNISH	2,500.00
EFT28940	10/01/2014	COLONIAL PRINT & PROMOTIONS	2,736.36
EFT28941	10/01/2014	COOL CLEAR WATER GROUP LTD	580.80
EFT28942	10/01/2014	CR MIKE ANDERTON	2,500.00
EFT28943	10/01/2014	DAVID FARDIG	2,500.00
EFT28944	10/01/2014	DEERING AUTRONICS	620.95
EFT28945	10/01/2014	DELRON CLEANING PTY LTD	50.30
EFT28946	10/01/2014	ECOLO WA	583.00
EFT28947	10/01/2014	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	555.20
EFT28948	10/01/2014	GERRY PULE	2,500.00
EFT28949	10/01/2014	JANET POWELL	3,687.50
EFT28950	10/01/2014	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	43.37
EFT28951	10/01/2014	JENNIE CARTER	2,500.00
EFT28952	10/01/2014	LANDFILL GAS & POWER PTY LTD	16,190.95
EFT28953	10/01/2014	LEN FRENCH FENCING CONTRACTOR	260.00
EFT28954	10/01/2014	LO-GO APPOINTMENTS	1,945.03
EFT28955	10/01/2014	MCINERNEY FORD	405.00
EFT28956	10/01/2014	METRO MOTORS (2010) PTY LTD	115.50
EFT28957	10/01/2014	MOTORCHARGE PTY LTD	4,800.02
EFT28958	10/01/2014	MUNDARING TYRE CENTRE	40.00
EFT28959	10/01/2014	NEVERFAIL SPRINGWATER	90.00
EFT28960	10/01/2014	NEVILLE REFRIGERATION	792.00
EFT28961	10/01/2014	NEXUS (AUST) PTY LTD	2,598.20
EFT28962	10/01/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,045.97
EFT28963	10/01/2014	PIRTEK	882.30
EFT28964	10/01/2014	PUREPROTECT CANNINGVALE	2,227.50
EFT28965	10/01/2014	SDF GLOBAL	6,996.00
EFT28966	10/01/2014	SOURCE FOODS	247.50
EFT28967	10/01/2014	STEPHEN K WOLFF	2,500.00
EFT28968	10/01/2014	STEVENSON CONSULTING	2,079.00
EFT28969	10/01/2014	SYNERGY	863.00
EFT28970	10/01/2014	TELSTRA	991.67
EFT28971	10/01/2014	TOLL FAST	59.62
EFT28972	10/01/2014	TONY CUCCARO	2,500.00
EFT28973	10/01/2014	WA BROILER GROWERS ASSOCIATION (INC)	8,655.35
EFT28974	10/01/2014	WESTRAC EQUIPMENT PTY LTD	173.15
EFT28975	10/01/2014	WINDOW WIPERS	2,530.00
EFT28976	10/01/2014	WORKPAC PTY LTD	6,781.97
EFT28977	10/01/2014	WURTH AUSTRALIA PTY LTD	78.48
EFT28978	14/01/2014	ACCESS INDUSTRIAL TYRES PTY LTD	1,991.00
EFT28979	14/01/2014	ACCUWEIGH PTY LTD	550.00
EFT28980	14/01/2014	AIRWELL GROUP PTY LTD	1,045.28
EFT28981	14/01/2014	ALGA (AUSTRALASIAN LAND & GROUNDWATER	396.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
		ASSOCIATION)	
EFT28982	14/01/2014	ALPHA FIRST AID SUPPLIES PTY LTD	97.90
EFT28983	14/01/2014	ANALYTICAL REFERENCE LABORATORY (ARL)	1,148.13
EFT28984	14/01/2014	BATTERY WORLD	210.00
EFT28985	14/01/2014	BP GIDGEGANNUP	48.50
EFT28986	14/01/2014	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	60.28
EFT28987	14/01/2014	CAREERSPOT PTY LTD	165.00
EFT28988	14/01/2014	CHANDLER MACLEOD GROUP	3,454.85
EFT28989	14/01/2014	CJD EQUIPMENT PTY LTD	12,904.96
EFT28990	14/01/2014	COOL CLEAR WATER GROUP LTD	290.40
EFT28991	14/01/2014	ERTECH HOLDINGS PTY LTD	8,350.60
EFT28992	14/01/2014	FLEXI STAFF PTY LTD	3,806.44
EFT28993	14/01/2014	FLICK HYGIENE SERVICES	38.50
EFT28994	14/01/2014	GRA EVERINGHAM PTY LTD	5,500.00
EFT28995	14/01/2014	HECS FIRE	385.00
EFT28996	14/01/2014	HILLS FRESH	71.88
EFT28997	14/01/2014	INTEGRATED MONITORING TECHNOLOGIES PTY LTD	114.95
EFT28998	14/01/2014	IPING PTY LTD	1,128.80
EFT28999	14/01/2014	KLB SYSTEMS	742.50
EFT29000	14/01/2014	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	135.30
EFT29001	14/01/2014	LEDA SECURITY PRODUCTS PTY LTD	967.40
EFT29002	14/01/2014	MS GROUNDWATER MANAGEMENT	6,651.70
EFT29003	14/01/2014	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	31.25
EFT29004	14/01/2014	PRUDENTIAL INVESTMENT SERVICES CORP P/L	2,475.00
EFT29005	14/01/2014	SNAP BELMONT (BELSNAP PTY LTD)	213.00
EFT29006	14/01/2014	TELSTRA	175.78
EFT29007	14/01/2014	TELSTRA	124.04
EFT29008	14/01/2014	TOTALLY WORKWEAR MIDLAND	152.95
EFT29009	17/01/2014	ACTIVE ENVIRONMENTAL SOLUTIONS (HIRE) PTY LTD	792.00
EFT29010	17/01/2014	ADRIAN CARR	1,000.00
EFT29011	17/01/2014	AIRWELL GROUP PTY LTD	1,215.78
EFT29012	17/01/2014	ALLIGHTSYKES PTY LTD	569.25
EFT29013	17/01/2014	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	464.60
EFT29014	17/01/2014	AUSTRALIAN HVAC SERVICES	660.00
EFT29015	17/01/2014	BP AUSTRALIA LIMITED	41,396.33
EFT29016	17/01/2014	BUNNINGS BUILDING SUPPLIES PTY LTD	47.46
EFT29017	17/01/2014	CHANDLER MACLEOD GROUP	2,371.40
EFT29018	17/01/2014	CHICA CATERING (VALLEY ROAD PTY LTD)	394.00
EFT29019	17/01/2014	CHIDLOW WATER CARRIERS	190.00
EFT29020	17/01/2014	CIRRENA PTY LTD T/A UNISON INTERACTIVE PTY LTD	1,480.00
EFT29021	17/01/2014	COCKBURN WETLANDS EDU CENTRE	180.00
EFT29022	17/01/2014	COLONIAL PRINT & PROMOTIONS	47.85
EFT29023	17/01/2014	COMPU-STOR	517.96
EFT29024	17/01/2014	COMSYNC CONSULTING PTY LTD	1,179.75
EFT29025	17/01/2014	CRISALIS INTERNATIONAL PTY LTD	17,142.40
EFT29026	17/01/2014	DELRON CLEANING PTY LTD	2,648.91
EFT29027	17/01/2014	DITCH WITCH AUSTRALIA PTY LTD	25,129.29
EFT29028	17/01/2014	ELAN ENERGY MANAGEMENT (TYRE RECYCLERS)	161.40
EFT29029	17/01/2014	FLEXI STAFF PTY LTD	3,932.72
EFT29030	17/01/2014	GIANT AUTOS (1997) PTY LTD	15,922.95
EFT29031	17/01/2014	HILLS FRESH	76.49
EFT29032	17/01/2014	INTEWORK INC	474.32
EFT29033	17/01/2014	KLB SYSTEMS	159.50



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT29034	17/01/2014	LANDFILL GAS & POWER PTY LTD	6,903.48
EFT29035	17/01/2014	LO-GO APPOINTMENTS	2,946.45
EFT29036	17/01/2014	MAIL PLUS PERTH	323.40
EFT29037	17/01/2014	NEVERFAIL SPRINGWATER	511.85
EFT29038	17/01/2014	NEVERFAIL SPRINGWATER LTD - HAZELMERE	208.75
EFT29039	17/01/2014	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	37.50
EFT29040	17/01/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,240.47
EFT29041	17/01/2014	PIRTEK	26.03
EFT29042	17/01/2014	PITNEY BOWES CREDIT AUSTRALIA LTD	333.64
EFT29043	17/01/2014	PROTECTOR ALSAFE PTY LTD	536.10
EFT29044	17/01/2014	RENTOKIL INITIAL PTY LTD	620.35
EFT29045	17/01/2014	SAFETY SIGNS SERVICE	80.19
EFT29046	17/01/2014	SPUDS GARDENING SERVICES	3,361.00
EFT29047	17/01/2014	STAPLES AUSTRALIA LTD	529.29
EFT29048	17/01/2014	TELSTRA	457.03
EFT29049	17/01/2014	TRANSPACIFIC CLEANAWAY LTD	267.64
EFT29050	17/01/2014	UNIQUE WASTE MANAGEMENT SERVICES	682.00
EFT29051	17/01/2014	WASTEMASTER AUSTRALIA PTY LTD T/A WASTEMASTER	24.09
EFT29052	17/01/2014	WORKFORCE INTERNATIONAL	1,556.14
EFT29053	17/01/2014	WORKPAC PTY LTD	7,661.33
EFT29054	21/01/2014	AIR FILTER DRY CLEAN SYSTEMS WA PTY LTD ATF AFDCS TRADING TRUST	270.60
EFT29055	21/01/2014	BIN BATH AUSTRALIA PTY LTD	158.95
EFT29056	21/01/2014	BP AUSTRALIA LIMITED	28,946.91
EFT29057	21/01/2014	BP AUSTRALIA LIMITED	3,011.02
EFT29058	21/01/2014	C4 CONCEPTS PTY LTD	1,496.00
EFT29059	21/01/2014	CHANDLER MACLEOD GROUP	3,561.96
EFT29060	21/01/2014	CHICA CATERING (VALLEY ROAD PTY LTD)	483.00
EFT29061	21/01/2014	CJD EQUIPMENT PTY LTD	7,813.01
EFT29062	21/01/2014	CROSSLAND & HARDY PTY LTD	481.10
EFT29063	21/01/2014	FRESH BOOST PTY LTD ATF BANDITS TRUST	544.50
EFT29064	21/01/2014	KALAMUNDA TOYOTA	385.00
EFT29065	21/01/2014	KOTT GUNNING LAWYERS	2,688.62
EFT29066	21/01/2014	LIEBHERR AUSTRALIA PTY LTD	1,045.00
EFT29067	21/01/2014	LO-GO APPOINTMENTS	2,035.23
EFT29068	21/01/2014	MARSMEN PLUMBING	157.30
EFT29069	21/01/2014	MIDALIA STEEL	665.03
EFT29070	21/01/2014	MUNDARING TYRE CENTRE	160.00
EFT29071	21/01/2014	OAKNEY PTY LTD T/A AIRPORT PUBLICATIONS	110.00
EFT29072	21/01/2014	OPUS INTERNATIONAL CONSULTANTS (PCA) PTY LTD	2,447.50
EFT29073	21/01/2014	PAYG PAYMENTS	55,727.00
EFT29074	21/01/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,782.94
EFT29075	21/01/2014	PRECISION PANEL & PAINT	860.38
EFT29076	21/01/2014	PRESTIGE PUMP RENTALS	4,158.00
EFT29077	21/01/2014	SIGN SUPERMARKET	225.00
EFT29078	21/01/2014	TOTALLY WORKWEAR MIDLAND	253.93
EFT29079	21/01/2014	TOURISM COUNCIL WESTERN AUSTRALIA	130.00
EFT29080	21/01/2014	TRACS	1,878.13
EFT29081	21/01/2014	TRANEN PTY LTD	1,410.41
EFT29082	21/01/2014	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	765.38
EFT29083	21/01/2014	UNIQUE WASTE MANAGEMENT SERVICES	1,001.00
EFT29084	21/01/2014	WESFARMER KLEENHEAT GAS PTY LTD	66.00
EFT29085	24/01/2014	DEPARTMENT OF ENVIRONMENT REGULATION	1,591,798.51



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT29086	24/01/2014	ALAN RADFORD	225.00
EFT29087	24/01/2014	COMSYNC CONSULTING PTY LTD	2,681.25
EFT29088	24/01/2014	DEPARTMENT OF ENVIRONMENT REGULATION	153,762.72
EFT29089	24/01/2014	ELEMENT HYDROGRAPHIC SOLUTIONS	486.20
EFT29090	24/01/2014	FILTERS PLUS	189.75
EFT29091	24/01/2014	FLEXI STAFF PTY LTD	974.16
EFT29092	24/01/2014	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	1,980.00
EFT29093	24/01/2014	JOHN GANGELL	225.00
EFT29094	24/01/2014	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	614.01
EFT29095	24/01/2014	LLOYD GEORGE ACOUSTICS PTY LTD	6,050.00
EFT29096	24/01/2014	MAIL PLUS PERTH	323.40
EFT29097	24/01/2014	MAJOR MOTORS PTY LTD	964.45
EFT29098	24/01/2014	MERCER CONSULTING (AUSTRALIA) PTY LTD	5,500.00
EFT29099	24/01/2014	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	8,140.00
EFT29100	24/01/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	404.25
EFT29101	24/01/2014	PROFESSIONAL DEVELOPMENT TRAINING PTY LTD (PDT)	550.00
EFT29102	24/01/2014	PROTECTOR FIRE SERVICES	2,530.82
EFT29103	24/01/2014	PUREPROTECT CANNINGVALE	2,887.50
EFT29104	24/01/2014	RAMI LEHMANN T/A KAMAYATI YOGA	90.00
EFT29105	24/01/2014	SIGN SUPERMARKET	210.00
EFT29106	24/01/2014	STEPHEN FITZPATRICK	747.08
EFT29107	24/01/2014	SYNERGY	24.70
EFT29108	24/01/2014	TOOLMART AUSTRALIA PTY LTD	770.00
EFT29109	24/01/2014	WORKPAC PTY LTD	8,703.13
EFT29110	28/01/2014	ANALYTICAL REFERENCE LABORATORY (ARL)	92.40
EFT29111	28/01/2014	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	373.00
EFT29112	28/01/2014	CHANDLER MACLEOD GROUP	1,913.09
EFT29113	28/01/2014	DELRON CLEANING PTY LTD	748.61
EFT29114	28/01/2014	KLB SYSTEMS	720.50
EFT29115	28/01/2014	LANDFILL GAS & POWER PTY LTD	20,365.03
EFT29116	28/01/2014	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	2,411.72
EFT29117	28/01/2014	RUDD INDUSTRIAL AND FARM SUPPLIES	277.70
EFT29118	28/01/2014	TELSTRA	5,645.67
EFT29119	28/01/2014	TELSTRA	193.76
EFT29120	28/01/2014	TELSTRA	19.25
EFT29121	28/01/2014	UNIQUE WASTE MANAGEMENT SERVICES	495.00
EFT29122	28/01/2014	WORK CLOBBER	684.00
EFT29123	30/01/2014	CLEAN ENERGY REGULATOR	51,083.00
EFT29124	31/01/2014	ACCESS INDUSTRIAL TYRES PTY LTD	93.50
EFT29125	31/01/2014	AIRWELL GROUP PTY LTD	6,599.51
EFT29126	31/01/2014	AUSTRALIA POST - RED HILL	328.00
EFT29127	31/01/2014	BUDGET ELECTRICS	641.30
EFT29128	31/01/2014	C4 CONCEPTS PTY LTD	3,234.00
EFT29129	31/01/2014	CA TECHNOLOGY PTY LTD T/A CAMMS MANAGEMENT SOLUTIONS	1,980.00
EFT29130	31/01/2014	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	32.92
EFT29131	31/01/2014	CJD EQUIPMENT PTY LTD	8,896.33
EFT29132	31/01/2014	FLEXI STAFF PTY LTD	1,948.32
EFT29133	31/01/2014	FLICK HYGIENE SERVICES	64.53
EFT29134	31/01/2014	FUJI XEROX AUSTRALIA PTY LTD	695.29
EFT29135	31/01/2014	HILLS FRESH	68.22
EFT29136	31/01/2014	LO-GO APPOINTMENTS	3,168.47



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
EFT29137	31/01/2014	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	77.82
EFT29138	31/01/2014	NEXUS (AUST) PTY LTD	44,000.00
EFT29139	31/01/2014	ONSITE RENTALS PTY LTD	474.38
EFT29140	31/01/2014	PIRTEK	301.25
EFT29141	31/01/2014	PROTECTOR ALSAFE PTY LTD	58.34
EFT29142	31/01/2014	SNAP BELMONT (BELSNAP PTY LTD)	2,784.32
EFT29143	31/01/2014	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	15,044.70
EFT29144	31/01/2014	TIM DAVIES LANDSCAPING PTY LTD	909.70
EFT29145	31/01/2014	TOTALLY WORKWEAR MIDLAND	163.80
EFT29146	31/01/2014	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	3,477.18
EFT29147	31/01/2014	UNIQUE WASTE MANAGEMENT SERVICES	198.00
EFT29148	31/01/2014	VERTICAL TELECOM WA PTY LTD (VERTEL)	208.56
EFT29149	31/01/2014	VISY RECYCLING	26.59
EFT29150	31/01/2014	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT29151	31/01/2014	WORKPAC PTY LTD	5,229.25
EFT29152	31/01/2014	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	2,200.00
219736	01/11/2013	EMRC PETTY CASH - BELMONT	1,122.60
219737	01/11/2013	EMRC PETTY CASH - REDHILL	294.55
219738	04/11/2013	EMRC PETTY CASH - HAZELMERE	53.00
219739	25/11/2013	AMP LIFE LTD	1,340.00
219740	25/11/2013	AMP SUPER LEADER	868.59
219741	25/11/2013	AUSTRALIAN SUPER	3,275.63
219742	25/11/2013	BT BUSINESS SUPER	907.62
219743	25/11/2013	BT LIFETIME - PERSONAL SUPER	454.02
219744	25/11/2013	BT SUPER FOR LIFE	330.88
219745	25/11/2013	CBUS INDUSTRY SUPER	465.53
219746	25/11/2013	COLONIAL FIRST STATE	462.96
219747	25/11/2013	GENERATIONS PERSONAL SUPERANNUATION PLAN	446.22
219748	25/11/2013	KINETIC SUPERANNUATION	99.61
219749	25/11/2013	MTAA SUPERANNUATION FUND	382.38
219750	25/11/2013	ONEPATH LIFE LTD	394.50
219751	25/11/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	586.81
219752	25/11/2013	TELSTRA SUPER	317.76
219753	25/11/2013	UNISUPER	169.55
219754	25/11/2013	VIRGIN MONEY SUPER	56.38
219755	25/11/2013	ZURICH AUSTRALIAN SUPERANNUATION	461.69
219756	26/11/2013	EMRC PETTY CASH - BELMONT	650.00
219757	26/11/2013	EMRC PETTY CASH - RED HILL	299.75
219758	29/11/2013	DEPARTMENT OF TRANSPORT - BULK BILLING	263.05
219759	29/11/2013	EMRC PETTY CASH - HAZELMERE	122.25
219760	29/11/2013	EMRC PETTY CASH - REDHILL	281.05
219761	04/12/2013	BARBEQUES GALORE	599.00
219762	04/12/2013	EMRC PETTY CASH - BELMONT	1,170.85
219763	04/12/2013	EMRC PETTY CASH - REDHILL	123.30
219764	13/12/2013	EMRC PETTY CASH - REDHILL	285.70
219765	17/12/2013	EMRC PETTY CASH - BELMONT	525.00
219766	18/12/2013	EMRC PETTY CASH - REDHILL	103.90
219767	19/12/2013	EMRC PETTY CASH - HAZELMERE	44.50
219768	20/12/2013	DEPARTMENT OF TRANSPORT - BULK BILLING	295.55
219769	20/12/2013	WATER CORPORATION	773.50
219770	20/12/2013	DEPARTMENT OF TRANSPORT - BULK BILLING	295.55
219771	20/12/2013	WATER CORPORATION	773.50
219772	06/01/2014	AMP LIFE LTD	2,138.24



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.

Cheque /EFT No	Date	Payee	Amount
219773	06/01/2014	AMP SUPER LEADER	1,302.90
219774	06/01/2014	AUSTRALIAN SUPER	4,378.68
219775	06/01/2014	BT BUSINESS SUPER	1,370.39
219776	06/01/2014	BT LIFETIME - PERSONAL SUPER	674.57
219777	06/01/2014	BT SUPER FOR LIFE	446.69
219778	06/01/2014	CBUS INDUSTRY SUPER	705.44
219779	06/01/2014	COLONIAL FIRST STATE	694.44
219780	06/01/2014	GENERATIONS PERSONAL SUPERANNUATION PLAN	665.45
219781	06/01/2014	KINETIC SUPERANNUATION	327.29
219782	06/01/2014	MTAA SUPERANNUATION FUND	567.68
219783	06/01/2014	NORWICH UNION LIFE INSURANCE SOCIETY	705.46
219784	06/01/2014	ONEPATH LIFE LTD	512.67
219785	06/01/2014	RETAIL EMPLOYEES SUPERANNUATION TRUST	1,061.81
219786	06/01/2014	TELSTRA SUPER	476.64
219787	06/01/2014	UNISUPER	226.08
219788	06/01/2014	VIRGIN MONEY SUPER	76.60
219789	06/01/2014	ZURICH AUSTRALIAN SUPERANNUATION	696.38
219790	09/01/2014	EMRC PETTY CASH - BELMONT	450.50
219791	09/01/2014	EMRC PETTY CASH - REDHILL	294.60
219792	10/01/2014	ANDREW WADDELL	225.00
219793	10/01/2014	DYLAN O'CONNOR	2,500.00
219794	10/01/2014	FRANK LINDSEY	2,500.00
219795	17/01/2014	EMRC PETTY CASH - REDHILL	286.40
219796	21/01/2014	DEPARTMENT OF TRANSPORT - BULK BILLING	148.40
219797	24/01/2014	ANDREW WADDELL	225.00
219798	24/01/2014	DARRYL TREASE JP	225.00
219799	31/01/2014	EMRC PETTY CASH - HAZELMERE	20.00
219800	31/01/2014	EMRC PETTY CASH - REDHILL	118.15
757	13/11/2013	BHF ENVIRONMENTAL LTD	5,000.00
758	14/11/2013	WESTPAC BANKING CORPORATION	6,500,000.00
759	14/11/2013	WESTPAC BANKING CORPORATION	1,000,000.00
760	29/11/2013	WBC - CORPORATE MASTER CARD - D AMEDURI	1,829.11
761	29/11/2013	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	9.00
762	29/11/2013	WBC - CORPORATE MASTER CARD - S FITZPATRICK	807.13
763	29/11/2013	WBC - CORPORATE MASTER CARD - T ECKSTEIN	692.83
764	29/11/2013	WBC - CORPORATE MASTERCARD - H LIEW	3,777.20
765	29/11/2013	WBC - CORPORATE MASTERCARD - P SCHNEIDER	82.52
766	19/12/2013	ING	2,000,000.00
767	20/12/2013	ENVISION LIMITED	2,441.24
768	30/12/2013	WBC - CORPORATE MASTER CARD - D AMEDURI	1,159.61
769	30/12/2013	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	2,461.84
770	30/12/2013	WBC - CORPORATE MASTER CARD - S FITZPATRICK	1,504.85
771	30/12/2013	WBC - CORPORATE MASTER CARD - T ECKSTEIN	525.14
772	30/12/2013	WBC - CORPORATE MASTERCARD - H LIEW	649.61
773	30/12/2013	WBC - CORPORATE MASTERCARD - P SCHNEIDER	537.61
774	16/01/2014	HAAS HOLZZERKLEINERUNGS - UND FORDERTECHNIK	25,143.04
775	23/01/2014	ANZ BANKING GROUP	3,500,000.00
776	23/01/2014	ANZ BANKING GROUP	1,000,000.00
777	29/01/2014	WBC - CORPORATE MASTER CARD - D AMEDURI	5,523.86
778	29/01/2014	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	677.64
779	29/01/2014	WBC - CORPORATE MASTER CARD - S FITZPATRICK	5,341.38
780	29/01/2014	WBC - CORPORATE MASTER CARD - T ECKSTEIN	366.74
781	29/01/2014	WBC - CORPORATE MASTERCARD - H LIEW	272.15



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF NOVEMBER 2013,
DECEMBER 2013 AND JANUARY 2014.**

Cheque /EFT			
No	Date	Payee	Amount
782	29/01/2014	WBC - CORPORATE MASTERCARD - P SCHNEIDER	13.25
PAY 2014-1005/11/2013		PAYROLL FE 5/11/13	189,237.46
PAY 2014-1119/11/2013		PAYROLL FE 19/11/13	183,485.40
PAY 2014-1203/12/2013		PAYROLL FE 3/12/13	186,875.97
PAY 2014-1317/12/2013		PAYROLL FE 17/12/13	191,632.09
PAY 2014-1431/12/2013		PAYROLL FE 31/12/13	179,419.90
PAY 2014-1514/01/2014		PAYROLL FE 14/1/14	187,800.09
PAY 2014-1628/01/2014		PAYROLL FE 28/1/14	188,185.31
1*NOV13	01/11/2013	BANK CHARGES 1536 - 1540	2,071.22
1*DEC13	02/12/2013	BANK CHARGES 1541 - 1545	1,825.24
1*JAN14	02/01/2014	BANK CHARGES 1545 - 1549	1,968.19
SUB TOTAL			<u>19,940,417.06</u>
LESS CANCELLED CHEQUES & EFTs			
EFT28371	01/11/2013	AIRLITE CLEANING	-4,348.38
219757	26/11/2013	EMRC PETTY CASH - RED HILL	-299.75
219768	20/12/2013	DEPARTMENT OF TRANSPORT - BULK BILLING	-295.55
219769	20/12/2013	WATER CORPORATION	-773.50
SUB TOTAL			<u>-5,717.18</u>
TOTAL			<u>19,934,699.88</u>

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	EMRC - Municipal Fund	19,934,699.88
TOTAL		19,934,699.88

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14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2013

REFERENCE: D2013/02644

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 30 November 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 30 November 2013 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 November 2013.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2013/2014 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

As a result of the City of Stirling ceasing disposal of its tonnages at Red Hill Waste Management Facility from the beginning of August 2013, an initial budget / forecast review was undertaken during August 2013 and has been reflected in the financial reports since August 2013.

A subsequent forecast review was undertaken in November 2013 based on the October 2013 financial reports and the updated forecast has been reflected in the November 2013 financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial statements for the period ended 30 November 2013. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 30 November 2013 is a favourable variance of \$70,506 (2.85%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$2,871,349 (15.99%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$7,829,215 (17.83%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$13,418,100 is \$2,837,634 (17.46%) below the year to date budget of \$16,255,734. This is due to the City of Stirling ceasing disposing of their tonnages at Red Hill with effect from 5 August 2013 with only 10,553 tonnes of the budgeted 100,000 tonnes for the 2013/2014 financial year having been received.

As a result the full year User charges have been forecast to be below the budget of \$38,874,520 by \$7,744,116 (19.92%). This was subject to a report (Ref: DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

2. Interest on Municipal Cash Investments is \$107,614 (92.81%) above the year to date budget of \$115,955 as a result of the low level of operating and capital expenditure to date together with the higher interest rate (4.19%) being received compared to the budgeted rate of 3.70%.
3. Year to date Other income of \$505,641 is \$140,498 (21.74%) below the year to date budget of \$646,139. This is mainly due to the lower than budgeted sales of mattress products totalling \$2,828 compared to a year to date budget of \$166,665. At this point in time, more work is being done but it is anticipated that the annual budget of \$400,000 will not be achieved, this will be reviewed as part of the Half Year Review.

There were no further significant Operating Income variances as at 30 November 2013.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$2,941,855 (19.00%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,099,702 (10.78%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$2,886,119 is \$904,411 (23.86%) lower than the year to date budget of \$3,790,530. The variance is attributable to budgeted and vacant positions that are yet to be filled.

Following a review of the budget, as outlined earlier in this report, full year Salary Expenses has been forecast to be below the budget of \$9,801,805 by \$523,891 (5.34%).



Item 14.2 continued

2. Year to date Contract Expenses of \$1,385,691 is \$1,363,449 (49.60%) below the year to date budget of \$2,749,140 due predominantly to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Remove and Crush Lateritic Caprock - \$268,776;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$197,781;
- Undertake Engineering/Waste Management Special Projects (Regional Funding Program) - \$161,665;
- Monitor Environmental Impacts - Red Hill and Hazelmere Sites - \$86,078;
- Operate and Maintain Class III Cells - \$79,015;
- Construct and Maintain Perimeter Bunds - \$52,080;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$44,585; and
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$33,330.

Other projects where the year to date expenditures are lower than expected compared to the year to date budget for various directorates/business units are: Corporate Services activities (\$191,240), Regional Development projects (\$165,185) and Environmental Services projects (\$68,068).

Following the forecast reviews, full year Contract Expenses of \$6,086,756 has been forecast to be \$522,061 (7.90%) below the budget of \$6,608,817. The following operational expenditures have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from the City of Stirling on the 2013/2014 financial year:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$226,000;
- Operate and Maintain Class III Cells - \$104,450;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$40,000;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$30,000; and
- Manage and Administer Red Hill Landfill Facility - \$25,000.

Other projects where the full year forecasts for Contract Expenses are lower than the annual budget for various business divisions are: Corporate Services activities (\$7,227), Regional Development projects (\$40,627) and Environmental Services projects (\$10,000). Other projects from Waste Services activities contribute a further \$38,757 to the variance.

3. Year to date Material Expenses of \$271,831 is \$179,064 (39.71%) below the year to date budget of \$450,895. The variances relate to various Corporate Services activities (\$56,806), Regional Development projects (\$18,636) and Environmental Services projects (\$2,443). Other projects from Waste Services activities contribute a further \$100,498 to the variance.
4. Year to date Depreciation Expenses of \$2,988,192 is \$313,282 (11.71%) above the year to date budget of \$2,674,910. The increase is attributable to an increase in the depreciable value of plant following the revaluation of assets at the end of the 2012/2013 financial year compared to budget. The revaluation was introduced in 2012/2013 due to a change in accounting treatment as prescribed by the Australian Accounting Standards.
5. Year to date Miscellaneous Expenses of \$4,513,451 is \$872,255 (16.20%) below the year to date budget of \$5,385,706. This variance is attributable to a lower than budgeted Landfill Levy payable (\$687,541) and a lower Carbon Price Expense Provision (\$140,333) as a result of the reduced tonnages from the City of Stirling.

Consequently, the full year Miscellaneous Expenses of \$10,436,597 has been forecast to be \$2,533,061 (19.53%) below the budget of \$12,969,658. This variance is attributable to a lower than budgeted Landfill Levy payable (\$2,063,098) and a lower Carbon Price Expense Provision (\$456,706).



Item 14.2 continued

6. The full year Provision Expenses of \$84,231 is forecast to be \$27,664 (24.72%) below the budget of \$111,895. This is due to a reduction in the site rehabilitation provision expenditure resulting from the reduced tonnages from the City of Stirling.
7. Year to date Costs Allocated of \$122,031 is \$55,701 (31.34%) below the year to date budget provisions of \$177,732. Full year Costs Allocated of \$364,451 has been forecast to be \$60,000 (14.14%) below the budget of \$424,451.

This is due to the lower than budgeted level of plant utilisation on capital works projects as a result of reduced capital expenditure levels.

There were no further significant Operating Expenditure variances as at 30 November 2013.

*Other Revenues and Expenses (Net)	<i>Year to Date</i>	An unfavourable variance of \$97,731 (3.97%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$735,197 (12.07%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Secondary Waste Charge is \$380,921 (15.98%) below the year to date budget of \$2,384,405 whilst the full year forecast of \$4,831,530 is \$859,197 (15.10%) below the budget of \$5,690,727. This variance is attributable to the reduced tonnages from the City of Stirling.
2. Interest on Restricted Cash Investments is \$96,142 (14.91%) above the year to date budget of \$644,900 as a result of the low level of capital expenditure to date together with a higher interest rate (4.19%) being received compared to the budgeted rate of 3.70%.
3. Year to date Salary Expenses is \$58,178 (49.05%) below the year to date budget of \$118,599. The Manager Project Development was promoted to the role of Director Waste Services on 5 August 2013 and the former position is yet to be recruited. This has contributed to a lower salary expenditure.
4. Year to date Contract Expenses is \$121,714 (38.77%) below the year to date budget of \$313,955. The variance primarily relates to the timing of Resource Recovery Project consultancy contracts.

Consequently the full year Contract Expenses of \$650,630 is forecast to be \$104,000 (13.78%) below the budget of \$754,630.

5. Year to date Miscellaneous Expenses is \$17,584 (71.57%) below the year to date budget of \$24,570. The variance relates to the timing of Resource Recovery Project consultancy contracts.

Consequently the full year Miscellaneous Expenses of \$39,113 is forecast to be \$20,000 (33.83%) below the budget of \$59,113.

There were no further significant Other Revenues and Expenses variances as at 30 November 2013.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$5,894,731.
	<i>End of Year Forecast</i>	A favourable variance of \$2,155,675.

Capital Expenditure variances:

A favourable variance of \$5,894,731 exists as at 30 November 2013 when compared to the year to date budget provision of \$6,446,140. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 30 November 2013 include:

- Contract Payment - Resource Recovery Park Pyrolysis Plant - \$165,886;
- Purchase Information Technology & Communication Equipment - \$150,382;
- Construct Class III Cell - Stage 14(a) – Red Hill Landfill Facility - \$55,549;
- Purchase / Replace Vehicle - Red Hill Landfill Facility - \$48,023;
- Purchase/Replace Minor Plant & Equipment - Red Hill Waste Management Facility - \$46,999;
- Construct Litter Fence - Red Hill Farm - \$27,198; and
- Purchase / Replace Plant - Red Hill Facility - \$24,354.

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was also undertaken of the Capital Expenditure budget, \$2,155,675 (13.93%) of Capital Expenditure has been deferred and carried forward. The impact of this is a reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$13,315,406.

Significant reductions to capital budgets include the following:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- Purchase / Replace Plant - Hazelmere - \$870,000;
- Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- Purchase Information Technology & Communication Equipment - \$314,500;
- Relocate Greenwaste Processing area - \$250,000;
- Construct Class III Cell - Stage 14(a) - \$215,000;
- Construct Roads / Carparks - \$200,000;
- Construct Class III Leachate Pond - \$180,000;
- Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- Construct Nutrient Stripping Pond - \$110,500;
- Construct Stormwater Control Pond - \$100,000;
- Construct Perimeter Fencing - \$100,000; and
- Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.

This is offset by an increase in the following Capital Expenditure budget provisions following a review and timing of the Resource Recovery capital expenditure program:

- Resource Recovery Park Land - Hazelmere - \$1,000,000; and
- Purchase Resource Recovery Park Pyrolysis plant and equipment - \$1,000,000.



Item 14.2 continued

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2014 will be below the original budget of \$104,540,334 by \$4,464,710.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 30 November 2013 is \$17,123,379 and Restricted Assets amount to \$42,461,859. This figure is net of cumulative unrealised losses of \$601,485 which has been provided for in this amount.

The net movement for the month is an increase of \$1,863,530.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of November 2013 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2014/00039)
2. Capital Expenditure Statement (Ref: D2014/00040)
3. Statement of Financial Position (Ref: D2014/00041)
4. Statement of Cash and Investments (Ref: D2014/00042)
5. Investment Report (Ref: D2014/00043)

VOTING REQUIREMENT

Simple Majority



Item 14.2 continued

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 30 November 2013.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2013.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

NOVEMBER 2013

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$13,418,100	\$16,255,734	(\$2,837,634)	(U)	\$31,130,404	\$38,874,520	(\$7,744,116)	(U)
\$152,857	\$152,302	\$555	(F)	\$360,750	\$362,143	(\$1,393)	(U)
\$387,058	\$383,385	\$3,673	(F)	\$665,220	\$724,646	(\$59,426)	(U)
\$72,800	\$67,800	\$5,000	(F)	\$985,800	\$1,015,800	(\$30,000)	(U)
\$223,569	\$115,955	\$107,614	(F)	\$278,303	\$278,303	\$0	(F)
\$322,776	\$332,835	(\$10,059)	(U)	\$886,995	\$886,567	\$428	(F)
\$505,641	\$646,139	(\$140,498)	(U)	\$1,764,696	\$1,759,404	\$5,292	(F)
\$15,082,801	\$17,954,150	(\$2,871,349)	(U)	\$36,072,168	\$43,901,383	(\$7,829,215)	(U)
Operating Expenditure							
\$2,886,119	\$3,790,530	\$904,411	(F)	\$9,277,914	\$9,801,805	\$523,891	(F)
\$1,385,691	\$2,749,140	\$1,363,449	(F)	\$6,086,756	\$6,608,817	\$522,061	(F)
\$271,831	\$450,895	\$179,064	(F)	\$1,139,063	\$1,146,270	\$7,207	(F)
\$105,258	\$110,595	\$5,337	(F)	\$264,736	\$265,536	\$800	(F)
\$354,941	\$351,935	(\$3,006)	(U)	\$831,814	\$844,764	\$12,950	(F)
\$8,216	\$8,610	\$394	(F)	\$20,683	\$20,683	\$0	(F)
\$145,959	\$134,893	(\$11,066)	(U)	\$281,030	\$281,030	\$0	(F)
\$2,988,192	\$2,674,910	(\$313,282)	(U)	\$5,888,066	\$6,420,134	\$532,068	(F)
\$4,513,451	\$5,385,706	\$872,255	(F)	\$10,436,597	\$12,969,658	\$2,533,061	(F)
\$0	\$0	\$0	(F)	\$84,231	\$111,895	\$27,664	(F)
(\$122,031)	(\$177,732)	(\$55,701)	(U)	(\$364,451)	(\$424,451)	(\$60,000)	(U)
\$12,537,627	\$15,479,482	\$2,941,855	(F)	\$33,946,439	\$38,046,141	\$4,099,702	(F)
\$2,545,174	\$2,474,668	\$70,506	(F)	\$2,125,729	\$5,855,242	(\$3,729,513)	(U)
Surplus	Surplus		OPERATING RESULT FROM NORMAL ACTIVITIES	Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$3,195,689 as at 30 November 2013.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

NOVEMBER 2013

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$2,003,484	\$2,384,405	(\$380,921)	(U)	Secondary Waste Charge	\$4,831,530	\$5,690,727	(\$859,197)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$741,042	\$644,900	\$96,142	(F)	Interest Restricted Cash Investments	\$1,547,814	\$1,547,814	\$0	(F)
\$963	\$900	\$63	(F)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$73,136	\$75,219	(\$2,083)	(U)	Proceeds from Sale of Assets	\$724,614	\$724,614	\$0	(F)
\$2,818,625	\$3,105,424	(\$286,799)	(U)	Total Other Revenues	\$7,106,127	\$7,965,324	(\$859,197)	(U)
Other Expenses								
\$60,421	\$118,599	\$58,178	(F)	Salary Expenses	\$316,956	\$316,956	\$0	(F)
\$192,241	\$313,955	\$121,714	(F)	Contract Expenses	\$650,630	\$754,630	\$104,000	(F)
\$2,440	\$6,025	\$3,585	(F)	Material Expenses	\$14,550	\$14,550	\$0	(F)
\$742	\$1,040	\$298	(F)	Utility Expenses	\$2,500	\$2,500	\$0	(F)
\$613	\$570	(\$43)	(U)	Insurance Expenses	\$1,375	\$1,375	\$0	(F)
\$4,367	\$5,005	\$638	(F)	Depreciation Expenses	\$12,020	\$12,020	\$0	(F)
\$6,986	\$24,570	\$17,584	(F)	Miscellaneous Expenses	\$39,113	\$59,113	\$20,000	(F)
\$68,143	\$65,962	(\$2,181)	(U)	Carrying Amount of Assets Disposed Of	\$450,859	\$450,859	\$0	(F)
\$121,414	\$110,709	(\$10,705)	(U)	Costs Allocated	\$264,451	\$264,451	\$0	(F)
\$457,367	\$646,435	\$189,068	(F)	Total Other Expenses	\$1,752,454	\$1,876,454	\$124,000	(F)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
Revaluation of Assets								
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)
\$2,361,258	\$2,458,989	(\$97,731)	(U)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,353,673	\$6,088,870	(\$735,197)	(U)
Surplus	Surplus				Surplus	Surplus		
\$4,906,432	\$4,933,657	(\$27,225)	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,479,402	\$11,944,112	(\$4,464,710)	(U)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date				Full Year					
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance		
Governance and Corporate Services									
\$0	\$158,510	\$158,510	(F)	\$14,580	Purchase Vehicles - Ascot Place (24440/00)	\$380,429	\$380,429	\$0	(F)
\$539	\$12,810	\$12,271	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$30,750	\$30,750	\$0	(F)
\$150,382	\$374,520	\$224,139	(F)	\$32,168	Purchase Information Technology & Communication Equipment (24550/00)	\$584,350	\$898,850	\$314,500	(F)
\$0	\$12,500	\$12,500	(F)	\$0	Purchase Art Works (24620/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$7,290	\$7,290	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$17,500	\$17,500	\$0	(F)
\$0	\$1,515	\$1,515	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,639	\$3,639	\$0	(F)
\$150,921	\$567,145	\$416,225	(F)	\$46,748		\$1,046,668	\$1,361,168	\$314,500	(F)



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Environmental Services

\$0	\$625	\$625	(F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$625	\$625	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0 (F)
\$0	\$1,250	\$1,250	(F)	\$0		\$2,500	\$3,000	\$500 (F)

Regional Development

\$0	\$415	\$415	(F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$415	\$415	(F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$830	\$830	(F)	\$0		\$2,000	\$2,000	\$0 (F)

Risk Management

\$0	\$205	\$205	(F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$500	\$0 (F)
\$0	\$205	\$205	(F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0 (F)
\$0	\$410	\$410	(F)	\$0		\$1,000	\$1,000	\$0 (F)

Resource Recovery

\$0	\$12,500	\$12,500	(F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,030,000	\$30,000	(\$1,000,000) (U)
\$0	\$208,330	\$208,330	(F)	\$0	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$527,000	\$500,000	(\$27,000) (U)



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date					Full Year			
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance	
Resource Recovery								
\$0	\$104,165	\$104,165	(F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05)	\$250,000	\$250,000	\$0 (F)
\$0	\$4,165	\$4,165	(F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)	\$10,000	\$10,000	\$0 (F)
\$0	\$20,830	\$20,830	(F)	\$0	Construct and Commission Resource Recovery Park - MRF (24259/09)	\$50,000	\$50,000	\$0 (F)
\$0	\$62,500	\$62,500	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$150,000	\$150,000 (F)
\$0	\$437,495	\$437,495	(F)	\$0	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$1,050,000	\$1,050,000	\$0 (F)
\$165,886	\$416,665	\$250,779	(F)	\$0	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03)	\$2,000,000	\$1,000,000	(\$1,000,000) (U)
\$0	\$41,665	\$41,665	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$100,000	\$100,000	\$0 (F)
\$0	\$415	\$415	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$1,000	\$0 (F)
\$0	\$415	\$415	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$1,000	\$0 (F)
\$0	\$415	\$415	(F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,000	\$1,000	\$0 (F)
\$165,886	\$1,309,560	\$1,143,674	(F)	\$0		\$5,020,000	\$3,143,000	(\$1,877,000) (U)

Waste Management



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Waste Management

\$18,941	\$39,110	\$20,169 (F)	\$5,820	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$93,886	\$93,886	\$0 (F)
\$0	\$38,745	\$38,745 (F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$93,000	\$93,000	\$0 (F)
\$4,100	\$0	(\$4,100) (U)	\$0	Construct Weighbridge Office - Hazelmere (24250/03)	\$0	\$0	\$0 (F)
\$0	\$11,415	\$11,415 (F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$27,400	\$27,400	\$0 (F)
\$0	\$8,330	\$8,330 (F)	\$0	Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07)	\$0	\$20,000	\$20,000 (F)
\$0	\$20,830	\$20,830 (F)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$50,000	\$50,000	\$0 (F)
(\$31,275)	\$0	\$31,275 (F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$0	\$0	\$0 (F)
\$55,549	\$1,339,580	\$1,284,031 (F)	\$18,665	Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility (24310/12)	\$3,000,000	\$3,215,000	\$215,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14)	\$300,000	\$0	(\$300,000) (U)
\$0	\$75,000	\$75,000 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$0	\$180,000	\$180,000 (F)
\$0	\$6,250	\$6,250 (F)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$0	\$15,000	\$15,000 (F)
\$0	\$79,165	\$79,165 (F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$140,000	\$190,000	\$50,000 (F)
\$0	\$41,665	\$41,665 (F)	\$0	Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)	\$0	\$100,000	\$100,000 (F)



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date				Full Year		
Actual	Budget	Variance	On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management						
\$0	\$46,040	\$46,040 (F)	\$0		\$110,500	\$110,500 (F)
\$0	\$166,660	\$166,660 (F)	\$0	\$200,000	\$400,000	\$200,000 (F)
\$0	\$156,250	\$156,250 (F)	\$0	\$0	\$375,000	\$375,000 (F)
\$0	\$41,665	\$41,665 (F)	\$0	\$0	\$100,000	\$100,000 (F)
\$27,198	\$20,830	(\$6,368) (U)	\$0	\$50,000	\$50,000	\$0 (F)
\$0	\$84,230	\$84,230 (F)	\$0	\$224,000	\$202,175	(\$21,825) (U)
\$0	\$145,830	\$145,830 (F)	\$0	\$100,000	\$350,000	\$250,000 (F)
\$0	\$13,260	\$13,260 (F)	\$0	\$31,827	\$31,827	\$0 (F)
\$827	\$0	(\$827) (U)	\$0	\$0	\$0	\$0 (F)
\$0	\$29,165	\$29,165 (F)	\$0	\$0	\$70,000	\$70,000 (F)
\$0	\$12,500	\$12,500 (F)	\$0	\$0	\$30,000	\$30,000 (F)
\$24,354	\$759,100	\$734,746 (F)	\$0	\$760,850	\$1,821,850	\$1,061,000 (F)
\$3,638	\$892,500	\$888,862 (F)	\$19,500	\$1,272,000	\$2,142,000	\$870,000 (F)
\$0	\$31,250	\$31,250 (F)	\$0	\$0	\$75,000	\$75,000 (F)



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Waste Management

\$46,999	\$109,580	\$62,581 (F)	\$74,405	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$203,000	\$263,000	\$60,000 (F)
\$13,555	\$35,000	\$21,445 (F)	\$1,060	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$99,000	\$84,000	(\$15,000) (U)
\$48,023	\$79,135	\$31,112 (F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$189,925	\$189,925	\$0 (F)
\$0	\$225	\$225 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$16,250	\$16,250 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$39,000	\$35,000 (F)
\$0	\$14,580	\$14,580 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$35,000	\$35,000	\$0 (F)
\$0	\$415	\$415 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$2,980	\$60,245	\$57,265 (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$44,600	\$144,600	\$100,000 (F)
\$990	\$11,245	\$10,255 (F)	\$11,640	Purchase / Replace Security System - Hazelmere (24530/10)	\$27,000	\$27,000	\$0 (F)
\$1,562	\$125,415	\$123,853 (F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$251,000	\$301,000	\$50,000 (F)
\$3,316	\$9,875	\$6,559 (F)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$8,700	\$23,700	\$15,000 (F)
\$431	\$1,250	\$819 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2013

Year to Date				Full Year				
Actual	Budget	Variance	Order		Forecast	Budget	Variance	
Waste Management								
\$0	\$415	\$415 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)	
\$0	\$415	\$415 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$1,000	\$0 (F)	
\$0	\$625	\$625 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)	
\$0	\$415	\$415 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)	
\$3,819	\$830	(\$2,989) (U)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$9,000	\$2,000	(\$7,000) (U)	
\$0	\$33,330	\$33,330 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)	
\$9,595	\$8,330	(\$1,265) (U)	\$33,752	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)	
\$234,602	\$4,566,945	\$4,332,343 (F)	\$164,842		\$7,243,238	\$10,960,913	\$3,717,675 (F)	
\$551,409	\$6,446,140	\$5,894,731 (F)	\$211,590	TOTAL CAPITAL EXPENDITURE	\$13,315,406	\$15,471,081	\$2,155,675 (F)	



STATEMENT OF FINANCIAL POSITION

NOVEMBER 2013

Actual June 2012	Actual Year to Date		Full Year			
			Forecast	Budget	Variance	
		(F) = Favourable variation (U) = Unfavourable variation				
Current Assets						
\$3,021,270	\$4,253,406	Cash and Cash Equivalents	\$897,378	\$266,144	\$631,234	(F)
\$51,761,343	\$55,331,833	Investments	\$54,485,610	\$57,985,610	(\$3,500,000)	(U)
\$3,552,486	\$3,738,946	Trade and Other Receivables	\$3,552,486	\$3,552,486	\$0	(F)
\$86,077	\$53,797	Inventories	\$86,077	\$86,077	\$0	(F)
\$65,007	\$363,528	Other Assets	\$65,007	\$65,007	\$0	(F)
\$58,486,183	\$63,741,510	Total Current Assets	\$59,086,558	\$61,955,324	(\$2,868,766)	(F)
Current Liabilities						
\$5,409,053	\$2,348,843	Trade and Other Payables	\$5,409,053	\$5,409,053	\$0	(F)
\$1,229,726	\$1,229,726	Provisions	\$1,230,929	\$1,230,929	\$0	(F)
\$6,638,779	\$3,578,569	Total Current Liabilities	\$6,639,982	\$6,639,982	\$0	(F)
\$51,847,404	\$60,162,941	Net Current Assets	\$52,446,576	\$55,315,342	(\$2,868,766)	(U)
Non Current Assets						
\$16,361,457	\$16,361,456	Land	\$17,391,457	\$16,391,457	\$1,000,000	(F)
\$4,783,168	\$4,690,323	Buildings	\$5,626,789	\$5,692,789	(\$66,000)	(U)
\$9,152,875	\$8,757,316	Structures	\$12,077,627	\$13,068,136	(\$990,509)	(U)
\$9,825,700	\$8,077,731	Plant	\$11,601,444	\$12,653,725	(\$1,052,281)	(U)
\$291,050	\$662,652	Equipment	\$662,647	\$1,177,485	(\$514,838)	(U)
\$156,333	\$151,340	Furniture and Fittings	\$175,080	\$175,060	\$20	(F)
\$5,019,398	\$4,379,870	Work in Progress	\$5,019,398	\$5,019,398	\$0	(F)
\$45,589,981	\$43,080,688	Total Non Current Assets	\$52,554,442	\$54,178,050	(\$1,623,608)	(U)
Non Current Liabilities						
\$4,841,163	\$5,740,975	Provisions	\$4,925,394	\$4,953,058	\$27,664	(F)
\$4,841,163	\$5,740,975	Total Non Current Liabilities	\$4,925,394	\$4,953,058	\$27,664	(F)
\$92,596,222	\$97,502,654	Net Assets	\$100,075,624	\$104,540,334	(\$4,464,710)	(U)
Equity						
\$49,136,150	\$49,136,150	Accumulated Surplus/Deficit	\$49,136,150	\$49,136,150	\$0	(F)
\$42,319,723	\$42,319,723	Cash Backed Reserves	\$42,319,723	\$42,319,723	\$0	(F)
\$1,140,349	\$1,140,349	Asset Revaluation Reserve	\$1,140,349	\$1,140,349	\$0	(F)
\$0	\$4,906,432	Net change in assets from operations	\$7,479,402	\$11,944,112	(\$4,464,710)	(U)
\$92,596,222	\$97,502,654	Total Equity	\$100,075,624	\$104,540,334	(\$4,464,710)	(U)



CASH AND INVESTMENTS

NOVEMBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
3,018,020	4,250,156	Cash at Bank - Municipal Fund 01001/00	894,128	262,894	631,234 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
10,040,526	12,869,974	Investments - Municipal Fund 02021/00	9,011,061	11,193,973	(2,182,912) (U)
13,061,796	17,123,379	Total Municipal Cash	9,908,439	11,460,117	(1,551,678) (U)
Restricted Cash and Investments					
1,029,772	1,046,637	Restricted Investments - Plant and Equipment 02022/01	2,978,240	927,240	2,051,000 (F)
1,664,322	1,691,579	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,734,272	1,846,174	(111,902) (U)
234,694	238,538	Restricted Investments - Future Development 02022/03	245,088	15,087	230,000 (F)
550,617	559,635	Restricted Investments - Environmental Monitoring Red Hill 02022/04	571,040	571,040	0 (U)
168,280	171,036	Restricted Investments - Environmental Insurance Red Hill 02022/05	134,340	134,340	0 (F)
12,619	12,826	Restricted Investments - Risk Management 02022/06	13,087	13,087	0 (F)
439,250	446,443	Restricted Investments - Class IV Cells Red Hill 02022/07	514,025	514,026	0 (U)
20,193	20,524	Restricted Investments - Regional Development 02022/08	158,043	12,828	145,214 (F)
35,964,254	36,553,245	Restricted Investments - Secondary Waste Processing 02022/09	38,784,546	41,432,016	(2,647,470) (U)
1,473,747	1,497,883	Restricted Investments - Class III Cells 02022/10	72,117	1,140,284	(1,068,167) (U)
63,714	64,758	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	66,078	66,078	0 (U)
2,579	50,546	Restricted Investments - Accrued Interest 02022/19	2,579	2,579	0 (F)
(601,485)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
698,261	709,696	Restricted Investments - Long Service Leave 02022/90	718,343	718,343	0 (F)
41,720,816	42,461,859	Total Restricted Cash	45,390,313	46,791,636	(1,401,324) (U)
54,782,613	59,585,238	TOTAL CASH AND INVESTMENTS	55,298,752	58,251,754	(2,953,002) (U)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

November 2013

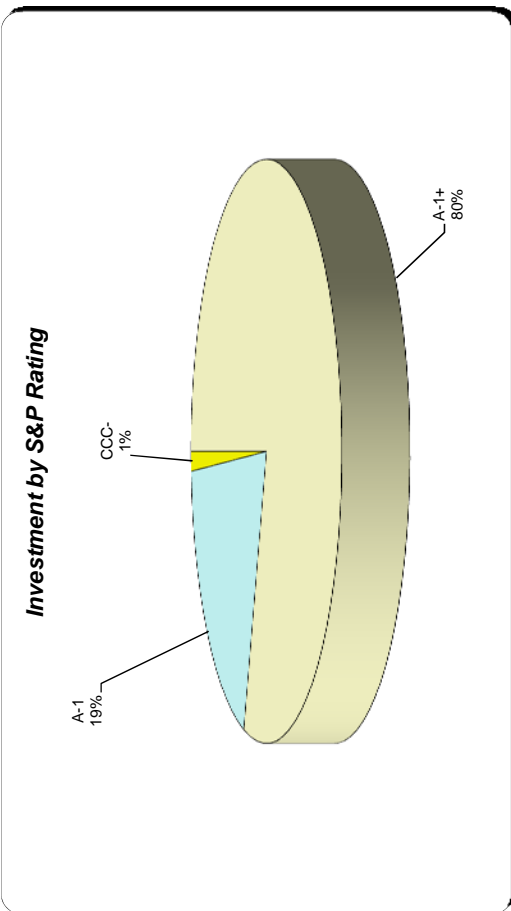
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	79.85%	100%	
AA	A-1	19.06%	100%	
CCC and less		1.09%	0%	Policy Breached ¹
		100.00%		

Notes

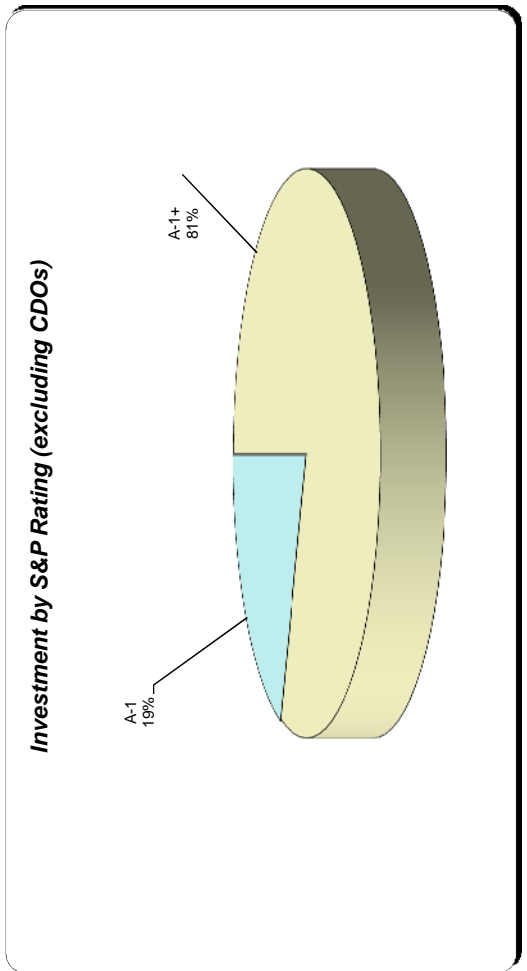
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	80.73%	100%	
AA	A-1	19.27%	100%	
CCC and less		0.00%	0%	
		100.00%		



Investment Report Including CDOs

Investment Report Excluding CDOs

II. Single Entity Exposure

II. Single Entity Exposure

	% Portfolio	Comments
ING Bank	16.64%	
Macquarie Bank	6.47%	
NAB	41.58%	
Westpac / St. George Bank	34.20%	
Lehman Brothers	1.11%	Policy breached ²
	<u>100.00%</u>	

	% Portfolio	Comments
ING Bank	16.82%	
Macquarie Bank	6.54%	
NAB	42.06%	
Westpac / St. George Bank	34.58%	
	<u>100.00%</u>	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	98.99%	40.00%	100.00%
Greater Than 1 Year	1.01%	0.00%	0.00%
	<u>100.00%</u>		

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2013

REFERENCE: D2014/00054

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 December 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 December 2013 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 December 2013.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2013/2014 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

As a result of the City of Stirling ceasing disposal of its tonnages at Red Hill Waste Management Facility from the beginning of August 2013, an initial budget / forecast review was undertaken during August 2013 and has been reflected in the financial reports since August 2013.

A subsequent forecast review was undertaken in November 2013 based on the October 2013 financial reports and the updated forecasts have been reflected in the financial reports.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial statements for the period ended 31 December 2013. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.3 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 December 2013 is an unfavourable variance of \$98,625 (3.24%) against budget. The following information is provided on key aspects of Council's end of year financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	An unfavourable variance of \$3,942,131 (17.92%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$7,829,215 (17.83%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$15,650,831 is \$3,910,427 (19.99%) below the year to date budget of \$19,561,258. This is due to the City of Stirling ceasing disposing of their tonnages at Red Hill with effect from 5 August 2013 with only 10,553 tonnes of the budgeted 100,000 tonnes for the 2013/2014 financial year having been received.

As a result the full year User charges has been forecast to be below the budget of \$38,874,520 by \$7,744,116 (19.92%). This was subject to a report (Ref: DMDOC/185229) submitted to Council at its meeting held on 19 September 2013.

2. Interest on Municipal Cash Investments is \$163,726 (117.66%) above the year to date budget of \$139,146 as a result of the low level of operating and capital expenditure to date together with the higher interest rate (4.16%) being received compared to the budgeted rate of 3.70%.
3. Year to date Other income of \$642,469 is \$183,760 (22.24%) below the year to date budget of \$826,229. This is mainly due to the lower than budgeted sales of mattress products totalling \$2,827 compared to a year to date budget of \$199,998. At this point in time, more work is being done but it is anticipated that the annual budget of \$400,000 will not be achieved. This will be reviewed as part of the Half Year Review.

There were no further significant Operating Income variances as at 31 December 2013.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$3,843,506 (20.28%).
	<i>End of Year Forecast</i>	A favourable variance of \$4,099,702 (10.78%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$3,702,876 is \$1,193,698 (24.38%) lower than the year to date budget of \$4,896,574. The variance is attributable to budgeted and vacant positions that are yet to be filled.

Following a review of the budget, full year Salary Expenses has been forecast to be below the budget of \$9,801,805 by \$523,891 (5.34%).



Item 14.3 continued

2. Year to date Contract Expenses of \$1,727,505 is \$1,565,573 (47.54%) below the year to date budget of \$3,293,078 due predominantly to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Remove and Crush Lateritic Caprock - \$310,442;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$224,348;
- Undertake Engineering/Waste Management Special Projects (Regional Funding Program) - \$193,998;
- Monitor Environmental Impacts - Red Hill and Hazelmere Sites - \$93,508;
- Operate and Maintain Class III Cells - \$86,270;
- Construct and Maintain Perimeter Bunds - \$62,496;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$53,534; and
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$39,996.

Other projects where the year to date expenditures are lower than expected compared to the year to date budget for various directorates/business units are: Corporate Services activities (\$205,282), Regional Development projects (\$193,386) and Environmental Services projects (\$85,421).

Following the forecast reviews, full year Contract Expenses of \$6,086,756 has been forecast to be \$522,061 (7.90%) below the budget of \$6,608,817. The following operational expenditures have been identified as potential savings or deferrals in an effort to mitigate the impact of the reduced revenue from the City of Stirling on the 2013/2014 financial year:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$226,000;
- Operate and Maintain Class III Cells - \$104,450;
- Rehabilitate Class IV Cells - Red Hill Landfill Facility - \$40,000;
- Operate and Maintain Stormwater System - Red Hill Landfill Facility - \$30,000; and
- Manage and Administer Red Hill Landfill Facility - \$25,000.

Other projects where the full year forecasts for Contract Expenses are lower than the annual budget for various business divisions are: Corporate Services activities (\$7,227), Regional Development projects (\$40,627) and Environmental Services projects (\$10,000). Other projects from Waste Services activities contribute a further \$38,757 to the variance.

3. Year to date Material Expenses of \$334,500 is \$205,974 (38.11%) below the year to date budget of \$540,474. The variances relate to various Corporate Services activities (\$63,718), Regional Development projects (\$20,986) and Environmental Services projects (\$4,527). Other projects from Waste Services activities contribute a further \$114,956 to the variance.
4. Year to date Miscellaneous Expenses of \$5,248,561 is \$1,235,870 (19.06%) below the year to date budget of \$6,484,431. This variance is attributable to a lower than budgeted Landfill Levy payable (\$942,085) and a lower Carbon Price Expense Provision (\$195,612) as a result of the reduced tonnages from the City of Stirling.

Consequently, the full year Miscellaneous Expenses of \$10,436,597 has been forecast to be \$2,533,061 (19.53%) below the budget of \$12,969,658. This variance is attributable to a lower than budgeted Landfill Levy payable (\$2,063,098) and a lower Carbon Price Expense Provision (\$456,706).

5. The full year Provision Expenses of \$84,231 is forecast to be \$27,664 (24.72%) below the budget of \$111,895. This is due to a reduction in the site rehabilitation provision expenditure resulting from the reduced tonnages from the City of Stirling.



Item 14.3 continued

6. Year to date Costs Allocated of \$146,188 is \$66,299 (31.20%) below the year to date budget provisions of \$212,487. Full year Costs Allocated of \$364,451 has been forecast to be \$60,000 (14.14%) below the budget of \$424,451.

This is due to the lower than budgeted level of plant utilisation on capital works projects as a result of reduced capital expenditure levels.

There were no further significant Operating Expenditure variances as at 31 December 2013.

*Other Revenues and Expenses (Net)	<i>Year to Date</i>	An unfavourable variance of \$204,128 (6.89%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$735,197 (12.07%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Secondary Waste Charge is \$496,240 (17.19%) below the year to date budget of \$2,887,244 whilst the full year forecast of \$4,831,530 is \$859,197 (15.10%) below the budget of \$5,690,727. This variance is attributable to the reduced tonnages from the City of Stirling.
2. Interest on Restricted Cash Investments is \$88,219 (11.40%) above the year to date budget of \$773,880 as a result of the low level of capital expenditure to date together with a higher interest rate (4.14%) being received compared to the budgeted rate of 3.70%.
3. Year to date Salary Expenses is \$59,929 (39.11%) below the year to date budget of \$153,227. The Manager Project Development was promoted to the role of Director Waste Services on 5 August 2013 and the former position is yet to be recruited. This has contributed to a lower salary expenditure.
4. Year to date Contract Expenses is \$130,884 (34.84%) below the year to date budget of \$375,673. The variance primarily relates to the timing of Resource Recovery Project consultancy contracts.

Consequently the full year Contract Expenses of \$650,630 is forecast to be \$104,000 (13.78%) below the budget of \$754,630.

5. Year to date Miscellaneous Expenses is \$21,159 (71.76%) below the year to date budget of \$29,484. The variance relates to the timing of Resource Recovery Project consultancy contracts.

Consequently the full year Miscellaneous Expenses of \$39,113 is forecast to be \$20,000 (33.83%) below the budget of \$59,113.

There were no further significant Other Revenues and Expenses variances as at 31 December 2013.



Item 14.3 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$6,963,565.
	<i>End of Year Forecast</i>	A favourable variance of \$2,155,675.

Capital Expenditure variances:

A favourable variance of \$6,963,565 exists as at 31 December 2013 when compared to the year to date budget provision of \$7,735,368. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditures to 31 December 2013 include:

- Purchase Information Technology & Communication Equipment - \$194,287;
- Contract Payment - Resource Recovery Park Pyrolysis Plant - \$165,886;
- Construct Class III Cell - Stage 14(a) - Red Hill Landfill Facility - \$78,134;
- Purchase/Replace Minor Plant & Equipment - Red Hill Waste Management Facility - \$51,547;
- Purchase / Replace Vehicles - Red Hill Landfill Facility - \$48,023;
- Purchase / Replace Vehicles - Ascot Place - \$36,172;
- Leachate Project - Red Hill Landfill Facility - \$34,452;
- Construct Litter Fence - Red Hill Farm - \$27,198;
- Purchase / Replace Plant - Hazelmere - \$27,138;
- Construct Waste Management Facility buildings - Red Hill Landfill Facility - \$24,761; and
- Purchase / Replace Plant - Red Hill Facility - \$24,354.

As a result of the City of Stirling ceasing disposal of its tonnages at the Red Hill Waste Management Facility, a review was also undertaken of the Capital Expenditure budget, \$2,155,675 (13.93%) of Capital Expenditure has been deferred and carried forward. The impact of this is a reduction in the 2013/2014 Capital Expenditure budget total of \$15,471,081 to a forecast of \$13,315,406.

Significant reductions to capital budgets include the following:

- Purchase / Replace Plant - Red Hill Landfill Facility - \$1,061,000;
- Purchase / Replace Plant – Hazelmere - \$870,000;
- Construct access road to Lots 8,9 &10 - Red Hill Landfill Facility - \$375,000;
- Purchase Information Technology & Communication Equipment - \$314,500;
- Relocate Greenwaste Processing area - \$250,000;
- Construct Class III Cell - Stage 14(a) - \$215,000;
- Construct Roads / Carparks - \$200,000;
- Construct Class III Leachate Pond - \$180,000;
- Construct and Commission Resource Recovery Park weighbridges - \$150,000;
- Construct Nutrient Stripping Pond - \$110,500;
- Construct Stormwater Control Pond - \$100,000;
- Construct Perimeter Fencing - \$100,000; and
- Purchase / Replace Security System - Red Hill Landfill Facility - \$100,000.



Item 14.3 continued

This is offset by an increase in the following Capital Expenditure budget provisions following a review and timing of the Resource Recovery capital expenditure program:

- Resource Recovery Park Land - Hazelmere - \$1,000,000; and
- Purchase Resource Recovery Park Pyrolysis plant and equipment - \$1,000,000.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2014 will be below the original budget of \$104,540,334 by \$4,464,710.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 31 December 2013 is \$18,926,721 and Restricted Assets amount to \$42,582,916. This figure is net of cumulative unrealised losses of \$601,485 which has been provided for in this amount.

The net movement for the month is an increase of \$1,924,399.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of December 2013 were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2014/01128)
2. Capital Expenditure Statement (Ref: D2014/01127)
3. Statement of Financial Position (Ref: D2014/01130)
4. Statement of Cash and Investments (Ref: D2014/01129)
5. Investment Report (Ref: D2014/01131)

VOTING REQUIREMENT

Simple Majority



Item 14.3 continued

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 December 2013.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2013.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date				DECEMBER 2013			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance			
Operating Income									
\$15,650,831	\$19,561,258	(\$3,910,427)	(U)	User Charges	\$31,130,404	\$38,874,520	(\$7,744,116)	(U)	
\$185,857	\$185,543	\$314	(F)	Special Charges	\$360,750	\$362,143	(\$1,393)	(U)	
\$443,837	\$460,871	(\$17,034)	(U)	Contributions	\$665,220	\$724,646	(\$59,426)	(U)	
\$396,174	\$396,300	(\$126)	(U)	Operating Grants	\$985,800	\$1,015,800	(\$30,000)	(U)	
\$302,872	\$139,146	\$163,726	(F)	Interest Municipal Cash Investments	\$278,303	\$278,303	\$0	(F)	
\$435,178	\$430,002	\$5,176	(F)	Reimbursements	\$886,995	\$886,567	\$428	(F)	
\$642,469	\$826,229	(\$183,760)	(U)	Other	\$1,764,696	\$1,759,404	\$5,292	(F)	
\$18,057,218	\$21,999,349	(\$3,942,131)	(U)	Total Operating Income	\$36,072,168	\$43,901,383	(\$7,829,215)	(U)	
Operating Expenditure									
\$3,702,876	\$4,896,574	\$1,193,698	(F)	Salary Expenses	\$9,277,914	\$9,801,805	\$523,891	(F)	
\$1,727,505	\$3,293,078	\$1,565,573	(F)	Contract Expenses	\$6,086,756	\$6,608,817	\$522,061	(F)	
\$334,500	\$540,474	\$205,974	(F)	Material Expenses	\$1,139,063	\$1,146,270	\$7,207	(F)	
\$127,218	\$132,714	\$5,496	(F)	Utility Expenses	\$264,736	\$265,536	\$800	(F)	
\$428,438	\$422,322	(\$6,116)	(U)	Fuel Expenses	\$831,814	\$844,764	\$12,950	(F)	
\$10,674	\$10,332	(\$342)	(U)	Finance Fees and Interest Expenses	\$20,683	\$20,683	\$0	(F)	
\$168,198	\$176,944	\$8,746	(F)	Insurance Expenses	\$281,030	\$281,030	\$0	(F)	
\$3,509,760	\$3,209,892	(\$299,868)	(U)	Depreciation Expenses	\$5,888,066	\$6,420,134	\$532,068	(F)	
\$5,248,561	\$6,484,431	\$1,235,870	(F)	Miscellaneous Expenses	\$10,436,597	\$12,969,658	\$2,533,061	(F)	
\$0	\$774	\$774	(F)	Provision Expenses	\$84,231	\$111,895	\$27,664	(F)	
(\$146,188)	(\$212,487)	(\$66,299)	(U)	Costs Allocated	(\$364,451)	(\$424,451)	(\$60,000)	(U)	
\$15,111,542	\$18,955,048	\$3,843,506	(F)	Total Operating Expenditure	\$33,946,439	\$38,046,141	\$4,099,702	(F)	
\$2,945,676	\$3,044,301	(\$98,625)	(U)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$2,125,729	\$5,855,242	(\$3,729,513)	(U)	
Surplus	Surplus				Surplus	Surplus			

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$3,717,791 as at 31 December 2013.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

DECEMBER 2013

Year to Date

Full Year

Year to Date			Full Year					
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
\$2,391,004	\$2,887,244	(\$496,240)	(U)	Secondary Waste Charge	\$4,831,530	\$5,690,727	(\$859,197)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$862,099	\$773,880	\$88,219	(F)	Interest Restricted Cash Investments	\$1,547,814	\$1,547,814	\$0	(F)
\$1,164	\$1,080	\$84	(F)	Reimbursements	\$2,169	\$2,169	\$0	(F)
\$73,136	\$76,556	(\$3,420)	(U)	Proceeds from Sale of Assets	\$724,614	\$724,614	\$0	(F)
\$3,327,403	\$3,738,760	(\$411,357)	(U)	Total Other Revenues	\$7,106,127	\$7,965,324	(\$859,197)	(U)

Other Expenses

\$93,298	\$153,227	\$59,929	(F)	Salary Expenses	\$316,956	\$316,956	\$0	(F)
\$244,789	\$375,673	\$130,884	(F)	Contract Expenses	\$650,630	\$754,630	\$104,000	(F)
\$3,512	\$7,230	\$3,718	(F)	Material Expenses	\$14,550	\$14,550	\$0	(F)
\$934	\$1,248	\$314	(F)	Utility Expenses	\$2,500	\$2,500	\$0	(F)
\$735	\$684	(\$51)	(U)	Insurance Expenses	\$1,375	\$1,375	\$0	(F)
\$5,260	\$6,006	\$746	(F)	Depreciation Expenses	\$12,020	\$12,020	\$0	(F)
\$8,325	\$29,484	\$21,159	(F)	Miscellaneous Expenses	\$39,113	\$59,113	\$20,000	(F)
\$68,143	\$71,656	\$3,513	(F)	Carrying Amount of Assets Disposed Of	\$450,859	\$450,859	\$0	(F)
\$145,340	\$132,357	(\$12,983)	(U)	Costs Allocated	\$264,451	\$264,451	\$0	(F)
\$570,336	\$777,565	\$207,229	(F)	Total Other Expenses	\$1,752,454	\$1,876,454	\$124,000	(F)

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Revaluation of Assets

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Revaluation of Assets	\$0	\$0	\$0	(F)

\$2,757,067	\$2,961,195	(\$204,128)	(U)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,353,673	\$6,088,870	(\$735,197)	(U)
Surplus	Surplus				Surplus	Surplus		

\$5,702,743	\$6,005,496	(\$302,753)	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$7,479,402	\$11,944,112	(\$4,464,710)	(U)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date				Full Year					
Actual	Budget	Variance	Order	On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance		
Governance and Corporate Services									
\$36,172	\$190,212	\$154,040	(F)	\$29,323	Purchase Vehicles - Ascot Place (24440/00)	\$380,429	\$380,429	\$0	(F)
\$539	\$15,372	\$14,833	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$30,750	\$30,750	\$0	(F)
\$194,287	\$449,424	\$255,138	(F)	\$5,455	Purchase Information Technology & Communication Equipment (24550/00)	\$584,350	\$898,850	\$314,500	(F)
\$0	\$15,000	\$15,000	(F)	\$0	Purchase Art Works (24620/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$8,748	\$8,748	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$17,500	\$17,500	\$0	(F)
\$0	\$1,818	\$1,818	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$3,639	\$3,639	\$0	(F)
\$230,997	\$680,574	\$449,577	(F)	\$34,778		\$1,046,668	\$1,361,168	\$314,500	(F)



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance

Environmental Services

\$0	\$750	\$750 (F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$1,000	\$1,500	\$500 (F)
\$0	\$750	\$750 (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0 (F)
\$0	\$1,500	\$1,500 (F)	\$0		\$2,500	\$3,000	\$500 (F)

Regional Development

\$0	\$498	\$498 (F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$498	\$498 (F)	\$0	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,000	\$1,000	\$0 (F)
\$0	\$996	\$996 (F)	\$0		\$2,000	\$2,000	\$0 (F)

Risk Management

\$0	\$246	\$246 (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$500	\$0 (F)
\$0	\$246	\$246 (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0 (F)
\$0	\$492	\$492 (F)	\$0		\$1,000	\$1,000	\$0 (F)

Resource Recovery

\$0	\$15,000	\$15,000 (F)	\$0	Resource Recovery Park - Land (24150/05)	\$1,030,000	\$30,000	(\$1,000,000) (U)
\$0	\$249,996	\$249,996 (F)	\$0	Construct and Commission Resource Recovery Park - C & I Building (24259/04)	\$527,000	\$500,000	(\$27,000) (U)



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date				Full Year					
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance		
Resource Recovery									
\$0	\$124,998	\$124,998	(F)	\$0	Construct and Commission Resource Recovery Park - Pyrolysis Building (24259/05)	\$250,000	\$250,000	\$0	(F)
\$0	\$4,998	\$4,998	(F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)	\$10,000	\$10,000	\$0	(F)
\$0	\$24,996	\$24,996	(F)	\$7,273	Construct and Commission Resource Recovery Park - MRF (24259/09)	\$50,000	\$50,000	\$0	(F)
\$0	\$75,000	\$75,000	(F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$150,000	\$150,000	(F)
\$0	\$524,994	\$524,994	(F)	\$0	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$1,050,000	\$1,050,000	\$0	(F)
\$165,886	\$499,998	\$334,112	(F)	\$0	Purchase Resource Recovery Park Pyrolysis - Plant & Equipment (24410/03)	\$2,000,000	\$1,000,000	(\$1,000,000)	(U)
\$0	\$49,998	\$49,998	(F)	\$0	Purchase Resource Recovery Park C & I Building - Plant & Equipment (24410/04)	\$100,000	\$100,000	\$0	(F)
\$0	\$498	\$498	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$1,000	\$0	(F)
\$0	\$498	\$498	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$1,000	\$0	(F)
\$0	\$498	\$498	(F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,000	\$1,000	\$0	(F)
\$165,886	\$1,571,472	\$1,405,586	(F)	\$7,273		\$5,020,000	\$3,143,000	(\$1,877,000)	(U)

Waste Management



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management							
\$24,761	\$46,932	\$22,171 (F)	\$136		\$93,886	\$93,886	\$0 (F)
				Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)			
\$0	\$46,494	\$46,494 (F)	\$0		\$93,000	\$93,000	\$0 (F)
				Construct Waste Management Facility Buildings - Hazelmere (24250/02)			
\$4,100	\$0	(\$4,100) (U)	\$0		\$0	\$0	\$0 (F)
				Construct Weighbridge Office - Hazelmere (24250/03)			
\$0	\$13,698	\$13,698 (F)	\$0		\$27,400	\$27,400	\$0 (F)
				Construct Storage Shed for Mattresses - Hazelmere (24250/05)			
\$0	\$9,996	\$9,996 (F)	\$0		\$0	\$20,000	\$20,000 (F)
				Construct Lunchroom and Ablution Block - Red Hill Landfill Facility (24250/07)			
\$0	\$24,996	\$24,996 (F)	\$0		\$50,000	\$50,000	\$0 (F)
				Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)			
\$78,134	\$1,607,496	\$1,529,362 (F)	\$18,665		\$3,000,000	\$3,215,000	\$215,000 (F)
				Construct Class III Cell Stage 14(a) - Red Hill Landfill Facility (24310/12)			
\$0	\$0	\$0 (F)	\$0		\$300,000	\$0	(\$300,000) (U)
				Construct Class III Landfill Cell - Red Hill Farm Stage 1 Batter (24310/14)			
\$0	\$90,000	\$90,000 (F)	\$0		\$0	\$180,000	\$180,000 (F)
				Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)			
\$34,452	\$7,500	(\$26,952) (U)	\$0		\$0	\$15,000	\$15,000 (F)
				Leachate Project - Red Hill Landfill Facility (24320/02)			
\$0	\$94,998	\$94,998 (F)	\$0		\$140,000	\$190,000	\$50,000 (F)
				Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)			
\$0	\$49,998	\$49,998 (F)	\$0		\$0	\$100,000	\$100,000 (F)
				Construct Stormwater Control Pond - Red Hill Farm Stage I (24350/01)			
\$0	\$55,248	\$55,248 (F)	\$0		\$0	\$110,500	\$110,500 (F)
				Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)			



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date			On (F) = Favourable variation Order (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
Waste Management						
\$0	\$199,992	\$199,992 (F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$200,000	\$400,000 \$200,000 (F)
\$0	\$187,500	\$187,500 (F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$0	\$375,000 \$375,000 (F)
\$0	\$49,998	\$49,998 (F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$0	\$100,000 \$100,000 (F)
\$27,198	\$24,996	(\$2,202) (U)	\$0	Construct Litter Fence - Red Hill Farm (24394/04)	\$50,000	\$50,000 \$0 (F)
\$471	\$0	(\$471) (U)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$0	\$0 \$0 (F)
\$0	\$101,076	\$101,076 (F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$224,000	\$202,175 (\$21,825) (U)
\$0	\$174,996	\$174,996 (F)	\$0	Relocate Greenwaste Processing area - Red Hill Landfill Facility (24395/04)	\$100,000	\$350,000 \$250,000 (F)
\$0	\$15,912	\$15,912 (F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$31,827	\$31,827 \$0 (F)
\$827	\$0	(\$827) (U)	\$0	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$0	\$0 \$0 (F)
\$0	\$34,998	\$34,998 (F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$0	\$70,000 \$70,000 (F)
\$0	\$15,000	\$15,000 (F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000 \$30,000 (F)
\$24,354	\$910,920	\$886,566 (F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$760,850	\$1,821,850 \$1,061,000 (F)
\$27,138	\$1,071,000	\$1,043,862 (F)	\$19,500	Purchase / Replace Plant - Hazelmere (24410/01)	\$1,272,000	\$2,142,000 \$870,000 (F)
\$0	\$37,500	\$37,500 (F)	\$0	Purchase Bagging Plant for Mulch/Compost (24410/02)	\$0	\$75,000 \$75,000 (F)



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Waste Management

\$51,547	\$131,496	\$79,949 (F)	\$70,282	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$203,000	\$263,000	\$60,000 (F)
\$13,555	\$42,000	\$28,445 (F)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$99,000	\$84,000	(\$15,000) (U)
\$48,023	\$94,962	\$46,939 (F)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$189,925	\$189,925	\$0 (F)
\$0	\$270	\$270 (F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$545	\$19,500	\$18,955 (F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$4,000	\$39,000	\$35,000 (F)
\$0	\$17,496	\$17,496 (F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$35,000	\$35,000	\$0 (F)
\$0	\$498	\$498 (F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$19,660	\$72,294	\$52,634 (F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$44,600	\$144,600	\$100,000 (F)
\$990	\$13,494	\$12,504 (F)	\$11,640	Purchase / Replace Security System - Hazelmere (24530/10)	\$27,000	\$27,000	\$0 (F)
\$1,562	\$150,498	\$148,936 (F)	\$1,863	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$251,000	\$301,000	\$50,000 (F)
\$3,316	\$11,850	\$8,534 (F)	\$3,762	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$8,700	\$23,700	\$15,000 (F)
\$431	\$1,500	\$1,069 (F)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$3,000	\$3,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2013

Year to Date				Full Year				
Actual	Budget	Variance	Order	On (F) = Favourable variation Order (U) = Unfavourable variation	Forecast	Budget	Variance	
Waste Management								
\$441	\$498	\$57 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$1,000	\$1,000	\$0 (F)	
\$0	\$498	\$498 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$1,000	\$0 (F)	
\$0	\$750	\$750 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$1,500	\$1,500	\$0 (F)	
\$0	\$498	\$498 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)	
\$3,819	\$996	(\$2,823) (U)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$9,000	\$2,000	(\$7,000) (U)	
\$0	\$39,996	\$39,996 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$0	\$80,000	\$80,000 (F)	
\$9,595	\$9,996	\$401 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)	
\$374,919	\$5,480,334	\$5,105,415 (F)	\$125,848		\$7,243,238	\$10,960,913	\$3,717,675 (F)	
\$771,803	\$7,735,368	\$6,963,565 (F)	\$167,898	TOTAL CAPITAL EXPENDITURE	\$13,315,406	\$15,471,081	\$2,155,675 (F)	



STATEMENT OF FINANCIAL POSITION

DECEMBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$3,021,270	\$3,989,686	Cash and Cash Equivalents	\$897,378	\$266,144	\$631,234 (F)
\$51,761,343	\$57,519,951	Investments	\$54,485,610	\$57,985,610	(\$3,500,000) (U)
\$3,552,486	\$3,890,800	Trade and Other Receivables	\$3,552,486	\$3,552,486	\$0 (F)
\$86,077	\$74,406	Inventories	\$86,077	\$86,077	\$0 (F)
\$65,007	\$321,535	Other Assets	\$65,007	\$65,007	\$0 (F)
\$58,486,183	\$65,796,378	Total Current Assets	\$59,086,558	\$61,955,324	(\$2,868,766) (F)
Current Liabilities					
\$5,409,053	\$3,152,583	Trade and Other Payables	\$5,409,053	\$5,409,053	\$0 (F)
\$1,229,726	\$1,229,726	Provisions	\$1,230,929	\$1,230,929	\$0 (F)
\$6,638,779	\$4,382,309	Total Current Liabilities	\$6,639,982	\$6,639,982	\$0 (F)
\$51,847,404	\$61,414,069	Net Current Assets	\$52,446,576	\$55,315,342	(\$2,868,766) (U)
Non Current Assets					
\$16,361,457	\$16,361,456	Land	\$17,391,457	\$16,391,457	\$1,000,000 (F)
\$4,783,168	\$4,674,808	Buildings	\$5,626,789	\$5,692,789	(\$66,000) (U)
\$9,152,875	\$8,627,528	Structures	\$12,077,627	\$13,068,136	(\$990,509) (U)
\$9,825,700	\$7,909,246	Plant	\$11,601,444	\$12,653,725	(\$1,052,281) (U)
\$291,050	\$699,962	Equipment	\$662,647	\$1,177,485	(\$514,838) (U)
\$156,333	\$150,757	Furniture and Fittings	\$175,080	\$175,060	\$20 (F)
\$5,019,398	\$4,354,864	Work in Progress	\$5,019,398	\$5,019,398	\$0 (F)
\$45,589,981	\$42,778,621	Total Non Current Assets	\$52,554,442	\$54,178,050	(\$1,623,608) (U)
Non Current Liabilities					
\$4,841,163	\$5,893,725	Provisions	\$4,925,394	\$4,953,058	\$27,664 (F)
\$4,841,163	\$5,893,725	Total Non Current Liabilities	\$4,925,394	\$4,953,058	\$27,664 (F)
\$92,596,222	\$98,298,965	Net Assets	\$100,075,624	\$104,540,334	(\$4,464,710) (U)
Equity					
\$49,136,150	\$49,136,150	Accumulated Surplus/Deficit	\$49,136,150	\$49,136,150	\$0 (F)
\$42,319,723	\$42,319,723	Cash Backed Reserves	\$42,319,723	\$42,319,723	\$0 (F)
\$1,140,349	\$1,140,349	Asset Revaluation Reserve	\$1,140,349	\$1,140,349	\$0 (F)
\$0	\$5,702,743	Net change in assets from operations	\$7,479,402	\$11,944,112	(\$4,464,710) (U)
\$92,596,222	\$98,298,965	Total Equity	\$100,075,624	\$104,540,334	(\$4,464,710) (U)



CASH AND INVESTMENTS

DECEMBER 2013

Actual June 2012	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
3,018,020	3,986,436	Cash at Bank - Municipal Fund 01001/00	894,128	262,894	631,234 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	1,250	0 (F)
200	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	200	200	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02	1,800	1,800	0 (F)
10,040,526	14,937,035	Investments - Municipal Fund 02021/00	9,011,061	11,193,973	(2,182,912) (U)
13,061,796	18,926,721	Total Municipal Cash	9,908,439	11,460,117	(1,551,678) (U)
Restricted Cash and Investments					
1,029,772	1,046,694	Restricted Investments - Plant and Equipment 02022/01	2,978,240	927,240	2,051,000 (F)
1,664,322	1,691,671	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	1,734,272	1,846,174	(111,902) (U)
234,694	238,551	Restricted Investments - Future Development 02022/03	245,088	15,087	230,000 (F)
550,617	559,665	Restricted Investments - Environmental Monitoring Red Hill 02022/04	571,040	571,040	0 (U)
168,280	171,045	Restricted Investments - Environmental Insurance Red Hill 02022/05	134,340	134,340	0 (F)
12,619	12,826	Restricted Investments - Risk Management 02022/06	13,087	13,087	0 (F)
439,250	446,468	Restricted Investments - Class IV Cells Red Hill 02022/07	514,025	514,026	0 (U)
20,193	20,525	Restricted Investments - Regional Development 02022/08	158,043	12,828	145,214 (F)
35,964,254	36,555,240	Restricted Investments - Secondary Waste Processing 02022/09	38,784,546	41,432,016	(2,647,470) (U)
1,473,747	1,497,964	Restricted Investments - Class III Cells 02022/10	72,117	1,140,284	(1,068,167) (U)
63,714	64,761	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	66,078	66,078	0 (U)
2,579	169,256	Restricted Investments - Accrued Interest 02022/19	2,579	2,579	0 (F)
(601,485)	(601,485)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(601,485)	(601,485)	0 (F)
698,261	709,735	Restricted Investments - Long Service Leave 02022/90	718,343	718,343	0 (F)
41,720,816	42,582,916	Total Restricted Cash	45,390,313	46,791,636	(1,401,324) (U)
54,782,613	61,509,637	TOTAL CASH AND INVESTMENTS	55,298,752	58,251,754	(2,953,002) (U)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

December 2013

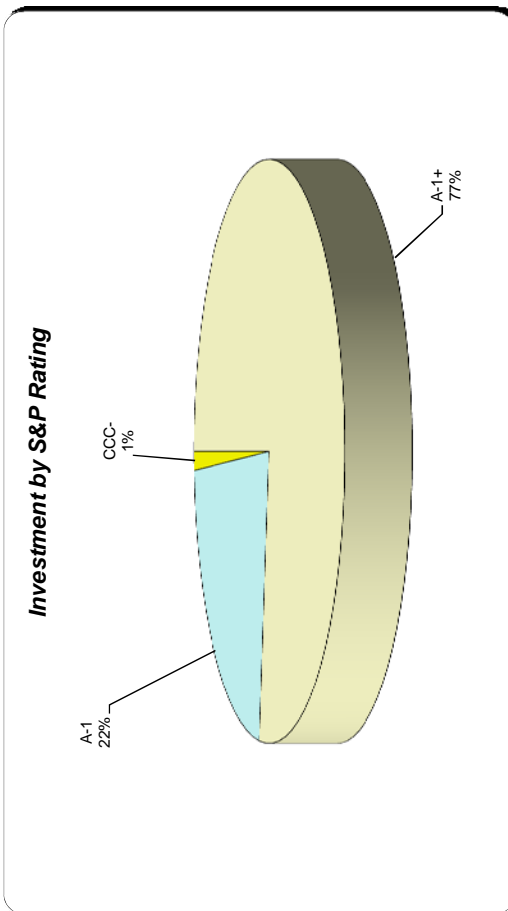
Investment Report Including CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	77.06%	100%	
AA	A-1	21.89%	100%	
CCC and less		1.05%	0%	Policy Breached ¹
		100.00%		

Notes

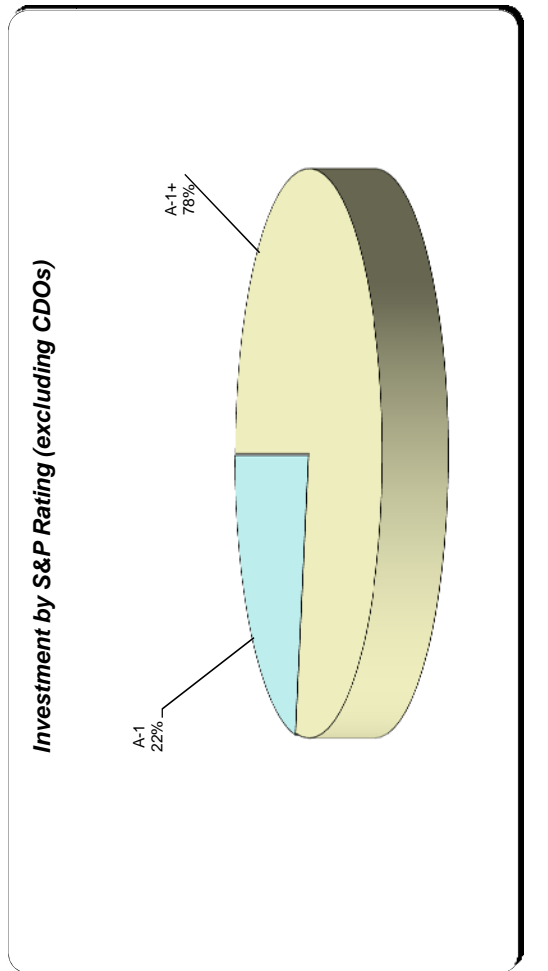
1. Policy breach above relates to the Lehman Brothers CDO investment



Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	77.87%	100%	
AA	A-1	22.13%	100%	
CCC and less		0.00%	0%	
		100.00%		



Investment Report Including CDOs

II. Single Entity Exposure

	% Portfolio	Comments
ING Bank	19.26%	
Macquarie Bank	7.88%	
NAB	39.41%	
Westpac / St. George Bank	32.40%	
Lehman Brothers	1.05%	Policy breached ²
	<u>100.00%</u>	

Notes

2. Policy breach above relates to the Lehman Bros CDO investment

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	99.02%	40.00%	100.00%
Greater Than 1 Year	0.98%	0.00%	0.00%
	<u>100.00%</u>		

Notes

3. Policy breach above relates to the Lehman Bros CDO investment

Investment Report Excluding CDOs

II. Single Entity Exposure

	% Portfolio	Comments
ING Bank	19.47%	
Macquarie Bank	7.97%	
NAB	39.82%	
Westpac / St. George Bank	32.74%	
	<u>100.00%</u>	

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40.00%	100.00%
Greater Than 1 Year	0.00%	0.00%	0.00%
	<u>100.00%</u>		

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.4 REVIEW OF DELEGATED POWERS AND DUTIES

REFERENCE: D2014/00706

PURPOSE OF REPORT

To complete the annual statutory review of the exercise of powers and discharge of duties delegated by Council.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of section 5.18 of the *Local Government Act 1995* (the Act) that the delegations made by the Council to Committees are reviewed in every financial year.
- It is a requirement of section 5.46 of the Act that the delegations made by the Council to the Chief Executive Officer (CEO) are reviewed in every financial year.
- The delegation of powers and duties remaining current are recommended for review and to be re-affirmed by Council.
- As a result of increasing cost and to promote efficient approval process, it is proposed that an increase in the CEO delegated authority limit for accepting tenders from \$150,000 to \$350,000 excluding GST be approved.

Recommendation(s)

That Council:

1. By absolute majority acting pursuant to section 5.42 of the Local Government Act 1995, delegates authority to the Chief Executive Officer to accept tenders conditional upon:
 - (a) Provision having been made in the current budget for the purchase of the particular item or as authorised by Council in advance; and
 - (b) This authority not applying to any tender for an amount exceeding \$350,000 excluding GST.
2. Re-affirms the delegated powers and duties as listed in the report.

SOURCE OF REPORT

Director Corporate Services
Manager Administration & Compliance

BACKGROUND

It is a requirement of section 5.18 of the Act that the delegations made by the Council to Committees are reviewed at least once in every financial year.

It is a requirement of section 5.46 of the Act that the delegations made by the Council to the CEO are reviewed at least once in every financial year.

REPORT

Council has currently delegated authority for the CEO to accept tenders up to \$150,000 excluding GST. This was increased at the meeting of Council in August 2007 (DMDOC/69728) to reflect the increasing cost in all areas of business and in particular day to day operation and projects at Red Hill Waste Management Facility and Hazelmere Recycling Centre that the CEO.



Item 14.4 continued

The value of this delegation has not been revised since 2007 and with costs increasing since then it is considered appropriate that the CEO's limit for accepting tenders be increased from \$150,000 to \$350,000 excluding GST in order to assist and support Council having to not deal with each and every tender. As with the current delegation of authority, this delegation would be subject to the tender being for a budgeted purpose. Council will continue to have the overarching power to review and approve the expenditure as part of the annual budget process. Of the nine tenders advertised in the last 12 months, the value of each was in excess of the CEO's current delegated limit.

The list of Council decisions to delegate its powers or duties to a Committee or to the CEO are listed below. Only the decisions which are still current are being recommended to Council for review and to be re-affirmed.

The following is the list of current delegations required to be re-affirmed by Council:

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C2/97	29/8/96	Power to pay accounts between meetings	CEO	Current
C7/2001	22/02/01	The CEO delegated authority, up to \$5,000 per application, where the need arises for urgent legal services	CEO	Current
C-/2005	19/05/05	Finalise the sale of the land, within Lot 12, required for the Hills Spine Road and Perth – Adelaide Highway, to the Western Australian Planning Commission.	CEO	Current (TAC) DMDOC/34306 (Council) DMDOC/32855
C-/2006	20/07/06	The CEO, in consultation with the Chairman, is delegated authority to approve interstate and local travel related expenditure associated with pursuing lobbying and advocacy issues of an urgent nature, in accordance with Council Policy 1.8 – Lobbying and Advocacy Policy.	CEO	Current (CEOAC) DMDOC/107688 (Council) DMDOC/52370
C-/2006	24/08/06	That the CEO make appointments to the position of Acting Chief Executive Officer based on the EMRC employee holding the substantive position of Director and appointments being for a period of not longer than six (6) weeks.	CEO	Current (Report) DMDOC/55573 (Council) DMDOC/54252
C-/2008	21/02/08	The Investment Committee has only those delegated powers and duties of Council associated with the EMRC Investment Portfolio, that have not been delegated to the CEO inclusive of, but not limited to: (a) the acceptance of tenders for the provision of advice and services; and (b) to deal with any legal proceedings that may need to be initiated.	Investment Committee	Current Investment Committee Terms of Reference DMDOC/118164 (Report) DMDOC/78490 (Council) DMDOC/77280



Item 14.4 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C-/2010	18/02/2010	That Council, by an absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegate authority to the Chief Executive Officer to enter into contracts for the sale of EMRC generated products to a maximum contract value of \$3,000,000 (ex GST)	CEO	Current (Report) DMDOC/126570 (Council) DMDOC/123820

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority



Item 14.4 continued

RECOMMENDATION(S)

That Council:

1. By absolute majority acting pursuant to section 5.42 of the Local Government Act 1995, delegates authority to the Chief Executive Officer to accept tenders conditional upon:
 - (a) Provision having been made in the current budget for the purchase of the particular item or as authorised by Council in advance; and
 - (b) This authority not applying to any tender for an amount exceeding \$350,000 excluding GST.
2. Re-affirms the delegated powers and duties as listed in the report.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL:

1. BY ABSOLUTE MAJORITY ACTING PURSUANT TO SECTION 5.42 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ACCEPT TENDERS CONDITIONAL UPON:
 - (a) PROVISION HAVING BEEN MADE IN THE CURRENT BUDGET FOR THE PURCHASE OF THE PARTICULAR ITEM OR AS AUTHORISED BY COUNCIL IN ADVANCE; AND
 - (b) THIS AUTHORITY NOT APPLYING TO ANY TENDER FOR AN AMOUNT EXCEEDING \$350,000 EXCLUDING GST.
2. RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT.

CARRIED BY ABSOLUTE MAJORITY 12/0



14.5 CORPORATE BUSINESS PLAN 2013/14 TO 2017/18 PROGRESS REPORT

REFERENCE: D2014/00626

PURPOSE OF REPORT

To provide a progress report against activities identified within EMRC's Corporate Business Plan 2013/14 to 2017/18 for the period 1 July 2013 to 31 December 2013.

KEY ISSUES AND RECOMMENDATION(S)

- Section 5.56(1) and (2) of the Local Government Act 1995 require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprise the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.
- Council adopted EMRC's Strategic Community Plan titled EMRC 2022 – 10 Year Strategic Plan on 6 December 2012 (Ref: DMDOC/172950).
- Council adopted the Corporate Business Plan 2013/14 to 2017/18 on 20 June 2013 (Ref: DMDOC/179697)
- The attachment to this report provides a progress report against activities identified within the Corporate Business Plan for the period 1 July 2013 to 31 December 2013.

Recommendation(s)

That Council notes the Corporate Business Plan 2013/14 to 2017/18 Progress Report forming the attachment of this report.

SOURCE OF REPORT

Chief Executive Officer
Manager Human Resources

BACKGROUND

Section 5.56(1) and (2) of the Local Government Act 1995 require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprise the following:

- A Strategic Community Plan – a minimum 10 year timeframe; and
- A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into operations.

Council adopted EMRC's Strategic Community Plan titled *EMRC 2022 – 10 Year Strategic Plan* on 6 December 2012 (Ref: DMDOC/172950).

Council adopted the Corporate Business Plan 2013/14 to 2017/18 on 20 June 2013 (Ref: DMDOC/179697)



Item 14.5 continued

REPORT

The 10 Year Strategic Plan (EMRC 2022) guides, at a strategic level, the direction that the EMRC will take over the next ten years towards achievement of its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business”*.

The Corporate Business Plan 2013/14 to 2017/18 (Corporate Business Plan) was developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council’s high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years.

The attachment to this report provides a progress report against activities identified within the Corporate Business Plan for the period 1 July 2013 to 31 December 2013.

The next update report will be provided to Council at the end of the 2013/2014 financial year.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.3 To provide responsible and accountable governance and management of the EMRC
- 4.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As reflected in budgets and long term financial plans.

SUSTAINABILITY IMPLICATIONS

The Corporate Business Plan 2013/14 to 2017/18 identifies projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Corporate Business Plan 2013/14 to 2017/18 Progress Report for the period 1 July to 31 December 2013



Item 14.5 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the Corporate Business Plan 2013/14 to 2017/18 Progress Report forming the attachment of this report.

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR WOLFF

THAT COUNCIL NOTES THE CORPORATE BUSINESS PLAN 2013/14 TO 2017/18 PROGRESS REPORT FORMING THE ATTACHMENT OF THIS REPORT.

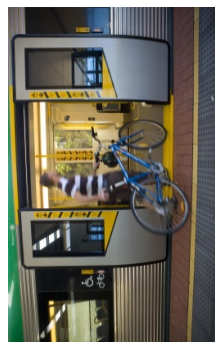
CARRIED UNANIMOUSLY



CORPORATE BUSINESS PLAN 2013/14 TO 2017/18

PROGRESS REPORT

1 JULY TO 31 DECEMBER 2013



INTRODUCTION

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework is structured to ensure that operational activities are aligned to strategic priorities. EMRC's long term strategic plan - EMRC 2022 – 10 Year Strategic Plan (EMRC - 2022) is the overarching plan which provides direction for the activities that EMRC staff will take to achieve EMRC – 2022.

EMRC's Integrated Planning Framework also comprises of a series of plans including:

- The 10 year Financial Plan – which projects EMRC's long term financial position
- Strategic High Level Plans – which provide the framework for developing projects for the benefit and sustainability of the region
- Business Unit Plans – which detail annual projects and programs delivered by each business unit

The Corporate Business Plan 2014/15 to 2017/18, also an element of the Integrated Planning Framework, provides high level information on capital and operating projects planned over the next five years and establishes the first year of EMRC's annual budget.

Reports against the Corporate Business Plan provide Council with information on progress in relation to the achievement of projects and programs developed to achieve Council's vision "*To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business*".

PETER B. SCHNEIDER

Chief Executive Officer

TABLE OF CONTENTS

To provide sustainable waste disposal operations 4

To improve regional waste management 5

To provide resource recovery and recycling solutions in partnership with member Councils 6

To investigate leading edge waste management practices 7

To contribute towards improved regional air, water and land quality and regional biodiversity conservation 8

To address climate change issues within the Region 10

To facilitate regional cultural and recreational activities 11

To facilitate increased investment in regional infrastructure 12

To facilitate regional economic development activities 13

To provide advice and advocacy on issues affecting Perth's Eastern Region 14

To manage partnerships and relationships with stakeholders 14

To provide responsible and accountable governance and management of the EMRC 15

To continue to improve financial and asset management practices 16

To improve organisational culture, health, welfare and safety 16

ENVIRONMENTAL SUSTAINABILITY

TO PROVIDE SUSTAINABLE WASTE DISPOSAL OPERATIONS	
STRATEGIES	PROJECTS / ACTIONS
Minimise the environmental impact of waste management operations	<p>Construct Class III Leachate pond</p> <p>Construct stormwater control pond</p> <p>Construct nutrient stripping pond</p>
Provide a waste disposal service at Red Hill Waste Management Facility	<p>Review the Red Hill Development Plan</p> <p>Construct Class III Cell Stage 14(a)</p> <p>Construct roads, fencing and perimeter bunds</p> <p>Relocate Greenwaste processing area</p> <p>Construct and commission C&I Building</p> <p>Construct and commission Pyrolysis Building</p>
Develop Hazelmere Resource Recovery Park	<p>Review the Red Hill Development Plan</p> <p>Construct Class III Cell Stage 14(a)</p> <p>Construct roads, fencing and perimeter bunds</p> <p>Relocate Greenwaste processing area</p> <p>Construct and commission C&I Building</p> <p>Construct and commission Pyrolysis Building</p>
PROGRESS COMMENTS	<ul style="list-style-type: none"> • As a result of the updated Red Hill Development Plan, this project is not required in the short term and has been deferred to a later date. • As a result of the updated Red Hill Development Plan, this project is not required in the short term and has been deferred to a later date.. • As a result of the updated Red Hill Development Plan, this project is not required in the short term and has been deferred to a later date. • A draft plan has been prepared. • Planning and design activities are on track. • A geotechnical survey is being conducted to establish sub-surface conditions. • Fencing for Farm stages 1 & 2 has been completed. • Investigation to identify the most suitable location is being conducted. • Data for the development of a business case is currently being gathered. • A federal government grant for the project has been approved. • The environmental approval process is underway.

ENVIRONMENTAL SUSTAINABILITY

TO IMPROVE REGIONAL WASTE MANAGEMENT		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Continue the Waste Education Program	Implement the Waste Education Strategy	<ul style="list-style-type: none"> A review of the Education Centre programs commenced. Minor upgrades to signage and material were made. The compact fluorescent lamp (CFL) program continued with 156.2 kilos of CFL collected during the period.
	Implement the Earth Carer's Program	<ul style="list-style-type: none"> Earth Carer activities have continued and the annual training program will take place in the second half of 2014.
	Promote and co-ordinate Red Hill Education Tours	<ul style="list-style-type: none"> 11 tours were conducted with a total of 521 participants. Tours ranged from primary and high school to TAFE and local government staff.
Operate member Council's transfer stations	Operate Coppin Road and Mathieson Road Transfer Station	<ul style="list-style-type: none"> EMRC continued operation of the Transfer Stations ensuring an effective service to the community.
Provide a waste management advisory service	Monitor environmental impacts from waste management operations and ensure all environmental legislative requirements are met.	<ul style="list-style-type: none"> EMRC's annual Monitoring and Compliance Report for Red Hill operations was completed. The Section 19 National Greenhouse Emissions Reporting Submission report was completed and submitted to the Clean Energy Regulator. The National Pollutant Inventory Report was completed and submitted to the Department of Environmental Regulation on 23 September 2013.

ENVIRONMENTAL SUSTAINABILITY

TO PROVIDE RESOURCE RECOVERY AND RECYCLING SOLUTIONS IN PARTNERSHIP WITH MEMBER COUNCILS		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Establish a Resource Recovery Facility	Update preferred options report for the siting of the RRF at Red Hill	<ul style="list-style-type: none"> The final siting option was completed as part of the environmental approval process.
	Update financial model for the impact of carbon credit on the RRF	<ul style="list-style-type: none"> The financial model was updated as an input into EMRC's 10 year financial plan.
Identify and develop resource recovery products and markets in order to reduce waste going to landfill	Manage environmental approval process for RRF	<ul style="list-style-type: none"> EMRC is awaiting Ministerial approval.
	Develop and implement programs to increase sales of Red Hill by-products	<ul style="list-style-type: none"> Ongoing.
	Develop and implement programs to increase sales of Hazelmere by-products	<ul style="list-style-type: none"> Ongoing.
	Review and update product marketing plan	<ul style="list-style-type: none"> The product marketing plan has been updated.

ENVIRONMENTAL SUSTAINABILITY

TO INVESTIGATE LEADING EDGE WASTE MANAGEMENT PRACTICES		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Undertake research into Integrated Waste Management	Audit contents of household bins and amend promotional materials accordingly	<ul style="list-style-type: none"> The waste audit has been completed. Waste education material will be developed in consultation with the Waste Education Steering Group.
	Assess the feasibility of ANSAC Pyrolysis technology for Resource Recovery Park, Hazelmere	<ul style="list-style-type: none"> Council provided approval to progress with the project in June 2013.
	Undertake Resource Recovery Project Study Tour of Australian and other facilities	<ul style="list-style-type: none"> The Director Waste Services visited Cardiff in Wales with the engineers from ANSAC to finalise the design of the Pyrolysis plant.

ENVIRONMENTAL SUSTAINABILITY

TO CONTRIBUTE TOWARDS IMPROVED REGIONAL AIR, WATER AND LAND QUALITY AND REGIONAL BIODIVERSITY CONSERVATION		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Implement the Regional Environmental Strategy 2011-2016	Review the Regional Environmental Strategy	<ul style="list-style-type: none"> A minor desktop review has commenced. A workshop with the Regional Environmental Advisory Group is being organised.
	Coordinate activities for Helping the Helena	<ul style="list-style-type: none"> Quarterly sampling continued to be conducted to assess non nutrient pollutant levels.
Implement the Eastern Hills Catchment Management Program	Coordinate the Eastern Hills Catchment Management Program	<ul style="list-style-type: none"> The Marri Canker Mobile Phone Application was launched. The end of year Volunteer Event was held. A partnership with Edith Cowan University for a workshop on dieback was formed. Weeding and planting activities continued. Bushskills for the Hills workshops also continued.
	Coordinate and implement community led projects	<ul style="list-style-type: none"> The community continued to be assisted with development of action plans as well as dealing with issues related to erosion control and weed management. Individual Catchment Action Plans were reviewed.
	Develop and implement youth programs	<ul style="list-style-type: none"> The Youth Environmental Opportunities (YEO) program was developed aimed at fostering an interest from young people in local bushland conservation. A grant for the YEO project has been submitted to Lotterywest.
Implement the Water Campaign	Implement the Water Campaign for participating member Councils other Councils	<ul style="list-style-type: none"> EMRC continued to assist member Councils, the Town of Vic Park and the City of South Perth progress through the Water Campaign milestones.
	Provide a Water Auditing Service	<ul style="list-style-type: none"> EMRC continued to provide a Water Auditing service to assist member Councils with water management.

ENVIRONMENTAL SUSTAINABILITY

TO CONTRIBUTE TOWARDS IMPROVED REGIONAL AIR, WATER AND LAND QUALITY AND REGIONAL BIODIVERSITY CONSERVATION		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Identify, investigate and develop new environmental and sustainability opportunities	Coordinate the Community Energy Efficiency Program (CEEP)	<ul style="list-style-type: none"> Promotional materials to support the CEEP project were produced. LED lighting was installed at Old Perth Road and Bayswater library. Variable speed drive systems were installed at Bayswater Waves Aquatic Centre. The installation of a solar pool heating system at Bilgoman Aquatic Centre commenced.

ENVIRONMENTAL SUSTAINABILITY

TO ADDRESS CLIMATE CHANGE ISSUES WITHIN THE REGION			
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS	
Implement the ACER Program	Implement the ACER Program for EMRC and participating member Councils	<ul style="list-style-type: none"> EMRC's fleet and air travel emissions totalling 100 tonnes CO₂e, were offset through verified tree plantings by Carbon Neutral Implementation of Town of Bassendean, Cities of Bayswater and Belmont and the Shire of Mundaring's Emissions Reporting Platform continued. Updates to Home Energy Audit Kits available from the above member Council's libraries commenced. 	
Implement the Regional Climate Change Adaptation Action Plan (RCCAAP)	Implement priority actions identified within the RCCAAP	<ul style="list-style-type: none"> A review of the RCCAAP and member Councils' Local Climate Change Adaptation Action Plans (LCCAAP) commenced. The Climate Change Risk Awareness Seminar series was launched in November 2013. 	
	Implement member Council's Local Climate Change Adaptation Action Plans (LCCAAP)	<ul style="list-style-type: none"> EMRC staff continued to assist the Town of Bassendean, the Cities of Bayswater and Belmont and Shires of Mundaring and Kalamunda with implementation of their LCCAAPs. 	

SOCIAL OPPORTUNITIES

TO FACILITATE REGIONAL CULTURAL AND RECREATIONAL ACTIVITIES		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Continue the coordination of regional events	Co-ordinate the Avon Descent Family Fun Days	<ul style="list-style-type: none"> EMRC secured \$250,000 LotteryWest funding for the Avon Decent Family Fun Days event. The event was held from 2 August to 4 August 2013. Approximately 30,000 people attended the event.
	Co-ordinate the Perth's Autumn Festival	<ul style="list-style-type: none"> Planning for the event and the regional marketing campaign is underway. An application for a \$20,000 grant has been submitted to Lotterywest.
Implement the Swan and Helena Rivers Framework	Administer the Perth Tourism.com.au regional tourism website	<ul style="list-style-type: none"> EMRC continued to maintain the website which promotes events, trails and experiences in Perth's Eastern Region
	Implement priority projects	<ul style="list-style-type: none"> A major review of the Swan and Helena Rivers Framework commenced.

ECONOMIC DEVELOPMENT

TO FACILITATE INCREASED INVESTMENT IN REGIONAL INFRASTRUCTURE		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
<p>Continue the implementation of the Regional Integrated Transport Strategy</p>	<p>Review and develop a new Regional Integrated Transport Strategy</p>	<ul style="list-style-type: none"> • A draft strategy has been prepared and will be reviewed by consultants. • A workshop with member Councils and key government stakeholders is being planned to determine transport advocacy priorities for the Region.
	<p>Implement priority TravelSmart initiatives</p>	<ul style="list-style-type: none"> • The TravelSmart Workplace Cluster Program, which assists the workplace to promote active sustainable travel, was developed and trialled at the Shire of Kalamunda's administration offices and Maylands Business Centre. • A Workplace Plan has been developed for the Town of Bassendean. • A car pool register was created to help EMRC car pool to work. • A Workplace Access Guide, an electronic resource to provide staff and visitors information on available transport options was developed. • An audit of the walking, cycling and public transport infrastructure in the region was conducted. • A project plan for the development of a Transport Network Vision has been prepared and is being reviewed by stakeholders.

GOOD GOVERNANCE

TO FACILITATE REGIONAL ECONOMIC DEVELOPMENT ACTIVITIES		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Implement the Regional Economic Development Strategy 2010 - 2015	Implement priority projects	<ul style="list-style-type: none"> The “Advancing Perth’s Eastern Region Tour Series” is under development. A discussion paper to investigate the merits of online learning skills development for business owners and operators of small-medium enterprises is being scoped. The EMRC continued subscription to REMPLAN, profile.id, and atlas.id, which are tools that provide economic and socio-demographic profiling data for the Region. The “Advancing Perth’s Eastern Region Tour Series” covering the City of Bayswater and Town of Bassendean was scoped.
Identify and investigate strategic regional development project and investment opportunities	Implement priority actions from the Regional Digital Strategy	<ul style="list-style-type: none"> The Regional Digital Strategy was endorsed by Council in August 2013. A review of municipal Wi-Fi facilities, their use and benefits is currently being undertaken.
	Implement the Youth Futures Project	<ul style="list-style-type: none"> The Regional Youth Futures Report was distributed to member Council Chief Executive Officers and stakeholders in July 2013. EMRC presented an overview on the report to the Midland District Leadership Council, comprising of state government department executives, in August 2013. EMRC sponsored the 'All 4 Youth' Summit held by The Hills Community Support Group in August 2013, which was attended by over 120 people.

GOOD GOVERNANCE

TO PROVIDE ADVICE AND ADVOCACY ON ISSUES AFFECTING PERTH'S EASTERN REGION			
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS	PROGRESS COMMENTS
Implement the Regional Advocacy Strategy 2010-2013	Facilitate meetings and discussions with key stakeholders	<ul style="list-style-type: none"> • Congratulatory letters were sent to the newly elected Federal politicians following the 2013 federal elections. • Investment attraction documents were developed to promote the region as an attractive investment destination. 	
TO MANAGE PARTNERSHIPS AND RELATIONSHIPS WITH STAKEHOLDERS			
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS	PROGRESS COMMENTS
Continue to foster and enhance relationships with member councils	Implement biennial Stakeholder Perception Survey Co-ordinate EMRC's Community Grants Program Produce EMRC's Annual Report	<ul style="list-style-type: none"> • Planning for the survey will commence in February 2014. • The program was completed with nine community groups receiving grants of \$1,500. A presentation ceremony was held at Red Hill Waste Management Facility on 27 September 2013. • The Annual Report was approved by Council on 19 September 2013 and distributed to all key stakeholders. 	

GOOD GOVERNANCE

TO PROVIDE RESPONSIBLE AND ACCOUNTABLE GOVERNANCE AND MANAGEMENT OF THE EMRC		
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS
Continue to improve organisational governance	<p>Implement a new records keeping system</p> <p>Co-ordinate Council and Committee elections</p>	<ul style="list-style-type: none"> • A new records management system – TRIM – was implemented in October 2013. • The implementation was supported by a comprehensive staff training program.
Review and implement the Safety Management Plan	<p>Implement priority actions</p>	<ul style="list-style-type: none"> • Council and committee elections were held at a special Council meeting on 7 November 2014. • Safety inspections were conducted at all EMRC work sites. • Safety committee meetings continued.

GOOD GOVERNANCE

TO CONTINUE TO IMPROVE FINANCIAL AND ASSET MANAGEMENT PRACTICES			
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS	PROGRESS COMMENTS
Develop and review long term financial plans	Monitor and review financial investment portfolio	<ul style="list-style-type: none"> The Financial Investment portfolio was monitored on an ongoing basis. 	
Develop and implement Asset Management Plans	Implement an Integrated Asset Management System	<ul style="list-style-type: none"> An asset management policy was adopted by Council. A Strategic Asset Management Plan was developed. 	
Review and implement the Strategic IT Plan	Purchase IT and Communications assets	<ul style="list-style-type: none"> IT and Communication assets were purchased in line with the Strategic IT Plan. 	
TO IMPROVE ORGANISATIONAL CULTURE, HEALTH, WELFARE AND SAFETY			
STRATEGIES	PROJECTS / ACTIONS	PROGRESS COMMENTS	PROGRESS COMMENTS
Develop and implement a Workforce Plan	Implement priority projects	<ul style="list-style-type: none"> A Workforce Plan was developed and adopted by the Executive Management Team. The Rewards and Recognition program continued. The recruitment process was mapped. 	
Review and implement the Safety Management Plan	Co-ordinate Health Promotion Program Implement actions from the Risk Management Steering Group	<ul style="list-style-type: none"> A staff survey was implemented to identify health topics that were of interest to staff. Free flu vaccinations were organised for staff. Bi-monthly Safety meetings were held. Actions arising from the meetings were implemented. 	



15 REPORTS OF COMMITTEES

Nil

16 REPORTS OF DELEGATES

Cr Carter provided an update from the recent meeting of MWAC and suggested that councillors may be interested in attending the Waste to Energy Forum being held on Friday 7 March 2014

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 20 March 2014** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2014

Thursday	20 March	at	EMRC Administration Office
Thursday	17 April (if required)	at	EMRC Administration Office
Thursday	22 May (if required)	at	EMRC Administration Office
Thursday	19 June	at	EMRC Administration Office
Thursday	24 July (if required)	at	EMRC Administration Office
Thursday	21 August	at	EMRC Administration Office
Thursday	18 September	at	EMRC Administration Office
Thursday	23 October (if required)	at	EMRC Administration Office
Thursday	4 December	at	EMRC Administration Office
January 2015 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6:50pm.