



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

19 APRIL 2012

I, Cr Alan Pilgrim, hereby certify that the following minutes [pages 1 to 259] of the Meeting of Council held on 19 April 2012 were confirmed at a meeting of the Council held on 24 May 2012.

A handwritten signature in black ink, appearing to read 'Alan Pilgrim', is written over a horizontal line. Below the line, the word 'Signature' is printed in a bold, black, sans-serif font.

Cr Alan Pilgrim
Name

Person presiding at the Council Meeting held on 24 May 2012



MINUTES

Ordinary Meeting of Council

19 April 2012

ORDINARY MEETING OF COUNCIL

MINUTES

19 April 2012

(REF: COMMITTEES-13603)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 19 April 2012**. The meeting commenced at **6.00pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	2
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	2
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
	5.1 QUESTIONS FROM MR RON SNELGAR	2
6	PUBLIC QUESTION TIME	2
	6.1 QUESTIONS FROM MR IAN WALTERS	2
7	APPLICATION FOR LEAVE OF ABSENCE	3
	7.1 CRS CARTER AND PULE - LEAVE OF ABSENCE	
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	3
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
	9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 22 MARCH 2012 (Ref: Committees-13471)	3
10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	3
11	QUESTIONS WITHOUT NOTICE	4
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	4
13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	4
14	REPORTS OF OFFICERS	5
	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MARCH 2012 (Ref: Committees-13985)	6
	14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2012 (Ref: Committees-13981)	16
	14.3 REVIEW OF DELEGATED POWERS AND DUTIES (Ref: Committees-13964)	34
	14.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: Committees-13832)	39
15	REPORTS OF COMMITTEES	131
	15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 5 APRIL 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT YELLOW INSERT PAGE)	132
	15.2 RESOURCE RECOVERY COMMITTEE MEETING HELD 5 APRIL 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT ORANGE INSERT PAGE)	190
	15.3 AUDIT COMMITTEE MEETING HELD 5 APRIL 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT PINK INSERT PAGE)	208

TABLE OF CONTENTS *continued*

15.4	<i>CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 10 APRIL 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT BLUE INSERT PAGE)</i>	232
16	REPORTS OF DELEGATES	259
17	MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	259
18	NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING	259
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	259
20	FUTURE MEETINGS OF COUNCIL	259
21	DECLARATION OF CLOSURE OF MEETING	259



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Alan Pilgrim (Chairman)	EMRC Member	Shire of Mundaring
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Graham Pittaway OAM	EMRC Member	City of Bayswater
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Bob Emery	EMRC Member	Shire of Kalamunda
Cr Stephen Fox (Deputising for Cr Cuccaro)	EMRC Deputy Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Leave of Absence Previously Approved

Cr Cuccaro, (from 9/03/2012-23/04/2012 inclusive)

Apologies

Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Mr Brian Jones	Director Waste Services
Mrs Marilyn Horgan	Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr Steve Fitzpatrick	Manager Project Development
Mr David Ameduri	Manager Financial Services
Ms Terri-Ann Ashton	Manager Administration and Compliance
Mrs Annie Hughes d'Aeth	Administration Support Officer

Observers

Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Ms Francesca Lefante	Chief Executive Officer	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont

Visitors

Mr Ian Walters
 Mr Ron Snelgar



3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1 QUESTIONS FROM MR RON SNELGAR

The following questions were taken on notice at the Council meeting held on 22 March 2012 and a written response was supplied to Mr Snelgar as follows:

Question 1: Thank you for the opportunity to ask a few questions.

Mr Chairman, can you advise me when the EMRC advertised tonight's Ordinary Council Meeting to the public?

Response: The Ordinary Council Meeting held tonight (22 March 2012) was advertised along with all the 2012 Council meeting dates on 21 September 2011 in accordance with r.12 of the Local Government (Administration) Regulations 1996.

Question 2: Aren't you supposed to advertise in the West Australian and internet about a week before the meeting?

Response: Public notice of the dates on which, and the time and place at which this meeting was to be held has been given and advertised on 21 September 2011. As per r.12(1)(b) of the Local Government (Administration) Regulations 1996, local public notice is to be given if there is any change to the date, time or place of a meeting. As there is no change to the date, time or place of the meeting, no further public notice is required.

Question 3: Mr Chairman, can you advise the current state of your class action regarding the collateralised debt with Lehman Brothers?

Response: The matter referred to has been resolved by the Council as a confidential item. Section 5.23(2) of the Local Government Act 1995 details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include contractual matters; legal advice; commercial-in-confidence matters; amongst others.

Accordingly the EMRC has not made any public announcement on this matter nor has it advised any involvement in any class action.

6 PUBLIC QUESTION TIME

Mr Walters congratulated the EMRC for transferring an investment from the Bank of Queensland to an alternative investment.

6.1 QUESTIONS FROM MR IAN WALTERS

Question 1: I refer to my question raised at Council Meeting 8 December 2011 to ascertain when the Investment Committee will next meet. The response to this question indicated the next meeting will be held early in the New Year when Council meetings reconvene. Can you please advise the date the meeting was held?

Response: The CEO advised the Investment Committee meeting was held on 2 February 2012.



11 QUESTIONS WITHOUT NOTICE

Cr Radford referred to the Draft Fees and Charges tabled at the March 2012 Council meeting and sought confirmation on whether there were further updates to the \$6.90/tonne for the carbon pricing. The Director Waste Services provided an update on the development of carbon pricing and reaffirmed the \$6.90/tonne price. The Director Waste Services also provided an explanation of the pricing methodology.

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Officers Reports (Section 14).

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14).

CARRIED UNANIMOUSLY



14 REPORTS OF OFFICERS

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MARCH 2012

REFERENCE: COMMITTEES-13985

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of March 2012 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Regulation 13(1)), the list of accounts paid during the month of March 2012 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for March 2012 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$6,151,395.32.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of March 2012. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	22532 – 22892	
	Cheque Payments:	219242– 219274	
	Payroll EFT:	PAY-19 & PAY-20	
	DIRECT DEBITS		
	- Bank Charges:	1*MAR12	
	- Other:	581 - 590	\$6,167,880.63
	LESS		
	Cancelled EFTs and Cheques	EFT22705	(16,485.31)
Trust Fund	Not Applicable		Nil
Total			\$6,151,395.32



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of March 2012 (Ref: Committees-13995)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for March 2012 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$6,151,395.32.

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH 2012 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$6,151,395.32.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

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**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012**

User:

Cheque /EFT No	Date	Payee	Amount
EFT22532	02/03/2012	ANYTHING TELEPHONE & DATA (ATD)	1,518.00
EFT22533	02/03/2012	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	19,005.63
EFT22534	02/03/2012	EARTHWEST - EQUIPMENT GROUP AUSTRALIA T/S LIFTWEST (WA)	751.15
EFT22535	02/03/2012	KLB SYSTEMS	2,420.00
EFT22536	02/03/2012	MUNDARING CRANE TRUCK HIRE	132.00
EFT22537	02/03/2012	PRESTIGE ALARMS	559.00
EFT22538	02/03/2012	SNAP BURSWOOD	250.00
EFT22539	02/03/2012	ACCESS INDUSTRIAL TYRES	93.50
EFT22540	02/03/2012	ADCORP	1,164.68
EFT22541	02/03/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	423.07
EFT22542	02/03/2012	AIRWELL GROUP PTY LTD	287.98
EFT22543	02/03/2012	ALL DAY CONTRACTING	35,200.00
EFT22544	02/03/2012	AQUA PUMP AND IRRIGATION	2,665.00
EFT22545	02/03/2012	AUSTRACLEAR LIMITED (ASX)	18.83
EFT22546	02/03/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD	9,669.00
EFT22547	02/03/2012	BIN BATH AUSTRALIA PTY LTD	304.92
EFT22548	02/03/2012	BRING COURIERS	794.70
EFT22549	02/03/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	2,459.69
EFT22550	02/03/2012	CABCHARGE	6.00
EFT22551	02/03/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	1,027.95
EFT22552	02/03/2012	CHAMBERLAIN AUTO ELECTRICS	330.00
EFT22553	02/03/2012	CJD EQUIPMENT PTY LTD	3,305.22
EFT22554	02/03/2012	COOL CLEAR WATER GROUP LTD	290.40
EFT22555	02/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	585.23
EFT22556	02/03/2012	COVS PARTS PTY LTD	975.95
EFT22557	02/03/2012	CVP ELECTRICAL	2,590.50
EFT22558	02/03/2012	FUJI XEROX AUSTRALIA PTY LTD	1,648.41
EFT22559	02/03/2012	FULCHER'S TREE SERVICE	440.00
EFT22560	02/03/2012	GOURMET INDULGENCE	285.50
EFT22561	02/03/2012	HAYS SPECIALIST RECRUITMENT	1,505.22
EFT22562	02/03/2012	HEALTHY BUILDING SYSTEMS	1,606.00
EFT22563	02/03/2012	ISS WASHROOM SERVICES	57.39
EFT22564	02/03/2012	IT VISION AUSTRALIA PTY LTD	1,155.00
EFT22565	02/03/2012	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	10,037.50
EFT22566	02/03/2012	KELLY SERVICES (AUSTRALIA) LTD	1,546.67
EFT22567	02/03/2012	KENNARDS HIRE	922.00
EFT22568	02/03/2012	KEWDALE CAD & DRAFTING SUPPLIES PTY LTD	514.09
EFT22569	02/03/2012	KINETIC HEALTH GROUP PTY LTD	148.50
EFT22570	02/03/2012	LLOYD GEORGE ACOUSTICS PTY LTD	1,694.00
EFT22571	02/03/2012	MJ & AR BAMFORD	22,012.17
EFT22572	02/03/2012	MUNDARING TYRE CENTRE	35.00
EFT22573	02/03/2012	ND & MA PEARCE T/A BUNYIP CONTRACTING	880.00
EFT22574	02/03/2012	NEVERFAIL SPRINGWATER	196.90
EFT22575	02/03/2012	ON SITE RENTALS PTY LTD	635.25
EFT22576	02/03/2012	PLUME EXTERIOR	2,574.00
EFT22577	02/03/2012	POWA INSTITUTE	4,520.00
EFT22578	02/03/2012	PRESTIGE PUMP RENTALS	11,132.00
EFT22579	02/03/2012	RELIABLE PROCESS MAINTENANCE PTY LTD	2,577.85
EFT22580	02/03/2012	ROSS HUMAN DIRECTIONS	14,100.18
EFT22581	02/03/2012	SAFETY SIGNS SERVICE	34.10
EFT22582	02/03/2012	SEEK LIMITED	236.50
EFT22583	02/03/2012	SYNERGY	7,149.20
EFT22584	02/03/2012	TELSTRA	19.25
EFT22585	02/03/2012	TIM DAVIES LANDSCAPING PTY LTD	858.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012

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User:

Cheque /EFT No	Date	Payee	Amount
EFT22586	02/03/2012	TOLL PRIORITY	42.96
EFT22587	02/03/2012	TOTALLY WORKWEAR MIDLAND	183.06
EFT22588	02/03/2012	TRANEN PTY LTD	3,902.96
EFT22589	02/03/2012	TRANSEALS PTY LTD	16.76
EFT22590	02/03/2012	UNIQUE WASTE MANAGEMENT SERVICES	811.67
EFT22591	02/03/2012	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT22592	02/03/2012	WESTRAC EQUIPMENT PTY LTD	2,927.62
EFT22593	02/03/2012	WORK CLOBBER	166.32
EFT22594	02/03/2012	WORKPAC PTY LTD	349.31
EFT22595	06/03/2012	MUNDARING CRANE TRUCK HIRE	132.00
EFT22596	06/03/2012	SNAP BURSWOOD	117.59
EFT22597	06/03/2012	ALL DAY CONTRACTING	25,410.00
EFT22598	06/03/2012	ALL EARTH CONTRACTING	1,525.66
EFT22599	06/03/2012	ASTAR HARDWARE DISTRIBUTION	523.05
EFT22600	06/03/2012	AUSTRALIAN HVAC SERVICES	6,619.80
EFT22601	06/03/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	164.58
EFT22602	06/03/2012	CHAMBERLAIN AUTO ELECTRICS	636.91
EFT22603	06/03/2012	CHRIS KERSHAW PHOTOGRPHY	787.50
EFT22604	06/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	521.37
EFT22605	06/03/2012	FUJI XEROX AUSTRALIA PTY LTD	275.00
EFT22606	06/03/2012	HAYS SPECIALIST RECRUITMENT	1,605.57
EFT22607	06/03/2012	HILLS FRESH	80.66
EFT22608	06/03/2012	KINETIC HEALTH GROUP PTY LTD	203.50
EFT22609	06/03/2012	LGIS INSURANCE BROKING	1,100.00
EFT22610	06/03/2012	LGISWA	1,231.07
EFT22611	06/03/2012	MAJOR MOTORS PTY LTD	440.03
EFT22612	06/03/2012	MIDLAND TOYOTA	282.36
EFT22613	06/03/2012	NEVERFAIL SPRINGWATER	259.00
EFT22614	06/03/2012	NEVERFAIL SPRINGWATER LTD - HAZELMERE	171.25
EFT22615	06/03/2012	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	28,858.50
EFT22616	06/03/2012	PAYG PAYMENTS	58,134.92
EFT22617	06/03/2012	PIRTEK	261.84
EFT22618	06/03/2012	ROSS HUMAN DIRECTIONS	12,406.25
EFT22619	06/03/2012	TELSTRA	169.91
EFT22620	06/03/2012	TELSTRA	492.56
EFT22621	06/03/2012	UNIQUE WASTE MANAGEMENT SERVICES	8,118.00
EFT22622	06/03/2012	WORKPAC PTY LTD	1,746.53
EFT22623	06/03/2012	WALGS PLAN	69,701.40
EFT22624	08/03/2012	ALLPRO ELECTRICAL SERVICES	42,329.10
EFT22625	08/03/2012	AUSTRALIAN HVAC SERVICES	45,617.00
EFT22626	08/03/2012	DJURIC CONSTRUCTION P/L T/A OPTIMUM CONSTRUCTION GROUP	58,097.60
EFT22627	09/03/2012	ADT SECURITY	82.50
EFT22628	09/03/2012	AUSTRALIAN HVAC SERVICES	2,546.50
EFT22629	09/03/2012	CITY OF BELMONT	15,570.48
EFT22630	09/03/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	7,901.32
EFT22631	09/03/2012	ALL DAY CONTRACTING	22,957.00
EFT22632	09/03/2012	BEAUMONDE CATERING	2,157.38
EFT22633	09/03/2012	C & H SWEEPING	550.00
EFT22634	09/03/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	23.90
EFT22635	09/03/2012	CITY SUBARU	408.15
EFT22636	09/03/2012	CJD EQUIPMENT PTY LTD	330.83
EFT22637	09/03/2012	CLIFTON PERTH	2,045.67
EFT22638	09/03/2012	CMA RECYCLING PTY LTD	1,605.56
EFT22639	09/03/2012	CMS EVENTS	2,200.00
EFT22640	09/03/2012	COOL CLEAR WATER GROUP LTD	290.40



Eastern Metropolitan Regional Council

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CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012

User:

Cheque /EFT No	Date	Payee	Amount
EFT22641	09/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	76.69
EFT22642	09/03/2012	COVS PARTS PTY LTD	240.90
EFT22643	09/03/2012	CROSSLAND & HARDY PTY LTD	6,008.97
EFT22644	09/03/2012	EDWIN DELL	137.64
EFT22645	09/03/2012	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	10,381.25
EFT22646	09/03/2012	KELLY SERVICES (AUSTRALIA) LTD	2,342.98
EFT22647	09/03/2012	KINETIC HEALTH GROUP PTY LTD	148.50
EFT22648	09/03/2012	LAKE CHARLOTTE WINERY	168.30
EFT22649	09/03/2012	MUNDARING ARTS CENTRE	7,276.50
EFT22650	09/03/2012	PIRTEK	1,295.53
EFT22651	09/03/2012	ROSS HUMAN DIRECTIONS	10,145.81
EFT22652	09/03/2012	SHIRE OF TOODYAY	39,770.48
EFT22653	09/03/2012	SPUDS GARDENING SERVICES	1,890.00
EFT22654	09/03/2012	ST JOHN AMBULANCE ASSOCIATION	199.00
EFT22655	09/03/2012	SYNERGY	816.80
EFT22656	09/03/2012	TANYA BEINHAUER	1,000.00
EFT22657	09/03/2012	TELSTRA	2,086.32
EFT22658	09/03/2012	UNISON INTERACTIVE PTY LTD	4,950.00
EFT22659	09/03/2012	WESTERN AUSTRALIAN BIRDS OF PREY CENTRE	200.00
EFT22660	09/03/2012	WREN OIL	18.15
EFT22661	13/03/2012	AUSTRALIAN HVAC SERVICES	721.05
EFT22662	13/03/2012	IPING PTY LTD	1,128.80
EFT22663	13/03/2012	KLB SYSTEMS	2,359.50
EFT22664	13/03/2012	ALL DAY CONTRACTING	17,195.76
EFT22665	13/03/2012	ANALYTICAL REFERENCE LABORATORY	148.50
EFT22666	13/03/2012	BOFFINS BOOKSHOP	100.84
EFT22667	13/03/2012	BP GIDGEGANNUP	28.30
EFT22668	13/03/2012	CARPENTRY, HOUSE AND YARD MAINTENANCE	745.00
EFT22669	13/03/2012	CITY OF BAYSWATER	65,070.48
EFT22670	13/03/2012	COMSYNC CONSULTING PTY LTD	2,574.00
EFT22671	13/03/2012	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	1,306.60
EFT22672	13/03/2012	CROMMELINS AUSTRALIA	155.85
EFT22673	13/03/2012	DIRECT NATIONAL	144.87
EFT22674	13/03/2012	HILLS FRESH	78.13
EFT22675	13/03/2012	INFINITE ENERGY	14,920.20
EFT22676	13/03/2012	KELLY SERVICES (AUSTRALIA) LTD	1,715.85
EFT22677	13/03/2012	LINFOX ARMAGUARD PTY LTD	86.41
EFT22678	13/03/2012	MOTORCHARGE PTY LTD	6,299.29
EFT22679	13/03/2012	NEVERFAIL SPRINGWATER	119.95
EFT22680	13/03/2012	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	38.75
EFT22681	13/03/2012	ROSS HUMAN DIRECTIONS	9,792.53
EFT22682	13/03/2012	UNIQUE WASTE MANAGEMENT SERVICES	8,397.40
EFT22683	14/03/2012	SUCCESS WATERS PTY LTD T/A HAYDN ROBINSON	10,656.25
EFT22684	16/03/2012	CITY OF BELMONT	1,238.16
EFT22685	16/03/2012	DELTA CORPORATION LIMITED	12,052.04
EFT22686	16/03/2012	GHD	5,066.60
EFT22687	16/03/2012	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	950.00
EFT22688	16/03/2012	INTEWORK INC	747.40
EFT22689	16/03/2012	LAMINEX GROUP PTY LTD - KEWDALE	1,259.51
EFT22690	16/03/2012	ADCORP	3,358.23
EFT22691	16/03/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	468.14
EFT22692	16/03/2012	ALTI LIGHTING	4,667.00
EFT22693	16/03/2012	AUSTRALIA POST - ASCOT PLACE	2,183.76
EFT22694	16/03/2012	AUSTRALIAN LABORATORY SERVICES PTY LTD	349.80
EFT22695	16/03/2012	BEAUMONDE CATERING	26,289.80



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012**

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User:

Cheque /EFT No	Date	Payee	Amount
EFT22696	16/03/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	66.62
EFT22697	16/03/2012	CARBON NEUTRAL LTD	2,835.00
EFT22698	16/03/2012	CARPENTRY, HOUSE AND YARD MAINTENANCE	1,040.00
EFT22699	16/03/2012	CCH AUSTRALIA LTD	101.00
EFT22700	16/03/2012	CHAMBERLAIN AUTO ELECTRICS	411.40
EFT22701	16/03/2012	COLONIAL PRINT & PROMOTIONS	1,728.10
EFT22702	16/03/2012	COMPU-STOR	867.28
EFT22703	16/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	211.97
EFT22704	16/03/2012	DIFFERENT BY DESIGN	600.00
EFT22705	16/03/2012	DJURIC CONSTRUCTION P/L T/A OPTIMUM CONSTRUCTION	16,485.31
EFT22706	16/03/2012	DUN & BRADSTREET PTY LTD	9.90
EFT22707	16/03/2012	ELEMENT HYDROGRAPHIC SOLUTIONS	773.30
EFT22708	16/03/2012	FILTERS PLUS	158.40
EFT22709	16/03/2012	GRASSTREES AUSTRALIA	1,320.00
EFT22710	16/03/2012	INDUSTRIAL ROADPAVERS (WA) PTY LTD	21,337.58
EFT22711	16/03/2012	JAYCOURT NOMINEES P/L T/A BARFIELD EARTHMOVING	18,782.50
EFT22712	16/03/2012	MAIL PLUS PERTH	277.20
EFT22713	16/03/2012	MIDLAND TOYOTA	744.04
EFT22714	16/03/2012	MUNDARING TYRE CENTRE	76.00
EFT22715	16/03/2012	OAKVALE CAPITAL LTD	2,492.60
EFT22716	16/03/2012	SWAN VALLEY CAFE	75.00
EFT22717	16/03/2012	SYNERGY	24.75
EFT22718	16/03/2012	TELSTRA	178.01
EFT22719	16/03/2012	TENDERLINK.COM. PTY LTD	330.00
EFT22720	16/03/2012	TOTALLY WORKWEAR MIDLAND	254.01
EFT22721	16/03/2012	TOUCAN DISPLAY SYSTEMS	56.50
EFT22722	16/03/2012	TRANEN PTY LTD	3,475.01
EFT22723	16/03/2012	UNISON INTERACTIVE PTY LTD	1,360.00
EFT22724	16/03/2012	WESTRAC EQUIPMENT PTY LTD	1,051.86
EFT22725	20/03/2012	BP AUSTRALIA LIMITED	49,368.81
EFT22726	20/03/2012	BP AUSTRALIA PTY LTD	3,500.14
EFT22727	20/03/2012	PAYG PAYMENTS	52,660.80
EFT22728	20/03/2012	AUSTRALIAN HVAC SERVICES	1,210.00
EFT22729	20/03/2012	DELTA CORPORATION LIMITED	1,807.96
EFT22730	20/03/2012	INSTITUTE OF PUBLIC WORKS ENGINEERING AUST T/A IPWEA-WA DIVISION	2,205.00
EFT22731	20/03/2012	TANIA WELLS	189.19
EFT22732	20/03/2012	AUSTRALIA POST - RED HILL	518.92
EFT22733	20/03/2012	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	1,254.00
EFT22734	20/03/2012	CJD EQUIPMENT PTY LTD	149.47
EFT22735	20/03/2012	CMA RECYCLING PTY LTD	967.67
EFT22736	20/03/2012	CPR ELECTRICAL SERVICES	500.00
EFT22737	20/03/2012	HIGHWAY MOTOR TRIMMERS	979.00
EFT22738	20/03/2012	HILLS FRESH	76.58
EFT22739	20/03/2012	KOTT GUNNING LAWYERS	342.98
EFT22740	20/03/2012	LANDFILL GAS & POWER PTY LTD	6,288.88
EFT22741	20/03/2012	LIZ PATTISON PTY LTD	3,437.50
EFT22742	20/03/2012	NEVERFAIL SPRINGWATER	165.00
EFT22743	20/03/2012	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	176.25
EFT22744	20/03/2012	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	12,530.76
EFT22745	20/03/2012	PIRTEK	38.98
EFT22746	20/03/2012	ROSS HUMAN DIRECTIONS	5,418.32
EFT22747	20/03/2012	SEEK LIMITED	236.50
EFT22748	20/03/2012	THOMSON COACHLINES	600.00
EFT22749	20/03/2012	UNIQUE WASTE MANAGEMENT SERVICES	4,059.00
EFT22750	20/03/2012	WESTRAC EQUIPMENT PTY LTD	192.29



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012

Print 03/04/2012
Print 11:31:32 AM

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Cheque /EFT No	Date	Payee	Amount
EFT22751	23/03/2012	ABLEOWL	1,153.90
EFT22752	23/03/2012	BP AUSTRALIA LIMITED	12,639.43
EFT22753	23/03/2012	BP AUSTRALIA PTY LTD	838.67
EFT22754	23/03/2012	DEERING AUTRONICS	606.56
EFT22755	23/03/2012	DJURIC CONSTRUCTION P/L T/A OPTIMUM CONSTRUCTION GROUP	15,946.31
EFT22756	23/03/2012	COSPAK PTY LTD	282.48
EFT22757	23/03/2012	ADT SECURITY	82.50
EFT22758	23/03/2012	ANYTHING TELEPHONE & DATA (ATD)	1,903.00
EFT22759	23/03/2012	HOSECO (WA) PTY LTD	73.63
EFT22760	23/03/2012	JOYCE EARTHMOVING PTY LTD	1,100.00
EFT22761	23/03/2012	KLB SYSTEMS	737.00
EFT22762	23/03/2012	MORLEY GENERAL CLEANING SERVICE	8,320.86
EFT22763	23/03/2012	PERTH SECURITY SERVICES - MCW CORPORATION PTY LTD	4,741.66
EFT22764	23/03/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	158.36
EFT22765	23/03/2012	AMBIUS	987.42
EFT22766	23/03/2012	ANIMAL PEST MANAGEMENT SERVICES	1,243.44
EFT22767	23/03/2012	BALSHAWS FLORIST	83.50
EFT22768	23/03/2012	BELMONT OASIS LEISURE CENTRE	441.00
EFT22769	23/03/2012	BIG BUBBLE RETAIL	43.33
EFT22770	23/03/2012	C4 CONCEPTS PTY LTD	891.00
EFT22771	23/03/2012	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	276.31
EFT22772	23/03/2012	CARPENTRY, HOUSE AND YARD MAINTENANCE	1,950.00
EFT22773	23/03/2012	CJD EQUIPMENT PTY LTD	96.55
EFT22774	23/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	163.68
EFT22775	23/03/2012	DITCH WITCH AUSTRALIA PTY LTD	8,583.98
EFT22776	23/03/2012	FUJI XEROX AUSTRALIA PTY LTD	1,193.72
EFT22777	23/03/2012	HIDDEN VALLEY ECO SPA LODGES & DAY SPA	1,500.00
EFT22778	23/03/2012	KENNARDS HIRE	55.00
EFT22779	23/03/2012	LEFKAPHA P/L T/A CENTRE FORD	38,298.75
EFT22780	23/03/2012	MAYDAY EARTHMOVING	2,706.00
EFT22781	23/03/2012	MIDWAY FORD (WA)	383.48
EFT22782	23/03/2012	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	22.50
EFT22783	23/03/2012	OTEK AUSTRALIA	1,850.27
EFT22784	23/03/2012	PIRTEK	186.84
EFT22785	23/03/2012	Q3 PTY LTD TRADING AS Q3 ARCHITECTURE	10,334.50
EFT22786	23/03/2012	ROSS HUMAN DIRECTIONS	3,972.03
EFT22787	23/03/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	587.75
EFT22788	23/03/2012	SGS AUSTRALIA PTY LTD	3,135.25
EFT22789	23/03/2012	SHUGS ELECTRICAL	511.83
EFT22790	23/03/2012	SNAP PRINTING	1,970.45
EFT22791	23/03/2012	SPUDS GARDENING SERVICES	1,848.00
EFT22792	23/03/2012	UNIQUE WASTE MANAGEMENT SERVICES	8,184.00
EFT22793	23/03/2012	VALLEY ROAD PTY T/A CHICA CATERING	631.50
EFT22794	23/03/2012	WORK CLOBBER	332.70
EFT22795	23/03/2012	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	59.00
EFT22796	27/03/2012	AIR-MET SCIENTIFIC PTY LTD	110.00
EFT22797	27/03/2012	ANYTHING TELEPHONE & DATA (ATD)	336.60
EFT22798	27/03/2012	PRESTIGE ALARMS	847.00
EFT22799	27/03/2012	ADCORP	676.92
EFT22800	27/03/2012	AHRENS PLUMBING	1,475.00
EFT22801	27/03/2012	ALGA (AUSTRALASIAN LAND & GROUNDWATER ASSOCIATION)	90.00
EFT22802	27/03/2012	ALL DAY CONTRACTING	34,760.00
EFT22803	27/03/2012	BUNNINGS BUILDING SUPPLIES PTY LTD	40.48
EFT22804	27/03/2012	CARPENTRY, HOUSE AND YARD MAINTENANCE	280.00
EFT22805	27/03/2012	COMSYNC CONSULTING PTY LTD	2,288.00



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012**

Print 03/04/2012

Print 11:31:32 AM

User:

Cheque /EFT No	Date	Payee	Amount
EFT22806	27/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	684.04
EFT22807	27/03/2012	CROSSLAND & HARDY PTY LTD	780.66
EFT22808	27/03/2012	DEPARTMENT OF TRANSPORT	22,000.00
EFT22809	27/03/2012	E & MJ ROSHER	88.75
EFT22810	27/03/2012	FABCO PTY LTD	30,613.00
EFT22811	27/03/2012	HILLS FRESH	81.83
EFT22812	27/03/2012	J & K HOPKINS	4,506.00
EFT22813	27/03/2012	KELLY SERVICES (AUSTRALIA) LTD	3,971.06
EFT22814	27/03/2012	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	586.64
EFT22815	27/03/2012	LANDMARK OPERATIONS LIMITED	255.20
EFT22816	27/03/2012	MISS MAUD	44.25
EFT22817	27/03/2012	NEVERFAIL SPRINGWATER	105.00
EFT22818	27/03/2012	PIRTEK	127.07
EFT22819	27/03/2012	PITNEY BOWES AUSTRALIA (WA)	333.64
EFT22820	27/03/2012	REDFISH TECHNOLOGIES	1,064.80
EFT22821	27/03/2012	ROSS HUMAN DIRECTIONS	7,539.30
EFT22822	27/03/2012	RUDD INDUSTRIAL AND FARM SUPPLIES	281.40
EFT22823	27/03/2012	SAFETYCARE AUSTRALIA PTY LTD	275.00
EFT22824	27/03/2012	SAI GLOBAL LIMITED	3,796.12
EFT22825	27/03/2012	TELSTRA	2,193.72
EFT22826	27/03/2012	TELSTRA	38.50
EFT22827	27/03/2012	TELSTRA	19.25
EFT22828	27/03/2012	UNIQUE WASTE MANAGEMENT SERVICES	5,412.00
EFT22829	30/03/2012	ANYTHING TELEPHONE & DATA (ATD)	1,369.50
EFT22830	30/03/2012	HOSECO (WA) PTY LTD	1,265.96
EFT22831	30/03/2012	MUNDARING CRANE TRUCK HIRE	198.00
EFT22832	30/03/2012	ACCESS INDUSTRIAL TYRES	2,933.15
EFT22833	30/03/2012	ADCORP	2,263.83
EFT22834	30/03/2012	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	172.94
EFT22835	30/03/2012	AIRWELL GROUP PTY LTD	3,987.60
EFT22836	30/03/2012	ALL EARTH CONTRACTING	1,211.16
EFT22837	30/03/2012	ASCOT QUAYS APARTMENT HOTEL PTY LTD	680.00
EFT22838	30/03/2012	ASSOCIATION WESTERN AUSTRALIAN LOCAL GOVERNMENT (WALGA)	1,460.80
EFT22839	30/03/2012	AUST-WEIGH	4,950.00
EFT22840	30/03/2012	AUSTRACLEAR LIMITED (ASX)	48.09
EFT22841	30/03/2012	BELMONT - REDCLIFFE NEWSROUND	111.64
EFT22842	30/03/2012	BIODIVERSAFETY PTY LTD	3,097.60
EFT22843	30/03/2012	BORAL BRICKS WESTERN AUSTRALIA PTY LTD	113,750.00
EFT22844	30/03/2012	BRING COURIERS	867.11
EFT22845	30/03/2012	BT EQUIPMENT PTY LTD T/A TUTT BRYANT EQUIPMENT	2,650.52
EFT22846	30/03/2012	BUDGET ELECTRICS	2,886.86
EFT22847	30/03/2012	CABCHARGE	23.00
EFT22848	30/03/2012	CHIDLOW WATER CARRIERS	360.00
EFT22849	30/03/2012	CJD EQUIPMENT PTY LTD	2,906.86
EFT22850	30/03/2012	COATES HIRE OPERATIONS PTY LTD	356.21
EFT22851	30/03/2012	CORPORATE EXPRESS AUSTRALIA LTD	558.71
EFT22852	30/03/2012	COVS PARTS PTY LTD	893.49
EFT22853	30/03/2012	DAVID AMEDURI	899.00
EFT22854	30/03/2012	DIRECT TRADES SUPPLY	4,059.70
EFT22855	30/03/2012	ENVIRON	1,848.00
EFT22856	30/03/2012	FUJI XEROX AUSTRALIA PTY LTD	1,181.26
EFT22857	30/03/2012	HASSELL P/L	16,500.00
EFT22858	30/03/2012	J & K HOPKINS	3,738.00
EFT22859	30/03/2012	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	1,196.25



Eastern Metropolitan Regional Council

**CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012**

Print 03/04/2012

Print 11:31:32 AM

User:

Cheque /EFT No	Date	Payee	Amount
EFT22860	30/03/2012	JOHN HUGHES MITSUBISHI	275.12
EFT22861	30/03/2012	KELLY SERVICES (AUSTRALIA) LTD	1,838.88
EFT22862	30/03/2012	MARY-ANN WINNETT	992.00
EFT22863	30/03/2012	MR DAVID SCHMIDT	1,023.99
EFT22864	30/03/2012	MR HUA JER LIEW	995.00
EFT22865	30/03/2012	MUNDARING ARTS CENTRE	3,189.45
EFT22866	30/03/2012	MUNDARING TYRE CENTRE	647.00
EFT22867	30/03/2012	NEVILLE REFRIGERATION	946.00
EFT22868	30/03/2012	NK CONTRACTORS (1997) PTY LTD	47,443.00
EFT22869	30/03/2012	ON SITE RENTALS PTY LTD	618.20
EFT22870	30/03/2012	PANORAMA CATERING	1,982.20
EFT22871	30/03/2012	PLUME EXTERIOR	1,518.00
EFT22872	30/03/2012	POOJA SRIRAM	999.00
EFT22873	30/03/2012	PRAPTI MEHTA	998.00
EFT22874	30/03/2012	PRESTIGE PUMP RENTALS	1,485.00
EFT22875	30/03/2012	PROJECT INDUSTRIES T/AS FRIOB PTY LTD	2,959.00
EFT22876	30/03/2012	PUREPROTECT CANNINGVALE	783.75
EFT22877	30/03/2012	SCOTT PRINT	1,886.50
EFT22878	30/03/2012	SEME ELECTRICAL ENGINEERING	18,067.50
EFT22879	30/03/2012	SIGN SUPERMARKET	715.00
EFT22880	30/03/2012	SUCCESS WATERS PTY LTD T/A HAYDN ROBINSON	6,233.26
EFT22881	30/03/2012	SYNERGY	15,555.05
EFT22882	30/03/2012	TIM DAVIES LANDSCAPING PTY LTD	858.00
EFT22883	30/03/2012	TYRE RECYCLERS WA	3,476.77
EFT22884	30/03/2012	UPPER REACH WINERY	1,896.00
EFT22885	30/03/2012	VALLEY ROAD PTY T/A CHICA CATERING	3,992.80
EFT22886	30/03/2012	VISY RECYCLING	24.39
EFT22887	30/03/2012	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT22888	30/03/2012	WESTERN TREE RECYCLERS	1,584.00
EFT22889	30/03/2012	WORKPAC PTY LTD	1,746.53
EFT22890	30/03/2012	WREN OIL	36.30
EFT22891	30/03/2012	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	817.50
EFT22892	30/03/2012	WALGS PLAN	69,532.52
219242	02/03/2012	EMRC PETTY CASH - BELMONT	1,128.55
219243	06/03/2012	EMRC PETTY CASH - HAZELMERE	65.40
219244	06/03/2012	EMRC PETTY CASH - REDHILL	196.55
219245	06/03/2012	COMMONWEALTH BANK SUPERANNUATION	303.69
219246	06/03/2012	GENERATIONS PERSONAL SUPERANNUATION PLAN	408.84
219247	06/03/2012	AMP LIFE LTD	1,751.38
219248	06/03/2012	AMP SUPER LEADER	674.97
219249	06/03/2012	AUSTRALIAN SUPER	2,471.21
219250	06/03/2012	BT BUSINESS SUPER	923.46
219251	06/03/2012	BT LIFETIME - PERSONAL SUPER	407.89
219252	06/03/2012	CBUS INDUSTRY SUPER	514.86
219253	06/03/2012	COLONIAL FIRST STATE	205.20
219254	06/03/2012	MTAA SUPERANNUATION FUND	356.74
219255	06/03/2012	NORWICH UNION LIFE INSURANCE SOCIETY	495.72
219256	06/03/2012	ONEPATH LIFE LTD	468.06
219257	06/03/2012	RETAIL EMPLOYEES SUPERANNUATION TRUST	445.11
219258	06/03/2012	ZURICH AUSTRALIAN SUPERANNUATION	446.76
219259	23/03/2012	EMRC PETTY CASH - REDHILL	384.50
219260	23/03/2012	WORKSAFE WESTERN AUSTRALIA	79.00
219261	27/03/2012	GIDGIE GROG LIQUOR STORE	53.99
219262	30/03/2012	AMP SUPER LEADER	695.60
219263	30/03/2012	GENERATIONS PERSONAL SUPERANNUATION PLAN	407.69
219264	30/03/2012	AMP LIFE LTD	1,795.87



Eastern Metropolitan Regional Council

Print 03/04/2012

Print 11:31:32 AM

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MARCH 2012

User:

Cheque /EFT No	Date	Payee	Amount
219265	30/03/2012	AUSTRALIAN SUPER	2,255.17
219266	30/03/2012	BT BUSINESS SUPER	923.46
219267	30/03/2012	BT LIFETIME - PERSONAL SUPER	401.94
219268	30/03/2012	CBUS INDUSTRY SUPER	393.22
219269	30/03/2012	COLONIAL FIRST STATE	128.25
219270	30/03/2012	MTAA SUPERANNUATION FUND	357.11
219271	30/03/2012	NORWICH UNION LIFE INSURANCE SOCIETY	411.47
219272	30/03/2012	ONEPATH LIFE LTD	81.55
219273	30/03/2012	RETAIL EMPLOYEES SUPERANNUATION TRUST	559.05
219274	30/03/2012	ZURICH AUSTRALIAN SUPERANNUATION	446.10
581	19/03/2012	ANERGY LIMITED	9,700.00
582	23/03/2012	ANZ BANKING GROUP	2,000,000.00
583	27/03/2012	WBC - CORPORATE MASTERCARD - P SCHNEIDER	122.00
584	27/03/2012	WBC - CORPORATE MASTERCARD - RYAN HURST	3,200.55
585	27/03/2012	WBC - CORPORATE MASTER CARD - B JONES	463.75
586	27/03/2012	WBC - CORPORATE MASTER CARD - D AMEDURI	271.60
587	27/03/2012	WBC - CORPORATE MASTER CARD - MARILYNN HORGAN	300.00
588	27/03/2012	WBC - CORPORATE MASTER CARD - S FITZPATRICK	301.84
589	27/03/2012	WBC - CORPORATE MASTERCARD - H LIEW	695.27
590	30/03/2012	ANZ BANKING GROUP	2,000,000.00
PAY-19	13/03/2012	PAYROLL FE 13/3/12	181,809.45
PAY-20	27/03/2012	PAYROLL FE 27/3/12	180,587.06
1*MAR12	01/03/2012	BANK CHARGES 1448 - 1452	1,346.58
SUB TOTAL			6,167,880.63
LESS CANCELLED CHEQUES & EFTs			
EFT22705	16/03/2012	DJURIC CONSTRUCTION P/L T/A OPTIMUM CONSTRUCTION	-16,485.31
SUB TOTAL			-16,485.31
TOTAL			6,151,395.32

REPORT TOTALS

TOTAL

Bank Code	Bank Name	
1	EMRC - Municipal Fund	6,151,395.32
TOTAL		6,151,395.32



14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2012

REFERENCE: COMMITTEES-13981

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 29 February 2012.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 29 February 2012 have been identified and are reported on in the body of the report.

Recommendation(s)

That the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position and the Statement of Cash and Investments for the period ended 29 February 2012 be received.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2011/2012 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works.

The initial forecast review for 2011/2012 was undertaken during November 2011 and is reflected in the financial reports for the period ended 29 February 2012.

A Statement of Financial Position is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.

REPORT

Outlined below are financial summaries for the period ended 29 February 2012. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 29 February 2012 is a favourable variance of \$2,940,615. The following information is provided on key aspects of Council's financial performance:

<u>Operating Income</u>	<i>Year to Date</i>	A favourable variance of \$1,217,970 (5.53%).
	<i>End of Year Forecast</i>	A favourable variance of \$3,116,185 (9.53%).

Operating Income variances previously reported to Council:

1. Interest Earnings on Municipal Cash and Investments of \$596,065 is \$334,881 above the year to date budget of \$261,184. This is partially offset by the Interest Earnings on Restricted Cash Investments which is \$181,695 below the year to date budget of \$1,274,088.

The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds (Refer also Interest Restricted Cash Investments). Interest earnings income is allocated to the appropriate funds when received.

2. Year to date Reimbursements income of \$520,034 is \$83,193 (19.04%) above the year to date budget of \$436,841. This variation relates principally to the reimbursement of unbudgeted Workers Compensation payments totalling \$42,773 as well as other Corporate Services reimbursements (\$30,183).
3. Year to date Other income of \$968,974 is \$162,630 (20.17%) above the year to date budget of \$806,344 mainly due to the higher than budgeted income from sale of greenwaste products.

There were no further significant Operating Income variances as at 29 February 2012.

<u>Operating Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$1,722,645 (8.86%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$1,058,503 (3.56%).

Operating Expenditure variances previously reported to Council:

1. Contract expenses of \$2,564,121 is \$712,398 (21.74%) lower than budget due predominantly to the timing of various projects. Major variations below the year to date budget include Red Hill Administration (\$128,756), Operate and Maintain Stormwater System (\$90,529), Operate and maintain plant (\$50,290), as well as other Waste Management and Red Hill projects (\$39,612), Regional Development projects (\$93,990), Environmental Service projects (\$19,161) and various Corporate Services activities (\$290,524).
2. Year to date Material expenses is \$331,216 (39.66%) below the year to date budget provisions. The major variance relates to Operating and Maintaining the Class III Waste Disposal Cell (\$106,132). This is dependent on the timing of the purchase of cover for the Class III cell. Other projects from Waste Services contribute (\$108,894) to the variance. Other variances include Corporate Services activities (\$84,056), Regional Development projects (\$14,703) and Environmental Services projects (\$17,459).
3. Depreciation expenses of \$2,771,311 is \$375,769 (11.94%) below the year to date budget. The variance is attributable to the timing of the capital expenditure to date. Capital expenditure as at 29 February 2012 totalled \$2,394,470 compared to a total forecast annual budget of \$8,986,259.



Item 14.2 continued

There were no further significant Operating Expenditure variances as at 29 February 2012.

*Other Revenues and Expenses (Net)	<i>Year to Date</i>	A favourable variance of \$823,967 (18.24%).
	<i>End of Year Forecast</i>	A favourable variance of \$479,242 (7.77%).

** Note: This section also includes Unrealised Gain/Loss from change in fair value of Investments*

Other Revenues and Expenses variances previously reported to Council:

1. Interest Earnings on Restricted Cash Investments of \$1,092,393 is \$181,695 (14.26%) below the year to date budget of \$1,274,088. This is offset by the Interest Earnings on Municipal Cash and Investments which is \$334,881 above the year to date budget of \$261,184.

The variance between the two categories of income is a result of the accounting treatment of accrued interest applicable to the Municipal and Reserve funds (Refer also Interest Municipal Cash and Investments). Interest earnings income is allocated to the appropriate funds when received.

2. Proceeds from the Sale of Assets of \$1,483,864 is \$650,681 (78.10%) above the year to date budget of \$833,183. This relates to the unbudgeted proceeds from the sale of land at Ascot Place associated with the Great Eastern Highway extension. This is also reflected at year end with the forecast being \$760,000 above the annual budget provision.
3. Salary expenses are \$26,060 (13.75%) below the budget provision of \$189,498. This is attributable to the timing of recruiting a new budgeted staff member (Project Development Officer) for Resource Recovery project.
4. Year to date Contract expenses is \$103,853 (26.70%) below the year to date budget provision of \$388,970. This relates to the timing of Resource Recovery project consultancy contracts.
5. Year to date Carrying Amount of Assets Disposed Of is \$60,886 (29.14%) below the year to date budget provision of \$208,947. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.
6. The total change in Fair Value of Investments for the period ending 29 February 2012 is a net gain of \$4,056. This is made up of Unrealised Gains of \$5,324 and Realised Losses of \$1,268.

The Unrealised Gains from the change in fair value of investments is due to the change in value of ADI's since 30 June 2012. Unrealised Gains or Losses represent a fair market value measurement of the financial instruments during the period in which they are held, i.e. marked to market. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold.

Other Revenues and Expenses variances not previously reported to Council:

1. Miscellaneous expenses are \$32,094 (62.49%) below the year to date budget provision of \$51,360. This principally relates to the Resource Recovery Project Study Tour (budget provision \$46,000) yet to be undertaken.



Item 14.2 continued

There were no further significant Other Revenues and Expenses variances as 29 February 2012.

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$2,833,842.
	<i>End of Year Forecast</i>	An unfavourable variance of \$113,902.

Capital Expenditure variances:

A favourable variance of \$2,833,842 exists as at 29 February 2012 when comparing to the year to date budget provision. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Year to date Capital Expenditure totals \$2,394,470. Significant Capital Expenditure items to 29 February 2012 include progress work undertaken on the construction of the Waste Management Facility Administration Building at the Red Hill Waste Disposal Site (year to date expenditure of \$252,734 compared to an annual budget of \$334,000), purchase of plant totalling \$1,279,567 at the Red Hill Landfill Facility (including \$1,190,00 for the purchase of a Bomag refuse compactor), purchase of plant for Hazelmere \$72,249, capital improvements to the Ascot Place administration building of \$136,225 (year to date) compared to an annual budget of \$305,000, and year to date expenditure of \$218,519 compared to a total annual budget of \$275,238 relating to the purchase of Ascot Place vehicles.

Capital Expenditure has been forecast to be above the annual budget provisions by \$113,902 (1.28%) at year end.

Statement of Financial Position (refer Attachment 3)

The Balance Sheet shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2012 will be above the original budget estimate of \$71,729,172 by \$2,536,925.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 29 February 2012 is \$17,255,052 and Restricted Assets amount to \$28,476,561. This figure is net of cumulative unrealised losses of \$3,669,548 which have been provided for in this amount.

The net movement for the month is an increase of \$1,953,841.

The year to date actual Municipal Cash and Investments reflects the current balance to date and is dependent on the timing of payments made and income received. It should also be noted that the transfers to and from the Reserve funds are undertaken at the end of the financial year.

Investment Report (refer Attachment 5)

Term deposits which matured in the month of February 2012 were re-invested into further term deposits together with additional surplus funds.



Item 14.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.6 To provide responsible and accountable governance and management of the EMRC
- 4.7 To continue to improve financial and asset management practices.

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: Committees-13988)
2. Capital Expenditure Statement (Ref: Committees-13989)
3. Statement of Financial Position (Ref: Committees-13990)
4. Statement of Cash and Investments (Ref: Committees-13991)
5. Investment Report (Ref: Committees-13992)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position and the Statement of Cash and Investments for the period ended 29 February 2012 be received.

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

THAT THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION AND THE STATEMENT OF CASH AND INVESTMENTS FOR THE PERIOD ENDED 29 FEBRUARY 2012 BE RECEIVED.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			February 2012		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operating Income							
(\$19,841,666)	(\$19,221,614)	\$620,052	(F)	User Charges	(\$30,830,920)	(\$28,754,116)	\$2,076,804 (F)
(\$272,157)	(\$264,391)	\$7,766	(F)	Special Charges	(\$404,202)	(\$390,849)	\$13,353 (F)
(\$491,053)	(\$449,774)	\$41,279	(F)	Contributions	(\$509,210)	(\$527,121)	(\$17,911) (U)
(\$563,895)	(\$595,726)	(\$31,831)	(U)	Operating Grants	(\$1,265,345)	(\$698,695)	\$566,650 (F)
(\$596,065)	(\$261,184)	\$334,881	(F)	Interest Municipal Cash Investments	(\$578,200)	(\$391,786)	\$186,414 (F)
(\$520,034)	(\$436,841)	\$83,193	(F)	Reimbursements	(\$1,020,740)	(\$676,194)	\$344,546 (F)
(\$968,974)	(\$806,344)	\$162,630	(F)	Other	(\$1,194,894)	(\$1,248,565)	(\$53,671) (U)
(\$23,253,844)	(\$22,035,874)	\$1,217,970	(F)	Total Operating Income	(\$35,803,511)	(\$32,687,326)	\$3,116,185 (F)
Operating Expenditure							
\$4,685,371	\$5,026,603	\$341,232	(F)	Salary Expenses	\$7,361,578	\$7,731,805	\$370,227 (F)
\$2,564,121	\$3,276,519	\$712,398	(F)	Contract Expenses	\$6,205,563	\$5,219,223	(\$986,340) (U)
\$503,895	\$835,111	\$331,216	(F)	Material Expenses	\$1,295,230	\$1,257,363	(\$37,867) (U)
\$131,020	\$124,832	(\$6,188)	(U)	Utility Expenses	\$196,132	\$187,359	(\$8,773) (U)
\$484,880	\$478,960	(\$5,920)	(U)	Fuel Expenses	\$709,089	\$718,520	\$9,431 (F)
\$10,583	\$9,864	(\$719)	(U)	Finance Fees and Interest Expenses	\$14,800	\$14,800	\$0 (F)
\$158,494	\$153,127	(\$5,367)	(U)	Insurance Expenses	\$216,443	\$216,782	\$339 (F)
\$2,771,311	\$3,147,080	\$375,769	(F)	Depreciation Expenses	\$4,561,923	\$4,720,972	\$159,049 (F)
\$6,510,014	\$6,487,242	(\$22,772)	(U)	Miscellaneous Expenses	\$10,318,604	\$9,747,671	(\$570,933) (U)
\$61,986	\$57,191	(\$4,795)	(U)	Provision Expenses	\$120,555	\$114,384	(\$6,171) (U)
(\$154,524)	(\$146,733)	\$7,791	(F)	Costs Allocated	(\$230,715)	(\$218,180)	\$12,535 (F)
\$17,727,151	\$19,449,796	\$1,722,645	(F)	Total Operating Expenditure	\$30,769,202	\$29,710,699	(\$1,058,503) (U)
(\$5,526,693)	(\$2,586,078)	\$2,940,615	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	(\$5,034,309)	(\$2,976,627)	\$2,057,682 (F)
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils, WMRC and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$6,045,361 as at 29 February 2012.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			February 2012			Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance			
Other Revenues									
(\$3,548,526)	(\$3,421,365)	\$127,161	(F)	Secondary Waste Charge	(\$5,386,416)	(\$5,086,092)	\$300,324	(F)	
(\$1,092,393)	(\$1,274,088)	(\$181,695)	(U)	Interest Restricted Cash Investments	(\$1,918,022)	(\$1,911,190)	\$6,832	(F)	
(\$581)	(\$1,032)	(\$451)	(U)	Reimbursements	(\$1,550)	(\$1,550)	\$0	(F)	
(\$1,483,864)	(\$833,183)	\$650,681	(F)	Proceeds from Sale of Assets	(\$1,613,954)	(\$912,773)	\$701,181	(F)	
(\$6,125,364)	(\$5,529,668)	\$595,696	(F)	Total Other Revenues	(\$8,919,942)	(\$7,911,605)	\$1,008,337	(F)	
Other Expenses									
\$163,438	\$189,498	\$26,060	(F)	Salary Expenses	\$238,363	\$292,815	\$54,452	(F)	
\$285,117	\$388,970	\$103,853	(F)	Contract Expenses	\$645,160	\$600,100	(\$45,060)	(U)	
\$9,216	\$17,078	\$7,862	(F)	Material Expenses	\$23,820	\$26,050	\$2,230	(F)	
\$1,300	\$2,128	\$828	(F)	Utility Expenses	\$3,200	\$3,200	\$0	(F)	
\$1,416	\$1,504	\$88	(F)	Insurance Expenses	\$2,261	\$2,261	\$0	(F)	
\$6,818	\$7,824	\$1,006	(F)	Depreciation Expenses	\$11,200	\$11,745	\$545	(F)	
\$19,266	\$51,360	\$32,094	(F)	Miscellaneous Expenses	\$53,175	\$87,150	\$33,975	(F)	
\$148,061	\$208,947	\$60,886	(F)	Carrying Amount of Assets Disposed Of	\$1,088,268	\$501,566	(\$586,702)	(U)	
\$153,924	\$145,462	(\$8,462)	(U)	Costs Allocated	\$206,715	\$218,180	\$11,465	(F)	
\$788,556	\$1,012,771	\$224,215	(F)	Total Other Expenses	\$2,272,162	\$1,743,067	(\$529,095)	(U)	
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments									
(\$5,324)	\$0	\$5,324	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)	
\$1,268	\$0	(\$1,268)	(U)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)	
(\$4,056)	\$0	\$4,056	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)	
(\$5,340,864)	(\$4,516,897)	\$823,967	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	(\$6,647,780)	(\$6,168,538)	\$479,242	(F)	
Surplus	Surplus				Surplus	Surplus			
(\$10,867,557)	(\$7,102,975)	\$3,764,582	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$11,682,089)	(\$9,145,165)	\$2,536,924	(F)	
Surplus	Surplus				Surplus	Surplus			



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Governance and Corporate Services								
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Minor Plant and Equipment - Ascot Place (24420/01)	\$1,920	\$0	(\$1,920) (U)
\$218,519	\$221,466	\$2,947	(F)	\$151,000	Purchase Vehicles - Ascot Place (24440/00)	\$326,176	\$275,238	(\$50,938) (U)
\$17,512	\$50,960	\$33,448	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$86,094	\$91,440	\$5,346 (F)
\$45,784	\$193,332	\$147,548	(F)	\$76,513	Purchase Information Technology & Communication Equipment (24550/00)	\$405,000	\$425,000	\$20,000 (F)
\$17,273	\$11,332	(\$5,941)	(U)	\$0	Purchase Art Works (24620/00)	\$17,273	\$17,000	(\$273) (U)
\$136,225	\$183,000	\$46,775	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$305,000	\$305,000	\$0 (F)
\$435,313	\$660,090	\$224,777	(F)	\$227,513		\$1,141,463	\$1,113,678	(\$27,785) (U)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

Environmental Services

\$0	\$1,332	\$1,332	(F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$2,000	\$2,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0	(F)
\$0	\$2,332	\$2,332	(F)	\$0		\$3,500	\$3,500	\$0	(F)

Regional Development

\$0	\$666	\$666	(F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$1,261	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,500	\$1,500	\$0	(F)
\$0	\$1,666	\$1,666	(F)	\$1,261		\$2,500	\$2,500	\$0	(F)

Risk Management

\$5,347	\$332	(\$5,015)	(U)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$5,846	\$500	(\$5,346)	(U)
\$0	\$332	\$332	(F)	\$450	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0	(F)
\$5,347	\$664	(\$4,683)	(U)	\$450		\$6,346	\$1,000	(\$5,346)	(U)

Resource Recovery

\$0	\$71,834	\$71,834	(F)	\$0	Construct and Commission Resource Recovery Park (24399/01)	\$30,000	\$215,500	\$185,500	(F)
\$0	\$666	\$666	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$1,000	\$0	(F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Resource Recovery								
\$0	\$2,666	\$2,666	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$4,000	\$4,000	\$0 (F)
\$0	\$2,000	\$2,000	(F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$3,000	\$3,000	\$0 (F)
\$0	\$77,166	\$77,166	(F)	\$0		\$38,000	\$223,500	\$185,500 (F)

Waste Management

\$167,888	\$301,114	\$133,226	(F)	\$0	Purchase Waste Management Land - Midland Brick (24150/02)	\$500,000	\$570,000	\$70,000 (F)
\$0	\$0	\$0	(F)	\$0	Purchase Waste Management Land - Hazelmere (24150/04)	\$10,000	\$0	(\$10,000) (U)
\$252,734	\$334,000	\$81,266	(F)	\$273	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$328,780	\$334,000	\$5,220 (F)
\$0	\$30,560	\$30,560	(F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$55,000	\$55,000	\$0 (F)
\$0	\$26,656	\$26,656	(F)	\$6,966	Construct Weighbridge Office - Hazelmere (24250/03)	\$40,000	\$40,000	\$0 (F)
\$9,800	\$13,328	\$3,528	(F)	\$0	Construct Amenities and Ablution Building - Hazelmere (24250/04)	\$20,000	\$20,000	\$0 (F)
\$15,591	\$19,996	\$4,405	(F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$30,000	\$30,000	\$0 (F)
\$2,900	\$0	(\$2,900)	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$3,460	\$0	(\$3,460) (U)
\$18,731	\$21,048	\$2,317	(F)	\$0	Upgrade Power - Redhill Landfill Facility (24259/03)	\$31,578	\$31,578	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year				
Actual	Budget	Variance			Forecast	Budget	Variance		
Waste Management									
\$0	\$13,328	\$13,328	(F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$140,000	\$20,000	(\$120,000)	(U)
\$0	\$0	\$0	(F)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$400,000	\$0	(\$400,000)	(U)
\$0	\$80,000	\$80,000	(F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$0	\$120,000	\$120,000	(F)
\$5,280	\$33,320	\$28,040	(F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$5,280	\$50,000	\$44,720	(F)
\$0	\$93,320	\$93,320	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$50,000	\$140,000	\$90,000	(F)
\$0	\$540,000	\$540,000	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$514,000	\$960,000	\$446,000	(F)
\$2,700	\$0	(\$2,700)	(U)	\$0	Construct Perimeter Fencing - Hazelmere (24394/03)	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$100,000	\$0	(\$100,000)	(U)
\$825	\$24,656	\$23,831	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$137,000	\$37,000	(\$100,000)	(U)
\$0	\$28,800	\$28,800	(F)	\$0	Construct LABC Blending Area - Red Hill Landfill Facility (24395/03)	\$0	\$43,200	\$43,200	(F)
\$0	\$20,000	\$20,000	(F)	\$11,806	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$80,000	\$80,000	(F)	\$0	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$120,000	\$120,000	\$0	(F)
\$0	\$16,396	\$16,396	(F)	\$0	Construct Solar PV Tracking System - Red Hill Landfill Facility (24399/02)	\$0	\$24,606	\$24,606	(F)
\$0	\$9,664	\$9,664	(F)	\$0	Hazelmere Site Development (24399/03)	\$14,500	\$14,500	\$0	(F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Waste Management								
\$1,279,567	\$1,657,000	\$377,433	(F)	\$2,143,814	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$3,727,000	\$3,071,000	(\$656,000) (U)
\$72,249	\$369,332	\$297,083	(F)	\$13,779	Purchase / Replace Plant - Hazelmere (24410/01)	\$179,650	\$539,000	\$359,350 (F)
\$0	\$23,332	\$23,332	(F)	\$296,120	Purchase Bagging Plant for Mulch/Compost (24410/02)	\$35,000	\$35,000	\$0 (F)
\$56,686	\$233,666	\$176,980	(F)	\$71,262	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$211,350	\$388,000	\$176,650 (F)
\$13,372	\$10,000	(\$3,372)	(U)	\$485	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$15,000	\$15,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Minor Plant and Equipment-Cardboard Recycling Project (Regional Funding Program) (24420/03)	\$142,100	\$0	(\$142,100) (U)
(\$104)	\$34,954	\$35,058	(F)	\$78,409	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$221,041	\$132,369	(\$88,672) (U)
\$0	\$366	\$366	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$25,120	\$25,120	(F)	\$6,538	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$37,680	\$37,680	\$0 (F)
\$3,840	\$133,732	\$129,892	(F)	\$4,805	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$200,600	\$200,600	\$0 (F)
\$0	\$666	\$666	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$8,006	\$103,332	\$95,326	(F)	\$19,227	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$155,000	\$155,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Waste Management								
\$7,500	\$13,996	\$6,496 (F)	\$650	Purchase / Replace Security System - Hazelmere (24530/10)	\$21,000	\$21,000	\$0 (F)	
\$3,555	\$86,100	\$82,545 (F)	\$22,318	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$129,150	\$129,150	\$0 (F)	
\$21,249	\$666	(\$20,583) (U)	\$0	Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere (24590/02)	\$35,000	\$1,000	(\$34,000) (U)	
\$0	\$3,666	\$3,666 (F)	\$395	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$5,500	\$5,500	\$0 (F)	
\$0	\$1,666	\$1,666 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$2,500	\$2,500	\$0 (F)	
\$7,749	\$26,630	\$18,881 (F)	\$5,532	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$39,946	\$39,946	\$0 (F)	
\$3,693	\$1,666	(\$2,027) (U)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$3,285	\$2,500	(\$785) (U)	
\$0	\$1,664	\$1,664 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$2,500	\$2,500	\$0 (F)	
\$0	\$5,994	\$5,994 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$9,000	\$9,000 (F)	
\$0	\$53,332	\$53,332 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$80,000	\$80,000	\$0 (F)	
\$0	\$13,328	\$13,328 (F)	\$6,872	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)	
\$1,953,811	\$4,486,394	\$2,532,583 (F)	\$2,689,252		\$7,794,450	\$7,528,179	(\$266,271) (U)	
\$2,394,470	\$5,228,312	\$2,833,842 (F)	\$2,918,475	TOTAL CAPITAL EXPENDITURE	\$8,986,259	\$8,872,357	(\$113,902) (U)	



STATEMENT OF FINANCIAL POSITION

FEBRUARY 2012

Actual 2010/2011	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
Current Assets					
\$3,728,566	\$2,284,745	Cash and Cash Equivalents	\$2,960,725	\$109,849	\$2,850,876 (F)
\$33,497,403	\$43,446,868	Investments	\$42,777,602	\$42,772,179	\$5,423 (F)
\$2,598,670	\$3,395,966	Trade and Other Receivables	\$2,598,670	\$2,598,670	\$0 (F)
\$46,105	\$54,256	Inventories	\$46,105	\$46,105	\$0 (F)
\$105,194	\$242,566	Other Assets	\$105,194	\$105,194	\$0 (F)
\$39,975,938	\$49,424,401	Total Current Assets	\$48,488,296	\$45,631,997	\$2,856,299 (F)
Current Liabilities					
\$4,970,223	\$3,395,221	Trade and Other Payables	\$4,970,223	\$4,970,223	\$0 (F)
\$1,046,241	\$1,046,241	Provisions	\$1,080,824	\$1,080,824	\$0 (F)
\$6,016,464	\$4,441,462	Total Current Liabilities	\$6,051,047	\$6,051,047	\$0 (F)
\$33,959,474	\$44,982,939	Net Current Assets	\$42,437,249	\$39,580,950	\$2,856,299 (F)



STATEMENT OF FINANCIAL POSITION

FEBRUARY 2012

Actual 2010/2011	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
Non Current Assets					
\$7,639,917	\$7,639,917	Property Plant and Equipment	\$7,482,214	\$8,209,917	(\$727,703) (U)
\$4,374,432	\$4,311,936	Buildings	\$5,010,127	\$5,016,944	(\$6,817) (U)
\$10,580,017	\$9,417,367	Structures	\$10,076,433	\$10,402,117	(\$325,684) (U)
\$6,742,728	\$7,276,266	Plant	\$9,203,962	\$8,582,934	\$621,029 (F)
\$397,379	\$378,215	Equipment	\$1,228,313	\$1,114,062	\$114,252 (F)
\$133,638	\$145,047	Furniture and Fittings	\$191,930	\$180,211	\$11,719 (F)
\$272,020	\$877,459	Work in Progress	\$272,020	\$272,020	\$0 (F)
\$30,140,129	\$30,046,207	Total Non Current Assets	\$33,464,999	\$33,778,203	(\$313,204) (U)
Non Current Liabilities					
\$1,515,597	\$1,577,583	Provisions	\$1,636,152	\$1,629,981	(\$6,171) (U)
\$1,515,597	\$1,577,583	Total Non Current Liabilities	\$1,636,152	\$1,629,981	(\$6,171) (U)
\$62,584,006	\$73,451,563	Net Assets	\$74,266,096	\$71,729,172	\$2,536,924 (F)
Equity					
\$32,133,863	\$32,133,863	Accumulated Surplus/Deficit	\$32,133,863	\$32,133,864	(\$1) (F)
\$30,450,144	\$30,450,144	Cash Backed Reserves	\$30,450,144	\$30,450,144	\$0 (F)
\$0	\$10,867,557	Net change in assets from operations	\$11,682,089	\$9,145,165	(\$2,536,924) (F)
\$62,584,006	\$73,451,563	Total Equity	\$74,266,096	\$71,729,172	(\$2,536,925) (F)



CASH AND INVESTMENTS

FEBRUARY 2012

Actual 2010/2011	Actual Year to Date		(F) = Favourable variation (U) = Unfavourable variation	Full Year		
				Forecast	Budget	Variance
Municipal Cash and Investments						
3,724,916	2,281,495	Cash at Bank - Municipal Fund 01001/00		2,957,075	106,199	2,850,876 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00		1,250	1,250	0 (F)
600	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01		600	600	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02		1,800	1,800	0 (F)
6,638,110	14,970,307	Investments - Municipal Fund 02021/00		1,066,043	4,516,305	(3,450,262) (U)
10,366,677	17,255,052	Total Municipal Cash		4,026,769	4,626,155	(599,386) (U)
Restricted Cash and Investments						
38,811	40,176	Restricted Investments - Plant and Equipment 02022/01		17,408	98,086	(80,678) (U)
3,023,037	3,129,380	Restricted Investments - Site Rehabilitation Red Hill 02022/02		3,183,622	3,183,622	0 (F)
1,505,552	1,558,513	Restricted Investments - Future Development 02022/03		1,662,222	192,222	1,470,000 (F)
306,803	317,596	Restricted Investments - Environmental Monitoring Red Hill 02022/04		325,892	325,892	0 (F)
211,328	218,762	Restricted Investments - Environmental Insurance Red Hill 02022/05		198,047	198,047	0 (F)
11,471	11,875	Restricted Investments - Risk Management 02022/06		12,185	12,185	0 (F)
289,265	299,441	Restricted Investments - Class IV Cells Red Hill 02022/07		365,695	365,695	0 (F)
23,807	24,644	Restricted Investments - Regional Development 02022/08		17,234	31,672	(14,438) (U)
23,083,322	23,895,336	Restricted Investments - Secondary Waste Processing 02022/09		35,853,744	33,744,553	2,109,191 (F)
1,898,829	1,965,625	Restricted Investments - Class III Cells 02022/10		3,535,822	3,569,635	(33,813) (U)
57,920	59,957	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11		61,524	61,524	0 (F)
(4,194,424)	(3,669,548)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20		(4,189,001)	(4,194,424)	5,423 (F)
603,573	624,805	Restricted Investments - Long Service Leave 02022/90		667,166	667,166	0 (F)
26,859,292	28,476,561	Total Restricted Cash		41,711,558	38,255,873	3,455,685 (F)
37,225,969	45,731,613	TOTAL CASH AND INVESTMENTS		45,738,327	42,882,028	2,856,299 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

February 2012

Investment Report Including CDOs

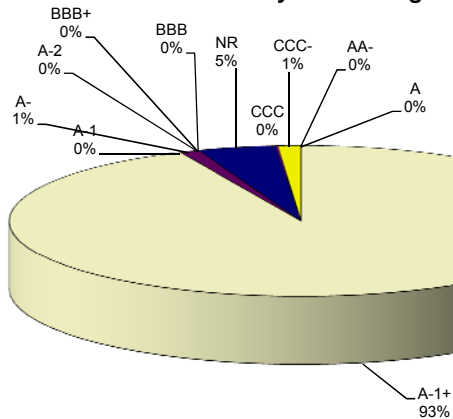
I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	91.14%	100%	
A	A-2	1.07%	60%	
CCC and less		7.79%	0%	Policy Breached ¹
		<u>100.00%</u>		

Notes

1. Policy breach above relates to the \$4.23m Lehman Brothers CDOs investment

Investment by S&P Rating

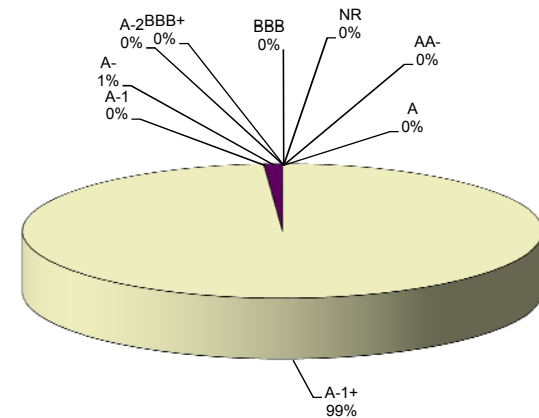


Investment Report Excluding CDOs

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %	Comments
AAA	A-1+	98.84%	100%	
A	A-2	1.16%	60%	
CCC and less		0.00%	0%	
		<u>100.00%</u>		

Investment by S&P Rating (excluding CDOs)



EMRC Investment Report

February 2012

Investment Report Including CDOs					Investment Report Excluding CDOs				
II. Counterparty Credit Framework					II. Counterparty Credit Framework				
		% Portfolio		Comments		% Portfolio		Comments	
ANZ Banking Group		6.27%			ANZ Banking Group	6.80%			
Bankwest		13.26%			Bankwest	14.39%			
Macquarie Bank		1.07%			Macquarie Bank	1.16%			
NAB		32.38%			NAB	35.11%			
Westpac / St. George Bank		39.23%			Westpac / St. George Bank	42.55%			
Lehman Brothers		7.79%		<i>Policy breached²</i>					
Notes									
2. Policy breach above relates to the Lehman Bros CDOs investment									
III. Term to Maturity Framework					III. Term to Maturity Framework				
		Investment Policy Guidelines					Investment Policy Guidelines		
Maturity Profile	% Portfolio	% Min	% Max	Comments	Maturity Profile	% Portfolio	% Min	% Max	Comments
<i>Less Than 1 Year</i>	92.31%	40.00%	100.00%		<i>Less Than 1 Year</i>	100.00%	40.00%	100.00%	
<i>Greater Than 1 year</i>	2.19%	0.00%	60.00%		<i>Greater Than 1 year</i>	0.00%	0.00%	60.00%	
<i>Greater Than 2 years</i>	4.07%	0.00%	60.00%		<i>Greater Than 2 years</i>	0.00%	0.00%	60.00%	
<i>Greater Than 3 Years</i>	1.25%	0.00%	35.00%		<i>Greater Than 3 Years</i>	0.00%	0.00%	35.00%	
<i>Greater Than 5 Years</i>	0.17%	0.00%	25.00%	<i>Policy Breached³</i>	<i>Greater Than 5 Years</i>	0.00%	0.00%	25.00%	
	<u>100.00%</u>					<u>100.00%</u>			
Notes									
3. Policy breach above relates to a \$80,000 Lehman Brothers CDO with a term to March 2017									

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 REVIEW OF DELEGATED POWERS AND DUTIES

REFERENCE: COMMITTEES-13964

PURPOSE OF REPORT

To complete the annual statutory review of the exercise of powers and discharge of duties delegated by Council.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of Section 5.18 of the *Local Government Act 1995* (the Act) that the delegations made by the Council to Committees are reviewed in every financial year.
- It is a requirement of section 5.46 of the Act that the delegations made by the Council to the Chief Executive Officer (CEO) are reviewed in every financial year.
- The delegation of powers and duties remaining current are recommended for review and to be re-affirmed by Council.

Recommendation(s)

That Council re-affirms the delegated powers and duties as listed in the Recommendation section of this report.

SOURCE OF REPORT

Manager Administration & Compliance

BACKGROUND

It is a requirement of section 5.18 of the Act that the delegations made by the Council to Committees are reviewed at least once in every financial year.

It is a requirement of section 5.46 of the Act that the delegations made by the Council to the CEO are reviewed at least once in every financial year.

REPORT

The list of Council decisions to delegate its powers or duties to a Committee or to the CEO are listed in the recommendation section of this report. Only the decisions which are still current, are being recommended to Council for review and to be re-affirmed.

The following is the list of current delegations required to be reaffirmed by Council:

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C2/97	29/8/96	Power to pay accounts between meetings	CEO	Current
C7/2001	22/02/01	The CEO delegated authority, up to \$5,000 per application, where the need arises for urgent legal services	CEO	Current



Item 14.3 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C-/2005	19/05/05	Finalise the sale of the land, within Lot 12, required for the Hills Spine Road and Perth – Adelaide Highway, to the Western Australian Planning Commission.	CEO	Current COMMITTEES-2953 (TAC) COMMITTEES-2822 (Council)
C-/2006	20/07/06	The CEO, in consultation with the Chairman, is delegated authority to approve interstate and local travel related expenditure associated with pursuing lobbying and advocacy issues of an urgent nature, in accordance with Council Policy 1.8 – Lobbying and Advocacy Policy.	CEO	Current COMMITTEES-4917 (CEOAC) COMMITTEES-4636 (Council)
C-/2006	24/08/06	That the CEO make appointments to the position of Acting Chief Executive Officer based on the EMRC employee holding the substantive position of Director and appointments being for a period of not longer than six (6) weeks.	CEO	Current COMMITTEES-5088 (Report) COMMITTEES-4957 (Council)
C-/2007	30/07/07	That Council by an absolute majority acting pursuant to Sections 5.42 and 5.43 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to accept tenders conditional upon :- (a) provision having been made in the current budget for the purchase of the particular item or service; (b) the tender not exceeding the budget for that item; and (c) this authority not applying to any tender for an amount exceeding \$150,000 excluding GST.	CEO	Current COMMITTEES-6552 (Council)
C-/2008	21/02/08	The Investment Committee has the delegated powers and duties of Council associated with the EMRC investment portfolio that have not been delegated to the CEO.	Investment Committee	Current COMMITTEES-7497 – (Report) COMMITTEES-7378 – (Council)



Item 14.3 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C-/2010	18/02/2010	That Council, by an absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegate authority to the Chief Executive Officer to enter into contracts for the sale of EMRC generated products to a maximum contract value of \$3,000,000 (ex GST)	CEO	Current COMMITTEES-10532 (Report) COMMITTEES-10349 (Council)
C/2012	16/02/2012	That council, by absolute majority in accordance with section 6.8 of the <i>Local Government Act 1995</i> , authorise the CEO, in consultation with the chairman, to negotiate an offer to purchase the subject property at a price that does not exceed the acquisition value ascribed to it by a Licensed Valuer.	CEO	Current COMMITTEES-13685 (Report) COMMITTEES-13429 (Council)

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

4.6 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 14.3 continued

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council re-affirms the following delegated powers and duties:

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C2/97	29/8/96	Power to pay accounts between meetings	CEO	Current
C7/2001	22/02/01	The CEO delegated authority, up to \$5,000 per application, where the need arises for urgent legal services	CEO	Current
C-/2005	19/05/05	Finalise the sale of the land, within Lot 12, required for the Hills Spine Road and Perth – Adelaide Highway, to the Western Australian Planning Commission.	CEO	Current COMMITTEES-2953 (TAC) COMMITTEES-2822 (Council)
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C-/2006	24/08/06	That the CEO make appointments to the position of Acting Chief Executive Officer based on the EMRC employee holding the substantive position of Director and appointments being for a period of not longer than six (6) weeks.	CEO	Current COMMITTEES-5088 (Report) COMMITTEES-4957 (Council)



Item 14.3 continued

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated to	Comments
C-/2007	30/07/07	That Council by an absolute majority acting pursuant to Sections 5.42 and 5.43 of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to accept tenders conditional upon :- (d) provision having been made in the current budget for the purchase of the particular item or service; (e) the tender not exceeding the budget for that item; and (f) this authority not applying to any tender for an amount exceeding \$150,000 excluding GST.	CEO	Current COMMITTEES-6552 (Council)
C-/2008	21/02/08	The Investment Committee has the delegated powers and duties of Council associated with the EMRC investment portfolio that have not been delegated to the CEO.	Investment Committee	Current COMMITTEES-7497 – (Report) (COMMITTEES-7378 – Council)
C-/2010	18/02/2010	That Council, by an absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegate authority to the Chief Executive Officer to enter into contracts for the sale of EMRC generated products to a maximum contract value of \$3,000,000 (ex GST)	CEO	Current COMMITTEES-10532 (Report) COMMITTEES-10349 (Council)
C/2012	16/02/2012	That council, by absolute majority in accordance with section 6.8 of the <i>Local Government Act 1995</i> , authorise the CEO, in consultation with the chairman, to negotiate an offer to purchase the subject property at a price that does not exceed the acquisition value ascribed to it by a Licensed Valuer.	CEO	Current COMMITTEES-13685 (Report) COMMITTEES-13429 (Council)

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE RECOMMENDATION SECTION OF THIS REPORT.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

19 April 2012

COUNCIL INFORMATION BULLETIN**19 April 2012****(REF: COMMITTEES-13832)****TABLE OF CONTENTS**

1	WASTE MANAGEMENT SERVICES	1
1.1	<i>RECOVERED RESOURCES - NEW PRODUCTS DEVELOPMENT (Ref: Committees-13931)</i>	1
2	REGIONAL SERVICES	4
2.1	<i>REGIONAL DEVELOPMENT ACTIVITY REPORT JANUARY 2012 – MARCH 2012 (Ref: Committees-13729)</i>	4
2.2	<i>ENVIRONMENTAL SERVICES ACTIVITY REPORT JANUARY 2012 – MARCH 2012 (Ref: Committees-13860)</i>	12
2.3	<i>CLEAN AND GREEN STRATEGY FOR PERTH'S AUTUMN FESTIVAL (Ref: Committees-13671)</i>	31



1 WASTE SERVICES

1.1 RECOVERED RESOURCES – NEW PRODUCTS DEVELOPMENT

REFERENCE: COMMITTEES-13931

PURPOSE OF REPORT

The purpose of the report is to provide Council with details of work being undertaken to develop new products and new markets for recovered resources.

KEY ISSUES AND RECOMMENDATION(S)

- For resource recovery-recycling to be effective there needs to be a sustainable market for the materials that are recovered and recycled.
- Within Waste Services ongoing work is being undertaken, in conjunction with State Government instrumentalities and private sector entities, to develop new markets for existing products and new products for new and existing products.
- There are a number of initiatives that are expected to significantly improve the viability of diverting waste from landfill.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

The diversion of waste from landfill has been an area of focus for the EMRC for a number of years and it was the diversion of member Council greenwaste from landfill led to the establishment of the Red Hill composting operations

In more recent times the focus has been on other low density wastes such as industrial woodwaste and mattresses as the disposal costs for low density wastes exceeds the income received for such wastes.

REPORT

Notwithstanding the merit of diverting material from landfill there is an essential requirement that there are sustainable markets for the recovered materials. If sustainable markets are not developed there is a likelihood labour and equipment will be utilised to create stockpiles of material that may ultimately be landfilled or disposed of at a loss that exceeds the losses incurred in landfilling the wastes directly.

The sale of processed greenwaste, in the form of mulch or soil amendment, has been problematic since the Red Hill composting operations were established. Initially the materials did not meet Australian Standards (AS4554) but, even after accreditation was received, sales to the member Councils and others have been, at best, sporadic. To date the majority of the sales have been to the City of Subiaco and to the private sector.



Item 1.1 continued

Whilst the transport costs of carting material from Red Hill and the lack of an extensive distribution network may be part of the problem the lack of awareness of the products being produced at Red Hill by member Councils officers procuring mulch and composts may also be an issue. One of the first tasks to be undertaken by the Co-ordinator Sales and Marketing is to determine the needs and wants of the member Councils and review how the program can best meet their requirements.

In an effort to develop new markets for existing products some of the mulch, that had been processed in accordance with AS4554, was screened through a 10 mm screen and both fine and coarse mulch products were produced. The fine mulch has the appearance of compost and has been used by a private sector turf management entity undertaking the renovation of ovals that have been impacted by nematodes.

Further collaborative work is being undertaken with a view to blending the fine mulch with the lime amended bio-clay such that a product, that has optimum amounts of lime, clay, nutrients and carbon, and a particle size that can be "injected" into the turf at depths of 150mm, will be produced. In that the fine mulch alone appears to address the damage being caused by nematode infestation on member Council parks and ovals it is anticipated that the blended product will be even more successful and will have appeal beyond the region.

A sample of the 25mm-40mm crushed laterite (ferricrete) has been supplied to the Swan River Trust with the prospect of it being trialled for use in the nutrient stripping pond/constructed wetlands being developed by the Swan River Trust in conjunction with the City of Canning and a program to make landscape designers aware of the various products being produced is being developed.

Finally trials on the efficacy of using iron oxide coated wood chips for the removal of phosphorous and nutrients from stormwater/leachate are being conducted in conjunction with Water Corporation and the W.A. Chemistry Centre. Some of the woodchips being produced at Hazelmere are being coated with an iron oxide solution, a waste product generated in the waste water treatment process, and be used at Red Hill to investigate the optimum flow rates/retention times with a view to being able to treat the leachate such that the treated water can be utilised beyond the confines of the landfill cells and to treat stormwater to improve the quantity of stormwater entering the Swan and Canning Rivers.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Improved resource recovery will improve environmental, social and economic outcomes.



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



2 REGIONAL SERVICES

2.1 REGIONAL DEVELOPMENT ACTIVITY REPORT JANUARY 2012 – MARCH 2012

REFERENCE: COMMITTEES-13729

PURPOSE OF REPORT

To provide Council and member Councils with a progress report against activities being undertaken by the Regional Development Business Unit.

KEY ISSUE(S)

- A Regional Development Activity report is produced as a progress report against the annual Business Unit Action Plan.
- The Action Plan is aligned to the objectives and strategies of the EMRC Strategic Plan for the Future 2010-2011 to 2013-2014.
- This report outlines progress achieved against actions for the period of January to March 2012.
- A Strategic Project Officer (Transport and Planning) has been employed on a full time basis to implement the Regional Integrated Transport Strategy Action Plan 2010 – 2013.
- Work is underway to establish a Regional Business Advisory Group.
- EDOG first Mini Showcase 'The Future is Digital – How Your Business Can Prepare' to be held on 27 March 2012.

SOURCE OF REPORT

Director Regional Services
 Manager Regional Development

BACKGROUND

Regional Development activities have been undertaken by the EMRC since 1998 when the member Councils decided to merge the East Metropolitan Local Authorities Group (EMLAG) into the activities of the EMRC through the formation of a Regional Development Business Unit.

The Regional Development Business Unit, by partnering with member Councils and other stakeholders facilitates strategies, project and activities, which provide services for the benefit and sustainability of Perth's Eastern Region.

Regular progress reports on regional strategies, projects and activities are provided to Officer Working Groups, Committee and Council to ensure the EMRC and its member Council Councillors and staff are kept up to date on recent initiatives of the Regional Development Business Unit.

Two advisory groups comprising of member Council officers, provide ongoing feedback on local and regional issues and opportunities to guide the direction of the EMRC's Regional Development initiatives. The Economic Development Officers Group (EDOG) meets on a regular basis and considers economic development issues and initiatives and is combined with the Visitor Services Regional Advisory Group (VSRAG) to guide tourism development activities. The implementation of the Regional Integrated Transport Strategy is guided by the Regional Integrated Transport Strategy Implementation Advisory Group (RITS IAG).



Item 2.1 continued

All other matters relating to Regional Development are considered by the Chief Executive Officers' Advisory Committee as required.

REPORT

The EMRC Regional Development business unit reports on key activities on an ongoing basis. This report provides a progress report for the period January to March 2012. The Regional Development projects being reported against include:

- Regional Transport Planning;
- Regional Economic Development;
- Regional Events; and
- Regional Advocacy.

Strategy: 2.2.1 Promote Perth's Eastern Region as a tourism destination

Action: Manage Regional Tourism Website

PerthTourism.com.au is the regional online portal maintained by the EMRC that provides information on events, trails and experiences in Perth's Eastern Region to residents and prospective visitors. The website is designed to direct enquiries to the three Visitor Centres located in the region for detailed product information and bookings.

Unique website visitation statistics by month during the reporting period are as follows: January - 2320, February - 3867. On average, visitors remain on the website for approximately four minutes. Over 65% of website visitors access the website as a direct web address or through a bookmark link, which means that most visitors have typed in the web address or already have the website address saved as a bookmark on their browser. Comparatively, approximately 25% of visitors access the website through search engines such as Google and Yahoo.

EMRC is able to monitor all external link traffic, providing statistics for direct visitation to member Council and visitor centre websites in the region from the PerthTourism website. For the reporting period, total traffic statistics significantly increased from the PerthTourism website visiting member Council and the region's Visitor Centre websites. Statistics are as follows:

Visitor Centre Websites:

- Kalamunda Visitor Centre (Kalamunda Chamber of Commerce) website: 138;
- Kalamunda Visitor Centre (Zig Zag Cultural Centre website): 90;
- Mundaring Visitor Centre website: 145;
- Perth Hills joint Visitor Centre portal website: 85; and
- Swan Valley Visitor Centre website: 502.

Member Council Websites:

- Town of Bassendean website: 208;
- City of Bayswater website: 618;
- City of Belmont website: 252;
- Shire of Kalamunda website: 116;
- Shire of Mundaring website: 145; and
- City of Swan website: 120.



Item 2.1 continued

<p>Strategy: 2.1.2 Implement the Regional Tourism Strategy</p>

Action: Implement Regional Tourism Strategy

- Cycle Perth's Eastern Region Publication

The free cycle tourism publication, Cycle Perth's Eastern Region, is being distributed on an ongoing basis through the following tourism and cycling networks:

- Department of Transport's Bikewest website and brochure order forms;
- Member Councils' TravelSmart officers, Council offices and recreation facilities;
- Various tourism, cycling and hospitality businesses in Perth's Eastern Region;
- Kalamunda Visitor Centre;
- Mundaring Visitor Centre; and the
- Swan Valley Visitor Centre.

Promotional activities during the reporting period include promotion in the monthly Greenpage e-newsletter to subscribers in the Eastern Hills Catchment Management Program. From December 2011, the brochure is being promoted to staff and students at Murdoch University following discussions with the University's TravelSmart Officer to encourage cyclists to Perth's Eastern Region. Over 29,000 copies have been distributed since the brochure was published in September 2009.

- Tourism Council Western Australia

The EMRC is an Industry member of the Tourism Council Western Australia. Through this membership, EMRC submitted an award nomination in August 2011 to the annual WA Tourism Awards, in the inaugural Local Government category. The award nomination incorporated all tourism initiatives undertaken by the EMRC from the period 1 July 2006 to 30 June 2011 inclusive. The EMRC was a finalist of the Local Government category alongside City of Swan and five other Local Governments. The City of Swan was announced as the winner of the Local Government category at the Gala Dinner held on 26 November 2011.

- Tourism Precinct Video Clips

A tourism DVD developed by the City of Swan and the Regional Visitor Servicing Advisory Group in 2009 resulted in a video clip for each of the three tourism precincts in Perth's Eastern Region – the Swan Valley, the Perth Hills and the Swan River. Currently these video clips are promoted on YouTube and the EMRC's PerthTourism.com.au website.

Westernaustralia.tv is Tourism Western Australia's online video platform, showcasing Western Australia by delivering video footage on-demand and free-to-air to a global audience. As the website already had the video clip showcasing the Swan Valley precinct available online, the EMRC submitted the additional Swan River and Perth Hills clips to Tourism WA. The video clips have each been viewed over 500 times since being uploaded in late August 2011.

During December 2011, Tourism WA removed the westernaustralia.tv online video platform in favour of a dedicated YouTube channel for Western Australia. EMRC is currently awaiting a response from Tourism WA to a request to upload the precinct video clips on the newly developed YouTube channel.

- Perth Hills Trails Reference Group

The Perth Hills Trails Reference Group comprises of representatives from the Shires of Mundaring and Kalamunda, Department of Environment and Conservation, Munda Bidli Trail Foundation, Bibbulmun Track Foundation, Water Corporation, EMRC and Department of Sport and Recreation.



Item 2.1 continued

The Perth Hills Trails Reference Group is working to progress the development of Mountain Biking activities in the Region. The Group, through the Shire of Mundaring, is developing a Perth Hills Trails Master Plan which will include mountain biking. The Shire of Mundaring received matching funding for the Master Plan from Lotterywest / DSR Trails Grants Program.

The group met on 22 November 2011, which included a review of the Perth Hills Trails Master Plan scoping document. Following the meeting, the Shire of Mundaring updated the scoping document based upon feedback and comments and sought quotes from consultants. Quotes were reviewed by the Project Team in early February 2012.

- Mundaring Weir Water Supply Improvement Project

During the site selection process for the Mundaring water treatment plant, the Water Corporation committed to the establishment of a water interpretive 'facility' in Mundaring. To determine how best to fulfill this commitment, the Water Corporation is working with key stakeholders and has commissioned a study to gather vital information that will assist in the development of a 'facility' that will benefit the Mundaring Weir precinct, stakeholders and visitors.

EMRC previously participated in the Tourism Stakeholder Group, which has now merged with the Community Group to form the Community Representative Group. The Group comprises of representatives from 20 community and stakeholder groups in the Mundaring and Kalamunda area, including EMRC and the Shires of Kalamunda and Mundaring. The main roles of the Group are information dissemination as required and input to the Interpretation Precinct.

The Community Representative Group held its inaugural meeting on 13 December 2011, which included a project update and agreement on the Group's function and terms of reference. Going forward the Group will receive monthly information updates by email and meet as required.

Strategy: 2.2.2 Develop and promote regional events

Action: Coordinate Avon Descent Family Fun Days and Marketing Campaign

EMRC met with Lotterywest in October, to review the 2011 grant process and plan for 2012, including a discussion on outcomes from the annual debrief meeting held with participating Councils and the Northam's Avon Descent Association held in September 2011. Recommendations and feedback from this meeting are being actioned as part of the project planning process for 2012.

The Lotterywest funding acquittal for the 2011 Avon Descent Family Fun Days was finalised and submitted to Lotterywest in mid November 2011. This submission timeframe will likely allow transfers of grant funds to Councils in the first quarter of 2012.

The 2012 Avon Descent Family Fun Days Planning Meeting was undertaken on 8 February 2012, and included representatives from EMRC, Lotterywest, Northam's Avon Descent Association and participating Councils.

Action: Coordinate Perth's Autumn Festival and Marketing Campaign

CMS Events is an event management company contracted by EMRC to support member Councils in the development of event business plans, as well as coordinating the Perth's Autumn Festival regional marketing and PR campaign. In November and December CMS Events worked with member Councils and partner organisations to develop business plans for each event and to confirm 2012 event details.

Action: Support member Councils to implement sustainability initiatives at Perth's Autumn Festival

As agreed with the Perth's Autumn Festival project team at the annual debrief meeting, EMRC contracted Greensense, a climate change and carbon management consultancy, to facilitate two Clean and Green action planning workshops with the project team.



Item 2.1 continued

An initial workshop held on in October 2011 identified objectives and goals for the Perth's Autumn Festival as a whole, and individual events for 2012 and 2013. This included a review of past performance to assist in understanding a baseline for setting targets and defining the vision of 'Clean and Green'. A further workshop was held on the 25 October 2011 and followed a structured, facilitated process to assist event managers to identify clear and achievable actions for each event within the Perth's Autumn Festival for 2012 and 2013.

The resulting 'Clean and Green Strategy' report incorporates workshop outcomes, including an Action Plan for each event for 2012 and 2013 and is provided as an attachment to an Information Bulletin Item 1.3 Clean and Green Strategy for Perth's Autumn Festival. (Ref: Committees - 13671)

Strategy: 3.1.1 Facilitate implementation of the Regional Integrated Transport Strategy 2010 - 2013

Action: Implementation of Regional Integrated Transport Strategy

The Regional Integrated Transport Strategy (RITS) requires continual monitoring and evaluation to ensure effective implementation. As part of this process, a minor review of the Strategy focusing on the updating of actions should be undertaken as stated in the Strategy document. This minor review is currently being conducted and will culminate with a RITS Implementation Advisory Group (IAG) meeting at the end of March 2012.

The minor review of the RITS is primarily a desktop based project. Information has been gathered from RITS IAG minutes and from EMRC resources. This information has aided in the evaluation of the strategies actions. Further, as part of the minor review all member Council RITS IAG representatives and interested staff were individually met by the EMRC Strategic Officer (Planning and Transport) and the Manager of Regional Development. Issues of RITS importance were discussed along with possibilities for further assistance and service. The dates of each meeting are below:

- City of Bayswater - 23 January 2012
- Town of Bassendean – 25 January 2012
- Shire of Mundaring – 7 February 2012
- Shire of Kalamunda – 9 February 2012
- City of Swan – 16 February 2012
- City of Belmont – 16 February 2012

Further to these meetings the Strategic Projects Officer (Planning and Transport) met with the Town of Bassendean, Shire of Kalamunda and Shire Mundaring Statutory and Strategic Planners to discuss specific issues and to scope potential avenues for delivery of beneficial services.

From these meetings and desktop based research, RITS actions, priorities and timeframes are scheduled to be updated and amended to reflect progress on the Strategy objectives. These amendments will be workshopped at the RITS IAG meeting on the 28 March 2012.

Other undertakings included in implementing the RITS are listed below:

- Participating in the Gateway WA Aesthetics Reference Group, 25 January 2012.
- Participating in the Gateway WA Road and Freight User Group Meeting, 17 February 2012.
- Attending a guided tour of Central Parks new bicycle 'ride and park' facilities, 10 February 2012.
- Attending 'Impacts of Planning on the Economy' event, featuring The Hon. John Day MLA Minister for Planning; Culture and the Arts; Science and Innovation, and Mr Eric Lumsden, Chairman of the Metropolitan Redevelopment Authority and Director General of the Department of Planning, 14 February 2012.



Item 2.1 continued

- The City of Swan discussed the possibility of acquiring Public Transport Authority (PTA) Smartrider data with the aim of aiding a business case for better public transport connections from Midland to coastal locations such as Scarborough. As a result of this, the PTA has been contacted and an avenue for information sharing has been set up.
- Participating in the Department of Planning Activity Centers Parking Policy workshop sessions.
- The Curtin University Urban and Regional Planning Department have come forward with a prospective project: Integrating future land use to proposed public transport infrastructure: A proposed study. The study will address several objectives from the RITS. Funding and research partnerships are currently being sought from The Department of Transport, The Department of Planning and from the Planning and Transport Research Centre.
- At the Regional Integrated Transport Strategy Implementation Advisory Group Meeting on 23 November 2011 it was proposed that the group look at the possibility of the EMRC employing a Travel Smart Officer to work for the Region as a whole as well as each Member Council individually.

It is stated in the Regional Intergraded Transport Strategy Action Plan 2010 -2013, under Key Focus 5, action 5.4 that EMRC will 'Advocate for funding to employ a regional TravelSmart Officer to target educational programmes and development of Travel Demand Management Plans at employment and activity centres, including Perth Airport, Malaga, Kewdale/Welshpool, Forrestfield, Bassendean/Bayswater

The EMRC received a letter from the Department of Transport requesting Expressions of Interest (EOI) for funding to assist with the employment of a TravelSmart Officer. Member Councils provided 'in principle' support of an application. The EOI was submitted to the Department of Transport on 3 February 2012 and notification is expected early April 2012. The EOI is seeking to engage a Fulltime TravelSmart Officer to operate at a regional level and support the existing officers.

<p>Strategy: 3.3.4 Market Perth's Eastern Region as an attractive investment destination</p>

Action: Provide regional profile tools to EMRC and member Councils (REMPPLAN, Profile.id, Atlas.id)

- Regional Profiling Tools

The EMRC purchased profile.id, an online regional profiling tool enabling users to analyse local community characteristics in Perth's Eastern Region in 2008. The EMRC has also purchased atlas.id, which is an online social atlas of thematic maps showing where specific groups of people live. The EMRC purchased REMPLAN 3 in 2009, a user friendly regional economic analysis software package that gives access to a dynamic economic modeling capability and detailed regional economic data for up to 109 different industry sectors. An additional dataset was added to the existing datasets for the Perth Metropolitan Area in July 2010.

Due to licensing requirements REMPLAN was previously only accessible from a dedicated computer located at the EMRC's Ascot Place Offices in Belmont. This has changed, and access is now available online to anyone at Ascot Place including staff members and visiting member council officers.

The EMRC regularly provides member Council officers with data extracted from REMPLAN to assist them with reports, grant submissions and other various uses.



Item 2.1 continued

Strategy: 3.3.5 Implement Regional Economic Development Strategy 3.3.5

Action: Regional Business Advisory Group

The EMRC facilitates meetings of the Economic Development Officers Group (EDOG) on a bi-monthly basis. The group consists of economic development and tourism officers from the six member councils with the purpose of the group being:

- To share information on regional and local activities related to economic development and;
- To identify and progress opportunities to collaborate on economic development issues of benefit to Perth's Eastern Region (PER)

As an action arising from a recent meeting a Regional Business Advisory Group has been constituted to accommodate for businesses on a regional basis by working at a regional level rather than the local Business Advisory Groups in order to reach a broader audience. The Regional Business Advisory Group will act as a central point for groups working at various levels to share information. Terms of Reference have been created and the group will meet on an ad-hoc basis.

Action: Mini Showcase Series

The EMRC facilitates meetings of the Economic Development Officers Group (EDOG) on a bi-monthly basis. The group consists of economic development and tourism officers from the six member councils with the purpose of the group being:

- To share information on regional and local activities related to economic development and;
- To identify and progress opportunities to collaborate on economic development issues of benefit to Perth's Eastern Region (PER)

The Regional Economic Development Strategy 2010-2015 is a guide for all of the economic development activities undertaken by the EMRC. Several of the key focus areas (KFA's) identified in the strategy are targeted with the upcoming mini-showcase series including 'Buy Local, Supply Local', 'Think Smart, Work Smart', and 'Joining the Dots'.

Between May 2009 and April 2011 a series of Industrial 'Famil' tours were coordinated by EMRC for the Economic Development Officers Group with the aim to familiarise member councils and other stakeholders with key industries and significant developments in PER. The tours have since evolved in nature to become the aforementioned mini showcase series. The showcases are intended to be the next iteration while acting on a broader scope to include local businesses, politicians and educational facilities. The topic of the first in the series is 'Digital Media' and will be held on 27th March 2012 featuring guest speakers Joe Dennis, Stakeholder Relations, NBNC Co and Paul Faix, Managing Director, Fortix.

The Mini Showcase Series are intended to act as an economic driver of business in the region and the objective is to maximise cross promotion and investment attraction to the Region by assisting member councils, local businesses, politicians and educational facilities in achieving a greater understanding of the regional economy and its barriers and opportunities.

Action: Conduct research to inform implementation of the Regional Economic Development Plan

A working group comprising the City of Swan, Swan Chamber of Commerce, the Midland Redevelopment Authority (Maximizing Opportunities in Midland) and the EMRC was formed to investigate and identify ways of maximizing economic development opportunities for the region given the imminent major developments being proposed for Midland, has met during the reporting period.



Item 2.1 continued

The Health in Perth's Eastern Region (HIPER) project aimed to support Perth's Eastern Region to maximise economic opportunities from the Midland Health Campus and GP Super Clinic investments. In maximising these opportunities, this project addressed outcomes required by the EMRC's Regional Economic Development Strategy (REDS). The project primarily focused upon the key focus areas of 'Buy Local, Supply Local' and 'Live Local, Work Local' within the Health Sector. Funding of \$7,000 each from the City of Swan, the MRA and the EMRC was committed to undertake this project as a consultancy.

The HIPER Report was used to draft an advocacy paper that highlights the five key regional priorities as well as the top '10 local actions' that the EDOG and member Council officers can look to progress in parallel. It is intended that these local actions would form a tangible demonstration of our commitment as well as evidential outcomes that can be used to underpin the lobbying efforts for Perth's Eastern Region.

In the last reporting period the Maximising Opportunities in Midland Working Group met at the Metropolitan Redevelopment Authority, Midland Offices on the 23rd February. Following the announcement from the State Government that St John of God is the preferred supplier for the Midland Health Campus, the Working Group is now focusing on the development of activities that will promote the area as a healthy place. The lobbying charter described above was discussed with plans to update the document put in place.

STRATEGIC/POLICY IMPLICATIONS

The Regional Development projects and activities support achievement of the EMRC Strategic Plan for the Future 2010/2011 to 2013/2014.

Key Result Area 2 – Social Opportunities

Key Result Area 3 – Economic Development

FINANCIAL IMPLICATIONS

The funding to facilitate Regional Development projects and activities is developed and agreed with member Councils as part of the annual budget and review process.

SUSTAINABILITY IMPLICATIONS

Regional Development operates to pursue economic and social growth outcomes for Perth's Eastern region. In pursuit of these objectives environmental considerations are also integrated wherever possible in all activities undertaken by the Regional Development unit.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	} Ongoing officer time is required to provide advice and information to the EMRC to ensure projects are being delivered in accordance with member Council expectations.

ATTACHMENT(S)

Nil



2.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT JANUARY TO MARCH 2012

REFERENCE: COMMITTEES-13860

PURPOSE OF REPORT

To provide Council and member Councils with a quarterly progress report against activities being achieved by the EMRC Environmental Services.

KEY ISSUE(S)

- A grant application has been lodged with the Australian Government for the Clean Energy Future Biodiversity Fund for employment of a Private Land Conservation Officer.
- A grant is being prepared for the Department of Environment and Conservation's Environmental Community Grants for establishing a baseline of water quality pollutants for linkages in fish and mussel decline in the Helena River.
- An Environmental Projects Officer has been employed to review the *Integrated Catchment Management Plan*.
- The "Helena River Environmental Flows Trials" project commenced in February 2012 in partnership with the Swan River Trust.
- A number of meetings have been held with relevant member Council staff to analyse water accounts data in the Town of Bassendean, City of Belmont and Shire of Mundaring.
- The Regional Environment Strategy has been printed and distributed to member Councils. Project implementation has commenced.
- The Perth Solar City Hazelmere Demonstration Project was completed in March, this is the last of the 14 demonstration projects to be completed.
- Carbon Reduction Strategy's have been drafted individually for the City of Bayswater, Town of Bassendean and the Shire of Mundaring.
- The Department of Climate Change and Energy Efficiency opened the first round of Community Energy Efficiency Program (CEEP) funding in February and EMRC staff have provided information and advice to member Councils regarding the funding as well as preparing a regional funding application.
- The WALGA Climate Change Declaration has been endorsed by the EMRC and five of the member Councils. A signing ceremony is planned by WALGA in late March.
- Feedback was received on the draft Regional Aboriginal Consultation Guidelines and it was moved that the Council and other stakeholders be forwarded the guidelines for comment.

SOURCE OF REPORT

Director Regional Services
 Manager Environmental Services

BACKGROUND

The EMRC Environmental Services business unit reports on key activities on an ongoing basis. The *Strategic Plan 2010/2011-2013/2014* provides the framework for reporting under the objectives "to contribute towards improved regional air, water and land quality and regional biodiversity conservation" and "to address climate change issues within the region".



Item 2.2 continued

The projects relevant to Environmental Services primary activities include:

- Develop and implement regional environmental projects including:
 - Eastern Hills Catchment Management Program (EHCMP);
 - Water Campaign™;
 - Perth Solar City Project;
 - Achieving Carbon Emissions Reduction Program (ACE_R);
 - Future Proofing Project (Regional Climate Change Adaptation Action Plan); and
 - Swan and Helena Rivers Management Framework.
- Provide environmental consultancy services; and
- Regional environmental advice and advocacy.

REPORT

Activities of the Environmental Services business unit focus on a number of key strategies and projects that are agreed as regional priorities by member Councils as part of the annual consultation and budget development processes.

All of the Environmental Services strategies emanate from the EMRC's Strategic Plan for the Future and all activities and projects are listed in the Regional Environment Strategy 2011-2016 and annual Business Unit Plan which becomes the source document for guiding the work of the business unit throughout the year.

The following report represents the Environmental Services business unit progress report for the period January to March 2012.

Strategy: 1.5.1 Continue the Eastern Hills Catchment Management Program (EHCMP)

The Eastern Hills Catchment Management Program (EHCMP) is a highly successful partnership between the Shire's of Kalamunda and Mundaring, City of Swan, EMRC, Perth Region NRM and Swan River Trust. Eastern Hills Natural Resource Management (NRM) Officers work in partnership to support a large, active and diverse community network. The network comprises of over 130 friends of groups and four catchment groups throughout the Shire of Kalamunda, Shire of Mundaring and the City of Swan.

Action 1.5.1.1 Coordinate and Implement Community led projects (Swan River Trust project).

The Natural Resource Management (NRM) team is progressing with the implementation of bushland restoration of the riparian zones for the following projects:

- Protecting the Region from Weeds of National Significance;
- Strengthening our Streams;
- Watsonia Road Threatened Ecological Communities (TEC) Conservation Project;
- Lower Helena River Wetland Restoration Project;
- Eastern Tributaries Foreshore Assessment Project; and
- Restoration and rehabilitation of the Swan/Canning River Foreshore and Associated Tributaries.

Discussions continue with Murdoch University regarding the potential to undertake a research project into Marri Canker in Perth's Eastern Region. At this stage EMRC will look at applying for a State NRM grant for \$50,000. If successful Murdoch will undertake field studies in the region and conduct workshops with the community on the subject. Work is continuing on the State NRM funded project at Kadina Brook, Coulston Road Reserve and Holmesdale Wetland. 11,000 plants have been ordered in readiness for the winter planting season. Woody weeds and cotton bush seedlings were recently removed. Site inspection and photo monitoring were undertaken. Grasses have been slashed for fire management by the Shire of Kalamunda in Coulston Road Reserve.



Item 2.2 continued

DEC Eastern Tributaries Project

The Feathergrass at Lower Lesmurdie Falls has been treated. The *Arundo donax* is resprouting and will require a follow up treatment. Blackberry control at Amherst Riverland has been undertaken. Hand weeding and spot spraying in the burnt areas of Convict Creek have been implemented in preparation for winter planting of 3,000 seedlings.

Priority Tributaries Project

Lesmurdie Falls has a significant stand of *Arundo donax* to be removed. The manual removal will be followed by mulching and spreading of the biomass onsite.

Whistlepipe Gully lies within Mundy Regional Park. The site contains good quality remnant bushland. Weed control at this site will free up the area for the native bushland to regenerate naturally. The project will be further enhanced by the commitment of DEC to provide additional funds to continue with the weed management. Hacketts Gully is downstream of a plant nursery and contains many species of invasive plants quite possibly escapees of the nursery. A weed management plan has been developed with DEC. The remnant bushland has a strong potential to regenerate naturally once the invasive species have been removed.

Christmas Tree Creek will undergo weed management, to improve the conditions at this site.

Mahogany Creek nutrient stripping species will be planted in-stream at this site. Bushland restoration and maintenance is occurring on an approximate total of 22 ha. This work is predominantly in tributaries of the Swan River with a priority rating of 1, 2 or 3. This work will further enhance water quality improvements in the Swan River in addition to improving the habitat of native freshwater fish in the tributaries.

Grant applications lodged in January/February

Organisation	Project	Amount
Australian Government	Clean Energy future Biodiversity Fund Private land holder consultation incentives	\$500,000 over 5 years
DEC	<i>Helping the Helena</i> – establishing a baseline of water quality pollutants for linkages in fish and mussel decline	\$37,500

Eastern Catchment Management Plan (ECMP) formerly Integrated Catchment Management Review

The EMRC has recruited Jolene Wallington as an Environmental Projects Officer on a part-time basis to undertake the preparation of the ECMP document and individual catchment action plans. The project is progressing well and on schedule. Jolene has met with stakeholders and plans are in place to consult with catchment groups in February at their scheduled meetings. The recruitment of an Environmental Projects officer was possible through the financial contribution of the Shire of Mundaring, Swan River Trust and the City of Swan and in-kind support from EMRC and Shire of Kalamunda.

Bush Skills for the Hills

Bush Skills for the Hills (BSFTH's) is a partnership program delivered to community by the EHCMP NRM Officers and Local Government Bushcare Officers.



Item 2.2 continued

Bush Skills for the Hills Workshops	Date
Applying for Grants	11 March
Bushcare Basics – Safety	28 April
Bushcare Basics - The good the bad and the ugly	20 May
Native fauna after dark	9 June
Movie night “Bag it”	20 June
Movie night “Food Inc”	18 July
Buzz in March out	21 July
Movie night - End of the Line	15 August
Chemical free weed control workshop	8 September
The secret life of plants	19 September
Native grass workshop	10 November

Greenpage

The Greenpage (Landcare information newsletter) were distributed to ~1,000 subscribers in February and March in this reporting period.

Action 1.5.1.2 Implement Native Freshwater Fish Fauna Survey of the Helena River

The Swan River Trust funded further research of the biota of the Helena River, "Helena River Environmental Flows Trials" commenced in February 2012. Wetland Research and Management and EMRC undertook aquatic fauna and water quality sampling of ten pools (five upstream and five downstream of the Pipehead Dam), as sampled for the macroinvertebrates and fish/crayfish in 2011 were sampled in 2012. Water quality sampling included insitu spot measurements of electro conductivity, dissolved oxygen (% & mg/l), pH and temperature from each pool.

Observations were:

- Decreased water quality and dissolved oxygen upstream of the Pipehead Dam;
- Several western longneck turtles were found;
- Healthy population of marron with many juveniles;
- Consistent finding of native fish, night fish and gobies;
- Abundant gambusia;
- A couple of redfin perch; and
- Water levels lower between Pipehead Dam and Mundaring Weir.

Action 1.5.1.3 Undertake Eastern Hills Catchment Management Program marketing and promotion activities

The 2012 Bush Skills for the Hills program of events was distributed to the City of Swan, Shire of Mundaring and Kalamunda council offices and local libraries in addition to universities, local schools and Greenpage newsletter recipients. The Greenpage newsletter was distributed to ~1,000 subscribers in February and March 2012. A blurb and a hyperlink to the Greenpage newsletter will be placed in the Kalamunda Reporter on a regular basis.

Action 1.5.1.4 Implement Eastern Tributaries Restoration Project



Item 2.2 continued

Work on the Eastern Tributaries restoration project continues with the following activities undertaken or planned in the reporting period.

- Lesmurdie Falls has a significant stand of *Arundo donax* to be removed. The manual removal will be followed by mulching and spreading of the biomass onsite.
- Whistlepipe Gully lies within Mundy Regional Park. This site contains good quality remnant bushland. Weed control at this site will free up the area for the native bushland to regenerate naturally. The project will be further enhanced by the commitment of DEC to provide additional funds to continue with the weed management.
- Hacketts Gully is downstream of a plant nursery and contains many species of invasive plants quite possibly escapees of the nursery. A weed management plan has been developed with DEC. The remnant bushland has a strong potential to regenerate naturally once the invasive species have been removed.
- Christmas Tree Creek will undergo weed management, to improve the conditions at this site.
- Mahogany Creek nutrient stripping species will be planted in-stream at this site. Bushland restoration and maintenance is occurring on a total of ~22 ha. This work is predominantly in tributaries of the Swan River with a priority rating of 1, 2 or 3. This work will further enhance water quality improvements in the Swan River in addition to improving the habitat of native freshwater fish in the tributaries.

Action 1.5.1.5 Develop and Implement Youth Programs (environmental)

Green Jobs Corp (GJC)

GJC have been working predominantly in the City of Swan on various weeding projects, such as woody weed removal, manual removal of herbaceous weeds and clearing areas as fire breaks in addition to fence repairs and tree pruning. Sites in the City of Swan include: Bisdee Road, Cameron Road Bushland, Waterford Road, Red Hill Picnic area and Wandoo Heights and work in the Shire of Kalamunda includes Railway Reserve.

Strategy: 1.5.2 Implement Water Campaign Program

The Water Campaign™ is a sustainability program developed by the International Council for Local Environmental Initiatives (ICLEI) and the Australian Government, aimed at providing local governments with a framework and structured approach to actively assess and manage their water resources.

Action 1.5.2.1 Assist the Town of Victoria Park in implementation of Milestones 2 & 3 of the ICLEI Water Campaign

Liaison with the Town's Environmental Officer occurred in regards to development of the draft Water Action Plan. The Plan has been sent to the Town's relevant staff members for review and comment. Once staff have had time to review and comment on the draft action plan, meetings with individual staff will be held to further discuss the action plan and to add any new actions as identified. Some time has also been spent undertaking the drafting of the Milestone 2 and 3 Report.

Action 1.5.2.2 Assist the City of Bayswater in implementation of Milestones 2 & 3 of the ICLEI Water Campaign

The EMRC Environmental Consultant met with Project Facilitator in February 2012 to progress Milestone 3 of the Water Campaign. The Environmental Consultant will now be placed at the City once a fortnight from March 2012 to assist the City in progressing Milestone 3.

Action 1.5.2.3 Assist the Shire of Mundaring in implementation of Milestone 5 of the ICLEI Water Campaign



Item 2.2 continued

The EMRC Environmental Consultant met with Shire's Parks Coordinator to analyse water accounts data associated with the Shire's parks and irrigation. This also included visiting sites to investigate account meter numbers and their locations. Corporate consumption data has been sent to the ICLEI state manager for review and has been returned with a request to follow up information on two water accounts before it can be approved. This was completed in January 2012, and ICLEI state manager was satisfied with the Shire's corporate scheme water inventory. The EMRC Consultant has analysed Shire's community data consumption, and is in process of acquiring and analysing the Shire's groundwater data.

Action 1.5.2.4 Assist the Town of Bassendean in implementation of Community Module of Milestone 4, and Stage One of Milestone 5

The EMRC Environmental Consultant liaised with Town's Environmental Officer to analyse the corporate water consumption accounts and data. Only a couple of accounts are to be checked before the corporate scheme water inventory tool can be sent to ICLEI for review. This is expected to be completed in March 2012. Community data has been requested and obtained, and will be analysed in April 2012 according to the plan. Next step involves requesting and analysing the Town's groundwater data.

Action 1.5.2.5 Assist the City of Belmont in implementation of post Milestone 5 re - inventory program of the ICLEI Water Campaign

The EMRC Environmental Consultant completed corporate consumption data inventory tool, and sent it to ICLEI for review and for pivot tables to be updated to include the latest water consumption data sets. ICLEI reviewed and updated the pivot tables. The EMRC Consultant undertook community water consumption data analysis and has started analysing the corporate data results. The EMRC Consultant also started drafting the 2012/1213 Water Consumption/Re-inventory Report Card for the City.

Action 1.5.2.6 Assist the City of Swan in implementation of Milestone 2 of the ICLEI Water Campaign

The EMRC Environmental Consultant developed a draft Water Action Plan table and sent to the City of Swan's main contact for review and comment. Time was also spent developing a draft of the Milestone 2 and 3 Report.

Action 1.5.2.7 Water Auditing Service

The Water Auditing Service has been promoted in the February edition of EcoNews newsletter. Letters were also sent to Cambridge, Nedlands, Perth, Kwinana, Melville, promoting the water auditing service. The Environmental Consultant is exploring other avenues to promote the service.

Action 1.5.2.8 Assist the City of South Perth in implementation of Milestone 5 of the Water Campaign

The EMRC Environmental Consultant has liaised with City staff to obtain missing water account information. An additional year's worth of data was requested from Water Corporation through ICLEI. This information has been incorporated into the existing inventory data and sent to ICLEI for review. The EMRC Consultant followed up on a couple of accounts upon ICLEI's request, after which ICLEI approved the Corporate Inventory Tool. Time was also spent on the process of updating the water actions undertaken since Milestone 4. Tables with actions associated with particular staff were sent to those staff to be updated. The EMRC Environmental Consultant has started analysing the Corporate and Community data and has commenced drafting the Milestone 5 Report.

Action 1.5.2.9 Provide a Water Auditing Service

The EMRC Environmental Consultant has followed up with the City of Swan in regards to the draft proposal provided for auditing of three high water consuming facilities within the City: Altone Park, Ballajura, and Swan Park Aquatic Facilities. There has been no response to date; therefore the outcome of the proposal is still pending.



Item 2.2 continued

The EMRC Environmental Consultant has held a meeting with the Shire of Kalamunda in regards to potential undertaking of water efficient auditing of Shires high consuming accounts. Further discussion is to take place. There has been no progress in regards to the City of South Perth Hospital water audit, and it seems unlikely to happen in near future.

Strategy: 1.5.3 Develop and implement regional environmental projects and services

Action 1.5.3.1 Develop Regional Environmental Strategy

The Regional Environment Strategy has been printed and distributed. Project implementation has commenced.

Action 1.5.3.2 Develop Local Environment Strategy for the City of Bayswater

The Environmental Consultant met with the City's Project Facilitator in February 2012 to progress the Local Environment Strategy (LES) project. The Environmental Consultant will now be placed at the City once a fortnight from March 2012. The City's Project Facilitator has met with the EMRC's Manager Environmental Services to discuss progression of the project.

Action 1.5.3.4 Update and Maintain the Environmental Services Web Pages

Updates to the Environmental Services webpage include:

- The February and March editions of Greenpage newsletter have replaced the October and November editions;
- The Bush Skills for the Hills 2012 program was uploaded and replaced with a more current edition;
- The Bush Skills for the Hills workshop page has been updated with the current 2012 list;
- The contact details for the new Environment and Sustainability Coordinator have been updated; and
- A section on the Environmental Projects page has been created for the Regional Environment Strategy 2011- 2016 and includes a link to the document for public perusal.

Action 1.5.3.5 Update and Maintain the Contact Management Database (CMD) for Environmental Services

Three contacts relating to Environmental Services have had detail updated or added to the CMD.

Strategy: 1.6.1 Implement the Perth Solar City project

In August 2008, the then Federal Minister for the Environment, Water, Heritage and the Arts, the Hon. Peter Garrett, announced \$13.9 million government support and funding for the Perth Solar City program. The program trials and demonstrates a range of solar technologies in homes in Perth's Eastern Region. The program aims to increase the uptake of solar technologies through community engagement strategies and to decrease carbon pollution and energy use. This Australian government initiative will be delivered in partnership with local governments and industry until end of June 2013.

Action 1.6.1.6 Implement Perth Solar City Project for the Town of Bassendean

TOWN OF BASSENDEAN: BASSENDEAN MEMORIAL LIBRARY & ASHFIELD RESERVE

During the January - March reporting period the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);



Item 2.2 continued

- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Association.

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaics, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. It is proposed that the workshop will be held at the EMRC in April 2012.

Action 1.6.1.5 Implement Perth Solar City Project for the City of Bayswater

CITY OF BAYSWATER: MAYLANDS MULTIPURPOSE CENTRE

During the January - March reporting period, the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);
- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Association.

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaic's, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. The proposed workshop will be held at the EMRC in April 2012.



Item 2.2 continued

Action 1.6.1.4 Implement Perth Solar City Project for the City of Belmont

CITY OF BELMONT: RUTH FAULKNER PUBLIC LIBRARY AND OASIS AQUATIC CENTRE

During the January - March reporting period the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);
- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Association.

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaic's, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. The proposed workshop will be held at the EMRC in April 2012.

Action 1.6.1.7 Implement Perth Solar City Demonstration Project at Red Hill Waste Management Facility

EMRC: RED HILL WASTE MANAGEMENT FACILITY & ASCOT ADMINISTRATION BUILDING

The Hazelmere Project was completed in March; this is the last of the 14 demonstration projects to be completed. During the January - March reporting period the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);
- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Association.



Item 2.2 continued

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaic's, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. The proposed workshop will be held at the EMRC in April 2012.

Action 1.6.1.2 Implement Perth Solar City Project for the Shire of Kalamunda

SHIRE OF KALAMUNDA: ADMINISTRATION BUILDING & KALAMUNDA LIBRARY

The Shire of Kalamunda's Library Project was launched in February. During the January - March reporting period the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);
- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Association.

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaic's, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. The proposed workshop will be held at the EMRC in April 2012.

Action 1.6.1.3 Implement Perth Solar City Project for the Shire of Mundaring

SHIRE OF MUNDARING: ADMINISTRATION BUILDING & SWAN VIEW YOUTH CENTRE

During the January - March reporting period the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);
- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.



Item 2.2 continued

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Association.

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaic's, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. The proposed workshop will be held at the EMRC in April 2012.

Action 1.6.1.1 Implement Perth Solar City Project for the City of Swan

CITY OF SWAN: MIDLAND AND ELENBROOK LIBRARY & ALTONE PARK LEISURE CENTRE

During the January - March reporting period the actions implemented or progressed included:

- Review of promotional flyers that member Councils have developed or are thinking of developing (ongoing);
- Review of Interpretive and static display (ongoing);
- Development of an Information Kit (work has commenced and is progressing – draft almost complete);
- Data Management. Chasing up any missing data to make sure all is accounted for and locating in a central location (ongoing);
- Perth Solar City Local Government Working;
- Group Meeting. Forum for member Council to be updated on consortium actions and provide feedback on the program and demonstration projects;
- Monthly Progress Reports;
- Quarterly Milestone Reports; and
- Monthly Consortium Meetings.

Additionally the Environmental Advisor presented on Perth Solar City and member Council involvement within the program to the Sustainable Officers Networking Group (SONG) in March. The group is facilitated by the Western Australia Local Government Authority.

EMRC staff also met with Perth Solar City consortium members to discuss holding a regional workshop to promote energy efficiency, photovoltaic's, solar hot water systems and the home eco assessments to residents of Perth's Eastern Region. The proposed workshop will be held at the EMRC in April 2012.

Strategy: 1.6.2 Implement the ACER Program

EMRC, along with four member Councils including the Town of Bassendean, City of Bayswater, City of Belmont, and Shire of Mundaring have signed up to the WALGA Greensense Local Government Emissions Reporting Platform. EMRC has assisted with the development of the corporate structure and is in the process of entering the account information into the software.

EMRC developed an ACE_R Home Energy Audit Kit to assist residents to better understand climate change and ways they can reduce carbon emissions. The kits are available through a selection of libraries and member Council offices in Perth's Eastern Region.

Action 1.6.2.7 Coordinate Town of Bassendean's ACER Project

During this reporting period, the ACER Officer has drafted the Town of Bassendean's Carbon Reduction Strategy (CRS), linking current and future actions to existing strategic documents and plans. The CRS includes strategic context, background, framework and action plan.



Item 2.2 continued

Progress on implementation of the Town's WALGA (Greensense) Emissions Reporting Platform has continued. Account verification has been undertaken and the draft organisation structure finalised prior to the tutorial session being held.

The Department of Climate Change and Energy Efficiency opened the first round of Community Energy Efficiency Program (CEEP) funding in February and EMRC staff, including the ACER Officer, have provided information and advice regarding the funding as well as preparing a regional funding application.

Action 1.6.2.3 Coordinate City of Bayswater's ACER Project

During this reporting period, the ACER Officer has drafted the City of Bayswater's Carbon Reduction Strategy (CRS), linking current and future actions to existing strategic documents and plans. The CRS includes strategic context, background, framework and action plan. Progress on implementation of the Shire's WALGA (Greensense) Emissions Reporting Platform has continued. The City's corporate structure has been finalised and will be entered onto the software platform. Data collection for manual entry will begin shortly.

The Department of Climate Change and Energy Efficiency opened the first round of Community Energy Efficiency Program (CEEP) funding in February and EMRC staff, including the ACER Officer, have provided information and advice regarding the funding as well as preparing a regional funding application.

Action 1.6.2.2 Coordinate City of Belmont's ACER Project

During this reporting period, the ACER Officer completed the review of the City's Environment Plan, Climate Change Chapter and provided input as well as developing future actions to meet strategic objectives. Implementation of actions is ongoing.

Progress on implementation of the City's WALGA (Greensense) Emissions Reporting Platform has continued. A number of technical and data issues with the platform have been rectified. Collection of street lighting and fuel use data for previous financial years has been undertaken and entered. Following data verification, an emissions profile for the City should be available shortly. Emissions and energy use data for the City's community facilities and parks have been provided to the City's Coordinator Environment.

The Department of Climate Change and Energy Efficiency opened the first round of Community Energy Efficiency Program (CEEP) funding in February and EMRC staff, including the ACER Officer, have provided information and advice regarding the funding as well as preparing a regional funding application.

Action 1.6.2.4 Coordinate EMRC's ACER Project

During this reporting period, the ACER Officer has assisted with the research and data to support a WALGA preferred supplier contract with the EMRC's electricity supplier. The ACER Officer has also collected fuel use data to calculate Ascot Place fleet emissions to enable carbon offset through Carbon Neutral.

Progress on implementation of the EMRC's WALGA (Greensense) Emissions Reporting Platform has continued. Automatic data upload has now occurred and data collection for manual entry has begun. Emissions data from electricity consumption is available on the platform.

Further meetings have been held with Edith Cowan University - Small Medium Enterprise Research Centre (SMERC) to develop an ongoing partnership and Energy Efficiency Information Grant project under the first round of funding which opened in February 2012. Research and development of other potential new projects is ongoing.

The Department of Climate Change and Energy Efficiency opened the first round of Community Energy Efficiency Program (CEEP) funding in February and EMRC staff, including the ACER Officer, have provided information and advice regarding the funding to all member Councils as well as preparing a regional funding application.



Item 2.2 continued

Action 1.6.2.1 Coordinate Shire of Mundaring's ACER Project

During this reporting period, the ACER Officer has drafted the Shire of Mundaring's Carbon Reduction Strategy (CRS), linking current and future actions to existing strategic documents and plans. The CRS includes strategic context, background, framework and action plan.

Progress on implementation of the Shire's WALGA (Greensense) Emissions Reporting Platform has continued. Automatic upload of electricity data has now occurred and data collection for manual entry will begin. Some initial emissions data from electricity consumption is available on the platform.

The Department of Climate Change and Energy Efficiency opened the first round of Community Energy Efficiency Program (CEEP) funding in February and EMRC staff, including the ACER Officer, have provided information and advice regarding the funding as well as preparing a regional funding application.

Action 1.6.2.5 Investigate an Energy Auditing /Accounting service

The Environmental Consultant completed an energy audit of the EMRC Ascot Place building for internal comment and undertook subsequent review of the audit and associated recommendations. The Environmental Consultant developed report for the Executive Management Team for consideration. It is anticipated that some of the report recommendations will form the basis of future energy upgrades to Ascot Place. Once feedback and approval is received from EMRC managers, it is anticipated that this service will be prompted externally.

Action 1.6.2.6 Promote ACER to small businesses, member Councils, Client Councils and external Environmental Services organisations

The ACER Officer attended an information session hosted by the Department of Climate Change and Energy Efficiency on the Community Energy Efficiency Program (CEEP) and Energy Efficiency Information Grant Program funding which was opened in February. Meetings have been held with interested member Councils regarding the CEEP funding and the preparation of a regional funding application.

Further meetings have been held with Edith Cowan University SMERC to develop an ongoing partnership and Energy Efficiency Information Grant (EEIG) project under the first round of funding which opened in February 2012. The EEIG project will include EMRC participation in the form of workshop delivery, energy audit delivery and mentoring to small businesses both within and outside the EMRC region.

The ACER Officer has placed an expression of interest (EOI) to continue as a member of the WALGA Greensense Emissions Reporting Platform Steering Committee. The first quarterly meeting should be held shortly.

The ACER Officer has attended external training on Energy Auditing of Commercial Buildings to AS/NZS 3598:2000 as well as Energy Management System ISO 50001:2011 to enable future delivery of facility energy audits and to improve delivery of the ACER program. Dr McKenzie-Mohr's Introductory Community-Based Social Marketing Training has also been undertaken to improve the community engagement aspect of both the ACER program and future environmental services initiatives.

<p>Strategy: 1.6.3 Implement the Regional Climate Change Adaptation Action Plan 2009-2013</p>
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In implementing the Future Proofing Perth's Eastern Region – Regional Climate Change Adaptation Action Plan 2009-2013, EMRC continued to partner with member Councils to develop and implement Local Action Plans for five of the member Councils (Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda and Shire of Mundaring). The Local Action Plans identify actions that can be undertaken at the local level. The Future Proofing project has made our member Councils and our region, a leader in the area of adapting for climate change.



Item 2.2 continued

Action 1.6.3.1 Implement immediate and short term actions from the Regional Climate Change Adaptation Action Plan (RCCAAP) 2009-2013.

EMRC's Environment and Sustainability Coordinator (E&SC) undertook a review of the status of all 82 actions from the Regional Climate Change Adaptation Action Plan (RCCAAP). An update on the status of each RCCAAP action was incorporated into the proposed Project Plans for 2012-2013 and distributed to each of the five member Councils currently participating in the Future Proofing project. The review indicated that a significant amount of work had been undertaken by the EMRC at a regional level to implement the immediate and short term actions from the RCCAAP. Work has also begun on a number of actions of a longer timeframe, and such work will continue on an ongoing basis.

The WALGA Climate Change Declaration has been endorsed by the EMRC as well as by five member Councils. A signing ceremony is planned by WALGA in late March with invited guests to include the Mayors of all Councils who have elected to become signatories to the Declaration, along with the Minister for the Environment and other dignitaries.

Across the Environmental Services team, work has been done on a number of Federal Government 'Clean Energy Future' grant applications in order to secure funding for member Councils to assist in both regional and local adaptation to climate change.

As part of the RCCAAP advocacy action implementation, the E&SC attended the following:

- Planning Meeting with Partners for the "CRC for Water Sensitive Cities";
- Training in "Energy Auditing – Commercial Buildings";
- "Water: Managing the Risks" seminar, with presenters from GHD and the Department of Health re the use and risks of alternative water supplies;
- EnerNOC (WALGA preferred supplier) presentation regarding energy 'Demand Response';
- Annual WA Environment and Planning Law Forum, with presentations from leading legal experts on, the implications of the Carbon Farming Initiative Bill 2011, the impacts of climate change on state planning, the future of clean energy developments, understanding the implications of the Carbon Price, and the proposed \$10 billion fund for the renewable energy sector;
- UWA Institute of Advance Studies masterclass on "Sea level rise and its impact on coastal zones" with coastal engineer and IPCC author Professor Robert J. Nicholls, which included modelling and research that has begun on "Coastal flooding of the Swan River due to climate change";
- National Climate Change Adaptation Research Facility (NCCARF) and WA Marine Science Institution forum to highlight research for climate change adaptation relevant to Western Australia-first annual Air Quality Forum, presented by DEC's Air Quality Management Branch; and
- 'Advances in Climate Change Mitigation and Adaptation' seminar by CSIRO.

The E&SC has networked at such gatherings and, where relevant, information gained from these activities has been distributed to member Council officers, particularly regarding adaptation to climate change. As it comes to hand, other information on climate change is also forwarded to officers in a timely manner.

Action 1.6.3.2 Implement the Future Proofing project for the Shire of Kalamunda

EMRC's Environment and Sustainability Coordinator (E&SC) has worked with Kalamunda's Environmental Sustainability Projects Officer (ESPO) to finalise the Shire's Local Climate Change Adaptation Action Plan (LCCAAP). The LCCAAP is to be presented to Council for approval later this year.

Once the LCCAAP is approved by the Shire, quarterly meetings of the Future Proofing Working Group will begin. Terms of Reference have been drafted for the Working Group. It is envisaged that the E&SC will work with the ESPO and other individual Kalamunda officers, as necessary, to implement the 104 LCCAAP actions.

It is proposed that the (WALGA) Climate Change Declaration be put forward to the Shire's Council once the LCCAAP has been approved by Council.



Item 2.2 continued

A Future Proofing Project Plan for 2012-2013 has been submitted for the Shire's endorsement. The Plan included an update on the status of all 82 actions from the Regional Climate Change Adaptation Action Plan (RCCAAP).

Discussions have occurred with the Shire regarding a Federal Government 'Clean Energy Future' regional grant application to improve energy efficiency.

The E&SC has participated in a number of climate change relevant forums and seminars on water, energy, environmental law, air quality and sea level rise. The E&SC has networked at such gatherings and, where relevant, information gained from these activities has been distributed to the ESPO. As it comes to hand, other information on climate change is also forwarded to officers in a timely manner. For example, information on aerial bundled cabling and an upgrade to the National Emergency Alert telephone warning system has been provided to the Shire's ESPO.

Action 1.6.3.3 Implement the Future Proofing project for the City of Belmont

EMRC's Environment and Sustainability Coordinator (E&SC) has worked with the City Environment Coordinator (EC) and other officers to progress implementation of the six key actions from the LCCAAP in which the City has indicated it requires the assistance of the EMRC.

The E&SC met with the City TravelSmart Assistant (TSA) to discuss the Workplace Program, in particular the development and distribution of a TravelSmart survey for Belmont Forum businesses. Also discussed was the E&SC providing assistance to the TSA on the City Bike Plan and in updating the City TravelSmart Guide.

The E&SC met with the City's Environmental Officer to discuss strategies for water conservation, and the use of recycled water for irrigation. A range of information has been provided on park prioritisation, compensating basins, and the safe use of recycled water (including stormwater) for irrigation.

EMRC staff provided feedback on the City Environment Plan, and information for City staff regarding climate change risk awareness raising is planned for delivery.

The City has endorsed the (WALGA) Climate Change Declaration and will be invited to a signing ceremony in late March, with invited guests to include Mayors, along with the Minister for the Environment and other dignitaries.

A Future Proofing Project Plan for 2012-2013 has been submitted for City endorsement. The Plan included an update on the status of all 82 actions from the Regional Climate Change Adaptation Action Plan (RCCAAP).

Discussions have occurred with the City regarding a Federal Government 'Clean Energy Future' regional grant application to improve energy efficiency.

The E&SC has participated in a number of climate change relevant forums and seminars on water, energy, environmental law, air quality and sea level rise. The E&SC has networked at such gatherings and, where relevant, information gained from these activities has been distributed to the City EC. As it comes to hand, other information on climate change is also forwarded to officers in a timely manner.

Action 1.6.3.4 Implement the Future Proofing project for the Town of Bassendean

EMRC's Environment and Sustainability Coordinator (E&SC) has provided an update on the status of 22 of the Town's 92 LCCAAP actions to the Town Environment Officer (EO), specifically related to actions which the Town has indicated it requires the assistance of the EMRC. The next quarterly meeting of the Town LCCAAP Project Team is due in March/April.

The Town has endorsed the (WALGA) Climate Change Declaration and will be invited to a signing ceremony in late March, with invited guests to include Mayors, along with the Minister for the Environment and other dignitaries.



Item 2.2 continued

A Future Proofing Project Plan for 2012-2013 has been submitted for Town endorsement. The Plan included an update on the status of all 82 actions from the Regional Climate Change Adaptation Action Plan (RCCAAP).

Discussions have occurred with the Town regarding a Federal Government 'Clean Energy Future' regional grant application to improve energy efficiency.

The E&SC has participated in a number of climate change relevant forums and seminars on water, energy, environmental law, air quality and sea level rise. The E&SC has networked at such gatherings and, where relevant, information gained from these activities has been distributed to the Town's EO. As it comes to hand, other information on climate change is also forwarded to officers in a timely manner.

Action 1.6.3.5 Implement the Future Proofing project for the City of Bayswater

The Environmental Consultant met with Project Facilitator in February 2012 to progress Future Proofing. The Environmental Consultant will now be placed at the City once a fortnight from March 2012.

A Future Proofing Project Plan for 2012-2013 has been submitted for the City's approval. The Plan included an update on the status of all 82 actions from the Regional Climate Change Adaptation Action Plan (RCCAAP).

Discussions have occurred with the Town regarding a Federal Government 'Clean Energy Future' regional grant application to improve energy efficiency.

The E&SC has participated in a number of climate change relevant forums and seminars on water, energy, environmental law, air quality and sea level rise. The E&SC has networked at such gatherings and, where relevant, information gained from these activities has been distributed to the Town's EO. As it comes to hand, other information on climate change is also forwarded to officers in a timely manner.

Action 1.6.3.6 Implement the Future Proofing project for the Shire of Mundaring

EMRC's Environment and Sustainability Coordinator (E&SC) has worked with Mundaring's Coordinator Environment and Sustainability (CE&S) and other Shire staff to finalise the Local Climate Change Adaptation Action Plan (LCCAAP). The LCCAAP is to be presented to Council Forum in March 2012.

The Shire has endorsed the (WALGA) Climate Change Declaration and will be invited to a signing ceremony in late March, with invited guests to include Mayors, along with the Minister for the Environment and other dignitaries.

A Future Proofing Project Plan for 2012-2013 has been submitted for the Shire's endorsement. The Plan included an update on the status of all 82 actions from the Regional Climate Change Adaptation Action Plan (RCCAAP).

Discussions have occurred with the Shire regarding a Federal Government 'Clean Energy Future' regional grant application to improve energy efficiency.

The E&SC has participated in a number of climate change relevant forums and seminars on water, energy, environmental law, air quality and sea level rise. The E&SC has networked at such gatherings and, where relevant, information gained from these activities has been distributed to the CE&S. As it comes to hand, other information on climate change is also forwarded to officers in a timely manner. For example, information on aerial bundled cabling and an upgrade to the National Emergency Alert telephone warning system has been provided to the Shire's CE&S.

<p>Strategy: 2.2.1 Facilitate initiatives to enhance Aboriginal reconciliation</p>

Action 2.2.1.1 Continue to identify opportunities to enhance Aboriginal training and employment services in the environment.



Items 2.2 continued

No further opportunities have been identified in the reporting period.

Strategy: 3.3.3 Facilitate implementation of Swan and Helena River Management Framework (SHRMF)

The Swan and Helena Rivers Management Framework project was initiated by the EMRC in collaboration with four of its member Councils, the Swan River Trust, the Western Australian Planning Commission and other government and non-government agencies. The framework provides an overarching plan and management framework for government to implement strategies for the Swan and Helena Rivers in the areas of:

- social benefits;
- environmental values;
- cultural and natural heritage;
- design and development; and
- planning and management.

It is aimed at ensuring the long term preservation of a river corridor for the benefit of the environment, users, managers, the local community and future generations and provides a vision for the future protection and development of the Swan and Helena Rivers as regional assets.

Action 3.3.3.1 Develop Regional Aboriginal Consultation Guidelines (Swan and Helena Rivers Management Framework)

The draft guidelines were referred to the member Council CEOs in November 2011 for review and comment as resolved inter alia at the CEOAC meeting on 11 October 2011. After an extended comment period until early January 2012 the following feedback was received:

Shire of Mundaring

- Incorporate a section linking the guidelines to statutory planning processes – for e.g. Local planning schemes or local planning strategies and referencing the guidelines; and
- Have the guidelines adopted by each member Council or a policy made that relates back to the scheme or similar to add weight to the document.

City of Swan

- That the guidelines emphasise the need to use local government Reconciliation Action Plans (RAPs), Aboriginal and Torres Strait Islander cultural training and the guidelines as collective rather than individual tools;
- That 'traditional owners' be the default term used throughout the document; and
- That a reference to, and explanation of, the Commonwealth Native Title Act 1993 be included.

The draft guidelines were referred back to the CEOAC meeting on 7 February 2012 and the EMRC ordinary Council meeting on 16 February 2012 for endorsement. At the EMRC Council meeting it was resolved:

THAT:

1. *COUNCIL RECEIVES THE DRAFT REGIONAL ABORIGINAL CONSULTATION GUIDELINES FORMING THE ATTACHMENT TO THIS REPORT.*
2. *THE DRAFT REGIONAL ABORIGINAL CONSULTATION GUIDELINES BE FORWARDED TO THE SOUTH WEST ABORIGINAL LAND AND SEA COUNCIL (SWALSC), DEPARTMENT OF INDIGENOUS AFFAIRS (DIA), SWAN RIVER TRUST (SRT), WA PLANNING COMMISSION (WAPC) AND STAKEHOLDERS WHO WERE INVOLVED IN THE DEVELOPMENT OF THESE GUIDELINES FOR COMMENT.*



Item 2.2 continued

The draft guidelines were forwarded to the Southwest Aboriginal Land and Sea Council, Department of Indigenous Affairs, Swan River Trust, Western Australian Planning Commission, Perth Region NRM and Kallip Pty Ltd in March 2012 to provide comments open for a six week period.

Investigations into Cross-Cultural Awareness Training for EMRC officers and Regional Environmental Advisory Group members has commenced.

3.3.3.2 Develop and implement Swan and Helena Rivers Foreshore Trail Interpretation Plan

Stage One of the project has been completed. No funding has been sourced during this period for Stage 2 of the project.

3.3.3.3 Promote and support the use of the Swan River Trust Best Practice Approaches to Foreshore Stabilisation Manual to member Councils

An expression of interest was submitted to the Regional Development Australia Advisory Committee for Perth for consideration to apply to round 2 of the Regional Development Australia Fund administered by the Federal Government Department of Regional Australia, Regional Development and Local Government. The expression of interest was submitted by the City of Belmont on behalf of Belmont, the City of Bayswater and the EMRC in December 2011. The City of Belmont received notification on 11 January 2012 that the expression of interest was unsuccessful.

On the 16 and 17 February 2012 the SHRMF project officer and two EMRC natural resource management officers attended a workshop hosted by the Swan River Trust on Best Management Practices Foreshore Stabilisation Techniques. The workshop provided a mixture of theoretical information about the Swan Canning Riverpark and stabilisation techniques and fieldtrips to look at examples of some of the stabilisation techniques being used in the Riverpark.

The Swan River Trust Riverbank funding program is now open for applications from individual member Councils as the EMRC is ineligible to apply for this funding.

3.3.3.4 Implement Swan and Helena Rivers Regional Recreational Path Development Plan

The Swan River Trust Swan Canning Riverpark Iconic Trails Project Steering Group has not convened during this period. No funding opportunities have been identified during this period. The EMRC plans to hold a meeting in the next reporting period with relevant member Councils to discuss progression of the path priorities.

3.3.3.5 Develop and implement the Foreshore Funding Strategy

The City of Belmont was advised on 11 January 2012 that an expression of interest submitted to the Regional Development Australia Advisory Committee for Perth for consideration to apply to round 2 of the Regional Development Australia Fund administered by the Federal Government Department of Regional Australia, Regional Development and Local Government was unsuccessful.

A "Priority Plan for Investment in the Swan Canning Catchment" developed by WALGA and the Swan Canning Policy Forum outlining a funding strategy for the Swan Canning Catchment has been presented to the State government for consideration. The EMRC will continue to advocate for investment in the Swan and Helena Rivers where possible.

The EMRC has developed a submission on behalf of the EMRC, City of Bayswater and the Shires of Kalamunda and Mundaring on the Swan River Trust's Draft River Protection Strategy and associated documents.



Item 2.2 continued

3.3.3.6 Develop and implement the Regional Conservation and Habitat Restoration Implementation Strategy

This project has been deferred for this financial year as it was not considered a priority for development but may be considered at a later stage.

STRATEGIC/POLICY IMPLICATIONS

Environmental Services activities align with the following objectives in the EMRC *Strategic Plan for the Future 2010/11 to 2013/14*:

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

Key Result Area 3 – Economic Development

- 3.3 To facilitate regional economic development activities

FINANCIAL IMPLICATIONS

The funding to facilitate Environmental Services projects and activities is developed and agreed with member Councils as part of the annual budget and review process.

SUSTAINABILITY IMPLICATIONS

The environmental management activities support sustainability principles and contribute towards the environmental, social, and economic benefits through water and energy savings, conservation and management of biodiversity and natural areas and community education and engagement.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Ongoing officer time is required to provide advice and information to the EMRC to ensure projects are being delivered in accordance with member Council expectations.

ATTACHMENT(S)

Nil



2.3 CLEAN AND GREEN STRATEGY FOR PERTH'S AUTUMN FESTIVAL

REFERENCE: COMMITTEES-13671

PURPOSE OF REPORT

To provide information for regarding EMRC Clean and Green by 2013 Strategy.

KEY ISSUE(S)

- The Perth's Autumn Festival has been successfully staged for more than ten years under the brand of "Perth's Autumn Festival" and the program is now part of a distinct umbrella brand of which participating events can leverage.
- The Perth's Autumn Festival project has been coordinated annually by the EMRC on behalf of member Councils since 1999. Participating events are identified each year by the EMRC's member Councils, and generally have included one community or tourism event, and one cycling event per Council.
- In 2008, event managers endorsed the 'Clean and Green by 2013' policy to become more environmentally sustainable by 2013.
- In 2011, EMRC contracted Greensense, a climate change and carbon management consultancy, to facilitate two Clean and Green action planning workshops with the Project Team.
- Event action plans resulting from the workshops have been incorporated into the 'Clean and Green by 2013 Strategy', which will guide environmental and sustainability initiatives to be undertaken in 2012 and 2013.
- The 'Clean and Green by 2013 Strategy' is provided for noting.

SOURCE OF REPORT

Director Regional Services
 Strategic Project Officer (Tourism and Community)

BACKGROUND

Perth's Autumn Festival project has been coordinated annually by EMRC on behalf of member Councils since 1999. Perth's Autumn Festival has been successfully staged for more than ten years under the brand of "Perth's Autumn Festival" and the program is now part of a distinct umbrella brand of which participating events can leverage. Participating events are identified each year by EMRC's member Councils, and generally have included one community or tourism event, and one cycling event per Council.

The EMRC Council approved the development of a Regional Tourism Strategy at its 11 August 2009 meeting (Ref: Committees-9564). The completed Regional Tourism Strategy 2010 - 2015 was endorsed by the Chief Executive Officer Advisory Committee and approved by Council at the meeting of 22 April 2010 (Ref: Committees-10699).

A report was presented at the Chief Executive Officers Advisory Committee (CEOAC) meeting on 14 June 2011 to advise that the City of Swan had given due notice in accordance with the Establishment Agreement of the EMRC of their withdrawal from the Regional Tourism Program effective from 1 July 2011. Five options for the future direction of regional tourism within Perth's Eastern Region were discussed during the meeting (Ref: Committees-12366).

It was acknowledged that there was a desire to scale down EMRC's tourism support. Notwithstanding, the value being derived for regional tourism through the collaborative model developed by the EMRC member Councils is quite unique and has been in place for many years.



Item 2.3 continued

The option which was deemed most suitable was to combine regional tourism with regional economic development. It was agreed that EMRC would continue with the Avon Descent Family Fun Days, Perth's Autumn Festival and the Perth Tourism website. It was requested that further information in relation to the revised level of funding required by member Councils be provided to enable them to make a decision on their commitment.

At the meeting of Council held on 23 June 2011 it was resolved: (Ref: Committees-12366)

"THAT OPTION 5 BE THE PREFERRED OPTION WITH THE INCLUSION OF PERTH'S AUTUMN FESTIVAL, THE AVON DESCENT, THE HILLS TRAILS PROMOTION AND THE PERTH TOURISM WEBSITE AND THESE SERVICES BE COSTED OUT AND PROVIDED TO THE MEMBER COUNCILS."

In 2011 member Councils approved the EMRC continuation of facilitating the Perth's Autumn Festival, the Avon Descent Family Fun Days and the Perth Tourism website, www.perthtourism.com.au. All other activities from the Regional Tourism Strategy 2010 - 2015 have either been completed or re-identified under the Regional Economic Development Strategy.

REPORT

The Perth's Autumn Festival project has been coordinated annually by EMRC on behalf of member Councils with participating events identified each year by EMRC's member Councils.

The flexibility of the Perth's Autumn Festival regional event program allows Councils to nominate any community or tourism event and cycling event held within their region during the nominated time period. Event organisers are encouraged to use the events to create a profile that can benefit the local community and Perth's Eastern Region by attracting visitation through tourism and activities.

The Perth's Autumn Festival Project Team comprises of events, recreation and marketing officers from members Councils and participating organisations. The Project Team members are the direct points of contact for EMRC within each member Council to coordinate the Perth's Autumn Festival.

As agreed with the Perth's Autumn Festival Project Team at the annual debrief meeting held in June 2011, EMRC contracted Greensense, a climate change and carbon management consultancy, to facilitate two Clean and Green action planning workshops with the Project Team.

The first workshop was held on 18 October 2011 and set objectives and measureable goals for the Perth's Autumn Festival as a whole, and individual events for 2012 and 2013. This included a review of past performance to assist with understanding the baseline and setting targets, and defining the vision of 'Clean and Green'.

The second workshop was held on 25 October 2011 and focused on identifying actions to be implemented to achieve the goals defined in the first workshop. The workshop followed a structured, facilitated process to assist event managers to develop action plans for each event that identified clear and achievable actions for 2012 and 2013. As some members of the Project Team were unable to attend the workshops, the action plan templates and a list of suggested actions were circulated by email.

Member Councils and participating organisations have completed action plans for their respective events as follows:

- Town of Bassendean – Autumn River Ramble by the Swan;
- City of Belmont – City of Belmont's Autumn River Festival;
- City of Bayswater – City of Bayswater's Autumn River Festival;
- City of Swan - Bike in the Valley
- Kalamunda Chamber of Commerce - Bickley Harvest Festival
- Munda Biddi Trail Foundation – Cycle the Trails of the Hills; and
- Swan Valley and Regional Winemakers Association – A Vintage Weekend in the Swan Valley.



Item 2.3 continued

The resulting event action plans other workshop outcomes have been incorporated into the 'Clean and Green by 2013 Strategy', which will guide environmental and sustainability initiatives to be undertaken in 2012 and 2013. The 'Clean and Green by 2013 Strategy' is provided as an attachment to this report and defines objectives, goals and action plans for each event for 2012 and 2013 in support of the Clean and Green by 2013 policy.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 2: Social Opportunities:

- 2.1 To facilitate regional tourism development
- 2.2 To facilitate regional cultural and recreational activities

Key Result Area 3: Economic Development:

- 3.3 To facilitate regional economic development activities

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

The sustainability implications arising from the Strategy will be largely environmental as it focuses on decreasing the carbon footprint of the festival as a whole.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Event Managers will budget for actions identified for their individuals Clean and Green Event Program actions plan,.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Clean and Green by 2013 Strategy (Ref: Committees-13914)



Advancing Perth's Eastern Region

Perth's Autumn Festival



Clean and Green by 2013 Strategy



TEL (08) 9424 2222 FAX (08) 9277 7598 EMAIL mail@emrc.org.au WEB www.emrc.org.au

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Acknowledgments:

The 'Clean and Green by 2013' workshops, and resulting core content contained within this Strategy, were facilitated by Greensense Pty Ltd - a Western Australian sustainability consultancy.

Greensense Pty Ltd
ABN 28 120 728 387
www.greensense.com.au



Table of Contents

1	Background	1
2	Sustainability and Events	1
3	Process	2
3.1	Clean and Green Workshops	3
3.1.1	Workshop 1	3
3.1.2	Workshop 2	3
4	Objectives and Goals	4
5	Action Plans.....	7
5.1	Perth's Autumn Festival	7
5.2	Autumn River Ramble by the Swan	12
5.3	Bayswater Autumn River Festival.....	18
5.4	City of Belmont's Autumn River Festival	23
5.5	Shire of Mundaring Tourism / Community Event	28
5.6	Cycle the Trails of the Hills.....	33
5.7	A Vintage Weekend in the Swan Valley	38
6	Appendices	43
6.1	Appendix A: Previous Event Learnings	44
6.2	Appendix B: Clean and Green Resources.....	45
6.3	Appendix C: Action Plan Template	46



1 Background

The Eastern Metropolitan Regional Council (EMRC) is a regional local government working on behalf of six member Councils in Perth's eastern suburbs: Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and City of Swan.

Perth's Autumn Festival (PAF) is an annual series of events that celebrates the Swan River, Perth Hills and Swan Valley in Perth's Eastern Region and attracts around 20,000 people each year. The Festival programme has been coordinated by EMRC on behalf of member Councils annually since 1999.

Participating events are identified each year by EMRC's member Councils, and includes one community or tourism event, and one cycling event per Council. Some of the events are organised in conjunction with other organisations. Up to twelve events comprise the Perth's Autumn Festival programme, which typically runs from late March to mid May each year.

In 2008, event managers endorsed the 'Clean and Green by 2013' policy to become more environmentally sustainable by 2013. Various sustainable and environmental initiatives have been implemented since 2009, and this document defines objectives, goals and action plans for each event for 2012 and 2013 in support of the Clean and Green by 2013 policy.

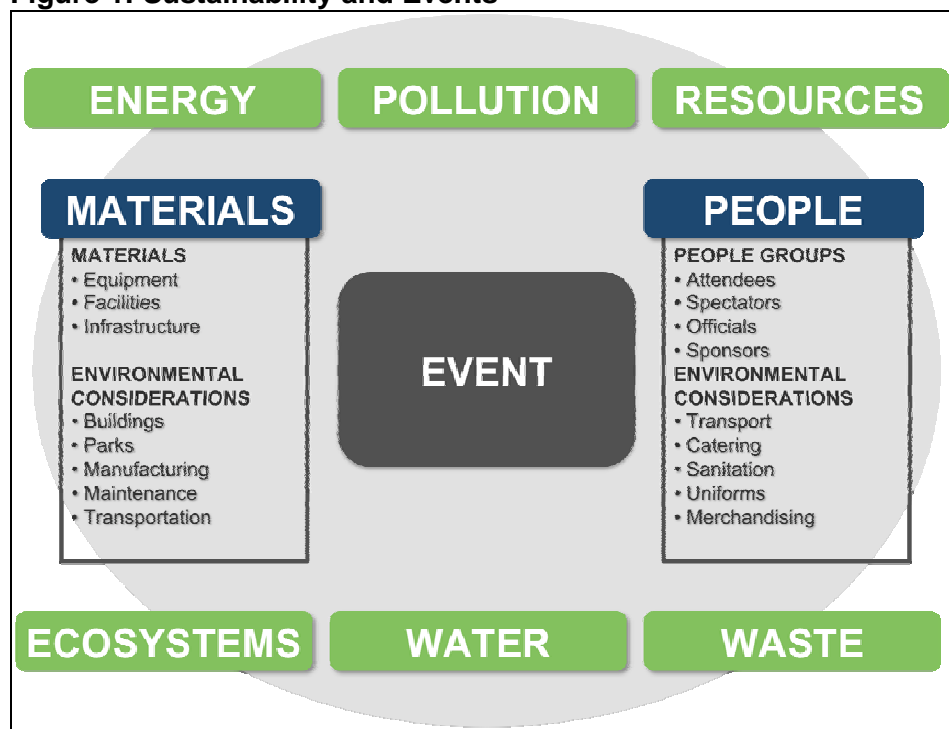
2 Sustainability and Events

Events by their very nature being people together: attendees, spectators, officials, sponsors and suppliers come together for the purposes of the event. Each event has requirements that impact the environment such as equipment, facilities, infrastructure, transportation, catering, sanitation and merchandising.

When we consider the people and materials involved in an event, it becomes clear that all sorts of resources from energy, water and other consumables are required to enable an event. Inevitably, an event leads to the generation of waste and pollution which impacts on our ecosystems. Environmental sustainability in an event is all about managing these interactions to minimise the negative impacts and maximise the positive.



Figure 1: Sustainability and Events



3 Process

In 2007, the UK developed the British Standard for Sustainable Event Management (BS 8901). This standard is the first of its kind and was developed specifically for the events industry with a purpose of helping the industry to operate in a more sustainable manner.

Figure 2: British Standard for Sustainable Event Management (BS 8901)



The BS 8901 standard was used as a framework to develop objectives, goals and actions for the Perth's Autumn Festival under each of the Sustainable Event Management (SEM) categories as shown in Figure 3.



Figure 3: Sustainable Event Management Categories

Sustainable Commitment and Strategy	Management	Site Selection & Construction
Site, Venue & Office Management	Community & Supply Chain	Transportation & Accommodation
Catering, Food & Beverages	Marketing & Communication	Delegates & Public engagement

3.1 Clean and Green Workshops

Two Clean and Green workshops were held in October 2011 with the Perth's Autumn Festival Project Team, which comprises of representatives from each of EMRC's six member Councils, participating organisations, EMRC and CMS Events. Both workshops were facilitated by Greensense, a climate change and carbon management consultancy.

3.1.1 Workshop 1

During the first workshop, attendees:

- Discussed the importance of sustainability in the context of running an event;
- Reviewed positive sustainability actions that been implemented at events in the past and other previous event learnings (see Appendix A); and
- Completed a facilitated process to generate overarching objectives and goals for the Perth's Autumn Festival using the Sustainable Event Management categories.

3.1.2 Workshop 2

Following agreement on the overarching Perth's Autumn Festival objectives and goals generated during Workshop 1, each event developed its own action plan for 2012 and 2013 using the Action Plan Template provided (see Appendix C). Workshop attendees completed a facilitated process to determine actions, relevant to the event they represented, that ensured the objectives and goals of the Clean and Green by 2013 Strategy could be implemented.



4 Objectives and Goals

The Perth's Autumn Festival Project Team developed overarching Festival objectives and goals for each of the nine Sustainable Event Management Categories as below.

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal
1.1	Endorse Clean & Green by 2013 Strategy
1.2	Review key sustainability measures to record improvements
1.3	Plan to leave a positive legacy
1.4	Ensure events include budget for sustainability changes

Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal
2.1	Commit to documenting action plans and sustainability outcomes for each event
2.2	Consult with member groups and other stakeholders to identify sustainability practices

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits



Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal
4.1	Reduce energy use through responsible energy consumption
4.2	Reduce waste generation through responsible waste management
4.3	Reduce water use through responsible water management
4.4	Optimise event land use

Category 5: Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal
5.1	Make event purchasing decisions with sustainability criteria in mind
5.2	Seek sustainable and local suppliers and sponsors (buy local, supply local)
5.3	Recruit from the local community (local jobs for local people)

Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal
6.1	Support transportation options that provide low carbon options
6.2	Promote TravelSmart transport to event attendees
6.3	Engage suppliers who can collaborate on transportation options

Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal
7.1	Promote and provide healthy diet options
7.2	Minimise waste and maximise composting and recycling
7.3	Reduce packaging waste
7.4	Support inclusive and diverse food and beverage options


Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal
8.1	Reduce the use of printed mediums for marketing and communication
8.2	Maximise the use of online mediums for marketing and communication
8.3	Include sustainability commitment in all communications

Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal
9.1	Provide education and resources for event attendees own sustainable living choices
9.2	Define a call to action for event attendees
9.3	Monitor and report community engagement from events



5 Action Plans

Action plans for each event in support of the overarching Festival Objective and Goals were developed and will be implemented by event organisers as below.

5.1 Perth's Autumn Festival

Prepared and managed by: CMS Events

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Include and check in all business plans ▪ Promote in general communications ▪ Adopt policies 	x	x
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Work with each event to understand current sustainability measures ▪ Review outcomes of 2012 	x	x
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Create an awareness in social media ▪ Build reusable collateral inventory where needed 	x	x



1.4	Ensure events include budget for sustainability changes	▪ Contract consultant to review program	x	
		▪ Allocate \$5,000 in budget	x	x
		▪ Assist events to allocate responsible budget	x	

Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	▪ Work with each event group to ensure they have read and understood requirements	x	x
		▪ Regularly review outcomes and progress	x	x
2.2	Consult with member groups and other stakeholders to identify sustainability practices	▪ Create stakeholder bulletin to circulate through all stakeholder levels	x	x

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	▪ Work with events to ensure site selection is optimised	x	

Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	▪ Prepare a 'Generator Capacity Guide' to send out to events to better understand power needs	x	



4.2	Reduce waste generation through responsible waste management	<ul style="list-style-type: none"> ▪ Follow up EMRC recycling guide ▪ Promote recycle / re-use philosophy ▪ Educate public on objectives 	x		
4.3	Reduce water use through responsible water management	<ul style="list-style-type: none"> ▪ Provide events with toilet options ▪ Get events to determine needs and solutions 	x		
4.4	Optimise event land use	<ul style="list-style-type: none"> ▪ Review needs with each event 	x		

Category 5: Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> ▪ CMS Events to provide procurement policy to events for adoption ▪ Seek sponsors which have compatible sustainable commitments 	x	
5.2	Seek sustainable and local suppliers and sponsors (buy local, supply local)	<ul style="list-style-type: none"> ▪ Provide supplier list to events 	x	
5.3	Recruit from the local community (local jobs for local people)	<ul style="list-style-type: none"> ▪ Provide contract and volunteer list to events 	x	

Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> ▪ Review regional public transport routes and cycle routes and publish / link on websites 	x	x



6.2	Promote TravelSmart transport to event attendees	<ul style="list-style-type: none"> Include TravelSmart options in communications 	x	x
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> Review and link supplier list 		x

7. Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> Introduce healthy food options into business plans 	x	
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> Check events' waste planning Review bin replacement 	x	x
7.3	Reduce packaging waste	<ul style="list-style-type: none"> Adopt procurement policy for packaging 		x
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> Review regional ethnic demographics Adopt healthy options 		x x

8. Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> Quantify brochure requirements accurately Use Green Stamp certified printing 	x x	
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> Promote Facebook / Twitter / website Review social media Review smart phone application options 	x x	x



8.3	Include sustainability commitment in all communications	▪ Use 'Striving to be Clean & Green'	x	x
		▪ Use 'Practising Clean & Green'		
		▪ Create 'Clean & Green' page on website	x	

Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	▪ Provide links page on website for sustainability plans		x
9.2	Define a call to action for event attendees	▪ Provide sustainability information at each event ▪ Use social media to promote events	x	x
9.3	Monitor and report community engagement from events	▪ Create survey across all event ▪ Promote and publish survey results	x	x



5.2 Autumn River Ramble by the Swan

Prepared and managed by: Town of Bassendean

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Business plan – include Town of Bassendean Bike Plan and Regional Cycle Master Plan 		x
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Sustainability Audit ▪ Registration ride or drive ▪ Internal audit / survey – link with Sculptures by the Swan 	x x	x
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Permanent bike racks, include in Town of Bassendean Bike Plan ▪ Seek sponsorship for bike racks 	x	x
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ Option for cash donation to reduce carbon footprint 	x	



Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> ▪ Communication with other Local Governments ▪ Include in Business Plan 	x	
2.2	Consult with member groups and other stakeholders to identify sustainability practices	<ul style="list-style-type: none"> ▪ Inform councillors regarding event sustainability so green initiatives are well known (Town of Bassendean Councillors Bulletin) ▪ Discuss with EMRC ▪ Cultural Development AC – include sustainability on annual agenda ▪ Bassendean Preservation Group 	x	 x x x

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	<ul style="list-style-type: none"> ▪ Bike plan – development of cycle paths ▪ Local business stalls ▪ New café ▪ Walkability Audit Tool – Department of Transport / EMRC ▪ Protection of riverbank 	 x x	 x x x



Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	<ul style="list-style-type: none"> Re-chargeable PA system vs. powered PA 	x	
4.2	Reduce waste generation through responsible waste management	<ul style="list-style-type: none"> Review - merchandise used is environmentally friendly Recycling bins 	x x	
4.3	Reduce water use through responsible water management	<ul style="list-style-type: none"> Drinking water only Public toilets to be waterwise Spring loaded drink-fountain 	x x x	
4.4	Optimise event land use	<ul style="list-style-type: none"> Cycle path – use path for ride, Bike Plan Walkability Audit tool 	x	x

5. Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> Implement event criteria Town of Bassendean policy – supply of equipment Evidence that suppliers are sustainable 	x	x
5.2	Seek sustainable and local suppliers and sponsors (buy local supply local)	<ul style="list-style-type: none"> Cycle shops / lunch / fruit Implement Town of Bassendean policy on purchasing Written into Business Plan 	x x x	



5.3	Recruit from the local community (local jobs for local people)	▪ First aid riders	x	
		▪ Riding guidelines are from a community group		x
		▪ Lunch provided by a community group		x
		▪ SES assist with traffic when riding on road	x	

Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	▪ Promote walking and cycling to event	x	
		▪ Bike parking	x	
		▪ Investigate bus linking events		x
		▪ Investigate bus from train station to event and cater for bikes		x
6.2	Promote TravelSmart transport to event attendees	▪ Include in all advertising and marketing (walk or cycle to events)	x	
		▪ Rewards for TravelSmart participants	x	
6.3	Engage suppliers who can collaborate on transportation options	▪ Bike rack / cycle provider link with racks provided to Belmont and Bayswater	x	



Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> ▪ Sandwich / muesli bars / juice / water ▪ Vouchers rewards for health options – different food rewards at different venues ▪ No sausage sizzle 	x	x
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> ▪ Compost / recycle ▪ Napkins only 	x	x
7.3	Reduce packaging waste	<ul style="list-style-type: none"> ▪ Suppliers – bio-degradable packaging 	x	
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> ▪ Vegetarian options ▪ Gluten free 	x	x

Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> ▪ Lanyards to minimise print / paper recycled materials 	x	
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> ▪ State Government smart phone application for tourism events - Experience WA ▪ All stakeholders websites - EMRC / Tourism WA 	x	x
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> ▪ Develop Town of Bassendean policy regarding events 		x


Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> ▪ Cycle and public transport options ▪ Promote cycle as transport to local events ▪ Stamp rewards for cycle to events in Perth's Eastern Region – 10 stamps = prize 	x	
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> ▪ Promote cycle to event and challenge attendees - provide bike racks and challenge them to fill ▪ Reward for achievements for both attendees and organisers 	x	x
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> ▪ Survey ▪ Promote report on sustainability achievements ▪ Media releases 	x	



5.3 Bayswater Autumn River Festival

Prepared and managed by: City of Bayswater

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Include in business plans ▪ Make sure strategy has been read, understood and approved by committee ▪ Develop a media release to communicate clean and green message 	x	x
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Engage TAFE students to develop feedback forms ▪ Review use of EPA Vic Ecological Footprint calculator ▪ Incorporate sustainability review in internal debriefs and reports 	x	x
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Install temporary bike racks at events ▪ Engage Parks and Gardens Department with opportunities 	x	x
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ Council to consider supporting additional funds towards sustainability changes ▪ Research costings for sustainability initiatives for 2013 	x	x



Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> Ensure action plan is read by the committee and stakeholders 	x	x
		<ul style="list-style-type: none"> Actively plan sustainability initiatives prior to event 	x	x
2.2	Consult with member groups and other stakeholders to identify sustainability practices	<ul style="list-style-type: none"> Add to agenda for committee meeting for discussion (internal) 	x	
		<ul style="list-style-type: none"> Share feedback at debrief and planning meetings 	x	x

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	<ul style="list-style-type: none"> Location is wheel chair accessible 	x	x
		<ul style="list-style-type: none"> Work with Parks and Gardens Department to maintain site pre / post event 	x	x

Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	<ul style="list-style-type: none"> Investigate energy efficient appliances for 2013 and consider sponsorship opportunities 	x	x
		<ul style="list-style-type: none"> Engage supplier who provides efficient electrical requirements 	x	x



4.2	Reduce waste generation through responsible waste management	▪ Implement recycling program with three-bin system	x	x
		▪ Include recycled craft activity	x	
		▪ Engage local community groups with rubbish removal	x	x
4.3	Reduce water use through responsible water management	▪ Use toilet supplier who considers low water use	x	x
4.4	Optimise event land use	▪ Consider various layout options to optimise land use	x	x
		▪ Consider entertainment options that do not affect the environment	x	

Category 5: Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	▪ Seek stall holders and suppliers who have their own sustainability commitments	x	x
		▪ Consider a sustainable criteria for stall holders and suppliers	x	
5.2	Seek sustainable and local suppliers and sponsors (buy local, supply local)	▪ Seek local suppliers where possible	x	x
		▪ Continue to support 'artist on the walkpath' and encourage recycled items	x	
		▪ Obtain local supplier list from CMS Events	x	
5.3	Recruit from the local community (local jobs for local people)	▪ Local community groups to assist with parking, rubbish removal and community stalls (fundraising opportunity)	x	x



Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> ▪ HACC (Home and Community Care) clients able to take community bus ▪ Investigate the opportunity to partner with other Councils 	x	x
6.2	Promote TravelSmart transport to event attendees	<ul style="list-style-type: none"> ▪ Promote transport options ▪ Put lines on the City's website to promote TravelSmart 	x	x
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> ▪ Select local suppliers where possible 	x	x

Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> ▪ Select stall holders that provide healthy diet options ▪ Continue to support Councillors Kitchen (hand out free fruit) 	x	x
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> ▪ Provide composting and recycling bins in convenient locations ▪ Include details of minimising waste in Expression of Interest forms 	x	x
7.3	Reduce packaging waste	<ul style="list-style-type: none"> ▪ Encourage caterers who supply with biodegradable plates and utensils, recycling or minimal packaging 	x	x



7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> Continue to support diverse food and beverage options (vegetarian) 	x	x
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Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> Maximise use of flyers (double sided) Continue to use corflute signs as site maps to limit printing 	x	
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> Continue to promote event on the City's website and other websites (PerthTourism, Enjoy Perth etc) Build up online database for events e-newsletters 	x	x
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> Put informative links on website 	x	x

Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> Investigate opportunities and cross promotion with internal business units Incorporate environment education into childrens activities 	x	x
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> Encourage and advertise people to carpool etc 	x	
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> Survey event attendees on other sustainability initiatives that could be included in the event 		x



5.4 City of Belmont's Autumn River Festival

Prepared and managed by: City of Belmont

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Ensure Clean and Green Strategy has been read and understood by event organisers ▪ Include in business plan 	x	x
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Use EPA Vic Ecological Footprint calculator to measure the event and review from year to year ▪ Review survey results (see 9.3) 	x	x
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Promote future planting projects at the site 	x	x
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ Have a commitment to budget to implement the Action Plan 	x	x

Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> ▪ Ensure Action Plan has been read by event organisers and other stakeholders ▪ Plan sustainability initiatives three months before the event 	x	x



2.2	Consult with member groups and other stakeholders to identify sustainability practices	▪ Include on the agenda for ECT meetings	x	x
		▪ Continue to share ideas at PAF Planning and Debrief meetings	x	x

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	▪ Planning the locations within the event and controlling the use of parking, electricity and pontoon (see 4.4)	x	x
		▪ Review impact of event activities along the riverbank (e.g. pontoon for water ski's, gondola rides)	x	x

Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	▪ Suggest that EMRC approach WALGA to include bio-diesel suppliers on their preferred suppliers list	x	
		▪ Use generators sized correctly for electricity requirements	x	x
4.2	Reduce waste generation through responsible waste management	▪ Provide recycling facilities on site	x	x
		▪ Investigate water fountains through Water Corporation (see 4.3)	x	
		▪ Investigate permanent filtered water fountains (see 4.3)	x	
		▪ Encourage and promote attendees to bring their own recyclable water bottles (see 4.3)	x	x



4.3	Reduce water use through responsible water management	<ul style="list-style-type: none"> ▪ Investigate water fountains through Water Corporation ▪ Investigate permanent filtered water fountains ▪ Encourage and promote attendees to bring their own recyclable water bottles 	x		
			x		x
4.4	Optimise event land use	<ul style="list-style-type: none"> ▪ Planning locations within the event and controlling the use of parking, electricity, pontoon ▪ Review impact of event activities along the riverbank (e.g. pontoon for water ski's, gondola rides) 	x		x
			x		x

5. Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> ▪ Review sustainability of fish and chips packaging, wine glasses and other food and beverages stall holders packaging ▪ Develop procurement policy and communicate to suppliers ▪ Adopt and implement procurement policy 	x	
			x	
				x
5.2	Seek sustainable and local suppliers and sponsors (buy local supply local)	<ul style="list-style-type: none"> ▪ Consider local suppliers where possible and practical ▪ Obtain local supplier list from CMS Events 	x	x
			x	x
5.3	Recruit from the local community (local jobs for local people)	<ul style="list-style-type: none"> ▪ Continue to use scout groups for parking ▪ Give preference to local stall holders 	x	x
			x	x



Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> Re-investigate the idea of shuttle bus between Bayswater and Belmont – keep in mind ideas about promoting different aspects of each event, synchronised with bus schedule 	x	
6.2	Promote TravelSmart transport to event attendees	<ul style="list-style-type: none"> Continue to include TravelSmart messages on all communications 	x	x
		<ul style="list-style-type: none"> Prize incentives for TravelSmart people 	x	x
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> Where practicable use local suppliers who are closer to the event site 	x	x

Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> Encourage stallholders to sell healthy food options – possible part of procurement policy 	x	x
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> Continue to cook to order 	x	x
		<ul style="list-style-type: none"> Provide Bokashi at Environment stall and encourage attendees to deposit their food scraps in Bokashi Bin 	x	x
7.3	Reduce packaging waste	<ul style="list-style-type: none"> Approach coffee van providers to determine feasibility of discount for bringing own cup 	x	
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> Ensure a wide variety of food is available (see 7.1) 	x	x



Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> Ask Marketforce whether they use green stamp certified printing 	x	
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> Continue to use Twitter, website and radio 	x	x
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> Include key sustainability messages on communications (including bring your own water bottle, TravelSmart, coffee mug etc) and alternate between posters 	x	x

Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> Continue to educate attendees on environmental and TravelSmart options via Environmental and TravelSmart marquees 	x	x
		<ul style="list-style-type: none"> Continue relationship with Perth Solar City and other environmental groups who promote sustainable living choices to attendees 	x	x
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> Continue free tubestock giveaways and review quantities from year to year 	x	x
		<ul style="list-style-type: none"> Provide Environmental Volunteer registration forms at event 	x	x
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> Include in event surveys a question on what sustainability actions they participated in, and review from year to year 	x	x



5.5 Shire of Mundaring Tourism / Community Event

Prepared and managed by: Shire of Mundaring

Note: Due to unforeseen circumstances, the Shire of Mundaring is not including a tourism or community event in the 2012 Perth's Autumn Festival. As such, the assigned years actions within the below Action Plan are all to be confirmed based upon the event selected for 2013.

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Include in Business Plan ▪ Promote in general communications 		
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Document current sustainability measures ▪ Review use of EPA Vic Ecological Footprint calculator 		
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Develop and use reusable collateral ▪ Provide positive educational experiences 		
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ Allocate allowance to ensure the program can be maintained 		

Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> ▪ Ensure action plan is read by the committee and stakeholders ▪ Actively plan sustainability initiatives prior to event 		



2.2	Consult with member groups and other stakeholders to identify sustainability practices	<ul style="list-style-type: none"> Add to agenda for committee meeting for discussion 		
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Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	<ul style="list-style-type: none"> Review all aspects of site(s) used 		

Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	<ul style="list-style-type: none"> Include bio-diesel suppliers on their preferred suppliers list Use generators sized correctly for electricity requirements Mains power to be green supply 		
4.2	Reduce waste generation through responsible waste management	<ul style="list-style-type: none"> Re-evaluate and document current processes 		
4.3	Reduce water use through responsible water management	<ul style="list-style-type: none"> Re-evaluate and document current processes Encourage and promote attendees to bring their own recyclable water bottles 		
4.4	Optimise event land use	<ul style="list-style-type: none"> Consider various layout options to optimise land use 		



Category 5: Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> ▪ Develop procurement policy and communicate to suppliers ▪ Adopt and implement procurement policy 		
5.2	Seek sustainable and local suppliers and sponsors (buy local, supply local)	<ul style="list-style-type: none"> ▪ Implement a local supplier list 		
5.3	Recruit from the local community (local jobs for local people)	<ul style="list-style-type: none"> ▪ Implement a local services list 		

Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> ▪ Collaborate with suppliers and events 		
6.2	Promote travel smart transport to event attendees	<ul style="list-style-type: none"> ▪ Promote transport options 		
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> ▪ Select local suppliers where possible 		

Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> ▪ Encourage stallholders to sell healthy food options 		
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> ▪ Provide composting and recycling bins in convenient locations 		



7.3	Reduce packaging waste	<ul style="list-style-type: none"> ▪ Encourage suppliers to re-think options ▪ Encourage caterers who supply with biodegradable plates and utensils, recycling or minimal packaging 		
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> ▪ Continue to support diverse food and beverage ▪ Options (vegetarian for example) 		

Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> ▪ Quantify brochure requirements accurately ▪ Use Green Stamp certified printing 		
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> ▪ Promote Facebook / Twitter / website ▪ Review social media ▪ Review smart phone application options 		
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> ▪ Use 'Striving to be Clean & Green' ▪ Use 'Practising Clean & Green' ▪ Create website Clean & Green Page 		


Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> ▪ Investigate opportunities and cross promotion with internal business units ▪ Incorporate environment education into children's activities 		
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> ▪ Provide sustainability information at event ▪ Use social media to promote 		
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> ▪ Surveys to be taken with results to be documented 		



5.6 Cycle the Trails of the Hills

Prepared and managed by: Munda Bidli Trail Foundation

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Ensure Clean and Green Strategy has been read and understood by all staff ▪ Include in business plan 	x	x
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Include in event feedback forms ▪ Incorporate sustainable review in internal elements 	x	x
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Research legacy options in Sculpture Park and discuss with the Shire of Mundaring 	x	x
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ Have a commitment to budget to implement Action Plan 	x	x

Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> ▪ Include in Business Plan ▪ Ensure Action Plan has been read by event organisers 	x	x



2.2	Consult with member groups and other stakeholders to identify sustainability practices	<ul style="list-style-type: none"> Discuss with the Shire of Mundaring and other key stakeholders 	x	x
		<ul style="list-style-type: none"> Continue to share ideas at PAF Planning and Debrief meetings 	x	x

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	<ul style="list-style-type: none"> Planning and controlling the use of parking and electricity 	x	x
		<ul style="list-style-type: none"> Review impact of event activities at Sculpture Park and on the Munda Biddi Trail after the event 	x	x

Category 4: Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	<ul style="list-style-type: none"> Use a rechargeable PA system 	x	x
		<ul style="list-style-type: none"> Use generators sized correctly for electricity requirements 	x	x
		<ul style="list-style-type: none"> Limit the use of power at the event site 	x	x
4.2	Reduce waste generation through responsible waste management	<ul style="list-style-type: none"> Provide recycling facilities on site 	x	x
		<ul style="list-style-type: none"> Encourage and promote attendees to bring their own recyclable water bottles 	x	x
4.3	Reduce water use through responsible water management	<ul style="list-style-type: none"> Encourage and promote attendees to bring their own recyclable water bottles 	x	x



4.4	Optimise event land use	<ul style="list-style-type: none"> Planning locations within the event and controlling the use of parking and electricity 	x	x
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Category 5: Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> Evidence the suppliers are sustainable Adopt and implement procurement policy 	x	x
5.2	Seek sustainable and local suppliers and sponsors (buy local, supply local)	<ul style="list-style-type: none"> Consider local suppliers first where possible and practical 	x	x
5.3	Recruit from the local community (local jobs for local people)	<ul style="list-style-type: none"> Use local community groups where possible and practical 	x	x

Category 6: Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> Encourage car pooling to the event Promote walking / cycling to the event 	x	x
6.2	Promote TravelSmart transport to event attendees	<ul style="list-style-type: none"> Include TravelSmart message on communications where appropriate 	x	x
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> No actions 		



Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> Have healthy diet options available 	x	x
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> Use recycle/compost bins where available Napkins only 	x x	x x
7.3	Reduce packaging waste	<ul style="list-style-type: none"> Only use bio-degradable packaging 	x	x
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> Ensure a wide variety of food is available 	x	x

Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> Reduce use printed materials 	x	x
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> Continue to use Twitter, website and radio 	x	x
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> Include key sustainability messages on communications (bring your own water bottle, TravelSmart etc.) 	x	x


Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> ▪ Cycle and public transport options ▪ Promote cycling as a transport to local events 	x	x
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> ▪ Provide Munda Biddi Trail Foundation Volunteer registration forms at event 	x	x
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> ▪ Use event survey forms 	x	x



5.7 A Vintage Weekend in the Swan Valley

Prepared and managed by: Swan Valley and Regional Winemakers Association

1. Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ Ensure the Clean & Green Action Plan has been read and understood by all venue providers and staff ▪ Include as part of Business Plan 	x	x
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ Include with Event Feedback Response ▪ Review internal elements 	x	x
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ Encourage broader understanding of TravelSmart in daily activity 		x
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ Ensure budget allows for any additional expense 	x	x

2. Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> ▪ Include as part of evaluation and reporting 	x	x
2.2	Consult with member groups and other stakeholders to identify sustainability practices	<ul style="list-style-type: none"> ▪ Liaise with venue providers ▪ Liaise with relevant local government representatives 	x	x



3. Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	▪ Use existing facilities where practical	x	x
		▪ Ensure participant vehicle parking has minimal impact	x	x

4. Site and Venue Management

Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	▪ Encourage venue providers to measure energy use and variations from normal		x
4.2	Reduce waste generation through responsible waste management	▪ Provide recycle and normal bins on site	x	x
		▪ Use recyclable containers where possible	x	x
		▪ Recycle wine bottles	x	x
		▪ Recycle wine cartons	x	x
		▪ Recycle marc (skins and seeds left after crushing) back into vineyard compost	x	x
4.3	Reduce water use through responsible water management	▪ Encourage venue providers to measure water use and variations from normal	x	x
4.4	Optimise event land use	▪ Ensure people keep to paths / access ways	x	x



5. Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> ▪ Adopt and implement buying policy for event ▪ Encourage adoption of buying policy for venue providers 	x	x
5.2	Seek sustainable and local suppliers and sponsors (buy local supply local)	<ul style="list-style-type: none"> ▪ CMS Events to provide local supplier list for use where possible 	x	x
5.3	Recruit from the local community (local jobs for local people)	<ul style="list-style-type: none"> ▪ Use local community groups where possible 	x	x

6. Transportation

Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> ▪ Collaborate with other venue providers, suppliers and other events ▪ Encourage car pooling ▪ Review shuttle bus ▪ Review cycle tours ▪ Encourage overnight stays in the area 	x x x x	x x x x
6.2	Promote TravelSmart transport to event attendees	<ul style="list-style-type: none"> ▪ Include TravelSmart messages on communications where appropriate 	x	x
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> ▪ Review supplier list 	x	x



7. Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> Offer healthy / local food options where possible 	x	x
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> Venue providers to review waste program 	x	
7.3	Reduce packaging waste	<ul style="list-style-type: none"> Review packaging Use glassware not disposable tasting glasses Paper bags for takeaway wine sales not plastic 	x x	x x
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> Review food types and demographics of visitors 		x

8. Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> Seek out best electronic options instead of print 	x	x
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> Create Facebook page Review website information 	x	x
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> Use recycle paper and vegetable inks where possible Promote TravelSmart options 	x	x



9. Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> Provide website links for relevant sustainable practices to participants 		x
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> Provide sustainable information at venues Promote sustainable participation through social media 	x	x
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> Create an on line event survey Provide post event report for publication 	x	x



6 Appendices



6.1 Appendix A: Previous Event Learnings

As part of Workshop 1, workshop attendees discussed learnings, positive and negative, from previous events as follows:

- No planning so sustainability initiatives didn't happen
- Still need to educate suppliers on providing environmentally friendly options
- Leave only footprints – attendees bring own waste bags etc
- Get generator sizing correct relevant to energy requirements
- Look at providing alternative transportation options
- Measuring event sustainability criteria helps with improvement, identifying future opportunities
- If tree planting – get the right trees – use Men of the Trees
- Use of recycled paper
- Use of biodegradable food utensils
- Provide travel smart options such as the shuttle bus
- Get people to BYO water bottles and provide a water supply
- Use the waste education team and EMRC
- Craft activities using recycled material
- Use of composting bins

Workshop attendees also noted that suppliers, event attendees and event organisers still need to be educated on event sustainability issues to impact behavioural change.



6.2 Appendix B: Clean and Green Resources

Greensense provided the following resources to assist the Perth's Autumn Festival and Project Team to become 'Clean and Green':

- **British Standard for Sustainable Event Management BS 8901**
Overview: Official website for the BSI Group the National Standards Body of the UK, developers of the BS 8901 framework.
Website: www.bsi-global.com
- **EPA Victoria Event Carbon and Ecological Footprint Events Calculator**
Overview: Developed by EPA Victoria, the Calculator is a free online tool that measures the Ecological Footprint of an event, as well as the associated greenhouse gas emissions of event activities.
Website: <http://www.epa.vic.gov.au/ecologicalfootprint/calculators/event/introduction.asp>
- **Julie's Bicycle**
Overview: Non-profit company working across the arts and creative industries, providing expertise in environmental sustainability, advice, tools and resources.
Website: www.juliesbicycle.com
- **National Carbon Offset Standard**
Overview: The Federal Australian Government introduced the National Carbon Offset Standard in 2010 to provide national consistency and consumer confidence in the voluntary carbon market.
Website: <http://www.climatechange.gov.au/government/initiatives/national-carbon-offset-standard.aspx>
- **Sustainable Event Alliance**
Overview: Association and professional guild at the intersection of sustainability and event management.
Website: <http://www.sustainable-event-alliance.com>
- **The Australian Centre for Event Management**
Overview: Part of the University of Technology in Sydney, provides links to online resources.
Website: <http://www.business.uts.edu.au/acem/resources/environmental.html>



6.3 Appendix C: Action Plan Template

The following Action Plan template was provided the Perth's Autumn Festival Project Team to assist in the development of event action plans.

EVENT: _____

Category 1: Sustainable Commitment and Strategy

Objective: Make an event commitment to sustainability. Strive to be accountable for low-footprint, low-carbon, low-waste, inclusive and ethical events.

Item	Goal	Actions	2012	2013
1.1	Endorse Clean & Green by 2013 Strategy	<ul style="list-style-type: none"> ▪ ▪ 		
1.2	Review key sustainability measures to record improvements	<ul style="list-style-type: none"> ▪ ▪ 		
1.3	Plan to leave a positive legacy	<ul style="list-style-type: none"> ▪ ▪ 		
1.4	Ensure events include budget for sustainability changes	<ul style="list-style-type: none"> ▪ ▪ 		



Category 2: Management

Objective: Ensure good governance to implement the sustainability strategy within each event.

Item	Goal	Actions	2012	2013
2.1	Commit to documenting action plans and sustainability outcomes for each event	<ul style="list-style-type: none"> ▪ ▪ 		
2.2	Consult with member groups and other stakeholders to identify sustainability practices	<ul style="list-style-type: none"> ▪ ▪ 		

Category 3: Site Selection

Objective: Convene economic and socially accessible events with minimal environmental impact.

Item	Goal	Actions	2012	2013
3.1	Select an event site that minimises risks to the environment while maximising social and economic benefits	<ul style="list-style-type: none"> ▪ ▪ 		


Category 4: Site and Venue Management
Objective: Minimise environmental impacts to air, land and water and run low-waste events.

Item	Goal	Actions	2012	2013
4.1	Reduce energy use through responsible energy consumption	<ul style="list-style-type: none"> ▪ ▪ 		
4.2	Reduce waste generation through responsible waste management	<ul style="list-style-type: none"> ▪ ▪ 		
4.3	Reduce water use through responsible water management	<ul style="list-style-type: none"> ▪ ▪ 		
4.4	Optimise event land use	<ul style="list-style-type: none"> ▪ ▪ 		


Category 5: Community and Supply Chain

Objective: To maximise engagement with suppliers and community providers who support sustainability.

Item	Goal	Actions	2012	2013
5.1	Make event purchasing decisions with sustainability criteria in mind	<ul style="list-style-type: none"> ▪ ▪ 		
5.2	Seek sustainable and local suppliers and sponsors (buy local, supply local)	<ul style="list-style-type: none"> ▪ ▪ 		
5.3	Recruit from the local community (local jobs for local people)	<ul style="list-style-type: none"> ▪ ▪ 		


Category 6: Transportation
Objective: To minimise environmental impact from transportation.

Item	Goal	Actions	2012	2013
6.1	Support transportation options that provide low carbon options	<ul style="list-style-type: none"> ▪ ▪ 		
6.2	Promote TravelSmart transport to event attendees	<ul style="list-style-type: none"> ▪ ▪ 		
6.3	Engage suppliers who can collaborate on transportation options	<ul style="list-style-type: none"> ▪ ▪ 		


Category 7: Food and Beverage

Objective: To reduce waste to landfill and source sustainable food and beverages where possible.

Item	Goal	Actions	2012	2013
7.1	Promote and provide healthy diet options	<ul style="list-style-type: none"> ▪ ▪ 		
7.2	Minimise waste and maximise composting and recycling	<ul style="list-style-type: none"> ▪ ▪ 		
7.3	Reduce packaging waste	<ul style="list-style-type: none"> ▪ ▪ 		
7.4	Support inclusive and diverse food and beverage options	<ul style="list-style-type: none"> ▪ ▪ 		


Category 8: Marketing and Communications

Objective: To promote events in a responsible and sustainable way. Communicate the sustainability commitments of the event.

Item	Goal	Actions	2012	2013
8.1	Reduce the use of printed mediums for marketing and communication	<ul style="list-style-type: none"> ▪ ▪ 		
8.2	Maximise the use of online mediums for marketing and communication	<ul style="list-style-type: none"> ▪ ▪ 		
8.3	Include sustainability commitment in all communications	<ul style="list-style-type: none"> ▪ ▪ 		


Category 9: Public Engagement

Objective: To use the event to inspire and engage the public on sustainable living choices.

Item	Goal	Actions	2012	2013
9.1	Provide education and resources for event attendees own sustainable living choices	<ul style="list-style-type: none"> ▪ ▪ 		
9.2	Define a call to action for event attendees	<ul style="list-style-type: none"> ▪ ▪ 		
9.3	Monitor and report community engagement from events	<ul style="list-style-type: none"> ▪ ▪ 		



15 REPORTS OF COMMITTEES

15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 5 APRIL 2012 (REFER TO MINUTES OF COMMITTEE – COMMENCING AT YELLOW INSERT PAGE) REFERENCE: COMMITTEES-13916

The minutes of the Technical Advisory Committee meeting held on **5 April 2012** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Technical Advisory Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE TECHNICAL ADVISORY COMMITTEE REPORT (SECTION 15.1).

CARRIED UNANIMOUSLY

TECHNICAL ADVISORY COMMITTEE

MINUTES

5 April 2012

(REF: COMMITTEES-13916)

A meeting of the Technical Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 5 April 2012**. The meeting commenced at **4.00pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	2
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	5.1 <i>MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 8 MARCH 2012 (Ref: Committees-13743)</i>	
6	PRESENTATIONS	2
7	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
8	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
9	REPORTS OF OFFICERS	3
	9.1 <i>REGIONAL FUNDING PROGRAM (Ref: Committees-13938)</i>	3
	9.2 <i>CITY OF BAYSWATER AGREEMENT FOR THE DISPOSAL OF GREENWASTE (Ref: Committees-13954)</i>	55
	9.3 <i>ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: Committees-13927)</i>	57
10	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	57
11	GENERAL BUSINESS	57
12	FUTURE MEETINGS OF THE TECHNICAL ADVISORY COMMITTEE	57
13	DECLARATION OF CLOSURE OF MEETING	57



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 4:00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Mr Jim Coten (Chairman)	Executive Manager Operations	City of Swan
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Kevin Davidson (<i>from 4.05pm</i>) (Deputising for Mr Ric Lutey)	Manager Health & Ranger Services	City of Belmont
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda

EMRC Officers

Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Stephen Fitzpatrick	Manager Project Development
Ms Giulia Bono	Administration Officer (Minutes)

Observer(s)

Matthew Fulford	Waste and Recycling Officer	Shire of Mundaring
-----------------	-----------------------------	--------------------

3 DISCLOSURE OF INTERESTS

Nil



4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 8 MARCH 2012

That the Minutes of the Technical Advisory Committee meeting held on 8 March 2012, which have been distributed, be confirmed.

TAC RESOLUTION(S)

MOVED MR PEARSON SECONDED MR PURDY

THAT THE MINUTES OF THE TECHNICAL ADVISORY COMMITTEE MEETING HELD ON 8 MARCH 2012 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 REGIONAL FUNDING PROGRAM

REFERENCE: COMMITTEES-13938

PURPOSE OF REPORT

The purpose of the report is to seek member Council input into an application for funding under the Regional Funding Program.

KEY ISSUES AND RECOMMENDATION(S)

- The Regional Funding Program consisting of both a Fixed Funding Stream and a Competitive Bid Funding Stream, announced by the Minister in May 2011, is to operate over a 5 year period.
- Member Councils have all nominated to be part of the Eastern Metropolitan Regional Grouping.
- The City of Stirling was invited to join with the member Councils to be part of the Regional Funding Program Regional Group and accepted the invitation.
- The State Waste Strategy was launched by the Minister on 6 March 2012.
- Funding applications, for projects that align with the State Waste Strategy, are now being accepted.

Recommendation(s)

That:

1. Member Councils be requested to support the application for funding to construct a building in which waste audits be undertaken.
2. Member Councils be requested to support the purchase of hook lift bins into which materials that can be recycled can be collected.
3. Member Councils be requested to support the purchase of the equipment to process materials collected for recycling.
4. Member Councils be requested to nominate other projects that they wish to have included in the submission.
5. The City of Stirling be requested to nominate other projects they wish to have included in the submission.

SOURCE OF REPORT

Director Waste Services



Item 9.1 continued

BACKGROUND

At the meeting held in 4 August 2011 Council received information regarding the Regional Funding Program (RFP) and moved the following motions:

“THAT:

2. *MEMBER COUNCILS BE REQUESTED TO CONFIRM THE EMRC IS TO BE THE ENTITY REPRESENTING THE MEMBER COUNCILS IN REGARDS TO THE REGIONAL FUNDING PROGRAMME.*
3. *THE CITY OF STIRLING BE INVITED TO JOIN WITH THE MEMBER COUNCILS IN THE REGIONAL FUNDING PROGRAMME CONDITIONAL UPON WRITTEN AGREEMENT TO UNDERTAKE A PROJECT OR PROJECTS THAT BENEFIT BOTH THE CITY OF STIRLING AND THE EMRC.”*

(Ref: Committees-12829)

Council was advised of the status of the RFP at the meeting held December 2011 (Committees-13340). It was proposed that the funding being made available would be utilised to review the Strategic Waste Management Plan (SWMP), adopted by Council at the December 2008 meeting, for projects that will mitigate the impact of the Carbon Price and for preliminary feasibility studies and/or business planning for the Hazelmere Resource Recovery Park etc.

REPORT

Initial advice from the Department of Environment and Conservation (DEC) officers was that the Fixed Funding Stream would be an allocation of funds based on the number of local governments within the Regional Grouping and the population within the Regional Grouping. More recent advice is that Fixed Funding Stream funds will only be available for projects that align with the State Waste Strategy.

The Waste Strategy was to be released by the Waste Authority in November 2011 but the release was delayed. The Strategy was launched on 6 March 2012 and funding applications for projects that align with the Strategy's objectives can now be submitted.

In order to finalise the EMRC application Member Councils and the City of Stirling will be requested to nominate projects for the \$388,000 funding available from the Regional Funding Program and, once costed, the application will be submitted.

In the absence of nominations it is proposed to apply for funds to purchase additional hook lift bins for the collection of low density wastes such as timber and plastics from member Council depots and transfer stations. The bins would be collected using the EMRC's hook lift truck and delivered to Hazelmere for recycling. Any timber collected can be recycled using existing equipment but, the application will also request funds for equipment to process the plastic materials so that the users of plastic recyclate will accept the material.

It is also proposed to apply for funding to construct a waste audit facility at Hazelmere. With a suitable building waste audits can be undertaken “in house” using contract labour working under EMRC supervision. Whilst in the past there have been regular audits of domestic waste and recycling MGB's using buildings at Red Hill and Hazelmere those buildings are now being fully utilised and locating a facility in which to undertake the audits has become increasingly problematic. Further, other than a less than accurate visual audit of commercial waste delivered to the tip-face at Red Hill there is little information on the commercial and industrial (C&I) waste being delivered to Red Hill. Since good information on the composition of the C&I waste being delivered to Red Hill is needed to properly design and equip a C&I recycling facility within the Hazelmere Resource Recovery Park, a building in which the waste audits can be undertaken is desirable.



Item 9.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.2 To improve regional waste management
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Regional Funding Program - Funding Guidelines (Ref: Committes-13943)
2. Waste Authority - Western Australian Waste Strategy (Ref: Committees-13945)

VOTING REQUIREMENT

Simple Majority



Item 9.1 continued

RECOMMENDATION(S)

That:

1. Member Councils be requested to support the application for funding to construct a building in which waste audits be undertaken.
2. Member Councils be requested to support the purchase of hook lift bins into which materials that can be recycled can be collected.
3. Member Councils be requested to support the purchase of the equipment to process materials collected for recycling.
4. Member Councils be requested to nominate other projects that they wish to have included in the submission.
5. The City of Stirling be requested to nominate other projects they wish to have included in the submission.

Discussion ensued

Mr Pearson queried whether the bins at the depots would be collected by the EMRC and if that was the case whether it was likely that there would be a fee per collection. The Director Waste Services advised that the programme will be developed on a fee for service basis with disposal costs according to waste type. The programme would cost less than if the waste was delivered to Red Hill as mixed waste for landfill and would improve the effectiveness of waste disposal programs.

TAC RECOMMENDATION(S)

MOVED MR PEARSON

SECONDED MR PURDY

That:

1. Member Councils be requested to support the application for funding to construct a building in which waste audits be undertaken.
2. Member Councils be requested to support the purchase of hook lift bins into which materials that can be recycled can be collected.
3. Member Councils be requested to support the purchase of the equipment to process materials collected for recycling.
4. Member Councils be requested to nominate other projects that they wish to have included in the submission.
5. The City of Stirling be requested to nominate other projects they wish to have included in the submission.

CARRIED UNANIMOUSLY



Item 9.1 continued

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT:

1. MEMBER COUNCILS BE REQUESTED TO SUPPORT THE APPLICATION FOR FUNDING TO CONSTRUCT A BUILDING IN WHICH WASTE AUDITS BE UNDERTAKEN.
2. MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF HOOK LIFT BINS INTO WHICH MATERIALS THAT CAN BE RECYCLED CAN BE COLLECTED.
3. MEMBER COUNCILS BE REQUESTED TO SUPPORT THE PURCHASE OF THE EQUIPMENT TO PROCESS MATERIALS COLLECTED FOR RECYCLING.
4. MEMBER COUNCILS BE REQUESTED TO NOMINATE OTHER PROJECTS THAT THEY WISH TO HAVE INCLUDED IN THE SUBMISSION.
5. THE CITY OF STIRLING BE REQUESTED TO NOMINATE OTHER PROJECTS THEY WISH TO HAVE INCLUDED IN THE SUBMISSION.

CARRIED UNANIMOUSLY



Waste Authority



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Regional Funding Program for Local Government Authorities 2011-2016

Funding Guidelines

January 2012

Funding Application Deadlines:

Regional Council Group Registration Fixed Funding Stream:	6 January 2012
Fixed Funding Stream Applications:	1 July 2011 – 28 June 2013
Regional Council Group Registration Competitive Bid Funding Stream:	20 December 2013
Competitive Funding Stream Applications:	10 January 2014 - 27 June 2014
Program Duration:	1 July 2011 – 30 June 2016

An initiative of the Waste Authority

Table of Contents

1	Regional Funding Program Key Dates	2
1.1	Fixed Funding Stream	2
1.2	Competitive Bid Funding Stream	2
1.3	Completion Stage	2
2	Purpose of this Document	3
3	Background.....	3
4	Objectives.....	4
5	Principles.....	5
6	Funding Program	5
6.1	Funding streams.....	5
6.1.1	Fixed funding stream.....	5
6.1.2	Competitive funding.....	6
6.1.3	SWMP review funding.....	7
6.2	Duration	7
6.3	Joint investment.....	7
7	Funding Criteria	8
7.1	Eligible groups	8
7.2	Eligible projects	8
7.2.1	Project Investment Criteria for both	
	Fixed and Competitive Funding Streams	8
7.2.2	Ineligible Activities	10
8	Funding Application	11
8.1	Regional Investment Plans.....	11
8.1.1	RCG Endorsement of RIP	11
8.1.2	Submission of RIPs.....	11
9	Assessment of RIPs	12
9.1	Initial assessment.....	12
9.2	Regional Investment Plan Assessment Group	12
10	Funding agreements, payments and performance.....	12
10.1	Funding payments	13
10.1.1	Initial RIP Payment	13
10.1.2	Subsequent RIP Payments.....	13
10.1.3	Final RIP Payment.....	13
10.1.4	SWMP Review Payments.....	14
10.2	Milestone development and achievement reporting	14
10.3	Performance monitoring	15
10.4	Project / Milestone Variation	15
10.5	Changes to Structure of Regional Council Group.....	15
11	Reporting Requirements	15
11.1	Final Project Report.....	15
11.1.1	Verification of Expenditure	16
12	Funding Acknowledgement Guidelines.....	16
13	Associated Documents	17
14	Contact Details.....	17

Acronyms

DEC	Department of Environment and Conservation
LGA	Local Government Authority
RIP	Regional Investment Plan
RIPAG	Regional Investment Plan Assessment Group
RCG	Regional Council Group
RFP	Regional Funding Program
SWMP	Strategic Waste Management Plan
WALGA	Western Australian Local Government Association
WARR Account	Waste Avoidance and Resource Recovery Account

Definitions

Waste Strategy priorities; *for the purpose of this document Waste Strategy priorities include the priorities, aims, objectives, targets and strategies outlined within the Western Australian Waste Strategy (Waste Strategy).*

Regional Council Group (RCG); *two or more Local Government Authorities within metropolitan or regional Western Australia working together to deliver regional waste management priorities identified within the Western Australian Waste Strategy and Strategic Waste Management Plans (SWMPs).*

1 Regional Funding Program Key Dates

1.1 Fixed Funding Stream

- 1 July 2011 - Fixed funding stream opens. Local Government Authorities (LGA) invited to register Regional Council Group (RCG) and submit Regional Investment Plans (RIP).
- 6 January 2012 – Closing date to register RCG structure for Fixed Funding Stream.
- 28 June 2013 – Closing date for fixed funding stream Regional Investment Plan (RIP) submissions.
- 27 September 2013 – Final project approvals and funding allocation for fixed funding stream projects.
- 20 December 2013 – Fixed funding stream funds to be committed.
- 31 March 2016 – Closing date for fixed funding stream grant expenditure and project completion.

1.2 Competitive Bid Funding Stream

- 1 September 2013 - LGAs invited to register RCG for inclusion in Competitive Funding Stream.
- 20 December 2013 - Closing date to register RCG structure for Competitive Bid Funding Stream.
- 10 January 2014 – Competitive bid funding stream opens, RCGs invited to submit RIPs.
- 27 June 2014 – Closing date for competitive bid funding stream RIP applications.
- 26 September 2014 – Final approvals and funding allocation for competitive bid funding stream RIP applications.
- 26 June 2015 – Competitive bid funding stream funds to be committed.
- 31 March 2016 – Closing date for competitive bid funding stream grant expenditure and project completion.

1.3 Completion Stage

- 1 July 2015 –Completion stage commences.
- 31 March 2016 - All projects to be completed and funds expended.
- 27 May 2016 – Final Project Evaluation Reports and Statements of Income and Expenditure completed and forwarded to Regional Funding Program (RFP) Coordinator. Strategic Waste Management Plan (SWMP) reviews and Statements of Income and Expenditure completed where applicable and forwarded to RFP Coordinator.

2 Purpose of this Document

This guideline has been developed to assist Regional Council Groups (RCGs) to apply for funding through the Regional Funding Program for Local Government Authorities 2011-2016 (RFP) and provides information on:

- funding objectives and priorities;
- funding program structure;
- funding criteria;
- funding applications and assessment;
- funding agreements, payments and performance;
- reporting requirements; and
- funding acknowledgements.

3 Background

In May 2007, the Minister for Environment announced changes to funding programs for local governments delivered through the Waste Management and Recycling Fund (now Waste Avoidance and Resource Recovery Account). The Waste Authority established new funding provisions through the development of the Zero Waste Plan Development Scheme (ZWPDS).

The announced changes were a fundamental shift in funding allocation, from a simplistic program of financial rewards for materials recycling to a strategic approach promoting improved performance in waste avoidance and minimisation, resource recovery and reduction of waste to landfill.

The ZWPDS was delivered in two phases.

ZWPDS Phase 1

Phase one involved an on-line survey that collected baseline data on municipal waste characteristics in local government areas. Participating local governments received a summary of their survey responses and a report was prepared on the aggregated results. The *Zero Waste Plan Development Scheme Phase 1 Report 2006-07* is available on the Waste Authority website at www.zerowaste.wa.gov.au

ZWPDS Phase 2

Phase two involved the establishment of RCGs and the development of Strategic Waste Management Plans (SWMPs). The Waste Authority made funding available to assist RCGs with the preparation of SWMPs.

One hundred and twenty two (122) local governments elected to work in twenty four (24) RCGs across the State. Twelve (12) local governments developed individual SWMPs.

Regional Funding Program Pilot

Following Department of Environment and Conservation (DEC) endorsement of SWMPs, the Waste Authority recommended the establishment of a Pilot Regional Funding Program (RFP Pilot 2008-2010). RCGs were eligible to apply for funding to implement projects identified within SWMPs through the submission of a Regional Investment Plan (RIP).

In May 2011, the Minister for Environment and Water approved a further RFP to operate over a five year period. The new RFP incorporates changes to the program duration, funding criteria and assessment guidelines.

The RFP utilises funds available from the Western Australian Government's *Waste Avoidance and Resource Recovery Account (WARR Account)* that is administered under the *Waste Avoidance and Resource Recovery Act 2007 (WARR Act)*.

4 Objectives

The objectives of the RFP are:

- to encourage local governments to work together to provide regional waste management solutions and increase efficiencies;
- to facilitate improved local government waste management infrastructure and services throughout the State, with measurable progress towards meeting Waste Strategy targets; and
- to facilitate continuous improvement in waste avoidance, resource recovery and disposal for solid waste managed by local government in line with the relevant targets within the Waste Strategy.

Funding applications should include projects that will contribute towards achieving one or more of the Waste Strategy targets and should target continuous improvement.

5 Principles

The funding program will operate under the following principles:

- Funding is for groups of local governments working together to implement a regional Strategic Waste Management Plan.
- Funding is for projects that are developed cooperatively by all members of the RCG and will provide or lead to a benefit for the entire region.
- All RCG's will have an opportunity to access funding under phase 1 of this program. However, a greater proportion of the phase 2 funding will be available to those groups that are able to efficiently and effectively utilise the available funding within the given timeframes.
- Funding is for regionally significant projects that have current endorsement from all local governments within the group.
- The program is not intended to cover the full cost of projects and participating local governments must make a contribution towards the implementation of funded projects (Section 6.3 Joint Investment).
- Funding is for new initiatives, or those projects that value add to existing activities which contribute towards meeting Waste Strategy targets.
- The timing of funding applications and project delivery are flexible within the key deadlines of the program. Funds are to be applied to projects in the funding period and no time extensions will be granted.

6 Funding Program

6.1 Funding streams

Notional funding will be available to RCGs through two funding streams:

- a fixed funding stream, phase 1; and
- a competitive bid funding stream, phase 2.

6.1.1 Fixed funding stream

Funding under the fixed funding stream is calculated on:

- a base funding component;
- a calculated funding component; and
- a loading for Major Regional Centres.

6.1.1.1 Base funding

This funding component provides a base allocation of funding for metropolitan and non-metropolitan RCGs, ensuring that a minimum funding amount is available to all RCGs to progress strategies to further develop the concept of regional waste management.

Although each RCG receives a nominal allocation under the fixed funding stream, RCGs will need to apply for funding and have projects approved to receive the grant.

6.1.1.2 Calculated funding

This funding component is available to RCGs based on the number of LGAs within the RCG and the population of the RCG.

The funding available for each RCG has been calculated based on 2010 Australian Bureau of Statistics population figures and acknowledges that the volume of waste generated and the waste services and infrastructure required to manage waste are directly linked to a region's population.

In addition, this funding component acknowledges that RCGs with a large LGA membership have more local communities to service and greater distances to travel between local and regional infrastructure. Therefore, the funding available in Phase 1 of the program to each RCG is made up of an amount for each LGA member within their group and a funding amount based on the population of the region.

6.1.1.3 Major Regional Centre Funding

An additional funding component is available to non-metropolitan RCGs where:

- at least one LGA member is identified as a major regional centre in the Waste Strategy; and
- the identified LGA agrees to be characterised as a major regional centre for the purpose of delivering on targets outlined in the Waste Strategy.

This additional funding is to facilitate development of major regional infrastructure and contribute towards achieving Waste Strategy targets and objectives, in the major regional centre. Only one additional funding component will be available in respect of each major regional centre.

6.1.2 Competitive funding

Funds not utilised under the fixed funding stream will be rolled into a competitive funding pool. Any RCG that has fully expended or committed its funding allocation under the fixed stream by 20 December 2013, can apply for funds under the competitive stream.

Applications for the competitive funding stream will be open to RCGs during the second stage of the funding program, from 10 January 2014 until 27 June 2014, or until the funding stream has been allocated.

6.1.3 SWMP review funding

Funding will be available to RCGs who wish to review and update SWMPs.

RCGs are encouraged to review SWMPs where new regional priorities have been identified, priority projects implemented or the composition of the RCG has changed.

RCGs can access this funding by submitting a written application outlining the reasons for the SWMP review and method. DEC then evaluates the reviewed SWMP for endorsement.

6.2 Duration

The RFP will operate over a five year period. There are key deadlines within the five year period that must be met to secure funding (Section 1).

No funding will be allocated under the RFP after 26 September 2014. All projects are required to be fully implemented and funds expended by 31 March 2016. Final reports and acquittals are to be completed and forwarded to the RFP Coordinator by 27 May 2016.

At the conclusion of the fixed funding period (20 December 2013), funds that have not been committed or expended by RCGs will be rolled over into the competitive bid funding pool and can be accessed by RCGs through the submission of a competitive bid funding application.

No commitment has been made to continue the RFP beyond the 2015/16 financial year.

6.3 Joint investment

The RFP is not intended to cover the cost of all waste management priorities identified by RCGs in SWMPs. The RFP represents a significant investment from the WARR Account over five years to improve waste management in Western Australia in line with SWMPs and Waste Strategy priorities.

To be eligible for funding under the fixed funding stream, RCGs must contribute an amount, either in cash, in kind, or a combination of both, of at least 20% of the total cost of the project.

To be eligible for funding under the competitive bid funding stream, RCGs must contribute an amount, in cash, of at least 20% of the total cost of each project.

7 Funding Criteria

For proposals to be eligible for funding, the following criteria must be met.

7.1 Eligible groups

To be eligible for funding LGAs must belong to a RCG.

- LGAs will be required to form RCGs and formally advise the RFP Coordinator in writing or by email of the local government authorities comprising the group by 6 January 2012.
RCGs will be formally advised of notional funding available for regional projects.

In addition:

- Funding allocation and payment is dependent upon all participating local government authorities within the RCG having completed and submitted the current or most recent annual census of local government waste and recycling services.
- It is required that a SWMP has been lodged with, and endorsed by DEC.

The corporate structure of RCGs can include an established regional council; an incorporated entity; a lead local government authority (a local government authority nominated by its members to manage investments on behalf of the group); or a group comprising individual local government authorities.

Each LGA can only be represented in one RCG. This ensures that all LGAs are eligible to receive an equal benefit from the RFP.

RCGs should ensure that there is a clear understanding by all group members of the roles and responsibilities of the RCG and its members for the purpose of the current RFP.

7.2 Eligible projects

Funding is available for projects that have been identified as a regional priority within existing SWMPs or as a new priority identified and endorsed in the SWMP review process.

7.2.1 Project Investment Criteria for both Fixed and Competitive Funding Streams

Projects that address the following criteria will be given funding preference.

Project proposals should:

- make a measurable contribution towards meeting Waste Strategy targets;
- clearly identify the contribution that the proposed project will make towards improvement in waste avoidance, resource recovery or disposal;
- be a new initiative or value add to an existing activity;
- provide or lead to a benefit to the whole region;

- achieve continuous improvement in waste avoidance, resource recovery or disposal;
- meet or make a significant advance towards meeting current industry best practice in waste management services and infrastructure;
- clearly outline project deployment and management;
- clearly define project objectives, deliverables, key milestones and anticipate outcomes;
- demonstrate that the necessary materials, technology and services are available to complete the project on time and within budget;
- demonstrate that the necessary time, skills and expertise are available to complete the project on time and within budget;
- where applicable, demonstrate that end markets have been or can be established;
- clearly outline how the project will be funded;
- clearly outline the environmental, social and economic impacts (both positive and negative); and
- clearly outline how the benefits of the project will be communicated to relevant stakeholders.

Some examples of the types of activities that may be eligible for funding include:

- waste data collection, including waste audits (but not including DEC annual census of local government waste and recycling services);
- research / feasibility studies (including legal and consultant fees);
- waste management (avoidance, resource recovery and disposal) trials;
- staff resources for implementation of RIP projects;
- infrastructure upgrades;
- strategic major infrastructure (not including purchase of land) ;
- community awareness / behaviour change programs;
- upgrade of an existing landfill that currently meets regulatory requirements, to meet industry best practice;
- establishment of a new landfill (not including purchase of land);
- upgrade of a transfer station that currently meets regulatory requirements, to meet industry best practice;
- establishment of a new transfer station (not including purchase of land);
- establishment of a materials recovery facility or reprocessing facility (not including purchase of land); and
- purchase and implementation of processing equipment.

7.2.2 Ineligible Activities

Funding is not available for:

- regulatory requirements or core business;
- subsidy of gate fees;
- subsidising the employment of existing staff;
- data collection covered under separate funding arrangements;
- maintenance of facilities and infrastructure;
- purchase of land;
- ongoing operational costs;
- general research;
- general awareness campaigns;
- existing waste management services and infrastructure operation;
- upgrade of landfills and transfer stations to meet regulatory requirements;
- remediation of landfills and transfer stations;
- closure of landfills and transfer stations;
- projects that are eligible for funding or are fully funded under other funding programs.

Note: Where funding under another funding program is refused or where funding of a project will be shared between the RFP and another funding program, RCGs should submit proof of other funding arrangements with their application for RFP funding. Where the project is to be funded under the fixed funding stream a 20% in kind or cash contribution would still be required by the RCG. If the project is to be funded under the competitive funding stream, a cash contribution of 20% of the cost of the project would still be required from the RCG.

8 Funding Application

8.1 Regional Investment Plans

Funding can only be accessed through the submission of a Regional Investment Plan (RIP).

RCGs can submit one RIP to access their full fixed funding allocation, or may submit several RIPs. In addition, RCGs can submit one or more RIPs under the competitive funding stream.

RIPs must include projects identified within SWMPs and projects must demonstrate that they meet all relevant funding criteria.

A RIP template must be used to apply for funding. Additional information in support of proposed projects can be provided as an attachment to the RIP template.

To assist RCGs to ensure that their projects meet funding criteria a Project Checklist is annexed to the RIP template.

8.1.1 RCG Endorsement of RIP

RIPs are required to be endorsed by all RCG members to ensure that all member LGAs have had an appropriate level of input into the process of determining regional priorities, proposed activities and expected outcomes.

RIPs submitted by RCGs that fall under the governance of a formal regional council or an incorporated group may be signed by the Chief Executive Officer (CEO), subject to provision of evidence of delegation of decision making powers to the regional council or incorporated entity for the current RFP. If this is not available, RIPs must be signed by all member LGA CEOs.

For those RCGs without a formal governance arrangement, RIPs must be signed by all member LGA CEOs.

8.1.2 Submission of RIPs

Completed RIPs must be submitted to DEC as follows:

- one electronic copy in Microsoft Word Format; and
- one signed hardcopy.

As part of assessment of project budgets and timelines, consideration will be given to the time available to deliver projects. Plans submitted early will be better placed to secure the full amount of funding available.

9 Assessment of Regional Investment Plans

9.1 Initial assessment

The RFP Coordinator will conduct a preliminary assessment to determine whether projects meet the relevant RFP funding criteria and will prepare a preliminary assessment report. RCGs should allow at least two weeks for the preliminary assessment.

If RIPs do not meet the required criteria or are not completed correctly or adequately, the RFP Coordinator will contact the RCG to discuss the identified issues. In these circumstances RCGs will be given the opportunity to amend their RIP.

9.2 Regional Investment Plan Assessment Group

The Regional Investment Plan Assessment Group (RIPAG) is responsible for recommending approval of RIPs and comprises representatives from:

- DEC;
- Waste Authority member; or their nominated delegate;
- Western Australia Local Government Association (WALGA); and
- Local Government (Regional and Metropolitan).

A copy of the RIP and a preliminary assessment report (prepared by the DEC RFP Coordinator) will be provided to RIPAG members who will determine whether projects meet the funding criteria.

If the RIPAG determines that a RIP does not meet funding criteria, the RFP Coordinator will discuss relevant issues with the RCG and where necessary, seek that an amended RIP be re-submitted.

Recommendations to approve or not approve projects require consensus within the RIPAG. Where consensus cannot be reached, and after further consultation with the RCG, consensus is still not reached, the relevant RIP will be submitted to the Waste Authority for determination.

10 Funding agreements, payments and performance

Once RIPs or SWMP review applications are approved, funding agreements will be prepared by DEC. RCGs will be notified in writing and provided with copies of the funding agreement for authorisation.

The funding agreement is the contract between the RCG and the Waste Authority on behalf of the state, and outlines the terms and conditions of the funding grant. The approved RIP or SWMP review application forms part of the funding agreement.

10.1 Funding payments

Funding will be distributed in accordance with the approved RIP; applicable funding stream (Fixed, Competitive and SWMP Review); milestone payment schedule or SWMP review funding application, and will be paid to the RCG, incorporated entity or nominated lead LGA.

Milestones will be developed by RCGs and should be included in the RIP. Milestone payments should be commensurate with the significance of the milestone activity.

10.1.1 Initial RIP Payment

An initial RIP payment of 20% of project funding will be made to RCGs when:

- projects are approved;
- a signed funding agreement has been received by DEC; and
- a tax invoice is submitted to the RFP Coordinator.

10.1.2 Subsequent RIP Payments

Subsequent RIP payments will be made on:

- completion of agreed milestones in accordance with the project payment schedule;
- submission of a milestone achievement report;
- evidence of expenditure (including copies of invoices and detail of recipient matching contributions);
- submission of a tax invoice to the RFP Coordinator; and
- approval by DEC.

The second milestone report must also take into account expenditure of preliminary payment.

10.1.3 Final RIP Payment

A final RIP payment of a minimum of 10% of the RIP funding will be made upon:

- completion of project;
- submission of a Final Project Evaluation Report;
- evidence of expenditure (including copies of invoices and detail of recipient matching contributions) for final payment.
- submission of a Statement of Income and Expenditure;
- endorsement by DEC; and
- submission of a tax invoice to the RFP Coordinator.

10.1.4 SWMP Review Payments

An initial payment of 50% of the total SWMP review funding will be provided when:

- the RCG submits a written application stating method and timeframe of review;
- application is approved;
- a signed funding agreement has been received by DEC; and
- a tax invoice is submitted to the RFP Coordinator.

The balance of the funding will be made on:

- evidence of expenditure relating to the review (including copies of invoices and detail of recipient contributions) ;
- a copy of the reviewed plan being provided to the RFP Coordinator and endorsed by DEC; and
- submission of a tax invoice to the RFP Coordinator.

No additional funding will be available to RCGs who have accessed their full funding allocation or where projects exceed projected expenditure.

If not expended, funds must be committed by the specified dates for the fixed funding stream (20 December 2013) and competitive funding stream (26 June 2015). Where requested, evidence of committed funding should be made available to the RFP Coordinator.

All projects funded through the RFP must be fully implemented, funds expended and final reports submitted by 31 March 2016.

Funds not expended or committed by specified dates (Section 1) are required to be returned to the WARR Account.

10.2 Milestone development and achievement reporting

When project milestones have been achieved, RCGs should submit a Milestone Achievement Report which is contained as part of the RIP template. Milestone Achievement Reports must be accompanied by a progress report (including copies of invoices and detail of recipient matching contributions) and evidence that the milestone has been achieved.

RCGs should submit a tax invoice to DEC once milestones have been achieved. DEC will assess whether the relevant milestone has been met and will approve the invoice for payment. If milestones have not been met, the RCG may be required to complete a Variation Request Form (Section 10.4).

Funding payments will not be made until the relevant milestone has been achieved. No part payments will be made for partly achieved milestones, unless it can be demonstrated that pre-payment of funding is necessary to achieve project milestones, for example, a deposit is required for purchase of plant and equipment.

10.3 Performance monitoring

DEC will undertake regular monitoring of project implementation. This may include site visits, requests for verbal and written information and formal progress reports from RCGs.

Regular monitoring of project progress will identify projects that may be experiencing delays in meeting project milestones. If milestones are unlikely to be achieved within agreed timeframes RCGs may be required to submit a project variation.

10.4 Project / Milestone Variation

In some cases minor project variations may be required due to unforeseen circumstances, including changes to agreed milestones and/or achievement dates or minor changes in activities. When these changes occur RCGs must submit a Variation Request Form to the RFP Coordinator for approval.

If a major change to the project is required, RCGs must submit a Variation Request Form. Review of major changes is required by RIPAG.

A major variation is where the majority or all components of a project are not expected to be completed by milestone deadlines, where there is a shift in the focus of the project or where there is some other significant change in the project or its outcomes.

10.5 Changes to Structure of Regional Council Group

Where changes occur to the structure or composition of the RCG during the course of the Project, depending on the relevance of the change to the RIP, DEC may seek amendment to the RIP that may include the refund of monies or a reduction in the funding allocated where appropriate.

11 Reporting Requirements

11.1 Final Project Report

A Final Project Evaluation Report (FPER) must be submitted for each approved project.

The FPER should detail:

- achievement of project objectives including Waste Strategy priorities;
- the contribution of the project to continuous improvement in waste avoidance, resource recovery or disposal;
- the achievement of project milestones;
- relevant statistics;
- reconciliation of funds granted against funds expended;
- purchased assets;
- income and expenditure and verification;
- project performance measured against expected outcomes; and
- details of community and other participation.

RCGs must complete and submit a FPER using the FPER template. Additional information should be included as an attachment to the report.

All final reports must be submitted to DEC within three months of project completion or by 31 May 2016, whichever is earlier. The final project payment of a minimum of 10% will be made when the FPER is approved and authorised by DEC.

11.1.1 Verification of Expenditure

RCGs must provide evidence of project expenditure to DEC. The RFP Coordinator will assess milestone and final reports to ensure that sufficient evidence of expenditure is provided and that reports have been authorised by the nominated lead LGA CEO or, where required, all RCG CEOs. If there is insufficient evidence of expenditure, DEC may request that RCGs provide an audited financial statement.

Ongoing and future funding for RCGs will depend on their capacity to achieve project outcomes, including expenditure requirements as agreed in their contract. Therefore, providing evidence of expenditure is important to ensure funds have been expended appropriately and also to strengthen future applications for funding.

12 Funding Acknowledgement Guidelines

Organisations and individuals that receive funding through the RFP are required to acknowledge WARR Account support in all media statements, articles and printed materials associated with the funded activity including advertisements, annual reports, newsletters, brochures, banners, posters and multimedia materials.

When regional groups sign their Funding Agreement and RIP, they are agreeing to acknowledge the Waste Authority through the WARR Account when referring to the funded project.

All Regional Funding Plan agreements are bound by the requirements of the "Acknowledgement Guidelines". The most current version and contact details are available at the Authority's website.

<http://www.zerowaste.wa.gov.au/resources/acknowledgement-guidelines/>

The following additional considerations apply to RFP projects:

- Where items of capital equipment have been fully or partly purchased by the funds, a suitable sign or label capable of lasting the useful life of the item, must be affixed to the equipment and contain the acknowledgement.
- Where new publicly accessible infrastructure is developed using WARR Account funds (e.g. transfer station), public acknowledgement of funding support is required in a suitable location at the facility with approved signage acknowledging WARR Account support

13 Associated Documents

- Regional Investment Plan Template
- Final Project Evaluation Report Template
- Variation Request Form
- Funding Agreement

14 Contact Details

Regional Funding Program Co-ordinator - Brendan Mohr

Department of Environment and Conservation
Waste Management Branch
7 th Floor The Atrium
168 St Georges Terrace
Perth WA 6000

Phone / Fax

Tel: +61-8-6467 5297
Fax: +61-8-6467 5562

Postal address

Locked Bag 104
Bentley Delivery Centre WA 6983

Email

rfp@dec.wa.gov.au



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Western Australian Waste Strategy:
“Creating the Right Environment”

Table of Contents

Table of Contents

Minister's Foreword	1
Introduction by Chairman	2
The Waste Authority	3
Executive Summary	4
Western Australia's Performance on Waste Management	6
Vision, Scope and Key Approach	8
Roles and Responsibilities	10
Major Challenges facing Western Australia	11
Strategic Objectives and Strategies	15
Targets	24
Implementing the Waste Strategy	26
Glossary	27

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In accordance with the *Waste Avoidance and Resource Recovery Act 2007* a copy of this publication in PDF format is available on the Waste Authority website at www.zerowaste.wa.gov.au

Thanks to Tourism Western Australia, The Swan River Trust and the Department of Indigenous Affairs for the use of photographs.

Minister's Foreword

One of the most critical obligations for our society is to bequeath a clean, healthy environment to future generations.

There is no question that improving the State's "waste" performance is central to achieving this obligation.

I am therefore particularly pleased to present *Creating the Right Environment*, the State's Waste Strategy. The development of such an important document has been a lengthy process and represents the culmination of extensive planning and consultation across the Western Australian community.

The Waste Authority received substantial feedback to earlier drafts of the Strategy; demonstrating the complexity of the task, the level of interest and depth of concern to get it right.

Creating the Right Environment sets the long-term strategic directions and priorities for the State with a focus on the next decade. Detail on the delivery of these priorities will be included in the Waste Authority's annual business plan.

Moving to a low waste society will require a cooperative effort across all levels of government, industry, community groups, households and individuals. Waste managers and waste creators will need to adopt new technologies and behaviours to reflect best practice for reducing waste.

Ongoing engagement will be critical to changing the way we think about waste. Through the Waste Strategy's development, the Waste Authority has provided the foundation for long-term engagement with all stakeholders to change our waste behaviours.

The significant reforms required to respond to the challenges for waste management will be implemented over the life of the Strategy and adapted as required. I encourage your continued participation in creating the right environment for action on reducing waste to landfill, and increasing resource recovery and waste avoidance.



Bill Marmion

Hon Bill Marmion MLA
 MINISTER FOR ENVIRONMENT
 March 2012

Introduction by Chairman

The Waste Authority's primary responsibility is to deliver a Waste Strategy to guide the State towards action which encourages waste avoidance and maximises the recovery of materials that might otherwise be destined for landfill.

The Strategy is an incredibly important document; arguably impacting on all Western Australians.

Not surprisingly, different people and organisations have different aspirations for this document. I thank all those who contributed to earlier drafts.

I am confident this final Strategy strikes an appropriate balance with targets set at levels which will make a major contribution to waste reduction in the State whilst being achievable.

The Strategy is not intended to provide a fully prescriptive answer to all aspects of waste management in the State (with the details provided in each year's Business Plan).

It has a strong focus on moving Western Australia towards best practice in waste management. The rate at which this is achieved will be strongly influenced by the changes in overall landfill costs, as they provide significant support to the increased diversion of waste from landfill.

It is pleasing to see that recovery rates in Western Australia have increased steadily over recent years, however, Western Australia's performance is still well behind other mainland States.

In 2009/10 across Western Australia the municipal waste recovery rate was just 30%. The Strategy aims to achieve a 50% municipal recovery rate by 2015 in the metropolitan region and 30% in non-metropolitan regions. By 2020, these rates will increase to 65% and 50% respectively.

The diversion of construction and demolition waste will also be a particular focus for coming years. Its recovery rate Statewide for 2009/10

was 29%. This Strategy sets targets to increase this rate to 60% by 2015 and 75% by 2020.

The commercial and industrial sector achieved a recovery rate of 46% in 2009/10 and this Strategy will push the sector to 55% recovery by 2015 and 70% by 2020.

The Strategy acknowledges the important roles community, industry, government and others will play in working together to make progress against the outcomes outlined in this Strategy.

I look forward to sharing this critically important journey with you.



Peter Fitzpatrick, AM JP
Chairman, Waste Authority
March 2012

The Waste Authority

The Waste Authority is a Western Australian State Government statutory body established under the *Waste Avoidance and Resource Recovery Act 2007*.

Its primary roles include providing strategic and policy advice to the Government of Western Australia, implementing policies, plans and programs consistent with this Strategy, and applying funding from the Waste Avoidance and Resource Recovery Account to strategic initiatives.

It does this by working closely with the community, government and industry, seeking understanding of their operating contexts and issues and providing information, advice and clear policies for reducing the amount of waste delivered to landfill.

In this leadership role it advocates a team effort to encourage open and frank dialogue with local government, regional councils, peak bodies, the waste management sector and the general public to derive economic and environmental benefits from sound resource recovery practices.

It also works with these organisations to ensure that the community understands the considerable benefits derived by the State from avoiding the generation of waste and recovering resources from the waste that has been produced.

The Waste Authority has prepared *Creating the Right Environment*, Western Australia's Waste Strategy, in accordance with Division 1, Part 4 of the *Waste Avoidance and Resource Recovery Act 2007*. Previous drafts of a Strategy were widely consulted on and the Waste Authority has taken into account those issues raised in workshops and through submissions in preparing this new version.

The Waste Authority is required to develop an annual Business Plan for consideration by the Minister for Environment. That public document will provide more details on the implementation of the strategies in this document by detailing specific programs and initiatives.

Executive Summary

Creating the Right Environment, the Waste Authority's inaugural Waste Strategy, developed under the *Waste Avoidance and Resource Recovery Act 2007*, aims to engage the Western Australian community over the next decade in moving to a low-waste society by providing the required knowledge, infrastructure and incentives to change behaviour.

The Strategy employs best practice and continuous improvement, along with target setting, as primary approaches to drive this change. The Strategy's success will be measured against its effectiveness in reducing the amount of waste generated, increasing the proportion of material recovered from the waste stream and reducing the proportion of waste destined for landfill.

The Strategy builds on existing programs and initiatives such as the Regional Funding Program, Household Hazardous Waste Program, Data Program, Waste Awards, and grants programs as well as strategic partnerships, to refocus the efforts of all those involved in managing Western Australia's waste.

The amount of waste being recovered in Western Australia has been increasing steadily for a number of years, and there is evidence that increases in the landfill levy have accelerated this trend. However, the State's performance when benchmarked against other mainland states is still poor and requires a significant boost if comparable outcomes are to be achieved by 2015.

The key drivers that have shaped the strategies and targets in *Creating the Right Environment* include:

- the need to lift the effectiveness of planning for long-term waste management at a State level
- access to data and information to underpin the measurement of strategies and services
- significant opportunities to improve performance on construction

- and demolition, and commercial and industrial waste recovery
- consolidation and improvement in municipal waste collection and processing performance
- a desire to do better on packaging waste management, litter recovery and other problematic wastes
- improved landfill practices and incentives to reduce waste to landfill.

Creating the Right Environment has five strategic objectives within which strategies relating to knowledge, infrastructure and incentives have been developed to support a coordinated approach to changing the behaviours of individuals, groups and organisations:

Strategy objective 1 – Initiate and maintain long-term planning for waste and recycling processing, and enable access to suitably located land with buffers sufficient to cater for the State's waste management needs.

Strategy objective 2 - Enhance regulatory services to ensure consistent performance is achieved at landfills, transfer stations and processing facilities.

Strategy objective 3 - Develop best practice guidelines, measures and reporting frameworks and promote their adoption.

Strategy objective 4 - Use existing economic instruments to support the financial viability of actions that divert waste from landfill and recover it as a resource.

Strategy objective 5 - Communicate messages for behaviour change and promote its adoption, and acknowledge the success of individuals and organisations that act in accordance with the aims and principles in the Strategy and assist in its implementation.

Targets in the Strategy are based on ambitious but achievable improvements in current recovery rates. The targets are expressed as the proportion of waste recovered compared to that generated. Recovery targets for municipal solid waste in the Perth Metropolitan Region are 50% by 2015 (up from 36% in 2009/10) and 65% by 2020 and in major regional centres 30% by 2015 (up from 15% in 2009/10) and 50% by 2020. Statewide targets for the commercial and industrial sector are 55% by 2015 (up from 46% in 2009/10) and 70% by 2020. Construction and demolition waste Statewide targets are 60% by 2015 (up from 29%) and 75% by 2020.

The implementation of the Strategy will be supported by funding from the Waste Avoidance and Resource Recovery Account, and initiatives and actions funded under the Strategy will be contained in the Waste Authority's annual Business Plan 2012/13 which will be available publicly following the release of the Strategy. The Strategy sets the primary roles and responsibilities that key groups need to play in order to allow coordinated actions consistent with the Strategy to be implemented. The Waste Authority recognises that the achievement of the targets in this Strategy relies on a collective commitment and effort by many individuals and organisations.

Western Australia's performance on waste management

Over the past decade, Western Australia has been consistently improving its waste management performance. Between 2004-05 and 2009-10, the amount reprocessed almost tripled from around 970,000 tonnes in 2004-05 to about 2,650,000 tonnes in 2009-10. Construction and demolition material reprocessing alone increased from about 720,000 tonnes in 2008-09 to over 1,210,000 tonnes in 2009-10.

However, Western Australia's performance is still a long way behind other mainland States. Western Australia's population and economy are growing at a rapidly increasing rate, which will place even greater pressure on existing systems to keep pace with progress in other jurisdictions.

National waste data for the year 2008-09 shows that Western Australia had the highest rate of waste generation in the country at approximately 2.6 tonnes per capita. In the following year a report prepared for the Waste Authority *Recycling Activity in Western Australia 2009-10* (Hyder Consulting) estimated waste generation in Western Australia at just over 3.5 tonnes per capita.

In 2009-10 Statewide, a total of almost 5.4 million tonnes of waste was sent to landfill, comprising about 3,135,000 tonnes of construction and demolition waste, about 1,289,000 tonnes of municipal solid waste and about 967,000 tonnes of commercial and industrial waste.

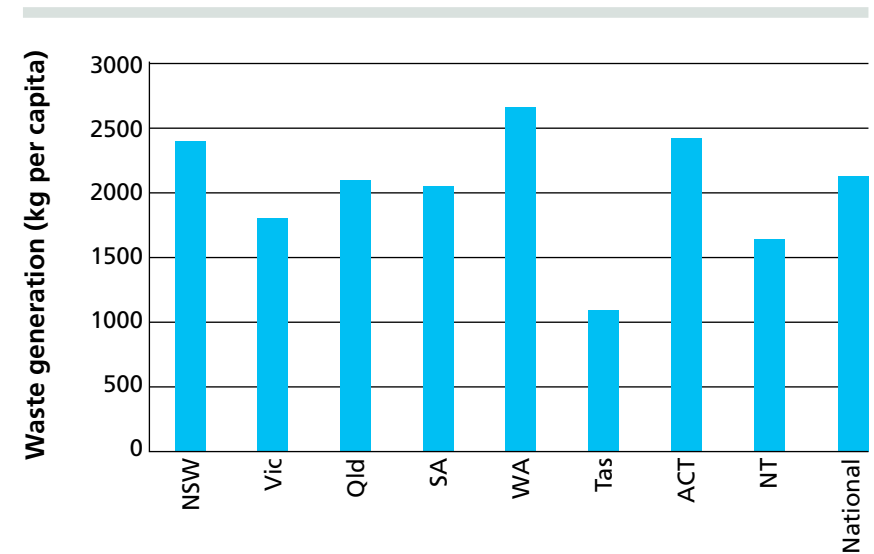


Figure 1: Comparison of waste generation rates across Australian jurisdictions in 2008-09 (*Waste and Recycling in Australia 2011*, Department of Sustainability, Environment, Water, Population and Communities [SEWPAC])

In 2008-09 Western Australia also had the lowest rate for recovery and diversion from landfill of any mainland State, with only 32% of material being recovered, and the remaining 68% sent to landfill.

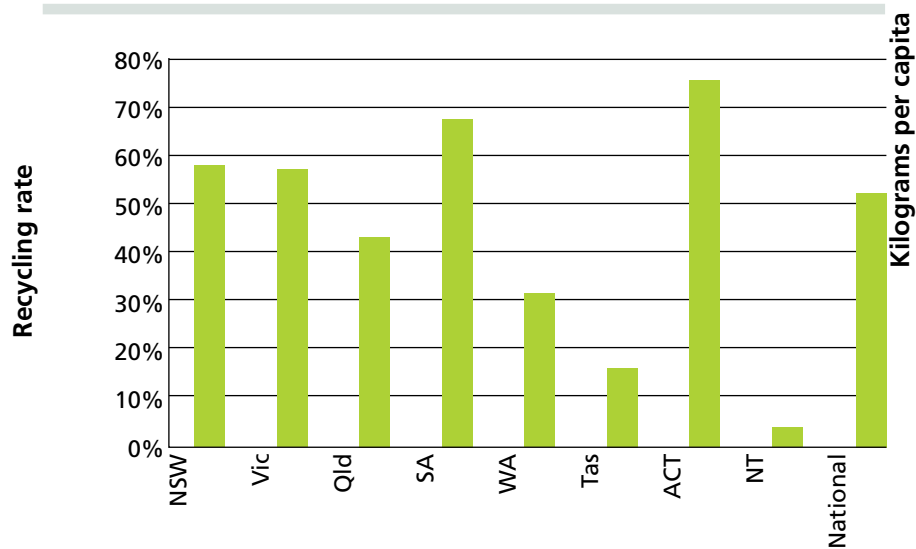


Figure 2: Comparison of recovery rates across Australian jurisdictions in 2008-09 (Waste and Recycling in Australia 2011, SEWPAC)

In 2008-09 on a material by material basis, WA performed slightly above the national per capita average for organics recovery (mainly vegetation and food waste). In all other areas Western Australia trailed the national per capita average.

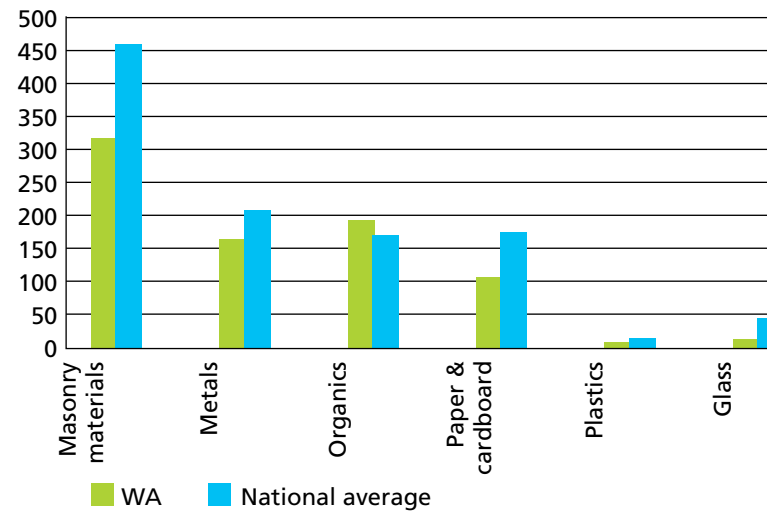


Figure 3: Recovery per capita – WA versus national averages in 2008-09 (Waste and Recycling in Australia 2011, SEWPAC)

This snapshot of Western Australia’s performance against other mainland States indicates that significant steps are needed to close the gap. The fast pace of Western Australia’s economic and population growth is going to add to this challenge. It is important to be mindful that other mainland States will continue to improve their performance and so our targets need to be set above the existing benchmarks.

Vision, Scope and Key Approach

Vision

The primary goal of sustainable waste management strategies is to reduce the environmental impact of waste and maximise conservation of natural resources through reduced overall material use and increased materials and energy recovery.

Creating the Right Environment begins a decade of engagement with the Western Australian community to shift to a low-waste society by providing the required knowledge, infrastructure and incentives to change behaviour.

The aim of this behaviour change will be to:

- reduce the generation of waste
- increase the proportion of resources recovered from wastes that can't be avoided
- reduce the proportion of waste disposed to landfill.

The Strategy's focus will be solid waste materials, including some hazardous wastes, discarded from households, government entities and businesses. It does not address the management of nuclear waste, mining spoil, agricultural wastes or industrial wastes (where these are managed onsite under licence). While the strategy looks forward over a 10-year period, it has targets which provide an imperative for action by the middle of this decade, by which time the Strategy will have been reviewed and revised.

Principles

The following principles are referenced in the *Waste Avoidance and Resource Recovery Act 2007* and underpin the development of *Creating the Right Environment*:

- Intergenerational equity – ensuring that the health, diversity and productivity of the environment is maintained or enhanced for the benefit of future generations

- Waste minimisation and waste avoidance – in which all reasonable and practicable steps should be taken to minimise the generation of waste and its discharge to landfill and the environment
- Promoting the most efficient use of resources, including resource recovery
- Considering management options against the waste hierarchy of avoidance, recovery (including reuse, reprocessing, recycling and energy recovery) and disposal
- User pays and polluter pays – where those who generate waste bear the full lifecycle cost of managing their waste.

The Authority also had regard to the following principles in developing this Strategy:

- Open dialogue with community, industry, government and others;
- Open competition and fostering innovation
- Government leading by example
- Benchmarking and demonstrated best practice
- Continuous improvement.

Key Approach

To bring about significant reduction in the amount of waste generated in Western Australia and an increase in the proportion we recover as a resource will require coordinated and complementary approaches based around enhanced knowledge, the availability of waste management infrastructure and the introduction of a range of incentives to encourage good practice. There may be cases where one of these approaches alone is sufficient to drive change but in most circumstances strategies that come from all three directions will be most likely to provide the right environment for behaviour change.

Knowledge

Increased knowledge and understanding of why and how to implement change is critical to improving performance. Knowledge plays a significant role in getting people and organisations started on behaviour change; however it is only a start. Knowledge must be backed up with the incentives and practical support people and organisations need to act on their decision to change behaviours.

Infrastructure

The availability of the right waste management infrastructure at the right time plays a critical role in enabling people and organisations to engage with waste management systems to improve their effectiveness and efficiency.

Infrastructure includes the physical facilities (including land, buffers and transport networks) used to process waste as well as the “soft” infrastructure such as the structures of government and regulation applying to the conduct of the various players involved in waste management.

Incentives

While knowledge and infrastructure can remove barriers to change, incentives provide the driving force for change. Incentives for action can be positive, such as funding, or negative, such as penalties and compliance actions.

Roles and responsibilities

The Waste Authority recognises the importance of effective partnerships between the community, local government including regional local governments, State Government and industry. The Waste Authority will encourage the following groups to fulfil the primary roles identified below to give effect to the Strategy.

Community

The Western Australian community's primary roles include participating in programs and actions designed to change behaviours to fulfil the objectives of this Strategy and ultimately, in paying for improved waste management practices.

Local Government and Regional Local Government

Local government's primary roles are to represent the general interests of their communities and to manage the delivery of municipal waste services in their districts either individually or in groups.

As the level of government closest to the community, local governments will play an increasingly important role in providing information, infrastructure and incentives to encourage behaviour change in their communities.

State Government

The State Government's primary roles in waste management include providing regulatory services to the industry through the *Environmental Protection Act 1986*, the *Waste Avoidance and Resource Recovery Act 2007* and the *Waste Avoidance and Resource Recovery Levy Act 2007*; provision of a range of government agency services; providing economic incentives to adopt behaviours that contribute towards the targets in this Strategy; and participate in the delivery of the National Waste Policy and the work of the Standing Council on Environment and Water.

Australian Government

The Australian Government's primary responsibility is to ensure compliance with international conventions to which Australia is a signatory, to implement the National Waste Policy and to implement the *Product Stewardship Act 2011* which provides for national product stewardship schemes.

In discharging its responsibilities the Australian Government is required to balance national waste imperatives with ensuring that jurisdictions such as Western Australia are provided with appropriate access to overseas markets if it is not viable to send product to local or interstate markets.

Producers

Producers or importers of products have a role to play by participating in product stewardship approaches and extended producer responsibility schemes as they are developed.

Waste Industry

The waste industry plays a pivotal role in providing a range of collection, sorting, processing (reuse or safe disposal) and information services on a competitive basis to local and State Government, private organisations and individuals.

Major Challenges facing Western Australia

Creating the Right Environment will guide continuous improvement in waste services, waste avoidance and resource recovery benchmarked against best practice, and sets targets for waste reduction, resource recovery and the diversion of waste from landfill. In order for the Strategy to be achieved it is critical for it to focus on the major challenges as priority areas for initial action.

This inaugural Strategy will not address all aspects of waste management, waste avoidance and resource recovery. Rather it will focus on providing the necessary knowledge, infrastructure and incentives to respond to the major challenges listed below. Within five years the Strategy document will have been reviewed and the learnings from the implementation of this first set of strategies will provide critical input into a more comprehensive Strategy document.

The Waste Authority recognises the importance of research and data for measuring the value of strategies and actions designed to deliver on the targets in this Strategy. Accessing consistent and comparable data in a timely fashion is not a problem unique to Western Australia. The National Waste Policy acknowledges that this is a priority for all States and Territories and will be an ongoing challenge into the future. The Waste Authority has identified the need to invest in the expansion of data collection and dissemination, in particular to assist in achieving the Strategy's targets and identifying best practice systems and outcomes.

Planning challenges

It is critical to ensure that there are appropriate waste and recyclables processing facilities available across Western Australia. With Western Australia's predicted continued economic growth and population increases, it is important that planning and development of waste and recycling processing facilities in the metropolitan region and other regions is undertaken early and is considered as critical infrastructure like other important infrastructure such as water, sewerage and power.

Access to land with appropriate buffers and transport links to allow the efficient and effective processing of waste is difficult to secure on a reliable basis and, as development across the State increases, this task will only become more difficult. Services like power, water, transport and sewerage face the same pressures but their requirements are already incorporated into the State planning framework more effectively thus allowing adequate sites and transport services for their long-term development. The Waste Authority is working to achieve a similar level of incorporation of waste needs into the State planning framework to be considered as critical infrastructure if the industry is to meet the challenges set by this Strategy.

The Waste Authority is working to identify future land, buffer and transport requirements for waste and recycling processing so that these can be incorporated into the State planning framework. This work will require a high degree of cooperation amongst a range of organisations if a coherent plan is to be developed and implemented.

Regulatory challenges

The landfill licensing and classification system that came into effect in Western Australia in 1995, and the associated waste acceptance criteria which support it, have improved the consistency with which the environmental impacts of waste are managed by way of regulation. With the advent of the landfill levy in 1998, the licensing system also provided the basis on which landfill levies were able to be imposed at relevant landfill premises.

Since that time, but especially with an increasing landfill levy, there has been growing pressure, mainly on inert landfill operators, to accept material that tests the border between what is inert waste and what is putrescible waste because of a significant difference in respective disposal costs. The policing of these acceptance rules is not adequately serviced by the standard licensing compliance processes, as the frequency of

Major Challenges facing Western Australia (continued)...

inspections has been developed based on the risk of direct environmental impacts. Ensuring that acceptance criteria are consistently being complied with is a significant undertaking in addition to the normal licensing compliance process. It requires almost daily vigilance at about 30 landfills in and around the Perth metropolitan region along with another 30 or so transfer stations and sorting facilities that send waste to them.

The regulatory framework in which landfills operate is due for review and will need to be considered in light of the function it now performs for implementing the landfill levy as well as how it supports the industry in adhering to practices which provide an acceptable level of environmental protection.

Performance challenges

Western Australia faces unique challenges in managing waste in regional and remote areas, especially in the north of the State where resource development is placing unprecedented pressures on existing systems. Transport, lack of infrastructure, access to markets and limited capacity to generate funds for waste management are just some of the issues which limit progress in these areas.

While the Perth Metropolitan Region contains approximately 65 per cent of the State's population, it accounts for almost 90 per cent of material recovered from the waste stream. Increasing the proportion of materials recovered from the waste stream in the non-metropolitan regions will call for novel approaches especially where the market forces fail to deliver sustainable service delivery.

Western Australia's resource recovery performance benchmarked against other mainland States confirms that existing collection and processing systems need to achieve improved performance in most areas. In addition, new levels of service delivery will be required if we are to close the gap with other jurisdictions. The efficiency and effectiveness of these existing

and new systems will be critical to minimising overall costs to the community and ensuring the viability of collection and processing into the future.

Diverting construction and demolition waste from landfill provides the single most significant opportunity for the State to improve its recovery performance. Over 50 per cent of waste to landfill is from this sector and there are many established technologies and markets that are able to process and utilise these materials.

Economic challenges

Well run landfills perform a vital function by accepting wastes which cannot be recovered or recycled, thus reducing their direct impact on the environment. Landfill also effectively competes with recovery and recycling processes in a market environment. The cost of landfill in Western Australia is relatively low compared to the cost of most recovery and recycling operations, especially for wastes which can be disposed at inert landfill sites. While the cost of landfill remains relatively low it will undermine the economic viability of preferred uses, such as recycling and hinder the achievement of the targets in this Strategy. If a viable industry, able to recover an ever increasing proportion of the waste stream, is to be successfully established in Western Australia, then the cost of landfill will need to rise quite significantly. This must occur in a managed and staged fashion so as not to disrupt orderly financial planning and the management of existing contracts.

Markets take many of the costs and benefits of managing waste into account and often provide incentives to reduce waste generation and undertake recycling. But 'market failures' can result in these incentives not being as strong as they should be.

Examples of market failures in managing wastes are often most marked in rural and remote regions because of additional transport costs and the lack of economies of scale. However, materials such as household

hazardous wastes, packaging wastes, tyres, used motor oils, electronic wastes and products containing hazardous substances, as well as materials that can cause management problems - like mattresses and crushed glass left over from materials recovery facility operations - are examples of market failures in the Perth Metropolitan Region as well.

Product stewardship approaches attempt to share waste management costs across the life cycle of products so that improved collection and processing is more viable. This type of approach is critical to resolving the long-term viability of managing these types of products. Many of the products mentioned above operate in a national market and lend themselves to management through national approaches. However, circumstances have arisen in the past, and are likely to do so in the future, when remedial action at the State level is required. *The Waste Avoidance and Resource Recovery Act 2007* provides some regulatory mechanisms to encourage or require action on products at a State level where effective systems are deemed not to be in place. To date these mechanisms have not been tested.

Direct financial support for the delivery of collection and processing systems where the market has failed provides another means to improve recovery rates and reduce the environmental impacts associated with landfilling or inappropriate disposal. An example is the Waste Authority's support of household hazardous waste collections. About \$10m has been earmarked for these programs over the next four years but, as this waste stream is growing, the provision of direct financial support on an ongoing basis is not a viable option if the funds from the Waste Avoidance and Resource Recovery Account are to be available to initiate work in other areas.

Western Australia's performance on recovering packaging waste and minimising the impact of packaging litter needs to better meet community expectations. Market failures again underpin the relatively

poor performance in recovering these materials, especially outside the Perth Metropolitan Region.

A lack of sufficient investment and regulation by successive State Governments has hindered progress on tackling the increasing waste volumes generated by a rapidly growing population and strong growth in the Western Australian economy. This Strategy relies on turning this situation around and securing long-term funding and commitment to creating the right environment in which the targets in this and future Strategies can be realised.

Communication and Promotion challenges

Embarking on a decade of behaviour change to reduce the generation of waste, increase the proportion of waste recovered as resources, and reduce the amount landfilled is a significant task but one that is essential if the State is to move towards a more sustainable approach to managing waste. Western Australia had the highest waste generation rate in the country at over 2.6 tonnes per capita in 2008-9, and about 3.5 tonnes per capita in 2009-10. Unless this pattern of waste generation is changed an increasing tonnage of waste will continue to go to landfill, even if the proportion of waste recovered increases.

It will be essential to undertake communications, engagement and education programs to ensure that industry, community, and government entities are aware of the role they can play in promoting sustainable waste avoidance behaviour change. Linking awareness with access to the necessary information and infrastructure and removal of the barriers for behaviour change is a complex and difficult task. Benchmarking of attitudes and current practice and ongoing measurement against the benchmarks will also be critical to assess the effectiveness of strategies and identify where additional work is required.

Major Challenges facing Western Australia (continued)...

Many organisations and individuals are making significant contributions to the State's waste performance every day of every year. Much of this work goes unnoticed or unrewarded. The Waste Authority believes that showcasing the actions of individuals and organisations and sharing case studies of successful actions can act as a powerful catalyst and incentive for action by others and may play an important role in areas where financial and regulatory approaches alone are not leading to behaviour change.

In response to these major challenges the Strategy will focus on five key strategic objectives:

1. Initiate and maintain long-term planning for waste and recycling processing, and ensure access to suitably located land with buffers sufficient to cater for the State's waste management needs.
2. Enhance regulatory services to ensure consistent performance is achieved at landfills, transfer stations and processing facilities.
3. Develop best practice guidelines, measures and reporting frameworks and promote their adoption.
4. Use existing economic instruments to assist the financial viability of actions that divert waste from landfill and recover it as a resource.
5. Communicate messages for behaviour change and promote its adoption, and acknowledge the success of individuals and organisations that act in accord with the aims and principles in the Strategy and assist in its implementation.

The Strategy will build on existing programs and initiatives such as the Regional Funding Program, Household Hazardous Waste Program, Data Program, Waste Awards, Strategic Waste Initiatives and Community Grants Schemes and well as strategic partnerships, to refocus the efforts of all those involved in managing Western Australia's waste.

Strategic Objectives and Strategies

Strategic objective 1.

Initiate and maintain long-term planning for waste and recycling processing, and enable access to suitably located land with buffers sufficient to cater for the State's waste management needs.

Enabling access to sufficient land for waste management facilities, in the right place by the right time, including appropriate buffers and access to transport networks, to meet industry needs is critical to the success of this Strategy. In order to cater for this need a long-term plan outlining the number and types of facilities that are likely to be required, their optimum location and access to transport networks along with trends in the generation of waste and the change in waste stream composition is required. Such a plan can only be developed with the cooperation of organisations that will require access to such sites in the future if it is to properly respond to the needs of the State.

Providing access to enough sites in the Perth Metropolitan, Peel and Greater Bunbury regions and other areas of the State for the processing of significant additional quantities of construction and demolition waste will be a high priority for the Waste Authority as it is expected that the amount of material recovered will more than double by 2015.

The Authority will work within the State planning and environmental approval systems with the aim of enabling access to well located land for the full range of waste facilities for the next 30-40 years and, where necessary, will seek and support the acquisition of land in public ownership for this purpose and make it available on a leasehold basis to public and private entities across the State. The Authority considers that funds from the Waste Avoidance and Resource Recovery Account can provide a valuable contribution to securing publicly owned sites necessary for this to be achieved.

Knowledge strategies

1 a. Conduct research and gather information required to understand the long-term planning and land use requirements of the waste management industry in the State.

1 b. Identify the availability of public and privately owned sites suitable for waste and recycling facilities through the planning system.

1 c. Develop and maintain a State Waste and Recycling Infrastructure Plan and promote the inclusion of its requirements into the State planning framework.

1 d. Develop and maintain a public register of sites identified for waste and recycling facilities in the State.

Infrastructure strategies

1 e. Provide funding support for the public purchase of strategic sites and buffers throughout the State in consultation and association with the Western Australian Planning Commission.

1 f. Increase inspection and compliance at waste and recycling facilities to ensure environmental and social values are protected.

Incentive strategies

1 g. Make necessary strategic sites across the State available for the establishment of waste and recycling processing facilities on a commercial leasehold basis.

Strategic Objectives and Strategies (continued)

Strategic objective 2.

Enhance regulatory services to ensure consistent performance is achieved at landfills, transfer stations and processing facilities.

Existing regulation of wastes ensures that basic environmental and health values are protected. To provide services that support more consistent performance throughout the landfill, transfer and processing industry will require more vigilant inspection and compliance regimes to ensure that the costs of compliance are equally impacted on all players. It is vital that appropriate regulatory approaches are maintained to support a truly competitive playing field so an organisation is not disadvantaged by adhering to appropriate standards when a competitor does not adopt compliant practices. Increased oversight of landfills, transfer stations and processing facilities will be an important part of moving waste management to best practice standing and supporting those organisations that invest for improved performance.

Regulatory changes at inert landfills are a particular priority and options including calculating levies using weight (tonnes) rather than volume would require the installation of weighbridges at all sites where the landfill levy applies.

Regulations may be made for extended producer responsibility scheme operating under the *Waste Avoidance and Resource Recovery Act 2007*. No extended producer responsibility schemes are currently in operation in this State. The Waste Authority must include in its business plan each year a priority statement with respect to any extended producer responsibility schemes the Waste Authority proposes to recommend for implementation and operation under the regulations.

Knowledge strategies

- 2 a.** Support a review into, and provide recommendations on, the existing landfill regulatory framework, waste acceptance criteria and best practice guidelines for landfills.
- 2 b.** Develop best practice guidelines for processing activities such as transfer stations, material recovery facilities and crushing and screening operations.
- 2 c.** Develop product specifications to better define recycled products made from wastes to support their application in relevant circumstances.

Infrastructure strategies

- 2 d.** Establish a dedicated inspection and compliance team, funded from the Waste Avoidance and Resource Recovery Account, to provide targeted enforcement activity at landfills and waste and processing sites over and above that already undertaken for standard licence compliance.
- 2 e.** Promote the provision of product stewardship plan approvals or the development of extended producer responsibility schemes under the *Waste Avoidance and Resource Recovery Act 2007* as required.

Incentive strategies

- 2 f.** Develop, maintain and implement enforcement procedures that allow the timely and effective application of regulatory provisions.

Strategic Objectives and Strategies (continued)

Strategic objective 3.

Develop best practice guidelines, measures and reporting frameworks and promote their adoption.

Best practice is a dynamic concept – one which accommodates ongoing change in how things are done. While best practice may suggest at a given time and place, a ‘best way’ of doing things, it must allow for this ‘best way’ to be replaced by other methods as technology and procedures improve and circumstances change. In this sense the notion of best practice assumes the operation of continuous improvement.

Defining best practice requires the identification of measures that inform best practice outcomes, such as cost per household for a collection service, or the yield of recyclables per household per week, or the percentage of products recovered as a proportion of those sold in the case of a product stewardship scheme.

Once measures have been developed there is a need to identify the values for those measures that represent best practice. Yield may be identified as a measure that will be used but then there is a need to determine what value of the yield measure will represent a benchmark for best practice. This is probably best done by identifying high performing systems amongst local ones, or reference systems in other jurisdictions, being mindful of the context in which they operate (urban, rural, household size etc).

Significant work is required to determine a set of best practice outcomes for the variety of collection and processing services that operate throughout the State for construction and demolition, municipal and commercial and industrial wastes. This will involve building on existing data collection and interpretation work in an open manner to identify appropriate measures, yields and systems which tend to deliver best practice outcomes.

The Waste Authority will focus on working with local government and industry service providers to promote source separation and develop collection and processing capacity that delivers best practice outcomes. Construction and demolition waste makes up more than half the material going to landfill. If the targets in the Strategy are to be met there will be a need for significant investment in best practice facilities and the Waste Authority will consider incentives for the establishment of these and other critical infrastructure.

The Waste Authority recognises the need for coordination and cooperation amongst local governments, regional local governments and regional groupings and will be relying on communities serviced by local governments to improve their performance against best practice outcomes relevant to their local circumstances.

Knowledge strategies

- 3 a.** Gather data, and analyse and distribute information on local high performing collection, processing and product stewardship systems for use in case studies / business cases for best practice outcomes.
- 3 b.** Review best practice systems and outcomes for collection, processing and product stewardship in other jurisdictions and countries.
- 3 c.** Develop recommendations for, and publish information on, best practice outcomes relevant to local circumstances in Western Australia and promote the adoption of systems that achieve those outcomes.
- 3 d.** Develop criteria for determining priority products for product stewardship actions and publish a list of priority products in the annual business plan.

Infrastructure strategies

- 3 e.** Increase capacity of reprocessing infrastructure that supports best practice collection approaches by providing financial incentives for the establishment of processing facilities.

Incentive strategies

- 3 f.** Fund trials of systems that achieve best practice outcomes to determine their applicability to WA.
- 3 g.** Provide funding support to encourage the adoption of systems that achieve best practice outcomes.
- 3 h.** Provide funding support for programs to assist with the collection of problematic wastes.
- 3 i.** Tie funding from the Waste Avoidance and Resource Recovery Account to the establishment of infrastructure and systems that achieve best practice outcomes for collection and processing.

Strategic Objectives and Strategies (continued)

Strategic objective 4.

Use existing economic instruments to support the financial viability of actions that divert waste from landfill and re-cover it as a resource.

The landfill levy is a key economic instrument designed to make alternatives to landfill more viable by increasing the cost of landfill disposal and to provide funding for waste and environmental programs. The 300 per cent increase in the landfill levy in 2010 has seen improved recovery performance and decreased use of landfill.

Of course, the landfill levy is additional to the underlying or operational cost of landfill. At putrescible landfills the levy is approximately one-third of the total cost of landfilling. The underlying cost is generally increasing as landfill airspace and proximity to waste generators become more limited and carbon related initiatives are introduced. Nevertheless, the cost of landfill is still well below most alternatives such as composting and alternative waste treatment. While the low cost of landfill continues to undermine investment in alternatives, the Strategy will not deliver on its targets. For this reason, the Waste Authority has identified that ensuring the full cost of landfill is reflected in gate fees is fundamental to driving major reform in the waste area.

Application of levy funds from the Waste Avoidance and Resource Recovery Account provides a more focused method for the Waste Authority to stimulate actions which contribute directly to achieving the targets set out in this Strategy. The Waste Authority has identified a need to place a much greater emphasis on the link between funds provided from the account and the delivery of tonnes diverted from landfill that contribute to targets. The Waste Authority also recognises that, with a limited pool of funding, investment in infrastructure is a more viable long-term strategy rather than subsidising ongoing operating costs.

Western Australia is a signatory to the Australian Packaging Covenant and provides funding along with industry for programs that target packaging waste. The Waste Authority will provide recommendations to Government for increasing the amount of packaging waste that is diverted from landfill through recycling. The Waste Authority will review the reliance on the Australian Packaging Covenant as the primary mechanism for managing the impacts of packaging waste in Western Australia in light of ongoing poor recovery of packaging waste in rural and remote areas of the State.

The Authority will continue to support the abatement of litter by contributing to the implementation of the Keep Australia Beautiful Council litter strategy as amended from time to time.

Ensuring that landfill disposal is not a financially preferable option for an increasing proportion of the waste stream will be critical to the long-term success of this Strategy. Without sufficient financial incentives to drive change and underpin the activities of those investing in alternatives to landfill, the Waste Strategy is likely to face significant hurdles in driving change. The Waste Authority will investigate and provide recommendations to Government on the staged increase in the landfill levy required to support the achievement of this objective. This will include consideration of levies in terms of total landfill costs, carbon pricing initiatives and the requirement for additional funds raised by the landfill levy to be returned to waste initiatives.

The relationship between landfill price increases and the reduction in waste to landfill — that is, how much and how quickly landfill disposal responds to price changes — is not well understood and is impacted by many factors which are difficult to tease apart. The Waste Authority will undertake work during and beyond the term of this Strategy to gain a better understanding of how increases in landfill costs are related to reductions in waste to landfill. This will provide the basis for the Waste

Authority's advice to government on the price of landfill that is most likely to support the achievement of the Strategy targets.

Knowledge strategies

4 a. Undertake economic assessments to determine the relationship between increased landfill costs and reductions in waste to landfill to inform the Waste Authority's recommendations on landfill levy rates that best support the achievement of the targets in the Strategy.

Infrastructure strategies

4 b. Establish a five-year plan for the application of landfill levies.

Incentive strategies

4 c. Apply funds in the Waste Avoidance and Resource Recovery Account to actions that directly contribute to achieving the Strategy targets.

Strategic Objectives and Strategies (continued)

Strategic objective 5.

Communicate messages for behaviour change and promote its adoption, and acknowledge the success of individuals and organisations that act in accord with the aims and principles in the Strategy and assist in its implementation.

A critical task for *Creating the Right Environment* will be to not only generate the traction needed to engage not only with those public and private organisations that are involved in the day-to-day management of waste, but also to start work on engaging the wider community in understanding the implications of consumption on the generation of waste and the role they can play in reducing their waste. Consultations in the lead up to the development of this Strategy consistently emphasised the need for a much higher profile on communication and engagement in the Authority's Strategy. The early focus of this Strategy will be to work through existing and new recycling and recovery activities that engage the public, and to investigate with key players the options available to use this relationship to pursue actions which actively reduce the amount of waste produced in our communities.

Many members of the public who are relatively easily involved in reducing their waste outputs have likely already been touched by local government and industry programs and education initiatives. Exactly what motivates and inhibits sustained waste avoidance behaviours across the full spectrum of the community is not well understood in a Western Australian context and much work will need to be done to determine the most effective ways to influence attitudes and behaviours to reduce the amount of waste produced per capita in this State. This will be a long-term task and the Waste Authority has recognised that this investment will take time to realise change. However, this work will provide an opportunity to set targets in the next version of the Strategy

that have a reasonable chance of being achieved as they will be based on a much better understanding of the quantum of work required to convert behaviour change into tangible outcomes.

Changing the behaviours of enough individuals and communities to register a significant change to the Statewide generation, recovery or landfilling of waste will likely take many years. Meanwhile, it is vitally important to recognise the work of individuals and organisations that are leading the way by their actions. By showcasing the excellent work undertaken by individuals, local governments (individually or in groups), community groups, industry groups, State agencies and private companies the Waste Authority will create an environment where waste avoidance, recovery and reduced landfilling behaviour is acknowledged, celebrated and rewarded with the aim of making it mainstream. The use of construction and demolition materials in road building is an example where improved information and knowledge need to be translated into action to realise a significant opportunity for the State. The Waste Authority will work with State and local government to promote this translation into action.

Knowledge strategies

5 a. Identify opportunities to bring about sustained waste avoidance behaviour change together with those key players involved in the delivery of information, education and waste services to the community.

5 b. Identify excellent waste avoidance, resource recovery and reduced landfill performance amongst organisations and individuals.

Infrastructure strategies

5 c. Continue to support the development and delivery of green procurement programs that drive better outcomes for waste management.

5 d. Develop, promote and make available case studies on recycling and waste avoidance techniques and systems that achieve excellence.

Incentive strategies

5 e. Develop and support programs and initiatives, including awards, that acknowledge, celebrate and reward excellence in waste avoidance, resource recovery and reduced landfilling behaviours and outcomes and that contribute to the implementation of this Strategy.

5 f. Use reporting provisions in the Waste Avoidance and Resource Recovery Act 2007 to determine state and local government and private organisations compliance with the Strategy and assist in highlighting their performance on waste management.

Targets

Strategy targets for Western Australia have been set with regard to known performance in the three sectors listed below in 2009/10. Recent landfill levy increase impacts are likely to continue to see these rates improve gradually for some time without any specific further interventions. Western Australia's resource recovery performance benchmarked against other mainland States confirms that the performance of our existing collection and processing system needs to improve. In addition, new levels of service delivery will be required if we are to close this gap in performance when compared to other jurisdictions.

Diversion rates in these targets are calculated by dividing the amount of recycling or recovery by the sum of the amount of material landfilled plus the amount of recycling or recovery.

The information provided for the three sectors listed is consistent with that prepared for national waste reporting purposes. Over time this may need to change to stay aligned with national reporting requirements.

Municipal Solid Waste Sector Targets

- 50% diversion from landfill of material presented for collection in the metropolitan region by 30 June 2015 (metropolitan region recovery in 2009/10 was 36%)
- 65% diversion from landfill of material presented for collection in the metropolitan region by 30 June 2020
- 30% diversion from landfill of material presented for collection in major regional centres by 30 June 2015 (non-metropolitan region recovery in 2009/10 was 15%)
- 50% diversion from landfill of material presented for collection in major regional centres by 30 June 2020

Those areas to be considered major regional centres are still subject to agreement. The proposal at this stage is that the regional targets would apply to Avon, Greater Bunbury, Albany, Geraldton, Kalgoorlie, Karratha, Peel and Busselton.

Construction and Demolition Waste Sector Targets

- 60% diversion from landfill of material presented for collection across the State by 30 June 2015 (Statewide recovery in 2009/10 was 29%)
- 75% diversion from landfill of material presented for collection across the State by 30 June 2020

Commercial and Industrial Waste Sector Targets

- 55% diversion from landfill of material presented for collection across the State by 30 June 2015 (Statewide recovery in 2009/10 was 46%)
- 70% diversion from landfill of material presented for collection across the State by 30 June 2020

Diversion rates in 2009/10

Waste Recovery Rates by Sector and Region 2009/10*

	Metropolitan Region	Non Metropolitan Region	State
Municipal Solid Waste (MSW)	36%	15%	30%
Commercial and Industrial Waste (C&I)	51%	33%	46%
Construction and Demolition Waste (C&D)	39%	3%	29%

*Recycling Activity in Western Australia 2009-10, Hyder Consulting Pty Ltd.

Implications of meeting targets in 2015 and 2020

2009/10	Waste generation	Recovery	Landfill (est)
MSW (Metro region)	1,287,506	462,167	825,339
MSW (Non-Metro region)	548,563	84,310	464,253
C&I (whole state)	1,778,925	811,266	967,659
C&D (whole state)	4,431,104	1,295,327	3,135,777
Total	8,046,098	2,653,070	5,393,028

2014/15	Estimated waste generation	Estimated recovery @ 2015 targets	Estimated landfill @ 2015 targets	Increased recovery over 2009/10
MSW (Metro region)	1,413,604	706,802	706,802	244,635
MSW (Non-Metro region)	602,290	180,687	421,603	96,377
C&I (whole state)	1,953,154	1,074,235	878,919	262,969
C&D (whole state)	4,865,088	2,919,053	1,946,035	1,623,726
Total	8,834,137	4,880,777	3,953,360	2,227,707

2019/20	Estimated waste generation	Estimated recovery @ 2020 targets	Estimated landfill @ 2020 targets	Increased recovery over 2009/10
MSW (Metro region)	1,560,734	1,014,477	546,257	552,310
MSW (Non-Metro region)	664,977	332,488	332,488	248,178
C&I (whole state)	2,156,440	1,509,508	646,932	698,242
C&D (whole state)	5,371,450	4,028,588	1,342,863	2,733,261
Total	9,753,601	6,885,061	2,868,540	4,231,991

All data in tonnes. Assumes constant waste generation rate of 3.5 tonnes per capita; 2% per annum population increase across the state; waste generation equals the sum of waste landfilled and recovered. (Based on extrapolation of figures provided in Recycling Activity in Western Australia 2009-10, Hyder Consulting Pty Ltd.)

Implementing the Waste Strategy

The Waste Authority's five-year rolling Business Plan prepared under Division 2, Part 4 of the *Waste Avoidance and Resource Recovery Act 2007* (WAARR Act) will set out actions and initiatives consistent with the Waste Strategy. The Business Plan will be reviewed and updated on an annual basis. The Business Plan will include:

1. Programs to be undertaken each year including a brief description of the intended activities and outcomes.
2. A Waste Authority policy for the application of funds.
3. The budget for each program area.
4. Success indicators for each program area.
5. The five-year funding outlook for the program areas.
6. A priority statement on extended producer responsibility schemes to be pursued under section 47 of the WARR Act.

Glossary

Waste generation	The sum of products and materials that are recycled, recovered for energy or disposed to landfill.
Waste avoidance	Actions or approaches which result in the reduced generation of waste.
Disposal	Solid waste that is disposed of to landfill, incinerated or destroyed without energy recovery, or is unrecovered litter.
Recycling	A set of processes (including biological) that converts solid waste into useful materials or products, net of contaminants/residuals disposed.
Recovery; Resource Recovery	Solid waste recycled or recovered for energy, net of contaminants/residuals disposed to landfill.
Reuse	Involves recovering value from a discarded resource in its original state without reprocessing or remanufacture.
Recovery rate	Solid waste recycled and recovered for energy (net of contamination/residuals) as a proportion of waste generation.
Solid waste	Waste products and materials that are 'spadeable'.

Where a term in this Strategy is defined in any of the *Waste Avoidance and Resource Recovery Act 2007 (WA)*, the *Waste Avoidance and Resource Recovery Regulations 2008 (WA)*, the *Waste Avoidance and Resource Recovery Levy Act 2007 (WA)* or the *Waste Avoidance and Resource Recovery Levy Regulations 2008 (WA)*, that definition shall apply for the purposes of this Strategy.



9.2 CITY OF BAYSWATER AGREEMENT FOR THE DISPOSAL OF GREENWASTE

REFERENCE: COMMITTEES-13954

PURPOSE OF REPORT

The purpose of the report is to seek Council's approval to extend the term of the Agreement for the Disposal of Greenwaste that exists between the Council and the City of Bayswater for a six month period.

KEY ISSUES AND RECOMMENDATION(S)

- The agreement between the City of Bayswater and Council for the disposal of greenwaste expires on 30 June 2012.
- As the City's collection contracts expire on 31 December 2012 a request to extend the current disposal agreement until that date has been received.
- The current agreement provides for the term of the agreement to be extended if the Council and the City agree.

Recommendation(s)

That the term of the City of Bayswater and EMRC Agreement for the Disposal of Greenwaste be extended by six (6) months to 31 December 2012.

SOURCE OF REPORT

Director Waste Services

BACKGROUND

The City of Bayswater provides its residents with a 240 litre mobile garbage bin (MGB) for greenwaste that is collected fortnightly and delivered to Red Hill for processing into a compost/soil amendment.

Since 1998 there have been agreements in place detailing the obligations and responsibilities of both parties.

The most recent Agreement for the Disposal of Greenwaste expires on 30 June 2012.

REPORT

Advice has been received that the City of Bayswater's collection contracts are due to expire on 31 December 2012 and that, as part of the collection tender process, it would be advantageous for the term of the disposal agreement to align with the term of the collection contract.

As a new agreement would be under the same terms and condition, other than some changes to the minimum purchase amount to more accurately reflect the City of Bayswater's actual requirement and the EMRC's capacity to blend the material produced with other material, the extension to 31 December 2012 does not impact on the EMRC's operations at Red Hill.

As and when a new agreement is to be developed there would be greater clarity with regards to the Carbon Price that can be incorporated into the new agreement.



Item 9.2 continued

STRATEGIC/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	} Nil
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	
	Allows the greenwaste collection and disposal arrangement to be aligned.

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the term of the City of Bayswater and EMRC Agreement for the Disposal of Greenwaste be extended by six (6) months to 31 December 2012.

TAC RECOMMENDATION(S)

MOVED MR PURDY

SECONDED MR PEARSON

That the term of the City of Bayswater and EMRC Agreement for the Disposal of Greenwaste be extended by six (6) months to 31 December 2012.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT THE TERM OF THE CITY OF BAYSWATER AND EMRC AGREEMENT FOR THE DISPOSAL OF GREENWASTE BE EXTENDED BY SIX (6) MONTHS TO 31 DECEMBER 2012.

CARRIED UNANIMOUSLY



**15.2 RESOURCE RECOVERY COMMITTEE MEETING HELD 5 APRIL 2012
(REFER TO MINUTES OF COMMITTEE – COMMENCING AT ORANGE INSERT PAGE)
REFERENCE: COMMITTEES-13900**

The minutes of the Resource Recovery Committee meeting held on **5 April 2012** accompany and form part of this agenda – (refer to orange section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Resource Recovery Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Resource Recovery Committee report (Section 15.2).

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.2).

CARRIED UNANIMOUSLY

RESOURCE RECOVERY COMMITTEE

MINUTES

5 April 2012

(REF: COMMITTEES-13900)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 5 April 2012**. The meeting commenced at 5.01pm.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	5.1 <i>MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 8 MARCH 2012 (Ref: Committees-13461)</i>	
6	PRESENTATIONS	2
7	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
8	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
9	REPORTS OF OFFICERS	3
	9.1 <i>RESOURCE RECOVERY PROJECT UPDATE (Ref: Committees-13902)</i>	3
	9.2 <i>INVESTIGATION INTO THE FEASIBILITY OF CONVERTING WOODWASTE AND OTHER RESIDUALS AT HAZELMERE INTO RENEWABLE POWER (Ref: Committees-13576)</i>	9
10	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	16
11	GENERAL BUSINESS	16
12	FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE	16
13	DECLARATION OF CLOSURE OF MEETING	16



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Acting Chairman opened the meeting at 5.01pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Cr Alan Radford (Deputy Chairman)	EMRC Member	City of Bayswater
Cr Jennie Carter	EMRC Member	Town of Bassendean
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Alan Pilgrim (Deputising for Cr Cuccaro)	EMRC Member	Shire of Mundaring
Cr Charlie Zannino (Deputising for Cr Färdig)	EMRC Member	City of Swan
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Kevin Davidson (Deputising for Mr Ric Lutey)	Manager Health & Ranger Services	City of Belmont
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Leave of Absence Previously Approved

Cr Tony Cuccaro (**Chairman**), (from 9/03/2012-23/04/2012 inclusive)

Apologies

Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Clayton Higham	Director Development and Infrastructure Services	Shire of Kalamunda

Deputy Committee Members - Observers

Cr Gerry Pule	EMRC Member	Town of Bassendean
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EMRC Officers

Mr Brian Jones	Director Waste Services
Mr Hua Jer Liew	Director Corporate Services
Mr Stephen Fitzpatrick	Manager Project Development
Mrs Annie Hughes-d'Aeth	Administration Support Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil



5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 8 MARCH 2012

That the Minutes of the Resource Recovery Committee meeting held on 8 March 2012, which have been distributed, be confirmed.

RRC RESOLUTION(S)

MOVED CR GODFREY SECONDED MR PURDY

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 8 MARCH 2012, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 RESOURCE RECOVERY PROJECT UPDATE

REFERENCE: COMMITTEES-13902

PURPOSE OF REPORT

To update Council on the progress of the Resource Recovery Facility (RRF) project.

KEY ISSUES AND RECOMMENDATION(S)

- Meetings have been held with the Office of the Environmental Protection Authority (OEPA) and representatives of the Department of Environment and Conservation (DEC) branches that provided feedback on the draft Public Environmental Review (PER).
- Cardno and the sub consultants are in the process of conducting further investigations or finalising aspects of the PER to address the OEPA feedback.
- Taking into account the finalisation process and the OEPA final approval process, the release of the PER for public comment is not expected until May 2012.
- Preparations for communicating the availability of the PER for the public review period are almost complete.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

On 30 April 2009, Council resolved to proceed with the Expression of Interest process.
 (Ref: Committees-9127)

At the 27 August 2009 meeting of Council it was resolved that (Ref: Committees-9571):

- "1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:
- A. ENERGOS AS;
 - B. EVERGREEN ENERGY CORPORATION PTY LTD;
 - C. GRD MINPROC LIMITED;
 - D. MOLTONI ENERGY PTY LTD;
 - E. SITA ENVIRONMENTAL SOLUTIONS;
 - F. TRANSPACIFIC CLEANAWAY LIMITED; AND
 - G. WSN ENVIRONMENTAL SOLUTIONS.



Item 9.1 continued

2. *THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:*
 - A. *ANAECO LIMITED; AND*
 - B. *THIESS SERVICES PTY LTD.*
3. *THE RESPONDENTS TO EXPRESSION OF INTEREST 2009-10 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.*
4. *THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE ACTING CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.*
5. *THE TENDER EVALUATION COMMITTEE BE ACKNOWLEDGED FOR THE SIGNIFICANT EFFORT PUT INTO EVALUATING THE EOI SUBMISSIONS."*

On 24 September 2009, Council resolved that (Ref: Committees-9922):

- "1. *THE FOLLOWING PRELIMINARY RECOMMENDATIONS OF THE RESOURCE RECOVERY COMMITTEE FORM THE BASIS OF CONSULTATION BETWEEN THE EMRC AND THE MEMBER COUNCILS AND THE COMMUNITY WITH THE INTENTION OF REPORTING BACK TO COUNCIL IN APPROXIMATELY MARCH 2010 WITH A FINAL RECOMMENDATION;*
 - A) *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF BASED ON ENVIRONMENTAL, ECONOMIC AND PLANNING CONSIDERATIONS, COMMUNITY RESEARCH AND THE POTENTIAL VALUE OF THE EMRC HAZELMERE SITE AS A RESOURCE RECOVERY PARK.*
 - B) *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL.*
 - C) *THE RRF TECHNOLOGY OPTIONS INCLUDING ANAEROBIC DIGESTION, GASIFICATION AND PYROLYSIS ARE RANKED HIGHER THAN COMBUSTION AND PLASMA AT THIS STAGE BUT MORE INFORMATION IS REQUIRED BEFORE A FINAL PREFERENCE CAN BE DETERMINED.*
 - D) *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION IS CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY."*

Further, on 3 December 2009, Council resolved that (Ref: Committees-10346):

- "1. *COUNCIL APPROVE A VISIT TO EASTERN STATES AND OVERSEAS RESOURCE RECOVERY REFERENCE FACILITIES TO BE UNDERTAKEN BY THE CHAIRMAN, RESOURCE RECOVERY COMMITTEE, MR JOHN KING, PROJECT DIRECTOR FOR CARDNO LIMITED AND THE MANAGER PROJECT DEVELOPMENT.*
2. *INFORMATION GAINED FROM THE VISIT BE REPORTED TO THE RRC AND COUNCIL IN EARLY 2010 AS PART OF THE FINAL RECOMMENDATION ON THE PREFERRED RESOURCE RECOVERY FACILITY OPTIONS."*

On 22 April 2010, Council resolved in relation to the reference facility visits that (Ref: Committees-10780):

- "1. *THE REPORT BE RECEIVED.*
2. *INFORMATION GAINED FROM THE RESOURCE RECOVERY FACILITY VISITS BE APPLIED TO THE ANALYSIS OF THE PROJECT OPTIONS ON TECHNOLOGY, CONTRACT MODEL AND BIN COLLECTION SYSTEM.*
3. *THAT THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN."*



Item 9.1 continued

On 20 May 2010, Council resolved that (Ref: Committees-10810):

- "1. THE FOLLOWING OPTIONS ARE CONFIRMED AS THE PREFERRED OPTIONS FOR THE RESOURCE RECOVERY FACILITY:
 - A) RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF.
 - B) THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL AT THIS STAGE OF THE PROJECT.
 - C) THE RRF TECHNOLOGY OPTIONS INCLUDE ANAEROBIC DIGESTION, GASIFICATION, PYROLYSIS AND COMBUSTION. PLASMA TECHNOLOGY WILL ONLY BE CONSIDERED IF IT IS AN INTEGRAL PART OF ONE OF THESE TECHNOLOGIES.
 - D) A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION BE CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY, OTHERWISE A TWO BIN SYSTEM IS RECOMMENDED FOR THE THERMAL TECHNOLOGY OPTIONS.
2. COUNCIL PROCEEDS WITH THE ENVIRONMENTAL AND PLANNING APPROVALS TASK FOR THE RESOURCE RECOVERY PROJECT BASED ON THE PREFERRED SITE AND TECHNOLOGY OPTIONS."

On 21 October 2010, Council resolved to amend the Resource Recovery budget to allow for the predicted cost of baseline environmental monitoring and additional consultant costs as follows (Ref: Committees-11544):

"THAT THE BUDGET FOR SEEK ENVIRONMENTAL APPROVALS (TASK 15) IN THE ANNUAL BUDGET UNDER RESOURCE RECOVERY BE INCREASED FROM \$220,000 TO \$525,000 AND THAT THIS INCREASE BE FUNDED FROM THE SECONDARY WASTE RESERVE."

On 23 June 2011, Council resolved that (Ref: Committees-12150):

- "1. COUNCIL NOTES THE ADVICE FROM SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS OF THEIR INTENTION TO WITHDRAW FROM THE TENDER PROCESS FOR THE EMRC RESOURCE RECOVERY FACILITY.
2. THE LIST OF ACCEPTABLE TENDERERS BE AMENDED TO REMOVE SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTIONS.
3. SITA ENVIRONMENTAL SOLUTIONS BE ADVISED OF COUNCIL'S ACKNOWLEDGEMENT OF BOTH SITA ENVIRONMENTAL SOLUTIONS AND WSN ENVIRONMENTAL SOLUTION'S WITHDRAWAL FROM THE EMRC RESOURCE RECOVERY FACILITY TENDER PROCESS.
4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER."

On 18 August 2011, Council resolved (Ref: Committees-12849):

"THAT COUNCIL CONFIRMS THE TECHNOLOGY OPTIONS FOR THE RESOURCE RECOVERY FACILITY AT RED HILL WASTE MANAGEMENT FACILITY AS ANAEROBIC DIGESTION AND GASIFICATION."

At the 3 November 2011 meeting of Council, a clarification of gasification technology was provided and what this class of thermal waste treatment technology includes. (Ref: Committees-13114)

By way of explanation, the three contract ownership models being considered for the RRF are as follows:

Build Own Operate

Under a Build Own Operate (BOO) contract delivery model, the Contractor will be required to build, finance, own and operate the facility for a fixed period of time (the economical life of the facility and anticipated to be for 20 years). Under this contract model, some of the project risks, and in particular, the risks associated with the design, construction and performance of the RRF, are transferred to the Contractor.



Item 9.1 continued

Design and Construct

Under a Design and Construct (D&C) contract delivery model, the Contractor will design and construct a facility that conforms to agreed standards and performance requirements. If the D&C model was adopted by the EMRC, the Contractor will also be required to operate the facility for a minimum of 12 months and up to two years after the completion of wet commissioning. Under this contract model, the operational and ownership risks would be assumed by the EMRC, particularly following transfer of operational responsibilities to the EMRC and expiry of warranties and defects liability periods. The EMRC may operate the facility using its own staff or enter into a separate contract for the operation of the facility under this D&C contract delivery model.

Design, Build Operate and Maintain

Under a Design, Build Operate and Maintain (DBOM) contract delivery model, ownership of the RRF is with the EMRC but operation and maintenance is with the Operator. The EMRC will contract with the main contractor, who is most likely to be an Operator or technology provider who will be responsible for subcontracting and managing the risk of a builder for the construction phase. The EMRC will be required to obtain its own funding for the RRF and will have to fund construction payments during the construction phase and service payments during the operation phase, usually by way of regular monthly payments linked to the amount of waste processed by the RRF.

As with the BOO, the Operator's involvement in the RRF continues until the expiry of the operation term. However, unlike the BOO, the operating period under a DBOM can be less than under a BOO as it does not have to match the duration of the debt repayments. This is because the debt repayments are made by the EMRC direct to its financier, rather than by the Operator to its financier.

Under this contract model, the project risks associated with the design, construction and performance of the RRF, are transferred to the Contractor whereas the ownership risk resides with the EMRC.

Acceptable Tenderers and Technologies

Acceptable Tenderers as at 1 September 2011	Technology Offered at EOI Stage
Energos AS	Gasification
Evergreen Energy Corporation Pty Ltd	Anaerobic Digestion
Amec (formerly Amec Minproc Limited)	Anaerobic Digestion and Combustion
Phoenix Energy	Combustion
Transpacific Cleanaway Limited	Anaerobic Digestion

REPORT

Public Environmental Review (PER) Development

Meetings have been held with the OEPA, DEC branches and the project team to discuss responses to the issues raised in the OEPA feedback before final changes are made to the PER. The sub consultants are reviewing aspects of their respective studies to satisfy DEC concerns which will require additional expenditure and is provided for in their existing contracts. When the PER amendments are completed, the OEPA require a 2 week period to check any changes and approve the report for public release.



Item 9.1 continued

An updated schedule for the PER is as follows:

Details	Commencement	Completion	Target Timeframe
Submit draft PER to EPA	14 November 2011	19 December 2011	Milestone
Review by EPA	19 December 2011	3 February 2012	7 weeks
Revise PER & resubmit to OEPA	3 February 2012	10 April 2012	9 weeks
OEPA approval to Release	10 April 2012	23 April 2012	2 Weeks
Printing of PER, advertising	24 April 2012	4 May 2012	2 weeks
Public Review	7 May 2012	29 June 2012	8 weeks
EPA provide summary of submissions	2 July 2012	20 July 2012	3 weeks
Proponent Response	23 July 2012	3 August 2012	2 weeks
EPA Bulletin Preparation/Assessment	6 August 2012	26 October 2012	12 weeks
Appeals Period	29 October 2012	9 November 2012	2 weeks
Minister Consideration	12 November 2012	12 February 2013	3 Months

Community Engagement

Further to discussions at the March 2012 Resource Recovery Committee Meeting, community briefing sessions are planned at both Gidgegannup and at the Shire of Mundaring. Dates will be confirmed once the PER has been approved for release for public comment. In the meantime, the website updates are continuing (including a new question and answer page), a newsletter drop was done in the Gidgegannup/Red Hill area to inform residents of progress and the Resource Recovery Project database has been emailed a similar update.

Other Project Activities

Consultants Parsons Brinkerhoff have been contracted to undertake a preliminary geotechnical assessment of Lots 8, 9 and 10 and this work will complement work being undertaken by Cardno on the feasibility of using Lot 8 as an alternative location for the RRF once the rezoning application is resolved.

Over the next few months, Cardno are scheduled to review the financial model to address the impacts of the Clean Energy Act 2011 and to review the future sizing and staging of the RRF.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

All costs covered within this report are accounted for in the annual budget approved by Council. Cardno have been advised they have expended their approved budget for the environmental approvals for the project (Task 15) and a response is pending.



Item 9.1 continued

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.

Discussion ensued

The Manager Project Development provided a brief update of the Resource Recovery Project.

Cr Pule left the meeting at 5.12pm.

The Chief Executive Officer summarised a press release issued on 4 April 2012 by the Minister for Environment; Water, the Hon. Bill Marmion on the Government's Review of the operation of Waste to Energy (WtE) facilities around the world.

RRC RECOMMENDATION(S)

MOVED CR ZANNINO

SECONDED CR GODFREY

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY



9.2 INVESTIGATION INTO THE FEASIBILITY OF CONVERTING WOODWASTE AND OTHER RESIDUALS AT HAZELMERE INTO RENEWABLE POWER

REFERENCE: COMMITTEES-13576

PURPOSE OF REPORT

To advise Council on the progress of the investigation into the feasibility of pyrolysing woodwaste and other residuals at the EMRC's Hazelmere site as well as seek Council approval for the second stage detailed engineering study into a pyrolysis plant at EMRC's Hazelmere site.

KEY ISSUES AND RECOMMENDATION(S)

- Anzac, through their UK engineering and project services arm Anergy, have completed a report into the basic engineering assessment of the pyrolysis of woodwaste, greenwaste and refuse derived fuel (RDF).
- Samples of woodchip from Hazelmere and greenwaste from Red Hill were prepared and sent for analysis as requested by Anergy.
- The report shows that pyrolysis of these feedstocks to generate renewable power and a char product is technically feasible.
- The financial feasibility of the project has been investigated and results are presented.
- The project collaboration is proposed to be between EMRC, Anzac, and UWA's Centre for Energy for which a memorandum of understanding (MOU) has been drafted.
- A second stage detailed engineering study, costing \$80,000 is proposed which will give better specification of the plant equipment required and a better capital cost estimate.
- It is proposed that the project partners, through Anzac, seek Federal funding support from the Clean Technology Innovation Fund at the appropriate time, likely to be early July 2012.

Recommendation(s)

That Council, by absolute majority:

1. Approves expenditure of \$80,000 for the second stage detailed engineering study into a pyrolysis plant at EMRC's Hazelmere site involving the specification of the plant equipment required and a better cost estimate.
2. Approves the reallocation of \$80,000 from 24399/00.JH (Construct and Commission Resource Recovery Park) to 72884/00.JF (Evaluate Resource Recovery Park Options) to cover the costs of the second stage detailed engineering study.
3. Supports a grant application to the Clean Technology Innovation Fund in July 2012, to be prepared and submitted by Anzac with input from EMRC and UWA and seeking project funding support for a demonstration wood waste pyrolysis facility at Hazelmere.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

Previous report items to the Resource Recovery Committee have covered the EMRC's interest in the Anzac pyrolysis technology and the preparation and supply of a 30 tonne sample of refuse derived fuel (RDF) in conjunction with the City of Swan (*Ref: Committees 12821*). EMRC and City of Swan officers have visited the Anzac Bunbury site on several occasions, most recently in July 2011 to inspect the pilot plant and observe the processing of the RDF material.



Item 9.2 continued

The 8 December 2011 meeting of Council (*Ref: Committees 13323*) considered the proposed investigation into the feasibility of pyrolysing wood waste and other residuals at EMRC's Hazelmere site and resolved that:

- "1. COUNCIL APPROVE EMRC PARTICIPATION IN A PROJECT TO ESTABLISH THE FEASIBILITY OF PYROLYSIS OF WOOD WASTE AND OTHER RESIDUALS AT HAZELMERE TIMBER RECYCLING CENTRE INVOLVING AN INITIAL FEASIBILITY STUDY FOLLOWED BY A SECOND STAGE DETAILED ENGINEERING STUDY.
4. THE OUTCOMES OF THE FIRST STAGE FEASIBILITY STUDY WILL BE REPORTED TO COUNCIL AND APPROVAL SOUGHT TO PROCEED WITH THE SECOND STAGE FEASIBILITY STUDY."

At the 8 March 2012 meeting of the RRC, the Manager Project Development gave a presentation on the status of the initial feasibility study.

REPORT

Anergy Ltd is the Cardiff based project and engineering services arm of the Actinon Group, which includes kiln and thermal processing manufacturer Ansac Pty Ltd of Bunbury. Anergy commenced work on the initial feasibility study in late November 2011 looking at the pyrolysis of wood waste, green waste and RDF.

Samples of pine woodchip, jarrah woodchip and a mixed pine/jarrah woodchip together with shredded greenwaste were analysed by HRL's laboratory in Victoria for proximate analysis (moisture, ash content, volatile matter and fixed carbon), ultimate analysis (major and minor elements) and calorific value. RDF has not been analysed for the study, instead Anergy have used generic values from elsewhere. A quantitative characterisation for the baled waste from the City of Stirling was reviewed as a possible source of RDF but it was thought that it would be unsuitable feedstock without significant pre-treatment.

Bore water from Hazelmere was also analysed to assess its suitability as process water for the facility and found to be acceptable.

Anergy have completed a draft report on the basic engineering assessment while the financial feasibility is still under review as at the time of writing. The study shows that pyrolysis of these feedstocks is technically feasible with the Ansac technology and pyrolysis of 10,000 tonnes/year of feedstock would result in the generation of between 2.5 MW and 3.08 MW of electrical energy (dependent upon the feedstock) and the production of approximately 1,000 tonnes/year of biochar. The capital cost is estimated at \$9.27 million (plus or minus 20%).

The footprint of the facility is quite small at about 1,800 m² or 0.18 hectares. Emissions of pollutants to the atmosphere are expected to be very low because of the nature of the pyrolysis process, the syngas cleanup and the incorporation of a thermal oxidizer for heat treatment of off gases before discharge to the exhaust flue.

The financial feasibility has been analysed by EMRC and independent consultant Mr Terry Ord, based on the economic modelling provided by Anergy. This has involved testing and correcting the assumptions made by Anergy for revenues and costs and making these relevant to local conditions and gaining a better understanding of the electricity market and the potential for carbon credits and biochar revenue under the Federal Government Clean Energy initiative.

Current preliminary advice is that any emissions from the pyrolysis facility would not be "covered emissions" under section 30(3) of the Clean Energy Act 2011 and therefore would not give rise to any liability under the Carbon Price mechanism because woodchip (or greenwaste) feedstock is classed as biomass. Secondly, as a stand-alone facility at Hazelmere, the plant emissions would be well under the facility threshold of 25,000 t CO₂ equivalent per annum. Also, the project would not qualify for carbon credits under the Carbon Farming Initiative (CFI) because:

- 1 There is not any applicable determined methodology for estimating abatement for pyrolysis or any of the alternative waste treatment (AWT) technologies; and
- 2 The AWT projects are not listed on the Positive List (part of the CFI's additionality test).



Item 9.2 continued

To get pyrolysis or any other AWT project on the Positive List and an approved applicable determined methodology could be achieved but would take some time and require expenditure on consultants to develop the methodology and have it considered and endorsed by the Domestic Offsets Integrity Committee (DOIC) and then approved by the Federal Minister for Climate Change.

Even if these hurdles were passed, the AWT projects would only qualify as non-Kyoto projects to be issued non-Kyoto Australian Carbon Credit Units (ACCU's) that could not be used for compliance under the Carbon Price, and therefore likely have a lesser value. The AWT projects may be able to qualify for Kyoto ACCU's if the Kyoto Protocol (or any successor) is amended to allow such projects to be used to meet Australia's climate change targets under the Kyoto Protocol (or any successor).

Therefore, financial modelling for the Hazelmere pyrolysis project has excluded any liability for carbon emissions and any potential revenue from carbon credits. Carbon credits for biochar produced and applied to soil may be applicable but this has been excluded for the time being.

Grid Connection and electricity revenue

Discussions have commenced with Western Power to determine the cost and timeline for a grid connection for the project at Hazelmere and independent advice has been obtained on the potential revenue earned from the export of renewable electricity into the grid system. Revenue is in three parts – capacity payments, energy payments and renewable energy certificates (REC's). Capacity payments are based on being a generator in the interconnected grid system for which annual payments are received, currently around \$150,000/MWe per year, subject to meeting supply obligations when requested. The energy payments are for units of energy sold wholesale to a retailer or sold on the balancing market (likely to be around \$0.05/KWh) plus renewable energy certificates (REC's) for producing renewable energy, currently worth around \$25/MWh exported.

Applications for Western Power connections are queued and the delay can be several years for a large generator. In this case, the plant would be classed as a small to medium sized generator and could take in excess of a year for a connection agreement to be finalised. At this stage, the application and connection time is not seen as a delay in the project schedule, if it were to proceed.

Federal Funding Support

Ansac and the EMRC believe this project would be eligible for funding under the Federal Government Clean Technology Innovation Program which supports the research, development and commercialisation of clean technology products, processes and services.

This is a \$200 million program operating over 5 years with the first round of applications likely to be called for around June 2012. This program provides grants of between \$50,000 and \$5 million on a dollar for dollar matching funding basis for early stage commercialisation activities that lead to the development of new clean technologies including low emission and energy efficient solutions that reduce greenhouse gas emissions.

If the project was successful in receiving matching funding from the Clean Technology Innovation Program, this would reduce the capital cost to approximately \$4.6 million enhancing the viability of the project. This funding would have to be sought by Ansac because the applications are limited to incorporated businesses in Australia (a non- tax exempt company incorporated under the Corporations Act 2001) which undertake manufacturing activities in Australia. The funding application will be prepared by Ansac with help from UWA and reviewed by EMRC officers.

The EMRC would fund the remainder of the capital investment (through Ansac) together with the two stage feasibility costs. At the end of the project, EMRC would own and operate the asset.

At the conclusion of the second stage detailed engineering study, the project feasibility will be reassessed to examine the financial viability and whether to proceed further, subject to grant funding.



Item 9.2 continued

Financial modelling

Discounted cash flow analysis has been used to model the project over a 20 year period. Key assumptions are that:

1. Net electricity exported would be partly sold (1 MW) to a third party at \$0.10/KWh and partly (1.9 MW) to the IMO at \$0.05/KWh.
2. REC's of \$25/MWh are received.
3. A Capacity Credit of \$150,000/MW per year is received.
4. Gate fees of \$40/tonne are derived from the wood waste processed.
5. Biochar is disposed as an inert waste at \$10/tonne.
6. Discount rate of 8%.

The financial analysis shows a positive Net Present Value (NPV) of \$3.7m with grant funding from the Federal Government Clean Technology Innovation Program. More definitive data is needed from Anergy on the capital costs to justify the project proceeding.

For example, if Anergy were able to reduce the capital cost estimate by 10% through the second stage engineering study, the capital cost would reduce to \$8.43m, which has a positive effect on the NPV

These results will be presented at the meeting and show that the second stage engineering study by Anergy is worthwhile as is a grant application to the Federal Government Clean Technology Innovation Program. Also the possibility of energy sales to dedicated customers should be investigated further together with other possible revenue streams such as biochar CFI credits.

Project partners

It was previously proposed to establish the feasibility of the Hazelmere pyrolysis plant as a collaborative effort with Ansac together with input from Verve Energy and UWA Centre for Energy under a memorandum of understanding. Discussions were held with Verve Energy seeking a financial contribution but the officers involved were unable to make such a commitment. Their preferred involvement is to provide assistance and support as necessary but not to enter into an MOU at this stage. They are happy to provide a letter of support for any grant application and are also happy to sign a confidentiality agreement if required to enable open communications going forward.

A draft MOU has been prepared for the collaboration between EMRC, Ansac/Anergy and UWA for final approval by the participants.

Next Steps

It is proposed to proceed with the second stage detailed engineering study involving the specification of the plant equipment required and a better capital cost estimate. This detailed engineering study will involve expenditure of approximately \$80,000 and is proposed to be funded from the Resource Recovery budget by reallocating capital expenditure from cost centre 24399/00.JH - Construct and Commission Resource Recovery Park to cost centre 72884/00.JF – Evaluate Resource Recovery Park Options. If approved, the study could be completed by late July 2012.

The detailed engineering study will include documenting:

- A comprehensive scope of work for a design and build contract (DBC);
- A fixed and firm capital cost at which Anergy would complete the DBC;
- Commercial terms and conditions for the DBC;
- Confirmation of operating costs; and



Item 9.2 continued

- Plant technical details including:
 - Site layout;
 - Plant arrangement drawings including plan and elevations;
 - Plant design criteria;
 - Process flow sheets including materials and energy balance data;
 - Piping and instrumentation diagrams;
 - Control philosophy;
 - Electrical single line diagram;
 - Preliminary hazard analysis;
 - Major equipment drawings; and
 - Project schedule.

This information will define the detail of the plant to enable capital and operating costs to be consolidated, financial modelling to be refined and a business case established before a decision can be made on proceeding with the project, subject to Federal Government funding support.

Project Timeline

The project timeline is currently being developed. Anergy have provided a timeline for the completion of the detailed engineering study (12 weeks) and the building of the pyrolysis plant (52 weeks from contract award). This timeframe will include Council approval stages and regulatory approval stages.

Milestone	Week
Award of Detailed Engineering Study	0
Detailed Engineering Study Completion	12
Award of Project Build Phase	0
Purchase Order for Gas Engines	2
Purchase Order for Pyrolysis Kiln(s)	4
Commencement of Site Construction	24
Delivery of Gas Engines	42
Delivery of Pyrolysis Kiln(s)	36
Mechanical Completion	46
Project Completion and Handover	52

Independent review of the Anergy Report

Approval has been sought from Anergy to have the finalised feasibility study subject to an independent review.

Community Engagement

EMRC officers have had preliminary discussions with the DEC regarding the proposed development of the Hazelmere site and approvals required. It is proposed to submit a Works Approval application for the proposed pyrolysis plant at Hazelmere at the appropriate time after the conclusion of the second stage of the feasibility study and once Council has resolved to proceed with the project. At the same time as the approvals are commenced, community engagement with the Hazelmere community through the Hazelmere Progress Association will be initiated. The last briefing of the Hazelmere Progress Association was in 2010 in relation to the Resource Recovery Facility prior to the Red Hill site being confirmed as the preferred site.



Item 9.2 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 1 – Environmental Sustainability

- 1.1 To provide sustainable waste disposal operations
- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils
- 1.4 To investigate leading edge waste management practices

FINANCIAL IMPLICATIONS

The engineering study will involve approximately \$80,000 in expenditure and will be funded from a reallocation of capital expenditure in the cost centre 24399/00.JH – Construct and Commission Resource Recovery Park to 72884/00.JF – Evaluate Resource Recovery Park Options. The annual budget provides for an amount of \$215,500 in cost centre 24399/00.JH - Construct and Commission Resource Recovery Park and an amount of \$10,000 in cost centre 72884/00.JF – Evaluate Resource Recovery Park Options.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Project is aimed at reducing greenhouse gas emissions from the EMRC's waste disposal operations and State programmes for reduction of waste to landfill.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority



Item 9.2 continued

RECOMMENDATION(S)

That Council, by absolute majority:

1. Approves expenditure of \$80,000 for the second stage detailed engineering study into a pyrolysis plant at EMRC's Hazelmere site involving the specification of the plant equipment required and a better cost estimate.
2. Approves the reallocation of \$80,000 from 24399/00.JH (Construct and Commission Resource Recovery Park) to 72884/00.JF (Evaluate Resource Recovery Park Options) to cover the costs of the second stage detailed engineering study.
3. Supports a grant application to the Clean Technology Innovation Fund in July 2012, to be prepared and submitted by Ansac with input from EMRC and UWA and seeking project funding support for a demonstration wood waste pyrolysis facility at Hazelmere.

Discussion ensued

The Manager Project Development gave a presentation on the Hazelmere Waste to Energy (Pyrolysis) Project.

Cr Pule re-entered the meeting at 5.15pm.

A brief discussion ensued on the reallocation of the \$80,000 for the second stage detailed engineering study.

The Acting Chairman thanked the Manager Project Development for his presentation.

RRC RECOMMENDATION(S)

MOVED CR PILGRIM

SECONDED CR GODFREY

That Council, by absolute majority:

1. Approves expenditure of \$80,000 for the second stage detailed engineering study into a pyrolysis plant at EMRC's Hazelmere site involving the specification of the plant equipment required and a better cost estimate.
2. Approves the reallocation of \$80,000 from 24399/00.JH (Construct and Commission Resource Recovery Park) to 72884/00.JF (Evaluate Resource Recovery Park Options) to cover the costs of the second stage detailed engineering study.
3. Supports a grant application to the Clean Technology Innovation Fund in July 2012, to be prepared and submitted by Ansac with input from EMRC and UWA and seeking project funding support for a demonstration wood waste pyrolysis facility at Hazelmere.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT COUNCIL, BY ABSOLUTE MAJORITY:

1. APPROVES EXPENDITURE OF \$80,000 FOR THE SECOND STAGE DETAILED ENGINEERING STUDY INTO A PYROLYSIS PLANT AT EMRC'S HAZELMERE SITE INVOLVING THE SPECIFICATION OF THE PLANT EQUIPMENT REQUIRED AND A BETTER COST ESTIMATE.
2. APPROVES THE REALLOCATION OF \$80,000 FROM 24399/00.JH (CONSTRUCT AND COMMISSION RESOURCE RECOVERY PARK) TO 72884/00.JF (EVALUATE RESOURCE RECOVERY PARK OPTIONS) TO COVER THE COSTS OF THE SECOND STAGE DETAILED ENGINEERING STUDY.
3. SUPPORTS A GRANT APPLICATION TO THE CLEAN TECHNOLOGY INNOVATION FUND IN JULY 2012, TO BE PREPARED AND SUBMITTED BY ANSAC WITH INPUT FROM EMRC AND UWA AND SEEKING PROJECT FUNDING SUPPORT FOR A DEMONSTRATION WOOD WASTE PYROLYSIS FACILITY AT HAZELMERE.

CARRIED UNANIMOUSLY



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

The closure of the SMRC facility in Canning Vale was briefly discussed in relation to any potential impact on the EMRC.

12 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on **Thursday, 10 May 2012 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5.00pm.

Future Meetings 2012

Thursday	10 May (if required)	at	EMRC Administration Office
Thursday	7 June	at	EMRC Administration Office
Thursday	5 July (if required)	at	EMRC Administration Office
Thursday	9 August	at	EMRC Administration Office
Thursday	6 September (if required)	at	EMRC Administration Office
Thursday	4 October	at	EMRC Administration Office
Thursday	22 November (if required)	at	EMRC Administration Office

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman closed the meeting at 5.37pm.



**15.3 AUDIT COMMITTEE MEETING HELD 5 APRIL 2012
(REFER TO MINUTES OF COMMITTEE – COMMENCING AT PINK INSERT PAGE)
REFERENCE: COMMITTEES-13894**

The minutes of the Audit Committee meeting held on **5 April 2012** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the report of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.3).

COUNCIL RESOLUTION(S)

MOVED CR PULE

SECONDED CR RADFORD

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.3).

CARRIED UNANIMOUSLY

AUDIT COMMITTEE**MINUTES****5 April 2012****(REF: COMMITTEES-13894)**

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 5 April 2012**. The meeting commenced at **6.32pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	APPLICATION FOR LEAVE OF ABSENCE	1
6	PRESENTATIONS	1
7	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	2
	<i>7.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 8 MARCH 2012 (Ref: Committees-13602)</i>	
8	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	2
9	QUESTIONS WITHOUT NOTICE	2
10	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
11	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
12	REPORTS OF OFFICERS/AUDITORS	3
	<i>12.1 HALF YEAR BUDGET REVIEW 2011/2012 (Ref: Committees-13896)</i>	3
13	REPORTS OF DELEGATES	22
14	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	22
15	GENERAL BUSINESS	22
	<i>15.1 APPOINTMENT OF EMRC INTERNAL AUDIT SERVICE PROVIDER</i>	
16	FUTURE MEETINGS OF THE AUDIT COMMITTEE	22
17	DECLARATION OF CLOSURE OF MEETING	22



1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.32pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Janet Powell (Chairman)	EMRC Member	City of Belmont
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford (Deputising for Cr Pittaway)	EMRC Member	City of Bayswater
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Alan Pilgrim	EMRC Member	Shire of Mundaring
Cr Charlie Zannino (Deputising for Cr Färdig)	EMRC Member	City of Swan

Apologies

Cr Graham Pittaway OAM	EMRC Member	City of Bayswater
Cr David Färdig (Deputy Chairman)	EMRC Member	City of Swan

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Hua Jer Liew	Director Corporate Services
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Nil

6 PRESENTATIONS

Nil



7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 8 MARCH 2012

That the Minutes of the Audit Committee meeting held 8 March 2012, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR LINDSEY

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 8 MARCH 2012, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



12 REPORTS OF OFFICERS/AUDITORS

12.1 HALF YEAR BUDGET REVIEW 2011/2012

REFERENCE: COMMITTEES-13896

PURPOSE OF REPORT

The purpose of this report is to provide Council, via the Audit Committee, with an overview of the Eastern Metropolitan Regional Council's (EMRC's) 2011/2012 budget review for adoption and subsequent submission to the Department of Local Government.

KEY ISSUES AND RECOMMENDATION(S)

- It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.
- Council receives monthly financial reports inclusive of end of year forecasts. Forecasts have been constantly monitored and reviewed based on current information and circumstances available to provide a more accurate forecast of the year end result.

Recommendation(s)

That the review of the 2011/2012 budget be adopted by an absolute majority and be submitted to the Department of Local Government within 30 days in accordance with the provisions of Local Government (Financial Management) Regulation 33A.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.

Clause 33A also states that within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council who is to consider the review submitted to it and is to determine, by absolute majority, whether or not to adopt the review, any parts of the review or any recommendation made to the review.

The EMRC's budget is presented in a format that separates operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$10,000, whichever is the greater, within each nature and type category on the Income Statement are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.



Item 12.1 continued

REPORT

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 33A) that a Local Government, between 1 January and 31 March in each year, is to carry out a review of its annual budget for that year.

The EMRC currently undertakes forecast reviews on a quarterly basis and this is incorporated within the financial report submitted to Council at its next ordinary meeting.

Format of Budget Review

The format of the review undertaken is based on a review by officers of all EMRC accounts (operating income, operating expenditure and capital expenditure accounts) within their area of responsibility.

A review of the tonnages budgeted to be received at the Red Hill Waste Management Facility is also undertaken. Tonnage budgets are reviewed to provide a forecast of volumes expected to be received by 30 June 2012. These forecasts, when calculated against the appropriate disposal rates, provide financial forecasts relating to the following:

- Income from normal operations (including landfill levy);
- Secondary Waste Income;
- Landfill Levy Expenditure;
- Waste Education Levy Income; and
- Cell Depreciation/Usage.

All forecasts, which are an actual review of the budgets set against each account, are inputted into the financial management system in order to provide a more accurate forecast of the end of year result.

The year to date monthly budget allocations are also reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. Significant effort is undertaken to ensure that the year to date budget allocations best reflect the timing applicable either to expenditure expected to be incurred or income to be received. This process commences immediately following adoption of the budget and is constantly being monitored and reviewed based on current information and circumstances available. This process provides a better comparison between the year to date actual and year to date budget figures.

Adjustments resulting from Budget Review

EMRC Officers undertook the latest review based on the actual financial data provided for the period ended 31 January 2012. The financial report relating to the period ended 29 February 2012 will be submitted to Council at its meeting to be held on 19 April 2012. Variances reported in that report will be based on the budget review as specified within the body of this report. This is undertaken as part of the EMRC's ongoing budget and forecast review process and in accordance with Council's adopted criteria.

In accordance with the process followed in previous years, the original budget is not updated with the revised forecasts, as relevant regulations require the end of year results to be compared to the original adopted annual budget, rather than the reviewed budget. The original budget is not updated due to the current inability of the financial system to retain the "budget spreads" that have been manually adjusted since adoption of the budget.

Each nature and type code within the financial system is allocated a default spread depending on the general nature of the expenditure or income. For example, salaries budgets are spread in accordance with the timing of the actual fortnightly payroll, telephone expenses are spread evenly throughout the year to reflect the nature of the billing, whilst vehicle registration costs are spread to July and December.



Item 12.1 continued

Whilst it is accepted that many costs are incurred generally within a specific pattern as outlined in the above examples, many are not. These may include costs incurred relating to operating and capital projects, for which the EMRC have many, and depend solely on the timing of when the project is undertaken.

As outlined earlier in the report significant time and effort is allocated throughout the year following adoption of the annual budget to ensure that the year to date monthly budget allocations reflect the actual timing of expenditure to be incurred and income to be received.

Outlined below is a summary of the forecast changes to budget provisions resulting from the half year budget review:

• (Increase) / Decrease in Operating Income/Other Revenues:	(\$4,124,522)
• Increase / (Decrease) in Operating Expenditure/Other Expenses:	\$1,587,598
• (Increase) / Decrease in Change in net assets from operations:	(\$2,536,924)
• Increase / (Decrease) in Capital Expenditure:	\$113,902
• Increase / (Decrease) in expenditure:	(\$2,423,022)

Provided below is a summary of changes to original budget provisions to reflect the forecast budget as at 30 June 2012. Comments are provided for significant variances using Council's adopted criteria of 10% or \$10,000, which ever is the greater, as a guide:

Operating Income/Other Revenues

User Charges

- Current Budget: \$28,754,116 Forecast Budget: \$30,830,920 Variance: \$2,076,804; 7.22%

Special Charges

- Current Budget: \$390,849 Forecast Budget: \$404,202 Variance: \$13,353; 3.42%

Contributions

- Current Budget: \$527,121 Forecast Budget: \$509,210 Variance: (\$17,911); (3.40%)

Operating Grants

- Current Budget: \$698,695 Forecast Budget: \$1,265,345 Variance: \$566,650; 81.10%

Significant variances to Operating Grants are attributable to the successful securing of two (2) grants that were previously unbudgeted:

- \$142,000 from the Australian Packaging Covenant which will be utilised to undertake a cardboard recycling project.
- \$388,000 from the Regional Funding Program which will be utilised to undertake projects that are supported by the Member Council's and meet the State Waste Strategy's objectives. This income is directly offset by corresponding higher expenditure in the Contract Expenses expenditure.

Interest Municipal Cash & Investments

- Current Budget: \$391,786 Forecast Budget: \$578,200 Variance: \$186,414; 47.58%

The year end forecast for Interest on Municipal Funds is above the annual budget provision by \$186,414 or 47.58%. This represents the expected additional interest earnings resulting from lower than year to date operating and capital expenditure and greater than year to date operating income.



Item 12.1 continued

Reimbursements

- Current Budget: \$676,194 Forecast Budget: \$1,020,740 Variance: \$344,546; 50.95%

Significant variances to Reimbursements are attributable to:

- Forecast reimbursement of workers compensation payments of approximately \$60,000 were not budgeted for.
- Net reimbursement income directly relating to the operations at the Mathieson and Coppin Roads Transfer Stations has been forecast to be \$721,576 compared to a budget provision of \$479,449. The higher reimbursement income is offset by corresponding higher expenditure in the Contract Labour and wages expenditure.

Other Income

- Current Budget: \$1,248,565 Forecast Budget: \$1,194,894 Variance: (\$53,671); (4.30%)

Secondary Waste Charge (Other Revenues)

- Current Budget: \$5,086,092 Forecast Budget: \$5,386,416 Variance: \$300,324; 5.90%

Interest Restricted Cash Investments (Other Revenues)

- Current Budget: \$1,911,190 Forecast Budget: \$1,918,022 Variance: \$6,832; 0.36%

Reimbursements (Other Revenues)

- Current Budget: \$1,550 Forecast Budget: \$1,550 Variance: \$0; 0.00%

Proceeds from Sale of Assets (Other Revenues)

- Current Budget: \$912,773 Forecast Budget: \$1,613,954 Variance: \$701,181; 76.82%

The increase in forecast Proceeds from Sale of Assets relates predominantly to the unbudgeted proceeds from the sale of land (\$760,000) at Ascot Place associated with the Great Eastern Highway extension. The balance of the variance relates to the timing on the disposal by auction of fleet vehicles due for change over. This amount is generally offset by a corresponding reduction in the Proceeds from Sale of Assets account.

Operating Expenditure

Salary Expenses

- Current Budget: \$7,731,805 Forecast Budget: \$7,361,578 Variance: \$370,227; 4.79%

Contract Expenses

- Current Budget: \$5,219,223 Forecast Budget: \$6,205,563 Variance: (\$986,340); (18.90%)

Significant variances to Contract Expenses are attributable to:

- \$388,000 from the Regional Funding Program which will be utilised to undertake projects that are supported by the Member Council's and meet the State Waste Strategy's objectives. This expenditure is directly offset by corresponding higher income in Operating Grants.
- \$364,000 for additional contractor and plant hire expenses for the rehabilitation of the Class III cells. As a result of an increase in tonnages received, the total area exposed for stabilisation, drainage and rehabilitation works has increased from what was originally budgeted and has been required to be bought forward. If these works are not undertaken on the exposed areas the entire upper contours of the Class III cell may be at risk of erosion during the wet months. This is offset by income from increased waste tonnages.



Item 12.1 continued

- External plant hire relating to the maintaining and compacting of waste at the Class III cells has been forecast to increase by approximately \$176,000. This is predominantly due to the increase in tonnages received together with EMRC plant not being available due to unforeseen major repairs.

Material Expenses

- Current Budget: \$1,257,363 Forecast Budget: \$1,295,230 Variance: (\$37,867); (3.01%)

Utility Expenses

- Current Budget: \$187,359 Forecast Budget: \$196,132 Variance: (\$8,773); (4.68%)

Fuel Expenses

- Current Budget: \$718,520 Forecast Budget: \$709,089 Variance: \$9,431; 1.31%

Finance Fees and Interest Expenses

- Current Budget: \$14,800 Forecast Budget: \$14,800 Variance: \$0; 0.00%

Insurance Expenses

- Current Budget: \$216,781 Forecast Budget: \$216,443 Variance: \$339; 0.16%

Depreciation Expenses

- Current Budget: \$4,720,972 Forecast Budget: \$4,561,923 Variance: \$159,049; 3.37%

Miscellaneous Expenses (incl. landfill levy expenditure)

- Current Budget: \$9,747,671 Forecast Budget: \$10,318,604 Variance: (\$570,933); (5.86%)

Provision Expenses

- Current Budget: \$114,384 Forecast Budget: \$120,555 Variance: (\$6,171); (5.39%)

Costs Allocated

- Current Budget: (\$218,180) Forecast Budget: (\$230,715) Variance: \$12,535; 5.75%

Salary Expenses (Other Expenses)

- Current Budget: \$292,815 Forecast Budget: \$238,363 Variance: \$54,452; 18.60%

The variance relates principally to the salary expenses for a Project Development Officer that was budgeted to be appointed during the 2011/2012 financial year. The position is currently unfilled.

Contract Expenses (Other Expenses)

- Current Budget: \$600,100 Forecast Budget: \$645,160 Variance: (\$45,060); (7.51%)

Material Expenses (Other Expenses)

- Current Budget: \$26,050 Forecast Budget: \$23,820 Variance: \$2,230; 8.56%

Utility Expenses (Other Expenses)

- Current Budget: \$3,200 Forecast Budget: \$3,200 Variance: \$0; 0.00%

Insurance Expenses (Other Expenses)

- Current Budget: \$2,261 Forecast Budget: \$2,261 Variance: \$0; 0.00%

Depreciation Expenses (Other Expenses)

- Current Budget: \$11,745 Forecast Budget: \$11,200 Variance: \$545; 4.64%



Item 12.1 continued

Miscellaneous Expenses (Other Expenses)

- Current Budget: \$87,150 Forecast Budget: \$53,175 Variance: \$33,975; 38.98%

This variance relates principally to a reduction in the forecast costs of the Resource Recovery Project Study Tour yet to be undertaken.

Carrying Amount of Assets Disposed Of (Other Expenses)

- Current Budget: \$501,566 Forecast Budget: \$1,088,268 Variance: (\$586,702); (116.97%)

This increase in the forecast budget relates principally to the write-back value (approximately \$668,000) of the land sold at Ascot Place associated with the Great Eastern Highway extension. This is partially offset by a decrease in the cost of fleet vehicles due for changeover and a corresponding reduction in the Proceeds from Sale of Assets account.

Costs Allocated (Other Expenses)

- Current Budget: \$218,180 Forecast Budget: \$206,715 Variance: \$11,465; 5.25%

Unrealised (Gain)/Loss from Change in Fair Value of Investments

Unrealised (Gain)/Loss

- Current Budget: \$0 Forecast Budget: \$0 Variance: \$0

Unrealised gains or losses represent a fair market value measurement of the financial instruments during the period in which they are held, i.e. marked to market. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold.

No budget provision was included in the original budget as it is not possible to budget for an unrealised gain or loss from the change in fair value of investments. These valuations are dictated by market factors and as such a budget provision cannot be ascertained.

Capital Expenditure

- Current Budget: \$8,872,357 Forecast Budget: \$8,986,259 Variance: (\$113,902); (1.28%)

Significant variances to current capital budgets are attributable to:

- A cost increase of \$139,610 in the purchase/replacement of light fleet vehicles. Vehicle replacements are dependent on timing with change over occurring at 40,000km or 3 year whichever occurs first. It has been forecast that certain vehicles will have reached the changeover criteria earlier than what has been provided for in the 5 year vehicle replacement programme and will be brought forward from the 2012/2013 financial year.
- A reduction of \$185,500 for the Resource Recovery Park at the Hazelmere site which will be carried forward into the 2012/2013 financial year.
- A reduction of \$70,000 for the purchase of land at the Red Hill Waste Management Facility. This amount relates to a revised forecast for the Deed of Call Option interest payment costs on Lots 8, 9 and 10.
- An increase of \$120,000 relating to the preliminary works on the Class III - Farm Stage 2 cell brought forward from the 2012/2013 financial year, directly related to the increased tonnages received in 2011/2012.
- A reduction of \$120,000 for the construction of siltation ponds at the Red Hill Waste Disposal Facility. The capital expenditure will be carried forward into the 2012/2013 financial year.
- A reduction of \$90,000 for the construction of roads/car parks at the Red Hill Waste Disposal Facility. The capital expenditure will be carried forward into the 2012/2013 financial year.



Item 12.1 continued

- A forecast provision of \$100,000 for the construction of a greenwaste processing area at the Red Hill Waste Disposal Facility together with an increase in the forecast by \$100,000 for the construction of a hardstand and road at the Hazelmere site.
- A revised forecast of \$514,000 compared to a budget provision of \$960,000 for the construction of a water storage dam at the Red Hill Waste Disposal facility. This has been predominantly offset by a forecast cost of \$400,000 for the Leachate Project to be undertaken at the Red Hill Waste Disposal Facility.
- An increase of \$656,000 in the forecast budget for the purchase/replacement of plant at the Red Hill Waste Disposal Facility. This is predominantly offset by a reallocation of \$359,350 in the purchase/replacement of plant at the Hazelmere site and \$176,650 in the purchase/replacement of minor plant at the Red Hill Waste Disposal Facility.
- A forecast provision of \$142,100 has been made for the purchase of minor plant and equipment for the Cardboard Recycling project. This is directly related to the grant funds to be received from the Australian Packaging Covenant.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.5 To provide responsible and accountable governance and management of the EMRC
- 4.6 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Income Statement by Nature and Type (Ref: Committees-13939)
2. Capital Expenditure Statement (Ref: Committees-13940)
3. Balance Sheet (Ref: Committees-13941)
4. Statement of Cash and Investments (Ref: Committees-13942)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That the review of the 2011/2012 budget be adopted by an absolute majority and be submitted to the Department of Local Government within 30 days in accordance with the provisions of Local Government (Financial Management) Regulation 33A.



Item 12.1 continued

The CEO provided an overview of the 2011/2012 budget review.

AUDIT COMMITTEE RECOMMENDATION(S)

MOVED CR RADFORD SECONDED CR PULE

That the review of the 2011/2012 budget be adopted by an absolute majority and be submitted to the Department of Local Government within 30 days in accordance with the provisions of Local Government (Financial Management) Regulation 33A.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR PULE SECONDED CR RADFORD

THAT THE REVIEW OF THE 2011/2012 BUDGET BE ADOPTED BY AN ABSOLUTE MAJORITY AND BE SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT WITHIN 30 DAYS IN ACCORDANCE WITH THE PROVISIONS OF LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATION 33A.

CARRIED UNANIMOUSLY



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			February 2012		Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
(\$19,841,666)	(\$19,221,614)	\$620,052	(F)	User Charges	(\$30,830,920)	(\$28,754,116)	\$2,076,804 (F)
(\$272,157)	(\$264,391)	\$7,766	(F)	Special Charges	(\$404,202)	(\$390,849)	\$13,353 (F)
(\$491,053)	(\$449,774)	\$41,279	(F)	Contributions	(\$509,210)	(\$527,121)	(\$17,911) (U)
(\$563,895)	(\$595,726)	(\$31,831)	(U)	Operating Grants	(\$1,265,345)	(\$698,695)	\$566,650 (F)
(\$596,065)	(\$261,184)	\$334,881	(F)	Interest Municipal Cash Investments	(\$578,200)	(\$391,786)	\$186,414 (F)
(\$520,034)	(\$436,841)	\$83,193	(F)	Reimbursements	(\$1,020,740)	(\$676,194)	\$344,546 (F)
(\$968,974)	(\$806,344)	\$162,630	(F)	Other	(\$1,194,894)	(\$1,248,565)	(\$53,671) (U)
(\$23,253,844)	(\$22,035,874)	\$1,217,970	(F)	Total Operating Income	(\$35,803,511)	(\$32,687,326)	\$3,116,185 (F)
Operating Expenditure							
\$4,685,371	\$5,026,603	\$341,232	(F)	Salary Expenses	\$7,361,578	\$7,731,805	\$370,227 (F)
\$2,564,121	\$3,276,519	\$712,398	(F)	Contract Expenses	\$6,205,563	\$5,219,223	(\$986,340) (U)
\$503,895	\$835,111	\$331,216	(F)	Material Expenses	\$1,295,230	\$1,257,363	(\$37,867) (U)
\$131,020	\$124,832	(\$6,188)	(U)	Utility Expenses	\$196,132	\$187,359	(\$8,773) (U)
\$484,880	\$478,960	(\$5,920)	(U)	Fuel Expenses	\$709,089	\$718,520	\$9,431 (F)
\$10,583	\$9,864	(\$719)	(U)	Finance Fees and Interest Expenses	\$14,800	\$14,800	\$0 (F)
\$158,494	\$153,127	(\$5,367)	(U)	Insurance Expenses	\$216,443	\$216,782	\$339 (F)
\$2,771,311	\$3,147,080	\$375,769	(F)	Depreciation Expenses	\$4,561,923	\$4,720,972	\$159,049 (F)
\$6,510,014	\$6,487,242	(\$22,772)	(U)	Miscellaneous Expenses	\$10,318,604	\$9,747,671	(\$570,933) (U)
\$61,986	\$57,191	(\$4,795)	(U)	Provision Expenses	\$120,555	\$114,384	(\$6,171) (U)
(\$154,524)	(\$146,733)	\$7,791	(F)	Costs Allocated	(\$230,715)	(\$218,180)	\$12,535 (F)
\$17,727,151	\$19,449,796	\$1,722,645	(F)	Total Operating Expenditure	\$30,769,202	\$29,710,699	(\$1,058,503) (U)
(\$5,526,693)	(\$2,586,078)	\$2,940,615	(F)	OPERATING RESULT FROM NORMAL ACTIVITIES	(\$5,034,309)	(\$2,976,627)	\$2,057,682 (F)
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils, WMRC and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes the Landfill Levy expense of \$6,045,361 as at 29 February 2012.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Expenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			February 2012			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
Other Revenues								
(\$3,548,526)	(\$3,421,365)	\$127,161	(F)	Secondary Waste Charge	(\$5,386,416)	(\$5,086,092)	\$300,324	(F)
(\$1,092,393)	(\$1,274,088)	(\$181,695)	(U)	Interest Restricted Cash Investments	(\$1,918,022)	(\$1,911,190)	\$6,832	(F)
(\$581)	(\$1,032)	(\$451)	(U)	Reimbursements	(\$1,550)	(\$1,550)	\$0	(F)
(\$1,483,864)	(\$833,183)	\$650,681	(F)	Proceeds from Sale of Assets	(\$1,613,954)	(\$912,773)	\$701,181	(F)
(\$6,125,364)	(\$5,529,668)	\$595,696	(F)	Total Other Revenues	(\$8,919,942)	(\$7,911,605)	\$1,008,337	(F)
Other Expenses								
\$163,438	\$189,498	\$26,060	(F)	Salary Expenses	\$238,363	\$292,815	\$54,452	(F)
\$285,117	\$388,970	\$103,853	(F)	Contract Expenses	\$645,160	\$600,100	(\$45,060)	(U)
\$9,216	\$17,078	\$7,862	(F)	Material Expenses	\$23,820	\$26,050	\$2,230	(F)
\$1,300	\$2,128	\$828	(F)	Utility Expenses	\$3,200	\$3,200	\$0	(F)
\$1,416	\$1,504	\$88	(F)	Insurance Expenses	\$2,261	\$2,261	\$0	(F)
\$6,818	\$7,824	\$1,006	(F)	Depreciation Expenses	\$11,200	\$11,745	\$545	(F)
\$19,266	\$51,360	\$32,094	(F)	Miscellaneous Expenses	\$53,175	\$87,150	\$33,975	(F)
\$148,061	\$208,947	\$60,886	(F)	Carrying Amount of Assets Disposed Of	\$1,088,268	\$501,566	(\$586,702)	(U)
\$153,924	\$145,462	(\$8,462)	(U)	Costs Allocated	\$206,715	\$218,180	\$11,465	(F)
\$788,556	\$1,012,771	\$224,215	(F)	Total Other Expenses	\$2,272,162	\$1,743,067	(\$529,095)	(U)
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments								
(\$5,324)	\$0	\$5,324	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$1,268	\$0	(\$1,268)	(U)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
(\$4,056)	\$0	\$4,056	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)
(\$5,340,864)	(\$4,516,897)	\$823,967	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	(\$6,647,780)	(\$6,168,538)	\$479,242	(F)
Surplus	Surplus				Surplus	Surplus		
(\$10,867,557)	(\$7,102,975)	\$3,764,582	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$11,682,089)	(\$9,145,165)	\$2,536,924	(F)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

Governance and Corporate Services

\$0	\$0	\$0	(F)	\$0	Purchase / Replace Minor Plant and Equipment - Ascot Place (24420/01)	\$1,920	\$0	(\$1,920)	(U)
\$218,519	\$221,466	\$2,947	(F)	\$151,000	Purchase Vehicles - Ascot Place (24440/00)	\$326,176	\$275,238	(\$50,938)	(U)
\$17,512	\$50,960	\$33,448	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$86,094	\$91,440	\$5,346	(F)
\$45,784	\$193,332	\$147,548	(F)	\$76,513	Purchase Information Technology & Communication Equipment (24550/00)	\$405,000	\$425,000	\$20,000	(F)
\$17,273	\$11,332	(\$5,941)	(U)	\$0	Purchase Art Works (24620/00)	\$17,273	\$17,000	(\$273)	(U)
\$136,225	\$183,000	\$46,775	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$305,000	\$305,000	\$0	(F)
\$435,313	\$660,090	\$224,777	(F)	\$227,513		\$1,141,463	\$1,113,678	(\$27,785)	(U)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

Environmental Services

\$0	\$1,332	\$1,332	(F)	\$0	Purchase Office Equipment - Environmental Services (24510/05)	\$2,000	\$2,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$1,500	\$0	(F)
\$0	\$2,332	\$2,332	(F)	\$0		\$3,500	\$3,500	\$0	(F)

Regional Development

\$0	\$666	\$666	(F)	\$0	Purchase Office Equipment - Regional Development (24510/04)	\$1,000	\$1,000	\$0	(F)
\$0	\$1,000	\$1,000	(F)	\$1,261	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,500	\$1,500	\$0	(F)
\$0	\$1,666	\$1,666	(F)	\$1,261		\$2,500	\$2,500	\$0	(F)

Risk Management

\$5,347	\$332	(\$5,015)	(U)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$5,846	\$500	(\$5,346)	(U)
\$0	\$332	\$332	(F)	\$450	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$500	\$0	(F)
\$5,347	\$664	(\$4,683)	(U)	\$450		\$6,346	\$1,000	(\$5,346)	(U)

Resource Recovery

\$0	\$71,834	\$71,834	(F)	\$0	Construct and Commission Resource Recovery Park (24399/01)	\$30,000	\$215,500	\$185,500	(F)
\$0	\$666	\$666	(F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$1,000	\$0	(F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

Resource Recovery

\$0	\$2,666	\$2,666	(F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$4,000	\$4,000	\$0	(F)
\$0	\$2,000	\$2,000	(F)	\$0	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$3,000	\$3,000	\$0	(F)
\$0	\$77,166	\$77,166	(F)	\$0		\$38,000	\$223,500	\$185,500	(F)

Waste Management

\$167,888	\$301,114	\$133,226	(F)	\$0	Purchase Waste Management Land - Midland Brick (24150/02)	\$500,000	\$570,000	\$70,000	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Waste Management Land - Hazelmere (24150/04)	\$10,000	\$0	(\$10,000)	(U)
\$252,734	\$334,000	\$81,266	(F)	\$273	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$328,780	\$334,000	\$5,220	(F)
\$0	\$30,560	\$30,560	(F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$55,000	\$55,000	\$0	(F)
\$0	\$26,656	\$26,656	(F)	\$6,966	Construct Weighbridge Office - Hazelmere (24250/03)	\$40,000	\$40,000	\$0	(F)
\$9,800	\$13,328	\$3,528	(F)	\$0	Construct Amenities and Ablution Building - Hazelmere (24250/04)	\$20,000	\$20,000	\$0	(F)
\$15,591	\$19,996	\$4,405	(F)	\$0	Construct Storage Shed for Mattresses - Hazelmere (24250/05)	\$30,000	\$30,000	\$0	(F)
\$2,900	\$0	(\$2,900)	(U)	\$0	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$3,460	\$0	(\$3,460)	(U)
\$18,731	\$21,048	\$2,317	(F)	\$0	Upgrade Power - Redhill Landfill Facility (24259/03)	\$31,578	\$31,578	\$0	(F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year				
Actual	Budget	Variance			Forecast	Budget	Variance		
Waste Management									
\$0	\$13,328	\$13,328	(F)	\$0	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility (24310/11)	\$140,000	\$20,000	(\$120,000)	(U)
\$0	\$0	\$0	(F)	\$0	Leachate Project - Red Hill Landfill Facility (24320/02)	\$400,000	\$0	(\$400,000)	(U)
\$0	\$80,000	\$80,000	(F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$0	\$120,000	\$120,000	(F)
\$5,280	\$33,320	\$28,040	(F)	\$0	Construct Nutrient Stripping Pond - Red Hill Landfill Facility (24360/00)	\$5,280	\$50,000	\$44,720	(F)
\$0	\$93,320	\$93,320	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$50,000	\$140,000	\$90,000	(F)
\$0	\$540,000	\$540,000	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$514,000	\$960,000	\$446,000	(F)
\$2,700	\$0	(\$2,700)	(U)	\$0	Construct Perimeter Fencing - Hazelmere (24394/03)	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$100,000	\$0	(\$100,000)	(U)
\$825	\$24,656	\$23,831	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$137,000	\$37,000	(\$100,000)	(U)
\$0	\$28,800	\$28,800	(F)	\$0	Construct LABC Blending Area - Red Hill Landfill Facility (24395/03)	\$0	\$43,200	\$43,200	(F)
\$0	\$20,000	\$20,000	(F)	\$11,806	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$30,000	\$30,000	\$0	(F)
\$0	\$80,000	\$80,000	(F)	\$0	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$120,000	\$120,000	\$0	(F)
\$0	\$16,396	\$16,396	(F)	\$0	Construct Solar PV Tracking System - Red Hill Landfill Facility (24399/02)	\$0	\$24,606	\$24,606	(F)
\$0	\$9,664	\$9,664	(F)	\$0	Hazelmere Site Development (24399/03)	\$14,500	\$14,500	\$0	(F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Waste Management								
\$1,279,567	\$1,657,000	\$377,433	(F)	\$2,143,814	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$3,727,000	\$3,071,000	(\$656,000) (U)
\$72,249	\$369,332	\$297,083	(F)	\$13,779	Purchase / Replace Plant - Hazelmere (24410/01)	\$179,650	\$539,000	\$359,350 (F)
\$0	\$23,332	\$23,332	(F)	\$296,120	Purchase Bagging Plant for Mulch/Compost (24410/02)	\$35,000	\$35,000	\$0 (F)
\$56,686	\$233,666	\$176,980	(F)	\$71,262	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$211,350	\$388,000	\$176,650 (F)
\$13,372	\$10,000	(\$3,372)	(U)	\$485	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$15,000	\$15,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Minor Plant and Equipment-Cardboard Recycling Project (Regional Funding Program) (24420/03)	\$142,100	\$0	(\$142,100) (U)
(\$104)	\$34,954	\$35,058	(F)	\$78,409	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$221,041	\$132,369	(\$88,672) (U)
\$0	\$366	\$366	(F)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$550	\$550	\$0 (F)
\$0	\$25,120	\$25,120	(F)	\$6,538	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$37,680	\$37,680	\$0 (F)
\$3,840	\$133,732	\$129,892	(F)	\$4,805	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$200,600	\$200,600	\$0 (F)
\$0	\$666	\$666	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$1,000	\$1,000	\$0 (F)
\$8,006	\$103,332	\$95,326	(F)	\$19,227	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$155,000	\$155,000	\$0 (F)



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2012

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Waste Management								
\$7,500	\$13,996	\$6,496 (F)	\$650	Purchase / Replace Security System - Hazelmere (24530/10)	\$21,000	\$21,000	\$0 (F)	
\$3,555	\$86,100	\$82,545 (F)	\$22,318	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$129,150	\$129,150	\$0 (F)	
\$21,249	\$666	(\$20,583) (U)	\$0	Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere (24590/02)	\$35,000	\$1,000	(\$34,000) (U)	
\$0	\$3,666	\$3,666 (F)	\$395	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$5,500	\$5,500	\$0 (F)	
\$0	\$1,666	\$1,666 (F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$2,500	\$2,500	\$0 (F)	
\$7,749	\$26,630	\$18,881 (F)	\$5,532	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$39,946	\$39,946	\$0 (F)	
\$3,693	\$1,666	(\$2,027) (U)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$3,285	\$2,500	(\$785) (U)	
\$0	\$1,664	\$1,664 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$2,500	\$2,500	\$0 (F)	
\$0	\$5,994	\$5,994 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$0	\$9,000	\$9,000 (F)	
\$0	\$53,332	\$53,332 (F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$80,000	\$80,000	\$0 (F)	
\$0	\$13,328	\$13,328 (F)	\$6,872	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)	
\$1,953,811	\$4,486,394	\$2,532,583 (F)	\$2,689,252		\$7,794,450	\$7,528,179	(\$266,271) (U)	
\$2,394,470	\$5,228,312	\$2,833,842 (F)	\$2,918,475	TOTAL CAPITAL EXPENDITURE	\$8,986,259	\$8,872,357	(\$113,902) (U)	



STATEMENT OF FINANCIAL POSITION

FEBRUARY 2012

Actual 2010/2011	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
		(F) = Favourable variation (U) = Unfavourable variation			
Current Assets					
\$3,728,566	\$2,284,745	Cash and Cash Equivalents	\$2,960,725	\$109,849	\$2,850,876 (F)
\$33,497,403	\$43,446,868	Investments	\$42,777,602	\$42,772,179	\$5,423 (F)
\$2,598,670	\$3,395,966	Trade and Other Receivables	\$2,598,670	\$2,598,670	\$0 (F)
\$46,105	\$54,256	Inventories	\$46,105	\$46,105	\$0 (F)
\$105,194	\$242,566	Other Assets	\$105,194	\$105,194	\$0 (F)
\$39,975,938	\$49,424,401	Total Current Assets	\$48,488,296	\$45,631,997	\$2,856,299 (F)
Current Liabilities					
\$4,970,223	\$3,395,221	Trade and Other Payables	\$4,970,223	\$4,970,223	\$0 (F)
\$1,046,241	\$1,046,241	Provisions	\$1,080,824	\$1,080,824	\$0 (F)
\$6,016,464	\$4,441,462	Total Current Liabilities	\$6,051,047	\$6,051,047	\$0 (F)
\$33,959,474	\$44,982,939	Net Current Assets	\$42,437,249	\$39,580,950	\$2,856,299 (F)



STATEMENT OF FINANCIAL POSITION

FEBRUARY 2012

Actual 2010/2011	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Non Current Assets					
\$7,639,917	\$7,639,917	Property Plant and Equipment	\$7,482,214	\$8,209,917	(\$727,703) (U)
\$4,374,432	\$4,311,936	Buildings	\$5,010,127	\$5,016,944	(\$6,817) (U)
\$10,580,017	\$9,417,367	Structures	\$10,076,433	\$10,402,117	(\$325,684) (U)
\$6,742,728	\$7,276,266	Plant	\$9,203,962	\$8,582,934	\$621,029 (F)
\$397,379	\$378,215	Equipment	\$1,228,313	\$1,114,062	\$114,252 (F)
\$133,638	\$145,047	Furniture and Fittings	\$191,930	\$180,211	\$11,719 (F)
\$272,020	\$877,459	Work in Progress	\$272,020	\$272,020	\$0 (F)
\$30,140,129	\$30,046,207	Total Non Current Assets	\$33,464,999	\$33,778,203	(\$313,204) (U)
Non Current Liabilities					
\$1,515,597	\$1,577,583	Provisions	\$1,636,152	\$1,629,981	(\$6,171) (U)
\$1,515,597	\$1,577,583	Total Non Current Liabilities	\$1,636,152	\$1,629,981	(\$6,171) (U)
\$62,584,006	\$73,451,563	Net Assets	\$74,266,096	\$71,729,172	\$2,536,924 (F)
Equity					
\$32,133,863	\$32,133,863	Accumulated Surplus/Deficit	\$32,133,863	\$32,133,864	(\$1) (F)
\$30,450,144	\$30,450,144	Cash Backed Reserves	\$30,450,144	\$30,450,144	\$0 (F)
\$0	\$10,867,557	Net change in assets from operations	\$11,682,089	\$9,145,165	(\$2,536,924) (F)
\$62,584,006	\$73,451,563	Total Equity	\$74,266,096	\$71,729,172	(\$2,536,925) (F)



CASH AND INVESTMENTS

FEBRUARY 2012

Actual 2010/2011	Actual Year to Date		(F) = Favourable variation (U) = Unfavourable variation	Full Year		
				Forecast	Budget	Variance
Municipal Cash and Investments						
3,724,916	2,281,495	Cash at Bank - Municipal Fund 01001/00		2,957,075	106,199	2,850,876 (F)
1,250	1,250	Cash on Hand - Ascot Place 01019/00		1,250	1,250	0 (F)
600	200	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01		600	600	0 (F)
1,800	1,800	Cash on Hand - Red Hill / Hazelmere 01019/02		1,800	1,800	0 (F)
6,638,110	14,970,307	Investments - Municipal Fund 02021/00		1,066,043	4,516,305	(3,450,262) (U)
10,366,677	17,255,052	Total Municipal Cash		4,026,769	4,626,155	(599,386) (U)
Restricted Cash and Investments						
38,811	40,176	Restricted Investments - Plant and Equipment 02022/01		17,408	98,086	(80,678) (U)
3,023,037	3,129,380	Restricted Investments - Site Rehabilitation Red Hill 02022/02		3,183,622	3,183,622	0 (F)
1,505,552	1,558,513	Restricted Investments - Future Development 02022/03		1,662,222	192,222	1,470,000 (F)
306,803	317,596	Restricted Investments - Environmental Monitoring Red Hill 02022/04		325,892	325,892	0 (F)
211,328	218,762	Restricted Investments - Environmental Insurance Red Hill 02022/05		198,047	198,047	0 (F)
11,471	11,875	Restricted Investments - Risk Management 02022/06		12,185	12,185	0 (F)
289,265	299,441	Restricted Investments - Class IV Cells Red Hill 02022/07		365,695	365,695	0 (F)
23,807	24,644	Restricted Investments - Regional Development 02022/08		17,234	31,672	(14,438) (U)
23,083,322	23,895,336	Restricted Investments - Secondary Waste Processing 02022/09		35,853,744	33,744,553	2,109,191 (F)
1,898,829	1,965,625	Restricted Investments - Class III Cells 02022/10		3,535,822	3,569,635	(33,813) (U)
57,920	59,957	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11		61,524	61,524	0 (F)
(4,194,424)	(3,669,548)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20		(4,189,001)	(4,194,424)	5,423 (F)
603,573	624,805	Restricted Investments - Long Service Leave 02022/90		667,166	667,166	0 (F)
26,859,292	28,476,561	Total Restricted Cash		41,711,558	38,255,873	3,455,685 (F)
37,225,969	45,731,613	TOTAL CASH AND INVESTMENTS		45,738,327	42,882,028	2,856,299 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



13 REPORTS OF DELEGATES

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 GENERAL BUSINESS

15.1 APPOINTMENT OF EMRC INTERNAL AUDIT SERVICE PROVIDER

The CEO advised that the successful tenderer for the provision of internal audit services for four financial years beginning 2011/2012 to 2014/2015 is Stantons International. The tender panel advised their submission represented the highest rated assessment against the qualitative criteria and demonstrated the best value for money proposal.

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

“2.3 Meetings

The Committee meet as required at the discretion of the Chairman of the Committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor’s report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor.”

Future Meetings 2012

Thursday	7	June (if required)	at	EMRC Administration Office
Thursday	5	July (if required)	at	EMRC Administration Office
Thursday	2	August (if required)	at	EMRC Administration Office
Thursday	6	September (if required)	at	EMRC Administration Office
Thursday	4	October (if required)	at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6.45pm.



**15.4 CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD 10 APRIL 2012
(REFER TO MINUTES OF COMMITTEE – COMMENCING AT BLUE INSERT PAGE)
REFERENCE: COMMITTEES-13728**

The minutes of the Chief Executive Officers Advisory Committee meeting held on **10 April 2012** accompany and form part of this agenda – (refer to blue section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officers Advisory Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Chief Executive Officers Advisory Committee report (Section 15.4).

Cr Radford referred to page 11 of the Agenda – High Speed Broadband and expressed concerns that residential areas were likely to be provided with high speed broadband before commercial and industrial areas.

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR ZANNINO

THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE REPORT (SECTION 15.4).

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

10 April 2012

(REF: COMMITTEES-13728)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 10 April 2012**. The meeting commenced at **12.30pm**.

TABLE OF CONTENTS

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	1
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED	1
3	DISCLOSURE OF INTERESTS	1
4	ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	1
	<i>5.1 CONFIRMATION OF MINUTES OF CEOAC MEETING 7 FEBRUARY 2012 (Ref: Committees-13693)</i>	
6	PRESENTATIONS	1
7	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	2
8	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	2
9	REPORTS OF OFFICERS	3
	<i>9.1 REGIONAL SERVICES CONSULTING RATES 2012/2013 (Ref: Committees-13892)</i>	3
	<i>9.2 REGIONAL ADVOCACY PROGRAM (Ref: Committees-13857)</i>	10
	<i>9.3 DEVELOPMENT OF REGIONAL DIGITAL STRATEGY FOR PERTH'S EASTERN REGION (Ref: Committees-13451)</i>	19
	<i>9.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN (Ref: Committees-13832)</i>	24
10	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	24
11	GENERAL BUSINESS	24
	<i>11.1 EVENTS IN THE REGION</i>	24
	<i>11.2 OTHER GENERAL BUSINESS</i>	24
12	FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE	25
13	DECLARATION OF CLOSURE OF MEETING	25



7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 REGIONAL SERVICES CONSULTING RATES 2012/2013 AND MISCELLANEOUS ADMINISTRATION FEES

REFERENCE: COMMITTEES-13892

PURPOSE OF REPORT

To seek Council's adoption of the Regional Services consulting rates proposed for 2012/2013 and miscellaneous administration fees.

KEY ISSUES AND RECOMMENDATION(S)

- Regional Services coordinates, facilitates and jointly funds major regionally significant projects that aim to improve social, economic and environmental outcomes for Perth's Eastern Region.
- The Regional Services consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities.
- The rates for member Councils have consistently been well below private sector consultancy rates and have only increased each year in accordance with CPI or marginally above CPI.
- For the 2012/2013 budget year a rate increase of between 2.63% – 3.03% is proposed.
- The proposed consulting rates will be used to develop the draft 2012/2013 budget.
- From time to time, the EMRC receives requests to provide photocopies of various materials and it is proposed to impose and set a fee to recover the costs.

Recommendation(s)

That Council by absolute majority in accordance with section 6.16 of the Local Government Act 1995:

1. Adopt the 2012/2013 Regional Services Consulting Rates, forming attachment 1 to this report and be effective as from 1 July 2012.
2. Impose an administration fee for the photocopying of documents provided to members of the public, forming attachment 2 to this report and be effective as from 1 July 2012.
3. Approve the 2012/2013 Regional Services Consulting Rates and the Administration Fees and Charges being advertised in accordance with Section 6.19 of the Local Government Act 1995.

SOURCE OF REPORT

Director Regional Services
 Manager Environmental Services
 Manager Regional Development

BACKGROUND

Consulting rates are reviewed on an annual basis as part of the preparation of the annual budget.

The Regional Services consulting rates have evolved over time to meet the needs of the member Councils by providing a mix of rates based on the diversity of tasks and experience required to fulfil consulting activities. The rates have consistently been well below private sector consultancy rates (around 50.00% less) and have only increased each year in accordance with CPI or marginally above CPI.



Item 9.1 continued

In February 2012 EMRC Council and Member Councils received the Regional Services Project Funding Summary 2012/2013 – 2016/2017 which outlines proposed projects for Regional Services. Project costs are determined using the proposed consulting rates.

Council is required to adopt fees and charges prior to advertising in accordance with the Local Government Act. As these rates will apply from 1 July 2012, it is necessary to advertise consulting rates prior to the budget being adopted.

REPORT

EMRC recognises the importance of maintaining reasonable charge out rates for member Councils to maintain the current levels of utilisation in line with member Council budget expectations, as well as provide a service that is competitive in the marketplace to benefit member Councils.

Regional Services Consulting Rates

Compared to rates for external clients in 2009/2010, the member Council consulting rates represented a 55% - 60% discount, and the 2011/2012 EMRC rates represented a 41% - 55% discount.

Over the period 2011/2012 the EMRC Environmental Services team has provided external consulting services to the Town of Victoria Park, City of South Perth and the Shire of Broome amounting to approximately \$43,121 of revenue to date.

The consulting rates are used to develop the draft 2012/2013 budget and form part of the Regional Funding Summary which was presented to the EMRC Council and member Councils for consideration and approval. At the meeting of Council held on 16 February 2012, it was resolved: (Ref: Committees - 13429)

“THAT COUNCIL APPROVES IN PRINCIPLE SUPPORT TO THE PROJECT PROPOSALS AS OUTLINED IN THE REGIONAL SERVICES PROJECT FUNDING SUMMARY 2012/2013-2016/2017 FOR USE IN INITIATING DISCUSSION WITH MEMBER COUNCILS FOR CONSIDERATION IN THE 2012/2013 DRAFT BUDGET.”

It is proposed that the Regional Services consulting rates for 2012/2013 for member Councils be increased between 2.63% – 3.03%.

It is proposed that *Other Organisations Consulting Fees* are not increased as they are currently above commercial consulting rates. In addition, it is proposed that the rates for the Coordinator Consultant, Consultant and Project Officer be reduced to remain competitive with commercial consultancy organisations, as shown in the Attachment 1.

The rates are based around three levels of consultants in addition to Manager and Director. It is expected that most consulting activities would be undertaken by the Coordinators, Consultants and Project Officers in order to provide the best value for money proposition for member Councils.

EMRC Regional Services is committed to aligning its consulting service and regional project delivery to meet member Council needs as the highest priority.

Administration Fees and Charges – Photocopy Fees

Under section 6.16 of the Local Government Act 1995, a local government may impose and recover a fee or charge for any goods or service it provides, other than those for which a service charge is statutorily imposed. Under section 6.16(3), fees and charges are to be imposed in accordance with an annual budget but can be imposed during the financial year and amended from time to time. Under section 6.17(1), Local Governments may determine the amount of a charge but are required to consider the costs of providing the service, its importance to the community and the price at which it can be provided by an alternative supplier.



Item 9.1 continued

From time to time, the EMRC receives requests to provide photocopies of various materials including, but not limited to, agendas and minutes. The schedule of fees proposed to deliver this service for black and white and colour is shown in Attachment 2.

STRATEGIC/POLICY IMPLICATIONS

Adoption of the consulting rates for the preparation of the draft 2012/2013 budget will contribute towards the achievement of the EMRC Strategic Plan for the Future 2010/2011 to 2013/2014.

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation
- 1.6 To address climate change issues within the region

Key Result Area 2 – Social Opportunities

- 2.2 To facilitate regional cultural and recreational activities

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure
- 3.3 To facilitate regional economic development activities

Key Result Area 4 – Good Governance

- 4.1 To improve Member Council and EMRC financial viability
- 4.3 To provide a consultancy and training service
- 4.4 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

The proposed rates are used to develop detailed budgets and project plans for Regional Services consulting activities.

SUSTAINABILITY IMPLICATIONS

The rates being proposed for the EMRC and member Councils recognise the competing demands on budgets from other sources and have been designed to facilitate the achievement of a sustainable service delivery arrangement.



Item 9.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	} The Regional Services Consulting Rates are used annually to assist with the formulation of budgets and for member Councils to be able to utilise EMRC consultancy services as and when required.

ATTACHMENT(S)

1. 2012/2013 Regional Services Consulting Rates (Ref: Committees-13915)
2. Administration Fees and Charges (Ref: Committees-13935)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council by absolute majority in accordance with section 6.16 of the Local Government Act 1995:

1. Adopt the 2012/2013 Regional Services Consulting Rates, forming attachment 1 to this report and be effective as from 1 July 2012.
2. Impose an administration fee for the photocopying of documents provided to members of the public, forming attachment 2 to this report and be effective as from 1 July 2012.
3. Approve the 2012/2013 Regional Services Consulting Rates and the Administration Fees and Charges being advertised in accordance with Section 6.19 of the Local Government Act 1995.

Mr Schneider, provided a brief overview of the report.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR JARVIS

That Council by absolute majority in accordance with section 6.16 of the Local Government Act 1995:

1. Adopt the 2012/2013 Regional Services Consulting Rates, forming attachment 1 to this report and be effective as from 1 July 2012.
2. Impose an administration fee for the photocopying of documents provided to members of the public, forming attachment 2 to this report and be effective as from 1 July 2012
3. Approve the 2012/2013 Regional Services Consulting Rates and the Administration Fees and Charges being advertised in accordance with Section 6.19 of the Local Government Act 1995.

CARRIED UNANIMOUSLY



Item 9.1 continued

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR ZANNINO

THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.16 OF THE LOCAL GOVERNMENT ACT 1995:

1. ADOPT THE 2012/2013 REGIONAL SERVICES CONSULTING RATES, FORMING ATTACHMENT 1 TO THIS REPORT AND BE EFFECTIVE AS FROM 1 JULY 2012.
2. IMPOSE AN ADMINISTRATION FEE FOR THE PHOTOCOPYING OF DOCUMENTS PROVIDED TO MEMBERS OF THE PUBLIC, FORMING ATTACHMENT 2 TO THIS REPORT AND BE EFFECTIVE AS FROM 1 JULY 2012
3. APPROVE THE 2012/2013 REGIONAL SERVICES CONSULTING RATES AND THE ADMINISTRATION FEES AND CHARGES BEING ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.

CARRIED UNANIMOUSLY

2012/2013 REGIONAL SERVICES CONSULTING RATES

Regional Services (Environmental Services & Regional Development) Consulting Rates

	Prior Year Actuals						2011/2012	Proposed	
	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011		2012/13	% Change
Member Council Consulting Fees									
Consultant Director	\$78.00	\$80.00	\$85.00	\$88.00	\$92.00	\$96.00	\$99.00	\$102.00	3.03%
Consultant Manager	N/A	\$70.00	\$75.00	\$78.00	\$82.00	\$86.00	\$88.50	\$91.00	2.82%
Consultant Coordinator	\$58.00	N/A	\$65.00	\$68.00	\$71.00	\$74.00	\$76.00	\$78.00	2.63%
Consultant	\$56.00	\$58.00	\$58.00	\$60.00	\$63.00	\$66.00	\$68.00	\$70.00	2.94%
Project Officer/Administration	\$40.00	\$42.00	\$44.00	\$46.00	\$48.00	\$50.00	\$51.50	\$53.00	2.91%
Other Organisations Consulting Fees									
Consultant Director	\$110.00	\$115.00	\$150.00	\$165.00	\$174.00	\$182.00	\$187.50	\$187.50	0.00%
Consultant Manager	\$95.00	\$100.00	\$130.00	\$145.00	\$153.00	\$160.00	\$165.00	\$165.00	0.00%
Consultant Coordinator	\$95.00	N/A	\$130.00	\$145.00	\$153.00	\$160.00	\$165.00	\$150.00	-9.09%
Consultant	\$85.00	\$90.00	\$120.00	\$132.00	\$139.00	\$145.00	\$149.50	\$125.00	-16.39%
Project Officer/Administration	\$75.00	\$80.00	\$105.00	\$115.00	\$121.00	\$127.00	\$131.00	\$100.00	-23.66%

ADMINISTRATION FEES AND CHARGES

Photocopy Fees	\$ Per Page
Black & White A4 print	\$ 0.35
Black & White A3 print	\$ 0.50
Colour A4 print	\$ 0.45
Colour A3 print	\$ 0.60



9.2 REGIONAL ADVOCACY PROGRAM

REFERENCE: COMMITTEES-13857

PURPOSE OF REPORT

To provide Council with an update on the Regional Advocacy Program and to propose a program for targeted advocacy during 2012/2013.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC has been given a formal role to be actively involved in regional advocacy on behalf of the member Councils.
- The Regional Advocacy Strategy 2010-2013 (RAS) provides an overarching framework on which future advocacy and leveraging activities can be structured using a standardised approach approved by Council.
- The Regional Advocacy Strategy (2009) outlines and establishes nine Key Regional Issues of Priority impacting on all member Councils for the focus for advocacy activity.
- The focus of regional advocacy during 2011/2012 was on a range of regional issues including issues facing the Swan and Helena River systems, the impact of the Carbon Pricing legislation for local governments, rollout for the National Broadband, transport and road infrastructure and the eligibility of the EMRC for Australian Government funding programs.
- A review has been undertaken of the nine Key Regional Issues of Priority and their alignment with the current member Council priorities and strategic direction of the State and Federal Government.
- Advocacy Actions for 2012/2013 have been proposed and ranked in priority as shown in Table One.

Recommendation(s)

That Council endorses the Advocacy Actions for 2012/2013 as shown in Table One of this Report.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

At its meeting in August 2009, Council adopted a Regional Advocacy Strategy (Ref: Committees-10257) to provide an overarching framework from which all future advocacy and leveraging activities would be guided using a standardised approach approved by Council. In developing the Strategy, the EMRC established principles, standard approaches and guidelines that underpin and guide strategic advocacy activities and identify regional short and long term issues that need to be targeted to guide advocacy activities.

The Regional Advocacy Strategy (RAS) outlines and establishes nine Key Regional Issues of Priority impacting on all member Councils for the focus for advocacy activity. They are:

1. The health, protection and sustainable use of the Swan and Helena Rivers;
2. An effective and integrated transport system;
3. The establishment of high speed, reliable broadband in the region;
4. The continued and timely delivery of underground power;
5. The facilitation of appropriate and sustainable tourism development;
6. The facilitation of economic development and investment opportunities;



Item 9.2 continued

7. The continued improvement of regional waste management activities;
8. A natural environment that is protected, enhanced and maintained for future generations; and
9. Enhanced social inclusion and access to health, education and community services for all residents.

At a meeting of Council held on 21 April 2011, it was resolved (Ref: Committees-12030):

“THAT THE FOCUS FOR REGIONAL ADVOCACY DURING 2011/2012 WILL CENTRE ON THE FOLLOWING REGIONAL ISSUES:

- *PERTH AIRPORT ROADS: GATEWAY WA;*
- *GREAT EASTERN HIGHWAY – KOOYONG TO TONKIN HIGHWAY;*
- *GREAT EASTERN HIGHWAY – TONKIN HIGHWAY TO BYPASS;*
- *GREAT EASTERN HIGHWAY – GREENMOUNT HILL TO MUNDARING TOWN SITE;*
- *KALAMUNDA ROAD/BERKSHIRE ROAD/ROE HIGHWAY INTERSECTION;*
- *ABERNETHY ROAD/GROGAN ROAD INTERSECTION - DUPLICATION OF RAILWAY BRIDGE ON ABERNETHY ROAD;*
- *REID HIGHWAY - LINK BETWEEN LORD STREET AND WEST SWAN ROAD;*
- *PUBLIC TRANSPORT PROVISION;*
- *SWAN AND HELENA RIVERS;*
- *HIGH SPEED BROADBAND;*
- *UNDERGROUND POWER AND AERIAL BUNDLED CABLING; AND*
- *HEALTH IN PERTH’S EASTERN REGION.”*

REPORT

The focus of regional advocacy during 2011/2012 was on a range of regional issues raised by member Councils and the regional strategies of the EMRC such as the Regional Integrated Transport Strategy, the Regional Environmental Strategy and the Regional Climate Change Adaptation Action Plan. Issues facing the Swan and Helena River systems, the impact of the Carbon Pricing legislation for local governments, rollout for the National Broadband, transport and road infrastructure and the eligibility of the EMRC for Australian Government funding programs were other topics raised at meetings with politicians both locally and whilst in Canberra.

1. Review of Advocacy Activities 2011/2012

Delegation to Canberra

At its meeting of 21 April 2011, Council approved a delegation comprising the Chairman, the Chief Executive Officer and the Director Regional Services to travel to Canberra to discuss key regional issues with Federal Members of Parliament. The Chairman, the Chief Executive Officer and Director Regional Services undertook the delegation to Canberra on 14 and 15 September. Over the two day period, there were 14 appointments with Members, Senators and Advisors from most political parties. A full report was provided to Council 3 November 2011 (Ref: Committees-13156).

The meetings were productive and provided a valuable insight into the policy directions of the political parties. It was agreed that it was important that the profile and issues for Perth’s Eastern Region be actively raised with both politicians and also key departments. Information from the meetings has been used to follow-up with specific actions to benefit the region and meet the EMRC strategic direction.



Item 9.2 continued

Perth Airport Roads - Gateway WA: Perth Airport and Freight Access Project

The Gateway WA Steering Committee provides strategic guidance and direction to the planning and development of the Gateway WA: Perth Airport and Freight Access Project. The Committee provides input and decision making at a strategic level as well as ensures that the goals and priorities of key stakeholders are realised. The Manager Regional Development is a member of this Committee along with the Chief Executive Officer and Mayor of the City of Belmont, and the Chief Executive Officer and President of the Shire of Kalamunda.

The EMRC will continue to monitor developments to ensure local issues are considered in all stages of this major strategic project.

Great Eastern Highway – City East Alliance Project

Construction has commenced on a 4.1 km section of Great Eastern Highway to upgrade to six lanes between Kooyong Road and Tonkin Highway with a central median, on-road cycle facilities and continuous pedestrian path. As part of the works, all major intersections will be upgraded to include bus priority lanes and dedicated turning movements. The EMRC will continue to participate in City East Alliance and monitor progress of this project until completion in 2013.

Perth Darwin Highway

The State Government Department of Treasury has allocated \$10 million in the 2011/2012 financial year for preliminary planning to commence for the Perth Darwin Highway. The State Government is aiming to lodge an Infrastructure Australia bid by 2013/2014 to secure the funding for construction.

Through the Regional Integrated Transport Implementation Advisory Group, the EMRC will continue to monitor the progress of plans for the Perth Darwin Highway and the progress of the State Government in allocating funding over forward estimates for the Swan Valley Bypass, a 34 kilometre section of highway from Middle Swan to Muchea as the first stage of the Perth Darwin Highway Project. The City of Swan and Swan Chamber of Commerce indicated that they will pursue active advocacy on the Perth Darwin Highway issues.

Public Transport Provision

The EMRC conducted eight public transport forums facilitated by Curtin University's Department of Urban and Regional Planning to identify the community's aspirations for public transport in the Region. The Transport Planning Forums 2010 Findings Report was presented to the Minister for Transport, the Hon Troy Buswell in May 2011 and distributed to the Public Transport Authority, Department of Transport and various State and Federal politicians.

The Transport Planning Forums Report provided background for a submission to the draft Public Transport for Perth in 2031 which outlined regional priorities including increased public transport to the airport, acknowledging Midland and Ellenbrook as priority regional destinations and developing linkages to Fremantle and the north coastal line. The EMRC will continue to advocate for increased and effective public transport in Perth's Eastern Region.

High Speed Broadband

The EMRC has been advocating for the improvement of high speed broadband in the region since 2007 and in 2009, developed a Regional Business Case for Broadband Infrastructure Upgrades across Perth's Eastern Region. The EMRC has continued to advocate for the priority rollout of the National Broadband Network in Perth's Eastern Region and met with Senator Conroy at the Community Cabinet Meeting on 30 March 2011 to discuss the progress of the Broadband Business Case; and in September with Senator Conroy's Office and the Shadow Minister for Communications, the Hon Malcolm Turnbull in Canberra.

The EMRC will continue to liaise with the NBN Co and the Federal Government to monitor the roll out of NBN in Perth's Eastern Region. The NBN Co Three Year Rollout Plan is due to be released by the end of March 2012. The EMRC will work with key stakeholders and member Councils to develop a Regional Digital Economy Strategy to provide a vehicle to identify, communicate and consolidate issues and opportunities that the NBN rollout will bring to the region.



Item 9.2 continued

Underground Power

The EMRC coordinated a regional submission in 2010 to the review undertaken by the Economic Regulation Authority of the State Underground Power program. In October 2010, Minister Collier announced a review of underground power by the Office of Energy to provide recommendations to the Government on how the Program could be improved for future rounds.

The terms of reference for the public review of the State Underground Power Program include:

- whether the State Underground Power Program should continue;
- if the Program is to continue, the options as to what form it would take; and
- the respective costs and benefits of the options.

The Economic Regulation Authority's (ERA) final report on the Inquiry into the State Underground Power Program Cost Benefit Study was released in September 2011. The ERA's recommendations support the capitalized value of underground power in Perth. Households in Perth derived a significant benefit from having underground power, which increased as a function of their property value.

The Office of Energy has undertaken workshops with WALGA and is on track to provide a final report to the Minister for Energy by the end of March 2012. The EMRC will continue to monitor this initiative and promote the preferred alternative of aerial bundling for power dissemination in the Perth Hills.

Health in Perth's Eastern Region

Work has been undertaken with the Swan Chamber of Commerce, the City of Swan and the Midland Redevelopment Authority to maximise the opportunities created by the development of the Midland Health Campus and the GP Superclinic projects. An Action Agenda identifying five priority areas has been developed as a focus for activity and these are: the Lloyd Street underpass and train station relocation; digital connectivity; the provision of short stay accommodation; the need for a significant university presence in Midland; and the relocation of the Country Health Service to Midland.

The EMRC will continue its involvement in the Maximising Opportunities in Midland group and advocate for the identified priority areas.

Other Advocacy Activities

During 2011/2012 the EMRC Chief Executive Officer and senior staff have made representations to:

- Mr Ken Wyatt – Member for Hasluck.
- The Hon. Troy Buswell, Minister for Transport.
- Mr Steve Irons – Member for Swan.
- Mr David Hatt, Senior Advisor - The Hon Stephen Smith Member for Perth.
- Attended Swan Chamber of Commerce breakfast meeting with The Hon Bill Shorten, Minister for Employment and Workplace Relations, Minister for Financial Services and Superannuation.
- Attended presentation from Mr Mark Quigley, Chief Executive Officer NBN Co.
- The Hon Simon Crean MP – Minister for Regional Australia and Local Government.
- The Hon Bill Marmion – Minister for the Environment.
- The Hon John Castrilli MLA – Minister for Local Government; Heritage; Citizenship and Multicultural Interests.
- The Waste Authority.
- Senator Mark Bishop.



Item 9.2 continued

During the 2011/2012 the following submissions were lodged in response to various strategic direction documents:

- Public Transport for Perth in 2031;
- Capital City Planning Framework;
- Metropolitan Local Government Review Panel;
- Priority Plan for Investment in the Swan Canning Catchment; and
- Swan River Trust Draft River Protection Strategy.

2. Strategic Regional Advocacy for 2012/2013

As the RAS was formulated and adopted in 2009, a review has been undertaken of the nine Key Regional Issues of Priority and their alignment with the current strategic priorities and direction of the State and Federal Government. Demonstrating an alignment between regional strategic direction and that being identified at state and national level will ensure that a whole of government approach is progressed and the best leverage is made of opportunities and resources. The Advocacy Actions Review Framework is shown as an attachment to this report.

The Australian Government is working to achieve sustainable population growth and more liveable cities through the Sustainable Population Strategy and National Urban Policy as well as addressing infrastructure reform and investment through Infrastructure Australia and the Council of Australian Governments (COAG) Reform Council's review of capital city strategic planning¹. This requires that the States and Territories capital city strategic planning systems be integrated and coordinated between all three levels of government and particularly across land use, infrastructure and economic development agencies and functions. From January 2012, Commonwealth infrastructure funding will be linked to consistency with these criteria.

Capital City Strategic Planning undertakes long-term strategic planning of cities to manage growth and productivity, sustainability and liveability, and accommodate demographic change and population growth.

The State Government's strategic planning document, *Directions 2031 and Beyond* links with the Australian Government's Capital City Strategic Planning and the National Urban Policy which establishes a national framework to improve productivity through economic growth, to address sustainability through better management of demand for energy, water and land and reduced production of waste and pollution; and to improve liveability through creating cities that are equitable, socially inclusive, healthy safe and resilient².

Recent visits to all member Councils as part of the annual budget project funding presentations have also included discussion on major issues and information from this process has been incorporated into the Advocacy Actions Review Framework.

¹ COAG Communique. Council of Australian Governments' Meeting 7 December 2009

² Our Cities, Our Future. A national urban policy for a productive sustainable and liveable future. Department of Infrastructure and Transport. May 2011



Item 9.2 continued

A summary of the proposed actions ranked by priority for 2012/2013 is shown in the Table below.

Table 1

Key Regional Priority Issues	Proposed Actions for 2012/2013
The continued improvement of regional waste management activities	<p>Continue to promote the awareness of implications of carbon pricing for Local Government Waste Management.</p> <p>Pursue avenues for funding of waste to energy technologies.</p> <p>Coordinate a response to the review of the Contaminated Sites Act (2003).</p> <p>Continue advocacy for the hypothecation of landfill levy funds to waste management activities</p>
The facilitation of economic development and investment opportunities	<p>Seek involvement with the Department of Planning Directions 2031 and Beyond strategy to develop an economic development and employment strategy to support urban growth and facilitate increased employment self sufficiency in the region.</p> <p>Promote the region as an attractive investment destination</p>
A natural environment that is protected, enhanced and maintained for future generations	<p>Work with Member Councils to identify issues associated with declining water allocations, use of recycled water and development pressures.</p> <p>Develop an issues paper for use as an advocacy tool to address identified issues.</p> <p>Undertake advocacy as identified in Regional Climate Change Adaption Plan.</p>
An effective and integrated transport system	<p>Advocate in partnership with Shire of Mundaring for the upgrade of Great Eastern Highway Greenmount Hill to Mundaring Town Site.</p> <p>Undertake advocacy for projects identified as high priority in reviewed Regional Integrated Transport Strategy (RITS).</p> <p>Advocate for increased and effective public transport in Perth's Eastern Region.</p>
The health, protection and sustainable use of the Swan and Helena Rivers	<p>Pursue avenues for up to date flood modelling including impacts of sea level rise for Swan River.</p> <p>Undertake advocacy as identified in Regional Climate Change Adaption Plan.</p> <p>Undertake advocacy as identified in Swan Helena Rivers Management Plan</p>



Item 9.2 continued

Key Regional Priority Issues	Proposed Actions for 2012/2013
Enhanced social inclusion and access to health, education and community services for all residents	Continued facilitation of the Maximise Opportunities in Midland group. Advocate for establishment of University for Midland. Advocate for increased and effective public transport in Perth's Eastern Region.
The establishment of high-speed, reliable broadband in the region	Develop a regional digital strategy. Monitor the progress of NBN co rollout.
The continued and timely delivery of underground power	Monitor outcomes of ERA and SUPP reviews. Seek support for aerial bundling of power supply for the Perth Hills
The facilitation of appropriate and sustainable tourism development	Support for strategic regional projects as required.

STRATEGIC/POLICY IMPLICATIONS

Undertaking advocacy activities will contribute towards the achievement of the EMRC Strategic Plan for the Future 2010/2011 to 2013/2014.

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure

Key Result Area 4 – Good Governance

- 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region.
 4.4 To manage partnerships and relationships with stakeholders.

This report aligns to the Regional Advocacy Strategy 2010-2013 and has relevance to EMRC's *Policy 1.8 Lobbying and Advocacy*, which establishes a protocol for dealing with organisational and regional lobbying and advocacy issues.

FINANCIAL IMPLICATIONS

Advocacy activities are covered in the 2012/2013 budget. (73966/02)

SUSTAINABILITY IMPLICATIONS

The future sustainability of Perth's Eastern Region will be largely dependent on the strength and ability of the region to pool its resources to compete for and attract government and private sector funding into the region.

Advocacy and relationship building aims to increase awareness of the Perth's Eastern Region and the role of the EMRC as well as to identify and capitalise on future funding opportunities to support regional scale projects/activities.

Regional Advocacy Strategy - Actions Review Framework						Alignment to Government Priorities - Sustainable Population Strategy - National Urban Policy - Directions 2031					Overall Priority for 2012/13	
Focus	Key Regional Advocacy Priorities	Actions undertaken for 2011/12	Current Effort/ Status to date	Urgency/MC priority	Capacity to deliver/effect change	Prosperous A global city will depend on building on our current prosperity. Productivity growth is key driver of economic growth and prosperity.	Accessible To meet education, employment, recreation, service and consumer needs within a reasonable distance of home.	Sustainable To grow within the constraints placed on us by the environment we live in. Better management of consumption of resources and production of waste to reduce our impact on the environment.	Liveable Cities are equitable, socially inclusive, affordable, accessible, healthy safe and resilient.	Responsible To manage urban growth and make the most efficient use of available land and infrastructure.		Proposed Actions for 2012/13
Natural Environment	The health, protection and sustainable use of the Swan and Helena Rivers	Funding sought through RDAF for foreshore stabilisation. Key area for Canberra delegation. Subsequent meetings with Member for Perth, Member for Swan and Member for Hasluck to discuss funding issues. Member of C21 group of Councils Provided input to Priority Plan for Investment in the Swan Canning Catchment. Provided a submission to Swan River Trust Draft River Protection Strategy	High	High	Medium	Low	Medium	High	High	High	Medium/High	Pursue avenues for up to date flood modelling including impacts of sea level rise for Swan River. Undertake advocacy as identified in Regional Climate Change Adaption Plan. Undertake advocacy as identified in Swan Helena Rivers Management Plan
Infrastructure	An effective and integrated transport system	Perth Airport Roads - Gateway WA Great Eastern Highway - City East Alliance Great Eastern Highway - Greenmount Hill to Mundaring Town Site Kalamunda Road, Berkshire Road/Roe Highway Intersection Reid Highway Link between Lord Street and West Swan Road Public Transport - Submission to Draft Public Transport for Perth 2031	High - formed a key focus for 2010/2011, 2011/2012	Medium/High - significant progress achieved	Medium	High	High	Medium	High	Medium	Medium/High	Advocate in partnership with Shire of Mundaring for the upgrade Great Eastern Highway Greenmount Hill to Mundaring Town Site. Undertake advocacy for projects identified as high priority in reviewed RITS. Advocate for increased and effective public transport in Perth's Eastern Region.
Infrastructure	The establishment of high-speed, reliable broadband in the region	Meetings undertaken with Minister and Shadow Minister for Communication, local members and NBNCo seeking priority rollout.	High - a key focus since 2009	High - dependent on NBN Co 3 yr rollout plan	Medium/Low	High	Medium	Medium	Medium	High	Medium	Develop a regional digital strategy. Monitor the progress of NBN co rollout.
Infrastructure	The continued and timely delivery of underground power	Monitor state government and ERA policy review	Low - dependent on current reviews	Medium	Low/Medium	Low	Low	Medium	Medium	Medium/High	Low/Medium	Monitor outcomes of ERA and SUPP reviews. Seek support for aerial bundling of power supply for the Perth Hills
Regional Development	The facilitation of appropriate and sustainable tourism development	Undertaken as part of REDS	Low	Low	Medium	Medium	Medium	Medium	Medium	Medium	Low/Medium	Support for strategic regional projects as required.
Regional Development	The facilitation of economic development and investment opportunities	Undertaken campaign and projects for maximising opportunities of investment in health in Perth's Eastern Region. Economic Development Strategy developed	Medium/High	High	High	High	High	Medium	High	High	High	Seek involvement with the Department of Planning Directions 2031 strategy to develop an economic development and employment strategy to support urban growth and facilitate increased employment self sufficiency in the region. Promote the region as an attractive investment destination
Waste	The continued improvement of regional waste management activities	Awareness raising on implications of carbon price on LG. Advocacy for funding for waste to energy projects.	High	High	High	Medium	Low	High	High	High	High	Continue to promote the awareness of implications of carbon pricing for Local Government Waste Management. Pursue avenues for funding of waste to energy technologies. Coordinate a response to the review of the Contaminated Sites Act (2003). Continue advocacy for the hypothecation of landfill levy funds to waste management activities.
Natural Environment	A natural environment that is protected, enhanced and maintained for future generations	Funding sought through RDAF for foreshore stabilisation. Key area for Canberra delegation. Subsequent meetings with Member for Perth, Member for Swan and Member for Hasluck to discuss funding issues. Developed issue paper for reuse of grey water for member Councils and website. Developed issues paper on implications of Carbon Pricing.	Medium/High	Medium/High	High	Medium	Low	High	High	High	Medium/High	Work with Member Councils to identify issues associated with declining water allocations, use of recycled water and development pressures. Develop an issues paper for use as an advocacy tool to address identified issues. Undertake advocacy as identified in Regional Climate Change Adaption Plan.
Social Capital	Enhanced social inclusion and access to health, education and community services for all residents	Submission to Healthy Communities Grant and liaison with Fed Govt on need for funding for the Region. Funding provided to Kalamunda and Belmont. Maximising Opportunities in Midland Group. Advocacy undertaken for establishment of a university on Midland.	Medium/High	Medium	Medium	Medium	High	Medium	High	Medium/High	Medium/High	Continued facilitation of the Maximise Opportunities in Midland group. Advocate for establishment of University for Midland. Advocate for increased and effective public transport in Perth's Eastern Region.



9.3 DEVELOPMENT OF A REGIONAL DIGITAL STRATEGY FOR PERTH'S EASTERN REGION

REFERENCE: COMMITTEES-13451

PURPOSE OF REPORT

To seek Council's endorsement of the development of a Regional Digital Strategy in readiness for the National Broadband Network in Perth's Eastern Region.

KEY ISSUES AND RECOMMENDATION(S)

- On 7 April 2009, the Federal Government announced the establishment of the National Broadband Network Company Limited (NBN Co) to build and operate a National Broadband Network (NBN).
- On 9 June 2009, the CEOAC recommended to Council that broadband infrastructure be included as a priority for regional advocacy with the aim of maximising opportunities that arise with the rollout of the NBN for Perth's Eastern Region.
- As priority locations for rollout of the NBN were previously negotiated jointly between the Federal and State governments, the EMRC has undertaken advocacy activities at political and departmental levels to promote the strategic importance of Perth's Eastern Region to the State.
- Through the EMRC Economic Development Officers Group, information from the 'Local Government Conference' held in Sydney, the Department of Regional Development and Local Government and Economic Development Australia Conference in October 2011, the EMRC is aware that many LGA's have information communications technology initiatives in their regional plans. This has highlighted the need for a Regional Digital Strategy for Perth's Eastern Region to provide an overarching direction that member Councils individual digital strategies can dovetail into.
- ALGA has partnered with NBN Co to develop a Best Practice Guide for Councils to assist local government expedite the rollout of the NBN. The Guide identifies that a regionally based digital economy strategy can provide an effective vehicle to identify, communicate and consolidate issues and opportunities that the NBN rollout can bring to councils and communities.
- It is proposed that the EMRC facilitate the development of a Regional Digital Strategy involving consultation with member Councils through the Economic Development Officers Group.

Recommendation(s)

That Council endorse the development of a Regional Digital Strategy in readiness for the National Broadband Network in Perth's Eastern Region.

SOURCE OF REPORT

Director Regional Services
 Manager Regional Development

BACKGROUND

Milestones in the evolution of the regional broadband activities facilitated by the EMRC for Perth's Eastern Region include:

- On 7 April 2009, the Federal Government announced to establish the NBN Co Limited to build and operate a NBN;



Item 9.3 continued

- On 9 June 2009, the CEOAC recommended to Council that broadband infrastructure be included as a priority for regional advocacy with the aim of maximising opportunities that arise with the rollout of the NBN for Perth's Eastern Region;
- On 2 July 2009, representatives from the EMRC and the City of Swan briefed Senator Stephen Conroy, Minister for Broadband, Communications and the Digital Economy on the broadband issues experienced by residents and businesses in Perth's Eastern Region, as identified in the blackspot survey undertaken by the EMRC in 2008. Senator Conroy invited the EMRC to submit a comprehensive Regional Business Case to support inclusion of Broadband Infrastructure upgrades in Perth's Eastern Region within the rollout of the National Broadband Network;
- The CEOAC at its 11 August 2009 meeting endorsed the EMRC developing a Regional Business Case in collaboration with member Council officers;
- In 2010, the EMRC submitted its Regional Business Case to the NBN Co Limited and in December 2010 the EMRC lodged its Broadband Business Case as a submission to the Federal Government House of Representatives Standing Committee on Infrastructure and Communications Inquiry into the role and potential of the NBN;
- In February 2011, the State Government established a Broadband Working Group (BWG) to maximise the benefits of the National Broadband Network to Western Australia. In order to define the structure, membership and terms of reference for the BWG, the Department of Commerce commenced an initial round of stakeholder consultation with major representative organisations. The EMRC presented to the Department of Commerce;
- In March 2011, EMRC officers met with Senator Conroy, Minister for Broadband, Communications and the Digital Economy to discuss the viability of the EMRC Broadband Business Case submitted to Federal Government and NBN Co impacting on the broadband rollout into Perth's Eastern Region;
- In May 2011, EMRC Officers participated in the House of Representatives Standing Committee on Infrastructure and Communications roundtable public hearing;
- The EMRC has continued to advocate for the priority rollout of the NBN in Perth's Eastern Region and in September met with Senator Conroy's Office and the Shadow Minister for Communications, the Hon Malcolm Turnbull in Canberra; and
- In November 2011, EMRC Economic Development Officers Group determined the need for and supported the development of a Regional Digital Strategy for Perth's Eastern Region in readiness for the NBN in Perth's Eastern Region.

REPORT

National Economic Development Australia Conference - The Digital Economy

In October 2011, the EMRC Manager Regional Development attended the National Economic Development Australia conference – *The Digital Economy* which focussed on Future Economic Development Practices for government, business and regional organisations.

The conference presented a future vision context of the possibilities that broadband will offer economic development for the future. In conjunction it was an opportunity to learn the practical strategic frameworks used by organisations to maximise the effectiveness of high speed broadband. The conference focused on 'integrated' place management solutions of 'digital economy' applications. Infrastructure, community services through to power management solutions were presented in a holistic, integrated economic development context. The conference also provided opportunity to work through a practical 'hands on' process designed to produce an initial priority digital economy framework for your local region.

The key message for Local Government was to prepare for the economic benefits of the NBN through development of Digital Strategies.



Item 9.3 continued

Development of a Regional Digital Strategy for Perth's Eastern Region

At a national level, ALGA has partnered with NBN Co to develop a Best Practice Guide for Councils to assist local government expedite the rollout of the National Broadband Network and to consider the development of a local digital strategy to demonstrate how the community and businesses can benefit from future broadband services. A regionally based digital economy strategy that is part of local government's long term economic development strategy can provide an effective vehicle to identify, communicate and consolidate issues and opportunities that the NBN rollout can bring to councils and communities.

The EMRC also facilitates the Economic Development Officers Group (EDOG) on a bi-monthly basis, a group which manages the implementation of the Regional Economic Development Strategy 2010-2015. The group consists of economic development officers from the six member councils with the purpose of the group being:

- To share information on regional and local activities related to economic development; and
- To identify and progress opportunities to collaborate on economic development issues of benefit to Perth's Eastern Region.

At the November 2011 EDOG meeting, it was determined the need for a Regional Digital Strategy for Perth's Eastern Region and the EMRC was assigned with developing a report to Council seeking endorsement of a Regional Digital Strategy for Perth's Eastern Region being established.

This report outlines the proposed development of a Regional Digital Strategy (RDS) to complement the EMRC's regional economic development activities under the Regional Economic Development Strategy 2010 – 2015.

Framework

The RDS will be developed in consultation with member Councils through the Economic Development Officers Group (EDOG), business and industry to guide the EMRC in its delivery of agreed regional broadband activities and to ensure this complements member Council's existing strategies.

The RDS will address high speed broadband infrastructure critical issues currently hindering the growth capacity in Perth's Eastern Region. The attraction of knowledge based industries and employment is a key focus area of the Regional Economic Development Strategy as it will enhance the competitiveness of the region.

The EMRC's Strategic Plan gives special attention to lobbying and advocacy activities as a means to address issues of priority to all member Councils. Advocacy is viewed as a tool to influence the political, social and economic environment to maximise benefits for member Councils and their communities and the RDS will provide a valuable tool for assisting with promotion of the region as an attractive investment destination.

Development of a RDS will contribute towards maximising the benefits of broadband and prepare digital economic development opportunities in Perth's Eastern Region.

STRATEGIC/POLICY IMPLICATIONS

Strategic Plan for the Future 2010/2011 to 2013/2014

Key Result Area 3 – Economic Development

- 3.1 To facilitate increased investment in regional infrastructure

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders
- 4.5 To improve marketing and communications



Item 9.3 continued

Regional Economic Development Strategy 2010 – 2015

Key Focus Area 4 – Joining the Dots

4.1 Increase investment for enabling infrastructure in the Region

FINANCIAL IMPLICATIONS

The RDS will be coordinated by EMRC Regional Development in consultation with member Councils.

Consultancy support may be required to perform the following tasks:


- Facilitate a workshop with member council officers and stakeholders to assess and prioritise potential focus areas for a digital strategy;
- Provide technical input to the Economic Development Officers Group; and
- To develop the Digital Strategy for Perth's Eastern Region.

The cost of consultancy support to undertake the above mentioned activities is to be budgeted for in the EMRC Regional Services Project Funding Summary for 2012/2013-2016/2017.

SUSTAINABILITY IMPLICATIONS

The development of a Regional Digital Strategy will assist to strengthen and diversify the economy of Perth's Eastern Region, contribute to business viability and sustainable employment for residents.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	 <p>The establishment of a RDS will complement member Council priorities and provide the strategic direction for member Councils to develop and/or align local economic digital strategies to leverage regional directions.</p>

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority



Item 9.3 continued

RECOMMENDATION(S)

That Council endorse the development of a Regional Digital Strategy in readiness for the National Broadband Network in Perth's Eastern Region.

Mr Schneider, the CEO of the EMRC, provided a brief overview of the report. He suggested that the focus be moved away from rollout and focus on developing a strategy to address the uptake of Broadband in the region.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR JARVIS

That Council endorse the development of a Regional Digital Strategy in readiness for the National Broadband Network in Perth's Eastern Region.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR ZANNINO

THAT COUNCIL ENDORSE THE DEVELOPMENT OF A REGIONAL DIGITAL STRATEGY IN READINESS FOR THE NATIONAL BROADBAND NETWORK IN PERTH'S EASTERN REGION.

CARRIED UNANIMOUSLY



9.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN REFERENCE: COMMITTEES-13832

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

- 1.1 REGIONAL DEVELOPMENT ACTIVITY REPORT JANUARY 2012 – MARCH 2012
(Ref: Committees-13729)
- 1.2 ENVIRONMENTAL SERVICES ACTIVITY REPORT JANUARY 2012 – MARCH 2012
(Ref: Committees-13860)
- 1.3 CLEAN AND GREEN STRATEGY FOR PERTH'S AUTUMN FESTIVAL
(Ref: Committees-13671)

RECOMMENDATION

That the Information Bulletin be noted.

CEOAC RESOLUTION

MOVED MR FOLEY

SECONDED MR THROSSELL

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY

10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

11.1 EVENTS IN THE REGION

12 May 2012	City of Swan	Mayoral Dinner
5 July 2012	Town of Bassendean	NAIDOC Day
7 August 2012	City of Bayswater	Avon Descent
6 October 2012	City of Belmont	Mayoral Dinner
26 January 2013	City of Bassendean	Australia Day Celebrations

11.2 OTHER GENERAL BUSINESS

The Media Statement reviewing the Waste to Energy facilities and initiatives was discussed. Minister Marmion has initiated a comprehensive review of the way waste to energy facilities operate around the world will provide the State Government with the most up-to date information on waste to energy technologies. The review would be conducted by the Environmental Protection Authority (EPA) and the Waste Authority and examine different technologies used in Europe, the USA, Japan and Australia. The study will look at a range of operating facilities around the world using a variety of technologies including gasification and incineration and examine the way these facilities are designed, how they operate, their emissions and the regulatory framework under which they operate.



12 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **15 May 2012 (informal)** at the Shire of Mundaring, 7000 Great Eastern Highway, Mundaring WA 6073 commencing at 12.30pm with lunch at 12pm.

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12noon:

Tuesday	15	May (informal)	at	Shire of Mundaring
Tuesday	12	June	at	EMRC Administration Office
Tuesday	10	July (informal)	at	Town of Bassendean
Tuesday	14	August	at	EMRC Administration Office
Tuesday	11	September (informal)	at	City of Belmont
Tuesday	9	October	at	EMRC Administration Office
Tuesday	27	November (informal)	at	City of Swan

13 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 1.04pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 24 May 2012 (if required)** the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6.00pm.

Future Meetings 2012

Thursday	24 May (if required)	at	EMRC Administration Office
Thursday	21 June	at	EMRC Administration Office
Thursday	19 July (if required)	at	EMRC Administration Office
Thursday	23 August	at	EMRC Administration Office
Thursday	20 September (if required)	at	EMRC Administration Office
Thursday	18 October	at	EMRC Administration Office
Thursday	6 December	at	EMRC Administration Office
January 2012 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 6.17pm.