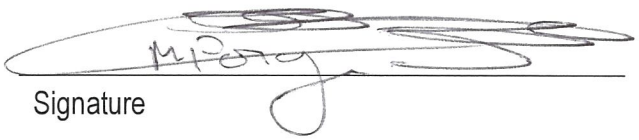
MINUTES

Certification of Confirmation

Ordinary Meeting of Council

24 November 2022

I, Cr Mel Congerton, hereby certify that the minutes from the Ordinary Meeting of Council held on 24 November 2022 pages (1) to (159) were confirmed at the Ordinary Meeting of Council held on 23 February 2023.



Signature

Cr Mel Congerton
Presiding Member

EMRC Council Members

Cr Mel Congerton	Chairman	City of Swan
Cr Dylan O'Connor	Deputy Chairman	City of Kalamunda
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

EMRC Council Deputies

Cr Emily Wilding	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr Janelle Sewell	EMRC Deputy Member	City of Kalamunda
Cr Jo Cicchini	EMRC Deputy Member	Shire of Mundaring
Vacant	EMRC Deputy Member	City of Swan

Ordinary Meeting of Council

24 November 2022

An ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 on **Thursday 24 October 2022.** The meeting commenced at **6:00pm.**

Table of Contents

1	**DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**		**5**
	1.1	ACKNOWLEDGEMENT OF COUNTRY	5
2	**ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**		**6**
3	**DISCLOSURE OF INTERESTS**		**6**
4	**ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION**		**6**
	4.1	AUSTRALIAN CIRCULAR ECONOMY HUB AWARDS	6
	4.2	CITY OF KALAMUNDA NOTICE OF WITHDRAWAL	6
5	**RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**		**7**
6	**PUBLIC QUESTION TIME**		**7**
7	**APPLICATIONS FOR LEAVE OF ABSENCE**		**7**
	7.1	CR OSTASZEWSKYJ – LEAVE OF ABSENCE	7
8	**PETITIONS, DEPUTATIONS AND PRESENTATIONS**		**7**
9	**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**		**8**
	9.1	MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 OCTOBER 2022	8
10	**QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN**		**8**
11	**QUESTIONS BY MEMBERS WITHOUT NOTICE**		**8**
12	**ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**		**9**
13	**BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**		**9**
14	**REPORTS OF EMPLOYEES**		**9**
	14.1	LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2022 (D2022/19991)	11
	14.2	FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2022 (D2022/19998)	21
	14.3	FINAL REVIEWED EMRC 10 YEAR STRATEGIC PLAN (D2022/20402)	40
	14.4	REQUEST FOR QUOTATON – RFQ 2022-111 – SUPPLY AND DELIVERY OF ONE 20 TONNE WHEEL LOADER (D2022/20406)	72
	14.5	REQUEST FOR QUOTATION – RFQ 2022-109 – SUPPLY AND DELIVERY OF TWO PRIME MOVER 6X4 SINGLE STEER TANDEM DRIVE AXLE (D2022/20410)	76
	14.6	EMRC ANNUAL REPORT 2021/2022 (D2022/20414)	81

Table of Contents continued

	14.7	WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (D2022/20420)	84
	14.8	SUSTAINABILITY TEAM PROGRAM 2023-2024 (D2022/20449)	99
	14.9	ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/19994)	114
15	**REPORTS OF COMMITTEES**		**114**
16	**REPORTS OF DELEGATES**		**114**
	16.1	MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 26 OCTOBER 2022	114
17	**MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**		**115**
18	**NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING**		**156**
19	**CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**		**156**
	19.1	WOOD WASTE TO ENERGY PLANT UPDATE (D2022/20509)	156
	19.2	HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION (D2022/20511)	157
	19.3	REQUEST FOR QUOTATION – RFQ 2022-107 – SALE OF UNPROCESSED FOGO MATERIAL (D2022/20513)	157
20	**FUTURE MEETINGS OF COUNCIL**		**159**
21	**DECLARATION OF CLOSURE OF MEETING**		**159**

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

As the Chairman was an apology for the meeting the Deputy Chairman presided and opened the meeting at 6.00pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

The Deputy Chairman acknowledged the traditional custodians of the land on which we meet today and paid respects to elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Dylan O'Connor	Deputy Chairman	City of Kalamunda
Cr Kathryn Hamilton *(arrived 6:04pm)*	EMRC Member	Town of Bassendean
Cr Hilary MacWilliam	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Margaret Thomas	EMRC Member	City of Kalamunda
Cr Jo Cicchini *(deputising for Cr Daw)*	EMRC Deputy Member	Shire of Mundaring
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Mel Congerton	Chairman	City of Swan
Cr John Daw	EMRC Member	Shire of Mundaring

EMRC Officers

Mr Hua Jer Liew	A/Chief Executive Officer
Mr Brad Lacey	Chief Operating Officer
Mr Douglas Bruce	Chief Project Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mrs Lee Loughnan	Personal Assistant to Chief Financial Officer (Minutes)

Apologies

Mr Marcus Geisler	Chief Executive Officer

EMRC Observers

Mr David Ameduri	Manager Financial Services
Ms Izabella Krzysko	Manager Procurement & Governance
Mr David Schmidt	Manager Information Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

4.1 AUSTRALIAN CIRCULAR ECONOMY HUB AWARDS

The Deputy Chairman advised Council that the Chairman and CEO are attending the ACE Awards this evening which recognises and celebrates those who are driving Australia's transition to a circular economy.

The awards aim to create awareness, inspire others and work towards integrating new and innovative circular economy practices as the norm in Australia and the Asia Pacific region.

Marcus is a finalist in the category for Circular Leader.

4.2 CITY OF KALAMUNDA NOTICE OF WITHDRAWAL

The Deputy Chairman read the following statement:

"On Tuesday, 22 November 2022, the Council of the City of Kalamunda voted unanimously to end its membership of the EMRC through written notification to the EMRC with the withdrawal to take effect on 30 June 2023.

The Deputy Chairman acknowledged the excellent outcomes that the EMRC has achieved and will continue to do so in the areas of delivering sustainable waste and resource recovery services all while being an industry leader in many aspects, particularly in demonstrating circular economy leadership.

The City of Kalamunda released a statement that identifies the changing landscape of waste and resource recovery as it applies to the specific context of the City of Kalamunda and believes that their planned responses to all aspects of waste services will provide a beneficial outcome for all residents within the City.

The Deputy Chairman acknowledged not only the work of the CEO and his Executive team but also every member of staff who shares the common goals and commitment to do things better around waste and resource recovery using sustainable and modern methods for the benefit of the environment and the community of the Eastern Region.

The EMRC remains at the forefront of waste innovation and solutions. The departure of the City of Kalamunda should not be viewed as a loss but as an opportunity. A time to consider new opportunities and new relationships with other local governments, potentially new member councils as well as the private sector. Some of these opportunities are known to the EMRC and some aren't. The EMRC prides itself on its ability to be agile and respond to changing landscapes in a responsible and effective way. The EMRC as an organisation can be proud of this agile approach as it seeks to continuously align with its vision, including the 10 year plan, which we are considering adopting this evening.

Councillors context is everything, and in the case of Kalamunda, the context or factors for consideration for Kalamunda remaining a member were very carefully considered, discussed and deliberated upon at length. What is no longer an ideal fit for the City of Kalamunda, could well be the perfect fit for another local government who wishes to become a new member council of the EMRC – and not specifically a local government of the Eastern Region.

As an EMRC Councillor, I am sure I speak on behalf of Cr Thomas, we will continue to fulfill our duties with honesty and integrity and a commitment to the future prosperity and success of the EMRC in its efforts to achieve its strategic vision and goals."

Cr Hamilton arrived at this point of the meeting.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CR OSTASZEWSKYJ – LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR THOMAS SECONDED CR ZANNINO

THAT COUNCIL APPROVES THE APPLICATION FOR LEAVE OF ABSENCE FOR CR STEVEN OSTASZEWSKYJ ON 1 DECEMBER 2022 AND FROM 17 DECEMBER 2022 TO 9 JANUARY 2023 INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 OCTOBER 2022

That the minutes of the Ordinary Meeting of Council held on 27 October 2022 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR MACWILLIAM SECONDED CR ZANNINO

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 OCTOBER 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS FOR WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

The following questions were raised:

1. Should the EMRC turn its strategic attention and focus on retaining member Councils.

   The A/CEO responded that the relationship with member Councils has always been a focus but there may be a need to review this in light of this week's event. Further questions were taken on notice.

2. Whether the 10 year plan needs to reviewed again given that Kalamunda will no longer be a member Council. Whether a workshop is required urgently.

   The A/CEO responded that the 10 Year Strategic Plan has a legislated review timetable. Additionally, Council can always table a request for further reviews in light of new circumstances. The Deputy Chairman also suggested that Councillors may request their CEOs to raise this matter with the CEO.

3. Establishment Agreement:

   a. Whether the member Councils are to continue to review the EA.

      The A/CEO reminded Councillors that this is a confidential item and responded in general terms. At present, the request for review by member Councils is a resolution of EMRC Council and will require a motion to rescind (or to be superseded). Additionally due to Kalamunda's withdrawal, there will be 4 participants with effective date from 1 July 2023. There is no specified timeframe in the previous resolution.

   b. Cr Ostaszewskyj indicated that as he was unable to table a motion tonight due to the Standing Orders requiring 4 clear days that he will do so for the next meeting.

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- WOOD WASTE TO ENERGY UPDATE
- HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION – CONTRACT 2021-006
- REQUEST FOR QUOTATION – RFQ 2022-107 – SALE OF UNPROCESSED FOGO MATERIAL

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

14 REPORTS OF EMPLOYEES

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER 2022 (D2022/19991)

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2022 (D2022/19998)

14.3 FINAL REVIEWED EMRC 10 YEAR STRATEGIC PLAN (D2022/20402)

14.4 REQUEST FOR QUOTATON – RFQ 2022-111 – SUPPLY AND DELIVERY OF ONE 20 TONNE WHEEL LOADER (D2022/20406)

14.5 REQUEST FOR QUOTATION – RFQ 2022-109 – SUPPLY AND DELIVERY OF TWO PRIME MOVER 6X4 SINGLE STEER TANDEM DRIVE AXLE (D2022/20410)

14.6 EMRC ANNUAL REPORT 2021/2022 (D2022/20414)

14.7 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (D2022/20420)

14.8 SUSTAINABILITY TEAM PROGRAM 2023-2024 (D2022/20449)

14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/19994)

QUESTIONS

The Chairman invites questions from members on the reports of employees.

Cr Ostaszewskyj withdrew Items 14.3, 14.5 and 14.6 to be considered separately.

RECOMMENDATION(S)

That with the exception of items ……, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR JEANS

THAT WITH THE EXCEPTION OF ITEMS 14.3, 14.5, 14.6, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE REPORTS OF EMPLOYEES (SECTION 14).

CARRIED UNANIMOUSLY

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF OCTOBER

D2022/19991

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of October 2022 for noting.

KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of October 2022 is provided for noting.

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for October 2022 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling $20,894,399.96.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

1 The table below summarises the payments drawn on the funds during the month of October 2022. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT50636 – EFT50864	
	Cheque Payments	220685 - 220692	
	Payroll EFT	PAY 2023-08 & PAY 2023-09	
	Direct Debits		
	➢ Superannuation	DD24941.1 – DD24941.23 DD24942.1 – DD24942.23	
	➢ Bank Charges	1*OCT22	
	➢ Other	2234 - 2255	$20,895,614.22
	Less Cancelled EFT's & Cheques	EFT50746	$1,214.26
Trust Fund	EFT Payments		Nil
Total			**$20,894,399.96**

Summary of Expenditure for the Month of October 2022		
Payroll	$	635,152.59
Term Deposit Investments	$	14,000,000.00
Capital Expenditure	$	1,469,319.01
Operating Expenditure		
➢ Landfill Levy *	$	3,319,729.20
➢ Other	$	1,470,199.16
Total	**$**	**20,894,399.96**

* Note: The Landfill Levy is paid quarterly in July, October, January and April

STRATEGIC/POLICY IMPLICATIONS

2 Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

3 As detailed within the report.

SUSTAINABILITY IMPLICATIONS

4 Nil

RISK MANAGEMENT

Risk – Adverse credit rating if creditor accounts are not paid when due		
Consequence	**Likelihood**	**Rating**
Possible	Insignificant	Low
Action/Strategy		
➢ Ensure timely payment of creditor accounts when they fall due.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the month of October 2022 (D2022/20633)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for October 2022 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling $20,894,399.96.

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR JEANS

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR OCTOBER 2022 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING $20,894,399.96.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2022

Cheque / EFT No	Date	Payee		Amount
EFT50636	03/10/2022	A2K TECHNOLOGIES PTY LTD	ANNUAL LICENCE RENEWAL	2,997.50
EFT50637	03/10/2022	ABLE SALES	PLANT PARTS	1,760.00
EFT50638	03/10/2022	ADT SECURITY	SECURITY MONITORING & ALARM RESPONSE	63.42
EFT50639	03/10/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PLANT PARTS	2,869.94
EFT50640	03/10/2022	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	1,039.57
EFT50641	03/10/2022	ALLIGHTSYKES PTY LTD	QUARTERLY SERVICE & MAINTENANCE - GENERATOR AT ASCOT PLACE & WWtE	1,185.80
EFT50642	03/10/2022	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS	4,497.00
EFT50643	03/10/2022	ALLUSED PTY LTD	HIRE OF HYDRAULIC GRAB FOR HAZELMERE	1,897.50
EFT50644	03/10/2022	ALLWORKS (WA) PTY LTD	PLANT HIRE & SERVICE	8,250.00
EFT50645	03/10/2022	AMALGAM RECRUITMENT	LABOUR HIRE	10,936.42
EFT50646	03/10/2022	ARMORGARD AUSTRALIA PTY LTD	PLANT PARTS	3,833.84
EFT50647	03/10/2022	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & I	799.92
EFT50648	03/10/2022	AUSTRALIAN TRAINING MANAGEMENT PTY LTD (ATM)	STAFF TRAINING	505.00
EFT50649	03/10/2022	BADER LUBRICATION	PLANT PARTS	1,518.44
EFT50650	03/10/2022	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	PLANT REPAIR	837.19
EFT50651	03/10/2022	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT HIRE	20,834.00
EFT50652	03/10/2022	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	113.74
EFT50653	03/10/2022	BISHOPS BOILYS P/L	PLANT REPAIR	588.50
EFT50654	03/10/2022	BLADON WA PTY LTD	HARDWARE SUPPLIES	2,728.00
EFT50655	03/10/2022	BOBCAT ATTACH	PLANT REPAIR	660.00
EFT50656	03/10/2022	BRING COURIERS	COURIER SERVICE	204.59
EFT50657	03/10/2022	BUG BUSTERS PTY LTD	POST CONTROL	4,400.00
EFT50658	03/10/2022	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	1,094.10
EFT50659	03/10/2022	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	44.00
EFT50660	03/10/2022	CEA SPECIALTY EQUIPMENT PTY LTD T/A DITCH WITCH	PLANT PARTS	2,480.10
EFT50661	03/10/2022	CENTRAL SIGNS	SIGNAGE	590.00
EFT50662	03/10/2022	CHARLES SERVICE COMPANY	CLEANING SERVICES - RED HILL	3,343.44
EFT50663	03/10/2022	CHILD SUPPORT	EMPLOYEE DEDUCTION	402.70
EFT50664	03/10/2022	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	35,174.06
EFT50665	03/10/2022	COMMAND-A-COM AUSTRALIA PTY LTD	RED HILL MONTHLY PHONE EXPENSES	487.23
EFT50666	03/10/2022	COMPU-STOR	IT BACKUP DATA SERVICES	1,003.56
EFT50667	03/10/2022	CPR ELECTRICAL SERVICES	ELECTRICAL MAINTENANCE - HAAS GRINDER	957.00
EFT50668	03/10/2022	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	550.00
EFT50669	03/10/2022	CROSSLAND & HARDY PTY LTD	QUARTERLY SURVEYING COSTS - GREEN MULCH	957.00
EFT50670	03/10/2022	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	3,711.40
EFT50671	03/10/2022	CSS EQUIPMENT HAMMEL INTERNATIONAL (COYLE SALES SERVICES)	PLANT PARTS	343.20
EFT50672	03/10/2022	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	9,387.46
EFT50673	03/10/2022	ECOLO WA	ODOUR CONTROL SOLUTIONS	2,728.00
EFT50674	03/10/2022	ECOTECH P/L	EQUIPMENT HIRE	1,045.00
EFT50675	03/10/2022	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATIONS & RED HILL	2,457.51
EFT50676	03/10/2022	ENVIRO SWEEP	SITE SWEEPING - HAZELMERE & RED HILL	5,093.54
EFT50677	03/10/2022	EQUIPMENT PLACEMENT PTY LTD	PLANT PARTS	1,205.99
EFT50678	03/10/2022	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WATER, DUST, WOODCHIP & PFAS MATERIALS	7,938.22
EFT50679	03/10/2022	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT SERVICE	60.50
EFT50680	03/10/2022	FILTERS PLUS	PLANT FILTERS	1,390.95
EFT50681	03/10/2022	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	385.00
EFT50682	03/10/2022	FRESH VENTURE GROUP PTY LTD T/AS FRUIT AT WORK	STAFF AMENITIES	811.80

Cheque / EFT No	Date	Payee		Amount
EFT50683	03/10/2022	FUELFIX PTY LTD	PURCHASE OF SMARTFILL FUEL MANAGEMENT SYSTEM - HAZELMERE	26,461.45
EFT50684	03/10/2022	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	888.38
EFT50685	03/10/2022	GALLOWAY ELECTRICAL CONTRACTORS	ELECTRICAL MAINTENANCE - BAYWASTE & HAZELMERE SITE	1,904.88
EFT50686	03/10/2022	GREASE MAX INTERNATIONAL SALES - DELTA DISTRIBUTION P/L T/AS	PLANT PARTS	2,263.91
EFT50687	03/10/2022	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	575.23
EFT50688	03/10/2022	GROENEVELD AUSTRALIA P/L	PLANT PARTS	6,903.60
EFT50689	03/10/2022	HARVEY NORMAN MIDLAND - RD SUPA PTY LTD T/AS HARVEY NORMAN AV/IT SUPERSTORE MIDLAND	OFFICE EQUIPMENT	169.00
EFT50690	03/10/2022	HEATLEY SALES PTY LTD	HARDWARE SUPPLIES	2,682.57
EFT50691	03/10/2022	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	7,461.04
EFT50692	03/10/2022	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	4,439.44
EFT50693	03/10/2022	INTEGRATED ICT	IT SUPPORT	5,505.68
EFT50694	03/10/2022	INTERSCREEN PTY LTD	PLANT PARTS	4,950.00
EFT50695	03/10/2022	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	ANNUAL COMPLIANCE AUDIT REPORT - WWtE	1,531.20
EFT50696	03/10/2022	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT MAINTENANCE	1,305.80
EFT50697	03/10/2022	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES & BACKUP SOFTWARE LICENCES	374.00
EFT50698	03/10/2022	LABOURFORCE IMPEX PERSONNEL P/L	LABOUR HIRE	2,906.11
EFT50699	03/10/2022	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	7,279.07
EFT50700	03/10/2022	MAIL PLUS PERTH	MAIL EXPENSES	404.71
EFT50701	03/10/2022	MAJOR MOTORS PTY LTD	PLANT PARTS	1,476.04
EFT50702	03/10/2022	MANDALAY TECHNOLOGIES PTY LTD	LICENSE RENEWAL - HAZELMERE WEIGHBRIDGE	2,419.96
EFT50703	03/10/2022	MARKET CREATIONS AGENCY	WEBSITE MAINTENANCE	165.00
EFT50704	03/10/2022	MARSMEN PLUMBING	BUILDING MAINTENANCE - ASCOT PLACE	219.73
EFT50705	03/10/2022	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - REVIEW OF ESTABLISHMENT AGREEMENT	4,283.40
EFT50706	03/10/2022	MEGA PACIFIC PTY LTD	PLANT PARTS	1,760.00
EFT50707	03/10/2022	MORAY & AGNEW	LEGAL ADVICE - ANNUAL AUDIT	660.00
EFT50708	03/10/2022	N D ENGINEERING - N D ENGINEERING PTY LTD T/AS	CONSULTANCY FEE - COOLING WATER TOWER & REVERSE OSMOSYS SYSTEM	8,621.25
EFT50709	03/10/2022	NEVERFAIL SPRINGWATER	BOTTLED WATER	340.99
EFT50710	03/10/2022	OFFICE LINE GROUP	PURCHASE OF OFFICE EQUIPMENT	939.40
EFT50711	03/10/2022	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	477.47
EFT50712	03/10/2022	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY SERVICE - LIFT	30.38
EFT50713	03/10/2022	OTR TYRES T/A TKPH PTY LTD	PLANT REPAIR	295.37
EFT50714	03/10/2022	PAYG PAYMENTS	PAYG TAXATION PAYMENT	90,570.00
EFT50715	03/10/2022	PERTH BIN HIRE - IWM (PBH) PTY LTD T/A	PRODUCT TRANSPORTATION COSTS	2,025.00
EFT50716	03/10/2022	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE	42,542.50
EFT50717	03/10/2022	PERTH QUALITY SERVICES	CLEANING OF FLOOR - HAZELMERE SITE	175.00
EFT50718	03/10/2022	PERTH SCIENTIFIC	EQUIPMENT SERVICE	110.00
EFT50719	03/10/2022	PETRO MIN ENGINEERS	CONSULTING FEE - EDL POWER STATION	547.71
EFT50720	03/10/2022	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS & MAINTENANCE	1,060.45
EFT50721	03/10/2022	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	5,019.09
EFT50722	03/10/2022	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	PLANT PARTS	401.50
EFT50723	03/10/2022	PR POWER PTY LTD	PLANT SERVICE & MAINTENANCE	10,524.17
EFT50724	03/10/2022	PRESTIGE ALARMS	MONITORING & SERVICING OF HAZELMERE SECURITY SYSTEM & RED HILL SECURITY MAINTENANCE	1,212.50
EFT50725	03/10/2022	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,083.32
EFT50726	03/10/2022	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE & HAZELMERE	4,727.02
EFT50727	03/10/2022	READY INDUSTRIES PTY. LTD.	SECURITY CAMERAS FOR RED HILL	3,939.32
EFT50728	03/10/2022	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	14.43

Cheque / EFT No	Date	Payee		Amount
EFT50729	03/10/2022	RENTCO TRANSPORT EQUIPMENT RENTALS	PLANT HIRE TO TRANSPORT WASTE	10,227.53
EFT50730	03/10/2022	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	185.73
EFT50731	03/10/2022	S&L ENGINEERING (WA) PTY LTD	PLANT MAINTENANCE	736.34
EFT50732	03/10/2022	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	PROTECTIVE GEARS	284.30
EFT50733	03/10/2022	SHOP FOR SHOPS	HARDWARE SUPPLIES	1,329.00
EFT50734	03/10/2022	SIGN SUPERMARKET	SIGNS	135.00
EFT50735	03/10/2022	SIGNS & LINES	SIGNS FOR HAZELMERE	4,088.27
EFT50736	03/10/2022	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	841.50
EFT50737	03/10/2022	SOUTHERN CROSS PROTECTION	COURIER SERVICE	643.50
EFT50738	03/10/2022	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING & RESTOCK FIRST AID KIT	352.87
EFT50739	03/10/2022	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM IN C&I BUILDING AT HAZELMERE	173.80
EFT50740	03/10/2022	TALIS CONSULTANTS	CONSULTING FEE - DUST MONITORING REPORTING	1,314.50
EFT50741	03/10/2022	THE WATERSHED	PLANT PARTS	114.48
EFT50742	03/10/2022	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,839.99
EFT50743	03/10/2022	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,572.80
EFT50744	03/10/2022	TOTAL ELECTRICAL & MECHANICAL SERVICES PTY LTD	PLANT MAINTENANCE	6,781.50
EFT50745	03/10/2022	TOTAL TANK SERVICES P/L AS TRUSTEE FOR TOTAL TANK SERVICES UNIT TRUST	PLANT MAINTENANCE	7,049.57
EFT50746	03/10/2022	TOTALLY WORKWEAR MIDLAND - *EFT CANCELLED*	PROTECTIVE CLOTHING	1,214.26
EFT50747	03/10/2022	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPLACEMENTS & REPAIRS	3,287.90
EFT50748	03/10/2022	TRANEN PTY LTD	PURCHASES OF SEEDS	13,385.86
EFT50749	03/10/2022	TRUSTEE FOR THE OZAIR UNIT TRUST T/A OZAIR P/L	PLANT PARTS	261.47
EFT50750	03/10/2022	VEOLIA RECYCLING & RECOVERY	FOGO BIN	42.33
EFT50751	03/10/2022	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT50752	03/10/2022	WA MACHINERY GLASS	REPAIR GLASS WINDOW ON PLANT	682.00
EFT50753	03/10/2022	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	55,874.96
EFT50754	03/10/2022	WEST TIP WASTE CONTROL	SKIP BIN HIRE	17,165.50
EFT50755	03/10/2022	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	7,384.30
EFT50756	03/10/2022	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,803.97
EFT50757	03/10/2022	WORK CLOBBER	PROTECTIVE CLOTHING	421.05
EFT50758	03/10/2022	WREN OIL	WASTE OIL REMOVAL	16.50
EFT50759	03/10/2022	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	2,204.98
EFT50760	06/10/2022	BISTEL CONSTRUCTION PTY LTD	CONSTRUCTION - HAZELMERE WASTE TRANSFER STATION	281,602.11
EFT50761	06/10/2022	BROOKS HIRE SERVICE PTY LTD	PLANT HIRE - EXCAVATOR	302.50
EFT50762	06/10/2022	CASEY MURPHY	STAFF REIMBURSEMENT	102.52
EFT50763	06/10/2022	CHARLIE ZANNINO	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50764	06/10/2022	DOUG JEANS	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50765	06/10/2022	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	3,991.31
EFT50766	06/10/2022	EMILY WILDING	COUNCILLOR'S MEETING FEE	244.00
EFT50767	06/10/2022	GATEWAY HYDRAULICS	PLANT REPAIR	2,943.60
EFT50768	06/10/2022	GRIFFIN VALUATION ADVISORY T/A THE AVP UNIT TRUST	VALUATION SERVICE - REGIONAL WASTE COLLECTION SERVICE TRUCKS	3,300.00
EFT50769	06/10/2022	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	2,282.94
EFT50770	06/10/2022	HILARY MACWILLIAM	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50771	06/10/2022	HOPGOODGANIM LAWYERS	PROBITY SERVICES - ANERGY AUSTRALIA	23,835.19
EFT50772	06/10/2022	JO CICCHINI	COUNCILLORS ATTENDANCE FEE	244.00
EFT50773	06/10/2022	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50774	06/10/2022	KATHRYN HAMILTON	QUARTERLY COUNCILLORS PAYMENT	2,706.00

Cheque / EFT No	Date	Payee		Amount
EFT50775	06/10/2022	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES & BACKUP SOFTWARE LICENCES	6,952.00
EFT50776	06/10/2022	KOMATSU AUSTRALIA PTY LTD	PLANT PURCHASE	434,500.00
EFT50777	06/10/2022	MADDERN ELECTRICS	ELECTRICAL MAINTENANCE - ASCOT PLACE	1,155.00
EFT50778	06/10/2022	MARGARET THOMAS	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50779	06/10/2022	MEL CONGERTON	QUARTERLY COUNCILLORS PAYMENT	9,200.00
EFT50780	06/10/2022	MICHELLE SUTHERLAND	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50781	06/10/2022	STEVE OSTASZEWSKYJ	QUARTERLY COUNCILLORS PAYMENT	2,706.00
EFT50782	06/10/2022	SYDNEY TOOLS PTY LTD	EQUIPMENT PURCHASES	5,436.90
EFT50783	06/10/2022	TALIS CONSULTANTS	CONSULTING FEE - APCr & REGIONAL WASTE COLLECTION SERVICES	47,798.63
EFT50784	06/10/2022	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	609.00
EFT50785	06/10/2022	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,214.25
EFT50786	06/10/2022	WEST TIP WASTE CONTROL	SKIP BIN HIRE	9,505.00
EFT50787	06/10/2022	WILLIAM RAD	STAFF REIMBURSEMENT	103.90
EFT50788	11/10/2022	ABA AUTOMATIC GATES WA	GATE MAINTENANCE	780.00
EFT50789	11/10/2022	AMALGAM RECRUITMENT	LABOUR HIRE	11,264.71
EFT50790	11/10/2022	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	91,752.78
EFT50791	11/10/2022	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	528.00
EFT50792	11/10/2022	ECOTECH P/L	EQUIPMENT HIRE	431.20
EFT50793	11/10/2022	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WATER	3,238.97
EFT50794	11/10/2022	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	2,718.83
EFT50795	11/10/2022	JUST ANOTHER DAY	WORK SAFETY PRESENTATION	11,000.00
EFT50796	11/10/2022	NATIONAL WORKFORCE	LABOUR HIRE	710.43
EFT50797	11/10/2022	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTIONS & REPAIRS	206.09
EFT50798	11/10/2022	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - ASCOT PLACE & HAZELMERE	1,091.06
EFT50799	11/10/2022	SYNERGY	ELECTRICITY CHARGES - RED HILL	113.51
EFT50800	11/10/2022	UNIFIED INCENTIVES PTY LTD (GIFTPAY)	GIFT CARD	100.00
EFT50801	11/10/2022	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	236.56
EFT50802	11/10/2022	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	1,204.30
EFT50803	14/10/2022	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	1,393.70
EFT50804	14/10/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	STAFF TRAINING	890.00
EFT50805	14/10/2022	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,948.99
EFT50806	14/10/2022	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTIONS	565.24
EFT50807	14/10/2022	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	384.19
EFT50808	14/10/2022	UNITED EQUIPMENT PTY LTD	PLANT PURCHASE	52,734.00
EFT50809	14/10/2022	XUAN HAO	STAFF REIMBURSEMENT	1,899.00
EFT50810	17/10/2022	NEVERFAIL SPRINGWATER	BOTTLED WATER	1,510.50
EFT50811	18/10/2022	CHILD SUPPORT	EMPLOYEE DEDUCTION	402.70
EFT50812	18/10/2022	PAYG PAYMENTS	PAYG TAXATION PAYMENT	90,390.00
EFT50813	18/10/2022	AMALGAM RECRUITMENT	LABOUR HIRE	11,377.11
EFT50814	18/10/2022	APOLLO FABRICATIONS	HOOK-LIFT BIN REPAIR	3,300.00
EFT50815	18/10/2022	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	97,217.99
EFT50816	18/10/2022	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	3,445.34
EFT50817	18/10/2022	LUNCH AT SUE'S	CATERING COSTS	270.00
EFT50818	18/10/2022	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	24,976.34
EFT50819	18/10/2022	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTIONS & REPAIRS	4,389.11
EFT50820	18/10/2022	SYNERGY	ELECTRICITY CHARGES - RED HILL	6,715.38

Cheque / EFT No	Date	Payee		Amount
EFT50821	18/10/2022	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	5,057.54
EFT50822	18/10/2022	VENUESLIVE MANAGEMENT SERVICES (WA) PTY LTD (OPTUS STADIUM)	VENUE HIRE - OTHER FUNCTIONS	12,584.00
EFT50823	18/10/2022	YEOMAN PTY LTD ATF THE RJ ROHRLACH FAMILY TRUST	CONSULTING FEES - WWtE	4,108.50
EFT50824	20/10/2022	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	263,106.00
EFT50825	20/10/2022	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	440.00
EFT50826	20/10/2022	GHD PTY LTD	CONSULTANCY FEE - WWtE	3,481.50
EFT50827	20/10/2022	JUST ANOTHER DAY	WORK SAFETY PRESENTATION	5,500.00
EFT50828	20/10/2022	MORAY & AGNEW	LEGAL ADVICE - RED HILL WMF PROPERTY	3,575.00
EFT50829	20/10/2022	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	17.81
EFT50830	25/10/2022	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL LICENCE RENEWAL	672.00
EFT50831	26/10/2022	AMALGAM RECRUITMENT	LABOUR HIRE	11,386.26
EFT50832	26/10/2022	CARBON NEUTRAL CHARITABLE FUND	CARBON SEQUESTRATION RED HILL	5,280.00
EFT50833	26/10/2022	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	13,645.75
EFT50834	26/10/2022	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	17,933.46
EFT50835	26/10/2022	LUNCH AT SUE'S	CATERING COSTS	260.00
EFT50836	26/10/2022	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	2,920.80
EFT50837	26/10/2022	MARKETFORCE	VARIOUS PUBLIC NOTICES	670.97
EFT50838	26/10/2022	MOON CREATURE STUDIOS	MARKETING MATERIALS	1,650.00
EFT50839	26/10/2022	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	149.89
EFT50840	26/10/2022	PICKLES AUCTIONS	AUCTION FEE	235.40
EFT50841	26/10/2022	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,890.56
EFT50842	26/10/2022	TANGIBILITY PTY LTD	MARKETING MATERIALS	1,138.50
EFT50843	26/10/2022	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	8,754.81
EFT50844	26/10/2022	UPPAREL T/A MANRAGS ESSENTIALS PTY LTD	HARDWARE SUPPLIES	220.00
EFT50845	28/10/2022	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUATERLY LANDFILL LEVY	3,319,729.20
EFT50846	28/10/2022	AUSTBEZ HOLDINGS PTY LTD T/AS COMPLETE COMBUSTION	CONSULTING FEE - WWtE	2,585.00
EFT50847	28/10/2022	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	1,429.99
EFT50848	28/10/2022	DATA 3 PERTH	SOFTWARE LICENCE ANNUAL RENEWAL	2,096.69
EFT50849	28/10/2022	DELTA CORPORATION LIMITED	PLANT PARTS	1,188.00
EFT50850	28/10/2022	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT	PEST CONTROLS	580.53
EFT50851	28/10/2022	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	CONTROL WASTE TRACKING FORM CHARGES	440.00
EFT50852	28/10/2022	GREENGATES GARDENING SERVICES	GARDENING SERVICE AT HAZELMERE	2,358.50
EFT50853	28/10/2022	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	1,241.80
EFT50854	28/10/2022	LEE LOUGHNAN	STAFF REIMBURSEMENT	1,942.83
EFT50855	28/10/2022	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	3,136.32
EFT50856	31/10/2022	CHILD SUPPORT	EMPLOYEE DEDUCTION	402.70
EFT50857	31/10/2022	PAYG PAYMENTS	PAYG TAXATION PAYMENT	90,451.00
EFT50858	31/10/2022	AMALGAM RECRUITMENT	LABOUR HIRE	11,591.93
EFT50859	31/10/2022	AVORA PTY LTD	CONSTRUCT WWtE BUILDING	278,055.07
EFT50860	31/10/2022	BISTEL CONSTRUCTION PTY LTD	CONSTRUCTION - HAZELMERE WASTE TRANSFER STATION	278,584.43
EFT50861	31/10/2022	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	3,370.95
EFT50862	31/10/2022	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	6,968.15
EFT50863	31/10/2022	LUMEN IT PTY LTD	ANNUAL SUBSCRIPTION	5,280.00
EFT50864	31/10/2022	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	9,027.15
220685	04/10/2022	GIDGEGANNUP BASKETBALL CLUB	COMMUNITY GRANT	2,296.80
220686	04/10/2022	PERTH HILLS AND WHEATBELT BAND INC	COMMUNITY GRANT	2,822.50

Cheque / EFT No	Date	Payee		Amount
220687	05/10/2022	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	91.15
220688	05/10/2022	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	90.85
220689	05/10/2022	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	158.10
220690	05/10/2022	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	112.40
220691	05/10/2022	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	39.40
220692	20/10/2022	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE & HAZELMERE	559.12
PAY 2023-08	12/10/2022	PAYROLL FE 9/10/22	NET PAYROLL	259,475.80
PAY 2023-09	26/10/2022	PAYROLL FE 23/10/22	NET PAYROLL	270,608.90
1*OCT22	03/10/2022	BANK CHARGES (Ref: 2003 - 2007)	BANK FEES AND CHARGES	1,942.18
DD24941.1	09/10/2022	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	27,632.00
DD24941.2	09/10/2022	HUB24 SUPER FUND	SUPERANNUATION	264.57
DD24941.3	09/10/2022	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATUION & PENSION FUND)	SUPERANNUATION	1,893.03
DD24941.4	09/10/2022	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,542.58
DD24941.5	09/10/2022	CBUS INDUSTRY SUPER	SUPERANNUATION	1,034.40
DD24941.6	09/10/2022	MLC SUPER FUND	SUPERANNUATION	516.65
DD24941.7	09/10/2022	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	608.61
DD24941.8	09/10/2022	BT SUPER FOR LIFE	SUPERANNUATION	375.56
DD24941.9	09/10/2022	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	302.92
DD24941.10	09/10/2022	VISION SUPER PTY LTD	SUPERANNUATION	15.20
DD24941.11	09/10/2022	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	472.63
DD24941.12	09/10/2022	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,024.66
DD24941.13	09/10/2022	PRIME SUPER	SUPERANNUATION	277.96
DD24941.14	09/10/2022	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	302.49
DD24941.15	09/10/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	331.94
DD24941.16	09/10/2022	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	267.08
DD24941.17	09/10/2022	LEGALSUPER	SUPERANNUATION	483.87
DD24941.18	09/10/2022	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,682.02
DD24941.19	09/10/2022	AUSTRALIAN SUPER	SUPERANNUATION	7,979.37
DD24941.20	09/10/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,993.79
DD24941.21	09/10/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	592.22
DD24941.22	09/10/2022	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	226.15
DD24941.23	09/10/2022	MARANI SUPER FUND	SUPERANNUATION	1,182.69
DD24942.1	23/10/2022	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	27,511.78
DD24942.2	23/10/2022	HUB24 SUPER FUND	SUPERANNUATION	259.03
DD24942.3	23/10/2022	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATUION & PENSION FUND)	SUPERANNUATION	1,893.51
DD24942.4	23/10/2022	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	1,406.36
DD24942.5	23/10/2022	CBUS INDUSTRY SUPER	SUPERANNUATION	998.36
DD24942.6	23/10/2022	MLC SUPER FUND	SUPERANNUATION	356.22
DD24942.7	23/10/2022	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	287.84
DD24942.8	23/10/2022	BT SUPER FOR LIFE	SUPERANNUATION	322.88
DD24942.9	23/10/2022	COMMONWEALTH ESSENTIAL SUPER	SUPERANNUATION	321.23
DD24942.10	23/10/2022	VISION SUPER PTY LTD	SUPERANNUATION	77.51
DD24942.11	23/10/2022	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	469.21
DD24942.12	23/10/2022	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,024.66
DD24942.13	23/10/2022	PRIME SUPER	SUPERANNUATION	277.20
DD24942.14	23/10/2022	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	296.86

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF OCTOBER 2022

Cheque / EFT No	Date	Payee		Amount
DD24942.15	23/10/2022	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	292.87
DD24942.16	23/10/2022	TELSTRA SUPERANNUATION SCHEME	SUPERANNUATION	267.24
DD24942.17	23/10/2022	LEGALSUPER	SUPERANNUATION	505.66
DD24942.18	23/10/2022	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	3,658.65
DD24942.19	23/10/2022	AUSTRALIAN SUPER	SUPERANNUATION	7,981.42
DD24942.20	23/10/2022	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,962.38
DD24942.21	23/10/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	437.99
DD24942.22	23/10/2022	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	273.95
DD24942.23	23/10/2022	MARANI SUPER FUND	SUPERANNUATION	1,182.69
2234	04/10/2022	AMP BANK	TERM DEPOSIT INVESMTNET	5,000,000.00
2235	21/10/2022	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	71.50
2236	21/10/2022	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESMTNET	1,500,000.00
2237	21/10/2022	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESMTNET	4,500,000.00
2238	28/10/2022	SUNCORP BANK	TERM DEPOSIT INVESMTNET	1,000,000.00
2239	28/10/2022	SUNCORP BANK	TERM DEPOSIT INVESMTNET	2,000,000.00
2240	17/10/2022	WBC - CORPORATE MASTERCARD - BRADLEY LACEY	CREDIT CARD PURCHASES	1,241.85
2241	17/10/2022	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	243.63
2242	17/10/2022	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	3,829.75
2243	17/10/2022	WBC - CORPORATE MASTERCARD - DOUGLAS BRUCE	CREDIT CARD PURCHASES	114.50
2244	17/10/2022	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	17.00
2245	17/10/2022	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	3,131.01
2246	17/10/2022	WBC - CORPORATE MASTERCARD - HEIN VON BENECKE	CREDIT CARD PURCHASES	815.21
2247	17/10/2022	WBC - CORPORATE MASTERCARD - IZABELLA KRZYSKO	CREDIT CARD PURCHASES	1,416.15
2248	17/10/2022	WBC - CORPORATE MASTERCARD - JUAN-MARI DAVIES	CREDIT CARD PURCHASES	226.62
2249	17/10/2022	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	120.02
2250	17/10/2022	WBC - CORPORATE MASTERCARD - MARINDA ROUX	CREDIT CARD PURCHASES	503.55
2251	17/10/2022	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	17.00
2252	17/10/2022	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	371.57
2253	17/10/2022	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	2,349.73
2254	17/10/2022	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	1,194.54
2255	17/10/2022	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	120.67
		SUB TOTAL		**20,895,614.22**
		LESS CANCELLED EFTs & CHEQUES		
EFT50746	03/10/2022	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	-1,214.26
		SUB TOTAL		**-1,214.26**
		TOTAL		**20,894,399.96**

Bank Code	Bank	
	EMRC - Municipal Fund	**20,894,399.96**

All Employee Superannuation obligations for the period October 2022 have been paid by the EMRC.

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 OCTOBER 2022

D2022/19998

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 October 2022.

KEY POINTS

- Significant year to date budget variances greater than 10% or $20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 October 2022 have been identified and are reported on in the body of the report.

RECOMMENDATIONS

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2022.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or $20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

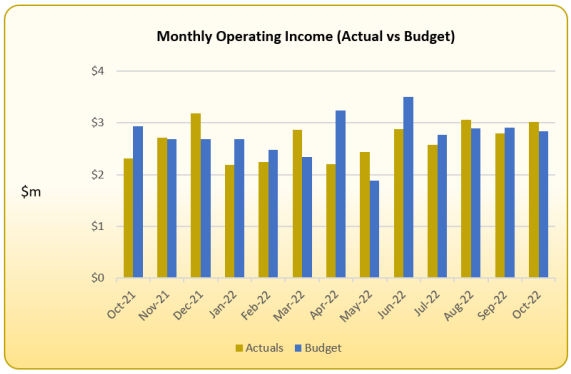
3 Outlined below are financial statements for the period ended 31 October 2022. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

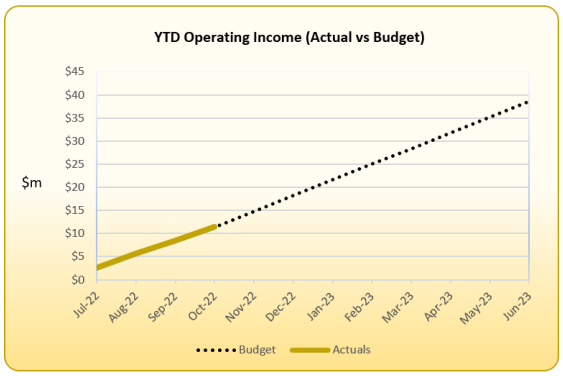
Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

4 The net operating result as at 31 October 2022 is a favourable variance of $415,204 (15.38%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

5

Operating Income	Actuals for the Year	An favourable variance of $22,061 (0.19%)
	End of Year Forecasts	As per budget - not yet due to be reviewed.





Operating Income Variances previously reported to Council

6 Year to date Reimbursements is above the budget by $325,626 (60.63%). Major variances relate to a reimbursement of costs totalling $62,580 associated with the Woodside Project, a $45,455 reimbursement of legal costs from the City of Belmont, higher than budget reimbursement of costs of $55,337 relating to the Baywaste Transfer Station and the reimbursement of costs totalling $185,854 associated with the purchase of FOGO caddys and liners for the City of Bayswater. This is partially offset by lower than budgeted reimbursements from the Coppin and Mathieson transfer stations.

Operating Income Variances not previously reported to Council

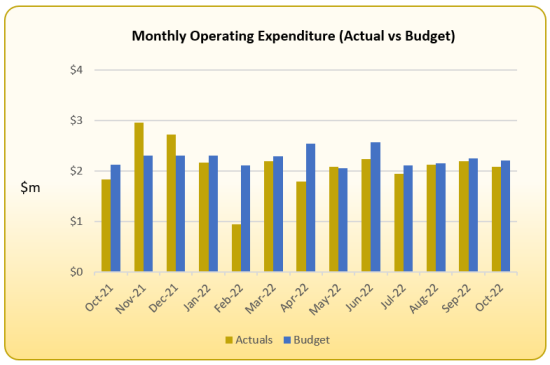
7 Year to date Interest on Municipal Cash Investments of $52,480 is above the budget by $29,152 (124.97%) due to the increase in investment rates during the July - October 2022 period.

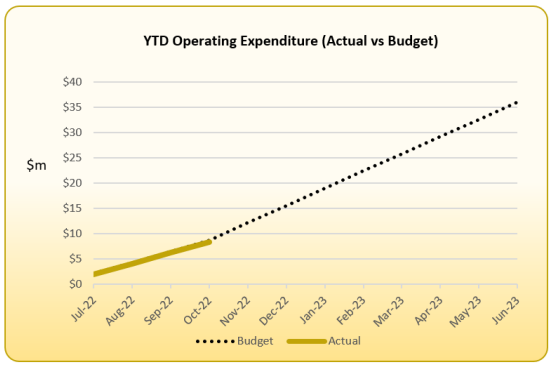
8 Year to date Interest on Restricted Cash Investments of $333,322 is above the budget by $63,522 (23.54%) due to the increase in investment rates during the July - October 2022 period.

9 There were no further significant Operating Income variances as at 31 October 2022.

10

Operating Expenditure	Actuals for the Year	An underspend variance of $393,143 (4.51%)
	End of Year Forecasts	As per budget - not yet due to be reviewed.





Operating Expenditure Variances previously reported to Council

11 Year to date Salary Expenses of $3,226,295 is below the budget by $548,722 (14.54%). This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.

12 Year to date Material Expenses of $541,389 is above the budget by $88,571 (19.56%) due to the additional expenditure relating to the purchase of FOGO caddys and liners ($235,947) and the timing of various projects from different business units. The additional expenditure is offset in the following areas where the expenditures are lower than budget for various directorates/business units: CEO's ($37,535), Business Support ($41,895), Sustainability ($24,676), Operations ($31,179) and Projects ($12,092).

13 Year to date Fuel Expenses of $443,440 is above the budget by $105,024 (31.03%). The variance is attributable to the higher purchase price of diesel fuel compared to budget.

14 Year to date Miscellaneous Expenses of $389,175 is below the budget by $99,934 (20.43%) due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: Business Support ($20,741), Sustainability ($29,620), Operations ($31,342) and Projects ($29,772). This is off-set by expenditure higher than budget in the following directorate/business units: CEO's ($11,541).

15 Year to date Cost Allocations of $35,511 is below the budget by $265,881 (88.22%). This variance relates to internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour as well as the timing of various projects.

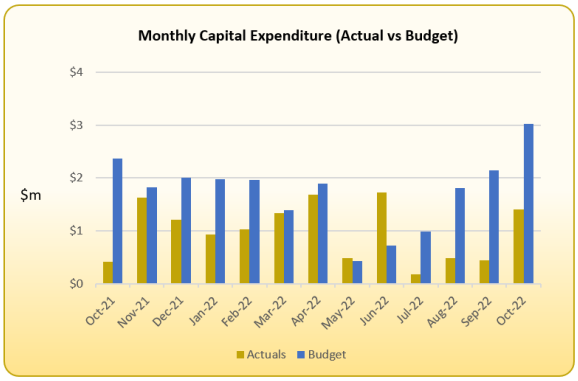
16 There were no further significant Operating Expenditure variances as at 31 October 2022.

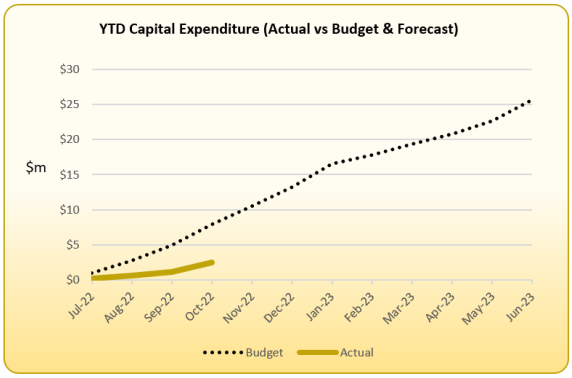
Other Comprehensive Income	Actuals for the Year	Nil
	End of Year Forecasts	Nil

17 There were no significant Other Comprehensive Income variances as at 31 October 2022.

18 **Capital Expenditure Statement (refer Attachment 2)**

Capital Expenditure	Actuals for the Year	An underspend variance of $5,379,077
	End of Year Forecasts	As per budget - not yet due to be reviewed.





Capital Expenditure Variances

19 An underspent variance of $5,379,077 existed as at 31 October 2022 when compared to the budget of $7,893,028.

20 Capital expenditure totalling $2,513,951 has been undertaken to 31 October 2022 with the major capital expenditure being undertaken on the following:

- WWtE Project - HRRP - $719,743;
- Construct Commercial Transfer Station - HRRP - $683,349;
- Purchase/Replace Plant - HRRP - $395,000;
- Construct Workshop No 3 - RHWMF - $258,735;
- Construct WWtE Building (Pre-Commissioning Costs) - HRRP - $207,315;
- Purchase/Replace Minor Plant & Equipment - HRRP - $59,613; and
- Purchase/Replace Plant - RHWMF - $47,940.

21 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 October 2022 are as per the budget estimates.

Statement of Financial Position (refer Attachment 3)

22 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

23 Total Equity as at 31 October 2022 totals $173,873,584. This is an increase of $3,114,231 from the 30 June 2022 equity of $170,759,353.

24 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 October 2022 are as per the budget estimates.

Statement of Cash and Investments (refer Attachment 4)

25 The level of cash and investments in the Municipal Fund as at 31 October 2022 is $21,462,656 and Restricted Cash amount to $57,365,496.

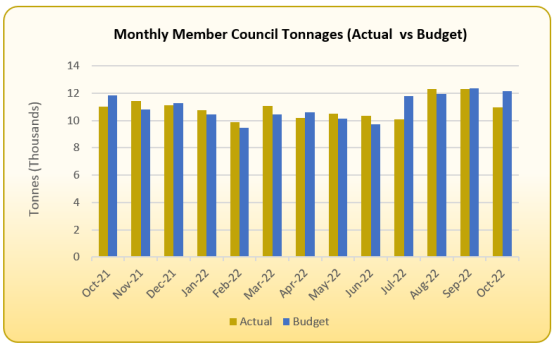
26 The net movement for the month is a decrease of $2,741,622.

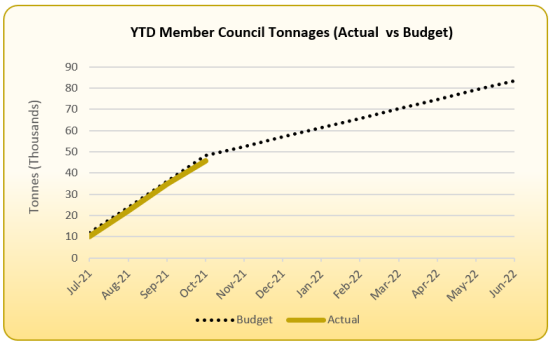
27 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 October 2022 are as per the budget estimates.

Investment Report (refer Attachment 5)

28 Term deposits valued at $15,000,000 matured during October 2022. This amount was reinvested into further term deposits together with additional funds of $1,000,000.

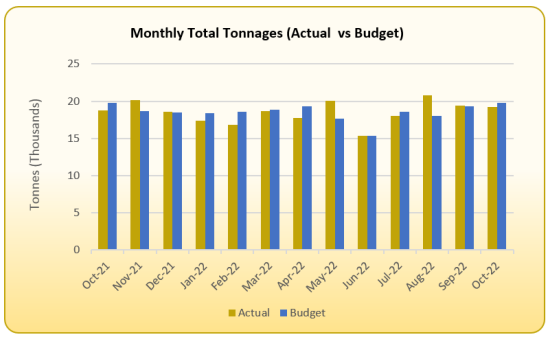
Tonnages – Member Councils

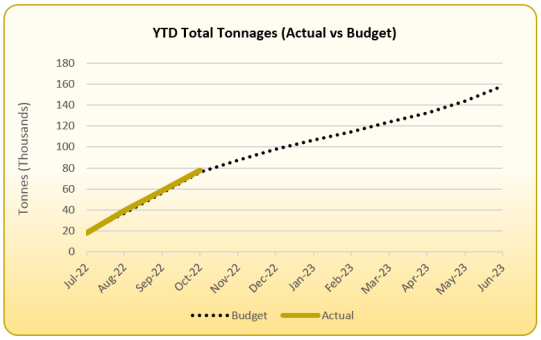




29 YTD tonnages received from member Councils total 45,639 tonnes compared to the budget of 48,167 tonnes. As at the same period in 2021/2022 tonnages from member Councils totalled 45,446 tonnes.

Tonnages – Total Tonnages





30 YTD total tonnages received from all sources total 77,472 tonnes compared to the budget of 75,792 tonnes. As at the same period in 2021/2022 tonnages received from all sources totalled 73,091 tonnes

STRATEGIC/POLICY IMPLICATIONS

31 Key Result Area 3 - Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

32 As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

33 Nil

RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	**Likelihood**	**Rating**
Moderate	Unlikely	Moderate
Action/Strategy		
➢ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. ➢ Internal Audit reviews to ensure compliance with Financial Regulations. ➢ External Audit confirms compliance.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As outlined in the report.
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2022/20870)
2. Capital Expenditure Statement (D2022/20871)
3. Statement of Financial Position (D2022/20872)
4. Statement of Cash and Investments (D2022/20873)
5. Investment Report (D2022/20874)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 October 2022.

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR JEANS

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2022.

CARRIED UNANIMOUSLY

STATEMENT OF COMPREHENSIVE INCOME
Nature and Type
OCTOBER 2022

Year to Date					Full Year			
Actual	Budget	Variance			Forecast	Budget	Variance	
Operating Income								
$12,143,062	$12,224,063	($81,001)	(U)	User Charges	$38,358,338	$38,358,338	$0	(F)
($4,425,478)	*($4,281,645)*	*($143,833)*	(U)	*Less Landfill Levy Charges*	*($8,573,043)*	*($8,573,043)*	*$0*	(F)
$7,717,584	$7,942,418	($224,834)	(U)	Net User Charges	$29,785,295	$29,785,295	$0	(F)
$217,395	$233,068	($15,673)	(U)	Special Charges	$690,614	$690,614	$0	(F)
$1,452,562	$1,567,014	($114,452)	(U)	Secondary Waste Charge	$2,435,450	$2,435,450	$0	(F)
$75,309	$72,430	$2,879	(F)	Contributions	$117,730	$117,730	$0	(F)
$14,447	$0	$14,447	(F)	Operating Grants	$163,000	$163,000	$0	(F)
$52,480	$23,328	$29,152	(F)	Interest Municipal Cash Investments	$70,000	$70,000	$0	(F)
$333,322	$269,800	$63,522	(F)	Interest Restricted Cash Investments	$809,453	$809,453	$0	(F)
$862,702	$537,076	$325,626	(F)	Reimbursements	$1,611,291	$1,611,291	$0	(F)
$675,262	$733,813	($58,551)	(U)	Other	$2,558,840	$2,558,840	$0	(F)
$34,545	$34,600	($55)	(U)	Proceeds from Sale of Assets	$360,000	$360,000	$0	(F)
$11,435,608	**$11,413,547**	**$22,061**	**(F)**	**Total Operating Income**	**$38,601,673**	**$38,601,673**	**$0**	**(F)**
Operating Expenditure								
$3,226,295	$3,775,017	$548,722	(F)	Salary Expenses	$11,862,596	$11,862,596	$0	(F)
$1,981,373	$2,064,779	$83,406	(F)	Contract Expenses	$9,117,051	$9,117,051	$0	(F)
$541,389	$452,818	($88,571)	(U)	Material Expenses	$1,939,704	$1,939,704	$0	(F)
$91,381	$111,176	$19,795	(F)	Utility Expenses	$364,023	$364,023	$0	(F)
$443,440	$338,416	($105,024)	(U)	Fuel Expenses	$1,016,373	$1,016,373	$0	(F)
$0	$0	$0	(F)	Interest Expenses	$0	$0	$0	(F)
$128,092	$125,648	($2,444)	(U)	Insurance Expenses	$377,272	$377,272	$0	(F)
$1,177,931	$1,267,552	$89,621	(F)	Depreciation Expenses	$4,286,463	$4,286,463	$0	(F)
$389,175	$489,109	$99,934	(F)	Miscellaneous Expenses	$6,267,356	$6,267,356	$0	(F)
$377,812	$391,397	$13,585	(F)	Provision Expenses	$737,674	$737,674	$0	(F)
($35,511)	($301,392)	($265,881)	(U)	Costs Allocated	($188,696)	($188,696)	$0	(F)
$0	$0	$0	(F)	Carrying Amount of Assets Disposed Of	$244,487	$244,487	$0	(F)
$8,321,377	**$8,714,520**	**$393,143**	**(F)**	**Total Operating Expenditure**	**$36,024,303**	**$36,024,303**	**$0**	**(F)**
$3,114,231 Surplus	**$2,699,027** Surplus	**$415,204**	**(F)**	**NET RESULT BEFORE OTHER COMPREHENSIVE INCOME**	**$2,577,370** Surplus	**$2,577,370** Surplus	**$0**	**(F)**
Other Comprehensive Income								
$0	$0	$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	$0	$0	$0	(F)
$0	**$0**	**$0**	**(F)**	**Total Other Comprehensive Income**	**$0**	**$0**	**$0**	**(F)**
$3,114,231 Surplus	**$2,699,027** Surplus	**$415,204**	**(F)**	**CHANGE IN NET ASSETS FROM OPERATIONS**	**$2,577,370** Surplus	**$2,577,370** Surplus	**$0**	**(F)**

Notes:
1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
				CEO's Team			
$0	$0	$0	$0	**Purchase Information Technology & Communication Equipment - Councillors** (24550/01)	$35,000	$35,000	$0
$0	$0	$0	$0	**Purchase Art Works** (24620/00)	$10,000	$10,000	$0
$0	**$0**	**$0**	**$0**		**$45,000**	**$45,000**	**$0**

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On		Full Year		
Actual	Budget	Variance	Order		Forecast	Budget	Variance
				Business Support			
$0	$140,000	$140,000	$45,445	**Purchase Vehicles - Ascot Place** (24440/00)	$186,000	$186,000	$0
$0	$0	$0	$0	**Purchase Furniture Fittings & Equipment - Corporate Services** (24510/01)	$10,000	$10,000	$0
$0	$64,000	$64,000	$595	**Purchase Information Technology & Communication Equipment** (24550/00)	$105,000	$105,000	$0
$0	$30,000	$30,000	$0	**Capital Improvement Administration Building - Ascot Place** (25240/01)	$458,000	$458,000	$0
$0	$0	$0	$0	**Upgrade Security Equipment - Ascot Place** (25530/01)	$5,000	$5,000	$0
$0	**$234,000**	**$234,000**	**$46,040**		**$764,000**	**$764,000**	**$0**

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On		Full Year		
Actual	Budget	Variance	Order		Forecast	Budget	Variance
				Operations Team			
$2,124	$20,000	$17,876	$0	**Construct Waste Management Facility Buildings - Red Hill Landfill Facility** (24250/01)	$68,700	$68,700	$0
$54	$30,000	$29,946	$0	**Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility** (24350/01)	$70,222	$70,222	$0
$268	$20,000	$19,732	$18,120	**Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility** (24380/00)	$75,000	$75,000	$0
$0	$10,000	$10,000	$0	**Air Supply lines - Waste Management Structures - Red Hill Landfill Facility** (24399/10)	$50,000	$50,000	$0
$0	$20,000	$20,000	$0	**Gas Extraction System Wells - Red Hill Landfill Facility** (24399/20)	$50,000	$50,000	$0
$47,940	$450,000	$402,060	$425,965	**Purchase / Replace Plant - Red Hill Landfill Facility** (24410/00)	$950,000	$950,000	$0
$395,000	$400,000	$5,000	$862,553	**Purchase / Replace Plant - Hazelmere** (24410/01)	$2,445,000	$2,445,000	$0
$0	$165,000	$165,000	$40,560	**Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility** (24420/00)	$495,000	$495,000	$0
$59,613	$85,000	$25,387	$0	**Purchase / Replace Minor Plant and Equipment - Hazelmere** (24420/02)	$299,000	$299,000	$0
$28,598	$259,500	$230,902	$49,416	**Purchase / Replace Vehicles - Red Hill Landfill Facility** (24430/00)	$307,000	$307,000	$0
$0	$0	$0	$0	**Purchase Fire Fighting System/Equipment - Hazelmere** (24520/07)	$10,000	$10,000	$0
$487	$60,000	$59,513	$0	**Purchase / Replace Security System - Red Hill Waste Management Facility** (24530/08)	$60,000	$60,000	$0

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On		Full Year		
Actual	Budget	Variance	Order		Forecast	Budget	Variance
				Operations Team			
$0	$0	$0	$0	**Purchase Information Technology & Communication Equipment - Hazelmere** (24550/03)	$30,000	$30,000	$0
$18,122	$7,332	($10,790)	$6,062	**Purchase Information Technology & Communication Equipment - Baywaste** (24550/04)	$22,000	$22,000	$0
$0	$0	$0	$0	**Purchase Information Technology & Communication Equipment - Red Hill** (24550/05)	$22,000	$22,000	$0
$0	$90,000	$90,000	$0	**Purchase / Replace Other Equipment - Red Hill Landfill Facility** (24590/00)	$120,000	$120,000	$0
$0	$5,000	$5,000	$2,540	**Purchase Office Furniture and Fittings - Hazelmere Office** (24610/10)	$20,000	$20,000	$0
$0	$11,000	$11,000	$0	**Purchase Furniture and Fittings - Hazelmere Workshop** (24610/11)	$55,000	$55,000	$0
$0	$800,000	$800,000	$633,710	**Refurbish Plant - Red Hill Landfill Facility** (25410/00)	$1,200,000	$1,200,000	$0
$552,207	**$2,432,832**	**$1,880,625**	**$2,038,927**		**$6,348,922**	**$6,348,922**	**$0**

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On		Full Year		
Actual	Budget	Variance	Order		Forecast	Budget	Variance
				Projects Team			
$258,735	$617,257	$358,522	$26,237	**Construct Workshop No 3 - Red Hill Landfill Facility** (24250/08)	$617,257	$617,257	$0
$457,794	$459,459	$1,665	$862,473	**Construct Wood Waste to Energy Building - HRRP** (24259/05)	$459,459	$459,459	$0
$0	$0	$0	$0	**Construct Community Recycling Centre (CRC) - HRRP** (24259/06)	$129,906	$129,906	$0
$683,349	$1,536,000	$852,651	$7,822	**Construct Commercial Transfer Station - HRRP** (24259/10)	$2,668,372	$2,668,372	$0
$1,228	$62,500	$61,272	$0	**Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility** (24259/15)	$249,976	$249,976	$0
$10,180	$0	($10,180)	$20,020	**Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility** (24259/16)	$538,326	$538,326	$0
$207,315	$560,272	$352,957	$0	**Construct Wood Waste to Energy Building (Pre-Commissioning) - HRRP** (24259/18)	$1,680,869	$1,680,869	$0
$0	$0	$0	$0	**Construct Wood Waste to Energy Dry Char Storage Facility - HRRP** (24259/19)	$91,000	$91,000	$0
$244,699	$0	($244,699)	$8,967	**Construct Wood Waste to Energy Project (EMRC WWtE Step-In) - HRRP** (24259/21)	$0	$0	$0
$0	$0	$0	$0	**Wood Waste to Energy Plant - Fire Protection - HRRP** (24259/22)	$200,000	$200,000	$0
$1,661	$150,000	$148,339	$630,035	**Construct Class III Cell Stage 17 - Red Hill Landfill Facility** (24310/21)	$1,068,677	$1,068,677	$0
$589	$0	($589)	$0	**Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility** (24330/05)	$1,297,003	$1,297,003	$0
$0	$0	$0	$0	**Construct Roads / Carparks - Red Hill Landfill Facility** (24370/00)	$248,319	$248,319	$0

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On		Full Year		
Actual	Budget	Variance	Order		Forecast	Budget	Variance
				Projects Team			
$254	$0	($254)	$0	**Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility** (24370/02)	$682,751	$682,751	$0
$0	$17,000	$17,000	$0	**Construct Litter Fence - Redhill Landfill Facility** (24394/05)	$50,000	$50,000	$0
$1,800	$70,000	$68,200	$0	**Resource Recovery Park - Noise Control Fencing** (24394/06)	$198,842	$198,842	$0
$14,371	$90,000	$75,630	$0	**Construct FOGO Processing Area - Red Hill Landfill Facility** (24395/05)	$90,000	$90,000	$0
$0	$0	$0	$0	**Undertake FOGO Reference Site Tours** (24395/06)	$37,500	$37,500	$0
$27,570	$118,708	$91,138	$4,545	**Implementation of the FOGO Recovery Strategy** (24395/07)	$356,144	$356,144	$0
$0	$0	$0	$0	**Construct Monitoring Bores - Red Hill Landfill Facility** (24396/00)	$150,000	$150,000	$0
$17,250	$170,000	$152,750	$0	**Wood Waste to Energy Utilities/Infrastructure - HRRP** (24399/11)	$335,327	$335,327	$0
$124	$0	($124)	$0	**Liquid Waste Project - Red Hill Landfill Facility** (24399/16)	$1,775,931	$1,775,931	$0
$17,534	$1,140,000	$1,122,466	$15,724	**Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility** (24399/21)	$2,850,000	$2,850,000	$0
$1,236	$30,000	$28,764	$0	**Extension of Sewer Line from WWtE to Sewer Sump & existing ATU - HRRP** (24399/23)	$180,000	$180,000	$0
$2,467	$50,000	$47,533	$0	**Sewer Line from Lakes Rd to Mary St - HRRP** (24399/24)	$294,405	$294,405	$0
$0	$0	$0	$0	**Noise Barrier for Hammer Mill - HRRP** (24399/26)	$99,900	$99,900	$0
$0	$0	$0	$0	**Digital Sign (DWER Requirement) - HRRP** (24399/27)	$50,000	$50,000	$0

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
				Projects Team			
$0	$0	$0	$0	**Purchase Wood Waste to Energy Plant & Equipment - HRRP** (24410/03)	$24,020	$24,020	$0
$1,392	$0	($1,392)	$0	**Purchase FOGO Processing Plant - Red Hill Landfill Facility** (24410/10)	$25,000	$25,000	$0
$0	$0	$0	$0	**Liquid Waste Project Plant - Red Hill Landfill Facility** (24410/11)	$550,000	$550,000	$0
$12,197	$25,000	$12,803	$0	**Regional Waste Collection Project** (24410/14)	$25,000	$25,000	$0
$0	$0	$0	$0	**Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility** (24410/15)	$964,000	$964,000	$0
$0	$62,500	$62,500	$0	**Commercial Transfer Station - CCTV and Network - HRRP** (24530/11)	$250,000	$250,000	$0
$0	$37,500	$37,500	$0	**Commercial Transfer Station - Thermal Cameras - HRRP** (24530/12)	$150,000	$150,000	$0
$0	$0	$0	$0	**Purchase Information Technology & Communication Equipment - Projects** (24550/02)	$25,000	$25,000	$0
$0	$0	$0	$0	**Purchase Wood Fines Sampling Equipment - Waste Environment** (24590/09)	$60,000	$60,000	$0
$0	$30,000	$30,000	$0	**Purchase of Fume Hood at HRRP - Waste Environment** (24590/10)	$30,000	$30,000	$0
$0	$0	$0	$0	**Purchase of Equipment for Testing of Basic Parameters - Waste Environment** (24590/11)	$30,000	$30,000	$0
$1,961,745	**$5,226,196**	**$3,264,451**	**$1,575,823**		**$18,532,984**	**$18,532,984**	**$0**

CAPITAL EXPENDITURE STATEMENT

OCTOBER 2022

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
$2,513,951	$7,893,028	$5,379,077	$3,660,790	TOTAL CAPITAL EXPENDITURE	$25,690,906	$25,690,906	$0

STATEMENT OF FINANCIAL POSITION

OCTOBER 2022

Actual June 2022	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
		Current Assets				
$5,820,110	$2,875,206	Cash and Cash Equivalents	$3,147,244	$3,147,244	$0	(F)
$75,253,152	$75,952,947	Investments	$68,000,000	$68,000,000	$0	(F)
$4,089,645	$4,182,922	Trade and Other Receivables	$2,987,058	$2,987,058	$0	(F)
$16,301	$36,917	Inventories	$39,035	$39,035	$0	(F)
$28,039	$257,939	Other Assets	$67,382	$67,382	$0	(F)
$85,207,247	**$83,305,931**	**Total Current Assets**	**$74,240,719**	**$74,240,719**	**$0**	**(F)**
		Current Liabilities				
$6,148,741	$2,091,403	Trade and Other Payables	$6,201,968	$6,201,968	$0	(F)
$1,929,017	$1,929,017	Provisions	$1,920,181	$1,920,181	$0	(F)
$8,077,758	**$4,020,420**	**Total Current Liabilities**	**$8,122,149**	**$8,122,149**	**$0**	**(F)**
$77,129,489	**$79,285,511**	**Net Current Assets**	**$66,118,570**	**$66,118,570**	**$0**	**(F)**
		Non Current Assets				
$47,850,257	$47,850,257	Land	$52,586,164	$52,586,164	$0	(F)
$7,813,771	$7,729,729	Buildings	$23,363,403	$23,363,403	$0	(F)
$22,308,519	$21,997,227	Structures	$35,130,271	$35,130,271	$0	(F)
$12,431,581	$12,276,405	Plant	$19,079,688	$19,079,688	$0	(F)
$547,031	$494,946	Equipment	$1,689,881	$1,689,881	$0	(F)
$178,276	$170,877	Furniture and Fittings	$230,507	$230,507	$0	(F)
$30,210,173	$32,156,188	Work in Progress	$17,536,763	$17,536,763	$0	(F)
$121,339,608	**$122,675,629**	**Total Non Current Assets**	**$149,616,677**	**$149,616,677**	**$0**	**(F)**
		Non Current Liabilities				
$27,709,744	$28,087,556	Provisions	$31,838,528	$31,838,528	$0	(F)
$27,709,744	**$28,087,556**	**Total Non Current Liabilities**	**$31,838,528**	**$31,838,528**	**$0**	**(F)**
$170,759,353	**$173,873,584**	**Net Assets**	**$183,896,719**	**$183,896,719**	**$0**	**(F)**
		Equity				
$71,139,293	$77,146,185	Accumulated Surplus/Deficit	$98,771,185	$98,771,185	$0	(F)
$36,883,537	$36,883,537	Asset Revaluation Reserve	$37,157,892	$37,157,892	$0	(F)
$56,729,631	$56,729,631	Cash Backed Reserves	$45,390,272	$45,390,272	$0	(F)
$6,006,892	**$3,114,231**	**Net change in assets from operations**	**$2,577,370**	**$2,577,370**	**$0**	**(F)**
$170,759,353	**$173,873,584**	**Total Equity**	**$183,896,719**	**$183,896,719**	**$0**	**(F)**

CASH AND INVESTMENTS
OCTOBER 2022

Actual June 2022	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year Forecast	Full Year Budget	Full Year Variance	
Municipal Cash and Investments						
5,816,060	2,871,156	Cash at Bank - Municipal Fund 01001/00	2,006,230	2,006,230	0	(F)
4,050	4,050	Cash on Hand 01019/00 - 02	4,050	4,050	0	(F)
18,270,369	18,587,450	Investments - Municipal Fund 02021/00	22,660,078	22,660,078	0	(F)
24,090,479	**21,462,656**	**Total Municipal Cash**	**24,670,358**	**24,670,358**	**0**	**(F)**
Restricted Cash and Investments						
2,207,861	2,213,058	Restricted Investments - Plant and Equipment 02022/01	10,681	10,681	0	(F)
4,509,687	4,520,301	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	4,964,929	4,964,929	0	(F)
20,460,811	20,508,970	Restricted Investments - Future Development 02022/03	13,134,832	13,134,832	0	(F)
2,107,483	2,112,444	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,300,936	2,300,936	0	(F)
742,057	743,803	Restricted Investments - Class IV Cells Red Hill 02022/07	879,352	879,352	0	(F)
17,764,498	17,855,703	Restricted Investments - Secondary Waste Processing 02022/09	16,286,784	16,286,784	0	(F)
2,535,771	2,541,739	Restricted Investments - Class III Cells 02022/10	2,120,087	2,120,087	0	(F)
5,345,394	5,357,976	Restricted Investments - EastLink Relocation 02022/13	5,343,168	5,343,168	0	(F)
253,152	452,947	Restricted Investments - Accrued Interest 02022/19	349,503	349,503	0	(F)
1,056,069	1,058,555	Restricted Investments - Long Service Leave 02022/90	1,086,614	1,086,614	0	(F)
56,982,783	**57,365,496**	**Total Restricted Cash**	**46,476,886**	**46,476,886**	**0**	**(F)**
81,073,262	**78,828,152**	**TOTAL CASH AND INVESTMENTS**	**71,147,244**	**71,147,244**	**0**	**(F)**

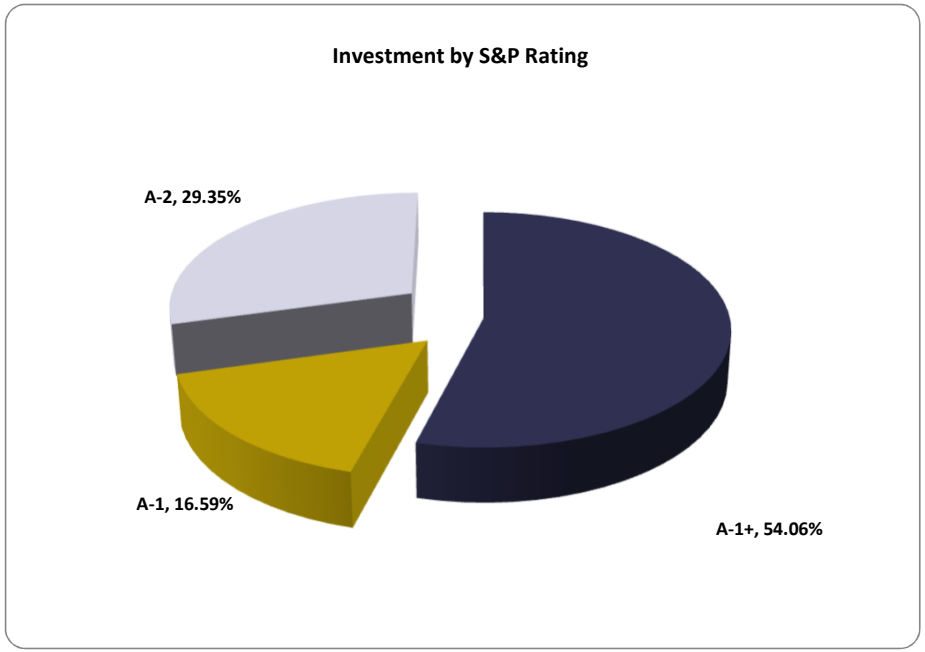
The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

October 2022

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	*A-1+*	54.06%	100.00%
A	*A-1*	16.59%	100.00%
BBB	*A-2*	29.35%	40.00%
		100.00%	



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	
ANZ Banking Group	AA-	*A-1+*	0.00%	
AMP	*BBB*	*A-2*	12.76%	
NAB	*AA-*	*A-1+*	16.59%	
Westpac / St. George Bank	*AA-*	*A-1+*	22.81%	
Suncorp	*A+*	*A-1*	11.48%	*
BOQ / ME Bank	*BBB+*	*A-2*	16.59%	
Commonwealth Bank	AA-	*A-1+*	14.67%	
ING	A	*A-1*	2.55%	
Macquarie Bank	*A+*	*A-1*	2.55%	
			100.00%	

** Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)*

III. Term to Maturity Framework

		Investment Policy Guidelines	
Maturity Profile	**% Portfolio**	**% Min**	**% Max**
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	100.00%		

IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	11.48%
Fossil Fuel ADI's	88.52%
	100.00%

14.3 FINAL REVIEWED EMRC 10 YEAR STRATEGIC PLAN – 2017 to 2027

D2022/20402

PURPOSE OF REPORT

The purpose of this report is to re-present the final draft of the revised *10 Year Strategic Plan – 2017 to 2027* to Council for its endorsement.

KEY POINT(S)

- Sections 5.56(1) and (2) of the *Local Government Act 1995* (the Act) requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises the following:
  - A Strategic Community Plan – a minimum 10-year timeframe (r.19C).
  - A Corporate Business Plan – a four to five-year plan, which translates the 10-year strategic plan into operations (r.19DA).
- Council adopted the EMRC's Strategic Plan titled *10 Year Strategic Plan – 2017 to 2027* on 18 August 2016 for implementation from 1 July 2017 onwards.
- The regulations state that the 'plan for the future' must be reviewed at least once every 4 years.
- The review was placed on hold pending the outcome of the EMRC's Strategic Review, which was endorsed by Council in August 2021.
- A Sustainability Strategy was then prepared and adopted by Council in May 2022.
- The EMRC's new Corporate Business Plan 2022/23 – 2026/2027 was adopted by Council at its June 2022 Ordinary meeting of Council.
- Consultation was undertaken with the Waste Management Community Reference Group in May 2022 to gain community feedback on the draft revised *10 Year Strategic Plan – 2017 to 2027.*
- Council noted the draft revised *10 Year Strategic Plan – 2017 to 2027* at its Forum on 11 August 2022, and the Plan was then advertised for a period of 21 days to allow for public comments/submissions.
- At the close of the public submission period no public comments/submissions had been received
- A draft revised *10 Year Strategic Plan – 2017 to 2027* is now presented to Council for its endorsement.

RECOMMENDATION(S)

That:

1. Council notes that no public comments/submissions were received following the local public notice period of the draft revised *10 Year Strategic Plan – 2017 to 2027,* which was advertised in accordance with r.19D of the *Local Government (Administration) Regulations 1996*.
2. Council, by absolute majority, in accordance with r.19C of the *Local Government (Administration) Regulations 1996,* endorses the draft revised *10 Year Strategic Plan – 2017 to 2027,* forming the attachment to this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

1 Section 5.56(1) and (2) of the *Local Government Act 1995* (the Act) requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996 (the Regulations)* specify that a 'plan for the future' comprises the following:

- ⇨ A Strategic Community Plan – a minimum 10-year timeframe (r.19C); and
- ⇨ A Corporate Business Plan – a four to five-year plan, which translates the 10-year strategic plan into operations (r.19DA).

2 In addition to the above, local public notice must be given when the Plan is adopted or modified (r.19C).

3 Council adopted the EMRC's Strategic Plan titled *10 Year Strategic Plan – 2017 to 2027* (10 Year Strategic Plan) on 18 August 2016 (Ref: D2016/06163) for implementation from 1 July 2017 onwards.

4 Council noted the draft revised EMRC's Strategic Plan titled *10 Year Strategic Plan – 2017 to* 2027 at the Council Forum on 11 August 2022, for the purpose of advertising, seeking public comment:

THAT:

1. *COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19C OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996 NOTES THE DRAFT REVISED 10 YEAR STRATEGIC PLAN – 2017 TO 2027, FORMING THE ATTACHMENT TO THIS REPORT*
2. *LOCAL PUBLIC NOTICE OF THE DRAFT REVISED 10 YEAR STRATEGIC PLAN – 2017 TO 2027 BE GIVEN IN ACCORDANCE WITH R.19D THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*

CARRIED UNANIMOUSLY

REPORT

5 The EMRC has in place an integrated planning framework to ensure that strategic priorities drive operational activities and inform the annual budget.

6 The *10 Year Strategic Plan* guides, at a strategic level, the direction that the EMRC plans to take over the ensuing ten years towards achieving its vision.

7 Section 5.53 of the Act requires that an overview of the 'plan for the future' must be made in the Annual Report, including major initiatives that are proposed to commence or to continue in the next financial year. A report will be provided within the 2021/2022 Annual Report.

8 The draft revised *10 Year Strategic Plan - 2017 to 2027* (attached) was provided for Council's noting at its Council Forum on 11 August 2022, for the purpose of advertising, seeking public comment.

9 Subsequent to the above, an advertisement was placed in the West Australian newspaper on 31 August 2022 informing members of the public that the draft revised *EMRC Strategic Plan - 2017 to 2027* was available for public comment for a period of 21 days from the date of lodgement of the advertisement (closing 29 September 2022).

10 At the conclusion of the public notice period no comments or submissions had been received in relation to the draft revised *Strategic Plan - 2017 to 2027.*

11 The revised final draft of the *Strategic Plan - 2017 to 2027* now requires formal endorsement by Council, by absolute majority, and will remain in effect until such time as a new Strategic Plan is developed to cover the next 10 years from 2027 onwards.

STRATEGIC/POLICY IMPLICATIONS

12 Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

13 The financial implications of the EMRC's Strategic Plan continue to be reflected in the EMRC's budget and long-term financial plans.

SUSTAINABILITY IMPLICATIONS

14 This Strategic Plan has a focus on sustainability, net zero, decarbonisation and the circular economy and is aligned to the recently adopted EMRC Sustainability Strategy and Corporate Business Plan.

RISK MANAGEMENT

Risk – The Council's agreed Strategic Direction is not followed		
Consequence	**Likelihood**	**Rating**
Possible	Insignificant	Low
Action/Strategy		
➢ Regular reviews ensure staff continue to be apprised of the actions and deliverables of the Strategic Plan.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As outlined in the attachment
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Revised *10 Year Strategic Plan - 2017 to 2027* (D2022/20404)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council notes that no public comments/submissions were received following the local public notice period of the draft revised *10 Year Strategic Plan – 2017 to 2027,* which was advertised in accordance with r.19D of the *Local Government (Administration) Regulations 1996*.
2. Council, by absolute majority, in accordance with r.19C of the *Local Government (Administration) Regulations 1996,* endorses the draft revised *10 Year Strategic Plan – 2017 to 2027,* forming the attachment to this report.

The Chairman invited questions to the report item.

Cr Ostaszewskyj indicated that he is opposed to Item 14.3 Final Reviewed EMRC 10 Year Strategic Plan – 2017 to 2027 and expressed his concern that it doesn't align with what the member Councils want with Kalamunda's withdrawal.

The Chairman called for a mover and seconder for the officer recommendation to allow the meeting to debate.

Cr Zannino moved the motion and Cr Jeans seconded.

Cr Zannino and Cr Jeans chose not to speak for the motion.

Cr Ostaszewskyj spoke against the motion and said a significant event has happened in the last 24 hours with the withdrawal of City of Kalamunda. The draft strategic plan was developed with the City of Kalamunda. The strategic plan should be reviewed to ensure that the right strategies are in place to attract people into the EMRC.

Cr Zannino used his right of reply and explained that the withdrawal of City of Kalamunda will not make a significant difference. The EMRC still has four member Councils working on the way forward. A Special Meeting of Council can be called at any point to discuss any major issues of significance.

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR JEANS

THAT:

1. COUNCIL NOTES THAT NO PUBLIC COMMENTS/SUBMISSIONS WERE RECEIVED FOLLOWING THE LOCAL PUBLIC NOTICE PERIOD OF THE DRAFT REVISED *10 YEAR STRATEGIC PLAN – 2017 TO 2027,* WHICH WAS ADVERTISED IN ACCORDANCE WITH R.19D OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996*.
2. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19C OF THE *LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996,* ENDORSES THE DRAFT REVISED *10 YEAR STRATEGIC PLAN – 2017 TO 2027,* FORMING THE ATTACHMENT TO THIS REPORT.

MOTION CARRIED 7/2

For:	**Crs O'Connor, Hamilton, MacWilliam Thomas, Cicchini, Jeans, Zannino**
Against:	**Crs Ostaszewskyj, Sutherland**

EMRC

10 YEAR

STRATEGIC PLAN

2017 - 2027

Revised

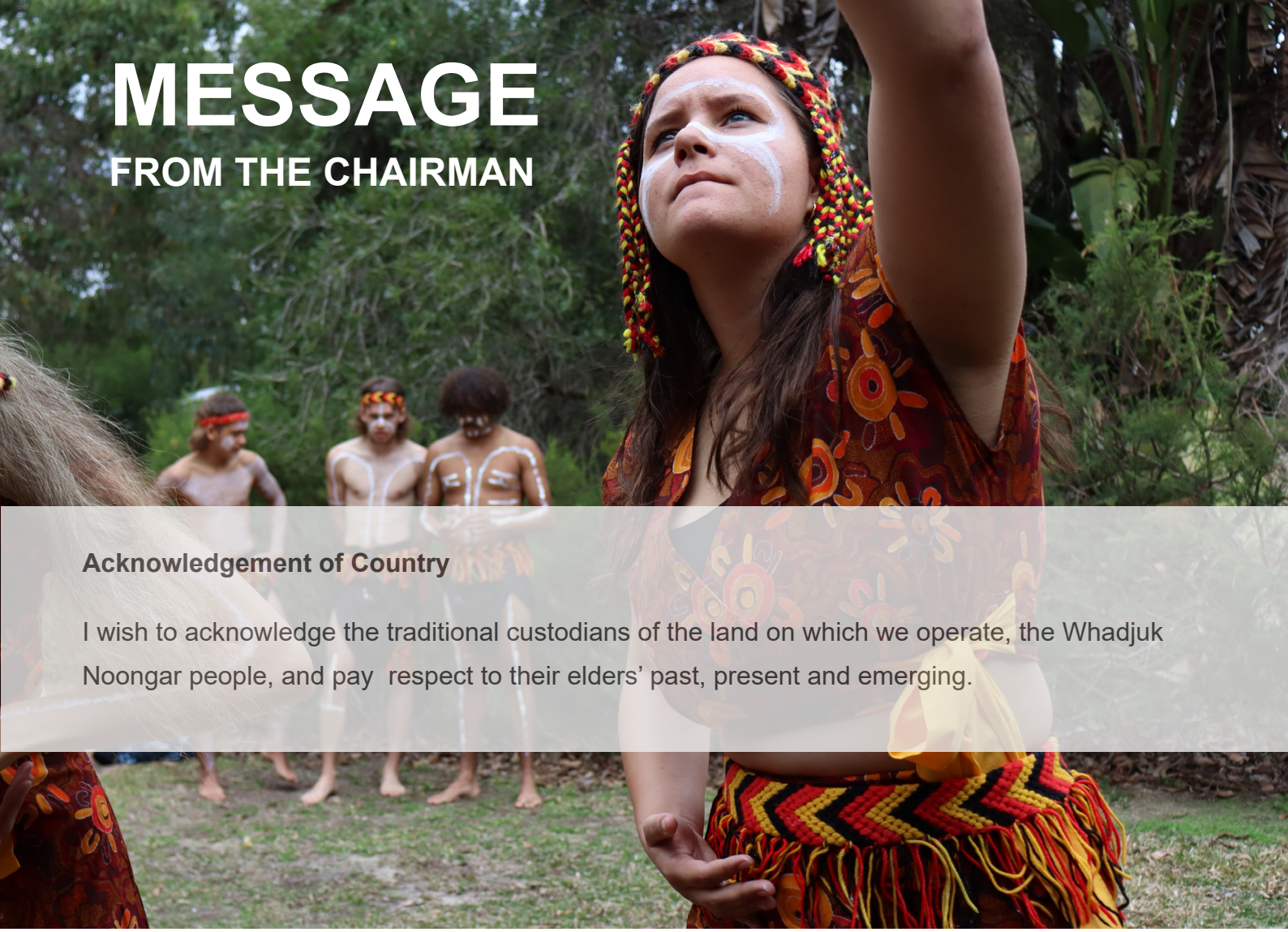
August 2022

... a shared vision
for our future


EMRC

TABLE OF CONTENTS

A Message from the Chairman	01
The Eastern Metropolitan Regional Council	03
EMRC Snapshot	05
The EMRC's Strategic Alignment	07
Strategic Vision	09
The UN Sustainable Development Goals for the EMRC	11
Establishment Alignment	13
EMRC Organisation Structure	14
Key Stakeholders	15
Integrated Planning Framework	16
Developing the 10 Year Strategic Plan	17
KPIs and Measures	19
Demonstrate Circular Economy Leadership	21
Respond to a Climate Emergency	22
Reduce our Environmental Impact	23
Create Value in the Community	24
Contact Details	25



MESSAGE
FROM THE CHAIRMAN

Acknowledgement of Country

I wish to acknowledge the traditional custodians of the land on which we operate, the Whadjuk Noongar people, and pay respect to their elders' past, present and emerging.

Perth's Eastern Region constitutes around one-third of Perth's metropolitan area encompassing a land area of about 2,065 square kilometres. Strategically located, Perth's Eastern Region hosts some of Western Australia's major air, road and rail transport hubs for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The major industrial areas of Malaga, Welshpool, Kewdale, Hazelmere, Forrestfield, Bayswater, Ashfield and Bassendean play key roles in transport, storage, manufacturing and logistics servicing the state's construction and resource sectors.

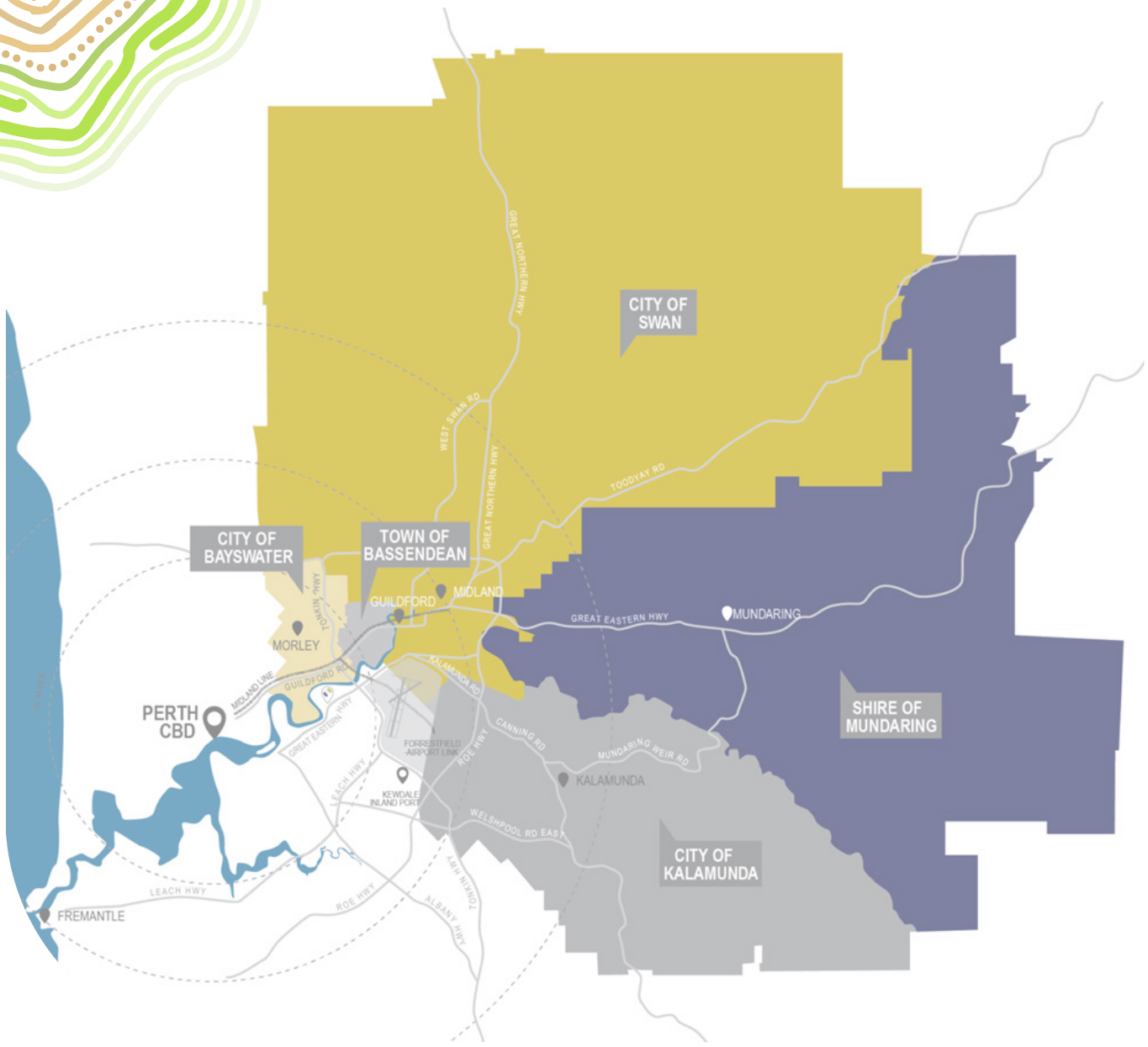
Perth's Eastern Region also includes extensive natural areas, agricultural land and Swan River (Derbarl Yerrigan) foreshore areas, national parks, state forests and water catchments. With a diverse regional economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities, Perth's Eastern Region is well positioned for continued strong growth and represents an attractive investment destination. The region, is home to approximately 339,000 people which equates to around 122,000 households.

The Eastern Metropolitan Regional Council (EMRC) assists its member Councils to successfully turn challenges into opportunities and to ensure that the entire Region fulfils its potential as one of Western Australia's most vibrant and fast-growing areas.

The EMRC is recognised as being representative of best practice waste management and resource recovery. It is also recognised as fostering and attracting strategic partnerships and developing key alliances to ensure the member Councils in the region meet their FOGO and waste recovery targets by 2025, as each of these Councils progress towards a three bin system.







The EMRC is a regional local government entity established under the Local Government Act 1995 that works in partnership with its five member Councils:

THE EASTERN METROPOLITIAN REGIONAL COUNCIL

The EMRC's logo represents a partnership between the EMRC and its member Councils. The two elements of the logo are separate yet inextricably linked by a continuous line that depicts the nature of ongoing work to build a strong, sustainable community for current and future generations.

The colours of the logo are symbolic of the beautiful Swan River (Derbarl Yerrigan) that runs through the region, and the sun that rises to the east of Perth.

VISION

The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader

MISSION

The EMRC, by partnering with member Council and other stakeholders, facilitates strategies and actions for the benefit of Perth's Eastern Region

VALUES

The values that govern the EMRC are:

EXCELLENCE

Striving for excellence through the development of quality and continuous improvement.

RECOGNITION

Valuing staff in a supporting environment that focuses on their wellbeing.

INNOVATION

Focus on innovative approaches in project and service delivery.

RESPONSIVENESS

Dynamic and flexible service delivery.

INTEGRITY

Accountability and consistency in all that we do.

EMRC Snapshot

335,841
Population 2020

32%
Coverage of Perth Metropolitan Area

$28,252 Million
GRP

EMRC 2020-21 Emissions

770
Scope 2 (t CO2-e)
All Sites

130,000
Scope 1 (t CO2-e)
Landfill

Unemployment Rate

The unemployment rate in Greater Perth has decreased between March 2021 and December 2021.

4.90%

▼ Down 2.30%



Australian Bureau of Statistics, compiled and presented in economy.id by .id (informed decisions).

Tonnes of FOGO Diverted from Landfill

CITY OF BAYSWATER
The Garden City - Quality Lifestyle

8,920

TOWN OF Bassendean

5,415

Since Implementation

All Member Councils to move to a three bin system by 2025



EMRC Current Activities



Job Seeker

In June 2021 the Region had 13,110 recipients of job seeker.

11,760
Number of recipients in December 2021

Job Sufficiency

There are **62,465** residents who work and live in the Region.

18.59%
Job Sufficiency

Jobs in the Region

51.2% of jobs are made up of residents who work and live in the Region.

122,009
Total Jobs in the Region

Local Expenditure

Supply chains have remained strong in Construction, Manufacturing and Transport, Postal and Warehousing.

$17,064.407 million
of Local Expenditure

Output/Revenue

Output in the EMRC Region is driven by Manufacturing and Construction.

▲ 7.24%
2020 -2021

$63,386 million
Total Output for the Region

Regional Exports

Top driving industries are Manufacturing, Mining and Transport, Postal and Warehousing.

▲ up 13.02%

$23,518 million
of Regional Exports

All figures, data presented are based on data sourced from REMPLAN Release 1, 2021. ABS data from from the 2016, 2011, 2006 and 2001 Censuses.

THE EMRC's STRATEGIC ALIGNMENT

In 2020/2021 the EMRC conducted a strategic review which was endorsed by Council in August 2021. This process identified a significant change in strategy to reflect policy drivers.

Historically, the EMRC was purely considered a landfill service provider, positioned to generate revenue and reinvest in the region. Due to the focus on diverting waste from landfill, the EMRC recognised that to be a resilient organisation it needs to meet community needs by providing long-term circular economy focused solutions through:



Proactively addressing changes in waste generation and resource recovery



Defining a Sustainability Strategy, which drives forward thinking throughout Perth's Eastern Region



Refocusing on circular economy thinking, both operationally and at a community level, and identifying circularity gaps



Establishing realistic targets to meet local, state, national and international sustainability objectives

The EMRC with support of its member Councils and stakeholders continues to take a leading role in the journey towards net zero – achieving a balance between the amount of greenhouse gas emissions produced and the amount removed from the atmosphere. On a global scale, achieving net zero is one of the key challenges of the next decade to slow global warming and the impacts of climate change.

The EMRC laid a strong foundation for widespread adoption of net zero within its Strategic Review, developed in consultation with member Councils. The development of the subsequent Sustainability Strategy, noted by Council at its November 2021 meeting, identified a target of 'Below zero emissions by 2040'.

The Review acknowledges community expectation of a strategic approach towards building and expanding community-owned infrastructure, while emphasising a requirement for greater sustainability in waste management practices, particularly in the fields of waste avoidance, waste separation at the source and the use of recycled products and decarbonisation.

During the strategic review the EMRC identified a commitment to sustainability as one of its five core organisational pillars. Each of these pillars is fundamental to the EMRC's reason for existence and its operations and provides the foundation to other strategies:

SUSTAINABILITY

Sustainability is the avoidance of the depletion of natural resources in order to maintain an ecological balance and focuses on meeting the needs of the present without compromising the ability of future generations to meet their needs.

BUSINESS MODEL

A business model describes the rationale of how the EMRC creates, delivers, and captures value in economic, social, cultural or other contexts. The business model aligns with the vision option definition to provide best value proposition for current (and future) EMRC members.

MARKETS AND SERVICES

The markets and services that the EMRC will focus on going forward. These include waste management, sustainability initiatives and other services as allowed under the Establishment Agreement and Local Government Act.

FINANCIAL RESILIENCE

Financial resilience is defined as being able to 'bounce back' and protect from a disruption in finances. This refers to the ongoing financial position, including capital requirements, external funding and desired strategic surpluses (if appropriate).

GOVERNANCE

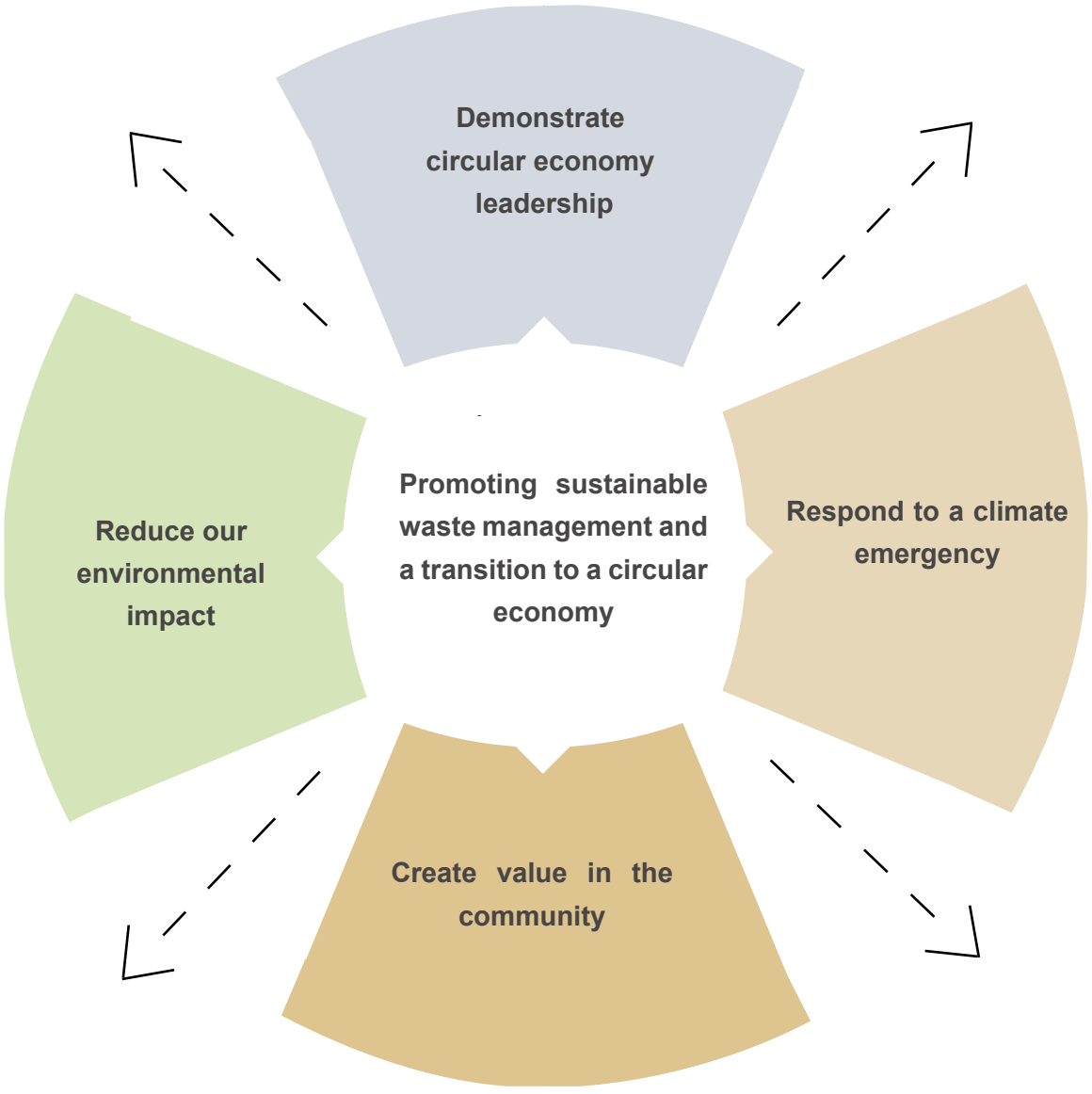
Governance describes the system by which an organisation is controlled and operates, and the mechanisms by which it, and its people, are held to account. The governance is reflected in the processes, policies and practices used to operate the EMRC.

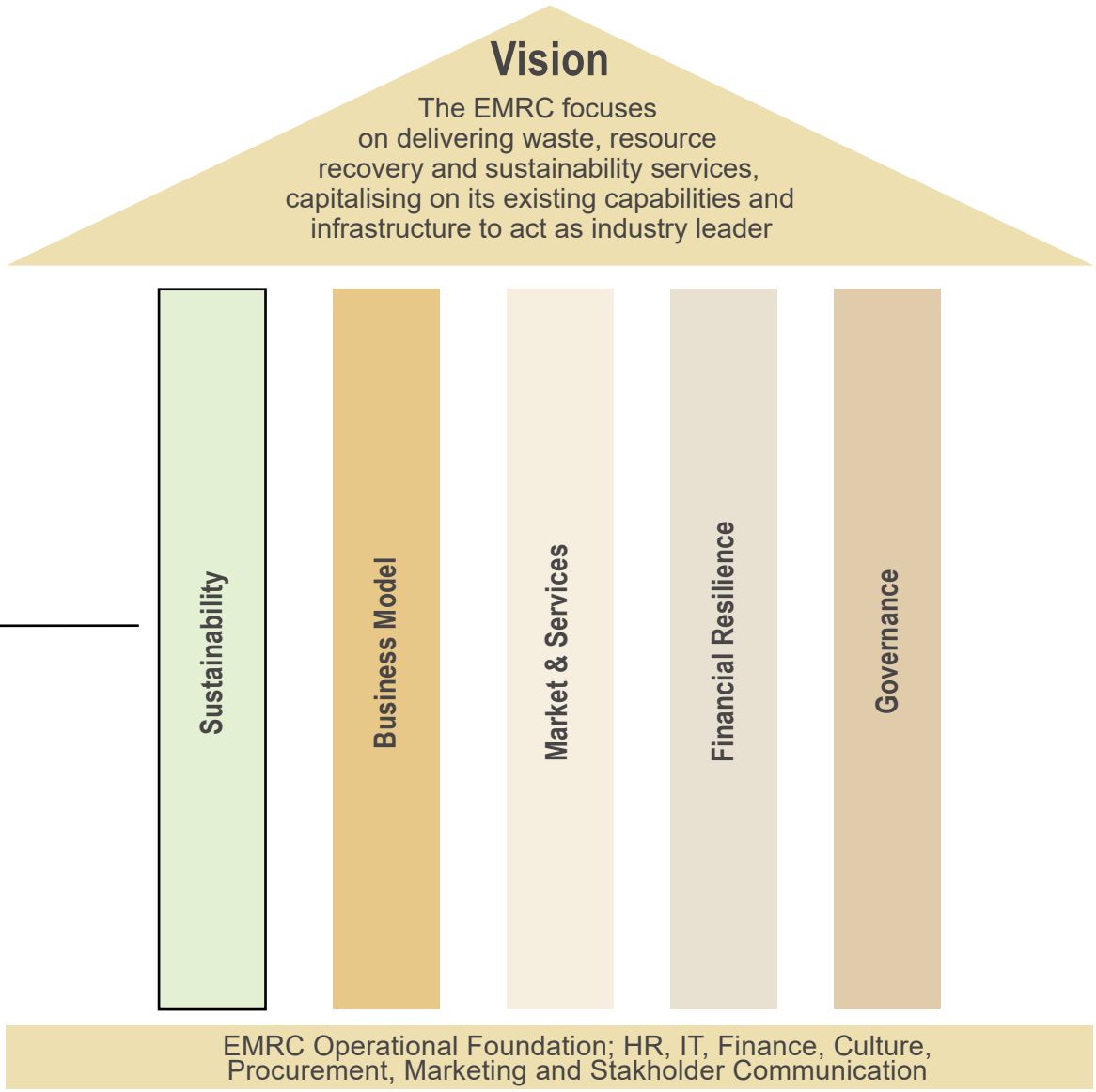
STRATEGIC VISION

SUSTAINABILITY STRATEGY

The EMRC understands the importance of a clear sustainability strategy to provide valuable services to the Eastern region.

This strategy has been used to guide the EMRC's strategic vision and planning into the future.




Vision
The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as industry leader
Sustainability
Business Model
Market & Services
Financial Resilience
Governance
EMRC Operational Foundation; HR, IT, Finance, Culture, Procurement, Marketing and Stakholder Communication

THE UN SUSTAINABLE DEVELOPMENT GOALS FOR THE EMRC

EMRC understands the importance of state, national and international drivers forcing a shift toward sustainability focused business practices. The United Nations Sustainable Development Goals (SDGs) provide an international framework for consideration of sustainability matters.



Through the UN SDG's, the EMRC identified five areas of influence to frame the strategic shift in focus:



GOAL 09.

Build resilient infrastructure, promote inclusive and sustainable industrialisation and foster innovation

This is achieved through circular economy focused resource recovery services and upgrading infrastructure to be sustainable.



GOAL 11.

Make cities and human settlements inclusive, safe, resilient and sustainable

This is achieved through responsible and effective waste management



GOAL 12.

Ensure sustainable consumption and production patterns

This is achieved through avoidance, reduction, recycling and reuse of waste and embracing sustainable procurement practices, and includes extended producer responsibility



GOAL 13.

Take urgent action to combat climate change and its impacts

This is achieved through improved EMRC education and awareness-raising on climate change mitigation, adaptation, impact reduction and early warning



GOAL 17.

Strengthen the means of implementation and revitalise the global partnership for sustainable development

This is achieved through encouraging and promoting effective partnerships, building on the experience and resourcing strategies of partnerships, data, monitoring and accountability

ESTABLISHMENT AGREEMENT

As a regional local government, the EMRC's Establishment Agreement provides a means of undertaking a wide range of projects and services, and for member Councils to share resources and facilities. The cooperative, political and executive framework of the EMRC enables member Councils individually and collectively to promote and advocate on issues for the benefit of local government and to better serve the community.

The EMRC initiates and leads projects for its member Councils that deliver real benefits to the region in the areas of waste management and resource recovery, urban environment, and circular economy with a focus on net zero and the SDGs.

The EMRC also provides a holistic approach by establishing and maintaining hard and soft infrastructure and delivering services that include the Community Recycling Centres located and operated at two sites in Mundaring, one site in Bayswater and our Red Hill Waste Management Facility. This is further enhanced by the level of community engagement and interaction undertaken by EMRC staff as well as comprehensive education and providing meaningful employment in the region.

These services enable member Councils to enhance outcomes for their communities and for Perth's Eastern Region as a whole. The EMRC's governance and service delivery model is sufficiently robust and flexible enough to enable the delivery of services to its member Councils on a regional scale. The EMRC also has a geographical advantage in that its members form a cluster. This grouping enables the EMRC to provide services at a scale which is beneficial to a region containing a huge variety of interests.





EMRC

ORGANISATION STRUCTURE

EMRC COUNCILLORS

CHIEF EXECUTIVE OFFICER

OFFICE OF CEO

- Council Support
- Organisational Development
- Communications
- Strategic Planning
- Human Resources

CHIEF PROJECT OFFICER

- Projects
- Compliance
- Engineering
- Business Development

CHIEF SUSTAINABILITY OFFICER

- Waste Education Services
- Advocacy
- Water, Energy, Emissions, Climate Change
- Circular and Economic Development
- Sustainable Transport
- Social Advancement

CHIEF FINANCIAL OFFICER

- IT
- Finance Services
- Governance and Procurement
- Compliance, Risk and Asset Management

CHIEF OPERATING OFFICER

- Red Hill Waste Management Facility
- Hazelmere Resource Recovery Park
- Baywaste, Coppin Road, and Mathieson Road Community Recycling Centre
- Sales/ Market Development

KEY STAKEHOLDERS

Whilst the EMRC takes a lead role in implementing a range of initiatives, its partnerships with stakeholders is critical in delivering sustainable outcomes for Perth's Eastern Region. This is underpinned by the EMRC's Stakeholder Engagement Plan.







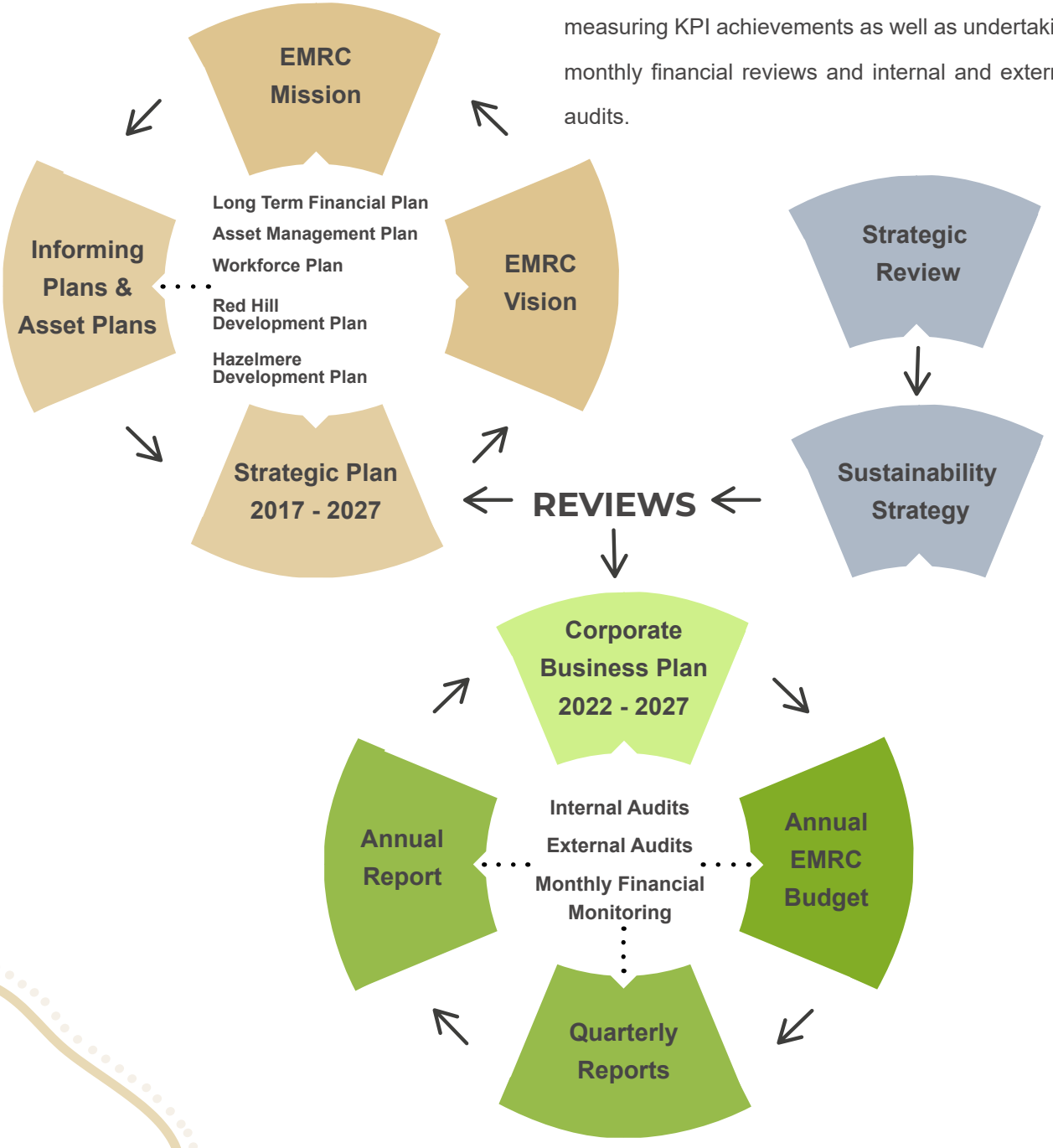
The EMRC's stakeholders are:

- The EMRC and member Council Elected Members
- The EMRC and member Council Staff
- Customers and clients
- Other local governments and regional local governments
- Federal Government and its agencies
- State Government Agencies
- Non-Government and its agencies
- State and Federal elected members
- Educational institutions
- Business Groups in the EMRC Region
- Community, Reference and Advisory Groups in the EMRC Region
- Residents of Perth's Eastern Region
- Visitors and Tourists to Perth's Eastern Region
- Businesses
- Investors
- Volunteers

INTEGRATED PLANNING FRAMEWORK

The EMRC's Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of the EMRC's key stakeholders. The 10 Year Strategic Plan 2017 – 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The Corporate Business Plan is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two documents comprise the EMRC's Plan for the Future. Strategic high level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget and monitored through measuring KPI achievements as well as undertaking monthly financial reviews and internal and external audits.



DEVELOPING THE 10 YEAR STRATEGIC PLAN 2017 - 2027

The current Strategic Plan commenced its life with a series of workshops in 2015 and 2016 involving EMRC Councillors, member Council and EMRC staff and key stakeholders. The purpose of these workshops was to identify the key opportunities for the future and the services that the EMRC could potentially provide. The draft 2017 to 2027 Plan was made available to the public for comments in July 2016 during which time no comments were received.



Council adopted the previous Plan by absolute majority on 18 August 2016 and implementation \commenced as of 1 July 2017. The Plan was the culmination of a shared vision between the EMRC and its member Councils. It was developed to guide and inform the actions that would be taken over the ensuing 10 years.

The Plan was due for a major review in 2021 but was put on hold due to the existence of a holistic Strategic Review of the EMRC by external consultants (GHD). The Strategic Review process included workshops and forums and commenced in 2020. The review was concluded in 2021 with endorsement by the EMRC Council at its August 2021 Council meeting, by absolute majority. The recommendations from the Strategic Review were then taken into account in the development of a holistic draft EMRC Sustainability Strategy which was presented to the EMRC Council, for noting, at its November 2021 council meeting. Minor modifications were made to the Sustainability Strategy and it was re-presented to Council at its May 2022 meeting for adoption.

The agreed actions from the Strategic Review and the Sustainability Strategy have informed the major review of the EMRC's 10 Year Strategic Plan 2017 – 2027 and are included in this revised draft version of the 10 year EMRC Strategic Plan.

The revised draft 10 Year Strategic Plan 2017 - 2027 will be presented to the EMRC Council at its August 2022 Forum for input and comment. At the conclusion of this consultation the Plan will be widely advertised to the community seeking further comments. Once all consultation has concluded the revised Plan will be presented to Council for adoption (by absolute majority).







Structure of the 10 Year Strategic Plan 2017 – 2027

The revised draft 10 year Strategic Plan 2017 – 2027 has been built around four Key Themes which are further underpinned by associated targets and actions:

1	2	3	4
Demonstrate Circular Economy Leadership	Respond to a Climate Emergency	Reduce our Environmental Impact	Create Value in the Community

To ensure the revised 10 year Strategic Plan 2017 – 2027 remains relevant and meets the needs of member Councils and key EMRC stakeholders the Plan will again be reviewed in 2024/2025, prior to the development of a new Plan for the ensuing 10 year period from 2027.

KEY PERFORMACE INDICATORS AND MEASURES

In order to gauge the success of the EMRC implementing the actions outlined in the Strategic Plan, a set of Key Performance Indicators (KPIs) have been identified below. Regular reporting on the progress of agreed tasks will be performed through the quarterly updates of the Corporate Business Plan, which are aligned with this Plan.

The EMRC will measure its success in implementing the strategic plan which will include, but not necessarily be limited to the following KPIs:

- Overall stakeholder satisfaction with the EMRC
- Level of satisfaction with waste management and resource recovery services, including education
- Financial sustainability of the organisation
- Progression towards achieving the identified targets and actions
- Overall satisfaction with achieving partnerships and securing funding
- Level of satisfaction in driving circular economy, sustainability and SDG alignment





The EMRC will know it has been successful when it has satisfactorily achieved these KPIs through the following outcomes:

- Developed and implemented an Integrated Planning Framework
- Monitored and managed strategic risks
- Policies and Management Guidelines developed and implemented (within four year cycle)
- Effectively and efficiently implemented the resolutions of the EMRC Council within prescribed timelines
- Achieved a high standard of corporate governance
- Developed a Long-Term Financial Plan (LTFP) and financial models
- Asset Management Plan (AMP) developed
- Ensured projects were planned and executed in accordance with Strategic Plans/Strategies and delivered on time, on budget and in accordance with member Council expectations

1 DEMONSTRATE CIRCULAR ECONOMY LEADERSHIP

We will use our experience to provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies.

Target	Actions	Responsible Team
1.1 Enabling circular economy initiatives through advocacy networks by 2025 	Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers)	CEO
	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures and opportunities	Sustainability
	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO
	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport	CEO
1.2 80% resource recovery of waste generated in the region by 2030 	Develop a resource flow model for the EMRC and its member councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO
	Enable sales model for use of recovered material in each member council areas	Operations
	Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability
	Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations
1.3 80% reuse of material at all EMRC operated sites by 2040 	Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable	CEO
	Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans	Projects
	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability
	Regularly review local government procurement guidelines and processes for sustainable decision making	Business
	Regularly review local government sales requirements for sustainable decision making	Operations
	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations

2 RESPOND TO A CLIMATE EMERGENCY

We will reduce carbon impacts to achieve net zero by 2040 and understand the risks associated with climate change to Perth's Eastern Region

Target	Actions	Responsible Team
2.1 Infrastructure adaptation and education by 2030	Undertake asset management, workforce planning and long term financial planning for all EMRC owned infrastructure Identify and evaluate land-use options at EMRC sites to maximise future resource recovery programs	Business Projects
2.2 Below zero carbon emissions by 2040	Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement Complete Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop, and publish the SDG annual report card	Operations CEO Sustainability
2.3 Sustainability integrated into management processes	Establish a decision-making framework to include sustainability for operational and capital expenditure Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects Review projects quarterly to identify examples where sustainable decision making has been applied to a project. This should include the identification of design engineering for front-end material reuse programs Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making Establish regular internal collaboration sessions to identify new sustainability initiatives and revisit ongoing initiatives	Operations Business Projects CEO Sustainability

3 REDUCE OUR ENVIRONMENTAL IMPACT

We will lead by example by reducing environmental impacts through efficient operations, forward thinking, and supporting circular and sustainability initiatives in the region

Target	Actions	Responsible Team
3.1 Regional urban programs implemented 	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports	Sustainability
	Review and complete annual water plans in alignment with Waterwise Council Accreditations	Sustainability
	Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs	Sustainability
3.2 Contribute to a decrease in illegal waste disposal by 2040 	Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability
	Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Projects
3.3 EMRC wide environmental management system 	Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent	Projects
	Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System (e.g. NGERS, NPI)	Projects

4 CREATE VALUE IN THE COMMUNITY

We will establish and support projects in the community that create social value from a residential level through to commercial levels

Target	Actions	Responsible Team
4.1 Community based source separation initiatives by 2027 	Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability
	Utilise current community programs to provide education on material re-use and issues regarding poor source separation	Sustainability
	Use the proposed collection fleet and other EMRC owned assets as educationalbillboard for source separation education and requirements	Operations
	Establish verge collection and shared valet service programs. This includes a waste classification program for different materials and costings.	Operations
4.2 Use of recovered material in the region by 2040 	Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO
	Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives and identification of regional synergies	Operations
	Identify member council uses for recovered materials e.g. woodchip mulching,FOGO fertiliser products, construction materials, road surfacing, energy reuse	Operations
4.3 Increased participation in behavior change programs 	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy	Sustainability
	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability
	Establish a Sustainability Strategy stakeholder engagement plan	Sustainability

EASTERN METROPOLITIAN REGIONAL COUNCIL

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08 9424 2222
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14.4 REQUEST FOR QUOTATION RFQ 2022-111 – SUPPLY AND DELIVERY OF ONE 20 TONNE WHEEL LOADER TO HAZELMERE RESOURCE RECOVERY PARK

D2022/20406

PURPOSE OF REPORT

The purpose of this report is to recommend acceptance of RFQ 2022-111 for the supply and delivery of one 20 tonne wheel loader to the Hazelmere Resource Recovery Park (HRRP) from Komatsu.

KEY POINT(S)

- The new Komatsu wheeled loader will be utilised in the HRRP Waste Transfer Station to enable the consolidation and bulk transportation of MSW to the East Rockingham WtE facility.
- Quotations were sought for the supply and delivery of one 20 tonne wheel loader to the HRRP including extended warranty and a maintenance service agreement via the WALGA vendor panel.
- The request for quotation closed on 14 September 2022 with a total of seven submissions received from various plant and machinery suppliers on the WALGA vendor panel.

RECOMMENDATION(S)

That Council accept the quotation for the supply and delivery to the Hazelmere Resource Recovery Park of one 20 tonne wheel loader including a five year/6,000 hours extended warranty, an extended powertrain warranty of up to 8,000 hours, a maintenance service agreement of up to 2,000 hours and additional extras submitted by Komatsu, for the total sum of $461,200.00 (ex GST).

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

1 The HRRP requires a new 20 tonne wheeled to be utilised for works within the new Hazelmere Transfer Station, which includes the following:

- Consolidating and preparing waste piles for loading
- Loading waste stockpiles into open-top transfer trailers
- Supporting the Wood Waste area when required.

REPORT

2 RFQ 2022–111 for the supply and delivery of one 20 tonne wheel loader to the HRRP was issued on WALGA's vendor panel on 31 August 2022.

3 Seven quotes were received for the supply and delivery of one 20 tonne wheel loader from the following suppliers:

- AFGRI Equipment;
- BT Equipment T/as Tutt Bryant;
- Hitachi Construction;

- Komatsu;
- McIntosh & Son;
- Westrac Pty Ltd; and
- CJD Equipment.

4 An evaluation panel of EMRC officers assessed and scored the submission on the following qualitative criteria:

Description of Qualitative Criteria	Weighting
a) Compliance with Specifications	40%
b) Critical Parts Availability	10%
c) Delivery	5%
d) Warranty	5%

5 Price was weighted at 40% of the evaluation.

6 The evaluation process determined that the submission from Komatsu for the supply and delivery of one 20 tonne wheel loader to the HRRP included all the items in the specification, including an extended warranty, an extended powertrain warranty and a service maintenance agreement of up to 2,000 hours, which meets the EMRC's requirements.

7 The quotation from Komatsu for a total cost of $461,200.00 (ex GST) including an extended warranty, an extended powertrain warranty and a service maintenance agreement and additional extras is recommended for acceptance as the preferred supplier.

8 The anticipated delivery date from the preferred supplier is approximately April 2023.

STRATEGIC/POLICY IMPLICATIONS

9 Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste recovery management

FINANCIAL IMPLICATIONS

10 The adopted 2022/2023 Annual Budget provides for proposed capital expenditure for plant replacement.

SUSTAINABILITY IMPLICATIONS

11 Nil

RISK MANAGEMENT

Risk – Request for Quotes that are over the Chief Executive Officer's delegated authority limit must be approved by Council prior to the award of the contract.		
Consequence	**Likelihood**	**Rating**
Moderate	Possible	Moderate
Action/Strategy		
➢ Council to authorise the CEO to enter into a contract with the recommended supplier the subject of this report.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil Direct Impact
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Supplier Company Details (D2022/20407)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council accept the quotation for the supply and delivery to the Hazelmere Resource Recovery Park of one 20 tonne wheel loader including a five year/6,000 hours extended warranty, an extended powertrain warranty of up to 8,000 hours, a maintenance service agreement of up to 2,000 hours and additional extras submitted by Komatsu, for the total sum of $461,200.00 (ex GST).

COUNCIL RESOLUTION(S)

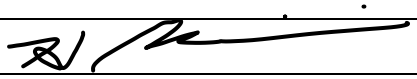
MOVED CR ZANNINO SECONDED CR JEANS

THAT COUNCIL ACCEPT THE QUOTATION FOR THE SUPPLY AND DELIVERY TO THE HAZELMERE RESOURCE RECOVERY PARK OF ONE 20 TONNE WHEEL LOADER INCLUDING A FIVE YEAR/6,000 HOURS EXTENDED WARRANTY, AN EXTENDED POWERTRAIN WARRANTY OF UP TO 8,000 HOURS, A MAINTENANCE SERVICE AGREEMENT OF UP TO 2,000 HOURS AND ADDITIONAL EXTRAS SUBMITTED BY KOMATSU, FOR THE TOTAL SUM OF $461,200.00 (EX GST).

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council
226 Great Eastern Highway, Ascot WA 6104
PO Box 234, Belmont WA 6984
T (08) 9424 2222
E mail@emrc.org.au
www.emrc.org.au

COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Komatsu Australia Pty Ltd
ABN / ACN:	63 053 514 739
Address of Registered Office:	50-60 Fairfield Street, Fairfield East NSW 2165
Principal Place of Business:	94/116 Sheffield Rd, Welshpool WA 6106
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	Mr
Full Forename(s):	Hiroshi
Surname:	Miyazaki
Former Name(s):	N/A
Country / State of Residence:	Australia
Nationality:	Japanese
Date of Birth:	24/06/1966
Date of Appointment:	01/05/2018
Telephone:	N/A
Email:	hmiyazaki@komatsu.com.au
LIST OF CONTRACTORS	
Contractor 1:	Hevi Haul Australia
Contractor 2:	Salmon Buckets
Contractor 3:	Pirtek
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	2/11/2022

Please complete and return this form with your tender submission

14.5 REQUEST FOR QUOTATION RFQ 2022–109 – SUPPLY AND DELIVERY OF TWO PRIME MOVER 6X4 SINGLE STEER TANDEM DRIVE AXLE

D2022/20410

PURPOSE OF REPORT

The purpose of this report is to recommend acceptance of RFQ 2022-109 for the supply and delivery of two prime mover 6x4 single steer tandem drive axle to the Hazelmere Resource Recovery Park (HRRP) from CJD Equipment Pty Ltd.

KEY POINT(S)

- The two prime movers will serve EMRC's requirements for transporting waste to and from various EMRC operational sites where contractors are increasingly failing to accommodate due to current market supply demands and shortages of resources.
- Quotations were sought for the supply and delivery of two prime mover 6x4 single steer tandem drive axle to the HRRP including warranty and a maintenance service agreement via the WALGA vendor panel.
- The request for quotation closed on 4 October 2022 with three submissions received from CJD Equipment Pty Ltd, Hitachi Construction Machinery (Australia) Pty Ltd and the Truck Centre (WA) Pty Ltd.
- Following the evaluation panel's recommendation to award the contract to Truck Centre (WA) Pty Ltd, the contractor contacted the EMRC to advise that it is now unable to supply the two prime movers for the submitted price as quoted. Therefore, a decision was made to proceed with the next available supplier being CJD Equipment for the supply and delivery of two prime mover 6x4 single steer tandem drive axle to the Hazelmere Resource Recovery Park.

RECOMMENDATION(S)

That Council accept the quotation for the supply and delivery to the Hazelmere Resource Recovery Park of two prime mover 6x4 single steer tandem drive axle including a 12 month/2,000 hours maintenance service agreement and a two year/500,000 kms warranty and additional extras submitted by CJD Equipment Pty Ltd, for the total sum of $590,000 (ex GST) ($295,000.00 ex GST for one prime mover).

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

1 Currently, the EMRC operates a walking floor trailer transporting waste to and from various sites using a prime mover under hire. One of the prime movers will replace the unit hired, providing much greater efficiency to the EMRC.

2 The second prime mover will manoeuvre EMRC's second walking floor trailer, carting member Council's municipal solid waste from the Hazelmere Resource Recovery Park Waste Transfer Station to the East Rockingham WtE facility.

REPORT

3 RFQ 2022–109 for the supply and delivery of two prime mover 6x4 single steer tandem drive axle to the HRRP was issued on WALGA's vendor panel on 20 September 2022.

4 Three quotes were received for the supply and delivery of two prime mover 6x4 single steer tandem drive axle from the following suppliers:

- CJD Pty Ltd;
- Hitachi Construction Machinery (Australia) Pty Ltd; and
- Truck Centre (WA) Pty Ltd.

5 The submission from Hitachi Construction Machinery (Australia) Pty Ltd did not meet the compliance requirements and therefore was not evaluated any further.

6 An evaluation panel of EMRC officers assessed and scored the submission on the following qualitative criteria:

Description of Qualitative Criteria	Weighting
a) Compliance with Specifications	40%
b) Critical Parts Availability	10%
c) Delivery	5%
d) Extended Warranty	5%

7 Price was weighted at 40% of the evaluation.

8 Originally, the evaluation panel recommended the award of the contract for the two prime mover 6x4 single steer tandem drive axle to the Truck Centre (WA) Pty Ltd. However, on 26 October 2022 the EMRC received a notification by e-mail from the Truck Centre (WA) Pty Ltd advising that they have no available trucks left in their system and that a new batch of trucks will only be available in the third quarter of 2023 and a price increase of at lease nine percent would apply.

9 A decision was made to consider awarding to the next best available contractor being CJD Equipment Pty Ltd.

10 Therefore, it is recommended that the submission from CJD Equipment Pty Ltd for the two prime mover 6x4 single steer tandem drive axle to the HRRP included all the items in the specification, including a 12 month/2,000 hours maintenance service agreement and a two year/500,000 kms warranty, meets the EMRC's requirements.

11 The quotation from CJD Equipment Pty Ltd for a total cost of $590,000 (ex GST) ($295,000.00 ex GST for one prime mover) including warranty, a preventative maintenance service agreement for each prime mover and additional extras is recommended for acceptance as the preferred supplier.

12 The anticipated delivery date is approximately 12 weeks from placement of the order with the preferred supplier.

STRATEGIC/POLICY IMPLICATIONS

13 Key Result Area 1 – Environmental Sustainability

1.1 To provide sustainable waste disposal operations

1.2 To improve regional waste recovery management

FINANCIAL IMPLICATIONS

14 The adopted 2022/2023 Annual Budget provides for proposed capital expenditure for plant replacement.

SUSTAINABILITY IMPLICATIONS

15 Nil

RISK MANAGEMENT

Risk – Request for Quotes that are over the Chief Executive Officer's delegated authority limit must be approved by Council prior to the award of the contract.		
Consequence	**Likelihood**	**Rating**
Moderate	Possible	Moderate
Action/Strategy		
➢ Council to authorise the CEO to enter into a contract with the recommended supplier the subject of this report.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil Direct Impact
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Supplier Company Details (D2022/20412)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council accept the quotation for the supply and delivery to the Hazelmere Resource Recovery Park of two prime mover 6x4 single steer tandem drive axle including a 12 month/2,000 hours maintenance service agreement and a two year/500,000 kms warranty and additional extras submitted by CJD Equipment Pty Ltd, for the total sum of $590,000 (ex GST) ($295,000.00 ex GST for one prime mover).

The Chairman invited questions to the report item.

No questions were put forward.

The Chairman called for a mover and seconder.

Cr Zannino moved the motion and Cr MacWilliam seconded.

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR MACWILLIAM

THAT COUNCIL ACCEPT THE QUOTATION FOR THE SUPPLY AND DELIVERY TO THE HAZELMERE RESOURCE RECOVERY PARK OF TWO PRIME MOVER 6X4 SINGLE STEER TANDEM DRIVE AXLE INCLUDING A 12 MONTH/2,000 HOURS MAINTENANCE SERVICE AGREEMENT AND A TWO YEAR/500,000 KMS WARRANTY AND ADDITIONAL EXTRAS SUBMITTED BY CJD EQUIPMENT PTY LTD, FOR THE TOTAL SUM OF $590,000 (EX GST) ($295,000.00 EX GST FOR ONE PRIME MOVER).

MOTION CARRIED 8/1

For:	**Crs O'Connor, Hamilton, MacWilliam Thomas, Cicchini, Jeans, Zannino, Sutherland**
Against:	**Cr Ostaszewskyj**

Eastern Metropolitan Regional Council
226 Great Eastern Highway, Ascot WA 6104
PO Box 234, Belmont WA 6984
T (08) 9424 2222
E mail@emrc.org.au
www.emrc.org.au

COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	CJD Equipment Pty Ltd
ABN / ACN:	63 008 754 523
Address of Registered Office:	54 Great Eastern Highway, South Guildford
Principal Place of Business:	54 Great Eastern Highway, South Guildford
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	Managing Director
Full Forename(s):	Alan Scott Patrick
Surname:	Barnett
Former Name(s):	
Country / State of Residence:	W.A
Nationality:	Australian
Date of Birth:	23/10/1973
Date of Appointment:	24/1/2006
Telephone:	0417 910 320
Email:	abarnett@cjd.com.au
LIST OF CONTRACTORS	
Contractor 1:	RNA Fabrication
Contractor 2:	Jakes Electrical
Contractor 3:	
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	2 November 2022

Please complete and return this form with your tender submission

14.6 EMRC ANNUAL REPORT 2021/2022

D2022/20414

PURPOSE OF REPORT

The purpose of this report is to present the EMRC's draft Annual Report 2021/2022 to Council for acceptance.

KEY POINT(S)

- It is a requirement of section 5.53 of the *Local Government Act 1995* (the Act) that an Annual Report is prepared for each financial year.
- Section 5.54 of the Act requires the Annual Report to be accepted by Council, with an absolute majority, no later than 31 December after that financial year.
- Section 5.55 of the Act states that, *"The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government".*

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 5.54 of the *Local Government Act 1995,* accepts the draft EMRC Annual Report 2021/2022 and the statements therein forming the attachment to this report.
2. Local public notice be given, in accordance with section 5.55 of the *Local Government Act 1995*, of the availability of EMRC's Annual Report 2021/2022.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

1 It is a requirement of section 5.53 of the Act that an Annual Report is prepared for each financial year. Under the Act, the annual report is to contain:

(a) A report from the Mayor or President (or Chairman of a regional local government);

(b) A report from the Chief Executive Officer;

(c) An overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or continue in the next financial year;

(d) The financial report for the financial year;

(e) Such information as may be prescribed in relation to the payments made to employees;

(f) The auditor's report for the financial year;

(g) A matter on which a report must be made under section 29(2) of the *Disability Services Act 1993;*

(h) Details of entries made under section 5.121 of the Act during the financial year in the register of complaints, including:
   (i) The number of complaints recorded in the register of complaints;
   (ii) How the recorded complaints were dealt with; and
   (iii) Any other details that the regulations may require.

(i) Such other information as may be prescribed.

2 Section 5.54 of the Act requires the Annual Report to be accepted by Council no later than 31 December after that financial year by absolute majority.

3 Section 5.55 of the Act states that *"The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government".*

REPORT

4 The EMRC's Annual Report 2021/2022 is presented in accordance with the provisions of the Act and addresses all the required contents.

5 As a result of the OAG taking responsibility for the financial audits since the 2017/2018 Annual Report, the Annual Report includes the full audited Financial Report instead of the Concise Financial Report and is consistent with the approach taken by the OAG with State Government departments and agencies.

6 Similar to previous years, it is proposed that the Annual Report be distributed in predominantly e-book format. A database of key stakeholders has been compiled to allow a mail-out to be conducted following approval and production of the Annual Report. The Annual Report e-book will also be available on EMRC's corporate website (www.emrc.org.au).

7 Availability of the Annual Report will be advertised through a local government notice in The West Australian newspaper and public notices sent to all member Council libraries for public display.

STRATEGIC/POLICY IMPLICATIONS

8 Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

9 The cost for the design and production of the annual report has been included in the adopted 2021/2022 EMRC budget.

SUSTAINABILITY IMPLICATIONS

10 The Annual Report is primarily distributed as an e-book and is made available on the EMRC website.

RISK MANAGEMENT

Risk – Failure to comply with section 5.53 of the *Local Government Act 1995*		
Consequence	**Likelihood**	**Rating**
Moderate	Unlikely	Moderate
Action/Strategy		
➢ Council to accept the draft EMRC Annual Report 2021/2022		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Member Councils share of the equity of the EMRC.
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Draft EMRC Annual Report 2021/2022 (D2022/20418) (Provided under separate cover)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 5.54 of the *Local Government Act 1995*, accepts the draft EMRC Annual Report 2021/2022 and the statements therein forming the attachment to this report.
2. Local public notice be given, in accordance with section 5.55 of the *Local Government Act 1995*, of the availability of EMRC's Annual Report 2021/2022.

Cr Ostaszewskyj requested an addition to the Attendance at Meeting section of the Annual Report to highlight the October 2021 elections so that the member can understand the lower number of meetings attended by the newly appointed Councillors.

COUNCIL RESOLUTION(S)

MOVED CR OSTASZEWSKYJ SECONDED CR THOMAS

THAT:

1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.54 OF THE *LOCAL GOVERNMENT ACT 1995*, ACCEPTS THE DRAFT EMRC ANNUAL REPORT 2021/2022 AND THE STATEMENTS THEREIN FORMING THE ATTACHMENT TO THIS REPORT.
2. LOCAL PUBLIC NOTICE BE GIVEN, IN ACCORDANCE WITH SECTION 5.55 OF THE *LOCAL GOVERNMENT ACT 1995*, OF THE AVAILABILITY OF EMRC'S ANNUAL REPORT 2021/2022.

CARRIED UNANIMOUSLY

14.7 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP

D2022/20420

PURPOSE OF REPORT

The purpose of this report is to seek Council endorsement of the nominated community members to the Waste Management Community Reference Group (WMCRG).

KEY POINT(S)

- The Waste Management Community Reference Group (WMCRG) currently comprises eight members.
- The last time the EMRC sought new member of the WMCRG was in September 2019 when a report was present to Council.
- The current WMCRG has been operating since that time with a newly appointed Chair and a revised Terms of Reference.
- At the time of compiling this report a total of seven nominations have been received for the WMCRG for the next three years.

RECOMMENDATION(S)

That Council endorse the nominations of the following community members for a three-year term expiring in October 2025:

1. Ms Carmel Luck
2. Mr Anthony Fowler
3. Mr Mark Simpson
4. Ms Belinda Cass (Hamilton)
5. Mr Edwin Dell
6. Ms Dianne Katscherian
7. Mr Alan Wicks

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

1 The WMCRG was formed in 2002 with membership drawn from interested person representing the then six member Council local communities.

2 At the 20 June 2019 meeting of Council it was resolved:

"THAT COUNCIL:

1. *WRITE TO MS RUTH KENDALL THE DEPUTY CHAIRMAN ACKNOWLEDGING HER SERVICE ON THE WMCRG SINCE ITS INCEPTION.*
2. *ENDORSE THE RENOMINATION OF THE FOLLOWING WMCRG MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021 AND ACKNOWLEDGE THEIR CONTINUING SUPPORT.*

   - *MS DIANNE KATSCHERIAN (CHAIRMAN);*

- *MR ANTHONY FOWLER;*
- *MS BELINDA HAMILTON;*
- *MS CARMEL LUCK;*
- *MR EDWIN DELL;*
- *MR MALCOLM BARKER;*
- *MR MARK SIMPSON; AND*
- *MR RAY LEWIS.*

3. *ACCEPT THE AMENDED TERMS OF REFERENCE AND ROLES OF MEMBERS AND OFFICERS FORMING (ATTACHMENT 2) TO THIS REPORT.*

4. *ADVERTISE FOR EXPRESSIONS OF INTEREST FOR ADDITIONAL MEMBERSHIP IN THE WMCRG.*

REPORT

3 Since 2019 the endorsed community members have taken part in numerous WMCRG meetings with some member resigning from the WMCRG between 2019 and 2022.

1. The role of the WMCRG Members is outlined in the Terms of Reference (attached):
2. Bring to the WMCRG their expertise and experience to assist the Group
3. Discuss relevant issues, in accordance with the Terms of Reference
4. Raise items for consideration by the WMCRG. These may require an officer to research and prepare a report for the reference group's consideration at a subsequent meeting
5. Provide expert advice if, and where, qualified to do so
6. Recognise that the EMRC is required to makes its own decisions with regard to any advice placed before it, including operating within the parameters of the Local Government Act, 1995
7. To be open and honest in their dealings at WMCRG meeting
8. To declare any vested interests
9. To respect any confidentiality requirements requested by the EMRC

4 In order to reaffirm existing members intentions to continue as a WMCRG member and to also increase the representation of the WMCRG across the five member Councils, expressions of interest were sought from the community via the EMRC's Earth Carers network and via the Regional Waste Education Officers group. Nominations closed on 24 October 2022. At the time of preparing this report, seven applications had been received as shown in the table below.

Council	Current Members	Nominations Received	Total
Bassendean	Nil at this stage		
Bayswater	Carmel Luck Nick Sibbell	Carmel Luck	
Kalamunda	Anthony Fowler Mark Simpson Belinda Hamilton	Anthony Fowler Mark Simpson Belinda Hamilton	
Mundaring	Edwin Dell Dianne Katscherian	Edwin Dell Dianne Katscherian	
Swan	Alan Wicks	Alan Wicks	
Total	8	7	

5 The proposed new members have an interest in waste management and waste education and can act as EMRC advocates when promoting waste initiatives.

STRATEGIC/POLICY IMPLICATIONS

6 Key Result Area 1 – Environmental Sustainability

1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

7 Nil

SUSTAINABILITY IMPLICATIONS

8 The WMCRG group provide feedback and input into the waste initiatives and activities that occur at any of the EMRC's facilities, which all contribute towards minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

RISK MANAGEMENT

Risk – A lack of community engagement		
Consequence	**Likelihood**	**Rating**
Possible	Insignificant	Low
Action/Strategy		
➢ Continued liaison with the group ensures they remain engaged		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Nomination Forms (D2022/20421)
2. Terms of Reference (D2022/20423)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorse the nominations of the following community members for a three-year term expiring in October 2025:

3. Ms Carmel Luck
4. Mr Anthony Fowler
5. Mr Mark Simpson
6. Ms Belinda Cass (Hamilton)
7. Mr Edwin Dell
8. Ms Dianne Katscherian
9. Mr Alan Wicks

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR JEANS

THAT COUNCIL ENDORSE THE NOMINATIONS OF THE FOLLOWING COMMUNITY MEMBERS FOR A THREE-YEAR TERM EXPIRING IN OCTOBER 2025:

1. MS CARMEL LUCK
2. MR ANTHONY FOWLER
3. MR MARK SIMPSON
4. MS BELINDA CASS (HAMILTON)
5. MR EDWIN DELL
6. MS DIANNE KATSCHERIAN
7. MR ALAN WICKS

CARRIED UNANIMOUSLY

EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name ANTHONY (TONY) **Last Name** FOWLER

Address [redacted] **Suburb** KALAMUNDA.

Preferred Email [redacted] **Mobile No.** [redacted]

Local Government Council you reside and for how long? CITY OF KALAMUNDA >50 YEARS

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening. +
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

CAPABLE IN ALL THE ABOVE CRITERIA, HAVING HAD TO DEAL WITH ENVIRONMENTAL TOPICS, FROM THE RELEVANT MINISTER, TO ON-GROUND STAFF. [NO REAL CHANGE FROM MY INITIAL STATEMENT ON 2006 FIRST APPLICATION.] - WIDE NETWORK, THROUGH M'SHIP OF COMMUNITY GROUPS. + CHAIRING PARKS OF THE DARLING RANGE COMMUNITY ADVISORY COMMITTEE

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Bassendean · City of Bayswater · City of Kalamunda · Shire of Mundaring · city of swan · EMRC

EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name EDWIN **Last Name** DELL

Address [redacted] **Suburb** SAWYERS VALLEY

Preferred Email [redacted] **Mobile No.** [redacted]

Local Government Council you reside and for how long? MUNDARING SHIRE since December 2002

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

- No changes since my nomination when the WMCRG was first formed.
- I satisfy the criteria listed above.

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Bassendean · City of Bayswater · City of Kalamunda · Shire of Mundaring · City of Swan · EMRC

EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name Carmel **Last Name** Luck

Address [redacted] **Suburb** Bayswater

Preferred Email [redacted] **Mobile No.** [redacted]

Local Government Council you reside and for how long? Bayswater, 5 years

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above. ✓
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling. ✓
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations. ✓
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions. ✓
f) Have the ability to work effectively in a team and individually. ✓
g) Update and report to the community in an effective and timely manner. ✓

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

Current member of wmcrg, & wish to renominate. I take a keen interest in recycling & waste management & also interested in learning more. (through the reference group). I live in a MUD & represent/update the council of owners on waste management.

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Bassendean · City of Bayswater · City of Kalamunda · Shire of Mundaring · City of Swan · EMRC

EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name	Dianne	**Last Name**	Katscherian
Address	[redacted]	**Suburb**	Glen Forrest
Preferred Email	[redacted]	**Mobile No.**	[redacted]

Local Government Council you reside and for how long? Mundaring

35 year

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

Lecturer in environmental science at Murdoch University 8 Years including work in the waste area.

Manager Health Impact Assessment, Department of Health 9 Years

Significant liaison with EPA, DWER, State Development approvals processes including work in waste area.

Instigator and development of DOH Waste Management Strategy.

Consultant - ongoing. Work with UNFCCC, WHO, ADB (most approvals or climate change and health) KABC,

EMRC. Many projects include waste.

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Bassendean · City of Bayswater · City of Kalamunda · Shire of Mundaring · City of Swan · EMRC

EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name Mark **Last Name** Simpson

Address [redacted] **Suburb** Kalamunda

Preferred Email [redacted] **Mobile No.** [redacted]

Local Government Council you reside and for how long? City of Kalamunda

15 Years

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

I have a wide knowledge of and interest in community issues relating to waste and recycling.

I am comfortable engaging with all industry stakeholders.

I am available for meetings as required.

I work effectively both by myself and in a team.

I can view developments from an urban planning perspective.

I have many years of experience on this committee.

I can research and have good analytical skills.

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Bassendean · City of Bayswater · City of Kalamunda · Shire of Mundaring · City of Swan · EMRC

EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name Belinda **Last Name** Cass

Address [redacted] **Suburb** South Perth.

Preferred Email [redacted] **Mobile No.** [redacted]

Local Government Council you reside and for how long? Kalamunda / South Perth-interim.
8 years / 1 year.

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

I have a regular community stall at the Kalamunda Farmers Markets, (self organised/funded) Recycle inTent providing waste Education & community "Drop Offs" for 6 years. Working at Replenish Kalamunda for 5 years, bringing a daily waste reducing discussion to our customers, along with a new part time role at the EMRC assisting the Waste Ed team. Being in various sustainable groups, having the correct information from the WMCRG is essential for our community.

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Bassendean City of Kalamunda Shire of Mundaring City of Swan EMRC

Eastern Metropolitan Regional Council (EMRC)

226 Great Eastern Highway, Belmont WA 6104

Waste Management Community Reference Group (WMCRG)

Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of five Local Governments consisting of the Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and the City of Swan

First Name Alan **Last Name** Wicks

Address **Suburb** Brabham

Preferred Email **Mobile No.**

Local Government Council you reside and for how long? City of Swan

6 years

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for bi-annual meetings as required. All meetings are held at the EMRC, 226 Great Eastern Highway (Cnr Kalgoorlie Street), Belmont commencing at 6:00pm on a Monday evening.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

Current member of EMRC and City of Swan community waste reference groups.

Should you have any enquiries, please contact:
Isabelle Marie - Coordinator Waste Education (Isabelle.Marie@emrc.org.au / 9424 2218)

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

Waste Management Community Reference Group

Terms of Reference

1 Group Formation

The Reference Group is formed by the Eastern Metropolitan Regional Council (EMRC) for the purposes indicated in these Terms of Reference.

2 Group Name

The Reference Group shall be known as the "Waste Management Community Reference Group" (hereinafter referred to as the WMCRG).

3 Group Purpose

The purpose of the WMCRG is to:

- Identify and share information requirements of various groups in the community;
- Be an effective networking group; and
- Provide feedback on Waste Education initiatives and other waste management and resource recovery initiatives.

4 EMRC Commitment

The EMRC is committed to providing administrative support to the group.

5 Group Membership

- The WMCRG shall consist of up thirteen community members (not including EMRC staff).
- Membership shall be by invitation based on Expressions of Interest. Members shall be appointed by the EMRC based on the following:
  - Up to four representatives from the social sector;
  - Up to four representatives from the economic sector; and
  - Up to five representatives from the environmental sector, including earth carers.
- Members shall be selected from residents and/or property owners within the member Council areas of the EMRC.

6 Tenure of Membership

- Membership shall be for a period of three years, unless otherwise agreed, however, retiring members are eligible for re-appointment.
- Members may apply for a leave of absence of not more than two consecutive meetings.
- Leave of absences can be approved by the WMCRG.

- Where a person is appointed as a member of the WMCRG the person's membership on the WMCRG continues until:
  - The term of the person's appointment as a WMCRG member expires;
  - The EMRC removes the person from the WMCRG or the position of a WMCRG member otherwise becomes vacant;
  - The WMCRG is disbanded or;
  - A WMCRG member is absent from more than two consecutive meetings without being granted a leave of absence.

Whichever happens first.

- Nominations will be reviewed by the EMRC after three years of operation.
- The call for nominations will be initiated by the EMRC four months prior to membership renewal date.
- Re-appointment and re-nominations to the WMCRG will be approved by the EMRC Council.
- Nominations may come from various sectors including the earth carers, and the following:
  - Social Sector – Service Groups, Recreation Associations, Ratepayer Associations, Community Groups, other Interest Groups and Householders;
  - Economic Sector – Chamber of Commerce, Business and Tourism Associations, Groups or Individuals with Business Interests;
  - Environmental Sector – Environmental Groups, Peak Environmental Organisations, Landcare Groups, Catchment Groups, Groups or Individuals with Environmental Interests.

7 Invitees

- The EMRC may invite individuals or representatives from appropriate organisations to provide advice or present to the WMCRG. Invitees are not entitled to vote.

8 Meetings and Minutes of Meetings

- Ordinary meetings of the WMCRG shall be held bi-annually, generally in April and October, unless otherwise adjusted by the WMCRG or the EMRC.
- Meeting location shall be at the EMRC unless otherwise determined.
- Meetings shall normally commence at 6.00pm unless an alternative time is otherwise agreed.
- The EMRC will provide administrative support for the keeping of minutes.
- The Chairperson of the WMCRG is to verify the minutes prior to their circulation to the WMCRG.
- Minutes shall be distributed to all members of the WMCRG and to any other person at the discretion of the EMRC.

9 Quorum for Meetings

- The quorum for meetings of the WMCRG shall be at least 50% of the total number of members of the WMCRG.
- A recommendation of the WMCRG does not have effect unless it has been made by a simple majority.

10 Voting

- Each WMCRG member who is present at a meeting of the WMCRG is entitled to one vote.

- If the votes of WMCRG members present at a meeting are equally divided, the Chairperson may cast a second vote.
- A WMCRG member may specifically requests that their vote be recorded:

11 Election and Role of Chairperson

- The members of the WMCRG are to elect a chairperson from amongst themselves.
- The members of the WMCRG are to elect a deputy chairperson from amongst themselves.
- If the Chairperson of the WMCRG is not available to perform the functions of Chairperson, then the deputy Chairperson may perform the functions of the Chairperson.
- If both the Chairperson and Deputy Chairperson of the WMCRG are not available to perform the functions of Chairperson, then the WMCRG members present at the meeting are to choose one of themselves to preside at the meeting.
- The Chairperson will chair meetings of the WMCRG, verify minutes and act as a point of contact for the EMRC officer responsible for assisting with these duties.

12 Role of WMCRG Members

- Bring to the WMCRG their expertise and experience to assist the Group.
- Discuss relevant issues, in accordance with the terms of reference.
- Raise items for consideration by the WMCRG. These may require an officer to research and prepare a report for the reference group's consideration at a subsequent meeting.
- Provide expert advice if, and where, qualified to do so.
- Recognise that EMRC, is required to make its own decisions with regard to any advice placed before it including operating within the parameters of the *Local Government Act, 1996*.
- To be open and honest in their dealings at WMCRG meetings.
- To declare any vested interests.
- To respect any confidentiality requirements requested by the EMRC.

13 Role of EMRC Officers

- To provide a venue for the meetings.
- To provide technical and administrative support.
- To operate within their area of expertise or specific interest.
- Undertake research and investigation as recommended in response to any WMCRG queries.
- Assist the Chairperson and other members to set meetings around members' availability.
- To suggest agenda items and topics for the WMCRGs' consideration and contribute towards reports on these items and topics.
- To declare any vested interests.

14 Agendas

- Agendas for WMCRG meetings and any other material associated with the agenda are to be made available to members of the WMCRG in a timely manner; and
- The Chairperson is to be consulted regarding any new agenda items to be included.

15 Insurance Cover

WMCRG members are covered by the EMRC's Personal Accident/Volunteers insurance policy whilst engaged on the authorised business of the WMCRG and under the supervision of the WMCRG whilst travelling directly to or from such business.

16 WMCRG Expenses Reimbursement

- Expenses of WMCRG members will be met by the EMRC for return travel from their normal residence to meetings of the WMCRG.
- Travel expenses will be calculated in accordance with current EMRC procedures and submitted to the EMRC responsible officer for reimbursement.

14.8 SUSTAINABILITY TEAM PROGRAM FOR 2023/2024

D2022/20449

PURPOSE OF REPORT

The purpose of this report is to provide Council with the Sustainability Team Program 2023/2024 for noting.

KEY POINT(S)

- The Sustainability Team Projects Proposal for 2023/2024 has been developed and is attached for Council's consideration.
- The Proposal covers the areas of Urban Environment, Waste Education and Regional Advocacy.
- Net Zero will be the overarching theme for existing programs such as Achieving Carbon Emissions Reduction (ACER); Water and Energy programs, Future Proofing and new initiatives such as LED Street lights conversions and other supported initiatives.
- There is a strong focus on aligning projects with the United Nations Sustainable Development Goals (SDGs).
- There is also a strong focus on working towards achieving Net Zero through Circularity.
- State and federal government and other stakeholder funding will also continue to be sought to help fund and guide future delivery of projects in the region.

RECOMMENDATION(S)

That Council notes the programs outlined in the Sustainability Team Program for 2023/2024, forming the attachment to this report, which will form the basis of discussion with member Council CEOs.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

1 The Sustainability Team, previously known as the Regional Services Directorate, takes a regionally based approach in terms of project delivery to member Councils (and other local governments on a fee for service basis). The EMRC also advocates on behalf of the Region in accordance with Council decisions. Over time the projects have varied in response to the needs of member Councils and emerging regional issues that are deemed appropriate to be dealt with on a regional scale.

2 Project delivery is driven through an annual process aligned with the EMRC's Corporate Business Plan and its quarterly reporting and also the annual budget cycle.

REPORT

3 The Sustainability Team Program demonstrates continued delivery of current projects and proposed delivery of new programs for 2023/2024. Agreed projects will be funded via a mix of funding from the EMRC, participating member Council contributions and grant funding where possible.

4 Program delivery is managed by the EMRC in collaboration with participating member Councils.

5 Member Councils indicative support for individual projects within the overall program and associated financial contributions area is required. The projects and associated funding commitments are finalised after consultation with member Council CEOs and their relevant staff.

STRATEGIC/POLICY IMPLICATIONS

6 Key Result Area 1 – Environmental Sustainability

- 1.2 To improve regional waste management
- 1.5 To contribute towards improved amenity, conservation and support of the natural environment and to address climate change

7 Key Result Area 2 – Economic Development

- 2.1 To facilitate and advocate for increased investment in regional infrastructure
- 2.2 To facilitate and advocate for regional economic development activities
- 2.3 To facilitate regional cultural and recreational activities

8 Key Result Area 3 – Good Governance

- 3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region
- 3.2 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

9 The funding to facilitate the Sustainability Teams projects and services is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

10 The Sustainability Team operates to pursue environmental, economic and social outcomes for Perth's Eastern Region. In pursuit of these objectives, sustainability considerations are also integrated wherever possible in all activities undertaken by the directorate.

RISK MANAGEMENT

Risk – Reduced grant funding and a lack of interest from member Councils in Sustainability Programs		
Consequence	**Likelihood**	**Rating**
Moderate	Likely	High
Action/Strategy		
➢ EMRC to actively pursue grant funding opportunities and to liaise with member Councils to ensure maximum participation.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Kalamunda Shire of Mundaring City of Swan	Participating member Councils officer time may be required when working collaboratively with the Sustainability Team.

ATTACHMENT(S)

Sustainability Team Projects Proposal 2023/2024 (D2022/20450)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the programs outlined in the Sustainability Team Projects Proposal 2023/2024, forming the attachment to this report, which will form the basis of discussion with member Council CEOs.

COUNCIL RESOLUTION(S)

MOVED CR ZANNINO SECONDED CR JEANS

THAT COUNCIL NOTES THE PROGRAMS OUTLINED IN THE SUSTAINABILITY TEAM PROJECTS PROPOSAL 2023/2024, FORMING THE ATTACHMENT TO THIS REPORT, WHICH WILL FORM THE BASIS OF DISCUSSION WITH MEMBER COUNCIL CEOS.

CARRIED UNANIMOUSLY

Eastern Metropolitan Regional Council

Sustainability Team

Program 2023/2024

Urban Environment
and
Waste Education Services



Contents

1 Introduction 1
1.1 Sustainability Team 1
1.2 Strategic Context 2
1.1.1 EMRC Draft Sustainability Strategy 2
1.2 Reporting 2
2 Program Overview 3
2 Funding Summary 4
2.1 Withdrawal from any of the Urban Programs 5
3 2022/2023 Programs and Projects 5
2.2 Urban Sustainability Assessment Programs (USAP) 5
2.2.1 Achieving Carbon Emission Reduction (ACER) Program 5
2.2.2 Water Sensitive Futures 6
2.2.3 Benchmarking Building Efficiency (BBE) 6
2.2.4 Sustainable Development Goals Annual Review 6
2.3 Urban Integrated Development 7
2.3.1 Sustainable Transport 7
2.3.2 Circular and Economic Development 7
2.3.3 Social Advancement 8
2.4 Waste Education Services 8
2.4.1 Waste Education Support for Local Governments 8
2.4.2 Waste Education Services for Community 9
2.4.3 Waste Plans 9
2.4.4 FOGO 10

Tables

Table 1: EMRC Sustainability Team Funding Summary. 4

Figures

Figure 1: Sustainability Team organisational structure 2022 1
Figure 2: Sustainability Team program overview aligned with the EMRC Corporate Business Plan objectives and the Sustainable Development Goals. 3

1 Introduction

This Sustainability Team Program 2023/2024 comprises Urban Environment and Waste Education services and programs and also highlights regional advocacy across a range of sustainability issues.

1.1 Sustainability Team

The Sustainability Team comprises of the Urban Environment Team and Waste Education Services Team. The Urban Environment Team delivers sustainability services associated with working towards Net Zero carbon emissions, energy efficiency, water conservation, climate change mitigation and adaptation, sustainable and integrated transport, economic development and the circular economy. The Waste Education Services Team delivers a range of services focused on avoiding and reducing waste generation in households, communities and businesses. The behaviour change programs offered include Earth Carers, bin tagging, workshops, FOGO (Food Organics Garden Organics) implementation support, and Red Hill Waste Management Facility tours. Other education offerings include community engagement and event support, producing waste and recycling guides, battery and CFL collection program, Culturally And Linguistically Diverse (CALD) brochures, waste plans, and loan boxes.

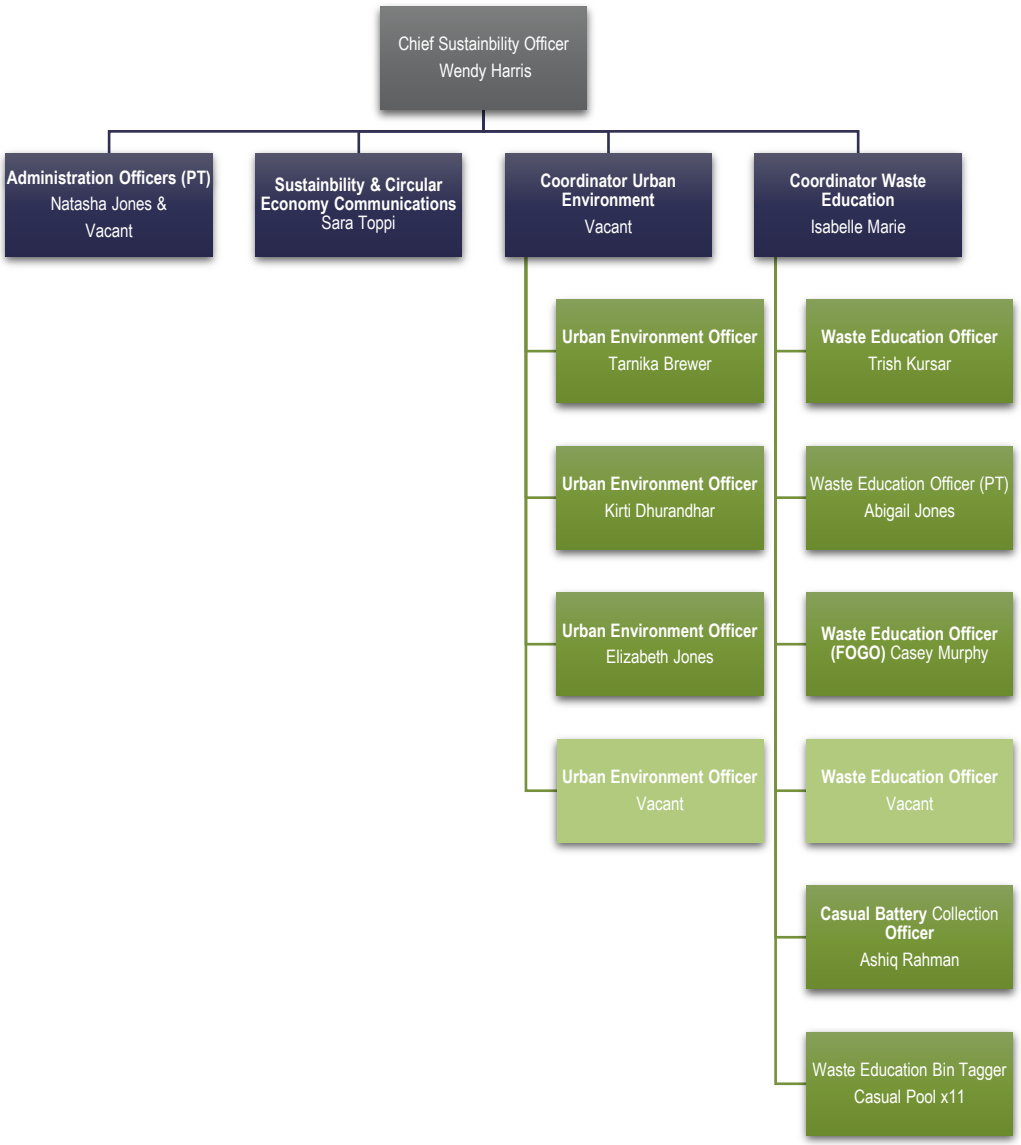


Figure 1: Sustainability Team organisational structure 2022.

1.2 Strategic Context

The Sustainability Team works to deliver the objectives within the EMRC Sustainability Strategy. The Strategy is aligned with the UN Sustainable Development Goals (SDG's) and the EMRC's 10 Year Strategic Plan 2017-2027 objectives. These objectives are embedded in the annual EMRC Corporate Business Plan, with associated delivery costs included in the annual budget. Alignment of these strategic documents with the SDG's enables the EMRC and its member Councils to collaboratively progress regional sustainability against a globally recognised framework.

Additionally, the Waste Education Services Team is guided by the objectives of the WA Waste Avoidance and Resource Recovery (WARR) Strategy 2030. The Strategy's vision is that *'Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste*'. The Strategy directly aligns with the Waste Education Services team and the EMRC's sustainability strategy vision to deliver circularity initiatives via education for the Region and broader community.

1.1.1 EMRC Draft Sustainability Strategy

- Our Sustainability Vision
  - Promoting sustainable waste management and a transition to a circular economy
- Objectives
  - Demonstrate circular economy leadership
  - Respond to a climate emergency
  - Reduce our environmental impact
  - Create value in the community

1.2 Reporting

The Sustainability Team report program progress via the EMRC Corporate Business Plan quarterly reports and quarterly Sustainability Team activity report to Council.

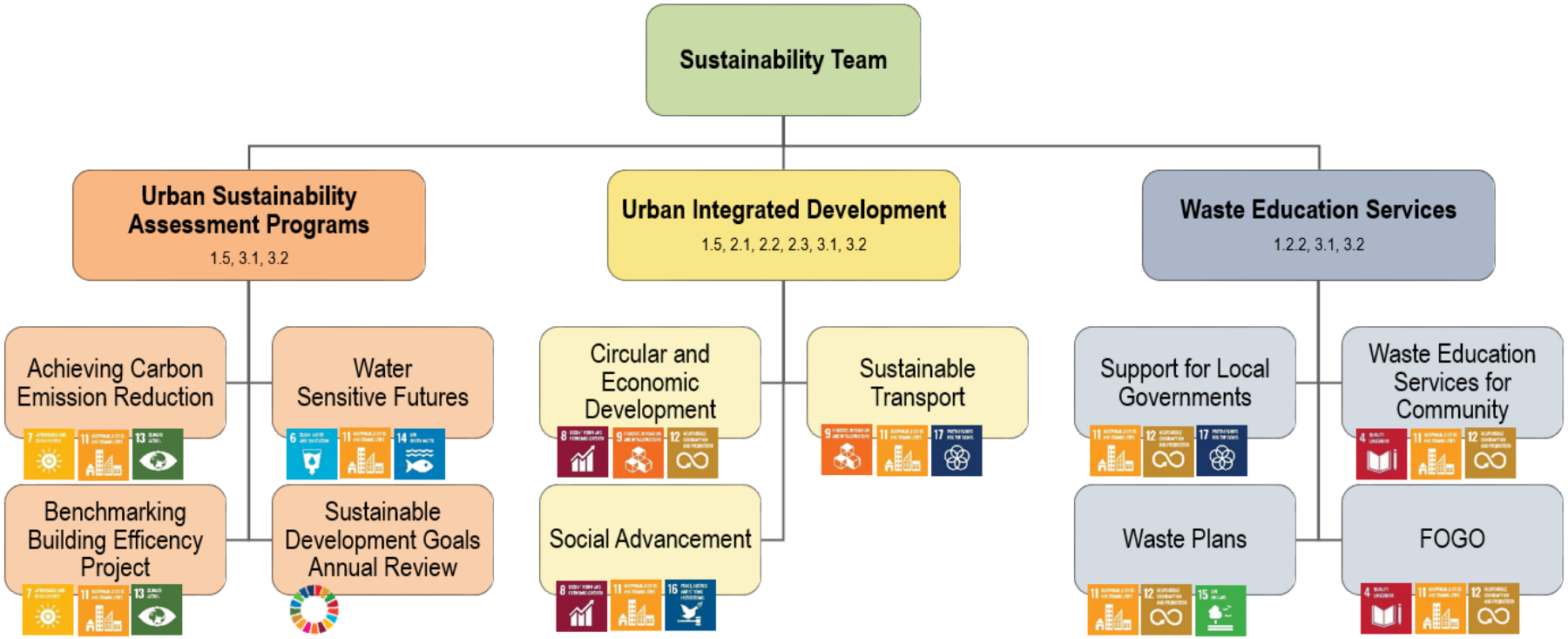


Figure 2: Sustainability Team program overview aligned with the EMRC Sustainability Strategy and Corporate Business Plan objectives and the Sustainable Development Goals.

2 Funding Summary

To achieve sustainability outcomes and alignment with the EMRC Strategic Review, the new Sustainability Strategy, and the revised draft Strategic Plan 2017-2027, programs and projects are grouped in a way to allow flexibility for participation and ensure ongoing value for each Council, while acknowledging the varying needs of each of the member Councils.

Where possible, the EMRC aims to tailor services to the individual needs of member Councils, either through an ongoing program or as a fee for service project. A bespoke package can be negotiated and costed accordingly.

Table 1: EMRC Sustainability Team Funding Summary.

Program	Town of Bassendean ($)	City of Bayswater ($)	City of Kalamunda ($)	Shire of Mundaring ($)	City of Swan ($)
Urban Sustainability Assessment Programs					
ACER Program – Data Management	$4,000	X	X	$4,000	X
ACER Program – Climate, Energy and Emission Actions	$6,000	X	X	$6,000	X
Water Sensitive Futures - Data Management	$4,000	X	X	$4,000	X
Water Sensitive Futures - Water Sensitive Actions	$7,200	X	X	$7,200	$9,100
Water Sensitive Futures - Waterwise Council Accreditation	$7,010	X	X	$7,010	$7,010
Future BBE	TBC	TBC	TBC	TBC	TBC
SDG Annual Review *NEW*	$4,000	$4,000	X	$4,000	X
Urban Integrated Development					
Sustainable Transport	N/A	N/A	N/A	N/A	N/A
Circular and Economic Development	N/A	N/A	N/A	N/A	N/A
Social Advancement – Avon	$2,210	$4,450	X	X	$7,740
Complimentary: ▪ Social Advancement – Social Priorities ▪ Advisory Groups ▪ Regional Advocacy	N/A	N/A	N/A	N/A	N/A
Waste Education Services					
Waste Education[1]	N/A	N/A	N/A	N/A	N/A
Waste Plans[2]	N/A	N/A	N/A	N/A	N/A
FOGO[3] **(rollout support)**	N/A	N/A	N/A	N/A	N/A
2023/2024 Total Proposed Member Council Contributions	**$34,420**	**$8,450**	**$0**	**$32,210**	**$23,850**

X – Not currently participating. A cost can be negotiated with interested councils.
TBC – Details to be confirmed.
N/A – Cost not applicable

[1] Waste Education services are funded by the Waste Education Levy which currently equates to 5% of the gate fee at the Red Hill Waste Management Facility.
[2] Waste Plans can be provided on request on a Fee for Service (FFS) basis for Non-Member Councils.
[3] FOGO communication plans and implementation support is provided on an as-needs basis in negotiation with Member Councils progressing to the 3-bin system and available as a FFS option for Non- Member Councils.

2.1 Withdrawal from any of the Urban Programs

Under the EMRC's current Establishment Agreement notice of withdrawal by a member council clause 9.6 states:

> *"A participant may, at any time between 1 July and 31 December in any year, give to the EMRC notice of its intention to withdraw from any of the Continuing Programs and Services. The withdrawal of the participant under clause 9.6 shall take effect from the end of the financial year following the giving of the notice of withdrawal under clause 9.6. For example, if notice of withdrawal was given on 1 July 2020, it will not take effect until 30 June 2021."*

If a member Council wishes to withdraw from any of the Urban programs outlined within this program, formal notice of withdrawal is required to be provided for each individual program (in this case, by 31 December 2022 to take effect from 1 July 2023).

3 2023/2024 Programs and Projects

2.2 Urban Sustainability Assessment Programs



Urban Sustainably Assessment Programs provide a service that enables member councils to identify progress and opportunities to move towards the optimisation of their facilities and achieving net zero.

2.2.1 Achieving Carbon Emission Reduction (ACER) Program

The ACER program is a long-standing initiative that has been ongoing since 2009 and has continued to evolve to meet the needs of member Councils. The ACER program is governed by a carbon management framework that includes a cyclical process to monitor, review and improve. The ACER Program includes the following actions.

- Energy Data Management:
  - Verify energy and emissions data, and complete Quarterly Performance Review.
  - Annual Energy and Emission Data Analysis Report and Snapshot.
  - Data management platform support as required (currently Azility).
- Climate, Energy and Emission Actions:
  - Technical support to progress strategies, plans and actions to meet emission reduction and Net Zero targets.
  - Emission Reduction and Climate Change action plan review.
  - Provision and maintenance of Home Energy Audit Toolkits.
  - Support Cities Power Partnership participation.
  - Review of other related plans and strategies – E.g., Urban Forest, Urban Heat Island, Climate Change Adaptation.
  - Identify grant and funding opportunities.
  - Advocacy and submissions for energy efficiency and emission related issues.

2.2.2 Water Sensitive Futures

The Water Sensitive Futures program provides a detailed assessment of water consumption and assistance with Water Corporation Waterwise Council reporting with the aim to identify development opportunities that align with the Water Sensitive Cities Index framework. Through this program a consistent cycle of review and reporting supports the identification of any potential issues at facilities reducing water wastage and costs.

- Water Data Management:
  - Verify Water data, complete Quarterly Performance Review of corporate potable water.
  - Facilitate quarterly water team meetings
  - Annual water data analysis report and snapshot.
  - Data management platform support as required (currently Azility).
  - Annually collect and collate data from Water Corporation and Department of Water and Environmental Regulation (DWER)
- Water Sensitive Actions:
  - Provide technical support to progress strategies, plans and actions to meet water conservation goals
  - Support integration of the Water Sensitive Cities Index framework into strategies and plans.
  - Support progress through Water Sensitive Cities Modules
  - Facilitate quarterly water team meeting including action review, fault identification and other waterwise issues
- Waterwise Council Action Plan (WCAP) Accreditation
  - Annual reporting to Water Corporation for re-endorsement of Waterwise councils
  - Annually collect and collate Data from Azility (when required), Water Corporation and Department of Water and Environmental Regulation (DWER)

2.2.3 Benchmarking Building Efficiency (BBE)

Participating member Councils identified knowledge gaps in terms of cost benefit analysis of energy efficiency initiatives, assessing building performance, and identifying and understanding key performance indicators for different facility types. The two-year BBE project, completed in 2021, provided comparable benchmarks for buildings with similar functions and recommendations for energy efficiency initiatives, retrofits and investments. The BBE project's outputs support participating councils to seek funding and continue implementing energy efficiency initiatives with individual facility and regional-scale building energy information. Given the focus on the National Construction Code's revised energy efficiency provisions in Western Australia the EMRC is investigating opportunities to assist member Councils.

- Funding – The EMRC continues to explore options for funding for energy efficiency facility upgrade and LED lighting retrofit, which, if successful, would enable greater efficiencies to be achieved.
- Project Support – EMRC can assist or lead projects locally and regionally. Depending on Councils' needs, projects may include community awareness and education campaigns, business case preparation, updating policies and procedures, and facilitating a sustainability service providers expo.

2.2.4 Sustainable Development Goals Annual Review

The United Nations Sustainable Development (SDG's) are an internationally recognized set of 17 targets that provide a globally unified approach to ensuring a sustainable future. Under each goal is a set of specified targets that have been identified as key attributes of sustainable development.

SDG Annual Report card reporting provides an in-depth investigation into member Councils progress and opportunities in relation to these international standards.

- SDG assessment and reporting includes:
  - Collection and collation of organisation wide information
  - Annual SDG report and snapshot
  - Facilitate bi-annual meeting including review of actions and identification of opportunities.

2.3 Urban Integrated Development



2.3.1 Sustainable Transport

The provision of a sustainable transport network in Perth's Eastern Region is a priority for both local and state government. The EMRC has a target of Net Zero emissions by 2040 which includes EMRC fleet vehicles and machinery. The EMRC also works with stakeholders to support sustainable transport initiatives in the Eastern Region that contribute to reducing emissions. Initiatives embrace circular economy principles and align with the SDG's.

- Sustainable Transport and Economic Group (STEG):
  - Facilitates regional networking, collaboration, presentations and information sharing to enable a better regional approach to economic and transport related issues including emission reduction, sustainability and circular economy.
  - The group includes: EMRC, member Council representatives, Department of Transport, Department of Lands, Planning and Heritage, the Public Transport Authority, Main Roads WA, WALGA, the Road Safety Commission, RAC, Western Roads Federation, WestCycle, Perth Airport Pty Ltd, and the Freight and Logistics Council.
  - Transport Emission Reduction Initiatives (EMRC and Regional):
  - Includes research, advocacy and implementing projects to reduce transport emissions through use of electric vehicles, green hydrogen fuel, public transport and active transport. Projects include; electric and hydrogen highway, electric fleet procurement (light and heavy), electric vehicle (EV) charging stations, and promoting travel behaviour change initiatives such as Your Move.
  - Supporting Transport Emission Reduction via Mode Change: EMRC Regional Road Safety Plan – Safety is one of the top barriers to active transport (e.g. cycling, walking). Building on previous successful road safety campaigns (e.g. Share the Space) to support transport mode change and reduce transport emissions.
  - EMRC Regional Congestion Management Action Plan: Increasing efficiency in the Eastern Region's transport corridor, including congestion, freight and travel behavior change management, leading to emission reductions and supporting mode change.
  - Includes adopting the principles of circularity for transport in the Region such as the sharing model (e.g Mobility as a Service, Rideshare, Public Transport and Car Pooling) or resource recovery model (e.g use of construction and demolition waste in road construction).

2.3.2 Circular and Economic Development

- Support community, industry and government in Circular Economy principles and actions, including identifying barriers and promoting opportunities for Circular Economy practices, and opportunities for small businesses in the Region.
- Research and provide support for emerging and innovative technologies and future workforce opportunities. Including, but not limited to, Internet Of Things (IOT), smart technology, automation. Support may include forums, networking, webinars, business opportunities and conventions.
- Advocacy for infrastructure development, growth and funding, including regional initiatives.

2.3.3 Social Advancement

Addressing aspects of the third sphere of sustainability for Perth's Eastern Region:

- Avon Descent Festivals – Regional approach to sourcing funding and promoting social wellbeing.
- Social Priorities – Identify regional social priorities including opportunities for development, such as supporting disadvantaged and vulnerable communities (e.g. youth)
- Supporting regional social sustainability initiatives such as the new WA Tree Festival, and regional opportunities for reconciliation.

2.4 Waste Education Services



2.4.1 Waste Education Support for Local Governments

The Waste Education Services team view waste as a resource, the management as a collective responsibility, and embrace Circular Economy thinking. These principles drive Waste Education's programs, which provide residents with the tools and knowledge to own their impact. Waste Education is vital for behaviour change and improving waste management and actions towards circularity in the region.

- 2030 State WARR Strategy Implementation Support
- Regional Waste Education Steering Group - Facilitate quarterly member Council's representatives meeting to share waste management challenges and find solutions as a Region.
- Regional Advocacy - e.g., Waste Management Community Reference Group (WMCRG), Recycle Right member, Consistent Communication Collective a committee member.
- Local Government Waste and Recycling Guides - Expert assistance with creation and production.
- Bin Tagging - Behaviour change education program to assist households with correct bin use.
- WA plastic ban – Education support for business, community groups and organisations.
- Source Separation Collection and Support - From schools and public places of batteries, light globes and mobile phones.

- Event Support – Planning, implementation, administration and personnel support (e.g., Plastic Free July, National Recycling week). Includes social media content development and community engagement.
- Incursion staff lunch and learn series - Interactive sessions tailored to fit into a typical lunch break informs about waste avoidance, reduction and separation.
- Support with miscellaneous waste education initiatives - e.g., administration and implementation of subsidy programs such as worm farm, and modern cloth nappy etc., and business waste education support.

2.4.2 Waste Education Services for Community

The Team provides a range of education programs and resources to support behaviour change in the community.

- Waste Management Facility (WMF) Tours - Red Hill WMF and the Resource Recovery Group Canning Vale, tailored for school and community groups.
- Red Hill WMF Virtual Tour - Contains drone imagery, animation and narration that explain the landfill design, operation, and site rehabilitation in an easy to understand format.
- Earth Carers Course - Focuses on providing participants with practical ways to avoid, reduce and separate waste at a household level, building capacity. Graduates become local community champions.
- Workshops - Designed with community in mind, workshops focus on relevant themes and aim to promote best practice waste management. This includes the Textile workshops which are growing in popularity.
- The Education Loan Boxes - Contain learning activities and resources aligning with STEM curriculum. E.g., party kit, early learning books, DIY Waste Audit kit and 'Plastic not so Fantastic' loan box.
- Schools Support - Improve waste management through audits, incursions, activities and education also supporting Education Department and Department of Water and Environmental Regulation (DWER) objectives.
- Sustainable Celebrations - Avoid waste at public and private events. Currently available are a reusable crockery and decorations for events, bike racks, drink refill stations and practical tips handbook.
- CALD brochures - Coordinate translation services for already established collateral or develop material to suit cultural diversity in the community.
- Other services by request.

2.4.3 Waste Plans

Western Australia's Waste Avoidance and Resource Recovery (WARR) Strategy 2030 is the second strategy to be developed under the WARR Act 2007. The Strategy was released in 2019 after extensive community consultation and has three objectives:

- avoid the generation of waste;
- recover more value and resources from waste; and
- protect the environment by managing waste responsibly.

The Strategy includes an action to "*Implement local government waste plans, which align local government waste planning processes with the Waste and Resource Recovery Strategy 2030*".

Under section 3(1) of the WARR Act the definition of local government includes "*a regional local government established for the purpose of providing waste services*".

Apart from being legislation, developing waste plans gives local and regional governments the opportunity to map their current waste management performance in relation to the new Waste Strategy targets, and identify and implement the strategies needed to achieve these targets.

The EMRC has experience developing and reviewing waste plans, with the EMRC's and member Councils plans receiving DWER endorsement. EMRC is currently supporting a rural local government to develop their Waste Plan.

2.4.4 FOGO

The EMRC FOGO Strategy combines the objectives of the Waste Strategy 2030. The EMRC have substantial experience in FOGO roll out and can provide support from initial planning, to execution and beyond.

- Communications Plan – Thoroughly researched via consultation and direct experience with FOGO implementation.
- FOGO Implementation Support:
  - A range of community engagement activities to support bin system changes.
  - Procurement assistance for kitchen caddies and compostable liners and their distribution.
  - The Waste Education Services Team relocates to the Council for an agreed time (eight weeks for member Councils) to assist with their FOGO rollout allowing ease of communication. Includes answering resident enquiries and community engagement activities.
  - Post FOGO rollout bin tagging program.
- FOGO Step By Step Guide – A practical how-to guide outlining planning and implementation of a FOGO system. The EMRC can tailor the guide to suit individual Councils.

14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/19994)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGISTER OF COUNCIL RESOLUTIONS 2022 (D2022/19995)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2022/19997)
3. 2022/2023 COUNCIL TONNAGE COMPARISONS AS AT 31 OCTOBER 2022 (D2022/20008)
4. CORPORATE BUSINESS PLAN 2022/2023 – 2026/2027 – FIRST QUARTER REPORTING FROM JULY TO SEPTEMBER 2022 (D2022/20451)
5. SUSTAINABILITY TEAM UPDATE – JULY TO SEPTEMBER 2022 (D2022/20508)

RECOMMENDATION

That the Council notes the items contained in the Information Bulletin accompanying the 24 November 2022 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION

MOVED CR ZANNINO SECONDED CR JEANS

THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 24 NOVEMBER 2022 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY

15 REPORTS OF COMMITTEES

Nil

16 REPORTS OF DELEGATES

16.1 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 26 OCTOBER 2022

The minutes of the MWAC meeting held on 26 October 2022 were included in the agenda.

WALGA

MUNICIPAL WASTE ADVISORY COUNCIL
"Getting the Environment Right"

Municipal Waste Advisory Council

Minutes

4:00pm Wednesday, 26 October 2022

Online

Contents

1 Procedural Matters 5

1.1 MWAC Minutes tabled at WALGA State Council 5

1.2 Confirmation of the Previous MWAC Minutes 5

2 Business Arising 5

3 Decision Items 6

3.1 CDS Minimum Network Standards*** 6

3.2 Further Restriction of Nitrous Oxide Supply*** 6

3.3 Single-use Plastics Ban – Stage 2*** 7

4 Discussion Items 9

4.1 Environmental Protection Act Discussion Paper*** 9

4.2 Review of the National Packaging Targets 9

5 Information Items 10

5.1 Program Update 10

5.2 Farewell Gráinne Whelan 11

5.3 National Waste Policy Audit 11

5.4 DWER Performance Audit 11

5.5 Tyre Stewardship Review 12

5.6 PFAS National Environmental Management Plan 3.0 12

6 Reports 12

6.1 MWAC Groups 12

6.2 External Committees & Working Groups 13

7 Other General Business 14

8 Next Meeting 14

Attendance

Cr Doug Thompson (Fremantle)	WALGA State Council	*Chair*
Cr Giorgia Johnson (City of Bayswater)	Eastern Metropolitan Regional Council	*Deputy Chair*
Mayor Ruth Butterfield (Armadale)	WALGA State Council	
Cr Les Price (Cue)	WALGA State Council	
Cr Wendy Dickinson	Bunbury Harvey Regional Council	
Cr Peter Abetz	City of Gosnells	
Cr Bob Hall	City of Greater Geraldton	
Cr Andrew Maurice (Mosman Park)	Western Metropolitan Regional Council	
Ms Hayley Williamson	City of Greater Geraldton	
Mr Scott Cairns	Mindarie Regional Council	
Mr Stefan Frodsham	Western Metropolitan Regional Council	
Mr Brett Jackson (Kalamunda)	Metropolitan Local Government	
Ms Yvette Plimbley (Vincent)	Metropolitan Local Government	
Mr Kevin Ketterer (Kalgoorlie-Boulder)	Non-Metropolitan Local Government	
Mr Peter Klein (Wyalkatchem)	Non-Metropolitan Local Government	
Ms Rebecca Brown	Municipal Waste Advisory Council	
Ms Candy Wong	Municipal Waste Advisory Council	
Ms Nicole Matthews	WALGA	
Cr Karen Chappel JP	WALGA President	*Observer*
Cr John Daw (Mundaring)	WALGA State Council	*Observer*
President Michelle Rich (Serpentine Jarrahdale)	WALGA State Council	*Observer*
Mr Phil Melling	City of Greater Geraldton	*Observer*

Apologies

Cr Tresslyn Smith	Bunbury Harvey Regional Council	
Mr Tim Youé	Resource Recovery Group	*OAG Chair*
Ms Tazra Hawkins	Municipal Waste Advisory Council	

Acknowledgement of Country

We acknowledge the Australian Aboriginal and Torres Strait Islander peoples of the lands on which we work throughout Western Australia, recognising their unique cultural and spiritual relationships to the land, waters and seas. We pay our respects to their ancestors and Elders, past and present.

Presentation

Stuart Devenish, Shire of Collie CEO, and **Dr Chun-Zhu Li**, Renergi, provided an overview of the Renergi Waste Processing development.

The South West Country Zone has passed a resolution, which has been referred to MWAC and the WALGA Environment Policy Team. Following the presentation, members will consider a response to the Zone resolution.

Renergi Waste Processing
That the South West Country Zone request WALGA to:

1. *Adopt a position that supports the utilisation of emerging waste processing technologies*
2. *Advocate to the Minister for Environment to review the regulatory framework surrounding environmental approvals and operational obligations to allow new, alternative treatment processes and technologies that will reduce landfill reliance by improving resource recovery rates, including the processing of FOGO and un-separable, co-mingled material.*

Discussion at the Municipal Waste Advisory Council
The Renergi Waste Processing plant is a waste to energy (WtE) project that received $4.3M in funding from the Australian Renewable Energy Agency (ARENA) with an estimated total cost of $9.8M. The WtE plant will use grinding pyrolysis technology to trial the conversion of municipal solid waste (MSW) and forestry wastes into crude bio-oil for energy applications, and biochar for land applications on a commercial scale.

Advantages of Renergi's modular pyrolysis plant could include less initial capital for infrastructure and start up, and opportunities to decentralise the processing of MSW and minimise the need to transport wastes over long distances.

Biochar produced from the plant is intended for use in agriculture and potentially as stock feed. As MSW is a major feedstock, there may be difficulties in managing contamination from harmful materials such as heavy metals. Pyrolysis operates at much lower temperatures, less than 550°C, compared to incineration and the process will not evaporate heavy metals. Levels of heavy metals present in the biochar will be tested against international standards for soil conditioners. If heavy metal levels are found to be too high for agricultural purposes, there may be options to utilise the biochar for construction.

The presentation cited a contamination rate of 30% for food organics and garden organics (FOGO) processing with contaminated material going to landfill. The assumptions presented were based on data from a trial conducted by the Mindarie Regional Council at their Neerabup facility which was used to process MSW at the time. MWAC members questioned the 30% rate, as this was not the experience of FOGO contamination rates from other metropolitan Local Governments who have implemented FOGO.

It is not known if there are any low temperature pyrolysis plants operating commercially in Australia. The Shire of Collie have an interim financial agreement with Renergi to process MSW however this will be subject to review after a 12-month operational period. After this time the Shire will be better able to determine potential cost savings. The intent is that the waste processing fee charged by Renergi will offset the costs of the Shire processing its MSW by other means.

Renergi is seeking to broaden their scope of feedstock to include FOGO. The Waste Authority has a Position Statement which focuses on material recovery for a circular economy and clearly defines the role of WtE in the waste hierarchy for Western Australia. In this context, FOGO cannot be processed via WtE.

There was concern raised in regard to Local Government supporting a broad definition of 'emerging waste processing technologies' in particular any that had not been tested at scale. WALGA does not have a policy position recommending or endorsing any specific technologies. The Association can provide input through the Department of Water and Environmental Regulation's regulatory reform process that is currently underway to draw attention to the need for a regulatory framework and licensing system that can allow for the uptake of emerging technologies.

The Executive Officer will circulate, out of session, feedback on the Zone recommendation for consideration by MWAC and the Environment Policy Team.

1 Procedural Matters

1.1 MWAC Minutes tabled at WALGA State Council

A summary of the Minutes of the Municipal Waste Advisory Council meeting held on Wednesday, 24 August 2022 will be noted at the next WA Local Government Association State Council meeting.

1.2 Confirmation of the Previous MWAC Minutes

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Price/Cr Abetz)
The Minutes of the meeting of the Municipal Waste Advisory Council held on Wednesday, 24 August 2022 were confirmed as a true and accurate record of the proceedings.

2 Business Arising

A	**Issue**	June 2021 MWAC Item 5.8 FOGO in MUDs		
	Action	1. Executive Officer will follow up to determine if information on the *Waste Avoidance and Resource Recovery Act 2007* can be provided to DAPs so the members understand the regulatory requirements regarding Local Government waste collection. 2. The Chair requested that the Executive Officer provide information on how the amount/type of education a Local Government undertakes can impact on their contamination rate.		
	Timeframe		**Status**	1. Complete. 2. To be completed.

B	**Issue**	June 2022 MWAC Item 7.1 Rivers Regional Council FOGO/NOGO Feasibility Report		
	Action	1. That the Municipal Waste Advisory Council request that members have access to the Rivers Regional Council *FOGO Feasibility Report* as soon as it is cleared for publication.		
	Timeframe		**Status**	1. Complete, this has been requested from the RRC CEO.

3 Decision Items

3.1 CDS Minimum Network Standards***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Price/Mayor Butterfield)
That the Municipal Waste Advisory Council endorse the Submission on the Review of the Container Deposit Scheme Minimum Network Standards Third Review.

In Brief

- On 6 September, the Department of Water and Environmental Regulation (DWER) released the third review of the Container Deposit Scheme (CDS) Minimum Network Standards. Comment on the review was due on 7 October 2022.
- The main focus of this review was on the requirement for minimum operating hours under the Minimum Network Standards and the economic viability of Refund Points based on population criteria.

Background
Reviews of the CDS Minimum Network Standards are required at least every 6 months for the first three years of the Scheme. This third review focused on:

- Refund Points below 500-person population threshold
- Refund Points above 500-person population threshold.

Comment
The focus of the Submission was ensuring that smaller population centres continue to receive a certain level of service, and if that service is not viable then alternative options be explored.

Discussion at the Municipal Waste Advisory Council
This item was passed with minimal discussion.

3.2 Further Restriction of Nitrous Oxide Supply ***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Price/Mayor Butterfield)
That the Municipal Waste Advisory Council endorse the Draft Submission on the Consultation Regulatory Impact Statement: Nitrous Oxide Supply.

In Brief

- From 1 October 2022, the sale of nitrous oxide gas will be regulated under the *Medicines and Poisons Act 2014*, in line with new national restrictions.

- Nitrous oxide gas canisters, commonly known as nangs, have been raised as an issue by Local Government as they are frequently littered in public areas, inappropriately disposed of and have serious human health impacts. These restrictions are the first step in address the issue.
- Consultation is now open on a Regulatory Impact Statement to further restrict the sale of the gas canisters. The Draft Submission supports this restriction.
- Consultation closes **11 November 2022**.

Background
Nitrous oxide is used as a medicine for the purposes of anaesthesia, sedation or pain management. In domestic and commercial catering settings, it is used as a propellant for whipped cream, to infuse flavours into alcoholic drinks, and to create mousses and foams.

There has been growing national concern over the apparent trend of recreational misuse of nitrous oxide for inhalation. The national reclassification is in response to evidence of severe and potentially irreversible neurological damage seen with heavy and persistent recreational use of the gas. Canisters must now be labelled with the word "poison" and have specific warnings against inhalation. In WA, Schedule 6 poisons cannot be sold to persons under 16 years of age.

Comment
Local Governments have raised the issue of littering and inappropriate disposal of the nitrous oxide gas canisters. The restriction on the sale of these items will assist with the reduction in their use. However, there are still ways the product can be purchased – for example online – which could lead to negative outcomes.

The Department of Health are also consulting on further control options for nitrous oxide, including limiting when sales can occur, through a Consultation Regulatory Impact Statement. Local Governments can provide feedback via an online survey, or through a formal Submission.

Discussion at the Municipal Waste Advisory Council
The threshold of '16 years of age' to purchase nitrous oxide is in line with restrictions relating to the sale of aerosol paints and similar materials.

3.3 Single-use Plastics Ban – Stage 2***

MUNICIPAL WASTE ADVISORY COUNCIL MOTION (Cr Price/Mayor Butterfield)
That the Municipal Waste Advisory Council endorse the Draft Submission on Western Australia's Plan for Plastics Stage 2.

In Brief
- The Department of Water and Environmental Regulation has commenced consultation on Stage 2 of Western Australia's Plan for Plastics (Single-use Plastics Ban).
- WALGA hosted an information session, to discuss the scope and impact of the bans, on Tuesday, 18 October and information gathered as part of this session has been incorporated into the Draft Submission.
- The impact on Local Government relates to:
    - Venues/events using single-use plastics
    - Dog-poo bags (degradable plastics only)
    - Use of compostable alternatives and interaction with FOGO systems.

- Consultation closes on **18 November 2022**.

Background
This is the second stage of the Single-use Plastics Ban, focused on:

- Expanded polystyrene packaging
- Degradable plastics* (plastics designed to break up more rapidly into fragments under certain conditions)
- Barrier/produce bags*
- Expanded polystyrene cups*
- Coffee cups and lids*
- Lids for cups, bowls and takeaway food containers*
- Cotton buds with plastic shafts
- Microbeads.

**Bans on these materials may impact Local Government services.*

Comment
The MWAC Executive Officer represents Local Government on the DWER Single-use Plastics Working Group. MWAC made an initial Submission on the DWER Discussion Paper regarding the bans but a formal submission was not made on the first phase of the Bans, as there were limited direct impacts on Local Government and widespread support from the sector for the restrictions.

The key implications with the second stage of the Ban include:

- Positive impact on kerbside recycling through elimination of polystyrene and some meat trays
- Dog-poo bags – either compostable or conventional fossil-based plastics
- Food Organics and Garden Organics services and the impact of increase in compostable packaging
- How reusable approaches can be facilitated (e.g. grant funding).

Discussion at the Municipal Waste Advisory Council
Consultation with WA Local Government and the Local Government Association of South Australia has identified the potential benefits of supporting the provision of compostable plastic produce bags by fresh food retailers. The potential advantage for Local Governments who have FOGO kerbside collection systems is that consumers can use these bags as FOGO caddy liners. There may also be opportunities to recover more food waste and reduce contamination rates if consumers buy their fresh produce in compostable plastic bags as when these materials are disposed of in FOGO bins, they will not be sources of contamination.

The WALGA submission will be updated to include supporting information from trials that were conducted in South Australia.

4 Discussion Items

4.1 Environmental Protection Act Discussion Paper***

In Brief

- The DWER *Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation* Discussion Paper has been released for comment.
- The Paper includes a range of regulatory reform concepts which will impact premises currently regulated under Schedule 1 of the *Environmental Protection Regulations 1987* (EP Regulations) and concepts for, and design of, a new fees model.
- WALGA has hosted engagement sessions with the sector in October.
- Consultation closes **13 December 2022**.

For Discussion

- The proposed approach means potentially less regulation for lower risk activities – what are the potential implications for Local Government and the community of this?

Background

The passing of the *Environmental Protection Amendment Act 2020* (EP Amendment Act) in November 2020 resulted in the most significant reform of Western Australia's environmental legislation in 30 years.

Implementation of these reforms require amendment of Schedule 1 of the EP Regulations. This has necessitated consideration of the scope of activities that require regulation because of emissions and discharges and also how best to regulate these, including outside of the traditional licensing approach.

The Discussion Paper identifies reform measures, at a high level, and a general timeline for the reform. The Department intends to take a risk-based approach, however the detail of how this will be implemented requires further work.

Discussion at the Municipal Waste Advisory Council

The Paper identifies a shift in regulatory requirements where only more high-risk activities would be licensed. This could have a positive impact for Local Governments in non-metropolitan areas who operate facilities that are considered low risk.

In consultation with Local Government, there was concern over how facilities would be appropriately regulated if they weren't licensed through the Department of Water and Environmental Regulation. The issue of 'regulatory creep' was also raised as there was uncertainty if Local Government would be expected to step in under certain circumstances.

The WALGA submission will advocate that Local Government does not support taking on the regulatory role of the Department.

4.2 Review of the National Packaging Targets

In Brief

- The Australian Packaging Covenant Organisation (APCO) has been tasked with reviewing Australia's progress towards the 2025 National Packaging Targets.

- WALGA will be directly engaging with the APCO on this matter and provide feedback to the State and Federal Environment Ministers, as required.

For Discussion

- Necessary conditions for Australia to achieve the packaging Targets, including:
    - Effective national Product Stewardship
    - Packaging designed for recycling / recovery

Background

APCO is undertaking on Australia's progress towards the 2025 National Packaging Targets. APCO were asked to undertake the review by Australia's Environment Ministers. APCO will be reporting to Environment Ministers on findings of the review in December 2022.

APCO is seeking stakeholder feedback and will be hosting workshops in all States and Territories and holding one on one meetings.

The Terms of Reference for the review are available here**.** These have been developed by APCO in consultation with the Commonwealth and State and Territory Governments.

Discussion at the Municipal Waste Advisory Council

WALGA will advocate for making APCO more effective by bringing it under a national co-regulatory framework where all manufacturers/producers of packaging must be members.

5 Information Items

5.1 Program Update

Bin Tagging Program

- WALGA is working with DWER to select the Local Governments and Regional Councils for the 2022-23 financial year.
- WALGA the Bin Tagging App is being updated by the developers and the final version is anticipated by the end of 2022.
- This Program will be completed in 2022-23 financial year, WALGA will commence discussions with DWER about the future of the Program.

Better Practice Guidelines for Multiple-dwelling Developments (MDDs)

- The Better Practice Guideline is finalised, and all resources are available from the WasteNet website.

E-waste Recycling Program

- WALGA is currently working on the final report for this Program. This program is now complete.

Community Sharps Program

- Sharp containers have now been delivered to Local Governments
- Installation of the sharps units is underway, and WALGA is compiling GPS locations for all units.
- This Program will be completed by the end of 2022.

Household Hazardous Waste Program

- The 2022-23 financial year is the last year of the current Agreement, WALGA is working with DWER to develop a new Agreement.

5.2 Farewell Gráinne Whelan

- After 18 months at WALGA, we wish Gráinne all the best as she embarks on a new journey to expand her project management horizons.
- Gráinne has valued the opportunity to expand her knowledge on waste issues and looks forward to applying her acquired skills and experience in her new role with the City of Wanneroo Waste Team.

5.3 National Waste Policy Audit

- The Australian National Audit Office has released a report on the Federal Government's work on the *National Waste Policy Action Plan 2019* (NWPAP).
- The NWPAP presents seven national targets and 80 actions to guide investment and national efforts to reduce waste and improve resource recovery to 2030. Of the 80 actions, 30 are led by the Federal Government and this was the focus of the audit.
- The Auditor-General found that the planning and governance arrangements established for the implementation of the NWPAP are largely fit-for-purpose. However, the effectiveness of implementation and coordination of actions, and monitoring and reporting of progress, has been reduced by lack of agreed scope or deliverables against which progress can be assessed.
- There were five recommendations aimed at improving risk management processes, management of shared risks, performance monitoring and evaluation, and clarity over scope or deliverables. The Federal Department overseeing the implementation agreed to all recommendations.

5.4 DWER Performance Audit

- A review of the Department of Water and Environmental Regulation under the trial of the Agency Capability Review Program was carried out from November 2021 to June 2022.
- The Agency Capability Review Program establishes, for the first time, a sector wide approach to improvement by identifying the capabilities needed to be a high performing agency in the Western Australian public sector.
- The findings of this review regarding long term strategy, workforce planning, prioritisation of work and communications aim to help department leaders make evidence-based decisions on where to focus their efforts to improve performance and deliver better services.
- The Executive Summary provides more information, as well as examples of where the Department has demonstrated good practice that can contribute to learnings for other State Government agencies.

5.5 Tyre Stewardship Review

- Tyre Stewardship Australia (TSA) commissioned an independent review to satisfy the requirements of the Australian Competition and Consumer Commission (ACCC) which requires a review to examine the efficiencies and operations of the National Tyre Product Stewardship Scheme (TPSS). The value of the tyre industry in Australia is approximately $5.1-billion annually.
- The TPSS is currently a voluntary industry led product stewardship scheme and will require ACCC reauthorisation in 2024. The Review identified that:
    - TSA should seek the Australian Government's support to transition the TPSS to a regulated scheme in the form which TSA considers to be most appropriate which would be a co-regulated scheme under the *Recycling and Waste Reduction Act 2020* (RAWR Act). A priority step for TSA is to request that end-of-life tyres are included in the Minister's product stewardship priority list under the RAWR Act.
    - TSA should focus on the redesign of the TPSS levy in consideration of the proposed move toward a RAWR Regulated Scheme.
    - TSA should establish new targets for tyre importers and vehicle manufacturers/importers if the TPSS becomes a RAWR Regulated Scheme.

5.6 PFAS National Environmental Management Plan 3.0

- The Consultation Draft of the *PFAS National Environmental Management Plan 3.0* (PFAS NEMP 3.0) has been released.
- The PFAS NEPM 3.0 includes additional guidance on resource recovery and waste, including the management of risks associated with PFAS in resource recovery products and landfill monitoring.
- Consultation closes **20 December 2022**. A Submission will go to the December MWAC meeting.

6 Reports

6.1 MWAC Groups

1. **Metropolitan Regional Council Working Group**
   Delegates/Nominees: Mr Tim Youé, Working Group Chair
   This Group has not met since the previous MWAC Meeting.

2. **Consistent Communications Collective**
   Delegates/Nominees: n/a
   The CCC met on Wednesday, 5 October and discussed Stage 2 of Western Australia's Plan for Plastics, and issues with FOGO and PFAS.

3. **Industry Training Reference Group**
   Delegates/Nominees: n/a
   This Group has not met since the previous MWAC Meeting.

4. **Household Hazardous Waste Advisory Group/Operators Meeting**
   The Household Hazardous Waste Operators Group met on Wednesday, 21 September to discuss the DWER draft agreement for the next phase of the HHW Program and HHW licensing requirements.

6.2 External Committees & Working Groups

1. **DWER Waste Reform Advisory Group**
   Representative: MWAC Chair, MWAC Executive Officer and CEO of RRG
   This Group has not met since the previous MWAC meeting and is scheduled to meet on Wednesday, **16 November**.

2. **DWER Regulatory Reference Group**
   Representative: MWAC Executive Officer
   This Group has not met since the previous MWAC meeting and is scheduled to meet on Thursday, **3 November**.

3. **DWER FOGO Reference Group**
   Representative: MWAC Executive Officer, SMRC, EMRC, WMRC,
   This Group met on Thursday, 13 October.

4. **DWER Single-use Plastic Working Group**
   Representative: MWAC Executive Officer
   This Group met on Monday, 12 September.

5. **Australasian Packaging Label Working Group**
   Representative: MWAC Executive Officer
   This Group has not met since the previous MWAC meeting.

6. **Hazard Coordinating Committee**
   Representative: MWAC Executive Officer
   This Group has not met since the previous MWAC meeting.

7. **Across Agency Asbestos Group**
   Representative: MWAC Executive Officer
   This Group has not met since the previous MWAC meeting.

8. **Waste Authority C&D Working Group**
   Representative: MWAC Executive Officer
   This Group has not met since the previous MWAC Meeting and is scheduled to meet on Thursday, **24 November**.

9. **Waste Management and Resource Recovery Association**
   Representative: MWAC Executive Officer, CEO of SMRC
   This Group met on Thursday, 27 October.

10. **Charitable Recyclers Australia**
    Representative: MWAC Executive Officer
    This Group met on Thursday, 13 October.

11. **Keep Australia Beautiful Council**
    Representative: MWAC Executive Officer
    This Group met on Thursday, 20 October.

7 Other General Business

The meeting closed at 4.54pm.

8 Next Meeting

The next meeting of the Municipal Waste Advisory Council will be held **in person** at 4:00pm on Wednesday, **14 December 2022**.

Submission on the Review of the Container Deposit Scheme Minimum Network Standards
Third Review

October 2022

Status of this Submission

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA). MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission therefore represents the consolidated view of Western Australia Local Government. However, individual Local Governments and Regional Councils may have views that differ from the positions taken here.

Due to the timeframe for consultation, this Submission has not yet been considered by MWAC. It will be put before the Council at the upcoming meeting on Wednesday, 26 October 2022. The Department will be informed of any changes to this Submission following consideration by MWAC.

Introduction

The Western Australian Local Government Association (the Association) welcomes the opportunity to comment on the Third Review of the *Container Deposit Scheme Minimum Network Standards*. In contributing to the development of the Scheme, the Association made comment on the Customer Service Standards which informed the Minimum Network Standards. WALGA acknowledges that many of the recommendations made in this Submission have been included, such as the increase in allocation of refund points within the metropolitan area. In October 2021, the Association made a Submission on the first Review of the CDS Minimum Network Standards.

The Container Deposit Scheme (CDS) was established under the *Waste Avoidance and Resource Recovery Act 2007* on 1 October 2020. As part of the regulations, the Minimum Network Standards are to be reviewed as soon as practicable after the six-month anniversary of the Scheme commencing and after that, at intervals of not more than six months for the first three years.

As part of the Scheme a scheduled review process was included for the Minimum Network Standards. The first review occurred in October 2021 focusing on community perception of the Scheme, definitions of flexible refund points with the second review in January 2022 focusing on issues in relation to the structure of the collection network, particularly the economic viability of refund points that opened for shorter hours than the specified standards.

The third review identifies the following key points:

- Refund points below 500-person population threshold
- Refund points above 500-person population threshold

This Submission comments on the key points which have been identified as part of the Third Review process.

Key Issue Identified	Options - To address these issues are as follows:					
Refund points above and below 500-person population threshold	**1.** Remove requirement for minimum operating hours for refund points servicing less than 500 people	**2.** Increased handling fee	**3.** Additional services refund point agreement	**4.** WARRRL to consider providing grants for fabrication of bag drop infrastructure or retain ownership and loan bag drop infrastructure to assist refund points meet minimum operating hours where economic viability is considered a key factor.	**5.** Temporary exemption for a period of two years for specific refund points from meeting minimum operating hours	**6.** Increased non-financial support. WARRL provide support through business development, process review and enhancement to reduce unnecessary costs.
WALGA Comment	**1. Do not support.** Removing the requirement entirely does not support or guarantee community access. **2. Further investigation required:** If refund points are not viable with the current handling fee, considerations should be given to increasing the fee. **3. Support:** The extra processing on site increases the efficiency of the Scheme and provides local employment. **4. Partial support:** Bag drop facilities are not suitable for all locations and should only be provided in areas where there is an enclosed site. Security may need to be provided at some sites which would be prohibitive to establishing a bag drop site. Also, there is strong community sentiment, as indicated in the survey results which were part of the second review, for cash refunds. **5. Partial Support:** As per the WALGA Submission on the Customer Service Standard, it is recommended 1. That refund point operators are provided with an opportunity to propose an alternate approach to the DWER that delivers the outcomes sought through the specified minimum service standards on the minimum level and type of service provided at refund points. 2. That the DWER assesses and approves any proposed reduction in services, in consultation with the local community. 3. That the Scheme Coordinator is required to provide the baseline level and type of service specified by Government, where no parties express an interest in operating a refund point. **6. Support:** This could potentially benefit refund points in regional and remote areas.					

Submission on the Consultation Regulatory Impact Statement: Nitrous Oxide Supply

October 2022

Status of this Submission

This Submission This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA). MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission therefore represents the consolidated view of Western Australian Local Government. However, individual Local Governments and Regional Councils may have views that differ from the positions taken here.

This Submission was endorsed at the MWAC meeting on Wednesday, 26 October 2022.

Comments

WALGA welcomes the opportunity to comment on the *Consultation Regulatory Impact Statement: Nitrous Oxide Supply*. Nitrous oxide gas cannisters have been raised as an issue by Local Government, as they are frequently littered in large quantities in car parks, public gardens and other public spaces maintained by Local Government, posing a risk to environmental health and community amenity. This places additional pressures on Local Government resourcing, given the added expectation to clean up discarded cannisters in public places.

Local Government has welcomed the recent restrictions on supply of nitrous oxide bulbs announced by the State Government, that will reclassify the substance as a Schedule 6 poison and restrict sale to people aged 16 years and over.

The Consultation Regulatory Impact Statement proposes a suite of additional supply controls on nitrous oxide bulbs, which would limit when such items can be sold and the quantity sold, with the aim of restricting their availability and associated adverse impacts. As per Section 14 of the proposal, Local Government can contribute to the monitoring of the proposed supply control impacts through reporting on changes in the quantity of discarded cannisters in public spaces.

Further restrictions on the supply of nitrous oxide cannisters will assist with a reduction in both their use and subsequent inappropriate disposal. Given the scale of this issue, Local Government supports the proposed supply controls, as this will greatly assist in mitigating their negative impacts on both human health and the environment.

Submission on Western Australia's Plan for Plastics Stage 2 Discussion Paper

October 2022

Status of this Submission

This Submission has been prepared through the Municipal Waste Advisory Council (MWAC) for the Western Australian Local Government Association (WALGA). MWAC is a standing committee of WALGA, with delegated authority to represent the Association in all matters relating to solid waste management. MWAC's membership includes the major Regional Councils (waste management) as well as a number of Local Government representatives. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate.

This Submission therefore represents the consolidated view of Western Australian Local Government. However, individual Local Governments and Regional Councils may have views that differ from the positions taken here.

This Submission was endorsed by MWAC on Wednesday, 26 October 2022.

Introduction

WALGA appreciates the opportunity to provide feedback on the Department of Water and Environmental Regulation (DWER) Discussion Paper *Stage 2 of Western Australia's Plan for Plastics* (Single-use Plastics Ban). Through this Paper, DWER have provided a comprehensive review of the impacts of single-use plastics and a cost benefit analysis of the various interventions that have been considered to address the issue.

This is the second stage of the Single-use Plastics Ban, focused on:

- Expanded polystyrene packaging
- Degradable plastics (plastics designed to break up more rapidly into fragments under certain conditions)
- Barrier/produce bags
- Expanded polystyrene cups
- Coffee cups and lids
- Lids for cups, bowls and takeaway food containers
- Cotton buds with plastic shafts
- Microbeads.

WALGA is represented on the DWER Single-use Plastics Working Group. MWAC made an initial Submission on the DWER Discussion Paper regarding the bans and engagement with Local Government on single-use plastics has indicated widespread support from the sector for the restrictions. A workshop with Local Government was held on 18 October 2022, and feedback from that session has been incorporated into this Submission. WALGA has a Consistent Communications Collective, which includes the major Material Recovery Facilities, Local Government, Regional Councils, Department of Water and Environmental Regulation and Containers for Change. The intent of this group is to ensure that all those entities communicating about waste management are able to effectively engage and agree on common messaging. This assists in reducing community confusion.

This Submission provides feedback on some of the key considerations in relation to the various materials which have been identified for Stage 2 of the Single-use Plastics Ban.

Reuse Focus

The Single-use Plastics Ban presents an opportunity to undertake waste avoidance activities, as well as to remove single-use plastics from waste and litter streams (thereby reducing the economic, social and environmental impacts of these materials).

For waste avoidance gains to be realised, further guidance, investment and incentives for reuse systems are essential. Local Government continuously seeks to reduce waste generation, but feedback from the sector has indicated that reusable options are frequently more expensive than single-use items. There is also limited guidance regarding how to run events that align with a low waste approach. For Local Government to switch to reusables at facilities, additional infrastructure may be required. For example, moving to reusable cups, plates, and cutlery in place of single-use products would require a dishwasher.

WALGA acknowledges that the Department has included a range of reusable options in the Discussion Paper and through the consultation, however further assistance is required for these options to be fully realised.

Recommendation: That the Department of Water and Environmental Regulation work with WALGA and Local Government to develop guidance, investment and incentive schemes to facilitate the uptake of reusable alternatives to the single-use plastic products to be banned.

Interaction of Compostable Packaging with Food Organics and Garden Organics (FOGO) Collection Systems

Through engagement with the Department of Water and Environmental Regulation, Organic Wastes Processors, and Local Government and Regional Councils, compostable plastic packaging is currently excluded from FOGO collection systems. This is because compostable plastic packaging would appear to be contamination in sorting systems where in these environments it would not be possible to determine the difference between conventional fossil-based plastics or compostable plastics. When the range of plastic packaging entering the market has been limited, following the full implementation of the Stage 2 bans, it will provide an opportunity to revisit this issue. There will be a significant communications challenge for Local Government in the interim as many products, an example being coffee cups and lids, will be labelled as compostable but will not be accepted in FOGO kerbside collection systems.

WALGA understands that the Australian Standards 4736-2006 and 5810-2010 for industrial and home composting, respectively, have had requirements for fluorine content to be <100ppm for conformance since 2006. Further to this, the Australasian Bioplastics Association – who leverages a third-party verification system to assist manufacturers, distributors and retailers to meet compliance to Australian standards – introduced a specific requirement in May 2021 for applicants to declare that no organic fluorinated chemicals, such as Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS), have been intentionally added to materials or products undergoing verification.

The Australian Packaging Covenant Organisation (APCO) 2021 report on PFAS in fibre-based packaging has raised concern about the presence of PFAS in other types of packaging and the potential impact on the products produced from organic wastes streams. APCO has also released an Action Plan on the phase out of PFAS in Fibre-Based Food Contact Packaging; with the intent of PFAS being phased out by December 2023.

This matter is being pursued through the DWER FOGO Reference Group, engagement with APCO and other opportunities to raise and resolve this issue. The approach taken by the Consistent Communications Collective to address this matter in the short term is to highlight the main materials for inclusion in FOGO collection systems – food and garden organics, and certified compostable caddy liners.

Comments on Materials Identified for Stage 2

Table 1 provides comments on the various materials which are scheduled to be included/excluded in the bans, suggested alternatives and timeframes. Table 2 identifies the considerations for Local Government and feedback from the sector.

Table 1: Materials which are scheduled to be included/excluded in the bans.

Material Type	In scope	Out of Scope	Alternatives	Timeframe
Cotton buds with plastic shafts	• Plastic-shafted cotton buds for general use.	• Cotton buds and swabs for medical, scientific, forensic and law enforcement purposes.	• Single-use cotton buds with bamboo, paper or sugarcane shafts. • Reuse options available.	• 6 months after regulations commence.
Microbeads	• Sale or supply of microbeads in rinse-off personal care, cosmetic and cleaning products (aligned with national voluntary ban in 2016). • Cleaning products include hair care products, oral hygiene products, and skincare products – scrubs and masks.	• "Wash off" products – sunscreen • "Wipe-off" make-up products • Leave-on personal care products – moisturisers, deodorants, lipsticks • Printing applications – printer toners, textile printing, craft glitter, • Microbead products in industrial and medical applications (with the exception of cleaning products) as per the national voluntary ban in 2016.	N/A	• 6 months after regulations commence.

Lids for bowls, takeaway food containers & cold beverage cups	• Bowls & Food Containers and Hot & cold beverage cups (including coffee cups) – all lids made partly or wholly from plastic, including plastic-lined paperboard.	• Bowls & Food Containers – Polymer-lined paperboard bowl and takeaway food container lids certified to Australian composting standard AS 4736:2006 industrial and/or AS 5810:2010 home. • Lids on takeaway food containers and bowls pre-packaged off the premises.	• Single-use bowl & food container lids – lids made from bagasse and paperboard available for hot and cold food. Polymer-lined paperboard lids certified compostable to Australian Standard AS 4736: 2006-industrial and/or AS 5810:2010-home. • Single-use cup lids – fibre-based lids which do not contain any plastic lining, coating, laminate or dispersion layer. Resistant to temperatures up to 120C. • Reusable options available.	• 12 months after regulations commence.
Expanded polystyrene cups & food packaging	• EPS 'foam' cups for food and beverage packaging, dine-in or takeaway. • All remaining EPS trays not covered in Stage 1 bans –used to sell raw meat, fish, sushi and baked goods on pre-packaged EPS trays.	• Pre-packaged EPS cups and bowls holding non-perishable 'instant' type meals found on supermarket shelves – instant noodle cups. • Business-to-consumer packaging boxes for cold chain home delivery boxes and pre-prepared meals.	• Single-use polymer-lined cups certified compostable to Australian Standards 4736: 2006 and/or AS 5810: 2010. • Non-plastic sugarcane bagasse and cardboard compostable trays for fruit serving trays. • For pre-packaged meat or fish, use trays made from clear PET, HDPE or PP, which are more readily recyclable. • Cardboard boxes for food home delivery. • Reusable options available.	• 6 months after regulations commence.

8

Coffee cups and lids	• Includes all disposable plastic-lined paperboard or plastic hot beverage/soup and coffee cups with or without lids.	• Polymer-lined paperboard hot beverage/soup and coffee cups certified to Australian composting standard AS 4736: 2006-industrial and/or AS 5810:2010-home.	• Single-use polymer-lined paperboard hot beverage/soup and coffee cups certified to Australian composting standard AS 4736: 2006-industrial and/or AS 5810:2010-home. • Reusable options available.	• 12 months after regulations commence.
Expanded polystyrene packaging	• Loose fill packaging • Moulded packaging (for light product protection less than 45kg).	• Moulded packaging for fragile and precision products, products over 45 kg in weight, business to business applications: including transportation of fresh or frozen produce and specialist packaging, such as medical applications.	• Other materials, such as cardboard.	• Loose fill packaging – 6 months after regulations commence. • Moulded packaging – 18 months after regulations commence.
Barrier/produce bags	• Bags that are typically used for loose fruit and vegetables, bread and bakery products, dairy foods, cold cure meats, self-serve bulk produce (cereals, nuts & confectionery).	• If required to meet Food Standards requirements – to manage the risk of contamination or leakage from raw, fresh or non-cured meat or fish. • Pre-packaged produce packaged off the premises in bags.	• Proposed - Paper bags (compostable) for loose fruit and vegetables, waxed paper bags or sheets for deli items – cheese and cured meats. • Reusable options available.	• 12 months after regulations commence.

Degradable plastics	• Phase out the sale and wholesale supply of all degradable plastics with an additive designed to cause the plastic to break up into fragments more rapidly under certain conditions (includes oxo- and landfill- degradable plastic materials, includes *any* degradable plastic item, not just stage 1 and 2 items). • Dog-poo bags.		• Plastic (compostable or conventional fossil-based) dog-poo bags, and bin liners • Paper wrappers.	• 6 months after regulations commence.

Table 2: Local Government considerations regarding the banned items.

Material Type	WALGA Comment
Cotton buds with plastic shafts	**Support** Minimal impact on Local Government.
Microbeads	**Support** Minimal impact on Local Government.
Lids for bowls, takeaway food containers & cold beverage cups	**Support** • For Local Governments with facilities and those hosting events, reuse options need to be incentivised and actively facilitated. • Sufficient lead time needs to be provided to the sector to use existing stock and transition to alternatives.
Expanded polystyrene cups & food packaging	**Support** • Positive impact for recycling collections as it will reduce contamination from polystyrene packaging and some types of meat trays. • Through the Consistent Communications Collective, it was agreed that 'meat trays' are not recyclable through the kerbside recycling system. This is because the types of plastics used are inconsistent, majority are not labelled and those made of black plastic are not separated by optical sorting equipment in material recovery facilities. • Further work on effective product stewardship for packaging is essential to ensure that these products are designed to be recyclable through existing systems.

Coffee cups and lids	**Support** • For Local Governments with facilities and those hosting events, reuse options need to be incentivised and actively facilitated. • Sufficient lead time needs to be provided to the sector to use existing stock and transition to alternatives.
Expanded polystyrene packaging	**Support** • Positive impact as it will reduce contamination in the recycling bin from polystyrene packaging
Barrier/produce bags	**Suggest Amendment** • As a way to support the implementation of FOGO collection services, Local Government requests that certified compostable barrier/produce bags be included as an alternative. Research, and the Better Practice Guidelines developed by the Department of Water and Environmental Regulation, highlights that caddy liners are a key factor in recovery rates. Currently Local Governments are providing these caddy liners with FOGO implementation and in most cases on an ongoing basis for residents to pick up from various Local Government facilities. To increase convenience for the community, and therefore adherence to the requirements, compostable barrier/produce would be a good alternative. • Feedback from the Local Government Association of South Australia, where FOGO collections have been implemented and a trial has been undertaken, indicated that there were several advantages of compostable plastic barrier/produce bags including: o Amplification of messaging relating to the use of compostable caddy liners and the connection between food purchase and its disposal. o Alignment of community behaviour where food is purchased and stored in compostable plastic bags, then if the food becomes spoiled it can also be disposed of in that bag, reducing contamination in FOGO collections. o Reduced costs to Local Government in the provision of caddy liners while making it easier and more convenient for the community to access caddy liners.
Degradable plastics	**Support** • The impact on Local Government is limited to dog-poo bags, provided by most Local Governments in parks and reserves to encourage residents to pick up their dog's waste. Local Governments implementing FOGO have frequently changed to compostable bags. However, there may be some fit for purpose considerations (longevity and resilience to environmental conditions) which mean that compostable bags are not suitable in all circumstances. Therefore the Association appreciates that non-degradable conventional fossil-based plastic bags would be acceptable. • For Local Governments and suppliers currently using oxo-degradable bags, sufficient lead time needs to be provided to the sector to use existing stock and transition to alternatives.

Submission on Environmental Regulation Reform Discussion Paper

October 2022

Status of this Submission

The Western Australian Local Government Association (WALGA) is the peak industry body for Local Government in Western Australia. WALGA is an independent, membership-based organisation representing and supporting the work and interests of 139 Local Governments in Western Australia.

WALGA provides an essential voice for approximately 1,222 Elected Members and approximately 22,000 Local Government employees as well as over 2.5 million constituents of Local Governments in Western Australia. WALGA also provides professional advice and services that provide financial benefits to the Local Governments and the communities they serve.

WALGA's governance structure is comprised of WALGA State Council, the decision-making representative body of all Member Councils, responsible for sector-wide policy making and strategic planning on behalf of Local Government, and Zones, (5 metropolitan and 12 country), groups of geographically aligned Member Councils responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters.

This is a Draft Submission which will be considered by the Municipal Waste Advisory Council, WALGA Zones and State Council.

Executive Summary

The Department of Water and Environmental Regulation (DWER) has released, for comment, the *Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation* Discussion Paper. This Discussion Paper is the first step in progressing significant regulatory reforms, following the passing of the *Environmental Protection Amendment Act 2020* (EP Amendment Act) in November 2020.

The Discussion Paper is a high-level document which focuses on the key reform concepts and fee structure. The proposed approach is a move from the current approach, where most facilities are regulated via a licence, to a system where the type of regulation would depend on the risk posed by the facility operations.

The key impacts for Local Government as a service provider are on the 91 Local Governments and Regional Councils which operate 150 licensed facilities, which are currently licensed or regulated under Schedule 1 of the *Environmental Protection Act 1986* (EP Act).

This Submission provides high-level feedback on the reform concepts and some examples of how these reforms could impact the sector. As the Discussion Paper focuses on concepts, further work will be needed to ensure that the on-ground impacts of the reforms/proposed regulations are fully understood. The Department has acknowledged this and indicated that there will be further engagement sessions regarding the detailed implementation of these concepts.

Table 1: A summary of the various reform proposals and WALGA's initial comments.

Reform Proposal	WALGA Comment
1. A hierarchy of regulatory control and oversight will be adopted for activities regulated under Part V of the *Environmental Protection Act 1986* (EP Act).	**Support**. This approach is taking a risk-based approach to regulation and aligns with the broader Streamline WA approach.
2. The level of regulatory control and oversight will be commensurate to the complexity and potential risk posed by an activity.	**Support**. Additional considerations which would impact risk rating and consequent regulatory oversight – Waste Levy avoidance, industries impacted by the recyclable material export bans and the 'fit and proper person' test for those operating facilities.
3. The greater use of regulations to prescribe approaches on an activity basis or set prescribed standards or conditions.	**Conditional Support**. A range of different approaches is suggested in the Discussion Paper, including standardised licences. Further detailed work would be required to understand the impact.
4. Environmental Performance Objectives will be adopted.	**Conditional Support.** Further detailed work would be required to understand how this would be expressed.
5. Driving Environmental Performance Objectives adoption through development of appropriate guidelines.	
6. Activities are regulated by the most appropriate agency.	**Support**. Reduce duplication of licencing requirement. Additional considerations, ensuring that waste minimisation considerations are included with the same emphasis if regulated by an agency other than DWER.
7. Support common application and supporting information across regulatory agencies.	**Support**.
8. Activities not currently subject to direct regulatory control under the EP Act will be subject to control where the risk warrants it.	**Conditional Support**. Further investigation is required to determine how greenhouse gases would be included.
9. The use of approved waste-derived products will be removed from the scope of Schedule 1.	**Support**.
Fee Structure	
1. Fee model similar to current approach.	**Further investigation required.** • The objectives for the fee structure need to be clearly articulated, currently there are 9 principles identified. • Any cost recovery must be predicated on an effective and efficient regulatory process. • Local Government provides services on behalf of the community, often in situations where there are no other service providers, this public service element needs to be incorporated into fee considerations. • Consideration of other economic and policy instruments already in place, such as the Waste Levy and Strategy.
2. Pure cost recovery model.	
3. Cost recovery/'polluter pays' hybrid model.	
4. Cost recovery model – deferring assessment costs.	

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Comment on the WALGA Submission

Feedback on the WALGA Submission is requested by **Monday, 7 November 2022**. WALGA is hosting an online workshop to discuss this Submission at **1:00pm on Wednesday, 26 October**. Register here.

General feedback on the Submission can be emailed to waste@walga.asn.au

Background

WALGA appreciates the opportunity to provide feedback on the Department of Water and Environmental Regulation (DWER) *Environmental Regulation Reform: A Strategic Review of Regulatory Delivery and Fees for Industry Regulation* Discussion Paper. This Discussion Paper is the first step in progressing significant regulatory reforms, following the passing of the *Environmental Protection Amendment Act 2020* (EP Amendment Act) in November 2020.

Key Issues from the Discussion Paper

The Discussion Paper is a high-level document which focuses on seeking feedback on the key reform concepts and approaches to regulation of licensed activities and the associated fee structure. Whole of Government reforms (Streamline WA and Digital Strategy for WA) provide a broader context for some of the proposals which are included.

The key concepts from the Discussion Paper include:

- **Taking a risk-based approach to the degree of regulatory oversight**: high risk activities would be licensed, low risk activities would be regulated in another way. For example a small non-metropolitan landfill would be regulated using industry specific regulations, which could be an update of the current *Environmental Protection (Rural Landfill) Regulations 2002*.

- **Consolidating the categories under Schedule 1 of the *Environmental Protection Regulations 1987* from the current 93 to 6**:
    - Energy and combustion activities
    - Intensive livestock keeping, animal and plant product processing
    - Manufacturing activities
    - Mineral production and processing
    - Resource recovery, waste treatment and disposal
    - Transport and maritime services.

- **Consistent regulation by the most appropriate agency**: This would mean a consistent application process and remove the need for multiple licences for the same activity. This may have implications for Local Government in relation to the re-use of waste water, which is potentially regulated by DWER and Department of Health.

- **Expansion of some areas of the *Environmental Protection Act 1986* (EP Act) Regulations**: Some suggested areas for expansion include the addition of intensive animal industries and greenhouse gas emissions. Local Governments, particularly

in the peri-urban may benefit from greater regulation of intensive animal industries. The scope and implications of including greenhouse gas emissions needs more consideration.

- **Excluding approved Waste Derived Materials applied to land from Schedule 1 of the EP Act Regulations**: This is in line with, and necessary for, the development of the Waste Derived Materials Framework that the Department has previously consulted on. This change would allow for the use of material such as Food Organics and Garden Organics (FOGO) derived compost and recycled Construction and Demolition (C&D) materials.

- **Review of the fee structure**: The Discussion Paper outlined four (4) options for a fee structure, all based on some degree of cost recovery. Further feedback from Local Government is required on the current fee structure for WALGA to provide feedback on the proposals. Modelling the implications of the different approaches is also essential before a preferred option can be selected.

Impact on Local Government

As a Service Provider

Local Government requires clear guidance and regulatory oversight to ensure that the facilities it operates, or activities it undertakes, will be in line with the regulations. Currently, the majority of Local Government sites are licensed (rather than regulated). Licensed sites, regardless of size, currently have a range of reporting and regulatory requirements. The reforms proposed have the potential to reduce the reporting and regulatory burden on the sector if facilities no longer require a licence and are instead regulated using different regulatory instruments. Table 2 provides some examples, based on current licensing of Local Government activities, of what the regulatory framework could look like.

The *Waste Avoidance and Resource Recovery Act 2007*, allows for Local Government to contract out waste management activities. Local Government may outsource these activities for a range of reasons. In some circumstances Local Governments contract out the running of premises, for example, a landfill or transfer station is contracted to a private company to operate. In other circumstances, Local Governments may contract out a service entirely – with a private company collecting, processing and disposing of waste. In considering the reforms, Local Government also needs to be cognisant of the impact of these reforms on any services that are currently contracted out.

Figure 1 illustrates the composition of the 150 licences that Local Governments and Regional Councils currently hold under Schedule 1 of the EP Act Regulations. The majority of facilities are solid waste management related (89%), with the other categories being Sewage Facilities (5%), Liquid waste facilities (5%) and Livestock sale yards (1%).

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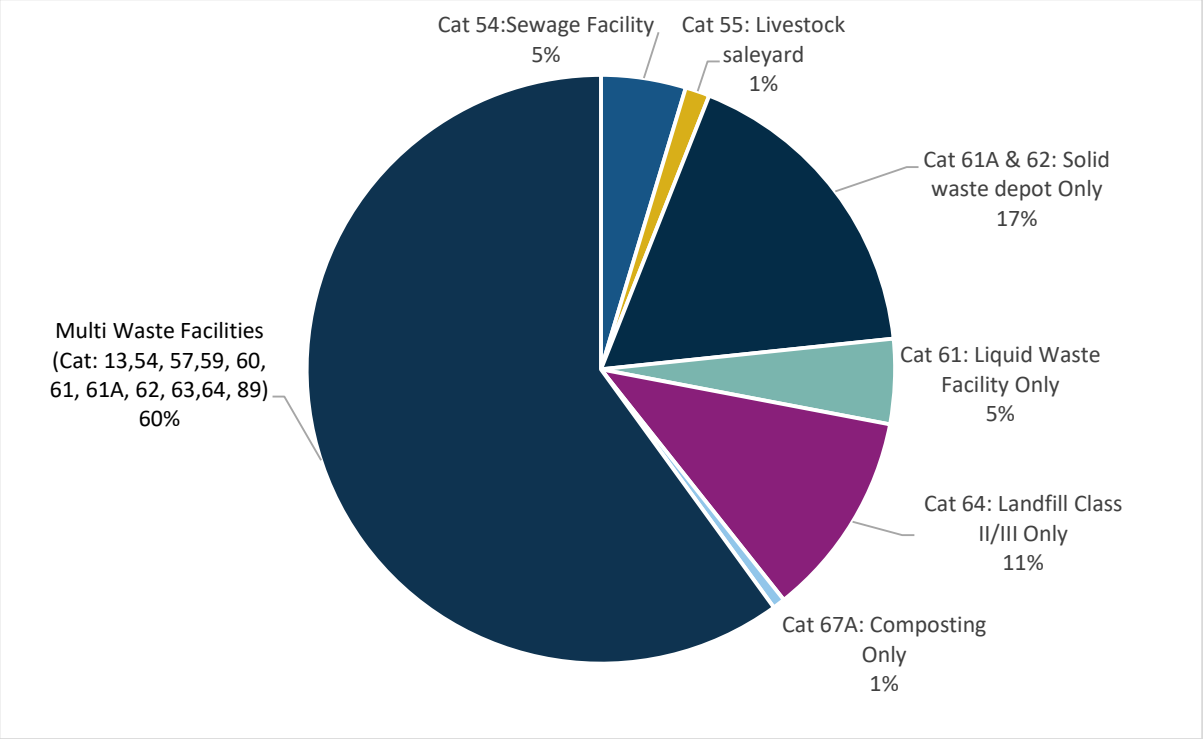


Figure 1: Local Government and Regional Council facilities currently licenced, under Schedule 1 of the EP Act Regulations.

As a Regulator

Local Government has responsibilities under the *Public Health Act 2016* (Public Health Act), with Local Government Environmental Health Officers (EHOs) playing a key role in administering the Public Health Act and Regulations. WALGA's Submission to the Department of Health on the management of public health risks offensive trades in WA identified:

The existing Offensive Trades provisions were developed to capture situations prior to the current planning and environmental controls that are in place. Planning legislation has advanced so that it can potentially capture and restrict development when required in relation to offensive trades. It also seems more appropriate now for large-scale activities to be captured under the Department of Water and Environment Regulation (DWER) licensing legislation, as they are likely to have more significant environmental impacts than public health impacts.

The new Public Health Act 2016 creates a General Public Health Duty, and this is likely to be sufficient in situations where a public health risk is identified. The main problem with these activities are more likely to be an amenity or nuisance problem (eg: noise, dust, light or smell) rather than a specific health issue. It should be noted that if any complaints are received in relation to these activities, they will be investigated by Local Governments regardless of whether it was classified as an Offensive Trade premises or not.

For Local Government as a regulator then, clear guidance on how facilities should be operating the required outcome is essential.

Feedback requested: What regulatory engagement does your Local Government have with facilities currently regulated under Schedule 1 of the EP Act Regulations?

The Discussion Paper identifies a range of potential regulatory instruments which could be used to regulate activities, commensurate to the facility risks. These include:

- Licences: continue to be used for high-risk facilities.
- Standardised Licences, including standard risk assessments: used for activities that have well characterised risks associated with emissions and discharges.
- General Emissions Regulations - The General Emissions Regulations would prescribe certain activities or classes of activities and require preparation of an environmental management plan (EMP) before the activity can be carried out. Periodic reporting to ensure adherence to the EMP may be required.
- Industry Specific Regulations – can regulate operation and activities that are capable of causing pollution or environmental harm – require the use of certain approaches/equipment. For example, *Environmental Protection (Rural Landfill) Regulations 2002.*
- Standard Prescribed Conditions Regulations – could be used to prescribe Better Practice Standards and approaches for a range of facility types.
- Environmental Performance Objectives (EPOs) – more focused on emissions and discharges and industry specific approaches. They would set the performance standard that must be achieved through the development of guidelines to drive industry adoption of EPOs.
- Better Practice Guidelines – currently this is not strictly a regulatory tool, unless the Guidelines are embedded as a requirement in a licence (as the Asbestos Guidelines were for Construction & Demolition Facilities).

All of the regulatory options, aside from licencing, require the development of resources, either better practice, new/updated regulations or other types of guidelines. The Compost Better Practice Guidelines have been in one form or another, in progress since 2016.

To date the Department has not been able to calibrate a risk-based approach. WALGA and Local Government worked with Department in 2015-2017 to develop Environmental Standards for Small Rural Landfills. From the work on this, WALGA understands the challenges to finding and agreeing parameters in relation to environment risk.

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Table 2: Advantages and disadvantages of different regulatory approaches.

Regulator Approach	Advantages	Disadvantages
Licences	Known approach and structure	Inefficient for smaller scale and low risk activities Cost, application and reporting burden for proponent Currently inconsistent in application Significant administrative burden for the DWER
Standardised Licences and Risk Assessment	Clear process and application	Would require significant work to develop the risk assessment and input considerations, to ensure the risk assessment wasn't simply every risk possible.
General Emission Regulations	These would capture all the general information and requirements for licence activities under one set of regulations.	Each applicant would have to translate the guidance to meet their requirements.
Industry Specific Regulations	Known approach for some activities, e.g. small rural landfills. Current Regulations require review and updating. Works well for small scale/low risk activities	Requires high risk tolerance, as currently this approach has minimal compliance oversight.
Standard Prescribed Conditions Regulations	Potential to standardise approach across multiple categories of activity.	Assumes that there are standard and consistent approaches across activities and this could be impeded in the Regulations.
Environmental Performance Objectives	These would be an outcomes-based approach to site requirements.	It is not clear how this would interact with the other regulatory approaches.

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Table 3: Potential implications of reforms on existing Local Government facilities.

Facility/Activity Type	Current Regulatory Instrument	Potential Regulatory Instrument	WALGA Comment
Large Putrescible Landfill, or landfill where there are significant environmental risks	Licence	Licence	Regulatory approach unlikely to change. Subject to Better Practice Target in Waste Strategy.
Inert Landfill	Licence	Licence	Regulatory approach unlikely to change, unless low risk nature of operations can be demonstrated.
Medium sized landfill (> 4,000 tonnes per annum) in low-risk location	Licence	Licence	Subject to Better Practice Target in Waste Strategy.
Small landfill (<5,000 tonnes per annum) currently licenced	Licence	Regulation	Subject to Better Practice Target in Waste Strategy.
Small landfill (<5,000 tonnes per annum) currently regulated	Rural Landfill Regulation	Regulation	Subject to Better Practice Target in Waste Strategy.
Large Material Recovery Facility	Licence	Licence	Subject to Better Practice Target in Waste Strategy.
Small / medium Material Recovery Facility	Licence	Regulation	Subject to Better Practice Target in Waste Strategy.
Large Transfer Station	Licence	Licence	Subject to Better Practice Target in Waste Strategy.
Small / medium Transfer Station	Licence	Regulation	Subject to Better Practice Target in Waste Strategy.
Composting facility	Licence	Licence	Subject to Better Practice Target in Waste Strategy.
Small Sewage Treatment facility	Licence	Regulation	Reduced regulatory requirements.
Small waste water treatment facility	Licence	Regulation	Reduced regulatory requirements.
Cattle feedlot	Licence	Regulation	Reduced regulatory requirements.

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Table 4: WALGA Responses to questions from the Discussion Paper.

DWER Overview	
Vision: A regulatory framework for emissions and discharges is one whereby the level of regulatory intervention is proportionate to risk, and the way we regulate activities is fit for purpose, streamlined and effective. It is serviced by a spectrum of interventions from general regulations for those activities where risks are known and well understood, to case by-case assessment of impacts for larger or complex projects. *Guiding Principles:* • *Consistent with the Objects and principles of the EP Act* • *Align with DWER's regulatory principles* • *Digitally focused* • *Integrate better practice* • *Support Streamline WA outcomes* • *Customer focused* • *Support ESG initiatives and outcomes.*	
DWER Question	**WALGA Comment**
Do you have any feedback on the outcomes being sought through our regulatory delivery review?	The vision articulated for the reforms in the Discussion Paper is **supported**.
Do you support the guiding principles proposed? Please include supporting comments to explain your response.	**Support**. These principles align with the legislation, broader Government policy and direction. Customer focus is an important consideration, current DWER guidance and approaches does not always assist Local Government to navigate regulatory requirements and/or processes. Having a customer focus would mean considering the needs of the customer in the development of documents and the approach of regulation.
Are there any additional or alternative principles that should guide our review?	**Feedback requested from Local Government.**

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Please provide information on any aspects of our current regulatory approach that you support, and feel should be carried over into our future delivery model.	**Feedback requested from Local Government.**
Please provide information on any aspects of our current regulatory approach that you do not wish to see carried over into our future delivery model.	**Feedback requested from Local Government.** *Regulatory: Limited ability to undertake strategic activities, leads to inconsistent information, duplication of effort and additional work for the Department and proponents* • **Inconsistent Approach**: Local Government feedback from across the state indicates that some of the officers in the field appear to only have limited knowledge of waste related matters and there are inconsistent approaches because there is no overarching guidance for waste related activities. • **No Strategic Guidance**: For example, the Waste Avoidance and Resource Recovery Strategy requires all sites to be operating to Better Practice Standards, currently these are not in place. What this points to is limited expertise / capacity / confidence within the Department to provide better practice approaches for the Local Government.
Proposal 1: A hierarchy of regulatory control and oversight will be adopted for activities regulated under Part V of the EP Act. **Proposal 2: The level of regulatory control and oversight will be commensurate to the complexity and potential risk posed by an activity.** **Proposal 3: The greater use of regulations to prescribe approaches on an activity basis or set prescribed standards or conditions.**	
Please provide feedback on Proposals 1-3.	**Proposal 1 – Support**. This approach is taking a risk-based approach to regulation and aligns with the broader Streamline WA approach.

DRAFT

	Proposal 2 – Support. Additional considerations which would impact risk rating and consequent regulatory oversight – Waste Levy avoidance, industries impacted by the recyclable material export bans and the 'fit and proper person' test for those operating facilities. **Proposal 3 – Conditional Support**. A range of different approaches is suggested in the Discussion Paper, including standardised licences. Further detailed work would be required to understand the impact.
Do you support the proposed hierarchy and regulatory mechanisms?	The Association supports the hierarchy of control whereby activities that give rise to emissions and discharges are regulated by the most appropriate method, that is high risk and complex activities are licenced while lower risk, less complex activities are regulated.
In what circumstances would you support the development of Standard Licences packages?	Through the REFIRE process, the Department of has previously sought to standardise licences. This approach did not achieve its objectives. A standard licence package would have to be sufficiently variable to take into account the different risk profile of different operations and sites. For example, a transfer station operating in the metropolitan area will have different risks associated with it due to proximity of sensitive receptors (residents, commercial businesses) compared to a transfer station operating in a regional area.
Are there any activities (including their design, construction and operation) that you believe should be managed under regulations rather than licencing?	**Feedback requested from Local Government.** This would depend on the risk of the facility operations and if a standard approach could be taken.
Are there circumstances in which you consider *Standardised Prescribed Conditions Regulations* may be an appropriate lever for regulation?	**Feedback requested from Local Government.** This would be supported for small, low risk, similar activities. For example through a review of the current Rural Landfills Regulations.
Are there any activities currently regulated under the EP Act (licence or regulations) that you consider able to be	**Feedback requested from Local Government.**

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adequately regulated under the *General Offence Provisions*?	
Proposal 4: Environmental Performance Objectives will be adopted. **Proposal 5: Driving Environmental Performance Objectives adoption through development of appropriate guidelines.**	
Please provide your feedback on Proposals 4 and 5. Do you support the introduction of generic and industry-specific EPOs?	**Proposal 4 and 5 – Conditional Support**. Further detailed work would be required to understand how this would be expressed and how this would work with the other regulatory instruments proposed. As with the other types of guidance document mentioned, there is considerable work in the development of these documents.
Do you support the adoption of EPOs and the application of better practice for activities regulated under Part V Division 3?	For waste management facilities the Better Practice requirement is included as a Waste Strategy Target.
Proposal 6: Activities are regulated by the most appropriate agency. **Proposal 7: Support common application and supporting information across regulatory agencies.**	
Please provide your feedback on Proposals 6 and 7.	**Proposal 6 – Support.** **Proposal 7 – Support.** Reduce duplication of licencing requirement. Additional considerations, ensuring that waste minimisation considerations are included with the same emphasis if regulated by an agency other than DWER.
Proposal 8: Activities not currently subject to direct regulatory control under the EP Act will be subject to control where the risk warrants. **Activities include battery technologies/manufacturing, changes and growth in intensive animal industries and greenhouse gas emissions from prescribed premises.**	

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Please provide your feedback on Proposal 8. Please provide details of any additional existing, new or emerging activities that may warrant inclusion in a new Schedule 1 in the future. What risks do you believe these activities present?	**Proposal 8 – Conditional Support.** The Association agrees that the activities mentioned warrant regulation particularly where there is potential for damaging emissions to the environment. Further work is required however to determine how these industries and emissions types would be regulated. For greenhouse gas emissions it is important to consider other regulatory requirements which already exist and avoid duplication of regulation.
Proposal 9: The use of approved waste-derived products will be removed from the scope of Schedule 1.	
Please provide your feedback on Proposal 9. The proposal would result in an approval process for waste-derived materials.	**Proposal 9 – Support.** The Department released an issues paper in June 2019 Waste not, want not: Valuing waste as a resource, which sought comments on the preferred legislative framework for WA. A discussion paper followed in September – Dec 2020 which builds on the issues paper released in June 2019 and was the next step in developing the framework. A Consultation Summary Report was published in February 2020. The Association provided submissions on all papers and is of the view that a streamlined approval process for waste derived materials – a process which does not require an application to be lodged with the Department for every use of material and that is supported by clear guidance documentation developed in consultation with industry.
Industry Guidance	
Are there any policy, process or guidance documents required to support the implementation of the EP Act amendments?	**Feedback requested from Local Government, in particular what are the priority areas.** To be successful any guidance documents need to be fit for purpose, developed by staff that have an appropriate level of skill and experience and released in a timely manner with sufficient engagement. Guidance documents required by the industry include: • Transfer stations • Rural landfills • Composting • Waste Water Reuse

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Review of Fees	
Do you support the proposed Part V Fee Model design principles? Are there any additional or alternative design principles that should guide our Part V Fee Model?	The objectives for the fee structure need to be clearly articulated, currently there are 9 principles identified. WALGA agrees with the user-pays principle and considers cost recovery may be appropriate in an efficient system where there is a private benefit accruing to, in this case, the applicant for a permit or licence. However, WALGA argues strongly that the activities undertaken by Local Governments for which approvals, permits or licences are required are almost entirely for public benefit, are often non-discretionary (e.g. landfills, transfer stations), cost the community money and that these benefits often extend beyond their local communities. Compounding this issue is the inability for most Local Governments to absorb additional costs without raising rates. This means a reduction in funds available to spend elsewhere or ratepayers paying more.
Fee Proposal 1: Fee model similar to current approach.	
Please provide your feedback on Fee Proposal 1?	**Feedback requested from Local Government.** An annual licence fee consists of a premises fee, a waste fee and an emissions fee. For controlled works the capital value of the controlled works determines the fee and for amendments fees are determined by the highest value premises category. Under the EP Regulations, the annual licence fee is the sum of the Premises component and the larger of the waste and discharge component. The Department implemented changes to Industry Regulation Fees on 1 July 2022. The Department considered and applied the following key principles when reviewing its licensing fees regime: • Achieve cost recovery: The projected revenue from the July 2022 fee increase will provide for a recovery rate of 100 per cent. • Avoid cross-subsidisation: The proposed increases in unit price address the current discrepancy in fees between licences, works approvals and amendments to licences and works approvals. The difference in fee increases for Part 1 fees compared with Part 2 and 3 fees reflects the greater complexity in working with premises that attract a Part 2 or 3 fee.

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	• Minimise change: Recognising that a comprehensive reform of Industry Regulation fees is being undertaken to support the upcoming implementation of the Stage 3 amendments to the EP Act, any interim change to fees should be minimised. The fee increase will ensure that DWER has sufficient resources to administer the Part V Division 3 licensing regime effectively.
Fee Proposal 2: Pure cost recovery model – the relevant fee represents the cost of the work effort to deliver the service.	
Please provide your feedback on Fee Proposal 2?	**Feedback requested from Local Government.** Any cost recovery must be predicated on an effective and efficient regulatory process.
Fee Proposal 3: Cost recovery/'polluter pays' hybrid model.	
Please provide your feedback on Fee Proposal 3.	**Feedback requested from Local Government.** To some extent this is already imbedded in the current approach – with fees associated with emissions and waste generation. Currently all waste generated or landfilled in the metropolitan area is subject to the Waste Levy. WALGA has provided commentary on the use of the Levy as an economic instrument for change in a range of previous submissions. This approach is most successful where there is a direct link between the person/organisation producing the waste and paying the Levy, and the person/organisation has the means to legitimately reduce their waste generation. Putting a price on pollution in no way guarantees a reduction in pollution, it may be passed onto the consumer.
Fee proposal 4: Cost recovery model – deferring assessment costs.	
Please provide feedback on Fee Proposal 4.	There are concerns with this approach, as it is complex and may be problematic if the company undertaking the activity goes into liquidation/receivership.
Implementing Change: A consultative approach to developing a new future.	
Have we identified the right approach to develop our new framework?	As the Department identified in the WALGA Environmental Regulation Reform Briefing Session, further engagement is needed to work through the various regulatory scenarios (mixture of approaches), the implications for currently licenced premises and for future licenced activities (including those not currently actively regulated).

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Do you have any feedback on our new approach to regulation under Part V of the EP Act? Can we improve our engagement or refine it to achieve better outcomes?	

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17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing Meeting to the Public)

That with the exception of ……., the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR THOMAS SECONDED CR JEANS

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, CHIEF OPERATING OFFICER, CHIEF PROJECT OFFICER, CHIEF SUSTAINABILITY OFFICER, MANAGER FINANCIAL SERVICES, MANAGER PROCUREMENT AND GOVERNANCE, MANAGER INFORMATION SERVICES, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

MOTION CARRIED 8/1

For:	**Crs O'Connor, Hamilton, MacWilliam Thomas, Cicchini, Jeans, Zannino, Sutherland**
Against:	**Cr Ostaszewskyj**

The doors of the meeting were closed at 6:33pm.

The Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Chief Project Officer, Chief Sustainability Officer, Manager Financial Services, Manager Procurement and Governance, Manager Information Services, Executive Assistant to the Chief Executive Officer and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

19.1 WOOD WASTE TO ENERGY PLANT UPDATE (D2022/20509)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.2 HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION – CONTRACT 2021-006 (D2022/20511)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.3 REQUEST FOR QUOTATION – RFQ 2022-107 – SALE OF UNPROCESSED FOGO MATERIAL (D2022/20513)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the Public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR OSTASZEWSKYJ SECONDED CR JEANS

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were re-opened at 6:49pm.

Recording of the resolutions passed behind closed doors, namely:

19.1 WOOD WASTE TO ENERGY PLANT UPDATE (D2022/20509)

COUNCIL RESOLUTION(S)

MOVED CR MACWILLIAM SECONDED CR THOMAS

THAT:

1. THE REPORT BE RECEIVED.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

19.2 HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION (D2022/20511)

COUNCIL RESOLUTION(S)

MOVED CR JEANS SECONDED CR THOMAS

THAT:

1. THAT COUNCIL APPROVE A FURTHER 5% CONTINGENCY ON THE CONTRACT SUM AS DETAILED IN THE REPORT FOR THE CHANGES TO THE DETAILED DESIGN AND ANY FURTHER CONTRACT VARIATIONS TO TENDER 2021-006 – CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION THAT MAY BE AGREED ON BETWEEN THE CEO AND BISTEL CONSTRUCTION PTY LTD.
2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.

MOTION CARRIED 7/2

For:	**Crs O'Connor, Hamilton, MacWilliam Thomas, Cicchini, Jeans, Zannino**
Against:	**Crs Ostaszewskyj, Sutherland**

19.3 REQUEST FOR QUOTATION – RFQ 2022-107 – SALE OF UNPROCESSED FOGO MATERIAL (D2022/20513)

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON SECONDED CR MACWILLIAM

THAT COUNCIL:

1. ACCEPTS THE QUOTATION FOR THE SALE OF UNPROCESSED FOGO MATERIAL SUBMITTED BY SUPPLIER NO. 1 AS DETAILED IN THE REPORT, SUBJECT TO THE EXECUTION OF AN INTERIM FOGO SUPPLY AGREEMENT FOR FOGO PROCESSING WITH RESPECTIVE MEMBER COUNCILS AND THE SATISFACTION OF THE REQUIREMENTS OF S.3.59 OF THE *LOCAL GOVERNMENT ACT 1995*.
2. DIRECTS THE CHAIRMAN AND CEO TO EXECUTE THE INTERIM FOGO SUPPLY AGREEMENTS WITH THE RESPECTIVE MEMBER COUNCILS.
3. THAT THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.

CARRIED UNANIMOUSLY

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on Thursday 23 February 2023 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Future Meetings 2023

Thursday	23 March		at	EMRC Administration Office
Thursday	27 April	(if required)	at	EMRC Administration Office
Thursday	25 May	(if required)	at	EMRC Administration Office
Thursday	22 June		at	EMRC Administration Office
Thursday	27 July	(if required)	at	EMRC Administration Office
Thursday	24 August	(if required)	at	EMRC Administration Office
Thursday	28 September	(if required)	at	EMRC Administration Office
Thursday	02 November	Special Meeting	at	EMRC Administration Office
Thursday	23 November	(if required)	at	EMRC Administration Office

21 DECLARATION OF CLOSURE OF MEETING

The Chairman declared the meeting closed at 6:50pm.