

INFORMATION BULLETIN

D2023/32582

**Accompanying the
Ordinary Meeting of Council Agenda
24 August 2023**

Information Bulletin

24 August 2023

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1. REGISTER OF COUNCIL RESOLUTIONS 2023

D2023/32589

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINTS AND RECOMMENDATIONS

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

REPORT

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 5 As reported.

SUSTAINABILITY IMPLICATIONS

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
Shire of Mundaring
City of Swan

Implication Details

As reflected in the respective reports.

ATTACHMENT(S)

Register of Council Resolutions 2023 (D2023/17527)



COUNCIL RESOLUTION REGISTER 2023

	DATE	RESOLUTION	STATUS
1.	22 JUNE 2023	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CRS CONGERTON AND SUTHERLAND THAT COUNCIL APPROVE THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 23 JULY 2023 TO 28 JULY 2023 AND CR SUTHERLAND FROM 25 JUNE 2023 TO 8 JULY 2023.	COMPLETED
2.	22 JUNE 2023	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 MAY 2023 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 25 MAY 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
3.	22 JUNE 2023	14 REPORTS OF EMPLOYEES 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2023 (D2023/12426) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MAY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TALLING \$10,896,074.06.	COMPLETED
4.	22 JUNE 2023	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2023 (D2023/12427) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2023.	COMPLETED
5.	22 JUNE 2023	14.3 REVIEW OF COUNCIL POLICIES (D2023/12876) THAT: 1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.	COMPLETED
6.	22 JUNE 2023	14.4 COUNCIL POLICY 4.2 – SUPERANNUATION CONTRIBUTION (D2023/11882) THAT: 1. THE COUNCIL ENDORSES THE AMENDMENTS TO THE COUNCIL POLICY 4.2 SUPERANNUATION CONTRIBUTION. 2. COUNCIL ADOPTS THE REVISED EMRC POLICY 4.2 - SUPERANNUATION CONTRIBUTION POLICY FORMING ATTACHMENT 2 TO THIS REPORT. 3. THE ADOPTED POLICY, AS REVIEWED FORMING ATTACHMENT 2 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.	COMPLETED

DATE		RESOLUTION	STATUS
7.	22 JUNE 2023	<p>14.5 REQUEST FOR TENDER RFT 2023-004 – FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK (HRRP) (D2023/12880)</p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> 1. IN ACCORDANCE R.18(5) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996, NOT ACCEPT ANY TENDER IN RELATION TO RFT 2023-004 FOR THE FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK AND ADVISE THE TENDERER OF THIS DECISION. 2. ADOPTS THE TENDER EXEMPTION PROCESS UNDER R.11(2)(C)(I) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 AND AS SPECIFIED UNDER COUNCIL POLICY 3.5 PURCHASING POLICY. 3. AUTHORISES THE CHIEF EXECUTIVE OFFICER TO CONDUCT A REQUEST FOR QUOTATIONS PROCUREMENT PROCESS FOR THE FIRE HYDRANT PIPEWORK SYSTEM UPGRADE AT THE HAZELMERE RESOURCE RECOVERY PARK. 	IN PROGRESS
8.	22 JUNE 2023	<p>14.6 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 CIRCULARITY CONFERENCE (D2023/12910)</p> <p>THAT COUNCIL ENDORSES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 CIRCULARITY CONFERENCE IN MELBOURNE FOR THE PERIOD 20-21 NOVEMBER AT AN ESTIMATED COST OF \$4,000.</p>	COMPLETED
9.	22 JUNE 2023	<p>14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/12423)</p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 JUNE 2023 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
10.	22 JUNE 2023	<p>15 REPORTS OF COMMITTEES</p> <p>15.1 AUDIT COMMITTEE MEETING HELD 1 JUNE 2023 (D2023/12912)</p> <p>11.1 INTERIM AUDIT REPORT FOR THE YEAR ENDING 30 JUNE 2023 (D2023/11086)</p> <p>THAT COUNCIL NOTES THE CONTENTS OF THE INTERIM AUDIT REPORT AND THE MANAGEMENT COMMENTS PROVIDED IN RESPONSE FORMING THE ATTACHMENT TO THIS REPORT.</p>	COMPLETED
11.	22 JUNE 2023	<p>11.2 DRAFT CORPORATE BUSINESS PLAN 2023/2024 TO 2027/2028 (D2023/08152)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>, ADOPTS THE CORPORATE BUSINESS PLAN 2023/2024 TO 2027/2028 FORMING AN ATTACHMENT TO THIS REPORT; AND 2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2023/2024 TO 2027/2028 BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i>. 	COMPLETED

DATE		RESOLUTION	STATUS
12.	22 JUNE 2023	EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2023/2024 DRAFT ANNUAL BUDGET (D2023/08153) THAT: 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF <i>THE LOCAL GOVERNMENT ACT 1995</i> AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE EMRC 2023/2024 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS. 2. FOR THE 2023/2024 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY. 3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , A COPY OF THE 2023/2024 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.	COMPLETED
13.	22 JUNE 2023	11.4 RISK MANAGEMENT UPDATE (D2023/08154) THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED
14.	22 JUNE 2023	17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION RECEIVED FROM CR STEVEN OSTASZEWSKYJ (D2023/12882) THAT: 1. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO UNDERTAKE A REVIEW OF THE SECONDARY WASTE CHARGE, HAVING REGARD TO THE FUTURE USE OF THE SECONDARY WASTE RESERVE TO FUND ALTERNATE WASTE TREATMENT PROJECTS AND THE LEVEL OF CHARGE APPROPRIATE TO ACHIEVE THE STRATEGIC OBJECTIVES OF THE EMRC 10 YEAR STRATEGIC PLAN 2017 – 2027. 2. THE OUTCOME OF THE REVIEW BE TABLED AT A FUTURE MEETING OF COUNCIL PRIOR TO THE ADOPTION OF THE 2024-2025 ANNUAL BUDGET.	IN PROGRESS
15.	22 JUNE 2023	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2022/2023 AND OBJECTIVE SETTING FOR 2023/2024 (D2023/09187) THAT: 1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2022/2023. 2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2023/2024. 3. COUNCIL ENDORSES THE REQUESTS MADE BY THE CHIEF EXECUTIVE OFFICER AND AUTHORISES A VARIATION OF CONTRACT IN RELATION TO INCREASING THE TOTAL REMUNERATION PACKAGE OF THE CEO BY 3.5%. 4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED

DATE		RESOLUTION	STATUS
16.	22 JUNE 2023	19.2 CHIEF EXECUTIVE OFFICER'S RENEWAL OF EMPLOYMENT CONTRACT (D2023/12542) THAT: 1. COUNCIL ENDORSES CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT 2024-2029. 2. COUNCIL AUTHORISES THE CHAIR TO EXECUTE THE CEO'S EMPLOYMENT AGREEMENT ON BEHALF OF COUNCIL.	COMPLETED
17.	22 JUNE 2023	19.3 BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING – LEASE OF LAND - WOODSIDE (D2023/12840) THAT: 1. COUNCIL NOTES NO PUBLIC SUBMISSION WAS RECEIVED. 2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.3.59(5) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ADOPTS THE BUSINESS PLAN FOR A MAJOR LAND TRANSACTION FORMING THE ATTACHMENT TO THIS REPORT. 3. THE REPORT AND ATTACHMENT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED
18.	22 JUNE 2023	19.4 HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION UPDATE (D2023/13151) THAT: 1. THAT COUNCIL APPROVE AN INCREASE TO THE UNBUDGETED PROVISIONAL SUM AS DETAILED IN THE REPORT AT PARAGRAPHS 11 AND 12 SHOULD IT BE NECESSARY TO MAKE PAYMENT, OR PART PAYMENT, IN THE EVENT OF A CLAIM MADE BY THE CONTRACTOR IS VALIDATED. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.	COMPLETED

	DATE	RESOLUTION	STATUS
19.	25 MAY 2023	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CRS OSTASZEWSKYJ AND ZANNINO THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR OSTASZEWSKYJ FOR 6 JULY 2023 AND 13 JULY 2023 AND CR ZANNINO FROM 9 JUNE 2023 TO 18 JUNE 2023.	COMPLETED
20.	25 MAY 2023	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2023 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MARCH 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
21.	25 MAY 2023	14 REPORTS OF EMPLOYEES 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2023 (D2023/08051) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR MARCH AND APRIL 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$31,545,519.61.	COMPLETED
22.	25 MAY 2023	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2023 (D2023/08052) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2023.	COMPLETED
23.	25 MAY 2023	14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2023 (D2023/08053) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2023.	COMPLETED
24.	25 MAY 2023	14.4 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/10409) THAT COUNCIL ENDORSES THE NOMINATION OF BILL KAROLL AS A COMMUNITY MEMBER OF THE WMCRCG, SUCH NOMINATION EXPIRING IN OCTOBER 2025.	COMPLETED

	DATE	RESOLUTION	STATUS
25.	25 MAY 2023	<p>14.5 REQUEST FOR TENDER – RFT 2022-009 – PROVISION OF TRANSPORT SERVICES FROM HAZELMERE RESOURCE RECOVERY PARK TO EAST ROCKINGHAM AND RED HILL WASTE MANAGEMENT FACILITY (D2023/10411)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AWARDS TENDER RFT 2022-009 PROVISION OF TRANSPORTATION SERVICES BASED ON A FIXED SCHEDULE OF RATES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR TWO YEARS WITH TWO OPTIONAL ONE-YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO APPALA HOLDINGS PTY LTD T/A WASTETRANS WA FOR AN ESTIMATED TOTAL COST OF \$5,973,043.00 FOR THE TRANSPORTATION OF MUNICIPAL SOLID WASTE (MSW) AND COMMERCIAL & INDUSTRIAL (C&I) WASTE FROM HRRP TO EAST ROCKINGHAM WASTE TO ENERGY (ERWTE) FACILITY. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH APPALA HOLDINGS PTY LTD T/A WASTETRANS WA IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED UPON BETWEEN THE EMRC AND APPALA HOLDINGS PTY LTD T/A WASTETRANS WA. 	COMPLETED
26.	25 MAY 2023	<p>14.6 MAKING OF THE EMRC MEETING PROCEDURES LOCAL LAW 2023 (D2023/10413)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 3.12 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, MAKES THE EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023. 2. LOCAL PUBLIC NOTICE OF THE GAZETTED EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023 BE GIVEN. 3. EASTERN METROPOLITAN REGIONAL COUNCIL MEETING PROCEDURES LOCAL LAW 2023 BE SENT TO THE JOINT STANDING COMMITTEE ON DELEGATED LEGISLATION WITHIN 10 WORKING DAYS OF THEIR GAZETAL IN THE GOVERNMENT GAZETTE. 	COMPLETED
27.	25 MAY 2023	<p>14.7 FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT (D2023/10490)</p> <p>THAT COUNCIL ENDORSES THE EMRC'S FOOD WASTE FOR HEALTHY SOILS DEED OF GRANT FOR FOGO PROCESSING AT THE RED HILL WASTE MANAGEMENT FACILITY.</p>	COMPLETED
28.	25 MAY 2023	<p>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/08047)</p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 25 MAY 2023 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED

	DATE	RESOLUTION	STATUS
29.	25 MAY 2023	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 LICENCE TO OCCUPY PART OF LOT 12, TOODYAY ROAD, GIDGEGANNUP (D2023/10422) THAT 1. COUNCIL ENDORSES THE GRANTING OF A TWO (2) YEAR LICENCE TO OCCUPY A PORTION OF LOT 12, 1204 TOODYAY ROAD, GIDGEGANNUP TO MR ANDREW NORMAN DE SAXE THE OWNER OF LOT 56 KARRAK COURT, GIDGEGANNUP WA 6083 IN ACCORDANCE WITH R.30(2)(E) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> , FOR A PEPPERCORN LICENCE FEE. 2. COUNCIL AUTHORISES THE CEO TO NEGOTIATE AND EXECUTE A TWO (2) YEAR LICENCE WITH MR ANDREW NORMAN DE SAXE. 3. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
30.	25 MAY 2023	19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425) THAT 1. COUNCIL NOTES THE REPORT. 2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT ANY CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN AND DEPUTY CHAIRMAN. 3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
31.	25 MAY 2023	19.3 GRANT FUNDING (D2023/10685) THAT: 1. COUNCIL ACKNOWLEDGES RECEIVAL OF GRANT FUNDING TO THE EMRC TO ASSIST WITH REDUCING CONTAMINATION DURING THE PROCESSING OF FOGO MATERIAL, AS OUTLINED IN THE REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE EMRC CHAIRMAN AND THE CEO. 3. THE REPORT BE DECLASSIFIED IMMEDIATELY UPON THE PUBLIC ANNOUNCEMENT BY THE GRANTOR.	IN PROGRESS

	DATE	RESOLUTION	STATUS
32.	25 MAY 2023	19.4 REGIONAL WASTE COLLECTION SERVICE PROJECT PLAN (D2023/08685) THAT: 1. COUNCIL PROCEEDS WITH THE REGIONAL WASTE COLLECTION SERVICE IN ACCORDANCE WITH THE PROJECT PLAN FORMING CONFIDENTIAL ATTACHMENT 1 TO THIS REPORT. 2. COUNCIL APPROVES THE LOAN AGREEMENT FORMING CONFIDENTIAL ATTACHMENT 2 TO THIS REPORT. 3. COUNCIL AUTHORISES THE CHIEF EXECUTIVE OFFICER TO FINALISE AND EXECUTE THE PROJECT PLAN AND LOAN AGREEMENT. 4. THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES UNBUDGETED EXPENDITURE OF \$200,000 FROM THE MUNICIPAL FUND TO PROGRESS THE IMPLEMENTATION OF THE REGIONAL WASTE COLLECTION SERVICES AS DETAILED IN THE REPORT. 5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.	COMPLETED
33.	23 MARCH 2023	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CRS CONGERTON, MACWILLIAM, OSTASZEWSKYJ, POLIWKA AND SUTHERLAND THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR CONGERTON FROM 29 MARCH TO 2 APRIL 2023 INCLUSIVE, CR MACWILLIAM FROM 11 TO 18 APRIL 2023 INCLUSIVE, CR OSTASZEWSKYJ ON 13 APRIL 2023, CR POLIWKA ON 13 APRIL 2023 AND CR SUTHERLAND ON 13 APRIL 2023.	COMPLETED
34.	23 MARCH 2023	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 FEBRUARY 2023 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 FEBRUARY 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
35.	23 MARCH 2023	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2023 (D2023/05275) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TALLING \$9,386,806.88.	COMPLETED

	DATE	RESOLUTION	STATUS
36.	23 MARCH 2023	14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2023 (D2023/05276) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2023.	COMPLETED
37.	23 MARCH 2023	14.3 APPOINTMENT OF MEMBER TO THE AUDIT COMMITTEE (D2023/05085) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF <i>THE LOCAL GOVERNMENT ACT 1995</i> : 1. CR PAUL POLIWKA BE FORMALLY APPOINTED AS A DEPUTY MEMBER OF THE AUDIT COMMITTEE; AND 2. CR ROD HENDERSON BE FORMALLY APPOINTED AS A SECOND DEPUTY MEMBER OF THE AUDIT COMMITTEE.	COMPLETED
38.	23 MARCH 2023	14.4 APPOINTMENT OF MEMBER TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (D2023/05578) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF <i>THE LOCAL GOVERNMENT ACT 1995</i> , CR HILARY MACWILLIAM BE FORMALLY APPOINTED AS A COUNCIL MEMBER OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.	COMPLETED
39.	23 MARCH 2023	14.5 APPOINTMENT OF MEMBER TO THE LEGAL COMMITTEE (D2023/05579) THAT BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF <i>THE LOCAL GOVERNMENT ACT 1995</i> : 1. CR PAUL POLIWKA BE FORMALLY APPOINTED AS A MEMBER OF THE LEGAL COMMITTEE; 2. CR HILARY MACWILLIAM BE FORMALLY APPOINTED AS A DEPUTY MEMBER OF THE LEGAL COMMITTEE; AND 3 CR ROD HENDERSON BE FORMALLY APPOINTED AS A SECOND DEPUTY MEMBER OF THE LEGAL COMMITTEE.	COMPLETED
40.	23 MARCH 2023	14.6 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/05635) THAT COUNCIL ENDORSES THE NOMINATION OF PENNY STEEL-BROWN AS A COMMUNITY MEMBER OF THE WMCRG, SUCH NOMINATION EXPIRING IN OCTOBER 2025.	COMPLETED
41.	23 MARCH 2023	14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT 2023 AUSTRALIAN LANDFILL AND TRANSFER STATION CONFERENCE (D2023/05636) THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 AUSTRALIAN LANDFILL & TRANSFER STATION CONFERENCE THAT IS SCHEDULED TO BE HELD IN MELBOURNE, VICTORIA FROM 20 -22 JUNE 2023, AT AN ESTIMATED COST OF \$4,500.	COMPLETED
42.	23 MARCH 2023	14.8 CHIEF EXECUTIVE OFFICER ATTENDANCE AT THE 2023 AUSTRALIAN ORGANICS RECYCLING ASSOCIATION (AORA) CONFERENCE (D2023/05974) THAT COUNCIL APPROVES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 AUSTRALIAN ORGANICS RECYCLING ORGANISATION (AORA) CONFERENCE, SCHEDULED TO BE HELD IN MELBOURNE, VICTORIA FROM 7 - 9 JUNE 2023, AT AN ESTIMATED COST OF \$4,500.	DID NOT ATTEND

	DATE	RESOLUTION	STATUS
43.	23 MARCH 2023	14.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2023/05824) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 MARCH 2023 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
44.	23 MARCH 2023	14.10 CEO ATTENDANCE AT THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (D2023/06339) THAT COUNCIL: 1. SUPPORTS THE FOGO MOTION PUT FORWARD TO THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT BY THE TOWN OF BASSENDEAN FORMING THE ATTACHMENT TO THIS REPORT. 2. APPROVES THE EMRC CHIEF EXECUTIVE OFFICER TO ATTEND THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT IN CANBERRA FROM 13 – 16 JUNE 2023 AT AN ESTIMATED COST OF \$3,000.	DID NOT ATTEND
45.	23 MARCH 2023	15 REPORTS OF COMMITTEES 15.1 AUDIT COMMITTEE MEETING HELD 2 MARCH 2023 (D2023/05824) THAT THE MINUTES OF THE AUDIT COMMITTEE MEETING ON 2 MARCH 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
46.	23 MARCH 2023	11.1 COMPLIANCE AUDIT RETURN 2022 D2022/21987 THAT COUNCIL ADOPTS THE DRAFT COMPLIANCE AUDIT RETURN 2022, FORMING THE ATTACHMENT TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2023.	COMPLETED
47.	23 MARCH 2023	11.2 HALF YEAR BUDGET REVIEW 2022/2023 (D2023/02185) THAT COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH R.33A OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, ADOPTS THE REVIEW OF THE 2022/2023 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 30 DAYS.	COMPLETED
48.	23 MARCH 2023	11.3 RISK MANAGEMENT UPDATE (D2023/02178) THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED

DATE		RESOLUTION	STATUS
49.	23 MARCH 2023	17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION – CR CONGERTON THAT: 1. COUNCIL IN ACCORDANCE WITH S.6.11 OF THE LOCAL GOVERNMENT ACT 1995 ESTABLISHES A COMMITTED CAPITAL EXPENDITURE RESERVE FOR THE PURPOSE OF PROVIDING AND COMMITTING FUNDS FOR ALL APPROVED CAPITAL EXPENDITURE BY EMRC COUNCIL. 2. COUNCIL APPROVES THE TRANSFER OF FUNDS FROM OTHER RESERVES AND MUNICIPAL FUND CONSISTENT WITH ITS INTENDED USE OF MONEY OF THE RESPECTIVE RESERVES TO FUND ALL APPROVED CAPITAL EXPENDITURE. 3. COUNCIL APPROVES THE TRANSFER OF UNEXPENDED FUNDS FROM THE COMMITTED CAPITAL EXPENDITURE RESERVE BACK TO THE RESPECTIVE RESERVES OR MUNICIPAL FUND WHERE THE ORIGINAL FUNDING SOURCE WAS FROM, FOLLOWING THE COMPLETION OF THE RESPECTIVE CAPITAL EXPENDITURE PROGRAM.	COMPLETED
50.	23 MARCH 2023	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 HAZELMERE RESOURCE RECOVERY PARK - WASTE TRANSFER STATION UPDATE (D2023/05598) THAT: 1. THAT COUNCIL APPROVE A FURTHER 10% CONTINGENCY ON THE CONTRACT SUM AS DETAILED IN THE REPORT FOR THE CHANGES TO THE DETAILED DESIGN AND ANY FURTHER CONTRACT VARIATIONS TO TENDER 2021-006 – CONSTRUCTION OF HAZELMERE RESOURCE RECOVERY PARK – WASTE TRANSFER STATION AS AGREED BETWEEN THE EMRC CEO AND BISTEL CONSTRUCTION PTY LTD. 2. THAT COUNCIL APPROVE AN UNBUDGETED PROVISIONAL SUM AS DETAILED IN THE REPORT AT PARAGRAPH 23 SHOULD IT BE NECESSARY TO MAKE PAYMENT, OR PART PAYMENT, IN THE EVENT OF A CLAIM MADE BY THE CONTRACTOR. 3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.	COMPLETED
51.	23 MARCH 2023	19.2 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE (D2023/05656) THAT: 1. THE REPORT BE RECEIVED. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED

DATE		RESOLUTION	STATUS
52.	23 MARCH 2023	19.3 AIR POLLUTION CONTROL RESIDUE DISPOSAL (APCr) – MAJOR UNDERTAKING (D2023/05660) THAT: 1. NOTING NO PUBLIC SUBMISSION WAS RECEIVED COUNCIL ADOPTS THE BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING AN ATTACHMENT TO THIS REPORT. 2. COUNCIL ADOPTS THE APCR BUSINESS CASE INCLUDING THE BUDGET FOR CAPITAL AND OPERATING EXPENSES. 3. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED
53.	23 MARCH 2023	19.4 BUSINESS PLAN FOR A MAJOR LAND TRANSACTION, RED HILL WASTE MANAGEMENT FACILITY TO WOODSIDE ENERGY PTY LTD (D2023/05658) THAT: 1. THE REPORT BE RECEIVED. 2. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR LAND TRANSACTION FORMING THE ATTACHMENT TO THIS REPORT. 3. IN ACCORDANCE WITH S.3.59(4) OF THE LOCAL GOVERNMENT ACT 1995, THAT PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR LAND TRANSACTION. 4. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED
54.	23 MARCH 2023	19.5 UPGRADE TO MAINS CONNECTION – HYDRANT SUPPLY, HAZELMERE (D2023/05662) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY APPROVES UNBUDGETED EXPENDITURE AS DETAILED IN THE REPORT. 2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.	COMPLETED

DATE		RESOLUTION	STATUS
55.	23 MARCH 2023	<p>19.6 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2023/05664)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL NOTES THAT BECAUSE OF THE SERVICE PROVIDER'S UNIQUE POSITION TO PROVIDE A PRIVATE TRADE WASTE SEWER CONNECTION, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE A SIMILAR VALUE FOR MONEY SERVICE. 2. IN ACCORDANCE WITH R.11(2)(F) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 TENDERS ARE NOT PUBLICLY INVITED ON THIS OCCASION. 3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH SERVICE PROVIDER, AS DESCRIBED IN THE REPORT. 	COMPLETED
56.	23 MARCH 2023	<p>19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AWARDS TENDER RFT 2022-010 TO DESIGN, SUPPLY, INSTALL, AND COMMISSION AN APCr IMMOBILISATION PLANT TO ENVIROPACIFIC FOR A CONTRACT TERM OF EIGHT (8) MONTHS UP TO A TOTAL COST IDENTIFIED IN THE REPORT, SUBJECT TO THE EXECUTION OF THE APCr AGREEMENT BETWEEN EMRC AND AVERTAS ENERGY. 2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995 DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXERCISE THE OPTION TO PROCEED WITH THE ADDITIONAL ITEMS IDENTIFIED IN THE REPORT, SUBJECT TO A REVIEW OF THE BUSINESS CASE OUTCOMES FOR THE ADDITIONAL CAPITAL EXPENDITURE. 3. THE CEO BE AUTHORISED, ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH ENVIROPACIFIC IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ENVIROPACIFIC. 4. COUNCIL AUTHORISES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2022-010. 5. COUNCIL, BY ABSOLUTE MAJORITY AUTHORISES THE ADDITIONAL UNBUDGETED FUNDS IDENTIFIED IN THE REPORT TO UNDERTAKE THE TENDER RFT 2022-010. 6. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO. 	IN PROGRESS

DATE		RESOLUTION	STATUS
57.	23 MARCH 2023	19.8 REGIONAL WASTE COLLECTION SERVICE UPDATE (D2023/05669) THAT: 1. COUNCIL ADOPTS THE BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT. 2. COUNCIL APPROVES THE BUSINESS CASE AND INITIAL BUDGET FOR THE REGIONAL WASTE COLLECTION SERVICE WHICH FORMS AN ATTACHMENT TO THIS REPORT. 3. COUNCIL AUTHORISES THE CEO TO FINALISE AND EXECUTE THE PARTICIPANTS AGREEMENT AND SERVICES SPECIFICATION WITH THE SHIRE OF MUNDARING TO PROVIDE WASTE COLLECTION SERVICES TO THE SHIRE OF MUNDARING FROM 1 JULY 2023 TO 30 JUNE 2033. 4. THE REPORT AND ATTACHMENTS 2 AND 3 REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED
58.	23 FEBRUARY 2023	5 ELECTIONS OF EMRC DEPUTY CHAIRMAN 5.1 ELECTION AND SWEARING IN OF EMRC DEPUTY CHAIRMAN THAT CR DOUG JEANS BE ELECTED AS DEPUTY CHAIRMAN OF THE EASTERN METROPOLITAN REGIONAL COUNCIL FOR THE TERM COMMENCING FROM 23 FEBRUARY 2023 UNTIL THE ELECTION OF A NEW DEPUTY CHAIRMAN.	COMPLETED
59.	23 FEBRUARY 2023	10 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 10.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 NOVEMBER 2022 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 24 NOVEMBER 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
60.	23 FEBRUARY 2023	10.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 19 DECEMBER 2022 THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 19 DECEMBER 2022 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
61.	23 FEBRUARY 2023	15 REPORTS OF EMPLOYEES 15.1 LIST OF ACCOUNTS PAID DURING THE MONTH NOVEMBER 2022, DECEMBER 2022 AND JANUARY 2023 (D2022/21953) THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2022, DECEMBER 2022 AND JANUARY 2023 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING THE ATTACHMENT TO THIS REPORT TOTALLING \$27,362,586.37.	COMPLETED
62.	23 FEBRUARY 2023	15.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2022 (D2022/21955) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2022.	COMPLETED

	DATE	RESOLUTION	STATUS
63.	23 FEBRUARY 2023	15.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022 (D2023/01717) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2022.	COMPLETED
64.	23 FEBRUARY 2023	15.4 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2023 (D2023/01869) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2023.	COMPLETED
65.	23 FEBRUARY 2023	15.5 REVIEW OF COUNCIL POLICIES (D2023/03513) THAT: 1. WITH THE EXCEPTION OF COUNCIL POLICY 15.4, 15.5, 15.8, 15.9, WHICH IS WITHDRAWN, COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.	COMPLETED
66.	23 FEBRUARY 2023	15.6 REVIEW OF DELEGATED POWERS AND DUTIES (D2023/03567) THAT COUNCIL RE-AFFIRMS THE DELEGATED POWERS AND DUTIES AS LISTED IN THE REPORT.	COMPLETED
67.	23 FEBRUARY 2023	15.7 CONTRIBUTION TO PARTICIPATING MEMBER COUNCILS FOR THE IMPLEMENTATION OF FOOD ORGANICS AND GARDEN ORGANICS (FOGO) (D2023/03568) THAT COUNCIL DECLARES ON THIS DAY 23 FEBRUARY 2023, A FOGO DISTRIBUTION TOTALLING \$1,575,200 FROM THE SECONDARY WASTE RESERVE TO BE DISTRIBUTED TO PARTICIPATING MEMBER COUNCILS ON OR BEFORE 30 JUNE 2023 AS DETAILED IN THIS REPORT.	COMPLETED
68.	23 FEBRUARY 2023	15.8 REQUEST FOR TENDER RFT 2022 – 008 – PROVISION OF MATTRESS COLLECTION AND RECYCLING SERVICES (D2023/03207) THAT: 1. COUNCIL AWARDS TENDER RFT 2022-008 PROVISION OF MATTRESS AND RECYCLING SERVICES FOR THE COLLECTION AND RECYCLING OF REDUNDANT MATTRESSES RECEIVED AT THE HAZELMERE RESOURCE RECOVERY PARK AND THE BAYWASTE TRANSFER STATION ON A FIXED SCHEDULE OF RATES (SUBJECT TO ANNUAL CPI ADJUSTMENTS) FOR TWO YEARS WITH THREE OPTIONAL ONE YEAR EXTENSIONS AT THE SOLE DISCRETION OF THE EMRC TO SC GREIG SM GREIG T/A PERTH MATTRESS FURNITURE RECYCLING COMPANY FOR A TOTAL COST OF \$1,132,200.00 FOR TWO YEARS (EX GST) BASED ON THE RECEIVAL OF APPROXIMATELY 18,870 MATTRESSES A YEAR AND INCLUDING A 20% CONTINGENCY AT THE TENDERED RATE OF \$25.00 PLUS GST PER MATTRESS. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH SC GREIG SM GREIG T/A PERTH MATTRESS AND FURNITURE RECYCLING COMPANY IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED UPON BETWEEN THE EMRC AND SC GREIG SM GREIG T/A PERTH MATTRESS AND FURNITURE RECYCLING COMPANY.	COMPLETED

	DATE	RESOLUTION	STATUS
69.	23 FEBRUARY 2023	15.9 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2022/21945) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 FEBRUARY 2023 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
70.	23 FEBRUARY 2023	20 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 20.1 EMRC INVESTMENT PORTFOLIO (D2023/02650) THAT: 1. COUNCIL NOTES THE REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.	COMPLETED
71.	23 FEBRUARY 2023	20.2 SELECTION OF A FACILITATOR FOR THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW PROCESS (D2023/01271) THAT: 1. COUNCIL AWARDS THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW 2023 TO DR JUDE BALM OF INFINITY TRAINING. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.	COMPLETED
72.	23 FEBRUARY 2023	20.3 CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW PROCESS FOR 2023 (D2023/01272) MOVED CR THOMAS SECONDED CR DAW THAT: 1. COUNCIL ENDORSES THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2023 AS OUTLINED WITHIN THIS REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CHIEF EXECUTIVE OFFICER.	COMPLETED

2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2023/32668

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

KEY POINTS AND RECOMMENDATIONS

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

- 1 At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995*. (Ref: D2016/03708).
- 2 As part of that review Council resolved inter alia:

"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."

REPORT

- 3 The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT 2023-001 Private Sewer Pump Station & Pressure Main at the Hazelmere Resource Recovery Park. This tender was advertised in the West Australian newspaper on 17/06/2023. The closing date for tender submissions is 18/07/2023.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT 2023-005 Supply & Delivery of a Heavy Duty Mobile Vibrating Screen for the Red Hill Waste Management Facility. This tender was advertised in the West Australian newspaper on

			05/07/2023. The closing date for tender submissions is 25/07/2023.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	Approved the issuing of tender RFT 2023-006 Leachate Pond Deepening & Class IV Stage 2 Access Ramp Upgrade. This tender was advertised in the West Australian newspaper on 08/07/2023. The closing date for tender submissions is 07/08/2023.
C5/2016	24/03/2016	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the CEO to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.	The provision of transport services contract (RFT 2022-005) was extended for a further period of 6 months to 20 December 2023. (Ref: D2023/14793).
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with an alliance of a state government department and commercial operators on 6 July 2023 for the disposal of waste at the Hazelmere Resource Recovery Park for a period of 7 months. (Ref: D2023/16408)
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with a local government on 1 July 2023 for the disposal of waste at the Red Hill Waste Management Facility for a period of 6 months. (Ref: D2023/33297)
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with a commercial customer on 1 June 2023 for the disposal of waste at the Red Hill Waste Management Facility for a period of 12 months. (Ref: D2023/33292)
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with a commercial customer on 1 July 2023 for the disposal of waste at the Hazelmere Resource Recovery Park for a period of 2 years. (Ref: D2023/17094)

C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with a commercial customer on 1 July 2023 for the disposal of waste at the Hazelmere Resource Recovery Park for a period of 2 years. (Ref: D2023/17094)
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	A contract was entered into with a commercial customer on 1 June 2023 for the disposal of waste at the Hazelmere Resource Recovery Park for a period of 2 years. (Ref: D2023/13746)

STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:
Target - Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

- 5 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 6 The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

RISK MANAGEMENT

Risk – Non-Compliance with EMRC's responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean

City of Bayswater

Shire of Mundaring

City of Swan

Implication Details

Nil

ATTACHMENT(S)

Nil

3 2022/2023 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2023

D2023/32585

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 30 June 2023.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 128,930 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 130,678 tonnes received during the same period in 2021/2022.
- 2 “Other” waste tonnages totalling 113,410 were received at Red Hill during the reporting period compared to 87,112 tonnes received during the same period in 2021/2022.
- 3 During the reporting period a combined total of 242,340 tonnes compared to 217,790 tonnes during the same period in 2021/2022 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 13,971 tonnes compared to 12,698 tonnes for the same period in 2021/2022.
 - The sale of fines and woodchip totalled 13,067 tonnes, compared to 12,952 tonnes for the same period in 2021/2022.
 - Incoming Commercial and Industrial (C&I) Waste totalled 148 tonnes, compared to 200 tonnes for the same period in 2021/2022.
 - Mattresses incoming totalled 20,560 compared to 17,299 for the same period in 2021/2022.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:
Target - Sustainability integrated into management processes

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil

Risk – Lower than budgeted tonnages received including product sales.

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

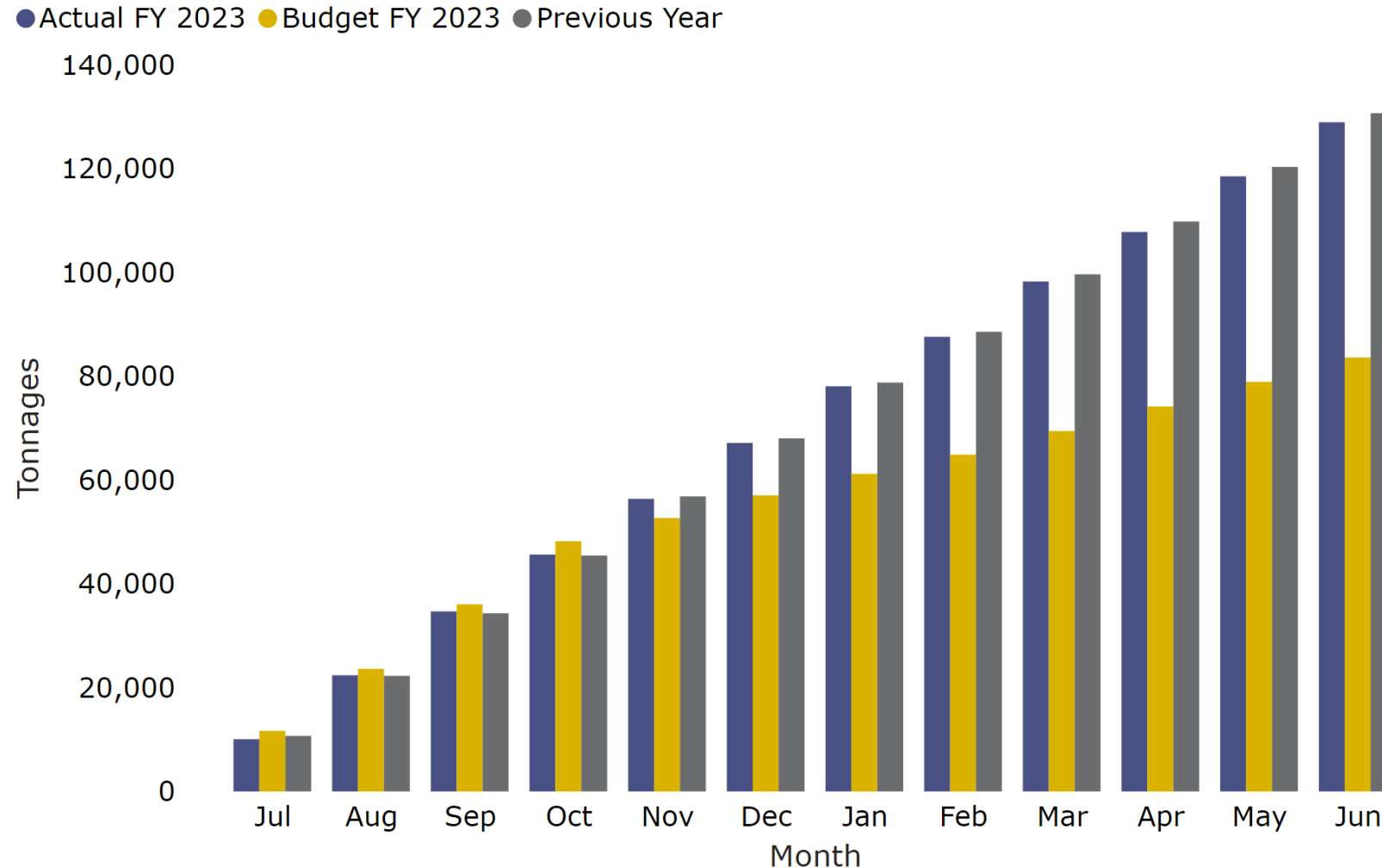
ATTACHMENT(S)

Council Tonnages Report (D2023/32666)

EMRC Tonnage Analysis

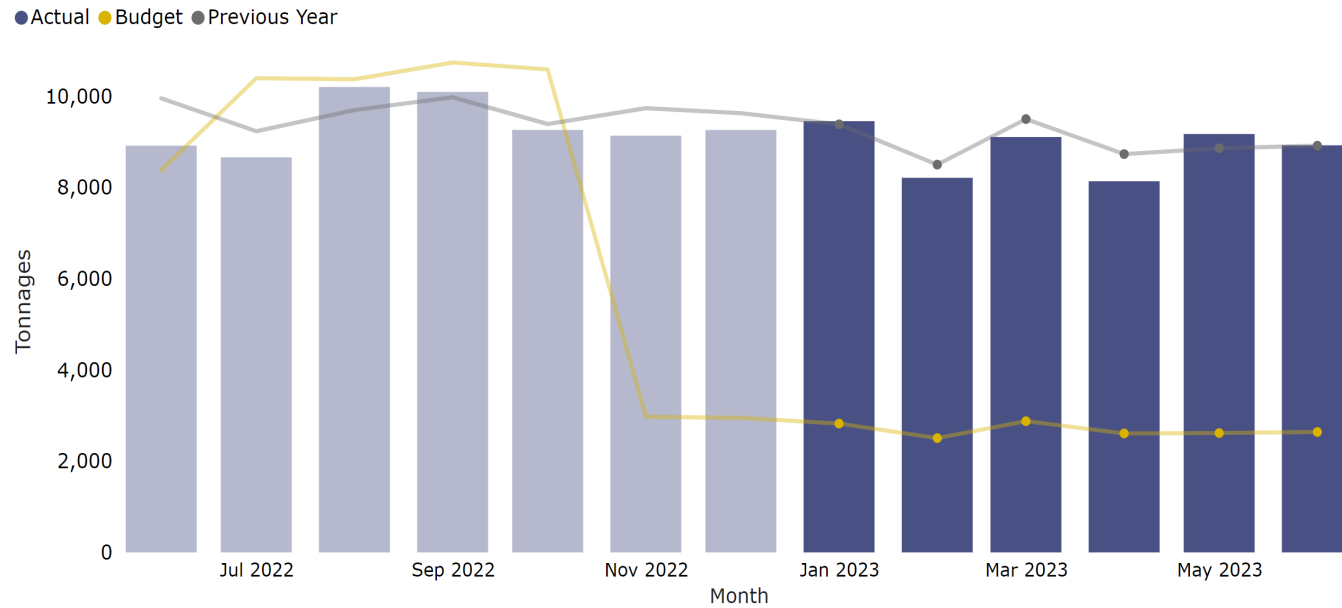
as at 30 June 2023

2022/2023 Member Council YTD Overall Tonnages

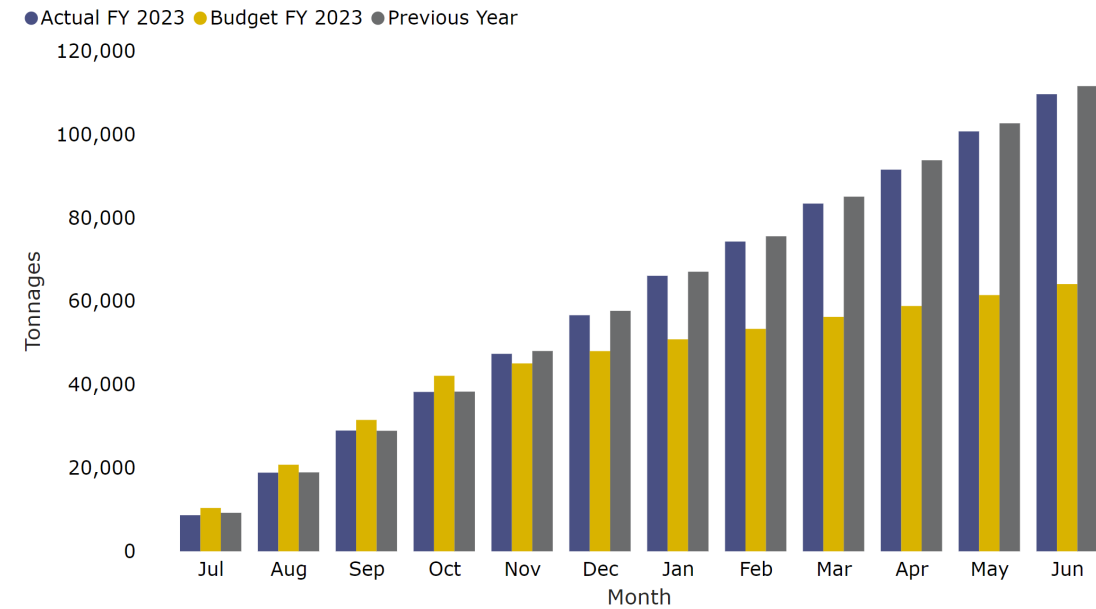


2022/2023 Tonnages

13 month rolling Class III Tonnages for Member Council

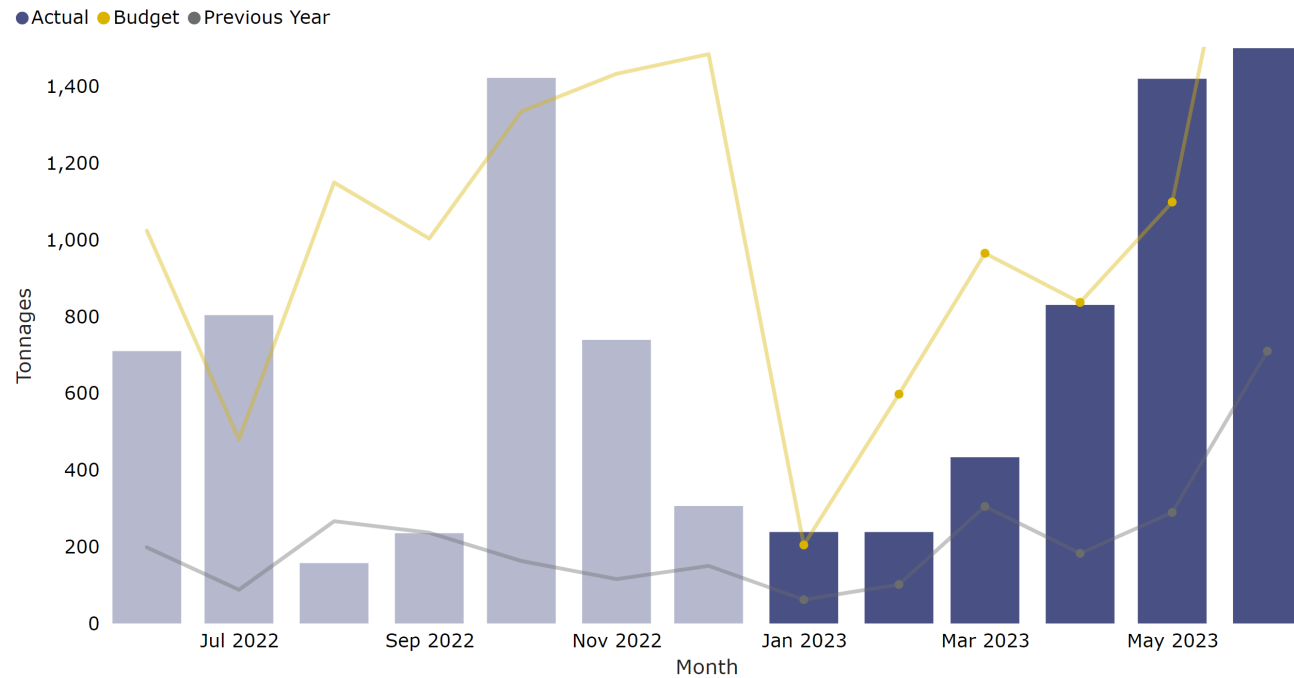


Member Council Class III YTD

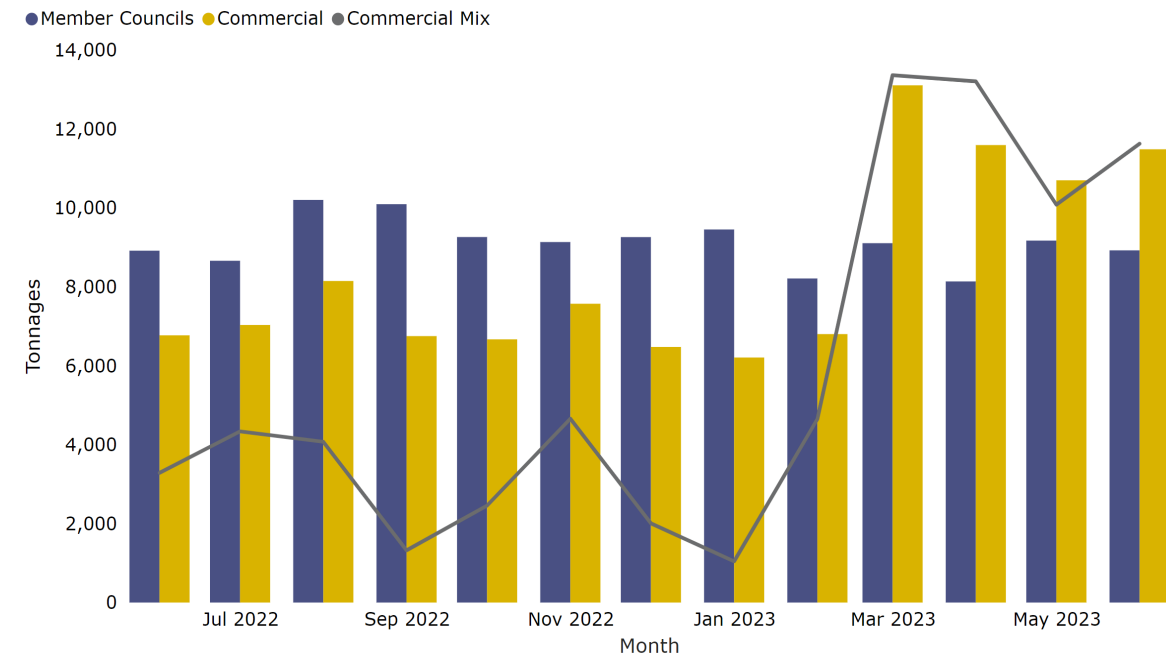


2022/2023 Tonnages

13 month rolling Class IV Tonnages

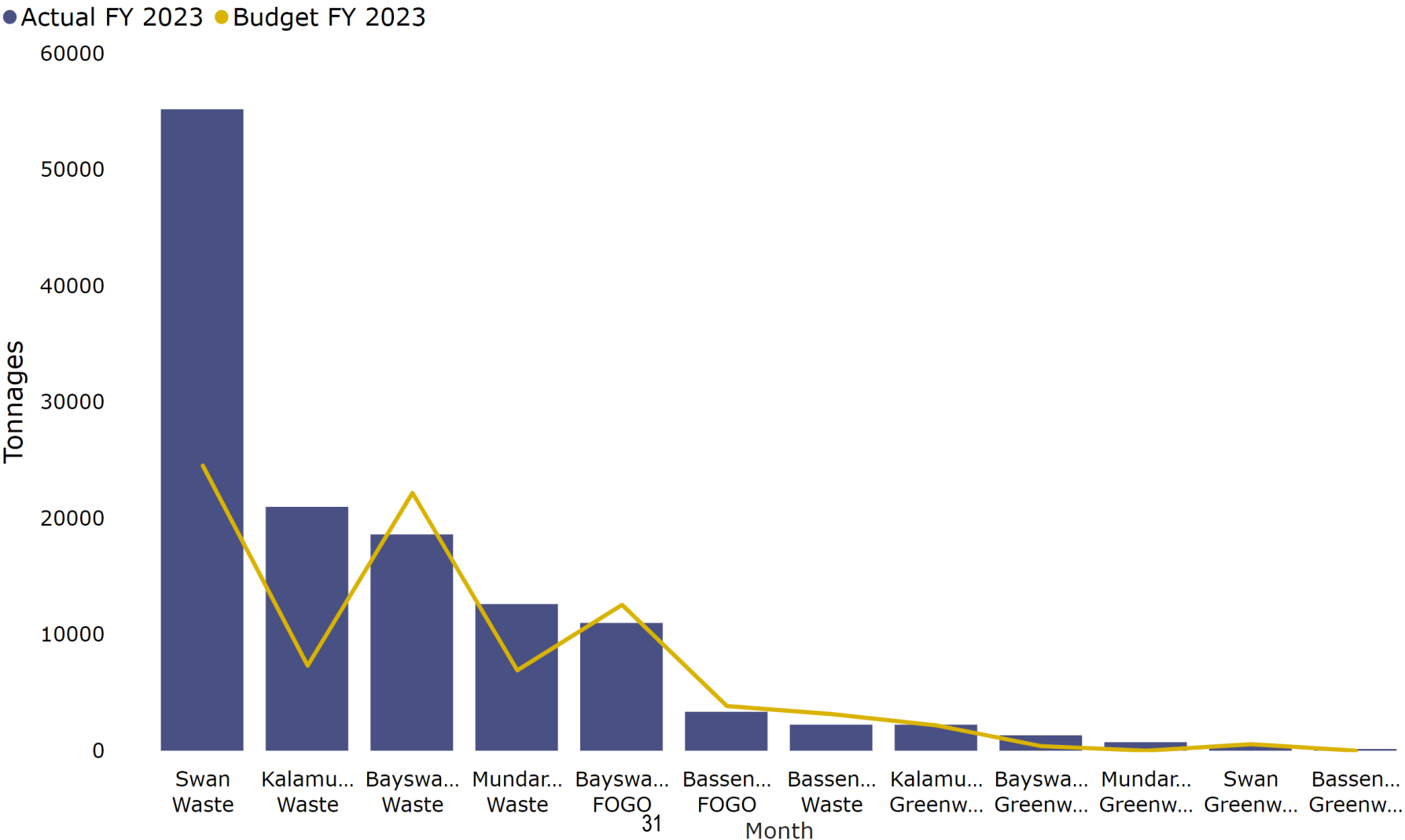


13 month rolling Member Council / Commercial Mix



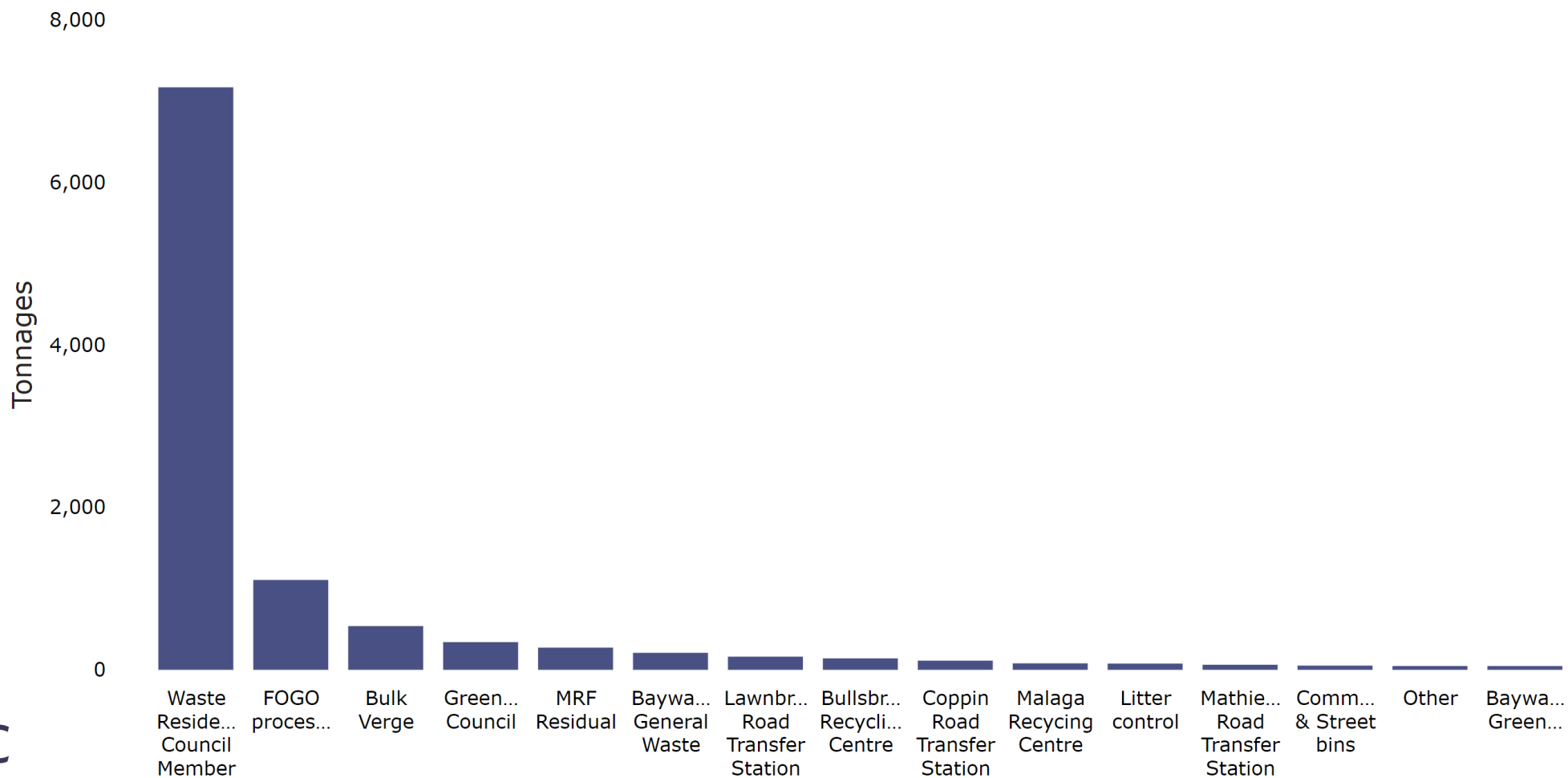
2022/2023 EMRC Combined Waste Report

YTD June 2023



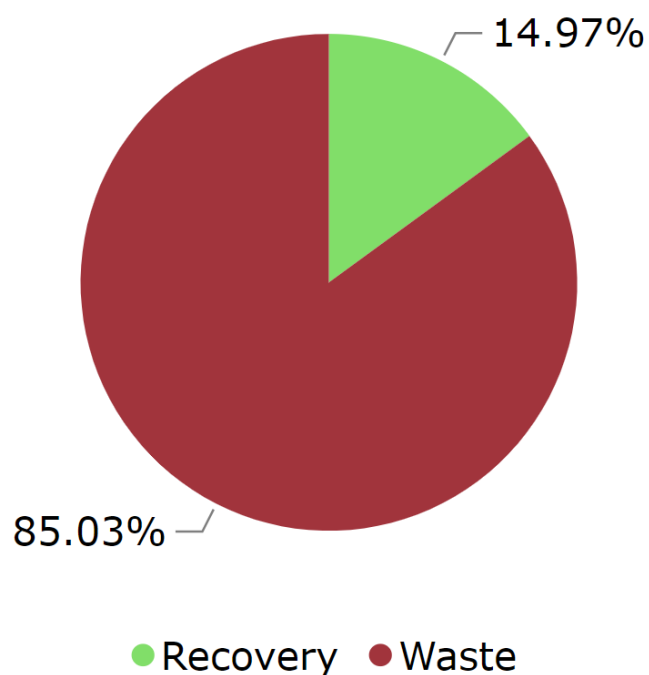
2022/2023 EMRC Waste Receipt Report

YTD June 2023



2022/2023 Total Member Council % Recovery @ EMRC

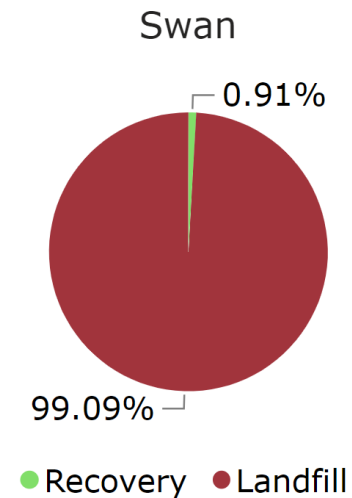
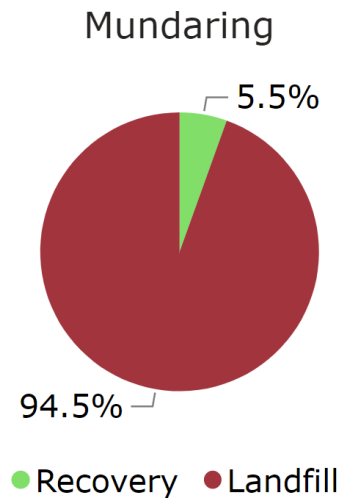
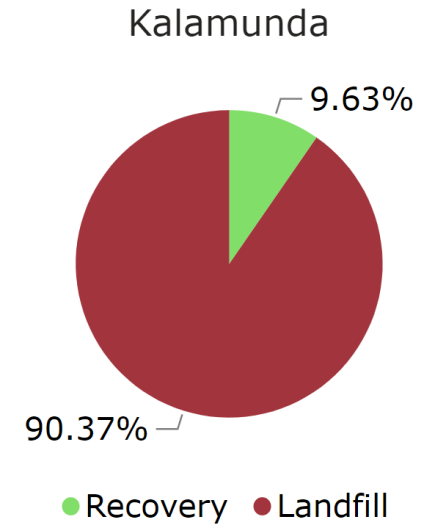
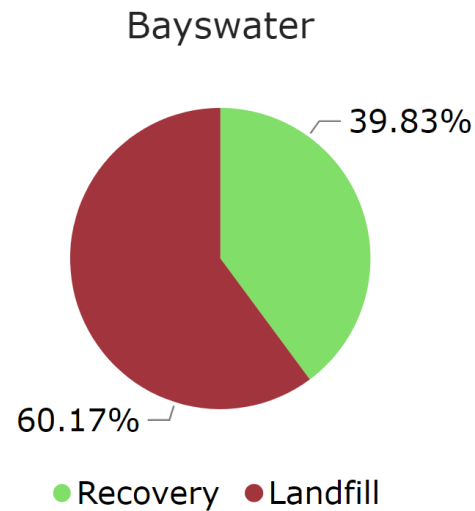
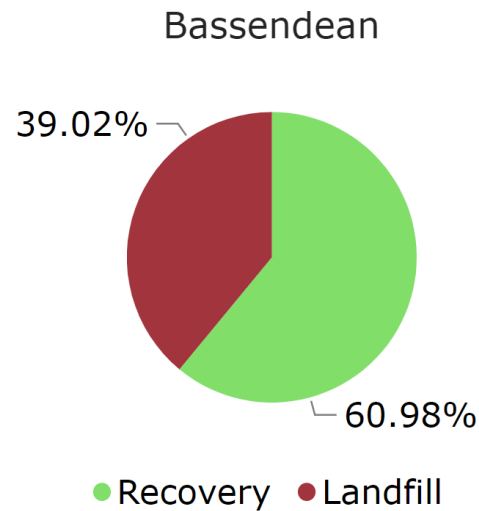
RECOVERY / LANDFILL



Council Landfill Recovery

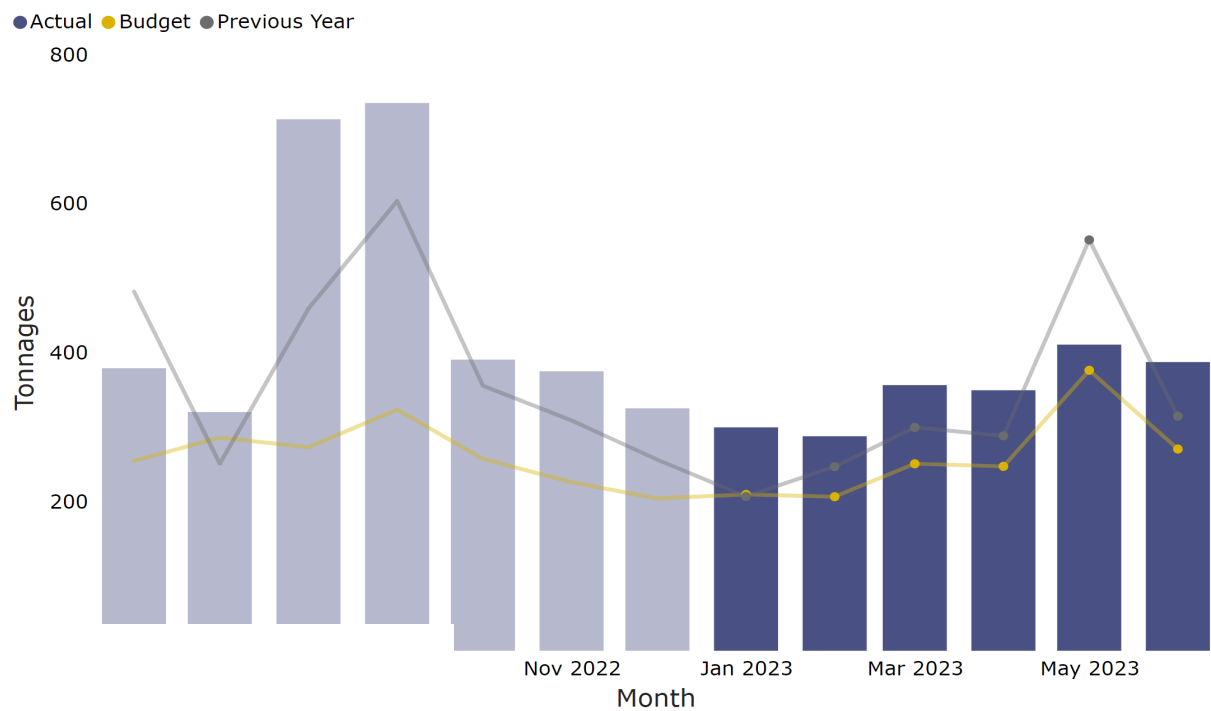
Bassendean	39.02%	60.98%
Bayswater	60.17%	39.83%
Kalamunda	90.37%	9.63%
Mundaring	94.50%	5.50%
Swan	99.09%	0.91%
Total	85.03%	14.97%

2022/2023 Member Council Recovery @ EMRC

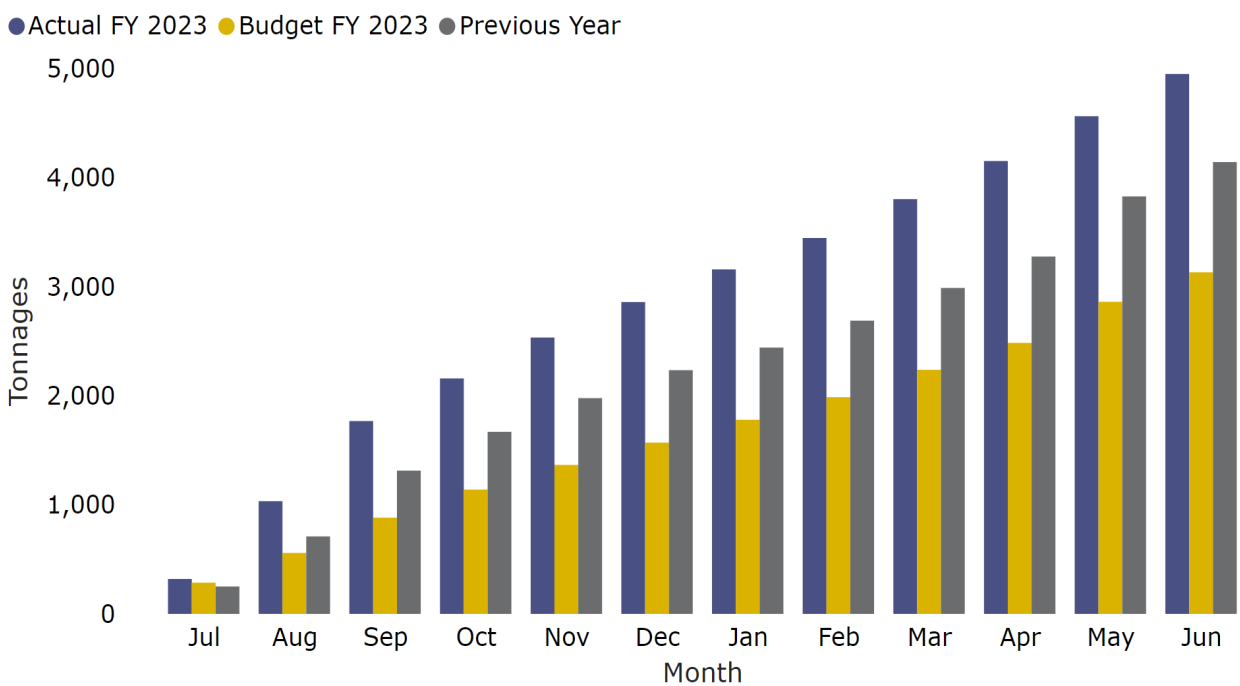


2022/2023 Greenwaste Tonnages

13 month rolling Greenwaste Tonnages for Member Council



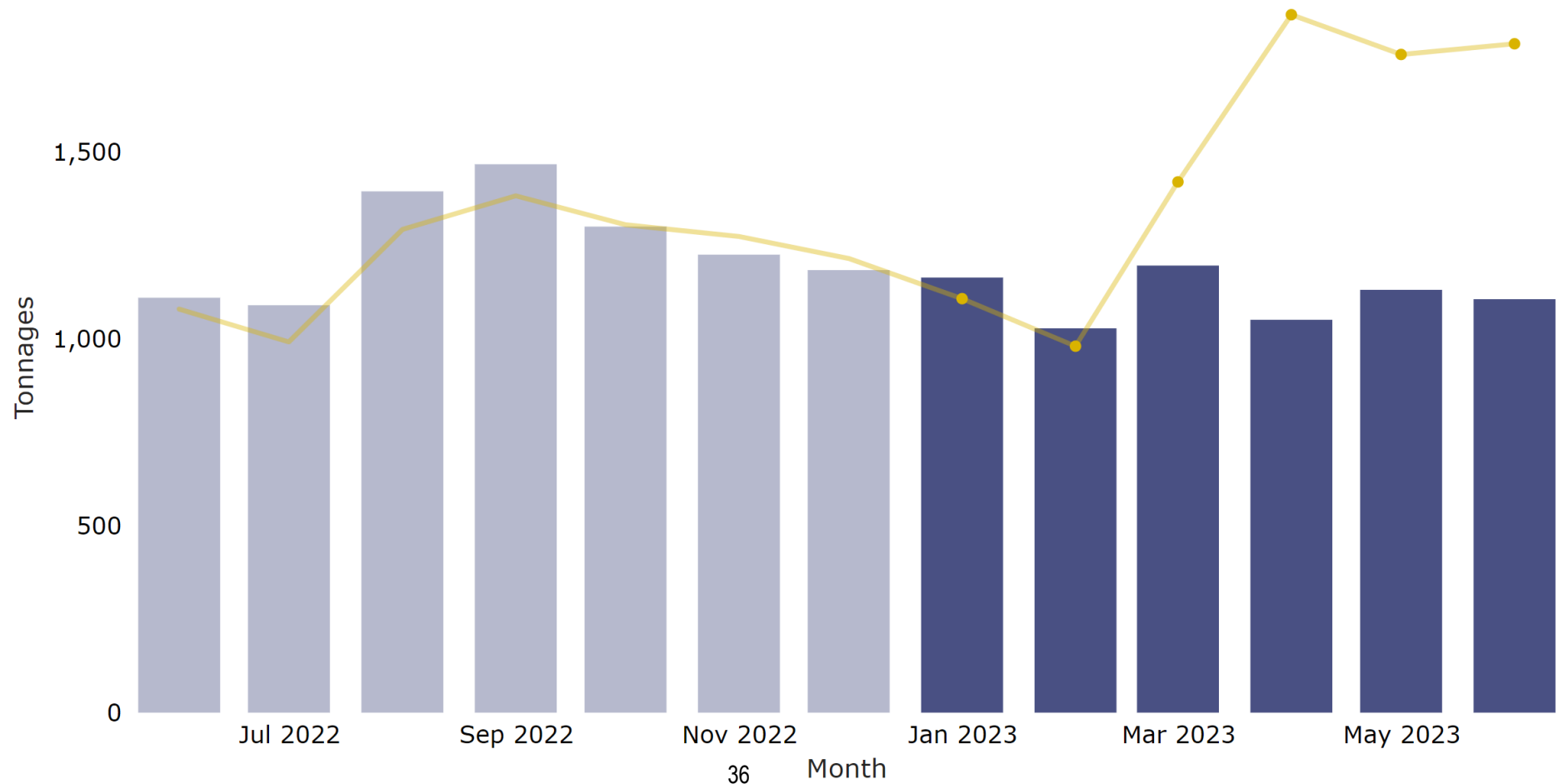
Member Council Greenwaste Tonnages YTD



2022/2023 FOGO Tonnages

13 month rolling FOGO Tonnages

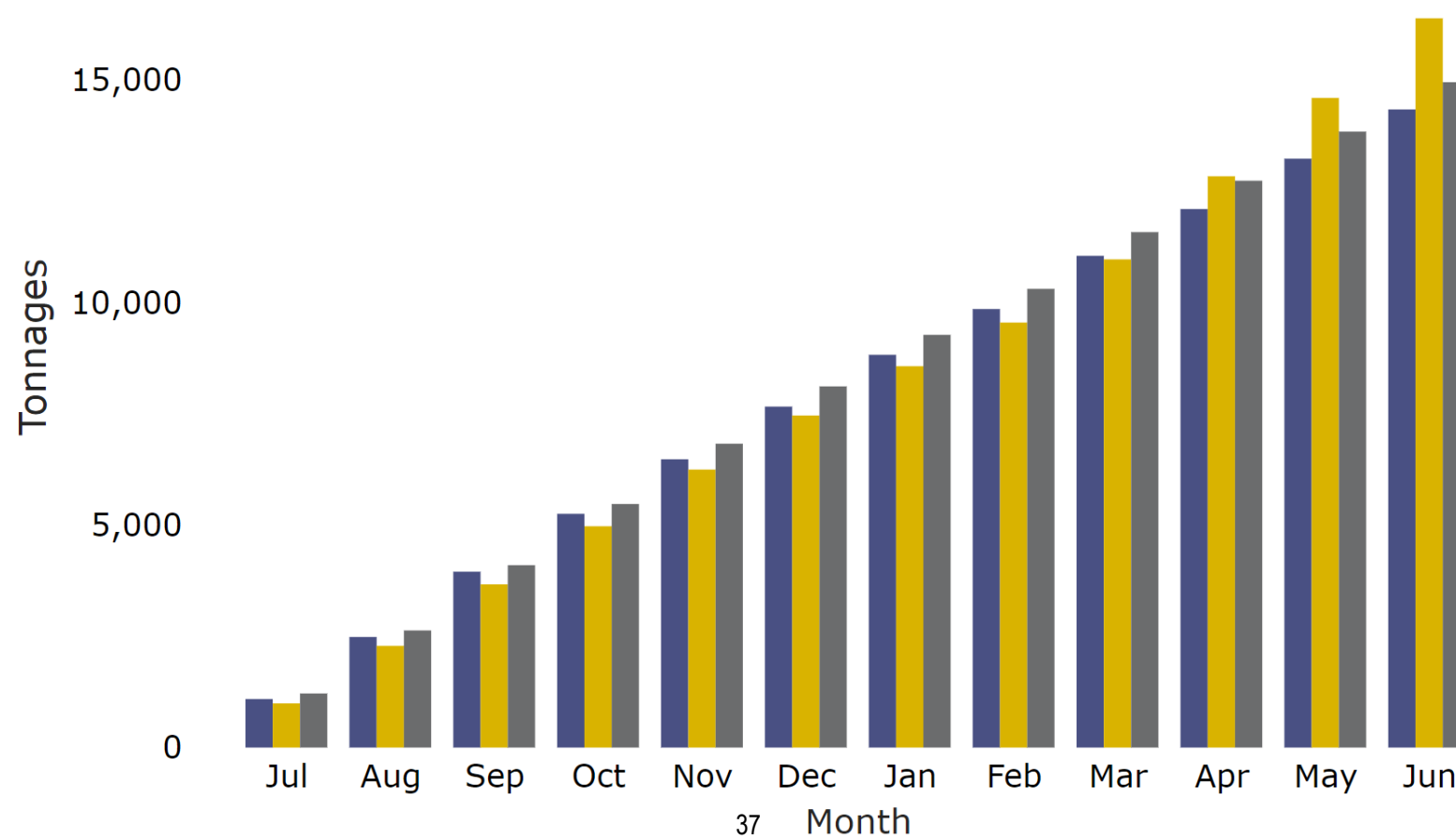
● Actual ● Budget



2022/2023 FOGO Tonnages

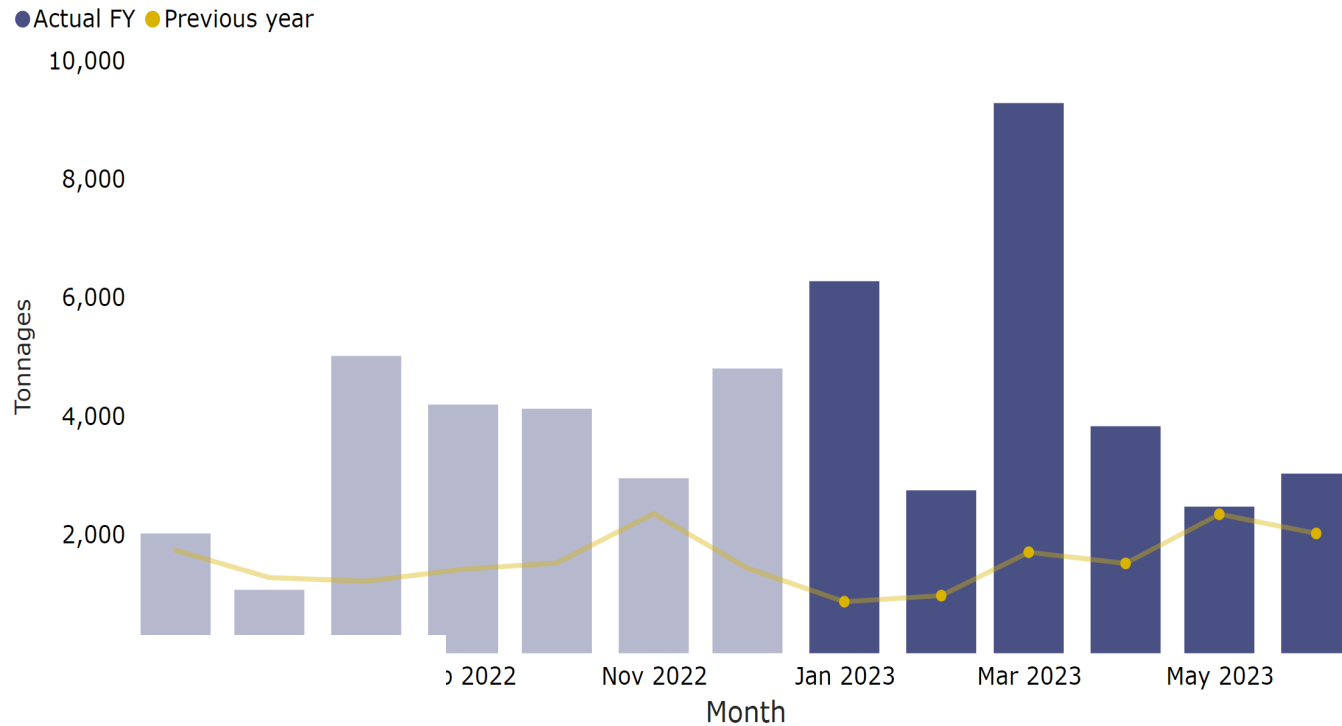
FOGO YTD Tonnages

● Actual FY 2023 ● Budget FY 2023 ● Previous Year

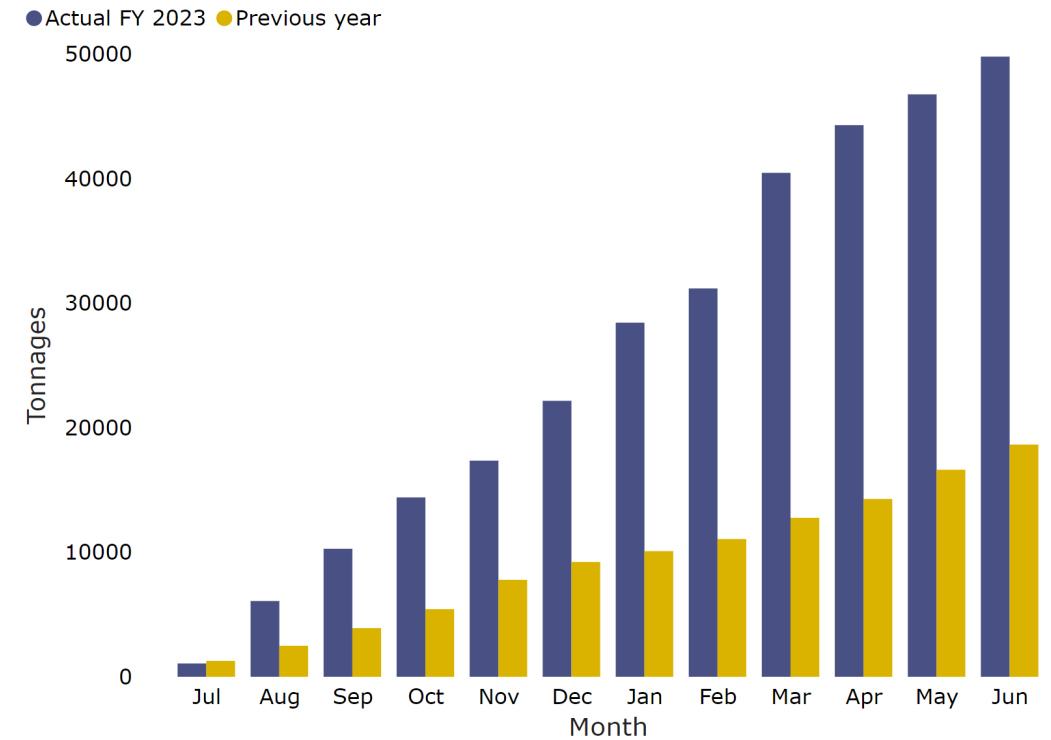


2022/2023 Product Sales

All Products - 13 month rolling Tonnes



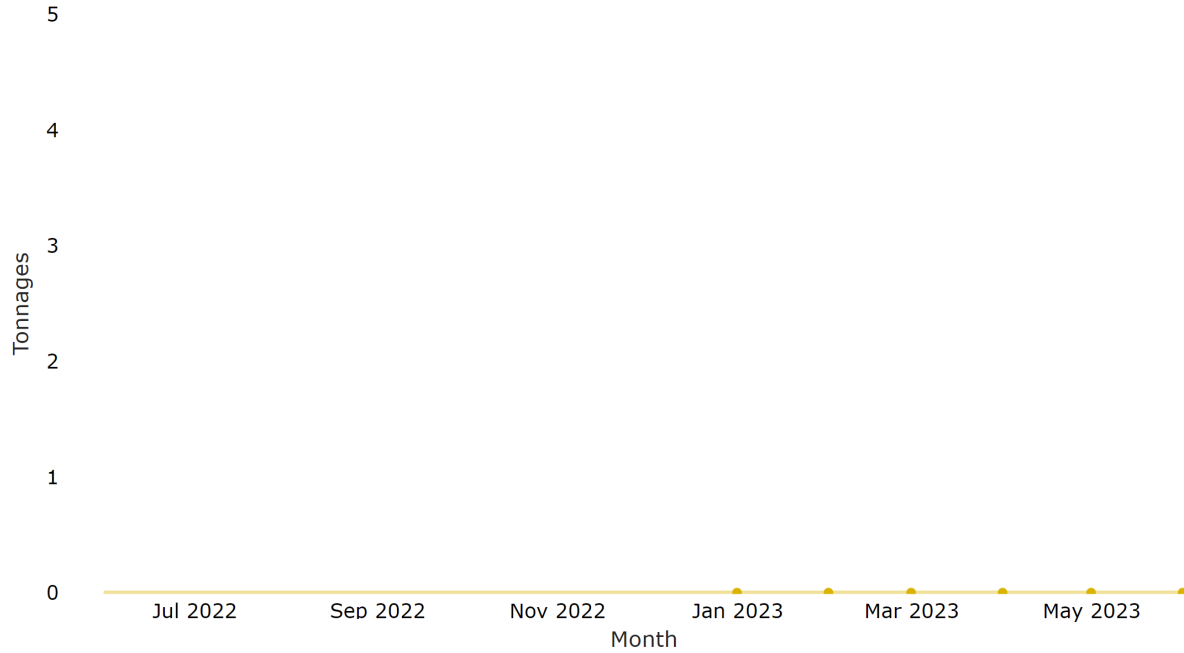
All Products - YTD



2022/2023 Product Sales

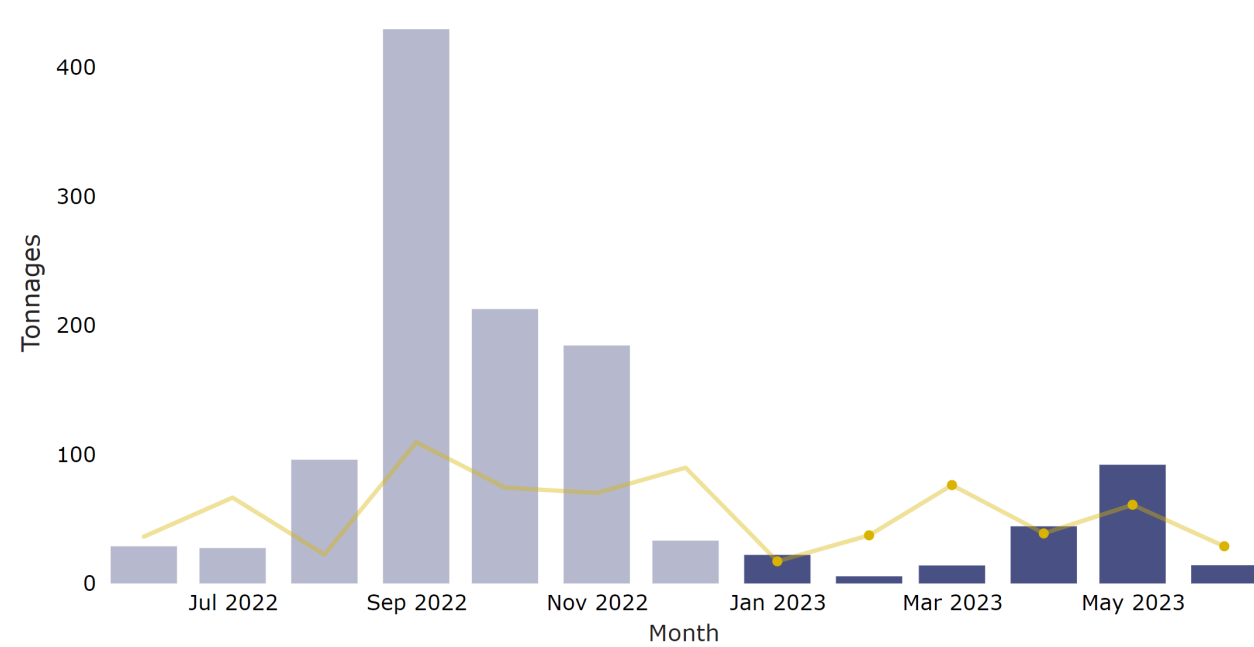
Clay - 13 month rolling Tonnages

Actual FY Previous year



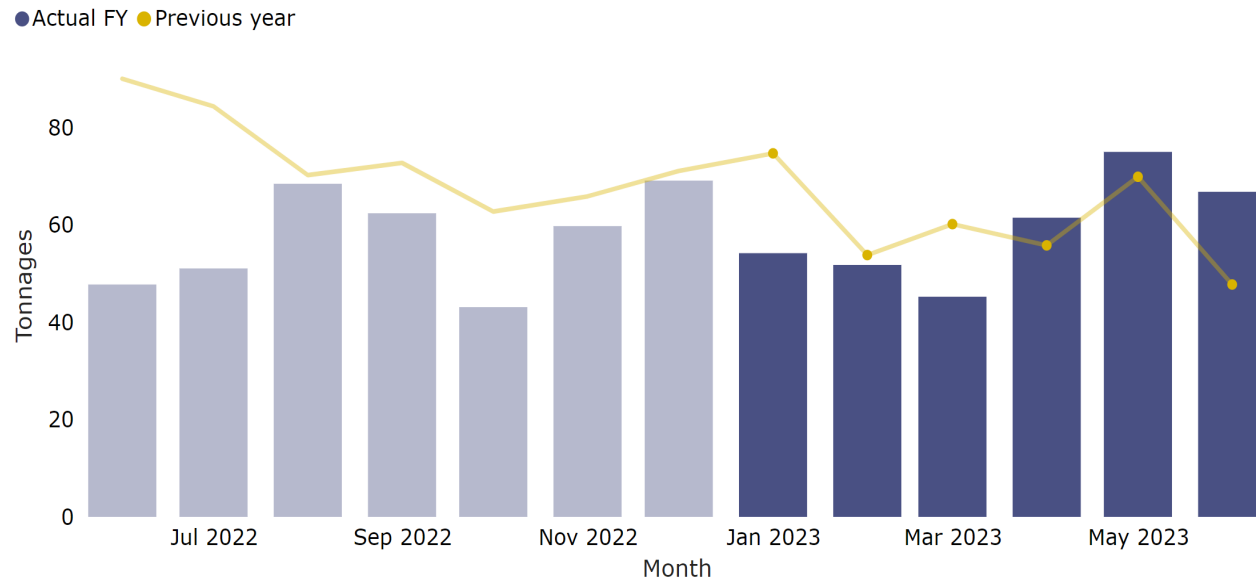
Mulch - 13 month rolling Tonnages

Actual FY Previous year

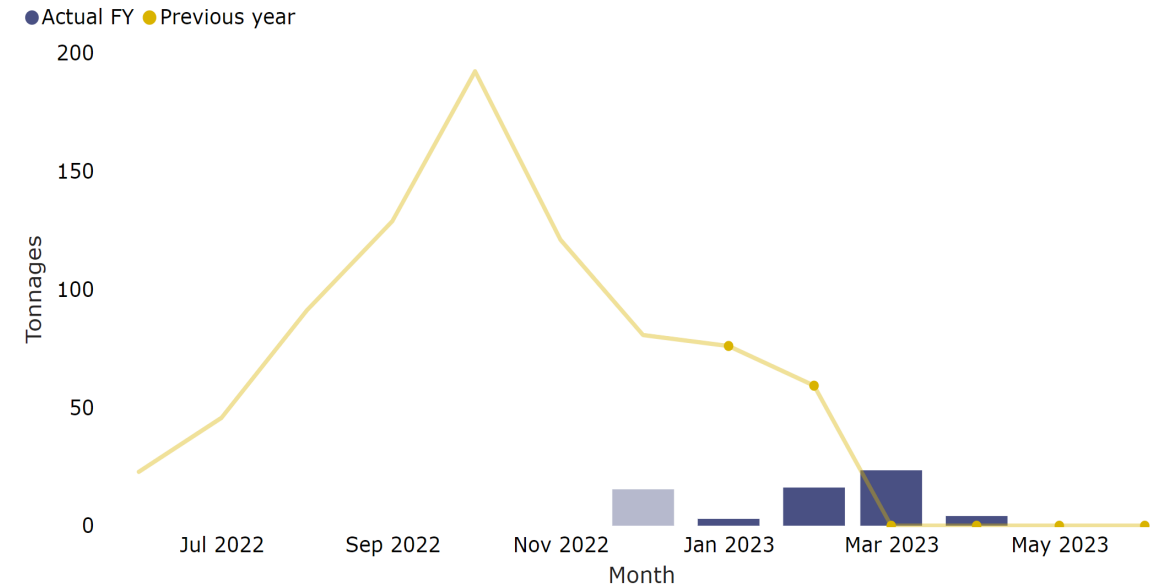


2022/2023 Product Sales

Recycled Materials - 13 month rolling Tonnages

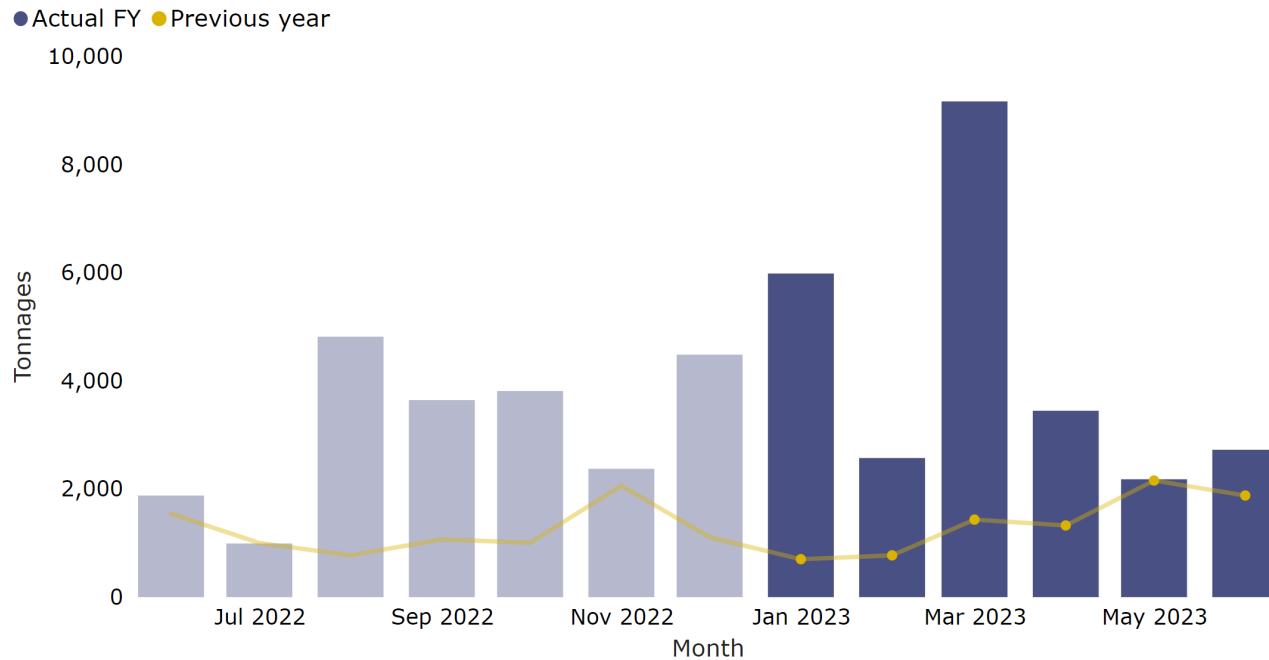


Soil - 13 month rolling Tonnages

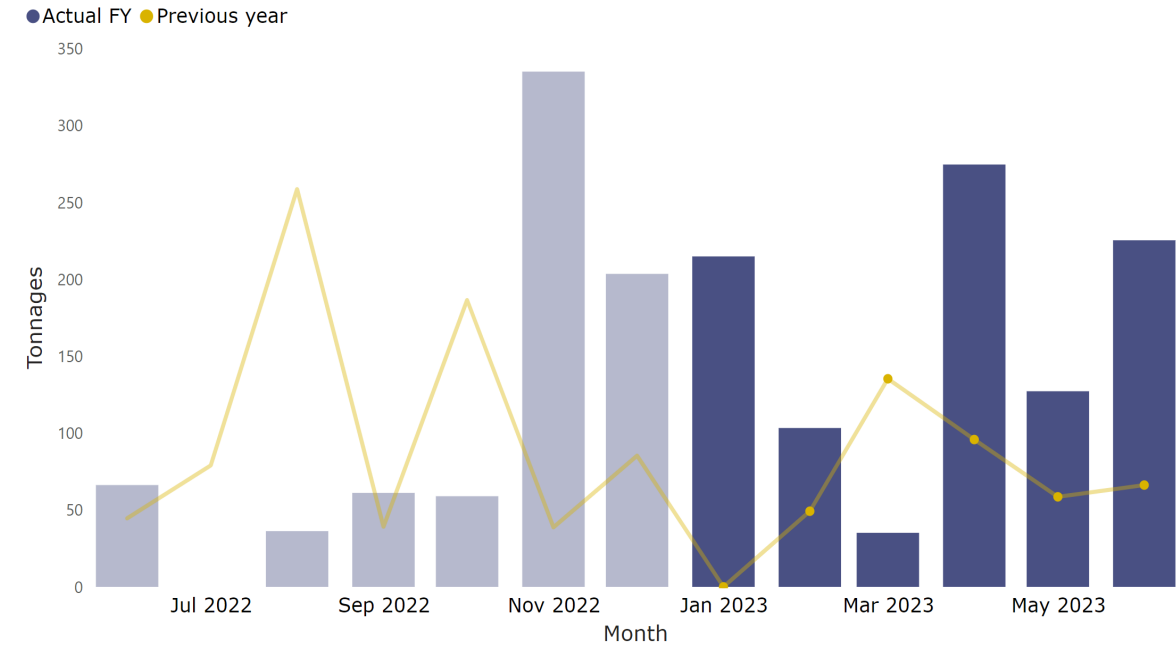


2022/2023 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



4 2023/2024 COUNCIL TONNAGE COMPARISONS AS AT 31 JULY 2023

D2023/32677

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 July 2023.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 8,506 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 10,073 tonnes received during the same period in 2022/2023.
- 2 “Other” waste tonnages totalling 16,999 were received at Red Hill during the reporting period compared to 7,979 tonnes received during the same period in 2022/2023.
- 3 During the reporting period a combined total of 25,505 tonnes compared to 18,052 tonnes during the same period in 2022/2023 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 1,250 tonnes compared to 1,064 tonnes for the same period in 2022/2023.
 - The sale of fines and woodchip totalled 587 tonnes, compared to 700 tonnes for the same period in 2022/2023.
 - Incoming Commercial and Industrial (C&I) Waste totalled 4 tonnes, compared to 13 tonnes for the same period in 2022/2023.
 - Mattresses incoming totalled 1,764 compared to 1,459 for the same period in 2022/2023.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil

Risk – Lower than budgeted tonnages received including product sales.

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

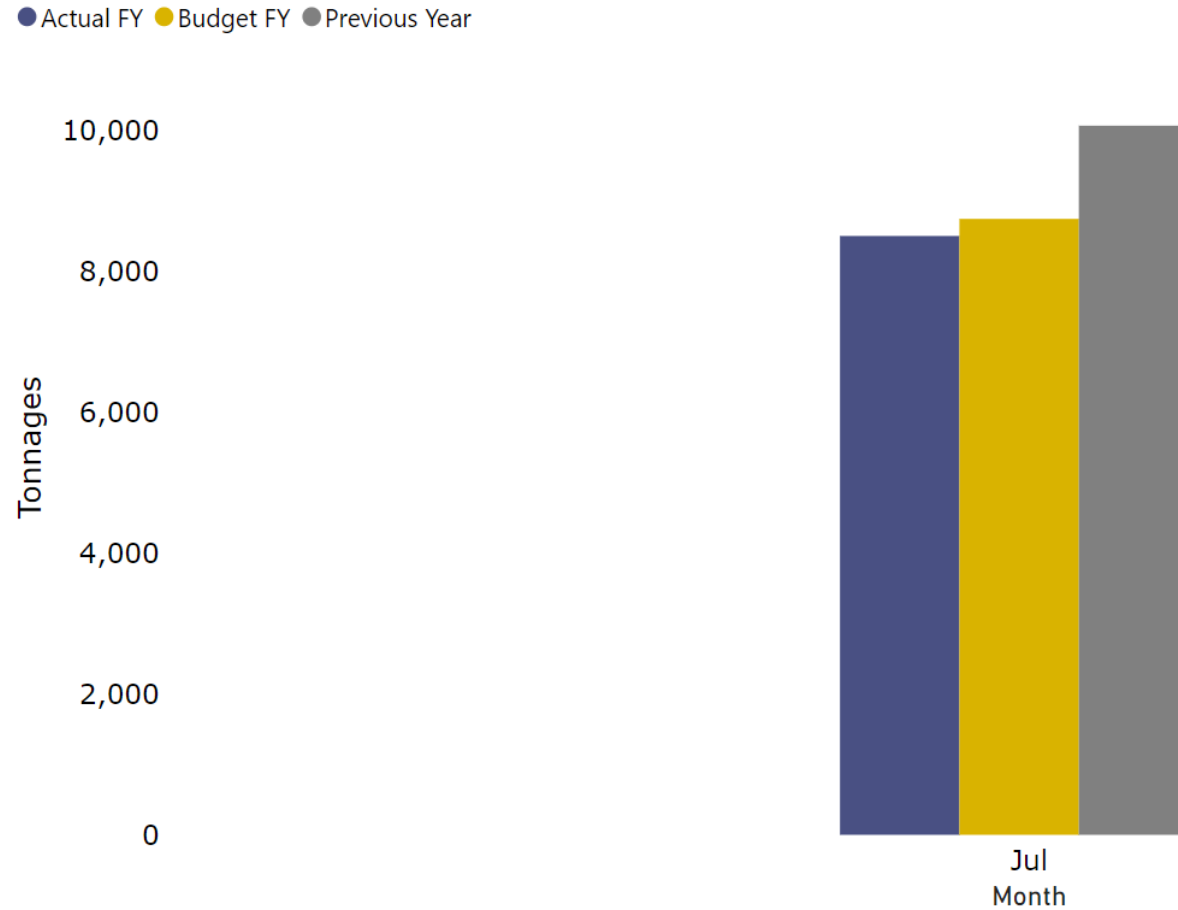
ATTACHMENT(S)

Council Tonnages Report (D2023/33826)

EMRC Tonnage Analysis

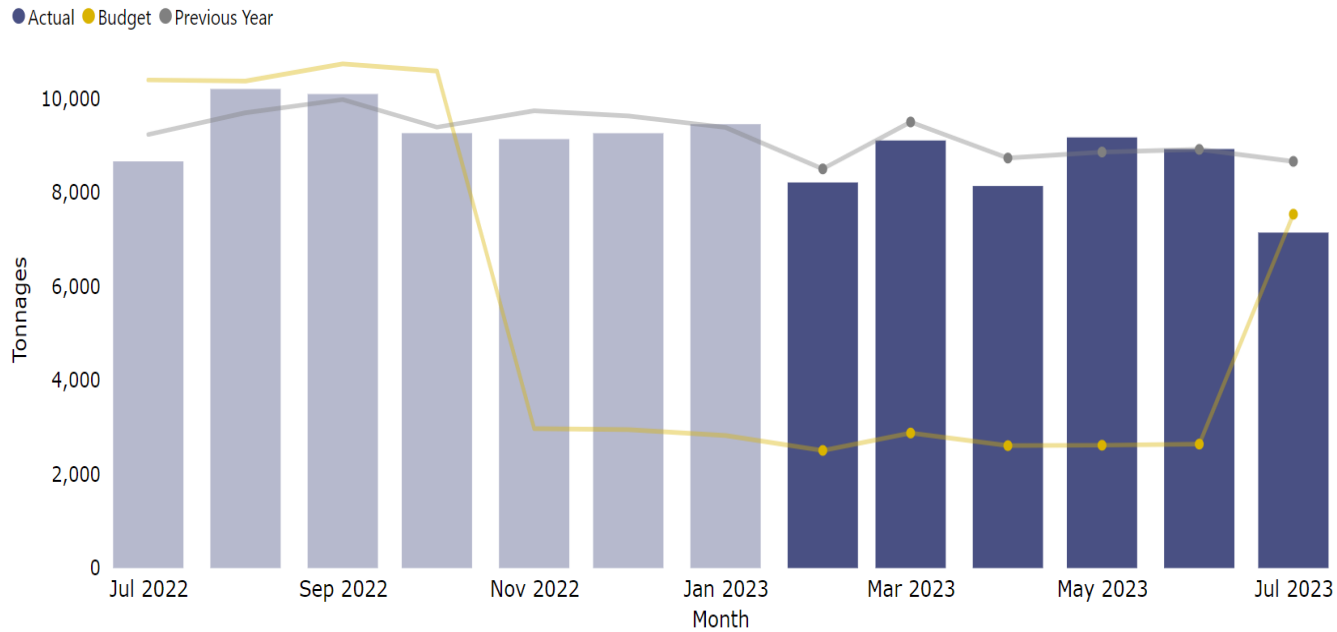
as at 31 July 2023

2023/2024 Member Council YTD Overall Tonnages

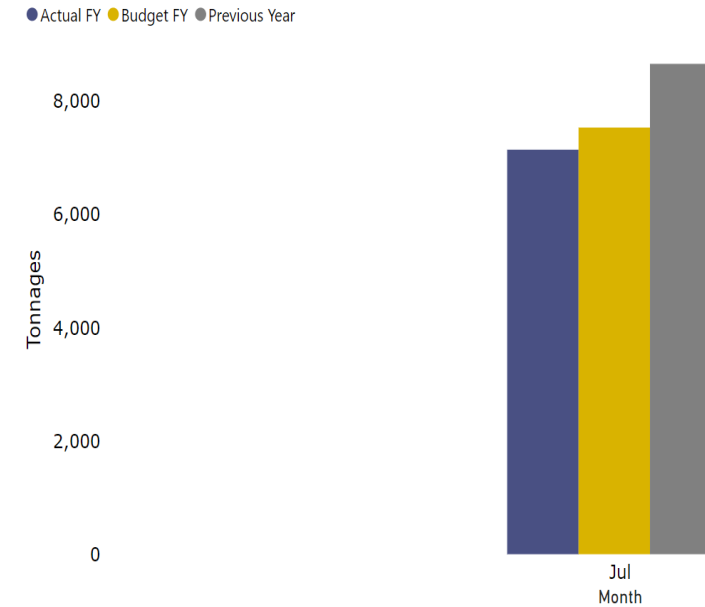


2023/2024 Tonnages

13 month rolling Class III Tonnages for Member Council

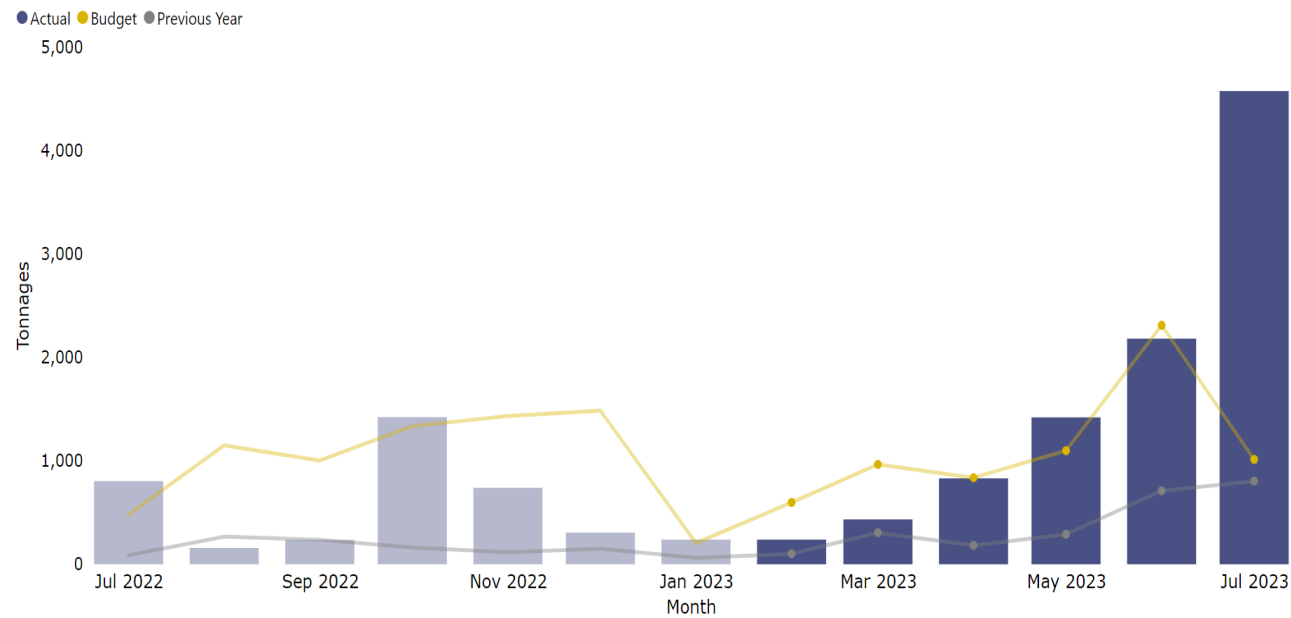


Member Council Class III YTD

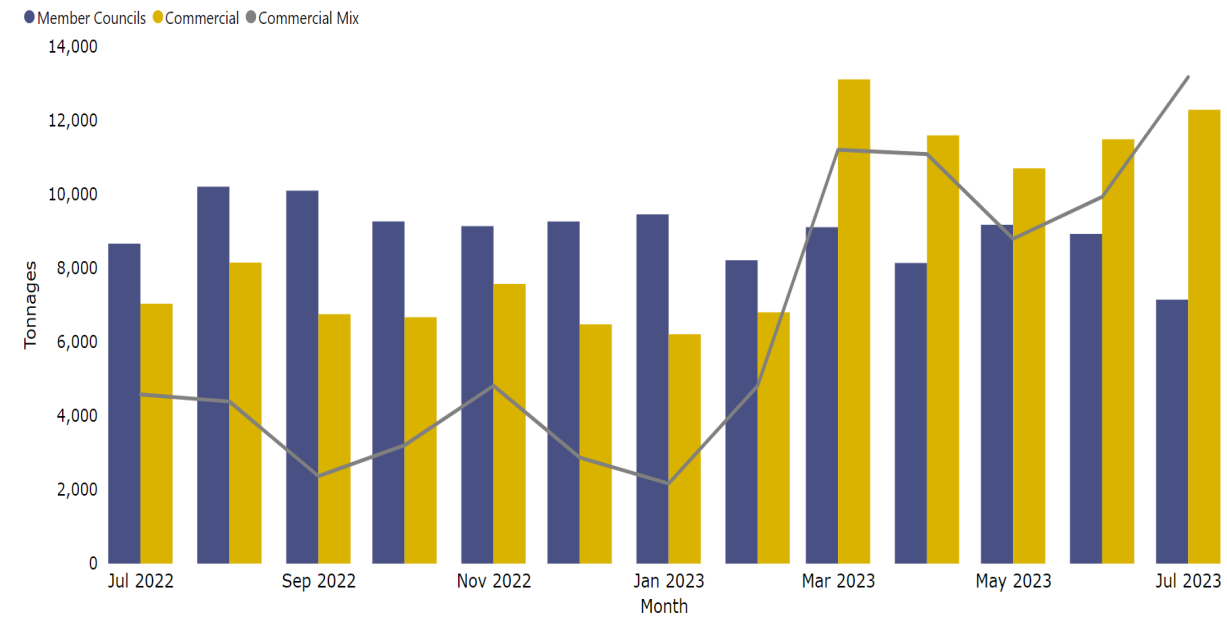


2023/2024 Tonrages

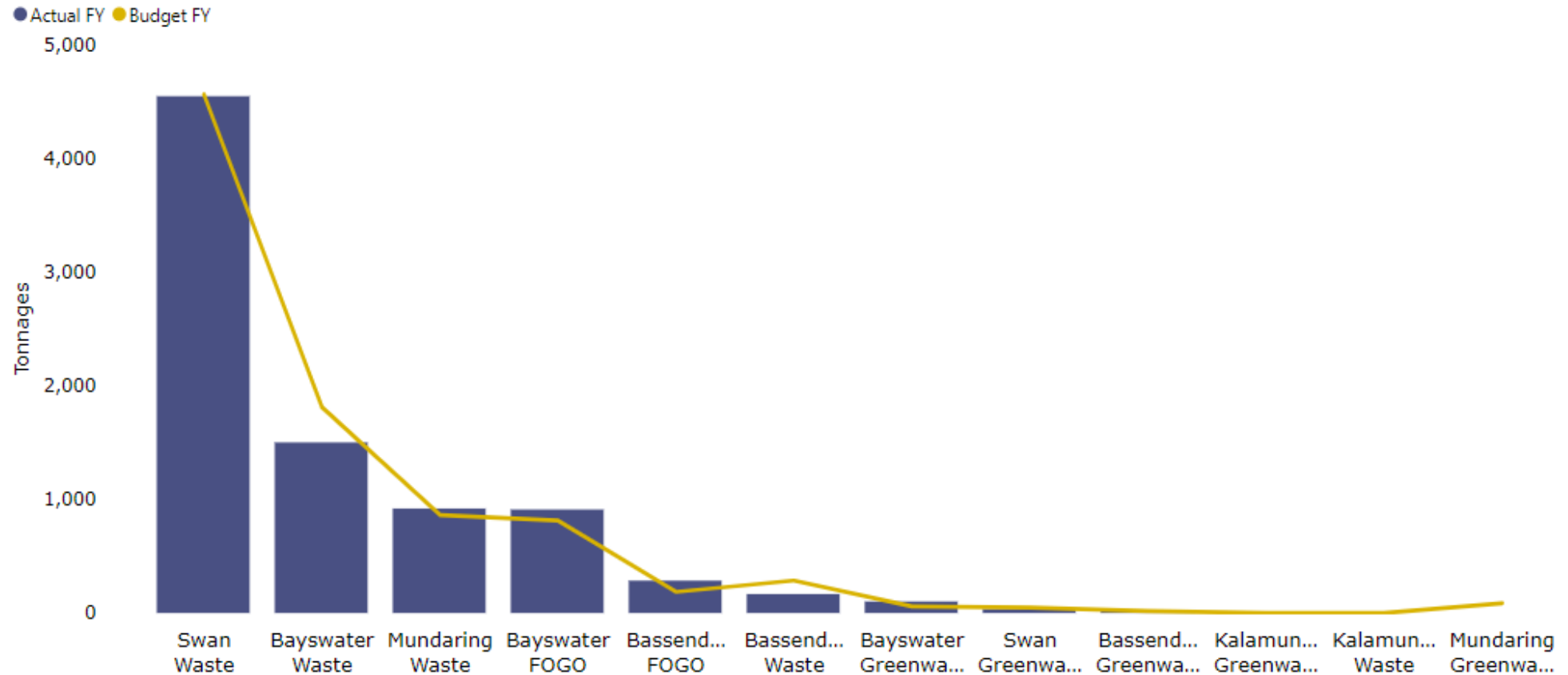
13 month rolling Class IV Tonrages



13 month rolling Member Council / Commercial Mix

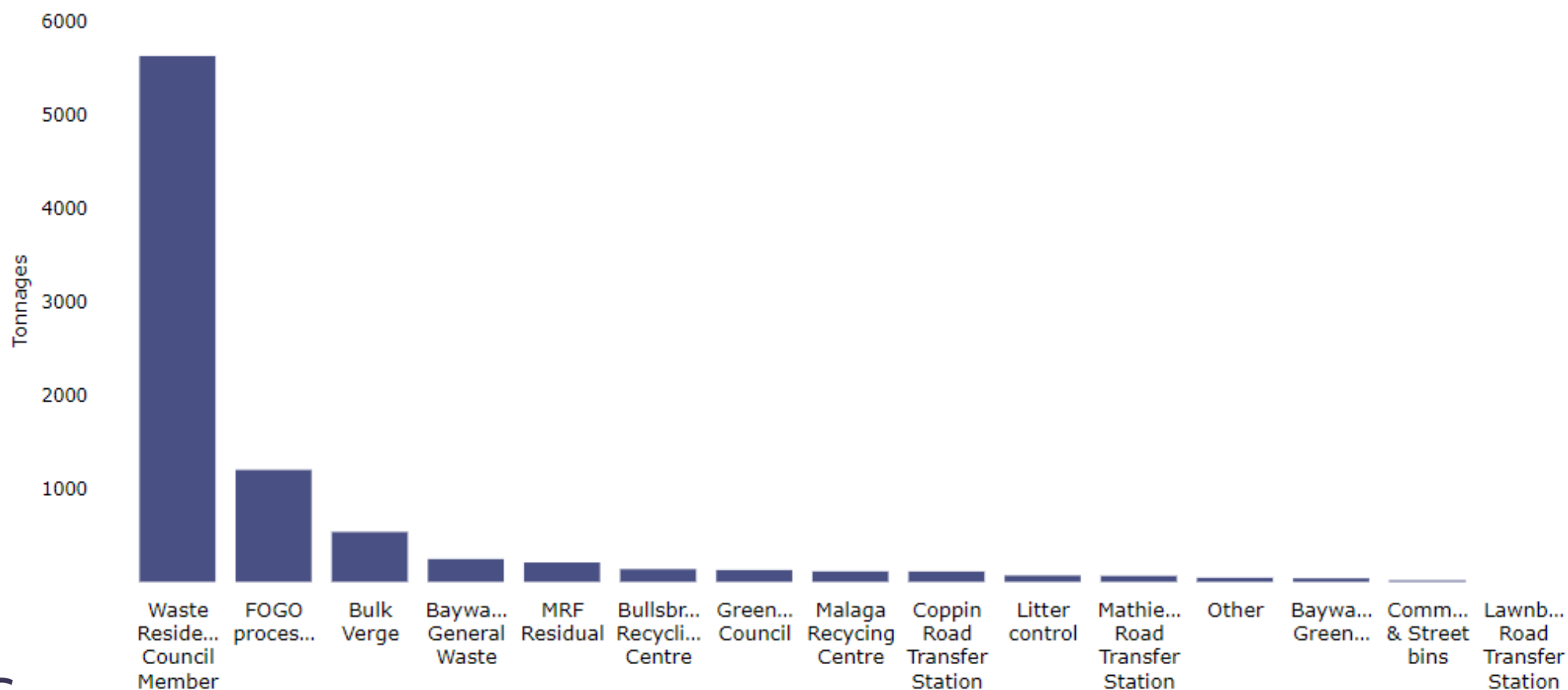


2023/2024 EMRC Combined Waste Report YTD July 2023



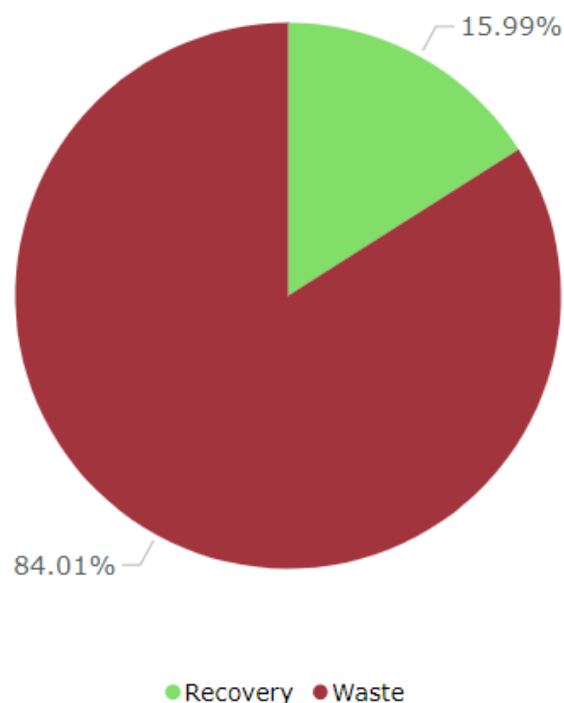
2023/2024 EMRC Waste Receipt Report

YTD July 2023



2023/2024 Total Member Council % Recovery @ EMRC

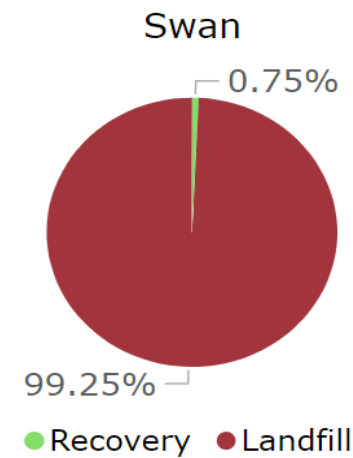
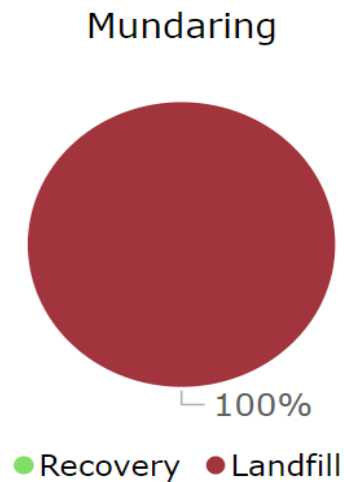
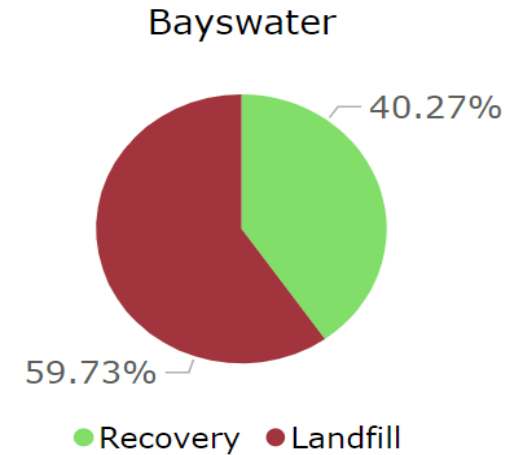
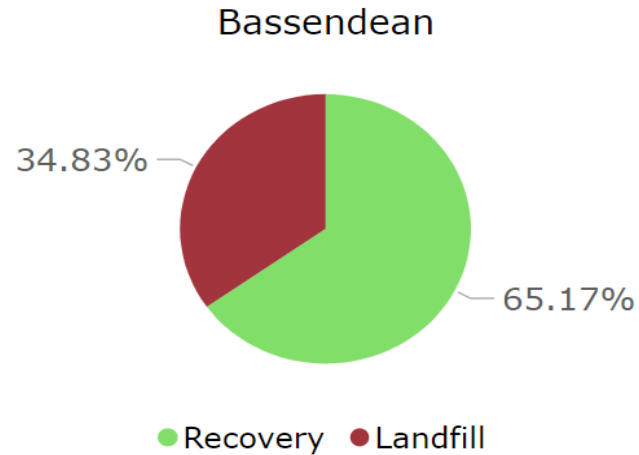
RECOVERY / LANDFILL



Council Landfill Recovery

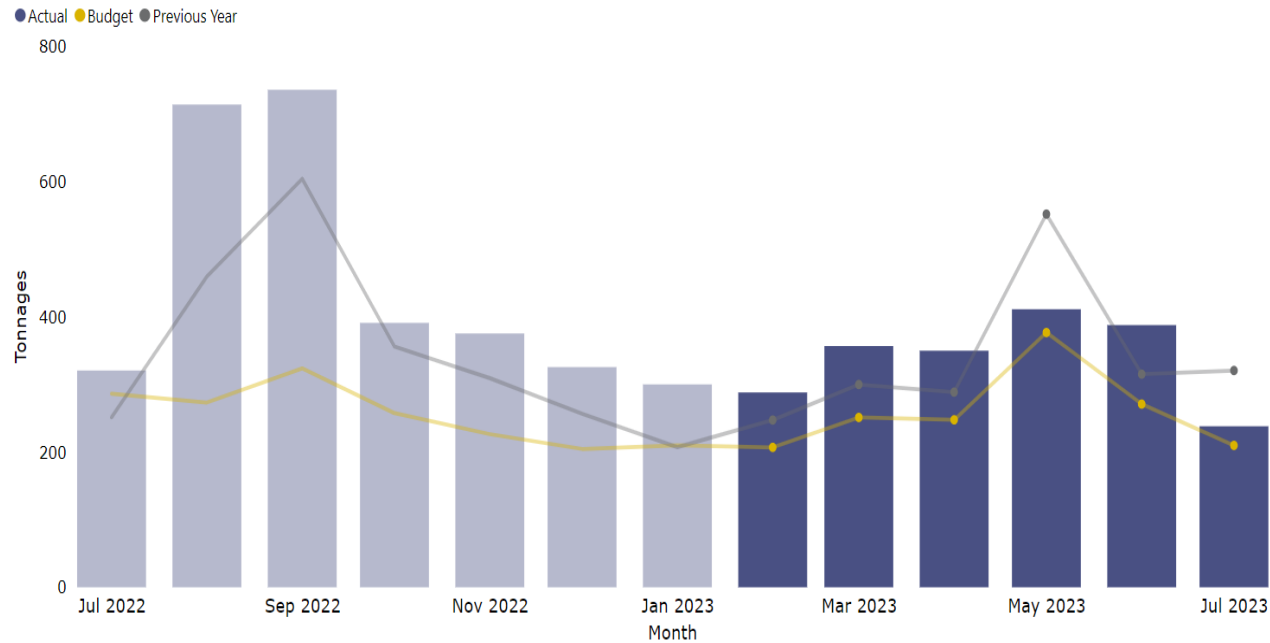
Bassendean	34.83%	65.17%
Bayswater	59.73%	40.27%
Mundaring	100.00%	0.00%
Swan	99.25%	0.75%
Total	84.01%	15.99%

2023/2024 Member Council Recovery @ EMRC

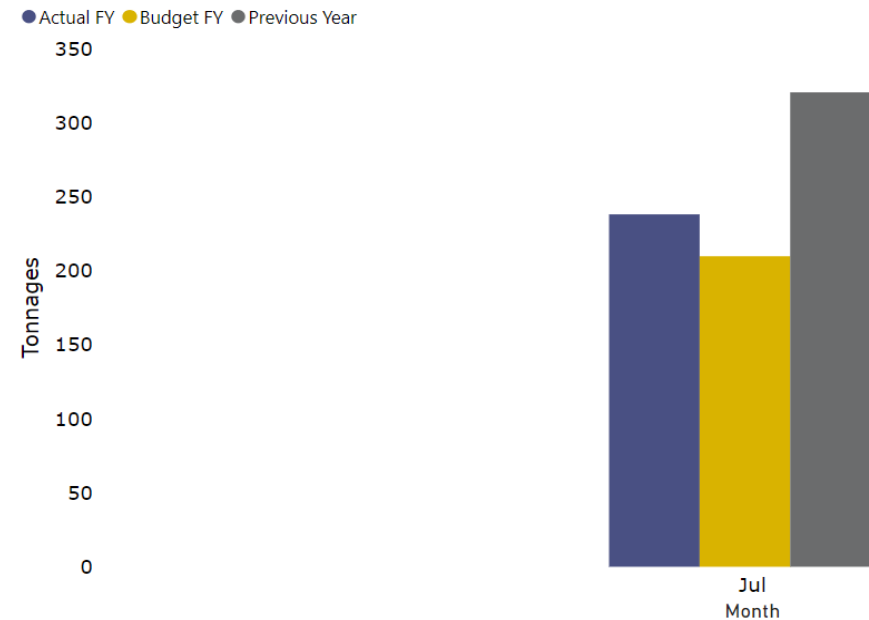


2023/2024 Greenwaste Tonnages

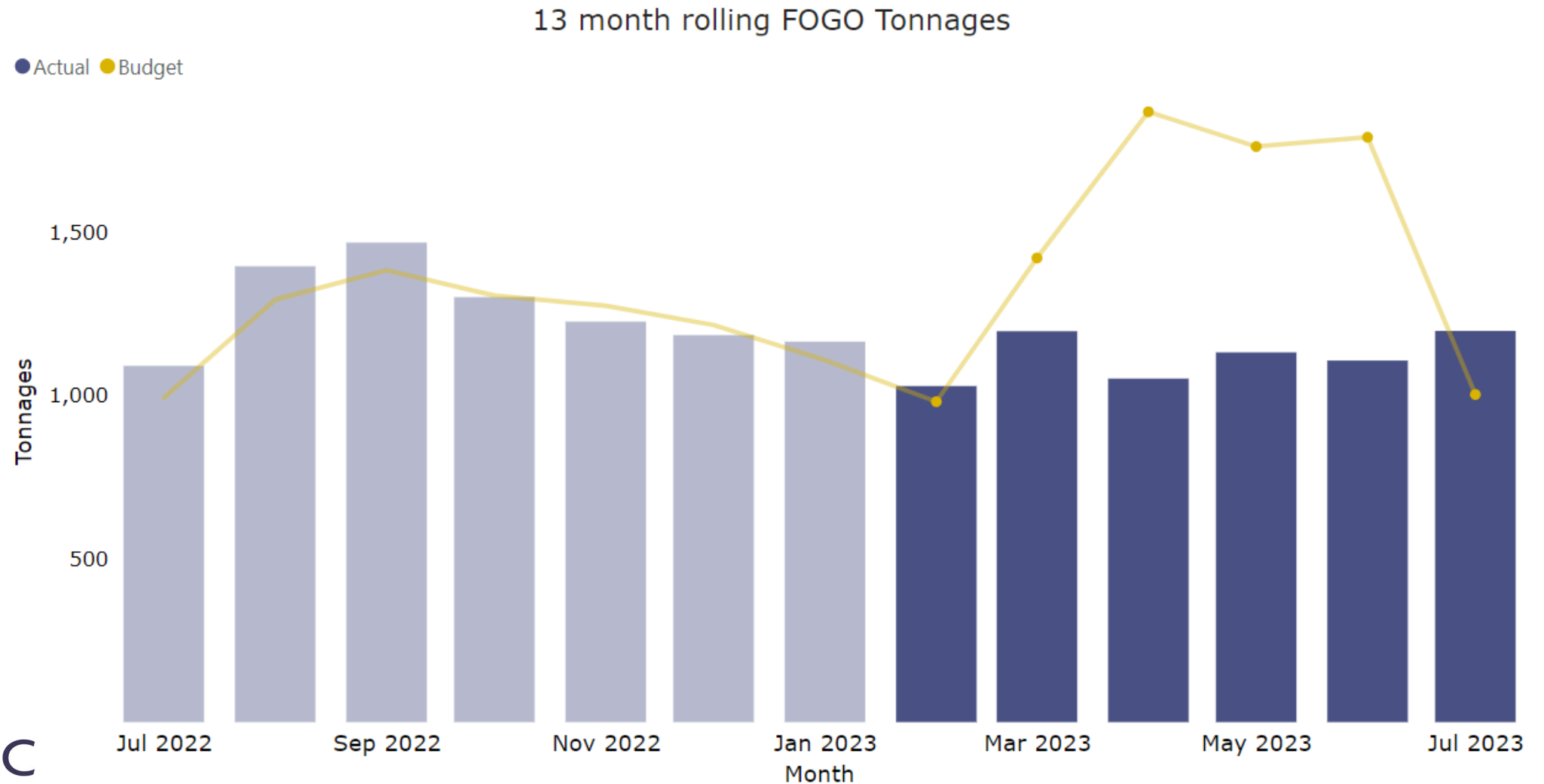
13 month rolling Greenwaste Tonnages for Member Council



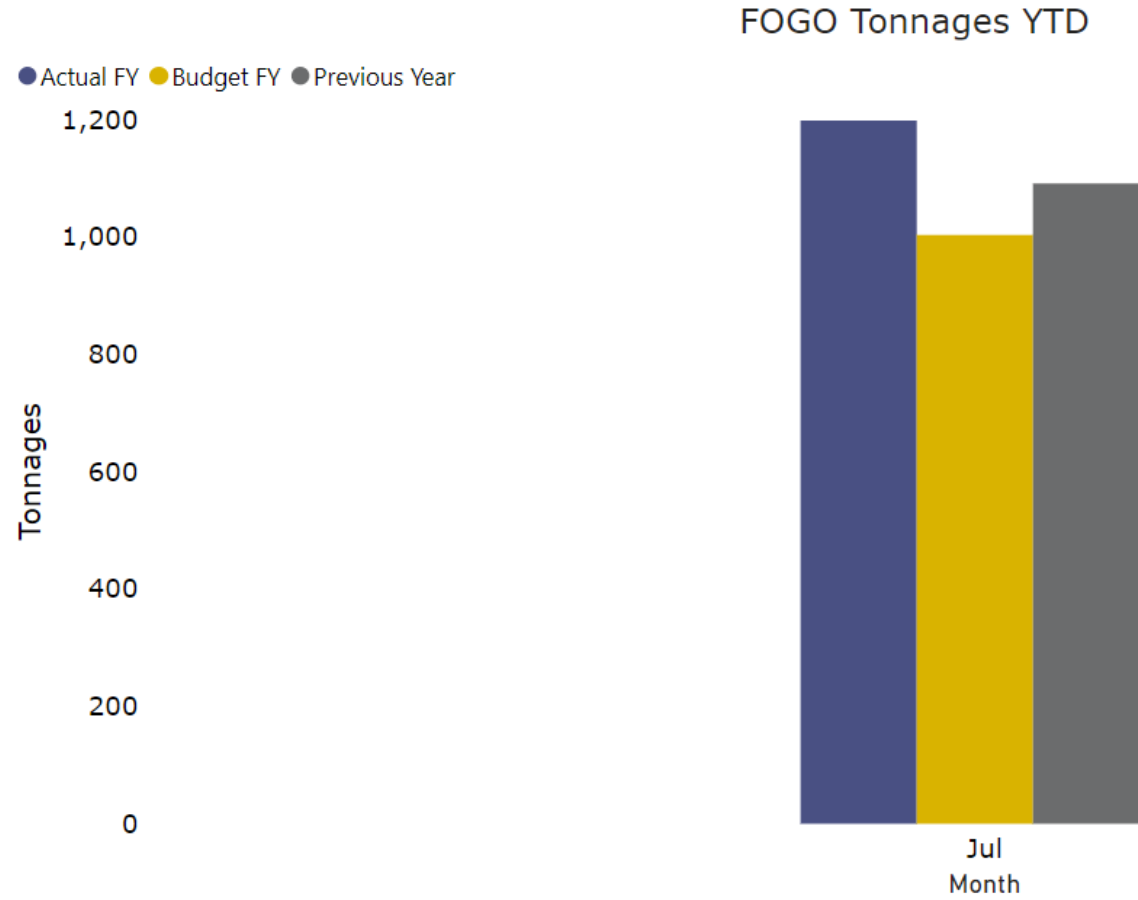
Member Council Greenwaste Tonnages YTD



2023/2024 FOGO Tonnages

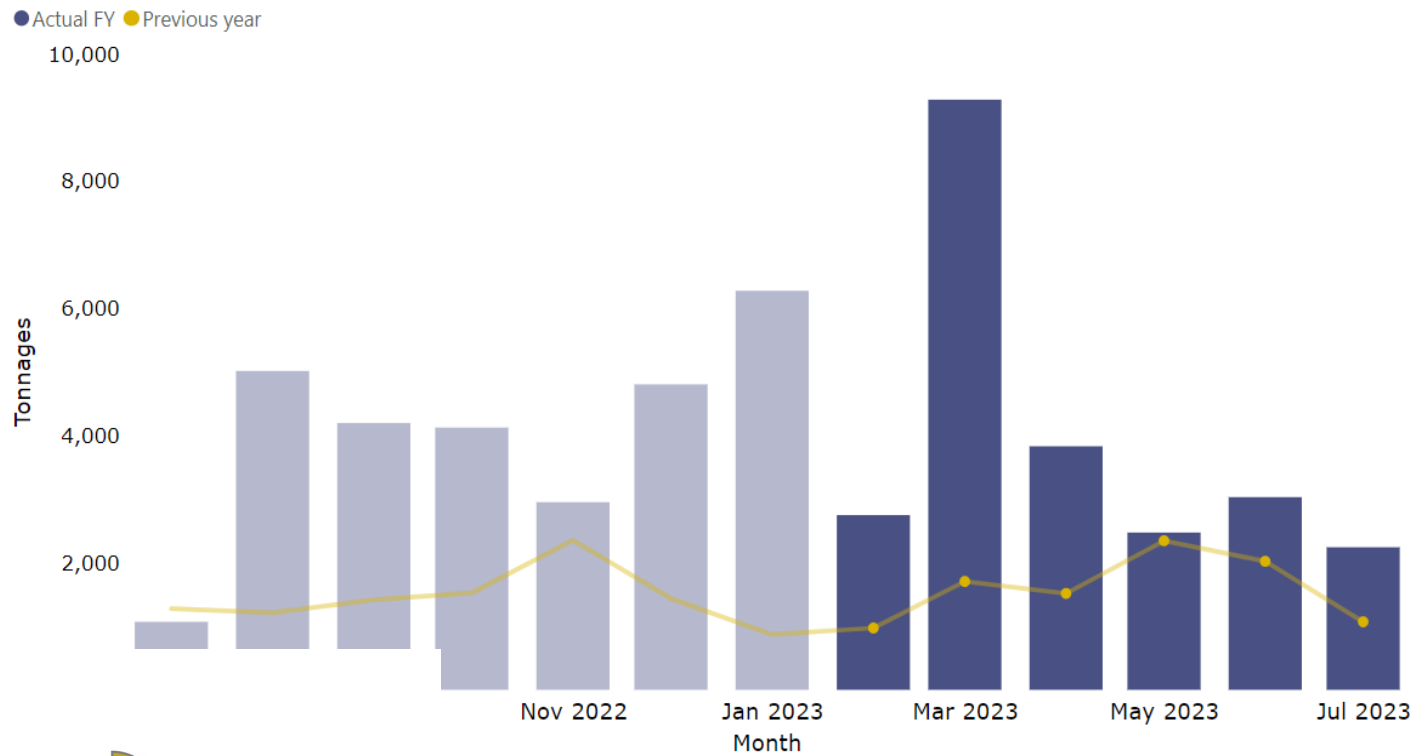


2023/2024 FOGO Tonnages

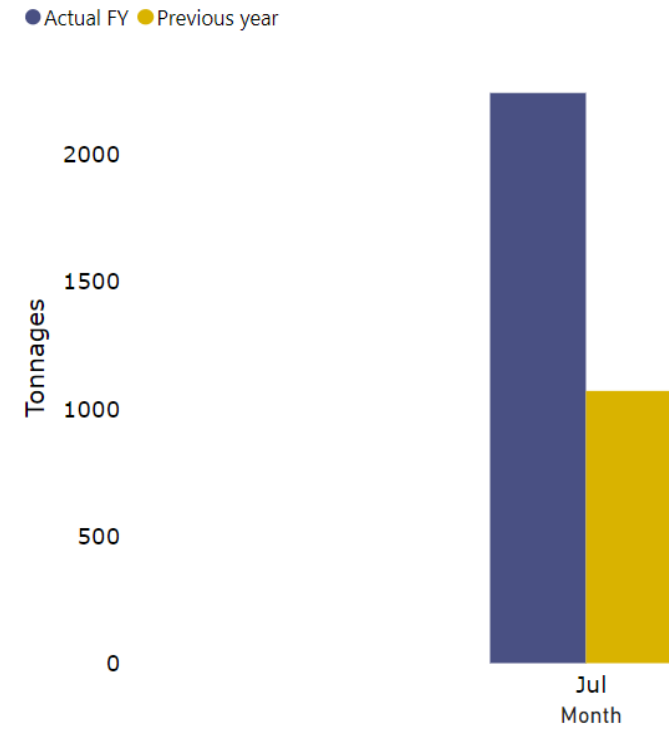


2023/2024 Product Sales

All Products - 13 month rolling Tonnages

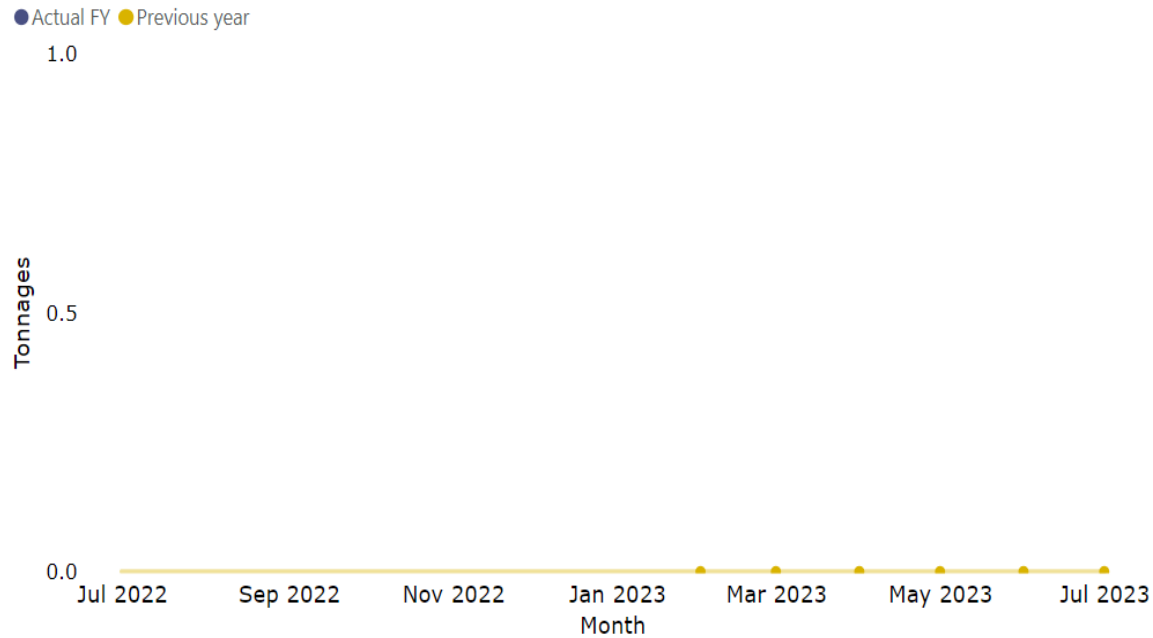


All Products - YTD

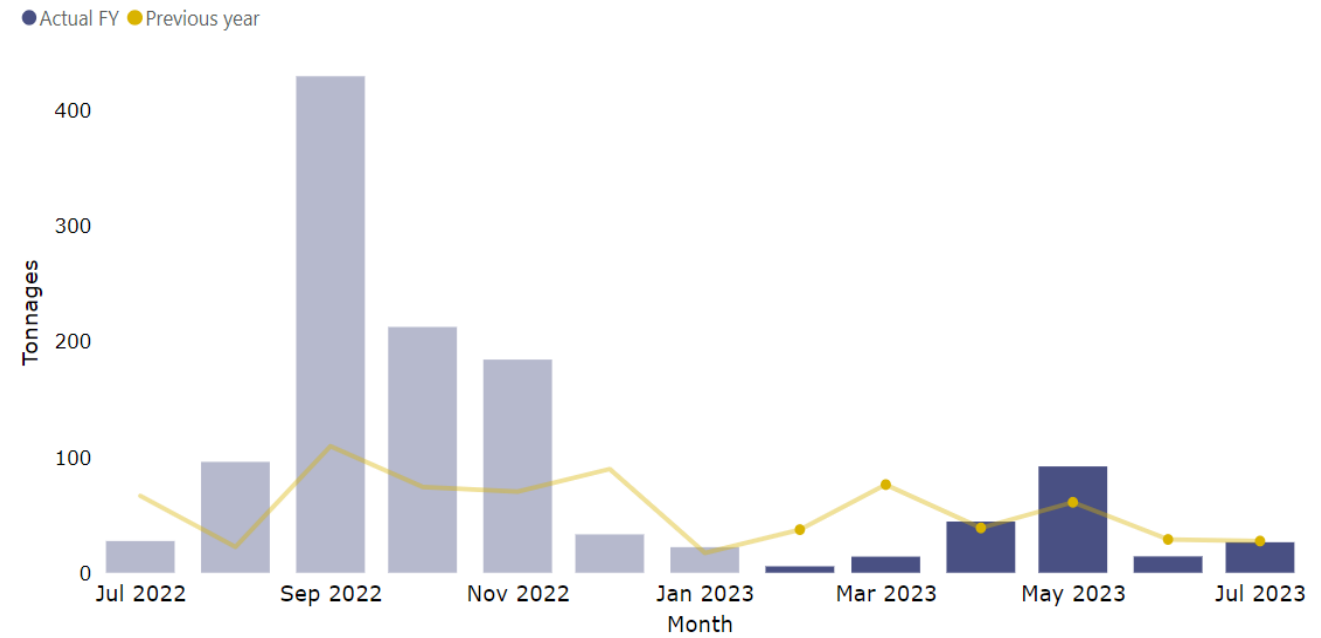


2023/2024 Product Sales

Clay - 13 month rolling Tonnages

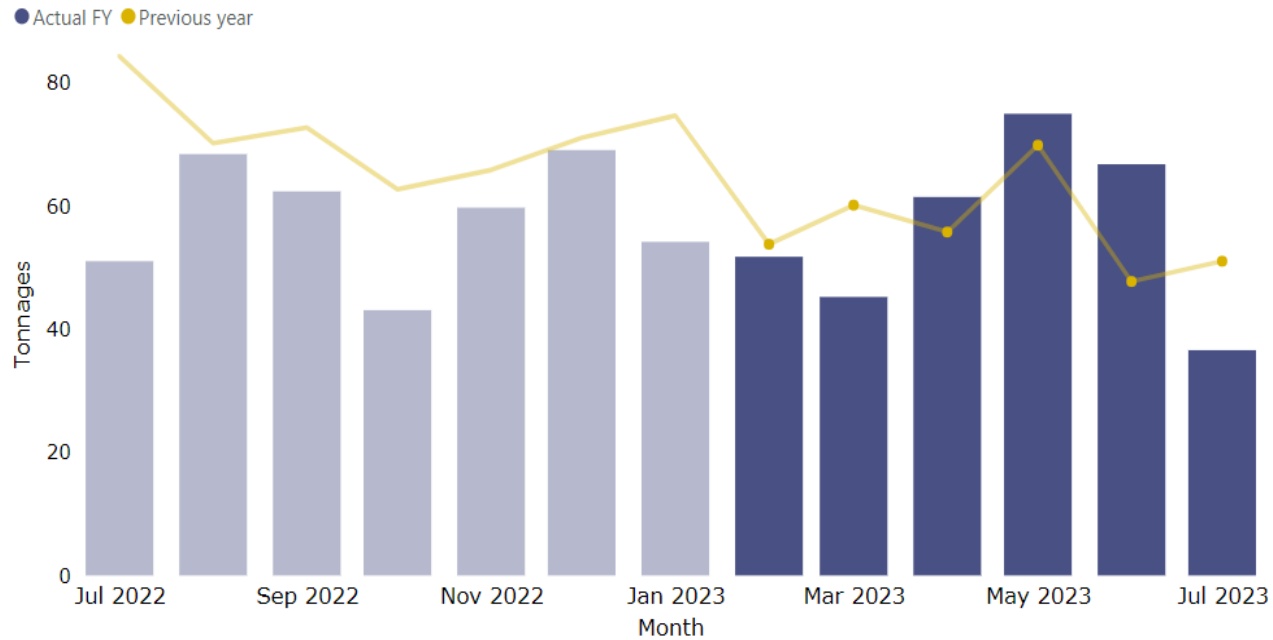


Mulch - 13 month rolling Tonnages

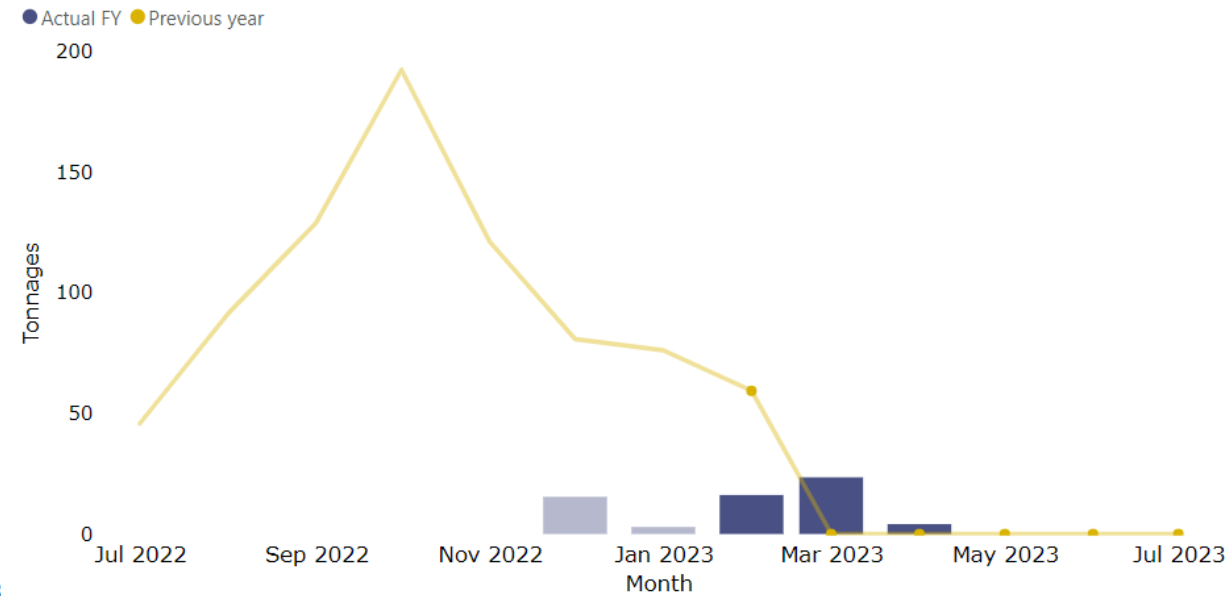


2023/2024 Product Sales

Recycled Materials - 13 month rolling Tonnages

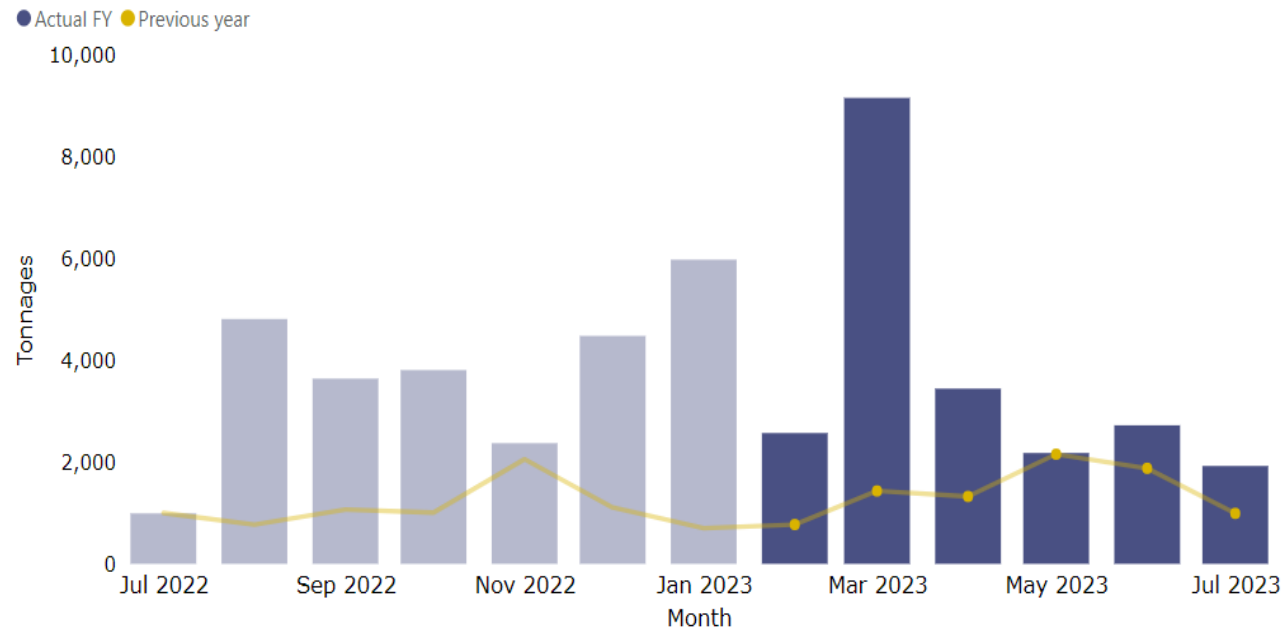


Soil - 13 month rolling Tonnages

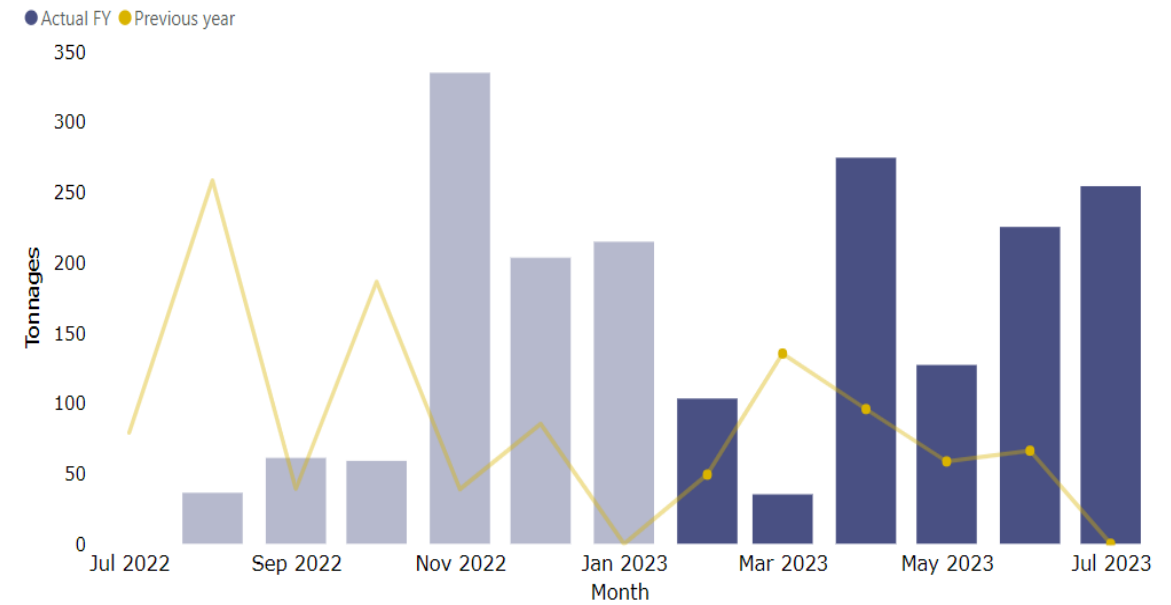


2023/2024 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



5 EMRC 2023 STAKEHOLDER PERCEPTION SURVEY RESULTS

D2023/33871

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the results from the recent 2023 Stakeholder Perception Survey, undertaken by independent consultants, Catalyse.

KEY POINT(S)

- The EMRC has undertaken independent perception surveys of its stakeholders since 2005, with varying results.
- The purpose of the survey was to gather robust data to evaluate and report on the EMRC's performance and to support future strategic planning.
- The 2023 results represent a 51.5% response rate.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The EMRC has been undertaking independent surveys based on its stakeholders' perception of the organisation's performance for the past 18 years and the attached report features the current findings.

REPORT

- 2 A total of 68 key stakeholders were contacted by Catalyse throughout the month of May 2023. Despite reminders, only 35 stakeholders responded to the anonymous survey which equates to a 51.5% response rate.
- 3 Overall, 85% of key stakeholders who responded were satisfied with the EMRC's overall performance, which was up 9% over the past two years and 89% of respondents felt the EMRC was moving in the right strategic direction. The majority also thought the EMRC was performing well in achieving its goals and delivering key service areas.
- 4 When asked to describe what they valued most about the EMRC, key stakeholders noted: Leadership and innovation;
- 5 Advocacy and partnerships; Customer service; Efforts to reduce waste going to landfill; Knowledge and expertise; and a Commitment to a circular economy as important considerations.
- 6 A copy of the survey results is attached (D2023/14162).

STRATEGIC/POLICY IMPLICATIONS

- 7 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

FINANCIAL IMPLICATIONS

- 8 Nil

SUSTAINABILITY IMPLICATIONS

- 9 The EMRC's strategic direction has sustainability at its core including continued delivery of sustainable waste solutions, circular economy, FOGO, recycling and landfill diversion, and decarbonising its operations in the region.

RISK MANAGEMENT

Risk The EMRC ignores the findings of the 2023 Key Stakeholder Perception Survey		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Ensuring all staff and Councillors are aware of, and have regard for, the findings of the survey		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As outlined in the attachment
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

EMRC 2023 Stakeholder Perception Survey by Catalyse (D2023/33863)



2023 EMRC Stakeholder Review

Prepared for: Eastern Metropolitan Regional Council

Prepared by: CATALYSE® Pty Ltd

9 June 2023

Strategic insights	3
The study	5
Key performance indicators	7
What key stakeholders value the most	14
Key stakeholder priorities	18
Key stakeholder engagement	23

Strategic Insights

Strategic insights

In 2023, 35 of the EMRC's 68 key stakeholders (51.5%) completed an anonymous review of the EMRC's performance.

- Overall, 85% of key stakeholders were satisfied with the EMRC's overall performance, up 9% points over the past two years.
- 89% of respondents felt the EMRC was moving in the right strategic direction.
- A majority thought the EMRC was performing well in achieving its goals and delivering key service areas (as shown to the right).

To further enhance performance, key stakeholders suggest the EMRC:

- Agrees on an overall strategic direction of growth vs consolidation, with consideration for new regional initiatives relating to financing, security, footpaths, transport, and creating nature links.
- Strengthens governance, financial sustainability and member relations to retain and support member councils.
- Improves marketing - delivers value for money core services, maximises profits from innovative solutions to unique waste problems, finds more clients for Redhill landfill services, and commercialises fly ash concrete.
- Continues to deliver sustainable waste solutions – circular economy, FOGO, recycling and landfill diversion.
- Strengthens community engagement - using clear and simple messages, and embracing behavioural change science, to raise awareness and participation in circular economies.

Over the past 12 months, the most effective way to communicate key messages about what has been happening with EMRC and its projects was through conversations EMRC executives and staff had with key stakeholders, either in person, on the phone or by email, followed by face-to-face presentations.

Achievement of the EMRC's goals

% good or excellent

Reduce our environmental impact
90%

Demonstrate circular economy leadership
85%

Respond to a climate emergency
82%

Create value in the community
74%

Service area performance

% good or excellent

Customer service
93%

Efforts to increase resource recovery
91%

Efforts to reduce landfill
85%

Promoting Circular Economy awareness & adoption
81%

Promote WA Waste Avoidance and Resource Recovery Strategy
74%

Supporting member councils
59%

The study

Purpose

- Gather robust and reliable data to evaluate and report on EMRC's performance and to support strategic planning.

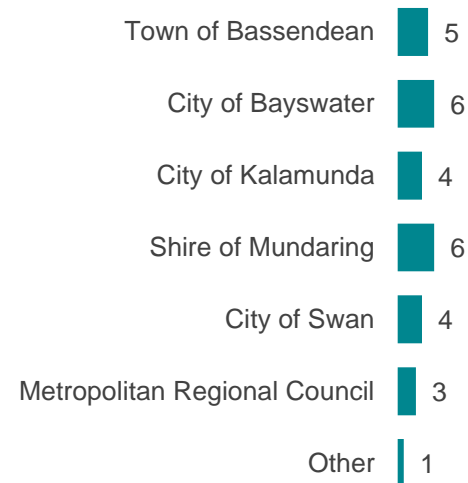
Methodology

- EMRC provided CATALYSE® with a database containing contact details for 68 key stakeholders.
- CATALYSE® emailed all key stakeholders with an invitation to complete an online survey between 2 and 26 May 2023.
- One week after launch, an email reminder was sent to non-responders. EMRC followed up with a second and final reminder to remaining non-responders.
- **35 key stakeholders** participated in the review, representing a **51.5% response rate**.
- Throughout this report, when the sum of the parts is $\pm 1\%$ of the total this is due to rounding errors to 0 decimal places.

Number of respondents:



Local government represented:



Key performance indicators

Overall satisfaction with the EMRC

Overall satisfaction with the EMRC increased to 85%; up 9% points. They rated satisfaction 6+ out of 10.

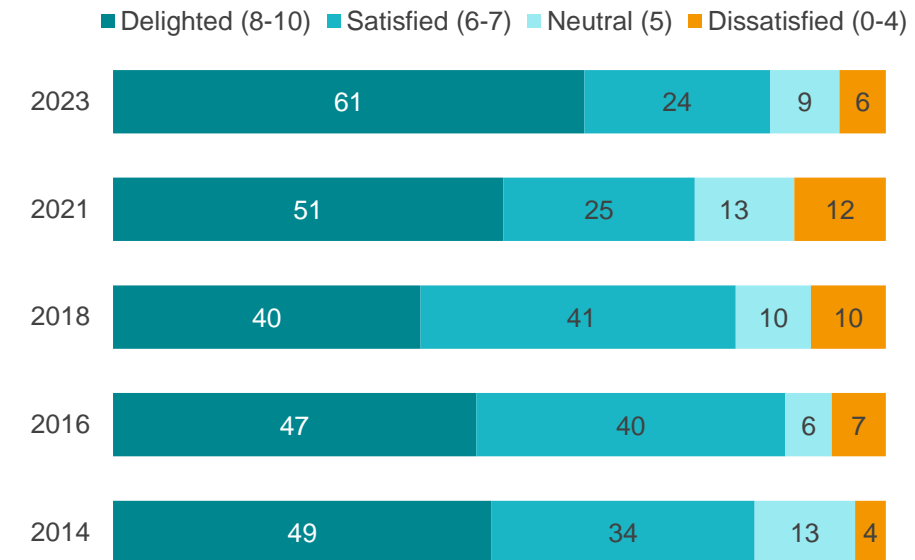
61% of respondents were delighted. They rated satisfaction 8 points or higher.

Overall satisfaction was highest among State and Federal Government stakeholders, and private sector and NGO contacts.

Satisfaction was lowest among Local Government executives and employees.

Overall, how satisfied are you with the EMRC?

% of respondents



Stakeholder variances % respondents	Total	EMRC Councillor	LG Executive	LG Employee	State / Federal Government	Private Sector/NGO
Delighted (8-10)	61	63	38	55	100	100
Dissatisfied (0-4)	6	0	13	9	0	0

2014-2021 Q. Overall, how satisfied are you with the Eastern Metropolitan Regional Council (EMRC)?

2023 Q. Overall, how satisfied are you with how the EMRC is performing and the direction it is taking?

Base: All respondents, excludes 'unsure' and no response (n=33)

Support for the EMRC's strategic direction

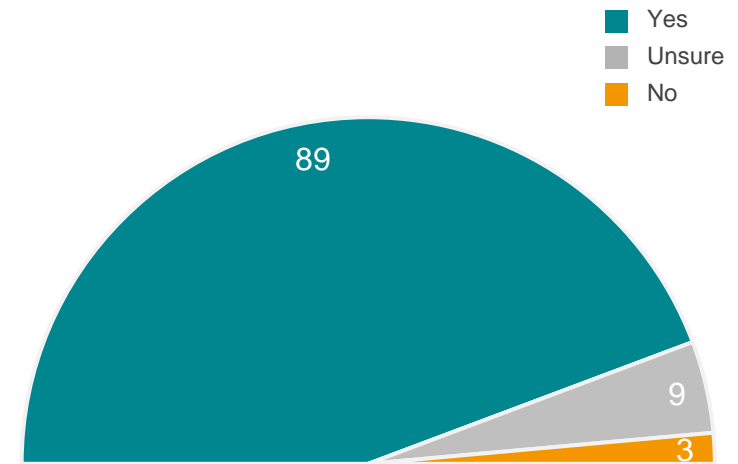
The EMRC is striving to promote sustainable waste management and a transition to a circular economy.

89% of key stakeholders think this is the right strategic direction for the EMRC.

Level of agreement is lower among EMRC Councillors.

Is the EMRC moving in the right direction?

% of respondents



Stakeholder variances

% of respondents who said 'yes'

Total	EMRC Councillor	LG Executive	LG Employee	State / Federal Government	Private Sector/NGO
89	78	89	91	100	100

Q. The EMRC is striving to promote sustainable waste management and a transition to a circular economy. Do you think this is the right direction for the EMRC?

Base: All respondents, excludes no response (n = xx)

Perceived achievement of the EMRC's goals

Key stakeholders feel the EMRC is performing very well in reducing environmental impacts and showing circular economy leadership, with 2 in 5 respondents rating performance excellent.

The EMRC is also achieving high performance ratings for responding to a climate emergency, and creating value in the community, with the majority of key stakeholders rating performance good or excellent.

Performance ratings were lower among Local Government employees with the exception of responding to a climate emergency, where ratings were lowest among EMRC Councillors.

Performance Ratings

% of respondents

■ Excellent

■ Good

■ Fair

■ Poor

% good or excellent

EMRC
Councillor

LG
Executive

LG
Employee

State /
Federal
Govt

Private
Sector /
NGO

Reduce our environmental impact

Leading by example and reducing environmental impacts through efficient operations, forward-thinking and supporting circular and sustainability initiatives in Perth's Eastern Region.



100

86

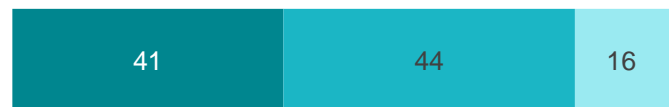
78

100

100

Demonstrate circular economy leadership.

Providing circular-based resource recovery solutions for Perth's Eastern Region and acting as a knowledge hub for waste avoidance strategies.



100

88

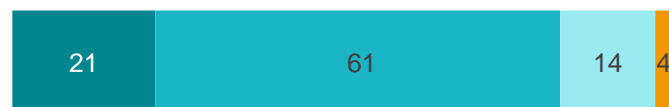
60

100

100

Respond to a climate emergency

Reducing carbon impacts to achieve net zero and understanding the risks associated with climate change to Perth's Eastern Region.



43

83

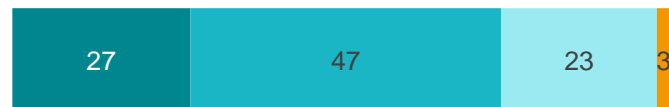
89

100

75

Create value in the community.

Establishing and supporting projects in the community that create social value from a residential level through to commercial levels.



78

67

56

100

100

Q. How would you rate the EMRC's performance against the following goals?

Base: All respondents, excludes unsure and no-response (n = varies)

70

Perceived performance in key service areas

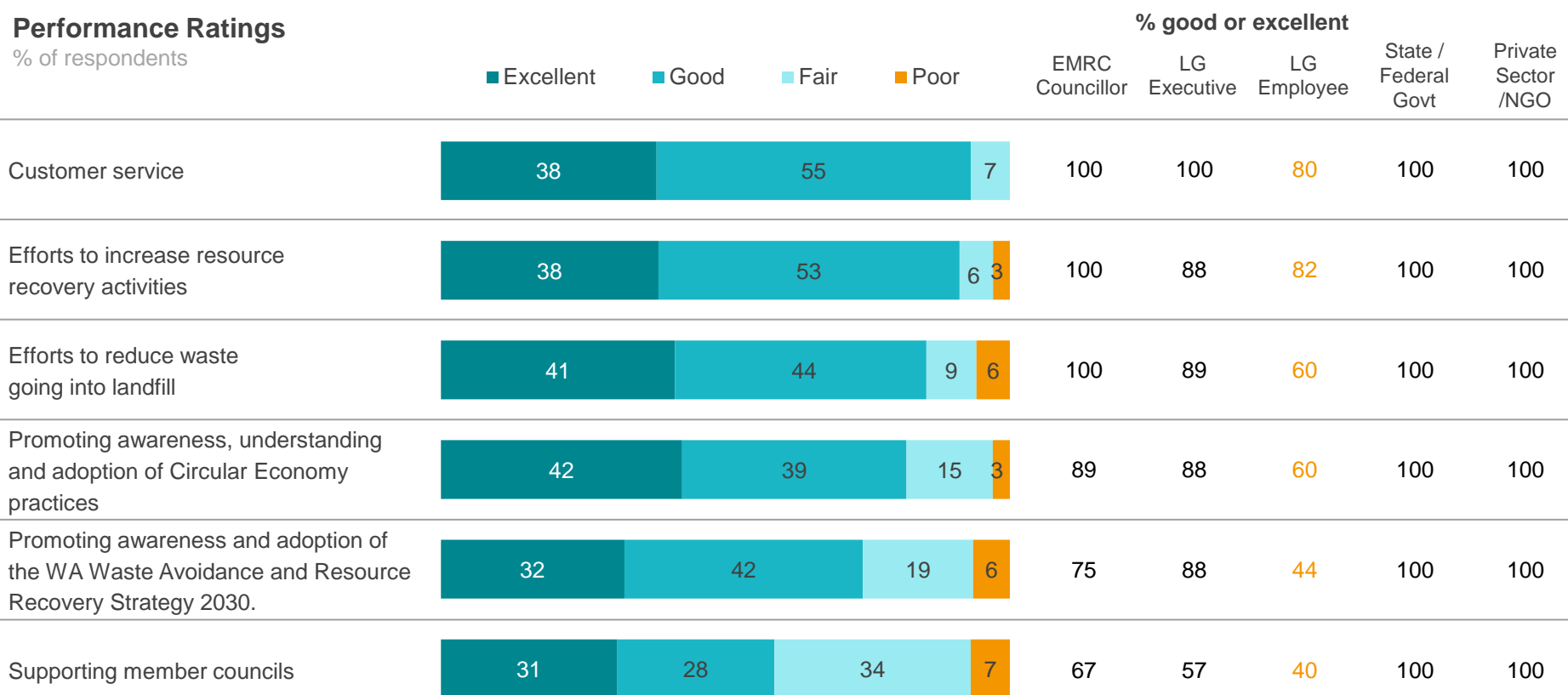
Key stakeholders think the EMRC is delivering high levels of customer service, and efforts to improve resource recovery and reduce landfill are well regarded.

The EMRC could enhance value to member councils by providing more support and doing more to promote and encourage the adoption of waste avoidance, resource recovery and Circular Economy practices.

Performance ratings were lowest among Local Government employees.

Performance Ratings

% of respondents



Q. How would you rate the EMRC's performance in the following areas?

Base: All respondents, excludes unsure and no-response (n = varies)

Trend analysis | efforts to reduce landfill

The EMRC's efforts to reduce landfill received the highest performance ratings since the study commenced in 2014.

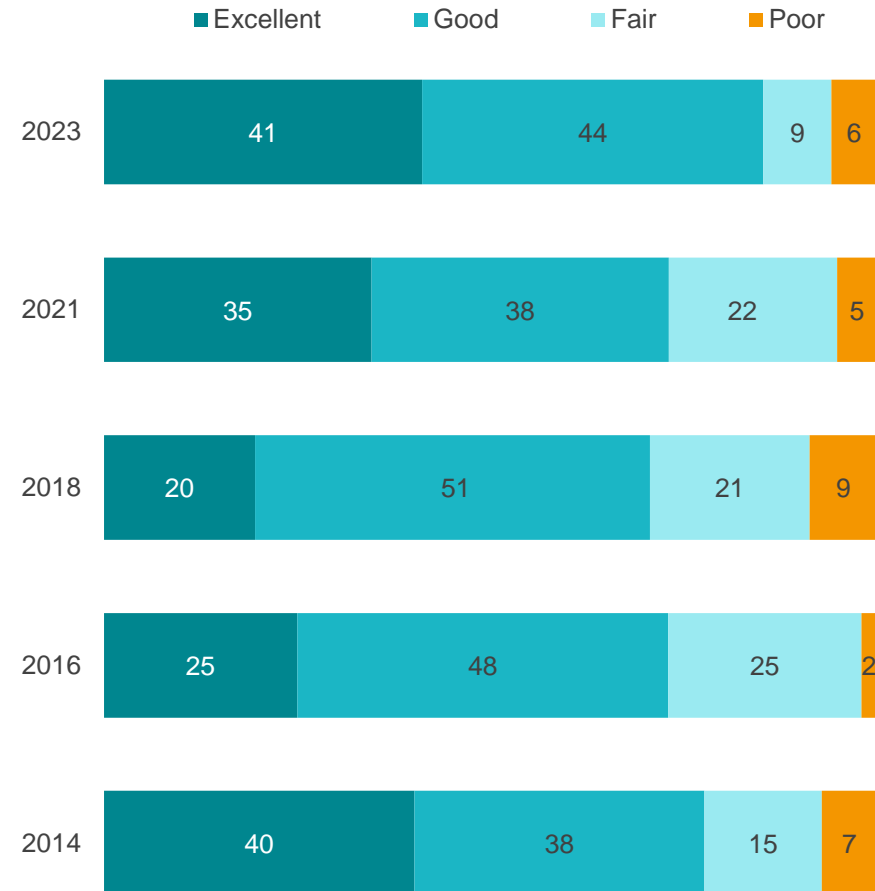
85% of respondents rated the EMRC's efforts to reduce waste going to landfill as good or excellent; up 12% points over the past two years.

The excellent rating improved by 21% points over the past five years.

For continued improvement, it is recommended that the EMRC seeks to meet the needs of Local Government employees. Only 60% of this cohort rated performance as good or excellent.

Historical Performance Ratings

% of respondents



Q. How would you rate the EMRC's performance in the following area: Efforts to reduce waste going into landfill

Base: All respondents, excludes 'unsure' and no response (n = 34)

Customer service received the highest performance ratings since the study commenced in 2014.

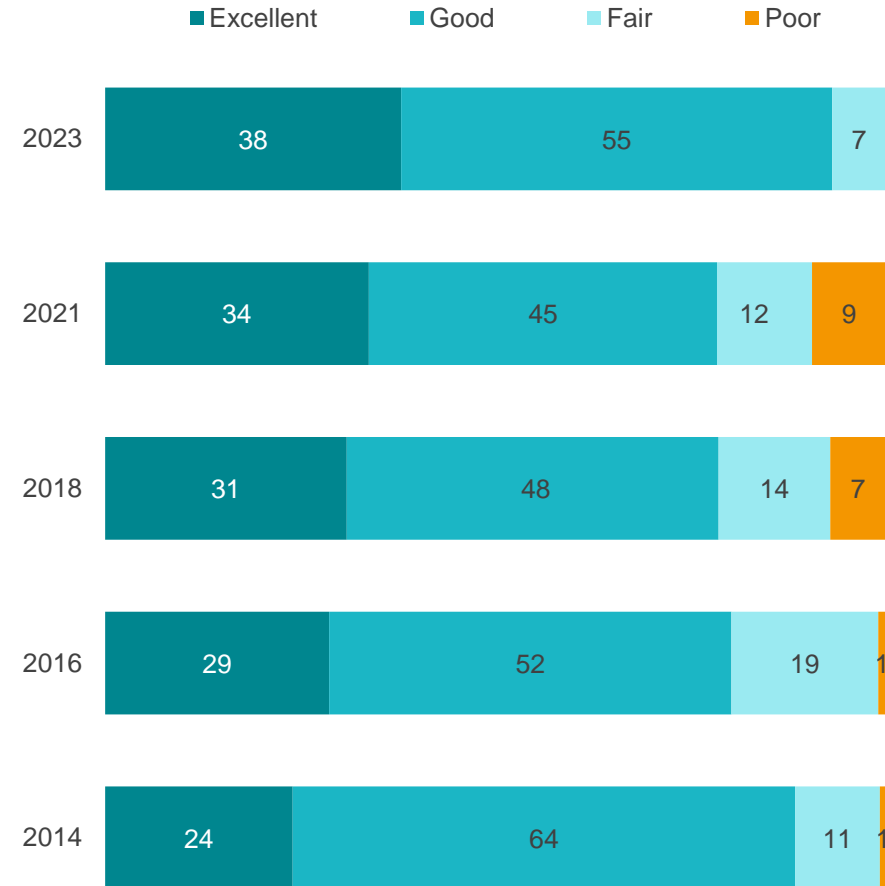
93% of respondents rated customer service as good or excellent; up 15% points over the past two years.

The excellent rating also continued with a positive trend, increasing by a further 4% points.

For continued improvement, it is recommended that the EMRC focuses on improving customer service for Local Government employees. 80% of this cohort rated performance as good or excellent, compared to 100% in all other cohorts.

Historical Performance Ratings

% of respondents



What key stakeholders value the most

Key stakeholder values

When key stakeholders were asked to describe what value the most about the EMRC, they talked about the EMRC's:

- Leadership and innovation
- Advocacy and partnerships
- Customer service
- Efforts to reduce waste going to landfill
- Knowledge and expertise
- Commitment to a circular economy

What stakeholders value most about the EMRC

Value	Stakeholder voices
Leadership and innovation	<ul style="list-style-type: none"> <i>I find the leadership and staff of the EMRC to be a highly credible and committed group supporting the East Metropolitan Regional Council Members to make sound decisions around waste management, circular economy and carbon reduction. EMRC is committed to leading the community by example.</i> <i>EMRC are market leaders in their field and set a local benchmark for the way toward a more sustainable future.</i> <i>They look at a lot of different options and that is a great approach, rather than just one or two.</i> <i>The focus on innovation and improvement while ensuring the EMRC continues as a profitable business.</i> <i>The leadership the EMRC is showing in WA, and for LGAs across the country.</i> <i>Innovation in converting from merely landfill into technological pursuits.</i> <i>An organisation that is 100% focused on waste management and has the staff with the knowledge and skills to develop the strategies necessary to guide member councils in the transition to a circular waste economy, and to lobby the State and Federal governments to achieve the best outcomes for the community.</i>
Advocacy and partnerships	<ul style="list-style-type: none"> <i>Ability to facilitate partnerships and grant opportunities within the Region/ between member Councils.</i> <i>Potential for regional grant driven projects.</i> <i>A voice for higher order resource recovery opportunities.</i> <i>Working with the people in the field.</i> <i>Member Councils working together under the EMRC organisation brings advantages of size. Regional-scale approach.</i> <i>It has the economic capacity to deliver projects of scale, with accrued financial resources to implement.</i>
Customer service	<ul style="list-style-type: none"> <i>Professional service.</i> <i>Value for money, ease to do business and customer focus.</i> <i>Enthusiasm of staff.</i> <i>The organisation is approachable.</i>

What stakeholders value most about the EMRC (continued)

Value	Stakeholder voices
Efforts to reduce waste going into landfill	<ul style="list-style-type: none"> <i>The organisation is working really hard to reduce waste to landfill, be sustainable and making a difference to how we think about and treat waste for the good of the planet.</i> <i>The value that it adds to the waste management space, this is really the core behind the EMRC.</i> <i>Landfill management service.</i> <i>Eventually having a transfer station in Hazelmere and waste to energy facility.</i>
Knowledge and expertise	<ul style="list-style-type: none"> <i>Knowledge, experience and support in dealing with waste and recycling.</i> <i>Specialist staff.</i> <i>Their expertise in the waste management industry.</i> <i>The advice from EMRC staff to assist on difficult issues is really appreciated.</i> <i>Waste management/ education.</i> <i>Some education being sent through by their teams</i> <i>Expertise in waste and sustainability.</i> <i>Developing expertise in the waste management and recovery field.</i>
Commitment to a circular economy	<ul style="list-style-type: none"> <i>The EMRC commitment to the circular economy.</i> <i>Commitment to circular economy.</i> <i>The most recent clothes swap events have been highly successful in our community.</i> <i>Timber Recycling.</i>

Key stakeholder priorities

Key stakeholder priorities

Key stakeholders provided the following recommendations to enhance performance:

- Agree on the EMRC's strategic direction – growth vs consolidation.
- Consider the EMRC's position on regional initiatives:
 - Advocate for MRC's and LGs to be financially and locally independent of the State Government - able to access bonds, investors, etc to fund income generating projects.
 - Advocate for a regional policing and security approach (with similar levels of powers to TransPerth transit guards).
 - Advocate for a joint, regional approach for footpath improvements, transport routes and other projects.
 - Work with the Water Corporation to transfer Member Council drains, waterways and water basins and develop them into nature links across the eastern region. eg: planting trees along the lengths of those ugly drains and basin areas in our suburbs.
- Strengthen governance, financial sustainability and member relations.
- Improve marketing - deliver value for money core services, maximise profits from innovative solutions to unique waste problems, find more clients for Redhill landfill services (especially contaminated materials), and commercialise fly ash concrete produced.
- Continue to deliver sustainable waste solutions - circular economy, FOGO, recycling and landfill diversion.
- Strengthen community engagement - use clear and simple messages, and embrace behavioural change science, to raise awareness and participation in circular economies.

Key stakeholder priorities

Priority	Stakeholder voices
Strategic direction	<ul style="list-style-type: none"> • More detail in the strategic direction of the EMRC. • Continue to focus on the long-term viability of the EMRC so that the member Councils build value, which at some point can pay dividends. • Continue the work that is being done. <p>Some stakeholders would like the EMRC to focus on growth:</p> <ul style="list-style-type: none"> • Increase capacity. • It is my considered opinion that the EMRC's current project agenda includes areas that are within both the expertise of staff, the entrepreneurial appetite of members and the interests of WA's general society and public. There are additional visible opportunities for business expansion via inclusion of new member councils and wider service provision, as well as for ongoing development of emerging and new technologies and methodologies for improved waste management and circular economies. • Resource recovery options and ways to assist local council move to circular economy practices. <p>Others would like the EMRC to consolidate existing activities:</p> <ul style="list-style-type: none"> • Get the waste focus right. Not focus on the climate change. We are not equipped for the climate change emergency issue. A federal or global issue. Too much time talking about this. • Just finish what we have such as wood to energy etc before starting something new.
Governance and member relations	<ul style="list-style-type: none"> • Waste services and stakeholder management with its Member Councils, we cannot afford another Member Council to depart from the EMRC. • I am not yet convinced that there is a solid level of transparency on decision making. The resignation of two Member Councils was based on this reason. My experiences to date in engagement with the EMRC management have not convinced me that this issue has been addressed. • Financial stability, transparency of overhead cost allocation and transparency on use of secondary waste reserve funds. • Need more development in the project management area and contract management.
Marketing	<ul style="list-style-type: none"> • Focus on delivering value for money core services. Don't try to maximise profits from regular core services or waste streams. When considering boutique waste streams such as class 4 and other solutions in the metro area, that is the opportunity to maximise profit margins while finding innovative solutions to unique waste problems. • Finding more clients for Redhill landfill services especially for contaminated materials • Commercialize the fly ash concrete produced.

Key stakeholder priorities (continued)

Priority	Stakeholder voices
Waste management <ul style="list-style-type: none"> - Waste to Energy - FOGO - Recycling - Waste collections - Transfer stations - Landfill 	<ul style="list-style-type: none"> • <i>The delivery of new resource recovery infrastructure.</i> • <i>Transfer station and completed in Hazelmere and FOGO facility completed on Redhill.</i> • <i>Ensure Hazelmere Transfer Station is ready for July 1</i> • <i>Waste to Energy, FOGO, Regional waste collections</i> • <i>Waste to Energy implementation</i> • <i>The delivery of FOGO, reduction of waste to landfill</i> • <i>FOGO</i> • <i>I would like to see more support for the City of Swan as a whole when looking at adequately servicing the collection programs.</i> • <i>Opening the landfill earlier for deliveries please!</i> • <i>Avoidance of landfill and innovative recycling.</i>
Community engagement	<ul style="list-style-type: none"> • <i>Use plain language to promote events and share concepts - have to meet people where they are not jump to the finish line and assume people will be on board.</i> • <i>Education is the key to success of waste management. Greater exposure at community events with a pop-up display (by the Local Government) of the benefits of a circular economy, with material supplied by the EMRC.</i> • <i>Use behaviour change science to inform work that will really influence waste and sustainability behaviour by businesses, residents, even council staff (especially the Common Cause work - www.commoncause.com.au/training).</i>

Key stakeholder priorities (continued)

Priority	Stakeholder voices
Regional initiatives	<ul style="list-style-type: none"> • Localism: advocating to empower regional local governments and all local governments to be financially and locally independent of the State Government. Devolution. Local governments are ever-more asked to provide services and maintain infrastructure, and even more so when the State pushes responsibility down to the local government to complete and do things but without allowing them options to get the money for what they need to do. Restricted to rates and fees and charges which are then passed to ratepayers/taxpayers. The State Government needs to allow Council to be able to access financial markets to be able to fund on an international scale the capital projects they want to do. Allow for markets to invest in projects that create income and return a dividend. Allow local government bonds, with the key being that the returns on those bonds are tax free. Imagine the potential for the EMRC if they could access such funds. Incredible potential for the EMRC, other regional local governments and all local governments. • Security & Safety: regional police / regional security. eg: TransPerth transit guards have some powers that could be applied similarly to a regional police/security approach. • Footpath assets: regional approach to footpath improvements and new projects in member Council localities. eg: Eastern regional is transforming, particularly City of Swan, Town of Bassendean, City of Bayswater. Footpath infrastructure to support growth is lagging significantly. Create transport routes of the future for the future on a regional scale. • Nature Links: working with WaterCorp to transfer Member Council local drains, waterways and water basins into nature links across the eastern region. eg: planting trees along the lengths of those ugly drains and basin areas in our suburbs. Ripe for plantings! Increases urban canopy, helps with fauna migration across an urban landscape, improves water quality, provides all advantages of urban forrest in these waterway corridors in the suburbs.

Key stakeholder engagement

Key stakeholder engagement

The most effective way to communicate key messages has been through conversations EMRC executives and staff had with key stakeholders, either in person, on the phone or by email. Over the past 12 months, this is how 89% of key stakeholders have received information about what has been happening with EMRC and its projects.

Other interactive channels, such as face-to-face presentations, events, and workshops have also been effective.

Digital channels (enewsletters, social media and webinars), and traditional channels (newspaper and radio) were less effective, overall.

Source of information over the past 12 months

% of respondents

		EMRC Councillor	LG Executive	LG Employee	State / Federal Govt	Private Sector/ NGO
Conversations with EMRC executives and staff	89	78	100	82	100	100
Face to face presentations	51	78	56	36	0	50
Events	34	22	44	36	0	50
Workshops	31	56	22	27	0	25
Forums	26	33	11	36	0	25
E-newsletters	26	44	11	18	0	50
Conversations with EMRC Councillors	26	78	22	0	0	0
Social media presence	23	11	11	45	0	25
Newspaper, media releases or radio	23	11	11	27	100	25
Webinars	20	11	33	18	0	25
Conventions	11	11	11	18	0	0
Have not accessed or received any information	3	0	0	9	0	0

Q. Over the past 12 months, how have you received or accessed information about the EMRC and its projects?

Base: All respondents (n=35)



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6 SUSTAINABILITY TEAM UPDATE – APRIL TO JUNE 2023

D2023/33864

PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period April to June 2023, inclusive.

KEY POINT(S)

Achievements of the Sustainability Team are highlighted in the report for the period April to June 2023 and include:

- Activities undertaken by the Urban Environment Team (UET) for the ensuing period; and
- Activities undertaken by the Waste Education Team for the ensuing period.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the Region.

REPORT

- 4 The progress report comprises of two parts; Urban Environment and Waste Education. The 2021/2022 focus of the Sustainability Team is to drive all projects, activities and services in accordance with the United Nations Sustainable Development Goals, Circular Economy and transitioning towards Net Zero by 2040.
- 5 **Urban Environment - Town of Bassendean**
 - Review and update the 2021/2022 ACER Report based on the Councils request and new information.
 - Provided research and guidance in relation to Carbon Offset Credits.
 - Quarterly Energy and Water Team meeting.
 - Prepared and delivered a 6 week online Circular Economy Leadership Course WA – 11 May to 15 June 2023.
- 6 **Urban Environment - City of Bayswater**
 - Created the SDG Benchmark working documents and supporting information and sent to Council for population during Q1 of 2023/2024.
 - Provided Administrative Training for the Azility platform for the Councils new Sustainability Officer at no charge (estimated cost of \$2,000 if provided by Azility).
 - Prepared and delivered a 6 week online Circular Economy Leadership Course WA – 11 May to 15 June 2023.

- Prepared and implemented Avon Descent Festival social media campaign and provided a social media package to use throughout the marketing period June – August 2023.
- 7 **Urban Environment - Shire of Mundaring**
- Created the SDG Benchmark working documents and supporting information and sent to Council for population during Q1 of 2023/2024.
 - Quarterly Energy Team meeting.
 - Worked with the Council to review bulk fuel data collection methodology due to internal data management systems.
 - Prepared and delivered a 6 week online Circular Economy Leadership Course WA – 11 May to 15 June 2023.
- 8 **Urban Environment - City of Swan**
- Quarterly Waterwise Team meeting.
 - Review and update Waterwise Action Plan Tracking document to streamline reporting processing into the future.
 - Prepared and delivered a 6 week online Circular Economy Leadership Course WA – 11 May to 15 June 2023.
 - Prepared and implemented Avon Descent Festival social media campaign and provided a social media package to use throughout the marketing period June – August 2023.
- 9 **Urban Environment – EMRC**
- Meeting with Future-Fit Business CEO to discuss the use of their Benchmark tool for reporting EMRC and member Councils SDG progress for 2022/2023.
 - Commenced one-on-one meetings with EMRC staff to create a Positive Activity SDG reporting (still in progress).
 - WALGA ARENA Electricity Vehicle grant – provision of additional information. WALGA EOI was deemed to have high merit and have progressed with formal application.
 - Ongoing collaboration with Azility to maintain data health of member Council data.
 - Meetings with a number of energy data management platforms including; Trellis, Energy Action, Diligent and Sustain Life. Aim to provide reference information to member Council for possible change of supplier at the end of December 2023.
 - Community Batteries for Household grant – undertook investigation into the merit of the grant and its feasibility for member Councils to put in an application for future rounds of funding (October 2023).
 - Prepared and delivered a 6 week online Circular Economy Leadership Course WA – 11 May to 15 June 2023.
 - Ongoing research and information gathering in relation to the following:
 - ⇒ Smart Lighting Webinar – Ironbark;
 - ⇒ Community Climate Action – Key Emitters Webinar – Ironbark;
 - ⇒ Start Government Climate Action Information session – WALGA;
 - ⇒ Western Australia Sustainability and Climate Alliance (WASCA) meetings;
 - ⇒ National Energy Performance Strategy – Local Government Workshop – DCCEEW;
 - ⇒ Good Car Co – WALGA.

10 Bin Tagging

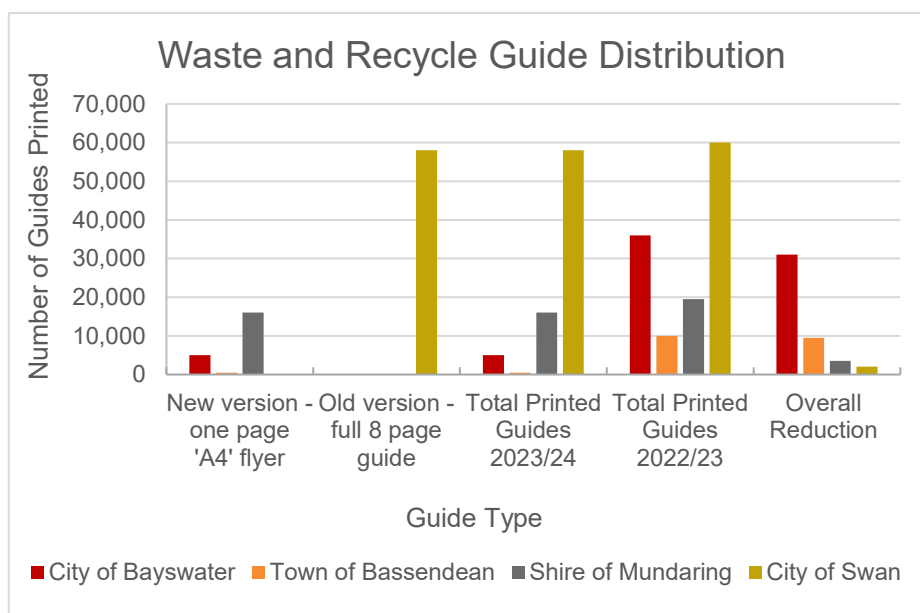
- The bin tagging report was submitted to the City of Bayswater and WALGA.
- The contamination decreased across all three bins with the following results the FOGO Bin contamination decreased by 11%, the Recycle Bin contamination decreased by 16% and the General Waste Bin contamination decreased by 9%.

11 EMRC Battery Program

- A total of 8.30 tonnes of batteries and 1.24 tonnes of CFLs have been collected in the first half of 2023.

12 Waste Guides

- Representatives of the Member Councils were asked to consider adopting the changes to print fewer guides and move to more of a digital format in 2023/24 or 2024/25.
- The feedback was positive which resulted in 3 Member Councils adopting the change for the 2023/24-year and 1 member council adopting the changes in the 2024/25-year.
- The 2023/24 waste guides have been completed and delivered to all Member Councils with the following results:



13 Recycle Right Membership

- Recycle Right membership fees have been paid for all member councils for the 2023/24 financial year.
- Tours of the RRG resource recovery facility have recommenced – 2 tours have been scheduled for EMRC member council residents.
- EMRC to receive a complimentary copy of the GREAT games for member councils to utilise.
- The Recycle Right app has been upgraded to receive bin-day push notifications.
- Videos - 'Kerb to Processor' assets being developed. All EMRC member councils are invited to be involved with the filming.
- Video created at CLAW Environmental in conjunction with EMRC, RRG, & WMRC. The video asset covers what happens to plastic container lids collected from Container for Change locations and community streams.

14 Regional Council Collaboration

- The EMRC, RRG & WMRC have commenced regular meetings to collaborate on sharing resources and information to avoid recreating the wheel in the waste education space.

15 FOGO Bin Audit

- Working with RRG to organise 100 FOGO bins from the Town of Bassendean and 100 FOGO bins from the City of Bayswater will be audited on 20 July 2023.

16 Public Recycling Updates (Public place collection data for the period April to June 2023)

a. Public Place Battery Collection Program

Battery Recycling – Public Places	Apr to Jun 2022/ 2023	Apr to Jun 2021/2022	Year to Date 2022/2023	Year to Date 2021/2022
Bassendean	226.3	224.4	1083.7	918.3
Bayswater	834.9	877.5	3337	3483.8
Kalamunda	922.8	820.8	3502.7	4015.3
Mundaring	658.7	407.4	1891.3	1654
Swan	798.7	693.5	2690.6	3092.8
TOTAL (kg)	3441.4	3023.6	12505.3	13164.2

b. Schools Battery Collection Program

Battery Recycling - Schools	Apr to Jun 2022/ 2023	Apr to Jun 2021/2022	Year to Date 2022/2023	Year to Date 2021/2022
Bassendean	94.1	73.7	270.3	326.4
Bayswater	222.1	136.6	738	735.9
Kalamunda	207.9	161.0	929.8	1006.1
Mundaring	337.8	407.9	1115	1493.1
Swan	234.2	402.6	1192.7	1482.4
TOTAL (kg)	1096.1	1108.1	4245.8	5043.9

17 CFL Collection and Recycling Program

CFL Recycling - Public Places	Apr to Jun 2022/ 2023	Apr to Jun 2021/2022	Year to Date 2022/2023	Year to Date 2021/2022
Bassendean	24.6	22.6	118.7	83.8
Bayswater	142.9	176.8	755.3	715.3
Kalamunda	87.8	59.5	380.3	352.7
Mundaring	145.9	99.6	697.8	572
Swan	228.9	214	981	854.4
TOTAL (kg)	630.1	572.5	2933.1	2578.2

18

Tours of Red Hill Waste Management Facility and Education Centre – April to June 2023

Name of Group	Council Region	Number of participants	Program
May 2023			
Community Tour	City of Kalamunda & Shire of Mundaring	24	Site visit and Education Centre
June 2023			
Heritage College Perth	City of Kalamunda	24	Site visit and Education Centre
Parkerville Steiner College	Shire of Mundaring	20	Site visit and Education Centre
Darlington Primary School	Shire of Mundaring	69	Site visit and Education Centre
		Total 206	

19

School Events

- City of Bayswater– MAX Solutions Presentation – 12 April 2023.

20

Member Council Events and Requests

- City of Swan – Aveley Community Festival – 22 April 2023; and
- City of Swan – Clothes Swap – 17 June 2023.

21

EMRC Waste Education Hosted Events

- City of Wanneroo – Clothes Swap – 11 April 2023;
- City of Perth – Lunch and Learn – 10 May 2023;
- Frugal Hedonism Workshop – 30 May 2023; and
- City of Vincent – Clothes Swap – 10 June 2023.

22

Waste Education Networking/Promotion/Collaboration Activities

- The Consumers' Role in a Circular Economy Webinar – 4 April 2023;
- Waste Sorted Schools – Local Government workshop – 4 April 2023;
- Consistent Communications Collective meeting – 5 April 2023;
- Circular Economy Western Australia – (CEWA) – Shining a Light on Circular Economy in Western Australia – 3 May 2023;
- Plastic Problem-Solving Workshop – 4 May 2023;
- Waste Educators Networking Group Meeting – 4 May 2023;
- Regional Council Collaboration Meeting – 9 May 2023;
- Rescue Sock Project Book Reading – 10 May 2023;
- UNSSC – 6 weeks Online Course – Circular Economy Leadership Course WA – 11 May to 15 June 2023;
- State Government Climate Action Information Session – 18 May 2023;
- Activating Design for a Circular Economy Webinar – 23 May 2023;
- Recycle Right Reference Group Meeting – 23 May 2023;
- WMRC and EMRC Clothes Swap Meeting – 25 May 2023;
- LG Collaboration - Keeping footpaths clear (parking/bins) webinar – 6 June 2023;
- Consistent Communications Collective meeting – 7 June 2023;

- Women in Waste - Networking Session – 8 June 2023;
- Regional Council Collaboration Meeting – 20 June 2023;
- CIRCULAR by Good Sammy – 24 June 2023; and
- Clothes Swap - Online Event with Nina Gbor – 27 June 2023.

23 Waste Education Loan Resources Utilisation

- Early Years Resource Box and Paper Making Kit boxes – Beechboro Primary School (City of Swan) – 21 April 2023 – 12 May 2023;
- Waste Audit Kit – Mary's Mount Primary School (City of Kalamunda) – 28 April 2023 – 5 May 2023; and
- Clothes Swap items – Sustainably Stylish Event (Alice Green) – 3 May – 9 May 2023.

STRATEGIC IMPLICATIONS

24 Reporting on EMRC Strategic Policy implications is now being done to align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Goal: Creating value in the Community

Target: Increased participation on behaviour change programs

Goal: Addressing Environmental Impact

Target: Regional urban programs implemented

FINANCIAL IMPLICATIONS

25 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

26 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

RISK MANAGEMENT

Risk – The Sustainability Team deliver on agreed projects so there is minimal risk

Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean

City of Bayswater

Shire of Mundaring

City of Swan

Implication Details

Participating member Council officer time on advisory group

ATTACHMENT(S)

Nil

7 CORPORATE BUSINESS PLAN 2022/2023 – 2026/2027 – FOURTH QUARTER REPORTING FROM APRIL TO JUNE 2023

D2023/33865

PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2022/2023 – 2026/2027 for the reporting period April to June 2023, inclusive.

KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
 - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- Council adopted the revised EMRC's Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 (D2023/10600) for activities commencing 1 July 2023.
- Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- The attachment to this report provides the fourth quarter reporting, against the final key actions identified within the previous Corporate Business Plan 2022/2023 – 2026/2027, for the period April to June 2023, inclusive.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 2 Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- 3 Council adopted the EMRC's revised Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 for activities progressed from 1 July 2023 onwards (D2023/10600).
- 4 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

- 5 The Revised 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the ensuing period towards achieving its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*
- 6 The Corporate Business Plan 2023/2024 – 2027/2028 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2023.
- 7 Council adopted the EMRC’s Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- 8 The attachment to this report relates to the Corporate Business Plan actions for the fourth quarter reporting period of April to June 2023.

STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: To Demonstrate Circular Economy Leadership

Target - Enabling circular economy initiatives through advocacy networks by 2050

Goal: To Respond to a Climate Emergency

Target – Sustainability integrated into management processes

Goal: To Create Value in the Community

Target – Community based source separation initiatives by 2027

Goal: To Address Environmental Impacts

Target - Regional urban programs implemented

FINANCIAL IMPLICATIONS

- 10 The financial implications are reflected in the annual operating budget and the long-term financial plans.

SUSTAINABILITY IMPLICATIONS

- 11 The Corporate Business Plan 2023/2024 – 2027/2028 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

RISK MANAGEMENT

Risk Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean

City of Bayswater

Shire of Mundaring

City of Swan

Implication Details

As outlined in the attachment

ATTACHMENT(S)

Corporate Business Plan 2022/2023 – 2026/2027 Fourth Quarter Progress Report for the period, April to June 2023 (D2023/33866)



Corporate Business Plan 2022/2023 – 2026/2027

Progress Report – Fourth Quarter 2022/2023

Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2022/2023 – 2026/2027 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2022. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2022 to June 2023 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

1 Demonstrate Circular Economy Leadership

Objective: To provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies

1.1 Enable circular economy initiatives through advocacy networks by 2025

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.1	Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers) E.g.: ➤ Member Council and key stakeholder relationships; ➤ Partnership opportunities with universities and other organisations; ➤ Marketing and Communications Plan ➤ Revised Stakeholder Engagement Plan	CEO	●	July - September 2022	In progress
				October - December 2022	<ul style="list-style-type: none"> ➤ Annual report completed and disseminated ➤ EMRC E-Newsletter Nov/Dec issue 145 was published and disseminated ➤ EMRC Community grant funding Award Ceremony at Red Hill
				January - March 2023	<ul style="list-style-type: none"> ➤ Three community consultation meetings were held at Red Hill on the APCr and Carbon to Ethanol Pilot Plant projects.
				April - June 2023	<ul style="list-style-type: none"> ➤ Annual report in review progress ➤ Website content and display in transition phase progressing toward completion ➤ One community consultation meeting at Red Hill on the APCr and Carbon to Ethanol Pilot Plant projects. ➤ The EMRC Newsletter 146, distributed in June
1.1.2	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities E.g.: ➤ CEWA; Emicol; RWESG ➤ CE webinars and forums	Sustainability	●	July - September 2022	Regular meetings occurring with stakeholders including STEG; CEWA and continuing Circular Economy webinars
				October - December 2022	<ul style="list-style-type: none"> ➤ Meetings have continued with industry and community-based groups as required, CEWA ➤ Circular Economy Roadmap webinars were completed ➤ Early stage planning for 2023 Circular Economy Leadership Course with UNSSC
				January - March 2023	<ul style="list-style-type: none"> ➤ Meetings have continued around circularity ➤ The 2023 Circular Economy Leadership Course has been confirmed and content is being finalised, due to start in mid May 2023
				April - June 2023	<ul style="list-style-type: none"> ➤ Implemented and completed the Circular Economy Leadership Course, over 6 weeks - Very successful with >200 participants and the first course of its kind run in WA.

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.3	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO	●	July - September 2022	Meeting with GDA, Woodside, other alliances have been held this quarter
				October - December 2022	Meetings with the above agencies have continued during this quarter
				January - March 2023	Meetings continued during this quarter
				April - June 2023	Strategic partnerships and alliances continued to grow and develop during this quarter
1.1.4	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport E.g.: ➤ Circularity Gap Report / Horizon Scan;	CEO	●	July - September 2022	Final draft of the Regional Circular Economy Horizon Scan is in progress
				October - December 2022	Regional Circular Economy Horizon Scan was completed and will assist with future mapping
				January - March 2023	Circularity opportunities continue to be tracked to identify relevant advocacy
				April - June 2023	The EMRC's Regional Circular Economy Horizon Scan is being help up as an example to be followed by other local governments and industry

1.2 80% resource recovery of waste generated in the region by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.1	Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO	●	July - September 2022	In progress
				October - December 2022	In progress
				January - March 2023	In progress
				April - June 2023	In progress and is being expanded beyond the Office of the CEO
1.2.2	Enable a sales model for use of recovered material in each member Council areas E.g. ➤ Identify markets and develop resource recovery products	Operations	●	July - September 2022	Regular meetings with member Council representatives to understand/establish their product needs.
				October - December 2022	Regular meetings with member Council representatives to understand/establish their product needs.
				January - March 2023	Regular meetings with member Council representatives to understand/establish their product needs.
				April - June 2023	Regular meetings with member Council representatives to understand/establish their product needs.

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.3	Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability	●	July - September 2022	Continue to develop member Councils with waste and recycling guides and integrate FOGO when the Council moves to a three-bin system.
				October - December 2022	Liaison with member Councils is underway relating to their waste and recycling guides for 2023.
				January - March 2023	Liaison with member Councils is underway relating to updating their waste and recycling guides for 2023.
				April - June 2023	The Waste and Recycle Guides have been completed with some Councils taking the opportunity to revamp their guides in line with sustainability and circular economy principles
1.2.4	Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations	●	July - September 2022	Initial discussions with member Council representatives to explore solutions for bulk verge processing and recycling materials.
				October - December 2022	Bassendean Bulk Verge Trial commenced early December, achieving a 25% landfill diversion rate.
				January - March 2023	Continue to grow bulk verge collection through member Councils
				April - June 2023	First workshop meeting with member Councils arranged for mid-july.

1.3 80% reuse of material at all EMRC operated sites by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.1	Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable E.g.: Undertake, provide, investigate; ➤ Integrated Waste Management research, ➤ Leadership in waste policy and practice ➤ New waste management practices and services	CEO	●	July - September 2022	Our current waste profile, particularly in terms of FOGO is in line with the FOGO strategy
				October - December 2022	The EMRC's waste profile also aligns with the Sustainability Strategy and the revised Strategic Plan
				January - March 2023	The EMRC's waste profile is in line with the FOGO strategy and continues to be mapped
				April - June 2023	The EMRC's waste profile demonstrates the EMRC leadership in waste practices

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.2	Regularly review and implement initiatives in line with the Red Hill and Hazelmore Development Plans	Operations	●	July - September 2022	There have been a number of developments at Red Hill in particular which necessitate an update to the Red Hill Development Plan. Similarly, an update to the Hazelmore Development Plan is also being considered.
				October - December 2022	Updates to the Red Hill and Hazelmore Development Plans are planned to be complete by the end of the financial year.
				January - March 2023	Following the cancellation of the request for tender for a Permanent FOGO processing plant at Red Hill, discussions have proceeded with technology suppliers/contractors for an alternative configuration for an aerobic composting/anaerobic digestion facility. An amendment to the Ministerial approval for the Red Hill facility is pending.
				April - June 2023	All reviews and initiatives are progressing accordingly as per HRRP and RHWMF development plans.
1.3.3	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability	●	July - September 2022	Continued to participate in regional waste education and resource recovery steering groups.
				October - December 2022	Continued to participate and facilitate regional waste education and resource recovery steering groups.
				January - March 2023	Continued to participate and facilitate regional waste education and resource recovery steering groups.
				April - June 2023	Continued to participate and facilitate regional waste education and resource recovery steering groups.
1.3.4	Regularly review local government procurement guidelines and processes for sustainable decision making	Business	●	July - September 2022	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. Currently the procurement team is working on a sustainable procurement framework
				October - December 2022	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. Currently the procurement team is working on a sustainable procurement framework
				January - March 2023	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. Currently the procurement team is working on a sustainable procurement framework
				April - June 2023	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. Currently the procurement team is working on a sustainable procurement framework and reviewing its purchasing policy.
1.3.5	Regularly review local government sales requirements for sustainable decision making	Operations	●	July - September 2022	Reviews undertaken on monthly basis.
				October - December 2022	Reviews undertaken on monthly basis.
				January - March 2023	Reviews undertaken on monthly basis.
				April - June 2023	Reviews undertaken on monthly basis.

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.6	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations	●	July - September 2022	Development of a sales comm strategy for all existing customers as well as new potential customers around recoverable materials.
				October - December 2022	Executed sales comm strategy and track set targets
				January - March 2023	Executed sales comm strategy and track set targets
				April - June 2023	Development and review of a sales plan for waste solutions

2 Respond to a Climate Emergency

Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

2.1 Infrastructure adaptation and education by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.1a	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➤ Long term financial plan ➤ Asset Management Plan ➤ Strategic IT Plan	Business	●	July - September 2022	<ul style="list-style-type: none"> ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2023/2024 Budget deliberation process and is expected to commence in Feb/Mar'23 following the half year budget review in Jan/Feb'23. ➤ Strategic IT Plan – New phone system implemented at the Red Hill site. Test environment built for testing a new version of the Synergy Soft finance system.
				October - December 2022	<ul style="list-style-type: none"> ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2023/2024 Budget deliberation process and is expected to commence in Feb/Mar'23 following the half year budget review in Jan/Feb'23. ➤ Strategic IT Plan – New phone system implemented at the Hazelmere and Ascot sites. The Synergy Soft finance system was upgraded to version 11.1.441. Microsoft Office 2019 licenses converted to Microsoft 365 licenses.
				January - March 2023	<ul style="list-style-type: none"> ➤ Long Term Financial Planning -. Review of the 10 Year Financial Plan is currently being undertaken as part of the 2023/2024 Budget deliberation. ➤ Strategic IT Plan – Completed the Cyber Security Framework. Updated the IT Disaster Recovery Process. Prepared networking for the new CCTV system at Red Hill. Deployed networking to the Control Room of the Wood Waste to Energy Plant.
				April - June 2023	<ul style="list-style-type: none"> ➤ Long Term Financial Planning - The Review of the 10 Year Financial Plan was completed as part of the 2023/2024 Budget deliberation process. ➤ The Asset Management Plan is currently in the process of being updated.

Key Actions		Responsible Officer	Status	Quarter	Comments
2.1.1b	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➤ Organisational governance ➤ Integrated Planning Framework ➤ Workforce Plan ➤ WHS Plan ➤ Risk Management	CEO	●		➤ Strategic IT Plan – The NBN Fibre to the Node Internet service at Hazelmere was replaced with a Fibre to the Premises service at higher speeds. A Starlink domestic Internet service was commissioned at Hazelmere as a backup. The SINE visitors sign-in system was commenced at the Ascot office.
				July - September 2022	➤ The Risk Management is an ongoing process and updates reported through the Audit Committee. The next Risk Management update will be in the October AC meeting. ➤ All further plans are in progress.
				October - December 2022	Workforce Plan has been reviewed and is in the process of being finalised. LGIS undertook an Audit of the EMRC WHS systems and a plan has been developed to meet the requirements of the new legislation.
				January - March 2023	LGIS have completed the review of the EMRC's safety management system (all major management guidelines and procedures) and have also undertaken a review of the EMRC's Contractor Management system for referral to the ELT. Workforce Plan to be submitted for the review by the CEO pending approval of the ELT in the next quarter. Remuneration review completed and implemented as of 1 st January 2023.
				April - June 2023	Annual performance and remuneration review completed. Workforce Plan submitted to ELT. MYOSH system and HR system to be implemented in the 1 st quarter. Employee survey undertaken and results reviewed.
2.1.2	Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program	Operations	●	July - September 2022	Land use options currently under review in line with various projects which are in development stages.
				October - December 2022	Land use options are still currently under review. The planned updates to the Red Hill and Hazelmere Development Plans will address land use issues.
				January - March 2023	Several options are being considered; these will be detailed in updates to the Red Hill and Hazelmere Development Plans.
				April - June 2023	Actively reviewing and finalising multiple land use proposals.

2.2 Below zero carbon emissions by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
2.2.1	Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management	Operations	●	July - September 2022	Implement effective systems to accommodate monthly reports
				October - December 2022	Ongoing reviews on monthly basis
				January - March 2023	Ongoing reviews on monthly basis

2.2.2	Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement	CEO	●	April - June 2023	Ongoing reviews on monthly basis
				July - September 2022	Discussions are ongoing with external parties around future decarbonisation at Red Hill
				October - December 2022	Meetings held with Woodside around trial Ethanol Plant opportunity at Red Hill
				January - March 2023	Meetings continued regarding the Carbon to Ethanol pilot project.
2.2.3	Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card E.g.: ➤ EMRC corporate emissions & SDG progress	Sustainability	●	April - June 2023	Community consultation and engagement has continued this quarter to ensure transparency and up to date information around the proposed Carbon to Ethanol project. A business plan for a Major Trading undertaking relating to the lease of a portion of land to Woodside is also in progress
				July - September 2022	Finalised frame work for SDG reporting and commenced collection of data
				October - December 2022	Emissions Report Card and Snapshot finalised in November 2022 for Mundaring and Bassendean
				January - March 2023	Collation of data will commence in the next quarter as a pre-cursor to developing the SDGs Report cards for the EMRC and participating member Councils
				April - June 2023	Participating member Councils as well as EMRC are in the process of collecting information to populate a SDG Benchmarking tool kit which will provide a progress indicator for each of the 17 SDG goals.

2.3 Sustainability integrated into management processes

Key Actions		Responsible Officer	Status	Quarter	Comments
2.3.1	Establish a decision-making framework to include sustainability for operational and capital expenditure E.g.: ➤ Provide Waste disposal service at Red Hill WMF ➤ Review Red Hill Development Plan	Operations	●	July - September 2022	Review the procurement process for tenders and quotations to include sustainability as a key KPI with all operational reporting requirements.
				October - December 2022	Sustainability KPI implemented in all RFQs and Tenders and evaluated accordingly.
				January - March 2023	Sustainability KPI implemented in all RFQs and Tenders and evaluated accordingly.
				April - June 2023	Sustainability KPI implemented in all RFQs and Tenders and evaluated accordingly.
2.3.2	Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects	Business	●	July - September 2022	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. The procurement team is working on a sustainable procurement framework and to be included in the procurement templates and processes as appropriate.
				October - December 2022	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. The procurement team is working on a sustainable procurement framework and to be included in the procurement templates and processes as appropriate.
				January - March 2023	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. The procurement team is working on a sustainable procurement framework and to be included in the

					procurement templates and processes as appropriate. Procurement Velpic training includes sustainable procurement principles.
				April - June 2023	Sustainable decision making in procurement is included in the EMRC Purchasing Policy. The procurement team is working on a sustainable procurement framework and to include sustainability in the procurement templates and processes as appropriate. Procurement Velpic training includes sustainable procurement principles.
2.3.3	Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs	Operations	●	July - September 2022	The first step towards this objective is updating the EMRCs tender documentation to reflect a sustainable approach to project delivery. This process is now underway.
				October - December 2022	In progress
				January - March 2023	In progress
				April - June 2023	All projects are reviewed on a regular basis to identify improvements to make sustainable decisions.
2.3.4	Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making	CEO	●	July - September 2022	In progress
				October - December 2022	In progress
				January - March 2023	This action is under review
				April - June 2023	This action currently remains under review
Key Actions		Responsible Officer	Status	Quarter	Comments
2.3.5	Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives.	Sustainability	●	July - September 2022	In progress
				October - December 2022	New sustainability initiatives are considered by the Executive Leadership Team (ELT) as and when they arise
				January - March 2023	Internal collaboration sessions are continuing
				April - June 2023	Internal collaboration continues at the ELT monthly meetings and wider, at the various Teams and Toolbox meetings

3 Reduce Our Environmental Impact

Objective: To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

3.1 Regional urban programs implemented

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.1	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports E.g.: Identify, investigate, develop; ➤ ACER program ➤ SDG reporting ➤ New environmental and sustainability initiatives	Sustainability	●	July - September 2022	➤ Shire of Mundaring and City of Bayswater engaged to participate in SDG reporting ➤ Commenced Acer reporting Shire of Mundaring and Town of Bassendean ➤ Facilitated QPR for Town of Bassendean and Shire of Mundaring
				October - December 2022	ACER reporting for 2021/2022 has wrapped up for the Shire of Mundaring and the Town of Bassendean with reports disseminated by the end of November 2022
				January - March 2023	Meetings have been scheduled with member Councils on planning for the next round of reporting
				April - June 2023	Meetings continue to be implemented with member Council to progress their energy and emissions actions. 2022/2023 EOFY Reporting has commenced with reports due for completion in November 2023.
3.1.2	Review and complete annual water plans in alignment with Waterwise Council Accreditations E.g.: Review and implement ➤ Water Sensitive Futures Program ➤ Waterwise Council reindorsement reporting	Sustainability	●	July - September 2022	➤ Commenced Water Wise annual re-endorsement for Town of Bassendean, Shire of Mundaring, City of swan and Town of Vic park ➤ Commenced water sensitive futures reporting for The Town of Bassendean, City of Swan and Shire of Mundaring ➤ Facilitated QPR for Town of Bassendean and Shire of Mundaring ➤ Attended water team meeting city of Swan
				October - December 2022	Water data analysis, water report completed and sent to the Shire of Mundaring, City of Swan and Town of Bassendean at the end October 2022
				January - March 2023	Meetings have been scheduled with member Councils on planning for the next round of reporting
				April - June 2023	Meetings continue to be implemented with member Council to progress their water actions. 2022/2023 EOFY Reporting has commenced with reports due for completion in November 2023.

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.3	Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs E.g.: ➤ Facilitate networking groups, e.g. STEG. ➤ Participate e.g. WALGA Climate Change Collaborative.	Sustainability	●	July - September 2022	The team has participated in a number of industry-based forums during this quarter
				October - December 2022	➤ EMRC attended a WA+ forum at Lotterywest this quarter as well as a number of online Teams forums ➤ EMRC met with ARUP to discuss EV readiness in FOGO facilities and pilot projects in circular economy ➤ Avon Descent Family Fun Day Acquittal 2022 submitted through Lotterywest ➤ Avon Descent Festivals grant application 2023 submitted to Lotterywest ➤ Initial planning towards 2023 WA Tree Festival
				January - March 2023	➤ Booking commenced for the Avon Descent marking and advertising

					<ul style="list-style-type: none"> ➤ Funding and collaboration for Youth Week has been supported by the EMRC ➤ Tree Festival will be focused online via social media
				April - June 2023	<ul style="list-style-type: none"> ➤ Marketing campaign started in June for the Avon Descent Festivals ongoing for 10 weeks, including Perth Now, Billboards, Perth is OK, Bus advertising, social media and radio. ➤ Support provided to NADA for the Avon Descent

3.2 Contribute to a decrease in illegal waste disposal by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.2.1	Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability	●	July - September 2022	Creating campaigns to create a recover, avoid, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping
				October - December 2022	November event utilising Repair Café Bassendean repairing textiles, offering a drop off option for damaged garments for recovery and assisting in reducing illegal dumping.
				January - March 2023	Continue to create campaigns to recover, avoid, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping.
				April - June 2023	Continue to create and establish campaigns to recover, avoid, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping.
3.2.2	Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Operations	●	July - September 2022	Options being considered include liquid waste, APCr and other waste products. The first step in this process is to obtain approval to accept and process these materials.
				October - December 2022	Approvals for these processes are required, however the EMRC is currently constrained by EPA / DWER restrictions on the number of licence amendments we can submit.
				January - March 2023	We first must obtain approval to accept and process these materials. DWER is currently restricting the number of licence amendments an organisation can submit, however it may be possible to consider this with the next licence referral the EMRC makes.
				April - June 2023	Development of a sales team to identify opportunities within construction sector

3.3 EMRC wide environmental management system

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.3.1	Review and develop the framework the EMRC will use going forward in terms of its Environmental	Sustainability	●	July - September 2022	The EMRCs accreditation to ISO14001 was recertified in April 2022. There are seven minor non-compliances to address. The environmental management system is under review with the

Key Actions		Responsible Officer	Status	Quarter	Comments
	Management System Framework i.e. in alignment with ISO14001 or equivalent				objective of reducing and simplifying the number, frequency, and complexity of reporting we are required to provide.
				October - December 2022	In progress.
				January - March 2023	The Waste & Compliance Team is reviewing the EMRCs Environmental Management System; training will be taking place before the end of the financial year, which will assist in the identification of simplifying our reporting requirements. External certification audit will take place in July 2023.
				April - June 2023	Training for new environmental team took place late May 2023 and Internal Audits are being carried out in July 2023. The environmental team is working on streamlining the EMS. External Audit is booked in for end of July 2023.
3.3.2	Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System E.g: Minimise environmental impacts of waste management operations	Sustainability	●	July - September 2022	The EMS which is accredited to ISO14001 is under review, with a view to simplifying and reducing the reporting requirements required under our operating licences.
				October - December 2022	In progress, work is on-going with DWER to address this.
				January - March 2023	The EMRC is working with DWER to reduce the level and complexity of Annual Reports. Level of reporting on surface and ground water has been streamlined. All reporting is in accordance with licence conditions, Ministerial requirements, and Red Hill EMS. AER (Annual Environmental Report) and Annual Audit Compliance Report has been submitted for Hazelmere.
				April - June 2023	The following processes, programs and reports have been redeveloped and submitted: <ul style="list-style-type: none"> ➤ Compliance monitoring and sampling program completed includes; Q2 water monitoring, power pole shredding validation sampling, dust monitoring, FOGO sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➤ Waste Acceptance Approvals issued in accordance with <i>Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)</i>. ➤ Reviewed and submitted the Red Hill and Hazelmere Annual Environmental Reports 2022. ➤ Developed the Red Hill and Hazelmere Annual Audit Compliance Reports 2022. ➤ Developed the Ministerial Compliance Audit Reports for MS 274, 462 and 1140 for 2022. ➤ The Red Hill reports for Land Clearing Permit No. EPBC 2014 7354, which includes the Implementation of Offsets Management Plan has been submitted. ➤ The dust monitoring program and five quarterly reports relating the power pole shredding have also been completed over the past 15 months. ➤ A licence amendment has been submitted to DWER in March 2023 to rationalise some of the Red Hill licence conditions, as well as formally adding in the Household Hazardous Waste Acceptance, new type of gas flare and the Interim FOGO processing pad. ➤ The water monitoring program, procedure, two annual reports, Surface Water and Ground Water Environmental Management Plan and Conceptual Site Model have been redeveloped and improved so that they can be considered for review by DWER approved contaminated site auditors.

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> ➤ The Works Approval Compliance Report for Interim FOGO pad was submitted in January 2023. ➤ Ministerial Request for Further Information for the APCR Section 38, Section 43(a) and 40(2)(a) has been submitted. ➤ Works Approval Application submitted for APCr has been submitted.

4 Create Value in the Community

Objective: To establish and support projects in the community that create social value from a residential level through to commercial levels

4.1 Community based source separation initiatives by 2027

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.1.1	Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability	●	July - September 2022	Continue to establish community engagement initiatives for source separation opportunities including school education, tours of Red Hill Waste Management Facility provide workshops, clothes swaps community group support and bin tagging.
				October - December 2022	Preparing for 2023 Bin Tagging behaviour change program. Delivered of education initiatives to support correct source separation.
				January - March 2023	The Bin Tagging program occurred in the City of Bayswater and delivered education initiatives supporting correct source separation.
				April - June 2023	The Bin Tagging report was submitted to the City of Bayswater and WALGA.
4.1.2	Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation	Sustainability	●	July - September 2022	Continue to utilise current community programs to provide education and tools on avoid, re-use and issues regarding poor source separation.
				October - December 2022	Attended events educating on avoid and reuse and advice on correct source separation behaviour.
				January - March 2023	Attended community events educating on avoid and reuse and advice on correct source separation behaviour.
				April - June 2023	Attended and organised community events educating on avoid and reuse and advice on correct source separation behaviour.
4.1.3	Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements	Operations	●	July - September 2022	Currently reviewing all assets to see where opportunity exists for educational messaging. E.g new collection trucks and walking floor trailers.
				October - December 2022	Reviewing marketing messaging for identified fleet items
				January - March 2023	Marketing messaging finalised for two walking floor trailers
				April - June 2023	Reviews in progress for further marketing opportunities
4.1.4	Establish verge collection and shared valet service programs. This includes a waste classification program for different materials and costings	Operations	●	July - September 2022	Progressing as per the regional waste collection business case.
				October - December 2022	Review of options completed for the Shire of Mundaring.
				January - March 2023	Trial commenced with Bassendean and ongoing dialogue with member Councils



Key Actions	Responsible Officer	Status	Quarter	Comments
			April - June 2023	A working group has been established with representatives from the City of Bayswater, Town of Bassendean and the Shire of Mundaring to develop a preferred model for a regional bulk verge collections with the aim of diverting more waste from landfill.

4.2 Use of recovered material in the region by 2040

Key Actions	Responsible Officer	Status	Quarter	Comments
4.2.1 Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO	●	July - September 2022	In progress
			October - December 2022	In progress
			January - March 2023	This action is under review
			April - June 2023	This action remains under review
4.2.2 Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies	Operations	●	July - September 2022	Currently reviewing any potential opportunities with relevant member Councils.
			October - December 2022	Ongoing dialogue with member Councils
			January - March 2023	Ongoing dialogue with member Councils
			April - June 2023	Ongoing dialogue with member Councils
4.2.3 Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse E.g: provide a waste management service	Operations	●	July - September 2022	Regular meetings with member Council representatives to understand/establish their product needs.
			October - December 2022	Regular meetings with member Council representatives to understand/establish their product needs.
			January - March 2023	Regular meetings with member Council representatives to understand/establish their product needs.
			April - June 2023	Regular meetings with member Council representatives to understand/establish their product needs.

4.3 Increased participation in behaviour change programs

Key Actions	Responsible Officer	Status	Quarter	Comments
4.3.1	Sustainability		July - September 2022	Continue to provide waste education programs that align with the WA Waste Strategy

Key Actions		Responsible Officer	Status	Quarter	Comments
	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy			October - December 2022	Delivered education programs that focus on target issues from the Waste Strategy.
	January - March 2023			Continue education programs that focus on target issues from the Waste Strategy.	
	April - June 2023			Continue to deliver education programs that focus on target issues from the Waste Strategy.	
E.g.: ➤ Continue waste education programs					
Key Actions		Responsible Officer	Status	Quarter	Comments
4.3.2	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability		July - September 2022	Participation rates in EMRC sustainability programs are proceeding in accordance with the individual Council's signed Project Plans and in accordance with the approved 2022/23 budget
				October - December 2022	Participation rates continue to be tracked
				January - March 2023	Meetings have been recently held with member Councils to ascertain further participation in sustainability programs
				April - June 2023	Revision and review commenced for the Sustainability Team Program Plan. These updates are to be included for the Councils in all participating projects at the end of 2023.
4.3.3	Establish a Sustainability Stakeholder engagement plan E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders	Sustainability		July - September 2022	The current/existing stakeholder relationship plan is being reviewed
				October - December 2022	This work is currently ongoing
				January - March 2023	Work on stakeholder engagement is progressing including updating our stakeholder list
				April - June 2023	The recent Stakeholder Perception Survey results have been provided by external consultants, Catalyse.