AGENDA

D2023/39422

Agenda Forum

9 November 2023

Notice of Meeting

Dear Councillors

The next Agenda Forum will be held on Thursday, 9 November 2023 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.

Prior to the Agenda Forum a Special Meeting of Council will be held at 5:00pm.

Marcus Geisler | Chief Executive Officer

3 November 2023

Please Note

The meeting will be recorded for administrative purposes only.

Per the meeting structure as adopted by the EMRC Council, there will be no public questions at Agenda Forums.

Public question time will continue as usual at Ordinary Meetings of Council and questions may be submitted electronically prior to the meeting, no later than 4.00pm on the day of the meeting to CouncilEnquiry@emrc.org.au.

EMRC Council Members

Cr Tallan Ames	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Filomena Piffaretti	EMRC Member	City of Bayswater
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Luke Ellery	EMRC Member	Shire of Mundaring
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Aaron Bowman	EMRC Member	City of Swan
Cr Jennifer Catalano	EMRC Member	City of Swan

EMRC Council Deputies

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr John Daw	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan

Agenda Forum
9 November 2023

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

We wish to acknowledge the traditional custodians of the land on which we meet today and to pay our respects to elders past, present and future.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3 DISCLOSURE OF INTEREST

4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER

5 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 7 of this agenda:

- RFQ 2023-028 SUPPLY AND DELIVERY OF ONE NEW 50 TONNE LANDFILL COMPACTOR FOR RED HILL WASTE MANAGEMENT FACILITY (D2023/42358)

6 EMPLOYEE REPORTS

6.1 EMRC ANNUAL REPORT 2022-2023 (D2023/41459)

6.2 MAJOR TRADING UNDERTAKING – SALE OF UNPROCESSED FOGO MATERIAL (D2023/43143)

6.3 MEETING DATES FOR 2024 – NON ELECTION YEAR (D2023/33944)

6.4 CLOSURE OF THE EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR 2023 2024 AND PUBLIC HOLIDAYS FOR 2024 (D2023/39418)

6.5 DISABILITY ACCESS AND INCLUSION PLAN 2023 TO 2028 (2023/42488)

6.6 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP (D2023/41478)

6.7 INFORMATION BULLETIN – CORPORATE BUSINESS PLAN 2023/2024 – 2027/2028 – FIRST QUARTER REPORTING FROM JULY TO SEPTEMBER 2023 (D2023/40081)

6.8 INFORMATION BULLETIN – SUSTAINABILITY TEAM UPDATE – JULY TO SEPTEMBER 2023 (D2023/40083)

6.1 EMRC ANNUAL REPORT 2022/2023

D2023/41459

PURPOSE OF REPORT

The purpose of this report is to present the EMRC's draft Annual Report 2022/2023 to Council for acceptance.

KEY POINT(S)

- It is a requirement of section 5.53 of the *Local Government Act 1995* (the Act) that an Annual Report is prepared for each financial year.
- Section 5.54 of the Act requires the Annual Report to be accepted by Council, with an absolute majority, no later than 31 December after that financial year.
- Section 5.55 of the Act states that, *"The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government".*

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 5.54 of the *Local Government Act 1995,* accepts the draft EMRC Annual Report 2022/2023 and the statements therein forming the attachment to this report.
2. Local public notice be given, in accordance with section 5.55 of the *Local Government Act 1995*, of the availability of EMRC's Annual Report 2022/2023.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

1 It is a requirement of section 5.53 of the Act that an annual report is prepared for each financial year. Under the Act, the annual report is to contain:

(a) A report from the Mayor or President (or Chairman of a regional local government);

(b) A report from the Chief Executive Officer;

(c) An overview of the plan for the future of the district made in accordance with section 5.56 of the Act, including major initiatives that are proposed to commence or continue in the next financial year;

(d) The financial report for the financial year;

(e) Such information as may be prescribed in relation to the payments made to employees;

(f) The auditor's report for the financial year;

(g) A matter on which a report must be made under section 29(2) of the *Disability Services Act 1993;*

(h) Details of entries made under section 5.121 of the Act during the financial year in the register of complaints, including:
   (i) The number of complaints recorded in the register of complaints;
   (ii) How the recorded complaints were dealt with; and
   (iii) Any other details that the regulations may require.

(i) Such other information as may be prescribed.

2 Section 5.54 of the Act requires the annual report to be accepted by Council no later than 31 December after that financial year by absolute majority.

3 Section 5.55 of the Act states that *"The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government".*

REPORT

4 The EMRC's Annual Report 2022/2023 is presented in accordance with the provisions of the Act and addresses all the required contents.

5 As a result of the Office of the Auditor General (OAG) taking responsibility for the financial audits since the 2017/2018 Annual Report, the Annual Report includes the full audited Financial Report instead of the Concise Financial Report and is consistent with the approach taken by the OAG with State Government departments and agencies.

6 Similar to previous years, it is proposed that the Annual Report be distributed in predominantly e-book format. A database of key stakeholders has been compiled to allow a mail-out to be conducted following approval and production of the Annual Report. The annual report e-book will also be available on EMRC's corporate website (www.emrc.org.au).

7 Availability of the Annual Report will be advertised through a local government notice on our official website, in The West Australian newspaper, public notices sent to all member Council libraries for public display and EMRC's social media platforms.

STRATEGIC/POLICY IMPLICATIONS

8 Reporting on EMRC Annual report aligns with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

FINANCIAL IMPLICATIONS

9 The cost for the design and production of the annual report has been included in the adopted 2021/2022 EMRC budget.

SUSTAINABILITY IMPLICATIONS

10 The Annual Report has a strong focus on sustainability.

RISK MANAGEMENT

Risk – Failure to comply with section 5.53 of the *Local Government Act 1995*		
Consequence	**Likelihood**	**Rating**
Moderate	Unlikely	Moderate
Action/Strategy		
Council to accept the draft EMRC Annual Report 2022/2023		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Annual report provided for information
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Draft EMRC Annual Report 2022/2023 (D2023/41461)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council, by absolute majority, in accordance with section 5.54 of the *Local Government Act 1995*, accepts the draft EMRC Annual Report 2022/2023 and the statements therein forming the attachment to this report.
2. Local public notice be given, in accordance with section 5.55 of the *Local Government Act 1995*, of the availability of EMRC's Annual Report 2022/2023.

COUNCIL RESOLUTION(S)

MOVED SECONDED

EMRC

ANNUAL REPORT 2022-2023

EMRC

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Red Hill Waste Management Facility

OUR MISSION

The EMRC, by partnering with member Councils and other stakeholders, facilitates strategies and actions for the benefit of Perth's Eastern Region.

OUR VISION

The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader.

OUR VALUES

The values that govern the EMRC are:

EXCELLENCE
Striving for excellence through the development of quality and continuous improvement.

RECOGNITION
Valuing staff in a supporting environment that focuses on their wellbeing.

INNOVATION
Focus on innovative approaches in project and service delivery.

RESPONSIVENESS
Dynamic and flexible service delivery.

INTEGRITY
Accountability and consistency in all that we do.

1 About the EMRC

The Eastern Metropolitan Regional Council (EMRC) is a forward thinking regional local government representing the interests of five member Councils located in Perth's Eastern Region: Town of Bassendean, City of Bayswater, City of Kalamunda, Shire of Mundaring and City of Swan (the EMRC Region)

The EMRC is an incorporated body established under the Western Australian Local Government Act 1995. Its Council governs the EMRC's operations under an Establishment Agreement. In line with this brief, the EMRC provides a broad range of services across the Region, including waste management and education, resource recovery and sustainability services. Working in partnership with our member Councils and other stakeholders, the EMRC delivers local and regional scale projects across each of these areas for the benefit of the EMRC region. The EMRC Council is responsible for setting the EMRC's strategic direction. The EMRC management implements this direction, ensures the organisation's values are sustained and provides an environment that encourages all staff to reach their full potential.

In brief, the Establishment Agreement states that the EMRC will:

- Work collaboratively with member Councils to facilitate local government to enhance its service delivery to the community;
- Be efficient and effective in delivering quality services and facilities;
- Maintain a framework which allows the members to promote and market the role of local government;
- Implement a strategic plan that is regularly reviewed; and
- Avoid providing any service or facility that adversely impacts on the services or facilities of any member Council.

The EMRC Region is a significant gateway to greater Perth, hosting major air, road and rail transport hubs. Significant recent investment in transport infrastructure has driven rapid improvements in freight capability and has enhanced the EMRC Region's attractiveness to national and international businesses seeking well-connected locations.

Developments including Tonkin Gap Project, EastLink WA and various Metronet projects, will continue to support regional development and infrastructure improvements. Development of Perth Airport; Airport Central, future runway expansion and improved terminal infrastructure continue to support future growth and access to the Region.

The EMRC Region's environment provides a high quality of life for its residents. Amenities include national parks, walking and cycling trails and reserves on the banks of the Derbarl Yerrigan, linking the five main waterways that cover the Region; Helena River, Woodbridge and Blackadder Creek, Jane Brook, Susanna Brook and Wooroloo Brook. Heritage, culture and arts attractions include one of the oldest settled areas in WA and the ever-popular Swan Valley and boutique wineries in the Perth Hills.

The EMRC Region's diverse economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities represent an attractive investment destination and is well-positioned for continued growth.

Major industrial areas are Malaga, Kewdale, Hazelmere, Forrestfield, Bayswater, Ashfield and Bassendean

Major contributors to employment are the sectors of; Retail Trade, Health Care and Social Assistance, Transport, Postal and Warehousing and Construction.

145,000
TONNES
of household waste annually in our Region

126,667 number of households

2,065 km²
total area of Perth's Eastern Region

354,180 people call Perth's Eastern Region home (ABS 2021)

2 Our Vision for Waste Management in the EMRC Region

Traditionally a landfill operator, the EMRC has been transforming its waste management practices over the last 40 years. In step with other waste management industry leaders, the EMRC has continually explored options to extend its waste treatment practices up the waste hierarchy aiming to increase feasible material recovery rather than losing embedded energy and value in landfill disposal. This has led to development of innovative facilities and processes to recover valuable resources.

The EMRC's Hazelmere Resource Recovery Park is a key location for resource recovery innovation, home to WA's first mattress recycling facility and waste timber recycling facility. Nearing completion is the Wood Waste to Energy Facility which uses waste timber to produce biochar and electricity to power its own operations and Perth Airport as contingency supply for the distribution centres and warehouses at the airport. Since 2002, the EMRC has undertaken a careful and considered exploration of resource recovery options for other types of household waste. Our Region generates approximately 145,000 tonnes of household waste annually therefore adoption of an avoidance strategy is critical. Where avoidance is not possible, two solutions are being progressed to maximise material recovery from household waste, in line with the Waste Hierarchy. In 2018, the EMRC in conjunction with four of its member Councils, entered into an agreement with the Hitachi Zosen Inova (HZI) consortium for residual household waste to be processed at its Waste to Energy Facility (W2E) in East Rockingham from 2022/2023.

In 2019, the EMRC commenced the journey towards the recovery of Food Organics and Garden Organics (FOGO) material. Of the 145,000 tonnes of household waste that our region produces annually, approximately 42% is food and organic waste. If each household separates out these materials carefully, minimising contamination, this FOGO material can be efficiently and successfully reprocessed into compost and potentially biogas. In 2021, the EMRC commenced its FOGO processing trial with material from the Town of Bassendean, successfully producing AS4454 standard compost for use in landscaping projects. The EMRC's soil improver product from FOGO is progressing to be market-ready by late 2024.

13 Hazelmere Resource Recovery Park

3 The EMRC's Strategic Alignment

In 2020/2021 the EMRC conducted a strategic review which was endorsed by Council in August 2021.This process identified a significant change in strategy to reflect policy drivers.

Historically, the EMRC was purely considered a landfill service provider, positioned to generate revenue and reinvest in the region. Due to the focus on diverting waste from landfill, the EMRC recognised that to be a resilient organisation it needs to meet community needs by providing long-term circular economy focused solutions.

The EMRC with support of its member Councils and stakeholders, continues to take a leading role in the journey towards net zero – achieving a balance between the amount of greenhouse gas emissions produced and the amount removed from the atmosphere. On a global scale, achieving net zero is one of the key challenges of the next decade to slow global warming and the impacts of climate change. The EMRC laid a strong foundation for widespread adoption of net zero within its Strategic Review, developed in consultation with member Councils. The development of the subsequent Sustainability Strategy identified a target of 'Below zero emissions by 2040'. The Review acknowledges community expectation of a strategic approach towards building and expanding community-owned infrastructure, while emphasising a requirement for greater sustainability in waste management practices, particularly in the fields of waste avoidance, waste separation at the source and the use of recycled products and decarbonisation.

Five Core Pillars from the Strategic Review

Sustainability is the avoidance of the depletion of natural resources in order to maintain an ecological balance and it focuses on meeting the needs of the present without compromising the ability of future generations to meet their needs.

A business model describes the rationale of how the EMRC creates, delivers, and captures value in economic, social, cultural or other contexts. The business model aligns with the vision definition to provide best value proposition for current (and future) EMRC members.

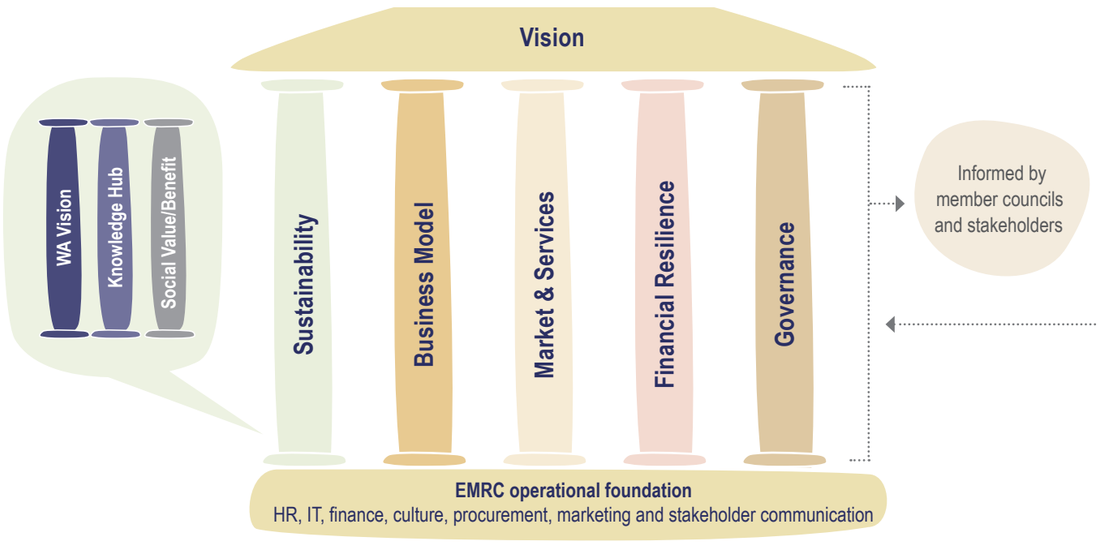
The markets and services that the EMRC will focus on going forward include waste management, sustainability initiatives and other services as allowed under the Establishment Agreement and Local Government Act.

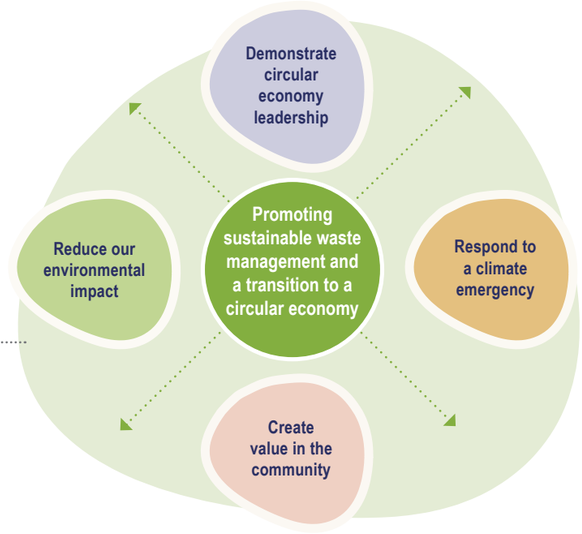
Financial resilience is defined as being able to 'bounce back' and protect from a disruption in finances. This refers to the ongoing financial position, including capital requirements, external funding and desired strategic surpluses (if appropriate).

Governance describes the system by which an organisation is controlled and operates, and the mechanisms by which it, and its people, are held to account. The governance is reflected in the processes, policies and practices used to operate the EMRC.

STRATEGIC VISION

The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader.





Sustainability Strategy

The EMRC understands the importance of a clear sustainability strategy to provide valuable services to the Eastern region. This strategy has been used to guide the EMRC's strategic vision and planning into the future.

The EMRC's Corporate Business Plan Alignment

The revised Corporate Business Plan is built on the foundation of four key themes identified within the Strategic Review, the Sustainability Strategy, and the Revised 10 Year Strategic Plan 2017 to 2027.

The Corporate Plan sets out the objectives and actions that staff will undertake to deliver on Council's strategic priorities, which are largely underpinned by "Promoting sustainable waste management and a transition to a circular economy".

The EMRC's Corporate Business Plan focuses on four areas:

Demonstrate circular economy leadership

We will use our experience to provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies.

Respond to a climate emergency

We will establish and support projects in the community that create social value from a residential level through to commercial levels.

Create value in the community

We will establish and support projects in the community that create social value from a residential level through to commercial levels.

Reduce our environmental impact

We will lead by example by reducing environmental impacts through efficient operations, forward thinking, and supporting circular and sustainable initiatives in the region.

The EMRC's Sustainability Strategy

The strategic review of the EMRC identified the need for a whole of organisation sustainability strategy, so as a final step in this review the Sustainability Strategy 2022/23-2026/27 was developed and adopted by Council in 2022. The Sustainability Strategy aligns with the UN Sustainable Development Goals and the EMRC's revised strategic direction and sets out our vision and goals. These goals are supported by twelve targets and a detailed action plan.

Our Sustainability Vision – Promoting sustainable waste management and a transition to a circular economy.

EMRC alignment of the UN Sustainable Development Goals

The EMRC understands the importance of state, national and international drivers forcing a shift toward sustainability focused business practices. The United Nations Sustainable Development Goals (SDGs) provide an international framework for consideration of sustainability matters.

Through a workshop with key internal leaders and stakeholders, five areas of influence were identified as being in alignment with the United Nations Sustainable Development Goals (SDGs). These areas of influence were chosen with representation from each of the four business groups and all five members of the executive leadership team.

9 INDUSTRY, INNOVATION AND INFRASTRUCTURE	11 SUSTAINABLE CITIES AND COMMUNITIES	12 RESPONSIBLE CONSUMPTION AND PRODUCTION	13 CLIMATE ACTION	17 PARTNERSHIPS FOR THE GOALS
Goal 9: Build resilient infrastructure, promote inclusive and sustainable industrialisation and foster innovation.	**Goal 11:** Make cities and human settlements inclusive, safe, resilient and sustainable	**Goal 12:** Ensure sustainable consumption and production patterns	**Goal 13:** Take urgent action to combat climate change and its impacts	**Goal 17** Strengthen the means of implementation and revitalise the global partnership for sustainable development
This is achieved through circular economy focused resource recovery services and upgrading infrastructure to be sustainable.	This is achieved through responsible and effective waste management.	This is achieved through avoidance, reduction, recycling and reuse of waste and embracing sustainable procurement practices, and includes extended producer responsibility.	This is achieved through improved EMRC education and awareness-raising on climate change mitigation, adaptation, impact reduction and early warning.	This is achieved through encouraging and promoting effective partnerships, building on the experience and resourcing strategies of partnerships, data, monitoring and accountability.

EMRC Chairman Mel Congerton and EMRC CEO Marcus Geisler

4

Chairman's Report

On behalf of the EMRC Council, it gives me great pleasure to present the EMRC's Annual Report for 2022/2023.

The Eastern Metropolitan Regional Council has a pivotal role in ensuring best-practice services in waste management and resource recovery in the EMRC Region. The EMRC is recognised as nurturing and attracting strategic partnerships and developing key alliances to ensure that Food Organics and Garden Organics processing can accommodate our Member Councils and local governments in the Perth and Peel Region. Recently, the EMRC team secured $2 million in contributions from the Food Waste for Healthy Soil Fund towards the construction of a vital FOGO processing plant at the Red Hill Waste Management Facility, however the main challenge of where the upfront capital will be drawn from remains. Our waste and resource management infrastructure is key to deliver the goals we set at local, state and federal levels and joint funding needs to be explored to future proof a network of facilities to serve our communities. This report offers the chance to acknowledge the contribution and support provided by our key stakeholders as we all work together for a sustainable future for the EMRC Region. I would like to take this opportunity to congratulate EMRC's Chief Executive Officer, Mr Marcus Geisler; the Executive Leadership Team; and all EMRC staff for their commitment and hard work for positive regional and sustainable outcomes.

Cr Mel Congerton EMRC Chairman

5 Chief Executive Officer's Report

The EMRC team commenced the year 2022-2023 by constantly transforming our landfill-centric business to address climate change impacts and create net zero precincts with a focus on decarbonisation and circularity projects. I'm pleased with the exceptional results produced for our member Councils and stakeholders through operational excellence and expanding our EMRC activities to support waste minimisation, resource recovery and safe disposal through community-owned assets and services.

I am pleased to report that the EMRC constantly works with the member Councils and other local governments to achieve exceptional recovery rates in line with the State Waste Avoidance and Resource Recovery (WARR) Strategy. In addition to the already impressive landfill diversion recovery rate of 67% from FOGO, the Bassendean Bulk Verge Trial commenced early December 2022, achieving a 15% landfill diversion rate for the period December 2022 to June 2023. This is a significant step towards a circular approach. Prior to the new on-demand skip bin service, the Town of Bassendean residents put their bulk waste on the verge of collection, where most of it was not recovered. A working group has been established to assess further opportunities for a regional bulk verge collection arrangement with a view to achieve further diversion from landfill and increase efficiencies that will benefit the participating member Councils.

The EMRC continues to lead the journey towards decarbonisation and Net Zero in our EMRC Region. From December 2022, all our sites have been supplied with electricity from 100% renewable sources, including renewable energy accessed from WA's Wind Farms. The EMRC's electricity emissions have been reduced to zero, achieving the Scope 2 Emission reduction target earlier than planned. A fantastic outcome for the EMRC to action and implement initiatives after the implementation of our EMRC Sustainability Strategy.

At the beginning of the year, the EMRC, completed a 'Regional Circular Economy Horizon Scan' to capture a clearer picture of the WA scenario and catalyse circularity adoption. The Regional Circular Economy Horizon Scan will support the EMRC in making circular economy focused strategic and operational decisions based on economic, regulatory, and policy trends, including working toward achieving net zero and continuing diversion from landfill.

I'm pleased to report that the EMRC will receive $2 million in contributions from the Food Waste for Healthy Soil Fund towards the construction of a vital FOGO processing plant at the Red Hill Waste Management Facility. The Federal Minister for the Environment and Water, the Hon Tanya Plibersek MP and the Western Australian Minister for the Environment; Climate Action; Racing and Gaming, Hon Reece Whitby MLA had the opportunity to visit our site and were impressed by the excellent work the EMRC is performing. Diverting Food Organics Garden Organics (FOGO) from landfill reduces CO2 emissions, returns organic matter to WA's carbon-deficient soils, engages the community to contribute and supports the shift to a circular economy.

EMRC CEO Marcus Geisler with Hon Tanya Plibersek MP

The EMRC has also partnered with the United Nations System Staff College (UNSSC) to host a six-week online Leadership Course, 'Circular Economy and the 2030 Agenda', supported by Circular Economy Western Australia (CEWA) and ACE HUB. The program represented WA's largest Circular Economy capacity building course to date. Over six weeks, participants had the opportunity to engage with distinguished experts to analyse international best practices and case studies to enhance their understanding of a systems-based approach to circularity.

In June, the Shire of Mundaring entered into an agreement to participate in the EMRC Regional Waste Collection Service for the collection of waste and ancillary services. The EMRC Regional Waste Collection Service is part of an integrated waste management system that will bring service and cost benefits to the Shire of Mundaring and its residents. The optimisation of truck routes and disposal locations, will lead to reduced traffic congestion as well as reduced air and noise pollution. The Regional Waste Collection Service, operated by the EMRC, will also provide public benefits in the form of environmental benefits arising from the consistent branding of bins and collection vehicles, resulting in an increased diversion of waste from landfill and cost savings to the Shire of Mundaring ratepayers. The new service commenced on 1 July 2023.

The EMRC has been working collaboratively with Woodside Energy on a proposal that aims to transform greenhouse gases into useful products. The proposed Pilot Plant is a demonstration-scale facility that aims to test technologies that can convert greenhouse gases into ethanol. Several community consultation sessions have been held during the year to better understand the concerns of community members and use this feedback to inform the design of the facility.

I am also pleased to report that the EMRC Team has continued its unstinting commitment to safety. No one - employees, customers, contractors or visitors - should be harmed or hurt on any EMRC controlled site. The EMRC focuses on maintaining a safe and healthy work environment that promotes a culture of Zero Harm. The safety and well-being of our employees, contractors, customers and visitors is paramount.

Further positive developments in 2022/2023 the EMRC's Operation Team has been focused on building a new transport division to meet our client's current needs and future growth. It provides tremendous value as the EMRC is now less reliant on transport contractors and create synergies and efficiencies amongst all EMRC sites.

In terms of the EMRC's financial position it is very pleasing to announce the remarkable increase of our net cash provided by operating activities by 197% compared to the previous financial year, to $11.05m. Our revenue increased by 22% to $51.8m over the same period with our commercial and non-member council revenue being 54% compared to 46% generated from servicing member councils. Apart for distributing an additional FOGO grant, member council individual equity shares rose by an estimated 4%.

In closing, I would like to thank our Chairman Mel Congerton for his commitment and direction. I would also like to acknowledge the dedication of the EMRC's staff and the incredible support provided by the EMRC's Executive Leadership Team of; Brad Lacey, Chief Operating Officer; Wendy Harris, Chief Sustainability Officer and Hua Jer Liew, Chief Financial Officer; and I invite you to peruse the many achievements displayed in this Annual Report.

Marcus Geisler Chief Executive Officer

6 Organisational Structure

7 Elected Representatives

The EMRC's Establishment Agreement specifies that two Councillors from each member Council be appointed to the EMRC's Council, while a third Councillor is appointed to deputise in their absence. Appointed Council members at 30 June 2023 were:

Councillors

CR HILARY MACWILLIAM

CR PAUL POLIWKA

CR STEVEN OSTASZEWSKYJ

CR MICHELLE SUTHERLAND

CR DYLAN O'CONNOR

CR MARGARET THOMAS

CR JOHN DAW

CR DOUG JEANS
EMRC Deputy Chairman

CR MEL CONGERTON
EMRC Chairman

CR CHARLIE ZANNINO

Deputy Councillors

CR EMILY WILDING

CR GIORGIA JOHNSON

CR JANELLE SEWELL

CR JO CICCHINI

CR ROD HENDERSON

COUNCILLORS	MEMBER COUNCIL	COUNCIL* (8)				COUNCIL AGENDA BRIEFING REVIEW (7)				AUDIT COMMITTEE (3)				LEGAL COMMITTEE (1)			
		✓	A	D	L	✓	A	D	L	✓	A	D	L	✓	A	D	L
Cr Kathryn Hamilton	Town of Bassendean	5				4									1		
Cr Hilary MacWilliam	Town of Bassendean	5	3			7				3							
Cr Paul Poliwka**	Town of Bassendean	3				1		1									
Cr Steven Ostaszewskyj	City of Bayswater	7			1	7											
Cr Michelle Sutherland	City of Bayswater	6	2			7					3				1		
Cr Dylan O'Connor	City of Kalamunda	6	2			4	3							1			
Cr Margaret Thomas	City of Kalamunda	7	1			7				2	1						
Cr John Daw	Shire of Mundaring	6	2			7											
Cr Doug Jeans	Shire of Mundaring	8				7				1	2				1		
Cr Mel Congerton	City of Swan	7	1			7				3				1			
Cr Charlie Zannino	City of Swan	8				7											

DEPUTY COUNCILLORS	MEMBER COUNCIL	COUNCIL* (8)				COUNCIL AGENDA BRIEFING REVIEW (7)				AUDIT COMMITTEE (3)				LEGAL COMMITTEE (1)			
		✓	A	D	L	✓	A	D	L	✓	A	D	L	✓	A	D	L
Cr Emily Wilding	Town of Bassendean	2															
Cr Giorgia Johnson	City of Bayswater	3															
Cr Steven Ostaszewskyj***	City of Bayswater									1				1			
Cr Dylan O'Connor***	City of Kalamunda									1							
Cr Janelle Sewell	City of Kalamunda																
Cr Jo Cicchini	Shire of Mundaring	3															
Cr John Daw***	Shire of Mundaring									1				1			
Cr Rod Henderson**	City of Swan	1															
Cr Andrew Kiely**	City of Swan																

✓ Attended Meeting **A** Apology **D** Did Not Attend **L** Leave of Absence

*Including Special Meetings of Council held on 19/12/2022

**These Councillors were sworn in as EMRC Councillors on 09/02/2023 and 16/03/2023

***Deputised at Audit/Legal Committee meetings

Note: The total number of meetings held 2022/2023 are shown in brackets next to the meeting title

Councillor Attendance – Notes (2022/2023)

COUNCILLOR	COUNCIL	NOTES
Cr Andrew Kiely	City of Swan	Resigned as a deputy member of the EMRC Council on 10 August 2022.
Cr Dylan O'Connor	City of Kalamunda	Resigned as deputy chairman of the EMRC Council on 9 February 2023.
Cr Rod Henderson	City of Swan	Appointed as a deputy member of the EMRC Council to replace Cr Andrew Kiely on 9 February 2023.
Cr Doug Jeans	City of Kalamunda	Appointed as deputy chairman of the EMRC Council to replace Cr Dylan O'Connor on 23 February 2023.
Cr Kathryn Hamilton	Town of Bassendean	Resigned as a member of the EMRC Council on 7 March 2023.
Cr Paul Poliwka	Town of Bassendean	Appointed as a member of the EMRC Council to replace Cr Kathryn Hamilton on 16 March 2023.
Cr Paul Poliwka	Town of Bassendean	Appointed as a deputy member on the Audit Committee to replace Cr Kathryn Hamilton on 23 March 2023.
Cr Rod Henderson	City of Swan	Appointed as a second deputy member of the Audit Committee to replace Cr Andrew Kiely on 23 March 2023.
Cr Paul Poliwka	Town of Bassendean	Appointed as a member of the Legal Committee to replace Cr Kathryn Hamilton on 23 March 2023.
Cr Hilary MacWilliam	Town of Bassendean	Reappointed as a deputy member of the Legal Committee on 23 March 2023.
Cr Rod Henderson	City of Swan	Appointed as a second deputy member of the Legal Committee to replace Cr Andrew Kiely on 23 March 2023.

9 Executive Leadership Team

Hua Jer Liew - Chief Financial Officer, Wendy Harris - Chief Sustainability Officer, Marcus Geisler - Chief Executive Officer, Brad Lacey - Chief Operating Officer

10 EMRC Services

The EMRC provides services in waste management and education, resource recovery and sustainability initiatives. Working with our member Councils, industry, government agencies and other stakeholders, the EMRC is a model of successful collaboration that delivers tangible benefits to the EMRC Region.

Office of the CEO

The CEO's Office undertakes Council support and governance, human resources, safety, communications, organisational development and strategic planning for the organisation.

Business Support

The Business Support team provides administration, information services, financial management, risk management and procurement support to the organisation. It is also tasked with ensuring that EMRC operations comply with relevant statutory obligations.

Operations

The Operations team is responsible for the Red Hill Waste Management Facility (including the operation of up to four megawatts of electricity from recovered landfill gas), the Hazelmere Resource Recovery Park (including the operation of a wood waste to energy power station), the Baywaste Community Recycling Centre and Transfer Station on behalf of the City of Bayswater, and the Coppin Road and Mathieson Roads Community Recycling Centres on behalf of the Shire of Mundaring. Operations undertake activities to aid diversion of waste from landfill including composting and mulch processing of greenwaste, FOGO processing, timber and mattress recycling, supported by sales and marketing initiatives.

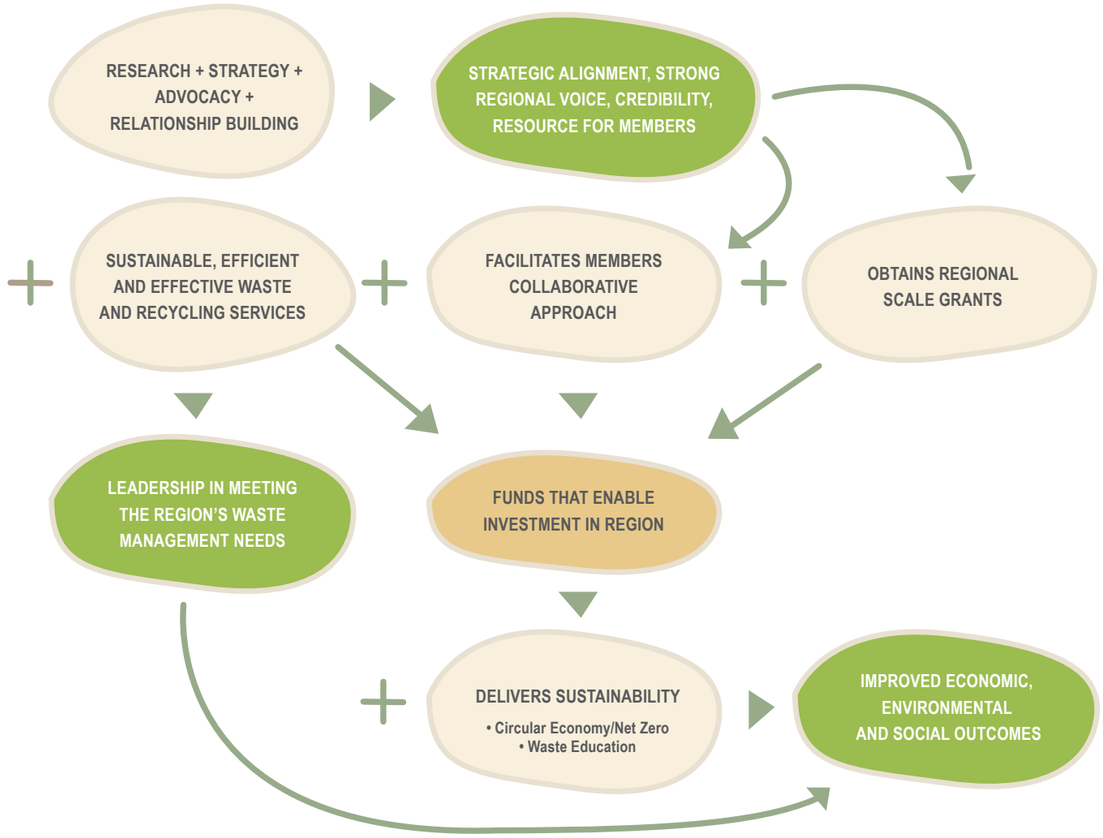
Projects

The EMRC's Projects team aims to develop and implement resource recovery solutions that maximise the social, environmental and economic benefits to Perth's Eastern Region in order to minimise waste being directed to landfill and ensure maximum resource recovery. This involves the delivery of new projects at the forefront of waste management, with the team also responsible for maintaining the EMRC's licenses, works approvals and best practice accreditation for the Red Hill Environmental Management System to ISO14001 – 2015.

Sustainability

The Sustainability team works with EMRC's member Councils and regional stakeholders to achieve sustainability outcomes that align with the UN Sustainable Development Goals including emission reduction and energy efficiency, waterwise and water sensitive cities, sustainable and circular economy, and increased community wellbeing and participation. The Waste Education team provides practical support and advice for waste avoidance, resource recovery, and the progressive rollout of the FOGO waste collection system.

11 EMRC Service Delivery Model



As a regional local government, the EMRC's Establishment Agreement provides a means of undertaking a wide range of projects and services for member Councils to share resources and facilities.

The cooperative, political and executive framework of the EMRC enables member Councils individually and collectively to promote and advocate on issues for the benefit of local government and to serve the community better. The EMRC initiates and leads projects for its member Councils that deliver tangible benefits to the EMRC Region in waste management and resource recovery, sustainability initiatives, and circular economy with a focus on net zero and the SDGs. These services enable member Councils to enhance outcomes for their communities and EMRC Region. The EMRC's governance and service delivery model is sufficiently robust and flexible to enable the delivery of services to its member Councils on a regional scale. The EMRC also has a geographical advantage in that its members form a cluster. This grouping enables the EMRC to provide services at a scale that is beneficial to our region containing a vast variety of interests.

12 Committees

Council has appointed the following committees to assist with planning and decision making:

Audit Committee

The Audit Committee assists Council with the effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of internal controls. It also assists with review and oversight of compliance with laws and regulations, and internal and external audit. The Committee consists of one Councillor from each member Council.

Chief Executive Officer Performance Review Committee (CEOPRC)

The Chief Executive Officer Performance Review Committee reviews the Chief Executive Officer's performance, determines performance objectives to be met by the Chief Executive Officer and reviews the Chief Executive Officer's remuneration and contract of employment. The Committee consists of one Councillor from each member Council.

Legal Committee (LC)

The Legal Committee undertakes actions to address legal matters arising out of the EMRC Establishment Agreement.

13 Grants

Since 1997, the EMRC has been supporting the communities neighbouring the Red Hill Waste Management Facility through grants of up to $3,000 for projects that provide community and/or environmental benefits. The program supports not-for-profit organisations and community groups to complete projects that enhance the sustainability, social, cultural and recreational outcomes for the Gidgegannup, Hovea, Parkerville and Stoneville communities. In 2022/23, and total of $5,180 was awarded between Gidgegannup Basketball Club and Parkerville Community Band at a presentation ceremony at the Red Hill Education Centre on 29 November 2022.

The **Gidgegannup Basketball Club** provides children and families with the opportunity to participate in the game of basketball at all skill levels in a family-friendly atmosphere.The Club was in need of new team uniforms which helped create unity and belonging to the club.

The **Parkerville Community Band** provides an open and enjoyable music outlet for inexperienced and rusty players, of any age, in Parkerville and the surrounding suburbs. The grant has been used to help the community group to purchase a 7 x 4 trailer. The trailer will be fundamental in moving their equipment to performance events and helps transport 'Containers for Change' from their location in Parkerville.

14 Demonstrate Circular Economy Leadership

Objective: To provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies

Enable circular economy initiatives through advocacy networks by 2025

Carbon to Ethanol Pilot Plant

The EMRC and Woodside are collaborating on a carbon-to-products pilot project that proposes to recycle greenhouse gases into useful products. The two parties have agreed a term sheet setting out the terms of a proposed option to lease land. The option to lease land will provide for Woodside's use of EMRC's Red Hill Waste Management Eco Park for a proposed pilot Carbon Capture and Utilisation (CCU) facility, and for the supply of landfill gas by EMRC to Woodside. The proposed CCU facility would convert greenhouse gases, such as methane and carbon dioxide, into value-added ethanol, using technologies developed by US-based companies ReCarbon and LanzaTech. The pilot aims to demonstrate that the integration of these technologies has the potential to contribute to decarbonisation and a circular carbon economy. Three community consultations have been held at Red Hill to receive feedback on the circular project.

> **"The EMRC and Woodside are collaborating on a carbon-to-products pilot project"**

Develop and host Circular Economy forums, and information sessions

To align with the EMRC's revised strategic direction and new Sustainability Strategy, support to local business and industry in the EMRC region included the development and provision of a Circular Economy Webinar Roadmap. Part of a unique EMRC educational program created in collaboration with Circular Economy Western Australia (CEWA), the roadmap has been designed to benefit businesses and local governments in their approach to joining the Circular Economy revolution. The roadmap detailed nine webinars planned from February to November 2022. Each of the webinars has covered different aspects of how the move towards a Circular Economy will provide a boost to the regional economy and Perth's Eastern Region as a whole. Collectively, the nine topics in the program has built a composite picture of how a Circular Economy will work in practice and the educational aspect of the program enabled participants to start planning a move towards a Circular Economy. This program has benefited organisations, state government agencies, local governments, communities and EMRC stakeholders. Each of the nine webinars held from January to December 2022 attracted an average of over 70 participants per session and included presentations from local, national and internal experts, plus local case studies.

Circular Economy Leadership Course with UNSSC

The EMRC has partnered with the United Nations System Staff College (UNSSC) to host a six-week online Leadership Course, 'Circular Economy and the 2030 Agenda', supported by Circular Economy Western Australia (CEWA) and ACE HUB. The program represents WA's largest Circular Economy capacity building course to date and has commenced the second week of May 2023. The course webinars will feature local and international speakers presenting on various Circular Economy topics, including circular cities, sustainable lifestyles, and circular business, to around 300 circular economy practitioners from a wide range of local governments, state governments, communities, and industries across Australia. Over six weeks, participants have engaged with distinguished experts to analyse international best practices and case studies to enhance their understanding of a systems-based approach to circularity. On completion of course requirements, successful participants will receive certification in the Circular Economy and the 2030 Agenda' Leadership course.

EMRC's Regional Circular Economy Horizon Scan

The EMRC, in partnership with the GHD group, recently completed a 'Scan of the Circular Economy Horizon in WA' to capture a clearer picture of the WA scenario and to catalyse the adoption of circularity The Regional Circular Economy Horizon Scan will assist the EMRC to plan, promote and advance circularity in Perth's Eastern Region and across wider WA. It acts as a guiding document to reduce environmental impacts, drive circular economy-based initiatives, future-proof the business for market changes, and increase awareness of the Circular Economy benefits.

80% resource recovery of waste generated in the region by 2030

> Bassendean Bulk Verge Trial achieved a **15%** landfill diversion from December 2022 to June 2023

Provide a waste disposal service at Red Hill Waste Management Facility.

The Red Hill Waste Management Facility is one of Western Australia's largest municipal waste landfills and is acknowledged as one of the best practice landfill sites in Australia. The Red Hill Waste Management Facility has a total area of 365 hectares and receives approximately 230,000 tonnes of waste per annum. The Red Hill Waste Management Facility contains one of Western Australia's local government composting operations which produces mulch and compost, that meets Australian Standard AS4454. The facility's on-site power station run by Energy Developments Limited generates up to four megawatts of electricity from recovered landfill gas for export into the grid. Currently, all non-recycled waste collected by the EMRC's member Councils is landfilled at the Red Hill Waste Management Facility. The Facility continues to comply with the Department of Water and Environmental Regulation (DWER) License Conditions.

DWER carries out regular Site License Compliance and Landfill Levy Inspections thus providing certainty that the EMRC complies with its licenses and works approvals. An interim FOGO processing facility commenced operation in August 2020 to accept and process household FOGO collections from the Town of Bassendean and produce compost meeting the Australian Standard AS 4454. In March 2021, the City of Bayswater commenced their FOGO collections which are also being processed at the interim facility. The facility uses a forced mobile aeration floor system with a biofilter to capture odorous air during the early stages of composting.

Operate member Council Community Recycling Centres and Transfer Station where appropriate.

The year 2022/23 marked the third successful year's operation of the Baywaste Community Recycling Centre and Transfer Station on behalf of the City of Bayswater. In addition to the Community Recycling Centre at the Red Hill Waste Management Facility, the EMRC also operates the Coppin Road and Mathieson Road Community Recycling Centres on behalf of the Shire of Mundaring. In October 2020, the EMRC's Container Deposit Scheme was launched at the Coppin Road Community Recycling Centre, which is operated by the EMRC on behalf of the Shire of Mundaring. The community has warmly welcomed the purpose-built facility and has registered a steady increase in the number of containers received for recycling. All materials collected are processed and on sold, providing an additional source of revenue.

Provide a Waste Management Advisory Service.

The EMRC undertakes a range of consulting works relating to waste management on behalf of its member Councils, other local government and State bodies. These works have included contaminated site investigations at decommissioned landfills, groundwater and surface water monitoring, landfill gas assessments, site remediation and validation sampling and reporting.

Waste accepted at the Community Recycling Centres includes general waste, green waste, scrap metal, cardboard, motor oil (limit of 20 litres), white goods, mattresses, televisions, computers, batteries, tyres (fees payable), clothing and blankets, fluorescent lights, aluminium cans, glass and bottles; and paper and plastic. A Grab and Go facility at the Mathieson Road Community Recycling Centre has continued encouraging residents to reuse household items.

Establish and provide member Councils with waste and recycling guides.

Member Councils were offered the choice to reduce their carbon footprint for the annual printing and production of Waste Guides. The idea was to move the guides to a digital format, decrease the amount of printed copies and to remove magnets from printed copies . Representatives of the member councils were asked to consider adopting the changes for 2023/24 guides printed in May 2023 or in 2024/25 to be printed in May 2024. The feedback was positive which resulted in 3 member Councils adopting the change immediately and 1 member Council to adopt the changes in the next financial year. Total amount of waste guides printed in 2023 was 79,500 copies compared to 125,500 printed in 2022. Each Member Council was supplied with an electronic version of the current waste guide.

Establish verge collection and shared valet service programs.

Bassendean Bulk Verge Trial commenced early December 2022, achieving a 15% landfill diversion rate for the period December 2022 to June 2023. The EMRC's solution entailed the allocation of a dedicated tipping floor for the acceptance of the bulk verge and then the segregation and packaging of the valuable waste streams before transporting them to relevant recycling facilities.

A working group has been established to assess further opportunities for a regional bulk verge collection arrangement with a view to divert further diversion from landfill and increase efficiencies that will benefit the participating member Councils.

80% reuse of material at all EMRC operated sites by 2040

Review and implement the Red Hill Waste Management Facility and Hazelmere Development Plans.

The Red Hill Waste Management Facility Development Plan was fully updated by the Projects and Operations team in conjunction with consultants and endorsed by Council in 2021. New projects such as the permanent FOGO treatment facility, and the Waste Transfer Station (WTS) accommodating the consolidation of participating member Council MSW for bulk transportation to East Rockingham Waste to Energy, are in the pipeline, which will contribute reducing waste going to landfills.

Provide Resource Recovery and Recycling solutions in partnership with member Councils.

Develop the Hazelmere Resource Recovery Park.

The Wood Waste to Energy (WWtE) Plant, is currently nearing mechanical completion which will be followed by commissioning and performance testing. The EMRC plans to complete the project itself as the contractor awarded the design and construction contract for the Plant went into administration in March 2022 and the EMRC has stepped in to manage the contract. The facility will convert woodchips to renewable electricity and biochar. The electricity generated will be partly used as a power source for the onsite facilities, and the bulk of the electricity will be exported to Perth Airport Pty Ltd via a dedicated power cable. The biochar will be sold to the market following a tender process. Construction began on site in September 2021 of a large new Waste Transfer Station at the Resource Recovery Park. The project has experienced some significant setbacks however the Contractor and the EMRC's Project Team have worked diligently to overcome these, with a view to completing the project in August 2023. The Waste Transfer Station will be used to transfer municipal waste to the Rockingham Waste to Energy Plant in 2023, thus removing around an initial 85,000 tonnes per annum from landfill comprising of FOGO and MSW.

The EMRC's current timber recycling activities involve processing untreated wood waste (such as pallets, packaging and crates, off-cuts and cable reels) into woodchip fines and woodchip. The woodchip fines are sold as an 'end product' to established markets in the broiler grower and livestock industries for animal bedding, whilst the woodchip is coloured and sold as landscaping supplies. In September 2020 the EMRC began accepting waste power poles from Western Power and processing them onsite on a new concrete pad to segregate the various categories of timber with class IV category timber being disposed of at Red Hill Waste Management Facility, class V category material being sent to a suitable facility offsite and the remainder of the pole timber being shredded on-site and recycled as woodchip. Significant quantities of reinforcing steel from the power poles are recovered and recycled. The Commercial and Industrial Waste Sorting Facility continued to accept dry commercial and industrial waste from commercial customers and recover resources from these waste streams, thus diverting waste from landfill whilst also providing an opportunity to re-use materials. Used mattresses are accepted and aggregated at Hazelmere before being sent offsite for recycling at an EMRC approved processing facility.

Identify markets and develop Resource Recovery and markets in order to reduce waste going to landfill.

A range of high-quality products are produced from recovered material. These products include mulch, ferricrete, coloured woodchip, woodchip fines, soil improver and clay. The EMRC is the only local government agency who produces mulch certified to Australian Standard AS4454 at the Red Hill Waste Management Facility and produces Ferricrete to Main Roads WA specification.

Undertake research into Integrated Waste Management.

The EMRC contributed to a research project by UWA Centre for Energy, to look at opportunities to improve the value of biochar from the Wood Waste to Energy Plant, including ways of pelletising and conveying the product from the kiln and use as a reductant in improving the value of low-grade iron ore.

Provide leadership in the development of waste policy and practices.

The EMRC has a reputation as an innovative leader in responsible waste management and has demonstrated expertise in management and coordination of household waste, resource recovery and recycling services, managing and operating landfill sites, delivering education and awareness programs and providing and maintaining waste management infrastructure.

Identify, investigate and develop new waste management practices and services.

The EMRC is continuing to investigate and develop business cases for several new initiatives at the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park which will deliver new waste services for the EMRC region.

Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups.

The EMRC's Waste Education Program continues to offer support to member councils, school and community groups through a variety of means including: Tours of Red Hill Waste Management Facility, Waste Education/Circularity presentations, assistance at events and educational displays.

During 2022/2023, the Waste Education team attended 14 events at the request of member Councils, eight school engagements and 22 community presentations or other events. The team also undertook 46 networking and partnership building activities. The educational loan boxes were hired out 16 times. The Red Hill Environmental Education Centre was refurbished to align with the WasteSorted 'GREAT Sort' Campaign. Waste Education Officers provided 17 school and community group tours of the site, with 441 people participating in tours and educational activities.

15 RESPOND TO A CLIMATE EMERGENCY

Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

Infrastructure adaptation and education by 2030

Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure.

The EMRC revamped its asset management plan in late 2021. It details information about infrastructure assets with actions required to provide an agreed level of service in the most cost effective manner while outlining associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to provide over the 10-year planning period. The asset management plan will link to a long term financial plan which typically considers a 10-year planning period.

A review of the written down value of all EMRC assets is completed annually.

The EMRC Workforce Plan 2020 to 2024 is currently under review with the executive leadership team.

The EMRC has developed an Integrated Planning Framework to ensure that strategic priorities drive operational activities. The 10 Year Strategic Plan 2017 to 2027 is a shared vision between EMRC and its member councils. It has been developed to guide and inform the actions that will be taken over the next 10 years to benefit the community.

The Corporate Business Plan 2021/2022 to 2025/2026 sets out the actions that EMRC staff will undertake over the next five years to deliver on the 10 Year Strategic Plan.

Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program.

In late 2021 the EMRC signed on to a new electricity supply agreement that saw all three sites, Ascot Place Administration, Red Hill Waste Management Facility and Hazelmere Resource Recovery Park, supplied with 100% renewable energy.

The new agreement commenced in December 2022, supplying renewable energy accessed from WA's Albany, Emu Downs and Collgar wind farms, resulting in EMRC's scope 2 (electricity) emissions reducing from an average of 770 tonnes CO2 per year to zero.

The Urban Environment team has developed a range of new activities to complement and enhance the Red Hill Environmental Education Centre. The new activities, suitable for children and adults, engage participants with water and energy efficiency, emission reduction and the Sustainable Development Goals.

Below zero carbon emissions by 2040

Map and benchmark energy usage and consumption rates across all e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management.

The EMRC has undertaken a review of its 2021/2022 emissions inventory. This will set the baseline for all future reporting and help with creating a Net Zero Action Plan. This plan will identify opportunities for reaching Net Zero by 2040. This year the EMRC has already switched all electricity consumption at Red Hill Waste Management Facility, Hazelmere Resource Recovery Park, and Ascot Place to green power in December 2022. The EMRC is also taking part in the collaborative grant application with WALGA and 21 other local governments to help transitioning our fleet to electric vehicles via the ARENA Future Fuels Fund. The EOI was deemed to have high merit and has progressed to the full application stage with an expected outcome announcement in October 2023. If successful, this will see all petrol passenger fleet vehicles change to battery electric along with the installation of charging stations at each EMRC site.

Develop and advocate the SDG annual report card.

The EMRC has undertaken comprehensive research into the Sustainable Development Goals (SDGs) and how other Businesses and Local Governments are benchmarking their progress against the SDGs. The EMRC will be using the Future-Fit Business Benchmark tool to review EMRC, City of Bayswater and the Shire of Mundaring's progress towards the SDGs. This benchmark will allow for a holistic review of all 17 goals. The review will set the baseline for future review and will highlight which SDGs Councils are progressing well in and which ones need more focus. From this review, a Plan will be developed in relation to priority SDGs and identification of what actions can be undertaken to improve progress. EMRC is in the process of obtaining accreditation for the Future-Fit Benchmark tool which will allow EMRC to promote their Officer as an Accredited Advisor.

Sustainability integrated into management processes.

Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects.

Sustainable decision making in procurement is included in the EMRC Purchasing Policy. The procurement team is working on a sustainable procurement framework and to be included in the procurement templates and processes as appropriate. Procurement Velpic training includes sustainable procurement principles.

16 REDUCE OUR ENVIRONMENTAL IMPACT

Objective: To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

Regional urban programs implemented

Implement regional energy efficiency, emissions reduction and climate change initiatives (including ACER)

The Achieving Carbon Emissions Reduction program (ACER) provides a structured approach to monitor, mitigate, reduce and report on corporate carbon emissions and enables member Councils to achieve continual improvement towards their emission reduction goals. The EMRC provides technical information and a range of assistance to support participating Councils in reviewing and developing energy efficiency and emissions reduction strategies, plans and emissions targets, as well as supporting the implementation of actions. EMRC's support includes coordinating quarterly performance and service level reviews to identify participating Councils' top energy consuming assets, identifying any anomalies, analysing current performance and undertaking data analysis of energy consumption (electricity, gas, petrol and diesel), including tracking towards their reduction targets.

To contribute towards improved amenity, conservation and support of the natural environment to address climate change

Implement the Water Sensitive Futures Program.

The EMRC's Water Sensitive Futures Program offers support and guidance to increase water efficiency and quality across Perth's Eastern Region. The program takes a structured approach, monitoring, and reporting water consumption, enabling local government leadership in sustainable water management. The program provides opportunities to improve water efficiency and water quality to ensure a sustainable and water sensitive city future for local governments, the community, and the environment. The EMRC's support includes coordinating quarterly performance and service level reviews to identify participating Councils' top water consuming assets, identifying any anomalies, analysing current performance, and undertaking data analysis of water consumption (potable and ground water), including tracking towards their reduction targets. Through this program, the EMRC assists member Councils and the Town of Victoria Park to maintain Waterwise Council status, including Gold Waterwise Council accreditation, and where relevant, Waterwise Aquatic Centre endorsement.

To facilitate and advocate for increased investment in Circular Economy, Net Zero and sustainability regional programs

The EMRC provides a range of services and projects designed to stimulate economic development and advocate for a safe and efficient regional transport network, all aimed at supporting social outcomes for the EMRC Region. Key principles and actions from the former Regional Integrated Transport Strategy (RITS) 2017-2021, Regional Economic Development Strategy (REDS) 2017-2021 and Environmental Strategy 2016-2020 have been integrated into the goals in the EMRC's Sustainability Strategy 2022/23-2026/27 (refer to Section 5 of the Sustainability Strategy).

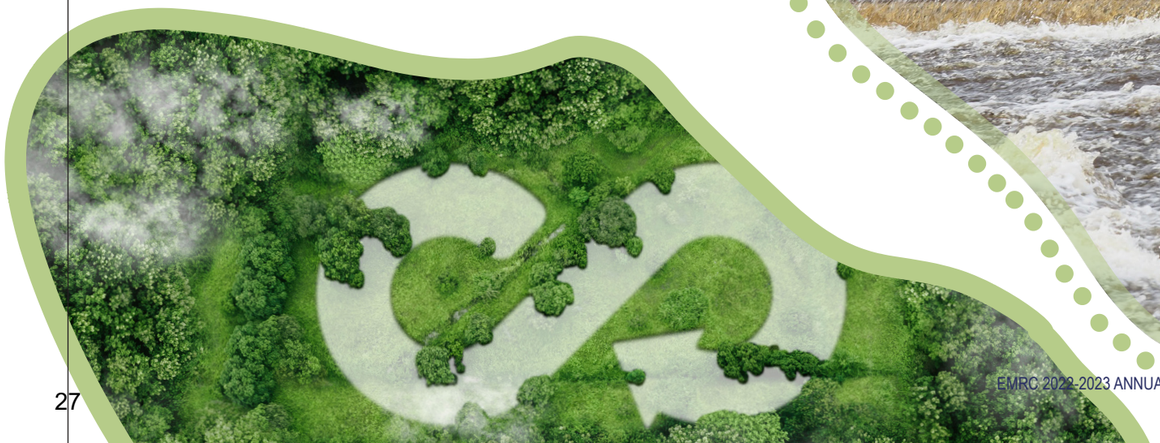
Continue the coordination, marketing and promotion of regional events

The EMRC's regional events program sets out to leverage local community events, designed to attract a relatively local market, and support events through a wider audience and coordination of grant funding and regional marketing. Through its regional approach, the program provides a cost-effective mechanism for promoting events to a much wider audience by use of our consistent messaging through our online social platforms; Eventbrite, Facebook and LinkedIn. The EMRC's participating member Councils, alongside non-member Councils the Shire of Toodyay and Shire of Northam, contributed to organising the regional Avon Descent Family Fun Days 2022 both financially and through collaboration and cross promotion of all activities. The Avon Descent Family Fun Days 2022 were able to go ahead, adhering to requirements to reduce COVID-19.

Following a successful 10-week marketing campaign with, marketing materials and social media plans each event enjoyed crowds promoting the opportunity for the community to connect through local initiatives and strengthen wellbeing, participation and encourage connection. The Avon Descent Family Fun Day 2022 events were supported by Lotterywest, and the 2023 events have also been successful in receiving Lotterywest funding.

In April 2023, EMRC supported the inaugural WA Tree Festival coordinated by the City of Stirling which aimed to celebrate the importance and value of trees to the environment, culture, community and history. The EMRC continued with the online Tree Quest activity which features information and the location of prominent trees across our Region.

The EMRC is in contact with regional youth advocacy groups and provides opportunity for information sharing and collaboration across our Councils by coordinating, facilitating and supporting regional youth meetings, forums and events. In April 2023, the EMRC the helped fund council Youth Week events.



1,225gs
of textile waste diverted from landfill

574.50 Kgs
recycled through Upparel

Contribute to a decrease in illegal waste disposal by 2040

Continue to create campaigns to recover, avoid, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping

New recycling units for problematic waste streams were designed and built for member council's requirements. The units include collections for items such as batteries, fluoro tubes and globes, plastic lids, writing instruments and printer cartridges allowing for further drop off points available to residents.

The Waste Education Team received a Waste Authority grant enabling the team to provide several interactive workshops demonstrating circular economy in action. The whole project was named Circular Economy in the Community targeting Textiles, Organics and Single Use Plastics. The Clothes Swap element of the CE in the Community project proved very popular with residents. The team initially planned to run 3 clothes swap events as part of the grant, however with support from member councils and demand from the public they facilitated 24 clothes swaps for 2023/24. The clothes swap events diverted 1,225gs of textile waste from landfill by being rehomed and kept in circulation for future clothes swap events. A further 574.50 Kgs were recycled through Upparel.

EMRC Environmental Management System

Minimise the environmental impact of waste management operations.

Following an annual audit in July 2023, the EMRC's Environmental Management System for the Red Hill Waste Management Facility continues to be accredited to the international ISO 14001:2015 standard for general and contaminated waste management, greenwaste processing, FOGO processing and earth materials supply at the Red Hill Waste Management Facility. This certification assures the EMRC's stakeholders and the wider community of the organisation's commitment to best practice and continual improvement in the area of environmental compliance and waste management. The EMRC reports its environmental performance in various annual monitoring and compliance reports to the Department of Water and Environmental Regulation (DWER).

Throughout 2022/2023 the EMRC undertook works to minimise the environmental impact of operations on site including a wide range of environmental monitoring programs including; water monitoring, nest box monitoring, odour monitoring, native flora and fauna monitoring vermin and pest control, ground water remediation and plume management, leachate management, community engagement, complaints investigations, environmental incident investigations and site rehabilitation. Rehabilitation works have been undertaken at the Red Hill Waste Management Facility since 1992 with identified areas for future rehabilitation.

The EMRC's core objective is to provide sustainable waste management. To implement this objective, the EMRC follows an independent third party accredited Environmental Management System designed to produce continuous site improvement whilst minimising environmental impacts.

The EMRC planted 5,600 tube stock and spread 10kgs of seed in 2022, and 4,100 tube stock and 14kg of seed in 2023 throughout the Class III and Offsets rehabilitation areas.

17 CREATE VALUE IN THE COMMUNITY

Objective: To establish and support projects in the community that create social value from a residential level through to commercial levels

> EMRC Battery Collection program collected approximately **17 tonnes** of household batteries

Community based source separation initiatives by 2027

Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging

The Waste Education Team implemented a bin tagging education program in February 2023 on behalf of the City of Bayswater with the WA Local Government Association part-funding the program. The program aimed to provide individual and direct feedback to residents on using the three bin FOGO system. The program ran between February and March 2023 with 2,061 properties audited. In the past the data collected was recorded by the auditors manually, however this year the data was entered directly into Bin Tagging Mobile Application software (app) created by WALGA, saving time on data entry. Overall results at the end of the program revealed that contamination in the FOGO bins reduced by 11%, contamination in the recycling bins reduced by 16% and contamination in the general waste bins reduced by 9%.

The EMRC Waste Education team conducted a multi layered in depth auditing process of 14 schools within the Bassendean and Bayswater Councils to trial a FOGO system in schools. The aim of the trial was to ascertain - 1) What the current waste systems were in place at each school, 2) If the waste systems could be changed to reduce waste going to landfill, and 3) If the schools accessing FOGO bin services were using their bins correctly. The audits took place over 4 to 6 weeks including a traditional waste audit of 1 day of waste collected per school. The waste was sorted into five categories, weighed and recorded. A detailed report was issued to each of the 14 schools of the results along with a detailed report to the Department of Education with EMRC recommendations. Each school report included recommendations incorporating their individual Common Use Agreement invoicing.

Collect, manage and dispose of problematic waste in the Region sustainably.

The EMRC's Battery Collection program is promoted to schools and public places throughout Perth's Eastern Region to help meet growing concerns about household batteries going to landfill. In 2022/2023, the EMRC's Battery Collection program collected approximately 17 tonnes of household batteries from 105 schools and 42 public places, including libraries, shopping centres and Council offices. Compact Fluorescent Lamps (CFLs) contain small amounts of mercury which may be absorbed into the environment if not correctly disposed of. In 2022/2023 the EMRC collected and recycled approximately 2.9 tonnes of Compact Fluorescent Lamps from 34 public places across the Region.

EMRC's Battery Collection program collected approximately 1.7 tonnes of household batteries

EMRC collected and recycled approximately 2.9 tonnes of Compact Fluorescent Lamps

Use of recovered material in the region by 2040

Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies

Ongoing dialogue continues with member Councils to identify additional potential opportunities in the EMRC region, including bulk verge collections.

Increased participation in behaviour change programs

Continue to provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy.

The Waste Education Team has delivered a series of education programs that focus on target issues from the WA Government's Waste Avoidance and Resource Recovery Strategy 2030. The team facilitates quarterly member Council's representative meetings (RWESG) to share waste management challenges and find solutions as a collective. The team also participate in regional advocacy including: the Waste Management Community Reference Group (WMCRG), Recycle Right membership, Consistent Communications Collective, the Waste Educator Networking Group (WENG) and collaborate on projects with other regional councils.

Benchmark and monitor participation rates in EMRC sustainability programs

Participation rates in EMRC sustainability programs are proceeding in accordance with the individual Council's agreed Project Plans and in accordance with the approved 2022/23 budget.

To manage partnerships and relationships with stakeholders

The EMRC continues to effectively manage its partnerships and relationships with key stakeholders and these actions are guided by the EMRC's Stakeholder Engagement Plan. Stakeholder relationships are also informed by the Stakeholder Perception Survey.

18 Our Organisational Culture and Safety

Strategy

The EMRC continued to implement initiatives contained within the Workforce Plan for 2022/2023 and began developing a new Workforce Plan for the 2023-2028 period. The Plan will comply with the Department Local Government, Sport and Cultural Industries Integrated Planning Framework standards.

Learning and Development

The EMRC continues to develop its on-line learning platform to improve organisational understanding of internal procedures and legislative requirements. A new customer service module for operational employee has been developed and is in the process of being implemented. The online Code of Conduct training is now also be utilised as refresher training for all employees.

The EMRC partnered with Leda an online self-paced personal development tool to grow its future leaders. The programme was developed by Murdoch University and focuses on behaviour, self-reflection and achieving a growth mindset. Eleven employees have been enrolled in the programme and a new cohort will be induction within the next 6 months.

The EMRC utilised Infinity Training to undertake an in-house Project Management Diploma. Six employees were successful in gaining their diplomas and this increased capability will assist the EMRC in driving a more rigorous project management ideology.

All employees received a Performance Review during the 2022/2023 period and each team member received an individual personal development.

As series of communication and recognition activities were undertaken:

100% of team members attended one or more training sessions

LONG SERVING TEAM MEMBERS
5 continued to be recognised for completing five-year service interval milestones

Health and wellbeing initiatives continued to be offered to all employees

TEAM TALKS
sessions held with the CEO and all team members

GROUP TRAINING SESSIONS held at Ascot Place and Red Hill Waste Management Facility for all team members

THE REWARDS AND RECOGNITION PROGRAM was reviewed and continues to be successful culminating in the Employee of the Year being awarded in December 2022

REGULAR CEO AND EXECUTIVE LEADERSHIP ATTENDANCE
at Toolbox meetings at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park

AN EMPLOYEE SURVEY was undertaken and those results are currently being utilised to develop new employee benefits and strategies

Resourcing

The EMRC continued to grow and develop its service offering and 34 new employees were recruited and onboarded during the 2023/23 period. All employees receive a comprehensive induction and organisational orientation before beginning their roles.

Workplace Safety and Health

The inaugural EMRC National Safety Month was held in September 2022 which began with a Smoking Ceremony performed by Noongar Leader, Nick Abrahams. The EMRC organised a number of events with the culmination of the month being an audience with guess speaker Theo Ventis. His speech was delivered a power message of the ramifications of breaching safety procedures. Theo held talks at Hazelmere Resource Recovery Park, Red Hill Waste Management Facility and the Ascot administration building.

Group sessions for training have been held during the year, these have included all team members on Operational sites. These sessions have included:

- Snake education
- Manual handling
- Psychological hazards
- Fire extinguisher training
- Roles and Responsibilities in relation to WHS legislation
- Ongoing education & training of company SWMS

The EMRC undertook a comprehensive review of all its WHS policies and procedures to meet legislative requirements and the Contractor Management guidelines and procedures were also fully reviewed.

Employee Relations

The EMRC transitioned from the Federal Industrial System to the State Industrial Relations in January 2023. All relevant documentation and procedures were updated to meet the criteria of the new legislation. The EMRC is also the representative for all Regional Councils on the State IR Transition Working Group (WALGA).

Remuneration and Benefits

The EMRC undertook a fundamental review of its Remuneration Strategy in November 2022 to address the disparity of pay between the EMRC and other local governments. This was implemented to curb the loss of specialist talent from all areas across the organisation.

The annual remuneration review, in June, was as in previous year's, aligned in accordance with the performance of the relevant employee.

Equality and Inclusion

The EMRC has developed a new Disability Access and Inclusion Plan for the period 2023-2028, which when endorsed by Council, will be circulated for community consultation before being submitted to the Department of Communities. The EMRC continues to work with disability service providers to increase and provide opportunities for candidates/prospective employees with a disability.

The EMRC continues on its journey to Reconciliation and a number of educational sessions on understanding Indigenous culture and heritage were held for all employees. The EMRC ensures that Acknowledgement of Country are given at all significant events and meetings and that all dates of indigenous importance are recognised and acknowledged.

Work experience opportunities were also offered to multiple students across the organisation to provide a pathway for young people to enter into the waste, recovery and recycling sector.

Continuous improvement

The EMRC is currently in the process of implementing two new systems, MYOSH to support the WHS team manage investigations, reporting and workflow. Martian Logic is being introduced to support the Human Resources Team to recruitment, onboard and manage the EMRC's organisational structure.

The HR team has also developed its own natural language search functionality for its intranet by enabling an AI Chatbot function which is currently in the process of being trialled.

As a continued commitment to the health and safety of its team members, Safety week will be returning in 2023 with a strong focus on mental health issues inline with the October National Safety month topics promoted by Safework Australia.

19 Statutory Reports

Register of Complaints

The Local Government Act 1995 s.5.53(2) (hb) contains a provision that requires complaints made against any council member during the financial year under s.5.121 of the Local Government Act 1995, must be reported annually. There were no registered complaints against EMRC Council members during the 2022/2023 financial year.

Statutory Compliance Return

The Statutory Compliance Return for the year ending 31 December 2022 was completed and referred to the Audit Committee meeting held on 2 March 2023. A certified copy of the completed Statutory Compliance Return was submitted to the Department of Local Government, Sport and Cultural Industries by 31 March 2023. Council was able to advise that it achieved a high level of compliance with all matters applicable to the EMRC's operations.

National Competition Policy

The Competition Principles Agreement is a contractual agreement between the federal government and all state and territory governments. As a result, local government is committed to the Competition Principles Agreement, which aims to ensure all public enterprises operate in a transparent manner and in the best interests of the public. Under the Competition Principles Agreement, public enterprises are required to review their operations to ensure that they have no competitive advantage, or disadvantage, in comparison to the private sector. The EMRC supports the Competition Principles Agreement concept and, as such, a cost benefit analysis of operations was conducted. The analysis concluded that none of the core services – operation of the Red Hill Waste Management Facility, Hazelmere Resource Recovery Park, and environmental services – should be subject to competitive neutrality principles. Furthermore, the EMRC has not received notification that the Australian Bureau of Statistics has classified any of its operations as either public trading or public financial enterprises. No allegations of noncompliance with the principles have been made against the EMRC.

Public Interest Disclosure Act 2003

The Public Interest Disclosure Act 2003 facilitates the disclosure of public interest information, and provides protection for those making such disclosures and those who are the subject of disclosures. During 2022/2023 the EMRC received 4 public interest disclosures. The EMRC received 1 Freedom of Information application during the 2022/2023

financial year and no applications relating to the amendment of personal information were received. During 2022/2023 the EMRC carried out its recordkeeping in accordance with the provisions of the State Records Act 2000 and the EMRC's Record Keeping Plan (RKP).

A total of 28,725 documents and 543 new folders were created in Content Manager, the EMRC's Electronic Document and Records Management System (EDRMS). A review of the EMRC's records management policies and procedures continues on an ongoing basis and is updated in the EMRC's Records Policies and Procedures Manual.

A review of the EMRC's records holdings, both hardcopy and electronic, also continues on an ongoing basis,involving appraisal, sentencing, securing of approval for disposal and ultimately the actual disposal of records. Training on recordkeeping responsibilities and the use of the Electronic Document and Records Management System (EDRMS), i.e. Content Manager, was provided to staff by request. Training was also provided and tailored to particular business teams. The EMRC's records induction program is provided to all new staff within one week of commencement.

This focusses on recordkeeping responsibilities as outlined in the EMRC's Record Keeping Plan, and is followed up with training targeted to the organisation's Electronic Document and Records Management System (EDRMS), i.e. Content Manager.

Freedom of Information Act 1992

The EMRC received one Freedom of Information application during the 2022/2023 period. This was a third party referral request from a member council. This information was reported via the requesting member council to the overarching authority, responsible for the execution of the Freedom of Information Act 1992, the Office of the Information Commissioner via the Freedom of Information (FOI) Annual Statistical Return 01/07/2022 to 30/06/2023.

Plan for the future

Section 5.53(2)(e) of the Local Government Act 1995 requires local governments to provide an overview of the 'plan for the future', including the major initiatives that are proposed to commence, or to continue, in the next financial year. Full details are contained within the EMRC's Corporate Business Plan 2023/2024 to 2027/2028.

Major Trading Undertaking

During the 2022/2023 financial year, the EMRC Council resolved to carry out the following trading undertakings:

Regional Waste Collection

A Major Trading Undertaking for a Regional Waste Collection was approved by the EMRC Council during the financial year following public consultation. The Major Trading Undertaking was to establish a regional waste collection

service for Participant member Councils for the collection of kerbside waste, bulk waste and recycling collections which is a logical progression of the services provided by the EMRC. This undertaking commenced with the Shire of Mundaring from 1 July 2023.

Air Pollution Control Residue

At its meeting on 23 March 2023, following public consultation, the EMRC Council adopted the Business Plan for a Major Trading Undertaking for an Air Pollution Control Residue (APCr) processing plant to be constructed on part of Lot 10 of the Red Hill Waste Management Facility (RHWMF).

This forms an integral part of the overall Development Plan for Red Hill. The development of this part of the RHWMF has been planned for over a number of years and is part of the strategic development of the facility over the next 20 years. The construction of an APCr plant is consistent with the licensed use of the site and the on-going provision of new resource recovery services at this facility. As at 30 June 2023, no transaction had been finalised.

Payments to Employees

11 EMRC employees were paid an annual salary (inclusive of allowances) of $140,000 or more. The table below is a breakdown of EMRC employee salaries above $140,000.

EMPLOYEES REMUNERATION	
Salary Range $	**No**
40,000 - 149,999	2
150,000 - 159,999	1
160,000 - 169,999	1
170,000 - 179,999	2
190,000 - 199,999	1
200,000 - 209,999	1
210,000 - 219,999	1
290,000 - 299,999	2
TOTAL	**11**

The CEO's remuneration package is $329,239.35

20 Annual Financial Report

For the year ended 30 June 2023

21 Statement by Chief Executive Officer

EASTERN METROPOLITAN REGIONAL COUNCIL
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

Local Government Act 1995
Local Government (Financial Management) Regulations 1996

STATEMENT BY CEO

The accompanying financial report of the Eastern Metropolitan Regional Council has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2023 and the financial position as at 30 June 2023.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 6th day of October 2023

Chief Executive Officer

MARCUS J. GEISLER
Name of Chief Executive Officer

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22 Statement of Comprehensive Income by Nature and Type

EASTERN METROPOLITAN REGIONAL COUNCIL
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2023 Actual	2023 Budget	2022 Actual
		$	$	$
Revenue				
Fees and charges	2(a)	43,576,117	41,484,401	37,889,406
Grants, subsidies and contributions	2(a)	2,559,346	1,892,021	1,967,134
Interest revenue	2(a)	2,376,427	879,453	521,453
Other revenue	2(a)	3,332,191	2,558,840	2,008,217
		51,844,081	46,814,715	42,386,210
Expenses				
Employee costs	2(b)	(12,088,391)	(11,862,596)	(9,740,160)
Materials and contracts		(10,492,355)	(11,056,755)	(7,068,545)
Utility charges		(367,407)	(364,023)	(290,061)
Depreciation		(3,969,028)	(4,286,462)	(4,896,630)
Finance costs	2(b)	(254,430)	0	(150,740)
Insurance		(417,344)	(377,272)	(421,479)
Other expenditure	2(b)	(17,933,267)	(16,405,750)	(13,874,776)
		(45,522,222)	(44,352,858)	(36,442,391)
		6,321,859	2,461,857	5,943,819
Profit on asset disposals		0	115,513	63,074
Loss on asset disposals		(42,716)	0	0
		(42,716)	115,513	63,074
Net result for the period	26(b)	**6,279,143**	**2,577,370**	**6,006,893**
Other comprehensive income for the period				
Items that will not be reclassified subsequently to profit or loss				
Changes in asset revaluation surplus	17	635,245	0	0
Total other comprehensive income for the period	17	**635,245**	**0**	**0**
Total comprehensive income for the period		**6,914,388**	**2,577,370**	**6,006,893**

This statement is to be read in conjunction with the accompanying notes.

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23 Statement of Financial Position

EASTERN METROPOLITAN REGIONAL COUNCIL
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2023

	NOTE	2023	2022
		$	$
CURRENT ASSETS			
Cash and cash equivalents	3	28,624,162	24,320,110
Other financial assets	4(a)	51,500,000	56,500,000
Trade and other receivables	5	4,817,450	4,342,797
Inventories	6	32,950	16,301
Other assets	7	20,620	28,039
TOTAL CURRENT ASSETS		84,995,182	85,207,247
NON-CURRENT ASSETS			
Property, plant and equipment	8	93,658,631	86,206,096
Infrastructure	9	35,365,491	35,133,513
TOTAL NON-CURRENT ASSETS		129,024,122	121,339,609
TOTAL ASSETS		214,019,304	206,546,856
CURRENT LIABILITIES			
Trade and other payables	12	6,168,848	5,743,261
Other liabilities	13	629,212	405,480
Employee related provisions	15	2,139,838	1,929,017
Other provisions	16	21,000,517	0
TOTAL CURRENT LIABILITIES		29,938,415	8,077,758
NON-CURRENT LIABILITIES			
Employee related provisions	15	170,792	92,057
Other provisions	16	6,236,355	27,617,687
TOTAL NON-CURRENT LIABILITIES		6,407,147	27,709,744
TOTAL LIABILITIES		36,345,562	35,787,502
NET ASSETS		177,673,742	170,759,354
EQUITY			
Retained surplus		88,296,747	77,146,186
Reserve accounts	28	52,231,361	56,729,632
Revaluation surplus	17	37,145,634	36,883,536
TOTAL EQUITY		177,673,742	170,759,354

This statement is to be read in conjunction with the accompanying notes.

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24 Statement of Changes in Equity

EASTERN METROPOLITAN REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	RETAINED SURPLUS	RESERVE ACCOUNTS	REVALUATION SURPLUS	TOTAL EQUITY
		$	$	$	$
Balance as at 1 July 2021		**82,641,476**	**65,953,610**	**37,157,892**	**185,752,978**
Comprehensive income for the period					
Net result for the period		6,006,893	0	0	6,006,893
Other comprehensive income for the period					
Revaluation Surplus Reversal	17	274,356	0	(274,356)	0
Total comprehensive income for the period		6,281,249	0	(274,356)	6,006,893
Transfers from reserve accounts	28	30,859,532	(30,859,532)	0	0
Transfers to reserve accounts	28	(21,635,554)	21,635,554	0	0
Provision for City of Belmont payout	16, 22	(21,000,517)	0	0	(21,000,517)
Balance as at 30 June 2022		**77,146,186**	**56,729,632**	**36,883,536**	**170,759,354**
Comprehensive income for the period					
Net result for the period		6,279,143	0	0	6,279,143
Other comprehensive income for the period					
Movement in site rehabilitation and environmental monitoring provisions	17	0	0	635,245	635,245
Revaluation Surplus Reversal	17	373,147	0	(373,147)	0
Total comprehensive income for the period		6,652,290	0	262,098	6,914,388
Transfers from reserve accounts	28	34,234,867	(34,234,867)	0	0
Transfers to reserve accounts	28	(29,736,596)	29,736,596	0	0
Balance as at 30 June 2023		**88,296,747**	**52,231,361**	**37,145,634**	**177,673,742**

This statement is to be read in conjunction with the accompanying notes.

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25 Statement of Cash Flows

EASTERN METROPOLITAN REGIONAL COUNCIL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2023 Actual $	2022 Actual $
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Fees and charges		43,422,838	37,101,399
Operating grants, subsidies and contributions		2,559,346	1,967,134
Interest revenue		2,055,054	521,453
Goods and services tax received		4,941,543	4,243,789
Other revenue		3,332,191	2,008,217
		56,310,972	45,841,992
Payments			
Employee costs		(11,687,415)	(9,494,588)
Materials and contracts		(12,480,893)	(15,500,535)
Utility charges		(367,407)	(290,061)
Finance costs		0	(150,740)
Insurance paid		(417,344)	(421,479)
Goods and services tax paid		(2,424,336)	(2,383,651)
Other expenditure		(17,881,353)	(13,883,550)
		(45,258,748)	(42,124,604)
Net cash provided by (used in) operating activities	18(b)	11,052,224	3,717,388
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	8(a)	(10,505,313)	(9,173,718)
Payments for construction of infrastructure	9(a)	(1,445,769)	(1,947,160)
Proceeds from sale of property, plant & equipment		202,910	362,455
Net proceeds/(payments) for financial assets at amortised cost		5,000,000	(24,000,000)
Net cash provided by (used in) investing activities		(6,748,172)	(34,758,423)
Net increase (decrease) in cash held		4,304,052	(31,041,035)
Cash at beginning of year		24,320,110	55,361,145
Cash and cash equivalents at the end of the year	18(a)	28,624,162	24,320,110

This statement is to be read in conjunction with the accompanying notes.

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EASTERN METROPOLITAN REGIONAL COUNCIL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2023

	NOTE	2023 Actual $	2023 Budget* $	2022 Actual $
OPERATING ACTIVITIES				
Revenue from operating activities				
Fees and charges		43,576,117	0	37,889,406
Grants, subsidies and contributions		2,559,346	0	1,967,134
Interest revenue		2,376,427	0	521,453
Other revenue		3,332,191	0	2,008,217
Profit on asset disposals		0	0	63,074
		51,844,081	0	42,449,284
Expenditure from operating activities				
Employee costs		(12,088,391)	0	(9,740,160)
Materials and contracts		(10,492,355)	0	(7,068,545)
Utility charges		(367,407)	0	(290,061)
Depreciation		(3,969,028)	0	(4,896,630)
Finance costs		(254,430)	0	(150,740)
Insurance		(417,344)	0	(421,479)
Other expenditure		(17,933,267)	0	(13,874,776)
Loss on asset disposals		(42,716)	0	0
		(45,564,938)	0	(36,442,391)
Non-cash amounts excluded from operating activities	27(a)	(16,603,693)	0	26,078,804
Amount attributable to operating activities		(10,324,550)	0	32,085,697
INVESTING ACTIVITIES				
Inflows from investing activities				
Proceeds from disposal of assets		202,910	0	362,455
		202,910	0	362,455
Outflows from investing activities				
Purchase of property, plant and equipment	8(a)	(10,505,313)	0	(9,173,717)
Purchase and construction of infrastructure	9(a)	(1,445,769)	0	(1,947,161)
		(11,951,082)	0	(11,120,878)
Amount attributable to investing activities		(11,748,172)	0	(10,758,423)
FINANCING ACTIVITIES				
Inflows from financing activities				
Transfers from reserve accounts	28	34,234,867	0	30,859,532
		34,234,867	0	30,859,532
Outflows from financing activities				
Transfers to reserve accounts	28	(29,736,596)	0	(21,635,554)
		(29,736,596)	0	(21,635,554)
Amount attributable to financing activities		4,498,271	0	9,223,978
MOVEMENT IN SURPLUS OR DEFICIT				
Surplus or deficit at the start of the financial year	27(b)	20,399,857	0	(10,151,395)
Amount attributable to operating activities		(10,324,550)	0	32,085,697
Amount attributable to investing activities		(11,748,172)	0	(10,758,423)
Amount attributable to financing activities		4,498,271	0	9,223,978
Surplus or deficit after imposition of general rates	27(b)	**2,825,406**	**0**	**20,399,857**

This statement is to be read in conjunction with the accompanying notes.

*The name of the Rate Setting Statement was changed to the Statement of Financial Activity in the second tranche of *Local Government (Financial Management) Regulations 1996* amendments that were gazetted on 30 June 2023. The EMRC 2022-2023 Annual Budget which was adopted the previous year on 23 June 2022 did not include a Rate Setting Statement as the EMRC does not have rate payers and do not have general rates information and accordingly there is nothing to disclose in the budget column of the Statement of Financial Activity.

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26 Notes to and forming part of the Financial Report

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

1. BASIS OF PREPARATION

The financial report of the Eastern Metropolitan Regional Council (EMRC) which is a Class 2 local government comprises general purpose financial statements which have been prepared in accordance with the Local Government Act 1995 and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the council to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity
All funds through which the council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 29 of the financial report.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, and infrastructure

Initial application of accounting standards
During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- *AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments*
- *AASB 2020-6 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current – Deferral of Effective Date*
- *AASB 2021-7a Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [general editorials]*
- *AASB 2021-3 Amendments to Australian Accounting Standards - Illustrative Examples for Not-for-Profit Entities accompanying AASB 15*

These amendments have no material impact on the current annual financial report

New accounting standards for application in future years
The following new accounting standards will have application to local government in future years:

- *AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture*
- *AASB 2020-1 Amendments to Australian Accounting* Standards - *Classification of Liabilities as Current or Non-current*
- *AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates*
  This standard will result in a terminology change for significant accounting policies
- *AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]*
- *AASB 2021-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback*
- *AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants*
- *AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards*
- *AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities*
  The amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

Except as described above these amendments are not expected to have any material impact on the financial report on initial application.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

2. REVENUE AND EXPENSES

(a) Revenue

Contracts with customers
Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Timing of revenue recognition
Fees and Charges	Waste treatment, recycling and disposal services at the waste disposal facilities and consulting services	At time of waste disposal or at time of consultancies	Cash or 14 days from invoice date or as negotiated	Not applicable	Recognised upon disposal of waste at the waste disposal facilities or when consultancy obligations have been met.
Grants, subsidies and contributions	Grants	Over time based on grant conditions	Based on grant conditions set by funding body	Unexpended grants based on grant conditions	Recognised upon fulfilment of grant conditions
	Contributions	Completion of project or project milestone	Set by mutual agreement with the funding body	Not applicable	Recognised upon fulfilment of contribution conditions
Interest Earnings	Interest Earnings	Based on accruals over time up to and including maturity	Upon maturity of investment	Not applicable	Recognised on the monthly balance date of the financial report
Other Revenue	Reimbursements	Based on reconciliation of monthly income and expenditure or submission of insurance claims	14 days from invoice date or settlement of insurance claims	Not applicable	Recognised when the monthly income and expenditure at the Transfer Stations managed by the EMRC has been reconciled or upon settlement of insurance claims.
	Sales of Products	At time of product sales	Cash or 14 days from invoice date or as negotiated	Upon faulty product only	Recognised upon the sale of products from EMRC facilities
	Royalty Income	At time of electriCouncil generation by third party	Quarterly for royaly payments and as and when Renewable Energy Certificates are sold	Not applicable	Recognised upon receipt of funds based on the electriCouncil generation from landfill gas by third party
	Rebate Income	Annually for Insurance rebates and monthly for diesel fuel rebates	Reduction on monthly Business Activity Statement return and as distributed by insurance company	Not applicable	Recognised when the monthly diesel fuel rebate is calculated based on diesel usage during the month and upon receipt of funds for insurance rebates

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

FOR THE YEAR ENDED 30 JUNE 2023

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	$	$	$	$	$
Fees and charges	43,576,117	0	0	0	43,576,117
Grants, subsidies and contributions	149,950	0	0	2,409,396	2,559,346
Interest revenue	0	0	0	2,376,427	2,376,427
Other revenue	521,256	0	0	2,810,935	3,332,191
Total	44,247,323	0	0	7,596,758	51,844,081

FOR THE YEAR ENDED 30 JUNE 2022

Nature	Contracts with customers	Capital grant/contributions	Statutory Requirements	Other	Total
	$	$	$	$	$
Fees and charges	33,649,688	0	0	4,239,718	37,889,406
Grants, subsidies and contributions	188,553	0	0	1,778,581	1,967,134
Interest revenue	0	0	0	521,453	521,453
Other revenue	375,993	0	0	1,632,224	2,008,217
Total	34,214,234	0	0	8,171,976	42,386,210

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

2. REVENUE AND EXPENSES (Continued)

	Note	2023 Actual	2022 Actual
		$	$
(a) Revenue (Continued)			
Interest revenue			
Interest on reserve account funds		1,704,816	375,654
Interest on municipal cash and investments		671,178	47,504
Interest from other sources		433	98,295
		2,376,427	521,453
Other revenue			
Sale of Products		1,903,924	1,578,733
Gas Royalty Income		252,284	119,118
Rebate Income		268,972	256,875
Miscellaneous Income		293,505	53,491
Dividend from liquidator of Lehman Brothers Australia		613,506	0
		3,332,191	2,008,217
(b) Expenses			
Auditors remuneration			
- Audit of the Annual Financial Report		47,000	41,600
- Other services – grant acquittals		0	600
		47,000	42,200
Employee Costs			
Employee benefit costs		11,445,355	9,372,382
Other employee costs		643,036	367,778
		12,088,391	9,740,160
Finance costs			
Other provisions: Unwinding of discount		254,430	150,740
		254,430	150,740
Other expenditure			
State landfill levy		14,118,567	12,293,369
Other expenses		2,239,500	1,740,919
FOGO contribution adjustment to member Councils*		1,575,200	0
Increment/(decrement) - Site Rehabilitation Provision**		0	(104,222)
Increment/(decrement) - Environmental Monitoring Provision**		0	(55,290)
		17,933,267	13,874,776

*A contribution adjustment of $1,575,200 was paid to the EMRC's member Councils for the implementation of the FOGO (food organics and garden organics) collection process. In the event that a member Council does not implement FOGO collection process, the contribution paid to the member Council is to be refunded to the EMRC.

**The movement in provision of $635,245 for the year ended 30 June 2023 has been recognised through other comprehensive income in accordance with AASB Interpretation 1. Prior year figures have not been amended as the net impact is immaterial.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

3. CASH AND CASH EQUIVALENTS

	Note	2023 $	2022 $
Cash at bank and on hand		26,624,162	5,820,110
Term deposits		2,000,000	18,500,000
Total cash and cash equivalents	18(a)	28,624,162	24,320,110
Held as			
- Unrestricted cash and cash equivalents		26,330,588	10,312,354
- Restricted cash and cash equivalents	18(a)	2,293,574	14,007,756
		28,624,162	24,320,110

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Restricted financial assets
Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

4. OTHER FINANCIAL ASSETS

	2023 $	2022 $
(a) Current assets		
Financial assets at amortised cost	51,500,000	56,500,000
	51,500,000	56,500,000
Other financial assets at amortised cost		
Term deposits	51,500,000	56,500,000
	51,500,000	56,500,000
Held as		
- Unrestricted other financial assets at amortised cost	1,221,213	13,763,677
- Restricted other financial assets at amortised cost	50,278,787	42,736,323
	51,500,000	56,500,000

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost
The Council classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierachy (see Note 25 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

Financial assets at fair value through profit or loss
The Council has elected to classify the following financial assets at fair value through profit or loss:
- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Council has elected to recognise as fair value gains and losses through profit or loss.

Impairment and risk
Information regarding impairment and exposure to risk can be found at Note 23.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

5. TRADE AND OTHER RECEIVABLES

	Note	2023 $	2022 $
Current			
Trade receivables		4,110,577	4,052,674
Other receivables		36,474	45,933
Accrued interest		574,526	253,152
Loan receivables*		1,382,549	1,278,983
Allowance for credit losses of trade receivables	23(b)	(1,286,676)	(1,287,945)
		4,817,450	4,342,797

*The carrying amounts of the loan receiveables includes the loans on commercial terms between the EMRC and Anergy Australia Pty Ltd and the EMR and Shire of Mundaring.

*The balance of the loan receivable from Anergy Australia Pty Ltd as at 30 June 2023 of $1,277,983 ($1,278,983 as at 30 June 2022) has been fully impaired as the Company is under voluntary liquidation.

Disclosure of opening and closing balances related to contracts with customers

Information about receivables from contracts with customers along with financial assets and associated liabilities arising from transfers to enable the acquisition or construction of recognisable non financial assets is:	Note	30 June 2023 Actual $	30 June 2022 Actual $	1 July 2021 Actual $
Trade and other receivables from contracts with customers		6,104,126	5,630,742	4,627,307
Allowance for credit losses of trade receivables	5	(1,286,676)	(1,287,945)	(1,196,020)
Total trade and other receivables from contracts with customers		4,817,450	4,342,797	3,431,287

SIGNIFICANT ACCOUNTING POLICIES

Trade receivables
Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

Other Receivables
Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

Measurement
Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

Classification and subsequent measurement
Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Council measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

Impairment and risk exposure
Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 23.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

6. INVENTORIES

	Note	2023 $	2022 $
Current			
Fuel and materials		32,950	16,301
		32,950	16,301
The following movements in inventories occurred during the year:			
Balance at beginning of year		16,301	36,424
Inventories expensed during the year		(1,288,306)	(902,831)
Additions to inventory		1,304,955	882,708
Balance at end of year		32,950	16,301

SIGNIFICANT ACCOUNTING POLICIES

General
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

7. OTHER ASSETS

	2023	2022
	$	$
Other assets - current		
Prepayments	20,620	28,039
	20,620	28,039

SIGNIFICANT ACCOUNTING POLICIES
Other current assets
Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings	Total land and buildings	Furniture and fittings	Plant and equipment	Artworks	Work in progress	Total
	$	$		$	$	$	$	$
Balance at 1 July 2021	47,850,000	6,506,874	54,356,874	42,649	13,774,609	83,800	11,475,657	79,733,589
Additions	257	26,060	26,317	66,633	1,557,485	0	7,523,282	9,173,717
Disposals	0	0	0	0	(282,064)	0	0	(282,064)
Depreciation	0	(233,735)	(233,735)	(14,806)	(2,170,605)	0	0	(2,419,146)
Transfers	0	1,514,572	1,514,572	0	99,188	0	(1,613,760)	0
Balance at 30 June 2022	47,850,257	7,813,771	55,664,028	94,476	12,978,613	83,800	17,385,179	86,206,096
Comprises:								
Gross balance amount at 30 June 2022	47,850,257	8,047,506	55,897,763	117,912	16,992,233	83,800	17,385,179	90,476,887
Accumulated depreciation at 30 June 2022	0	(233,735)	(233,735)	(23,436)	(4,013,620)	0	0	(4,270,791)
Balance at 30 June 2022	47,850,257	7,813,771	55,664,028	94,476	12,978,613	83,800	17,385,179	86,206,096
Additions	0	0	0	0	2,610,337	0	7,894,976	10,505,313
Disposals	0	(94,465)	(94,465)	0	(151,160)	0	0	(245,625)
Work in progress write off	0	0	0	0	0	0	(45,678)	(45,678)
Depreciation	0	(260,320)	(260,320)	(21,957)	(2,479,198)	0	0	(2,761,475)
Transfers	0	1,713,822	1,713,822	0	25,953	0	(1,739,775)	0
Balance at 30 June 2023	47,850,257	9,172,808	57,023,065	72,519	12,984,545	83,800	23,494,702	93,658,631
Comprises:								
Gross balance amount at 30 June 2023	47,850,257	9,661,050	57,511,307	117,911	19,394,464	83,800	23,494,702	100,602,184
Accumulated depreciation at 30 June 2023	0	(488,242)	(488,242)	(45,392)	(6,409,919)	0	0	(6,943,553)
Balance at 30 June 2023	47,850,257	9,172,808	57,023,065	72,519	12,984,545	83,800	23,494,702	93,658,631

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Land and buildings					
Land	2	Market approach	Independent registered valuer	June 2021	Price per square metre.
Buildings	3	Cost Approach	Independent valuer and Management valuation	June 2021	Estimates of residual value, useful life, pattern of consumption and asset condition and relationship to the assessed level of remaining service potential of the depreciable amount.
(ii) Cost					
Furniture and fittings		N/A	N/A	N/A	N/A
Plant and equipment		N/A	N/A	N/A	N/A
Artworks		N/A	N/A	N/A	N/A

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Landfill cells	Other structures	Post closure assets	Work in progress	Total
	$	$	$	$	$
Balance at 1 July 2021	7,233,801	9,126,431	5,616,910	13,704,011	35,681,153
Additions	600,596	38,140	0	1,308,425	1,947,161
Disposals	0	(17,317)	0	0	(17,317)
Depreciation	(2,171,475)	(143,758)	(162,251)	0	(2,477,484)
Transfer	2,187,442	0	0	(2,187,442)	0
Balance at 30 June 2022	7,850,364	9,003,496	5,454,659	12,824,994	35,133,513
Comprises:					
Gross balance at 30 June 2022	10,021,839	9,147,254	5,616,910	12,824,994	37,610,997
Accumulated depreciation at 30 June 2022	(2,171,475)	(143,758)	(162,251)	0	(2,477,484)
Balance at 30 June 2022	7,850,364	9,003,496	5,454,659	12,824,994	35,133,513
Additions	0	16,060	0	1,429,709	1,445,769
Work in progress write off	0	0	0	(6,237)	(6,237)
Depreciation	(878,846)	(145,498)	(183,210)	0	(1,207,554)
Balance at 30 June 2023	6,971,518	8,874,058	5,271,449	14,248,466	35,365,491
Comprises:					
Gross balance at 30 June 2023	10,021,839	9,163,130	5,616,910	14,248,466	39,050,345
Accumulated depreciation at 30 June 2023	(3,050,321)	(289,072)	(345,461)	0	(3,684,854)
Balance at 30 June 2023	6,971,518	8,874,058	5,271,449	14,248,466	35,365,491

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

9. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Landfill cells	3	Cost approach using current replacement cost	Management valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs
Other structures	3	Cost approach using current replacement cost	Independent valuer and Management valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs
Post closure assets	3	Cost approach using current replacement cost	Management valuation	June 2021	Construction costs and current condition, residual values and remaining useful life assessments inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

10. FIXED ASSETS

(a) Depreciation

Freehold land, artworks and work-in-progress are not depreciated.

Depreciation rates
Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

Asset Class	Useful life
Buildings	7.50 to 100 years (based on components)
Structures	
General	15 to 105 years
Class III and IV Waste Cells	Based on actual usage
Plant	3 to 24 years
Furniture and fittings	3 to 25 years
Equipment	3 to 25 years
Post closure assets	Based on actual usage
Landfill cells	Based on actual usage

There are three general components of cell construction:
- Cell excavation and development costs;
- Cell liner costs; and
- Cell capping costs.

All cell excavation and development costs and cell liner costs are capitalised and depreciated over the useful life of the cell based on the volumetric usage of the landfil cell air space during the year.

Cell capping costs are expensed as they occur as past of ongoing site rehabilitation.

(b) Temporarily Idle or retired from use assets

There are currently no assets held by the Council which are temporarily idle or retired from active use and not classified as held for sale.

	2023	2022
	$	$
(c) Fully Depreciated Assets in Use		
The gross carrying value of assets held by the Council which are currently in use yet fully depreciated are shown in the table below.		
Plant and equipment	480,100	471,100
	480,100	471,100

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

10. FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets
Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value (as indicated), less any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost, the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value
Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Council's revaluation policy, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value.
They are subject to subsequent revaluation at the next revaluation date consistent with *Financial Management Regulation 17A(4)*.

Revaluation
The fair value of land, buildings and infrastructure is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Council.

At the end of each period, the carrying amount for each asset class is reviewed and, where appropriate, the fair value is updated to reflect current market conditions consistent with *Financial Management Regulation 17A(2)* which requires land, buildings, infrastructure and vested improvements to be shown at fair value.

Revaluation (continued)
For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation
The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Depreciation on revaluation
When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:
(i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
(ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Amortisation
All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income and in Note 10(a).

Impairment
An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains or losses on disposal
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

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EASTERN METROPOLITAN REGIONAL COUNCIL
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11. LEASES

The Council does not currently have any operating leases.

SIGNIFICANT ACCOUNTING POLICIES

Leases
At inception of a contract, the Council assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Council uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Right-of-use assets - measurement
Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 under revaluation for details on the significant accounting policies applying to vested improvements.

Right-of-use assets - depreciation
Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Council anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

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12. TRADE AND OTHER PAYABLES

	2023	2022
	$	$
Current		
Sundry creditors	5,679,946	5,311,909
Accrued payroll liabilities	416,145	304,725
ATO liabilities	72,757	126,627
	6,168,848	5,743,261

SIGNIFICANT ACCOUNTING POLICIES

Financial liabilities

Financial liabilities are initially recognised at fair value when the Council becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

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13. OTHER LIABILITIES

	2023	2022
	$	$
Current		
Contract liabilities - Amounts Received in Advance*	288,212	391,033
Contract liabilities - Unspent Grants	341,000	14,447
	629,212	405,480
Reconciliation of changes in contract liabilities		
Opening balance	405,480	0
Additions	629,212	405,480
Revenue from contracts with customers included as a contract liability at the start of the period	(405,480)	0
	629,212	405,480

Contract Liabilities represent the EMRC's performance obligations relating to services to be delivered in the financial year ending 30 June 2024.

* Amounts Received in Advance from contracts with customers of $288,212 are unrestricted financial assets.

SIGNIFICANT ACCOUNTING POLICIES

Contract liabilities

Contract liabilities represent the Council's obligation to transfer goods or services to a customer for which the Council has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

Capital grant/contribution liabilities

Capital grant/contribution liabilities represent the Council's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Council which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant/contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

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14. BORROWINGS

The EMRC does not have any loans or borrowings.

There were no new borrowings during the 2022/2023 financial year.

There were no unspent loans during the 2022/2023 financial year.

SIGNIFICANT ACCOUNTING POLICIES
Borrowing costs
The council has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierachy (see Note 25(i)) due to the unobservable inputs, including own credit risk.

Risk
Information regarding exposure to risk can be found at Note 23.

EASTERN METROPOLITAN REGIONAL Council
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15. EMPLOYEE RELATED PROVISIONS

Employee Related Provisions	2023	2022
Current provisions	$	$
Employee benefit provisions		
Annual Leave	1,029,203	903,955
Long Service Leave	814,947	775,239
Other Employee Leave Provision	30,221	26,132
	1,874,371	1,705,326
Other provisions		
Employment on-costs	265,467	223,691
	265,467	223,691
Total current employee related provisions	2,139,838	1,929,017
Non-current provisions		
Long Service Leave	153,258	79,463
	153,258	79,463
Other provisions		
Employment on-costs	17,534	12,594
	17,534	12,594
Total non-current employee related provisions	170,792	92,057
Total employee related provisions	2,310,630	2,021,074

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period. Assessments indicate that actual settlement of the liabilities is expected to occur as follows:

	Note	2023	2022
Amounts are expected to be settled on the following basis:		$	$
Less than 12 months after the reporting date		1,324,534	1,317,525
More than 12 months from reporting date		986,096	703,549
		2,310,630	2,021,074

SIGNIFICANT ACCOUNTING POLICIES
Employee benefits
The Council's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

Short-term employee benefits
Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits
Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

EASTERN METROPOLITAN REGIONAL COUNCIL
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16. OTHER PROVISIONS

	Site Rehabilitation Provision	Environmental Monitoring Provision	City of Belmont Payout Provision	Total
	$	$	$	$
Opening balance at 1 July 2022				
Current provisions	0	0	0	0
Non-current provisions	4,509,687	2,107,483	21,000,517	27,617,687
	4,509,687	2,107,483	21,000,517	27,617,687
Additional provision	0	0	0	0
Amounts used	(419,766)	(215,479)	0	(635,245)
Unused amounts reversed	0	0	0	0
Charged to profit or loss				
- unwinding of discount	173,397	81,033	0	254,430
Balance at 30 June 2023	4,263,318	1,973,037	21,000,517	27,236,872
Comprises				
Current	0	0	21,000,517	21,000,517
Non-current	4,263,318	1,973,037	0	6,236,355
	4,263,318	1,973,037	21,000,517	27,236,872

Other provisions
Amounts which are expected to be paid out within 12 months of the reporting date are classified as current. Exact timing of payment of non-current obligations is unable to be reliably estimated as it is dependent on factors beyond the control of the local government.

Site rehabilitation provision
A provision for the future costs associated with closing and restoring the landfill is recognised as liabilities within the financial accounts.
The nature of work planned by Council includes cell capping, landform reconstruction, dismantling of site operating facilities and implementation of a revegetation plan to suit the final land use. The provision is based on the future value of the estimated current costs, determined on a discounted basis.

Increments/decrements in the provision are calculated annually based on the change in the net present value of the future cash outflows of costs for site rehabilitation. The unwinding of the discount is expensed as incurred and recognised in the Statement of Comprehensive Income as a finance cost.

As per the independent engineers report from June 2020, the current value for the rehabilitation of the site has been calculated to be $7,089,399 and has been deemed sufficient for post closure management purposes. This value will be reviewed on a five yearly cycle.

The costs are measured using the best estimate of the amounts required and is reassessed internally on an annual basis with an independent review being undertaken on a five yearly cycle.

Environmental monitoring provision
A provision for the future costs associated with closing and restoring the landfill is recognised as liabilities within the financial accounts.
The nature of work planned by Council includes monitoring of groundwater, surface water, leachate and landfill gas generation.
The provision is based on the future value of the estimated current costs, determined on a discounted basis.

Increments/decrements in the provision are calculated annually based on the change in the net present value of the future cash outflows of costs for environmental monitoring. The unwinding of the discount is expensed as incurred and recognised in the Statement of Comprehensive Income as a finance cost.

As per the independent engineers report from June 2020, the current value for the environmental monitoring of the site has been calculated to be $3,403,950 and has been deemed sufficient for post closure management purposes. This value will be reviewed on a five yearly cycle.

The costs are measured using the best estimate of the amounts required and is reassessed internally on an annual basis with an independent review being undertaken on a five yearly cycle.

City of Belmont Payout Provision
Refer to Note 22 for further details.

Provisions
Provisions are recognised when the Council has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

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17. REVALUATION SURPLUS

	2023 Opening Balance	Revaluation Increment/ (decrement)	Revaluation Writeback on disposals*	2023 Closing Balance	2022 Opening Balance	Revaluation Increment/ (decrement)	Revaluation Writeback on disposals*	2022 Closing Balance
	$	$		$	$	$		$
Revaluation surplus - Land - freehold land	26,804,789	0	0	26,804,789	26,804,789	0	0	26,804,789
Revaluation surplus - Buildings	1,290,137	0	(315,165)	974,972	1,290,137	0	0	1,290,137
Revaluation surplus - Furniture and fittings	23,400	0	0	23,400	23,400	0	0	23,400
Revaluation surplus - Plant and equipment	4,692,037	0	(57,982)	4,634,055	4,962,342	0	(270,305)	4,692,037
Revaluation surplus - Artworks	14,164	0	0	14,164	14,164	0	0	14,164
Revaluation surplus - Other structures	2,389,712	0	0	2,389,712	2,393,763	0	(4,051)	2,389,712
Revaluation surplus - Landfill cells and post closure asset	1,669,297	635,245	0	2,304,542	1,669,297	0	0	1,669,297
	36,883,536	635,245	(373,147)	37,145,634	37,157,892	0	(274,356)	36,883,536

***Revaluation writeback on disposals**
This is comprised of the revaluation surplus on assets that were disposed during the financial year. The balance has been transferred to retained surplus in accordance with AASB 116.

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18. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2023 Actual $	2022 Actual $
Cash and cash equivalents	3	28,624,162	24,320,110
Restrictions			
The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	3	2,293,574	14,007,756
- Financial assets at amortised cost	4	50,278,787	42,736,323
		52,572,361	56,744,079
The restricted financial assets are a result of the following specific purposes to which the assets may be used:			
Restricted reserve accounts	28	52,231,361	56,729,632
Contract liabilities - Unspent Grant	13	341,000	14,447
Total restricted financial assets		52,572,361	56,744,079

(b) Reconciliation of Net Result to Net Cash Provided By Operating Activities

Net result	6,279,143	6,006,893
Non-cash items:		
Depreciation/amortisation	3,969,028	4,896,630
(Profit)/loss on sale of asset	42,716	(63,074)
Expected credit losses	0	98,295
Expected credit losses reversed	(1,269)	(6,370)
Finance costs: unwinding of discount	254,430	150,740
Work in progress write off	51,915	0
Changes in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(152,010)	(750,283)
(Increase)/Decrease in accrued interest earnings	(321,374)	(129,649)
(Increase)/decrease in other assets	7,419	4,343
(Increase)/decrease in inventories	(16,649)	20,123
Increase/(decrease) in trade and other payables	425,587	(6,881,339)
Increase/(decrease) in employee related provisions	289,556	125,111
Increase/(decrease) in other provisions	0	(159,512)
Increase/(decrease) in other liabilities	223,732	405,480
Net cash provided by/(used in) operating activities	11,052,224	3,717,388

(c) Undrawn Borrowing Facilities

Credit Standby Arrangements		
Credit card limit	60,000	60,000
Credit card balance at balance date	(17,241)	(1,799)
Total amount of credit unused	42,759	58,201

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19. CONTINGENT LIABILITIES

Contingent liabilities at balance date, not otherwise provided for in the financial statements, relate to an action by Lehman Brothers in the United States Bankruptcy Court.

On 9 May 2007 EMRC invested $450,000 into Federation notes.

On 30 Oct 2008, in common with hundreds of other investors in the Federation notes, this investment of $450,000 was fully repaid to the EMRC.

Subsequently Lehman Brothers Special Financing Inc. commenced an action in the United States Bankruptcy Court, Southern District of New York, No. 10 - 803547 applying for an order for all investors to repay the amounts paid.

It is the opinion of the attorney representing the EMRC in this action that the claim will not be decided until post 2023.

20. CAPITAL COMMITMENTS

	2023 $	2022 $
Contracted for:		
- capital expenditure projects	1,525,219	2,841,262
- plant & equipment purchases	1,732,600	1,113,976
	3,257,819	3,955,238
Payable:		
- not later than one year	3,257,819	3,955,238

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21. RELATED PARTY TRANSACTIONS

(a) Elected Member Remuneration

Fees, expenses and allowances to be paid or reimbursed to council members and the Chairman.	Note	2023 Actual	2023 Budget	2022 Actual
		$	$	$
Councillors' meeting fees		75,768	97,416	89,495
Chairman's meeting fees		20,565	16,235	20,064
Deputy Councillors' meeting fees		1,952	12,343	1,428
Deputy Chairman's meeting fees		5,141	0	0
Chairman's Local Government fee		16,235	20,565	15,839
Deputy Chairman's Local Government fee		21,648	5,141	10,560
Travel and accommodation expenses		2,258	0	1,175
	21(b)	143,567	151,700	138,561

(b) Key Management Personnel (KMP) Compensation

The total of compensation paid to KMP of the Council during the year are as follows:	Note	2023 Actual	2022 Actual
		$	$
Short-term employee benefits		1,108,068	935,098
Post-employment benefits		145,531	126,763
Employee - other long-term benefits		128,075	114,538
Council member costs	21(a)	143,567	138,561
		1,525,241	1,314,960

Short-term employee benefits
These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

Post-employment benefits
These amounts are the current-year's cost of the Council's superannuation contributions made during the year.

Other long-term benefits
These amounts represent annual leave and long service leave entitlements accruing during the year.

Termination benefits
These amounts represent termination benefits paid to KMP (Note: may or may not be applicable in any given year).

Council member costs
These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

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21. RELATED PARTY TRANSACTIONS

Transactions with related parties

Transactions between related parties and the Council are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.
No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation above the following transactions occurred with related parties:	2023 Actual	2022 Actual
	$	$
Member Councils		
Sale of goods and services	27,075,815	28,063,188
Purchase of goods and services	216,575	222,349
FOGO contribution adjustment to member councils	1,575,200	0
Amounts outstanding from related parties:		
Trade and other receivables	2,289,375	2,512,059
Amounts payable to related parties:		
Trade and other payables	0	0

Related Parties

The Council's main related parties are as follows:

i. Key management personnel
Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 21(a) and 21(b).

ii. Other Related Parties
The associate person of Key Management Personnel employed by the Council under normal employment terms and conditions, and all the close family members and the controlled or jointly controlled entities of the key management personnel.

iii. Entities subject to significant influence by the Council
Any entity that has the power to participate in the financial and operating policy decisions of an entity, but does not have control over those policies, is an entity which holds significant influence. Significant influence may be gained by share ownership, statute or agreement.

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22. INTEREST IN THE EMRC

The following table shows the total interest in the EMRC as at year end:

Member Council	2023		2022	
	%	$	%	$
Town of Bassendean	4.69	8,328,620	4.72	8,057,038
City of Bayswater	20.37	36,194,706	20.27	34,616,969
City of Kalamunda	17.29	30,718,215	17.49	29,871,503
Shire of Mundaring	11.43	20,305,412	11.53	19,681,971
City of Swan	46.22	82,126,789	45.99	78,531,873
Total Equity	**100.00**	**177,673,742**	**100.00**	**170,759,354**

The EMRC participating Member Councils' interest distributions have been calculated in accordance with clause 9.4 of the Eastern Metropolitan Regional Council Establishment Agreement.

The City of Belmont issued its Notice of Withdrawal from the EMRC on 23 December 2020. The effective date of the withdrawal is after the 30 June 2021. Consequently, the withdrawal took effect from 1 July 2021.

A provision of $21,000,517 was made as at 30 June 2022 for the City of Belmont equity payment. No changes to the provision balance were noted as at 30 June 2023. This value will be adjusted once the final payment value has been finalised in the next financial year. (Refer to Note 16).

The City of Kalamunda issued its Notice of Withdrawal from the EMRC on 22 November 2022. The effective date of the withdrawal is after the 30 June 2023. Consequently, the withdrawal takes effect from 1 July 2023. The financial report is prepared on the basis that the City of Kalamunda is a Participant of the EMRC as at balance date, 30 June 2023 and its share of the equity is represented in the notes to the accounts. The value of the City of Kalamunda's equity is indicative only and not necessary equal to the value it is entitled to in withdrawal. The City of Kalamunda's equity entitlement is subject to a different valuation methodology and process prescribed in the Establishment Agreement for withdrawing participants. At present, a separate process is in progress and the value is not finalised.

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23. FINANCIAL RISK MANAGEMENT

This note explains the Council's exposure to financial risks and how these risks could affect the Council's future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rates	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Council engages in transactions expressed in foreign currencies with respect to equipment purchases or for legal representation on a minor scale only and therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance department under policies approved by the Council. The finance department identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Council's main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Council to cash flow interest rate risk. The Council seeks advice from an independent adviser before placing any cash and investments. The Council does not have any short term overdraft facilities.

Excess cash and cash equivalents are invested in fixed interest rate term deposits which do not expose the Council to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	$	$	$	$
2023					
Cash and cash equivalents	1.16%	28,624,162	2,000,000	26,620,112	4,050
Financial assets at amortised cost - term deposits	3.10%	51,500,000	51,500,000	0	0
2022					
Cash and cash equivalents	0.42%	24,320,110	18,500,000	5,816,060	4,050
Financial assets at amortised cost - term deposits	0.55%	56,500,000	56,500,000	0	0

Sensitivity
Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2023	2022
	$	$
Impact of a 1% movement in interest rates on profit or loss and equity*	266,201	58,161

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs. The Council manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation.

The Council does not have any borrowings or loans.

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23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables
The Council's major trade and other receivables comprise user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Council manages this risk by monitoring outstanding debt and employing debt recovery policies.

Council makes suitable allowance for impairment of receivables as required and carries out credit checks on all debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

The Council applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade and other receivables. To measure the expected credit losses, receivables from grants, contributions and reimbursements are separated from other trade receivables due to the difference in payment terms and security.

The expected loss rates are based on the payment profiles of trade and other receivables over a period of 36 months before 1 July 2022 or 1 July 2023 respectively and the corresponding historical losses experienced within this period. Historical credit loss rates are adjusted to reflect current and forward-looking information on macroeconomic factors such as the ability of users to settle the receivables.

The loss allowance as at 30 June 2023 and 30 June 2022 was determined as follows for trade and other receivables.

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
30 June 2023					
Trade and loan receivables					
Expected credit loss	0.00%	0.00%	0.00%	99.93%	
Gross carrying amount	3,860,098	344,933	550	1,287,545	5,493,126
Loss allowance	0	0	0	1,286,676	1,286,676
Other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	36,474	0	0	0	36,474
Loss allowance	0	0	0	0	0
30 June 2022					
Trade and loan receivables					
Expected credit loss	0.24%	1.66%	100.00%	99.93%	
Gross carrying amount	3,540,605	519,190	8,268	1,263,594	5,331,657
Loss allowance	8,379	8,600	8,268	1,262,698	1,287,945
Other receivables					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	45,933	0	0	0	45,933
Loss allowance	0	0	0	0	0

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

23. FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

The loss allowances for trade and other receivables as at 30 June reconcile to the opening loss allowances as follows:

	Trade receivables		Other receivables	
	2023 Actual	2022 Actual	2023 Actual	2022 Actual
	$	$	$	$
Opening loss allowance as at 1 July	1,287,945	1,196,020	0	0
Increase in loss allowance recognised in profit or loss during the year	0	98,295	0	0
Receivables written off during the year as uncollectible	(269)	0	0	0
Unused amount reversed	(1,000)	(6,370)	0	0
Closing loss allowance at 30 June	1,286,676	1,287,945	0	0

Trade and other receivables are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the Council, and a failure to make contractual payments for a period of greater than 120 days past due.

Impairment losses on trade and other receivables are presented as net impairment losses within other expenditure. Subsequent recoveries of amounts previously written off are credited against the same line item.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

23. FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables
Payables are subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

The contractual undiscounted cash flows of the Council's payables are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
2023	$	$	$	$	$
Trade and other payables	6,168,848	0	0	6,168,848	6,168,848
	6,168,848	0	0	6,168,848	6,168,848
2022					
Trade and other payables	5,743,261	0	0	5,743,261	5,743,261
	5,743,261	0	0	5,743,261	5,743,261

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

24. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD

There have been no significant events after the reporting period that are required to be included in the 2022/2023 Annual Financial Report.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

25. OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification
The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Council's intentions to release for sale.

c) Rounding off figures
All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures
Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Council applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

e) Budget comparative figures
Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation
The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

g) Fair value of assets and liabilities
Fair value is the price that the Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest revenue
Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy
AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2
Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3
Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques
The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

Market approach
Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach
Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach
Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets
In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

26. FUNCTION AND ACTIVITY

(a) Service objectives and descriptions

Council operations as disclosed in this financial report encompass the following service orientated functions and activities.

Objective	Description
Governance To provide responsible and accountable governance and management of the EMRC.	Includes the activities of members of council and the administration and operation of facilities and services to members of Council together with other administrative governance costs.
General purpose funding To provide responsible and accountable financial management practices.	Includes the activities relating to the management of the EMRC's investment portfolio, records interest revenue as well as other general purpose revenue.
Community amenities To provide sustainable waste disposal, resource recovery and recycling operations and solutions in partnership with member Councils.	Includes waste disposal, resource recovery and recycling operations undertaken at the Red Hill Waste Disposal Facility, the Hazelmere Resource Recovery Facility, Baywaste, Coppin and Mathieson Road transfer stations.
Other property and services To facilitate the sustainable economic development of the region together with the provision of responsible and accountable management of the EMRC.	Includes activities and projects of the EMRC's Sustainability directorate, the operations of the Ascot Place activity and records the activities associated with public works overheads, plant operation, materials, salaries and wages.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

26. FUNCTION AND ACTIVITY (Continued)

(b) Income and expenses

	2023 Actual	2022 Actual
	$	$
Income excluding grants, subsidies and contributions		
Governance	0	492
General purpose funding	3,001,624	560,138
Community amenities	46,033,765	39,644,035
Other property and services	249,346	214,411
	49,284,735	40,419,076
Grants, subsidies and contributions		
Governance	52,731	22,102
Community amenities	2,258,157	1,596,915
Other property and services	248,458	348,117
	2,559,346	1,967,134
Total Income	51,844,081	42,386,210
Expenses		
Governance	(1,610,315)	(1,006,071)
Community amenities	(40,575,822)	(32,775,407)
Other property and services	(3,336,085)	(2,660,913)
Total expenses	(45,522,222)	(36,442,391)
Increase/ (Decrease)	6,321,859	5,943,819
Disposal of assets		
Profit on Sale	0	63,074
Loss on Sale	(42,716)	0
Profit/ (Loss) on disposals	(42,716)	63,074
Net result for the period	6,279,143	6,006,893
(c) Total Assets		
Governance	10,648,554	10,571,273
General purpose funding	33,536,748	30,432,324
Community amenities	132,090,834	135,333,086
Unallocated - Work In Progress	37,743,168	30,210,173
	214,019,304	206,546,856

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

27. DETERMINATION OF SURPLUS OR DEFICIT

	Note	2022/23 (30 June 2023 Carried Forward)	2022/23 Budget (30 June 2023 Carried Forward)*	2021/22 (30 June 2022 Carried Forward
		$	$	$
(a) Non-cash amounts excluded from operating activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32.*				
Adjustments to operating activities				
Less: Profit on asset disposals		0	0	(63,074)
Less: Expected credit losses reversed		(1,269)	0	(6,370)
Add: Loss on disposal of assets		42,716	0	0
Add: Depreciation		3,969,028	0	4,896,630
Add: Expected credit losses		0	0	98,295
Add: Finance costs: unwinding of discount		254,430	0	150,740
Add: Work in progress write off		51,915	0	0
Add: Movement in liabilities associated with restricted cash		326,553	0	0
Non-cash movements in non-current assets and liabilities:				
Employee benefit provisions		134,266	0	10,838
Other provisions		(21,381,332)	0	20,991,745
Non-cash amounts excluded from operating activities		(16,603,693)	0	26,078,804
(b) Surplus or deficit after imposition of general rates				
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Reserve accounts	28	(52,231,361)	0	(56,729,632)
Total adjustments to net current assets		(52,231,361)	0	(56,729,632)
Net current assets used in the Statement of Financial Activity				
Total current assets		84,995,182	0	85,207,247
Less: Total current liabilities		(29,938,415)	0	(8,077,758)
Less: Total adjustments to net current assets		(52,231,361)	0	(56,729,632)
Surplus or deficit after imposition of general rates		2,825,406	0	20,399,857

*The name of the Rate Setting Statement was changed to the Statement of Financial Activity in the second tranche of *Local Government (Financial Management) Regulations 1996* amendments that were gazetted on 30 June 2023. The EMRC 2022-2023 Annual Budget which was adopted the previous year on 23 June 2022 did not include a Rate Setting Statement as the EMRC does not have rate payers and do not have general rates information and accordingly there is nothing to disclose in the budget column of the Statement of Financial Activity.

EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023

28. RESERVE ACCOUNTS

	2023 Actual Opening Balance	2023 Actual Transfer to	2023 Actual Transfer (from)	2023 Actual Closing Balance	2023 Budget Opening Balance	2023 Budget Transfer to	2023 Budget Transfer (from)	2023 Budget Closing Balance	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance
	$	$	$	$	$	$	$	$	$	$	$	$
Restricted by council												
(a) Plant and Equipment Reserve	2,207,862	4,062,712	(4,923,119)	1,347,455	2,247,152	2,547,529	(4,784,000)	10,681	749,822	2,919,545	(1,461,505)	2,207,862
(b) Site Rehabilitation Reserve - Post Closure	4,509,687	135,590	(381,959)	4,263,318	4,454,935	509,994	0	4,964,929	2,943,263	1,566,424	0	4,509,687
(c) Future Development Reserve	20,460,811	438,045	(11,861,908)	9,036,948	25,459,842	188,990	(12,514,000)	13,134,832	11,460,995	9,043,895	(44,079)	20,460,811
(d) Environmental Monitoring Reserve	2,107,483	63,364	(197,810)	1,973,037	2,059,936	241,000	0	2,300,936	1,349,161	758,322	0	2,107,483
(e) Environmental Insurance Reserve	0	0	0	0	0	0	0	0	59,639	127	(59,766)	0
(f) Risk Management Reserve	0	0	0	0	0	0	0	0	15,813	34	(15,847)	0
(g) Class IV Reserve	742,057	695,183	(1,397,003)	40,237	741,806	287,546	(150,000)	879,352	600,945	143,612	(2,500)	742,057
(h) Secondary Waste Reserve	17,764,498	4,555,176	(14,404,391)	7,915,283	17,914,815	2,905,426	(4,533,457)	16,286,784	41,177,833	5,179,392	(28,592,727)	17,764,498
(i) Class III Reserve	2,535,770	911,416	(1,068,677)	2,378,509	2,535,661	653,103	(1,068,677)	2,120,087	1,158,161	1,980,705	(603,096)	2,535,770
(j) Building Refurbishment Reserve	0	0	0	0	0	0	0	0	79,842	170	(80,012)	0
(k) EastLink Relocation Reserve	5,345,394	160,717	0	5,506,111	5,343,168	0	0	5,343,168	5,325,000	20,394	0	5,345,394
(l) Committed Capital Expenditure Reserve	0	18,663,605	0	18,663,605	0	0	0	0	0	0	0	0
(m) Long Service Leave Reserve	1,056,070	50,788	0	1,106,858	1,055,638	30,976	0	1,086,614	1,033,136	22,934	0	1,056,070
	56,729,632	29,736,596	(34,234,867)	52,231,361	61,812,953	7,364,564	(23,050,134)	46,127,383	65,953,610	21,635,554	(30,859,532)	56,729,632

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

Name of reserve account	Purpose of the reserve account
(a) Plant and Equipment Reserve	to finance the replacement of major items of plant and equipment.
(b) Site Rehabilitation Reserve - Post Closure	to finance the rehabilitation of the Red Hill waste disposal site at time of decommissioning.
(c) Future Development Reserve	to finance future developments being undertaken by the EMRC. The reserve is also utilised to provide funds for projects that the EMRC is investigating and undertaking for the purpose of the long term future direction in the area of waste management for the benefit of the region.
(d) Environmental Monitoring Reserve	to provide funds for environmental monitoring after decommissioning of the Red Hill Waste disposal site.
(e) Environmental Insurance Reserve	to provide funds to enable the EMRC to immediately respond to the need for repairs to, or rectification of damage to the environment surrounding the Red Hill waste disposal site as a result of any incident not covered by the EMRC's existing insurance policies.
(f) Risk Management Reserve	to receive surpluses from the Risk Management Service and to fund future requirements of the service in subsequent financial years.
(g) Class IV Reserve	to finance the construction of future Class IV cells and associated works at the Red Hill waste disposal site.
(h) Secondary Waste Reserve	to accumulate and to make provision for Secondary Waste Treatment Technology in the future.
(i) Class III Reserve	to finance the construction of future Class III cells and associated works at the Red Hill waste disposal site.
(j) Building Refurbishment Reserve	to accumulate and provide funds for the expenditure to maintenance of buildings.
(k) EastLink Relocation Reserve	to accumulate and provide funds for the relocation of EMRC's buildings and structures that will be impacted by the EastLink alignment route through the EMRC's Red Hill site.
(l) Committed Capital Expenditure Reserve	to accumulate and provide funds for the committed projects.
(m) Long Service Leave Reserve	to accumulate and provide funds to enable the EMRC to fund staff long service leave.

EASTERN METROPOLITAN REGIONAL COUNCIL
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FOR THE YEAR ENDED 30 JUNE 2023

29. TRUST FUNDS

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	1-Jul-22	Amounts Received	Amounts Paid	30 June 2023
	$	$	$	$
Green Deal Alliance	235,310	328,468	(223,498)	340,280
	235,310	328,468	(223,498)	340,280

27 Independent Auditor's Report

Auditor General

INDEPENDENT AUDITOR'S REPORT
2023
Eastern Metropolitan Regional Council

To the Council of the Eastern Metropolitan Regional Council

Opinion

I have audited the financial report of the Eastern Metropolitan Regional Council (EMRC) which comprises:

- the Statement of Financial Position as at 30 June 2023, and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Statement of Financial Activity for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Council for the year ended 30 June 2023 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2023, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report, or my knowledge obtained in the audit or otherwise appears to be materially misstated.

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If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer (CEO) of the EMRC is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the EMRC's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the EMRC.

The Council is responsible for overseeing the EMRC's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality management relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

INDEPENDENT AUDITOR'S REPORT

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Eastern Metropolitan Regional Council for the year ended 30 June 2023 included in the annual report on the EMRC's website. The EMRC's management is responsible for the integrity of the EMRC's website. This audit does not provide assurance on the integrity of the EMRC's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the EMRC to confirm the information contained in the website version.

Grant Robinson
Assistant Auditor General Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
6 October 2023

Eastern Metropolitan Regional Council
226 Great Eastern Highway
Ascot WA 6104
T: 9424 2222

This report will be made available electronically and will also be available on the EMRC's website.

0041EMRC-2023

6.2 Major Trading Undertaking – Sale of Unprocessed FOGO Material

D2023/43143

PURPOSE OF REPORT

The purpose of this report is to obtain Council approval to adopt the Business Plan for a Major Trading Undertaking in relation to the sale of unprocessed FOGO to J D Organics Pty Ltd T/as GO Organics.

KEY POINT(S)

- A draft Business Plan for a Major Trading Undertaking was released for public comment on 7 September 2023 closing on 20 October 2023. No comments were received from the public.
- Having met the requirements of the *Local Government Act 1995* pertaining to a Major Trading Undertaking, Council approval is required to adopt the Business Plan for a Major Trading Undertaking.

RECOMMENDATION(S)

That:

1. Council notes no public submission was received.
2. Council, by absolute majority in accordance with s.3.59(5) of the *Local Government Act 1995* adopts the Business Plan for a Major Trading Undertaking forming the attachment to this report.

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

1 In August 2020, the EMRC commissioned an interim FOGO processing facility at Red Hill Waste Management Facility utilising mobile aeration facility system to convert FOGO waste to produce compost and mulch. The facility provides cost effective FOGO waste processing services to Town of Bassendean and the City of Bayswater.

2 At its 24 November 2022 meeting, it was resolved:

"THAT COUNCIL:

ACCEPTS THE QUOTATION FOR THE SALE OF UNPROCESSED FOGO MATERIAL SUBMITTED BY SUPPLIER NO. 1 AS DETAILED IN THE REPORT, SUBJECT TO THE EXECUTION OF AN INTERIM FOGO SUPPLY AGREEMENT FOR FOGO PROCESSING WITH RESPECTIVE MEMBER COUNCILS AND THE SATISFACTION OF THE REQUIREMENTS OF S.3.59 OF THE LOCAL GOVERNMENT ACT 1995.

DIRECTS THE CHAIRPERSON AND CEO TO EXECUTE THE INTERIM FOGO SUPPLY AGREEMENTS WITH THE RESPECTIVE MEMBER COUNCILS.

THAT THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CEO."

3 The letter of award for a contract, subject to the condition precedent, to sell unprocessed FOGO material was issued to JD Organics T/as Go Organics on 19 December 2022.

4 At the 24 August 2023 meeting of Council it was resolved (D2023/33867):

"*THAT:*

1. *THE REPORT BE RECEIVED.*
2. *COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR TRADING UNDERTAKING FORMING THE ATTACHMENT TO THIS REPORT.*
3. *IN ACCORDANCE WITH S.3.59(4) OF THE LOCAL GOVERNMENT ACT 1995, PUBLIC NOTICE BE GIVEN TO SEEK PUBLIC CONSULTATION OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR TRADING UNDERTAKING.*
4. *THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.*"

REPORT

Draft Business Plan for a Major Trading Undertaking

5 Following approval of the draft Business Plan for a Major Trading Undertaking at the 23 August 2023 Council meeting, the Business Plan was advertised on 7 September 2023 and made available as per the Regulations.

6 Public comments closed on 20 October 2023 after a 6-week consultation period during which there were no comments received by via e-mail, land mail or on the EMRC Facebook page.

7 The final Business Plan is attached for adoption.

STRATEGIC/POLICY IMPLICATIONS

8 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

9 The sale of unprocessed FOGO material to GO Organics could generate costs of over $3 million a year during the potential six (6) years of the contract including the extension options.

SUSTAINABILITY IMPLICATIONS

10 The rollout of FOGO processing is a key part of the State Waste Strategy 2030 and the EMRC Resource Recovery Strategy 2019 for continuous improvement in waste services resource recovery and the diversion of waste from landfill.

RISK MANAGEMENT

Risk – Non-compliance with the requirements of the Local Government Act		
Consequence	**Likelihood**	**Rating**
Moderate	Possible	Moderate
Action/Strategy		
➢ Advertise the draft Business Plan for a major trading undertaking in accordance with s.3.59 of the *Local Government Act 1995* and amend the Plan accordingly before it is adopted by Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Final Business Plan for a Major Trading Undertaking (D2023/41925)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council notes no public submission was received.
2. Council, by absolute majority in accordance with s.3.59(5) of the *Local Government Act 1995* adopts the Business Plan for a Major Trading Undertaking forming the attachment to this report.

COUNCIL RESOLUTION(S)

MOVED SECONDED

FINAL BUSINESS PLAN - MAJOR TRADING UNDERTAKING –

SALE OF UNPROCESSED FOGO MATERIAL

(a) The proposed sales and its expected effect on the provision of facilities and services by the local government

The Eastern Metropolitan Regional Council (**EMRC**) is a progressive and innovative regional local government working on behalf of four member Councils located in Perth's Eastern Region - Town of Bassendean, City of Bayswater, Shire of Mundaring and City of Swan. The EMRC provides services in waste management, environmental management and regional development and the EMRC is a model of successful collaboration, initiating projects which deliver real benefits to Perth's Eastern Region. The EMRC operates facilities at its Hazelmere Resource Recovery Park (HRRP) in 77 Lakes Road, Hazelmere where waste timber is recycled, commercial and industrial (C&I) waste is sorted and recycled and used mattresses are recycled. The EMRC is currently constructing a Waste Transfer Station to act as a central hub for member Councils to bring residual waste for transport to the East Rockingham Waste to Energy plant and Food Organics Garden Organics (FOGO) waste for transport to composting facilities at the Red Hill Waste Management Facility (**RHWMF**) or other facilities. At the RHWMF, the EMRC operates a licensed landfill for the disposal of class III and class IV wastes, FOGO waste is processed into compost, green waste is converted into mulch and we produce products such as Ferricrete for road base.

The EMRC proposes to sell the FOGO material received from member Councils and possibly non-member Councils and commercial collections at the Hazelmere Waste Transfer Station to GO Organics who will sort the material, remove contamination and transport the clean FOGO material to their processing facility at Gingin (**Proposal**).

The EMRC expects that the Proposal will have a positive effect on the waste management and resource recovery facilities and services provided by the EMRC as it will accommodate the transition for the member Councils to household FOGO collections and greater diversion of waste from landfill and improved resource recovery.

(b) The expected effect of the Proposal on other persons providing facilities and services in the district

The EMRC expects that the Proposal will have a minimal effect on other persons providing facilities and services in the district because there are no other providers of this service in the EMRC region of Councils.

(c) The expected financial effect of the Proposal on the EMRC

The EMRC expects the financial effect of the Proposal on the EMRC to be positive.

The Proposal will provide income to the EMRC by way of member Council and potentially non-member Council and commercial customer gate fees for the acceptance of the FOGO material at Hazelmere offset by the sale of this material to GO Organics which will bolster the financial sustainability of the EMRC.

Because of the financial benefit to the EMRC this Business Plan for a Major Trading Undertaking is required under the *Local Government Act 1995* (WA).

(d) The expected effect of the Proposal on matters referred to in the EMRC's current plan prepared under section 5.56 of the *Local Government Act 1995* (WA).

The EMRC has a 10-year Strategic Plan (**SP**) 2017-2027 and a five-year Corporate Business Plan (**CBP**) 2021/2022 – 2025/2026 that are revised and reported back to Council on a quarterly basis. The SP and the CBP are underpinned by an annual budget and a 10-year forecast budget comprising both operating and capital expenditure.

The EMRC currently relies heavily on its waste-to-landfill services to generate revenue for financial resilience and investment in other initiatives, such services having generated 97 percent of the ERMC's revenue for the 2019/2020 financial year. The EMRC has recently carried out a strategic review which considered the expected market changes resulting from the WARR Strategy (Waste Avoidance and Resource Recovery 2030) and which recommended actions that should foster the organisation's long-term financial viability.

The proposed sale of unprocessed FOGO waste is entirely consistent with the SP and the CBP. The sale arrangement will be for a period of up to six years from 2024 after which it all FOGO waste will be processed by the EMRC.

(e) The ability of the EMRC to manage the undertaking or the performance of the Proposal

The EMRC has the ability and resources to manage the Proposal. The EMRC's involvement will be limited to:

- Accepting the FOGO waste at its Hazelmere Waste Transfer Station;
- Managing access to the waste by GO Organics; and
- Managing contamination in the FOGO waste.

The EMRC has qualified and experienced staff and contractors who operate the Hazelmere Resource Recovery Park who supervise the receival of the FOGO waste and disposal of any contamination and the access by GO Organics personnel.

(f) Any other matter prescribed for the purposes of subsection 3.59(3) of the *Local Government Act 1995* (WA).

Costs and Cost Benefit

The costs to the EMRC will be minimal and will consist of management time to facilitate access to GO Organics at the Waste Transfer Station and auditing their performance under the sale contract and managing disposal of contamination to Red Hill Waste Management Facility.

The benefit will be a financial return to the EMRC as well as reducing landfill disposal costs for member Councils and increased resource recovery.

Risk Management

Risk management of the Proposal will cover the following areas:

1. safe operation of the Waste Transfer Station for receival and transfer of FOGO material because of the movement of machinery and operators;
2. management of noise and air and odour emissions to prescribed limits; and
3. management of any wastewater within the EMRC's Waste Transfer Station wastewater disposal system.

6.3 MEETING DATES FOR 2024 – NON-ELECTION YEAR

D2024/33944

PURPOSE OF REPORT

The purpose of this report is for Council to consider and adopt the dates for the Eastern Metropolitan Regional Council (EMRC) Ordinary Council and Committee meetings for 2024.

KEY POINT(S)

- Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.
- Proposed dates for the EMRC's Ordinary Council, Agenda Forums, Information Sessions, Audit Committee and Chief Executive Officer Performance Review Committee for the 2024 calendar year are as detailed within this report.

RECOMMENDATION(S)

That:

1 Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2024 as outlined in the report.

2 Notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

1 The EMRC develops a meeting calendar each year and when selecting suitable dates ensures that, where possible, there are no clashes with member Councils' meetings.

2 At the Ordinary Meeting of Council on 22 October 2020, Council (D2020/22101):

1. *ENDORSES THE EMRC MEETING STRUCTURE FORMING ATTACHMENT 1 TO THIS REPORT.*
2. *BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER ADVISORY COMMITTEE.*
3. *BY ABSOLUTE MAJORITY DISBAND THE INVESTMENT COMMITTEE.*
4. *BY ABSOLUTE MAJORITY DISBAND THE WASTE ADVISORY COMMITTEE.*
5. *ADOPTS THE MEETING PROCEDURES FOR AGENDA FORUMS AND INFORMATION SESSIONS, FORMING THE ATTACHMENT TO THIS REPORT.*

REPORT

Council's Governance Framework

3 Council historically sets a number of fixed meeting dates a year with the remaining meetings scheduled as "if required".

4 Following the decision by Council at its 22 October 2020 meeting, Council has three remaining Committees to assist in its decision-making. The role of the Committees is to consider matters within their terms of reference and provide advice to the Council.

5 The Ordinary Meeting of Council will be held on the fourth Thursday as required.

6 The Agenda Forums and the Information Sessions will be held on the second Thursday as required.

7 The Audit Committee meetings are to be held on the first Thursday as required.

8 The Chief Executive Officer Performance Review Committee meeting dates will be arranged and convened as required.

9 The Legal Committee shall meet as required, in person or electronically and convened at the discretion of the Chairperson.

2024 Meeting Schedule

10 The schedule below sets out the proposed meeting dates for the 2024 calendar year. January is a recess period when EMRC Council and Committee meetings are not held. December is also a recess period due to the Christmas festive season. Meeting dates are therefore set for February through to November. Per s.5.3(2) of the *Local Government Act 1995*, Ordinary meetings are to be held not more than three months apart. Consequently, the February meeting is a required meeting.

11 The March meeting will be required for the Half Year Review and the Annual Compliance Order Return, while the June meeting is required to consider the Annual Budget.

12 As with prior years, the proposed meeting dates have taken into consideration the normal meeting calendar of member Councils.

Ordinary Council Meetings commencing at 6:00pm:

13 Ordinary Council meetings will be held on the fourth Thursday of each month for February to November. The April meeting will not be held.

Thursday	22 February		at	EMRC Administration Office
Thursday	28 March		at	EMRC Administration Office
Thursday	23 May	(if required)	at	EMRC Administration Office
Thursday	27 June		at	EMRC Administration Office
Thursday	25 July	(if required)	at	EMRC Administration Office
Thursday	22 August	(if required)	at	EMRC Administration Office
Thursday	26 September	(if required)	at	EMRC Administration Office
Thursday	24 October	(if required)	at	EMRC Administration Office
Thursday	28 November	(if required)	at	EMRC Administration Office

14 The March 2024 meeting will be held on the day before the Easter long weekend. This meeting will be required to adopt the half year budget review and the annual Compliance Audit Return.

Agenda Forums commencing at 6:00pm:

15 The Agenda Forums will be held on the second Thursday of each month for February to November. The April meeting will not be held.

Thursday	8 February		at	EMRC Administration Office
Thursday	14 March		at	EMRC Administration Office
Thursday	9 May	(if required)	at	EMRC Administration Office
Thursday	13 June		at	EMRC Administration Office
Thursday	11 July	(if required)	at	EMRC Administration Office
Thursday	8 August	(if required)	at	EMRC Administration Office
Thursday	12 September	(if required)	at	EMRC Administration Office
Thursday	10 October	(if required)	at	EMRC Administration Office
Thursday	14 November	(if required)	at	EMRC Administration Office

Information Sessions commence following the Agenda Forums:

16 The Information Sessions will be held on the second Thursday of each month for February to November. The April meeting will not be held.

Thursday	14 March		at	EMRC Administration Office
Thursday	9 May	(if required)	at	EMRC Administration Office
Thursday	13 June		at	EMRC Administration Office
Thursday	11 July	(if required)	at	EMRC Administration Office
Thursday	8 August	(if required)	at	EMRC Administration Office
Thursday	12 September	(if required)	at	EMRC Administration Office
Thursday	10 October	(if required)	at	EMRC Administration Office
Thursday	14 November	(if required)	at	EMRC Administration Office

Audit Committee (AC) meetings commencing at 6:00pm:

17 AC meetings are generally held on the first Thursday of each month from March to November. The March meeting will be required for the Half Year Review and the Annual Compliance Audit Return, while the June meeting is required to consider the Annual Budget.

Thursday	7 March		at	EMRC Administration Office
Thursday	4 April	(if required)	at	EMRC Administration Office
Thursday	2 May	(if required)	at	EMRC Administration Office
Thursday	6 June		at	EMRC Administration Office
Thursday	4 July	(if required)	at	EMRC Administration Office
Thursday	1 August	(if required)	at	EMRC Administration Office
Thursday	5 September	(if required)	at	EMRC Administration Office
Thursday	3 October	(if required)	at	EMRC Administration Office
Thursday	7 November	(if required)	at	EMRC Administration Office

Chief Executive Officer Performance Review Committee (CEOPRC) commencing following the Council Meeting

18 The CEOPRC meeting will be held on the fourth Thursday following the Ordinary Meeting of Council.

Thursday	22 February	at	EMRC Administration Office
Thursday	27 June	at	EMRC Administration Office

STRATEGIC/POLICY IMPLICATIONS

19 Section 5.25(1)(g) of the *Local Government Act 1995* and r.12 of the *Local Government (Administration) Regulations 1996* requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.

FINANCIAL IMPLICATIONS

20 The costs of running the meetings have been included in the adopted budget.

SUSTAINABILITY IMPLICATIONS

21 Nil

RISK MANAGEMENT

Risk – Non Compliance with the EMRC's responsibility to maintain responsible and accountable governance and management of the organization.		
Consequence	**Likelihood**	**Rating**
Moderate	Unlikely	Moderate
Action/Strategy		
➢ Council to adopt the proposed 2024 meeting dates and advertising of the 2024 meeting dates.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater Shire of Mundaring City of Swan	Nil

ATTACHMENT(S)

EMRC 2024 Meeting Dates Calendar (D2024/34094)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1 Council adopts the Ordinary Council meeting and Committee meeting dates, times and places for 2024 as outlined in the report.

2 Notice be given in accordance with r.12 of the *Local Government (Administration) Regulations 1996*.

COUNCIL RESOLUTION(S)

MOVED SECONDED

EMRC MEETING DATES 2024

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Council Meeting
- Audit Committee Meeting
- Agenda Forum and Information Sessions
- WA Public Holidays

All meetings are held at 226 Great Eastern Highway, Ascot unless otherwise notified

WA Public Holidays 2024		
Monday	1 January	New Year's Day
Friday	26 January	Australia Day
Monday	4 March	Labour Day
Friday	29 March	Good Friday
Monday	1 April	Easter Monday
Thursday	25 April	ANZAC Day
Monday	3 June	WA Day
Monday	23 September	King's Birthday
Wednesday	25 December	Christmas Day
Thursday	26 December	Boxing Day

D2023/34094

6.4 CLOSURE OF THE EMRC FACILITIES FOR THE UPCOMING CHRISTMAS/NEW YEAR 2023-2024 AND PUBLIC HOLIDAYS FOR 2024

D2023/39418

PURPOSE OF REPORT

The purpose of this report is to seek approval from Council for the closure of the EMRC facilities over the 2023/2024 Christmas/New Year period and Public Holidays for 2024.

KEY POINT(S)

- It is the standard practice for the EMRC Administration Office, Ascot to close over the Christmas/New Year period.
- Closure of the waste management facilities open to the community is limited over the Christmas/New Year period and all public holidays.

RECOMMENDATION(S)

That Council approves that:

1. The EMRC Administration Office, Ascot will close from 5:00pm Friday, 22 December 2023 and on each day thereafter until it re-opens on Tuesday, 2 January 2024 and all Public Holidays in 2024.
2. The Hazelmere Resource Recovery Park closure details are as follows:
    a) The Hazelmere Resource Recovery Park Wood Waste Timber Facility will be closed from 3:30pm Friday, 22 December 2023 and on each day thereafter until it re-opens on Tuesday, 2 January 2024 and all Public Holidays in 2024.
    b) The Hazelmere Resource Recovery Park, new Transfer Station will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).
3. The Red Hill Waste Management Facility will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).
4. The Mathieson Road Transfer Station (Shire of Mundaring) will be closed on Good Friday (Friday, 29 March 2024).
5. The Coppin Road Transfer Station (Shire of Mundaring) will be closed on Christmas Day (Monday, 25 December 2023), Boxing Day (Tuesday, 26 December 2023) and New Year's Day (Monday, 1 January 2024).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

1 Council at its meeting on 8 December 1994 resolved that the Red Hill Waste Management Facility (Red Hill) close on Christmas Day, New Year's Day and Good Friday of each year. Consequently, over the Christmas/New Year period, Red Hill was closed on Christmas Day and New Year's Day. (Ref: DMDOC/148557).

2 It has been standard practice in the past to close the EMRC Administration Office during the Christmas and New Year period and to close the Hazelmere Resource Recovery Park (Hazelmere) between Christmas Day and New Year's Day (subject to operational requirements assessed closer to the Christmas/New Year closure period).

3 There is now a requirement for the Hazelmere Resource Recovery Park, new Transfer Station to remain open for the Christmas and New Year Period except for Christmas Day and New Year's Day. The Transfer Station will be closed on Good Friday, 29 March 2024

4 In 2022/2023, the EMRC Administration Office, Ascot was closed from Friday, 23 December 2022 and re-opened on Tuesday, 3 January 2023. Hazelmere was also closed during the same period. In consultation with the Shire of Mundaring, the Mathieson Road and Coppin Road Transfer Stations were closed on Christmas Day (Sunday, 25 December 2022) and Boxing Day (Monday, 26 December 2022).

5 In July 2020, the EMRC began operating the Baywaste Transfer Station on behalf of the City of Bayswater. The Site Agreement states that the facility will close on Christmas Day, New Year's Day and Good Friday annually.

REPORT

6 It is proposed that the EMRC Administration Office, Ascot be closed from 5:00pm Friday, 22 December 2023 and re-open on Tuesday, 2 January 2024. As most enquiries during this period of closure would relate to waste disposal and can be handled at Red Hill, it is considered that customers and/or the general public will not be inconvenienced by this arrangement.

7 There may be a requirement for the Hazelmere Commercial and Industrial (C&I) facility to operate over the Christmas/New Year period. It is also possible that contracted customers may require supply of wood fines during this period. An assessment regarding the closure of Hazelmere over the Christmas and New Year period will therefore be made closer to the Christmas/New Year closure period. If the assessment concludes that there is no operational requirement for Hazelmere to remain open, then the proposal is to close that facility from 3:30pm Friday, 22 December 2023 and re-open on Tuesday, 2 January 2024.

8 The Hazelmere Resource Recovery Park, new Transfer Station will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024) of each year.

9 The EMRC Council previously resolved that Red Hill close on Christmas Day, New Year's Day and Good Friday of each year. It is proposed that this arrangement includes Boxing Day, when it falls on the weekend. Therefore, Red Hill will close on Christmas Day (Monday, 25 December 2023) and New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).

10 The EMRC operates the Coppin Road and Mathieson Road Transfer Stations on behalf of the Shire of Mundaring. In consultation with the Shire of Mundaring and in accordance with the Site Management Agreement, the Mathieson Road Transfer Station will be closed on Good Friday (Friday, 29 March 2024). Coppin Road Transfer Station will be closed Christmas Day (Monday, 25 December 2023), Boxing Day (Tuesday 26 December 2023) and New Year's Day (Monday, 1 January 2024) for the 2023/2024 Christmas and New Year period. Mathieson Road Transfer Station will be closed on Good Friday (Friday, 29 March 2024) (non-trading day Coppin Road).

11 The EMRC operates the Baywaste Transfer Station on behalf of the City of Bayswater. In consultation with the City of Bayswater and in accordance with the Site Management Agreement, the Baywaste Transfer Station will be closed on Christmas Day (Monday, 25 December, 2023) and New Year's Day (Monday, 1 January 2024) for the 2023/2024 Christmas and New Year period. The Facility will also be closed on Good Friday (Friday, 29 March 2024).

STRATEGIC/POLICY IMPLICATIONS

12 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

13 Reduction of accrued leave balances.

SUSTAINABILITY IMPLICATIONS

14 Nil

RISK MANAGEMENT

Risk – Ineffective Management of Customer Expectations		
Consequence	**Likelihood**	**Rating**
Minor	Possible	Moderate
Action/Strategy		
➢ Ensure that the closure of the sites is gazetted and communicated adequately.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater Shire of Mundaring City of Swan	Member Councils to note closure dates within the report for the following sites: ➢ Ascot Administration Office ➢ Red Hill Waste Management Facility ➢ Hazelmere Resource Recovery Park ➢ Mathieson and Coppin Road Transfer Stations ➢ Baywaste Transfer Station

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council approves that:

1. The EMRC Administration Office, Ascot will close from 5:00pm Friday, 22 December 2023 and on each day thereafter until it re-opens on Tuesday, 2 January 2024 and all Public Holidays in 2024.
2. The Hazelmere Resource Recovery Park closure details are as follows:
    a) The Hazelmere Resource Recovery Park Wood Waste Timber Facility will be closed from 3:30pm Friday, 22 December 2023 and on each day thereafter until it re-opens on Tuesday, 2 January 2024 and all Public Holidays in 2024.
    b) The Hazelmere Resource Recovery Park, new Transfer Station will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).
3. The Red Hill Waste Management Facility will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).
4. The Mathieson Road Transfer Station (Shire of Mundaring) will be closed on Good Friday (Friday, 29 March 2024).
5. The Coppin Road Transfer Station (Shire of Mundaring) will be closed on Christmas Day (Monday, 25 December 2023), Boxing Day (Tuesday, 26 December 2023) and New Year's Day (Monday, 1 January 2024).
6. The Baywaste Transfer Station (City of Bayswater) will be closed on Christmas Day (Monday, 25 December 2023), New Year's Day (Monday, 1 January 2024) and Good Friday (Friday, 29 March 2024).

COUNCIL RESOLUTION(S)

MOVED SECONDED

6.5 DISABILITY ACCESS AND INCLUSION PLAN 2023 TO 2028

D2023/42488

PURPOSE OF REPORT

The purpose of this report is to present the draft Disability Access and Inclusion Plan 2023 to 2028 (DAIP 2018 to 2023) for Council adoption.

KEY POINT(S)

- A requirement of the *Disability Services Act 1993* (section 27) is that a public authority must ensure that it develops and implements a Disability Access and Inclusion Plan.
- On 19 August 2010 Council adopted a Disability Access and Inclusion Policy and Disability Access and Inclusion Plan (DAIP) 2010/2011 to 2012/2013.
- The DAIP was reviewed in 2013 and a new DAIP 2013/14 to 2017/18 was adopted.
- On 23 August 2018 Council was presented with a new draft DAIP 2018 to 2023 which was developed following a review of the current DAIP 2013/14 to 2017/18, and updated EMRC Policy 1.10 - Disability Access and Inclusion Policy.
- On 24 August 2023 Council was presented with a new draft DAIP 2023 – 2028.
- An advertisement to this effect was placed in the West Australian Newspaper and EMRC's public website on 14 September 2023.
- At the end of the 42 day public comment period (27 October 2023) the EMRC had not received any comments.

RECOMMENDATION(S)

That Council:

1. Adopts the draft *Disability Access and Inclusion Plan 2023 to 2028* forming an attachment to this report.
2. Approves submission of the *Disability Access and Inclusion Plan 2023 to 2028* to the Disability Services Commission.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

1 Section 27 of the *Disability Services Act 1993* (the Act) requires a public authority to develop and implement a Disability Access and Inclusion Plan.

2 Council adopted the EMRC's first Disability Access and Inclusion Policy and Disability Access and Inclusion Plan (DAIP) 2010/11 to 2012/13 on 19 August 2010 (DMDOC/134682).

3 The DAIP was reviewed in both 2013 (DMDOC/181698) and 2018 (D2018/08565).

4 On 24 August 2023 Council was presented with a new draft DAIP 2023 – 2028 (D2023/33859).

5 At the 24 August 2023 Council meeting resolved (D2023/33859), inter alia to:

"3. APPROVE A 42 DAY PUBLIC CONSULTATION PERIOD ON THE DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2023 TO 2028."

REPORT

6 An integral requirement of the *Disability Services Act 1993* (the Act) is mandatory community consultation to ensure that a DAIP is relevant and responsive to the needs of the community. The Act and associated regulations leave it to the discretion of authorities to determine the method of consultation. The minimum requirements are that public authorities must call for submissions regarding DAIPs in a state-wide or local newspaper as well as on their public website [s. 29 (10)].

7 An advertisement was placed in the West Australian Newspaper and the EMRC's public website on 14 September 2023, inviting members of the public to comment on the draft DAIP 2023 to 2028. At the end of the 42 day public comment period (14 September to 27 October 2023), the EMRC had not received any comments.

8 Consequently it is recommended that Council adopts the draft DAIP 2023 to 2028 forming an attachment to this report as required under the Act, and approves for it to be lodged with the Disability Services Commission, which is a statutory requirement.

STRATEGIC/POLICY IMPLICATIONS

9 Nil

FINANCIAL IMPLICATIONS

10 Nil

SUSTAINABILITY IMPLICATIONS

11 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the EMRC's Sustainability Strategy.

RISK MANAGEMENT

Risk – Reputational		
Consequence	**Likelihood**	**Rating**
Moderate	Unlikely	Moderate
Action/Strategy		
➢ To ensure that the objectives within the DAIP are implemented and reported upon.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Draft Disability Access and Inclusion Plan 2023 to 2028 (D2023/42494)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council:

1. Adopts the draft *Disability Access and Inclusion Plan 2023 to 2028* forming an attachment to this report.
2. Approves submission of the *Disability Access and Inclusion Plan 2023 to 2028* to the Disability Services Commission.

COUNCIL RESOLUTION(S)

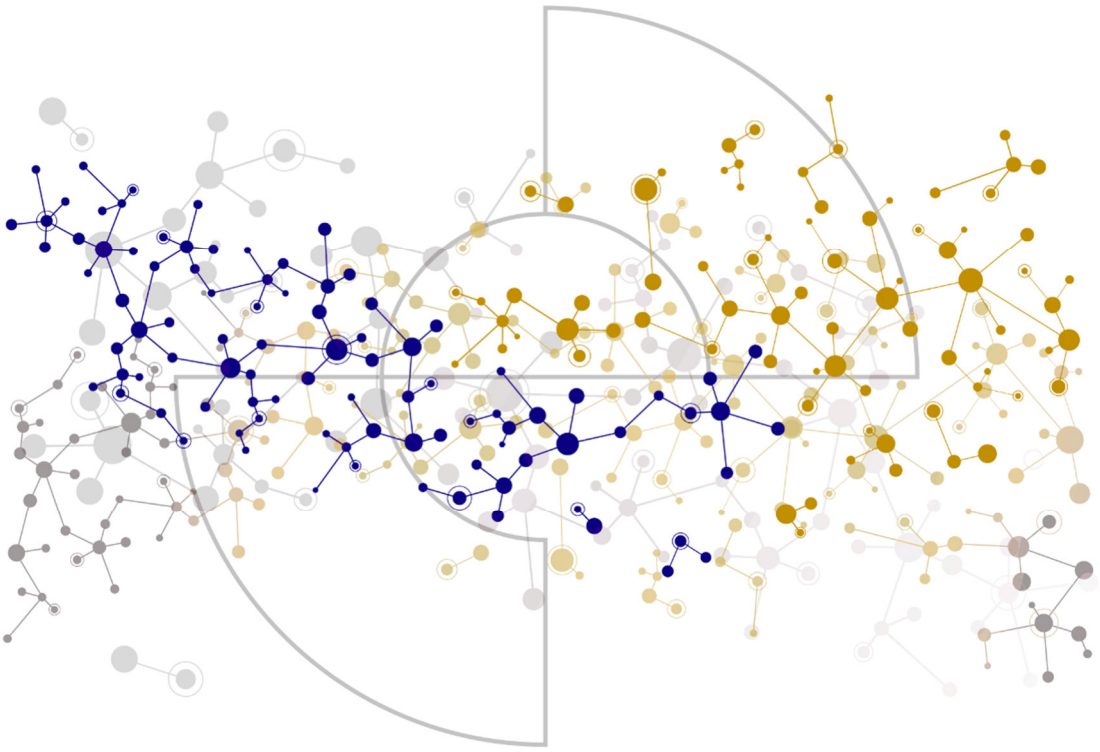
MOVED SECONDED

EMRC

Eastern Metropolitan Regional Council

Disability Access and Inclusion Plan

2023 to 2028



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Policy Statement

I have great pleasure in presenting the Eastern Metropolitan Regional Council's (EMRC) Disability Access and Inclusion Plan 2023 to 2028.

This Plan demonstrates our commitment to furthering the principles and meeting the objectives of the *Disability Services Act 1993*, by setting out strategies to ensure that people with disability have the same rights and opportunities as other people to access our facilities and services.

It is our intention to deliver facilities, services and events that are open, available and accessible to the whole community, regardless of physical or intellectual ability, ethnicity, gender, age or any other perceived difference. The EMRC will ensure that this Disability Access and Inclusion Plan 2023 to 2028 is implemented and reviewed regularly.

All Agents and Contractors engaged by the EMRC will be advised of and expected to embrace and abide by the EMRC's Disability Access and Inclusion Plan 2023 to 2028 and work together with the EMRC to participate in achieving the outcomes.

Feedback is welcomed at any time on this document.

EMRC Chairperson

Alternative Formats

This document is available on the EMRC's website www.emrc.org.au and can be requested in alternative formats including electronic format by e-mail, in hardcopy both in large and standard print and in audio format.

For further information please contact the Coordinator Communications during business hours on **(08) 9424 2222**.

For language assistance please contact the Translating and Interpreting Service (TIS) on 131 450.

1 The Eastern Metropolitan Regional Council

The Eastern Metropolitan Regional Council (EMRC) is a local government entity established under the Local Government Act 1995 that works in partnership with its four member Councils located in Perth's Eastern Region — Town of Bassendean, City of Bayswater, Shire of Mundaring and City of Swan.

Perth's Eastern Region constitutes around one-third of Perth's metropolitan area encompassing a land area of about 2,100 square kilometres and an estimated population of 348,300 people (excludes Belmont Council area but includes Perth Airport Estate). The Region hosts Western Australia's major air, road and rail transport hub for movement of freight and passengers throughout Perth, intrastate, interstate and overseas. The Region is considered the gateway to greater Perth, through the domestic and international airports or from the highways to the north and east. With a diverse regional economy, access to a skilled workforce and a range of leisure, lifestyle and living opportunities, Perth's Eastern Region is well positioned for continued growth and represents an attractive investment destination.

The EMRC assists its member Councils to successfully turn challenges into opportunities and to ensure that the entire Region fulfils its potential as one of Western Australia's most vibrant and fast growing areas.

1.1 The EMRC's Establishment Agreement

The EMRC's Establishment Agreement provides for it to undertake a range of projects and services and provides a means for member Councils to share resources and facilities. The EMRC represents a model of successful collaboration and for over 30 years, has initiated and led projects for its member Councils that deliver real benefits to the region in the areas of waste management and resource recovery, environmental sustainability and regional economic development. These services enable member Councils to enhance outcomes for their communities and for Perth's Eastern Region as a whole.

2 Vision, Mission and Values

The EMRC is a regional local government entity established under the Local Government Act 1995 that works in partnership with its four member Councils.

2.1 Vision

The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader.

The pillars of Sustainability; Business Model; Markets & Services; Financial Resilience; Governance are underpinned by the EMRC Operational Foundation of: HR; IT; Finance: Culture; Procurement; Marketing and Stakeholder Communication.

2.2 Mission

The EMRC, by partnering with member Councils and other stakeholders, facilitates strategies and actions for the benefit of Perth's Eastern Region.

2.3 Values

Excellence	Striving for excellence through the development of quality and continuous improvement
Recognition	Valuing employees in a supportive environment that focuses on their wellbeing
Innovation	Focus on innovative approaches in projects and service delivery
Responsiveness	Dynamic and flexible service delivery
Innovation	Focus on innovative approaches in project and service delivery
Integrity	Accountability and consistence in all that we do

3 Key Stakeholders

- The EMRC & member Council Elected Members
- The EMRC & member Council Employees
- Customers and Clients
- Other Local Governments
- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Educational Institutions
- Regional Business Groups
- Regional Community & Reference Groups
- Businesses
- Regional Volunteers
- Regional Residents
- Visitors and Tourists
- Investors

4 The EMRC's Facilities

The EMRC operations are run through the following facilities:

EMRC Administration Office	
1st Floor Ascot Place 226 Great Eastern Highway Ascot WA 6104 PO Box 234 Belmont WA 6984 Telephone: (08) 9424 2222 Email: mail@emrc.org.au	**Opening Hours** Monday to Friday 8:30am to 5:00pm **Closed** Weekends, Public Holidays and usually during the Christmas and New York period
Red Hill Waste Management Facility	
1094 Toodyay Road Red Hill WA 6056 Telephone: (08) 6219 7333 Email: redhill@emrc.org.au	**Opening Hours** Monday to Saturday 8:00am – 4:00pm Sunday 10:00am – 4:00pm **Closed** Good Friday, Christmas Day and New Year's Day

Hazelmere Resource Recovery Park	
77 Lakes Road Hazelmere WA 6055 Telephone: (08) 6216 3100 Email: hazelmere@emrc.org.au	**Opening Hours** Monday to Friday 7:00am – 3:00pm **Closed** ➢ Weekends and Public Holidays May close during the Christmas and New Year period
Coppin Road Community Recycling Centre - Shire of Mundaring Residents Only	
Coppin Road Mundaring WA 6073	**Opening Hours** Saturday, Sunday, Monday and Tuesday 8:00am – 4:00pm **Closed** Christmas Day and New Year's Day
Mathieson Road Community Recycling Centre	
Lot 150 Mathieson Road Chidlow WA 6556	**Opening Hours** Thursday, Friday, Saturday and Sunday 8:00am – 4:00pm **Closed** Christmas Day and New Year's Day
Baywaste Community Recycling Centre	
271 Collier Road Bayswater WA 6053 Telephone (08) 9271 2964	**Opening Hours** Monday to Friday 7:30am – 4:00pm **Closed** Good Friday, Christmas Day and New Year's Day

5 The EMRC's Services

5.1 Office of the Chief Executive Officer

Business Unit	Services
Chief Executive Officer's Office	➢ Advocacy ➢ Public Relations ➢ Strategic and Corporate Planning ➢ Organisational Development ➢ Human Resources ➢ Communications ➢ Workplace Safety and Health

5.2 Operations

Business Unit	Services
Chief Operating Officer	**Red Hill Waste Management Facility** ➢ Classes I, II, III and IV waste ➢ Transfer Station – Red Hill ➢ Green Waste Processing **Transfer Stations** ➢ Coppin Road ➢ Mathieson Road ➢ Baywaste **Hazelmere Resource Recovery Park** ➢ Mattress Processing ➢ Timber Recycling ➢ Wood Waste to Energy Plant ➢ Commercial and Industrial Waste Sorting Plant **Engineering** Specialist Landfill Design and Waste Management Advice Project Delivery

5.3 Sustainability

Business Unit	Services
Chief Sustainability Officer	➢ Circular Economy ➢ Achieving Carbon Emission Reduction (ACEr) ➢ Regional Events ➢ Water Sensitive Futures ➢ Sustainable Development Goals ➢ Social Advancement ➢ Climate Change ➢ Waste Education ➢ Environmental Monitoring and Compliance ➢ Environmental Approvals and Reporting ➢ Environmental and Waste Management Consulting ➢ Waste Acceptance and Classification ➢ Rehabilitation and Revegetation Programs ➢ Surveys and Mapping

5.4 Business Support

Business Unit	Services
Procurement and Governance	➢ Procurement, Fleet and Building (Ascot) ➢ Compliance ➢ Risk Management
Information Services	➢ Help Desk ➢ IT Projects ➢ Records Management
Finance Services	➢ Financial Management and Reporting ➢ Asset Management ➢ Payroll

6 The EMRC's Access and Inclusion Policy Statement

The EMRC is committed to achieving the eight desired outcomes of our Disability Access and Inclusion Plan 2023 to 2028, which are:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.
3. People with disability receive information from the EMRC in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the employees and contractors of the EMRC as other people receive from the employees and contractors of the EMRC.
5. People with disability have the same opportunities as other people to make complaints to the EMRC.
6. People with disability have the same opportunities as other people to participate in any public consultation by the EMRC.
7. People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC.
8. The EMRC Council ensures that a Disability Access and Inclusion Policy and Plan are developed, implemented and reviewed regularly.

It is our intention to deliver facilities, services and events that are open, available and accessible to the whole community, regardless of ability, ethnicity, gender, age or any other perceived difference.

This Disability Access and Inclusion Plan 2018 to 2023 demonstrates our commitment to furthering the principles and meeting the objectives of the Disability Services Act 1993.

The EMRC also acknowledges and supports the United Nations Agenda 2030 Sustainable Development Goals, which have been ratified by the Australian Government. By committing to achieving these outcomes, the EMRC recognises that this will also support the achievement of employment and inclusion for all.

7 Progress

The EMRC is committed to facilitating the inclusion of people with disability and has implemented a number of key initiatives, as detailed below.

Initiatives and Achievements
➢ Partnership with Disability Service Providers – Edge and VisAbility
➢ Adoption of a Disability Access and Inclusion Policy and the EMRC's first Disability Access and Inclusion Plan (DAIP).
➢ Upgrade to the Red Hill Waste Management Facility administration building includes: ⇨ Wheelchair accessible ramp ⇨ Disabled toilet ⇨ Disabled parking
➢ Review and development of a new DAIP
➢ Recruitment processes reviewed to ensure no barriers faced by people seeking employment at the EMRC
➢ Employment of people with disability at the EMRC's Commercial and Industrial Waste Processing Plant at the Hazelmere Resource Recovery Park
➢ Managers and Supervisors trained in working with people with disabilities
➢ Disabled parking upgrade at the EMRC Administration building
➢ The EMRC's commitment to employing and retaining people with disability
➢ Upgrade to the EMRC public website to include: ⇨ Accessibility focused tools ⇨ High colour contrast display mode ⇨ Ability to increase text size
➢ Hearing Loop available in the Council Chambers
➢ All employees receive Disability Awareness Training on induction and on an ongoing basis

8 Process and Review

The review found that the 2018 to 2022 DAIP initiatives had been achieved and a new plan was required to ensure currency and relevance.

The consultation also identified two barriers to access and inclusion, which will be addressed in the 2023 to 2028 DAIP. These barriers include:

- Employing individuals in Operational roles using larger plant and machinery.
- Older employees at operations sites may have age-specific barriers.

The identification of these barriers has informed the development of strategies in the 2023 to 2028 DAIP. The barriers have been prioritised in order of importance, which assists setting timeframes for the completion of strategies to overcome those access barriers.

As a result of the consultation process the EMRC will undertake a number of tasks from 2023 to 2028 to improve access to its services, buildings and information.

The eight desired objectives provide a framework for improving access and inclusion for people with disabilities in the EMRC.

Objective One

People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.

No.	Action	Timeline	Responsibility
1	Ensure that all events organised by the EMRC provide as a minimum: ➢ Accessible parking ➢ Accessible toilets ➢ Promotional material available in alternative formats including: ⇨ EMRC website ⇨ Email ⇨ Electronic and hard copy in large and standard print	Ongoing	Waste Education Functions Communications
2	Use a variety of media to publicise events.	Ongoing	Communications
3	Ensure that people with disability are considered when developing communication strategies for promoting events.	Ongoing	Communications

Objective Two

People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.

No.	Action	Timeline	Responsibility
1	Ensure that new buildings and facilities developed by EMRC are designed to meet DAIP legislation.	Ongoing	Engineering - Operations
2	Ensure that all new or redevelopment works provide access to people with disability, where practicable.	Ongoing	Engineering - Operations
3	Ensure the quantity and location of ACROD parking meets the needs of people with disability.	Ongoing	Engineering - Operations

Objective Three

People with disability receive information from the EMRC in a format that will enable them to access the information as readily as other people are able to access it.

No.	Action	Timeline	Responsibility
1	Ensure that information on Council functions, facilities and services is available in alternative formats if required including: ➢ EMRC website ➢ Email ➢ Webinars ➢ Electronic and hard copy in large and standard print ➢ Braille ➢ Audio format ➢ A language other than English	Ongoing	Communications
2	Make electronic or hard copies of documents available in large print.	Ongoing	Communications
3	Make information available in other formats on request.	Ongoing	Communications
4	Improve employees' awareness of accessible information needs and how to obtain information in other formats during induction of new employees.	Ongoing	Human Resources / Business Unit Managers
5	Advise the community via the local newspaper, Information Radio, and disability group newsletters that other formats are available.	Bi-Annual	Communications

Objective Four

People with disability receive the same level and quality of service from the employees and contractors of the EMRC as other people receive from the employees and contractors of the EMRC.

No.	Action	Timeline	Responsibility
1	EMRC's DAIP is distributed to Employees and Councillors.	Ongoing	Chief Executive Officer
2	New Employees are provided EMRC's DAIP and relevant information.	Ongoing	Human Resources
3	Contractors (existing and new) are aware of the relevant requirements of the Disability Services Act and EMRC's DAIP.	Ongoing	Manager Procurement and Governance

Objective Five

People with disability have the same opportunities as other people to make complaints to the EMRC.

No.	Action	Timeline	Responsibility
1	Ensure that complaints can be lodged via a number of means, including email, mail, and verbal.	Ongoing	Chief Executive Officer
2	Ensure that complaints are acted upon.	Ongoing	Chief Executive Officer

Objective Six

No.	Action	Timeline	Responsibility
1	Ensure that public consultation venues organised by the EMRC provide as a minimum: ➢ Accessible parking ➢ Accessible toilets ➢ Promotional material available in alternative formats	Ongoing	Waste Education Functions Communications
2	Ensure that any feedback or comments can be lodged via alternative formats, including mail or email.	Ongoing	Communications

Objective Seven

People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC

No.	Action	Timeline	Responsibility
1	Commit to using inclusive recruitment practices when advertising new positions.	Ongoing	Human Resources
2	Continue to engage with disability employment providers.	Ongoing	Human Resources
3	Equal opportunity ethos is fostered among employees.	Ongoing	Human Resources
4	Identify and remove any barriers to employment.	Ongoing	Human Resources
5	Provide support and training for management employees.	Ongoing	Human Resources

Objective Eight

The EMRC Council ensures that a Disability Access and Inclusion Policy and Plan are developed, implemented and reviewed regularly.

No.	Action	Timeline	Responsibility
1	Consult with the Community on the Disability Access and Inclusion Policy and Disability Access and Inclusion Plan (DAIP).	When reviewed or as required	Chief Executive Officer
2	Provide information on EMRC's DAIP to the Community.	Once adopted by Council	Chief Executive Officer
3	Review and amend DAIP Policy and Plan.	When required	Chief Executive Officer
4	Lodge DAIP with the Disability Services Commission.	Following adoption by Council	Chief Executive Officer
5	Develop links between the DAIP and other EMRC plans and Strategies.	Ongoing	Manager Human Resources

9 Consultation and Promotion of the DAIP

9.1 Consultation of the DAIP

A review and engagement process was undertaken to seek the community's views on the EMRC's accessibility and inclusiveness.

The community was notified of the review and engagement process through a notice in the State-wide newspaper (The West Australian), and a notification was also posted.

9.2 Promotion of the DAIP

Once the DAIP has been endorsed by Council and Department of Communities, Disability Services availability of the DAIP will be promoted on the EMRC's website www.emrc.org.au and advertised through a local public notice in the West Australian newspaper and in alternative formats upon request.

The DAIP will also be available in hardcopy at EMRC's reception located at Level 1, 226 Great Eastern Highway,Ascot.

10 Responsibility for Implementing the DAIP

It is a requirement of the Disability Services Act 1993 that all officers, employees, agents and contractors take practical measures to implement the DAIP. The EMRC's DAIP sets out who is responsible for each action.

11 Review and Evaluation Mechanisms

The Disability Services Act 1993 sets out the minimum review requirements for public authorities in relation to DAIPs. A DAIP team of key employees will be formed and will meet regularly to review progress on implementation. A report will be prepared each year on the implementation of the DAIP and will be reported through the EMRC's Annual Report.

New or amended strategies will be included in the DAIP and lodged with Department of Communities, Disability Services. Copies of the amended DAIP will be available to the community in alternative formats.

A report will also be prepared and forwarded annually to the Department of Communities, Disability Services.

The DAIP will be reviewed at least every five years. The community, employees and Council members will be consulted as part of the review process.

12 Feedback

The EMRC welcomes feedback. Comments and suggestions on our Disability Access and Inclusion Plan 2023 to 2028 can be made via a number of means:

Tel: (08) 9224 2222

Email: mail@emrc.org.au

Mail: The Eastern Metropolitan Regional Council
PO Box 234, Belmont WA 6984

In Person: Eastern Metropolitan Regional Council
1st Floor, Ascot Place
226 Great Eastern Hwy (Corner Kalgoorlie Street)
Ascot WA 6104

This Disability Access and Inclusion Plan is available in alternative formats upon request including electronic format by email, in hard copy in both large and standard print, in audio on compact disc and on the website at:

Eastern Metropolitan Regional Council
- Administration Office
226 Great Eastern Highway
-Ascot, WA, 6104

(08) 9424 2222

mail@emrc.org.au

www.emrc.org.au

6.6 WASTE MANAGEMENT COMMUNITY REFERENCE GROUP MEMBERSHIP

D2023/41478

PURPOSE OF REPORT

The purpose of this report is to seek Council endorsement of a nominated community member to the Waste Management Community Reference Group (WMCRG).

KEY POINT(S)

- The Waste Management Community Reference Group (WMCRG) currently comprises six members.
- Some of the members were endorsed by the EMRC Council at its November 2022 meeting.
- Two further members were endorsed by the EMRC Council at the March and May 2023 meetings.
- The EMRC is now in receipt of a nomination from a community member from the City of Bayswater.
- Further membership changes occurred at the end of June 2023 with the departure of the City of Kalamunda WMCRG members.

RECOMMENDATION(S)

That Council endorses the nomination of Ariane Katscherian as a community member of the WMCRG, such nomination expiring in October 2025.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

1 The WMCRG was formed in 2002 with membership drawn from interested person representing the then six member Council local communities.

2 Council, at its 20 June 2019 meeting resolved:

"THAT COUNCIL:

WRITE TO MS RUTH KENDALL THE DEPUTY CHAIRMAN ACKNOWLEDGING HER SERVICE ON THE WMCRG SINCE ITS INCEPTION.

ENDORSE THE RENOMINATION OF THE FOLLOWING WMCRG MEMBERS FOR A TWO (2) YEAR TERM EXPIRING ON 31 AUGUST 2021 AND ACKNOWLEDGE THEIR CONTINUING SUPPORT.

- *MS DIANNE KATSCHERIAN (CHAIRMAN)*
- *MR ANTHONY FOWLER*
- *MS BELINDA HAMILTON*
- *MS CARMEL LUCK*
- *MR EDWIN DELL*
- *MR MALCOLM BARKER*
- *MR MARK SIMPSON*
- *MR RAY LEWIS*

ACCEPT THE AMENDED TERMS OF REFERENCE AND ROLES OF MEMBERS AND OFFICERS FORMING (ATTACHMENT 2) TO THIS REPORT.

ADVERTISE FOR EXPRESSIONS OF INTEREST FOR ADDITIONAL MEMBERSHIP IN THE WMCRG."

3 In order to reaffirm existing members intentions to continue as a WMCRG member and to also increase the representation of the WMCRG across the five member Councils, Expressions of Interest were sought from the community via the EMRC's Earth Carers network and the Regional Waste Education Officers group. Nominations closed on 24 October 2022 and at the time of preparing this report, seven applications had been received: Carmel Luck; Anthony Fowler; Mark Simpson; Belinda Cass; Edwin Dell; Dianne Katscherian; Alan Wicks.

4 Council, at its November 2022 meeting resolved:

"THAT COUNCIL ENDORSE THE NOMINATIONS OF THE FOLLOWING COMMUNITY MEMBERS FOR A THREE-YEAR TERM EXPIRING IN OCTOBER 2025:

1. *MS CARMEL LUCK*
2. *MR ANTHONY FOWLER*
3. *MR MARK SIMPSON*
4. *MS BELINDA CASS (HAMILTON)*
5. *MR EDWIN DELL*
6. *MS DIANNE KATSCHERIAN*
7. *MR ALAN WICKS"*

5 A further nomination was received from an interested community member residing in the Town of Bassendean and this nomination was presented to the EMRC Council for consideration in March 2023.

6 Council, at its March 2023 meeting resolved:

"THAT COUNCIL ENDORSES THE NOMINATION OF PENNY STEEL-BROWN AS A COMMUNITY MEMBER OF THE WMCRG, SUCH NOMINATION EXPIRING IN OCTOBER 2025."

7 Subsequent to the above, a further nomination was received from an interested community member residing in the City of Swan and this nomination was presented to the EMRC Council for consideration in May 2023.

8 Council, at its May 2023 meeting resolved:

"THAT COUNCIL ENDORSE THE NOMINATION OF BILL KAROLL AS A COMMUNITY MEMBER OF THE WMCRG, SUCH NOMINATION EXPIRING IN OCTOBER 2025."

9 It is also worth noting that membership of the WMCRG was further modified at the end of June 2023 to account for the departure of the three City of Kalamunda community representatives, given Kalamunda's departure as a member Council of the EMRC on 30 June 2023.

REPORT

10 Council endorsed members have an interest in waste management, resource recovery and waste education and can act as EMRC advocates in the community when promoting waste and resource recovery initiatives. The table below indicates the current representation of WMCRG members:

Council	Current Community Members
Town of Bassendean	Penny Steel-Brown
City of Bayswater	Carmel Luck
Shire of Mundaring	Edwin Dell Dianne Katscherian
City of Swan	Alan Wicks Bill Karoll
Total	**6**

11 The Terms of Reference for the WMCRG Members is outlined and includes the opportunity for the members to:

a. Bring to the WMCRG their expertise and experience to assist the Group;

b. Discuss relevant issues, in accordance with the Terms of Reference;

c. Raise items for consideration by the WMCRG. These may require an officer to research and prepare a report for the reference group's consideration at a subsequent meeting

d. Provide expert advice if, and where, qualified to do so;

e. Recognise that the EMRC is required to makes its own decisions with regard to any advice placed before it, including operating within the parameters of the *Local Government Act, 1995;*

f. Be open and honest in their dealings at WMCRG meeting;

g. Declare any vested interests; and

h. Respect any confidentiality requirements requested by the EMRC.

STRATEGIC/POLICY IMPLICATIONS

12 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

13 The costs associated with the WMCRG are included in the EMRC's annual budget.

SUSTAINABILITY IMPLICATIONS

14 The WMCRG group provide feedback and input into waste management and resource recovery initiatives and activities that occur at EMRC's facilities, which all contribute towards minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

RISK MANAGEMENT

Risk The WMCRP Ceases to Function		
Consequence	**Likelihood**	**Rating**
Possible	Insignificant	Low
Action/Strategy		
➢ Continued liaison with the group ensures they remain engaged		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

2023 WMCRG Nomination Form (D2023/41480)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorses the nomination of Ariane Katscherian as a community member of the WMCRG, such nomination expiring in October 2025.

COUNCIL RESOLUTION(S)

MOVED SECONDED

Eastern Metropolitan Regional Council (EMRC)
Waste Management Community Reference Group (WMCRG)
Nomination Form for a New Member (Expressions of Interest)

The Eastern Metropolitan Regional Council (EMRC) is defined by the boundaries of four Local Governments consisting of the Town of Bassendean, City of Bayswater, Shire of Mundaring and the City of Swan

First Name	Ariane	**Last Name**	Katscherian
Address	[redacted]	**Suburb**	Bayswater
Preferred Email	akatscherian@gmail.com	**Mobile No.**	[redacted]

Local Government Council you reside and for how long? City of Bayswater - about 3 months

A Community Representative needs to possess the following criteria:

a) Live or have business in the EMRC region as mentioned above.
b) Possess a wide knowledge base and an interest in the community issues surrounding waste and recycling.
c) Be available for a minimum of two meetings per year. Meetings will generally be held at the EMRC's Hazelmere Resource Recovery Park Administration building at 77 Lakes Road Hazelmere, commencing at 5.30pm unless otherwise notified.
d) Be comfortable engaging with a wide range of stakeholders regarding the waste/recycling industry (residents, businesses, community groups, Council, other government and private organisations.
e) Have the ability to research, analyse and translate waste and recycling issues in their eastern region back to the group, with recommendations and suggestions.
f) Have the ability to work effectively in a team and individually.
g) Update and report to the community in an effective and timely manner.

Experience and knowledge in waste management is not essential. If you think you have what it takes to represent your community on this important issue, we invite you to apply with a brief statement outlining your suitability for the role. Please provide any relevant documentation which may support your application.

I worked directly in waste management policy at WALGA for 5 years. In this role i researched and developed policy and projects at a Local and State government level in response to Local Government member and community needs. For example, i was part of the delivery of the original Bin Tagging trials. I regularly worked closely with Local Government Elected Members and Officers regarding local waste issues, I also liaised closely with industry and State Government, including the Waste Authority WA. I have a personal interest in waste and recycling, particularly waste reduction at a household level and industry level - I am particularly interested in EPRs for waste producers, such as packaging and soft plastics sold at major supermarkets. Since moving to City of Bayswater I've been extremely happy to have access to FOGO kerbside collection and a fortnightly waste bin collection.

Should you have any enquiries, please contact Trish Kursar, Waste Education Coordinator on 9424 2222 or Trish.Kursar@emrc.org.au

Please email Nomination Form to the above email or alternatively mail to WMCRG Application – Waste Services, EMRC, PO Box 234, Belmont 6984 or hand deliver to 226 Great Eastern Highway, Belmont.

6.7 INFORMATION BULLETIN - CORPORATE BUSINESS PLAN 2023/2024 – 2027/2028 – FIRST QUARTER REPORTING FROM JULY TO SEPTEMBER 2023

D2023/40081

PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2023/2024 – 2027/2028 for the reporting period July to September 2023, inclusive.

KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - A Strategic Community Plan – a minimum 10 year timeframe; and
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- Council adopted the revised EMRC's Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 (D2023/10600) for activities commencing 1 July 2023.
- Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- The attachment to this report provides the first quarter reporting, against the final key actions identified within the previous Corporate Business Plan 2023/2024 – 2027/2028, for the period July to September 2023, inclusive.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - A Strategic Community Plan – a minimum 10 year timeframe; and
  - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.

2 Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).

3 Council adopted the EMRC's revised Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 for activities progressed from 1 July 2023 onwards (D2023/10600).

4 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

REPORT

5 The Revised 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the ensuing period towards achieving its vision: "*To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business."*

6 The Corporate Business Plan 2023/2024 – 2027/2028 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2023.

7 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

8 The attachment to this report relates to the Corporate Business Plan actions for the first quarter reporting period of July to September 2023.

STRATEGIC/POLICY IMPLICATIONS

9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

FINANCIAL IMPLICATIONS

10 The financial implications are reflected in the annual operating budget and the long-term financial plans.

SUSTAINABILITY IMPLICATIONS

11 The Corporate Business Plan 2023/2024 – 2027/2028 identified projects, programs and services for the benefit and sustainability of Perth's Eastern Region.

RISK MANAGEMENT

Risk The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan		
Consequence	**Likelihood**	**Rating**
Moderate	Unlikely	Moderate
Action/Strategy		
➢ Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As outlined in the attachment
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Corporate Business Plan 2023/2024 – 2027/2028 First Quarter Progress Report for the period July to September 2023 (D2023/40082)

EMRC

Corporate Business Plan
2023/2024 – 2027/2028

Progress Report – First Quarter 2023/2024

Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2023/2024 – 2027/2028 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2022. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2023 to June 2024 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler
Chief Executive Officer

Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk

Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed

Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

1 Demonstrate Circular Economy Leadership

Objective: To provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies

1.1 Enable circular economy initiatives through advocacy networks by 2025

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.1	Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers) E.g.: ➢ Member Council and key stakeholder relationships; ➢ Partnership opportunities with universities and other organisations; ➢ Marketing and Communications Plan ➢ Revised Stakeholder Engagement Plan	CEO		July - September 2023	The EMRC Stakeholder Engagement Plan 2020—2024 is currently being reviewed. In addition to this, the EMRC Stakeholder Review Report June 2023 prepared by consultants, Catalyse, was presented to Council in August 2023.
				October - December 2023	
				January - March 2024	
				April - June 2024	
1.1.2	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities E.g.: ➢ CEWA; Emicol; RWESG ➢ CE webinars and forums	Sustainability		July - September 2023	**CEWA Designing Circularity** event in collaboration with Good Sammy over 85 attendees. WA Circular Fashion Consortium released "The State of Fashion & Textile Circularity in WA" report for the first time. The Investment in ecosystem research will empower businesses and organisations to establish regional and collaborative Hubs designed to support circular solutions for clothing textile waste. The event was listed on the ABC War on Waste website.
				October - December 2023	
				January - March 2024	
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.3	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO		July - September 2023	Strategic partnerships are ongoing with a number of private and public entities and new partnerships are being developed
				October - December 2023	
				January - March 2024	
				April - June 2024	
1.1.4	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport E.g. ➢ Circularity Gap Report / Horizon Scan;	CEO		July - September 2023	Circularity gaps and alignment are a focus of the EMRC and this flows through to involvement in the not for profit Circular Economy WA (CEWA) entity.
				October - December 2023	
				January - March 2024	
				April - June 2024	

1.2 80% resource recovery of waste generated in the region by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.1	Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO		July - September 2023	Horizon scan completed and available on the website
				October - December 2023	
				January - March 2024	
				April - June 2024	
1.2.2	Enable a sales model for use of recovered material in each member Council areas E.g. ➢ Identify markets and develop resource recovery products	Operations		July - September 2023	New sales structure to drive the marketing and sales of recovered materials; sales targets tracked on weekly basis
				October - December 2023	
				January - March 2024	
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.3	Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability		July - September 2023	Provided member Councils with waste and recycling guides including the integration of FOGO within the guides. There was also a move from hard copy to digital across most member Councils.
				October - December 2023	
				January - March 2024	
				April - June 2024	
1.2.4	Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations		July - September 2023	Continue sourcing bulk verge waste to put through the C&I facility.
				October - December 2023	
				January - March 2024	
				April - June 2024	

1.3 80% reuse of material at all EMRC operated sites by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.1	Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable E.g.: Undertake, provide, investigate; ➢ Integrated Waste Management research, ➢ Leadership in waste policy and practice ➢ New waste management practices and services	CEO		July - September 2023	Collating and reporting on our waste profile continues on an ongoing basis and is reported quarterly in our Information Bulletin
				October - December 2023	
				January - March 2024	
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.2	Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans	Operations		July - September 2023	All initiatives are reviewed and actioned accordingly and tracked on a monthly basis.
				October - December 2023	
				January - March 2024	
				April - June 2024	
1.3.3	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability		July - September 2023	Continued to develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups.
				October - December 2023	
				January - March 2024	
				April - June 2024	
1.3.4	Regularly review local government procurement guidelines and processes for sustainable decision making	Business Support		July - September 2023	Under review to align procurement guidelines and processes for sustainable decision making in accordance with the EMRC Purchasing Policy.
				October - December 2023	
				January - March 2024	
				April - June 2023	
1.3.5	Regularly review local government sales requirements for sustainable decision making	Operations		July - September 2023	All local government sales requirements are reviewed and actioned on frequent basis.
				October - December 2023	
				January - March 2024	
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.6	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations		July - September 2023	Marketing and sales of organics recovered products with sustainability-focused organisations i.e PTA & Main Roads and WA Broiler Grower's Association.
				October - December 2023	
				January - March 2024	
				April - June 2024	

2 Respond to a Climate Emergency

Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

2.1 Infrastructure adaptation and education by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.1a	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➢ Long term financial plan ➢ Asset Management Plan ➢ Strategic IT Plan	Business Support		July - September 2023	➢ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2024/2025 Budget deliberation process and is expected to commence in Feb/Mar'24 following the half year budget review in Jan/Feb'24. ➢ Strategic IT Plan – The server at the Hazelmere site was replaced. Implemented an Aruba WiFi system throughout the Hazelmere administration building and weighbridge. Upgraded the Starlink Internet service to business grade to support a full failover service. Commenced implementation of the Martian Logic HR/Onboarding system.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.1.1b	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➢ Organisational governance ➢ Integrated Planning Framework ➢ Workforce Plan ➢ WHS Plan ➢ Risk Management	CEO		July - September 2023	***Asset Management*** Officers are currently reviewing a new Asset Management software that will support the operations to identify the maintenance requirements of the assets to better enhance the useful life and the value to the asset. The objective will be to ensure assets are well maintained in terms of its upkeep and valuation. ***Governance*** The review of the Council Policy was completed one year ahead the 4 year schedule in June 2023. Planning is afoot on the timetable for the next cycle of Council policy reviews to commence from January 2024. A review is also currently in progress identifying the impact and treatment for the legislative changes from the second tranche of the *Local Government (Financial Management) Regulations 1996* amendments and their impact to other regulations on the EMRC. ***Risk Management*** ELT regularly monitors all EMRC strategic risks via the CAMMS risk software. This includes updating risk treatments and movements. A risk update is presented to the Audit Committee each quarter with all risks updated and reported on.

	Key Actions	Responsible Officer	Status	Quarter	Comments
					Workforce Plan A new Workforce Plan 2023-2027 was considered and approved by the ELT in July 2023. The Plan will now be implemented in accordance with the annual objectives per year included in the Plan.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.1.2	Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program	Operations		July - September 2023	Evaluation and monitoring on a regular basis
				October - December 2023	
				January - March 2024	
				April - June 2024	

2.2 Below zero carbon emissions by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.2.1	Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management	Operations		July - September 2023	Reporting tools in place to track and monitor all areas.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.2.2	Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement	CEO		July - September 2023	The EMRC is working with Woodside New Energy to progress a decarbonisation initiative involving Carbon Capture Utilisation, including fleet conversion to renewable fuels.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.2.3	Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card E.g.: ➢ EMRC corporate emissions & SDG progress	Sustainability		July - September 2023	➢ 2022/23 Emissions profile for EMRC has been created and currently under review. ➢ SDG Benchmark report in still in progress.
				October - December 2023	
				January - March 2024	
				April - June 2024	

2.3 Sustainability integrated into management processes

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.3.1	Establish a decision-making framework to include sustainability for operational and capital expenditure E.g.: ➢ Provide Waste disposal service at Red Hill WMF ➢ Review Red Hill Development Plan	Operations		July - September 2023	Correct framework implemented to ensure sustainability targets are achieved.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.3.2	Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects	Business Support		July - September 2023	Under review to align procurement templates and processes with sustainable decision making under the EMRC Purchasing Policy.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.3.3	Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs	Operations		July - September 2023	Debrief on completion of all projects have been implemented.
				October - December 2023	
				January - March 2024	
				April - June 2024	
2.3.4	Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making	CEO		July - September 2023	This is included in our Sustainability Strategy and our actions are tracked.
				October - December 2023	
				January - March 2024	
				April - June 2024	
	Key Actions	**Responsible Officer**	**Status**	**Quarter**	**Comments**
2.3.5	Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives.	Sustainability		July - September 2023	The Sustainability Team meets regularly to collaborate. There is also a regular Comms meeting and regular fortnightly catch ups with team leaders and managers to explore new ideas.
				October - December 2023	
				January - March 2024	
				April - June 2024	

3 Reduce Our Environmental Impact

Objective: To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

3.1 Regional urban programs implemented

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.1	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports E.g.: Identify, investigate, develop; ➢ ACER program ➢ SDG reporting ➢ New environmental and sustainability initiatives	Sustainability		July - September 2023	➢ 2024/2025 Sustainability Team Program Plan has been created for member Council approval. ➢ ACER Emissions and Energy Data Analysis Report has been developed in this quarter and under review by member Councils ➢ Participating member Councils for the SDG Benchmark have put a hold on their reports until February 2024
				October - December 2023	
				January - March 2024	
				April - June 2024	
3.1.2	Review and complete annual water plans in alignment with Waterwise Council Accreditations E.g.: Review and implement ➢ Water Sensitive Futures Program ➢ Waterwise Council reindorsement reporting	Sustainability		July - September 2023	Draft Waterwise Council Reports have been developed and are with participating member Councils for review
				October - December 2023	
				January - March 2024	
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.3	Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs E.g.: ➢ Facilitate networking groups, e.g. STEG. ➢ Participate e.g. WALGA Climate Change Collaborative.	Sustainability		July - September 2023	➢ WA Sustainability and Climate Change Alliance Group meetings (WASCA) ➢ WA SDG Network Presentation ➢ Participation in the Asia Pacific Alliance for Future-Fit Businesses ➢ Ongoing Energy and Water team meetings with member Council
				October - December 2023	
				January - March 2024	
				April - June 2024	

3.2 Contribute to a decrease in illegal waste disposal by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.2.1	Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability		July - September 2023	Continued to establish campaigns to create a recover, reuse, recycle, return, repair and drop-off culture to increase recovery rates and combat illegal dumping.
				October - December 2023	
				January - March 2024	
				April - June 2024	
3.2.2	Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Operations		July - September 2023	Reviews are completed on regular basis to identify additional opportunitiues
				October - December 2023	
				January - March 2024	
				April - June 2024	

3.3 EMRC wide environmental management system

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.3.1	Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent	Sustainability		July - September 2023	➢ Four internal audits completed by the end of June 2023. ➢ External Audit Undertaken with SGS July 2023. Two major non-conformances and three minor non-conformances. ➢ Corrective action plan completed. ➢ Management Review scheduled October 2023. ➢ Non-conformances review and close out with SGS late October 2023. ➢ EMS review and organisational wide integration planned to be implemented prior to next three-year certification cycle commencing in May 2024.
				October - December 2023	
				January - March 2024	
				April - June 2024	
3.3.2	Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System E.g.: Minimise environmental impacts of waste management operations	Sustainability		July - September 2023	The following processes, programs and reports have been redeveloped and submitted: ➢ Compliance monitoring and sampling program completed includes; Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➢ Red Hill Rehabilitation – Additional seeding to Offsets areas, Weed Control Surveys completed and treatments undertaken.

	Key Actions	Responsible Officer	Status	Quarter	Comments
					➢ DWER appointed WA Contaminated Site's Auditor AEA - Completed Stage 1 review of Red Hill Water Monitoring Program and Reporting, September 2023. ➢ Red Hill Weed Control – Spraying program implemented throughout September and October 2023. ➢ Waste Acceptance Approvals issued in accordance with *Landfill Waste Classification and Waste Definitions 1996 (as amended 2019).* ➢ Customer Waste Acceptance Audit – Chevron, July 2023. ➢ National Pollutant Inventory Report, submitted September 2023. ➢ National Greenhouse Gas Report, submitted October 2023. ➢ Red Hill Waste Levy Exemption for Asbestos 2023-2024, approved July 2023. ➢ Red Hill licence amendment approved by DWER, July 2023. Includes conditions rationalisation, as well as formally adding in the Household Hazardous Waste Acceptance, new type of gas flare and the Interim FOGO processing pad. ➢ Red Hill FOGO RRF Section 45C – RFI response, July 2023. ➢ Red Hill APCR Monocell Section 43(a) – Notice to Amend A Referred Proposal During Assessment, has been accepted by EPA Services, July 2023. ➢ Red Hill Interim FOGO Pad Time Limited Operations Report, submitted August 2023. ➢ Red Hill Letter to DWER – Proposed Approval Pathway – New General Waste Class IV Cell, sent September 2023. ➢ Hazelmere Ministerial 1028 - Annual Audit Compliance Report submitted July 2023. ➢ Hazelmere Transfer Station Environmental Compliance Report, submitted to DWER August 2023. ➢ Hazelmere Annual Licence Application, completed August 2023. ➢ Procedure Reviews - FOGO sampling, Ground Water and Surface Water Monitoring Procedure, NGER's Reporting Procedure ➢ Environmental Incidents – Non-complaint Class IV waste load Nexus, July 2023.
				October - December 2023	
				January - March 2024	
				April - June 2024	

4 Create Value in the Community

Objective: To establish and support projects in the community that create social value from a residential level through to commercial levels

4.1 Community based source separation initiatives by 2027

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.1.1	Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability		July - September 2023	Continued to deliver community engagement initiatives for source separation opportunities including education hubs, workshops, school programs, community group support and bin tagging.
				October - December 2023	
				January - March 2024	
				April - June 2024	
4.1.2	Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation	Sustainability		July - September 2023	Used current community programs to provide education and tools on material reuse and issues regarding poor source separation issues.
				October - December 2023	
				January - March 2024	
				April - June 2024	
4.1.3	Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements	Operations		July - September 2023	New messaging are been developed for our transport fleet
				October - December 2023	
				January - March 2024	
				April - June 2024	
4.1.4	Establish verge collection and shared valet service programs. This includes a waste classification program for different materials and costings	Operations		July - September 2023	In progress with participating member councils
				October - December 2023	
				January - March 2024	
				April - June 2024	

4.2 Use of recovered material in the region by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.2.1	Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO		July - September 2023	Currently linked to the Waste Levy. All EMRC source separated materials and the recovery gate fees are maintained below landfill costs.
				October - December 2023	

				January - March 2024	
				April - June 2024	
4.2.2	Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies	Operations		July - September 2023	Continue identifying opportunities at our resource recovery centres
				October - December 2023	
				January - March 2024	
				April - June 2024	
4.2.3	Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse E.g: provide a waste management service	Operations		July - September 2023	Ongoing as per day to day sales and marketing plan
				October - December 2023	
				January - March 2024	
				April - June 2024	

4.3 Increased participation in behaviour change programs

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.3.1	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy E.g.: ➢ Continue waste education programs	Sustainability		July - September 2023	Provided education for waste solutions that are in line with the WA Waste Strategy and waste hierarchy by conditioning waste education programs, tours of the Red Hill Waste Management facility and bin tagging.
				October - December 2023	
				January - March 2024	
				April - June 2024	
4.3.2	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability		July - September 2023	SDG Benchmark currently under progress
				October - December 2023	
				January - March 2024	
				April - June 2024	
4.3.3	Establish a Sustainability Stakeholder engagement plan E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders	Sustainability		July - September 2023	The current Stakeholder Engagement Plan will be reviewed with sustainability in mind.
				October - December 2023	
				January - March 2024	
				April - June 2024	

6.8 SUSTAINABILITY TEAM UPDATE – JULY TO SEPTEMBER 2023

D2023/40083

PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period July to September 2023, inclusive.

KEY POINT(S)

- Achievements of the Sustainability Team are highlighted in the report for the period July to September 2023 and include:
- Activities undertaken by the Urban Environment Team (UET) for the ensuing period; and
- Activities undertaken by the Waste Education Team for the ensuing period.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.

2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.

3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the Region.

REPORT

4 The progress report comprises of two parts; Urban Environment and Waste Education. The 2023/2024 focus of the Sustainability Team is to drive all projects, activities and services in accordance with the United Nations Sustainable Development Goals, Circular Economy and transitioning towards Net Zero by 2040.

5 **Urban Environment - Town of Bassendean**

- Water Team Meeting – 23/08/2023 – Discuss waterwise reporting for both re-endorsement and internal Water Report. EMRC has drafted both the document for the town and have sent to Bassendean Water Team for feedback.
- EMRC help tabulate hard copy fuel data for the Town of Bassendean into an electronic copy for the past financial year 2022-2023 in preparation for writing the Towns 2022/2023 Emission Report.

6 **Urban Environment - City of Bayswater**

- SDG meeting – 25/07/2023 – discussed the level amount of work required to undertake the review. The City's Sustainability Officer has decided that given the about of resources required to undertake the review, it was best to hold off and start the process in February once all other EOFY reporting has been completed.

7 Urban Environment - Shire of Mundaring

- EMRC and the Shire's Coordinator Environment & Sustainability started to undertake weekly SDG meetings to collect and collate the required information to undertake the SDG Benchmark. It was discussed after two months of work to put a hold on the project until February given a few internal changes within the Shire.
- Energy Team meeting was held on 18 July 2023 to discuss the Shires current energy and emissions data.
- Water Team meeting was held on 13 September 2023 to assist with collecting information relevant to the councils date consumption and upcoming Waterwise Council reporting requirements.
- EMRC has drafted the Shire's Waterwise Council Report along with their Waterwise Aquatic Centre Report (Bilgoman) which are currently with the Shire for review. Report due for submissions 31 October 2023.

8 Urban Environment - City of Swan

- Water Team meeting held on the 11 July 2023 to discuss what actions to take in undertaking waterwise council re-endorsement report. EMRC worked on the report and all relevant data as well as finding out what key actions are further required to complete the document.
- Water Team meeting in the 31 of August 2023 on update of re-endorsement report. Track progress on what actions have been undertaken and what further can be done. EMRC presented additional questions and findings for the City to address.

9 Urban Environment – EMRC

- EMRC has undertaken a review of 10 Emissions and Energy Platform providers and provided a summary report for participating member Councils. A meeting will be held in October to discuss what the next steps will be in relation to weather to seek a new provider or stay with Azility.
- EMRC continues to provide additional information as requested by WALGA for the ARENA Future Fuels Project. An outcome of the Grant Funding application will be due in early October.
- EMRC continues to progress with their internal review of their SDG progress which includes collecting and collating information for the SDG Benchmark as well as undertaking one on one interviews with relevant staff in relation to Positive Actions.
- The 2024/2025 Sustainability Team Program Plan has been created and went to the September Council meeting for review and approval. The Plans will go for a final review in November and will be sent to Council early December for commitment.
- EMRC attending the Energy WA Conference in August 2023.
- EMRC continues to attend the Western Australian Sustainability and Climate Alliance (WASCA) Meeting (last meeting held 30 August 2023). EMRC is also lead on a Local Government lead review group in relation to the following topic "Communication campaigns to increase circular economy terminology and education".
- EMRC presented at the WA SDG Network meeting on 29 September 2023 in relation to the work that EMRC is undertaking in relation to SDGs and how to benchmark progress in a cost-efficient way.

10 FOGO Bin Audit

- 100 FOGO bins from the Town of Bassendean and 100 FOGO bins from the City of Bayswater were audited on 20 July 2023.
- The key findings from Bayswater include:
  - Organics constitute 93.4% of the FOGO sample material, Other 1.2%, Recyclables 2.9%, and Hazardous 1.1%;
  - FOGO material was collected from households weekly at an average rate of 14kg;
  - There were twelve items eligible for the container deposit scheme counted; and
  - The key findings of Bassendean include the following:
    - In the FOGO stream, Organics constituted 96.5%, Recyclables 2.3%, Other 1.1%, and Hazardous 0.02%;
    - FOGO material was collected from households weekly at an average rate of 14.2kg; and
    - There were forty items eligible for the container deposit scheme counted.

11 EMRC Battery Program

- A total of 2.72 tonnes of batteries and 0.52 tonnes of CFLs have been collected during the period July to September 2023.

12 FOGO Roll Out 1 July 2024 – Shire of Mundaring

- Initial briefing and discussion held on 14 August 2023.
- Draft Communications Plan and Comms kick-off meeting held 19 September 2023.

13 FOGO in Schools

- The Department of Education has completed its restructure and a new project officer is working on the next stage of the trial.
- A Fee-for-service quote has been issued to DoE for EMRC to conduct the compositional audits for the next stage of the trial.

14 Our Kinds

- Our Kinds is phasing out single-use coffee cups;
- EMRC has a corporate membership, which allows one café per Member Council area use of the package with Our Kinds;
- The reusable cups are provided by Good Sammy at each café;
- Project Strategy has been developed in conjunction with Our Kinds and Communications Coordinator;
- The café selection process is underway;
- Each Café roll out will be staggered; and
- A social media post was recently released.

15 Recycle Right Membership

- Recycle Right app updates to include push notifications;
- Training session on push notifications held;

- Member councils will have access to data sets including the number of new app users (note: this won't apply to existing app users);
- The first tour of the RRG resource recovery facility has been rescheduled to a weekend in the hope that more EMRC member council residents register; and
- EMRC received a complimentary copy of the GREAT games for member councils to utilise.

16 **Regional Council Collaboration**

- RRG, WMRC & EMRC meeting held 18/7/23;
- Tour of West Metro Recycling Centre; and
- Discussion on Recycle Right Reference Group.

17 **WasteSorted Awards 2023**

- The Sustainability Team won the Highly Commended WasteSorted Award for the Metro Local Government Regional Council category.

18 **WasteSorted Community Grants 2023/2024**

- The EMRC collaborating with WMRC with the Waste Sorted Community Grants 2023/2024;
- The EMRC component of the grant is creating/providing a resource pack to enable high schools to set up their own clothes swaps;
- The packs will include fact sheets, videos and guidance from the EMRC; and
- This project will help teach youth in our region the importance of sustainable fashion and buying second-hand.

19 **WasteSorted Infrastructure Grants 2023/2024**

- The EMRC is seeking funding for the establishment of a state-of-the-art Waste Audit Facility dedicated to conducting comprehensive composition audits of all kerbside bins;
- If funding is granted the estimated start date is 1/3/2024; and
- This project aims to enhance waste management strategies by identifying and addressing common mistakes made by the community, thereby enabling targeted education campaigns to reduce contamination, promoting sustainable waste practices and a more circular economy.

20 **Waste Plans**

- The EMRC has submitted its updated Waste Plan to DWER for the ensuing twelve-month period.
- None of the member Councils have sought assistance with their Waste Plan annual reporting.

21 Public Recycling Updates (Public place collection data for the period July to September 2023)

a. Public Place Battery Collection Program

Battery Recycling – Public Places	July to Sep 2023/2024	July to Sept 2023/2024	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	206.3	286.2	722.8	713.6
Bayswater	665.6	832.3	2321.1	2486.6
Mundaring	365.4	417.4	1471.0	1179.5
Swan	701.4	599.3	2053.8	1846.2
TOTAL (kg)	**1938.7**	**2135.2**	**6568.7**	**6225.9**

b. Schools Battery Collection Program

Battery Recycling - Schools	July to Sep 2023/2024	July to Sept 2023/2024	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	17.1	23.8	171.7	141.5
Bayswater	149.1	131.8	458.9	401.2
Mundaring	315.2	254.9	863.9	918.1
Swan	300.8	294.1	694.8	958.1
TOTAL (kg)	**782.0**	**704.6**	**2189.3**	**2418.9**

22 CFL Collection and Recycling Program

CFL Recycling - Public Places	July to Sep 2023/2024	July to Sept 2023/2024	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	16.3	47.4	62.1	75.6
Bayswater	189.2	230.6	475.6	549.6
Mundaring	147.1	172.5	527.2	380.6
Swan	242.9	392.3	607	793
TOTAL (kg)	**595.5**	**971**	**1838.9**	**2086.5**

23 Tours of Red Hill Waste Management Facility and Education Centre – July to September 2023

Name of Group	Council Region	Number of Participants	Program
July 2023			
Community Tour	City of Swan	28	Site visit and Education Centre
August 2023			
Chisholm Catholic College	City of Bayswater	14	Site visit and Education Centre
The Friday Group	City of Swan	16	Site visit
Men's Shed	City of Swan	15	Site visit and Education Centre
September 2023			
Community Tour	Town of Bassendean and the City of Bayswater	15	Site visit and Education Centre
	TOTAL	**88**	

24 **School and Community Engagement Events**

- City of Bayswater – MAX Solutions Presentation – 26 July 2023; and
- WasteSorted Schools Student Meet – 1 August.

25 **Member Council Events and Requests**

- City of Bayswater – Clothes Swap – 1 July 2023;
- City of Mundaring – Clothes Swap – 22 July 2023;
- City of Bayswater – The Avon Descent – 13 August 2023;
- City of Swan – The Avon Descent – 13 August 2023; and
- City of Swan – Brabham Diwali Festival – 30 September 2023.

26 **EMRC Waste Education Hosted Events**

- Little Green Steps – Reducing Waste in Early Year Settings – 12 July 2023;
- War on Waste Clothes Swap – 2 August 2023;
- City of Perth – Clothes Swap – 26 August 2023; and
- City of Perth – Lunch and Learn – 21 September 2023.

27 **Waste Education Networking/Promotion/Collaboration Activities**

- Strategy Meeting with Our Kinds– 4 July 2023;
- Product Stewardship for Electronic Waste and PVs Webinar – 6 July 2023;
- Waste Educators Networking Group Meeting – 6 July 2023;
- Sustainable Living: Steps to a plastic-free home with Lottie Dalziel from Banish Confirmation Webinar– 6 July 2023;
- LG Collaboration - Keeping footpaths clear (parking/bins) – 11 July 2023;
- GREAT Sorts / Waste Sorted Awards Meeting – 17 July 2023;
- Regional Council Collaboration Meeting – 18 July 2023;
- The War on Waste Community Toolkit Launch Webinar – 19 July 2023;
- ABC - Interview - Fashion for Good Clothes Swap – 22 July 2023
- Redrawing the Circular Economy: Organic waste and Peri-urban futures – 27 July 2023
- Consistent Communications Collective meeting – 2 August 2023;
- Bin Tagging Program: 2022-23 Wrap Up – 8 August 2023;
- 2023 Australian Repair Summit Webinar – 11 August 2023;
- Kick-off Meeting with Our Kinds – 14 August 2023;
- Circular Economy Western Australia – (CEWA) – Designing Circularity – 17 August 2023;
- Good Sammy Op Shop Tour – 22 August 2023;
- WALGA FOGO Forum – 30 August 2023;
- Recycle Right Reference Group Meeting – 7 September 2023;
- Waste Educators Networking Group Meeting – 8 September 2023;
- Webinar the Australia Institute – The War On Waste with Craig Reucassel – 14 September 2023;

- Waste and Recycle Conference – 13 to 14 September 2023;
- Webinar – An Introduction to Biochar – 26 September 2023; and
- Recycle Right app meeting: push notifications 28 September 2023.

28 **Waste Education Loan Resources Utilisation**

- Early Years Resource Box and Paper Making Kit boxes – Beechboro Primary School (City of Swan) – 21 April 2023 – 12 May 2023;
- Clothes Swap items – Rails (Tash)– 14 July– 18 July 2023;
- Clothes Swap items – Western Metropolitan Regional Council Clothes Swap– 14 July– 17 July 2023;
- Clothes Swap items – City of Swan Uniform Swap– 17 July– 27 July 2023;
- Clothes Swap items – Kingsley Community Clothes Swap (Abi) – 27 July – 3 August 2023;
- Waste Audit Kit – Recycle InTent – 4 August 2023 – 7 August 2023;
- Mini Bin Waste Sort and Plastic Not So Fantastic– Mt Helena Primary – 8 August – 12 September 2023;
- Waste Audit Kit – Recycle InTent – 1 September 2023 – 4 September 2023;
- Clothes Swap items – School Clothes Swap, (Rosie Hastwell, City of Bayswater) – 5 September – 12 September 2023; and
- Waste Audit Kit – Recycle InTent – 29 September 2023 – 2 October 2023.

STRATEGIC IMPLICATIONS

29 Reporting on EMRC Strategic Policy implications is now being done to align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Goal: Creating value in the Community

Target: Increased participation on behaviour change programs

Goal: Addressing Environmental Impact

Target: Regional urban programs implemented

FINANCIAL IMPLICATIONS

30 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

31 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

RISK MANAGEMENT

Risk – The Sustainability Team deliver on agreed projects so there is minimal risk		
Consequence	**Likelihood**	**Rating**
Possible	Insignificant	Low
Action/Strategy		
➢ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater Shire of Mundaring City of Swan	Participating member Council Officer time on Advisory Groups

ATTACHMENT(S)

Nil

7 CONFIDENTIAL MATTER FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing Meeting to the Public)

That with the exception of ……, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION(S)

MOVED CR SECONDED CR

7.1 RFQ 2023-028 SUPPLY AND DELIVERY OF ONE NEW 50 TONNE LANDFILL COMPACTOR FOR RED HILL WASTE MANAGEMENT FACILITY (D2023/42358)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION (Meeting Re-Opened to the Public)

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION(S)

MOVED CR SECONDED CR

8 FUTURE AGENDA FORUMS

The next meeting of Agenda Forum is proposed to be held on Thursday 8 February 2024 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Proposed Future Forums 2024

Thursday	8	February		at	EMRC Administration Office
Thursday	14	March		at	EMRC Administration Office
Thursday	9	May	(if required)	at	EMRC Administration Office
Thursday	13	June		at	EMRC Administration Office
Thursday	11	July	(if required)	at	EMRC Administration Office
Thursday	8	August	(if required)	at	EMRC Administration Office
Thursday	10	September	(if required)	at	EMRC Administration Office
Thursday	14	November	(if required)	at	EMRC Administration Office

9 DECLARATION OF CLOSURE OF MEETING