

INFORMATION BULLETIN

D2024/09453

**Accompanying the
Ordinary Meeting of Council Agenda
23 May 2024**

Information Bulletin

23 March 2024

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1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER

D2024/09460

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINTS AND RECOMMENDATIONS

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

REPORT

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 5 As reported.

SUSTAINABILITY IMPLICATIONS

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.

Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As reflected in the respective reports.
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Outstanding Council Resolutions Register (D2024/12948)



OUTSTANDING COUNCIL RESOLUTIONS REGISTER

D2024/07481

2024

DATE		RESOLUTION	STATUS
1.	28 MARCH 2024	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR AARON BOWMAN THAT COUNCIL APPROVES THE APPLICATION FOR LEAVE OF ABSENCE FOR CR AARON BOWMAN FROM 21 MAY 2024 TO 24 MAY 2024 INCLUSIVE.	COMPLETED
2.	28 MARCH 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 FEBRUARY 2024 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 FEBRUARY 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
3.	28 MARCH 2024	13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING IN ACCORDANCE WITH SECTION 10.1 OF THE <i>EMRC MEETING PROCEDURE LOCAL LAWS 2023</i> , THAT THE REPORT ITEM – REVIEW OF DELEGATED POWERS AND DUTIES BE ADJOURNED TO THE ORDINARY MEETING OF COUNCIL TO BE HELD ON 27 JUNE 2024.	IN PROGRESS
4.	28 MARCH 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2024 (D2024/06375) THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$36,735,142.29. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR FEBRUARY IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$15,405.01.	COMPLETED
5.	28 MARCH 2024	14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2024 (D2024/06576) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024.	COMPLETED
6.	28 MARCH 2024	14.3 DISBANDING OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (D2024/06904) THAT COUNCIL BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.	COMPLETED

DATE		RESOLUTION	STATUS
7.	28 MARCH 2024	14.4 REVIEW OF COUNCIL POLICIES (D2024/06907) THAT: 1. COUNCIL ADOPT COUNCIL POLICY 1.4 TRAVELLING COSTS INCURRED BY COUNCIL MEMBERS AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. COUNCIL ADOPT COUNCIL POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY AS REVIEWED AND AMENDED FORMING ATTACHMENT 5 TO THIS REPORT. 3. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
8.	28 MARCH 2024	14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/06573) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 28 MARCH 2024 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
9.	28 MARCH 2024	15 REPORTS OF COMMITTEES 15.1 AUDIT COMMITTEE MEETING HELD 7 MARCH 2024 (RECONVENED ON 14 MARCH 2024) (D2024/07471) 12.1 COMPLIANCE AUDIT RETURN (D2024/07686) THAT COUNCIL ADOPTS THE DRAFT AMENDED COMPLIANCE AUDIT RETURN 2023 FORMING ATTACHMENT 3 TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2024.	COMPLETED
10.	28 MARCH 2024	12.2 HALF YEAR BUDGET REVIEW 2023/2024 (D2024/03594) THAT COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH R.33A OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , ADOPTS THE REVIEW OF THE 2023/2024 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 14 DAYS.	COMPLETED
11.	28 MARCH 2024	12.3 RISK MANAGEMENT UPDATE (2024/03595) THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED

DATE		RESOLUTION	STATUS
12.	28 MARCH 2024	<p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</p> <p>19.1 REQUEST FOR TENDER RFT 2024-004 – PROVISION OF EQUIPMENT RENTAL (D2024/06931)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. IN ACCORDANCE WITH R.18(5) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i>, COUNCIL DOES NOT ACCEPT ANY TENDER SUBMISSIONS IN RELATION TO RFT 2024-004 FOR THE PROVISION OF EQUIPMENT RENTAL AND ADVISE THE TENDERERS OF THIS DECISION. 2. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO CONDUCT A REQUEST FOR QUOTATIONS PROCUREMENT PROCESS THROUGH THE WALGA PANEL FOR THE PROVISION OF EQUIPMENT RENTAL. 3. THE REPORT AND THE ATTACHMENTS TO THIS REPORT REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRPERSON AND CEO. 	IN PROGRESS
13.	28 MARCH 2024	<p>19.2 EAST ROCKINGHAM WASTE TO ENERGY PLANT UPDATE (D2024/06933)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL CONFIRMS THAT OPTION 1 WITH A REVISED PRACTICAL COMPLETION DATE AS REFERRED TO IN THE LETTER FROM THE CEO OF THE CITY OF SWAN TO THE CEO OF THE EMRC RECEIVED 22 MARCH 2024 IS THE PREFERRED OPTION UNDER PARAGRAPH 11(5) OF THIS REPORT AS THE ACTION TO BE TAKEN BY EMRC. 2. THE CEO RESPONDS TO EAST ROCKINGHAM RRF PROJECT CO PTY LTD ACKNOWLEDGING RECEIPT OF THEIR LETTER OF 7 FEBRUARY 2024 AND ADVISING THE COUNCIL DECISION IN RESPECT OF THE EXTENSION OF TIME REQUEST. 3. THE REPORT AND THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRPERSON AND CEO. 	COMPLETED

DATE		RESOLUTION	STATUS
14.	22 FEBRUARY 2024	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR PIFFARETTI THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR FILOMENA PIFFARETTI FROM 10 MARCH 2024 TO 17 MARCH 2024 INCLUSIVE.	COMPLETED
15.	22 FEBRUARY 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 NOVEMBER 2023 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 NOVEMBER 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
16.	22 FEBRUARY 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER 2023, DECEMBER 2023 AND JANUARY 2024 (D2024/01824) THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2023, DECEMBER 2023 AND JANUARY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$44,471,950.85. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR SEPTEMBER AND OCTOBER 2023 IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$63,507.93.	COMPLETED
17.	22 FEBRUARY 2024	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2023 (D2024/00493) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2023.	COMPLETED
18.	22 FEBRUARY 2024	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2023 (D2024/01339) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023.	COMPLETED
19.	22 FEBRUARY 2024	14.4 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2024 (D2024/03705) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2024.	COMPLETED

DATE		RESOLUTION	STATUS
20.	22 FEBRUARY 2024	14.5 REVIEW OF COUNCIL POLICIES (D2024/03682) THAT: 1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
21.	22 FEBRUARY 2024	14.6 REVIEW OF DELEGATED POWERS AND DUTIES (D2024/03692) IN ACCORDANCE WITH SECTION 10.1 OF EMRC MEETING PROCEDURE LOCAL LAWS 2023, THAT THE ITEM BE ADJOURNED TO NEXT ORDINARY MEETING OF COUNCIL TO BE HELD ON 28 MARCH 2024..	IN PROGRESS
22.	22 FEBRUARY 2024	14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT WASTE 2024 CONFERENCE (D2024/03693) THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE WASTE 2024 CONFERENCE BEING HELD IN COFFS HARBOUR FROM 14 TO 16 MAY 2024.	COMPLETED
23.	22 FEBRUARY 2024	14.8 PURCHASE OF RUBBISH COLLECTION VEHICLES FOR FOGO WASTE (D2024/04020) THAT: 1. COUNCIL ACKNOWLEDGES THAT DUE TO THE OPPORTUNISTIC TIMING OF THE AVAILABILITY OF THESE TWO USED SIDE LOADER RUBBISH COLLECTION VEHICLES FROM MAJOR MOTORS PTY LTD, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE SIMILAR VALUE FOR MONEY IN THE TIME REQUIRED. 2. IN ACCORDANCE WITH R.11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> TENDERS NOT BE PUBLICLY INVITED ON THIS OCCASION.	COMPLETED
24.	22 FEBRUARY 2024	17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION RECEIVED FROM CR AARON BOWMAN (D2024/03951) THAT COUNCIL: 1. REVIEWS ITS MEMBERSHIP OF THE AUDIT COMMITTEE TO INCLUDE EXTERNAL MEMBER(S) IN ADDITION TO THE EXISTING COUNCILLORS FROM PARTICIPANT MEMBER COUNCILS. 2. INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO TABLE AT A FUTURE MEETING OF COUNCIL. A) A REVISED COUNCIL POLICY 2.1 AS WELL AS THE AUDIT COMMITTEE TERMS OF REFERENCE TO REFLECT THE PROPOSED CHANGE OF MEMBERSHIP; AND B) A PROPOSAL FOR COUNCIL'S CONSIDERATION THE REMUNERATION TO BE PAID TO THE EXTERNAL MEMBER OF THE AUDIT COMMITTEE.	IN PROGRESS

DATE		RESOLUTION	STATUS
25.	22 FEBRUARY 2024	<p>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</p> <p>19.1 OPTION TO LEASE AGREEMENT WITH WOODSIDE ENERGY (D2024/03713)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL NOTES THE UPDATE CONTAINED IN THE CONFIDENTIAL REPORT. 2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CEO. 	COMPLETED
26.	22 FEBRUARY 2024	<p>19.2 REQUEST FOR TENDER RFT 2023-013 CONSTRUCTION OF CLASS III STAGE 17 LANDFILL CELL AT RED HILL WASTE MANAGEMENT FACILITY (RHWMF) (D2024/03927)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AWARDS TENDER RFT 2023-013 – STAGE 17 LANDFILL CELL CONSTRUCTION TO RAUBEX CONSTRUCTION PTY LTD FOR AS DETAILED IN THIS REPORT BASED ON A BILL OF QUANTITIES SCHEDULE OF RATES FORMING ATTACHMENT 1 TO THIS REPORT. 2. THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH RAUBEX CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND RAUBEX CONSTRUCTION PTY LTD. 3. COUNCIL, BY ABSOLUTE MAJORITY, APPROVES ADDITIONAL BUDGET FUNDING FOR THE CONSTRUCTION OF STAGE 17 LANDFILL CELL WHICH WILL BE FUNDED BY THE BUDGET FROM CLASS IV CELL CONSTRUCTION AS WELL AS THE SURPLUS FUNDS FROM ABOVE BUDGET TONNAGES AVAILABLE IN THE MUNICIPAL FUNDS FROM THE CLASS IV AND SURPLUS FUNDS FROM THE ADDITIONAL TONNAGES IN THE MUNICIPAL FUND RESERVES FOR THE COST OF CONSTRUCTING THE STAGE 17 LANDFILL CELL CONSTRUCTION AS APPROVED AND ADOPTED TO 2024/2025 ANNUAL BUDGET SET ASIDE FOR THAT SPECIFIC PURPOSE. 	COMPLETED
27.	22 FEBRUARY 2024	<p>19.3 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2024/03731)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL ACKNOWLEDGES THAT DUE TO THE EXISTING INVOLVEMENT, KNOWLEDGE AND EXPERIENCE OF I20 SERVICES, (FORMERLY KNOWN AS PRAMUKH ELECTRICALS PTY LTD), IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE SIMILAR VALUE FOR MONEY TO COMPLETE THE VERIFICATION AND COMPLIANCE PHASE OF ELECTRICAL INSTALLATION AND ASSOCIATED WORKS FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. 2. COUNCIL NOTES THE FINANCIAL IMPLICATIONS ON THE VERIFICATION AND COMPLIANCE PHASE OF ELECTRICAL INSTALLATION AND ASSOCIATED WORKS AS DETAILED IN PARAGRAPH 16 OF THE REPORT. 3. IN ACCORDANCE WITH R.11(2)(F) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 TENDERS NOT BE PUBLICLY INVITED ON THIS OCCASION. 4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO. 	COMPLETED

DATE		RESOLUTION	STATUS
28.	22 FEBRUARY 2024	19.4 SELECTION OF A FACILITATOR FOR THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW PROCESS (D2023/01271) THAT: 1. COUNCIL AWARDS THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW 2024 TO DR JUDE BALM OF INFINITY TRAINING. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.	COMPLETED
29.	22 FEBRUARY 2024	19.5 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2024 (D2024/02074) THAT: 1. COUNCIL ENDORSES THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2024 AS OUTLINED WITHIN THIS REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.	COMPLETED

2023

DATE		RESOLUTION	STATUS
1.	22 JUNE 2023	<p>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</p> <p>17.1 NOTICE OF MOTION RECEIVED FROM CR STEVEN OSTASZEWSKYJ (D2023/12882)</p> <p>THAT:</p> <ol style="list-style-type: none"> COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO UNDERTAKE A REVIEW OF THE SECONDARY WASTE CHARGE, HAVING REGARD TO THE FUTURE USE OF THE SECONDARY WASTE RESERVE TO FUND ALTERNATE WASTE TREATMENT PROJECTS AND THE LEVEL OF CHARGE APPROPRIATE TO ACHIEVE THE STRATEGIC OBJECTIVES OF THE EMRC 10 YEAR STRATEGIC PLAN 2017 – 2027. THE OUTCOME OF THE REVIEW BE TABLED AT A FUTURE MEETING OF COUNCIL PRIOR TO THE ADOPTION OF THE 2024-2025 ANNUAL BUDGET. 	IN PROGRESS
2.	25 MAY 2023	<p>19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425)</p> <p>THAT</p> <ol style="list-style-type: none"> COUNCIL NOTES THE REPORT. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT ANY CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN AND DEPUTY CHAIRMAN. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

DATE		RESOLUTION	STATUS
3.	23 MARCH 2023	<p>19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AWARDS TENDER RFT 2022-010 TO DESIGN, SUPPLY, INSTALL, AND COMMISSION AN APCr IMMOBILISATION PLANT TO ENVIROPACIFIC FOR A CONTRACT TERM OF EIGHT (8) MONTHS UP TO A TOTAL COST IDENTIFIED IN THE REPORT, SUBJECT TO THE EXECUTION OF THE APCr AGREEMENT BETWEEN EMRC AND AVERTAS ENERGY. 2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995 DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXERCISE THE OPTION TO PROCEED WITH THE ADDITIONAL ITEMS IDENTIFIED IN THE REPORT, SUBJECT TO A REVIEW OF THE BUSINESS CASE OUTCOMES FOR THE ADDITIONAL CAPITAL EXPENDITURE. 3. THE CEO BE AUTHORISED, ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH ENVIROPACIFIC IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ENVIROPACIFIC. 4. COUNCIL AUTHORISES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2022-010. 5. COUNCIL, BY ABSOLUTE MAJORITY AUTHORISES THE ADDITIONAL UNBUDGETED FUNDS IDENTIFIED IN THE REPORT TO UNDERTAKE THE TENDER RFT 2022-010. 6. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO. 	IN PROGRESS

2022

DATE	RESOLUTION	STATUS
1. 19 DECEMBER 2022	AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT(D2022/18466) THAT: 1. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR UNDERTAKING, FORMING ATTACHMENT 2 TO THIS REPORT. 2. PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH S.3.59(4) OF THE LOCAL GOVERNMENT ACT 1995, TO SEEK PUBLIC CONSULTATION FOR A PERIOD NOT LESS THAN 6 WEEKS OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR UNDERTAKING. 3. COUNCIL DIRECTS THE CHIEF EXECUTIVE OFFICER TO PREPARE A REPORT TO COUNCIL FOLLOWING PUBLIC CONSULTATION, FOR COUNCIL TO CONSIDER ANY SUBMISSIONS MADE SUCH THAT IT MAY DECIDE TO PROCEED WITH THE UNDERTAKING. 4. COUNCIL ENDORSES THE DRAFT AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT, FORMING ATTACHMENT 3 TO THIS REPORT, SUBJECT TO MINOR VARIATIONS. 5. COUNCIL ENDORSES THE DRAFT FINANCIER DIRECT DEED, FORMING ATTACHMENT 5 TO THIS REPORT, SUBJECT TO MINOR VARIATIONS. 6. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO THE AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT AND FINANCIAL DIRECT DEED, SUBJECT TO MINOR VARIATIONS AND THE SATISFACTION OF THE REQUIREMENTS OF S.3.59 OF THE LOCAL GOVERNMENT ACT 1995. 7. COUNCIL AUTHORISES THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE FINAL AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT AND FINANCIAL DIRECT DEED UNDER EMRC'S COMMON SEAL. 8. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND CHIEF EXECUTIVE OFFICER.	IN PROGRESS
2. 27 OCTOBER 2022	19.4 ESTABLISHMENT AGREEMENT REVIEW (2022/18597) THAT: 1. COUNCIL ENDORSES THE DRAFT REPLACEMENT ESTABLISHMENT AGREEMENT FORMING ATTACHMENT 2 TO THIS REPORT. 2. COUNCIL REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW AND ENDORSE THE REPLACEMENT ESTABLISHMENT AGREEMENT. 3. THE REPORT AND THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
3. 24 MARCH 2022	19.3 APCr UPDATE (D2022/04350) THAT: 1. COUNCIL ENDORSES THE REVISED BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT. 2. COUNCIL INSTRUCTS THE EMRC CEO TO NEGOTIATE WITH THE EAST ROCKINGHAM WASTE TO ENERGY MANAGEMENT TEAM AS DETAILED IN THIS REPORT. 3. COUNCIL DIRECTS THE EMRC CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT. 4. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

2021

DATE		RESOLUTION	STATUS
1.	25 NOVEMBER 2021	19.5 SUSTAINABILITY WASTE ALLIANCE (D2021/23795) THAT: 1. COUNCIL NOTES THE CONFIDENTIAL REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AN AGREEMENT WITH THE PARTIES IDENTIFIED WITHIN THE CONFIDENTIAL REPORT. 3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , AUTHORISES AN ALLOCATED EXPENDITURE TO THE SUM AND ADDITIONAL PURPOSE AS DETAILED IN THE CONFIDENTIAL REPORT, TO BE FUNDED FROM THE MUNICIPAL FUND. 4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
2.	23 SEPTEMBER 2021	19.2 APCr BUSINESS PLAN (D2021/18505) THAT: 1 COUNCIL ENDORSE THE BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT. 2 COUNCIL DELEGATE AUTHORITY TO THE CEO, TO NEGOTIATE AN AGREEMENT AS DETAILED IN THE REPORT. 3 COUNCIL DIRECTS THE CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT. 4 THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
3.	24 JUNE 2021	14.5 ESTABLISHMENT AGREEMENT REVIEW UPDATE (D2021/10312) THAT COUNCIL: 1. NOTES THE UPDATE ON THE ESTABLISHMENT AGREEMENT REVIEW. 2. REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW THE MOST CURRENT DRAFT OF THE REPLACEMENT ESTABLISHMENT AGREEMENT DOCUMENT WITH A VIEW TO MAKE A FINAL RECOMMENDATION TO THE EMRC ON OR BEFORE THE 20 AUGUST 2021. 3. REQUESTS A BRIEFING SESSION BE HELD IN EARLY SEPTEMBER 2021 TO DISCUSS THE RECOMMENDATIONS RECEIVED FROM MEMBER COUNCILS. 4. REQUESTS THE CEO PREPARE A REPORT FOLLOWING FEEDBACK FROM THE BRIEFING SESSION, FOR ITS CONSIDERATION AT THE 23 SEPTEMBER 2021 ORDINARY MEETING OF COUNCIL.	IN PROGRESS

2020

DATE		RESOLUTION	STATUS
1.	17 SEPTEMBER 2020	<p>19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES – CLASS IV WASTE CELL (PRELIMINARY DESIGN & APPROVALS) (D2020/20103)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. COUNCIL AUTHORISES THE COMMENCEMENT OF THE DESIGN AND APPROVAL PROCESS FOR CLASS IV STAGE 3 CELL DEVELOPMENT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE UNBUDGETED EXPENDITURE UP TO THE AMOUNT DETAILED IN THE REPORT TO PROCEED WITH THE DESIGN AND REGULATORY APPROVALS FOR THE DEVELOPMENT OF A NEW CLASS IV CELL AT THE RED HILL WASTE MANAGEMENT FACILITY. 3. THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO. 	IN PROGRESS

2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2024/09462

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

KEY POINTS AND RECOMMENDATIONS

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

- 1 At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995* (Ref: D2016/03708).
- 2 As part of that review Council resolved inter alia:
"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."

REPORT

- 3 The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Date of Original Delegation	Description of Delegation	Details of Delegated Powers and Discharge of Duties
C5/2023	28/09/2023	2. Section 5.45 of the <i>Local Government Act 1995</i> , amends delegation C5/2016 increasing the authority limit of the Chief Executive Officer to accept tenders to \$1 million excluding GST.	The RFT 2024-001 – Laboratory Analysis Services was awarded to Eurofins Environment Australia Pty Ltd on 18/04/2024.

STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:
Target - Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

- 5 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 6 The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

RISK MANAGEMENT

Risk – Non-Compliance with EMRC's responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

3. 2023/2024 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2024

D2024/09446

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 March 2024.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 79,746 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 98,256 tonnes received during the same period in 2022/2023.
- 2 “Other” waste tonnages totalling 185,997 were received at Red Hill during the reporting period compared to 74,724 tonnes received during the same period in 2022/2023.
- 3 During the reporting period a combined total of 265,743 tonnes compared to 172,980 tonnes during the same period in 2022/2023 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 12,230 tonnes compared to 10,285 tonnes for the same period in 2022/2023.
 - The sale of fines and woodchip totalled 10,119 tonnes, compared to 9,606 tonnes for the same period in 2022/2023.
 - Incoming Commercial and Industrial (C&I) Waste totalled 374 tonnes, compared to 1115 tonnes for the same period in 2022/2023.
 - Mattresses incoming totalled 14,269 compared to 15,831 for the same period in 2022/2023.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil

Risk – Lower than budgeted tonnages received including product sales.

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

ATTACHMENT(S)

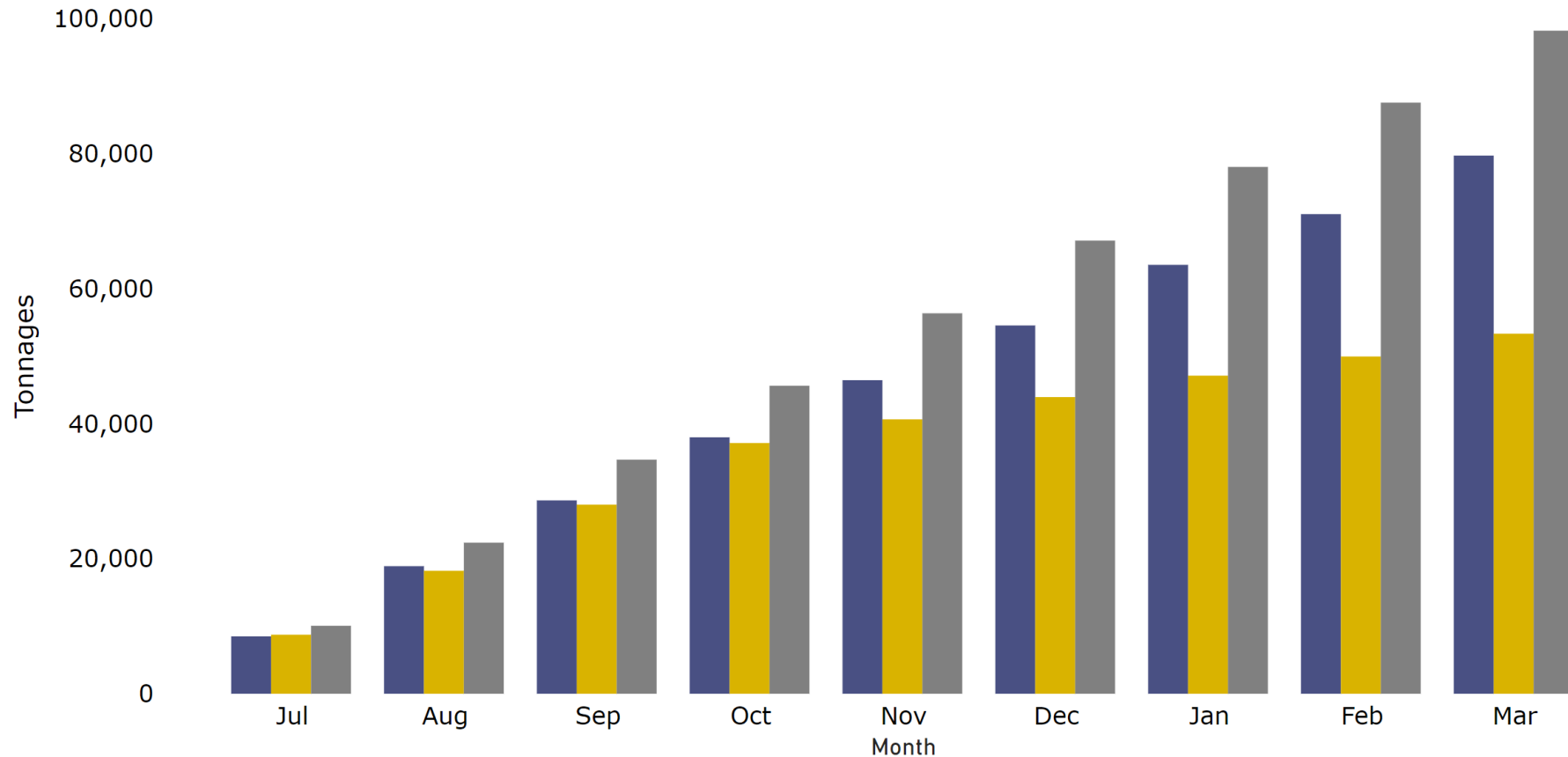
Council Tonnages Report (D2024/12574)

EMRC Tonnage Analysis

as at 31 March 2024

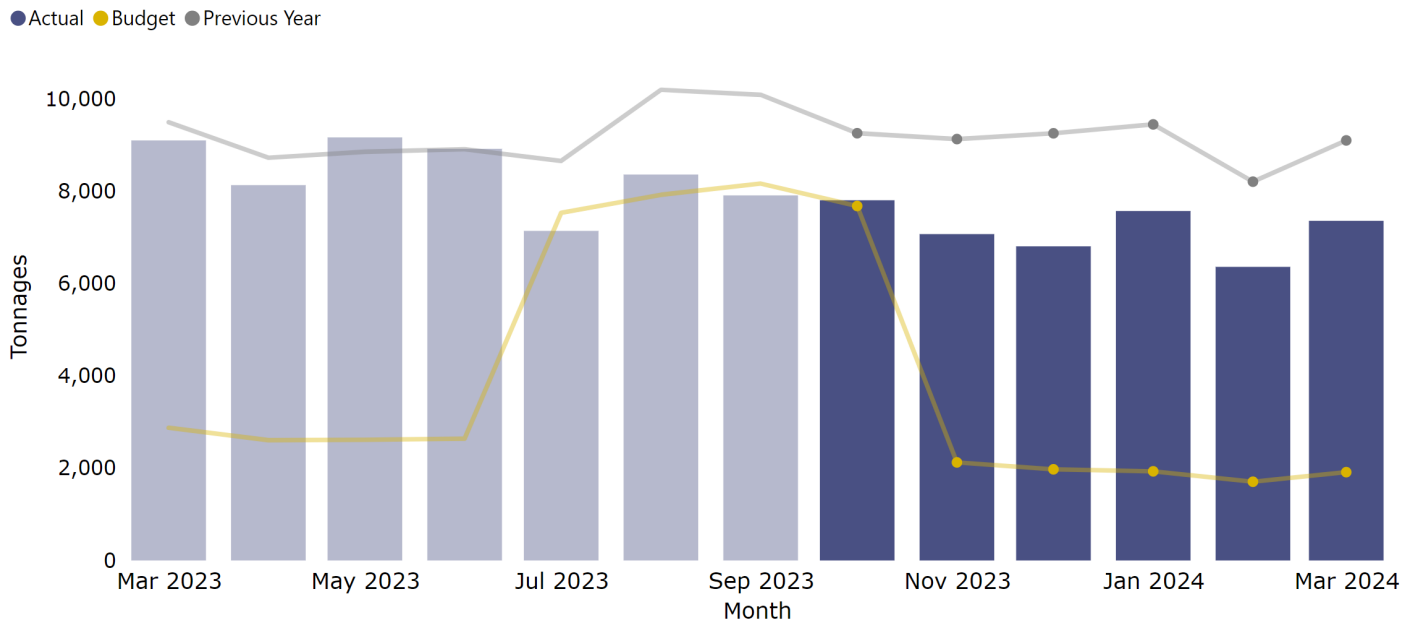
2023/2024 Member Council YTD Overall Tonnages

Actual FY Budget FY Previous Year

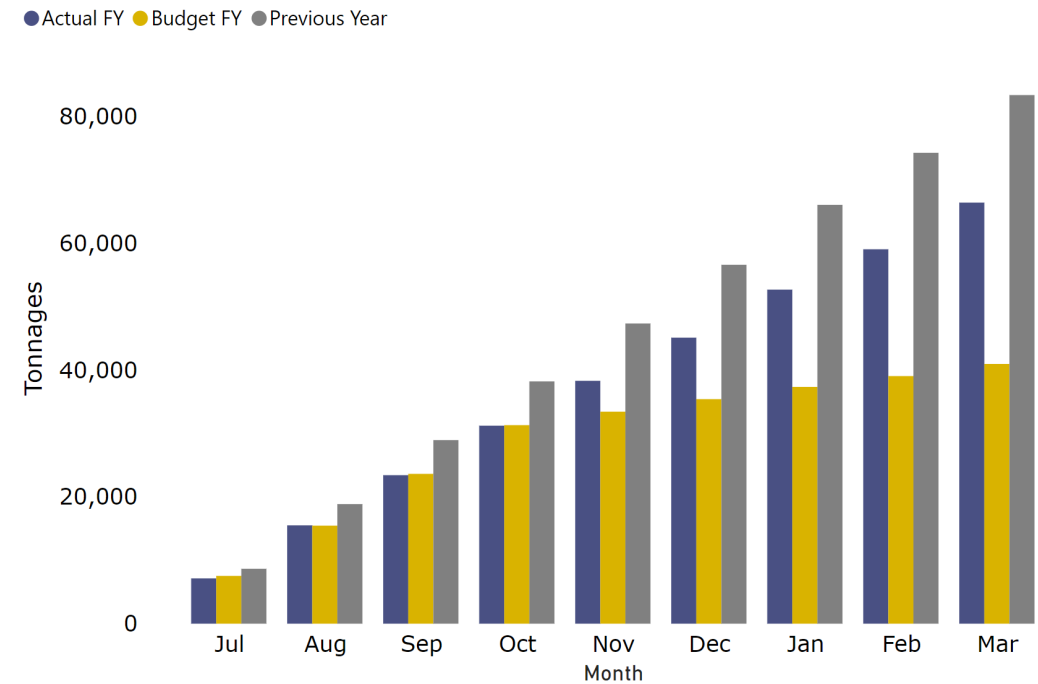


2023/2024 Tonnages

13 month rolling Class III Tonnages for Member Council

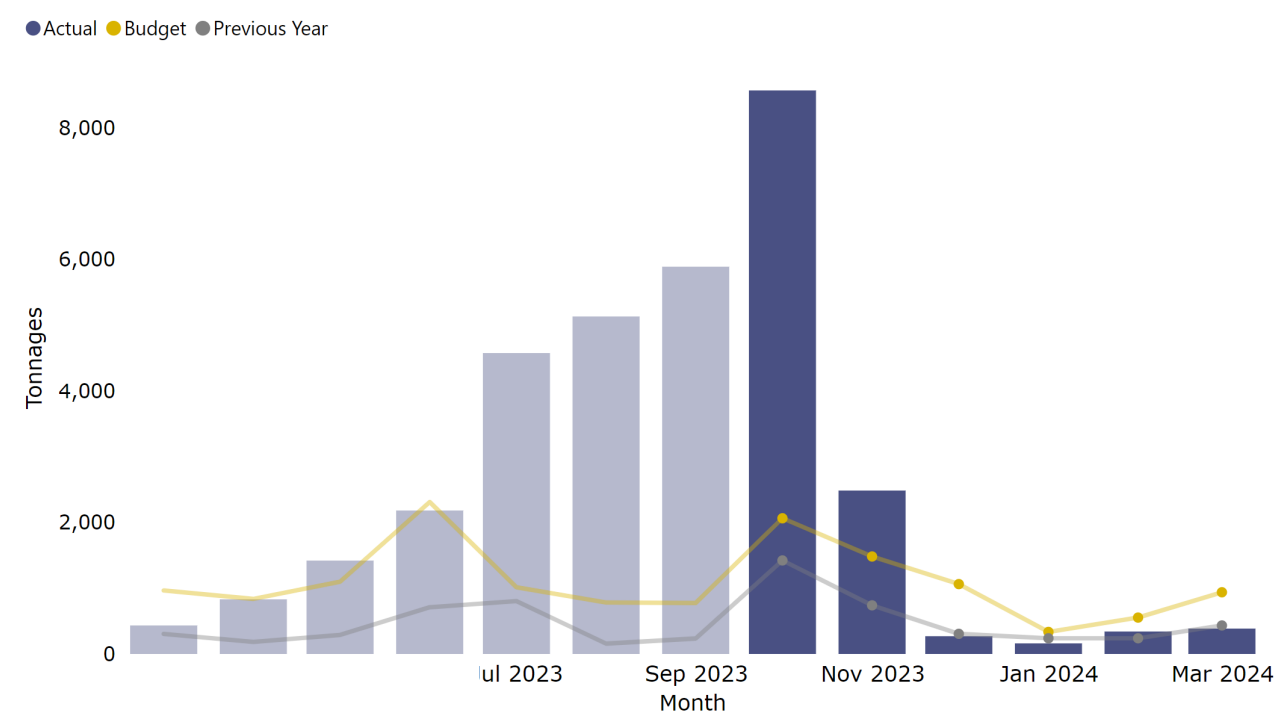


Member Council Class III YTD

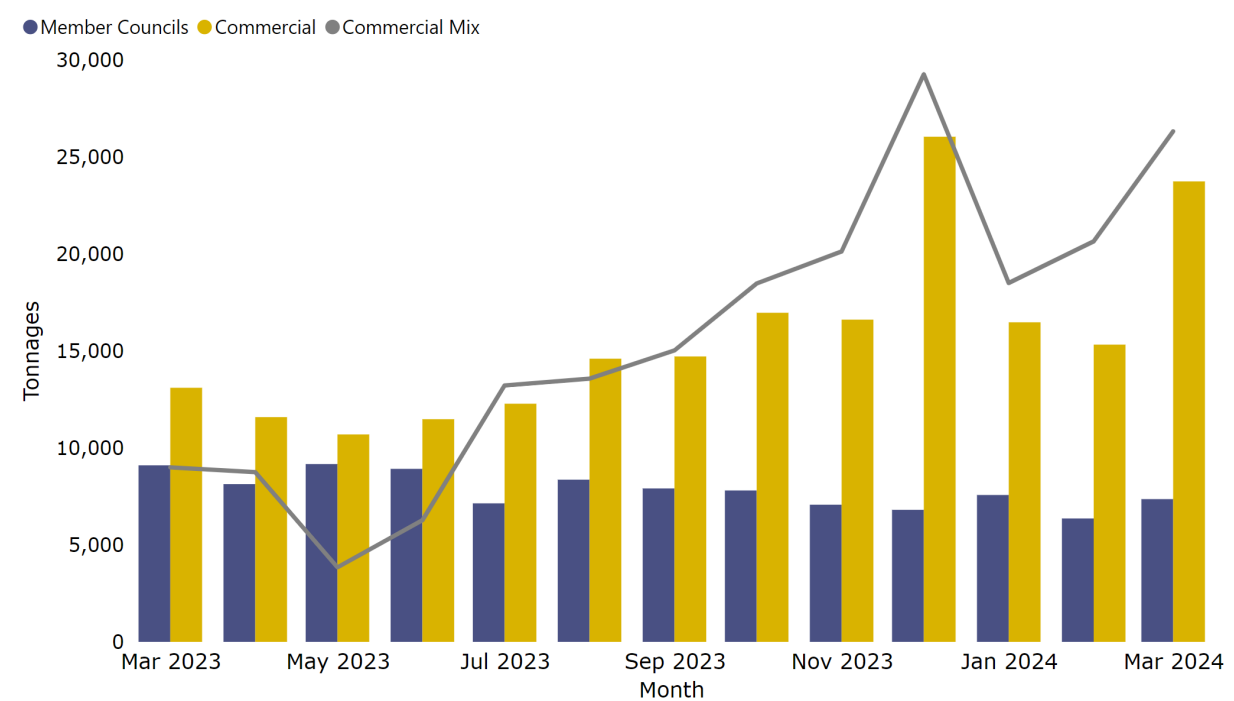


2023/2024 Tonnages

13 month rolling Class IV Tonnages

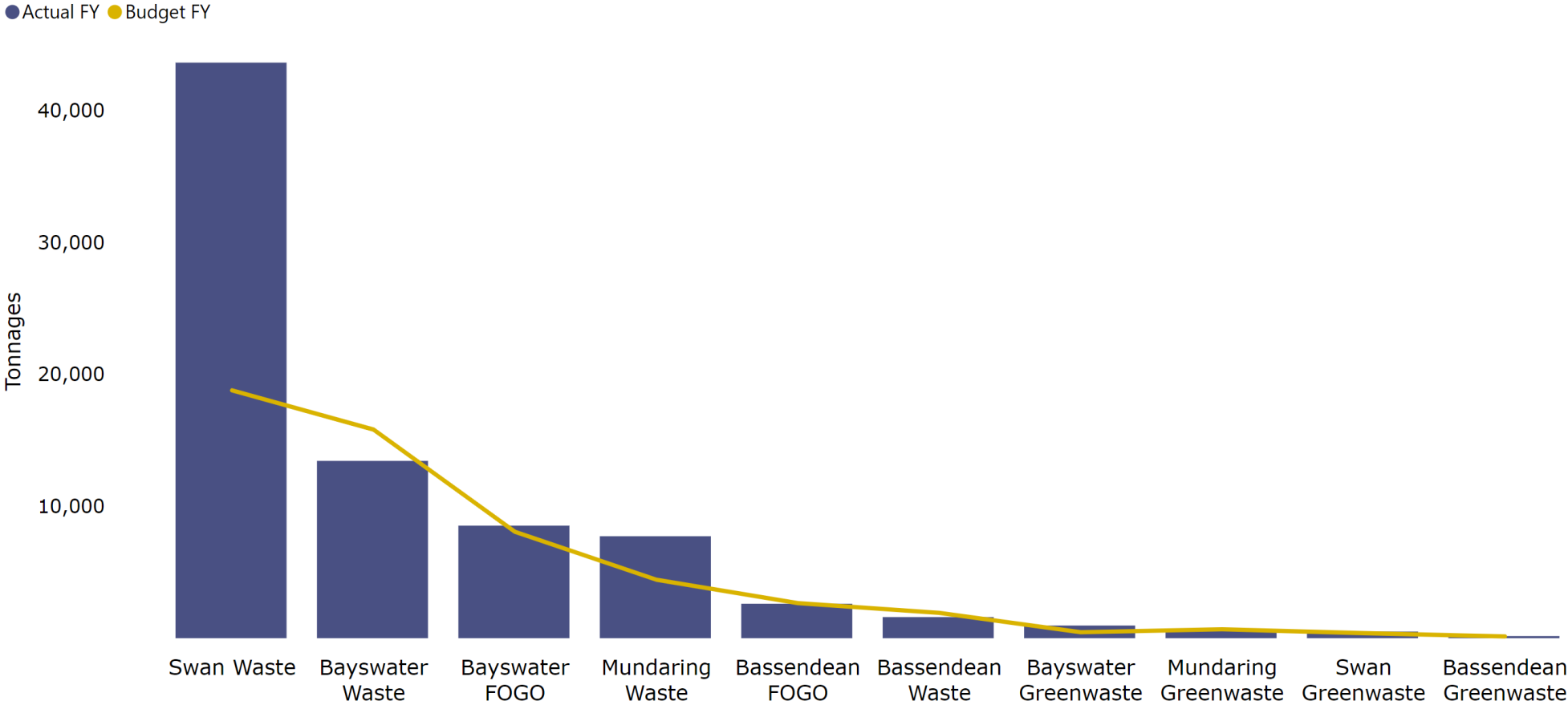


13 month rolling Member Council / Commercial Mix



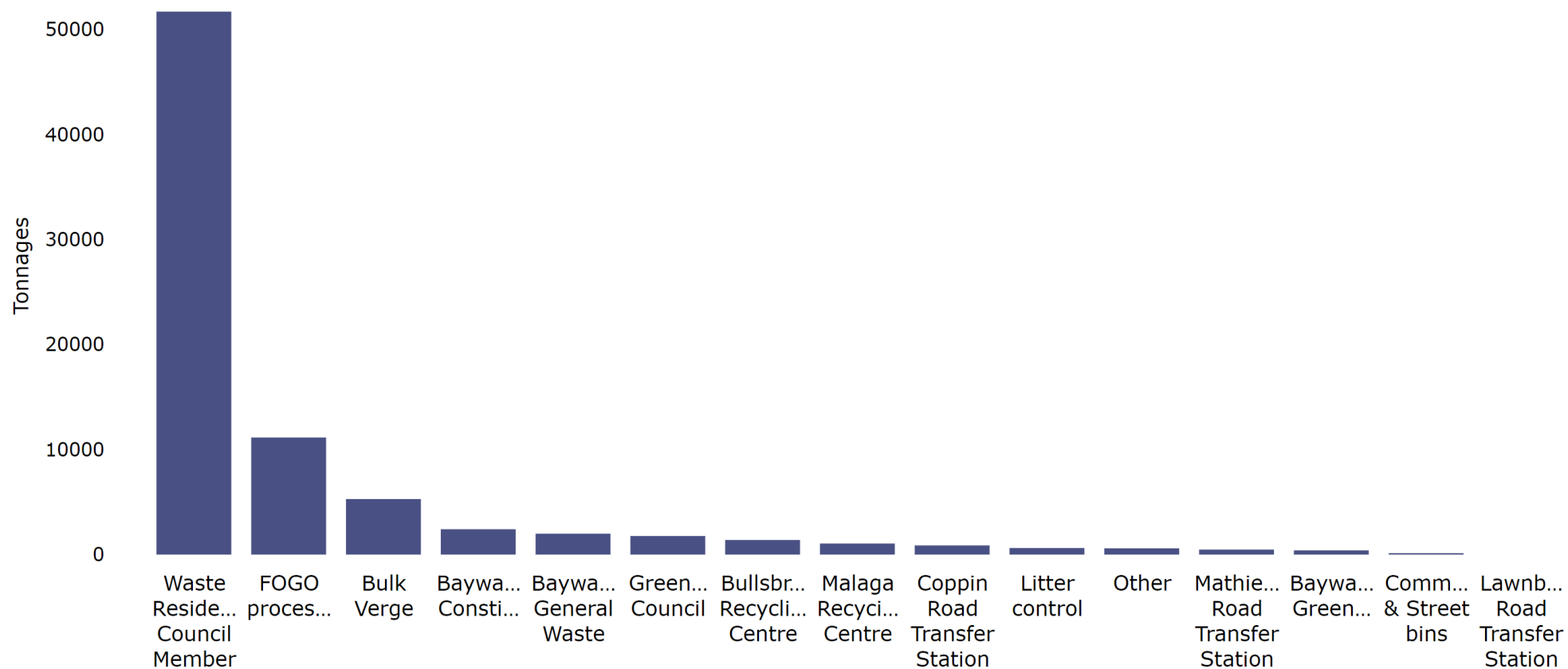
2023/2024 EMRC Combined Waste Report

YTD March 2024

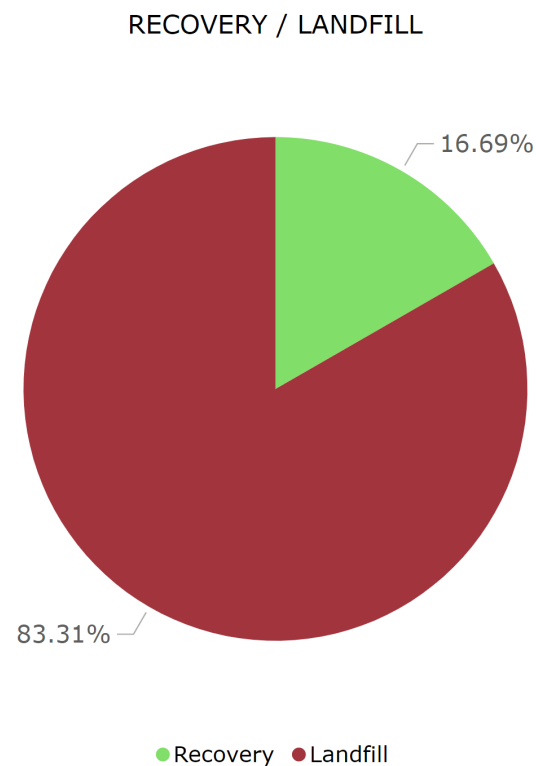


2023/2024 EMRC Waste Receipt Report

YTD March 2024



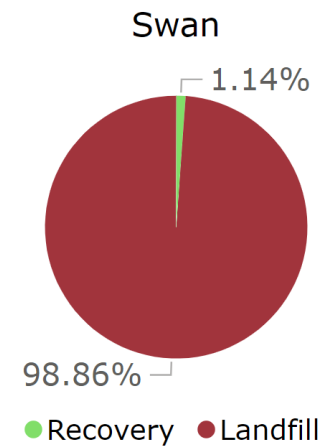
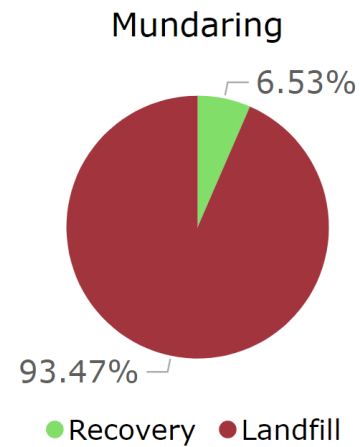
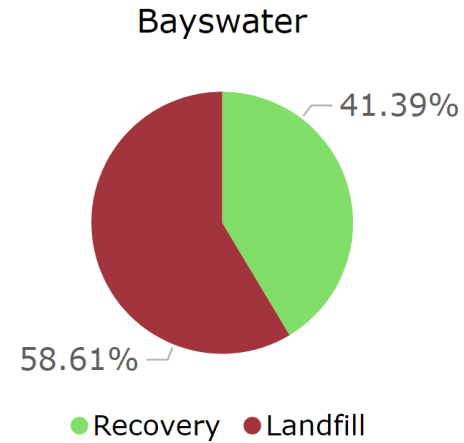
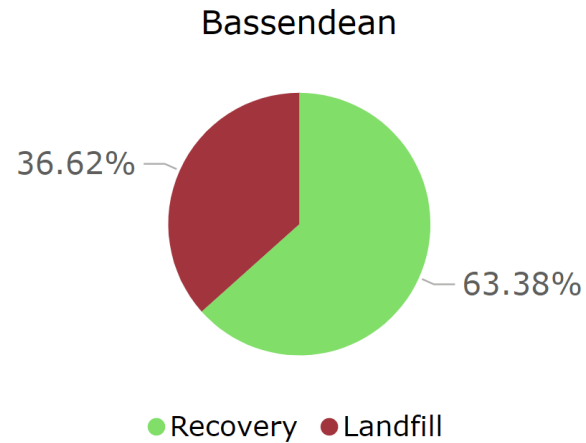
2023/2024 Total Member Council % Recovery @ EMRC



Council Landfill Recovery

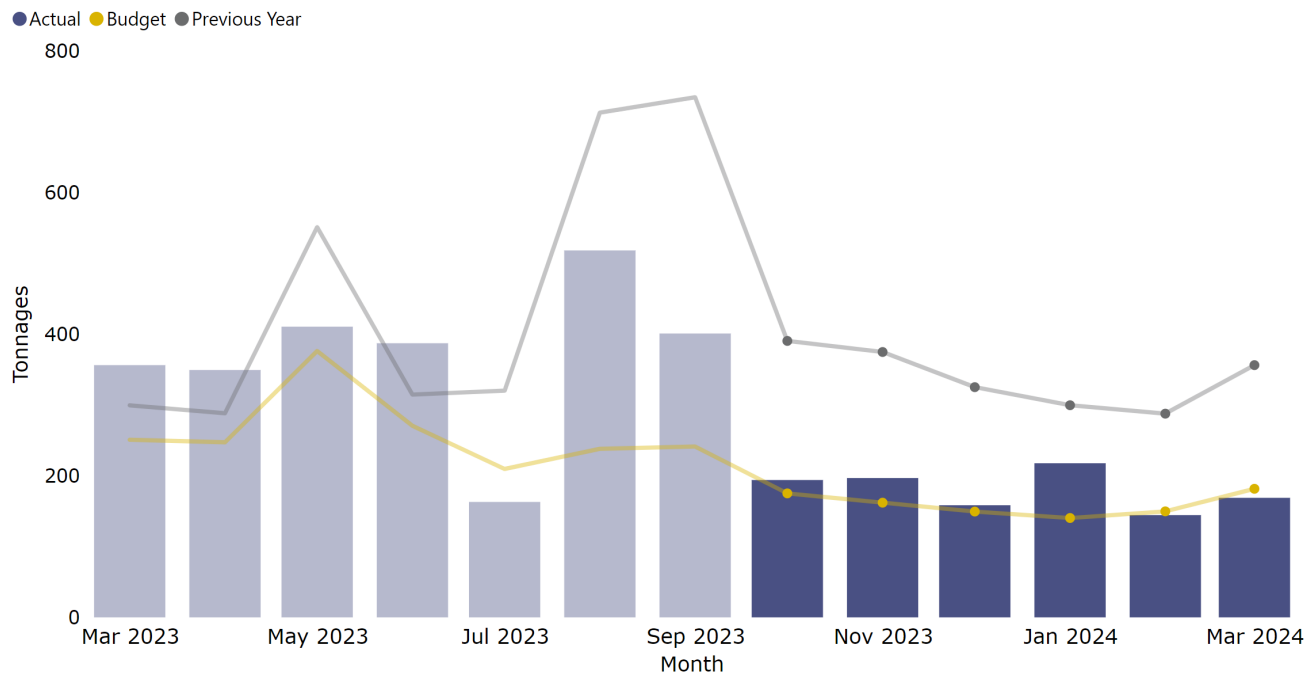
Bassendean	36.62%	63.38%
Bayswater	58.61%	41.39%
Mundaring	93.47%	6.53%
Swan	98.86%	1.14%
Overall	83.31%	16.69%

2023/2024 Member Council Recovery @ EMRC

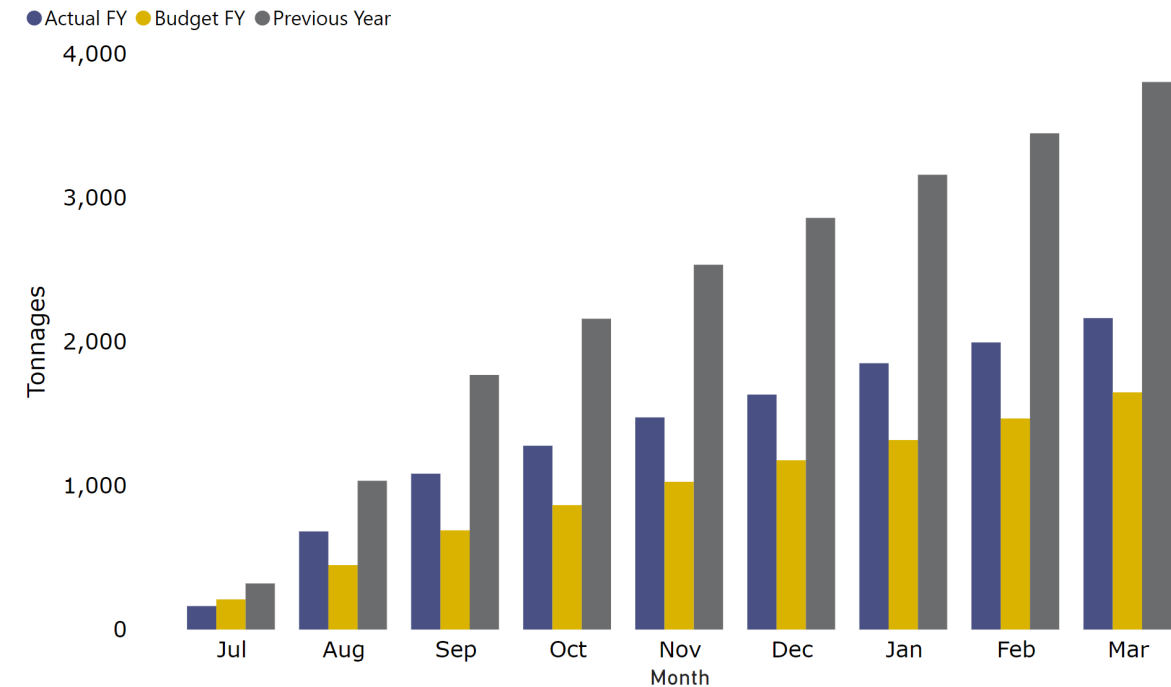


2023/2024 Greenwaste Tonnages

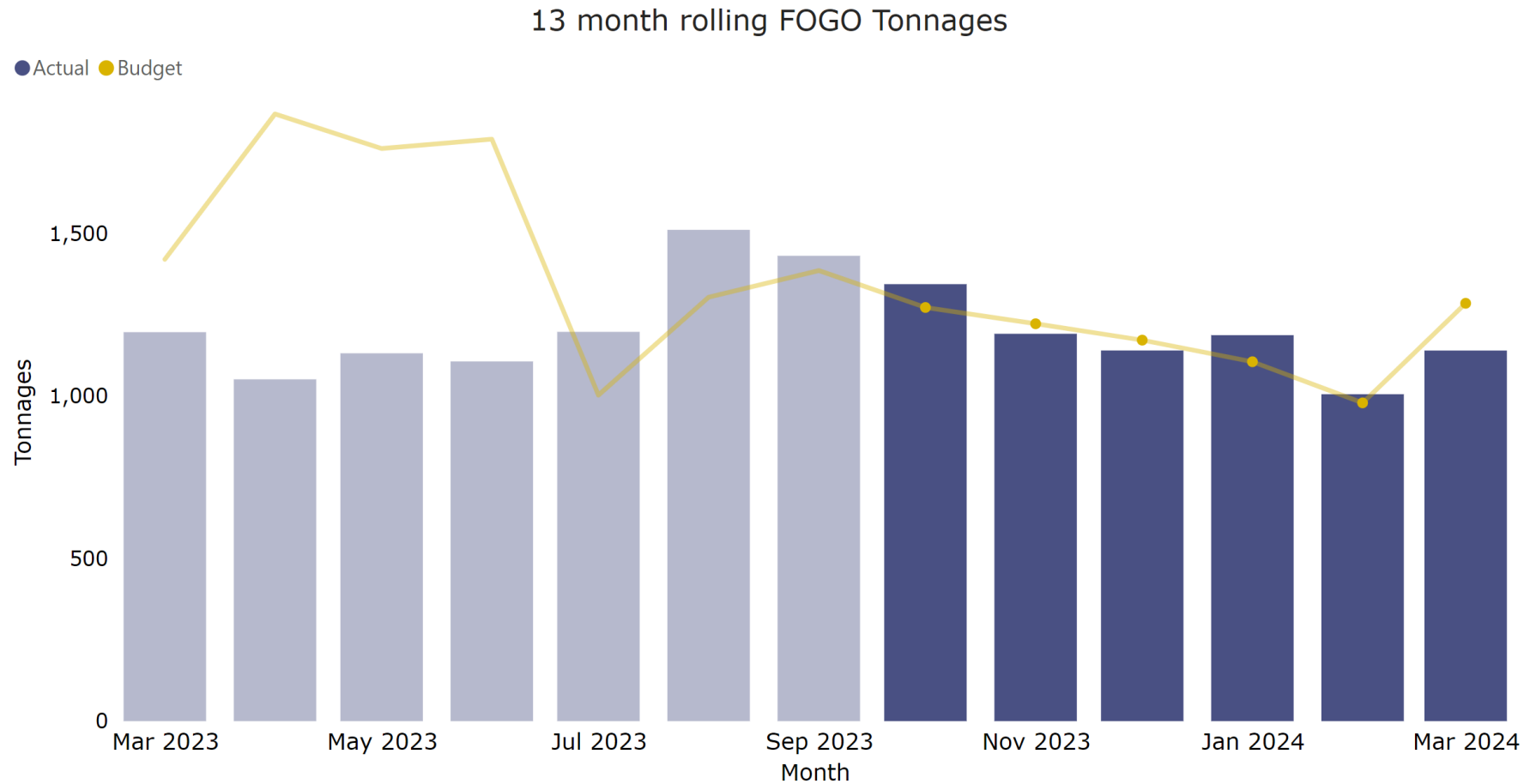
13 month rolling Greenwaste Tonnages for Member Council



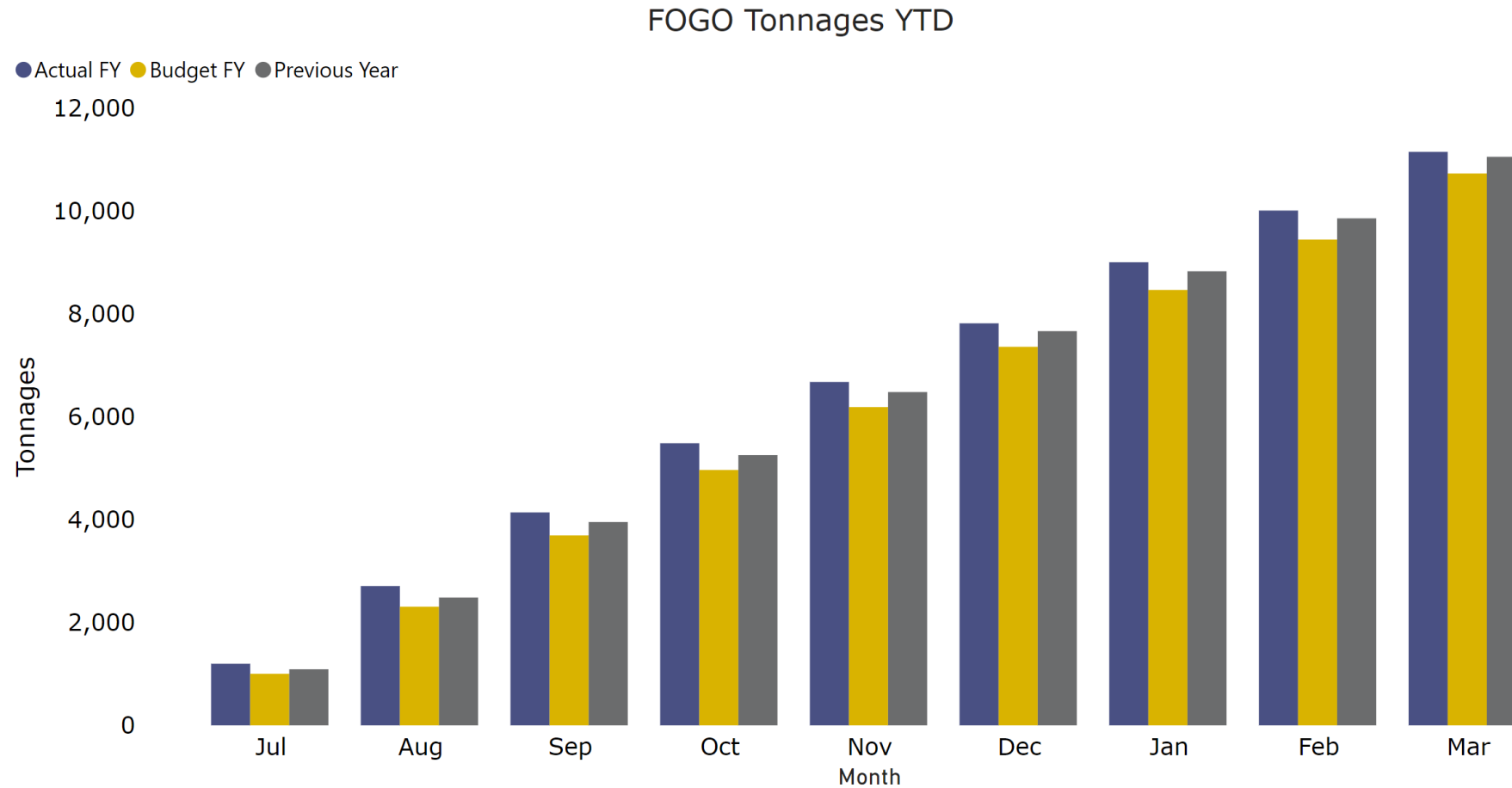
Member Council Greenwaste Tonnages YTD



2023/2024 FOGO Tonnages

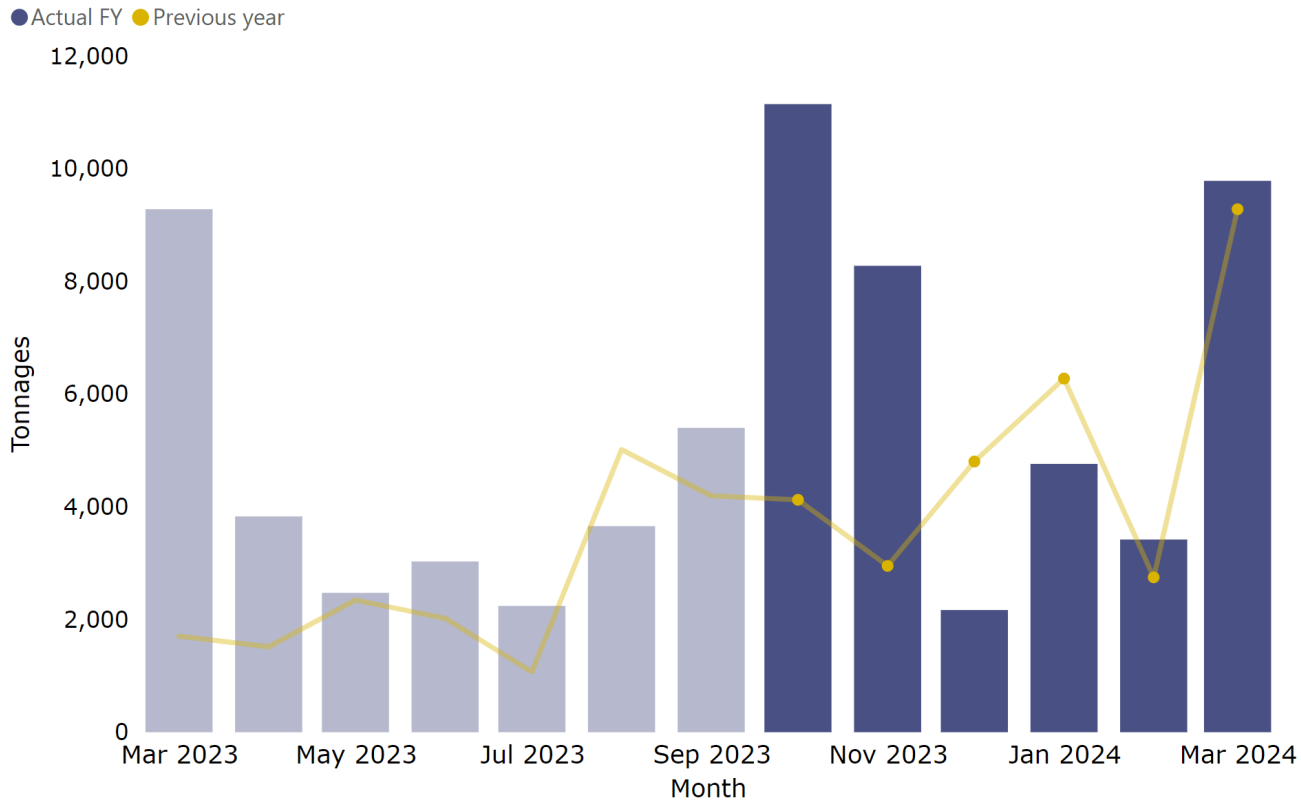


2023/2024 FOGO Tonnages

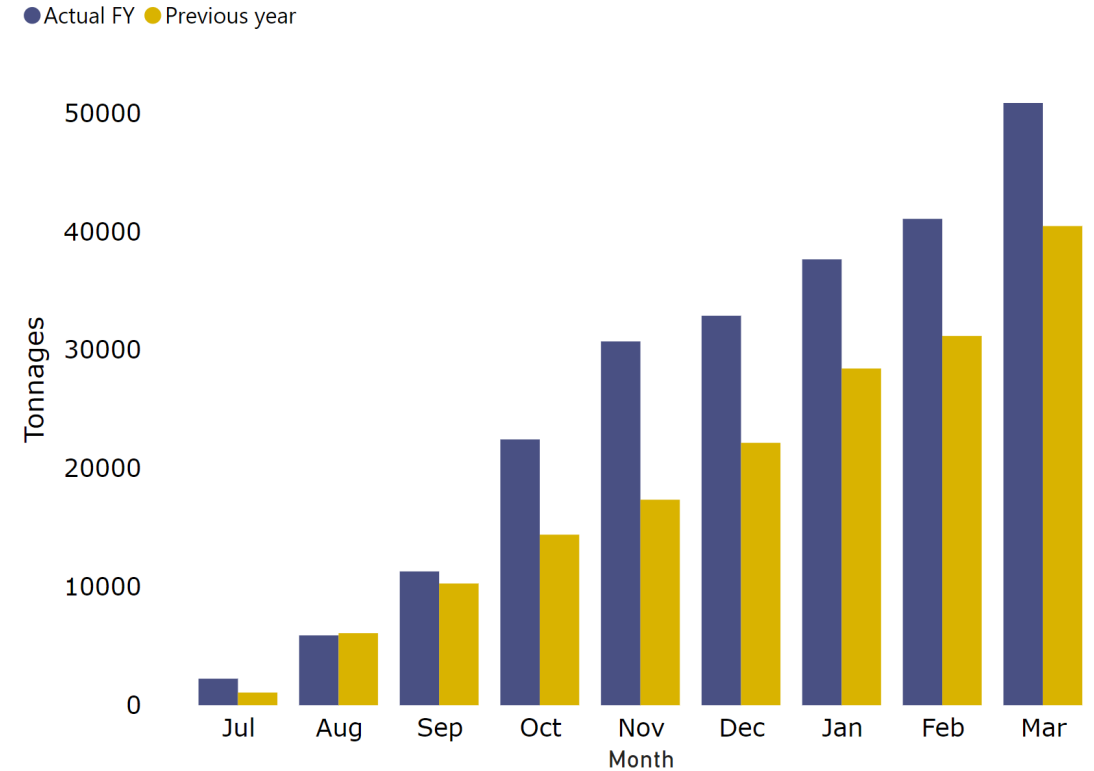


2023/2024 Product Sales

All Products - 13 month rolling Tonnages

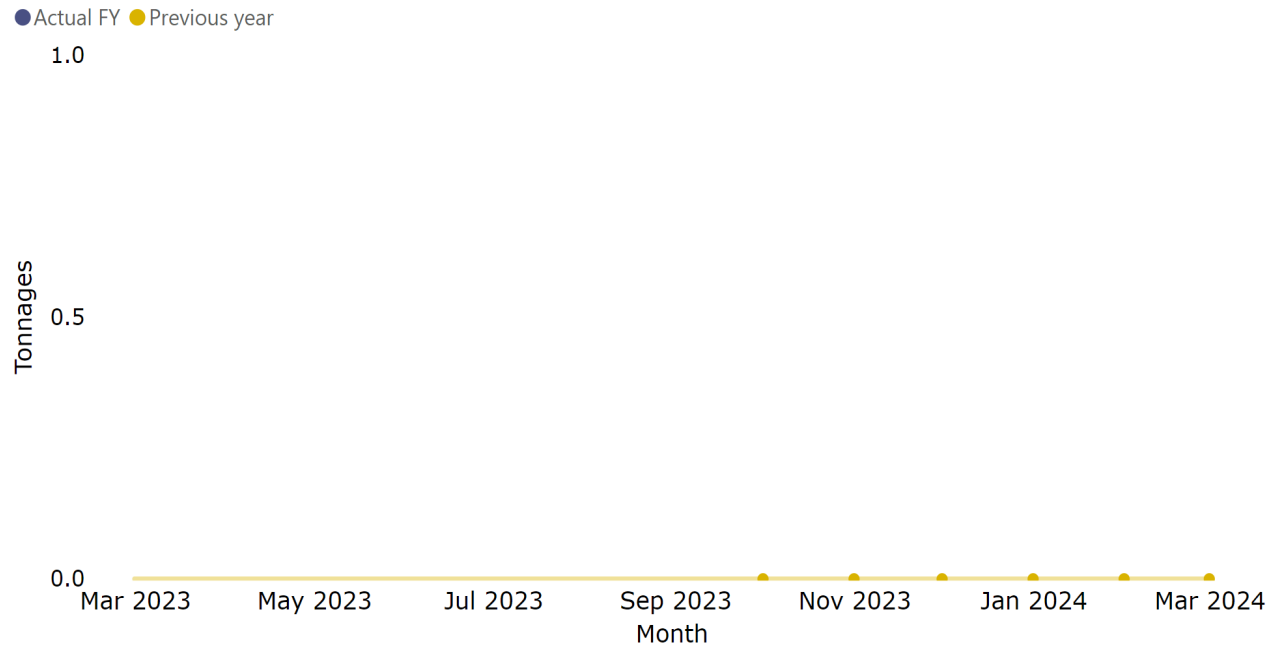


All Products - YTD

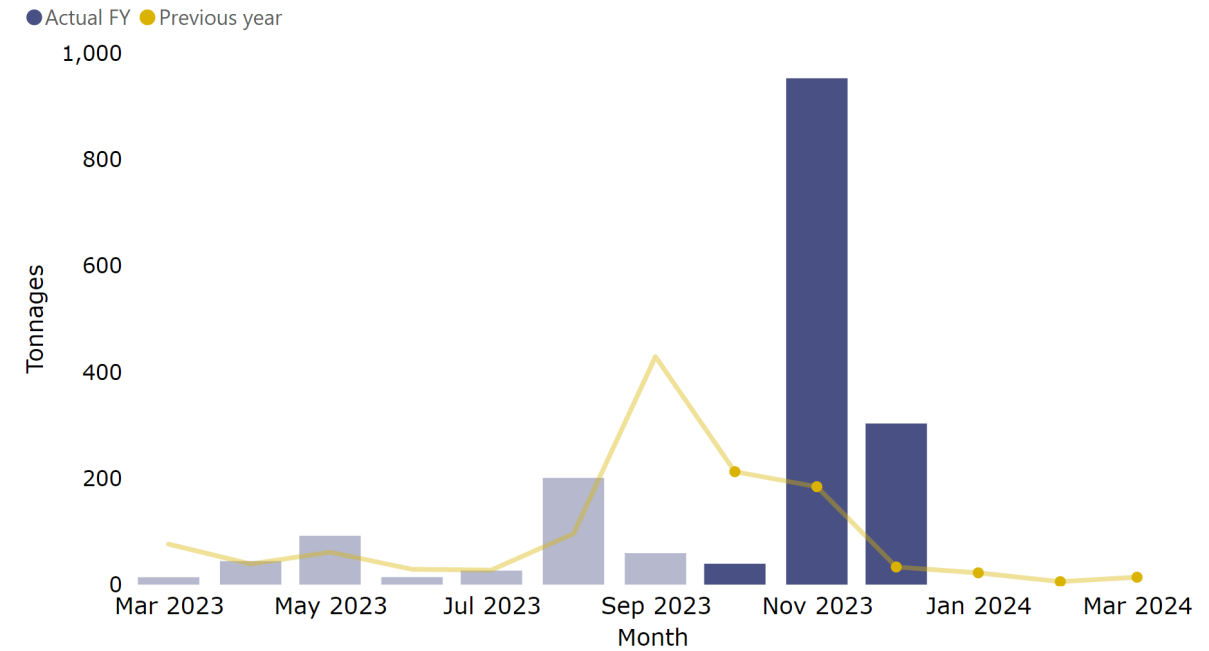


2023/2024 Product Sales

Clay - 13 month rolling Tonnages

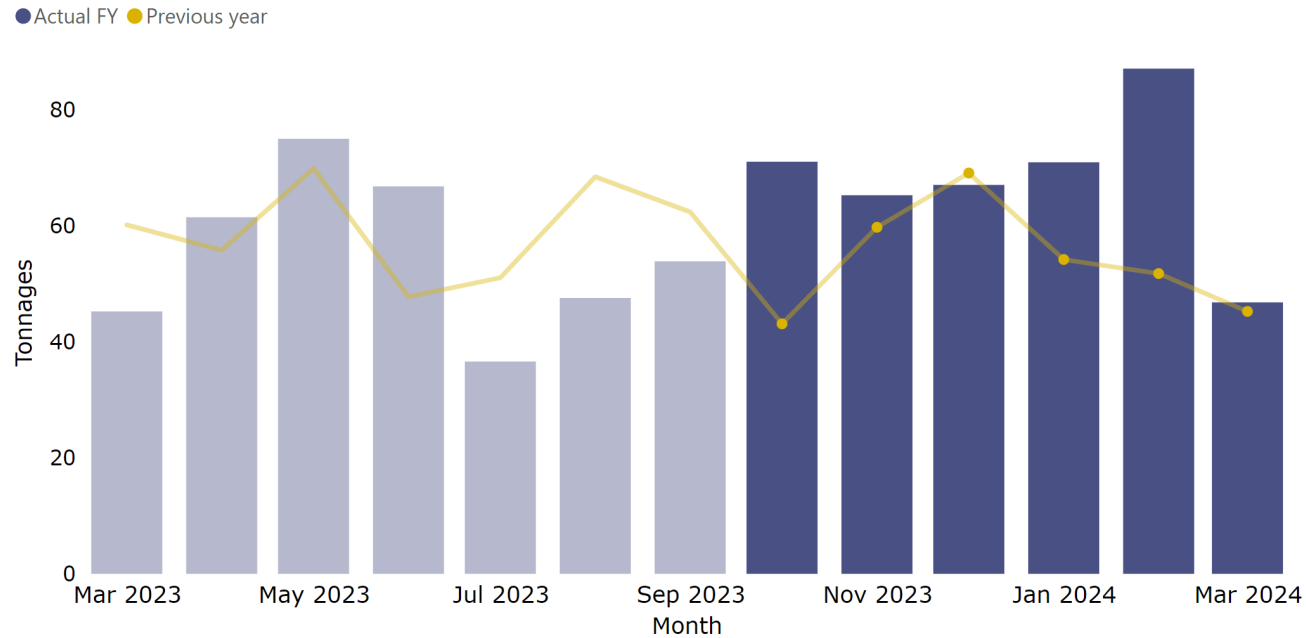


Mulch - 13 month rolling Tonnages

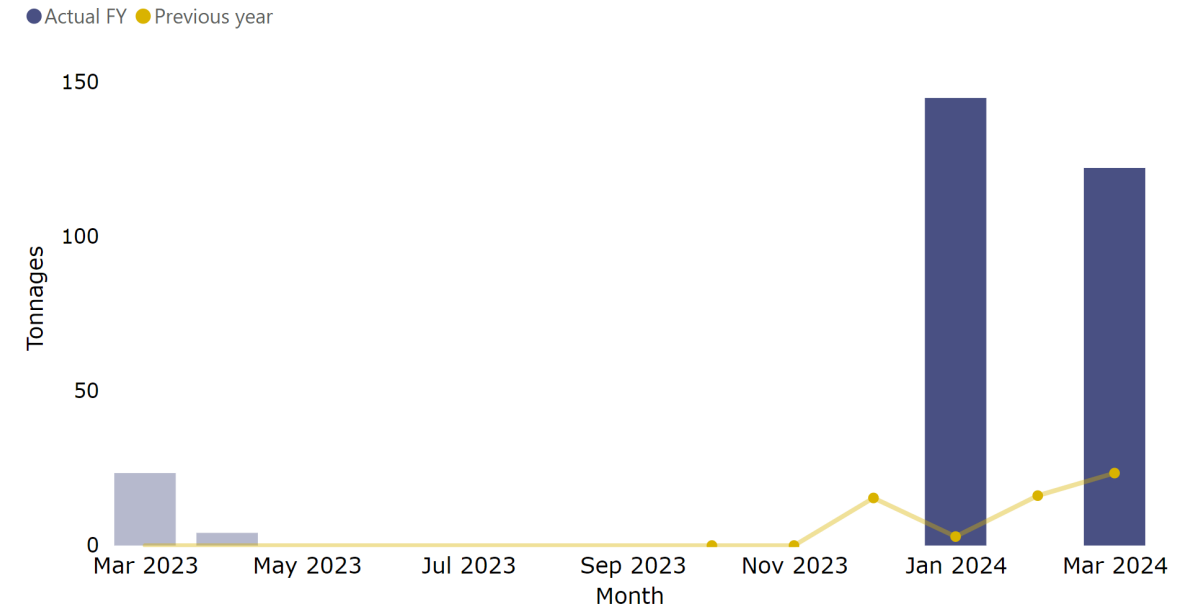


2023/2024 Product Sales

Recycled Materials - 13 month rolling Tonnages

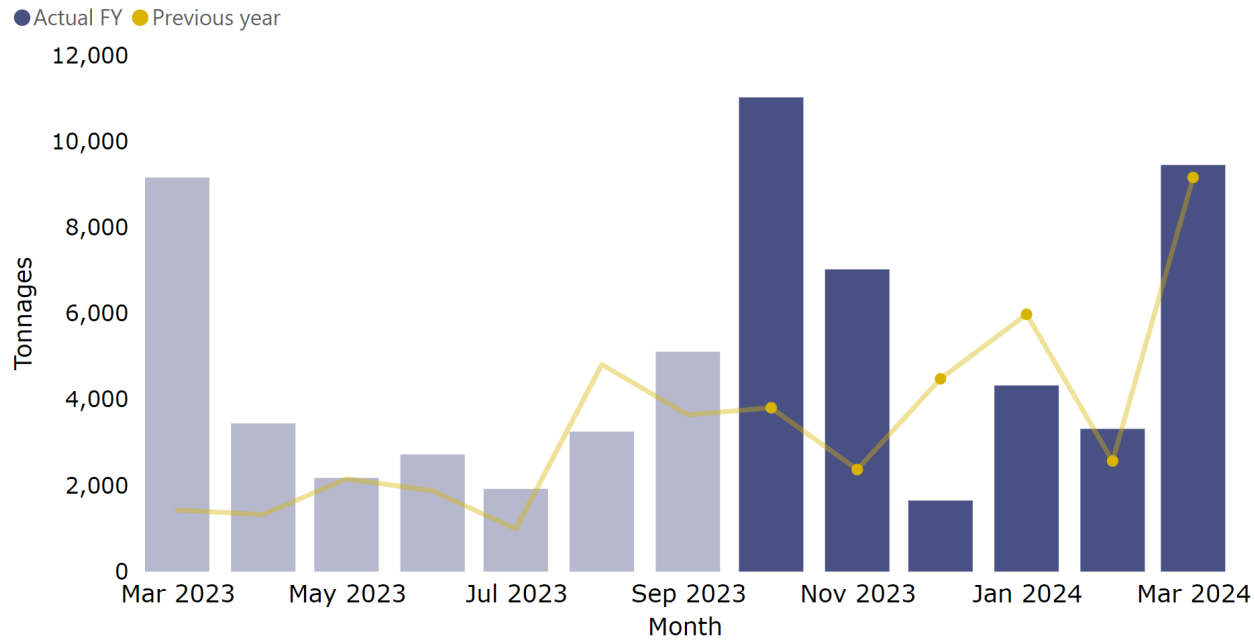


Soil - 13 month rolling Tonnages

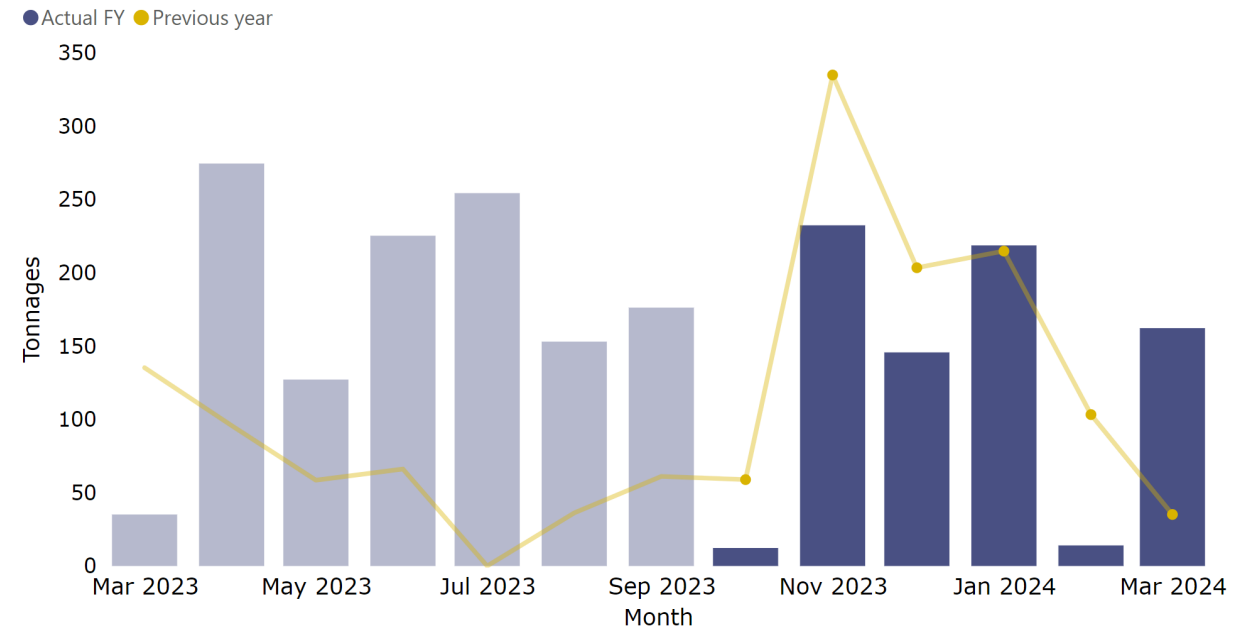


2023/2024 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



4. 2023/2024 COUNCIL TONNAGE COMPARISONS AS AT 30 APRIL 2024

D2024/12063

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 30 April 2024.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 88,859 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 107,795 tonnes received during the same period in 2022/2023.
- 2 “Other” waste tonnages totalling 214,520 were received at Red Hill during the reporting period compared to 87,316 tonnes received during the same period in 2022/2023.
- 3 During the reporting period a combined total of 303,379 tonnes compared to 195,111 tonnes during the same period in 2022/2023 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 13,544 tonnes compared to 11,323 tonnes for the same period in 2022/2023.
 - The sale of fines and woodchip totalled 11,450 tonnes, compared to 10,589 tonnes for the same period in 2022/2023.
 - Incoming Commercial and Industrial (C&I) Waste totalled 409 tonnes, compared to 124 tonnes for the same period in 2022/2023.
 - Mattresses incoming totalled 15,658 compared to 17,258 for the same period in 2022/2023.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil

Risk – Lower than budgeted tonnages received including product sales.

Consequence	Likelihood	Rating
Possible	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

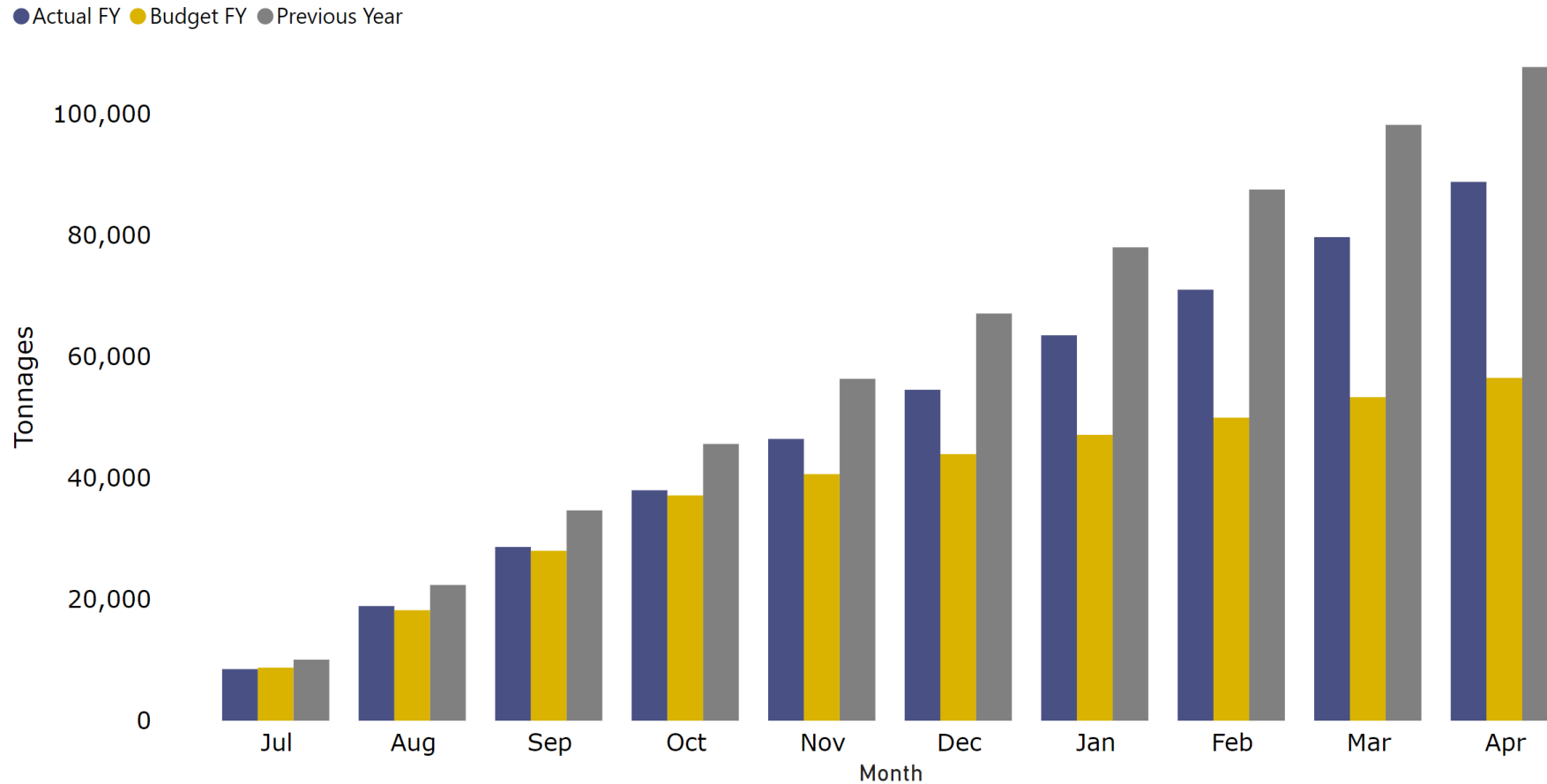
ATTACHMENT(S)

Council Tonnages Report (D2024/12065)

EMRC Tonnage Analysis

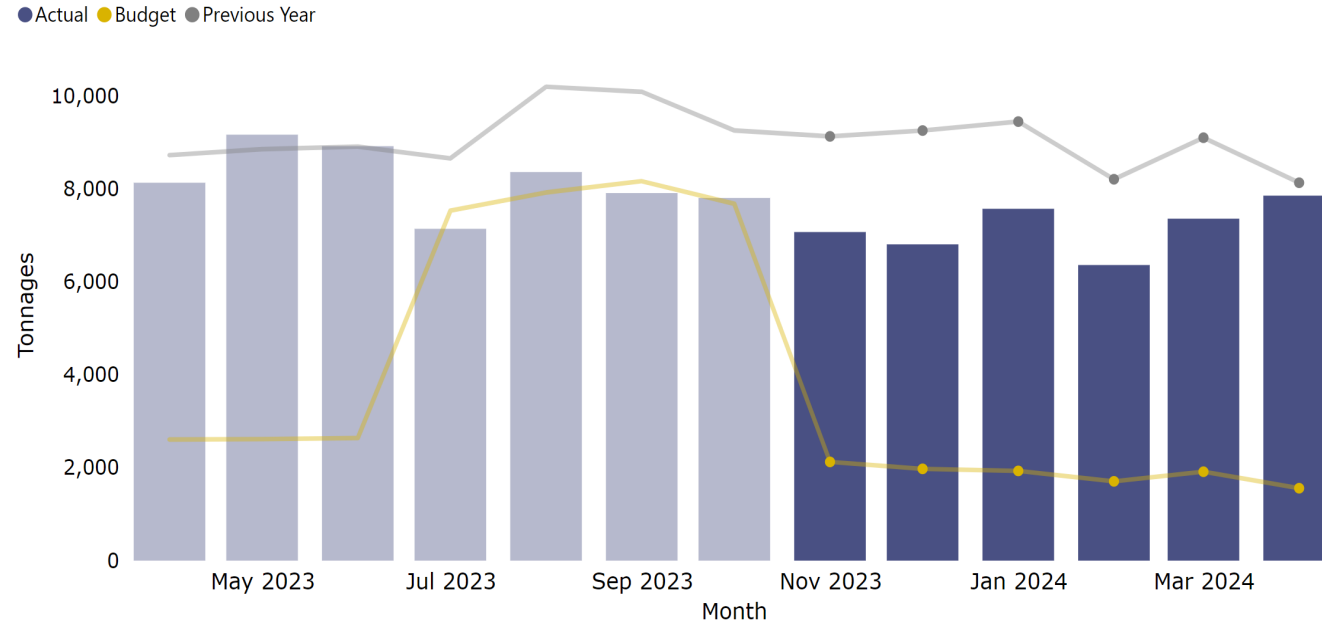
as at 30 April 2024

2023/2024 Member Council YTD Overall Tonnages

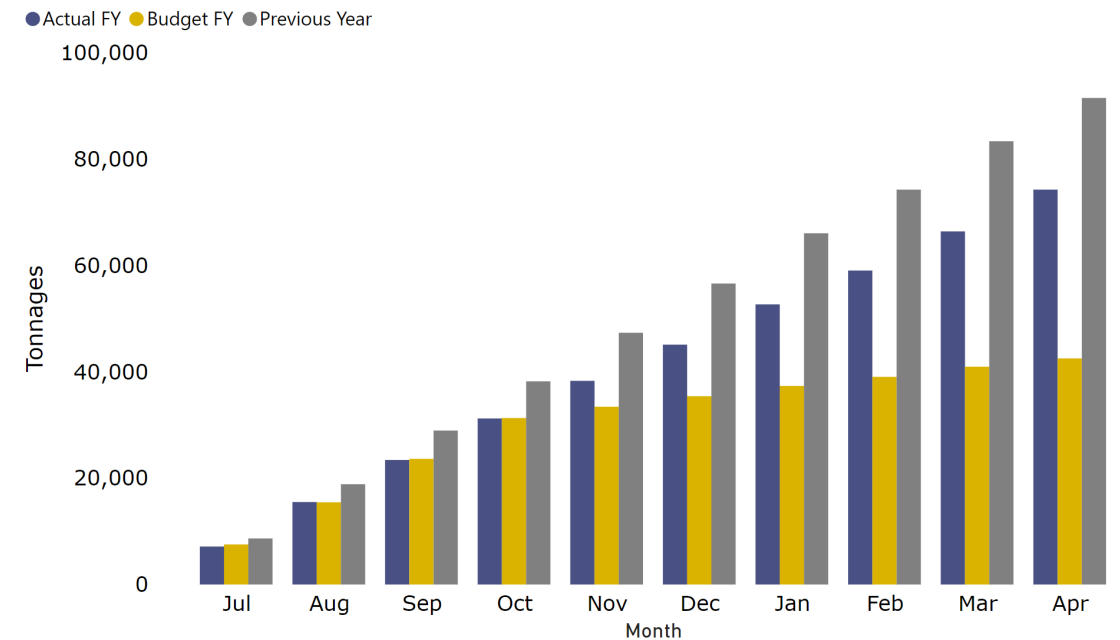


2023/2024 Tonnages

13 month rolling Class III Tonnages for Member Council

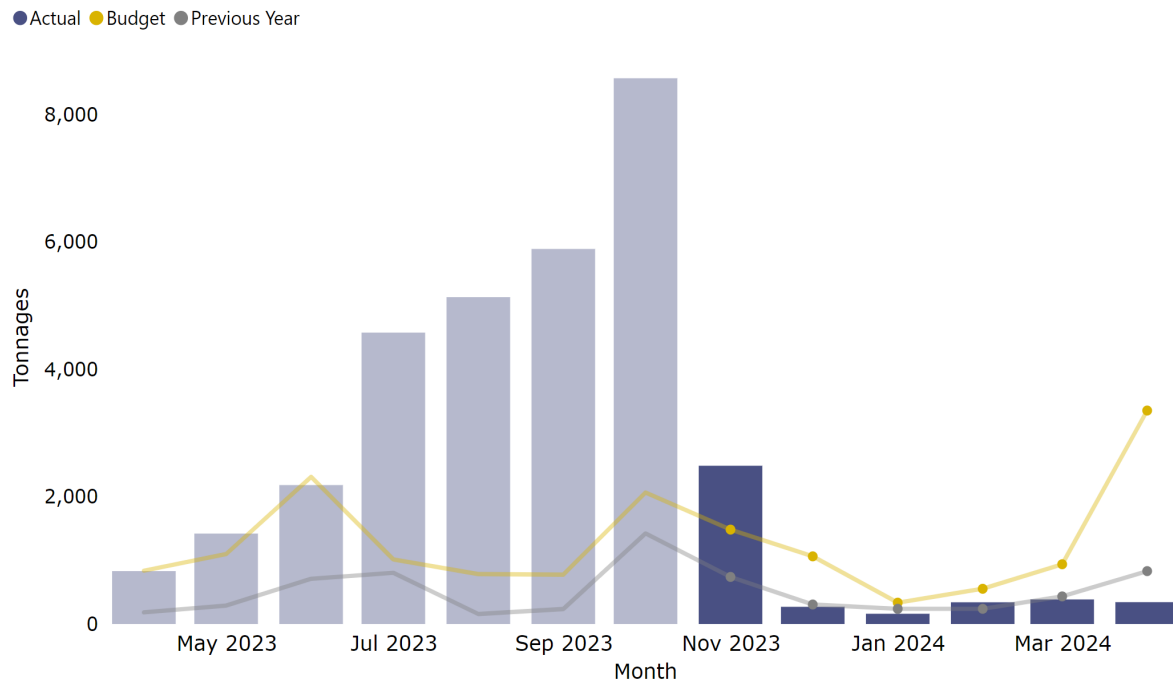


Member Council Class III YTD

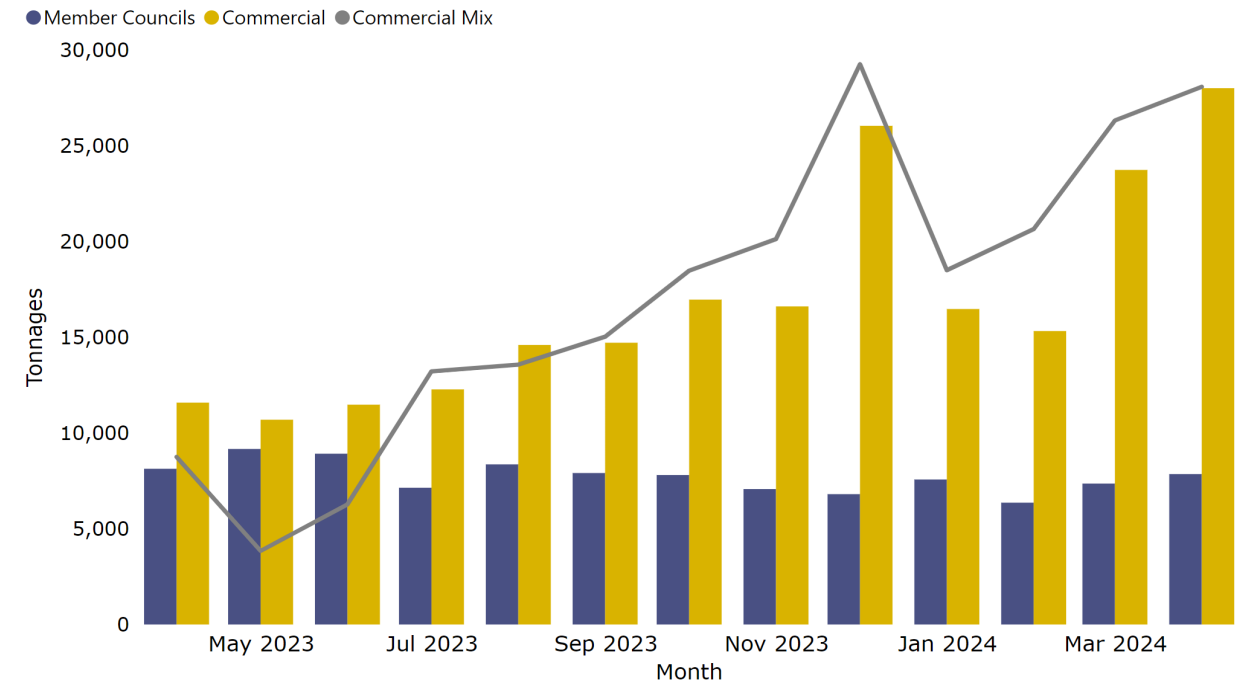


2023/2024 Tonnages

13 month rolling Class IV Tonnages

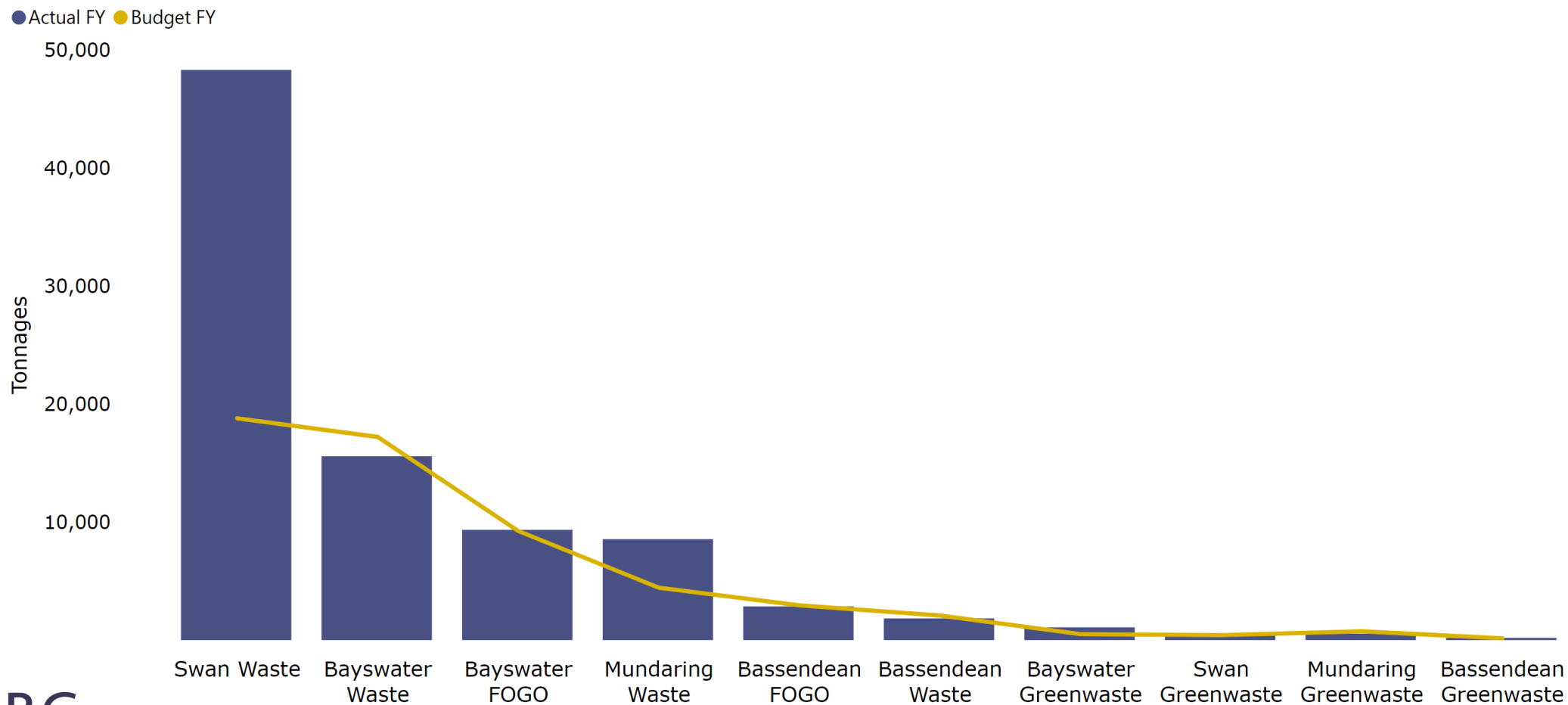


13 month rolling Member Council / Commercial Mix



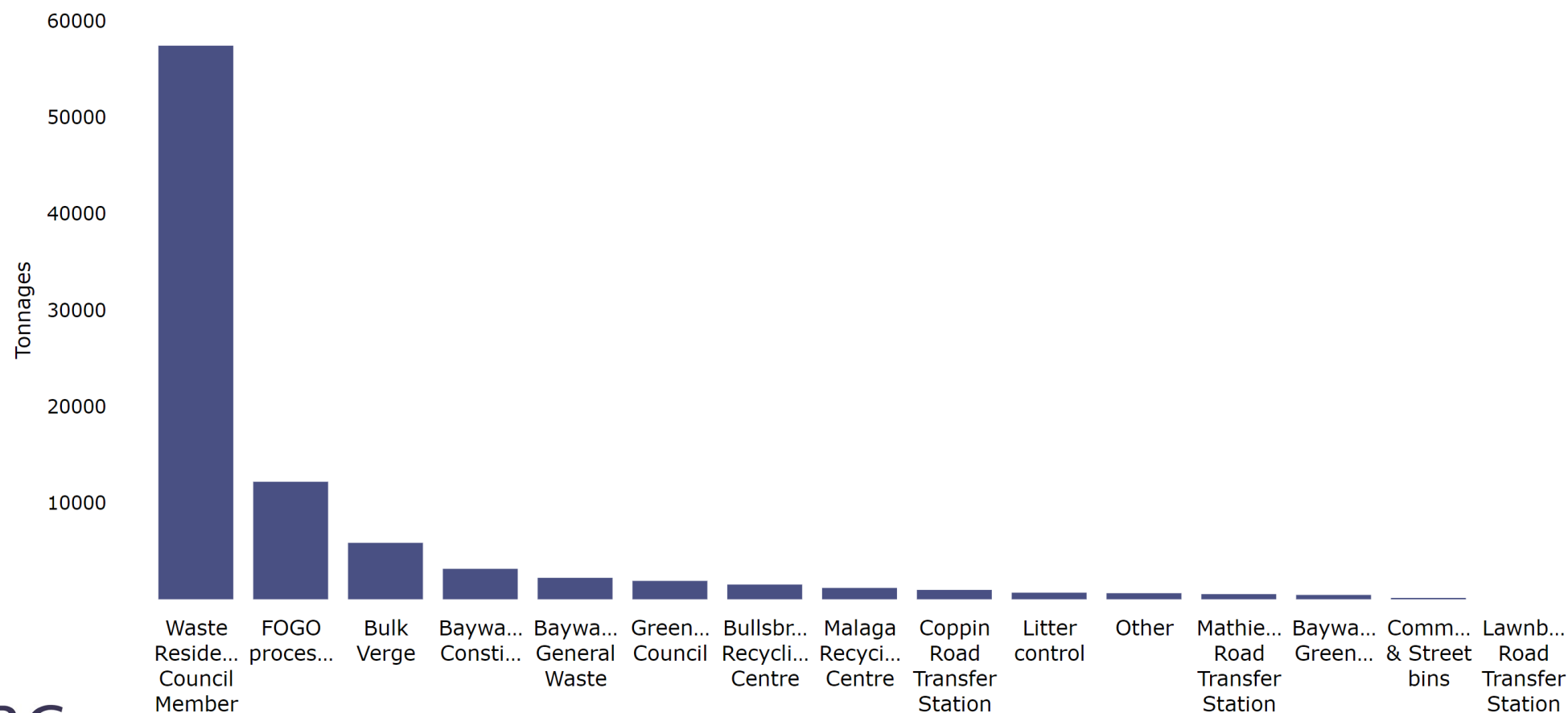
2023/2024 EMRC Combined Waste Report

YTD April 2024



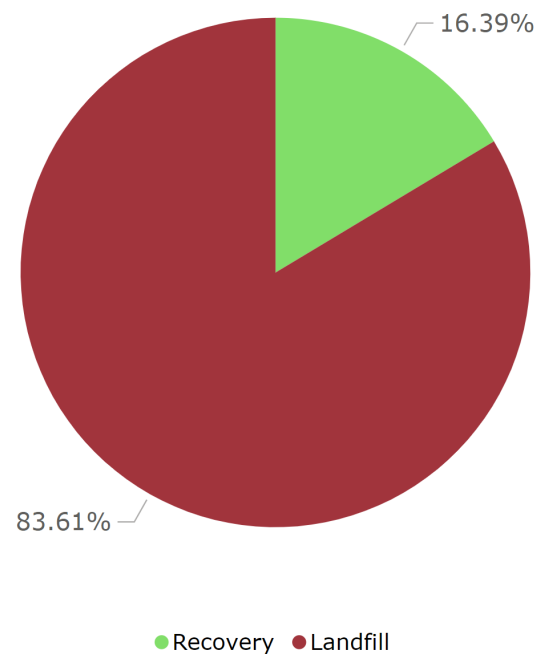
2023/2024 EMRC Waste Receipt Report

YTD April 2024



2023/2024 Total Member Council % Recovery @ EMRC

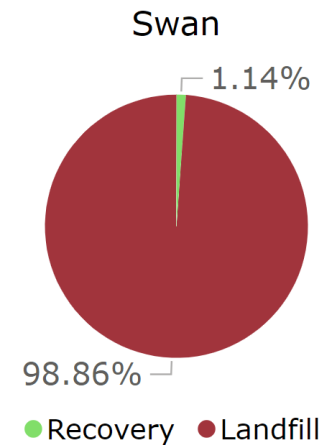
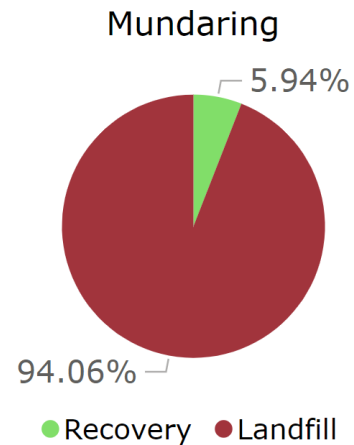
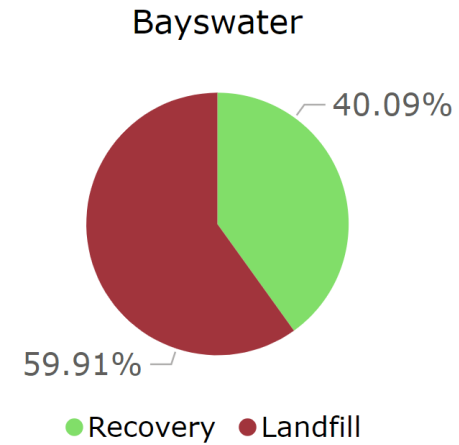
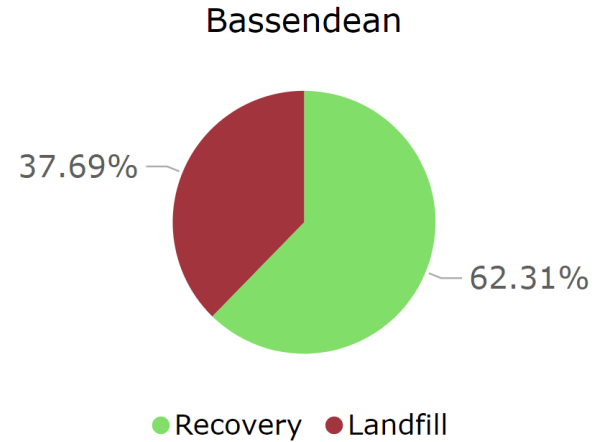
RECOVERY / LANDFILL



Council Landfill Recovery

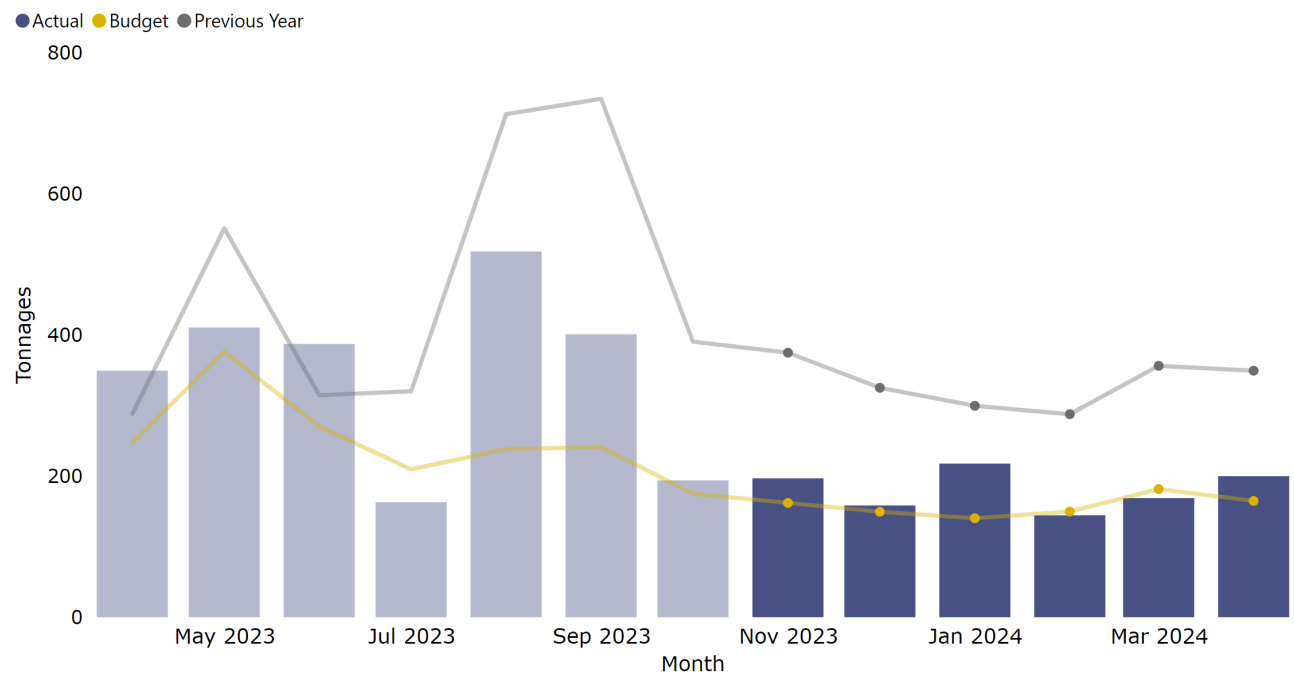
Bassendean	37.69%	62.31%
Bayswater	59.91%	40.09%
Mundaring	94.06%	5.94%
Swan	98.86%	1.14%
Overall	83.61%	16.39%

2023/2024 Member Council Recovery @ EMRC

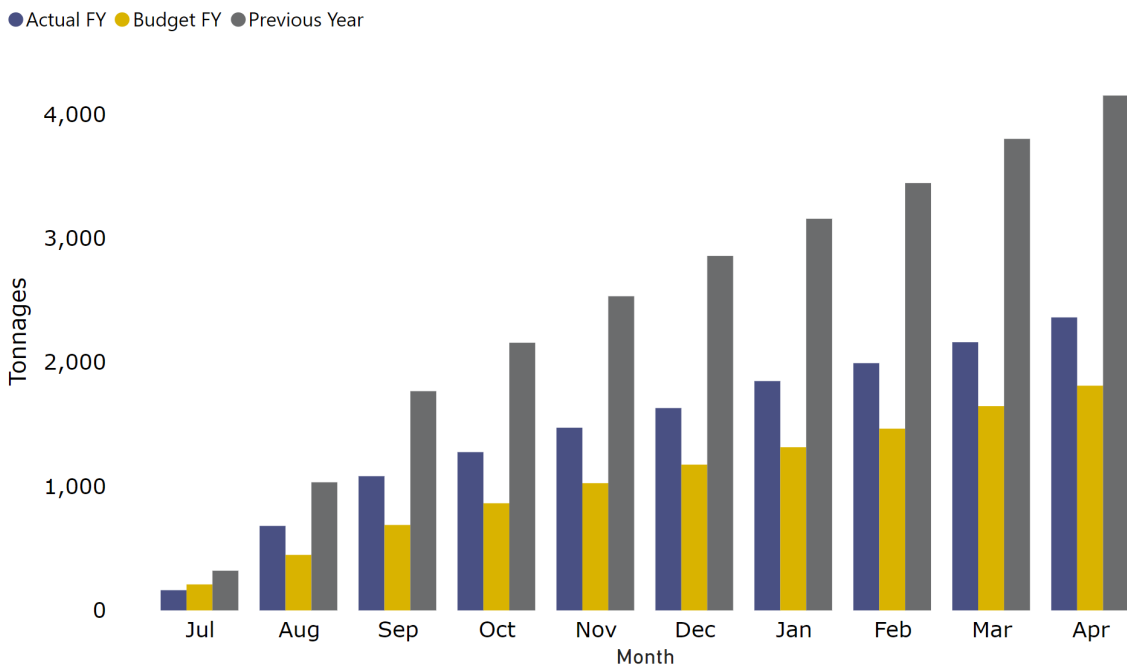


2023/2024 Greenwaste Tonnages

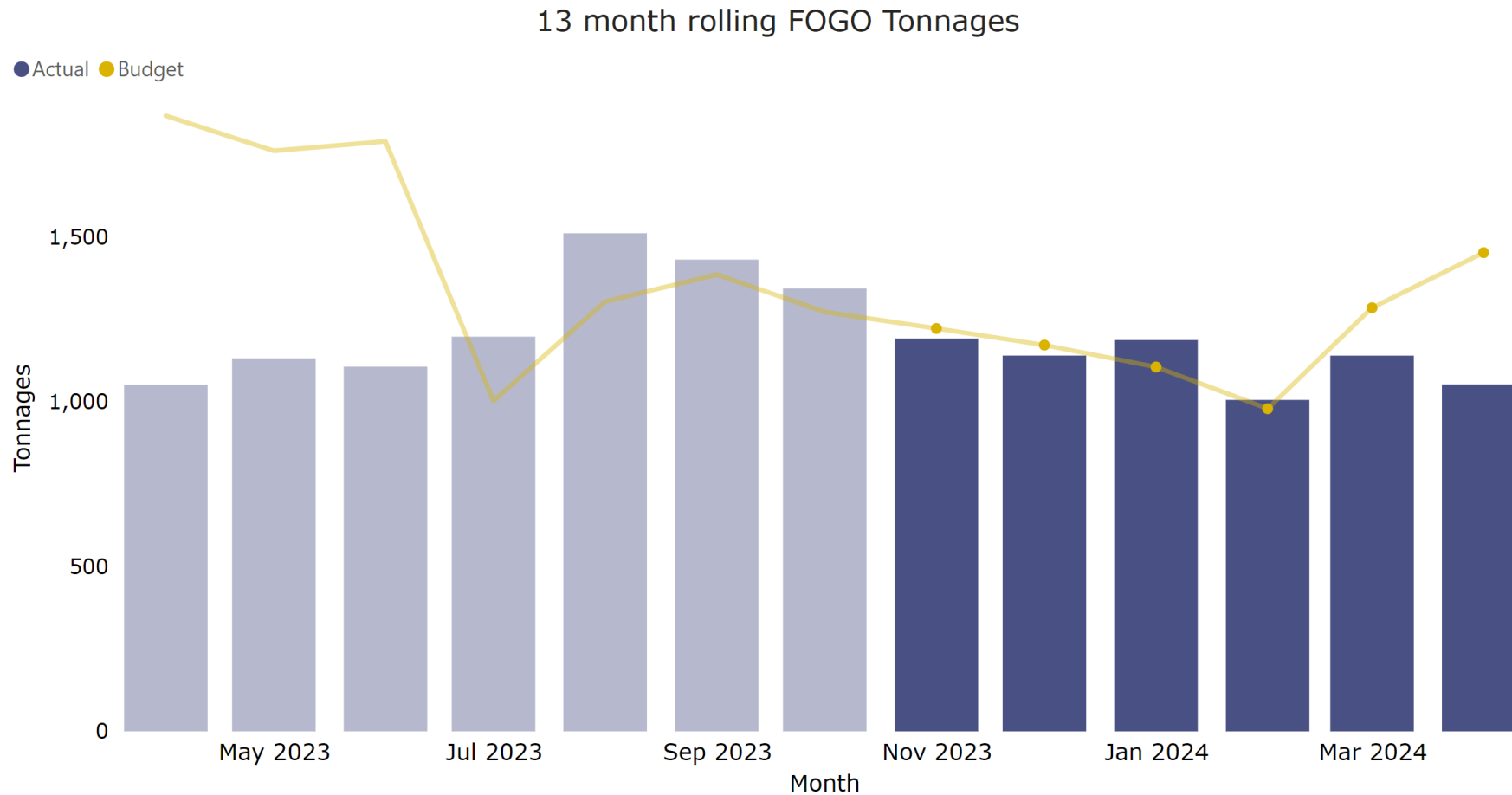
13 month rolling Greenwaste Tonnages for Member Council



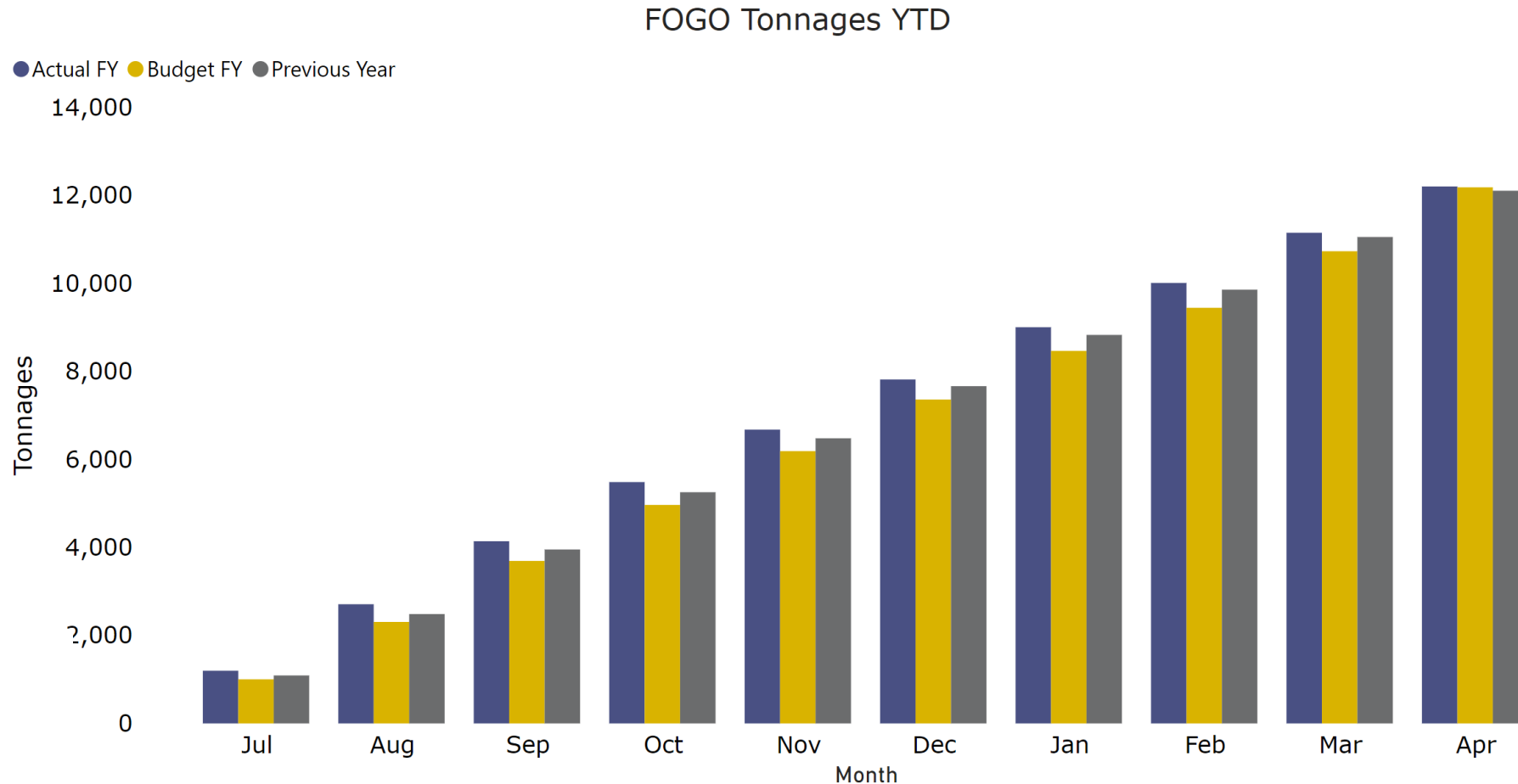
Member Council Greenwaste Tonnages YTD



2023/2024 FOGO Tonnages

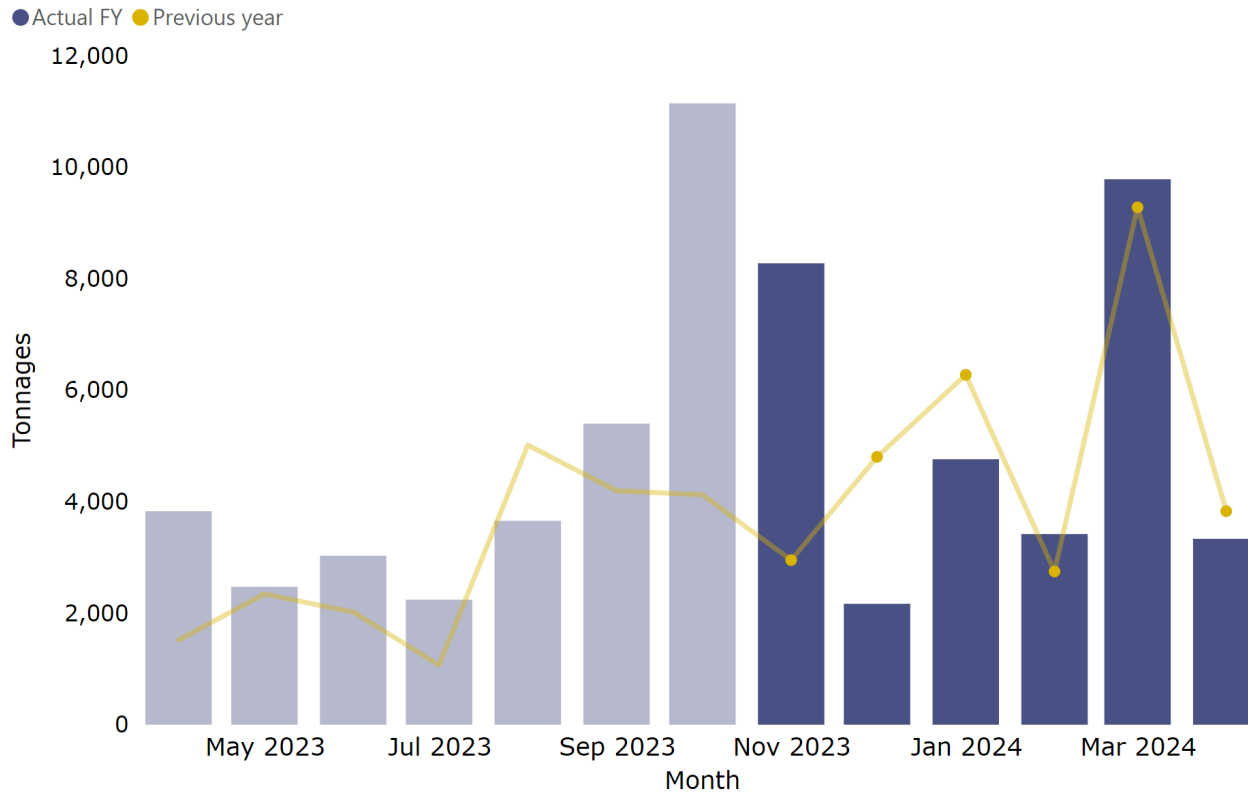


2023/2024 FOGO Tonnages

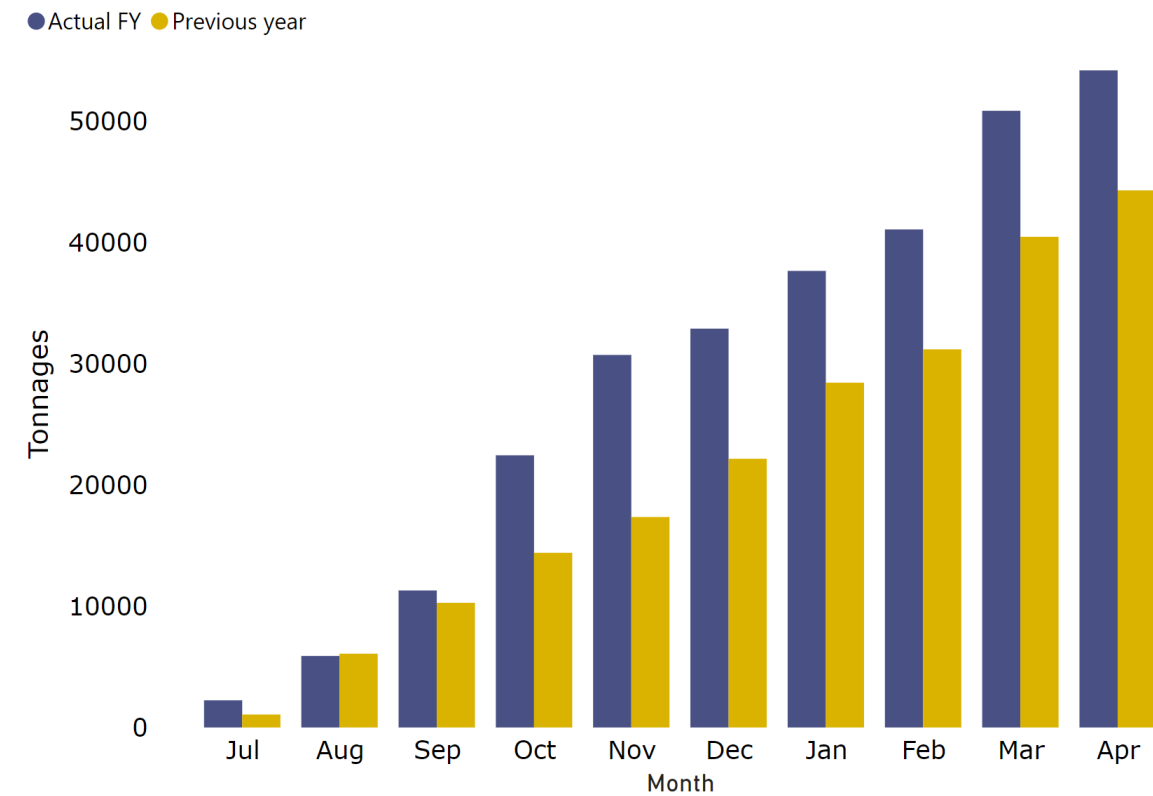


2023/2024 Product Sales

All Products - 13 month rolling Tonnages

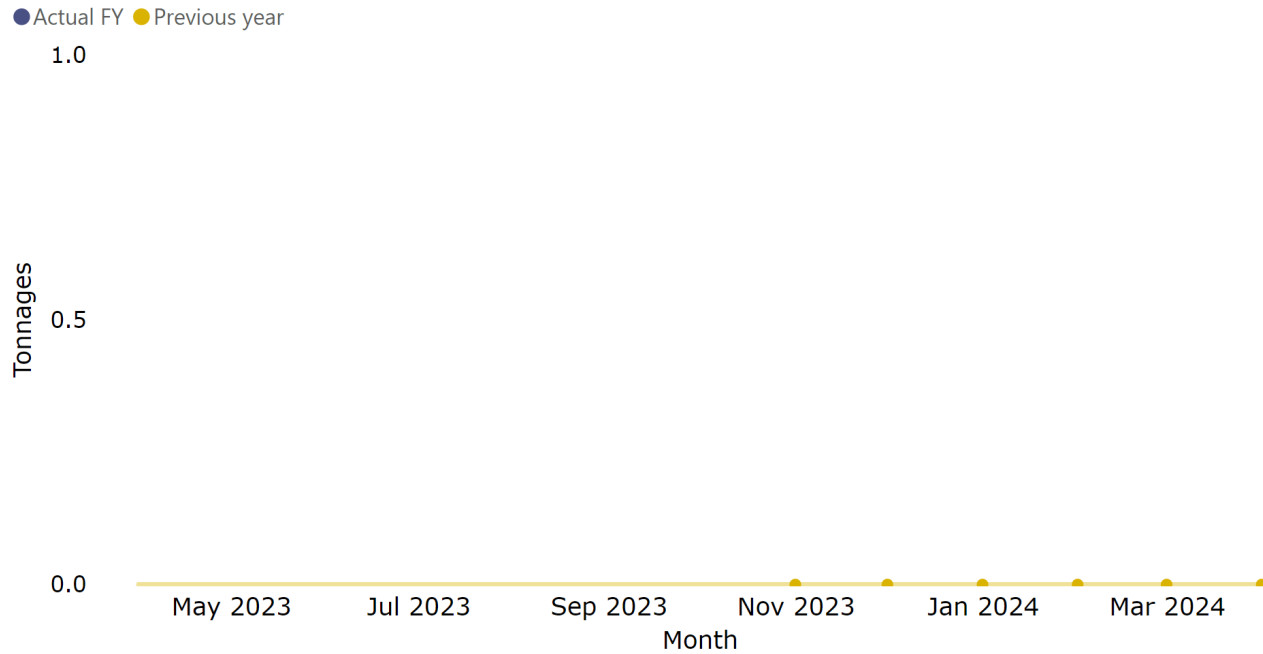


All Products - YTD

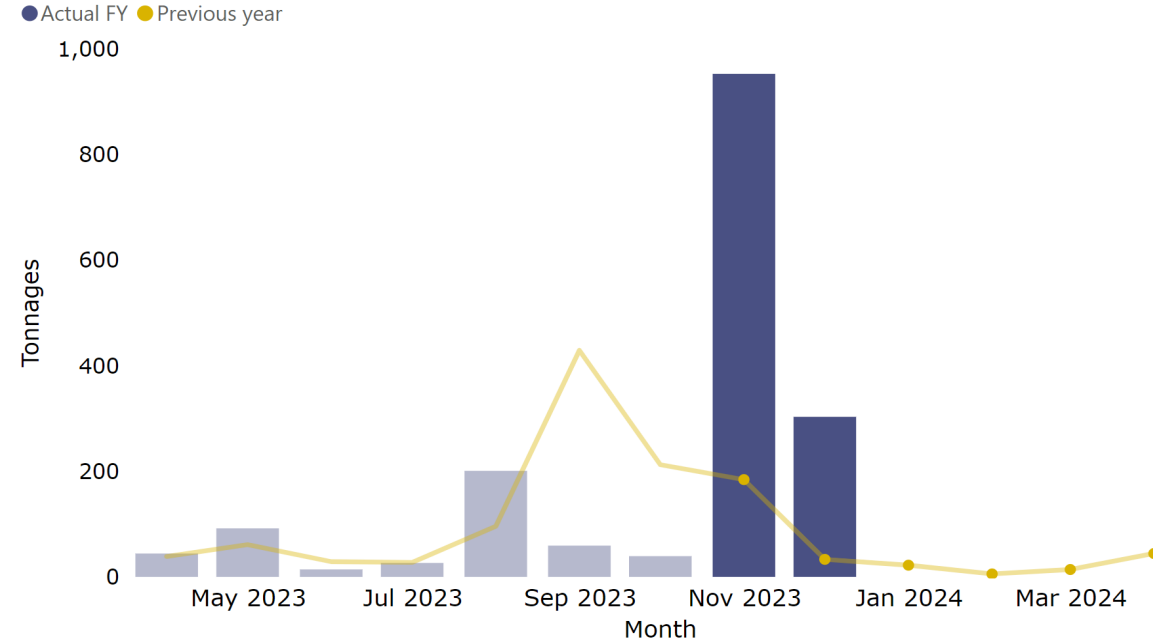


2023/2024 Product Sales

Clay - 13 month rolling Tonnages

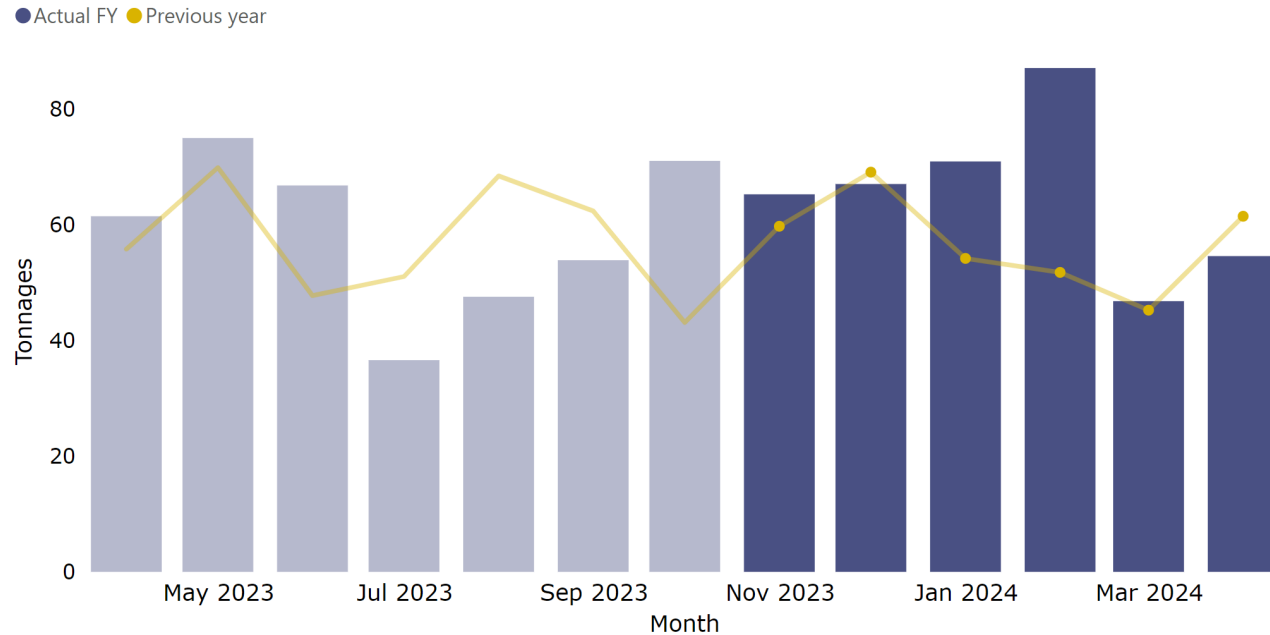


Mulch - 13 month rolling Tonnages

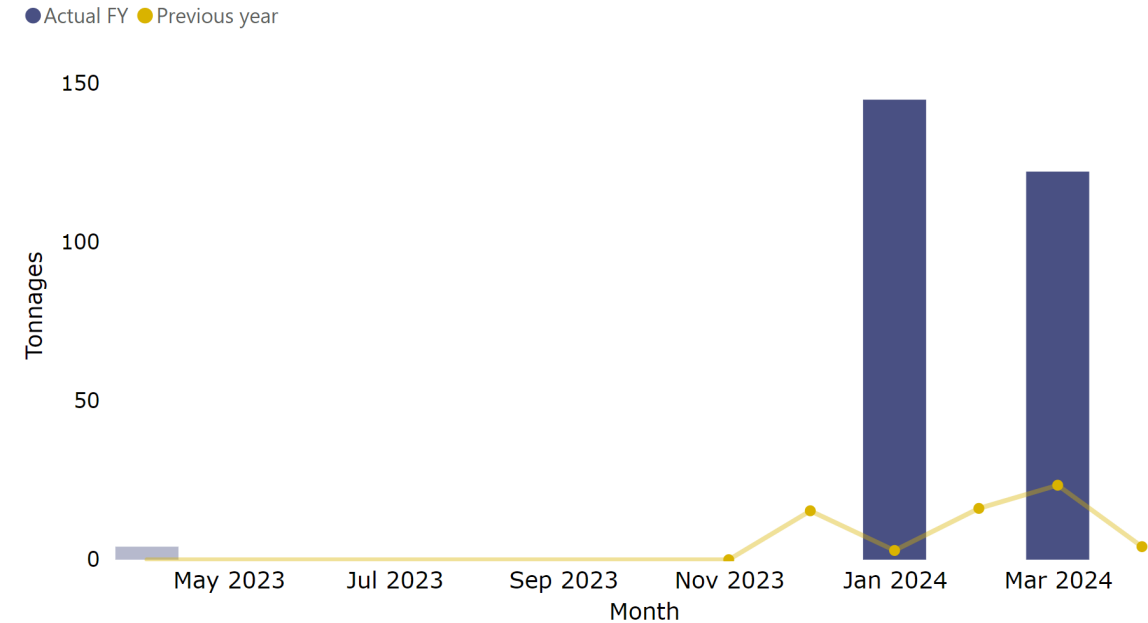


2023/2024 Product Sales

Recycled Materials - 13 month rolling Tonnages

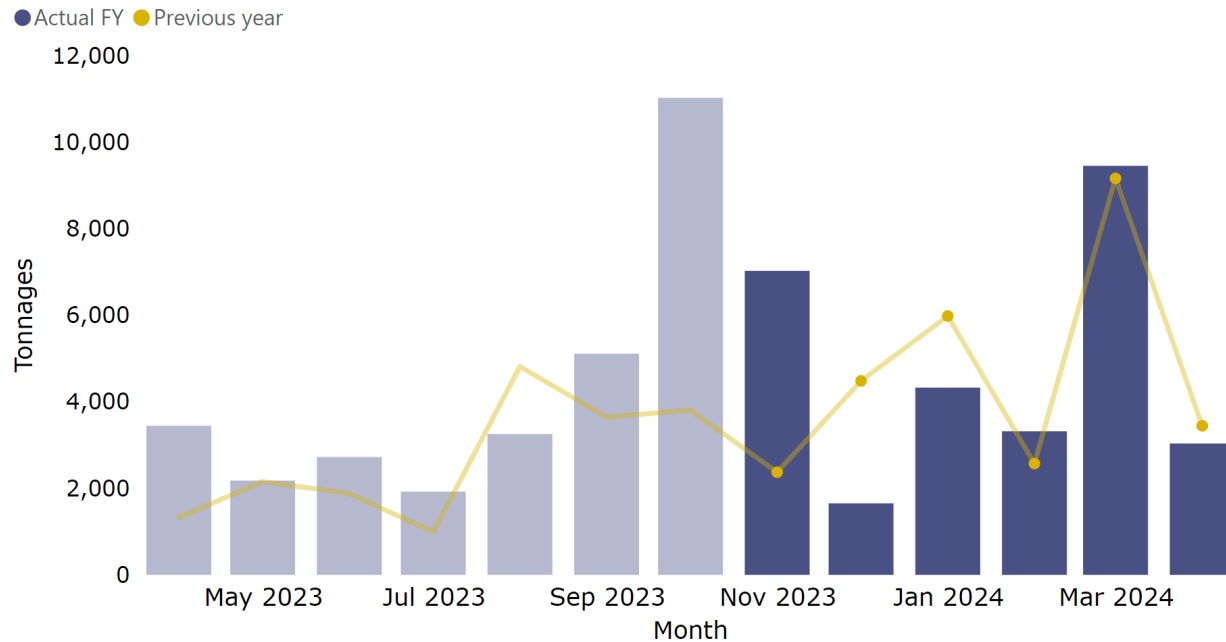


Soil - 13 month rolling Tonnages

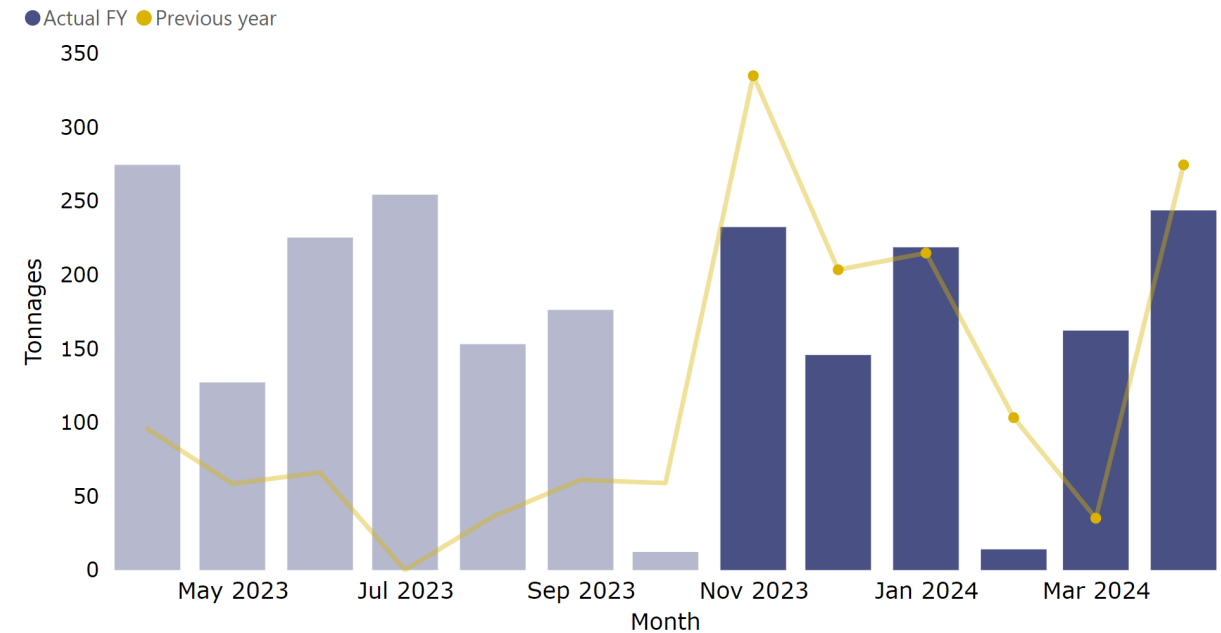


2023/2024 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



5 CORPORATE BUSINESS PLAN 2023/2024 – 2027/2028 – THIRD QUARTER REPORTING FROM JANUARY TO MARCH 2024

D2024/12559

PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2023/2024 – 2027/2028 for the reporting period January to March 2024, inclusive.

KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
 - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- Council adopted the revised EMRC's Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 (D2023/10600) for activities commencing 1 July 2023.
- Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- The attachment to this report provides the third quarter reporting, against the final key actions identified within the previous Corporate Business Plan 2023/2024 – 2027/2028, for the period January to March 2024, inclusive.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 2 Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- 3 Council adopted the EMRC's revised Corporate Business Plan 2023/2024 – 2027/2028 on 22 June 2023 for activities progressed from 1 July 2023 onwards (D2023/10600).
- 4 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

REPORT

- 5 The Revised 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the ensuing period towards achieving its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*
- 6 The Corporate Business Plan 2023/2024 – 2027/2028 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2023.
- 7 Council adopted the EMRC’s Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- 8 The attachment to this report relates to the Corporate Business Plan actions for the third quarter reporting period of January to March 2024.

STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

FINANCIAL IMPLICATIONS

- 10 The financial implications are reflected in the annual operating budget and the long-term financial plans.

SUSTAINABILITY IMPLICATIONS

- 11 The Corporate Business Plan 2023/2024 – 2027/2028 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

RISK MANAGEMENT

Risk The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	As outlined in the attachment
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Corporate Business Plan 2023/2024 – 2027/2028 Third Quarter Progress Report for the period January to March 2024 (D2024/12560).



Corporate Business Plan 2023/2024 – 2027/2028

Progress Report – Third Quarter 2023/2024

Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2023/2024 – 2027/2028 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2022. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2023 to June 2024 are provided quarterly within this document and are against the current adopted Plan.

Marcus Geisler
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

1 Demonstrate Circular Economy Leadership

Objective: To provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies

1.1 Enable circular economy initiatives through advocacy networks by 2025

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.1	Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers) E.g.: <ul style="list-style-type: none"> ➤ Member Council and key stakeholder relationships; ➤ Partnership opportunities with universities and other organisations; ➤ Marketing and Communications Plan ➤ Revised Stakeholder Engagement Plan 	CEO	●	July - September 2023	The EMRC Stakeholder Engagement Plan 2020—2024 is currently being reviewed. In addition to this, the EMRC Stakeholder Review Report June 2023 prepared by consultants, Catalyse, was presented to Council in August 2023.
				October - December 2023	The EMRC partnered with Curtin University on its sustainable housing initiative (The Living Lab) as part of a Circular Economy workshop held in Dec 2023. Identifying new Commercial Waste customers has also been a focus.
				January - March 2024	FOGO engagement plan being developed with Swan and Mundaring for 2024 roll out. FOGO reference group continues with state and local government, and industry.
				April - June 2024	
1.1.2	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities E.g.: <ul style="list-style-type: none"> ➤ CEWA; Emicol; RWESG ➤ CE webinars and forums 	Sustainability	●	July - September 2023	CEWA Designing Circularity event in collaboration with Good Sammy over 85 attendees. WA Circular Fashion Consortium released "The State of Fashion & Textile Circularity in WA" report for the first time. The Investment in ecosystem research will empower businesses and organisations to establish regional and collaborative Hubs designed to support circular solutions for clothing textile waste. The event was listed on the ABC War on Waste website.
				October - December 2023	<ul style="list-style-type: none"> ➤ Participated in a Circular Procurement for Local Governments webinar in October. ➤ Hosted the end of Year CEWA event, at the Legacy Living Lab, in conjunction with CEWA and Curtin University on the 16 November.
				January - March 2024	A RWESG meeting was held at Red Hill with representatives from the four member councils. A CEWA planning meeting has been held to map our circular economy activities for 2024 with the first event being planned for May 2024
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.3	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO	●	July - September 2023	Strategic partnerships are ongoing with a number of private and public entities and new partnerships continue to be developed
				October - December 2023	Fostering strategic partnerships and alliances is ongoing, including entities such as Metronet, GDA, Lotterywest, RRG, Waste Authority and Planet Ark. Held a final meeting with the EastLink planning team on the ultimate design work.
				January - March 2024	The GDA strategic alliance continues to garner support and strength from government agencies and regional local governments. A new strategic alliance is being pursued, seeking opportunities to process and recycle mixed soft plastics in WA. A Business Case is being developed and will be presented back to Council
				April - June 2024	
1.1.4	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport E.g. ➤ Circularity Gap Report / Horizon Scan;	CEO	●	July - September 2023	Circularity gaps and alignment are a focus of the EMRC and this flows through to involvement in the not for profit Circular Economy WA (CEWA) entity.
				October - December 2023	Work with CEWA continued in the second quarter and included partnering with Good Sammies and Curtin University.
				January - March 2024	The soft plastics initiative is an example of a future circular economy initiative that aligns with the EMRC's strategic direction.
				April - June 2024	

1.2 80% resource recovery of waste generated in the region by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.1	Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO	●	July - September 2023	Horizon Scan was completed and is available on the EMRC website
				October - December 2023	A resource flow model has been considered as part of the mapping exercise, identifying the impact of the SDGs on the organisation.
				January - March 2024	Resource flows being measured include volumes of FOGO derived organic compost; shredded wood waste products and the results from bulk verge-side collection materials in the Town of Bassendean and City of Bayswater.
				April - June 2024	
1.2.2	Enable a sales model for use of recovered material in each member Council area	Operations	●	July - September 2023	New sales structure to drive the marketing and sales of recovered materials; sales targets tracked on weekly basis

E.g. ➤ Identify markets and develop resource recovery products			October - December 2023	New sales structure to drive the marketing and sales of recovered materials; sales targets tracked on weekly basis
			January - March 2024	Conduct research to identify relevant client profile. This includes demographics, industry, tolerance points, and decision-makers. Cold calls had been tailored with specific value propositions that address potential customer needs with competitive offers of our products. Establish communication with existing and potential clients through meetings and addressing concerns with regards to newer industry products such as FOGO products. Sold the first batch of AS4454 certified compliant garden organic product. Developing pricing models for EMRC products to ensure efficiency and profitability.
			April - June 2024	

Key Actions		Responsible Officer	Status	Quarter	Comments
1.2.3	Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability	●	July - September 2023	Provided member Councils with waste and recycling guides including the integration of FOGO within the guides. There was also a move from hard copy to digital across most member Councils.
				October - December 2023	FOGO flyers were designed for members rolling out FOGO in 2024
				January - March 2024	The design work for the member Councils Waste & Recycling Guides has been completed in partnership with the councils
				April - June 2024	
1.2.4	Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations	●	July - September 2023	Continue sourcing bulk verge waste to put through the C&I facility.
				October - December 2023	Bulk verge waste now been received from both Bassendean and Bayswater
				January - March 2024	Member council bulk verge waste sorting was ceased end of March 2024. Polystyrene and contaminated wood sorting still taking place in the building. Additional opportunities are being considered for this facility.
				April - June 2024	

1.3 80% reuse of material at all EMRC operated sites by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.1	Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable E.g.: Undertake, provide, investigate;	CEO	●	July - September 2023	Collating and reporting on our waste profile continues on an ongoing basis and is reported quarterly in the EMRC's Information Bulletin.
				October - December 2023	The CEO attended conferences across the waste and resource recovery sectors, demonstrating leadership and promoting best practice. Hosted the City of Busselton and also hosted DWER at Red Hill to showcase FOGO processing.

	<ul style="list-style-type: none"> ➤ Integrated Waste Management research, ➤ Leadership in waste policy and practice ➤ New waste management practices and services 			January - March 2024	Initiated waterwise benchmarking at all EMRC sites.
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.2	Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans	Operations	●	July - September 2023	All initiatives are reviewed and actioned accordingly and tracked on a monthly basis.
				October - December 2023	All initiatives are reviewed and actioned accordingly and tracked on a monthly basis.
				January - March 2024	All initiatives are reviewed and actioned accordingly and tracked on a monthly basis.
				April - June 2024	
1.3.3	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability	●	July - September 2023	Continued to develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups.
				October - December 2023	Held RWESG meeting and tour of the Red Hill Waste Management Facility (RHWMF) in November.
				January - March 2024	Continued to develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups. Assisted member councils with FOGO education.
				April - June 2024	
1.3.4	Regularly review local government procurement guidelines and processes for sustainable decision making	Business Support	●	July - September 2023	Under review to align procurement guidelines and processes for sustainable decision making in accordance with the EMRC Purchasing Policy.
				October - December 2023	Purchasing Policy is due for review by 30 June 2024. Procurement Team has introduced sustainable decision making in its qualitative criteria for tenders and quotes.
				January - March 2024	EMRC Purchasing Policy is on target to be reviewed by 30 June 2024.
				April - June 2023	
1.3.5	Regularly review local government sales requirements for sustainable decision making	Operations	●	July - September 2023	All local government sales requirements are reviewed and actioned on frequent basis.
				October - December 2023	All local government sales requirements are reviewed and actioned on frequent basis.
				January - March 2024	All local government sales requirements are reviewed and actioned on frequent basis.
				April - June 2024	

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.6	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations	●	July - September 2023	Marketing and sales of organics recovered products with sustainability-focused organisations i.e PTA & Main Roads and WA Broiler Grower's Association.
				October - December 2023	Marketing and sales of organics recovered products with sustainability-focused organisations i.e PTA & Main Roads and WA Broiler Grower's Association.

				January - March 2024	Marketing and sales of organics recovered products with sustainability-focused organisations i.e PTA & Main Roads, landscape developers, and WA Broiler Grower's Association.
				April - June 2024	

2 Respond to a Climate Emergency

Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

2.1 Infrastructure adaptation and education by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.1a	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➤ Long term financial plan ➤ Asset Management Plan ➤ Strategic IT Plan	Business Support	●	July - September 2023	<ul style="list-style-type: none"> ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2024/2025 Budget deliberation process and is expected to commence in Feb/Mar'24 following the half year budget review in Jan/Feb'24. ➤ Strategic IT Plan – The server at the Hazelmere site was replaced. Implemented an Aruba WiFi system throughout the Hazelmere administration building and weighbridge. Upgraded the Starlink Internet service to business grade to support a full failover service. Commenced implementation of the Martian Logic HR/Onboarding system.
				October - December 2023	<ul style="list-style-type: none"> ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2024/2025 Budget deliberation process and is expected to commence in Feb/Mar'24 following the half year budget review in Jan/Feb'24. ➤ Strategic IT Plan – Commenced implementation of the MYOSH Safety System. Began preparations for the introduction of multi-factor authentication for staff accessing Microsoft 365 applications.
				January - March 2024	<ul style="list-style-type: none"> ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan is currently being undertaken as part of the 2024/2025 Budget deliberation.
				April - June 2024	
2.1.1b	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: ➤ Organisational governance ➤ Integrated Planning Framework	CEO	●	July - September 2023	<ul style="list-style-type: none"> ➤ Asset Management - Officers are currently reviewing a new Asset Management software that will support the operations to identify the maintenance requirements of the assets to better enhance the useful life and the value to the asset. The objective will be to ensure assets are well maintained in terms of its upkeep and valuation. ➤ Governance - The review of the Council Policy was completed one year ahead the 4 year schedule in June 2023. Planning is afoot on the timetable for the next cycle of Council policy reviews to commence from January 2024. A review is also currently in progress identifying the

	Key Actions	Responsible Officer	Status	Quarter	Comments
	<ul style="list-style-type: none"> ➤ Workforce Plan ➤ WHS Plan ➤ Risk Management 				<p>impact and treatment for the legislative changes from the second tranche of the Local Government (Financial Management) Regulations 1996 amendments and their impact to other regulations on the EMRC.</p> <ul style="list-style-type: none"> ➤ Risk Management - ELT regularly monitors all EMRC strategic risks via the CAMMS risk software. This includes updating risk treatments and movements. A risk update is presented to the Audit Committee each quarter with all risks updated and reported on. ➤ Workforce Plan - A new Workforce Plan 2023-2027 was considered and approved by the ELT in July 2023. The Plan will now be implemented in accordance with the annual objectives per year included in the Plan.
				October - December 2023	<ul style="list-style-type: none"> ➤ Asset Management - The Scope of Works has been developed with the view to finalising the Request for Quotation via the WALGA Panel. The objective is for the software to be acquired by end of June 2024. ➤ Governance - The timetable for the current cycle of Council policy reviews has been developed and will commence from January 2024. Updates to the policies will be tabled at Council meetings progressively. ➤ Risk Management - The risk update was presented to the October 2023 Audit Committee and was presented to Council at its November 2023 meeting. ➤ Workforce Plan – The HR team continue to implement initiatives in accordance with the 2023/2024 schedule.
				January - March 2024	<ul style="list-style-type: none"> ➤ Asset Management - The draft Scope of Works has been finalised and distributed for internal review by Operations. Refinements have been received and the RFQ will be issued in late April or early May. The objective remains for the software to be acquired by end of June 2024. ➤ Governance – Council Policies 2.1 Committees of Council and 6.3 Attendance at Events was tabled and adopted by Council at its 22 February 2024 meeting. Council Policies 1.4 Travelling Costs incurred by Council Members and 3.1 Annual Financial Reporting Policy was tabled and adopted by Council at its 28 March 2024 meeting. ➤ Risk Management - The risk update was presented to the March 2024 Audit Committee and was presented to Council at its March 2024 meeting. ➤ Workforce Plan – The HR team continue to implement initiatives in accordance with the 2023/2024 schedule.
				April - June 2024	
2.1.2	Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program	Operations	●	July - September 2023	Evaluation and monitoring on a regular basis
				October - December 2023	Met with the EPA and DWER on maximising land use options, including new Class IV landfill cells.
				January - March 2024	Strategically utilise Red Hill airspace through effective landfill cell planning and engineering. Strategically implement development of the interim and permanent FOGO facility and APCR facility.
				April - June 2024	

2.2 Below zero carbon emissions by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.2.1	Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management	Operations	●	July - September 2023	Reporting tools in place to track and monitor all areas.
				October - December 2023	Reporting tools in place to track and monitor all areas.
				January - March 2024	Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ends on 31 March 2025, and work is now underway to establish the procurement process for phase 2 of the project. The process is being driven by WALGA.
				April - June 2024	
2.2.2	Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement	CEO	●	July - September 2023	The EMRC is working with Woodside New Energy to progress a decarbonisation initiative involving Carbon Capture Utilisation (CCU), including fleet conversion to renewable fuels.
				October - December 2023	The EMRC continued to explore decarbonisation and CCU during the second quarter. Electric fleet procurement through WALGA and ARENA funding continued to develop and the HWMF workshop is now solar powered, with the former diesel generator no longer required.
				January - March 2024	The EMRC withdrew from the WALGA/ARENA funding. The EMRC remains committed to installing an EV charging station at the Ascot and to commence transitioning to EVs where it is practical to do so.
				April - June 2024	
2.2.3	Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card E.g. ➤ EMRC corporate emissions & SDG progress	Sustainability	●	July - September 2023	➤ 2022/23 Emissions profile for EMRC has been created and is currently under review. ➤ SDG Benchmark report is still in progress.
				October - December 2023	➤ Sustainability Officer completed Future-Fit Business Accreditor training to become the first Local Government Officer in the world to hold this accreditation.
				January - March 2024	➤ Draft SDG Benchmark Technical Report has been completed. ➤ Work is progressing with the Navigating Tomorrow: Towards Global Sustainability Frameworks Forum to be held in April.
				April - June 2024	

2.3 Sustainability integrated into management processes

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.3.1	Establish a decision-making framework to include sustainability for operational and capital expenditure E.g.: ➤ Provide Waste disposal service at Red Hill WMF ➤ Review Red Hill Development Plan	Operations	●	July - September 2023	Correct framework implemented to ensure sustainability targets are achieved.
				October - December 2023	Correct framework implemented to ensure sustainability targets are achieved.
				January - March 2024	Red Hill currently being updated.
				April - June 2024	
2.3.2	Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects	Business Support	●	July - September 2023	Under review to align procurement templates and processes with sustainable decision making under the EMRC Purchasing Policy.
				October - December 2023	Procurement have introduced sustainable decision making in its qualitative criteria for tenders and quotes.
				January - March 2024	Tender and RFQs have been released requesting that respondents address sustainability criteria.
				April - June 2024	
2.3.3	Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs	Operations	●	July - September 2023	Debrief on completion of all projects have been implemented.
				October - December 2023	Review of projects completed
				January - March 2024	Included sustainability actions in upcoming tenders for operations.
				April - June 2024	
2.3.4	Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making	CEO	●	July - September 2023	This is included in our Sustainability Strategy and our actions are tracked.
				October - December 2023	Our actions continue to be tracked.
				January - March 2024	Work has been carried out via the Sustainability Team around reviewing actions across the organisation and holding short interviews to ascertain, record and map each team's progress across the SDGs and their sustainability performance against the actions in the Sustainability Strategy.
				April - June 2024	
2.3.5	Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives.	Sustainability	●	July - September 2023	The Sustainability Team meets regularly to collaborate. There is also a regular Comms meeting and regular fortnightly catch ups with team leaders and managers to explore new ideas.
				October - December 2023	Cross team pollination around sustainability continues to be a focus with FOGO caddies in the kitchens, a vegetable and herb garden for staff, re-use of corporate branded clothing including hi-vis.
				January - March 2024	Updated our kerbside FOGO collection from fortnightly to weekly as part of the City of Belmont's standard collections operations. Internal waste-audit data collection continues – data will be evaluated to inform staff education initiatives across the Ascot site.
				April - June 2024	

3 Reduce Our Environmental Impact

Objective: To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

3.1 Regional urban programs implemented

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.1	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports E.g.: Identify, investigate, develop; ➤ ACER program ➤ SDG reporting ➤ New environmental and sustainability initiatives	Sustainability	●	July - September 2023	➤ 2024/2025 Sustainability Team Program Plan has been created for member Council approval. ➤ ACER Emissions and Energy Data Analysis Report has been developed in this quarter and under review by member Councils ➤ Participating member Councils for the SDG Benchmark have put a hold on their reports until February 2024
				October - December 2023	➤ ACER Emissions and Energy Data Analysis Reports have been completed for participating Councils
				January - March 2024	➤ Sustainability Team Program Plan continues to be implemented
				April - June 2024	
3.1.2	Review and complete annual water plans in alignment with Waterwise Council Accreditations E.g.: Review and implement ➤ Water Sensitive Futures Program ➤ Waterwise Council reindorsement reporting	Sustainability	●	July - September 2023	➤ Draft Waterwise Council Reports have been developed and are with participating member Councils for review
				October - December 2023	➤ Waterwise Council Reports have been completed and submitted to Water Corporation for participating member and non-member Councils
				January - March 2024	➤ Investigation has commenced in relation to EMRC becoming a Waterwise Council
				April - June 2024	
3.1.3	Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs E.g.: ➤ Facilitate networking groups, e.g. STEG. ➤ Participate e.g. WALGA Climate Change Collaborative.	Sustainability	●	July - September 2023	➤ WA Sustainability and Climate Change Alliance Group meetings (WASCA) ➤ WA SDG Network Presentation ➤ Participation in the Asia Pacific Alliance for Future-Fit Businesses ➤ Ongoing Energy and Water team meetings with member Council
				October - December 2023	➤ Ongoing participation at WA Sustainability and Climate Change Alliance Group meetings (WASCA) and Asia Pacific Alliance for Future-Fit Businesses ➤ Ongoing Energy and Water team meetings with member Council ➤ The EMRC submitted and distributed funds for the Avon Descent Festivals 2023 Grant, to Bayswater, Swan, Northam and Toodyay. The EMRC received a total of \$26,702 and distributed \$102,920.51 in funding. ➤ In December on behalf of participating Councils the EMRC applied for Lotterywest funding for the Avon Descent Festivals 2024, amount applied for \$128,300.

Key Actions		Responsible Officer	Status	Quarter	Comments
				January - March 2024	<ul style="list-style-type: none"> ➤ Ongoing participation at WA Sustainability and Climate Change Alliance Group meetings (WASCA) and Asia Pacific Alliance for Future-Fit Businesses ➤ Ongoing Energy and Water team meetings with member Council ➤ Research and quotations for the marketing and advertising for the Avon Descent Festivals, as well as drafting for social media materials. ➤ First draft of graphics for the Avon Descent Festivals 2024 proceeded for feedback ➤ Involvement with the WA Tree Festival and preparation of events to be held by the EMRC. ➤ Continued to loan equipment such as parking banners and water station to council community groups. ➤ Attended an event for exploring best practice for environmentally sustainable design
				April - June 2024	

3.2 Contribute to a decrease in illegal waste disposal by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
3.2.1	Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability	●	July - September 2023	Continued to establish campaigns to create a recover, reuse, recycle, return, repair and drop-off culture to increase recovery rates and combat illegal dumping.
				October - December 2023	The Sustainability Team is promoting and supporting initiatives and organisations such as Go2Cup; e-furniture repurposing; Give Write; textile repurposing; Claw; and B-Cycle.
				January - March 2024	The Sustainability Team continued to promote and support initiatives and organisations such as Go2Cup; textile repurposing; Claw; B-Cycle and Give-Write.
				April - June 2024	
3.2.2	Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Operations	●	July - September 2023	Reviews are completed on regular basis to identify additional opportunities
				October - December 2023	Reviews are completed on regular basis to identify additional opportunities
				January - March 2024	Reviews are completed on regular basis to identify additional opportunities
				April - June 2024	

3.3 EMRC wide environmental management system

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.3.1	Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent	Sustainability	●	July - September 2023	<ul style="list-style-type: none"> ➤ Four internal audits completed by the end of June 2023. ➤ External Audit Undertaken with SGS July 2023. Two major non-conformances and three minor non-conformances. ➤ Corrective action plan completed. ➤ Management Review scheduled October 2023. ➤ Non-conformances review and close out with SGS late October 2023. ➤ EMS review and organisational wide integration planned to be implemented prior to next three-year certification cycle commencing in May 2024.
				October - December 2023	<ul style="list-style-type: none"> ➤ Non-conformances review fully closed out and passed by SGS. ➤ Management Review with SGS completed.
				January - March 2024	<ul style="list-style-type: none"> ➤ Internal Audits undertaken at a current rate of one per month. ➤ SGS awarded contract to conduct EMRC's EMS Audit for 3yrs with the option of another 2yrs. ➤ EMS systems are being systematically upgraded and amended – ongoing. ➤ 2024 EMS Audit booked for 10-12 July 2024.
				April - June 2024	
3.3.2	<p>Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System</p> <p>E.g.: Minimise environmental impacts of waste management operations</p>	Sustainability	●	July - September 2023	<p>The following processes, programs and reports have been redeveloped and submitted:</p> <ul style="list-style-type: none"> ➤ Compliance monitoring and sampling program completed includes; Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➤ Red Hill Rehabilitation – Additional seeding to Offsets areas, Weed Control Surveys completed and treatments undertaken. ➤ DWER appointed WA Contaminated Site's Auditor AEA - Completed Stage 1 review of Red Hill Water Monitoring Program and Reporting, September 2023. ➤ Red Hill Weed Control – Spraying program implemented throughout September and October 2023. ➤ Waste Acceptance Approvals issued in accordance with <i>Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)</i>. ➤ Customer Waste Acceptance Audit – Chevron, July 2023. ➤ National Pollutant Inventory Report, submitted September 2023. ➤ National Greenhouse Gas Report, submitted October 2023. ➤ Red Hill Waste Levy Exemption for Asbestos 2023-2024, approved July 2023. ➤ Red Hill licence amendment approved by DWER, July 2023. Includes conditions rationalisation, as well as formally adding in the Household Hazardous Waste Acceptance, new type of gas flare and the Interim FOGO processing pad. ➤ Red Hill FOGO RRF Section 45C – RFI response, July 2023.

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> ➤ Red Hill APCR Monocell Section 43(a) – Notice to Amend A Referred Proposal During Assessment, has been accepted by EPA Services, July 2023. ➤ Red Hill Interim FOGO Pad Time Limited Operations Report, submitted August 2023. ➤ Red Hill Letter to DWER – Proposed Approval Pathway – New General Waste Class IV Cell, sent September 2023. ➤ Hazelmere Ministerial 1028 - Annual Audit Compliance Report submitted July 2023. ➤ Hazelmere Transfer Station Environmental Compliance Report, submitted to DWER August 2023. ➤ Hazelmere Annual Licence Application, completed August 2023. ➤ Procedure Reviews - FOGO sampling, Ground Water and Surface Water Monitoring Procedure, NGER's Reporting Procedure ➤ Environmental Incidents – Non-complaint Class IV waste load Nexus, July 2023.
			October - December 2023	<ul style="list-style-type: none"> ➤ Compliance monitoring and sampling program completed includes Q4 water monitoring, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➤ FOGO Sampling/ Training Day. ➤ Waste Acceptance Approvals issued in accordance with Landfill Waste Classification and Waste Definitions 1996 (as amended 2019) and Version 2 National Environmental Management Plan (NEMP) for PFAS. ➤ Response to DWER appointed Contaminated Sites Auditor (AEA), Responses agreed by Auditor. ➤ Updated Surface and groundwater monitoring and sampling procedure (internal EMRC Document). ➤ Red Hill Weed Control – Spraying program implemented throughout October and into early November 2023.
			January - March 2024	<ul style="list-style-type: none"> ➤ Compliance monitoring and sampling program completed includes Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➤ Hazelmere Transfer Station TLO report completed. ➤ Hazelmere Licence Amendment Application submitted. ➤ Red Hill Section 38 APCr and monocell request for further info from DWER and EPA submitted. ➤ Letter sent regarding alternative approval pathway for Stage 3, Class IV general waste cell. EPA has advised that EMRC can submit this application as a Section 45c. ➤ Non-Operation areas of Red Hill WMF weed control contract awarded for 2024. ➤ Quarter 1 Surface water monitoring/ sampling undertaken at Red Hill WMF. ➤ Hazelmere Annual Environmental Report (AER) and Annual Audit Compliance Report (AACR) form issued to DWER. ➤ Red Hill – Annual Offsets (Lots 82 and 501) Reports (2) issued to EPBC.

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> ➤ Baywaste AACR with covering licence audit report issued to DWER by EMRC on behalf of City of Bayswater. ➤ Vermin/ Pest shooting night at Red Hill by Terrestrial Eco - 21 Feb 2024. ➤ One week of ambient dust monitoring completed during February at the HRRP – three monitors installed (PM10/ PM2.5/ weather station) by externally engaged consultant. Report received. ➤ ~20 monitoring wells were assessed using a plumber's camera to ascertain actual depths and screening interval depths – old well without identified logs. ➤ RFQ created for Red Hill Interim FOGO Area northern expansion (Works Approval, Reporting, possible Licence Amendment) with works being awarded to JBS&G. ➤ Completed Q1/Q2 surface and ground water report for 2023 received from Talis Consultants. ➤ Area for May 2024 tree planting day finalised. Works to take place on Fri 17 May. ➤ Controlled burn organised and planned for late April/ early May within Offsets area at Red Hill. ➤ Ongoing – Waste application assessment and approvals.
			April - June 2024	

4 Create Value in the Community

Objective: To establish and support projects in the community that create social value from a residential level through to commercial levels

4.1 Community based source separation initiatives by 2027

Key Actions	Responsible Officer	Status	Quarter	Comments
4.1.1 Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability	●	July - September 2023	Continued to deliver community engagement initiatives for source separation opportunities including education hubs, workshops, school programs, community group support and bin tagging.
			October - December 2023	EMRC has been granted funding from WALGA to conduct bin tagging in Bassendean.
			January - March 2024	Continued to deliver community engagement initiatives for source separation opportunities including promotion of loan boxes, textile repair workshops and FOGO education. The bin tagging program was completed in March 2024. Conducted Waste Education Incursions at school and adult education centre and utilised "GREAT" Games interactive assets.
			April - June 2024	
4.1.2	Sustainability	●	July - September 2023	Used current community programs to provide education and tools on material reuse and issues regarding poor source separation issues.

	Key Actions	Responsible Officer	Status	Quarter	Comments
	Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation			October - December 2023	Continued to utilise community programs to provide education and tools on material reuse and issues regarding poor source separation.
				January - March 2024	A bin tagging audit was conducted in the Town of Bassendean and the findings are currently being analysed. Instructional workshops on textile repair are being conducted to promote knowledge on the repair and reuse of textiles.
				April - June 2024	
4.1.3	Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements	Operations	●	July - September 2023	New messaging has been developed for our transport fleet
				October - December 2023	In the process of installing various educational billboards on our trailers and collections fleet.
				January - March 2024	Three new FOGO collection trucks being wrapped with the three bin system graphics ready for Mundaring.
				April - June 2024	
4.1.4	Establish verge collection and shared pre-booked service programs. This includes a waste classification program for different materials and costings	Operations	●	July - September 2023	In progress with participating member councils
				October - December 2023	In progress with participating member councils
				January - March 2024	Working with participating member Councils to secure commitments for such services.
				April - June 2024	

4.2 Use of recovered material in the region by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.2.1	Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO	●	July - September 2023	Currently linked to the Waste Levy. All EMRC source separated materials and the recovery gate fees are maintained below landfill costs.
				October - December 2023	Volume discounts are offered on occasion to encourage higher disposal rates on resources being recovered.
				January - March 2024	Adjusting incentives to amplify 1 July 2024 waste levy increase from \$70 to \$85 per tonne.
				April - June 2024	
4.2.2	Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies	Operations	●	July - September 2023	Continue identifying opportunities at our resource recovery centres
				October - December 2023	Continue identifying opportunities at our resource recovery centres
				January - March 2024	Continue identifying opportunities at our resource recovery centres
				April - June 2024	

4.2.3	Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse e.g. provide a waste management service	Operations	●	July - September 2023	Ongoing as per day to day sales and marketing plan
				October - December 2023	Ongoing as per day to day sales and marketing plan
				January - March 2024	Ongoing as per day to day sales and marketing plan
				April - June 2024	

4.3 Increased participation in behaviour change programs

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.3.1	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy E.g.: ➤ Continue waste education programs	Sustainability	●	July - September 2023	Provided education for waste solutions that are in line with the WA Waste Strategy and waste hierarchy by conditioning waste education programs, tours of the Red Hill Waste Management facility and bin tagging.
				October - December 2023	EMRC has been granted funding from WALGA to conduct bin tagging in Bassendean. Waste avoidance and Red Hill tours were conducted.
				January - March 2024	Provided education for waste solutions that are in line with the WA Waste Strategy and waste hierarchy by conditioning waste education programs, tours of the Red Hill Waste Management facility and bin tagging. Contributed to DWER's behaviour change "GREAT Sorts" campaign survey design.
				April - June 2024	
4.3.2	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability	●	July - September 2023	➤ SDG Benchmark currently under progress
				October - December 2023	➤ SDG Benchmark currently under progress with access to the latest digital benchmarking tool in early 2024
				January - March 2024	➤ Draft SDG Benchmark Technical Report has been completed
				April - June 2024	
4.3.3	Establish a Sustainability Stakeholder engagement plan E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders	Sustainability	●	July - September 2023	The current Stakeholder Engagement Plan will be reviewed with sustainability in mind.
				October - December 2023	The sustainability team have been committed to enhancing their relationships with member councils
				January - March 2024	The team continues to work effectively with member councils
				April - June 2024	

6 SUSTAINABILITY TEAM UPDATE – JANUARY TO MARCH 2024

D2024/12561

PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period January to March 2024, inclusive.

KEY POINT(S)

- Achievements of the Sustainability Team are highlighted in the report for the period January to March 2024 and include:
- Activities undertaken by the Urban Environment Team (UET) for the ensuing period; and
- Activities undertaken by the Waste Education Team for the ensuing period.
- Activities undertaken by the Environmental Waste and Compliance Team.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the EMRC Region.
- 4 The Environmental Waste and Compliance team work across all the EMRC's operational sites and also works with DWER and the EPA to ensure compliance.

REPORT

- 5 The progress report comprises of three parts: Urban Environment, Waste Education and Waste and Environmental Compliance. The 2023/2024 focus of the Sustainability Team is to drive all projects, activities and services in accordance with the United Nations Sustainable Development Goals, Circular Economy and transitioning towards Net Zero by 2040.
- 6 **Urban Environment - Town of Bassendean**
 - Finalisation and sign off End of Financial Year Reporting (ACER and Water) achieved.
- 7 **Urban Environment - City of Bayswater**
 - Ongoing discussion in relation to the delivery of the SDG Benchmark Review
 - Liaised with the City regarding the first draft of graphics for the Avon Descent Festivals 2024
 - Research and quotations for the marketing and advertising for the Avon Descent Festivals, with drafting for social media materials.

8 Urban Environment - Shire of Mundaring

- Ongoing discussion in relation to the delivery of the SDG Benchmark Review
- Assistance with understanding as well as data collection for an upcoming tender for works at Bilgoman Aquatic Centre and the subsequent grant application due in May.
- Energy Team Meeting held in February.

9 Urban Environment - City of Swan

- No action progress for Quarter Three as outlined within the Sustainability Program Plan
- Liaised with the City regarding the first draft of graphics for the Avon Descent Festivals 2024
- Research and quotations for the marketing and advertising for the Avon Descent Festivals, with drafting for social media materials.

10 Urban Environment – EMRC

- Withdrawal from the ARENA EV Grant and investigation into the State Governments Charge Up Grant. These options considered to not be viable at this point in time.
- Continued attendance at the monthly Future Fit Asia Pacific Alliance meetings
- Lodged an application for the Banksia Awards for EMRCs Sustainability Strategy and the work undertaken to date for the SDGs. Application progressed to the second round but was unsuccessful.
- Started work on the Navigating Tomorrow: Towards Global Sustainability Framework Forum, which will bring together presenters from London, Hong Kong and New Zealand. To be delivered in April.
- Investigated the possibility of EMRC becoming a Waterwise Council.
- Continued attendance at the Western Australian Sustainability and Climate Alliance quarterly meetings.
- Involvement with the WA Tree Festival and preparation of events to be held by the EMRC.
- Continued to loan equipment such as parking banners and water station to council community groups.
- Attended an event for exploring best practice for environmentally sustainable design

11 EMRC Battery Program

- Councils were advised that EMRC will cease battery collection at public places;
- Measures were taken to address the discontinuation of the battery program with concession made to certain locations in exchange for any delays or complications associated with implementing these measures;
- EMRC continues to appreciate the significance of B-Cycle and encourages councils to promote and educate the public about using certified drop-off points.

12 Bin Tagging

- Bin Tagging program for Town of Bassendean concluded on 25 March 2024.
- Analysis underway for the report and data; to provide to WALGA and Town of Bassendean.

13 FOGO Roll Out Pre-Planning – Shire of Mundaring

- FOGO Community Sessions booked.
- FOGO Educational stalls booked.
- Community Engagement plan being updated as required.

14 **FOGO Roll Out Pre-Planning – City of Swan**

- Ongoing communication for attendance of EMRC staff for FOGO education at events.
- FOGO educational support being scheduled for each stage of the FOGO roll outs.
- FOGO bin audit to take place in November 2024 or February 2025.

15 **FOGO in Schools**

- WasteSorted Schools have accepted EMRC's quote to conduct the 2nd phase compositional bin audits for the 10 remaining schools in the FOGO trial;
- Audits to be conducted in September 2024.

16 **Recycle Right**

- Termination of the Recycle Right agreement with EMRC ends 30 June 2024.
- Recycle Right to continue operating as a free statewide resource.
- New entity not announced to date.
- In person tour of the Material Recovery Facility, FOGO and Green Waste facility at Canning Vale scheduled for Saturday 4 May 2024.

17 **Waste Sorted Community Grants 2023/2024**

- Selection of influencers for the filming of the mini videos.
- Script for the videos, selection of the sites for the filming with Good Sammy, Ellenbrook and Solaris, Cottesloe.
- Video making on the 20/02/04 at both sites.
- Review of the videos with the influencers and Comms team from WMRC and EMRC.
- Developing Fact Sheets and Teacher Cheat Sheet plus activities to be part of the pack (Re) Love Your Stuff.

18 **Waste Sorted Infrastructure Grants 2023/2024**

- EMRC were unsuccessful with their grant application.

a. Public Place Battery Collection Program – January to March 2024

Battery Recycling – Public Places	Jan to Mar 2023/2024	Jan to Mar 2022/2023	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	151.7	290.2	542.5	848.4
Bayswater	611.5	820.6	2069.5	2502.1
Mundaring	341.7	446.9	1079.9	1232.6
Swan	476.3	553.7	1688.6	1891.99
TOTAL (kg)	1581.2	2111.4	5380.5	9054.9

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CFL Collection and Recycling Program – January to March 2024

CFL Recycling - Public Places	Jan to Mar 2023/2024	Jan to Mar 2022/2023	Year to Date 2023/2024	Year to Date 2022/2023
Bassendean	21.0	21.2	49.4	94.1
Bayswater	131.0	143.5	507.3	612.4
Mundaring	125.9	234.2	455.4	551.9
Swan	187.8	135.2	779	752.1
TOTAL (kg)	465.7	613.3	1791.1	2303.0

20

Tours of Red Hill Waste Management Facility and Education Centre – January to March 2024

Name of Group	Council Region	Number of Participants	Program
Jan to March 2024			
Member Council tour of RRG	Member Councils	11	Resource Recovery Group Canning Vale tour
Steering Group	Member councils	21	Hazelmere Site Visit and meeting
Youth Futures	City of Swan	8	Red Hill Site visit and Education Centre
Cyril Jackson Senior Campus	Town of Bassendean	11	Red Hill Site visit and Education Centre
Curtin University		38	Red Hill Site Visit
Community Tour	Town of Bassendean & City of Bayswater	47	Red Hill Site visit and Education Centre
	TOTAL	136	

21

School and Community Engagement Events – January to March 2024

- Max Solutions presentation – 26 February 2024
- Middle Swan Primary School Incursion – 28 February 2024
- Max Solutions presentation – 18 March 2024

22

Member Council Events and Requests – January to March 2024

- City of Bayswater – Community Concert – 3 February 2024
- Shire of Mundaring – Staff FOGO presentation – 8 March 2024
- Shire of Mundaring – Rotary Twilight Markets FOGO education – 9 March 2024
- City of Swan – Enviro Fest Whiteman Park – 23 March 2024
- Cancelled - Shire of Mundaring – Hill Billy Cart Festival – 24 March 2024
- Shire of Mundaring – FOGO presentation to Councillors – 26 March 2024

23

EMRC Waste Education Hosted Events – January to March 2024

- EMRC Volunteers Thank You Event – 1 February 2024;
- Town of Bassendean – Clothes Swap & Visible Mending Workshop – 24 February 2024
- City of Bayswater – Clothes Swap and Lino Block Printing Workshop – 16 March 2024

- 24 **Waste Education Networking/Promotion/Collaboration Activities – January to March 2024**
- Bin Tagging Program WALGA Training – 1 February 2024
 - WMRR Webinar 2023 Highlights – 6 February 2024
 - Bin Tagging Program Staff Induction & Training – 7 February 2024
 - Containers For Change Resources Launch Event – 9 February 2024
 - Waste Educators Networking Group Meeting – 7 March 2024
 - Tyre Stewardship Australia Breakfast – 8 March 2024
- 25 **Waste Education Loan Resources Utilisation – Member Councils - January to March 2024**
- Responsible Recycling Game – City of Swan – 11 January to 2 February 2024
 - Responsible Recycling Game – City of Bayswater – 3 February 2024
 - Responsible Recycling Game – City of Swan – 12 February to 6 March 2024
 - Responsible Recycling Game – City of Swan – 13-23 March 2024
- 26 **Waste Education Loan Resources Utilisation – Schools/Community Groups - January to March 2024**
- Loan Boxes (Mini Bin Waste Sort; Early Years Resources; Paper Making Kit; Water Stations) – Goodstart Early Learning Stratton – 5 February to 1 March 2024
 - Loan Boxes (Plastic Not So Fantastic Boxes; 'Avoid' Banner) – Mundaring Chamber of Commerce/Mundaring Garden and Farmers Market – 23 February to 22 March 2024
 - Clothes Swap items – Environment House – 1 March to 5 March 2024
- 27 **Environmental & Waste Compliance Team activities – January to March 2024**
- Compliance monitoring and sampling program completed includes Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring.
 - Hazelmere Transfer Station Time Limited Operations (TLO) report completed.
 - Hazelmere Licence Amendment Application submitted.
 - Red Hill Section 38 APCr and Monocell request for further info from DWER and EPA submitted.
 - Letter sent regarding alternative approval pathway for Stage 3, Class IV general waste cell. EPA has advised that EMRC can submit this application as a Section 45c.
 - Non-Operation areas of Red Hill Waste Management Facility (RHWMF) weed control contract awarded for 2024.
 - Quarter 1 Surface water monitoring/ sampling undertaken at RHWMF.
 - Hazelmere Annual Environmental Report (AER) and Annual Audit Compliance Report (AACR) form issued to DWER.
 - Red Hill – Annual Offsets (Lots 82 and 501) Reports (2) issued to EPBC.
 - Baywaste AACR with covering licence audit report issued to DWER by EMRC on behalf of City of Swan.
 - Vermin/ Pest culling at RHWMF by Terrestrial Eco - 21 Feb 2024.
 - One week of ambient dust monitoring completed during February at the HRRP – three monitors installed (PM10/ PM2.5/ weather station) by externally engaged consultant. Report received.
 - ~20 monitoring wells were assessed using a plumber's camera to ascertain actual depths and screening interval depths – old well without identified logs.

- RFQ created for Red Hill Interim FOGO Area northern expansion (Works Approval, Reporting, possible Licence Amendment) with works being awarded to JBS&G.
- Completed Q1/Q2 surface and ground water report for 2023 received from Talis Consultants.
- Area for May 2024 tree planting day finalised. Works to take place on Fri 17 May.
- Controlled burn organised and planned for late April/ early May within Offsets area at RHWMF.
- Ongoing – Waste application assessment and approvals.

STRATEGIC IMPLICATIONS

28 Reporting on EMRC Strategic Policy implications is now being done to align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: Creating value in the Community

Target: Increased participation on behaviour change programs

Goal: Addressing Environmental Impact

Target: Regional urban programs implemented

FINANCIAL IMPLICATIONS

29 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

30 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

RISK MANAGEMENT

Risk – The Sustainability Team deliver on agreed projects so there is minimal risk		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
Shire of Mundaring
City of Swan

Implication Details

Participating member Council Officer time on Advisory Groups

ATTACHMENT(S)

Nil