

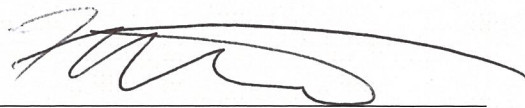
MINUTES

Certification of Confirmation

Ordinary Meeting of Council

27 June 2024

I, Cr Filomena Piffaretti, hereby certify that the minutes from the Ordinary Meeting of Council held on 27 June 2024 pages (1) to (144) were confirmed at the Ordinary Meeting of Council held on 22 August 2024.



Signature

Cr Filomena Piffaretti
Presiding Member



EMRC Council Members

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Aaron Bowman	Deputy Chairperson	City of Swan
Cr Tallan Ames	EMRC Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Luke Ellery	EMRC Member	Shire of Mundaring
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Jennifer Catalano	EMRC Member	City of Swan

EMRC Council Deputies

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr John Daw	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan

Ordinary Meeting of Council 27 June 2024

An ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 on **Thursday 27 June 2024**. The meeting commenced at **6:02pm**.

Table of Contents

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	6
	The Chairperson opened the meeting at 6:02pm.	6
	1.1 ACKNOWLEDGEMENT OF COUNTRY	6
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	6
3	DISCLOSURE OF INTEREST	7
	3.1 MR MARCUS GEISLER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING FINANCIAL AND IMPARTIALITY	7
	3.2 MRS ANGELA JEHRING MANAGER HUMAN RESOURCES - INTERESTS AFFECTING IMPARTIALITY	7
	3.3 MR HUA JER LIEW – CHIEF FINANCIAL OFFICER – INTERESTS AFFECTING IMPARTIALITY	7
	3.4 CR CATALANO – INTERESTS DUE TO PROXIMITY	7
	3.5 CR BOWMAN – INTERESTS AFFECTING IMPARTIALITY	7
	3.6 CR PIFFARETTI – INTERESTS AFFECTING IMPARTIALITY	7
	3.7 CR SUTHERLAND – INTERESTS AFFECTING IMPARTIALITY	7
4	ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER	8
	4.1 2023/2024 RELATED PARTY TRANSACTIONS AND DISCLOSURE	8
	4.2 2023/2024 ANNUAL RETURN	8
5	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	8
6	PUBLIC QUESTION TIME	8
7	APPLICATIONS FOR LEAVE OF ABSENCE	8
	7.1 CR POLIWKA	8
8	PETITIONS, DEPUTATIONS AND PRESENTATIONS	9
9	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	9
	9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2024	9

10	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	9
11	QUESTIONS WITHOUT NOTICE	9
12	ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC	9
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	10
19.1	CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2023/2024 AND OBJECTIVE SETTING FOR 2024/2025 (D2024/13792)	11
13	BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING	12
14	EMPLOYEE REPORTS	12
14.1	LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2024 (D2024/15411)	14
14.2	FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2024 (D2024/15412)	34
14.3	REVIEW OF COUNCIL POLICY 3.3 – MANAGEMENT OF INVESTMENTS POLICY (2024/16131)	56
14.4	REVIEW OF COUNCIL POLICY 5.1 – RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY (D2024/15432)	76
14.5	REVIEW OF DELEGATED POWERS & DUTIES (D2024/16136)	85
14.6	TENDER RFT 2024-002 PROVISION OF LATERIC CAPROCK QUARRYING SERVICE (D2024/16149)	120
14.7	WASTE AND RESOURCE RECOVERY CONFERENCE 2024 – SEPTEMBER 2024 (D2024/16400)	129
14.8	ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/15403)	135
15	REPORTS OF COMMITTEES	136
15.1	AUDIT COMMITTEE MEETING HELD 06 JUNE 2024 (D2024/15449)	136
16	REPORTS OF DELEGATES	137
17	MEMBERS’ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	137
18	NEW BUSINESS OF AN URGENT NATURE	137
19	CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC	138
19.2	CHIEF EXECUTIVE OFFICER RECRUITMENT – JOB DESCRIPTION FORM, REMUNERATION PACKAGE AND ADVERTISING PROCESS (D2024/16032)	139
19.3	APPOINTMENT OF AN INDEPENDENT PERSON TO THE CEORC	141
19.4	EMRC SUPPORT FOR AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF CARBON WASTE (D2024/16151)	141
19.5	REVIEW OF SECONDARY WASTE CHARGE (D2024/14289)	142
19.6	STRATEGIC DISCUSSION (D2024/16154)	143



20	FUTURE MEETINGS OF COUNCIL	144
21	DECLARATION OF CLOSURE OF MEETING	144

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 6:02pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the traditional custodians of the land, the Whadjuk people of the Noongar Nation, paid respects to elders past, present and emerging.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Aaron Bowman	Deputy Chairperson	City of Swan
Cr Kathryn Hamilton <i>(deputising for Cr Ames)</i>	EMRC Deputy Member	Town of Bassendean
Cr Paul Poliwka	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Jennifer Catalano	EMRC Member	City of Swan

EMRC Council Deputies

Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
--------------------	--------------------	-------------------

Apologies

Cr Tallan Ames	EMRC Member	Town of Bassendean
Cr Luke Ellery	EMRC Member	Shire of Mundaring
Cr John Daw	EMRC Deputy Member	Shire of Mundaring

EMRC Officers

Mr Marcus Geisler	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Miss Carmen Sadleir	Chief Operating Officer
Mrs Wendy Harris	Chief Sustainability Officer
Mrs Angela Jehring	Manager Human Resources
Mrs Lee Loughnan	Personal Assistant to the Chief Financial Officer (Minutes)
Mrs Beatrice Genovesi	Personal Assistant to the Chief Financial Officer

EMRC Observers

Ms Kasa Nakhonthat	Manager Financial Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Mr Christopher Snook	Information Services Support Officer

Visitors

Dr Jude Balm

Managing Director

Infinity Training

3 DISCLOSURE OF INTEREST

3.1 MR MARCUS GEISLER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING FINANCIAL AND IMPARTIALITY

Item: 19.1

Subject: Chief Executive Officer performance and salary review for 2023/2024 and objective setting for 2024/2025

Nature of Interest: Due to the subject matter directly applies to the position of the CEO.

3.2 MRS ANGELA JEHRING MANAGER HUMAN RESOURCES - INTERESTS AFFECTING IMPARTIALITY

Item: 19.1

Subject: Chief Executive Officer Performance and Salary Review For 2023/2024 And Objective Setting For 2024/2025

Nature of Interest: Due to the reporting relationship to the position of CEO.

3.3 MR HUA JER LIEW – CHIEF FINANCIAL OFFICER – INTERESTS AFFECTING IMPARTIALITY

Item: 19.2

Subject: Chief Executive Officer Recruitment – Job Description Form, Remuneration Package and Advertising Process

Nature of Interest: Due to the reporting relationship to the position of CEO.

3.4 CR CATALANO – INTERESTS DUE TO PROXIMITY

Item: 14.6

Subject: RFT 2024-002 Provision of Lateric Caprock Quarrying Service

Nature of Interest: Extended family members

3.5 CR BOWMAN – INTERESTS AFFECTING IMPARTIALITY

Item: 19.3

Subject: Appointment of an Independent Person to the CEORC

Nature of Interest: Helen Hardcastle is contracted to the City of Swan to work on Stephen Cain's performance review (CEO)

3.6 CR PIFFARETTI – INTERESTS AFFECTING IMPARTIALITY

Item: 19.3

Subject: Appointment of an Independent Person to the CEORC

Nature of Interest: Helen Hardcastle does work for the City of Bayswater

3.7 CR SUTHERLAND – INTERESTS AFFECTING IMPARTIALITY

Item: 19.3
Subject: Appointment of an Independent Person to the CEORC
Nature of Interest: Knows Mike Foley and Helen Hardcastle works for the City of Bayswater

4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER

4.1 2023/2024 RELATED PARTY TRANSACTIONS AND DISCLOSURE

The 2023/2024 Related Party Transactions and Disclosure forms have been emailed to Councillors. These forms are due to be returned to the EMRC by no later than Thursday 11 July 2024. Councillors were requested to complete their form as a matter of priority after 30 June 2024 to assist with the finalisation of the audit of the 2023/2024 Annual Financial Report.

Please note, even if there is no disclosure, a signed “nil” return is still required to be submitted.

4.2 2023/2024 ANNUAL RETURN

Councillors were advised that the 2023/2024 Annual Returns have been distributed electronically.

As the annual return period does not conclude until 30 June 2024, it is important that the annual return is to be completed for the year ending 30 June 2024.

The completed forms are to be returned to the EMRC by no later than Monday, 26 August 2024.

Councillors were requested to complete their returns as a matter of priority. Failure to lodge the return is a serious breach of the *Local Government Act 1995*. If a relevant person does not lodge a completed return within the prescribed period for any reason, the breach under Part 5, Division 6 of the *Local Government Act 1995*, has to be reported under the legal duty and responsibility to report in accordance with Section 28 of the *Corruption, Crime and Misconduct Act 2003*.

5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CR POLIWKA

THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR POLIWKA FROM 03 JULY 2024 TO 31 JULY 2024.

COUNCIL RESOLUTION

MOVED CR SUTHERLAND

SECONDED CR HAMILTON

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2024

That the minutes of the Ordinary Meeting of Council held on 23 May 2024 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR JEANS

SECONDED SUTHERLAND

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2023/2024 AND OBJECTIVE SETTING FOR 2024/2025
- CHIEF EXECUTIVE OFFICER RECRUITMENT – JOB DESCRIPTION FORM, REMUNERATION PACKAGE AND ADVERTISING PROCESS
- APPOINTMENT OF AN INDEPENDENT PERSON TO THE CEORC
- EMRC SUPPORT FOR AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF CARBON WASTE
- REVIEW OF SECONDARY WASTE CHARGE
- STRATEGIC DISCUSSION

The Chairperson advised to make the most of Dr Jude Balm's time, the Confidential Item 19.1 will be dealt with prior to Section 13 – Business Not Dealt with from a Previous Meeting.

The Chairperson requested that Council resolve to change the order of business.

COUNCIL RESOLUTION

MOVED CR JEANS

SECONDED CR SUTHERLAND

THAT IN ACCORDANCE WITH CLAUSE 4.2 OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023*, COUNCIL RESOLVES THE CONFIDENTIAL ITEM 19.1 BE DEALT WITH PRIOR TO SECTION 13 OF THE AGENDA.

CARRIED UNANIMOUSLY

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing Meeting to the Public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR BOWMAN

SECONDED CR HAMILTON

THAT WITH THE EXCEPTION OF CHIEF EXECUTIVE OFFICER, DR JUDE BALM, MANAGER HUMAN RESOURCES, EXECUTIVE ASSISTANT TO THE CHIEF EXECUTIVE OFFICER, PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER (MINUTES), PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER (THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23(2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The Chief Financial Officer, Chief Operating Officer, the Chief Sustainability Officer, the Manager Financial Services and Information Support Officer were requested to leave the meeting at 6:12pm to enable Councillors to have a discussion.

The doors of the meeting were closed at 6:12pm.

The Chief Executive Officer, Dr Jude Balm, Manager Human Resources, Executive Assistant to the Chief Executive Officer, Personal Assistant to the Chief Financial Officer (minutes) and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

19.1 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2023/2024 AND OBJECTIVE SETTING FOR 2024/2025 (D2024/13792)

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer’s Appointment, Performance Review and Termination Policy.

See Confidential Item circulated with the Agenda under Separate Cover.

The Chairperson requested a suspension of Standing Orders.

RECOMMENDATION [Meeting re-opened to the Public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR BOWMAN

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were opened at 6:26pm.

Recording of the resolutions passed behind closed doors, namely:

COUNCIL RESOLUTION(S)

MOVED CR PIFFARETTI

SECONDED CR HAMILTON

THAT COUNCIL IN ACCORDANCE WITH CLAUSE 16.1 OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023*, SUSPENDS THE STANDING ORDERS.

CARRIED UNANIMOUSLY

Standing Orders were suspended at 6:13pm.

COUNCIL RESOLUTION(S)

MOVED CR PIFFARETTI

SECONDED CR SUTHERLAND

THAT COUNCIL IN ACCORDANCE WITH CLAUSE 16.1 OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023*, SUSPENDS THE STANDING ORDERS.

CARRIED UNANIMOUSLY

Standing Orders were reinstated at 6:20pm.

Following the conclusion of Item 19.1 Dr Jude Balm and the Manager Human Resources departed the meeting at 6:20pm.

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

The Review of Delegated Powers and Duties was adjourned from the 22 February 2024 Ordinary Meeting of Council. This is dealt with under Employee Report Item 14.5.

The Confidential Item Strategic Discussion that was deferred from the 23 May 2024 meeting will be dealt with under Confidential Item 19.6.

14 EMPLOYEE REPORTS

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2024 (D2024/15411)
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2024 (D2024/15412)
- 14.3 REVIEW OF COUNCIL POLICY 3.3 – MANAGEMENT OF INVESTMENTS POLICY (2024/16131)
- 14.4 REVIEW OF COUNCIL POLICY 5.1 – RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY (D2024/15432)
- 14.5 REVIEW OF DELEGATED POWERS & DUTIES (D2024/16136)
- 14.6 TENDER RFT 2024-002 PROVISION OF LATERIC CAPROCK QUARRYING SERVICE (D2024/16149)
- 14.7 WASTE AND RESOURCE RECOVERY CONFERENCE 2024 – SEPTEMBER 2024 (D2024/16400)
- 14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/15403)

The Chairperson invited members to withdraw any report items to be dealt with separately.

Cr Hamilton withdrew Item 14.2.

Cr Bowman withdrew Item 14.5.

The Chairperson withdrew Item 14.6 as Cr Catalano had declared a proximity interest and expressed her wish to depart the Chambers during the consideration by Council on the item.

The Chairperson withdrew Item 14.7 to allow Councillors to nominate their interest in attending the WA Waste and Resource Recovery Conference.

No Councillors nominated any further items to be withdrawn for discussion or debate.



RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employee Reports (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR POLIWKA

SECONDED CR JEANS

THAT WITH THE EXCEPTION OF ITEMS 14.2, 14.5, 14.6 AND 14.7, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE EMPLOYEE REPORTS (SECTION 14).

CARRIED UNANIMOUSLY

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2024

D2024/15411

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month May 2024 for noting.

KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of May 2024 is provided for noting.

RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for May 2024 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$11,070,540.82
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for May 2024 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$13,374.79.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.
- 2 From 1 September 2023, local governments are required to disclose information about each transaction made on a credit card, debit card or other purchasing cards in accordance with regulation 13A of the *Local Government (Financial Management) Regulations 1996*.

REPORT

- 3 The table below summarises the payments drawn on the funds during the month of May 2024. A list detailing the payments made is appended as an attachment 1 to this report.

Municipal Fund	EFT Payments	EFT56745 – EFT57092	
	Cheque Payments	220818 - 220823	
	Payroll EFT	PAY 2024-23 & PAY 2024-24,	
	Direct Debits		
	➤ Superannuation	DD27395.1 – DD27395.25 & DD27396.1 – DD27396.25	
	➤ Bank Charges	1*MAY24	
	➤ Other	2601 - 2617	\$11,070,540.82
	Less Cancelled EFT's & Cheques		Nil
Trust Fund	EFT Payments		Nil
Total			\$11,070,540.82

Summary of Expenditure for the Month of May 2024	
Payroll	\$ 776,296.83
Term Deposit Investments	\$ 6,000,000.00
Capital Expenditure	\$ 2,103,795.25
Operating Expenditure	
➤ Landfill Levy *	\$ 0.00
➤ Other	\$ 2,190,448.74
Total	\$ 11,070,540.82

* Note: The Landfill Levy is paid quarterly in July, October, January and April

4 Information about each transaction made on credit cards, debit cards and purchasing cards for the month of May 2024 are detailed in attachment 2 of this report.

Summary of Expenditure on Purchasing Cards and Credit Cards for the Month of May 2024	
Bunnings Cards	\$ 743.41
Motorpass Cards	\$ 1,939.64
Credit Cards	\$ 10,691.74
Total	\$ 13,374.79

STRATEGIC/POLICY IMPLICATIONS

5 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

6 As detailed within the report.

SUSTAINABILITY IMPLICATIONS

7 Nil

RISK MANAGEMENT

Risk – Adverse credit rating if creditor accounts are not paid when due		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ Ensure timely payment of creditor accounts when they fall due.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	



ATTACHMENT(S)

1. CEO's Delegated Payments List for the month of May 2024 (D2024/15971)
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for the month of May 2024 (D2024/15970)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for May 2024 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$11,070,540.82.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for May 2024 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$13,374.79.

COUNCIL RESOLUTION(S)

MOVED CR POLIWKA

SECONDED CR JEANS

THAT COUNCIL NOTES:

1. THE CEO'S LIST OF ACCOUNTS FOR MAY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$11,070,540.82.
2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MAY 2024 IN ACCORDANCE WITH REGULATION 13A(2) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$13,374.79.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56745	02/05/2024	KOOL KREATIVE	POSTERS AND BOOKLETS FOR OSH	4,807.00
EFT56746	02/05/2024	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	50,451.08
EFT56747	02/05/2024	SYNERGY	ELECTRICITY CHARGES - RED HILL	5,587.02
EFT56748	02/05/2024	TELSTRA LIMITED	TELEPHONE EXPENSES	384.05
EFT56749	07/05/2024	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT56750	07/05/2024	CITY OF SWAN	STAFF HEALTH PROMOTION	72.00
EFT56751	07/05/2024	JOINT CONSTRUCTION GROUP PTY LTD	ADDITIONAL WALL CLADDING - HRRP	14,416.05
EFT56752	07/05/2024	PRAMUKH ELECTRICALS PTY LTD ALSO KNOWN AS I2O SERVICES	ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE	64,872.70
EFT56753	07/05/2024	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION & WESTERN POWER POWER POLE	1,100.00
EFT56754	07/05/2024	SYNERGY	ELECTRICITY CHARGES - CTS AT HAZELMERE	51,539.36
EFT56755	07/05/2024	TALIS CONSULTANTS	CONSULTING FEE - CLASS IV STAGE 3	5,687.00
EFT56756	07/05/2024	TELSTRA LIMITED	TELEPHONE EXPENSES	1,618.30
EFT56757	10/05/2024	ABA AUTOMATIC GATES WA	ADDITIONAL REMOTE FOR AUTOMATIC FRONT GATE - RED HILL	905.99
EFT56758	10/05/2024	ADT SECURITY	SECURITY MONITORING	77.00
EFT56759	10/05/2024	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	5,083.38
EFT56760	10/05/2024	AFGRI EQUIPMENT AUSTRALIA PTY LTD	PLANT PARTS	1,334.95
EFT56761	10/05/2024	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	667.15
EFT56762	10/05/2024	AJL PLUMBING & GAS	PLUMBING MAINTENANCE - ASCOT PLACE	222.20
EFT56763	10/05/2024	ALLIGHTSYKES PTY LTD	REPAIR GAS ENGINES - WWtE	619.30
EFT56764	10/05/2024	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE, HRRP & RED HILL	1,616.00
EFT56765	10/05/2024	ALTONA GROUP - BROMAR NOMINEES PTY LTD ATF THE ALTONA UNIT TRUST TAS	HRRP - PRIVATE SEWER PUMP STATION & PRESSURE MAIN	127,586.48
EFT56766	10/05/2024	AMALGAM RECRUITMENT	LABOUR HIRE	11,397.45
EFT56767	10/05/2024	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	279.50
EFT56768	10/05/2024	AUST-WEIGH	WEIGHBRIDGE CALIBRATION - RED HILL	3,378.10
EFT56769	10/05/2024	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS	1,196.82
EFT56770	10/05/2024	AV TRUCK SERVICES PTY LTD	PLANT PARTS	4,053.12
EFT56771	10/05/2024	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	LABOUR HIRE	6,330.50
EFT56772	10/05/2024	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	165.00
EFT56773	10/05/2024	BIG BUBBLE	CLEANING SOLUTIONS	70.00
EFT56774	10/05/2024	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	103.40
EFT56775	10/05/2024	BLACKWOODS ATKINS	SAFETY SUPPLIES	547.77
EFT56776	10/05/2024	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	158.40
EFT56777	10/05/2024	BLUEFIT PTY LTD (BELMONT OASIS LEISURE CENTRE & MORLEY SPORT)	STAFF HEALTH PROMOTION	292.50
EFT56778	10/05/2024	BP AUSTRALIA PTY LTD	FUEL PURCHASES	185,535.82
EFT56779	10/05/2024	BUGGYBUDDYS PTY LTD	ADVERTISING - AVON DESCENT	1,386.00
EFT56780	10/05/2024	BULLIVANTS PTY LTD	PLANT INSPECTION	762.96
EFT56781	10/05/2024	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	436.31
EFT56782	10/05/2024	BURSON AUTOMOTIVE PTY LTD	HARDWARE SUPPLIES	148.50



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56783	10/05/2024	CHILD SUPPORT	EMPLOYEE DEDUCTION	346.59
EFT56784	10/05/2024	CJD EQUIPMENT PTY LTD	PLANT PART & SERVICE AGREEMENT	3,120.61
EFT56785	10/05/2024	CLEANAWAY PTY LTD	COLLECTION OF GAS CYLINDERS FROM TRANSFER STATION	2,673.53
EFT56786	10/05/2024	CROSSLAND & HARDY PTY LTD	QUARTERLY LANDFILL SURVEY & ASSIST WITH FINAL LANDFILL DESIGN	3,833.50
EFT56787	10/05/2024	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	1,787.09
EFT56788	10/05/2024	DATA 3 PERTH	SUBSCRIPTION RENEWAL	22,357.28
EFT56789	10/05/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE CONTROL FORM	484.00
EFT56790	10/05/2024	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	19,059.87
EFT56791	10/05/2024	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,168.00
EFT56792	10/05/2024	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - RED HILL	3,232.26
EFT56793	10/05/2024	EMPLOYEE RELATIONS STRATEGIES PTY LTD	EMPLOYEE RELATIONS STRATEGIES	975.01
EFT56794	10/05/2024	ENERAQUE PTY LTD	PLANT PARTS	1,749.77
EFT56795	10/05/2024	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	6,697.35
EFT56796	10/05/2024	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	741.81
EFT56797	10/05/2024	FOSTER PLUMBING AND GAS	PLUMBING MAINTENANCE - HRRP	495.00
EFT56798	10/05/2024	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	144.06
EFT56799	10/05/2024	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	21,562.78
EFT56800	10/05/2024	HEAVY AUTOMATICS PTY LTD	PLANT PARTS	833.04
EFT56801	10/05/2024	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	6,109.49
EFT56802	10/05/2024	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	12,910.15
EFT56803	10/05/2024	HERCULES MOBILES PTY LTD	EQUIPMENT HIRE	220.00
EFT56804	10/05/2024	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT PARTS	180.20
EFT56805	10/05/2024	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	56,819.84
EFT56806	10/05/2024	INNOVATE AUSTRALIA LTD	GDA SUPPORT	2,750.00
EFT56807	10/05/2024	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	PLANT CALIBRATION	2,864.07
EFT56808	10/05/2024	KENNARDS HIRE	PLANT HIRE	1,036.00
EFT56809	10/05/2024	LEVEL 5 DESIGN PTY LTD	GDA SUPPORT	14,141.60
EFT56810	10/05/2024	MADDERN ELECTRICS	BUILDING MAINTENANCE - ASCOT PLACE	605.00
EFT56811	10/05/2024	MARKET CREATIONS AGENCY	IT SUPPORT (WEBSITE)	2,610.30
EFT56812	10/05/2024	MCINTOSH & SON	PLANT PARTS	64.02
EFT56813	10/05/2024	MICRO MOVES	MOVING OF OFFICE FURNITURE	1,980.00
EFT56814	10/05/2024	MIDALIA STEEL (ONESTEEL)	HARDWARE SUPPLIES	98.00
EFT56815	10/05/2024	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST	PLANT REPAIR	264.00
EFT56816	10/05/2024	MUNDARING TYREPOWER T/A RACADAGE P/L	TYRE REPLACEMENT	300.00
EFT56817	10/05/2024	MURPHY'S TYRE POWER	TYRE REPLACEMENTS	960.00
EFT56818	10/05/2024	OFFICEWORKS	OFFICE SUPPLIES	377.00
EFT56819	10/05/2024	OTR TYRES T/A TKPH PTY LTD	TYRE REPLACEMENTS & REPAIRS	1,491.88
EFT56820	10/05/2024	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE & HAZELMERE	43,636.43



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56821	10/05/2024	PERTH QUALITY SERVICES	ADDITIONAL CLEANING - TRANSFER STATION	875.00
EFT56822	10/05/2024	PINNACLE HIRE WA PTY LTD	EQUIPMENT RENTAL	5,683.42
EFT56823	10/05/2024	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	2,171.01
EFT56824	10/05/2024	POWERUP AUTO TREATMENTS - CHEMSOL AUSTRALIA PTY LTD T/AS	GREASE - PLANTS	3,421.00
EFT56825	10/05/2024	PRAMUKH ELECTRICALS PTY LTD ALSO KNOWN AS I2O SERVICES	ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE	72,950.16
EFT56826	10/05/2024	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HRRP	519.39
EFT56827	10/05/2024	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	176.00
EFT56828	10/05/2024	REMA TIP TOP AUSTRALIA PTY LTD	PLANT PARTS	214.40
EFT56829	10/05/2024	RENT A FENCE PTY LTD	EQUIPMENT RENTAL - WTS	47.12
EFT56830	10/05/2024	RISK MANAGEMENT TECHNOLOGIES PTY LTD (CHEMALERT)	CHEMALERT YEARLY SUBSCRIPTION	4,117.30
EFT56831	10/05/2024	RUDD INDUSTRIAL	PLANT PARTS	524.10
EFT56832	10/05/2024	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT56833	10/05/2024	SCOTT PRINTERS PTY LTD	PRINTING COSTS - RECYCLING BROCHURES & LABELS	575.30
EFT56834	10/05/2024	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	636.90
EFT56835	10/05/2024	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	22,676.50
EFT56836	10/05/2024	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	340.00
EFT56837	10/05/2024	STANDARDS AUSTRALIA LIMITED	ACCREDITATION FEE	89.17
EFT56838	10/05/2024	SYDNEY TOOLS PTY LTD	PLANT PARTS	104.00
EFT56839	10/05/2024	SYNERGY	ELECTRICITY CHARGES - HAZELMERE BUILDING	1,033.79
EFT56840	10/05/2024	BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A	BATTERY PURCHASE	169.00
EFT56841	10/05/2024	THE WATERSHED	PLANT PARTS	11.76
EFT56842	10/05/2024	TOTAL TOOLS MIDLAND	HARDWARE SUPPLIES	251.27
EFT56843	10/05/2024	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,451.37
EFT56844	10/05/2024	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPAIRS	522.50
EFT56845	10/05/2024	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	2,349.67
EFT56846	10/05/2024	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	4,898.02
EFT56847	10/05/2024	TWISTECH - GREG WOOD	FENCE REPAIRS - RED HILL	308.00
EFT56848	10/05/2024	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	2,975.28
EFT56849	10/05/2024	VOLICH WASTE CONTRACTORS PTY LTD	BIN REPLACEMENT AND REPAIRS	695.75
EFT56850	10/05/2024	WA BOS SEMI-TRAILER EQUIPMENT PTY LTD	PLANT REPAIRS	3,145.75
EFT56851	10/05/2024	WA DOOR & DOCKING SOLUTIONS PTY LTD	PLANT SERVICE & MAINTENANCE	6,759.50
EFT56852	10/05/2024	WA HINO SALES AND SERVICE	PLANT PARTS	390.13
EFT56853	10/05/2024	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS & REPAIRS	7,747.03
EFT56854	10/05/2024	WEX MOTORPASS	FLEET FUEL PURCHASES	1,939.64
EFT56855	10/05/2024	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,174.76
EFT56856	10/05/2024	WREN OIL	WASTE OIL REMOVAL	198.00
EFT56857	10/05/2024	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	1,118.38
EFT56858	14/05/2024	ALLWORKS (WA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,209.95



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56859	14/05/2024	BP AUSTRALIA PTY LTD	FUEL PURCHASES	3,004.08
EFT56860	14/05/2024	GOOSEBERRY HILL CELLARS	WINE FOR COUNCIL MEETINGS	610.20
EFT56861	14/05/2024	PAYG PAYMENTS	PAYG TAXATION PAYMENT	127,108.00
EFT56862	14/05/2024	SHOWCASE CATERING	CATERING COSTS	20,614.50
EFT56863	14/05/2024	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	4,322.37
EFT56864	14/05/2024	TRANEN PTY LTD	PURCHASES OF SEEDS	9,249.24
EFT56865	17/05/2024	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	374.00
EFT56866	17/05/2024	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROLS AT BAYWASTE	595.00
EFT56867	17/05/2024	ALLWORKS (WA) PTY LTD	PLANT REPAIR	539.06
EFT56868	17/05/2024	ALTONA GROUP - BROMAR NOMINEES PTY LTD ATF THE ALTONA UNIT TRUST TAS	FIRE HYDRANT PIPEWORK SYSTEM UPGRADE - HAZELMERE	6,817.80
EFT56869	17/05/2024	AMALGAM RECRUITMENT	LABOUR HIRE	7,188.98
EFT56870	17/05/2024	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL LICENCE RENEWAL - RED HILL & BAYWASTE	211.00
EFT56871	17/05/2024	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE - HRRP	418.00
EFT56872	17/05/2024	AV TRUCK SERVICES PTY LTD	PLANT PARTS	2,107.60
EFT56873	17/05/2024	B&J CATALANO PTY LTD	LABOUR HIRE	4,620.00
EFT56874	17/05/2024	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	66.00
EFT56875	17/05/2024	BLACKWOODS ATKINS	HARDWARE SUPPLIES	367.64
EFT56876	17/05/2024	BLUE DIAMOND MACHINERY PTY LTD	HARDWARE SUPPLIES	690.70
EFT56877	17/05/2024	BLUEFIT PTY LTD (BELMONT OASIS LEISURE CENTRE & MORLEY SPORT)	STAFF HEALTH PROMOTION	234.00
EFT56878	17/05/2024	BOORLOO ABORIGINAL CULTURAL EXPERIENCE	WELCOME TO COUNTRY - NAVIGATING TOMORROW FORUM	330.00
EFT56879	17/05/2024	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	2,180.18
EFT56880	17/05/2024	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	307.10
EFT56881	17/05/2024	CHARLES SERVICE COMPANY	CLEANING SERVICES - RED HILL	2,494.86
EFT56882	17/05/2024	CITY OF BAYSWATER	STAFF HEALTH PROMOTION	154.00
EFT56883	17/05/2024	CJD EQUIPMENT PTY LTD	PLANT SERVICE & MAINTENANCE	3,088.99
EFT56884	17/05/2024	COMMAND-A-COM AUSTRALIA PTY LTD	PHONE SYSTEM SUPPORT	38.50
EFT56885	17/05/2024	CSE CROSSCOM PTY LTD	LEASING OF TWO-WAY RADIOS	2,717.00
EFT56886	17/05/2024	DILIGENT BOARD SERVICES AUSTRALIA PTY LTD	DILIGENT BOARDS - YEARLY SUBSCRIPTION	40,284.66
EFT56887	17/05/2024	DISCUS PRINT & SIGNAGE	MARKETING MATERIALS	825.00
EFT56888	17/05/2024	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	7,883.74
EFT56889	17/05/2024	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	821.70
EFT56890	17/05/2024	FOSTER PLUMBING AND GAS	PLUMBING MAINTENANCE - HRRP	3,940.20
EFT56891	17/05/2024	GREEN PROMOTIONS PTY LTD	NAME BADGES FOR STAFF	126.50
EFT56892	17/05/2024	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	319.30
EFT56893	17/05/2024	GROENEVELD AUSTRALIA P/L	PLANT PARTS	886.68
EFT56894	17/05/2024	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	3,723.82
EFT56895	17/05/2024	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	3,491.14
EFT56896	17/05/2024	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	18,137.26



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56897	17/05/2024	INTEGRATED ICT	YEARLY SUBSCRIPTION - VARIOUS IT PRODUCTS	10,928.50
EFT56898	17/05/2024	KENNARDS HIRE	PLANT HIRE	1,036.00
EFT56899	17/05/2024	MCINTOSH & SON	PLANT PARTS	437.20
EFT56900	17/05/2024	MIDWAY FORD (WA)	VEHICLE SERVICE	350.00
EFT56901	17/05/2024	NAPA (FORMERLY KNOWN AS COVS)	HARDWARE SUPPLIES	141.90
EFT56902	17/05/2024	OFFICEWORKS	PRINTER CONSUMEABLES	540.00
EFT56903	17/05/2024	PERTH SCIENTIFIC	QUARTERLY WATER MONITORING	22.00
EFT56904	17/05/2024	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	CONDUCTIVITY SOLUTION FOR WATER MONITORING EQUIPMENT	459.09
EFT56905	17/05/2024	RELIABLE GLASS AND ALUMINIUM	REPLACED CRACKED WINDOWS - ASCOT PLACE	10,996.00
EFT56906	17/05/2024	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA	EQUIPMENT RENTAL - BAYWASTE	265.05
EFT56907	17/05/2024	RUDD INDUSTRIAL	PLANT PARTS	285.00
EFT56908	17/05/2024	SAFE WORK LABORATORIES PTY LTD	WORK HEALTH & SAFETY PRODUCTS	1,391.50
EFT56909	17/05/2024	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	550.00
EFT56910	17/05/2024	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	719.40
EFT56911	17/05/2024	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	170.00
EFT56912	17/05/2024	STILES ELECTRICAL & COMMUNICATION SERVICES PTY LTD	INSTALLATION OF CONTROL PANELS FOR EVAPORATORS AT RED HILL	41,880.14
EFT56913	17/05/2024	SYNERGY	ELECTRICITY CHARGES - RED HILL	12,453.29
EFT56914	17/05/2024	TELSTRA LIMITED	TELEPHONE EXPENSES	8,155.92
EFT56915	17/05/2024	THE RE-CYC-ODOGY PROJECT	PEST CONTROL - RED HILL	1,282.60
EFT56916	17/05/2024	THE WATERSHED	PLANT PARTS	71.50
EFT56917	17/05/2024	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,287.80
EFT56918	17/05/2024	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	455.28
EFT56919	17/05/2024	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	5,735.21
EFT56920	17/05/2024	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	1,048.05
EFT56921	17/05/2024	TWISTECH - GREG WOOD	FENCE REPAIRS - RED HILL	462.00
EFT56922	17/05/2024	WA SAFETY PRODUCTS	PROTECTIVE GEARS	85.05
EFT56923	17/05/2024	WDIS.WA.PTY.LTD	GRINDER - MAINTENANCE	3,470.50
EFT56924	17/05/2024	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS, SERVICE & MAINTENANCE	9,968.45
EFT56925	17/05/2024	WORK CLOBBER	PROTECTIVE CLOTHING	432.15
EFT56926	20/05/2024	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	323,691.00
EFT56927	22/05/2024	ALTONA GROUP - BROMAR NOMINEES PTY LTD ATF THE ALTONA UNIT TRUST TAS	FIRE HYDRANT PIPEWORK SYSTEM UPGRADE - HAZELMERE	123,073.06
EFT56928	22/05/2024	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	1,835.16
EFT56929	22/05/2024	CMAK TECHNOLOGIES PTY LTD	SECURITY SYSTEM - CCTV CAMERA MAINTENANCE	2,542.32
EFT56930	22/05/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE CONTROL FORM	308.00
EFT56931	22/05/2024	ENVIRONMENTAL SITE SERVICES	DUST MONITORING - HRRP	4,543.00
EFT56932	22/05/2024	EVENT AND CONFERENCE CO	WASTE & RECYCLING CONFERENCE 2024 - SPONSORSHIP	3,500.00
EFT56933	22/05/2024	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	125,110.44
EFT56934	22/05/2024	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	565.40



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56935	22/05/2024	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	3,842.99
EFT56936	24/05/2024	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	990.44
EFT56937	24/05/2024	ALL TERRAIN SERVICES	PLANT HIRE	6,050.00
EFT56938	24/05/2024	ALLWEST PLANT HIRE	PLANT HIRE & LABOUR HIRE	38,307.50
EFT56939	24/05/2024	ALLWORKS (WA) PTY LTD	PLANT HIRE	8,250.00
EFT56940	24/05/2024	ALSCO PERTH	HYGIENE SERVICES	44.67
EFT56941	24/05/2024	AMALGAM RECRUITMENT	LABOUR HIRE	5,981.54
EFT56942	24/05/2024	AUSTBEZ HOLDINGS PTY LTD T/AS COMPLETE COMBUSTION	CONSULTING FEE - WWtE	4,447.30
EFT56943	24/05/2024	B&J CATALANO PTY LTD	LABOUR HIRE	5,497.80
EFT56944	24/05/2024	BLUE DIAMOND MACHINERY PTY LTD	HARDWARE SUPPLIES	239.34
EFT56945	24/05/2024	BOSORIMA TAS MAIL PLUS PERTH	MAIL SERVICE	445.74
EFT56946	24/05/2024	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	689.33
EFT56947	24/05/2024	BURSON AUTOMOTIVE PTY LTD	HARDWARE SUPPLIES	138.44
EFT56948	24/05/2024	CHILD SUPPORT	EMPLOYEE DEDUCTION	346.20
EFT56949	24/05/2024	CITY OF JOONDALUP	PORTABILITY OF LSL LIABILITY	2,442.99
EFT56950	24/05/2024	CMAK TECHNOLOGIES PTY LTD	SECURITY SYSTEM - CCTV CAMERA MAINTENANCE	4,249.19
EFT56951	24/05/2024	CME BOILERMAKING PTY LTD	PLANT SERVICE & MAINTENANCE & REPAIR	3,467.20
EFT56952	24/05/2024	COMPU-STOR	IT BACKUP DATA SERVICES	896.67
EFT56953	24/05/2024	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	588.50
EFT56954	24/05/2024	DAMSTRA TECHNOLOGY PTY LTD	MEMBERSHIP RENEWAL	631.40
EFT56955	24/05/2024	ENVIRO SWEEP	SITE SWEEPING - HAZELMERE	4,108.10
EFT56956	24/05/2024	EQUIP-SAFE	STAFF TRAINING	1,350.00
EFT56957	24/05/2024	FILTERS PLUS	PLANT FILTERS	910.80
EFT56958	24/05/2024	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	217.80
EFT56959	24/05/2024	FRESH GIFT GROUP PTY LTD	STAFF AMENITIES	977.00
EFT56960	24/05/2024	FUELFIX PTY LTD	EQUIPMENT HIRE	730.72
EFT56961	24/05/2024	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	710.65
EFT56962	24/05/2024	GENSET HIRE AND SALES AUSTRALIA PTY LTD	SMART FUEL SYSTEM MAINTENANCE	297.00
EFT56963	24/05/2024	GLOBAL SPILL & SAFETY	HARDWARE SUPPLIES	1,787.17
EFT56964	24/05/2024	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	3,671.71
EFT56965	24/05/2024	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	18,482.03
EFT56966	24/05/2024	INTEGRATED ICT	IT SUPPORT	3,419.47
EFT56967	24/05/2024	JAPANESE TRUCK & BUS SPARES PTY LTD	PLANT PARTS	235.35
EFT56968	24/05/2024	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEES - SHIRE OF COOLGARDIE PROJECT & FOGO	8,507.40
EFT56969	24/05/2024	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT PARTS	593.52
EFT56970	24/05/2024	KOOL KREATIVE	BUSINESS CARD	165.00
EFT56971	24/05/2024	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	2,347.20
EFT56972	24/05/2024	MALCOLM THOMPSON PUMPS PTY LTD	PLANT REPAIR	4,049.24



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT56973	24/05/2024	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	35.00
EFT56974	24/05/2024	NPOWER WA PTY LTD	EQUIPMENT CALIBRATION - WWtE	5,000.00
EFT56975	24/05/2024	ONSITE RENTALS PTY LTD	MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING & SUPALOO FOR RED HILL	5,100.91
EFT56976	24/05/2024	PERTH BIN HIRE - IWM (PBH) PTY LTD T/A	SKIP BIN HIRE	2,925.07
EFT56977	24/05/2024	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	2,733.50
EFT56978	24/05/2024	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIR	391.93
EFT56979	24/05/2024	PRAMUKH ELECTRICALS PTY LTD ALSO KNOWN AS I2O SERVICES	ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE	74,849.69
EFT56980	24/05/2024	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,168.74
EFT56981	24/05/2024	QUAD SERVICES PTY LTD	CLEANING CONSUMABLES - ASCOT PLACE	544.06
EFT56982	24/05/2024	RAUBEX CONSTRUCTION	LEACHATE POND REDEVELOPMENT - RED HILL	394,746.52
EFT56983	24/05/2024	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	40.66
EFT56984	24/05/2024	RENT A FENCE PTY LTD	EQUIPMENT RENTAL - WTS	27.72
EFT56985	24/05/2024	RISK AND ENERGY SERVICES PTY LTD	TYPE B CERTIFICATION - WWtE	2,420.00
EFT56986	24/05/2024	RUDD INDUSTRIAL	PLANT PARTS	868.60
EFT56987	24/05/2024	SAGE CONSULTANCY	CONSULTING FEES - WESTERN POWER POWER POLE	550.00
EFT56988	24/05/2024	SAIL CITY - FOUR DAYS PTY LTD T/A	INSTALLATION OF SHADE SAIL AT RED HILL	1,480.00
EFT56989	24/05/2024	SCOTT PRINTERS PTY LTD	PRINTING COSTS - BROCHURES & MAGNETS FOR FOGO	22,804.10
EFT56990	24/05/2024	SKYLINE LANDSCAPE SERVICES	GARDEN MAINTENANCE - BAYWASTE	1,166.00
EFT56991	24/05/2024	SPUDS GARDENING SERVICES	GARDEN MAINTENANCE - RED HILL	8,994.00
EFT56992	24/05/2024	SWAN FIRE SERVICES	FIRE DETECTION SYSTEM	603.90
EFT56993	24/05/2024	TALIS CONSULTANTS	CONSULTING FEE - APCR PROJECT	28,839.80
EFT56994	24/05/2024	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,116.16
EFT56995	24/05/2024	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,021.39
EFT56996	24/05/2024	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	1,214.71
EFT56997	24/05/2024	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE & MAINTENANCE	19,738.05
EFT56998	24/05/2024	TWISTECH - GREG WOOD	INSTALLATION OF HANDRAIL & FENCE AT BAYWASTE	2,832.50
EFT56999	24/05/2024	URBAN RESOURCES PTY LTD	PLANT HIRE	33,891.00
EFT57000	24/05/2024	WA SAFETY PRODUCTS	PROTECTIVE GEARS	257.61
EFT57001	24/05/2024	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	62,997.00
EFT57002	24/05/2024	WEST - SURE GROUP PTY LTD	COURIER SERVICE	131.52
EFT57003	24/05/2024	WEST TIP WASTE CONTROL	SKIP BIN HIRE	825.00
EFT57004	24/05/2024	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIRS	16,913.55
EFT57005	24/05/2024	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	2,255.00
EFT57006	24/05/2024	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	711.59
EFT57007	28/05/2024	PAYG PAYMENTS	PAYG TAXATION PAYMENT	111,721.00
EFT57008	31/05/2024	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL & HRRP	4,525.88
EFT57009	31/05/2024	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	248.60
EFT57010	31/05/2024	ALL CONTROLS PTY LTD	PARTS FOR WWtE	789.80



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT57011	31/05/2024	ALLUSED PTY LTD	HIRE OF HYDRAULIC GRAB FOR HAZELMERE	165.00
EFT57012	31/05/2024	AMALGAM RECRUITMENT	LABOUR HIRE	1,372.13
EFT57013	31/05/2024	AUSCO MODULAR PTY LTD	PLANT HIRE - WWtE	3,303.98
EFT57014	31/05/2024	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	311.75
EFT57015	31/05/2024	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	147.05
EFT57016	31/05/2024	B&J CATALANO PTY LTD	LABOUR HIRE	2,772.00
EFT57017	31/05/2024	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	PLANT REPAIR	3,113.17
EFT57018	31/05/2024	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	103.40
EFT57019	31/05/2024	BISHOPS ENTERPRISES (WA) PTY LTD	REPAIR TO PLANT & EQUIPMENT	2,035.00
EFT57020	31/05/2024	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	158.40
EFT57021	31/05/2024	BP AUSTRALIA PTY LTD	FUEL PURCHASES	16,363.55
EFT57022	31/05/2024	BRABHAM ELECTRICAL	PLANT REPAIR	330.00
EFT57023	31/05/2024	BURSON AUTOMOTIVE PTY LTD	HARDWARE SUPPLIES	911.19
EFT57024	31/05/2024	CASTROL AUSTRALIA PTY LTD	OIL PURCHASES	3,544.48
EFT57025	31/05/2024	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	1,835.16
EFT57026	31/05/2024	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	300.00
EFT57027	31/05/2024	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	2,607.55
EFT57028	31/05/2024	COLIN PUMPHREY	CONSULTING FEE - RWCS	630.00
EFT57029	31/05/2024	COMMAND-A-COM AUSTRALIA PTY LTD	PHONE SYSTEM SUPPORT	2,852.43
EFT57030	31/05/2024	CRAIG EWART T/AS STRIKE MAINTENANCE	GENERAL MAINTENANCE - HAZELMERE	1,090.00
EFT57031	31/05/2024	CUMMINS SOUTH PACIFIC PTY LTD	PLANT PARTS & PLANT REPAIRS	10,392.24
EFT57032	31/05/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE CONTROL FORM	352.00
EFT57033	31/05/2024	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	8,324.79
EFT57034	31/05/2024	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER	1,500.76
EFT57035	31/05/2024	EQUIP-SAFE	STAFF TRAINING	1,350.00
EFT57036	31/05/2024	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WOODCHIPS AND WATER	1,978.57
EFT57037	31/05/2024	EVERSAFE FIRE PROTECTION	FIRE FIGHTING EQUIPMENT PURCHASE	159.50
EFT57038	31/05/2024	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	9,754.75
EFT57039	31/05/2024	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	217.64
EFT57040	31/05/2024	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - HRRP	1,969.70
EFT57041	31/05/2024	GROENEVELD AUSTRALIA P/L	PLANT PARTS	5,841.00
EFT57042	31/05/2024	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	20,765.57
EFT57043	31/05/2024	HELENE P/L T/AS LO-GO APPOINTMENTS WA	LABOUR HIRE	3,491.14
EFT57044	31/05/2024	HOSEFORCE PTY LTD	HYDRAULIC HOSE SUPPLIES	497.88
EFT57045	31/05/2024	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	16,114.95
EFT57046	31/05/2024	JASMIN CARPENTRY & MAINTENANCE	BUILDING MAINTENANCE - HRRP	2,315.50
EFT57047	31/05/2024	KENNARDS HIRE	PLANT HIRE	1,036.00
EFT57048	31/05/2024	KLB SYSTEMS	COMPUTER HARDWARE PURCHASES	9,196.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT57049	31/05/2024	MCINTOSH & SON	PLANT PARTS	3,192.75
EFT57050	31/05/2024	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR & TYRE REPLACEMENT	277.00
EFT57051	31/05/2024	MURPHY'S TYRE POWER	TYRE REPLACEMENT	370.00
EFT57052	31/05/2024	NPOWER WA PTY LTD	EQUIPMENT CALIBRATION - WWtE	767.58
EFT57053	31/05/2024	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	443.33
EFT57054	31/05/2024	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE & HAZELMERE	40,556.97
EFT57055	31/05/2024	PETRO MIN ENGINEERS	CONSULTING FEE - WWtE	2,151.60
EFT57056	31/05/2024	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	603.00
EFT57057	31/05/2024	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HRRP & ASCOT PLACE	9,433.67
EFT57058	31/05/2024	RAUBEX CONSTRUCTION	CONSTRUCTION OF CLASS III STAGE 17 - RED HILL	696,725.51
EFT57059	31/05/2024	REMPAN - COMPELLING ECONOMICS PTY LTD	REMPAN - ANNUAL SUBSCRIPTION	25,718.00
EFT57060	31/05/2024	RUDD INDUSTRIAL	PLANT PARTS	882.70
EFT57061	31/05/2024	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION & WESTERN POWER POWER POLE	1,100.00
EFT57062	31/05/2024	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	901.50
EFT57063	31/05/2024	ST JOHN AMBULANCE ASSOCIATION	FIRST AID TRAINING	170.00
EFT57064	31/05/2024	STANDARDS AUSTRALIA LIMITED	ANNUAL LICENCE RENEWAL - USE OF AS4000-1997	106.01
EFT57065	31/05/2024	SWAN FIRE SERVICES	CCTV CAMERA - THERMAL IMAGING	2,750.00
EFT57066	31/05/2024	SYDNEY TOOLS PTY LTD	PLANT PARTS	1,115.00
EFT57067	31/05/2024	SYNERGY	ELECTRICITY CHARGES - RED HILL	5,459.66
EFT57068	31/05/2024	BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A	BATTERY PURCHASES	948.00
EFT57069	31/05/2024	TELSTRA LIMITED	TELEPHONE EXPENSES	42.76
EFT57070	31/05/2024	THE WATERSHED	PLANT PARTS	988.00
EFT57071	31/05/2024	THOMSON COACHLINES	BUS HIRE	990.00
EFT57072	31/05/2024	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,287.80
EFT57073	31/05/2024	TOTAL TOOLS MIDLAND	PLANT PARTS	1,041.05
EFT57074	31/05/2024	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	848.46
EFT57075	31/05/2024	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPAIRS	1,273.80
EFT57076	31/05/2024	TRANEN PTY LTD	PURCHASES OF SEEDS	2,327.60
EFT57077	31/05/2024	TRILLION TREES	PURCHASE OF TUBESTOCK - CLASS III REHABILITATION	2,006.60
EFT57078	31/05/2024	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	387.29
EFT57079	31/05/2024	TWISTECH - GREG WOOD	FENCE REPAIRS - BAYWASTE	308.00
EFT57080	31/05/2024	VDC PTY LTD ATF DRWA TRUST T/AS DRWA BUILDING DOORS	DOOR REPAIRS AND MAINTENANCE - HAZELMERE	4,620.00
EFT57081	31/05/2024	VOLICH WASTE CONTRACTORS PTY LTD	BIN REPLACEMENT AND REPAIRS	937.75
EFT57082	31/05/2024	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	877.50
EFT57083	31/05/2024	WEST - SURE GROUP PTY LTD	COURIER SERVICE	352.44
EFT57084	31/05/2024	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	11,319.14
EFT57085	31/05/2024	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	40.28
EFT57086	31/05/2024	WORK CLOBBER	PROTECTIVE CLOTHING	415.65



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
EFT57087	31/05/2024	WREN OIL	WASTE OIL REMOVAL	737.00
EFT57088	30/05/2024	OPS SCREENING & CRUSHING EQUIPMENT P/L	PURCHASE OF HEAVY DUTY MOBILE VIBRATING MODEL	378,867.00
EFT57089	31/05/2024	BURSON AUTOMOTIVE PTY LTD	HARDWARE SUPPLIES	420.39
EFT57090	31/05/2024	CSE CROSSCOM PTY LTD	PURCHASES OF TWO-WAY RADIOS	314.60
EFT57091	31/05/2024	PCB ASBESTOS & DEMOLITION PTY LTD	REFUND OF PRE-PAYMENT	2,553.91
EFT57092	31/05/2024	WESTFORCE CONSTRUCTION	REFUND OF PRE-PAYMENT	35,644.73
220818	02/05/2024	EMRC PETTY CASH - ASCOT	PETTY CASH RECOUP	285.85
220819	02/05/2024	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	114.15
220820	02/05/2024	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	46.65
220821	02/05/2024	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	63.30
220822	02/05/2024	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	67.80
220823	07/05/2024	EMRC PETTY CASH - ASCOT	PETTY CASH RECOUP	300.00
PAY 2024-23	10/04/2024	PAYROLL	PAYROLL	328,669.48
PAY 2024-24	24/04/2024	PAYROLL	PAYROLL	304,524.93
1*MAY24	01/05/2024	BANK CHARGES	BANK FEES AND CHARGES	4,190.51
DD27395.1	05/05/2024	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	29,476.56
DD27395.2	05/05/2024	MARANI SUPER FUND	SUPERANNUATION	1,276.76
DD27395.3	05/05/2024	THE JEHRING FAMILY SUPER FUND	SUPERANNUATION	1,186.67
DD27395.4	05/05/2024	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,050.03
DD27395.5	05/05/2024	CBUS INDUSTRY SUPER	SUPERANNUATION	3,731.78
DD27395.6	05/05/2024	MLC SUPER FUND	SUPERANNUATION	888.47
DD27395.7	05/05/2024	HUB24 SUPER FUND	SUPERANNUATION	297.06
DD27395.8	05/05/2024	UNISUPER	SUPERANNUATION	927.15
DD27395.9	05/05/2024	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	662.66
DD27395.10	05/05/2024	HESTA	SUPERANNUATION	133.67
DD27395.11	05/05/2024	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,025.99
DD27395.12	05/05/2024	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,338.34
DD27395.13	05/05/2024	MERCER SMART SUPER PLAN	SUPERANNUATION	389.01
DD27395.14	05/05/2024	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	543.63
DD27395.15	05/05/2024	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	709.04
DD27395.16	05/05/2024	PRIME SUPER	SUPERANNUATION	327.97
DD27395.17	05/05/2024	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	399.14
DD27395.18	05/05/2024	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	396.50
DD27395.19	05/05/2024	LEGALSUPER	SUPERANNUATION	312.90
DD27395.20	05/05/2024	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	5,706.67
DD27395.21	05/05/2024	PANORAMA SUPER	SUPERANNUATION	832.35
DD27395.22	05/05/2024	AUSTRALIAN SUPER	SUPERANNUATION	12,288.44
DD27395.23	05/05/2024	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,973.10



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
DD27395.24	05/05/2024	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	1,627.67
DD27395.25	05/05/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	2,072.52
DD27396.1	19/05/2024	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	28,779.70
DD27396.2	19/05/2024	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,014.74
DD27396.3	19/05/2024	CBUS INDUSTRY SUPER	SUPERANNUATION	3,552.10
DD27396.4	19/05/2024	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	1,327.57
DD27396.5	19/05/2024	MLC SUPER FUND	SUPERANNUATION	888.47
DD27396.6	19/05/2024	HUB24 SUPER FUND	SUPERANNUATION	292.02
DD27396.7	19/05/2024	UNISUPER	SUPERANNUATION	924.16
DD27396.8	19/05/2024	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	665.63
DD27396.9	19/05/2024	HESTA	SUPERANNUATION	258.42
DD27396.10	19/05/2024	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,035.19
DD27396.11	19/05/2024	MERCER SMART SUPER PLAN	SUPERANNUATION	378.43
DD27396.12	19/05/2024	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,287.60
DD27396.13	19/05/2024	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	537.75
DD27396.14	19/05/2024	PLUM SUPERANNUATION FUND (MLC)	SUPERANNUATION	709.04
DD27396.15	19/05/2024	PRIME SUPER	SUPERANNUATION	314.59
DD27396.16	19/05/2024	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	375.86
DD27396.17	19/05/2024	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	348.69
DD27396.18	19/05/2024	SUPER FUND	SUPERANNUATION	150.48
DD27396.19	19/05/2024	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	5,461.76
DD27396.20	19/05/2024	PANORAMA SUPER	SUPERANNUATION	832.35
DD27396.21	19/05/2024	AUSTRALIAN SUPER	SUPERANNUATION	14,444.10
DD27396.22	19/05/2024	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	2,168.08
DD27396.23	19/05/2024	THE JEHRING FAMILY SUPER FUND	SUPERANNUATION	1,186.67
DD27396.24	19/05/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	3,318.18
DD27396.25	19/05/2024	MARANI SUPER FUND	SUPERANNUATION	1,276.76
2601	10/05/2024	ADT SECURITY		72.25
2602	01/05/2024	AMP BANK	TERM DEPOSIT INVESTMENT	3,500,000.00
2603	15/05/2024	AMP BANK	TERM DEPOSIT INVESTMENT	2,500,000.00
2604	21/05/2024	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	24.75
2605	23/05/2024	WBC - CORPORATE MASTERCARD - A PATEL	CREDIT CARD PURCHASES	350.33
2606	23/05/2024	WBC - CORPORATE MASTERCARD - ANNETTE NORTH	CREDIT CARD PURCHASES	573.56
2607	23/05/2024	WBC - CORPORATE MASTERCARD - CARMEN EVE SADLEIR	CREDIT CARD PURCHASES	9.09
2608	23/05/2024	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	2,469.50
2609	23/05/2024	WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY	CREDIT CARD PURCHASES	257.52
2610	23/05/2024	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA	CREDIT CARD PURCHASES	299.40
2611	23/05/2024	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	110.96



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount
2612	23/05/2024	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	458.00
2613	23/05/2024	WBC - CORPORATE MASTERCARD - MARINDA ROUX	CREDIT CARD PURCHASES	214.10
2614	23/05/2024	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	1,905.18
2615	23/05/2024	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	745.07
2616	23/05/2024	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	913.65
2617	23/05/2024	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	2,385.38
SUB TOTAL				11,070,540.82
LESS CANCELLED EFTs & CHEQUES				Nil
TOTAL				11,070,540.82

REPORT

Bank Code Bank

EMRC - Municipal Fund

11,070,540.82

All Employee Superannuation obligations for the period May 2024 have been paid by the EMRC.



Eastern Metropolitan Regional Council
PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount	EFT Amount
EFT56781	10/05/2024	BUNNINGS GROUP LTD			436.31
	16/04/2024	TEAM LEADER - BAYWASTE	HARDWARE SUPPLIES	62.55	
	10/04/2024	SITE SUPERVISOR - RH	HARDWARE SUPPLIES	152.55	
	05/04/2024	SITE SUPERVISOR - RH	HARDWARE SUPPLIES	221.21	
EFT56854	10/05/2024	WEX MOTORPASS			1,939.64
	10/04/2024	POOL VEHICLE - SPORTWAGON	ROADSIDE ASSIST	9.08	
	17/04/2024	POOL VEHICLE - SPORTWAGON	FUEL PURCHASE	70.35	
	30/04/2024	POOL VEHICLE - SPORTWAGON	MANAGEMENT FEE	4.00	
	02/04/2024	SITE SUPERVISOR - RH - 3	ROADSIDE ASSIST	9.08	
	30/04/2024	SITE SUPERVISOR - RH - 3	MANAGEMENT FEE	4.00	
	01/04/2024	POOL VEHICLE - TOYOTA COROLLA	ROADSIDE ASSIST	9.08	
	30/04/2024	POOL VEHICLE - TOYOTA COROLLA	MANAGEMENT FEE	4.00	
	16/04/2024	POOL VEHICLE - IT TEAM	FUEL PURCHASE	67.24	
	30/04/2024	POOL VEHICLE - IT TEAM	MANAGEMENT FEE	4.00	
	30/04/2024	COORDINATOR SALES AND MARKETING	MANAGEMENT FEE	4.00	
	30/04/2024	HAZELMERE POOL VEHICLE	MANAGEMENT FEE	4.00	
	16/04/2024	HAZELMERE MINOR PLANT	FUEL PURCHASE	87.67	
	30/04/2024	HAZELMERE MINOR PLANT	MANAGEMENT FEE	4.00	
	30/04/2024	MANAGER ENGINEERING	MANAGEMENT FEE	4.00	
	30/04/2024	SITE SUPERVISOR - RH - 2	MANAGEMENT FEE	4.00	
	30/04/2024	SITE SUPERVISOR - RH - 1	MANAGEMENT FEE	4.00	
	04/04/2024	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	93.24	
	16/04/2024	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	80.77	
	22/04/2024	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	83.11	
	24/04/2024	SALES AND MARKETING REPRESENTATIVE 2	ROADSIDE ASSIST	9.08	
	30/04/2024	SALES AND MARKETING REPRESENTATIVE 2	MANAGEMENT FEE	4.00	
	17/04/2024	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	93.19	
	29/04/2024	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	89.96	
	30/04/2024	SALES AND MARKETING REPRESENTATIVE 1	MANAGEMENT FEE	4.00	
	30/04/2024	MANAGER RED HILL WASTE MANAGEMENT FACILITY	MANAGEMENT FEE	4.00	
	10/04/2024	HEAVY DUTY MECHANIC	ROADSIDE ASSIST	9.08	
	30/04/2024	HEAVY DUTY MECHANIC	MANAGEMENT FEE	4.00	
	05/04/2024	WOOD WASTE TO ENERGY TEAM	ROADSIDE ASSIST	6.88	
	18/04/2024	WOOD WASTE TO ENERGY TEAM	FUEL PURCHASE	136.11	
	25/04/2024	WOOD WASTE TO ENERGY TEAM	FUEL PURCHASE	85.48	
	30/04/2024	WOOD WASTE TO ENERGY TEAM	MANAGEMENT FEE	4.00	
	30/04/2024	SITE ENGINEER	MANAGEMENT FEE	4.00	
	10/04/2024	TEAM LEADER COLLECTIONS	ROADSIDE ASSIST	9.08	
	30/04/2024	TEAM LEADER COLLECTIONS	MANAGEMENT FEE	4.00	
	01/04/2024	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	71.94	
	11/04/2024	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	88.44	
	19/04/2024	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	82.29	



Eastern Metropolitan Regional Council
PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	28/04/2024	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	75.65	
	30/04/2024	COORDINATOR WORKPLACE HEALTH & SAFETY	MANAGEMENT FEE	4.00	
	30/04/2024	POOL VEHICLE - RANGER	MANAGEMENT FEE	4.00	
	13/04/2024	CHIEF OPERATING OFFICER (COO)	FUEL PURCHASE	147.59	
	30/04/2024	CHIEF OPERATING OFFICER (COO)	MANAGEMENT FEE	4.00	
	10/04/2024	POOL VEHICLE - CADDY - SUSTAINABILITY	ROADSIDE ASSIST	9.08	
	30/04/2024	POOL VEHICLE - CADDY - SUSTAINABILITY	MANAGEMENT FEE	4.00	
	30/04/2024	RED HILL MINOR PLANT	MANAGEMENT FEE	4.00	
	10/04/2024	WASTE ENVIRONMENT - POOL VEHICLE	ROADSIDE ASSIST	9.08	
	12/04/2024	WASTE ENVIRONMENT - POOL VEHICLE	FUEL PURCHASE	136.39	
	30/04/2024	WASTE ENVIRONMENT - POOL VEHICLE	MANAGEMENT FEE	4.00	
	30/04/2024	MANAGER OPERATIONS	MANAGEMENT FEE	4.00	
	06/04/2024	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	141.81	
	21/04/2024	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	128.89	
	30/04/2024	CHIEF FINANCIAL OFFICER (CFO)	MANAGEMENT FEE	4.00	
EFT56880	17/05/2024	BUNNINGS GROUP LTD			307.10
	24/04/2024	SITE SUPERVISOR - RH	HARDWARE SUPPLIES	307.10	
2605	23/05/2024	WBC - CORPORATE MASTERCARD - A PATEL			350.33
	16/04/2024	BUNNINGS	HARDWARE SUPPLIES	135.18	
	16/04/2024	BUNNINGS	HARDWARE SUPPLIES	215.15	
2606	23/05/2024	WBC - CORPORATE MASTERCARD - ANNETTE NORTH			573.56
	23/04/2024	BEAUREPAIRES	TYRES REPLACEMENTS	573.56	
2607	23/05/2024	WBC - CORPORATE MASTERCARD - CARMEN EVE SADLEIR			9.09
	23/04/2024	CITY OF PERTH PARKING	PARKING	9.09	
2608	23/05/2024	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT			2,469.50
	02/04/2024	STARLINK AUSTRALIA PTY	INTERNET	139.00	
	03/04/2024	ZOOM	MONTHLY SUBSCRIPTIONS	57.68	
	07/04/2024	AMAZON MARKETPLACE	PORTABLE MONITOR	289.99	
	08/04/2024	EXETEL PTY LTD	MONTHLY BROADBAND CHARGES	30.28	
	09/04/2024	AMAZON MARKETPLACE	USB CHARGER	79.96	
	09/04/2024	OFFICEWORKS	PORTABLE MONITOR	377.00	
	10/04/2024	AMAZON MARKETPLACE	USB FOR LAPTOP	223.43	
	11/04/2024	AMAZON MARKETPLACE	IT SUPPLIES	24.48	
	11/04/2024	AMAZON MARKETPLACE	CABLE	72.95	
	10/04/2024	BP EXPRESS	INTERNET FOR WASTE EDUCATION	130.00	
	10/04/2024	AMAZON MARKETPLACE	REFUND - PORTABLE MONITOR	-289.99	
	11/04/2024	MELBOURNE IT	RENEWAL INTERNET DOMAIN	250.00	
	17/04/2024	AMAZON MARKETPLACE	EARPODS	29.00	
	18/04/2024	OPTUS BILLING	MOBILE BROADBAND	89.00	
	23/04/2024	DYN*DYN	DNS RENEWAL	159.17	
	27/04/2024	FS* TECHSMITH	SOFTWARE SUBSCRIPTION	88.60	
	30/04/2024	OFFICEWORKS	TONERS	419.00	



Eastern Metropolitan Regional Council
PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTH OF MAY 2024

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	30/04/2024	UMART ONLINE	ADAPTOR FOR LAPTOP	269.67	
	01/05/2024	EXETEL PTY LTD	MONTHLY BROADBAND CHARGES	30.28	
2609	23/05/2024	WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY			257.52
	19/04/2024	EB* EMBEDDING CARBON	TRAINING	200.00	
	19/04/2024	TENTWORLD	SAND BAG KIT	107.60	
	22/04/2024	TENTWORLD	SAND BAG KIT - PARTIAL REFUND	-80.70	
	23/04/2024	BUNNINGS	SAND BAG KIT	15.24	
	02/05/2024	WILSON PARKING	PARKING	4.05	
	02/05/2024	CARD FEE	CARD FEE	11.33	
2610	23/05/2024	WBC - CORPORATE MASTERCARD - FRANK HUA HIM KUA			299.40
	10/04/2024	DRI*CISCO WEBEX	IT SOFTWARE - REFUND REQUESTED	299.40	
2611	23/05/2024	WBC - CORPORATE MASTERCARD - H LIEW			110.96
	15/04/2024	ANGELO STREET MARKET	MEETING CATERING	110.96	
2612	23/05/2024	WBC - CORPORATE MASTERCARD - MARCUS GEISLER			458.00
	02/04/2024	INGOT HOTEL	DINNER MEETING	432.00	
	08/04/2024	SP 166 RAILWAY PARADE	PARKING	9.00	
	18/04/2024	WILSON PARKING	PARKING	17.00	
2613	23/05/2024	WBC - CORPORATE MASTERCARD - MARINDA ROUX			214.10
	02/04/2024	DEPARTMENT OF TRANSPORT	REGO FEES	83.15	
	05/04/2024	PETALS NETWORK	FLOWERS FOR STAFFS	130.95	
2614	23/05/2024	WBC - CORPORATE MASTERCARD - T BEINHAEUER			1,905.18
	09/04/2024	COLES	STAFF AMENITIES AND KITCHEN SUPPLIES	125.47	
	18/04/2024	RAPTOR SUPPLIES	PLANT MAINTENANCE	1,502.16	
	29/04/2024	COLES	STAFF AMENITIES AND KITCHEN SUPPLIES	77.65	
	01/05/2024	STRATCO	TUFF BOXES	199.90	
2615	23/05/2024	WBC - CORPORATE MASTERCARD - T ECKSTEIN			745.07
	06/04/2024	VAUCLUSE NEWS	FAREWELL CARD FOR STAFF	9.99	
	16/04/2024	WOOLWORTHS	MORNING TEA FOR STAFF FAREWELL AND STAFF AMENITIES	186.20	
	17/04/2024	SUBWAY	FOOD FOR SEMINAR	29.00	
	22/04/2024	COSTCO	MORNING TEA FOR STAFF FAREWELL	298.09	
	29/04/2024	COSTCO	WORKSHOP MORNING TEA	174.46	
	30/04/2024	ANGELO STREET MARKET	WORKSHOP MORNING TEA	47.33	
2616	23/05/2024	WBC - CORPORATE MASTERCARD - W HARRIS			913.65
	09/04/2024	DEFT* JONESLANGSALL	STAFF FOR EVENT	278.30	
	15/04/2024	FAIRFAX SUBSCRIPTION	MONTHLY SUBSCRIPTION	64.99	
	15/04/2024	MAILCHIMP	MONTHLY SUBSCRIPTION	86.61	
	19/04/2024	WANNEWS	MONTHLY SUBSCRIPTION	28.00	
	19/04/2024	APPLE	CHARGER AND CABLE	58.00	
	22/04/2024	DELI ON WHATLEY	CATERING	136.90	
	22/04/2024	DELI ON WHATLEY	CATERING	424.80	
	23/04/2024	FACEBK	ADVERTISING COSTS	184.05	
	30/04/2024	AUSTRALIAN LAND & GR	PARTIAL REFUND FOR CONFERENCE	-348.00	



Eastern Metropolitan Regional Council
PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTH OF MAY 2024

<u>Cheque / EFT No</u>	<u>Date</u>	<u>Payee</u>		<u>Amount</u>	<u>EFT Amount</u>
2617	23/05/2024	WBC - CORPORATE MASTERCARD - Z WILLIAMSON			2,385.38
	04/04/2024	BUNNINGS	REFUND KEY CUT	-11.91	
	08/04/2024	WOOLWORTHS	STAFF AMENITIES	142.02	
	08/04/2024	BUNNINGS	PLANT MAINTENANCE	110.80	
	14/04/2024	WOOLWORTHS	STAFF AMENITIES AND KITCHEN SUPPLIES	169.25	
	16/04/2024	SUBWAY	CATERING FOR MEETING	139.00	
	18/04/2024	DEPARTMENT OF TRANSPORT	REGO TRANSFER FEES	20.40	
	18/04/2024	DEPARTMENT OF TRANSPORT	REGO TRANSFER FEES	20.40	
	18/04/2024	DEPARTMENT OF TRANSPORT	REGO TRANSFER FEES	20.40	
	19/04/2024	CBD MOVERS	REMOVALIST DEPOSIT	182.70	
	21/04/2024	WOOLWORTHS	STAFF AMENITIES AND KITCHEN SUPPLIES	198.74	
	29/04/2024	WOOLWORTHS	STAFF AMENITIES AND KITCHEN SUPPLIES	156.81	
	02/05/2024	AIR RADIATORS PTY	HAMMEL SHREDDER	1,236.77	
		TOTAL			13,374.79

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2024

D2024/15412

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 May 2024.

KEY POINTS

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 May 2024 have been identified and are reported on in the body of the report.

RECOMMENDATIONS

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 May 2024.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.
- 3 The half year review was undertaken during January/ February 2024 and is reflected in this report.

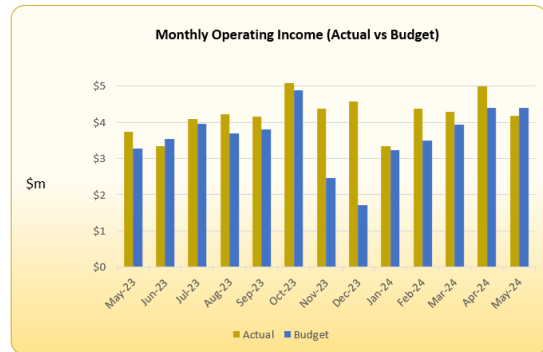
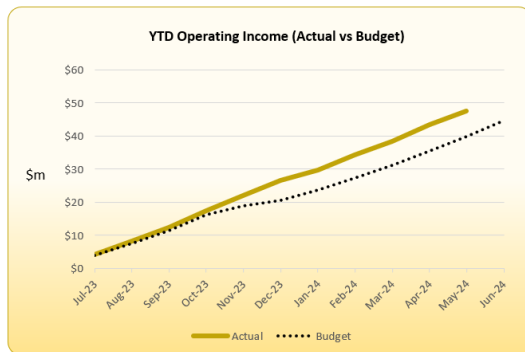
REPORT

- 4 Outlined below are financial statements for the period ended 31 May 2024. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

5 The net operating result as at 31 May 2024 is a favourable variance of \$5,161,409 (53.71%) against budget. The following information is provided on key aspects of Council’s year to date financial performance:

Operating Income	Actuals for the Year	A favourable variance of \$7,701,932 (19.29%)
	End of Year Forecasts	A favourable variance of \$4,118,116 (9.20%)

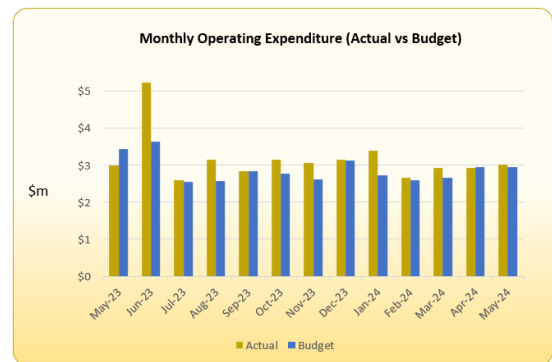
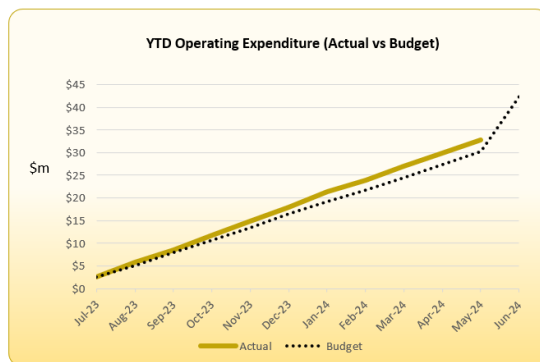


Operating Income Variances Previously Reported to Council

- 6 Year to date Net User Charges of \$34,831,568 is above the budget by \$4,925,488 (16.47%). The variance is attributable to additional tonnages received mostly from Commercial Customers at 70.71% compared to Member Council at 29.29%.
- 7 Year to date Secondary Waste Charge of \$3,147,427 is above the budget by \$1,459,114 (86.42%). This is primarily attributed to the delay in East Rockingham Waste to Energy (ERWtE) project and the tonnages from member councils being redirected to Redhill Waste Management Facility (RHWMF).
- 8 The full year forecast for the Secondary Waste Charge is above the annual budget by \$1,132,096 due to the delay in the ERWTE project. This resulted in greater tonnes being forecast to be disposed at the RHWMF.
- 9 Year to date Contribution is above the budget by \$22,965 (20.92%) predominantly due to the contribution received for sponsorship of the Circular Economy Leadership Course. This also resulted in the full year forecast above the annual budget by \$22,990.
- 10 The full year forecast for Contributions is above the annual budget by \$22,990 due to an unbudgeted contribution received for sponsorship of the Circular Economy Leadership Course.
- 11 Year to date Operating Grants is below the annual budget by \$211,377 (61.99%). Following the interim audit, it has been decided that the grants for FOGO Picking station will be recognised once the plant is operational.
- 12 The full year forecast for Operating Grants is below the annual budget by \$295,379. This variance is attributable to the decrease in anticipated grant funding for the Electrical Vehicle charging type grant.
- 13 Year to date Interest on Municipal Cash Investments of \$1,313,109 is above the budget by \$1,116,242 (567%) due to the higher investment rate achieved (4.91% average interest vs 3.75% budgeted) and higher available funds for investments.
- 14 The full year Interest on Municipal Cash Investments has been forecasted to be above the budget by \$1,096,145 (510.37%) due to the increase in investment rates during the year and the higher available funds for investments.

- 15 Year to date Interest on Restricted Cash Investments of \$2,238,447 is above the budget by \$574,202 (34.50%) due to the higher investment rates achieved and higher available funds for investments.
- 16 Year to date Reimbursement is above the budget by \$305,870 (17.67%). The major variances relate to a reimbursement of \$216,692 for Biobags and \$130,680 for Woodside project and \$121,122 for Bin Management on Regional Waste Collection Project. This is offset by a lower reimbursement of \$125,453 for Coppin Rd Transfer Station.
- 17 The full year forecast for Reimbursements has been forecasted to be \$667,952 (34.44%) above the budget of \$1,939,340. The primary variances are due to the higher recoup of \$228,727 from Baywaste Transfer Station operations, an unbudgeted recoup of \$216,632 from participants for the purchase of FOGO caddies and liners (Biobags), an unbudgeted recoup of \$153,277 relating to Bin Management on the Regional Waste Collection Project and an unbudgeted recoup relating to the Woodside project.
- 18 Year to date Other Income of 3,094,039 is \$476,365 (13.34%) below the budget due to the delays in the Wood Waste to Energy Project. The budgeted Electricity Sales Income of \$387,450 from this project has been delayed.
- 19 The full year forecast for Other Income of \$2,816,714 is \$1,139,000 (28.79%) below the budget of \$3,955,714. The major factors contributing to this variance include an income from Wood Waste to Energy Project forecast to be \$934,116 below the budget and income from Methane forecast to be \$564,160 below the budget.
- 20 The full year forecast for Proceeds from Sale of Assets of \$500,273 has been forecasted to be \$78,273 (18.55%) above the budget of \$422,000. This variance relates to the timing on the disposal by auction of fleet vehicles due for change over.
- 21 There were no further significant Operating Income variances as at 31 May 2024.

Operating Expenditure	Actuals for the Year	An overspend variance of \$2,540,523 (-8.38%)
	End of Year Forecasts	An underspend variance of \$2,084,955 (4.93%)



Operating Expenditure Variances Previously Reported to Council

- 22 Year to date Material Expenses of \$1,903,361 is above the budget by \$217,668 (12.91%). The major variance relates to the purchase of Biobags which was reimbursed.
- 23 Year to date Utility Expenses is above the budget by \$57,431 (16.62%). This variance is attributed to higher than budgeted electricity expenses for the Waste Transfer Station Building.

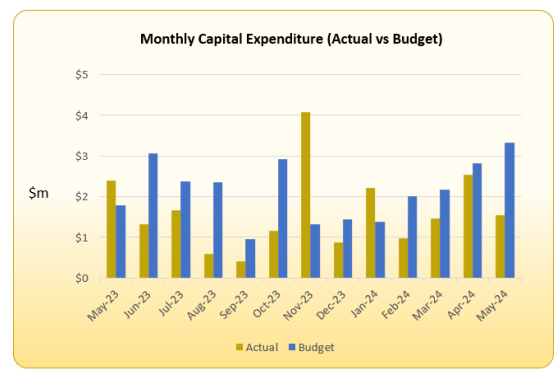
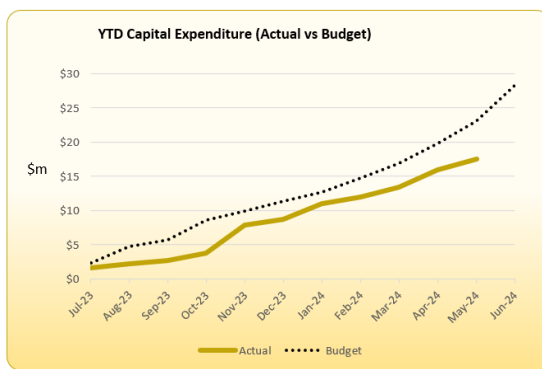
- 24 Year to date Fuel Expenses of \$1,612,298 is above the budget by \$202,032 (14.33%). The variance is due to the increased fuel consumption resulting from the higher volume of tonnage received.
- 25 The full year forecast for Fuel Expenses is \$411,975 (26.78%) above the budget of \$1,538,583. The variance is attributable to the additional diesel fuel forecast to be consumed as a result of the increase in tonnages forecast to be disposed at the RHWMF by year end.
- 26 The full year forecast for Interest Expenses is \$369,408 above the budget. The variance is attributable to the adjustment in the estimated unwinding of discount on Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI).
- 27 The full year forecast for Insurance Expenses is \$124,041 above the budget of \$427,647. The variance is due to an increase in insurance premium and additional insurance required for Wood Waste to Energy Project.
- 28 Year to date Depreciation Expenses is above the budget by \$1,268,605 (30.49%). The major variance relates to the higher cell usage as a result of additional commercial and non-member Council tonnages received.
- 29 The full year forecast for Depreciation Expenses is \$2,540,231 (56.38%) above the budget of \$4,505,745. The variance is attributable to the higher Depreciation Expenses - Cell Usage of \$1.47m due to the additional tonnages forecast to go to landfill as at year end (due to the delay in the ERWTE project) and additional commercial tonnages forecast to be received and the higher Depreciation Expenses - General of \$1.07m due to additional plant purchased during the year.
- 30 Year to date Miscellaneous Expenses is below the budget by \$424,419 (34.15%) due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various directorates/business units include: CEO's (\$85,372), Business Support (\$76,060), Sustainability (\$168,671) and Operations (\$94,316).
- 31 The full year forecast for Miscellaneous Expenses has been forecasted to be \$5,512,748 (68.65%) below the budget of \$8,030,117. The major factors contributing to this variance include the expenditure associates with the disposal charges on ERWTE project forecast to be below the budget by \$5,303,534, the membership expenses forecast to be below the budget by \$68,302 and the advertising expenses forecast to be below the budget by \$17,423.
- 32 Year to date Provision Expenses is above the budget by \$1,024,040 (143.86%). This non-cash flow variance relates to the Post Closure Site Rehabilitation and Environmental Monitoring provisions as a result of the additional commercial and non-member Council tonnages received during the March month.
- 33 The full year forecast for Provision Expenses is \$857,738 (93.51%) below the budget of \$917,260. The variance relates to the adjustment in the estimated of future value of Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI).
- 34 Year to date Cost Allocations is below the budget by \$275,685 (99.85%). This variance relates to internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour as well as the timing of various projects.
- 35 The full year forecast for Costs allocations is \$117,224 below the budget. This variance relates to lower than budgeted internal costs allocated to various projects and specifically capital expenditure projects that have been budgeted to utilise the EMRC's plant and labour.
- 36 There were no further significant Operating Expenditure variances as at 31 May 2024.

Other Comprehensive Income	Actuals for the Year	Nil
	End of Year Forecasts	Nil

37 There were no significant Other Comprehensive Income variances as at 31 May 2024.

Capital Expenditure Statement (refer Attachment 2)

Capital Expenditure	Actuals for the Year	An underspend variance of \$5,560,507
	End of Year Forecasts	An underspend variance of \$361,979



Capital Expenditure Variances

38 A year to date underspend variance of \$5,560,507 existed as at 31 May 2024 when compared to the budget of \$23,063,744.

39 Year to date Capital expenditure totalling \$17,503,237 with the major capital expenditure being undertaken on the following:

- Construct Class III Cell Stage 17 – RHWMF - \$2,516,328;
- Construct Wood Waste to Energy Building - HRRP - \$2,512,983;
- Construct Waste Transfer Station - HRRP - \$2,422,661;
- Leachate Pond Deepening - RHWMF - \$1,992,046;
- Purchase / Replace Plant - HRRP - \$1,391,253;
- Purchase / Replace Plant - RHWMF - \$1,016,752;
- Regional Waste Collection Project - Plant Purchases - \$966,676;
- Refurbish Plant - RHWMF - \$864,536;
- Purchase / Replace Minor Plant and Equipment - HRRP - \$572,165;
- Hydrant Upgrade - HRRP - \$410,355;
- Sewer Line connection to Talloman – HRRP - \$402,682;
- Purchase / Replace Vehicles - RHWMF - \$332,958;
- Purchase / Replace Minor Plant and Equipment - RHWMF - \$292,311;
- Upgrade Power Supply to Workshop No 2 - RHWMF - \$281,977;
- FOGO Picking Station – RHWMF - \$222,465;
- Construct Roads / Carparks - RHWMF - \$211,134;
- Waste Transfer Station - Thermal Cameras - HRRP - \$196,590; and

- Resource Recovery Park - Noise Control Fencing - \$153,022.

40 Full Year Capital Expenditure has been forecasted to be \$361,979 (1.27%) below the budget of \$28,409,629.

41 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:

- ⇒ Design and Construct Class IV Cell Stage 3 – RHWMF - \$3,056,666;
- ⇒ Air Pollution Control Residue Facility and Plant (APCR) – RHWMF - \$3,362,034 (c/fwd);
- ⇒ Construct Wood Waste to Energy Building – HRRP - \$488,088 (c/fwd);
- ⇒ Construct Access Road to Lots 8 9 10 – RHWMF - \$460,000 (c/fwd);
- ⇒ Construct Drainage Works to Lots 8 9 10 – RHWMF - \$440,000 (c/fwd);
- ⇒ Purchase / Replace Plant – HRRP - \$389,216;
- ⇒ Construct Hardstand 2 (Old House Site) – HRRP - \$360,000;
- ⇒ Extend Ascot PV & EV Charging - \$228,397;
- ⇒ Construct Monitoring Bores – RHWMF - \$200,000;
- ⇒ Purchase Vehicles - Ascot Place (Electric Vehicles) - \$168,000;
- ⇒ Construct Waste Management Facility Buildings – RHWMF – \$164,802;
- ⇒ Extension of Sewer Line from WWtE to Sewer Sump & existing ATU – HRRP - \$145,885; and
- ⇒ Purchase / Replace Plant – RHWMF - \$126,981 (c/fwd).

42 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:

- ⇒ Construct Class III Cell Stage 17 – RHWMF - \$5,125,374;

At its meeting on 22 February 2024, Council approved additional budget funding for the construction of Stage 17 landfill cell which will be funded by the budget from Class IV cell construction as well as the surplus funds available in the Municipal Fund reserves.

- ⇒ Construct Waste Transfer Station – HRRP - \$1,618,756;

At its meeting on 22 June 2023, Council approved unbudgeted provisional sum includes additional 5% contingency funding to the value of \$342,779 on the contract sum and unbudgeted provisional sum of \$1,275,977 to address the final claims from the Contractor.

- ⇒ Sewer Line connection to Talloman – HRRP - \$470,885;
- ⇒ Hydrant Upgrade – HRRP - \$362,827;
- ⇒ Upgrade Power Supply to Workshop No 2 – RHWMF - \$328,456;
- ⇒ Purchase Vehicles - Ascot Place - \$227,204;
- ⇒ Regional Waste Collection Project - Plant Purchases - \$200,000;
- ⇒ Waste Transfer Station - Thermal Cameras – HRRP - \$175,738;
- ⇒ Purchase / Replace Other Equipment – RHWMF - \$175,000;
- ⇒ Purchase / Replace Vehicles – RHWMF - \$170,708;
- ⇒ Resource Recovery Park - Noise Control Fencing - \$154,249;
- ⇒ Purchase / Replace Minor Plant and Equipment – HRRP - \$133,741; and

⇒ Construct FOGO Processing Area – RHWMF - \$100,000.

Statement of Financial Position (refer Attachment 3)

43 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

44 Total Equity as at 31 May 2024 totals \$192,444,955. This is an increase of \$14,771,215 from the 30 June 2023 equity of \$177,673,740.

45 It has been forecasted that Total Equity as at 30 June 2024 will be above the original budget of \$176,677,584 by \$6,203,071.

Statement of Cash and Investments (refer Attachment 4)

46 The level of cash and investments in the Municipal Fund as at 31 May 2024 is \$41,268,832 and Restricted Cash amount to \$43,706,335.

47 The net movement for the month is an increase of \$2,324,317.

48 It has been forecasted that Total Cash and Investment as at 30 June 2024 will be above the original budget of \$32,178,383 by \$9,158,924.

Statement of Financial Activity (refer Attachment 5)

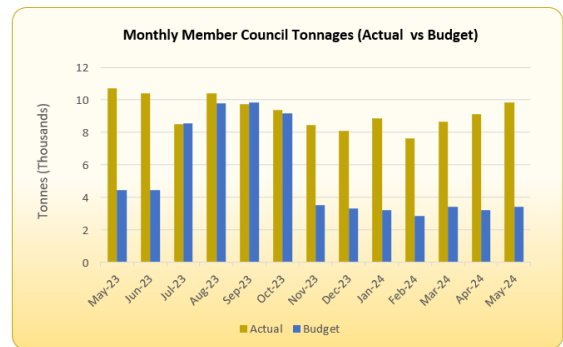
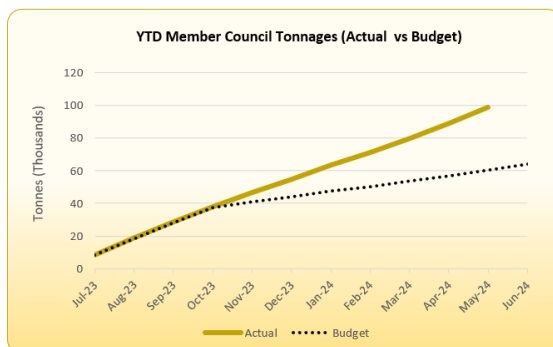
49 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.

50 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

Investment Report (refer Attachment 6)

51 Term deposits valued at \$27,000,000 matured during May 2024 and the entire amount was reinvested into further term deposits.

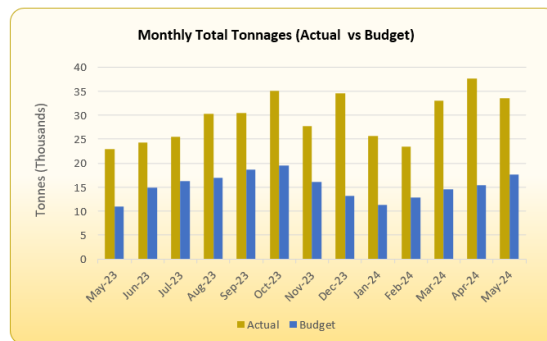
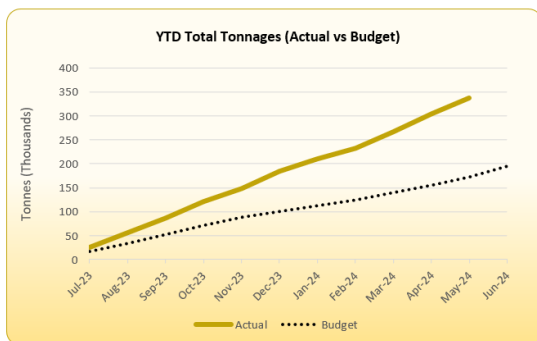
Red Hill Tonnages - Member Councils



52 Tonnages received from Member Councils at Red Hill Waste Management Facility were 98,691 tonnes compared to the budget of 60,381 tonnes.

53 This compared with 118,510 tonnes in the previous corresponding period. The main variance is due to the withdrawal of City of Kalamunda as at 30 June 2023.

Red Hill Tonnages – Total Tonnages



54 Total Red Hill tonnages received from all sources were 336,955 tonnes compared to the budget of 172,493 tonnes. The variance is mainly as a result of the higher commercial and non-member Council tonnes received.

55 As at the same period in 2022/2023 tonnages received from all sources totalled 218,094 tonnes.

STRATEGIC/POLICY IMPLICATIONS

56 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

57 As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

58 Nil

RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> ➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. ➤ Internal Audit reviews to ensure compliance with Financial Regulations. ➤ External Audit confirms compliance. 		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} As outlined in the report.
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2024/15730)
2. Capital Expenditure Statement (D2024/15731)
3. Statement of Financial Position (D2024/15732)
4. Statement of Cash and Investments (D2024/15734)
5. Statement of Financial Activity (D2024/15735)
6. Investment Report (D2024/15737)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 May 2024.

The Chairperson called for a mover and seconder for the officer recommendation to allow for questions.

Cr Hamilton moved an amended motion and Cr Poliwka seconded.

Amended Motion:

That Council:

1. *Receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and investments, Statement of Financial Activity and the Investment Report for the period ended 31 May 2024.*
2. *By absolute majority declares a dividend of \$5m from the audited operating surpluses for 2023/24 financial year.*
3. *Authorises the payment of the dividend following the endorsement of the audited Annual Financial Report for 2023/2024 financial year and be based on the respective member Council equity shareholding.*

Rationale provided for the amended motion

Given the reduction in EMRC project progression in the foreseeable future, Cr Hamilton stated that it would instead be highly advantageous to return funds derived from operating surplus in 2023/24, as a distribution to member Councils to enable the fast-tracking of member Council projects beneficial to local communities.

Cr Hamilton spoke to the motion, noting the 2023/24 financial year has generated a forecast surplus exceeding \$14m, a portion of these funds distributed to member Councils as a dividend could be put to good use immediately to progress the shovel ready projects of each member Council.

Cr Poliwka reserved his right to speak to the motion.

Cr Bowman queried whether this alternate motion was allowed under the Standing Orders. He suggested that this should have been treated as a notice of motion with a detailed financial report and was not relevant to Item 14.2.

The CFO advised that this item can be brought back to Council if required. However, the two additional limbs are consistent with the financial subject matter as the report deals with the operating surpluses for the year and the proposed financial distribution are from the operating surpluses. The CFO confirmed that this is consistent with the *EMRC Meeting Procedure Local Law 2023*.

Cr Bowman spoke against this motion and felt more detailed financial information is required before he can support this.

Cr Hamilton reminded Councillors that previous motions on dividend distribution have been tabled and were approved. She sought confirmation from the CFO.

The CFO confirmed that there have been distributions in the past.

Cr Poliwka spoke in support of the motion saying that these funds would be put to good use by individual member councils at this point in time.

At the conclusion of the debate, Cr Hamilton exercised her right of reply.

The Chairperson decided to deal with the amendment by putting to Council the motion in two parts: the officer recommendation (limb No. 1); and the amended motion by Cr Hamilton (limb No. 2 and limb No. 3).

Following discussion, the Chairperson put this to the vote.

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR POLIWKA

THAT COUNCIL:

1. RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2024.

MOTION CARRIED 6/1

**For: Crs Piffaretti, Bowman, Jeans, Hamilton, Poliwka, Sutherland
Against: Cr Catalano**

2. BY ABSOLUTE MAJORITY DECLARES A DIVIDEND OF \$5M FROM THE AUDITED OPERATING SURPLUSES FOR 2023/24 FINANCIAL YEAR.
3. AUTHORISES THE PAYMENT OF THE DIVIDEND FOLLOWING THE ENDORSEMENT OF THE AUDITED ANNUAL FINANCIAL REPORT FOR 2023/2024 FINANCIAL YEAR AND BE BASED ON THE RESPECTIVE MEMBER COUNCIL EQUITY SHAREHOLDING.

MOTION CARRIED 5/2

**For: Crs Piffaretti, Catalano, Hamilton, Poliwka, Sutherland
Against: Crs Bowman, Jeans**



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date			May 2024			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
Operating Income								
\$55,293,928	\$40,414,561	\$14,879,367	(F)	User Charges	\$55,457,907	\$43,897,155	\$11,560,752	(F)
(\$20,462,360)	(\$10,508,481)	(\$9,953,879)	(U)	<u>Less</u> Landfill Levy Charges	(\$19,558,070)	(\$10,628,512)	(\$8,929,558)	(U)
\$34,831,568	\$29,906,080	\$4,925,488	(F)	Net User Charges	\$35,899,837	\$33,268,643	\$2,631,194	(F)
\$528,651	\$545,131	(\$16,480)	(U)	Special Charges	\$566,432	\$591,096	(\$24,664)	(U)
\$3,147,427	\$1,688,313	\$1,459,114	(F)	Secondary Waste Charge	\$2,878,728	\$1,746,632	\$1,132,096	(F)
\$132,720	\$109,755	\$22,965	(F)	Contributions	\$132,745	\$109,755	\$22,990	(F)
\$129,623	\$341,000	(\$211,377)	(U)	Operating Grants	\$394,603	\$690,000	(\$295,397)	(U)
\$1,313,109	\$196,867	\$1,116,242	(F)	Interest Municipal Cash Investments	\$1,310,920	\$214,775	\$1,096,145	(F)
\$2,238,447	\$1,664,245	\$574,202	(F)	Interest Restricted Cash Investments	\$1,764,117	\$1,815,590	(\$51,473)	(U)
\$2,036,509	\$1,730,639	\$305,870	(F)	Reimbursements	\$2,607,292	\$1,939,340	\$667,952	(F)
\$3,094,039	\$3,570,404	(\$476,365)	(U)	Other	\$2,816,714	\$3,955,714	(\$1,139,000)	(U)
\$182,273	\$180,000	\$2,273	(F)	Proceeds from Sale of Assets	\$500,273	\$422,000	\$78,273	(F)
\$47,634,366	\$39,932,434	\$7,701,932	(F)	Total Operating Income	\$48,871,661	\$44,753,545	\$4,118,116	(F)
Operating Expenditure								
\$12,618,622	\$12,460,373	(\$158,249)	(U)	Salary Expenses	\$15,073,957	\$14,057,260	(\$1,016,697)	(U)
\$7,800,590	\$8,069,601	\$269,011	(F)	Contract Expenses	\$9,967,977	\$10,391,841	\$423,864	(F)
\$1,903,361	\$1,685,693	(\$217,668)	(U)	Material Expenses	\$2,025,718	\$1,936,086	(\$89,632)	(U)
\$402,948	\$345,517	(\$57,431)	(U)	Utility Expenses	\$397,751	\$377,077	(\$20,674)	(U)
\$1,612,298	\$1,410,266	(\$202,032)	(U)	Fuel Expenses	\$1,950,558	\$1,538,583	(\$411,975)	(U)
\$0	\$0	\$0	(F)	Interest Expenses	\$369,408	\$0	(\$369,408)	(U)
\$425,472	\$393,909	(\$31,563)	(U)	Insurance Expenses	\$551,688	\$427,647	(\$124,041)	(U)
\$5,429,108	\$4,160,503	(\$1,268,605)	(U)	Depreciation Expenses	\$7,045,976	\$4,505,745	(\$2,540,231)	(U)
\$818,315	\$1,242,734	\$424,419	(F)	Miscellaneous Expenses	\$2,517,369	\$8,030,117	\$5,512,748	(F)
\$1,735,854	\$711,814	(\$1,024,040)	(U)	Provision Expenses	\$59,522	\$917,260	\$857,738	(F)
(\$425)	(\$275,685)	(\$275,260)	(U)	Costs Allocated	(\$390)	(\$117,614)	(\$117,224)	(U)
\$117,008	\$117,903	\$895	(F)	Carrying Amount of Assets Disposed Of	\$253,575	\$234,062	(\$19,513)	(U)
\$32,863,151	\$30,322,628	(\$2,540,523)	(U)	Total Operating Expenditure	\$40,213,109	\$42,298,064	\$2,084,955	(F)
\$14,771,215	\$9,609,806	\$5,161,409	(F)	NET RESULT BEFORE OTHER COMPREHENSIVE INCOME	\$8,658,552	\$2,455,481	\$6,203,071	(F)
Surplus	Surplus				Surplus	Surplus		
Other Comprehensive Income								
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total Other Comprehensive Income	\$0	\$0	\$0	(F)
\$14,771,215	\$9,609,806	\$5,161,409	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$8,658,552	\$2,455,481	\$6,203,071	(F)
Surplus	Surplus				Surplus	Surplus		

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
CEO's Team							
\$0	\$64,163	\$64,163	\$0	Purchase Information Technology & Communication Equipment - Councillors (24550/01)	\$70,000	\$70,000	\$0
\$0	\$64,163	\$64,163	\$0		\$70,000	\$70,000	\$0



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Business Support							
\$0	\$258,489	\$258,489	\$15,429	Extend Ascot PV & EV Charging (24399/28)	\$53,603	\$282,000	\$228,397
\$107,954	\$63,019	(\$44,935)	\$0	Purchase Vehicles - Ascot Place (24440/00)	\$295,954	\$68,750	(\$227,204)
\$0	\$383,163	\$383,163	\$0	Purchase Vehicles - Ascot Place (Electric Vehicles) (24440/01)	\$250,000	\$418,000	\$168,000
\$0	\$9,163	\$9,163	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$10,000	\$10,000	\$0
\$0	\$66,913	\$66,913	\$0	Purchase Information Technology & Communication Equipment (24550/00)	\$73,000	\$73,000	\$0
\$0	\$87,076	\$87,076	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$95,000	\$95,000	\$0
\$0	\$4,576	\$4,576	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$5,000	\$5,000	\$0
\$107,954	\$872,399	\$764,445	\$15,429		\$782,557	\$951,750	\$169,193



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$82,633	\$141,666	\$59,033	\$12,250	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$85,198	\$250,000	\$164,802
\$2,512,983	\$2,490,713	(\$22,270)	\$246,928	Construct Wood Waste to Energy Building - HRRP (24259/05)	\$2,239,500	\$2,727,588	\$488,088
\$2,422,661	\$849,858	(\$1,572,803)	\$67,767	Construct Waste Transfer Station - HRRP (24259/10)	\$2,468,614	\$849,858	(\$1,618,756)
\$2,360	\$0	(\$2,360)	\$0	Construct Weighbridge Office - Hazelmere (24259/12)	\$2,360	\$0	(\$2,360)
\$1,682	\$0	(\$1,682)	\$0	Construct Site Workshop - Hazelmere (24259/13)	\$1,700	\$0	(\$1,700)
\$281,977	\$0	(\$281,977)	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15)	\$328,456	\$0	(\$328,456)
\$45,130	\$201,451	\$156,321	\$39,647	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility (24259/16)	\$250,000	\$250,000	\$0
\$0	\$169,003	\$169,003	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP (24259/22)	\$200,000	\$200,000	\$0
\$2,516,328	\$100,869	(\$2,415,459)	\$3,576,008	Construct Class III Cell Stage 17 - Red Hill Landfill Facility (24310/21)	\$5,565,374	\$440,000	(\$5,125,374)
\$0	\$530,930	\$530,930	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$639,050	\$600,000	(\$39,050)
\$53,900	\$556,427	\$502,527	\$0	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility (24330/05)	\$150,000	\$3,206,000	\$3,056,000
\$0	\$372,913	\$372,913	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$375,000	\$375,000	\$0
\$1,992,046	\$1,545,826	(\$446,220)	\$38,498	Leachate Pond Deepening - Red Hill Landfill Facility (24350/02)	\$1,628,098	\$1,550,000	(\$78,098)



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order	Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
Operations Team						
\$211,134	\$115,530	(\$95,604)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$212,060	\$127,060 (\$85,000)
\$0	\$652,801	\$652,801	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$200,000	\$660,000 \$460,000
\$33,725	\$68,750	\$35,025	\$220	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$100,000	\$75,000 (\$25,000)
\$0	\$435,195	\$435,195	\$0	Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility (24380/01)	\$0	\$440,000 \$440,000
\$0	\$27,500	\$27,500	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$30,000	\$30,000 \$0
\$153,025	\$0	(\$153,025)	\$0	Noise Control Fencing Hazelmere - Construct (24394/06)	\$154,249	\$0 (\$154,249)
\$65,587	\$183,326	\$117,739	\$0	Supply and Install Electronic Gates - Redhill Landfill Facility (24394/07)	\$150,000	\$200,000 \$50,000
\$13,777	\$0	(\$13,777)	\$156,641	Construct FOGO Processing Area - Red Hill Landfill Facility (24395/05)	\$100,000	\$0 (\$100,000)
\$0	\$32,076	\$32,076	\$0	Undertake FOGO Reference Site Tours (24395/06)	\$0	\$35,000 \$35,000
\$12,754	\$90,247	\$77,493	\$900	Implementation of the FOGO Recovery Strategy (24395/07)	\$58,550	\$100,000 \$41,450
\$0	\$360,000	\$360,000	\$0	Construct Hardstand 2 (Old House Site) - Hazelmere (24395/10)	\$0	\$360,000 \$360,000
\$222,465	\$500,000	\$277,535	\$254,105	FOGO Picking Station - Red Hill Landfill Facility (24395/11)	\$450,000	\$500,000 \$50,000
\$0	\$274,639	\$274,639	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$100,000	\$300,000 \$200,000
\$19,128	\$0	(\$19,128)	\$0	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09)	\$19,128	\$0 (\$19,128)



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$65,032	\$45,826	(\$19,206)	\$28,163	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$100,000	\$50,000	(\$50,000)
\$4,560	\$183,270	\$178,710	\$0	Wood Waste to Energy Utilities/Infrastructure - HRRP (24399/11)	\$200,000	\$200,000	\$0
\$0	\$91,663	\$91,663	\$0	Gas Extraction System Wells - Red Hill Landfill Facility (24399/20)	\$50,000	\$100,000	\$50,000
\$3,087	\$2,519,056	\$2,515,969	\$111,967	Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility (24399/21)	\$240,000	\$2,528,034	\$2,288,034
\$27,465	\$180,000	\$152,535	\$6,650	Extension of Sewer Line from WWtE to Sewer Sump & existing ATU - Hazelmere (24399/23)	\$34,115	\$180,000	\$145,885
(\$97)	\$99,900	\$99,997	\$0	Noise Barrier for Hammer Mill - HRRP (24399/26)	\$0	\$99,900	\$99,900
\$410,355	\$175,000	(\$235,355)	\$0	Hydrant Upgrade - HRRP (24399/29)	\$537,827	\$175,000	(\$362,827)
\$402,682	\$53,764	(\$348,918)	\$60,633	Sewer Line connection to Talloman - HRRP (24399/30)	\$524,649	\$53,764	(\$470,885)
\$1,016,752	\$1,855,000	\$838,248	\$2,164,831	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,598,019	\$2,725,000	\$126,981
\$1,391,253	\$2,788,000	\$1,396,747	\$318,544	Purchase / Replace Plant - Hazelmere (24410/01)	\$2,398,784	\$2,788,000	\$389,216
\$966,676	\$916,933	(\$49,743)	\$0	Regional Waste Collection Project - Plant Purchases (24410/14)	\$1,200,000	\$1,000,000	(\$200,000)
\$0	\$537,000	\$537,000	\$0	Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility (24410/15)	\$0	\$1,074,000	\$1,074,000
\$292,311	\$464,750	\$172,439	\$116,495	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$507,000	\$507,000	\$0
\$572,165	\$427,394	(\$144,771)	\$42,640	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$600,000	\$466,259	(\$133,741)



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$332,958	\$268,807	(\$64,151)	\$189,542	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$463,958	\$293,250	(\$170,708)
\$0	\$18,326	\$18,326	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$20,000	\$20,000	\$0
\$0	\$55,000	\$55,000	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$60,000	\$60,000	\$0
\$0	\$9,163	\$9,163	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$10,000	\$10,000	\$0
\$13,260	\$45,826	\$32,566	\$0	Waste Transfer Station - CCTV and Network - HRRP (24530/11)	\$50,000	\$50,000	\$0
\$196,590	\$22,913	(\$173,677)	\$0	Waste Transfer Station - Thermal Cameras - HRRP (24530/12)	\$200,738	\$25,000	(\$175,738)
\$4,905	\$5,500	\$595	\$0	Purchase Information Technology & Communication Equipment - Projects (24550/02)	\$6,000	\$6,000	\$0
\$20,513	\$79,893	\$59,380	\$5,274	Purchase Information Technology & Communication Equipment - Hazelmere (24550/03)	\$70,363	\$87,166	\$16,803
\$15,689	\$11,000	(\$4,689)	\$0	Purchase Information Technology & Communication Equipment - Red Hill Admin (24550/05)	\$16,803	\$12,000	(\$4,803)
\$118,718	\$252,076	\$133,358	\$201,815	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$450,000	\$275,000	(\$175,000)
\$6,225	\$0	(\$6,225)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$7,500	\$0	(\$7,500)
\$9,458	\$0	(\$9,458)	\$0	Purchase of Fume Hood at HRRP - Waste Environment (24590/10)	\$15,000	\$0	(\$15,000)



CAPITAL EXPENDITURE STATEMENT

MAY 2024

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$0	\$18,326	\$18,326	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$20,000	\$20,000	\$0
\$0	\$18,326	\$18,326	\$0	Purchase Office Furniture and Fittings - Hazelmere Office (24610/10)	\$20,000	\$20,000	\$0
\$16,893	\$24,750	\$7,857	\$0	Purchase Furniture and Fittings - Hazelmere Workshop (24610/11)	\$27,000	\$27,000	\$0
\$864,536	\$1,260,000	\$395,464	\$57,950	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$1,260,000	\$1,260,000	\$0
\$17,395,282	\$22,127,182	\$4,731,900	\$7,697,468		\$27,195,093	\$27,387,879	\$192,786
\$17,503,237	\$23,063,744	\$5,560,507	\$7,712,897	TOTAL CAPITAL EXPENDITURE	\$28,047,650	\$28,409,629	\$361,979



STATEMENT OF FINANCIAL POSITION

MAY 2024

Actual June 2023	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$26,624,162	\$3,475,167	Cash and Cash Equivalents	\$7,995,037	\$1,097,002	\$6,898,035 (F)
\$53,500,000	\$81,500,000	Investments	\$32,853,940	\$31,810,067	\$1,043,873 (F)
\$4,817,449	\$4,682,149	Trade and Other Receivables	\$2,988,058	\$2,988,058	\$0 (F)
\$32,949	\$61,925	Inventories	\$39,035	\$39,035	\$0 (F)
\$20,620	\$47,597	Other Assets	\$67,382	\$67,382	\$0 (F)
\$84,995,180	\$89,766,838	Total Current Assets	\$43,943,452	\$36,001,544	\$7,941,908 (F)
Current Liabilities					
\$6,798,058	\$6,987,724	Trade and Other Payables	\$5,473,282	\$6,201,968	\$728,686 (F)
\$2,139,838	\$2,171,882	Provisions	\$1,981,908	\$1,947,778	(\$34,130) (U)
\$8,937,896	\$9,159,606	Total Current Liabilities	\$7,455,190	\$8,149,746	\$694,556 (F)
\$76,057,284	\$80,607,232	Net Current Assets	\$36,488,262	\$27,851,798	\$8,636,464 (F)
Non Current Assets					
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$9,172,808	\$20,513,858	Buildings	\$29,260,847	\$29,267,252	(\$6,405) (U)
\$21,117,026	\$19,787,439	Structures	\$39,076,498	\$40,495,127	(\$1,418,629) (U)
\$12,584,804	\$14,738,115	Plant	\$22,353,330	\$23,532,419	(\$1,179,089) (U)
\$399,739	\$480,785	Equipment	\$2,104,181	\$2,126,573	(\$22,392) (U)
\$156,319	\$152,832	Furniture and Fittings	\$231,743	\$164,972	\$66,771 (F)
\$37,743,167	\$37,457,955	Work in Progress	\$17,174,784	\$17,536,763	(\$361,979) (U)
\$129,024,120	\$140,981,241	Total Non Current Assets	\$158,051,640	\$160,973,363	(\$2,921,723) (U)
Non Current Liabilities					
\$27,407,664	\$29,143,518	Provisions	\$11,659,247	\$12,147,577	\$488,330 (F)
\$27,407,664	\$29,143,518	Total Non Current Liabilities	\$11,659,247	\$12,147,577	\$488,330 (F)
\$177,673,740	\$192,444,955	Net Assets	\$182,880,655	\$176,677,584	\$6,203,071 (F)
Equity					
\$81,382,357	\$88,296,745	Accumulated Surplus/Deficit	\$106,680,934	\$106,680,934	\$0 (F)
\$37,145,634	\$37,145,634	Asset Revaluation Reserve	\$37,157,892	\$37,157,892	\$0 (F)
\$52,231,361	\$52,231,361	Cash Backed Reserves	\$30,383,277	\$30,383,277	\$0 (F)
\$6,914,388	\$14,771,215	Net change in assets from operations	\$8,658,552	\$2,455,481	\$6,203,071 (F)
\$177,673,740	\$192,444,955	Total Equity	\$182,880,655	\$176,677,584	\$6,203,071 (F)



CASH AND INVESTMENTS MAY 2024

Actual June 2023	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
26,620,112	3,471,117	Cash at Bank - Municipal Fund 01001/00	8,479,317	294,395	8,184,922 (F)
4,050	4,050	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
1,268,639	37,793,665	Investments - Municipal Fund 02021/00	2,088,663	1,063,188	1,025,475 (F)
27,892,801	41,268,832	Total Municipal Cash	10,572,030	1,361,633	9,210,397 (F)
Restricted Cash and Investments					
1,347,454	697,574	Restricted Investments - Plant and Equipment 02022/01	232,961	256,568	(23,607) (U)
4,263,318	4,437,332	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	6,188,663	6,204,205	(15,542) (U)
9,036,948	2,866,258	Restricted Investments - Future Development 02022/03	246,592	884,621	(638,029) (U)
1,973,037	2,053,570	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,895,434	2,902,707	(7,273) (U)
40,237	797,014	Restricted Investments - Class IV Cells Red Hill 02022/07	442,616	467,165	(24,549) (U)
7,915,283	11,808,331	Restricted Investments - Secondary Waste Processing 02022/09	10,086,619	10,097,446	(10,827) (U)
2,378,510	3,256,976	Restricted Investments - Class III Cells 02022/10	3,145,182	3,156,111	(10,929) (U)
5,506,111	5,730,851	Restricted Investments - EastLink Relocation 02022/13	5,703,255	5,685,769	17,486 (F)
18,663,605	10,906,393	Restricted Investments - Committed Funds 02022/14	658,286	0	658,286 (F)
1,106,858	1,152,036	Restricted Investments - Long Service Leave 02022/90	1,165,669	1,162,158	3,511 (F)
52,231,361	43,706,335	Total Restricted Cash	30,765,277	30,816,750	(51,473) (U)
80,124,162	84,975,167	TOTAL CASH AND INVESTMENTS	41,337,307	32,178,383	9,158,924 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

**STATEMENT OF FINANCIAL ACTIVITY
MAY 2024**

Year to Date							Full Year		
Actual	Budget	Variance		(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance		
OPERATING ACTIVITIES									
Revenue from operating activities									
\$58,970,006	\$42,648,005	\$16,322,001	(F)		\$58,903,067	\$46,234,883	\$12,668,184	(F)	
\$2,298,852	\$2,181,394	\$117,458	(F)		\$3,134,640	\$2,739,095	\$395,545	(F)	
\$3,551,556	\$1,861,112	\$1,690,444	(F)		\$3,075,037	\$2,030,365	\$1,044,672	(F)	
\$3,094,039	\$3,570,404	(\$476,365)	(U)		\$2,816,714	\$3,955,714	(\$1,139,000)	(U)	
\$65,265	\$62,097	\$3,168	(F)		\$246,698	\$187,938	\$58,760	(F)	
\$67,979,718	\$50,323,012	\$17,656,706	(F)		\$68,176,156	\$55,147,995	\$13,028,161	(F)	
Expenditure from operating activities									
(\$12,618,622)	(\$12,460,373)	(\$158,249)	(U)		(\$15,073,957)	(\$14,057,260)	(\$1,016,697)	(U)	
(\$9,703,951)	(\$9,755,294)	\$51,343	(F)		(\$11,993,695)	(\$12,327,927)	\$334,232	(F)	
(\$402,948)	(\$345,517)	(\$57,431)	(U)		(\$397,751)	(\$377,077)	(\$20,674)	(U)	
(\$5,429,108)	(\$4,160,503)	(\$1,268,605)	(U)		(\$7,045,976)	(\$4,505,745)	(\$2,540,231)	(U)	
\$0	\$0	\$0	(F)		(\$369,408)	\$0	(\$369,408)	(U)	
(\$425,472)	(\$393,909)	(\$31,563)	(U)		(\$551,688)	(\$427,647)	(\$124,041)	(U)	
(\$24,628,402)	(\$13,597,610)	(\$11,030,792)	(U)		(\$24,085,129)	(\$20,996,858)	(\$3,088,271)	(U)	
\$0	\$0	\$0	(F)		\$0	\$0	\$0	(F)	
(\$53,208,503)	(\$40,713,206)	(\$12,330,960)	(U)		(\$59,517,604)	(\$52,692,514)	(\$6,121,951)	(U)	
\$7,099,697	(\$20,997,487)	\$28,097,184	(F)		(\$14,141,717)	(\$15,765,450)	\$1,623,733	(F)	
\$21,870,912	(\$11,387,681)	\$33,422,930	(F)		(\$5,483,165)	(\$13,309,969)	\$8,529,943	(F)	
Amount attributable to operating activities									
INVESTING ACTIVITIES									
Inflows from investing activities									
\$182,273	\$180,000	\$2,273	(F)		\$500,273	\$422,000	\$78,273	(F)	
\$182,273	\$180,000	\$2,273	(F)		\$500,273	\$422,000	\$78,273	(F)	
Outflows from investing activities									
(\$10,431,747)	(\$14,430,911)	\$3,999,164	(F)		(\$15,015,947)	(\$15,742,871)	\$726,924	(F)	
(\$7,071,489)	(\$11,611,138)	\$4,539,649	(F)		(\$12,931,703)	(\$12,666,758)	(\$264,945)	(U)	
(\$17,503,237)	(\$26,042,049)	\$8,538,812	(F)		(\$27,947,650)	(\$28,409,629)	\$461,979	(F)	
(\$17,320,964)	(\$25,862,049)	\$8,541,085	(F)		(\$27,447,377)	(\$27,987,629)	\$540,252	(F)	
Amount attributable to investing activities									
FINANCING ACTIVITIES									
Inflows from financing activities									
\$30,022,187	\$25,868,447	\$4,153,740	(F)		\$28,220,137	\$28,220,137	\$0	(F)	
\$30,022,187	\$25,868,447	\$4,153,740	(F)		\$28,220,137	\$28,220,137	\$0	(F)	
Outflows from financing activities									
(\$21,497,161)	(\$11,458,172)	(\$10,038,989)	(U)		(\$12,448,420)	(\$12,499,893)	\$51,473	(F)	
(\$21,497,161)	(\$11,458,172)	(\$10,038,989)	(U)		(\$12,448,420)	(\$12,499,893)	\$51,473	(F)	
\$8,525,026	\$14,410,275	(\$5,885,249)	(U)		\$15,771,717	\$15,720,244	\$51,473	(F)	
Amount attributable to financing activities									
MOVEMENT IN SURPLUS OR DEFICIT									
\$2,825,406	\$22,612,402	(\$19,786,996)	(U)		\$22,881,810	\$22,612,402	\$269,408	(F)	
\$21,870,912	(\$11,387,681)	\$33,258,593	(F)		(\$5,483,165)	(\$13,309,969)	\$7,826,804	(F)	
(\$17,320,964)	(\$25,862,049)	\$8,541,085	(F)		(\$27,447,377)	(\$27,987,629)	\$540,252	(F)	
\$8,525,026	\$14,410,275	(\$5,885,249)	(U)		\$15,771,717	\$15,720,244	\$51,473	(F)	
\$15,900,380	(\$227,053)	\$16,127,434	(F)		\$5,722,985	(\$2,964,952)	\$8,687,937	(F)	

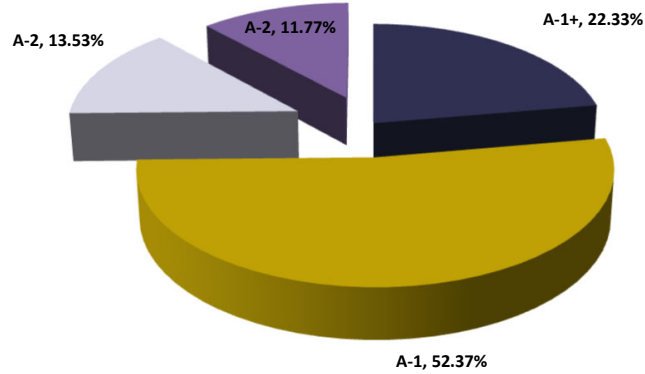
EMRC Investment Report

May 2024

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	22.33%	100.00%
A	A-1	52.37%	100.00%
A-	A-2	13.53%	100.00%
BBB	A-2	11.77%	40.00%
		100.00%	

Investment by S&P Rating



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	0.00%
AMP	BBB	A-2	11.77%
NAB	AA-	A-1+	12.36%
Westpac / St. George Bank	AA-	A-1+	9.97%
Suncorp	A+	A-1	27.66% *
BOQ / ME Bank	A-	A-2	13.53%
Commonwealth Bank	AA-	A-1+	0.00%
ING	A	A-1	24.71%
Macquarie Bank	A+	A-1	0.00%
			100.00%

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		100.00%	

IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	27.66%	
Fossil Fuel ADI's	72.34%	
		100.00%

14.3 REVIEW OF COUNCIL POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY

D2024/12593

PURPOSE OF REPORT

The purpose of this report is to review Council Policy 3.3 - Management of Investments Policy.

KEY POINT(S)

- Council Policy 3.3 - Management of Investments Policy was last reviewed at the meeting of Council held on 23 September 2021.
- It is proposed to increase the Policy limits for AA rated ADI's from 35% for single entities to 45%.
- It is proposed that the existing Policy, as revised with amendments, be adopted.

RECOMMENDATION(S)

That:

1. Revised EMRC Policy 3.3 - Management of Investments Policy forming attachment 2 to this report be adopted by Council.
2. EMRC Policy 3.3 - Management of Investments Policy be next reviewed in the twelve months following the ordinary election day in 2025.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 EMRC Policy 3.3 - Management of Investments Policy was last reviewed at the meeting of Council held on 23 September 2021 (D2021/18149).

REPORT

- 2 The policies of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council principles. It is important that policies are reviewed periodically and amended where necessary.
- 3 A review of the existing policy has been undertaken with the following objectives used as a basis for undertaking the review:
 - To ensure that the policy meets the definition of a policy;
 - To incorporate in the policy appropriate amendments to account for changes in details such as dates, times and values since the last review;
 - To realign the policy with the adopted revised *10 Year Strategic Plan 2017-2027* and the *Sustainability Strategy*; and
 - To ensure the policy is contemporary and appropriate for the Council.

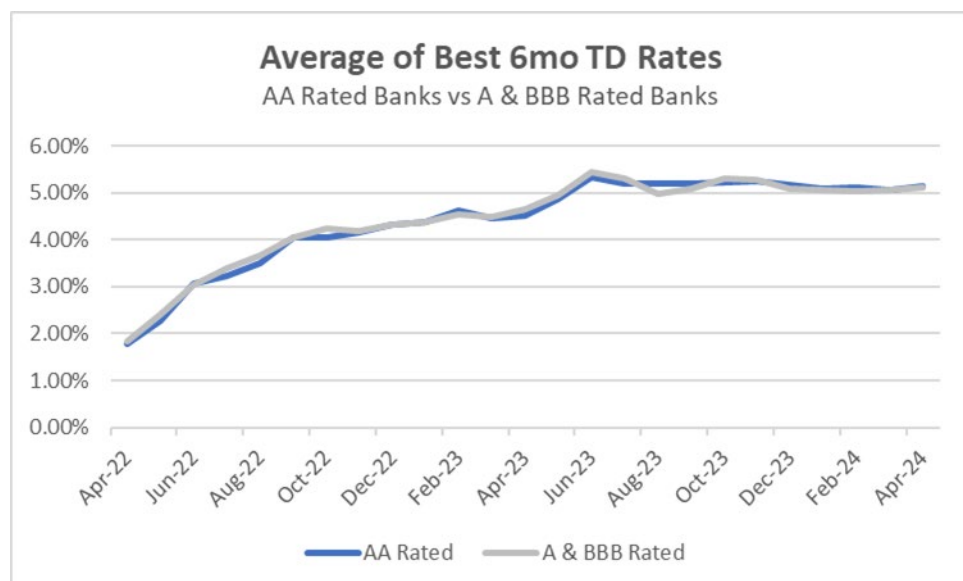
- 4 The three main actions undertaken when reviewing a policy include:
- Maintain the current policy without amendment;
 - Maintain the policy with amendments; and
 - Delete the policy if it is no longer required, for example, if these are covered under the *Local Government Act 1995* and regulations or has been incorporated into another policy.
- 5 Proposed amendments to the EMRC Investments Policy are as follows:
- Increasing the maximum allowable exposure to the individual banks in AA rating category.
 - Updating the S&P Global Ratings (S&P) long-term rating definitions as per S&P’s website:

AAA	'AAA' is the highest rating assigned by S&P. An obligor rated 'AAA' has an "extremely strong capacity to meet financial commitments"
AA	An obligor rated 'AA' has a "very strong capacity to meet financial commitments"
A	An obligor rated 'A' has a "strong capacity to meet financial commitments, but is somewhat susceptible to economic conditions and changes in circumstances"
BBB	An obligor rated 'BBB' has "adequate capacity to meet financial commitments, but is more subject to adverse economic conditions"

Source: <https://www.spglobal.com/ratings/en/about/intro-to-credit-ratings>

- Adding a paragraph under section 11 Investment Advisor to ensure any brokerage/commission is fully rebated to all clients within the advisor’s entire business to ensure there is no follow on conflict of interest in recommendations to Council.
- 6 Since the early 2010s, post the Global Financial Crisis (GFC) period, term deposit (TD) rates from the major banks had been largely in line with or even better than most lower rated banks. Over recent years, there has been some ‘normalisation’ of credit margins where a few lower rated banks offer higher rates than the major banks, however, this has not been consistent. On a regular basis, there has been at least two of the major banks offering very competitive, and often better, TD rates versus their lower rated peers.

The graph below shows how little difference there has been between the two best 6 month TD rates from the highest AA rated banks versus those in the A and BBB rating category over the past two years:



- 7 When TD rates from various banks are in line with each other, and non-fossil fuel objectives are taken into consideration, the bank with the highest credit rating is preferred.
- 8 Council has proactively taken advantage of the best TD rates from the highest rated banks when possible, however the 35% investment policy limit with any single entity in the AA credit rating category has proven to be unnecessarily restrictive given this category includes the highest rated Australian banks, the four majors.
- 9 By allowing a larger, but still prudent, exposure to single entities in the AA rated category, Council will be able to take better advantage of competitive rates from the four majors, including Westpac which has an active Green TD program, thus keeping overall return high and maintaining a sound credit profile for the portfolio.
- 10 At the last review, the policy limit in the AA rated category was reduced to 35% in part due to the higher level of available funds for investment. Due to the current decline in available investment funds, partly as a result of distribution, increasing the policy limit in the AA rated category back to 45% will allow the EMRC to allocate investments towards the four major banks, maximising the opportunity to invest at higher available interest rates.
- 11 By way of comparison, the proposed overall and individual limits to the AA category is inline with or more conservative than most of EMRC’s member councils. Note, most banks with long term ratings in the AA category have short term ratings of A-1+. Bassendean, Bayswater and Swan reference short term categories:

Council	Overall AA Limits	Single entity AA Limits
EMRC	100%	45%
Bassendean	100% (as A-1+)	50% (as A-1+)
Bayswater	100% (as A-1+)	45% (as A-1+)
Mundaring	90%	30%
Swan	100% (as A-1+)	45% (as A-1+)

- 12 The main proposals for the Management of Investments Policy are detailed in the following Points 11, 12 and 13.

13 Updating the Risk Management Guidelines Tables

- The Risk Management Guidelines tables are the framework for sound investment management aimed at controlling the credit quality and term limits on the entire portfolio.
- It is proposed to increase the maximum allowable exposure to the individual ADIs in AA rating category from 35% to 45%.
- This will still leave EMRC in line with or on the more conservative side of AA limits versus those allowed by most of EMRC’s member councils whilst giving EMRC more opportunity to take advantage of higher rates on offer from banks in this rating category.
- No changes to the Overall Portfolio Limits are being proposed.

14 Overall Portfolio Limits

- To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.
- No changes are recommended:

S&P Long Term Rating	Current Portfolio Maximum %	Proposed Portfolio Maximum %
AAA	100%	100%
AA	100%	100%
A	100%	100%
BBB	40%	40%

15 Single Entity Exposure

- Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below.
- Increase of AA category limit from 35% to 45% is proposed:

S&P Long Term Rating	Current Portfolio Maximum %	Proposed Portfolio Maximum %
AAA	45%	45%
AA	35%	45%
A	35%	35%
BBB	20%	20%

16 Reporting

- An investment report is prepared each month detailing the compliance with the criteria outlined in the policy
- The investment report is presented to Council at the next ordinary meeting of Council following the end of the month along with the monthly financial reports to which the investment report relates.
- A copy of the last investment report presented to Council, at its May 2024 meeting is attached forming Attachment 3 of this report.

STRATEGIC/POLICY IMPLICATIONS

17 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target – Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

18 As at 30 April 2024, the EMRC has \$78.5 million in investments.

SUSTAINABILITY IMPLICATIONS

19 As reflected in the report.

RISK MANAGEMENT

Risk – Reduced Interest Earning Capacity		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Council to adopt the new and revised Council Policy 3.3		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Management of Investments Policy 3.3 with tracked changes (D2024/16133)
2. Management of Investments Policy 3.3 - Final (D2024/16134)
3. April 2024 Investment Report I (D2024/16135)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Revised EMRC Policy 3.3 - Management of Investments Policy forming attachment 2 to this report be adopted by Council.
2. EMRC Policy 3.3 - Management of Investments Policy be next reviewed in the twelve months following the ordinary election day in 2025.



COUNCIL RESOLUTION(S)

MOVED CR POLIWKA

SECONDED CR JEANS

THAT:

1. REVISED EMRC POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL.
2. EMRC POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY BE NEXT REVIEWED IN THE TWELVE MONTHS FOLLOWING THE ORDINARY ELECTION DAY IN 2025.

CARRIED UNANIMOUSLY



Council Policy 3.3

Management of Investments Policy

Strategic Plan Objective

~~3.4 To continue to improve financial and asset management practices. To achieve the EMRC Plan for the Future in accordance with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy.~~

Formatted: Justified

Formatted: Font: English (Australia)

Purpose

To provide for the investment of EMRC's surplus funds at the most favourable rate of return whilst ensuring prudent consideration of risk and security for the investment type and that liquidity requirements are being met.

To ensure that investments are managed with care, diligence and skill and that the management of the portfolio is carried out to safeguard the portfolio and not for speculative purposes.

Establish guidelines to ensure investments:

- Meet legislative requirements;
- Optimise investment income and returns within acceptable risk parameters;
- Ensure that investments match the liquidity needs of the EMRC; and

Are invested at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type.

Legislation

Local Government Act 1995 s.6.14

Local Government (Financial Management) Regulations 1996 – r. 19-19C, 28 & 49

Local Government (Financial Management) Amendment Regulations 2017 s.19C(2)(b)

Trustees Act 1962 - Part III

Policy Statement

1 Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of EMRC's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.

2 Delegation of Authority

Authority for implementation of the Management of Investments Policy is delegated by Council to the CEO in accordance with the *Local Government Act 1995*. The CEO may in turn delegate the day-to-day management of Council's investment portfolio to the Chief Financial Officer.

3 Investment Ratings

Investment ratings in this policy are based on those issued by S&P Global Ratings (S&P), Standard & Poor's.

In the event a proposed investment is not rated by S&P Standard & Poor's but is rated by either Fitch Ratings or Moody's by a rating which is analogous to the ratings of S&P Standard & Poor's, then the EMRC may make the investment relying on the Fitch Ratings or Moody's ratings.

In the event that the rating of an investment held by the EMRC falls below the ratings allowed under this policy for new investments, the affected investment is to be assessed and a recommendation made to the Investment Committee to decide as to whether:

- It is to be liquidated, where allowed under the terms of the investment; or
- It is to be held to maturity.
- The recommendation to the Investment Committee may be made by electronic mail (email) to expedite the approval process by circular resolution.

4 Approved Investments

Approved investments are those investments permitted by s.6.14(1) of the *Local Government Act 1995* as specified in the *Trustees Act 1962 Part III* subject to the limitations expressed in Regulation 19C of the *Local Government (Financial Management) Regulations 1996*.

Formatted: Font: Italic

5 Preference for Non-Fossil Fuel Investments

When making investment decisions, the EMRC will give preference to institutions that do not invest in or finance the fossil fuel industry, where:

- The investment complies with EMRC's investment policy;
- The rate of interest is favourable to EMRC relative to alternative options available at the time;
- The credit rating of the investment is comparable to alternative options available at the time.

Non-fossil fuel investment considerations will be part of the overall selection process to best meet EMRC's investment strategy objectives while ensuring compliance with prevailing legislation and this Investment Policy.

6 Prohibited Investments

This investment policy prohibits any investment which is not an Approved Investment.

Formatted: Indent: Left: 1 cm

7 Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk - the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- Investments must be rated at not less than the S&P Standard & Poor's ratings (or Moody's or Fitch Ratings equivalent as detailed in section 3) specified below.



Furthermore investments are to comply with three key criteria relating to:

7.1 Overall Portfolio Limits

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	Portfolio Maximum %
AAA & AA	100%
AA & A	100%
BBB	40%

Formatted: Indent: Left: 0 cm

7.2 Single Entity Exposure

Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	Portfolio Maximum %
AAA & AA	45%
AA & A	35%
BBB	20%

Commented [EG1]: It is recommended to increase the Single Entity exposure limit for banks in the AA category to 45% from 35%. This will better allow Council to benefit from the competitive rates frequently offered by Australia's highest rated banks. The change will also bring Council's policy limits more inline with EMRC's member councils.

The limits are to be adhered at the time of investment. It is recognised that the limit percentage may exceed the threshold over time due to investment or withdrawal of the overall amount of investment.

For the purpose of this policy, the funds held in Municipal account are excluded from the total investment calculation for threshold limits.

Formatted: Indent: Left: 2.5 cm, No bullets or numbering

Formatted: Font: 11 pt, Not Bold, Font color: Auto

7.3 Term to Maturity Framework

Term	Minimum %	Maximum %
Portfolio % ≤1 year	40%	100%
Portfolio % >1 year ≤ 3 year	0%	60%

Formatted: Font: 6 pt

Standard & Poor's S&P long-term rating definitions:

AAA	An obligation rated 'AAA' has the highest rating assigned by S&P Standard & Poor's. An obligor rated 'AAA' has an "extremely strong capacity to meet financial commitments" capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligor rated 'AA' has a "very strong capacity to meet financial commitments" An obligation rated 'AA' differs from the highest rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.
A	An obligor rated 'A' has a "strong capacity to meet financial commitments, but is somewhat susceptible to economic conditions and changes in circumstances" An obligation rated 'A' is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.
BBB	An obligor rated 'BBB' has "adequate capacity to meet financial commitments, but is more subject to adverse economic conditions" An obligation rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Source: <https://www.spglobal.com/ratings/en/about/intro-to-credit-ratings>

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Formatted: Font:

Formatted: _Indent 2

Formatted: Font: Underline, Font color: Hyperlink

8 Measurement Source

The investment return for the portfolio is to be regularly reviewed. The market value and investment maturities are to be assessed at least once a month to coincide with management reporting.

9 Procedures

Investments placed by Council's authorised advisor/s and managers must be appropriately documented at the time of placement.

Appropriate procedures and controls in regards to record keeping, reconciliation, authorisation forms and accounting for investments shall be prepared and maintained to give effect to this policy.

All investments must be authorised in writing by the CEO, or EMRC's authorised managers as per the CEO's delegated authority, prior to the investments being made.

10 Reporting

An investment report is to be prepared each month detailing compliance with the criteria outlined in this policy.

The investment report is to be presented to Council at the next ordinary meeting of the Council following the end of the month to which the report relates. If the statement is not prepared in time to present it to that meeting it is to be presented at the next Ordinary Meeting of the Council following that meeting.

11 Investment Advisor

The CEO has delegated authority to appoint an investment adviser when considered appropriate.

The local government's investment advisor must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in



relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

Any commissions paid to the advisor by banks/product providers will be rebated, or otherwise onforwarded, to Council as per ASIC requirements for an independent investment advisor. No part of the Investment Advisory business even if not directly relating to Council's investments is to operate on a brokerage/commission basis unless all brokerage/commission is fully rebated to any and all of its clients, as these can still create a conflict of interest in recommendations to Council.

Commented [EG2]: We are seeing commission-driven brokers/platform providers trying pass themselves off as independent advisors. This is against ASIC regulations for being able to call themselves independent investment advisors. Prudential passes all commissions onto our clients.

12 Investment Strategy

EMRC's investment strategy is to optimise investment income within its acceptable levels of risk whilst ensuring the security of these funds enabling the EMRC to meet its business objectives.

Key considerations in this regard include funding requirements identified in the Five Year Plan.

To implement the requirement for diversification, Council's authorised advisors and managers will comply with the Overall Portfolio Limits, Single Entity Exposure, and Term to Maturity limits, as detailed in section [7.1, 7.2 and 7.3\(a\)\(b\)\(c\)](#).

The EMRC may invest all of the total investments in Commonwealth/State/Territory bonds.

An indicative sample list of complying authorised deposit-taking institutions (ADI's) is reflected in the Appendix and may vary from time to time.



Financial Considerations

As indicated in this policy.

Appendix: Indicative Sample List of Compliant Authorised Deposit-Taking Institutions (ADI's)

As at ~~May 2024~~ August 2024:

ADI Name	Standard & Poor's S&P Long Term Credit Rating (Long/Short)	EMRC Policy Limit per ADI Based on Short/Long-Term Credit Rating Limits
ANZ Banking Group Ltd.	AA-	45%
Bank of Western Australia Ltd.	AA-	45%
Commonwealth Bank of Australia	AA-	45%
National Australia Bank Ltd.	AA-	45%
Westpac Banking Corp.	AA-	45%
Suncorp Metway Ltd	A+ <u>AA-</u> A+	35% <u>35%</u>
Macquarie Bank Ltd	A+	35%
ING Bank	A	35%
Bank of Queensland ME Bank	A- <u>BBB+</u>	35% <u>20%</u>
Bendigo & Adelaide Bank Rural Bank	BBB+ <u>A-</u>	35% <u>20%</u>
Rural Bank	BBB+	20%
Great Southern Bank (ex-CUA)	BBB	20%
ME Bank	BBB	20%
AMP Bank Ltd	BBB+	20%

Formatted: Highlight

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted: Left

Formatted Table

Formatted: Left

Formatted: Left

Formatted Table

Formatted: Left



29 June 2000
27 July 2000
2 May 2002
17 June 2004
23 February 2006
18 September 2008 (reported to Council and referred to
Investment Committee)
19 August 2010
23 September 2010
25 November 2010
10 May 2012
6 December 2012
18 September 2014
6 December 2018
21 February 2019
23 September 2021
27 June 2024

Formatted: Space After: 1.5 pt

Next Review
Responsible Unit

Following the Ordinary Elections in 202~~5~~³
Business Support

Formatted: Not Highlight



Council Policy 3.3

Management of Investments Policy

Strategic Plan Objective

To achieve the EMRC Plan for the Future in accordance with the revised *10 Year Strategic Plan 2017-2027* and the *Sustainability Strategy*.

Purpose

To provide for the investment of EMRC's surplus funds at the most favourable rate of return whilst ensuring prudent consideration of risk and security for the investment type and that liquidity requirements are being met.

To ensure that investments are managed with care, diligence and skill and that the management of the portfolio is carried out to safeguard the portfolio and not for speculative purposes.

Establish guidelines to ensure investments:

- Meet legislative requirements;
- Optimise investment income and returns within acceptable risk parameters;
- Ensure that investments match the liquidity needs of the EMRC; and

Are invested at the most favourable rate of interest available to it at the time whilst having due consideration of risk and security for that investment type.

Legislation

Local Government Act 1995 s.6.14

Local Government (Financial Management) Regulations 1996 – r. 19-19C, 28 & 49

Local Government (Financial Management) Amendment Regulations 2017 s.19C(2)(b)

Trustees Act 1962 - Part III

Policy Statement

1 Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of EMRC's investment portfolio. This policy requires officers to disclose any conflict of interest to the CEO.

2 Delegation of Authority

Authority for implementation of the Management of Investments Policy is delegated by Council to the CEO in accordance with the *Local Government Act 1995*. The CEO may in turn delegate the day-to-day management of Council's investment portfolio to the Chief Financial Officer.

3 Investment Ratings

Investment ratings in this policy are based on those issued by S&P Global Ratings (S&P)..

In the event a proposed investment is not rated by S&P but is rated by either Fitch Ratings or Moody's by a rating which is analogous to the ratings of S&P, then the EMRC may make the investment relying on the Fitch Ratings or Moody's ratings.

In the event that the rating of an investment held by the EMRC falls below the ratings allowed under this policy for new investments, the affected investment is to be assessed and a recommendation made to the Investment Committee to decide as to whether:

- It is to be liquidated, where allowed under the terms of the investment; or
- It is to be held to maturity.
- The recommendation to the Investment Committee may be made by electronic mail (email) to expedite the approval process by circular resolution.

4 Approved Investments

Approved investments are those investments permitted by s.6.14(1) of the *Local Government Act 1995* as specified in the *Trustees Act 1962 Part III* subject to the limitations expressed in Regulation 19C of the *Local Government (Financial Management) Regulations 1996*.

5 Preference for Non-Fossil Fuel Investments

When making investment decisions, the EMRC will give preference to institutions that do not invest in or finance the fossil fuel industry, where:

- The investment complies with EMRC's investment policy;
- The rate of interest is favourable to EMRC relative to alternative options available at the time;
- The credit rating of the investment is comparable to alternative options available at the time.

Non-fossil fuel investment considerations will be part of the overall selection process to best meet EMRC's investment strategy objectives while ensuring compliance with prevailing legislation and this Investment Policy.

6 Prohibited Investments

This investment policy prohibits any investment which is not an Approved Investment.

7 Risk Management Guidelines

Investments obtained are to be considered in light of the following key criteria:

- Preservation of Capital – the requirement for preventing losses in an investment portfolio's total value;
- Diversification – the requirement to place investments in a broad range of products so as not to be over exposed to a particular sector of the investment market;
- Market Risk - the risk that the fair value or future cash flows of an investment will fluctuate due to changes in market prices;
- Liquidity Risk - the risk an investor is unable to redeem the investment at a fair price within a timely period;
- Maturity Risk - the risk relating to the length of term to maturity of the investment. The larger the term, the greater the length of exposure and risk to market volatilities; and
- Investments must be rated at not less than the S&P ratings (or Moody's or Fitch Ratings equivalent as detailed in section 3) specified below.

Furthermore, investments are to comply with three key criteria relating to:

7.1 Overall Portfolio Limits

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Rating	Portfolio Maximum %
AAA & AA	100%
A	100%
BBB	40%

7.2 Single Entity Exposure

Exposure to an individual institution will be restricted by its credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Rating	Portfolio Maximum %
AAA & AA	45%
A	35%
BBB	20%

The limits are to be adhered at the time of investment. It is recognised that the limit percentage may exceed the threshold over time due to investment or withdrawal of the overall amount of investment.

For the purpose of this policy, the funds held in Municipal account are excluded from the total investment calculation for threshold limits.

7.3 Term to Maturity Framework

Term	Minimum %	Maximum %
Portfolio % ≤ 1 year	40%	100%
Portfolio % > 1 year ≤ 3 year	0%	60%

S&P long-term rating definitions:

AAA	'AAA' is the highest rating assigned by S&P. An obligor rated 'AAA' has an "extremely strong capacity to meet financial commitments"
AA	An obligor rated 'AA' has a "very strong capacity to meet financial commitments"
A	An obligor rated 'A' has a "strong capacity to meet financial commitments, but is somewhat susceptible to economic conditions and changes in circumstances"
BBB	An obligor rated 'BBB' has "adequate capacity to meet financial commitments, but is more subject to adverse economic conditions"

Source: <https://www.spglobal.com/ratings/en/about/intro-to-credit-ratings>

8 Measurement

The investment return for the portfolio is to be regularly reviewed. The market value and investment maturities are to be assessed at least once a month to coincide with management reporting.

9 Procedures

Investments placed by Council's authorised advisor/s and managers must be appropriately documented at the time of placement.

Appropriate procedures and controls in regards to record keeping, reconciliation, authorisation forms and accounting for investments shall be prepared and maintained to give effect to this policy.

All investments must be authorised in writing by the CEO, or EMRC's authorised managers as per the CEO's delegated authority, prior to the investments being made.

10 Reporting

An investment report is to be prepared each month detailing compliance with the criteria outlined in this policy.

The investment report is to be presented to Council at the next ordinary meeting of the Council following the end of the month to which the report relates. If the statement is not prepared in time to present it to that meeting it is to be presented at the next Ordinary Meeting of the Council following that meeting.

11 Investment Advisor

The CEO has delegated authority to appoint an investment adviser when considered appropriate.

The local government's investment advisor must be licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended; and is free to choose the most appropriate product within the terms and conditions of the investment policy.

Any commissions paid to the advisor by banks/product providers will be rebated, or otherwise onforwarded, to Council as per ASIC requirements for an independent investment advisor. No part of the Investment Advisory business even if not directly relating to Council's investments is to operate on a brokerage/commission basis unless all brokerage/commission is fully rebated to any and all of its clients, as these can still create a conflict of interest in recommendations to Council.

12 Investment Strategy

EMRC's investment strategy is to optimise investment income within its acceptable levels of risk whilst ensuring the security of these funds enabling the EMRC to meet its business objectives.

Key considerations in this regard include funding requirements identified in the Five Year Plan.

To implement the requirement for diversification, Council's authorised advisors and managers will comply with the Overall Portfolio Limits, Single Entity Exposure, and Term to Maturity limits, as detailed in section 7.1, 7.2 and 7.3

The EMRC may invest all of the total investments in Commonwealth/State/Territory bonds.

An indicative sample list of complying authorised deposit-taking institutions (ADI's) is reflected in the Appendix and may vary from time to time.

Financial Considerations

As indicated in this policy.

Appendix: Indicative Sample List of Compliant Authorised Deposit-Taking Institutions (ADI's)

As at May 2024:

ADI Name	S&P Long Term Credit Rating	EMRC Policy Limit per ADI Based on Long-Term Credit Rating Limits
ANZ Banking Group Ltd.	AA-	45%
Bank of Western Australia Ltd.	AA-	45%
Commonwealth Bank of Australia	AA-	45%
National Australia Bank Ltd.	AA-	45%
Westpac Banking Corp.	AA-	45%
Suncorp Metway Ltd	A+	35%
Macquarie Bank Ltd	A+	35%
ING Bank	A	35%
Bank of Queensland	A-	35%
Bendigo & Adelaide Bank	A-	35%
Great Southern Bank (ex-CUA)	BBB	20%
AMP Bank Ltd	BBB+	20%

29 June 2000
27 July 2000
2 May 2002
17 June 2004
23 February 2006
18 September 2008 (reported to Council and referred to
Investment Committee)
19 August 2010
23 September 2010
25 November 2010
10 May 2012
6 December 2012
18 September 2014
6 December 2018
21 February 2019
23 September 2021
27 June 2024

Next Review

Following the Ordinary Elections in 2025

Responsible Unit

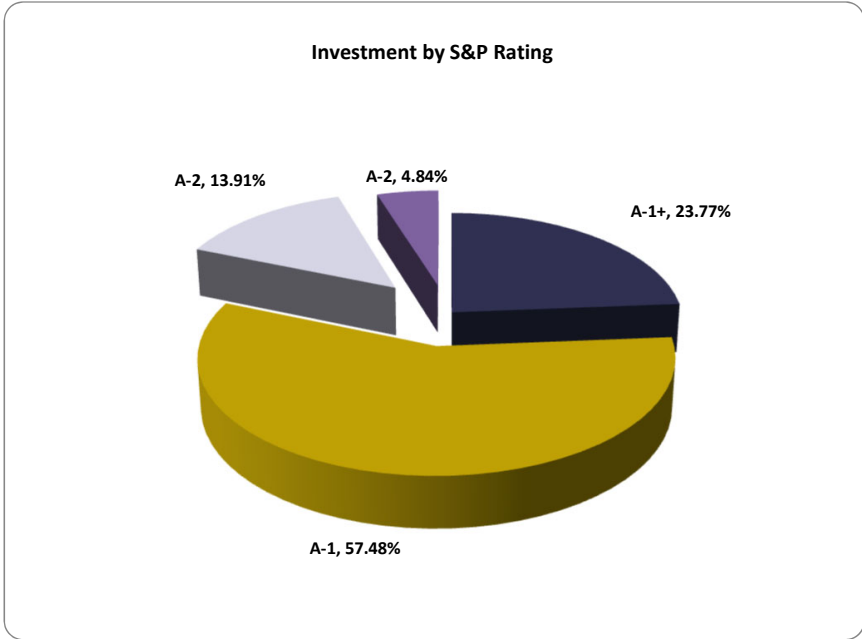
Business Support

EMRC Investment Report

April 2024

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio	Investment Maximum %
AA-	A-1+	23.77%	100.00%
A	A-1	57.48%	100.00%
A-	A-2	13.91%	100.00%
BBB	A-2	4.84%	40.00%
		100.00%	



II. Single Entity Exposure

	S&P Long Term Rating	S&P Short Term Rating	Short Term % Portfolio
ANZ Banking Group	AA-	A-1+	0.00%
AMP	BBB	A-2	4.84%
NAB	AA-	A-1+	12.70%
Westpac / St. George Bank	AA-	A-1+	11.07%
Suncorp	A+	A-1	32.07%
BOQ / ME Bank	A-	A-2	13.91%
Commonwealth Bank	AA-	A-1+	0.00%
ING	A	A-1	25.41%
Macquarie Bank	A+	A-1	0.00%
			100.00%

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
		100.00%	

IV. Fossil Fuel Divestment

	% Portfolio	
Non-Fossil Fuel ADI's	32.07%	
Fossil Fuel ADI's	67.93%	
		100.00%

14.4 REVIEW OF COUNCIL POLICY 5.1 – RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY

D2024/15432

PURPOSE OF REPORT

The purpose of this report is for Council to adopt the revised Council Policy 5.1 Environmental Policy for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

KEY POINT(S)

- The policy remains largely unchanged apart with no change to the intent of the policy.

RECOMMENDATION(S)

That:

1. Revised EMRC Policy 5.1 – Environmental Policy for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park forming attachment 2 to this report be adopted by Council.
2. EMRC Policy 5.1 – Environmental Policy for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Policy be next reviewed following the ordinary local government elections in 2027.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The EMRC has had an Environmental Policy since 1998 as part of the EMRC’s Environmental Management System (EMS) which received accreditation to the International Standards for Environmental Management Systems – ISO 14001:2015 in 2019.
- 2 EMRC Policy 5.1 – Environmental Policy for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Policy was last reviewed at the meeting of Council held on June 2021 (D2021/10319).

REPORT

- 3 The policies of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council principles. It is important that policies are reviewed periodically and amended where necessary.
- 4 A review of the existing policy has been undertaken with the following objectives used as a basis for undertaking the review:
 - To ensure that the policy meets the definition of a policy;
 - To incorporate in the policy appropriate amendments to account for changes in details such as dates, times and values since the last review;
 - To realign the policy with the adopted revised *10 Year Strategic Plan 2017-2027* and the *Sustainability Strategy*; and
 - To ensure the policy is contemporary and appropriate for the Council.

- 5 The three main actions undertaken when reviewing a policy include:
 - Maintain the current policy without amendment;
 - Maintain the policy with amendments; and
 - Delete the policy if it is no longer required, for example, if these are covered under the *Local Government Act 1995* and regulations or has been incorporated into another policy.
- 6 Proposed amendments to the EMRC Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Environmental Policy are as follows:
 - No changes to the intent of the overall policy are being proposed.

STRATEGIC/POLICY IMPLICATIONS

- 7 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Target – Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

- 8 Nil

SUSTAINABILITY IMPLICATIONS

- 9 The proposed amendments to the Environmental Policy refer to the integration of environmental sustainability, social opportunity and economic development into the operations at both Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

RISK MANAGEMENT

Risk – Non-compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organization.		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Council to adopt the revised Council Policy 5.1		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implications
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Environmental Policy 5.1 with tracked changes (D2024/15433)
2. Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Environmental Policy 5.1 - Final (D2024/15698)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Revised EMRC Policy 5.1 – Environmental Policy for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park forming attachment 2 to this report be adopted by Council.
2. EMRC Policy 5.1 – Environmental Policy for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Policy be next reviewed following the ordinary local government elections in 2027.

COUNCIL RESOLUTION(S)

MOVED CR POLIWKA

SECONDED CR JEANS

THAT WITH THE EXCEPTION OF ITEMS 14.2, 14.5, 14.6 AND 14.7, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE EMPLOYEE REPORTS (SECTION 14).

CARRIED UNANIMOUSLY



Council Policy 5.1

Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Environmental Policy

Strategic Plan Objective

~~1.1 To provide sustainable waste disposal operations.~~

~~1.2 To improve regional waste management.~~

To achieve the EMRC Plan for the Future in accordance with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027.

Purpose

To provide guiding principles of environmental management for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Legislation

Environmental Protection Act 1986

Contaminated Sites Act 2003

Environmental Protection Biodiversity Conservation Act 1999

Policy Statement

Commitment

The EMRC manages the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park on behalf of its ~~four~~^{six} member Councils in the eastern region of the Perth metropolitan area. The EMRC is committed to minimising the environmental and social impacts of operations by working towards best practice management.

To fulfil these commitments the EMRC will:

- Comply, as a minimum, with all applicable environmental legal obligations and internal EMRC standards;
- Openly and transparently report our environmental performance;
- Strive to meet community expectations through addressing concerns and providing avenues for them to liaise with EMRC staff and management;
- Strive for continual improvement by implementing and maintaining an Environmental Management System ([Red Hill](#)) that is communicated and supported from management to operational staff and contractors (at all levels) to enhance environmental performance and achieve best practice management;
- Continue to be innovative by supporting research into the understanding of the environment which will enable the use of sound data as the basis for all environmental and operational decisions;
- Encourage and support better waste management practices through education and diversion strategies;

- Prevent pollution and protect the environment by assessing the environmental implications of planning decisions associated with the design, construction and operation of the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park;
- Raise environmental awareness for staff and contractors to be aware of and accountable for their individual contributions to environmental performance and encourage every employee and contractor to demonstrate respect for the environment;
- Be committed to reducing greenhouse gas emissions through appropriate mitigation and adaptation strategies and evaluate the climate change implications of operational and strategic decisions; and
- Focus on meeting the needs of current and future generations by integrating environmental sustainability, social opportunities and economic development into the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park operations.

Responsibilities

Each employee and contractor have a personal obligation to comply with the Red Hill and Hazelmere Environmental Policy.

Management is responsible for taking this policy into consideration when making any planning or operational decisions. Management is also responsible for ensuring the policy is communicated to and implemented by all staff, contractors, suppliers, local community and visitors.

The environmental program will be audited on a regular basis to confirm and improve performance against the requirements of this policy.

The EMRC publicly reports its environmental performance in its annual monitoring and compliance report.

Financial Considerations

Funding for environmental management activities are included in the annual budgets related to the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Adopted/Reviewed

23 April 1998

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

24 September 2009

23 September 2010

18 September 2014

24 August 2017

06 December 2018

24 June 2021

[27 June 2024](#)



Next Review

Following the Ordinary Elections in 2023~~2027~~

Responsible Unit

~~Projects~~ Sustainability Team



Council Policy 5.1

Red Hill Waste Management Facility and Hazelmere Resource Recovery Park Environmental Policy

Strategic Plan Objective

To achieve the EMRC Plan for the Future in accordance with the revised *10 Year Strategic Plan 2017-2027* and the *Sustainability Strategy 2022/2023 - 2026/2027*.

Purpose

To provide guiding principles of environmental management for the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Legislation

Environmental Protection Act 1986

Contaminated Sites Act 2003

Environmental Protection Biodiversity Conservation Act 1999

Policy Statement

Commitment

The EMRC manages the Red Hill Waste Management Facility and the Hazelmere Resource Recovery Park on behalf of its four member Councils in the eastern region of the Perth metropolitan area. The EMRC is committed to minimising the environmental and social impacts of operations by working towards best practice management.

To fulfil these commitments the EMRC will:

- Comply, as a minimum, with all applicable environmental legal obligations and internal EMRC standards;
- Openly and transparently report our environmental performance;
- Strive to meet community expectations through addressing concerns and providing avenues for them to liaise with EMRC staff and management;
- Strive for continual improvement by implementing and maintaining an Environmental Management System (Red Hill) that is communicated and supported from management to operational staff and contractors (at all levels) to enhance environmental performance and achieve best practice management;
- Continue to be innovative by supporting research into the understanding of the environment which will enable the use of sound data as the basis for all environmental and operational decisions;
- Encourage and support better waste management practices through education and diversion strategies;
- Prevent pollution and protect the environment by assessing the environmental implications of planning decisions associated with the design, construction and operation of the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park;

- Raise environmental awareness for staff and contractors to be aware of and accountable for their individual contributions to environmental performance and encourage every employee and contractor to demonstrate respect for the environment;
- Be committed to reducing greenhouse gas emissions through appropriate mitigation and adaptation strategies and evaluate the climate change implications of operational and strategic decisions; and
- Focus on meeting the needs of current and future generations by integrating environmental sustainability, social opportunities and economic development into the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park operations.

Responsibilities

Each employee and contractor have a personal obligation to comply with the Red Hill and Hazelmere Environmental Policy.

Management is responsible for taking this policy into consideration when making any planning or operational decisions. Management is also responsible for ensuring the policy is communicated to and implemented by all staff, contractors, suppliers, local community and visitors.

The environmental program will be audited on a regular basis to confirm and improve performance against the requirements of this policy.

The EMRC publicly reports its environmental performance in its annual monitoring and compliance report.

Financial Considerations

Funding for environmental management activities are included in the annual budgets related to the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Adopted/Reviewed

23 April 1998

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

24 September 2009

23 September 2010

18 September 2014

24 August 2017

06 December 2018

24 June 2021

27 June 2024

Next Review

Following the Ordinary Elections in 2027

Responsible Unit

Sustainability Team

14.5 REVIEW OF DELEGATED POWERS AND DUTIES

D2024/05259

PURPOSE OF REPORT

To complete the annual statutory review of the exercise of powers and discharge of duties delegated by Council.

KEY POINT(S)

- It is a requirement of section 5.18 of the *Local Government Act 1995* (the Act) that the delegations made by the Council to Committees are reviewed in every financial year.
- It is a requirement of section 5.46 of the Act that the delegations made by the Council to the Chief Executive Officer (CEO) are reviewed in every financial year.
- Council are asked to endorse the new EMRC Delegations Register following an overhaul of the previous delegations register to be in line with the WALGA Template Delegations Register.

RECOMMENDATION(S)

That:

1. Council reviews and endorses the delegations made to the Chief Executive Officer as detailed in the revised new EMRC Delegations Register forming attachment 1 of this report.
2. The attachments to this report remain confidential and are certified by the EMRC Chairperson and the Chief Executive Officer.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 It is a requirement of section 5.18 of the Act that the delegations made by the Council to Committees are reviewed at least once in every financial year.
- 2 It is a requirement of section 5.46 of the Act that the delegations made by the Council to the CEO are reviewed at least once in every financial year.
- 3 At the Ordinary Meeting of Council on 22 February 2024, a procedural motion was passed by a vote of 5:3 to defer the annual statutory review of the exercise of powers and discharge of duties delegated by Council to provide further information to assist Council with its review.
- 4 Council has requested that the EMRC Officers review the list of delegations for renewal and make new recommendations to re-affirm, amend or remove any of the delegations.
- 5 At the Ordinary Meeting of Council on 28 March 2024 Council was advised that additional time will be required to undertake an overhaul of the register of delegations to match templates used by other councils and that the item be brought back to the 27 June 2024 ordinary council meeting.

REPORT

- 6 The list of Council decisions to delegate its powers or duties to a Committee or to the CEO are listed below. Only the decisions which are still current are being recommended to Council for review and to be re-affirmed in the proposed new EMRC Delegations Register.
- 7 The table below provides more detail on each of the delegations and the reasons for why each delegation is to be retained and removed in relevance to EMRC's operations.
- 8 Authorisation limits for officers are subject to a management guideline, Authorisation of Expenditure for such operational matters.
- 9 The new proposed EMRC Delegations Register forming attachment 1 of this report was reviewed against the WALGA Local Government Decision Making Template Delegations Register which encompasses various subjects and functions applicable to Local Government. However, as EMRC operations focus exclusively on waste management, a substantial number of delegations within the WALGA template register do not apply to the EMRC.
- 10 Similarly, following the review and overhaul of the previous delegations register a number of the delegations are being recommended for removal to be in line with the WALGA template register.
- 11 At the Special Council meeting on 18 April 2024, Council resolved to establish a CEO Recruitment Committee (CEORC) and to delegate to the CEORC the power to engage an independent human resource consultant to assist in carrying out its functions. This new delegation has been added to the new proposed delegations register and is summarised in the table below.
- 12 The following table summarises a number of changes to the EMRC delegations register that are included in the new proposed EMRC Delegations Register forming attachment 1 of this report.

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C2/97	29/08/1996	Power to pay accounts between meetings.	RETAINED	D2014/12979	New layout and covered under Delegation 1.2.3 Payments from the Municipal or Trust Funds.
C/2014	04/12/2014	That Council pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , amends the delegation to the Chief Executive Officer with respect to payments from the municipal or trust funds, to include a condition that the Chief Executive Officer is to provide a brief description outlining the nature of each transaction and payment made from municipal or trust funds on a monthly basis.		17.2 Notice of Motion (Council)	

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C7/2001	22/02/2001	Authority to approve legal services to the value of \$5,000 in accordance with Council Policy Legal Representation Costs Indemnity Policy.	REMOVED	DMDOC/9963	Covered by EMRC Policy 1.7 Legal Representation Costs Indemnification.
C1/2005	19/05/2005	Finalise the sale of the land, within Lot 12, required for the Hills Spine Road and Perth – Adelaide Highway, to the Western Australian Planning Commission.	REMOVED	DMDOC/34306 (TAC Report) DMDOC/32855 (Council Minutes)	Due to the passage of time, it is recommended to remove this item and any future transaction in relation to the sale of land, within lot 12 to be brought before Council.
C1/2006	20/07/2006	The CEO, in consultation with the Chairman, is delegated authority to approve interstate and local travel related expenditure associated with pursuing lobbying and advocacy issues of an urgent nature, in accordance with Council Policy 1.8 – Lobbying and Advocacy Policy. Note: This delegation has been amended by C5/2016 such that the authority is also in accordance to Council approved budget. (D2018/07021)	REMOVED	DMDOC/107688 (CEOAC Report) DMDOC/52370 (Council Minutes)	Covered by EMRC Policy 6.2 Reimbursement of Expenses – Appointed Members and Staff – Conferences, Seminars and other Events.
C2/2006	24/08/2006	That the CEO make appointments to the position of Acting Chief Executive Officer based on the EMRC employee holding the substantive position of Director and appointments being for a period of not longer than six (6) weeks.	REMOVED	DMDOC/55573 (Report) DMDOC/54252 (Council Minutes)	Covered by EMRC Policy 4.6 Appointment of Acting Chief Executive Officer.
C1/2010	18/02/2010	That Council, by an absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegate authority to the CEO to enter into contracts for the sale of EMRC generated products to a maximum contract value of \$3,000,000 (ex GST)	RETAINED	Current DMDOC/126570 (Report) DMDOC/123820 (Council Minutes)	New layout and covered under Delegation 1.2.5 Contracts for Sale of Products

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C1/2014	20/02/2014	<p>That Council:</p> <p>1. By absolute majority acting pursuant to section 5.42 of the <i>Local Government Act 1995</i>, delegates authority to the CEO to accept tenders conditional upon:</p> <p>(a) Provision having been made in the current budget for the purchase of the particular item or as authorised by Council in advance.</p> <p>Note: this delegation has been amended by C5/2016 at the Council meeting held 24/03/2016 (D2016/04799) increasing the limit from \$350,000 to \$400,000 excl GST.</p> <p>This delegation has been amended further by C5/2023 at the Council meeting held 28/09/2023 (D2023/38282) increasing the limit from \$400,000 to \$1M excl GST.</p>	RETAINED	<p>D2014/00706 (Report)</p> <p>D2013/02643 (Council Minutes)</p>	Superseded by C5/2023 which has been included in the new layout under Delegation 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options.
C1/2015	19/02/2015	By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> , delegates authority to the CEO to donate EMRC product to the value of \$10,000 p.a.	RETAINED	<p>D2015/02243 (Report)</p> <p>D2015/00181 (Council)</p>	New layout and covered under Delegation 1.2.4 Disposing of Property.
C4/2015	20/08/2015	That Council, by absolute majority, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> , delegate authority, to the CEO, to invite tenders on its behalf.	RETAINED	<p>D2015/13575 (Report)</p> <p>D2015/10208 (Council)</p>	New layout and covered under Delegation 1.2.1 Tenders for Goods and Services – Call Tenders

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C5/2016	24/03/2016	<p>That Council:</p> <p>By absolute majority in accordance with section 5.45 of the <i>Local Government Act 1995</i>, amends delegation C1/2014 increasing the authority limit of the Chief Executive Officer to accept tenders to \$400,000 excluding GST.</p> <p>By absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i>, delegates authority to the CEO to exercise the option to extend any contract awarded under a tender with further extension periods following the initial contract period, subject to satisfactory performance.</p> <p>Receives a report detailing the list of items approved under delegated authority as they arise at the next ordinary meeting of council.</p> <p>Note: this delegation has been amended by C5/2023 at the Council meeting held 28/09/2023 (D2023/38282) increasing the limit from \$400,000 to \$1M excl GST.</p>	RETAINED	<p>D2016/03708 (Report)</p> <p>D2016/01544 (Council)</p>	Superseded by C5/2023 and included in the new layout under Delegation 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options.
C6/2016	23/06/2016	That Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i> delegate authority to the Chief Executive Officer to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.	RETAINED	<p>D2016/08210 (Report)</p> <p>D2016/06161 (Council)</p>	New layout and covered under Delegation 1.2.6 Contracts for Waste Disposal Related to Operations

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C3/2017	18/05/2017	That Council grant the CEO delegated authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.	RETAINED	D2017/05958 (TAC Report) D2017/07166 (Council Report)	New layout and covered under Delegation 1.2.10 Procurement of Spare Parts and Repairs for HAAS Grinder
C15/2018	6/12/2018	That: 1. Council authorises the CEO to enter into confidential discussions with the Western Metropolitan Regional Council in relation to the supply of residual waste for the proposed Resource Recovery Facility while negotiating for the supply of their general waste streams. 2. Any proposal for the supply of residual waste from Western Metropolitan Regional Council for the proposed Resource Recovery Facility be referred back to Council for consideration. 3. The report remains confidential and be certified by the Chairman and CEO.	REMOVED	D2018/15614 (Council Report)	The ability to enter into contracts for waste disposal is covered under Delegation 1.2.6 Contracts for Waste Disposal Related to Operations.
C3/2019	22/08/2019	That Council authorises: 1. The Chairman to approve any leave request from the CEO on its behalf. 2. The Deputy Chairman to approve any leave request from the CEO on its behalf, in the circumstances the Chairman is unavailable.	REMOVED	D2019/11274 (Council Report)	Covered by EMRC Policy 4.6 Appointment of Acting Chief Executive Officer

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C5/2019	19/09/2019	That Council delegates authority to the CEO to issue, and to instruct EMRC's lawyers to issue, any default notices that may be required pursuant to any of the agreements between Anergy Australia Pty Ltd and the EMRC.	RETAINED	D2019/10941 (WAC Report) D2019/13752 (Council Report)	New layout and covered under Delegation 1.2.7 Legal Matters relating to Anergy Australia Pty Ltd
C1/2021	08/02/2021	Council by absolute majority in accordance with s5.16 of the <i>Local Government Act 1995</i> delegates to the Legal Committee the power to undertake actions in response to the legal matter as outlined within the confidential report.	RETAINED	D2021/01716 (Council Report)	New layout and covered under Delegation 1.1.2 Council to Committees of Council – Legal Committee
C3/2021	25/02/2021	That Council: 1. Authorises the CEO to be the Complaints Officer. 2. By absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> , delegates power to the CEO to appoint authorised complaints officers. 3. Endorse the complaint about alleged breach form, forming attachment 1 to this report.	RETAINED	D2021/02217 (Council Report)	New layout and covered under Delegation 1.2.8 Complaints Officer
C5/2021	25/03/2021	That: 1. Council by absolute majority in accordance with s.5.16 of the <i>Local Government Act 1995</i> delegates to the Legal Committee the power to undertake all necessary actions in response to the legal matter previously reported and any related matters with regards to the Establishment Agreement. 2. Notes the rationale for the motion is to enable the EMRC Council to undertake actions in response to the legal matter as outlined within the confidential report through the established Legal Committee.	RETAINED	Current D2021/00930 (Confidential Council Report)	New layout and covered under Delegation 1.1.2 Council to Committees of Council – Legal Committee

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C16/2021	25/11/2021	That Council by absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> , delegates authority to the CEO to accept contracts not relating to a tender up to \$400,000 excluding GST and subject to the requirements of the <i>Local Government (Functions and General) Regulations 1996</i> . Note: this delegation has been amended by C5/2023 at the Council meeting held 28/09/2023 D2023/38282 increasing the limit from \$400,000 to \$1M excl GST.	RETAINED	D2021/23194	Superseded by C5/2023 and included in the new layout under Delegation 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options.
C19/2021	25/11/2021	That: 1. Council by absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> , delegates authority to the CEO to negotiate an agreement with the party identified within the Confidential report. 2. The report and attachments remain confidential and be certified by the Chairman and CEO.	REMOVED	D2021/23003	It is recommended that this delegation is removed as the Project has been discontinued.
C20/2021	25/11/2021	That Council by absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> , delegates authority to the CEO to negotiate an agreement with the parties identified within the Confidential report.	REMOVED	D2021/23795	CEO will continue to negotiate as instructed. Any agreement with the parties will be brought back to Council for its approval.
C1/2022	24/02/2022	By absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> , delegates authority to the CEO to make monetary donations on behalf of the EMRC up to a maximum of \$2,500 for each identified charitable organisation or group with Perth's eastern region, subject to the approved annual budgetary allocation adopted by Council.	RETAINED	D2022/01044	New layout and covered under Delegation 1.2.3 Payments from the Municipal or Trust Funds.

Delegation Number	Date of Original Delegation	Description of Delegation	Review Outcome Removed or Retained	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C7/2022	19/12/2022	Council, by absolute majority in accordance with s.5.42(1) of the <i>Local Government Act 1995</i> , delegates authority to the Chief Executive Officer to negotiate and enter into the Air Pollution Control Residue Disposal agreement and financial direct deed, subject to minor variations and the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i> .	RETAINED	D2022/18466	New layout and covered under Delegation 1.2.9 Air Pollution Control Residue Disposal
C2/2023	23/03/2023	Council, by absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> delegates authority to the Chief Executive Officer to exercise the option to proceed with the additional items identified in the report, subject to a review of the business case outcomes for the additional capital expenditure. The CEO be authorised, on behalf of the EMRC to enter into a contract with Enviropacific in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Enviropacific.	RETAINED	D2023/05665	New layout and covered under Delegation 1.2.9 Air Pollution Control Residue Disposal
C3/2023	23/03/2023	Council authorises the CEO to finalise and execute the Participants Agreement and services specification with the Shire of Mundaring to provide waste collection services to the Shire of Mundaring from 1 July 2023 to 30 June 2033.	REMOVED	D2023/05669	It is recommended that this delegation is removed as the matter has been finalised.
C4/2023	25/05/2023	Council, by absolute majority in accordance with s.5.42 of the <i>Local Government Act 1995</i> delegates authority to the CEO to represent the EMRC's interest and vote on its behalf at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairman and Deputy Chairman.	RETAINED	D2023/10425	New layout and covered under Delegation 1.2.7 Legal Matters relating to Anergy Australia Pty Ltd

Delegation Number	Date of Original Delegation	Description of Delegation	Delegated To	Details of Delegated Powers and Discharge of Duties	Reason(s) for Delegation to Remain Current and recommendations (subject to Council approval).
C5/2023	28/09/2023	That Council by absolute majority in accordance with: <ol style="list-style-type: none"> Section 5.42 of the <i>Local Government Act 1995</i>, delegates authority to the CEO to accept contracts for the purchase of plant or machinery up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the <i>Local Government (Functions and General) Regulations 1996</i>. Section 5.45 of the <i>Local Government Act 1995</i>, amends delegation C5/2016 increasing the authority limit of the CEO to accept tenders to \$1M excluding GST. Section 5.45 of the <i>Local Government Act 1995</i>, amends delegation C16/2021 increasing the authority limit of the CEO to accept contracts not related to a tender up to \$1 million excluding GST. 	RETAINED	D2023/38282	New layout and covered under Delegation 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options.
C6/2023	28/09/2023	That: <ol style="list-style-type: none"> Council by absolute majority in accordance with section 5.42 of the <i>Local Government Act 1995</i>, delegates authority to the CEO to negotiate and execute the amendments to the agreements with the party identified within the confidential report. The report remains confidential and be certified by the Chairperson and CEO. 	REMOVED	D2023/38294	It is recommended that this delegation is removed as the Project has been discontinued.
C7/2023	23/11/2023	That Council Approves: <ol style="list-style-type: none"> By absolute majority, in accordance with s.5.42 of the <i>Local Government Act 1995</i>, delegates authority to the CEO to determine and approve the dates and times for the closure of the EMRC facilities over the Christmas / new year periods and public holidays. 	REMOVED	D2023/44385	It is recommended that this delegation is removed in line with the WALGA delegations template.

C1/2024	18/04/2024	<p>1. By absolute majority in accordance with s.5.8 of the Local Government Act 1995 establishes a Chief Executive Officer Recruitment Committee, with Terms of Reference forming the Attachment of this report and the Committee be disbanded upon the signing by all parties of a contract of employment for the position of Chief Executive Officer of the Eastern Metropolitan Regional Council.</p> <p>3. By absolute majority in accordance with s.5.16 of the Local Government Act 1995 delegates to the Chief Executive Officer Recruitment Committee the power to engage an independent human resources consultant to assist in carrying out its functions, following a request for quote process.</p>	NEW DELEGATION	D2024/09318	New layout and covered under Delegation 1.1.1 Chief Executive Officer Recruitment Committee.
---------	------------	---	----------------	-------------	--

Next Steps and Options for Council Consideration

- 13 The table containing all of the current EMRC delegations has been reviewed and reasons have been provided as to why each delegation should be retained or removed. A new EMRC Delegations Register to be adopted (forming attachment 1 of this report) is in line with the officer recommendation.

STRATEGIC/POLICY IMPLICATIONS

- 14 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

- 15 Nil

SUSTAINABILITY IMPLICATIONS

- 16 Nil

RISK MANAGEMENT

Risk – Non Compliance with the <i>Local Government Act 1995</i>		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Annual review of delegated powers and duties and an approval for a delegation to the CEO is required to comply with the <i>Local Government Act 1995</i> .		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. New EMRC Delegations Register (D2024/10248)
2. Confidential Council Report for Delegation No. C15/2018 (D2024/05703)
3. Confidential Council Report for Delegation No. C1/2021 (D2024/05704)
4. Confidential Council Report for Delegation No. C19/2021 (D2024/05705)
5. Confidential Council Report for Delegation No. C20/2021 (D2024/05706)
6. Confidential Council Report for Delegation No. C7/2022 (D2024/05707)
7. Confidential Council Report for Delegation No. C2/2023 (D2023/05708)
8. Confidential Council Report for Delegation No. C4/2023 (D2024/05709)
9. Confidential Council Report for Delegation No. C6/2023 (D2024/05710)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That:

1. Council reviews and endorses the delegations made to the Chief Executive Officer as detailed in the revised new EMRC Delegations Register forming Attachment 1 of this report.
2. The attachments to this report remain confidential and are certified by the EMRC Chairperson and the Chief Executive Officer.

The Chairperson called for a mover and seconder for the officer recommendation to allow for questions.

Cr Hamilton moved the motion and Cr Jeans seconded.

Cr Bowman proposed a motion to remove Delegation 1.1.2 – delegations for the Legal Committee. The rationale being this has not been previously used and it is of little benefit. A delegation to a Committee can create a lot of unnecessary issues.

Cr Hamilton asked for an update on the Legal Committee.

The CFO advised that the Legal Committee was established to deal with matters arising out of the Establishment Agreement, specifically when the City of Belmont lodged a notice of dispute. While the notice of dispute had been dealt with, the outstanding matter regarding the payout of the City of Belmont remains outstanding. With the valuation is close to finalisation, it is more efficient to organise a Legal Committee meeting than to call a meeting of the whole Council.

The Chairperson asked for a seconder to Cr Bowman's amendment. There being no seconder, the amendments lapsed.

The Chairperson put the original motion to the vote.

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR JEANS

THAT:

1. COUNCIL REVIEWS AND ENDORSES THE DELEGATIONS MADE TO THE CHIEF EXECUTIVE OFFICER AS DETAILED IN THE REVISED NEW EMRC DELEGATIONS REGISTER FORMING ATTACHMENT 1 OF THIS REPORT.
2. THE ATTACHMENTS TO THIS REPORT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY



Eastern Metropolitan Regional Council Delegations Register

Current as at 23 May 2024

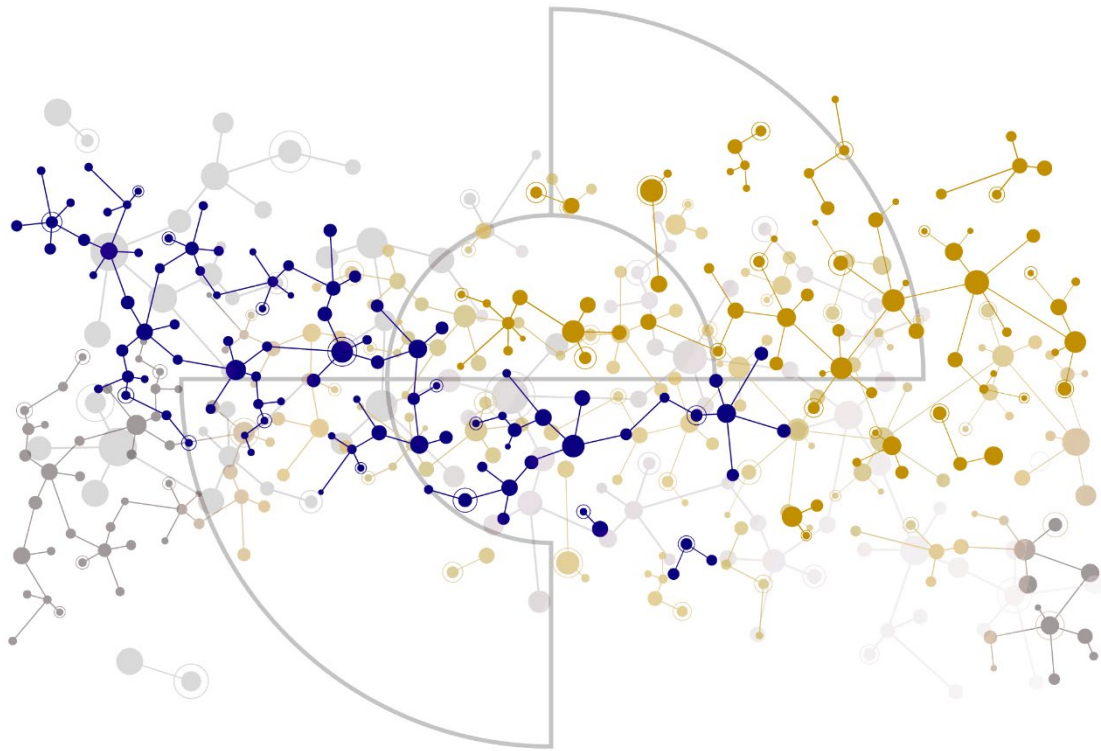


Table of Contents

1	<i>Local Government Act 1995 Delegations</i>	1
1.1	Council to Committees of Council.....	1
1.1.1	Chief Executive Officer Recruitment Committee.....	1
1.1.2	Legal Committee.....	2
1.2	Council to Chief Executive Officer	3
1.2.1	Tenders for Goods and Services – Call Tenders.....	3
1.2.2	Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options	5
1.2.3	Payments from the Municipal or Trust Funds	8
1.2.4	Disposing of Property	10
1.2.5	Contracts for the Sale of Products.....	13
1.2.6	Contracts for Waste Disposal Related to Operations	14
1.2.7	Legal Matters relating to Anergy Australia Pty Ltd.....	15
1.2.8	Complaints Officer	17
1.2.9	Air Pollution Control Residue Disposal	18
1.2.10	Procurement of Spare Parts and Repairs for HAAS Grinder	20

1 Local Government Act 1995 Delegations

1.1 Council to Committees of Council

1.1.1 Chief Executive Officer Recruitment Committee

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.16 Delegation of some powers and duties to certain committees.
Express Power of Duty Delegated	<i>Local Government (Administration) Regulations 1996:</i> Regulation 18FA Model Standards for CEO recruitment, performance and termination. Schedule 2 Clause 8(2)
Delegate	Chief Executive Officer Recruitment Committee
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	Nil

Sub-Delegate/s: <i>Appointed by CEO</i>	N/A
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Council Policy 2.1 Committees of Council Council Policy 4.1 Chief Executive Officer – Appointment, Performance Review and Termination Terms of Reference – Chief Executive Officer Recruitment Committee
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.1.2 Legal Committee

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	Local Government Act 1995: s.5.16 Delegation of some powers and duties to certain committees.
Express Power of Duty Delegated	Authority to undertake actions in response to the legal matter outlined within confidential report (D2021/01716) and any related matters with regards to the Establishment Agreement (D2021/00930).
Delegate	Chief Executive Officer Recruitment Committee
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Undertake actions in response the legal matter and any related EMRC Establishment Agreement matters.
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	Nil
Sub-Delegate/s: <i>Appointed by CEO</i>	N/A

CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
--	-----

Compliance Links	Council Policy 2.1 Committees of Council Terms of Reference – Legal Committee
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	28/05/2024
2	
3	

1.2 Council to Chief Executive Officer

1.2.1 Tenders for Goods and Services – Call Tenders

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(1), (2) When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to call tenders [F&G r.11(1)]. 2. Authority to invite tenders although not required to do so [F&G r.13]. 3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)]. 4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)]. 5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)].
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where <ol style="list-style-type: none"> i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or ii. a current supply contract expiry is imminent; and iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.

Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
---------------------------------------	--

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government (Functions and General) Regulations 1996 – prescribe applicable statutory procedures</i> WALGA Subscription Service – Procurement Toolkit Council Policy 3.5 Purchasing Policy
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options

<p>Delegator <i>Power/Duty assigned in legislation to:</i></p>	<p>Local Government</p>
<p>Express Power to Delegate <i>Power that enables a delegation to be made.</i></p>	<p><i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO</p>
<p>Express Power of Duty Delegated</p>	<p><i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(2)(j) Exercising contract extension options r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r.20(1), (2), (3) Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services</p>
<p>Delegate:</p>	<p>Chief Executive Officer</p>
<p>Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i></p>	<ol style="list-style-type: none"> 1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&G.r.18(2)]. 2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)]. 3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine: <ol style="list-style-type: none"> i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and ii. To accept the tender that is most advantageous within the \$1,000,000 (ex GST) detailed as a condition on this Delegation [F&G r.18(4)]. 4. Authority to decline to accept any tender [F&G r.18(5)]. 5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into OR the local government and the successful tenderer agree to terminate the contract [F&G r.18(6) & (7)]. 6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations before entering into a contract [F&G r.20(1) and (3)]. 7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&G r.20(2)].

	<p>8. Authority to vary a tendered contract, after it has been entered into, provided the variation/s are necessary for the goods and services to be supplied, and do not change the scope of the original contract or increase the contract value beyond 20% subject to Council resolution [F&G r.21A(a)].</p> <p>9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j).</p>
<p>Council Conditions on this Delegation</p>	<p>a. Exercise of authority under F&G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.</p> <p>b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:</p> <ul style="list-style-type: none"> i. The total consideration under the resulting contract, arising from a tender or non-tender (i.e. request for quote), is \$1,000,000.00 (ex GST) or less (excluding plant and machinery); ii. The total consideration under the resulting contract for the purchase of plant or machinery is up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the <i>Local Government (Functions & General) Regulations 1996</i>. iii. The expense is included in the adopted Annual Budget; and iv. The tenderer has complied with requirements under F&G r.18(2) and (4). <p>c. A decision to vary a tendered contract before entry into the contract [F&G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers were invited to supply.</p> <p>d. A decision to vary a tendered contract after entry into the contract [F&G r.21A(a)] must include evidence that the variation is minor in comparison to the total goods or services that tenders were invited to supply and must include evidence that the variation is necessary and does not change the scope of the contract.</p> <p>e. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) and that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term.</p>
<p>Express Power to Sub-Delegate:</p>	<p><i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees</p>

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government (Functions and General) Regulations 1996</i> – prescribe applicable statutory procedures WALGA Subscription Service – Procurement Toolkit Council Policy 3.5 Purchasing Policy
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.2.3 Payments from the Municipal or Trust Funds

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making.
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to make payments from the municipal or trust funds [FM. r.12(1)(a)]
Council Conditions on this Delegation	a. Authority to make payments is subject to annual budget limitations. b. A brief description outlining the nature of each transaction and payment made from municipal or trust funds on a monthly basis is to be included.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995</i> <i>Local Government (Financial Management) Regulations 1996 - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</i> <i>Local Government (Audit) Regulations 1996</i> Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards Department of Local Government, Sport and Cultural Industries: Accounting Manual EMRC Management Guidelines: 1. Authorisation of Expenditure
-------------------------	--



	2. Corporate Credit Card
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.2.4 Disposing of Property

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property <i>Local Government (Functions and General) Regulations 1996:</i> R.30 Dispositions of property excluded from Act s.3.58
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to dispose of property to: <ol style="list-style-type: none"> (a) the highest bidder at public auction [s.3.58(2)(a)]. (b) the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)] 2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]. 3. Authority to dispose of property, that is prescribed as exempt from the provisions of s.3.58: <ol style="list-style-type: none"> (a) disposal of land to an adjoining owner, where the market value is less than \$5000 and the delegate has determined that the land would not be of benefit to anyone other than the adjoining owner. [F&G.r.30(2)(a)] (b) disposal of land, by lease, to an employee of the local government for use as the employee's residence [F&G.r.30(2)(d)]. (c) disposal of land, by lease, for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land. [F&G.r.30(2)(e)] (d) disposal of land, by lease, of a residential property to a person for residential purposes [F&G.r.30(2)(f)]. (e) disposal of property (other than land / buildings), where the property is disposed within 6 months after it has been unsuccessfully put out to auction, public tender or private treaty via Statewide public notice[F&G.r.(2A)] (f) disposal of property, other than land / buildings, where the market value is determined as less than \$20,000. [F&G r.30(3)(a)]

	<p>(g) disposal of property, other than land / buildings, where the entire consideration received for the disposal is used to purchase other property AND the total value of the other property is not more, or worth more, than \$75,000. [F&G.r.30(3)(b)].</p> <p>4. Authority to donate EMRC product limited to the value set out in the conditions pertaining to this delegation.</p>
<p>Council Conditions on this Delegation</p>	<p>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</p> <p>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a value of less than \$75,000 (ex GST).</p> <p>c. Disposal by way of a donation of EMRC product is limited to a value of no more than \$10,000.</p> <p>d. When determining the method of disposal:</p> <ul style="list-style-type: none"> ➤ Where a public auction is determined as the method of disposal: <ul style="list-style-type: none"> ⇒ Reserve price has been set by independent valuation. ⇒ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price. ➤ Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. ➤ Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> ⇒ Negotiate the sale of the property up to a -10% variance on the valuation; and ⇒ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded. ➤ A disposal under Functions and General Regulations 30(2)(a), (f), (2A) or (3)(a), (b), the disposal method selected must obtain a best value outcome for the Local Government. ➤ A disposal under Functions and General Regulations 30(2)(d), must be assessed as equitable in context of disposals to other employees of the Local Government.

	➤ Disposal methodology must consider and where practicable demonstrate environmentally responsible outcomes.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Chief Financial Officer
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	Sub-delegate may: <ul style="list-style-type: none"> a. Authorise the disposal of any EMRC fleet vehicles in accordance with EMRC's vehicle replacement schedule. b. Set the reserve price of the EMRC fleet vehicles subject to a public auction or public tender. c. Offer or accept an alternate offer price in the event the reserve price is not met.

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995 – s.3.58 Disposal of Property Local Government (Functions and General) Regulations 1995 – r.30 Dispositions of property excluded from Act s. 3.58</i> EMRC Management Guidelines: 1. Fleet Vehicle Allocation
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.2.5 Contracts for the Sale of Products

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	Authority to enter into contracts for the sale of EMRC generated products to a maximum value of \$3 million.
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to enter into contracts for the sale of EMRC generated products
Council Conditions on this Delegation:	Up to a maximum contract value of three million dollars (\$3,000,000) ex GST.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	28/05/2024
2	
3	

1.2.6 Contracts for Waste Disposal Related to Operations

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to negotiate and enter into waste disposal contracts related to operations.
Council Conditions on this Delegation:	Related to waste disposal related to operations at Red Hill Waste Management Facility and Hazelmere Resource Recovery Park
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:	
1	15/04/2024
2	
3	

1.2.7 Legal Matters relating to Anergy Australia Pty Ltd

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	<ol style="list-style-type: none"> 1. Authority to issue, and instruct EMRC’s lawyers to issue, any default notices that may be required pursuant to any of the agreements between Anergy Australia Pty Ltd and the EMRC (D2019/10941). 2. Authority to represent the EMRC’s interest and vote on its behalf at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson.
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to issue any default notices that may be required pursuant to any of the agreements with Anergy Australia Pty Ltd. 2. Authority to represent the EMRC’s interest and vote at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. The authority to represent and vote at creditors meeting is in consultation with the Chairperson and Deputy Chairperson.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan



Version Control:

1	15/04/2024
2	
3	

1.2.8 Complaints Officer

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	<i>Local Government (Model Code of Conduct) Regulations 2021:</i> r.11(3) of Schedule 1 The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. The Chief Executive Officer is to be the Complaints Officer. 2. Authority to appoint authorised complaints officers.
Council Conditions on this Delegation:	Nil
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	EMRC Code of Conduct EMRC Council Member Complaints Procedure EMRC Complaint About Alleged Breach Form
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.2.9 Air Pollution Control Residue Disposal

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power of Duty Delegated	<ol style="list-style-type: none"> 1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal agreement and financial direct deed, subject to minor variations and the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i> (D2022/18466). 2. Authority to exercise the option to proceed with the additional items identified in the report, subject to a review of the business case outcomes for the additional capital expenditure. 3. Authority to enter into a contract with Enviropacific, in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Enviropacific.
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal and financial direct deed. 2. Authority to exercise the option to proceed with the additional items identified in the report. 3. Authority to enter into a contract with Enviropacific in accordance with their submitted tender, subject to minor variations.
Council Conditions on this Delegation:	<ol style="list-style-type: none"> a. Subject to the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i>. b. Subject to a review of the business case outcomes for the additional capital expenditure.

Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
---------------------------------------	--

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A

Compliance Links	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995 – prescribe applicable statutory procedures</i>
Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan

Version Control:

1	15/04/2024
2	
3	

1.2.10 Procurement of Spare Parts and Repairs for HAAS Grinder

Delegator <i>Power/Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO <i>Local Government (Functions and General) Regulations 1996:</i> r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier
Express Power of Duty Delegated	Authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.
Delegate	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> The CEO has been granted authority to accept quotations for spare parts and periodic equipment repairs of the HAAS timber. Exemption has been granted for tenders do not have to be publicly invited.
Council Conditions on this Delegation:	Accept quotations only from HAAS or its authorised suppliers.
Express Power to Sub-Delegate:	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees

Sub-Delegate/s: <i>Appointed by CEO</i>	Nil
CEO Conditions on this Sub-Delegation: <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
Compliance Links	Council Policy 3.5 Purchasing Policy



Record Keeping:	Records to be kept in accordance with the current EMRC Record Keeping Plan
------------------------	--

Version Control:

1	15/04/2024
2	
3	

14.6 TENDER RFT 2024-002 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE

D2024/14316

PURPOSE OF REPORT

The purpose of this report is to advise Council of the results of Tender RFT 2024-002 for the provision of a lateritic caprock quarrying service and recommend acceptance of the Tender from B&J Catalano Pty Ltd.

KEY POINTS AND RECOMMENDATION(S)

- A tender for the provision of a quarrying service to excavate, remove and crush lateritic caprock at the Red Hill Waste Management Facility was advertised on 17 February 2024.
- Tenders closed on 24 March 2024 with three (3) complying submissions being received.
- The tender called for the provision of a quarrying service to excavate and remove caprock from future landfill cells, the crushing and screening of the caprock to required product specifications and the stockpiling of these products at nominated locations.

RECOMMENDATION(S)

That:

1. Council awards Tender RFT 2024-002 Provision of Lateritic Caprock Quarrying Service to B&J Catalano Pty Ltd at the listed rates forming the Attachment 1 to this report, for the period 3 July 2024 to 2 July 2027, with an option for two (2) single year extensions, exercisable by the CEO subject to satisfactory performance.
2. The CEO be authorised to enter a contract with B&J Catalano Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and B&J Catalano Pty Ltd.
3. The contract rates for Tender RFT 2024-002 Provision of Lateritic Caprock Quarrying Service are adjusted annually at each anniversary of the contract based on the Consumer Price Index for Perth over the previous twelve months.

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

- 1 As part of landfill development at the Red Hill Waste Management Facility, the EMRC excavates cells for the disposal of waste to ensure that there is always the capacity for waste to be landfilled. The site has a surface layer of lateritic caprock that must be removed, and any cell excavation includes, in part, the excavation of caprock. The excavated caprock is crushed into ferricrete for use as a road construction material. The crushing specifications for ferricrete conform to Main Roads WA Specification 501. The income from the sale of the ferricrete offsets the cost of the caprock removal and crushing.
- 2 Tender RFT 2024-002 is for the excavation of caprock, for the stockpiling of the rock and for the crushing, screening and stockpiling of material crushed to the product specifications as required. The tender is for an initial three (3) year period with an option for two (2) single year extensions, exercisable by the CEO subject to satisfactory performance.

REPORT

3 Tender RFT 2024-002 for Caprock Removal and Crushing was advertised on 17 February 2024 and closed on 25 March 2024. Three (3) compliant submissions were received from:

- a) B&J Catalano Pty Ltd
- b) Raubex Construction Pty Ltd
- c) Palmer Civil Construction Pty Ltd.

4 Each submission was assessed by an Evaluation Panel based on the following criteria:

5 Compliance criteria

Item No	Description of Compliance Criteria	Yes/No
(a)	Compliance with the requirements of the RFT	Yes <input type="checkbox"/> No <input type="checkbox"/>
(b)	Compliance with the instruction in completing the qualitative criteria	Yes <input type="checkbox"/> No <input type="checkbox"/>
(c)	Compliance with the instruction in completing the Price Schedule	Yes <input type="checkbox"/> No <input type="checkbox"/>
(d)	Compliance with the RFT closing date	Yes <input type="checkbox"/> No <input type="checkbox"/>
(e)	Compliance with the Conditions of Tendering	Yes <input type="checkbox"/> No <input type="checkbox"/>

6 Qualitative criteria

Description of Qualitative Criteria	Weighting
(a) Technical capabilities and capacity to provide service	20%
(b) Tenderer's Demonstrated Experience in providing similar service	25%
(c) Service Execution Methodology	10%
(d) WHS Management.	10%
(e) Environmental Management	5%

7 **Price Consideration**

Criteria	Weighting
Tendered price	30%

- 8 After combining the weighted scores for both the qualitative criteria and price, B&J Catalano Pty Ltd represented the highest rated overall assessment.
- 9 Based on the Panel’s evaluation, the tender from B&J Catalano Pty Ltd demonstrated the most advantageous submission and is considered to offer the best value for money.
- 10 It is recommended that the contract be awarded to B&J Catalano Pty Ltd for an initial contract period of three (3) years, at the Red Hill Waste Management Facility, as per the schedule of rates in their tender submissions (Attachment) with an option for two (2) single year extensions, exercisable by the CEO subject to satisfactory performance.
- 11 The contract rates are to be adjusted annually at each anniversary of the contract based on the consumer price index for Perth over the previous twelve months.

STRATEGIC/POLICY IMPLICATIONS

- 12 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 13 Provision has been made in the adopted 2024/2025 Annual Budget and subsequent years for the provision of caprock removal and crushing services. The budget provisions will be adjusted annually based on the expected number of campaigns and the tendered schedule of rates. It is anticipated that the value of the contract is estimated at \$7.478 million over the five (5) years of the contract.

SUSTAINABILITY IMPLICATIONS

- 14 The removal and crushing of caprock programme is an important aspect of the EMRC’s economic sustainability and waste operations.

RISK MANAGEMENT

Risk – Running Out of Air Space for Disposal		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> ➤ The laterite caprock removal is essential for the ongoing development of future class III - landfill cells. ➤ Stage 18 is due for construction Summer 2024/25 and the laterite must be removed first. 		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Schedule of Rates (D2024/15201)
2. Supplier Company Details (D2024/15344)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Council awards Tender RFT 2024-002 Provision of Lateritic Caprock Quarrying Service to B&J Catalano Pty Ltd at the listed rates forming the Attachment 1 to this report, for the period 3 July 2024 to 2 July 2027, with an option for two (2) single year extensions, exercisable by the CEO subject to satisfactory performance.
2. The CEO be authorised to enter a contract with B&J Catalano Pty Ltd in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and B&J Catalano Pty Ltd.
3. The contract rates for Tender RFT 2024-002 Provision of Lateritic Caprock Quarrying Service are adjusted annually at each anniversary of the contract based on the Consumer Price Index for Perth over the previous twelve months.

Cr Catalano declared an interest on Item 14.6 relating to proximity interest and left the Council Chambers at 6:50pm.

The Chairperson called for a mover and seconder for the officer recommendation to allow for questions.

Cr Bowman moved the motion and Cr Jeans seconded.

No questions were put forward.

The Chairperson put the motion to the vote.

COUNCIL RESOLUTION(S)

MOVED CR BOWMAN

SECONDED CR JEANS

THAT:

1. COUNCIL AWARDS TENDER RFT 2024-002 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE TO B&J CATALANO PTY LTD AT THE LISTED RATES FORMING THE ATTACHMENT 1 TO THIS REPORT, FOR THE PERIOD 3 JULY 2024 TO 2 JULY 2027, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE.
2. THE CEO BE AUTHORISED TO ENTER A CONTRACT WITH B&J CATALANO PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND B&J CATALANO PTY LTD.
3. THE CONTRACT RATES FOR TENDER RFT 2024-002 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE ARE ADJUSTED ANNUALLY AT EACH ANNIVERSARY OF THE CONTRACT BASED ON THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS

MOTION CARRIED 6/0

Cr Catalano was absent for the vote, having declared an interest in the meeting

Following the Council's resolutions on Item 14.6, Cr Catalano re-entered the Council Chambers at 6:51pm.



RFT 2024-002
Lateritic Caprock Quarrying Services at Red Hill Waste Management Facility (RHWMF)

Price Schedule

The contract/unit price/s includes all labour, plant and equipment, mobilisation and demobilisation of all equipment, attendants, driver/operator's wages, taxes (excluding GST), charges, fees, import duties, overheads, profit and all other things necessary to perform the Service in an efficient, effective and safe manner, including but not limited to spare parts, repairs and insurance. The contract/unit price/s shall not be subject to any rise and fall or fluctuation in exchange rates whatsoever for the first 12 months. All volumes are to be measured of crushed stockpiles of material meeting the Specification by a licensed surveyor on completion.

Please only populate yellow highlighted column


No.	Item Description	Unit	Price / Unit (ex GST)	GST Amount	Price / Unit (inc GST)
PRELIMINARIES					
1	Mobilisation of all plant	Item	\$	\$	\$
2	Demobilisation of all plant	Item	\$	\$	\$
3	Establishment of contractor accomodation, equipment and storage facilities	Day	\$	\$	\$
4	Dust Suppression as per Technical Specification	Hr	\$	\$	\$
5	Survey and Site Set out	Hr	\$	\$	\$
EXCAVATION					
6	Stripping of topsoil (does not include haulage)	Ha	\$	\$	\$
7	Breaking, Excavation and stockpiling of Rock only. Rate includes all plant required to remove and size rock suitable for crushing (does not include haulage)	m3	\$	\$	\$
CRUSHING					
8	Crushing and screening of Rock to produce Ferricrete to specification as set out in Section 9 of the Scope of Supply document (does not include haulage)	m3	\$	\$	\$
9	Crushing and screening of Rock to produce a -12mm Ferricrete (does not include haulage)	m3	\$	\$	\$
10	Crushing and screening of Rock to produce 14mm - 28mm filter rock (does not include haulage)	m3	\$	\$	\$
11	Crushing and screening of Rock to produce 28mm - 50mm filter rock (does not include haulage)	m3	\$	\$	\$
12	Crushing and screening of Rock to produce 60mm - 150mm filter rock (does not include haulage)	m3	\$	\$	\$
13	Crushing and screening of Rock to produce a -100mm product (does not include haulage)	m3	\$	\$	\$
HAULAGE - BASE RATE. (includes loading and stockpiling)					
14	Hauling of product includes loading and stockpiling. Distance 0km - 0.5km	m3	\$	\$	\$
Additional Haulage. (excludes loading and stockpiling)					
15	Extra Hauling of product 0.5km - 1.0km	m3	\$	\$	\$
16	Extra Hauling of product 1.0km - 2.0km	m3	\$	\$	\$
17	Extra Hauling of product 2.0km - 3.0km	m3	\$	\$	\$
Materials Testing - per 5,000m3 of final product					
18	Particle Size Distribution	each	\$	\$	\$
19	Liquid Limit	each	\$	\$	\$
20	Plastic Limit	each	\$	\$	\$
21	Linear Shrinkage	each	\$	\$	\$
22	California Bearing Ratio	each	\$	\$	\$
23	Maximum Dry Compressive Strength	each	\$	\$	\$
24	Maximum Dry Density	each	\$	\$	\$
25	Flakiness Index	each	\$	\$	\$
26	Los Angeles Abrasion	each	\$	\$	\$
18-26A	If required for the lab to conduct the onsite sampling	each	\$	\$	\$

*** The EMRC offers no guarantee of quantities***



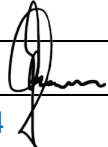
Eastern Metropolitan Regional Council
 226 Great Eastern Highway, Ascot WA 6104
 PO Box 234, Belmont WA 6984
 T (08) 9424 2222
 E mail@emrc.org.au
www.emrc.org.au

COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	B&J CATALANO PTY LTD
ABN / ACN:	68008961975 / 008961975
Address of Registered Office:	SOUTH WEST HIGHWAY, BRUNSWICK WA 6224
Principal Place of Business:	BRUNSWICK
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	DIRECTOR
Full Forename(s):	CLEM DAVID
Surname:	CATALANO
Former Name(s):	
Country / State of Residence:	WESTERN AUSTRALIA
Nationality:	AUSTRALIAN CITIZEN
Date of Birth:	11/05/1961
Date of Appointment:	06/12/1995
Telephone:	0418 931 783
Email:	clemcatalano@catalano.com.au
LIST OF CONTRACTORS	
Contractor 1:	AUSTRALIAN ELECTRICAL SERVICES
Contractor 2:	BCE SURVEYING PTY LTD
Contractor 3:	CITY & REMOTE AREA PILOTING / T&J PILOT SERVICES / KEL PILOT SERVICES
Contractor 4:	COATES HIRE
Contractor 5:	MATERIALS CONSULTANTS PTY LTD
Contractor 6:	SWAN TOWING SERVICE PTY LTD
Director's Signature:	
Date:	15/03/2024

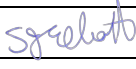
Please complete and return this form with your tender submission

COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Raubex Construction Pty Ltd
ABN / ACN:	12633 148 928
Address of Registered Office:	10 Tacoma Circuit, Canning Vale WA 6155
Principal Place of Business:	10 Tacoma Circuit, Canning Vale WA 6155
Information on previous company names (if applicable):	
DIRECTOR PARTICULARS	
Title:	Managing Director
Full Forename(s):	Johannes Daniel
Surname:	Roux
Former Name(s):	
Country / State of Residence:	Western Australia
Nationality:	Australian
Date of Birth:	28 May 1965
Date of Appointment:	29 April 2019
Telephone:	0474 979 241
Email:	Hans.r@raubex.com.au
LIST OF CONTRACTORS	
Contractor 1:	Castle Equipments
Contractor 2:	Western Geotechnicals
Contractor 3:	
Contractor 4:	
Contractor 5:	
Contractor 6:	
Contractor 7:	
Director's Signature:	
Date:	25/03/2024

Please complete and return this form with your tender submission

COMPANY DIRECTOR DETAILS FORM

COMPANY PARTICULARS	
Company Name in Full:	Urban Resources Pty Ltd
ABN / ACN:	47121043034 / 121043034
Address of Registered Office:	Canning Accounting - First Floor 366 Scarborough Beach Road, Osborne Park WA 6017
Principal Place of Business:	33 Cocos Drive, Bibra Lake WA 6163
Information on previous company names (if applicable):	N/A
DIRECTOR PARTICULARS	
Title:	Mr
Full Forename(s):	Stephen John
Surname:	Elliott
Former Name(s):	N/A
Country/ State of Residence:	Australia / Western Australia
Nationality:	Australian
Date of Birth:	09/07/1955
Date of Appointment:	02/08/2006
Telephone:	0418 950 222
Email:	stephen@urbanresources.com.au
LIST OF CONTRACTORS	
Contractor 1:	
Contractor 2:	
Contractor 3:	
Contractor 4:	
Contractor 5:	
Director's Signature:	
Date:	12th June 2024

Please complete and return this form with your tender submission

14.7 WASTE & RESOURCE RECOVERY CONFERENCE 2024 – SEPTEMBER 2024

D2024/16400

PURPOSE OF REPORT

The purpose of this report is to advise Council of the upcoming Waste & Resource Recovery Conference 2024 to be held at Crown Towers Perth, on Wednesday 4 September 2024 and Thursday 5 September 2024.

KEY POINT(S)

- The WA Waste & Resource Recovery Conference is to be held at Crown Towers, Perth, on Wednesday 4 September 2024 and Thursday 5 September 2024.
- The EMRC has supported the event over many years and 2024 is no exception.

RECOMMENDATION(S)

That:

1. Councillors and Officers note the dates of 4 and 5 September 2024 for the 2024 WA Waste & Resource Recovery Conference.
2. Councillor(s) and the Chief Executive Officer be authorised to attend the 2024 WA Waste & Resource Recovery Conference.
3. Two places to the 2024 WA Waste & Resource Recovery Conference be offered to the Waste Management Community Reference Group (WMCRCG) in the event that some members may wish to attend.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 Advice has been received that the 2024 WA Waste & Resource Recovery Conference is to be held on 4 and 5 September 2024 at Crown Towers Perth.

REPORT

- 2 The WA Waste & Resource Recovery Conference is an annual event which caters to those involved in waste management, resource recovery, recycling and circular economy.

Limited details of keynote speakers and presentations are available at the time of writing this report however the Conference website: [Registration – Waste and Resource Recovery Conference \(wasteandrecycle.net.au\)](https://wasteandrecycle.net.au) will provide more up-to-date information as it becomes available. The speakers known at this time are Ainsley Simpson, CEO of Seamless, the National Clothing Product Stewardship Scheme; Mandy Hall, presenter and educator and Campaign Director at End Food Waste Australia; and Professor Leanne Wiseman, Chair of the Australian Repair Network and Professor at Law at Griffin University.

The EMRC has submitted an abstract to be a guest speaker on the topic of mapping and measuring the impacts of the Sustainable Development Goals. At the time of preparing this report the EMRC has not received notification of our guest speaker opportunity being accepted by the conference organisers.

The EMRC will have an exhibition stand at the conference, showcasing the EMRC's products and services and the stand will be manned by staff throughout the two days.

The EMRC has submitted nominations in two categories of the Waste Sorted Awards for 2024; Category 6 Local Government/Regional Council Award; and Category 8 Community Engagement award for the EMRC's Care to Re-wear clothes swap and repair initiative. The winners of all categories will be announced at the Waste Sorted Awards gala dinner on the Thursday night of the conference.

- 3 The conference, hosted by the Waste Management and Resource Recovery Association of Australia (WMRR), Department of Water and Environmental Regulation (DWER) and Western Australian Local Government Association (WALGA), is recognised as one of the largest gatherings of thought leaders, educators and industry professionals in the waste and resource recovery sector.
- 4 Conference Registration includes access to all conference sessions and internal exhibition displays. There are networking opportunities over morning, afternoon tea and lunch breaks. Attendance also allows for participants to share experience and knowledge with peers on previous achievements and successes and interact with others in the waste and resource recovery industry. At the time of preparing this report, the 2024 program is unavailable. This will be provided to the August Council Forum.
- 5 All Conference sessions are being held at the Crown Towers Perth.
- 6 The Conference Program covers a range of issues that are generally of interest to the EMRC. The early bird registration fee is available until 5 August 2024.

STRATEGIC/POLICY IMPLICATIONS

- 7 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

In addition to the above, 'Council Policy 6.3 Attendance at Events', covers attendance at events and is consistent with the recommendation.

FINANCIAL IMPLICATIONS

- 8 The expenditure for councillor, officer and WMCRG members attendance at conferences are allowed for in the 2024/2025 annual budget.
- 9 A full registration with early bird discount and attendance at the conference and networking events will cost \$640 per attendee, with 'day registration' being a cost of \$400 per attendee. The cost to attend the Waste Sorted Awards dinner to be held on the evening of 5 September is an additional \$135 per person.

SUSTAINABILITY IMPLICATIONS

- 10 The conference heavily focuses on resource recovery which is a pillar of sustainability and is also in line with the EMRC's Sustainability Strategy and the ethos of the EMRC.

RISK MANAGEMENT

Risk – Non Compliance with Council Policy		
Consequence	Likelihood	Rating
Insignificant	Unlikely	Low
Action/Strategy		
➤ Approval be sought for Councillors and the CEO to attend 2024 Waste & Resource Recovery Conference and Exhibition to comply with Council Policy 6.3 Attendance at Events		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Registration form for the Waste & Resource Recovery Conference (2024/16401)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Councillors and Officers note the dates of 4 and 5 September 2024 for the 2024 WA Waste & Resource Recovery Conference.
2. Councillor(s) and the Chief Executive Officer be authorised to attend the WA Waste & Resource Recovery Conference 2024.
3. Two places to the 2024 WA Waste & Resource Recovery Conference be offered to the Waste Management Community Reference Group (WMCRG), in the event that some members may wish to attend.

The Chairperson invited Councillors to put their name forward to attend the Conference.

Crs Bowman, Ellery, Hamilton, Piffaretti and Sutherland put themselves forward to attend.

Councillors noted that if they were unable to attend the Conference then their pass may be shared.

COUNCIL RESOLUTION(S)

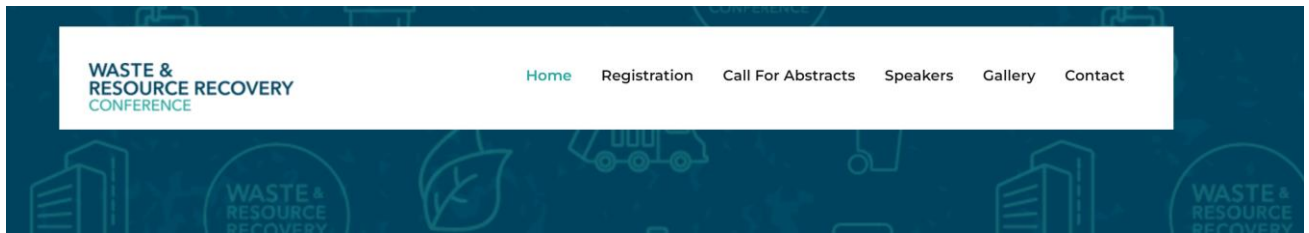
MOVED CR SUTHERLAND

SECONDED CR POLIWKA

THAT:

1. COUNCILLORS AND OFFICERS NOTE THE DATES OF 4 AND 5 SEPTEMBER 2024 FOR THE 2024 WA WASTE & RESOURCE RECOVERY CONFERENCE.
2. COUNCILLOR(S) BOWMAN, ELLERY, HAMILTON, PIFFARETTI, SUTHERLAND AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE WA WASTE & RESOURCE RECOVERY CONFERENCE 2024.
3. TWO PLACES TO THE 2024 WA WASTE & RESOURCE RECOVERY CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG), IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.

CARRIED UNANIMOUSLY



1 ABOUT THE WASTE & RESOURCE RECOVERY CONFERENCE

The Waste and Resource Recovery Conference (formerly the Waste & Recycle Conference) will be back again 4-5 September 2024. To download the sponsorship prospectus, [click here](#).

REGISTRATION

The Waste & Resource Recovery Conference is recognised as one of the largest gatherings of thought leaders, educators and industry professionals in the waste and resource recovery sector.

The Conference, formally known as The Waste and Recycle Conference, is hosted by the Waste Management and Resource Recovery Association of Australia, Department of Water and Environmental Regulation, and Western Australian Local Government Association. It remains the leading waste and resource recovery event in Western Australia.

In 2024, the Waste & Resource Recovery Conference will coincide with the annual [WasteSorted Awards](#). This gala dinner will be hosted on the evening of the 5 September.

2 [Click here to Register Now!](#)

PRICING

\$640.00 Earlybird Registration (**Earlybird pricing ends 5 August 2024**)

\$736.00 Standard: Conference & Wednesday Networking Function

\$560.00 Program Committee: Conference & Wednesday Networking Function

\$400.00 Day Registration

\$560.00 Speaker: Conference & Wednesday Cocktail Function

ADDITIONAL FUNCTIONS

\$85.00 Wednesday Networking Function

WASTESORTED AWARDS

Tickets to the WasteSorted Awards can be purchased within the Conference registration site.

PRICING

Corporate/Government Individual \$135

NFP/Charitable Organisation Individual \$60

School Admin/Staff Individual \$50 / Student Individual \$45

CONFERENCE REGISTRATION INCLUDES:

- Access to all Conference sessions on Wednesday 4th September & Thursday 5th September
- Tea breaks and lunches
- Wednesday Networking Function

DAY REGISTRATION INCLUDES:

- Access to all Conference sessions on the selected day
- Tea breaks and lunches

ACCOMMODATION

Should you wish to organise accommodation at Crown Perth, please select this option within the registration form.

E: waste@eventandconferenceco.com.au P: (08) 6102 2516

14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/15403)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER (D2024/15404)
2. CHIEF EXECUTIVE OFFICER EXERCISE OF DELEGATED POWERS AND DUTIES (D2024/15407)
3. 2023/2024 COUNCIL TONNAGE COMPARISONS AS AT 31 MAY 2024 (D2024/15409)
4. COFFS HARBOUR WASTE CONFERENCE 2024 (D2024/16411)

RECOMMENDATION

That the Council notes the items contained in the Information Bulletin accompanying the 27 June 2024 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION

MOVED CR POLIWKA

SECONDED CR JEANS

THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 JUNE 2024 ORDINARY MEETING OF COUNCIL AGENDA.

CARRIED UNANIMOUSLY

15 REPORTS OF COMMITTEES

15.1 AUDIT COMMITTEE MEETING HELD 06 JUNE 2024 (D2024/15449)

The minutes of the Audit Committee meeting held on 06 June 2024 accompany and form part of this agenda – (refer to section of ‘Reports of Committees’ for Council accompanying this Agenda).

QUESTIONS

The Chairperson invites general questions from members on the minutes of the Audit Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR JEANS

SECONDED CR SUTHERLAND

COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).

MOTION CARRIED 6/1

For: Crs Piffaretti, Bowman, Jeans, Hamilton, Poliwka, Sutherland

Against: Cr Catalano

16 REPORTS OF DELEGATES

Nil

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

18 NEW BUSINESS OF AN URGENT NATURE

Nil

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing Meeting to the Public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR JEANS

SECONDED CR BOWMAN

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, CHIEF FINANCIAL OFFICER, PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER (MINUTES) AND PERSONAL ASSISTANT TO THE CHIEF FINANCIAL OFFICER, THE MEETING CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23(2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The Chief Operating Officer, Chief Sustainability Officer and Manager Financial Services left the Council Chambers at 6:57pm.

The doors of the meeting were closed at 6:57pm.

The Chief Executive Officer, Chief Financial Officer, Personal Assistant to the Chief Financial Officer (minutes) and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

19.2 CHIEF EXECUTIVE OFFICER RECRUITMENT – JOB DESCRIPTION FORM, REMUNERATION PACKAGE AND ADVERTISING PROCESS (D2024/16032)

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer's Appointment, Performance Review and Termination Policy

See Confidential Item circulated with the Agenda under Separate Cover

19.3 APPOINTMENT OF AN INDEPENDENT PERSON TO THE CEORC (D2024/10177)

This item is recommended to be confidential because it contains matters affecting an employee and is to be treated as confidential in accordance with EMRC Policy 4.1 – Chief Executive Officer's Appointment, Performance Review and Termination Policy.

See Confidential Item circulated with the Agenda under Separate Cover.

The Chief Operating Officer, Chief Sustainability Officer and Manager Financial Services were invited back into the Council Chamber at 7:12pm, following Council's deliberation of item 19.3.

The Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Chief Sustainability Officer, Manager Financial Services and Personal Assistant to the Chief Financial Officer (minutes) and Personal Assistant to the Chief Financial Officer remained in Council Chambers.

19.4 EMRC SUPPORT FOR AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF CARBON WASTE (D2024/16032)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.5 REVIEW OF SECONDARY WASTE CHARGE (D2024/16151)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

19.6 STRATEGIC DISCUSSION (D2024/14289)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the Public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION(S)

MOVED CR POLIWKA SECONDED CR BOWMAN

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The doors of the meeting were opened at 7:58pm.

The recording of the resolutions passed behind closed doors, namely:

19.2 CHIEF EXECUTIVE OFFICER RECRUITMENT – JOB DESCRIPTION FORM, REMUNERATION PACKAGE AND ADVERTISING PROCESS (D2024/16032)

COUNCIL RESOLUTION(S)

MOVED CR BOWMAN SECONDED CR SUTHERLAND

THAT:

1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH CL.5 SCHEDULE 2 OF THE *LOCAL GOVERNMENT (ADMINISTRATION) AMENDMENT REGULATIONS 2021* ENDORSES THE JOB DESCRIPTION FORM FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT.
2. COUNCIL APPROVES THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$228,973 TO \$356,181 PER ANNUM.
3. COUNCIL ENDORSES THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT.
4. COUNCIL NOTES THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED IN THE 'WEST AUSTRALIAN' NEWSPAPER, AND OTHER MEDIA WITH APPLICATIONS FOR THE ROLE CLOSING ON WEDNESDAY 24 JULY 2024 AT 4.00PM WST.
5. THE REPORT AND ATTACHMENT 4 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.

CARRIED UNANIMOUSLY

19.3 APPOINTMENT OF AN INDEPENDENT PERSON TO THE CEORC

COUNCIL RESOLUTION(S)

MOVED CR BOWMAN SECONDED CR JEANS

THAT:

1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.10 OF THE *LOCAL GOVERNMENT ACT 1995*, APPOINTS JOHN MCNALLY AS THE INDEPENDENT MEMBER TO THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.

MOTION LOST 2/5

For: Crs Bowman, Jeans

Against: Crs Piffaretti, Catalano, Hamilton, Poliwka, Sutherland

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON SECONDED CR POLIWKA

THAT:

1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.10 OF THE *LOCAL GOVERNMENT ACT 1995*, APPOINTS HELEN HARDCASTLE AS THE INDEPENDENT MEMBER TO THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.

MOTION CARRIED 5/2

For: Crs Piffaretti, Catalano, Hamilton, Poliwka, Sutherland

Against: Crs Bowman, Jeans

19.4 EMRC SUPPORT FOR AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF CARBON WASTE (D2024/16151)

COUNCIL RESOLUTION(S)

MOVED CR POLIWKA SECONDED CR BOWMAN

THAT:

1. COUNCIL DOES NOT SUPPORT THE PARTICIPATION OF THE EMRC IN THE AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF UNDERUTILISED CARBON WASTE TO THE VALUE INDICATED IN THE REPORT AT PARAGRAPH 12.
2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.

CARRIED UNANIMOUSLY

19.5 REVIEW OF SECONDARY WASTE CHARGE (D2024/14289)

COUNCIL RESOLUTION(S)

MOVED CR JEANS

SECONDED CR POLIWKA

THAT:

1. COUNCIL RECEIVES THE REPORT ON THE REVIEW OF THE SECONDARY WASTE CHARGE.
2. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.6.16 THE *LOCAL GOVERNMENT ACT 1995*, RESOLVES TO TEMPORARILY SUSPEND THE SECONDARY WASTE CHARGE FOR THE 2024/2025 FINANCIAL YEAR.
3. COUNCIL REQUESTS THE CEO TO PROVIDE A REPORT TO MEMBERS BY MARCH 2025 RE POTENTIAL VARIATIONS TO THE APPLICATION AND REINTRODUCTION OF THE SECONDARY WASTE CHARGE FOR THE 2025/26 FINANCIAL YEAR (SUBJECT TO COUNCIL APPROVAL).

CARRIED UNANIMOUSLY



19.6 STRATEGIC DISCUSSION (D2024/16154)

COUNCIL RESOLUTION(S)

MOVED CR HAMILTON

SECONDED CR SUTHERLAND

THAT:

1. COUNCIL RECEIVES THE LETTER FORMING CONFIDENTIAL ATTACHMENT 1 OF THIS REPORT.
2. COUNCIL NOTES THE PRESENTATION PROVIDED, FORMING CONFIDENTIAL ATTACHMENT 2 OF THIS REPORT.
3. COUNCIL RESOLVES TO ADVISE THE CITY OF SWAN THAT:
 - A. THE EMRC NOTES THE CITY OF SWAN INTENDS TO INITIATE A REVIEW OF THE ALTERNATE WASTE DISPOSAL OPTIONS.
 - B. THE EMRC DOES NOT WISH TO PARTICIPATE IN THIS REVIEW.
 - C. THE DELOITTE'S VALUATION ON THE WITHDRAWAL OF THE CITY OF BELMONT IS A CONFIDENTIAL PROCESS AND THIS MATTER IS FOR THE EMRC COUNCIL.
 - D. ADVISE THE CITY OF SWAN THAT THE EMRC HAS COMMENCED THE RECRUITMENT OF A NEW CHIEF EXECUTIVE OFFICER AND A HR CONSULTANT HAS BEEN APPOINTED BY THE CEO RECRUITMENT COMMITTEE AS DIRECTED.
4. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER AS A PRIORITY TO:
 - A. UNDERTAKE A VALUATION OF THE EMRC AND ITS ASSETS TO INFORM COUNCIL OF THE CURRENT MARKET VALUE OF THE EMRC AS A GOING CONCERN; AND
 - B. IDENTIFY AND VALUE PORTIONS OF THE BUSINESS OPERATIONS AND/OR ASSETS THAT MAY BE SURPLUS TO THE PRIMARY OPERATIONS OF THE EMRC
5. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER AND CHAIRPERSON TO INVITE AND CHAIR A JULY 2024 JOINT MEETING OF MEMBER COUNCIL MAYORS, PRESIDENT, EMRC DEPUTY CHAIRPERSON AND CEOS TO DISCUSS PROCESSES THAT WILL DELIVER MAXIMUM RETURN ON INVESTMENT TO THE MEMBER COUNCILS.
6. COUNCIL ENDORSES THE DRAFT RESPONSE LETTER, AS AMENDED, FORMING ATTACHMENT 3 OF THIS REPORT WITH AMENDMENTS TO REFLECT THE INTENT OF PARTS 4 AND 5 OF THIS RESOLUTION OF COUNCIL.
7. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.

MOTION CARRIED 5/2

For: Crs Piffaretti, Catalano, Hamilton, Poliwka, Sutherland

Against: Crs Bowman, Jeans

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on Thursday 25 July 2024 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Future Meetings 2024

Thursday	25 July	(if required)	at	EMRC Administration Office
Thursday	22 August	(if required)	at	EMRC Administration Office
Thursday	26 September	(if required)	at	EMRC Administration Office
Thursday	24 October	(if required)	at	EMRC Administration Office
Thursday	28 November	(if required)	at	EMRC Administration Office

21 DECLARATION OF CLOSURE OF MEETING

The Chairperson expressed the Councils gratitude to Ms Lee Loughnan for her support and contributions as the minute taker and Council Support for Council over the past 4 years. Lee will be taking an extended period of leave to travel in July as her husband has decided to retire.

The Chairperson further advised that taking over Lee's role is Beatrice Genovesi who has joined the EMRC recently. Tonight, Beatrice is shadowing Lee and will be the minute taker for our next Meeting of Council.

The meeting closed at 7:57pm.