



Position Description

Plant Operator WTS

Position Details

Position Title	Plant Operator WTS
Classification	EMRC Remuneration Band – Level 4
Position Number	A0204A
Basis of Employment	Full time
Team Name	Operations – Hazelmere Resource Recovery Park

Position Objectives

- To assist with the day to day operation of Hazelmere Transfer Station and/or Baywaste Transfer Station

Organisational Values

The EMRC's values describe what we believe in and how we will operate. All employees are expected to consistently demonstrate EMRC values and display the following behaviours:

Excellence	Striving for excellence through the development of quality and continuous improvement.
Recognition	Valuing employees in a supportive environment that focuses on their wellbeing.
Innovation	Focus on innovative approaches in projects and service delivery.
Responsiveness	Dynamic and flexible service delivery.
Integrity	Accountability and consistency in all that we do.

Leaders ensure that the organisation's values are created and sustained by establishing the Council's strategic direction and providing an environment that encourages all employees to reach their potential in achieving the organisational outcomes.

Key Duties/Responsibilities

Position Responsibilities

- The safe operation of plant and equipment including:
 - ⇒ Front End Loader
 - ⇒ Excavator with Grab Attachment
 - ⇒ Other miscellaneous equipment
- General laboring duties as required.

Work Health Safety (WHS) Responsibilities

- Comply with all Statutory requirements.
- Take reasonable care to ensure their own safety and health whilst at work and that of others.
- Consult and cooperate with Management on matters of Work Health Safety.
- Report all hazards, accidents, incidents and near misses according to the Accident/Incident Reporting process.
- Develop and follow all safe work procedures as directed by the supervisor or as otherwise directed.
- Use personal protective equipment (PPE) as required.

Organisational Responsibilities

- Ensure all documents are created, stored and maintained in accordance with the organisation's electronic Document Management system requirements.
- Ensure all duties are performed in compliance with the procedures documented in the Business Management System (BMS) or other more current internal guideline documents.
- Actively seek and report on methods of improving systems of work to ensure continuous improvement.
- Respond to organisational initiatives and assist in the development of the EMRC as directed.
- Represent the EMRC in a responsible and professional manner at all times.
- Comply with the policies and procedures of the organisation at all times.
- Properly organise and manage working time to ensure efficient productivity.
- Perform other duties as directed that fall within the scope of the position or the incumbent's knowledge and skills base.



Position Requirements

Competencies

- Effective communication and interpersonal skills.
- Demonstrated ability to work within a busy team environment.

Experience

- Experience in operating heavy machinery.
- Working in a team environment.

Qualifications

- Appropriate plant operating competency certificates.
- Current and valid WA HR Drivers Licence (or equivalent).

Organisational Relationships

Responsible to A0095A – Team Leader Hazelmere Resource Recovery Park

Supervision of Not Applicable

Internal and External Liaison

Internal	All EMRC Management and Employees
External	Member Council employees Members of the general public Schools, educational institutions and research organisations Environmental community, not for profit and industry groups Relevant State and Federal Government departments and agencies Professional associations and communities of practice Suppliers, contractors and consultants



Extent of Authority

- This position operates under the limited supervision of the Supervisor WTS and acts within the parameters of established guidelines, policies, procedures, and delegated authorities of the Regional Council.

Selection Criteria

Essential

- Experience in operating heavy machinery.
- Appropriate plant operating competency certificates and HR license
- Effective communication and interpersonal skills.
- Demonstrated ability to work within a busy team environment.
- Sound understanding of WHS principles as they relate to a workplace.

Incumbent Undertaking

I acknowledge that I have read, understood, and accept the requirements of the role as described in this position description. I understand that this position description may be amended from time to time to reflect changes to the position.

Name of Employee _____

Signature of Employee _____

Date _____

Date Created	August 2024
Reviewed	Senior HR Advisor
Approved	Manager HR