



Ordinary Meeting of Council

AGENDA

to be held on
Thursday, 24 May 2018
at **6:00pm**, at the
EMRC Administration Office
1st Floor, Ascot Place, 226 Great Eastern Highway
BELMONT WA 6104

Meeting Room: Council Chambers

*** Please note that a meal will be provided ***

**EASTERN METROPOLITAN REGIONAL COUNCIL
ORDINARY MEETING OF COUNCIL**

NOTICE OF MEETING

Dear Councillors

I wish to advise that an Ordinary Meeting of Council will be held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 24 May 2018**, commencing at **6:00pm**.



PETER B. SCHNEIDER
Chief Executive Officer

18 May 2018

Please Note

If any Councillor/officer has a **query regarding a report item** or requires additional information in relation to a report item, please **contact the responsible Director** (SOURCE OF REPORT) prior to the meeting.

EMRC Council Members

Cr David McDonnell (Chairman)	EMRC Member	City of Swan
Cr Dylan O'Connor (Deputy Chairman)	EMRC Member	City of Kalamunda
Cr Melissa Mykytiuk	EMRC Member	Town of Bassendean
Cr Jai Wilson	EMRC Member	Town of Bassendean
Cr Barry McKenna	EMRC Member	City of Bayswater
Cr Sally Palmer	EMRC Member	City of Bayswater
Cr Janet Powell	EMRC Member	City of Belmont
Cr Steve Wolff	EMRC Member	City of Belmont
Cr Geoff Stallard	EMRC Member	City of Kalamunda
Cr John Daw	EMRC Member	Shire of Mundaring
Cr David Lavell	EMRC Member	Shire of Mundaring
Cr Adam Kovalevs	EMRC Member	City of Swan

EMRC Council Deputies

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Filomena Piffaretti	EMRC Deputy Member	City of Bayswater
Cr Phil Marks	EMRC Deputy Member	City of Belmont
Cr Cameron Blair	EMRC Deputy Member	City of Kalamunda
Cr Doug Jeans	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan

ORDINARY MEETING OF COUNCIL

AGENDA

24 May 2018

(REF: D2018/03776)

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3 DISCLOSURE OF INTERESTS

4 ANNOUNCEMENTS BY THE CHAIRMAN OR PRESIDING MEMBER WITHOUT DISCUSSION

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1 QUESTIONS FROM CR GIORGIA JOHNSON

The following questions were taken on notice at the Council meeting held on 22 March 2018 and a written response was supplied to Cr Johnson as follows:

Question 1: What is your policy on publishing the committee minutes on your website, as they have not been updated in this council and since approximately May 2017?

Response: Minutes of committee meetings are uploaded onto the website once they have been confirmed by the committees at the next meeting when the respective committees convene.

Question 2: Are councillors aware that EMRC agendas are only available for viewing at the EMRC office and cannot be removed and copies can be purchased for approximately \$40?

Response: Agendas relating to EMRC council and committee meetings are available for inspection at the EMRC administration at 226 Great Eastern Hwy, Belmont by members of the public consistent with s.5.25(1)(j) of the Local Government Act 1995 and hard copies are available at the meeting.

As discussed previously, we will investigate the possibility of making them available online in the future.

The cost associated with photocopying is reflected in the schedule of fees and charges adopted by Council.

6 PUBLIC QUESTION TIME



7 APPLICATIONS FOR LEAVE OF ABSENCE

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON 22 MARCH 2018

That the minutes of the Ordinary Meeting of Council held on 22 March 2018 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

11 QUESTIONS BY MEMBERS WITHOUT NOTICE

12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in Section 19 of this agenda:

12.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF EMPLOYEES

QUESTIONS

The Chairman invites questions from members on the reports of employees.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Reports of Employees (Section 14).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2018

REFERENCE: D2018/04480

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of March and April 2018 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of March and April 2018 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for March and April 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$16,720,969.51.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.



Item 14.1 continued

REPORT

The table below summarises the payments drawn on the funds during the months of March and April 2018. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments	EFT39049 – EFT39473	
	Cheque Payments	220335 – 220347	
	Payroll EFT	PAY 2018-18, PAY 2018-19, PAY 2018-20 & PAY 2018-21	
	Direct Debits		
	- Superannuation	DD17036.1 – DD17036.21 DD17037.1 – DD17037.21 DD17102.1 – DD17102.22 DD17103.1 – DD17103.22	
	- Bank Charges	1*MAR18 & 1*APR18	
	- Other	1308 – 1329	\$19,542,299.32
	Less		
	Cancelled EFT & Cheques	EFT'S 39363 - 39456	(\$2,821,329.81)
Trust Fund	Not Applicable		Nil
Total			\$16,720,969.51

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

CEO's Delegated Payments List for the months of March and April 2018 (Ref: D2018/06083)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for March and April 2018 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming the attachment to this report totalling \$16,720,969.51.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39049	01/03/2018	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	2,553.10
EFT39050	01/03/2018	ADT SECURITY	SECURITY SYSTEM MAINTENANCE	973.48
EFT39051	01/03/2018	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES	6,412.99
EFT39052	01/03/2018	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS MAINTENANCE & SERVICE	2,397.57
EFT39053	01/03/2018	AIRWELL GROUP PTY LTD	PLANT PARTS	1,155.00
EFT39054	01/03/2018	ANALYTICAL REFERENCE LABORATORY (ARL)	LABORATORY TESTING & REPORTING ON WATER SAMPLES	988.35
EFT39055	01/03/2018	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	429.80
EFT39056	01/03/2018	ASK WASTE MANAGEMENT PTY LTD	CONSULTING FEE - GREENWASTE AUDIT	962.50
EFT39057	01/03/2018	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	2,173.83
EFT39058	01/03/2018	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE	528.00
EFT39059	01/03/2018	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	992.00
EFT39060	01/03/2018	AUSTRALIAN LABORATORY SERVICES PTY LTD (ALS)	LABORATORY TESTING ON WOODCHIPS	330.00
EFT39061	01/03/2018	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	3,665.20
EFT39062	01/03/2018	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COSTS & PLANT HIRE	46,299.56
EFT39063	01/03/2018	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT SERVICE & MAINTENANCE	990.00
EFT39064	01/03/2018	BATTERY WORLD	BATTERY PURCHASES	630.00
EFT39065	01/03/2018	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	44.20
EFT39066	01/03/2018	BLACKWOODS ATKINS	PLANT PARTS	89.80
EFT39067	01/03/2018	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	3,401.20
EFT39068	01/03/2018	BRING COURIERS	COURIER SERVICE	291.14
EFT39069	01/03/2018	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	156.20
EFT39070	01/03/2018	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	400.89
EFT39071	01/03/2018	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	412.60
EFT39072	01/03/2018	CE BODY BUILDERS	PLANT REPAIR	220.00
EFT39073	01/03/2018	CHEMCENTRE	WATER MONITORING - HAZELMERE	11,298.38
EFT39074	01/03/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	5,130.10
EFT39075	01/03/2018	COMPLETE PLASTIX SERVICES	OFFICE EQUIPMENT	150.00
EFT39076	01/03/2018	COMPU-STOR	IT BACKUP DATA SERVICES	724.04
EFT39077	01/03/2018	COVS PARTS PTY LTD	HARDWARE SUPPLIES	462.33
EFT39078	01/03/2018	DMB FLUID TECHNOLOGIES PTY LTD	REPAIRS TO SMARTFILL DIESEL FUEL SYSTEM	11,767.28
EFT39079	01/03/2018	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	77.55
EFT39080	01/03/2018	E & MJ ROSHER	PLANT FILTERS	145.60
EFT39081	01/03/2018	EASTERN HILLS SAWS & MOWERS	PLANT SERVICE	228.00
EFT39082	01/03/2018	ECHO NEWSPAPERS	ANNUAL SUBSCRIPTION	132.00
EFT39083	01/03/2018	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	459.87
EFT39084	01/03/2018	ELEMENT HYDROGRAPHIC SOLUTIONS	EQUIPMENT MAINTENANCE & SERVICE	1,955.80
EFT39085	01/03/2018	FILTERS PLUS	PLANT FILTERS	2,848.14
EFT39086	01/03/2018	FLEXI STAFF PTY LTD	LABOUR HIRE	7,542.98
EFT39087	01/03/2018	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	855.50
EFT39088	01/03/2018	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE	640.40
EFT39089	01/03/2018	GALLERIA TOYOTA	VEHICLE SERVICE	448.78
EFT39090	01/03/2018	GLOBAL SYNTHETICS PTY LTD	CELL LININGS FOR SILTATION PONDS	2,505.36
EFT39091	01/03/2018	GTA CONSULTANTS (WA) PTY LTD	CONSULTING FEE - REGIONAL CONGESTION MANAGEMENT ACTION PLAN	2,173.75



Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39092	01/03/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	1,505.52
EFT39093	01/03/2018	HOSECO (WA) PTY LTD	PLANT MAINTENANCE	296.16
EFT39094	01/03/2018	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	CALIBRATION OF SCALE ON VOLVO LOADER	687.50
EFT39095	01/03/2018	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT39096	01/03/2018	JAYA VAUGHAN	STAFF REIMBURSEMENT	106.11
EFT39097	01/03/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	558.25
EFT39098	01/03/2018	JOHN HUGHES (ROHANNA PTY LTD)	VEHICLE SERVICES & REPAIRS	1,167.01
EFT39099	01/03/2018	KLB SYSTEMS	IT EQUIPMENT PURCHASES & ANNUAL RENEWAL TO LICENCE	2,384.25
EFT39100	01/03/2018	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	700.93
EFT39101	01/03/2018	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT PREPARATION	3,534.96
EFT39102	01/03/2018	LAND KWALITY	LABORATORY ANALYSIS - BEDDING CHIPS	2,612.50
EFT39103	01/03/2018	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	25,540.99
EFT39104	01/03/2018	LOGICAMMS AUSTRALIA PTY LTD	EQUIPMENT SERVICE & SUPPORT	2,145.00
EFT39105	01/03/2018	MAIL PLUS PERTH	MAIL EXPENSES	369.60
EFT39106	01/03/2018	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	4,295.42
EFT39107	01/03/2018	MARKETFORCE	CITY DEAL PROPOSAL DOCUMENT	2,563.42
EFT39108	01/03/2018	MCINERNEY FORD	VEHICLE REPAIR	356.54
EFT39109	01/03/2018	MCINTOSH & SON	PLANT PARTS & MAINTENANCE	1,627.30
EFT39110	01/03/2018	MIDWAY FORD (WA)	VEHICLE REPAIR	137.50
EFT39111	01/03/2018	MR POTHOLE	REPAIR POTHOLE	1,265.00
EFT39112	01/03/2018	MS GROUNDWATER MANAGEMENT	GROUNDWATER MONITORING COSTS - RED HILL	14,520.00
EFT39113	01/03/2018	MUNDARING CRANE TRUCK HIRE	PLANT TRANSPORTATION COSTS	187.00
EFT39114	01/03/2018	MUNDARING IN TRANSITION INCORPORATED	CONTRIBUTION TO BLUE SKY FESTIVAL	500.00
EFT39115	01/03/2018	MUNDARING TYRE CENTRE	VEHICLE MAINTENANCE & TYRE REPAIR	315.00
EFT39116	01/03/2018	MURPHY'S TYRE POWER	TYRE REPAIR	155.00
EFT39117	01/03/2018	NEVERFAIL SPRINGWATER	BOTTLED WATER	860.92
EFT39118	01/03/2018	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS	814.00
EFT39119	01/03/2018	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,118.58
EFT39120	01/03/2018	PALMER EARTHMOVING AUSTRALIA PTY LTD	FERRICRETE CRUSHING	22,529.65
EFT39121	01/03/2018	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	161.50
EFT39122	01/03/2018	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	3,032.88
EFT39123	01/03/2018	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIRS & RELOCATE LITTER FENCE	7,700.00
EFT39124	01/03/2018	PRESTIGE ALARMS	SECURITY SYSTEM MAINTENANCE - RED HILL	209.00
EFT39125	01/03/2018	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE - RED HILL	3,206.15
EFT39126	01/03/2018	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT39127	01/03/2018	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	660.00
EFT39128	01/03/2018	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	33.35
EFT39129	01/03/2018	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	572.05
EFT39130	01/03/2018	SAFETY SIGNS SERVICE	SIGNAGE	888.95
EFT39131	01/03/2018	SEEK LIMITED	ADVERTISEMENT - RECRUITMENT	2,365.00
EFT39132	01/03/2018	SETON AUSTRALIA	SIGNAGE	254.10
EFT39133	01/03/2018	SIGN SUPERMARKET	SIGNAGE	100.00
EFT39134	01/03/2018	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS	502.70



Eastern Metropolitan Regional Council
CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2018

Cheque / EFT No	Date	Payee	Description	Amount
EFT39135	01/03/2018	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	148.50
EFT39136	01/03/2018	SPECIALISED MECHANICAL SERVICES	PLANT SERVICE & MAINTENANCE	185.58
EFT39137	01/03/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	17,556.50
EFT39138	01/03/2018	SWAN FIRE SERVICES	HAZELMERE FIRE PROTECTION SYSTEM - SERVICE & MAINTENANCE	358.60
EFT39139	01/03/2018	TALIS CONSULTANTS	CONSULTING FEE - HRRP	6,547.75
EFT39140	01/03/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	5,445.85
EFT39141	01/03/2018	THE WATERSHED	PARTS PURCHASES - HAZELMERE WOODWASTE OPERATIONS	442.95
EFT39142	01/03/2018	THERMO FISHER SCIENTIFIC AUSTRALIA PTY LTD	PLANT PARTS	1,042.80
EFT39143	01/03/2018	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE - ASCOT PLACE	994.98
EFT39144	01/03/2018	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,900.50
EFT39145	01/03/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	683.80
EFT39146	01/03/2018	TRADESALES	HARDWARE SUPPLIES	522.50
EFT39147	01/03/2018	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT PARTS	544.28
EFT39148	01/03/2018	VERTICAL TELECOM WA PTY LTD (VERTEL)	TWO-WAY BATTERY PURCHASE	85.09
EFT39149	01/03/2018	VISY RECYCLING	RECYCLING COSTS	28.18
EFT39150	01/03/2018	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT39151	01/03/2018	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	513.70
EFT39152	01/03/2018	WEST COAST WATER FILTER MAN	SERVICE TO WATER FILTER SYSTEM AT HAZELMERE	308.00
EFT39153	01/03/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	567.00
EFT39154	01/03/2018	WESTERN MAZE T/A WESTERN EDUCTING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	3,052.50
EFT39155	01/03/2018	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE AGREEMENT & PLANT PARTS	10,062.36
EFT39156	01/03/2018	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,441.93
EFT39157	01/03/2018	WORK CLOBBER	PROTECTIVE CLOTHING	154.20
EFT39158	01/03/2018	WORKFORCE INTERNATIONAL	LABOUR HIRE	10,532.31
EFT39159	01/03/2018	WREN OIL	WASTE OIL REMOVAL	33.00
EFT39160	06/03/2018	ALOFT HOTEL PERTH	CATERING COSTS	2,000.00
EFT39161	06/03/2018	DILLINGER GROUP DEVELOPMENTS PTY LTD	CONSULTING FEE - STRATEGIC PLANNING	5,280.00
EFT39162	09/03/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,640.00
EFT39163	09/03/2018	HUA JER LIEW	STAFF REIMBURSEMENT	1,367.00
EFT39164	09/03/2018	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,518.24
EFT39165	09/03/2018	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIRS AT RED HILL & DEGASSING OF FRIDGES	302.50
EFT39166	09/03/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	1,351.83
EFT39167	09/03/2018	TOWN OF VICTORIA PARK	EQUIPMENT HIRE	80.00
EFT39168	13/03/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	64,731.73
EFT39169	20/03/2018	BERENDSON FLUID POWER	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	5,753.00
EFT39170	20/03/2018	BP AUSTRALIA PTY LTD (A/C 50209244)	FUEL PURCHASES	60,229.79
EFT39171	20/03/2018	CABCHARGE	ADMIN FEE	6.00
EFT39172	20/03/2018	CITY OF BELMONT	COUNCIL RUBBISH SERVICE - INSTALMENT	2,384.61
EFT39173	20/03/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE & SERVICE	1,853.85
EFT39174	20/03/2018	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - STOCKPILES & LEACHATE LEVEL	4,677.75
EFT39175	20/03/2018	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	277,152.00
EFT39176	20/03/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,707.90
EFT39177	20/03/2018	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	29,575.92



Eastern Metropolitan Regional Council
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Cheque / EFT No	Date	Payee	Description	Amount
EFT39178	23/03/2018	BMT WBM PTY LTD	ENVIRONMENTAL CONSULTING - FLOOD STUDY	49,673.36
EFT39179	23/03/2018	BP AUSTRALIA PTY LTD	FUEL PURCHASES	1,005.52
EFT39180	23/03/2018	CHEMCENTRE	DUST MONITORING - HAZELMERE	787.60
EFT39181	23/03/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,763.75
EFT39182	23/03/2018	DEPARTMENT OF AGRICULTURE AND WATER RESOURCES	AQIS AUDIT AT RED HILL	610.00
EFT39183	23/03/2018	HARTFIELD COUNTRY CLUB	CATERING COSTS	5,805.20
EFT39184	23/03/2018	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	13,407.08
EFT39185	23/03/2018	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE - HAZELMERE	792.00
EFT39186	23/03/2018	ST JOHN AMBULANCE ASSOCIATION	ANNUAL SERVICE TO FIRST AID KITS	336.66
EFT39187	23/03/2018	STEPHEN FITZPATRICK	STAFF REIMBURSEMENT	545.00
EFT39188	23/03/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	31.45
EFT39189	23/03/2018	TRACS	PLANT PARTS	3,862.80
EFT39190	27/03/2018	ADVANTA SEEDS	REFUND OF PRE-PAYMENT	2,840.22
EFT39191	27/03/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	60,268.00
EFT39192	28/03/2018	ALOFT HOTEL PERTH	CATERING COSTS	10,761.75
EFT39193	28/03/2018	APV VALUERS & ASSET MANAGEMENT	ASSET VALUATION FEE	15,595.80
EFT39194	28/03/2018	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	2,525.50
EFT39195	28/03/2018	DENSFORD CIVIL PTY LTD	WWtE - RELEASE OF RETENTION FUNDS	16,995.51
EFT39196	28/03/2018	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	1,709.18
EFT39197	28/03/2018	MARKETFORCE	ADVERTISEMENT - MEETING DATES	657.33
EFT39198	28/03/2018	PALMER EARTHMOVING AUSTRALIA PTY LTD	FERRICRETE CRUSHING	393,287.73
EFT39199	28/03/2018	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	119.83
EFT39200	28/03/2018	STRATEGEN ENVIRONMENTAL CONSULTANTS PTY LTD	CONSULTING FEE - WWtE	1,080.75
EFT39201	28/03/2018	TALIS CONSULTANTS	STAFF TRAINING	550.00
EFT39202	03/04/2018	ACCESS INDUSTRIAL TYRES PTY LTD	TYRE REPLACEMENTS & REPAIRS	4,994.55
EFT39203	03/04/2018	ADT SECURITY	SECURITY PATROL & MONITORING	294.25
EFT39204	03/04/2018	ADVANCED NATIONAL SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES	2,821.49
EFT39205	03/04/2018	AIR FILTER DRY CLEAN SYSTEMS WA	PLANT PARTS, MAINTENANCE & SERVICE	2,045.30
EFT39206	03/04/2018	AIRWELL GROUP PTY LTD	PLANT PARTS	12,982.85
EFT39207	03/04/2018	AISHI REGAN	STAFF HEALTH PROMOTION	720.00
EFT39208	03/04/2018	ALCOLIZER PTY LTD	SIX-MONTHLY CALIBRATION OF BREATH ANALYSERS	355.19
EFT39209	03/04/2018	ALL RUBBER TMH PTY LTD	HARDWARE SUPPLIES	1,001.00
EFT39210	03/04/2018	ALLIGHTSYKES PTY LTD	QUARTERLY SERVICE AGREEMENT - BACKUP GENERATOR AT ASCOT PLACE	321.75
EFT39211	03/04/2018	AQUA PUMP AND IRRIGATION	PUMPS	390.00
EFT39212	03/04/2018	ARMAGUARD (LINFOX ARMAGUARD PTY LTD)	COURIER SERVICE	322.35
EFT39213	03/04/2018	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE	528.00
EFT39214	03/04/2018	AUTOSWEEP WA (LAMBERT FAMILY TRUST)	SITE SWEEPING - HAZELMERE	2,464.00
EFT39215	03/04/2018	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PRODUCT TRANSPORTATION COSTS & PLANT HIRE	70,513.91
EFT39216	03/04/2018	BARFIELD MECHANICAL SERVICES (JAYCOURT NOMINEES P/L)	PLANT SERVICE & MAINTENANCE	4,345.00
EFT39217	03/04/2018	BELMONT - REDCLIFFE NEWSROUND	NEWSPAPERS	50.80
EFT39218	03/04/2018	BRIGHTMARK GROUP PTY LTD	CLEANING SERVICES & CONSUMABLES	3,401.20
EFT39219	03/04/2018	BRING COURIERS	COURIER SERVICE	492.70
EFT39220	03/04/2018	BUDGET ELECTRICS	BUILDING REPAIRS & MAINTENANCE	156.20

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EFT39221	03/04/2018	BULLANT SECURITY PTY LTD	BUILDING REPAIRS & MAINTENANCE	786.52
EFT39222	03/04/2018	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	164.05
EFT39223	03/04/2018	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	684.00
EFT39224	03/04/2018	CARPENTRY, HOUSE AND YARD MAINTENANCE	BUILDING REPAIRS & MAINTENANCE	100.00
EFT39225	03/04/2018	CHEMCENTRE	WATER MONITORING AT RED HILL, DUST MONITORING AT HAZELMERE & WOOD FINES ANALYSIS FOR HAZELMERE	91,799.30
EFT39226	03/04/2018	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	660.00
EFT39227	03/04/2018	CJD EQUIPMENT PTY LTD	PLANT MAINTENANCE, PARTS & SERVICE	22,541.86
EFT39228	03/04/2018	COMPU-STOR	IT BACKUP DATA SERVICES	692.34
EFT39229	03/04/2018	COVS PARTS PTY LTD	PLANT PARTS & MAINTENANCE	898.32
EFT39230	03/04/2018	CPR ELECTRICAL SERVICES	GRINDER REPAIR	4,948.90
EFT39231	03/04/2018	CROSSLAND & HARDY PTY LTD	SURVEYING COSTS - HAZELMERE	1,419.00
EFT39232	03/04/2018	CSE CROSSCOM PTY LTD	REPAIRS TO 2-WAY RADIO	407.00
EFT39233	03/04/2018	DR JOHN HARLOCK	EMPLOYEE MEDICAL CHECK	580.00
EFT39234	03/04/2018	DUN & BRADSTREET PTY LTD	CREDIT REFERENCE CHECKS	59.40
EFT39235	03/04/2018	DVG AUTOMOTIVE GROUP (BUICK HOLDINGS PTY LTD)	VEHICLE SERVICE	257.00
EFT39236	03/04/2018	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	WASTE ENVIRONMENTAL - EQUIPMENT RENTAL	884.40
EFT39237	03/04/2018	ECOTECH P/L	WEBSITE MAINTENANCE FEE	561.00
EFT39238	03/04/2018	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS	1,062.30
EFT39239	03/04/2018	FLEXI STAFF PTY LTD	LABOUR HIRE	8,649.81
EFT39240	03/04/2018	FRESH BOOST PTY LTD ATF BANDITS TRUST	STAFF AMENITIES	808.20
EFT39241	03/04/2018	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE	1,414.48
EFT39242	03/04/2018	GEOSPREAD	PLANT HIRE	31,790.00
EFT39243	03/04/2018	GOODCHILD ENTERPRISES	BATTERY PURCHASE	166.10
EFT39244	03/04/2018	GREEN PROMOTIONS PTY LTD	NAME BADGES & DESK NAME PLATE INSERTS	98.89
EFT39245	03/04/2018	GROENEVELD AUSTRALIA P/L	PLANT MAINTENANCE	2,032.38
EFT39246	03/04/2018	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	3,340.12
EFT39247	03/04/2018	HERBERT SMITH FREEHILLS	QUARTERLY LEGISLATIVE REVIEW MANUAL	2,530.00
EFT39248	03/04/2018	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT SERVICE & MAINTENANCE	845.03
EFT39249	03/04/2018	HOSECO (WA) PTY LTD	PLANT PARTS	179.70
EFT39250	03/04/2018	IPING PTY LTD	INTERNET SERVICE	1,128.80
EFT39251	03/04/2018	ISENTIA PTY LTD	MONTHLY SUBSCRIPTION - MEDIA MONITORING	3,145.45
EFT39252	03/04/2018	IT VISION AUSTRALIA PTY LTD	SOFTWARE DEVELOPMENT COST	1,100.00
EFT39253	03/04/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PLANT SERVICE & MAINTENANCE	495.73
EFT39254	03/04/2018	JOHN B COOK & ASSOCIATES P/L	CONSULTING FEE - LANDFILL DIVERSION	3,520.00
EFT39255	03/04/2018	KOMATSU FORKLIFT AUSTRALIA PTY LTD	PLANT SERVICE	520.21
EFT39256	03/04/2018	KONICA MINOLTA BUSINESS SOLUTIONS AUSTRALIA P/L	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,371.27
EFT39257	03/04/2018	KOOL KREATIVE	DESIGN & PRINTING OF REGIONAL ECONOMIC DEVELOPMENT STRATEGY DOCUMENT & BIENNIAL DINNER ARTWORK	2,469.50
EFT39258	03/04/2018	KOTT GUNNING LAWYERS	LEGAL ADVICE & CONTRACT PREPARATION	5,934.06
EFT39259	03/04/2018	LANDFILL GAS & POWER PTY LTD	ELECTRICITY CHARGES	28,177.27
EFT39260	03/04/2018	LEGALWISE SEMINARS PTY TD	STAFF TRAINING	480.00
EFT39261	03/04/2018	LIEBHERR AUSTRALIA PTY LTD	PLANT SERVICE & MAINTENANCE	4,555.71
EFT39262	03/04/2018	LONGZONE PTY LTD	BUILDING REPAIRS & MAINTENANCE	666.62
EFT39263	03/04/2018	MAIL PLUS PERTH	MAIL EXPENSES	369.60

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EFT39264	03/04/2018	MAJOR MOTORS PTY LTD	PLANT PARTS & MAINTENANCE	3,254.86
EFT39265	03/04/2018	MAJOR SECURITY SERVICES PTY LTD	SECURITY MONITORING	2,933.62
EFT39266	03/04/2018	MARKETFORCE	CITY DEAL PROPOSAL DOCUMENT	3,391.45
EFT39267	03/04/2018	MARSMEN PLUMBING	REPLACE SOLAR PANELS AND TANK AT ASCOT PLACE	5,551.48
EFT39268	03/04/2018	MCINTOSH & SON	PLANT PARTS	86.19
EFT39269	03/04/2018	MIDLAND CEMENT MATERIALS	HARDWARE SUPPLIES	45.65
EFT39270	03/04/2018	MINING AND CIVIL GEOTEST	SAMPLE TESTING OF FERRICRETE	1,474.00
EFT39271	03/04/2018	MISS MAUD	CATERING COSTS	880.50
EFT39272	03/04/2018	MOBILE MOUSE	STAFF TRAINING	265.00
EFT39273	03/04/2018	MUNDARING TYRE CENTRE	TYRE REPAIRS	520.00
EFT39274	03/04/2018	NEVERFAIL SPRINGWATER	BOTTLED WATER	501.35
EFT39275	03/04/2018	NEVILLE REFRIGERATION & AIRCONDITIONING	DEGASSING OF FRIDGES & AIRCONDITIONERS	572.00
EFT39276	03/04/2018	ONSITE RENTALS PTY LTD	EQUIPMENT RENTAL	1,025.75
EFT39277	03/04/2018	OSHGROU PTY LTD	EMPLOYMENT MEDICAL	456.34
EFT39278	03/04/2018	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES & REPAIRS	2,189.54
EFT39279	03/04/2018	PJ & DM GODFREY FENCING CONTRACTORS	FENCE REPAIRS	1,100.00
EFT39280	03/04/2018	PRECISION PANEL & PAINT	INSURANCE EXCESS	4,000.00
EFT39281	03/04/2018	PRESTIGE ALARMS	SECURITY MONITORING & MAINTENANCE	863.50
EFT39282	03/04/2018	PROTECTOR FIRE SERVICES	FIRE FIGHTING EQUIPMENT INSPECTION & MAINTENANCE - RED HILL	2,768.92
EFT39283	03/04/2018	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT39284	03/04/2018	RAZOR SHARPE IMAGES	BANNER DESIGN FOR REGIONAL DEVELOPMENT	90.00
EFT39285	03/04/2018	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	330.00
EFT39286	03/04/2018	REMONDIS AUSTRALIA PTY LTD	COLLECTION OF PAPER RECYCLABLES	396.00
EFT39287	03/04/2018	REWARD DISTRIBUTION T/A THE HOSPITALITY STORE	CATERING KITCHEN EQUIPMENT	567.44
EFT39288	03/04/2018	RICHGRO	MULCH ANALYSIS TO AUSTRALIAN STANDARDS & SOIL TESTING	1,937.10
EFT39289	03/04/2018	RUDD INDUSTRIAL AND FARM SUPPLIES	HARDWARE SUPPLIES	1,043.00
EFT39290	03/04/2018	SGS AUSTRALIA PTY LTD	AUDIT FEE - ISO 14001 EMS CERTIFICATION FOR RED HILL	3,759.80
EFT39291	03/04/2018	SHOWCASE CATERING	CATERING COSTS	290.00
EFT39292	03/04/2018	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIRS AT RED HILL	88.00
EFT39293	03/04/2018	SIGN SUPERMARKET	SIGNAGE	2,853.00
EFT39294	03/04/2018	SNAP BELMONT (BELSNAP PTY LTD)	BUSINESS CARD PRINTING COSTS	150.00
EFT39295	03/04/2018	SONIC HEALTHPLUS PTY LTD	PRE-EMPLOYMENT MEDICAL	220.00
EFT39296	03/04/2018	SOURCE FOODS (TYRANT HOLDINGS P/L)	CATERING COSTS	438.75
EFT39297	03/04/2018	SOUTH METROPOLITAN TAFE	STUDY ASSISTANCE	331.94
EFT39298	03/04/2018	SPUDS GARDENING SERVICES	GROUND & GARDEN MAINTENANCE - RED HILL	3,687.00
EFT39299	03/04/2018	SWAN FIRE SERVICES	SERVICE MAINTENANCE - FIRE PROTECTION SYSTEM	454.30
EFT39300	03/04/2018	SWAN LOCK SERVICE PTY LTD	LOCK SUPPLIES & INSTALLATION	620.00
EFT39301	03/04/2018	TALIS CONSULTANTS	CONSULTING FEE - CONSTRUCTION OF PONDS AT RED HILL	4,997.30
EFT39302	03/04/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	755.44
EFT39303	03/04/2018	TERRESTRIAL ECOSYSTEMS	ANNUAL FAUNA SURVEY RED HILL 2017	19,250.00
EFT39304	03/04/2018	THE FOREVER PROJECT AND LANDCARE SOLUTIONS	PRESENTATION FEE - BLUE SKY FESTIVAL	1,094.50
EFT39305	03/04/2018	THE WATERSHED	HARDWARE SUPPLIES	2,998.90
EFT39306	03/04/2018	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE - ASCOT PLACE	994.98



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EFT39307	03/04/2018	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	3,267.00
EFT39308	03/04/2018	TOTAL TOOLS MIDLAND	TOOLS & OXYGEN BOTTLE FOR WORKSHOP - RED HILL	298.00
EFT39309	03/04/2018	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	929.19
EFT39310	03/04/2018	TRACS	PLANT PARTS & MAINTENANCE	2,935.21
EFT39311	03/04/2018	TRANEN PTY LTD	PROVISION OF ANNUAL REVEGETATION MONITORING - RED HILL OFFSETS AREA	18,210.50
EFT39312	03/04/2018	UPPER REACH WINERY	CATERING SUPPLIES	130.00
EFT39313	03/04/2018	VISY RECYCLING	RECYCLING COSTS	28.18
EFT39314	03/04/2018	VOLICH WASTE CONTRACTORS PTY LTD	BULK BIN HIRE	44.00
EFT39315	03/04/2018	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL	513.70
EFT39316	03/04/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	176.00
EFT39317	03/04/2018	WESTERN MAZE T/A WESTERN EDUCATING SERVICE	DUST EXTRACTION UNIT MAINTENANCE - GRINDER	1,831.50
EFT39318	03/04/2018	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	282.61
EFT39319	03/04/2018	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,886.00
EFT39320	03/04/2018	WORK CLOBBER	PROTECTIVE CLOTHING	271.00
EFT39321	03/04/2018	WORKFORCE INTERNATIONAL	LABOUR HIRE	9,099.16
EFT39322	03/04/2018	WREN OIL	WASTE OIL REMOVAL	16.50
EFT39323	03/04/2018	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	259.22
EFT39324	06/04/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,681.25
EFT39325	06/04/2018	SHUGS ELECTRICAL	DEGASSING OF FRIDGES AT RED HILL	946.00
EFT39326	06/04/2018	WASTE MANAGEMENT ASSOCIATION OF AUSTRALIA (WMAA)	ANNUAL MEMBERSHIP RENEWAL	1,540.00
EFT39327	09/04/2018	ACTION LASER CUTTING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	489.45
EFT39328	09/04/2018	ADAM KOVALEVS	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39329	09/04/2018	BARRY MCKENNA	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39330	09/04/2018	BOYD METAL INDUSTRIES	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	4,669.89
EFT39331	09/04/2018	DAVID LAVELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39332	09/04/2018	DAVID MCDONNELL	QUARTERLY COUNCILLORS PAYMENT	8,886.50
EFT39333	09/04/2018	DYLAN O'CONNOR	QUARTERLY COUNCILLORS PAYMENT	3,855.25
EFT39334	09/04/2018	EDEL ENGINEERS	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	12,980.00
EFT39335	09/04/2018	GEOFF STALLARD	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39336	09/04/2018	JAI WILSON	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39337	09/04/2018	JANET POWELL	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39338	09/04/2018	JOHN DAW	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39339	09/04/2018	MELISSA MYKYTIUK	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39340	09/04/2018	SALLY PALMER	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39341	09/04/2018	STEPHEN K WOLFF	QUARTERLY COUNCILLORS PAYMENT	2,613.75
EFT39342	09/04/2018	VULCAN STEEL PTY LTD (VULCAN STAINLESS)	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	22,162.67
EFT39343	10/04/2018	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	732.35
EFT39344	10/04/2018	DOUG JEANS	COUNCILLORS ATTENDANCE FEE	236.00
EFT39345	10/04/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	63,673.88
EFT39346	10/04/2018	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT39347	11/04/2018	D&R MACHINING	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	3,019.50
EFT39348	11/04/2018	INSTROTECH AUSTRALIA PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	7,928.80
EFT39349	11/04/2018	SCREW FLIGHTS AUSTRALIA P/L	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	352.00

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EFT39350	11/04/2018	STIRLINGS AUSTRALIA	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	1,551.00
EFT39351	11/04/2018	SYSTEM CONTROL ENGINEERING PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	3,025.00
EFT39352	11/04/2018	TECO AUSTRALIA PTY LTD	WWtE PAYMENT RE EMRC / ANERGY AGREEMENT	369.60
EFT39353	13/04/2018	A2K TECHNOLOGIES PTY LTD	ANNUAL LICENCE FEE - SITESCAN	8,908.90
EFT39354	13/04/2018	CORPORATE MEDIA SERVICES PTY LTD	MEDIA TRAINING	3,960.00
EFT39355	13/04/2018	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	4,215.88
EFT39356	13/04/2018	JJ RICHARDS & SONS P/L	PRODUCT TRANSPORTATION COST	187.00
EFT39357	13/04/2018	MOTORCHARGE PTY LTD	FLEET FUEL PURCHASES	2,032.78
EFT39358	13/04/2018	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	ALTERNATIVE DAILY COVER MATERIAL	30,839.71
EFT39359	17/04/2018	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	INDUSTRY LICENSING SYSTEM - ANNUAL LICENCE FEE	23,318.00
EFT39360	17/04/2018	MONADELPHOUS ENGINEERING ASSOCIATES PTY LTD	CONSULTING FEE - WWtE	20,391.80
EFT39361	17/04/2018	TALIS CONSULTANTS	CONSULTING FEE - WSA CONTRACT	5,610.00
EFT39362	17/04/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	738.76
39363-39456	20/04/2018	CANCELLED EFT BATCH	CANCELLED EFT BATCH	2,821,329.81
EFT39457	20/04/2018	BP AUSTRALIA PTY LTD	FUEL PURCHASES	58,494.03
EFT39458	20/04/2018	COMSYNC CONSULTING PTY LTD	IT CONSULTING	2,928.75
EFT39459	20/04/2018	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	177,907.00
EFT39460	20/04/2018	INNOVATIONS CATERING (WHATEVER WITH ATTITUDE)	CATERING COSTS	2,157.86
EFT39461	20/04/2018	PITNEY BOWES AUSTRALIA PTY LTD	POSTAGE EXPENSE	333.63
EFT39462	20/04/2018	SHUGS ELECTRICAL	BUILDING MAINTENANCE & REPAIRS AT RED HILL	88.00
EFT39463	20/04/2018	SYNERGY	ELECTRICITY CHARGES - HAZELMERE	1,558.70
EFT39464	20/04/2018	TELSTRA CORPORATION LTD	TELEPHONE CHARGES	11,111.83
EFT39465	20/04/2018	TRILLION TREES	PURCHASE OF PLANTS	1,158.10
EFT39466	24/04/2018	PAYG PAYMENTS	PAYG TAXATION PAYMENT	61,133.00
EFT39467	27/04/2018	ATA STEEL	PART FOR GRINDER	9,509.98
EFT39468	27/04/2018	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	2,363,432.94
EFT39469	27/04/2018	HOUSE OF ASTRADA & ALLWEST UNIFORMS (VERA PTY LTD)	STAFF UNIFORM	1,263.50
EFT39470	27/04/2018	NORTHAM'S AVON DESCENT ASSOCIATION	SPONSORSHIP - 2017 AVON DESCENT	3,300.00
EFT39471	27/04/2018	RAZOR SHARPE IMAGES	BANNER DESIGN FOR REGIONAL DEVELOPMENT	1,119.00
EFT39472	27/04/2018	REPUBLIC OF EVERYONE	PERTH 2018 TOUR EVENT	2,200.00
EFT39473	30/04/2018	ALOHA FENCING & MAINTENANCE	REFUND OF OVERPAYMENT	215.05
220335	01/03/2018	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	516.70
220336	01/03/2018	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	100.20
220337	01/03/2018	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	109.15
220338	09/03/2018	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	56.40
220339	09/03/2018	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	28.95
220340	22/03/2018	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	1,139.25
220341	05/04/2018	EMRC PETTY CASH - BELMONT	PETTY CASH RECOUP	278.75
220342	05/04/2018	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	61.75
220343	05/04/2018	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	69.90
220344	05/04/2018	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	25.10
220345	05/04/2018	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	301.55
220346	17/04/2018	WATER CORPORATION	WATER RATES & USAGE - HAZELMERE	74.82



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Cheque / EFT No	Date	Payee	Description	Amount
220347	27/04/2018	WATER CORPORATION	WATER RATES & USAGE - ASCOT PLACE	1,125.39
PAY 2018-18	6/03/2019	PAYROLL FE 6/3/2018	PAYROLL	195,663.52
PAY 2018-19	20/03/2018	PAYROLL FE 20/3/2018	PAYROLL	185,142.32
PAY 2018-20	03/04/2018	PAYROLL FE 3/4/2018	PAYROLL	192,604.71
PAY 2018-21	17/04/2018	PAYROLL FE 17/4/2018	PAYROLL	187,159.43
1*MAR18	01/03/2018	BANK CHARGES 1763 - 1767	BANK FEES & CHARGES	2,636.93
1*APR18	02/04/2018	BANK CHARGES 1768 - 1772	BANK FEES & CHARGES	1,538.07
DD17036.1	06/03/2018	WALGS PLAN	SUPERANNUATION	32,881.51
DD17036.2	06/03/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	640.76
DD17036.3	06/03/2018	AUSTRALIAN SUPER	SUPERANNUATION	2,053.92
DD17036.4	06/03/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	375.07
DD17036.5	06/03/2018	FUTURE SUPER	SUPERANNUATION	219.22
DD17036.6	06/03/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17036.7	06/03/2018	MLC SUPER FUND	SUPERANNUATION	219.22
DD17036.8	06/03/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	572.91
DD17036.9	06/03/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	255.33
DD17036.10	06/03/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	699.41
DD17036.11	06/03/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	214.59
DD17036.12	06/03/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17036.13	06/03/2018	SUNSUPER	SUPERANNUATION	355.68
DD17036.14	06/03/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	200.80
DD17036.15	06/03/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.24
DD17036.16	06/03/2018	BT BUSINESS SUPER	SUPERANNUATION	205.11
DD17036.17	06/03/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57
DD17036.18	06/03/2018	LEGALSUPER	SUPERANNUATION	313.98
DD17036.19	06/03/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	114.46
DD17036.20	06/03/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17036.21	06/03/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD17037.1	20/03/2018	WALGS PLAN	SUPERANNUATION	28,883.89
DD17037.2	20/03/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	501.26
DD17037.3	20/03/2018	AUSTRALIAN SUPER	SUPERANNUATION	2,212.62
DD17037.4	20/03/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	375.07
DD17037.5	20/03/2018	FUTURE SUPER	SUPERANNUATION	219.22
DD17037.6	20/03/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17037.7	20/03/2018	MLC SUPER FUND	SUPERANNUATION	221.62
DD17037.8	20/03/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	497.61
DD17037.9	20/03/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	254.42
DD17037.10	20/03/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	691.48
DD17037.11	20/03/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	216.23
DD17037.12	20/03/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17037.13	20/03/2018	SUNSUPER	SUPERANNUATION	65.33
DD17037.14	20/03/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	200.80
DD17037.15	20/03/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.24

Cheque / EFT No	Date	Payee	Description	Amount
DD17037.16	20/03/2018	BT BUSINESS SUPER	SUPERANNUATION	208.70
DD17037.17	20/03/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57
DD17037.18	20/03/2018	LEGALSUPER	SUPERANNUATION	294.68
DD17037.19	20/03/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	114.46
DD17037.20	20/03/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17037.21	20/03/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	198.55
DD17102.1	03/04/2018	WALGS PLAN	SUPERANNUATION	28,894.80
DD17102.2	03/04/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	804.77
DD17102.3	03/04/2018	AUSTRALIAN SUPER	SUPERANNUATION	2,118.41
DD17102.4	03/04/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	375.07
DD17102.5	03/04/2018	FUTURE SUPER	SUPERANNUATION	219.22
DD17102.6	03/04/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17102.7	03/04/2018	MLC SUPER FUND	SUPERANNUATION	219.46
DD17102.8	03/04/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17102.9	03/04/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	491.64
DD17102.10	03/04/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	291.18
DD17102.11	03/04/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	720.64
DD17102.12	03/04/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17102.13	03/04/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	208.78
DD17102.14	03/04/2018	SUNSUPER	SUPERANNUATION	21.52
DD17102.15	03/04/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	200.78
DD17102.16	03/04/2018	BT BUSINESS SUPER	SUPERANNUATION	205.10
DD17102.17	03/04/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.24
DD17102.18	03/04/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57
DD17102.19	03/04/2018	LEGALSUPER	SUPERANNUATION	294.68
DD17102.20	03/04/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	114.46
DD17102.21	03/04/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17102.22	03/04/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
DD17103.1	17/04/2018	WALGS PLAN	SUPERANNUATION	28,458.07
DD17103.2	17/04/2018	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	747.25
DD17103.3	17/04/2018	AUSTRALIAN SUPER	SUPERANNUATION	1,798.63
DD17103.4	17/04/2018	RETAIL EMPLOYEES SUPERANNUATION TRUST	SUPERANNUATION	375.07
DD17103.5	17/04/2018	FUTURE SUPER	SUPERANNUATION	219.22
DD17103.6	17/04/2018	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND	SUPERANNUATION	187.72
DD17103.7	17/04/2018	MLC SUPER FUND	SUPERANNUATION	219.22
DD17103.8	17/04/2018	KINETIC SUPERANNUATION	SUPERANNUATION	158.84
DD17103.9	17/04/2018	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION	472.88
DD17103.10	17/04/2018	BT LIFETIME SUPER - EMPLOYER PLAN	SUPERANNUATION	256.75
DD17103.11	17/04/2018	CBUS INDUSTRY SUPER	SUPERANNUATION	687.48
DD17103.12	17/04/2018	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	554.75
DD17103.13	17/04/2018	MTAA SUPERANNUATION FUND	SUPERANNUATION	212.36
DD17103.14	17/04/2018	SUNSUPER	SUPERANNUATION	282.83
DD17103.15	17/04/2018	SUNCORP BRIGHTER SUPER	SUPERANNUATION	201.41



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Cheque / EFT No	Date	Payee	Description	Amount
DD17103.16	17/04/2018	BT BUSINESS SUPER	SUPERANNUATION	211.39
DD17103.17	17/04/2018	ETHAN Y WANG SUPER PTY LTD ATF ETHAN Y WANG SUPERANNUATION FUND	SUPERANNUATION	432.24
DD17103.18	17/04/2018	A&S HUGHES-D'AETH PTY LTD ATF A&S HUGHES-D'AETH SUPERANNUATION FUND	SUPERANNUATION	484.57
DD17103.19	17/04/2018	LEGALSUPER	SUPERANNUATION	294.68
DD17103.20	17/04/2018	ONEPATH MASTERFUND (ANZ)	SUPERANNUATION	83.64
DD17103.21	17/04/2018	COLONIAL FIRST STATE FIRSTCHOICE	SUPERANNUATION	254.76
DD17103.22	17/04/2018	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	197.25
1308	02/03/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,500,000.00
1309	19/03/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	5,000,000.00
1310	16/03/2018	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	1,678.93
1311	16/03/2018	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	26.10
1312	16/03/2018	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	700.21
1313	16/03/2018	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	1,457.39
1314	16/03/2018	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	718.47
1315	16/03/2018	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	282.40
1316	16/03/2018	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	315.30
1317	21/03/2018	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	22.55
1318	03/04/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,000,000.00
1319	19/04/2018	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,500,000.00
1320	17/04/2018	WBC - CORPORATE MASTERCARD - D AMEDURI	CREDIT CARD PURCHASES	1,076.80
1321	17/04/2018	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	3,538.86
1322	17/04/2018	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	57.25
1323	17/04/2018	WBC - CORPORATE MASTERCARD - P SCHNEIDER	CREDIT CARD PURCHASES	213.00
1324	17/04/2018	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	2,327.31
1325	17/04/2018	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	454.11
1326	17/04/2018	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	838.13
1327	17/04/2018	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	437.13
1328	17/04/2018	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	455.48
1329	23/04/2018	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	24.75
SUB TOTAL				19,542,299.32
LESS CANCELLED EFTs & CHEQUES				
EFT39363 - EFT39456	20/04/2018	CANCELLED EFT BATCH	CANCELLED EFT BATCH - SYSTEM ERROR	-2,821,329.81
SUB TOTAL				-2,821,329.81
TOTAL				16,720,969.51
REPORT				
Bank Code		Bank		
		EMRC - Municipal Fund		16,720,969.51
				16,720,969.51

All Employee Superannuation obligations for the period March and April 2018 have been paid by the EMRC.



14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2018

REFERENCE: D2018/03773

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 28 February 2018.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 28 February 2018 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 28 February 2018.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2017/2018 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2018 and is reflected in this report.

REPORT

Outlined within this report are financial statements for the period ended 28 February 2018. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.2 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 28 February 2018 is an unfavourable variance of \$2,553,642 (52.71%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$4,378,416 (18.88%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$5,666,677 (16.21%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$15,271,244 is \$4,547,496 (22.95%) below the budget of \$19,818,740. This is due to the lower than budget tonnages received from commercial operators and member Councils as at 28 February 2018. As a consequence of this decline, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates continue to be undertaken.

The full year forecast for User Charges of \$23,291,308 is expected to be below the annual budget by \$6,422,980 (21.62%).

2. Year to date Interest on Municipal Cash Investments of \$407,479 is \$73,151 (21.88%) above the budget of \$334,328. The full year forecast for Interest Municipal Cash Investments is expected to be above the annual budget by \$293,000 (73.25%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget, together with a higher average interest rate expected to be received (2.65% as at 28 February 2018) compared to the budgeted rate of 2.54%. Also contributing is the lower level of capital expenditure to-date of \$1,537,401 compared to the annual budget of \$25,956,194 and the forecast budget of \$7,450,463.

3. The full year forecast for Other Income of \$2,826,544 is \$341,882 (13.76%) above the budget of \$2,484,662. The major factor attributable to this variance is an increase in Laterite sales forecast to be \$990,000 compared to a budget of \$313,496. This is offset by a reduction in the sale of Greenwaste products which has been forecast to be \$130,000 compared to a budget of \$248,499, the sale of Woodwaste products forecast to be \$709,931 compared to a budget of \$850,000 and royalty income from methane gas forecast to be \$600,000 compared to a budget of \$700,000.

Operating Income variances not previously reported to Council:

4. The full year forecast for Reimbursement of \$939,427 is \$189,739 (25.31%) above the budget of \$749,688 and is attributable to the increase in the reimbursement of transportation costs associated with the delivery of laterite (\$185,000 compared to a budget of \$3,000).

There were no further significant Operating Income variances as at 28 February 2018.

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$1,824,774 (9.95%).
	<i>End of Year Forecast</i>	A favourable variance of \$6,980,487 (20.51%).



Item 14.2 continued

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$4,715,513 is \$926,617 (16.42%) below the budget of \$5,642,130. This variance is attributable to the timing of filling vacant positions and budgeted positions.

The full year forecast for Salary Expenses is below the annual budget by \$1,204,824 (13.52%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

2. Year to date Contract Expenses of \$2,197,162 is \$503,389 (18.64%) below the budget of \$2,700,551 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$193,340;
- Crush and Screen Lateritic Caprock - \$105,336; and
- Operate and Maintain Plant - Waste Management Facilities - \$44,358;

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$143,438), Environmental Services (\$8,268) and Regional Development (\$14,793).

The full year forecast for Contract Expenses is below the annual budget by \$2,057,860 (33.57%).

The variance is attributable to the timing of various projects from different business units where savings have been achieved or where the project expenditure has been deferred or carried forward. Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - Red Hill Landfill Facility - \$750,000;
- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$245,000;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$187,970;
- Operate and Maintain Plant - Waste Management Facilities - \$156,250; and
- Monitor Environmental Impacts - Red Hill Landfill Facility - \$144,724.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$341,430), Regional Development (\$76,000) and other Waste Services minor projects (\$193,407). This is off-set by a forecast increase in the Environmental Services directorate of \$41,261.

3. The full year forecast for Depreciation Expenses is \$839,712 (19.47%) below the budget of \$4,312,811. This is attributable to the lower level of forecast and actual capital expenditure to-date (full year forecast of \$7,450,463 compared to a budget of \$25,956,194) together with changes to the asset life of EMRC's buildings class of assets in accordance with accounting standards following valuations undertaken in June 2017 which have contributed to the lower expenditure.
4. The full year forecast for Miscellaneous Expenses of \$10,487,906 is expected to be below the annual budget by \$3,025,877 (22.39%). The variance is attributable to a lower than budgeted landfill levy payable (\$9,580,139 compared to a budget of \$12,475,754) as a result of the reduced tonnages from commercial operators and lower than budgeted tonnages from member Councils.
5. The full year Provision Expenses of \$167,481 is \$36,566 (17.92%) below the budget of \$204,047. This is due to the lower than budget tonnages forecast to be received from commercial operators and member Councils by 30 June 2018.



Item 14.2 continued

6. Year to date Costs Allocated of \$662,510 is \$165,552 (19.99%) below the budget of \$828,062. This variance relates specifically to the internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C & I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Other Expenses).

The full year forecast for Costs Allocated of \$957,333 is expected to be below the annual budget by \$305,789 (24.21%).

There were no further significant Operating Expenditure variances as at 28 February 2018.

<u>Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$162,419 (5.02%).
	<i>End of Year Forecast</i>	A favourable variance of \$290,303 (5.76%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$284,983 is \$39,025 (12.04%) below the budget of \$324,008. The variance is predominantly due to the lower level of tonnages received through the Hazelmere C&I facility.
The full year forecast for User Charges of \$486,000 is expected to be below the annual budget by \$864,000 (64.00%).
2. The full year forecast for Interest Restricted Cash Investments of \$2,108,000 is expected to be above the annual budget by \$348,374 (19.80%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget together with a higher average interest rate expected to be received for the 2017/2018 financial year (2.65% as at 28 February 2018) compared to the budgeted rate of 2.54%.
3. Year to date Reimbursements of \$39,738 is \$39,706 above the budget of \$32. This variance relates to the reimbursement of shared expenses from the Mindarie Regional Council for the Resource Recovery Facility tender that were not previously budgeted for.
4. Year to date Proceeds from Sale of Assets (Other Revenues) is \$66,424 (21.50%) below the budget of \$308,924. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$66,576 (10.99%) above the budget of \$605,924. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is offset by the increase in the Carrying Amount of Assets Disposed Of (Other Expenses).
5. The full year forecast for Other Revenue of \$155,000 is expected to be below the annual budget by \$1,061,891 (87.26%). The variance relates specifically to the sale of products from the Hazelmere C&I Project which is due to the lower level of tonnages received through the Hazelmere C&I facility (\$120,000 forecast compared to a budget of \$348,215) as well as the sale of electricity from the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$868,676).
6. Year to date Salary Expenses (Other Expenses) of \$248,519 is \$118,372 (32.26%) below the budget of \$366,891. The variance is attributable to budgeted positions not filled due to the timing of Resource Recovery Park projects.
7. The full year forecast for Contract Expenses (Other Expenses) is \$913,850 (71.38%) below the budget of \$1,280,298. The variance relates to contract and associated consultancy expenses specifically for the Hazelmere C&I Project which is not as yet operating at full capacity.



Item 14.2 continued

8. The full year forecast for Material Expenses (Other Expenses) is \$100,917 (82.47%) below the budget of \$122,368. The variance relates specifically to the Hazelmere C&I Project which is not as yet operating at full capacity (\$5,500 forecast compared to a budget of \$26,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$6,818 forecast compared to a budget of \$81,818).
9. The full year forecast for Utility Expenses (Other Expenses) is \$73,960 (79.88%) below the budget of \$92,584. The variance relates specifically to the electricity expenses for the Hazelmere C&I Project which is not as yet operating at full capacity (\$15,000 forecast compared to a budget of \$81,902) as well as the Wood Waste to Energy facility which is yet to be completed (\$1,364 forecast compared to a budget of \$8,182).
10. Full Year Insurance Expenses (Other Expenses) of \$19,334 has been forecast to be \$37,833 (66.18%) below the budget of \$57,167. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.
11. Full Year Depreciation Expenses (Other Expenses) is \$232,720 (73.80%) below the budget of \$315,322. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$464,173 (95.98%) below the budget of \$483,627. The variance relates predominantly to miscellaneous expenses for the C&I Project at Hazelmere which is not as yet operating at full capacity (\$7,500 forecast compared to a budget of \$40,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$392,727).
13. Year to date Carrying Amount of Assets Disposed Of is \$86,328 (24.50%) below the budget of \$352,325. The full year forecast for Carrying Amount of Assets Disposed Of is \$76,978 (13.47%) above the budget of \$571,325. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is mostly offset by the increase in the Proceeds from Sale of Assets (Other Revenues).
14. Year to date Costs Allocated (Other Expenses) of \$569,047 is \$209,865 (26.94%) below the budget of \$778,912. This variance relates specifically to the internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C & I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

The full year forecast for Cost Allocations has been forecast to be \$329,975 (27.73%) below the budget of \$1,190,122.

There were no further significant Other Revenues and Expenses variances as at 28 February 2018.

**Other
Comprehensive
Income**

Actuals for the Year

A favourable variance of \$4,235,645.

End of Year Forecast

A favourable variance of \$4,235,645.

Council at its meeting held on 24 August 2017, resolved as follows:

“THAT COUNCIL APPROVES USE OF RETAINED FUNDS FROM THE EARLY COLLECTION OF CARBON TAX IN THE DEVELOPMENT OF THE HAZELMERE RESOURCE RECOVERY PARK AND/OR THE RESOURCE RECOVERY FACILITY PROJECT.”

As a result the amount of \$4,235,645 was transferred from the Non-Current Carbon Pricing Provision in the Statement of Financial Position and recognised as income in the Statement of Comprehensive Income.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$1,895,150.
	<i>End of Year Forecast</i>	A favourable variance of \$18,505,731.

Capital Expenditure variances:

A favourable variance of \$1,895,150 existed as at 28 February 2018 when compared to the budget of \$3,432,551. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure as at 28 February 2018 includes:

- Construct Resource Recovery Park - Wood Waste to Energy Utilities/Infrastructure - \$538,599;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$222,910;
- Purchase Vehicles - Ascot Place & Red Hill Landfill Facility - \$121,711;
- Leachate Project - Red Hill Landfill Facility - \$120,576; and
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$118,004.

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2018 and on-going subsequent to this period in order to reflect the actual timing of various projects and to match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$18,505,731 (71.30%) below the budget of \$25,956,194.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$3,665,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$3,539,497;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,650,000;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,511,222;
- Purchase / Replace Plant - Hazelmere - \$1,300,000;
- Leachate Project (including Plant & Minor Plant) - Red Hill Landfill Facility - \$1,087,203;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$450,000;
- Purchase Information Technology & Communications Equipment - \$430,750;
- Purchase/Replace Other Equipment - Red Hill Landfill Facility - \$378,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$309,201;
- Construct and Commission Resource Recovery Park Site/Administration Office - \$300,000;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park - Weighbridges (x2) - \$225,000;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$225,000;
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$220,000; and
- Purchase Resource Recovery Park - Wood Waste to Energy Plant and Equipment - \$199,633;



Item 14.2 continued

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$406,757.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 28 February 2018 totals \$184,934,410. This is an increase of \$9,924,639 from the 30 June 2017 equity of \$175,009,772 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2018 will be above the original budget of \$180,984,991 by \$5,839,759. It is expected that with on-going budget/forecast reviews this value will continually be changing.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 28 February 2018 is \$30,219,337 and Restricted Cash amount to \$66,779,595.

The net movement for the month is an increase of \$2,891,651.

It has been forecast that Total Cash and Investments as at 30 June 2018 will be above the original budget of \$77,306,043 by \$23,313,471. This is primarily as a result of the lower level of capital expenditure compared to budget that has been forecast for 2017/2018.

Investment Report (refer Attachment 5)

Term deposits valued at \$7,500,000 matured during February 2018. These were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS



Item 14.2 continued

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2018/06139)
2. Capital Expenditure Statement (Ref: D2018/06140)
3. Statement of Financial Position (Ref: D2018/06141)
4. Statement of Cash and Investments (D2018/06142)
5. Investment Report (Ref: D2018/06144)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 28 February 2018.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

FEBRUARY 2018

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$15,271,244	\$19,818,740	(\$4,547,496)	(U)	User Charges	\$23,291,308	\$29,714,288	(\$6,422,980) (U)
\$290,922	\$313,302	(\$22,380)	(U)	Special Charges	\$435,537	\$467,651	(\$32,114) (U)
\$411,573	\$396,327	\$15,246	(F)	Contributions	\$563,943	\$589,972	(\$26,029) (U)
\$357,000	\$362,034	(\$5,034)	(U)	Operating Grants	\$550,000	\$560,175	(\$10,175) (U)
\$407,479	\$334,328	\$73,151	(F)	Interest Municipal Cash Investments	\$693,000	\$400,000	\$293,000 (F)
\$400,038	\$421,752	(\$21,714)	(U)	Reimbursements	\$939,427	\$749,688	\$189,739 (F)
\$1,669,538	\$1,539,728	\$129,810	(F)	Other	\$2,826,544	\$2,484,662	\$341,882 (F)
\$18,807,795	\$23,186,211	(\$4,378,416)	(U)	Total Operating Income	\$29,299,759	\$34,966,436	(\$5,666,677) (U)
Operating Expenditure							
\$4,715,513	\$5,642,130	\$926,617	(F)	Salary Expenses	\$7,706,752	\$8,911,576	\$1,204,824 (F)
\$2,197,162	\$2,700,551	\$503,389	(F)	Contract Expenses	\$4,071,340	\$6,129,200	\$2,057,860 (F)
\$527,618	\$578,618	\$51,000	(F)	Material Expenses	\$945,457	\$1,036,679	\$91,222 (F)
\$189,151	\$195,936	\$6,785	(F)	Utility Expenses	\$297,486	\$310,517	\$13,031 (F)
\$402,545	\$404,360	\$1,815	(F)	Fuel Expenses	\$606,145	\$615,656	\$9,511 (F)
\$165,345	\$172,884	\$7,539	(F)	Insurance Expenses	\$253,305	\$260,979	\$7,674 (F)
\$2,106,365	\$2,258,612	\$152,247	(F)	Depreciation Expenses	\$3,473,099	\$4,312,811	\$839,712 (F)
\$6,771,093	\$7,100,819	\$329,726	(F)	Miscellaneous Expenses	\$10,487,906	\$13,513,783	\$3,025,877 (F)
\$104,817	\$116,024	\$11,207	(F)	Provision Expenses	\$167,481	\$204,047	\$36,566 (F)
(\$662,510)	(\$828,062)	(\$165,552)	(U)	Costs Allocated	(\$957,333)	(\$1,263,122)	(\$305,789) (U)
\$16,517,098	\$18,341,872	\$1,824,774	(F)	Total Operating Expenditure	\$27,051,639	\$34,032,126	\$6,980,487 (F)
\$2,290,697	\$4,844,339	(\$2,553,642)	(U)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$2,248,120	\$934,310	\$1,313,810 (F)
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$6,317,335 as at 28 February 2018.
7. Other Comprehensive Income on page 2 of this report is inclusive of \$4,235,645 of retained residual carbon tax previously collected now being utilised for the Resource Recovery Project (refer Council meeting 24/8/17 - TAC Item 11.2)

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

FEBRUARY 2018

Year to Date

Full Year

Actual Budget Variance

Forecast Budget Variance

Other Revenues

\$284,983	\$324,008	(\$39,025)	(U)	User Charges	\$486,000	\$1,350,000	(\$864,000)	(U)
\$2,992,343	\$3,222,761	(\$230,418)	(U)	Secondary Waste Charge	\$4,479,804	\$4,810,120	(\$330,316)	(U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0	(F)
\$1,178,094	\$1,174,032	\$4,062	(F)	Interest Restricted Cash Investments	\$2,108,000	\$1,759,626	\$348,374	(F)
\$39,738	\$32	\$39,706	(F)	Reimbursements	\$40,050	\$50	\$40,000	(F)
\$242,500	\$308,924	(\$66,424)	(U)	Proceeds from Sale of Assets	\$672,500	\$605,924	\$66,576	(F)
\$78,270	\$80,000	(\$1,730)	(U)	Other	\$155,000	\$1,216,891	(\$1,061,891)	(U)
\$4,815,928	\$5,109,757	\$293,829	(U)	Total Other Revenues	\$7,941,354	\$9,742,611	(\$1,801,257)	(U)

Other Expenses

\$248,519	\$366,891	\$118,372	(F)	Salary Expenses	\$573,778	\$578,888	\$5,110	(F)
\$248,087	\$272,092	\$24,005	(F)	Contract Expenses	\$366,448	\$1,280,298	\$913,850	(F)
\$6,100	\$12,620	\$6,520	(F)	Material Expenses	\$21,451	\$122,368	\$100,917	(F)
\$10,489	\$12,576	\$2,087	(F)	Utility Expenses	\$18,624	\$92,584	\$73,960	(F)
\$0	\$0	\$0	(F)	Fuel Expenses	\$0	\$10,000	\$10,000	(F)
\$12,918	\$14,582	\$1,664	(F)	Insurance Expenses	\$19,334	\$57,167	\$37,833	(F)
\$51,596	\$55,680	\$4,084	(F)	Depreciation Expenses	\$82,602	\$315,322	\$232,720	(F)
\$4,878	\$8,201	\$3,323	(F)	Miscellaneous Expenses	\$19,454	\$483,627	\$464,173	(F)
\$265,997	\$352,325	\$86,328	(F)	Carrying Amount of Assets Disposed Of	\$648,303	\$571,325	(\$76,978)	(U)
\$569,047	\$778,912	\$209,865	(F)	Costs Allocated	\$860,147	\$1,190,122	\$329,975	(F)
\$1,417,631	\$1,873,879	\$456,248	(F)	Total Other Expenses	\$2,610,141	\$4,701,701	\$2,091,560	(F)

\$3,398,297	\$3,235,878	\$162,419	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,331,213	\$5,040,910	\$290,303	(F)
Surplus	Surplus				Surplus	Surplus		

\$5,688,993	\$8,080,217	\$2,391,224	(U)	NET RESULT	\$7,579,334	\$5,975,220	\$1,604,114	(F)
Surplus	Surplus				Surplus	Surplus		

Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments

\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0	(F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0	(F)

Other Comprehensive Income

\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0	(F)
\$4,235,645	\$0	\$4,235,645	(F)	Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645	(F)
\$4,235,645	\$0	\$4,235,645	(F)	Total Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645	(F)

\$9,924,639	\$8,080,217	\$1,844,422	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$11,814,979	\$5,975,220	\$5,839,759	(F)
Surplus	Surplus				Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Governance and Corporate Services									
\$85,823	\$130,000	\$44,177	(F)	\$36,160	Purchase Vehicles - Ascot Place (24440/00)	\$120,706	\$173,706	\$53,000	(F)
\$0	\$16,000	\$16,000	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$31,500	\$31,500	\$0	(F)
\$34,326	\$135,000	\$100,674	(F)	\$5,219	Purchase Information Technology & Communication Equipment (24550/00)	\$250,300	\$681,050	\$430,750	(F)
\$0	\$0	\$0	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000	(F)
\$0	\$0	\$0	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$257,000	\$257,000	(F)
\$0	\$0	\$0	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$10,000	\$10,000	\$0	(F)
\$120,149	\$281,000	\$160,851	(F)	\$41,379		\$412,506	\$1,183,256	\$770,750	(F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance

Environmental Services

\$770	\$0	(\$770) (U)	\$0	Purchase Other Equipment - Environmental Services (24590/05)	\$770	\$0	(\$770) (U)
\$770	\$0	(\$770) (U)	\$0		\$770	\$0	(\$770) (U)

Resource Recovery

\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)	\$0	\$110,000	\$110,000 (F)
\$0	\$10,000	\$10,000 (F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office (24259/07)	\$30,000	\$330,000	\$300,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store (24259/08)	\$0	\$500,000	\$500,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)	\$5,000	\$35,000	\$30,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)	\$0	\$70,000	\$70,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop (24259/13)	\$0	\$250,000	\$250,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$225,000	\$225,000 (F)
\$222,910	\$350,000	\$127,090 (F)	\$44,461	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$350,000	\$3,000,000	\$2,650,000 (F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Resource Recovery							
\$0	\$0	\$0 (F)	\$0		\$0	\$250,000	\$250,000 (F)
				Construct Resource Recovery Park - Reuse Store Infrastructure (Car Park) (24399/07)			
\$538,599	\$200,000	(\$338,599) (U)	\$172,436		\$606,757	\$200,000	(\$406,757) (U)
				Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)			
\$85,055	\$224,000	\$138,945 (F)	\$85,055		\$1,792,000	\$1,991,633	\$199,633 (F)
				Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)			
\$0	\$2,000	\$2,000 (F)	\$0		\$2,000	\$2,000	\$0 (F)
				Purchase Other Equipment - Resource Recovery (24590/07)			
\$846,564	\$786,000	(\$60,564) (U)	\$301,952		\$2,785,757	\$6,963,633	\$4,177,876 (F)

Waste Management

\$14,620	\$11,000	(\$3,620) (U)	\$12,000		\$25,000	\$25,000	\$0 (F)
				Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)			
\$49,364	\$100,204	\$50,840 (F)	\$39,970		\$100,204	\$3,765,204	\$3,665,000 (F)
				Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)			
\$48,431	\$330,500	\$282,069 (F)	\$53,783		\$100,000	\$1,611,222	\$1,511,222 (F)
				Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)			
\$118,004	\$150,000	\$31,996 (F)	\$0		\$150,000	\$600,000	\$450,000 (F)
				Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)			
\$120,576	\$917,647	\$797,071 (F)	\$1,816,018		\$1,884,766	\$2,423,169	\$538,403 (F)
				Leachate Project - Red Hill Landfill Facility (24320/02)			
\$0	\$0	\$0 (F)	\$0		\$0	\$500,000	\$500,000 (F)
				Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)			
\$22,605	\$135,000	\$112,395 (F)	\$43,818		\$200,000	\$200,000	\$0 (F)
				Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)			

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2018

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$0	\$20,000	\$20,000	(F)	\$0	Construct Roads / Carpark - Red Hill Landfill Facility (24370/00)	\$20,000	\$329,201	\$309,201 (F)
\$0	\$0	\$0	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$250,000	\$475,000	\$225,000 (F)
\$0	\$200,000	\$200,000	(F)	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$200,000	\$420,000	\$220,000 (F)
\$0	\$0	\$0	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$0	\$150,000	\$150,000 (F)
\$20,526	\$50,000	\$29,474	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$20,526	\$50,000	\$29,474 (F)
(\$1,030)	\$0	\$1,030	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$0	\$0	\$0 (F)
\$1,861	\$2,000	\$139	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$53,706	\$53,706	\$0 (F)
\$14,015	\$40,000	\$25,986	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$40,000	\$60,000	\$20,000 (F)
\$0	\$20,000	\$20,000	(F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$20,000	\$20,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000	\$30,000 (F)
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$50,000	\$50,000	\$0 (F)
\$39,497	\$40,000	\$503	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$50,000	\$3,589,497	\$3,539,497 (F)
\$13,724	\$14,000	\$276	(F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$580,000	\$1,880,000	\$1,300,000 (F)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2018

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$0	\$200,000	\$200,000 (F)		\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$80,000	\$530,000	\$450,000 (F)
\$38,464	\$40,000	\$1,536 (F)		\$24,366	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$128,464	\$190,000	\$61,536 (F)
\$22,290	\$10,000	(\$12,290) (U)		\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$34,519	\$10,000	(\$24,519) (U)
\$1,189	\$1,200	\$12 (F)		\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$1,200	\$100,000	\$98,800 (F)
\$35,888	\$36,000	\$112 (F)		\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$72,965	\$69,276	(\$3,689) (U)
\$0	\$0	\$0 (F)		\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$2,000	\$4,000	\$2,000 (F)
\$0	\$10,000	\$10,000 (F)		\$1,548	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$13,400	\$13,400	\$0 (F)
\$0	\$0	\$0 (F)		\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$13,000	\$83,000	\$70,000 (F)
\$2,650	\$30,000	\$27,350 (F)		\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$49,130	\$49,130	\$0 (F)
\$6,130	\$6,500	\$370 (F)		\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$46,000	\$424,000	\$378,000 (F)
\$0	\$0	\$0 (F)		\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$2,500	\$2,500	\$0 (F)
\$1,115	\$1,000	(\$115) (U)		\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$6,550	\$2,000	(\$4,550) (U)

CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2018

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Waste Management							
\$0	\$0	\$0 (F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,500	\$3,000	\$1,500 (F)
\$0	\$500	\$500 (F)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$4,000	\$4,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$1,000	\$2,000	\$1,000 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)
\$0	\$0	\$0 (F)	\$0	Refurbish Plant - Hazelmere (25410/01)	\$30,000	\$70,000	\$40,000 (F)
\$569,918	\$2,365,551	\$1,795,633 (F)	\$1,991,503		\$4,251,430	\$17,809,305	\$13,557,875 (F)
\$1,537,401	\$3,432,551	\$1,895,150 (F)	\$2,334,834	TOTAL CAPITAL EXPENDITURE	\$7,450,463	\$25,956,194	\$18,505,731 (F)

FEBRUARY 2018

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CASH AND INVESTMENTS

FEBRUARY 2018

Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
2,096,479	3,467,630	Cash at Bank - Municipal Fund 01001/00	18,876,463	2,062,992	16,813,471	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
24,153,474	26,748,257	Investments - Municipal Fund 02021/00	8,947,076	2,447,076	6,500,000	(F)
26,253,403	30,219,337	Total Municipal Cash	27,826,989	4,513,518	23,313,471	(F)
Restricted Cash and Investments						
1,372,015	1,397,272	Restricted Investments - Plant and Equipment 02022/01	653,438	653,438	0	(F)
2,314,792	2,357,404	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,502,154	2,502,154	0	(F)
6,238,460	6,353,302	Restricted Investments - Future Development 02022/03	20,530,086	20,530,086	0	(F)
885,502	901,803	Restricted Investments - Environmental Monitoring Red Hill 02022/04	987,123	987,123	0	(F)
13,506	13,755	Restricted Investments - Environmental Insurance Red Hill 02022/05	11,811	11,811	0	(F)
14,378	14,642	Restricted Investments - Risk Management 02022/06	14,747	14,747	0	(F)
563,778	574,157	Restricted Investments - Class IV Cells Red Hill 02022/07	74,900	74,900	0	(F)
195,232	198,826	Restricted Investments - Regional Development 02022/08	141,786	141,786	0	(F)
48,550,081	49,443,824	Restricted Investments - Secondary Waste Processing 02022/09	45,920,296	45,920,296	0	(F)
4,344,485	4,424,461	Restricted Investments - Class III Cells 02022/10	800,946	800,946	0	(F)
72,594	73,930	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	74,456	74,456	0	(F)
169,765	143,347	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
866,914	882,872	Restricted Investments - Long Service Leave 02022/90	911,018	911,018	0	(F)
65,601,501	66,779,595	Total Restricted Cash	72,792,525	72,792,525	0	(F)
91,854,904	96,998,933	TOTAL CASH AND INVESTMENTS	100,619,514	77,306,043	23,313,471	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

February 2018

I. Overall Portfolio Limits

S&P Long Term Rating	S&P Short Term Rating	% Portfolio	Investment Maximum %
AAA	A-1+	71.89%	100%
AA	A-1	28.11%	100%
		100.00%	

Investment by S&P Rating

S&P Rating	% Portfolio
A-1	28.11%
A-1+	71.89%

II. Single Entity Exposure

	% Portfolio
AMP	5.41%
ANZ Banking Group	34.05%
Bankwest	7.03%
ING	9.73%
NAB	15.13%
Suncorp	12.97%
Westpac / St. George Bank	15.68%
	100.00%

III. Term to Maturity Framework

Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater Than 1 Year	0.00%	0%	0%
	100.00%		

Investment Policy Guidelines

NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2018

REFERENCE: D2018/06132

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 March 2018.

KEY ISSUES AND RECOMMENDATION(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 March 2018 have been identified and are reported on in the body of the report.

Recommendation(s)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 March 2018.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2017/2018 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

The half year budget review was undertaken during January/February 2018 and is reflected in this report.

REPORT

Outlined within this report are financial statements for the period ended 31 March 2018. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.



Item 14.3 continued

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

The year to date operating result from normal activities as at 31 March 2018 is an unfavourable variance of \$2,987,091 (54.67%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

<u>Operating Income</u>	<i>Actuals for the Year</i>	An unfavourable variance of \$4,966,247 (18.96%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$5,666,677 (16.21%).

Operating Income variances previously reported to Council:

1. Year to date User Charges of \$17,150,261 is \$5,164,810 (23.14%) below the budget of \$22,315,071. This is due to the lower than budget tonnages received from commercial operators and member Councils as at 31 March 2018. As a consequence of this decline, strategies to secure extra volume and a reforecasting of operational expenditure to match revised tonnage estimates continue to be undertaken.

The full year forecast for User Charges of \$23,291,308 is expected to be below the annual budget by \$6,422,980 (21.62%).

2. Year to date Interest on Municipal Cash Investments of \$480,768 is \$130,524 (37.27%) above the budget of \$350,244. The full year forecast for Interest Municipal Cash Investments is expected to be above the annual budget by \$293,000 (73.25%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget, together with a higher average interest rate expected to be received (2.64% as at 31 March 2018) compared to the budgeted rate of 2.54%. Also contributing is the lower level of capital expenditure to-date of \$1,958,893 compared to the annual budget of \$25,956,194 and the forecast budget of \$7,450,463.
3. The full year forecast for Reimbursement of \$939,427 is \$189,739 (25.31%) above the budget of \$749,688 and is attributable to the increase in the reimbursement of transportation costs associated with the delivery of laterite (\$185,000 compared to a budget of \$3,000).
4. The full year forecast for Other Income of \$2,826,544 is \$341,882 (13.76%) above the budget of \$2,484,662. The major factor attributable to this variance is an increase in Laterite sales forecast to be \$990,000 compared to a budget of \$313,496. This is offset by a reduction in the sale of Greenwaste products which has been forecast to be \$130,000 compared to a budget of \$248,499, the sale of Woodwaste products forecast to be \$709,931 compared to a budget of \$850,000 and royalty income from methane gas forecast to be \$600,000 compared to a budget of \$700,000.

There were no further significant Operating Income variances as at 31 March 2018.

<u>Operating Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$1,979,156 (9.55%).
	<i>End of Year Forecast</i>	A favourable variance of \$6,980,487 (20.51%).

Operating Expenditure variances previously reported to Council:

1. Year to date Salary Expenses of \$5,279,889 is \$1,038,555 (16.44%) below the budget of \$6,318,444. This variance is attributable to the timing of filling vacant positions and budgeted positions.

The full year forecast for Salary Expenses is below the annual budget by \$1,204,824 (13.52%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.



Item 14.3 continued

2. Year to date Contract Expenses of \$2,614,375 is \$465,062 (15.10%) below the budget of \$3,079,437 due to the timing of various projects from different business units. Major variances from the Waste Services directorate include:

- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$222,732; and
- Crush and Screen Lateritic Caprock - \$135,879.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$161,187), Environmental Services (\$30,911) and Regional Development (\$30,744).

The full year forecast for Contract Expenses is below the annual budget by \$2,057,860 (33.57%).

The variance is attributable to the timing of various projects from different business units where savings have been achieved or where the project expenditure has been deferred or carried forward. Major variances from the Waste Services directorate include:

- Operate and Maintain Class IV Cell - Leachate Removal - Red Hill Landfill Facility - \$750,000;
- Operate and Maintain Leachate Project - Red Hill Landfill Facility - \$245,000;
- Rehabilitate Class III Cells - Red Hill Landfill Facility - \$187,970;
- Operate and Maintain Plant - Waste Management Facilities - \$156,250; and
- Monitor Environmental Impacts - Red Hill Landfill Facility - \$144,724.

Other projects where the expenditures are lower than budget for various directorates/business units include: Corporate Services (\$341,430), Regional Development (\$76,000) and other Waste Services minor projects (\$193,407). This is off-set by a forecast increase in the Environmental Services directorate of \$41,261.

3. The full year forecast for Depreciation Expenses is \$839,712 (19.47%) below the budget of \$4,312,811. This is attributable to the lower level of forecast and actual capital expenditure to-date (full year forecast of \$7,450,463 compared to a budget of \$25,956,194) together with changes to the asset life of EMRC's buildings class of assets in accordance with accounting standards following valuations undertaken in June 2017 which have contributed to the lower expenditure.
4. The full year forecast for Miscellaneous Expenses of \$10,487,906 is expected to be below the annual budget by \$3,025,877 (22.39%). The variance is attributable to a lower than budgeted landfill levy payable (\$9,580,139 compared to a budget of \$12,475,754) as a result of the reduced tonnages from commercial operators and lower than budgeted tonnages from member Councils.
5. The full year Provision Expenses of \$167,481 is \$36,566 (17.92%) below the budget of \$204,047. This is due to the lower than budget tonnages forecast to be received from commercial operators and member Councils by 30 June 2018.
6. Year to date Costs Allocated of \$710,774 is \$218,793 (23.54%) below the budget of \$929,567. This variance relates specifically to the internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C & I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Other Expenses).

The full year forecast for Costs Allocated of \$957,333 is expected to be below the annual budget by \$305,789 (24.21%).

There were no further significant Operating Expenditure variances as at 31 March 2018.



Item 14.3 continued

<u>Other Revenues and Expenses (Net)</u>	<i>Actuals for the Year</i>	A favourable variance of \$136,299 (3.69%).
	<i>End of Year Forecast</i>	A favourable variance of \$290,303 (5.76%).

Other Revenues and Expenses variances previously reported to Council:

1. Year to date User Charges of \$299,195 is \$65,314 (17.92%) below the budget of \$364,509. The variance is predominantly due to the lower level of tonnages received through the Hazelmere C&I facility.
The full year forecast for User Charges of \$486,000 is expected to be below the annual budget by \$864,000 (64.00%).
2. The full year forecast for Interest Restricted Cash Investments of \$2,108,000 is expected to be above the annual budget by \$348,374 (19.80%). This is attributable to the higher level of funds available as at 30 June 2017 compared to budget together with a higher average interest rate expected to be received for the 2017/2018 financial year (2.64% as at 31 March 2018) compared to the budgeted rate of 2.54%.
3. Year to date Reimbursements of \$39,738 is \$39,702 above the budget of \$36. This variance relates to the reimbursement of shared expenses from the Mindarie Regional Council for the Resource Recovery Facility tender that were not previously budgeted for.
4. Year to date Proceeds from Sale of Assets (Other Revenues) is \$119,515 (31.62%) below the budget of \$377,924. The full year forecast for Proceeds from Sale of Assets (Other Revenues) is \$66,576 (10.99%) above the budget of \$605,924. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is offset by the increase in the Carrying Amount of Assets Disposed Of (Other Expenses).
5. The full year forecast for Other Revenue of \$155,000 is expected to be below the annual budget by \$1,061,891 (87.26%). The variance relates specifically to the sale of products from the Hazelmere C&I Project which is due to the lower level of tonnages received through the Hazelmere C&I facility (\$120,000 forecast compared to a budget of \$348,215) as well as the sale of electricity from the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$868,676).
6. Year to date Salary Expenses (Other Expenses) of \$273,626 is \$137,245 (33.40%) below the budget of \$410,871. The variance is attributable to budgeted positions not filled due to the timing of Resource Recovery Park projects.
7. Year to date Contract Expenses of \$255,039 is \$91,877 (26.48%) below the budget of \$346,916. The full year forecast for Contract Expenses (Other Expenses) is \$913,850 (71.38%) below the budget of \$1,280,298. The variance relates to contract and associated consultancy expenses specifically for the Hazelmere C&I Project which is not as yet operating at full capacity.
8. The full year forecast for Material Expenses (Other Expenses) is \$100,917 (82.47%) below the budget of \$122,368. The variance relates specifically to the Hazelmere C&I Project which is not as yet operating at full capacity (\$5,500 forecast compared to a budget of \$26,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$6,818 forecast compared to a budget of \$81,818).
9. The full year forecast for Utility Expenses (Other Expenses) is \$73,960 (79.88%) below the budget of \$92,584. The variance relates specifically to the electricity expenses for the Hazelmere C&I Project which is not as yet operating at full capacity (\$15,000 forecast compared to a budget of \$81,902) as well as the Wood Waste to Energy facility which is yet to be completed (\$1,364 forecast compared to a budget of \$8,182).



Item 14.3 continued

10. Full Year Insurance Expenses (Other Expenses) of \$19,334 has been forecast to be \$37,833 (66.18%) below the budget of \$57,167. The variance is due to insurance premiums not required to be paid on the Wood Waste to Energy facility which is yet to be completed.
11. Full Year Depreciation Expenses (Other Expenses) is \$232,720 (73.80%) below the budget of \$315,322. The variance is due to the timing and subsequent carry forward or deferment of capital expenditure associated with the Resource Recovery projects.
12. The full year forecast for Miscellaneous Expenses (Other Expenses) is \$464,173 (95.98%) below the budget of \$483,627. The variance relates predominantly to miscellaneous expenses for the C&I Project at Hazelmere which is not as yet operating at full capacity (\$7,500 forecast compared to a budget of \$40,000) as well as the Wood Waste to Energy facility which is yet to be completed (\$0 forecast compared to a budget of \$392,727).
13. Year to date Carrying Amount of Assets Disposed Of is \$73,127 (20.76%) below the budget of \$352,325. The full year forecast for Carrying Amount of Assets Disposed Of is \$76,978 (13.47%) above the budget of \$571,325. The variance relates specifically to the timing of various items of plant and vehicles not previously budgeted for change over during the 2017/2018 financial year that have been forecast to attain the specified criteria for change over. This is mostly offset by the increase in the Proceeds from Sale of Assets (Other Revenues).
14. Year to date Costs Allocated (Other Expenses) of \$616,634 is \$257,641 (29.47%) below the budget of \$874,275. This variance relates specifically to the internal costs allocated between the Resource Recovery C & I Project and the Red Hill Landfill Facility Class III cell and is as a result of the low level of tonnages received through the C & I facility and the resulting residuals. This variance is predominantly offset against Costs Allocated (Operating Expenditure).

The full year forecast for Cost Allocations has been forecast to be \$329,975 (27.73%) below the budget of \$1,190,122.

There were no further significant Other Revenues and Expenses variances as at 31 March 2018.

**Other
Comprehensive
Income**

Actuals for the Year

A favourable variance of \$4,235,645.

End of Year Forecast

A favourable variance of \$4,235,645.

Council at its meeting held on 24 August 2017, resolved as follows:

“THAT COUNCIL APPROVES USE OF RETAINED FUNDS FROM THE EARLY COLLECTION OF CARBON TAX IN THE DEVELOPMENT OF THE HAZELMERE RESOURCE RECOVERY PARK AND/OR THE RESOURCE RECOVERY FACILITY PROJECT.”

As a result the amount of \$4,235,645 was transferred from the Non-Current Carbon Pricing Provision in the Statement of Financial Position and recognised as income in the Statement of Comprehensive Income.



Item 14.3 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Actuals for the Year</i>	A favourable variance of \$1,854,308.
	<i>End of Year Forecast</i>	A favourable variance of \$18,505,731.

Capital Expenditure variances:

A favourable variance of \$1,854,308 existed as at 31 March 2018 when compared to the budget of \$3,813,201. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Major capital expenditure as at 31 March 2018 includes:

- Construct Resource Recovery Park - Wood Waste to Energy Utilities/Infrastructure - \$538,895;
- Leachate Project - Red Hill Landfill Facility - \$478,110;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$222,910;
- Purchase Vehicles - Ascot Place & Red Hill Landfill Facility - \$158,788; and
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$120,398.

The Capital Expenditure budgets as at year end were reviewed as part of the half year budget review undertaken during January/February 2018 and on-going subsequent to this period in order to reflect the actual timing of various projects and to match expenditure requirements in relation to tonnage forecasts.

Full Year Capital Expenditure has been forecast to be \$18,505,731 (71.30%) below the budget of \$25,956,194.

Significant reductions to capital budgets where savings have been achieved or where project expenditure has been deferred and/or carried forward include the following:

- Construct Class III Cell - Farm Stage 3 - Red Hill Landfill Facility - \$3,665,000;
- Purchase / Replace Plant - Red Hill Landfill Facility - \$3,539,497;
- Construct and Commission Resource Recovery Park - Site Infrastructure - \$2,650,000;
- Construct Class III Cell - Stage 15B - Red Hill Landfill Facility - \$1,511,222;
- Purchase / Replace Plant - Hazelmere - \$1,300,000;
- Leachate Project (including Plant & Minor Plant) - Red Hill Landfill Facility - \$1,087,203;
- Construct and Commission Resource Recovery Park - Community Reuse Store - \$500,000;
- Design & Construct Class IV Cell - Stage 2 - Red Hill Landfill Facility - \$500,000;
- Construct Class III Leachate Pond - Red Hill Landfill Facility - \$450,000;
- Purchase Information Technology & Communications Equipment - \$430,750;
- Purchase/Replace Other Equipment - Red Hill Landfill Facility - \$378,000;
- Construct Roads/Carparks - Red Hill Landfill Facility - \$309,201;
- Construct and Commission Resource Recovery Park Site/Administration Office - \$300,000;
- Capital Improvements Administration Building - Ascot Place - \$257,000;
- Construct and Commission Resource Recovery Park - Site Workshop - \$250,000;
- Construct and Commission Resource Recovery Park - Reuse Store Car Park - \$250,000;
- Construct and Commission Resource Recovery Park - Weighbridges (x2) - \$225,000;
- Construct Access Road to Lots 8, 9 & 10 - Red Hill Landfill Facility - \$225,000;
- Construct Drainage Diversion & Infrastructures - Red Hill Landfill Facility - \$220,000; and
- Purchase Resource Recovery Park - Wood Waste to Energy Plant and Equipment - \$199,633.



Item 14.3 continued

This is offset by an increase in the following Capital Expenditure budget provision following a review of the capital expenditure program:

- Resource Recovery Park Wood Waste to Energy Utilities/Infrastructure - \$406,757.

Statement of Financial Position (refer Attachment 3)

The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

Total Equity as at 31 March 2018 totals \$185,553,394. This is an increase of \$10,543,623 from the 30 June 2017 equity of \$175,009,772 and represents the net change in assets from operations.

It has been forecast that Total Equity as at 30 June 2018 will be above the original budget of \$180,984,991 by \$5,839,759. It is expected that with on-going budget/forecast reviews this value will continually be changing.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal Fund as at 31 March 2018 is \$31,465,311 and Restricted Cash amount to \$66,916,118.

The net movement for the month is an increase of \$1,382,496.

It has been forecast that Total Cash and Investments as at 30 June 2018 will be above the original budget of \$77,306,043 by \$23,313,471. This is primarily as a result of the lower level of capital expenditure compared to budget that has been forecast for 2017/2018.

Investment Report (refer Attachment 5)

Term deposits valued at \$5,000,000 matured during March 2018. These were reinvested into further term deposits together with additional surplus funds.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 - Good Governance

- 3.3 To provide responsible and accountable governance and management of the EMRC
- 3.4 To continue to improve financial and asset management practices

FINANCIAL IMPLICATIONS

As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

Nil



Item 14.3 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (Ref: D2018/06178)
2. Capital Expenditure Statement (Ref: D2018/06179)
3. Statement of Financial Position (Ref: D2018/06180)
4. Statement of Cash and Investments (D2018/06181)
5. Investment Report (Ref: D2018/06182)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments and the Investment Report for the period ended 31 March 2018.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

MARCH 2018

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$17,150,261	\$22,315,071	(\$5,164,810)	(U)	User Charges	\$23,291,308	\$29,714,288	(\$6,422,980) (U)
\$326,657	\$353,049	(\$26,392)	(U)	Special Charges	\$435,537	\$467,651	(\$32,114) (U)
\$413,073	\$396,327	\$16,746	(F)	Contributions	\$563,943	\$589,972	(\$26,029) (U)
\$407,000	\$422,475	(\$15,475)	(U)	Operating Grants	\$550,000	\$560,175	(\$10,175) (U)
\$480,768	\$350,244	\$130,524	(F)	Interest Municipal Cash Investments	\$693,000	\$400,000	\$293,000 (F)
\$457,067	\$494,221	(\$37,154)	(U)	Reimbursements	\$939,427	\$749,688	\$189,739 (F)
\$1,993,758	\$1,863,444	\$130,314	(F)	Other	\$2,826,544	\$2,484,662	\$341,882 (F)
\$21,228,584	\$26,194,831	(\$4,966,247)	(U)	Total Operating Income	\$29,299,759	\$34,966,436	(\$5,666,677) (U)
Operating Expenditure							
\$5,279,889	\$6,318,444	\$1,038,555	(F)	Salary Expenses	\$7,706,752	\$8,911,576	\$1,204,824 (F)
\$2,614,375	\$3,079,437	\$465,062	(F)	Contract Expenses	\$4,071,340	\$6,129,200	\$2,057,860 (F)
\$598,364	\$636,271	\$37,907	(F)	Material Expenses	\$945,457	\$1,036,679	\$91,222 (F)
\$209,010	\$220,803	\$11,793	(F)	Utility Expenses	\$297,486	\$310,517	\$13,031 (F)
\$454,034	\$455,655	\$1,621	(F)	Fuel Expenses	\$606,145	\$615,656	\$9,511 (F)
\$182,748	\$191,107	\$8,359	(F)	Insurance Expenses	\$253,305	\$260,979	\$7,674 (F)
\$2,413,410	\$2,606,905	\$193,495	(F)	Depreciation Expenses	\$3,473,099	\$4,312,811	\$839,712 (F)
\$7,593,159	\$8,018,776	\$425,617	(F)	Miscellaneous Expenses	\$10,487,906	\$13,513,783	\$3,025,877 (F)
\$117,487	\$133,027	\$15,540	(F)	Provision Expenses	\$167,481	\$204,047	\$36,566 (F)
(\$710,774)	(\$929,567)	(\$218,793)	(U)	Costs Allocated	(\$957,333)	(\$1,263,122)	(\$305,789) (U)
\$18,751,702	\$20,730,858	\$1,979,156	(F)	Total Operating Expenditure	\$27,051,639	\$34,032,126	\$6,980,487 (F)
\$2,476,882	\$5,463,973	(\$2,987,091)	(U)	OPERATING RESULT FROM NORMAL ACTIVITIES	\$2,248,120	\$934,310	\$1,313,810 (F)
Surplus	Surplus				Surplus	Surplus	

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies;
5. Other Operating Income - includes income from the sale of products; and
6. Miscellaneous Expenses - includes the landfill levy expense of \$7,080,935 as at 31 March 2018.
7. Other Comprehensive Income on page 2 of this report is inclusive of \$4,235,645 of retained residual carbon tax previously collected now being utilised for the Resource Recovery Project (refer Council meeting 24/8/17 - TAC Item 11.2)

(F) denotes Favourable variance and (U) denotes Unfavourable variance

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

MARCH 2018

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Other Revenues							
\$299,195	\$364,509	(\$65,314)	(U)	User Charges	\$486,000	\$1,350,000	(\$864,000) (U)
\$3,359,898	\$3,631,617	(\$271,719)	(U)	Secondary Waste Charge	\$4,479,804	\$4,810,120	(\$330,316) (U)
\$0	\$0	\$0	(F)	Operating Grants	\$0	\$0	\$0 (F)
\$1,314,617	\$1,330,661	(\$16,044)	(U)	Interest Restricted Cash Investments	\$2,108,000	\$1,759,626	\$348,374 (F)
\$39,738	\$36	\$39,702	(F)	Reimbursements	\$40,050	\$50	\$40,000 (F)
\$258,409	\$377,924	(\$119,515)	(U)	Proceeds from Sale of Assets	\$672,500	\$605,924	\$66,576 (F)
\$79,317	\$90,000	(\$10,683)	(U)	Other	\$155,000	\$1,216,891	(\$1,061,891) (U)
\$5,351,174	\$5,794,747	\$443,573	(U)	Total Other Revenues	\$7,941,354	\$9,742,611	(\$1,801,257) (U)
Other Expenses							
\$273,626	\$410,871	\$137,245	(F)	Salary Expenses	\$573,778	\$578,888	\$5,110 (F)
\$255,039	\$346,916	\$91,877	(F)	Contract Expenses	\$366,448	\$1,280,298	\$913,850 (F)
\$6,133	\$14,135	\$8,002	(F)	Material Expenses	\$21,451	\$122,368	\$100,917 (F)
\$11,892	\$14,148	\$2,256	(F)	Utility Expenses	\$18,624	\$92,584	\$73,960 (F)
\$0	\$0	\$0	(F)	Fuel Expenses	\$0	\$10,000	\$10,000 (F)
\$14,484	\$15,716	\$1,232	(F)	Insurance Expenses	\$19,334	\$57,167	\$37,833 (F)
\$58,194	\$62,640	\$4,446	(F)	Depreciation Expenses	\$82,602	\$315,322	\$232,720 (F)
\$4,878	\$8,924	\$4,046	(F)	Miscellaneous Expenses	\$19,454	\$483,627	\$464,173 (F)
\$279,198	\$352,325	\$73,127	(F)	Carrying Amount of Assets Disposed Of	\$648,303	\$571,325	(\$76,978) (U)
\$616,634	\$874,275	\$257,641	(F)	Costs Allocated	\$860,147	\$1,190,122	\$329,975 (F)
\$1,520,078	\$2,099,950	\$579,872	(F)	Total Other Expenses	\$2,610,141	\$4,701,701	\$2,091,560 (F)
\$3,831,096	\$3,694,797	\$136,299	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	\$5,331,213	\$5,040,910	\$290,303 (F)
Surplus	Surplus			Surplus	Surplus		
\$6,307,978	\$9,158,770	\$2,850,792	(U)	NET RESULT	\$7,579,334	\$5,975,220	\$1,604,114 (F)
Surplus	Surplus			Surplus	Surplus		
Realised/Unrealised (Gain)/Loss From Change in Fair Value of Investments							
\$0	\$0	\$0	(F)	Unrealised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Realised (Gain)/Loss	\$0	\$0	\$0 (F)
\$0	\$0	\$0	(F)	Total (Gain)/Loss from change in Fair Value of Investments	\$0	\$0	\$0 (F)
Other Comprehensive Income							
\$0	\$0	\$0	(F)	Revaluation of Assets	\$0	\$0	\$0 (F)
\$4,235,645	\$0	\$4,235,645	(F)	Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645 (F)
\$4,235,645	\$0	\$4,235,645	(F)	Total Other Comprehensive Income	\$4,235,645	\$0	\$4,235,645 (F)
\$10,543,623	\$9,158,770	\$1,384,853	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	\$11,814,979	\$5,975,220	\$5,839,759 (F)
Surplus	Surplus			Surplus	Surplus		



CAPITAL EXPENDITURE STATEMENT

MARCH 2018

Year to Date						Full Year			
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance	
Governance and Corporate Services									
\$85,823	\$130,000	\$44,177	(F)	\$36,160	Purchase Vehicles - Ascot Place (24440/00)	\$120,706	\$173,706	\$53,000	(F)
\$0	\$24,000	\$24,000	(F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$31,500	\$31,500	\$0	(F)
\$34,326	\$185,000	\$150,674	(F)	\$5,219	Purchase Information Technology & Communication Equipment (24550/00)	\$250,300	\$681,050	\$430,750	(F)
\$0	\$30,000	\$30,000	(F)	\$0	Purchase Art Works (24620/00)	\$0	\$30,000	\$30,000	(F)
\$0	\$64,250	\$64,250	(F)	\$0	Capital Improvement Administration Building - Ascot Place (25240/01)	\$0	\$257,000	\$257,000	(F)
\$0	\$10,000	\$10,000	(F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$10,000	\$10,000	\$0	(F)
\$120,149	\$443,250	\$323,101	(F)	\$41,379		\$412,506	\$1,183,256	\$770,750	(F)

CAPITAL EXPENDITURE STATEMENT

MARCH 2018

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance

Environmental Services

\$770	\$0	(\$770) (U)	\$0	Purchase Other Equipment - Environmental Services (24590/05)	\$770	\$0	(\$770) (U)
\$770	\$0	(\$770) (U)	\$0		\$770	\$0	(\$770) (U)

Resource Recovery

\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Transfer Station (24259/06)	\$0	\$110,000	\$110,000 (F)
\$0	\$10,000	\$10,000 (F)	\$0	Construct and Commission Resource Recovery Park - Site/Administration Office (24259/07)	\$30,000	\$330,000	\$300,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Community Reuse Store (24259/08)	\$0	\$500,000	\$500,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - MRF Building - Hazelmere (24259/09)	\$5,000	\$35,000	\$30,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridge Office (24259/12)	\$0	\$70,000	\$70,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Site Workshop (24259/13)	\$0	\$250,000	\$250,000 (F)
\$0	\$0	\$0 (F)	\$0	Construct and Commission Resource Recovery Park - Weighbridges (x2) (24392/02)	\$0	\$225,000	\$225,000 (F)
\$222,910	\$350,000	\$127,090 (F)	\$44,461	Construct and Commission Resource Recovery Park - Site Infrastructure (24399/01)	\$350,000	\$3,000,000	\$2,650,000 (F)

CAPITAL EXPENDITURE STATEMENT

MARCH 2018

Year to Date					Full Year		
Actual	Budget	Variance	On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Resource Recovery							
\$0	\$0	\$0 (F)	\$0	Construct Resource Recovery Park - Reuse Store Infrastructure (Car Park) (24399/07)	\$0	\$250,000	\$250,000 (F)
\$538,895	\$200,000	(\$338,895) (U)	\$172,436	Wood Waste to Energy Utilities/Infrastructure - Resource Recovery Park (24399/11)	\$606,757	\$200,000	(\$406,757) (U)
\$85,055	\$224,000	\$138,945 (F)	\$85,055	Purchase Resource Recovery Park - Wood Waste to Energy Plant & Equipment (24410/03)	\$1,792,000	\$1,991,633	\$199,633 (F)
\$0	\$2,000	\$2,000 (F)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$2,000	\$2,000	\$0 (F)
\$846,860	\$786,000	(\$60,860) (U)	\$301,952		\$2,785,757	\$6,963,633	\$4,177,876 (F)

Waste Management

\$14,620	\$11,000	(\$3,620) (U)	\$12,000	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$25,000	\$25,000	\$0 (F)
\$53,907	\$100,204	\$46,297 (F)	\$39,970	Construct Class III Landfill Cell Farm Stage 3 - Red Hill Landfill Facility (24310/13)	\$100,204	\$3,765,204	\$3,665,000 (F)
\$48,431	\$330,500	\$282,069 (F)	\$53,783	Construct Class III Cell Stage 15B - Red Hill Landfill Facility (24310/18)	\$100,000	\$1,611,222	\$1,511,222 (F)
\$120,398	\$150,000	\$29,602 (F)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$150,000	\$600,000	\$450,000 (F)
\$478,110	\$967,647	\$489,537 (F)	\$1,816,018	Leachate Project - Red Hill Landfill Facility (24320/02)	\$1,884,766	\$2,423,169	\$538,403 (F)
\$0	\$0	\$0 (F)	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04)	\$0	\$500,000	\$500,000 (F)
\$42,253	\$200,000	\$157,747 (F)	\$43,818	Construct Stormwater and Siltation Ponds - Red Hill Landfill Facility (24350/01)	\$200,000	\$200,000	\$0 (F)

CAPITAL EXPENDITURE STATEMENT

MARCH 2018

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$0	\$20,000	\$20,000	(F)	\$0	Construct Roads / Carpark - Red Hill Landfill Facility (24370/00)	\$20,000	\$329,201	\$309,201 (F)
\$0	\$0	\$0	(F)	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02)	\$250,000	\$475,000	\$225,000 (F)
\$0	\$200,000	\$200,000	(F)	\$12,225	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00)	\$200,000	\$420,000	\$220,000 (F)
\$0	\$0	\$0	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$0	\$150,000	\$150,000 (F)
\$20,526	\$50,000	\$29,474	(F)	\$0	Construct Litter Fence - Redhill Landfill Facility (24394/05)	\$20,526	\$50,000	\$29,474 (F)
(\$1,030)	\$0	\$1,030	(F)	\$0	Construct Greenwaste Processing Area - Red Hill Landfill Facility (24395/00)	\$0	\$0	\$0 (F)
\$1,861	\$2,000	\$139	(F)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$53,706	\$53,706	\$0 (F)
\$14,015	\$40,000	\$25,986	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$40,000	\$60,000	\$20,000 (F)
\$0	\$20,000	\$20,000	(F)	\$0	Washdown bay Upgrade - Red Hill Landfill Facility (24399/04)	\$20,000	\$20,000	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Truck Washdown Bay for Member Councils - Red Hill Landfill Facility (24399/05)	\$0	\$30,000	\$30,000 (F)
\$0	\$0	\$0	(F)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10)	\$50,000	\$50,000	\$0 (F)
\$39,497	\$40,000	\$503	(F)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$50,000	\$3,589,497	\$3,539,497 (F)
\$13,724	\$14,000	\$276	(F)	\$0	Purchase / Replace Plant - Hazelmere (24410/01)	\$580,000	\$1,880,000	\$1,300,000 (F)

CAPITAL EXPENDITURE STATEMENT

MARCH 2018

Year to Date						Full Year		
Actual	Budget	Variance		On Order	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Waste Management								
\$0	\$300,000	\$300,000	(F)	\$0	Purchase Plant for Leachate Project - Red Hill Landfill Facility (24410/08)	\$80,000	\$530,000	\$450,000 (F)
\$38,464	\$40,000	\$1,536	(F)	\$24,366	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$128,464	\$190,000	\$61,536 (F)
\$22,290	\$10,000	(\$12,290)	(U)	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$34,519	\$10,000	(\$24,519) (U)
\$1,189	\$1,200	\$12	(F)	\$0	Purchase Minor Plant for Leachate Project - Red Hill Landfill Facility (24420/06)	\$1,200	\$100,000	\$98,800 (F)
\$72,965	\$36,000	(\$36,965)	(U)	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$72,965	\$69,276	(\$3,689) (U)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$2,000	\$4,000	\$2,000 (F)
\$0	\$13,400	\$13,400	(F)	\$1,548	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$13,400	\$13,400	\$0 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$13,000	\$83,000	\$70,000 (F)
\$2,650	\$30,000	\$27,350	(F)	\$0	Purchase / Replace Security System - Hazelmere (24530/10)	\$49,130	\$49,130	\$0 (F)
\$6,130	\$6,500	\$370	(F)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$46,000	\$424,000	\$378,000 (F)
\$0	\$0	\$0	(F)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02)	\$2,500	\$2,500	\$0 (F)
\$1,115	\$1,000	(\$115)	(U)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$6,550	\$2,000	(\$4,550) (U)

CAPITAL EXPENDITURE STATEMENT

MARCH 2018

Year to Date					Full Year				
Actual	Budget	Variance		On (F) = Favourable variation Order (U) = Unfavourable variation		Forecast	Budget	Variance	
Waste Management									
\$0	\$0	\$0 (F)		\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,500	\$3,000	\$1,500 (F)	
\$0	\$500	\$500 (F)		\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$4,000	\$4,000	\$0 (F)	
\$0	\$0	\$0 (F)		\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$1,000	\$1,000	\$0 (F)	
\$0	\$0	\$0 (F)		\$0	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$1,000	\$2,000	\$1,000 (F)	
\$0	\$0	\$0 (F)		\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$20,000	\$20,000	\$0 (F)	
\$0	\$0	\$0 (F)		\$0	Refurbish Plant - Hazelmere (25410/01)	\$30,000	\$70,000	\$40,000 (F)	
\$991,115	\$2,583,951	\$1,592,836 (F)		\$2,003,728		\$4,251,430	\$17,809,305	\$13,557,875 (F)	
\$1,958,893	\$3,813,201	\$1,854,308 (F)		\$2,347,059	TOTAL CAPITAL EXPENDITURE	\$7,450,463	\$25,956,194	\$18,505,731 (F)	



STATEMENT OF FINANCIAL POSITION

MARCH 2018

Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$2,099,929	\$3,272,048	Cash and Cash Equivalents	\$18,879,913	\$2,066,442	\$16,813,471	(F)
\$89,754,975	\$95,109,381	Investments	\$81,739,601	\$75,239,601	\$6,500,000	(F)
\$2,578,375	\$2,814,594	Trade and Other Receivables	\$2,578,375	\$2,578,375	\$0	(F)
\$28,834	\$29,693	Inventories	\$28,834	\$28,834	\$0	(F)
\$115,197	\$149,484	Other Assets	\$115,197	\$115,197	\$0	(F)
\$94,577,311	\$101,375,200	Total Current Assets	\$103,341,920	\$80,028,449	\$23,313,471	(F)
Current Liabilities						
\$3,846,227	\$3,426,742	Trade and Other Payables	\$3,846,227	\$3,846,227	\$0	(F)
\$1,438,690	\$1,438,690	Provisions	\$1,467,299	\$1,467,299	\$0	(F)
\$5,284,917	\$4,865,432	Total Current Liabilities	\$5,313,526	\$5,313,526	\$0	(F)
\$89,292,394	\$96,509,768	Net Current Assets	\$98,028,394	\$74,714,923	\$23,313,471	(F)
Non Current Assets						
\$50,570,000	\$50,570,000	Land	\$50,570,000	\$50,570,000	\$0	(F)
\$7,485,440	\$7,418,531	Buildings	\$7,434,525	\$8,887,032	(\$1,452,507)	(U)
\$14,922,102	\$14,331,359	Structures	\$17,978,010	\$27,985,285	(\$10,007,275)	(U)
\$12,083,389	\$10,523,277	Plant	\$12,067,920	\$17,407,848	(\$5,339,928)	(U)
\$672,540	\$569,646	Equipment	\$926,892	\$1,608,392	(\$681,500)	(U)
\$158,479	\$154,114	Furniture and Fittings	\$163,764	\$192,832	(\$29,068)	(U)
\$7,405,074	\$8,938,188	Work in Progress	\$7,402,372	\$7,402,372	\$0	(F)
\$93,297,025	\$92,505,115	Total Non Current Assets	\$96,543,484	\$114,053,762	(\$17,510,278)	(U)
Non Current Liabilities						
\$7,579,647	\$3,461,489	Provisions	\$7,747,128	\$7,783,694	\$36,566	(F)
\$7,579,647	\$3,461,489	Total Non Current Liabilities	\$7,747,128	\$7,783,694	\$36,566	(F)
\$175,009,772	\$185,553,394	Net Assets	\$186,824,750	\$180,984,991	\$5,839,759	(F)
Equity						
\$67,395,109	\$67,432,438	Accumulated Surplus/Deficit	\$66,248,025	\$66,248,025	\$0	(F)
\$65,431,736	\$65,431,736	Cash Backed Reserves	\$65,431,736	\$65,431,736	\$0	(F)
\$42,182,927	\$42,145,597	Asset Revaluation Reserve	\$43,330,010	\$43,330,010	\$0	(F)
\$0	\$10,543,623	Net change in assets from operations	\$11,814,979	\$5,975,220	\$5,839,759	(F)
\$175,009,772	\$185,553,394	Total Equity	\$186,824,750	\$180,984,991	\$5,839,759	(F)



CASH AND INVESTMENTS

MARCH 2018

Actual June 2017	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Municipal Cash and Investments						
2,096,479	3,268,598	Cash at Bank - Municipal Fund 01001/00	18,876,463	2,062,992	16,813,471	(F)
3,450	3,450	Cash on Hand 01019/00 - 02	3,450	3,450	0	(F)
24,153,474	28,193,263	Investments - Municipal Fund 02021/00	8,947,076	2,447,076	6,500,000	(F)
26,253,403	31,465,311	Total Municipal Cash	27,826,989	4,513,518	23,313,471	(F)
Restricted Cash and Investments						
1,372,015	1,399,150	Restricted Investments - Plant and Equipment 02022/01	653,438	653,438	0	(F)
2,314,792	2,360,573	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	2,502,154	2,502,154	0	(F)
6,238,460	6,361,840	Restricted Investments - Future Development 02022/03	20,530,086	20,530,086	0	(F)
885,502	903,015	Restricted Investments - Environmental Monitoring Red Hill 02022/04	987,123	987,123	0	(F)
13,506	13,773	Restricted Investments - Environmental Insurance Red Hill 02022/05	11,811	11,811	0	(F)
14,378	14,662	Restricted Investments - Risk Management 02022/06	14,747	14,747	0	(F)
563,778	574,928	Restricted Investments - Class IV Cells Red Hill 02022/07	74,900	74,900	0	(F)
195,232	199,094	Restricted Investments - Regional Development 02022/08	141,786	141,786	0	(F)
48,550,081	49,510,276	Restricted Investments - Secondary Waste Processing 02022/09	45,920,296	45,920,296	0	(F)
4,344,485	4,430,408	Restricted Investments - Class III Cells 02022/10	800,946	800,946	0	(F)
72,594	74,029	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	74,456	74,456	0	(F)
169,765	190,312	Restricted Investments - Accrued Interest 02022/19	169,765	169,765	0	(F)
0	0	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	0	0	0	(F)
866,914	884,059	Restricted Investments - Long Service Leave 02022/90	911,018	911,018	0	(F)
65,601,501	66,916,118	Total Restricted Cash	72,792,525	72,792,525	0	(F)
91,854,904	98,381,429	TOTAL CASH AND INVESTMENTS	100,619,514	77,306,043	23,313,471	(F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC Investment Report

March 2018

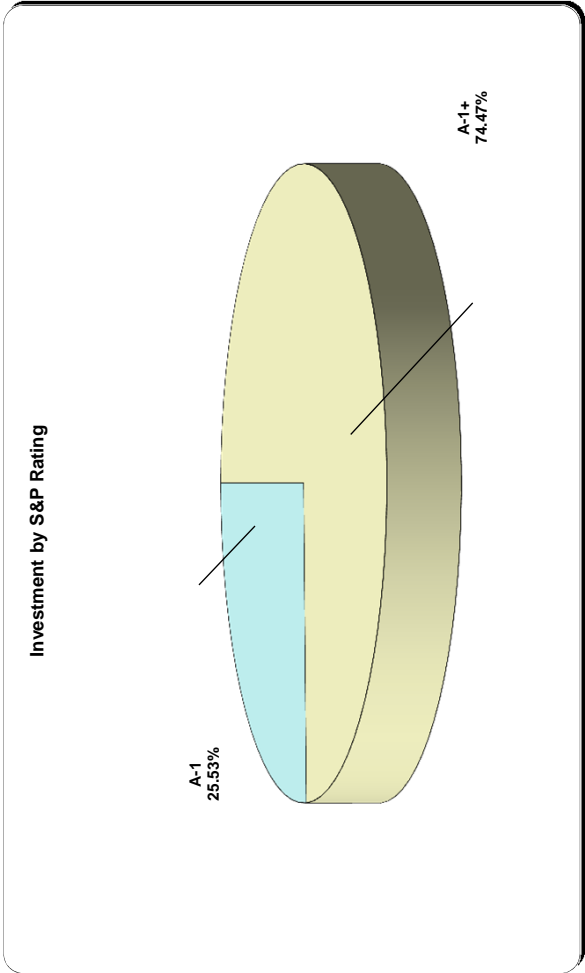
I. Overall Portfolio Limits				
S&P Long Term Rating	S&P Short Term Rating	Investment Maximum %	% Portfolio	
AAA	A-1+	100%	74.47%	
AA	A-1	100%	25.53%	

Investment by S&P Rating

S&P Rating	% Portfolio
A-1+	74.47%
A-1	25.53%

II. Single Entity Exposure				
		% Portfolio		
AMP		5.32%		
ANZ Banking Group		33.51%		
Bankwest		6.92%		
ING		9.57%		
NAB		9.57%		
Suncorp		10.64%		
Westpac / St. George Bank		24.47%		
		100.00%		

III. Term to Maturity Framework				
Investment Policy Guidelines				
Maturity Profile	% Portfolio	% Min	% Max	
Less Than 1 Year	100.00%	40%	100%	
Greater Than 1 Year	0.00%	0%	0%	
		100.00%		



NB: This report is consistent with the reporting requirements of the Policy 3.3 - Management of Investments Policy



14.4 DISABILITY ACCESS AND INCLUSION PLAN REPORT FOR 2017/2018

REFERENCE: D2018/03774

PURPOSE OF REPORT

The purpose of this report is to provide a progress report for 2017/2018 against the EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 to Council for approval.

KEY ISSUES AND RECOMMENDATION(S)

- A requirement of the *Disability Services Act 1993* (section 27) is that a public authority must ensure that it develops and implements a Disability Access and Inclusion Plan.
- Council adopted the Disability Access and Inclusion Plan (DAIP) 2013/2014 to 2017/2018 on 22 August 2013.
- Under the *Disability Services Act 1993* the EMRC is required to table a report to the Minister for Disability Services each year on the progress of its DAIP.
- The Disability Services Commission requires the Report to be submitted electronically, in a prescribed format by 2 July 2018.
- The EMRC's progress report for 2017/2018 against EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 is attached for Council approval.

Recommendation(s)

That Council:

1. Endorses the progress report for 2017/2018 against EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 forming an attachment to this report.
2. Requests the Chief Executive Officer to submit the progress report for 2017/2018 against the EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 to the Minister for Disability Services by 2 July 2018.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

Section 27 of the *Disability Services Act 1993* (the Act) requires a public authority to develop and implement a Disability Access and Inclusion Plan.

Council adopted the Disability Access and Inclusion Plan (DAIP) 2013/2014 to 2017/2018 on 22 August 2013 (Ref: DMDOC/181698).



Item 14.4 continued

REPORT

An integral requirement of the *Disability Services Act 1993* is that the EMRC must provide a progress report (the Report) of the work it has done to support people with disability. The information is tabled in Parliament by the Minister for Disability Services.

The Disability Services Commission requires the Report to be submitted electronically, in a prescribed format by 2 July 2018.

Accordingly EMRC's Report for 2017/2018 against EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 has been prepared and is attached for Council approval.

Once approved the Report will be lodged electronically.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 3 – Good Governance

3.3 To provide responsible and accountable governance and management of the EMRC

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
City of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Report for 2017/2018 against EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 (D2018/04646)

VOTING REQUIREMENT

Simple Majority



Item 14.4 continued

RECOMMENDATION(S)

That Council:

1. Endorses the progress report for 2017/2018 against EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 forming an attachment to this report.
2. Requests the Chief Executive Officer to submit the progress report for 2017/2018 against the EMRC's Disability Access and Inclusion Plan 2013/2014 to 2017/2018 to the Minister for Disability Services by 2 July 2018.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



Government of **Western Australia**
Department of **Communities**

Disability Access and Inclusion Plan (DAIP) Progress Reporting 2017-2018

Contact details

Organisation: Eastern Metropolitan Regional Council
Contact person: Prapti Mehta
Phone number: 9424 2231
Email: prapti.mehta@emrc.org.au

Outcome 1: Services and events

Number of strategies planned:	3
Strategies implemented and highly effective:	3
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 1:

All events organised by the EMRC provide as a minimum - accessible parking and accessible toilets. Promotional material is available in alternative formats and a variety of media is used to publicise events.

Outcome 2: Buildings and other facilities

Number of strategies planned:	1
Strategies implemented and highly effective:	1
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 2:

The disabled parking bay at the main administration building was upgraded.

Outcome 3: Information

Number of strategies planned:	4
Strategies implemented and highly effective:	4
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 3:

Information on Council functions, facilities and services is available in alternative formats if required. Electronic or hard copies of documents are made available in large print and information is available in other formats on request. The EMRC website was upgraded and is now equipped with a number of accessibility-focused tools to assist users with accessing its content. For example the website includes a high colour contrast display mode which displays the website in simple and easy to see colours. It also includes buttons which allows users to make the text appear bigger, and easier to read.

Outcome 4: Level and quality of service

Number of strategies planned:	2
Strategies implemented and highly effective:	2
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 4:

The EMRC's DAIP was distributed to the new EMRC Councillors following the local government elections in October 2017. All new Staff are provided information on the EMRC's DAIP as part of the induction process.

Outcome 5: Complaints

Number of strategies planned:	1
Strategies implemented and highly effective:	1
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 5:

Complaints can be lodged via a number of means including facsimile, email, mail and face to face (verbal).

Outcome 6: Consultation

Number of strategies planned:	2
Strategies implemented and highly effective:	2
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 6:

Public consultation venues organised by the EMRC provide as a minimum accessible parking and accessible toilets. Promotional material is available in alternative formats. Feedback or comments can be lodged via alternative formats including, face-to-face, fax, mail or email.

Outcome 7: Employment

Number of strategies planned:	4
Strategies implemented and highly effective:	4
Strategies implemented and somewhat effective:	0
Strategies implemented but ineffective:	0
Strategies implemented but not evaluated:	0
Strategies not implemented:	0

Strategies and achievements for Outcome 7:

The EMRC continued its partnership with Edge Employment Solutions, a Disability Employment Service provider to support workers with disability at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park.

Front line supervisors received training in managing employees with disabilities. The EMRC was recognised for its commitment to employing and retaining people with disability, at the Leading Edge Employer Awards, winning the 'Government Employer' category.

The Leading Edge Employer Awards acknowledge employers who have made a significant contribution and have gone above and beyond in creating opportunities for people with disability in Western Australia. The EMRC was also recognised by winning an award at a forum jointly hosted by LG Professionals WA Community Development Network, NDS WA's Access and Inclusion Sub Committee, and WALGA. The Award recognised the EMRC's commitment to fostering an equal employment opportunity ethos within the EMRC.

Agents and Contractors

How you informed Agents and Contractors about your DAIP:

The EMRC does not use Contractors for the provision of services.

How Agents and Contractors report progress of outcomes to you:

The EMRC does not use Contractors for the provision of services.

Significant DAIP strategies undertaken by your organisation's Agents and Contractors:

The EMRC does not use Contractors for the provision of services.

Challenges

Challenges you experienced with strategies that were planned but not implemented:

No difficulties faced.

Other information about the challenges your organisation faced:

Not applicable



14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: D2018/04501

The following items are included in the Information Bulletin, which accompanies the Agenda.

1 CORPORATE SERVICES

- 1.1 CEO EXERCISE OF DELEGATED POWERS AND DUTIES (Ref: D2018/00073)
- 1.2 CORPORATE BUSINESS PLAN 2017/2018 TO 2021/2022 PROGRESS REPORT (Ref: D2018/05836)

2 WASTE SERVICES

- 2.1 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2018 (Ref: D2018/06099)

RECOMMENDATION(S)

That Council notes the items contained in the Information Bulletin accompanying the 24 May 2018 Ordinary Meeting of Council Agenda.

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



15 REPORTS OF COMMITTEES

15.1 TECHNICAL ADVISORY COMMITTEE MEETING HELD 10 MAY 2018 (REFER TO MINUTES OF COMMITTEE – YELLOW PAGES) REFERENCE: D2018/00090 (TAC) – D2018/05840

The minutes of the Technical Advisory Committee meeting held on **10 May 2018** accompany and form part of this agenda – (refer to yellow section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invites general questions from members on the minutes of the Technical Advisory Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Technical Advisory Committee report (Section 15.1).

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR



16 REPORTS OF DELEGATES

17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PRESIDING MEMBER OR BY DECISION OF MEETING

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR

19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE

REFERENCE: D2018/05183

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR

SECONDED CR



Item 19 continued

Recording of the resolutions passed behind closed doors, namely:

19.1 HAZELMERE WOOD WASTE TO ENERGY PLANT UPDATE

REFERENCE: D2018/05183

COUNCIL RESOLUTION(S)

MOVED CR

SECONDED CR

20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 21 June 2018** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6:00pm.

Future Meetings 2018

Thursday	21 June		at	EMRC Administration Office
Thursday	19 July	(if required)	at	EMRC Administration Office
Thursday	23 August	(if required)	at	EMRC Administration Office
Thursday	20 September		at	EMRC Administration Office
Thursday	18 October	(if required)	at	EMRC Administration Office
Thursday	6 December		at	EMRC Administration Office
January 2019 (recess)				

21 DECLARATION OF CLOSURE OF MEETING