

INFORMATION BULLETIN

D2024/26525

**Accompanying the
Ordinary Meeting of Council Agenda
24 October 2024**

Information Bulletin

24 October 2024

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1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER

D2024/27190

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

KEY POINTS AND RECOMMENDATIONS

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

REPORT

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 5 As reported

SUSTAINABILITY IMPLICATIONS

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.



RISK MANAGEMENT

Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council		

MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
Shire of Mundaring
City of Swan

Implication Details

As reflected in the respective reports

ATTACHMENT(S)

Outstanding Council Resolutions Register (D2024/27191)



OUTSTANDING COUNCIL RESOLUTIONS REGISTER

D2024/07481

2024

	DATE	RESOLUTION	STATUS
1.	22 AUGUST 2024	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR PIFFARETTI THAT COUNCIL APPROVES THE APPLICATION FOR LEAVE OF ABSENCE FOR CR PIFFARETTI FROM 24 AUGUST 2024 UNTIL 22 SEPTEMBER 2024 (INCLUSIVE).	COMPLETED
2.	22 AUGUST 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 JUNE 2024 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 JUNE 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
3.	22 AUGUST 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF JUNE AND JULY 2024 (D2024/16826) THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR JUNE AND JULY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$25,679,384.92. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR JUNE AND JULY 2024 IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$37,984.75.	COMPLETED
4.	22 AUGUST 2024	14.2 FINANCIAL REPORT FOR THE PERIOD ENDED 30 JUNE 2024 (D2024/20943) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 JUNE 2024.	COMPLETED
5.	22 AUGUST 2024	14.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JULY 2024 (D2024/21133) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JULY 2024.	COMPLETED
6.	22 AUGUST 2024	14.4 REVIEW OF SECONDARY WASTE CHARGE (D2024/20990) THAT: 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.6.16(3)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , RESOLVES TO TEMPORARILY SUSPEND THE SECONDARY WASTE CHARGE FROM 1 SEPTEMBER 2024 UNTIL THE END OF THE 2024/2025 FINANCIAL YEAR. 2. PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH S.6.19 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> .	COMPLETED

DATE		RESOLUTION	STATUS
7.	22 AUGUST 2024	14.5 REVIEW OF COUNCIL POLICY 4.1 – CEO APPOINTMENT, PERFORMANCE REVIEW AND TERMINATION (D2024/20991) THAT: 1. REVISED EMRC POLICY 4.1 – CEO APPOINTMENT, PERFORMANCE REVIEW AND TERMINATION POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL. 2. EMRC POLICY 4.1 – CEO APPOINTMENT, PERFORMANCE REVIEW AND TERMINATION POLICY BE NEXT REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
8.	22 AUGUST 2024	14.6 REVIEW OF COUNCIL POLICIES (D2024/21002) THAT: 1. COUNCIL ADOPTS THE COUNCIL POLICY 3.5 - PURCHASING AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. COUNCIL ADOPTS THE COUNCIL POLICY 7.1 - RISK MANAGEMENT AS REVIEWED AND AMENDED FORMING ATTACHMENT 5 TO THIS REPORT. 3. COUNCIL ADOPTS THE COUNCIL POLICY 7.3 - RECORDS MANAGEMENT AS REVIEWED AND AMENDED FORMING ATTACHMENT 7 TO THIS REPORT. 4. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
9.	22 AUGUST 2024	14.7 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/16822) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 AUGUST 2024 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
10.	22 AUGUST 2024	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 DEED OF LICENCE FOR FLARE SITE AT RED HILL WASTE MANAGEMENT FACILITY (D2024/21020) THAT: 1. COUNCIL APPROVES THE GRANT OF A LICENCE TO LANDFILL GAS AND POWER PTY LTD FOR THE FLARE SITE AT RED HILL WASTE MANAGEMENT FACILITY. 2. COUNCIL AUTHORISES THE CEO TO FINALISE AND SIGN THE DEED OF LICENCE FOR THE FLARE SITE BETWEEN LANDFILL GAS AND POWER PTY LTD AND THE EMRC, SUBJECT TO MINOR VARIATIONS. 3. THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED

	DATE	RESOLUTION	STATUS
11.	22 AUGUST 2024	19.2 CEO RECRUITMENT(D2024/22325) THAT 1. COUNCIL ACKNOWLEDGES RECEIPT OF THE CONFIDENTIAL SELECTION REPORT PROVIDED BY BEILBY DOWNING TEAL AS CONTAINED WITHIN ATTACHMENT ONE TO THIS REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SCHEDULE 2 CL.11(B) OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996, ENDORSES THE EMPLOYMENT CONTRACT AS CONTAINED WITHIN ATTACHMENT TWO TO THIS REPORT. 3. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SCHEDULE 2 CL.11(A) OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996, SELECTS THE PREFERRED CANDIDATE IDENTIFIED WITHIN THIS REPORT, FOR THE POSITION OF CHIEF EXECUTIVE OFFICER AT THE EASTERN METROPOLITAN REGIONAL COUNCIL SUBJECT TO A SATISFACTORY BACKGROUND CHECKS AND NEGOTIATION OF TERMS AND CONDITIONS OF THE EMPLOYMENT CONTRACT. 4. COUNCIL AUTHORISES THE CHAIRPERSON CR FILOMENA PIFFARETTI OR HER DELEGATE CR LUKE ELLERY OR HER ALTERNATE DELEGATE CR AMES TO NEGOTIATE AND FINALISE THE TERMS AND CONDITIONS OF THE EMPLOYMENT CONTRACT AND COMMENCEMENT DATE WITH THE SUCCESSFUL CANDIDATE AND INDEPENDENT LEGAL ADVICE BE SOUGHT, SUBJECT TO THE TOTAL REMUNERATION PACKAGE RANGE BEING SET AT \$228,973 TO \$356,181 PER ANNUM, AS ADVERTISED. 5. COUNCIL REQUESTS BEILBY DOWNING TEAL TO ASSIST THE CHAIRPERSON OR HER DELEGATE IN NEGOTIATING THE EMPLOYMENT CONTRACT AND COMMENCEMENT DATE WITH THE SUCCESSFUL CANDIDATE. 6. COUNCIL AUTHORISES THE CHAIRPERSON OR HER DELEGATE TO MEET WITH THE SUCCESSFUL CEO CANDIDATE TO SIGN THE EMPLOYMENT CONTRACT AND PLACE EMRC'S COMMON SEAL ON THE DOCUMENT ON BEHALF OF THE COUNCIL. 7. COUNCIL NOTES THAT ANY PROPOSED VARIATIONS TO THE EMPLOYMENT CONTRACT, ARE TO BE REFERRED TO COUNCIL BEFORE NEGOTIATIONS ARE FINALISED IN ACCORDANCE WITH SCHEDULE 2 CL.12(2) OF THE LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996. 8. COUNCIL NOTES THAT A FORMAL ANNOUNCEMENT OF THE SELECTION OF THE SUCCESSFUL CANDIDATE WILL BE MADE FOLLOWING SUCCESSFUL CONTRACT NEGOTIATIONS AND THE SIGNING OF CONTRACT DOCUMENTS BY ALL PARTIES. 9. COUNCIL THANKS EMILY BULLOCH AND ANDREA HANCOCK FOR THEIR PROFESSIONALISM AND ASSISTANCE. 10. COUNCIL THANKS ALL APPLICANTS WHO EXPRESSED AN INTEREST IN THE POSITION OF CHIEF EXECUTIVE OFFICER AT THE EASTERN METROPOLITAN REGIONAL COUNCIL. 11. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND DEPUTY CHAIRPERSON.	COMPLETED

	DATE	RESOLUTION	STATUS
12.	27 JUNE 2024	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR POLIWKA THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR POLIWKA FROM 03 JULY 2024 TO 31 JULY 2024.	COMPLETED
13.	27 JUNE 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2024 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 MAY 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
14.	27 JUNE 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2024 (D2024/15411) THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR MAY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$11,070,540.82. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MAY 2024 IN ACCORDANCE WITH REGULATION 13A(2) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$13,374.79.	COMPLETED
15.	27 JUNE 2024	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2024 (D2024/15412) THAT COUNCIL: 1. RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2024. 2. BY ABSOLUTE MAJORITY DECLARES A DIVIDEND OF \$5M FROM THE AUDITED OPERATING SURPLUSES FOR 2023/24 FINANCIAL YEAR. 3. AUTHORISES THE PAYMENT OF THE DIVIDEND FOLLOWING THE ENDORSEMENT OF THE AUDITED ANNUAL FINANCIAL REPORT FOR 2023/2024 FINANCIAL YEAR AND BE BASED ON THE RESPECTIVE MEMBER COUNCIL EQUITY SHAREHOLDING.	IN PROGRESS
16.	27 JUNE 2024	14.3 REVIEW OF COUNCIL POLICY 3.3 – MANAGEMENT OF INVESTMENTS POLICY (D2024/16131) THAT: 1. REVISED EMRC POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL. 2. EMRC POLICY 3.3 - MANAGEMENT OF INVESTMENTS POLICY BE NEXT REVIEWED IN THE TWELVE MONTHS FOLLOWING THE ORDINARY ELECTION DAY IN 2025.	COMPLETED

DATE		RESOLUTION	STATUS
17.	27 JUNE 2024	14.4 REVIEW OF COUNCIL POLICY 5.1 – RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK ENVIRONMENTAL POLICY (D2024/15432) THAT: 1. REVISED EMRC POLICY 5.1 – ENVIRONMENTAL POLICY FOR THE RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK FORMING ATTACHMENT 2 TO THIS REPORT BE ADOPTED BY COUNCIL. 2. EMRC POLICY 5.1 – ENVIRONMENTAL POLICY FOR THE RED HILL WASTE MANAGEMENT FACILITY AND HAZELMERE RESOURCE RECOVERY PARK POLICY BE NEXT REVIEWED FOLLOWING THE ORDINARY LOCAL GOVERNMENT ELECTIONS IN 2027.	COMPLETED
18.	27 JUNE 2024	14.5 REVIEW OF DELEGATED POWERS & DUTIES (D2024/16136) THAT: 1. COUNCIL REVIEWS AND ENDORSES THE DELEGATIONS MADE TO THE CHIEF EXECUTIVE OFFICER AS DETAILED IN THE REVISED NEW EMRC DELEGATIONS REGISTER FORMING ATTACHMENT 1 OF THIS REPORT. 2. THE ATTACHMENTS TO THIS REPORT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE EMRC CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED
19.	27 JUNE 2024	14.6 TENDER RFT 2024-002 PROVISION OF LATERIC CAPROCK QUARRYING SERVICE (D2024/16149) THAT: 1. COUNCIL AWARDS TENDER RFT 2024-002 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE TO B&J CATALANO PTY LTD AT THE LISTED RATES FORMING THE ATTACHMENT 1 TO THIS REPORT, FOR THE PERIOD 3 JULY 2024 TO 2 JULY 2027, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE. 2. THE CEO BE AUTHORISED TO ENTER A CONTRACT WITH B&J CATALANO PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND B&J CATALANO PTY LTD. 3. THE CONTRACT RATES FOR TENDER RFT 2024-002 PROVISION OF LATERITIC CAPROCK QUARRYING SERVICE ARE ADJUSTED ANNUALLY AT EACH ANNIVERSARY OF THE CONTRACT BASED ON THE CONSUMER PRICE INDEX FOR PERTH OVER THE PREVIOUS TWELVE MONTHS	COMPLETED
20.	27 JUNE 2024	14.7 WASTE AND RESOURCE RECOVERY CONFERENCE 2024 – SEPTEMBER 2024 (D2024/16400) THAT: 1. COUNCILLORS AND OFFICERS NOTE THE DATES OF 4 AND 5 SEPTEMBER 2024 FOR THE 2024 WA WASTE & RESOURCE RECOVERY CONFERENCE. 2. COUNCILLOR(S) BOWMAN, ELLERY, HAMILTON, PIFFARETTI, SUTHERLAND AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE WA WASTE & RESOURCE RECOVERY CONFERENCE 2024. 3. TWO PLACES TO THE 2024 WA WASTE & RESOURCE RECOVERY CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG), IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.	COMPLETED

DATE		RESOLUTION	STATUS
21.	27 JUNE 2024	14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/15403) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 JUNE 2024 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
22.	27 JUNE 2024	15 REPORTS OF COMMITTEES 15.1 AUDIT COMMITTEE MEETING HELD 06 JUNE 2024 (D2024/15449) 12.1 INTERIM AUDIT REPORT FOR THE YEAR ENDING 30 JUNE 2024 (D2024/11545) THAT COUNCIL NOTES THE CONTENTS OF THE INTERIM AUDIT REPORT AND THE MANAGEMENT COMMENTS PROVIDED IN RESPONSE FORMING THE ATTACHMENT TO THIS REPORT.	COMPLETED
23.	27 JUNE 2024	12.2 DRAFT CORPORATE BUSINESS PLAN 2024/2025 TO 2028/2029 (D2024/10555) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH R.19DA(6) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> , ADOPTS THE CORPORATE BUSINESS PLAN 2024/2025 TO 2028/2029 FORMING AN ATTACHMENT TO THIS REPORT; 2. LOCAL PUBLIC NOTICE OF THE ADOPTION OF THE CORPORATE BUSINESS PLAN 2024/2025 TO 2028/2029 BE GIVEN IN ACCORDANCE WITH R.19D OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> .	COMPLETED
24.	27 JUNE 2024	12.3 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2024/2025 DRAFT ANNUAL BUDGET (D2024/10658) THAT: 1. COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 6.2(1) OF THE <i>LOCAL GOVERNMENT ACT 1995 AND LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , ADOPTS THE EMRC 2024/2025 ANNUAL BUDGET AND SUPPORTING SCHEDULES WHICH HAVE BEEN PREPARED IN COMPLIANCE WITH THE AUSTRALIAN ACCOUNTING STANDARDS. 2. FOR THE 2024/2025 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, OR A DOLLAR VALUE OF \$20,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY. 3. IN ACCORDANCE WITH REGULATION 33 OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , A COPY OF THE 2024/2025 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES, WITHIN 14 DAYS OF ITS ADOPTION BY COUNCIL.	COMPLETED
25.	27 JUNE 2024	12.4 RISK MANAGEMENT UPDATE (D2024/10571) THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED

DATE		RESOLUTION	STATUS
26.	27 JUNE 2024	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 CHIEF EXECUTIVE OFFICER PERFORMANCE AND SALARY REVIEW FOR 2023/2024 AND OBJECTIVE SETTING FOR 2024/2025 (D2024/13792) THAT: 1. COUNCIL ASSESSES THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 2023/2024. 2. COUNCIL ADOPTS THE PERFORMANCE CRITERIA OUTLINED WITHIN THE REPORT FOR 2024/2025. 3. COUNCIL AUTHORISES INCREASING THE TOTAL REMUNERATION PACKAGE OF CEO BY 4% WITH AN ADDITIONAL 0.5% TO BE ADDED TO THE SG SUPERANNUATION PAYMENT AND AUTHORISES A VARIATION OF CONTRACT TO AFFECT THIS CHANGE. 4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED
27.	27 JUNE 2024	19.2 CHIEF EXECUTIVE OFFICER RECRUITMENT – JOB DESCRIPTION FORM, REMUNERATION PACKAGE AND ADVERTISING PROCESS (D2024/16032) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH CL.5 SCHEDULE 2 OF THE LOCAL GOVERNMENT (ADMINISTRATION) AMENDMENT REGULATIONS 2021 ENDORSES THE JOB DESCRIPTION FORM FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT. 2. COUNCIL APPROVES THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$228,973 TO \$356,181 PER ANNUM. 3. COUNCIL ENDORSES THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT. 4. COUNCIL NOTES THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED IN THE 'WEST AUSTRALIAN' NEWSPAPER, AND OTHER MEDIA WITH APPLICATIONS FOR THE ROLE CLOSING ON WEDNESDAY 24 JULY 2024 AT 4.00PM WST. 5. THE REPORT AND ATTACHMENT 4 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.	COMPLETED
28.	27 JUNE 2024	19.3 APPOINTMENT OF AN INDEPENDENT PERSON TO THE CEORC (D2024/10177) THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.10 OF THE LOCAL GOVERNMENT ACT 1995, APPOINTS HELEN HARDCASTLE AS THE INDEPENDENT MEMBER TO THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE. 2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.	COMPLETED

DATE		RESOLUTION	STATUS
29.	27 JUNE 2024	19.4 EMRC SUPPORT FOR AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF CARBON WASTE (D2024/16032) THAT: - COUNCIL DOES NOT SUPPORT THE PARTICIPATION OF THE EMRC IN THE AUSTRALIAN RESEARCH COUNCIL RESEARCH HUB FOR VALUE-ADDED PROCESSING OF UNDERUTILISED CARBON WASTE TO THE VALUE INDICATED IN THE REPORT AT PARAGRAPH 12. - THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.	COMPLETED
30.	27 JUNE 2024	19.5 REVIEW OF SECONDARY WASTE CHARGE (D2024/16151) THAT: - COUNCIL RECEIVES THE REPORT ON THE REVIEW OF THE SECONDARY WASTE CHARGE. - COUNCIL, BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.6.16(3)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, RESOLVES TO TEMPORARILY SUSPEND THE SECONDARY WASTE CHARGE FOR THE 24/25 FINANCIAL YEAR. - COUNCIL REQUESTS THE CEO TO PROVIDE A REPORT TO MEMBERS BY MARCH 2025 RE: POTENTIAL VARIATIONS TO THE APPLICATION AND REINTRODUCTION OF THE SECONDARY WASTE CHARGE FOR THE 2025/26 FINANCIAL YEAR (SUBJECT TO COUNCIL APPROVAL).	IN PROGRESS

DATE		RESOLUTION	STATUS
31.	27 JUNE 2024	19.6 STRATEGIC DISCUSSION (D2024/14289) THAT: 1. COUNCIL RECEIVES THE LETTER FORMING CONFIDENTIAL ATTACHMENT 1 OF THIS REPORT. 2. COUNCIL NOTES THE PRESENTATION PROVIDED, FORMING CONFIDENTIAL ATTACHMENT 2 OF THIS REPORT. 3. COUNCIL RESOLVES TO ADVISE THE CITY OF SWAN THAT: A. THE EMRC NOTES THE CITY OF SWAN INTENDS TO INITIATE A REVIEW OF THE ALTERNATE WASTE DISPOSAL OPTIONS. B. THE EMRC DOES NOT WISH TO PARTICIPATE IN THIS REVIEW. C. THE DELOITTE'S VALUATION ON THE WITHDRAWAL OF THE CITY OF BELMONT IS A CONFIDENTIAL PROCESS AND THIS MATTER IS FOR THE EMRC COUNCIL. D. ADVISE THE CITY OF SWAN THAT THE EMRC HAS COMMENCED THE RECRUITMENT OF A NEW CHIEF EXECUTIVE OFFICER AND A HR CONSULTANT HAS BEEN APPOINTED BY THE CEO RECRUITMENT COMMITTEE AS DIRECTED. 4. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER AS A PRIORITY TO: A. UNDERTAKE A VALUATION OF THE EMRC AND ITS ASSETS TO INFORM COUNCIL OF THE CURRENT MARKET VALUE OF THE EMRC AS A GOING CONCERN; AND B. IDENTIFY AND VALUE PORTIONS OF THE BUSINESS OPERATIONS AND/OR ASSETS THAT MAY BE SURPLUS TO THE PRIMARY OPERATIONS OF THE EMRC. 5. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER AND CHAIRPERSON TO INVITE AND CHAIR A JULY 2024 JOINT MEETING OF MEMBER COUNCIL MAYORS, PRESIDENT, EMRC DEPUTY CHAIRPERSON AND CEOS TO DISCUSS PROCESSES THAT WILL DELIVER MAXIMUM RETURN ON INVESTMENT TO THE MEMBER COUNCILS. 6. COUNCIL ENDORSES THE DRAFT RESPONSE LETTER, AS AMENDED, FORMING ATTACHMENT 3 OF THIS REPORT WITH AMENDMENTS TO REFLECT THE INTENT OF PARTS 4 AND 5 OF THIS RESOLUTION OF COUNCIL. 7. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED

	DATE	RESOLUTION	STATUS
32.	23 MAY 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 28 MARCH 2024 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 28 MARCH 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
33.	23 MAY 2024	9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 18 APRIL 2024 THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 18 APRIL 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
34.	23 MAY 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2024 (D2024/09238) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2024.	COMPLETED
35.	23 MAY 2024	14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2024 (D2024/12225) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2024.	COMPLETED
36.	23 MAY 2024	14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2024 (D2024/12233) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2024.	COMPLETED
37.	23 MAY 2024	14.4 REVIEW OF COUNCIL POLICIES (D2024/12548) THAT: 1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
38.	23 MAY 2024	14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/09453) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 23 MAY 2024 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
39.	23 MAY 2024	15 REPORTS OF COMMITTEES 15.1 CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE MEETING HELD 9 MAY 2024 (D2024/13513) THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE REPORT (SECTION 15.1).	COMPLETED

DATE		RESOLUTION	STATUS
40.	23 MAY 2024	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 EAST ROCKINGHAM WASTE TO ENERGY PROJECT UPDATE (D2024/12562) THAT: - COUNCIL RECEIVES THE REPORT. - THE EMRC WRITES TO ERWE TO REQUEST IT CONFIRMS THE AMENDED SCHEDULED DATE OF PRACTICAL COMPLETION AND PROVIDES FURTHER UPDATES TO COUNCIL IN THE LEAD UP TO THE PLANT COMMISSIONING. - THE REPORT AND THE ATTACHMENTS TO THIS REPORT REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRPERSON AND CEO.	IN PROGRESS
41.	23 MAY 2024	19.2 ITEM 11.1 OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE – 9 MAY 2024 – SELECTION OF A CONSULTANT (D2024/13193) THAT COUNCIL NOTES THE RESOLUTION(S) IN THE CEO EXECUTIVE OFFICER RECRUITMENT COMMITTEE REPORT. THE RESOLUTION(S) BY THE CEO RECRUITMENT COMMITTEE, WAS MADE UNDER DELEGATED AUTHORITY AT ITS 9 MAY 2024 MEETING, BEING: THAT THE CEO RECRUITMENT COMMITTEE: - APPOINTS BEILBY DOWNING TEAL AS THE PROFESSIONAL RECRUITMENT CONSULTANT TO ASSIST THE CEO RECRUITMENT COMMITTEE WITH THE RECRUITMENT OF A NEW CEO. - REQUESTS THE CEO TO WRITE TO ALL RECRUITMENT COMPANIES WHO SUBMITTED A PROPOSAL TO ADVISE THEM OF THE REQUEST FOR QUOTE PROCESS OUTCOME. - REQUESTS THE APPOINTED CONSULTANT PREPARES A SHORTLIST OF INDIVIDUALS TO BE THE "INDEPENDENT PERSON" AS OUTLINED IN PARAGRAPH 11 AND 12.	COMPLETED
42.	23 MAY 2024	19.3 STRATEGIC DISCUSSION (D2024/12295) THAT IN ACCORDANCE WITH CLAUSE 10.1 OF THE EMRC MEETING PROCEDURAL LOCAL LAWS 2023, THE ITEM BE REFERRED TO THE 27 JUNE 2024 ORDINARY MEETING OF COUNCIL.	COMPLETED

DATE		RESOLUTION	STATUS
43.	28 MARCH 2024	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR AARON BOWMAN THAT COUNCIL APPROVES THE APPLICATION FOR LEAVE OF ABSENCE FOR CR AARON BOWMAN FROM 21 MAY 2024 TO 24 MAY 2024 INCLUSIVE.	COMPLETED
44.	28 MARCH 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 FEBRUARY 2024 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 FEBRUARY 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
45.	28 MARCH 2024	13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING IN ACCORDANCE WITH SECTION 10.1 OF THE <i>EMRC MEETING PROCEDURE LOCAL LAWS 2023</i> , THAT THE REPORT ITEM – REVIEW OF DELEGATED POWERS AND DUTIES BE ADJOURNED TO THE ORDINARY MEETING OF COUNCIL TO BE HELD ON 27 JUNE 2024.	COMPLETED
46.	28 MARCH 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2024 (D2024/06375) THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR FEBRUARY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$36,735,142.29. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR FEBRUARY IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$15,405.01.	COMPLETED
47.	28 MARCH 2024	14.2 FINANCIAL REPORT FOR PERIOD ENDED 29 FEBRUARY 2024 (D2024/06576) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024.	COMPLETED
48.	28 MARCH 2024	14.3 DISBANDING OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (D2024/06904) THAT COUNCIL BY ABSOLUTE MAJORITY DISBAND THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.	COMPLETED

DATE		RESOLUTION	STATUS
49.	28 MARCH 2024	14.4 REVIEW OF COUNCIL POLICIES (D2024/06907) THAT: 1. COUNCIL ADOPT COUNCIL POLICY 1.4 TRAVELLING COSTS INCURRED BY COUNCIL MEMBERS AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. COUNCIL ADOPT COUNCIL POLICY 3.1 ANNUAL FINANCIAL REPORTING POLICY AS REVIEWED AND AMENDED FORMING ATTACHMENT 5 TO THIS REPORT. 3. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED

DATE		RESOLUTION	STATUS
50.	28 MARCH 2024	14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2024/06573) THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 28 MARCH 2024 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
51.	28 MARCH 2024	15 REPORTS OF COMMITTEES 15.1 AUDIT COMMITTEE MEETING HELD 7 MARCH 2024 (RECONVENED ON 14 MARCH 2024) (D2024/07471) 12.1 COMPLIANCE AUDIT RETURN (D2024/07686) THAT COUNCIL ADOPTS THE DRAFT AMENDED COMPLIANCE AUDIT RETURN 2023 FORMING ATTACHMENT 3 TO THIS REPORT, THAT IT BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER AND SUBMITTED TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES BY 31 MARCH 2024.	COMPLETED
52.	28 MARCH 2024	12.2 HALF YEAR BUDGET REVIEW 2023/2024 (D2024/03594) THAT COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH R.33A OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , ADOPTS THE REVIEW OF THE 2023/2024 BUDGET AND APPROVES ITS SUBMISSION TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES WITHIN 14 DAYS.	COMPLETED
53.	28 MARCH 2024	12.3 RISK MANAGEMENT UPDATE (2024/03595) THAT COUNCIL NOTES THE UPDATE ON THE STATUS OF THE COUNCIL'S RISK MANAGEMENT PROFILE.	COMPLETED
54.	28 MARCH 2024	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 REQUEST FOR TENDER RFT 2024-004 – PROVISION OF EQUIPMENT RENTAL (D2024/06931) THAT: 1. IN ACCORDANCE WITH R.18(5) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> , COUNCIL DOES NOT ACCEPT ANY TENDER SUBMISSIONS IN RELATION TO RFT 2024-004 FOR THE PROVISION OF EQUIPMENT RENTAL AND ADVISE THE TENDERERS OF THIS DECISION. 2. COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO CONDUCT A REQUEST FOR QUOTATIONS PROCUREMENT PROCESS THROUGH THE WALGA PANEL FOR THE PROVISION OF EQUIPMENT RENTAL. 3. THE REPORT AND THE ATTACHMENTS TO THIS REPORT REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRPERSON AND CEO.	IN PROGRESS

DATE		RESOLUTION	STATUS
55.	28 MARCH 2024	19.2 EAST ROCKINGHAM WASTE TO ENERGY PLANT UPDATE (D2024/06933) THAT: - COUNCIL CONFIRMS THAT OPTION 1 WITH A REVISED PRACTICAL COMPLETION DATE AS REFERRED TO IN THE LETTER FROM THE CEO OF THE CITY OF SWAN TO THE CEO OF THE EMRC RECEIVED 22 MARCH 2024 IS THE PREFERRED OPTION UNDER PARAGRAPH 11(5) OF THIS REPORT AS THE ACTION TO BE TAKEN BY EMRC. - THE CEO RESPONDS TO EAST ROCKINGHAM RRF PROJECT CO PTY LTD ACKNOWLEDGING RECEIPT OF THEIR LETTER OF 7 FEBRUARY 2024 AND ADVISING THE COUNCIL DECISION IN RESPECT OF THE EXTENSION OF TIME REQUEST. - THE REPORT AND THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRPERSON AND CEO.	COMPLETED

	DATE	RESOLUTION	STATUS
56.	22 FEBRUARY 2024	7 APPLICATIONS FOR LEAVE OF ABSENCE 7.1 CR PIFFARETTI THAT COUNCIL APPROVE THE APPLICATION FOR LEAVE OF ABSENCE FOR CR FILOMENA PIFFARETTI FROM 10 MARCH 2024 TO 17 MARCH 2024 INCLUSIVE.	COMPLETED
57.	22 FEBRUARY 2024	9 CONFIRMATION OF MINUTES OF PREVIOUS MEETING 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 NOVEMBER 2023 THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 23 NOVEMBER 2023 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
58.	22 FEBRUARY 2024	14 EMPLOYEE REPORTS 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER 2023, DECEMBER 2023 AND JANUARY 2024 (D2024/01824) THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR NOVEMBER 2023, DECEMBER 2023 AND JANUARY 2024 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$44,471,950.85. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR SEPTEMBER AND OCTOBER 2023 IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$63,507.93.	COMPLETED
59.	22 FEBRUARY 2024	14.2 FINANCIAL REPORT FOR PERIOD ENDED 30 NOVEMBER 2023 (D2024/00493) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2023.	COMPLETED
60.	22 FEBRUARY 2024	14.3 FINANCIAL REPORT FOR PERIOD ENDED 31 DECEMBER 2023 (D2024/01339) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023.	COMPLETED
61.	22 FEBRUARY 2024	14.4 FINANCIAL REPORT FOR PERIOD ENDED 31 JANUARY 2024 (D2024/03705) THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2024.	COMPLETED

DATE		RESOLUTION	STATUS
62.	22 FEBRUARY 2024	14.5 REVIEW OF COUNCIL POLICIES (D2024/03682) THAT: 1. COUNCIL ADOPTS THE POLICIES AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
63.	22 FEBRUARY 2024	14.6 REVIEW OF DELEGATED POWERS AND DUTIES (D2024/03692) IN ACCORDANCE WITH SECTION 10.1 OF EMRC MEETING PROCEDURE LOCAL LAWS 2023, THAT THE ITEM BE ADJOURNED TO NEXT ORDINARY MEETING OF COUNCIL TO BE HELD ON 28 MARCH 2024..	COMPLETED
64.	22 FEBRUARY 2024	14.7 CHIEF EXECUTIVE OFFICER ATTENDANCE AT WASTE 2024 CONFERENCE (D2024/03693) THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE WASTE 2024 CONFERENCE BEING HELD IN COFFS HARBOUR FROM 14 TO 16 MAY 2024.	COMPLETED
65.	22 FEBRUARY 2024	14.8 PURCHASE OF RUBBISH COLLECTION VEHICLES FOR FOGO WASTE (D2024/04020) THAT: 1. COUNCIL ACKNOWLEDGES THAT DUE TO THE OPPORTUNISTIC TIMING OF THE AVAILABILITY OF THESE TWO USED SIDE LOADER RUBBISH COLLECTION VEHICLES FROM MAJOR MOTORS PTY LTD, IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE SIMILAR VALUE FOR MONEY IN THE TIME REQUIRED. 2. IN ACCORDANCE WITH R.11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> TENDERS NOT BE PUBLICLY INVITED ON THIS OCCASION.	COMPLETED
66.	22 FEBRUARY 2024	17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION RECEIVED FROM CR AARON BOWMAN (D2024/03951) THAT COUNCIL: 1. REVIEWS ITS MEMBERSHIP OF THE AUDIT COMMITTEE TO INCLUDE EXTERNAL MEMBER(S) IN ADDITION TO THE EXISTING COUNCILLORS FROM PARTICIPANT MEMBER COUNCILS. 2. INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO TABLE AT A FUTURE MEETING OF COUNCIL. A) A REVISED COUNCIL POLICY 2.1 AS WELL AS THE AUDIT COMMITTEE TERMS OF REFERENCE TO REFLECT THE PROPOSED CHANGE OF MEMBERSHIP; AND B) A PROPOSAL FOR COUNCIL'S CONSIDERATION THE REMUNERATION TO BE PAID TO THE EXTERNAL MEMBER OF THE AUDIT COMMITTEE.	IN PROGRESS

DATE		RESOLUTION	STATUS
67.	22 FEBRUARY 2024	19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 19.1 OPTION TO LEASE AGREEMENT WITH WOODSIDE ENERGY (D2024/03713) THAT: - COUNCIL NOTES THE UPDATE CONTAINED IN THE CONFIDENTIAL REPORT. - THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CEO.	COMPLETED
68.	22 FEBRUARY 2024	19.2 REQUEST FOR TENDER RFT 2023-013 CONSTRUCTION OF CLASS III STAGE 17 LANDFILL CELL AT RED HILL WASTE MANAGEMENT FACILITY (RHWMF) (D2024/03927) THAT: - COUNCIL AWARDS TENDER RFT 2023-013 – STAGE 17 LANDFILL CELL CONSTRUCTION TO RAUBEX CONSTRUCTION PTY LTD FOR AS DETAILED IN THIS REPORT BASED ON A BILL OF QUANTITIES SCHEDULE OF RATES FORMING ATTACHMENT 1 TO THIS REPORT. - THE CEO BE AUTHORISED ON BEHALF OF THE EMRC TO ENTER INTO A CONTRACT WITH RAUBEX CONSTRUCTION PTY LTD IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND RAUBEX CONSTRUCTION PTY LTD. - COUNCIL, BY ABSOLUTE MAJORITY, APPROVES ADDITIONAL BUDGET FUNDING FOR THE CONSTRUCTION OF STAGE 17 LANDFILL CELL WHICH WILL BE FUNDED BY THE BUDGET FROM CLASS IV CELL CONSTRUCTION AS WELL AS THE SURPLUS FUNDS FROM ABOVE BUDGET TONNAGES AVAILABLE IN THE MUNICIPAL FUNDS FROM THE CLASS IV AND SURPLUS FUNDS FROM THE ADDITIONAL TONNAGES IN THE MUNICIPAL FUND RESERVES FOR THE COST OF CONSTRUCTING THE STAGE 17 LANDFILL CELL CONSTRUCTION AS APPROVED AND ADOPTED TO 2024/2025 ANNUAL BUDGET SET ASIDE FOR THAT SPECIFIC PURPOSE.	COMPLETED
69.	22 FEBRUARY 2024	19.3 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2024/03731) THAT: - COUNCIL ACKNOWLEDGES THAT DUE TO THE EXISTING INVOLVEMENT, KNOWLEDGE AND EXPERIENCE OF I20 SERVICES, (FORMERLY KNOWN AS PRAMUKH ELECTRICALS PTY LTD), IT HAS GOOD REASON TO BELIEVE THERE IS UNLIKELY TO BE ANY OTHER SUPPLIER WHO CAN PROVIDE SIMILAR VALUE FOR MONEY TO COMPLETE THE VERIFICATION AND COMPLIANCE PHASE OF ELECTRICAL INSTALLATION AND ASSOCIATED WORKS FOR THE HAZELMERE WOOD WASTE TO ENERGY PROJECT. - COUNCIL NOTES THE FINANCIAL IMPLICATIONS ON THE VERIFICATION AND COMPLIANCE PHASE OF ELECTRICAL INSTALLATION AND ASSOCIATED WORKS AS DETAILED IN PARAGRAPH 16 OF THE REPORT. - IN ACCORDANCE WITH R.11(2)(F) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> TENDERS NOT BE PUBLICLY INVITED ON THIS OCCASION. - THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.	COMPLETED

DATE		RESOLUTION	STATUS
70.	22 FEBRUARY 2024	19.4 SELECTION OF A FACILITATOR FOR THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW PROCESS (D2023/01271) THAT: 1. COUNCIL AWARDS THE CONSULTANCY FOR FACILITATING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW 2024 TO DR JUDE BALM OF INFINITY TRAINING. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.	COMPLETED
71.	22 FEBRUARY 2024	19.5 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS FOR 2024 (D2024/02074) THAT: 1. COUNCIL ENDORSES THE TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW PROCESS FOR 2024 AS OUTLINED WITHIN THIS REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.	COMPLETED

DATE		RESOLUTION	STATUS
1.	22 JUNE 2023	17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 17.1 NOTICE OF MOTION RECEIVED FROM CR STEVEN OSTASZEWSKYJ (D2023/12882) THAT: - COUNCIL INSTRUCTS THE CHIEF EXECUTIVE OFFICER TO UNDERTAKE A REVIEW OF THE SECONDARY WASTE CHARGE, HAVING REGARD TO THE FUTURE USE OF THE SECONDARY WASTE RESERVE TO FUND ALTERNATE WASTE TREATMENT PROJECTS AND THE LEVEL OF CHARGE APPROPRIATE TO ACHIEVE THE STRATEGIC OBJECTIVES OF THE EMRC 10 YEAR STRATEGIC PLAN 2017 – 2027. - THE OUTCOME OF THE REVIEW BE TABLED AT A FUTURE MEETING OF COUNCIL PRIOR TO THE ADOPTION OF THE 2024-2025 ANNUAL BUDGET.	COMPLETED
2.	25 MAY 2023	19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425) THAT - COUNCIL NOTES THE REPORT. - COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT ANY CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN AND DEPUTY CHAIRMAN. - THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

DATE		RESOLUTION	STATUS
3.	23 MARCH 2023	19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665) THAT: 1. COUNCIL AWARDS TENDER RFT 2022-010 TO DESIGN, SUPPLY, INSTALL, AND COMMISSION AN APCr IMMOBILISATION PLANT TO ENVIROPACIFIC FOR A CONTRACT TERM OF EIGHT (8) MONTHS UP TO A TOTAL COST IDENTIFIED IN THE REPORT, SUBJECT TO THE EXECUTION OF THE APCr AGREEMENT BETWEEN EMRC AND AVERTAS ENERGY. 2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXERCISE THE OPTION TO PROCEED WITH THE ADDITIONAL ITEMS IDENTIFIED IN THE REPORT, SUBJECT TO A REVIEW OF THE BUSINESS CASE OUTCOMES FOR THE ADDITIONAL CAPITAL EXPENDITURE. 3. THE CEO BE AUTHORISED, ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH ENVIROPACIFIC IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ENVIROPACIFIC. 4. COUNCIL AUTHORISES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2022-010. 5. COUNCIL, BY ABSOLUTE MAJORITY AUTHORISES THE ADDITIONAL UNBUDGETED FUNDS IDENTIFIED IN THE REPORT TO UNDERTAKE THE TENDER RFT 2022-010. 6. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.	IN PROGRESS

DATE		RESOLUTION	STATUS
1.	19 DECEMBER 2022	AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT(D2022/18466) THAT: - COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR UNDERTAKING, FORMING ATTACHMENT 2 TO THIS REPORT. - PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH S.3.59(4) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, TO SEEK PUBLIC CONSULTATION FOR A PERIOD NOT LESS THAN 6 WEEKS OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR UNDERTAKING. - COUNCIL DIRECTS THE CHIEF EXECUTIVE OFFICER TO PREPARE A REPORT TO COUNCIL FOLLOWING PUBLIC CONSULTATION, FOR COUNCIL TO CONSIDER ANY SUBMISSIONS MADE SUCH THAT IT MAY DECIDE TO PROCEED WITH THE UNDERTAKING. - COUNCIL ENDORSES THE DRAFT AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT, FORMING ATTACHMENT 3 TO THIS REPORT, SUBJECT TO MINOR VARIATIONS. - COUNCIL ENDORSES THE DRAFT FINANCIER DIRECT DEED, FORMING ATTACHMENT 5 TO THIS REPORT, SUBJECT TO MINOR VARIATIONS. - COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO THE AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT AND FINANCIAL DIRECT DEED, SUBJECT TO MINOR VARIATIONS AND THE SATISFACTION OF THE REQUIREMENTS OF S.3.59 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>. - COUNCIL AUTHORISES THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE FINAL AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT AND FINANCIAL DIRECT DEED UNDER EMRC'S COMMON SEAL. - THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND CHIEF EXECUTIVE OFFICER.	IN PROGRESS
2.	27 OCTOBER 2022	19.4 ESTABLISHMENT AGREEMENT REVIEW (2022/18597) THAT: - COUNCIL ENDORSES THE DRAFT REPLACEMENT ESTABLISHMENT AGREEMENT FORMING ATTACHMENT 2 TO THIS REPORT. - COUNCIL REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW AND ENDORSE THE REPLACEMENT ESTABLISHMENT AGREEMENT. - THE REPORT AND THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
3.	24 MARCH 2022	19.3 APCr UPDATE (D2022/04350) THAT: - COUNCIL ENDORSES THE REVISED BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT. - COUNCIL INSTRUCTS THE EMRC CEO TO NEGOTIATE WITH THE EAST ROCKINGHAM WASTE TO ENERGY MANAGEMENT TEAM AS DETAILED IN THIS REPORT. - COUNCIL DIRECTS THE EMRC CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT. - THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

DATE		RESOLUTION	STATUS
1.	25 NOVEMBER 2021	19.5 SUSTAINABILITY WASTE ALLIANCE (D2021/23795) THAT: 1. COUNCIL NOTES THE CONFIDENTIAL REPORT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AN AGREEMENT WITH THE PARTIES IDENTIFIED WITHIN THE CONFIDENTIAL REPORT. 3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> , AUTHORISES AN ALLOCATED EXPENDITURE TO THE SUM AND ADDITIONAL PURPOSE AS DETAILED IN THE CONFIDENTIAL REPORT, TO BE FUNDED FROM THE MUNICIPAL FUND. 4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
2.	23 SEPTEMBER 2021	19.2 APCr BUSINESS PLAN (D2021/18505) THAT: 1 COUNCIL ENDORSE THE BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT. 2 COUNCIL DELEGATE AUTHORITY TO THE CEO, TO NEGOTIATE AN AGREEMENT AS DETAILED IN THE REPORT. 3 COUNCIL DIRECTS THE CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT. 4 THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS
3.	24 JUNE 2021	14.5 ESTABLISHMENT AGREEMENT REVIEW UPDATE (D2021/10312) THAT COUNCIL: 1. NOTES THE UPDATE ON THE ESTABLISHMENT AGREEMENT REVIEW. 2. REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW THE MOST CURRENT DRAFT OF THE REPLACEMENT ESTABLISHMENT AGREEMENT DOCUMENT WITH A VIEW TO MAKE A FINAL RECOMMENDATION TO THE EMRC ON OR BEFORE THE 20 AUGUST 2021. 3. REQUESTS A BRIEFING SESSION BE HELD IN EARLY SEPTEMBER 2021 TO DISCUSS THE RECOMMENDATIONS RECEIVED FROM MEMBER COUNCILS. 4. REQUESTS THE CEO PREPARE A REPORT FOLLOWING FEEDBACK FROM THE BRIEFING SESSION, FOR ITS CONSIDERATION AT THE 23 SEPTEMBER 2021 ORDINARY MEETING OF COUNCIL.	IN PROGRESS

DATE		RESOLUTION	STATUS
1.	17 SEPTEMBER 2020	19.1 ITEM 14.1 OF THE WASTE ADVISORY COMMITTEE MINUTES – CLASS IV WASTE CELL (PRELIMINARY DESIGN & APPROVALS) (D2020/20103) THAT: 1. COUNCIL AUTHORISES THE COMMENCEMENT OF THE DESIGN AND APPROVAL PROCESS FOR CLASS IV STAGE 3 CELL DEVELOPMENT. 2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.8 OF THE LOCAL GOVERNMENT ACT 1995 APPROVES THE UNBUDGETED EXPENDITURE UP TO THE AMOUNT DETAILED IN THE REPORT TO PROCEED WITH THE DESIGN AND REGULATORY APPROVALS FOR THE DEVELOPMENT OF A NEW CLASS IV CELL AT THE RED HILL WASTE MANAGEMENT FACILITY. 3. THE REPORT AND ATTACHMENT(S) REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	COMPLETED

2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2024/27192

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

SOURCE OF REPORT

Chief Executive Officer

BACKGROUND

1. At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995* (D2016/03708).
2. As part of that review Council resolved inter alia:

"THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL."

REPORT

3. The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Description of Delegation	Details of Delegated Powers and Discharge of Duties
1.2..2(3)(ii)	Tenders for goods and services – accepting the tender that is most advantageous within \$1,000,000.	RFT 2024-011 - WWtE Plant Commissioning Support at HRRP awarded on 5 Sep 2024
1.2.1	Tenders for goods and services – Call Tenders	Request for Tender RFT 2024-007 Construction of Class III Stage 18 Landfill Cell at RHWMF has been issued, with closing date on 31 October 2024.
1.2.6	Contract of waste disposal related to operations	Deed of variation signed for processing and disposal of commercial wood waste.

Delegation Number	Description of Delegation	Details of Delegated Powers and Discharge of Duties
1.2.6	Contract of waste disposal related to operations	Contract signed for general commercial waste.
1.2.6	Contract of waste disposal related to operations	Contract signed with commercial customer for wood waste disposal.
1.2.6	Contract of waste disposal related to operations	Contract signed for commercial wood waste disposal.
1.2.5	Contracts for the sale of products	Contract for the sale of wood fines to a commercial customer

STRATEGIC/POLICY IMPLICATIONS

- Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:
Target - Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

- As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

RISK MANAGEMENT

Risk – Non-Compliance with EMRC's responsibility to maintain responsible and accountable governance and management of the organisation.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		



MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean

City of Bayswater

Shire of Mundaring

City of Swan

Implication Details

The exercise of delegation improves the stakeholder value for the benefit of member Councils.

ATTACHMENT(S)

Nil

3. 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 31 AUGUST 2024

D2024/26519

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 August 2024.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 20,998 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 18,904 tonnes received during the same period in 2023/2024.
- 2 “Other” waste tonnages totalling 30,996 were received at Red Hill during the reporting period compared to 36,874 tonnes received during the same period in 2023/2024.
- 3 During the reporting period a combined total of 51,994 tonnes compared to 55,778 tonnes during the same period in 2023/2024 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 3,204 tonnes compared to 2,926 tonnes for the same period in 2023/2024.
 - The sale of fines and woodchip totalled 2,529 tonnes, compared to 1,974 tonnes for the same period in 2023/2024.
 - Incoming Commercial and Industrial (C&I) Waste totalled 49 tonnes, compared to 27 tonnes for the same period in 2023/2024.
 - Mattresses incoming totalled 3,113 compared to 3,726 for the same period in 2023/2024.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 NIL

RISK MANAGEMENT

Risk – Lower than budgeted tonnages received including product sales

Consequence	Likelihood	Rating
Moderate	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

ATTACHMENT(S)

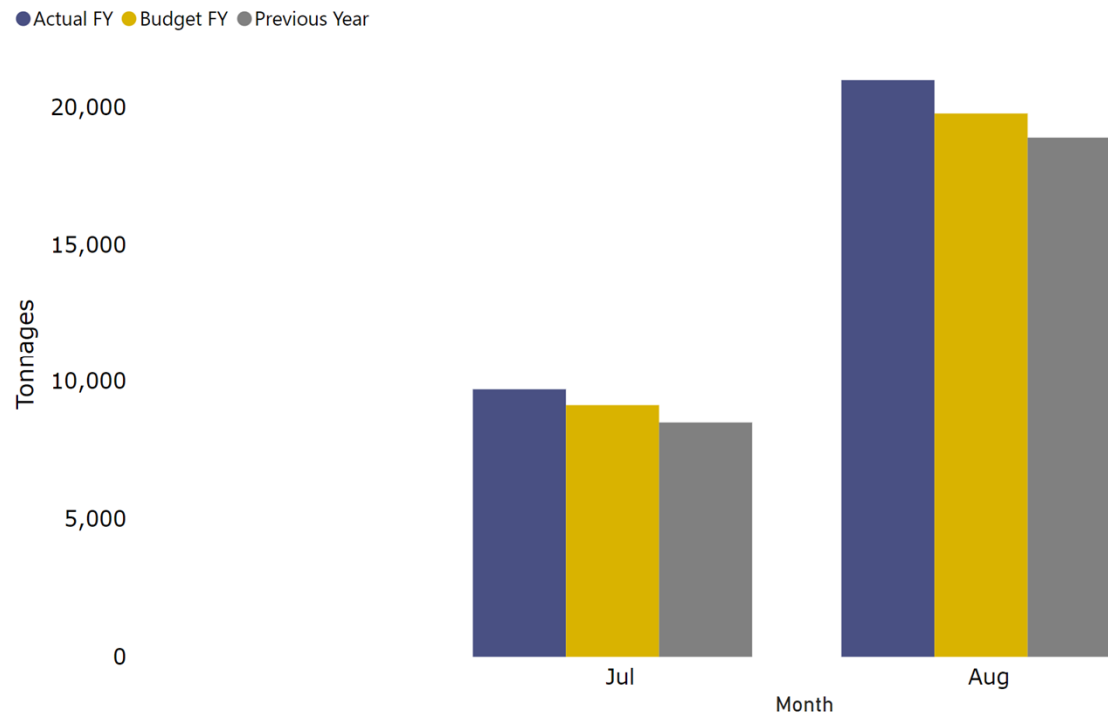
Council Tonnages Report (D2024/26520)

EMRC Tonnage Analysis

as at 31 August 2024

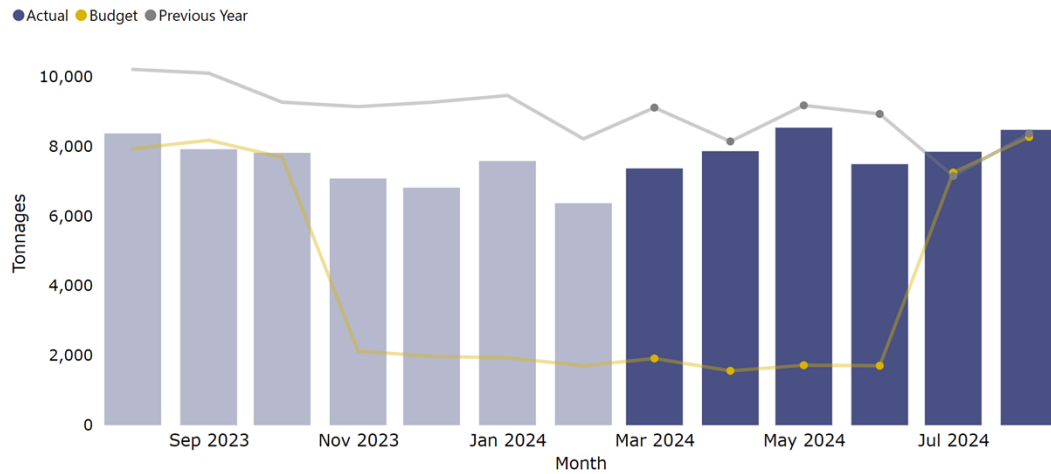


2024/2025 Member Council YTD Overall Tonnages

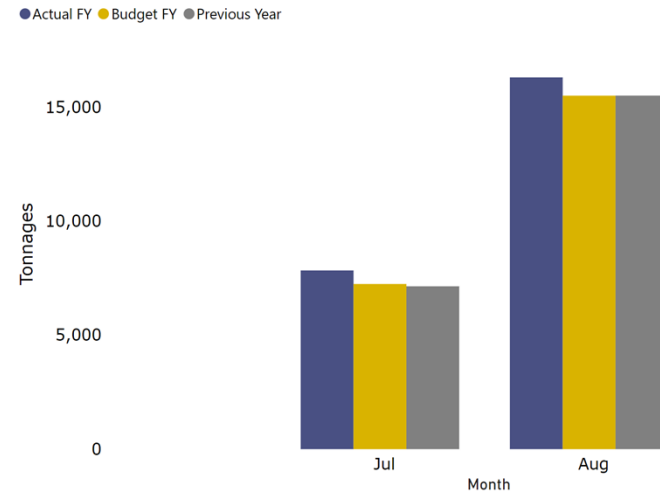


2024/2025 Tonnages

13 month rolling Class III Tonnages for Member Council

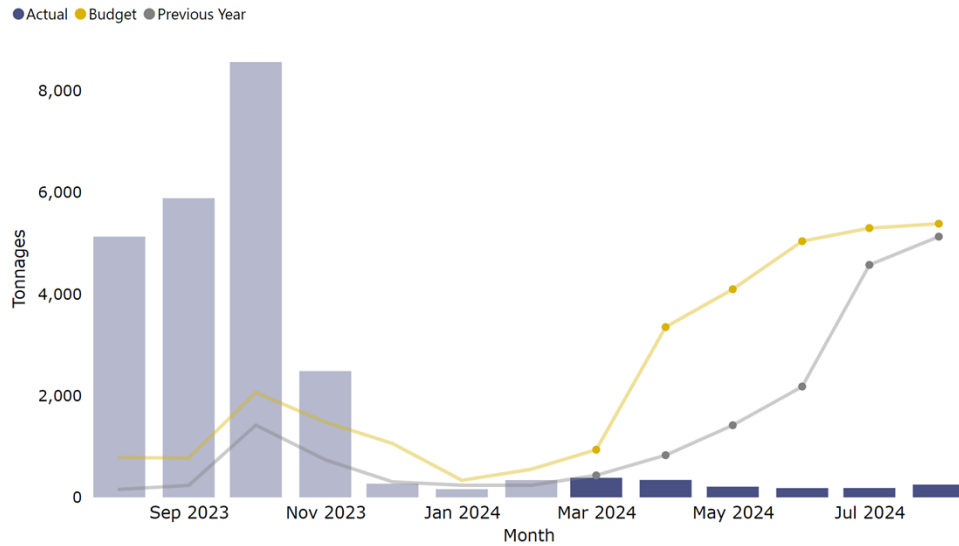


Member Council Class III YTD

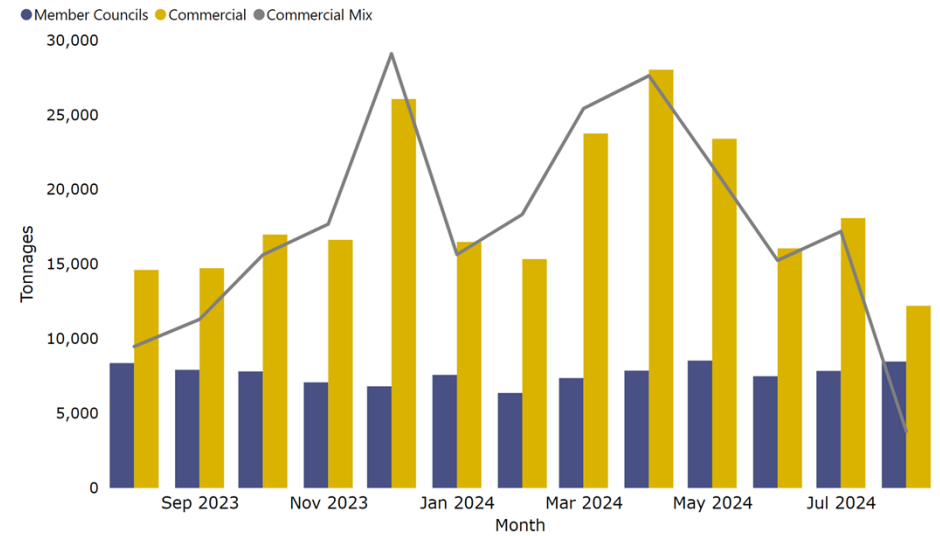


2024/2025 Tonnages

13 month rolling Class IV Tonnages

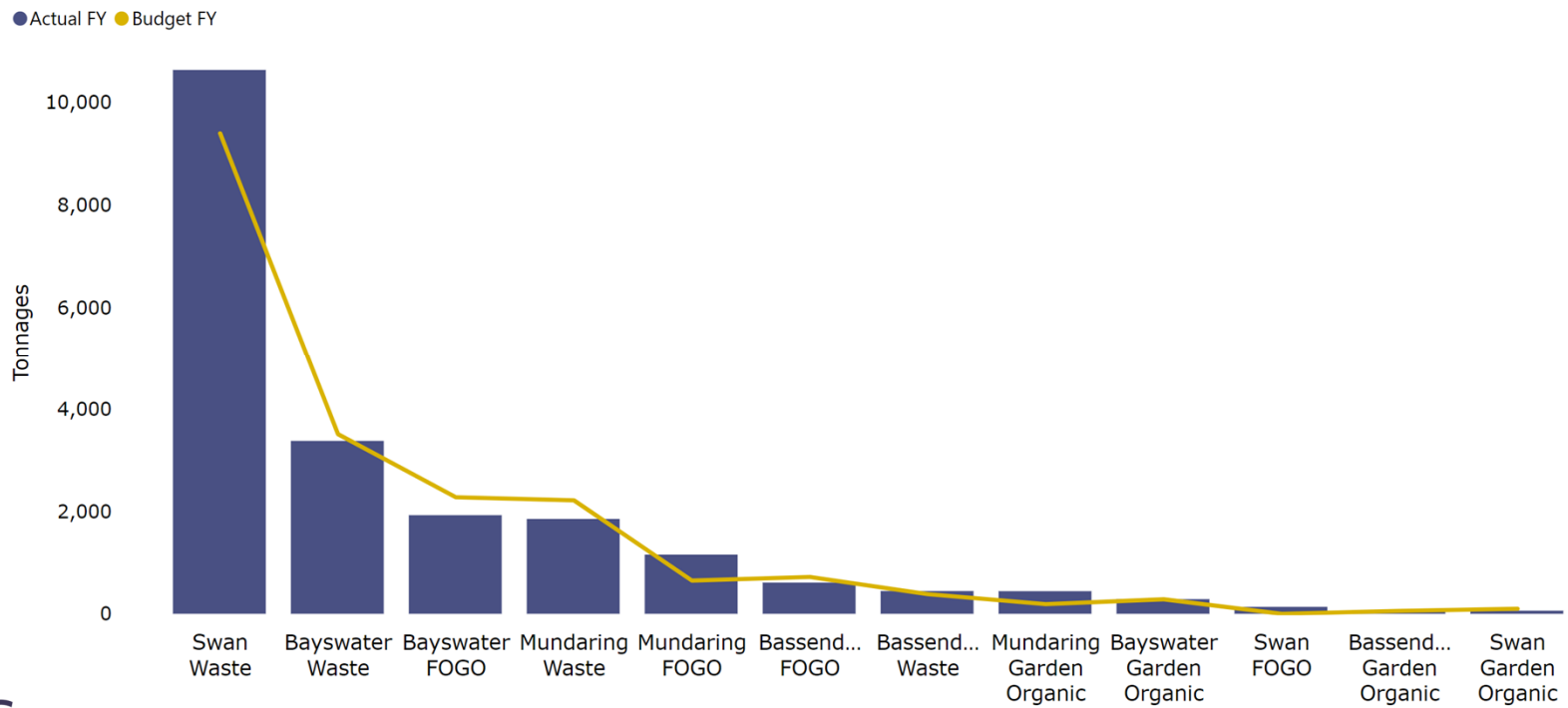


13 month rolling Member Council / Commercial Mix



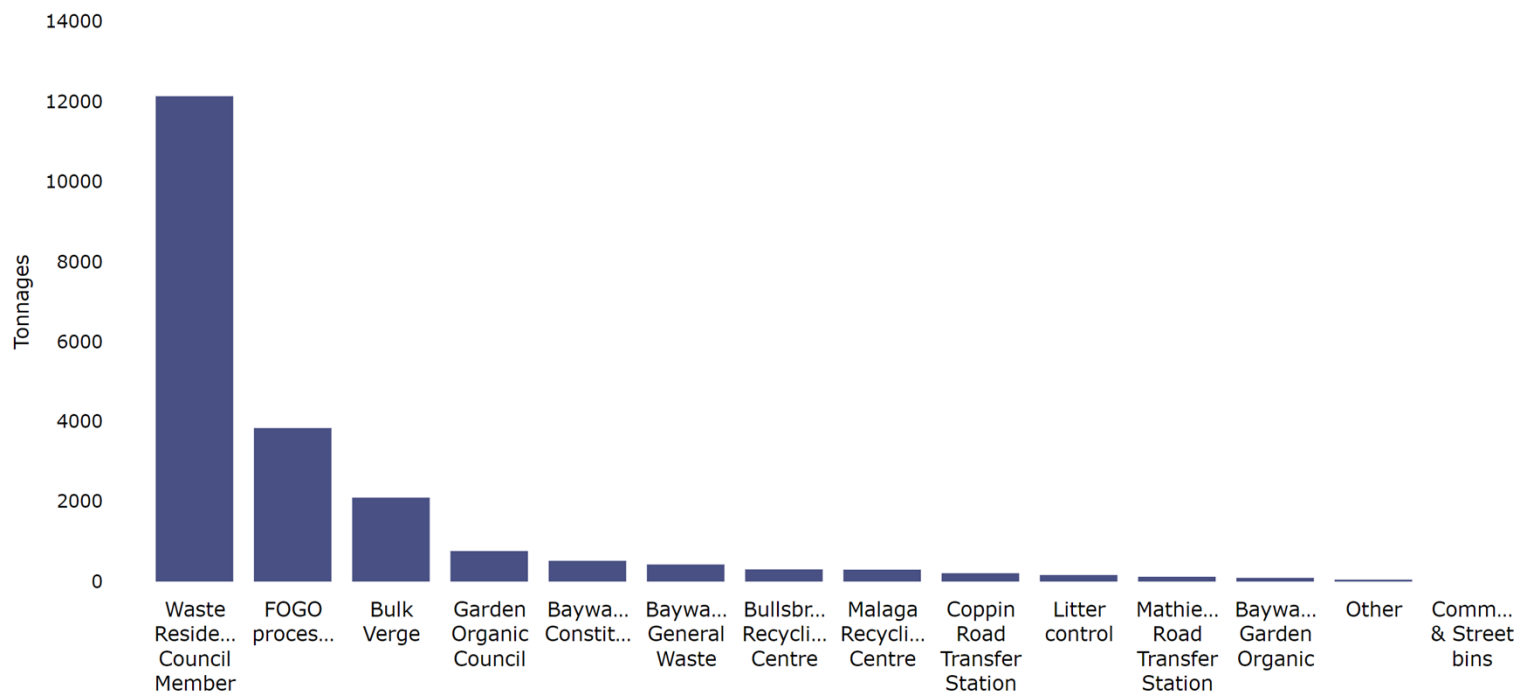
2024/2025 EMRC Combined Waste Report

YTD August 2024

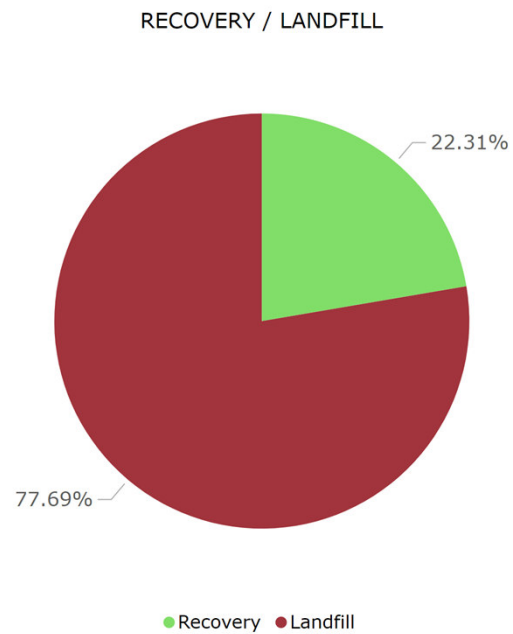


2024/2025 EMRC Waste Receipt Report

YTD August 2024



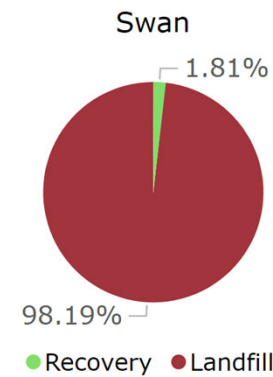
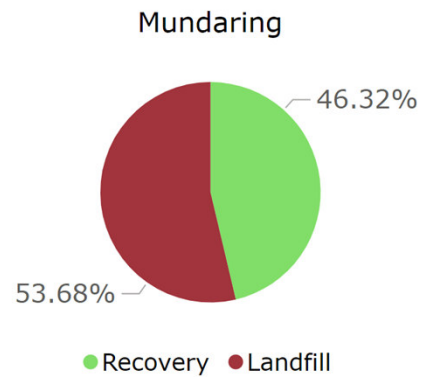
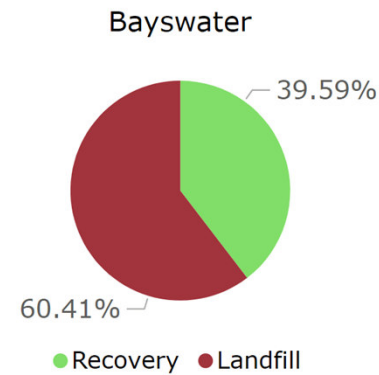
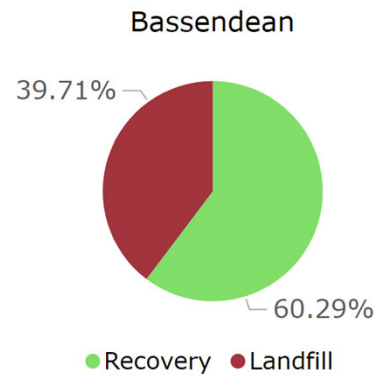
2024/2025 Total Member Council % Recovery @ EMRC



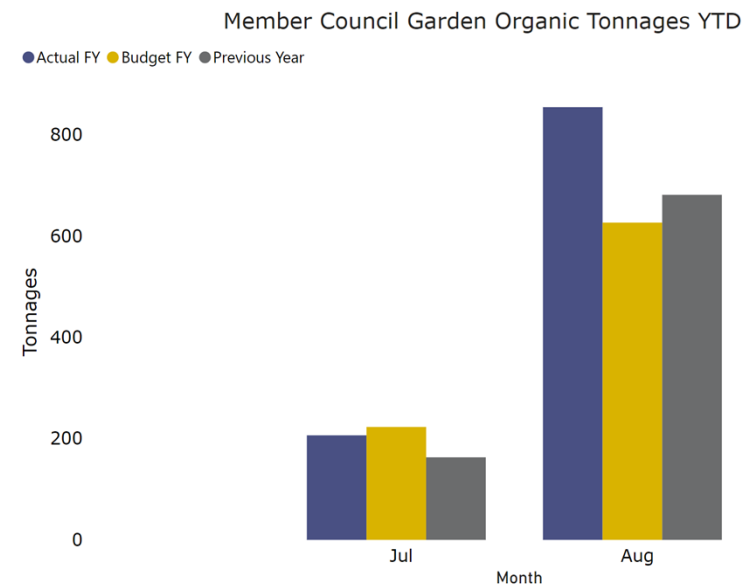
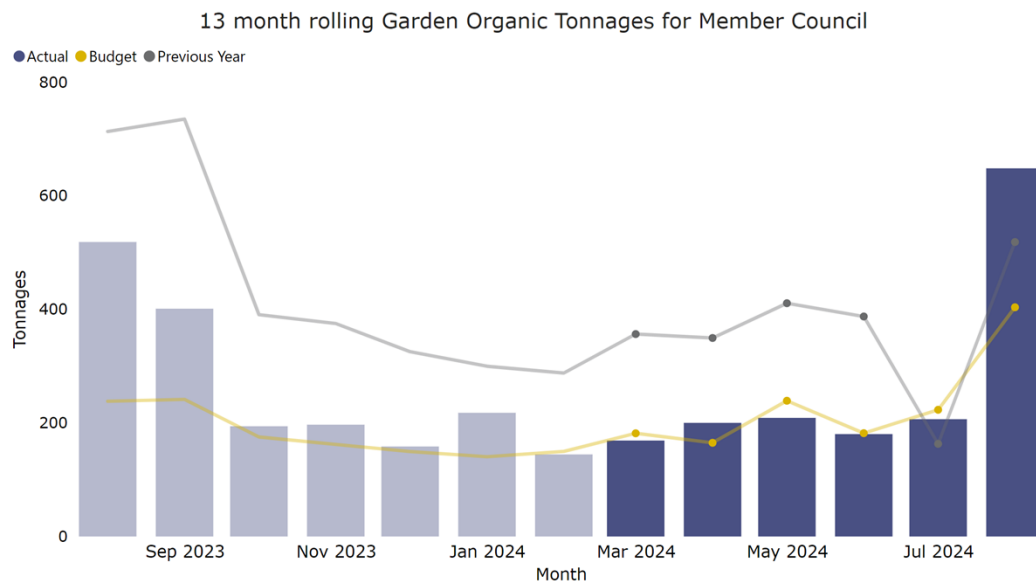
Council Landfill Recovery

Bassendean	39.71%	60.29%
Bayswater	60.41%	39.59%
Mundaring	53.68%	46.32%
Swan	98.19%	1.81%
Overall	77.69%	22.31%

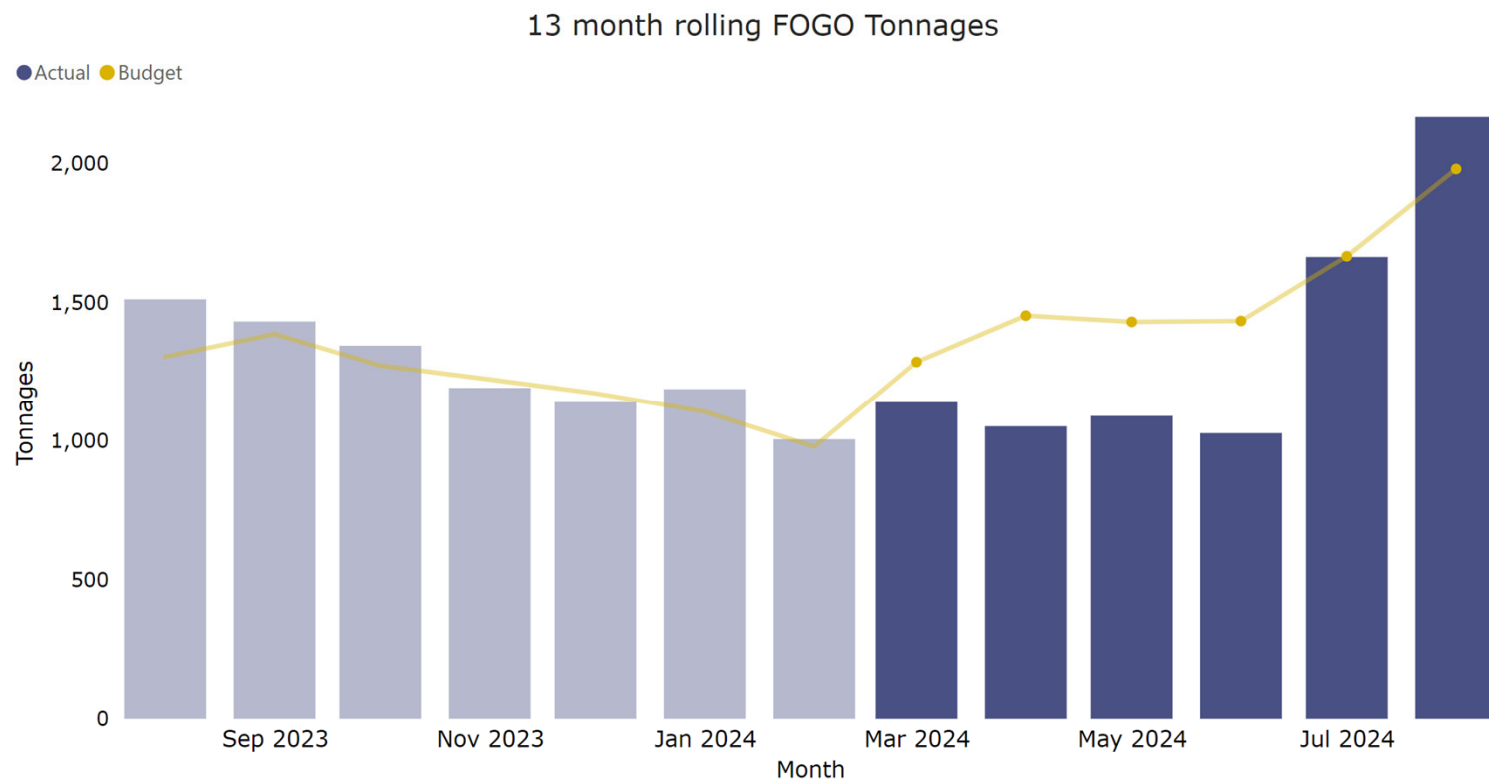
2024/2025 Member Council Recovery @ EMRC



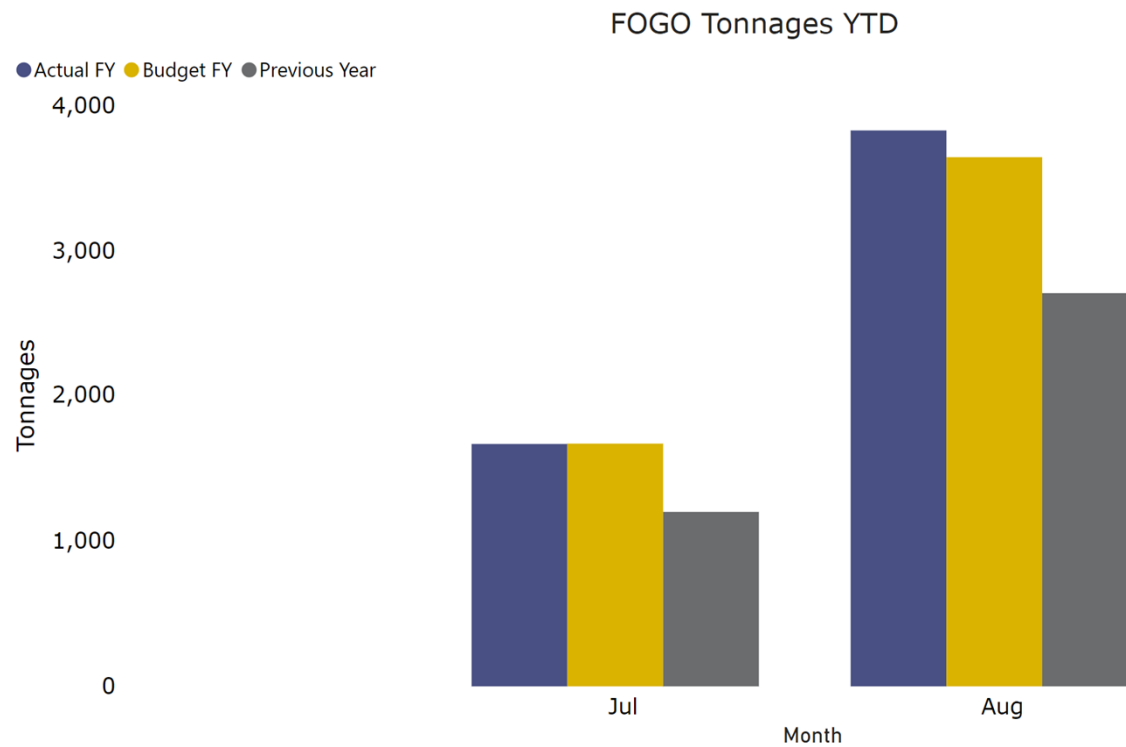
2024/2025 Garden Organic Tonnages



2024/2025 FOGO Tonnages

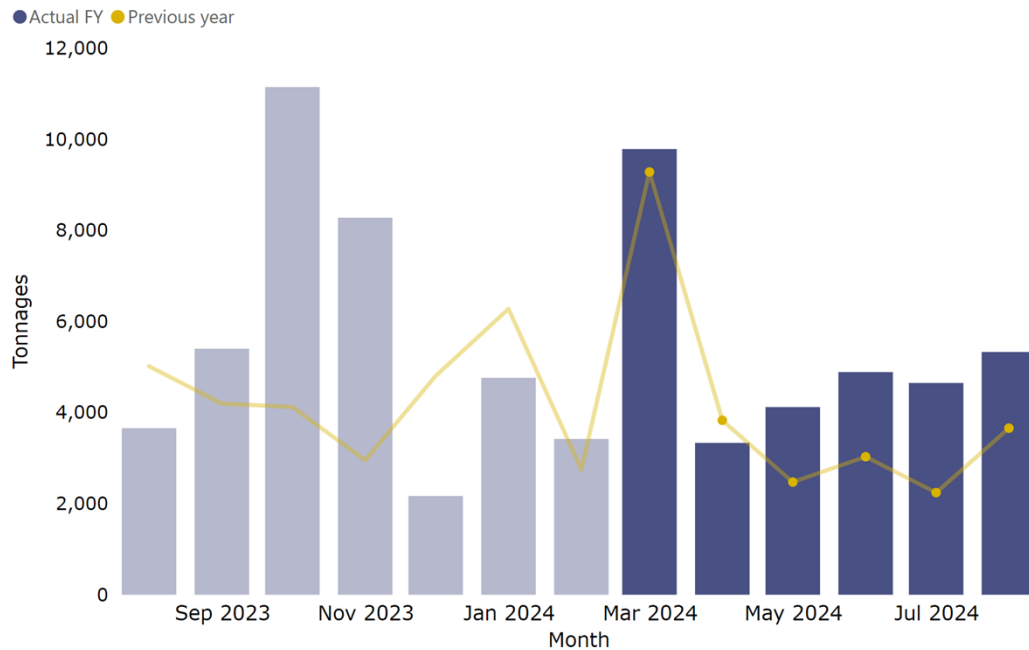


2024/2025 FOGO Tonnages

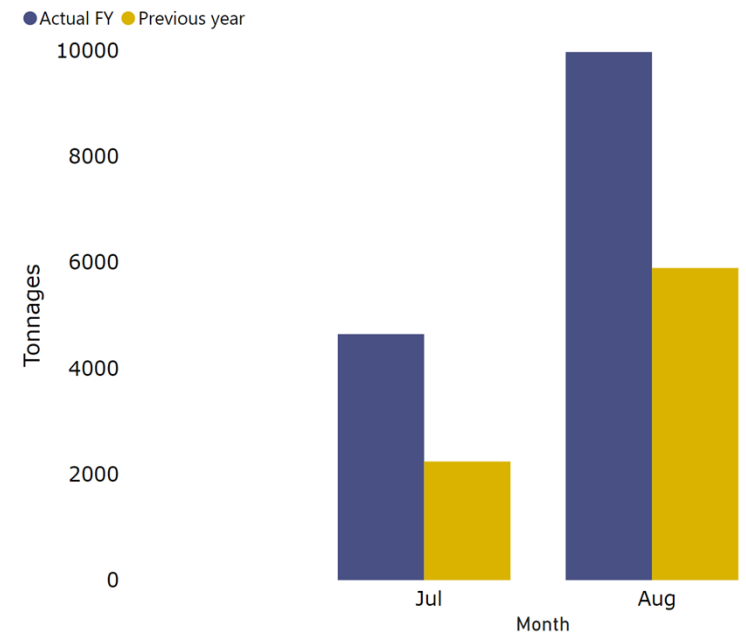


2024/2025 Product Sales

All Products - 13 month rolling Tonnages

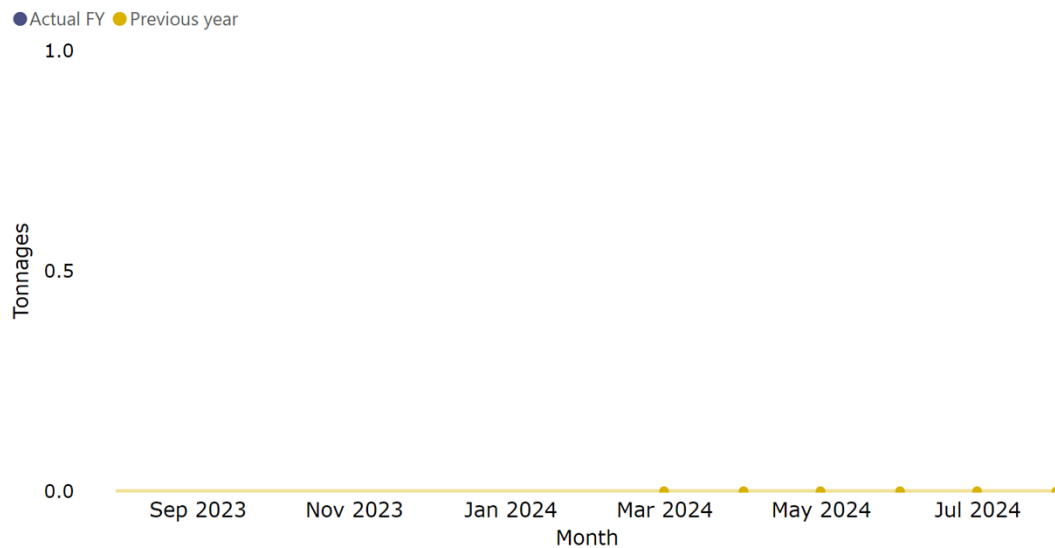


All Products - YTD

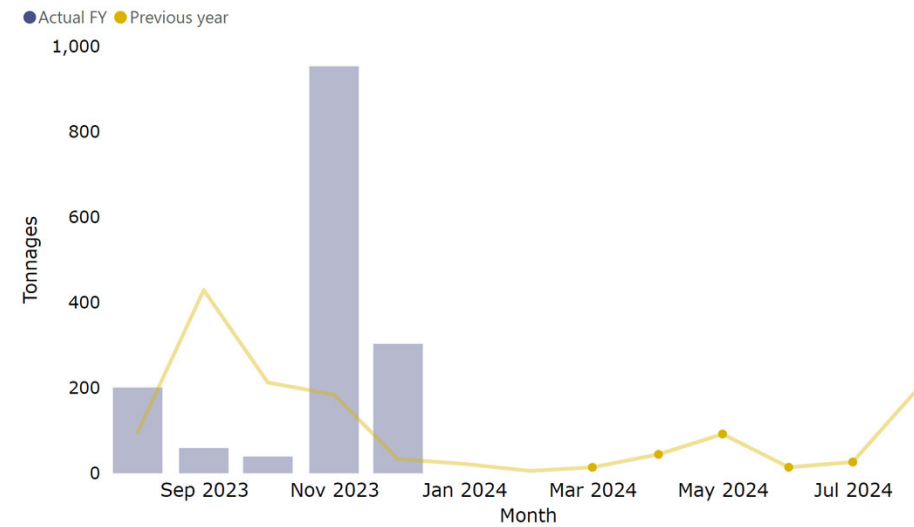


2024/2025 Product Sales

Clay - 13 month rolling Tonnages

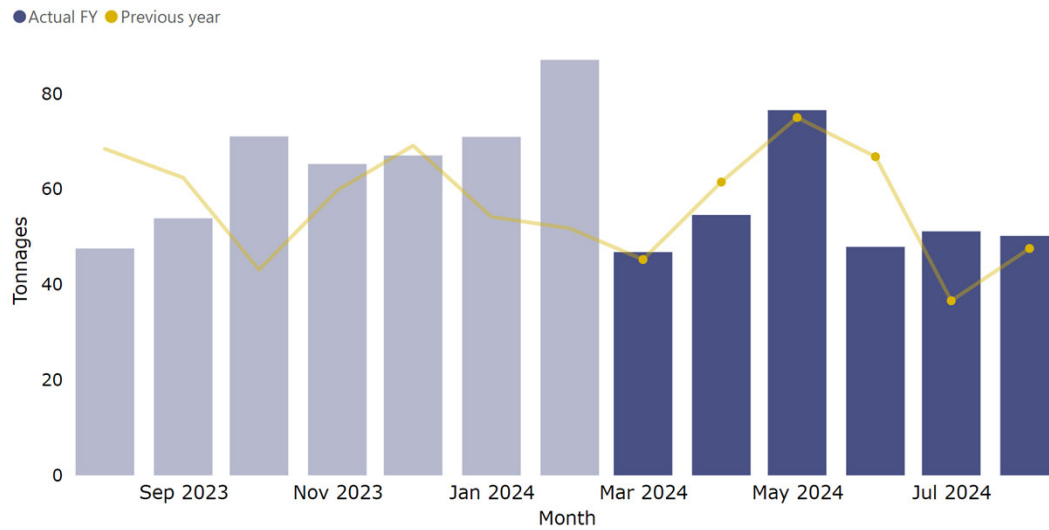


Mulch - 13 month rolling Tonnages

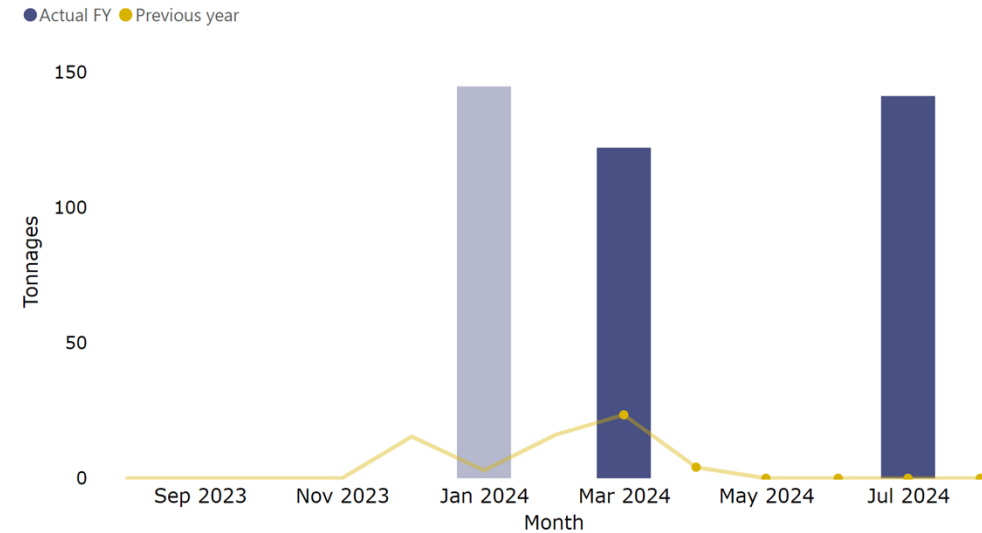


2024/2025 Product Sales

Recycled Materials - 13 month rolling Tonnages

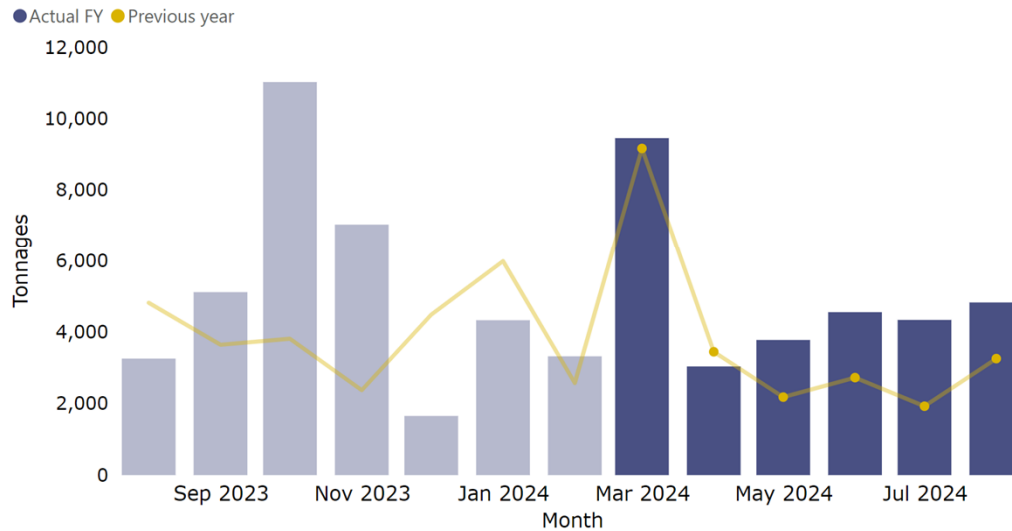


Soil - 13 month rolling Tonnages

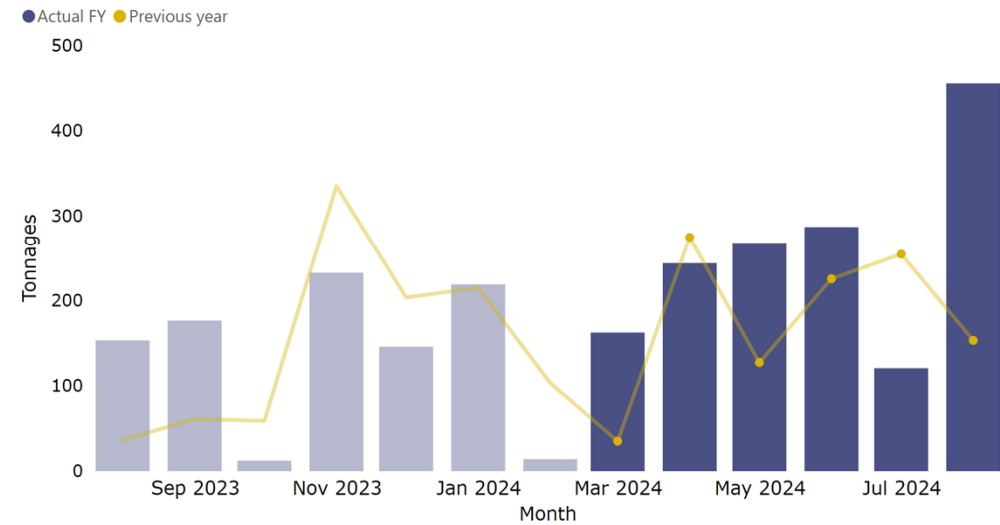


2024/2025 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



4. 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 30 SEPTEMBER 2024

D2024/26521

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 30 September 2024.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 32,254 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 28,652 tonnes received during the same period in 2023/2024.
- 2 “Other” waste tonnages totalling 43,170 were received at Red Hill during the reporting period compared to 57,636 tonnes received during the same period in 2023/2024.
- 3 During the reporting period a combined total of 75,424 tonnes compared to 86,288 tonnes during the same period in 2023/2024 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 4,596 tonnes compared to 4,218 tonnes for the same period in 2023/2024.
 - The sale of fines and woodchip totalled 3,276 tonnes, compared to 3,171 tonnes for the same period in 2023/2024.
 - Incoming Commercial and Industrial (C&I) Waste totalled 91 tonnes, compared to 63 tonnes for the same period in 2023/2024.
 - Mattresses incoming totalled 5,098 compared to 5,345 for the same period in 2023/2024.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 NIL

RISK MANAGEMENT

Risk – Lower than budgeted tonnages received including product sales

Consequence	Likelihood	Rating
Moderate	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

ATTACHMENT(S)

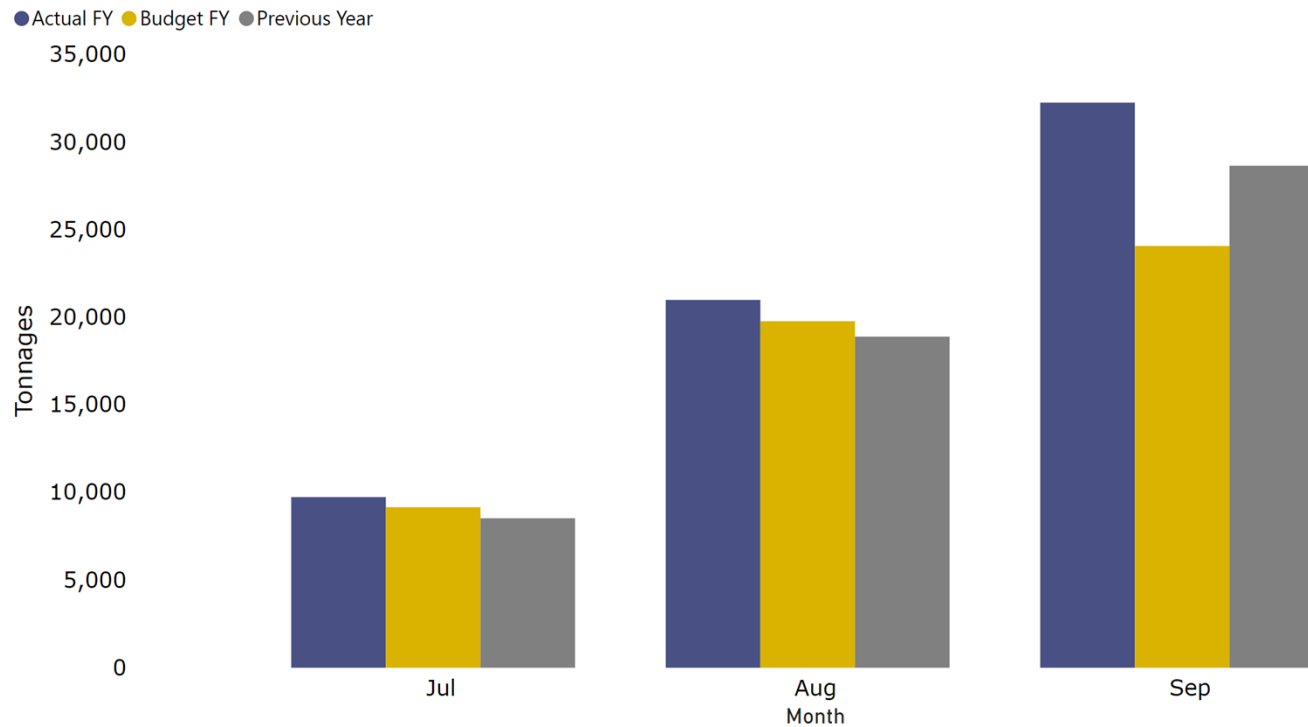
Council Tonnages Report (D2024/26522)

EMRC Tonnage Analysis

as at 30 September 2024

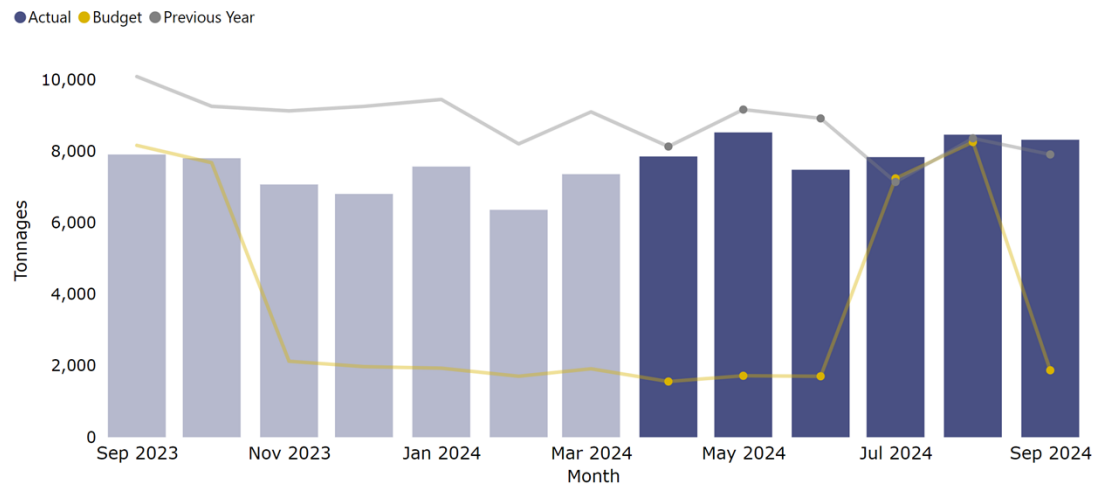


2024/2025 Member Council YTD Overall Tonnages

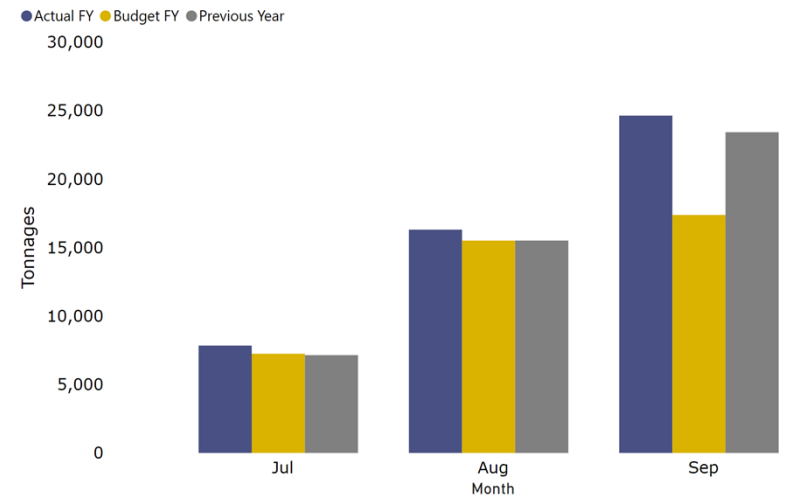


2024/2025 Tonnages

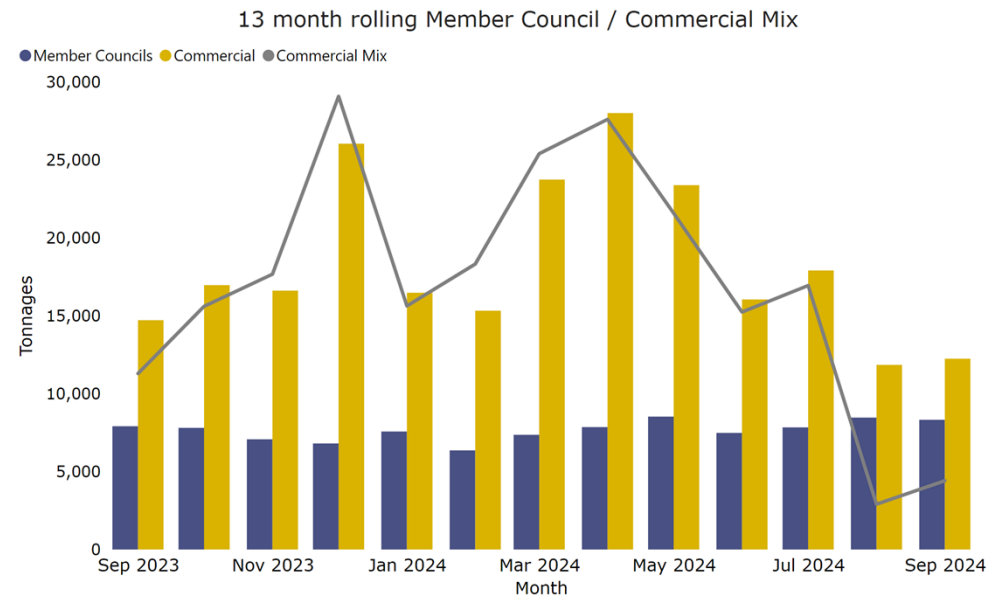
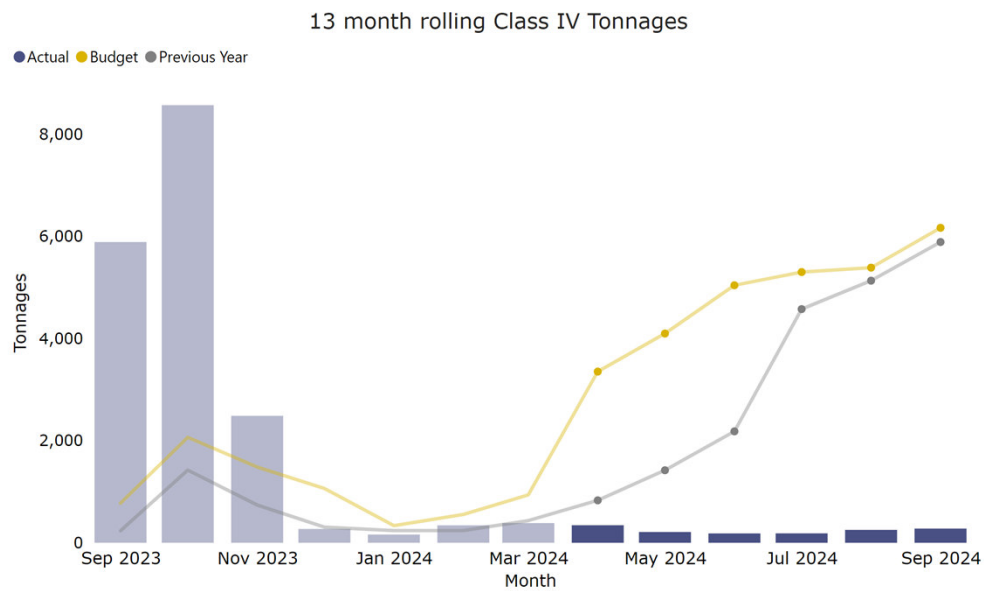
13 month rolling Class III Tonnages for Member Council



Member Council Class III YTD

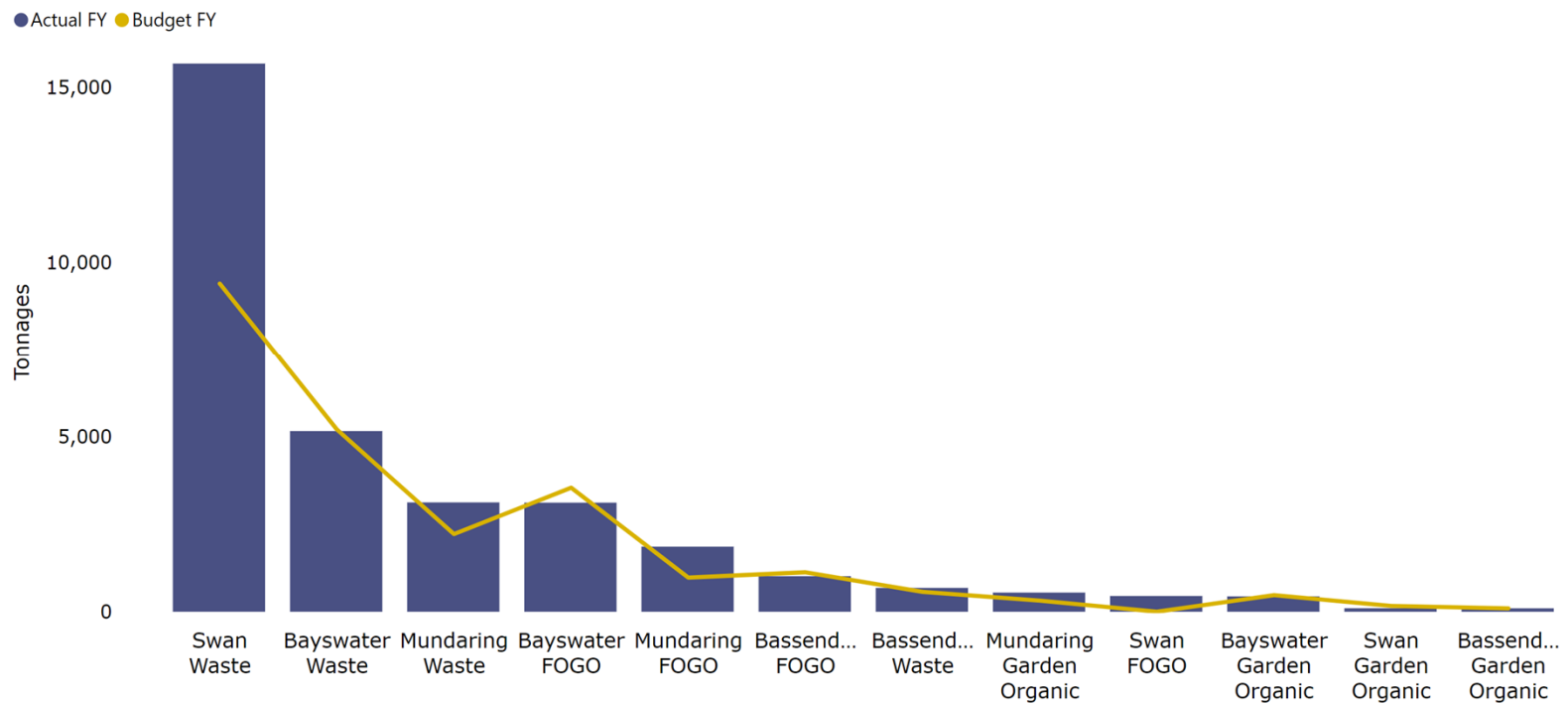


2024/2025 Tonnages



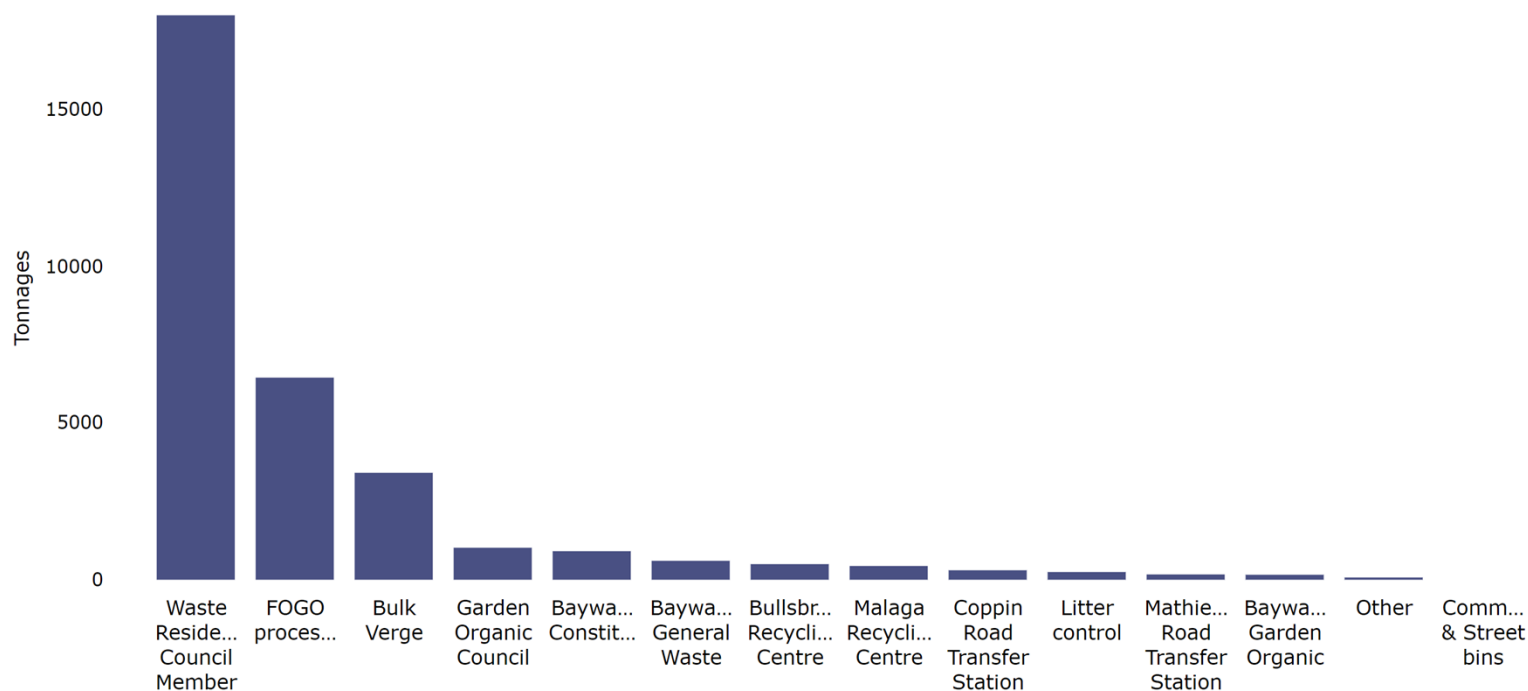
2024/2025 EMRC Combined Waste Report

YTD September 2024

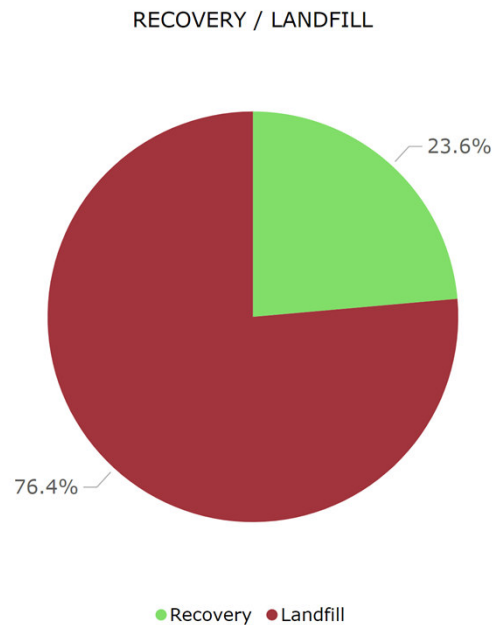


2024/2025 EMRC Waste Receipt Report

YTD September 2024



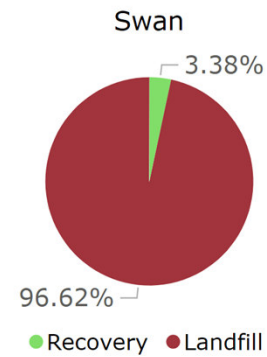
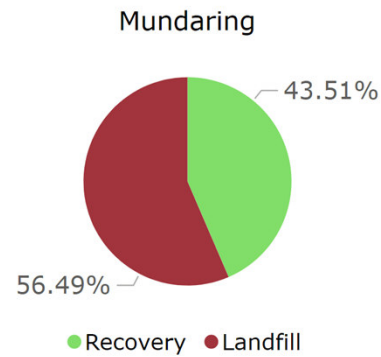
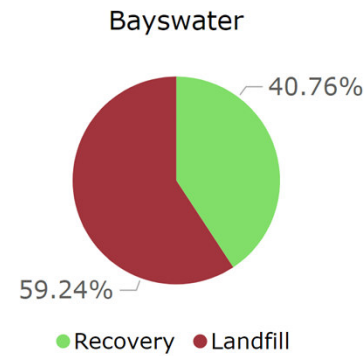
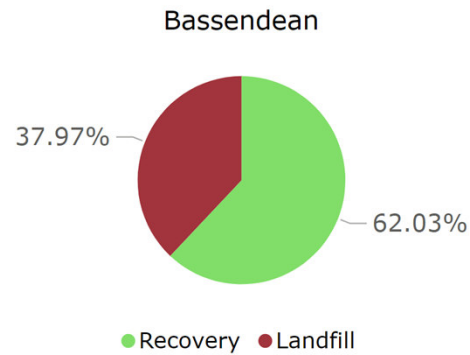
2024/2025 Total Member Council % Recovery @ EMRC



Council Landfill Recovery

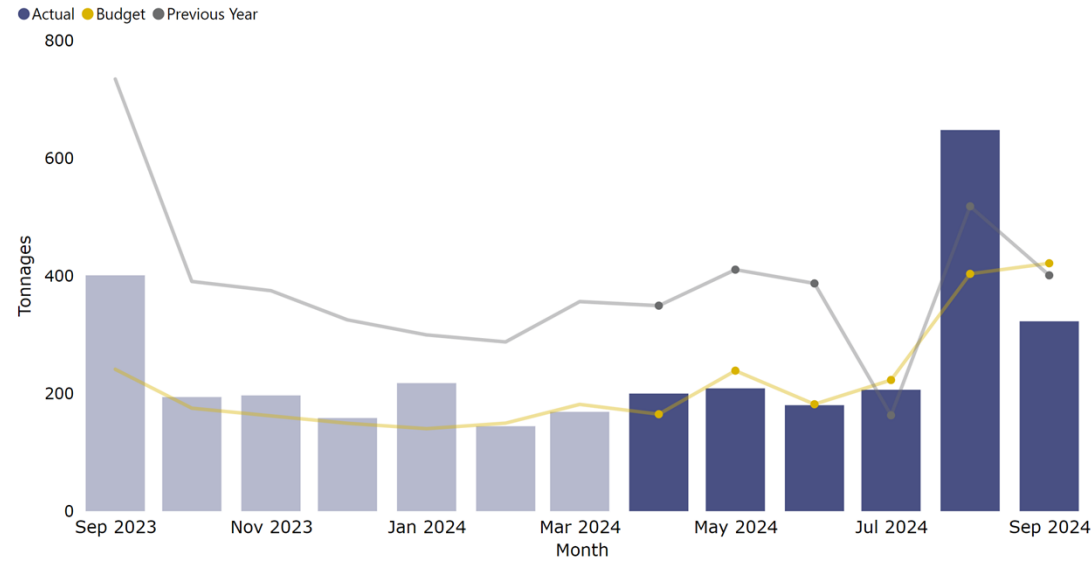
Bassendean	37.97%	62.03%
Bayswater	59.24%	40.76%
Mundaring	56.49%	43.51%
Swan	96.62%	3.38%
Overall	76.40%	23.60%

2024/2025 Member Council Recovery @ EMRC

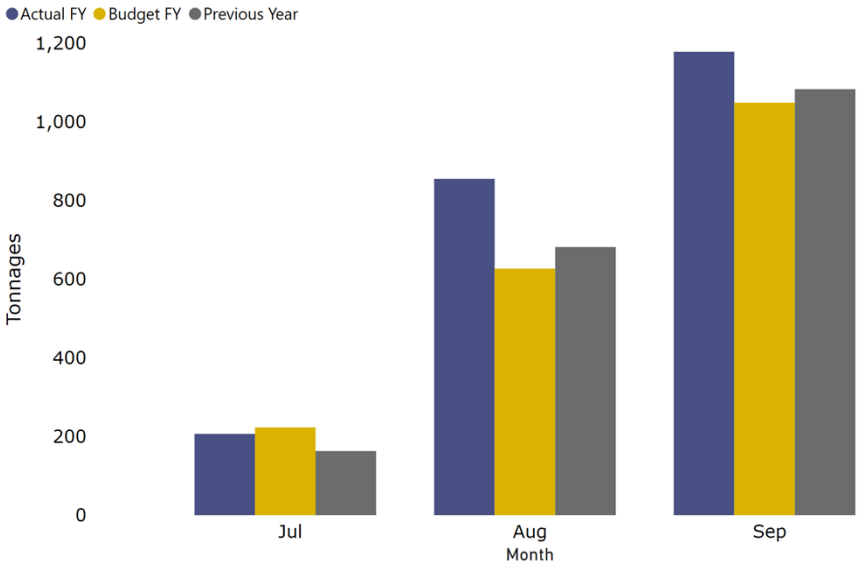


2024/2025 Garden Organic Tonnages

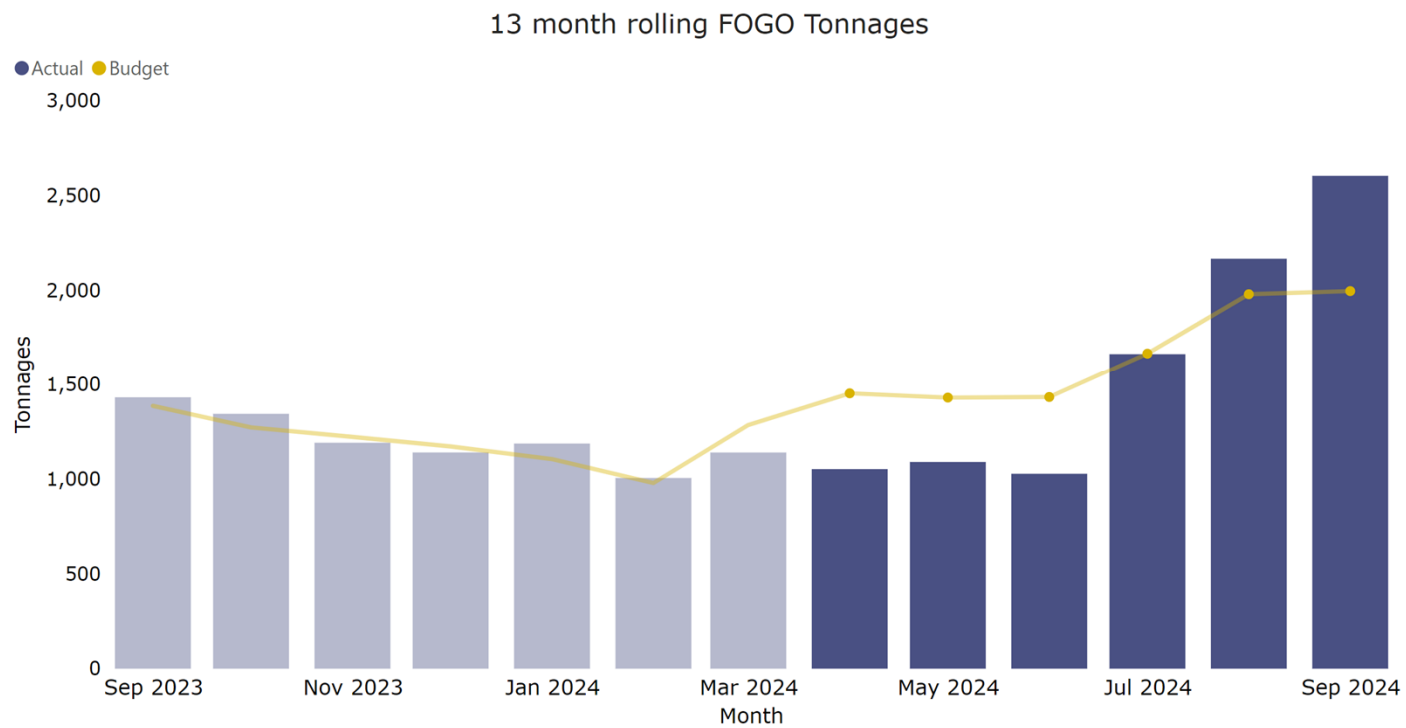
13 month rolling Garden Organic Tonnages for Member Council



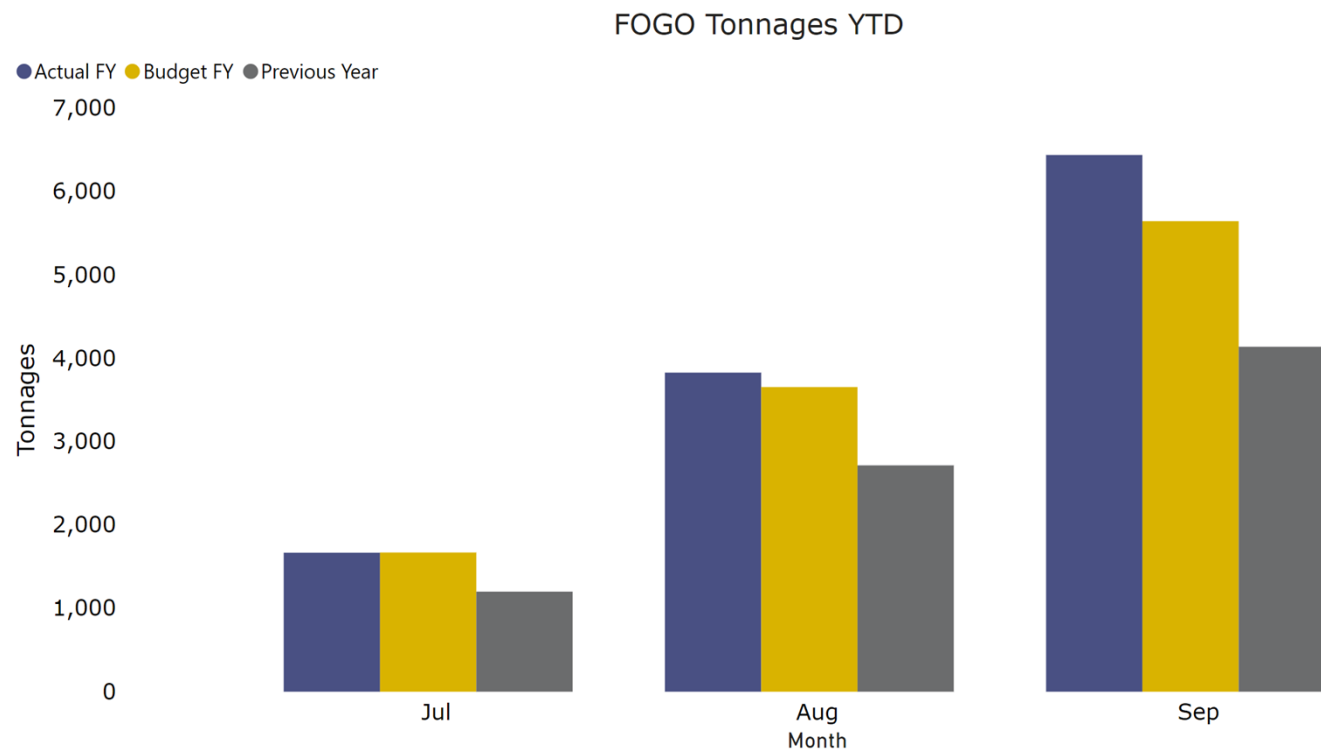
Member Council Garden Organic Tonnages YTD



2024/2025 FOGO Tonnages

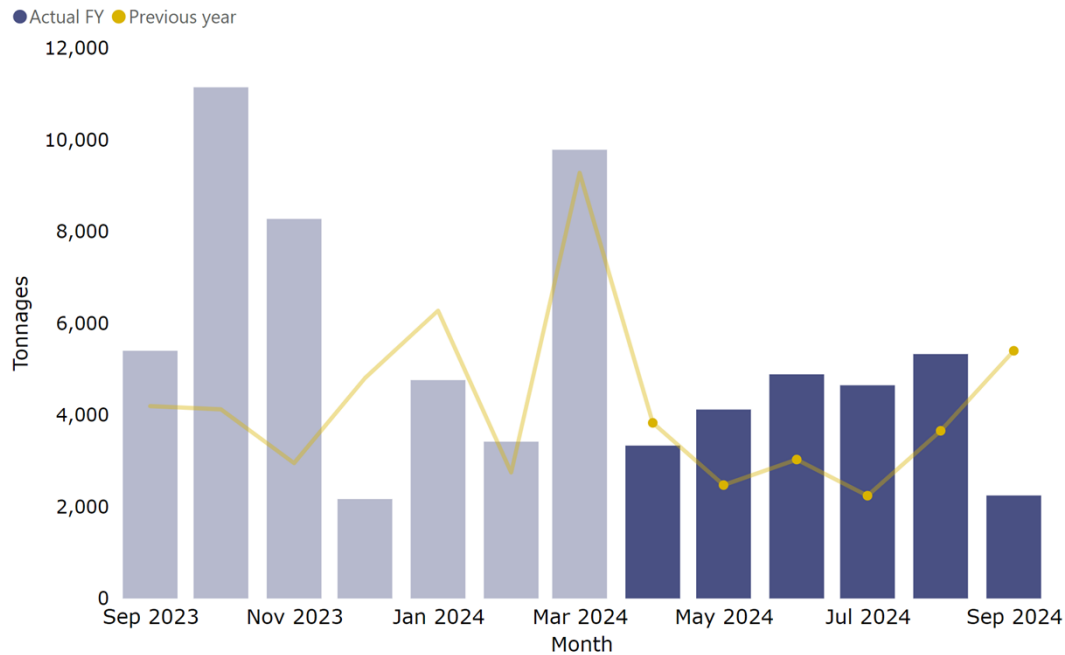


2024/2025 FOGO Tonnages

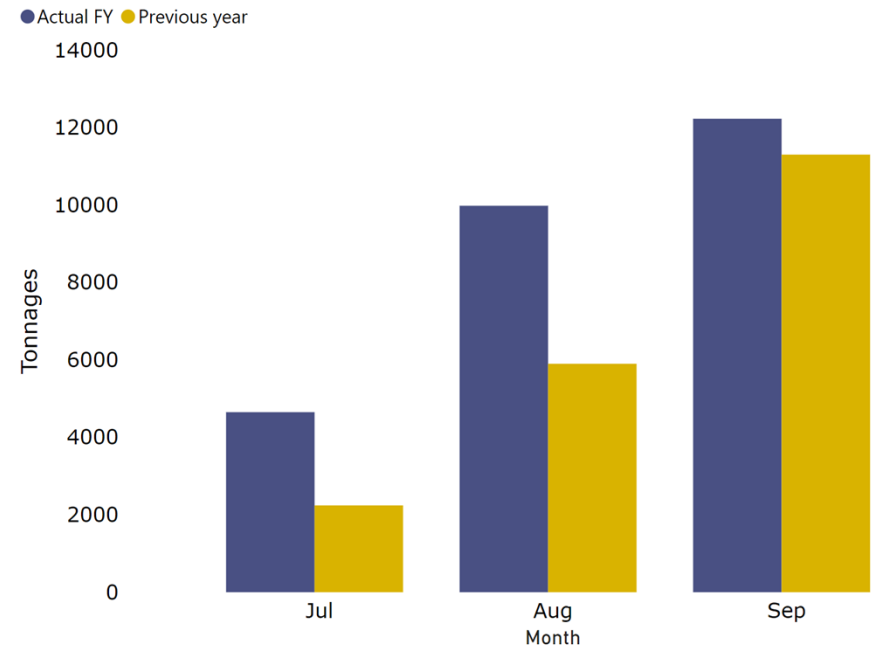


2024/2025 Product Sales

All Products - 13 month rolling Tonnages

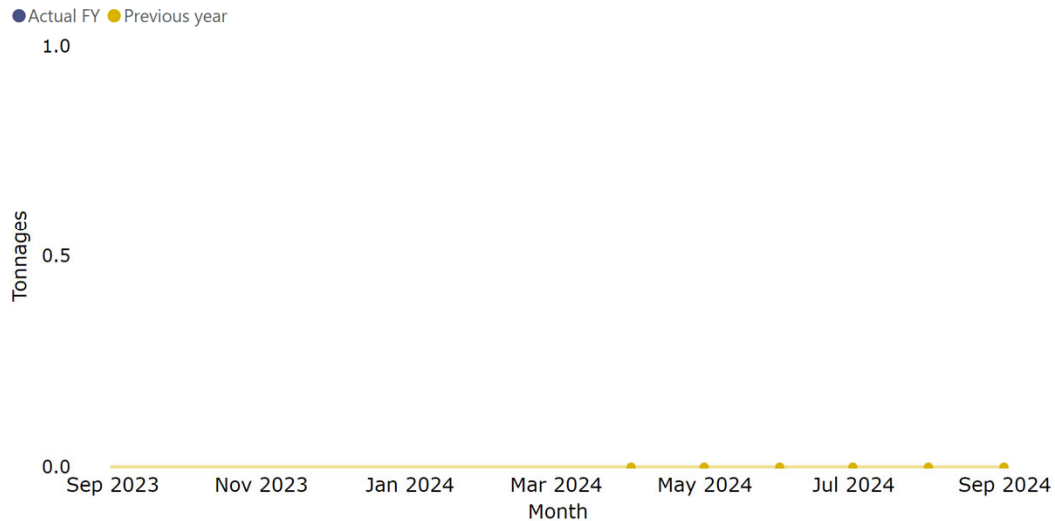


All Products - YTD

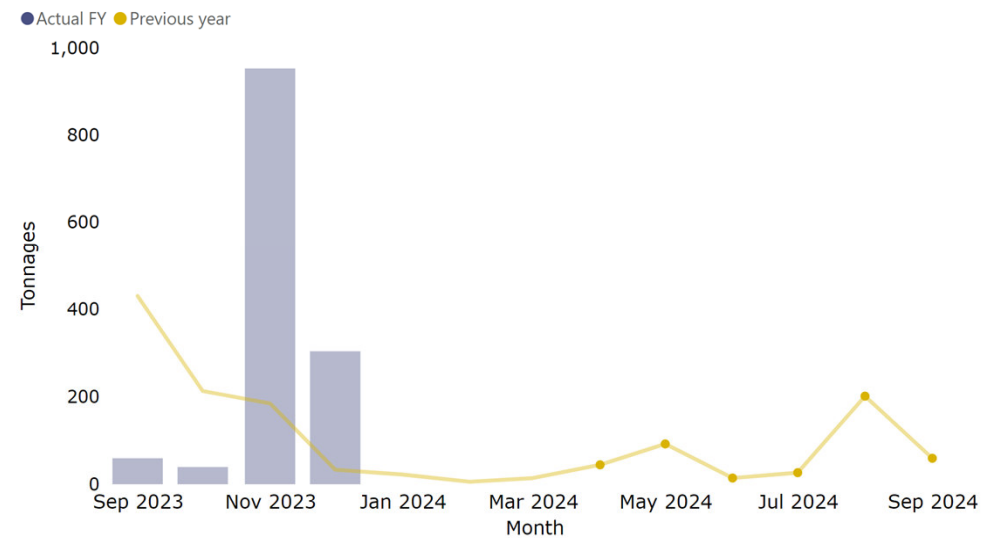


2024/2025 Product Sales

Clay - 13 month rolling Tonnages

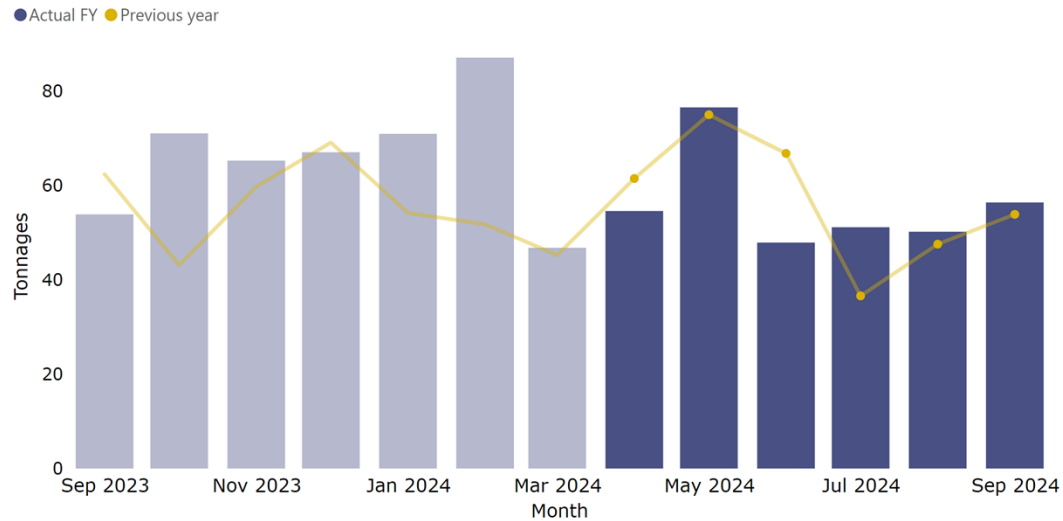


Mulch - 13 month rolling Tonnages

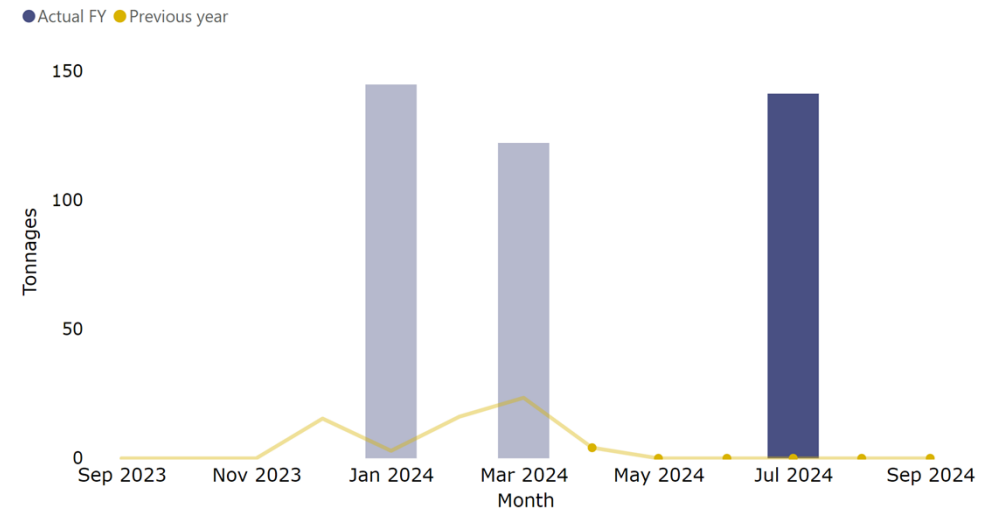


2024/2025 Product Sales

Recycled Materials - 13 month rolling Tonnages

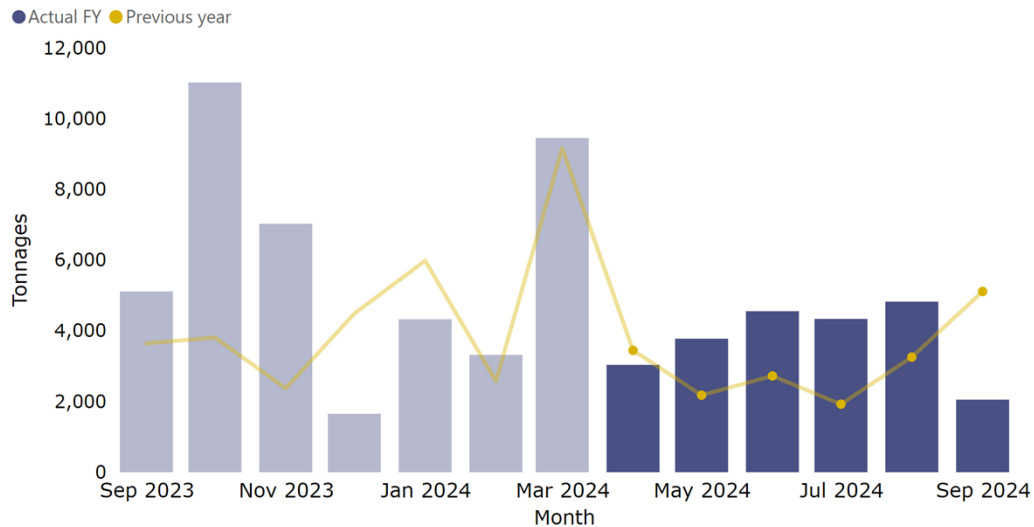


Soil - 13 month rolling Tonnages

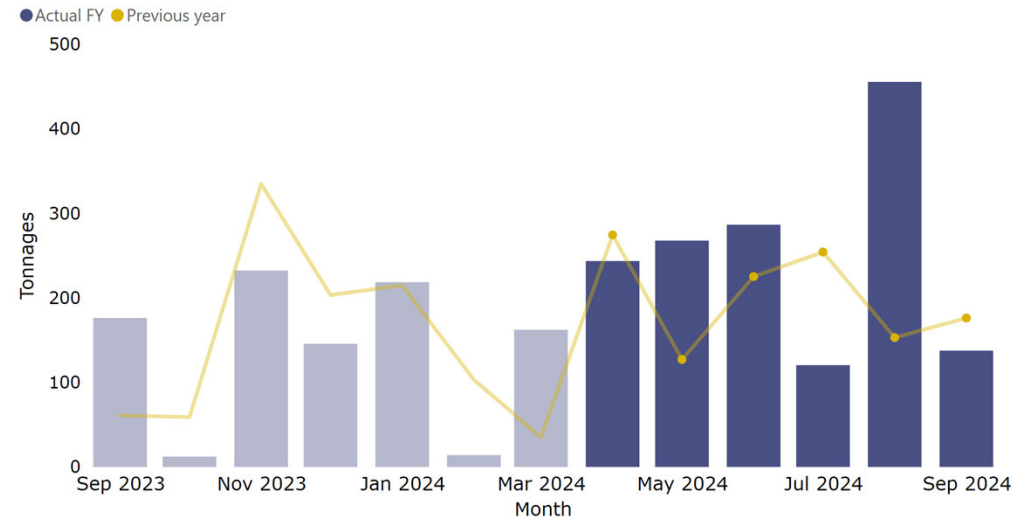


2024/2025 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



5 REPORT ON THE WA 2022 WASTE & RESOURCE RECOVERY CONFERENCE

D2024/27045

PURPOSE OF REPORT

To provide a report to Council on the recent WA 2024 Waste & Resource Recovery Conference, held on 4th and 5th September 2024.

KEY POINT(S)

- A report was presented to Council at its June 2024 meeting regarding Councillor nominations for the WA 2024 Waste & Resource Recovery Conference;
- Councillors Piffaretti; Bowman; Ellery; Hamilton; and Sutherland were endorsed as Council's representatives;
- In addition to this, Council endorsed up to two community members of the Waste Management Community Reference Group (WMCRG) to also attend the conference;
- Council endorsed the EMRC CEO, Marcus Geisler to attend the conference where he was also a guest presenter;
- The EMRC organised a trade display at the conference which was manned by EMRC staff for the duration of the conference;
- The EMRC's Waste Education Team was also provided a complementary display stand for its 'Care to Rewear' initiative and the Waste Education Coordinator was also on a Community Engagement Panel; and
- Two WMCRG members expressed an interest in attending and the two places were registered.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The 2024 WA Waste & Resource Recovery Conference was held on 4th and 5th September 2024 at Crown Towers Perth.
- 2 The Conference is an event which caters for those involved in the waste management, resource recovery and recycling sectors. The theme for the 2024 conference was "A Path to 80%".
- 3 Council, at its 27 June 2024 meeting, resolved as follows:
"THAT:
 1. *COUNCILLORS AND OFFICERS NOTE THE DATES OF 4 AND 5 SEPTEMBER 2024 FOR THE 2024 WA WASTE & RESOURCE RECOVERY CONFERENCE.*
 2. *COUNCILLOR(S) BOWMAN, ELLERY, HAMILTON, PIFFARETTI, SUTHERLAND AND THE CHIEF EXECUTIVE OFFICER BE AUTHORISED TO ATTEND THE WA WASTE & RESOURCE RECOVERY CONFERENCE 2024.*
 3. *TWO PLACES TO THE 2024 WA WASTE & RESOURCE RECOVERY CONFERENCE BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP (WMCRG), IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND".*
- 4 Two community members of the Waste Management Community Reference Group (WMCRG) attended the conference as did the EMRC CEO, Marcus Geisler who was also a guest presenter at the conference.

- 5 Councillors Bowman, Ellery and Hamilton attended the conference.
- 6 EMRC staff organised and manned an EMRC information stand as part of the trade display at the conference and the Waste Education Team also organised and manned a Textiles Clothes Swap – “Care to Rewear”.

REPORT

- 7 The Parliamentary Secretary to the Minister for Environment, Climate Action, Racing and Gaming, Hon Daren West MLC opened the conference and he was followed by a keynote address from Ella Winnall & Mandy Hall from End Food Waste Australia and keynote speaker Ainsley Simpson from Seamless.
- 8 The conference, hosted by the Waste Management Association of Australia (WMAA), Department of Water and Environmental Regulation (DWER) and Western Australian Local Government Association (WALGA), is recognised as one of the largest gatherings of thought leaders, educators and industry professionals in the waste and resource recovery sectors.
- 9 There were networking opportunities throughout the conference, particularly during the morning tea, afternoon tea and lunch breaks, which allowed attendees to share experiences and knowledge with peers and interact with others in the waste and recycling industry on previous achievements and successes and future opportunities and challenges.
- 10 Day One (4th September) comprised of the following sessions:
 - The opening addresses and keynote speakers as previously mentioned.
 - The session between lunch and morning tea was a Panel Session “Our Path to 80%”, facilitated by Gayle Sloan. The panel explored opportunities and options to get to 80% recovery.
 - During the lunch break Microgreens ran a hands on workshop around growing your own micro greens and this was followed by a speed networking session for those interested in growing their connections.
 - Concurrent sessions were held in the afternoon of Day One around the following categories; Infrastructure across the Hierarchy (which included a presentation by the EMRC’s CEO Marcus Geisler); Regional and Remote; Hot Topics – Batteries; and Community Engagement (which included the EMRC’s Waste Education Coordinator Trish Kursar)
- 11 Day One concluded with a virtual keynote address from Joanne Jorgenson and a Network Function with Food Waste Cooking Demonstration by Chef Melissa Palinkas of Young George, showcasing ways to use food waste in your home.
- 12 Day Two (5th September) commenced with an address from Waste Authority Chair, Elizabeth Carr, followed by keynote addresses from Professor Leanne Wiseman, Australian Repair Network and John Gertsakis, Product Stewardship Centre of Excellence.
- 13 Day Two (5th September) continued with a wide variety of topics presented as outlined below:
 - Panel session on Waste Avoidance and Product Stewardship, facilitated by Gayle Sloan.
 - During the lunch break a Food preserving Demonstration – My NonnA life was introduced including tips and tricks to turn waste food into gourmet delights.
 - The sessions after lunch included concurrent sessions; Maximising Material Lifecycle (which included a presentation by EMRC Sustainability team member Erin Burge) and Product Stewardship which was followed by Hot Topic – Emergency Waste Management and the conference wrap up.

- 14 At the conclusion of Day Two of the Conference the WasteSorted Awards gala dinner was held to recognise WA's waste champions in the Waste and Resource Recovery sectors with the EMRC shortlisted in two award categories Category 6 – Local Government/Regional Council Award and Category 8 Community Engagement. The EMRC was announced the winners of Category 6, the Local Government/Regional Council Award.
- 15 The conference was well organised, well attended and provided a good cross section of industry and agency examples all based around waste and resource recovery themes.

STRATEGIC/POLICY IMPLICATIONS

- 16 Reporting on EMRC Annual report aligns with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

FINANCIAL IMPLICATIONS

- 17 Conference registrations costs were included in the EMRC's annual operating budget.

SUSTAINABILITY IMPLICATIONS

- 18 The EMRC operates in pursuit of sustainability objectives which are integrated wherever possible in all activities undertaken by the organisation.

RISK MANAGEMENT

Risk – EMRC Councillors and Staff Attendance at Relevant Forums		
Consequence	Likelihood	Rating
Possible	Unlikely	Low
Action/Strategy		
➤ Attendance at key forums ensures Councillors and staff continue to be apprised of industry related updates and to build their networks.		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil