

AGENDA

D2025/00101

Agenda Forum 13 February 2025

Notice of Meeting

Dear Councillors

The next Agenda Forum will be held on Thursday, 13 February 2025 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.



Matthew MacPherson | Chief Executive Officer

10 February 2025

Please Note

If any Councillor has a query regarding a report item or requires additional information in relation to a report item, please contact the responsible officer (SOURCE OF REPORT) prior to the meeting.

The meeting will be recorded for administrative purposes only.

Per the meeting structure as adopted by the EMRC Council, there will be no public questions at Agenda Forums.

Public question time will continue as usual at Ordinary Meetings of Council and questions may be submitted electronically prior to the meeting, no later than 4.00pm on the day of the meeting to CouncilEnquiry@emrc.org.au.



EMRC Council Members

| | | |
|------------------------|--------------------|--------------------|
| Cr Filomena Piffaretti | Chairperson | City of Bayswater |
| Cr Aaron Bowman | Deputy Chairperson | City of Swan |
| Cr Tallan Ames | EMRC Member | Town of Bassendean |
| Cr Paul Poliwka | EMRC Member | Town of Bassendean |
| Cr Michelle Sutherland | EMRC Member | City of Bayswater |
| Cr Luke Ellery | EMRC Member | Shire of Mundaring |
| Cr Doug Jeans | EMRC Member | Shire of Mundaring |
| Cr Jennifer Catalano | EMRC Member | City of Swan |

EMRC Council Deputies

| | | |
|---------------------|--------------------|--------------------|
| Cr Kathryn Hamilton | EMRC Deputy Member | Town of Bassendean |
| Cr Giorgia Johnson | EMRC Deputy Member | City of Bayswater |
| Cr John Daw | EMRC Deputy Member | Shire of Mundaring |
| Cr Ian Johnson | EMRC Deputy Member | City of Swan |

Agenda Forum 13 February 2025

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

We wish to acknowledge the traditional custodians of the land, the Whadjuk people of the Noongar Nation and to pay our respects to elders' past, present and emerging.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3 DISCLOSURE OF INTEREST

4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER

5 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 7 of this agenda:

- RED HILL COMMUNICATIONS TOWER – SITE LEASE AGREEMENT
- SUNDRY DEBTOR WRITE-OFF
- WALGA SUSTAINABLE ENERGY PROJECT PHASE TWO
- THE FUTURE OF THE EMRC – TRANSITION ARRANGEMENT – DISCUSSION POINTS
- LEGAL MATTER UPDATE

6 EMPLOYEE REPORTS

- 6.1 FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2024 (D2025/00102)
- 6.2 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024 (D2025/00652)
- 6.3 REQUEST FOR TENDER – RFQ 2024-005 – SUPPLY OF ALTERNATIVE DAILY COVER RED HILL WASTE MANAGEMENT FACILITY (D2025/02286)
- 6.4 INFORMATION BULLETIN – 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 30 NOVEMBER 2024 (D2025/00152)
- 6.5 INFORMATION BULLETIN - 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 31 DECEMBER 2024 (D2025/00159)
- 6.6 INFORMATION BULLETIN - SUSTAINABILITY TEAM UPDATE OCTOBER TO DECEMBER 2024 (D2025/00397)
- 6.7 INFORMATION BULLETIN - CORPORATE BUSINESS PLAN 2024/2025 – 2028/2029 - SECOND QUARTER REPORTING FROM OCTOBER TO DECEMBER 2024 (D2025/00403)

6.1 FINANCIAL REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2024

D2025/00102

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 November 2024.

KEY POINT(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as of 30 November 2024 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendment as a result of any audit adjustments.

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 30 November 2024.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

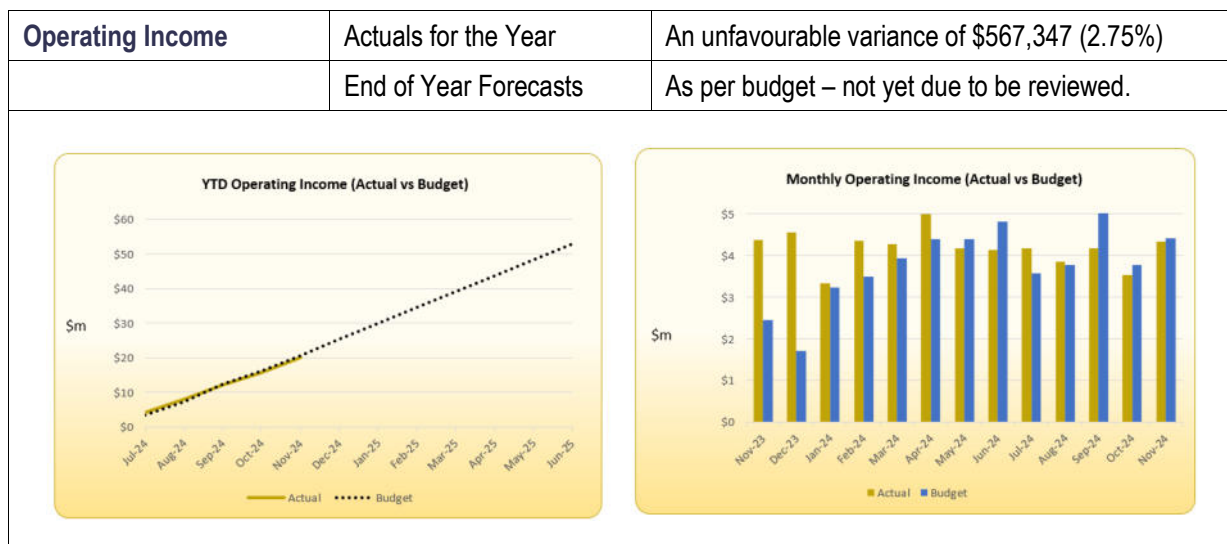
- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of the year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

- 3 Outlined below are financial statements for the period ended 30 November 2024. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

- 4 The net operating result as of 30 November 2024 is a favourable variance of \$232,339 (5.37%) against budget. The following information is provided on key aspects of Council's year to date financial performance:



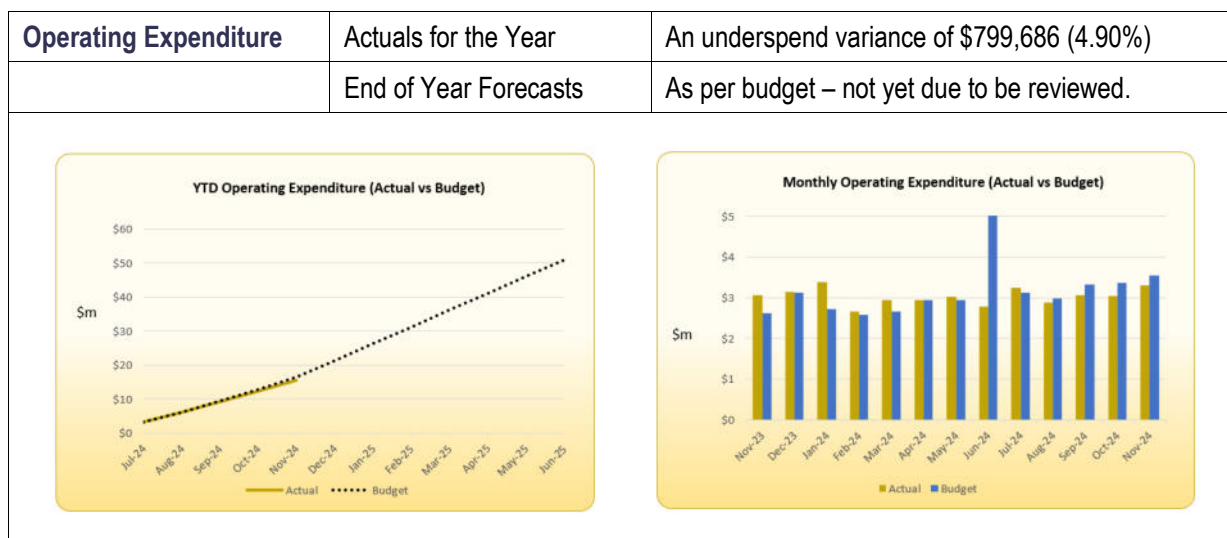
Operating Income Variances Previously Reported to Council

- 5 Net User Charges of \$14,221,214 is below the budget by \$2,282,849 (13.83%). The variance is attributed to lower Class IV tonnages received than anticipated.
- 6 Interest on Municipal Cash Investments of \$1,130,511 is above the budget by \$1,062,781 (1,569,14%) due to the higher investment rate achieved (4.96% average interest vs 4.43% budgeted) and higher available funds for investments.
- 7 Reimbursement is above the budget by \$111,275 (13.01%). The major variances relate to an insurance reimbursement payout of \$124,740 for the Plant and an insurance reimbursement for repairs totalling \$50,340 for the Plant.
- 8 Other Income of \$2,040,576 is above the budget by \$679,570 (49.93%) primarily due to an additional revenue generated from Australian carbon credit units (ACCU).

Operating Income Variances not previously reported to Council

- 9 Secondary Waste Charge is below the budget by \$130,421 (17.40%). Following the resolution of the council meeting on 22 August 2024, the Secondary Waste Charge has been temporarily suspended from 1 September 2024 until the end of the 2024/2025 financial year as a result the Secondary Waste Charge is below the budget.

- 10 There were no further significant Operating Income variances as of 30 November 2024.



Operating Expenditure Variances Previously Reported to Council

- 11 Contract Expenses is \$395,767 (10.24%) lower than the budget. The variance is attributed to lower consulting fees spent in Environmental Licensing and Waste Compliance and lower contract material and labour expenses spent in the Hazelmere Waste Transfer Station operations, compared to the budgeted amounts.
- 12 Material Expenses of \$696,514 is \$117,866 (14.47%) lower than budget of \$814,380 due to the timing of various projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO (\$51,231), Business Support (\$40,483), Sustainability (\$20,081) and Operations (\$6,071).
- 13 Utility Expenses is \$36,401 (17.43%) below the budget of \$208,900. The major variance is due to lower costs of water consumption and service charges for Hazelmere Resource Recovery Park.
- 14 Fuel Expenses of \$677,599 is \$148,321 (17.96%) below the budget. The variance is attributed to lower purchase price of diesel fuel compared to budget.
- 15 Insurance Expenses is \$125,599 (49.61%) above the budget of \$253,175 due to adjustment charges received for insurance premium for Waste Transfer Station from previous financial year.
- 16 Miscellaneous Expenses is below the budget by \$403,251 (33.74%) due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include Business Support (\$68,649), Sustainability (\$45,696), the Office of the CEO of (\$10,420) and Operations (\$278,486).
- 17 Provision Expenses is \$409,528 (168.37%) above the budget of \$243,230. This non-cash flow is related to Post Closure Site Rehabilitation and Environmental Monitoring provisions. The variance is attributed to the delay in East Rockingham Waste to Energy project and additional Class III tonnages received from member Councils, commercial and non-member Councils.

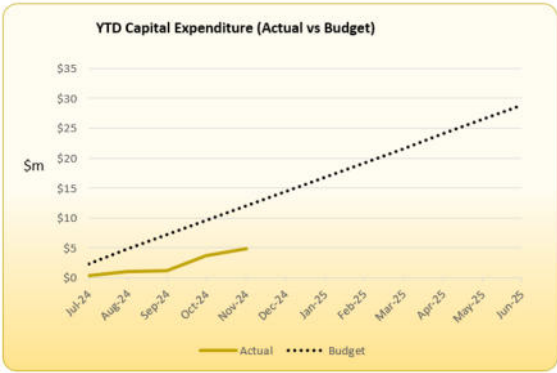
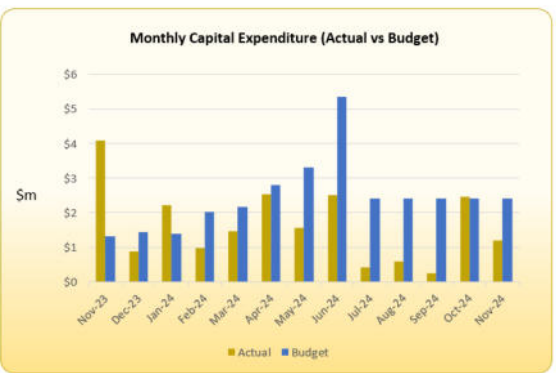
- 18 There were no further significant Operating Expenditure variances as of 30 November 2024.

| | | |
|-----------------------------------|-----------------------|-----|
| Other Comprehensive Income | Actuals for the Year | Nil |
| | End of Year Forecasts | Nil |

- 19 There were no significant Other Comprehensive Income variances as at 30 November 2024.

Capital Expenditure Statement (refer Attachment 2)

| | | |
|----------------------------|-----------------------|---|
| Capital Expenditure | Actuals for the Year | An underspend variance of \$7,103,211 |
| | End of Year Forecasts | As per budget – not yet due to be reviewed. |

Capital Expenditure Variances

- 20 An underspent variance of 7,103,211 existed as at 30 November 2024, when compared to the budget of \$12,014,355.
- 21 Capital expenditure totalling \$4,911,144 with the major capital expenditure being undertaken on the following:
- Purchase / Replace Plant - RHWMF - \$1,950,051;
 - Construct Class III Cell Stage 17 - RHWMF - \$1,316,371;
 - Purchase / Replace Plant - HRRP - \$343,212;
 - Purchase / Replace Other Equipment - RHWMF - \$201,815;
 - FOGO Picking Station - RHWMF - \$167,172;
 - Construct Wood Waste to Energy Building - HRRP - \$165,227;
 - Construct Class III Cell Stage 18 - RHWMF - \$160,221;
 - Purchase / Replace Minor Plant and Equipment - RHWMF - \$148,464;
 - Purchase / Replace Vehicles - RHWMF - \$146,466;
 - Refurbish Plant - RHWMF - \$54,590;
 - Purchase Vehicles - Ascot - \$54,262; and
 - Design and Construct Class IV Cell Stage 3 - RHWMF - \$49,777.
- 22 As end of year forecasts are yet to be reviewed, the forecast balances as at 30 November 2024 are as per the budget estimates.

Statement of Financial Position (refer Attachment 3)

- 23 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 24 Total Equity as of 30 November 2024 totals \$163,099,003. This is an increase of \$4,559,535 from the 30 June 2024 equity of \$158,539,468.
- 25 As end of year forecasts are yet to be reviewed, the forecast balances as at 30 November 2024 are as per the budget estimates.

Statement of Cash and Investments (refer Attachment 4)

- 26 The level of cash and investments in the Municipal Fund as of 30 November 2024 is \$13,011,137 and Restricted Cash amount to \$68,796,793.
- 27 The net movement for the month is an increase of \$4,126,855.
- 28 As end of year forecasts are yet to be reviewed, the forecast balances as at 30 November 2024 are as per the budget estimates.

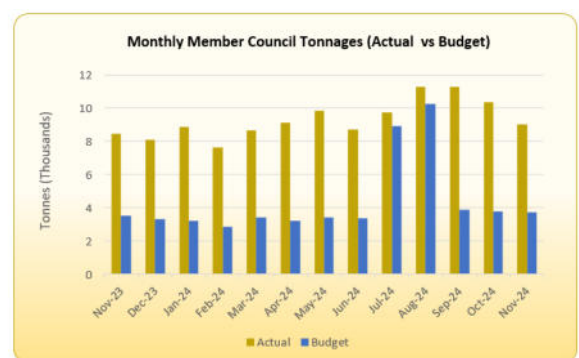
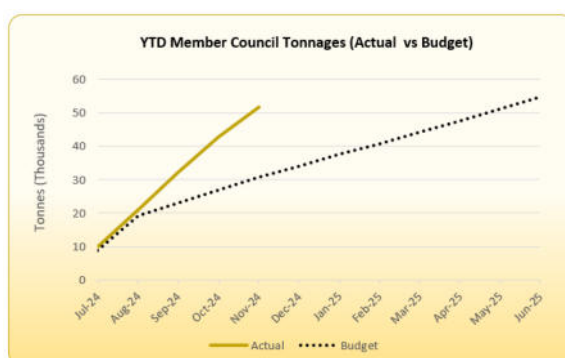
Statement of Financial Activity (refer Attachment 5)

- 29 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.
- 30 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

Investment Report (refer Attachment 6)

- 31 Term deposits valued at \$35,000,000 matured during November 2024 of which \$32,000,000 was reinvested into further term deposits.

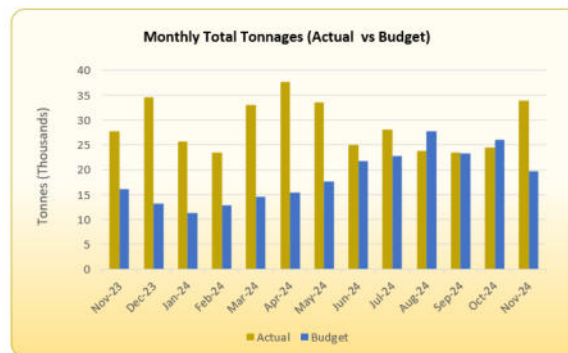
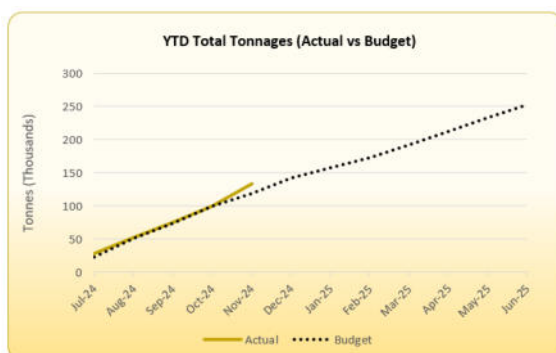
Red Hill Tonnages - Member Councils



- 32 Tonnages received from member Councils at Red Hill Waste Management Facility were 51,605 tonnes compared to the budget of 30,539 tonnes.
- 33 This compared with 46,465 tonnes in the previous corresponding period. The main variance is due to additional FOGO tonnages received from Shire of Mundaring and City of Swan.

- 34 The additional tonnages were also received from member Councils due to the delay in the East Rockingham Waste to Energy project.

Red Hill Tonnages – Total Tonnages



- 35 Total Red Hill tonnages received from all sources were 133,714 tonnes compared to the budget of 119,558 tonnes. The current percentage between commercial customers and member Council is 61.41% and 38.59% respectively.
- 36 Over the same period in 2023/2024 tonnages received from all sources totalled 149,069 tonnes.

STRATEGIC/POLICY IMPLICATIONS

- 37 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 38 As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

- 39 Nil

RISK MANAGEMENT

| Risk | | |
|--|------------|----------|
| Consequence | Likelihood | Rating |
| Moderate | Unlikely | Moderate |
| Action/Strategy | | |
| <ul style="list-style-type: none"> ➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. ➤ Internal Audit reviews to ensure compliance with Financial Regulations. ➤ External Audit confirms compliance. | | |



MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2025/00104)
2. Capital Expenditure Statement (D2025/00105)
3. Statement of Financial Position (D2025/00106)
4. Statement of Cash and Investments (D2025/00107)
5. Statement of Financial Activity (D2025/00108)
6. Investment Report (D2025/00109)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 30 November 2024.

COUNCIL RESOLUTION(S)

MOVED

SECONDED

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

Year to Date

November 2024

Full Year

| Year to Date | | | November 2024 | | | Full Year | | |
|-----------------------------------|---------------------|--------------------|---------------|---|--|---------------------|---------------------|----------------|
| Actual | Budget | Variance | | | | Forecast | Budget | Variance |
| Operating Income | | | | | | | | |
| \$23,539,210 | \$25,188,419 | (\$1,649,209) | (U) | User Charges | | \$61,982,317 | \$61,982,317 | \$0 (F) |
| (\$9,317,996) | (\$8,684,356) | (\$633,640) | (U) | <u>Less</u> Landfill Levy Charges | | (\$19,191,980) | (\$19,191,980) | \$0 (F) |
| \$14,221,214 | \$16,504,063 | (\$2,282,849) | (U) | Net User Charges | | \$42,790,337 | \$42,790,337 | \$0 (F) |
| \$357,033 | \$380,182 | (\$23,149) | (U) | Special Charges | | \$833,406 | \$833,406 | \$0 (F) |
| \$619,322 | \$749,743 | (\$130,421) | (U) | Secondary Waste Charge | | \$1,181,382 | \$1,181,382 | \$0 (F) |
| \$69,979 | \$75,986 | (\$6,007) | (U) | Contributions | | \$88,726 | \$88,726 | \$0 (F) |
| \$9,000 | \$10,000 | (\$1,000) | (U) | Operating Grants | | \$128,300 | \$128,300 | \$0 (F) |
| \$1,130,511 | \$67,730 | \$1,062,781 | (F) | Interest Municipal Cash Investments | | \$162,568 | \$162,568 | \$0 (F) |
| \$570,017 | \$548,915 | \$21,102 | (F) | Interest Restricted Cash Investments | | \$1,317,456 | \$1,317,456 | \$0 (F) |
| \$966,855 | \$855,580 | \$111,275 | (F) | Reimbursements | | \$2,053,456 | \$2,053,456 | \$0 (F) |
| \$2,040,576 | \$1,361,006 | \$679,570 | (F) | Other | | \$4,050,005 | \$4,050,005 | \$0 (F) |
| \$109,682 | \$108,331 | \$1,351 | (F) | Proceeds from Sale of Assets | | \$325,000 | \$325,000 | \$0 (F) |
| \$20,094,189 | \$20,661,536 | (\$567,347) | (U) | Total Operating Income | | \$52,930,636 | \$52,930,636 | \$0 (F) |
| Operating Expenditure | | | | | | | | |
| \$6,102,317 | \$6,472,380 | \$370,063 | (F) | Salary Expenses | | \$16,790,286 | \$16,790,286 | \$0 (F) |
| \$3,469,277 | \$3,865,044 | \$395,767 | (F) | Contract Expenses | | \$11,497,412 | \$11,497,412 | \$0 (F) |
| \$696,514 | \$814,380 | \$117,866 | (F) | Material Expenses | | \$2,064,709 | \$2,064,709 | \$0 (F) |
| \$172,499 | \$208,900 | \$36,401 | (F) | Utility Expenses | | \$514,621 | \$514,621 | \$0 (F) |
| \$677,599 | \$825,920 | \$148,321 | (F) | Fuel Expenses | | \$1,989,418 | \$1,989,418 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Interest Expenses | | \$0 | \$0 | \$0 (F) |
| \$378,774 | \$253,175 | (\$125,599) | (U) | Insurance Expenses | | \$610,639 | \$610,639 | \$0 (F) |
| \$2,427,196 | \$2,275,930 | (\$151,266) | (U) | Depreciation Expenses | | \$5,462,583 | \$5,462,583 | \$0 (F) |
| \$792,040 | \$1,195,291 | \$403,251 | (F) | Miscellaneous Expenses | | \$11,180,783 | \$11,180,783 | \$0 (F) |
| \$652,758 | \$243,230 | (\$409,528) | (U) | Provision Expenses | | \$617,260 | \$617,260 | \$0 (F) |
| (\$846) | (\$435) | \$411 | (F) | Costs Allocated | | \$0 | \$0 | \$0 (F) |
| \$166,526 | \$180,525 | \$13,999 | (F) | Carrying Amount of Assets Disposed Of | | \$251,761 | \$251,761 | \$0 (F) |
| \$15,534,654 | \$16,334,340 | \$799,686 | (F) | Total Operating Expenditure | | \$50,979,472 | \$50,979,472 | \$0 (F) |
| \$4,559,535 | \$4,327,196 | \$232,339 | (F) | NET RESULT BEFORE OTHER COMPREHENSIVE INCOME | | \$1,951,164 | \$1,951,164 | \$0 (F) |
| Surplus | Surplus | | | | | Surplus | Surplus | |
| Other Comprehensive Income | | | | | | | | |
| \$0 | \$0 | \$0 | (F) | Revaluation of Assets/Accumulated Depreciation Reversal | | \$0 | \$0 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Total Other Comprehensive Income | | \$0 | \$0 | \$0 (F) |
| \$4,559,535 | \$4,327,196 | \$232,339 | (F) | CHANGE IN NET ASSETS FROM OPERATIONS | | \$1,951,164 | \$1,951,164 | \$0 (F) |
| Surplus | Surplus | | | | | Surplus | Surplus | |

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|--------------|----------|----------|-------------|--|----------|----------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| | | | | | | | |
| CEO's Team | | | | | | | |
| \$0 | \$31,250 | \$31,250 | \$48,975 | Purchase Information Technology & Communication Equipment - Councillors (24550/01) | \$75,000 | \$75,000 | \$0 |
| \$0 | \$31,250 | \$31,250 | \$48,975 | | \$75,000 | \$75,000 | \$0 |



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|------------------|-----------|-----------|-------------|--|-----------|-----------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| | | | | | | | |
| Business Support | | | | | | | |
| \$15,429 | \$22,330 | \$6,901 | \$0 | Extend Ascot PV & EV Charging (24399/28) | \$53,603 | \$53,603 | \$0 |
| \$54,263 | \$56,665 | \$2,402 | \$56,253 | Purchase Vehicles - Ascot Place (24440/00) | \$136,000 | \$136,000 | \$0 |
| \$0 | \$104,165 | \$104,165 | \$0 | Purchase Vehicles - Ascot Place (Electric Vehicles) (24440/01) | \$250,000 | \$250,000 | \$0 |
| \$0 | \$4,165 | \$4,165 | \$0 | Purchase Furniture Fittings & Equipment - Corporate Services (24510/01) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$163,330 | \$163,330 | \$0 | Purchase Information Technology & Communication Equipment (24550/00) | \$392,000 | \$392,000 | \$0 |
| \$0 | \$8,330 | \$8,330 | \$0 | Capital Improvement Administration Building - Ascot Place (25240/01) | \$20,000 | \$20,000 | \$0 |
| \$0 | \$2,145 | \$2,145 | \$0 | Upgrade Security Equipment - Ascot Place (25530/01) | \$5,150 | \$5,150 | \$0 |
| \$69,692 | \$361,130 | \$291,438 | \$56,253 | | \$866,753 | \$866,753 | \$0 |



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|-----------------|-------------|---------------|-------------|---|-------------|-------------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Operations Team | | | | | | | |
| \$0 | \$104,165 | \$104,165 | \$0 | Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01) | \$250,000 | \$250,000 | \$0 |
| \$165,227 | \$545,950 | \$380,723 | \$758,001 | Construct Wood Waste to Energy Building - HRRP (24259/05) | \$1,310,291 | \$1,310,291 | \$0 |
| \$0 | \$12,500 | \$12,500 | \$0 | Construct Community Recycling Centre (CRC) - HRRP (24259/06) | \$30,000 | \$30,000 | \$0 |
| \$16,860 | \$125,000 | \$108,140 | \$33,477 | Construct Waste Transfer Station - HRRP (24259/10) | \$300,000 | \$300,000 | \$0 |
| \$0 | \$4,165 | \$4,165 | \$0 | Construct Weighbridge Office - Hazelmere (24259/12) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$41,665 | \$41,665 | \$0 | Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15) | \$100,000 | \$100,000 | \$0 |
| (\$236) | \$625,000 | \$625,236 | \$12,000 | Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility (24259/16) | \$1,500,000 | \$1,500,000 | \$0 |
| \$0 | \$0 | \$0 | \$0 | Construct Wood Waste to Energy Building (Commissioning) - HRRP (24259/18) | \$0 | \$0 | \$0 |
| \$0 | \$216,665 | \$216,665 | \$0 | Construct Wood Waste to Energy Dry Char Storage Facility - HRRP (24259/19) | \$520,000 | \$520,000 | \$0 |
| \$0 | \$125,000 | \$125,000 | \$0 | Wood Waste to Energy Plant - Fire Protection - HRRP (24259/22) | \$300,000 | \$300,000 | \$0 |
| \$0 | \$62,500 | \$62,500 | \$0 | Construct New Power Station - Redhill Landfill Facility (24259/23) | \$150,000 | \$150,000 | \$0 |
| \$1,316,371 | \$0 | (\$1,316,371) | \$75,290 | Construct Class III Cell Stage 17 - Red Hill Landfill Facility (24310/21) | \$0 | \$0 | \$0 |
| \$160,222 | \$2,354,165 | \$2,193,943 | \$105,944 | Construct Class III Cell Stage 18 - Red Hill Landfill Facility (24310/22) | \$5,650,000 | \$5,650,000 | \$0 |

CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|-----------------|-----------|------------|-------------|--|-----------|-----------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Operations Team | | | | | | | |
| \$0 | \$41,665 | \$41,665 | \$0 | Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04) | \$100,000 | \$100,000 | \$0 |
| \$49,778 | \$62,500 | \$12,723 | \$660 | Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility (24330/05) | \$150,000 | \$150,000 | \$0 |
| \$0 | \$197,915 | \$197,915 | \$0 | Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01) | \$475,000 | \$475,000 | \$0 |
| \$218 | \$0 | (\$218) | \$0 | Leachate Pond Deepening - Red Hill Landfill Facility (24350/02) | \$0 | \$0 | \$0 |
| \$0 | \$104,165 | \$104,165 | \$44,930 | Construct Roads / Carparks - Red Hill Landfill Facility (24370/00) | \$250,000 | \$250,000 | \$0 |
| \$0 | \$137,500 | \$137,500 | \$0 | Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02) | \$330,000 | \$330,000 | \$0 |
| \$0 | \$41,665 | \$41,665 | \$0 | Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$91,660 | \$91,660 | \$19,500 | Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility (24380/01) | \$220,000 | \$220,000 | \$0 |
| \$0 | \$12,500 | \$12,500 | \$18,466 | Construct Litter Fence - Redhill Landfill Facility (24394/05) | \$30,000 | \$30,000 | \$0 |
| \$9,550 | \$320,830 | \$311,280 | \$0 | Construct FOGO Processing Area - Red Hill Landfill Facility (24395/05) | \$770,000 | \$770,000 | \$0 |
| \$0 | \$16,660 | \$16,660 | \$0 | Undertake FOGO Reference Site Tours (24395/06) | \$40,000 | \$40,000 | \$0 |
| \$3,628 | \$87,495 | \$83,867 | \$917 | Implementation of the FOGO Recovery Strategy (24395/07) | \$210,000 | \$210,000 | \$0 |
| \$167,172 | \$105,875 | (\$61,297) | \$0 | FOGO Picking Station - Red Hill Landfill Facility (24395/11) | \$254,105 | \$254,105 | \$0 |



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|-----------------|-------------|-------------|-------------|---|-------------|-------------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Operations Team | | | | | | | |
| \$0 | \$41,665 | \$41,665 | \$0 | Construct Monitoring Bores - Red Hill Landfill Facility (24396/00) | \$100,000 | \$100,000 | \$0 |
| \$27,146 | \$41,665 | \$14,519 | \$31,535 | Project & Engineering Hazelmere - Construct Other (24399/03) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$20,830 | \$20,830 | \$0 | Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09) | \$50,000 | \$50,000 | \$0 |
| (\$5,733) | \$83,330 | \$89,063 | \$45,218 | Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10) | \$200,000 | \$200,000 | \$0 |
| \$28,937 | \$250,000 | \$221,063 | \$101,788 | Wood Waste to Energy Utilities/Infrastructure - HRRP (24399/11) | \$600,000 | \$600,000 | \$0 |
| \$0 | \$41,665 | \$41,665 | \$0 | Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility (24399/19) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$208,330 | \$208,330 | \$0 | Gas Extraction System Wells - Red Hill Landfill Facility (24399/20) | \$500,000 | \$500,000 | \$0 |
| \$0 | \$1,636,585 | \$1,636,585 | \$0 | Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility (24399/21) | \$3,927,815 | \$3,927,815 | \$0 |
| \$4,000 | \$0 | (\$4,000) | \$0 | Extension of Sewer Line from WWtE to Sewer Sump & existing ATU - Hazelmere (24399/23) | \$0 | \$0 | \$0 |
| \$0 | \$41,665 | \$41,665 | \$0 | Noise Barrier for Hammer Mill - HRRP (24399/26) | \$100,000 | \$100,000 | \$0 |
| \$2,460 | \$0 | (\$2,460) | \$0 | Sewer Line connection to Talloman - HRRP (24399/30) | \$0 | \$0 | \$0 |
| \$0 | \$41,665 | \$41,665 | \$0 | Red Hill Project - Others/ Emergency (24399/31) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$62,500 | \$62,500 | \$0 | Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci (24399/32) | \$150,000 | \$150,000 | \$0 |



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|-----------------|-----------|---------------|-------------|---|-------------|-------------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| Operations Team | | | | | | | |
| \$1,950,051 | \$708,330 | (\$1,241,721) | \$0 | Purchase / Replace Plant - Red Hill Landfill Facility (24410/00) | \$1,700,000 | \$1,700,000 | \$0 |
| \$343,212 | \$987,400 | \$644,188 | \$363,983 | Purchase / Replace Plant - Hazelmere (24410/01) | \$2,369,760 | \$2,369,760 | \$0 |
| \$1,434 | \$137,500 | \$136,066 | \$0 | Purchase Wood Waste to Energy Plant & Equipment - HRRP (24410/03) | \$330,000 | \$330,000 | \$0 |
| \$34,993 | \$141,665 | \$106,672 | \$0 | Purchase FOGO Processing Plant - Red Hill Landfill Facility (24410/10) | \$340,000 | \$340,000 | \$0 |
| \$6,754 | \$75,000 | \$68,246 | \$0 | Regional Waste Collection Project - Plant Purchases (24410/14) | \$180,000 | \$180,000 | \$0 |
| \$0 | \$447,500 | \$447,500 | \$0 | Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility (24410/15) | \$1,074,000 | \$1,074,000 | \$0 |
| \$0 | \$212,495 | \$212,495 | \$0 | Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring (24410/16) | \$510,000 | \$510,000 | \$0 |
| \$148,464 | \$142,500 | (\$5,964) | \$0 | Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00) | \$342,000 | \$342,000 | \$0 |
| (\$176) | \$14,165 | \$14,341 | \$3,914 | Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02) | \$34,000 | \$34,000 | \$0 |
| \$0 | \$104,165 | \$104,165 | \$0 | Purchase Wheel Wash - Red Hill Landfill Facility (24420/08) | \$250,000 | \$250,000 | \$0 |
| \$146,466 | \$120,415 | (\$26,051) | \$0 | Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00) | \$289,000 | \$289,000 | \$0 |
| \$0 | \$4,165 | \$4,165 | \$0 | Purchase Fire Fighting System/Equipment - Hazelmere (24520/07) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$25,000 | \$25,000 | \$0 | Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08) | \$60,000 | \$60,000 | \$0 |



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|-----------------|--------------|-------------|-------------|---|--------------|--------------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| | | | | | | | |
| Operations Team | | | | | | | |
| \$0 | \$2,500 | \$2,500 | \$0 | Purchase Information Technology & Communication Equipment - Projects (24550/02) | \$6,000 | \$6,000 | \$0 |
| \$0 | \$14,165 | \$14,165 | \$0 | Purchase Information Technology & Communication Equipment - Hazelmere (24550/03) | \$34,000 | \$34,000 | \$0 |
| \$0 | \$2,500 | \$2,500 | \$0 | Purchase Information Technology & Communication Equipment - Red Hill Admin (24550/05) | \$6,000 | \$6,000 | \$0 |
| \$0 | \$2,500 | \$2,500 | \$0 | Purchase Information Technology & Communication Equipment - Red Hill Weighbridge (24550/06) | \$6,000 | \$6,000 | \$0 |
| \$201,815 | \$41,665 | (\$160,150) | \$12,181 | Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00) | \$100,000 | \$100,000 | \$0 |
| \$8,250 | \$4,165 | (\$4,085) | \$0 | Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$416,665 | \$416,665 | \$0 | Purchase Evaporators - Solar Generator - Red Hill Landfill Facility (24590/12) | \$1,000,000 | \$1,000,000 | \$0 |
| \$0 | \$41,665 | \$41,665 | \$0 | Purchase Gas Analyser (Methane) - Redhill Landfill Facility (24590/13) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$2,080 | \$2,080 | \$0 | Purchase Office Furniture and Fittings - Hazelmere Office (24610/10) | \$5,000 | \$5,000 | \$0 |
| \$0 | \$4,165 | \$4,165 | \$0 | Purchase Furniture and Fittings - Hazelmere Workshop (24610/11) | \$10,000 | \$10,000 | \$0 |
| \$54,590 | \$62,500 | \$7,910 | \$0 | Refurbish Plant - Red Hill Landfill Facility (25410/00) | \$150,000 | \$150,000 | \$0 |
| \$4,841,452 | \$11,621,975 | \$6,780,523 | \$1,627,804 | | \$27,892,971 | \$27,892,971 | \$0 |



CAPITAL EXPENDITURE STATEMENT

NOVEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|--------------|--------------|-------------|-------------|---------------------------|--------------|--------------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| \$4,911,144 | \$12,014,355 | \$7,103,211 | \$1,733,033 | TOTAL CAPITAL EXPENDITURE | \$28,834,724 | \$28,834,724 | \$0 |



STATEMENT OF FINANCIAL POSITION

NOVEMBER 2024

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|-------------------------|------------------------|--|---------------|---------------|----------|
| | | | Forecast | Budget | Variance |
| | | | | | |
| Current Assets | | | | | |
| \$27,350,538 | \$8,807,930 | Cash and Cash Equivalents | \$1,186,472 | \$1,186,472 | \$0 (F) |
| \$60,500,000 | \$73,000,000 | Investments | \$26,019,318 | \$26,019,318 | \$0 (F) |
| \$6,249,406 | \$5,955,181 | Trade and Other Receivables | \$2,988,058 | \$2,988,058 | \$0 (F) |
| \$133,919 | \$81,956 | Inventories | \$39,035 | \$39,035 | \$0 (F) |
| \$37,493 | \$477,067 | Other Assets | \$67,382 | \$67,382 | \$0 (F) |
| \$94,271,356 | \$88,322,134 | Total Current Assets | \$30,300,265 | \$30,300,265 | \$0 (F) |
| Current Liabilities | | | | | |
| \$19,582,923 | \$8,764,529 | Trade and Other Payables | \$6,201,968 | \$6,201,968 | \$0 (F) |
| \$21,000,517 | \$53,693,029 | Provisions* | \$2,009,781 | \$2,009,781 | \$0 (F) |
| \$40,583,440 | \$62,457,558 | Total Current Liabilities | \$8,211,749 | \$8,211,749 | \$0 (F) |
| \$53,687,916 | \$25,864,576 | Net Current Assets | \$22,088,516 | \$22,088,516 | \$0 (F) |
| Non Current Assets | | | | | |
| \$47,850,257 | \$47,850,257 | Land | \$47,850,257 | \$47,850,257 | \$0 (F) |
| \$20,492,681 | \$20,181,190 | Buildings | \$34,189,308 | \$34,189,308 | \$0 (F) |
| \$18,468,960 | \$21,641,992 | Structures | \$51,020,474 | \$51,020,474 | \$0 (F) |
| \$15,494,923 | \$16,488,694 | Plant | \$26,422,357 | \$26,422,357 | \$0 (F) |
| \$461,077 | \$870,903 | Equipment | \$3,935,059 | \$3,935,059 | \$0 (F) |
| \$150,905 | \$141,077 | Furniture and Fittings | \$217,802 | \$217,802 | \$0 (F) |
| \$38,867,973 | \$36,930,081 | Work in Progress | \$17,536,763 | \$17,536,763 | \$0 (F) |
| \$141,786,776 | \$144,104,194 | Total Non Current Assets | \$181,172,020 | \$181,172,020 | \$0 (F) |
| Non Current Liabilities | | | | | |
| \$36,935,224 | \$6,869,767 | Provisions | \$42,625,314 | \$42,625,314 | \$0 (F) |
| \$36,935,224 | \$6,869,767 | Total Non Current Liabilities | \$42,625,314 | \$42,625,314 | \$0 (F) |
| \$158,539,468 | \$163,099,003 | Net Assets | \$160,635,222 | \$160,635,222 | \$0 (F) |
| Equity | | | | | |
| \$58,805,378 | \$75,389,318 | Accumulated Surplus/Deficit | \$96,902,208 | \$96,902,208 | \$0 (F) |
| \$37,597,986 | \$37,597,986 | Asset Revaluation Reserve | \$37,145,634 | \$37,145,634 | \$0 (F) |
| \$45,552,164 | \$45,552,164 | Cash Backed Reserves | \$24,636,216 | \$24,636,216 | \$0 (F) |
| \$16,583,940 | \$4,559,535 | Net change in assets from operations | \$1,951,164 | \$1,951,164 | \$0 (F) |
| \$158,539,468 | \$163,099,003 | Total Equity | \$160,635,222 | \$160,635,222 | \$0 (F) |

*Current Liabilities - Provisions include City of Belmont Payout Provision of \$21,000,517 and City of Kalamunda Payput Provision of \$30,718,215



CASH AND INVESTMENTS NOVEMBER 2024

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|---------------------------------|------------------------|---|------------|------------|----------|
| | | | Forecast | Budget | Variance |
| Municipal Cash and Investments | | | | | |
| 3,346,488 | 8,804,080 | Cash at Bank - Municipal Fund 01001/00 | 737,094 | 737,094 | 0 (F) |
| 4,050 | 3,850 | Cash on Hand 01019/00 - 02 | 4,050 | 4,050 | 0 (F) |
| 38,947,836 | 4,203,207 | Investments - Municipal Fund 02021/00 | 1,182,422 | 1,182,422 | 0 (F) |
| 42,298,374 | 13,011,137 | Total Municipal Cash | 1,923,566 | 1,923,566 | 0 (F) |
| Restricted Cash and Investments | | | | | |
| 1,288,995 | 419,703 | Restricted Investments - Plant and Equipment 02022/01 | 222,157 | 222,157 | 0 (F) |
| 4,462,212 | 4,614,366 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 4,282,467 | 4,282,467 | 0 (F) |
| 6,682,929 | 98,497 | Restricted Investments - Future Development 02022/03 | 735,590 | 735,590 | 0 (F) |
| 2,065,084 | 2,135,500 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 1,985,756 | 1,985,756 | 0 (F) |
| 4,573,220 | 5,263,150 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 463,756 | 463,756 | 0 (F) |
| 10,312,670 | 6,601,014 | Restricted Investments - Secondary Waste Processing 02022/09 | 8,810,577 | 8,810,577 | 0 (F) |
| 1,208,713 | 477,831 | Restricted Investments - Class III Cells 02022/10 | 2,152,501 | 2,152,501 | 0 (F) |
| 5,762,984 | 5,959,493 | Restricted Investments - EastLink Relocation 02022/13 | 4,864,418 | 4,864,418 | 0 (F) |
| 8,036,861 | 21,028,724 | Restricted Investments - Committed Funds 02022/14 | 544,468 | 544,468 | 0 (F) |
| 0 | 21,000,517 | Restricted Investments - Equity Reserve 02022/15 | 0 | 0 | 0 (F) |
| 1,158,496 | 1,197,998 | Restricted Investments - Long Service Leave 02022/90 | 1,220,534 | 1,220,534 | 0 (F) |
| 45,552,164 | 68,796,793 | Total Restricted Cash | 25,282,224 | 25,282,224 | 0 (F) |
| 87,850,538 | 81,807,930 | TOTAL CASH AND INVESTMENTS | 27,205,790 | 27,205,790 | 0 (F) |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



STATEMENT OF FINANCIAL ACTIVITY

November 2024

| Year to Date | | | | Full Year | | |
|---|-----------------------|-----------------------|-----|--|-----------------------|--------------------------------------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |
| (F) = Favourable variation (U) = Unfavourable variation | | | | | | |
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| \$24,515,565 | \$26,318,344 | (\$1,802,779) | (U) | Fees and charges | \$63,997,105 | \$63,997,105 \$0 (F) |
| \$1,045,834 | \$941,566 | \$104,268 | (F) | Grants, subsidies and contributions | \$2,270,482 | \$2,270,482 \$0 (F) |
| \$1,700,528 | \$616,645 | \$1,083,883 | (F) | Interest revenue | \$1,480,024 | \$1,480,024 \$0 (F) |
| \$2,040,576 | \$1,361,006 | \$679,570 | (F) | Other revenue | \$4,050,005 | \$4,050,005 \$0 (F) |
| \$109,682 | \$108,331 | \$1,351 | (F) | Profit on asset disposals | \$73,239 | \$73,239 \$0 (F) |
| \$29,412,185 | \$29,345,892 | \$66,293 | (F) | | \$71,870,855 | \$71,870,855 \$0 (F) |
| Expenditure from operating activities | | | | | | |
| (\$6,102,317) | (\$6,472,380) | \$370,063 | (F) | Employee costs | (\$16,790,286) | (\$16,790,286) \$0 (F) |
| (\$4,165,791) | (\$4,679,424) | \$513,633 | (F) | Materials and contracts | (\$13,562,121) | (\$13,562,121) \$0 (F) |
| (\$172,499) | (\$208,900) | \$36,401 | (F) | Utility charges | (\$514,621) | (\$514,621) \$0 (F) |
| (\$2,427,196) | (\$2,275,930) | (\$151,266) | (U) | Depreciation | (\$5,462,583) | (\$5,462,583) \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Finance costs | \$0 | \$0 \$0 (F) |
| (\$378,774) | (\$253,175) | (\$125,599) | (U) | Insurance | (\$610,639) | (\$610,639) \$0 (F) |
| (\$11,439,547) | (\$10,948,362) | (\$491,185) | (U) | Other expenditure | (\$32,979,441) | (\$32,979,441) \$0 (F) |
| (\$166,526) | (\$180,525) | \$13,999 | (F) | Loss on asset disposals | \$0 | \$0 \$0 (F) |
| (\$24,852,650) | (\$25,018,696) | (\$754,051) | (U) | | (\$69,919,691) | (\$69,919,691) \$0 (F) |
| \$3,136,805 | (\$961,207) | \$4,098,012 | (F) | Non-cash amounts excluded from operating activities | \$6,006,604 | \$6,006,604 \$0 (F) |
| \$7,696,340 | \$3,365,989 | \$3,410,254 | (F) | Amount attributable to operating activities | \$7,957,768 | \$7,957,768 \$0 (F) |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| \$109,682 | \$108,331 | \$1,351 | (F) | Proceeds from disposal of assets | \$325,000 | \$325,000 \$0 (F) |
| \$109,682 | \$108,331 | \$1,351 | (F) | | \$325,000 | \$325,000 \$0 (F) |
| Outflows from investing activities | | | | | | |
| (\$3,077,376) | (\$5,947,560) | \$2,870,184 | (F) | Purchase of property, plant and equipment | (\$14,274,201) | (\$14,274,201) \$0 (F) |
| (\$1,833,769) | (\$6,066,870) | \$4,233,101 | (F) | Purchase and construction of infrastructure | (\$14,560,523) | (\$14,560,523) \$0 (F) |
| (\$4,911,145) | (\$12,014,430) | \$7,103,285 | (F) | | (\$28,834,724) | (\$28,834,724) \$0 (F) |
| (\$4,801,463) | (\$11,906,099) | \$7,104,636 | (F) | Amount attributable to investing activities | (\$28,509,724) | (\$28,509,724) \$0 (F) |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| \$13,474,190 | \$4,067,075 | \$9,407,115 | (F) | Transfers from reserve accounts | \$9,761,029 | \$9,761,029 \$0 (F) |
| \$13,474,190 | \$4,067,075 | \$9,407,115 | (F) | | \$9,761,029 | \$9,761,029 \$0 (F) |
| Outflows from financing activities | | | | | | |
| (\$36,718,821) | (\$1,979,540) | (\$34,739,281) | (U) | Transfers to reserve accounts | (\$4,750,987) | (\$4,750,987) \$0 (F) |
| (\$36,718,821) | (\$1,979,540) | (\$34,739,281) | (U) | | (\$4,750,987) | (\$4,750,987) \$0 (F) |
| (\$23,244,630) | \$2,087,535 | (\$25,332,165) | (U) | Amount attributable to financing activities | \$5,010,042 | \$5,010,042 \$0 (F) |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| \$8,135,751 | \$12,348,206 | (\$4,212,455) | (U) | Surplus or deficit at the start of the financial year | \$12,348,206 | \$12,348,206 \$0 (F) |
| \$7,696,340 | \$3,365,989 | \$4,330,351 | (F) | Amount attributable to operating activities | \$7,957,768 | \$7,957,768 \$0 (F) |
| (\$4,801,463) | (\$11,906,099) | \$7,104,636 | (F) | Amount attributable to investing activities | (\$28,509,724) | (\$28,509,724) \$0 (F) |
| (\$23,244,630) | \$2,087,535 | (\$25,332,165) | (U) | Amount attributable to financing activities | \$5,010,042 | \$5,010,042 \$0 (F) |
| (\$12,214,002) | \$5,895,631 | (\$18,109,633) | (U) | Surplus or deficit after imposition of general rates | (\$3,193,708) | (\$3,193,708) \$0 (F) |

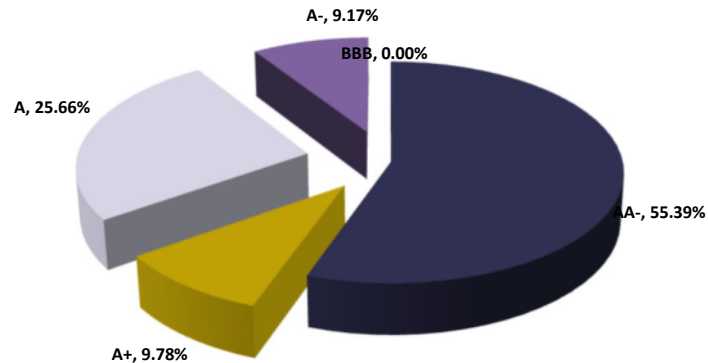
EMRC Investment Report

November 2024

I. Overall Portfolio Limits

| S&P Long Term Rating | % Portfolio | Investment Maximum % |
|-------------------------|----------------|-------------------------|
| AA- | 55.39% | 100.00% |
| A+ | 9.78% | |
| A | 25.66% | 100.00% |
| A- | 9.17% | 100.00% |
| BBB | 0.00% | 40.00% |
| | <u>100.00%</u> | |

Investment by S&P Rating



II. Single Entity Exposure

| | S&P Long Term Rating | % Portfolio |
|---------------------------|-------------------------|----------------|
| ANZ Banking Group | AA- | 0.00% |
| AMP | BBB+ | 0.00% |
| NAB | AA- | 7.33% |
| Westpac / St. George Bank | AA- | 48.06% |
| Suncorp | A+ | 9.78% * |
| BOQ / ME Bank | A- | 9.17% |
| Commonwealth Bank | AA- | 0.00% |
| ING | A | 25.66% |
| Macquarie Bank | A+ | 0.00% |
| | | <u>100.00%</u> |

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

| Maturity Profile | Investment Policy Guidelines | | |
|--|------------------------------|-------|-------|
| | % Portfolio | % Min | % Max |
| Less Than 1 Year | 100.00% | 40% | 100% |
| Greater than 1 year & less than or equal to 3 years | 0.00% | 0% | 60% |
| | <u>100.00%</u> | | |

IV. Fossil Fuel Divestment

| | % Portfolio |
|-----------------------|----------------|
| Non-Fossil Fuel ADI's | 9.78% |
| Fossil Fuel ADI's | 90.22% |
| | <u>100.00%</u> |

6.2 FINANCIAL REPORT FOR THE PERIOD ENDING 31 DECEMBER 2024

D2025/00652

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 December 2024.

KEY POINT(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 December 2024 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 December 2024.

SOURCE OF REPORT

Chief Financial Officer

BACKGROUND

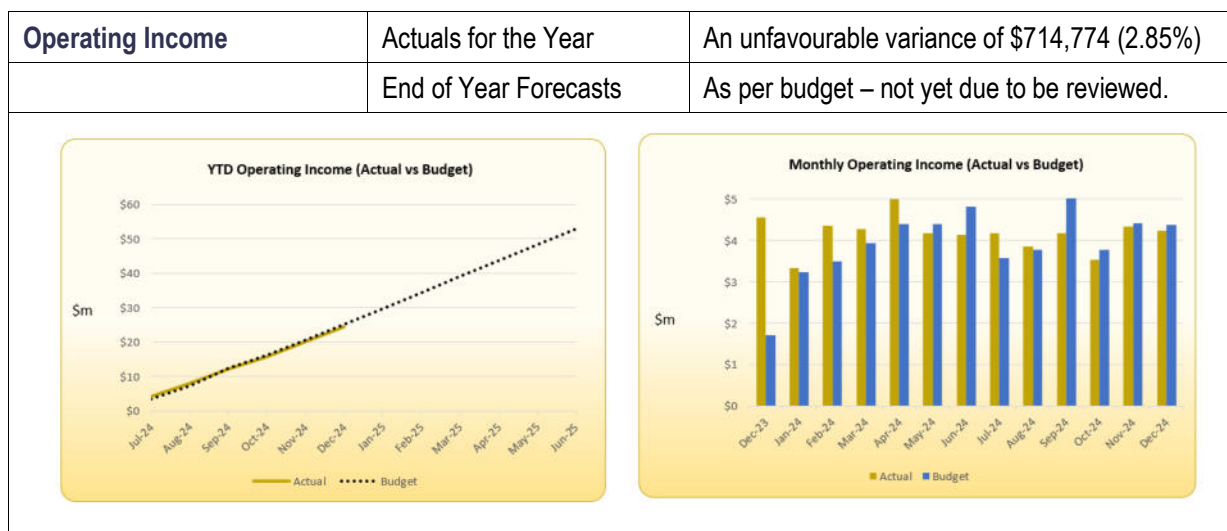
- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

REPORT

- 3 Outlined below are financial statements for the period ended 31 December 2024. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

- 4 The net operating result as at 31 December 2024 is a favourable variance of \$1,545,724 (41.54%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

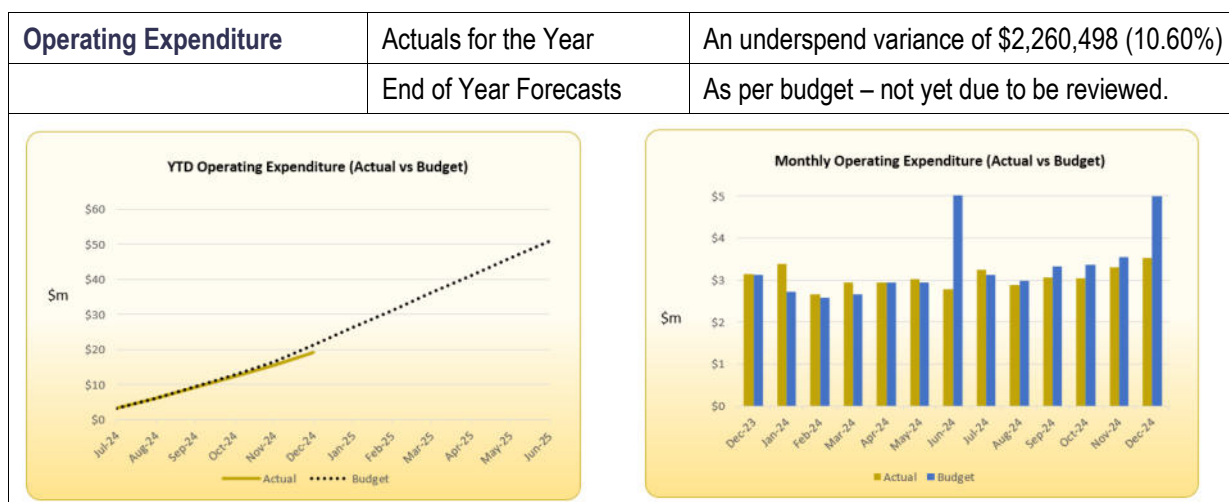


Operating Income Variances Previously Reported to Council

- 5 Net User Charges of \$17,656,714 is below the budget by \$2,551,221 (12.62%). The variance is attributed to lower Class IV tonnages received than anticipated.
- 6 Secondary Waste Charge is below the budget by \$192,088 (23.67%). Following the resolution of the council meeting on 22 August 2024, the Secondary Waste Charge has been temporarily suspended from 1 September 2024 until the end of the 2024/2025 financial year as a result the Secondary Waste Charge is below the budget.
- 7 Interest on Municipal Cash Investments of \$1,238,554 is above the budget by \$1,157,278 (1,423.89%) due to the higher investment rate achieved (4.95% average interest vs 4.43% budgeted) and higher available funds for investments.
- 8 Reimbursement is above the budget by \$139,677 (13.60%). The major variances relate to an insurance reimbursement payout of \$124,740 for the Plant and an insurance reimbursement for repairs totalling \$50,340 for the Plant.
- 9 Other Income of 2,212,950 is above the budget by \$638,934 (40.59%) primarily due to an additional revenue generated from Australian carbon credit units (ACCU).

Operating Income Variances not previously reported to Council

- 10 Interest on Restricted Cash Investments of \$793,114 is above the budget by \$134,416 (20.41%). The variance is attributed to movements in restricted reserves and a higher balance in Restricted Cash Investments.
- 11 There were no further significant Operating Income variances as at 31 December 2024.



Operating Expenditure Variances Previously Reported to Council

- 12 Contract Expenses is \$1,387,606 (24.24%) lower than the budget. The variance is due to lower consulting fees spent in Waste Environmental (\$219,686), lower contract material and labour expenses spent in Waste Transfer Station (\$753,289) and lower contract material and labour expenses spent in Waste Environmental (\$112,466) compared to the budgeted amounts.
- 13 Material Expenses of \$817,936 is \$158,708 (16.25%) lower than budget of \$976,644 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO (\$44,690), Business Support (\$54,364), Sustainability (\$20,148) and Operations (\$39,506).
- 14 Utility Expenses is \$35,254 (14.04%) below the budget of \$251,160. The major variance is due to lower costs of water consumption and service charges for Hazelmere Resource Recovery Park.
- 15 Fuel Expenses of \$794,227 is \$196,877 (19.86%) below the budget. The variance is attributed to lower purchase price of diesel fuel compared to budget.
- 16 Insurance Expenses is \$124,259 (40.90%) above the budget of \$303,810 due to adjustment charges received for insurance premium for Waste Transfer Station from previous financial year.
- 17 Miscellaneous Expenses is below the budget by \$564,908 (38.22%) due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include Business Support (\$95,672), Sustainability (\$43,347), the Office of the CEO of (\$25,554) and Operations (\$400,335).
- 18 Provision Expenses is \$509,667 (174.62%) above the budget of \$291,876. This non-cash flow is related to Post Closure Site Rehabilitation and Environmental Monitoring provisions. The variance is attributed to the delay in East Rockingham Waste to Energy project and additional Class III tonnages received from member Council, commercial and non-member Council.

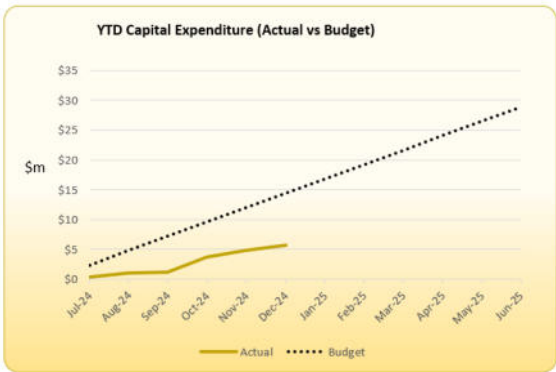
- 19 There were no further significant Operating Expenditure variances as at 31 December 2024.

| | | |
|-----------------------------------|-----------------------|-----|
| Other Comprehensive Income | Actuals for the Year | Nil |
| | End of Year Forecasts | Nil |

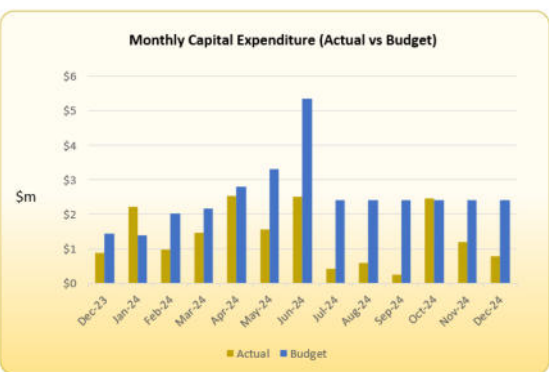
- 20 There were no significant Other Comprehensive Income variances as at 31 December 2024.

Capital Expenditure Statement (refer Attachment 2)

| | | |
|----------------------------|-----------------------|---|
| Capital Expenditure | Actuals for the Year | An underspend variance of \$8,710,941 |
| | End of Year Forecasts | As per budget – not yet due to be reviewed. |



YTD Capital Expenditure (Actual vs Budget)



Monthly Capital Expenditure (Actual vs Budget)

Capital Expenditure Variances

- 21 An underspent variance of 8,710,941 existed as at 31 December 2024 when compared to the budget of \$14,417,226.
- 22 Capital expenditure totalling \$5,706,285 with the major capital expenditure being undertaken on the following:
- Purchase / Replace Plant - RHWMF - \$1,950,051;
 - Construct Class III Cell Stage 17 - RHWMF - \$1,623,406;
 - Purchase / Replace Plant - HRRP - \$343,212;
 - Construct Wood Waste to Energy Building - HRRP - \$262,246;
 - Construct Class III Cell Stage 18 - RHWMF - \$256,650;
 - Purchase / Replace Other Equipment - RHWMF - \$203,626;
 - FOGO Picking Station - RHWMF - \$167,172;
 - Purchase / Replace Minor Plant and Equipment - RHWMF - \$148,464;
 - Purchase / Replace Vehicles - RHWMF - \$146,466;
 - Wood Waste to Energy Utilities/Infrastructure - HRRP - \$104,362;
 - Construct Wheel wash Bath - RHWMF - \$99,638;
 - Sewer Line connection to Talloman - HRRP - \$56,279;
 - Refurbish Plant - RHWMF - \$54,590;
 - Purchase Vehicles - Ascot - \$54,262; and
 - Design and Construct Class IV Cell Stage 3 - RHWMF - \$49,777.

- 23 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 December 2024 are as per the budget estimates.

Statement of Financial Position (refer Attachment 3)

- 24 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

- 25 Total Equity as at 31 December 2024 totals \$163,806,100. This is an increase of \$5,266,632 from the 30 June 2024 equity of \$158,539,468.

- 26 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 December 2024 are as per the budget estimates.

Statement of Cash and Investments (refer Attachment 4)

- 27 The level of cash and investments in the Municipal Fund as at 31 December 2024 is \$15,673,305 and Restricted Cash amount to \$69,222,233.

- 28 The net movement for the month is an increase of \$3,087,608.

- 29 As end of year forecasts are yet to be reviewed, the forecast balances as at 31 December 2024 are as per the budget estimates.

Statement of Financial Activity (refer Attachment 5)

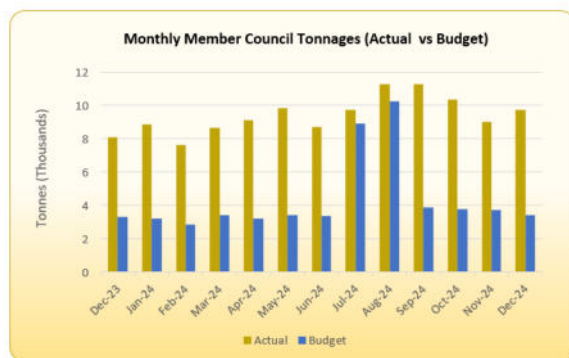
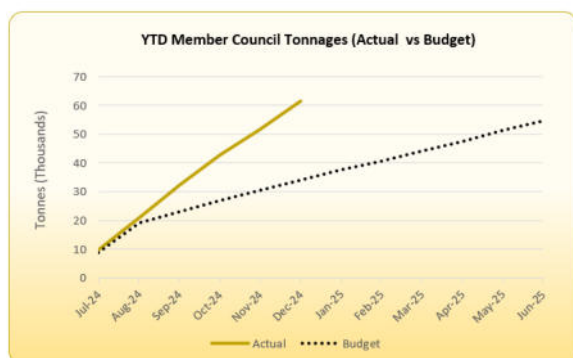
- 30 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.

- 31 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

Investment Report (refer Attachment 6)

- 32 Term deposits valued at \$31,000,000 matured during December 2024 and the entire amount was reinvested into further term deposits.

Red Hill Tonnages - Member Councils

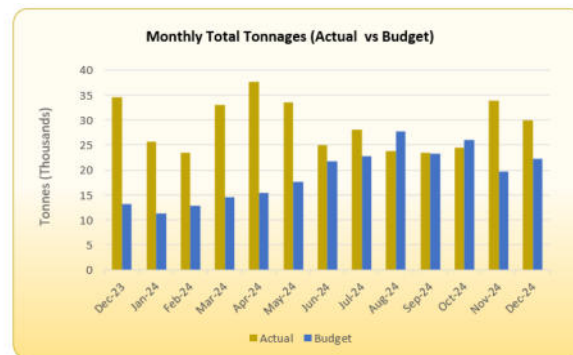
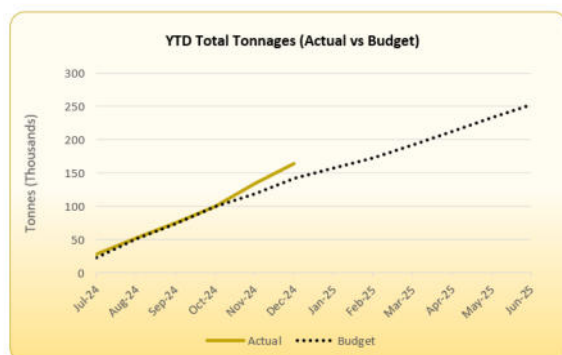


- 33 Tonnages received from Member Councils at Red Hill Waste Management Facility were 61,336 tonnes compared to the budget of 33,953 tonnes.

34 This compared with 54,575 tonnes in the previous corresponding period. The main variance is due to additional FOGO tonnages received from Shire of Mundaring and City of Swan.

35 The additional tonnages were also received from member Councils due to the delay in the East Rockingham Waste to Energy project.

Red Hill Tonnages – Total Tonnages



36 Total Red Hill tonnages received from all sources were 163,672 tonnes compared to the budget of 141,744 tonnes. The current percentage between commercial customers and member Council is 62.52% and 37.48% respectively.

37 Over the same period in 2023/2024 tonnages received from all sources totalled 183,648 tonnes.

STRATEGIC/POLICY IMPLICATIONS

38 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

39 As outlined within the report and attachments.

SUSTAINABILITY IMPLICATIONS

40 Nil

RISK MANAGEMENT

| Risk | | |
|--|------------|----------|
| Consequence | Likelihood | Rating |
| Moderate | Unlikely | Moderate |
| Action/Strategy | | |
| <ul style="list-style-type: none"> ➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met. ➤ Internal Audit reviews to ensure compliance with Financial Regulations. ➤ External Audit confirms compliance. | | |



MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2025/00657)
2. Capital Expenditure Statement (D2025/00658)
3. Statement of Financial Position (D2025/00659)
4. Statement of Cash and Investments (D2025/00660)
5. Statement of Financial Activity (D2025/00661)
6. Investment Report (D2025/00662)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 December 2024.

COUNCIL RESOLUTION(S)

MOVED

SECONDED

STATEMENT OF COMPREHENSIVE INCOME

Nature and Type

| Year to Date | | | December 2024 | | Full Year | | |
|-----------------------------------|---------------------|--------------------|---------------|---|---------------------|---------------------|----------------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| Operating Income | | | | | | | |
| \$29,117,514 | \$30,491,622 | (\$1,374,108) | (U) | User Charges | \$61,982,317 | \$61,982,317 | \$0 (F) |
| (\$11,460,800) | (\$10,283,687) | (\$1,177,113) | (U) | <u>Less</u> Landfill Levy Charges | (\$19,191,980) | (\$19,191,980) | \$0 (F) |
| \$17,656,714 | \$20,207,935 | (\$2,551,221) | (U) | Net User Charges | \$42,790,337 | \$42,790,337 | \$0 (F) |
| \$414,468 | \$451,712 | (\$37,244) | (U) | Special Charges | \$833,406 | \$833,406 | \$0 (F) |
| \$619,322 | \$811,410 | (\$192,088) | (U) | Secondary Waste Charge | \$1,181,382 | \$1,181,382 | \$0 (F) |
| \$78,104 | \$83,726 | (\$5,622) | (U) | Contributions | \$88,726 | \$88,726 | \$0 (F) |
| \$9,000 | \$10,000 | (\$1,000) | (U) | Operating Grants | \$128,300 | \$128,300 | \$0 (F) |
| \$1,238,554 | \$81,276 | \$1,157,278 | (F) | Interest Municipal Cash Investments | \$162,568 | \$162,568 | \$0 (F) |
| \$793,114 | \$658,698 | \$134,416 | (F) | Interest Restricted Cash Investments | \$1,317,456 | \$1,317,456 | \$0 (F) |
| \$1,166,373 | \$1,026,696 | \$139,677 | (F) | Reimbursements | \$2,053,456 | \$2,053,456 | \$0 (F) |
| \$2,212,950 | \$1,574,016 | \$638,934 | (F) | Other | \$4,050,005 | \$4,050,005 | \$0 (F) |
| \$140,591 | \$138,495 | \$2,096 | (F) | Proceeds from Sale of Assets | \$325,000 | \$325,000 | \$0 (F) |
| \$24,329,190 | \$25,043,964 | (\$714,774) | (U) | Total Operating Income | \$52,930,636 | \$52,930,636 | \$0 (F) |
| Operating Expenditure | | | | | | | |
| \$7,613,062 | \$8,394,296 | \$781,234 | (F) | Salary Expenses | \$16,790,286 | \$16,790,286 | \$0 (F) |
| \$4,337,569 | \$5,725,175 | \$1,387,606 | (F) | Contract Expenses | \$11,497,412 | \$11,497,412 | \$0 (F) |
| \$817,936 | \$976,644 | \$158,708 | (F) | Material Expenses | \$2,064,709 | \$2,064,709 | \$0 (F) |
| \$215,906 | \$251,160 | \$35,254 | (F) | Utility Expenses | \$514,621 | \$514,621 | \$0 (F) |
| \$794,227 | \$991,104 | \$196,877 | (F) | Fuel Expenses | \$1,989,418 | \$1,989,418 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Interest Expenses | \$0 | \$0 | \$0 (F) |
| \$428,069 | \$303,810 | (\$124,259) | (U) | Insurance Expenses | \$610,639 | \$610,639 | \$0 (F) |
| \$2,968,423 | \$2,731,116 | (\$237,307) | (U) | Depreciation Expenses | \$5,462,583 | \$5,462,583 | \$0 (F) |
| \$912,966 | \$1,477,874 | \$564,908 | (F) | Miscellaneous Expenses | \$11,180,783 | \$11,180,783 | \$0 (F) |
| \$801,543 | \$291,876 | (\$509,667) | (U) | Provision Expenses | \$617,260 | \$617,260 | \$0 (F) |
| (\$845) | (\$524) | \$321 | (F) | Costs Allocated | \$0 | \$0 | \$0 (F) |
| \$173,702 | \$180,525 | \$6,823 | (F) | Carrying Amount of Assets Disposed Of | \$251,761 | \$251,761 | \$0 (F) |
| \$19,062,558 | \$21,323,056 | \$2,260,498 | (F) | Total Operating Expenditure | \$50,979,472 | \$50,979,472 | \$0 (F) |
| \$5,266,632 | \$3,720,908 | \$1,545,724 | (F) | NET RESULT BEFORE OTHER COMPREHENSIVE INCOME | \$1,951,164 | \$1,951,164 | \$0 (F) |
| Surplus | Surplus | | | | Surplus | Surplus | |
| Other Comprehensive Income | | | | | | | |
| \$0 | \$0 | \$0 | (F) | Revaluation of Assets/Accumulated Depreciation Reversal | \$0 | \$0 | \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Total Other Comprehensive Income | \$0 | \$0 | \$0 (F) |
| \$5,266,632 | \$3,720,908 | \$1,545,724 | (F) | CHANGE IN NET ASSETS FROM OPERATIONS | \$1,951,164 | \$1,951,164 | \$0 (F) |
| Surplus | Surplus | | | | Surplus | Surplus | |

Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|--------------|----------|----------|-------------|--|----------|----------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| | | | | | | | |
| CEO's Team | | | | | | | |
| \$5,668 | \$37,500 | \$31,832 | \$48,975 | Purchase Information Technology & Communication Equipment - Councillors (24550/01) | \$75,000 | \$75,000 | \$0 |
| \$5,668 | \$37,500 | \$31,832 | \$48,975 | | \$75,000 | \$75,000 | \$0 |



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|------------------|-----------|-----------|-------------|--|-----------|-----------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| | | | | | | | |
| Business Support | | | | | | | |
| \$15,429 | \$26,796 | \$11,367 | \$0 | Extend Ascot PV & EV Charging (24399/28) | \$53,603 | \$53,603 | \$0 |
| \$54,263 | \$67,998 | \$13,735 | \$56,253 | Purchase Vehicles - Ascot Place (24440/00) | \$136,000 | \$136,000 | \$0 |
| \$0 | \$124,998 | \$124,998 | \$0 | Purchase Vehicles - Ascot Place (Electric Vehicles) (24440/01) | \$250,000 | \$250,000 | \$0 |
| \$0 | \$4,998 | \$4,998 | \$0 | Purchase Furniture Fittings & Equipment - Corporate Services (24510/01) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$195,996 | \$195,996 | \$0 | Purchase Information Technology & Communication Equipment (24550/00) | \$392,000 | \$392,000 | \$0 |
| \$0 | \$9,996 | \$9,996 | \$0 | Capital Improvement Administration Building - Ascot Place (25240/01) | \$20,000 | \$20,000 | \$0 |
| \$0 | \$2,574 | \$2,574 | \$0 | Upgrade Security Equipment - Ascot Place (25530/01) | \$5,150 | \$5,150 | \$0 |
| \$69,692 | \$433,356 | \$363,664 | \$56,253 | | \$866,753 | \$866,753 | \$0 |



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|-----------------|-------------|---------------|-------------|---|-------------|-------------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| Operations Team | | | | | | | |
| \$0 | \$124,998 | \$124,998 | \$0 | Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01) | \$250,000 | \$250,000 | \$0 |
| \$262,246 | \$655,140 | \$392,894 | \$698,963 | Construct Wood Waste to Energy Building - HRRP (24259/05) | \$1,310,291 | \$1,310,291 | \$0 |
| \$0 | \$15,000 | \$15,000 | \$0 | Construct Community Recycling Centre (CRC) - HRRP (24259/06) | \$30,000 | \$30,000 | \$0 |
| \$33,228 | \$150,000 | \$116,772 | \$63,477 | Construct Waste Transfer Station - HRRP (24259/10) | \$300,000 | \$300,000 | \$0 |
| \$0 | \$4,998 | \$4,998 | \$0 | Construct Weighbridge Office - Hazelmere (24259/12) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$49,998 | \$49,998 | \$0 | Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility (24259/15) | \$100,000 | \$100,000 | \$0 |
| (\$236) | \$750,000 | \$750,236 | \$12,000 | Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility (24259/16) | \$1,500,000 | \$1,500,000 | \$0 |
| \$0 | \$0 | \$0 | \$0 | Construct Wood Waste to Energy Building (Commissioning) - HRRP (24259/18) | \$0 | \$0 | \$0 |
| \$0 | \$259,998 | \$259,998 | \$0 | Construct Wood Waste to Energy Dry Char Storage Facility - HRRP (24259/19) | \$520,000 | \$520,000 | \$0 |
| \$0 | \$150,000 | \$150,000 | \$0 | Wood Waste to Energy Plant - Fire Protection - HRRP (24259/22) | \$300,000 | \$300,000 | \$0 |
| \$0 | \$75,000 | \$75,000 | \$0 | Construct New Power Station - Redhill Landfill Facility (24259/23) | \$150,000 | \$150,000 | \$0 |
| \$1,623,406 | \$0 | (\$1,623,406) | \$75,290 | Construct Class III Cell Stage 17 - Red Hill Landfill Facility (24310/21) | \$0 | \$0 | \$0 |
| \$256,650 | \$2,824,998 | \$2,568,348 | \$4,131,110 | Construct Class III Cell Stage 18 - Red Hill Landfill Facility (24310/22) | \$5,650,000 | \$5,650,000 | \$0 |

CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|-----------------|-----------|------------|-------------|--|-----------|-----------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| Operations Team | | | | | | | |
| \$0 | \$49,998 | \$49,998 | \$0 | Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility (24330/04) | \$100,000 | \$100,000 | \$0 |
| \$49,778 | \$75,000 | \$25,223 | \$660 | Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility (24330/05) | \$150,000 | \$150,000 | \$0 |
| \$0 | \$237,498 | \$237,498 | \$0 | Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility (24350/01) | \$475,000 | \$475,000 | \$0 |
| \$218 | \$0 | (\$218) | \$0 | Leachate Pond Deepening - Red Hill Landfill Facility (24350/02) | \$0 | \$0 | \$0 |
| \$45,230 | \$124,998 | \$79,768 | \$0 | Construct Roads / Carparks - Red Hill Landfill Facility (24370/00) | \$250,000 | \$250,000 | \$0 |
| \$0 | \$165,000 | \$165,000 | \$0 | Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility (24370/02) | \$330,000 | \$330,000 | \$0 |
| \$0 | \$49,998 | \$49,998 | \$0 | Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility (24380/00) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$109,992 | \$109,992 | \$19,500 | Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility (24380/01) | \$220,000 | \$220,000 | \$0 |
| \$0 | \$15,000 | \$15,000 | \$18,466 | Construct Litter Fence - Redhill Landfill Facility (24394/05) | \$30,000 | \$30,000 | \$0 |
| \$9,550 | \$384,996 | \$375,446 | \$0 | Construct FOGO Processing Area - Red Hill Landfill Facility (24395/05) | \$770,000 | \$770,000 | \$0 |
| \$0 | \$19,992 | \$19,992 | \$0 | Undertake FOGO Reference Site Tours (24395/06) | \$40,000 | \$40,000 | \$0 |
| \$3,628 | \$104,994 | \$101,366 | \$917 | Implementation of the FOGO Recovery Strategy (24395/07) | \$210,000 | \$210,000 | \$0 |
| \$167,172 | \$127,050 | (\$40,122) | \$0 | FOGO Picking Station - Red Hill Landfill Facility (24395/11) | \$254,105 | \$254,105 | \$0 |



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|-----------------|-------------|-------------|-------------|---|-------------|-------------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| Operations Team | | | | | | | |
| \$700 | \$49,998 | \$49,298 | \$0 | Construct Monitoring Bores - Red Hill Landfill Facility (24396/00) | \$100,000 | \$100,000 | \$0 |
| \$27,146 | \$49,998 | \$22,852 | \$31,535 | Project & Engineering Hazelmere - Construct Other (24399/03) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$24,996 | \$24,996 | \$0 | Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere (24399/09) | \$50,000 | \$50,000 | \$0 |
| (\$5,733) | \$99,996 | \$105,729 | \$45,218 | Air Supply lines - Waste Management Structures - Red Hill Landfill Facility (24399/10) | \$200,000 | \$200,000 | \$0 |
| \$104,362 | \$300,000 | \$195,638 | \$60,153 | Wood Waste to Energy Utilities/Infrastructure - HRRP (24399/11) | \$600,000 | \$600,000 | \$0 |
| \$0 | \$49,998 | \$49,998 | \$0 | Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility (24399/19) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$249,996 | \$249,996 | \$0 | Gas Extraction System Wells - Red Hill Landfill Facility (24399/20) | \$500,000 | \$500,000 | \$0 |
| \$0 | \$1,963,902 | \$1,963,902 | \$0 | Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility (24399/21) | \$3,927,815 | \$3,927,815 | \$0 |
| \$0 | \$49,998 | \$49,998 | \$0 | Noise Barrier for Hammer Mill - HRRP (24399/26) | \$100,000 | \$100,000 | \$0 |
| \$56,279 | \$0 | (\$56,279) | \$0 | Sewer Line connection to Talloman - HRRP (24399/30) | \$0 | \$0 | \$0 |
| \$0 | \$49,998 | \$49,998 | \$0 | Red Hill Project - Others/ Emergency (24399/31) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$75,000 | \$75,000 | \$0 | Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci (24399/32) | \$150,000 | \$150,000 | \$0 |
| \$99,639 | \$0 | (\$99,639) | \$0 | Construct Wheel wash Bath - Red Hill Landfill Facility (24399/33) | \$0 | \$0 | \$0 |



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|-----------------|-------------|---------------|-------------|---|-------------|-------------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| Operations Team | | | | | | | |
| \$1,950,051 | \$849,996 | (\$1,100,055) | \$0 | Purchase / Replace Plant - Red Hill Landfill Facility (24410/00) | \$1,700,000 | \$1,700,000 | \$0 |
| \$343,212 | \$1,184,880 | \$841,668 | \$363,983 | Purchase / Replace Plant - Hazelmere (24410/01) | \$2,369,760 | \$2,369,760 | \$0 |
| \$1,434 | \$165,000 | \$163,566 | \$0 | Purchase Wood Waste to Energy Plant & Equipment - HRRP (24410/03) | \$330,000 | \$330,000 | \$0 |
| \$34,993 | \$169,998 | \$135,005 | \$0 | Purchase FOGO Processing Plant - Red Hill Landfill Facility (24410/10) | \$340,000 | \$340,000 | \$0 |
| \$6,754 | \$90,000 | \$83,246 | \$0 | Regional Waste Collection Project - Plant Purchases (24410/14) | \$180,000 | \$180,000 | \$0 |
| \$0 | \$537,000 | \$537,000 | \$0 | Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility (24410/15) | \$1,074,000 | \$1,074,000 | \$0 |
| \$0 | \$254,994 | \$254,994 | \$0 | Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring (24410/16) | \$510,000 | \$510,000 | \$0 |
| \$148,464 | \$171,000 | \$22,536 | \$0 | Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00) | \$342,000 | \$342,000 | \$0 |
| (\$176) | \$16,998 | \$17,174 | \$3,914 | Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02) | \$34,000 | \$34,000 | \$0 |
| \$0 | \$124,998 | \$124,998 | \$0 | Purchase Wheel Wash - Red Hill Landfill Facility (24420/08) | \$250,000 | \$250,000 | \$0 |
| \$146,466 | \$144,498 | (\$1,968) | \$0 | Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00) | \$289,000 | \$289,000 | \$0 |
| \$0 | \$4,998 | \$4,998 | \$0 | Purchase Fire Fighting System/Equipment - Hazelmere (24520/07) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$30,000 | \$30,000 | \$0 | Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08) | \$60,000 | \$60,000 | \$0 |



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | Full Year | | | |
|-----------------|--------------|-------------|-------------|---|--------------|--------------|-----|
| Actual | Budget | Variance | | Forecast | Budget | Variance | |
| | | | | | | | |
| Operations Team | | | | | | | |
| \$0 | \$3,000 | \$3,000 | \$0 | Purchase Information Technology & Communication Equipment - Projects (24550/02) | \$6,000 | \$6,000 | \$0 |
| \$0 | \$16,998 | \$16,998 | \$0 | Purchase Information Technology & Communication Equipment - Hazelmere (24550/03) | \$34,000 | \$34,000 | \$0 |
| \$0 | \$3,000 | \$3,000 | \$0 | Purchase Information Technology & Communication Equipment - Red Hill Admin (24550/05) | \$6,000 | \$6,000 | \$0 |
| \$0 | \$3,000 | \$3,000 | \$0 | Purchase Information Technology & Communication Equipment - Red Hill Weighbridge (24550/06) | \$6,000 | \$6,000 | \$0 |
| \$203,626 | \$49,998 | (\$153,628) | \$12,181 | Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00) | \$100,000 | \$100,000 | \$0 |
| \$8,250 | \$4,998 | (\$3,252) | \$2,286 | Purchase / Replace Miscellaneous Equipment - Hazelmere (24590/02) | \$10,000 | \$10,000 | \$0 |
| \$0 | \$499,998 | \$499,998 | \$0 | Purchase Evaporators - Solar Generator - Red Hill Landfill Facility (24590/12) | \$1,000,000 | \$1,000,000 | \$0 |
| \$0 | \$49,998 | \$49,998 | \$0 | Purchase Gas Analyser (Methane) - Redhill Landfill Facility (24590/13) | \$100,000 | \$100,000 | \$0 |
| \$0 | \$2,496 | \$2,496 | \$0 | Purchase Office Furniture and Fittings - Hazelmere Office (24610/10) | \$5,000 | \$5,000 | \$0 |
| \$0 | \$4,998 | \$4,998 | \$0 | Purchase Furniture and Fittings - Hazelmere Workshop (24610/11) | \$10,000 | \$10,000 | \$0 |
| \$54,590 | \$75,000 | \$20,410 | \$0 | Refurbish Plant - Red Hill Landfill Facility (25410/00) | \$150,000 | \$150,000 | \$0 |
| \$5,630,925 | \$13,946,370 | \$8,315,445 | \$5,539,655 | | \$27,892,971 | \$27,892,971 | \$0 |



CAPITAL EXPENDITURE STATEMENT

DECEMBER 2024

| Year to Date | | | On Order | | Full Year | | |
|--------------|--------------|-------------|-------------|---------------------------|--------------|--------------|----------|
| Actual | Budget | Variance | | | Forecast | Budget | Variance |
| | | | | | | | |
| \$5,706,285 | \$14,417,226 | \$8,710,941 | \$5,644,883 | TOTAL CAPITAL EXPENDITURE | \$28,834,724 | \$28,834,724 | \$0 |



STATEMENT OF FINANCIAL POSITION

DECEMBER 2024

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|-------------------------|------------------------|--|---------------|---------------|----------|
| | | | Forecast | Budget | Variance |
| | | | | | |
| Current Assets | | | | | |
| \$27,350,538 | \$4,895,538 | Cash and Cash Equivalents | \$1,186,472 | \$1,186,472 | \$0 (F) |
| \$60,500,000 | \$80,000,000 | Investments | \$26,019,318 | \$26,019,318 | \$0 (F) |
| \$6,249,406 | \$6,171,191 | Trade and Other Receivables | \$2,988,058 | \$2,988,058 | \$0 (F) |
| \$133,919 | \$94,291 | Inventories | \$39,035 | \$39,035 | \$0 (F) |
| \$37,493 | \$393,998 | Other Assets | \$67,382 | \$67,382 | \$0 (F) |
| \$94,271,356 | \$91,555,018 | Total Current Assets | \$30,300,265 | \$30,300,265 | \$0 (F) |
| Current Liabilities | | | | | |
| \$19,582,923 | \$11,384,181 | Trade and Other Payables | \$6,201,968 | \$6,201,968 | \$0 (F) |
| \$21,000,517 | \$53,697,119 | Provisions* | \$2,009,781 | \$2,009,781 | \$0 (F) |
| \$40,583,440 | \$65,081,300 | Total Current Liabilities | \$8,211,749 | \$8,211,749 | \$0 (F) |
| \$53,687,916 | \$26,473,718 | Net Current Assets | \$22,088,516 | \$22,088,516 | \$0 (F) |
| Non Current Assets | | | | | |
| \$47,850,257 | \$47,850,257 | Land | \$47,850,257 | \$47,850,257 | \$0 (F) |
| \$20,492,681 | \$20,471,878 | Buildings | \$34,189,308 | \$34,189,308 | \$0 (F) |
| \$18,468,960 | \$21,574,806 | Structures | \$51,020,474 | \$51,020,474 | \$0 (F) |
| \$15,494,923 | \$16,168,276 | Plant | \$26,422,357 | \$26,422,357 | \$0 (F) |
| \$461,077 | \$847,116 | Equipment | \$3,935,059 | \$3,935,059 | \$0 (F) |
| \$150,905 | \$139,086 | Furniture and Fittings | \$217,802 | \$217,802 | \$0 (F) |
| \$38,867,973 | \$37,299,515 | Work in Progress | \$17,536,763 | \$17,536,763 | \$0 (F) |
| \$141,786,776 | \$144,350,934 | Total Non Current Assets | \$181,172,020 | \$181,172,020 | \$0 (F) |
| Non Current Liabilities | | | | | |
| \$36,935,224 | \$7,018,552 | Provisions | \$42,625,314 | \$42,625,314 | \$0 (F) |
| \$36,935,224 | \$7,018,552 | Total Non Current Liabilities | \$42,625,314 | \$42,625,314 | \$0 (F) |
| \$158,539,468 | \$163,806,100 | Net Assets | \$160,635,222 | \$160,635,222 | \$0 (F) |
| Equity | | | | | |
| \$58,805,378 | \$75,389,318 | Accumulated Surplus/Deficit | \$96,902,208 | \$96,902,208 | \$0 (F) |
| \$37,597,986 | \$37,597,986 | Asset Revaluation Reserve | \$37,145,634 | \$37,145,634 | \$0 (F) |
| \$45,552,164 | \$45,552,164 | Cash Backed Reserves | \$24,636,216 | \$24,636,216 | \$0 (F) |
| \$16,583,940 | \$5,266,632 | Net change in assets from operations | \$1,951,164 | \$1,951,164 | \$0 (F) |
| \$158,539,468 | \$163,806,100 | Total Equity | \$160,635,222 | \$160,635,222 | \$0 (F) |

*Current Liabilities - Provisions include City of Belmont Payout Provision of \$21,000,517 and City of Kalamunda Payput Provision of \$30,718,215



CASH AND INVESTMENTS

DECEMBER 2024

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation (U) = Unfavourable variation | Full Year | | |
|---------------------------------|------------------------|---|------------|------------|----------|
| | | | Forecast | Budget | Variance |
| Municipal Cash and Investments | | | | | |
| 3,346,488 | 4,891,688 | Cash at Bank - Municipal Fund 01001/00 | 737,094 | 737,094 | 0 (F) |
| 4,050 | 3,850 | Cash on Hand 01019/00 - 02 | 4,050 | 4,050 | 0 (F) |
| 38,947,836 | 10,777,767 | Investments - Municipal Fund 02021/00 | 1,182,422 | 1,182,422 | 0 (F) |
| 42,298,374 | 15,673,305 | Total Municipal Cash | 1,923,566 | 1,923,566 | 0 (F) |
| Restricted Cash and Investments | | | | | |
| 1,288,995 | 512,012 | Restricted Investments - Plant and Equipment 02022/01 | 222,157 | 222,157 | 0 (F) |
| 4,462,212 | 4,656,670 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 4,282,467 | 4,282,467 | 0 (F) |
| 6,682,929 | 99,400 | Restricted Investments - Future Development 02022/03 | 735,590 | 735,590 | 0 (F) |
| 2,065,084 | 2,155,078 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 1,985,756 | 1,985,756 | 0 (F) |
| 4,573,220 | 5,325,076 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 463,756 | 463,756 | 0 (F) |
| 10,312,670 | 6,661,531 | Restricted Investments - Secondary Waste Processing 02022/09 | 8,810,577 | 8,810,577 | 0 (F) |
| 1,208,713 | 560,115 | Restricted Investments - Class III Cells 02022/10 | 2,152,501 | 2,152,501 | 0 (F) |
| 5,762,984 | 6,014,129 | Restricted Investments - EastLink Relocation 02022/13 | 4,864,418 | 4,864,418 | 0 (F) |
| 8,036,861 | 21,028,724 | Restricted Investments - Committed Funds 02022/14 | 544,468 | 544,468 | 0 (F) |
| 0 | 21,000,517 | Restricted Investments - Equity Reserve 02022/15 | 0 | 0 | 0 (F) |
| 1,158,496 | 1,208,981 | Restricted Investments - Long Service Leave 02022/90 | 1,220,534 | 1,220,534 | 0 (F) |
| 45,552,164 | 69,222,233 | Total Restricted Cash | 25,282,224 | 25,282,224 | 0 (F) |
| 87,850,538 | 84,895,538 | TOTAL CASH AND INVESTMENTS | 27,205,790 | 27,205,790 | 0 (F) |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



STATEMENT OF FINANCIAL ACTIVITY

December 2024

| Year to Date | | | | Full Year | | |
|---|-----------------------|-----------------------|-----|--|-----------------------|--------------------------------------|
| Actual | Budget | Variance | | Forecast | Budget | Variance |
| (F) = Favourable variation (U) = Unfavourable variation | | | | | | |
| OPERATING ACTIVITIES | | | | | | |
| Revenue from operating activities | | | | | | |
| \$30,151,304 | \$31,754,744 | (\$1,603,440) | (U) | Fees and charges | \$63,997,105 | \$63,997,105 \$0 (F) |
| \$1,253,477 | \$1,120,422 | \$133,055 | (F) | Grants, subsidies and contributions | \$2,270,482 | \$2,270,482 \$0 (F) |
| \$2,031,668 | \$739,974 | \$1,291,694 | (F) | Interest revenue | \$1,480,024 | \$1,480,024 \$0 (F) |
| \$2,212,950 | \$1,574,016 | \$638,934 | (F) | Other revenue | \$4,050,005 | \$4,050,005 \$0 (F) |
| \$140,591 | \$138,495 | \$2,096 | (F) | Profit on asset disposals | \$73,239 | \$73,239 \$0 (F) |
| \$35,789,990 | \$35,327,651 | \$462,339 | (F) | | \$71,870,855 | \$71,870,855 \$0 (F) |
| Expenditure from operating activities | | | | | | |
| (\$7,613,062) | (\$8,394,296) | \$781,234 | (F) | Employee costs | (\$16,790,286) | (\$16,790,286) \$0 (F) |
| (\$5,155,505) | (\$6,701,819) | \$1,546,314 | (F) | Materials and contracts | (\$13,562,121) | (\$13,562,121) \$0 (F) |
| (\$215,906) | (\$251,160) | \$35,254 | (F) | Utility charges | (\$514,621) | (\$514,621) \$0 (F) |
| (\$2,968,423) | (\$2,731,116) | (\$237,307) | (U) | Depreciation | (\$5,462,583) | (\$5,462,583) \$0 (F) |
| \$0 | \$0 | \$0 | (F) | Finance costs | \$0 | \$0 \$0 (F) |
| (\$428,069) | (\$303,810) | (\$124,259) | (U) | Insurance | (\$610,639) | (\$610,639) \$0 (F) |
| (\$13,968,691) | (\$13,044,017) | (\$924,674) | (U) | Other expenditure | (\$32,979,441) | (\$32,979,441) \$0 (F) |
| (\$173,702) | (\$180,525) | \$6,823 | (F) | Loss on asset disposals | \$0 | \$0 \$0 (F) |
| (\$30,523,358) | (\$31,606,743) | (\$1,279,417) | (U) | | (\$69,919,691) | (\$69,919,691) \$0 (F) |
| \$3,803,084 | \$309,781 | \$3,493,303 | (F) | Non-cash amounts excluded from operating activities | \$6,006,604 | \$6,006,604 \$0 (F) |
| \$9,069,716 | \$4,030,689 | \$2,676,225 | (F) | Amount attributable to operating activities | \$7,957,768 | \$7,957,768 \$0 (F) |
| INVESTING ACTIVITIES | | | | | | |
| Inflows from investing activities | | | | | | |
| \$140,591 | \$138,495 | \$2,096 | (F) | Proceeds from disposal of assets | \$325,000 | \$325,000 \$0 (F) |
| \$140,591 | \$138,495 | \$2,096 | (F) | | \$325,000 | \$325,000 \$0 (F) |
| Outflows from investing activities | | | | | | |
| (\$3,198,243) | (\$7,137,072) | \$3,938,829 | (F) | Purchase of property, plant and equipment | (\$14,274,201) | (\$14,274,201) \$0 (F) |
| (\$2,508,045) | (\$7,280,244) | \$4,772,199 | (F) | Purchase and construction of infrastructure | (\$14,560,523) | (\$14,560,523) \$0 (F) |
| (\$5,706,288) | (\$14,417,316) | \$8,711,028 | (F) | | (\$28,834,724) | (\$28,834,724) \$0 (F) |
| (\$5,565,697) | (\$14,278,821) | \$8,713,124 | (F) | Amount attributable to investing activities | (\$28,509,724) | (\$28,509,724) \$0 (F) |
| FINANCING ACTIVITIES | | | | | | |
| Inflows from financing activities | | | | | | |
| \$13,474,190 | \$4,880,490 | \$8,593,700 | (F) | Transfers from reserve accounts | \$9,761,029 | \$9,761,029 \$0 (F) |
| \$13,474,190 | \$4,880,490 | \$8,593,700 | (F) | | \$9,761,029 | \$9,761,029 \$0 (F) |
| Outflows from financing activities | | | | | | |
| (\$37,144,261) | (\$2,375,448) | (\$34,768,813) | (U) | Transfers to reserve accounts | (\$4,750,987) | (\$4,750,987) \$0 (F) |
| (\$37,144,261) | (\$2,375,448) | (\$34,768,813) | (U) | | (\$4,750,987) | (\$4,750,987) \$0 (F) |
| (\$23,670,071) | \$2,505,042 | (\$26,175,113) | (U) | Amount attributable to financing activities | \$5,010,042 | \$5,010,042 \$0 (F) |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | |
| \$8,135,751 | \$12,348,206 | (\$4,212,455) | (U) | Surplus or deficit at the start of the financial year | \$12,348,206 | \$12,348,206 \$0 (F) |
| \$9,069,716 | \$4,030,689 | \$5,039,027 | (F) | Amount attributable to operating activities | \$7,957,768 | \$7,957,768 \$0 (F) |
| (\$5,565,697) | (\$14,278,821) | \$8,713,124 | (F) | Amount attributable to investing activities | (\$28,509,724) | (\$28,509,724) \$0 (F) |
| (\$23,670,071) | \$2,505,042 | (\$26,175,113) | (U) | Amount attributable to financing activities | \$5,010,042 | \$5,010,042 \$0 (F) |
| (\$12,030,300) | \$4,605,116 | (\$16,635,416) | (U) | Surplus or deficit after imposition of general rates | (\$3,193,708) | (\$3,193,708) \$0 (F) |

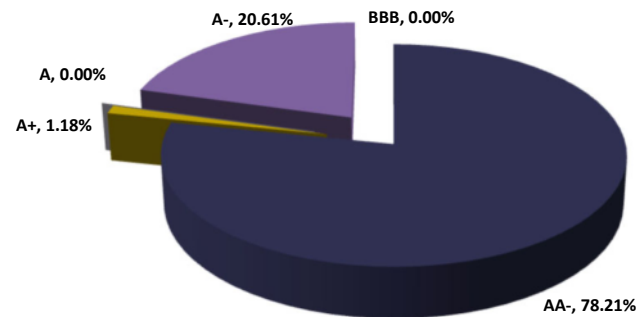
EMRC Investment Report

December 2024

I. Overall Portfolio Limits

| S&P Long Term Rating | % Portfolio | Investment Maximum % |
|-------------------------|----------------|-------------------------|
| AA- | 78.21% | 100.00% |
| A+ | 1.18% | 100.00% |
| A | 0.00% | 100.00% |
| A- | 20.61% | 100.00% |
| BBB | 0.00% | 40.00% |
| | <u>100.00%</u> | |

Investment by S&P Rating



II. Single Entity Exposure

| | S&P Long Term Rating | % Portfolio |
|---------------------------|-------------------------|----------------|
| ANZ Banking Group | AA- | 0.00% |
| AMP | BBB+ | 0.00% |
| NAB | AA- | 9.42% |
| Westpac / St. George Bank | AA- | 44.06% |
| Suncorp | A+ | 1.18% * |
| BOQ / ME Bank | A- | 20.61% |
| Commonwealth Bank | AA- | 24.74% |
| ING | A | 0.00% |
| Macquarie Bank | A+ | 0.00% |
| | | <u>100.00%</u> |

* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

III. Term to Maturity Framework

| Maturity Profile | Investment Policy Guidelines | | |
|--|------------------------------|-------|-------|
| | % Portfolio | % Min | % Max |
| Less Than 1 Year | 100.00% | 40% | 100% |
| Greater than 1 year & less than or equal to 3 years | 0.00% | 0% | 60% |
| | <u>100.00%</u> | | |

IV. Fossil Fuel Divestment

| | % Portfolio |
|-----------------------|----------------|
| Non-Fossil Fuel ADI's | 1.18% |
| Fossil Fuel ADI's | 98.82% |
| | <u>100.00%</u> |

6.3 REQUEST FOR TENDER – RFT 2024-005 – SUPPLY OF ALTERNATIVE DAILY COVER RED HILL WASTE MANAGEMENT FACILITY

D2025/02286

PURPOSE OF REPORT

The purpose of this report is to inform Council of the results of a Request for Tender for Supply of Alternative Daily Cover - RFT 2024-005 for the Red Hill Waste Management Facility and recommend acceptance of the tender submission from Odour Control Systems International (Australia) Ltd.

KEY POINT(S)

- The tender for Supply of Alternative Daily Cover closed on 29 November 2024 and one submission was received.
- The tender called for the supply and delivery of Alternative Daily Cover for the Red Hill Waste Management Facility.

RECOMMENDATION(S)

That:

1. Council awards RFT 2024 005 – Supply of Alternative Daily Cover at Red Hill Waste Management Facility to Odour Control Systems International (Australia) Ltd, for an initial three year term, with an option for two single year extensions, exercisable by the CEO, subject to satisfactory performance.
2. The CEO be authorised to enter into a contract with Odour Control Systems International (Australia) Ltd in accordance with their submitted quotation, subject to any minor variations that may be agreed on between the CEO and Odour Control Systems International (Australia) Ltd.
3. Attachment 1 remains confidential and be certified by the Chairperson and Chief Executive Officer.

SOURCE OF REPORT

Chief Operating Officer

BACKGROUND

- 1 The EMRC requires the supply and delivery of Alternative Daily Cover for Red Hill Waste Management Facility, 1094 Toodyay Road, Red Hill WA 6056.
- 2 The use of Alternative Daily Cover reduces the use of clay for cover material, thus saving on landfill airspace.

REPORT

- 3 RFT 2024-005 for the Supply of Alternative Daily Cover for Red Hill Waste Management Facility was issued via Tenderlink on 30 October 2024 and closed on 19 November 2024.
- 4 At the close of the Tender period only one tender submission had been received and was deemed compliant.
- 5 The following qualitative criteria formed part of the tender evaluation process:

| Description of Qualitative Criteria | Weighting |
|-------------------------------------|-----------|
| a. Relevant Experience | 30% |
| b. Project Execution Methodology | 20% |
| c. Supply Chain Resource Planning | 20% |

- 6 The balance of the weighting of 30% is based on the pricing criterion.
- 7 The schedule of rates submitted by Odour Control Systems International (Australia) Ltd is attached (Confidential Attachment 1).
- 8 The evaluation process was completed independently by three EMRC officers, who found that Odour Control Systems International Ltd had demonstrated the required experience and WHS standards to deliver a high quality product.
- 9 Odour Control Systems International Ltd is therefore recommended as the preferred tenderer in accordance with the pricing schedule supplied.

STRATEGIC/POLICY IMPLICATIONS

- 10 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.
 Goal: Create Value in the Community
 Target: Community based source separation initiatives by 2027
 - Use of recovered materials in the region by 2040
 - Increased participation in behaviour change programs
- 11 The RFT complies with Council Policy 3.5 Purchasing Policy.

FINANCIAL IMPLICATIONS

- 12 Based on the anticipated use and the quoted Schedule of Rates, it is estimated that the contract value will be \$2.3 million (Ex. GST) over a five year period subject to annual CPI increase over the 5-year term.
- 13 Funds are provided for in the annual budget.

SUSTAINABILITY IMPLICATIONS

- 14 Providing a daily cover for landfill waste is important to reduce the environmental impact of the waste disposal operations such as preventing windblown waste and is requirement under the facilities DWER issued Licence Conditions. Alternative Daily Cover consumes significantly less airspace than conventional daily clay cover, extending the life of the landfill.

RISK MANAGEMENT

Risk – That the RHWMF would be required to use clay as the daily cover material increasing the volume of airspace utilised

| Consequence | Likelihood | Rating |
|--|------------|----------|
| Moderate | Unlikely | Moderate |
| Action/Strategy | | |
| ➤ A contract for the supply of Alternative Daily Cover is to be in place and utilised as required. | | |

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|---------------------|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

ATTACHMENT(S)

- Confidential Odour Control Systems International (Australia) Ltd Schedule of Rates (D2025/02297)
- Company Director Details Form (2025/02300)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

- Council awards RFT 2024 005 – Supply of Alternative Daily Cover at Red Hill Waste Management Facility be awarded to Odour Control Systems International (Australia) Ltd, for an initial three (3) year term, with an option for two (2) single year extensions, exercisable by the CEO subject to satisfactory performance.
- The CEO be authorised to enter into a contract with Odour Control Systems International (Australia) Ltd in accordance with their submitted quotation, subject to any minor variations that may be agreed on between the CEO and Odour Control Systems International (Australia) Ltd.
- Attachment 1 remains confidential and be certified by the Chairperson and Chief Executive Officer.



COUNCIL RESOLUTION(S)

MOVED


SECONDED

Eastern Metropolitan Regional Council

226 Great Eastern Hwy
ASCOT WA 6104
PO Box 234 Belmont WA 6984

t: (08) 9424 2222
e: mail@emrc.org.au
w: emrc.org.au

COMPANY DIRECTOR DETAILS FORM

| COMPANY PARTICULARS | |
|--|--|
| Company Name in Full: | ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRLIA) LIMITED |
| ABN / ACN: | 69-654-404-120 |
| Address of Registered Office: | PO Box 39-608, Howick, Auckland 2145, New Zealand |
| Principal Place of Business: | 24 Lorien Place, East Tamaki, Auckland 2013, New Zealand |
| Information on previous company names (if applicable): | |
| DIRECTOR PARTICULARS | |
| Title: | Mr - Mr |
| Full Forename(s): | Scott - Kyle |
| Surname: | Boness - Cattermoul |
| Former Name(s): | |
| Country / State of Residence: | New Zealand - New Zealand |
| Nationality: | New Zealand - New Zealand |
| Date of Birth: | 16/06/1968 - 22/07/1966 |
| Date of Appointment: | Oct 2003 - January 2005 |
| Telephone: | +6421 675 168 - +6421 675 161 |
| Email: | scott@odourcontrol.co.nz. - kyle@odourcontrol.co.nz |
| LIST OF CONTRACTORS | |
| Contractor 1: | |
| Contractor 2: | |
| Contractor 3: | |
| Contractor 4: | |
| Contractor 5: | |
| Contractor 6: | |
| Contractor 7: | |
| Director's Signature: |  |
| Date: | 11 NOV 2024 |

Please complete and return this form with your tender submission

6.4 INFORMATION BULLETIN

2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 30 NOVEMBER 2024

D2025/00152

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 30 November 2024.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 51,605 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 46,465 tonnes received during the same period in 2023/2024.
- 2 “Other” waste tonnages totalling 82,109 were received at Red Hill during the reporting period compared to 102,604 tonnes received during the same period in 2023/2024.
- 3 During the reporting period a combined total of 133,714 tonnes compared to 149,069 tonnes during the same period in 2023/2024 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 7,828 tonnes compared to 7,150 tonnes for the same period in 2023/2024.
 - The sale of fines and woodchip totalled 5,951 tonnes, compared to 5,393 tonnes for the same period in 2023/2024.
 - Incoming Commercial and Industrial (C&I) Waste totalled 175 tonnes, compared to 175 tonnes for the same period in 2023/2024.
 - Mattresses incoming totalled 7,533 compared to 8,864 for the same period in 2023/2024.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil



RISK MANAGEMENT

Risk – Lower than budgeted tonnages received including product sales

| Consequence | Likelihood | Rating |
|--|------------|----------|
| Moderate | Moderate | Moderate |
| Action/Strategy | | |
| ➤ Monthly tonnage reports are reviewed by Council and Management Team. | | |

ATTACHMENT(S)

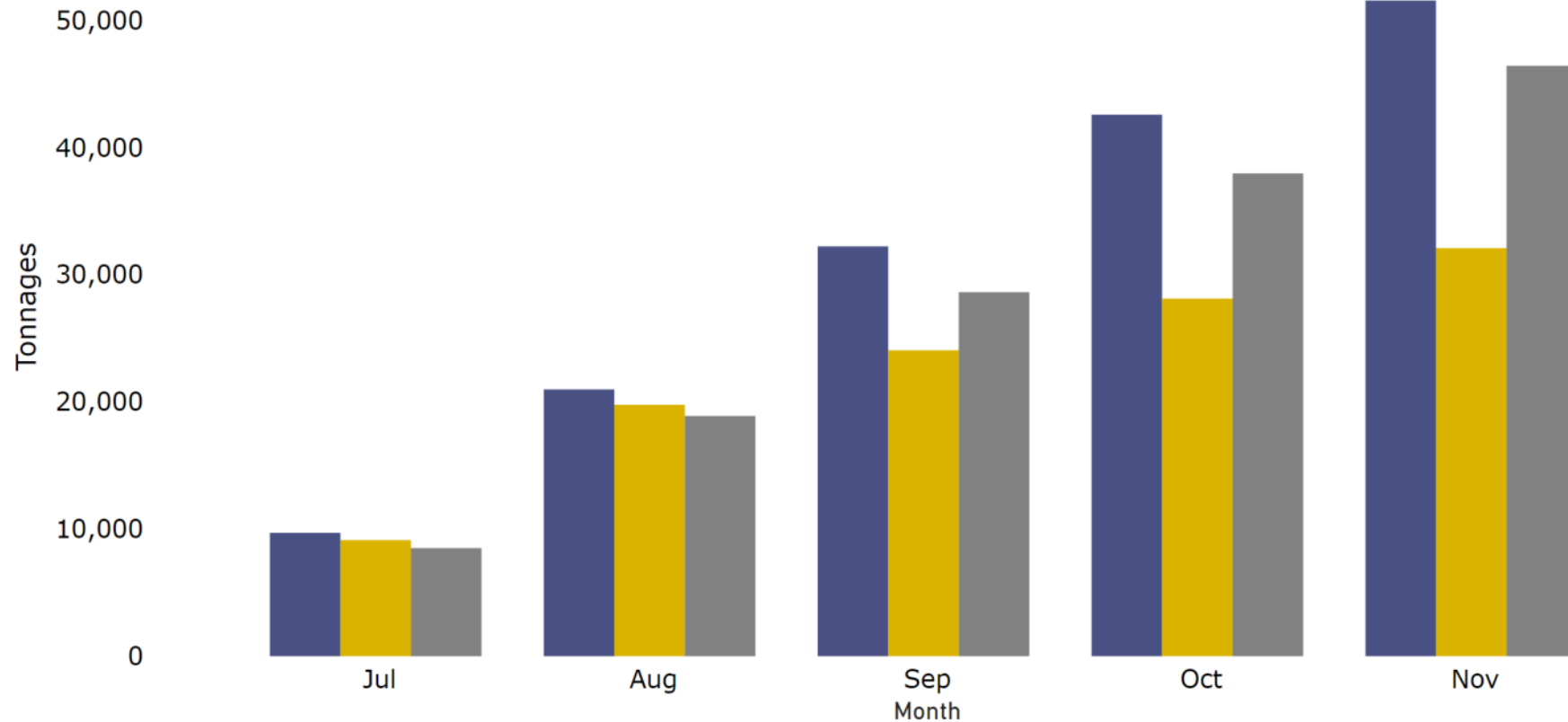
Council Tonnages Report (D2025/00158)

EMRC Tonnage Analysis

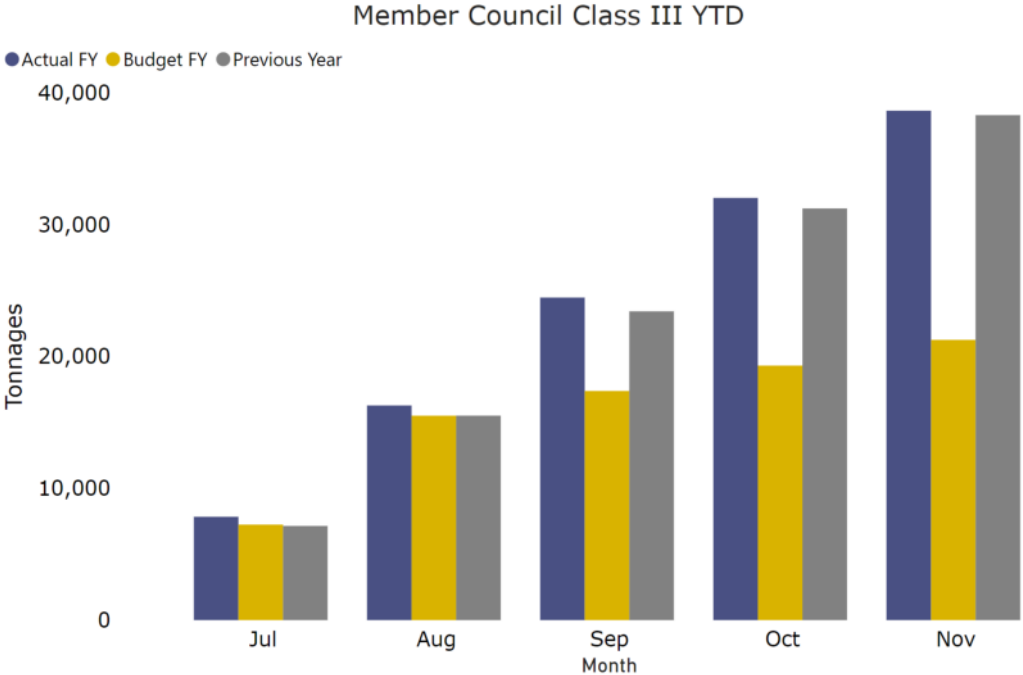
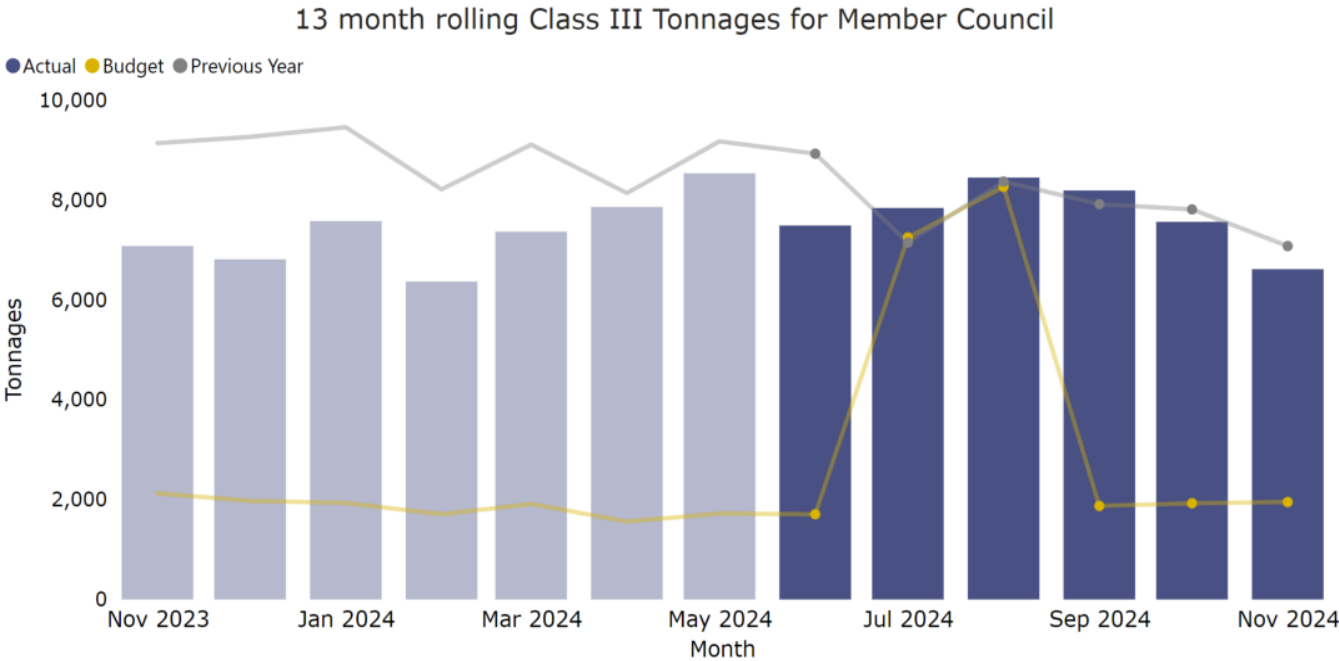
as at 30 November 2024

2024/2025 Member Council YTD Overall Tonnages

● Actual FY ● Budget FY ● Previous Year

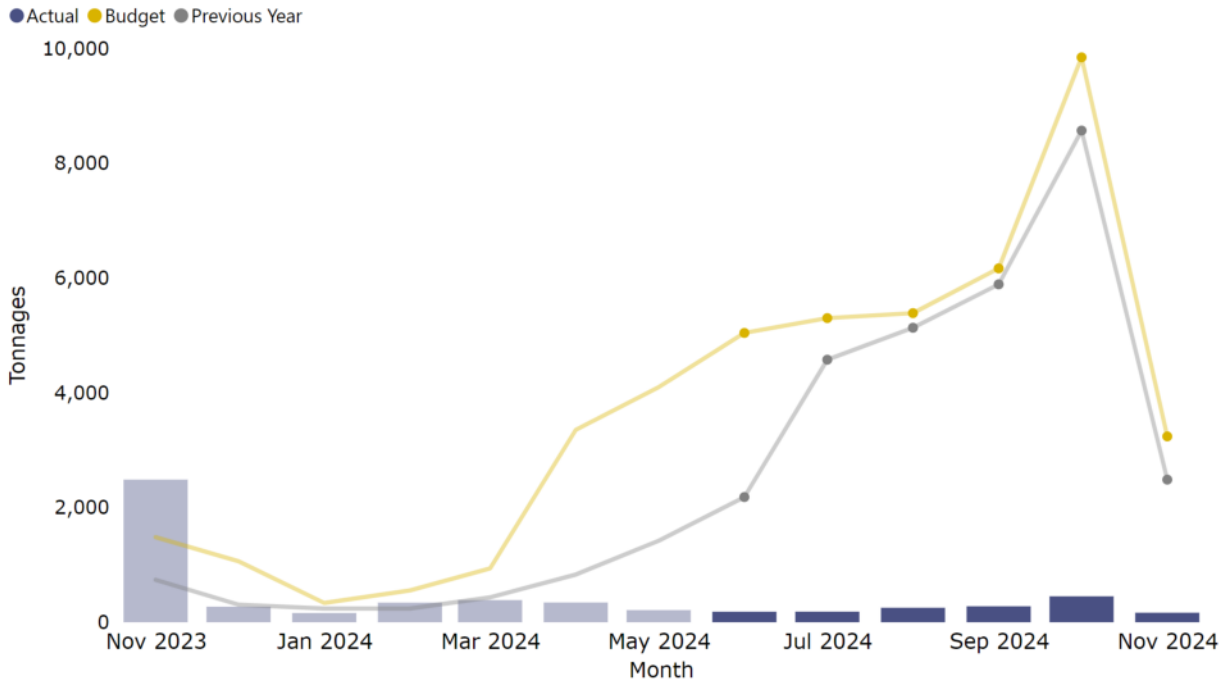


2024/2025 Tonnages

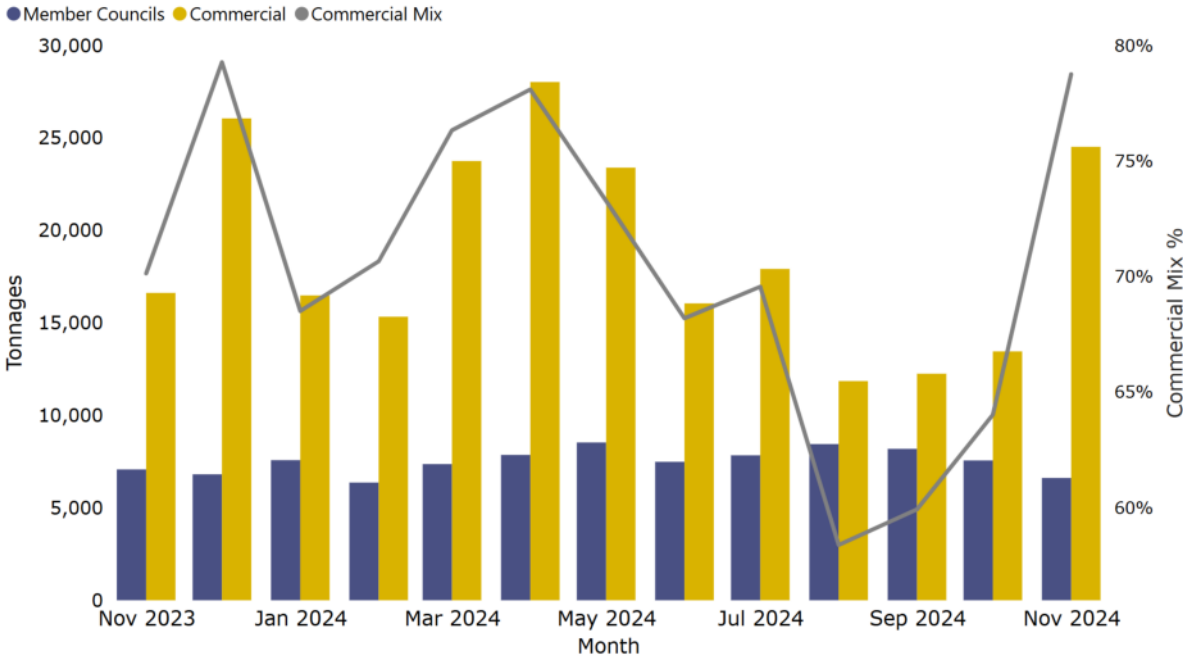


2024/2025 Tonnages

13 month rolling Class IV Tonnages

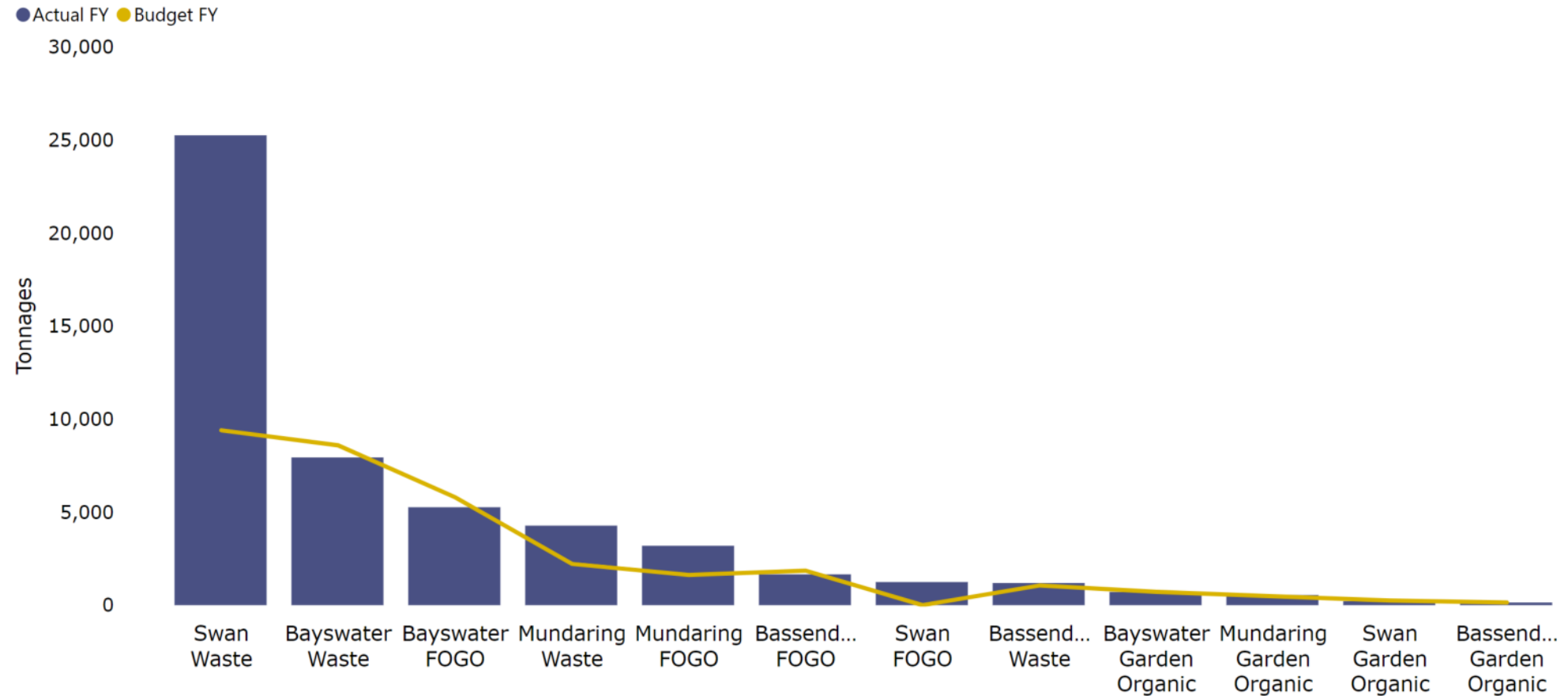


13 month rolling Member Council / Commercial Mix



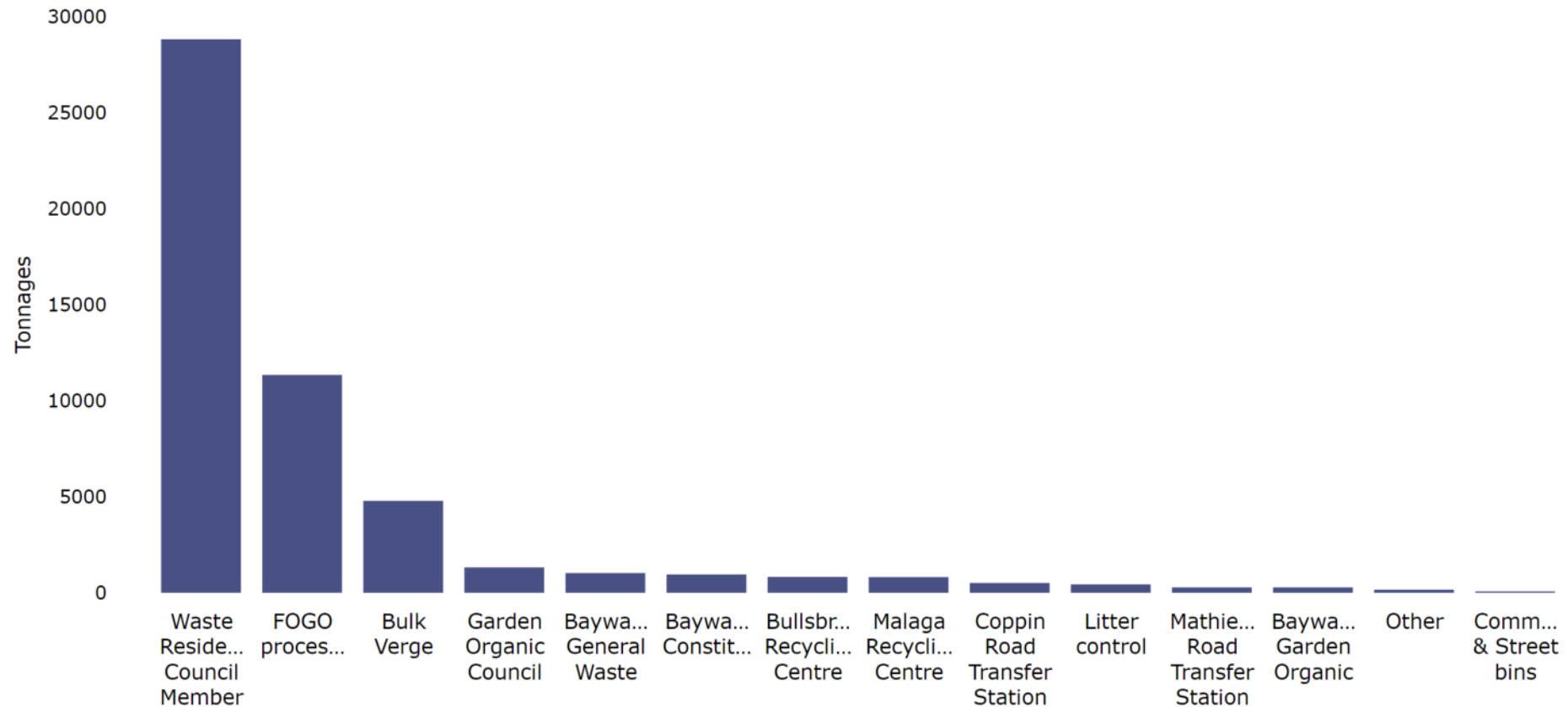
2024/2025 EMRC Combined Waste Report

YTD November 2024

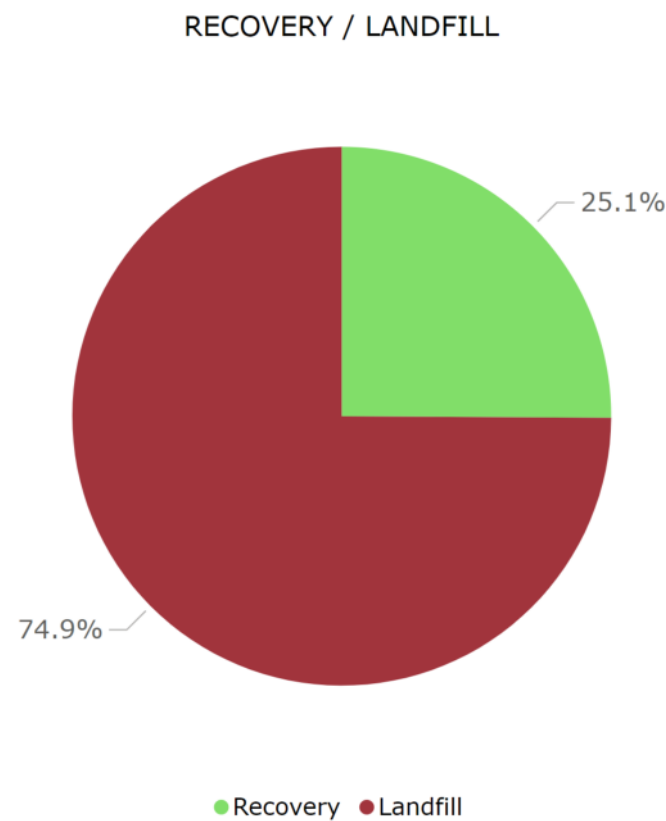


2024/2025 EMRC Waste Receipt Report

YTD November 2024



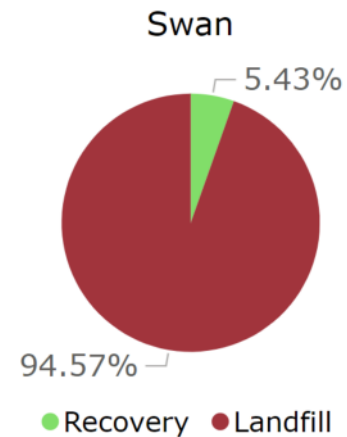
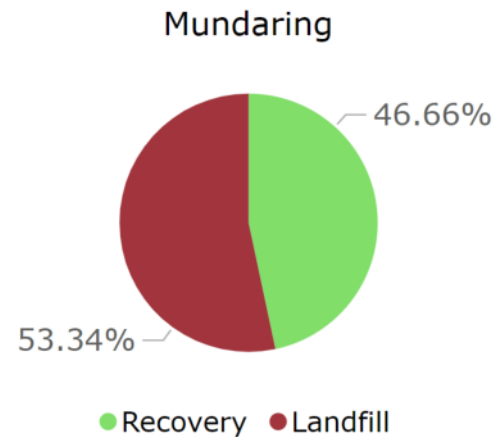
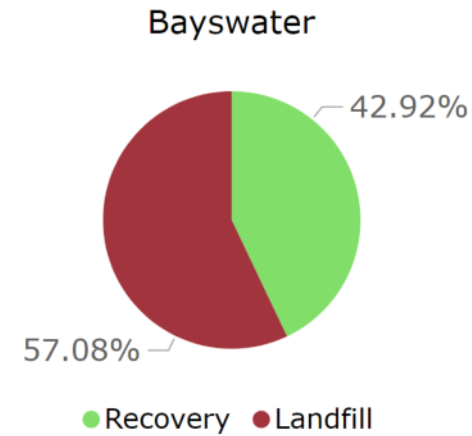
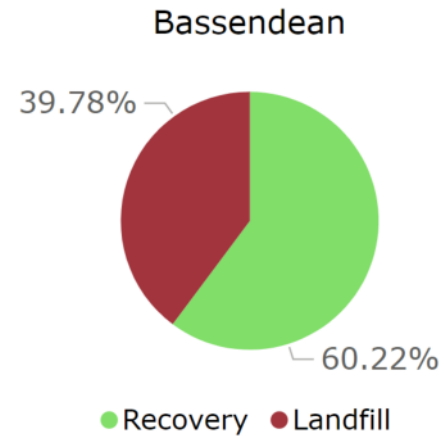
2024/2025 Total Member Council % Recovery @ EMRC



Council Landfill Recovery

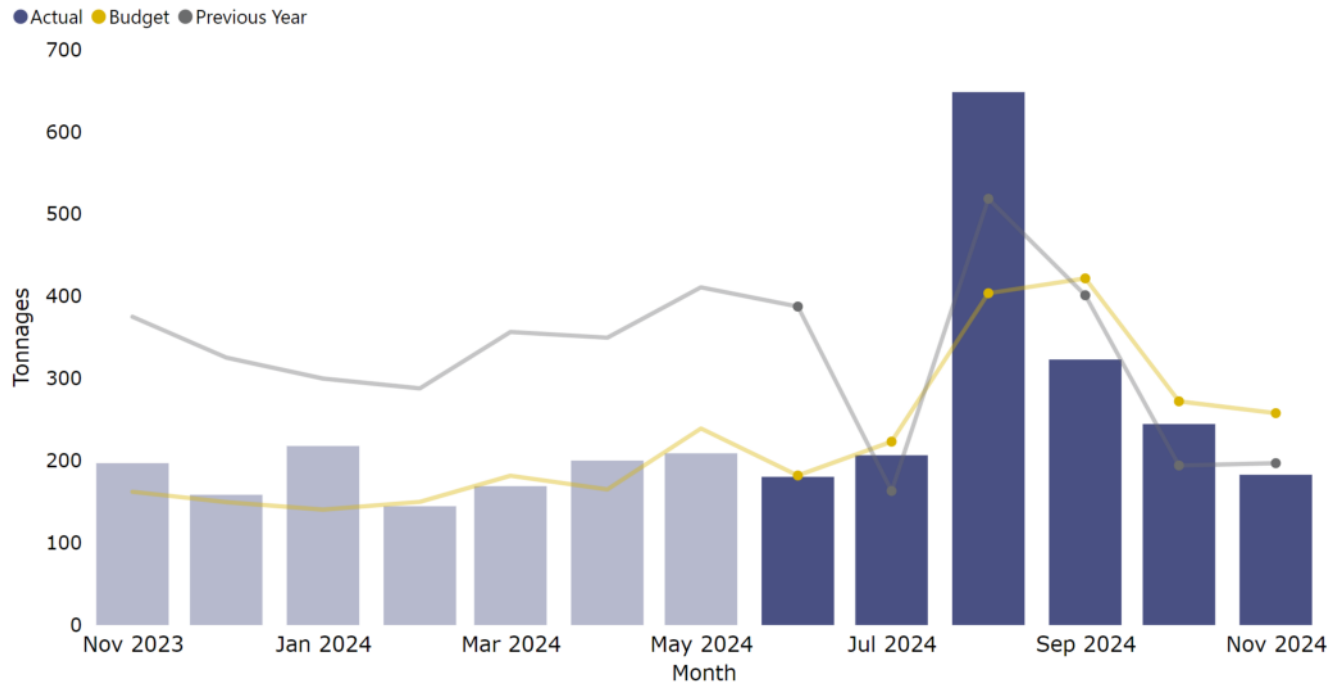
| | | |
|------------|--------|--------|
| Bassendean | 39.78% | 60.22% |
| Bayswater | 57.08% | 42.92% |
| Mundaring | 53.34% | 46.66% |
| Swan | 94.57% | 5.43% |
| Overall | 74.90% | 25.10% |

2024/2025 Member Council Recovery @ EMRC

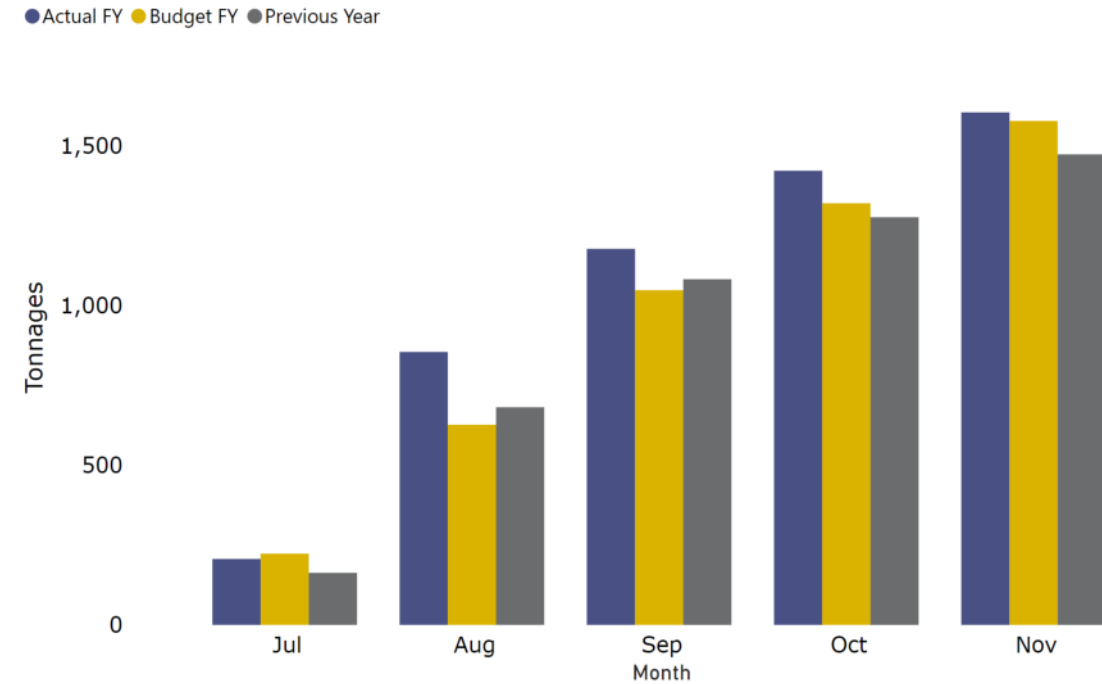


2024/2025 Garden Organic Tonnages

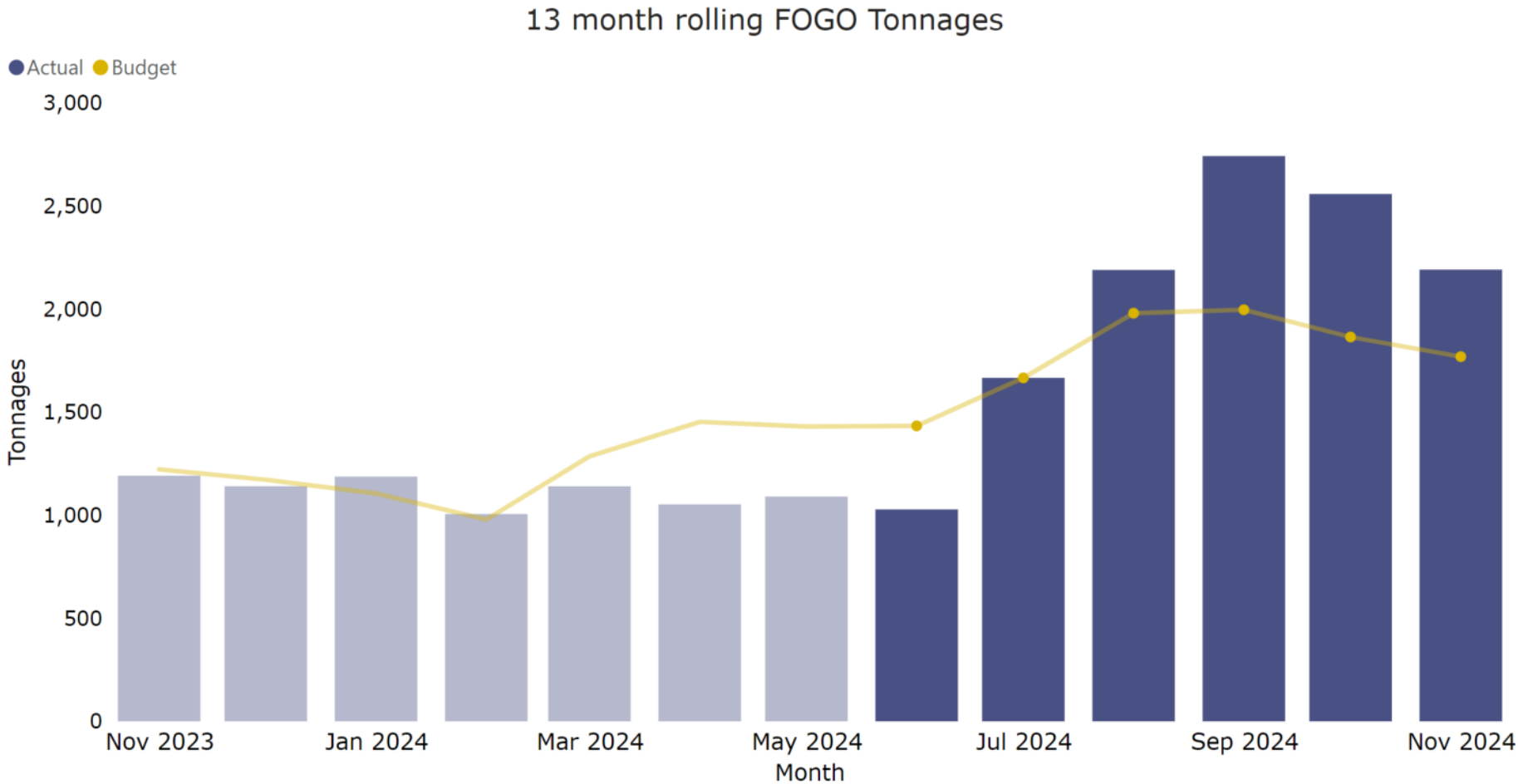
13 month rolling Garden Organic Tonnages for Member Council



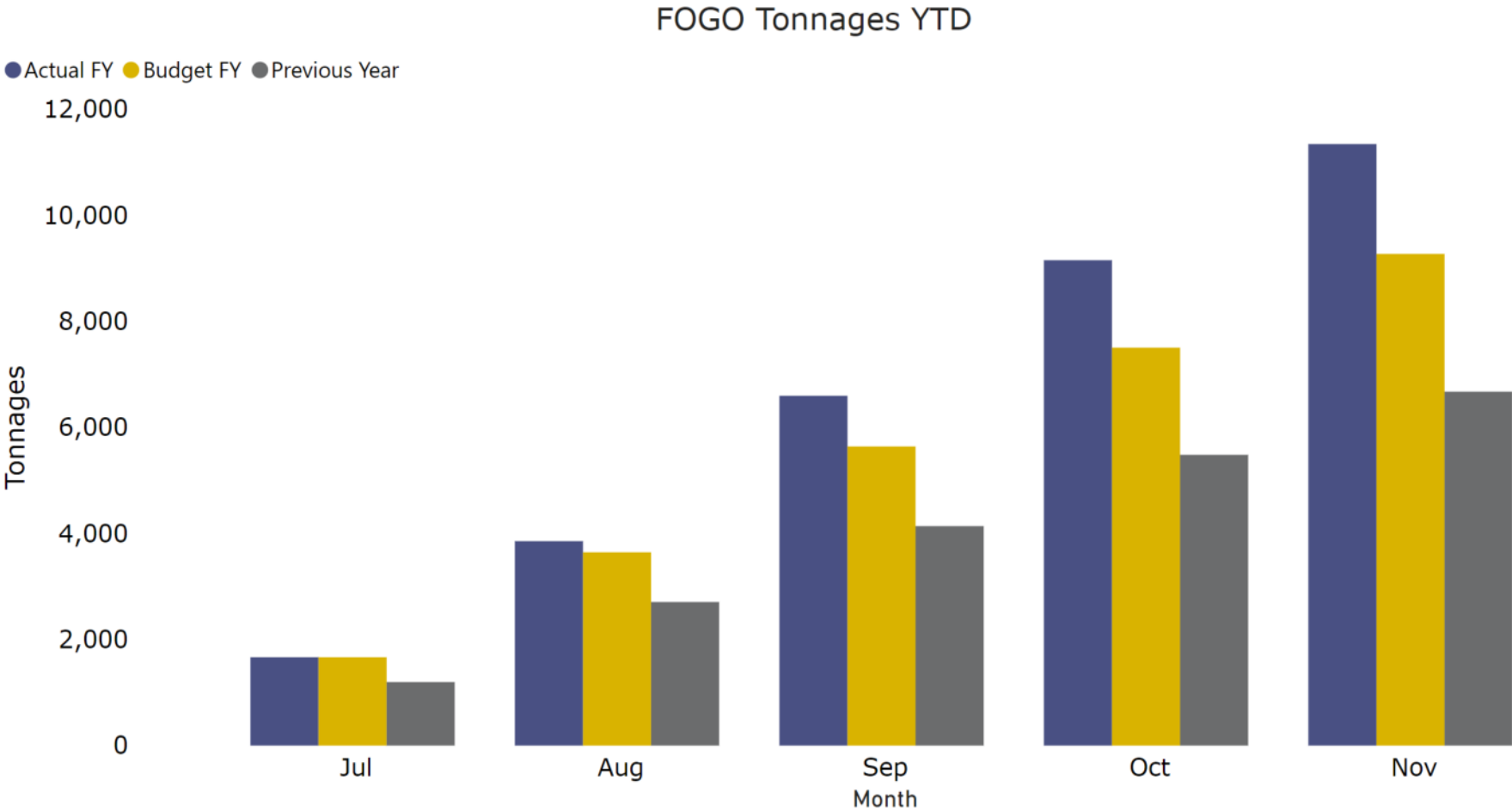
Member Council Garden Organic Tonnages YTD



2024/2025 FOGO Tonnages

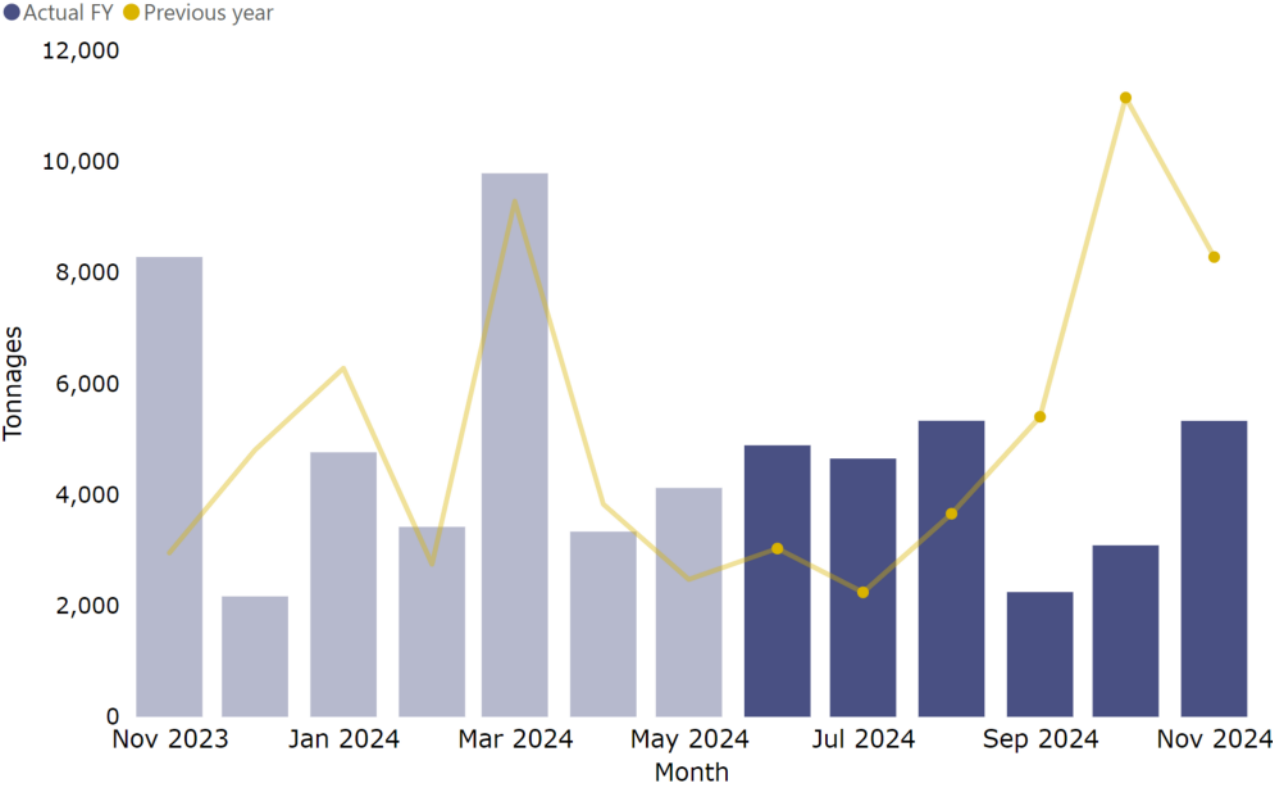


2024/2025 FOGO Tonnages

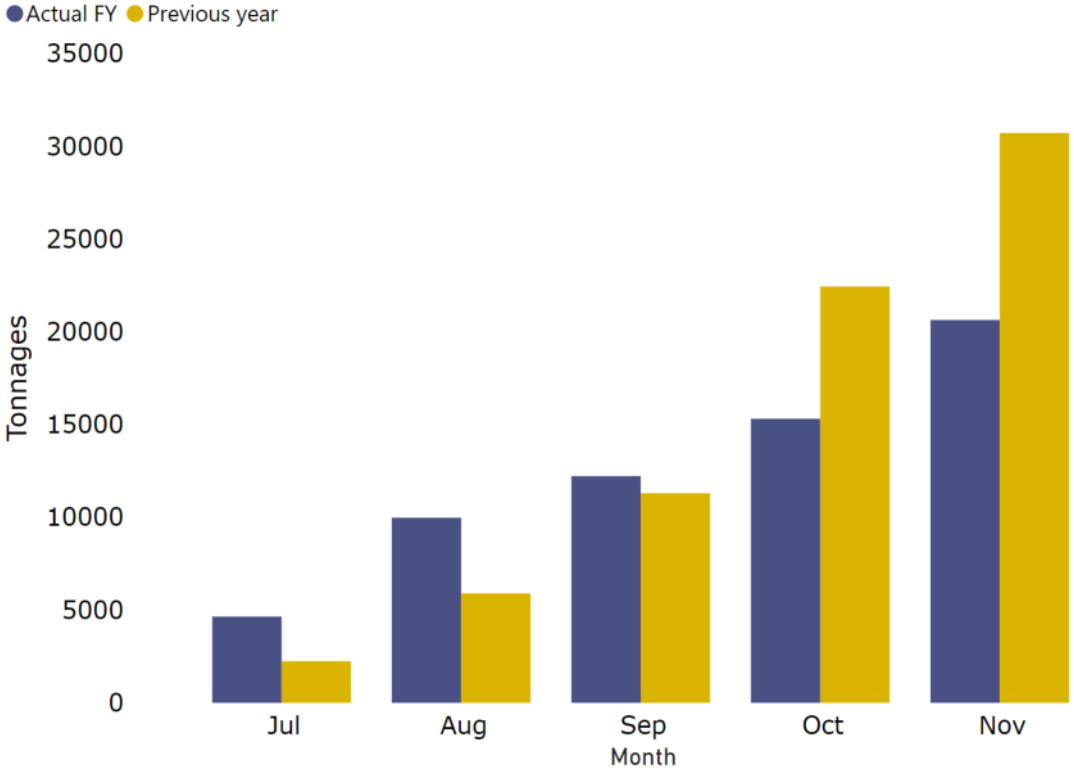


2024/2025 Product Sales

All Products - 13 month rolling Tonnages

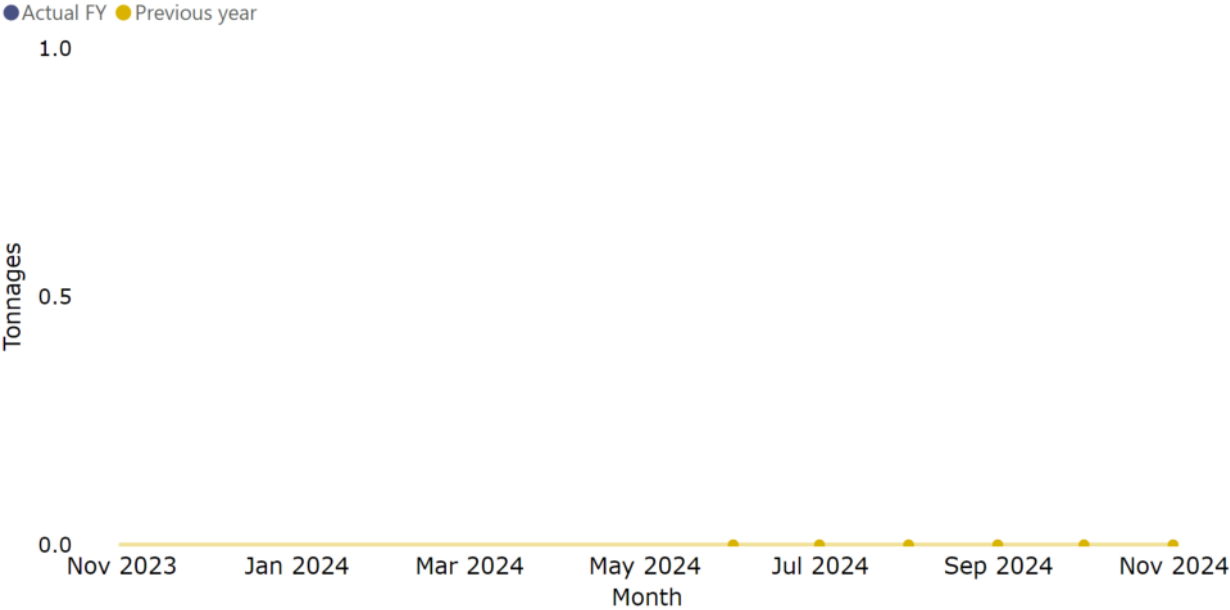


All Products - YTD

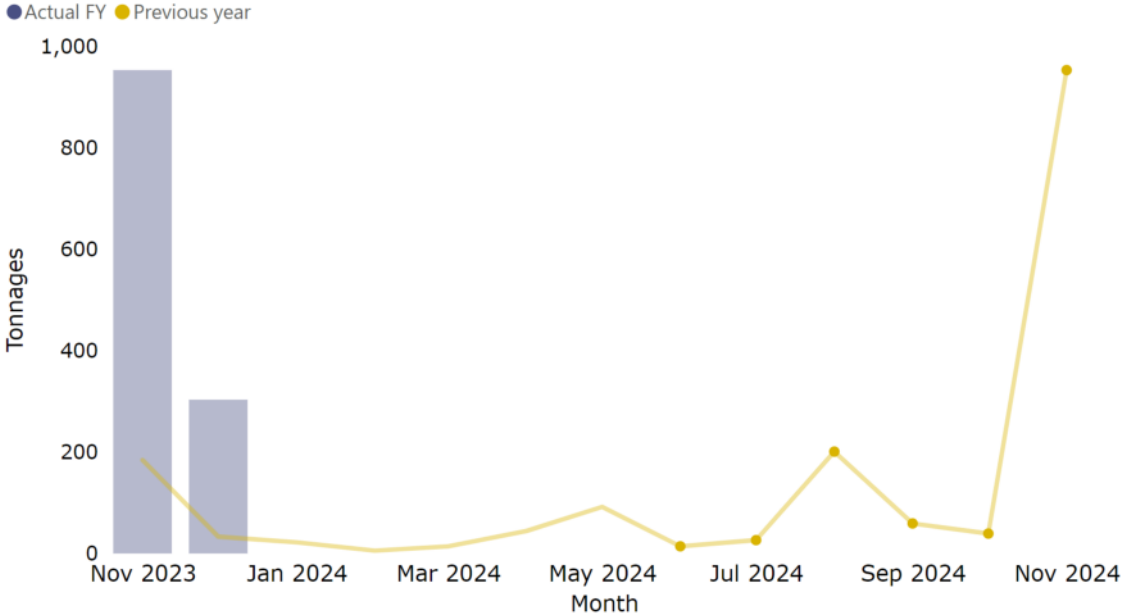


2024/2025 Product Sales

Clay - 13 month rolling Tonnages

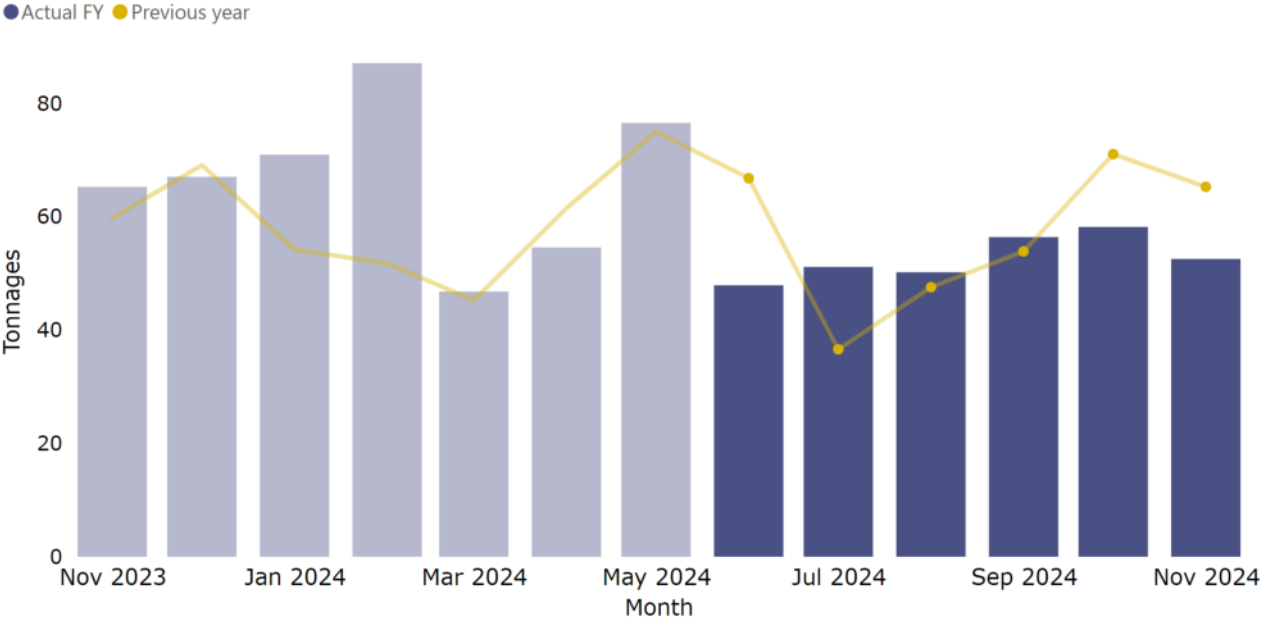


Mulch - 13 month rolling Tonnages

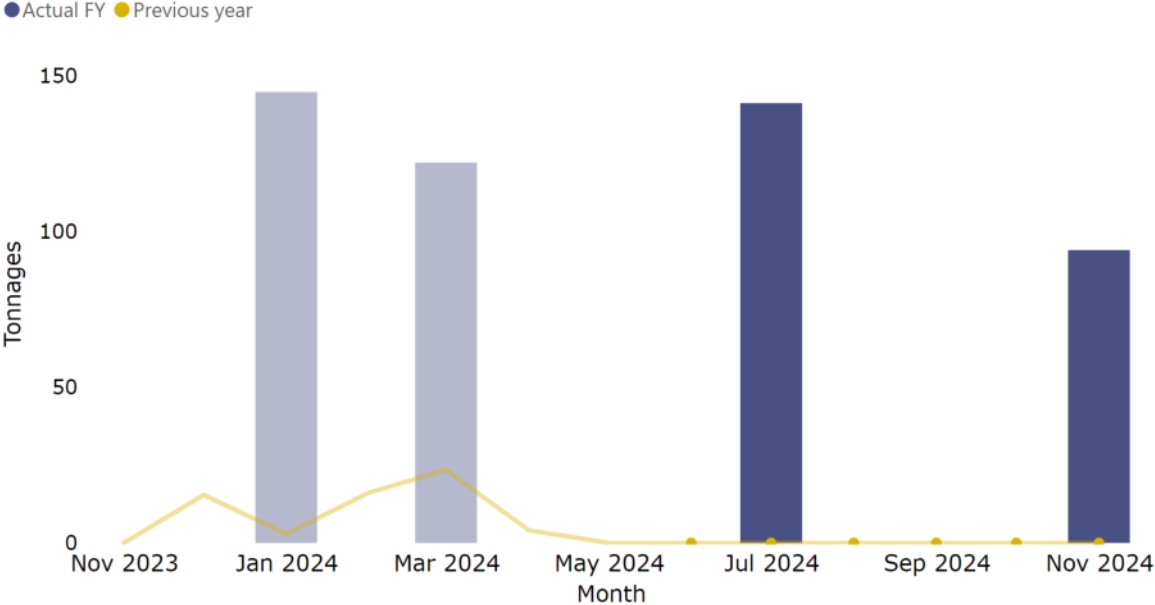


2024/2025 Product Sales

Recycled Materials - 13 month rolling Tonnages

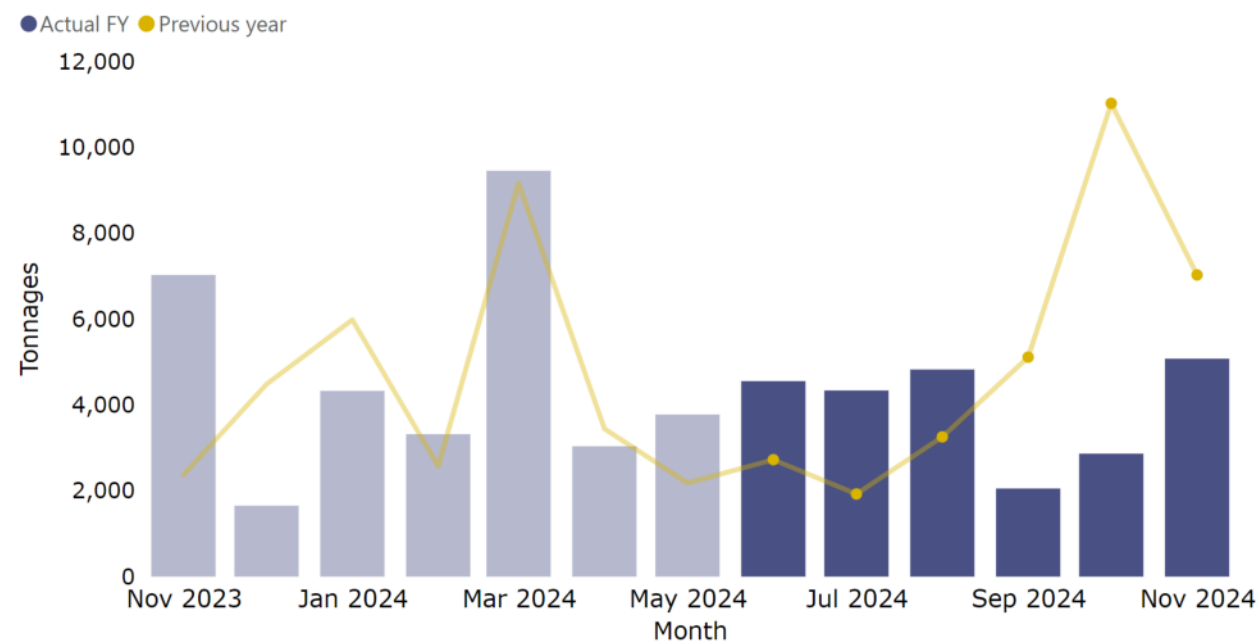


Soil - 13 month rolling Tonnages

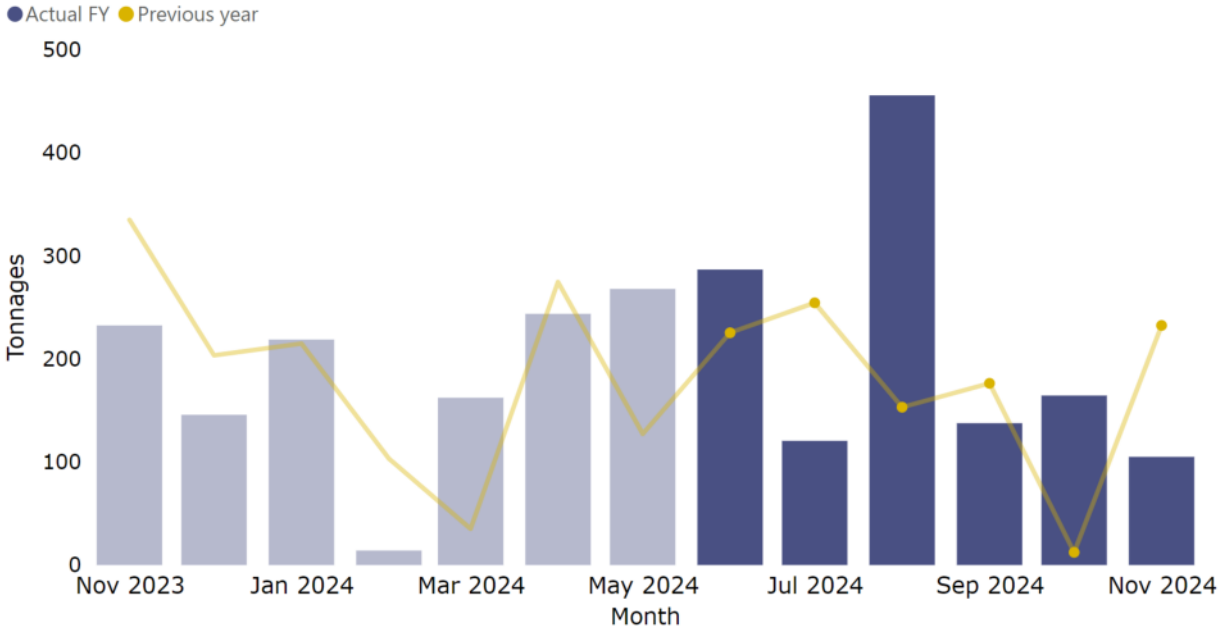


2024/2025 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



6.5 INFORMATION BULLETIN

2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 31 DECEMBER 2024

D2025/00159

PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 December 2024.

SOURCE OF REPORT

Chief Financial Officer

REPORT

- 1 A total of 61,337 tonnes were received from Member Council at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 54,575 tonnes received during the same period in 2023/2024.
- 2 "Other" waste tonnages totalling 102,335 were received at Red Hill during the reporting period compared to 129,073 tonnes received during the same period in 2023/2024.
- 3 During the reporting period a combined total of 163,672 tonnes compared to 183,648 tonnes during the same period in 2023/2024 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
 - Incoming Waste Timber totalled 9,023 tonnes compared to 8,252 tonnes for the same period in 2023/2024.
 - The sale of fines and woodchip totalled 6,921 tonnes, compared to 6,191 tonnes for the same period in 2023/2024.
 - Incoming Commercial and Industrial (C&I) Waste totalled 212 tonnes, compared to 216 tonnes for the same period in 2023/2024.
 - Mattresses incoming totalled 8,715 compared to 10,077 for the same period in 2023/2024.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

FINANCIAL IMPLICATIONS

- 7 As reflected in monthly financial reports.

SUSTAINABILITY IMPLICATIONS

- 8 Nil



RISK MANAGEMENT

Risk – Lower than budgeted tonnages received including product sales

| Consequence | Likelihood | Rating |
|--|------------|----------|
| Moderate | Moderate | Moderate |
| Action/Strategy | | |
| ➤ Monthly tonnage reports are reviewed by Council and Management Team. | | |

ATTACHMENT(S)

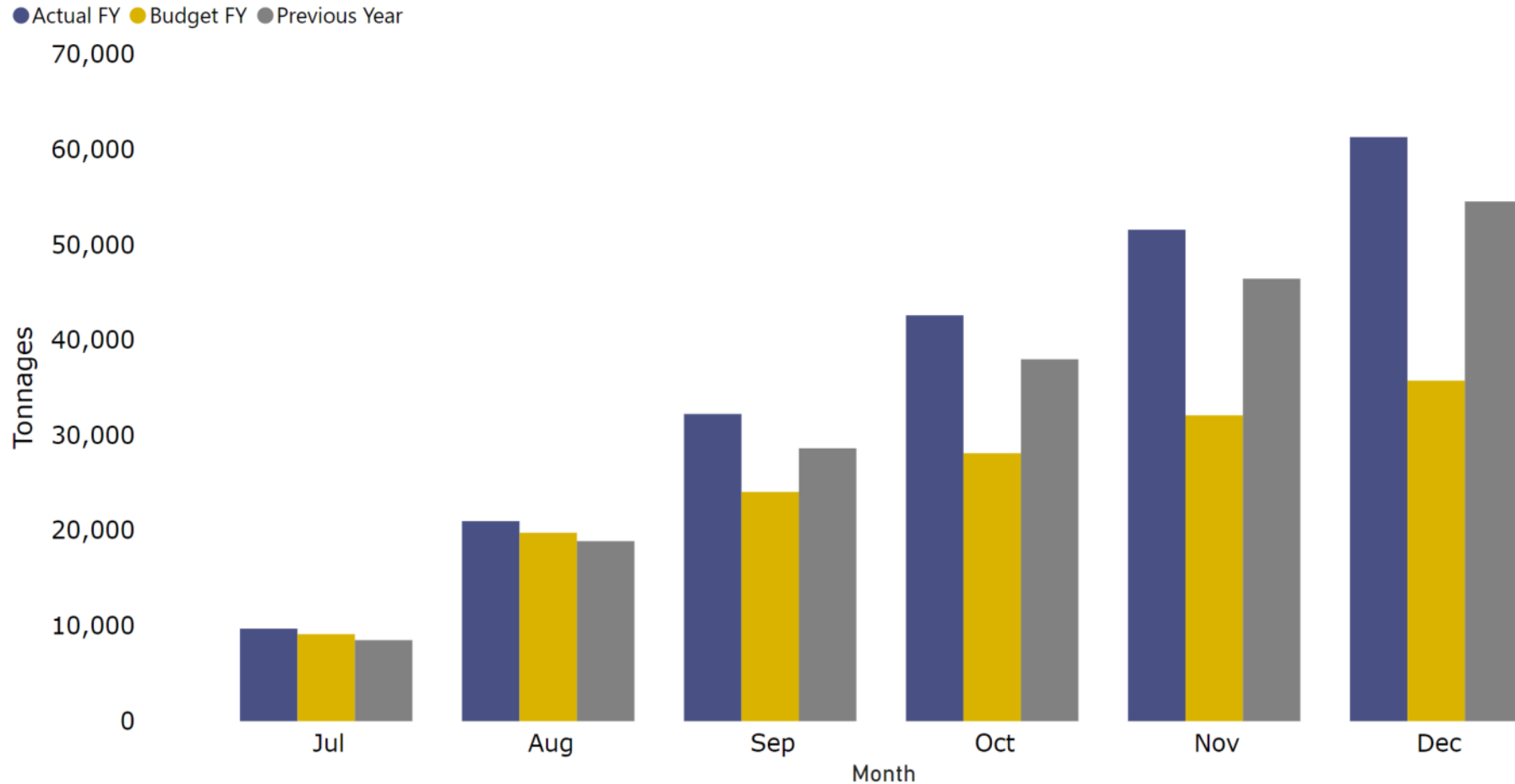
Council Tonnages Report (D2025/00162)



EMRC Tonnage Analysis

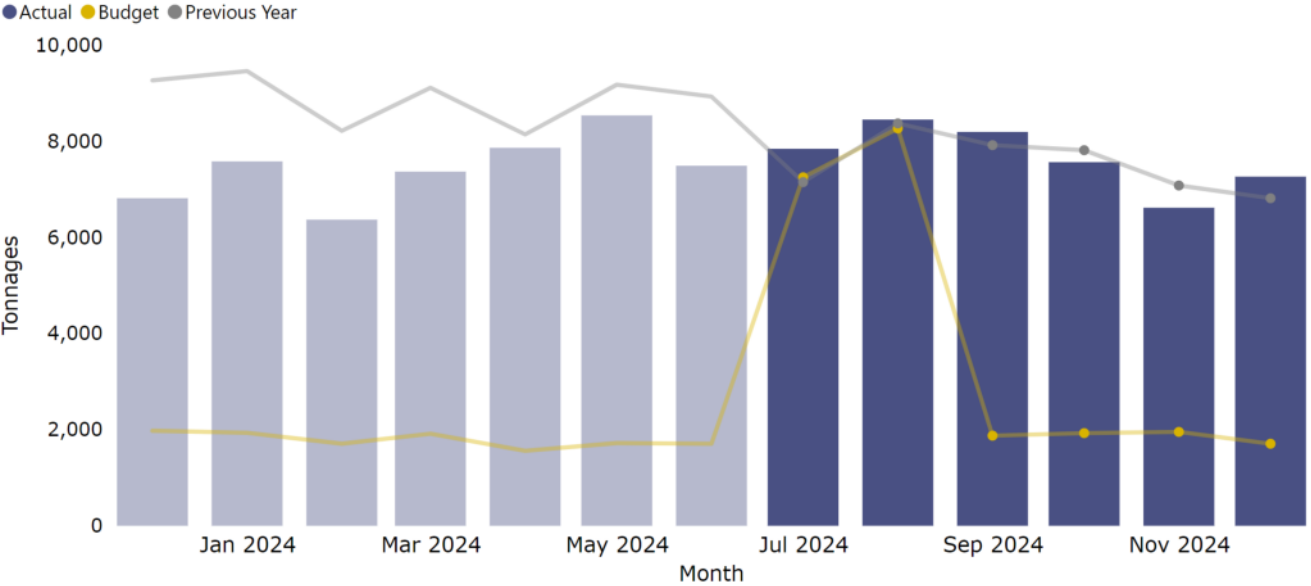
as at 31 December 2024

2024/2025 Member Council YTD Overall Tonnages

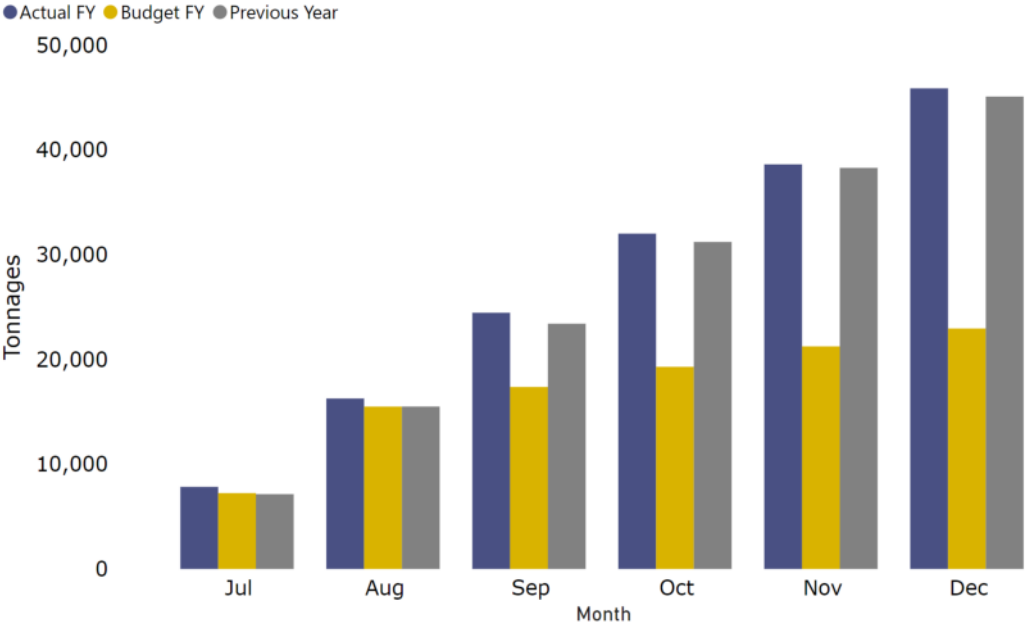


2024/2025 Tonnages

13 month rolling Class III Tonnages for Member Council

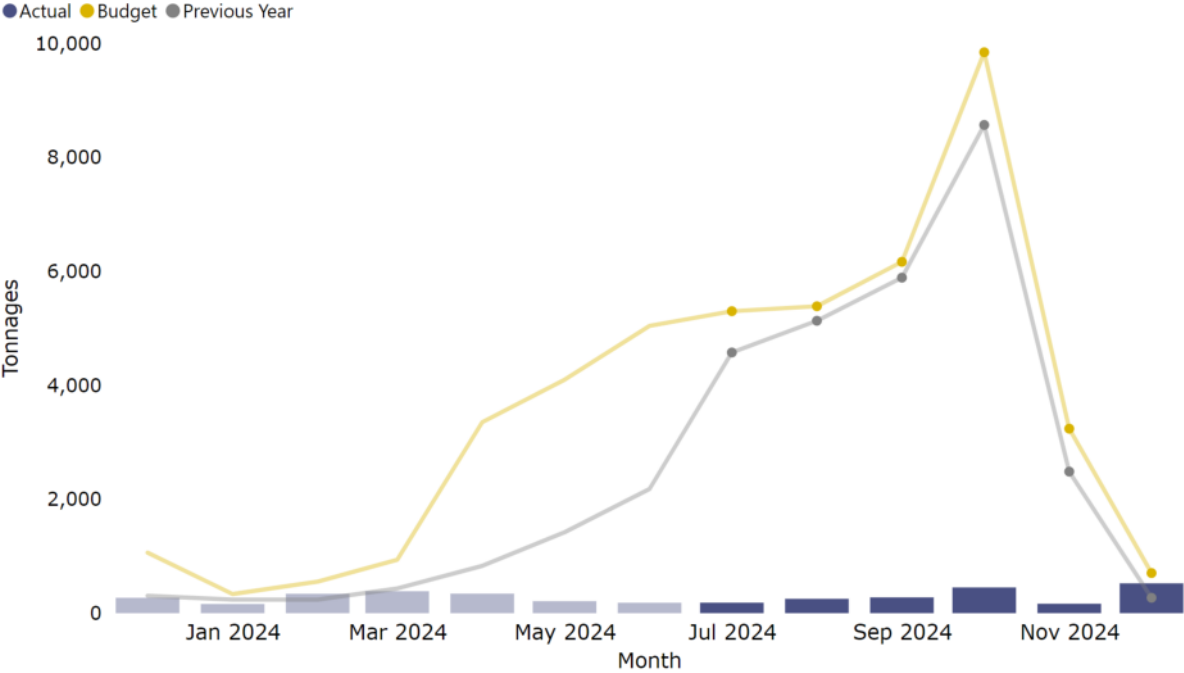


Member Council Class III YTD

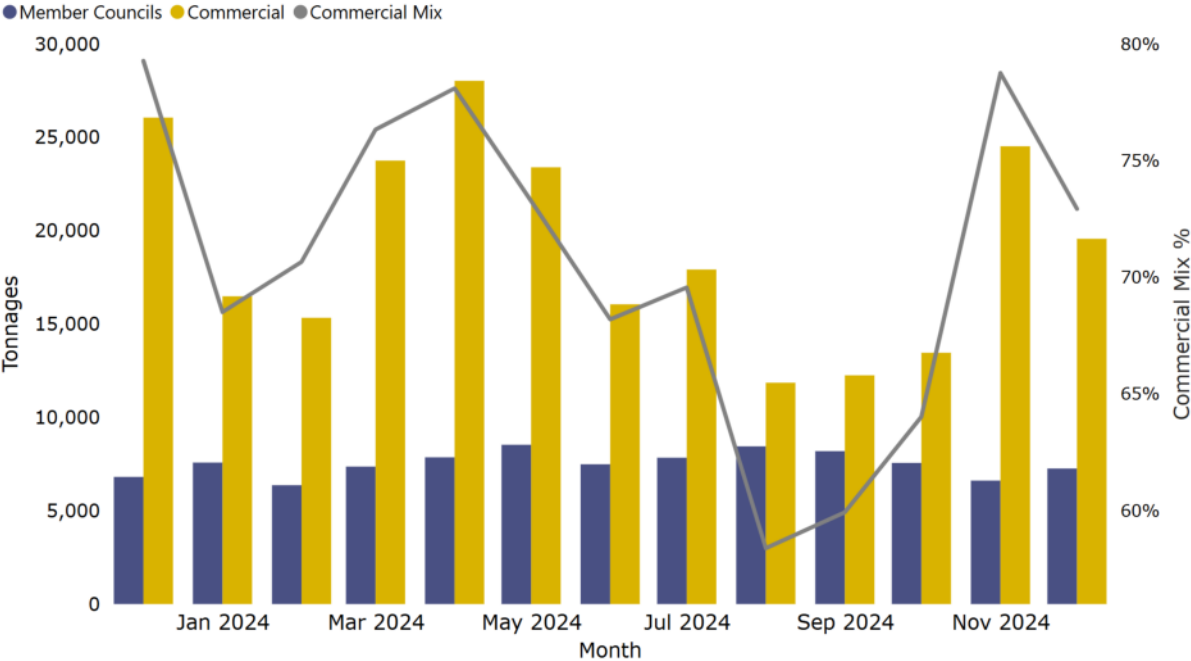


2024/2025 Tonnages

13 month rolling Class IV Tonnages

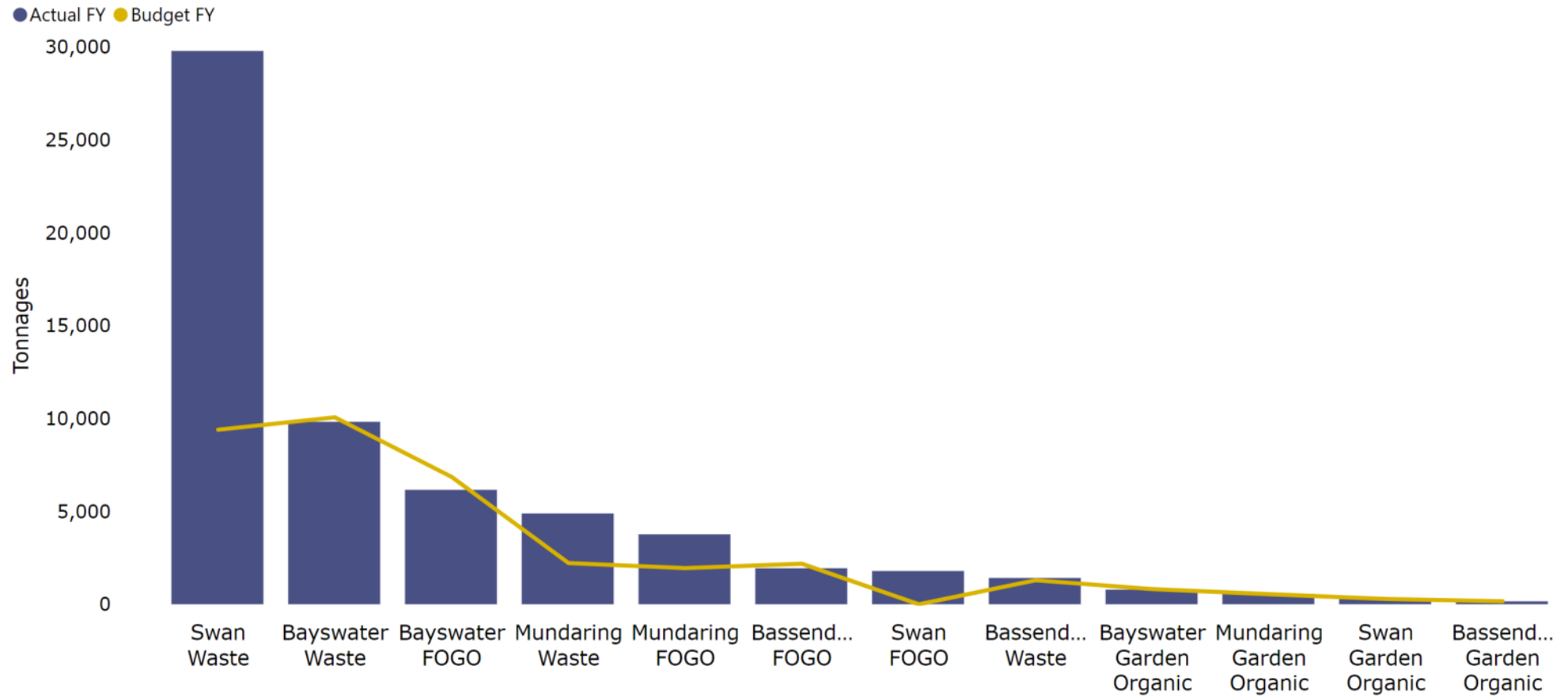


13 month rolling Member Council / Commercial Mix



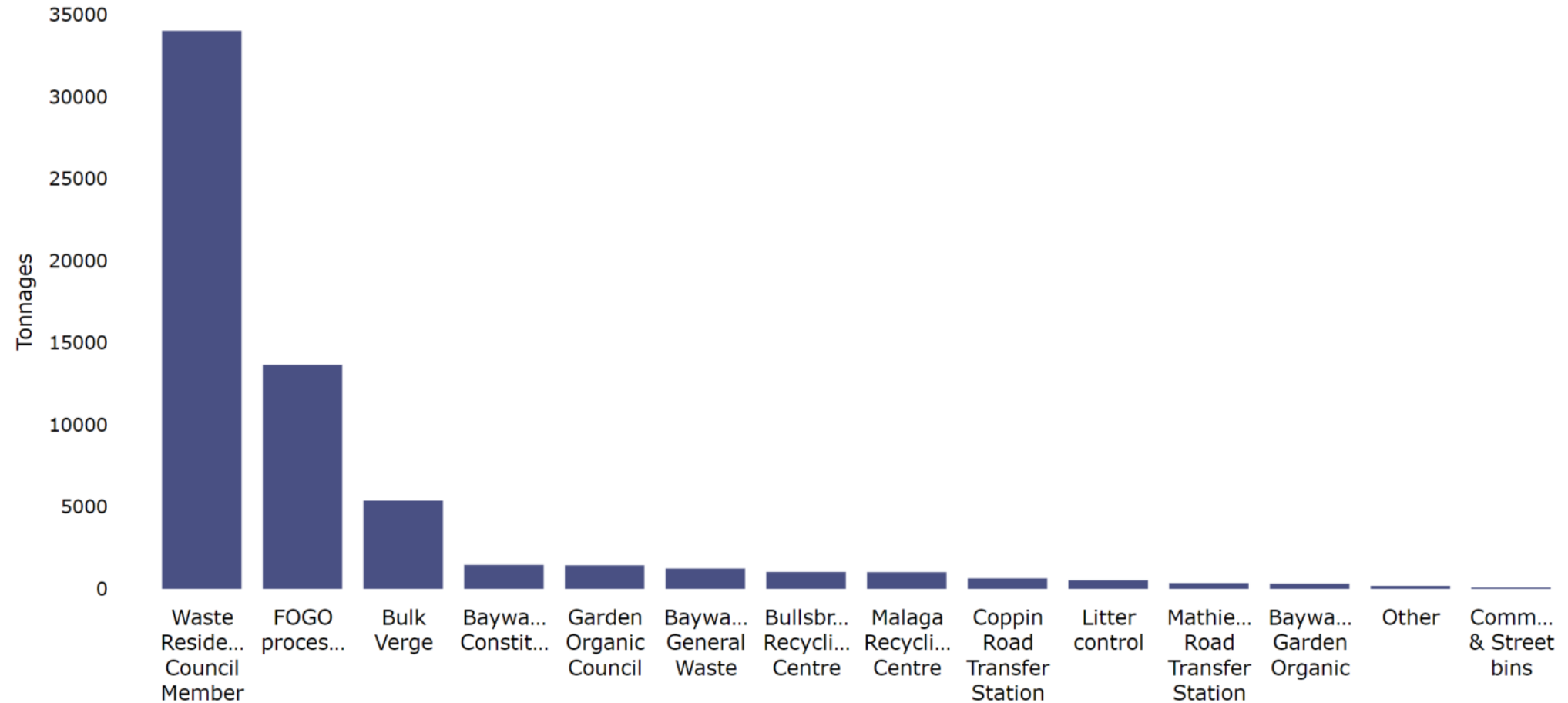
2024/2025 EMRC Combined Waste Report

YTD December 2024

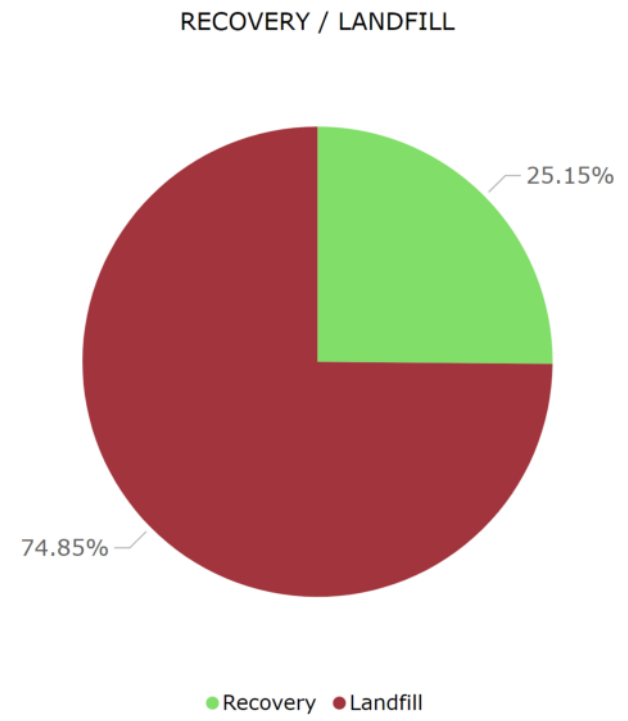


2024/2025 EMRC Waste Receipt Report

YTD December 2024



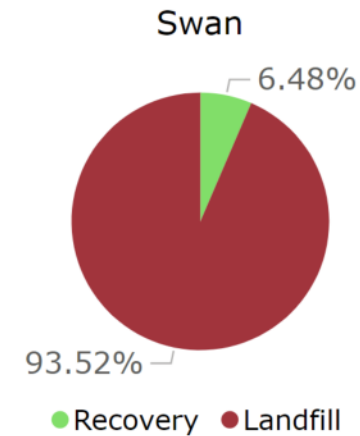
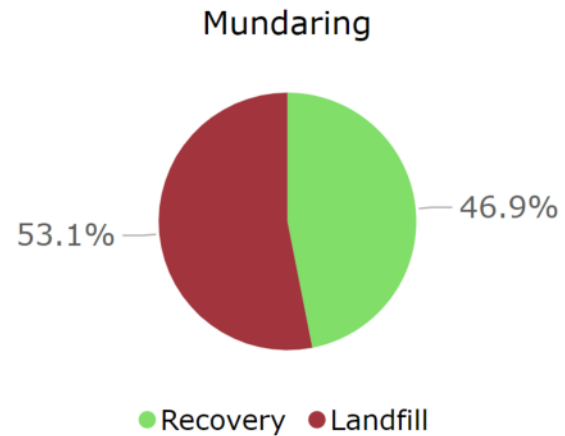
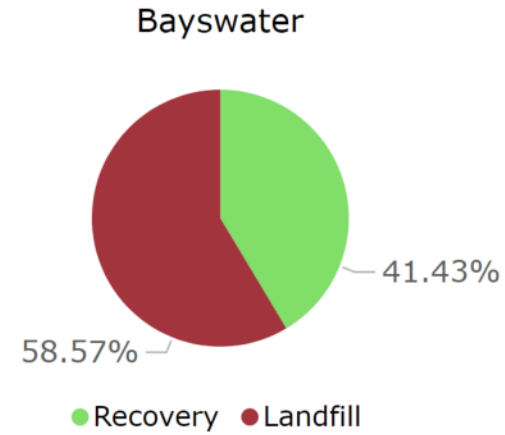
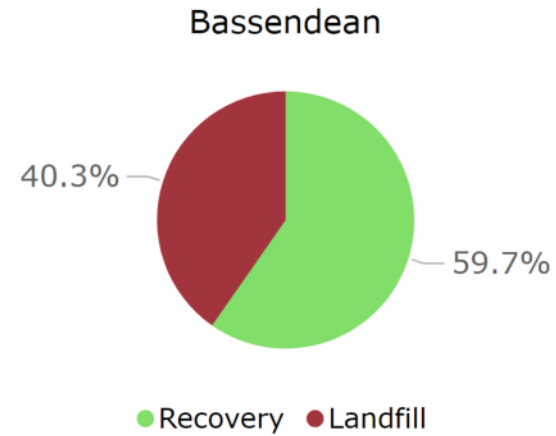
2024/2025 Total Member Council % Recovery @ EMRC



Council Landfill Recovery

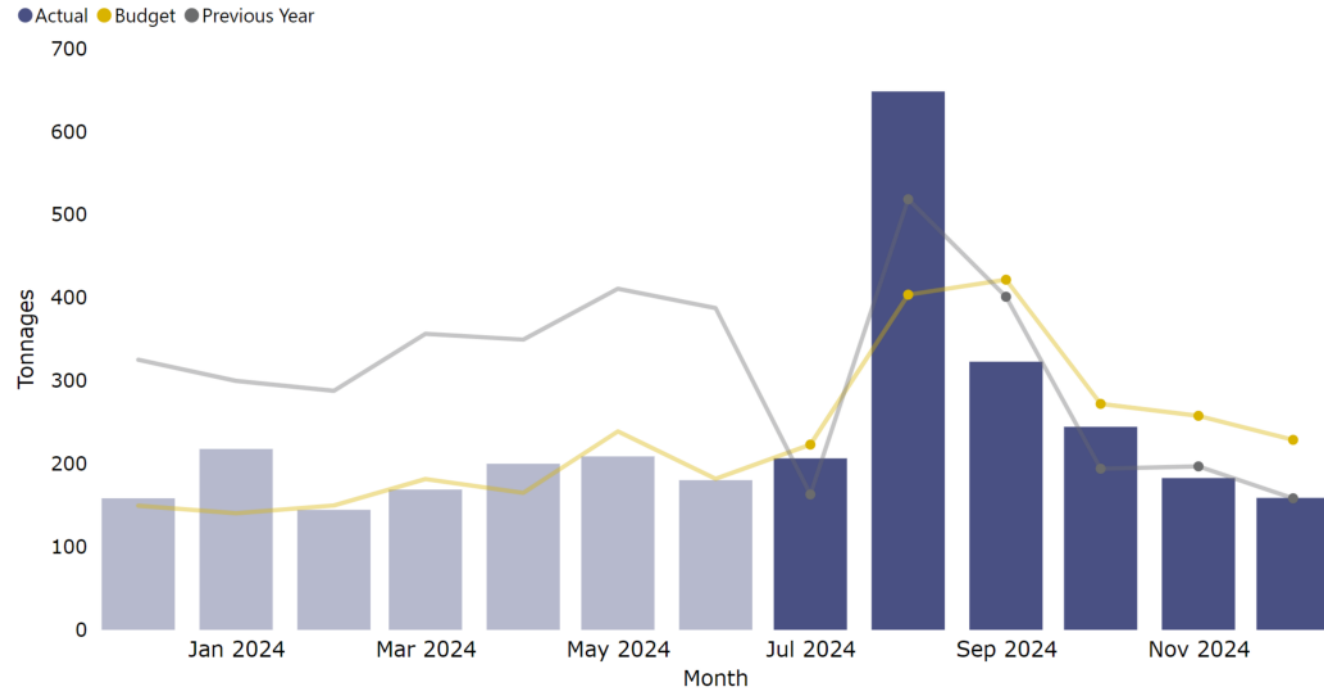
| | | |
|------------|--------|--------|
| Bassendean | 40.30% | 59.70% |
| Bayswater | 58.57% | 41.43% |
| Mundaring | 53.10% | 46.90% |
| Swan | 93.52% | 6.48% |
| Overall | 74.85% | 25.15% |

2024/2025 Member Council Recovery @ EMRC

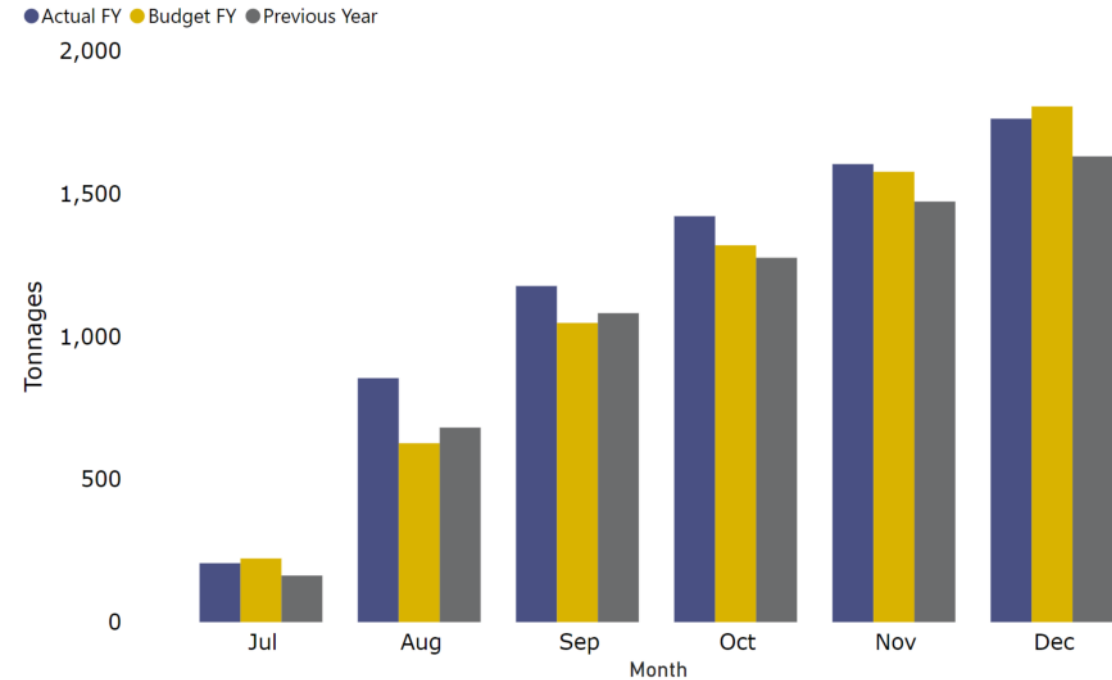


2024/2025 Garden Organic Tonnages

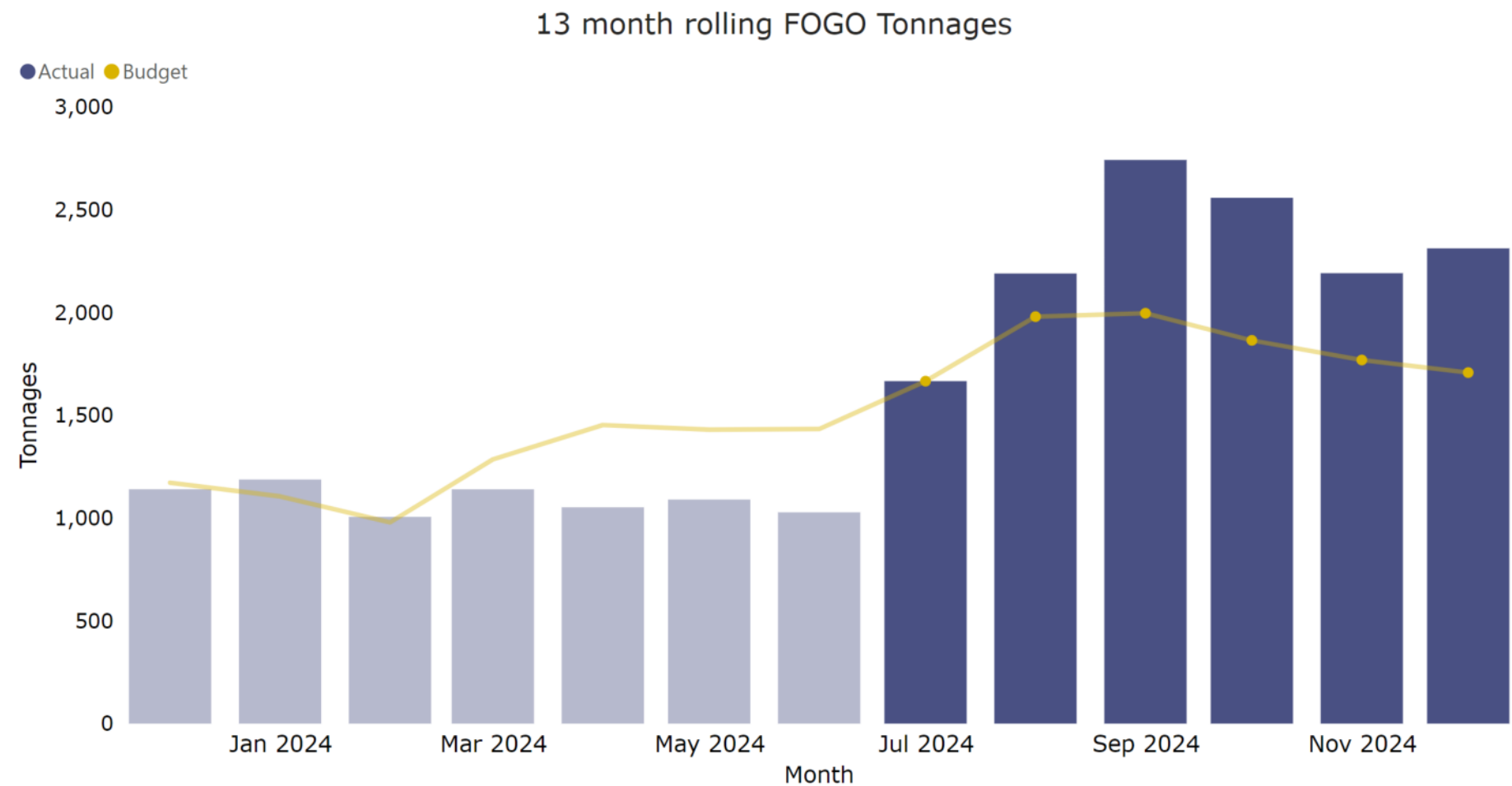
13 month rolling Garden Organic Tonnages for Member Council



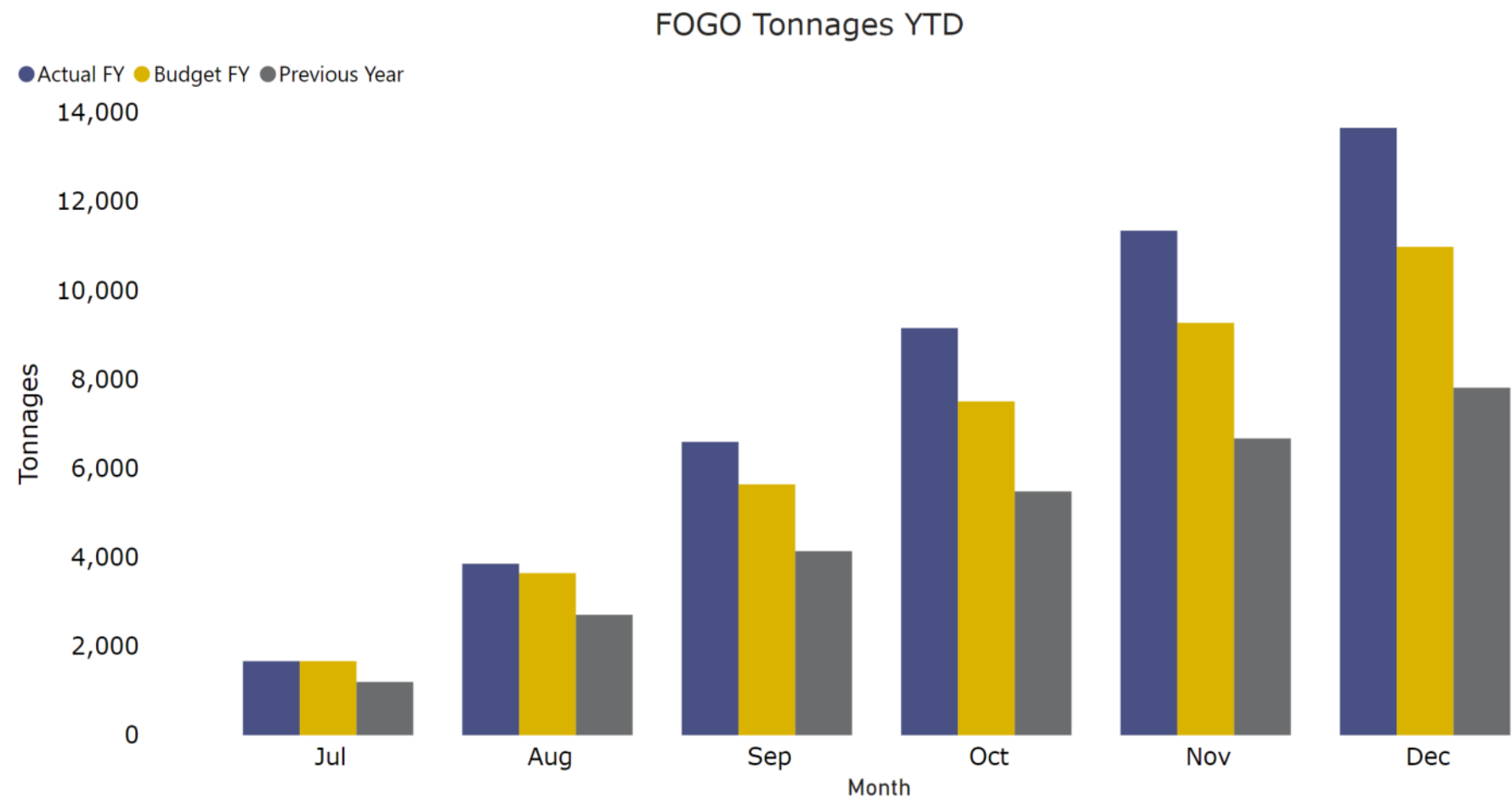
Member Council Garden Organic Tonnages YTD



2024/2025 FOGO Tonnages

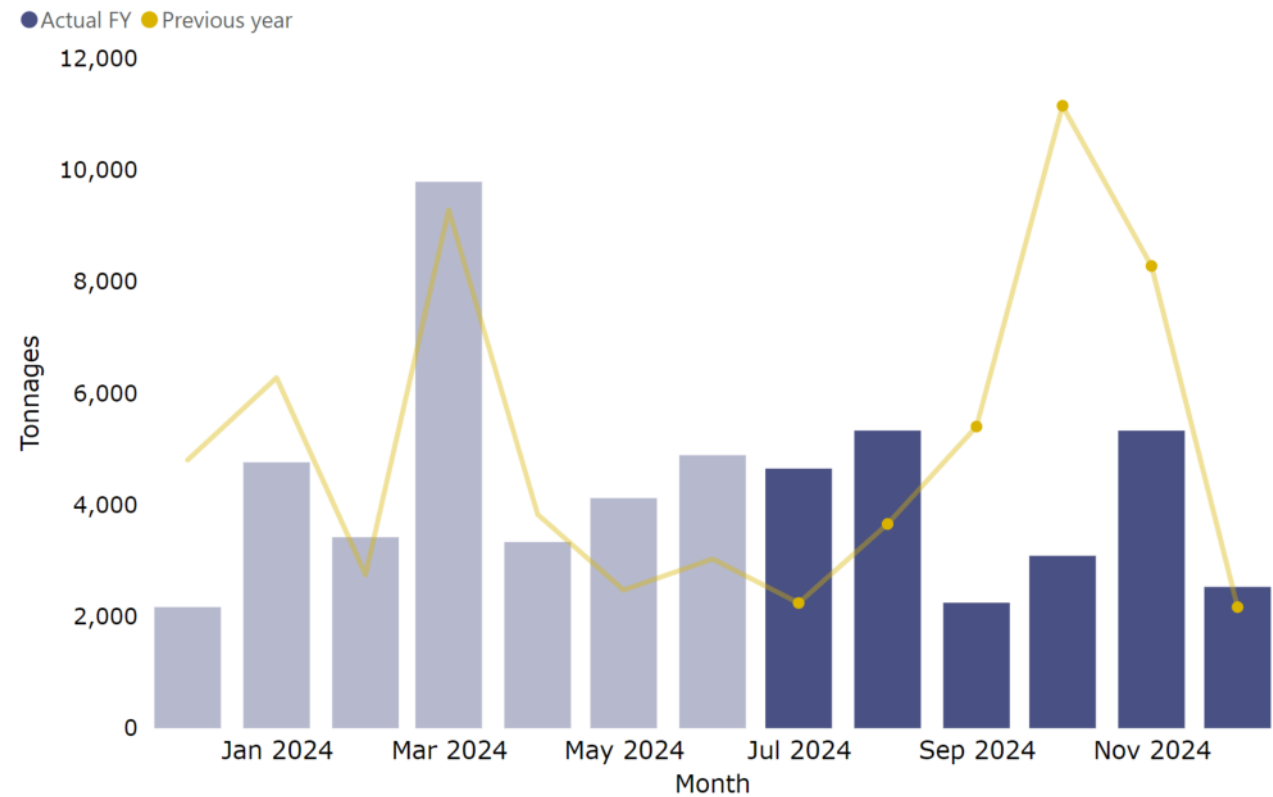


2024/2025 FOGO Tonnages

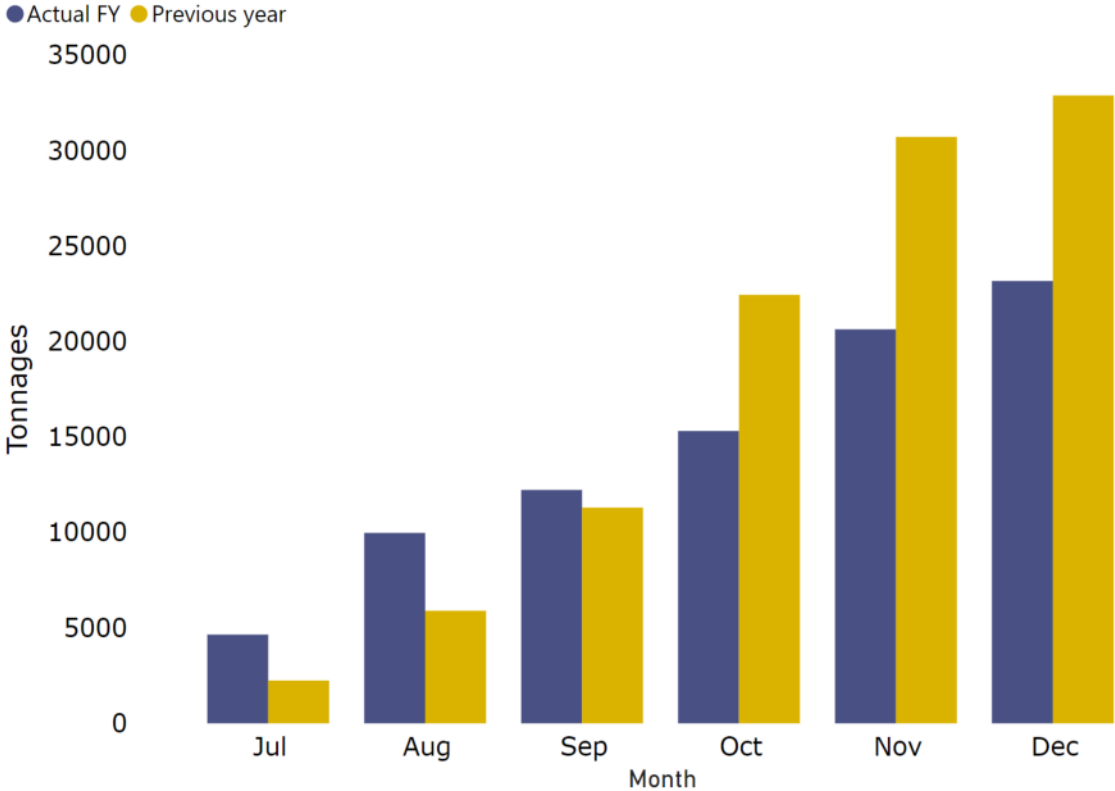


2024/2025 Product Sales

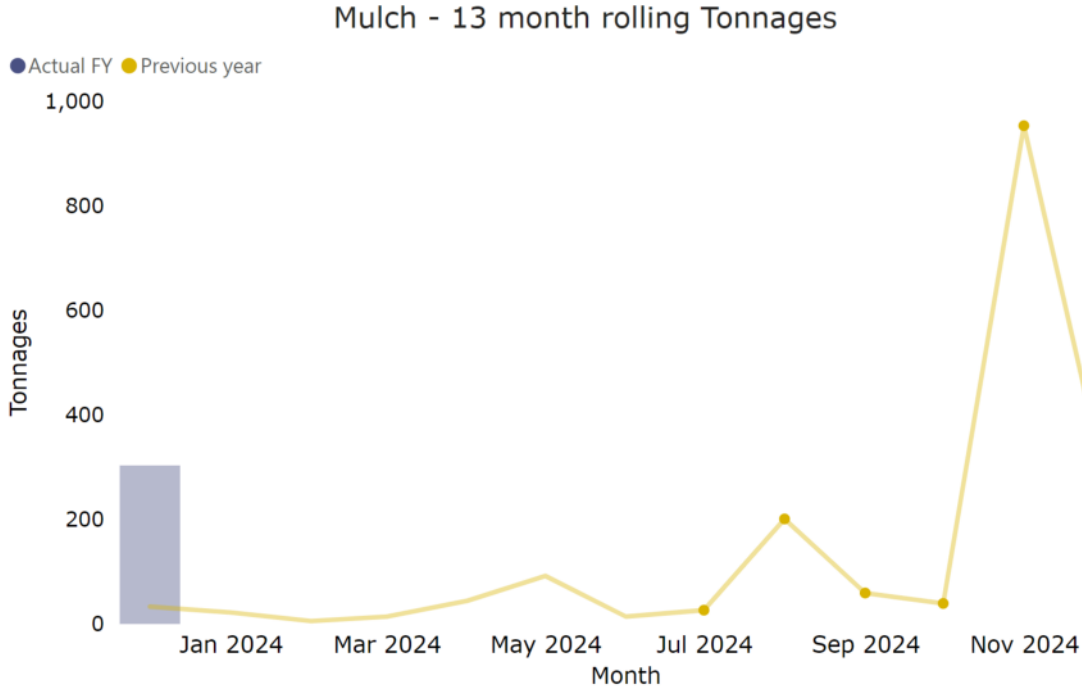
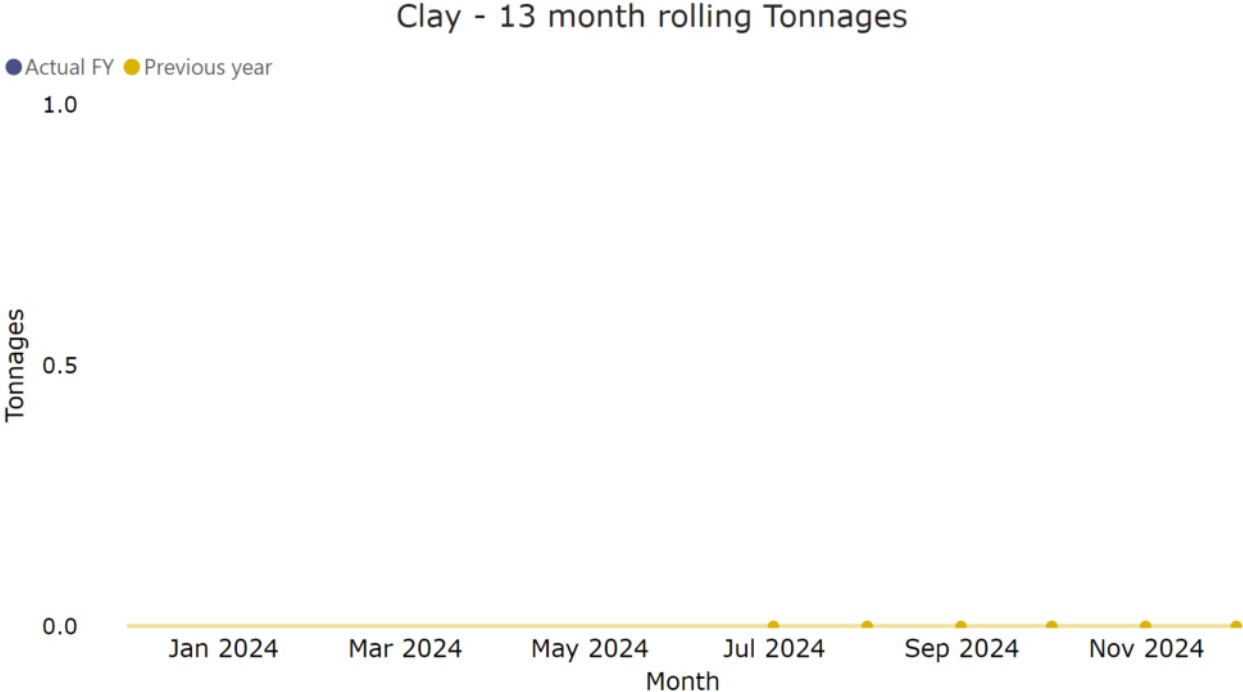
All Products - 13 month rolling Tonnages



All Products - YTD

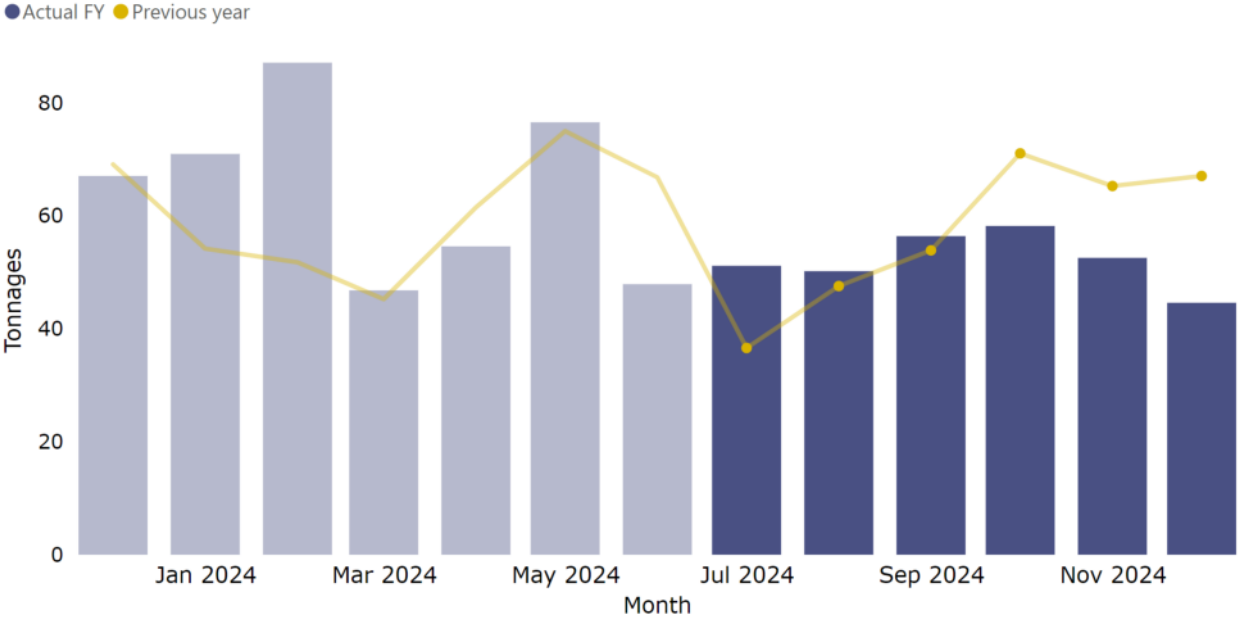


2024/2025 Product Sales

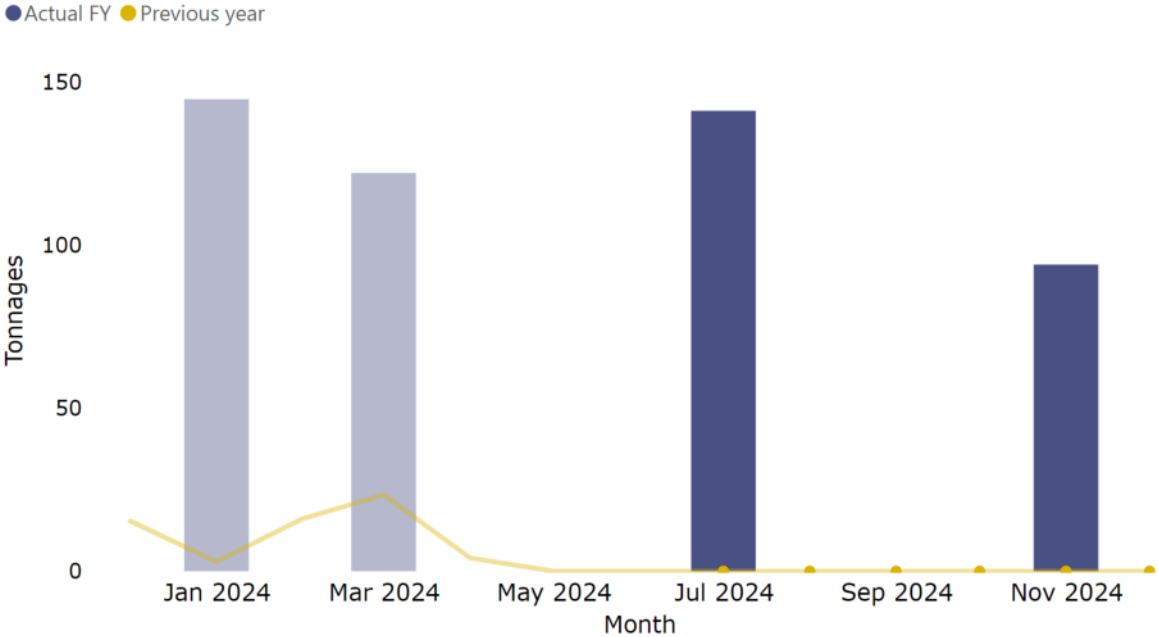


2024/2025 Product Sales

Recycled Materials - 13 month rolling Tonnages

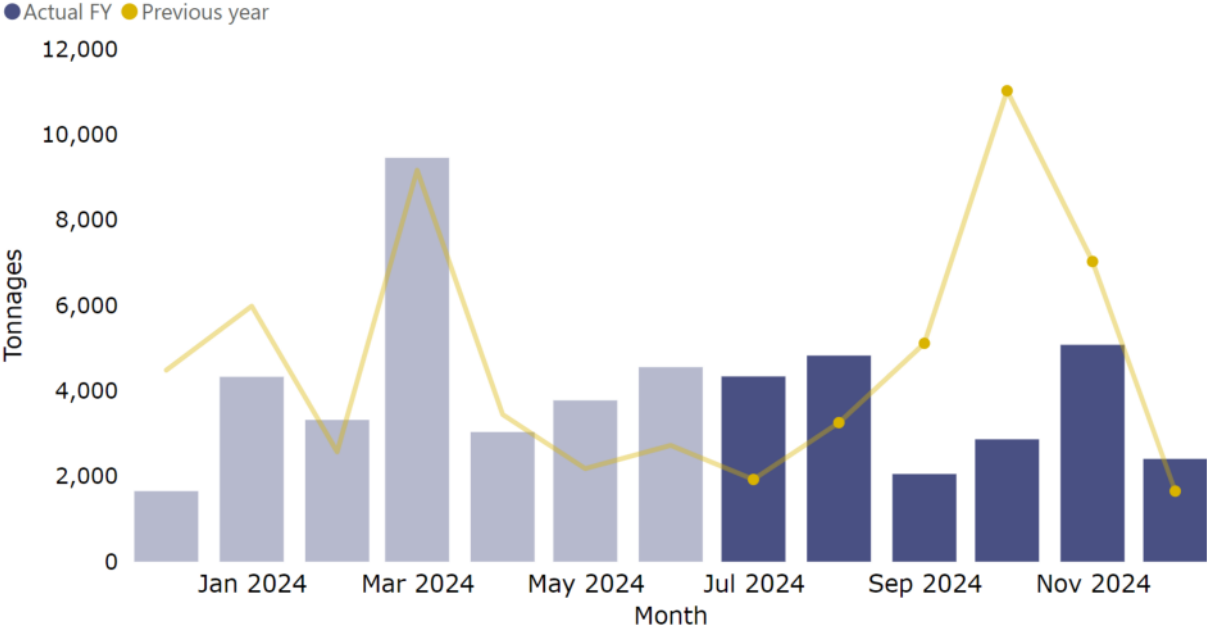


Soil - 13 month rolling Tonnages

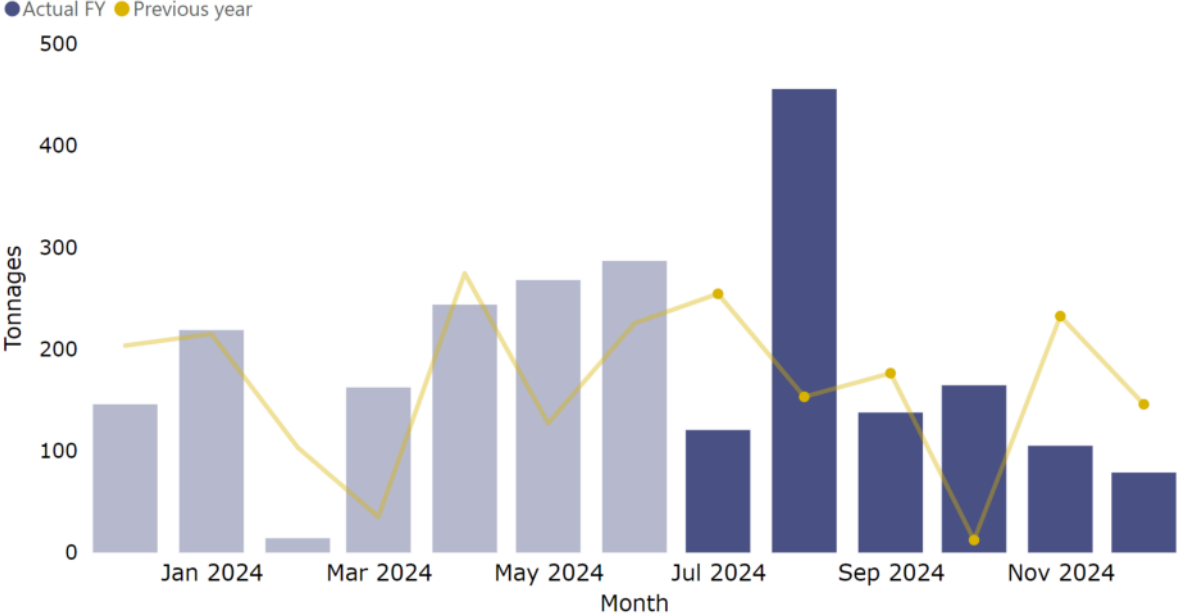


2024/2025 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



6.6 INFORMATION BULLETIN

SUSTAINABILITY TEAM UPDATE – OCTOBER TO DECEMBER 2024

D2025/00397

PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period October to December 2024, inclusive.

KEY POINT(S)

- Achievements of the Sustainability Team are highlighted in the report for the period October to December 2024 and include:
 - ⇒ Activities undertaken by the Urban Environment Team (UET) for the ensuing period;
 - ⇒ Activities undertaken by the Waste Education Team (Circular Economy Project Team) for the ensuing period; and
 - ⇒ Activities undertaken by the Environmental Waste and Compliance Team for the ensuing period.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the EMRC Region.
- 4 The Environmental Waste and Compliance team work across all the EMRC's operational sites and also works with DWER and the EPA to ensure compliance.

REPORT

- 5 The progress report comprises of three parts: Urban Environment, Waste Education and Waste and Environmental Compliance. The 2024/2025 report cited the United Nations Sustainable Development Goals, Circular Economy and to transition towards Net Zero by 2040.

Urban Environment - City of Bayswater

- 6 Continued to support the City of Bayswater with their Azility platform. Discussions held in relation to bill apportioning and setting up and reviewing internal financial information to assist with data collection.

7 **Urban Environment - Shire of Mundaring**

Provision of ongoing support to the Shire in the absence of a Coordinator of Environment. Regular meetings with council Officers to progress work and provide assistance as required.

- Assisted in completing Waterwise Council re-endorsement document for submission.
- Assisted the Shire in completing Aquatic Centre re-endorsement for Bilgoman Pool.
- Completed EMRC Water Report for the Shire's internal use.

8 **Urban Environment - City of Swan**

- Assisted in completing Waterwise Council re-endorsement document for submission.
- Completed EMRC Water Report for the City's internal purpose.

9 **Urban Environment – EMRC**

- Attended the 2024 Waterwise Council Forum to provide information in relation to EMRC and member councils experience with the Waterwise program to aid with the development of a revised program moving forward.
- Development and delivery of the 2025/2026 Urban Sustainability Program Plan to member councils for consideration. Part of this process included an internal brainstorming session as well as communications with member councils in relation to future program development beyond 2025.
- Continued attendance at the Future-Fit Asia Pacific Alliance monthly meetings. Providing updates in relation to EMRC's progress with the Sustainable Development Goals and hearing from insights from others around the Asia Pacific region.
- Delivery of the Navigating Tomorrow: Benchmarking SDGs for Local Governments webinar in November 2024 via the Future-Fit Community Networking Group. This webinar highlighted the EMRC's implementation of the Future-Fit framework and how the EMRC is leading the way with this initiative.
- The Urban Sustainability Team has taken over the management of the Environmental Management System for an interim period to provide some assistance and support to the Waste and Environmental Compliance Team.
- In December 2024, the team held the Environmental Management Systems Top Managers Meeting. This is a requirement under ISO 14001. The meeting included all top management staff and covered off on compliance requirements and obligations undertaken in the past 12 months.
- In December 2024, Martin Rich, CEO and CO-Founder of Future-Fit Foundation came to Perth (visiting from London). During the visit Martin presented the EMRC's CEO with a Certificate of Recognition in relation to the EMRC becoming the first Local Government to achieve System Changer status.

10 **EMRC Battery and Lighting Collections**

- EMRC continues to assist Town of Bassendean and City of Swan to collect amalgamated lighting waste on an ad-hoc basis.
- EMRC to commence assisting City of Bayswater with collection of amalgamated lighting waste.
- EMRC assists via Red Hill by providing boxes for Red Hill staff to collect lighting waste from Coppin and Mathieson Transfer Station in the Shire of Mundaring.

11 **Bin Tagging**

- The bin tagging program, facilitated by the EMRC is scheduled to run consecutively for City of Bayswater and Shire of Mundaring from February to April 2025.
 - ⇒ Maps and staff have been allocated for the City of Bayswater program.
 - ⇒ Maps allocated for Shire of Mundaring and interviews for staffing for Shire of Mundaring to commence early 2025.

12 **FOGO Roll Out – Shire of Mundaring**

- EMRC Waste Education team continue to assist the Shire of Mundaring as required;
- The final report of EMRC engagement at the Shire of Mundaring was issued to the Shire on 19 December 2024;
- At the completion of EMRC's term at the Shire offices, the following statistics were recorded by the Waste Education Team. Assisted with:
 - ⇒ 1,142 telephone enquiries;
 - ⇒ 239 email communication responses.

13 **FOGO Roll Out – City of Swan**

- EMRC Waste Education staff continue to provide support at City of Swan FOGO education events and community engagements;
- FOGO educational support has been scheduled for each stage of Swan's FOGO roll out.

14 **FOGO in Schools**

- The final phase of the 'FOGO in Schools' Waste Reduction Trial audits was conducted in November 2024 at Hazelmere Resource Recovery Park;
- The audit report has been submitted to the Department of Education and WasteSorted Schools.

15 **Recycle Right**

- Recycle Right has now transitioned to DWER. Each member Council has log in details to access Recycle Right and update 'Find my Nearest' and to utilise push notifications as required.
- Recycle Right App Promotion – RR are offering prize packs to attract and engage new users, an important step as push notifications are introduced.
- DWER Stakeholder meeting held on 13/11/24. DWER are reaching out to all councils to strengthen relationships and seeking input on how they can assist through WasteSorted and Recycle Right. Meeting outcomes:
 - ⇒ Recommend that all councils implement the widget for Recycle Right;
 - ⇒ EMRC requested new social media posts and short videos for FOGO to share with MCs;
 - ⇒ WasteSorted has created new collateral 'Where does my waste go' and new FOGO resources – magnets, MUD resources, bin tagging and CALD resources.

16 **WasteSorted Community Grants 2023/2024**

- 'Sustainability in Textiles' Education incursions delivered in three different high schools - one in the Shire of Mundaring and two in the City of Swan;
- One clothes swap delivered by students from Parkerville Steiner College in the Shire of Mundaring;
- One clothes swap delivered by the Ellenbrook Youth Group Committee;
- Bookings for 2025 started.

17 **Waste Sorted Community Grants 2024/2025**

- The WasteSorted Grant Application 2024 submitted was not successful.

18 **Circular Connections newsletter**

- Issues 16 (November) and 17 (December) were published and circulated to subscribers;
- On 31st December 2024, there were 435 subscribers on the mailing list;
- Within this quarter, the number of subscribers increased by 8%, from 402 to 435 subscribers.

19 **Waste Education Social Media Content**

- 14 x 'Top Tip Tuesday' social media posts;
- 3 x National Recycling Week social media posts;
- 2 x FOGO-specific waste education social media posts;
- 3 x Christmas-related waste education social media posts;
- 6 x waste education event notification/reminder social media posts.

20 **Battery Collection and Recycling Program**

| Battery Recycling – Public Places | Oct to Dec 2024/2025 (kg) | Oct to Dec 2023/2024 (kg) | Year to Date 2024/2025 (kg) | Year to Date 2023/2024 |
|-----------------------------------|---------------------------|---------------------------|-----------------------------|------------------------|
| Bassendean | - | 184.5 | - | 390.8 |
| Bayswater | - | 792.4 | - | 1458.0 |
| Mundaring | - | 372.8 | - | 738.2 |
| Swan | - | 510.9 | 90 | 1212.3 |
| TOTAL (kg) | - | 1860.6 | 90 | 3799.3 |

21 CFL Collection and Recycling Program

| CFL Recycling – Public Places | Oct to Dec 2024/2025 (kg) | Oct to Dec 2023/2024 (kg) | Year to Date 2024/2025 (kg) | Year to Date 2023/2024 (kg) |
|----------------------------------|------------------------------|------------------------------|--------------------------------|--------------------------------|
| Bassendean | 20 | 12.1 | 35 | 28.4 |
| Bayswater | - | 287.1 | - | 376.3 |
| Mundaring | - | 182.4 | - | 329.5 |
| Swan | 305 | 348.3 | 465 | 591.2 |
| TOTAL (kg) | 325 | 729.9 | 500 | 1325.4 |

22 Tours of Red Hill Waste Management Facility and Education Centre

| Name of Group | Council Region | Number of Participants | Program |
|---|---------------------------------------|---------------------------|---|
| October 2024 | | | |
| Eden Hill Primary School (Year 5 & 6 – 2 classes) 15 October | Town of Bassendean | 56 | Red Hill site tour and Education Centre visit |
| City of Swan staff FOGO tour 16 October | City of Swan | 18 | Red Hill FOGO Processing site tour |
| Community Tour: Shire of Mundaring 19 October | Shire of Mundaring / All | 25 | Red Hill site tour and Education Centre visit |
| Curtin University Vietnam Delegation 24 October | City of Canning/Town of Victoria Park | 16 | Red Hill and Hazelmere site tour |
| November 2024 | | | |
| Darlington Primary School (Year 3 - 2 classes) 5 November | Shire of Mundaring | 47 | Red Hill site tour and Education Centre visit |
| Mundaring Christian College (year 8 Bushrangers program) 29 November | Shire of Mundaring | 15 | Red Hill site tour and Education Centre visit |
| December 2024 – No Tours | | | |
| TOTAL | | 177 | |

| Name of Event | Council Region | Number of Participants | Program |
|--|--|------------------------|--|
| October 2024 | | | |
| Shire of Mundaring Clothes Swap with the Feelgood Fashionista – Loraine Martin 5 October | Shire of Mundaring | 35 | Presentation and clothes swap fully provided by EMRC. |
| City of Swan Clothes Swap with Fibre Economy – Conscious Consumerism 11 October | City of Swan | 35 | Presentation and clothes swap run by City of Swan. Equipment and volunteers provided by EMRC. |
| City of Bayswater and Town of Bassendean Combined Clothes Swap 26 October | City of Bayswater and Town of Bassendean | 35 | Workshop with Terri from Rag Bag Women; Demonstration by Jean from Just Four Ewes; Clothes swap equipment and volunteers provided by EMRC; Supported by Bassendean Repair Café, Enviro House: Share and Repair Bayswater, Bassendean Night Market; Organised by EMRC, Town of Bassendean, City of Bayswater Waste Education staff. |
| November 2024 | | | |
| City of Bayswater Staff Clothes Swap for National Recycling Week 13 November | City of Bayswater | 30 | Clothes swap event fully provided by EMRC. |
| 'Take Free' Stall at RISE-Up Market 16 November | City of Bayswater | 50 | 'Take Free' event fully provided by EMRC. |
| Eco Fest – Clothes Swap and Bag Customisation workshop 23 November | City of Swan | 35 | Clothes swap equipment, volunteers, and workshop by The Curated Wardrobe fully provided by EMRC. |
| December 2024 | | | |
| Re-loved Railway Markets – Clothes Swap 14 December | City of Swan | 60 | Clothes swap equipment and volunteers fully provided by EMRC. |
| Ellenbrook Youth Group Committee Clothes Swap 14 December | City of Swan | 50 | Clothes swap equipment fully provided by EMRC. |
| EMRC Staff and Families 'Take Free' event and Waste Education information session 17 December | EMRC (staff and families) | 5 | 'Take Free' event provided by EMRC |
| TOTAL | | 335 | |

24 **School and Community Engagement/Events**

- FOGO Support – Caversham Valley PS Family Picnic – City of Swan – 18 October 2024;
- Waste Sorted High School Workshop-Kent Street SHS – 22 October 2024;
- School Incursion – St Anthony's School Greenmount – GREAT Games/Waste Education Day – Shire of Mundaring – 12 November 2024;
- Darlington Community Group evening waste sorting interactive presentation – Shire of Mundaring – 14 November 2024;
- School Sustainability in Textiles Education Incursion – Parkerville Steiner College-Shire of Mundaring – 14 November 2024;
- FOGO in Schools Waste Audits (Ashfield PS, Hampton SHS, Anzac Terrace) – 20-22 November 2024;
- School Clothes Swap – Parkerville Steiner College – Shire of Mundaring – 28 November 2024;
- School Sustainability in Textiles Education Incursion – Aveley Secondary College – City of Swan – 4 December 2024;
- School Sustainability in Textiles Education Incursion – Ellenbrook Secondary College – City of Swan – 5 December 2024.

25 **Council Events and Requests**

- City of Swan – Punjabi Mela – FOGO Education Support – 5 October 2024;
- CANCELLED upon request – City of Swan – Pasifika Festival – 12 October 2024;
- City of Swan – Ballajura Fair – FOGO Education Support – 20 October 2024;
- Combined City of Bayswater and Town of Bassendean Clothes Swap – 26 October 2024;
- City of Swan – Waste Education support – Gidgegannup Show – 26 October 2024;
- CANCELLED upon request – City of Swan – Ellenbrook Multicultural Festival – 9 November 2024;
- City of Bayswater – Staff Clothes Swap–Civic Centre – 13 November 2024;
- City of Bayswater – Take Free Event Rise Up market – 16 November 2024;
- City of Swan – FOGO truck rounds data collection – 18 November and 25 November 2024
- City of Swan – Eco Fest Clothes Swap and Bag Customisation workshop – 23 November 2024;
- CANCELLED upon request – City of Swan – Beechboro Library Drop in Q&A – 25 November 2024;
- CANCELLED upon request – City of Swan – Beechboro Library Drop in Q&A – 27 November 2024;
- City of Swan – Beechboro Sustainable Christmas – FOGO Education Support – 6 December 2024
- City of Swan – Hello Ellenbrook Community Event – Ballajura Train Station – FOGO Education support – 8 December 2024;
- City of Bayswater – Hello Ellenbrook Community Event – Morley Train Station– FOGO Education support – 8 December 2024;
- City of Swan – ReLove Railway Market– Clothes Swap – 14 December 2024;
- City of Swan – Elfenbrook – Waste Education support – 14 December 2024;
- City of Bayswater – Carols by Candlelight – Waste Education support – 14 December 2024.

26 **EMRC Waste Education Hosted Events**

- Nina Gbor event; including a private event “In conversation with Nina”, followed by a Restyling workshop open to the community and a clothes swap in collaboration with WMRC. The event was hosted by the City of Perth at the Perth Town Hall and financed via a Meshpoint grant – 11 November 2024.

27 **Waste Education Networking/Promotion/Collaboration Activities**

- WALGA Training Course – Introduction to Waste Management – 11 October 2024;
- WALGA FOGO Forum (contamination management, MUDs, public housing) – 15 October 2024;
- WALGA WasteSorted Bin Tagging Kick-off Information session – 22 October 2024;
- Consistent Communications Collective (CCC) and DWER Review of Waste Education Workshop – 6 November 2024;
- Webinar – The Great Unwaste – Behaviour Change – 12 November 2024;
- WMRR WA Waste Educators Working Group – 21 November 2024;
- Regional Waste Education Steering Group (RWESG) Meeting – 5 December 2024;
- WALGA Women in Waste – Waste Crime Presentations and Networking – 5 December 2024;
- CEWA event support – Creating a Circular Economy Hub for WA – 4 December 2024.

28 **Waste Education Loan Resources Utilisation – Member Councils**

- Clothes Swap items – City of Swan (Relove Railway Markets) & The Curated Wardrobe – 14 December 2024.

29 **Waste Education Loan Resources Utilisation – Schools/Community Groups**

- Loan Boxes (Mini Bin Waste Sort; Plastic Not so Fantastic box) – Children’s Groundwater Festival – 22-24 October 2024;
- Clothes Swap Items – Enviro House – City of Bayswater – 1-5 November 2024;
- Clothes Swap Items – Midlands Meals Inc. – City of Swan – 8-11 November 2024;
- Clothes Swap items – EMRC Volunteer-run Clothes Swap event – Meerilinga – 14-20 November 2024;
- Clothes Swap items – EMRC Volunteer-run Car Boot Sale event – Noranda Primary School – Bayswater – 20-25 November 2024;
- Clothes Swap items – Swan View Cricket Club, Shire of Mundaring – 7 December 2024.

30 **Environmental & Waste Compliance Team Activities**

- Controlled burns, firebreaks, and clearance of existing fire tracks undertaken at Red Hill, in Lot 501, Lot 3, and immediately adjacent to Red Hill Administration building.
- Quarter 4 Red Hill Groundwater, Surface Water, and Leachate Pond monitoring and sampling event (50 monitoring wells, 10 leachate ponds, 14 surface water locations).
- Hazelmere groundwater and surface water monitoring and sampling (eight monitoring wells, one surface water location).
- Tubestock order for 2025 Red Hill Revegetation works completed.
- DWER & EPA meeting regarding Garden Organics (GO) area move on 4 Dec. Went well, DWER and EPA will run this as a parallel approval process which should speed things up. Application to EPA submitted mid December 2024. Application to DWER to be issued late Jan/ early Feb 2025.

- Interim FOGO Expansion approval underway as a Licence amendment as opposed to a works approval. This should allow for a quicker, less complicated process with the hope that the amendment is now granted by March 2025. - Invoice for Licence Amendment received on 17 December 2024. Paid on 20 December 2024 (confirmation of payment receipt received 8 Jan 2025).
- Red Hill Nest Box monitoring undertaken on Fri 6 Dec.
- Vermin Control undertaken night of 6 Dec. Two foxes, several rabbits, no cats.
- 2 x Woodside/ Curtin field trips to Red Hill (November & December) – looking at identifying gas production hotspots over capped landfill cells.
- Updated Red Hill Post-Closure costing report completed and provided to finance.
- Sustainability team passed the requirement with regards ACCU reporting for GO/ FOGO.
- EMS Top Management Meeting 10am to 11.30am 18 December 2024.
- Ongoing Waste Assessment and approval/ refusal for Red Hill Class III and Class IV waste streams.
- Ongoing weed control at Red Hill.
- Preparation for the Jan 2025 public comment period regarding the APCr ERD report with regards the proposed Class IV monocell and APCr batching plant at Red Hill. Required by EPA.

STRATEGIC IMPLICATIONS

- 31 Reporting on EMRC Strategic Policy implications is now being done to align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: Creating value in the Community

Target: Increased participation on behaviour change programs

Goal: Addressing Environmental Impact

Target: Regional urban programs implemented

FINANCIAL IMPLICATIONS

- 32 The funding to facilitate projects is developed and agreed with member Councils as part of the annual budget process.

SUSTAINABILITY IMPLICATIONS

- 33 The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

RISK MANAGEMENT

Risk – The Sustainability Team deliver on agreed projects so there is minimal risk

| Consequence | Likelihood | Rating |
|--|---------------|--------|
| Possible | Insignificant | Low |
| Action/Strategy | | |
| ➤ The Sustainability Team considers risk pertaining to all projects or programs and continues to deliver on agreed actions | | |



MEMBER COUNCIL IMPLICATIONS

Member Council

Town of Bassendean
City of Bayswater
Shire of Mundaring
City of Swan

Implication Details

Participating member Council Officer time on Advisory Groups

ATTACHMENT(S)

Nil

6.7 INFORMATION BULLETIN

CORPORATE BUSINESS PLAN 2024/2025 – 2028/2029 – SECOND QUARTER REPORTING FROM OCTOBER TO DECEMBER 2024

D2025/00403

PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2024/2025 – 2028/2029 for the reporting period October to December 2024, inclusive.

KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
 - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- Council adopted the revised EMRC's Corporate Business Plan 2024/2025 – 2028/2029 on 27 June 2024 (D2023/10600) for activities commencing 1 July 2024.
- Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- The attachment to this report provides the second quarter reporting, against the final key actions identified within the previous Corporate Business Plan 2024/2025 – 2028/2029, for the period October to December 2024, inclusive.

SOURCE OF REPORT

Chief Sustainability Officer

BACKGROUND

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
 - A Strategic Community Plan – a minimum 10 year timeframe; and
 - A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 2 Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- 3 Council adopted the EMRC's revised Corporate Business Plan 2024/2025 TO 2028/2029 on 27 June 2024 for activities progressed from 1 July 2024 onwards (D2024/10555).
- 4 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

REPORT

- 5 The Revised 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the ensuing period towards achieving its vision: *“To be a responsive and innovative leader in assisting Perth’s Eastern Region to be a great place to live, work, play and do business.”*
- 6 The Corporate Business Plan 2024/2025 – 2028/2029 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities, and summarises the services, operations and projects EMRC will deliver over the next five years, commencing as of 1 July 2024.
- 7 Council adopted the EMRC’s Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- 8 The attachment to this report relates to the Corporate Business Plan actions for the second quarter reporting period of October to December 2024.

STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

FINANCIAL IMPLICATIONS

- 10 The financial implications are reflected in the annual operating budget and the long-term financial plans.

SUSTAINABILITY IMPLICATIONS

- 11 The Corporate Business Plan 2024/2025 – 2028/2029 identified projects, programs and services for the benefit and sustainability of Perth’s Eastern Region.

RISK MANAGEMENT

| Risk The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan | | |
|---|------------|----------|
| Consequence | Likelihood | Rating |
| Moderate | Unlikely | Moderate |
| Action/Strategy | | |
| ➤ Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes. | | |

MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|--------------------|-------------------------------|
| Town of Bassendean | As outlined in the attachment |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |



ATTACHMENT(S)

Corporate Business Plan 2024/2025 – 2028/2029 second Quarter Progress Report for the period October to December 2024 (D2025/02214)



Corporate Business Plan 2024/2025 – 2028/2029

Progress Report – Second Quarter 2024/2025

Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2024/2025 – 2028/2029 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops, and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2024. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2024 to June 2025 are provided quarterly within this document and are against the current adopted Corporate Business Plan.

Matthew MacPherson
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

1 Demonstrate Circular Economy Leadership

Objective: To provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies

1.1 Enable Circular Economy Initiatives Through Advocacy Networks by 2025

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|--|---------------------|--------|-------------------------|--|
| 1.1.1 | Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers) E.g.: ➤ Member Council and key stakeholder relationships; ➤ Partnership opportunities with universities and other organisations; ➤ Marketing and Communications Plan ➤ Revised Stakeholder Engagement Plan | CEO | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Revised Stakeholder Engagement Plan under development. Fostering partnerships with third parties on use of methane gas; plastics processing; FOGO processing; and circular economy initiatives are in progress ➤ Prepared draft Annual Report, including updated photography on site ➤ Continued to distribute Circular Connections newsletters to stakeholders and subscribers ➤ Finalised website refresh and continued to provide website updates. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Stakeholder Engagement Plan completed ➤ Annual Report 2023/2024 completed ➤ Final newsletter for 2024 completed and disseminated ➤ New partnership with Curtin University progressed ➤ Prepared and advertised the EMRC Community Grants Program for 2024/2025 ➤ Assessed applications for the EMRC community grants program for 2024/2025 and commenced planning for the presentation ceremony. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 1.1.2 | Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities E.g.: ➤ CEWA; Emicol; RWESG ➤ CE webinars and forums | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Advocacy meetings have continued this quarter with CEWA the RWESG and the Textiles Group ➤ Initial conception for a Circularity Summit for 2025, early planning |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Advocacy continued with CEWA; RWESG; WMCRCG; and Circular Textile Group including Textiles Forum with City of Perth ➤ Assisted CEWA in hosting workshop "Creating a Circular Economy Hub for WA" during December |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

| Key Actions | Responsible Officer | Status | Quarter | Comments |
|---|---------------------|--------|-------------------------|--|
| 1.1.3 Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant) | CEO | ● | July - September 2024 | ➤ Discussions are still ongoing with a Plastics Processing company as well as DWER |
| | | | October - December 2024 | ➤ Discussion have continued re the Food Waste for Healthy Soils funding ➤ A funding application was submitted to DWER for \$600K for a self-propelled windrow turner for the processing of FOGO and GO. Awaiting outcome. |
| | | | January - March 2025 | |
| | | | April - June 2025 | |
| Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport E.g. ➤ Circularity Gap Report / Horizon Scan; | CEO | ● | July - September 2024 | ➤ Circular economy initiatives are progressing with the Textiles Working Group, Seamless, CEWA, and other entities. |
| | | | October - December 2024 | ➤ Advocacy with Waste Sorted and the Education Department resulted in FOGO in school audits being undertaken and reported on, identifying circularity gaps. |
| | | | January – March 2025 | |
| | | | April – June 2025 | |

1.2 80% Resource Recovery of Waste Generated in the Region by 2030

| Key Actions | Responsible Officer | Status | Quarter | Comments |
|--|---------------------|--------|-------------------------|--|
| 1.2.1 Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon | CEO | ● | July – September 2024 | ➤ A resources flow model is yet to be actioned this quarter. The EMRC, for the first time, is developing its own Waterwise Action Plan. |
| | | | October – December 2024 | ➤ Work is progressing on the EMRC's Waterwise Action Plan |
| | | | January – March 2025 | |
| | | | April – June 2025 | |
| 1.2.2 Enable a sales model for use of recovered material in each member Council area E.g. ➤ Identify markets and develop resource recovery products | Operations | ● | July – September 2024 | ➤ Developed models for new customers and reviewed pricing for some existing contracts including, wood waste, contaminated waste and commercial waste processing and disposals. ➤ All relevant CPI increases to customer contracts sought and applied. ➤ Working on the sale of landscaping products including woodchip, fines and FOGO products. |
| | | | October – December 2024 | ➤ Developed models and agreements for new customers for wood waste, contaminated waste and commercial waste processing and disposals. ➤ Liaising with Member Councils and the State Government regarding landscaping products including FOGO and woodchip in maintenance and project works. |
| | | | January – March 2025 | |
| | | | April – June 2025 | |

| | Key Actions | Responsible Officer | Status | Quarter | ➤ Comments |
|-------|---|---------------------|--------|-------------------------|--|
| 1.2.3 | Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides | Sustainability | ● | July – September 2024 | ➤ Waste and Recycling Guides were developed and provided to all Councils |
| | | | | October – December 2024 | ➤ Additional print copies were provided to some Councils upon request |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |
| 1.2.4 | Determine high-value use for the existing C&I processing building at Hazelmere RRP | Operations | ● | July – September 2024 | ➤ Currently accepting C&I for the sorting of recoverable items including, scrap steel, clean timber and polystyrene. |
| | | | | October – December 2024 | ➤ Currently accepting C&I for the sorting of recoverable items including, scrap steel, clean timber and polystyrene. |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |

1.3 80% Reuse of Material at all EMRC Operated Sites by 2040

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|--|---------------------|--------|-------------------------|---|
| 1.3.1 | Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable E.g.: Undertake, provide, investigate; ➤ Integrated Waste Management research, ➤ Leadership in waste policy and practice ➤ New waste management practices and services | CEO | ● | July – September 2024 | ➤ The tonnages report provides baseline data for benchmarking. ➤ The Councils providing FOGO material is consistent with the EMRC's FOGO strategy. |
| | | | | October – December 2024 | ➤ The monthly tonnages report continues to provide baseline data for benchmarking. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|--|---------------------|--------|-------------------------|--|
| 1.3.2 | Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans | Operations | ● | July - September 2024 | ➤ Development Plans under review and updating. Progress on the locations of strategic processing areas has been made which enables further planning and Part IV and Part V Environmental Protection Act approvals to be developed. |
| | | | | October - December 2024 | ➤ Relocation of the green waste area to Lot 9 is currently being designed, along with further landfill cell development in this area. Once planning and design work has been confirmed the plan will be updated accordingly. ➤ The FOGO pad extension has been brought forward due to additional Member Council FOGO material being accepted and processed. This activity is being applied for through a licence amendment. ➤ APCR project is awaiting EPA and DWER approvals. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 1.3.3 | Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups | Sustainability | ● | July - September 2024 | ➤ EMRC hosted and facilitated Waste Educators Networking Group on 19 th of September ➤ Urban Environment team participated in WA Sustainability and Climate Alliance meeting on 6 th of August. |
| | | | | October - December 2024 | ➤ EMRC hosted and facilitated the RWESG meeting on 5 December and attended the WMRR WA Waste Educators Working Group meeting on 21 November. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 1.3.4 | Regularly review local government procurement guidelines and processes for sustainable decision making | Business Support | ● | July - September 2024 | ➤ Council Policy 3.5 – Purchasing Policy has been reviewed and adopted by Council at its 22 August 2024 meeting. |
| | | | | October - December 2024 | ➤ Review of exemptions for single quotations in progress |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 1.3.5 | Regularly review local government sales requirements for sustainable decision making | Operations | ● | July - September 2024 | ➤ All local government sales requirements are reviewed and actioned on frequent basis. |
| | | | | October - December 2024 | ➤ All Letter of Agreements (LoAs) have been reviewed and updated. ➤ New agreements and conditions are developed and applied as required. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

| Key Actions | | Responsible Officer | Status | Quarter | Comments |
|-------------|---|---------------------|---|-------------------------|--|
| 1.3.6 | Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials | Operations |  | July - September 2024 | ➤ Marketing and sale of organics recovered products with sustainability-focused organisations i.e OMTID (PTA & Main Roads), landscape developers, and WA Broiler Grower's Association. Bagged FOGO product being organised for member councils in accordance with the agreements. |
| | | | | October - December 2024 | ➤ Interim arrangement secured with Pure Earth at Northam for processing of FOGO waste and sale of FOGO compost and partially composted FOGO material to complement the MAF system at Red Hill. ➤ FOGO contamination was reviewed in the incoming waste stream and discussed at Technical Officer Group meetings. ➤ Landfill gas management options were reviewed and an item presented to Councils Oct 2024 OCM. The landfill gas management contract with EDL was approved for extension and contract negotiations are under way. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

2 Respond to a Climate Emergency

Objective: To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

2.1 Infrastructure Adaptation and Education by 2030

| Key Actions | Responsible Officer | Status | Quarter | Comments |
|--|---------------------|--------|-------------------------|--|
| 2.1.1a Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: <ul style="list-style-type: none"> ➤ Long term financial plan ➤ Asset Management Plan ➤ Strategic IT Plan | Business Support | ● | July - September 2024 | ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2025/2026 Budget deliberation process and is expected to commence in Feb/Mar'25 following the half year budget review in Jan/Feb'25. |
| | | | October - December 2024 | ➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2025/2026 Budget deliberation process and is expected to commence in Feb/Mar'25 following the half year budget review in Jan/Feb'25. ➤ Strategic IT Plan –Implemented Defender for Office 365 to improve Email protection. Implemented User Impersonation Protection for key staff. Implemented blocking access to Cloud Applications, and sign-ins from outside Australia. |
| | | | January - March 2025 | |
| | | | April - June 2025 | |
| | | | | |
| 2.1.1b Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure E.g.: <ul style="list-style-type: none"> ➤ Organisational governance ➤ Integrated Planning Framework ➤ Workforce Plan ➤ WHS Plan ➤ Risk Management | CEO | ● | July - September 2024 | ➤ Actions from the workforce plan continued to be implemented. ➤ Review of risk management continue to be undertaken and reported to Audit Committee and Council. |
| | | | October - December 2024 | ➤ Workforce Plan, WHS Plan and Strategic Risks have been reviewed |
| | | | January - March 2025 | Workforce Plan for 2025 has been developed. WHS and Strategic Risks have been reviewed. |
| | | | April - June 2025 | |

| Key Actions | | Responsible Officer | Status | Quarter | Comments |
|-------------|---|---------------------|--------|-------------------------|---|
| 2.1.2 | Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program | Operations | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Strategically utilise Red Hill airspace through effective landfill cell planning and engineering. Intermediate cover applied to Stage 14 Class III landfill cell where applicable. ➤ Planned Stage 18 Class III landfill cell construction tender, to be incorporated with the construction for Interim FOGO pad extension. ➤ Plan the relocation of green waste laydown area and construct a new green waste processing area with leachate control on Lot 9. EPA have indicated that Ministerial 274 will need to be extended to accommodate the activities on these lots. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Air space calculations for the quarter have been reviewed to ensure adequate airspace and landfill planning is being undertaken. ➤ Stage 18 Class III landfill cell and FOGO pad extension has been awarded. ➤ Design work is being undertaken for the green waste area relocation to Lot 9. ➤ CRC project is currently on hold, until further strategic council advice. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

2.2 Below Zero Carbon Emissions by 2040

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|--|---------------------|--------|-------------------------|--|
| 2.2.1 | Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management | Operations | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ends on 31 March 2025. ➤ Asset management is being considered for implementation (commencing with Hazlemere) in MyOSH. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ends on 31 March 2025. ➤ Asset management is being considered for implementation (commencing with Hazlemere) in MyOSH. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 2.2.2 | Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement | CEO | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Decarbonisation project initiatives continue to be explored as we strive towards zero emissions by 2040. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Electric chargers are now installed at the Ascot Administration centre ➤ The Circular Energy Recovery project is progressing, albeit slowly |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 2.2.3 | Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card E.g. ➤ EMRC corporate emissions & SDG progress | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ The EMRC's Sustainable Development Goals Technical Report was completed and endorsed by Council. ➤ The Technical Report includes an action plan that will be progressed over the coming 5 years. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Delivery of the Navigating Tomorrow: Benchmarking SDGs for Local Governments webinar in November 2024 via the Future-Fit Community Networking Group. This webinar highlighted EMRCs implementation of the Future-Fit framework and how EMRC is leading the way with this initiative. ➤ In December 2024, Martin Rich, CEO and CO-Founder of Future-Fit Foundation came to Perth (visiting from London). During the visit Martin presented the EMRCs CEO with a Certificate of Recognition in relation to the EMRC becoming the first Local Government to achieve System Changer status. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

2.3 Sustainability Integrated into Management Processes

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|---|---------------------|--------|-------------------------|---|
| 2.3.1 | Establish a decision-making framework to include sustainability for operational and capital expenditure E.g.: <ul style="list-style-type: none"> ➤ Provide Waste disposal service at Red Hill WMF ➤ Review Red Hill Development Plan | Operations | ● | July – September 2024 | <ul style="list-style-type: none"> ➤ Correct framework implemented to ensure sustainability targets are achieved. ➤ Red Hill planning has been undertaken in key future developments to maximise sustainable outcomes. Including longer term solutions for activities, combined tendering for construction works and future infrastructure. |
| | | | | October – December 2024 | <ul style="list-style-type: none"> ➤ Landfill airspace calculations has been undertaken for the quarter to ensure adequate landfill cell planning. ➤ Stage 18 landfill cell construction, internal haul road, interim FOGO pad extension and associated leachate pond have been developed and awarded as one construction contract. This results in project delivery efficiency and significant cost savings. |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |
| 2.3.2 | Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects | Business Support | ● | July – September 2024 | <ul style="list-style-type: none"> ➤ RFQ's and RFT's include qualitative criteria on sustainable procurement processes. |
| | | | | October – December 2024 | <ul style="list-style-type: none"> ➤ Ongoing review |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |
| 2.3.3 | Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs | Operations | ● | July – September 2024 | <ul style="list-style-type: none"> ➤ Included sustainability actions in upcoming tenders for operations. Circular solutions are considered when designing plant and projects. |
| | | | | October – December 2024 | <ul style="list-style-type: none"> ➤ Circularly economy principles have been considered in projects. This has included the latest Stage 18 cell development and Interim FOGO hardstand extension. |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |
| 2.3.4 | Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making | CEO | ● | July – September 2024 | <ul style="list-style-type: none"> ➤ This work is still being defined and will progress during 2024/2025 |
| | | | | October – December 2024 | <ul style="list-style-type: none"> ➤ This work is still being defined and will progress during 2024/2025 |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |

| Key Actions | | Responsible Officer | Status | Quarter | Comments |
|-------------|--|---------------------|---|-------------------------|---|
| 2.3.5 | Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives. | Sustainability |  | July – September 2024 | ➤ EMRC staff partake in meetings with WENG, CCC and WASCA to discuss initiatives |
| | | | | October – December 2024 | ➤ EMRC staff partake in meetings with WMRR, CCC and WASCA to discuss initiatives ➤ EMRC Waste education services for member councils were raised for review via RWESG 5 December and feedback sought from member councils ➤ Engaged with member Council in relation to new project development for 2025/26 and beyond |
| | | | | January – March 2025 | |
| | | | | April – June 2025 | |

3 Reduce Our Environmental Impact

Objective: To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

3.1 Regional Urban Programs Implemented

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|---|---------------------|--------|-------------------------|--|
| 3.1.1 | Maintain programs related to sustainability goals and review in participating Councils' annual programs reports E.g.: Identify, investigate, develop; ➤ ACER program ➤ SDG reporting ➤ New environmental and sustainability initiatives | Sustainability | ● | July – September 2024 | ➤ Discussions with the Shire of Mundaring have been held to identify priority energy and emission related actions for the coming financial year. ➤ Discussions have been held with City of Bayswater in relation to reviewing and updating their Azility platform with EMRC assistance. ➤ Work commenced in reviewing and collecting any gaps in information for the Shire of Mundaring Energy Snapshot Report. This included an Energy Team Meeting. |
| | | | | October - December 2024 | ➤ Delivery of the Navigating Tomorrow: Benchmarking SDGs for Local Governments webinar in November 2024 via the Future-Fit Community Networking Group. This webinar highlighted EMRCs implementation of the Future-Fit framework and how EMRC is leading the way with this initiative. ➤ In December 2024, Martin Rich, CEO and CO-Founder of Future-Fit Foundation came to Perth (visiting from London). During the visit Martin presented the EMRCs CEO with a Certificate of Recognition in relation to the EMRC becoming the first Local Government to achieve System Changer status. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|---|---------------------|--------|-------------------------|---|
| 3.1.2 | Review and complete annual water plans in alignment with Waterwise Council Accreditations E.g.: Review and implement ➤ Water Sensitive Futures Program ➤ Waterwise Council reindorsement reporting | Sustainability | ● | July - September 2024 | ➤ Shire of Mundaring held a Water Team Meeting attended by EMRC. Work continues to collect, review and consolidate the required information for the Shire's Waterwise Council Report due 31 October. ➤ City of Swan held a Water Team meeting on the 11th of September attended by EMRC. Waterwise Re-endorsement document was finalised by end of September to proceed with Swan council approval process. |
| | | | | October - December 2024 | ➤ Annual Council Waterwise Re-endorsement was submitted for both City of Swan and Shire of Mundaring. ➤ Annual Waterwise Aquatic re-endorsement was submitted for Shire of Mundaring. ➤ EMRC Water Report was written and submitted to both City of Swan and Shire of Mundaring. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 3.1.3 | Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs E.g.: ➤ Facilitate networking groups, e.g. STEG. ➤ Participate e.g. WALGA Climate Change Collaborative. | Sustainability | ● | July - September 2024 | ➤ EMRC participated in WASCA meeting on 6th of August focusing on Energy and Waste topics. ➤ The EMRC distributed Avon Descent Marketing materials for a period of 10 weeks. June 2024-August 2024, including billboard, radio, shopalive, social media advertising. ➤ Event weekend for the Avon Descent festivals happened 9-11 August. ➤ Held an Avon Descent Festivals Debrief meeting 17 September and requested acquittal information for the 2024 Lotterywest grant from each Council. ➤ Organised and held the Lotterywest grant certificate presentation in collaboration with the Shire of Northam, along with a media release. ➤ Provided access to Remplan for member Councils |
| | | | | October - December 2024 | ➤ Continued attendance at the Future-Fit Asia Pacific Alliance group meetings ➤ EMRC staff attended WASCA (Western Australia Sustainability and Climate Alliance) meeting in December to assess purpose of the group and direction in moving forward. ➤ Submitted the Lotterywest Avon Descent Festival acquittal for the 2024 event to Lotterywest. ➤ Collated participating Council information and submitted a grant application to Lotterywest for the 2025 Lotterywest Avon Descent Festivals. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

3.2 Contribute to a Decrease in Illegal Waste Disposal by 2040

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|--|---------------------|--------|-------------------------|--|
| 3.2.1 | Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Featured in Recycle Right promotion of WasteSorted Schools Student Meet video. ➤ Partnered with Recycle Right to create video and photo content for social media in September and in preparation for “Buy Nothing New Month” (October) featuring images from City of Swan Clothes Swap and Care to Rewear workshop (Indigo dye technique for wardrobe refresh). ➤ 3x EMRC’s Circular Connections e-newsletters produced and circulated to subscribers featuring articles and events. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Waste education/FOGO/circular economy related social media posts shared (e.g. weekly ‘Top Tip Tuesday’, National Recycling Week posts). ➤ 3x EMRC’s Circular Connections e-newsletters produced and circulated to subscribers featuring articles and events. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 3.2.2 | Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives | Operations | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Reviews are completed on regular basis to identify additional opportunities. Timber processing review is currently being undertaken and other timber processing options are also be investigated. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Reviews are completed on regular basis to identify additional opportunities. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

3.3 EMRC Wide Environmental Management System

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|---|---------------------|--------|-------------------------|---|
| 3.3.1 | Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent | Sustainability | ● | July - September 2024 | ➤ EMS Re-certification Audit with SGS completed. Audit passed with only one minor non-conformance recorded. This was regarding Spill training refreshers at Red Hill (now resolved) – EMRC has now received its new EMS certificate for 2024-2027. |
| | | | | October - December 2024 | ➤ EMS workload now shared with broader Sustainability staff. ➤ Preparation for EMS Top Management meeting undertaken from Nov 2024 utilising assistance of KASA consulting. ➤ EMS Top Management meeting undertaken on 18 Dec 2024. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 3.3.2 | Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System E.g.: Minimise environmental impacts of waste management operations | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Compliance monitoring and sampling program completed includes; Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➤ Red Hill Rehabilitation – Additional seeding to Offsets areas, Weed Control Surveys completed, and treatments undertaken. ➤ Red Hill Weed Control – Ongoing spraying program. ➤ RFQ for 2 yr Red Hill Weed Control submitted for quote. ➤ Waste Acceptance Approvals issued in accordance with <i>Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)</i>. ➤ National Pollutant Inventory Report, submitted September 2024. ➤ Red Hill Waste Levy Exemption for Asbestos 2023-2024, approved August 2024. ➤ Hazelmere Ministerial 1028 - Annual Audit Compliance Report submitted July 2024. ➤ Hazelmere Annual Licence Application, Licence Renewed in August 2024. ➤ Red Hill Ministerial 976,1092, 1122 – Annual Audit Compliance Report submitted September 2024. ➤ JBS&G working on Works Approval application for Interim FOGO Extension at Red Hill – Application due for submission October 2024. ➤ Talis working of Works Approval submission for APCr Monocell and Batching Plant – Ongoing. ➤ DWER & EPA approached regarding the placement of new Garden Organics processing area within Lot 9. Possible WA required as well as potential extension of MS274 boundaries. Awaiting EPA advise. ➤ Discharge water sampling with Water Corp at Hazelmere – August 2024. ➤ Prep works including site meeting with Regional Fire Control Officers for two controlled burns, the installation of firebreaks, and a culvert at Red Hill and on Lot 3/ Auditorium boundary. <p>Awaiting quotes for 2025 re-veg tubestock for Red Hill.</p> |

| Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------------|---------------------|--------|-------------------------|---|
| | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Controlled burns, firebreaks, and clearance of existing firetracks undertaken at Red Hill, in Lot 501, Lot 3, and immediately adjacent to Red Hill Administration building. ➤ Quarter 4 Red Hill Groundwater, Surface Water, and Leachate Pond monitoring and sampling event (50 monitoring wells, 10 leachate ponds, 14 surface water locations). ➤ Hazelmere groundwater and surface water monitoring and sampling (eight monitoring wells, one surface water location). ➤ Tubestock order for 2025 Red Hill Revegetation works completed. ➤ DWER & EPA meeting regarding Garden Organics (GO) area move on 4 Dec. Went well, DWER and EPA will run this as a parallel approval process which should speed things up. Application to EPA submitted mid December 2024. Application to DWER to be issued late Jan/ early Feb 2025. ➤ Interim FOGO Expansion approval underway as a Licence amendment as opposed to a works approval. This should allow for a quicker less complicated process with the hope that the amendment is now granted by March 2025. - Invoice for Licence Amendment received on 17 December 2024. Paid on 20 December 2024 (confirmation of payment receipt received 8 Jan 2025). ➤ Red Hill Nest Box monitoring undertaken on Fri 6 Dec. ➤ Vermin Control undertaken night of 6 Dec. Two foxes, several rabbits, no cats. ➤ 2 x Woodside/ Curtin field trips to Red Hill (November & December) – looking at identifying gas production hotspots over capped landfill cells. ➤ Updated Red Hill Post-Closure costing report completed and provided to finance. ➤ Sustainability team passed the requirement with regards ACCU reporting for GO/ FOGO. ➤ EMS Top Management Meeting 10am to 11.30am 18 December. ➤ Ongoing Waste Assessment and approval/ refusal for Red Hill Class III and Class IV waste streams. ➤ Ongoing weed control at Red Hill. ➤ Preparation for the Jan 2025 public comment period regarding the APCr ERD report with regards the proposed Class IV monocell and APCr batching plant at Red Hill. Required by EPA. |
| | | | January - March 2025 | |
| | | | April - June 2025 | |

4 Create Value in the Community

Objective: To establish and support projects in the community that create social value from a residential level through to commercial levels

4.1 Community Based Source Separation Initiatives by 2027

| Key Actions | Responsible Officer | Status | Quarter | Comments |
|---|---------------------|--------|-------------------------|--|
| 4.1.1 Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Ongoing community engagement initiatives for source separation opportunities including promotion and utilisation of loan resources, textile repair workshops and FOGO education. ➤ Conducted Waste Education Incursions at school and adult education centre and utilised "GREAT" Games interactive assets. ➤ Preparing for bin tagging 2025 program which will directly engage residents in Shire of Mundaring and City of Bayswater. |
| | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Ongoing community engagement initiatives for source separation opportunities including promotion and utilisation of loan resources, textile repair workshops and FOGO education. ➤ Continued to provide Waste Education Incursions at schools and adult education centre and utilised "GREAT" Games interactive assets. |
| | | | January - March 2025 | |
| | | | April - June 2025 | |
| 4.1.2 Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Utilised Circular Connections newsletter, social media and events to promote re-use and source separation. ➤ Textile repair workshops held as part of Clothing Swap events. ➤ Scheduling of FOGO compositional bin audits underway for the City of Swan and Shire of Mundaring. |
| | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Utilised Circular Connections newsletter, social media and events to promote re-use and source separation. Promoted WasteSorted social media campaigns. ➤ Textile repair workshops held as part of Clothing Swap events. ➤ FOGO compositional bin audit arrangements underway for all four member councils. |
| | | | January - March 2025 | |
| | | | April - June 2025 | |

| Key Actions | | Responsible Officer | Status | Quarter | Comments |
|-------------|--|---------------------|--------|-------------------------|--|
| 4.1.3 | Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements | Operations | ● | July - September 2024 | ➤ Successful commencement of the Mundaring FOGO collections and all new trucks have been stickered with educational FOGO and waste related designs. |
| | | | | October - December 2024 | ➤ EMRC operations staff have been involved in the delivery of the Mundaring FOGO program. Both walking floor trailers and three new collections vehicles are stickered with waste educational designs. ➤ Collections drivers have been actively educating the Mundaring community regarding FOGO contamination by reporting contamination and stickered bins when required. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 4.1.4 | Establish verge collection and shared pre-booked service programs. This includes a waste classification program for different materials and costings | Operations | ● | July - September 2024 | ➤ Research completed on pre-booked verge collection software systems for future implementation. |
| | | | | October - December 2024 | ➤ Project on hold due to Council's strategic directions. ➤ Internal report drafted on pre-booked verge collection software. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

4.2 Use of Recovered Material in the Region by 2040

| Key Actions | | Responsible Officer | Status | Quarter | | Comments |
|-------------|---|---------------------|--------|-------------------------|---|--|
| 4.2.1 | Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region | CEO | ● | July - September 2024 | ➤ | The EMRC Sales team use an incentives scheme to procure greater waste volumes. |
| | | | | October - December 2024 | ➤ | The Sales team continue to incentivise clients seeking waste volume discounts |
| | | | | January - March 2025 | | |
| | | | | April - June 2025 | | |
| 4.2.2 | Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies | Operations | ● | July - September 2024 | ➤ | Continuing to identify regional FOGO management and processing solutions. Planning on transitioning the required member Council's (Swan and Mundaring) to WTE at East Rockingham (HZI) over the next 12 months. |
| | | | | October - December 2024 | ➤ | The completion of the WTE Plant at East Rockingham is delayed due to contractor/solvency. This has delayed the transition for the City of Swan and the Shire of Mundaring waste being sent to the East Rocking WTE facility. |
| | | | | | ➤ | Extensive recycling programs are run through the EMRC operation facilities, including; HHW, scrap steel, household batteries, fluoro tubes, polystyrene, car batteries, cardboards, CDS, green waste and timber waste. |
| | | | | | ➤ | Sales and marketing team is liaising with member Councils regarding circular economy landscaping products. |
| | | | | January - March 2025 | | |
| | | | | April - June 2025 | | |

| Key Actions | | Responsible Officer | Status | Quarter | Comments |
|-------------|---|---------------------|--------|-------------------------|---|
| 4.2.3 | Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse e.g. provide a waste management service | Operations | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Successful implementation of FOGO collection service for the Shire of Mundaring along with the current general waste collections service. ➤ Sales and Marketing and operations teams assisting EMRC product use in member Council projects and EMRC products, such as FOGO and coloured wood chip in tender specifications. FOGO bags designed and SDS being developed for bagged product to be available later prior to the end of the year. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ The EMRC waste and FOGO collection services are being efficiently and effectively operated for the Shire of Mundaring. ➤ 5,280 bags of FOGO soil conditioner have been bagged and delivered to the applicable member Councils (3,696 bags Bayswater, 1,584 bags Bassendean and 84 bags (1 pallet each) to Swan and Mundaring) for community education purposes. ➤ A FOGO storage bunker for sales has been planned for the Red Hill Waste Management Facility. ➤ The FOGO product SDS has been completed and uploaded on the EMRC's website. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

4.3 Increased Participation in Behaviour Change Programs

| Key Actions | | Responsible Officer | Status | Quarter | Comments |
|-------------|---|---------------------|--------|-------------------------|---|
| 4.3.1 | Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy E.g.: ➤ Continue waste education programs | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ Continued to loan waste and sustainable resources to community and council members, e.g. water stations, clothes swap and, waste education boxes. ➤ Continued to offer and deliver RHWMF tours and Education Centre activities to schools and community. ➤ Conducted second phase of FOGO in schools waste reduction trial audits at Hazelmere in September 2024. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Continued to loan sustainable waste education resources to community and council members, e.g. water stations, clothes swap equipment, and waste education boxes. ➤ Continued to offer and deliver RHWMF tours and Education Centre activities to schools, community groups and member council staff. ➤ Conducted further audits for the 'FOGO in Schools' Waste Reduction Trial at Hazelmere in November 2024. For WasteSorted Schools on behalf of Department of Education. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

| | Key Actions | Responsible Officer | Status | Quarter | Comments |
|-------|---|---------------------|--------|-------------------------|--|
| 4.3.2 | Benchmark and monitor participation rates in EMRC sustainability programs | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ The EMRC's Sustainable Development Goals Technical Report was completed and endorsed by Council. ➤ The Technical Report includes an action plan that will be progressed over the coming 5 years. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ Increased the number of community tours offered to member councils for the 2025 calendar year (total of 6 weekend community tours) to allow great opportunities for residents to participate in educational tour program ➤ Improvements made to Circular Economy team data collection and reporting systems to include graphic representation of program participation by event type and member council |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |
| 4.3.3 | Establish a Sustainability Stakeholder engagement plan E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders | Sustainability | ● | July - September 2024 | <ul style="list-style-type: none"> ➤ A new draft Stakeholder Engagement Plan has been developed. |
| | | | | October - December 2024 | <ul style="list-style-type: none"> ➤ The new Stakeholder Engagement Plan was presented to Council for noting. |
| | | | | January - March 2025 | |
| | | | | April - June 2025 | |

7 CONFIDENTIAL MATTER FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing Meeting to the Public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION(S)

MOVED

SECONDED

7.1 RED HILL COMMUNICATIONS TOWER – SITE LEASE AGREEMENT (D2025/01049)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature and legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

7.2 SUNDRY DEBTOR WRITE-OFF (D2025/01727)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature and legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

7.3 WALGA SUSTAINABLE ENERGY PROJECT PHASE TWO (D2025/01772)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

7.4 THE FUTURE OF THE EMRC – TRANSITION ARRANGEMENT – DISCUSSION POINTS (D2025/02210)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

7.5 LEGAL MATTER UPDATE (D2025/02793)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

RECOMMENDATION (Meeting Re-Opened to the Public)

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

COUNCIL RESOLUTION(S)

MOVED

SECONDED

8 FUTURE AGENDA FORUMS

The next meeting of Agenda Forum will be held on Thursday 14 March 2025 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Forums 2025

| | | | | | |
|----------|----|-----------|---------------|----|----------------------------|
| Thursday | 13 | February | | at | EMRC Administration Office |
| Thursday | 13 | March | | at | EMRC Administration Office |
| Thursday | 10 | April | (if required) | at | EMRC Administration Office |
| Thursday | 8 | May | (if required) | at | EMRC Administration Office |
| Thursday | 12 | June | | at | EMRC Administration Office |
| Thursday | 10 | July | (if required) | at | EMRC Administration Office |
| Thursday | 14 | August | (if required) | at | EMRC Administration Office |
| Thursday | 11 | September | (if required) | at | EMRC Administration Office |
| Thursday | 13 | November | | at | EMRC Administration Office |

9 DECLARATION OF CLOSURE OF MEETING