



# AGENDA

D2025/09627

## Ordinary Meeting of Council

22 May 2025

### Notice of Meeting

Dear Councillors

I wish to advise that the next Ordinary Meeting of Council will be held on Thursday, 22 May 2025 at the EMRC Administration Centre, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.

A handwritten signature in black ink, appearing to be 'Hua Jer Liew', written over a horizontal line.

Hua Jer Liew | Chief Financial Officer on behalf of  
Matthew MacPherson | Chief Executive Officer

16 May 2025

### Please Note

If any Councillor has a query regarding a report item or requires additional information in relation to a report item, please contact the responsible officer (SOURCE OF REPORT) prior to the meeting.

The meeting will be livestreamed in accordance with s.5.23A of the *Local Government Act 1995*. Images and voices may be captured and streamed on the EMRC's website at [www.emrc.org.au](http://www.emrc.org.au). If you have any issues or concerns regarding the livestreaming and recording of meetings, please contact the EMRC Business Support Team.

Public question time will continue as usual and questions may be submitted electronically prior to the meeting, no later than 4.00pm on the day of the meeting to [CouncilEnquiry@emrc.org.au](mailto:CouncilEnquiry@emrc.org.au).



## EMRC Council Members

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Paul Poliwka	Deputy Chairperson	Town of Bassendean
Cr Tallan Ames	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Luke Ellery	EMRC Member	Shire of Mundaring
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Jennifer Catalano	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

## EMRC Council Deputies

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr John Daw	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan

## Ordinary Meeting of Council

### 22 May 2025

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## **1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

### **1.1 ACKNOWLEDGEMENT OF COUNTRY**

We wish to acknowledge the traditional custodians of the land, the Whadjuk people of the Noongar Nation and to pay our respects to elders past, present and emerging.

## **2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

## **3 DISCLOSURE OF INTEREST**

## **4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER**

## **5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

## **6 PUBLIC QUESTION TIME**

## **7 APPLICATIONS FOR LEAVE OF ABSENCE**

## **8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

## **9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MARCH 2025**

That the minutes of the Ordinary Meeting of Council held on 27 March 2025 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED

SECONDED

### **9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 10 APRIL 2025**

That the minutes of the Special Meeting of Council held on 10 April 2025 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED

SECONDED

### **9.3 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 12 MAY 2025**

That the minutes of the Special Meeting of Council held on 12 May 2025 which have been distributed, be confirmed.

#### **COUNCIL RESOLUTION**

MOVED

SECONDED

## **10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

## **11 QUESTIONS WITHOUT NOTICE**

## **12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE
- LEGAL MATTER – WASTE TRANSFER STATION
- FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION

## **13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

## **14 EMPLOYEE REPORTS**

14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2025 (D2025/09946)

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2025 (D2025/09729)

14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2025 (D2025/09911)

14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2025/09737)

14.5 REVIEW OF COUNCIL POLICIES (D2025/09740)

14.6 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (D2025/09753)

14.7 INTERIM 2025/2026 FEES AND CHARGES (D2025/08898)

14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/09544)

The Chairperson invites members to withdraw any report items to be dealt with separately.

### **RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employee Reports (Section 14).

### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED

## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2025

### D2025/09946

#### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of March and April 2025 for noting.

#### KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of March and April 2025 is provided for noting.

#### RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for the months of March and April 2025 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$21,074,174.11.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for the months of March and April in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$21,594.85.

#### SOURCE OF REPORT

##### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

#### BACKGROUND

- 1 Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.
- 2 From 1 September 2023, local governments are required to disclose information about each transaction made on a credit card, debit card or other purchasing cards in accordance with regulation 13A of the *Local Government (Financial Management) Regulations 1996*.



## REPORT

3. The table below summarises the payments drawn on the funds during the months of March and April. A list detailing the payments made is appended as an attachment 1 to this report.

<b>Municipal Fund</b>	EFT Payments	EFT59900 – EFT60426 EFT60428 – EFT60517	
	Cheque Payments	220880 - 220888	
	Payroll EFT	PAY 2025-19, PAY 2025-20, PAY2025-21, PAY 2025-22 & EFT60427	
	Direct Debits		
	➤ Superannuation	DD28792.1 – DD28627.27, DD28793.1 – DD28793.25, DD28893.1 – DD28893.26, & DD28894.1 – DD28893.27	
	➤ Bank Charges	1*MAR25 & 1*APR25	
	➤ Other	2846 - 2887	\$21,079,603.89
	Less Cancelled EFT's & Cheques		\$5,429.78
<b>Trust Fund</b>	EFT Payments		Nil
<b>Total</b>			<b>\$21,074,174.11</b>

Summary of Expenditure for the Months of March and April 2025.		
Payroll	\$	1,685,592.31
Term Deposit Investments	\$	7,000,000.00
Capital Expenditure	\$	1,252,208.58
Operating Expenditure		
➤ Landfill Levy *	\$	6,909,763.73
➤ Other	\$	4,226,609.49
<b>Total</b>	<b>\$</b>	<b>21,074,174.11</b>

\* Note: The Landfill Levy is paid quarterly in July, October, January and April

4. Information about each transaction made on credit cards, debit cards and purchasing cards for the months of March and April 2025 are detailed in attachment 2 of this report.

Summary of Expenditure on Purchasing Cards and Credit Cards for the Months of March and April 2025.	
Bunnings Cards	\$ 1,003.97
Motorpass Cards	\$ 4,151.09
Credit Cards	\$ 16,439.79
<b>Total</b>	<b>\$ 21,594.85</b>

### STRATEGIC/POLICY IMPLICATIONS

5. Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017- 2027 and the Sustainability Strategy.

### FINANCIAL IMPLICATIONS

6. As detailed within the report.

### SUSTAINABILITY IMPLICATIONS

7. Nil

### RISK MANAGEMENT

Risk – Adverse credit rating if creditor accounts are not paid when due		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ Ensure timely payment of creditor accounts when they fall due.		

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	



#### **ATTACHMENT(S)**

1. CEO's Delegated Payments List for the Months of March and April 2025 (D2025/09947)
2. The List of Payments by Employees via purchasing cards including credit cards, debit or other purchasing cards for the Months of March and April 2025 (D2025/09948)

#### **VOTING REQUIREMENT**

Simple Majority

#### **RECOMMENDATION(S)**

That Council notes:

1. The CEO's list of accounts for months of March and April 2025 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$21,074,174.11.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for months of March and April 2025 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$21,594.85.

#### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF MARCH & APRIL 2025

Cheque / EFT No	Date	Payee	Description	Amount
EFT59900	04/03/2025	B&J CATALANO PTY LTD	CRUSHING OF ROCK STOCKPILE	483,983.77
EFT59901	04/03/2025	CHILD SUPPORT	EMPLOYEE DEDUCTION	731.26
EFT59902	04/03/2025	PAYG PAYMENTS	PAYG TAXATION PAYMENT	107,858.00
EFT59903	04/03/2025	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	719.35
EFT59904	07/03/2025	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - HRRP	1,461.90
EFT59905	07/03/2025	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	332.20
EFT59906	07/03/2025	AJL PLUMBING & GAS	PLUMBING MAINTENANCE - RED HILL	264.00
EFT59907	07/03/2025	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS	1,487.12
EFT59908	07/03/2025	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING REPAIR- ASCOT PLACE	6,436.54
EFT59909	07/03/2025	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	62.04
EFT59910	07/03/2025	BOBCAT ATTACH	PLANT REPAIR	2,274.80
EFT59911	07/03/2025	BOYAN ELECTRICAL	PLANT MAINTENANCE	361.45
EFT59912	07/03/2025	BURSON AUTOMOTIVE PTY LTD	PLANT PARTS	66.00
EFT59913	07/03/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	2,362.10
EFT59914	07/03/2025	CJD EQUIPMENT PTY LTD	PLANT REPAIRS	4,916.58
EFT59915	07/03/2025	CLEANAWAY PTY LTD	GAS BOTTLE COLLECTION FROM TRANSFER STATION	3,133.58
EFT59916	07/03/2025	DAMSTRA TECHNOLOGY PTY LTD	MEMBERSHIP RENEWAL	631.40
EFT59917	07/03/2025	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS	704.00
EFT59918	07/03/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,443.20
EFT59919	07/03/2025	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT HIRE	231.00
EFT59920	07/03/2025	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,168.00
EFT59921	07/03/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	461.85
EFT59922	07/03/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	6,066.48
EFT59923	07/03/2025	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	55.64
EFT59924	07/03/2025	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	877.28
EFT59925	07/03/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	5,923.63
EFT59926	07/03/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	18,813.79
EFT59927	07/03/2025	INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - PROFICIENCY GROUP P/L T/AS	STAFF TRAINING	2,200.00
EFT59928	07/03/2025	JLM LINEBORING & ENGINEERING PTY LTD	PLANT REPAIR	5,258.00
EFT59929	07/03/2025	LAWRENCE & HANSON	PARTS FOR GENERATORS	3,405.16
EFT59930	07/03/2025	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	9,900.00
EFT59931	07/03/2025	MUNDARING TYREPOWER T/A RACADAGE P/L	PUNCTURE REPAIR	70.00
EFT59932	07/03/2025	OTR TYRES T/A TKPH PTY LTD	TYRE REPLACEMENTS	2,537.70
EFT59933	07/03/2025	PERTH QUALITY SERVICES	CLEANING SERVICES AT TRANSFER STATION AND PEST CONTROL AT HRRP	1,965.00
EFT59934	07/03/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	217.84
EFT59935	07/03/2025	PREMIER TARPS	REPAIR TARP - TRANSFER STATION	677.03
EFT59936	07/03/2025	PUREARTH - RIVER NOMINEES PTY LTD T/A	PROCESSING COSTS - FOGO	78,191.50



**Eastern Metropolitan Regional Council**  
**CEO's DELEGATED PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH & APRIL 2025**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT59937	07/03/2025	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATION	836.00
EFT59938	07/03/2025	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	176.00
EFT59939	07/03/2025	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	SAFETY SUPPLIES	77.44
EFT59940	07/03/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	1,837.86
EFT59941	07/03/2025	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	550.00
EFT59942	07/03/2025	SYNERGY	ELECTRICITY CHARGES - HRRP	15,193.07
EFT59943	07/03/2025	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS	5,237.38
EFT59944	07/03/2025	TELSTRA LIMITED	TELEPHONE EXPENSES	42.76
EFT59945	07/03/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	27,660.60
EFT59946	07/03/2025	TRANEN PTY LTD	ENVIRONMENTAL MONITORING AND REPORTING - RED HILL	11,537.02
EFT59947	07/03/2025	WA MACHINERY GLASS	PLANT REPAIR	440.00
EFT59948	07/03/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	828.26
EFT59949	07/03/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	378.61
EFT59950	07/03/2025	WREN OIL	WASTE OIL REMOVAL	209.00
EFT59951	11/03/2025	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL	835.00
EFT59952	11/03/2025	AV TRUCK SERVICES PTY LTD	PLANT PARTS	81.10
EFT59953	11/03/2025	CEMAC TECHNOLOGIES PTY LTD	REPAIR TO GRINDER	89,507.22
EFT59954	11/03/2025	CJD EQUIPMENT PTY LTD	SERVICE AGREEMENT	333.48
EFT59955	11/03/2025	CRAIG EWART T/AS STRIKE MAINTENANCE	GENERAL MAINTENANCE - HAZELMERE	350.00
EFT59956	11/03/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	657.87
EFT59957	11/03/2025	GENSET HIRE AND SALES AUSTRALIA PTY LTD	SMART FUEL SYSTEM MAINTENANCE	297.00
EFT59958	11/03/2025	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT PARTS	1,086.84
EFT59959	11/03/2025	PERTH QUALITY SERVICES	CLEANING SERVICES AT HRRP	440.00
EFT59960	11/03/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	560.74
EFT59961	11/03/2025	PRESTIGE ALARMS	CCTV UPGRADES - HRRP	29,110.40
EFT59962	11/03/2025	TELSTRA LIMITED	TELEPHONE EXPENSES	1,094.85
EFT59963	11/03/2025	TOTAL TOOLS MIDLAND	SAFETY SUPPLIES	16.95
EFT59964	11/03/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PLANT REPAIR	363.00
EFT59965	11/03/2025	WEST - SURE GROUP PTY LTD	COURIER SERVICE	1,004.19
EFT59966	14/03/2025	ABA AUTOMATIC GATES WA	UPGRADE TO BOOMGATE - HRRP	13,592.18
EFT59967	14/03/2025	ADT SECURITY	SERURITY MONITORING	77.00
EFT59968	14/03/2025	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - HRRP	2,660.63
EFT59969	14/03/2025	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	854.59
EFT59970	14/03/2025	ALL RUBBER TMH PTY LTD	HARDWARE SUPPLIES	550.00
EFT59971	14/03/2025	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL	572.00
EFT59972	14/03/2025	ATU SEWAGE SERVICES	QUARTERLY SREVICE FEE	181.50
EFT59973	14/03/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	379.05



**Eastern Metropolitan Regional Council**  
**CEO's DELEGATED PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH & APRIL 2025**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT59974	14/03/2025	AV TRUCK SERVICES PTY LTD	PLANT PARTS	659.42
EFT59975	14/03/2025	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	4,832.48
EFT59976	14/03/2025	BULLIVANTS PTY LTD	QUARTERLY EQUIPMENT MAINTENANCE - HRRP	541.33
EFT59977	14/03/2025	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	44.95
EFT59978	14/03/2025	CASTROL AUSTRALIA PTY LTD	OIL PURCHASES	3,270.32
EFT59979	14/03/2025	CITY OF BELMONT	COUNCIL RATES INSTALMENT PAYMENT - ASCOT PLACE	943.92
EFT59980	14/03/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	2,730.75
EFT59981	14/03/2025	CJD EQUIPMENT PTY LTD	PLANT REPAIR	418.00
EFT59982	14/03/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,905.02
EFT59983	14/03/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION & RED HILL	890.55
EFT59984	14/03/2025	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WATER & WOOD FINES	4,381.67
EFT59985	14/03/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	16,626.82
EFT59986	14/03/2025	GLOBAL SPILL & SAFETY	SAFETY SUPPLIES	881.98
EFT59987	14/03/2025	GRANT KOZMA	STAFF REIMBURSEMENT	12.00
EFT59988	14/03/2025	GROENEVELD AUSTRALIA P/L	HARDWARE SUPPLIES	5,579.20
EFT59989	14/03/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	5,526.96
EFT59990	14/03/2025	HERCULES MOBILES PTY LTD	EQUIPMENT HIRE	220.00
EFT59991	14/03/2025	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	PLANT REPAIR & MAINTENANCE	2,485.12
EFT59992	14/03/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	57,275.77
EFT59993	14/03/2025	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	PLANT CALIBRATION	1,240.80
EFT59994	14/03/2025	JAMBANIS ELECTRICAL PTY LTD	EQUIPMENT REPAIR	17,633.00
EFT59995	14/03/2025	KOOL KREATIVE	PRINTING OF BUSINESS CARDS	145.75
EFT59996	14/03/2025	LEVEL 5 DESIGN PTY LTD	GDA/SWA PROJECT	16,962.00
EFT59997	14/03/2025	LIFT EQUIPT PTY LTD	PLANT PARTS	180.75
EFT59998	14/03/2025	MIDWAY FORD (WA)	VEHICLE SERVICE	622.25
EFT59999	14/03/2025	NAPA (FORMERLY KNOWN AS COVS)	HARDWARE SUPPLIES	45.10
EFT60000	14/03/2025	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	DAILY COVER	20,640.00
EFT60001	14/03/2025	OFFICE LINE GROUP	OFFICE EQUIPMENT PURCHASE	764.50
EFT60002	14/03/2025	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIR	164.68
EFT60003	14/03/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	2,538.99
EFT60004	14/03/2025	PRESTIGE ALARMS	SECURITY MONITORING & EQUIPMENT SERVICE	1,083.00
EFT60005	14/03/2025	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATION	429.00
EFT60006	14/03/2025	RAUBEX CONSTRUCTION	RETURN OF RETENTION FUNDS	112,587.97
EFT60007	14/03/2025	REDFISH TECHNOLOGIES PTY LTD	OFFICE EQUIPMENT PURCHASES	53,872.76
EFT60008	14/03/2025	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	176.00
EFT60009	14/03/2025	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT60010	14/03/2025	SCOTT PRINTERS PTY LTD	PRINTING OF BROCHURES	283.80



Eastern Metropolitan Regional Council

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EFT60011	14/03/2025	SGS AUSTRALIA PTY LTD	SAMPLE ANALYSIS - WATER MONITORING	307.89
EFT60012	14/03/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	2,432.06
EFT60013	14/03/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	213.40
EFT60014	14/03/2025	SYDNEY TOOLS PTY LTD	EQUIPMENT PURCHASE	148.00
EFT60015	14/03/2025	TALENT VISION 360 PTY LTD	LABOUR HIRE	2,240.37
EFT60016	14/03/2025	TERRESTRIAL ECOSYSTEMS	PEST CONTROL - RED HILL	330.00
EFT60017	14/03/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,610.10
EFT60018	14/03/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	834.91
EFT60019	14/03/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	REPLACEMENT TYRES	4,715.70
EFT60020	14/03/2025	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	2,145.16
EFT60021	14/03/2025	TURNSTONE PRODUCTS	BIN LINERS	1,160.72
EFT60022	14/03/2025	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT REPAIR	6,208.66
EFT60023	14/03/2025	TWISTECH - GREG WOOD	REPAIRS TO SIGNS & FENCE AT RED HILL	28,342.60
EFT60024	14/03/2025	UNITED EQUIPMENT PTY LTD	PLANT PARTS	93.78
EFT60025	14/03/2025	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	2,975.28
EFT60026	14/03/2025	WA SAFETY PRODUCTS	PROTECTIVE GEARS	35.20
EFT60027	14/03/2025	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIR	2,711.43
EFT60028	14/03/2025	WEX MOTORPASS	FLEET FUEL PURCHASES	2,081.40
EFT60029	14/03/2025	WORKFORCE ADMINISTRATION (AUST) PTY LTD (PORTNER ANNUAL SUBSCRIPTION RENEWAL PRESS)		990.00
EFT60030	14/03/2025	WREN OIL	WASTE OIL REMOVAL	363.00
EFT60031	18/03/2025	CHILD SUPPORT	EMPLOYEE DEDUCTION	731.26
EFT60032	18/03/2025	PAYG PAYMENTS	PAYG TAXATION PAYMENT	112,280.00
EFT60033	18/03/2025	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD	EMPLOYEE DEDUCTION	719.35
EFT60034	18/03/2025	T/A QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HRRP	478.30
EFT60035	18/03/2025	SYNERGY	ELECTRICITY CHARGES - HRRP	2,783.94
EFT60036	18/03/2025	ULTRASAFE T/A AES CULTIVATE PTY LTD	PLANT REPAIR	1,500.00
EFT60037	20/03/2025	BP AUSTRALIA PTY LTD (A/C 50209244 )	FUEL PURCHASES	82,235.26
EFT60038	20/03/2025	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	460,492.00
EFT60039	21/03/2025	ADT SECURITY	SERURITY MONITORING	231.00
EFT60040	21/03/2025	ADVANCE PRESS (2013) PTY LTD	PRODUCT BROCHURES	973.50
EFT60041	21/03/2025	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,072.50
EFT60042	21/03/2025	AIR-MET SCIENTIFIC PTY LTD	WATER & LEACHATE MONITORING EQUIPMENT	3,866.50
EFT60043	21/03/2025	ALLIGHTSYKES PTY LTD	QUARTERLY EQUIPMENT MAINTENANCE	420.75
EFT60044	21/03/2025	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL	1,011.82
EFT60045	21/03/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	194.94
EFT60046	21/03/2025	BEE JAYS CANVAS PTY LTD	PLANT REPAIR	2,744.50
EFT60047	21/03/2025	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	158.40



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EFT60048	21/03/2025	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	338.16
EFT60049	21/03/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	5,535.75
EFT60050	21/03/2025	CJD EQUIPMENT PTY LTD	SERVICE AGREEMENT	3,212.12
EFT60051	21/03/2025	CMAK TECHNOLOGIES PTY LTD	ELECTRICAL MAINTENANCE & REPAIR - RED HILL	801.24
EFT60052	21/03/2025	CSE CROSSCOM PTY LTD	TWO-WAY RADIO LEASING FEE	2,926.00
EFT60053	21/03/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,255.79
EFT60054	21/03/2025	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE - HRRP	330.00
EFT60055	21/03/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	224.55
EFT60056	21/03/2025	ELLIS ARCHITECTURAL METALWORK	INSTALLATION OF LOUVRES TO WTS	17,600.00
EFT60057	21/03/2025	ENVIRAPEST PTY LTD	WEED MANAGEMENT - HRRP	2,450.00
EFT60058	21/03/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	5,566.01
EFT60059	21/03/2025	FUELFIX PTY LTD	EQUIPMENT REPAIR & MAINTENANCE	715.00
EFT60060	21/03/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	10,570.05
EFT60061	21/03/2025	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	21,109.00
EFT60062	21/03/2025	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	SERVICE AGREEMENT	1,794.65
EFT60063	21/03/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	30,216.90
EFT60064	21/03/2025	INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - PROFICIENCY GROUP P/L T/AS	SERVICE SUPPORT FEE	4,400.00
EFT60065	21/03/2025	INTEGRATED ICT	IT SUPPORT	1,151.50
EFT60066	21/03/2025	JK CONTRACTING (WA) PTY LTD	CLEANING OF WHEEL WASH	528.00
EFT60067	21/03/2025	KOMATSU AUSTRALIA P/L	PLANT PART	492.27
EFT60068	21/03/2025	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY MULTISPARES LTD	PLANT PART	77.00
EFT60069	21/03/2025		PLANT PART	71.82
EFT60070	21/03/2025	NAPA (FORMERLY KNOWN AS COVS)	HARDWARE SUPPLIES	2,849.33
EFT60071	21/03/2025	NEVERFAIL SPRINGWATER	BOTTLED WATER	65.30
EFT60072	21/03/2025	OTR TYRES T/A TKPH PTY LTD	TYRE REPAIR & REPLACEMENT	2,822.60
EFT60073	21/03/2025	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	289.58
EFT60074	21/03/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	67.41
EFT60075	21/03/2025	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATION	429.00
EFT60076	21/03/2025	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	176.00
EFT60077	21/03/2025	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA	EQUIPMENT RENTAL - BAYWASTE	274.33
EFT60078	21/03/2025	RUDD INDUSTRIAL	HARDWARE SUPPLIES	481.48
EFT60079	21/03/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	2,385.85
EFT60080	21/03/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	1,046.30
EFT60081	21/03/2025	SWAN FIRE SERVICES	INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP	1,690.32
EFT60082	21/03/2025	SYNERGY	ELECTRICITY CHARGES - RED HILL	8,574.90
EFT60083	21/03/2025	TALENT VISION 360 PTY LTD	LABOUR HIRE	6,016.48
EFT60084	21/03/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,610.10





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EFT60085	21/03/2025	TJSIGNS & VEHICLE GRAPHICS	STICKERS FOR HOOK LIFT BINS	2,750.00
EFT60086	21/03/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	878.00
EFT60087	21/03/2025	TRUCK CENTRE (WA) PTY LTD	PLANT REPAIR	3,241.15
EFT60088	21/03/2025	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT REPAIR	2,473.67
EFT60089	21/03/2025	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	1,601.60
EFT60090	21/03/2025	WA DOOR & DOCKING SOLUTIONS PTY LTD	REPAIR & MAINTENANCE - WTS DOORS	3,490.96
EFT60091	21/03/2025	WAYNES WINDSCREENS PTY LTD	WINDSCREEN REPAIR	998.00
EFT60092	21/03/2025	WESTRAC EQUIPMENT PTY LTD	SERVICE AGREEMENT	3,773.28
EFT60093	21/03/2025	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	6,289.20
EFT60094	21/03/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	1,144.35
EFT60095	25/03/2025	AUSTRALIAN BIO RECOVERY PTY LTD T/- TRAUMA CLEAN	VEHICLE CLEANING	1,688.50
EFT60096	25/03/2025	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	5,508.67
EFT60097	25/03/2025	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS	1,314.50
EFT60098	25/03/2025	TELSTRA LIMITED	TELEPHONE EXPENSES	5,335.37
EFT60099	28/03/2025	ALLWORKS RAIL WA PTY LTD	REFUND OF PREPAYMENT	3,713.40
EFT60100	28/03/2025	ANGELA JEHRING	STAFF REIMBURSEMENT	1,197.00
EFT60101	28/03/2025	CJD EQUIPMENT PTY LTD	PLANT REPAIRS	14,631.82
EFT60102	28/03/2025	CRAIG EWART T/AS STRIKE MAINTENANCE	GENERAL MAINTENANCE - HAZELMERE	350.00
EFT60103	28/03/2025	FOSTER PLUMBING AND GAS	PLUMBING MAINTENANCE - HAZELMERE	2,345.20
EFT60104	28/03/2025	HILLS FABRICATION & WELDING	REPAIR TO HOOK LIFT BIN	1,067.00
EFT60105	28/03/2025	JOINT CONSTRUCTION GROUP PTY LTD	INSTALLATION OF BOLLARDS	1,731.62
EFT60106	28/03/2025	KOMATSU AUSTRALIA P/L	SERVICE AGREEMENT	1,630.73
EFT60107	28/03/2025	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - HRRP	42,608.99
EFT60108	28/03/2025	PINNACLE HEIGHT SAFETY PTY LTD	STAFF TRAINING	1,603.00
EFT60109	28/03/2025	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT60110	28/03/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	52.80
EFT60111	28/03/2025	STEPHEN CONWAY	STAFF REIMBURSEMENT	1,109.00
EFT60112	28/03/2025	SYNERGY	ELECTRICITY CHARGES - HRRP	7,971.62
EFT60113	28/03/2025	TALIS CONSULTANTS	CONSULTING FEE - CLASS IV STAGE 3	3,300.00
EFT60114	31/03/2025	AHERN AUSTRALIA PTY LIMITED	PLANT PART	93.72
EFT60115	31/03/2025	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	618.20
EFT60116	31/03/2025	ALLWEST PLANT HIRE	PLANT & LABOUR HIRE	33,192.50
EFT60117	31/03/2025	ALSCO PERTH	EQUIPMENT HIRE	46.37
EFT60118	31/03/2025	AUSCO MODULAR PTY LTD	PLANT HIRE - WWtE	3,303.98
EFT60119	31/03/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	259.92
EFT60120	31/03/2025	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	440.45
EFT60121	31/03/2025	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	66.00



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EFT60122	31/03/2025	BOSORIMA TAS MAIL PLUS PERTH	MAIL SERVICE	454.78
EFT60123	31/03/2025	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	1,667.30
EFT60124	31/03/2025	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	56.08
EFT60125	31/03/2025	BURSON AUTOMOTIVE PTY LTD	PLANT PART	30.80
EFT60126	31/03/2025	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	26.70
EFT60127	31/03/2025	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	1,954.34
EFT60128	31/03/2025	CHILD SUPPORT	EMPLOYEE DEDUCTION	731.26
EFT60129	31/03/2025	CME BOILERMAKING PTY LTD	PLANT MAINTENANCE	4,820.20
EFT60130	31/03/2025	COMPU-STOR	IT BACKUP DATA SERVICES	1,136.38
EFT60131	31/03/2025	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	588.50
EFT60132	31/03/2025	CROWN HILL CONSTRUCTION	EQUIPMENT HIRE	396.00
EFT60133	31/03/2025	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS & LICENCE RENEWAL	29,095.81
EFT60134	31/03/2025	DNG FAMILY TRUST T/A IDLER ENGINEERING SERVICES PTY LTD	PLANT REPAIR	4,463.73
EFT60135	31/03/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,255.79
EFT60136	31/03/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - HRRP & RED HILL	1,109.09
EFT60137	31/03/2025	ENVIRO SWEEP	SITE SWEEPING - HRRP	3,767.24
EFT60138	31/03/2025	ERGOLINK - MAX & CLAIRE PTY LTD T/AS	OFFICE EQUIPMENT PURCHASE	563.00
EFT60139	31/03/2025	FILTERS PLUS	PLANT FILTERS	194.70
EFT60140	31/03/2025	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	514.92
EFT60141	31/03/2025	FUELFIX PTY LTD	EQUIPMENT HIRE	730.72
EFT60142	31/03/2025	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	619.73
EFT60143	31/03/2025	IDEA TO OPERATIONS SERVICES PTY LTD	ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE	18,925.50
EFT60144	31/03/2025	INTEGRATED ICT	IT SUPPORT	5,855.83
EFT60145	31/03/2025	JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G	CONSULTING FEES - SHIRE OF COOLGARDIE	1,599.13
EFT60146	31/03/2025	LAWRENCE & HANSON	PARTS FOR GENERATORS	1,357.62
EFT60147	31/03/2025	LINCOM WA PTY LTD	PLANT PART	277.20
EFT60148	31/03/2025	LKEA PTY LTD (KOMPTech SPECIFIC COMPANY)	PLANT PARTS	2,745.49
EFT60149	31/03/2025	LOSCAM AUSTRALIA PTY LTD	EQUIPMENT HIRE	359.63
EFT60150	31/03/2025	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	8,271.85
EFT60151	31/03/2025	MYOSH - NETSIGHT CONSULTING P/L ATF AM2 TRUST & FM2 TRUST	MONTHLY SUBSCRIPTION - OSH SOFTWARE	1,965.70
EFT60152	31/03/2025	ONSITE RENTALS PTY LTD	MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING & CRIB ROOM & SUPALOO FOR RED HILL	4,307.04
EFT60153	31/03/2025	PAYG PAYMENTS	PAYG TAXATION PAYMENT	115,247.00
EFT60154	31/03/2025	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	719.35
EFT60155	31/03/2025	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,168.74
EFT60156	31/03/2025	PSQ GROUP	MONTHLY PHONE EXPENSES - ASCOT PLACE	2,762.32
EFT60157	31/03/2025	PUREARTH - RIVER NOMINEES PTY LTD T/A	PROCESSING COSTS - FOGO	49,259.00
EFT60158	31/03/2025	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - RED HILL & ASCOT PLACE	6,806.44



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EFT60159	31/03/2025	RUDD INDUSTRIAL	HARDWARE SUPPLIES	222.01
EFT60160	31/03/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	2,385.85
EFT60161	31/03/2025	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	2,871.00
EFT60162	31/03/2025	SWAN FIRE SERVICES	CABINET INSTALLATION - FIRE HOSE	4,305.40
EFT60163	31/03/2025	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	495.00
EFT60164	31/03/2025	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS	16,227.75
EFT60165	31/03/2025	TELSTRA LIMITED	TELEPHONE EXPENSES	42.76
EFT60166	31/03/2025	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,169.18
EFT60167	31/03/2025	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	100.76
EFT60168	31/03/2025	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	PARTS FOR TRAILER	451.18
EFT60169	31/03/2025	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE AGREEMENT & REPAIR	5,468.15
EFT60170	31/03/2025	UNITED EQUIPMENT PTY LTD	PLANT HIRE - BAYWASTE	1,240.80
EFT60171	31/03/2025	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	148.58
EFT60172	31/03/2025	WAYNES WINDSCREENS PTY LTD	WINDSCREEN REPAIR	1,285.00
EFT60173	31/03/2025	WEST - SURE GROUP PTY LTD	COURIER SERVICE	592.72
EFT60174	31/03/2025	WEST TIP WASTE CONTROL	SKIP BIN HIRE	1,424.50
EFT60175	31/03/2025	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIR	1,401.91
EFT60176	31/03/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	194.38
EFT60177	31/03/2025	WREN OIL	WASTE OIL REMOVAL	462.00
EFT60178	04/04/2025	ABSOLUTE OFFICE COMFORTS	OFFICE EQUIPMENT PURCHASES	1,206.70
EFT60179	04/04/2025	AJL PLUMBING & GAS	PLUMBING MAINTENANCE - ASCOT PLACE	297.00
EFT60180	04/04/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	194.94
EFT60181	04/04/2025	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS	782.94
EFT60182	04/04/2025	BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A	BATTERY PURCHASES	1,158.00
EFT60183	04/04/2025	BIG WHEELS TRUCK ALIGNMENT	WHEEL ALIGNMENT - TRUCKS	978.95
EFT60184	04/04/2025	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	103.40
EFT60185	04/04/2025	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	158.40
EFT60186	04/04/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	149.05
EFT60187	04/04/2025	CJD EQUIPMENT PTY LTD	PLANT PARTS	1,310.94
EFT60188	04/04/2025	CUTTING EDGES REPLACEMENT PARTS PTY LTD	PLANT PARTS	2,067.33
EFT60189	04/04/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,255.79
EFT60190	04/04/2025	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,168.00
EFT60191	04/04/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	596.52
EFT60192	04/04/2025	FILTERS PLUS	PLANT FILTERS	394.36
EFT60193	04/04/2025	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	217.80
EFT60194	04/04/2025	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	93.93
EFT60195	04/04/2025	GENSET HIRE AND SALES AUSTRALIA PTY LTD	SMART FUEL SYSTEM MAINTENANCE & REPAIR	1,540.55



Eastern Metropolitan Regional Council

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EFT60196	04/04/2025	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	254.10
EFT60197	04/04/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	4,270.07
EFT60198	04/04/2025	HOSEFORCE PTY LTD	HYDRAULIC HOSE SUPPLIES	139.89
EFT60199	04/04/2025	IDEA TO OPERATIONS SERVICES PTY LTD	ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE	66,945.04
EFT60200	04/04/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	29,987.34
EFT60201	04/04/2025	LAWRENCE & HANSON	PARTS FOR GENERATORS	230.02
EFT60202	04/04/2025	MAJOR MOTORS PTY LTD	CAR SEAT COVER	167.51
EFT60203	04/04/2025	MUNDARING TYREPOWER T/A RACADAGE P/L	TYRE REPLACEMENTS	1,580.00
EFT60204	04/04/2025	NESSCO GROUP	EQUIPMENT REPAIR	583.00
EFT60205	04/04/2025	OTIS ELEVATOR COMPANY PTY LTD	QUARTERLY LIFT MAINTENANCE - ASCOT PLACE	2,106.03
EFT60206	04/04/2025	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE & HRRP	35,426.74
EFT60207	04/04/2025	PINNACLE HEIGHT SAFETY PTY LTD	STAFF TRAINING	915.00
EFT60208	04/04/2025	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HRRP	5,158.14
EFT60209	04/04/2025	RICHGRO	FOGO SAMPLE ANALYSIS	4,682.70
EFT60210	04/04/2025	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	SAFETY SUPPLIES	160.48
EFT60211	04/04/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	2,385.85
EFT60212	04/04/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	331.10
EFT60213	04/04/2025	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	18,227.00
EFT60214	04/04/2025	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	814.00
EFT60215	04/04/2025	TALIS CONSULTANTS	CONSULTING FEE - CLASS IV STAGE 3	1,650.00
EFT60216	04/04/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	649.37
EFT60217	04/04/2025	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	1,515.11
EFT60218	04/04/2025	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE AGREEMENT & PARTS	4,942.27
EFT60219	04/04/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	1,994.79
EFT60220	04/04/2025	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	1,375.00
EFT60221	04/04/2025	WREN OIL	WASTE OIL REMOVAL	220.00
EFT60222	04/04/2025	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	624.39
EFT60223	04/04/2025	AARON BOWMAN	QUARTERLY COUNCILLORS PAYMENT	4,214.38
EFT60224	04/04/2025	CR PAUL POLIWKA	QUARTERLY COUNCILLORS PAYMENT	2,857.50
EFT60225	04/04/2025	DOUG JEANS	QUARTERLY COUNCILLORS PAYMENT	2,857.50
EFT60226	04/04/2025	FILOMENA PIFFARETTI	QUARTERLY COUNCILLORS PAYMENT	9,712.25
EFT60227	04/04/2025	GIORGIA JOHNSON	COUNCILLORS ATTENDANCE FEE	520.00
EFT60228	04/04/2025	IAN JOHNSON	COUNCILLORS ATTENDANCE FEE	520.00
EFT60229	04/04/2025	JENNIFER CATALANO	QUARTERLY COUNCILLORS PAYMENT	2,857.50
EFT60230	04/04/2025	KATHRYN HAMILTON	COUNCILLORS ATTENDANCE FEE	260.00
EFT60231	04/04/2025	LUKE ELLERY	QUARTERLY COUNCILLORS PAYMENT	2,857.50
EFT60232	04/04/2025	MICHELLE SUTHERLAND	QUARTERLY COUNCILLORS PAYMENT	2,857.50



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EFT60233	04/04/2025	TALLAN JOHN MICHAEL AMES	QUARTERLY COUNCILLORS PAYMENT	2,857.50
EFT60234	08/04/2025	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	341.00
EFT60235	08/04/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	1,272.15
EFT60236	08/04/2025	FOSTER PLUMBING AND GAS	PLUMBING MAINTENANCE - HRRP	1,160.50
EFT60237	08/04/2025	TALENT VISION 360 PTY LTD	LABOUR HIRE	3,102.19
EFT60238	08/04/2025	TELSTRA LIMITED	TELEPHONE EXPENSES	1,094.85
EFT60239	11/04/2025	AALAN LINE MARKING SERVICES	REPLACE RUBBER SPEED HUMP - WTS	1,342.00
EFT60240	11/04/2025	ABA AUTOMATIC GATES WA	REMOTES FOR HRRP GATE	772.99
EFT60241	11/04/2025	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - GRINDER	1,705.00
EFT60242	11/04/2025	ALLIED PUMPS COMMERCIAL	SEWER PUMP MAINTENANCE	495.00
EFT60243	11/04/2025	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL	440.00
EFT60244	11/04/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	216.60
EFT60245	11/04/2025	AUST-WEIGH	EQUIPMENT TESTING - RED HILL	6,435.00
EFT60246	11/04/2025	AV TRUCK SERVICES PTY LTD	PLANT PARTS	2,487.56
EFT60247	11/04/2025	BLACKWOODS ATKINS	SAFETY SUPPLIES	732.46
EFT60248	11/04/2025	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	73.76
EFT60249	11/04/2025	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	29.96
EFT60250	11/04/2025	CHRISTINA O'DONNELL	STAFF REIMBURSEMENT	104.34
EFT60251	11/04/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	1,260.05
EFT60252	11/04/2025	CJD EQUIPMENT PTY LTD	PLANT REPAIR	313.50
EFT60253	11/04/2025	CSE CROSSCOM PTY LTD	TWO-WAY RADIO PURCHASES	3,751.00
EFT60254	11/04/2025	DAMSTRA TECHNOLOGY PTY LTD	MEMBERSHIP RENEWAL	631.40
EFT60255	11/04/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,616.38
EFT60256	11/04/2025	E.W.S (AUSTRALIA) PTY LTD	WATER STATION MAINTENANCE - RED HILL	2,084.50
EFT60257	11/04/2025	ECLIPSE SOILS PTY LTD	REFUND OF PREPAYMENT	27,399.49
EFT60258	11/04/2025	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	EQUIPMENT PURCHASE	165.00
EFT60259	11/04/2025	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE - RED HILL	580.25
EFT60260	11/04/2025	ENVIRONMENTAL SITE SERVICES	NOISE ASSESSMENT FOR STAFF AT RED HILL	2,090.00
EFT60261	11/04/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	814.66
EFT60262	11/04/2025	GHD PTY LTD	CONSULTING FEES - PEER REVIEW O OFFSETS REPORT	1,730.30
EFT60263	11/04/2025	GLOBAL SPILL & SAFETY	SAFETY SUPPLIES	591.93
EFT60264	11/04/2025	GRANT KOZMA	STAFF REIMBURSEMENT	24.00
EFT60265	11/04/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	4,739.49
EFT60266	11/04/2025	HERBERT SMITH FREEHILLS LAWYERS	LEGAL ADVICE	8,525.50
EFT60267	11/04/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	25,764.30
EFT60268	11/04/2025	MADDERN ELECTRICS	BUILDING MAINTENANCE - ASCOT PLACE	1,254.00
EFT60269	11/04/2025	MURPHY'S TYRE POWER	TYRE REPLACEMENT	460.00



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EFT60270	11/04/2025	NAPA (FORMERLY KNOWN AS COVS)	PLANT PART	58.30
EFT60271	11/04/2025	NOORDEMAN DIESEL	PLANT PARTS	562.77
EFT60272	11/04/2025	OFFICE LINE GROUP	OFFICE EQUIPMENT PURCHASE	806.30
EFT60273	11/04/2025	PERTH QUALITY SERVICES	CLEANING SERVICES AT TRANSFER STATION & HRRP	1,923.00
EFT60274	11/04/2025	PERTH TIMBER CO	PARTS FOR GRINDER	1,057.10
EFT60275	11/04/2025	PINNACLE HIRE WA PTY LTD	EQUIPMENT REPAIR	3,502.76
EFT60276	11/04/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	1,161.40
EFT60277	11/04/2025	ROVE CHARTERS	BUS HIRE	478.39
EFT60278	11/04/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	1,837.86
EFT60279	11/04/2025	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	396.00
EFT60280	11/04/2025	ST JOHN AMBULANCE ASSOCIATION	FIRST AID SERVICE KITS	1,444.71
EFT60281	11/04/2025	STANLEE HOSPITALITY SUPPLIES - EAE HOLDINGS PTY LTD T/AS	CATERING KITCHEN SUPPLIES	190.30
EFT60282	11/04/2025	TALENT VISION 360 PTY LTD	LABOUR HIRE	3,640.60
EFT60283	11/04/2025	THE WATERSHED	PUMP REPLACEMENTS	2,461.80
EFT60284	11/04/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,610.10
EFT60285	11/04/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	797.36
EFT60286	11/04/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPAIR & REPLACEMENT	478.50
EFT60287	11/04/2025	TRANEN PTY LTD	REVEGETATION MONITORING & ASSESSMENT - RED HILL	17,844.20
EFT60288	11/04/2025	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE AGREEMENT	26.79
EFT60289	11/04/2025	TWISTECH - GREG WOOD	REPAIR FENCE AT RED HILL	868.60
EFT60290	11/04/2025	UNITED EQUIPMENT PTY LTD	PLANT HIRE	508.53
EFT60291	11/04/2025	WA DOOR & DOCKING SOLUTIONS PTY LTD	REPAIRS TO WTS DOORS	385.00
EFT60292	11/04/2025	WA SAFETY PRODUCTS	PROTECTIVE GEARS	285.60
EFT60293	11/04/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	6,913.55
EFT60294	11/04/2025	WEX MOTORPASS	FLEET FUEL PURCHASES	2,069.69
EFT60295	11/04/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	789.49
EFT60296	11/04/2025	WORK CLOBBER	PROTECTIVE CLOTHING	104.00
EFT60297	15/04/2025	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	678.70
EFT60298	15/04/2025	ALLROADS TRANSPORT ENGINEERS	PURCHASE OF WALKING FLOOR TRAILER	302,296.43
EFT60299	15/04/2025	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	387.91
EFT60300	15/04/2025	CASTROL AUSTRALIA PTY LTD	OIL PURCHASES	1,105.45
EFT60301	15/04/2025	CHILD SUPPORT	EMPLOYEE DEDUCTION	731.26
EFT60302	15/04/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	1,774.85
EFT60303	15/04/2025	CJD EQUIPMENT PTY LTD	SERVICE AGREEMENT	365.70
EFT60304	15/04/2025	CMAK TECHNOLOGIES PTY LTD	CCTV LICENCE RENEWAL	2,426.14
EFT60305	15/04/2025	CME BOILERMAKING PTY LTD	DEPOSIT FOR THE PURCHASE OF MAF SYSTEMS	55,000.00
EFT60306	15/04/2025	FVS FIRE PTY LTD T/A PROTECTOR FIRE SERVICES	SIX MONTHLY SERVICE FEE - FIRE SUPPRESSION SYSTEM	2,145.00



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EFT60307	15/04/2025	JOINT CONSTRUCTION GROUP PTY LTD	BOLLARDS FOR CTS	17,331.07
EFT60308	15/04/2025	KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD	SIX MONTHLY SERVICE FEE - ROLLER DOOR	107.78
EFT60309	15/04/2025	MIDWAY FORD (WA)	WHEEL ALIGNMENT & TYRE REPLACEMENT	975.00
EFT60310	15/04/2025	OTR TYRES T/A TKPH PTY LTD	TYRE REPLACEMENTS	5,775.00
EFT60311	15/04/2025	OVERWATCH CONSTRUCTION PTY	REPAIRS TO GRINDER	21,758.22
EFT60312	15/04/2025	PAYG PAYMENTS	PAYG TAXATION PAYMENT	106,960.00
EFT60313	15/04/2025	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	719.35
EFT60314	15/04/2025	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATIONS & RED HILL	1,793.00
EFT60315	15/04/2025	RAUBEX CONSTRUCTION	CONSTRUCTION OF CLASS III STAGE 18 CELL - RED HILL	358,652.94
EFT60316	15/04/2025	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	176.00
EFT60317	15/04/2025	RENTOKIL INITIAL PTY LTD	QUARTERLY PEST CONTROL - ASCOT PLACE	1,688.94
EFT60318	15/04/2025	ROVE CHARTERS	BUS HIRE	891.00
EFT60319	15/04/2025	SAGE CONSULTANCY	CONSULTING FEES - FOGO COMPOST PRODUCTION	1,100.00
EFT60320	15/04/2025	SHOWCASE CATERING	CATERING COSTS	11,922.50
EFT60321	15/04/2025	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - PRE-START BOOKS	557.69
EFT60322	15/04/2025	TALIS CONSULTANTS	CONSULTING FEE - WATER MONITORING	10,796.50
EFT60323	15/04/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPAIR & REPLACEMENT	9,171.80
EFT60324	15/04/2025	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	1,746.49
EFT60325	15/04/2025	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	2,975.28
EFT60326	15/04/2025	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS - HRRP	38,363.84
EFT60327	15/04/2025	WEST TIP WASTE CONTROL	SKIP BIN HIRE	715.00
EFT60328	15/04/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	241.60
EFT60329	15/04/2025	WORK CLOBBER	PROTECTIVE CLOTHING	228.00
EFT60330	15/04/2025	WURTH AUSTRALIA PTY LTD	SAFETY SUPPLIES	138.68
EFT60331	17/04/2025	AIRWELL GROUP PTY LTD	INSTALLATION OF NEW LEACHATE LINE IN PONDS	43,098.08
EFT60332	17/04/2025	ALL INDUSTRIES ELECTRICAL PTY LTD	ELECTRICAL MAINTENANCE - GRINDER	258.50
EFT60333	17/04/2025	ALL RUBBER TMH PTY LTD	HARDWARE SUPPLIES	659.27
EFT60334	17/04/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	108.30
EFT60335	17/04/2025	AV TRUCK SERVICES PTY LTD	PLANT PARTS	1,151.66
EFT60336	17/04/2025	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	PLANT & LABOUR HIRE	904.68
EFT60337	17/04/2025	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	66.00
EFT60338	17/04/2025	BP AUSTRALIA PTY LTD (A/C 50209244 )	FUEL PURCHASES	188,201.19
EFT60339	17/04/2025	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	COURIER SERVICE	29.96
EFT60340	17/04/2025	CASTROL AUSTRALIA PTY LTD	OIL PURCHASES	431.77
EFT60341	17/04/2025	CHEMSOL AUSTRALIA T/A HAWKESFORD NOMINEES PTY LTD	GREASE PURCHASES	5,720.00
EFT60342	17/04/2025	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	900.00
EFT60343	17/04/2025	CMAK TECHNOLOGIES PTY LTD	CCTV MAINTENANCE - RED HILL	3,412.64



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EFT60344	17/04/2025	CRAIG EWART T/AS STRIKE MAINTENANCE	GENERAL MAINTENANCE - HAZELMERE	420.00
EFT60345	17/04/2025	CSE CROSSCOM PTY LTD	TWO-WAY RADIO CHARGES	559.90
EFT60346	17/04/2025	CTI COURIERS PTY LTD	COURIER SERVICE	248.24
EFT60347	17/04/2025	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	330,601.00
EFT60348	17/04/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,255.79
EFT60349	17/04/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	455.31
EFT60350	17/04/2025	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WOOD FINES	254.32
EFT60351	17/04/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	2,036.65
EFT60352	17/04/2025	GENSET HIRE AND SALES AUSTRALIA PTY LTD	SMART FUEL SYSTEM MAINTENANCE	209.00
EFT60353	17/04/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	3,985.18
EFT60354	17/04/2025	HERCULES MOBILES PTY LTD	EQUIPMENT HIRE	220.00
EFT60355	17/04/2025	IDEA TO OPERATIONS SERVICES PTY LTD	COMMISSIONING SUPPORT (LABOUR HIRE) - WWtE	17,325.00
EFT60356	17/04/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	27,827.15
EFT60357	17/04/2025	NESSCO GROUP	PLANT REPAIR	1,457.50
EFT60358	17/04/2025	OPS SCREENING & CRUSHING EQUIPMENT P/L	PLANT REPAIR	2,344.10
EFT60359	17/04/2025	OTICON AUSTRALIA P/L T/A AUDIKA	HEARING TEST	408.10
EFT60360	17/04/2025	PAUL'S AIR CONDITIONING & ELECTRICAL PTY LTD	INSTALLATION OF AIRCONDITIONER - WWtE OFFICE	2,499.00
EFT60361	17/04/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	699.51
EFT60362	17/04/2025	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	770.00
EFT60363	17/04/2025	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA	EQUIPMENT RENTAL - BAYWASTE	274.33
EFT60364	17/04/2025	RUDD INDUSTRIAL	HARDWARE SUPPLIES	759.05
EFT60365	17/04/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	5,429.78
EFT60366	17/04/2025	SLEWRIG CONSTRUCTIONS PTY LTD	EQUIPMENT HIRE	973.50
EFT60367	17/04/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	38.50
EFT60368	17/04/2025	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	715.00
EFT60369	17/04/2025	SYNERGY	ELECTRICITY CHARGES - HRRP	13,962.10
EFT60370	17/04/2025	TALENT VISION 360 PTY LTD	LABOUR HIRE	2,374.08
EFT60371	17/04/2025	TALIS CONSULTANTS	CONSULTING FEE - CONSTRUCTION OF STAGE 17 LANDFILL CELL	2,927.38
EFT60372	17/04/2025	THE WATERSHED	REPAIR TO SOLENOID VALVE	321.36
EFT60373	17/04/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,610.10
EFT60374	17/04/2025	TJSIGNS & VEHICLE GRAPHICS	STICKERS	3,850.00
EFT60375	17/04/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,261.24
EFT60376	17/04/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PLANT REPAIR & TYRE REPLACEMENT	3,346.20
EFT60377	17/04/2025	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	1,762.29
EFT60378	17/04/2025	TWISTECH - GREG WOOD	INSTALLATION OF SIGNS - RED HILL	3,112.60
EFT60379	17/04/2025	ULTRASAFE T/A AES CULTIVATE PTY LTD	PLANT FILTERS	1,814.91
EFT60380	17/04/2025	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	1,601.60





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Cheque / EFT No	Date	Payee	Description	Amount
EFT60381	17/04/2025	WASTE MANAGEMENT & RESOURCE RECOVERY ASSOCIATION AUSTRALIA (WMRR)	STAFF TRAINING	90.00
EFT60382	17/04/2025	WDIS.WA.PTY.LTD	CLEAN FILTERS - HAAS GRINDER	3,580.50
EFT60383	17/04/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS & SERVICE AGREEMENT	4,146.47
EFT60384	17/04/2025	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	440.00
EFT60385	17/04/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	103.99
EFT60386	17/04/2025	WREN OIL	WASTE OIL REMOVAL	341.00
EFT60387	17/04/2025	WURTH AUSTRALIA PTY LTD	SAFETY SUPPLIES	122.23
EFT60388	24/04/2025	ADT SECURITY	SERURITY MONITORING & QUARTERLY MAINTENANCE	853.82
EFT60389	24/04/2025	AIRWELL GROUP PTY LTD	NEW PUMPS	1,240.88
EFT60390	24/04/2025	ALLIGHTSYKES PTY LTD	QUARTERLY EQUIPMENT MAINTENANCE	603.83
EFT60391	24/04/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	281.58
EFT60392	24/04/2025	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING QUARTERLY MAINTENANCE - ASCOT PLACE	880.00
EFT60393	24/04/2025	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	STAFF TRAINING	2,869.97
EFT60394	24/04/2025	CJD EQUIPMENT PTY LTD	SERVICE AGREEMENT	6,210.70
EFT60395	24/04/2025	CMAK TECHNOLOGIES PTY LTD	ELECTRICAL MAINTENANCE & REPAIR - RED HILL	461.45
EFT60396	24/04/2025	CSE CROSSCOM PTY LTD	TWO-WAY RADIO LEASING FEE	2,926.00
EFT60397	24/04/2025	DALLCON (DALWALLINU CONCRETE PTY LTD)	PURCHASE OF CONCRETE BLOCKS	3,397.68
EFT60398	24/04/2025	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	QUARTERLY LANDFILL LEVY	6,909,763.73
EFT60399	24/04/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,255.79
EFT60400	24/04/2025	ECOBBLUE INTERNATIONAL PTY LTD	ADBLUE	2,508.00
EFT60401	24/04/2025	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE & REPAIR - RED HILL	508.75
EFT60402	24/04/2025	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	43.67
EFT60403	24/04/2025	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - POWER POLES	872.96
EFT60404	24/04/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	1,745.70
EFT60405	24/04/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	3,985.18
EFT60406	24/04/2025	HEAVY AUTOMATICS PTY LTD	PLANT PARTS	4,207.50
EFT60407	24/04/2025	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	SERVICE AGREEMENT	2,060.19
EFT60408	24/04/2025	IDEA TO OPERATIONS SERVICES PTY LTD	COMMISSIONING SUPPORT (LABOUR HIRE) - WWtE	18,485.50
EFT60409	24/04/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	27,455.70
EFT60410	24/04/2025	INTEGRATED ICT	IT SUPPORT	1,151.50
EFT60411	24/04/2025	KOMATSU AUSTRALIA P/L	PLANT MAINTENANCE & REPAIR	2,159.94
EFT60412	24/04/2025	MIDALIA STEEL (ONESTEEL)	HARDWARE SUPPLIES	467.05
EFT60413	24/04/2025	NESSCO GROUP	EQUIPMENT SERVICE	4,801.64
EFT60414	24/04/2025	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	348.92
EFT60415	24/04/2025	PINNACLE HIRE WA PTY LTD	EQUIPMENT REPAIR & MAINTENANCE	2,063.97
EFT60416	24/04/2025	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	157.04
EFT60417	24/04/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	2,138.37



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EFT60418	24/04/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	198.00
EFT60419	24/04/2025	SWAN FIRE SERVICES	INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP	5,134.64
EFT60420	24/04/2025	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,180.18
EFT60421	24/04/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	4,610.10
EFT60422	24/04/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	598.19
EFT60423	24/04/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	TYRE REPLACEMENT	1,527.90
EFT60424	24/04/2025	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	SERVICE AGREEMENT	3,899.47
EFT60425	24/04/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	597.26
EFT60426	24/04/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	675.93
EFT60427	28/04/2025	MELINA MELLINO	PAYROLL	1,515.64
EFT60428	28/04/2025	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	4,893.75
EFT60429	28/04/2025	TELSTRA LIMITED	TELEPHONE EXPENSES	5,335.37
EFT60430	30/04/2025	ABCH PTY LTD	EVENT FACILITATION FEE - WASTE EDUCATION	275.00
EFT60431	30/04/2025	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	2,309.80
EFT60432	30/04/2025	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	365.20
EFT60433	30/04/2025	AIRWELL GROUP PTY LTD	REPAIRS TO PUMPS	7,508.88
EFT60434	30/04/2025	ALLWEST PLANT HIRE	PLANT & LABOUR HIRE	63,888.00
EFT60435	30/04/2025	ALSCO PERTH	EQUIPMENT HIRE	46.37
EFT60436	30/04/2025	AUSCO MODULAR PTY LTD	PLANT HIRE - WWtE	3,303.98
EFT60437	30/04/2025	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	227.43
EFT60438	30/04/2025	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	12.44
EFT60439	30/04/2025	AV TRUCK SERVICES PTY LTD	PLANT PARTS	12.01
EFT60440	30/04/2025	BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A	BATTERY CABLE PURCHASE	74.90
EFT60441	30/04/2025	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	93.06
EFT60442	30/04/2025	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	158.40
EFT60443	30/04/2025	BOSORIMA TAS MAIL PLUS PERTH	MAIL SERVICE	454.78
EFT60444	30/04/2025	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	148.06
EFT60445	30/04/2025	CAVALIER PORTABLES & PARK HOMES	PLANT HIRE - WWtE	1,954.34
EFT60446	30/04/2025	CHILD SUPPORT	EMPLOYEE DEDUCTION	731.26
EFT60447	30/04/2025	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	2,871.00
EFT60448	30/04/2025	COMPU-STOR	IT BACKUP DATA SERVICES	1,003.45
EFT60449	30/04/2025	CPR ELECTRICAL SERVICES	ELECTRICAL MAINTENANCE - GRINDER	4,246.00
EFT60450	30/04/2025	CREDITORWATCH	ONLINE CREDIT REFERENCE CHECKS	588.50
EFT60451	30/04/2025	CROWN HILL CONSTRUCTION	EQUIPMENT HIRE	438.44
EFT60452	30/04/2025	CTI COURIERS PTY LTD	COURIER SERVICE	396.66
EFT60453	30/04/2025	DALLCON (DALWALLINU CONCRETE PTY LTD)	PURCHASE OF CONCRETE BLOCKS	3,680.82
EFT60454	30/04/2025	DAMSTRA TECHNOLOGY PTY LTD	MEMBERSHIP RENEWAL	631.40



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EFT60455	30/04/2025	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS	1,540.00
EFT60456	30/04/2025	DILIGENT BOARD SERVICES AUSTRALIA PTY LTD	ANNUAL SUBSCRIPTION FEE	42,298.89
EFT60457	30/04/2025	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,905.02
EFT60458	30/04/2025	E & MJ ROSHER	HARDWARE SUPPLIES	98.00
EFT60459	30/04/2025	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,168.00
EFT60460	30/04/2025	EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD	AIRCONDITIONING MAINTENANCE - HRRP & RED HILL	4,559.50
EFT60461	30/04/2025	ENVIRO SWEEP	SITE SWEEPING - HRRP	3,955.59
EFT60462	30/04/2025	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - COMPOST	261.80
EFT60463	30/04/2025	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	217.80
EFT60464	30/04/2025	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	2,011.68
EFT60465	30/04/2025	FLICK ANTICIMEX PTY LTD	HYGIENE SERVICES	2,247.08
EFT60466	30/04/2025	FOSTER PLUMBING AND GAS	PLUMBING MAINTENANCE - WTS	385.00
EFT60467	30/04/2025	FUELFIX PTY LTD	EQUIPMENT HIRE	707.15
EFT60468	30/04/2025	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	1,107.49
EFT60469	30/04/2025	GENSET HIRE AND SALES AUSTRALIA PTY LTD	EQUIPMENT INSPECTION FEE	742.50
EFT60470	30/04/2025	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	1,256.89
EFT60471	30/04/2025	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	25,830.02
EFT60472	30/04/2025	INTEGRATED ICT	IT SUPPORT	5,300.19
EFT60473	30/04/2025	JAMBANIS ELECTRICAL PTY LTD	ELECTRICAL MAINTENANCE - RED HILL	737.00
EFT60474	30/04/2025	JK CONTRACTING (WA) PTY LTD	CLEANING OF WHEEL WASH	594.00
EFT60475	30/04/2025	LOSCAM AUSTRALIA PTY LTD	EQUIPMENT HIRE	288.32
EFT60476	30/04/2025	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	6,039.76
EFT60477	30/04/2025	MAJOR MOTORS PTY LTD	PLANT PARTS	303.15
EFT60478	30/04/2025	MIDWAY FORD (WA)	VEHICLE SERVICE	1,230.00
EFT60479	30/04/2025	MINERALS & ENERGY RESEARCH INSTITUTE OF WESTERN AUSTRALIA	GDA/ SWA PROJECT	102,209.80
EFT60480	30/04/2025	MYOSH - NETSIGHT CONSULTING P/L ATF AM2 TRUST & FM2 TRUST	MONTHLY SUBSCRIPTION - OSH SOFTWARE	1,965.70
EFT60481	30/04/2025	ONSITE RENTALS PTY LTD	MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING & CRIB ROOM	4,768.50
EFT60482	30/04/2025	OTICON AUSTRALIA P/L T/A AUDIKA	HEARING TEST	204.05
EFT60483	30/04/2025	OTR TYRES T/A TKPH PTY LTD	TYRE REPLACEMENTS	341.00
EFT60484	30/04/2025	PAYG PAYMENTS	PAYG TAXATION PAYMENT	110,503.00
EFT60485	30/04/2025	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - HRRP	31,280.72
EFT60486	30/04/2025	PERTH TIMBER CO	PARTS FOR GRINDER	891.55
EFT60487	30/04/2025	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIR	336.97
EFT60488	30/04/2025	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	719.35
EFT60489	30/04/2025	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	2,168.74
EFT60490	30/04/2025	PSQ GROUP	MONTHLY PHONE EXPENSES - ASCOT PLACE	2,760.34
EFT60491	30/04/2025	QUAD SERVICES PTY LTD	CLEANING SERVICES & CONSUMABLES - HRRP, RED HILL & ASCOT PLACE	12,333.78



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EFT60492	30/04/2025	RELATIONSHIPS AUSTRALIA WA INC	EAP - COUNSELLING FEES	176.00
EFT60493	30/04/2025	RUDD INDUSTRIAL	HARDWARE SUPPLIES	160.00
EFT60494	30/04/2025	SHOWCASE CATERING	CATERING COSTS	15,612.50
EFT60495	30/04/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	5,100.74
EFT60496	30/04/2025	SLEWRIG CONSTRUCTIONS PTY LTD	EQUIPMENT HIRE	1,826.00
EFT60497	30/04/2025	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - PRE-START BOOKS	621.50
EFT60498	30/04/2025	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	233.20
EFT60499	30/04/2025	ST JOHN AMBULANCE ASSOCIATION	RESTOCK - FIRST AID SERVICE KITS	751.34
EFT60500	30/04/2025	SYDNEY TOOLS PTY LTD	HARDWARE SUPPLIES	35.95
EFT60501	30/04/2025	SYNERGY	ELECTRICITY CHARGES - CTS	7,511.83
EFT60502	30/04/2025	TALENT VISION 360 PTY LTD	LABOUR HIRE	4,047.12
EFT60503	30/04/2025	TALIS CONSULTANTS	CONSULTING FEE - UPDATING RED HILL GIS DATA	16,493.13
EFT60504	30/04/2025	TALLOMAN - DERBY INDUSTRIES P/L T/A	LICENCE FEE AGREEMENT	10,000.00
EFT60505	30/04/2025	TJ DEPIAZZI & SONS	PRODUCT TRANSPORTATION COSTS	18,440.40
EFT60506	30/04/2025	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	23.88
EFT60507	30/04/2025	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PLANT & TYRE REPAIR	588.50
EFT60508	30/04/2025	WA HAULAGE REPAIRS	EQUIPMENT INSTALLATION COST	6,359.32
EFT60509	30/04/2025	WASTE MANAGEMENT & RESOURCE RECOVERY ASSOCIATION AUSTRALIA (WMRR)	STAFF TRAINING	380.00
EFT60510	30/04/2025	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS - HRRP	29,361.64
EFT60511	30/04/2025	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	260.28
EFT60512	30/04/2025	WEST - SURE GROUP PTY LTD	COURIER SERVICE	635.32
EFT60513	30/04/2025	WEST TIP WASTE CONTROL	SKIP BIN HIRE	533.50
EFT60514	30/04/2025	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	3,198.19
EFT60515	30/04/2025	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	164.40
EFT60516	30/04/2025	WREN OIL	WASTE OIL REMOVAL	253.00
EFT60517	30/04/2025	ONE DERLAND CONSULTING	CONSULTING FEE - BUSINESS SUPPORT	3,000.00
PAY 2025-19	12/03/2025	PAYROLL	PAYROLL	342,005.65
PAY 2025-20	26/03/2025	PAYROLL	PAYROLL	348,072.54
PAY 2025-21	09/04/2025	PAYROLL	PAYROLL	326,444.22
PAY 2025-22	23/04/2025	PAYROLL	PAYROLL	336,534.28
1*MAR25	03/03/2025	BANK CHARGES	BANK FEES AND CHARGES	2,371.51
1*APR25	01/04/2025	BANK CHARGES	BANK FEES AND CHARGES	4,877.92
220880	07/03/2025	EMRC PETTY CASH - ASCOT	PETTY CASH RECOUP	183.05
220881	07/03/2025	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	155.60
220882	07/03/2025	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	11.75
220883	07/03/2025	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	28.50
220884	07/03/2025	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	11.75



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220885	07/04/2025	EMRC PETTY CASH - ASCOT	PETTY CASH RECOUP	49.30
220886	07/04/2025	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	135.15
220887	07/04/2025	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	145.85
220888	07/04/2025	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	4.50
DD28792.1	09/03/2025	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	31,545.49
DD28792.2	09/03/2025	THE JEHRING FAMILY SUPER FUND	SUPERANNUATION	1,263.52
DD28792.3	09/03/2025	CBUS INDUSTRY SUPER	SUPERANNUATION	3,312.66
DD28792.4	09/03/2025	MLC SUPER FUND	SUPERANNUATION	1,003.50
DD28792.5	09/03/2025	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	1,566.78
DD28792.6	09/03/2025	HUB24 SUPER FUND	SUPERANNUATION	328.54
DD28792.7	09/03/2025	UNISUPER	SUPERANNUATION	985.41
DD28792.8	09/03/2025	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	675.13
DD28792.9	09/03/2025	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,068.94
DD28792.10	09/03/2025	MERCER SMART SUPER PLAN	SUPERANNUATION	1,456.81
DD28792.11	09/03/2025	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	840.33
DD28792.12	09/03/2025	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,511.55
DD28792.13	09/03/2025	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	798.59
DD28792.14	09/03/2025	PRIME SUPER	SUPERANNUATION	346.60
DD28792.15	09/03/2025	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	425.32
DD28792.16	09/03/2025	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	544.73
DD28792.17	09/03/2025	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	406.81
DD28792.18	09/03/2025	AMP - SIGNATURESUPER	SUPERANNUATION	376.13
DD28792.19	09/03/2025	SUPER FUND	SUPERANNUATION	18.40
DD28792.20	09/03/2025	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER)	SUPERANNUATION	21.50
DD28792.21	09/03/2025	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	6,690.95
DD28792.22	09/03/2025	PANORAMA SUPER	SUPERANNUATION	897.73
DD28792.23	09/03/2025	AUSTRALIAN SUPER	SUPERANNUATION	16,025.05
DD28792.24	09/03/2025	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	3,046.50
DD28792.25	09/03/2025	MARANI SUPER FUND	SUPERANNUATION	999.75
DD28792.26	09/03/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	4,754.43
DD28792.27	09/03/2025	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	780.21
DD28793.1	23/03/2025	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	30,615.94
DD28793.2	23/03/2025	HUB24 SUPER FUND	SUPERANNUATION	647.07
DD28793.3	23/03/2025	CBUS INDUSTRY SUPER	SUPERANNUATION	3,308.70
DD28793.4	23/03/2025	MLC SUPER FUND	SUPERANNUATION	1,028.78
DD28793.5	23/03/2025	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	1,503.92
DD28793.6	23/03/2025	UNISUPER	SUPERANNUATION	1,109.32



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DD28793.7	23/03/2025	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	675.13
DD28793.8	23/03/2025	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,068.36
DD28793.9	23/03/2025	MERCER SMART SUPER PLAN	SUPERANNUATION	1,364.00
DD28793.10	23/03/2025	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	570.81
DD28793.11	23/03/2025	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	779.25
DD28793.12	23/03/2025	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,500.23
DD28793.13	23/03/2025	PRIME SUPER	SUPERANNUATION	361.09
DD28793.14	23/03/2025	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	397.27
DD28793.15	23/03/2025	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	447.78
DD28793.16	23/03/2025	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	369.36
DD28793.17	23/03/2025	AMP - SIGNATURESUPER	SUPERANNUATION	326.44
DD28793.18	23/03/2025	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER)	SUPERANNUATION	161.25
DD28793.19	23/03/2025	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	6,952.08
DD28793.20	23/03/2025	PANORAMA SUPER	SUPERANNUATION	882.29
DD28793.21	23/03/2025	AUSTRALIAN SUPER	SUPERANNUATION	14,732.47
DD28793.22	23/03/2025	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	3,063.09
DD28793.23	23/03/2025	THE JEHRING FAMILY SUPER FUND	SUPERANNUATION	1,263.52
DD28793.24	23/03/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	3,904.49
DD28793.25	23/03/2025	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	839.61
DD28893.1	06/04/2025	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	33,977.36
DD28893.2	06/04/2025	THE JEHRING FAMILY SUPER FUND	SUPERANNUATION	1,263.52
DD28893.3	06/04/2025	HUB24 SUPER FUND	SUPERANNUATION	1,068.62
DD28893.4	06/04/2025	CBUS INDUSTRY SUPER	SUPERANNUATION	3,185.73
DD28893.5	06/04/2025	MLC SUPER FUND	SUPERANNUATION	946.00
DD28893.6	06/04/2025	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	675.13
DD28893.7	06/04/2025	UNISUPER	SUPERANNUATION	340.10
DD28893.8	06/04/2025	THE MICHAEL PENSON SUPERANNUATION FUND	SUPERANNUATION	322.50
DD28893.9	06/04/2025	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,070.84
DD28893.10	06/04/2025	MERCER SMART SUPER PLAN	SUPERANNUATION	1,367.25
DD28893.11	06/04/2025	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	570.81
DD28893.12	06/04/2025	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,735.07
DD28893.13	06/04/2025	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	754.95
DD28893.14	06/04/2025	PRIME SUPER	SUPERANNUATION	338.95
DD28893.15	06/04/2025	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	405.82
DD28893.16	06/04/2025	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	545.25
DD28893.17	06/04/2025	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	370.92
DD28893.18	06/04/2025	AMP - SIGNATURESUPER	SUPERANNUATION	331.61



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF MARCH & APRIL 2025

Cheque / EFT No	Date	Payee	Description	Amount
DD28893.19	06/04/2025	HESTA	SUPERANNUATION	296.70
DD28893.20	06/04/2025	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,497.14
DD28893.21	06/04/2025	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	7,119.97
DD28893.22	06/04/2025	PANORAMA SUPER	SUPERANNUATION	882.29
DD28893.23	06/04/2025	AUSTRALIAN SUPER	SUPERANNUATION	14,941.95
DD28893.24	06/04/2025	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	3,180.70
DD28893.25	06/04/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	5,536.81
DD28893.26	06/04/2025	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	891.19
DD28894.1	20/04/2025	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	34,350.80
DD28894.2	20/04/2025	MARANI SUPER FUND	SUPERANNUATION	1,322.25
DD28894.3	20/04/2025	THE JEHRING FAMILY SUPER FUND	SUPERANNUATION	1,263.52
DD28894.4	20/04/2025	HUB24 SUPER FUND	SUPERANNUATION	842.98
DD28894.5	20/04/2025	CBUS INDUSTRY SUPER	SUPERANNUATION	3,148.67
DD28894.6	20/04/2025	MLC SUPER FUND	SUPERANNUATION	946.00
DD28894.7	20/04/2025	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	675.13
DD28894.8	20/04/2025	UNISUPER	SUPERANNUATION	366.63
DD28894.9	20/04/2025	THE MICHAEL PENSON SUPERANNUATION FUND	SUPERANNUATION	258.00
DD28894.10	20/04/2025	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,064.55
DD28894.11	20/04/2025	MERCER SMART SUPER PLAN	SUPERANNUATION	1,360.80
DD28894.12	20/04/2025	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,792.20
DD28894.13	20/04/2025	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	634.71
DD28894.14	20/04/2025	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	857.42
DD28894.15	20/04/2025	PRIME SUPER	SUPERANNUATION	336.61
DD28894.16	20/04/2025	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	427.48
DD28894.17	20/04/2025	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	508.90
DD28894.18	20/04/2025	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	362.50
DD28894.19	20/04/2025	AMP - SIGNATURESUPER	SUPERANNUATION	326.44
DD28894.20	20/04/2025	HESTA	SUPERANNUATION	174.15
DD28894.21	20/04/2025	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,498.43
DD28894.22	20/04/2025	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	7,050.70
DD28894.23	20/04/2025	PANORAMA SUPER	SUPERANNUATION	882.29
DD28894.24	20/04/2025	AUSTRALIAN SUPER	SUPERANNUATION	15,694.06
DD28894.25	20/04/2025	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	3,246.96
DD28894.26	20/04/2025	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	5,577.66
DD28894.27	20/04/2025	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	869.35
2846	10/03/2025	ADT SECURITY	SECURITY MONITORING	69.55
2847	17/03/2025	WBC - CORPORATE MASTERCARD - AARON BLAIR	CREDIT CARD PURCHASES	1,197.94



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF MARCH & APRIL 2025

Cheque / EFT No	Date	Payee	Description	Amount
2848	17/03/2025	WBC - CORPORATE MASTERCARD - ANH VO	CREDIT CARD PURCHASES	568.09
2849	17/03/2025	WBC - CORPORATE MASTERCARD - ANNETTE NORTH	CREDIT CARD PURCHASES	342.23
2850	17/03/2025	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	653.90
2851	17/03/2025	WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY	CREDIT CARD PURCHASES	723.60
2852	17/03/2025	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	292.75
2853	17/03/2025	WBC - CORPORATE MASTERCARD - K NAKHONTHAT	CREDIT CARD PURCHASES	569.00
2854	17/03/2025	WBC - CORPORATE MASTERCARD - SINEAD O'NEILL	CREDIT CARD PURCHASES	16.50
2855	17/03/2025	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	701.94
2856	17/03/2025	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	285.03
2857	17/03/2025	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	200.37
2858	17/03/2025	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	2,162.54
2859	21/03/2025	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	23.43
2860	31/03/2025	SUNCORP BANK	TERM DEPOSIT INVESTMENT	1,000,000.00
2861	01/04/2025	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	4,000,000.00
2862	17/04/2025	WATER CORPORATION	WATER SUPPLIES - ASCOT PLACE	993.14
2863	10/04/2025	ADT SECURITY	SECURITY MONITORING	69.55
2864	17/04/2025	SYNERGY	ELECTRICITY USAGE - HAZELMERE BUILDING	1,906.56
2865	17/04/2025	SUNCORP BANK	TERM DEPOSIT INVESTMENT	2,000,000.00
2866	22/04/2025	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	6.27
2867	23/04/2025	SYNERGY	ELECTRICITY USAGE - RED HILL	6,872.04
2868	28/04/2025	WATER CORPORATION	WATER SUPPLIES - HRRP	367.79
2869	15/04/2025	WBC - CORPORATE MASTERCARD - A PATEL	CREDIT CARD PURCHASES	17.00
2870	15/04/2025	WBC - CORPORATE MASTERCARD - AARON BLAIR	CREDIT CARD PURCHASES	392.46
2871	15/04/2025	WBC - CORPORATE MASTERCARD - ANH VO	CREDIT CARD PURCHASES	2,238.56
2872	15/04/2025	WBC - CORPORATE MASTERCARD - ANNETTE NORTH	CREDIT CARD PURCHASES	1,016.23
2873	15/04/2025	WBC - CORPORATE MASTERCARD - CARMEN EVE SADLEIR	CREDIT CARD PURCHASES	23.76
2874	15/04/2025	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	490.44
2875	15/04/2025	WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY	CREDIT CARD PURCHASES	412.00
2876	15/04/2025	WBC - CORPORATE MASTERCARD - GANGA DEVI	CREDIT CARD PURCHASES	17.00
2877	15/04/2025	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	17.00
2878	15/04/2025	WBC - CORPORATE MASTERCARD - K NAKHONTHAT	CREDIT CARD PURCHASES	164.95
2879	15/04/2025	WBC - CORPORATE MASTERCARD - MARCUS GEISLER	CREDIT CARD PURCHASES	17.00
2880	15/04/2025	WBC - CORPORATE MASTERCARD - MATTHEW MACPHERSON	CREDIT CARD PURCHASES	17.00
2881	15/04/2025	WBC - CORPORATE MASTERCARD - S FITZPATRICK	CREDIT CARD PURCHASES	17.00
2882	15/04/2025	WBC - CORPORATE MASTERCARD - SINEAD O'NEILL	CREDIT CARD PURCHASES	220.13
2883	15/04/2025	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	1,975.70
2884	15/04/2025	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	663.49





Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST  
FOR THE MONTHS OF MARCH & APRIL 2025

Cheque / EFT No	Date	Payee	Description	Amount
2885	15/04/2025	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	324.89
2886	15/04/2025	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	701.29
2887	28/04/2025	WATER CORPORATION	WATER SUPPLIES - HRRP (VACANT LAND)	168.15
SUB TOTAL				21,079,603.89
LESS CANCELLED EFTs & CHEQUES				
EFT60365	17/04/2025	SKILL HIRE WA PTY LTD	LABOUR HIRE	-5,429.78
SUB TOTAL				-5,429.78
TOTAL				21,074,174.11
REPORT				
Bank Code	Bank			
EMRC - Municipal Fund				21,074,174.11

All Employee Superannuation obligations for the periods March & April 2025 have been paid by the EMRC.

## Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST  
FOR THE MONTHS OF MARCH AND APRIL 2025

Cheque / EFT No	Date	Payee	Amount	EFT Amount
EFT60028	14/03/2025	WEX MOTORPASS		2,081.40
	10/02/2025	POOL VEHICLE - SPORTWAGON	ROADSIDE ASSIST	9.08
	28/02/2025	POOL VEHICLE - SPORTWAGON	MANAGEMENT FEE	4.95
	02/02/2025	SITE SUPERVISOR	ROADSIDE ASSIST	9.08
	28/02/2025	SITE SUPERVISOR	MANAGEMENT FEE	4.95
	01/02/2025	POOL VEHICLE - TOYOTA COROLLA	ROADSIDE ASSIST	9.08
	28/02/2025	POOL VEHICLE - TOYOTA COROLLA	MANAGEMENT FEE	4.95
	09/02/2025	POOL VEHICLE - IT TEAM	ROADSIDE ASSIST	6.88
	11/02/2025	POOL VEHICLE - IT TEAM	FUEL PURCHASE	51.01
	28/02/2025	POOL VEHICLE - IT TEAM	MANAGEMENT FEE	4.95
	10/02/2025	COORDINATOR SALES AND MARKETING	ROADSIDE ASSIST	6.88
	28/02/2025	COORDINATOR SALES AND MARKETING	MANAGEMENT FEE	4.95
	03/02/2025	HAZELMERE POOL VEHICLE	FUEL PURCHASE	63.76
	28/02/2025	HAZELMERE POOL VEHICLE	MANAGEMENT FEE	4.95
	28/02/2025	HAZELMERE MINOR PLANT	MANAGEMENT FEE	4.95
	28/02/2025	QUALITY PROCESS OFFICER/TEAM LEADER	MANAGEMENT FEE	4.95
	10/02/2025	MANAGER RED HILL WASTE MANAGEMENT FACILITY	ROADSIDE ASSIST	6.88
	28/02/2025	MANAGER RED HILL WASTE MANAGEMENT FACILITY	MANAGEMENT FEE	4.95
	10/02/2025	SITE SUPERVISOR - HZ AND BW	ROADSIDE ASSIST	6.88
	28/02/2025	SITE SUPERVISOR - HZ AND BW	MANAGEMENT FEE	4.95
	10/02/2025	LANDFILL SITE SUPERVISOR	ROADSIDE ASSIST	6.88
	28/02/2025	LANDFILL SITE SUPERVISOR	MANAGEMENT FEE	4.95
	10/02/2025	POOL VEHICLE - CADDY - SUSTAINABILITY	ROADSIDE ASSIST	9.08
	28/02/2025	POOL VEHICLE - CADDY - SUSTAINABILITY	MANAGEMENT FEE	4.95
	12/02/2025	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	98.36
	20/02/2025	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	72.24
	24/02/2025	SALES AND MARKETING REPRESENTATIVE 2	ROADSIDE ASSIST	9.08
	28/02/2025	SALES AND MARKETING REPRESENTATIVE 2	MANAGEMENT FEE	4.95
	04/02/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	89.31
	13/02/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	87.37
	20/02/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	84.71
	21/02/2025	SALES AND MARKETING REPRESENTATIVE 1	ROADSIDE ASSIST	6.88
	27/02/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	98.92
	28/02/2025	SALES AND MARKETING REPRESENTATIVE 1	MANAGEMENT FEE	4.95
	02/02/2025	MANAGER ENGINEERING	FUEL PURCHASE	97.16
	10/02/2025	MANAGER ENGINEERING	ROADSIDE ASSIST	6.88
	28/02/2025	MANAGER ENGINEERING	MANAGEMENT FEE	4.95
	05/02/2025	WOOD WASTE TO ENERGY TEAM	ROADSIDE ASSIST	9.08
	28/02/2025	WOOD WASTE TO ENERGY TEAM	MANAGEMENT FEE	4.95
	10/02/2025	SITE ENGINEER	ROADSIDE ASSIST	6.88
	28/02/2025	SITE ENGINEER	MANAGEMENT FEE	4.95
	01/02/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	80.80



**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	09/02/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	62.82	
	10/02/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	ROADSIDE ASSIST	6.88	
	17/02/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	83.43	
	28/02/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	MANAGEMENT FEE	4.95	
	07/02/2025	COORDINATOR TRANSPORT & ASSETS	ROADSIDE ASSIST	6.88	
	28/02/2025	COORDINATOR TRANSPORT & ASSETS	MANAGEMENT FEE	4.95	
	10/02/2025	CHIEF OPERATING OFFICER (COO)	ROADSIDE ASSIST	6.88	
	28/02/2025	CHIEF OPERATING OFFICER (COO)	MANAGEMENT FEE	4.95	
	28/02/2025	RED HILL MINOR PLANT	MANAGEMENT FEE	4.95	
	31/01/2025	WASTE ENVIRONMENT - POOL VEHICLE	FUEL PURCHASE	98.44	
	10/02/2025	WASTE ENVIRONMENT - POOL VEHICLE	ROADSIDE ASSIST	9.08	
	14/02/2025	WASTE ENVIRONMENT - POOL VEHICLE	FUEL PURCHASE	75.49	
	28/02/2025	WASTE ENVIRONMENT - POOL VEHICLE	MANAGEMENT FEE	4.95	
	02/02/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	115.54	
	09/02/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	76.40	
	17/02/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	100.65	
	26/02/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	133.63	
	28/02/2025	CHIEF FINANCIAL OFFICER (CFO)	MANAGEMENT FEE	4.95	
	28/02/2025	TEAM LEADER COLLECTIONS	MANAGEMENT FEE	4.95	
	26/02/2025	MANAGER OPERATIONS	FUEL PURCHASE	143.63	
	28/02/2025	MANAGER OPERATIONS	MANAGEMENT FEE	4.95	
	28/02/2025	HEAVY DUTY MECHANIC	MANAGEMENT FEE	4.95	
	22/02/2025	CHIEF EXECUTIVE OFFICER	FUEL PURCHASE	94.84	
	28/02/2025	CHIEF EXECUTIVE OFFICER	MANAGEMENT FEE	4.95	
EFT60048	21/03/2025	BUNNINGS GROUP LTD			338.16
	13/02/2025	MANAGER RED HILL WASTE MANAGEMENT FACILITY	HARDWARE SUPPLIES	301.32	
	17/02/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	36.84	
EFT60124	31/03/2025	BUNNINGS GROUP LTD			56.08
	18/02/2025	MANAGER ENGINEERING	HARDWARE SUPPLIES	56.08	
EFT60248	11/04/2025	BUNNINGS GROUP LTD			73.76
	14/03/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	73.76	
EFT60294	11/04/2025	WEX MOTORPASS			2,069.69
	04/03/2025	POOL VEHICLE - SPORTWAGON	FUEL PURCHASE	62.96	
	10/03/2025	POOL VEHICLE - SPORTWAGON	ROADSIDE ASSIST	9.08	
	31/03/2025	POOL VEHICLE - SPORTWAGON	MANAGEMENT FEE	4.95	
	02/03/2025	SITE SUPERVISOR	ROADSIDE ASSIST	9.08	
	31/03/2025	SITE SUPERVISOR	MANAGEMENT FEE	4.95	
	01/03/2025	POOL VEHICLE - TOYOTA COROLLA	ROADSIDE ASSIST	9.08	
	31/03/2025	POOL VEHICLE - TOYOTA COROLLA	MANAGEMENT FEE	4.95	
	09/03/2025	POOL VEHICLE - IT TEAM	ROADSIDE ASSIST	6.88	
	18/03/2025	POOL VEHICLE - IT TEAM	FUEL PURCHASE	63.65	
	31/03/2025	POOL VEHICLE - IT TEAM	MANAGEMENT FEE	4.95	



**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>		<b>Amount</b>	<b>EFT Amount</b>
	10/03/2025	COORDINATOR SALES AND MARKETING	ROADSIDE ASSIST	6.88	
	31/03/2025	COORDINATOR SALES AND MARKETING	MANAGEMENT FEE	4.95	
	28/02/2025	HAZELMERE POOL VEHICLE	ROADSIDE ASSIST	6.88	
	28/03/2025	HAZELMERE POOL VEHICLE	ROADSIDE ASSIST	6.88	
	31/03/2025	HAZELMERE POOL VEHICLE	MANAGEMENT FEE	4.95	
	31/03/2025	HAZELMERE MINOR PLANT	MANAGEMENT FEE	4.95	
	31/03/2025	QUALITY PROCESS OFFICER/TEAM LEADER	MANAGEMENT FEE	4.95	
	10/03/2025	MANAGER RED HILL WASTE MANAGEMENT FACILITY	ROADSIDE ASSIST	6.88	
	31/03/2025	MANAGER RED HILL WASTE MANAGEMENT FACILITY	MANAGEMENT FEE	4.95	
	10/03/2025	SITE SUPERVISOR - HZ AND BW	ROADSIDE ASSIST	6.88	
	31/03/2025	SITE SUPERVISOR - HZ AND BW	MANAGEMENT FEE	4.95	
	10/03/2025	LANDFILL SITE SUPERVISOR	ROADSIDE ASSIST	6.88	
	31/03/2025	LANDFILL SITE SUPERVISOR	MANAGEMENT FEE	4.95	
	10/03/2025	POOL VEHICLE - CADDY - SUSTAINABILITY	ROADSIDE ASSIST	9.08	
	31/03/2025	POOL VEHICLE - CADDY - SUSTAINABILITY	MANAGEMENT FEE	4.95	
	05/03/2025	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	95.92	
	18/03/2025	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	60.55	
	24/03/2025	SALES AND MARKETING REPRESENTATIVE 2	ROADSIDE ASSIST	9.08	
	26/03/2025	SALES AND MARKETING REPRESENTATIVE 2	FUEL PURCHASE	76.45	
	31/03/2025	SALES AND MARKETING REPRESENTATIVE 2	MANAGEMENT FEE	4.95	
	04/03/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	62.43	
	10/03/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	76.67	
	20/03/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	95.60	
	21/03/2025	SALES AND MARKETING REPRESENTATIVE 1	ROADSIDE ASSIST	6.88	
	28/03/2025	SALES AND MARKETING REPRESENTATIVE 1	FUEL PURCHASE	82.75	
	31/03/2025	SALES AND MARKETING REPRESENTATIVE 1	MANAGEMENT FEE	4.95	
	10/03/2025	TEAM LEADER COLLECTIONS	ROADSIDE ASSIST	6.88	
	31/03/2025	TEAM LEADER COLLECTIONS	MANAGEMENT FEE	4.95	
	05/03/2025	WOOD WASTE TO ENERGY TEAM	ROADSIDE ASSIST	9.08	
	31/03/2025	WOOD WASTE TO ENERGY TEAM	MANAGEMENT FEE	4.95	
	10/03/2025	SITE ENGINEER	ROADSIDE ASSIST	6.88	
	31/03/2025	SITE ENGINEER	MANAGEMENT FEE	4.95	
	28/02/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	97.61	
	10/03/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	ROADSIDE ASSIST	6.88	
	25/03/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	FUEL PURCHASE	64.10	
	31/03/2025	COORDINATOR WORKPLACE HEALTH & SAFETY	MANAGEMENT FEE	4.95	
	07/03/2025	COORDINATOR TRANSPORT & ASSETS	ROADSIDE ASSIST	6.88	
	31/03/2025	COORDINATOR TRANSPORT & ASSETS	MANAGEMENT FEE	4.95	
	06/03/2025	CHIEF OPERATING OFFICER (COO)	FUEL PURCHASE	50.60	
	06/03/2025	CHIEF OPERATING OFFICER (COO)	ROADSIDE ASSIST	6.88	
	10/03/2025	CHIEF OPERATING OFFICER (COO)	FUEL PURCHASE	50.56	
	31/03/2025	CHIEF OPERATING OFFICER (COO)	MANAGEMENT FEE	4.95	



**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	13/03/2025	RED HILL MINOR PLANT	FUEL PURCHASE	187.85	
	31/03/2025	RED HILL MINOR PLANT	MANAGEMENT FEE	4.95	
	07/03/2025	WASTE ENVIRONMENT - POOL VEHICLE	FUEL PURCHASE	78.33	
	10/03/2025	WASTE ENVIRONMENT - POOL VEHICLE	ROADSIDE ASSIST	9.08	
	31/03/2025	WASTE ENVIRONMENT - POOL VEHICLE	MANAGEMENT FEE	4.95	
	08/03/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	111.68	
	16/03/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	110.39	
	23/03/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	103.24	
	30/03/2025	CHIEF FINANCIAL OFFICER (CFO)	FUEL PURCHASE	87.59	
	31/03/2025	CHIEF FINANCIAL OFFICER (CFO)	MANAGEMENT FEE	4.95	
	31/03/2025	TEAM LEADER COLLECTIONS	MANAGEMENT FEE	4.95	
	31/03/2025	MANAGER OPERATIONS	MANAGEMENT FEE	4.95	
	31/03/2025	HEAVY DUTY MECHANIC	MANAGEMENT FEE	4.95	
	06/03/2025	CHIEF EXECUTIVE OFFICER	FUEL PURCHASE	91.16	
	18/03/2025	CHIEF EXECUTIVE OFFICER	FUEL PURCHASE	72.95	
	31/03/2025	CHIEF EXECUTIVE OFFICER	MANAGEMENT FEE	4.95	
EFT60299	15/04/2025	BUNNINGS GROUP LTD			387.91
	17/03/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	42.50	
	06/02/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	63.68	
	06/02/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	33.73	
	04/02/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	248.00	
EFT60444	30/04/2025	BUNNINGS GROUP LTD			148.06
	01/04/2025	COORDINATOR ADMINISTRATION - HAZELMERE	HARDWARE SUPPLIES	85.76	
	02/04/2025	COORDINATOR TRANSPORT & ASSETS	HARDWARE SUPPLIES	62.30	
2847	17/03/2025	WBC - CORPORATE MASTERCARD - AARON BLAIR			1,197.94
	07/02/2025	MIDLAND CEMENT	MATERIALS FOR CONCRETE SOAKWELL	165.44	
	10/02/2025	SQ* DIAMOND DENTS	CAR REPAIR	330.00	
	12/02/2025	PERTH LASER & FACE	EMPLOYMENT MEDICAL	702.50	
2848	17/03/2025	WBC - CORPORATE MASTERCARD - ANH VO			568.09
	03/02/2025	M&WA PTY LTD	STAFF AMENITIES	25.13	
	07/02/2025	MCQ SUPERMARKET	STAFF AMENITIES	151.67	
	07/02/2025	MCQ SUPERMARKET	STAFF AMENITIES	25.13	
	13/02/2025	SPUD SHED	STAFF AMENITIES	61.41	
	14/02/2025	MCQ SUPERMARKET	STAFF AMENITIES	73.93	
	21/02/2025	KMART	KITCHEN SUPPLIES	27.00	
	21/02/2025	FIVE SEASONS	STAFF AMENITIES	100.56	
	26/02/2025	M&WA PTY LTD	STAFF AMENITIES	7.18	
	27/02/2025	M&WA PTY LTD	STAFF AMENITIES	22.94	
	28/02/2025	FIVE SEASONS	STAFF AMENITIES	73.14	
2849	17/03/2025	WBC - CORPORATE MASTERCARD - ANNETTE NORTH			342.23
	14/02/2025	AUSTRALASIAN SEALCO	VEHICLE PARTS	142.63	
	18/02/2025	WOOLWORTHS	STAFF RECOGNITION SERVICE	46.75	



**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	19/02/2025	WOOLWORTHS	STAFF RECOGNITION SERVICE	30.00	
	20/02/2025	COLLINS RESTAURANTS	STAFF RECOGNITION SERVICE	113.85	
	24/02/2025	RED DOT STORES	SYMPATHY CARD FOR STAFF	9.00	
2850	17/03/2025	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT			653.90
	03/02/2025	ZOOM	SUBSCRIPTIONS	57.68	
	17/02/2025	OPTUS BILLING	MOBILE BROADBAND	89.00	
	17/02/2025	AMAZON MARKETPLACE	IT SUPPLIES	13.48	
	18/02/2025	AMAZON	IT SUPPLIES	129.00	
	18/02/2025	AMAZON	IT SUPPLIES	37.98	
	26/02/2025	STARLINK INTERNET	INTERNET	278.00	
	01/03/2025	GOOGLE* GSUITE	SUBSCRIPTIONS	18.48	
	03/03/2025	EXETEL PTY LTD	MOBILE BROADBAND	30.28	
2851	17/03/2025	WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY			723.60
	07/02/2025	KMART	OFFICE SUPPLIES	4.40	
	07/02/2025	TOTALLY WORKWEAR	PROTECTION CLOTHING	59.80	
	07/02/2025	BUNNINGS	OFFICE SUPPLIES	6.22	
	14/02/2025	NOURISH AND FEED	CATERING FOR MEETING	206.00	
	14/02/2025	BUNNINGS	BIN TAGGING SUPPLIES	24.99	
	14/02/2025	TICKETS* AUSMAP	STAFF COURSE TRAINING	97.88	
	18/02/2025	SLIMLINE WAREHOUSE	OFFICE SUPPLIES	163.59	
	18/02/2025	BUNNINGS	BIN TAGGING SUPPLIES	24.98	
	19/02/2025	OFFICEWORKS	OFFICE SUPPLIES	98.00	
	24/02/2025	BUNNINGS	OFFICE SUPPLIES	26.96	
	26/02/2025	BUNNINGS	BIN TAGGING SUPPLIES	29.50	
	26/02/2025	BUNNINGS	REFUND - OFFICE SUPPLIES	-12.50	
	26/02/2025	BUNNINGS	REFUND - OFFICE SUPPLIES	-6.22	
2852	17/03/2025	WBC - CORPORATE MASTERCARD - H LIEW			292.75
	07/02/2025	TOTALLY WORKWEAR	PROTECTION CLOTHING	184.95	
	14/02/2025	PERTH CITY PRESTIGE	RECALL SERVICE	90.00	
	18/02/2025	BUNNINGS	OFFICE SUPPLIES	17.80	
2853	17/03/2025	WBC - CORPORATE MASTERCARD - K NAKHONTHAT			569.00
	21/02/2025	NTAA	FBT SOFTWARE AND WEBINAR	569.00	
2854	17/03/2025	WBC - CORPORATE MASTERCARD - SINEAD O'NEILL			16.50
	28/02/2025	COLES	OFFICE SUPPLIES	16.50	
2855	17/03/2025	WBC - CORPORATE MASTERCARD - T BEINHAEUER			701.94
	04/02/2025	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	115.18	
	11/02/2025	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	222.78	
	18/02/2025	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	184.70	
	18/02/2025	LUCKY CHARM	OFFICE SUPPLIES	8.99	
	25/02/2025	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	170.29	
2856	17/03/2025	WBC - CORPORATE MASTERCARD - T ECKSTEIN			285.03
	04/02/2025	GRILLD PTY LTD	CATERING FOR MEETING	102.60	



**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	13/02/2025	WOOLWORTHS	STAFF AMENITIES	22.25	
	18/02/2025	WOOLWORTHS	OFFICE SUPPLIES	30.18	
	27/02/2025	SEE JOO	FLOWERS FOR STAFF	130.00	
2857	17/03/2025	WBC - CORPORATE MASTERCARD - W HARRIS			200.37
	15/02/2025	MAILCHIMP	MONTHLY SUBSCRIPTION	103.38	
	15/02/2025	FAIRFAX SUBSCRIPTION	MONTHLY SUBSCRIPTION	64.99	
	19/02/2025	WANEWS	MONTHLY SUBSCRIPTION	32.00	
2858	17/03/2025	WBC - CORPORATE MASTERCARD - Z WILLIAMSON			2,162.54
	10/02/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	147.40	
	17/02/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	196.17	
	17/02/2025	WOOLWORTHS	REFUND FOR MISSING ITEMS	-15.03	
	19/02/2025	IPWEA	STAFF COURSE TRAINING	1,595.00	
	24/02/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	239.00	
2869	15/04/2025	WBC - CORPORATE MASTERCARD - A PATEL			17.00
	02/04/2025	CARD FEE	CARD FEE	17.00	
2870	15/04/2025	WBC - CORPORATE MASTERCARD - AARON BLAIR			392.46
	12/03/2025	COLES	STAFF RECOGNITION SERVICE	70.61	
	12/03/2025	SUBWAY	STAFF RECOGNITION SERVICE	61.00	
	17/03/2025	WOOLWORTHS	CATERING FOR MEETING AND STAFF AMENITIES	260.85	
2871	15/04/2025	WBC - CORPORATE MASTERCARD - ANH VO			2,238.56
	04/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	117.00	
	06/03/2025	M&WA PTY LTD	STAFF AMENITIES AND OFFICE SUPPLIES	7.18	
	07/03/2025	FIVE SEASONS	STAFF AMENITIES AND OFFICE SUPPLIES	109.19	
	07/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	26.37	
	14/03/2025	FAMILY FRESH MARKET	STAFF AMENITIES AND OFFICE SUPPLIES	14.24	
	14/03/2025	FIVE SEASONS	STAFF AMENITIES AND OFFICE SUPPLIES	80.85	
	14/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	35.60	
	18/03/2025	COLES	OFFICE SUPPLIES	16.50	
	21/03/2025	FIVE SEASONS	STAFF AMENITIES AND OFFICE SUPPLIES	81.85	
	21/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	23.43	
	21/03/2025	M&WA PTY LTD	STAFF AMENITIES AND OFFICE SUPPLIES	32.89	
	24/03/2025	MCQ SUPERMARKET	STAFF AMENITIES AND OFFICE SUPPLIES	9.98	
	28/03/2025	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	17.71	
	28/03/2025	FIVE SEASONS	STAFF AMENITIES AND OFFICE SUPPLIES	114.27	
	28/03/2025	WESTCOAST SUSPENSIONS BASSENDEAN	PLANT REPAIRS AND MAINTENANCE	1,534.50	
	02/04/2025	CARD FEE	CARD FEE	17.00	
2872	15/04/2025	WBC - CORPORATE MASTERCARD - ANNETTE NORTH			1,016.23
	10/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	287.93	
	14/03/2025	TENDERLINK	SUBSCRIPTIONS	133.65	
	14/03/2025	WWW.DJI.COM	DRONE MAINTENANCE	349.00	
	18/03/2025	WOOLWORTHS	STAFF CATERING	8.80	
	20/03/2025	LUNCH AT SUE	STAFF CATERING	16.00	



**Eastern Metropolitan Regional Council**  
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**FOR THE MONTHS OF MARCH AND APRIL 2025**

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	20/03/2025	WOOLWORTHS	STAFF CATERING	28.25	
	20/03/2025	RED ROOSTER MIDLAND	STAFF CATERING	175.60	
	02/04/2025	CARD FEE	CARD FEE	17.00	
2873	15/04/2025	WBC - CORPORATE MASTERCARD - CARMEN EVE SADLEIR			23.76
	05/03/2025	CITY OF PERTH	PARKING	6.76	
	02/04/2025	CARD FEE	CARD FEE	17.00	
2874	15/04/2025	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT			490.44
	03/03/2025	ZOOM	SUBSCRIPTIONS	57.68	
	17/03/2025	OPTUS BILLING	MOBILE BROADBAND	89.00	
	26/03/2025	STARLINK INTERNET	INTERNET	278.00	
	01/04/2025	EXETEL PTY LTD	MOBILE BROADBAND	30.28	
	01/04/2025	GOOGLE*GSUITE	SUBSCRIPTIONS	18.48	
	02/04/2025	CARD FEE	CARD FEE	17.00	
2875	15/04/2025	WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY			412.00
	04/03/2025	NOURISH AND FEED	STAFF CATERING	220.00	
	11/03/2025	BUNNINGS	TRAYS	5.96	
	11/03/2025	BUNNINGS	REFUND	-9.00	
	19/03/2025	DOLCE AND SALATO	CATERING FOR RED HILL TOUR	96.00	
	19/03/2025	COLES	CATERING FOR RED HILL TOUR	17.50	
	19/03/2025	FIVE SEASONS	CATERING FOR RED HILL TOUR	7.21	
	21/03/2025	WILSON PARKING	PARKING	6.08	
	27/03/2025	WOOLWORTHS	BAGS FOR SAMPLES	3.65	
	28/03/2025	N&F EAST PTY LTD	CATERING FOR EVENT	40.40	
	29/03/2025	BAKERS DELIGHT	CATERING FOR EVENT	7.20	
	02/04/2025	CARD FEE	CARD FEE	17.00	
2876	15/04/2025	WBC - CORPORATE MASTERCARD - GANGA DEVI			17.00
	02/04/2025	CARD FEE	CARD FEE	17.00	
2877	15/04/2025	WBC - CORPORATE MASTERCARD - H LIEW			17.00
	02/04/2025	CARD FEE	CARD FEE	17.00	
2878	15/04/2025	WBC - CORPORATE MASTERCARD - K NAKHONTHAT			164.95
	20/03/2025	KFC	CATERING FOR HARMONY DAY	147.95	
	02/04/2025	CARD FEE	CARD FEE	17.00	
2879	15/04/2025	WBC - CORPORATE MASTERCARD - MARCUS GEISLER			17.00
	02/04/2025	CARD FEE	CARD FEE	17.00	
2880	15/04/2025	WBC - CORPORATE MASTERCARD - MATTHEW MACPHERSON			17.00
	02/04/2025	CARD FEE	CARD FEE	17.00	
2881	15/04/2025	WBC - CORPORATE MASTERCARD - S FITZPATRICK			17.00
	02/04/2025	CARD FEE	CARD FEE	17.00	
2882	15/04/2025	WBC - CORPORATE MASTERCARD - SINEAD O'NEILL			220.13
	07/03/2025	CONNECT SOURCE	PLANT MAINTENANCE	30.42	
	02/04/2025	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	172.71	
	02/04/2025	CARD FEE	CARD FEE	17.00	





**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

Cheque / EFT No	Date	Payee	Amount	EFT Amount
2883	15/04/2025	WBC - CORPORATE MASTERCARD - T BEINHAUER		1,975.70
	05/03/2025	COLES STAFF AMENITIES AND OFFICE SUPPLIES	137.45	
	06/03/2025	HAMA HYDRAULICS PTY PLANT MAINTENANCE	189.23	
	11/03/2025	COLES STAFF AMENITIES AND OFFICE SUPPLIES	82.03	
	18/03/2025	COLES STAFF AMENITIES AND OFFICE SUPPLIES	158.26	
	18/03/2025	THE REJECT SHOP CLEANING SUPPLIES	7.50	
	19/03/2025	PATERL & PATEL BROTHERS CATERING FOR MEETING	85.50	
	21/03/2025	GIDGEGANNUP BAKERY CATERING FOR MEETING	55.40	
	25/03/2025	COLES STAFF AMENITIES AND OFFICE SUPPLIES	123.53	
	27/03/2025	ZLR*WA LIFTING EQUIPMENT RATCHET TIE DOWN HK/KEEPERS - FOGO	1,119.80	
	02/04/2025	CARD FEE CARD FEE	17.00	
2884	15/04/2025	WBC - CORPORATE MASTERCARD - T ECKSTEIN		663.49
	04/03/2025	SUBWAY CATERING FOR MEETING	169.20	
	13/03/2025	OFFICEWORKS OFFICE SUPPLIES	199.20	
	13/03/2025	BUNNINGS STAFF RECOGNITION AWARD	100.00	
	14/03/2025	SUBWAY	154.84	
	18/03/2025	WOOLWORTHS	23.25	
	02/04/2025	CARD FEE CARD FEE	17.00	
2885	15/04/2025	WBC - CORPORATE MASTERCARD - W HARRIS		324.89
	13/03/2025	FACEBK* ADVERTISING	8.24	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	8.24	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	8.24	
	13/03/2025	FACEBK* ADVERTISING	12.36	
	13/03/2025	FACEBK* ADVERTISING	12.36	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	5.15	
	13/03/2025	FACEBK* ADVERTISING	5.15	
	13/03/2025	FACEBK* ADVERTISING	3.09	
	13/03/2025	FACEBK* ADVERTISING	12.36	
	15/03/2025	INTUIT MAILCHIMP SUBSCRIPTIONS	100.90	
	15/03/2025	FAIRFAX SUBSCRIPTIONS	64.99	
	19/03/2025	WANEWS SUBSCRIPTIONS	32.00	
	25/03/2025	OFFICEWORKS OFFICE SUPPLIES	13.18	
	02/04/2025	CARD FEE CARD FEE	17.00	
2886	15/04/2025	WBC - CORPORATE MASTERCARD - Z WILLIAMSON		701.29
	04/03/2025	WOOLWORTHS STAFF AMENITIES AND OFFICE SUPPLIES	182.73	



**Eastern Metropolitan Regional Council**  
**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**  
**FOR THE MONTHS OF MARCH AND APRIL 2025**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>		<b>Amount</b>	<b>EFT Amount</b>
	24/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	255.66	
	30/03/2025	WOOLWORTHS	STAFF AMENITIES AND OFFICE SUPPLIES	189.90	
	31/03/2025	SUBWAY	CATERING FOR MEETING	56.00	
	02/04/2025	CARD FEE	CARD FEE	17.00	
		<b>TOTAL</b>			<b>21,594.85</b>

## 14.2 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

D2025/09729

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 March 2025.

### KEY POINT(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 March 2025 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

### RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 March 2025.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

### BACKGROUND

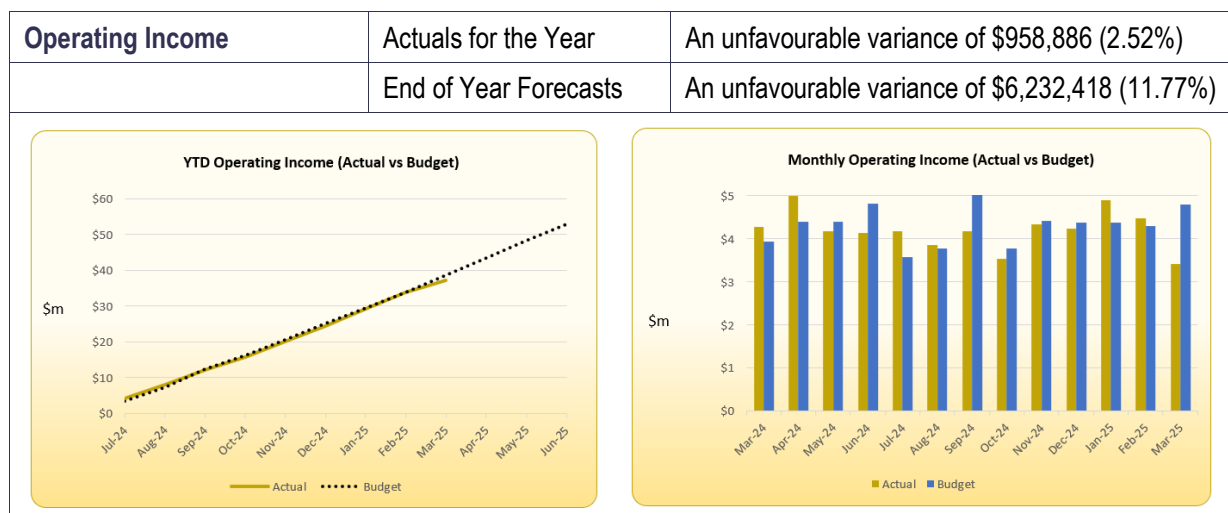
- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

- 3 Outlined below are financial statements for the period ended 31 March 2025. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

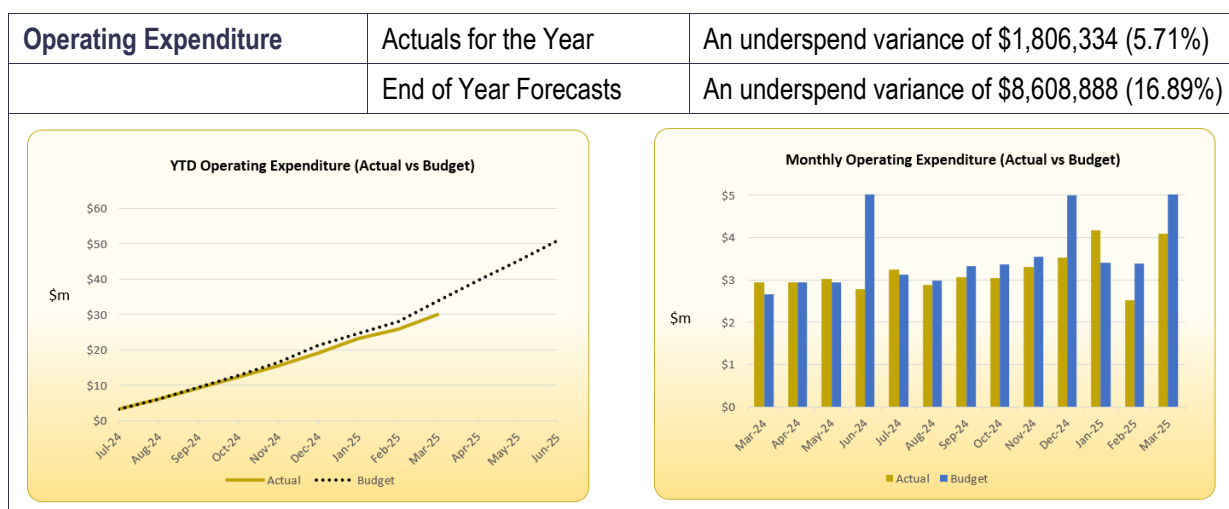
- 4 The net operating result as at 31 March 2025 is a favourable variance of \$847,448 (13.18%) against budget. The following information is provided on key aspects of Council's year to date financial performance:



### Operating Income Variances Previously Reported to Council

- 5 Year to date Net User Charges of \$28,110,769 is below the budget by \$3,227,692 (10.30%). The variance is attributed to lower Class IV tonnages received than anticipated.
- 6 The full year forecast for Net User Charges is below the annual budget by \$8,283,126 (19.36%). This variance is attributable to lower than budgeted tonnages forecast on Class IV waste to be disposed at the RHWMF.
- 7 The full year forecast for Special Charges is below the annual budget by \$130,206 (15.62%). This variance is attributable to lower than budgeted tonnages forecast of Class III to be received from Member Councils. This is due to the commencement of FOGO.
- 8 Year to date Secondary Waste Charge is below the budget by \$377,089 (37.84%). Following the resolution of the council meeting on 22 August 2024, the Secondary Waste Charge has been temporarily suspended from 1 September 2024 until the end of the 2024/2025 financial year as a result the Secondary Waste Charge is below the budget.
- 9 The full year forecast for the Secondary Waste Charge is below the annual budget by \$562,059 (47.58%). This is due to the temporary suspense of the Secondary Waste Charge from 1 September 2024 until the end of the 2024/2025 financial year following the resolution of the Council meeting on 22 August 2024.
- 10 Year to date Interest on Municipal Cash Investments of \$1,404,296 is above the budget by \$1,282,382 (1,051.87%) due to the higher investment rate achieved (4.94% average interest vs 4.43% budgeted) and higher available funds for investments.
- 11 The full year Interest on Municipal Cash Investments has been forecast to be above the budget by \$1,482,012 (911.63%) due to the higher in investment rates achieved during the year and the higher available funds for investments.
- 12 Year to date Interest on Restricted Cash Investments of \$1,584,179 is above the budget by \$596,132 (60.33%). The variance is attributed to a higher balance in Restricted Cash Investments.

- 13 The full year Interest on Restricted Cash Investments has been forecast to be above the budget by \$728,036 (55.26%). The variance is attributed to movements in restricted reserves and a higher balance in Restricted Cash Investments.
- 14 The full year forecast for Reimbursements has been forecast to be \$454,619 (22.14%) above the budget of \$2,053,456. The primary variances are due to higher than budgeted income in the following areas:
- \$326k - Higher recoup from Baywaste Transfer Station operations (based on the level of expenditure);
  - \$175k - Unbudgeted income from the insurance claims on Plant;
  - \$15k - Higher recoup from Mathieson Rd Transfer Station operations (based on the level of expenditure);
  - \$14k - Unbudgeted recoup of expenditure from Cleanaway; and
  - This is offset by reimbursements lower than budget in the following areas:
  - \$61k - Lower recoup relating to Bin Management on Regional Waste Collection Project; and
  - \$25k - Lower recoup from Coppin Road Transfer Station including the CDS project operations (linked to the level of expenditure).
- 15 Year to date Other Income of 2,954,256 is above the budget by \$741,210 (33.49%) primarily due to an additional revenue generated from Australian carbon credit units (ACCU).
- 16 The full year forecast for Proceeds from Sale of Assets of \$140,591 has been forecast to be \$184,409 (56.74%) below the budget of \$325,000. This variance relates to the timing on the disposal of fleet vehicles.
- 17 There were no further significant Operating Income variances as at 31 March 2025.



### Operating Expenditure Variances Previously Reported to Council

- 18 Year to date Salary Expenses of \$10,924,826 is \$1,341,774 (10.94%) below the budget. This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.
- 19 The full year forecast for Salary Expenses is below the annual budget by \$1,920,372 (11.44%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.
- 20 Year to date Contract Expenses is \$1,216,397 (14.20%) lower than the budget. The variance is due to lower consulting fees spent (\$565,441) and lower contract material and labour expenses spent in Waste Transfer Station (\$1,030,759) compared to the budgeted amounts. This was offset by an increase in labour hire expenses due to unfilled vacant positions under Salary Expenses.

- 21 Year to date Material Expenses of \$1,129,233 is \$395,433 (25.94%) lower than budget of \$1,524,666 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO (\$80,424), Business Support (\$89,778), Sustainability (\$96,409) and Operations (\$128,822).
- 22 Year to date Fuel Expenses of \$1,215,045 is \$271,611 (18.27%) below the budget. The variance is attributed to lower purchase price of diesel fuel compared to budget.
- 23 The full year forecast for Interest Expenses is \$280,254 above the budget. The variance is attributable to the adjustment in the estimated unwinding of discount on Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI).
- 24 Year to date Insurance Expenses is \$120,237 (26.38%) above the budget of \$455,715 due to adjustment charges received for insurance premium for Waste Transfer Station from previous financial year.
- 25 The full year forecast for Insurance Expenses is \$239,039 above the budget of \$610,639. The variance is due to an additional insurance premium required for Waste Transfer Station.
- 26 Year to date Depreciation Expenses of \$4,587,884 is \$491,210 (11.99%) above the budget. The major variance relates to the higher cell usage as a result of additional commercial and non-member Council tonnages received.
- 27 Year to date Miscellaneous Expenses is below the budget by \$1,203,294 (54.07%). The primary variances pertain to the gate fee payments to East Rockingham Waste to Energy. The project delay has resulted in a delayed in gate fee payments.
- 28 The full year forecast for Miscellaneous Expenses has been forecast to be \$9,405,589 (84.12%) below the budget of \$11,180,783. The principal variances are due to lower than budgeted expenditure in the following areas:
  - Disposal charges associated with the East Rockingham Waste to Energy Project (ERWTE) by \$8.99m;
  - Software acquisition expenses by \$148k due to the requirements of new system are not essential to our current operations;
  - Council rates and charges expenses by \$53k;
  - Airfare and travel expenses by \$49k;
  - Accommodation and meal expenses by \$39k; and
  - Internet service provider expenses by \$51k.
  - This is offset by Miscellaneous Expenses higher than budget in the following areas:
  - Membership and subscription expenses of \$18k.
- 29 Year to date Provision Expenses is \$2,032,105 (464.15%) above the budget of \$437,814. This non-cash flow is related to Post Closure Site Rehabilitation and Environmental Monitoring provisions. The variance is attributed to additional Class III tonnages received from member Council, commercial and non-member Council due to the delay in East Rockingham Waste to Energy project and a new provision expenses rates have been applied following the resolution of the Council meeting on 27 March 2025.
- 30 The full year forecast for Provision Expenses is \$1,787,374 above the budget of \$617,260. The variance relates to the adjustment in the estimated of future value of Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI) and the updated costs following the recent review.
- 31 The full year forecast for Carrying Amount of Assets Disposal of \$180,615 has been forecast to be \$71,146 (28.26%) below the budget of \$251,761. This variance relates to the timing on the disposal of fleet vehicles.



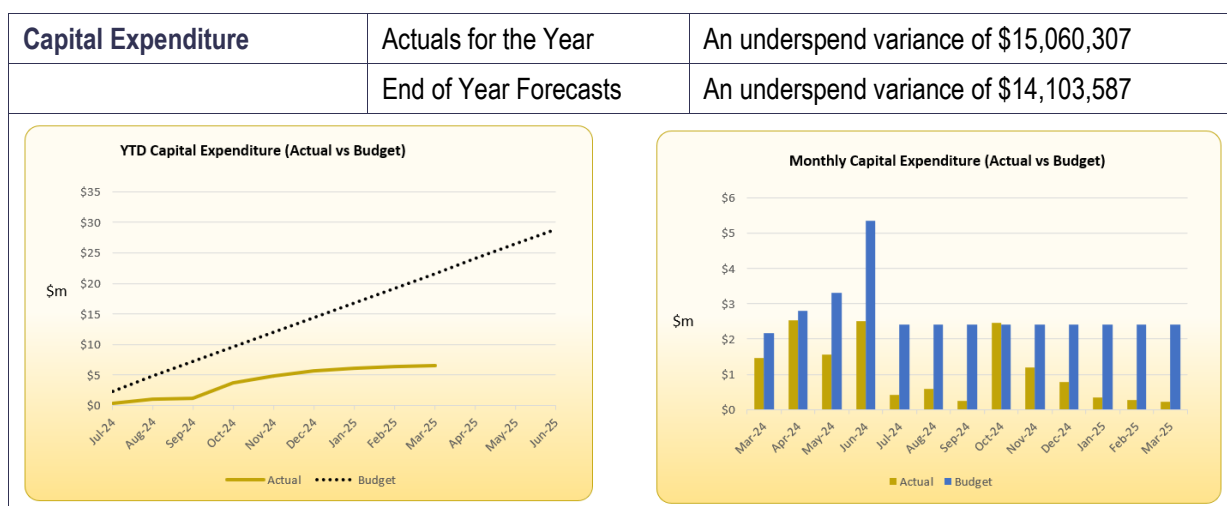
- 32 There were no further significant Operating Expenditure variances as at 31 March 2025.

<b>Other Comprehensive Income</b>	Actuals for the Year	Nil
	End of Year Forecasts	An adjustment of \$12,238,929

- 33 The full year forecast for Revaluation of Assets/Accumulated Depreciation Reversal is \$12,238,929 above the budget. The variance is attributable to the adjustment in the estimated costs on Post Closure and Site Rehabilitation Provisions following the recent review in accordance with the 4 year cycle as adopted by the Council.

- 34 There were no significant Other Comprehensive Income variances as at 31 March 2025.

#### Capital Expenditure Statement (refer Attachment 2)



#### Capital Expenditure Variances

- 35 A year to date underspent variance of 15,060,307 existed as at 31 March 2025 when compared to the budget of \$21,625,839.

- 36 Year to date Capital expenditure totalling \$6,565,532 with the major capital expenditure being undertaken on the following:

- Purchase / Replace Plant - RHWMF - \$1,951,327
- Construct Class III Cell Stage 17 - RHWMF - \$1,624,785;
- Construct Wood Waste to Energy Building - HRRP - \$453,295;
- Purchase / Replace Plant - HRRP - \$418,219;
- Construct Class III Cell Stage 18 - RHWMF - \$354,814;
- Wood Waste to Energy Utilities/Infrastructure - HRRP - \$281,958;
- Purchase / Replace Other Equipment - RHWMF - \$215,806;
- FOGO Picking Station - RHWMF - \$167,172;
- Purchase FOGO Processing Plant - RHWMF - \$147,541;
- Purchase / Replace Vehicles - RHWMF - \$146,466;
- Construct Wheel wash Bath - RHWMF - \$144,868;
- Purchase Vehicles - Ascot - \$110,066;
- Construct Waste Transfer Station - HRRP - \$69,830;

- Sewer Line connection to Talloman - HRRP - \$56,279;
  - Purchase Information Technology & Communication Equipment – Councillors - \$54,663; and
  - Refurbish Plant - RHWMF - \$54,590.
- 37 Full Year Capital Expenditure has been forecast to be \$14,103,587 (48.91%) below the budget of \$28,834,724.
- 38 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:
- Air Pollution Control Residue Facility and Plant (APCR) – RHWMF - \$3,927,815 (c/fwd);
  - Construct Class III Cell Stage 18 – RHWMF - \$2,150,000 (c/fwd);
  - Install Power Supply to Lots 8 9 & 10 – RHWMF - \$1,500,000 (c/fwd);
  - Purchase / Replace Plant – HRRP - \$1,199,749 (c/fwd);
  - Air Pollution Control Residue Facility (APCR) Plant & Equipment – RHWMF - \$1,074,000 (c/fwd);
  - Purchase Evaporators - Solar Generator – RHWMF - \$900,000 (c/fwd);
  - Construct Wood Waste to Energy Dry Char Storage Facility – HRRP - \$520,000;
  - Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring – HRRP - \$510,000;
  - Construct Leachate and Stormwaste Infrastructure and Siltation Ponds – RHWMF - \$475,000 (c/fwd);
  - Construct Access Road to Lots 8 9 10 – RHWMF - \$330,000 (c/fwd);
  - Purchase Wheel Wash – RHWMF - \$250,000;
  - Purchase Vehicles - Ascot Place (Electric Vehicles) - \$250,000;
  - Construct Roads / Carparks – RHWMF - \$250,000 (c/fwd);
  - Purchase Information Technology & Communication Equipment - \$237,000 (c/fwd);
  - Construct Waste Management Facility Buildings – RHWMF - \$220,000;
  - Construct Drainage Works to Lots 8 9 10 – RHWMF - \$213,969 (c/fwd);
  - Purchase Wood Waste to Energy Plant & Equipment – HRRP - \$200,000 (c/fwd);
  - Wood Waste to Energy Utilities/Infrastructure – HRRP - \$200,000 (c/fwd);
  - Implementation of the FOGO Recovery Strategy - \$196,822;
  - Purchase / Replace Minor Plant and Equipment – RHWMF - \$189,000;
  - Regional Waste Collection Project - Plant Purchases – HRRP - \$173,246;
  - Design and Construct Air Pollution Control Residue Facility (APCR) Monocell – RHWMF - \$150,000 (c/fwd);
  - Construct New Power Station – RHWMF - \$150,000 (c/fwd);
  - Wood Waste to Energy Plant - Fire Protection – HRRP - \$150,000 (c/fwd);
  - Purchase / Replace Vehicles – RHWMF - \$142,530 (c/fwd);
  - Construct Waste Transfer Station – HRRP - \$130,000;
  - Purchase Gas Analyser (Methane) – RHWMF - \$100,000;
  - Red Hill Project - Others/ Emergency - \$100,000;
  - Noise Barrier for Hammer Mill – HRRP - \$100,000 (c/fwd);
  - Develop Lots 8 9 & 10 For Future Waste Activities) – RHWMF - \$100,000 (c/fwd);



- Construct Drainage Diversion and Earthworks Infrastructures – RHWMF - \$100,000 (c/fwd); and
  - Construct Monitoring Bores – RHWMF - \$99,300 (c/fwd).
- 39 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:
- Construct Class III Cell Stage 17 – RHWMF - \$1,676,412;
- 40 At its meeting on 22 February 2024, Council approved additional budget funding for the construction of Stage 17 landfill cell. The full approved fund was not spent by the end of 2023/2024 and the remaining amount has been carried forward as an adjustment in 2024/2025 forecast.
- Purchase / Replace Plant – RHWMF - \$251,328;
- 41 The delivery of landfill compactor was delayed until 2024/2025 and the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.
- Gas Extraction System Wells – RHWMF - \$200,000;
- 42 The further funds are required due to the additional waste tonnages received at Red Hill. As a result, the cell has been completed earlier than expected which includes gas well installation.
- Construct Wheel Wash Bath – RHWMF - \$200,000;
- 43 The fund for Construct Wheel Wash Bath was budgeted under an account for Purchase Wheel Wash. However, once the installation was completed, the asset was reclassified as infrastructure.
- Purchase / Replace Other Equipment – RHWMF - \$139,000; and
- 44 The upgrade work to the electrical switch board of the main leachate pond was delayed until July 2024; therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.
- Sewer Line connection to Talloman – HRRP - \$120,000.
- 45 The remaining work for the sewer line connection has continued into 2024/2025 due to the delay from the supplier. Therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

#### **Statement of Financial Position (refer Attachment 3)**

- 46 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 47 Total Equity as at 31 March 2025 totals \$170,598,561. This is an increase of \$12,059,093 from the 30 June 2024 equity of \$158,539,468.
- 48 The increase is from the surplus result of \$7,276,700 from the Comprehensive Income Statement as at 31 March 2025 and an adjusted discount of \$4,782,393 from the valuation of the payout of equity shares.
- 49 It has been forecasted that Total Equity as at 30 June 2025 will be below the original budget of \$160,635,222 by \$5,080,065.

#### **Statement of Cash and Investments (refer Attachment 4)**

- 50 The level of cash and investments in the Municipal Fund as at 31 March 2025 is \$25,533,949 and Restricted Cash amount to \$48,562,839.

- 51 The net movement for the month is an increase of \$377,647.
- 52 It has been forecasted that Total Cash and Investment as at 30 June 2025 will be above the original budget of \$27,205,790 by \$22,894,626.

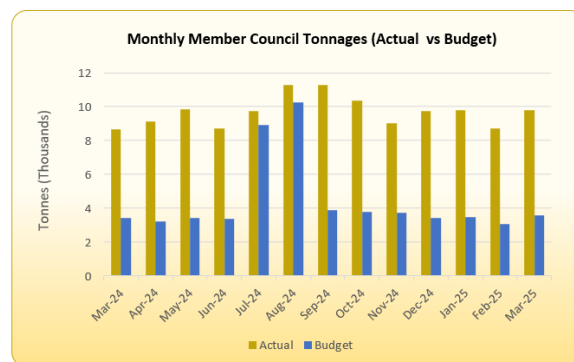
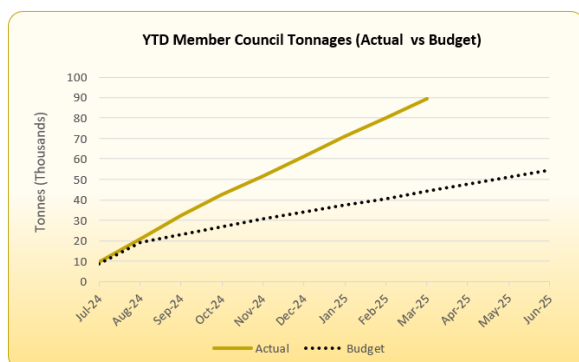
#### Statement of Financial Activity (refer Attachment 5)

- 53 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.
- 54 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

#### Investment Report (refer Attachment 6)

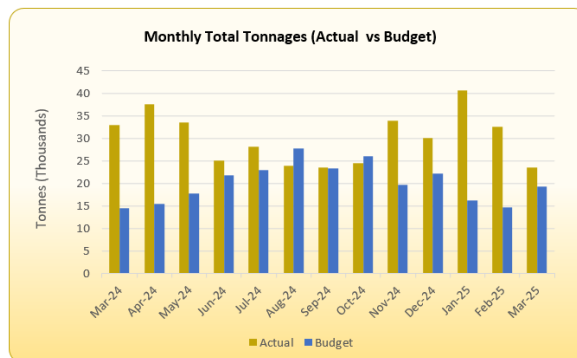
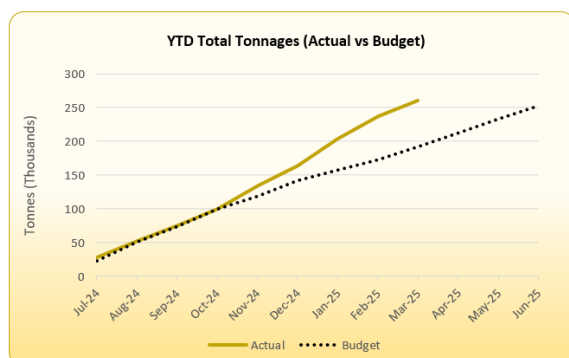
- 55 Term deposits valued at \$6,000,000 matured during March 2025 and the entire amount was reinvested into further term deposits.

#### Red Hill Tonnages - Member Councils



- 56 Tonnages received from Member Councils at Red Hill Waste Management Facility were 89,598 tonnes compared to the budget of 44,080 tonnes.
- 57 This compared with 79,746 tonnes in the previous corresponding period. The main variance is due to additional FOGO tonnages received from Shire of Mundaring and City of Swan.
- 58 The additional tonnages were also received from member Councils due to the delay in the East Rockingham Waste to Energy project.

#### Red Hill Tonnages – Total Tonnages



59 Total Red Hill tonnages received from all sources were 260,267 tonnes compared to the budget of 191,895 tonnes. The current percentage between commercial customers and member Council is 65.57% and 34.43% respectively.

60 Over the same period in 2023/2024 tonnages received from all sources totalled 265,743 tonnes.

### STRATEGIC/POLICY IMPLICATIONS

61 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

### FINANCIAL IMPLICATIONS

62 As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

63 Nil

### RISK MANAGEMENT

Risk		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> <li>➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>➤ Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>➤ External Audit confirms compliance.</li> </ul>		

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

### ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2025/09730)
2. Capital Expenditure Statement (D2025/09731)
3. Statement of Financial Position (D2025/09732)
4. Statement of Cash and Investments (D2025/09733)
5. Statement of Financial Activity (D2025/09735)
6. Investment Report (D2025/09736)



#### **VOTING REQUIREMENT**

Simple Majority

#### **RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 March 2025.

#### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED

# STATEMENT OF COMPREHENSIVE INCOME

## Nature and Type

Year to Date

March 2025

Full Year

Year to Date			March 2025		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operating Income</b>							
\$46,481,332	\$46,420,141	\$61,191 (F)	User Charges		\$58,945,349	\$61,982,317	(\$3,036,968) (U)
(\$18,370,563)	(\$15,081,680)	(\$3,288,883) (U)	<u>Less</u> Landfill Levy Charges		(\$24,438,138)	(\$19,191,980)	(\$5,246,158) (U)
\$28,110,769	\$31,338,461	(\$3,227,692) (U)	Net User Charges		\$34,507,211	\$42,790,337	(\$8,283,126) (U)
\$580,520	\$631,280	(\$50,760) (U)	Special Charges		\$703,200	\$833,406	(\$130,206) (U)
\$619,322	\$996,411	(\$377,089) (U)	Secondary Waste Charge		\$619,323	\$1,181,382	(\$562,059) (U)
\$83,104	\$88,726	(\$5,622) (U)	Contributions		\$83,128	\$88,726	(\$5,598) (U)
\$9,000	\$10,000	(\$1,000) (U)	Operating Grants		\$116,400	\$128,300	(\$11,900) (U)
\$1,404,296	\$121,914	\$1,282,382 (F)	Interest Municipal Cash Investments		\$1,644,580	\$162,568	\$1,482,012 (F)
\$1,584,179	\$988,047	\$596,132 (F)	Interest Restricted Cash Investments		\$2,045,492	\$1,317,456	\$728,036 (F)
\$1,640,250	\$1,540,044	\$100,206 (F)	Reimbursements		\$2,508,075	\$2,053,456	\$454,619 (F)
\$2,954,256	\$2,213,046	\$741,210 (F)	Other		\$4,330,218	\$4,050,005	\$280,213 (F)
\$140,591	\$157,244	(\$16,653) (U)	Proceeds from Sale of Assets		\$140,591	\$325,000	(\$184,409) (U)
<b>\$37,126,287</b>	<b>\$38,085,173</b>	<b>(\$958,886) (U)</b>	<b>Total Operating Income</b>		<b>\$46,698,218</b>	<b>\$52,930,636</b>	<b>(\$6,232,418) (U)</b>
<b>Operating Expenditure</b>							
\$10,924,826	\$12,266,600	\$1,341,774 (F)	Salary Expenses		\$14,869,914	\$16,790,286	\$1,920,372 (F)
\$7,350,422	\$8,566,819	\$1,216,397 (F)	Contract Expenses		\$11,729,361	\$11,497,412	(\$231,949) (U)
\$1,129,233	\$1,524,666	\$395,433 (F)	Material Expenses		\$1,931,219	\$2,064,709	\$133,490 (F)
\$344,795	\$376,500	\$31,705 (F)	Utility Expenses		\$535,884	\$514,621	(\$21,263) (U)
\$1,215,045	\$1,486,656	\$271,611 (F)	Fuel Expenses		\$1,988,560	\$1,989,418	\$858 (F)
\$0	\$0	\$0 (F)	Interest Expenses		\$280,254	\$0	(\$280,254) (U)
\$575,952	\$455,715	(\$120,237) (U)	Insurance Expenses		\$849,678	\$610,639	(\$239,039) (U)
\$4,587,884	\$4,096,674	(\$491,210) (U)	Depreciation Expenses		\$5,825,271	\$5,462,583	(\$362,688) (U)
\$1,021,957	\$2,225,251	\$1,203,294 (F)	Miscellaneous Expenses		\$1,775,194	\$11,180,783	\$9,405,589 (F)
\$2,469,919	\$437,814	(\$2,032,105) (U)	Provision Expenses		\$2,404,634	\$617,260	(\$1,787,374) (U)
(\$845)	(\$785)	\$60 (F)	Costs Allocated		\$0	\$0	\$0 (F)
\$230,399	\$220,011	(\$10,388) (U)	Carrying Amount of Assets Disposed Of		\$180,615	\$251,761	\$71,146 (F)
<b>\$29,849,587</b>	<b>\$31,655,921</b>	<b>\$1,806,334 (F)</b>	<b>Total Operating Expenditure</b>		<b>\$42,370,584</b>	<b>\$50,979,472</b>	<b>\$8,608,888 (F)</b>
<b>\$7,276,700</b>	<b>\$6,429,252</b>	<b>\$847,448 (F)</b>	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>		<b>\$4,327,634</b>	<b>\$1,951,164</b>	<b>\$2,376,470 (F)</b>
Surplus	Surplus				Surplus	Surplus	
<b>Other Comprehensive Income</b>							
\$0	\$0	\$0 (F)	Revaluation of Assets/Accumulated Depreciation Reversal		(\$12,238,929)	\$0	(\$12,238,929) (U)
<b>\$0</b>	<b>\$0</b>	<b>\$0 (F)</b>	<b>Total Other Comprehensive Income</b>		<b>(\$12,238,929)</b>	<b>\$0</b>	<b>(\$12,238,929) (U)</b>
<b>\$7,276,700</b>	<b>\$6,429,252</b>	<b>\$847,448 (F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>		<b>(\$7,911,295)</b>	<b>\$1,951,164</b>	<b>(\$9,862,459) (U)</b>
Surplus	Surplus				Deficit	Surplus	

### Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
CEO's Team							
\$55,663	\$56,250	\$587	\$0	Purchase Information Technology & Communication Equipment - Councillors ( 24550/01 )	\$60,000	\$75,000	\$15,000
\$55,663	\$56,250	\$587	\$0		\$60,000	\$75,000	\$15,000



# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Business Support							
\$15,429	\$40,194	\$24,765	\$0	Extend Ascot PV & EV Charging ( 24399/28 )	\$15,430	\$53,603	\$38,173
\$110,066	\$101,997	(\$8,069)	\$0	Purchase Vehicles - Ascot Place ( 24440/00 )	\$110,067	\$136,000	\$25,933
\$0	\$187,497	\$187,497	\$0	Purchase Vehicles - Ascot Place (Electric Vehicles) ( 24440/01 )	\$0	\$250,000	\$250,000
\$0	\$7,497	\$7,497	\$0	Purchase Furniture Fittings & Equipment - Corporate Services ( 24510/01 )	\$5,000	\$10,000	\$5,000
\$0	\$293,994	\$293,994	\$0	Purchase Information Technology & Communication Equipment ( 24550/00 )	\$155,000	\$392,000	\$237,000
\$0	\$14,994	\$14,994	\$0	Capital Improvement Administration Building - Ascot Place ( 25240/01 )	\$20,000	\$20,000	\$0
\$0	\$3,861	\$3,861	\$0	Upgrade Security Equipment - Ascot Place ( 25530/01 )	\$5,150	\$5,150	\$0
\$125,495	\$650,034	\$524,539	\$0		\$310,647	\$866,753	\$556,106



# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$187,497	\$187,497	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$30,000	\$250,000	\$220,000
\$453,295	\$982,710	\$529,415	\$598,687	Construct Wood Waste to Energy Building - HRRP ( 24259/05 )	\$894,300	\$1,310,291	\$415,991
\$0	\$22,500	\$22,500	\$0	Construct Community Recycling Centre (CRC) - HRRP ( 24259/06 )	\$0	\$30,000	\$30,000
\$69,830	\$225,000	\$155,170	\$42,874	Construct Waste Transfer Station - HRRP ( 24259/10 )	\$170,000	\$300,000	\$130,000
\$0	\$7,497	\$7,497	\$0	Construct Weighbridge Office - Hazelmere ( 24259/12 )	\$0	\$10,000	\$10,000
\$5,274	\$0	(\$5,274)	\$0	Construct Site Workshop - Hazelmere ( 24259/13 )	\$5,275	\$0	(\$5,275)
\$0	\$74,997	\$74,997	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility ( 24259/15 )	\$100,000	\$100,000	\$0
(\$236)	\$1,125,000	\$1,125,236	\$12,000	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility ( 24259/16 )	\$0	\$1,500,000	\$1,500,000
\$0	\$0	\$0	\$0	Construct Wood Waste to Energy Building (Commissioning) - HRRP ( 24259/18 )	\$0	\$0	\$0
\$0	\$389,997	\$389,997	\$0	Construct Wood Waste to Energy Dry Char Storage Facility - HRRP ( 24259/19 )	\$0	\$520,000	\$520,000
(\$39,400)	\$0	\$39,400	\$0	Construct Wood Waste to Energy Bucket Extension - HRRP ( 24259/20 )	\$0	\$0	\$0
\$0	\$225,000	\$225,000	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP ( 24259/22 )	\$150,000	\$300,000	\$150,000
\$0	\$112,500	\$112,500	\$0	Construct New Power Station - Redhill Landfill Facility ( 24259/23 )	\$0	\$150,000	\$150,000





# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$1,624,785	\$0	(\$1,624,785)	\$75,290	Construct Class III Cell Stage 17 - Red Hill Landfill Facility ( 24310/21 )	\$1,676,412	\$0	(\$1,676,412)
\$354,814	\$4,237,497	\$3,882,683	\$4,032,008	Construct Class III Cell Stage 18 - Red Hill Landfill Facility ( 24310/22 )	\$3,500,000	\$5,650,000	\$2,150,000
\$0	\$0	\$0	\$0	Construct Class III Cell Stage 19 - Red Hill Landfill Facility ( 24310/23 )	\$50,000	\$0	(\$50,000)
\$0	\$0	\$0	\$0	Construct Class III Cell Stage 20 - Red Hill Landfill Facility ( 24310/24 )	\$50,000	\$0	(\$50,000)
\$0	\$74,997	\$74,997	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )	\$100,000	\$100,000	\$0
\$52,778	\$112,500	\$59,723	\$660	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility ( 24330/05 )	\$150,000	\$150,000	\$0
\$0	\$356,247	\$356,247	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )	\$0	\$475,000	\$475,000
\$218	\$0	(\$218)	\$0	Leachate Pond Deepening - Red Hill Landfill Facility ( 24350/02 )	\$218	\$0	(\$218)
\$0	\$187,497	\$187,497	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$0	\$250,000	\$250,000
\$0	\$247,500	\$247,500	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$0	\$330,000	\$330,000
\$0	\$74,997	\$74,997	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$0	\$100,000	\$100,000
\$17,030	\$164,988	\$147,958	\$2,470	Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility ( 24380/01 )	\$6,031	\$220,000	\$213,969
\$18,466	\$22,500	\$4,034	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$30,000	\$30,000	\$0

# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$9,550	\$577,494	\$567,944	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$770,000	\$770,000	\$0
\$0	\$29,988	\$29,988	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$0	\$40,000	\$40,000
\$3,628	\$157,491	\$153,863	\$917	Implementation of the FOGO Recovery Strategy ( 24395/07 )	\$13,178	\$210,000	\$196,822
\$167,172	\$190,575	\$23,403	\$0	FOGO Picking Station - Red Hill Landfill Facility ( 24395/11 )	\$254,105	\$254,105	\$0
\$700	\$74,997	\$74,297	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$700	\$100,000	\$99,300
\$54,200	\$74,997	\$20,797	\$3,860	Project & Engineering Hazelmere - Construct Other ( 24399/03 )	\$75,000	\$100,000	\$25,000
\$0	\$37,494	\$37,494	\$65,934	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere ( 24399/09 )	\$50,000	\$50,000	\$0
\$33,448	\$149,994	\$116,546	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$200,000	\$200,000	\$0
\$281,958	\$450,000	\$168,042	\$0	Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )	\$400,000	\$600,000	\$200,000
\$0	\$74,997	\$74,997	\$0	Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )	\$0	\$100,000	\$100,000
\$0	\$374,994	\$374,994	\$721,089	Gas Extraction System Wells - Red Hill Landfill Facility ( 24399/20 )	\$700,000	\$500,000	(\$200,000)
\$0	\$2,945,853	\$2,945,853	\$0	Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility ( 24399/21 )	\$0	\$3,927,815	\$3,927,815
\$0	\$74,997	\$74,997	\$0	Noise Barrier for Hammer Mill - HRRP ( 24399/26 )	\$0	\$100,000	\$100,000
\$56,279	\$0	(\$56,279)	\$0	Sewer Line connection to Talloman - HRRP ( 24399/30 )	\$120,000	\$0	(\$120,000)

# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$74,997	\$74,997	\$0	Red Hill Project - Others/ Emergency ( 24399/31 )	\$0	\$100,000	\$100,000
\$0	\$112,500	\$112,500	\$0	Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci ( 24399/32 )	\$0	\$150,000	\$150,000
\$144,869	\$0	(\$144,869)	\$0	Construct Wheel wash Bath - Red Hill Landfill Facility ( 24399/33 )	\$200,000	\$0	(\$200,000)
\$1,951,327	\$1,274,994	(\$676,333)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,951,328	\$1,700,000	(\$251,328)
\$418,219	\$1,777,320	\$1,359,101	\$279,771	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$1,170,011	\$2,369,760	\$1,199,749
\$40,834	\$247,500	\$206,666	\$0	Purchase Wood Waste to Energy Plant & Equipment - HRRP ( 24410/03 )	\$130,000	\$330,000	\$200,000
\$147,541	\$254,997	\$107,457	\$287,857	Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )	\$420,458	\$340,000	(\$80,458)
\$6,754	\$135,000	\$128,246	\$0	Regional Waste Collection Project - Plant Purchases ( 24410/14 )	\$6,754	\$180,000	\$173,246
\$0	\$805,500	\$805,500	\$0	Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility ( 24410/15 )	\$0	\$1,074,000	\$1,074,000
\$0	\$382,491	\$382,491	\$0	Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring ( 24410/16 )	\$0	\$510,000	\$510,000
\$41,506	\$256,500	\$214,994	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$153,000	\$342,000	\$189,000
\$23,233	\$25,497	\$2,264	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$117,000	\$34,000	(\$83,000)
\$0	\$187,497	\$187,497	\$0	Purchase Wheel Wash - Red Hill Landfill Facility ( 24420/08 )	\$0	\$250,000	\$250,000



# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$146,466	\$216,747	\$70,281	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$146,470	\$289,000	\$142,530
\$0	\$7,497	\$7,497	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$0	\$10,000	\$10,000
\$0	\$45,000	\$45,000	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$60,000	\$60,000	\$0
\$26,464	\$0	(\$26,464)	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$0	\$0	\$0
\$0	\$4,500	\$4,500	\$0	Purchase Information Technology & Communication Equipment - Projects ( 24550/02 )	\$0	\$6,000	\$6,000
(\$5,274)	\$25,497	\$30,771	\$0	Purchase Information Technology & Communication Equipment - Hazelmere ( 24550/03 )	\$0	\$34,000	\$34,000
\$0	\$4,500	\$4,500	\$0	Purchase Information Technology & Communication Equipment - Red Hill Admin ( 24550/05 )	\$0	\$6,000	\$6,000
\$0	\$4,500	\$4,500	\$0	Purchase Information Technology & Communication Equipment - Red Hill Weighbridge ( 24550/06 )	\$0	\$6,000	\$6,000
\$215,807	\$74,997	(\$140,810)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$239,000	\$100,000	(\$139,000)
\$8,250	\$7,497	(\$753)	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )	\$18,250	\$10,000	(\$8,250)
\$0	\$749,997	\$749,997	\$0	Purchase Evaporators - Solar Generator - Red Hill Landfill Facility ( 24590/12 )	\$100,000	\$1,000,000	\$900,000



# CAPITAL EXPENDITURE STATEMENT

MARCH 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$74,997	\$74,997	\$0	Purchase Gas Analyser (Methane) - Redhill Landfill Facility ( 24590/13 )	\$0	\$100,000	\$100,000
\$0	\$3,744	\$3,744	\$0	Purchase Office Furniture and Fittings - Hazelmere Office ( 24610/10 )	\$0	\$5,000	\$5,000
\$0	\$7,497	\$7,497	\$0	Purchase Furniture and Fittings - Hazelmere Workshop ( 24610/11 )	\$0	\$10,000	\$10,000
\$54,590	\$112,500	\$57,910	\$98,412	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$153,000	\$150,000	(\$3,000)
\$6,384,374	\$20,919,555	\$14,535,181	\$6,221,828		\$14,360,490	\$27,892,971	\$13,532,481
\$6,565,532	\$21,625,839	\$15,060,307	\$6,221,828	TOTAL CAPITAL EXPENDITURE	\$14,731,137	\$28,834,724	\$14,103,587



# STATEMENT OF FINANCIAL POSITION

## MARCH 2025

Actual June 2024	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
			Forecast	Budget	Variance	
Current Assets						
\$27,350,538	\$2,096,788	Cash and Cash Equivalents	\$2,102,606	\$1,186,472	\$916,134	(F)
\$60,500,000	\$72,000,000	Investments	\$47,997,810	\$26,019,318	\$21,978,492	(F)
\$6,249,406	\$5,122,048	Trade and Other Receivables	\$2,988,058	\$2,988,058	\$0	(F)
\$133,919	\$140,820	Inventories	\$39,035	\$39,035	\$0	(F)
\$37,493	\$214,401	Other Assets	\$67,382	\$67,382	\$0	(F)
\$94,271,356	\$79,574,057	Total Current Assets	\$53,194,891	\$30,300,265	\$22,894,626	(F)
Current Liabilities						
\$19,582,923	\$10,121,277	Trade and Other Payables	\$6,201,968	\$6,201,968	\$0	(F)
\$21,000,517	\$33,701,312	Provisions*	\$34,405,634	\$2,009,781	(\$32,395,853)	(U)
\$40,583,440	\$43,822,589	Total Current Liabilities	\$40,607,602	\$8,211,749	(\$32,395,853)	(U)
\$53,687,916	\$35,751,468	Net Current Assets	\$12,587,289	\$22,088,516	(\$9,501,227)	(U)
Non Current Assets						
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0	(F)
\$20,492,681	\$20,317,295	Buildings	\$31,413,070	\$34,189,308	(\$2,776,238)	(U)
\$18,468,960	\$28,170,237	Structures	\$49,098,138	\$51,020,474	(\$1,922,336)	(U)
\$15,494,923	\$15,442,574	Plant	\$23,434,576	\$26,422,357	(\$2,987,781)	(U)
\$461,077	\$1,099,889	Equipment	\$2,946,283	\$3,935,059	(\$988,776)	(U)
\$150,905	\$133,305	Furniture and Fittings	\$223,156	\$217,802	\$5,354	(F)
\$38,867,973	\$30,520,464	Work in Progress	\$11,811,411	\$17,536,763	(\$5,725,352)	(U)
\$141,786,776	\$143,534,021	Total Non Current Assets	\$166,776,891	\$181,172,020	(\$14,395,129)	(U)
Non Current Liabilities						
\$36,935,224	\$8,686,928	Provisions	\$23,809,023	\$42,625,314	\$18,816,291	(F)
\$36,935,224	\$8,686,928	Total Non Current Liabilities	\$23,809,023	\$42,625,314	\$18,816,291	(F)
\$158,539,468	\$170,598,561	Net Assets	\$155,555,157	\$160,635,222	(\$5,080,065)	(U)
Equity						
\$58,805,378	\$80,171,711	Accumulated Surplus/Deficit	\$83,943,926	\$96,902,208	(\$12,958,282)	(U)
\$37,597,986	\$37,597,986	Asset Revaluation Reserve	\$34,374,026	\$37,145,634	(\$2,771,608)	(U)
\$45,552,164	\$45,552,164	Cash Backed Reserves	\$32,909,571	\$24,636,216	\$8,273,355	(F)
\$16,583,940	\$7,276,700	Net change in assets from operations	\$4,327,634	\$1,951,164	\$2,376,470	(F)
\$158,539,468	\$170,598,561	Total Equity	\$155,555,157	\$160,635,222	(\$5,080,065)	(U)

\*Current Liabilities - Provisions include City of Kalamunda Payput Provision of \$31,717,882



# CASH AND INVESTMENTS

## MARCH 2025

Actual June 2024	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Municipal Cash and Investments					
3,346,488	2,092,938	Cash at Bank - Municipal Fund 01001/00	1,653,228	737,094	916,134 (F)
4,050	3,850	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
38,947,836	23,437,161	Investments - Municipal Fund 02021/00	15,533,567	1,182,422	14,351,145 (F)
42,298,374	25,533,949	Total Municipal Cash	17,190,845	1,923,566	15,267,279 (F)
Restricted Cash and Investments					
1,288,995	1,186,371	Restricted Investments - Plant and Equipment 02022/01	85,667	222,157	(136,490) (U)
4,462,212	4,753,553	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	4,519,723	4,282,467	237,256 (F)
6,682,929	6,847,691	Restricted Investments - Future Development 02022/03	3,166,304	735,590	2,430,714 (F)
2,065,084	2,199,915	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,095,557	1,985,756	109,801 (F)
4,573,220	5,471,047	Restricted Investments - Class IV Cells Red Hill 02022/07	848,974	463,756	385,218 (F)
10,312,670	6,482,481	Restricted Investments - Secondary Waste Processing 02022/09	1,541,952	8,810,577	(7,268,625) (U)
1,208,713	300,726	Restricted Investments - Class III Cells 02022/10	1,854,648	2,152,501	(297,853) (U)
5,762,984	6,139,255	Restricted Investments - EastLink Relocation 02022/13	1,187,712	4,864,418	(3,676,706) (U)
8,036,861	8,165,605	Restricted Investments - Committed Funds 02022/14	10,544,468	544,468	10,000,000 (F)
0	5,782,061	Restricted Investments - Equity Reserve 02022/15	5,782,061	0	5,782,061 (F)
1,158,496	1,234,134	Restricted Investments - Long Service Leave 02022/90	1,282,505	1,220,534	61,971 (F)
45,552,164	48,562,839	Total Restricted Cash	32,909,571	25,282,224	7,627,347 (F)
87,850,538	74,096,788	TOTAL CASH AND INVESTMENTS	50,100,416	27,205,790	22,894,626 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



## STATEMENT OF FINANCIAL ACTIVITY

### March 2025

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
(F) = Favourable variation (U) = Unfavourable variation							
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
\$47,681,174	\$48,047,832	(\$366,658)	(U)	Fees and charges	\$60,267,872	\$63,997,105	(\$3,729,233) (U)
\$1,732,354	\$1,638,770	\$93,584	(F)	Grants, subsidies and contributions	\$2,707,603	\$2,270,482	\$437,121 (F)
\$2,988,475	\$1,109,961	\$1,878,514	(F)	Interest revenue	\$3,690,072	\$1,480,024	\$2,210,048 (F)
\$2,954,256	\$2,213,046	\$741,210	(F)	Other revenue	\$4,330,218	\$4,050,005	\$280,213 (F)
\$140,591	\$157,244	(\$16,653)	(U)	Profit on asset disposals	\$0	\$73,239	(\$73,239) (U)
<b>\$55,496,850</b>	<b>\$53,166,853</b>	<b>\$2,329,997</b>	(F)		<b>\$70,995,765</b>	<b>\$71,870,855</b>	<b>(\$875,090) (U)</b>
<b>Expenditure from operating activities</b>							
(\$10,924,826)	(\$12,266,600)	\$1,341,774	(F)	Employee costs	(\$14,869,914)	(\$16,790,286)	\$1,920,372 (F)
(\$8,479,655)	(\$10,091,485)	\$1,611,830	(F)	Materials and contracts	(\$13,660,580)	(\$13,562,121)	(\$98,459) (U)
(\$344,795)	(\$376,500)	\$31,705	(F)	Utility charges	(\$535,884)	(\$514,621)	(\$21,263) (U)
(\$4,587,884)	(\$4,096,674)	(\$491,210)	(U)	Depreciation	(\$5,825,271)	(\$5,462,583)	(\$362,688) (U)
\$0	\$0	\$0	(F)	Finance costs	(\$280,254)	\$0	(\$280,254) (U)
(\$575,952)	(\$455,715)	(\$120,237)	(U)	Insurance	(\$849,678)	(\$610,639)	(\$239,039) (U)
(\$23,076,639)	(\$19,230,616)	(\$3,846,023)	(U)	Other expenditure	(\$30,606,526)	(\$32,979,441)	\$2,372,915 (F)
(\$230,399)	(\$220,011)	(\$10,388)	(U)	Loss on asset disposals	(\$40,024)	\$0	(\$40,024) (U)
<b>(\$48,220,150)</b>	<b>(\$46,737,601)</b>	<b>(\$4,467,858)</b>	(U)		<b>(\$66,668,131)</b>	<b>(\$69,919,691)</b>	<b>\$1,450,910 (F)</b>
\$7,147,617	(\$332,720)	\$7,480,337	(F)	Non-cash amounts excluded from operating activities	(\$14,064,919)	\$6,006,604	(\$20,071,523) (U)
<b>\$14,424,317</b>	<b>\$6,096,532</b>	<b>\$5,342,476</b>	(F)	<b>Amount attributable to operating activities</b>	<b>(\$9,737,285)</b>	<b>\$7,957,768</b>	<b>(\$19,495,703) (U)</b>
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
\$140,591	\$157,244	(\$16,653)	(U)	Proceeds from disposal of assets	\$140,591	\$325,000	(\$184,409) (U)
<b>\$140,591</b>	<b>\$157,244</b>	<b>(\$16,653)</b>	(U)		<b>\$140,591</b>	<b>\$325,000</b>	<b>(\$184,409) (U)</b>
<b>Outflows from investing activities</b>							
(\$3,675,619)	(\$10,705,608)	\$7,029,989	(F)	Purchase of property, plant and equipment	(\$8,330,324)	(\$14,274,201)	\$5,943,877 (F)
(\$2,889,913)	(\$10,920,366)	\$8,030,453	(F)	Purchase and construction of infrastructure	(\$12,126,165)	(\$14,560,523)	\$2,434,358 (F)
<b>(\$6,565,532)</b>	<b>(\$21,625,974)</b>	<b>\$15,060,442</b>	(F)		<b>(\$20,456,489)</b>	<b>(\$28,834,724)</b>	<b>\$8,378,235 (F)</b>
<b>(\$6,424,941)</b>	<b>(\$21,468,730)</b>	<b>\$15,043,789</b>	(F)	<b>Amount attributable to investing activities</b>	<b>(\$20,315,898)</b>	<b>(\$28,509,724)</b>	<b>\$8,193,826 (F)</b>
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
\$41,555,765	\$7,320,735	\$34,235,030	(F)	Transfers from reserve accounts	\$18,644,153	\$9,761,029	\$8,883,124 (F)
<b>\$41,555,765</b>	<b>\$7,320,735</b>	<b>\$34,235,030</b>	(F)		<b>\$18,644,153</b>	<b>\$9,761,029</b>	<b>\$8,883,124 (F)</b>
<b>Outflows from financing activities</b>							
(\$44,566,441)	(\$3,563,172)	(\$41,003,269)	(U)	Transfers to reserve accounts	(\$21,261,458)	(\$4,750,987)	(\$16,510,471) (U)
<b>(\$44,566,441)</b>	<b>(\$3,563,172)</b>	<b>(\$41,003,269)</b>	(U)		<b>(\$21,261,458)</b>	<b>(\$4,750,987)</b>	<b>(\$16,510,471) (U)</b>
<b>(\$3,010,676)</b>	<b>\$3,757,563</b>	<b>(\$6,768,239)</b>	(U)	<b>Amount attributable to financing activities</b>	<b>(\$2,617,305)</b>	<b>\$5,010,042</b>	<b>(\$7,627,347) (U)</b>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
\$8,135,751	\$12,348,206	(\$4,212,455)	(U)	<b>Surplus or deficit at the start of the financial year</b>	\$12,348,206	\$12,348,206	\$0 (F)
\$14,424,317	\$6,096,532	\$8,327,785	(F)	Amount attributable to operating activities	(\$9,737,285)	\$7,957,768	(\$17,695,053) (U)
(\$6,424,941)	(\$21,468,730)	\$15,043,789	(F)	Amount attributable to investing activities	(\$20,315,898)	(\$28,509,724)	\$8,193,826 (F)
(\$3,010,676)	\$3,757,563	(\$6,768,239)	(U)	Amount attributable to financing activities	(\$2,617,305)	\$5,010,042	(\$7,627,347) (U)
<b>\$13,124,450</b>	<b>\$733,571</b>	<b>\$12,390,879</b>	(F)	<b>Surplus or deficit after imposition of general rates</b>	<b>(\$20,322,282)</b>	<b>(\$3,193,708)</b>	<b>(\$17,128,574) (U)</b>



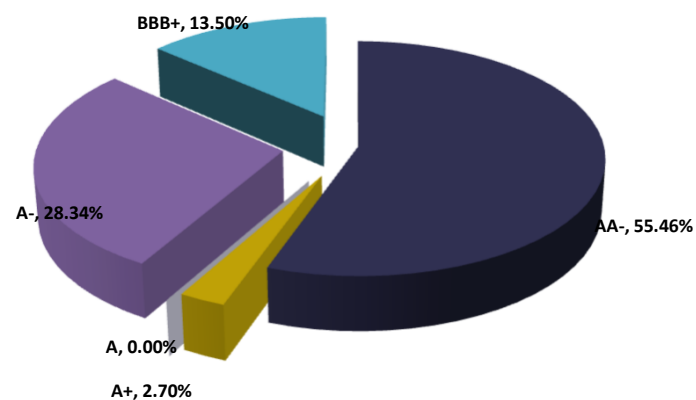
## EMRC Investment Report

March 2025

## I. Overall Portfolio Limits

S&P Long Term Rating	% Portfolio	Investment Maximum %
AA-	55.46%	100.00%
A+	2.70%	100.00%
A	0.00%	100.00%
A-	28.34%	100.00%
BBB+	13.50%	40.00%
	<u>100.00%</u>	

Investment by S&amp;P Rating



## II. Single Entity Exposure

	S&P Long Term Rating	% Portfolio	
ANZ Banking Group	AA-	0.00%	
AMP	BBB+	13.50%	*
NAB	AA-	18.90%	
Westpac / St. George Bank	AA-	36.56%	
Suncorp	A+	2.70%	*
BOQ / ME Bank	A-	23.62%	*
Bendigo	A-	4.72%	*
		<u>100.00%</u>	

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

## III. Term to Maturity Framework

Investment Policy Guidelines			
Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	<u>100.00%</u>		

## IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	44.54%
Fossil Fuel ADI's	55.46%
	<u>100.00%</u>

## 14.3 FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2025

D2025/09911

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 April 2025.

### KEY POINT(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 30 April 2025 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

### RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 30 April 2025.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

### BACKGROUND

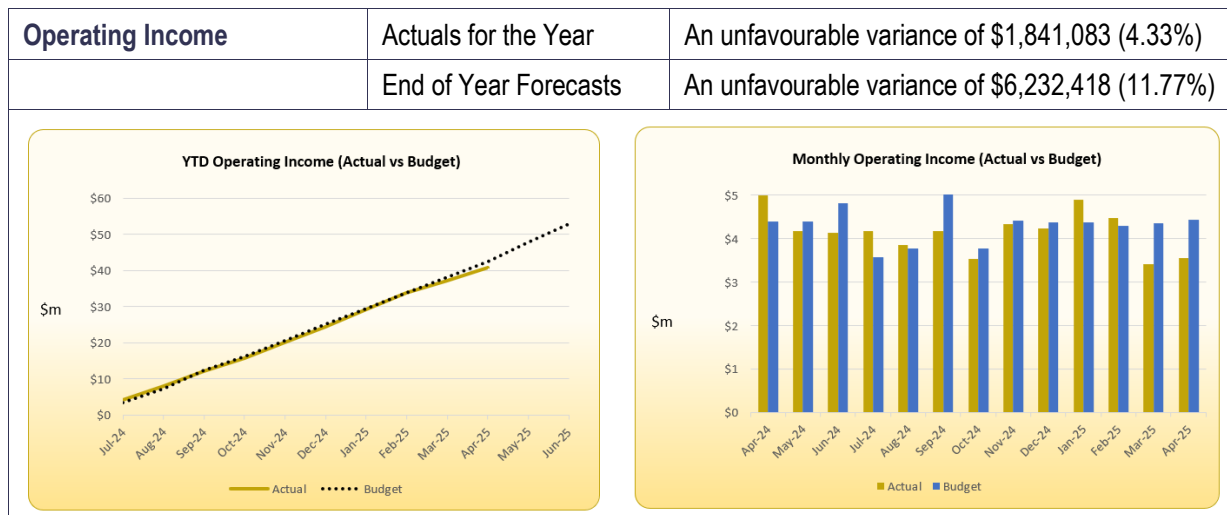
- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

- 3 Outlined below are financial statements for the period ended 30 April 2025. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

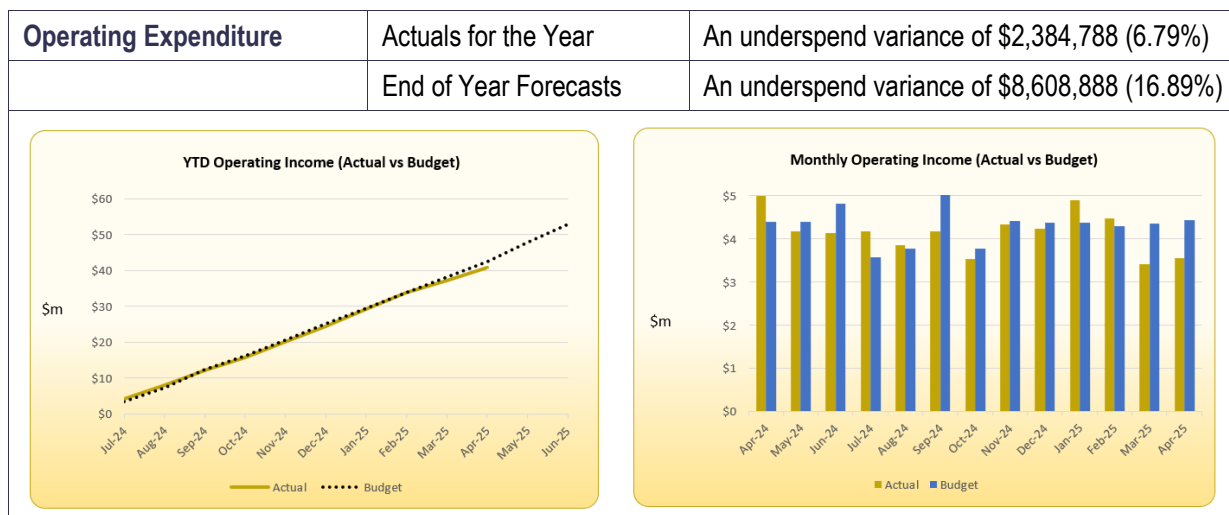
- 4 The net operating result as at 30 April 2025 is a favourable variance of \$543,705 (7.34%) against budget. The following information is provided on key aspects of Council's year to date financial performance:



### Operating Income Variances Previously Reported to Council

- 5 Year to date Net User Charges of \$30,875,727 is below the budget by \$4,073,250 (11.65%). The variance is attributed to lower Class IV tonnages received than anticipated.
- 6 The full year forecast for Net User Charges is below the annual budget by \$8,283,126 (19.36%). This variance is attributable to lower than budgeted tonnages forecast on Class IV waste to be disposed at the RHWMF.
- 7 The full year forecast for Special Charges is below the annual budget by \$130,206 (15.62%). This variance is attributable to lower than budgeted tonnages forecast of Class III to be received from Member Councils. This is due to the commencement of FOGO.
- 8 Year to date Secondary Waste Charge is below the budget by \$438,756 (41.47%). Following the resolution of the council meeting on 22 August 2024, the Secondary Waste Charge has been temporarily suspended from 1 September 2024. Subsequently, at the council meeting on 27 March 2025, it was decided that the Secondary Waste Charge would be permanently discontinued. This has resulted in the Secondary Waste Charge being below budget.
- 9 The full year forecast for the Secondary Waste Charge is below the annual budget by \$562,059 (47.58%). This is due to the temporary suspense of the Secondary Waste Charge from 1 September 2024 until the end of the 2024/2025 financial year following the resolution of the Council meeting on 22 August 2024.
- 10 Year to date Interest on Municipal Cash Investments of \$1,658,236 is above the budget by \$1,522,776 (1,124.15%) due to the higher investment rate achieved (4.94% average interest vs 4.43% budgeted) and higher available funds for investments.
- 11 The full year Interest on Municipal Cash Investments has been forecast to be above the budget by \$1,482,012 (911.63%) due to the higher in investment rates achieved during the year and the higher available funds for investments.
- 12 Year to date Interest on Restricted Cash Investments of \$1,616,120 is above the budget by \$518,290 (47.21%). The variance is attributed to a higher balance in Restricted Cash Investments.

- 13 The full year Interest on Restricted Cash Investments has been forecast to be above the budget by \$728,036 (55.26%). The variance is attributed to movements in restricted reserves and a higher balance in Restricted Cash Investments.
- 14 The full year forecast for Reimbursements has been forecast to be \$454,619 (22.14%) above the budget of \$2,053,456. The primary variances are due to higher than budgeted income in the following areas:
- \$326k - Higher recoup from Baywaste Transfer Station operations (based on the level of expenditure);
  - \$175k - Unbudgeted income from the insurance claims on Plant;
  - \$15k - Higher recoup from Mathieson Rd Transfer Station operations (based on the level of expenditure);
  - \$14k - Unbudgeted recoup of expenditure from Cleanaway; and
  - This is offset by reimbursements lower than budget in the following areas:
  - \$61k - Lower recoup relating to Bin Management on Regional Waste Collection Project; and
  - \$25k - Lower recoup from Coppin Road Transfer Station including the CDS project operations (linked to the level of expenditure).
- 15 Year to date Other Income of \$3,262,465 is above the budget by \$653,076 (25.03%) primarily due to an additional revenue generated from Australian carbon credit units (ACCU).
- 16 The full year forecast for Proceeds from Sale of Assets of \$140,591 has been forecast to be \$184,409 (56.74%) below the budget of \$325,000. This variance relates to the timing on the disposal of fleet vehicles.
- 17 There were no further significant Operating Income variances as at 30 April 2025.



### Operating Expenditure Variances Previously Reported to Council

- 18 Year to date Salary Expenses of \$11,996,663 is \$1,557,818 (11.49%) below the budget. This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.
- 19 The full year forecast for Salary Expenses is below the annual budget by \$1,920,372 (11.44%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.
- 20 Year to date Contract Expenses is \$1,785,693 (18.75%) lower than the budget. The variance is due to lower consulting fees spent (\$643,420) and lower contract material and labour expenses spent in Waste Transfer Station (\$1,376,019) compared to the budgeted amounts. This was offset by an increase in labour hire expenses due to unfilled vacant positions under Salary Expenses.

- 21 Year to date Material Expenses of \$1,270,124 is \$431,748 (25.37%) lower than budget of \$1,701,872 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO (\$92,525), Business Support (\$100,954), Sustainability (\$96,678) and Operations (\$141,591).
- 22 Year to date Utility Expenses is \$65,349 (15.47%) below the budget of \$422,380. The major various is due to lower costs of water consumption and service charges for Hazelmere Resource Recovery Park.
- 23 Year to date Fuel Expenses of \$1,347,028 is \$307,158 (18.57%) below the budget. The variance is attributed to lower purchase price of diesel fuel compared to budget.
- 24 The full year forecast for Interest Expenses is \$280,254 above the budget. The variance is attributable to the adjustment in the estimated unwinding of discount on Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI).
- 25 Year to date Insurance Expenses is \$118,997 (23.46%) above the budget of \$507,264 due to adjustment charges received for insurance premium for Waste Transfer Station from previous financial year.
- 26 The full year forecast for Insurance Expenses is \$239,039 above the budget of \$610,639. The variance is due to an additional insurance premium required for Waste Transfer Station.
- 27 Year to date Depreciation Expenses of \$5,106,199 is \$554,339 (12.18%) above the budget. The major variance relates to the higher cell usage as a result of additional commercial and non-member Council tonnages received.
- 28 Year to date Miscellaneous Expenses is below the budget by \$1,134,723 (45.95%). The primary variances pertain to the gate fee payments to East Rockingham Waste to Energy. The project delay has resulted in a delayed in gate fee payments.
- 29 The full year forecast for Miscellaneous Expenses has been forecast to be \$9,405,589 (84.12%) below the budget of \$11,180,783. The principal variances are due to lower than budgeted expenditure in the following areas:
  - Disposal charges associated with the East Rockingham Waste to Energy Project (ERWTE) by \$8.99m;
  - Software acquisition expenses by \$148k due to the requirements of new system are not essential to our current operations;
  - Council rates and charges expenses by \$53k;
  - Airfare and travel expenses by \$49k;
  - Accommodation and meal expenses by \$39k; and
  - Internet service provider expenses by \$51k.
  - This is offset by Miscellaneous Expenses higher than budget in the following areas:
  - Membership and subscription expenses of \$18k.
- 30 Year to date Provision Expenses is \$2,203,346 (452.93%) above the budget of \$486,460. This non-cash flow is related to Post Closure Site Rehabilitation and Environmental Monitoring provisions. The variance is attributed to additional Class III tonnages received from member Council, commercial and non-member Council due to the delay in East Rockingham Waste to Energy project and a new provision expenses rates have been applied following the resolution of the Council meeting on 27 March 2025.
- 31 The full year forecast for Provision Expenses is \$1,787,374 above the budget of \$617,260. The variance relates to the adjustment in the estimated of future value of Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI) and the updated costs following the recent review.

32 The full year forecast for Carrying Amount of Assets Disposal of \$180,615 has been forecast to be \$71,146 (28.26%) below the budget of \$251,761. This variance relates to the timing on the disposal of fleet vehicles.

33 There were no further significant Operating Expenditure variances as at 30 April 2025.

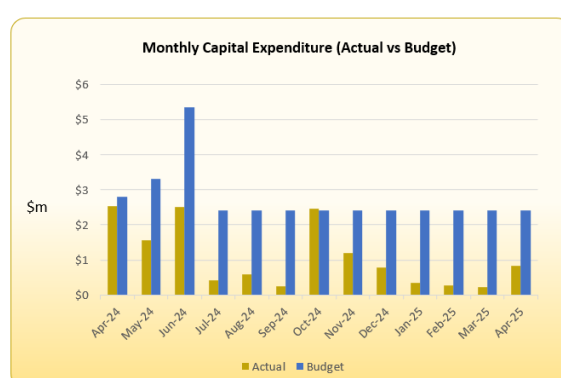
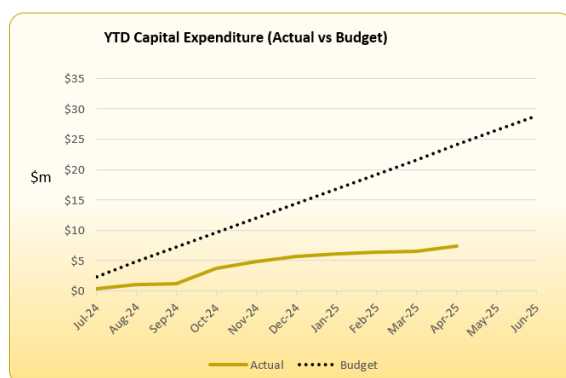
<b>Other Comprehensive Income</b>	Actuals for the Year	Nil
	End of Year Forecasts	An adjustment of \$12,238,929

34 The full year forecast for Revaluation of Assets/Accumulated Depreciation Reversal is \$12,238,929 above the budget. The variance is attributable to the adjustment in the estimated costs on Post Closure and Site Rehabilitation Provisions following the recent review in accordance with the 4 year cycle as adopted by the Council.

35 There were no significant Other Comprehensive Income variances as at 30 April 2025.

### Capital Expenditure Statement (refer Attachment 2)

<b>Capital Expenditure</b>	Actuals for the Year	An underspend variance of \$16,625,957
	End of Year Forecasts	An underspend variance of \$14,103,587



### Capital Expenditure Variances

36 A year to date underspend variance of 16,625,957 existed as at 30 April 2025 when compared to the budget of \$24,028,710.

37 Year to date Capital expenditure totalling \$7,402,753 with the major capital expenditure being undertaken on the following:

- Purchase / Replace Plant - RHWMF - \$1,951,327
- Construct Class III Cell Stage 17 - RHWMF - \$1,628,574;
- Construct Class III Cell Stage 18 - RHWMF - \$717,090;
- Purchase / Replace Plant - HRRP - \$692,990;
- Construct Wood Waste to Energy Building - HRRP - \$506,220;
- Wood Waste to Energy Utilities/Infrastructure - HRRP - \$328,088;
- Purchase / Replace Other Equipment - RHWMF - \$215,807;
- Purchase FOGO Processing Plant - RHWMF - \$203,976;
- FOGO Picking Station - RHWMF - \$167,172;
- Purchase / Replace Vehicles - RHWMF - \$146,466;



- Construct Wheel wash Bath - RHWMF - \$144,868;
  - Purchase Vehicles - Ascot - \$110,066;
  - Construct Waste Transfer Station - HRRP - \$85,586;
  - Project & Engineering Hazelmere - Construct Other - \$58,060;
  - Sewer Line connection to Talloman - HRRP - \$56,279;
  - Purchase Information Technology & Communication Equipment – Councillors - \$55,663; and
  - Refurbish Plant - RHWMF - \$54,590.
- 38 Full Year Capital Expenditure has been forecast to be \$14,103,587 (48.91%) below the budget of \$28,834,724.
- 39 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:
- Air Pollution Control Residue Facility and Plant (APCR) – RHWMF - \$3,927,815 (c/fwd);
  - Construct Class III Cell Stage 18 – RHWMF - \$2,150,000 (c/fwd);
  - Install Power Supply to Lots 8 9 & 10 – RHWMF - \$1,500,000 (c/fwd);
  - Purchase / Replace Plant – HRRP - \$1,199,749 (c/fwd);
  - Air Pollution Control Residue Facility (APCR) Plant & Equipment – RHWMF - \$1,074,000 (c/fwd);
  - Purchase Evaporators - Solar Generator – RHWMF - \$900,000 (c/fwd);
  - Construct Wood Waste to Energy Dry Char Storage Facility – HRRP - \$520,000;
  - Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring – HRRP - \$510,000;
  - Construct Leachate and Stormwaste Infrastructure and Siltation Ponds – RHWMF - \$475,000 (c/fwd);
  - Construct Access Road to Lots 8 9 10 – RHWMF - \$330,000 (c/fwd);
  - Purchase Wheel Wash – RHWMF - \$250,000;
  - Purchase Vehicles - Ascot Place (Electric Vehicles) - \$250,000;
  - Construct Roads / Carparks – RHWMF - \$250,000 (c/fwd);
  - Purchase Information Technology & Communication Equipment - \$237,000 (c/fwd);
  - Construct Waste Management Facility Buildings – RHWMF - \$220,000;
  - Construct Drainage Works to Lots 8 9 10 – RHWMF - \$213,969 (c/fwd);
  - Purchase Wood Waste to Energy Plant & Equipment – HRRP - \$200,000 (c/fwd);
  - Wood Waste to Energy Utilities/Infrastructure – HRRP - \$200,000 (c/fwd);
  - Implementation of the FOGO Recovery Strategy - \$196,822;
  - Purchase / Replace Minor Plant and Equipment – RHWMF - \$189,000;
  - Regional Waste Collection Project - Plant Purchases – HRRP - \$173,246;
  - Design and Construct Air Pollution Control Residue Facility (APCR) Monocell – RHWMF - \$150,000 (c/fwd);
  - Construct New Power Station – RHWMF - \$150,000 (c/fwd);
  - Wood Waste to Energy Plant - Fire Protection – HRRP - \$150,000 (c/fwd);
  - Purchase / Replace Vehicles – RHWMF - \$142,530 (c/fwd);
  - Construct Waste Transfer Station – HRRP - \$130,000;

- Purchase Gas Analyser (Methane) – RHWMF - \$100,000;
  - Red Hill Project - Others/ Emergency - \$100,000;
  - Noise Barrier for Hammer Mill – HRRP - \$100,000 (c/fwd);
  - Develop Lots 8 9 & 10 For Future Waste Activities) – RHWMF - \$100,000 (c/fwd);
  - Construct Drainage Diversion and Earthworks Infrastructures – RHWMF - \$100,000 (c/fwd); and
  - Construct Monitoring Bores – RHWMF - \$99,300 (c/fwd).
- 40 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:
- Construct Class III Cell Stage 17 – RHWMF - \$1,676,412;
- 41 At its meeting on 22 February 2024, Council approved additional budget funding for the construction of Stage 17 landfill cell. The full approved fund was not spent by the end of 2023/2024 and the remaining amount has been carried forward as an adjustment in 2024/2025 forecast.
- Purchase / Replace Plant – RHWMF - \$251,328;
- 42 The delivery of landfill compactor was delayed until 2024/2025 and the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.
- Gas Extraction System Wells – RHWMF - \$200,000;
- 43 The further funds are required due to the additional waste tonnages received at Red Hill. As a result, the cell has been completed earlier than expected which includes gas well installation.
- Construct Wheel Wash Bath – RHWMF - \$200,000;
- 44 The fund for Construct Wheel Wash Bath was budgeted under an account for Purchase Wheel Wash. However, once the installation was completed, the asset was reclassified as infrastructure.
- Purchase / Replace Other Equipment – RHWMF - \$139,000; and
- 45 The upgrade work to the electrical switch board of the main leachate pond was delayed until July 2024; therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.
- Sewer Line connection to Talloman – HRRP - \$120,000.
- 46 The remaining work for the sewer line connection has continued into 2024/2025 due to the delay from the supplier. Therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

#### **Statement of Financial Position (refer Attachment 3)**

- 47 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 48 Total Equity as at 30 April 2025 totals \$171,276,224. This is an increase of \$12,736,756 from the 30 June 2024 equity of \$158,539,468.
- 49 The increase is from the surplus result of \$7,954,363 from the Comprehensive Income Statement as at 30 April 2025 and an adjusted discount of \$4,782,393 from the valuation of the payout of equity shares.
- 50 It has been forecasted that Total Equity as at 30 June 2025 will be below the original budget of \$160,635,222 by \$5,080,065.



#### Statement of Cash and Investments (refer Attachment 4)

- 51 The level of cash and investments in the Municipal Fund as at 30 April 2025 is \$22,118,708 and Restricted Cash amount to \$48,042,587.
- 52 The net movement for the month is a decrease of \$3,935,493.
- 53 It has been forecasted that Total Cash and Investment as at 30 June 2025 will be above the original budget of \$27,205,790 by \$22,894,626.

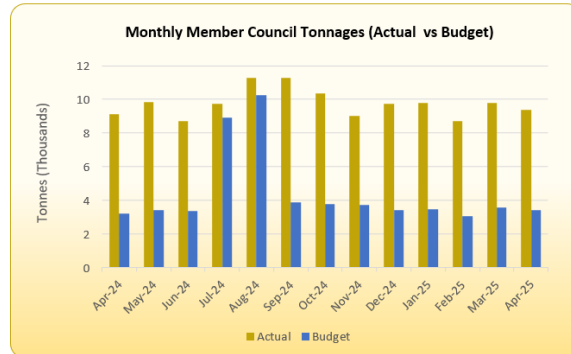
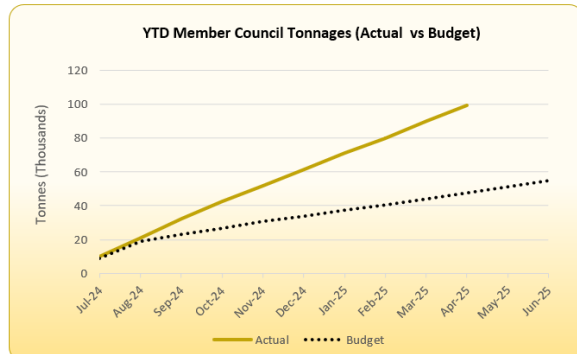
#### Statement of Financial Activity (refer Attachment 5)

- 54 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.
- 55 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

#### Investment Report (refer Attachment 6)

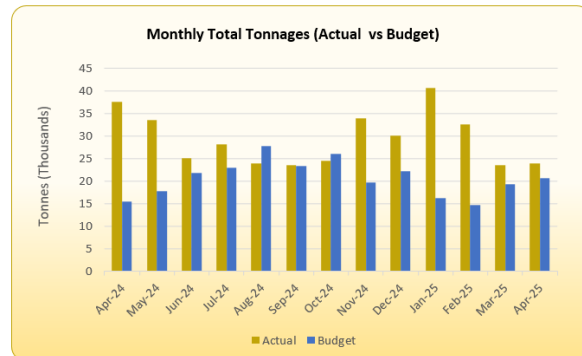
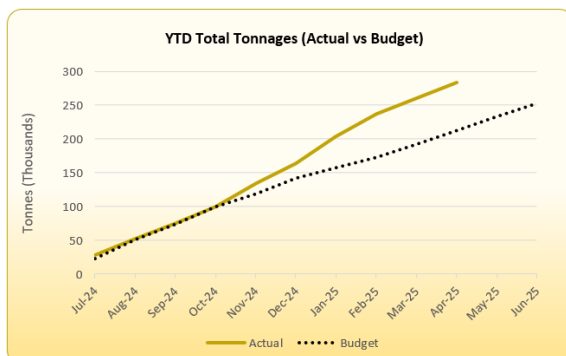
- 56 Term deposits valued at \$10,500,000 matured during April 2025 of which \$6,000,000 was reinvested into further term deposits.

#### Red Hill Tonnages - Member Councils



- 57 Tonnages received from Member Councils at Red Hill Waste Management Facility were 98,982 tonnes compared to the budget of 47,493 tonnes.
- 58 This compared with 88,859 tonnes in the previous corresponding period. The main variance is due to additional FOGO tonnages received from Shire of Mundaring and City of Swan.
- 59 The additional tonnages were also received from member Councils due to the delay in the East Rockingham Waste to Energy project.

## Red Hill Tonnages – Total Tonnages



60 Total Red Hill tonnages received from all sources were 284,134 tonnes compared to the budget of 212,562 tonnes. The current percentage between commercial customers and member Council is 65.16% and 34.84% respectively.

61 Over the same period in 2023/2024 tonnages received from all sources totalled 303,379 tonnes.

### STRATEGIC/POLICY IMPLICATIONS

62 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

### FINANCIAL IMPLICATIONS

63 As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

64 Nil

### RISK MANAGEMENT

#### Risk – Non-Compliance with Financial Regulations

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
<ul style="list-style-type: none"> <li>➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>➤ Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>➤ External Audit confirms compliance.</li> </ul>		



## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2025/09913)
2. Capital Expenditure Statement (D2025/09914)
3. Statement of Financial Position (D2025/09915)
4. Statement of Cash and Investments (D2025/09916)
5. Statement of Financial Activity (D2025/09917)
6. Investment Report (D2025/09918)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 30 April 2025.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED

## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date				Full Year			
April 2025							
Actual	Budget	Variance		Forecast	Budget	Variance	
Operating Income							
\$50,864,146	\$51,629,988	(\$765,842)	(U)	User Charges	\$58,945,349	\$61,982,317	(\$3,036,968) (U)
(\$19,988,419)	(\$16,681,011)	(\$3,307,408)	(U)	<u>Less</u> Landfill Levy Charges	(\$24,438,138)	(\$19,191,980)	(\$5,246,158) (U)
\$30,875,727	\$34,948,977	(\$4,073,250)	(U)	Net User Charges	\$34,507,211	\$42,790,337	(\$8,283,126) (U)
\$635,600	\$700,034	(\$64,434)	(U)	Special Charges	\$703,200	\$833,406	(\$130,206) (U)
\$619,322	\$1,058,078	(\$438,756)	(U)	Secondary Waste Charge	\$619,323	\$1,181,382	(\$562,059) (U)
\$83,104	\$88,726	(\$5,622)	(U)	Contributions	\$83,128	\$88,726	(\$5,598) (U)
\$9,000	\$10,000	(\$1,000)	(U)	Operating Grants	\$116,400	\$128,300	(\$11,900) (U)
\$1,658,236	\$135,460	\$1,522,776	(F)	Interest Municipal Cash Investments	\$1,644,580	\$162,568	\$1,482,012 (F)
\$1,616,120	\$1,097,830	\$518,290	(F)	Interest Restricted Cash Investments	\$2,045,492	\$1,317,456	\$728,036 (F)
\$1,775,650	\$1,711,160	\$64,490	(F)	Reimbursements	\$2,508,075	\$2,053,456	\$454,619 (F)
\$3,262,465	\$2,609,389	\$653,076	(F)	Other	\$4,330,218	\$4,050,005	\$280,213 (F)
\$140,591	\$157,244	(\$16,653)	(U)	Proceeds from Sale of Assets	\$140,591	\$325,000	(\$184,409) (U)
\$40,675,815	\$42,516,898	(\$1,841,083)	(U)	Total Operating Income	\$46,698,218	\$52,930,636	(\$6,232,418) (U)
Operating Expenditure							
\$11,996,663	\$13,554,481	\$1,557,818	(F)	Salary Expenses	\$14,869,914	\$16,790,286	\$1,920,372 (F)
\$7,738,390	\$9,524,083	\$1,785,693	(F)	Contract Expenses	\$11,729,361	\$11,497,412	(\$231,949) (U)
\$1,270,124	\$1,701,872	\$431,748	(F)	Material Expenses	\$1,931,219	\$2,064,709	\$133,490 (F)
\$357,031	\$422,380	\$65,349	(F)	Utility Expenses	\$535,884	\$514,621	(\$21,263) (U)
\$1,347,028	\$1,654,186	\$307,158	(F)	Fuel Expenses	\$1,988,560	\$1,989,418	\$858 (F)
\$0	\$0	\$0	(F)	Interest Expenses	\$280,254	\$0	(\$280,254) (U)
\$626,261	\$507,264	(\$118,997)	(U)	Insurance Expenses	\$849,678	\$610,639	(\$239,039) (U)
\$5,106,199	\$4,551,860	(\$554,339)	(U)	Depreciation Expenses	\$5,825,271	\$5,462,583	(\$362,688) (U)
\$1,334,645	\$2,469,368	\$1,134,723	(F)	Miscellaneous Expenses	\$1,775,194	\$11,180,783	\$9,405,589 (F)
\$2,689,806	\$486,460	(\$2,203,346)	(U)	Provision Expenses	\$2,404,634	\$617,260	(\$1,787,374) (U)
(\$845)	(\$725)	\$120	(F)	Costs Allocated	\$0	\$0	\$0 (F)
\$256,150	\$235,011	(\$21,139)	(U)	Carrying Amount of Assets Disposed Of	\$180,615	\$251,761	\$71,146 (F)
\$32,721,452	\$35,106,240	\$2,384,788	(F)	Total Operating Expenditure	\$42,370,584	\$50,979,472	\$8,608,888 (F)
\$7,954,363	\$7,410,658	\$543,705	(F)	NET RESULT BEFORE OTHER COMPREHENSIVE INCOME	\$4,327,634	\$1,951,164	\$2,376,470 (F)
Surplus	Surplus			Surplus	Surplus		
Other Comprehensive Income							
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	(\$12,238,929)	\$0	(\$12,238,929) (U)
\$0	\$0	\$0	(F)	Total Other Comprehensive Income	(\$12,238,929)	\$0	(\$12,238,929) (U)
\$7,954,363	\$7,410,658	\$543,705	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$7,911,295)	\$1,951,164	(\$9,862,459) (U)
Surplus	Surplus			Deficit	Surplus		

#### Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
CEO's Team							
\$55,663	\$62,500	\$6,837	\$0	Purchase Information Technology & Communication Equipment - Councillors ( 24550/01 )	\$60,000	\$75,000	\$15,000
\$55,663	\$62,500	\$6,837	\$0		\$60,000	\$75,000	\$15,000



# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Business Support							
\$15,429	\$44,660	\$29,231	\$0	Extend Ascot PV & EV Charging ( 24399/28 )	\$15,430	\$53,603	\$38,173
\$110,066	\$113,330	\$3,264	\$0	Purchase Vehicles - Ascot Place ( 24440/00 )	\$110,067	\$136,000	\$25,933
\$0	\$208,330	\$208,330	\$0	Purchase Vehicles - Ascot Place (Electric Vehicles) ( 24440/01 )	\$0	\$250,000	\$250,000
\$0	\$8,330	\$8,330	\$0	Purchase Furniture Fittings & Equipment - Corporate Services ( 24510/01 )	\$5,000	\$10,000	\$5,000
\$0	\$326,660	\$326,660	\$0	Purchase Information Technology & Communication Equipment ( 24550/00 )	\$155,000	\$392,000	\$237,000
\$0	\$16,660	\$16,660	\$0	Capital Improvement Administration Building - Ascot Place ( 25240/01 )	\$20,000	\$20,000	\$0
\$0	\$4,290	\$4,290	\$0	Upgrade Security Equipment - Ascot Place ( 25530/01 )	\$5,150	\$5,150	\$0
\$125,495	\$722,260	\$596,765	\$0		\$310,647	\$866,753	\$556,106

# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$0	\$208,330	\$208,330	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )	\$30,000	\$250,000	\$220,000
\$506,220	\$1,091,900	\$585,680	\$561,352	Construct Wood Waste to Energy Building - HRRP ( 24259/05 )	\$894,300	\$1,310,291	\$415,991
\$0	\$25,000	\$25,000	\$0	Construct Community Recycling Centre (CRC) - HRRP ( 24259/06 )	\$0	\$30,000	\$30,000
\$85,586	\$250,000	\$164,414	\$27,118	Construct Waste Transfer Station - HRRP ( 24259/10 )	\$170,000	\$300,000	\$130,000
\$0	\$8,330	\$8,330	\$0	Construct Weighbridge Office - Hazelmere ( 24259/12 )	\$0	\$10,000	\$10,000
\$5,274	\$0	(\$5,274)	\$0	Construct Site Workshop - Hazelmere ( 24259/13 )	\$5,275	\$0	(\$5,275)
\$0	\$83,330	\$83,330	\$0	Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility ( 24259/15 )	\$100,000	\$100,000	\$0
(\$236)	\$1,250,000	\$1,250,236	\$12,000	Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility ( 24259/16 )	\$0	\$1,500,000	\$1,500,000
\$0	\$0	\$0	\$0	Construct Wood Waste to Energy Building (Commissioning) - HRRP ( 24259/18 )	\$0	\$0	\$0
\$0	\$433,330	\$433,330	\$0	Construct Wood Waste to Energy Dry Char Storage Facility - HRRP ( 24259/19 )	\$0	\$520,000	\$520,000
(\$39,400)	\$0	\$39,400	\$0	Construct Wood Waste to Energy Bucket Extension - HRRP ( 24259/20 )	\$0	\$0	\$0
\$0	\$250,000	\$250,000	\$0	Wood Waste to Energy Plant - Fire Protection - HRRP ( 24259/22 )	\$150,000	\$300,000	\$150,000
\$0	\$125,000	\$125,000	\$0	Construct New Power Station - Redhill Landfill Facility ( 24259/23 )	\$0	\$150,000	\$150,000



# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
Operations Team							
\$1,628,574	\$0	(\$1,628,574)	\$74,162	Construct Class III Cell Stage 17 - Red Hill Landfill Facility ( 24310/21 )	\$1,676,412	\$0	(\$1,676,412)
\$717,090	\$4,708,330	\$3,991,240	\$3,669,732	Construct Class III Cell Stage 18 - Red Hill Landfill Facility ( 24310/22 )	\$3,500,000	\$5,650,000	\$2,150,000
\$0	\$0	\$0	\$0	Construct Class III Cell Stage 19 - Red Hill Landfill Facility ( 24310/23 )	\$50,000	\$0	(\$50,000)
\$0	\$0	\$0	\$0	Construct Class III Cell Stage 20 - Red Hill Landfill Facility ( 24310/24 )	\$50,000	\$0	(\$50,000)
\$0	\$83,330	\$83,330	\$0	Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility ( 24330/04 )	\$100,000	\$100,000	\$0
\$54,278	\$125,000	\$70,723	\$660	Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility ( 24330/05 )	\$150,000	\$150,000	\$0
\$0	\$395,830	\$395,830	\$0	Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )	\$0	\$475,000	\$475,000
\$218	\$0	(\$218)	\$0	Leachate Pond Deepening - Red Hill Landfill Facility ( 24350/02 )	\$218	\$0	(\$218)
\$0	\$208,330	\$208,330	\$0	Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )	\$0	\$250,000	\$250,000
\$0	\$275,000	\$275,000	\$0	Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )	\$0	\$330,000	\$330,000
\$0	\$83,330	\$83,330	\$0	Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )	\$0	\$100,000	\$100,000
\$17,030	\$183,320	\$166,290	\$2,470	Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility ( 24380/01 )	\$6,031	\$220,000	\$213,969
\$18,466	\$25,000	\$6,534	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$30,000	\$30,000	\$0



# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$9,550	\$641,660	\$632,110	\$0	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$770,000	\$770,000	\$0
\$0	\$33,320	\$33,320	\$0	Undertake FOGO Reference Site Tours ( 24395/06 )	\$0	\$40,000	\$40,000
\$3,628	\$174,990	\$171,362	\$917	Implementation of the FOGO Recovery Strategy ( 24395/07 )	\$13,178	\$210,000	\$196,822
\$167,172	\$211,750	\$44,578	\$0	FOGO Picking Station - Red Hill Landfill Facility ( 24395/11 )	\$254,105	\$254,105	\$0
\$700	\$83,330	\$82,630	\$0	Construct Monitoring Bores - Red Hill Landfill Facility ( 24396/00 )	\$700	\$100,000	\$99,300
\$58,060	\$83,330	\$25,270	\$0	Project & Engineering Hazelmere - Construct Other ( 24399/03 )	\$75,000	\$100,000	\$25,000
\$19,780	\$41,660	\$21,880	\$46,154	Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere ( 24399/09 )	\$50,000	\$50,000	\$0
\$33,448	\$166,660	\$133,212	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$200,000	\$200,000	\$0
\$328,088	\$500,000	\$171,912	\$0	Wood Waste to Energy Utilities/Infrastructure - HRRP ( 24399/11 )	\$400,000	\$600,000	\$200,000
\$0	\$83,330	\$83,330	\$0	Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )	\$0	\$100,000	\$100,000
\$0	\$416,660	\$416,660	\$721,089	Gas Extraction System Wells - Red Hill Landfill Facility ( 24399/20 )	\$700,000	\$500,000	(\$200,000)
\$0	\$3,273,170	\$3,273,170	\$0	Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility ( 24399/21 )	\$0	\$3,927,815	\$3,927,815
\$0	\$83,330	\$83,330	\$0	Noise Barrier for Hammer Mill - HRRP ( 24399/26 )	\$0	\$100,000	\$100,000
\$56,279	\$0	(\$56,279)	\$0	Sewer Line connection to Talloman - HRRP ( 24399/30 )	\$120,000	\$0	(\$120,000)

# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$83,330	\$83,330	\$0	Red Hill Project - Others/ Emergency ( 24399/31 )	\$0	\$100,000	\$100,000
\$0	\$125,000	\$125,000	\$0	Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci ( 24399/32 )	\$0	\$150,000	\$150,000
\$144,869	\$0	(\$144,869)	\$0	Construct Wheel wash Bath - Red Hill Landfill Facility ( 24399/33 )	\$200,000	\$0	(\$200,000)
\$1,951,327	\$1,416,660	(\$534,667)	\$0	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,951,328	\$1,700,000	(\$251,328)
\$692,990	\$1,974,800	\$1,281,810	\$5,650	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$1,170,011	\$2,369,760	\$1,199,749
\$40,834	\$275,000	\$234,166	\$0	Purchase Wood Waste to Energy Plant & Equipment - HRRP ( 24410/03 )	\$130,000	\$330,000	\$200,000
\$203,976	\$283,330	\$79,355	\$231,422	Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )	\$420,458	\$340,000	(\$80,458)
\$6,754	\$150,000	\$143,246	\$0	Regional Waste Collection Project - Plant Purchases ( 24410/14 )	\$6,754	\$180,000	\$173,246
\$0	\$895,000	\$895,000	\$0	Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility ( 24410/15 )	\$0	\$1,074,000	\$1,074,000
\$0	\$424,990	\$424,990	\$0	Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring ( 24410/16 )	\$0	\$510,000	\$510,000
\$41,506	\$285,000	\$243,494	\$29,070	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$153,000	\$342,000	\$189,000
\$23,233	\$28,330	\$5,097	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$117,000	\$34,000	(\$83,000)
\$0	\$208,330	\$208,330	\$0	Purchase Wheel Wash - Red Hill Landfill Facility ( 24420/08 )	\$0	\$250,000	\$250,000



# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$146,466	\$240,830	\$94,364	\$0	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$146,470	\$289,000	\$142,530
\$0	\$8,330	\$8,330	\$0	Purchase Fire Fighting System/Equipment - Hazelmere ( 24520/07 )	\$0	\$10,000	\$10,000
\$0	\$50,000	\$50,000	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility ( 24530/08 )	\$60,000	\$60,000	\$0
\$26,464	\$0	(\$26,464)	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$0	\$0	\$0
\$0	\$5,000	\$5,000	\$0	Purchase Information Technology & Communication Equipment - Projects ( 24550/02 )	\$0	\$6,000	\$6,000
(\$5,274)	\$28,330	\$33,604	\$0	Purchase Information Technology & Communication Equipment - Hazelmere ( 24550/03 )	\$0	\$34,000	\$34,000
\$0	\$5,000	\$5,000	\$0	Purchase Information Technology & Communication Equipment - Red Hill Admin ( 24550/05 )	\$0	\$6,000	\$6,000
\$0	\$5,000	\$5,000	\$0	Purchase Information Technology & Communication Equipment - Red Hill Weighbridge ( 24550/06 )	\$0	\$6,000	\$6,000
\$215,807	\$83,330	(\$132,477)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$239,000	\$100,000	(\$139,000)
\$8,250	\$8,330	\$80	\$0	Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )	\$18,250	\$10,000	(\$8,250)
\$0	\$833,330	\$833,330	\$0	Purchase Evaporators - Solar Generator - Red Hill Landfill Facility ( 24590/12 )	\$100,000	\$1,000,000	\$900,000



# CAPITAL EXPENDITURE STATEMENT

APRIL 2025

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
Operations Team							
\$0	\$83,330	\$83,330	\$0	Purchase Gas Analyser (Methane) - Redhill Landfill Facility ( 24590/13 )	\$0	\$100,000	\$100,000
\$0	\$4,160	\$4,160	\$0	Purchase Office Furniture and Fittings - Hazelmere Office ( 24610/10 )	\$0	\$5,000	\$5,000
\$0	\$8,330	\$8,330	\$0	Purchase Furniture and Fittings - Hazelmere Workshop ( 24610/11 )	\$0	\$10,000	\$10,000
\$54,590	\$125,000	\$70,410	\$98,412	Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )	\$153,000	\$150,000	(\$3,000)
\$7,221,595	\$23,243,950	\$16,022,355	\$5,480,208		\$14,360,490	\$27,892,971	\$13,532,481
\$7,402,753	\$24,028,710	\$16,625,957	\$5,480,208	TOTAL CAPITAL EXPENDITURE	\$14,731,137	\$28,834,724	\$14,103,587



# STATEMENT OF FINANCIAL POSITION

APRIL 2025

Actual June 2024	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
Current Assets					
\$27,350,538	\$2,661,295	Cash and Cash Equivalents	\$2,102,606	\$1,186,472	\$916,134 (F)
\$60,500,000	\$67,500,000	Investments	\$47,997,810	\$26,019,318	\$21,978,492 (F)
\$6,249,406	\$4,988,861	Trade and Other Receivables	\$2,988,058	\$2,988,058	\$0 (F)
\$133,919	\$114,966	Inventories	\$39,035	\$39,035	\$0 (F)
\$37,493	\$174,620	Other Assets	\$67,382	\$67,382	\$0 (F)
\$94,271,356	\$75,439,742	Total Current Assets	\$53,194,891	\$30,300,265	\$22,894,626 (F)
Current Liabilities					
\$19,582,923	\$5,382,446	Trade and Other Payables	\$6,201,968	\$6,201,968	\$0 (F)
\$21,000,517	\$33,701,437	Provisions*	\$34,405,634	\$2,009,781	(\$32,395,853) (U)
\$40,583,440	\$39,083,883	Total Current Liabilities	\$40,607,602	\$8,211,749	(\$32,395,853) (U)
\$53,687,916	\$36,355,859	Net Current Assets	\$12,587,289	\$22,088,516	(\$9,501,227) (U)
Non Current Assets					
\$47,850,257	\$47,850,257	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$20,492,681	\$20,266,237	Buildings	\$31,413,070	\$34,189,308	(\$2,776,238) (U)
\$18,468,960	\$28,113,324	Structures	\$49,098,138	\$51,020,474	(\$1,922,336) (U)
\$15,494,923	\$15,385,321	Plant	\$23,434,576	\$26,422,357	(\$2,987,781) (U)
\$461,077	\$1,059,118	Equipment	\$2,946,283	\$3,935,059	(\$988,776) (U)
\$150,905	\$131,378	Furniture and Fittings	\$223,156	\$217,802	\$5,354 (F)
\$38,867,973	\$31,021,545	Work in Progress	\$11,811,411	\$17,536,763	(\$5,725,352) (U)
\$141,786,776	\$143,827,180	Total Non Current Assets	\$166,776,891	\$181,172,020	(\$14,395,129) (U)
Non Current Liabilities					
\$36,935,224	\$8,906,815	Provisions	\$23,809,023	\$42,625,314	\$18,816,291 (F)
\$36,935,224	\$8,906,815	Total Non Current Liabilities	\$23,809,023	\$42,625,314	\$18,816,291 (F)
\$158,539,468	\$171,276,224	Net Assets	\$155,555,157	\$160,635,222	(\$5,080,065) (U)
Equity					
\$58,805,378	\$80,171,711	Accumulated Surplus/Deficit	\$83,943,926	\$96,902,208	(\$12,958,282) (U)
\$37,597,986	\$37,597,986	Asset Revaluation Reserve	\$34,374,026	\$37,145,634	(\$2,771,608) (U)
\$45,552,164	\$45,552,164	Cash Backed Reserves	\$32,909,571	\$24,636,216	\$8,273,355 (F)
\$16,583,940	\$7,954,363	Net change in assets from operations	\$4,327,634	\$1,951,164	\$2,376,470 (F)
\$158,539,468	\$171,276,224	Total Equity	\$155,555,157	\$160,635,222	(\$5,080,065) (U)

\*Current Liabilities - Provisions include City of Kalamunda Payput Provision of \$31,717,882



# CASH AND INVESTMENTS

## APRIL 2025

Actual June 2024	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
Municipal Cash and Investments					
3,346,488	2,657,445	Cash at Bank - Municipal Fund 01001/00	1,653,228	737,094	916,134 (F)
4,050	3,850	Cash on Hand 01019/00 - 02	4,050	4,050	0 (F)
38,947,836	19,457,413	Investments - Municipal Fund 02021/00	15,533,567	1,182,422	14,351,145 (F)
42,298,374	22,118,708	Total Municipal Cash	17,190,845	1,923,566	15,267,279 (F)
Restricted Cash and Investments					
1,288,995	1,279,005	Restricted Investments - Plant and Equipment 02022/01	85,667	222,157	(136,490) (U)
4,462,212	4,775,785	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	4,519,723	4,282,467	237,256 (F)
6,682,929	6,879,717	Restricted Investments - Future Development 02022/03	3,166,304	735,590	2,430,714 (F)
2,065,084	2,210,204	Restricted Investments - Environmental Monitoring Red Hill 02022/04	2,095,557	1,985,756	109,801 (F)
4,573,220	5,504,452	Restricted Investments - Class IV Cells Red Hill 02022/07	848,974	463,756	385,218 (F)
10,312,670	6,512,798	Restricted Investments - Secondary Waste Processing 02022/09	1,541,952	8,810,577	(7,268,625) (U)
1,208,713	362,309	Restricted Investments - Class III Cells 02022/10	1,854,648	2,152,501	(297,853) (U)
5,762,984	6,167,966	Restricted Investments - EastLink Relocation 02022/13	1,187,712	4,864,418	(3,676,706) (U)
8,036,861	7,328,384	Restricted Investments - Committed Funds 02022/14	10,544,468	544,468	10,000,000 (F)
0	5,782,061	Restricted Investments - Equity Reserve 02022/15	5,782,061	0	5,782,061 (F)
1,158,496	1,239,906	Restricted Investments - Long Service Leave 02022/90	1,282,505	1,220,534	61,971 (F)
45,552,164	48,042,587	Total Restricted Cash	32,909,571	25,282,224	7,627,347 (F)
87,850,538	70,161,295	TOTAL CASH AND INVESTMENTS	50,100,416	27,205,790	22,894,626 (F)

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



## STATEMENT OF FINANCIAL ACTIVITY

### April 2025

Year to Date				Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance
(F) = Favourable variation (U) = Unfavourable variation						
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
\$52,119,068	\$53,388,100	(\$1,269,032)	(U)	Fees and charges	\$60,267,872	\$63,997,105 (\$3,729,233) (U)
\$1,867,754	\$1,809,886	\$57,868	(F)	Grants, subsidies and contributions	\$2,707,603	\$2,270,482 \$437,121 (F)
\$3,274,356	\$1,233,290	\$2,041,066	(F)	Interest revenue	\$3,690,072	\$1,480,024 \$2,210,048 (F)
\$3,262,465	\$2,609,389	\$653,076	(F)	Other revenue	\$4,330,218	\$4,050,005 \$280,213 (F)
\$140,591	\$157,244	(\$16,653)	(U)	Profit on asset disposals	\$0	\$73,239 (\$73,239) (U)
<b>\$60,664,234</b>	<b>\$59,197,909</b>	<b>\$1,466,325</b>	(F)	<b>\$70,995,765</b>	<b>\$71,870,855</b>	<b>(\$875,090) (U)</b>
<b>Expenditure from operating activities</b>						
(\$11,996,663)	(\$13,554,481)	\$1,557,818	(F)	Employee costs	(\$14,869,914)	(\$16,790,286) \$1,920,372 (F)
(\$9,008,514)	(\$11,225,955)	\$2,217,441	(F)	Materials and contracts	(\$13,660,580)	(\$13,562,121) (\$98,459) (U)
(\$357,031)	(\$422,380)	\$65,349	(F)	Utility charges	(\$535,884)	(\$514,621) (\$21,263) (U)
(\$5,106,199)	(\$4,551,860)	(\$554,339)	(U)	Depreciation	(\$5,825,271)	(\$5,462,583) (\$362,688) (U)
\$0	\$0	\$0	(F)	Finance costs	(\$280,254)	\$0 (\$280,254) (U)
(\$626,261)	(\$507,264)	(\$118,997)	(U)	Insurance	(\$849,678)	(\$610,639) (\$239,039) (U)
(\$25,359,053)	(\$21,290,300)	(\$4,068,753)	(U)	Other expenditure	(\$30,606,526)	(\$32,979,441) \$2,372,915 (F)
(\$256,150)	(\$235,011)	(\$21,139)	(U)	Loss on asset disposals	(\$40,024)	\$0 (\$40,024) (U)
<b>(\$52,709,871)</b>	<b>(\$51,787,251)</b>	<b>(\$4,763,228)</b>	(U)	<b>(\$66,668,131)</b>	<b>(\$69,919,691)</b>	<b>\$1,450,910 (F)</b>
\$7,911,564	(\$619,262)	\$8,530,826	(F)	Non-cash amounts excluded from operating activities	(\$14,064,919)	\$6,006,604 (\$20,071,523) (U)
<b>\$15,865,927</b>	<b>\$6,791,396</b>	<b>\$5,233,923</b>	(F)	<b>Amount attributable to operating activities</b>	<b>(\$9,737,285)</b>	<b>\$7,957,768 (\$19,495,703) (U)</b>
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
\$140,591	\$157,244	(\$16,653)	(U)	Proceeds from disposal of assets	\$140,591	\$325,000 (\$184,409) (U)
<b>\$140,591</b>	<b>\$157,244</b>	<b>(\$16,653)</b>	(U)	<b>\$140,591</b>	<b>\$325,000</b>	<b>(\$184,409) (U)</b>
<b>Outflows from investing activities</b>						
(\$4,075,503)	(\$11,895,120)	\$7,819,617	(F)	Purchase of property, plant and equipment	(\$8,330,324)	(\$14,274,201) \$5,943,877 (F)
(\$3,327,248)	(\$12,133,740)	\$8,806,492	(F)	Purchase and construction of infrastructure	(\$12,126,165)	(\$14,560,523) \$2,434,358 (F)
<b>(\$7,402,751)</b>	<b>(\$24,028,860)</b>	<b>\$16,626,109</b>	(F)	<b>(\$20,456,489)</b>	<b>(\$28,834,724)</b>	<b>\$8,378,235 (F)</b>
<b>(\$7,262,161)</b>	<b>(\$23,871,616)</b>	<b>\$16,609,455</b>	(F)	<b>Amount attributable to investing activities</b>	<b>(\$20,315,898)</b>	<b>(\$28,509,724) \$8,193,826 (F)</b>
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
\$42,392,987	\$8,134,150	\$34,258,837	(F)	Transfers from reserve accounts	\$18,644,153	\$9,761,029 \$8,883,124 (F)
<b>\$42,392,987</b>	<b>\$8,134,150</b>	<b>\$34,258,837</b>	(F)	<b>\$18,644,153</b>	<b>\$9,761,029</b>	<b>\$8,883,124 (F)</b>
<b>Outflows from financing activities</b>						
(\$44,883,410)	(\$3,959,080)	(\$40,924,330)	(U)	Transfers to reserve accounts	(\$21,261,458)	(\$4,750,987) (\$16,510,471) (U)
<b>(\$44,883,410)</b>	<b>(\$3,959,080)</b>	<b>(\$40,924,330)</b>	(U)	<b>(\$21,261,458)</b>	<b>(\$4,750,987)</b>	<b>(\$16,510,471) (U)</b>
<b>(\$2,490,424)</b>	<b>\$4,175,070</b>	<b>(\$6,665,494)</b>	(U)	<b>Amount attributable to financing activities</b>	<b>(\$2,617,305)</b>	<b>\$5,010,042 (\$7,627,347) (U)</b>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
\$8,135,751	\$12,348,206	(\$4,212,455)	(U)	Surplus or deficit at the start of the financial year	\$12,348,206	\$12,348,206 \$0 (F)
\$15,865,927	\$6,791,396	\$9,074,531	(F)	Amount attributable to operating activities	(\$9,737,285)	\$7,957,768 (\$17,695,053) (U)
(\$7,262,161)	(\$23,871,616)	\$16,609,455	(F)	Amount attributable to investing activities	(\$20,315,898)	(\$28,509,724) \$8,193,826 (F)
(\$2,490,424)	\$4,175,070	(\$6,665,494)	(U)	Amount attributable to financing activities	(\$2,617,305)	\$5,010,042 (\$7,627,347) (U)
<b>\$14,249,093</b>	<b>(\$556,944)</b>	<b>\$14,806,037</b>	(F)	<b>Surplus or deficit after imposition of general rates</b>	<b>(\$20,322,282)</b>	<b>(\$3,193,708) (\$17,128,574) (U)</b>

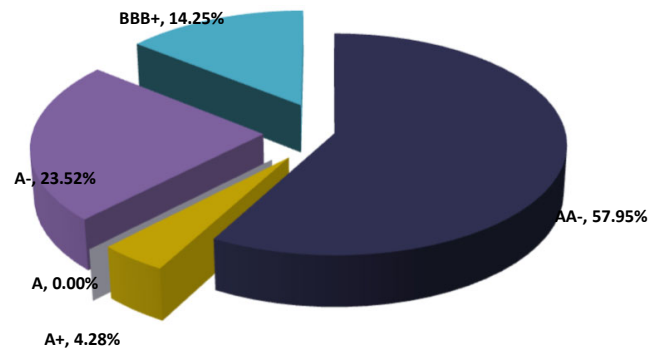
## EMRC Investment Report

April 2025

## I. Overall Portfolio Limits

S&P Long Term Rating	% Portfolio	Investment Maximum %
AA-	57.95%	100.00%
A+	4.28%	100.00%
A	0.00%	100.00%
A-	23.52%	100.00%
BBB+	14.25%	40.00%
	<u>100.00%</u>	

Investment by S&amp;P Rating



## II. Single Entity Exposure

	S&P Long Term Rating	% Portfolio	
ANZ Banking Group	AA-	0.00%	
AMP	BBB+	14.25%	*
NAB	AA-	12.83%	
Westpac / St. George Bank	AA-	45.12%	
Suncorp	A+	4.28%	*
BOQ / ME Bank	A-	18.53%	*
Bendigo	A-	4.99%	*
		<u>100.00%</u>	

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

## III. Term to Maturity Framework

Investment Policy Guidelines			
Maturity Profile	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	<u>100.00%</u>		

## IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	42.05%
Fossil Fuel ADI's	57.95%
	<u>100.00%</u>



## 14.4 REVIEW OF DELEGATED POWERS AND DUTIES

D2025/09737

### PURPOSE OF REPORT

To complete the annual statutory review of the exercise of powers and discharge of duties delegated by Council.

### KEY POINT(S)

- It is a requirement of section 5.18 of the *Local Government Act 1995* (the Act) that the delegations made by the Council to Committees are reviewed in every financial year.
- It is a requirement of section 5.46 of the Act that the delegations made by the Council to the Chief Executive Officer (CEO) are reviewed in every financial year.
- The delegation of powers and duties remaining current are recommended for review and to be re-affirmed by Council.

### RECOMMENDATION(S)

That Council in accordance with s.5.18 and s.5.46 of the *Local Government Act 1995* reviews and adopts the delegations made to the Committees and the Chief Executive Officer respectively as detailed in the EMRC Delegations Register forming attachment 2 of this report.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Chief Financial Officer	Impartiality
Responsible Officer	Chief Executive Officer	Impartiality

### BACKGROUND

- 1 It is a requirement of section 5.18 of the Act that the delegations made by the Council to Committees are reviewed at least once in every financial year.
- 2 It is a requirement of section 5.46 of the Act that the delegations made by the Council to the CEO are reviewed at least once in every financial year.

### REPORT

- 3 The list of Council decisions to delegate its powers or duties to a Committee or to the CEO are listed the EMRC Delegations Register forming attachment 1 to this report.
- 4 Only the decisions which are still current are being recommended to Council for review and to be re-affirmed in the EMRC Delegations Register.
- 5 There is a legal distinction between a delegation and an authorisation.
- 6 A delegation entails the conferral of full discretionary powers pursuant to an express statutory power. A delegate decides in their own name.

- 7 An authorisation is an authority granted to a position or person to undertake a function for and on behalf of the authoriser. The authorised person decides in the name of the authoriser, not their own name.
- 8 Section 5.45 of the *Local Government Act 1995* states that in relation to delegations, nothing prevents a 'local government from performing any of its functions by acting through a person other than the CEO' or 'a CEO from performing any of his or her functions by acting through another person'.
- 9 Another method of providing decision making authority can be through the policies adopted by the council and the procedures prepared by the CEO. For example, the purchasing policy adopted by the council should provide authority for the CEO and other employees the CEO authorises to incur liabilities and procure goods and services for the local government.
- 10 Authorisation limits for EMRC officers are subject to a management guideline - Authorisation of Expenditure for such operational matters.
- 11 The following table summarises a number of changes to the EMRC delegations register that is included in the new proposed EMRC Delegations Register forming attachment 1 of this report.

Delegation Number	Description of Delegation	Review Outcome	Reason(s) for Delegation to Remain Current and Recommendations (subject to Council approval)
1.1.1	Chief Executive Officer Recruitment Committee: Authority to establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of the CEO	Removed	The Committee has exercised the authority and the Committee has been disbanded in line with its Terms of Reference following the selection and employment of the new CEO.

## STRATEGIC/POLICY IMPLICATIONS

- 12 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes.

## FINANCIAL IMPLICATIONS

- 13 Nil

## SUSTAINABILITY IMPLICATIONS

- 14 Nil

## RISK MANAGEMENT

Risk – Non Compliance with the <i>Local Government Act 1995</i>		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Annual review of delegated powers and duties and an approval for a delegation to the CEO is required to comply with the <i>Local Government Act 1995</i> .		



## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

1. EMRC Delegations Register – Tracked Changes (D2025/09738)
2. New EMRC Delegations Register (D2025/09739)

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That Council in accordance with s.5.18 and s.5.46 of the *Local Government Act 1995* reviews and adopts the delegations made to the Committees and the Chief Executive Officer respectively as detailed in the EMRC Delegations Register forming attachment 2 of this report.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED



# Eastern Metropolitan Regional Council Delegations Register

Current as at ~~23-22~~ May ~~2024~~2025

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1.2.9	Air Pollution Control Residue Disposal .....	18
1.2.10	Procurement of Spare Parts and Repairs for HAAS Grinder .....	20

## 1 Local Government Act 1995 Delegations

### 1.1 Council to Committees of Council

#### 1.1.1 Chief Executive Officer Recruitment Committee

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made:</i>	<del>Local Government Act 1995: s.5.16 Delegation of some powers and duties to certain committees.</del>
<b>Express Power of Duty Delegated</b>	<del>Local Government (Administration) Regulations 1996: Regulation 18FA Model Standards for CEO recruitment, performance and termination. —Schedule 2 Clause 8(2)</del>
<b>Delegate</b>	<b>Chief Executive Officer Recruitment Committee</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<del>Authority to establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.</del>
<b>Council Conditions on this Delegation:</b>	Nil
<b>Express Power to Sub-Delegate:</b>	Nil
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	N/A
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	<del>Council Policy 2.1 Committees of Council Council Policy 4.1 Chief Executive Officer — Appointment, Performance Review and Termination Terms of Reference — Chief Executive Officer Recruitment Committee</del>
<b>Record Keeping:</b>	<del>Records to be kept in accordance with the current EMRC Record Keeping Plan</del>

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### 1.1.2 Legal Committee

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.16 Delegation of some powers and duties to certain committees.
<b>Express Power of Duty Delegated</b>	<i>Authority to undertake actions in response to the legal matter outlined within confidential report (D2021/01716) and any related matters with regards to the Establishment Agreement (D2021/00930).</i>
<b>Delegate</b>	<b>Chief Executive Officer Recruitment Committee</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Undertake actions in response the legal matter and any related EMRC Establishment Agreement matters.
<b>Council Conditions on this Delegation:</b>	Nil
<b>Express Power to Sub-Delegate:</b>	Nil
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	N/A
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Council Policy 2.1 Committees of Council Terms of Reference – Legal Committee
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2 Council to Chief Executive Officer

### 1.2.1 Tenders for Goods and Services – Call Tenders

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(1), (2) When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to call tenders [F&amp;G r.11(1)].</li> <li>2. Authority to invite tenders although not required to do so [F&amp;G r.13].</li> <li>3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&amp;G r.14(2a)].</li> <li>4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&amp;G r.14(4)(a)].</li> <li>5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&amp;G r.14(5)].</li> </ol>
<b>Council Conditions on this Delegation:</b>	<ol style="list-style-type: none"> <li>a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where <ol style="list-style-type: none"> <li>i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or</li> <li>ii. a current supply contract expiry is imminent; and</li> <li>iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and</li> <li>iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.</li> </ol> </li> </ol>



<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government (Functions and General) Regulations 1996</i> – prescribe applicable statutory procedures WALGA Subscription Service – Procurement Toolkit Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(2)(j) Exercising contract extension options r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r.20(1), (2), (3) Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&amp;G.r.18(2)].</li> <li>2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&amp;G r.18(4a)].</li> <li>3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine: <ol style="list-style-type: none"> <li>i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and</li> <li>ii. To accept the tender that is most advantageous within the \$1,000,000 (ex GST) detailed as a condition on this Delegation [F&amp;G r.18(4)].</li> </ol> </li> <li>4. Authority to decline to accept any tender [F&amp;G r.18(5)].</li> <li>5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into <b>OR</b> the local government and the successful tenderer agree to terminate the contract [F&amp;G r.18(6) &amp; (7)].</li> <li>6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations <b>before</b> entering into a contract [F&amp;G r.20(1) and (3)].</li> <li>7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement <b>OR</b> the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&amp;G r.20(2)].</li> </ol>

	<p>8. Authority to vary a tendered contract, <b>after</b> it has been entered into, provided the variation/s are necessary for the goods and services to be supplied, and do not change the scope of the original contract or increase the contract value beyond 20% subject to Council resolution [F&amp;G r.21A(a)].</p> <p>9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j).</p>
<b>Council Conditions on this Delegation</b>	<p>a. Exercise of authority under F&amp;G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.</p> <p>b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:</p> <ol style="list-style-type: none"> <li>The total consideration under the resulting contract, arising from a tender or non-tender (i.e. request for quote), is \$1,000,000.00 (ex GST) or less (excluding plant and machinery);</li> <li>The total consideration under the resulting contract for the purchase of plant or machinery is up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the <i>Local Government (Functions &amp; General) Regulations 1996</i>.</li> <li>The expense is included in the adopted Annual Budget; and</li> <li>The tenderer has complied with requirements under F&amp;G r.18(2) and (4).</li> </ol> <p>c. A decision to vary a tendered contract <b>before</b> entry into the contract [F&amp;G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers were invited to supply.</p> <p>d. A decision to vary a tendered contract <b>after</b> entry into the contract [F&amp;G r.21A(a)] must include evidence that the variation is minor in comparison to the total goods or services that tenders were invited to supply and must include evidence that the variation is necessary and does not change the scope of the contract.</p> <p>e. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) <b>and</b> that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term.</p>
<b>Express Power to Sub-Delegate:</b>	<p><i>Local Government Act 1995:</i></p> <p>s.5.44 CEO may delegate some powers and duties to other employees</p>

<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government (Functions and General) Regulations 1996</i> – prescribe applicable statutory procedures WALGA Subscription Service – Procurement Toolkit Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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### 1.2.3 Payments from the Municipal or Trust Funds

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making.
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to make payments from the municipal or trust funds [FM. r.12(1)(a)]
<b>Council Conditions on this Delegation</b>	<ul style="list-style-type: none"> <li>a. Authority to make payments is subject to annual budget limitations.</li> <li>b. A brief description outlining the nature of each transaction and payment made from municipal or trust funds on a monthly basis is to be included.</li> </ul>
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><i>Local Government Act 1995</i></p> <p><i>Local Government (Financial Management) Regulations 1996</i> - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p><i>Local Government (Audit) Regulations 1996</i></p> <p>Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards</p> <p>Department of Local Government, Sport and Cultural Industries: Accounting Manual</p> <p>EMRC Management Guidelines:</p> <ol style="list-style-type: none"> <li>1. Authorisation of Expenditure</li> <li>2. Corporate Credit Card</li> </ol>
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2.4 Disposing of Property

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property <i>Local Government (Functions and General) Regulations 1996:</i> R.30 Dispositions of property excluded from Act s.3.58
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>Authority to dispose of property to: <ol style="list-style-type: none"> <li>the highest bidder at public auction [s.3.58(2)(a)].</li> <li>the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]</li> </ol> </li> <li>Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].</li> <li>Authority to dispose of property, that is prescribed as exempt from the provisions of s.3.58: <ol style="list-style-type: none"> <li>disposal of land to an adjoining owner, where the market value is less than \$5000 and the delegate has determined that the land would not be of benefit to anyone other than the adjoining owner. [F&amp;G.r.30(2)(a)]</li> <li>disposal of land, by lease, to an employee of the local government for use as the employee's residence [F&amp;G.r.30(2)(d)].</li> <li>disposal of land, by lease, for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land. [F&amp;G.r.30(2)(e)]</li> <li>disposal of land, by lease, of a residential property to a person for residential purposes [F&amp;G.r.30(2)(f)].</li> <li>disposal of property (other than land / buildings), where the property is disposed within 6 months after it has been unsuccessfully put out to auction, public tender or private treaty via Statewide public notice[F&amp;G.r.(2A)]</li> <li>disposal of property, other than land / buildings, where the market value is determined as less than \$20,000. [F&amp;G r.30(3)(a)]</li> </ol> </li> </ol>

	<p>(g) disposal of property, other than land / buildings, where the entire consideration received for the disposal is used to purchase other property AND the total value of the other property is not more, or worth more, than \$75,000. [F&amp;G.r.30(3)(b)].</p> <p>4. Authority to donate EMRC product limited to the value set out in the conditions pertaining to this delegation.</p>
<b>Council Conditions on this Delegation</b>	<p>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</p> <p>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a value of less than \$75,000 (ex GST).</p> <p>c. Disposal by way of a donation of EMRC product is limited to a value of no more than \$10,000.</p> <p>d. When determining the method of disposal:</p> <ul style="list-style-type: none"> <li>➤ Where a public auction is determined as the method of disposal: <ul style="list-style-type: none"> <li>⇒ Reserve price has been set by independent valuation.</li> <li>⇒ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</li> </ul> </li> <li>➤ Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</li> <li>➤ Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> <li>⇒ Negotiate the sale of the property up to a -10% variance on the valuation; and</li> <li>⇒ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded.</li> </ul> </li> <li>➤ A disposal under Functions and General Regulations 30(2)(a), (f), (2A) or (3)(a), (b), the disposal method selected must obtain a best value outcome for the Local Government.</li> <li>➤ A disposal under Functions and General Regulations 30(2)(d), must be assessed as equitable in context of disposals to other employees of the Local Government.</li> </ul>



	➤ Disposal methodology must consider and where practicable demonstrate environmentally responsible outcomes.
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	<b>Chief Financial Officer</b>
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	Sub-delegate may: a. Authorise the disposal of any EMRC fleet vehicles in accordance with EMRC's vehicle replacement schedule. b. Set the reserve price of the EMRC fleet vehicles subject to a public auction or public tender. c. Offer or accept an alternate offer price in the event the reserve price is not met.
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995 – s.3.58 Disposal of Property</i> <i>Local Government (Functions and General) Regulations 1995 – r.30 Dispositions of property excluded from Act s. 3.58</i> EMRC Management Guidelines: 1. Fleet Vehicle Allocation
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2.5 Contracts for the Sale of Products

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	Authority to enter into contracts for the sale of EMRC generated products to a maximum value of \$3 million.
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to enter into contracts for the sale of EMRC generated products
<b>Council Conditions on this Delegation:</b>	Up to a maximum contract value of three million dollars (\$3,000,000) ex GST.
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2.6 Contracts for Waste Disposal Related to Operations

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to negotiate and enter into waste disposal contracts related to operations.
<b>Council Conditions on this Delegation:</b>	Related to waste disposal related to operations at Red Hill Waste Management Facility and Hazelmere Resource Recovery Park
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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### 1.2.7 Legal Matters relating to Anergy Australia Pty Ltd

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<ol style="list-style-type: none"> <li>1. Authority to issue, and instruct EMRC's lawyers to issue, any default notices that may be required pursuant to any of the agreements between Anergy Australia Pty Ltd and the EMRC (D2019/10941).</li> <li>2. Authority to represent the EMRC's interest and vote on its behalf at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson.</li> </ol>
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to issue any default notices that may be required pursuant to any of the agreements with Anergy Australia Pty Ltd.</li> <li>2. Authority to represent the EMRC's interest and vote at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson.</li> </ol>
<b>Council Conditions on this Delegation:</b>	a. The authority to represent and vote at creditors meeting is in consultation with the Chairperson and Deputy Chairperson.
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2.8 Complaints Officer

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government (Model Code of Conduct) Regulations 2021:</i> r.11(3) of Schedule 1 The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. The Chief Executive Officer is to be the Complaints Officer.</li> <li>2. Authority to appoint authorised complaints officers.</li> </ol>
<b>Council Conditions on this Delegation:</b>	Nil
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	EMRC Code of Conduct EMRC Council Member Complaints Procedure EMRC Complaint About Alleged Breach Form
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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### 1.2.9 Air Pollution Control Residue Disposal

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<ol style="list-style-type: none"> <li>1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal agreement and financial direct deed, subject to minor variations and the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i> (D2022/18466).</li> <li>2. Authority to exercise the option to proceed with the additional items identified in the report, subject to a review of the business case outcomes for the additional capital expenditure.</li> <li>3. Authority to enter into a contract with Enviropacific, in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Enviropacific.</li> </ol>
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal and financial direct deed.</li> <li>2. Authority to exercise the option to proceed with the additional items identified in the report.</li> <li>3. Authority to enter into a contract with Enviropacific in accordance with their submitted tender, subject to minor variations.</li> </ol>
<b>Council Conditions on this Delegation:</b>	<ol style="list-style-type: none"> <li>a. Subject to the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i>.</li> <li>b. Subject to a review of the business case outcomes for the additional capital expenditure.</li> </ol>

<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995</i> – prescribe applicable statutory procedures
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 1.2.10 Procurement of Spare Parts and Repairs for HAAS Grinder

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<p><i>Local Government Act 1995:</i></p> <p>s.5.42 Delegation of some powers or duties to the CEO</p> <p>s.5.43 Limitations on delegations to the CEO</p> <p><i>Local Government (Functions and General) Regulations 1996:</i></p> <p>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.</p>
<b>Express Power of Duty Delegated</b>	Authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. The CEO has been granted authority to accept quotations for spare parts and periodic equipment repairs of the HAAS timber.</li> <li>2. Exemption has been granted for tenders do not have to be publicly invited.</li> </ol>
<b>Council Conditions on this Delegation:</b>	Accept quotations only from HAAS or its authorised suppliers.
<b>Express Power to Sub-Delegate:</b>	<p><i>Local Government Act 1995:</i></p> <p>s.5.44 CEO may delegate some powers and duties to other employees</p>
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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### 1.2.11 Agreement with City of Kalamunda to Engage Deloitte

<b><u>Delegator</u></b> <i>Power/Duty assigned in legislation to:</i>	<u>Local Government</u>
<b><u>Express Power to Delegate</u></b> <i>Power that enables a delegation to be made.</i>	<u>Local Government Act 1995:</u> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO <u>Local Government (Functions and General) Regulations 1996:</u> r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.
<b><u>Express Power of Duty Delegated</u></b>	<u>Authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte.</u>
<b><u>Delegate</u></b>	<b><u>Chief Executive Officer</u></b>
<b><u>Function:</u></b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. The CEO has been granted authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte. 2. Exemption has been granted for tenders do not have to be publicly invited.
<b><u>Council Conditions on this Delegation:</u></b>	<u>Subject to the terms specified in the Confidential Report (D2025/03804).</u>
<b><u>Express Power to Sub-Delegate:</u></b>	<u>Local Government Act 1995:</u> s.5.44 CEO may delegate some powers and duties to other employees
<b><u>Sub-Delegate/s:</u></b> <i>Appointed by CEO</i>	<u>Nil</u>
<b><u>CEO Conditions on this Sub-Delegation:</u></b> <b><u>Conditions on the delegation also apply to sub-delegation.</u></b>	<u>N/A</u>
<b><u>Compliance Links</u></b>	<u>Council Policy 3.5 Purchasing Policy</u>
<b><u>Record Keeping:</u></b>	<u>Records to be kept in accordance with the current EMRC Record Keeping Plan</u>

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<b><u>1</u></b>	<u>30/04/2024</u>
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# **Eastern Metropolitan Regional Council Delegations Register**

**Current as at 22 May 2025**

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## 1 Local Government Act 1995 Delegations

### 1.1 Council to Committees of Council

#### 1.1.2 Legal Committee

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.16 Delegation of some powers and duties to certain committees.
<b>Express Power of Duty Delegated</b>	<i>Authority to undertake actions in response to the legal matter outlined within confidential report (D2021/01716) and any related matters with regards to the Establishment Agreement (D2021/00930).</i>
<b>Delegate</b>	<b>Chief Executive Officer Recruitment Committee</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Undertake actions in response the legal matter and any related EMRC Establishment Agreement matters.
<b>Council Conditions on this Delegation:</b>	Nil
<b>Express Power to Sub-Delegate:</b>	Nil
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	N/A
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Council Policy 2.1 Committees of Council Terms of Reference – Legal Committee
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1 Council to Chief Executive Officer

### 2.1.1 Tenders for Goods and Services – Call Tenders

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(1), (2) When tenders have to be publicly invited r.13 Requirements when local government invites tenders though not required to do so r.14 Publicly inviting tenders, requirements for
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to call tenders [F&amp;G r.11(1)].</li> <li>2. Authority to invite tenders although not required to do so [F&amp;G r.13].</li> <li>3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&amp;G r.14(2a)].</li> <li>4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&amp;G r.14(4)(a)].</li> <li>5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&amp;G r.14(5)].</li> </ol>
<b>Council Conditions on this Delegation:</b>	<ol style="list-style-type: none"> <li>a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where <ol style="list-style-type: none"> <li>i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or</li> <li>ii. a current supply contract expiry is imminent; and</li> <li>iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and</li> <li>iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council.</li> </ol> </li> </ol>

<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government (Functions and General) Regulations 1996</i> – prescribe applicable statutory procedures WALGA Subscription Service – Procurement Toolkit Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government Act 1995:</i> s.3.57 Tenders for providing goods or services <i>Local Government (Functions and General) Regulations 1996:</i> r.11(2)(j) Exercising contract extension options r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders r.20(1), (2), (3) Variation of requirements before entry into contract r.21A Varying a contract for the supply of goods or services
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&amp;G.r.18(2)].</li> <li>2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&amp;G r.18(4a)].</li> <li>3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine: <ol style="list-style-type: none"> <li>i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and</li> <li>ii. To accept the tender that is most advantageous within the \$1,000,000 (ex GST) detailed as a condition on this Delegation [F&amp;G r.18(4)].</li> </ol> </li> <li>4. Authority to decline to accept any tender [F&amp;G r.18(5)].</li> <li>5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into <b>OR</b> the local government and the successful tenderer agree to terminate the contract [F&amp;G r.18(6) &amp; (7)].</li> <li>6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations <b>before</b> entering into a contract [F&amp;G r.20(1) and (3)].</li> <li>7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement <b>OR</b> the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&amp;G r.20(2)].</li> </ol>



	<p>8. Authority to vary a tendered contract, <b>after</b> it has been entered into, provided the variation/s are necessary for the goods and services to be supplied, and do not change the scope of the original contract or increase the contract value beyond 20% subject to Council resolution [F&amp;G r.21A(a)].</p> <p>9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j).</p>
<b>Council Conditions on this Delegation</b>	<p>a. Exercise of authority under F&amp;G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.</p> <p>b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:</p> <ol style="list-style-type: none"> <li>The total consideration under the resulting contract, arising from a tender or non-tender (i.e. request for quote), is \$1,000,000.00 (ex GST) or less (excluding plant and machinery);</li> <li>The total consideration under the resulting contract for the purchase of plant or machinery is up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the <i>Local Government (Functions &amp; General) Regulations 1996</i>.</li> <li>The expense is included in the adopted Annual Budget; and</li> <li>The tenderer has complied with requirements under F&amp;G r.18(2) and (4).</li> </ol> <p>c. A decision to vary a tendered contract <b>before</b> entry into the contract [F&amp;G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers were invited to supply.</p> <p>d. A decision to vary a tendered contract <b>after</b> entry into the contract [F&amp;G r.21A(a)] must include evidence that the variation is minor in comparison to the total goods or services that tenders were invited to supply and must include evidence that the variation is necessary and does not change the scope of the contract.</p> <p>e. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) <b>and</b> that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term.</p>
<b>Express Power to Sub-Delegate:</b>	<p><i>Local Government Act 1995:</i></p> <p>s.5.44 CEO may delegate some powers and duties to other employees</p>

<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government (Functions and General) Regulations 1996</i> – prescribe applicable statutory procedures WALGA Subscription Service – Procurement Toolkit Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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### 2.1.3 Payments from the Municipal or Trust Funds

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government (Financial Management) Regulations 1996:</i> r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making.
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to make payments from the municipal or trust funds [FM. r.12(1)(a)]
<b>Council Conditions on this Delegation</b>	<ul style="list-style-type: none"> <li>a. Authority to make payments is subject to annual budget limitations.</li> <li>b. A brief description outlining the nature of each transaction and payment made from municipal or trust funds on a monthly basis is to be included.</li> </ul>
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	<p>Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.</p> <p><i>Local Government Act 1995</i></p> <p><i>Local Government (Financial Management) Regulations 1996</i> - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.</p> <p><i>Local Government (Audit) Regulations 1996</i></p> <p>Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards</p> <p>Department of Local Government, Sport and Cultural Industries: Accounting Manual</p> <p>EMRC Management Guidelines:</p> <ol style="list-style-type: none"> <li>1. Authorisation of Expenditure</li> <li>2. Corporate Credit Card</li> </ol>
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.4 Disposing of Property

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property <i>Local Government (Functions and General) Regulations 1996:</i> R.30 Dispositions of property excluded from Act s.3.58
<b>Delegate:</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>Authority to dispose of property to: <ol style="list-style-type: none"> <li>the highest bidder at public auction [s.3.58(2)(a)].</li> <li>the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]</li> </ol> </li> <li>Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].</li> <li>Authority to dispose of property, that is prescribed as exempt from the provisions of s.3.58: <ol style="list-style-type: none"> <li>disposal of land to an adjoining owner, where the market value is less than \$5000 and the delegate has determined that the land would not be of benefit to anyone other than the adjoining owner. [F&amp;G.r.30(2)(a)]</li> <li>disposal of land, by lease, to an employee of the local government for use as the employee's residence [F&amp;G.r.30(2)(d)].</li> <li>disposal of land, by lease, for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land. [F&amp;G.r.30(2)(e)]</li> <li>disposal of land, by lease, of a residential property to a person for residential purposes [F&amp;G.r.30(2)(f)].</li> <li>disposal of property (other than land / buildings), where the property is disposed within 6 months after it has been unsuccessfully put out to auction, public tender or private treaty via Statewide public notice[F&amp;G.r.(2A)]</li> <li>disposal of property, other than land / buildings, where the market value is determined as less than \$20,000. [F&amp;G r.30(3)(a)]</li> </ol> </li> </ol>

	<p>(g) disposal of property, other than land / buildings, where the entire consideration received for the disposal is used to purchase other property AND the total value of the other property is not more, or worth more, than \$75,000. [F&amp;G.r.30(3)(b)].</p> <p>4. Authority to donate EMRC product limited to the value set out in the conditions pertaining to this delegation.</p>
<b>Council Conditions on this Delegation</b>	<p>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</p> <p>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a value of less than \$75,000 (ex GST).</p> <p>c. Disposal by way of a donation of EMRC product is limited to a value of no more than \$10,000.</p> <p>d. When determining the method of disposal:</p> <ul style="list-style-type: none"> <li>➤ Where a public auction is determined as the method of disposal: <ul style="list-style-type: none"> <li>⇒ Reserve price has been set by independent valuation.</li> <li>⇒ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</li> </ul> </li> <li>➤ Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</li> <li>➤ Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> <li>⇒ Negotiate the sale of the property up to a -10% variance on the valuation; and</li> <li>⇒ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded.</li> </ul> </li> <li>➤ A disposal under Functions and General Regulations 30(2)(a), (f), (2A) or (3)(a), (b), the disposal method selected must obtain a best value outcome for the Local Government.</li> <li>➤ A disposal under Functions and General Regulations 30(2)(d), must be assessed as equitable in context of disposals to other employees of the Local Government.</li> </ul>

	➤ Disposal methodology must consider and where practicable demonstrate environmentally responsible outcomes.
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	<b>Chief Financial Officer</b>
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	Sub-delegate may: a. Authorise the disposal of any EMRC fleet vehicles in accordance with EMRC's vehicle replacement schedule. b. Set the reserve price of the EMRC fleet vehicles subject to a public auction or public tender. c. Offer or accept an alternate offer price in the event the reserve price is not met.
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995 – s.3.58 Disposal of Property</i> <i>Local Government (Functions and General) Regulations 1995 – r.30 Dispositions of property excluded from Act s. 3.58</i> EMRC Management Guidelines: 1. Fleet Vehicle Allocation
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.5 Contracts for the Sale of Products

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	Authority to enter into contracts for the sale of EMRC generated products to a maximum value of \$3 million.
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to enter into contracts for the sale of EMRC generated products
<b>Council Conditions on this Delegation:</b>	Up to a maximum contract value of three million dollars (\$3,000,000) ex GST.
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.6 Contracts for Waste Disposal Related to Operations

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to negotiate and enter into waste disposal contracts related to operations.
<b>Council Conditions on this Delegation:</b>	Related to waste disposal related to operations at Red Hill Waste Management Facility and Hazelmere Resource Recovery Park
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.7 Legal Matters relating to Anergy Australia Pty Ltd

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<ol style="list-style-type: none"> <li>1. Authority to issue, and instruct EMRC's lawyers to issue, any default notices that may be required pursuant to any of the agreements between Anergy Australia Pty Ltd and the EMRC (D2019/10941).</li> <li>2. Authority to represent the EMRC's interest and vote on its behalf at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson.</li> </ol>
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to issue any default notices that may be required pursuant to any of the agreements with Anergy Australia Pty Ltd.</li> <li>2. Authority to represent the EMRC's interest and vote at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson.</li> </ol>
<b>Council Conditions on this Delegation:</b>	a. The authority to represent and vote at creditors meeting is in consultation with the Chairperson and Deputy Chairperson.
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.8 Complaints Officer

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<i>Local Government (Model Code of Conduct) Regulations 2021:</i> r.11(3) of Schedule 1 The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. The Chief Executive Officer is to be the Complaints Officer.</li> <li>2. Authority to appoint authorised complaints officers.</li> </ol>
<b>Council Conditions on this Delegation:</b>	Nil
<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	EMRC Code of Conduct EMRC Council Member Complaints Procedure EMRC Complaint About Alleged Breach Form
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.9 Air Pollution Control Residue Disposal

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
<b>Express Power of Duty Delegated</b>	<ol style="list-style-type: none"> <li>1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal agreement and financial direct deed, subject to minor variations and the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i> (D2022/18466).</li> <li>2. Authority to exercise the option to proceed with the additional items identified in the report, subject to a review of the business case outcomes for the additional capital expenditure.</li> <li>3. Authority to enter into a contract with Enviropacific, in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Enviropacific.</li> </ol>
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal and financial direct deed.</li> <li>2. Authority to exercise the option to proceed with the additional items identified in the report.</li> <li>3. Authority to enter into a contract with Enviropacific in accordance with their submitted tender, subject to minor variations.</li> </ol>
<b>Council Conditions on this Delegation:</b>	<ol style="list-style-type: none"> <li>a. Subject to the satisfaction of the requirements of s.3.59 of the <i>Local Government Act 1995</i>.</li> <li>b. Subject to a review of the business case outcomes for the additional capital expenditure.</li> </ol>

<b>Express Power to Sub-Delegate:</b>	<i>Local Government Act 1995:</i> s.5.44 CEO may delegate some powers and duties to other employees
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. <i>Local Government Act 1995</i> – prescribe applicable statutory procedures
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.10 Procurement of Spare Parts and Repairs for HAAS Grinder

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<p><i>Local Government Act 1995:</i></p> <p>s.5.42 Delegation of some powers or duties to the CEO</p> <p>s.5.43 Limitations on delegations to the CEO</p> <p><i>Local Government (Functions and General) Regulations 1996:</i></p> <p>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.</p>
<b>Express Power of Duty Delegated</b>	Authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder.
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. The CEO has been granted authority to accept quotations for spare parts and periodic equipment repairs of the HAAS timber.</li> <li>2. Exemption has been granted for tenders do not have to be publicly invited.</li> </ol>
<b>Council Conditions on this Delegation:</b>	Accept quotations only from HAAS or its authorised suppliers.
<b>Express Power to Sub-Delegate:</b>	<p><i>Local Government Act 1995:</i></p> <p>s.5.44 CEO may delegate some powers and duties to other employees</p>
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <i>Conditions on the delegation also apply to sub-delegation.</i>	N/A
<b>Compliance Links</b>	Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 2.1.11 Agreement with City of Kalamunda to Engage Deloitte

<b>Delegator</b> <i>Power/Duty assigned in legislation to:</i>	Local Government
<b>Express Power to Delegate</b> <i>Power that enables a delegation to be made.</i>	<p><i>Local Government Act 1995:</i></p> <p>s.5.42 Delegation of some powers or duties to the CEO</p> <p>s.5.43 Limitations on delegations to the CEO</p> <p><i>Local Government (Functions and General) Regulations 1996:</i></p> <p>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.</p>
<b>Express Power of Duty Delegated</b>	Authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte.
<b>Delegate</b>	<b>Chief Executive Officer</b>
<b>Function:</b> <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> <li>1. The CEO has been granted authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte.</li> <li>2. Exemption has been granted for tenders do not have to be publicly invited.</li> </ol>
<b>Council Conditions on this Delegation:</b>	Subject to the terms specified in the Confidential Report (D2025/03804).
<b>Express Power to Sub-Delegate:</b>	<p><i>Local Government Act 1995:</i></p> <p>s.5.44 CEO may delegate some powers and duties to other employees</p>
<b>Sub-Delegate/s:</b> <i>Appointed by CEO</i>	Nil
<b>CEO Conditions on this Sub-Delegation:</b> <b>Conditions on the delegation also apply to sub-delegation.</b>	N/A
<b>Compliance Links</b>	Council Policy 3.5 Purchasing Policy
<b>Record Keeping:</b>	Records to be kept in accordance with the current EMRC Record Keeping Plan

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## 14.5 REVIEW OF COUNCIL POLICIES

D2025/09740

### PURPOSE OF REPORT

The purpose of this report is to review four of the EMRC's policies to ensure responsible and accountable governance and management of the EMRC.

### KEY POINT(S)

- The following policies are tabled for Council's review and adoption:
  - ⇒ Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items;
  - ⇒ Council Policy 1.7 – Legal Representation Costs Indemnification;
  - ⇒ Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council; and
  - ⇒ Council Policy 2.3 – Councillor Training and Continuous Professional Development.
- It is proposed that existing policies, as revised, be adopted.

### RECOMMENDATION(S)

That:

1. Council adopts the Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items as reviewed and amended forming Attachment 3 to this report.
2. Council adopts the Council Policy 1.7 – Legal Representation Costs Indemnification as reviewed and amended forming Attachment 5 to this report.
3. Council adopts the Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council as reviewed and amended forming Attachment 7 to this report.
4. Council adopts the Council Policy 2.3 – Councillor Training and Continuous Professional Development as reviewed and amended forming Attachment 9 to this report.
5. The adopted policies, as reviewed and amended be scheduled to be reviewed again in four years.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

<b>Author(s)</b>	Chief Financial Officer	Nil
<b>Responsible Officer</b>	Chief Financial Officer	Nil

## BACKGROUND

- 1 Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items was last fully reviewed at the meeting of Council held on 23 June 2022.
- 2 Council Policy 1.7 – Legal Representation Costs Indemnification was last fully reviewed at the meeting of Council held on 23 June 2022.
- 3 Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council was last fully reviewed at the meeting of Council held on 23 June 2022.
- 4 Council Policy 2.3 – Councillor Training and Continuous Professional Development was last fully reviewed at the meeting of Council held on 24 February 2022.

## REPORT

- 5 The policies of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council policies and procedures.
- 6 Thus, it is important that policies are reviewed periodically and amended where necessary.
- 7 EMRC's Executive Leadership Team, together with relevant Officers, have undertaken a comprehensive review of four policies. The following objectives were used as a basis for undertaking the review:
  - ⇒ To ensure policies met the definition of a *policy*;
  - ⇒ To incorporate in the policies appropriate amendments to account for changes due to legislative changes (if any) or details such as dates, times and values since the last review; and
  - ⇒ To ensure the policies are contemporary and appropriate for the Council.
- 8 The four policies have been reviewed and the changes are tabled here for Council's consideration.
- 9 The main types of considerations for this review are as follows:
  - ⇒ Maintain the current policy without amendment;
  - ⇒ Maintain the policy with amendments; and
  - ⇒ Delete the policy if it is no longer required, for example if these are covered under the *Local Government Act 1995* and regulations or has been incorporated into another policy.
- 10 A summary of the proposed changes to the Council policies are provided in Attachment 1 of this report.
- 11 The proposed changes are tracked and provided in Attachment 2, 4, 6 and 8 of this report.
- 12 All the changes for the Council Policies are minor updates only.
- 13 No significant changes have been made to the policies.
- 14 A clean copy of the final draft of the revised three policies are tabled for Council's consideration for adoption, forming Attachment 3, 5, 7 and 9 of this report.
- 15 Consistent with previous Council instructions to review Policy every four years, all the policies will be reviewed progressively during a four-year cycle.

## STRATEGIC/POLICY IMPLICATIONS

- 16 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

## FINANCIAL IMPLICATIONS

- 17 Nil

## SUSTAINABILITY IMPLICATIONS

- 18 The policies under review contribute to sustainability by informing management and the public about key Council policies and procedures.

## RISK MANAGEMENT

### Risk – Non-Compliance with Local Government Act and Regulations

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Council to adopt the revised Council Policies 1.5, 1.7, 1.12 and 2.3		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

- Summary of Four EMRC Policies and Recommended Changes (D2025/09742)
- Council Policy 1.5 Meeting Agenda/Minutes – Confidential Items with tracked changes to the documents (D2025/009744)
- Council Policy 1.5 - Meeting Agenda/Minutes – Confidential Items incorporating changes made i.e. final Policy document (D2025/09745)
- Council Policy 1.7 - Legal Representation Costs Indemnification with tracked changes to the documents (D2025/09746)
- Council Policy 1.7 - Legal Representation Costs Indemnification incorporating changes made i.e. final Policy document (D2025/09747)
- Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council with tracked changes to the documents (D2025/09748)
- Council Policy 1.12 - Personal Protective Equipment (PPE) Costs Incurred by Council incorporating changes made i.e. final Policy document (D2025/09749)

8. Council Policy 2.3 - Councillor Training and Continuous Professional Development with tracked changes to the documents (D2025/09751)
9. Council Policy 2.3 - Councillor Training and Continuous Professional Development incorporating changes made i.e. final Policy document (D2025/09752)

#### **VOTING REQUIREMENT**

Simple Majority

#### **RECOMMENDATION(S)**

That:

1. Council adopts the Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items as reviewed and amended forming Attachment 3 to this report.
2. Council adopts the Council Policy 1.7 – Legal Representation Costs Indemnification as reviewed and amended forming Attachment 5 to this report.
3. Council adopts the Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council as reviewed and amended forming Attachment 7 to this report.
4. Council adopts the Council Policy 2.3 – Councillor Training and Continuous Professional Development as reviewed and amended forming Attachment 9 to this report.
5. The adopted policies, as reviewed and amended be scheduled to be reviewed again in four years.

#### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED



## Summary of EMRC Policies and Recommended Changes

### 1. Management Policies

No:	Policy Title	Summary of Changes
1.5	Meeting Agenda / Minutes – Confidential Items	Keep with minor amendments including: <ul style="list-style-type: none"> <li>➤ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.</li> <li>➤ Updated to refer to the new <i>EMRC Meeting Procedures Local Law 2023</i>.</li> <li>➤ <i>Updated Policy Statement to include references to Councillors.</i></li> <li>➤ Review every four years.</li> </ul>
1.7	Legal Representation Costs Indemnification	Keep with minor amendments including: <ul style="list-style-type: none"> <li>➤ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.</li> <li>➤ Remove reference to expired delegations.</li> <li>➤ Review every four years.</li> </ul>
1.12	Personal Protective Equipment (PPE) Costs Incurred by Council	Keep with minor amendments including: <ul style="list-style-type: none"> <li>➤ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.</li> <li>➤ Review every four years.</li> </ul>

### 2. Council and Committee Policies

No:	Policy Title	Summary of Changes
2.3	Councillor Training and Continuous Professional Development	Keep with minor amendments including: <ul style="list-style-type: none"> <li>➤ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.</li> <li>➤ Review every four years.</li> </ul>



# Council Policy 1.5

## Meeting Agenda/Minutes - Confidential Items

### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC. To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.~~

### Purpose

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

### Legislation

*Local Government Act 1995 s.5.23, s.5.25(1)(j), s.5.94 and s.5.95*

*Local Government (Administration) Regulations 1996 ~~s.5.23~~, r14, r29 and r29A*

*Local Government (Rules of Conduct) Regulations 2007*

*Freedom of Information Act 1992 ~~r.6~~ Schedule 1 Clause 4*

~~EMRC Standing Order Local Law 2013 clauses, 4.20 and 5.13~~ *EMRC Meeting Procedures Local Law 2023 cl. 4.20 and cl. 5.13.*

### Policy Statement

1. That, in accordance with s.5.23 of the ~~Local Government Act~~, items which at the discretion of the Chief Executive Officer (CEO) are confidential are to be distributed separate from but accompanying the Council and/or Committee agendas and marked confidential.
2. That the agenda is to indicate that an item should be treated as confidential while it is being considered by Council/Committee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That confidential documents and attachments are distributed to all Councillors and deputy members via an online platform (i.e. Diligent Board) upon delivery of all relevant agendas.
5. That in accordance with s.5.95(1)(b) and s.5.95(3) of the *Local Government Act 1995* the reports and other documents; relating to the confidential item and presentation at the meeting, not be available for inspection by the public unless the document has been declassified.

The procedure for dealing with confidential information is:

1. Confidential information will be categorised by the EMRC CEO into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs, ~~and officers~~ and Councillors.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, commercially sensitive information and information relating to employees and information which if disclosed will or may cause harm to the EMRC.

3. Where confidential information is to be disclosed only to the Council, the Council may consider that information behind closed doors. Release of confidential information will be limited to officers and employees of the EMRC and Council members including member Council Mayors and Shire President. Confidential information will not be disclosed to any third party, inclusive of member Council CEOs, ~~and~~ officers and Councillors unless authorised by the EMRC CEO prior.
4. Confidential information which may be disclosed to committees and member Council CEOs, ~~and~~ officers and Councillors will be marked as being expressly subject to confidentiality and will be considered behind closed doors by those committees and member Council CEO's.
5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEO's, ~~and~~ officers and Councillors may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs, ~~and~~ officers and Councillors.
6. Application of these procedures will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs, ~~and~~ officers and Councillors may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and to avoid the need for litigation by the EMRC.

### Financial Considerations

Nil

### Adopted/Reviewed

18 September 1997  
 22 July 1999  
 02 May 2002  
 20 May 2004  
 23 February 2006  
 18 September 2008  
 23 September 2010  
 18 September 2014  
 06 December 2018  
 21 March 2019  
 23 June 2022  
22 May 2025

### Next Review

Following the Ordinary Elections in 2027~~3~~

### Responsible Unit

Business Support Team





## Council Policy 1.5

### Meeting Agenda/Minutes - Confidential Items

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

#### Legislation

*Local Government Act 1995 s.5.23, s.5.25(1)(j), s.5.94 and s.5.95*

*Local Government (Administration) Regulations 1996 r14, r29 and r29A*

*Local Government (Rules of Conduct) Regulations 2007*

*Freedom of Information Act 1992 Schedule 1 Clause 4*

*EMRC Meeting Procedures Local Law 2023 cl. 4.20 and cl. 5.13.*

#### Policy Statement

1. That, in accordance with s.5.23 of the items which at the discretion of the Chief Executive Officer (CEO) are confidential are to be distributed separate from but accompanying the Council and/or Committee agendas and marked confidential.
2. That the agenda is to indicate that an item should be treated as confidential while it is being considered by Council/Committee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That confidential documents and attachments are distributed to all Councillors and deputy members via an online platform (i.e. Diligent Board) upon delivery of all relevant agendas.
5. That in accordance with s.5.95(1)(b) and s.5.95(3) of the *Local Government Act 1995* the reports and other documents; relating to the confidential item and presentation at the meeting, not be available for inspection by the public unless the document has been declassified.

The procedure for dealing with confidential information is:

1. Confidential information will be categorised by the EMRC CEO into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs, officers and Councillors.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, commercially sensitive information and information relating to employees and information which if disclosed will or may cause harm to the EMRC.



3. Where confidential information is to be disclosed only to the Council, the Council may consider that information behind closed doors. Release of confidential information will be limited to officers and employees of the EMRC and Council members including member Council Mayors and Shire President. Confidential information will not be disclosed to any third party, inclusive of member Council CEOs, officers and Councillors unless authorised by the EMRC CEO prior.
4. Confidential information which may be disclosed to committees and member Council CEOs, officers and Councillors will be marked as being expressly subject to confidentiality and will be considered behind closed doors by those committees and member Council CEOs.
5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEOs, officers and Councillors may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs, officers and Councillors.
6. Application of these procedures will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs, officers and Councillors may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and to avoid the need for litigation by the EMRC.

### **Financial Considerations**

Nil

### **Adopted/Reviewed**

18 September 1997  
22 July 1999  
02 May 2002  
20 May 2004  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
06 December 2018  
21 March 2019  
23 June 2022  
22 May 2025

### **Next Review**

Following the Ordinary Elections in 2027

### **Responsible Unit**

Business Support Team



# Council Policy 1.7

## Legal Representation Costs Indemnification

### Strategic Plan Objective

3.3 To provide responsible and accountable governance and management of the EMRC. To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To protect the interests of Council members and employees (including past members and former employees) where they become involved in civil legal proceedings because of their official functions. In most situations the EMRC may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.

In each case it will be necessary to determine whether assistance with legal costs and other liabilities is justified for the good government of the Rregion.

### Legislation

*Local Government Act 1995 s9.56 – s9.57*

*Local Government (Functions and General) Regulations 1996 r.35*

### Policy Statement

#### 1 General Principles

- a) The EMRC may provide financial assistance to members and employees in connection with the performance of their duties provided that the member or employee has acted reasonably and has not acted illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith.
- b) The EMRC may provide such assistance in the following types of legal proceedings:
  - i) Those brought by members and employees to enable them to carry out their EMRC functions (eg where a member or employee seeks a restraining order against a person using threatening behaviour);
  - ii) Those brought against members or employees this could be in relation to a decision of Council or an employee which aggrieves another person or where the conduct of a member or employee in carrying out his or her functions is considered detrimental to the person (eg defending defamation actions); and
  - iii) Statutory or other inquiries where representation of members or employees is justified.
- c) The EMRC will not support any defamation actions seeking the payment of damages for individual members or employees in regard to comments or criticisms levelled at their conduct in their respective roles. Members or employees are not precluded, however, from taking their own private action. Further, the EMRC may seek its own advice on any aspect relating to such comments and criticisms of relevance to it.
- d) The legal services the subject of assistance under this policy will usually be provided by the EMRC's solicitors. Where this is not appropriate for practical reasons or because of a conflict of interest then the service may be provided by other solicitors approved by the EMRC.

## 2 Applications for Financial Assistance

- a) Subject to item (f), decisions as to financial assistance under this policy are to be made by Council.
- b) A member or employee requesting financial support for legal services under this policy is to make an application in writing, where possible in advance, to the Council providing full details of the circumstances of the matter and the legal services required. Such a request is to contain a declaration that the applicant has acted in good faith, and has not acted unlawfully or in any way that constitutes improper conduct in relation to the matter to which the application relates.
- c) The application is to be accompanied by a written statement by the applicant that he or she:
  - i) has read, and understands, the terms of this policy;
  - ii) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 3 and any other conditions to which the approval is subject; and
  - iii) undertakes to repay to the EMRC any legal representation costs in accordance with the provisions of clause 3.
- d) An application to the Council is to be accompanied by an assessment of the request and with a recommendation, which has been prepared by, or on behalf of, the Chief Executive Officer (CEO) or where the CEO is the applicant by the Chief Financial Officer.
- e) A member or employee requesting financial support for legal services, or any other person who might have a financial interest in the matter, should take care to ensure compliance with the financial interest provisions of the *Local Government Act 1995*.
- f) Where there is a need for the provision of urgent legal services before an application can be considered by Council, the CEO may give an authorisation to the value of \$5,000 provided that the power to make such an authorisation has been delegated to the CEO in writing under section 5.42 of the *Local Government Act 1995*. Council has delegated the authority to the CEO, up to \$5,000 per application, where the need arises for urgent legal services.
- g) Where it is the CEO who is seeking urgent financial support for legal services the Chief Financial Officer in consultation with the Chairman shall deal with the application.

## 3 Repayment of Assistance

- a) Any amount recovered by a member or employee in proceedings, whether for costs or damages, will be off set against any monies paid or payable by the EMRC.
- b) Assistance will be withdrawn where the Council determines, upon legal advice, that a person has acted unreasonably, illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith; or where information from the person is shown to have been false or misleading.
- c) Where assistance is so withdrawn, the person who obtained financial support is to repay any moneys already provided. The EMRC may take action to recover any such moneys in a court of competent jurisdiction.



## Financial Considerations

A contingent item that could materialise at any time and therefore requires a budget allocation.

## Adopted/Reviewed

20 October 2000  
14 December 2000  
02 May 2002  
20 May 2004  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
06 December 2018  
23 June 2022  
22 May 2025

## Next Review

Following the Ordinary Elections in 202~~7~~<sup>3</sup>

## Responsible Unit

Business Support Team



# Council Policy 1.7

## Legal Representation Costs Indemnification

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To protect the interests of Council members and employees (including past members and former employees) where they become involved in civil legal proceedings because of their official functions. In most situations the EMRC may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.

In each case it will be necessary to determine whether assistance with legal costs and other liabilities is justified for the good government of the Region.

### Legislation

*Local Government Act 1995 s9.56 – s.9.57*

*Local Government (Functions and General) Regulations 1996 r.35*

### Policy Statement

#### 1 General Principles

- a) The EMRC may provide financial assistance to members and employees in connection with the performance of their duties provided that the member or employee has acted reasonably and has not acted illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith.
- b) The EMRC may provide such assistance in the following types of legal proceedings:
  - i) Those brought by members and employees to enable them to carry out their EMRC functions (eg where a member or employee seeks a restraining order against a person using threatening behaviour);
  - ii) Those brought against members or employees this could be in relation to a decision of Council or an employee which aggrieves another person or where the conduct of a member or employee in carrying out his or her functions is considered detrimental to the person (eg defending defamation actions); and
  - iii) Statutory or other inquiries where representation of members or employees is justified.
- c) The EMRC will not support any defamation actions seeking the payment of damages for individual members or employees in regard to comments or criticisms levelled at their conduct in their respective roles. Members or employees are not precluded, however, from taking their own private action. Further, the EMRC may seek its own advice on any aspect relating to such comments and criticisms of relevance to it.
- d) The legal services the subject of assistance under this policy will usually be provided by the EMRC's solicitors. Where this is not appropriate for practical reasons or because of a conflict of interest then the service may be provided by other solicitors approved by the EMRC.

## 2 Applications for Financial Assistance

- a) Subject to item (f), decisions as to financial assistance under this policy are to be made by Council.
- b) A member or employee requesting financial support for legal services under this policy is to make an application in writing, where possible in advance, to the Council providing full details of the circumstances of the matter and the legal services required. Such a request is to contain a declaration that the applicant has acted in good faith, and has not acted unlawfully or in any way that constitutes improper conduct in relation to the matter to which the application relates.
- c) The application is to be accompanied by a written statement by the applicant that he or she:
  - i) has read, and understands, the terms of this policy;
  - ii) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 3 and any other conditions to which the approval is subject; and
  - iii) undertakes to repay to the EMRC any legal representation costs in accordance with the provisions of clause 3.
- d) An application to the Council is to be accompanied by an assessment of the request and with a recommendation, which has been prepared by, or on behalf of, the Chief Executive Officer (CEO) or where the CEO is the applicant by the Chief Financial Officer.
- e) A member or employee requesting financial support for legal services, or any other person who might have a financial interest in the matter, should take care to ensure compliance with the financial interest provisions of the *Local Government Act 1995*.
- f) Where there is a need for the provision of urgent legal services before an application can be considered by Council, the CEO may give an authorisation to the value of \$5,000 provided that the power to make such an authorisation has been delegated to the CEO in writing under section 5.42 of the *Local Government Act 1995*. Council has delegated the authority to the CEO, up to \$5,000 per application, where the need arises for urgent legal services.
- g) Where it is the CEO who is seeking urgent financial support for legal services the Chief Financial Officer in consultation with the Chairman shall deal with the application.

## 3 Repayment of Assistance

- a) Any amount recovered by a member or employee in proceedings, whether for costs or damages, will be off set against any monies paid or payable by the EMRC.
- b) Assistance will be withdrawn where the Council determines, upon legal advice, that a person has acted unreasonably, illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith; or where information from the person is shown to have been false or misleading.
- c) Where assistance is so withdrawn, the person who obtained financial support is to repay any moneys already provided. The EMRC may take action to recover any such moneys in a court of competent jurisdiction.



## Financial Considerations

A contingent item that could materialise at any time and therefore requires a budget allocation.

## Adopted/Reviewed

20 October 2000  
14 December 2000  
02 May 2002  
20 May 2004  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
06 December 2018  
23 June 2022  
22 May 2025

## Next Review

Following the Ordinary Elections in 2027

## Responsible Unit

Business Support Team





## Council Policy 1.12

### Personal Protective Equipment (PPE) Costs Incurred by Council Members Policy

#### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC. To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.~~

#### Purpose

To establish a policy to approve the reimbursement of expenditure incurred by Councillor Members and Deputy Members for such PPE as determined by the EMRC Chief Executive Officer to be necessary to conduct site visits to minimise exposure to hazards.

#### Legislation

*Local Government Act (1995) s.5.98*

*Local Government (Administration) Regulations 1996, Reg. 32*

*Local Government (Financial Management) Regulations 1996, Reg. 44*

#### Policy Statement

- Claims by members of Council for PPE costs incurred may be made in the following circumstances:
  - ⇒ The members attendance is necessary to conduct site visits to EMRC and non – EMRC sites to minimise exposure to hazards.
  - ⇒ The member is attending in his/her capacity associated with performing a function under the express authority of Council or in accordance with the Establishment Agreement of the EMRC; be reimbursed for the required PPE on the basis as detailed in this policy.
- Claims for PPE costs incurred by Council Members must be made in writing to the EMRC Chief Executive Officer for approval, detailing the date and purposes of the PPE, be signed by the Councillor and include a receipt or tax invoice of the PPE for reimbursement.





## Financial Considerations

A statutory provision which requires a budget allocation.

## Adopted/Reviewed

23 June 2022

22 May 2025

## Next Review

Following the Ordinary Elections in 202~~7~~<sup>3</sup>

## Responsible Unit

Business Support Team



## Council Policy 1.12

### Personal Protective Equipment (PPE) Costs Incurred by Council Members Policy

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

To establish a policy to approve the reimbursement of expenditure incurred by Councillor Members and Deputy Members for such PPE as determined by the EMRC Chief Executive Officer to be necessary to conduct site visits to minimise exposure to hazards.

#### Legislation

*Local Government Act (1995) s.5.98*

*Local Government (Administration) Regulations 1996, Reg. 32*

*Local Government (Financial Management) Regulations 1996, Reg. 44*

#### Policy Statement

- Claims by members of Council for PPE costs incurred may be made in the following circumstances:
  - ⇒ The members attendance is necessary to conduct site visits to EMRC and non – EMRC sites to minimise exposure to hazards.
  - ⇒ The member is attending in his/her capacity associated with performing a function under the express authority of Council or in accordance with the Establishment Agreement of the EMRC; be reimbursed for the required PPE on the basis as detailed in this policy.
- Claims for PPE costs incurred by Council Members must be made in writing to the EMRC Chief Executive Officer for approval, detailing the date and purposes of the PPE, be signed by the Councillor and include a receipt or tax invoice of the PPE for reimbursement.

#### Financial Considerations

A statutory provision which requires a budget allocation.



### **Adopted/Reviewed**

23 June 2022

22 May 2025

### **Next Review**

Following the Ordinary Elections in 2027

### **Responsible Unit**

Business Support Team



## Council Policy 2.3

### Councillor Training and Continuing Professional Development

#### Interrelated Documents

Council Policy 6.2 – Reimbursement of Expenses for Conferences, Seminars and Other Events

Council Policy 6.3 – Attendance at Events

#### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC~~ To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

This policy describes the EMRC's approach to enable Councillors to meet their statutory obligations in relation to Councillor training and gives effect to the requirement to adopt a continuing professional development policy.

Part 5, Division 10 of the *Local Government Act 1995* (the Act) describes provisions related to the universal training of Councillors:

- under section 5.126 of the Act, each Councillor must complete training in accordance with the *Local Government (Administration) Regulations 1996*;
- under section 5.127 of the Act, the CEO must publish a report on the local government's website within one (1) month of the end of the financial year detailing the training completed by Councillors;
- under section 5.128 of the Act, a local government must prepare and adopt a policy in relation to the continuing professional development of councillors.

#### Scope

This Policy applies to all elected members appointed to the EMRC.

#### Legislation

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.

#### Policy Statement

##### Introduction

Councillors have a unique and challenging role performing their functions under the Act. The EMRC recognises the value of training and continuing professional development to build and supplement Councillor skills and experience.

Training can take several forms including formal qualifications, short-courses, seminars and conferences.

Training paid for in accordance with this policy must have benefit to the EMRC, the relevant member council and the community. Training must relate to the professional development of Councillors in their role as a Councillor. Examples of organisations that provide training relating to the professional development of Councillors, includes, but is not restricted to:

- Western Australian Local Government Association (WALGA)
- Australian Local Government Association
- Australian Institute of Management
- Australian Institute of Company Directors
- Institute of Public Administration Australia.

Training related to public sector management leadership; town planning; strategic planning; financial management; corporate governance; risk management; conflict resolution; and emergency management is also considered to be relevant.

In considering training, Councillors should complete training, where possible, through a Registered Training Organisation.

Attendance and/or participation at conferences is also considered to be training where value to the EMRC, the relevant member council and community can be demonstrated.

Councillors should note that all training undertaken, including conferences paid for entirely or partially by the EMRC and/or the respective member council will be published on the EMRC's website in accordance with section 5.127 of the Act.

### **Prescribed Training Requirements**

The *Local Government (Administration) Regulations 1996* requires Councillors to complete a 'Council Member Essentials' course consisting of five modules. Certain exemptions, specified in the Regulations, apply.

Training must be completed by all Councillors following their election within 12 months of taking office and is valid for five years. The Regulations require that the course is completed through North Metropolitan TAFE, South Metropolitan TAFE, or WALGA.

Non-compliance with the requirement to complete training is an offence under the Act punishable by a fine not exceeding \$5,000.

Councillors have a responsibility to complete training in accordance with the legislation.

Following each ordinary election, Councillors will be provided with information on training options from the approved training providers. Councillors will be able to select a training option to meet their learning style and availability.

### **Continuing Professional Development**

The EMRC is committed to supporting Continuing Professional Development of Councillors to the benefit of the EMRC, its member councils and the community.

Continuing professional development can include training and attendance at conferences in accordance with this policy.

Training that exceeds the allocated budget amount may be approved by resolution of Council.



## Funding

The policy, training and training funding requirements of all EMRC Councillors, as required under the Act, are to be fulfilled by the training undertaken through their respective member councils.

Each Councillor is also allotted an annual training allocation in the EMRC's annual budget. The training allocation is for a financial year and expires at the end of the financial year.

As the expenditure of funds from the EMRC's budget can only be authorised by Council, Councillors must obtain the necessary approvals set in this policy prior to making any financial or other commitments on behalf of the EMRC.

Unless otherwise resolved by the Council:

- Councillors are to use their annual training funding allocation for all training and continuing professional development, except for training that they are required to complete under section 5.126 of the Act;
- Councillors are not permitted to nominate for attendance at a training course or conference paid for by the EMRC three (3) months prior to their term of office expiring;
- Councillors who do not complete training paid by the EMRC will be required to repay the EMRC for the training and associated costs; and
- Any amendments or cancellations to bookings resulting from a change in Councillors' personal circumstances shall be at the Councillor's own cost. Any change or cancellation resulting from the EMRC's operations shall be communicated to Councillors and paid for by the EMRC.

## Reporting on Training

In accordance with section 5.127 of the Act, the EMRC will publish a report on the EMRC's website within one (1) month of the end of the financial year detailing the training completed by Councillors.

In order to complete the register, Councillors shall, following completion of the training, provide evidence of completion of the training to the EMRC. Councillors will be asked to confirm their completion or attendance as applicable prior to the publication of the register.

The register will state:

- Councillor name;
- Each training course or module completed;
- The cost of training and any associated travel and accommodation paid for by the EMRC; and
- The training provider or conference name.

For reporting purposes, the costs of training completed as a group will be apportioned to each Councillor that was registered to attend.

Councillors are encouraged to share learnings and insights from training, including conferences with Council.

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.



### Financial Considerations

An amount will be provided in the annual budget to meet estimated costs associated with continuing professional development by Councillors.

### Adopted/Reviewed

24 February 2022

22 May 2025

### Next Review

Following the Ordinary Elections in 202~~7~~<sup>3</sup>

### Responsible Unit

Business Support Team



## Council Policy 2.3

### Councillor Training and Continuing Professional Development

#### Interrelated Documents

Council Policy 6.2 – Reimbursement of Expenses for Conferences, Seminars and Other Events

Council Policy 6.3 – Attendance at Events

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

This policy describes the EMRC's approach to enable Councillors to meet their statutory obligations in relation to Councillor training and gives effect to the requirement to adopt a continuing professional development policy.

Part 5, Division 10 of the *Local Government Act 1995* (the Act) describes provisions related to the universal training of Councillors:

- under section 5.126 of the Act, each Councillor must complete training in accordance with the *Local Government (Administration) Regulations 1996*;
- under section 5.127 of the Act, the CEO must publish a report on the local government's website within one (1) month of the end of the financial year detailing the training completed by Councillors;
- under section 5.128 of the Act, a local government must prepare and adopt a policy in relation to the continuing professional development of councillors.

#### Scope

This Policy applies to all elected members appointed to the EMRC.

#### Legislation

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.

#### Policy Statement

##### Introduction

Councillors have a unique and challenging role performing their functions under the Act. The EMRC recognises the value of training and continuing professional development to build and supplement Councillor skills and experience.

Training can take several forms including formal qualifications, short-courses, seminars and conferences.





Training paid for in accordance with this policy must have benefit to the EMRC, the relevant member council and the community. Training must relate to the professional development of Councillors in their role as a Councillor. Examples of organisations that provide training relating to the professional development of Councillors, includes, but is not restricted to:

- Western Australian Local Government Association (WALGA)
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- Institute of Public Administration Australia.

Training related to public sector management leadership; town planning; strategic planning; financial management; corporate governance; risk management; conflict resolution; and emergency management is also considered to be relevant.

In considering training, Councillors should complete training, where possible, through a Registered Training Organisation.

Attendance and/or participation at conferences is also considered to be training where value to the EMRC, the relevant member council and community can be demonstrated.

Councillors should note that all training undertaken, including conferences paid for entirely or partially by the EMRC and/or the respective member council will be published on the EMRC's website in accordance with section 5.127 of the Act.

### **Prescribed Training Requirements**

The *Local Government (Administration) Regulations 1996* requires Councillors to complete a 'Council Member Essentials' course consisting of five modules. Certain exemptions, specified in the Regulations, apply.

Training must be completed by all Councillors following their election within 12 months of taking office and is valid for five years. The Regulations require that the course is completed through North Metropolitan TAFE, South Metropolitan TAFE, or WALGA.

Non-compliance with the requirement to complete training is an offence under the Act punishable by a fine not exceeding \$5,000.

Councillors have a responsibility to complete training in accordance with the legislation.

Following each ordinary election, Councillors will be provided with information on training options from the approved training providers. Councillors will be able to select a training option to meet their learning style and availability.

### **Continuing Professional Development**

The EMRC is committed to supporting Continuing Professional Development of Councillors to the benefit of the EMRC, its member councils and the community.

Continuing professional development can include training and attendance at conferences in accordance with this policy.

Training that exceeds the allocated budget amount may be approved by resolution of Council.

## Funding

The policy, training and training funding requirements of all EMRC Councillors, as required under the Act, are to be fulfilled by the training undertaken through their respective member councils.

Each Councillor is also allotted an annual training allocation in the EMRC's annual budget. The training allocation is for a financial year and expires at the end of the financial year.

As the expenditure of funds from the EMRC's budget can only be authorised by Council, Councillors must obtain the necessary approvals set in this policy prior to making any financial or other commitments on behalf of the EMRC.

Unless otherwise resolved by the Council:

- Councillors are to use their annual training funding allocation for all training and continuing professional development, except for training that they are required to complete under section 5.126 of the Act;
- Councillors are not permitted to nominate for attendance at a training course or conference paid for by the EMRC three (3) months prior to their term of office expiring;
- Councillors who do not complete training paid by the EMRC will be required to repay the EMRC for the training and associated costs; and
- Any amendments or cancellations to bookings resulting from a change in Councillors' personal circumstances shall be at the Councillor's own cost. Any change or cancellation resulting from the EMRC's operations shall be communicated to Councillors and paid for by the EMRC.

## Reporting on Training

In accordance with section 5.127 of the Act, the EMRC will publish a report on the EMRC's website within one (1) month of the end of the financial year detailing the training completed by Councillors.

In order to complete the register, Councillors shall, following completion of the training, provide evidence of completion of the training to the EMRC. Councillors will be asked to confirm their completion or attendance as applicable prior to the publication of the register.

The register will state:

- Councillor name;
- Each training course or module completed;
- The cost of training and any associated travel and accommodation paid for by the EMRC; and
- The training provider or conference name.

For reporting purposes, the costs of training completed as a group will be apportioned to each Councillor that was registered to attend.

Councillors are encouraged to share learnings and insights from training, including conferences with Council.

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.



### **Financial Considerations**

An amount will be provided in the annual budget to meet estimated costs associated with continuing professional development by Councillors.

### **Adopted/Reviewed**

24 February 2022

22 May 2025

### **Next Review**

Following the Ordinary Elections in 2027

### **Responsible Unit**

Business Support Team

## 14.6 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES

D2025/09753

### PURPOSE OF REPORT

The purpose of this report is to appoint presiding members and deputy presiding members to the Audit Committee (AC), Chief Executive Performance Review Committee (CEOPRC) and Legal Committee (LC).

### KEY POINT(S)

- Amendments to section 5.12 of the *Local Government Act 1995* require councils to appoint new committee presiding members and deputy presiding members by 1 July 2025.
- These appointments must be made by an absolute majority decision of the Council from this point forward.

### RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with s.5.12(1) appoint Cr ..... to be the Chairperson (Presiding Member) of the Audit Committee.
2. By absolute majority in accordance with s.5.12(1) appoint Cr ..... to be the Chairperson (Presiding Member) of the Chief Executive Officer Performance Review Committee.
3. By absolute majority in accordance with s.5.12(1) appoint Cr ..... to be the Chairperson (Presiding Member) of the Legal Committee.
4. By absolute majority in accordance with s.5.12(2) appoint Cr ..... to be the Deputy Chairperson (Deputy Presiding Member) of the Audit Committee.
5. By absolute majority in accordance with s.5.12(2) appoint Cr ..... to be the Deputy Chairperson (Deputy Presiding Member) of the Chief Executive Officer Performance Review Committee.
6. By absolute majority in accordance with s.5.12(2) appoint Cr ..... to be the Deputy Chairperson (Deputy Presiding Member) of the Legal Committee.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Chief Financial Officer	Nil
Responsible Officer	Chief Executive Officer	Nil

## BACKGROUND

- 1 Previously, the members of a committee are to elect a presiding member and deputy presiding member from amongst themselves in accordance with s.5.12 of the *Local Government Act 1995* (the Act).
- 2 Similarly it is a requirement of the Act that members of a committee may elect a deputy presiding member from amongst themselves.

## REPORT

- 3 Reforms proclaimed late last year under Schedule 9.3 cl.67 of the Local Government Act Transitional provisions require Local Governments to appoint Committee Presiding Members and Deputy Presiding Members by absolute majority Council decision by no later than **1 July 2025**.
- 4 This applies to all current Committees established under section 5.8 of the Act.
- 5 The changes are intended to allow for greater transparency and clarity on how council committees operate.
- 6 The appointment process for the presiding member and deputy presiding member has also been simplified with the appointment of these roles by Council, instead of the committee(s) electing those roles by secret ballot in the changes to s.5.12 of the Act.
- 7 Currently the EMRC has three committees:
  - a Audit Committee;
  - b Chief Executive Officer Performance Review Committee; and
  - c Legal Committee
- 8 Of the three, the AC and LC have elected their respective Presiding and Deputy Presiding Members.
- 9 The CEOPRC was established at the Special Meeting of Council on 10 April 2025 and has not appointed a Presiding and Deputy Presiding Member.

## STRATEGIC/POLICY IMPLICATIONS

- 10 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes.

## FINANCIAL IMPLICATIONS

- 11 Nil

## SUSTAINABILITY IMPLICATIONS

- 12 Nil

## RISK MANAGEMENT

**Risk – Non Compliance with the *Local Government Act 1995* if Committee Chairpersons and Deputy Chairpersons are not appointed by Council no later than 1 July 2025.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Council to appoint Chairpersons and Deputy Chairpersons to the Committee in accordance with s.5.12 of the <i>Local Government Act 1995</i> .		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

## ATTACHMENT(S)

Nil

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with s.5.12(1) appoint Cr ..... to be the Chairperson (Presiding Member) of the Audit Committee.
2. By absolute majority in accordance with s.5.12(1) appoint Cr ..... to be the Chairperson (Presiding Member) of the Chief Executive Officer Performance Review Committee.
3. By absolute majority in accordance with s.5.12(1) appoint Cr ..... to be the Chairperson (Presiding Member) of the Legal Committee.
4. By absolute majority in accordance with s.5.12(2) appoint Cr ..... to be the Deputy Chairperson (Deputy Presiding Member) of the Audit Committee.
5. By absolute majority in accordance with s.5.12(2) appoint Cr ..... to be the Deputy Chairperson (Deputy Presiding Member) of the Chief Executive Officer Performance Review Committee.
6. By absolute majority in accordance with s.5.12(2) appoint Cr ..... to be the Deputy Chairperson (Deputy Presiding Member) of the Legal Committee.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED

## 14.7 INTERIM 2025/2026 FEES AND CHARGES

D2025/08898

### PURPOSE OF REPORT

The purpose of this report is to adopt Fees and Charges in advance of the budget adoption for the 2025-2026 Financial Year. This is due to the likelihood of a late July or August 2025 adoption, and the EMRC will be required to begin pricing services for customers, and pay the increased state landfill levy from 1 July 2025.

### KEY POINT(S)

- The State Government in June 2023 announced a schedule of increases for the waste levy to apply to landfill.
- As a result, the waste levy for the 2025-2026 financial year will increase from \$85 per tonne to \$88 per tonne.
- As the EMRC's core business is currently linked to the landfill levy, it is important to ensure this is considered for implementation and accounted for in the gate fees.
- Additionally, it is anticipated that a number of commercial contracts will be pursued prior to or during the initial period of the 2025-2026 financial year, and a price reflecting the EMRC's operations including the levy is required.
- Finally, the opportunity is taken to also consider the initial pricing of a number of other services of interest to customers to form the basis of service offerings.
- Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year [s.6.16(3)(b)].
- As the next annual budget for the 2025/2026 financial year is likely to be reviewed and adopted in late July or August 2025, the draft updated Schedule of Fees and Charges will need to be considered prior to 1 July 2025.
- In accordance with s.6.19 of the *Local Government Act 1995*, local public notice of the intention to impose the amended fees or charges will be required.

### RECOMMENDATION(S)

That:

1. Council by absolute majority in accordance with s.6.16 of the *Local Government Act 1995* adopts the Draft Updated Schedule of Fees and Charges, forming the attachment to this report and be effective from 1 July 2025.
2. Public notice be given in accordance with s.6.19 of the *Local Government Act 1995*.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*

Author(s)	Chief Executive Officer	Nil
Responsible Officer	Chief Executive Officer	Nil



## BACKGROUND

- 1       Planned structural changes to the EMRC taking effect from 1 July 2025 require the budget to be constructed and handed down post 1 July 2025.
- 2       In doing so, there will be a period when revised fees, inclusive of increases to the State Government's waste levy, will need to be amended to reflect the change.
- 3       Without doing so, the EMRC will be responsible to meet the changing costs incurred during the 2025-2026 financial year but only receiving revenue on the basis of 2024-2025 rates, creating a shortfall.
- 4       The following legislation governs the manner in which Local Governments may impose fees and charges:
  - a     Section 1.7 of the *Local Government Act 1995*
  - b     Section 6.16 of the *Local Government Act 1995*
  - c     Section 6.19 of the *Local Government Act 1995*
- 5       Furthermore, subsidiary legislation within the Local Government (Administration) Regulations 1996 – Part 1A – Public Notices dictates the process and requirements for advertising of proposed fees and charges.

## REPORT

- 6       The draft Schedule of Fees and Charges have been developed to minimise the impact of general increases.
- 7       This will insure the continued member Council and EMRC financial viability.
- 8       The *Waste Avoidance and Resource Recovery Levy Act 2007* (WARR Levy Act) and *Waste Avoidance and Resource Recovery Levy Regulations 2008* (WARR Levy Regulations) provide for a waste levy for waste received at landfill premises in the metropolitan region and to waste collected in the metropolitan region and received at landfill premises outside the metropolitan region.
- 9       In June 2023, the State Government announced a schedule of anticipated waste levy rates over a five-year period.
- 10      From 1 July 2025, this will increase to \$88/tonne or \$133/cubic metre.
- 11      The existing EMRC Schedule of Fees and Charges was adopted by Council when it adopted the annual budget in June 2024 and reflects a \$85/tonne.
- 12      Additionally, it is anticipated that a number of commercial contracts will be pursued prior to or during the initial period of the 2025-2026 financial year, and a price reflecting the EMRC's operations including the levy is required.
- 13      The opportunity is also taken to consider the amended pricing of a number of other services of interest to customers to form the basis of service offerings.
- 14      With next annual budget anticipated to be reviewed and adopted by Council in late July or August 2025, there will be a gap of \$3/tonne if no amendment is accounted for.
- 15      Consequently, it is critical and financially responsible to consider amending the Schedule of Fees and Charges previously adopted by Council in June 2024, prior to the new Schedule of Fees and Charges to be imposed when adopting the 2025/2026 Annual Budget.



- 16 In accordance with s.6.19 of the *Local Government Act 1995*, if a local government wishes to impose any fees or charges after the annual budget has been adopted, it must, before introducing the fees or charges, give local public notice of its intention to do so and
- 17 Part 1A of the *Local Government (Administration) Regulations 1996* stipulates that the Local Public notes that if no period for notice is specified, notification must not be for a period of less than 7 days. As such, 7 days is proposed as part of the officer recommendation.
- 18 Further, Section 1.7 - 3.A(2) of the regulations requires that notice must be published on the official local government website, and in at least three (3) other prescribed ways. It is proposed that the other three (3) ways for notice to occur are:
- a publication in a newspaper circulating generally in the State as per regulation 3A(2)(a);
  - b publication in a newspaper circulating generally in the district as per 3A(2)(b);
  - c Posting on Social Media as per regulation 3A(2)(g).

#### STRATEGIC/POLICY IMPLICATIONS

- 19 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

#### FINANCIAL IMPLICATIONS

- 20 The Fees and Charges have been developed to ensure that the EMRC operations are undertaken in a fiscally responsible manner.

#### SUSTAINABILITY IMPLICATIONS

- 21 The Fees and Charges will ensure the EMRC operations, particularly the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park are operated in a socially, environmentally and financially responsible manner.

#### RISK MANAGEMENT

**Risk – Not recovering the operational costs including State waste levy will result in an impost on the financial wellbeing of the EMRC as well as an impact on its ability to deliver on its objectives for the Region.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Review and adopted an updated Schedule of Fees and Charges		



## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean  
City of Bayswater  
Shire of Mundaring  
City of Swan

### Implication Details

As reflected in the report due to its participation in the EMRC

## ATTACHMENT(S)

Draft Updated Schedule of Fees and Charges (D2025/10563)

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That:

1. Council by absolute majority in accordance with s.6.16 of the *Local Government Act 1995* adopts the Draft Updated Schedule of Fees and Charges, forming the attachment to this report and be effective from 1 July 2025.
2. Public notice be given in accordance with s.6.19 of the *Local Government Act 1995*.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES**

Description	Unit	2024/2025 Charges with no GST \$	Value of GST \$	2024/2025 Charges inc GST \$	2025/2026 Charges with no GST \$	Value of GST \$	2025/2026 Charges inc GST \$
<b><u>Waste Management Charges</u></b>							
Member Council disposal rate	1 tonne	218.59	21.86	240.45	206.36	20.64	227.00
<b><u>Councils - Other (Member and Non-Member Council)</u></b>							
Domestic Refuse Tip Pass (Gidgegannup @ 3bags/wk)	N/A	8.18	0.82	9.00	9.09	0.91	10.00
Council Refuse Tip Passes - Trailers (up to 500kg)	N/A	70.91	7.09	78.00	73.64	7.36	81.00
Council Garden Organics Tip Passes (up to 500 kg)	N/A	35.45	3.55	39.00	37.27	3.73	41.00
<b><u>General Waste</u></b>							
Cars / Station Wagons *	N/A	37.27	3.73	41.00	39.09	3.91	43.00
Trailers (6 x 4) *	N/A	64.55	6.45	71.00	67.27	6.73	74.00
Vans / Utes *	N/A	64.55	6.45	71.00	67.27	6.73	74.00
Trailers (6 x 4) High Sides *	N/A	80.91	8.09	89.00	83.64	8.36	92.00
Tandem/ Horse Floats (< 1 tonne) *	N/A	120.00	12.00	132.00	123.64	12.36	136.00
Up to 240 Litre Mobile Garbage Bin *	N/A	11.82	1.18	13.00	12.73	1.27	14.00
Commercial (General)	1 tonne	180.91	18.09	199.00	206.36	20.64	227.00
Minimum Commercial Charges	0.50 tonne	90.45	9.05	99.50	103.64	10.36	114.00
<b><u>Garden Organics</u></b>							
Garden Organics - Member Councils (uncontaminated - Red Hill)	1 tonne	53.64	5.36	59.00	55.45	5.55	61.00
Garden Organics - Commercial and Non-Member Council (uncontaminated - Red Hill)	1 tonne	70.00	7.00	77.00	84.55	8.45	93.00
Garden Organics - Shredded to EMRC specification (to Red Hill)	1 tonne	11.82	1.18	13.00	12.73	1.27	14.00
(Minimum charge for Garden Organics 0.5 tonne)							
<b><u>FOGO Waste (Member and Non-Member Council)</u></b>							
FOGO waste - MGB - Red Hill	1 tonne	110.00	11.00	121.00	174.55	17.45	192.00
FOGO waste - MGB (6% - 9% contamination) - Hazelmere	1 tonne	126.27	12.63	138.90	220.91	22.09	243.00
<b><u>Note 1:</u></b> Attractive discounts available to major customers and Local Governments.							
<b><u>Note 2:</u></b> In the event that the weighbridges at Red Hill Waste Management Facility are not operational, vehicles will be charged according to their carrying capacity (in tonnes) multiplied by the appropriate rate from the schedule of fees and charges according to the type of waste being disposed.							

\* Fees and Charges are for all weights Under 1 Tonne

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES**

Description	Unit	2024/2025 Charges with no GST \$	Value of GST \$	2024/2025 Charges inc GST \$	2025/2026 Charges with no GST \$	Value of GST \$	2025/2026 Charges inc GST \$
<u>Waste Management Charges continued..</u>							
<u>Disposal Rates continued..</u>							
<u>Special Wastes</u>							
Asbestos (Wrapped)	1 tonne	198.18	19.82	218.00	204.55	20.45	225.00
Asbestos (Wrapped) - Member Council residents only	1 tonne	105.45	10.55	116.00	109.09	10.91	120.00
Asbestos (Wrapped) - Minimum Charge		34.55	3.45	38.00	36.36	3.64	40.00
Car Bodies - Commercial	each	58.18	5.82	64.00	60.00	6.00	66.00
Car Bodies - Member Council residents only	each	28.18	2.82	31.00	29.09	2.91	32.00
Biosecurity Waste	1 tonne	227.27	22.73	250.00	234.55	23.45	258.00
Burial Fee (for immediate burial requirements)	N/A	157.27	15.73	173.00	162.73	16.27	179.00
Handling Fee (for special handling requirements)	N/A	157.27	15.73	173.00	162.73	16.27	179.00
Tyre Disposal (off rim) *	each	9.09	0.91	10.00	10.00	1.00	11.00
Tyre Disposal (with rim) *	each	16.36	1.64	18.00	17.27	1.73	19.00
Tyre Recovery Charges (for tyres at the landfill face)	each	28.18	2.82	31.00	29.09	2.91	32.00
Mattress disposal fee (Member and Non-Member Council Residents)	each	30.91	3.09	34.00	32.73	3.27	36.00
Mattress disposal fee (Charitable Organisations)	each	31.82	3.18	35.00	33.64	3.36	37.00
Mattress disposal fee (Commercial)	each	38.18	3.82	42.00	40.00	4.00	44.00
E-Waste (Price applicable after quota has been reached under Infoactive agreement )	each	10.91	1.09	12.00	11.82	1.18	13.00
Wash Facility Fee	N/A	41.82	4.18	46.00	43.64	4.36	48.00
Class III Contaminated Waste **	1 tonne	182.73	18.27	201.00	208.18	20.82	229.00
Class III Contaminated Soil **	1 tonne	182.73	18.27	201.00	208.18	20.82	229.00
Class IV Contaminated Waste **	1 tonne	270.00	27.00	297.00	290.00	29.00	319.00
Class IV Contaminated Soil **	1 tonne	238.18	23.82	262.00	245.45	24.55	270.00
** Minimum Contaminated Waste Charges	0.50 tonne						
Administration Charge - For Waste Acceptance Approvals	consignment	170.00	17.00	187.00	175.45	17.55	193.00
Administration Charge - Reprinting of Unsigned Weighbridge Dockets	per docket	5.45	0.55	6.00	6.36	0.64	7.00
Administration Charge - For uploading invoices onto the portal	set up fee	131.82	13.18	145.00	136.36	13.64	150.00
Administration Charge - For uploading invoices onto the portal	per invoice	60.00	6.00	66.00	61.82	6.18	68.00
<u>Note 1: Attractive discounts available to major customers and Local Governments.</u>							
* Only car and 4 wheel drive vehicle tyres accepted. Member Council residents only maximum 4 per person.							

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES**

Description	Unit	2024/2025 Charges with no GST \$	Value of GST \$	2024/2025 Charges inc GST \$	2025/2026 Charges with no GST \$	Value of GST \$	2025/2026 Charges inc GST \$
<b><u>Waste Management Charges continued ..</u></b>							
<b><u>Hazlemere – Woodwaste Sorting &amp; Recycling</u></b>							
Wood Waste (per tonne)							
- Grade 1	1 tonne	61.82	6.18	68.00	64.55	6.45	71.00
- Grade 2	1 tonne	69.09	6.91	76.00	71.82	7.18	79.00
- Contaminated	1 tonne	264.55	26.45	291.00	272.73	27.27	300.00
(Minimum Charge for Wood Waste of 0.50 Tonnes)							
Wood Waste Unloading Fee	per load	30.00	3.00	33.00	30.91	3.09	34.00
<b><u>Hazlemere - Commercial &amp; Industrial Waste Sorting Facility</u></b>							
Dry Commercial and Industrial Waste (contain minimum 40% recycled material)*	1 tonne	180.91	18.09	199.00	183.64	18.36	202.00
Minimum Charge (Member Councils)	0.50 tonne	90.91	9.09	100.00	91.82	9.18	101.00
Minimum Charges (Commercial and Non-Member Council)	0.50 tonne	90.91	9.09	100.00	91.82	9.18	101.00
<b><u>Additional Charges for Recovered Items</u></b>							
Tyre - Passenger car (off rim)	each	6.36	0.64	7.00	10.00	1.00	11.00
Tyre - Passenger car (with rim)	each	8.18	0.82	9.00	17.27	1.73	19.00
Tyre - Light truck, Light Industrial (off rim)	each	11.82	1.18	13.00	26.36	2.64	29.00
Tyre - Light truck, Light Industrial (with rim)	each	23.64	2.36	26.00	52.73	5.27	58.00
Fridges & Freezers / White Goods / Air Conditioning Units	each	35.45	3.55	39.00	37.27	3.73	41.00
Car Batteries	each	11.82	1.18	13.00	12.73	1.27	14.00
Handling Fee (for special handling requirements)	per load	170.00	17.00	187.00	175.45	17.55	193.00
<b><u>Hazlemere Waste Transfer Station</u></b>							
General waste (commercial)* **		203.64	20.36	224.00	212.73	21.27	234.00
<b><u>Note 1</u> : If a C&amp;I waste load is contaminated by more than 40% (by visual inspection), a surcharge of 50% of the disposal charge per tonne will apply plus a handling fee will be applied to the consignment.</b>							
<b><u>Note 2</u> : Tyres other than mentioned above will be required to be removed from site by the customer.</b>							
<b><u>Note 3</u> : In the event that the weighbridge at Hazlemere Resource Recovery Park is not operational, vehicles will be charged according to the estimated waste volumes in cubic metres converted to tonnes.</b>							
<b>* Discounts are available on large quantities of waste, please contact the EMRC sales team</b>							
<b>** Access under Contract or Agreement Only</b>							

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES**

Description	Unit	2024/2025 Charges with no GST \$	Value of GST \$	2024/2025 Charges inc GST \$	2025/2026 Charges with no GST \$	Value of GST \$	2025/2026 Charges inc GST \$
<b><u>Waste Management Charges continued ..</u></b>							
<b><u>Sale of Materials (all ex stockpile, minimum 10 tonnes)</u></b>							
Bulk Fresh Water for contruction/maintenance purposes	kL (1,000 litres)	1.82	0.18	2.00	2.73	0.27	3.00
Ferricrete 25 mm **	1 tonne	15.45	1.55	17.00	27.27	2.73	30.00
Ferricrete 12 mm **	1 tonne	15.45	1.55	17.00	27.27	2.73	30.00
Filter Rock 20-50 mm **	1 tonne	15.45	1.55	17.00	27.27	2.73	30.00
Filter Rock >50-80 mm **	1 tonne	15.45	1.55	17.00	27.27	2.73	30.00
Rock Spalls (Unsorted) **	1 tonne	27.27	2.73	30.00	28.18	2.82	31.00
Ferricrete (Member Councils)	1 tonne	12.73	1.27	14.00	13.64	1.36	15.00
<b><u>Manufactured Products (per tonne)</u></b>							
Mixed Mulch **	1 tonne	40.91	4.09	45.00	42.73	4.27	47.00
Mulch (Member Councils)	1 tonne	24.55	2.45	27.00	25.45	2.55	28.00
Coloured Recycled Wood Chip - Hazelmere	1 tonne	380.00	38.00	418.00	391.82	39.18	431.00
Uncoloured Recycled Wood Chip - Hazelmere	1 tonne	264.55	26.45	291.00	272.73	27.27	300.00
Fines - Hazelmere (when available)	1 tonne	84.55	8.45	93.00	87.27	8.73	96.00
Shredded, Unprocessed Garden Organics	1 tonne	11.82	1.18	13.00	12.73	1.27	14.00
Soil Improver (Blended)	1 tonne	35.45	3.55	39.00	37.27	3.73	41.00
<b><u>Trailer Loaded Products (per scoop)</u></b>							
Mixed Mulch	1 scoop	17.27	1.73	19.00	18.18	1.82	20.00
Soil Improver (Blended)	1 scoop	18.18	1.82	20.00	19.09	1.91	21.00
** Material purchases in excess of 400 tonnes and 2,000 tonnes over the financial year are subject to a discount of 15% and 20% respectively.							

**Note: Attractive discounts available to major customers and Local Governments.**

**EASTERN METROPOLITAN REGIONAL COUNCIL**  
**2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES**

Description	Unit	2024/2025 Charges with no GST \$	Value of GST \$	2024/2025 Charges inc GST \$	2025/2026 Charges with no GST \$	Value of GST \$	2025/2026 Charges inc GST \$
<b><u>Consulting Fees</u></b>							
<b><u>Member Councils</u></b>							
Senior Executive	1 hour	140.00	14.00	154.00	144.55	14.45	159.00
Manager	1 hour	123.64	12.36	136.00	128.18	12.82	141.00
Co-ordinator	1 hour	106.36	10.64	117.00	110.00	11.00	121.00
Officer	1 hour	75.45	7.55	83.00	78.18	7.82	86.00
<b><u>Other Organisations</u></b>							
Senior Executive	1 hour	419.09	41.91	461.00	431.82	43.18	475.00
Manager	1 hour	309.09	30.91	340.00	319.09	31.91	351.00
Co-ordinator	1 hour	242.73	24.27	267.00	250.91	25.09	276.00
Officer	1 hour	199.09	19.91	219.00	205.45	20.55	226.00
<b><u>Miscellaneous Charges</u></b>							
<b><u>Vehicle Charges</u></b>							
Commercial Vehicle	1 hour	28.18	2.82	31.00	29.09	2.91	32.00
<b><u>Photocopier Charges</u></b>							
Black & White A4 print	per page	0.50	0.05	0.55	0.55	0.05	0.60
Black & White A3 print	per page	0.64	0.06	0.70	0.68	0.07	0.75
Colour A4 print	per page	0.59	0.06	0.65	0.64	0.06	0.70
Colour A3 print	per page	0.73	0.07	0.80	0.77	0.08	0.85
<b><u>Credit Card Surcharges</u></b>							
Visa and Mastercard	% of the transaction amount			1.10%			1.10%
EFTPOS	% of the transaction amount			No charge			No charge
Late Fees	% of the transaction amount					5.0% pa calculated daily	

#### 14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/09544)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER (D2025/09425)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2025/09424)
3. 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2025 (D2025/10541)
4. 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 30 APRIL 2025 (D2025/09414)
5. SUSTAINABILITY TEAM UPDATE – JANUARY TO MARCH 2025 (D2025/09541)
6. CORPORATE BUSINESS PLAN 2024/2025 – 2028/2029 – THIRD QUARTER REPORTING FROM JANUARY TO MARCH 2025 (D2025/08443)

#### **RECOMMENDATION**

That the Council notes the items contained in the Information Bulletin accompanying the 22 May 2025 Ordinary Meeting of Council Agenda.

#### **COUNCIL RESOLUTION**

MOVED

SECONDED

#### **15 REPORTS OF COMMITTEES**

Nil

#### **16 REPORTS OF DELEGATES**

- 16.1 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 30 APRIL 2025 (D2025/09413)





# Municipal Waste Advisory Council Minutes

Wednesday, 30 April 2025

Online

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## 1 Attendance and Apologies

### 1.1 ATTENDANCE

Cr Bronwyn Smith (Deputy Chair) (Wanneroo)  
Cr Wendy Dickinson (Harvey)  
Cr Natasha Colliver  
Cr Giorgia Johnson (Bayswater)  
Cr Liam Gobbert (Perth)  
Cr Les Price (Cue)  
Ms Libby Eustance  
Ms Yvette Plimbley (OAG Deputy Chair) (Stirling)  
Mr Nick Edwards  
Mr Matthew Macpherson  
Mr Scott Cairns  
Mr Marten Tieleman  
Mr Dale Coyne (Kalamunda)  
Mr Darrell Monteiro (Serpentine Jarrahdale)  
Ms Josephine Taylor (Busselton)  
Ms Rebecca Brown  
Ms Conor Macgill  
Ms Tazra Hawkins  
Ms Mackenzie Young  
Ms Nicole Matthews

WALGA State Council  
Bunbury Harvey Regional Council  
City of Greater Geraldton  
Eastern Metropolitan Regional Council  
Mindarie Regional Council  
WALGA State Council  
Western Metropolitan Regional Council  
Metropolitan Local Government  
Bunbury Harvey Regional Council  
Eastern Metropolitan Regional Council  
Mindarie Regional Council  
Resource Recovery Group  
Metropolitan Local Government  
Metropolitan Local Government  
Non-Metropolitan Local Government  
MWAC/WALGA  
MWAC/WALGA  
MWAC/WALGA  
MWAC/WALGA  
WALGA

### 1.2 APOLOGIES

Cr Karen Chappel JP  
Cr Karen Wheatland (Chair) (Melville)  
Mr Michael Dufour  
Mr Stuart Devenish (OAG Chair)  
Cr Jenny Archibald  
Mr Mark Sewell (Manjimup)  
Cr Brad Wylynko (Cottesloe)

WALGA President  
WALGA State Council  
City of Greater Geraldton  
Western Metropolitan Regional Council  
Resource Recovery Group  
Non-Metropolitan Local Government  
Western Metropolitan Regional Council

## 2 Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where WALGA is located and we acknowledge and pay respect to Elders past and present.

WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

## 3 Procedural Matters

### 3.1 MWAC MINUTES TABLED AT WALGA STATE COUNCIL

A summary of the Minutes of the Municipal Waste Advisory Council meeting held Wednesday, 11 December and Wednesday, 19 February 2025 will be noted at the next WA Local Government Association State Council meeting.

## 4 Minutes of Previous Meeting

### 4.1 CONFIRMATION OF THE PREVIOUS MWAC MINUTES

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION**

**That the Minutes of the Municipal Waste Advisory Council meeting held on 11 December 2024 and 19 February 2025, be confirmed as a true and accurate record of proceedings.**

**Moved: Cr Les Price  
Seconded: Cr Giorgia Johnson**

**CARRIED**

## 5 Business Arising

Nil.

## 6 Decision Items

### 6.1 BETTER PRACTICE WASTE MANAGEMENT AT PUBLIC EVENTS \*\*\*

#### **MUNICIPAL WASTE ADVISORY COUNCIL MOTION**

**That the Municipal Waste Advisory Council endorse the Better Practice Guideline to Waste Management at Public Events.**

**Moved: Cr Giorgia Johnson  
Seconded: Cr Natasha Colliver**

**CARRIED**

#### **Executive Summary**

- WALGA has developed a Better Practice Guideline for Waste Management at Public Events to support Local Governments in hosting or organising low waste events.
- Local Governments host various community events, presenting an opportunity to adopt better waste management practices. Some Local Governments have developed their own sustainable events policies.
- The Guideline aims to provide consistency of approach for public events.
- Input on the Guideline from Local Government has been received and incorporated.

#### **Background**

Public events generate waste, some of which could be avoided, recycled or composted. Feedback from Local Governments, and contractors, indicates that without a waste management plan and the right interventions, recycling at public events is often highly contaminated.

WALGA's Better Practice Guideline includes:

- An action checklist: A detailed checklist of actions to be taken before, during and after the event to ensure effective waste management.

- Information on waste avoidance and reusables: The Guideline focuses on waste avoidance as the first approach, followed by promoting reusable items to minimise waste generation.
- Staffed Waste Stations: The Guideline encourages the use of staffed waste stations, where possible, to ensure correct sorting and disposal of waste.
- Case Studies and Templates: The Guideline includes practical case studies and templates that Local Governments can utilise.

### **Comment**

WALGA sought feedback from eight metropolitan and four non-metropolitan Local Governments in developing the guideline, including the Cities of Kwinana, Canning, Stirling, Melville, Wanneroo, Perth, Vincent, Bunbury and Albany, the Shires of Northampton and Coolgardie and the Western Metropolitan Regional Council. The feedback included defining terms by adding a glossary, determining different requirements for stationary and non-stationary events and highlighting the importance of contingency planning and scalability for events of different sizes and available resources. The Officers Advisory Group recommended the Guidelines for endorsement, with minor additions to the wording of who the Guideline's target audience is and post event reflection.

Once endorsed, WALGA will promote the document to Local Government in various ways including an information session in mid to late May.

### **Discussion at the Municipal Waste Advisory Council meeting**

The Council endorsed the Guideline with no further comments.

## **7 Discussion Items**

### **7.1 DRAFT BETTER PRACTICE PROCUREMENT FOR WASTE SERVICES\*\*\***

#### **Executive Summary**

- WALGA has developed a draft Better Practice Guideline for Procurement of Waste Services to assist Local Governments in planning and procuring waste management services.
- There is a significant spend associated with waste management contracts and they are long term arrangements.
- Procurement and contract management are complex for Local Government officers to navigate. The Guideline aims to provide a concise overview of the waste procurement process and key areas for consideration.
- Following the last OAG meeting, feedback was provided by several Local Governments and WALGA Governance Team. Feedback still has to be sought from the waste industry.

#### **For discussion**

- Feedback on the draft Guideline from MWAC.

#### **Background**

Waste management is one of the highest profile activities for which Local Government has responsibility, in many cases is among the highest contract spend for an individual Local Government and the contracts are long term. The market for waste services has changed significantly with the implementation of Food Organic Garden Organic (FOGO)

collection and processing, increased uncertainty in recycling markets and introduction of energy recovery options.

The draft Better Practice Procurement of Waste Services Guideline includes a suggested approach and rationale for the following procurement areas:

- Process timeline to ensure sufficient time for tender development, supplier selection and service implementation.
- How to access the market for waste services using the Preferred Supplier panels.
- Tender considerations including collection and processing/disposal contracts, bin and vehicle specifications, Local Government and contractor information provision and key performance indicators and reporting.
- Evaluation and ongoing contract management.

The Officers Advisory Group supported the need for this Guideline to complement existing procurement guidelines. Officers noted contractor requests for departures despite using the WALGA template, prompting WALGA to seek examples for discussion. They suggested testing the Guideline with a Local Government and raised questions about lead-in time, required information, and contract change dates.

### **Discussion at the Municipal Waste Advisory Council meeting**

The members feedback identified the importance of both cost and quality considerations be included in the Report to Council on the outcome of the procurement process. It is important that the option selected is based on both quality and price and there is transparency about the waste management facility material is being sent to. The lack of private sector options for non-metropolitan Local Governments was highlighted. The Guidelines will be updated to include reference to this and the options for collective procurement, the importance of lead time for this and ACCC approvals.

## **8 Information Items**

### **8.1 POLICY STATEMENT REVIEW UPDATE**

<b>Policy Statement</b>	<b>Status</b>	<b>Timeframe</b>
Circular Economy	In progress	Draft Position discussed at December MWAC meeting, Background Paper being developed.
Waste Management Legislation	Complete	Endorsed State Council March 2025.
Container Deposit Systems	Complete	Endorsed State Council December 2024.
Extended Producer Responsibility	Complete	Endorsed State Council September 2024.
Waste Levy	Complete	Endorsed State Council May 2024.
Recovered Materials Framework	Complete	Endorsed State Council February 2024.
Household Hazardous Waste	Complete	Endorsed State Council December 2023.
Waste Management Education	Complete	Endorsed State Council December 2023.

Waste Management Data and Information Management	Complete	Rescinded State Council September 2023.
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## 8.2 BETTER PRACTICE DOCUMENT REVIEW UPDATE

Better Practice Document	Status	Timeframe/comment
Events	Complete	See Decision Item 6.1
Waste Local Law	In progress	Awaiting reconvening of the Joint Standing Committee.
Procurement	In progress	See Discussion Item 7.1
Vergeside	Review to be scheduled	Refresh only.
Reuse Shops	Review to be scheduled	Refresh only.
Charity bin management	In discussion if review is needed	To discuss with the charity recycling group members whether charity bins are in their 5-year strategies, if not, then we won't review.
Shopping Trolley	Review to be scheduled	Refresh only.
Better Practice Optical Surveillance Devices (aka CCTV)	Review to be scheduled	Establish if it is a rewrite or refresh only.
Planning	Review to be scheduled	Establish with the planning team if a review is necessary
Model Process Illegal Dumping	Review to be scheduled	Establish if review is necessary, this document was never made public.

## 8.3 SOFT PLASTICS RECYCLING – ACCC APPLICATION TO ESTABLISH PRODUCT STEWARDSHIP SCHEME

- The ACCC sought views of interested parties by 22 April 2025 on the [application from Soft Plastic Stewardship Australia Limited \(SPSA\)](#) to establish a voluntary, industry led product stewardship scheme to focus on recycling used soft plastic packaging materials. After discussions with OAG, WALGA submitted their submission to the ACCC. Read the Submission [here](#).

## 8.4 B-CYCLE – ACCC APPLICATION TO CONTINUE TO OPERATE SCHEME WITH ANNUAL LEVY AND REBATE REVIEW

- The ACCC sought views of interested parties by 16 April 2025 on the [Battery Stewardship Council's \(BSC\) application](#) for itself, current and future members, and other industry participants to continue operating the Battery Stewardship Scheme (B-Cycle). After discussions with OAG, WALGA submitted their submission to the ACCC. Read the Submission [here](#).

## 8.5 FOGO FORUM SUMMARY

- WALGA hosted the second FOGO Forum for Local Government officers on Tuesday 11 March, with representation from 18 Local Governments.
- Topics discussed included contamination management, managing FOGO in public housing and lessons learned from FOGO rollouts.
- Key actions identified included:

- Advocate to DWER for clarity on accepted FOGO materials and clear messaging that supports a quality end product, which will require removal of non-priority items from the accepted FOGO list
- Clarify specific size of branches/cuttings accepted in FOGO
- Develop a template '3 strikes' contamination policy for use by Local Governments
- Engage with Department of Communities (DoC) to discuss a collaborative strategy to address waste management issues
- Investigate development of 'introduction to waste' training for DoC staff and property managers.

#### **Discussion at the Municipal Waste Advisory Council meeting**

The Council seeks to understand where the Department of Communities makes decisions regarding the provision of FOGO bins.

### **8.6 E-CIGARETTE UPDATE**

- WALGA met with the WA Department of Health (DoH) to discuss the ongoing issue of Local Governments receiving e-cigarettes for disposal from the community, through waste services and littering in public areas. The associated fires and disposal costs to Local Governments for these predominantly illegal products was emphasised.
- The outcomes of the [E-cigarette Collection Study](#) were provided to DoH, with the push to set up an amnesty collection trial at a small number of pharmacies.
- DoH indicated support for pharmacies to be the disposal point for e-cigarettes that were sold by the pharmacy, but not for illegal e-cigarettes (any not purchased at a pharmacy with a doctors' prescription).
- DoH advised that any collection of illegal e-cigarettes would need approval from the Therapeutic Goods Administration (TGA), rather than state legislation, with the main concern being normalising collections of an illegal product.
- WALGA had an initial meeting with the TGA which shared the DoH's main concerns. However, the TGA was open to a proposal for a collection amnesty, if there were pharmacies willing to participate in the trial, and if funding for disposal was secured.
- Next steps include exploring collaboration with the Pharmacy Guild to address legal and illegal vapes, contingent on securing funding from the Waste Authority.

#### **Discussion at the Municipal Waste Advisory Council meeting**

WALGA have received information from the TGA regarding the regulations which cover Local Government collection of e-cigarettes for disposal purposes. WALGA is currently discussing the collection of illegal e-cigarettes, considering options such as an amnesty or a buy-back scheme.

### **8.7 PRODUCTIVITY COMMISSION INTERIM REPORT – AUSTRALIA'S CIRCULAR ECONOMY: UNLOCKING THE OPPORTUNITIES**

- The Productivity Commission has released the [interim report](#) on Australia's Circular Economy: Unlocking the opportunities. It identifies priority opportunities in six sectors (the built environment, food and agriculture, textiles and clothing, mining, vehicles and electronics).

- The Productivity Commission sought feedback on the interim report, however as the questions related to areas mainly out of Local Government scope WALGA did not make a submission.

## **8.8 INFRASTRUCTURE, CONTINGENCY PLANNING AND GOVERNANCE**

- WALGA is progressing the work identified at the December 2024 and February 2025 MWAC meeting on the need for an effective state waste infrastructure plan, contingency planning and governance.
- WALGA met with the Regional Council CEOs on Monday, 7 April to discuss various approaches to regional collaboration.

## **8.9 DWER AUTHORISED OFFICER TRAINING**

- Beginning on March 24, 19 officers from various Local Governments participated in the inaugural DWER Authorised Officer Training. These officers are now authorised under the Environmental Protection Act, having gained both theoretical and practical knowledge in areas such as evidence collection, intelligence gathering, inspection planning, risk assessment and management, compliance and enforcement tools, and interview techniques. The second training session, now sold out, is scheduled to start on Monday, May 5.

## **8.10 HHW BATTERY CAMPAIGN**

- On Tuesday 18 March, WALGA launched a digital advertising campaign on Meta platforms, primarily Facebook. The ads feature various WasteSorted creatives from the "Never Bin a Battery" campaign and target different demographics across the WA community.
- Supported by the Waste Authority through the HHW Program promotion budget, the campaign has a budget of \$25K over four months. The goal is to educate Western Australians on the safe disposal of batteries, the risks of improper disposal and to encourage them to enter their postcode to find the nearest drop-off location.
- After two weeks of the campaign:
  - The bin truck fire creative has been the most popular across all audiences, with a high click-through rate of 13%.
  - The campaign has reached 268,000 people.
  - Nearly 7,000 users have clicked on the "learn more" buttons on the ads, and of those, nearly 3,000 have landed on the WasteSorted page, resulting in a strong conversion rate of 43%.
- The main campaign videos are available [here](#).

## **8.11 2025 WASTE & ENVIRONMENT SUMMIT**

- The 2025 Waste & Environment Summit is being held in the Shire of Esperance on Wednesday, 4 June to Thursday, 5 June. Registrations are open and available [here](#).

## **8.12 MWAC/OAG CHANGES**

- We are pleased to welcome Cr Jennifer Archibald as representative of the Resource Recovery Group. We thank Mayor Hannah Fiztharding for her contribution to the Municipal Waste Advisory Council.
- Jacky Jurmann has tendered her resignation from the Officers Advisory Group and her role at the Shire of Northam.



## 9 Reports

### 9.1 MWAC GROUPS

#### **Metropolitan Regional Council Working Group**

Delegates/Nominees: TBC

This Group met on Monday, 7 April to discuss various approaches to regional collaboration.

#### **Consistent Communications Collective**

Delegates/Nominees: n/a

This Group is scheduled to meet on Wednesday, 7 May.

#### **Household Hazardous Waste Advisory Group/Operators Meeting**

Delegates/Nominees: Waste Management Program Coordinator

This Group has not met since the previous MWAC Meeting.

### 9.2 EXTERNAL COMMITTEES & WORKING GROUPS

#### **DWER Regulatory Reference Group**

Representative: WALGA Executive Manager, Policy

This Group has not met since the previous MWAC meeting.

#### **DWER FOGO Reference Group**

Representative: Senior Policy Advisor, RRG, EMRC, WMRC

The first meeting of this Group for 2025 is scheduled for Friday, 2 May.

#### **DWER Recovered Materials Stakeholder Reference Group**

Representative: Senior Policy Advisor

The Group met on Wednesday, 12 March.

#### **Australasian Packaging Label Working Group**

Representative: Senior Policy Advisor

This Group has not met since the previous MWAC meeting.

#### **Hazard Coordinating Committee**

Representative: MWAC Executive Officer

This Group has not met since the previous MWAC Meeting.

#### **Across Agency Asbestos Group**

Representative: MWAC Executive Officer / Senior Policy Advisor

This Group has not met since the previous MWAC meeting.

#### **ASEA Asbestos Advisory Group**

Representative: MWAC Executive Officer

This Group met for the first time on Tuesday 1 April to discuss various issues associated with asbestos management including best practice waste management approaches.

#### **Waste Management and Resource Recovery Association**

Representative: Senior Policy Advisor

This Group met on Thursday, 27 March.

**Charitable Reuse Australia**

Representative: Senior Policy Advisor

This Group has not met since the previous MWAC meeting.

**Australian Local Government Association (ALGA) Representative**

Representative: MWAC Executive Officer

WALGA is representing ALGA on the Government Officers Group for the Australian Packaging Covenant. This Group is meeting on a monthly basis to provide input and direction into the development of the new regulatory framework for packaging.

**E-Waste to Landfill Ban Technical Advisory Group**

Representative: MWAC Executive Officer/Senior Policy Advisor

This Group has not met since the previous MWAC meeting.

**Container Deposit Scheme Stakeholder Advisory Group**

Representative: MWAC Executive Officer

This Group has not met since the previous MWAC meeting.

**10 Other General Business****10.1 MINISTER OF ENVIRONMENT MEETING**

WALGA's President and CEO met with the Hon Matthew Swinbourn MLC, Minister for the Environment; Community Services; Homelessness. From this meeting the feedback was that the Minister is keen to engage with the sector to understand the key priorities.

**The meeting closed at 4.34pm.**

**Next Meeting**

The next MWAC meeting will be held at 4:00pm, Wednesday, 25 June 2025, online.

**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**18 NEW BUSINESS OF AN URGENT NATURE**

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing Meeting to the Public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**19.1 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2025/09617)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature and legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

**19.2 LEGAL MATTER – WASTE TRANSFER STATION (D2025/09618)**

This item is recommended to be confidential because it contains legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

**19.3 FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION (D2025/09609)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

### **RECOMMENDATION [Meeting re-opened to the Public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED

Recording of the resolutions passed behind closed doors, namely:

19.1 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2025/09617)

### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED

19.2 LEGAL MATTER – WASTE TRANSFER STATION (D2025/09618)

### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED

19.3 FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION (D2025/09609)

### **COUNCIL RESOLUTION(S)**

MOVED

SECONDED

## **20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on Thursday 26 June 2025 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

### **Future Meetings 2025**

Thursday	26 June		at	EMRC Administration Office
Thursday	24 July	(if required)	at	EMRC Administration Office
Thursday	28 August	(if required)	at	EMRC Administration Office
Thursday	25 September	(if required)	at	EMRC Administration Office
Thursday	27 November		at	EMRC Administration Office

## **21 DECLARATION OF CLOSURE OF MEETING**