EMRC

# Certification of Confirmation

## Ordinary Meeting of Council

## Minutes

## 22 May 2025

I, Cr Filomena Piffaretti, hereby certify that the minutes from the Ordinary Meeting of Council held on 22 May 2025 pages (1) to (191) were confirmed at the Ordinary Meeting of Council held on 26 June 2025.

Signature
Cr Paul Poliwka
Presiding Member

# CONFIRMED MINUTES

D2025/11252

## Ordinary Meeting of Council

22 May 2025

## EMRC Council Members

| | | |
|---|---|---|
| Cr Filomena Piffaretti | Chairperson | City of Bayswater |
| Cr Paul Poliwka | Deputy Chairperson | Town of Bassendean |
| Cr Tallan Ames | EMRC Member | Town of Bassendean |
| Cr Michelle Sutherland | EMRC Member | City of Bayswater |
| Cr Luke Ellery | EMRC Member | Shire of Mundaring |
| Cr Doug Jeans | EMRC Member | Shire of Mundaring |
| Cr Jennifer Catalano | EMRC Member | City of Swan |
| Cr Charlie Zannino | EMRC Member | City of Swan |

## EMRC Council Deputies

| | | |
|---|---|---|
| Cr Kathryn Hamilton | EMRC Deputy Member | Town of Bassendean |
| Cr Giorgia Johnson | EMRC Deputy Member | City of Bayswater |
| Cr John Daw | EMRC Deputy Member | Shire of Mundaring |
| Cr Ian Johnson | EMRC Deputy Member | City of Swan |

# Ordinary Meeting of Council

# 22 May 2025

An ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 on **Thursday 25 May 2025**. The meeting commenced at **6:01pm**.

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# 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

This meeting is being livestreamed in accordance with s.5.23A of the Local Government Act 1995 and with EMRC Policy No. 2.2 – Broadcast and Recording of Council Meetings.

The Chairperson opened the meeting at 6:01pm.

## 1.1 ACKNOWLEDGEMENT OF COUNTRY

We wish to acknowledge the traditional custodians of the land, the Whadjuk people of the Noongar Nation and to pay our respects to elders past, present and emerging.

# 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### Councillor Attendance

| | | |
|---|---|---|
| Cr Filomena Piffaretti | Chairperson | City of Bayswater |
| Cr Paul Poliwka | Deputy Chairperson | Town of Bassendean |
| Cr Kathryn Hamilton<br>(Deputising for Cr Tallen Ames) | EMRC Deputy Member | Town of Bassendean |
| Cr Giorgia Johnson<br>(Deputising for Cr Michelle Sutherland) | EMRC Deputy Member | City of Bayswater |
| Cr Luke Ellery | EMRC Member | Shire of Mundaring |
| Cr Doug Jeans | EMRC Member | Shire of Mundaring |
| Cr Jennifer Catalano | EMRC Member | City of Swan |
| Cr Ian Johnson<br>(Deputising for Cr Charlie Zannino) | EMRC Deputy Member | City of Swan |

### Apologies

| | | |
|---|---|---|
| Cr Tallen Ames | EMRC Member | Town of Bassendean |
| Cr Michelle Sutherland | EMRC Member | City of Bayswater |
| Cr Charlie Zannino | EMRC Member | City of Swan |

### EMRC Officers

| | |
|---|---|
| Mr Matthew MacPherson | Chief Executive Officer |
| Mr Hua Jer Liew | Chief Financial Officer |
| Miss Carmen Sadleir | Chief Operating Officer |
| Mrs Wendy Harris | Chief Transformation Officer |
| Ms Kasa Nakhonthat | Manager Financial Services |
| Mr Chris Snook | Information Services Support Officer |
| Ms Theresa Eckstein | EA o the Chief Executive Officer (Minutes) |

## 3 DISCLOSURE OF INTEREST

### 3.1 MR MATTHEW MACPHERSON – CHIEF EXECUTIVE OFFICER – INTEREST AFFECTING IMPARTIALITY

Item: 14.4
Subject: REVIEW OF DELEGATED POWERS AND DUTIES
Nature of Interest: Subject matter of the report directly applies to the officer.

### 3.2 MR HUA JER LIEW – CHIEF FINANCIAL OFFICER – INTEREST AFFECTING IMPARTIALITY

Item: 14.4
Subject: REVIEW OF DELEGATED POWERS AND DUTIES
Nature of Interest: Due to Reporting relationship to the position of CEO.

## 4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER

Nil

## 5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

## 6 PUBLIC QUESTION TIME

Nil

## 7 APPLICATIONS FOR LEAVE OF ABSENCE

7.1 CR AMES AND CR SUTHERLAND

MOVED CR HAMILTON SECONDED CR POLIWKA

THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR AMES FROM 22 MAY 2025 TO 30 JUNE 2025 INCLUSIVE AND CR SUTHERLAND FROM 22 MAY 2025 TO 17 JUNE 2025 INCLUSIVE.

**CARRIED UNANIMOUSLY**

## 8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

## 9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### 9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MARCH 2025

That the minutes of the Ordinary Meeting of Council held on 27 March 2025 which have been distributed, be confirmed.

**COUNCIL RESOLUTION**

MOVED CR ELLERY SECONDED CR JEANS

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MARCH 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

### 9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 10 APRIL 2025

That the minutes of the Special Meeting of Council held on 10 April 2025 which have been distributed, be confirmed.

**COUNCIL RESOLUTION**

MOVED CR JEANS SECONDED CR POLIWKA

THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 10 APRIL 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

### 9.3 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 12 MAY 2025

That the minutes of the Special Meeting of Council held on 12 May 2025 which have been distributed, be confirmed.

**COUNCIL RESOLUTION**

MOVED CR JEANS SECONDED CR ELLERY

THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 12 MAY 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

**CARRIED UNANIMOUSLY**

## 10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

## 11 QUESTIONS WITHOUT NOTICE

### 11.1 BRIEFING ON APCR

Cr Catalano requested a briefing on the EMRC's licence application for processing APCR at Red Hill Waste Management Facility.

## 12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE
- LEGAL MATTER – WASTE TRANSFER STATION
- DETAILS OF THE FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION

## 13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

## 14 EMPLOYEE REPORTS

14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2025 (D2025/09946)

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2025 (D2025/09729)

14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2025 (D2025/09911)

14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2025/09737)

14.5 REVIEW OF COUNCIL POLICIES (D2025/09740)

14.6 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (D2025/09753)

14.7 INTERIM 2025/2026 FEES AND CHARGES (D2025/08898)

14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/09544)

The Chairperson invites members to withdraw any report items to be dealt with separately.

### RECOMMENDATION(S)

That with the exception of items ……, which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employee Reports (Section 14).

### COUNCIL RESOLUTION(S)

MOVED CR ELLERY SECONDED CR JEANS

THAT WITH THE EXCEPTION OF ITEMS 14.2, 14.4, 14,6, 14,7 AND 14.8, WHICH ARE TO BE WITHDRAWN AND DEALT WITH SEPARATELY, COUNCIL ADOPTS THE RECOMMENDATIONS IN THE EMPLOYEE REPORTS (SECTION 14).

**CARRIED UNANIMOUSLY**

## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2025 D2025/09946

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the months of March and April 2025 for noting.

### KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the months of March and April 2025 is provided for noting.

### RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for the months of March and April 2025 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling $21,074,174.11.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for the months of March and April in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996,* forming attachment 2 to this report totalling $21,594.85.

### SOURCE OF REPORT

| **Employee Disclosure under s.5.70 of the *Local Government Act 1995*:** | | |
|---|---|---|
| **Author(s)** | Manager Financial Services | Nil |
| **Responsible Officer** | Chief Financial Officer | Nil |

### BACKGROUND

1 Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

2 From 1 September 2023, local governments are required to disclose information about each transaction made on a credit card, debit card or other purchasing cards in accordance with regulation 13A of the *Local Government (Financial Management) Regulations 1996.*

## REPORT

3. The table below summarises the payments drawn on the funds during the months of March and April. A list detailing the payments made is appended as an attachment 1 to this report.

| | | | |
|---|---|---|---|
| **Municipal Fund** | EFT Payments | EFT59900 – EFT60426<br>EFT60428 – EFT60517 | |
| | Cheque Payments | 220880 - 220888 | |
| | Payroll EFT | PAY 2025-19, PAY 2025-20, PAY2025-21, PAY 2025-22 & EFT60427 | |
| | Direct Debits | | |
| | ➢ Superannuation | DD28792.1 – DD28627.27, DD28793.1 – DD28793.25, DD28893.1 – DD28893.26, & DD28894.1 – DD28893.27 | |
| | ➢ Bank Charges | 1*MAR25 & 1*APR25 | |
| | ➢ Other | 2846 - 2887 | $21,079,603.89 |
| | Less Cancelled EFT's & Cheques | | $5,429.78 |
| **Trust Fund** | EFT Payments | | Nil |
| **Total** | | | **$21,074,174.11** |

| Summary of Expenditure for the Months of March and April 2025. | | |
|---|---|---|
| Payroll | $ | 1,685,592.31 |
| Term Deposit Investments | $ | 7,000,000.00 |
| Capital Expenditure | $ | 1,252,208.58 |
| Operating Expenditure | | |
| ➢ Landfill Levy * | $ | 6,909,763.73 |
| ➢ Other | $ | 4,226,609.49 |
| **Total** | **$** | 21,074,174.11 |

* Note: The Landfill Levy is paid quarterly in July, October, January and April

4. Information about each transaction made on credit cards, debit cards and purchasing cards for the months of March and April 2025 are detailed in attachment 2 of this report.

| Summary of Expenditure on Purchasing Cards and Credit Cards for the Months of March and April 2025. | |
|---|---|
| Bunnings Cards | $ 1,003.97 |
| Motorpass Cards | $ 4,151.09 |
| Credit Cards | $ 16,439.79 |
| **Total** | **$** 21,594.85 |

## STRATEGIC/POLICY IMPLICATIONS

5. Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017- 2027 and the Sustainability Strategy.

## FINANCIAL IMPLICATIONS

6. As detailed within the report.

## SUSTAINABILITY IMPLICATIONS

7. Nil

## RISK MANAGEMENT

| Risk – Adverse credit rating if creditor accounts are not paid when due | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Possible | Insignificant | Low |
| **Action/Strategy** | | |
| ➢ Ensure timely payment of creditor accounts when they fall due. | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

## ATTACHMENT(S)

1. CEO's Delegated Payments List for the Months of March and April 2025 (D2025/09947)
2. The List of Payments by Employees via purchasing cards including credit cards, debit or other purchasing cards for the Months of March and April 2025 (D2025/09948)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for months of March and April 2025 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling $21,074,174.11.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for months of March and April 2025 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996,* forming attachment 2 to this report totalling $21,594.85.

## COUNCIL RESOLUTION(S)

MOVED CR ELLERY SECONDED CR JEANS

THAT COUNCIL NOTES:

1. THE CEO'S LIST OF ACCOUNTS FOR MONTHS OF MARCH AND APRIL 2025 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*, FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING $21,074,174.11.
2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MONTHS OF MARCH AND APRIL 2025 IN ACCORDANCE WITH REGULATION 13A(2) OF THE *LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996,* FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING $21,594.85.

**CARRIED UNANIMOUSLY**

**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENTS LIST**
**FOR THE MONTHS OF MARCH & APRIL 2025**

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| EFT59900 | 04/03/2025 | B&J CATALANO PTY LTD | CRUSHING OF ROCK STOCKPILE | 483,983.77 |
| EFT59901 | 04/03/2025 | CHILD SUPPORT | EMPLOYEE DEDUCTION | 731.26 |
| EFT59902 | 04/03/2025 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 107,858.00 |
| EFT59903 | 04/03/2025 | POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A | EMPLOYEE DEDUCTION | 719.35 |
| EFT59904 | 07/03/2025 | ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A | LIQUID WASTE MANAGEMENT - HRRP | 1,461.90 |
| EFT59905 | 07/03/2025 | AIR FILTER DRY CLEAN SYSTEMS WA | CLEAN & SERVICES FILTERS | 332.20 |
| EFT59906 | 07/03/2025 | AJL PLUMBING & GAS | PLUMBING MAINTENANCE - RED HILL | 264.00 |
| EFT59907 | 07/03/2025 | AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD | CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS | 1,487.12 |
| EFT59908 | 07/03/2025 | AUSTRALIAN HVAC SERVICES | AIRCONDITIONING REPAIR- ASCOT PLACE | 6,436.54 |
| EFT59909 | 07/03/2025 | BIN BATH AUSTRALIA PTY LTD | BIN CLEANING | 62.04 |
| EFT59910 | 07/03/2025 | BOBCAT ATTACH | PLANT REPAIR | 2,274.80 |
| EFT59911 | 07/03/2025 | BOYAN ELECTRICAL | PLANT MAINTENANCE | 361.45 |
| EFT59912 | 07/03/2025 | BURSON AUTOMOTIVE PTY LTD | PLANT PARTS | 66.00 |
| EFT59913 | 07/03/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 2,362.10 |
| EFT59914 | 07/03/2025 | CJD EQUIPMENT PTY LTD | PLANT REPAIRS | 4,916.58 |
| EFT59915 | 07/03/2025 | CLEANAWAY PTY LTD | GAS BOTTLE COLLECTION FROM TRANSFER STATION | 3,133.58 |
| EFT59916 | 07/03/2025 | DAMSTRA TECHNOLOGY PTY LTD | MEMBERSHIP RENEWAL | 631.40 |
| EFT59917 | 07/03/2025 | DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER) | WASTE TRACKING FORMS | 704.00 |
| EFT59918 | 07/03/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 1,443.20 |
| EFT59919 | 07/03/2025 | ECO ENVIRONMENTAL (BENFOSTER PTY LTD) | EQUIPMENT HIRE | 231.00 |
| EFT59920 | 07/03/2025 | ECOLO WA | ODOUR CONTROL SOLUTIONS | 3,168.00 |
| EFT59921 | 07/03/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION | 461.85 |
| EFT59922 | 07/03/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 6,066.48 |
| EFT59923 | 07/03/2025 | FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD | PHOTOCOPIER MAINTENANCE & SUPPLIES | 55.64 |
| EFT59924 | 07/03/2025 | GREENS ELECTRICAL SERVICE | ELECTRICAL MAINTENANCE - RED HILL | 877.28 |
| EFT59925 | 07/03/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 5,923.63 |
| EFT59926 | 07/03/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 18,813.79 |
| EFT59927 | 07/03/2025 | INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - PROFICIENCY GROUP P/L T/AS | STAFF TRAINING | 2,200.00 |
| EFT59928 | 07/03/2025 | JLM LINEBORING & ENGINEERING PTY LTD | PLANT REPAIR | 5,258.00 |
| EFT59929 | 07/03/2025 | LAWRENCE & HANSON | PARTS FOR GENERATORS | 3,405.16 |
| EFT59930 | 07/03/2025 | MCLEODS BARRISTERS & SOLICITORS | LEGAL ADVICE | 9,900.00 |
| EFT59931 | 07/03/2025 | MUNDARING TYREPOWER T/A RACADAGE P/L | PUNCTURE REPAIR | 70.00 |
| EFT59932 | 07/03/2025 | OTR TYRES T/A TKPH PTY LTD | TYRE REPLACEMENTS | 2,537.70 |
| EFT59933 | 07/03/2025 | PERTH QUALITY SERVICES | CLEANING SERVICES AT TRANSFER STATION AND PEST CONTROL AT HRRP | 1,965.00 |
| EFT59934 | 07/03/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 217.84 |
| EFT59935 | 07/03/2025 | PREMIER TARPS | REPAIR TARP - TRANSFER STATION | 677.03 |
| EFT59936 | 07/03/2025 | PUREARTH - RIVER NOMINEES PTY LTD T/A | PROCESSING COSTS - FOGO | 78,191.50 |

**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENTS LIST**
**FOR THE MONTHS OF MARCH & APRIL 2025**

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| EFT59937 | 07/03/2025 | QUIK GAS RECOVERY | DEGAS OF FRIDGES - TRANSFER STATION | 836.00 |
| EFT59938 | 07/03/2025 | RELATIONSHIPS AUSTRALIA WA INC | EAP - COUNSELLING FEES | 176.00 |
| EFT59939 | 07/03/2025 | SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS | SAFETY SUPPLIES | 77.44 |
| EFT59940 | 07/03/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 1,837.86 |
| EFT59941 | 07/03/2025 | SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST | PLANT TRANSPORTATION COST | 550.00 |
| EFT59942 | 07/03/2025 | SYNERGY | ELECTRICITY CHARGES - HRRP | 15,193.07 |
| EFT59943 | 07/03/2025 | TALIS CONSULTANTS | CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS | 5,237.38 |
| EFT59944 | 07/03/2025 | TELSTRA LIMITED | TELEPHONE EXPENSES | 42.76 |
| EFT59945 | 07/03/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 27,660.60 |
| EFT59946 | 07/03/2025 | TRANEN PTY LTD | ENVIRONMENTAL MONITORING AND REPORTING - RED HILL | 11,537.02 |
| EFT59947 | 07/03/2025 | WA MACHINERY GLASS | PLANT REPAIR | 440.00 |
| EFT59948 | 07/03/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS | 828.26 |
| EFT59949 | 07/03/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 378.61 |
| EFT59950 | 07/03/2025 | WREN OIL | WASTE OIL REMOVAL | 209.00 |
| EFT59951 | 11/03/2025 | ALLPEST - ROL-WA PTY LTD T/AS | PEST CONTROL | 835.00 |
| EFT59952 | 11/03/2025 | AV TRUCK SERVICES PTY LTD | PLANT PARTS | 81.10 |
| EFT59953 | 11/03/2025 | CEMAC TECHNOLOGIES PTY LTD | REPAIR TO GRINDER | 89,507.22 |
| EFT59954 | 11/03/2025 | CJD EQUIPMENT PTY LTD | SERVICE AGREEMENT | 333.48 |
| EFT59955 | 11/03/2025 | CRAIG EWART T/AS STRIKE MAINTENANCE | GENERAL MAINTENANCE - HAZELMERE | 350.00 |
| EFT59956 | 11/03/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION | 657.87 |
| EFT59957 | 11/03/2025 | GENSET HIRE AND SALES AUSTRALIA PTY LTD | SMART FUEL SYSTEM MAINTENANCE | 297.00 |
| EFT59958 | 11/03/2025 | JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA) | PLANT PARTS | 1,086.84 |
| EFT59959 | 11/03/2025 | PERTH QUALITY SERVICES | CLEANING SERVICES AT HRRP | 440.00 |
| EFT59960 | 11/03/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 560.74 |
| EFT59961 | 11/03/2025 | PRESTIGE ALARMS | CCTV UPGRADES - HRRP | 29,110.40 |
| EFT59962 | 11/03/2025 | TELSTRA LIMITED | TELEPHONE EXPENSES | 1,094.85 |
| EFT59963 | 11/03/2025 | TOTAL TOOLS MIDLAND | SAFETY SUPPLIES | 16.95 |
| EFT59964 | 11/03/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | PLANT REPAIR | 363.00 |
| EFT59965 | 11/03/2025 | WEST - SURE GROUP PTY LTD | COURIER SERVICE | 1,004.19 |
| EFT59966 | 14/03/2025 | ABA AUTOMATIC GATES WA | UPGRADE TO BOOMGATE - HRRP | 13,592.18 |
| EFT59967 | 14/03/2025 | ADT SECURITY | SERCURITY MONITORING | 77.00 |
| EFT59968 | 14/03/2025 | ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A | LIQUID WASTE MANAGEMENT - HRRP | 2,660.63 |
| EFT59969 | 14/03/2025 | AIR FILTER DRY CLEAN SYSTEMS WA | CLEAN & SERVICES FILTERS | 854.59 |
| EFT59970 | 14/03/2025 | ALL RUBBER TMH PTY LTD | HARDWARE SUPPLIES | 550.00 |
| EFT59971 | 14/03/2025 | ALLPEST - ROL-WA PTY LTD T/AS | PEST CONTROL | 572.00 |
| EFT59972 | 14/03/2025 | ATU SEWAGE SERVICES | QUARTERLY SREVICE FEE | 181.50 |
| EFT59973 | 14/03/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 379.05 |

**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENTS LIST**
**FOR THE MONTHS OF MARCH & APRIL 2025**

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| EFT59974 | 14/03/2025 | AV TRUCK SERVICES PTY LTD | PLANT PARTS | 659.42 |
| EFT59975 | 14/03/2025 | BUCHER MUNICIPAL PTY LTD | PLANT PARTS | 4,832.48 |
| EFT59976 | 14/03/2025 | BULLIVANTS PTY LTD | QUARTERLY EQUIPMENT MAINTENANCE - HRRP | 541.33 |
| EFT59977 | 14/03/2025 | CAPITAL TRANSPORT SERVICES (WA) PTY LTD | COURIER SERVICE | 44.95 |
| EFT59978 | 14/03/2025 | CASTROL AUSTRALIA PTY LTD | OIL PURCHASES | 3,270.32 |
| EFT59979 | 14/03/2025 | CITY OF BELMONT | COUNCIL RATES INSTALMENT PAYMENT - ASCOT PLACE | 943.92 |
| EFT59980 | 14/03/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 2,730.75 |
| EFT59981 | 14/03/2025 | CJD EQUIPMENT PTY LTD | PLANT REPAIR | 418.00 |
| EFT59982 | 14/03/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 1,905.02 |
| EFT59983 | 14/03/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION & RED HILL | 890.55 |
| EFT59984 | 14/03/2025 | EUROFINS ARL PTY LTD T/AS EUROFINS | SAMPLE TESTING - WATER & WOOD FINES | 4,381.67 |
| EFT59985 | 14/03/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 16,626.82 |
| EFT59986 | 14/03/2025 | GLOBAL SPILL & SAFETY | SAFETY SUPPLIES | 881.98 |
| EFT59987 | 14/03/2025 | GRANT KOZMA | STAFF REIMBURSEMENT | 12.00 |
| EFT59988 | 14/03/2025 | GROENEVELD AUSTRALIA P/L | HARDWARE SUPPLIES | 5,579.20 |
| EFT59989 | 14/03/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 5,526.96 |
| EFT59990 | 14/03/2025 | HERCULES MOBILES PTY LTD | EQUIPMENT HIRE | 220.00 |
| EFT59991 | 14/03/2025 | HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD | PLANT REPAIR & MAINTENANCE | 2,485.12 |
| EFT59992 | 14/03/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 57,275.77 |
| EFT59993 | 14/03/2025 | INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING | PLANT CALIBRATION | 1,240.80 |
| EFT59994 | 14/03/2025 | JAMBANIS ELECTRICAL PTY LTD | EQUIPMENT REPAIR | 17,633.00 |
| EFT59995 | 14/03/2025 | KOOL KREATIVE | PRINTING OF BUSINESS CARDS | 145.75 |
| EFT59996 | 14/03/2025 | LEVEL 5 DESIGN PTY LTD | GDA/SWA PROJECT | 16,962.00 |
| EFT59997 | 14/03/2025 | LIFT EQUIPT PTY LTD | PLANT PARTS | 180.75 |
| EFT59998 | 14/03/2025 | MIDWAY FORD (WA) | VEHICLE SERVICE | 622.25 |
| EFT59999 | 14/03/2025 | NAPA (FORMERLY KNOWN AS COVS) | HARDWARE SUPPLIES | 45.10 |
| EFT60000 | 14/03/2025 | ODOUR CONTROL SYSTEMS INTERNATIONAL LTD | DAILY COVER | 20,640.00 |
| EFT60001 | 14/03/2025 | OFFICE LINE GROUP | OFFICE EQUIPMENT PURCHASE | 764.50 |
| EFT60002 | 14/03/2025 | PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS | PLANT REPAIR | 164.68 |
| EFT60003 | 14/03/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 2,538.99 |
| EFT60004 | 14/03/2025 | PRESTIGE ALARMS | SECURITY MONITORING & EQUIPMENT SERVICE | 1,083.00 |
| EFT60005 | 14/03/2025 | QUIK GAS RECOVERY | DEGAS OF FRIDGES - TRANSFER STATION | 429.00 |
| EFT60006 | 14/03/2025 | RAUBEX CONSTRUCTION | RETURN OF RETENTION FUNDS | 112,587.97 |
| EFT60007 | 14/03/2025 | REDFISH TECHNOLOGIES PTY LTD | OFFICE EQUIPMENT PURCHASES | 53,872.76 |
| EFT60008 | 14/03/2025 | RELATIONSHIPS AUSTRALIA WA INC | EAP - COUNSELLING FEES | 176.00 |
| EFT60009 | 14/03/2025 | SAGE CONSULTANCY | CONSULTING FEES - FOGO COMPOST PRODUCTION | 1,100.00 |
| EFT60010 | 14/03/2025 | SCOTT PRINTERS PTY LTD | PRINTING OF BROCHURES | 283.80 |

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|---|---|---|---|---|
| EFT60011 | 14/03/2025 | SGS AUSTRALIA PTY LTD | SAMPLE ANALYSIS - WATER MONITORING | 307.89 |
| EFT60012 | 14/03/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 2,432.06 |
| EFT60013 | 14/03/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 213.40 |
| EFT60014 | 14/03/2025 | SYDNEY TOOLS PTY LTD | EQUIPMENT PURCHASE | 148.00 |
| EFT60015 | 14/03/2025 | TALENT VISION 360 PTY LTD | LABOUR HIRE | 2,240.37 |
| EFT60016 | 14/03/2025 | TERRESTRIAL ECOSYSTEMS | PEST CONTROL - RED HILL | 330.00 |
| EFT60017 | 14/03/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 4,610.10 |
| EFT60018 | 14/03/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 834.91 |
| EFT60019 | 14/03/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | REPLACEMENT TYRES | 4,715.70 |
| EFT60020 | 14/03/2025 | TRUCK CENTRE (WA) PTY LTD | PLANT PARTS | 2,145.16 |
| EFT60021 | 14/03/2025 | TURNSTONE PRODUCTS | BIN LINERS | 1,160.72 |
| EFT60022 | 14/03/2025 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | PLANT REPAIR | 6,208.66 |
| EFT60023 | 14/03/2025 | TWISTECH - GREG WOOD | REPAIRS TO SIGNS & FENCE AT RED HILL | 28,342.60 |
| EFT60024 | 14/03/2025 | UNITED EQUIPMENT PTY LTD | PLANT PARTS | 93.78 |
| EFT60025 | 14/03/2025 | VISION INTELLIGENCE PTY LTD | CAMERA HIRE | 2,975.28 |
| EFT60026 | 14/03/2025 | WA SAFETY PRODUCTS | PROTECTIVE GEARS | 35.20 |
| EFT60027 | 14/03/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT REPAIR | 2,711.43 |
| EFT60028 | 14/03/2025 | WEX MOTORPASS | FLEET FUEL PURCHASES | 2,081.40 |
| EFT60029 | 14/03/2025 | WORKFORCE ADMINISTRATION (AUST) PTY LTD (PORTNER PRESS) | ANNUAL SUBSCRIPTION RENEWAL | 990.00 |
| EFT60030 | 14/03/2025 | WREN OIL | WASTE OIL REMOVAL | 363.00 |
| EFT60031 | 18/03/2025 | CHILD SUPPORT | EMPLOYEE DEDUCTION | 731.26 |
| EFT60032 | 18/03/2025 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 112,280.00 |
| EFT60033 | 18/03/2025 | POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A | EMPLOYEE DEDUCTION | 719.35 |
| EFT60034 | 18/03/2025 | QUAD SERVICES PTY LTD | CLEANING SERVICES & CONSUMABLES - HRRP | 478.30 |
| EFT60035 | 18/03/2025 | SYNERGY | ELECTRICITY CHARGES - HRRP | 2,783.94 |
| EFT60036 | 18/03/2025 | ULTRASAFE T/A AES CULTIVATE PTY LTD | PLANT REPAIR | 1,500.00 |
| EFT60037 | 20/03/2025 | BP AUSTRALIA PTY LTD (A/C 50209244 ) | FUEL PURCHASES | 82,235.26 |
| EFT60038 | 20/03/2025 | DEPUTY COMMISSIONER OF TAXATION | GST PAYMENT | 460,492.00 |
| EFT60039 | 21/03/2025 | ADT SECURITY | SERCURITY MONITORING | 231.00 |
| EFT60040 | 21/03/2025 | ADVANCE PRESS (2013) PTY LTD | PRODUCT BROCHURES | 973.50 |
| EFT60041 | 21/03/2025 | ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A | LIQUID WASTE MANAGEMENT - RED HILL | 1,072.50 |
| EFT60042 | 21/03/2025 | AIR-MET SCIENTIFIC PTY LTD | WATER & LEACHATE MONITORING EQUIPMENT | 3,866.50 |
| EFT60043 | 21/03/2025 | ALLIGHTSYKES PTY LTD | QUARTERLY EQUIPMENT MAINTENANCE | 420.75 |
| EFT60044 | 21/03/2025 | ALLPEST - ROL-WA PTY LTD T/AS | PEST CONTROL | 1,011.82 |
| EFT60045 | 21/03/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 194.94 |
| EFT60046 | 21/03/2025 | BEE JAYS CANVAS PTY LTD | PLANT REPAIR | 2,744.50 |
| EFT60047 | 21/03/2025 | BLUE FORCE PTY LTD | MONITORING FIRE PUMP - HRRP | 158.40 |

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|---|---|---|---|---|
| EFT60048 | 21/03/2025 | BUNNINGS GROUP LTD | HARDWARE SUPPLIES | 338.16 |
| EFT60049 | 21/03/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 5,535.75 |
| EFT60050 | 21/03/2025 | CJD EQUIPMENT PTY LTD | SERVICE AGREEMENT | 3,212.12 |
| EFT60051 | 21/03/2025 | CMAK TECHNOLOGIES PTY LTD | ELECTRICAL MAINTENANCE & REPAIR - RED HILL | 801.24 |
| EFT60052 | 21/03/2025 | CSE CROSSCOM PTY LTD | TWO-WAY RADIO LEASING FEE | 2,926.00 |
| EFT60053 | 21/03/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 2,255.79 |
| EFT60054 | 21/03/2025 | EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD | AIRCONDITIONING MAINTENANCE - HRRP | 330.00 |
| EFT60055 | 21/03/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION | 224.55 |
| EFT60056 | 21/03/2025 | ELLIS ARCHITECTURAL METALWORK | INSTALLATION OF LOUVRES TO WTS | 17,600.00 |
| EFT60057 | 21/03/2025 | ENVIRAPEST PTY LTD | WEED MANAGEMENT - HRRP | 2,450.00 |
| EFT60058 | 21/03/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 5,566.01 |
| EFT60059 | 21/03/2025 | FUELFIX PTY LTD | EQUIPMENT REPAIR & MAINTENANCE | 715.00 |
| EFT60060 | 21/03/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 10,570.05 |
| EFT60061 | 21/03/2025 | HERBERT SMITH FREEHILLS LAWYERS | LEGAL ADVICE | 21,109.00 |
| EFT60062 | 21/03/2025 | HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD | SERVICE AGREEMENT | 1,794.65 |
| EFT60063 | 21/03/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 30,216.90 |
| EFT60064 | 21/03/2025 | INFORMATION PROFICIENCY & SIGMA DATA SOLUTIONS - PROFICIENCY GROUP P/L T/AS | SERVICE SUPPORT FEE | 4,400.00 |
| EFT60065 | 21/03/2025 | INTEGRATED ICT | IT SUPPORT | 1,151.50 |
| EFT60066 | 21/03/2025 | JK CONTRACTING (WA) PTY LTD | CLEANING OF WHEEL WASH | 528.00 |
| EFT60067 | 21/03/2025 | KOMATSU AUSTRALIA P/L | PLANT PART | 492.27 |
| EFT60068 | 21/03/2025 | MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST (PREVIOUSLY | PLANT PART | 77.00 |
| EFT60069 | 21/03/2025 | MULTISPARES LTD | PLANT PART | 71.82 |
| EFT60070 | 21/03/2025 | NAPA (FORMERLY KNOWN AS COVS) | HARDWARE SUPPLIES | 2,849.33 |
| EFT60071 | 21/03/2025 | NEVERFAIL SPRINGWATER | BOTTLED WATER | 65.30 |
| EFT60072 | 21/03/2025 | OTR TYRES T/A TKPH PTY LTD | TYRE REPAIR & REPLACEMENT | 2,822.60 |
| EFT60073 | 21/03/2025 | PERTH ENERGY PTY LTD | GAS SUPPLY - WWtE | 289.58 |
| EFT60074 | 21/03/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 67.41 |
| EFT60075 | 21/03/2025 | QUIK GAS RECOVERY | DEGAS OF FRIDGES - TRANSFER STATION | 429.00 |
| EFT60076 | 21/03/2025 | RELATIONSHIPS AUSTRALIA WA INC | EAP - COUNSELLING FEES | 176.00 |
| EFT60077 | 21/03/2025 | ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA | EQUIPMENT RENTAL - BAYWASTE | 274.33 |
| EFT60078 | 21/03/2025 | RUDD INDUSTRIAL | HARDWARE SUPPLIES | 481.48 |
| EFT60079 | 21/03/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 2,385.85 |
| EFT60080 | 21/03/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 1,046.30 |
| EFT60081 | 21/03/2025 | SWAN FIRE SERVICES | INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP | 1,690.32 |
| EFT60082 | 21/03/2025 | SYNERGY | ELECTRICITY CHARGES - RED HILL | 8,574.90 |
| EFT60083 | 21/03/2025 | TALENT VISION 360 PTY LTD | LABOUR HIRE | 6,016.48 |
| EFT60084 | 21/03/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 4,610.10 |

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|---|---|---|---|---|
| EFT60085 | 21/03/2025 | TJSIGNS & VEHICLE GRAPHICS | STICKERS FOR HOOK LIFT BINS | 2,750.00 |
| EFT60086 | 21/03/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 878.00 |
| EFT60087 | 21/03/2025 | TRUCK CENTRE (WA) PTY LTD | PLANT REPAIR | 3,241.15 |
| EFT60088 | 21/03/2025 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | PLANT REPAIR | 2,473.67 |
| EFT60089 | 21/03/2025 | VISION INTELLIGENCE PTY LTD | CAMERA HIRE | 1,601.60 |
| EFT60090 | 21/03/2025 | WA DOOR & DOCKING SOLUTIONS PTY LTD | REPAIR & MAINTENANCE - WTS DOORS | 3,490.96 |
| EFT60091 | 21/03/2025 | WAYNES WINDSCREENS PTY LTD | WINDSCREEN REPAIR | 998.00 |
| EFT60092 | 21/03/2025 | WESTRAC EQUIPMENT PTY LTD | SERVICE AGREEMENT | 3,773.28 |
| EFT60093 | 21/03/2025 | WILLIAMS & HUGHES PTY LTD | LEGAL ADVICE | 6,289.20 |
| EFT60094 | 21/03/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 1,144.35 |
| EFT60095 | 25/03/2025 | AUSTRALIAN BIO RECOVERY PTY LTD T/- TRAUMA CLEAN | VEHICLE CLEANING | 1,688.50 |
| EFT60096 | 25/03/2025 | SYNERGY | ELECTRICITY CHARGES - ASCOT PLACE | 5,508.67 |
| EFT60097 | 25/03/2025 | TALIS CONSULTANTS | CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS | 1,314.50 |
| EFT60098 | 25/03/2025 | TELSTRA LIMITED | TELEPHONE EXPENSES | 5,335.37 |
| EFT60099 | 28/03/2025 | ALLWORKS RAIL WA PTY LTD | REFUND OF PREPAYMENT | 3,713.40 |
| EFT60100 | 28/03/2025 | ANGELA JEHRING | STAFF REIMBURSEMENT | 1,197.00 |
| EFT60101 | 28/03/2025 | CJD EQUIPMENT PTY LTD | PLANT REPAIRS | 14,631.82 |
| EFT60102 | 28/03/2025 | CRAIG EWART T/AS STRIKE MAINTENANCE | GENERAL MAINTENANCE - HAZELMERE | 350.00 |
| EFT60103 | 28/03/2025 | FOSTER PLUMBING AND GAS | PLUMBING MAINTENANCE - HAZELMERE | 2,345.20 |
| EFT60104 | 28/03/2025 | HILLS FABRICATION & WELDING | REPAIR TO HOOK LIFT BIN | 1,067.00 |
| EFT60105 | 28/03/2025 | JOINT CONSTRUCTION GROUP PTY LTD | INSTALLATION OF BOLLARDS | 1,731.62 |
| EFT60106 | 28/03/2025 | KOMATSU AUSTRALIA P/L | SERVICE AGREEMENT | 1,630.73 |
| EFT60107 | 28/03/2025 | PERTH MATTRESS & FURNITURE RECYCLING COMPANY | MATTRESS COLLECTION SERVICE - HRRP | 42,608.99 |
| EFT60108 | 28/03/2025 | PINNACLE HEIGHT SAFETY PTY LTD | STAFF TRAINING | 1,603.00 |
| EFT60109 | 28/03/2025 | SAGE CONSULTANCY | CONSULTING FEES - FOGO COMPOST PRODUCTION | 1,100.00 |
| EFT60110 | 28/03/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 52.80 |
| EFT60111 | 28/03/2025 | STEPHEN CONWAY | STAFF REIMBURSEMENT | 1,109.00 |
| EFT60112 | 28/03/2025 | SYNERGY | ELECTRICITY CHARGES - HRRP | 7,971.62 |
| EFT60113 | 28/03/2025 | TALIS CONSULTANTS | CONSULTING FEE - CLASS IV STAGE 3 | 3,300.00 |
| EFT60114 | 31/03/2025 | AHERN AUSTRALIA PTY LIMITED | PLANT PART | 93.72 |
| EFT60115 | 31/03/2025 | AIR FILTER DRY CLEAN SYSTEMS WA | CLEAN & SERVICES FILTERS | 618.20 |
| EFT60116 | 31/03/2025 | ALLWEST PLANT HIRE | PLANT & LABOUR HIRE | 33,192.50 |
| EFT60117 | 31/03/2025 | ALSCO PERTH | EQUIPMENT HIRE | 46.37 |
| EFT60118 | 31/03/2025 | AUSCO MODULAR PTY LTD | PLANT HIRE - WWtE | 3,303.98 |
| EFT60119 | 31/03/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 259.92 |
| EFT60120 | 31/03/2025 | AUSTRALIA POST - ASCOT PLACE | POSTAL CHARGES | 440.45 |
| EFT60121 | 31/03/2025 | BAYSWATER AUTO DETAILERS | POOL VEHICLE CLEANING | 66.00 |

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|---|---|---|---|---|
| EFT60122 | 31/03/2025 | BOSORIMA TAS MAIL PLUS PERTH | MAIL SERVICE | 454.78 |
| EFT60123 | 31/03/2025 | BUCHER MUNICIPAL PTY LTD | PLANT PARTS | 1,667.30 |
| EFT60124 | 31/03/2025 | BUNNINGS GROUP LTD | HARDWARE SUPPLIES | 56.08 |
| EFT60125 | 31/03/2025 | BURSON AUTOMOTIVE PTY LTD | PLANT PART | 30.80 |
| EFT60126 | 31/03/2025 | CAPITAL TRANSPORT SERVICES (WA) PTY LTD | COURIER SERVICE | 26.70 |
| EFT60127 | 31/03/2025 | CAVALIER PORTABLES & PARK HOMES | PLANT HIRE - WWtE | 1,954.34 |
| EFT60128 | 31/03/2025 | CHILD SUPPORT | EMPLOYEE DEDUCTION | 731.26 |
| EFT60129 | 31/03/2025 | CME BOILERMAKING PTY LTD | PLANT MAINTENANCE | 4,820.20 |
| EFT60130 | 31/03/2025 | COMPU-STOR | IT BACKUP DATA SERVICES | 1,136.38 |
| EFT60131 | 31/03/2025 | CREDITORWATCH | ONLINE CREDIT REFERENCE CHECKS | 588.50 |
| EFT60132 | 31/03/2025 | CROWN HILL CONSTRUCTION | EQUIPMENT HIRE | 396.00 |
| EFT60133 | 31/03/2025 | DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER) | WASTE TRACKING FORMS & LICENCE RENEWAL | 29,095.81 |
| EFT60134 | 31/03/2025 | DNG FAMILY TRUST T/A IDLER ENGINEERING SERVICES PTY LTD | PLANT REPAIR | 4,463.73 |
| EFT60135 | 31/03/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 2,255.79 |
| EFT60136 | 31/03/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - HRRP & RED HILL | 1,109.09 |
| EFT60137 | 31/03/2025 | ENVIRO SWEEP | SITE SWEEPING - HRRP | 3,767.24 |
| EFT60138 | 31/03/2025 | ERGOLINK - MAX & CLAIRE PTY LTD T/AS | OFFICE EQUIPMENT PURCHASE | 563.00 |
| EFT60139 | 31/03/2025 | FILTERS PLUS | PLANT FILTERS | 194.70 |
| EFT60140 | 31/03/2025 | FLICK ANTICIMEX PTY LTD | HYGIENE SERVICES | 514.92 |
| EFT60141 | 31/03/2025 | FUELFIX PTY LTD | EQUIPMENT HIRE | 730.72 |
| EFT60142 | 31/03/2025 | FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD | PHOTOCOPIER MAINTENANCE & SUPPLIES | 619.73 |
| EFT60143 | 31/03/2025 | IDEA TO OPERATIONS SERVICES PTY LTD | ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE | 18,925.50 |
| EFT60144 | 31/03/2025 | INTEGRATED ICT | IT SUPPORT | 5,855.83 |
| EFT60145 | 31/03/2025 | JBS&G AUSTRALIA P/L T/A STRATEGEN JBS&G | CONSULTING FEES - SHIRE OF COOLGARDIE | 1,599.13 |
| EFT60146 | 31/03/2025 | LAWRENCE & HANSON | PARTS FOR GENERATORS | 1,357.62 |
| EFT60147 | 31/03/2025 | LINCOM WA PTY LTD | PLANT PART | 277.20 |
| EFT60148 | 31/03/2025 | LKEA PTY LTD (KOMPTECH SPECIFIC COMPANY) | PLANT PARTS | 2,745.49 |
| EFT60149 | 31/03/2025 | LOSCAM AUSTRALIA PTY LTD | EQUIPMENT HIRE | 359.63 |
| EFT60150 | 31/03/2025 | MA SERVICES GROUP PTY LTD | SECURITY MONITORING | 8,271.85 |
| EFT60151 | 31/03/2025 | MYOSH - NETSIGHT CONSULTING P/L ATF AM2 TRUST & FM2 TRUST | MONTHLY SUBSCRIPTION - OSH SOFTWARE | 1,965.70 |
| EFT60152 | 31/03/2025 | ONSITE RENTALS PTY LTD | MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING & CRIB ROOM & SUPALOO FOR RED HILL | 4,307.04 |
| EFT60153 | 31/03/2025 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 115,247.00 |
| EFT60154 | 31/03/2025 | POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A | EMPLOYEE DEDUCTION | 719.35 |
| EFT60155 | 31/03/2025 | PRUDENTIAL INVESTMENT SERVICES CORP P/L | INVESTMENT ADVISORY SERVICES | 2,168.74 |
| EFT60156 | 31/03/2025 | PSQ GROUP | MONTHLY PHONE EXPENSES - ASCOT PLACE | 2,762.32 |
| EFT60157 | 31/03/2025 | PUREARTH - RIVER NOMINEES PTY LTD T/A | PROCESSING COSTS - FOGO | 49,259.00 |
| EFT60158 | 31/03/2025 | QUAD SERVICES PTY LTD | CLEANING SERVICES & CONSUMABLES - RED HILL & ASCOT PLACE | 6,806.44 |

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|---|---|---|---|---|
| EFT60159 | 31/03/2025 | RUDD INDUSTRIAL | HARDWARE SUPPLIES | 222.01 |
| EFT60160 | 31/03/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 2,385.85 |
| EFT60161 | 31/03/2025 | SPUDS GARDENING SERVICES | GROUND MAINTENANCE & WEED CONTROL AT RED HILL | 2,871.00 |
| EFT60162 | 31/03/2025 | SWAN FIRE SERVICES | CABINET INSTALLATION - FIRE HOSE | 4,305.40 |
| EFT60163 | 31/03/2025 | SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST | PLANT TRANSPORTATION COST | 495.00 |
| EFT60164 | 31/03/2025 | TALIS CONSULTANTS | CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS | 16,227.75 |
| EFT60165 | 31/03/2025 | TELSTRA LIMITED | TELEPHONE EXPENSES | 42.76 |
| EFT60166 | 31/03/2025 | TIM DAVIES LANDSCAPING PTY LTD (TDL) | GARDEN MAINTENANCE ASCOT PLACE | 1,169.18 |
| EFT60167 | 31/03/2025 | TRUCK CENTRE (WA) PTY LTD | PLANT PARTS | 100.76 |
| EFT60168 | 31/03/2025 | TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS | PARTS FOR TRAILER | 451.18 |
| EFT60169 | 31/03/2025 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | PLANT SERVICE AGREEMENT & REPAIR | 5,468.15 |
| EFT60170 | 31/03/2025 | UNITED EQUIPMENT PTY LTD | PLANT HIRE - BAYWASTE | 1,240.80 |
| EFT60171 | 31/03/2025 | WATERLOGIC AUSTRALIA PTY LTD | EQUIPMENT RENTAL & SERVICE FEE | 148.58 |
| EFT60172 | 31/03/2025 | WAYNES WINDSCREENS PTY LTD | WINDSCREEN REPAIR | 1,285.00 |
| EFT60173 | 31/03/2025 | WEST - SURE GROUP PTY LTD | COURIER SERVICE | 592.72 |
| EFT60174 | 31/03/2025 | WEST TIP WASTE CONTROL | SKIP BIN HIRE | 1,424.50 |
| EFT60175 | 31/03/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT REPAIR | 1,401.91 |
| EFT60176 | 31/03/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 194.38 |
| EFT60177 | 31/03/2025 | WREN OIL | WASTE OIL REMOVAL | 462.00 |
| EFT60178 | 04/04/2025 | ABSOLUTE OFFICE COMFORTS | OFFICE EQUIPMENT PURCHASES | 1,206.70 |
| EFT60179 | 04/04/2025 | AJL PLUMBING & GAS | PLUMBING MAINTENANCE - ASCOT PLACE | 297.00 |
| EFT60180 | 04/04/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 194.94 |
| EFT60181 | 04/04/2025 | AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD | CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS | 782.94 |
| EFT60182 | 04/04/2025 | BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A | BATTERY PURCHASES | 1,158.00 |
| EFT60183 | 04/04/2025 | BIG WHEELS TRUCK ALIGNMENT | WHEEL ALIGNMENT - TRUCKS | 978.95 |
| EFT60184 | 04/04/2025 | BIN BATH AUSTRALIA PTY LTD | BIN CLEANING | 103.40 |
| EFT60185 | 04/04/2025 | BLUE FORCE PTY LTD | MONITORING FIRE PUMP - HRRP | 158.40 |
| EFT60186 | 04/04/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 149.05 |
| EFT60187 | 04/04/2025 | CJD EQUIPMENT PTY LTD | PLANT PARTS | 1,310.94 |
| EFT60188 | 04/04/2025 | CUTTING EDGES REPLACEMENT PARTS PTY LTD | PLANT PARTS | 2,067.33 |
| EFT60189 | 04/04/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 2,255.79 |
| EFT60190 | 04/04/2025 | ECOLO WA | ODOUR CONTROL SOLUTIONS | 3,168.00 |
| EFT60191 | 04/04/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION | 596.52 |
| EFT60192 | 04/04/2025 | FILTERS PLUS | PLANT FILTERS | 394.36 |
| EFT60193 | 04/04/2025 | FLEET DYNAMICS PTY LTD | MONTHLY EQUIPMENT HIRE FEE | 217.80 |
| EFT60194 | 04/04/2025 | FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD | PHOTOCOPIER MAINTENANCE & SUPPLIES | 93.93 |
| EFT60195 | 04/04/2025 | GENSET HIRE AND SALES AUSTRALIA PTY LTD | SMART FUEL SYSTEM MAINTENANCE & REPAIR | 1,540.55 |

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|---|---|---|---|---|
| EFT60196 | 04/04/2025 | GREENS ELECTRICAL SERVICE | ELECTRICAL MAINTENANCE - RED HILL | 254.10 |
| EFT60197 | 04/04/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 4,270.07 |
| EFT60198 | 04/04/2025 | HOSEFORCE PTY LTD | HYDRAULIC HOSE SUPPLIES | 139.89 |
| EFT60199 | 04/04/2025 | IDEA TO OPERATIONS SERVICES PTY LTD | ELECTRICAL SUPPORT (LABOUR HIRE) - WWtE | 66,945.04 |
| EFT60200 | 04/04/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 29,987.34 |
| EFT60201 | 04/04/2025 | LAWRENCE & HANSON | PARTS FOR GENERATORS | 230.02 |
| EFT60202 | 04/04/2025 | MAJOR MOTORS PTY LTD | CAR SEAT COVER | 167.51 |
| EFT60203 | 04/04/2025 | MUNDARING TYREPOWER T/A RACADAGE P/L | TYRE REPLACEMENTS | 1,580.00 |
| EFT60204 | 04/04/2025 | NESSCO GROUP | EQUIPMENT REPAIR | 583.00 |
| EFT60205 | 04/04/2025 | OTIS ELEVATOR COMPANY PTY LTD | QUARTERLY LIFT MAINTENANCE - ASCOT PLACE | 2,106.03 |
| EFT60206 | 04/04/2025 | PERTH MATTRESS & FURNITURE RECYCLING COMPANY | MATTRESS COLLECTION SERVICE - BAYWASTE & HRRP | 35,426.74 |
| EFT60207 | 04/04/2025 | PINNACLE HEIGHT SAFETY PTY LTD | STAFF TRAINING | 915.00 |
| EFT60208 | 04/04/2025 | QUAD SERVICES PTY LTD | CLEANING SERVICES & CONSUMABLES - HRRP | 5,158.14 |
| EFT60209 | 04/04/2025 | RICHGRO | FOGO SAMPLE ANALYSIS | 4,682.70 |
| EFT60210 | 04/04/2025 | SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS | SAFETY SUPPLIES | 160.48 |
| EFT60211 | 04/04/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 2,385.85 |
| EFT60212 | 04/04/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 331.10 |
| EFT60213 | 04/04/2025 | SPUDS GARDENING SERVICES | GROUND MAINTENANCE & WEED CONTROL AT RED HILL | 18,227.00 |
| EFT60214 | 04/04/2025 | SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST | PLANT TRANSPORTATION COST | 814.00 |
| EFT60215 | 04/04/2025 | TALIS CONSULTANTS | CONSULTING FEE - CLASS IV STAGE 3 | 1,650.00 |
| EFT60216 | 04/04/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 649.37 |
| EFT60217 | 04/04/2025 | TRUCK CENTRE (WA) PTY LTD | PLANT PARTS | 1,515.11 |
| EFT60218 | 04/04/2025 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | PLANT SERVICE AGREEMENT & PARTS | 4,942.27 |
| EFT60219 | 04/04/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS | 1,994.79 |
| EFT60220 | 04/04/2025 | WILLIAMS & HUGHES PTY LTD | LEGAL ADVICE | 1,375.00 |
| EFT60221 | 04/04/2025 | WREN OIL | WASTE OIL REMOVAL | 220.00 |
| EFT60222 | 04/04/2025 | WURTH AUSTRALIA PTY LTD | HARDWARE SUPPLIES | 624.39 |
| EFT60223 | 04/04/2025 | AARON BOWMAN | QUARTERLY COUNCILLORS PAYMENT | 4,214.38 |
| EFT60224 | 04/04/2025 | CR PAUL POLIWKA | QUARTERLY COUNCILLORS PAYMENT | 2,857.50 |
| EFT60225 | 04/04/2025 | DOUG JEANS | QUARTERLY COUNCILLORS PAYMENT | 2,857.50 |
| EFT60226 | 04/04/2025 | FILOMENA PIFFARETTI | QUARTERLY COUNCILLORS PAYMENT | 9,712.25 |
| EFT60227 | 04/04/2025 | GIORGIA JOHNSON | COUNCILLORS ATTENDANCE FEE | 520.00 |
| EFT60228 | 04/04/2025 | IAN JOHNSON | COUNCILLORS ATTENDANCE FEE | 520.00 |
| EFT60229 | 04/04/2025 | JENNIFER CATALANO | QUARTERLY COUNCILLORS PAYMENT | 2,857.50 |
| EFT60230 | 04/04/2025 | KATHRYN HAMILTON | COUNCILLORS ATTENDANCE FEE | 260.00 |
| EFT60231 | 04/04/2025 | LUKE ELLERY | QUARTERLY COUNCILLORS PAYMENT | 2,857.50 |
| EFT60232 | 04/04/2025 | MICHELLE SUTHERLAND | QUARTERLY COUNCILLORS PAYMENT | 2,857.50 |

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|---|---|---|---|---|
| EFT60233 | 04/04/2025 | TALLAN JOHN MICHAEL AMES | QUARTERLY COUNCILLORS PAYMENT | 2,857.50 |
| EFT60234 | 08/04/2025 | BAYSWATER AUTO DETAILERS | POOL VEHICLE CLEANING | 341.00 |
| EFT60235 | 08/04/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 1,272.15 |
| EFT60236 | 08/04/2025 | FOSTER PLUMBING AND GAS | PLUMBING MAINTENANCE - HRRP | 1,160.50 |
| EFT60237 | 08/04/2025 | TALENT VISION 360 PTY LTD | LABOUR HIRE | 3,102.19 |
| EFT60238 | 08/04/2025 | TELSTRA LIMITED | TELEPHONE EXPENSES | 1,094.85 |
| EFT60239 | 11/04/2025 | AALAN LINE MARKING SERVICES | REPLACE RUBBER SPEED HUMP - WTS | 1,342.00 |
| EFT60240 | 11/04/2025 | ABA AUTOMATIC GATES WA | REMOTES FOR HRRP GATE | 772.99 |
| EFT60241 | 11/04/2025 | ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A | LIQUID WASTE MANAGEMENT - GRINDER | 1,705.00 |
| EFT60242 | 11/04/2025 | ALLIED PUMPS COMMERCIAL | SEWER PUMP MAINTENANCE | 495.00 |
| EFT60243 | 11/04/2025 | ALLPEST - ROL-WA PTY LTD T/AS | PEST CONTROL | 440.00 |
| EFT60244 | 11/04/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 216.60 |
| EFT60245 | 11/04/2025 | AUST-WEIGH | EQUIPMENT TESTING - RED HILL | 6,435.00 |
| EFT60246 | 11/04/2025 | AV TRUCK SERVICES PTY LTD | PLANT PARTS | 2,487.56 |
| EFT60247 | 11/04/2025 | BLACKWOODS ATKINS | SAFETY SUPPLIES | 732.46 |
| EFT60248 | 11/04/2025 | BUNNINGS GROUP LTD | HARDWARE SUPPLIES | 73.76 |
| EFT60249 | 11/04/2025 | CAPITAL TRANSPORT SERVICES (WA) PTY LTD | COURIER SERVICE | 29.96 |
| EFT60250 | 11/04/2025 | CHRISTINA O'DONNELL | STAFF REIMBURSEMENT | 104.34 |
| EFT60251 | 11/04/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 1,260.05 |
| EFT60252 | 11/04/2025 | CJD EQUIPMENT PTY LTD | PLANT REPAIR | 313.50 |
| EFT60253 | 11/04/2025 | CSE CROSSCOM PTY LTD | TWO-WAY RADIO PURCHASES | 3,751.00 |
| EFT60254 | 11/04/2025 | DAMSTRA TECHNOLOGY PTY LTD | MEMBERSHIP RENEWAL | 631.40 |
| EFT60255 | 11/04/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 1,616.38 |
| EFT60256 | 11/04/2025 | E.W.S (AUSTRALIA) PTY LTD | WATER STATION MAINTENANCE - RED HILL | 2,084.50 |
| EFT60257 | 11/04/2025 | ECLIPSE SOILS PTY LTD | REFUND OF PREPAYMENT | 27,399.49 |
| EFT60258 | 11/04/2025 | ECO ENVIRONMENTAL (BENFOSTER PTY LTD) | EQUIPMENT PURCHASE | 165.00 |
| EFT60259 | 11/04/2025 | EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD | AIRCONDITIONING MAINTENANCE - RED HILL | 580.25 |
| EFT60260 | 11/04/2025 | ENVIRONMENTAL SITE SERVICES | NOISE ASSESSMENT FOR STAFF AT RED HILL | 2,090.00 |
| EFT60261 | 11/04/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 814.66 |
| EFT60262 | 11/04/2025 | GHD PTY LTD | CONSULTING FEES - PEER REVIEW O OFFSETS REPORT | 1,730.30 |
| EFT60263 | 11/04/2025 | GLOBAL SPILL & SAFETY | SAFETY SUPPLIES | 591.93 |
| EFT60264 | 11/04/2025 | GRANT KOZMA | STAFF REIMBURSEMENT | 24.00 |
| EFT60265 | 11/04/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 4,739.49 |
| EFT60266 | 11/04/2025 | HERBERT SMITH FREEHILLS LAWYERS | LEGAL ADVICE | 8,525.50 |
| EFT60267 | 11/04/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 25,764.30 |
| EFT60268 | 11/04/2025 | MADDERN ELECTRICS | BUILDING MAINTENANCE - ASCOT PLACE | 1,254.00 |
| EFT60269 | 11/04/2025 | MURPHY'S TYRE POWER | TYRE REPLACEMENT | 460.00 |

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| EFT60270 | 11/04/2025 | NAPA (FORMERLY KNOWN AS COVS) | PLANT PART | 58.30 |
| EFT60271 | 11/04/2025 | NOORDEMAN DIESEL | PLANT PARTS | 562.77 |
| EFT60272 | 11/04/2025 | OFFICE LINE GROUP | OFFICE EQUIPMENT PURCHASE | 806.30 |
| EFT60273 | 11/04/2025 | PERTH QUALITY SERVICES | CLEANING SERVICES AT TRANSFER STATION & HRRP | 1,923.00 |
| EFT60274 | 11/04/2025 | PERTH TIMBER CO | PARTS FOR GRINDER | 1,057.10 |
| EFT60275 | 11/04/2025 | PINNACLE HIRE WA PTY LTD | EQUIPMENT REPAIR | 3,502.76 |
| EFT60276 | 11/04/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 1,161.40 |
| EFT60277 | 11/04/2025 | ROVE CHARTERS | BUS HIRE | 478.39 |
| EFT60278 | 11/04/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 1,837.86 |
| EFT60279 | 11/04/2025 | SPUDS GARDENING SERVICES | GROUND MAINTENANCE & WEED CONTROL AT RED HILL | 396.00 |
| EFT60280 | 11/04/2025 | ST JOHN AMBULANCE ASSOCIATION | FIRST AID SERVICE KITS | 1,444.71 |
| EFT60281 | 11/04/2025 | STANLEE HOSPITALITY SUPPLIES - EAE HOLDINGS PTY LTD T/AS | CATERING KITCHEN SUPPLIES | 190.30 |
| EFT60282 | 11/04/2025 | TALENT VISION 360 PTY LTD | LABOUR HIRE | 3,640.60 |
| EFT60283 | 11/04/2025 | THE WATERSHED | PUMP REPLACEMENTS | 2,461.80 |
| EFT60284 | 11/04/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 4,610.10 |
| EFT60285 | 11/04/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 797.36 |
| EFT60286 | 11/04/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | TYRE REPAIR & REPLACEMENT | 478.50 |
| EFT60287 | 11/04/2025 | TRANEN PTY LTD | REVEGETATION MONITORING & ASSESSMENT - RED HILL | 17,844.20 |
| EFT60288 | 11/04/2025 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | PLANT SERVICE AGREEMENT | 26.79 |
| EFT60289 | 11/04/2025 | TWISTECH - GREG WOOD | REPAIR FENCE AT RED HILL | 868.60 |
| EFT60290 | 11/04/2025 | UNITED EQUIPMENT PTY LTD | PLANT HIRE | 508.53 |
| EFT60291 | 11/04/2025 | WA DOOR & DOCKING SOLUTIONS PTY LTD | REPAIRS TO WTS DOORS | 385.00 |
| EFT60292 | 11/04/2025 | WA SAFETY PRODUCTS | PROTECTIVE GEARS | 285.60 |
| EFT60293 | 11/04/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS | 6,913.55 |
| EFT60294 | 11/04/2025 | WEX MOTORPASS | FLEET FUEL PURCHASES | 2,069.69 |
| EFT60295 | 11/04/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 789.49 |
| EFT60296 | 11/04/2025 | WORK CLOBBER | PROTECTIVE CLOTHING | 104.00 |
| EFT60297 | 15/04/2025 | AIR FILTER DRY CLEAN SYSTEMS WA | CLEAN & SERVICES FILTERS | 678.70 |
| EFT60298 | 15/04/2025 | ALLROADS TRANSPORT ENGINEERS | PURCHASE OF WALKING FLOOR TRAILER | 302,296.43 |
| EFT60299 | 15/04/2025 | BUNNINGS GROUP LTD | HARDWARE SUPPLIES | 387.91 |
| EFT60300 | 15/04/2025 | CASTROL AUSTRALIA PTY LTD | OIL PURCHASES | 1,105.45 |
| EFT60301 | 15/04/2025 | CHILD SUPPORT | EMPLOYEE DEDUCTION | 731.26 |
| EFT60302 | 15/04/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 1,774.85 |
| EFT60303 | 15/04/2025 | CJD EQUIPMENT PTY LTD | SERVICE AGREEMENT | 365.70 |
| EFT60304 | 15/04/2025 | CMAK TECHNOLOGIES PTY LTD | CCTV LICENCE RENEWAL | 2,426.14 |
| EFT60305 | 15/04/2025 | CME BOILERMAKING PTY LTD | DEPOSIT FOR THE PURCHASE OF MAF SYSTEMS | 55,000.00 |
| EFT60306 | 15/04/2025 | FVS FIRE PTY LTD T/A PROTECTOR FIRE SERVICES | SIX MONTHLY SERVICE FEE - FIRE SUPPRESSION SYSTEM | 2,145.00 |

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| EFT60307 | 15/04/2025 | JOINT CONSTRUCTION GROUP PTY LTD | BOLLARDS FOR CTS | 17,331.07 |
| EFT60308 | 15/04/2025 | KONE BUILDING DOORS - A DIV OF KONE ELEVATORS PTY LTD | SIX MONTHLY SERVICE FEE - ROLLER DOOR | 107.78 |
| EFT60309 | 15/04/2025 | MIDWAY FORD (WA) | WHEEL ALIGNMENT & TYRE REPLACEMENT | 975.00 |
| EFT60310 | 15/04/2025 | OTR TYRES T/A TKPH PTY LTD | TYRE REPLACEMENTS | 5,775.00 |
| EFT60311 | 15/04/2025 | OVERWATCH CONSTRUCTION PTY | REPAIRS TO GRINDER | 21,758.22 |
| EFT60312 | 15/04/2025 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 106,960.00 |
| EFT60313 | 15/04/2025 | POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A | EMPLOYEE DEDUCTION | 719.35 |
| EFT60314 | 15/04/2025 | QUIK GAS RECOVERY | DEGAS OF FRIDGES - TRANSFER STATIONS & RED HILL | 1,793.00 |
| EFT60315 | 15/04/2025 | RAUBEX CONSTRUCTION | CONSTRUCTION OF CLASS III STAGE 18 CELL - RED HILL | 358,652.94 |
| EFT60316 | 15/04/2025 | RELATIONSHIPS AUSTRALIA WA INC | EAP - COUNSELLING FEES | 176.00 |
| EFT60317 | 15/04/2025 | RENTOKIL INITIAL PTY LTD | QUARTERLY PEST CONTROL - ASCOT PLACE | 1,688.94 |
| EFT60318 | 15/04/2025 | ROVE CHARTERS | BUS HIRE | 891.00 |
| EFT60319 | 15/04/2025 | SAGE CONSULTANCY | CONSULTING FEES - FOGO COMPOST PRODUCTION | 1,100.00 |
| EFT60320 | 15/04/2025 | SHOWCASE CATERING | CATERING COSTS | 11,922.50 |
| EFT60321 | 15/04/2025 | SNAP BELMONT (BELSNAP PTY LTD) | PRINTING COSTS - PRE-START BOOKS | 557.69 |
| EFT60322 | 15/04/2025 | TALIS CONSULTANTS | CONSULTING FEE - WATER MONITORING | 10,796.50 |
| EFT60323 | 15/04/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | TYRE REPAIR & REPLACEMENT | 9,171.80 |
| EFT60324 | 15/04/2025 | TRUCK CENTRE (WA) PTY LTD | PLANT PARTS | 1,746.49 |
| EFT60325 | 15/04/2025 | VISION INTELLIGENCE PTY LTD | CAMERA HIRE | 2,975.28 |
| EFT60326 | 15/04/2025 | WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS | PRODUCT TRANSPORTATION COSTS - HRRP | 38,363.84 |
| EFT60327 | 15/04/2025 | WEST TIP WASTE CONTROL | SKIP BIN HIRE | 715.00 |
| EFT60328 | 15/04/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS | 241.60 |
| EFT60329 | 15/04/2025 | WORK CLOBBER | PROTECTIVE CLOTHING | 228.00 |
| EFT60330 | 15/04/2025 | WURTH AUSTRALIA PTY LTD | SAFETY SUPPLIES | 138.68 |
| EFT60331 | 17/04/2025 | AIRWELL GROUP PTY LTD | INSTALLATION OF NEW LEACHATE LINE IN PONDS | 43,098.08 |
| EFT60332 | 17/04/2025 | ALL INDUSTRIES ELECTRICAL PTY LTD | ELECTRICAL MAINTENANCE - GRINDER | 258.50 |
| EFT60333 | 17/04/2025 | ALL RUBBER TMH PTY LTD | HARDWARE SUPPLIES | 659.27 |
| EFT60334 | 17/04/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 108.30 |
| EFT60335 | 17/04/2025 | AV TRUCK SERVICES PTY LTD | PLANT PARTS | 1,151.66 |
| EFT60336 | 17/04/2025 | BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L) | PLANT & LABOUR HIRE | 904.68 |
| EFT60337 | 17/04/2025 | BAYSWATER AUTO DETAILERS | POOL VEHICLE CLEANING | 66.00 |
| EFT60338 | 17/04/2025 | BP AUSTRALIA PTY LTD (A/C 50209244 ) | FUEL PURCHASES | 188,201.19 |
| EFT60339 | 17/04/2025 | CAPITAL TRANSPORT SERVICES (WA) PTY LTD | COURIER SERVICE | 29.96 |
| EFT60340 | 17/04/2025 | CASTROL AUSTRALIA PTY LTD | OIL PURCHASES | 431.77 |
| EFT60341 | 17/04/2025 | CHEMSOL AUSTRALIA T/A HAWKESFORD NOMINEES PTY LTD | GREASE PURCHASES | 5,720.00 |
| EFT60342 | 17/04/2025 | CHIDLOW WATER CARRIERS | WATER SUPPLIES - RED HILL SITE | 900.00 |
| EFT60343 | 17/04/2025 | CMAK TECHNOLOGIES PTY LTD | CCTV MAINTENANCE - RED HILL | 3,412.64 |

Eastern Metropolitan Regional Council

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|---|---|---|---|---|
| EFT60344 | 17/04/2025 | CRAIG EWART T/AS STRIKE MAINTENANCE | GENERAL MAINTENANCE - HAZELMERE | 420.00 |
| EFT60345 | 17/04/2025 | CSE CROSSCOM PTY LTD | TWO-WAY RADIO CHARGES | 559.90 |
| EFT60346 | 17/04/2025 | CTI COURIERS PTY LTD | COURIER SERVICE | 248.24 |
| EFT60347 | 17/04/2025 | DEPUTY COMMISSIONER OF TAXATION | GST PAYMENT | 330,601.00 |
| EFT60348 | 17/04/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 2,255.79 |
| EFT60349 | 17/04/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION | 455.31 |
| EFT60350 | 17/04/2025 | EUROFINS ARL PTY LTD T/AS EUROFINS | SAMPLE TESTING - WOOD FINES | 254.32 |
| EFT60351 | 17/04/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 2,036.65 |
| EFT60352 | 17/04/2025 | GENSET HIRE AND SALES AUSTRALIA PTY LTD | SMART FUEL SYSTEM MAINTENANCE | 209.00 |
| EFT60353 | 17/04/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 3,985.18 |
| EFT60354 | 17/04/2025 | HERCULES MOBILES PTY LTD | EQUIPMENT HIRE | 220.00 |
| EFT60355 | 17/04/2025 | IDEA TO OPERATIONS SERVICES PTY LTD | COMMISSIONING SUPPORT (LABOUR HIRE) - WWtE | 17,325.00 |
| EFT60356 | 17/04/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 27,827.15 |
| EFT60357 | 17/04/2025 | NESSCO GROUP | PLANT REPAIR | 1,457.50 |
| EFT60358 | 17/04/2025 | OPS SCREENING & CRUSHING EQUIPMENT P/L | PLANT REPAIR | 2,344.10 |
| EFT60359 | 17/04/2025 | OTICON AUSTRALIA P/L T/A AUDIKA | HEARING TEST | 408.10 |
| EFT60360 | 17/04/2025 | PAUL'S AIR CONDITIONING & ELECTRICAL PTY LTD | INSTALLATION OF AIRCONDITIONER - WWtE OFFICE | 2,499.00 |
| EFT60361 | 17/04/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 699.51 |
| EFT60362 | 17/04/2025 | RELATIONSHIPS AUSTRALIA WA INC | EAP - COUNSELLING FEES | 770.00 |
| EFT60363 | 17/04/2025 | ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA | EQUIPMENT RENTAL - BAYWASTE | 274.33 |
| EFT60364 | 17/04/2025 | RUDD INDUSTRIAL | HARDWARE SUPPLIES | 759.05 |
| EFT60365 | 17/04/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 5,429.78 |
| EFT60366 | 17/04/2025 | SLEWRIG CONSTRUCTIONS PTY LTD | EQUIPMENT HIRE | 973.50 |
| EFT60367 | 17/04/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 38.50 |
| EFT60368 | 17/04/2025 | SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST | PLANT TRANSPORTATION COST | 715.00 |
| EFT60369 | 17/04/2025 | SYNERGY | ELECTRICITY CHARGES - HRRP | 13,962.10 |
| EFT60370 | 17/04/2025 | TALENT VISION 360 PTY LTD | LABOUR HIRE | 2,374.08 |
| EFT60371 | 17/04/2025 | TALIS CONSULTANTS | CONSULTING FEE - CONSTRUCTION OF STAGE 17 LANDFILL CELL | 2,927.38 |
| EFT60372 | 17/04/2025 | THE WATERSHED | REPAIR TO SOLENOID VALVE | 321.36 |
| EFT60373 | 17/04/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 4,610.10 |
| EFT60374 | 17/04/2025 | TJSIGNS & VEHICLE GRAPHICS | STICKERS | 3,850.00 |
| EFT60375 | 17/04/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 1,261.24 |
| EFT60376 | 17/04/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | PLANT REPAIR & TYRE REPLACEMENT | 3,346.20 |
| EFT60377 | 17/04/2025 | TRUCK CENTRE (WA) PTY LTD | PLANT PARTS | 1,762.29 |
| EFT60378 | 17/04/2025 | TWISTECH - GREG WOOD | INSTALLATION OF SIGNS - RED HILL | 3,112.60 |
| EFT60379 | 17/04/2025 | ULTRASAFE T/A AES CULTIVATE PTY LTD | PLANT FILTERS | 1,814.91 |
| EFT60380 | 17/04/2025 | VISION INTELLIGENCE PTY LTD | CAMERA HIRE | 1,601.60 |

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|---|---|---|---|---|
| EFT60381 | 17/04/2025 | WASTE MANAGEMENT & RESOURCE RECOVERY ASSOCIATION AUSTRALIA (WMRR) | STAFF TRAINING | 90.00 |
| EFT60382 | 17/04/2025 | WDIS.WA.PTY.LTD | CLEAN FILTERS - HAAS GRINDER | 3,580.50 |
| EFT60383 | 17/04/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS & SERVICE AGREEMENT | 4,146.47 |
| EFT60384 | 17/04/2025 | WILLIAMS & HUGHES PTY LTD | LEGAL ADVICE | 440.00 |
| EFT60385 | 17/04/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 103.99 |
| EFT60386 | 17/04/2025 | WREN OIL | WASTE OIL REMOVAL | 341.00 |
| EFT60387 | 17/04/2025 | WURTH AUSTRALIA PTY LTD | SAFETY SUPPLIES | 122.23 |
| EFT60388 | 24/04/2025 | ADT SECURITY | SERCURITY MONITORING & QUARTERLY MAINTENANCE | 853.82 |
| EFT60389 | 24/04/2025 | AIRWELL GROUP PTY LTD | NEW PUMPS | 1,240.88 |
| EFT60390 | 24/04/2025 | ALLIGHTSYKES PTY LTD | QUARTERLY EQUIPMENT MAINTENANCE | 603.83 |
| EFT60391 | 24/04/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 281.58 |
| EFT60392 | 24/04/2025 | AUSTRALIAN HVAC SERVICES | AIRCONDITIONING QUARTERLY MAINTENANCE - ASCOT PLACE | 880.00 |
| EFT60393 | 24/04/2025 | AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM | STAFF TRAINING | 2,869.97 |
| EFT60394 | 24/04/2025 | CJD EQUIPMENT PTY LTD | SERVICE AGREEMENT | 6,210.70 |
| EFT60395 | 24/04/2025 | CMAK TECHNOLOGIES PTY LTD | ELECTRICAL MAINTENANCE & REPAIR - RED HILL | 461.45 |
| EFT60396 | 24/04/2025 | CSE CROSSCOM PTY LTD | TWO-WAY RADIO LEASING FEE | 2,926.00 |
| EFT60397 | 24/04/2025 | DALLCON (DALWALLINU CONCRETE PTY LTD) | PURCHASE OF CONCRETE BLOCKS | 3,397.68 |
| EFT60398 | 24/04/2025 | DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER) | QUARTERLY LANDFILL LEVY | 6,909,763.73 |
| EFT60399 | 24/04/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 2,255.79 |
| EFT60400 | 24/04/2025 | ECOBLUE INTERNATIONAL PTY LTD | ADBLUE | 2,508.00 |
| EFT60401 | 24/04/2025 | EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD | AIRCONDITIONING MAINTENANCE & REPAIR - RED HILL | 508.75 |
| EFT60402 | 24/04/2025 | ELAN ENERGY MATRIX | TYRE DISPOSAL COSTS - TRANSFER STATION | 43.67 |
| EFT60403 | 24/04/2025 | EUROFINS ARL PTY LTD T/AS EUROFINS | SAMPLE TESTING - POWER POLES | 872.96 |
| EFT60404 | 24/04/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 1,745.70 |
| EFT60405 | 24/04/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 3,985.18 |
| EFT60406 | 24/04/2025 | HEAVY AUTOMATICS PTY LTD | PLANT PARTS | 4,207.50 |
| EFT60407 | 24/04/2025 | HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD | SERVICE AGREEMENT | 2,060.19 |
| EFT60408 | 24/04/2025 | IDEA TO OPERATIONS SERVICES PTY LTD | COMMISSIONING SUPPORT (LABOUR HIRE) - WWtE | 18,485.50 |
| EFT60409 | 24/04/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 27,455.70 |
| EFT60410 | 24/04/2025 | INTEGRATED ICT | IT SUPPORT | 1,151.50 |
| EFT60411 | 24/04/2025 | KOMATSU AUSTRALIA P/L | PLANT MAINTENANCE & REPAIR | 2,159.94 |
| EFT60412 | 24/04/2025 | MIDALIA STEEL (ONESTEEL) | HARDWARE SUPPLIES | 467.05 |
| EFT60413 | 24/04/2025 | NESSCO GROUP | EQUIPMENT SERVICE | 4,801.64 |
| EFT60414 | 24/04/2025 | PERTH ENERGY PTY LTD | GAS SUPPLY - WWtE | 348.92 |
| EFT60415 | 24/04/2025 | PINNACLE HIRE WA PTY LTD | EQUIPMENT REPAIR & MAINTENANCE | 2,063.97 |
| EFT60416 | 24/04/2025 | PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD) | HYDRAULIC HOSE SUPPLIES | 157.04 |
| EFT60417 | 24/04/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 2,138.37 |

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| EFT60418 | 24/04/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 198.00 |
| EFT60419 | 24/04/2025 | SWAN FIRE SERVICES | INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP | 5,134.64 |
| EFT60420 | 24/04/2025 | TIM DAVIES LANDSCAPING PTY LTD (TDL) | GARDEN MAINTENANCE ASCOT PLACE | 1,180.18 |
| EFT60421 | 24/04/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 4,610.10 |
| EFT60422 | 24/04/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 598.19 |
| EFT60423 | 24/04/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | TYRE REPLACEMENT | 1,527.90 |
| EFT60424 | 24/04/2025 | TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD) | SERVICE AGREEMENT | 3,899.47 |
| EFT60425 | 24/04/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS | 597.26 |
| EFT60426 | 24/04/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 675.93 |
| EFT60427 | 28/04/2025 | MELINA MELLINO | PAYROLL | 1,515.64 |
| EFT60428 | 28/04/2025 | SYNERGY | ELECTRICITY CHARGES - ASCOT PLACE | 4,893.75 |
| EFT60429 | 28/04/2025 | TELSTRA LIMITED | TELEPHONE EXPENSES | 5,335.37 |
| EFT60430 | 30/04/2025 | ABCH PTY LTD | EVENT FACILITATION FEE - WASTE EDUCATION | 275.00 |
| EFT60431 | 30/04/2025 | ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A | LIQUID WASTE MANAGEMENT - RED HILL | 2,309.80 |
| EFT60432 | 30/04/2025 | AIR FILTER DRY CLEAN SYSTEMS WA | CLEAN & SERVICES FILTERS | 365.20 |
| EFT60433 | 30/04/2025 | AIRWELL GROUP PTY LTD | REPAIRS TO PUMPS | 7,508.88 |
| EFT60434 | 30/04/2025 | ALLWEST PLANT HIRE | PLANT & LABOUR HIRE | 63,888.00 |
| EFT60435 | 30/04/2025 | ALSCO PERTH | EQUIPMENT HIRE | 46.37 |
| EFT60436 | 30/04/2025 | AUSCO MODULAR PTY LTD | PLANT HIRE - WWtE | 3,303.98 |
| EFT60437 | 30/04/2025 | AUSSIE NATURAL SPRING WATER | BOTTLED WATER | 227.43 |
| EFT60438 | 30/04/2025 | AUSTRALIA POST - ASCOT PLACE | POSTAL CHARGES | 12.44 |
| EFT60439 | 30/04/2025 | AV TRUCK SERVICES PTY LTD | PLANT PARTS | 12.01 |
| EFT60440 | 30/04/2025 | BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A | BATTERY CABLE PURCHASE | 74.90 |
| EFT60441 | 30/04/2025 | BIN BATH AUSTRALIA PTY LTD | BIN CLEANING | 93.06 |
| EFT60442 | 30/04/2025 | BLUE FORCE PTY LTD | MONITORING FIRE PUMP - HRRP | 158.40 |
| EFT60443 | 30/04/2025 | BOSORIMA TAS MAIL PLUS PERTH | MAIL SERVICE | 454.78 |
| EFT60444 | 30/04/2025 | BUNNINGS GROUP LTD | HARDWARE SUPPLIES | 148.06 |
| EFT60445 | 30/04/2025 | CAVALIER PORTABLES & PARK HOMES | PLANT HIRE - WWtE | 1,954.34 |
| EFT60446 | 30/04/2025 | CHILD SUPPORT | EMPLOYEE DEDUCTION | 731.26 |
| EFT60447 | 30/04/2025 | CIVIL AUTO ELECTRICS PTY LTD | PLANT REPAIRS | 2,871.00 |
| EFT60448 | 30/04/2025 | COMPU-STOR | IT BACKUP DATA SERVICES | 1,003.45 |
| EFT60449 | 30/04/2025 | CPR ELECTRICAL SERVICES | ELECTRICAL MAINTENANCE - GRINDER | 4,246.00 |
| EFT60450 | 30/04/2025 | CREDITORWATCH | ONLINE CREDIT REFERENCE CHECKS | 588.50 |
| EFT60451 | 30/04/2025 | CROWN HILL CONSTRUCTION | EQUIPMENT HIRE | 438.44 |
| EFT60452 | 30/04/2025 | CTI COURIERS PTY LTD | COURIER SERVICE | 396.66 |
| EFT60453 | 30/04/2025 | DALLCON (DALWALLINU CONCRETE PTY LTD) | PURCHASE OF CONCRETE BLOCKS | 3,680.82 |
| EFT60454 | 30/04/2025 | DAMSTRA TECHNOLOGY PTY LTD | MEMBERSHIP RENEWAL | 631.40 |

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| EFT60455 | 30/04/2025 | DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER) | WASTE TRACKING FORMS | 1,540.00 |
| EFT60456 | 30/04/2025 | DILIGENT BOARD SERVICES AUSTRALIA PTY LTD | ANNUAL SUBSCRIPTION FEE | 42,298.89 |
| EFT60457 | 30/04/2025 | DRAKE AUSTRALIA PTY LTD | LABOUR HIRE | 1,905.02 |
| EFT60458 | 30/04/2025 | E & MJ ROSHER | HARDWARE SUPPLIES | 98.00 |
| EFT60459 | 30/04/2025 | ECOLO WA | ODOUR CONTROL SOLUTIONS | 3,168.00 |
| EFT60460 | 30/04/2025 | EFFICIENT REFRIGERATION & ENERGY SAVINGS PTY LTD | AIRCONDITIONING MAINTENANCE - HRRP & RED HILL | 4,559.50 |
| EFT60461 | 30/04/2025 | ENVIRO SWEEP | SITE SWEEPING - HRRP | 3,955.59 |
| EFT60462 | 30/04/2025 | EUROFINS ARL PTY LTD T/AS EUROFINS | SAMPLE TESTING - COMPOST | 261.80 |
| EFT60463 | 30/04/2025 | FLEET DYNAMICS PTY LTD | MONTHLY EQUIPMENT HIRE FEE | 217.80 |
| EFT60464 | 30/04/2025 | FLEXI STAFF GROUP PTY LTD | LABOUR HIRE | 2,011.68 |
| EFT60465 | 30/04/2025 | FLICK ANTICIMEX PTY LTD | HYGIENE SERVICES | 2,247.08 |
| EFT60466 | 30/04/2025 | FOSTER PLUMBING AND GAS | PLUMBING MAINTENANCE - WTS | 385.00 |
| EFT60467 | 30/04/2025 | FUELFIX PTY LTD | EQUIPMENT HIRE | 707.15 |
| EFT60468 | 30/04/2025 | FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD | PHOTOCOPIER MAINTENANCE & SUPPLIES | 1,107.49 |
| EFT60469 | 30/04/2025 | GENSET HIRE AND SALES AUSTRALIA PTY LTD | EQUIPMENT INSPECTION FEE | 742.50 |
| EFT60470 | 30/04/2025 | HAYS SPECIALIST RECRUITMENT | LABOUR HIRE | 1,256.89 |
| EFT60471 | 30/04/2025 | INDUSTRIAL RECRUITMENT PARTNERS | LABOUR HIRE | 25,830.02 |
| EFT60472 | 30/04/2025 | INTEGRATED ICT | IT SUPPORT | 5,300.19 |
| EFT60473 | 30/04/2025 | JAMBANIS ELECTRICAL PTY LTD | ELECTRICAL MAINTENANCE - RED HILL | 737.00 |
| EFT60474 | 30/04/2025 | JK CONTRACTING (WA) PTY LTD | CLEANING OF WHEEL WASH | 594.00 |
| EFT60475 | 30/04/2025 | LOSCAM AUSTRALIA PTY LTD | EQUIPMENT HIRE | 288.32 |
| EFT60476 | 30/04/2025 | MA SERVICES GROUP PTY LTD | SECURITY MONITORING | 6,039.76 |
| EFT60477 | 30/04/2025 | MAJOR MOTORS PTY LTD | PLANT PARTS | 303.15 |
| EFT60478 | 30/04/2025 | MIDWAY FORD (WA) | VEHICLE SERVICE | 1,230.00 |
| EFT60479 | 30/04/2025 | MINERALS & ENERGY RESEARCH INSTITUTE OF WESTERN AUSTRALIA | GDA/ SWA PROJECT | 102,209.80 |
| EFT60480 | 30/04/2025 | MYOSH - NETSIGHT CONSULTING P/L ATF AM2 TRUST & FM2 TRUST | MONTHLY SUBSCRIPTION - OSH SOFTWARE | 1,965.70 |
| EFT60481 | 30/04/2025 | ONSITE RENTALS PTY LTD | MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING & CRIB ROOM | 4,768.50 |
| EFT60482 | 30/04/2025 | OTICON AUSTRALIA P/L T/A AUDIKA | HEARING TEST | 204.05 |
| EFT60483 | 30/04/2025 | OTR TYRES T/A TKPH PTY LTD | TYRE REPLACEMENTS | 341.00 |
| EFT60484 | 30/04/2025 | PAYG PAYMENTS | PAYG TAXATION PAYMENT | 110,503.00 |
| EFT60485 | 30/04/2025 | PERTH MATTRESS & FURNITURE RECYCLING COMPANY | MATTRESS COLLECTION SERVICE - HRRP | 31,280.72 |
| EFT60486 | 30/04/2025 | PERTH TIMBER CO | PARTS FOR GRINDER | 891.55 |
| EFT60487 | 30/04/2025 | PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS | PLANT REPAIR | 336.97 |
| EFT60488 | 30/04/2025 | POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A | EMPLOYEE DEDUCTION | 719.35 |
| EFT60489 | 30/04/2025 | PRUDENTIAL INVESTMENT SERVICES CORP P/L | INVESTMENT ADVISORY SERVICES | 2,168.74 |
| EFT60490 | 30/04/2025 | PSQ GROUP | MONTHLY PHONE EXPENSES - ASCOT PLACE | 2,760.34 |
| EFT60491 | 30/04/2025 | QUAD SERVICES PTY LTD | CLEANING SERVICES & CONSUMABLES - HRRP, RED HILL & ASCOT PLACE | 12,333.78 |

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| EFT60492 | 30/04/2025 | RELATIONSHIPS AUSTRALIA WA INC | EAP - COUNSELLING FEES | 176.00 |
| EFT60493 | 30/04/2025 | RUDD INDUSTRIAL | HARDWARE SUPPLIES | 160.00 |
| EFT60494 | 30/04/2025 | SHOWCASE CATERING | CATERING COSTS | 15,612.50 |
| EFT60495 | 30/04/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | 5,100.74 |
| EFT60496 | 30/04/2025 | SLEWRIG CONSTRUCTIONS PTY LTD | EQUIPMENT HIRE | 1,826.00 |
| EFT60497 | 30/04/2025 | SNAP BELMONT (BELSNAP PTY LTD) | PRINTING COSTS - PRE-START BOOKS | 621.50 |
| EFT60498 | 30/04/2025 | SONIC HEALTHPLUS PTY LTD | EMPLOYMENT MEDICAL | 233.20 |
| EFT60499 | 30/04/2025 | ST JOHN AMBULANCE ASSOCIATION | RESTOCK - FIRST AID SERVICE KITS | 751.34 |
| EFT60500 | 30/04/2025 | SYDNEY TOOLS PTY LTD | HARDWARE SUPPLIES | 35.95 |
| EFT60501 | 30/04/2025 | SYNERGY | ELECTRICITY CHARGES - CTS | 7,511.83 |
| EFT60502 | 30/04/2025 | TALENT VISION 360 PTY LTD | LABOUR HIRE | 4,047.12 |
| EFT60503 | 30/04/2025 | TALIS CONSULTANTS | CONSULTING FEE - UPDATING RED HILL GIS DATA | 16,493.13 |
| EFT60504 | 30/04/2025 | TALLOMAN - DERBY INDUSTRIES P/L T/A | LICENCE FEE AGREEMENT | 10,000.00 |
| EFT60505 | 30/04/2025 | TJ DEPIAZZI & SONS | PRODUCT TRANSPORTATION COSTS | 18,440.40 |
| EFT60506 | 30/04/2025 | TOTALLY WORKWEAR MIDLAND | PROTECTIVE CLOTHING | 23.88 |
| EFT60507 | 30/04/2025 | TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106) | PLANT & TYRE REPAIR | 588.50 |
| EFT60508 | 30/04/2025 | WA HAULAGE REPAIRS | EQUIPMENT INSTALLATION COST | 6,359.32 |
| EFT60509 | 30/04/2025 | WASTE MANAGEMENT & RESOURCE RECOVERY ASSOCIATION AUSTRALIA (WMRR) | STAFF TRAINING | 380.00 |
| EFT60510 | 30/04/2025 | WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS | PRODUCT TRANSPORTATION COSTS - HRRP | 29,361.64 |
| EFT60511 | 30/04/2025 | WATERLOGIC AUSTRALIA PTY LTD | EQUIPMENT RENTAL & SERVICE FEE | 260.28 |
| EFT60512 | 30/04/2025 | WEST - SURE GROUP PTY LTD | COURIER SERVICE | 635.32 |
| EFT60513 | 30/04/2025 | WEST TIP WASTE CONTROL | SKIP BIN HIRE | 533.50 |
| EFT60514 | 30/04/2025 | WESTRAC EQUIPMENT PTY LTD | PLANT PARTS | 3,198.19 |
| EFT60515 | 30/04/2025 | WINC AUSTRALIA PTY LTD | STATIONERY & CONSUMABLES | 164.40 |
| EFT60516 | 30/04/2025 | WREN OIL | WASTE OIL REMOVAL | 253.00 |
| EFT60517 | 30/04/2025 | ONE DERLAND CONSULTING | CONSULTING FEE - BUSINESS SUPPORT | 3,000.00 |
| PAY 2025-19 | 12/03/2025 | PAYROLL | PAYROLL | 342,005.65 |
| PAY 2025-20 | 26/03/2025 | PAYROLL | PAYROLL | 348,072.54 |
| PAY 2025-21 | 09/04/2025 | PAYROLL | PAYROLL | 326,444.22 |
| PAY 2025-22 | 23/04/2025 | PAYROLL | PAYROLL | 336,534.28 |
| 1*MAR25 | 03/03/2025 | BANK CHARGES | BANK FEES AND CHARGES | 2,371.51 |
| 1*APR25 | 01/042025 | BANK CHARGES | BANK FEES AND CHARGES | 4,877.92 |
| 220880 | 07/03/2025 | EMRC PETTY CASH - ASCOT | PETTY CASH RECOUP | 183.05 |
| 220881 | 07/03/2025 | EMRC PETTY CASH - COPPIN ROAD | PETTY CASH RECOUP | 155.60 |
| 220882 | 07/03/2025 | EMRC PETTY CASH - HAZELMERE | PETTY CASH RECOUP | 11.75 |
| 220883 | 07/03/2025 | EMRC PETTY CASH - MATHIESON ROAD | PETTY CASH RECOUP | 28.50 |
| 220884 | 07/03/2025 | EMRC PETTY CASH - RED HILL | PETTY CASH RECOUP | 11.75 |

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH & APRIL 2025

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| 220885 | 07/04/2025 | EMRC PETTY CASH - ASCOT | PETTY CASH RECOUP | 49.30 |
| 220886 | 07/04/2025 | EMRC PETTY CASH - COPPIN ROAD | PETTY CASH RECOUP | 135.15 |
| 220887 | 07/04/2025 | EMRC PETTY CASH - HAZELMERE | PETTY CASH RECOUP | 145.85 |
| 220888 | 07/04/2025 | EMRC PETTY CASH - RED HILL | PETTY CASH RECOUP | 4.50 |
| DD28792.1 | 09/03/2025 | AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER) | SUPERANNUATION | 31,545.49 |
| DD28792.2 | 09/03/2025 | THE JEHRING FAMILY SUPER FUND | SUPERANNUATION | 1,263.52 |
| DD28792.3 | 09/03/2025 | CBUS INDUSTRY SUPER | SUPERANNUATION | 3,312.66 |
| DD28792.4 | 09/03/2025 | MLC SUPER FUND | SUPERANNUATION | 1,003.50 |
| DD28792.5 | 09/03/2025 | MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATUION & PENSION FUND) | SUPERANNUATION | 1,566.78 |
| DD28792.6 | 09/03/2025 | HUB24 SUPER FUND | SUPERANNUATION | 328.54 |
| DD28792.7 | 09/03/2025 | UNISUPER | SUPERANNUATION | 985.41 |
| DD28792.8 | 09/03/2025 | COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER) | SUPERANNUATION | 675.13 |
| DD28792.9 | 09/03/2025 | THE TRUSTEE FOR DEN HAAN SUPER FUND | SUPERANNUATION | 1,068.94 |
| DD28792.10 | 09/03/2025 | MERCER SMART SUPER PLAN | SUPERANNUATION | 1,456.81 |
| DD28792.11 | 09/03/2025 | COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER) | SUPERANNUATION | 840.33 |
| DD28792.12 | 09/03/2025 | AMP FLEXIBLE LIFETIME SUPER | SUPERANNUATION | 1,511.55 |
| DD28792.13 | 09/03/2025 | PLUM SUPERANNUATION FUND ( MLC ) | SUPERANNUATION | 798.59 |
| DD28792.14 | 09/03/2025 | PRIME SUPER | SUPERANNUATION | 346.60 |
| DD28792.15 | 09/03/2025 | EQUIPSUPER SUPERANNUATION FUND | SUPERANNUATION | 425.32 |
| DD28792.16 | 09/03/2025 | AUSTRALIAN ETHICAL SUPER | SUPERANNUATION | 544.73 |
| DD28792.17 | 09/03/2025 | THE TRUSTEE FOR BRUCE SMSF | SUPERANNUATION | 406.81 |
| DD28792.18 | 09/03/2025 | AMP - SIGNATURESUPER | SUPERANNUATION | 376.13 |
| DD28792.19 | 09/03/2025 | SUPER FUND | SUPERANNUATION | 18.40 |
| DD28792.20 | 09/03/2025 | GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER) | SUPERANNUATION | 21.50 |
| DD28792.21 | 09/03/2025 | HOSTPLUS SUPERANNUATION FUND | SUPERANNUATION | 6,690.95 |
| DD28792.22 | 09/03/2025 | PANORAMA SUPER | SUPERANNUATION | 897.73 |
| DD28792.23 | 09/03/2025 | AUSTRALIAN SUPER | SUPERANNUATION | 16,025.05 |
| DD28792.24 | 09/03/2025 | RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER) | SUPERANNUATION | 3,046.50 |
| DD28792.25 | 09/03/2025 | MARANI SUPER FUND | SUPERANNUATION | 999.75 |
| DD28792.26 | 09/03/2025 | AUSTRALIAN RETIREMENT TRUST | SUPERANNUATION | 4,754.43 |
| DD28792.27 | 09/03/2025 | RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER) | SUPERANNUATION | 780.21 |
| DD28793.1 | 23/03/2025 | AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER) | SUPERANNUATION | 30,615.94 |
| DD28793.2 | 23/03/2025 | HUB24 SUPER FUND | SUPERANNUATION | 647.07 |
| DD28793.3 | 23/03/2025 | CBUS INDUSTRY SUPER | SUPERANNUATION | 3,308.70 |
| DD28793.4 | 23/03/2025 | MLC SUPER FUND | SUPERANNUATION | 1,028.78 |
| DD28793.5 | 23/03/2025 | MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATUION & PENSION FUND) | SUPERANNUATION | 1,503.92 |
| DD28793.6 | 23/03/2025 | UNISUPER | SUPERANNUATION | 1,109.32 |

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH & APRIL 2025

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| DD28793.7 | 23/03/2025 | COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER) | SUPERANNUATION | 675.13 |
| DD28793.8 | 23/03/2025 | THE TRUSTEE FOR DEN HAAN SUPER FUND | SUPERANNUATION | 1,068.36 |
| DD28793.9 | 23/03/2025 | MERCER SMART SUPER PLAN | SUPERANNUATION | 1,364.00 |
| DD28793.10 | 23/03/2025 | COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER) | SUPERANNUATION | 570.81 |
| DD28793.11 | 23/03/2025 | PLUM SUPERANNUATION FUND ( MLC ) | SUPERANNUATION | 779.25 |
| DD28793.12 | 23/03/2025 | AMP FLEXIBLE LIFETIME SUPER | SUPERANNUATION | 1,500.23 |
| DD28793.13 | 23/03/2025 | PRIME SUPER | SUPERANNUATION | 361.09 |
| DD28793.14 | 23/03/2025 | EQUIPSUPER SUPERANNUATION FUND | SUPERANNUATION | 397.27 |
| DD28793.15 | 23/03/2025 | AUSTRALIAN ETHICAL SUPER | SUPERANNUATION | 447.78 |
| DD28793.16 | 23/03/2025 | THE TRUSTEE FOR BRUCE SMSF | SUPERANNUATION | 369.36 |
| DD28793.17 | 23/03/2025 | AMP - SIGNATURESUPER | SUPERANNUATION | 326.44 |
| DD28793.18 | 23/03/2025 | GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER) | SUPERANNUATION | 161.25 |
| DD28793.19 | 23/03/2025 | HOSTPLUS SUPERANNUATION FUND | SUPERANNUATION | 6,952.08 |
| DD28793.20 | 23/03/2025 | PANORAMA SUPER | SUPERANNUATION | 882.29 |
| DD28793.21 | 23/03/2025 | AUSTRALIAN SUPER | SUPERANNUATION | 14,732.47 |
| DD28793.22 | 23/03/2025 | RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER) | SUPERANNUATION | 3,063.09 |
| DD28793.23 | 23/03/2025 | THE JEHRING FAMILY SUPER FUND | SUPERANNUATION | 1,263.52 |
| DD28793.24 | 23/03/2025 | AUSTRALIAN RETIREMENT TRUST | SUPERANNUATION | 3,904.49 |
| DD28793.25 | 23/03/2025 | RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER) | SUPERANNUATION | 839.61 |
| DD28893.1 | 06/04/2025 | AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER) | SUPERANNUATION | 33,977.36 |
| DD28893.2 | 06/04/2025 | THE JEHRING FAMILY SUPER FUND | SUPERANNUATION | 1,263.52 |
| DD28893.3 | 06/04/2025 | HUB24 SUPER FUND | SUPERANNUATION | 1,068.62 |
| DD28893.4 | 06/04/2025 | CBUS INDUSTRY SUPER | SUPERANNUATION | 3,185.73 |
| DD28893.5 | 06/04/2025 | MLC SUPER FUND | SUPERANNUATION | 946.00 |
| DD28893.6 | 06/04/2025 | COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER) | SUPERANNUATION | 675.13 |
| DD28893.7 | 06/04/2025 | UNISUPER | SUPERANNUATION | 340.10 |
| DD28893.8 | 06/04/2025 | THE MICHAEL PENSON SUPERANNUATION FUND | SUPERANNUATION | 322.50 |
| DD28893.9 | 06/04/2025 | THE TRUSTEE FOR DEN HAAN SUPER FUND | SUPERANNUATION | 1,070.84 |
| DD28893.10 | 06/04/2025 | MERCER SMART SUPER PLAN | SUPERANNUATION | 1,367.25 |
| DD28893.11 | 06/04/2025 | COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER) | SUPERANNUATION | 570.81 |
| DD28893.12 | 06/04/2025 | MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATUION & PENSION FUND) | SUPERANNUATION | 2,735.07 |
| DD28893.13 | 06/04/2025 | PLUM SUPERANNUATION FUND ( MLC ) | SUPERANNUATION | 754.95 |
| DD28893.14 | 06/04/2025 | PRIME SUPER | SUPERANNUATION | 338.95 |
| DD28893.15 | 06/04/2025 | EQUIPSUPER SUPERANNUATION FUND | SUPERANNUATION | 405.82 |
| DD28893.16 | 06/04/2025 | AUSTRALIAN ETHICAL SUPER | SUPERANNUATION | 545.25 |
| DD28893.17 | 06/04/2025 | THE TRUSTEE FOR BRUCE SMSF | SUPERANNUATION | 370.92 |
| DD28893.18 | 06/04/2025 | AMP - SIGNATURESUPER | SUPERANNUATION | 331.61 |

Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENTS LIST
FOR THE MONTHS OF MARCH & APRIL 2025

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| DD28893.19 | 06/04/2025 | HESTA | SUPERANNUATION | 296.70 |
| DD28893.20 | 06/04/2025 | AMP FLEXIBLE LIFETIME SUPER | SUPERANNUATION | 1,497.14 |
| DD28893.21 | 06/04/2025 | HOSTPLUS SUPERANNUATION FUND | SUPERANNUATION | 7,119.97 |
| DD28893.22 | 06/04/2025 | PANORAMA SUPER | SUPERANNUATION | 882.29 |
| DD28893.23 | 06/04/2025 | AUSTRALIAN SUPER | SUPERANNUATION | 14,941.95 |
| DD28893.24 | 06/04/2025 | RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER) | SUPERANNUATION | 3,180.70 |
| DD28893.25 | 06/04/2025 | AUSTRALIAN RETIREMENT TRUST | SUPERANNUATION | 5,536.81 |
| DD28893.26 | 06/04/2025 | RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER) | SUPERANNUATION | 891.19 |
| DD28894.1 | 20/04/2025 | AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER) | SUPERANNUATION | 34,350.80 |
| DD28894.2 | 20/04/2025 | MARANI SUPER FUND | SUPERANNUATION | 1,322.25 |
| DD28894.3 | 20/04/2025 | THE JEHRING FAMILY SUPER FUND | SUPERANNUATION | 1,263.52 |
| DD28894.4 | 20/04/2025 | HUB24 SUPER FUND | SUPERANNUATION | 842.98 |
| DD28894.5 | 20/04/2025 | CBUS INDUSTRY SUPER | SUPERANNUATION | 3,148.67 |
| DD28894.6 | 20/04/2025 | MLC SUPER FUND | SUPERANNUATION | 946.00 |
| DD28894.7 | 20/04/2025 | COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER) | SUPERANNUATION | 675.13 |
| DD28894.8 | 20/04/2025 | UNISUPER | SUPERANNUATION | 366.63 |
| DD28894.9 | 20/04/2025 | THE MICHAEL PENSON SUPERANNUATION FUND | SUPERANNUATION | 258.00 |
| DD28894.10 | 20/04/2025 | THE TRUSTEE FOR DEN HAAN SUPER FUND | SUPERANNUATION | 1,064.55 |
| DD28894.11 | 20/04/2025 | MERCER SMART SUPER PLAN | SUPERANNUATION | 1,360.80 |
| DD28894.12 | 20/04/2025 | MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATUION & PENSION FUND) | SUPERANNUATION | 2,792.20 |
| DD28894.13 | 20/04/2025 | COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER) | SUPERANNUATION | 634.71 |
| DD28894.14 | 20/04/2025 | PLUM SUPERANNUATION FUND ( MLC ) | SUPERANNUATION | 857.42 |
| DD28894.15 | 20/04/2025 | PRIME SUPER | SUPERANNUATION | 336.61 |
| DD28894.16 | 20/04/2025 | EQUIPSUPER SUPERANNUATION FUND | SUPERANNUATION | 427.48 |
| DD28894.17 | 20/04/2025 | AUSTRALIAN ETHICAL SUPER | SUPERANNUATION | 508.90 |
| DD28894.18 | 20/04/2025 | THE TRUSTEE FOR BRUCE SMSF | SUPERANNUATION | 362.50 |
| DD28894.19 | 20/04/2025 | AMP - SIGNATURESUPER | SUPERANNUATION | 326.44 |
| DD28894.20 | 20/04/2025 | HESTA | SUPERANNUATION | 174.15 |
| DD28894.21 | 20/04/2025 | AMP FLEXIBLE LIFETIME SUPER | SUPERANNUATION | 1,498.43 |
| DD28894.22 | 20/04/2025 | HOSTPLUS SUPERANNUATION FUND | SUPERANNUATION | 7,050.70 |
| DD28894.23 | 20/04/2025 | PANORAMA SUPER | SUPERANNUATION | 882.29 |
| DD28894.24 | 20/04/2025 | AUSTRALIAN SUPER | SUPERANNUATION | 15,694.06 |
| DD28894.25 | 20/04/2025 | RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER) | SUPERANNUATION | 3,246.96 |
| DD28894.26 | 20/04/2025 | AUSTRALIAN RETIREMENT TRUST | SUPERANNUATION | 5,577.66 |
| DD28894.27 | 20/04/2025 | RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER) | SUPERANNUATION | 869.35 |
| 2846 | 10/03/2025 | ADT SECURITY | SECURITY MONITORING | 69.55 |
| 2847 | 17/03/2025 | WBC - CORPORATE MASTERCARD - AARON BLAIR | CREDIT CARD PURCHASES | 1,197.94 |

**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENTS LIST**
**FOR THE MONTHS OF MARCH & APRIL 2025**

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| 2848 | 17/03/2025 | WBC - CORPORATE MASTERCARD - ANH VO | CREDIT CARD PURCHASES | 568.09 |
| 2849 | 17/03/2025 | WBC - CORPORATE MASTERCARD - ANNETTE NORTH | CREDIT CARD PURCHASES | 342.23 |
| 2850 | 17/03/2025 | WBC - CORPORATE MASTERCARD - DAVID SCHMIDT | CREDIT CARD PURCHASES | 653.90 |
| 2851 | 17/03/2025 | WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY | CREDIT CARD PURCHASES | 723.60 |
| 2852 | 17/03/2025 | WBC - CORPORATE MASTERCARD - H LIEW | CREDIT CARD PURCHASES | 292.75 |
| 2853 | 17/03/2025 | WBC - CORPORATE MASTERCARD - K NAKHONTHAT | CREDIT CARD PURCHASES | 569.00 |
| 2854 | 17/03/2025 | WBC - CORPORATE MASTERCARD - SINEAD O'NEILL | CREDIT CARD PURCHASES | 16.50 |
| 2855 | 17/03/2025 | WBC - CORPORATE MASTERCARD - T BEINHAUER | CREDIT CARD PURCHASES | 701.94 |
| 2856 | 17/03/2025 | WBC - CORPORATE MASTERCARD - T ECKSTEIN | CREDIT CARD PURCHASES | 285.03 |
| 2857 | 17/03/2025 | WBC - CORPORATE MASTERCARD - W HARRIS | CREDIT CARD PURCHASES | 200.37 |
| 2858 | 17/03/2025 | WBC - CORPORATE MASTERCARD - Z WILLIAMSON | CREDIT CARD PURCHASES | 2,162.54 |
| 2859 | 21/03/2025 | AUSTRACLEAR LIMITED (ASX) | FINANCIAL SERVICES FEE | 23.43 |
| 2860 | 31/03/2025 | SUNCORP BANK | TERM DEPOSIT INVESTMENT | 1,000,000.00 |
| 2861 | 01/04/2025 | WESTPAC BANKING CORPORATION | TERM DEPOSIT INVESTMENT | 4,000,000.00 |
| 2862 | 17/04/2025 | WATER CORPORATION | WATER SUPPLIES - ASCOT PLACE | 993.14 |
| 2863 | 10/04/2025 | ADT SECURITY | SECURITY MONITORING | 69.55 |
| 2864 | 17/04/2025 | SYNERGY | ELECTRICTY USAGE - HAZELMERE BUILDING | 1,906.56 |
| 2865 | 17/04/2025 | SUNCORP BANK | TERM DEPOSIT INVESTMENT | 2,000,000.00 |
| 2866 | 22/04/2025 | AUSTRACLEAR LIMITED (ASX) | FINANCIAL SERVICES FEE | 6.27 |
| 2867 | 23/04/2025 | SYNERGY | ELECTRICTY USAGE - RED HILL | 6,872.04 |
| 2868 | 28/04/2025 | WATER CORPORATION | WATER SUPPLIES - HRRP | 367.79 |
| 2869 | 15/04/2025 | WBC - CORPORATE MASTERCARD - A PATEL | CREDIT CARD PURCHASES | 17.00 |
| 2870 | 15/04/2025 | WBC - CORPORATE MASTERCARD - AARON BLAIR | CREDIT CARD PURCHASES | 392.46 |
| 2871 | 15/04/2025 | WBC - CORPORATE MASTERCARD - ANH VO | CREDIT CARD PURCHASES | 2,238.56 |
| 2872 | 15/04/2025 | WBC - CORPORATE MASTERCARD - ANNETTE NORTH | CREDIT CARD PURCHASES | 1,016.23 |
| 2873 | 15/04/2025 | WBC - CORPORATE MASTERCARD - CARMEN EVE SADLEIR | CREDIT CARD PURCHASES | 23.76 |
| 2874 | 15/04/2025 | WBC - CORPORATE MASTERCARD - DAVID SCHMIDT | CREDIT CARD PURCHASES | 490.44 |
| 2875 | 15/04/2025 | WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY | CREDIT CARD PURCHASES | 412.00 |
| 2876 | 15/04/2025 | WBC - CORPORATE MASTERCARD - GANGA DEVI | CREDIT CARD PURCHASES | 17.00 |
| 2877 | 15/04/2025 | WBC - CORPORATE MASTERCARD - H LIEW | CREDIT CARD PURCHASES | 17.00 |
| 2878 | 15/04/2025 | WBC - CORPORATE MASTERCARD - K NAKHONTHAT | CREDIT CARD PURCHASES | 164.95 |
| 2879 | 15/04/2025 | WBC - CORPORATE MASTERCARD - MARCUS GEISLER | CREDIT CARD PURCHASES | 17.00 |
| 2880 | 15/04/2025 | WBC - CORPORATE MASTERCARD - MATTHEW MACPHERSON | CREDIT CARD PURCHASES | 17.00 |
| 2881 | 15/04/2025 | WBC - CORPORATE MASTERCARD - S FITZPATRICK | CREDIT CARD PURCHASES | 17.00 |
| 2882 | 15/04/2025 | WBC - CORPORATE MASTERCARD - SINEAD O'NEILL | CREDIT CARD PURCHASES | 220.13 |
| 2883 | 15/04/2025 | WBC - CORPORATE MASTERCARD - T BEINHAUER | CREDIT CARD PURCHASES | 1,975.70 |
| 2884 | 15/04/2025 | WBC - CORPORATE MASTERCARD - T ECKSTEIN | CREDIT CARD PURCHASES | 663.49 |

**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENTS LIST**
**FOR THE MONTHS OF MARCH & APRIL 2025**

| Cheque / EFT No | Date | Payee | Description | Amount |
|---|---|---|---|---|
| 2885 | 15/04/2025 | WBC - CORPORATE MASTERCARD - W HARRIS | CREDIT CARD PURCHASES | 324.89 |
| 2886 | 15/04/2025 | WBC - CORPORATE MASTERCARD - Z WILLIAMSON | CREDIT CARD PURCHASES | 701.29 |
| 2887 | 28/04/2025 | WATER CORPORATION | WATER SUPPLIES - HRRP (VACANT LAND) | 168.15 |
| | | **SUB TOTAL** | | **21,079,603.89** |
| | | **LESS CANCELLED EFTs & CHEQUES** | | |
| EFT60365 | 17/04/2025 | SKILL HIRE WA PTY LTD | LABOUR HIRE | -5,429.78 |
| | | **SUB TOTAL** | | **-5,429.78** |
| | | **TOTAL** | | **21,074,174.11** |

| REPORT Bank Code | Bank | |
|---|---|---|
| | **EMRC - Municipal Fund** | **21,074,174.11** |

All Employee Superannuation obligations for the periods March & April 2025 have been paid by the EMRC.

**Eastern Metropolitan Regional Council**

**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**
**FOR THE MONTHS OF MARCH AND APRIL 2025**

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| EFT60028 | 14/03/2025 | WEX MOTORPASS | | | 2,081.40 |
| | 10/02/2025 | POOL VEHICLE - SPORTWAGON | ROADSIDE ASSIST | 9.08 | |
| | 28/02/2025 | POOL VEHICLE - SPORTWAGON | MANAGEMENT FEE | 4.95 | |
| | 02/02/2025 | SITE SUPERVISOR | ROADSIDE ASSIST | 9.08 | |
| | 28/02/2025 | SITE SUPERVISOR | MANAGEMENT FEE | 4.95 | |
| | 01/02/2025 | POOL VEHICLE - TOYOTA COROLLA | ROADSIDE ASSIST | 9.08 | |
| | 28/02/2025 | POOL VEHICLE - TOYOTA COROLLA | MANAGEMENT FEE | 4.95 | |
| | 09/02/2025 | POOL VEHICLE - IT TEAM | ROADSIDE ASSIST | 6.88 | |
| | 11/02/2025 | POOL VEHICLE - IT TEAM | FUEL PURCHASE | 51.01 | |
| | 28/02/2025 | POOL VEHICLE - IT TEAM | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | COORDINATOR SALES AND MARKETING | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | COORDINATOR SALES AND MARKETING | MANAGEMENT FEE | 4.95 | |
| | 03/02/2025 | HAZELMERE POOL VEHICLE | FUEL PURCHASE | 63.76 | |
| | 28/02/2025 | HAZELMERE POOL VEHICLE | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | HAZELMERE MINOR PLANT | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | QUALITY PROCESS OFFICER/TEAM LEADER | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | MANAGER RED HILL WASTE MANAGEMENT FACILITY | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | MANAGER RED HILL WASTE MANAGEMENT FACILITY | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | SITE SUPERVISOR - HZ AND BW | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | SITE SUPERVISOR - HZ AND BW | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | LANDFILL SITE SUPERVISOR | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | LANDFILL SITE SUPERVISOR | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | POOL VEHICLE - CADDY - SUSTAINABILITY | ROADSIDE ASSIST | 9.08 | |
| | 28/02/2025 | POOL VEHICLE - CADDY - SUSTAINABILITY | MANAGEMENT FEE | 4.95 | |
| | 12/02/2025 | SALES AND MARKETING REPRESENTATIVE 2 | FUEL PURCHASE | 98.36 | |
| | 20/02/2025 | SALES AND MARKETING REPRESENTATIVE 2 | FUEL PURCHASE | 72.24 | |
| | 24/02/2025 | SALES AND MARKETING REPRESENTATIVE 2 | ROADSIDE ASSIST | 9.08 | |
| | 28/02/2025 | SALES AND MARKETING REPRESENTATIVE 2 | MANAGEMENT FEE | 4.95 | |
| | 04/02/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 89.31 | |
| | 13/02/025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 87.37 | |
| | 20/02/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 84.71 | |
| | 21/02/2025 | SALES AND MARKETING REPRESENTATIVE 1 | ROADSIDE ASSIST | 6.88 | |
| | 27/02/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 98.92 | |
| | 28/02/2025 | SALES AND MARKETING REPRESENTATIVE 1 | MANAGEMENT FEE | 4.95 | |
| | 02/02/2025 | MANAGER ENGINEERING | FUEL PURCHASE | 97.16 | |
| | 10/02/2025 | MANAGER ENGINEERING | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | MANAGER ENGINEERING | MANAGEMENT FEE | 4.95 | |
| | 05/02/2025 | WOOD WASTE TO ENERGY TEAM | ROADSIDE ASSIST | 9.08 | |
| | 28/02/2025 | WOOD WASTE TO ENERGY TEAM | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | SITE ENGINEER | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | SITE ENGINEER | MANAGEMENT FEE | 4.95 | |
| | 01/02/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | FUEL PURCHASE | 80.80 | |

Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2025

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 09/02/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | FUEL PURCHASE | 62.82 | |
| | 10/02/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | ROADSIDE ASSIST | 6.88 | |
| | 17/02/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | FUEL PURCHASE | 83.43 | |
| | 28/02/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | MANAGEMENT FEE | 4.95 | |
| | 07/02/2025 | COORDINATOR TRANSPORT & ASSETS | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | COORDINATOR TRANSPORT & ASSETS | MANAGEMENT FEE | 4.95 | |
| | 10/02/2025 | CHIEF OPERATING OFFICER (COO) | ROADSIDE ASSIST | 6.88 | |
| | 28/02/2025 | CHIEF OPERATING OFFICER (COO) | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | RED HILL MINOR PLANT | MANAGEMENT FEE | 4.95 | |
| | 31/01/2025 | WASTE ENVIRONMENT - POOL VEHICLE | FUEL PURCHASE | 98.44 | |
| | 10/02/2025 | WASTE ENVIRONMENT - POOL VEHICLE | ROADSIDE ASSIST | 9.08 | |
| | 14/02/2025 | WASTE ENVIRONMENT - POOL VEHICLE | FUEL PURCHASE | 75.49 | |
| | 28/02/2025 | WASTE ENVIRONMENT - POOL VEHICLE | MANAGEMENT FEE | 4.95 | |
| | 02/02/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 115.54 | |
| | 09/02/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 76.40 | |
| | 17/02/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 100.65 | |
| | 26/02/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 133.63 | |
| | 28/02/2025 | CHIEF FINANCIAL OFFICER (CFO) | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | TEAM LEADER COLLECTIONS | MANAGEMENT FEE | 4.95 | |
| | 26/02/2025 | MANAGER OPERATIONS | FUEL PURCHASE | 143.63 | |
| | 28/02/2025 | MANAGER OPERATIONS | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | HEAVY DUTY MECHANIC | MANAGEMENT FEE | 4.95 | |
| | 22/02/2025 | CHIEF EXECUTIVE OFFICER | FUEL PURCHASE | 94.84 | |
| | 28/02/2025 | CHIEF EXECUTIVE OFFICER | MANAGEMENT FEE | 4.95 | |
| EFT60048 | 21/03/2025 | BUNNINGS GROUP LTD | | | 338.16 |
| | 13/02/2025 | MANAGER RED HILL WASTE MANAGEMENT FACILITY | HARDWARE SUPPLIES | 301.32 | |
| | 17/02/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 36.84 | |
| EFT60124 | 31/03/2025 | BUNNINGS GROUP LTD | | | 56.08 |
| | 18/02/2025 | MANAGER ENGINEERING | HARDWARE SUPPLIES | 56.08 | |
| EFT60248 | 11/04/2025 | BUNNINGS GROUP LTD | | | 73.76 |
| | 14/03/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 73.76 | |
| EFT60294 | 11/04/2025 | WEX MOTORPASS | | | 2,069.69 |
| | 04/03/2025 | POOL VEHICLE - SPORTWAGON | FUEL PURCHASE | 62.96 | |
| | 10/03/2025 | POOL VEHICLE - SPORTWAGON | ROADSIDE ASSIST | 9.08 | |
| | 31/03/2025 | POOL VEHICLE - SPORTWAGON | MANAGEMENT FEE | 4.95 | |
| | 02/03/2025 | SITE SUPERVISOR | ROADSIDE ASSIST | 9.08 | |
| | 31/03/2025 | SITE SUPERVISOR | MANAGEMENT FEE | 4.95 | |
| | 01/03/2025 | POOL VEHICLE - TOYOTA COROLLA | ROADSIDE ASSIST | 9.08 | |
| | 31/03/2025 | POOL VEHICLE - TOYOTA COROLLA | MANAGEMENT FEE | 4.95 | |
| | 09/03/2025 | POOL VEHICLE - IT TEAM | ROADSIDE ASSIST | 6.88 | |
| | 18/03/2025 | POOL VEHICLE - IT TEAM | FUEL PURCHASE | 63.65 | |
| | 31/03/2025 | POOL VEHICLE - IT TEAM | MANAGEMENT FEE | 4.95 | |

Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2025

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 10/03/2025 | COORDINATOR SALES AND MARKETING | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | COORDINATOR SALES AND MARKETING | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | HAZELMERE POOL VEHICLE | ROADSIDE ASSIST | 6.88 | |
| | 28/03/2025 | HAZELMERE POOL VEHICLE | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | HAZELMERE POOL VEHICLE | MANAGEMENT FEE | 4.95 | |
| | 31/03/2025 | HAZELMERE MINOR PLANT | MANAGEMENT FEE | 4.95 | |
| | 31/03/2025 | QUALITY PROCESS OFFICER/TEAM LEADER | MANAGEMENT FEE | 4.95 | |
| | 10/03/2025 | MANAGER RED HILL WASTE MANAGEMENT FACILITY | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | MANAGER RED HILL WASTE MANAGEMENT FACILITY | MANAGEMENT FEE | 4.95 | |
| | 10/03/2025 | SITE SUPERVISOR - HZ AND BW | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | SITE SUPERVISOR - HZ AND BW | MANAGEMENT FEE | 4.95 | |
| | 10/03/2025 | LANDFILL SITE SUPERVISOR | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | LANDFILL SITE SUPERVISOR | MANAGEMENT FEE | 4.95 | |
| | 10/03/2025 | POOL VEHICLE - CADDY - SUSTAINABILITY | ROADSIDE ASSIST | 9.08 | |
| | 31/03/2025 | POOL VEHICLE - CADDY - SUSTAINABILITY | MANAGEMENT FEE | 4.95 | |
| | 05/03/2025 | SALES AND MARKETING REPRESENTATIVE 2 | FUEL PURCHASE | 95.92 | |
| | 18/03/2025 | SALES AND MARKETING REPRESENTATIVE 2 | FUEL PURCHASE | 60.55 | |
| | 24/03/2025 | SALES AND MARKETING REPRESENTATIVE 2 | ROADSIDE ASSIST | 9.08 | |
| | 26/03/2025 | SALES AND MARKETING REPRESENTATIVE 2 | FUEL PURCHASE | 76.45 | |
| | 31/03/2025 | SALES AND MARKETING REPRESENTATIVE 2 | MANAGEMENT FEE | 4.95 | |
| | 04/03/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 62.43 | |
| | 10/03/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 76.67 | |
| | 20/03/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 95.60 | |
| | 21/03/2025 | SALES AND MARKETING REPRESENTATIVE 1 | ROADSIDE ASSIST | 6.88 | |
| | 28/03/2025 | SALES AND MARKETING REPRESENTATIVE 1 | FUEL PURCHASE | 82.75 | |
| | 31/03/2025 | SALES AND MARKETING REPRESENTATIVE 1 | MANAGEMENT FEE | 4.95 | |
| | 10/03/2025 | TEAM LEADER COLLECTIONS | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | TEAM LEADER COLLECTIONS | MANAGEMENT FEE | 4.95 | |
| | 05/03/2025 | WOOD WASTE TO ENERGY TEAM | ROADSIDE ASSIST | 9.08 | |
| | 31/03/2025 | WOOD WASTE TO ENERGY TEAM | MANAGEMENT FEE | 4.95 | |
| | 10/03/2025 | SITE ENGINEER | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | SITE ENGINEER | MANAGEMENT FEE | 4.95 | |
| | 28/02/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | FUEL PURCHASE | 97.61 | |
| | 10/03/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | ROADSIDE ASSIST | 6.88 | |
| | 25/03/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | FUEL PURCHASE | 64.10 | |
| | 31/03/2025 | COORDINATOR WORKPLACE HEALTH & SAFETY | MANAGEMENT FEE | 4.95 | |
| | 07/03/2025 | COORDINATOR TRANSPORT & ASSETS | ROADSIDE ASSIST | 6.88 | |
| | 31/03/2025 | COORDINATOR TRANSPORT & ASSETS | MANAGEMENT FEE | 4.95 | |
| | 06/03/2025 | CHIEF OPERATING OFFICER (COO) | FUEL PURCHASE | 50.60 | |
| | 06/03/2025 | CHIEF OPERATING OFFICER (COO) | ROADSIDE ASSIST | 6.88 | |
| | 10/03/2025 | CHIEF OPERATING OFFICER (COO) | FUEL PURCHASE | 50.56 | |
| | 31/03/2025 | CHIEF OPERATING OFFICER (COO) | MANAGEMENT FEE | 4.95 | |

Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2025

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 13/03/2025 | RED HILL MINOR PLANT | FUEL PURCHASE | 187.85 | |
| | 31/03/2025 | RED HILL MINOR PLANT | MANAGEMENT FEE | 4.95 | |
| | 07/03/2025 | WASTE ENVIRONMENT - POOL VEHICLE | FUEL PURCHASE | 78.33 | |
| | 10/03/2025 | WASTE ENVIRONMENT - POOL VEHICLE | ROADSIDE ASSIST | 9.08 | |
| | 31/03/2025 | WASTE ENVIRONMENT - POOL VEHICLE | MANAGEMENT FEE | 4.95 | |
| | 08/03/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 111.68 | |
| | 16/03/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 110.39 | |
| | 23/03/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 103.24 | |
| | 30/03/2025 | CHIEF FINANCIAL OFFICER (CFO) | FUEL PURCHASE | 87.59 | |
| | 31/03/2025 | CHIEF FINANCIAL OFFICER (CFO) | MANAGEMENT FEE | 4.95 | |
| | 31/03/2025 | TEAM LEADER COLLECTIONS | MANAGEMENT FEE | 4.95 | |
| | 31/03/2025 | MANAGER OPERATIONS | MANAGEMENT FEE | 4.95 | |
| | 31/03/2025 | HEAVY DUTY MECHANIC | MANAGEMENT FEE | 4.95 | |
| | 06/03/2025 | CHIEF EXECUTIVE OFFICER | FUEL PURCHASE | 91.16 | |
| | 18/03/2025 | CHIEF EXECUTIVE OFFICER | FUEL PURCHASE | 72.95 | |
| | 31/03/2025 | CHIEF EXECUTIVE OFFICER | MANAGEMENT FEE | 4.95 | |
| EFT60299 | 15/04/2025 | BUNNINGS GROUP LTD | | | 387.91 |
| | 17/03/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 42.50 | |
| | 06/02/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 63.68 | |
| | 06/02/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 33.73 | |
| | 04/02/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 248.00 | |
| EFT60444 | 30/04/2025 | BUNNINGS GROUP LTD | | | 148.06 |
| | 01/04/2025 | COORDINATOR ADMINISTRATION - HAZELMERE | HARDWARE SUPPLIES | 85.76 | |
| | 02/04/2025 | COORDINATOR TRANSPORT & ASSETS | HARDWARE SUPPLIES | 62.30 | |
| 2847 | 17/03/2025 | WBC - CORPORATE MASTERCARD - AARON BLAIR | | | 1,197.94 |
| | 07/02/2025 | MIDLAND CEMENT | MATERIALS FOR CONCRETE SOAKWELL | 165.44 | |
| | 10/02/2025 | SQ* DIAMOND DENTS | CAR REPAIR | 330.00 | |
| | 12/02/2025 | PERTH LASER & FACE | EMPLOYMENT MEDICAL | 702.50 | |
| 2848 | 17/03/2025 | WBC - CORPORATE MASTERCARD - ANH VO | | | 568.09 |
| | 03/02/2025 | M&WA PTY LTD | STAFF AMENITIES | 25.13 | |
| | 07/02/2025 | MCQ SUPERMARKET | STAFF AMENITIES | 151.67 | |
| | 07/02/2025 | MCQ SUPERMARKET | STAFF AMENITIES | 25.13 | |
| | 13/02/2025 | SPUD SHED | STAFF AMENITIES | 61.41 | |
| | 14/02/2025 | MCQ SUPERMARKET | STAFF AMENITIES | 73.93 | |
| | 21/02/2025 | KMART | KITCHEN SUPPLIES | 27.00 | |
| | 21/02/2025 | FIVE SEASONS | STAFF AMENITIES | 100.56 | |
| | 26/02/2025 | M&WA PTY LTD | STAFF AMENITIES | 7.18 | |
| | 27/02/2025 | M&WA PTY LTD | STAFF AMENITIES | 22.94 | |
| | 28/02/2025 | FIVE SEASONS | STAFF AMENITIES | 73.14 | |
| 2849 | 17/03/2025 | WBC - CORPORATE MASTERCARD - ANNETTE NORTH | | | 342.23 |
| | 14/02/2025 | AUSTRALASIAN SEALCO | VEHICLE PARTS | 142.63 | |
| | 18/02/2025 | WOOLWORTHS | STAFF RECOGNITION SERVICE | 46.75 | |

Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2025

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 19/02/2025 | WOOLWORTHS | STAFF RECOGNITION SERVICE | 30.00 | |
| | 20/02/2025 | COLLINS RESTAURANTS | STAFF RECOGNITION SERVICE | 113.85 | |
| | 24/02/2025 | RED DOT STORES | SYMPATHY CARD FOR STAFF | 9.00 | |
| 2850 | 17/03/2025 | WBC - CORPORATE MASTERCARD - DAVID SCHMIDT | | | 653.90 |
| | 03/02/2025 | ZOOM | SUBSCRIPTIONS | 57.68 | |
| | 17/02/2025 | OPTUS BILLING | MOBILE BROADBAND | 89.00 | |
| | 17/02/2025 | AMAZON MARKETPLACE | IT SUPPLIES | 13.48 | |
| | 18/02/2025 | AMAZON | IT SUPPLIES | 129.00 | |
| | 18/02/2025 | AMAZON | IT SUPPLIES | 37.98 | |
| | 26/02/2025 | STARLINK INTERNET | INTERNET | 278.00 | |
| | 01/03/2025 | GOOGLE* GSUITE | SUBSCRIPTIONS | 18.48 | |
| | 03/03/2025 | EXETEL PTY LTD | MOBILE BROADBAND | 30.28 | |
| 2851 | 17/03/2025 | WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY | | | 723.60 |
| | 07/02/2025 | KMART | OFFICE SUPPLIES | 4.40 | |
| | 07/02/2025 | TOTALLY WORKWEAR | PROTECTION CLOTHING | 59.80 | |
| | 07/02/2025 | BUNNINGS | OFFICE SUPPLIES | 6.22 | |
| | 14/02/2025 | NOURISH AND FEED | CATERING FOR MEETING | 206.00 | |
| | 14/02/2025 | BUNNINGS | BIN TAGGING SUPPLIES | 24.99 | |
| | 14/02/2025 | TICKETS* AUSMAP | STAFF COURSE TRAINING | 97.88 | |
| | 18/02/2025 | SLIMLINE WAREHOUSE | OFFICE SUPPLIES | 163.59 | |
| | 18/02/2025 | BUNNINGS | BIN TAGGING SUPPLIES | 24.98 | |
| | 19/02/2025 | OFFICEWORKS | OFFICE SUPPLIES | 98.00 | |
| | 24/02/2025 | BUNNINGS | OFFICE SUPPLIES | 26.96 | |
| | 26/02/2025 | BUNNINGS | BIN TAGGING SUPPLIES | 29.50 | |
| | 26/02/2025 | BUNNINGS | REFUND - OFFICE SUPPLIES | -12.50 | |
| | 26/02/2025 | BUNNINGS | REFUND - OFFICE SUPPLIES | -6.22 | |
| 2852 | 17/03/2025 | WBC - CORPORATE MASTERCARD - H LIEW | | | 292.75 |
| | 07/02/2025 | TOTALLY WORKWEAR | PROTECTION CLOTHING | 184.95 | |
| | 14/02/2025 | PERTH CITY PRESTIGE | RECALL SERVICE | 90.00 | |
| | 18/02/2025 | BUNNINGS | OFFICE SUPPLIES | 17.80 | |
| 2853 | 17/03/2025 | WBC - CORPORATE MASTERCARD - K NAKHONTHAT | | | 569.00 |
| | 21/02/2025 | NTAA | FBT SOFTWARE AND WEBINAR | 569.00 | |
| 2854 | 17/03/2025 | WBC - CORPORATE MASTERCARD - SINEAD O'NEILL | | | 16.50 |
| | 28/02/2025 | COLES | OFFICE SUPPLIES | 16.50 | |
| 2855 | 17/03/2025 | WBC - CORPORATE MASTERCARD - T BEINHAUER | | | 701.94 |
| | 04/02/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 115.18 | |
| | 11/02/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 222.78 | |
| | 18/02/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 184.70 | |
| | 18/02/2025 | LUCKY CHARM | OFFICE SUPPLIES | 8.99 | |
| | 25/02/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 170.29 | |
| 2856 | 17/03/2025 | WBC - CORPORATE MASTERCARD - T ECKSTEIN | | | 285.03 |
| | 04/02/2025 | GRILLD PTY LTD | CATERING FOR MEETING | 102.60 | |

**Eastern Metropolitan Regional Council**

**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**
**FOR THE MONTHS OF MARCH AND APRIL 2025**

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 13/02/2025 | WOOLWORTHS | STAFF AMENITIES | 22.25 | |
| | 18/02/2025 | WOOLWORTHS | OFFICE SUPPLIES | 30.18 | |
| | 27/02/2025 | SEE JOO | FLOWERS FOR STAFF | 130.00 | |
| 2857 | 17/03/2025 | WBC - CORPORATE MASTERCARD - W HARRIS | | | 200.37 |
| | 15/02/2025 | MAILCHIMP | MONTHLY SUBSCRIPTION | 103.38 | |
| | 15/02/2025 | FAIRFAX SUBSCRIPTION | MONTHLY SUBSCRIPTION | 64.99 | |
| | 19/02/2025 | WANEWS | MONTHLY SUBSCRIPTION | 32.00 | |
| 2858 | 17/03/2025 | WBC - CORPORATE MASTERCARD - Z WILLIAMSON | | | 2,162.54 |
| | 10/02/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 147.40 | |
| | 17/02/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 196.17 | |
| | 17/02/2025 | WOOLWORTHS | REFUND FOR MISSING ITEMS | -15.03 | |
| | 19/02/2025 | IPWEA | STAFF COURSE TRAINING | 1,595.00 | |
| | 24/02/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 239.00 | |
| 2869 | 15/04/2025 | WBC - CORPORATE MASTERCARD - A PATEL | | | 17.00 |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2870 | 15/04/2025 | WBC - CORPORATE MASTERCARD - AARON BLAIR | | | 392.46 |
| | 12/03/2025 | COLES | STAFF RECOGNITION SERVICE | 70.61 | |
| | 12/03/2025 | SUBWAY | STAFF RECOGNITION SERVICE | 61.00 | |
| | 17/03/2025 | WOOLWORTHS | CATERING FOR MEETING AND STAFF AMENITIES | 260.85 | |
| 2871 | 15/04/2025 | WBC - CORPORATE MASTERCARD - ANH VO | | | 2,238.56 |
| | 04/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 117.00 | |
| | 06/03/2025 | M&WA PTY LTD | STAFF AMENITIES AND OFFICE SUPPLIES | 7.18 | |
| | 07/03/2025 | FIVE SEASONS | STAFF AMENITIES AND OFFICE SUPPLIES | 109.19 | |
| | 07/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 26.37 | |
| | 14/03/2025 | FAMILY FRESH MARKET | STAFF AMENITIES AND OFFICE SUPPLIES | 14.24 | |
| | 14/03/2025 | FIVE SEASONS | STAFF AMENITIES AND OFFICE SUPPLIES | 80.85 | |
| | 14/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 35.60 | |
| | 18/03/2025 | COLES | OFFICE SUPPLIES | 16.50 | |
| | 21/03/2025 | FIVE SEASONS | STAFF AMENITIES AND OFFICE SUPPLIES | 81.85 | |
| | 21/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 23.43 | |
| | 21/03/2025 | M&WA PTY LTD | STAFF AMENITIES AND OFFICE SUPPLIES | 32.89 | |
| | 24/03/2025 | MCQ SUPERMARKET | STAFF AMENITIES AND OFFICE SUPPLIES | 9.98 | |
| | 28/03/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 17.71 | |
| | 28/03/2025 | FIVE SEASONS | STAFF AMENITIES AND OFFICE SUPPLIES | 114.27 | |
| | 28/03/2025 | WESTCOAST SUSPENSIONS BASSENDEAN | PLANT REPAIRS AND MAINTENANCE | 1,534.50 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2872 | 15/04/2025 | WBC - CORPORATE MASTERCARD - ANNETTE NORTH | | | 1,016.23 |
| | 10/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 287.93 | |
| | 14/03/2025 | TENDERLINK | SUBSCRIPTIONS | 133.65 | |
| | 14/03/2025 | WWW.DJI.COM | DRONE MAINTENANCE | 349.00 | |
| | 18/03/2025 | WOOLWORTHS | STAFF CATERING | 8.80 | |
| | 20/03/2025 | LUNCH AT SUE | STAFF CATERING | 16.00 | |

Eastern Metropolitan Regional Council

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| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 20/03/2025 | WOOLWORTHS | STAFF CATERING | 28.25 | |
| | 20/03/2025 | RED ROOSTER MIDLAND | STAFF CATERING | 175.60 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2873 | 15/04/2025 | WBC - CORPORATE MASTERCARD - CARMEN EVE SADLEIR | | | 23.76 |
| | 05/03/2025 | CITY OF PERTH | PARKING | 6.76 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2874 | 15/04/2025 | WBC - CORPORATE MASTERCARD - DAVID SCHMIDT | | | 490.44 |
| | 03/03/2025 | ZOOM | SUBSCRIPTIONS | 57.68 | |
| | 17/03/2025 | OPTUS BILLING | MOBILE BROADBAND | 89.00 | |
| | 26/03/2025 | STARLINK INTERNET | INTERNET | 278.00 | |
| | 01/04/2025 | EXETEL PTY LTD | MOBILE BROADBAND | 30.28 | |
| | 01/04/2025 | GOOGLE*GSUITE | SUBSCRIPTIONS | 18.48 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2875 | 15/04/2025 | WBC - CORPORATE MASTERCARD - ESTHER DELLA FAVORY | | | 412.00 |
| | 04/03/2025 | NOURISH AND FEED | STAFF CATERING | 220.00 | |
| | 11/03/2025 | BUNNINGS | TRAYS | 5.96 | |
| | 11/03/2025 | BUNNINGS | REFUND | -9.00 | |
| | 19/03/2025 | DOLCE AND SALATO | CATERING FOR RED HILL TOUR | 96.00 | |
| | 19/03/2025 | COLES | CATERING FOR RED HILL TOUR | 17.50 | |
| | 19/03/2025 | FIVE SEASONS | CATERING FOR RED HILL TOUR | 7.21 | |
| | 21/03/2025 | WILSON PARKING | PARKING | 6.08 | |
| | 27/03/2025 | WOOLWORTHS | BAGS FOR SAMPLES | 3.65 | |
| | 28/03/2025 | N&F EAST PTY LTD | CATERING FOR EVENT | 40.40 | |
| | 29/03/2025 | BAKERS DELIGHT | CATERING FOR EVENT | 7.20 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2876 | 15/04/2025 | WBC - CORPORATE MASTERCARD - GANGA DEVI | | | 17.00 |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2877 | 15/04/2025 | WBC - CORPORATE MASTERCARD - H LIEW | | | 17.00 |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2878 | 15/04/2025 | WBC - CORPORATE MASTERCARD - K NAKHONTHAT | | | 164.95 |
| | 20/03/2025 | KFC | CATERING FOR HARMONY DAY | 147.95 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2879 | 15/04/2025 | WBC - CORPORATE MASTERCARD - MARCUS GEISLER | | | 17.00 |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2880 | 15/04/2025 | WBC - CORPORATE MASTERCARD - MATTHEW MACPHERSON | | | 17.00 |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2881 | 15/04/2025 | WBC - CORPORATE MASTERCARD - S FITZPATRICK | | | 17.00 |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2882 | 15/04/2025 | WBC - CORPORATE MASTERCARD - SINEAD O'NEILL | | | 220.13 |
| | 07/03/2025 | CONNECT SOURCE | PLANT MAINTENANCE | 30.42 | |
| | 02/04/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 172.71 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |

Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST
FOR THE MONTHS OF MARCH AND APRIL 2025

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| 2883 | 15/04/2025 | WBC - CORPORATE MASTERCARD - T BEINHAUER | | | 1,975.70 |
| | 05/03/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 137.45 | |
| | 06/03/2025 | HAMA HYDRAULICS PTY | PLANT MAINTENANCE | 189.23 | |
| | 11/03/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 82.03 | |
| | 18/03/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 158.26 | |
| | 18/03/2025 | THE REJECT SHOP | CLEANING SUPPLIES | 7.50 | |
| | 19/03/2025 | PATERL & PATEL BROTHERS | CATERING FOR MEETING | 85.50 | |
| | 21/03/2025 | GIDGEGANNUP BAKERY | CATERING FOR MEETING | 55.40 | |
| | 25/03/2025 | COLES | STAFF AMENITIES AND OFFICE SUPPLIES | 123.53 | |
| | 27/03/2025 | ZLR*WA LIFTING EQUIPMENT | RATCHET TIE DOWN HK/KEEPERS - FOGO | 1,119.80 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2884 | 15/04/2025 | WBC - CORPORATE MASTERCARD - T ECKSTEIN | | | 663.49 |
| | 04/03/2025 | SUBWAY | CATERING FOR MEETING | 169.20 | |
| | 13/03/2025 | OFFICEWORKS | OFFICE SUPPLIES | 199.20 | |
| | 13/03/2025 | BUNNINGS | STAFF RECOGNITION AWARD | 100.00 | |
| | 14/03/2025 | SUBWAY | | 154.84 | |
| | 18/03/2025 | WOOLWORTHS | | 23.25 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2885 | 15/04/2025 | WBC - CORPORATE MASTERCARD - W HARRIS | | | 324.89 |
| | 13/03/2025 | FACEBK* | ADVERTISING | 8.24 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 8.24 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 8.24 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 12.36 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 12.36 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 5.15 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 5.15 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 3.09 | |
| | 13/03/2025 | FACEBK* | ADVERTISING | 12.36 | |
| | 15/03/2025 | INTUIT MAILCHIMP | SUBSCRIPTIONS | 100.90 | |
| | 15/03/2025 | FAIRFAX SUBSCRIPTIONS | SUBSCRIPTIONS | 64.99 | |
| | 19/03/2025 | WANEWS | SUBSCRIPTIONS | 32.00 | |
| | 25/03/2025 | OFFICEWORKS | OFFICE SUPPLIES | 13.18 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| 2886 | 15/04/2025 | WBC - CORPORATE MASTERCARD - Z WILLIAMSON | | | 701.29 |
| | 04/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 182.73 | |

**Eastern Metropolitan Regional Council**

**PURCHASING CARDS AND CREDIT CARDS PAYMENTS LIST**
**FOR THE MONTHS OF MARCH AND APRIL 2025**

| Cheque / EFT No | Date | Payee | | Amount | EFT Amount |
|---|---|---|---|---|---|
| | 24/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 255.66 | |
| | 30/03/2025 | WOOLWORTHS | STAFF AMENITIES AND OFFICE SUPPLIES | 189.90 | |
| | 31/03/2025 | SUBWAY | CATERING FOR MEETING | 56.00 | |
| | 02/04/2025 | CARD FEE | CARD FEE | 17.00 | |
| | | **TOTAL** | | | **21,594.85** |

## 14.2 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2025

**D2025/09729**

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 March 2025.

### KEY POINT(S)

- Significant year to date budget variances greater than 10% or $20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 March 2025 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

### RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 March 2025.

### SOURCE OF REPORT

| **Employee Disclosure under s.5.70 of the *Local Government Act 1995*:** | | |
|---|---|---|
| **Author(s)** | Manager Financial Services | Nil |
| **Responsible Officer** | Chief Financial Officer | Nil |

### BACKGROUND

1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or $20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

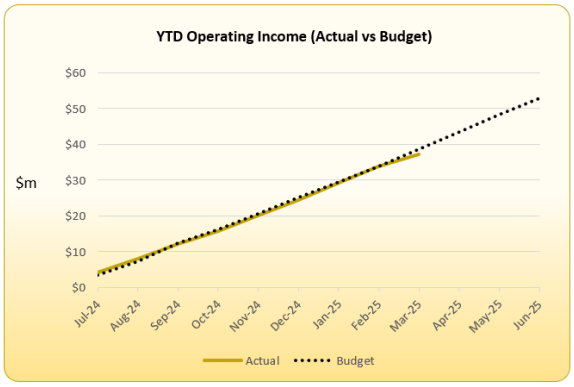
### REPORT

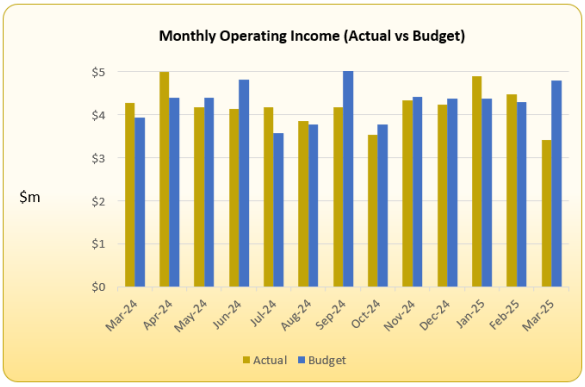
3 Outlined below are financial statements for the period ended 31 March 2025. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

## Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

4 The net operating result as at 31 March 2025 is a favourable variance of $847,448 (13.18%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

| Operating Income | Actuals for the Year | An unfavourable variance of $958,886 (2.52%) |
|---|---|---|
| | End of Year Forecasts | An unfavourable variance of $6,232,418 (11.77%) |




## Operating Income Variances Previously Reported to Council

5 Year to date Net User Charges of $28,110,769 is below the budget by $3,227,692 (10.30%). The variance is attributed to lower Class IV tonnages received than anticipated.

6 The full year forecast for Net User Charges is below the annual budget by $8,283,126 (19.36%). This variance is attributable to lower than budgeted tonnages forecast on Class IV waste to be disposed at the RHWMF.

7 The full year forecast for Special Charges is below the annual budget by $130,206 (15.62%). This variance is attributable to lower than budgeted tonnages forecast of Class III to be received from Member Councils. This is due to the commencement of FOGO.

8 Year to date Secondary Waste Charge is below the budget by $377,089 (37.84%). Following the resolution of the council meeting on 22 August 2024, the Secondary Waste Charge has been temporarily suspended from 1 September 2024 until the end of the 2024/2025 financial year as a result the Secondary Waste Charge is below the budget.

9 The full year forecast for the Secondary Waste Charge is below the annual budget by $562,059 (47.58%). This is due to the temporarily suspense of the Secondary Waste Charge from 1 September 2024 until the end of the 2024/2025 financial year following the resolution of the Council meeting on 22 August 2024.

10 Year to date Interest on Municipal Cash Investments of $1,404,296 is above the budget by $1,282,382 (1,051.87%) due to the higher investment rate achieved (4.94% average interest vs 4.43% budgeted) and higher available funds for investments.

11 The full year Interest on Municipal Cash Investments has been forecast to be above the budget by $1,482,012 (911.63%) due to the higher in investment rates achieved during the year and the higher available funds for investments.

12 Year to date Interest on Restricted Cash Investments of $1,584,179 is above the budget by $596,132 (60.33%). The variance is attributed to a higher balance in Restricted Cash Investments.

13 The full year Interest on Restricted Cash Investments has been forecast to be above the budget by $728,036 (55.26%). The variance is attributed to movements in restricted reserves and a higher balance in Restricted Cash Investments.

14 The full year forecast for Reimbursements has been forecast to be $454,619 (22.14%) above the budget of $2,053,456. The primary variances are due to higher than budgeted income in the following areas:

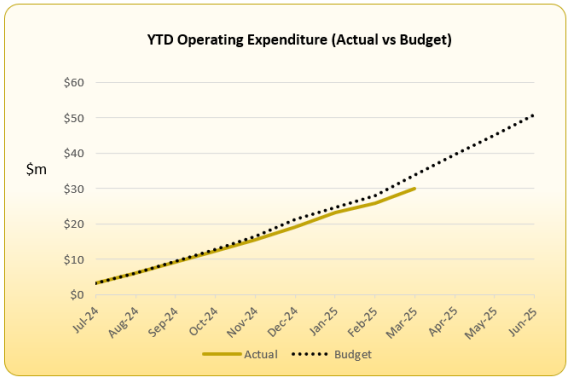
- $326k - Higher recoup from Baywaste Transfer Station operations (based on the level of expenditure);
- $175k - Unbudgeted income from the insurance claims on Plant;
- $15k - Higher recoup from Mathieson Rd Transfer Station operations (based on the level of expenditure);
- $14k - Unbudgeted recoup of expenditure from Cleanaway; and
- This is offset by reimbursements lower than budget in the following areas:
- $61k - Lower recoup relating to Bin Management on Regional Waste Collection Project; and
- $25k - Lower recoup from Coppin Road Transfer Station including the CDS project operations (linked to the level of expenditure).

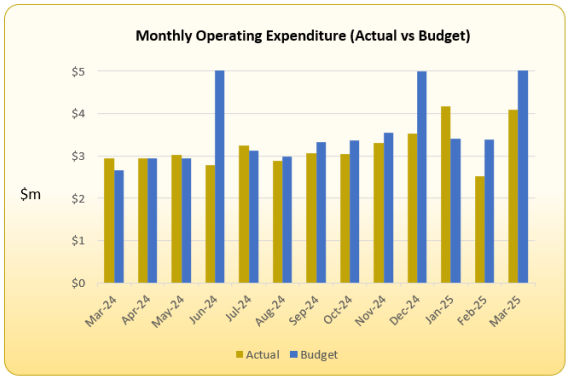
15 Year to date Other Income of 2,954,256 is above the budget by $741,210 (33.49%) primarily due to an additional revenue generated from Australian carbon credit units (ACCU).

16 The full year forecast for Proceeds from Sale of Assets of $140,591 has been forecast to be $184,409 (56.74%) below the budget of $325,000. This variance relates to the timing on the disposal of fleet vehicles.

17 There were no further significant Operating Income variances as at 31 March 2025.

| **Operating Expenditure** | Actuals for the Year | An underspend variance of $1,806,334 (5.71%) |
|---|---|---|
| | End of Year Forecasts | An underspend variance of $8,608,888 (16.89%) |




### Operating Expenditure Variances Previously Reported to Council

18 Year to date Salary Expenses of $10,924,826 is $1,341,774 (10.94%) below the budget. This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.

19 The full year forecast for Salary Expenses is below the annual budget by $1,920,372 (11.44%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

20 Year to date Contract Expenses is $1,216,397 (14.20%) lower than the budget. The variance is due to lower consulting fees spent ($565,441) and lower contract material and labour expenses spent in Waste Transfer Station ($1,030,759) compared to the budgeted amounts. This was offset by an increase in labour hire expenses due to unfilled vacant positions under Salary Expenses.

21 Year to date Material Expenses of $1,129,233 is $395,433 (25.94%) lower than budget of $1,524,666 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO ($80,424), Business Support ($89,778), Sustainability ($96,409) and Operations ($128,822).

22 Year to date Fuel Expenses of $1,215,045 is $271,611 (18.27%) below the budget. The variance is attributed to lower purchase price of diesel fuel compared to budget.

23 The full year forecast for Interest Expenses is $280,254 above the budget. The variance is attributable to the adjustment in the estimated unwinding of discount on Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI).

24 Year to date Insurance Expenses is $120,237 (26.38%) above the budget of $455,715 due to adjustment charges received for insurance premium for Waste Transfer Station from previous financial year.

25 The full year forecast for Insurance Expenses is $239,039 above the budget of $610,639. The variance is due to an additional insurance premium required for Waste Transfer Station.

26 Year to date Depreciation Expenses of $4,587,884 is $491,210 (11.99%) above the budget. The major variance relates to the higher cell usage as a result of additional commercial and non-member Council tonnages received.

27 Year to date Miscellaneous Expenses is below the budget by $1,203,294 (54.07%). The primary variances pertain to the gate fee payments to East Rockingham Waste to Energy. The project delay has resulted in a delayed in gate fee payments.

28 The full year forecast for Miscellaneous Expenses has been forecast to be $9,405,589 (84.12%) below the budget of $11,180,783. The principal variances are due to lower than budgeted expenditure in the following areas:

- Disposal charges associated with the East Rockingham Waste to Energy Project (ERWTE) by $8.99m;
- Software acquisition expenses by $148k due to the requirements of new system are not essential to our current operations;
- Council rates and charges expenses by $53k;
- Airfare and travel expenses by $49k;
- Accommodation and meal expenses by $39k; and
- Internet service provider expenses by $51k.
- This is offset by Miscellaneous Expenses higher than budget in the following areas:
- Membership and subscription expenses of $18k.

29 Year to date Provision Expenses is $2,032,105 (464.15%) above the budget of $437,814. This non-cash flow is related to Post Closure Site Rehabilitation and Environmental Monitoring provisions. The variance is attributed to additional Class III tonnages received from member Council, commercial and non-member Council due to the delay in East Rockingham Waste to Energy project and a new provision expenses rates have been applied following the resolution of the Council meeting on 27 March 2025.

30 The full year forecast for Provision Expenses is $1,787,374 above the budget of $617,260. The variance relates to the adjustment in the estimated of future value of Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI) and the updated costs following the recent review.

31 The full year forecast for Carrying Amount of Assets Disposal of $180,615 has been forecast to be $71,146 (28.26%) below the budget of $251,761. This variance relates to the timing on the disposal of fleet vehicles.

32 There were no further significant Operating Expenditure variances as at 31 March 2025.

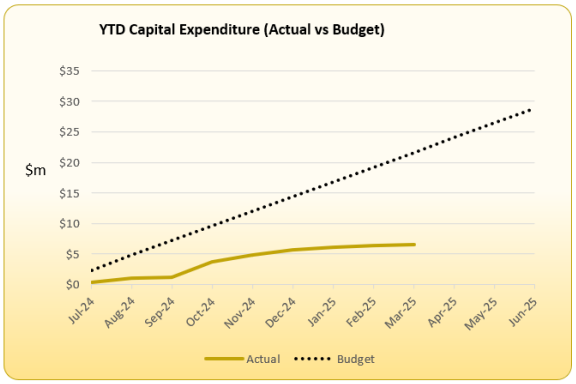
| | | |
|---|---|---|
| **Other Comprehensive Income** | Actuals for the Year | Nil |
| | End of Year Forecasts | An adjustment of $12,238,929 |

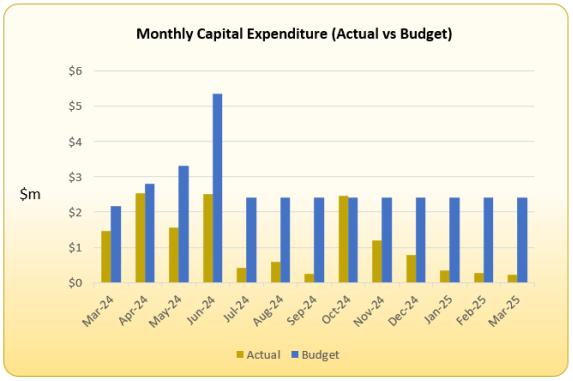
33 The full year forecast for Revaluation of Assets/Accumulated Depreciation Reversal is $12,238,929 above the budget. The variance is attributable to the adjustment in the estimated costs on Post Closure and Site Rehabilitation Provisions following the recent review in accordance with the 4 year cycle as adopted by the Council.

34 There were no significant Other Comprehensive Income variances as at 31 March 2025.

### Capital Expenditure Statement (refer Attachment 2)

| | | |
|---|---|---|
| **Capital Expenditure** | Actuals for the Year | An underspend variance of $15,060,307 |
| | End of Year Forecasts | An underspend variance of $14,103,587 |




### Capital Expenditure Variances

35 A year to date underspent variance of 15,060,307 existed as at 31 March 2025 when compared to the budget of $21,625,839.

36 Year to date Capital expenditure totalling $6,565,532 with the major capital expenditure being undertaken on the following:

- Purchase / Replace Plant - RHWMF - $1,951,327
- Construct Class III Cell Stage 17 - RHWMF - $1,624,785;
- Construct Wood Waste to Energy Building - HRRP - $453,295;
- Purchase / Replace Plant - HRRP - $418,219;
- Construct Class III Cell Stage 18 - RHWMF - $354,814;
- Wood Waste to Energy Utilities/Infrastructure - HRRP - $281,958;
- Purchase / Replace Other Equipment - RHWMF - $215,806;
- FOGO Picking Station - RHWMF - $167,172;
- Purchase FOGO Processing Plant - RHWMF - $147,541;
- Purchase / Replace Vehicles - RHWMF - $146,466;
- Construct Wheel wash Bath - RHWMF - $144,868;
- Purchase Vehicles - Ascot - $110,066;
- Construct Waste Transfer Station - HRRP - $69,830;

- Sewer Line connection to Talloman - HRRP - $56,279;
- Purchase Information Technology & Communication Equipment – Councillors - $54,663; and
- Refurbish Plant - RHWMF - $54,590.

37 Full Year Capital Expenditure has been forecast to be $14,103,587 (48.91%) below the budget of $28,834,724.

38 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:

- Air Pollution Control Residue Facility and Plant (APCR) – RHWMF - $3,927,815 (c/fwd);
- Construct Class III Cell Stage 18 – RHWMF - $2,150,000 (c/fwd);
- Install Power Supply to Lots 8 9 & 10 – RHWMF - $1,500,000 (c/fwd);
- Purchase / Replace Plant – HRRP - $1,199,749 (c/fwd);
- Air Pollution Control Residue Facility (APCR) Plant & Equipment – RHWMF - $1,074,000 (c/fwd);
- Purchase Evaporators - Solar Generator – RHWMF - $900,000 (c/fwd);
- Construct Wood Waste to Energy Dry Char Storage Facility – HRRP - $520,000;
- Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring – HRRP - $510,000;
- Construct Leachate and Stormwaste Infrastructure and Siltation Ponds – RHWMF - $475,000 (c/fwd);
- Construct Access Road to Lots 8 9 10 – RHWMF - $330,000 (c/fwd);
- Purchase Wheel Wash – RHWMF - $250,000;
- Purchase Vehicles - Ascot Place (Electric Vehicles) - $250,000;
- Construct Roads / Carparks – RHWMF - $250,000 (c/fwd);
- Purchase Information Technology & Communication Equipment - $237,000 (c/fwd);
- Construct Waste Management Facility Buildings – RHWMF - $220,000;
- Construct Drainage Works to Lots 8 9 10 – RHWMF - $213,969 (c/fwd);
- Purchase Wood Waste to Energy Plant & Equipment – HRRP - $200,000 (c/fwd);
- Wood Waste to Energy Utilities/Infrastructure – HRRP - $200,000 (c/fwd);
- Implementation of the FOGO Recovery Strategy - $196,822;
- Purchase / Replace Minor Plant and Equipment – RHWMF - $189,000;
- Regional Waste Collection Project - Plant Purchases – HRRP - $173,246;
- Design and Construct Air Pollution Control Residue Facility (APCR) Monocell – RHWMF - $150,000 (c/fwd);
- Construct New Power Station – RHWMF - $150,000 (c/fwd);
- Wood Waste to Energy Plant - Fire Protection – HRRP - $150,000 (c/fwd);
- Purchase / Replace Vehicles – RHWMF - $142,530 (c/fwd);
- Construct Waste Transfer Station – HRRP - $130,000;
- Purchase Gas Analyser (Methane) – RHWMF - $100,000;
- Red Hill Project - Others/ Emergency - $100,000;
- Noise Barrier for Hammer Mill – HRRP - $100,000 (c/fwd);
- Develop Lots 8 9 & 10 For Future Waste Activities) – RHWMF - $100,000 (c/fwd);

- Construct Drainage Diversion and Earthworks Infrastructures – RHWMF - $100,000 (c/fwd); and
- Construct Monitoring Bores – RHWMF - $99,300 (c/fwd).

39 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:

- Construct Class III Cell Stage 17 – RHWMF - $1,676,412;

40 At its meeting on 22 February 2024, Council approved additional budget funding for the construction of Stage 17 landfill cell. The full approved fund was not spent by the end of 2023/2024 and the remaining amount has been carried forward as an adjustment in 2024/2025 forecast.

- Purchase / Replace Plant – RHWMF - $251,328;

41 The delivery of landfill compactor was delayed until 2024/2025 and the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

- Gas Extraction System Wells – RHWMF - $200,000;

42 The further funds are required due to the additional waste tonnages received at Red Hill. As a result, the cell has been completed earlier than expected which includes gas well installation.

- Construct Wheel Wash Bath – RHWMF - $200,000;

43 The fund for Construct Wheel Wash Bath was budgeted under an account for Purchase Wheel Wash. However, once the installation was completed, the asset was reclassified as infrastructure.

- Purchase / Replace Other Equipment – RHWMF - $139,000; and

44 The upgrade work to the electrical switch board of the main leachate pond was delayed until July 2024; therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

- Sewer Line connection to Talloman – HRRP - $120,000.

45 The remaining work for the sewer line connection has continued into 2024/2025 due to the delay from the supplier. Therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

### Statement of Financial Position (refer Attachment 3)

46 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

47 Total Equity as at 31 March 2025 totals $170,598,561. This is an increase of $12,059,093 from the 30 June 2024 equity of $158,539,468.

48 The increase is from the surplus result of $7,276,700 from the Comprehensive Income Statement as at 31 March 2025 and an adjusted discount of $4,782,393 from the valuation of the payout of equity shares.

49 It has been forecasted that Total Equity as at 30 June 2025 will be below the original budget of $160,635,222 by $5,080,065.

### Statement of Cash and Investments (refer Attachment 4)

50 The level of cash and investments in the Municipal Fund as at 31 March 2025 is $25,533,949 and Restricted Cash amount to $48,562,839.

51 The net movement for the month is an increase of $377,647.

52 It has been forecasted that Total Cash and Investment as at 30 June 2025 will be above the original budget of $27,205,790 by $22,894,626.

### Statement of Financial Activity (refer Attachment 5)

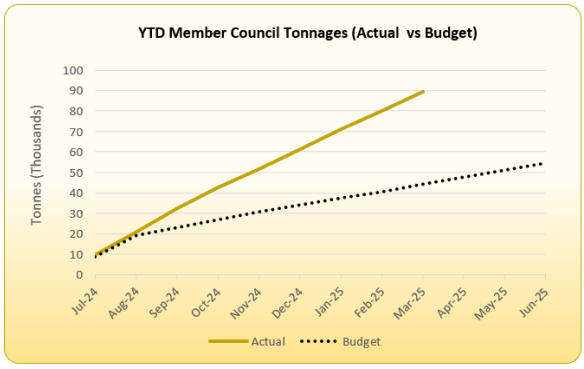
53 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.

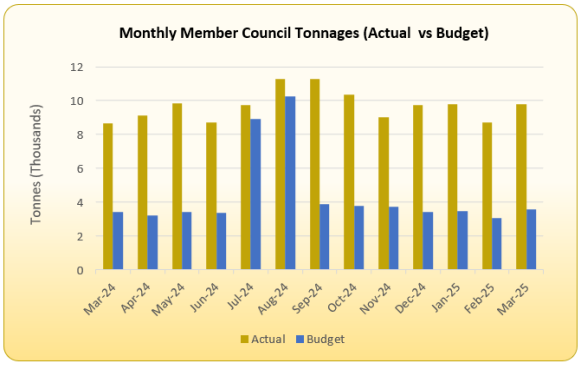
54 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

### Investment Report (refer Attachment 6)

55 Term deposits valued at $6,000,000 matured during March 2025 and the entire amount was reinvested into further term deposits.

### Red Hill Tonnages - Member Councils



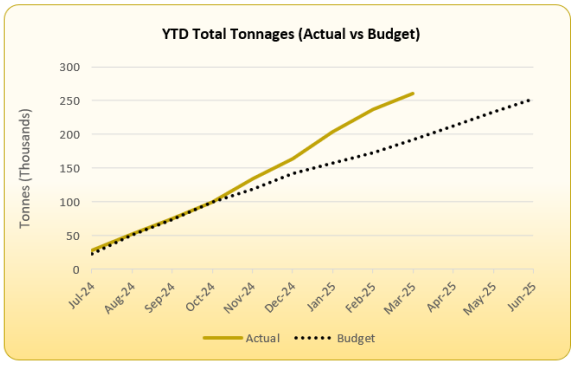



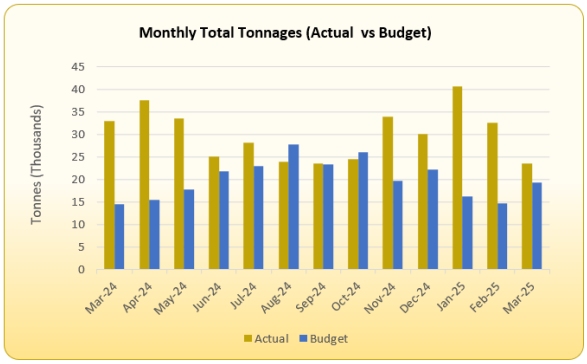

56 Tonnages received from Member Councils at Red Hill Waste Management Facility were 89,598 tonnes compared to the budget of 44,080 tonnes.

57 This compared with 79,746 tonnes in the previous corresponding period. The main variance is due to additional FOGO tonnages received from Shire of Mundaring and City of Swan.

58 The additional tonnages were also received from member Councils due to the delay in the East Rockingham Waste to Energy project.

### Red Hill Tonnages – Total Tonnages



59 Total Red Hill tonnages received from all sources were 260,267 tonnes compared to the budget of 191,895 tonnes. The current percentage between commercial customers and member Council is 65.57% and 34.43% respectively.

60 Over the same period in 2023/2024 tonnages received from all sources totalled 265,743 tonnes.

## STRATEGIC/POLICY IMPLICATIONS

61 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

## FINANCIAL IMPLICATIONS

62 As outlined within the report and attachments.

## SUSTAINABILITY IMPLICATIONS

63 Nil

## RISK MANAGEMENT

| Risk | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Moderate | Unlikely | Moderate |
| **Action/Strategy** | | |
| ➢ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.<br>➢ Internal Audit reviews to ensure compliance with Financial Regulations.<br>➢ External Audit confirms compliance. | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

## ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2025/09730)
2. Capital Expenditure Statement (D2025/09731)
3. Statement of Financial Position (D2025/09732)
4. Statement of Cash and Investments (D2025/09733)
5. Statement of Financial Activity (D2025/09735)
6. Investment Report (D2025/09736)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 March 2025.

## COUNCIL RESOLUTION(S)

MOVED CR HAMILTON SECONDED CR ELLERY

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2025.

**CARRIED UNANIMOUSLY**

EMRC

# STATEMENT OF COMPREHENSIVE INCOME
## Nature and Type
## March 2025

| Year to Date | | | | | Full Year | | | |
|---|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | | | Forecast | Budget | Variance | |
| | | | | **Operating Income** | | | | |
| $46,481,332 | $46,420,141 | $61,191 | (F) | User Charges | $58,945,349 | $61,982,317 | ($3,036,968) | (U) |
| *($18,370,563)* | *($15,081,680)* | *($3,288,883)* | (U) | *Less Landfill Levy Charges* | *($24,438,138)* | *($19,191,980)* | *($5,246,158)* | (U) |
| $28,110,769 | $31,338,461 | ($3,227,692) | (U) | Net User Charges | $34,507,211 | $42,790,337 | ($8,283,126) | (U) |
| $580,520 | $631,280 | ($50,760) | (U) | Special Charges | $703,200 | $833,406 | ($130,206) | (U) |
| $619,322 | $996,411 | ($377,089) | (U) | Secondary Waste Charge | $619,323 | $1,181,382 | ($562,059) | (U) |
| $83,104 | $88,726 | ($5,622) | (U) | Contributions | $83,128 | $88,726 | ($5,598) | (U) |
| $9,000 | $10,000 | ($1,000) | (U) | Operating Grants | $116,400 | $128,300 | ($11,900) | (U) |
| $1,404,296 | $121,914 | $1,282,382 | (F) | Interest Municipal Cash Investments | $1,644,580 | $162,568 | $1,482,012 | (F) |
| $1,584,179 | $988,047 | $596,132 | (F) | Interest Restricted Cash Investments | $2,045,492 | $1,317,456 | $728,036 | (F) |
| $1,640,250 | $1,540,044 | $100,206 | (F) | Reimbursements | $2,508,075 | $2,053,456 | $454,619 | (F) |
| $2,954,256 | $2,213,046 | $741,210 | (F) | Other | $4,330,218 | $4,050,005 | $280,213 | (F) |
| $140,591 | $157,244 | ($16,653) | (U) | Proceeds from Sale of Assets | $140,591 | $325,000 | ($184,409) | (U) |
| **$37,126,287** | **$38,085,173** | **($958,886)** | **(U)** | **Total Operating Income** | **$46,698,218** | **$52,930,636** | **($6,232,418)** | **(U)** |
| | | | | **Operating Expenditure** | | | | |
| $10,924,826 | $12,266,600 | $1,341,774 | (F) | Salary Expenses | $14,869,914 | $16,790,286 | $1,920,372 | (F) |
| $7,350,422 | $8,566,819 | $1,216,397 | (F) | Contract Expenses | $11,729,361 | $11,497,412 | ($231,949) | (U) |
| $1,129,233 | $1,524,666 | $395,433 | (F) | Material Expenses | $1,931,219 | $2,064,709 | $133,490 | (F) |
| $344,795 | $376,500 | $31,705 | (F) | Utility Expenses | $535,884 | $514,621 | ($21,263) | (U) |
| $1,215,045 | $1,486,656 | $271,611 | (F) | Fuel Expenses | $1,988,560 | $1,989,418 | $858 | (F) |
| $0 | $0 | $0 | (F) | Interest Expenses | $280,254 | $0 | ($280,254) | (U) |
| $575,952 | $455,715 | ($120,237) | (U) | Insurance Expenses | $849,678 | $610,639 | ($239,039) | (U) |
| $4,587,884 | $4,096,674 | ($491,210) | (U) | Depreciation Expenses | $5,825,271 | $5,462,583 | ($362,688) | (U) |
| $1,021,957 | $2,225,251 | $1,203,294 | (F) | Miscellaneous Expenses | $1,775,194 | $11,180,783 | $9,405,589 | (F) |
| $2,469,919 | $437,814 | ($2,032,105) | (U) | Provision Expenses | $2,404,634 | $617,260 | ($1,787,374) | (U) |
| ($845) | ($785) | $60 | (F) | Costs Allocated | $0 | $0 | $0 | (F) |
| $230,399 | $220,011 | ($10,388) | (U) | Carrying Amount of Assets Disposed Of | $180,615 | $251,761 | $71,146 | (F) |
| **$29,849,587** | **$31,655,921** | **$1,806,334** | **(F)** | **Total Operating Expenditure** | **$42,370,584** | **$50,979,472** | **$8,608,888** | **(F)** |
| **$7,276,700** Surplus | **$6,429,252** Surplus | **$847,448** | **(F)** | **NET RESULT BEFORE OTHER COMPREHENSIVE INCOME** | **$4,327,634** Surplus | **$1,951,164** Surplus | **$2,376,470** | **(F)** |
| | | | | **Other Comprehensive Income** | | | | |
| $0 | $0 | $0 | (F) | Revaluation of Assets/Accumulated Depreciation Reversal | ($12,238,929) | $0 | ($12,238,929) | (U) |
| **$0** | **$0** | **$0** | **(F)** | **Total Other Comprehensive Income** | **($12,238,929)** | **$0** | **($12,238,929)** | **(U)** |
| **$7,276,700** Surplus | **$6,429,252** Surplus | **$847,448** | **(F)** | **CHANGE IN NET ASSETS FROM OPERATIONS** | **($7,911,295)** Deficit | **$1,951,164** Surplus | **($9,862,459)** | **(U)** |

Notes:
1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **CEO's Team** | | | |
| $55,663 | $56,250 | $587 | $0 | **Purchase Information Technology & Communication Equipment - Councillors** ( 24550/01 ) | $60,000 | $75,000 | $15,000 |
| **$55,663** | **$56,250** | **$587** | **$0** | | **$60,000** | **$75,000** | **$15,000** |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Business Support** | | | |
| $15,429 | $40,194 | $24,765 | $0 | **Extend Ascot PV & EV Charging** ( 24399/28 ) | $15,430 | $53,603 | $38,173 |
| $110,066 | $101,997 | ($8,069) | $0 | **Purchase Vehicles - Ascot Place** ( 24440/00 ) | $110,067 | $136,000 | $25,933 |
| $0 | $187,497 | $187,497 | $0 | **Purchase Vehicles - Ascot Place (Electric Vehicles)** ( 24440/01 ) | $0 | $250,000 | $250,000 |
| $0 | $7,497 | $7,497 | $0 | **Purchase Furniture Fittings & Equipment - Corporate Services** ( 24510/01 ) | $5,000 | $10,000 | $5,000 |
| $0 | $293,994 | $293,994 | $0 | **Purchase Information Technology & Communication Equipment** ( 24550/00 ) | $155,000 | $392,000 | $237,000 |
| $0 | $14,994 | $14,994 | $0 | **Capital Improvement Administration Building - Ascot Place** ( 25240/01 ) | $20,000 | $20,000 | $0 |
| $0 | $3,861 | $3,861 | $0 | **Upgrade Security Equipment - Ascot Place** ( 25530/01 ) | $5,150 | $5,150 | $0 |
| **$125,495** | **$650,034** | **$524,539** | **$0** | | **$310,647** | **$866,753** | **$556,106** |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $0 | $187,497 | $187,497 | $0 | **Construct Waste Management Facility Buildings - Red Hill Landfill Facility** ( 24250/01 ) | $30,000 | $250,000 | $220,000 |
| $453,295 | $982,710 | $529,415 | $598,687 | **Construct Wood Waste to Energy Building - HRRP** ( 24259/05 ) | $894,300 | $1,310,291 | $415,991 |
| $0 | $22,500 | $22,500 | $0 | **Construct Community Recycling Centre (CRC) - HRRP** ( 24259/06 ) | $0 | $30,000 | $30,000 |
| $69,830 | $225,000 | $155,170 | $42,874 | **Construct Waste Transfer Station - HRRP** ( 24259/10 ) | $170,000 | $300,000 | $130,000 |
| $0 | $7,497 | $7,497 | $0 | **Construct Weighbridge Office - Hazelmere** ( 24259/12 ) | $0 | $10,000 | $10,000 |
| $5,274 | $0 | ($5,274) | $0 | **Construct Site Workshop - Hazelmere** ( 24259/13 ) | $5,275 | $0 | ($5,275) |
| $0 | $74,997 | $74,997 | $0 | **Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility** ( 24259/15 ) | $100,000 | $100,000 | $0 |
| ($236) | $1,125,000 | $1,125,236 | $12,000 | **Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility** ( 24259/16 ) | $0 | $1,500,000 | $1,500,000 |
| $0 | $0 | $0 | $0 | **Construct Wood Waste to Energy Building (Commissioning) - HRRP** ( 24259/18 ) | $0 | $0 | $0 |
| $0 | $389,997 | $389,997 | $0 | **Construct Wood Waste to Energy Dry Char Storage Facility - HRRP** ( 24259/19 ) | $0 | $520,000 | $520,000 |
| ($39,400) | $0 | $39,400 | $0 | **Construct Wood Waste to Energy Bucket Extension - HRRP** ( 24259/20 ) | $0 | $0 | $0 |
| $0 | $225,000 | $225,000 | $0 | **Wood Waste to Energy Plant - Fire Protection - HRRP** ( 24259/22 ) | $150,000 | $300,000 | $150,000 |
| $0 | $112,500 | $112,500 | $0 | **Construct New Power Station - Redhill Landfill Facility** ( 24259/23 ) | $0 | $150,000 | $150,000 |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $1,624,785 | $0 | ($1,624,785) | $75,290 | **Construct Class III Cell Stage 17 - Red Hill Landfill Facility** ( 24310/21 ) | $1,676,412 | $0 | ($1,676,412) |
| $354,814 | $4,237,497 | $3,882,683 | $4,032,008 | **Construct Class III Cell Stage 18 - Red Hill Landfill Facility** ( 24310/22 ) | $3,500,000 | $5,650,000 | $2,150,000 |
| $0 | $0 | $0 | $0 | **Construct Class III Cell Stage 19 - Red Hill Landfill Facility** ( 24310/23 ) | $50,000 | $0 | ($50,000) |
| $0 | $0 | $0 | $0 | **Construct Class III Cell Stage 20 - Red Hill Landfill Facility** ( 24310/24 ) | $50,000 | $0 | ($50,000) |
| $0 | $74,997 | $74,997 | $0 | **Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility** ( 24330/04 ) | $100,000 | $100,000 | $0 |
| $52,778 | $112,500 | $59,723 | $660 | **Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility** ( 24330/05 ) | $150,000 | $150,000 | $0 |
| $0 | $356,247 | $356,247 | $0 | **Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility** ( 24350/01 ) | $0 | $475,000 | $475,000 |
| $218 | $0 | ($218) | $0 | **Leachate Pond Deepening - Red Hill Landfill Facility** ( 24350/02 ) | $218 | $0 | ($218) |
| $0 | $187,497 | $187,497 | $0 | **Construct Roads / Carparks - Red Hill Landfill Facility** ( 24370/00 ) | $0 | $250,000 | $250,000 |
| $0 | $247,500 | $247,500 | $0 | **Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility** ( 24370/02 ) | $0 | $330,000 | $330,000 |
| $0 | $74,997 | $74,997 | $0 | **Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility** ( 24380/00 ) | $0 | $100,000 | $100,000 |
| $17,030 | $164,988 | $147,958 | $2,470 | **Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility** ( 24380/01 ) | $6,031 | $220,000 | $213,969 |
| $18,466 | $22,500 | $4,034 | $0 | **Construct Litter Fence - Redhill Landfill Facility** ( 24394/05 ) | $30,000 | $30,000 | $0 |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Operations Team** | | | |
| $9,550 | $577,494 | $567,944 | $0 | **Construct FOGO Processing Area - Red Hill Landfill Facility** ( 24395/05 ) | $770,000 | $770,000 | $0 |
| $0 | $29,988 | $29,988 | $0 | **Undertake FOGO Reference Site Tours** ( 24395/06 ) | $0 | $40,000 | $40,000 |
| $3,628 | $157,491 | $153,863 | $917 | **Implementation of the FOGO Recovery Strategy** ( 24395/07 ) | $13,178 | $210,000 | $196,822 |
| $167,172 | $190,575 | $23,403 | $0 | **FOGO Picking Station - Red Hill Landfill Facility** ( 24395/11 ) | $254,105 | $254,105 | $0 |
| $700 | $74,997 | $74,297 | $0 | **Construct Monitoring Bores - Red Hill Landfill Facility** ( 24396/00 ) | $700 | $100,000 | $99,300 |
| $54,200 | $74,997 | $20,797 | $3,860 | **Project & Engineering Hazelmere - Construct Other** ( 24399/03 ) | $75,000 | $100,000 | $25,000 |
| $0 | $37,494 | $37,494 | $65,934 | **Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere** ( 24399/09 ) | $50,000 | $50,000 | $0 |
| $33,448 | $149,994 | $116,546 | $0 | **Air Supply lines - Waste Management Structures - Red Hill Landfill Facility** ( 24399/10 ) | $200,000 | $200,000 | $0 |
| $281,958 | $450,000 | $168,042 | $0 | **Wood Waste to Energy Utilities/Infrastructure - HRRP** ( 24399/11 ) | $400,000 | $600,000 | $200,000 |
| $0 | $74,997 | $74,997 | $0 | **Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility** ( 24399/19 ) | $0 | $100,000 | $100,000 |
| $0 | $374,994 | $374,994 | $721,089 | **Gas Extraction System Wells - Red Hill Landfill Facility** ( 24399/20 ) | $700,000 | $500,000 | ($200,000) |
| $0 | $2,945,853 | $2,945,853 | $0 | **Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility** ( 24399/21 ) | $0 | $3,927,815 | $3,927,815 |
| $0 | $74,997 | $74,997 | $0 | **Noise Barrier for Hammer Mill - HRRP** ( 24399/26 ) | $0 | $100,000 | $100,000 |
| $56,279 | $0 | ($56,279) | $0 | **Sewer Line connection to Talloman - HRRP** ( 24399/30 ) | $120,000 | $0 | ($120,000) |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $0 | $74,997 | $74,997 | $0 | **Red Hill Project - Others/ Emergency** ( 24399/31 ) | $0 | $100,000 | $100,000 |
| $0 | $112,500 | $112,500 | $0 | **Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci** ( 24399/32 ) | $0 | $150,000 | $150,000 |
| $144,869 | $0 | ($144,869) | $0 | **Construct Wheel wash Bath - Red Hill Landfill Facility** ( 24399/33 ) | $200,000 | $0 | ($200,000) |
| $1,951,327 | $1,274,994 | ($676,333) | $0 | **Purchase / Replace Plant - Red Hill Landfill Facility** ( 24410/00 ) | $1,951,328 | $1,700,000 | ($251,328) |
| $418,219 | $1,777,320 | $1,359,101 | $279,771 | **Purchase / Replace Plant - Hazelmere** ( 24410/01 ) | $1,170,011 | $2,369,760 | $1,199,749 |
| $40,834 | $247,500 | $206,666 | $0 | **Purchase Wood Waste to Energy Plant & Equipment - HRRP** ( 24410/03 ) | $130,000 | $330,000 | $200,000 |
| $147,541 | $254,997 | $107,457 | $287,857 | **Purchase FOGO Processing Plant - Red Hill Landfill Facility** ( 24410/10 ) | $420,458 | $340,000 | ($80,458) |
| $6,754 | $135,000 | $128,246 | $0 | **Regional Waste Collection Project - Plant Purchases** ( 24410/14 ) | $6,754 | $180,000 | $173,246 |
| $0 | $805,500 | $805,500 | $0 | **Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility** ( 24410/15 ) | $0 | $1,074,000 | $1,074,000 |
| $0 | $382,491 | $382,491 | $0 | **Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring** ( 24410/16 ) | $0 | $510,000 | $510,000 |
| $41,506 | $256,500 | $214,994 | $0 | **Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility** ( 24420/00 ) | $153,000 | $342,000 | $189,000 |
| $23,233 | $25,497 | $2,264 | $0 | **Purchase / Replace Minor Plant and Equipment - Hazelmere** ( 24420/02 ) | $117,000 | $34,000 | ($83,000) |
| $0 | $187,497 | $187,497 | $0 | **Purchase Wheel Wash - Red Hill Landfill Facility** ( 24420/08 ) | $0 | $250,000 | $250,000 |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $146,466 | $216,747 | $70,281 | $0 | **Purchase / Replace Vehicles - Red Hill Landfill Facility** ( 24430/00 ) | $146,470 | $289,000 | $142,530 |
| $0 | $7,497 | $7,497 | $0 | **Purchase Fire Fighting System/Equipment - Hazelmere** ( 24520/07 ) | $0 | $10,000 | $10,000 |
| $0 | $45,000 | $45,000 | $0 | **Purchase / Replace Security System - Red Hill Waste Management Facility** ( 24530/08 ) | $60,000 | $60,000 | $0 |
| $26,464 | $0 | ($26,464) | $0 | **Purchase / Replace Security System - Hazelmere** ( 24530/10 ) | $0 | $0 | $0 |
| $0 | $4,500 | $4,500 | $0 | **Purchase Information Technology & Communication Equipment - Projects** ( 24550/02 ) | $0 | $6,000 | $6,000 |
| ($5,274) | $25,497 | $30,771 | $0 | **Purchase Information Technology & Communication Equipment - Hazelmere** ( 24550/03 ) | $0 | $34,000 | $34,000 |
| $0 | $4,500 | $4,500 | $0 | **Purchase Information Technology & Communication Equipment - Red Hill Admin** ( 24550/05 ) | $0 | $6,000 | $6,000 |
| $0 | $4,500 | $4,500 | $0 | **Purchase Information Technology & Communication Equipment - Red Hill Weighbridge** ( 24550/06 ) | $0 | $6,000 | $6,000 |
| $215,807 | $74,997 | ($140,810) | $0 | **Purchase / Replace Other Equipment - Red Hill Landfill Facility** ( 24590/00 ) | $239,000 | $100,000 | ($139,000) |
| $8,250 | $7,497 | ($753) | $0 | **Purchase / Replace Miscellaneous Equipment - Hazelmere** ( 24590/02 ) | $18,250 | $10,000 | ($8,250) |
| $0 | $749,997 | $749,997 | $0 | **Purchase Evaporators - Solar Generator - Red Hill Landfill Facility** ( 24590/12 ) | $100,000 | $1,000,000 | $900,000 |

# CAPITAL EXPENDITURE STATEMENT

## MARCH 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Operations Team** | | | |
| $0 | $74,997 | $74,997 | $0 | **Purchase Gas Analyser (Methane) - Redhill Landfill Facility** ( 24590/13 ) | $0 | $100,000 | $100,000 |
| $0 | $3,744 | $3,744 | $0 | **Purchase Office Furniture and Fittings - Hazelmere Office** ( 24610/10 ) | $0 | $5,000 | $5,000 |
| $0 | $7,497 | $7,497 | $0 | **Purchase Furniture and Fittings - Hazelmere Workshop** ( 24610/11 ) | $0 | $10,000 | $10,000 |
| $54,590 | $112,500 | $57,910 | $98,412 | **Refurbish Plant - Red Hill Landfill Facility** ( 25410/00 ) | $153,000 | $150,000 | ($3,000) |
| **$6,384,374** | **$20,919,555** | **$14,535,181** | **$6,221,828** | | **$14,360,490** | **$27,892,971** | **$13,532,481** |
| **$6,565,532** | **$21,625,839** | **$15,060,307** | **$6,221,828** | **TOTAL CAPITAL EXPENDITURE** | **$14,731,137** | **$28,834,724** | **$14,103,587** |

# STATEMENT OF FINANCIAL POSITION

## MARCH 2025

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation<br>(U) = Unfavourable variation | Full Year Forecast | Full Year Budget | Full Year Variance | |
|---|---|---|---|---|---|---|
| | | **Current Assets** | | | | |
| $27,350,538 | $2,096,788 | Cash and Cash Equivalents | $2,102,606 | $1,186,472 | $916,134 | (F) |
| $60,500,000 | $72,000,000 | Investments | $47,997,810 | $26,019,318 | $21,978,492 | (F) |
| $6,249,406 | $5,122,048 | Trade and Other Receivables | $2,988,058 | $2,988,058 | $0 | (F) |
| $133,919 | $140,820 | Inventories | $39,035 | $39,035 | $0 | (F) |
| $37,493 | $214,401 | Other Assets | $67,382 | $67,382 | $0 | (F) |
| **$94,271,356** | **$79,574,057** | **Total Current Assets** | **$53,194,891** | **$30,300,265** | **$22,894,626** | **(F)** |
| | | **Current Liabilities** | | | | |
| $19,582,923 | $10,121,277 | Trade and Other Payables | $6,201,968 | $6,201,968 | $0 | (F) |
| $21,000,517 | $33,701,312 | Provisions* | $34,405,634 | $2,009,781 | ($32,395,853) | (U) |
| **$40,583,440** | **$43,822,589** | **Total Current Liabilities** | **$40,607,602** | **$8,211,749** | **($32,395,853)** | **(U)** |
| **$53,687,916** | **$35,751,468** | **Net Current Assets** | **$12,587,289** | **$22,088,516** | **($9,501,227)** | **(U)** |
| | | **Non Current Assets** | | | | |
| $47,850,257 | $47,850,257 | Land | $47,850,257 | $47,850,257 | $0 | (F) |
| $20,492,681 | $20,317,295 | Buildings | $31,413,070 | $34,189,308 | ($2,776,238) | (U) |
| $18,468,960 | $28,170,237 | Structures | $49,098,138 | $51,020,474 | ($1,922,336) | (U) |
| $15,494,923 | $15,442,574 | Plant | $23,434,576 | $26,422,357 | ($2,987,781) | (U) |
| $461,077 | $1,099,889 | Equipment | $2,946,283 | $3,935,059 | ($988,776) | (U) |
| $150,905 | $133,305 | Furniture and Fittings | $223,156 | $217,802 | $5,354 | (F) |
| $38,867,973 | $30,520,464 | Work in Progress | $11,811,411 | $17,536,763 | ($5,725,352) | (U) |
| **$141,786,776** | **$143,534,021** | **Total Non Current Assets** | **$166,776,891** | **$181,172,020** | **($14,395,129)** | **(U)** |
| | | **Non Current Liabilities** | | | | |
| $36,935,224 | $8,686,928 | Provisions | $23,809,023 | $42,625,314 | $18,816,291 | (F) |
| **$36,935,224** | **$8,686,928** | **Total Non Current Liabilities** | **$23,809,023** | **$42,625,314** | **$18,816,291** | **(F)** |
| **$158,539,468** | **$170,598,561** | **Net Assets** | **$155,555,157** | **$160,635,222** | **($5,080,065)** | **(U)** |
| | | **Equity** | | | | |
| $58,805,378 | $80,171,711 | Accumulated Surplus/Deficit | $83,943,926 | $96,902,208 | ($12,958,282) | (U) |
| $37,597,986 | $37,597,986 | Asset Revaluation Reserve | $34,374,026 | $37,145,634 | ($2,771,608) | (U) |
| $45,552,164 | $45,552,164 | Cash Backed Reserves | $32,909,571 | $24,636,216 | $8,273,355 | (F) |
| **$16,583,940** | **$7,276,700** | **Net change in assets from operations** | **$4,327,634** | **$1,951,164** | **$2,376,470** | **(F)** |
| **$158,539,468** | **$170,598,561** | **Total Equity** | **$155,555,157** | **$160,635,222** | **($5,080,065)** | **(U)** |

*Current Liabilities - Provisions include City of Kalamunda Payput Provision of $31,717,882

# CASH AND INVESTMENTS
## MARCH 2025

(F) = Favourable variation
(U) = Unfavourable variation

| Actual June 2024 | Actual Year to Date | | Full Year Forecast | Full Year Budget | Full Year Variance | |
|---|---|---|---|---|---|---|
| **Municipal Cash and Investments** | | | | | | |
| 3,346,488 | 2,092,938 | Cash at Bank - Municipal Fund 01001/00 | 1,653,228 | 737,094 | 916,134 | (F) |
| 4,050 | 3,850 | Cash on Hand 01019/00 - 02 | 4,050 | 4,050 | 0 | (F) |
| 38,947,836 | 23,437,161 | Investments - Municipal Fund 02021/00 | 15,533,567 | 1,182,422 | 14,351,145 | (F) |
| **42,298,374** | **25,533,949** | **Total Municipal Cash** | **17,190,845** | **1,923,566** | **15,267,279** | **(F)** |
| **Restricted Cash and Investments** | | | | | | |
| 1,288,995 | 1,186,371 | Restricted Investments - Plant and Equipment 02022/01 | 85,667 | 222,157 | (136,490) | (U) |
| 4,462,212 | 4,753,553 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 4,519,723 | 4,282,467 | 237,256 | (F) |
| 6,682,929 | 6,847,691 | Restricted Investments - Future Development 02022/03 | 3,166,304 | 735,590 | 2,430,714 | (F) |
| 2,065,084 | 2,199,915 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 2,095,557 | 1,985,756 | 109,801 | (F) |
| 4,573,220 | 5,471,047 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 848,974 | 463,756 | 385,218 | (F) |
| 10,312,670 | 6,482,481 | Restricted Investments - Secondary Waste Processing 02022/09 | 1,541,952 | 8,810,577 | (7,268,625) | (U) |
| 1,208,713 | 300,726 | Restricted Investments - Class III Cells 02022/10 | 1,854,648 | 2,152,501 | (297,853) | (U) |
| 5,762,984 | 6,139,255 | Restricted Investments - EastLink Relocation 02022/13 | 1,187,712 | 4,864,418 | (3,676,706) | (U) |
| 8,036,861 | 8,165,605 | Restricted Investments - Committed Funds 02022/14 | 10,544,468 | 544,468 | 10,000,000 | (F) |
| 0 | 5,782,061 | Restricted Investments - Equity Reserve 02022/15 | 5,782,061 | 0 | 5,782,061 | (F) |
| 1,158,496 | 1,234,134 | Restricted Investments - Long Service Leave 02022/90 | 1,282,505 | 1,220,534 | 61,971 | (F) |
| **45,552,164** | **48,562,839** | **Total Restricted Cash** | **32,909,571** | **25,282,224** | **7,627,347** | **(F)** |
| **87,850,538** | **74,096,788** | **TOTAL CASH AND INVESTMENTS** | **50,100,416** | **27,205,790** | **22,894,626** | **(F)** |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC

# STATEMENT OF FINANCIAL ACTIVITY
## March 2025

| Year to Date | | | | | Full Year | | | |
|---|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance | |
| | | | | **OPERATING ACTIVITIES** | | | | |
| | | | | **Revenue from operating activities** | | | | |
| $47,681,174 | $48,047,832 | ($366,658) | (U) | Fees and charges | $60,267,872 | $63,997,105 | ($3,729,233) | (U) |
| $1,732,354 | $1,638,770 | $93,584 | (F) | Grants, subsidies and contributions | $2,707,603 | $2,270,482 | $437,121 | (F) |
| $2,988,475 | $1,109,961 | $1,878,514 | (F) | Interest revenue | $3,690,072 | $1,480,024 | $2,210,048 | (F) |
| $2,954,256 | $2,213,046 | $741,210 | (F) | Other revenue | $4,330,218 | $4,050,005 | $280,213 | (F) |
| $140,591 | $157,244 | ($16,653) | (U) | Profit on asset disposals | $0 | $73,239 | ($73,239) | (U) |
| **$55,496,850** | **$53,166,853** | **$2,329,997** | (F) | | **$70,995,765** | **$71,870,855** | **($875,090)** | (U) |
| | | | | **Expenditure from operating activities** | | | | |
| ($10,924,826) | ($12,266,600) | $1,341,774 | (F) | Employee costs | ($14,869,914) | ($16,790,286) | $1,920,372 | (F) |
| ($8,479,655) | ($10,091,485) | $1,611,830 | (F) | Materials and contracts | ($13,660,580) | ($13,562,121) | ($98,459) | (U) |
| ($344,795) | ($376,500) | $31,705 | (F) | Utility charges | ($535,884) | ($514,621) | ($21,263) | (U) |
| ($4,587,884) | ($4,096,674) | ($491,210) | (U) | Depreciation | ($5,825,271) | ($5,462,583) | ($362,688) | (U) |
| $0 | $0 | $0 | (F) | Finance costs | ($280,254) | $0 | ($280,254) | (U) |
| ($575,952) | ($455,715) | ($120,237) | (U) | Insurance | ($849,678) | ($610,639) | ($239,039) | (U) |
| ($23,076,639) | ($19,230,616) | ($3,846,023) | (U) | Other expenditure | ($30,606,526) | ($32,979,441) | $2,372,915 | (F) |
| ($230,399) | ($220,011) | ($10,388) | (U) | Loss on asset disposals | ($40,024) | $0 | ($40,024) | (U) |
| **($48,220,150)** | **($46,737,601)** | **($4,467,858)** | (U) | | **($66,668,131)** | **($69,919,691)** | **$1,450,910** | (F) |
| $7,147,617 | ($332,720) | $7,480,337 | (F) | Non-cash amounts excluded from operating activities | ($14,064,919) | $6,006,604 | ($20,071,523) | (U) |
| **$14,424,317** | **$6,096,532** | **$5,342,476** | (F) | **Amount attributable to operating activities** | **($9,737,285)** | **$7,957,768** | **($19,495,703)** | (U) |
| | | | | **INVESTING ACTIVITIES** | | | | |
| | | | | **Inflows from investing activities** | | | | |
| $140,591 | $157,244 | ($16,653) | (U) | Proceeds from disposal of assets | $140,591 | $325,000 | ($184,409) | (U) |
| **$140,591** | **$157,244** | **($16,653)** | (U) | | **$140,591** | **$325,000** | **($184,409)** | (U) |
| | | | | **Outflows from investing activities** | | | | |
| ($3,675,619) | ($10,705,608) | $7,029,989 | (F) | Purchase of property, plant and equipment | ($8,330,324) | ($14,274,201) | $5,943,877 | (F) |
| ($2,889,913) | ($10,920,366) | $8,030,453 | (F) | Purchase and construction of infrastructure | ($12,126,165) | ($14,560,523) | $2,434,358 | (F) |
| **($6,565,532)** | **($21,625,974)** | **$15,060,442** | (F) | | **($20,456,489)** | **($28,834,724)** | **$8,378,235** | (F) |
| **($6,424,941)** | **($21,468,730)** | **$15,043,789** | (F) | **Amount attributable to investing activities** | **($20,315,898)** | **($28,509,724)** | **$8,193,826** | (F) |
| | | | | **FINANCING ACTIVITIES** | | | | |
| | | | | **Inflows from financing activities** | | | | |
| $41,555,765 | $7,320,735 | $34,235,030 | (F) | Transfers from reserve accounts | $18,644,153 | $9,761,029 | $8,883,124 | (F) |
| **$41,555,765** | **$7,320,735** | **$34,235,030** | (F) | | **$18,644,153** | **$9,761,029** | **$8,883,124** | (F) |
| | | | | **Outflows from financing activities** | | | | |
| ($44,566,441) | ($3,563,172) | ($41,003,269) | (U) | Transfers to reserve accounts | ($21,261,458) | ($4,750,987) | ($16,510,471) | (U) |
| **($44,566,441)** | **($3,563,172)** | **($41,003,269)** | (U) | | **($21,261,458)** | **($4,750,987)** | **($16,510,471)** | (U) |
| **($3,010,676)** | **$3,757,563** | **($6,768,239)** | (U) | **Amount attributable to financing activities** | **($2,617,305)** | **$5,010,042** | **($7,627,347)** | (U) |
| | | | | **MOVEMENT IN SURPLUS OR DEFICIT** | | | | |
| $8,135,751 | $12,348,206 | ($4,212,455) | (U) | **Surplus or deficit at the start of the financial year** | $12,348,206 | $12,348,206 | $0 | (F) |
| $14,424,317 | $6,096,532 | $8,327,785 | (F) | Amount attributable to operating activities | ($9,737,285) | $7,957,768 | ($17,695,053) | (U) |
| ($6,424,941) | ($21,468,730) | $15,043,789 | (F) | Amount attributable to investing activities | ($20,315,898) | ($28,509,724) | $8,193,826 | (F) |
| ($3,010,676) | $3,757,563 | ($6,768,239) | (U) | Amount attributable to financing activities | ($2,617,305) | $5,010,042 | ($7,627,347) | (U) |
| **$13,124,450** | **$733,571** | **$12,390,879** | (F) | **Surplus or deficit after imposition of general rates** | **($20,322,282)** | **($3,193,708)** | **($17,128,574)** | (U) |

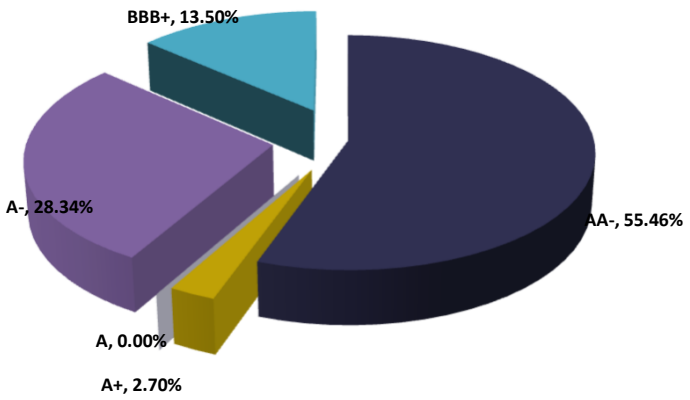
# EMRC Investment Report

## March 2025

### *I. Overall Portfolio Limits*

| S&P Long Term Rating | % Portfolio | Investment Maximum % |
|---|---|---|
| *AA-* | 55.46% | 100.00% |
| *A+* | 2.70% | 100.00% |
| *A* | 0.00% | 100.00% |
| *A-* | 28.34% | 100.00% |
| *BBB+* | 13.50% | 40.00% |
| | 100.00% | |

**Investment by S&P Rating**




### *II. Single Entity Exposure*

| | S&P Long Term Rating | % Portfolio | |
|---|---|---|---|
| ANZ Banking Group | *AA-* | 0.00% | |
| AMP | *BBB+* | 13.50% | * |
| NAB | *AA-* | 18.90% | |
| Westpac / St. George Bank | *AA-* | 36.56% | |
| Suncorp | *A+* | 2.70% | * |
| BOQ / ME Bank | *A-* | 23.62% | * |
| Bendigo | *A-* | 4.72% | * |
| | | 100.00% | |

** Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)*

### *III. Term to Maturity Framework*

| Maturity Profile | % Portfolio | Investment Policy Guidelines % Min | Investment Policy Guidelines % Max |
|---|---|---|---|
| *Less Than 1 Year* | 100.00% | 40% | 100% |
| *Greater than 1 year & less than or equal to 3 years* | 0.00% | 0% | 60% |
| | 100.00% | | |

### *IV. Fossil Fuel Divestment*

| | % Portfolio |
|---|---|
| Non-Fossil Fuel ADI's | 44.54% |
| Fossil Fuel ADI's | 55.46% |
| | 100.00% |

## 14.3 FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2025

**D2025/09911**

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 30 April 2025.

### KEY POINT(S)

- Significant year to date budget variances greater than 10% or $20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 30 April 2025 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

### RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 30 April 2025.

### SOURCE OF REPORT

| Employee Disclosure under s.5.70 of the *Local Government Act 1995*: | | |
|---|---|---|
| **Author(s)** | Manager Financial Services | Nil |
| **Responsible Officer** | Chief Financial Officer | Nil |

### BACKGROUND

1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or $20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

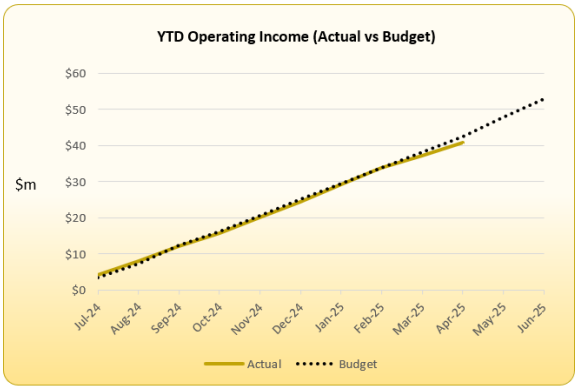
### REPORT

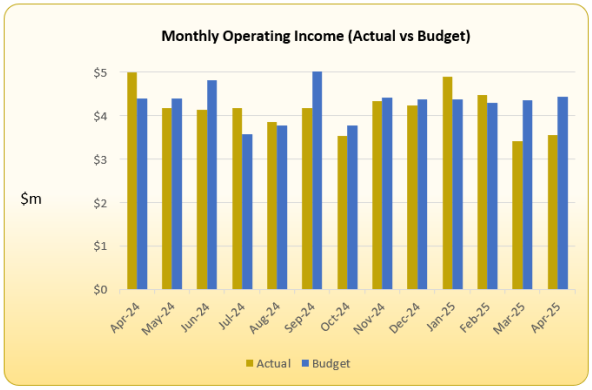
3 Outlined below are financial statements for the period ended 30 April 2025. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

## Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

4 The net operating result as at 30 April 2025 is a favourable variance of $543,705 (7.34%) against budget. The following information is provided on key aspects of Council's year to date financial performance:

| Operating Income | Actuals for the Year | An unfavourable variance of $1,841,083 (4.33%) |
|---|---|---|
| | End of Year Forecasts | An unfavourable variance of $6,232,418 (11.77%) |




## Operating Income Variances Previously Reported to Council

5 Year to date Net User Charges of $30,875,727 is below the budget by $4,073,250 (11.65%). The variance is attributed to lower Class IV tonnages received than anticipated.

6 The full year forecast for Net User Charges is below the annual budget by $8,283,126 (19.36%). This variance is attributable to lower than budgeted tonnages forecast on Class IV waste to be disposed at the RHWMF.

7 The full year forecast for Special Charges is below the annual budget by $130,206 (15.62%). This variance is attributable to lower than budgeted tonnages forecast of Class III to be received from Member Councils. This is due to the commencement of FOGO.

8 Year to date Secondary Waste Charge is below the budget by $438,756 (41.47%). Following the resolution of the council meeting on 22 August 2024, the Secondary Waste Charge has been temporarily suspended from 1 September 2024. Subsequently, at the council meeting on 27 March 2025, it was decided that the Secondary Waste Charge would be permanently discontinued. This has resulted in the Secondary Waste Charge being below budget.

9 The full year forecast for the Secondary Waste Charge is below the annual budget by $562,059 (47.58%). This is due to the temporarily suspense of the Secondary Waste Charge from 1 September 2024 until the end of the 2024/2025 financial year following the resolution of the Council meeting on 22 August 2024.

10 Year to date Interest on Municipal Cash Investments of $1,658,236 is above the budget by $1,522,776 (1,124.15%) due to the higher investment rate achieved (4.94% average interest vs 4.43% budgeted) and higher available funds for investments.

11 The full year Interest on Municipal Cash Investments has been forecast to be above the budget by $1,482,012 (911.63%) due to the higher in investment rates achieved during the year and the higher available funds for investments.

12 Year to date Interest on Restricted Cash Investments of $1,616,120 is above the budget by $518,290 (47.21%). The variance is attributed to a higher balance in Restricted Cash Investments.

13 The full year Interest on Restricted Cash Investments has been forecast to be above the budget by $728,036 (55.26%). The variance is attributed to movements in restricted reserves and a higher balance in Restricted Cash Investments.

14 The full year forecast for Reimbursements has been forecast to be $454,619 (22.14%) above the budget of $2,053,456. The primary variances are due to higher than budgeted income in the following areas:

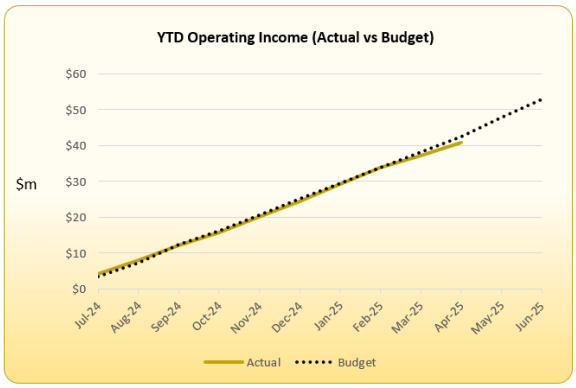
- $326k - Higher recoup from Baywaste Transfer Station operations (based on the level of expenditure);
- $175k - Unbudgeted income from the insurance claims on Plant;
- $15k - Higher recoup from Mathieson Rd Transfer Station operations (based on the level of expenditure);
- $14k - Unbudgeted recoup of expenditure from Cleanaway; and
- This is offset by reimbursements lower than budget in the following areas:
- $61k - Lower recoup relating to Bin Management on Regional Waste Collection Project; and
- $25k - Lower recoup from Coppin Road Transfer Station including the CDS project operations (linked to the level of expenditure).

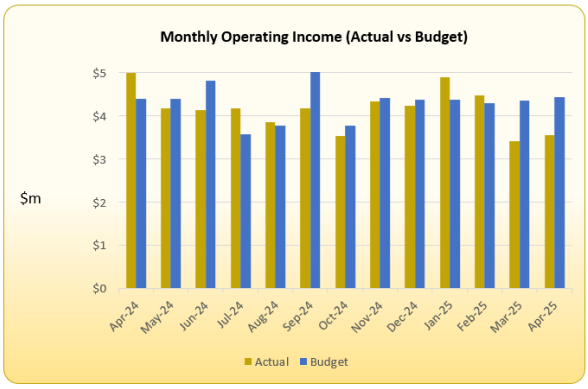
15 Year to date Other Income of $3,262,465 is above the budget by $653,076 (25.03%) primarily due to an additional revenue generated from Australian carbon credit units (ACCU).

16 The full year forecast for Proceeds from Sale of Assets of $140,591 has been forecast to be $184,409 (56.74%) below the budget of $325,000. This variance relates to the timing on the disposal of fleet vehicles.

17 There were no further significant Operating Income variances as at 30 April 2025.

| **Operating Expenditure** | Actuals for the Year | An underspend variance of $2,384,788 (6.79%) |
|---|---|---|
| | End of Year Forecasts | An underspend variance of $8,608,888 (16.89%) |




### Operating Expenditure Variances Previously Reported to Council

18 Year to date Salary Expenses of $11,996,663 is $1,557,818 (11.49%) below the budget. This variance relates to budgeted positions yet to be filled together with unfilled vacant positions.

19 The full year forecast for Salary Expenses is below the annual budget by $1,920,372 (11.44%). The variance is attributable to the timing of filling vacant positions and budgeted positions that will not to be filled by year end.

20 Year to date Contract Expenses is $1,785,693 (18.75%) lower than the budget. The variance is due to lower consulting fees spent ($643,420) and lower contract material and labour expenses spent in Waste Transfer Station ($1,376,019) compared to the budgeted amounts. This was offset by an increase in labour hire expenses due to unfilled vacant positions under Salary Expenses.

21 Year to date Material Expenses of $1,270,124 is $431,748 (25.37%) lower than budget of $1,701,872 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO ($92,525), Business Support ($100,954), Sustainability ($96,678) and Operations ($141,591).

22 Year to date Utility Expenses is $65,349 (15.47%) below the budget of $422,380. The major various is due to lower costs of water consumption and service charges for Hazelmere Resource Recovery Park.

23 Year to date Fuel Expenses of $1,347,028 is $307,158 (18.57%) below the budget. The variance is attributed to lower purchase price of diesel fuel compared to budget.

24 The full year forecast for Interest Expenses is $280,254 above the budget. The variance is attributable to the adjustment in the estimated unwinding of discount on Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI).

25 Year to date Insurance Expenses is $118,997 (23.46%) above the budget of $507,264 due to adjustment charges received for insurance premium for Waste Transfer Station from previous financial year.

26 The full year forecast for Insurance Expenses is $239,039 above the budget of $610,639. The variance is due to an additional insurance premium required for Waste Transfer Station.

27 Year to date Depreciation Expenses of $5,106,199 is $554,339 (12.18%) above the budget. The major variance relates to the higher cell usage as a result of additional commercial and non-member Council tonnages received.

28 Year to date Miscellaneous Expenses is below the budget by $1,134,723 (45.95%). The primary variances pertain to the gate fee payments to East Rockingham Waste to Energy. The project delay has resulted in a delayed in gate fee payments.

29 The full year forecast for Miscellaneous Expenses has been forecast to be $9,405,589 (84.12%) below the budget of $11,180,783. The principal variances are due to lower than budgeted expenditure in the following areas:

- Disposal charges associated with the East Rockingham Waste to Energy Project (ERWTE) by $8.99m;
- Software acquisition expenses by $148k due to the requirements of new system are not essential to our current operations;
- Council rates and charges expenses by $53k;
- Airfare and travel expenses by $49k;
- Accommodation and meal expenses by $39k; and
- Internet service provider expenses by $51k.
- This is offset by Miscellaneous Expenses higher than budget in the following areas:
- Membership and subscription expenses of $18k.

30 Year to date Provision Expenses is $2,203,346 (452.93%) above the budget of $486,460. This non-cash flow is related to Post Closure Site Rehabilitation and Environmental Monitoring provisions. The variance is attributed to additional Class III tonnages received from member Council, commercial and non-member Council due to the delay in East Rockingham Waste to Energy project and a new provision expenses rates have been applied following the resolution of the Council meeting on 27 March 2025.

31 The full year forecast for Provision Expenses is $1,787,374 above the budget of $617,260. The variance relates to the adjustment in the estimated of future value of Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI) and the updated costs following the recent review.

32 The full year forecast for Carrying Amount of Assets Disposal of $180,615 has been forecast to be $71,146 (28.26%) below the budget of $251,761. This variance relates to the timing on the disposal of fleet vehicles.

33 There were no further significant Operating Expenditure variances as at 30 April 2025.

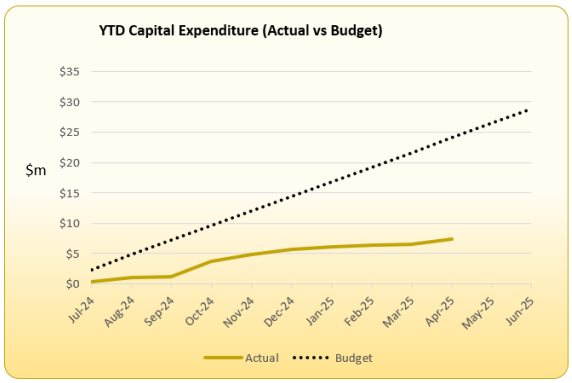
| | | |
|---|---|---|
| **Other Comprehensive Income** | Actuals for the Year | Nil |
| | End of Year Forecasts | An adjustment of $12,238,929 |

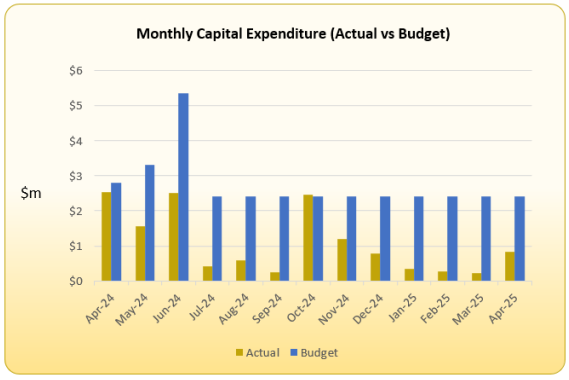
34 The full year forecast for Revaluation of Assets/Accumulated Depreciation Reversal is $12,238,929 above the budget. The variance is attributable to the adjustment in the estimated costs on Post Closure and Site Rehabilitation Provisions following the recent review in accordance with the 4 year cycle as adopted by the Council.

35 There were no significant Other Comprehensive Income variances as at 30 April 2025.

### Capital Expenditure Statement (refer Attachment 2)

| | | |
|---|---|---|
| **Capital Expenditure** | Actuals for the Year | An underspend variance of $16,625,957 |
| | End of Year Forecasts | An underspend variance of $14,103,587 |




### Capital Expenditure Variances

36 A year to date underspent variance of 16,625,957 existed as at 30 April 2025 when compared to the budget of $24,028,710.

37 Year to date Capital expenditure totalling $7,402,753 with the major capital expenditure being undertaken on the following:

- Purchase / Replace Plant - RHWMF - $1,951,327
- Construct Class III Cell Stage 17 - RHWMF - $1,628,574;
- Construct Class III Cell Stage 18 - RHWMF - $717,090;
- Purchase / Replace Plant - HRRP - $692,990;
- Construct Wood Waste to Energy Building - HRRP - $506,220;
- Wood Waste to Energy Utilities/Infrastructure - HRRP - $328,088;
- Purchase / Replace Other Equipment - RHWMF - $215,807;
- Purchase FOGO Processing Plant - RHWMF - $203,976;
- FOGO Picking Station - RHWMF - $167,172;
- Purchase / Replace Vehicles - RHWMF - $146,466;

- Construct Wheel wash Bath - RHWMF - $144,868;
- Purchase Vehicles - Ascot - $110,066;
- Construct Waste Transfer Station - HRRP - $85,586;
- Project & Engineering Hazelmere - Construct Other - $58,060;
- Sewer Line connection to Talloman - HRRP - $56,279;
- Purchase Information Technology & Communication Equipment – Councillors - $55,663; and
- Refurbish Plant - RHWMF - $54,590.

38 Full Year Capital Expenditure has been forecast to be $14,103,587 (48.91%) below the budget of $28,834,724.

39 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:

- Air Pollution Control Residue Facility and Plant (APCR) – RHWMF - $3,927,815 (c/fwd);
- Construct Class III Cell Stage 18 – RHWMF - $2,150,000 (c/fwd);
- Install Power Supply to Lots 8 9 & 10 – RHWMF - $1,500,000 (c/fwd);
- Purchase / Replace Plant – HRRP - $1,199,749 (c/fwd);
- Air Pollution Control Residue Facility (APCR) Plant & Equipment – RHWMF - $1,074,000 (c/fwd);
- Purchase Evaporators - Solar Generator – RHWMF - $900,000 (c/fwd);
- Construct Wood Waste to Energy Dry Char Storage Facility – HRRP - $520,000;
- Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring – HRRP - $510,000;
- Construct Leachate and Stormwaste Infrastructure and Siltation Ponds – RHWMF - $475,000 (c/fwd);
- Construct Access Road to Lots 8 9 10 – RHWMF - $330,000 (c/fwd);
- Purchase Wheel Wash – RHWMF - $250,000;
- Purchase Vehicles - Ascot Place (Electric Vehicles) - $250,000;
- Construct Roads / Carparks – RHWMF - $250,000 (c/fwd);
- Purchase Information Technology & Communication Equipment - $237,000 (c/fwd);
- Construct Waste Management Facility Buildings – RHWMF - $220,000;
- Construct Drainage Works to Lots 8 9 10 – RHWMF - $213,969 (c/fwd);
- Purchase Wood Waste to Energy Plant & Equipment – HRRP - $200,000 (c/fwd);
- Wood Waste to Energy Utilities/Infrastructure – HRRP - $200,000 (c/fwd);
- Implementation of the FOGO Recovery Strategy - $196,822;
- Purchase / Replace Minor Plant and Equipment – RHWMF - $189,000;
- Regional Waste Collection Project - Plant Purchases – HRRP - $173,246;
- Design and Construct Air Pollution Control Residue Facility (APCR) Monocell – RHWMF - $150,000 (c/fwd);
- Construct New Power Station – RHWMF - $150,000 (c/fwd);
- Wood Waste to Energy Plant - Fire Protection – HRRP - $150,000 (c/fwd);
- Purchase / Replace Vehicles – RHWMF - $142,530 (c/fwd);
- Construct Waste Transfer Station – HRRP - $130,000;

- Purchase Gas Analyser (Methane) – RHWMF - $100,000;
- Red Hill Project - Others/ Emergency - $100,000;
- Noise Barrier for Hammer Mill – HRRP - $100,000 (c/fwd);
- Develop Lots 8 9 & 10 For Future Waste Activities) – RHWMF - $100,000 (c/fwd);
- Construct Drainage Diversion and Earthworks Infrastructures – RHWMF - $100,000 (c/fwd); and
- Construct Monitoring Bores – RHWMF - $99,300 (c/fwd).

40 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:

- Construct Class III Cell Stage 17 – RHWMF - $1,676,412;

41 At its meeting on 22 February 2024, Council approved additional budget funding for the construction of Stage 17 landfill cell. The full approved fund was not spent by the end of 2023/2024 and the remaining amount has been carried forward as an adjustment in 2024/2025 forecast.

- Purchase / Replace Plant – RHWMF - $251,328;

42 The delivery of landfill compactor was delayed until 2024/2025 and the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

- Gas Extraction System Wells – RHWMF - $200,000;

43 The further funds are required due to the additional waste tonnages received at Red Hill. As a result, the cell has been completed earlier than expected which includes gas well installation.

- Construct Wheel Wash Bath – RHWMF - $200,000;

44 The fund for Construct Wheel Wash Bath was budgeted under an account for Purchase Wheel Wash. However, once the installation was completed, the asset was reclassified as infrastructure.

- Purchase / Replace Other Equipment – RHWMF - $139,000; and

45 The upgrade work to the electrical switch board of the main leachate pond was delayed until July 2024; therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

- Sewer Line connection to Talloman – HRRP - $120,000.

46 The remaining work for the sewer line connection has continued into 2024/2025 due to the delay from the supplier. Therefore, the cost that was budgeted in 2023/2024 is required to be carried forward as an adjustment in 2024/2025 forecast.

### Statement of Financial Position (refer Attachment 3)

47 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

48 Total Equity as at 30 April 2025 totals $171,276,224. This is an increase of $12,736,756 from the 30 June 2024 equity of $158,539,468.

49 The increase is from the surplus result of $7,954,363 from the Comprehensive Income Statement as at 30 April 2025 and an adjusted discount of $4,782,393 from the valuation of the payout of equity shares.

50 It has been forecasted that Total Equity as at 30 June 2025 will be below the original budget of $160,635,222 by $5,080,065.

### Statement of Cash and Investments (refer Attachment 4)

51 The level of cash and investments in the Municipal Fund as at 30 April 2025 is $22,118,708 and Restricted Cash amount to $48,042,587.

52 The net movement for the month is a decrease of $3,935,493.

53 It has been forecasted that Total Cash and Investment as at 30 June 2025 will be above the original budget of $27,205,790 by $22,894,626.

### Statement of Financial Activity (refer Attachment 5)

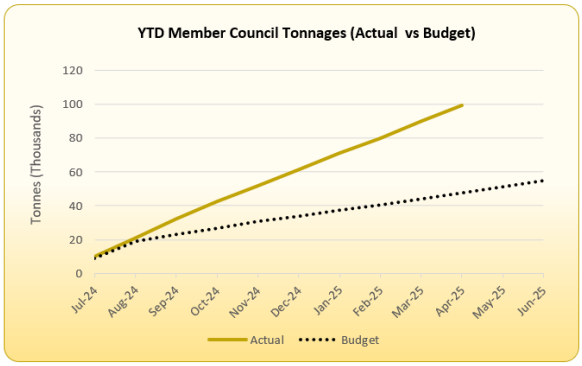
54 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.

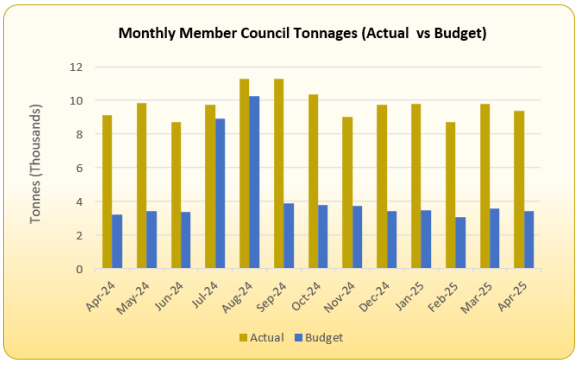
55 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

### Investment Report (refer Attachment 6)

56 Term deposits valued at $10,500,000 matured during April 2025 of which $6,000,000 was reinvested into further term deposits.

### Red Hill Tonnages - Member Councils



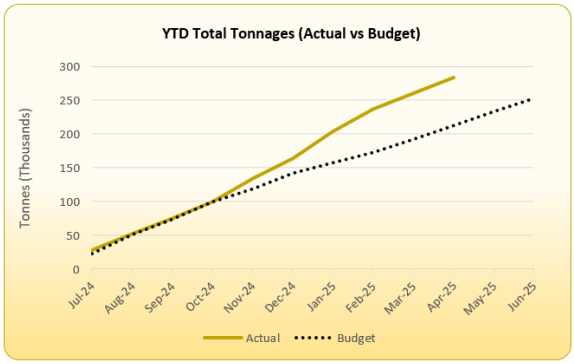



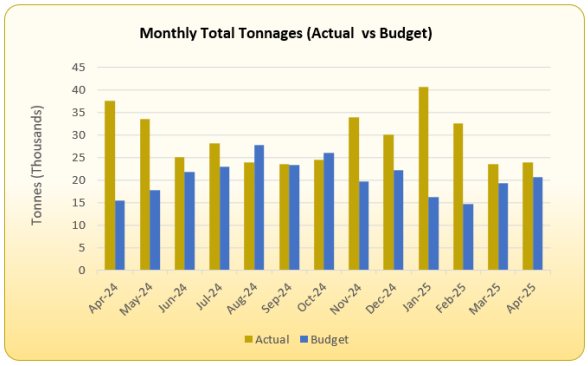

57 Tonnages received from Member Councils at Red Hill Waste Management Facility were 98,982 tonnes compared to the budget of 47,493 tonnes.

58 This compared with 88,859 tonnes in the previous corresponding period. The main variance is due to additional FOGO tonnages received from Shire of Mundaring and City of Swan.

59 The additional tonnages were also received from member Councils due to the delay in the East Rockingham Waste to Energy project.

### Red Hill Tonnages – Total Tonnages




60 Total Red Hill tonnages received from all sources were 284,134 tonnes compared to the budget of 212,562 tonnes. The current percentage between commercial customers and member Council is 65.16% and 34.84% respectively.

61 Over the same period in 2023/2024 tonnages received from all sources totalled 303,379 tonnes.

## STRATEGIC/POLICY IMPLICATIONS

62 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

## FINANCIAL IMPLICATIONS

63 As outlined within the report and attachments.

## SUSTAINABILITY IMPLICATIONS

64 Nil

## RISK MANAGEMENT

| Risk – Non-Compliance with Financial Regulations | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Moderate | Unlikely | Moderate |
| **Action/Strategy** | | |
| ➢ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.<br>➢ Internal Audit reviews to ensure compliance with Financial Regulations.<br>➢ External Audit confirms compliance. | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

## ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2025/09913)
2. Capital Expenditure Statement (D2025/09914)
3. Statement of Financial Position (D2025/09915)
4. Statement of Cash and Investments (D2025/09916)
5. Statement of Financial Activity (D2025/09917)
6. Investment Report (D2025/09918)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 30 April 2025.

## COUNCIL RESOLUTION(S)

MOVED CR ELLERY SECONDED CR JEANS

THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2025.

**CARRIED UNANIMOUSLY**

EMRC

# STATEMENT OF COMPREHENSIVE INCOME
## Nature and Type
## April 2025

| Year to Date | | | | | Full Year | | | |
|---|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | | | Forecast | Budget | Variance | |
| | | | | **Operating Income** | | | | |
| $50,864,146 | $51,629,988 | ($765,842) | (U) | User Charges | $58,945,349 | $61,982,317 | ($3,036,968) | (U) |
| *($19,988,419)* | *($16,681,011)* | *($3,307,408)* | (U) | *Less Landfill Levy Charges* | *($24,438,138)* | *($19,191,980)* | *($5,246,158)* | (U) |
| $30,875,727 | $34,948,977 | ($4,073,250) | (U) | Net User Charges | $34,507,211 | $42,790,337 | ($8,283,126) | (U) |
| $635,600 | $700,034 | ($64,434) | (U) | Special Charges | $703,200 | $833,406 | ($130,206) | (U) |
| $619,322 | $1,058,078 | ($438,756) | (U) | Secondary Waste Charge | $619,323 | $1,181,382 | ($562,059) | (U) |
| $83,104 | $88,726 | ($5,622) | (U) | Contributions | $83,128 | $88,726 | ($5,598) | (U) |
| $9,000 | $10,000 | ($1,000) | (U) | Operating Grants | $116,400 | $128,300 | ($11,900) | (U) |
| $1,658,236 | $135,460 | $1,522,776 | (F) | Interest Municipal Cash Investments | $1,644,580 | $162,568 | $1,482,012 | (F) |
| $1,616,120 | $1,097,830 | $518,290 | (F) | Interest Restricted Cash Investments | $2,045,492 | $1,317,456 | $728,036 | (F) |
| $1,775,650 | $1,711,160 | $64,490 | (F) | Reimbursements | $2,508,075 | $2,053,456 | $454,619 | (F) |
| $3,262,465 | $2,609,389 | $653,076 | (F) | Other | $4,330,218 | $4,050,005 | $280,213 | (F) |
| $140,591 | $157,244 | ($16,653) | (U) | Proceeds from Sale of Assets | $140,591 | $325,000 | ($184,409) | (U) |
| **$40,675,815** | **$42,516,898** | **($1,841,083)** | **(U)** | **Total Operating Income** | **$46,698,218** | **$52,930,636** | **($6,232,418)** | **(U)** |
| | | | | **Operating Expenditure** | | | | |
| $11,996,663 | $13,554,481 | $1,557,818 | (F) | Salary Expenses | $14,869,914 | $16,790,286 | $1,920,372 | (F) |
| $7,738,390 | $9,524,083 | $1,785,693 | (F) | Contract Expenses | $11,729,361 | $11,497,412 | ($231,949) | (U) |
| $1,270,124 | $1,701,872 | $431,748 | (F) | Material Expenses | $1,931,219 | $2,064,709 | $133,490 | (F) |
| $357,031 | $422,380 | $65,349 | (F) | Utility Expenses | $535,884 | $514,621 | ($21,263) | (U) |
| $1,347,028 | $1,654,186 | $307,158 | (F) | Fuel Expenses | $1,988,560 | $1,989,418 | $858 | (F) |
| $0 | $0 | $0 | (F) | Interest Expenses | $280,254 | $0 | ($280,254) | (U) |
| $626,261 | $507,264 | ($118,997) | (U) | Insurance Expenses | $849,678 | $610,639 | ($239,039) | (U) |
| $5,106,199 | $4,551,860 | ($554,339) | (U) | Depreciation Expenses | $5,825,271 | $5,462,583 | ($362,688) | (U) |
| $1,334,645 | $2,469,368 | $1,134,723 | (F) | Miscellaneous Expenses | $1,775,194 | $11,180,783 | $9,405,589 | (F) |
| $2,689,806 | $486,460 | ($2,203,346) | (U) | Provision Expenses | $2,404,634 | $617,260 | ($1,787,374) | (U) |
| ($845) | ($725) | $120 | (F) | Costs Allocated | $0 | $0 | $0 | (F) |
| $256,150 | $235,011 | ($21,139) | (U) | Carrying Amount of Assets Disposed Of | $180,615 | $251,761 | $71,146 | (F) |
| **$32,721,452** | **$35,106,240** | **$2,384,788** | **(F)** | **Total Operating Expenditure** | **$42,370,584** | **$50,979,472** | **$8,608,888** | **(F)** |
| **$7,954,363** Surplus | **$7,410,658** Surplus | **$543,705** | **(F)** | **NET RESULT BEFORE OTHER COMPREHENSIVE INCOME** | **$4,327,634** Surplus | **$1,951,164** Surplus | **$2,376,470** | **(F)** |
| | | | | **Other Comprehensive Income** | | | | |
| $0 | $0 | $0 | (F) | Revaluation of Assets/Accumulated Depreciation Reversal | ($12,238,929) | $0 | ($12,238,929) | (U) |
| **$0** | **$0** | **$0** | **(F)** | **Total Other Comprehensive Income** | **($12,238,929)** | **$0** | **($12,238,929)** | **(U)** |
| **$7,954,363** Surplus | **$7,410,658** Surplus | **$543,705** | **(F)** | **CHANGE IN NET ASSETS FROM OPERATIONS** | **($7,911,295)** Deficit | **$1,951,164** Surplus | **($9,862,459)** | **(U)** |

Notes:
1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominantly from government agencies; and
5. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| [redacted] | | | | | | | |
| **CEO's Team** | | | | | | | |
| $55,663 | $62,500 | $6,837 | $0 | **Purchase Information Technology & Communication Equipment - Councillors** ( 24550/01 ) | $60,000 | $75,000 | $15,000 |
| **$55,663** | **$62,500** | **$6,837** | **$0** | | **$60,000** | **$75,000** | **$15,000** |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Business Support** | | | |
| $15,429 | $44,660 | $29,231 | $0 | **Extend Ascot PV & EV Charging** ( 24399/28 ) | $15,430 | $53,603 | $38,173 |
| $110,066 | $113,330 | $3,264 | $0 | **Purchase Vehicles - Ascot Place** ( 24440/00 ) | $110,067 | $136,000 | $25,933 |
| $0 | $208,330 | $208,330 | $0 | **Purchase Vehicles - Ascot Place (Electric Vehicles)** ( 24440/01 ) | $0 | $250,000 | $250,000 |
| $0 | $8,330 | $8,330 | $0 | **Purchase Furniture Fittings & Equipment - Corporate Services** ( 24510/01 ) | $5,000 | $10,000 | $5,000 |
| $0 | $326,660 | $326,660 | $0 | **Purchase Information Technology & Communication Equipment** ( 24550/00 ) | $155,000 | $392,000 | $237,000 |
| $0 | $16,660 | $16,660 | $0 | **Capital Improvement Administration Building - Ascot Place** ( 25240/01 ) | $20,000 | $20,000 | $0 |
| $0 | $4,290 | $4,290 | $0 | **Upgrade Security Equipment - Ascot Place** ( 25530/01 ) | $5,150 | $5,150 | $0 |
| **$125,495** | **$722,260** | **$596,765** | **$0** | | **$310,647** | **$866,753** | **$556,106** |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $0 | $208,330 | $208,330 | $0 | **Construct Waste Management Facility Buildings - Red Hill Landfill Facility** ( 24250/01 ) | $30,000 | $250,000 | $220,000 |
| $506,220 | $1,091,900 | $585,680 | $561,352 | **Construct Wood Waste to Energy Building - HRRP** ( 24259/05 ) | $894,300 | $1,310,291 | $415,991 |
| $0 | $25,000 | $25,000 | $0 | **Construct Community Recycling Centre (CRC) - HRRP** ( 24259/06 ) | $0 | $30,000 | $30,000 |
| $85,586 | $250,000 | $164,414 | $27,118 | **Construct Waste Transfer Station - HRRP** ( 24259/10 ) | $170,000 | $300,000 | $130,000 |
| $0 | $8,330 | $8,330 | $0 | **Construct Weighbridge Office - Hazelmere** ( 24259/12 ) | $0 | $10,000 | $10,000 |
| $5,274 | $0 | ($5,274) | $0 | **Construct Site Workshop - Hazelmere** ( 24259/13 ) | $5,275 | $0 | ($5,275) |
| $0 | $83,330 | $83,330 | $0 | **Upgrade Power Supply to Workshop No 2 - Red Hill Landfill Facility** ( 24259/15 ) | $100,000 | $100,000 | $0 |
| ($236) | $1,250,000 | $1,250,236 | $12,000 | **Install Power Supply to Lots 8 9 & 10 - Red Hill Landfill Facility** ( 24259/16 ) | $0 | $1,500,000 | $1,500,000 |
| $0 | $0 | $0 | $0 | **Construct Wood Waste to Energy Building (Commissioning) - HRRP** ( 24259/18 ) | $0 | $0 | $0 |
| $0 | $433,330 | $433,330 | $0 | **Construct Wood Waste to Energy Dry Char Storage Facility - HRRP** ( 24259/19 ) | $0 | $520,000 | $520,000 |
| ($39,400) | $0 | $39,400 | $0 | **Construct Wood Waste to Energy Bucket Extension - HRRP** ( 24259/20 ) | $0 | $0 | $0 |
| $0 | $250,000 | $250,000 | $0 | **Wood Waste to Energy Plant - Fire Protection - HRRP** ( 24259/22 ) | $150,000 | $300,000 | $150,000 |
| $0 | $125,000 | $125,000 | $0 | **Construct New Power Station - Redhill Landfill Facility** ( 24259/23 ) | $0 | $150,000 | $150,000 |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $1,628,574 | $0 | ($1,628,574) | $74,162 | **Construct Class III Cell Stage 17 - Red Hill Landfill Facility** ( 24310/21 ) | $1,676,412 | $0 | ($1,676,412) |
| $717,090 | $4,708,330 | $3,991,240 | $3,669,732 | **Construct Class III Cell Stage 18 - Red Hill Landfill Facility** ( 24310/22 ) | $3,500,000 | $5,650,000 | $2,150,000 |
| $0 | $0 | $0 | $0 | **Construct Class III Cell Stage 19 - Red Hill Landfill Facility** ( 24310/23 ) | $50,000 | $0 | ($50,000) |
| $0 | $0 | $0 | $0 | **Construct Class III Cell Stage 20 - Red Hill Landfill Facility** ( 24310/24 ) | $50,000 | $0 | ($50,000) |
| $0 | $83,330 | $83,330 | $0 | **Design and Construct Class IV Cell Stage 2 - Red Hill Landfill Facility** ( 24330/04 ) | $100,000 | $100,000 | $0 |
| $54,278 | $125,000 | $70,723 | $660 | **Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility** ( 24330/05 ) | $150,000 | $150,000 | $0 |
| $0 | $395,830 | $395,830 | $0 | **Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility** ( 24350/01 ) | $0 | $475,000 | $475,000 |
| $218 | $0 | ($218) | $0 | **Leachate Pond Deepening - Red Hill Landfill Facility** ( 24350/02 ) | $218 | $0 | ($218) |
| $0 | $208,330 | $208,330 | $0 | **Construct Roads / Carparks - Red Hill Landfill Facility** ( 24370/00 ) | $0 | $250,000 | $250,000 |
| $0 | $275,000 | $275,000 | $0 | **Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility** ( 24370/02 ) | $0 | $330,000 | $330,000 |
| $0 | $83,330 | $83,330 | $0 | **Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility** ( 24380/00 ) | $0 | $100,000 | $100,000 |
| $17,030 | $183,320 | $166,290 | $2,470 | **Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility** ( 24380/01 ) | $6,031 | $220,000 | $213,969 |
| $18,466 | $25,000 | $6,534 | $0 | **Construct Litter Fence - Redhill Landfill Facility** ( 24394/05 ) | $30,000 | $30,000 | $0 |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Operations Team** | | | |
| $9,550 | $641,660 | $632,110 | $0 | **Construct FOGO Processing Area - Red Hill Landfill Facility** ( 24395/05 ) | $770,000 | $770,000 | $0 |
| $0 | $33,320 | $33,320 | $0 | **Undertake FOGO Reference Site Tours** ( 24395/06 ) | $0 | $40,000 | $40,000 |
| $3,628 | $174,990 | $171,362 | $917 | **Implementation of the FOGO Recovery Strategy** ( 24395/07 ) | $13,178 | $210,000 | $196,822 |
| $167,172 | $211,750 | $44,578 | $0 | **FOGO Picking Station - Red Hill Landfill Facility** ( 24395/11 ) | $254,105 | $254,105 | $0 |
| $700 | $83,330 | $82,630 | $0 | **Construct Monitoring Bores - Red Hill Landfill Facility** ( 24396/00 ) | $700 | $100,000 | $99,300 |
| $58,060 | $83,330 | $25,270 | $0 | **Project & Engineering Hazelmere - Construct Other** ( 24399/03 ) | $75,000 | $100,000 | $25,000 |
| $19,780 | $41,660 | $21,880 | $46,154 | **Construct Storage Bunkers for Wood Fines (QA process) - Hazelmere** ( 24399/09 ) | $50,000 | $50,000 | $0 |
| $33,448 | $166,660 | $133,212 | $0 | **Air Supply lines - Waste Management Structures - Red Hill Landfill Facility** ( 24399/10 ) | $200,000 | $200,000 | $0 |
| $328,088 | $500,000 | $171,912 | $0 | **Wood Waste to Energy Utilities/Infrastructure - HRRP** ( 24399/11 ) | $400,000 | $600,000 | $200,000 |
| $0 | $83,330 | $83,330 | $0 | **Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility** ( 24399/19 ) | $0 | $100,000 | $100,000 |
| $0 | $416,660 | $416,660 | $721,089 | **Gas Extraction System Wells - Red Hill Landfill Facility** ( 24399/20 ) | $700,000 | $500,000 | ($200,000) |
| $0 | $3,273,170 | $3,273,170 | $0 | **Air Pollution Control Residue Facility (APCR) - Red Hill Landfill Facility** ( 24399/21 ) | $0 | $3,927,815 | $3,927,815 |
| $0 | $83,330 | $83,330 | $0 | **Noise Barrier for Hammer Mill - HRRP** ( 24399/26 ) | $0 | $100,000 | $100,000 |
| $56,279 | $0 | ($56,279) | $0 | **Sewer Line connection to Talloman - HRRP** ( 24399/30 ) | $120,000 | $0 | ($120,000) |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Operations Team** | | | |
| $0 | $83,330 | $83,330 | $0 | **Red Hill Project - Others/ Emergency** ( 24399/31 ) | $0 | $100,000 | $100,000 |
| $0 | $125,000 | $125,000 | $0 | **Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci** ( 24399/32 ) | $0 | $150,000 | $150,000 |
| $144,869 | $0 | ($144,869) | $0 | **Construct Wheel wash Bath - Red Hill Landfill Facility** ( 24399/33 ) | $200,000 | $0 | ($200,000) |
| $1,951,327 | $1,416,660 | ($534,667) | $0 | **Purchase / Replace Plant - Red Hill Landfill Facility** ( 24410/00 ) | $1,951,328 | $1,700,000 | ($251,328) |
| $692,990 | $1,974,800 | $1,281,810 | $5,650 | **Purchase / Replace Plant - Hazelmere** ( 24410/01 ) | $1,170,011 | $2,369,760 | $1,199,749 |
| $40,834 | $275,000 | $234,166 | $0 | **Purchase Wood Waste to Energy Plant & Equipment - HRRP** ( 24410/03 ) | $130,000 | $330,000 | $200,000 |
| $203,976 | $283,330 | $79,355 | $231,422 | **Purchase FOGO Processing Plant - Red Hill Landfill Facility** ( 24410/10 ) | $420,458 | $340,000 | ($80,458) |
| $6,754 | $150,000 | $143,246 | $0 | **Regional Waste Collection Project - Plant Purchases** ( 24410/14 ) | $6,754 | $180,000 | $173,246 |
| $0 | $895,000 | $895,000 | $0 | **Air Pollution Control Residue Facility (APCR) Plant & Equipment - Red Hill Landfill Facility** ( 24410/15 ) | $0 | $1,074,000 | $1,074,000 |
| $0 | $424,990 | $424,990 | $0 | **Regional Waste Collection Project - Bulk Verge for Bassendean and Mundaring** ( 24410/16 ) | $0 | $510,000 | $510,000 |
| $41,506 | $285,000 | $243,494 | $29,070 | **Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility** ( 24420/00 ) | $153,000 | $342,000 | $189,000 |
| $23,233 | $28,330 | $5,097 | $0 | **Purchase / Replace Minor Plant and Equipment - Hazelmere** ( 24420/02 ) | $117,000 | $34,000 | ($83,000) |
| $0 | $208,330 | $208,330 | $0 | **Purchase Wheel Wash - Red Hill Landfill Facility** ( 24420/08 ) | $0 | $250,000 | $250,000 |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |

## Operations Team

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| $146,466 | $240,830 | $94,364 | $0 | **Purchase / Replace Vehicles - Red Hill Landfill Facility** ( 24430/00 ) | $146,470 | $289,000 | $142,530 |
| $0 | $8,330 | $8,330 | $0 | **Purchase Fire Fighting System/Equipment - Hazelmere** ( 24520/07 ) | $0 | $10,000 | $10,000 |
| $0 | $50,000 | $50,000 | $0 | **Purchase / Replace Security System - Red Hill Waste Management Facility** ( 24530/08 ) | $60,000 | $60,000 | $0 |
| $26,464 | $0 | ($26,464) | $0 | **Purchase / Replace Security System - Hazelmere** ( 24530/10 ) | $0 | $0 | $0 |
| $0 | $5,000 | $5,000 | $0 | **Purchase Information Technology & Communication Equipment - Projects** ( 24550/02 ) | $0 | $6,000 | $6,000 |
| ($5,274) | $28,330 | $33,604 | $0 | **Purchase Information Technology & Communication Equipment - Hazelmere** ( 24550/03 ) | $0 | $34,000 | $34,000 |
| $0 | $5,000 | $5,000 | $0 | **Purchase Information Technology & Communication Equipment - Red Hill Admin** ( 24550/05 ) | $0 | $6,000 | $6,000 |
| $0 | $5,000 | $5,000 | $0 | **Purchase Information Technology & Communication Equipment - Red Hill Weighbridge** ( 24550/06 ) | $0 | $6,000 | $6,000 |
| $215,807 | $83,330 | ($132,477) | $0 | **Purchase / Replace Other Equipment - Red Hill Landfill Facility** ( 24590/00 ) | $239,000 | $100,000 | ($139,000) |
| $8,250 | $8,330 | $80 | $0 | **Purchase / Replace Miscellaneous Equipment - Hazelmere** ( 24590/02 ) | $18,250 | $10,000 | ($8,250) |
| $0 | $833,330 | $833,330 | $0 | **Purchase Evaporators - Solar Generator - Red Hill Landfill Facility** ( 24590/12 ) | $100,000 | $1,000,000 | $900,000 |

# CAPITAL EXPENDITURE STATEMENT

## APRIL 2025

| Year to Date | | | On | | Full Year | | |
|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | Order | | Forecast | Budget | Variance |
| | | | | **Operations Team** | | | |
| $0 | $83,330 | $83,330 | $0 | **Purchase Gas Analyser (Methane) - Redhill Landfill Facility** ( 24590/13 ) | $0 | $100,000 | $100,000 |
| $0 | $4,160 | $4,160 | $0 | **Purchase Office Furniture and Fittings - Hazelmere Office** ( 24610/10 ) | $0 | $5,000 | $5,000 |
| $0 | $8,330 | $8,330 | $0 | **Purchase Furniture and Fittings - Hazelmere Workshop** ( 24610/11 ) | $0 | $10,000 | $10,000 |
| $54,590 | $125,000 | $70,410 | $98,412 | **Refurbish Plant - Red Hill Landfill Facility** ( 25410/00 ) | $153,000 | $150,000 | ($3,000) |
| **$7,221,595** | **$23,243,950** | **$16,022,355** | **$5,480,208** | | **$14,360,490** | **$27,892,971** | **$13,532,481** |
| **$7,402,753** | **$24,028,710** | **$16,625,957** | **$5,480,208** | **TOTAL CAPITAL EXPENDITURE** | **$14,731,137** | **$28,834,724** | **$14,103,587** |

# STATEMENT OF FINANCIAL POSITION

## APRIL 2025

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation<br>(U) = Unfavourable variation | Full Year Forecast | Full Year Budget | Full Year Variance | |
|---|---|---|---|---|---|---|
| | | **Current Assets** | | | | |
| $27,350,538 | $2,661,295 | Cash and Cash Equivalents | $2,102,606 | $1,186,472 | $916,134 | (F) |
| $60,500,000 | $67,500,000 | Investments | $47,997,810 | $26,019,318 | $21,978,492 | (F) |
| $6,249,406 | $4,988,861 | Trade and Other Receivables | $2,988,058 | $2,988,058 | $0 | (F) |
| $133,919 | $114,966 | Inventories | $39,035 | $39,035 | $0 | (F) |
| $37,493 | $174,620 | Other Assets | $67,382 | $67,382 | $0 | (F) |
| **$94,271,356** | **$75,439,742** | **Total Current Assets** | **$53,194,891** | **$30,300,265** | **$22,894,626** | **(F)** |
| | | **Current Liabilities** | | | | |
| $19,582,923 | $5,382,446 | Trade and Other Payables | $6,201,968 | $6,201,968 | $0 | (F) |
| $21,000,517 | $33,701,437 | Provisions* | $34,405,634 | $2,009,781 | ($32,395,853) | (U) |
| **$40,583,440** | **$39,083,883** | **Total Current Liabilities** | **$40,607,602** | **$8,211,749** | **($32,395,853)** | **(U)** |
| **$53,687,916** | **$36,355,859** | **Net Current Assets** | **$12,587,289** | **$22,088,516** | **($9,501,227)** | **(U)** |
| | | **Non Current Assets** | | | | |
| $47,850,257 | $47,850,257 | Land | $47,850,257 | $47,850,257 | $0 | (F) |
| $20,492,681 | $20,266,237 | Buildings | $31,413,070 | $34,189,308 | ($2,776,238) | (U) |
| $18,468,960 | $28,113,324 | Structures | $49,098,138 | $51,020,474 | ($1,922,336) | (U) |
| $15,494,923 | $15,385,321 | Plant | $23,434,576 | $26,422,357 | ($2,987,781) | (U) |
| $461,077 | $1,059,118 | Equipment | $2,946,283 | $3,935,059 | ($988,776) | (U) |
| $150,905 | $131,378 | Furniture and Fittings | $223,156 | $217,802 | $5,354 | (F) |
| $38,867,973 | $31,021,545 | Work in Progress | $11,811,411 | $17,536,763 | ($5,725,352) | (U) |
| **$141,786,776** | **$143,827,180** | **Total Non Current Assets** | **$166,776,891** | **$181,172,020** | **($14,395,129)** | **(U)** |
| | | **Non Current Liabilities** | | | | |
| $36,935,224 | $8,906,815 | Provisions | $23,809,023 | $42,625,314 | $18,816,291 | (F) |
| **$36,935,224** | **$8,906,815** | **Total Non Current Liabilities** | **$23,809,023** | **$42,625,314** | **$18,816,291** | **(F)** |
| **$158,539,468** | **$171,276,224** | **Net Assets** | **$155,555,157** | **$160,635,222** | **($5,080,065)** | **(U)** |
| | | **Equity** | | | | |
| $58,805,378 | $80,171,711 | Accumulated Surplus/Deficit | $83,943,926 | $96,902,208 | ($12,958,282) | (U) |
| $37,597,986 | $37,597,986 | Asset Revaluation Reserve | $34,374,026 | $37,145,634 | ($2,771,608) | (U) |
| $45,552,164 | $45,552,164 | Cash Backed Reserves | $32,909,571 | $24,636,216 | $8,273,355 | (F) |
| **$16,583,940** | **$7,954,363** | **Net change in assets from operations** | **$4,327,634** | **$1,951,164** | **$2,376,470** | **(F)** |
| **$158,539,468** | **$171,276,224** | **Total Equity** | **$155,555,157** | **$160,635,222** | **($5,080,065)** | **(U)** |

*Current Liabilities - Provisions include City of Kalamunda Payput Provision of $31,717,882

# CASH AND INVESTMENTS
## APRIL 2025

| Actual June 2024 | Actual Year to Date | (F) = Favourable variation<br>(U) = Unfavourable variation | Full Year Forecast | Full Year Budget | Full Year Variance | |
|---|---|---|---|---|---|---|
| **Municipal Cash and Investments** | | | | | | |
| 3,346,488 | 2,657,445 | Cash at Bank - Municipal Fund 01001/00 | 1,653,228 | 737,094 | 916,134 | (F) |
| 4,050 | 3,850 | Cash on Hand 01019/00 - 02 | 4,050 | 4,050 | 0 | (F) |
| 38,947,836 | 19,457,413 | Investments - Municipal Fund 02021/00 | 15,533,567 | 1,182,422 | 14,351,145 | (F) |
| **42,298,374** | **22,118,708** | **Total Municipal Cash** | **17,190,845** | **1,923,566** | **15,267,279** | **(F)** |
| **Restricted Cash and Investments** | | | | | | |
| 1,288,995 | 1,279,005 | Restricted Investments - Plant and Equipment 02022/01 | 85,667 | 222,157 | (136,490) | (U) |
| 4,462,212 | 4,775,785 | Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02 | 4,519,723 | 4,282,467 | 237,256 | (F) |
| 6,682,929 | 6,879,717 | Restricted Investments - Future Development 02022/03 | 3,166,304 | 735,590 | 2,430,714 | (F) |
| 2,065,084 | 2,210,204 | Restricted Investments - Environmental Monitoring Red Hill 02022/04 | 2,095,557 | 1,985,756 | 109,801 | (F) |
| 4,573,220 | 5,504,452 | Restricted Investments - Class IV Cells Red Hill 02022/07 | 848,974 | 463,756 | 385,218 | (F) |
| 10,312,670 | 6,512,798 | Restricted Investments - Secondary Waste Processing 02022/09 | 1,541,952 | 8,810,577 | (7,268,625) | (U) |
| 1,208,713 | 362,309 | Restricted Investments - Class III Cells 02022/10 | 1,854,648 | 2,152,501 | (297,853) | (U) |
| 5,762,984 | 6,167,966 | Restricted Investments - EastLink Relocation 02022/13 | 1,187,712 | 4,864,418 | (3,676,706) | (U) |
| 8,036,861 | 7,328,384 | Restricted Investments - Committed Funds 02022/14 | 10,544,468 | 544,468 | 10,000,000 | (F) |
| 0 | 5,782,061 | Restricted Investments - Equity Reserve 02022/15 | 5,782,061 | 0 | 5,782,061 | (F) |
| 1,158,496 | 1,239,906 | Restricted Investments - Long Service Leave 02022/90 | 1,282,505 | 1,220,534 | 61,971 | (F) |
| **45,552,164** | **48,042,587** | **Total Restricted Cash** | **32,909,571** | **25,282,224** | **7,627,347** | **(F)** |
| **87,850,538** | **70,161,295** | **TOTAL CASH AND INVESTMENTS** | **50,100,416** | **27,205,790** | **22,894,626** | **(F)** |

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

EMRC

# STATEMENT OF FINANCIAL ACTIVITY
## April 2025

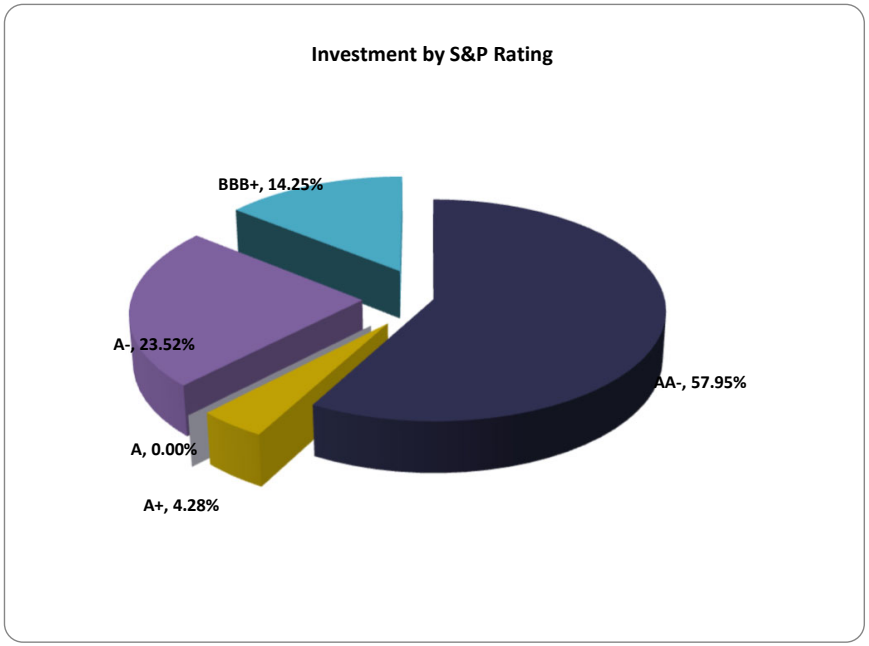
| Year to Date | | | | | Full Year | | | |
|---|---|---|---|---|---|---|---|---|
| Actual | Budget | Variance | | (F) = Favourable variation (U) = Unfavourable variation | Forecast | Budget | Variance | |
| | | | | **OPERATING ACTIVITIES** | | | | |
| | | | | **Revenue from operating activities** | | | | |
| $52,119,068 | $53,388,100 | ($1,269,032) | (U) | Fees and charges | $60,267,872 | $63,997,105 | ($3,729,233) | (U) |
| $1,867,754 | $1,809,886 | $57,868 | (F) | Grants, subsidies and contributions | $2,707,603 | $2,270,482 | $437,121 | (F) |
| $3,274,356 | $1,233,290 | $2,041,066 | (F) | Interest revenue | $3,690,072 | $1,480,024 | $2,210,048 | (F) |
| $3,262,465 | $2,609,389 | $653,076 | (F) | Other revenue | $4,330,218 | $4,050,005 | $280,213 | (F) |
| $140,591 | $157,244 | ($16,653) | (U) | Profit on asset disposals | $0 | $73,239 | ($73,239) | (U) |
| **$60,664,234** | **$59,197,909** | **$1,466,325** | (F) | | **$70,995,765** | **$71,870,855** | **($875,090)** | (U) |
| | | | | **Expenditure from operating activities** | | | | |
| ($11,996,663) | ($13,554,481) | $1,557,818 | (F) | Employee costs | ($14,869,914) | ($16,790,286) | $1,920,372 | (F) |
| ($9,008,514) | ($11,225,955) | $2,217,441 | (F) | Materials and contracts | ($13,660,580) | ($13,562,121) | ($98,459) | (U) |
| ($357,031) | ($422,380) | $65,349 | (F) | Utility charges | ($535,884) | ($514,621) | ($21,263) | (U) |
| ($5,106,199) | ($4,551,860) | ($554,339) | (U) | Depreciation | ($5,825,271) | ($5,462,583) | ($362,688) | (U) |
| $0 | $0 | $0 | (F) | Finance costs | ($280,254) | $0 | ($280,254) | (U) |
| ($626,261) | ($507,264) | ($118,997) | (U) | Insurance | ($849,678) | ($610,639) | ($239,039) | (U) |
| ($25,359,053) | ($21,290,300) | ($4,068,753) | (U) | Other expenditure | ($30,606,526) | ($32,979,441) | $2,372,915 | (F) |
| ($256,150) | ($235,011) | ($21,139) | (U) | Loss on asset disposals | ($40,024) | $0 | ($40,024) | (U) |
| **($52,709,871)** | **($51,787,251)** | **($4,763,228)** | (U) | | **($66,668,131)** | **($69,919,691)** | **$1,450,910** | (F) |
| $7,911,564 | ($619,262) | $8,530,826 | (F) | Non-cash amounts excluded from operating activities | ($14,064,919) | $6,006,604 | ($20,071,523) | (U) |
| **$15,865,927** | **$6,791,396** | **$5,233,923** | (F) | **Amount attributable to operating activities** | **($9,737,285)** | **$7,957,768** | **($19,495,703)** | (U) |
| | | | | **INVESTING ACTIVITIES** | | | | |
| | | | | **Inflows from investing activities** | | | | |
| $140,591 | $157,244 | ($16,653) | (U) | Proceeds from disposal of assets | $140,591 | $325,000 | ($184,409) | (U) |
| **$140,591** | **$157,244** | **($16,653)** | (U) | | **$140,591** | **$325,000** | **($184,409)** | (U) |
| | | | | **Outflows from investing activities** | | | | |
| ($4,075,503) | ($11,895,120) | $7,819,617 | (F) | Purchase of property, plant and equipment | ($8,330,324) | ($14,274,201) | $5,943,877 | (F) |
| ($3,327,248) | ($12,133,740) | $8,806,492 | (F) | Purchase and construction of infrastructure | ($12,126,165) | ($14,560,523) | $2,434,358 | (F) |
| **($7,402,751)** | **($24,028,860)** | **$16,626,109** | (F) | | **($20,456,489)** | **($28,834,724)** | **$8,378,235** | (F) |
| **($7,262,161)** | **($23,871,616)** | **$16,609,455** | (F) | **Amount attributable to investing activities** | **($20,315,898)** | **($28,509,724)** | **$8,193,826** | (F) |
| | | | | **FINANCING ACTIVITIES** | | | | |
| | | | | **Inflows from financing activities** | | | | |
| $42,392,987 | $8,134,150 | $34,258,837 | (F) | Transfers from reserve accounts | $18,644,153 | $9,761,029 | $8,883,124 | (F) |
| **$42,392,987** | **$8,134,150** | **$34,258,837** | (F) | | **$18,644,153** | **$9,761,029** | **$8,883,124** | (F) |
| | | | | **Outflows from financing activities** | | | | |
| ($44,883,410) | ($3,959,080) | ($40,924,330) | (U) | Transfers to reserve accounts | ($21,261,458) | ($4,750,987) | ($16,510,471) | (U) |
| **($44,883,410)** | **($3,959,080)** | **($40,924,330)** | (U) | | **($21,261,458)** | **($4,750,987)** | **($16,510,471)** | (U) |
| **($2,490,424)** | **$4,175,070** | **($6,665,494)** | (U) | **Amount attributable to financing activities** | **($2,617,305)** | **$5,010,042** | **($7,627,347)** | (U) |
| | | | | **MOVEMENT IN SURPLUS OR DEFICIT** | | | | |
| $8,135,751 | $12,348,206 | ($4,212,455) | (U) | **Surplus or deficit at the start of the financial year** | $12,348,206 | $12,348,206 | $0 | (F) |
| $15,865,927 | $6,791,396 | $9,074,531 | (F) | Amount attributable to operating activities | ($9,737,285) | $7,957,768 | ($17,695,053) | (U) |
| ($7,262,161) | ($23,871,616) | $16,609,455 | (F) | Amount attributable to investing activities | ($20,315,898) | ($28,509,724) | $8,193,826 | (F) |
| ($2,490,424) | $4,175,070 | ($6,665,494) | (U) | Amount attributable to financing activities | ($2,617,305) | $5,010,042 | ($7,627,347) | (U) |
| **$14,249,093** | **($556,944)** | **$14,806,037** | (F) | **Surplus or deficit after imposition of general rates** | **($20,322,282)** | **($3,193,708)** | **($17,128,574)** | (U) |

# EMRC Investment Report

## April 2025

### *I. Overall Portfolio Limits*

| S&P Long Term Rating | % Portfolio | Investment Maximum % |
|---|---|---|
| *AA-* | 57.95% | 100.00% |
| *A+* | 4.28% | 100.00% |
| *A* | 0.00% | 100.00% |
| *A-* | 23.52% | 100.00% |
| *BBB+* | 14.25% | 40.00% |
| | 100.00% | |




### *II. Single Entity Exposure*

| | S&P Long Term Rating | % Portfolio | |
|---|---|---|---|
| ANZ Banking Group | *AA-* | 0.00% | |
| AMP | *BBB+* | 14.25% | * |
| NAB | *AA-* | 12.83% | |
| Westpac / St. George Bank | *AA-* | 45.12% | |
| Suncorp | *A+* | 4.28% | * |
| BOQ / ME Bank | *A-* | 18.53% | * |
| Bendigo | *A-* | 4.99% | * |
| | | 100.00% | |

** Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)*

### *III. Term to Maturity Framework*

| | | Investment Policy Guidelines | |
|---|---|---|---|
| **Maturity Profile** | **% Portfolio** | **% Min** | **% Max** |
| *Less Than 1 Year* | 100.00% | 40% | 100% |
| *Greater than 1 year & less than or equal to 3 years* | 0.00% | 0% | 60% |
| | 100.00% | | |

### *IV. Fossil Fuel Divestment*

| | % Portfolio |
|---|---|
| Non-Fossil Fuel ADI's | 42.05% |
| Fossil Fuel ADI's | 57.95% |
| | 100.00% |

## 14.4 REVIEW OF DELEGATED POWERS AND DUTIES

**D2025/09737**

### PURPOSE OF REPORT

To complete the annual statutory review of the exercise of powers and discharge of duties delegated by Council.

### KEY POINT(S)

- It is a requirement of section 5.18 of the *Local Government Act 1995* (the Act) that the delegations made by the Council to Committees are reviewed in every financial year.
- It is a requirement of section 5.46 of the Act that the delegations made by the Council to the Chief Executive Officer (CEO) are reviewed in every financial year.
- The delegation of powers and duties remaining current are recommended for review and to be re-affirmed by Council.

### RECOMMENDATION(S)

That Council in accordance with s.5.18 and s.5.46 of the *Local Government Act 1995* reviews and adopts the delegations made to the Committees and the Chief Executive Officer respectively as detailed in the EMRC Delegations Register forming attachment 2 of this report.

### SOURCE OF REPORT

| Employee Disclosure under s.5.70 of the *Local Government Act 1995*: | | |
|---|---|---|
| **Author(s)** | Chief Financial Officer | Impartiality |
| **Responsible Officer** | Chief Executive Officer | Impartiality |

### BACKGROUND

1 It is a requirement of section 5.18 of the Act that the delegations made by the Council to Committees are reviewed at least once in every financial year.

2 It is a requirement of section 5.46 of the Act that the delegations made by the Council to the CEO are reviewed at least once in every financial year.

### REPORT

3 The list of Council decisions to delegate its powers or duties to a Committee or to the CEO are listed the EMRC Delegations Register forming attachment 1 to this report.

4 Only the decisions which are still current are being recommended to Council for review and to be re-affirmed in the EMRC Delegations Register.

5 There is a legal distinction between a delegation and an authorisation.

6 A delegation entails the conferral of full discretionary powers pursuant to an express statutory power. A delegate decides in their own name.

7 An authorisation is an authority granted to a position or person to undertake a function for and on behalf of the authoriser. The authorised person decides in the name of the authoriser, not their own name.

8 Section 5.45 of the *Local Government Act 1995* states that in relation to delegations, nothing prevents a 'local government from performing any of its functions by acting through a person other than the CEO' or 'a CEO from performing any of his or her functions by acting through another person'.

9 Another method of providing decision making authority can be through the policies adopted by the council and the procedures prepared by the CEO. For example, the purchasing policy adopted by the council should provide authority for the CEO and other employees the CEO authorises to incur liabilities and procure goods and services for the local government.

10 Authorisation limits for EMRC officers are subject to a management guideline - Authorisation of Expenditure for such operational matters.

11 The following table summarises a number of changes to the EMRC delegations register that is included in the new proposed EMRC Delegations Register forming attachment 1 of this report.

| Delegation Number | Description of Delegation | Review Outcome | Reason(s) for Delegation to Remain Current and Recommendations (subject to Council approval) |
|---|---|---|---|
| 1.1.1 | Chief Executive Officer Recruitment Committee: Authority to establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of the CEO | Removed | The Committee has exercised the authority and the Committee has been disbanded in line with its Terms of Reference following the selection and employment of the new CEO. |

## STRATEGIC/POLICY IMPLICATIONS

12 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes.

## FINANCIAL IMPLICATIONS

13 Nil

## SUSTAINABILITY IMPLICATIONS

14 Nil

## RISK MANAGEMENT

| Risk – Non Compliance with the *Local Government Act 1995* | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Moderate | Unlikely | Moderate |
| **Action/Strategy** | | |
| Annual review of delegated powers and duties and an approval for a delegation to the CEO is required to comply with the *Local Government Act 1995*. | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean | Nil |
| City of Bayswater | |
| Shire of Mundaring | |
| City of Swan | |

## ATTACHMENT(S)

1. EMRC Delegations Register – Tracked Changes (D2025/09738)
2. New EMRC Delegations Register (D2025/09739)

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That Council in accordance with s.5.18 and s.5.46 of the *Local Government Act 1995* reviews and adopts the delegations made to the Committees and the Chief Executive Officer respectively as detailed in the EMRC Delegations Register forming attachment 2 of this report.

## COUNCIL RESOLUTION(S)

MOVED CR HAMILTON SECONDED CR POLIWKA

THAT COUNCIL IN ACCORDANCE WITH S.5.18 AND S.5.46 OF THE *LOCAL GOVERNMENT ACT 1995* REVIEWS AND ADOPTS THE DELEGATIONS MADE TO THE COMMITTEES AND THE CHIEF EXECUTIVE OFFICER RESPECTIVELY AS DETAILED IN THE EMRC DELEGATIONS REGISTER FORMING ATTACHMENT 2 OF THIS REPORT.

CARRIED UNANIMOUSLY

# Eastern Metropolitan Regional Council Delegations Register

**Current as at ~~23~~ 22 May ~~2024~~2025**

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~~1.2.9 Air Pollution Control Residue Disposal ..... 18~~

~~1.2.10 Procurement of Spare Parts and Repairs for HAAS Grinder ..... 20~~

# 1 *Local Government Act 1995* Delegations

## 1.1 Council to Committees of Council

### ~~1.1.1 Chief Executive Officer Recruitment Committee~~

| | |
|---|---|
| ~~**Delegator**~~<br>~~*Power/Duty assigned in legislation to:*~~ | ~~Local Government~~ |
| ~~**Express Power to Delegate**~~<br>~~*Power that enables a delegation to be made.*~~ | ~~*Local Government Act 1995:*~~<br>~~s.5.16 Delegation of some powers and duties to certain committees.~~ |
| ~~**Express Power of Duty Delegated**~~ | ~~*Local Government (Administration) Regulations 1996:*~~<br>~~Regulation 18FA Model Standards for CEO recruitment, performance and termination.~~<br>~~Schedule 2 Clause 8(2)~~ |
| ~~**Delegate**~~ | ~~**Chief Executive Officer Recruitment Committee**~~ |
| ~~**Function:**~~<br>~~*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.*~~ | ~~Authority to establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.~~ |
| ~~**Council Conditions on this Delegation:**~~ | ~~Nil~~ |
| ~~**Express Power to Sub-Delegate:**~~ | ~~Nil~~ |
| ~~**Sub-Delegate/s:**~~<br>~~*Appointed by CEO*~~ | ~~N/A~~ |
| ~~**CEO Conditions on this Sub-Delegation:**~~<br>~~*Conditions on the delegation also apply to sub-delegation.*~~ | ~~N/A~~ |
| ~~**Compliance Links**~~ | ~~Council Policy 2.1 Committees of Council~~<br>~~Council Policy 4.1 Chief Executive Officer – Appointment, Performance Review and Termination~~<br>~~Terms of Reference – Chief Executive Officer Recruitment Committee~~ |
| ~~**Record Keeping:**~~ | ~~Records to be kept in accordance with the current EMRC Record Keeping Plan~~ |

~~**Version Control:**~~

| | |
|---|---|
| ~~1~~ | ~~15/04/2024~~ |
| ~~2~~ | |
| ~~3~~ | |

### 1.1.2 Legal Committee

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.16 Delegation of some powers and duties to certain committees. |
| **Express Power of Duty Delegated** | *Authority to undertake actions in response to the legal matter outlined within confidential report (D2021/01716) and any related matters with regards to the Establishment Agreement (D2021/00930).* |
| **Delegate** | **Chief Executive Officer Recruitment Committee** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Undertake actions in response the legal matter and any related EMRC Establishment Agreement matters. |
| **Council Conditions on this Delegation:** | Nil |
| **Express Power to Sub-Delegate:** | Nil |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | N/A |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Council Policy 2.1 Committees of Council<br>Terms of Reference – Legal Committee |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

| | |
|---|---|
| **1** | 28/05/2024 |
| **2** | |
| **3** | |

## 1.2 Council to Chief Executive Officer

### 1.2.1 Tenders for Goods and Services – Call Tenders

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government Act 1995:*<br>s.3.57 Tenders for providing goods or services<br>*Local Government (Functions and General) Regulations 1996:*<br>r.11(1), (2) When tenders have to be publicly invited<br>r.13 Requirements when local government invites tenders though not required to do so<br>r.14 Publicly inviting tenders, requirements for |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to call tenders [F&G r.11(1)].<br>2. Authority to invite tenders although not required to do so [F&G r.13].<br>3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)].<br>4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)].<br>5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]. |
| **Council Conditions on this Delegation:** | a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where<br>i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or<br>ii. a current supply contract expiry is imminent; and<br>iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and<br>iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council. |

| | |
|---|---|
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures<br>WALGA Subscription Service – Procurement Toolkit<br>Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

| | |
|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government Act 1995:*<br>s.3.57 Tenders for providing goods or services<br>*Local Government (Functions and General) Regulations 1996*:<br>r.11(2)(j) Exercising contract extension options<br>r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders<br>r.20(1), (2), (3) Variation of requirements before entry into contract<br>r.21A Varying a contract for the supply of goods or services |
| **Delegate:** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&G.r.18(2)].<br>2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)].<br>3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine:<br>i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and<br>ii. To accept the tender that is most advantageous within the $1,000,000 (ex GST) detailed as a condition on this Delegation [F&G r.18(4)].<br>4. Authority to decline to accept any tender [F&G r.18(5)].<br>5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into **OR** the local government and the successful tenderer agree to terminate the contract [F&G r.18(6) & (7)].<br>6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations **before** entering into a contract [F&G r.20(1) and (3)].<br>7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&G r.20(2)]. |

| | |
|---|---|
| | 8. Authority to vary a tendered contract, **after** it has been entered into, provided the variation/s are necessary for the goods and services to be supplied, and do not change the scope of the original contract or increase the contract value beyond 20% subject to Council resolution [F&G r.21A(a)].<br>9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j). |
| **Council Conditions on this Delegation** | a. Exercise of authority under F&G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.<br>b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:<br>i. The total consideration under the resulting contract, arising from a tender or non-tender (i.e. request for quote), is $1,000,000.00 (ex GST) or less (excluding plant and machinery);<br>ii. The total consideration under the resulting contract for the purchase of plant or machinery is up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the *Local Government (Functions & General) Regulations 1996*.<br>iii. The expense is included in the adopted Annual Budget; and<br>iv. The tenderer has complied with requirements under F&G r.18(2) and (4).<br>c. A decision to vary a tendered contract **before** entry into the contract [F&G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers where invited to supply.<br>d. A decision to vary a tendered contract **after** entry into the contract [F&G r.21A(a)] must include evidence that the variation is minor in comparison to the total goods or services that tenders were invited to supply and must include evidence that the variation is necessary and does not change the scope of the contract.<br>e. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) **and** that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |

| | |
|---|---|
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures<br>WALGA Subscription Service – Procurement Toolkit<br>Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

| | |
|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.3 Payments from the Municipal or Trust Funds

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government (Financial Management) Regulations 1996*:<br>r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making. |
| **Delegate:** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Authority to make payments from the municipal or trust funds [FM. r.12(1)(a)] |
| **Council Conditions on this Delegation** | a. Authority to make payments is subject to annual budget limitations.<br>b. A brief description outlining the nature of each transaction and payment made from municipal or trust funds on a monthly basis is to be included. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995*:<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government Act 1995*<br>*Local Government (Financial Management) Regulations 1996* - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.<br>*Local Government (Audit) Regulations 1996*<br>Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards<br>Department of Local Government, Sport and Cultural Industries: Accounting Manual<br>EMRC Management Guidelines:<br>1. Authorisation of Expenditure<br>2. Corporate Credit Card |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

| | |
|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.4 Disposing of Property

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government Act 1995:*<br>s.3.58(2) & (3) Disposing of Property<br>*Local Government (Functions and General) Regulations 1996:*<br>R.30 Dispositions of property excluded from Act s.3.58 |
| **Delegate:** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to dispose of property to:<br>(a) the highest bidder at public auction [s.3.58(2)(a)].<br>(b) the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]<br>2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].<br>3. Authority to dispose of property, that is prescribed as exempt from the provisions of s.3.58:<br>(a) disposal of land to an adjoining owner, where the market value is less than $5000 and the delegate has determined that the land would not be of benefit to anyone other than the adjoining owner. [F&G.r.30(2)(a)]<br>(b) disposal of land, by lease, to an employee of the local government for use as the employee's residence [F&G.r.30(2)(d)].<br>(c) disposal of land, by lease, for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land. [F&G.r.30(20(e)]<br>(d) disposal of land, by lease, of a residential property to a person for residential purposes [F&G.r.30(2)(f)].<br>(e) disposal of property (other than land / buildings), where the property is disposed within 6 months after it has been unsuccessfully put out to auction, public tender or private treaty via Statewide public notice[F&G.r.(2A)]<br>(f) disposal of property, other than land / buildings, where the market value is determined as less than $20,000. [F&G r.30(3)(a)] |

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| | (g) disposal of property, other than land / buildings, where the entire consideration received for the disposal is used to purchase other property AND the total value of the other property is not more, or worth more, than $75,000. [F&G.r.30(3)(b)].<br>4. Authority to donate EMRC product limited to the value set out in the conditions pertaining to this delegation. |
| **Council Conditions on this Delegation** | a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.<br>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a value of less than $75,000 (ex GST).<br>c. Disposal by way of a donation of EMRC product is limited to a value of no more than $10,000.<br>d. When determining the method of disposal:<br>➢ Where a public auction is determined as the method of disposal:<br>⇨ Reserve price has been set by independent valuation.<br>⇨ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.<br>➢ Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.<br>➢ Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to:<br>⇨ Negotiate the sale of the property up to a -10% variance on the valuation; and<br>⇨ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded.<br>➢ A disposal under Functions and General Regulations 30(2)(a), (f), (2A) or (3)(a), (b), the disposal method selected must obtain a best value outcome for the Local Government.<br>➢ A disposal under Functions and General Regulations 30(2)(d), must be assessed as equitable in context of disposals to other employees of the Local Government. |

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| | ➢ Disposal methodology must consider and where practicable demonstrate environmentally responsible outcomes. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995*:<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | **Chief Financial Officer** |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | Sub-delegate may:<br>a. Authorise the disposal of any EMRC fleet vehicles in accordance with EMRC's vehicle replacement schedule.<br>b. Set the reserve price of the EMRC fleet vehicles subject to a public auction or public tender.<br>c. Offer or accept an alternate offer price in the event the reserve price is not met. |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government Act 1995* – s.3.58 Disposal of Property<br>*Local Government (Functions and General) Regulations 1995* – r.30 Dispositions of property excluded from Act s. 3.58<br>EMRC Management Guidelines:<br>1. Fleet Vehicle Allocation |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
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### 1.2.5 Contracts for the Sale of Products

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| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | Authority to enter into contracts for the sale of EMRC generated products to a maximum value of $3 million. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Authority to enter into contracts for the sale of EMRC generated products |
| **Council Conditions on this Delegation:** | Up to a maximum contract value of three million dollars ($3,000,000) ex GST. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 28/05/2024 |
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### 1.2.6 Contracts for Waste Disposal Related to Operations

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Authority to negotiate and enter into waste disposal contracts related to operations. |
| **Council Conditions on this Delegation:** | Related to waste disposal related to operations at Red Hill Waste Management Facility and Hazelmere Resource Recovery Park |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
| **2** | |
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### 1.2.7 Legal Matters relating to Anergy Australia Pty Ltd

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | 1. Authority to issue, and instruct EMRC's lawyers to issue, any default notices that may be required pursuant to any of the agreements between Anergy Australia Pty Ltd and the EMRC (D2019/10941).<br>2. Authority to represent the EMRC's interest and vote on its behalf at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to issue any default notices that may be required pursuant to any of the agreements with Anergy Australia Pty Ltd.<br>2. Authority to represent the EMRC's interest and vote at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson. |
| **Council Conditions on this Delegation:** | a. The authority to represent and vote at creditors meeting is in consultation with the Chairperson and Deputy Chairperson. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
| **2** | |
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### 1.2.8 Complaints Officer

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government (Model Code of Conduct) Regulations 2021:*<br>r.11(3) of Schedule 1 The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. The Chief Executive Officer is to be the Complaints Officer.<br>2. Authority to appoint authorised complaints officers. |
| **Council Conditions on this Delegation:** | Nil |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | EMRC Code of Conduct<br>EMRC Council Member Complaints Procedure<br>EMRC Complaint About Alleged Breach Form |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
| **2** | |
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### 1.2.9 Air Pollution Control Residue Disposal

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | 1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal agreement and financial direct deed, subject to minor variations and the satisfaction of the requirements of s.3.59 of the *Local Government Act 1995* (D2022/18466).<br>2. Authority to exercise the option to proceed with the additional items identified in the report, subject to a review of the business case outcomes for the additional capital expenditure.<br>3. Authority to enter into a contract with Enviropacific, in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Enviropacific. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal and financial direct deed.<br>2. Authority to exercise the option to proceed with the additional items identified in the report.<br>3. Authority to enter into a contract with Enviropacific in accordance with their submitted tender, subject to minor variations. |
| **Council Conditions on this Delegation:** | a. Subject to the satisfaction of the requirements of s.3.59 of the *Local Government Act 1995*.<br>b. Subject to a review of the business case outcomes for the additional capital expenditure. |

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| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government Act 1995* – prescribe applicable statutory procedures |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.10 Procurement of Spare Parts and Repairs for HAAS Grinder

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO<br>*Local Government (Functions and General) Regulations 1996:*<br>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier. |
| **Express Power of Duty Delegated** | Authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. The CEO has been granted authority to accept quotations for spare parts and periodic equipment repairs of the HAAS timber.<br>2. Exemption has been granted for tenders do not have to be publicly invited. |
| **Council Conditions on this Delegation:** | Accept quotations only from HAAS or its authorised suppliers. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
| **2** | |
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## 1.2.11 Agreement with City of Kalamunda to Engage Deloitte

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO<br>*Local Government (Functions and General) Regulations 1996:*<br>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier. |
| **Express Power of Duty Delegated** | Authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. The CEO has been granted authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte.<br>2. Exemption has been granted for tenders do not have to be publicly invited. |
| **Council Conditions on this Delegation:** | Subject to the terms specified in the Confidential Report (D2025/03804). |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>**Conditions on the delegation also apply to sub-delegation.** | N/A |
| **Compliance Links** | Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 30/04/2024 |
| **2** | |
| **3** | |

EMRC

# Eastern Metropolitan Regional Council Delegations Register

**Current as at 22 May 2025**

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# 1 *Local Government Act 1995* Delegations

## 1.1 Council to Committees of Council

### 1.1.2 Legal Committee

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.16 Delegation of some powers and duties to certain committees. |
| **Express Power of Duty Delegated** | *Authority to undertake actions in response to the legal matter outlined within confidential report (D2021/01716) and any related matters with regards to the Establishment Agreement (D2021/00930).* |
| **Delegate** | **Chief Executive Officer Recruitment Committee** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Undertake actions in response the legal matter and any related EMRC Establishment Agreement matters. |
| **Council Conditions on this Delegation:** | Nil |
| **Express Power to Sub-Delegate:** | Nil |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | N/A |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Council Policy 2.1 Committees of Council<br>Terms of Reference – Legal Committee |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 28/05/2024 |
| **2** | |
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## 1.2 Council to Chief Executive Officer

### 1.2.1 Tenders for Goods and Services – Call Tenders

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government Act 1995:*<br>s.3.57 Tenders for providing goods or services<br>*Local Government (Functions and General) Regulations 1996:*<br>r.11(1), (2) When tenders have to be publicly invited<br>r.13 Requirements when local government invites tenders though not required to do so<br>r.14 Publicly inviting tenders, requirements for |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to call tenders [F&G r.11(1)].<br>2. Authority to invite tenders although not required to do so [F&G r.13].<br>3. Authority to determine in writing, before tenders are called, the criteria for acceptance of tenders [F&G r.14(2a)].<br>4. Authority to determine the information that is to be disclosed to those interested in submitting a tender [F&G r.14(4)(a)].<br>5. Authority to vary tender information after public notice of invitation to tender and before the close of tenders, taking reasonable steps to ensure each person who has sought copies of the tender information is provided notice of the variation [F&G r.14(5)]. |
| **Council Conditions on this Delegation:** | a. Tenders may only be called where there is an adopted budget for the proposed goods or services, with the exception being in the period immediately prior to the adoption of a new Annual Budget where<br>i. the proposed goods or services are required to fulfil a routine contract related to the day to day operations of the Local Government; or<br>ii. a current supply contract expiry is imminent; and<br>iii. the value of the proposed new contract has been included in the draft Annual Budget proposed for adoption, and<br>iv. the tender specification includes a provision that the tender will only be awarded subject to the budget adoption by the Council. |

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| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures<br>WALGA Subscription Service – Procurement Toolkit<br>Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.2 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government Act 1995:*<br>s.3.57 Tenders for providing goods or services<br>*Local Government (Functions and General) Regulations 1996*:<br>r.11(2)(j) Exercising contract extension options<br>r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders<br>r.20(1), (2), (3) Variation of requirements before entry into contract<br>r.21A Varying a contract for the supply of goods or services |
| **Delegate:** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to determine whether or not to reject tenders that do not comply with requirements as specified in the invitation to tender [F&G.r.18(2)].<br>2. Authority to seek clarification from tenderers in relation to information contained in their tender submission [F&G r.18(4a)].<br>3. Authority to assess, by written evaluation, tenders that have not been rejected, to determine:<br>i. The extent to which each tender satisfies the criteria for deciding which tender to accept; and<br>ii. To accept the tender that is most advantageous within the $1,000,000 (ex GST) detailed as a condition on this Delegation [F&G r.18(4)].<br>4. Authority to decline to accept any tender [F&G r.18(5)].<br>5. Authority to accept the next most advantageous tender if, within 6-months of accepting a tender, a contract has not been entered into **OR** the local government and the successful tenderer agree to terminate the contract [F&G r.18(6) & (7)].<br>6. Authority to determine whether variations in goods and services required are minor variations, and to negotiate with the successful tenderer to make minor variations **before** entering into a contract [F&G r.20(1) and (3)].<br>7. Authority to choose the next most advantageous tender to accept, if the chosen tenderer is unable or unwilling to form a contract to supply the varied requirement OR the minor variation cannot be agreed with the successful tenderer, so that the tenderer ceases to be the chosen tenderer [F&G r.20(2)]. |

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| | 8. Authority to vary a tendered contract, **after** it has been entered into, provided the variation/s are necessary for the goods and services to be supplied, and do not change the scope of the original contract or increase the contract value beyond 20% subject to Council resolution [F&G r.21A(a)].<br>9. Authority to exercise a contract extension option that was included in the original tender specification and contract in accordance with r.11(2)(j). |
| **Council Conditions on this Delegation** | a. Exercise of authority under F&G.r.18(2) requires consideration of whether or not the requirements as specified in the invitation to tender have been expressed as mandatory and if so, discretion may not be capable of being exercised – consider process contract implications.<br>b. In accordance with s.5.43(b), tenders may only be accepted under this delegation, where:<br>i. The total consideration under the resulting contract, arising from a tender or non-tender (i.e. request for quote), is $1,000,000.00 (ex GST) or less (excluding plant and machinery);<br>ii. The total consideration under the resulting contract for the purchase of plant or machinery is up to the Council approved and adopted budget allocation set aside for that specific purpose and subject to the requirements of the *Local Government (Functions & General) Regulations 1996*.<br>iii. The expense is included in the adopted Annual Budget; and<br>iv. The tenderer has complied with requirements under F&G r.18(2) and (4).<br>c. A decision to vary a tendered contract **before** entry into the contract [F&G r.20(1) and (3)] must include evidence that the variation is minor in comparison to the total goods or services that tenderers where invited to supply.<br>d. A decision to vary a tendered contract **after** entry into the contract [F&G r.21A(a)] must include evidence that the variation is minor in comparison to the total goods or services that tenders were invited to supply and must include evidence that the variation is necessary and does not change the scope of the contract.<br>e. A decision to renew or extend the contract must only occur where the original contract contained the option to renew or extend its term as per r.11(2)(j) **and** that the contractor's performance has been reviewed and the review evidences the rationale for entering into the extended term. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |

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| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government (Functions and General) Regulations 1996* – prescribe applicable statutory procedures<br>WALGA Subscription Service – Procurement Toolkit<br>Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

| | |
|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.3 Payments from the Municipal or Trust Funds

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government (Financial Management) Regulations 1996*:<br>r.12(1)(a) Payments from municipal fund or trust fund, restrictions on making. |
| **Delegate:** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Authority to make payments from the municipal or trust funds [FM. r.12(1)(a)] |
| **Council Conditions on this Delegation** | a. Authority to make payments is subject to annual budget limitations.<br>b. A brief description outlining the nature of each transaction and payment made from municipal or trust funds on a monthly basis is to be included. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995*:<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government Act 1995*<br>*Local Government (Financial Management) Regulations 1996* - refer specifically r.13 Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.<br>*Local Government (Audit) Regulations 1996*<br>Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards<br>Department of Local Government, Sport and Cultural Industries: Accounting Manual<br>EMRC Management Guidelines:<br>1. Authorisation of Expenditure<br>2. Corporate Credit Card |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.4 Disposing of Property

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government Act 1995:*<br>s.3.58(2) & (3) Disposing of Property<br>*Local Government (Functions and General) Regulations 1996:*<br>R.30 Dispositions of property excluded from Act s.3.58 |
| **Delegate:** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to dispose of property to:<br>(a) the highest bidder at public auction [s.3.58(2)(a)].<br>(b) the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]<br>2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].<br>3. Authority to dispose of property, that is prescribed as exempt from the provisions of s.3.58:<br>(a) disposal of land to an adjoining owner, where the market value is less than $5000 and the delegate has determined that the land would not be of benefit to anyone other than the adjoining owner. [F&G.r.30(2)(a)]<br>(b) disposal of land, by lease, to an employee of the local government for use as the employee's residence [F&G.r.30(2)(d)].<br>(c) disposal of land, by lease, for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land. [F&G.r.30(20(e)]<br>(d) disposal of land, by lease, of a residential property to a person for residential purposes [F&G.r.30(2)(f)].<br>(e) disposal of property (other than land / buildings), where the property is disposed within 6 months after it has been unsuccessfully put out to auction, public tender or private treaty via Statewide public notice[F&G.r.(2A)]<br>(f) disposal of property, other than land / buildings, where the market value is determined as less than $20,000. [F&G r.30(3)(a)] |

| | |
|---|---|
| | (g) disposal of property, other than land / buildings, where the entire consideration received for the disposal is used to purchase other property AND the total value of the other property is not more, or worth more, than $75,000. [F&G.r.30(3)(b)].<br>4. Authority to donate EMRC product limited to the value set out in the conditions pertaining to this delegation. |
| **Council Conditions on this Delegation** | a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.<br>b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a value of less than $75,000 (ex GST).<br>c. Disposal by way of a donation of EMRC product is limited to a value of no more than $10,000.<br>d. When determining the method of disposal:<br>➢ Where a public auction is determined as the method of disposal:<br>⇨ Reserve price has been set by independent valuation.<br>⇨ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.<br>➢ Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.<br>➢ Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to:<br>⇨ Negotiate the sale of the property up to a -10% variance on the valuation; and<br>⇨ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded.<br>➢ A disposal under Functions and General Regulations 30(2)(a), (f), (2A) or (3)(a), (b), the disposal method selected must obtain a best value outcome for the Local Government.<br>➢ A disposal under Functions and General Regulations 30(2)(d), must be assessed as equitable in context of disposals to other employees of the Local Government. |

| | |
|---|---|
| | ➢ Disposal methodology must consider and where practicable demonstrate environmentally responsible outcomes. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995*:<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | **Chief Financial Officer** |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | Sub-delegate may:<br>a. Authorise the disposal of any EMRC fleet vehicles in accordance with EMRC's vehicle replacement schedule.<br>b. Set the reserve price of the EMRC fleet vehicles subject to a public auction or public tender.<br>c. Offer or accept an alternate offer price in the event the reserve price is not met. |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government Act 1995* – s.3.58 Disposal of Property<br>*Local Government (Functions and General) Regulations 1995* – r.30 Dispositions of property excluded from Act s. 3.58<br>EMRC Management Guidelines:<br>1. Fleet Vehicle Allocation |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.5 Contracts for the Sale of Products

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | Authority to enter into contracts for the sale of EMRC generated products to a maximum value of $3 million. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Authority to enter into contracts for the sale of EMRC generated products |
| **Council Conditions on this Delegation:** | Up to a maximum contract value of three million dollars ($3,000,000) ex GST. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 28/05/2024 |
| **2** | |
| **3** | |

### 1.2.6 Contracts for Waste Disposal Related to Operations

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | Authority to negotiate and enter into waste disposal contracts related to operations. |
| **Council Conditions on this Delegation:** | Related to waste disposal related to operations at Red Hill Waste Management Facility and Hazelmere Resource Recovery Park |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.7 Legal Matters relating to Anergy Australia Pty Ltd

| | |
|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | 1. Authority to issue, and instruct EMRC's lawyers to issue, any default notices that may be required pursuant to any of the agreements between Anergy Australia Pty Ltd and the EMRC (D2019/10941).<br>2. Authority to represent the EMRC's interest and vote on its behalf at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to issue any default notices that may be required pursuant to any of the agreements with Anergy Australia Pty Ltd.<br>2. Authority to represent the EMRC's interest and vote at any creditors meeting to be held by the voluntary administrator of Anergy Australia Pty Ltd, in consultation with the Chairperson and Deputy Chairperson. |
| **Council Conditions on this Delegation:** | a. The authority to represent and vote at creditors meeting is in consultation with the Chairperson and Deputy Chairperson. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns. |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.8 Complaints Officer

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | *Local Government (Model Code of Conduct) Regulations 2021:*<br>r.11(3) of Schedule 1 The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. The Chief Executive Officer is to be the Complaints Officer.<br>2. Authority to appoint authorised complaints officers. |
| **Council Conditions on this Delegation:** | Nil |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | EMRC Code of Conduct<br>EMRC Council Member Complaints Procedure<br>EMRC Complaint About Alleged Breach Form |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

| | |
|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.9 Air Pollution Control Residue Disposal

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO |
| **Express Power of Duty Delegated** | 1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal agreement and financial direct deed, subject to minor variations and the satisfaction of the requirements of s.3.59 of the *Local Government Act 1995* (D2022/18466).<br>2. Authority to exercise the option to proceed with the additional items identified in the report, subject to a review of the business case outcomes for the additional capital expenditure.<br>3. Authority to enter into a contract with Enviropacific, in accordance with their submitted tender, subject to any minor variations that may be agreed on between the CEO and Enviropacific. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. Authority to negotiate and enter into the Air Pollution Control Residue Disposal and financial direct deed.<br>2. Authority to exercise the option to proceed with the additional items identified in the report.<br>3. Authority to enter into a contract with Enviropacific in accordance with their submitted tender, subject to minor variations. |
| **Council Conditions on this Delegation:** | a. Subject to the satisfaction of the requirements of s.3.59 of the *Local Government Act 1995*.<br>b. Subject to a review of the business case outcomes for the additional capital expenditure. |

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| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Delegates are designated employees under s.5.74 and are required to provide Primary and Annual Returns.<br>*Local Government Act 1995* – prescribe applicable statutory procedures |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.10 Procurement of Spare Parts and Repairs for HAAS Grinder

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO<br>*Local Government (Functions and General) Regulations 1996:*<br>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier. |
| **Express Power of Duty Delegated** | Authority to accept quotations from HAAS or its authorised suppliers for the supply of spare parts and periodic equipment repairs of the HAAS timber grinder. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. The CEO has been granted authority to accept quotations for spare parts and periodic equipment repairs of the HAAS timber.<br>2. Exemption has been granted for tenders do not have to be publicly invited. |
| **Council Conditions on this Delegation:** | Accept quotations only from HAAS or its authorised suppliers. |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>*Conditions on the delegation also apply to sub-delegation.* | N/A |
| **Compliance Links** | Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 15/04/2024 |
| **2** | |
| **3** | |

### 1.2.11 Agreement with City of Kalamunda to Engage Deloitte

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|---|---|
| **Delegator**<br>*Power/Duty assigned in legislation to:* | Local Government |
| **Express Power to Delegate**<br>*Power that enables a delegation to be made.* | *Local Government Act 1995:*<br>s.5.42 Delegation of some powers or duties to the CEO<br>s.5.43 Limitations on delegations to the CEO<br>*Local Government (Functions and General) Regulations 1996:*<br>r.11 (2)(f) Tenders do not have to be publicly if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier. |
| **Express Power of Duty Delegated** | Authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte. |
| **Delegate** | **Chief Executive Officer** |
| **Function:**<br>*This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.* | 1. The CEO has been granted authority to negotiate and enter into an agreement with City of Kalamunda to engage Deloitte.<br>2. Exemption has been granted for tenders do not have to be publicly invited. |
| **Council Conditions on this Delegation:** | Subject to the terms specified in the Confidential Report (D2025/03804). |
| **Express Power to Sub-Delegate:** | *Local Government Act 1995:*<br>s.5.44 CEO may delegate some powers and duties to other employees |
| **Sub-Delegate/s:**<br>*Appointed by CEO* | Nil |
| **CEO Conditions on this Sub-Delegation:**<br>**Conditions on the delegation also apply to sub-delegation.** | N/A |
| **Compliance Links** | Council Policy 3.5 Purchasing Policy |
| **Record Keeping:** | Records to be kept in accordance with the current EMRC Record Keeping Plan |

**Version Control:**

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|---|---|
| **1** | 30/04/2024 |
| **2** | |
| **3** | |

## 14.5 REVIEW OF COUNCIL POLICIES

**D2025/09740**

### PURPOSE OF REPORT

The purpose of this report is to review four of the EMRC's policies to ensure responsible and accountable governance and management of the EMRC.

### KEY POINT(S)

- The following policies are tabled for Council's review and adoption:
  - Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items;
  - Council Policy 1.7 – Legal Representation Costs Indemnification;
  - Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council; and
  - Council Policy 2.3 – Councillor Training and Continuous Professional Development.
- It is proposed that existing policies, as revised, be adopted.

### RECOMMENDATION(S)

That:

1. Council adopts the Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items as reviewed and amended forming Attachment 3 to this report.
2. Council adopts the Council Policy 1.7 – Legal Representation Costs Indemnification as reviewed and amended forming Attachment 5 to this report.
3. Council adopts the Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council as reviewed and amended forming Attachment 7 to this report.
4. Council adopts the Council Policy 2.3 – Councillor Training and Continuous Professional Development as reviewed and amended forming Attachment 9 to this report.
5. The adopted policies, as reviewed and amended be scheduled to be reviewed again in four years.

### SOURCE OF REPORT

| Employee Disclosure under s.5.70 of the *Local Government Act 1995*: | | |
|---|---|---|
| **Author(s)** | Chief Financial Officer | Nil |
| **Responsible Officer** | Chief Financial Officer | Nil |

## BACKGROUND

1 Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items was last fully reviewed at the meeting of Council held on 23 June 2022.

2 Council Policy 1.7 – Legal Representation Costs Indemnification was last fully reviewed at the meeting of Council held on 23 June 2022.

3 Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council was last fully reviewed at the meeting of Council held on 23 June 2022.

4 Council Policy 2.3 – Councillor Training and Continuous Professional Development was last fully reviewed at the meeting of Council held on 24 February 2022.

## REPORT

5 The policies of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council policies and procedures.

6 Thus, it is important that policies are reviewed periodically and amended where necessary.

7 EMRC's Executive Leadership Team, together with relevant Officers, have undertaken a comprehensive review of four policies. The following objectives were used as a basis for undertaking the review:

- ⇨ To ensure policies met the definition of a *policy*;
- ⇨ To incorporate in the policies appropriate amendments to account for changes due to legislative changes (if any) or details such as dates, times and values since the last review; and
- ⇨ To ensure the policies are contemporary and appropriate for the Council.

8 The four policies have been reviewed and the changes are tabled here for Council's consideration.

9 The main types of considerations for this review are as follows:

- ⇨ Maintain the current policy without amendment;
- ⇨ Maintain the policy with amendments; and
- ⇨ Delete the policy if it is no longer required, for example if these are covered under the *Local Government Act 1995* and regulations or has been incorporated into another policy.

10 A summary of the proposed changes to the Council policies are provided in Attachment 1 of this report.

11 The proposed changes are tracked and provided in Attachment 2, 4, 6 and 8 of this report.

12 All the changes for the Council Policies are minor updates only.

13 No significant changes have been made to the policies.

14 A clean copy of the final draft of the revised three policies are tabled for Council's consideration for adoption, forming Attachment 3, 5, 7 and 9 of this report.

15 Consistent with previous Council instructions to review Policy every four years, all the policies will be reviewed progressively during a four-year cycle.

## STRATEGIC/POLICY IMPLICATIONS

16 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

## FINANCIAL IMPLICATIONS

17 Nil

## SUSTAINABILITY IMPLICATIONS

18 The policies under review contribute to sustainability by informing management and the public about key Council policies and procedures.

## RISK MANAGEMENT

| Risk – Non-Compliance with Local Government Act and Regulations | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Moderate | Unlikely | Moderate |
| **Action/Strategy** | | |
| ➢ Council to adopt the revised Council Policies 1.5, 1.7, 1.12 and 2.3 | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean<br>City of Bayswater<br>Shire of Mundaring<br>City of Swan | Nil |

## ATTACHMENT(S)

1. Summary of Four EMRC Policies and Recommended Changes (D2025/09742)
2. Council Policy 1.5 Meeting Agenda/Minutes – Confidential Items with tracked changes to the documents (D2025/009744)
3. Council Policy 1.5 - Meeting Agenda/Minutes – Confidential Items incorporating changes made i.e. final Policy document (D2025/09745)
4. Council Policy 1.7 - Legal Representation Costs Indemnification with tracked changes to the documents (D2025/09746)
5. Council Policy 1.7 - Legal Representation Costs Indemnification incorporating changes made i.e. final Policy document (D2025/09747)
6. Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council with tracked changes to the documents (D2025/09748)
7. Council Policy 1.12 - Personal Protective Equipment (PPE) Costs Incurred by Council incorporating changes made i.e. final Policy document (D2025/09749)

8. Council Policy 2.3 - Councillor Training and Continuous Professional Development with tracked changes to the documents (D2025/09751)
9. Council Policy 2.3 - Councillor Training and Continuous Professional Development incorporating changes made i.e. final Policy document (D2025/09752)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That:

10. Council adopts the Council Policy 1.5 – Meeting Agenda/Minutes – Confidential Items as reviewed and amended forming Attachment 3 to this report.
11. Council adopts the Council Policy 1.7 – Legal Representation Costs Indemnification as reviewed and amended forming Attachment 5 to this report.
12. Council adopts the Council Policy 1.12 – Personal Protective Equipment (PPE) Costs Incurred by Council as reviewed and amended forming Attachment 7 to this report.
13. Council adopts the Council Policy 2.3 – Councillor Training and Continuous Professional Development as reviewed and amended forming Attachment 9 to this report.
14. The adopted policies, as reviewed and amended be scheduled to be reviewed again in four years.

## COUNCIL RESOLUTION(S)

MOVED CR ELLERY SECONDED CR JEANS

THAT:

1. COUNCIL ADOPTS THE COUNCIL POLICY 1.5 – MEETING AGENDA/MINUTES – CONFIDENTIAL ITEMS AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT.
2. COUNCIL ADOPTS THE COUNCIL POLICY 1.7 – LEGAL REPRESENTATION COSTS INDEMNIFICATION AS REVIEWED AND AMENDED FORMING ATTACHMENT 5 TO THIS REPORT.
3. COUNCIL ADOPTS THE COUNCIL POLICY 1.12 – PERSONAL PROTECTIVE EQUIPMENT (PPE) COSTS INCURRED BY COUNCIL AS REVIEWED AND AMENDED FORMING ATTACHMENT 7 TO THIS REPORT.
4. COUNCIL ADOPTS THE COUNCIL POLICY 2.3 – COUNCILLOR TRAINING AND CONTINUOUS PROFESSIONAL DEVELOPMENT AS REVIEWED AND AMENDED FORMING ATTACHMENT 9 TO THIS REPORT.
5. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.

**CARRIED UNANIMOUSLY**

EMRC

# Summary of EMRC Policies and Recommended Changes

## 1. Management Policies

| No: | Policy Title | Summary of Changes |
|---|---|---|
| 1.5 | Meeting Agenda / Minutes – Confidential Items | Keep with minor amendments including:<br>➢ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.<br>➢ Updated to refer to the new *EMRC Meeting Procedures Local Law 2023.*<br>➢ *Updated Policy Statement to include references to Councillors.*<br>➢ Review every four years. |
| 1.7 | Legal Representation Costs Indemnification | Keep with minor amendments including:<br>➢ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027 objectives.<br>➢ Remove reference to expired delegations.<br>➢ Review every four years. |
| 1.12 | Personal Protective Equipment (PPE) Costs Incurred by Council | Keep with minor amendments including:<br>➢ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027 objectives.<br>➢ Review every four years. |

## 2. Council and Committee Policies

| No: | Policy Title | Summary of Changes |
|---|---|---|
| 2.3 | Councillor Training and Continuous Professional Development | Keep with minor amendments including:<br>➢ Updated Strategic Plan Objective in line with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027 objectives.<br>➢ Review every four years. |

# Council Policy 1.5

## Meeting Agenda/Minutes - Confidential Items

### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC.~~ To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

### Legislation

*Local Government Act 1995 s.5.23, s.5.25(1)(j), s.5.94 and s.5.95*

*Local Government (Administration) Regulations 1996 ~~s.5.23,~~ r14, r29 and r29A*

*Local Government (Rules of Conduct) Regulations 2007*

*Freedom of Information Act 1992 ~~r.6~~ Schedule 1 Clause 4*

*~~EMRC Standing Order Local Law 2013 clauses, 4.20 and 5.13~~EMRC Meeting Procedures Local Law 2023 cl. 4.20 and cl. 5.13.*

### Policy Statement

1. That, in accordance with s.5.23 of the ~~*Local Government Act*~~, items which at the discretion of the Chief Executive Officer (CEO) are confidential are to be distributed separate from but accompanying the Council and/or Committee agendas and marked confidential.
2. That the agenda is to indicate that an item should be treated as confidential while it is being considered by Council/Committee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That confidential documents and attachments are distributed to all C~~c~~ouncillors and deputy members via an online platform (i.e. Diligent Board) upon delivery of all relevant agendas.
5. That in accordance with s.5.95(1)(b) and s.5.95(3) of the *Local Government Act 1995* the reports and other documents; relating to the confidential item and presentation at the meeting, not be available for inspection by the public unless the document has been declassified.

The procedure for dealing with confidential information is:

1. Confidential information will be categorised by the EMRC CEO into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs, ~~and~~ officers and Councillors.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, commercially sensitive information and information relating to employees and information which if disclosed will or may cause harm to the EMRC.

3. Where confidential information is to be disclosed only to the Council, the Council may consider that information behind closed doors. Release of confidential information will be limited to officers and employees of the EMRC and Council members including member Council Mayors and Shire President. Confidential information will not be disclosed to any third party, inclusive of member Council CEOs, ~~and~~ officers and Councillors unless authorised by the EMRC CEO prior.

4. Confidential information which may be disclosed to committees and member Council CEOs, ~~and~~ officers and Councillors will be marked as being expressly subject to confidentiality and will be considered behind closed doors by those committees and member Council CEO's.

5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEO's, ~~and~~ officers and Councillors may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs, ~~and~~ officers and Councillors.

6. Application of these procedures will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs, ~~and~~ officers and Councillors may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and to avoid the need for litigation by the EMRC.

## Financial Considerations

Nil

## Adopted/Reviewed

18 September 1997
22 July 1999
02 May 2002
20 May 2004
23 February 2006
18 September 2008
23 September 2010
18 September 2014
06 December 2018
21 March 2019
23 June 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027~~3~~

## Responsible Unit

Business Support Team

# Council Policy 1.5

## Meeting Agenda/Minutes - Confidential Items

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To ensure that confidential items, appearing on the Council and/or Committee agendas are easily recognised so that they can be dealt with in accordance with their special nature.

### Legislation

*Local Government Act 1995 s.5.23, s.5.25(1)(j), s.5.94 and s.5.95*

*Local Government (Administration) Regulations 1996 r14, r29 and r29A*

*Local Government (Rules of Conduct) Regulations 2007*

*Freedom of Information Act 1992 Schedule 1 Clause 4*

*EMRC Meeting Procedures Local Law 2023 cl. 4.20 and cl. 5.13.*

### Policy Statement

1. That, in accordance with s.5.23 of the items which at the discretion of the Chief Executive Officer (CEO) are confidential are to be distributed separate from but accompanying the Council and/or Committee agendas and marked confidential.
2. That the agenda is to indicate that an item should be treated as confidential while it is being considered by Council/Committee.
3. That the Council and/or Committee decision relating to a confidential item be included in the minutes of the meeting.
4. That confidential documents and attachments are distributed to all Councillors and deputy members via an online platform (i.e. Diligent Board) upon delivery of all relevant agendas.
5. That in accordance with s.5.95(1)(b) and s.5.95(3) of the *Local Government Act 1995* the reports and other documents; relating to the confidential item and presentation at the meeting, not be available for inspection by the public unless the document has been declassified.

The procedure for dealing with confidential information is:

1. Confidential information will be categorised by the EMRC CEO into information that will be disclosed only to the Council and information which may be disclosed to committees and member Council CEOs,officers and Councillors.
2. Confidential information which will only be disclosed to the Council will include information which is the subject of legal professional privilege, commercially sensitive information and information relating to employees and information which if disclosed will or may cause harm to the EMRC.

3. Where confidential information is to be disclosed only to the Council, the Council may consider that information behind closed doors. Release of confidential information will be limited to officers and employees of the EMRC and Council members including member Council Mayors and Shire President. Confidential information will not be disclosed to any third party, inclusive of member Council CEOs, officers and Councillors unless authorised by the EMRC CEO prior.
4. Confidential information which may be disclosed to committees and member Council CEOs,officers and Councillors will be marked as being expressly subject to confidentiality and will be considered behind closed doors by those committees and member Council CEO's.
5. Confidential information which is categorised by the CEO to be not disclosed to committees and member Council CEO's, officers and Councillors may be referred to Council for review about whether it should be disclosed to committees and member Council CEOs,officers and Councillors.
6. Application of these procedures will be made in a manner which will facilitate decision making by the EMRC and its Council and committees, prevent confidential information being accidentally disseminated, minimise the conflict of interest member Council CEOs,officers and Councillors may have consequent upon the duty they owe to a participant and the legal and equitable duty of confidence they owe to the EMRC and to avoid the need for litigation by the EMRC.

## Financial Considerations

Nil

## Adopted/Reviewed

18 September 1997
22 July 1999
02 May 2002
20 May 2004
23 February 2006
18 September 2008
23 September 2010
18 September 2014
06 December 2018
21 March 2019
23 June 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027

## Responsible Unit

Business Support Team

# Council Policy 1.7

## Legal Representation Costs Indemnification

### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC.~~ To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To protect the interests of Council members and employees (including past members and former employees) where they become involved in civil legal proceedings because of their official functions. In most situations the EMRC may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.

In each case it will be necessary to determine whether assistance with legal costs and other liabilities is justified for the good government of the R~~r~~egion.

### Legislation

*Local Government Act 1995 s9.56 – s.9.57*

*Local Government (Functions and General) Regulations 1996 r.35*

### Policy Statement

#### 1 General Principles

a) The EMRC may provide financial assistance to members and employees in connection with the performance of their duties provided that the member or employee has acted reasonably and has not acted illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith.

b) The EMRC may provide such assistance in the following types of legal proceedings:

i) Those brought by members and employees to enable them to carry out their EMRC functions (eg where a member or employee seeks a restraining order against a person using threatening behaviour);

ii) Those brought against members or employees this could be in relation to a decision of Council or an employee which aggrieves another person or where the conduct of a member or employee in carrying out his or her functions is considered detrimental to the person (eg defending defamation actions); and

iii) Statutory or other inquiries where representation of members or employees is justified.

c) The EMRC will not support any defamation actions seeking the payment of damages for individual members or employees in regard to comments or criticisms levelled at their conduct in their respective roles. Members or employees are not precluded, however, from taking their own private action. Further, the EMRC may seek its own advice on any aspect relating to such comments and criticisms of relevance to it.

d) The legal services the subject of assistance under this policy will usually be provided by the EMRC's solicitors. Where this is not appropriate for practical reasons or because of a conflict of interest then the service may be provided by other solicitors approved by the EMRC.

## 2 Applications for Financial Assistance

a) Subject to item (f), decisions as to financial assistance under this policy are to be made by Council.

b) A member or employee requesting financial support for legal services under this policy is to make an application in writing, where possible in advance, to the Council providing full details of the circumstances of the matter and the legal services required. Such a request is to contain a declaration that the applicant has acted in good faith, and has not acted unlawfully or in any way that constitutes improper conduct in relation to the matter to which the application relates.

c) The application is to be accompanied by a written statement by the applicant that he or she:

   i) has read, and understands, the terms of this policy;

   ii) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 3 and any other conditions to which the approval is subject; and

   iii) undertakes to repay to the EMRC any legal representation costs in accordance with the provisions of clause 3.

d) An application to the Council is to be accompanied by an assessment of the request and with a recommendation, which has been prepared by, or on behalf of, the Chief Executive Officer (CEO) or where the CEO is the applicant by the Chief Financial Officer.

e) A member or employee requesting financial support for legal services, or any other person who might have a financial interest in the matter, should take care to ensure compliance with the financial interest provisions of the *Local Government Act 1995*.

f) Where there is a need for the provision of urgent legal services before an application can be considered by Council, the CEO may give an authorisation to the value of $5,000 provided that the power to make such an authorisation has been delegated to the CEO in writing under section 5.42 of the *Local Government Act 1995*. Council has delegated the authority to the CEO, up to $5,000 per application, where the need arises for urgent legal services.

g) Where it is the CEO who is seeking urgent financial support for legal services the Chief Financial Officer in consultation with the Chairman shall deal with the application.

## 3 Repayment of Assistance

a) Any amount recovered by a member or employee in proceedings, whether for costs or damages, will be off set against any monies paid or payable by the EMRC.

b) Assistance will be withdrawn where the Council determines, upon legal advice, that a person has acted unreasonably, illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith; or where information from the person is shown to have been false or misleading.

c) Where assistance is so withdrawn, the person who obtained financial support is to repay any moneys already provided. The EMRC may take action to recover any such moneys in a court of competent jurisdiction.

## Financial Considerations

A contingent item that could materialise at any time and therefore requires a budget allocation.

## Adopted/Reviewed

20 October 2000
14 December 2000
02 May 2002
20 May 2004
23 February 2006
18 September 2008
23 September 2010
18 September 2014
06 December 2018
23 June 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027~~3~~

## Responsible Unit

Business Support Team

EMRC

# Council Policy 1.7

## Legal Representation Costs Indemnification

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To protect the interests of Council members and employees (including past members and former employees) where they become involved in civil legal proceedings because of their official functions. In most situations the EMRC may assist the individual in meeting reasonable expenses and any liabilities incurred in relation to those proceedings.

In each case it will be necessary to determine whether assistance with legal costs and other liabilities is justified for the good government of the Region.

### Legislation

*Local Government Act 1995 s9.56 – s.9.57*

*Local Government (Functions and General) Regulations 1996 r.35*

### Policy Statement

#### 1 General Principles

a) The EMRC may provide financial assistance to members and employees in connection with the performance of their duties provided that the member or employee has acted reasonably and has not acted illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith.

b) The EMRC may provide such assistance in the following types of legal proceedings:

i) Those brought by members and employees to enable them to carry out their EMRC functions (eg where a member or employee seeks a restraining order against a person using threatening behaviour);

ii) Those brought against members or employees this could be in relation to a decision of Council or an employee which aggrieves another person or where the conduct of a member or employee in carrying out his or her functions is considered detrimental to the person (eg defending defamation actions); and

iii) Statutory or other inquiries where representation of members or employees is justified.

c) The EMRC will not support any defamation actions seeking the payment of damages for individual members or employees in regard to comments or criticisms levelled at their conduct in their respective roles. Members or employees are not precluded, however, from taking their own private action. Further, the EMRC may seek its own advice on any aspect relating to such comments and criticisms of relevance to it.

d) The legal services the subject of assistance under this policy will usually be provided by the EMRC's solicitors. Where this is not appropriate for practical reasons or because of a conflict of interest then the service may be provided by other solicitors approved by the EMRC.

## 2 Applications for Financial Assistance

a) Subject to item (f), decisions as to financial assistance under this policy are to be made by Council.

b) A member or employee requesting financial support for legal services under this policy is to make an application in writing, where possible in advance, to the Council providing full details of the circumstances of the matter and the legal services required. Such a request is to contain a declaration that the applicant has acted in good faith, and has not acted unlawfully or in any way that constitutes improper conduct in relation to the matter to which the application relates.

c) The application is to be accompanied by a written statement by the applicant that he or she:

   i) has read, and understands, the terms of this policy;

   ii) acknowledges that any approval of legal representation costs is conditional on the repayment provisions of clause 3 and any other conditions to which the approval is subject; and

   iii) undertakes to repay to the EMRC any legal representation costs in accordance with the provisions of clause 3.

d) An application to the Council is to be accompanied by an assessment of the request and with a recommendation, which has been prepared by, or on behalf of, the Chief Executive Officer (CEO) or where the CEO is the applicant by the Chief Financial Officer.

e) A member or employee requesting financial support for legal services, or any other person who might have a financial interest in the matter, should take care to ensure compliance with the financial interest provisions of the *Local Government Act 1995*.

f) Where there is a need for the provision of urgent legal services before an application can be considered by Council, the CEO may give an authorisation to the value of $5,000 provided that the power to make such an authorisation has been delegated to the CEO in writing under section 5.42 of the *Local Government Act 1995*. Council has delegated the authority to the CEO, up to $5,000 per application, where the need arises for urgent legal services.

g) Where it is the CEO who is seeking urgent financial support for legal services the Chief Financial Officer in consultation with the Chairman shall deal with the application.

## 3 Repayment of Assistance

a) Any amount recovered by a member or employee in proceedings, whether for costs or damages, will be off set against any monies paid or payable by the EMRC.

b) Assistance will be withdrawn where the Council determines, upon legal advice, that a person has acted unreasonably, illegally, dishonestly, against the interests of the EMRC or otherwise in bad faith; or where information from the person is shown to have been false or misleading.

c) Where assistance is so withdrawn, the person who obtained financial support is to repay any moneys already provided. The EMRC may take action to recover any such moneys in a court of competent jurisdiction.

## Financial Considerations

A contingent item that could materialise at any time and therefore requires a budget allocation.

## Adopted/Reviewed

20 October 2000
14 December 2000
02 May 2002
20 May 2004
23 February 2006
18 September 2008
23 September 2010
18 September 2014
06 December 2018
23 June 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027

## Responsible Unit

Business Support Team

# Council Policy 1.12

## Personal Protective Equipment (PPE) Costs Incurred by Council Members Policy

### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC.~~ To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To establish a policy to approve the reimbursement of expenditure incurred by Councillor Members and Deputy Members for such PPE as determined by the EMRC Chief Executive Officer to be necessary to conduct site visits to minimise exposure to hazards.

### Legislation

*Local Government Act (1995) s.5.98*

*Local Government (Administration) Regulations 1996, Reg. 32*

*Local Government (Financial Management) Regulations 1996, Reg. 44*

### Policy Statement

- Claims by members of Council for PPE costs incurred may be made in the following circumstances:
  - The members attendance is necessary to conduct site visits to EMRC and non – EMRC sites to minimise exposure to hazards.
  - The member is attending in his/her capacity associated with performing a function under the express authority of Council or in accordance with the Establishment Agreement of the EMRC; be reimbursed for the required PPE on the basis as detailed in this policy.
- Claims for PPE costs incurred by Council Members must be made in writing to the EMRC Chief Executive Officer for approval, detailing the date and purposes of the PPE, be signed by the Councillor and include a receipt or tax invoice of the PPE for reimbursement.

## Financial Considerations

A statutory provision which requires a budget allocation.

## Adopted/Reviewed

23 June 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027~~3~~

## Responsible Unit

Business Support Team

# Council Policy 1.12

## Personal Protective Equipment (PPE) Costs Incurred by Council Members Policy

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To establish a policy to approve the reimbursement of expenditure incurred by Councillor Members and Deputy Members for such PPE as determined by the EMRC Chief Executive Officer to be necessary to conduct site visits to minimise exposure to hazards.

### Legislation

*Local Government Act (1995) s.5.98*

*Local Government (Administration) Regulations 1996, Reg. 32*

*Local Government (Financial Management) Regulations 1996, Reg. 44*

### Policy Statement

- Claims by members of Council for PPE costs incurred may be made in the following circumstances:
  - The members attendance is necessary to conduct site visits to EMRC and non – EMRC sites to minimise exposure to hazards.
  - The member is attending in his/her capacity associated with performing a function under the express authority of Council or in accordance with the Establishment Agreement of the EMRC; be reimbursed for the required PPE on the basis as detailed in this policy.
- Claims for PPE costs incurred by Council Members must be made in writing to the EMRC Chief Executive Officer for approval, detailing the date and purposes of the PPE, be signed by the Councillor and include a receipt or tax invoice of the PPE for reimbursement.

### Financial Considerations

A statutory provision which requires a budget allocation.

## Adopted/Reviewed

23 June 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027

## Responsible Unit

Business Support Team

# Council Policy 2.3

## Councillor Training and Continuing Professional Development

### Interrelated Documents

Council Policy 6.2 – Reimbursement of Expenses for Conferences, Seminars and Other Events

Council Policy 6.3 – Attendance at Events

### Strategic Plan Objective

~~3.3 To provide responsible and accountable governance and management of the EMRC~~To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

This policy describes the EMRC's approach to enable Councillors to meet their statutory obligations in relation to Councillor training and gives effect to the requirement to adopt a continuing professional development policy.

Part 5, Division 10 of the *Local Government Act 1995* (the Act) describes provisions related to the universal training of Councillors:

- under section 5.126 of the Act, each Councillor must complete training in accordance with the *Local Government (Administration) Regulations 1996*;
- under section 5.127 of the Act, the CEO must publish a report on the local government's website within one (1) month of the end of the financial year detailing the training completed by Councillors;
- under section 5.128 of the Act, a local government must prepare and adopt a policy in relation to the continuing professional development of councillors.

### Scope

This Policy applies to all elected members appointed to the EMRC.

### Legislation

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.

### Policy Statement

#### Introduction

Councillors have a unique and challenging role performing their functions under the Act. The EMRC recognises the value of training and continuing professional development to build and supplement Councillor skills and experience.

Training can take several forms including formal qualifications, short-courses, seminars and conferences.

Training paid for in accordance with this policy must have benefit to the EMRC, the relevant member council and the community. Training must relate to the professional development of Councillors in their role as a Councillor. Examples of organisations that provide training relating to the professional development of Councillors, includes, but is not restricted to:

- Western Australian Local Government Association (WALGA)
- Australian Local Government Association
- Australian Institute of Management
- Australian Institute of Company Directors
- Institute of Public Administration Australia.

Training related to public sector management leadership; town planning; strategic planning; financial management; corporate governance; risk management; conflict resolution; and emergency management is also considered to be relevant.

In considering training, Councillors should complete training, where possible, through a Registered Training Organisation.

Attendance and/or participation at conferences is also considered to be training where value to the EMRC, the relevant member council and community can be demonstrated.

Councillors should note that all training undertaken, including conferences paid for entirely or partially by the EMRC and/or the respective member council will be published on the EMRC's website in accordance with section 5.127 of the Act.

### Prescribed Training Requirements

The *Local Government (Administration) Regulations 1996* requires Councillors to complete a 'Council Member Essentials' course consisting of five modules. Certain exemptions, specified in the Regulations, apply.

Training must be completed by all Councillors following their election within 12 months of taking office and is valid for five years. The Regulations require that the course is completed through North Metropolitan TAFE, South Metropolitan TAFE, or WALGA.

Non-compliance with the requirement to complete training is an offence under the Act punishable by a fine not exceeding $5,000.

Councillors have a responsibility to complete training in accordance with the legislation.

Following each ordinary election, Councillors will be provided with information on training options from the approved training providers. Councillors will be able to select a training option to meet their learning style and availability.

### Continuing Professional Development

The EMRC is committed to supporting Continuing Professional Development of Councillors to the benefit of the EMRC, its member councils and the community.

Continuing professional development can include training and attendance at conferences in accordance with this policy.

Training that exceeds the allocated budget amount may be approved by resolution of Council.

## Funding

The policy, training and training funding requirements of all EMRC Councillors, as required under the Act, are to be fulfilled by the training undertaken through their respective member councils.

Each Councillor is also allotted an annual training allocation in the EMRC's annual budget. The training allocation is for a financial year and expires at the end of the financial year.

As the expenditure of funds from the EMRC's budget can only be authorised by Council, Councillors must obtain the necessary approvals set in this policy prior to making any financial or other commitments on behalf of the EMRC.

Unless otherwise resolved by the Council:

- Councillors are to use their annual training funding allocation for all training and continuing professional development, except for training that they are required to complete under section 5.126 of the Act;
- Councillors are not permitted to nominate for attendance at a training course or conference paid for by the EMRC three (3) months prior to their term of office expiring;
- Councillors who do not complete training paid by the EMRC will be required to repay the EMRC for the training and associated costs; and
- Any amendments or cancellations to bookings resulting from a change in Councillors' personal circumstances shall be at the Councillor's own cost. Any change or cancellation resulting from the EMRC's operations shall be communicated to Councillors and paid for by the EMRC.

## Reporting on Training

In accordance with section 5.127 of the Act, the EMRC will publish a report on the EMRC's website within one (1) month of the end of the financial year detailing the training completed by Councillors.

In order to complete the register, Councillors shall, following completion of the training, provide evidence of completion of the training to the EMRC. Councillors will be asked to confirm their completion or attendance as applicable prior to the publication of the register.

The register will state:

- Councillor name;
- Each training course or module completed;
- The cost of training and any associated travel and accommodation paid for by the EMRC; and
- The training provider or conference name.

For reporting purposes, the costs of training completed as a group will be apportioned to each Councillor that was registered to attend.

Councillors are encouraged to share learnings and insights from training, including conferences with Council.

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.

## Financial Considerations

An amount will be provided in the annual budget to meet estimated costs associated with continuing professional development by Councillors.

## Adopted/Reviewed

24 February 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027~~3~~

## Responsible Unit

Business Support Team

# Council Policy 2.3

## Councillor Training and Continuing Professional Development

### Interrelated Documents

Council Policy 6.2 – Reimbursement of Expenses for Conferences, Seminars and Other Events

Council Policy 6.3 – Attendance at Events

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

This policy describes the EMRC's approach to enable Councillors to meet their statutory obligations in relation to Councillor training and gives effect to the requirement to adopt a continuing professional development policy.

Part 5, Division 10 of the *Local Government Act 1995* (the Act) describes provisions related to the universal training of Councillors:

- under section 5.126 of the Act, each Councillor must complete training in accordance with the *Local Government (Administration) Regulations 1996*;
- under section 5.127 of the Act, the CEO must publish a report on the local government's website within one (1) month of the end of the financial year detailing the training completed by Councillors;
- under section 5.128 of the Act, a local government must prepare and adopt a policy in relation to the continuing professional development of councillors.

### Scope

This Policy applies to all elected members appointed to the EMRC.

### Legislation

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.

### Policy Statement

#### Introduction

Councillors have a unique and challenging role performing their functions under the Act. The EMRC recognises the value of training and continuing professional development to build and supplement Councillor skills and experience.

Training can take several forms including formal qualifications, short-courses, seminars and conferences.

Training paid for in accordance with this policy must have benefit to the EMRC, the relevant member council and the community. Training must relate to the professional development of Councillors in their role as a Councillor. Examples of organisations that provide training relating to the professional development of Councillors, includes, but is not restricted to:

- Western Australian Local Government Association (WALGA)
- Australian Local Government Association
- Australian Institute of Management
- Australian Institute of Company Directors
- Institute of Public Administration Australia.

Training related to public sector management leadership; town planning; strategic planning; financial management; corporate governance; risk management; conflict resolution; and emergency management is also considered to be relevant.

In considering training, Councillors should complete training, where possible, through a Registered Training Organisation.

Attendance and/or participation at conferences is also considered to be training where value to the EMRC, the relevant member council and community can be demonstrated.

Councillors should note that all training undertaken, including conferences paid for entirely or partially by the EMRC and/or the respective member council will be published on the EMRC's website in accordance with section 5.127 of the Act.

### Prescribed Training Requirements

The *Local Government (Administration) Regulations 1996* requires Councillors to complete a 'Council Member Essentials' course consisting of five modules. Certain exemptions, specified in the Regulations, apply.

Training must be completed by all Councillors following their election within 12 months of taking office and is valid for five years. The Regulations require that the course is completed through North Metropolitan TAFE, South Metropolitan TAFE, or WALGA.

Non-compliance with the requirement to complete training is an offence under the Act punishable by a fine not exceeding $5,000.

Councillors have a responsibility to complete training in accordance with the legislation.

Following each ordinary election, Councillors will be provided with information on training options from the approved training providers. Councillors will be able to select a training option to meet their learning style and availability.

### Continuing Professional Development

The EMRC is committed to supporting Continuing Professional Development of Councillors to the benefit of the EMRC, its member councils and the community.

Continuing professional development can include training and attendance at conferences in accordance with this policy.

Training that exceeds the allocated budget amount may be approved by resolution of Council.

## Funding

The policy, training and training funding requirements of all EMRC Councillors, as required under the Act, are to be fulfilled by the training undertaken through their respective member councils.

Each Councillor is also allotted an annual training allocation in the EMRC's annual budget. The training allocation is for a financial year and expires at the end of the financial year.

As the expenditure of funds from the EMRC's budget can only be authorised by Council, Councillors must obtain the necessary approvals set in this policy prior to making any financial or other commitments on behalf of the EMRC.

Unless otherwise resolved by the Council:

- Councillors are to use their annual training funding allocation for all training and continuing professional development, except for training that they are required to complete under section 5.126 of the Act;
- Councillors are not permitted to nominate for attendance at a training course or conference paid for by the EMRC three (3) months prior to their term of office expiring;
- Councillors who do not complete training paid by the EMRC will be required to repay the EMRC for the training and associated costs; and
- Any amendments or cancellations to bookings resulting from a change in Councillors' personal circumstances shall be at the Councillor's own cost. Any change or cancellation resulting from the EMRC's operations shall be communicated to Councillors and paid for by the EMRC.

## Reporting on Training

In accordance with section 5.127 of the Act, the EMRC will publish a report on the EMRC's website within one (1) month of the end of the financial year detailing the training completed by Councillors.

In order to complete the register, Councillors shall, following completion of the training, provide evidence of completion of the training to the EMRC. Councillors will be asked to confirm their completion or attendance as applicable prior to the publication of the register.

The register will state:

- Councillor name;
- Each training course or module completed;
- The cost of training and any associated travel and accommodation paid for by the EMRC; and
- The training provider or conference name.

For reporting purposes, the costs of training completed as a group will be apportioned to each Councillor that was registered to attend.

Councillors are encouraged to share learnings and insights from training, including conferences with Council.

- Part 5, Division 10 of the *Local Government Act 1995*
- Part 10 of the *Local Government (Administration) Regulations 1996*
- Under section 5.128 of the *Local Government Act 1995* adoption and modification of this policy requires an Absolute Majority decision by Council.

## Financial Considerations

An amount will be provided in the annual budget to meet estimated costs associated with continuing professional development by Councillors.

## Adopted/Reviewed

24 February 2022
22 May 2025

## Next Review

Following the Ordinary Elections in 2027

## Responsible Unit

Business Support Team

## 14.6 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES

**D2025/09753**

### PURPOSE OF REPORT

The purpose of this report is to appoint presiding members and deputy presiding members to the Audit Committee (AC), Chief Executive Performance Review Committee (CEOPRC) and Legal Committee (LC).

### KEY POINT(S)

- Amendments to section 5.12 of the *Local Government Act 1995* require councils to appoint new committee presiding members and deputy presiding members by 1July 2025.
- These appointments must be made by an absolute majority decision of the Council from this point forward.

### RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with s.5.12(1) appoint Cr …….. to be the Chairperson (Presiding Member) of the Audit Committee.
2. By absolute majority in accordance with s.5.12(1) appoint Cr …….. to be the Chairperson (Presiding Member) of the Chief Executive Officer Performance Review Committee.
3. By absolute majority in accordance with s.5.12(1) appoint Cr …….. to be the Chairperson (Presiding Member) of the Legal Committee.
4. By absolute majority in accordance with s.5.12(2) appoint Cr …….. to be the Deputy Chairperson (Deputy Presiding Member) of the Audit Committee.
5. By absolute majority in accordance with s.5.12(2) appoint Cr …….. to be the Deputy Chairperson (Deputy Presiding Member) of the Chief Executive Officer Performance Review Committee.
6. By absolute majority in accordance with s.5.12(2) appoint Cr …….. to be the Deputy Chairperson (Deputy Presiding Member) of the Legal Committee.

### SOURCE OF REPORT

| Employee Disclosure under s.5.70 of the *Local Government Act 1995*: | | |
|---|---|---|
| **Author(s)** | Chief Financial Officer | Nil |
| **Responsible Officer** | Chief Executive Officer | Nil |

## BACKGROUND

1 Previously, the members of a committee are to elect a presiding member and deputy presiding member from amongst themselves in accordance with s.5.12 of the *Local Government Act 1995* (the Act).

2 Similarly it is a requirement of the Act that members of a committee may elect a deputy presiding member from amongst themselves.

## REPORT

3 Reforms proclaimed late last year under Schedule 9.3 cl.67 of the Local Government Act Transitional provisions require Local Governments to appoint Committee Presiding Members and Deputy Presiding Members by absolute majority Council decision by no later than **1 July 2025**.

4 This applies to all current Committees established under section 5.8 of the Act.

5 The changes are intended to allow for greater transparency and clarity on how council committees operate.

6 The appointment process for the presiding member and deputy presiding member has also been simplified with the appointment of these roles by Council, instead of the committee(s) electing those roles by secret ballot in the changes to s.5.12 of the Act.

7 Currently the EMRC has three committees:

a Audit Committee;

b Chief Executive Officer Performance Review Committee; and

c Legal Committee

8 Of the three, the AC and LC have elected their respective Presiding and Deputy Presiding Members.

9 The CEOPRC was established at the Special Meeting of Council on 10 April 2025 and has not appointed a Presiding and Deputy Presiding Member.

## STRATEGIC/POLICY IMPLICATIONS

10 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes.

## FINANCIAL IMPLICATIONS

11 Nil

## SUSTAINABILITY IMPLICATIONS

12 Nil

## RISK MANAGEMENT

| Risk – Non Compliance with the *Local Government Act 1995* if Committee Chairpersons and Deputy Chairpersons are not appointed by Council no later than 1 July 2025. | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Moderate | Unlikely | Moderate |
| **Action/Strategy** | | |
| Council to appoint Chairpersons and Deputy Chairpersons to the Committee in accordance with s.5.12 of the *Local Government Act 1995*. | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean<br>City of Bayswater<br>Shire of Mundaring<br>City of Swan | Nil |

## ATTACHMENT(S)

Nil

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with s.5.12(1) appoint Cr …….. to be the Chairperson (Presiding Member) of the Audit Committee.
2. By absolute majority in accordance with s.5.12(1) appoint Cr …….. to be the Chairperson (Presiding Member) of the Chief Executive Officer Performance Review Committee.
3. By absolute majority in accordance with s.5.12(1) appoint Cr …….. to be the Chairperson (Presiding Member) of the Legal Committee.
4. By absolute majority in accordance with s.5.12(2) appoint Cr ……..….. to be the Deputy Chairperson (Deputy Presiding Member) of the Audit Committee.
5. By absolute majority in accordance with s.5.12(2) appoint Cr ……. to be the Deputy Chairperson (Deputy Presiding Member) of the Chief Executive Officer Performance Review Committee.
6. By absolute majority in accordance with s.5.12(2) appoint Cr ……..…….. to be the Deputy Chairperson (Deputy Presiding Member) of the Legal Committee.

## Procedural Motion

Cr Piffaretti moved a procedural motion to defer the item to the 26 June 2025 Ordinary Meeting of Council and Cr Hamilton seconded the motion.

Cr Piffaretti seeks clarity from the Chief Financial Officer before putting it to the vote that this did not breach anything by the due date. The Chief Financial Officer confirmed that it did not as due date was 1 July 2025.

## COUNCIL RESOLUTION(S)

MOVED CR PIFFARETTI SECONDED CR HAMILTON

THAT IN ACCORDANCE WITH CLAUSE 10.1(B) AND 10.6 OF THE *EMRC MEETING PROCEDURES LOCAL LAW 2023* THAT ITEM 14.6 BE DEFERRED TO THE 26 JUNE 2025 ORDINARY MEETING OF COUNCIL.

**CARRIED UNANIMOUSLY**

## 14.7 INTERIM 2025/2026 FEES AND CHARGES

**D2025/08898**

### PURPOSE OF REPORT

The purpose of this report is to adopt Fees and Charges in advance of the budget adoption for the 2025-2026 Financial Year. This is due to the likelihood of a late July or August 2025 adoption, and the EMRC will be required to begin pricing services for customers, and pay the increased state landfill levy from 1 July 2025.

### KEY POINT(S)

- The State Government in June 2023 announced a schedule of increases for the waste levy to apply to landfill.
- As a result, the waste levy for the 2025-2026 financial year will increase from $85 per tonne to $88 per tonne.
- As the EMRC's core business is currently linked to the landfill levy, it is important to ensure this is considered for implementation and accounted for in the gate fees.
- Additionally, it is anticipated that a number of commercial contracts will be pursued prior to or during the initial period of the 2025-2026 financial year, and a price reflecting the EMRC's operations including the levy is required.
- Finally, the opportunity is taken to also consider the initial pricing of a number of other services of interest to customers to form the basis of service offerings.
- Fees and charges are to be imposed when adopting the annual budget but may be amended from time to time during a financial year [s.6.16(3)(b)].
- As the next annual budget for the 2025/2026 financial year is likely to be reviewed and adopted in late July or August 2025, the draft updated Schedule of Fees and Charges will need to be considered prior to 1 July 2025.
- In accordance with s.6.19 of the *Local Government Act 1995*, local public notice of the intention to impose the amended fees or charges will be required.

### RECOMMENDATION(S)

That:

1. Council by absolute majority in accordance with s.6.16 of the *Local Government Act 1995* adopts the Draft Updated Schedule of Fees and Charges, forming the attachment to this report and be effective from 1 July 2025.
2. Public notice be given in accordance with s.6.19 of the *Local Government Act 1995*.

### SOURCE OF REPORT

| Employee Disclosure under s.5.70 of the *Local Government Act 1995* | | |
|---|---|---|
| **Author(s)** | Chief Executive Officer | Nil |
| **Responsible Officer** | Chief Executive Officer | Nil |

## BACKGROUND

1 Planned structural changes to the EMRC taking effect from 1 July 2025 require the budget to be constructed and handed down post 1 July 2025.

2 In doing so, there will be a period when revised fees, inclusive of increases to the State Government's waste levy, will need to be amended to reflect the change.

3 Without doing so, the EMRC will be responsible to meet the changing costs incurred during the 2025-2026 financial fee but only receiving revenue on the basis of 2024-2025 rates, creating a shortfall.

4 The following legislation governs the manner in which Local Governments may impose fees and charges:

a Section 1.7 of the *Local Government Act 1995*

b Section 6.16 of the *Local Government Act 1995*

c Section 6.19 of the *Local Government Act 1995*

5 Furthermore, subsidiary legislation within the Local Government (Administration) Regulations 1996 – Part 1A – Public Notices dictates the process and requirements for advertising of proposed fees and charges.

## REPORT

6 The draft Schedule of Fees and Charges have been developed to minimise the impact of general increases.

7 This will insure the continued member Council and EMRC financial viability.

8 The *Waste Avoidance and Resource Recovery Levy Act 2007* (WARR Levy Act) and *Waste Avoidance and Resource Recovery Levy Regulations 2008* (WARR Levy Regulations) provide for a waste levy for waste received at landfill premises in the metropolitan region and to waste collected in the metropolitan region and received at landfill premises outside the metropolitan region.

9 In June 2023, the State Government announced a schedule of anticipated waste levy rates over a five-year period.

10 From 1 July 2025, this will increase to $88/tonne or $133/cubic metre.

11 The existing EMRC Schedule of Fees and Charges was adopted by Council when it adopted the annual budget in June 2024 and reflects a $85/tonne.

12 Additionally, it is anticipated that a number of commercial contracts will be pursued prior to or during the initial period of the 2025-2026 financial year, and a price reflecting the EMRC's operations including the levy is required.

13 The opportunity is also taken to consider the amended pricing of a number of other services of interest to customers to form the basis of service offerings.

14 With next annual budget anticipated to be reviewed and adopted by Council in late July or August 2025, there will be a gap of $3/tonne if no amendment is accounted for.

15 Consequently, it is critical and financially responsible to consider amending the Schedule of Fees and Charges previously adopted by Council in June 2024, prior to the new Schedule of Fees and Charges to be imposed when adopting the 2025/2026 Annual Budget.

16 In accordance with s.6.19 of the *Local Government Act 1995*, if a local government wishes to impose any fees or charges after the annual budget has been adopted, it must, before introducing the fees or charges, give local public notice of its intention to do so and

17 Part 1A of the *Local Government (Administration) Regulations 1996* stipulates that the Local Public notes that if no period for notice is specified, notification must not be for a period of less than 7 days. As such, 7 days is proposed as part of the officer recommendation.

18 Further, Section 1.7 - 3.A(2) of the regulations requires that notice must be published on the official local government website, and in at least three (3) other prescribed ways. It is proposed that the other three (3) ways for notice to occur are:

a publication in a newspaper circulating generally in the State as per regulation 3A(2)(a);

b publication in a newspaper circulating generally in the district as per3A(2)(b);

c Posting on Social Media as per regulation 3A(2)(g).

## STRATEGIC/POLICY IMPLICATIONS

19 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.

## FINANCIAL IMPLICATIONS

20 The Fees and Charges have been developed to ensure that the EMRC operations are undertaken in a fiscally responsible manner.

## SUSTAINABILITY IMPLICATIONS

21 The Fees and Charges will ensure the EMRC operations, particularly the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park are operated in a socially, environmentally and financially responsible manner.

## RISK MANAGEMENT

| **Risk – Not recovering the operational costs including State waste levy will result in an impost on the financial wellbeing of the EMRC as well as an impact on its ability to deliver on its objectives for the Region.** | | |
|---|---|---|
| **Consequence** | **Likelihood** | **Rating** |
| Moderate | Unlikely | Moderate |
| **Action/Strategy** | | |
| ➢ Review and adopted an updated Schedule of Fees and Charges | | |

## MEMBER COUNCIL IMPLICATIONS

| Member Council | Implication Details |
|---|---|
| Town of Bassendean<br>City of Bayswater<br>Shire of Mundaring<br>City of Swan | As reflected in the report due to its participation in the EMRC |

## ATTACHMENT(S)

Draft Updated Schedule of Fees and Charges (D2025/10563)

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That:

1. Council by absolute majority in accordance with s.6.16 of the *Local Government Act 1995* adopts the Draft Updated Schedule of Fees and Charges, forming the attachment to this report and be effective from 1 July 2025.
2. Public notice be given in accordance with s.6.19 of the *Local Government Act 1995*.

Cr Ellery moved a procedural motion to defer the item to a future meeting.

The Chairperson queried with the CFO if a date is required to be specified.

The CFO confirmed that it is, and highlighted that to give effect to the amended fees, seven days of public notice is required. Consequently, the next Ordinary Meeting of Council scheduled for 26 June 2025 will be too late.

The Chairperson proposed a Special Meeting of Council to be held.

As the 12 June 2025 Agenda Forum has been scheduled, it is proposed the meeting be held on that day.

**Procedural Motion**

That in accordance with clause 10.1(b) and clause 10.6 of the *EMRC Meeting Procedure Local Laws 2023*, the Item 14.7 be adjourned to a Special Meeting of Council on 12 June 2025 at 7:00pm.

Cr Piffaretti moved to suspend Standing Orders to allow for questions and Cr G Johnson seconded the motion.

MOVED CR PIFFARETTI SECONDED CR G JOHNSON

## RESOLUTION(S)

THAT IN ACCORDANCE WITH CLAUSE 16.1 OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023* TO SUSPEND STANDING ORDERS.

**CARRIED UNANIMOUSLY**

The Standing Orders were suspended at 6:32pm.

Following discussions, the Chairperson moved to reinstate Standing Orders.

**RESOLUTION(S)**

MOVED CR PIFFARETTI SECONDED CR ELLERY

THAT IN ACCORDANCE WITH CLAUSE 16.1(3) OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023* REINSTATE STANDING ORDERS.

**CARRIED UNANIMOUSLY**

Standing Orders was reinstated.

The Chairperson put the procedural motion to defer the item to a vote.

**RESOLUTION(S)**

THAT IN ACCORDANCE WITH CLAUSE 10.1(b) AND CLAUSE 10.6 OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023*, THE ITEM 14.7 BE ADJOURNED TO A SPECIAL MEETING OF COUNCIL ON 12 JUNE 2025 AT 7:00PM.

**MOTION TIED 4/4**
**For: Crs Piffaretti, Poliwka, Ellery, Hamilton**
**Against: Crs G Johnson, Jeans, Catalano**

The Chairperson exercised her casting vote and voted against the resolution.

**MOTION LOST**

Cr G Johnson moved the officer recommendation and Cr Jeans seconded.

Cr Ellery proposed an amendment to include the following addition to limb 1:

1. …. with following amendments to the pages 1 and 2 of the schedule of fees and charges such that the note 1 will read "attractive discounts available to major customers and local government depending on volume, contamination and length of contract.

Cr G Johnson and Cr Jeans agreed to the amendment. The following amended motion was put to the vote.

**AMENDED MOTION**

1. Council by absolute majority in accordance with s.6.16 of the *Local Government Act 1995* adopts the draft updated schedule of fees and charges, forming the attachment to this report and be effective from 1 July 2025 with following amendments to the pages 1 and 2 of the schedule of fees and charges such that the note 1 will read "attractive discounts available to major customers and local government depending on volume, contamination and length of contract.
2. Public notice be given in accordance with s.6.19 of the *Local Government Act 1995*.

## COUNCIL RESOLUTION(S)

MOVED CR G JOHNSON SECONDED CR JEANS

THAT:

1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.16 OF THE *LOCAL GOVERNMENT ACT 1995* ADOPTS THE DRAFT UPDATED SCHEDULE OF FEES AND CHARGES, FORMING THE ATTACHMENT TO THIS REPORT AND BE EFFECTIVE FROM 1 JULY 2025 WITH FOLLOWING AMENDMENTS TO THE PAGES 1 AND 2 OF THE SCHEDULE OF FEES AND CHARGES SUCH THAT THE NOTE 1 WILL READ "ATTRACTIVE DISCOUNTS AVAILABLE TO MAJOR CUSTOMERS AND LOCAL GOVERNMENT DEPENDING ON VOLUME, CONTAMINATION AND LENGTH OF CONTRACT.
2. PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH S.6.19 OF THE *LOCAL GOVERNMENT ACT 1995*.

**MOTION CARRIED 7/1**
**For: Crs Piffaretti, Poliwka, Hamilton, Cr G Johnson, Ellery, Jeans, I Johnson**
**Against: Cr Catalano**

**EASTERN METROPOLITAN REGIONAL COUNCIL**

**2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES**

| Description | Unit | 2024/2025 Charges with no GST $ | Value of GST $ | 2024/2025 Charges inc GST $ | 2025/2026 Charges with no GST $ | Value of GST $ | 2025/2026 Charges inc GST $ |
|---|---|---|---|---|---|---|---|
| **Waste Management Charges** | | | | | | | |
| Member Council disposal rate | 1 tonne | 218.59 | 21.86 | 240.45 | 206.36 | 20.64 | 227.00 |
| **Councils - Other (Member and Non-Member Council)** | | | | | | | |
| Domestic Refuse Tip Pass (Gidgegannup @ 3bags/wk) | N/A | 8.18 | 0.82 | 9.00 | 9.09 | 0.91 | 10.00 |
| Council Refuse Tip Passes - Trailers (up to 500kg) | N/A | 70.91 | 7.09 | 78.00 | 73.64 | 7.36 | 81.00 |
| Council Garden Organics Tip Passes (up to 500 kg) | N/A | 35.45 | 3.55 | 39.00 | 37.27 | 3.73 | 41.00 |
| **General Waste** | | | | | | | |
| Cars / Station Wagons * | N/A | 37.27 | 3.73 | 41.00 | 39.09 | 3.91 | 43.00 |
| Trailers (6 x 4) * | N/A | 64.55 | 6.45 | 71.00 | 67.27 | 6.73 | 74.00 |
| Vans / Utes * | N/A | 64.55 | 6.45 | 71.00 | 67.27 | 6.73 | 74.00 |
| Trailers (6 x 4) High Sides * | N/A | 80.91 | 8.09 | 89.00 | 83.64 | 8.36 | 92.00 |
| Tandem/ Horse Floats (< 1 tonne) * | N/A | 120.00 | 12.00 | 132.00 | 123.64 | 12.36 | 136.00 |
| Up to 240 Litre Mobile Garbage Bin * | N/A | 11.82 | 1.18 | 13.00 | 12.73 | 1.27 | 14.00 |
| Commercial (General) | 1 tonne | 180.91 | 18.09 | 199.00 | 206.36 | 20.64 | 227.00 |
| Minimum Commercial Charges | 0.50 tonne | 90.45 | 9.05 | 99.50 | 103.64 | 10.36 | 114.00 |
| **Garden Organics** | | | | | | | |
| Garden Organics - Member Councils (uncontaminated - Red Hill) | 1 tonne | 53.64 | 5.36 | 59.00 | 55.45 | 5.55 | 61.00 |
| Garden Organics - Commercial and Non-Member Council (uncontaminated - Red Hill) | 1 tonne | 70.00 | 7.00 | 77.00 | 84.55 | 8.45 | 93.00 |
| Garden Organics - Shredded to EMRC specification (to Red Hill) | 1 tonne | 11.82 | 1.18 | 13.00 | 12.73 | 1.27 | 14.00 |
| (Minimum charge for Garden Organics 0.5 tonne) | | | | | | | |
| **FOGO Waste (Member and Non-Member Council)** | | | | | | | |
| FOGO waste - MGB - Red Hill | 1 tonne | 110.00 | 11.00 | 121.00 | 174.55 | 17.45 | 192.00 |
| FOGO waste - MGB (6% - 9% contamination) - Hazelmere | 1 tonne | 126.27 | 12.63 | 138.90 | 220.91 | 22.09 | 243.00 |

Note 1: Attractive discounts available to major customers and Local Government depending on volume, contamination and length of contract.

Note 2: In the event that the weighbridges at Red Hill Waste Management Facility are not operational, vehicles will be charged according to their carrying capacity (in tonnes) multiplied by the appropriate rate from the schedule of fees and charges according to the type of waste being disposed.

* Fees and Charges are for all weights Under 1 Tonne

## EASTERN METROPOLITAN REGIONAL COUNCIL

## 2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES

| Description | Unit | 2024/2025 Charges with no GST | Value of GST | 2024/2025 Charges inc GST | 2025/2026 Charges with no GST | Value of GST | 2025/2026 Charges inc GST |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | $ | $ |
| **Waste Management Charges continued ..** | | | | | | | |
| **Disposal Rates continued..** | | | | | | | |
| **Special Wastes** | | | | | | | |
| Asbestos (Wrapped) | 1 tonne | 198.18 | 19.82 | 218.00 | 204.55 | 20.45 | 225.00 |
| Asbestos (Wrapped) - Member Council residents only | 1 tonne | 105.45 | 10.55 | 116.00 | 109.09 | 10.91 | 120.00 |
| Asbestos (Wrapped) - Minimum Charge | | 34.55 | 3.45 | 38.00 | 36.36 | 3.64 | 40.00 |
| Car Bodies - Commercial | each | 58.18 | 5.82 | 64.00 | 60.00 | 6.00 | 66.00 |
| Car Bodies - Member Council residents only | each | 28.18 | 2.82 | 31.00 | 29.09 | 2.91 | 32.00 |
| Biosecurity Waste | 1 tonne | 227.27 | 22.73 | 250.00 | 234.55 | 23.45 | 258.00 |
| Burial Fee (for immediate burial requirements) | N/A | 157.27 | 15.73 | 173.00 | 162.73 | 16.27 | 179.00 |
| Handling Fee (for special handling requirements) | N/A | 157.27 | 15.73 | 173.00 | 162.73 | 16.27 | 179.00 |
| Tyre Disposal (off rim) * | each | 9.09 | 0.91 | 10.00 | 10.00 | 1.00 | 11.00 |
| Tyre Disposal (with rim) * | each | 16.36 | 1.64 | 18.00 | 17.27 | 1.73 | 19.00 |
| Tyre Recovery Charges (for tyres at the landfill face) | each | 28.18 | 2.82 | 31.00 | 29.09 | 2.91 | 32.00 |
| Mattress disposal fee (Member and Non-Member Council Residents) | each | 30.91 | 3.09 | 34.00 | 32.73 | 3.27 | 36.00 |
| Mattress disposal fee (Charitable Organisations) | each | 31.82 | 3.18 | 35.00 | 33.64 | 3.36 | 37.00 |
| Mattress disposal fee (Commercial) | each | 38.18 | 3.82 | 42.00 | 40.00 | 4.00 | 44.00 |
| E-Waste (Price applicable after quota has been reached under Infoactive agreement ) | each | 10.91 | 1.09<br>0.00 | 12.00<br>0.00 | 11.82 | 1.18 | 13.00 |
| Wash Facility Fee | N/A | 41.82 | 4.18 | 46.00 | 43.64 | 4.36 | 48.00 |
| Class III Contaminated Waste ** | 1 tonne | 182.73 | 18.27 | 201.00 | 208.18 | 20.82 | 229.00 |
| Class III Contaminated Soil ** | 1 tonne | 182.73 | 18.27 | 201.00 | 208.18 | 20.82 | 229.00 |
| Class IV Contaminated Waste ** | 1 tonne | 270.00 | 27.00 | 297.00 | 290.00 | 29.00 | 319.00 |
| Class IV Contaminated Soil ** | 1 tonne | 238.18 | 23.82 | 262.00 | 245.45 | 24.55 | 270.00 |
| ** Minimum Contaminated Waste Charges | 0.50 tonne | | | | | | |
| Administration Charge - For Waste Acceptance Approvals | consignment | 170.00 | 17.00 | 187.00 | 175.45 | 17.55 | 193.00 |
| Administration Charge - Reprinting of Unsigned Weighbridge Dockets | per docket | 5.45 | 0.55 | 6.00 | 6.36 | 0.64 | 7.00 |
| Administration Charge - For uploading invoices onto the portal | set up fee | 131.82 | 13.18 | 145.00 | 136.36 | 13.64 | 150.00 |
| Administration Charge - For uploading invoices onto the portal | per invoice | 60.00 | 6.00 | 66.00 | 61.82 | 6.18 | 68.00 |

**Note 1**: Attractive discounts available to major customers and Local Governments.

* Only car and 4 wheel drive vehicle tyres accepted. Member Council residents only maximum 4 per person.

## EASTERN METROPOLITAN REGIONAL COUNCIL

## 2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES

| Description | Unit | 2024/2025 Charges with no GST | Value of GST | 2024/2025 Charges inc GST | 2025/2026 Charges with no GST | Value of GST | 2025/2026 Charges inc GST |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | $ | $ |
| **Waste Management Charges continued ..** | | | | | | | |
| **Hazlemere – Woodwaste Sorting & Recycling** | | | | | | | |
| Wood Waste (per tonne) | | | | | | | |
| - Grade 1 | 1 tonne | 61.82 | 6.18 | 68.00 | 64.55 | 6.45 | 71.00 |
| - Grade 2 | 1 tonne | 69.09 | 6.91 | 76.00 | 71.82 | 7.18 | 79.00 |
| - Contaminated | 1 tonne | 264.55 | 26.45 | 291.00 | 272.73 | 27.27 | 300.00 |
| (Minimum Charge for Wood Waste of 0.50 Tonnes) | | | | | | | |
| Wood Waste Unloading Fee | per load | 30.00 | 3.00 | 33.00 | 30.91 | 3.09 | 34.00 |
| **Hazelmere - Commercial & Industrial Waste Sorting Facility** | | | | | | | |
| Dry Commercial and Industrial Waste (contain minimum 40% recycled material)* | 1 tonne | 180.91 | 18.09 | 199.00 | 183.64 | 18.36 | 202.00 |
| Minimum Charge (Member Councils) | 0.50 tonne | 90.91 | 9.09 | 100.00 | 91.82 | 9.18 | 101.00 |
| Minimum Charges (Commercial and Non-Member Council) | 0.50 tonne | 90.91 | 9.09 | 100.00 | 91.82 | 9.18 | 101.00 |
| Additional Charges for Recovered Items | | | | | | | |
| Tyre - Passenger car (off rim) | each | 6.36 | 0.64 | 7.00 | 10.00 | 1.00 | 11.00 |
| Tyre - Passenger car (with rim) | each | 8.18 | 0.82 | 9.00 | 17.27 | 1.73 | 19.00 |
| Tyre - Light truck, Light Industrial (off rim) | each | 11.82 | 1.18 | 13.00 | 26.36 | 2.64 | 29.00 |
| Tyre - Light truck, Light Industrial (with rim) | each | 23.64 | 2.36 | 26.00 | 52.73 | 5.27 | 58.00 |
| Fridges & Freezers / White Goods / Air Conditioning Units | each | 35.45 | 3.55 | 39.00 | 37.27 | 3.73 | 41.00 |
| Car Batteries | each | 11.82 | 1.18 | 13.00 | 12.73 | 1.27 | 14.00 |
| Handling Fee (for special handling requirements) | per load | 170.00 | 17.00 | 187.00 | 175.45 | 17.55 | 193.00 |
| **Hazelmere Waste Transfer Station** | | | | | | | |
| General waste (commercial)* ** | | 203.64 | 20.36 | 224.00 | 212.73 | 21.27 | 234.00 |

Note 1 : If a C&I waste load is contaminated by more than 40% (by visual inspection), a surcharge of 50% of the disposal charge per tonne will apply plus a handling fee will be applied to the consignment.

Note 2 : Tyres other than mentioned above will be required to be removed from site by the customer.

Note 3 : In the event that the weighbridge at Hazelmere Resource Recovery Park is not operational, vehicles will be charged according to the estimated waste volumes in cubic metres converted to tonnes.

* Discounts are available on large qualities of waste, please contact the EMRC sales team
** Access under Contract or Agreement Only

EASTERN METROPOLITAN REGIONAL COUNCIL

2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES

| Description | Unit | 2024/2025 Charges with no GST | Value of GST | 2024/2025 Charges inc GST | 2025/2026 Charges with no GST | Value of GST | 2025/2026 Charges inc GST |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | $ | $ |
| **Waste Management Charges continued ..** | | | | | | | |
| **Sale of Materials (all ex stockpile, minimum 10 tonnes)** | | | | | | | |
| Bulk Fresh Water for contruction/maintenance purposes | kL (1,000 litres) | 1.82 | 0.18 | 2.00 | 2.73 | 0.27 | 3.00 |
| Ferricrete 25 mm ** | 1 tonne | 15.45 | 1.55 | 17.00 | 27.27 | 2.73 | 30.00 |
| Ferricrete 12 mm ** | 1 tonne | 15.45 | 1.55 | 17.00 | 27.27 | 2.73 | 30.00 |
| Filter Rock 20-50 mm ** | 1 tonne | 15.45 | 1.55 | 17.00 | 27.27 | 2.73 | 30.00 |
| Filter Rock >50-80 mm ** | 1 tonne | 15.45 | 1.55 | 17.00 | 27.27 | 2.73 | 30.00 |
| Rock Spalls (Unsorted) ** | 1 tonne | 27.27 | 2.73 | 30.00 | 28.18 | 2.82 | 31.00 |
| Ferricrete (Member Councils) | 1 tonne | 12.73 | 1.27 | 14.00 | 13.64 | 1.36 | 15.00 |
| **Manufactured Products (per tonne)** | | | | | | | |
| Mixed Mulch ** | 1 tonne | 40.91 | 4.09 | 45.00 | 42.73 | 4.27 | 47.00 |
| Mulch (Member Councils) | 1 tonne | 24.55 | 2.45 | 27.00 | 25.45 | 2.55 | 28.00 |
| Coloured Recycled Wood Chip - Hazelmere | 1 tonne | 380.00 | 38.00 | 418.00 | 391.82 | 39.18 | 431.00 |
| Uncoloured Recycled Wood Chip - Hazelmere | 1 tonne | 264.55 | 26.45 | 291.00 | 272.73 | 27.27 | 300.00 |
| Fines - Hazelmere (when available) | 1 tonne | 84.55 | 8.45 | 93.00 | 87.27 | 8.73 | 96.00 |
| Shredded, Unprocessed Garden Organics | 1 tonne | 11.82 | 1.18 | 13.00 | 12.73 | 1.27 | 14.00 |
| Soil Improver (Blended) | 1 tonne | 35.45 | 3.55 | 39.00 | 37.27 | 3.73 | 41.00 |
| **Trailer Loaded Products (per scoop)** | | | | | | | |
| Mixed Mulch | 1 scoop | 17.27 | 1.73 | 19.00 | 18.18 | 1.82 | 20.00 |
| Soil Improver (Blended) | 1 scoop | 18.18 | 1.82 | 20.00 | 19.09 | 1.91 | 21.00 |

** Material purchases in excess of 400 tonnes and 2,000 tonnes over the financial year are subject to a discount of 15% and 20% respectively.

**Note: Attractive discounts available to major customers and Local Governments.**

## EASTERN METROPOLITAN REGIONAL COUNCIL

## 2025/2026 DRAFT SCHEDULE OF WASTE MANAGEMENT FEES AND CHARGES

| Description | Unit | 2024/2025 Charges with no GST | Value of GST | 2024/2025 Charges inc GST | 2025/2026 Charges with no GST | Value of GST | 2025/2026 Charges inc GST |
|---|---|---|---|---|---|---|---|
| | | $ | $ | $ | $ | $ | $ |
| **Consulting Fees** | | | | | | | |
| **Member Councils** | | | | | | | |
| Senior Executive | 1 hour | 140.00 | 14.00 | 154.00 | 144.55 | 14.45 | 159.00 |
| Manager | 1 hour | 123.64 | 12.36 | 136.00 | 128.18 | 12.82 | 141.00 |
| Co-ordinator | 1 hour | 106.36 | 10.64 | 117.00 | 110.00 | 11.00 | 121.00 |
| Officer | 1 hour | 75.45 | 7.55 | 83.00 | 78.18 | 7.82 | 86.00 |
| **Other Organisations** | | | | | | | |
| Senior Executive | 1 hour | 419.09 | 41.91 | 461.00 | 431.82 | 43.18 | 475.00 |
| Manager | 1 hour | 309.09 | 30.91 | 340.00 | 319.09 | 31.91 | 351.00 |
| Co-ordinator | 1 hour | 242.73 | 24.27 | 267.00 | 250.91 | 25.09 | 276.00 |
| Officer | 1 hour | 199.09 | 19.91 | 219.00 | 205.45 | 20.55 | 226.00 |
| **Miscellaneous Charges** | | | | | | | |
| **Vehicle Charges** | | | | | | | |
| Commercial Vehicle | 1 hour | 28.18 | 2.82 | 31.00 | 29.09 | 2.91 | 32.00 |
| **Photocopier Charges** | | | | | | | |
| Black & White A4 print | per page | 0.50 | 0.05 | 0.55 | 0.55 | 0.05 | 0.60 |
| Black & White A3 print | per page | 0.64 | 0.06 | 0.70 | 0.68 | 0.07 | 0.75 |
| Colour A4 print | per page | 0.59 | 0.06 | 0.65 | 0.64 | 0.06 | 0.70 |
| Colour A3 print | per page | 0.73 | 0.07 | 0.80 | 0.77 | 0.08 | 0.85 |
| **Credit Card Surcharges** | | | | | | | |
| Visa and Mastercard | % of the transaction amount | | | 1.10% | | | 1.10% |
| EFTPOS | % of the transaction amount | | | No charge | | | No charge |
| Late Fees | % of the transaction amount | | | | | | 5.0% pa calculated daily |

### 14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/09544)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER (D2025/09425)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2025/09424)
3. 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 31 MARCH 2025 (D2025/10541)
4. 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 30 APRIL 2025 (D2025/09414)
5. SUSTAINABILITY TEAM UPDATE – JANUARY TO MARCH 2025 (D2025/09541)
6. CORPORATE BUSINESS PLAN 2024/2025 – 2028/2029 – THIRD QUARTER REPORTING FROM JANUARY TO MARCH 2025 (D2025/08443)

**RECOMMENDATION**

That the Council notes the items contained in the Information Bulletin accompanying the 22 May 2025 Ordinary Meeting of Council Agenda.

**COUNCIL RESOLUTION**

MOVED CR ELLERY SECONDED CR HAMILTON

THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 MAY 2025 ORDINARY MEETING OF COUNCIL AGENDA.

**CARRIED UNANIMOUSLY**

## 15 REPORTS OF COMMITTEES

Nil

## 16 REPORTS OF DELEGATES

### 16.1 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 30 APRIL 2025 (D2025/09413)

WALGA

# Municipal Waste Advisory Council Minutes

## Wednesday, 30 April 2025
## Online

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## 1 Attendance and Apologies

### 1.1 ATTENDANCE

| | |
|---|---|
| Cr Bronwyn Smith (Deputy Chair) (Wanneroo) | WALGA State Council |
| Cr Wendy Dickinson (Harvey) | Bunbury Harvey Regional Council |
| Cr Natasha Colliver | City of Greater Geraldton |
| Cr Giorgia Johnson (Bayswater) | Eastern Metropolitan Regional Council |
| Cr Liam Gobbert (Perth) | Mindarie Regional Council |
| Cr Les Price (Cue) | WALGA State Council |
| Ms Libby Eustance | Western Metropolitan Regional Council |
| Ms Yvette Plimbley (OAG Deputy Chair) (Stirling) | Metropolitan Local Government |
| Mr Nick Edwards | Bunbury Harvey Regional Council |
| Mr Matthew Macpherson | Eastern Metropolitan Regional Council |
| Mr Scott Cairns | Mindarie Regional Council |
| Mr Marten Tieleman | Resource Recovery Group |
| Mr Dale Coyne (Kalamunda) | Metropolitan Local Government |
| Mr Darrell Monteiro (Serpentine Jarrahdale) | Metropolitan Local Government |
| Ms Josephine Taylor (Busselton) | Non-Metropolitan Local Government |
| Ms Rebecca Brown | MWAC/WALGA |
| Ms Conor Macgill | MWAC/WALGA |
| Ms Tazra Hawkins | MWAC/WALGA |
| Ms Mackenzie Young | MWAC/WALGA |
| Ms Nicole Matthews | WALGA |

### 1.2 APOLOGIES

| | |
|---|---|
| Cr Karen Chappel JP | WALGA President |
| Cr Karen Wheatland (Chair) (Melville) | WALGA State Council |
| Mr Michael Dufour | City of Greater Geraldton |
| Mr Stuart Devenish (OAG Chair) | Western Metropolitan Regional Council |
| Cr Jenny Archibald | Resource Recovery Group |
| Mr Mark Sewell (Manjimup) | Non-Metropolitan Local Government |
| Cr Brad Wylynko (Cottesloe) | Western Metropolitan Regional Council |

## 2 Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where WALGA is located and we acknowledge and pay respect to Elders past and present.

WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

## 3 Procedural Matters

### 3.1 MWAC MINUTES TABLED AT WALGA STATE COUNCIL

A summary of the Minutes of the Municipal Waste Advisory Council meeting held Wednesday, 11 December and Wednesday, 19 February 2025 will be noted at the next WA Local Government Association State Council meeting.

## 4 Minutes of Previous Meeting

### 4.1 CONFIRMATION OF THE PREVIOUS MWAC MINUTES

**MUNICIPAL WASTE ADVISORY COUNCIL MOTION**

**That the Minutes of the Municipal Waste Advisory Council meeting held on 11 December 2024 and 19 February 2025, be confirmed as a true and accurate record of proceedings.**

**Moved: Cr Les Price**
**Seconded: Cr Giorgia Johnson**

**CARRIED**

## 5 Business Arising

**Nil.**

## 6 Decision Items

### 6.1 BETTER PRACTICE WASTE MANAGEMENT AT PUBLIC EVENTS ***

**MUNICIPAL WASTE ADVISORY COUNCIL MOTION**

**That the Municipal Waste Advisory Council endorse the Better Practice Guideline to Waste Management at Public Events.**

**Moved: Cr Giorgia Johnson**
**Seconded: Cr Natasha Colliver**

**CARRIED**

**Executive Summary**

- WALGA has developed a Better Practice Guideline for Waste Management at Public Events to support Local Governments in hosting or organising low waste events.
- Local Governments host various community events, presenting an opportunity to adopt better waste management practices. Some Local Governments have developed their own sustainable events policies.
- The Guideline aims to provide consistency of approach for public events.
- Input on the Guideline from Local Government has been received and incorporated.

**Background**

Public events generate waste, some of which could be avoided, recycled or composted. Feedback from Local Governments, and contractors, indicates that without a waste management plan and the right interventions, recycling at public events is often highly contaminated.

WALGA's Better Practice Guideline includes:

- An action checklist: A detailed checklist of actions to be taken before, during and after the event to ensure effective waste management.

- Information on waste avoidance and reusables: The Guideline focuses on waste avoidance as the first approach, followed by promoting reusable items to minimise waste generation.
- Staffed Waste Stations: The Guideline encourages the use of staffed waste stations, where possible, to ensure correct sorting and disposal of waste.
- Case Studies and Templates: The Guideline includes practical case studies and templates that Local Governments can utilise.

**Comment**
WALGA sought feedback from eight metropolitan and four non-metropolitan Local Governments in developing the guideline, including the Cities of Kwinana, Canning, Stirling, Melville, Wanneroo, Perth, Vincent, Bunbury and Albany, the Shires of Northampton and Coolgardie and the Western Metropolitan Regional Council.
The feedback included defining terms by adding a glossary, determining different requirements for stationary and non-stationary events and highlighting the importance of contingency planning and scalability for events of different sizes and available resources.
The Officers Advisory Group recommended the Guidelines for endorsement, with minor additions to the wording of who the Guideline's target audience is and post event reflection.

Once endorsed, WALGA will promote the document to Local Government in various ways including an information session in mid to late May.

**Discussion at the Municipal Waste Advisory Council meeting**
The Council endorsed the Guideline with no further comments.

## 7 Discussion Items

### 7.1 DRAFT BETTER PRACTICE PROCUREMENT FOR WASTE SERVICES***

**Executive Summary**
- WALGA has developed a draft Better Practice Guideline for Procurement of Waste Services to assist Local Governments in planning and procuring waste management services.
- There is a significant spend associated with waste management contracts and they are long term arrangements.
- Procurement and contract management are complex for Local Government officers to navigate. The Guideline aims to provide a concise overview of the waste procurement process and key areas for consideration.
- Following the last OAG meeting, feedback was provided by several Local Governments and WALGA Governance Team. Feedback still has to be sought from the waste industry.

**For discussion**
- Feedback on the draft Guideline from MWAC.

**Background**
Waste management is one of the highest profile activities for which Local Government has responsibility, in many cases is among the highest contract spend for an individual Local Government and the contracts are long term. The market for waste services has changed significantly with the implementation of Food Organic Garden Organic (FOGO)

collection and processing, increased uncertainty in recycling markets and introduction of energy recovery options.

The draft Better Practice Procurement of Waste Services Guideline includes a suggested approach and rationale for the following procurement areas:

- Process timeline to ensure sufficient time for tender development, supplier selection and service implementation.
- How to access the market for waste services using the Preferred Supplier panels.
- Tender considerations including collection and processing/disposal contracts, bin and vehicle specifications, Local Government and contractor information provision and key performance indicators and reporting.
- Evaluation and ongoing contract management.

The Officers Advisory Group supported the need for this Guideline to complement existing procurement guidelines. Officers noted contractor requests for departures despite using the WALGA template, prompting WALGA to seek examples for discussion. They suggested testing the Guideline with a Local Government and raised questions about lead-in time, required information, and contract change dates.

**Discussion at the Municipal Waste Advisory Council meeting**
The members feedback identified the importance of both cost and quality considerations be included in the Report to Council on the outcome of the procurement process. It is important that the option selected is based on both quality and price and there is transparency about the waste management facility material is being sent to. The lack of private sector options for non-metropolitan Local Governments was highlighted. The Guidelines will be updated to include reference to this and the options for collective procurement, the importance of lead time for this and ACCC approvals.

## 8 Information Items

### 8.1 POLICY STATEMENT REVIEW UPDATE

| Policy Statement | Status | Timeframe |
|---|---|---|
| Circular Economy | In progress | Draft Position discussed at December MWAC meeting, Background Paper being developed. |
| Waste Management Legislation | Complete | Endorsed State Council March 2025. |
| Container Deposit Systems | Complete | Endorsed State Council December 2024. |
| Extended Producer Responsibility | Complete | Endorsed State Council September 2024. |
| Waste Levy | Complete | Endorsed State Council May 2024. |
| Recovered Materials Framework | Complete | Endorsed State Council February 2024. |
| Household Hazardous Waste | Complete | Endorsed State Council December 2023. |
| Waste Management Education | Complete | Endorsed State Council December 2023. |

| | | |
|---|---|---|
| Waste Management Data and Information Management | Complete | Rescinded State Council September 2023. |

## 8.2 BETTER PRACTICE DOCUMENT REVIEW UPDATE

| Better Practice Document | Status | Timeframe/comment |
|---|---|---|
| Events | Complete | See Decision Item 6.1 |
| Waste Local Law | In progress | Awaiting reconvening of the Joint Standing Committee. |
| Procurement | In progress | See Discussion Item 7.1 |
| Vergeside | Review to be scheduled | Refresh only. |
| Reuse Shops | Review to be scheduled | Refresh only. |
| Charity bin management | In discussion if review is needed | To discuss with the charity recycling group members whether charity bins are in their 5-year strategies, if not, then we won't review. |
| Shopping Trolley | Review to be scheduled | Refresh only. |
| Better Practice Optical Surveillance Devices (aka CCTV) | Review to be scheduled | Establish if it is a rewrite or refresh only. |
| Planning | Review to be scheduled | Establish with the planning team if a review is necessary |
| Model Process Illegal Dumping | Review to be scheduled | Establish if review is necessary, this document was never made public. |

## 8.3 SOFT PLASTICS RECYCLING – ACCC APPLICATION TO ESTABLISH PRODUCT STEWARDSHIP SCHEME

- The ACCC sought views of interested parties by 22 April 2025 on the application from Soft Plastic Stewardship Australia Limited (SPSA) to establish a voluntary, industry led product stewardship scheme to focus on recycling used soft plastic packaging materials. After discussions with OAG, WALGA submitted their submission to the ACCC. Read the Submission here.

## 8.4 B-CYCLE – ACCC APPLICATION TO CONTINUE TO OPPERATE SCHEME WITH ANNUAL LEVY AND REBATE REVIEW

- The ACCC sought views of interested parties by 16 April 2025 on the Battery Stewardship Council's (BSC) application for itself, current and future members, and other industry participants to continue operating the Battery Stewardship Scheme (B-Cycle). After discussions with OAG, WALGA submitted their submission to the ACCC. Read the Submission here.

## 8.5 FOGO FORUM SUMMARY

- WALGA hosted the second FOGO Forum for Local Government officers on Tuesday 11 March, with representation from 18 Local Governments.
- Topics discussed included contamination management, managing FOGO in public housing and lessons learned from FOGO rollouts.
- Key actions identified included:

- Advocate to DWER for clarity on accepted FOGO materials and clear messaging that supports a quality end product, which will require removal of non-priority items from the accepted FOGO list
- Clarify specific size of branches/cuttings accepted in FOGO
- Develop a template '3 strikes' contamination policy for use by Local Governments
- Engage with Department of Communities (DoC) to discuss a collaborative strategy to address waste management issues
- Investigate development of 'introduction to waste' training for DoC staff and property managers.

**Discussion at the Municipal Waste Advisory Council meeting**
The Council seeks to understand where the Department of Communities makes decisions regarding the provision of FOGO bins.

## 8.6 E-CIGARETTE UPDATE

- WALGA met with the WA Department of Health (DoH) to discuss the ongoing issue of Local Governments receiving e-cigarettes for disposal from the community, through waste services and littering in public areas. The associated fires and disposal costs to Local Governments for these predominantly illegal products was emphasised.
- The outcomes of the E-cigarette Collection Study were provided to DoH, with the push to set up an amnesty collection trial at a small number of pharmacies.
- DoH indicated support for pharmacies to be the disposal point for e-cigarettes that were sold by the pharmacy, but not for illegal e-cigarettes (any not purchased at a pharmacy with a doctors' prescription).
- DoH advised that any collection of illegal e-cigarettes would need approval from the Therapeutic Goods Administration (TGA), rather than state legislation, with the main concern being normalising collections of an illegal product.
- WALGA had an initial meeting with the TGA which shared the DoH's main concerns. However, the TGA was open to a proposal for a collection amnesty, if there were pharmacies willing to participate in the trial, and if funding for disposal was secured.
- Next steps include exploring collaboration with the Pharmacy Guild to address legal and illegal vapes, contingent on securing funding from the Waste Authority.

**Discussion at the Municipal Waste Advisory Council meeting**
WALGA have received information from the TGA regarding the regulations which cover Local Government collection of e-cigarettes for disposal purposes. WALGA is currently discussing the collection of illegal e-cigarettes, considering options such as an amnesty or a buy-back scheme.

## 8.7 PRODUCTIVITY COMMISSION INTERIM REPORT – AUSTRALIA'S CIRCULAR ECONOMY: UNLOCKING THE OPPORTUNITIES

- The Productivity Commission has released the interim report on Australia's Circular Economy: Unlocking the opportunities. It identifies priority opportunities in six sectors (the built environment, food and agriculture, textiles and clothing, mining, vehicles and electronics).

- The Productivity Commission sought feedback on the interim report, however as the questions related to areas mainly out of Local Government scope WALGA did not make a submission.

## 8.8 INFRASTRUCTURE, CONTINGENCY PLANNING AND GOVERNANCE

- WALGA is progressing the work identified at the December 2024 and February 2025 MWAC meeting on the need for an effective state waste infrastructure plan, contingency planning and governance.
- WALGA met with the Regional Council CEOs on Monday, 7 April to discuss various approaches to regional collaboration.

## 8.9 DWER AUTHORISED OFFICER TRAINING

- Beginning on March 24, 19 officers from various Local Governments participated in the inaugural DWER Authorised Officer Training. These officers are now authorised under the Environmental Protection Act, having gained both theoretical and practical knowledge in areas such as evidence collection, intelligence gathering, inspection planning, risk assessment and management, compliance and enforcement tools, and interview techniques. The second training session, now sold out, is scheduled to start on Monday, May 5.

## 8.10 HHW BATTERY CAMPAIGN

- On Tuesday 18 March, WALGA launched a digital advertising campaign on Meta platforms, primarily Facebook. The ads feature various WasteSorted creatives from the "Never Bin a Battery" campaign and target different demographics across the WA community.
- Supported by the Waste Authority through the HHW Program promotion budget, the campaign has a budget of $25K over four months. The goal is to educate Western Australians on the safe disposal of batteries, the risks of improper disposal and to encourage them to enter their postcode to find the nearest drop-off location.
- After two weeks of the campaign:
  - The bin truck fire creative has been the most popular across all audiences, with a high click-through rate of 13%.
  - The campaign has reached 268,000 people.
  - Nearly 7,000 users have clicked on the "learn more" buttons on the ads, and of those, nearly 3,000 have landed on the WasteSorted page, resulting in a strong conversion rate of 43%.
- The main campaign videos are available here.

## 8.11 2025 WASTE & ENVIRONMENT SUMMIT

- The 2025 Waste & Environment Summit is being held in the Shire of Esperance on Wednesday, 4 June to Thursday, 5 June. Registrations are open and available here.

## 8.12 MWAC/OAG CHANGES

- We are pleased to welcome Cr Jennifer Archibald as representative of the Resource Recovery Group. We thank Mayor Hannah Fizthardinge for her contribution to the Municipal Waste Advisory Council.
- Jacky Jurmann has tendered her resignation from the Officers Advisory Group and her role at the Shire of Northam.

# 9 Reports

## 9.1 MWAC GROUPS

**Metropolitan Regional Council Working Group**
Delegates/Nominees: TBC
This Group met on Monday, 7 April to discuss various approaches to regional collaboration.

**Consistent Communications Collective**
Delegates/Nominees: n/a
This Group is scheduled to meet on Wednesday, 7 May.

**Household Hazardous Waste Advisory Group/Operators Meeting**
Delegates/Nominees: Waste Management Program Coordinator
This Group has not met since the previous MWAC Meeting.

## 9.2 EXTERNAL COMMITTEES & WORKING GROUPS

**DWER Regulatory Reference Group**
Representative: WALGA Executive Manager, Policy
This Group has not met since the previous MWAC meeting.

**DWER FOGO Reference Group**
Representative: Senior Policy Advisor, RRG, EMRC, WMRC
The first meeting of this Group for 2025 is scheduled for Friday, 2 May.

**DWER Recovered Materials Stakeholder Reference Group**
Representative: Senior Policy Advisor
The Group met on Wednesday, 12 March.

**Australasian Packaging Label Working Group**
Representative: Senior Policy Advisor
This Group has not met since the previous MWAC meeting.

**Hazard Coordinating Committee**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC Meeting.

**Across Agency Asbestos Group**
Representative: MWAC Executive Officer / Senior Policy Advisor
This Group has not met since the previous MWAC meeting.

**ASEA Asbestos Advisory Group**
Representative: MWAC Executive Officer
This Group met for the first time on Tuesday 1 April to discuss various issues associated with asbestos management including best practice waste management approaches.

**Waste Management and Resource Recovery Association**
Representative: Senior Policy Advisor
This Group met on Thursday, 27 March.

**Charitable Reuse Australia**
Representative: Senior Policy Advisor
This Group has not met since the previous MWAC meeting.

**Australian Local Government Association (ALGA) Representative**
Representative: MWAC Executive Officer
WALGA is representing ALGA on the Government Officers Group for the Australian Packaging Covenant. This Group is meeting on a monthly basis to provide input and direction into the development of the new regulatory framework for packaging.

**E-Waste to Landfill Ban Technical Advisory Group**
Representative: MWAC Executive Officer/Senior Policy Advisor
This Group has not met since the previous MWAC meeting.

**Container Deposit Scheme Stakeholder Advisory Group**
Representative: MWAC Executive Officer
This Group has not met since the previous MWAC meeting.

## 10 Other General Business

### 10.1 MINISTER OF ENVIRONMENT MEETING

WALGA's President and CEO met with the Hon Matthew Swinbourn MLC, Minister for the Environment; Community Services; Homelessness. From this meeting the feedback was that the Minister is keen to engage with the sector to understand the key priorities.

**The meeting closed at 4.34pm.**

## Next Meeting

The next MWAC meeting will be held at 4:00pm, Wednesday, 25 June 2025, online.

## 17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 17.1 NOTICE OF MOTION RECEIVED FROM CR KATHRYN HAMILTON DEPUTISING FOR TOWN OF BASSENDEAN ELECTED EMRC MEMBER (D2025/10596)

In accordance with Clause 4.18 of the *EMRC Meeting Procedures Local Law 2023*, Cr Hamilton has given notice of her intention to propose the following motions at the Ordinary Meeting of Council.

#### 17.1.1 MOTION 1

Cr Hamilton moved a procedural motion for the Motion 1 to be dealt with as a confidential item behind closed doors.

MOVED CR HAMILTON SECONDED CR JEANS

THAT IN ACCORDANCE WITH CLAUSE 10.1(b) OF THE *EMRC MEETING PROCEDURE LOCAL LAWS 2023* BE ADJOURNED TO SECTION 19 OF THE MEETING.

**CARRIED UNANIMOUSLY**

#### 17.1.2 MOTION 2

**Rationale**

While the appointment of an Independent Chairperson for the Audit Committee is not mandated by legislation, it is permissible and can enhance the committee's function. Local governments should consider such appointments to strengthen governance and oversight practices.

Potential remuneration is a feature of current legislation under new section 5.100 of the Local Government Act 1995, however until specific rates are determined, a council is permitted to nominate renumeration for the Independent Chair of a committee. A reference can be found at the Shire of Carnarvon where the Independent Chair renumeration is set at $500 per meeting excluding GST.

While not a statutory requirement, appointing an Independent Chairperson can provide valuable expertise in financial management and risk oversight. This practice aligns with modern governance standards in state authorities, agencies and private corporations.

MOVED CR HAMILTON SECONDED CR JEANS

THAT COUNCIL:

1. REQUESTS THE CEO COMMENCE A PROCESS AS SOON AS POSSIBLE TO FACILITATE THE SELECTION OF AN INDEPENDENT CHAIRPERSON FOR THE EMRC AUDIT COMMITTEE, AND THAT THIS PROCESS SHOULD INCLUDE, BUT NOT BE LIMITED, TO THE FOLLOWING:
   - (a) SELECTION PROCESS: ESTABLISH A TRANSPARENT PROCESS TO FACILITATE SELECTION OF AN INDEPENDENT CHAIRPERSON, ENSURING THAT THE INDIVIDUAL POSSESSES THE REQUISITE SKILLS AND EXPERIENCE;
   - (b) TERMS OF APPOINTMENT: THE DURATION OF APPOINTMENT TO BE CLEARLY DEFINED WITH PROVISIONS FOR RENEWAL OR TERMINATION AS NECESSARY;
   - (c) CONFLICT OF INTEREST: THE APPOINTED INDEPENDENT CHAIRPERSON MUST NOT HAVE ANY CONFLICTS OF INTEREST THAT COULD IMPAIR THEIR IMPARTIALITY AND EFFECTIVENESS;

(d) COUNCIL APPROVAL: THE APPOINTMENT SHOULD BE MADE BY AN ABSOLUTE MAJORITY OF THE COUNCIL, IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT FOR COMMITTEE APPOINTMENTS.

2. REQUESTS THE CEO TO DEVELOP A POLICY OUTLINING REMUNERATION FOR INDEPENDENT COMMITTEE MEMBERS, INCLUDING THE CHAIR OF ANY COMMITTEE OF COUNCIL, AND THAT THIS POLICY BE PROVIDED TO COUNCIL FOR CONSIDERATION AT THE NEXT COUNCIL MEETING.

**CARRIED UNANIMOUSLY**

## 18 NEW BUSINESS OF AN URGENT NATURE

Nil

## 19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

### RECOMMENDATION (Closing Meeting to the Public)

That with the exception of ……, the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

### COUNCIL RESOLUTION

MOVED CR ELLERY SECONDED CR JEANS

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23(2) OF THE *LOCAL GOVERNMENT ACT 1995* FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

**CARRIED UNANIMOUSLY**

The doors of the meeting were closed at 7:07pm.

### 19.1 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2025/09617)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

### 19.2 LEGAL MATTER – WASTE TRANSFER STATION (D2025/09618)

This item is recommended to be confidential because it contains legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

### 19.3 FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION (D2025/09609)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

## 19.4 ITEM 17.1.1 – NOTICE OF MOTION RECEIVED FROM CR KATHRYN HAMILTON DEPUTISING FOR TOWN OF BASSENDEAN ELECTED EMRC MEMBER – MOTION 1 (D2025/10835)

This item is recommended to be confidential because it contains matters of a commercial-in-confidence.

See Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the Public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION**

MOVED CR JEANS SECONDED CR ELLERY

THAT THE MEETING BE RE-OPENED, THE MEMBERS OF THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

**CARRIED UNANIMOUSLY**

The doors of the meeting were opened at 8:33pm.

Recording of the resolutions passed behind closed doors, namely:

## 19.1 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2025/09617)

**COUNCIL RESOLUTION(S)**

MOVED CR HAMILTON SECONDED CR CATALANO

THAT:

1. COUNCIL RECEIVES THE UPDATE REPORT.
2. COUNCIL SELECTS OPTION 1 AS IDENTIFIED IN PARAGRAPH 23 IN THE REPORT.
3. COUNCIL INSTRUCTS THE CEO TO UNDERTAKE A COMPREHENSIVE REVIEW OF THE PROJECT.
4. COUNCIL ACKNOWLEDGES THE VALUE OF THE PROJECT AS IDENTIFIED IN PARAGRAPH 21 IN THE REPORT.
5. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CEO.

**CARRIED 7/1**
**For: Crs Piffaretti, Poliwka, G Johnson, Jeans, I Johnson, Catalano**
**Against: Cr Ellery**

## 19.2 LEGAL MATTER – WASTE TRANSFER STATION (D2025/09618)

**COUNCIL RESOLUTION(S)**

MOVED CR POLIWKA SECONDED CR JEANS

THAT:

1. COUNCIL NOTES THE REPORT AND LEGAL ADVICE.
2. COUNCIL SELECTS OPTION 4 AS IDENTIFIED IN PARAGRAPH 36 OF THE CONFIDENTIAL REPORT AND INSTRUCTS THE CEO TO PROCEED ON THAT BASIS.
3. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.

**CARRIED 7/1**
**For: Crs Piffaretti, Poliwka, G Johnson, Jeans, I Johnson, Catalano**
**Against: Cr Ellery**

## 19.3 FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION (D2025/09609)

MOVED CR JEANS SECONDED CR POLIWKA

THAT**:**

1. COUNCIL RECEIVES THE REPORT.
2. COUNCIL AUTHORISES THE ALLOCATION OF FUNDS TO THE VALUE IDENTIFIED IN THE REPORT FROM MUNICIPAL FUNDS TO THE EQUITY RESERVE TO SET ASIDE FUNDS FOR THE PAYMENT OF THE EQUITY INTEREST OF THE CITY OF KALAMUNDA IN ACCORDANCE WITH THE ESTABLISHMENT AGREEMENT.
3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.
4. THE REPORT IS DECLASSIFIED FOLLOWING THE PAYMENT OF THE EQUITY INTEREST OF THE CITY OF KALAMUNDA.

**CARRIED 5/3**
**For: Crs Poliwka, Hamilton, Jeans, G Johnson and Catalano**
**Against: Crs Piffaretti, Ellery, I Johnson**

19.4 ITEM 17.1.1 – NOTICE OF MOTION RECEIVED FROM CR KATHRYN HAMILTON DEPUTISING FOR TOWN OF BASSENDEAN ELECTED EMRC MEMBER – MOTION 1 (D2025/10596)

**MOTION 1**

MOVED CR HAMILTON SECONDED CR ELLERY

THAT COUNCIL:

REQUESTS THE CEO TO UNDERTAKE THE FOLLOWING ACTIONS:

1. TO REVIEW AND AMEND COUNCIL POLICY 1.3 MEMBERS', CHAIRPERSON'S AND DEPUTY CHAIRPERSON'S FEES AND ALLOWANCES TO REFLECT THE FOLLOWING:
   (a) THAT ALL ELECTED MEMBERS OF THE EMRC CONTINUE TO RECEIVE THE MAXIMUM ANNUAL COUNCILLOR FEES AND ALLOWANCES FOR ATTENDING MEETINGS (S5.99); AND
   (b) THAT THE CHAIRPERSON'S ADDITIONAL ANNUAL ALLOWANCE (S5.98(5)) AND THE DEPUTY CHAIRPERSON'S ADDITIONAL ANNUAL ALLOWANCE (S5.98A) BE PAID AT THE MINIMUM OF THE RANGE AS DETERMINED BY THE SALARIES AND ALLOWANCES TRIBUNAL FROM TIME TO TIME, AND
   (c) THAT DOT-POINT 1(B) TAKE EFFECT FROM 1ST OF JULY 2025.
2. THAT THE AMENDED COUNCIL POLICY 1.3 BE BROUGHT BACK FOR CONSIDERATION BY COUNCIL ON OR BEFORE THE JUNE COUNCIL MEETING TO ENABLE THESE AMENDMENTS TO BE INCORPORATED INTO THE 2025/26 BUDGET.

**CARRIED 5/3**
**For: Crs Poliwka, Hamilton, G Johnson, I Johnson, Catalano**
**Against: Crs Piffaretti, Ellery, Jeans**

## 20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on Thursday 26 June 2025 at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

### Future Meetings 2025

| | | | | |
|---|---|---|---|---|
| Thursday | 26 June | | at | EMRC Administration Office |
| Thursday | 24 July | (if required) | at | EMRC Administration Office |
| Thursday | 28 August | (if required) | at | EMRC Administration Office |
| Thursday | 25 September | (if required) | at | EMRC Administration Office |
| Thursday | 27 November | | at | EMRC Administration Office |

## 21 DECLARATION OF CLOSURE OF MEETING

The meeting closed at 8:39pm.