

Certification of Confirmation

Special Meeting of Council

Minutes

30 June 2025

I, Cr Filomena Piffaretti, hereby certify that the minutes from the Special Meeting of Council held on 30 June 2025 pages (1) to (10) were confirmed at the Ordinary Meeting of Council held on 28 August 2025.



Signature

Cr Filomena Piffaretti
Presiding Member

CONFIRMED MINUTES

D2025/13760

Special Meeting of Council

30 June 2025



EMRC Council Members

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Paul Poliwka	Deputy Chairperson	Town of Bassendean
Cr Tallan Ames	EMRC Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater
Cr Luke Ellery	EMRC Member	Shire of Mundaring
Cr Doug Jeans	EMRC Member	Shire of Mundaring
Cr Jennifer Catalano	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

EMRC Council Deputies

Cr Kathryn Hamilton	EMRC Deputy Member	Town of Bassendean
Cr Giorgia Johnson	EMRC Deputy Member	City of Bayswater
Cr John Daw	EMRC Deputy Member	Shire of Mundaring
Cr Ian Johnson	EMRC Deputy Member	City of Swan



Special Meeting of Council

30 June 2025

A Special Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 and via TEAMS on **Monday, 30 June 2025**. The meeting commenced at **7:30pm**.

Table of Contents

1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	4
	1.1 ACKNOWLEDGEMENT OF COUNTRY	4
2	ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)	4
3	DISCLOSURE OF INTEREST	4
4	ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER	4
	4.1 CHAIRPERSON ACKNOWLEDGEMENT	4
5	PUBLIC QUESTION TIME	5
6	EMPLOYEE REPORTS	5
	6.1 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (D2025/13496)	6
7	FUTURE MEETINGS OF COUNCIL	10
8	DECLARATION OF CLOSURE OF MEETING	10

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

This meeting is being livestreamed in accordance with s.5.23A of the *Local Government Act 1995* and with EMRC Policy No. 2.2 – Broadcast and Recording of Council Meetings.

The Chairperson opened the meeting at 7:30pm.

1.1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the traditional custodians of the land, the Whadjuk people of the Noongar Nation and paid respects to elders past, present and emerging.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Councillor Attendance

Cr Filomena Piffaretti (via Teams)	Chairperson	City of Bayswater
Cr Paul Poliwka (via Teams)	Deputy Chairperson	Town of Bassendean
Cr Kathryn Hamilton (via Teams) (Deputising for Cr Tallen Ames)	EMRC Deputy Member	Town of Bassendean
Cr Michelle Sutherland (via Teams)	EMRC Member	City of Bayswater
Cr Doug Jeans (via Teams)	EMRC Member	Shire of Mundaring
Cr Jennifer Catalano (via Teams)	EMRC Member	City of Swan
Cr Charlie Zannino (via Teams)	EMRC Member	City of Swan

Leave of Absence

Cr Tallan Ames	EMRC Member	Town of Bassendean
----------------	-------------	--------------------

EMRC Officers

Mr Matthew MacPherson (via Teams)	Chief Executive Officer
Mr Hua Jer Liew	Chief Financial Officer
Miss Carmen Sadleir (via Teams)	Chief Operating Officer
Mr Chris Snook	Information Services Support Officer
Mrs Lee Loughnan (via Teams)	PA to the Chief Financial Officer (Minutes)

3 DISCLOSURE OF INTEREST

Nil

4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER

4.1 CHAIRPERSON ACKNOWLEDGEMENT

The Chairperson thanked Councillors for their contributions and commitment to the EMRC over the past financial year.



5 PUBLIC QUESTION TIME

Nil

6 EMPLOYEE REPORTS

6.1 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (D2025/13496)

6.1 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES

D2025/13496

PURPOSE OF REPORT

The purpose of this report is to appoint presiding members and deputy presiding members to the Audit Committee (AC), Chief Executive Performance Review Committee (CEOPRC) and Legal Committee (LC).

KEY POINT(S)

- Amendments to section 5.12 of the *Local Government Act 1995* require councils to appoint new committee presiding members and deputy presiding members by 1 July 2025.
- These appointments must be made by an absolute majority decision of the Council from this point forward.

RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with s.5.12(1) appoint Cr to be the Chairperson (Presiding Member) of the Audit Committee.
2. By absolute majority in accordance with s.5.12(1) appoint Cr to be the Chairperson (Presiding Member) of the Chief Executive Officer Performance Review Committee.
3. By absolute majority in accordance with s.5.12(1) appoint Cr to be the Chairperson (Presiding Member) of the Legal Committee.
4. By absolute majority in accordance with s.5.12(2) appoint Cr to be the Deputy Chairperson (Deputy Presiding Member) of the Audit Committee.
5. By absolute majority in accordance with s.5.12(2) appoint Cr to be the Deputy Chairperson (Deputy Presiding Member) of the Chief Executive Officer Performance Review Committee.
6. By absolute majority in accordance with s.5.12(2) appoint Cr to be the Deputy Chairperson (Deputy Presiding Member) of the Legal Committee.

SOURCE OF REPORT

Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Chief Financial Officer	Nil
Responsible Officer	Chief Executive Officer	Nil

BACKGROUND

- 1 Previously, the members of a committee are to elect a presiding member and deputy presiding member from amongst themselves in accordance with s.5.12 of the *Local Government Act 1995* (the Act).
- 2 Similarly it is a requirement of the Act that members of a committee may elect a deputy presiding member from amongst themselves.

REPORT

- 3 Reforms proclaimed late last year under Schedule 9.3 cl.67 of the Local Government Act Transitional provisions require Local Governments to appoint Committee Presiding Members and Deputy Presiding Members by absolute majority Council decision by no later than **1 July 2025**.
- 4 This applies to all current Committees established under section 5.8 of the Act.
- 5 The changes are intended to allow for greater transparency and clarity on how council committees operate.
- 6 The appointment process for the presiding member and deputy presiding member has also been simplified with the appointment of these roles by Council, instead of the committee(s) electing those roles by secret ballot in the changes to s.5.12 of the Act.
- 7 Currently the EMRC has three committees:
 - a Audit Committee;
 - b Chief Executive Officer Performance Review Committee; and
 - c Legal Committee
- 8 Of the three, the AC and LC have elected their respective Presiding and Deputy Presiding Members.
- 9 The CEOPRC was established at the Special Meeting of Council on 10 April 2025 and has not appointed a Presiding and Deputy Presiding Member.

STRATEGIC/POLICY IMPLICATIONS

- 10 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy:

Target - Sustainability integrated into management processes.

FINANCIAL IMPLICATIONS

- 11 Nil

SUSTAINABILITY IMPLICATIONS

- 12 Nil

RISK MANAGEMENT

Risk – Non Compliance with the *Local Government Act 1995* if Committee Chairpersons and Deputy Chairpersons are not appointed by Council no later than 1 July 2025.

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
Council to appoint Chairpersons and Deputy Chairpersons to the Committee in accordance with s.5.12 of the <i>Local Government Act 1995</i> .		

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	Nil
City of Bayswater	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council:

1. By absolute majority in accordance with s.5.12(1) appoint Cr to be the Chairperson (Presiding Member) of the Audit Committee.
2. By absolute majority in accordance with s.5.12(1) appoint Cr to be the Chairperson (Presiding Member) of the Chief Executive Officer Performance Review Committee.
3. By absolute majority in accordance with s.5.12(1) appoint Cr to be the Chairperson (Presiding Member) of the Legal Committee.
4. By absolute majority in accordance with s.5.12(2) appoint Cr to be the Deputy Chairperson (Deputy Presiding Member) of the Audit Committee.
5. By absolute majority in accordance with s.5.12(2) appoint Cr to be the Deputy Chairperson (Deputy Presiding Member) of the Chief Executive Officer Performance Review Committee.
6. By absolute majority in accordance with s.5.12(2) appoint Cr to be the Deputy Chairperson (Deputy Presiding Member) of the Legal Committee.



COUNCIL RESOLUTION(S)

MOVED CR JEANS

SECONDED CR HAMILTON

THAT COUNCIL:

1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(1) APPOINT CR POLIWKA TO BE THE CHAIRPERSON (PRESIDING MEMBER) OF THE AUDIT COMMITTEE.
2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(1) APPOINT CR PIFFARETTI TO BE THE CHAIRPERSON (PRESIDING MEMBER) OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.
3. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(1) APPOINT CR POLIWKA TO BE THE CHAIRPERSON (PRESIDING MEMBER) OF THE LEGAL COMMITTEE.
4. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(2) APPOINT CR PIFFARETTI TO BE THE DEPUTY CHAIRPERSON (DEPUTY PRESIDING MEMBER) OF THE AUDIT COMMITTEE.
5. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(2) APPOINT CR AMES TO BE THE DEPUTY CHAIRPERSON (DEPUTY PRESIDING MEMBER) OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE.
6. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(2) APPOINT CR PIFFARETTI TO BE THE DEPUTY CHAIRPERSON (DEPUTY PRESIDING MEMBER) OF THE LEGAL COMMITTEE.

CARRIED UNANIMOUSLY

7 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on Thursday 24 July 2025 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6.00pm.

Future Meetings 2025

Thursday	24 July	(if required)	at	EMRC Administration Office
Thursday	28 August	(if required)	at	EMRC Administration Office
Thursday	25 September	(if required)	at	EMRC Administration Office
Thursday	6 November	(Special at 5:00pm)	at	EMRC Administration Office
Thursday	27 November		at	EMRC Administration Office

8 DECLARATION OF CLOSURE OF MEETING

The meeting closed at 7:38pm.