

# **INFORMATION BULLETIN**

D2025/18370

**Accompanying the  
Ordinary Meeting of Council  
Minutes  
28 August 2025**

## **Information Bulletin**

### **28 August 2026**

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## 1. INFORMATION BULLETIN

### OUTSTANDING COUNCIL RESOLUTIONS REGISTER

D2025/16940 (AF) | D2025/16940

#### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of Council resolutions for the calendar year and update Council on their progress.

#### KEY POINTS AND RECOMMENDATIONS

- Historical review of Council's decisions throughout a calendar year.
- Enable current and new Councilors to review previous decisions made.

#### SOURCE OF REPORT

##### Employee Disclosure under s.5.70 of the *Local Government Act 1995*

Author(s)	Chief Financial Officer	Nil
Responsible Officer	Chief Executive Officer	Nil

#### BACKGROUND

- 1 One of the characteristics often associated with transparency in local government is to keep Council and members of the public informed. This can be achieved by providing knowledge regarding Council resolutions in a useful and readily accessible manner. As a local government, the EMRC actively seek methods to do its business in a transparent and accountable manner where everyone can see what is happening.
- 2 With this in mind, the EMRC builds trust with its stakeholders and others we serve in the community.

#### REPORT

- 3 The attachment provides a list of Council resolutions made during the calendar year to improve transparency and accountability. The register is reported back to Council at each ordinary meeting of Council.

#### STRATEGIC/POLICY IMPLICATIONS

- 4 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

#### FINANCIAL IMPLICATIONS

- 5 As reported.

#### SUSTAINABILITY IMPLICATIONS

- 6 The implementation of Council's resolutions were exercised in accordance with Council's direction for the benefit and sustainability of the EMRC and Perth's Eastern Region.



## RISK MANAGEMENT

### **Risk – Non-Compliance with EMRC’s responsibility to maintain responsible and accountable governance and management of the organisation**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council		

## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean

City of Bayswater



### Implication Details

As reflected in the respective reports

## ATTACHMENT(S)

Outstanding Council Resolutions Register (D2025/17603)



# OUTSTANDING COUNCIL RESOLUTIONS REGISTER

D2024/07481

2025

DATE		RESOLUTION	STATUS
1.	30 JUNE 2025	<b>6.1 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (D2025/13496)</b> THAT COUNCIL: 1. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(1) APPOINT CR POLIWKA TO BE THE CHAIRPERSON (PRESIDING MEMBER) OF THE AUDIT COMMITTEE. 2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(1) APPOINT CR PIFFARETTI TO BE THE CHAIRPERSON (PRESIDING MEMBER) OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE. 3. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(1) APPOINT CR POLIWKA TO BE THE CHAIRPERSON (PRESIDING MEMBER) OF THE LEGAL COMMITTEE. 4. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(2) APPOINT CR PIFFARETTI TO BE THE DEPUTY CHAIRPERSON (DEPUTY PRESIDING MEMBER) OF THE AUDIT COMMITTEE. 5. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(2) APPOINT CR AMES TO BE THE DEPUTY CHAIRPERSON (DEPUTY PRESIDING MEMBER) OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE. 6. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.12(2) APPOINT CR PIFFARETTI TO BE THE DEPUTY CHAIRPERSON (DEPUTY PRESIDING MEMBER) OF THE LEGAL COMMITTEE.	COMPLETED
2.	26 JUNE 2025	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b> <b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 MAY 2025</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 22 MAY 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
3.	26 JUNE 2025	<b>14 EMPLOYEE REPORTS</b> <b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2025 (D2025/12430)</b> THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR MONTH OF MAY 2025 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$15,060,520.78. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MONTH OF MAY 2025 IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$14,738.05.	COMPLETED
4.	26 JUNE 2025	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2025 (D2025/12433)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MAY 2025.	COMPLETED

	DATE	RESOLUTION	STATUS
5.	26 JUNE 2025	<p><b>14.3 INDEPENDENT COMMITTEE MEMBER ATTENDANCE FEES AND REVIEW OF COUNCIL POLICIES (D2025/12200)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL IN ACCORDANCE WITH S.5.100 OF THE LOCAL GOVERNMENT ACT 1995 DETERMINES THE AMOUNT TO BE PAID FOR INDEPENDENT COMMITTEE MEMBER ATTENDANCE FEE BE SET AT THE MAXIMUM OF THE RANGE AS DETERMINED BY THE SALARIES AND ALLOWANCES TRIBUNAL FROM TIME TO TIME.</li> <li>2. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.10(2) OF THE <i>LOCAL GOVERNMENT (ADMINISTRATION) REGULATIONS 1996</i> REVOKES THE DECISION MADE BY COUNCIL AT ITS 22 MAY 2025 ORDINARY MEETING OF COUNCIL TO DETERMINE THE ADDITIONAL ANNUAL ALLOWANCE OF CHAIRPERSON AND DEPUTY CHAIRPERSON AT THE MINIMUM OF THE RANGE AS DETERMINED BY THE SALARIES AND ALLOWANCES TRIBUNAL FROM TIME TO TIME.</li> <li>3. BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.98 AND S.5.98A OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DETERMINES THE ADDITIONAL ANNUAL ALLOWANCE BE PAID AT THE MAXIMUM OF THE RANGE AS DETERMINED BY THE SALARIES AND ALLOWANCES TRIBUNAL FROM TIME TO TIME.</li> <li>4. COUNCIL ADOPTS COUNCIL POLICY 1.3 – MEMBERS', INDEPENDENT COMMITTEE MEMBERS', CHAIRPERSON'S AND DEPUTY CHAIRPERSON'S FEES AND ALLOWANCES AS REVIEWED AND AMENDED FORMING ATTACHMENT 2 TO THIS REPORT, WITH THE AMENDMENT TO POLICY STATEMENT 3 SUCH THAT IT IS REPLACED WITH: <i>THAT THE ALLOWANCES PAYABLE TO THE CHAIRPERSON AND DEPUTY CHAIRPERSON BE THE MAXIMUM PAYABLE IN ACCORDANCE WITH SECTION 5.98 AND 5.98A OF THE LOCAL GOVERNMENT ACT 1995, AS DETERMINED BY THE SALARIES AND ALLOWANCES TRIBUNAL.</i></li> <li>5. COUNCIL ADOPTS COUNCIL POLICY 1.4 - TRAVELLING COSTS INCURRED BY COUNCIL MEMBERS AND INDEPENDENT COMMITTEE MEMBERS POLICY AS REVIEWED AND AMENDED FORMING ATTACHMENT 4 TO THIS REPORT.</li> <li>6. COUNCIL POLICY 1.3 BE AMENDED AND BROUGHT BACK FOR COUNCIL'S CONSIDERATION ONCE THE SALARIES AND ALLOWANCES TRIBUNAL HAS DETERMINED THE RANGE OF FEES FOR THE INDEPENDENT CHAIRPERSON OF COMMITTEES.</li> <li>7. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.</li> </ol>	COMPLETED
6.	26 JUNE 2025	<p><b>14.4 DISPOSAL OF ASSETS (D2025/12205)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL IN ACCORDANCE WITH S.3.58 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AND R.30(3) OF THE <i>LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996</i> APPROVES THE DISPOSAL AND WRITE OFF THE ASSETS LISTED IN THIS REPORT.</li> <li>2. COUNCIL APPROVES THE REMOVAL OF THESE ASSETS FROM EMRC'S ASSET REGISTER TO ENSURE ACCURATE FINANCIAL REPORTING.</li> <li>3. LOCAL PUBLIC NOTICE OF THE DISPOSAL OF ASSETS BE GIVEN.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
7.	26 JUNE 2025	<p><b>14.5 RFQ 2025–007 SALE OF UNPROCESSED-SEMI-PROCESSED AND MATURE FOGO COMPOST MATERIALS (D2025/12206)</b> THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL AWARDS RFQ 2025 007 – SALE AND PURCHASE OF UNPROCESSED/ SEMI-PROCESSED AND MATURE FOGO COMPOST MATERIALS TO RIVER NOMINEES PTY LTD, AS TRUSTEE FOR SP UNIT TRUST, TRADING AS PUREARTH, FOR AN INITIAL TWO YEAR TERM, WITH AN OPTION FOR A ONE YEAR EXTENSION, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE.</li> <li>COUNCIL AUTHORISES THE CEO TO FINALISE AND EXECUTE A CONTRACT WITH RIVER NOMINEES PTY LTD, AS TRUSTEE FOR SP UNIT TRUST, TRADING AS PUREARTH IN ACCORDANCE WITH THEIR SUBMITTED QUOTATION, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND RIVER NOMINEES PTY LTD, AS TRUSTEE FOR SP UNIT TRUST, TRADING AS PUREARTH.</li> <li>ATTACHMENT 1 REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
8.	26 JUNE 2025	<p><b>14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/12193)</b> THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 26 JUNE 2025 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
9.	26 JUNE 2025	<p><b>18 NEW BUSINESS OF AN URGENT NATURE</b> <b>18.1 NOTICE OF MOTION RECEIVED FROM CR LUKE ELLERY</b> THAT COUNCIL DEEMS THIS NOTICE OF MOTION AS BEING OF AN URGENT NATURE AND CAPABLE OF BEING DEBATED.</p>	COMPLETED
10.	26 JUNE 2025	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b> <b>19.1 LEGAL UPDATE – WOOD WASTE TO ENERGY PLANT – ANERGY PTY LTD (D2025/12209)</b> THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL NOTES THE REPORT AND LEGAL ADVICE.</li> <li>COUNCIL SELECTS OPTION 1 AS IDENTIFIED THE CONFIDENTIAL REPORT AND INSTRUCTS THE CEO TO PROCEED ON THAT BASIS.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.</li> </ol>	COMPLETED
11.	26 JUNE 2025	<p><b>19.2 EMRC STRATEGIC DIRECTION (D2025/12995 AND UPDATED – D2025/13370)</b> THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>ADOPTS THE RECOMMENDATIONS PRESENTED WITHIN THE CONFIDENTIAL REPORT.</li> <li>NOTES THE SUBMITTED CONFIDENTIAL NOTICES OF RESOLUTIONS FROM THE TOWN OF BASSENDEAN, CITY OF BAYSWATER, SHIRE OF MUNDARING AND CITY OF SWAN FOUND IN THE ATTACHMENTS.</li> <li>REQUESTS THE CEO TO PROVIDE A COPY OF THE CONFIDENTIAL COUNCIL REPORT, ATTACHMENTS AND RESOLUTIONS TO THE DEPARTMENT OF LOCAL GOVERNMENT, SPORT &amp; CULTURAL INDUSTRIES, PARTICIPANT COUNCILS AND MINISTER FOR LOCAL GOVERNMENT IF REQUIRED.</li> <li>REQUESTS THE REPORT, ATTACHMENTS, AND RESOLUTION 5 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.</li> <li>CONFIDENTIAL RESOLUTION</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
12.	22 MAY 2025	<b>7. APPLICATIONS FOR LEAVE OF ABSENCE</b> <b>7.1 CR AMES AND CR SUTHERLAND</b> THAT COUNCIL APPROVES THE APPLICATIONS FOR LEAVE OF ABSENCE FOR CR AMES FROM 22 MAY 2025 TO 30 JUNE 2025 INCLUSIVE AND CR SUTHERLAND FROM 22 MAY 2025 TO 17 JUNE 2025 INCLUSIVE.	COMPLETED
13.	22 MAY 2025	<b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b> <b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MARCH 2025</b> THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 MARCH 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
14.	22 MAY 2025	<b>9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 10 APRIL 2025</b> THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 10 APRIL 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
15.	22 MAY 2025	<b>9.3 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 12 MAY 2025</b> THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 12 MAY 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.	COMPLETED
16.	22 MAY 2025	<b>14 EMPLOYEE REPORTS</b> <b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF MARCH AND APRIL 2025 (D2025/09946)</b> THAT COUNCIL NOTES: <ol style="list-style-type: none"> <li>1. THE CEO'S LIST OF ACCOUNTS FOR MONTHS OF MARCH AND APRIL 2025 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$21,074,174.11.</li> <li>2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MONTHS OF MARCH AND APRIL 2025 IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i>, FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$21,594.85.</li> </ol>	COMPLETED
17.	22 MAY 2025	<b>14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MARCH 2025 (D2025/09729)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2025.	COMPLETED
18.	22 MAY 2025	<b>14.3 FINANCIAL REPORT FOR PERIOD ENDED 30 APRIL 2025 (D2025/09911)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2025.	COMPLETED
19.	22 MAY 2025	<b>14.4 REVIEW OF DELEGATED POWERS AND DUTIES (D2025/09737)</b> THAT COUNCIL IN ACCORDANCE WITH S.5.18 AND S.5.46 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> REVIEWS AND ADOPTS THE DELEGATIONS MADE TO THE COMMITTEES AND THE CHIEF EXECUTIVE OFFICER RESPECTIVELY AS DETAILED IN THE EMRC DELEGATIONS REGISTER FORMING ATTACHMENT 2 OF THIS REPORT.	COMPLETED



DATE		RESOLUTION	STATUS
20.	22 MAY 2025	<b>14.5 REVIEW OF COUNCIL POLICIES (D2025/09740)</b> THAT: 1. COUNCIL ADOPTS THE COUNCIL POLICY 1.5 – MEETING AGENDA/MINUTES – CONFIDENTIAL ITEMS AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT. 2. COUNCIL ADOPTS THE COUNCIL POLICY 1.7 – LEGAL REPRESENTATION COSTS INDEMNIFICATION AS REVIEWED AND AMENDED FORMING ATTACHMENT 5 TO THIS REPORT. 3. COUNCIL ADOPTS THE COUNCIL POLICY 1.12 – PERSONAL PROTECTIVE EQUIPMENT (PPE) COSTS INCURRED BY COUNCIL AS REVIEWED AND AMENDED FORMING ATTACHMENT 7 TO THIS REPORT. 4. COUNCIL ADOPTS THE COUNCIL POLICY 2.3 – COUNCILLOR TRAINING AND CONTINUOUS PROFESSIONAL DEVELOPMENT AS REVIEWED AND AMENDED FORMING ATTACHMENT 9 TO THIS REPORT. 5. THE ADOPTED POLICIES, AS REVIEWED AND AMENDED BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.	COMPLETED
21.	22 MAY 2025	<b>14.6 APPOINTMENT OF PRESIDING MEMBERS AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (D2025/09753)</b> THAT THE ITEM BE ADJOURNED TO THE 26 JUNE 2025 ORDINARY MEETING OF COUNCIL IN ACCORDANCE WITH SECTION 10.1(B) OF <i>EMRC MEETING PROCEDURE LOCAL LAWS 2023</i> .	COMPLETED
22.	22 MAY 2025	<b>14.7 INTERIM 2025/2026 FEES AND CHARGES (D2025/08898)</b> THAT: 1. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.16 OF THE LOCAL GOVERNMENT ACT 1995 ADOPTS THE DRAFT UPDATED SCHEDULE OF FEES AND CHARGES, FORMING THE ATTACHMENT TO THIS REPORT AND BE EFFECTIVE FROM 1 JULY 2025 WITH FOLLOWING AMENDMENTS TO THE PAGES 1 AND 2 OF THE SCHEDULE OF FEES AND CHARGES SUCH THAT THE NOTE 1 WILL READ "ATTRACTIVE DISCOUNTS AVAILABLE TO MAJOR CUSTOMERS AND LOCAL GOVERNMENT DEPENDING ON VOLUME, CONTAMINATION AND LENGTH OF CONTRACT. 2. PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH S.6.19 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> .	COMPLETED
23.	22 MAY 2025	<b>14.8 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/09544)</b> THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 22 MAY 2025 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED

DATE		RESOLUTION	STATUS
24.	22 MAY 2025	<p><b>17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b></p> <p><b>17.1 NOTICE OF MOTION RECEIVED FROM CR KATHRYN HAMILTON DEPUTISING FOR TOWN OF BASSENDEAN ELECTED EMRC MEMBER (D2025/10596)</b></p> <p><b>MOTION 2</b></p> <p>THAT COUNCIL,</p> <ol style="list-style-type: none"> <li>REQUESTS THE CEO COMMENCE A PROCESS AS SOON AS POSSIBLE TO FACILITATE THE SELECTION OF AN INDEPENDENT CHAIRPERSON FOR THE EMRC AUDIT COMMITTEE, AND THAT THIS PROCESS SHOULD INCLUDE, BUT NOT BE LIMITED, TO THE FOLLOWING: <ol style="list-style-type: none"> <li>SELECTION PROCESS: ESTABLISH A TRANSPARENT PROCESS TO FACILITATE SELECTION OF AN INDEPENDENT CHAIRPERSON, ENSURING THAT THE INDIVIDUAL POSSESSES THE REQUISITE SKILLS AND EXPERIENCE;</li> <li>TERMS OF APPOINTMENT: THE DURATION OF APPOINTMENT TO BE CLEARLY DEFINED WITH PROVISIONS FOR RENEWAL OR TERMINATION AS NECESSARY;</li> <li>CONFLICT OF INTEREST: THE APPOINTED INDEPENDENT CHAIRPERSON MUST NOT HAVE ANY CONFLICTS OF INTEREST THAT COULD IMPAIR THEIR IMPARTIALITY AND EFFECTIVENESS;</li> <li>COUNCIL APPROVAL: THE APPOINTMENT SHOULD BE MADE BY AN ABSOLUTE MAJORITY OF THE COUNCIL, IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCAL GOVERNMENT ACT FOR COMMITTEE APPOINTMENTS.</li> </ol> </li> <li>REQUESTS THE CEO TO DEVELOP A POLICY OUTLINING REMUNERATION FOR INDEPENDENT COMMITTEE MEMBERS, INCLUDING THE CHAIR OF ANY COMMITTEE OF COUNCIL, AND THAT THIS POLICY BE PROVIDED TO COUNCIL FOR CONSIDERATION AT THE NEXT COUNCIL MEETING.</li> </ol>	IN PROGRESS
25.	22 MAY 2025	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2025/09617)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL RECEIVES THE UPDATE REPORT.</li> <li>COUNCIL SELECTS OPTION 1 AS IDENTIFIED IN PARAGRAPH 23 IN THE REPORT.</li> <li>COUNCIL INSTRUCTS THE CEO TO UNDERTAKE A COMPREHENSIVE REVIEW OF THE PROJECT.</li> <li>COUNCIL ACKNOWLEDGES THE VALUE OF THE PROJECT AS IDENTIFIED IN PARAGRAPH 21 IN THE REPORT.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CEO.</li> </ol>	IN PROGRESS
26.	22 MAY 2025	<p><b>19.2 LEGAL MATTER – WASTE TRANSFER STATION (D2025/09618)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL NOTES THE REPORT AND LEGAL ADVICE.</li> <li>COUNCIL SELECTS OPTION 4 AS IDENTIFIED IN PARAGRAPH 36 OF THE CONFIDENTIAL REPORT AND INSTRUCTS THE CEO TO PROCEED ON THAT BASIS.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
27.	22 MAY 2025	<p><b>19.3 FUNDING FOR THE CITY OF KALAMUNDA DISTRIBUTION (D2025/09609)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL RECEIVES THE REPORT.</li> <li>COUNCIL AUTHORISES THE ALLOCATION OF FUNDS TO THE VALUE IDENTIFIED IN THE REPORT FROM MUNICIPAL FUNDS TO THE EQUITY RESERVE TO SET ASIDE FUNDS FOR THE PAYMENT OF THE EQUITY INTEREST OF THE CITY OF KALAMUNDA IN ACCORDANCE WITH THE ESTABLISHMENT AGREEMENT.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.</li> <li>THE REPORT IS DECLASSIFIED FOLLOWING THE PAYMENT OF THE EQUITY INTEREST OF THE CITY OF KALAMUNDA.</li> </ol>	COMPLETED
28.	22 MAY 2025	<p><b>19.4 ITEM 17.1.1 – NOTICE OF MOTION RECEIVED FROM CR KATHRYN HAMILTON DEPUTISING FOR TOWN OF BASSENDEAN ELECTED EMRC MEMBER – MOTION 1 (D2025/10835)</b></p> <p>THAT COUNCIL:</p> <p>REQUESTS THE CEO TO UNDERTAKE THE FOLLOWING ACTIONS:</p> <ol style="list-style-type: none"> <li>TO REVIEW AND AMEND COUNCIL POLICY 1.3 MEMBERS', CHAIRPERSON'S AND DEPUTY CHAIRPERSON'S FEES AND ALLOWANCES TO REFLECT THE FOLLOWING: <ol style="list-style-type: none"> <li>THAT ALL ELECTED MEMBERS OF THE EMRC CONTINUE TO RECEIVE THE MAXIMUM ANNUAL COUNCILLOR FEES AND ALLOWANCES FOR ATTENDING MEETINGS (\$5.99); AND</li> <li>THAT THE CHAIRPERSON'S ADDITIONAL ANNUAL ALLOWANCE (\$5.98(5)) AND THE DEPUTY CHAIRPERSON'S ADDITIONAL ANNUAL ALLOWANCE (\$5.98A) BE PAID AT THE MINIMUM OF THE RANGE AS DETERMINED BY THE SALARIES AND ALLOWANCES TRIBUNAL FROM TIME TO TIME, AND</li> <li>THAT DOT-POINT 1(B) TAKE EFFECT FROM 1ST OF JULY 2025.</li> </ol> </li> <li>THAT THE AMENDED COUNCIL POLICY 1.3 BE BROUGHT BACK FOR CONSIDERATION BY COUNCIL ON OR BEFORE THE JUNE COUNCIL MEETING TO ENABLE THESE AMENDMENTS TO BE INCORPORATED INTO THE 2025/26 BUDGET.</li> </ol>	COMPLETED
29.	10 APRIL 2025	<p><b>7 EMPLOYEE REPORTS</b></p> <p><b>7.1 ELECTION AND SWEARING IN OF EMRC DEPUTY CHAIRPERSON (D2025/07117)</b></p> <p>THE CEO DECLARED CR POLIWKA, AS DEPUTY CHAIRPERSON OF THE EMRC FOR THE TERM COMMENCING 10 APRIL 2025 UNTIL THE APPOINTMENT OF THE NEW DEPUTY CHAIRPERSON FOLLOWING THE LOCAL GOVERNMENT ELECTIONS.</p>	COMPLETED
30.	10 APRIL 2025	<p><b>7.2 APPOINTMENT OF MEMBER TO THE AUDIT COMMITTEE AND LEGAL COMMITTEE (D2025/07134)</b></p> <p>THAT COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH SECTION 5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, CR CHARLIE ZANNINO BE FORMALLY APPOINTED AS:</p> <ol style="list-style-type: none"> <li>THE MEMBER OF THE AUDIT COMMITTEE; AND</li> <li>THE DEPUTY MEMBER OF THE LEGAL COMMITTEE.</li> </ol>	COMPLETED

DATE		RESOLUTION	STATUS
31.	10 APRIL 2025	<p><b>7.3 ESTABLISH A CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (D2025/07143)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.8 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> ESTABLISHES A CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE, WITH TERMS OF REFERENCE FORMING THE ATTACHMENT OF THIS REPORT.</li> <li>BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.10 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, THE FOLLOWING COUNCILLORS BE APPOINTED TO THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE:</li> </ol> <p><b>COUNCIL MEMBER</b></p> <p>CR FILOMENA PIFFARETTI</p> <p>CR PAUL POLIWKA</p> <p>CR CHARLIE ZANNINO</p> <p>CR KATHRYN HAMILTON</p> <ol style="list-style-type: none"> <li>AUTHORISES THE CHAIRPERSON TO CALL THE FIRST MEETING OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE TO BE HELD AT AN APPROPRIATE DATE AND TIME, AT THE EMRC ADMINISTRATION OFFICE, 1ST FLOOR, 226 GREAT EASTERN HIGHWAY ASCOT.</li> </ol>	COMPLETED
32.	10 APRIL 2025	<p><b>7.4 FOOD WASTE FOR HEALTHY SOILS FUNDING FOR FOGO PROCESSING AT THE RED HILL WASTE MANAGEMENT FACILITY (D2025/07149)</b></p> <p>THAT COUNCIL RE-AFFIRMS ITS COMMITMENT TO THE FOOD WASTE FOR HEALTHY SOILS PROJECT FOR FOGO PROCESSING AT THE RED HILL WASTE MANAGEMENT FACILITY, AS OUTLINED IN THE BODY OF THIS REPORT AND ITS ATTACHMENT.</p>	COMPLETED
33.	10 APRIL 2025	<p><b>7.5 CHIEF EXECUTIVE OFFICER ATTENDANCE AT WASTE 2025 CONFERENCE (D2025/07319)</b></p> <p>THAT COUNCIL APPROVES THE CHIEF EXECUTIVE OFFICER TO ATTEND THE WASTE 2025 CONFERENCE BEING HELD IN COFFS HARBOUR FROM 13 TO 15 MAY 2025.</p>	COMPLETED
34.	10 APRIL 2025	<p><b>8 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>8.1 CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW PROCESS - 2025 (D2025/07191)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE PERMANENT APPOINTMENT OF MR MATTHEW MACPHERSON AS THE CEO OF THE EMRC.</li> <li>COUNCIL AUTHORISES THE CHAIRPERSON OF THE EMRC TO ADVISE THE CEO IN WRITING OF HIS PERMANENT APPOINTMENT TO THE ROLE.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
35.	27 MARCH 2025	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 FEBRUARY 2025</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 27 FEBRUARY 2025 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED

DATE		RESOLUTION	STATUS
36.	27 MARCH 2025	<b>14 EMPLOYEE REPORTS</b> <b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2025 (D2025/05547)</b> THAT COUNCIL NOTES: 1. THE CEO'S LIST OF ACCOUNTS FOR MONTH OF FEBRUARY 2025 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$37,630,025.48. 2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MONTH OF FEBRUARY 2025 IN ACCORDANCE WITH REGULATION 13A(2) OF THE <i>LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996</i> , FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$15,692.00.	COMPLETED
37.	27 MARCH 2025	<b>14.2 FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025 (D2025/05535)</b> THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2025.	COMPLETED
38.	27 MARCH 2025	<b>14.3 RED HILL WASTE MANAGEMENT FACILITY – REVIEW OF PROVISIONS FOR POST CLOSURE MANAGEMENT (D2025/05751)</b> THAT COUNCIL: 1. CONFIRMS THE PRESENT VALUE AMOUNTS OF \$8.92 MILLION FOR THE REHABILITATION OF THE SITE AND \$10.89 MILLION TO FUND THE ENVIRONMENTAL MONITORING OF THE RED HILL WASTE MANAGEMENT FACILITY. 2. APPROVES PROVISIONS TO BE INCREASED TO THE PRESENT VALUE AMOUNTS OF \$8.92 MILLION FOR THE SITE REHABILITATION AND \$10.89 MILLION FOR ENVIRONMENTAL MONITORING OF THE RED HILL WASTE MANAGEMENT FACILITY. 3. APPROVES FUNDS BEING SET ASIDE FOR POST CLOSURE MANAGEMENT BASED ON THE USAGE OF THE REMAINING AIR SPACE SET AT \$4.71/TONNE AND \$5.75/TONNE, TO BE INDEXED ANNUALLY AND ALLOCATED INTO THE SITE REHABILITATION RESERVE AND ENVIRONMENTAL MONITORING RESERVE RESPECTIVELY. 4. APPROVES ONGOING SITE REHABILITATION COSTS BEING TREATED AS OPERATIONAL EXPENDITURE APPROPRIATELY FUNDED IN EACH ANNUAL BUDGET.	COMPLETED

DATE		RESOLUTION	STATUS
39.	27 MARCH 2025	<p><b>14.4 SUPERANNUATION FOR COUNCIL MEMBERS (D2025/05760)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>COUNCIL BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.99B(2) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> APPROVES THE PAYMENT OF SUPERANNUATION CONTRIBUTIONS TO COUNCIL MEMBERS FROM 1 APRIL 2025.</li> <li>NOTES THAT IN ACCORDANCE WITH S.5.99B(7) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, THE SUPERANNUATION CONTRIBUTION PAYMENT FOR COUNCIL MEMBERS IS PAYABLE WITH, AND AT THE SAME TIME AS, THE REMUNERATION IS CURRENTLY PAID TO COUNCIL MEMBERS.</li> <li>NOTES THAT NO ADJUSTMENT IS REQUIRED TO THE 2024/25 ANNUAL BUDGET FOR COUNCIL MEMBER FEES AND ALLOWANCES, AS THE COSTS FOR THE SUPERANNUATION CONTRIBUTIONS CAN BE FUNDED FROM THE AVAILABLE FUNDS FOR COUNCIL MEMBERS' CONFERENCE OR SEMINAR FEE EXPENSES.</li> <li>COUNCIL ADOPTS COUNCIL POLICY 1.3 – MEMBERS' CHAIRPERSON'S AND DEPUTY CHAIRPERSON'S FEES AND ALLOWANCES AS REVIEWED AND AMENDED FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>THE ADOPTED POLICY AS REVIEWED BE SCHEDULED TO BE REVIEWED AGAIN IN FOUR YEARS.</li> </ol>	COMPLETED
40.	27 MARCH 2025	<p><b>14.5 REVIEW OF SECONDARY WASTE CHARGE (D2025/05583)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>COUNCIL RECEIVES THE REPORT ON THE REVIEW OF THE SECONDARY WASTE CHARGE.</li> <li>COUNCIL BY ABSOLUTE MAJORITY CLOSES AND DISSOLVES THE SECONDARY WASTE RESERVE.</li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.6.11(2)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i> AUTHORISES THE TRANSFER OF THE RESIDUAL FUNDS FROM THE SECONDARY WASTE RESERVE INTO THE EQUITY RESERVE.</li> <li>LOCAL PUBLIC NOTICE BE GIVEN OF THE PROPOSED CHANGE OF PURPOSE AND USE OF MONEY FROM THE SECONDARY WASTE RESERVE.</li> </ol>	COMPLETED
41.	27 MARCH 2025	<p><b>14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/05839)</b></p> <p>THAT THE COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 MARCH 2025 ORDINARY MEETING OF COUNCIL AGENDA.</p>	COMPLETED
42.	27 MARCH 2025	<p><b>15 REPORTS OF COMMITTEES</b></p> <p><b>15.1 AUDIT COMMITTEE MEETING HELD 6 MARCH 2025 (D2025/05546)</b></p> <p>THAT COUNCIL ADOPTS THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.1).</p>	COMPLETED

DATE		RESOLUTION	STATUS
43.	27 MARCH 2025	<p><b>18 NEW BUSINESS OF AN URGENT NATURE</b></p> <p><b>18.1 NOTICE OF MOTIONS RECEIVED FROM CR HAMILTON</b></p> <p><b>MOTION 1</b></p> <p>THAT COUNCIL REQUESTS THE CEO TO FAST-TRACK A REVIEW OF THE TRANSITIONAL WASTE SERVICE REQUIREMENTS FOR THE DEPARTING MEMBER COUNCILS AND PREPARE A BRIEFING TO COUNCIL BY MID MAY 2025 WHICH WILL ADDRESS THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>a) THE COST STRUCTURE AND PROFITABILITY OF THE PROPOSED SERVICE OFFERING;</li> <li>b) THE MINIMUM PROPOSED CONTRACTUAL TERM FOR EACH SERVICE PROVIDED EFFECTIVE FROM 1ST JULY 2025;</li> <li>c) ALTERNATE OPTIONS TO DIRECT SERVICE PROVISION I.E. THE DISPOSAL OF WASTE ASSETS AND STAFF TO THE DEPARTING MEMBER COUNCILS COMPARED WITH THE DISCONTINUATION OF SERVICE DELIVERY TO DEPARTING MEMBER COUNCILS.</li> </ul> <p><b>MOTION 2</b></p> <p>THAT COUNCIL REQUESTS THE CEO TO PROGRESS THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>1. PREPARE A REVIEW OF THE EXISTING ESTABLISHMENT AGREEMENT AND IDENTIFY THE REQUIRED CHANGES TO ENABLE THE EMRC TO OPERATE AND TRANSITION POST 30 JUNE 2025; AND</li> <li>2. SUPPORT THE TOWN OF BASSENDEAN WHEN ENGAGING AND ADVOCATING TO THE MINISTER THAT THE EMRC IS CAPABLE OF OPERATING EFFECTIVELY WHILST EXPLORING OPPORTUNITIES THAT ALIGN WITH THE TOWN'S OBJECTIVES TO TRANSITION THE ORGANISATION DURING A PERIOD FROM JULY 2025 - JUNE 2027.</li> </ul> <p><b>MOTION 3</b></p> <p>THAT COUNCIL REQUESTS THE CEO TO ASSESS AND CONSIDER PROVISIONS IN THE UPCOMING BUDGET PROCESS FOR ONGOING LEGAL COSTS ASSOCIATED WITH MATTERS SUCH AS THE EAST ROCKINGHAM WASTE TO ENERGY PROJECT WHERE THE EMRC CONTINUES TO FACILITATE LEGAL ADVICE AND ENGAGEMENT FOR AND ON BEHALF OF THE DEPARTING MEMBER COUNCILS.</p> <p><b>MOTION 4</b></p> <p>THAT COUNCIL REQUESTS THE CEO TO ASSESS AND MAKE A BUDGET PROVISION FOR ESTABLISHING ALTERNATIVE OFFICE FACILITIES.</p>	<p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p> <p><b>COMPLETED</b></p> <p><b>IN PROGRESS</b></p>



DATE		RESOLUTION	STATUS
44.	27 MARCH 2025	<p><b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b></p> <p><b>19.1 CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW PROCESS 2025 (D2025/05532)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE METHODOLOGY AND TIMETABLE FOR UNDERTAKING THE CHIEF EXECUTIVE OFFICER'S PROBATIONARY REVIEW AS CONTAINED WITHIN THE CONSULTANTS BRIEFING NOTES FORMING ATTACHMENT 1 TO THIS REPORT.</li> <li>THAT COUNCIL ENDORSES THE PROPOSED KPIS FOR THE PROBATIONARY REVIEW, FORMING ATTACHMENT 2 TO THIS REPORT. SUBJECT TO THE FOLLOWING AMENDMENT BEING ADDED TO AND INCLUDED IN THE CEO PROBATIONARY PERFORMANCE CRITERIA:</li> <li>THE CEO IS TO COMMENCE AN ORGANISATIONAL REVIEW OF THE EMRC BEFORE 1 JULY 2025. THE ORGANISATIONAL REVIEW IS TO INCLUDE A RECOMMENDATION TO RESTRUCTURE AND STREAMLINE THE EMRC CORE SERVICES.</li> <li>COUNCIL ESTABLISH A CEO PERFORMANCE REVIEW COMMITTEE TO DEVELOP NEW KPIS IN COLLABORATION WITH THE CEO FOR THE 2025/2026 FINANCIAL YEAR.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.</li> </ol>	IN PROGRESS
45.	27 MARCH 2025	<p><b>19.2 NOVATION OF FINANCIER SIDE DEED – EAST ROCKINGHAM WASTE TO ENERGY PROJECT (D2025/05757)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL BY ABSOLUTE MAJORITY, IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CEO TO NEGOTIATE AND FINALISE THE DRAFT DEED OF NOVATION OF THE FINANCIER SIDE DEED BETWEEN THE SECURITY TRUSTEE, THE EMRC, PARTICIPANT COUNCILS AND EAST ROCKINGHAM RRF PROJECT CO PTY LTD.</li> <li>THE CHAIRPERSON AND CEO ARE AUTHORISED TO SIGN THE FINAL DEED OF NOVATION UNDER SEAL.</li> <li>THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND ARE CERTIFIED BY THE CHAIRPERSON AND CEO.</li> </ol>	COMPLETED
46.	27 FEBRUARY 2025	<p><b>9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b></p> <p><b>9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 28 NOVEMBER 2024</b></p> <p>THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 28 NOVEMBER 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
47.	27 FEBRUARY 2025	<p><b>9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 19 DECEMBER 2024</b></p> <p>THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 19 DECEMBER 2024 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.</p>	COMPLETED
48.	27 FEBRUARY 2025	<p><b>9.3 MINUTES OF COMMITTEES THAT WILL NOT MEET AGAIN</b></p> <ol style="list-style-type: none"> <li>THE MINUTES OF THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW COMMITTEE (CEOPRC) MEETING HELD ON 25 JUNE 2020 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED.</li> <li>THE MINUTES OF THE CHIEF EXECUTIVE OFFICER RECRUITMENT COMMITTEE (CEORC) MEETING HELD ON 9 MAY 2024 WHICH HAVE PREVIOUSLY BEEN DISTRIBUTED, BE CONFIRMED</li> </ol>	COMPLETED



DATE		RESOLUTION	STATUS
49.	27 FEBRUARY 2025	<p><b>14 EMPLOYEE REPORTS</b></p> <p><b>14.1 LIST OF ACCOUNTS PAID DURING THE MONTHS OF NOVEMBER AND DECEMBER 2024 AND JANUARY 2025 (D2025/02774)</b></p> <p>THAT COUNCIL NOTES:</p> <ol style="list-style-type: none"> <li>1. THE CEO'S LIST OF ACCOUNTS FOR MONTHS OF NOVEMBER 2024, DECEMBER 2024 AND JANUARY 2025 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING ATTACHMENT 1 TO THIS REPORT TOTALLING \$99,356,672.89.</li> <li>2. THE LIST OF PAYMENTS BY EMPLOYEES VIA PURCHASING CARDS INCLUDING CREDIT CARDS, DEBIT OR OTHER PURCHASING CARDS FOR MONTHS OF NOVEMBER 2024, DECEMBER 2024 AND JANUARY 2025 IN ACCORDANCE WITH REGULATION 13A(2) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, FORMING ATTACHMENT 2 TO THIS REPORT TOTALLING \$48,067.28.</li> </ol>	COMPLETED
50.	27 FEBRUARY 2025	<p><b>14.2 FINANCIAL REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2024 (D2025/30041)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2024.</p>	COMPLETED
51.	27 FEBRUARY 2025	<p><b>14.3 FINANCIAL REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024 (D2025/03200)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2024.</p>	COMPLETED
52.	27 FEBRUARY 2025	<p><b>14.4 FINANCIAL REPORT FOR THE PERIOD ENDED 31 JANUARY 2025 (D2025/03242)</b></p> <p>THAT COUNCIL RECEIVES THE STATEMENT OF COMPREHENSIVE INCOME, CAPITAL EXPENDITURE STATEMENT, STATEMENT OF FINANCIAL POSITION, STATEMENT OF CASH AND INVESTMENTS, STATEMENT OF FINANCIAL ACTIVITY AND THE INVESTMENT REPORT FOR THE PERIOD ENDED 31 JANUARY 2025.</p>	COMPLETED
53.	27 FEBRUARY 2025	<p><b>14.5 REQUEST FOR TENDER – RFT 2024-005 – SUPPLY OF ALTERNATIVE DAILY COVER RED HILL WASTE MANAGEMENT FACILITY (D2025/03208)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARDS RFT 2024 005 – SUPPLY OF ALTERNATIVE DAILY COVER AT RED HILL WASTE MANAGEMENT FACILITY BE AWARDED TO ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRALIA) LTD, FOR AN INITIAL THREE (3) YEAR TERM, WITH AN OPTION FOR TWO (2) SINGLE YEAR EXTENSIONS, EXERCISABLE BY THE CEO SUBJECT TO SATISFACTORY PERFORMANCE.</li> <li>2. THE CEO BE AUTHORISED TO ENTER INTO A CONTRACT WITH ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRALIA) LTD IN ACCORDANCE WITH THEIR SUBMITTED QUOTATION, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ODOUR CONTROL SYSTEMS INTERNATIONAL (AUSTRALIA) LTD.</li> <li>3. ATTACHMENT 1 REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED

	DATE	RESOLUTION	STATUS
54.	27 FEBRUARY 2025	<b>14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2025/02184)</b> THAT COUNCIL NOTES THE ITEMS CONTAINED IN THE INFORMATION BULLETIN ACCOMPANYING THE 27 FEBRUARY 2025 ORDINARY MEETING OF COUNCIL AGENDA.	COMPLETED
55.	27 FEBRUARY 2025	<b>19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b> <b>19.1 CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW - SELECTION OF CONSULTANT (D2025/02538)</b> 1. APPOINTS PRICE CONSULTING AS THE CONSULTANT TO ASSIST THE COUNCIL IN THE PROBATIONARY REVIEW OF THE CEO 2. NOTES THAT THE PERFORMANCE CRITERIA MAY NEED TO BE REVIEWED WHICH MAY INCUR ADDITIONAL COSTS. 3. REQUESTS THE CEO TO WRITE TO ALL CONSULTANTS WHO SUBMITTED A PROPOSAL TO ADVISE THEM OF THE REQUEST FOR QUOTE PROCESS OUTCOME.	COMPLETED
56.	27 FEBRUARY 2025	<b>19.2 CHIEF EXECUTIVE OFFICER PROBATIONARY REVIEW 2025 (D2025/02542)</b> THAT THE ITEM BE ADJOURNED TO A FUTURE MEETING OF COUNCIL IN ACCORDANCE WITH SECTION 10.1(B) OF EMRC MEETING PROCEDURE LOCAL LAWS 2023.	COMPLETED
57.	27 FEBRUARY 2025	<b>19.3 RED HILL COMMUNICATIONS TOWER - SITE LEASE AGREEMENT (D2025/03233)</b> THAT THE ITEM BE ADJOURNED TO A FUTURE MEETING OF COUNCIL IN SIX MONTHS IN ACCORDANCE WITH SECTION 10.1(B) OF EMRC MEETING PROCEDURE LOCAL LAWS 2023.	IN PROGRESS
58.	27 FEBRUARY 2025	<b>19.4 SUNDRY DEBTOR WRITE-OFF (D2025/03235)</b> THAT: 1. COUNCIL, BY AN ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.12(1)(C) OF THE LOCAL GOVERNMENT ACT 1995, AUTHORISES THE WRITE-OFF OF \$16,569.79 (INC. GST) OWING BY THE COMPANY IDENTIFIED IN THE REPORT. 2. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED
59.	27 FEBRUARY 2025	<b>19.5 WALGA SUSTAINABLE ENERGY PROJECT - PHASE TWO (D2025/03236)</b> THAT: 1. COUNCIL ACCEPTS THE CONTRACT OFFER FROM THE WALGA SUSTAINABLE ENERGY PROJECT TO THE EMRC, AS OUTLINED IN TABLE 1 OF THIS REPORT, FOR A NEW RENEWABLE ENERGY SUPPLY ARRANGEMENT FOR A THREE-YEAR TERM, EFFECTIVE AS OF 1 APRIL 2025. 2. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.	COMPLETED

DATE		RESOLUTION	STATUS
60.	27 FEBRUARY 2025	<p><b>19.6 THE FUTURE OF THE EMRC – TRANSITIONAL ARRANGEMENT – DISCUSSION POINTS (D2025/03238)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>NOTES THE TRANSITION METHODOLOGY OUTLINED IN THE CONFIDENTIAL REPORT FOR FURTHER DEVELOPMENT OF PHASE 1.</li> <li>NOTES THE PROPOSED BUDGET PRINCIPLES AS OUTLINED IN THE CONFIDENTIAL REPORT GUIDE THE EMRC IN THE DEVELOPMENT OF THE 2025/2026 ANNUAL BUDGET.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.</li> </ol>	COMPLETED
61.	27 FEBRUARY 2025	<p><b>19.7 LEGAL MATTER UPDATE (D2025/03240)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ENDORSES THE INDEPENDENT VALUATION REPORT FORMING THE CONFIDENTIAL ATTACHMENT TO THIS REPORT.</li> <li>COUNCIL AUTHORISES THE PAYMENT TO CITY OF BELMONT THE VALUE OF \$15,218,456 IN LIEU OF ITS EQUITY INTEREST IN THE EMRC FOLLOWING ITS WITHDRAWAL FROM THE EMRC AS AT 30 JUNE 2021 IN ACCORDANCE TO THE CLAUSE 12.3(A) OF THE EMRC ESTABLISHMENT AGREEMENT.</li> <li>COUNCIL AUTHORISES THE CONFIDENTIAL ATTACHMENT TO THIS REPORT BE MADE AVAILABLE TO THE RESPECTIVE MEMBER COUNCIL COUNCILLORS, CEOS, DIRECTOR CORPORATE SERVICES AND EXECUTIVE DIRECTOR, CORPORATE ON A CONFIDENTIAL BASIS.</li> <li>THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CEO.</li> </ol>	COMPLETED
62.	27 FEBRUARY 2025	<p><b>19.8 EXEMPTION FROM TENDER REGULATIONS FOR A CONTRACTOR (D2025/03804)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>COUNCIL ACKNOWLEDGES THAT DELOITTE HAS EXISTING SIGNIFICANT INVOLVEMENT AND EXPERIENCE IN THE VALUATION OF THE EMRC, AND AS SUCH, CONSIDERED TO BE UNIQUELY PLACED TO COMPLETE THE WORK.</li> <li>COUNCIL ACKNOWLEDGES THAT THERE IS UNLIKELY ANOTHER SUPPLIER IN THIS POSITION, WHO HAS THE SAME INTIMATE KNOWLEDGE WHO CAN PROVIDE CONTINUITY OF SERVICE AT THE SAME LEVEL, MONETARY VALUE AND WITHIN THE REQUIRED TIMEFRAME.</li> <li>IN ACCORDANCE WITH R.11.2(B) AND R.11.2(F) OF THE LOCAL GOVERNMENT (FUNCTIONS AND GENERAL) REGULATIONS 1996 ALTERNATIVE TENDERERS ARE NOT PUBLICLY INVITED ON THIS OCCASION.</li> <li>COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH CITY OF KALAMUNDA TO ENGAGE DELOITTE BASED ON THE TERMS SPECIFIED IN THE REPORT.</li> <li>THE REPORT REMAINS CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRPERSON AND CEO.</li> </ol>	IN PROGRESS

DATE		RESOLUTION	STATUS
63.	28 NOVEMBER 2024	<p><b>19.1 RFT 2024-009 NEW LANDFILL GAS POWER STATION AT RED HILL WASTE MANAGEMENT FACILITY (D2024/30479)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. REQUEST FOR TENDER RFT 2024-009 IS CANCELLED AND THE TENDERERS ARE NOTIFIED.</li> <li>2. THE CEO IS AUTHORISED TO NEGOTIATE AND FINALISE THE EXTENSION OPTION AS DETAILED IN PARAGRAPH 23 WITHIN THE REPORT.</li> <li>3. THE CEO IS AUTHORISED TO NEGOTIATE OPTION 7 (A – D) AS DETAILED IN PARAGRAPH 19 WITHIN THE REPORT.</li> <li>4. THE REPORT AND THE ATTACHMENTS TO THIS REPORT REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE CHAIRPERSON AND CEO.</li> </ol>	IN PROGRESS

## 2023

DATE		RESOLUTION	STATUS
64.	25 MAY 2023	<p><b>19.2 HAZELMERE WOOD WASTE TO ENERGY PROJECT UPDATE (D2023/10425)</b></p> <p>THAT</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE REPORT.</li> <li>2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CEO TO REPRESENT THE EMRC'S INTEREST AND VOTE ON ITS BEHALF AT ANY CREDITORS MEETING TO BE HELD BY THE VOLUNTARY ADMINISTRATOR OF ANERGY AUSTRALIA PTY LTD, IN CONSULTATION WITH THE CHAIRMAN AND DEPUTY CHAIRMAN.</li> <li>3. THE REPORT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
65.	23 MARCH 2023	<p><b>19.7 REQUEST FOR TENDER RFT 2022-010 – TO DESIGN, SUPPLY, INSTALLATION AND COMMISSION OF AN APCr IMMOBILISATION PLANT (D2023/05665)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL AWARDS TENDER RFT 2022-010 TO DESIGN, SUPPLY, INSTALL, AND COMMISSION AN APCr IMMOBILISATION PLANT TO ENVIROPACIFIC FOR A CONTRACT TERM OF EIGHT (8) MONTHS UP TO A TOTAL COST IDENTIFIED IN THE REPORT, SUBJECT TO THE EXECUTION OF THE APCr AGREEMENT BETWEEN EMRC AND AVERTAS ENERGY.</li> <li>2. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i> DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXERCISE THE OPTION TO PROCEED WITH THE ADDITIONAL ITEMS IDENTIFIED IN THE REPORT, SUBJECT TO A REVIEW OF THE BUSINESS CASE OUTCOMES FOR THE ADDITIONAL CAPITAL EXPENDITURE.</li> <li>3. THE CEO BE AUTHORISED, ON BEHALF OF THE EMRC TO ENTER A CONTRACT WITH ENVIROPACIFIC IN ACCORDANCE WITH THEIR SUBMITTED TENDER, SUBJECT TO ANY MINOR VARIATIONS THAT MAY BE AGREED ON BETWEEN THE CEO AND ENVIROPACIFIC.</li> <li>4. COUNCIL AUTHORIZES A 10% CONTINGENCY BASED ON THE TENDERED PRICE SCHEDULE, FOR ANY CONTRACT VARIATIONS THAT MAY ARISE FOR TENDER RFT 2022-010.</li> <li>5. COUNCIL, BY ABSOLUTE MAJORITY AUTHORIZES THE ADDITIONAL UNBUDGETED FUNDS IDENTIFIED IN THE REPORT TO UNDERTAKE THE TENDER RFT 2022-010.</li> <li>6. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND THE CEO.</li> </ol>	IN PROGRESS

2022

DATE		RESOLUTION	STATUS
66.	19 DECEMBER 2022	<p><b>AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT(D2022/18466)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE DRAFT BUSINESS PLAN FOR A MAJOR UNDERTAKING, FORMING ATTACHMENT 2 TO THIS REPORT.</li> <li>2. PUBLIC NOTICE BE GIVEN IN ACCORDANCE WITH S.3.59(4) OF THE LOCAL GOVERNMENT ACT 1995, TO SEEK PUBLIC CONSULTATION FOR A PERIOD NOT LESS THAN 6 WEEKS OF THE EMRC PROPOSAL TO COMMENCE THE MAJOR UNDERTAKING.</li> <li>3. COUNCIL DIRECTS THE CHIEF EXECUTIVE OFFICER TO PREPARE A REPORT TO COUNCIL FOLLOWING PUBLIC CONSULTATION, FOR COUNCIL TO CONSIDER ANY SUBMISSIONS MADE SUCH THAT IT MAY DECIDE TO PROCEED WITH THE UNDERTAKING.</li> <li>4. COUNCIL ENDORSES THE DRAFT AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT, FORMING ATTACHMENT 3 TO THIS REPORT, SUBJECT TO MINOR VARIATIONS.</li> <li>5. COUNCIL ENDORSES THE DRAFT FINANCIER DIRECT DEED, FORMING ATTACHMENT 5 TO THIS REPORT, SUBJECT TO MINOR VARIATIONS.</li> <li>6. COUNCIL, BY ABSOLUTE MAJORITY IN ACCORDANCE WITH S.5.42(1) OF THE LOCAL GOVERNMENT ACT 1995, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AND ENTER INTO THE AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT AND FINANCIAL DIRECT DEED, SUBJECT TO MINOR VARIATIONS AND THE SATISFACTION OF THE REQUIREMENTS OF S.3.59 OF THE LOCAL GOVERNMENT ACT 1995.</li> <li>7. COUNCIL AUTHORISES THE CHAIRMAN AND THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE FINAL AIR POLLUTION CONTROL RESIDUE DISPOSAL AGREEMENT AND FINANCIAL DIRECT DEED UNDER EMRC'S COMMON SEAL.</li> <li>8. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND IS CERTIFIED BY THE EMRC CHAIRMAN AND CHIEF EXECUTIVE OFFICER.</li> </ol>	IN PROGRESS
67.	27 OCTOBER 2022	<p><b>19.4 ESTABLISHMENT AGREEMENT REVIEW (2022/18597)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL ENDORSES THE DRAFT REPLACEMENT ESTABLISHMENT AGREEMENT FORMING ATTACHMENT 2 TO THIS REPORT.</li> <li>2. COUNCIL REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW AND ENDORSE THE REPLACEMENT ESTABLISHMENT AGREEMENT.</li> <li>3. THE REPORT AND THE ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS

DATE		RESOLUTION	STATUS
68.	24 MARCH 2022	<b>19.3 APCr UPDATE (D2022/04350)</b> THAT: 1. COUNCIL ENDORSES THE REVISED BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT. 2. COUNCIL INSTRUCTS THE EMRC CEO TO NEGOTIATE WITH THE EAST ROCKINGHAM WASTE TO ENERGY MANAGEMENT TEAM AS DETAILED IN THIS REPORT. 3. COUNCIL DIRECTS THE EMRC CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT. 4. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.	IN PROGRESS

2021

DATE		RESOLUTION	STATUS
69.	25 NOVEMBER 2021	<p><b>19.5 SUSTAINABILITY WASTE ALLIANCE (D2021/23795)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. COUNCIL NOTES THE CONFIDENTIAL REPORT.</li> <li>2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.42 OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, DELEGATES AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO NEGOTIATE AN AGREEMENT WITH THE PARTIES IDENTIFIED WITHIN THE CONFIDENTIAL REPORT.</li> <li>3. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 6.8(1)(B) OF THE <i>LOCAL GOVERNMENT ACT 1995</i>, AUTHORISES AN ALLOCATED EXPENDITURE TO THE SUM AND ADDITIONAL PURPOSE AS DETAILED IN THE CONFIDENTIAL REPORT, TO BE FUNDED FROM THE MUNICIPAL FUND.</li> <li>4. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
70.	23 SEPTEMBER 2021	<p><b>19.2 APCr BUSINESS PLAN (D2021/18505)</b></p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1 COUNCIL ENDORSE THE BUSINESS PLAN FORMING THE ATTACHMENT TO THIS REPORT.</li> <li>2 COUNCIL DELEGATE AUTHORITY TO THE CEO, TO NEGOTIATE AN AGREEMENT AS DETAILED IN THE REPORT.</li> <li>3 COUNCIL DIRECTS THE CEO TO PREPARE A SEPARATE REPORT TO COUNCIL WITH THE PROPOSED AGREEMENT FOR ITS REVIEW AND ENDORSEMENT.</li> <li>4 THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRMAN AND CEO.</li> </ol>	IN PROGRESS
71.	24 JUNE 2021	<p><b>14.5 ESTABLISHMENT AGREEMENT REVIEW UPDATE (D2021/10312)</b></p> <p>THAT COUNCIL:</p> <ol style="list-style-type: none"> <li>1. NOTES THE UPDATE ON THE ESTABLISHMENT AGREEMENT REVIEW.</li> <li>2. REQUESTS THAT ALL MEMBER COUNCILS AS PARTICIPANTS OF THE EMRC REVIEW THE MOST CURRENT DRAFT OF THE REPLACEMENT ESTABLISHMENT AGREEMENT DOCUMENT WITH A VIEW TO MAKE A FINAL RECOMMENDATION TO THE EMRC ON OR BEFORE THE 20 AUGUST 2021.</li> <li>3. REQUESTS A BRIEFING SESSION BE HELD IN EARLY SEPTEMBER 2021 TO DISCUSS THE RECOMMENDATIONS RECEIVED FROM MEMBER COUNCILS.</li> <li>4. REQUESTS THE CEO PREPARE A REPORT FOLLOWING FEEDBACK FROM THE BRIEFING SESSION, FOR ITS CONSIDERATION AT THE 23 SEPTEMBER 2021 ORDINARY MEETING OF COUNCIL.</li> </ol>	IN PROGRESS



## 2. INFORMATION BULLETIN

### CEO EXERCISE OF DELEGATED POWERS AND DUTIES

D2025/16941

#### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of delegations exercised by the Chief Executive Officer (CEO) in accordance with Council's resolution of 24 March 2016.

#### KEY POINT(S)

- Council reaffirmed delegations to the CEO and Committees at its meeting of 24 March 2016 and requested a periodic report listing the items approved since the last Ordinary Council meeting.
- The delegations exercised since last reported to Council are detailed within this report.

#### SOURCE OF REPORT

##### **Employee Disclosure under s.5.70 of the *Local Government Act 1995***

<b>Author(s)</b>	Chief Financial Officer	Impartiality
<b>Responsible Officer</b>	Chief Executive Officer	Impartiality   Financial

#### BACKGROUND

1. At the Council meeting held on 24 March 2016 Council conducted its annual review of powers and/or discharge of its duties as delegated to the CEO and Committees, in accordance within s.5.46 of the *Local Government Act 1995* (D2016/03708).
2. As part of that review Council resolved inter alia:  
  

*“THAT COUNCIL RECEIVES A REPORT DETAILING THE LIST OF ITEMS APPROVED UNDER DELEGATED AUTHORITY AS THEY ARISE AT THE NEXT ORDINARY MEETING OF COUNCIL.”*

## REPORT

3. The following delegated powers or discharge of duties were exercised by the CEO.

Delegation Number	Description of Delegation	Details of Delegated Powers and Discharge of Duties
1.2.5	Authority to dispose of property to highest bidder at public auction.	Disposal of fleet vehicle at a public auction on 21 July 2025
1.2.5	Authority to enter into contracts for the sale of EMRC generated products.	Contract for the supply of coloured woodchips
1.2.5	Authority to enter into contracts for the sale of EMRC generated products.	Contract for the supply of woodchips.
1.2.5	Authority to enter into contracts for the sale of EMRC generated products.	Contract for the supply of mixed mulch.
1.2.6	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park	Contract for acceptance of wood waste at Hazelmere with a commercial customer (#1).
1.2.6	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park	Contract for acceptance of wood waste at Hazelmere with a commercial customer (#2).
1.2.6	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park	Contract for acceptance of wood waste at Hazelmere with a commercial customer (#3).
1.2.6	Authority to negotiate and enter into contracts for waste disposal related to operations at the Red Hill Waste Management Facility and Hazelmere Resource Recovery Park	Contract for acceptance of wood waste at Hazelmere with a commercial customer (#3).

## STRATEGIC/POLICY IMPLICATIONS

4. Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:
- Target - Sustainability integrated into management processes.

## FINANCIAL IMPLICATIONS

5. As reflected in monthly financial reports.



## SUSTAINABILITY IMPLICATIONS

6. The delegations exercised were in accordance with Council's resolution for the benefit and sustainability of the EMRC and Perth's Eastern Region.

## RISK MANAGEMENT

**Risk – Non-Compliance with EMRC's responsibility to maintain responsible and accountable governance and management of the organisation.**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Update to be provided to Council to comply with a past resolution of Council.		

## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean  
City of Bayswater



### Implication Details

The exercise of delegation improves the stakeholder value for the benefit of member Councils.

## ATTACHMENT(S)

Nil

### 3. INFORMATION BULLETIN

#### 2024/2025 COUNCIL TONNAGE COMPARISONS AS AT 30 JUNE 2025

D2025/17297

#### PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 30 June 2025.

#### SOURCE OF REPORT

##### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

#### REPORT

- 1 A total of 116,989 tonnes were received from member Councils at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 107,386 tonnes received during the same period in 2023/2024.
- 2 “Other” waste tonnages totalling 218,133 were received at Red Hill during the reporting period compared to 254,614 tonnes received during the same period in 2023/2024.
- 3 During the reporting period a combined total of 335,122 tonnes compared to 362,000 tonnes during the same period in 2023/2024 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
  - Incoming Waste Timber totalled 17,163 tonnes compared to 16,613 tonnes for the same period in 2023/2024.
  - The sale of fines and woodchip totalled 13,312 tonnes, compared to 14,117 tonnes for the same period in 2023/2024.
  - Incoming Commercial and Industrial (C&I) Waste totalled 506 tonnes, compared to 446 tonnes for the same period in 2023/2024.
  - Incoming at Waste Transfer Station totalled 49,258 tonnes, compared to 41,616 tonnes for the same period in 2023/2024.
  - Mattresses incoming totalled 16,236 compared to 18,670 for the same period in 2023/2024.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

#### STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.



#### FINANCIAL IMPLICATIONS

7 As reflected in monthly financial reports.

#### SUSTAINABILITY IMPLICATIONS

8 Nil

#### RISK MANAGEMENT

##### **Risk – Lower than budgeted tonnages received including product sales**

Consequence	Likelihood	Rating
Moderate	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

#### ATTACHMENT(S)

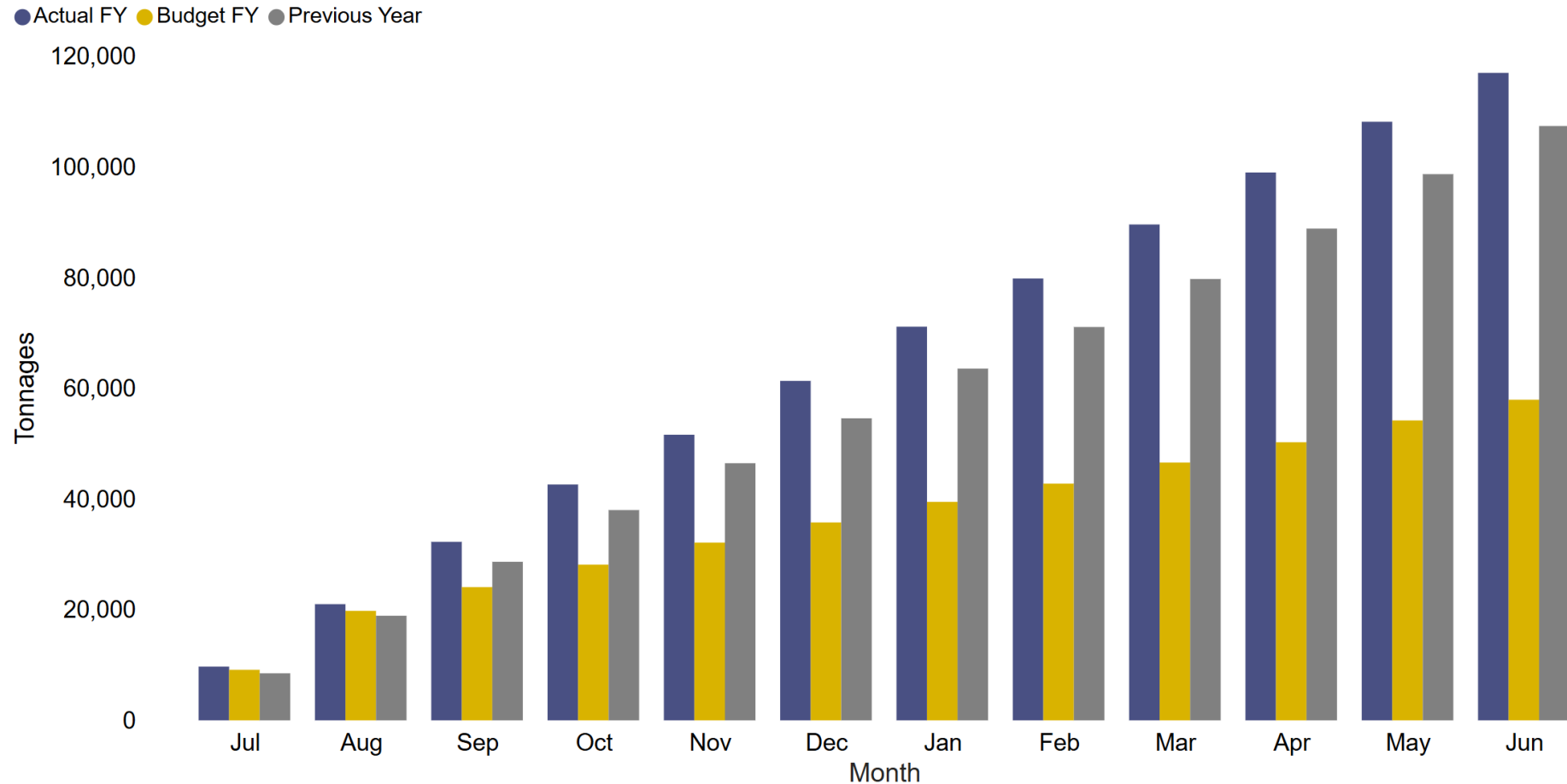
Council Tonnages Report (D2025/17298)



# EMRC Tonnage Analysis

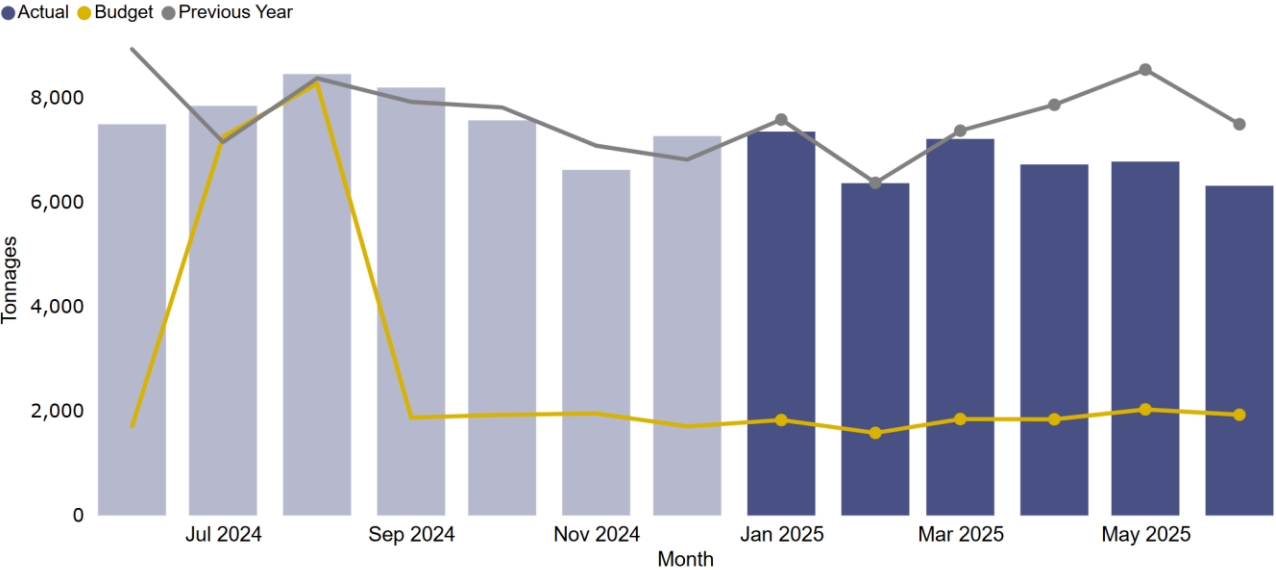
## as at 30 June 2025

# 2024/2025 Member Council YTD Overall Tonnages

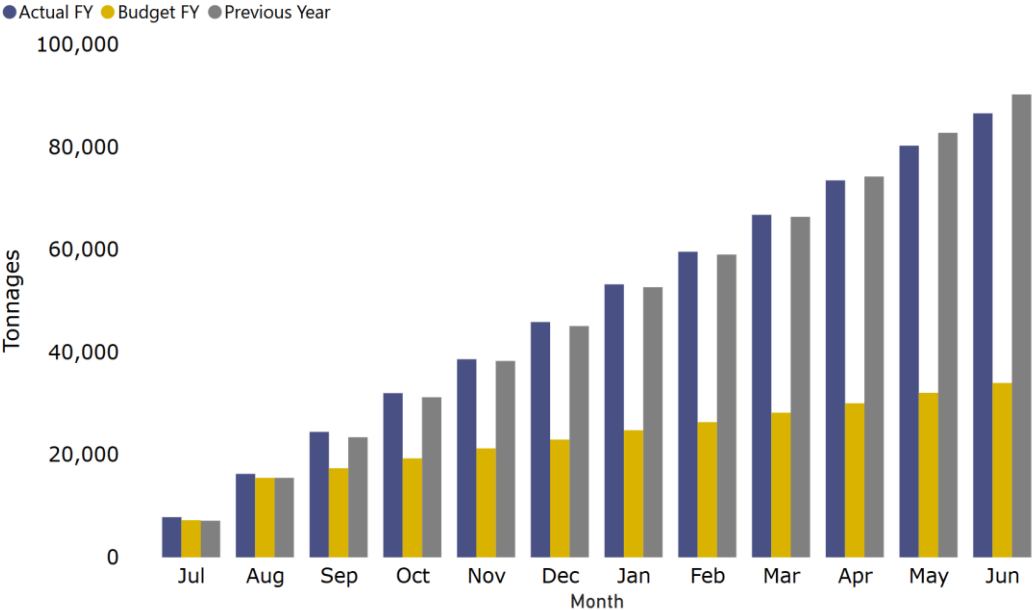


# 2024/2025 Tonnages

13 month rolling Class III Tonnages for Member Council



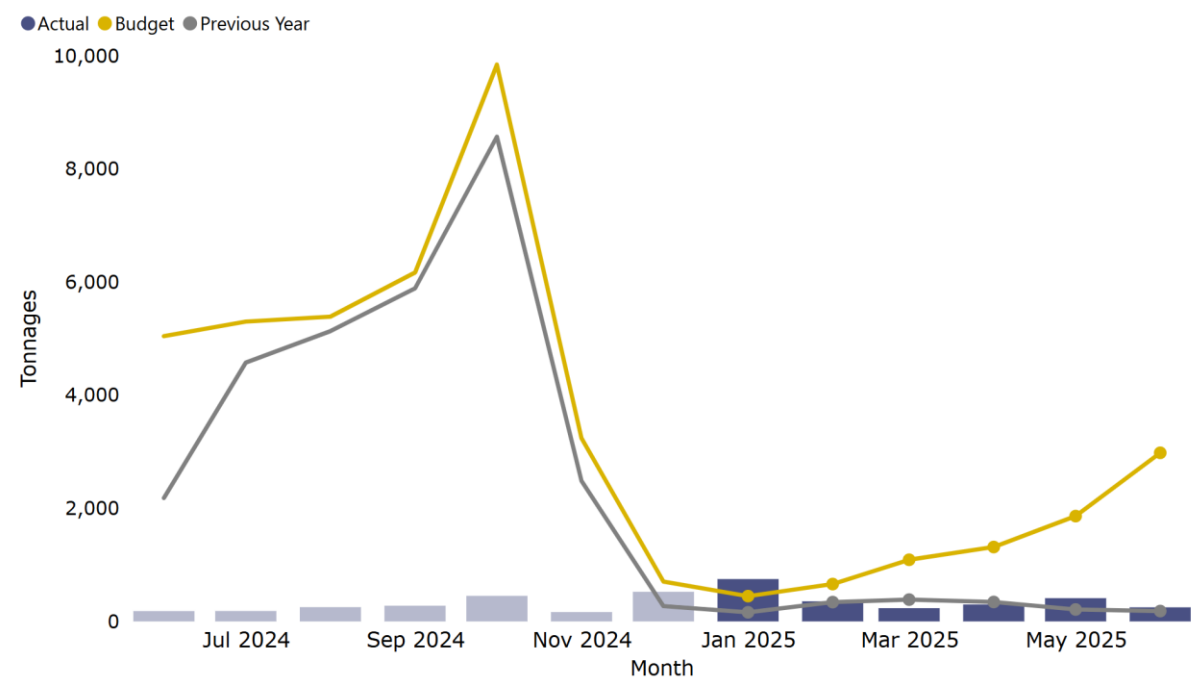
Member Council Class III YTD



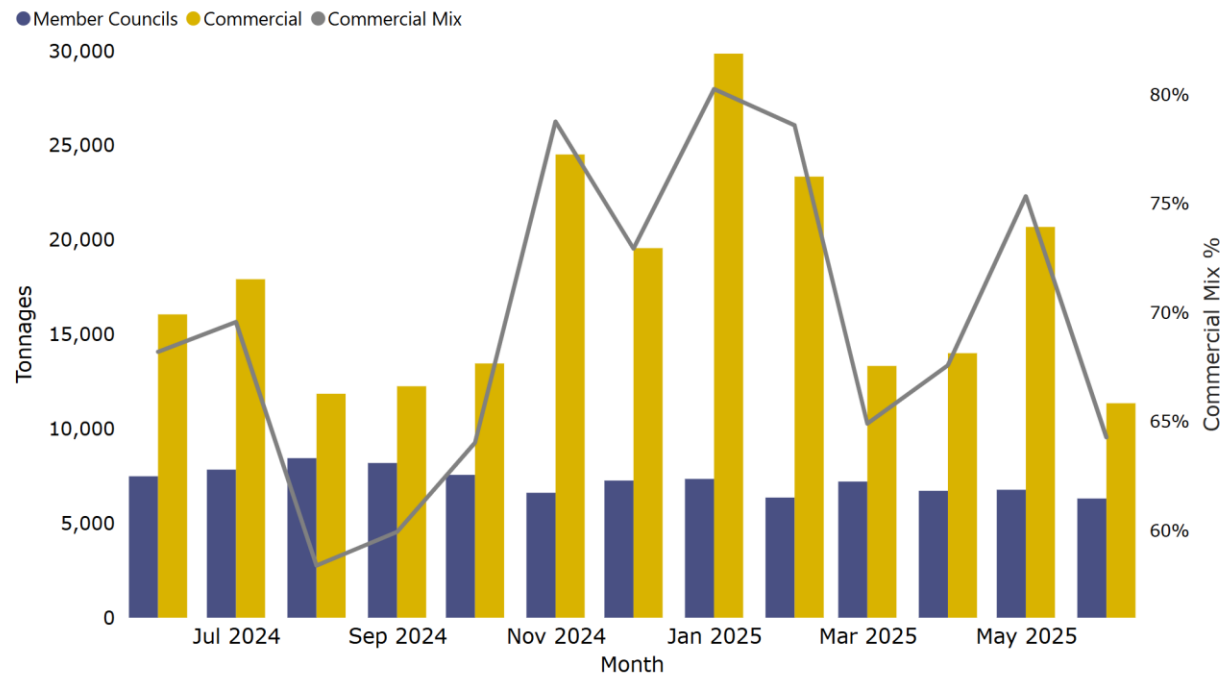


# 2024/2025 Tonnages

13 month rolling Class IV Tonnages

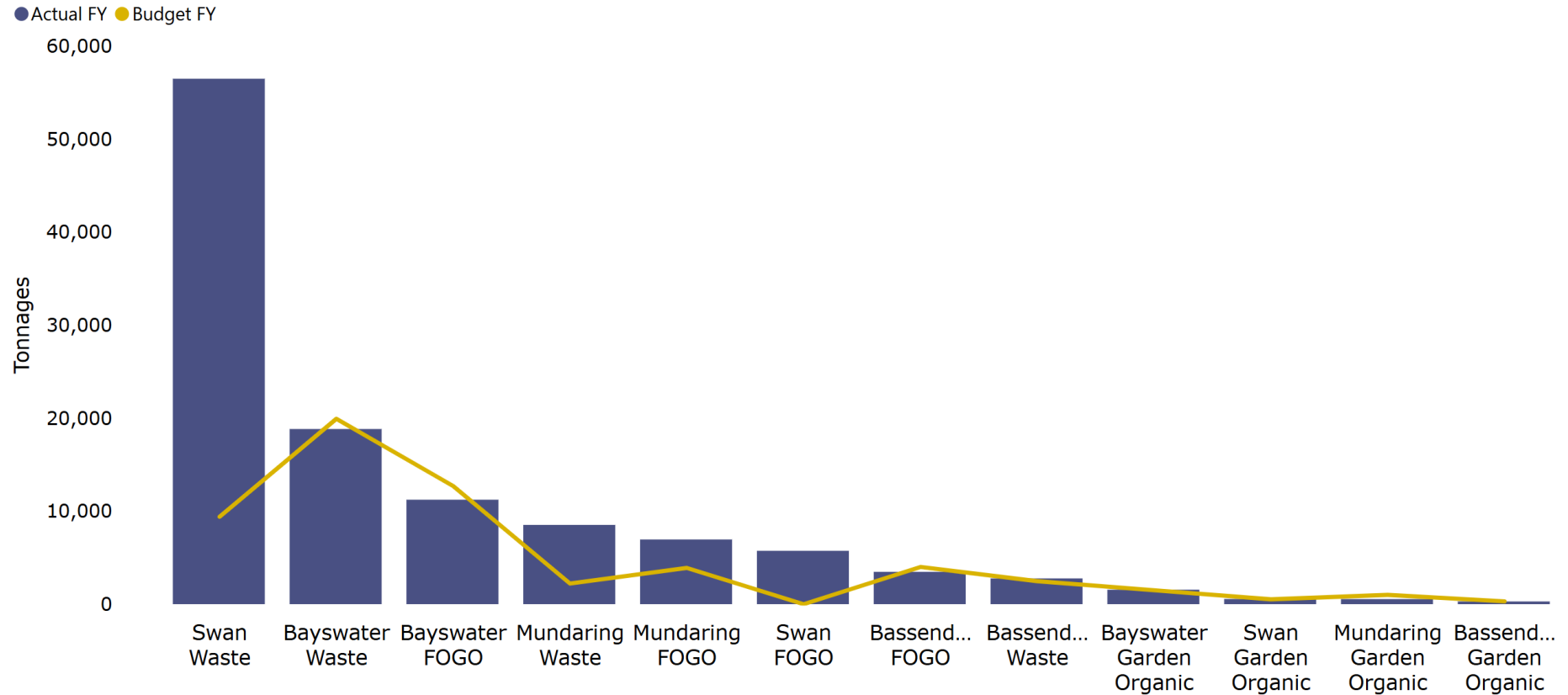


13 month rolling Member Council / Commercial Mix



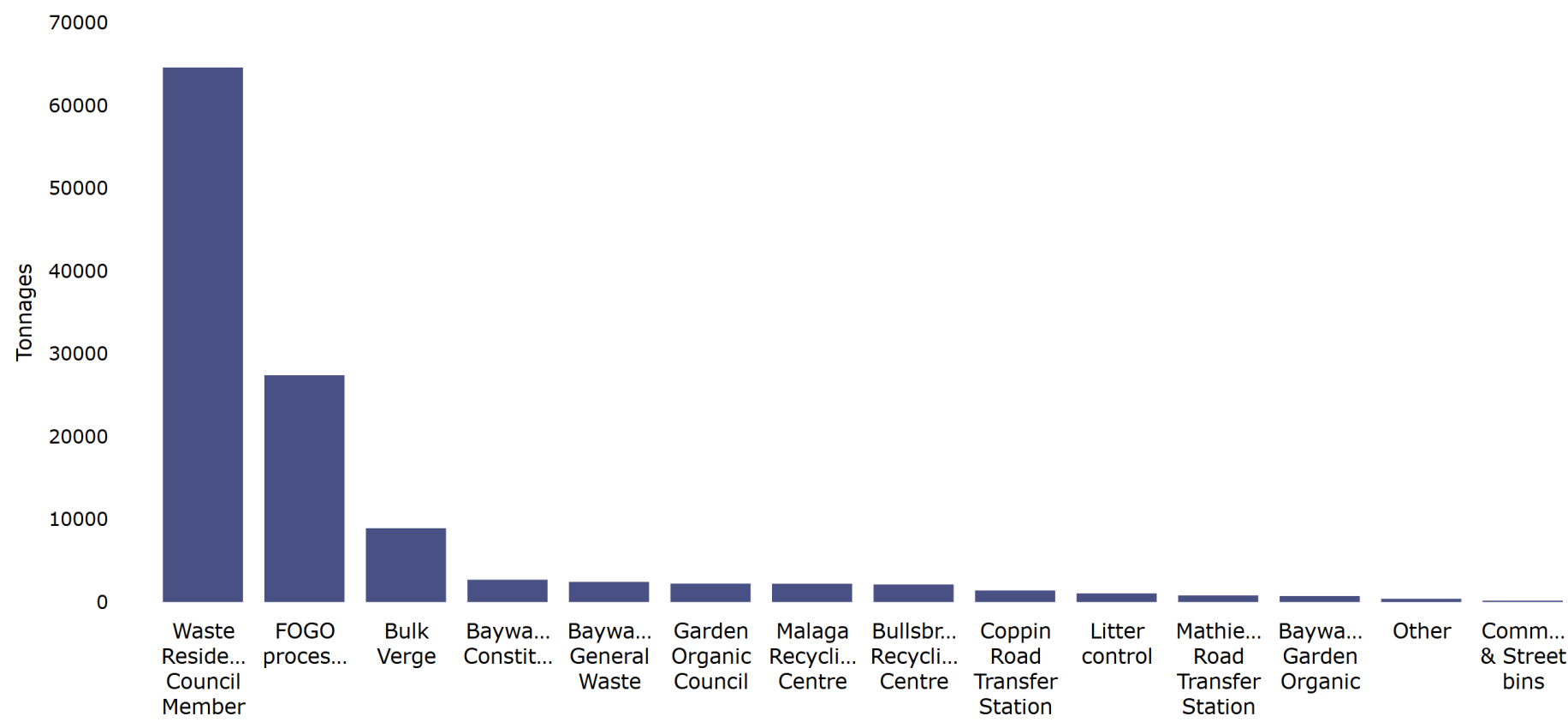
# 2024/2025 EMRC Combined Waste Report

## YTD June 2025



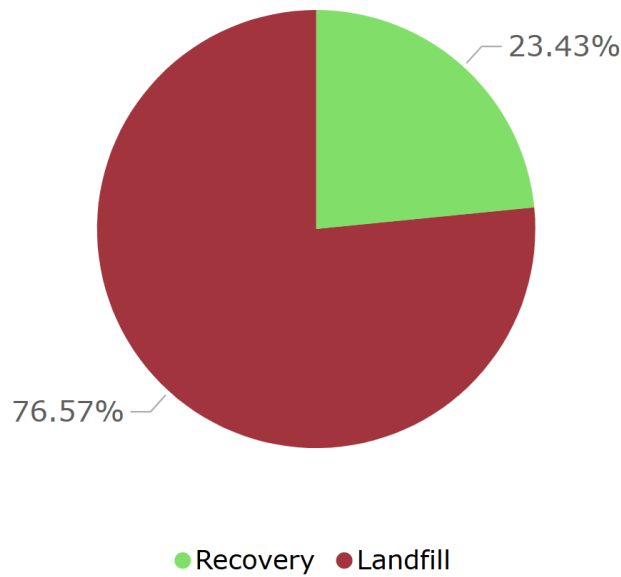
# 2024/2025 EMRC Waste Receipt Report

## YTD June 2025



# 2024/2025 Total Member Council % Recovery @ EMRC

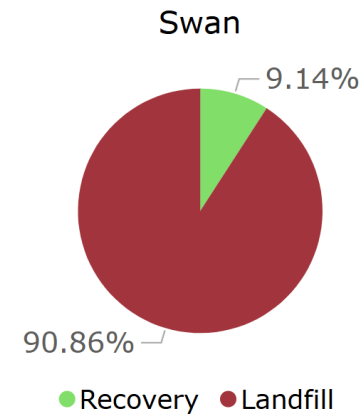
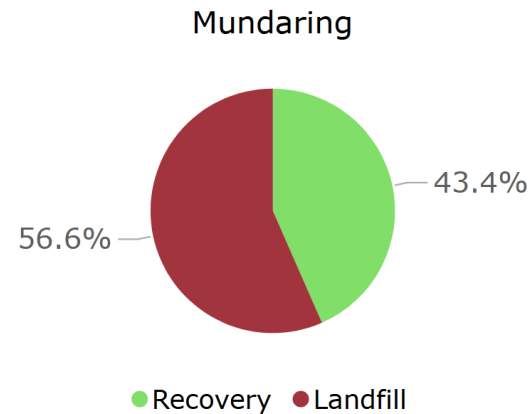
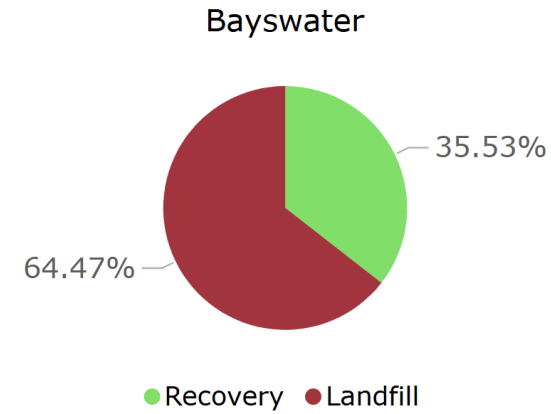
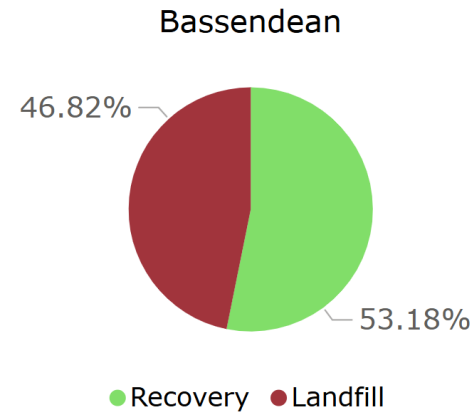
RECOVERY / LANDFILL



Council Landfill Recovery

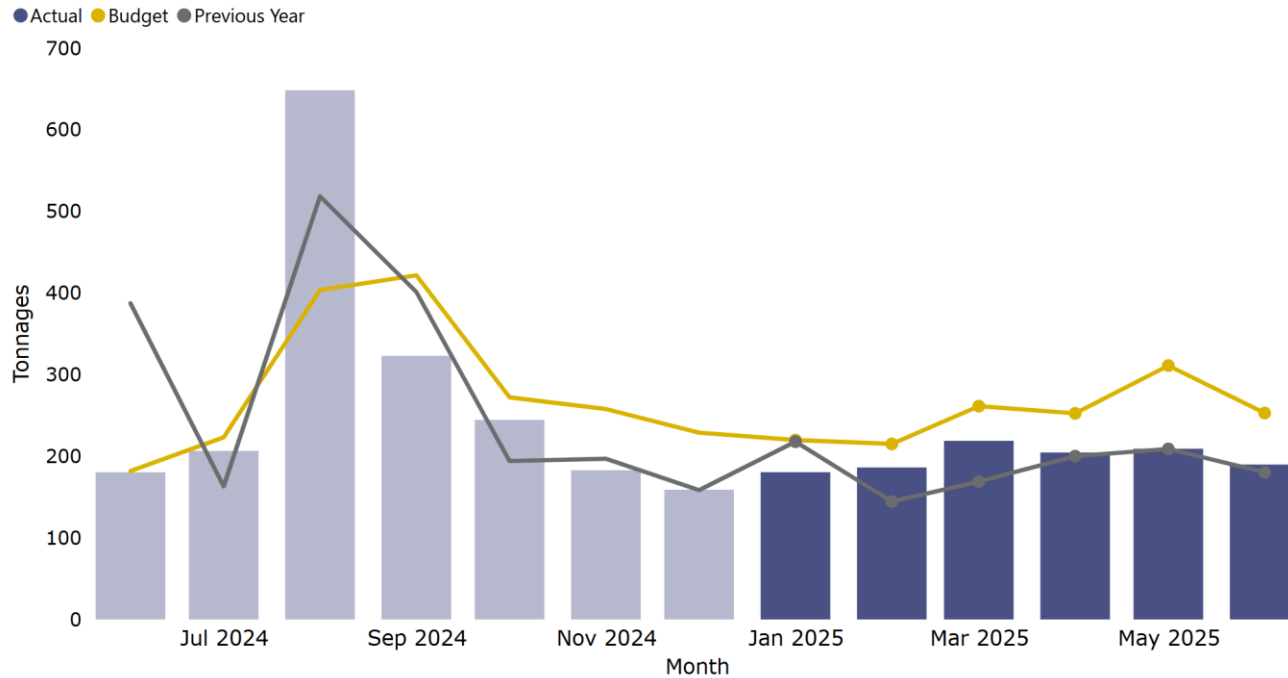
Bassendean	46.82%	53.18%
Bayswater	64.47%	35.53%
Mundaring	56.60%	43.40%
Swan	90.86%	9.14%
Overall	76.57%	23.43%

# 2024/2025 Member Council Recovery @ EMRC

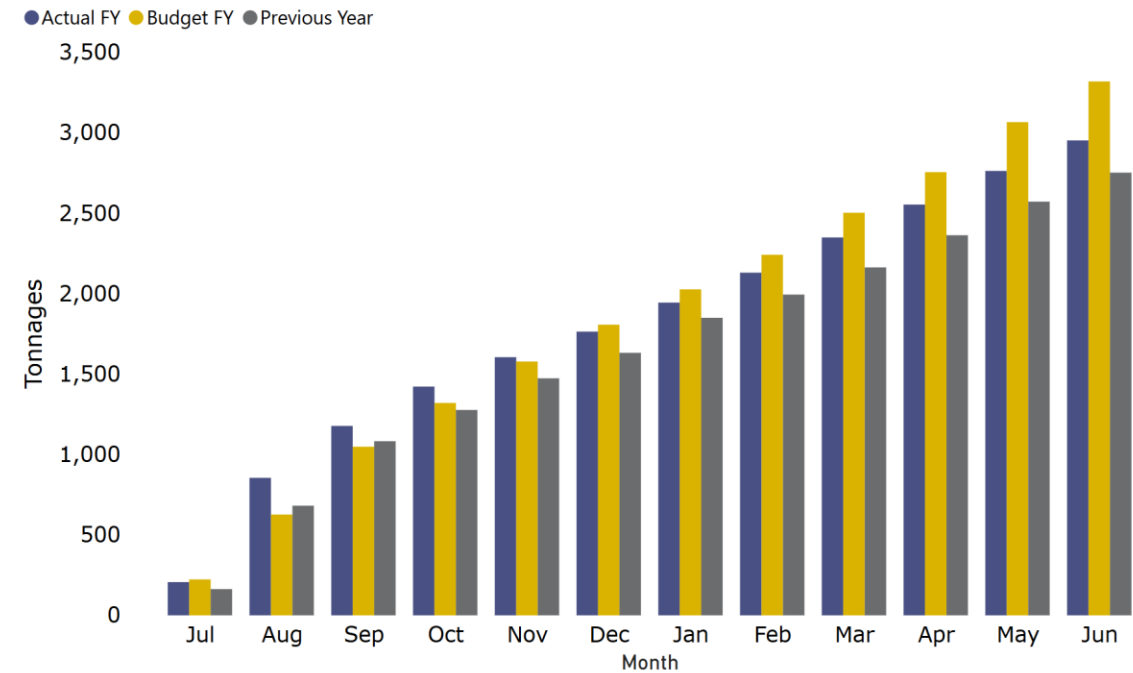


# 2024/2025 Garden Organic Tonnages

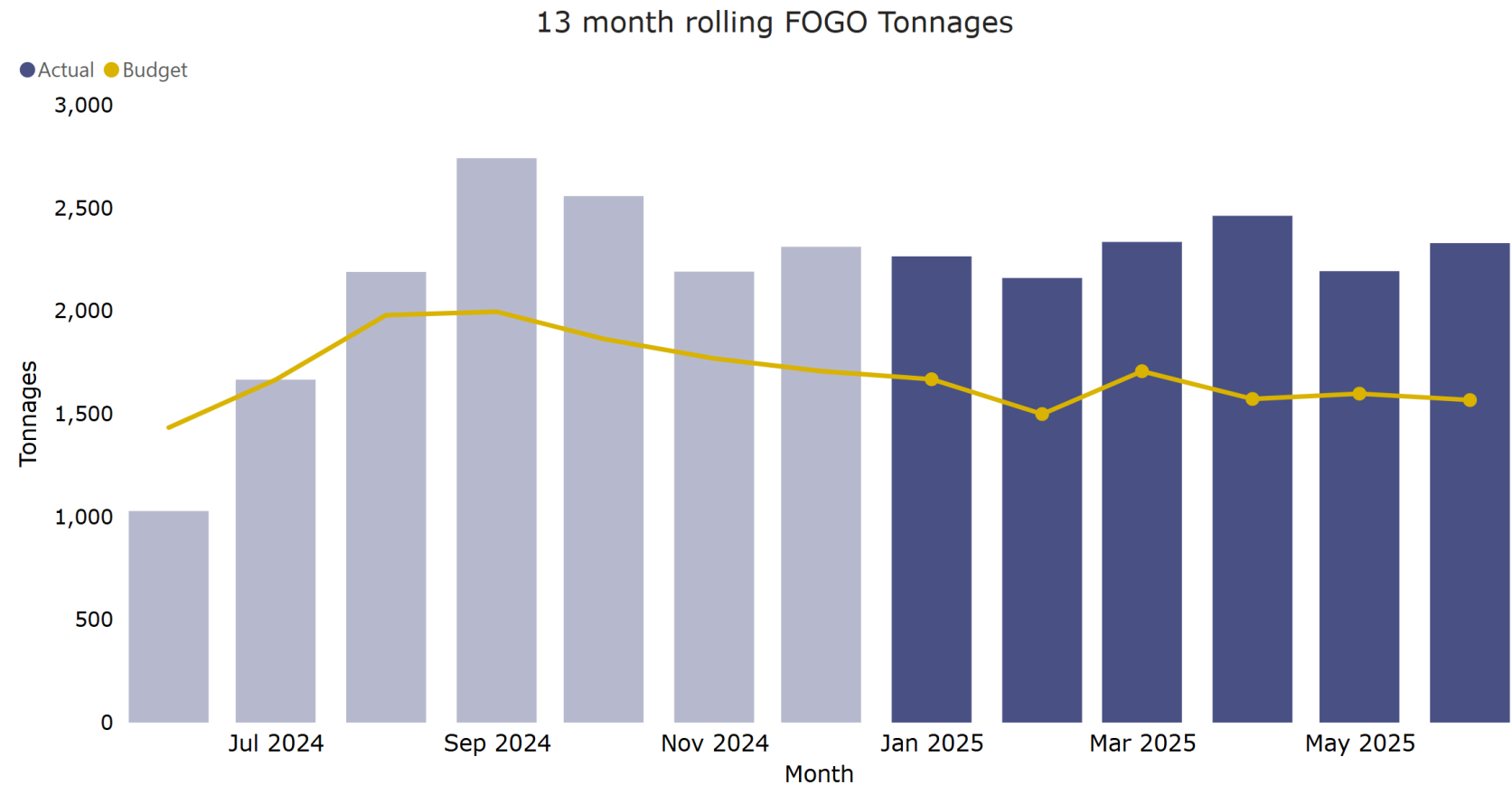
13 month rolling Garden Organic Tonnages for Member Council



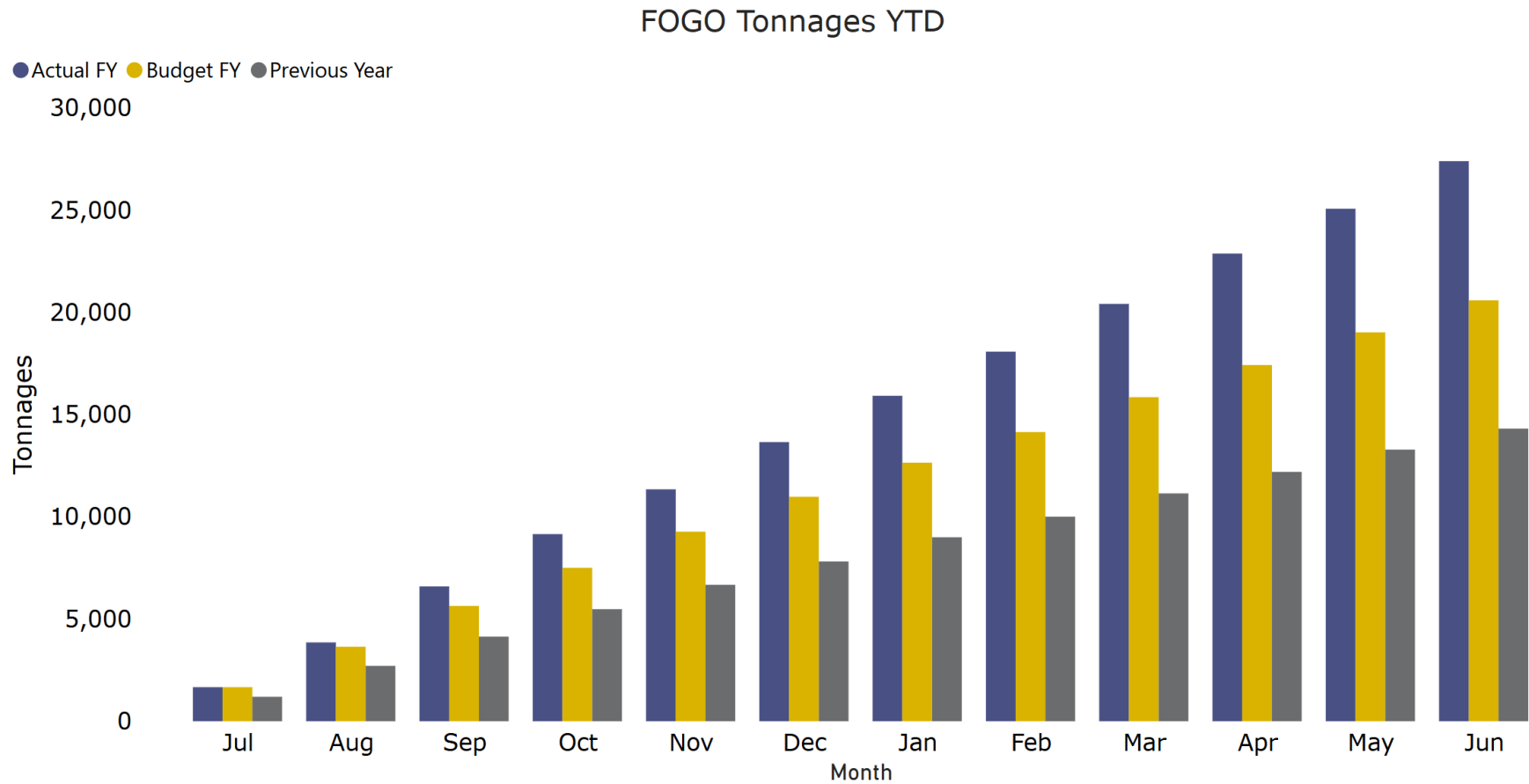
Member Council Garden Organic Tonnages YTD



# 2024/2025 FOGO Tonnages



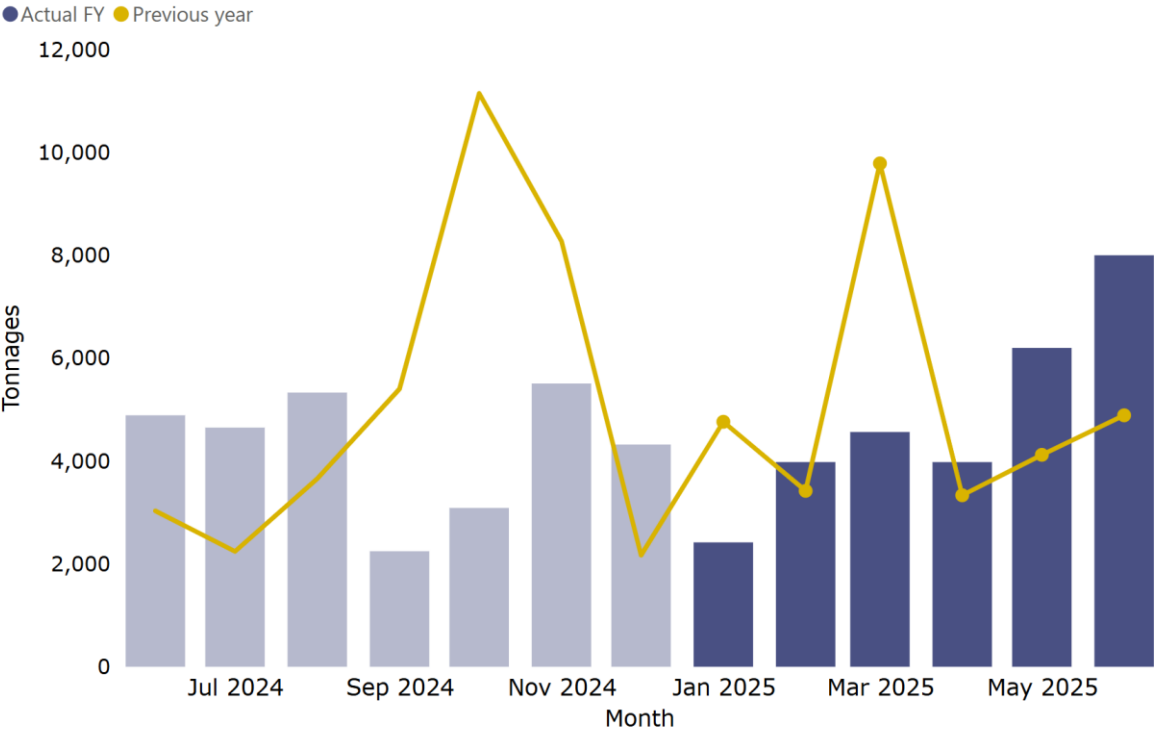
# 2024/2025 FOGO Tonnages



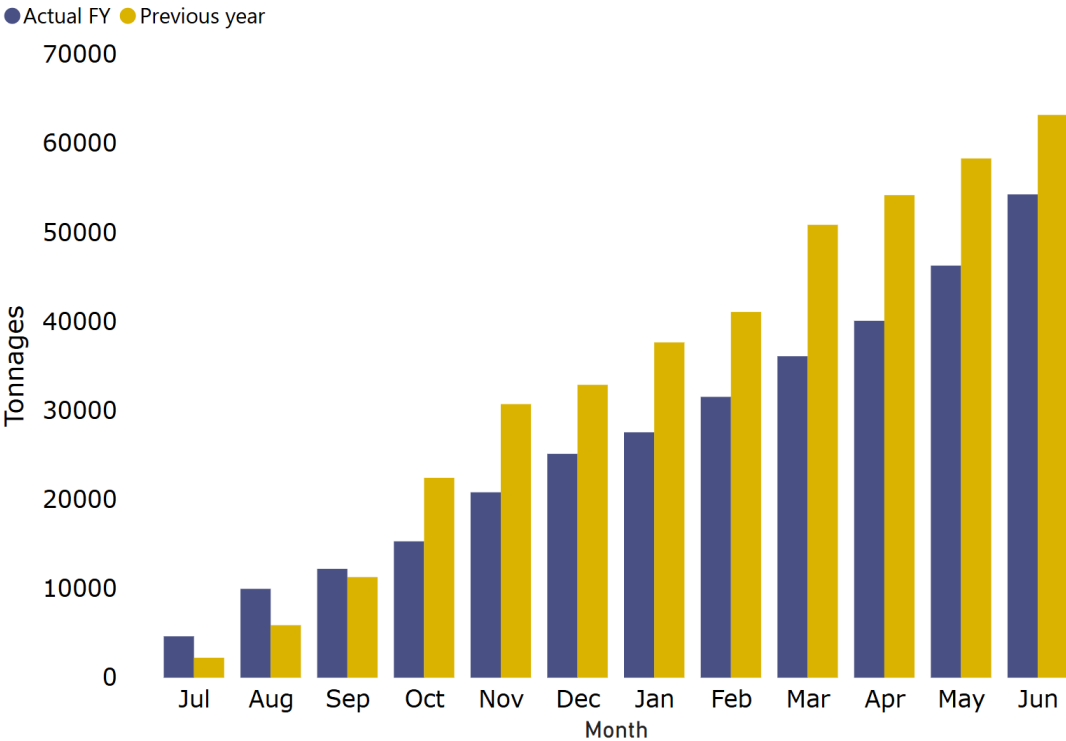


# 2024/2025 Product Sales

All Products - 13 month rolling Tonnages

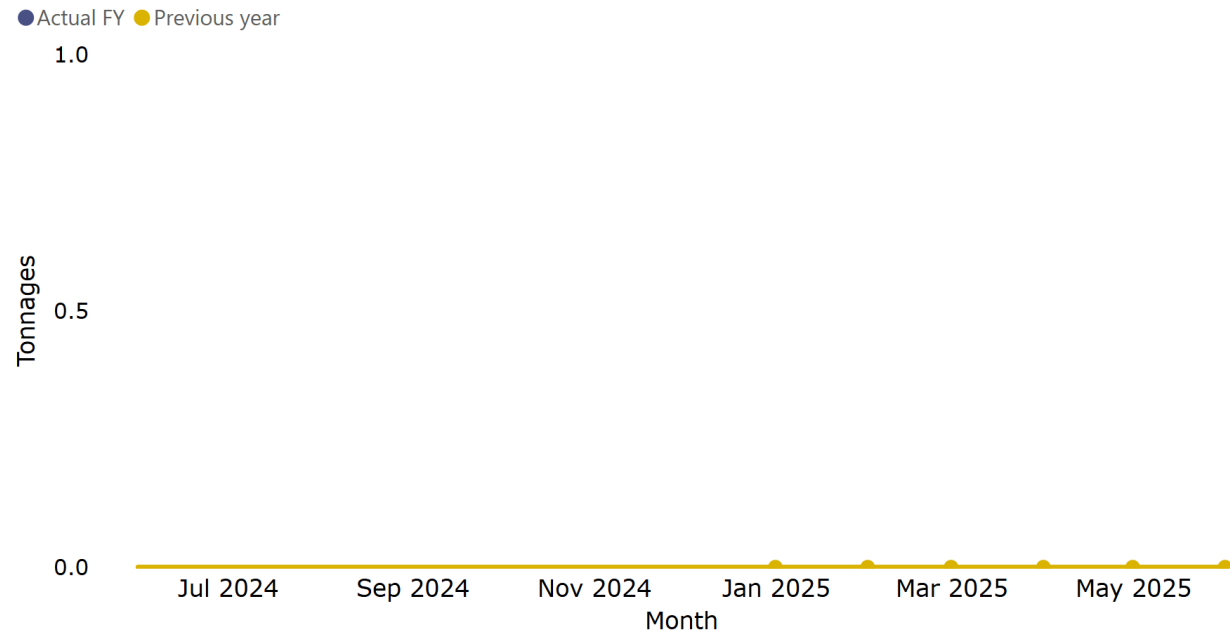


All Products - YTD

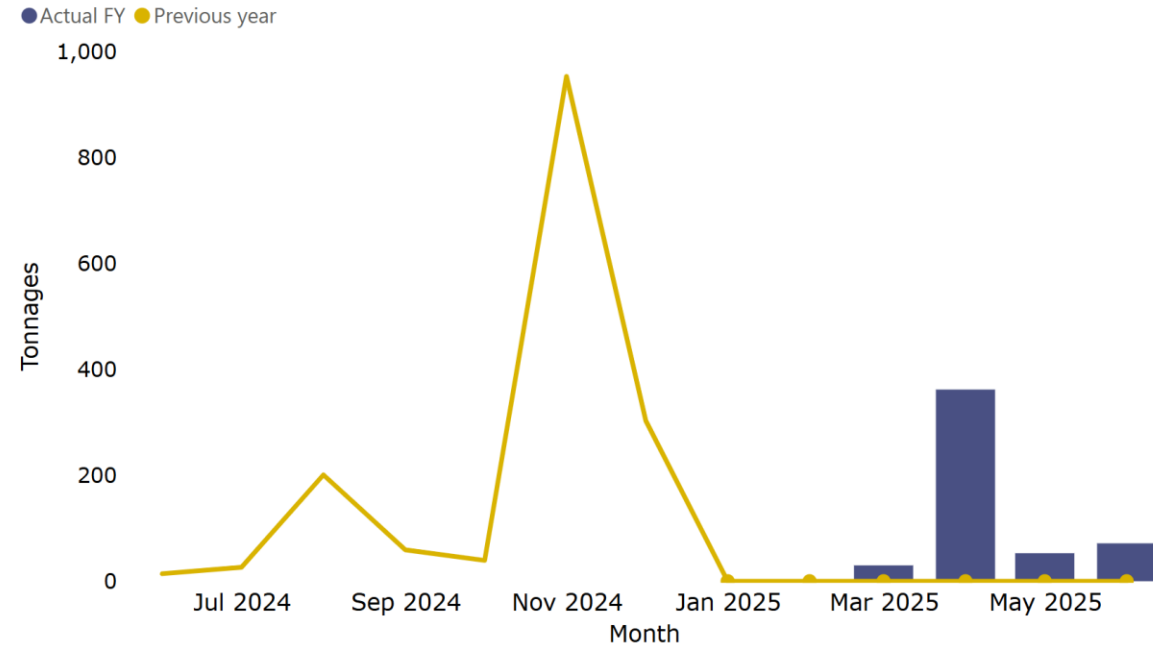


# 2024/2025 Product Sales

Clay - 13 month rolling Tonnages

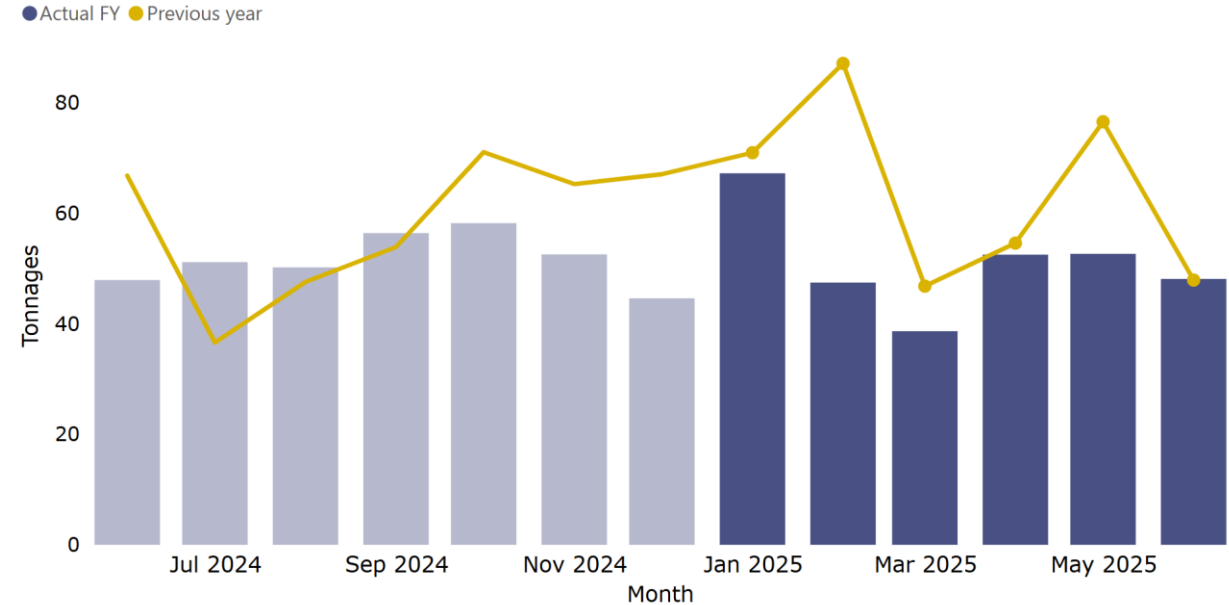


Mulch - 13 month rolling Tonnages

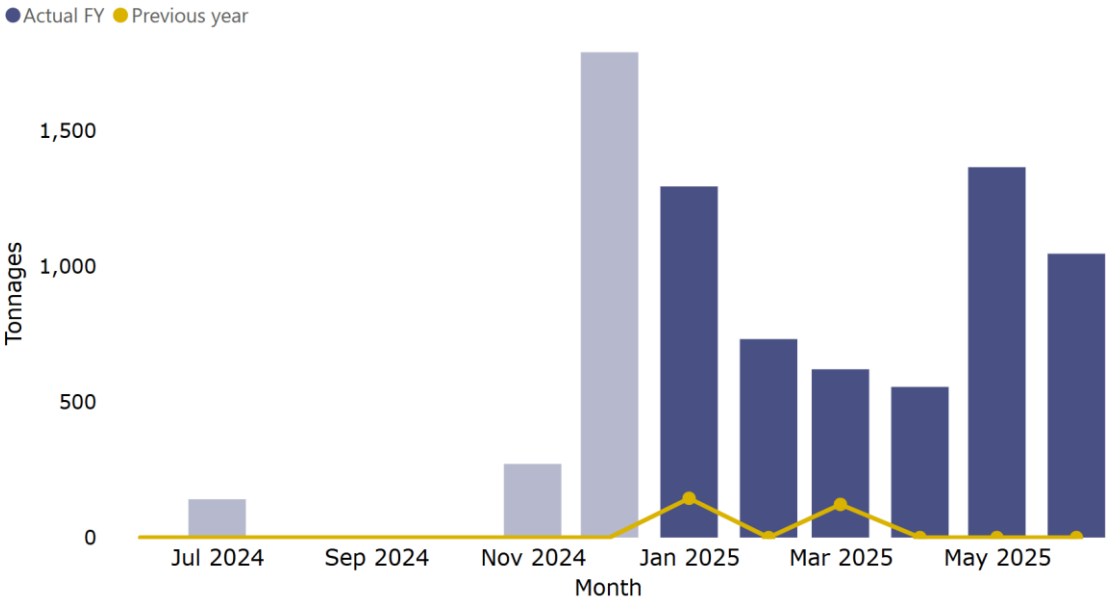


# 2024/2025 Product Sales

Recycled Materials - 13 month rolling Tonnages

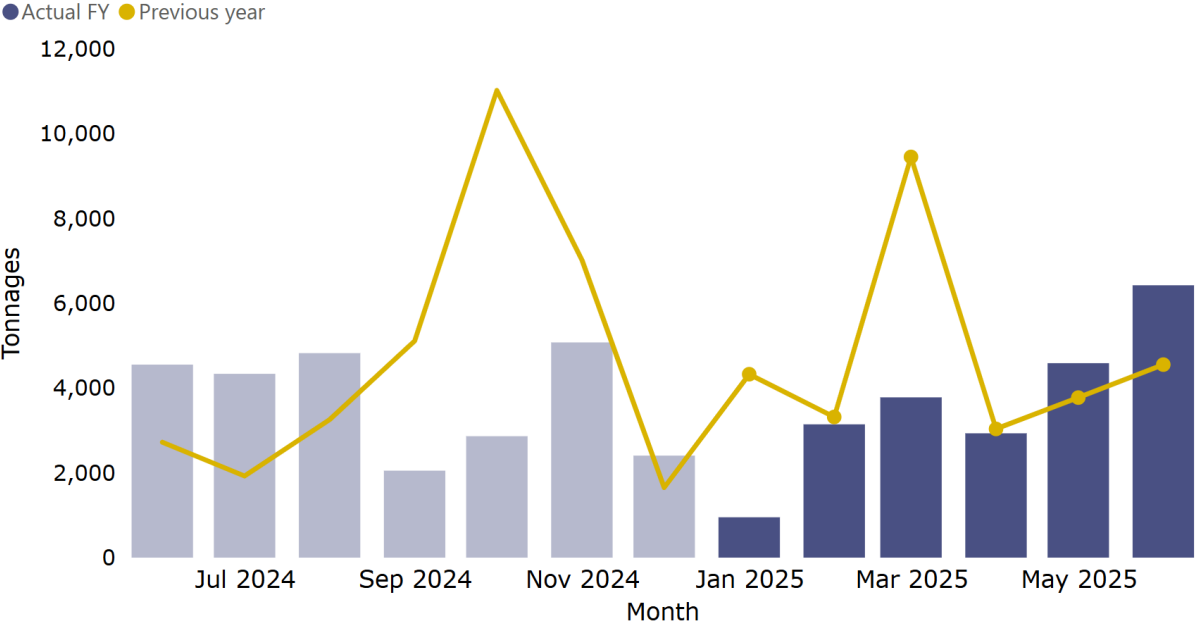


Soil - 13 month rolling Tonnages

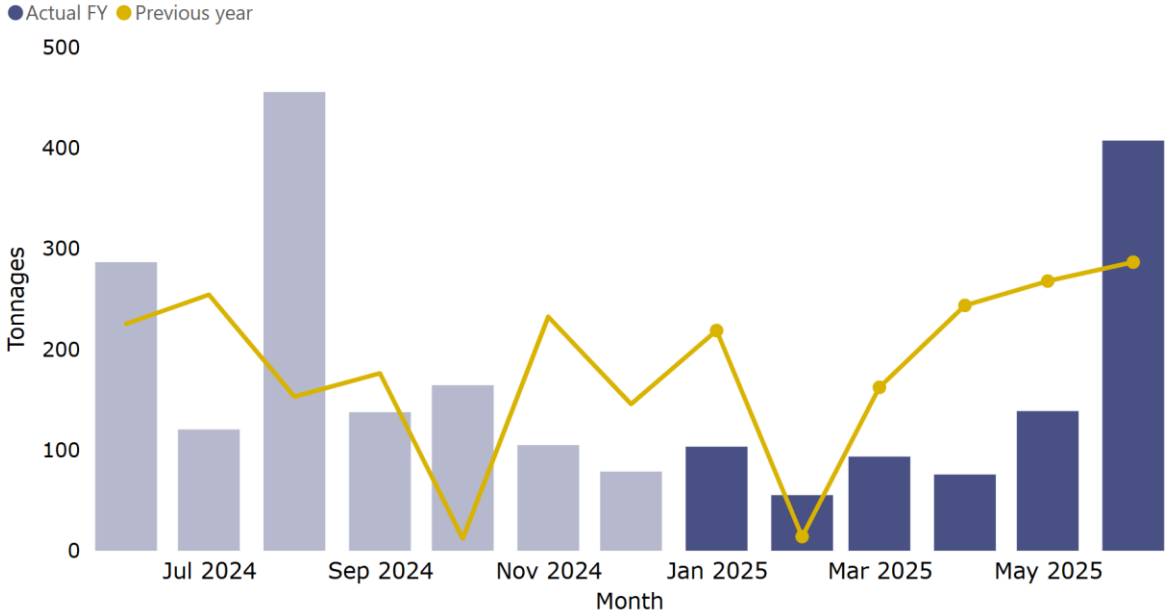


# 2024/2025 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



#### 4. INFORMATION BULLETIN

##### 2025/2026 COUNCIL TONNAGE COMPARISONS AS AT 31 JULY 2025

D2025/17299

#### PURPOSE OF REPORT

The purpose of this report is to provide Council with tonnages and quantities at the Red Hill Waste Management Facility (Red Hill) and the Hazelmere Resource Recovery Park (Hazelmere) for the reporting period to 31 July 2025.

#### SOURCE OF REPORT

##### Employee Disclosure under s.5.70 of the Local Government Act 1995:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

#### REPORT

- 1 A total of 3,302 tonnes were received from member Councils at the Red Hill Waste Disposal Site (Red Hill) during the reporting period, compared to 9,712 tonnes received during the same period in 2024/2025.
- 2 “Other” waste tonnages totalling 22,863 were received at Red Hill during the reporting period compared to 18,400 tonnes received during the same period in 2024/2025.
- 3 During the reporting period a combined total of 26,165 tonnes compared to 28,112 tonnes during the same period in 2024/2025 were received at Red Hill.
- 4 Tonnages and quantities of waste timber, C&I material and mattresses, plus sales of woodchip/fines at Hazelmere for the above reporting period were as follows:
  - Incoming Waste Timber totalled 1,559 tonnes compared to 1,605 tonnes for the same period in 2024/2025.
  - The sale of fines and woodchip totalled 813 tonnes, compared to 1,304 tonnes for the same period in 2024/2025.
  - Incoming Commercial and Industrial (C&I) Waste totalled 75 tonnes, compared to 17 tonnes for the same period in 2024/2025.
  - Incoming at Waste Transfer Station totalled 3,008 tonnes, compared to 5,866 tonnes for the same period in 2024/2025.
  - Mattresses incoming totalled 1,347 compared to 1,383 for the same period in 2024/2025.
- 5 The attachment to this report provides the various tonnages information in a graphical format and highlights the movements and trends for the financial year.

#### STRATEGIC/POLICY IMPLICATIONS

- 6 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy.



#### FINANCIAL IMPLICATIONS

7 As reflected in monthly financial reports.

#### SUSTAINABILITY IMPLICATIONS

8 Nil

#### RISK MANAGEMENT

Risk – Lower than budgeted tonnages received including product sales		
Consequence	Likelihood	Rating
Moderate	Moderate	Moderate
Action/Strategy		
➤ Monthly tonnage reports are reviewed by Council and Management Team.		

#### ATTACHMENT(S)

Council Tonnages Report (D2025/17400)

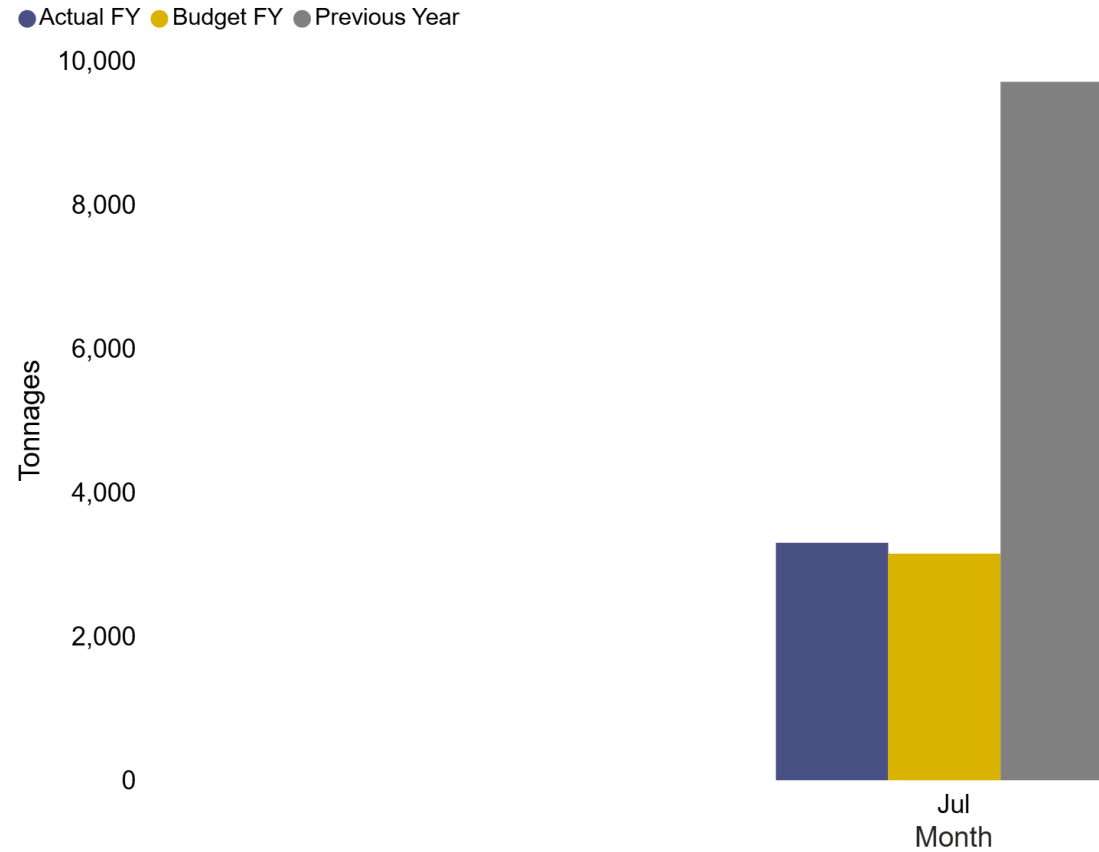


# EMRC Tonnage Analysis

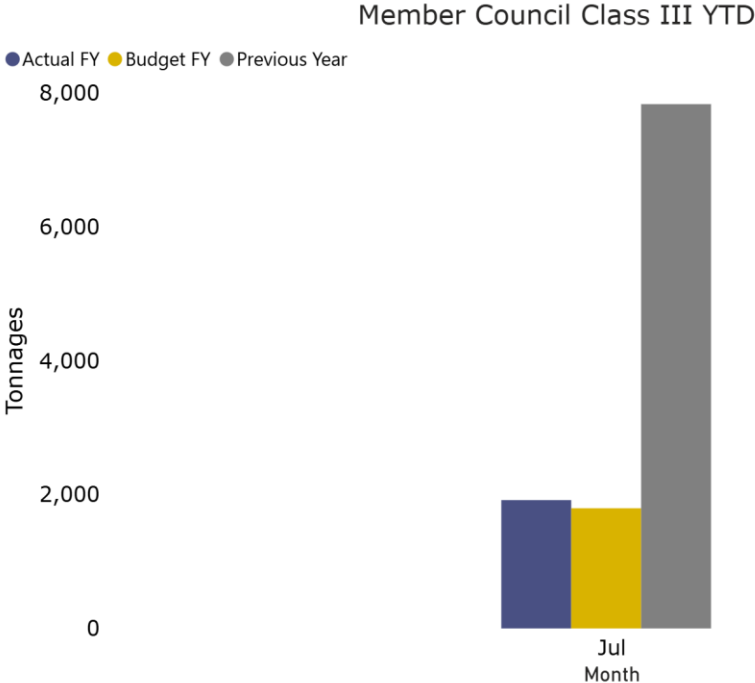
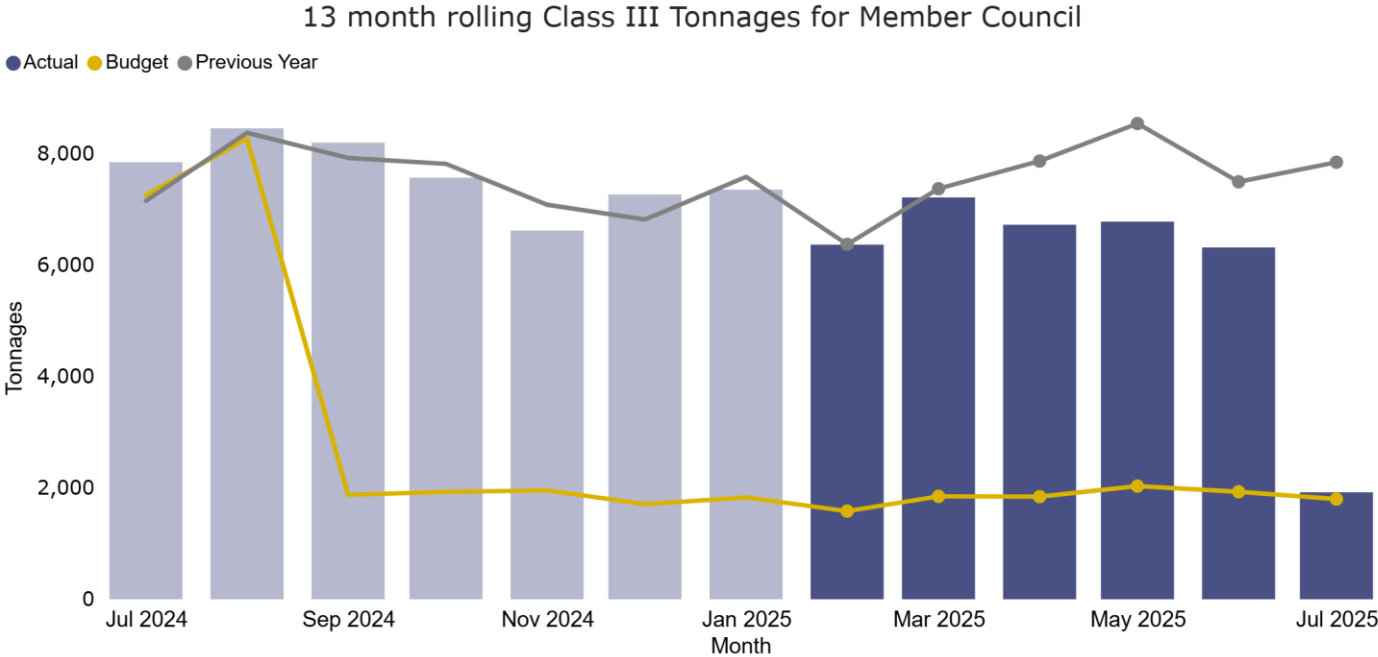
## as at 31 July 2025



# 2025/2026 Member Council YTD Overall Tonnages

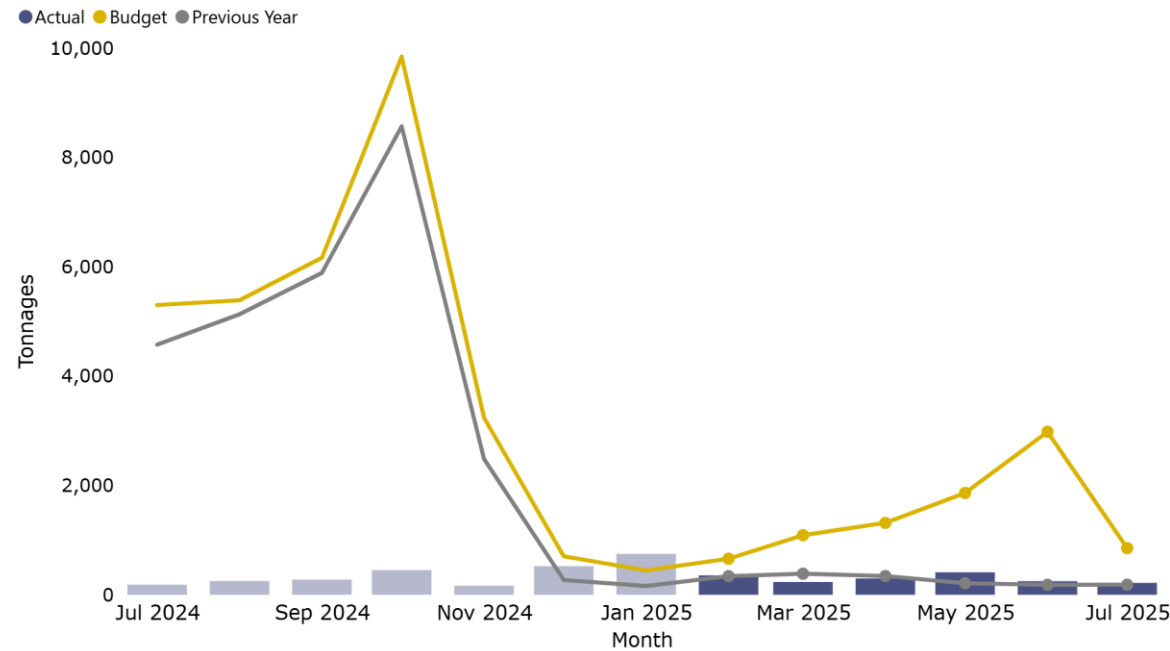


# 2025/2026 Tonnages

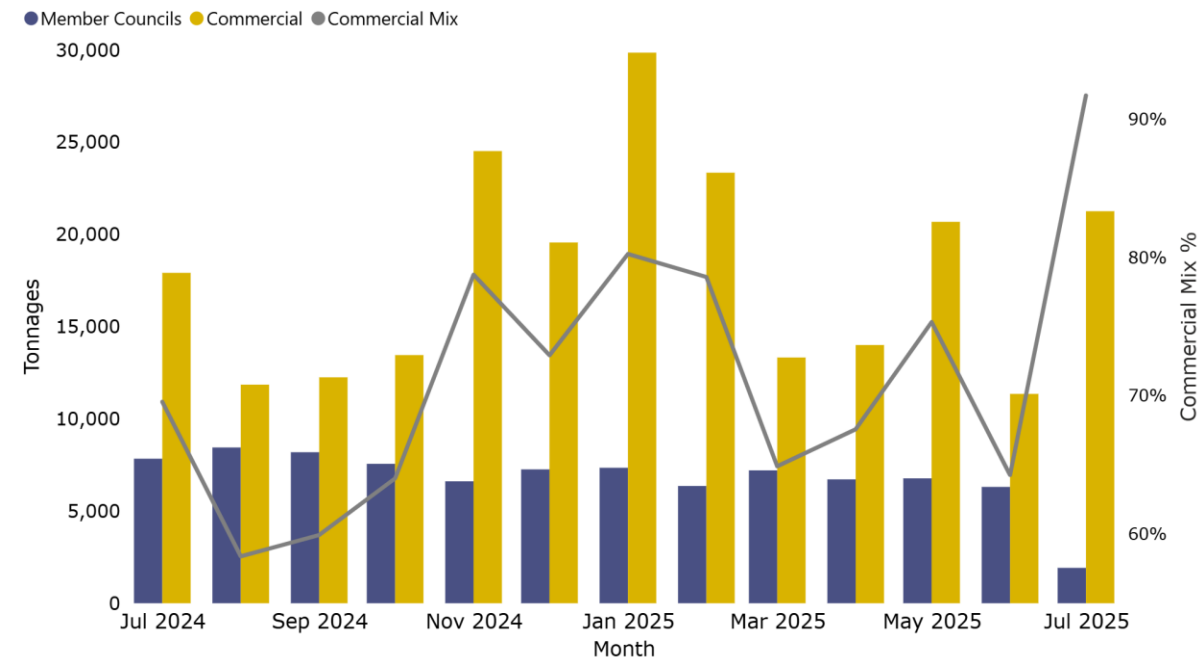


# 2025/2026 Tonnages

13 month rolling Class IV Tonnages

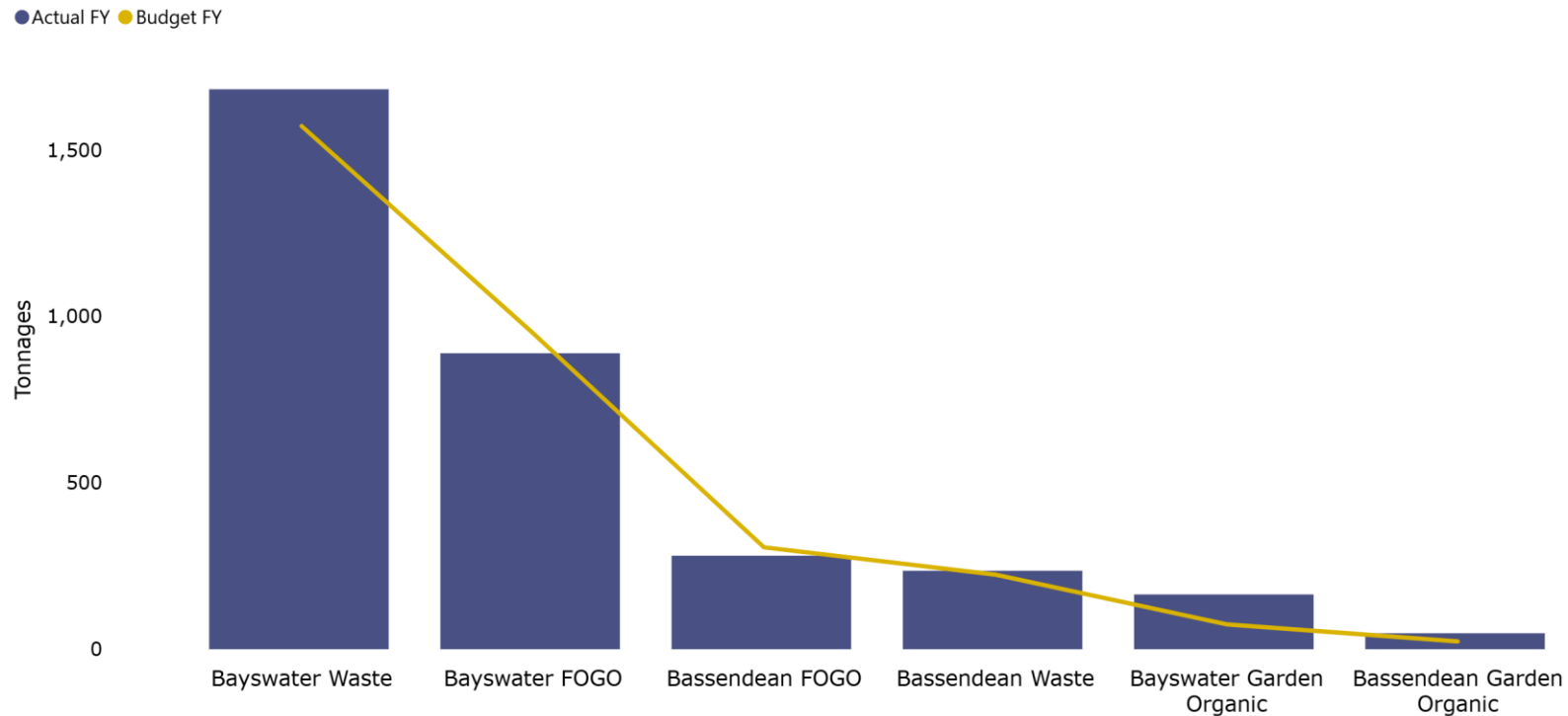


13 month rolling Member Council / Commercial Mix



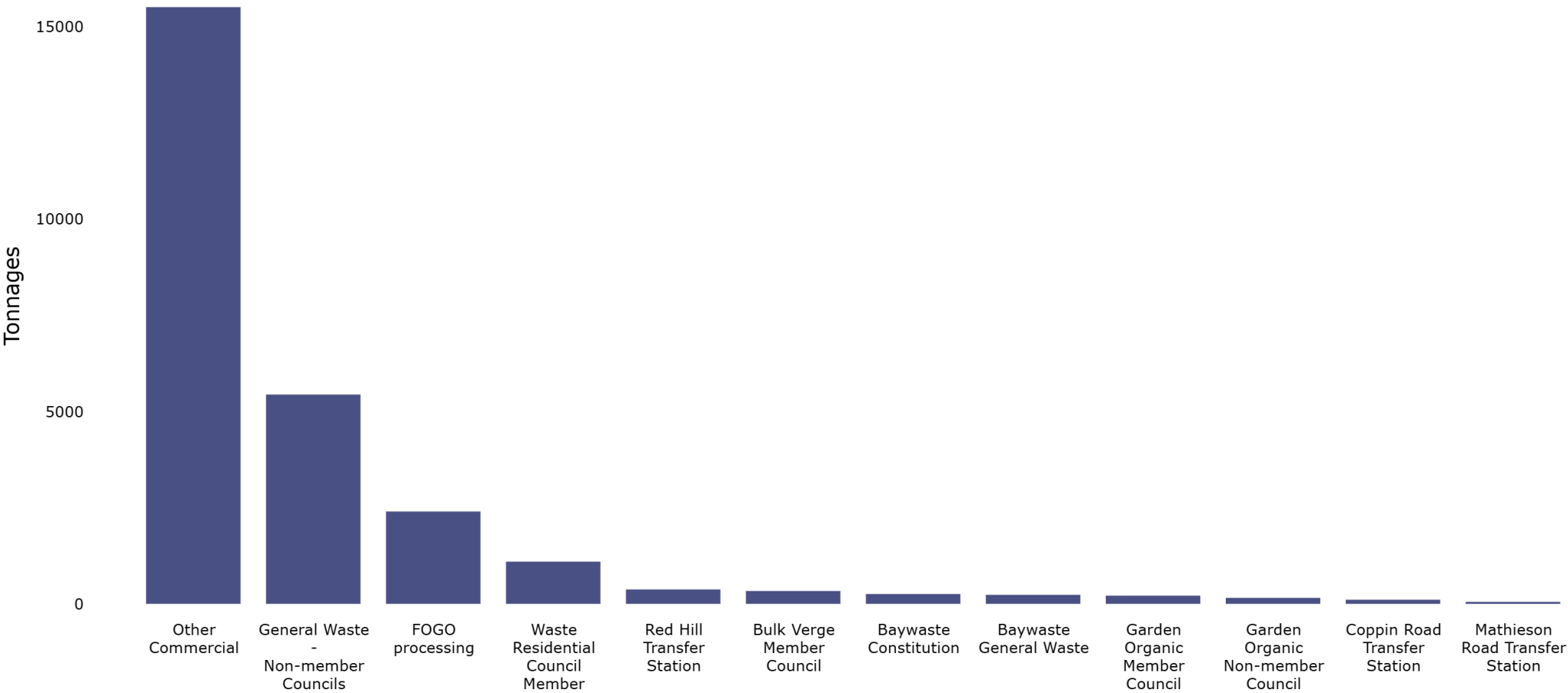
# 2025/2026 EMRC Combined Waste Report

## YTD July 2025

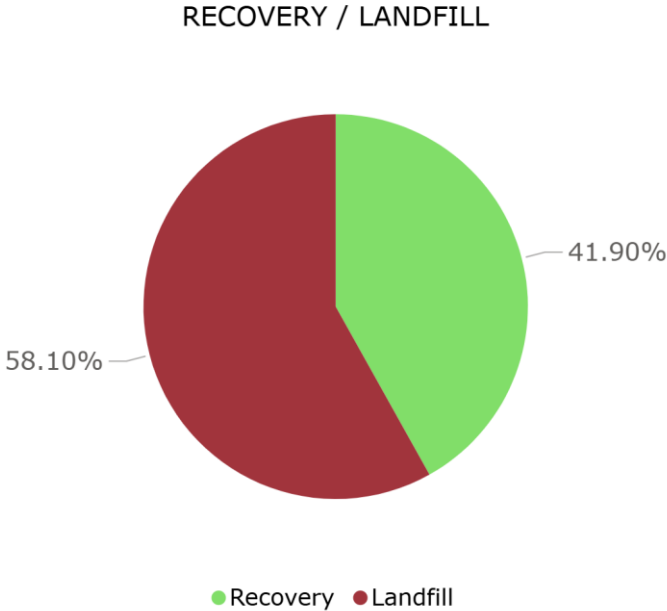


# 2025/2026 EMRC Waste Receipt Report

## YTD July 2025



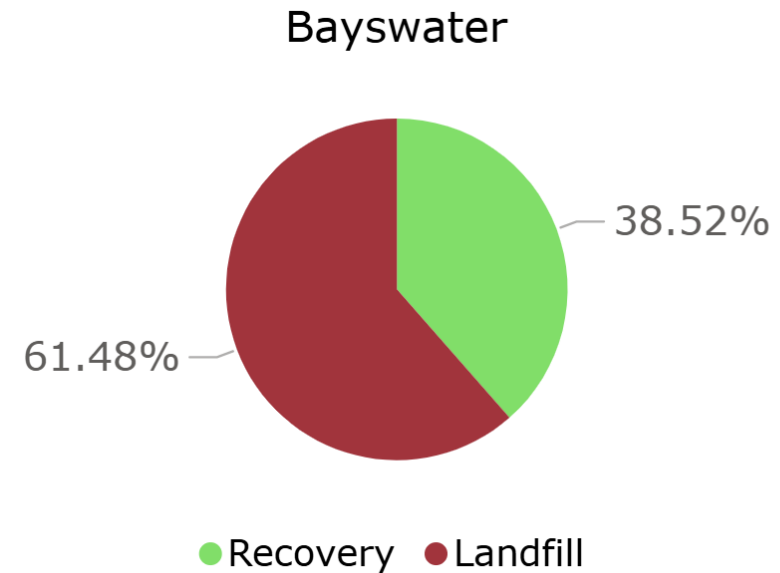
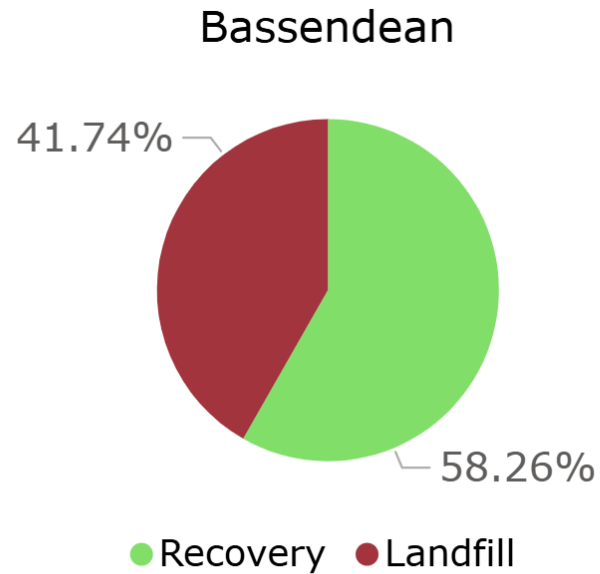
# 2025/2026 Total Member Council % Recovery @ EMRC



## Council Landfill Recovery

Bassendean	41.74%	58.26%
Bayswater	61.48%	38.52%
Overall	58.10%	41.90%

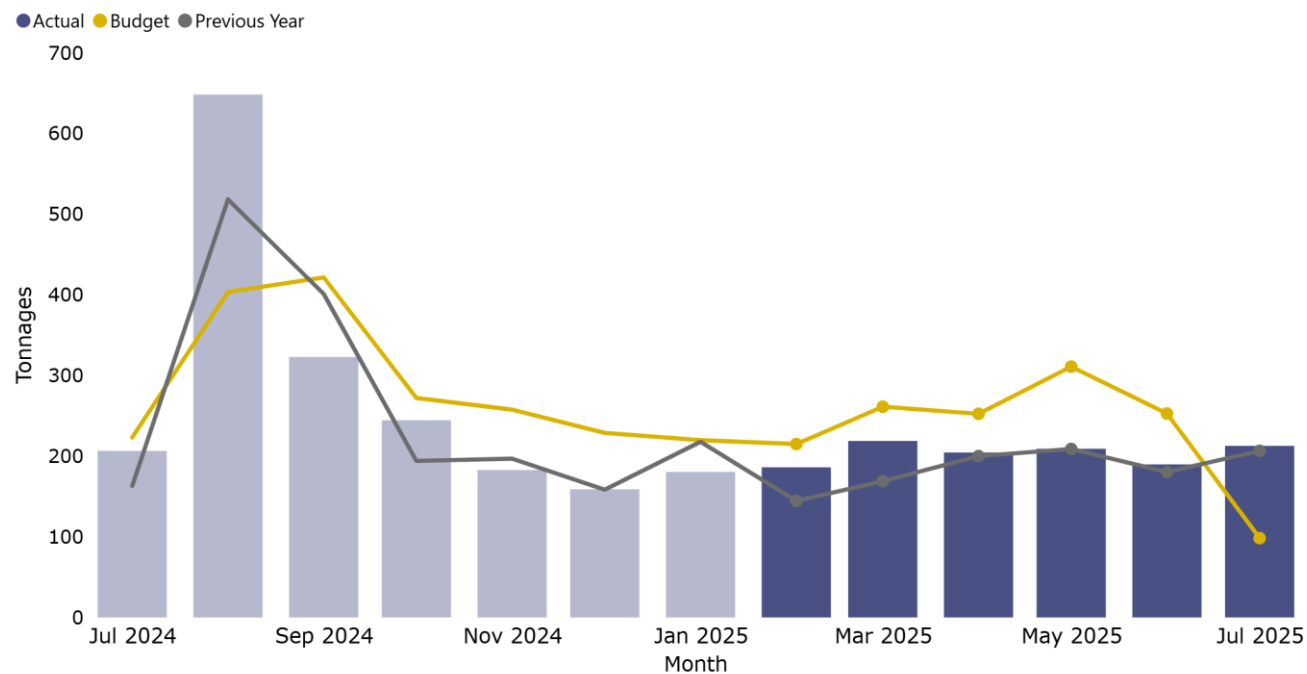
# 2025/2026 Member Council Recovery @ EMRC



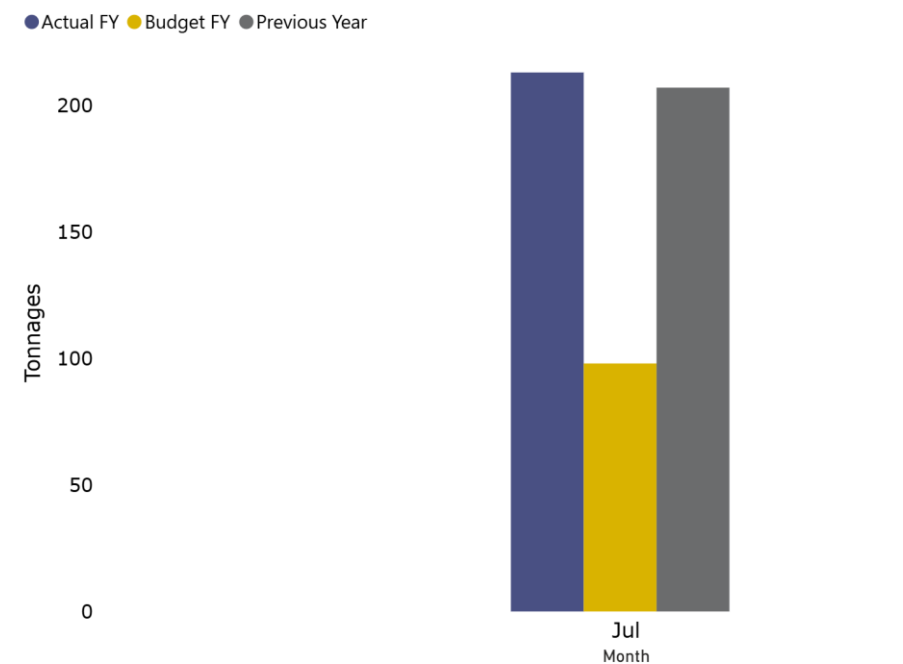


# 2025/2026 Garden Organic Tonnages

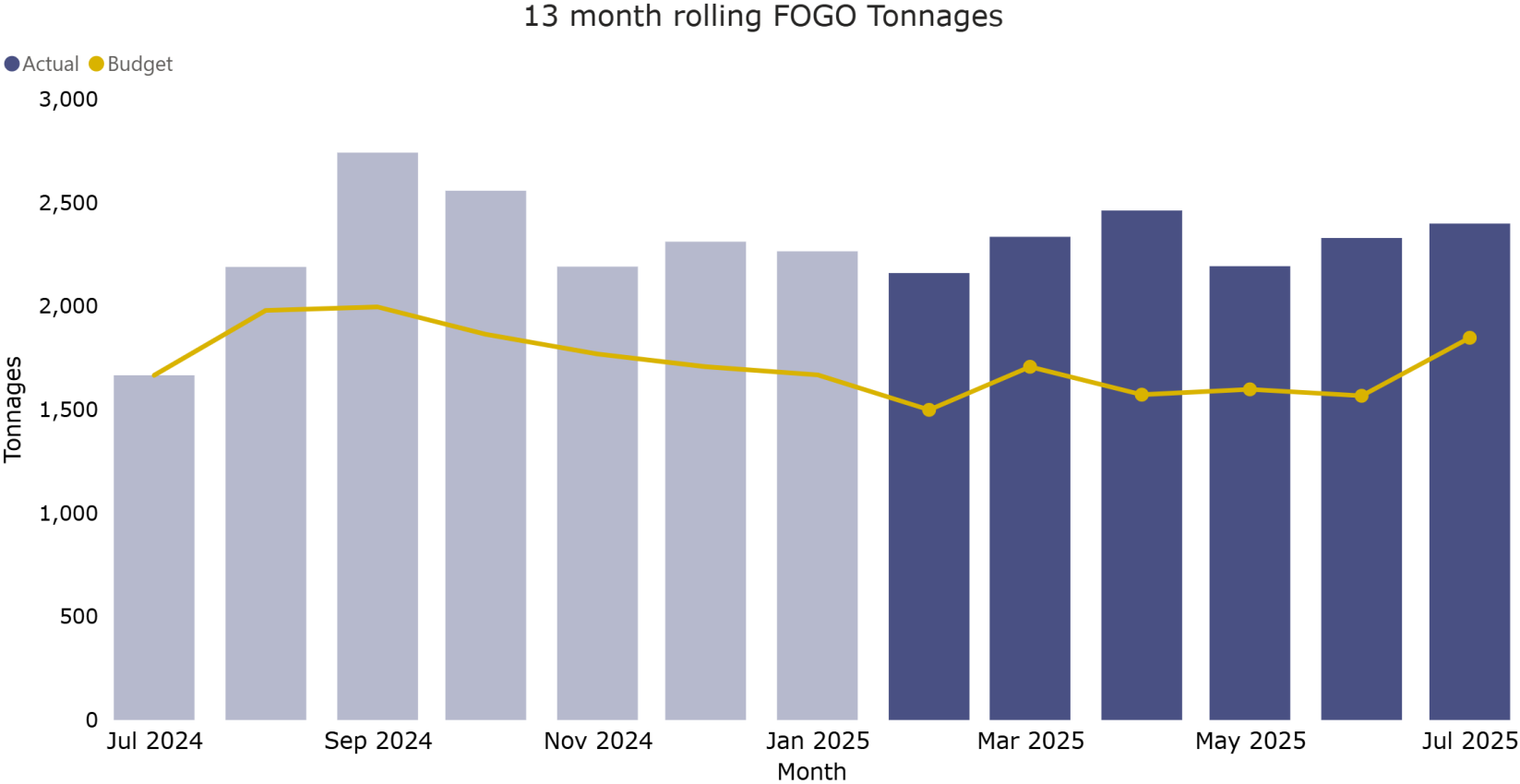
13 month rolling Garden Organic Tonnages for Member Council



Member Council Garden Organic Tonnages YTD

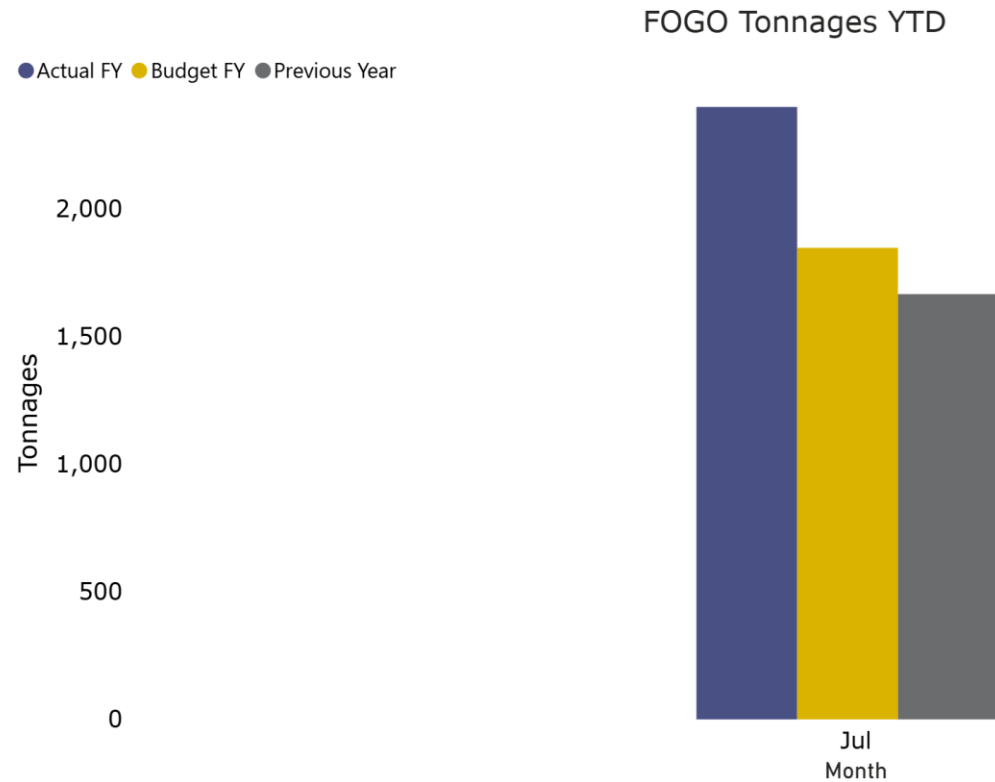


# 2025/2026 FOGO Tonnages



Note: From July 2025 FOGO tonnages include both member and non-member councils.

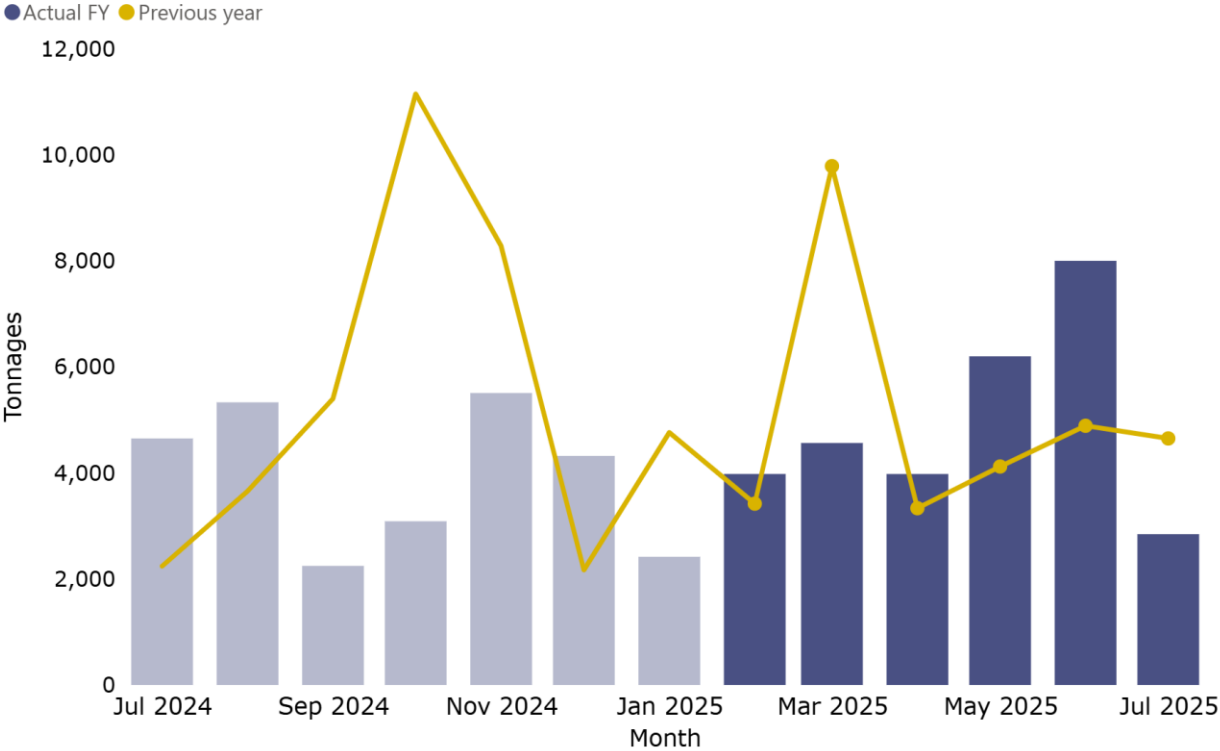
# 2025/2026 FOGO Tonnages



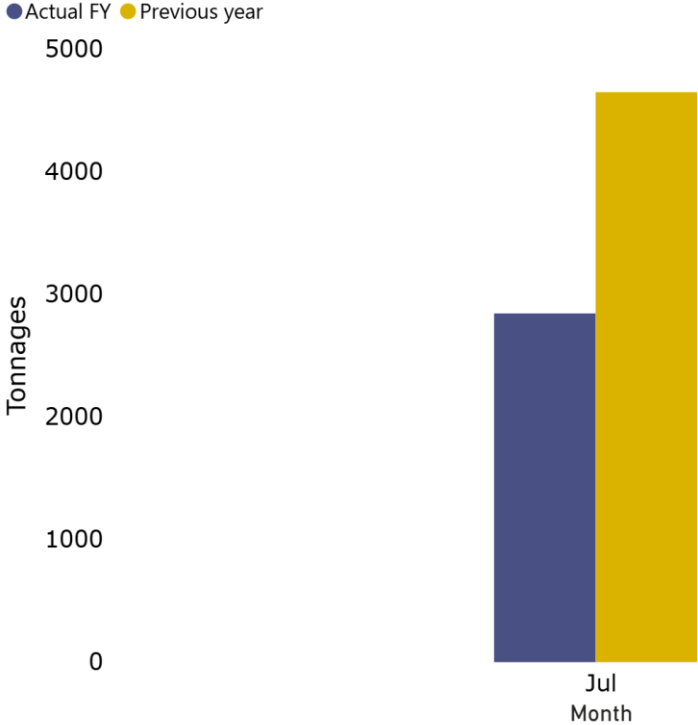
Note: From July 2025 FOGO tonnages include both member and non-member councils.

# 2025/2026 Product Sales

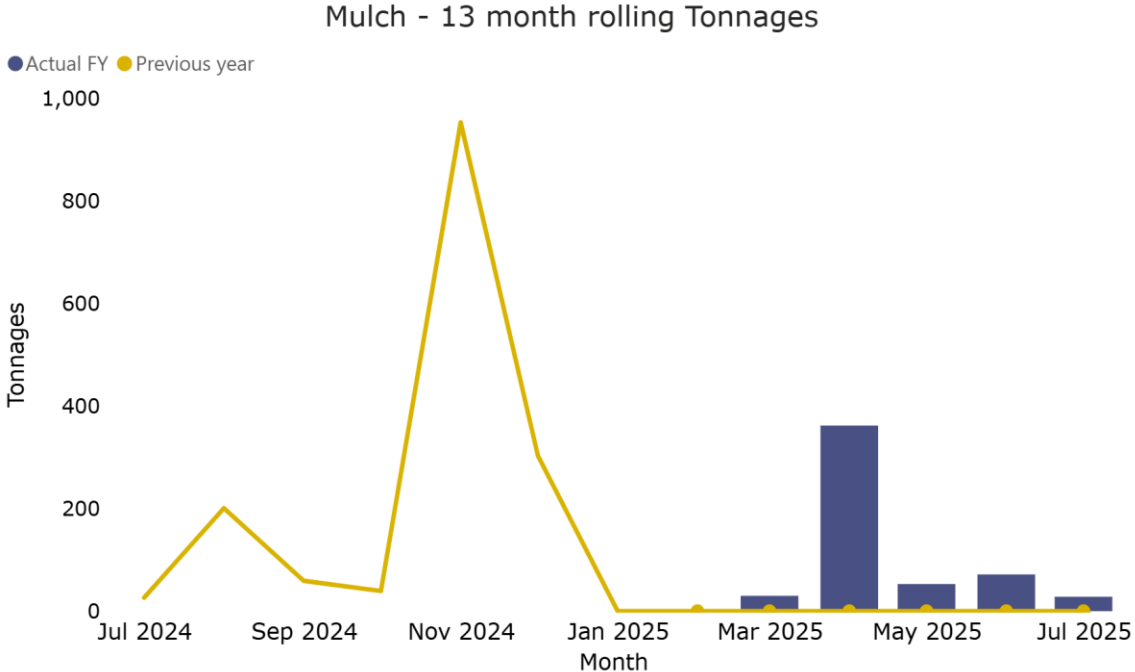
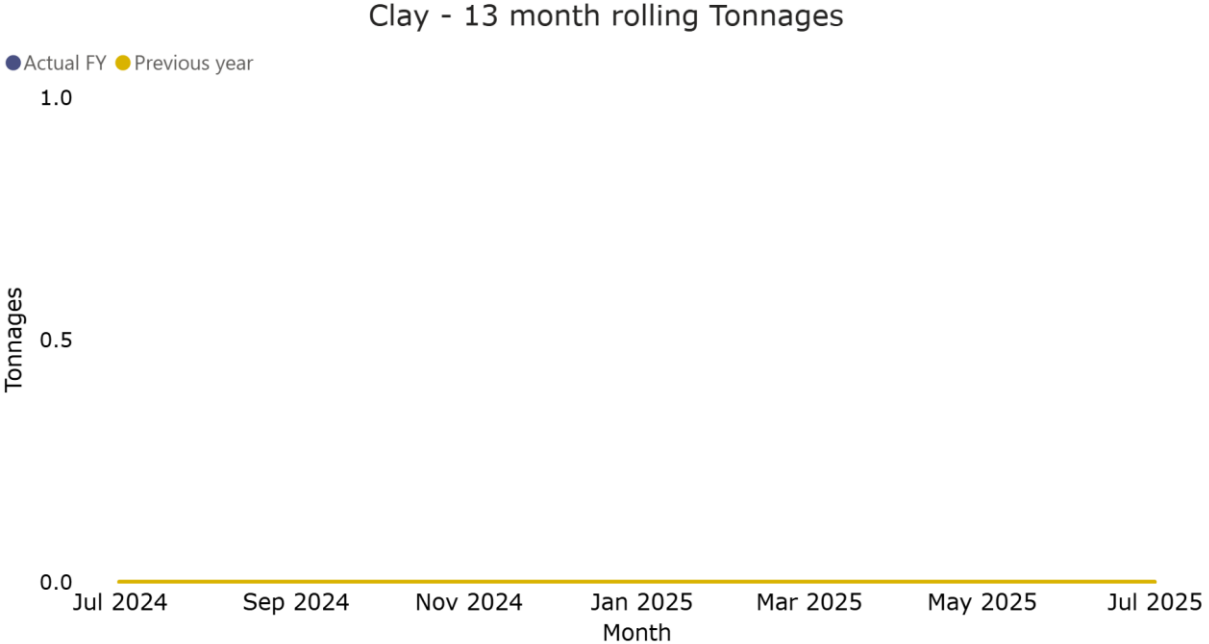
All Products - 13 month rolling Tonnages



All Products - YTD

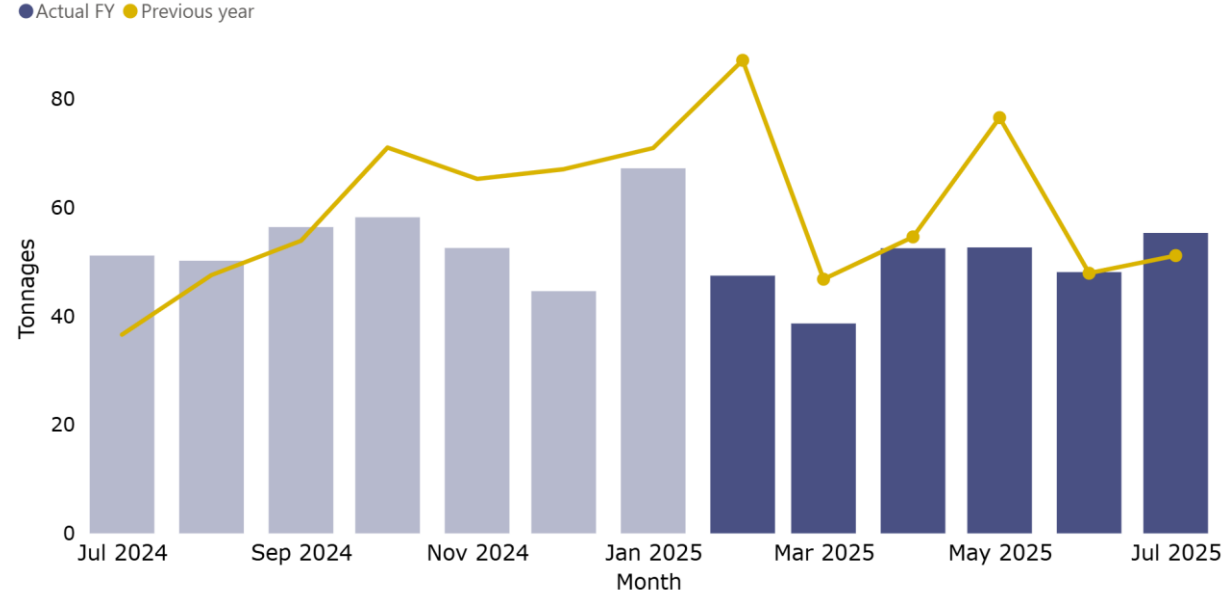


# 2025/2026 Product Sales

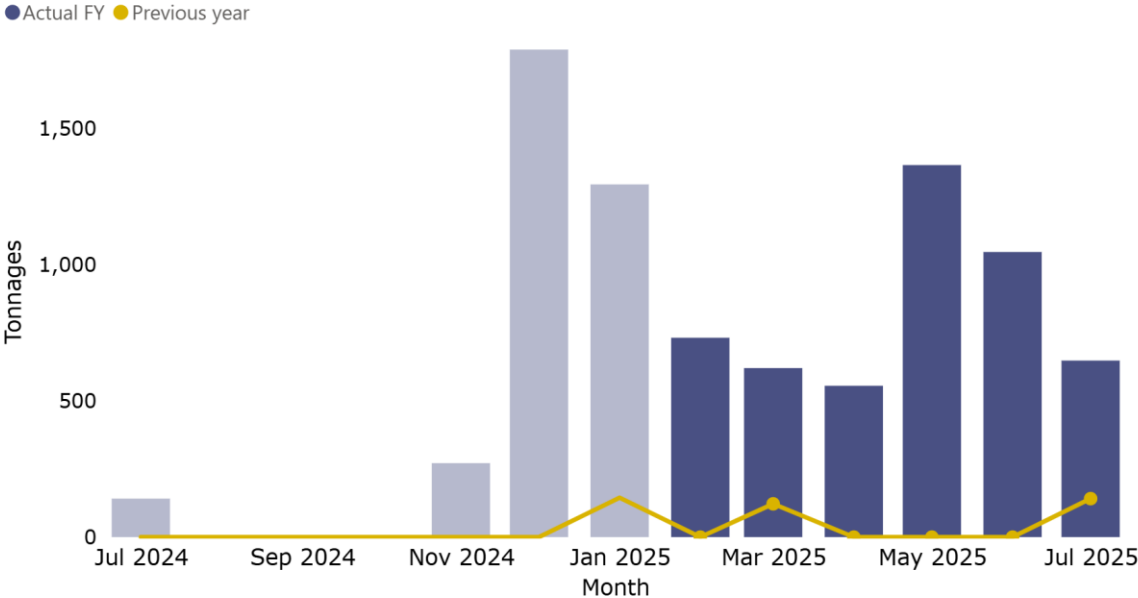


# 2025/2026 Product Sales

Recycled Materials - 13 month rolling Tonnages

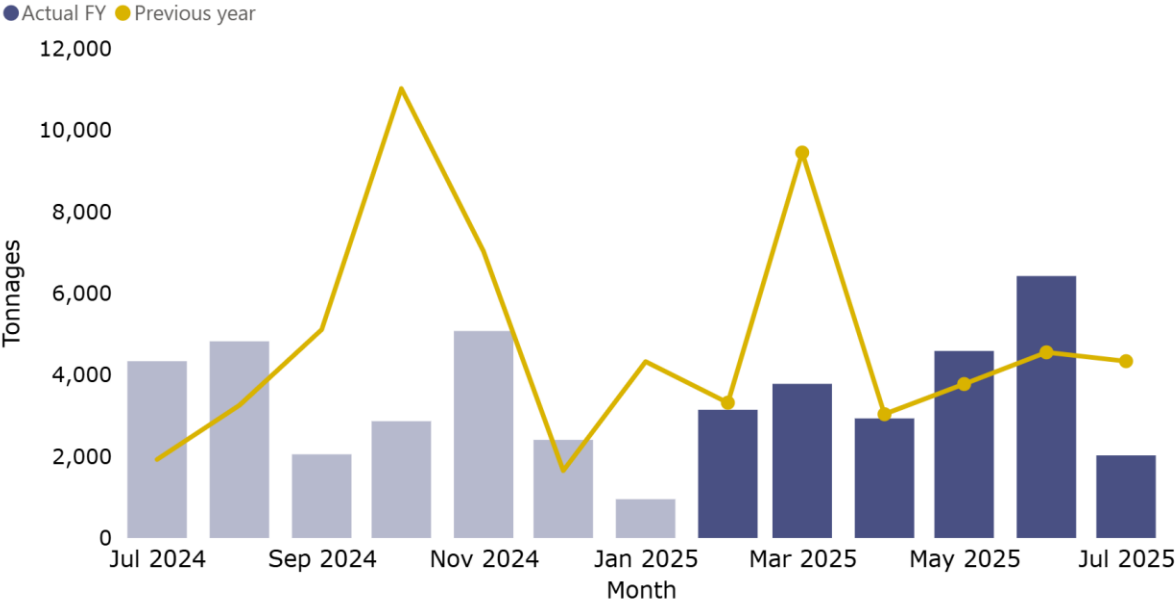


Soil - 13 month rolling Tonnages

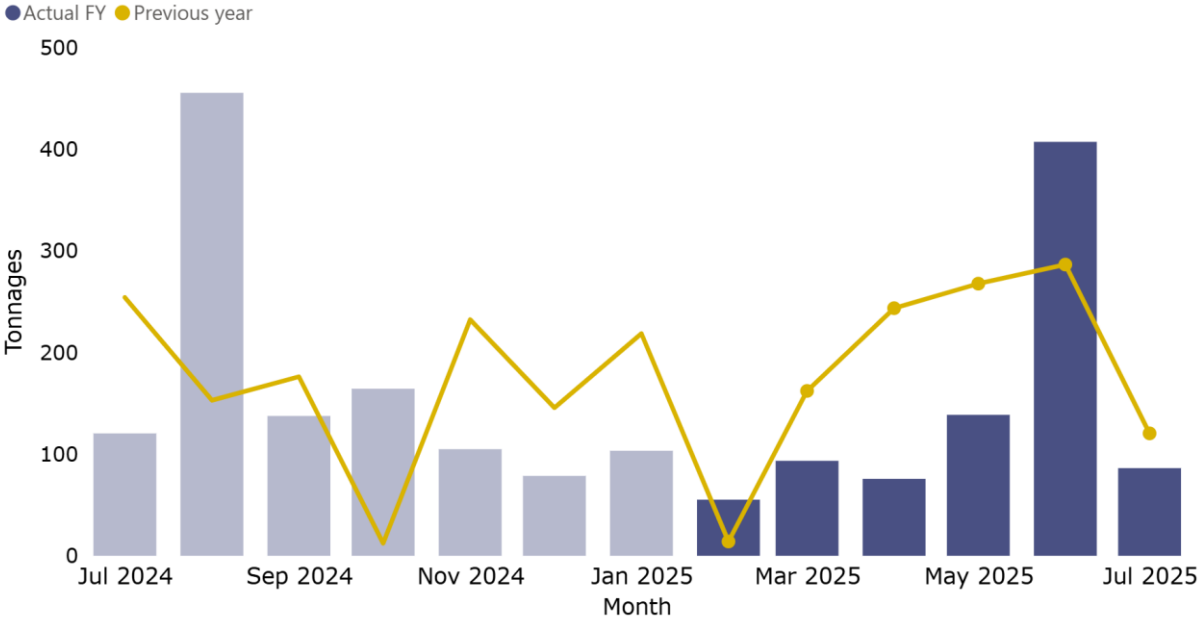


# 2025/2026 Product Sales

Ferricrete - 13 month rolling Tonnages



Filter / Laterite Rock - 13 month rolling Tonnages



## 5 INFORMATION BULLETIN

### CORPORATE BUSINESS PLAN 2024/2025 – 2028/2029 – FOURTH QUARTER REPORTING FROM APRIL TO JUNE 2025

D2025/16300 (AF) | D2025/17301

#### PURPOSE OF REPORT

The purpose of this report is to provide Council with a progress update against key actions identified within EMRC's Corporate Business Plan 2024/2025 – 2028/2029 for the reporting period April to June 2025, inclusive.

#### KEY POINT(S)

- Section 5.56(1) and (2) of the *Local Government Act 1995* requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.
- The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
  - ⇒ A Strategic Community Plan – a minimum 10 year timeframe; and
  - ⇒ A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).
- Council adopted the revised EMRC's Corporate Business Plan 2024/2025 – 2028/2029 on 27 June 2024 (D2023/10600) for activities commencing 1 July 2024.
- Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).
- The attachment to this report provides the fourth quarter reporting, against the final key actions identified within the Corporate Business Plan 2024/2025 – 2028/2029, for the period April to June 2025, inclusive.

#### SOURCE OF REPORT

##### Employee Disclosure under s.5.70 of the *Local Government Act 1995*

Author(s)	Chief Transformation Officer	Nil
Responsible Officer	Chief Transformation Officer	Nil

#### BACKGROUND

- 1 Section 5.56(1) and (2) of the *Local Government Act 1995* require that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations. The *Local Government (Administration) Regulations 1996* specify that a 'plan for the future' comprises of the following:
- 2 A Strategic Community Plan – a minimum 10 year timeframe.
- 3 A Corporate Business Plan – a four to five year plan, which translates the 10 year strategic plan into actions.
- 4 Council adopted the EMRC's Revised Strategic Community Plan titled Revised 10 Year Strategic Plan 2017 – 2027 on 24 November 2022. (D2022/20404).



5 Council adopted the EMRC's revised Corporate Business Plan 2024/2025 TO 2028/2029 on 27 June 2024 for activities progressed from 1 July 2024 onwards (D2024/10555).

6 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

## REPORT

7 The Revised 10 Year Strategic Plan 2017 – 2027 guides, at a strategic level, the direction that the EMRC will take over the ensuing period towards achieving its vision: "To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business."

8 The Corporate Business Plan 2024/2025 – 2028/2029 has been developed to articulate the strategic direction into operational activities. It is designed to ensure that the organisation as a whole is able to deliver on Council's high level priorities, and summarises the services, operations and projects the EMRC will deliver over the next five years, commencing as of 1 July 2024.

9 Council adopted the EMRC's Sustainability Strategy 2022/2023 – 2026/2027 on 25 August 2022 (D2022/14122).

10 The attachment to this report relates to the Corporate Business Plan actions for the fourth quarter reporting period of April to June 2025.

## STRATEGIC/POLICY IMPLICATIONS

11 Reporting on EMRC Strategic Policy implications align with the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

## FINANCIAL IMPLICATIONS

12 The financial implications are reflected in the annual operating budget and the long-term financial plans.

## SUSTAINABILITY IMPLICATIONS

13 The Corporate Business Plan 2024/2025 – 2028/2029 identified projects, programs and services for the benefit and sustainability of Perth's Eastern Region.

## RISK MANAGEMENT

### Risk – The Council agreed Key Actions are not delivered in accordance with the Corporate Business Plan

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Regular and ongoing reviews and quarterly updates ensure staff continue to be apprised of the deliverables and agreed timeframes.		



## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean

City of Bayswater

### Implication Details

As outlined in the attachment

## ATTACHMENT(S)

Corporate Business Plan 2024/2025 – 2028/2029 Fourth Quarter Progress Report for the period April to June 2025.  
(D2025/17302)



## **Corporate Business Plan 2024/2025 – 2028/2029**

**Progress Report – Fourth Quarter, April to June 2025**



## Introduction

The Eastern Metropolitan Regional Council's (EMRC) Integrated Planning Framework has been developed to ensure that programs and services are being delivered in alignment with the strategic priorities of EMRC's key stakeholders.

The revised 10 Year Strategic Plan 2017 to 2027 identifies the overarching outcomes that the EMRC Council aspires to achieve.

The newly adopted Corporate Business Plan 2024/2025 – 2028/2029 (Corporate Business Plan) is used to drive operational activities and is aligned to the priorities identified in the 10 Year Strategic Plan. These two comprise the EMRC's Plan for the Future. Strategic high-level plans guide development of actions which are prioritised during annual business planning workshops and resourced through the annual budget.

Council adopted the latest EMRC's Corporate Business Plan in June 2024. The Corporate Business Plan is built on the foundation of four goals identified within the Sustainability Strategy 2022/2023 – 2026/2027 and the revised 10 Year Strategic Plan 2017 to 2027. The Corporate Business Plan sets out the actions that staff will undertake to deliver on Council's strategic priorities.

Reports against the Corporate Business Plan provide Council with progress updates of projects and programs developed to achieve Council's strategic vision "The EMRC focuses on delivering waste, resource recovery and sustainability services, capitalising on its existing capabilities and infrastructure to act as an industry leader" and sustainability vision "Promoting sustainable waste management and a transition to a circular economy".

Updates against the Corporate Business Plan for the period July 2024 to June 2025 are provided quarterly within this document and are against the current adopted Corporate Business Plan.

Matthew MacPherson  
Chief Executive Officer

- Behind Schedule; Over Budget; Significant impacts experienced; Project stalled; High likelihood of risk
- Minor impediments regarding Budgets/Schedules; Medium likelihood of risk; Project deferred/postponed
- Ahead or on schedule; Under/On Budget; Risks dealt with or low likelihood

## 1 Demonstrate Circular Economy Leadership

**Objective: To provide circular based resource recovery solutions for Perth's Eastern Region and act as a knowledge hub for waste avoidance strategies**

### 1.1 Enable Circular Economy Initiatives Through Advocacy Networks by 2025

Key Actions	Responsible Officer	Status	Quarter	Comments
1.1.1 Map stakeholders and areas of influence and impact to develop a targeted engagement plan (e.g. member Councils, commercial waste customers, government policy drivers)  E.g.: <ul style="list-style-type: none"> <li>➤ Member Council and key stakeholder relationships;</li> <li>➤ Partnership opportunities with universities and other organisations;</li> <li>➤ Marketing and Communications Plan</li> <li>➤ Revised Stakeholder Engagement Plan</li> </ul>	CEO	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Revised Stakeholder Engagement Plan under development. Fostering partnerships with third parties on use of methane gas; plastics processing; FOGO processing; and circular economy initiatives are in progress</li> <li>➤ Prepared draft Annual Report, including updated photography on site</li> <li>➤ Continued to distribute Circular Connections newsletters to stakeholders and subscribers</li> <li>➤ Finalised website refresh and continued to provide website updates.</li> </ul>
			October - December 2024	<ul style="list-style-type: none"> <li>➤ Stakeholder Engagement Plan completed</li> <li>➤ Annual Report 2023/2024 completed</li> <li>➤ Final newsletter for 2024 completed and disseminated</li> <li>➤ New partnership with Curtin University progressed</li> <li>➤ Prepared and advertised the EMRC Community Grants Program for 2024/2025</li> <li>➤ Assessed applications for the EMRC community grants program for 2024/2025 and commenced planning for the presentation ceremony.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ A concerted effort has been applied this quarter, to update our key stakeholders register including customers, ministerial appointments, and others.</li> <li>➤ Correspondence was prepared and sent to relevant Ministerial appointments in the WA Parliament congratulating them on their appointments and making connections.</li> <li>➤ Awarded EMRC community grants program for 2024/2025, to eight community groups. Presentations were held at Red Hill Waste Education Centre in January with 20 attendees.</li> </ul>
			April - June 2025	<ul style="list-style-type: none"> <li>➤ Annual Report preparation/design/content development for 2024/2025 is underway.</li> <li>➤ Partnership with Curtin University is progressing.</li> <li>➤ Business Review in development.</li> </ul>

Key Actions		Responsible Officer	Status	Quarter	Comments
1.1.2	Facilitate regular industry-based and community-based advocacy meetings to discuss and identify new circular economy and net zero ventures opportunities  E.g.: ➤ CEWA; Emicol; RWESG ➤ CE webinars and forums	Sustainability	●	July - September 2024	➤ Advocacy meetings have continued this quarter with CEWA the RWESG and the Textiles Group ➤ Initial conception for a Circularity Summit for 2025, early planning.
				October - December 2024	➤ Advocacy continued with CEWA; RWESG; WMCRG; and Circular Textile Group including Textiles Forum with City of Perth. ➤ Assisted CEWA in hosting workshop "Creating a Circular Economy Hub for WA" during December.
				January - March 2025	➤ Continued to promote Circular Economy events via social media and hosted a RWESG meeting during this quarter. ➤ Advocacy meetings have continued this quarter with CEWA the RWESG and the Textiles Group.
				April - June 2025	➤ Advocacy efforts continued throughout this quarter and included the final meeting and wrapping up the RWESG due to the departure of the Waste Education Team at the end of June.
1.1.3	Create strategic partnerships and alliances which aim to achieve positive outcomes for the region and beyond, build resilience and secure funding (where relevant)	CEO	●	July - September 2024	➤ Discussions are still ongoing with a Plastics Processing company as well as DWER.
				October - December 2024	➤ Discussion have continued re the Food Waste for Healthy Soils funding. ➤ A funding application was submitted to DWER for \$600K for a self-propelled windrow turner for the processing of FOGO and GO. Awaiting outcome.
				January - March 2025	➤ Discussions have been ongoing with key stakeholders around strategic partnerships and alliances.
				April - June 2025	➤ Funding application for self-propelled windrow turner for \$600K was unsuccessful. ➤ Funding of \$2M for covered roof area for FOGO processing has enabled this project to continue. ➤ Preliminary discussions around solar panel deconstruction have been held.
	Map alignment and circularity gaps between advocacy programs and partnerships for identification of future circular economy initiatives including sustainable transport  E.g. ➤ Circularity Gap Report / Horizon Scan;	CEO	●	July - September 2024	➤ Circular economy initiatives are progressing with the Textiles Working Group, Seamless, CEWA, and other entities.
				October - December 2024	➤ Advocacy with Waste Sorted and the Education Department resulted in FOGO in school audits being undertaken and reported on, identifying circularity gaps.
				January – March 2025	➤ Alignment between programs and partnerships continue through entities such as Circular Economy WA and the Circular Textiles Working Group which align with the actions in the Sustainability Strategy.
				April – June 2025	➤ Advocacy around the Care to Rewear textiles program wrapped up at the end of June, due to the departure of the Waste Education Team from the EMRC. ➤ The EMRC has retained its connection with Circular Economy WA for the time being, but this is under review.



## 1.2 80% Resource Recovery of Waste Generated in the Region by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.1	Develop a resource flow model for the EMRC and its member Councils. The model could focus only on waste or expand into other materials such as water, energy, and carbon	CEO	●	July – September 2024	➤ A resources flow model is yet to be actioned this quarter. The EMRC, for the first time, is developing its own Waterwise Action Plan.
				October – December 2024	➤ Work is progressing on the EMRC's Waterwise Action Plan.
				January – March 2025	➤ Work continues in this area and an example is the Circular Energy Recovery Facility which is getting closer to finalisation.
				April – June 2025	➤ Waterwise Council efforts, for the EMRC and the Town of Victoria Park as an external client on a fee for service arrangement, continue.
1.2.2	Enable a sales model for use of recovered material in each member Council area E.g. ➤ Identify markets and develop resource recovery products	Operations	●	July – September 2024	➤ Developed models for new customers and reviewed pricing for some existing contracts including, wood waste, contaminated waste and commercial waste processing and disposals. ➤ All relevant CPI increases to customer contracts sought and applied. ➤ Working on the sale of landscaping products including woodchip, fines and FOGO products.
				October – December 2024	➤ Developed models and agreements for new customers for wood waste, contaminated waste and commercial waste processing and disposals. ➤ Liaising with Member Councils and the State Government regarding landscaping products including FOGO and woodchip in maintenance and project works.
				January – March 2025	➤ Developed models and agreements for new customers for wood waste, contaminated waste and commercial waste processing and disposals. ➤ Liaising with Member Councils, external customers and the State Government regarding various products including, FOGO and woodchip, mulch, FOGO compost and ferricrete products in maintenance and project works. ➤ Developed response to the City of Swan Expression of Interest for Waste Services submitted in March 2025.
				April – June 2025	➤ Developed models and agreements for new customers for wood waste, contaminated waste, and commercial waste processing and disposals. ➤ Developed models and agreements the sale of landscaping products, mixed mulch and ferricrete products. ➤ Liaising with Member Councils, external customers and the State Government regarding various products including, waste disposal and processing, woodchips, mulch, FOGO compost and ferricrete products. ➤ RFQ for the supply of colour woodchip submitted in May 2025. ➤ Liaising with Member Councils, external customers and the State Government regarding various products including, FOGO and woodchip, mulch, FOGO compost and ferricrete products in maintenance and project works.

Key Actions	Responsible Officer	Status	Quarter	Comments
1.2.3 Establish and provide member Councils with waste and recycling guides. This should include the integration of FOGO waste guides	Sustainability	●	July – September 2024	➤ Waste and Recycling Guides were developed and provided to all Councils
			October – December 2024	➤ Additional print copies were provided to some Councils upon request
			January – March 2025	➤ Waste guides are in the design phase for 2025/2026
			April – June 2025	➤ Waste guides have been printed and distributed for 2025/2026
1.2.4 Determine high-value use for the existing C&I processing building at Hazelmere RRP	Operations	●	July – September 2024	➤ Currently accepting C&I for the sorting of recoverable items including, scrap steel, clean timber and polystyrene.
			October – December 2024	➤ Currently accepting C&I for the sorting of recoverable items including, scrap steel, clean timber and polystyrene.
			January – March 2025	➤ Currently accepting C&I for the sorting of recoverable items including, scrap steel, clean timber and polystyrene.
			April – June 2025	➤ Currently accepting C&I for the sorting of recoverable items including, scrap steel, clean timber and polystyrene. Reviewed operational efficiencies and the waste portion of material is being back loaded through the Waste Transfer Station to minimise transport to Red Hill costs. All recyclables are transported and processed through suitable recyclers.


### 1.3 80% Reuse of Material at all EMRC Operated Sites by 2040

Key Actions	Responsible Officer	Status	Quarter	Comments
1.3.1 Map our current waste production profile for benchmarking (as an organisation) and align with the EMRC's FOGO Strategy where applicable  E.g.: Undertake, provide, investigate; ➤ Integrated Waste Management research, ➤ Leadership in waste policy and practice ➤ New waste management practices and services	CEO	●	July – September 2024	➤ The tonnages report provides baseline data for benchmarking. ➤ The Councils providing FOGO material is consistent with the EMRC's FOGO strategy.
			October – December 2024	➤ The monthly tonnages report continues to provide baseline data for benchmarking.
			January - March 2025	➤ The 2024/25 tonnages baseline data is being used for benchmarking and to also guide development and modelling of draft fees and charges scenarios
			April - June 2025	➤ A significant amount of work and modelling has been undertaken to determine the true cost of individual activities which has resulted in identifying and rectifying some existing cross subsidisations.



Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.2	Regularly review and implement initiatives in line with the Red Hill and Hazelmere Development Plans	Operations	●	July - September 2024	➤ Development Plans under review and updating. Progress on the locations of strategic processing areas has been made which enables further planning and Part IV and Part V Environmental Protection Act approvals to be developed.
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Relocation of the green waste area to Lot 9 is currently being designed, along with further landfill cell development in this area. Once planning and design work has been confirmed the plan will be updated accordingly.</li> <li>➤ The FOGO pad extension has been brought forward due to additional Member Council FOGO material being accepted and processed. This activity is being applied for through a licence amendment.</li> <li>➤ APCR project is awaiting EPA and DWER approvals.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ The detailed design for the green waste hardstand for its relocation to Lot 9 has been finalised. The procurement for the concept design work for Stage 19 Class III landfill cell is being procured. The over site planning and design work will be updated accordingly.</li> <li>➤ The FOGO pad extension works, and Stage 18 landfill cell development is currently under construction.</li> <li>➤ Capping works to Farm Stage 2 and Stages, 14 &amp; 16 have been completed.</li> <li>➤ APCR project is awaiting EPA and DWER approvals.</li> <li>➤ The Red Hill landfill gas flare construction is nearing completion and is on track for commissioning prior to the end of the financial year.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Red Hill Development Plan update complete.</li> <li>➤ Technical peer review conducted on the APCR immobilisation plant and disposal solution.</li> <li>➤ Landfill Stage 17 has been constructed and landfilling has commenced, Landfill Stage 18 has commenced construction, Interim FOGO pad extension has been completed with reporting and regulatory approval to be finalised, 3 x additional MAFs have been purchased for FOGO processing, partial capping to Stages 14 &amp; 16 have been completed and final capping to Farm Stages 1 &amp; 2 finalised, Landfill gas flare has been installed and in awaiting commissioning.</li> </ul>
1.3.3	Develop, facilitate, and participate in activities of the regional waste education and resource recovery steering groups	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ EMRC hosted and facilitated Waste Educators Networking Group on 19<sup>th</sup> of September</li> <li>➤ Urban Environment team participated in WA Sustainability and Climate Alliance meeting on 6<sup>th</sup> of August.</li> </ul>
				October - December 2024	➤ EMRC hosted and facilitated the RWESG meeting on 5 December and attended the WMRR WA Waste Educators Working Group meeting on 21 November.
				January - March 2025	➤ EMRC hosted and facilitated the RWESG meeting on 20 February and attended the WMRR WA Waste Educators Working Group meeting on 19 March and WMRR Circular Economy Working Group meeting on 19 February.
				April - June 2025	➤ EMRC hosted the final RWESG meeting on 11 June and attended the WMRR Leadership Breakfast on 2 May.

Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.4	Regularly review local government procurement guidelines and processes for sustainable decision making	Business Support	●	July - September 2024	➤ Council Policy 3.5 – Purchasing Policy has been reviewed and adopted by Council at its 22 August 2024 meeting.
				October - December 2024	➤ Review of exemptions for single quotations in progress
				January - March 2025	➤ Introduced new process and template for seeking CEO exemption from multiple quotes per Purchasing Policy.
				April - June 2025	➤ Reviewed tendering process, including evaluation criteria, scoring, and recommendation process.
1.3.5	Regularly review local government sales requirements for sustainable decision making	Operations	●	July - September 2024	➤ All local government sales requirements are reviewed and actioned on frequent basis.
				October - December 2024	➤ All Letter of Agreements (LoAs) have been reviewed and updated. ➤ New agreements and conditions are developed and applied as required.
				January - March 2025	➤ All Letter of Agreements (LoAs) have been reviewed and updated. ➤ New agreements and conditions are developed and applied as required. ➤ Updated costing models for FOGO processing have been developed. Options to how to apply contamination costs have been presented to the Member Council Technical Officer Group.
				April - June 2025	➤ Required Letter of Agreements (LoAs) have been reviewed and updated. ➤ New agreements and conditions are developed and applied as required. ➤ Updated costing models for Ferricrete products has been developed. ➤ Options on how to apply FOGO contamination costs exiting Member Council waste services have been reviewed and discussed with the relevant parties.


Key Actions		Responsible Officer	Status	Quarter	Comments
1.3.6	Identify and facilitate supply chain awareness for product production e.g. FOGO products, woodchips, construction materials	Operations		July - September 2024	<ul style="list-style-type: none"> <li>➤ Marketing and sale of organics recovered products with sustainability-focused organisations i.e OMTID (PTA &amp; Main Roads), landscape developers, and WA Broiler Grower's Association. Bagged FOGO product being organised for member councils in accordance with the agreements.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Interim arrangement secured with Pure Earth at Northam for processing of FOGO waste and sale of FOGO compost and partially composted FOGO material to complement the MAF system at Red Hill.</li> <li>➤ FOGO contamination was reviewed in the incoming waste stream and discussed at Technical Officer Group meetings.</li> <li>➤ Landfill gas management options were reviewed and an item presented to Councils Oct 2024 OCM. The landfill gas management contract with EDL was approved for extension and contract negotiations are under way.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ On going discussion with member Councils regarding strategies to address FOGO contamination have been undertaken throughout the year.</li> <li>➤ The landfill gas management contract with EDL was approved for extension. The EMRC have requested further information from EDL and contract negotiations are under way.</li> <li>➤ RFQ being developed for FOGO waste (raw, semi-processed and mature compost).</li> <li>➤ Sales and Marketing officers are working with external customers, Member Councils and the State Government to supply various products.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ RFQ for FOGO products offtake awarded in June.</li> <li>➤ RFQ was for the supply of coloured woodchips was submitted in May 2025 and was recently awarded to the EMRC.</li> <li>➤ Relationships are being progressed with landscaping business for the purchase of mulch products and the team are working on securing the contract to supply FOGO based soil improver for a large scale state government rehabilitation offsets project.</li> </ul>

## 2 Respond to a Climate Emergency

**Objective:** To reduce carbon impacts to achieve net zero and understand the risks associated with climate change to Perth's Eastern Region

### 2.1 Infrastructure Adaptation and Education by 2030

	Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.1a	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure  E.g.: ➤ Long term financial plan ➤ Asset Management Plan ➤ Strategic IT Plan	Business Support	●	July - September 2024	➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2025/2026 Budget deliberation process and is expected to commence in Feb/Mar'25 following the half year budget review in Jan/Feb'25.
				October - December 2024	➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2025/2026 Budget deliberation process and is expected to commence in Feb/Mar'25 following the half year budget review in Jan/Feb'25. ➤ Strategic IT Plan – Implemented Defender for Office 365 to improve Email protection. Implemented User Impersonation Protection for key staff. Implemented blocking access to Cloud Applications, and sign-ins from outside Australia.
				January - March 2025	➤ Long Term Financial Planning - Review of the 10 Year Financial Plan will be undertaken as part of the 2025/2026 Budget deliberation process and is expected to commence in May/Jun'25. ➤ Strategic IT Plan – Equipment for livestreaming Council Meetings installed prior to the first Council Meeting for 2025. Livestreaming commenced with the Ordinary Council Meeting held on 27 February 2025.
				April - June 2025	➤ Revaluation of assets undertaken in line with our accounting policy. ➤ Commenced the 2025/2026 budget process with a view to budget adoption in August 2025
2.1.1b	Undertake asset management assessment, workforce planning and long-term financial planning for all EMRC owned infrastructure  E.g.: ➤ Organisational governance ➤ Integrated Planning Framework ➤ Workforce Plan ➤ WHS Plan ➤ Risk Management	CEO	●	July - September 2024	➤ Actions from the workforce plan continued to be implemented. ➤ Review of risk management continue to be undertaken and reported to Audit Committee and Council.
				October - December 2024	➤ Workforce Plan, WHS Plan and Strategic Risks have been reviewed
				January - March 2025	➤ Workforce Plan for 2025 has been developed. WHS and Strategic Risks have been reviewed.
				April - June 2025	➤ All submissions to the Equal Opportunities Commission, Public Sector Commission and the Department of Communities (DAIP) have been completed ➤ Actions within the Workforce Plan continue to be implemented.

Key Actions	Responsible Officer	Status	Quarter	Comments
2.1.2 Identify and evaluate land-use options at EMRC sites to maximise future resource recovery program	Operations		July - September 2024	<ul style="list-style-type: none"> <li>➤ Strategically utilise Red Hill airspace through effective landfill cell planning and engineering. Intermediate cover applied to Stage 14 Class III landfill cell where applicable.</li> <li>➤ Planned Stage 18 Class III landfill cell construction tender, to be incorporated with the construction for Interim FOGO pad extension.</li> <li>➤ Plan the relocation of green waste laydown area and construct a new green waste processing area with leachate control on Lot 9. EPA have indicated that Ministerial 274 will need to be extended to accommodate the activities on these lots.</li> </ul>
			October - December 2024	<ul style="list-style-type: none"> <li>➤ Air space calculations for the quarter have been reviewed to ensure adequate airspace and landfill planning is being undertaken.</li> <li>➤ Stage 18 Class III landfill cell and FOGO pad extension has been awarded.</li> <li>➤ Design work is being undertaken for the green waste area relocation to Lot 9.</li> <li>➤ CRC project is currently on hold, until further strategic council advice.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ Air space calculations for the quarter have been reviewed to ensure adequate airspace and landfill planning is being undertaken.</li> <li>➤ Stage 18 construction has been brought forward and is currently under construction through a joint tender along with the construction of the Interim FOGO pad extension, leachate pond and haul road, capitalising on financial economies.</li> <li>➤ Procurement is under way for the detailed design for the Stage 19 Class III landfill cell.</li> <li>➤ The design has been finalised for the green waste area relocation to Lot 9.</li> <li>➤ CRC project is currently on hold, until further strategic council advice.</li> </ul>
			April - June 2025	<ul style="list-style-type: none"> <li>➤ Landfill air space calculations for the quarter have been reviewed to ensure adequate airspace and landfill planning is being undertaken.</li> <li>➤ Landfill air space calculation projections have been reviewed for the remaining life of the facility which is dependant on a number of critical key consideration such as the Waste to Energy facilities comment.</li> <li>➤ The new green waste pad development has received all it's approved, and the detail design finalised. Procurement will commence and efficiencies in material movement and placement will be considered through this process.</li> </ul>

## 2.2 Below Zero Carbon Emissions by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
2.2.1	Map and benchmark energy usage and consumption rates across all sites e.g. energy use, vehicle fuel consumption, auditing requirements, early stage asset management	Operations	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ends on 31 March 2025.</li> <li>➤ Asset management is being considered for implementation (commencing with Hazlemere) in MyOSH.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ends on 31 March 2025.</li> <li>➤ Asset management is being considered for implementation (commencing with Hazlemere) in MyOSH.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ended on 31 March 2025. Council resolved at its OCM on the 27 February 2025, to enter into new contract with WALGA for a Sustainable Energy solution.</li> <li>➤ Asset management is being entered into the MyOSH (commencing with Hazlemere).</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Reporting tools in place to track and monitor all areas. The initial contract term of the WALGA Sustainable Energy Project, of which the EMRC is a participant, ended on 31 March 2025. Council resolved at its OCM on the 27 February 2025, to enter into new contract with WALGA for a Sustainable Energy solution.</li> <li>➤ Asset management is continued being entered into the MyOSH (commencing with Hazlemere).</li> </ul>
2.2.2	Establish a decarbonisation plan to achieve "Below zero emissions by 2040" target. This should include consideration of decarbonisation project ideas presented in the strategic review e.g. opportunities for onsite use or export of heat energy for value-adding processes or sale to surrounding industrial businesses, electric fleet procurement	CEO	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Decarbonisation project initiatives continue to be explored as we strive towards zero emissions by 2040.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Electric chargers are now installed at the Ascot Administration centre</li> <li>➤ The Circular Energy Recovery project is progressing, albeit slowly</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Removing organics from landfill continues to be a focus on reducing emissions</li> <li>➤ The recent signing of the latest Power Purchase Agreement with WALGA and Synergy for renewal energy is also a step in the right direction towards reducing emissions.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ The Circular Energy Recovery Plant (WWtE) commissioning has been paused pending a business case review.</li> </ul>

Key Actions		Responsible Officer	Status	Quarter	Comments
2.2.3	Create Annual Energy and Emission Data Analysis Report and Snapshot for goal tracking. Develop and publish the SDG annual report card	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ The EMRC's Sustainable Development Goals Technical Report was completed and endorsed by Council.</li> <li>➤ The Technical Report includes an action plan that will be progressed over the coming 5 years.</li> </ul>
	E.g.			October – December 2024	<ul style="list-style-type: none"> <li>➤ Delivery of the Navigating Tomorrow: Benchmarking SDGs for Local Governments webinar in November 2024 via the Future-Fit Community Networking Group. This webinar highlighted EMRCs implementation of the Future-Fit framework and how EMRC is leading the way with this initiative.</li> <li>➤ In December 2024, Martin Rich, CEO and CO-Founder of Future-Fit Foundation came to Perth (visiting from London). During the visit Martin presented the EMRCs CEO with a Certificate of Recognition in relation to the EMRC becoming the first Local Government to achieve System Changer status.</li> </ul>
	➤ EMRC corporate emissions & SDG progress			January – March 2025	<ul style="list-style-type: none"> <li>➤ Continue attendance at the Future-Fit Asia Pacific Alliance</li> <li>➤ Established the Future-Fit Australia Local Chapter</li> </ul>
				April – June 2025	<ul style="list-style-type: none"> <li>➤ Continue attendance at the Future-Fit Asia Pacific Alliance</li> <li>➤ Continue to support the Future-Fit Australia Local Chapter</li> </ul>



## 2.3 Sustainability Integrated into Management Processes

Key Actions		Responsible Officer	Status	Quarter	Comments
2.3.1	Establish a decision-making framework to include sustainability for operational and capital expenditure E.g.: <ul style="list-style-type: none"> <li>➤ Provide Waste disposal service at Red Hill WMF</li> <li>➤ Review Red Hill Development Plan</li> </ul>	Operations	●	July – September 2024	<ul style="list-style-type: none"> <li>➤ Correct framework implemented to ensure sustainability targets are achieved.</li> <li>➤ Red Hill planning has been undertaken in key future developments to maximise sustainable outcomes. Including longer term solutions for activities, combined tendering for construction works and future infrastructure.</li> </ul>
				October – December 2024	<ul style="list-style-type: none"> <li>➤ Landfill airspace calculations has been undertaken for the quarter to ensure adequate landfill cell planning.</li> <li>➤ Stage 18 landfill cell construction, internal haul road, interim FOGO pad extension and associated leachate pond have been developed and awarded as one construction contract. This results in project delivery efficiency and significant cost savings.</li> </ul>
				January – March 2025	<ul style="list-style-type: none"> <li>➤ Air space calculations for the quarter have been reviewed to ensure adequate airspace and landfill planning is being undertaken.</li> <li>➤ Stage 18 construction has been brought forward and is currently under construction through a joint tender along with the construction of the Interim FOGO pad extension, leachate pond and haul road, capitalising on financial economies.</li> <li>➤ Procurement is under way for the detailed design for the Stage 19 Class III landfill cell. Other civil works projects such as the relocation of the green waste pad will be considered, to draw on project delivery economies of scale.</li> <li>➤ CRC project is currently on hold, until further strategic council advice.</li> </ul>
				April – June 2025	<ul style="list-style-type: none"> <li>➤ Red Hill Development Plan has been updated.</li> <li>➤ Landfill air space calculations for the quarter have been reviewed to ensure adequate airspace and landfill planning is being undertaken.</li> <li>➤ Landfill air space calculation projections have been reviewed for the remaining life of the facility which is dependent on a number of critical key consideration such as the Waste to Energy facilities comment.</li> <li>➤ Red Hill project works are running on time and on budget.</li> <li>➤ The WWtE plant business case is currently being undertaken and will be represented to Council in due course.</li> </ul>
2.3.2	Include sustainable decision-making frameworks in procurement templates, evaluation and processes of all projects	Business Support	●	July – September 2024	<ul style="list-style-type: none"> <li>➤ RFQ's and RFT's include qualitative criteria on sustainable procurement processes.</li> </ul>
				October – December 2024	<ul style="list-style-type: none"> <li>➤ Ongoing review</li> </ul>
				January – March 2025	<ul style="list-style-type: none"> <li>➤ Introduced new procurement template for CEO exemption from multiple quotes per Purchasing Policy.</li> </ul>
				April – June 2025	<ul style="list-style-type: none"> <li>➤ Reviewed the scoring, evaluation and recommendation process for RFT (tenders) and large RFQ (quotes). Refined process implemented.</li> <li>➤ Ongoing review for improvement opportunities</li> </ul>



Key Actions		Responsible Officer	Status	Quarter	Comments
2.3.3	Review projects quarterly to identify examples where sustainable decision making and other actions have been applied to a project. This should include the identification of design engineering for front-end material reuse programs	Operations	●	July – September 2024	➤ Included sustainability actions in upcoming tenders for operations. Circular solutions are considered when designing plant and projects.
				October – December 2024	➤ Circularly economy principles have been considered in projects. This has included the latest Stage 18 cell development and Interim FOGO hardstand extension.
				January – March 2025	➤ Circularly economy principles have been considered in projects. This has included the latest Stage 18 cell development and Interim FOGO hardstand extension and will be considered in landfill cell Stage 19 and the green waste pad relocation. ➤ Options such as solar power is being investigated for the Red Hill leachate pond evaporators.
				April – June 2025	➤ Circularly economy principles have been considered in projects. This has included the latest Stage 18 cell development, Interim FOGO hardstand extension and green waste pad construction and relocation. ➤ Options such as solar power continue to be investigated and utilised at Red Hill for leachate pond evaporators and the like.
2.3.4	Create a sustainability performance review for each team and identify sustainability criteria for environmental, social, governance (ESG) decision making	CEO	●	July – September 2024	➤ This work is still being defined and will progress during 2024/2025.
				October – December 2024	➤ This work is still being defined and will progress during 2024/2025.
				January – March 2025	➤ There has been a limited focus in this area, this quarter.
				April – June 2025	➤ This key action is being reviewed to determine its relevance going forward into 2025/2026.
2.3.5	Establish regular internal collaboration sessions to identify new sustainability initiatives, for consideration by Council, and revisit ongoing initiatives.	Sustainability	●	July – September 2024	➤ EMRC staff partake in meetings with WENG, CCC and WASCA to discuss initiatives.
				October – December 2024	➤ EMRC staff partake in meetings with WMRR, CCC and WASCA to discuss initiatives. ➤ EMRC Waste education services for member councils were raised for review via RWESG 5 December and feedback sought from member councils. ➤ Engaged with member Council in relation to new project development for 2025/26 and beyond.
				January – March 2025	➤ EMRC staff partake in meetings with WMRR, CCC and WASCA to discuss initiatives. ➤ EMR Waste Education Services document finalised and distributed to member councils.
				April – June 2025	➤ EMRC staff partake in meetings with WMRR, CCC and WASCA to discuss initiatives.

### 3 Reduce Our Environmental Impact

**Objective:** To lead by example and reduce environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region

#### 3.1 Regional Urban Programs Implemented

	Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.1	Maintain programs related to sustainability goals and review in participating Councils' annual programs reports  E.g.: Identify, investigate, develop; ➤ ACER program ➤ SDG reporting ➤ New environmental and sustainability initiatives	Sustainability	●	July – September 2024	➤ Discussions with the Shire of Mundaring have been held to identify priority energy and emission related actions for the coming financial year. ➤ Discussions have been held with City of Bayswater in relation to reviewing and updating their Azility platform with EMRC assistance. ➤ Work commenced in reviewing and collecting any gaps in information for the Shire of Mundaring Energy Snapshot Report. This included an Energy Team Meeting.
				October - December 2024	➤ Delivery of the Navigating Tomorrow: Benchmarking SDGs for Local Governments webinar in November 2024 via the Future-Fit Community Networking Group. This webinar highlighted EMRCs implementation of the Future-Fit framework and how EMRC is leading the way with this initiative. ➤ In December 2024, Martin Rich, CEO and CO-Founder of Future-Fit Foundation came to Perth (visiting from London). During the visit Martin presented the EMRCs CEO with a Certificate of Recognition in relation to the EMRC becoming the first Local Government to achieve System Changer status.
				January - March 2025	➤ Assisting the City of Bayswater with a review of the Azility Platform. ➤ Assisted the Shire of Mundaring with a Sustainability Officer Benchmark Review.
				April - June 2025	➤ Completed a full review and update of the City of Bayswater Azility Platform, including the delivery of 6 training sessions and the provision of a closure report.

Key Actions	Responsible Officer	Status	Quarter	Comments
3.1.2 Review and complete annual water plans in alignment with Waterwise Council Accreditations  E.g.: Review and implement ➤ Water Sensitive Futures Program ➤ Waterwise Council reindorsement reporting	Sustainability	●	July - September 2024	➤ Shire of Mundaring held a Water Team Meeting attended by EMRC. Work continues to collect, review and consolidate the required information for the Shire's Waterwise Council Report due 31 October. ➤ City of Swan held a Water Team meeting on the 11th of September attended by EMRC. Waterwise Re-endorsement document was finalised by end of September to proceed with Swan council approval process.
			October - December 2024	➤ Annual Council Waterwise Re-endorsement was submitted for both City of Swan and Shire of Mundaring. ➤ Annual Waterwise Aquatic re-endorsement was submitted for Shire of Mundaring. ➤ EMRC Water Report was written and submitted to both City of Swan and Shire of Mundaring.
			January - March 2025	➤ There has been a delay in the Water Corp providing conformation in relation to Waterwise Council achievements, this is normally provided in March. Still awaiting outcome.
			April - June 2025	➤ There has been a delay in the Water Corp providing conformation in relation to Waterwise Council achievements, this is normally provided in March. Still awaiting outcome.
3.1.3 Facilitate and/or participate in industry-based and community-based advocacy meetings to discuss, identify and prioritise new, or ongoing, circular economy, net zero and sustainability regional programs  E.g.: ➤ Facilitate networking groups, e.g. STEG. ➤ Participate e.g. WALGA Climate Change Collaborative.	Sustainability	●	July - September 2024	➤ EMRC participated in WASCA meeting on 6th of August focusing on Energy and Waste topics. ➤ The EMRC distributed Avon Descent Marketing materials for a period of 10 weeks. June 2024-August 2024, including billboard, radio, shopalive, social media advertising. ➤ Event weekend for the Avon Descent festivals happened 9-11 August. ➤ Held an Avon Descent Festivals Debrief meeting 17 September and requested acquittal information for the 2024 Lotterywest grant from each Council. ➤ Organised and held the Lotterywest grant certificate presentation in collaboration with the Shire of Northam, along with a media release. ➤ Provided access to Remplan for member Councils.
			October - December 2024	➤ Continued attendance at the Future-Fit Asia Pacific Alliance group meetings ➤ EMRC staff attended WASCA (Western Australia Sustainability and Climate Alliance) meeting in December to assess purpose of the group and direction in moving forward. ➤ Submitted the Lotterywest Avon Descent Festival acquittal for the 2024 event to Lotterywest. ➤ Collated participating Council information and submitted a grant application to Lotterywest for the 2025 Lotterywest Avon Descent Festivals.
			January - March 2025	➤ Continued attendance at the Future-Fit Asia Pacific Alliance group meetings. ➤ Attended workshop surrounding the sustainability of the Avon Descent event, held by the DLGSCI. ➤ EMRC staff attended WASCA (Western Australia Sustainability and Climate Alliance) meeting ➤ Met with Lotterywest surrounding the continuation and support of the Avon Descent Festivals (ADF). ➤ Initial preparation of marketing and advertising materials for the ADF. ➤ Received approval of the Lotterywest Grant funding for \$107,400 for the ADF.
			April - June 2025	➤ Continued attendance at the Future-Fit Asia Pacific Alliance group meetings.

### 3.2 Contribute to a Decrease in Illegal Waste Disposal by 2040

Key Actions		Responsible Officer	Status	Quarter	Comments
3.2.1	Establish campaigns to create a recover, reuse, recycle, return, repair and drop off culture to increase recovery rates and combat illegal dumping	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Featured in Recycle Right promotion of WasteSorted Schools Student Meet video.</li> <li>➤ Partnered with Recycle Right to create video and photo content for social media in September and in preparation for "Buy Nothing New Month" (October) featuring images from City of Swan Clothes Swap and Care to Rewear workshop (Indigo dye technique for wardrobe refresh).</li> <li>➤ 3x EMRC's Circular Connections e-newsletters produced and circulated to subscribers featuring articles and events.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Waste education/FOGO/circular economy related social media posts shared (e.g. weekly 'Top Tip Tuesday', National Recycling Week posts).</li> <li>➤ 3x EMRC's Circular Connections e-newsletters produced and circulated to subscribers featuring articles and events.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Waste education/FOGO/circular economy related social media posts shared (e.g. weekly 'Top Tip Tuesday' posts).</li> <li>➤ 3x EMRC's Circular Connections e-newsletters produced and circulated to subscribers featuring articles and events.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Waste education/FOGO/circular economy related social media posts shared (e.g. weekly 'Top Tip Tuesday' posts).</li> <li>➤ 2 x EMRC's Circular Connections e-newsletters produced and circulated to subscribers featuring articles and events.</li> </ul>
3.2.2	Establish programs for acceptance of construction and demolition waste e.g. bricks, timber, sand, soil, concrete and other resource recovery initiatives	Operations	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Reviews are completed on regular basis to identify additional opportunities. Timber processing review is currently being undertaken and other timber processing options are also be investigated.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Reviews are completed on regular basis to identify additional opportunities.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Reviews are completed on regular basis to identify additional opportunities.</li> <li>➤ Hazelmere operations are currently trialling transferring non-recyclable C&amp;D and C&amp;I waste through the Waste Transfer Station for capitalise on transport efficiencies.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Reviews are completed on regular basis to identify additional opportunities.</li> <li>➤ Hazelmere operations are now transferring non-recyclable C&amp;D and C&amp;I waste through the Waste Transfer Station to capitalise on transport efficiencies.</li> <li>➤ Waste and landscaping customer pipelines are constantly developed and new opportunities have been converted to contract where possible.</li> </ul>

### 3.3 EMRC Wide Environmental Management System

Key Actions		Responsible Officer	Status	Quarter	Comments
3.3.1	Review and develop the framework the EMRC will use going forward in terms of its Environmental Management System Framework i.e. in alignment with ISO14001 or equivalent	Sustainability	●	July - September 2024	➤ EMS Re-certification Audit with SGS completed. Audit passed with only one minor non-conformance recorded. This was regarding Spill training refreshers at Red Hill (now resolved) – EMRC has now received its new EMS certificate for 2024-2027.
				October - December 2024	➤ EMS workload now shared with broader Sustainability staff. ➤ Preparation for EMS Top Management meeting undertaken from Nov 2024 utilising assistance of KASA consulting. ➤ EMS Top Management meeting undertaken on 18 Dec 2024.
				January - March 2025	➤ Internal EMS Audits undertaken as required. ➤ Booked general EMS audit for Early July 2025 with SGS.
				April - June 2025	➤ Internal EMS Audits undertaken as required. ➤ Booked general EMS audit – date rescheduled to early August due to Auditor availability
3.3.2	Establish compliance monitoring, reporting and review processes in alignment with the EMRC's Environmental Management System  E.g.: Minimise environmental impacts of waste management operations	Sustainability	●	July - September 2024	➤ Compliance monitoring and sampling program completed includes: Q3 water monitoring, power pole shredding validation sampling, Wood fines sampling, licence compliance monitoring, bird count, fence check, vermin control and interception well monitoring. ➤ Red Hill Rehabilitation – Additional seeding to Offsets areas, Weed Control Surveys completed, and treatments undertaken. ➤ Red Hill Weed Control – Ongoing spraying program. ➤ RFQ for 2 yr Red Hill Weed Control submitted for quote. ➤ Waste Acceptance Approvals issued in accordance with <i>Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)</i> . ➤ National Pollutant Inventory Report, submitted September 2024. ➤ Red Hill Waste Levy Exemption for Asbestos 2023-2024, approved August 2024. ➤ Hazelmere Ministerial 1028 - Annual Audit Compliance Report submitted July 2024. ➤ Hazelmere Annual Licence Application, Licence Renewed in August 2024. ➤ Red Hill Ministerial 976,1092, 1122 – Annual Audit Compliance Report submitted September 2024. ➤ JBS&G working on Works Approval application for Interim FOGO Extension at Red Hill – Application due for submission October 2024. ➤ Talis working of Works Approval submission for APCr Monocell and Batching Plant – Ongoing. ➤ DWER & EPA approached regarding the placement of new Garden Organics processing area within Lot 9. Possible WA required as well as potential extension of MS274 boundaries. Awaiting EPA advise. ➤ Discharge water sampling with Water Corp at Hazelmere – August 2024. ➤ Prep works including site meeting with Regional Fire Control Officers for two controlled burns, the installation of firebreaks, and a culvert at Red Hill and on Lot 3/ Auditorium boundary. Awaiting quotes for 2025 re-veg tubestock for Red Hill.
				October - December 2024	➤ Controlled burns, firebreaks, and clearance of existing firetracks undertaken at Red Hill, in Lot 501, Lot 3, and immediately adjacent to Red Hill Administration building.

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ Quarter 4 Red Hill Groundwater, Surface Water, and Leachate Pond monitoring and sampling event (50 monitoring wells, 10 leachate ponds, 14 surface water locations).</li> <li>➤ Hazelmere groundwater and surface water monitoring and sampling (eight monitoring wells, one surface water location).</li> <li>➤ Tube stock order for 2025 Red Hill Revegetation works completed.</li> <li>➤ DWER &amp; EPA meeting regarding Garden Organics (GO) area move on 4 Dec. Went well, DWER and EPA will run this as a parallel approval process which should speed things up. Application to EPA submitted mid December 2024. Application to DWER to be issued late Jan/ early Feb 2025.</li> <li>➤ Interim FOGO Expansion approval underway as a Licence amendment as opposed to a works approval. This should allow for a quicker less complicated process with the hope that the amendment is now granted by March 2025. - Invoice for Licence Amendment received on 17 December 2024. Paid on 20 December 2024 (confirmation of payment receipt received 8 Jan 2025).</li> <li>➤ Red Hill Nest Box monitoring undertaken on Fri 6 Dec.</li> <li>➤ Vermin Control undertaken night of 6 Dec. Two foxes, several rabbits, no cats.</li> <li>➤ 2 x Woodside/ Curtin field trips to Red Hill (November &amp; December) – looking at identifying gas production hotspots over capped landfill cells.</li> <li>➤ Updated Red Hill Post-Closure costing report completed and provided to finance.</li> <li>➤ Sustainability team passed the requirement with regards ACCU reporting for GO/ FOGO.</li> <li>➤ EMS Top Management Meeting 10am to 11.30am 18 December.</li> <li>➤ Ongoing Waste Assessment and approval/ refusal for Red Hill Class III and Class IV waste streams.</li> <li>➤ Ongoing weed control at Red Hill.</li> <li>➤ Preparation for the Jan 2025 public comment period regarding the APCr ERD report with regards the proposed Class IV monocell and APCr batching plant at Red Hill. Required by EPA.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ Quarter 1 Red Hill Surface Water and Leachate Pond monitoring and sampling event (10 leachate ponds, 14 surface water locations).</li> <li>➤ Weed Survey and Weed control undertaken in Offsets Area at Red Hill.</li> <li>➤ Seed Collection at Red Hill.</li> <li>➤ Shredded Power pole samples (Western Power Contract) x 2 events.</li> <li>➤ Collection of wood fines from HRRP HAAS grinder x 3 events.</li> <li>➤ Review of HAAS Grinder Feedstock. Identification of lead contaminated waste streams to exclude them from feedstock. Multiple samples analysed for lead. Also Scanning Electron Microscope analysis undertaken to fingerprint compounds present. Several feed streams now excluded from feedstock.</li> <li>➤ Garden Organics (GO) Move – Ministerial amendment regarding MS 274 submitted to EPA to extend Red Hill facility boundaries to include Lots 8-10.</li> <li>➤ GO Move submission to DWER for Works Approval being put together. Likely issue Early May 2025.</li> <li>➤ OMTID enquiry regarding their accepting ~3,500 tonnes of blended FOGO/GO material at Whiteman Park in March 2026.</li> </ul>



Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ Multiple Curtin/ Woodside visits to Red Hill to assess for fugitive gas emissions from capped landfill cells. Still in proof-of-concept mode right now.</li> <li>➤ FOGO Expansion Licence amendment received from DWER. Works underway on expanded are at Red Hill.</li> <li>➤ Appeal received from Climate Council of WA, via the Office of the Appeals Convenor against DWERs decision to grant FOGO Expansion. EMRC has provided responses to aid DWER in its response.</li> <li>➤ ACCU reporting for GO/ FOGO submitted.</li> <li>➤ Red Hill Offset area (Lots 82 &amp; 501) reports completed and issued.</li> <li>➤ City of Bayswater (Baywaste) annual environmental report and AACR form issued to DWER.</li> <li>➤ Hazelmere Annual Environmental Report and AACR form issued to DWER.</li> <li>➤ Ongoing Waste Assessment and approval/ refusal for Red Hill Class III and Class IV waste streams.</li> <li>➤ Loss of Coordinator Environmental &amp; Waste Compliance - Manager Environmental and Waste Compliance to pick up Coordinator duties in the interim until other staff can be trained up.</li> <li>➤ Ongoing weed control at Red Hill.</li> <li>➤ Receipt of 72 comments from public and DWER, via EPA, regarding the APCr ERD and Human Health Risk Assessment reports public submission period 13-28 January 2025. Responses to these comments are currently being put together by EMRC for submission to EPA in May 2025.</li> <li>➤ Perth Airport Bird and Animal Hazard Management Advisory Committee meeting attended (26 March 2025) by Manager Environmental &amp; Waste Compliance.</li> <li>➤ Harvey VFRS works – assessment of soils for PFAS &amp; Hydrocarbons.</li> </ul>
			April - June 2025	<ul style="list-style-type: none"> <li>➤ Quarter 2 Red Hill Surface Water and Leachate Pond monitoring and sampling event (10 leachate ponds, 14 surface water locations, 50 Monitoring bores).</li> <li>➤ Weed Survey and Weed control undertaken in Offsets Area at Red Hill.</li> <li>➤ Seed Order and receipt.</li> <li>➤ Shredded Power pole samples (Western Power Contract) x 1 events.</li> <li>➤ Collection of wood fines from HRRP HAAS grinder x 3 events.</li> <li>➤ Review of HAAS Grinder Feedstock. Identification of lead contaminated waste streams to exclude them from feedstock. Multiple samples analysed for lead. Also Scanning Electron Microscope analysis undertaken to fingerprint compounds present. Several feed streams now excluded form feedstock. Additionally use of XRF to assess lead concentration in material in-situ.</li> <li>➤ Garden Organics (GO) Move – Works Approval application submitted to DWER to construct new Go Pad, leachate pond, and access roads within Lots 9/10.</li> <li>➤ Multiple Curtin/ Woodside visits to Red Hill to assess for fugitive gas emissions from capped landfill cells. Still in proof-of-concept mode right now.</li> <li>➤ FOGO Expansion Works still underway at Red Hill.</li> <li>➤ Red Hill Annual Environmental Report and AACR form issued to DWER and CAR submitted to EPA via DWER.</li> <li>➤ 2025 Tree Planting Day (16 May), 4,300 Tubestock planted.</li> </ul>

Key Actions	Responsible Officer	Status	Quarter	Comments
				<ul style="list-style-type: none"> <li>➤ Ongoing Waste Assessment and approval/ refusal for Red Hill Class III and Class IV waste streams.</li> <li>➤ Picked up Environmental and Waste Compliance Officers.</li> <li>➤ Manager Environmental and Waste Compliance continuing to undertake Coordinator duties. Compliance staff being trained regarding waste assessment – ongoing.</li> <li>➤ Ongoing weed control at Red Hill.</li> <li>➤ Hazelmere Compliance Assessment Report (CAR) for EPA underway (MS 1028) Wood Waste to Energy Plant.</li> <li>➤ Ongoing – EPA Assessment of 72 comments from public and DWER, via EPA, regarding the APCr ERD and Human Health Risk Assessment reports public submission period 13-28 January 2025. Responses to these comments, by EMRC, were submitted to EPA in May 2025. Technical Reer Review commissioned to meet EPA request.</li> </ul>



## 4 Create Value in the Community

**Objective:** To establish and support projects in the community that create social value from a residential level through to commercial levels

### 4.1 Community Based Source Separation Initiatives by 2027


Key Actions	Responsible Officer	Status	Quarter	Comments
4.1.1 Establish community engagement initiatives for source separation opportunities including education hubs, school programs, community group support and bin tagging	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Ongoing community engagement initiatives for source separation opportunities including promotion and utilisation of loan resources, textile repair workshops and FOGO education.</li> <li>➤ Conducted Waste Education Incursions at school and adult education centre and utilised "GREAT" Games interactive assets.</li> <li>➤ Preparing for bin tagging 2025 program which will directly engage residents in Shire of Mundaring and City of Bayswater.</li> </ul>
			October - December 2024	<ul style="list-style-type: none"> <li>➤ Ongoing community engagement initiatives for source separation opportunities including promotion and utilisation of loan resources, textile repair workshops and FOGO education.</li> <li>➤ Continued to provide Waste Education Incursions at schools and adult education centre and utilised "GREAT" Games interactive assets.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ Ongoing community engagement initiatives for source separation opportunities including promotion and utilisation of loan resources, textile repair workshops and FOGO education.</li> <li>➤ Continued to provide Waste Education Incursions at schools and adult education centre and utilised "GREAT" Games interactive assets.</li> <li>➤ Bin tagging programs conducted in the City of Bayswater and Shire of Mundaring.</li> </ul>
			April - June 2025	<ul style="list-style-type: none"> <li>➤ Ongoing community engagement initiatives for source separation opportunities including promotion and utilisation of loan resources, textile repair workshops and FOGO education.</li> <li>➤ Continued to provide Waste Education Incursions at schools and adult education centre and utilised "GREAT" Games interactive assets.</li> </ul>
4.1.2 Utilise current community programs to provide education and tools on material re-use and issues regarding poor source separation	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Utilised Circular Connections newsletter, social media and events to promote re-use and source separation.</li> <li>➤ Textile repair workshops held as part of Clothing Swap events.</li> <li>➤ Scheduling of FOGO compositional bin audits underway for the City of Swan and Shire of Mundaring.</li> </ul>
			October - December 2024	<ul style="list-style-type: none"> <li>➤ Utilised Circular Connections newsletter, social media and events to promote re-use and source separation. Promoted WasteSorted social media campaigns.</li> <li>➤ Textile repair workshops held as part of Clothing Swap events.</li> <li>➤ FOGO compositional bin audit arrangements underway for all four member councils.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ Utilised Circular Connections newsletter, social media and events to promote re-use and source separation. Promoted WasteSorted social media campaigns.</li> <li>➤ FOGO compositional bin audits carried out for all four member councils.</li> </ul>

Key Actions	Responsible Officer	Status	Quarter	Comments
			April - June 2025	<ul style="list-style-type: none"> <li>➤ Utilised Circular Connections newsletter, social media and events to promote re-use and source separation. Promoted WasteSorted social media campaigns.</li> <li>➤ Textile repair workshops held as part of Clothing Swap events.</li> <li>➤ FOGO compositional bin audit reports forwarded to all four member councils.</li> </ul>

Key Actions	Responsible Officer	Status	Quarter	Comments
4.1.3 Utilise EMRC fleet and other EMRC owned assets as educational billboards for source separation education and requirements	Operations	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Successful commencement of the Mundaring FOGO collections and all new trucks have been stickered with educational FOGO and waste related designs.</li> </ul>
			October - December 2024	<ul style="list-style-type: none"> <li>➤ EMRC operations staff have been involved in the delivery of the Mundaring FOGO program. Both walking floor trailers and three new collections vehicles are stickered with waste educational designs.</li> <li>➤ Collections drivers have been actively educating the Mundaring community regarding FOGO contamination by reporting contamination and stickering bins when required.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ All EMRC waste collection vehicles, hook bins trucks and prime movers and walking floor trailer have been decaled with the EMRC logo.</li> <li>➤ All suitable collection vehicles and walking floor trailers have been decaled with waste educational designs.</li> </ul>
			April - June 2025	<ul style="list-style-type: none"> <li>➤ The EMRC's third Walking Floor trailer is booked in for vinyl wrapping with EMRC and education messaging in July 2025.</li> </ul>
4.1.4 Establish verge collection and shared pre-booked service programs. This includes a waste classification program for different materials and costings	Operations	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Research completed on pre-booked verge collection software systems for future implementation.</li> </ul>
			October - December 2024	<ul style="list-style-type: none"> <li>➤ Project on hold due to Council's strategic directions.</li> <li>➤ Internal report drafted on pre-booked verge collection software.</li> </ul>
			January - March 2025	<ul style="list-style-type: none"> <li>➤ No further progress. Project on hold due to Council's strategic directions.</li> </ul>
			April - June 2025	<ul style="list-style-type: none"> <li>➤ No further progress. Project on hold due to Council's strategic directions.</li> </ul>

## 4.2 Use of Recovered Material in the Region by 2040

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.2.1	Establish reward and incentive systems dependent on company sustainability rating to encourage better waste management in the region	CEO	●	July - September 2024	➤ The EMRC Sales team use an incentives scheme to procure greater waste volumes.
				October - December 2024	➤ The Sales team continue to incentivise clients seeking waste volume discounts
				January - March 2025	➤ The EMRC Sales team use an incentives scheme to procure greater waste volumes.
				April - June 2025	➤ The Sales team continue to incentive high volume clients.
4.2.2	Continue to establish community recycling and reuse networks for exchange of products, reuse and repair initiatives, and identification of regional synergies	Operations	●	July - September 2024	➤ Continuing to identify regional FOGO management and processing solutions. Planning on transitioning the required member Council's (Swan and Mundaring) to WTE at East Rockingham (HZI) over the next 12 months.
				October - December 2024	➤ The completion of the WTE Plant at East Rockingham is delayed due to contractor/solvency. This has delayed the transition for the City of Swan and the Shire of Mundaring waste being sent to the East Rockingham WTE facility. ➤ Extensive recycling programs are run through the EMRC operation facilities, including; HHW, scrap steel, household batteries, fluoro tubes, polystyrene, car batteries, cardboards, CDS, green waste and timber waste. ➤ Sales and marketing team is liaising with member Councils regarding circular economy landscaping products.
				January - March 2025	➤ The completion of the WTE Plant at East Rockingham is delayed due to contractor/solvency. This has delayed the transition for the City of Swan and the Shire of Mundaring waste being sent to the East Rockingham WTE facility. ➤ Progressing Deed of Novation for Financiers Side Deed for ERWTE Plant with lawyers and participant Councils. ➤ Extensive recycling programs continue to be managed through the EMRC operational facilities, including; HHW, scrap steel, household batteries, fluoro tubes, polystyrene, car batteries, cardboards, CDS, green waste and timber waste. ➤ Sales and marketing team is liaising with member Councils regarding circular economy landscaping products.
				April - June 2025	➤ Deed of Novation signed by EMRC and participant Councils, still with the financiers for signing. ➤ ERWTE is still in delay, sale process is proceeding, commissioning waste scheduled for November 2025, however these timing are yet to be confirmed. ➤ Service to current Member Councils continued to be delivered and due the potential changing ownership of the EMRC, opportunities to secure the supply of goods and services with the departing members have been progressing.

Key Actions		Responsible Officer	Status	Quarter	Comments
4.2.3	Identify member council uses for recovered materials e.g. woodchip mulching, FOGO fertiliser products, construction materials, road surfacing, energy reuse e.g. provide a waste management service	Operations		July - September 2024	<ul style="list-style-type: none"> <li>➤ Successful implementation of FOGO collection service for the Shire of Mundaring along with the current general waste collections service.</li> <li>➤ Sales and Marketing and operations teams assisting EMRC product use in member Council projects and EMRC products, such as FOGO and coloured wood chip in tender specifications. FOGO bags designed and SDS being developed for bagged product to be available later prior to the end of the year.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ The EMRC waste and FOGO collection services are being efficiently and effectively operated for the Shire of Mundaring.</li> <li>➤ 5,280 bags of FOGO soil conditioner have been bagged and delivered to the applicable member Councils (3,696 bags Bayswater, 1,584 bags Bassendean and 84 bags (1 pallet each) to Swan and Mundaring) for community education purposes.</li> <li>➤ A FOGO storage bunker for sales has been planned for the Red Hill Waste Management Facility.</li> <li>➤ The FOGO product SDS has been completed and uploaded on the EMRC's website.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ The FOGO storage bunker for local sales has been constructed for the Red Hill Waste Management Facility.</li> <li>➤ FOGO material, mulch, ferricrete and woodchip landscaping products have been offered to all member Councils.</li> <li>➤ A quantity of FOGO compost material has been offered to all member Councils to trial for their up-and-coming landscaping/ community projects.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Product has been placed in the new storage bunker for FOGO soil improver at Red Hill.</li> <li>➤ The EMRC continued to offer a limited volume of FOGO soil improver material to the Member Councils for their own project trials.</li> <li>➤ FOGO material, mulch, ferricrete and woodchip landscaping products have been offered to all member Councils. A RFQ waste submitted to the City of Swan for the supply of coloured landscaping woodchips. This was awarded successfully in July 2025.</li> </ul>

### 4.3 Increased Participation in Behaviour Change Programs

	Key Actions	Responsible Officer	Status	Quarter	Comments
4.3.1	Provide education for waste solutions that are in line with WA Waste Strategy and waste hierarchy  E.g.: ➤ Continue waste education programs	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ Continued to loan waste and sustainable resources to community and council members, e.g. water stations, clothes swap and, waste education boxes.</li> <li>➤ Continued to offer and deliver RHWMF tours and Education Centre activities to schools and community.</li> <li>➤ Conducted second phase of FOGO in schools waste reduction trial audits at Hazelmere in September 2024.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Continued to loan sustainable waste education resources to community and council members, e.g. water stations, clothes swap equipment, and waste education boxes.</li> <li>➤ Continued to offer and deliver RHWMF tours and Education Centre activities to schools, community groups and member council staff.</li> <li>➤ Conducted further audits for the 'FOGO in Schools' Waste Reduction Trial at Hazelmere in November 2024. For WasteSorted Schools on behalf of Department of Education.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Continued to offer and deliver RHWMF tours and Education Centre activities to schools, community groups and member council staff.</li> <li>➤ Bin tagging programs conducted in the City of Bayswater and shire of Mundaring.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Continued to loan sustainable waste education resources to community and council members, e.g. water stations, clothes swap equipment, and waste education boxes.</li> <li>➤ Continued to offer and deliver RHWMF tours and Education Centre activities to schools, community groups and member council staff.</li> </ul>
4.3.2	Benchmark and monitor participation rates in EMRC sustainability programs	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ The EMRC's Sustainable Development Goals Technical Report was completed and endorsed by Council.</li> <li>➤ The Technical Report includes an action plan that will be progressed over the coming 5 years.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ Increased the number of community tours offered to member councils for the 2025 calendar year (total of 6 weekend community tours) to allow great opportunities for residents to participate in educational tour program</li> <li>➤ Improvements made to Circular Economy team data collection and reporting systems to include graphic representation of program participation by event type and member council</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Participation rates continue to be monitored.</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Sustainability programs, particularly those overseen by the Waste Education Team were wrapped up at the end of June 2025.</li> </ul>
4.3.3	Establish a Sustainability Stakeholder engagement plan  E.g: Continue to foster and enhance relationships with member Councils and all key stakeholders	Sustainability	●	July - September 2024	<ul style="list-style-type: none"> <li>➤ A new draft Stakeholder Engagement Plan has been developed.</li> </ul>
				October - December 2024	<ul style="list-style-type: none"> <li>➤ The new Stakeholder Engagement Plan was presented to Council for noting.</li> </ul>
				January - March 2025	<ul style="list-style-type: none"> <li>➤ Recent stakeholder engagement has included introductory correspondence sent to relevant Members of the 2025 WA Parliament</li> </ul>
				April - June 2025	<ul style="list-style-type: none"> <li>➤ Stakeholder engagement continued during this quarter.</li> </ul>

## 6 INFORMATION BULLETIN

### SUSTAINABILITY TEAM UPDATE – APRIL - JUNE 2025

D2025/13656 (AF) | D2025/17303

#### PURPOSE OF REPORT

The purpose of this combined report is to provide a progress update on the activities undertaken by the Sustainability Team for the period April to June 2025, inclusive.

#### KEY POINT(S)

- Achievements of the Sustainability Team are highlighted in the report for the period April to June 2025 and include:
  - ⇒ Activities undertaken by the Urban Environment Team (UET) for the ensuing period;
  - ⇒ Activities undertaken by the Waste Education Team (Circular Economy Project Team) for the ensuing period; and
  - ⇒ Activities undertaken by the Environmental Waste and Compliance Team for the ensuing period.

#### SOURCE OF REPORT

##### **Employee Disclosure under s.5.70 of the *Local Government Act 1995***

<b>Author(s)</b>	Chief Transformation Officer	Nil
<b>Responsible Officer</b>	Chief Transformation Officer	Nil

#### BACKGROUND

- 1 The Urban Environment Team partners with member Councils, other local governments and key stakeholders to facilitate projects and activities and provide services (where appropriate) for the benefit and sustainability of Perth's Eastern Region.
- 2 The Waste Education Team partners with member Councils, other local governments and key stakeholders to deliver waste education and other waste services for the benefit and sustainability of Perth's Eastern Region.
- 3 Advocacy also occurs at a regional, state and federal level to ensure key agencies are fully apprised of matters of significance to the EMRC Region.
- 4 The Environmental Waste and Compliance team work across all the EMRC's operational sites and also works with DWER and the EPA to ensure compliance.

#### REPORT

1. The progress report comprises of three parts: Urban Environment, Waste Education and Waste and Environmental Compliance. The 2024/2025 report cited the United Nations Sustainable Development Goals, Circular Economy and to transition towards Net Zero by 2040.



2. **Urban Environment - City of Bayswater**

Completed the review and update of the City of Bayswater's Azility Platform. This included the delivery of 6 training sessions and a Closure Report outlining what had been delivered and recommendations for the City moving forward.

3. **Circular Economy (Waste Education) - EMRC Battery and Lighting Collections**

EMRC finalised the ad-hoc lighting waste services for Town of Bassendean, City of Swan & City of Bayswater.

4. **Circular Economy (Waste Education) -Bin Tagging**

- a. The bin tagging program has been completed for City of Bayswater and the Shire of Mundaring and the reports have been issued.

5. **Circular Economy (Waste Education) - FOGO Roll Out – City of Swan**

- b. EMRC Waste Education staff continued to support FOGO education events and community engagement activities until the suspension of the FOGO program was announced.

6. **Circular Economy (Waste Education) - FOGO in Schools**

- c. Awaiting final report from WasteSorted Schools.

7. **Circular Economy (Waste Education) - WasteSorted Community Grants 2024/2025**

- d. Joint Award application with WMRC for Category 9: Innovation Award has been submitted.

8. **Circular Economy (Waste Education) - Circular Connections Newsletter**

- e. Issue 20 (April), Issue 21 (May) and Issue 22 (June) were published and circulated to subscribers, with June being the final issue;
- f. Within this quarter, the number of subscribers increased from 438 to 485.

9. **Circular Economy (Waste Education) - Social Media Content**

- g. 11 x 'Top Tip Tuesday' social media posts;
- h. 2 x Tour promotion social media posts;
- i. 1 x "Loan item of the month" promotion social media posts;
- j. 5 x event promotion posts; and
- k. 4 x other waste education social media posts.

10. **Circular Economy (Waste Education) - Public Place Battery Collection Program**

Battery Recycling – Public Places	April to June 2024/2025 (kg)	April to June 2023/2024 (kg)	Year to Date 2024/2025 (kg)	Year to Date 2023/2024
Bassendean	-	-	-	542.5
Bayswater	-	833.0	-	2902.5
Mundaring	-	-	-	1079.9
Swan	-	450.0	90.0	2138.6
<b>TOTAL (kg)</b>	<b>-</b>	<b>1283.0</b>	<b>90.0</b>	<b>6663.5</b>

11. **Circular Economy (Waste Education) - CFL Collection and Recycling Program**

CFL Recycling - Public Places	April to June 2024/2025 (kg)	April to June 2023/2024 (kg)	Year to Date 2024/2025 (kg)	Year to Date 2023/2024 (kg)
Bassendean	20.0	20.0	65.0	69.4
Bayswater	-	136.0	-	643.3
Mundaring	-	-	-	455.4
Swan	150.0	50.0	695.0	829.0
<b>TOTAL (kg)</b>	<b>170.0</b>	<b>206.0</b>	<b>760.0</b>	<b>1997.1</b>

12. **Circular Economy (Waste Education) - Tours of Red Hill Waste Management Facility and Education Centre**

Name of Event / Group	Council Region	Number of Participants	Program
City of Bayswater Staff Tour – 1 April	City of Bayswater	3	Red Hill site tour
Mundaring Christian College (Group 1 of 2) – 1 April	Shire of Mundaring	15	Red Hill site tour and Education Centre visit
Mundaring Christian College (Group 2 of 2) – 3 April	Shire of Mundaring	18	Red Hill site tour and Education Centre visit
Shire of Mundaring Community Tour – 14 June	Shire of Mundaring	14	Red Hill site tour and Education Centre visit
<b>TOTAL</b>		<b>50</b>	



13. **Circular Economy (Waste Education) - Care to Rewear Clothes Swaps**

Name of Event / Group	Council Region	Number of Participants	Program
Sustainable Seniors Clothes Swap Event – 8 April	City of Swan	20	Clothes swap fully provided by EMRC
Clothes Swap and FOGO Education – 13 April	Shire of Mundaring	70	Clothes swap fully provided by EMRC at Perth Hills Artisan Market
Clothes Swap with mending workshop – 3 May	City of Swan	30	Clothes swap fully provided by EMRC
Mother's Day Clothes Swap – 10 May	City of Bayswater	50	Clothes swap fully provided by EMRC
Max Solutions Clothes Swap – 13 May	City of Bayswater	15	Clothes swap fully provided by EMRC
Parkerville Steiner College Clothes Swap – 6 June	Shire of Mundaring	40	Clothes swap assisted by EMRC
FFS Clothes Swap – 7 June	City of Stirling	90	Clothes swap fully provided by EMRC
FFS Clothes Swap – 21 June	City of Wanneroo	80	Clothes swap fully provided by EMRC
Aveley Secondary College Clothes Swap (with incursion) – 23 June	City of Swan	65	Clothes swap fully provided by EMRC alongside Sustainability in Textiles Incursion
<b>TOTAL</b>		<b>460</b>	

14. **Circular Economy (Waste Education) - School and Community Engagement/Events**

Name of Event / Group	Council Region	Number of Participants	Program
Cyril Jackson Wellbeing Fair – 9 April	Town of Bassendean	50	Sustainability in Textiles Education program
REdesign: Clothing Supply Chains, Challenges & Solutions Event – 10 April	EMRC	55	Grant funded textile event
Max Solutions – 6 May	City of Bayswater	20	Sustainability in Textiles education program
REthink: Fibres, Transition & Innovation Event – 4 June	EMRC	67	Grant funded textile event
Aveley Secondary College – 23 June	City of Swan	40	Sustainability in Textiles education program
Max Solutions – 25 June	City of Bayswater	20	Sustainability in Textiles education program
<b>TOTAL</b>		<b>252</b>	

15. **Circular Economy (Waste Education) - Member Council Events and Requests**

Name of Event / Group	Council Region	Number of Participants	Program
Swan FOGO Truck ride-along – 13 April	City of Swan	-	FOGO Support
Swan FOGO Truck ride-along – 5 May	City of Swan	-	FOGO Support
Small Farm Field Day	City of Swan	45	Waste Education Support
<b>TOTAL</b>		<b>45</b>	

16. **Circular Economy (Waste Education) - Networking/Promotion/Collaboration Activities**

Name of Event / Group - Date	Council Region	Program
WMRR Leadership Breakfast – 2 May	EMRC Member Councils and other LGAs	WMRR
Regional Waste Educator Steering Group (RWESG) – 11 June	Bayswater, Swan, Mundaring, Bassendean	RWESG meeting
Circular Textiles Working Group Meeting – 17 June	-	Circular Textiles Working Group
WMRR WA Circular Economy Working Group – 18 June	-	WMRR
WMRR WA Waste Educators Working Group – 26 June	-	WMRR

17. **Circular Economy (Waste Education) - Loan Resources Utilisation – Member Councils**

Name of Event / Group - Date	Council Region	Program
Party Loan Box – 26 May to 2 June	City of Swan	Loan Box

18. **Circular Economy (Waste Education) - Loan Resources Utilisation – Schools/Community Groups**

Resources Loaned - Date	Council Region	Group and/or Event
Early Years Resource Box and Book Loan Box	Shire of Mundaring	Little Possums Early Years
Mini Bin Waste Sort Box and Natures Recyclers Box	Town of Bassendean	Bassendean Primary School P&C
Clothes swap package (small) – 10 May to 20 June	City of Bayswater	Volunteer – Jo Dennis
Clothes swap package (small) – 20 June to 24 June	City of Bayswater	Enviro House

## 19. Environmental & Waste Compliance Team Activities

- Quarter 2 Red Hill Surface Water and Leachate Pond monitoring and sampling event (10 leachate ponds, 14 surface water locations, 50 Monitoring bores).
- Weed Survey and Weed control undertaken in Offsets Area at Red Hill.
- Seed Order and receipt.
- Shredded Power pole samples (Western Power Contract) x 1 events.
- Collection of wood fines from HRRP HAAS grinder x 3 events.
- Review of HAAS Grinder Feedstock. Identification of lead contaminated waste streams to exclude them from feedstock. Multiple samples analysed for lead. Also Scanning Electron Microscope analysis undertaken to fingerprint compounds present. Several feed streams now excluded from feedstock. Additionally use of XRF to assess lead concentration in material in-situ.
- Garden Organics (GO) Move – Works Approval application submitted to DWER to construct new Go Pad, leachate pond, and access roads within Lots 9/10.
- Multiple Curtin/ Woodside visits to Red Hill to assess for fugitive gas emissions from capped landfill cells. Still in proof-of-concept mode right now.
- FOGO Expansion Works still underway at Red Hill.
- Red Hill Annual Environmental Report and AACR form issued to DWER and CAR submitted to EPA via DWER.
- 2025 Tree Planting Day (16 May), 4,300 Tubestock planted.
- Ongoing Waste Assessment and approval/ refusal for Red Hill Class III and Class IV waste streams.
- Picked up Christina O'Donnell and Erin Burge as Environmental & Waste Compliance Officers.
- Manager Tim Craine continuing to undertake Coordinator duties. Compliance staff being trained regarding waste assessment – ongoing.
- Ongoing weed control at Red Hill.
- Hazelmere Compliance Assessment Report (CAR) for EPA underway (MS 1028) Wood Waste to Energy Plant.
- Ongoing – EPA Assessment of 72 comments from public and DWER, via EPA, regarding the APCr ERD and Human Health Risk Assessment reports public submission period 13-28 January 2025. Responses to these comments, by EMRC, were submitted to EPA in May 2025.

## STRATEGIC IMPLICATIONS

20. Reporting on EMRC Strategic Policy implications is now being done to align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027:

Goal: Creating value in the Community

Target: Increased participation on behaviour change programs

Goal: Addressing Environmental Impact

Target: Regional urban programs implemented

## FINANCIAL IMPLICATIONS

21. The funding for Sustainability initiatives are included in the adopted 2024/2025 operating budget.



## SUSTAINABILITY IMPLICATIONS

22. The Sustainability Team operates to pursue environmental, economic and social growth outcomes for Perth's Eastern Region.

## RISK MANAGEMENT

Risk – The Sustainability Team deliver on agreed projects so there is minimal risk		
Consequence	Likelihood	Rating
Possible	Insignificant	Low
Action/Strategy		
➤ The Sustainability Team considers risk pertaining to all projects or programs and delivers on agreed actions		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	

## ATTACHMENT(S)

Nil