

**Certification of Confirmation**  
**Special Meeting of Council**  
**Minutes**  
**5 March 2025**

I, Cr Filomena Piffaretti, hereby certify that the minutes from the Special Meeting of Council held on 5 March 2026 pages (1) to (5) were confirmed at the Ordinary Meeting of Council held on 26 March 2026.



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Signature  
Cr Filomena Piffaretti  
Presiding Member





# **CONFIRMED MINUTES**

**D2026/03959**

**Special Meeting of Council  
5 March 2026**





## **EMRC Council Members**

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Paul Poliwka	Deputy Chairperson	Town of Bassendean
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater

## **EMRC Council Deputies**

Cr Jennie Carter	EMRC Deputy Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater





## Special Meeting of Council 5 March 2026

A Special Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA6104 on **Thursday, 5 March 2026**. The meeting commenced at **6:37pm**.

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## 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

This meeting is being livestreamed in accordance with s.5.23A of the *Local Government Act 1995* and with EMRC Policy No. 2.2 – Broadcast and Recording of Council Meetings.

The Chairperson opened the meeting at 6:37pm.

### 1.1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the traditional custodians of the land, the Whadjuk people of the Noongar Nation and to paid respects to elders past, present and emerging.

## 2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

### EMRC Council Members

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Paul Poliwka	Deputy Chairperson	Town of Bassendean
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater

### EMRC Officers

Mrs Wendy Harris	Chief Transformation Officer
Mr David Schmidt	Manager Information Services
Ms Theresa Eckstein	Executive Assistant to the Chief Executive Officer (Minutes)

## 3 DISCLOSURE OF INTEREST

### 3.1 CR FILOMENA PIFFARETTI [EMRC MEMBER] - INTEREST AFFECTING IMPARTIALITY

Item: 8.1  
Subject: Chief Executive Officer Recruitment  
Nature of Interest: HR Consultant is an employee of City of Bayswater and known to her; and Independent Panel Member is an employee of the City of Bayswater and is also known to her in a personal capacity.

### 3.2 CR STEVEN OSTASZEWSKYJ [EMRC MEMBER] – INTEREST AFFECTING IMPARTIALITY

Item: 8.1  
Subject: Chief Executive Officer Recruitment  
Nature of Interest: HR Consultant is an employee of City of Bayswater and known to her; and Independent Panel Member is an employee of the City of Bayswater and is also known to her in a personal capacity.

## 4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER

Nil



**5 PUBLIC QUESTION TIME**

Nil

**6 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential report is covered in Section 8 of this agenda.

- Chief Executive Officer Recruitment – Job Description Form, Remuneration Package and Advertising Process

**7 EMPLOYEE REPORTS**

Nil



Recording of the resolution passed behind closed doors, namely:

8.1 CHIEF EXECUTIVE OFFICER RECRUITMENT – JOB DESCRIPTION FORM, REMUNERATION PACKAGE AND ADVERTISING PROCESS (D2026/03396)

**COUNCIL RESOLUTION(S)**

MOVED CR HAMILTON                      SECONDED CR OSTASZEWSKYJ

THAT:

1. COUNCIL ENDORSE THE SELECTION PANEL AND THE HUMAN RESOURCES CONSULTANT.
2. COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH CL.5 SCHEDULE 2 OF THE *LOCAL GOVERNMENT (ADMINISTRATION) AMENDMENT REGULATIONS 2021* ENDORSES THE POSITION DESCRIPTION FOR THE POSITION OF CHIEF EXECUTIVE OFFICER FORMING ATTACHMENT 1 OF THIS REPORT.
3. COUNCIL APPROVES THE TOTAL REWARD PACKAGE FOR THE CHIEF EXECUTIVE OFFICER POSITION BEING SET IN THE RANGE OF \$238,132 TO \$370,428 PER ANNUM.
4. COUNCIL ENDORSES THE DRAFT ADVERTISEMENT FOR THE CHIEF EXECUTIVE OFFICER POSITION FORMING ATTACHMENT 2 OF THIS REPORT.
5. COUNCIL NOTES THE DRAFT ADVERTISEMENT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER WILL BE PLACED ON SEEK AND THE EMRC WEBSITE, AND OTHER SOCIAL MEDIA APPLICATIONS.
6. COUNCIL ENDORSES THE SCHEDULE FORMING ATTACHMENT 3 OF THIS REPORT.
7. COUNCIL ENDORSES THE APPLICATION PACK, FORMING ATTACHMENT 4 OF THIS REPORT AS AMENDED.
8. THE REPORT AND ATTACHMENT 3 REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHAIRPERSON AND THE CHIEF EXECUTIVE OFFICER.

**CARRIED UNANIMOUSLY**

**9 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on Thursday 26 March 2026 at the EMRC Administration Office, 1<sup>st</sup> Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 4:30pm.

**Future Meetings 2026**

Thursday	26 March		at	EMRC Administration Office
Thursday	23 April	(if required)	at	EMRC Administration Office
Thursday	28 May	(if required)	at	EMRC Administration Office
Thursday	25 June	(if required)	at	EMRC Administration Office
Thursday	23 July	(if required)	at	EMRC Administration Office
Thursday	27 August	(if required)	at	EMRC Administration Office
Thursday	24 September	(if required)	at	EMRC Administration Office
Thursday	22 October	(if required)	at	EMRC Administration Office
Thursday	26 November		at	EMRC Administration Office



**10      DECLARATION OF CLOSURE OF MEETING**

The Chairperson declared the meeting closed at 6:48 pm.