

# AGENDA

D2026/04175

## Ordinary Meeting of Council

26 March 2026

### Notice of Meeting

Dear Councillors

I wish to advise that the next Ordinary Meeting of Council will be held on Thursday, 26 March 2026 at the EMRC Administration Centre, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.



Hua Jer Liew | Acting Chief Executive Officer

20 March 2026

### Please Note

If any Councillor has a query regarding a report item or requires additional information in relation to a report item, please contact the responsible officer (SOURCE OF REPORT) prior to the meeting.

The meeting will be livestreamed in accordance with s.5.23A of the *Local Government Act 1995*. Images and voices may be captured and streamed on the EMRC's website at [www.emrc.org.au](http://www.emrc.org.au). If you have any issues or concerns regarding the livestreaming and recording of meetings, please contact the EMRC Business Support Team.

Public question time will continue as usual and questions may be submitted electronically prior to the meeting, no later than 4.00pm on the day of the meeting to [CouncilEnquiry@emrc.org.au](mailto:CouncilEnquiry@emrc.org.au).



## EMRC Council Members

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Paul Poliwka	Deputy Chairperson	Town of Bassendean
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater

## EMRC Council Deputies

Cr Jennie Carter	EMRC Deputy Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Member	City of Bayswater

## Ordinary Meeting of Council 26 March 2026

### Table of Contents

<b>1</b>	<b>DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS</b>	<b>1</b>
	1.1 ACKNOWLEDGEMENT OF COUNTRY	1
<b>2</b>	<b>ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)</b>	<b>1</b>
<b>3</b>	<b>DISCLOSURE OF INTEREST</b>	<b>1</b>
<b>4</b>	<b>ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER</b>	<b>1</b>
<b>5</b>	<b>RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE</b>	<b>1</b>
<b>6</b>	<b>PUBLIC QUESTION TIME</b>	<b>1</b>
<b>7</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>1</b>
<b>8</b>	<b>PETITIONS, DEPUTATIONS AND PRESENTATIONS</b>	<b>1</b>
<b>9</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS</b>	<b>2</b>
	9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 26 FEBRUARY 2026	2
	9.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON 5 MARCH 2026	2
<b>10</b>	<b>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN</b>	<b>2</b>
<b>11</b>	<b>QUESTIONS WITHOUT NOTICE</b>	<b>2</b>
<b>12</b>	<b>ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC</b>	<b>2</b>
<b>13</b>	<b>BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING</b>	<b>3</b>
<b>14</b>	<b>EMPLOYEE REPORTS</b>	<b>3</b>
	14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2026 (D2026/04483)	3
	14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2026 (D2026/04281)	3
	14.3 REVIEW OF COUNCIL POLICY 1.8 – GOVERNMENT RELATIONS AND ADVOCACY (D2026/04573)	3
	14.4 REVIEW OF COUNCIL POLICY 7.2 - WORK HEALTH AND SAFETY (D2026/04198)	3
	14.5 ADOPTION OF AMENDMENTS TO THE MODEL CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES (D2026/04659)	3
	14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2026/04203)	3
<b>15</b>	<b>REPORTS OF COMMITTEES</b>	<b>5</b>
	15.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 5 MARCH 2026 (D2026/04183)	5

<b>16</b>	<b>REPORTS OF DELEGATES</b>	<b>6</b>
16.1	MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 18 FEBRUARY 2026 (D2026/03650)	6
<b>17</b>	<b>MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>	<b>7</b>
<b>18</b>	<b>NEW BUSINESS OF AN URGENT NATURE</b>	<b>7</b>
<b>19</b>	<b>CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC</b>	<b>7</b>
19.1	REGIONAL WASTE COLLECTION SERVICE – SHIRE OF MUNDARING (D2026/04368)	8
19.2	HAZELMERE RESOURCE RECOVERY PARK UPDATE (D2026/04645)	8
<b>20</b>	<b>FUTURE MEETINGS OF COUNCIL</b>	<b>8</b>
<b>21</b>	<b>DECLARATION OF CLOSURE OF MEETING</b>	<b>8</b>

**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

We wish to acknowledge the traditional custodians of the land, the Whadjuk people of the Noongar Nation and to pay our respects to elders past, present and emerging.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**3 DISCLOSURE OF INTEREST**

**4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER**

**5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**6 PUBLIC QUESTION TIME**

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

**8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**



**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

**14 EMPLOYEE REPORTS**

- 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2026 (D2026/04483)
- 14.2 FINANCIAL REPORT FOR PERIOD ENDED 28 FEBRUARY 2026 (D2026/04281)
- 14.3 REVIEW OF COUNCIL POLICY 1.8 – GOVERNMENT RELATIONS AND ADVOCACY (D2026/04573)
- 14.4 REVIEW OF COUNCIL POLICY 7.2 - WORK HEALTH AND SAFETY (D2026/04198)
- 14.5 ADOPTION OF AMENDMENTS TO THE MODEL CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES (D2026/04659)
- 14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2026/04203)

The Chairperson invites members to withdraw any report items to be dealt with separately.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employee Reports (Section 14).

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED



## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF FEBRUARY 2026

D2026/04483

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of February 2026 for noting.

### KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of February 2026 is provided for noting.

### RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for the month of February 2026 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$11,580,459.42.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for the month of February 2026 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$18,480.72.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

### BACKGROUND

- 1 Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.
- 2 From 1 September 2023, local governments are required to disclose information about each transaction made on a credit card, debit card or other purchasing cards in accordance with regulation 13A of the *Local Government (Financial Management) Regulations 1996*.

**REPORT**

3. The table below summarises the payments drawn on the funds during the month of February 2026. A list detailing the payments made is appended as an attachment 1 to this report.

<b>Municipal Fund</b>	EFT Payments	EFT63032 – EFT63276	
	Cheque Payments	220928 - 220931	
	Payroll EFT	PAY 2026-17 & PAY 2026-18,	
	Direct Debits		
	➤ Superannuation	DD30080.1 – DD30080.22, DD30081.1 – DD30081.22	
	➤ Bank Charges	1*FEB26	
	➤ Other	3119 – 3137	\$11,574,265.70
	Less Cancelled EFT's & Cheques	EFT63082 & EFT 63172	(6,193.72)
<b>Trust Fund</b>	EFT Payments		Nil
<b>Total</b>			<b>\$11,580,459.42</b>

<b>Summary of Expenditure for the Month of February 2026</b>	
Payroll	\$ 684,751.32
Term Deposit Investments	\$ 9,000,000.00
Capital Expenditure	\$ 58,227.35
Operating Expenditure	
➤ Landfill Levy *	\$ NIL
➤ Other	\$ 1,837,480.75
<b>Total</b>	<b>\$ 11,580,459.42</b>

\* Note: The Landfill Levy is paid quarterly in July, October, January and April

4. Information about each transaction made on credit cards, debit cards and purchasing cards for the month of February 2026 are detailed in attachment 2 of this report.

<b>Summary of Expenditure on Purchasing Cards and Credit Cards for the Month of February 2026.</b>	
Bunnings Cards	\$ 378.48
Motorpass Cards	\$ 1,499.12
Credit Cards	\$ 16,603.12
<b>Total</b>	<b>\$ 18,480.72</b>

### STRATEGIC/POLICY IMPLICATIONS

5. Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017- 2027 and the Sustainability Strategy 2022/2023 - 2026/2027.

### FINANCIAL IMPLICATIONS

6. As detailed within the report.

### SUSTAINABILITY IMPLICATIONS

7. Nil

### RISK MANAGEMENT

#### **Risk – Adverse credit rating if creditor accounts are not paid when due**

<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action/Strategy</b>		
➤ Ensure timely payment of creditor accounts when they fall due.		

### MEMBER COUNCIL IMPLICATIONS

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	

### ATTACHMENT(S)

- CEO's Delegated Payments List for the Month of February 2026 (D2026/04484)
- The List of Payments by Employees via purchasing cards including credit cards, debit or other purchasing cards for the Month of February 2026 (D2026/04487)



## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for month of February 2026 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$11,580,459.42.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for month of February 2026 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$18,480.72.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63032	03/02/2026	PAYG PAYMENTS	PAYG TAXATION PAYMENT	99,131.00
EFT63033	03/02/2026	PAYWISE PTY LTD	EMPLOYEE DEDUCTION	596.72
EFT63034	03/02/2026	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	792.30
EFT63035	03/02/2026	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	5,984.00
EFT63036	06/02/2026	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	357.39
EFT63037	06/02/2026	AMALGAM RECRUITMENT	LABOUR HIRE	3,024.70
EFT63038	06/02/2026	ANH VO	STAFF REIMBURSEMENT	1,334.00
EFT63039	06/02/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	129.96
EFT63040	06/02/2026	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	297.00
EFT63041	06/02/2026	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	93.06
EFT63042	06/02/2026	CHOICEONE PTY LTD	LABOUR HIRE	2,215.29
EFT63043	06/02/2026	CJD EQUIPMENT PTY LTD	PLANT REPAIRS	7,999.19
EFT63044	06/02/2026	CORE MARKETSTHE T/A RENEWABLE ENERGY HUB PTY LTD	TRANSACTIONAL FEE	57.59
EFT63045	06/02/2026	CUMMINS SOUTH PACIFIC PTY LTD	PLANT PARTS	383.86
EFT63046	06/02/2026	DMC CLEANING CORPORATION PTY LTD	CLEANING SERVICES - VARIOUS SITES	13,909.58
EFT63047	06/02/2026	E & MJ ROSHER	PLANT PARTS	212.00
EFT63048	06/02/2026	ECOLO WA	ODOUR CONTROL SOLUTIONS	3,938.00
EFT63049	06/02/2026	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	2,912.77
EFT63050	06/02/2026	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	1,253.23
EFT63051	06/02/2026	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	5,306.96
EFT63052	06/02/2026	HITACHI CONSTRUCTION MACHINERY (AUSTRALIA) PTY LTD	SERVICE AGREEMENT	2,217.13
EFT63053	06/02/2026	HOSEFORCE PTY LTD	PLANT PARTS	888.00
EFT63054	06/02/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	17,826.00
EFT63055	06/02/2026	INTEGRATED ICT	IT SUPPORT	3,761.41
EFT63056	06/02/2026	JAPANESE TRUCK & BUS SPARES PTY LTD	PLANT PARTS	1,073.40
EFT63057	06/02/2026	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT PARTS	1,611.83
EFT63058	06/02/2026	KOMATSU AUSTRALIA PTY LTD	SERVICE AGREEMENT	2,634.83
EFT63059	06/02/2026	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	192.50
EFT63060	06/02/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	5,623.41
EFT63061	06/02/2026	MITZA NOMINEES PTY LTD T/A PROFESSIONAL LOCKSERVICE	BUILDING MAINTENANCE - ASCOT PLACE	136.82
EFT63062	06/02/2026	MYOSH - NETSIGHT CONSULTING P/L ATF AM2 TRUST & FM2 TRUST	MONTHLY SUBSCRIPTION - OSH SOFTWARE	2,061.40
EFT63063	06/02/2026	PRESTIGE ALARMS	ALARM MAINTENANCE - HRRP	357.50
EFT63064	06/02/2026	REDFISH TECHNOLOGIES PTY LTD	CONTRACT SUPPORT	1,029.60



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63065	06/02/2026	RUDD INDUSTRIAL	PLANT PARTS	349.42
EFT63066	06/02/2026	SKILL HIRE WA PTY LTD	LABOUR HIRE	4,493.69
EFT63067	06/02/2026	STATEWIDE OVERHEAD CRANE SERVICES PTY LTD	PLANT MAINTENANCE	2,385.90
EFT63068	06/02/2026	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	308.00
EFT63069	06/02/2026	SYNERGY	ELECTRICITY CHARGES - HRRP	7,756.21
EFT63070	06/02/2026	TELSTRA LIMITED	TELEPHONE EXPENSES	1,357.90
EFT63071	06/02/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	425.50
EFT63072	06/02/2026	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PLANT PARTS	1,755.60
EFT63073	06/02/2026	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	3,691.08
EFT63074	06/02/2026	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	596.15
EFT63075	06/02/2026	WURTH AUSTRALIA PTY LTD	SAFETY SUPPLIES	452.31
EFT63076	10/02/2026	LIEBHERR AUSTRALIA PTY LTD	PLANT PARTS	1,787.50
EFT63077	10/02/2026	MA SERVICES GROUP PTY LTD	SECURITY MONITORING	1,816.13
EFT63078	10/02/2026	MIDWAY FORD (WA)	VEHICLE SERVICE	721.00
EFT63079	10/02/2026	OSHGROUP PTY LTD	EMPLOYEE MEDICAL	2,686.20
EFT63080	10/02/2026	SITE SAFE SECURITY	MONTHLY RENTAL - SECURITY SYSTEM FOR TRANSFER STATION	3,510.21
EFT63081	10/02/2026	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	159.50
EFT63083	10/02/2026	WASTE MANAGEMENT & RESOURCE RECOVERY ASSOCIATION AUSTRALIA (WMRR)	YEARLY SUBSCRIPTION	3,595.00
EFT63084	13/02/2026	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,870.00
EFT63085	13/02/2026	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	206.80
EFT63086	13/02/2026	ALLIED PUMPS COMMERCIAL	PUMP SERVICE	1,815.00
EFT63087	13/02/2026	ALLIED SECURITY T/A VICPRO SECURITY PTY LTD	SECURITY MONITORING	3,372.81
EFT63088	13/02/2026	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL - RED HILL AND HRRP	352.00
EFT63089	13/02/2026	AMALGAM RECRUITMENT	LABOUR HIRE	3,490.83
EFT63090	13/02/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	108.30
EFT63091	13/02/2026	BOBCAT ATTACH	PLANT REPAIRS	2,420.00
EFT63092	13/02/2026	BRAJKOVICH DEMOLITIONS PTY LTD	REFUND OF PREPAYMENT	37,089.85
EFT63093	13/02/2026	BUCHER MUNICIPAL PTY LTD	PLANT PARTS	701.23
EFT63094	13/02/2026	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL SITE	300.00
EFT63095	13/02/2026	CHOICEONE PTY LTD	LABOUR HIRE	3,967.73
EFT63096	13/02/2026	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	6,373.40
EFT63097	13/02/2026	CLEANAWAY PTY LTD	SKIP BIN HIRE	440.00
EFT63098	13/02/2026	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS	264.00



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63099	13/02/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	898.88
EFT63100	13/02/2026	E & MJ ROSHER	PLANT REPAIRS	2,231.05
EFT63101	13/02/2026	FLEXI STAFF GROUP PTY LTD	LABOUR HIRE	3,513.70
EFT63102	13/02/2026	FOSTER PLUMBING AND GAS	QUARTERLY SERVICE	440.00
EFT63103	13/02/2026	FUCHS LUBRICANTS (AUSTRALASIA) PTY LTD	LUBRICANT PURCHASE	6,573.91
EFT63104	13/02/2026	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	678.57
EFT63105	13/02/2026	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	4,366.78
EFT63106	13/02/2026	HOSEFORCE PTY LTD	PLANT PARTS	234.89
EFT63107	13/02/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	25,041.26
EFT63108	13/02/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	9,595.79
EFT63109	13/02/2026	OTR TYRES T/A TKPH PTY LTD	TYRE REPLACEMENT	1,514.70
EFT63110	13/02/2026	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - BAYWASTE	5,513.29
EFT63111	13/02/2026	PERTH QUALITY SERVICES	CLEANING SERVICES AT TRANSFER STATION AND RED HILL	2,315.00
EFT63112	13/02/2026	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIR	164.45
EFT63113	13/02/2026	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	184.58
EFT63114	13/02/2026	QUIK GAS RECOVERY	DEGAS OF FRIDGES - RED HILL AND TRANSFER STATION	1,597.20
EFT63115	13/02/2026	RUDD INDUSTRIAL	HARDWARE SUPPLIES	81.08
EFT63116	13/02/2026	SKILL HIRE WA PTY LTD	LABOUR HIRE	5,503.06
EFT63117	13/02/2026	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	449.90
EFT63118	13/02/2026	SOUTHERN CROSS UNIVERSITY (ENVIRONMENTAL ANALYSIS LABORATORY)	FOGO SAMPLE ANALYSIS	874.39
EFT63119	13/02/2026	SWAN LOCK SERVICE - RAMSAY & SONS PTY LTD T/A	BUILDING MAINTENANCE - HRRP	1,340.00
EFT63120	13/02/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	565.85
EFT63121	13/02/2026	TRADEFAIRE INTERNATIONAL PTY LTD (PREVIOUSLY ACCESS INDUSTRIAL TYRES #3106)	PLANT PARTS	8,904.50
EFT63122	13/02/2026	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	SERVICE AGREEMENT	1,402.70
EFT63123	13/02/2026	TWISTECH - GREG WOOD	INSTALLATION OF STRUCTURES - RED HILL	18,370.22
EFT63124	13/02/2026	WA DOOR & DOCKING SOLUTIONS PTY LTD	SERVICE AGREEMENT - WTS DOORS	9,515.00
EFT63125	13/02/2026	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIRS	4,772.05
EFT63126	13/02/2026	WEX MOTORPASS	FLEET FUEL PURCHASES	1,499.12
EFT63127	13/02/2026	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	72.73
EFT63128	17/02/2026	PAYG PAYMENTS	PAYG TAXATION PAYMENT	91,968.00
EFT63129	17/02/2026	PAYWISE PTY LTD	EMPLOYEE DEDUCTION	596.72
EFT63130	17/02/2026	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	792.30
EFT63131	17/02/2026	SHIRE OF MUNDARING	CONTROLLED BURNS	4,000.00



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63132	17/02/2026	SYNERGY	ELECTRICITY CHARGES - RED HILL	2,931.01
EFT63133	17/02/2026	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	9,124.50
EFT63134	20/02/2026	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	452,249.00
EFT63135	20/02/2026	ABA AUTOMATIC GATES WA	MONTHLY SERVICE FEE - HRRP GATE	673.21
EFT63136	20/02/2026	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	2,959.00
EFT63137	20/02/2026	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	1,335.07
EFT63138	20/02/2026	AIRWELL GROUP PTY LTD	DRAINAGE MAINTENANCE	1,337.27
EFT63139	20/02/2026	AMALGAM RECRUITMENT	LABOUR HIRE	6,867.34
EFT63140	20/02/2026	AUSCO MODULAR PTY LTD	EQUIPMENT HIRE - WWtE	5,170.03
EFT63141	20/02/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	238.26
EFT63142	20/02/2026	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS	997.65
EFT63143	20/02/2026	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE - ASCOT PLACE	704.55
EFT63144	20/02/2026	BEE JAYS CANVAS PTY LTD	PLANT REPAIR	208.23
EFT63145	20/02/2026	BOYAN ELECTRICAL	ELECTRICAL MAINTENANCE - TRANSFER STATION	451.00
EFT63146	20/02/2026	BP AUSTRALIA PTY LTD (A/C 50209244 )	FUEL PURCHASE	181,320.63
EFT63147	20/02/2026	CAVALIER PORTABLES & PARK HOMES	EQUIPMENT HIRE - WWtE	2,183.69
EFT63148	20/02/2026	CHOICEONE PTY LTD	LABOUR HIRE	3,525.03
EFT63149	20/02/2026	CMAK TECHNOLOGIES PTY LTD	SECURITY SYSTEM - CCTV CAMERA MAINTENANCE & REPAIR	4,249.19
EFT63150	20/02/2026	CROSSLAND & HARDY PTY LTD	QUARTERLY LANDFILL SURVEY	2,777.50
EFT63151	20/02/2026	CSE CROSSCOM PTY LTD	EQUIPMENT LEASE	3,341.80
EFT63152	20/02/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,265.82
EFT63153	20/02/2026	FILTERS PLUS	PLANT FILTERS	722.71
EFT63154	20/02/2026	FLUID MANAGEMENT TECHNOLOGY PTY LTD	PLANT PARTS	1,541.38
EFT63155	20/02/2026	HERCULES MOBILES PTY LTD	EQUIPMENT HIRE	220.00
EFT63156	20/02/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	26,665.44
EFT63157	20/02/2026	INTEGRATED ICT	IT SUPPORT	1,529.00
EFT63158	20/02/2026	KEVIN DAY	STAFF REIMBURSEMENT	600.00
EFT63159	20/02/2026	MADDERN ELECTRICS	ELECTRICAL MAINTENANCE - ASCOT PLACE	275.00
EFT63160	20/02/2026	MIDLAND AUTO ONE	PLANT PARTS	105.36
EFT63161	20/02/2026	MIDLAND TOYOTA	VEHICLE MAINTENANCE	285.00
EFT63162	20/02/2026	MIDWAY FORD (WA)	VEHICLE SERVICE	755.79
EFT63163	20/02/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	8,985.74
EFT63164	20/02/2026	MUNDARING TYREPOWER T/A RACADAGE P/L	TYRE REPLACEMENT	264.00



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63165	20/02/2026	NOORDEMAN DIESEL	FILTERS PURCHASE	136.39
EFT63166	20/02/2026	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	DAILY COVER	31,920.00
EFT63167	20/02/2026	PENSKE AUSTRALIA PTY LTD	PLANT PARTS	224.15
EFT63168	20/02/2026	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	37.40
EFT63169	20/02/2026	ROYAL WOLF AUSTRALIA - UNITED RENTALS AUSTRALIA P/L TA	EQUIPMENT RENTAL - BAYWASTE	274.33
EFT63170	20/02/2026	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	SAFETY SUPPLIES	173.56
EFT63171	20/02/2026	SIGN SUPERMARKET	SIGNS	2,541.00
EFT63173	20/02/2026	SNAP BELMONT (BELSNAP PTY LTD)	PRINTING COSTS - PRE-START BOOKS	632.50
EFT63174	20/02/2026	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	264.00
EFT63175	20/02/2026	STATEWIDE OVERHEAD CRANE SERVICES PTY LTD	HARDWARE SUPPLIES	45.00
EFT63176	20/02/2026	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	14,560.63
EFT63177	20/02/2026	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS	3,114.38
EFT63178	20/02/2026	TALLOMAN - DERBY INDUSTRIES P/L T/A	LICENCE FEE AGREEMENT	10,000.00
EFT63179	20/02/2026	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE ASCOT PLACE	1,189.80
EFT63180	20/02/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	220.45
EFT63181	20/02/2026	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	PLANT PARTS	434.41
EFT63182	20/02/2026	TURNSTONE PRODUCTS	BIN LINERS	1,160.72
EFT63183	20/02/2026	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT SERVICE AGREEMENT	730.26
EFT63184	20/02/2026	VERTIV (AUSTRALIA) PTY LTD	CALL OUT CHARGES	994.40
EFT63185	20/02/2026	WA SAFETY PRODUCTS	PROTECTIVE GEARS	88.01
EFT63186	20/02/2026	WA WHIRLYBIRDS	INSTALLATION OF WHIRLYBIRDS AT TRANSFER STATION	28,285.80
EFT63187	20/02/2026	WESTERN TREE RECYCLERS	SHREDDING OF GREENWASTE	74,805.68
EFT63188	20/02/2026	WESTRAC EQUIPMENT PTY LTD	PLANT PARTS	1,240.14
EFT63189	20/02/2026	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	358.02
EFT63190	20/02/2026	WREN OIL	WASTE OIL REMOVAL	1,029.60
EFT63191	24/02/2026	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	378.48
EFT63192	24/02/2026	CLEANAWAY PTY LTD	GAS BOTTLE COLLECTION FROM TRANSFER STATION	6,559.71
EFT63193	24/02/2026	PERTH ENERGY PTY LTD	GAS SUPPLY - WWtE	326.72
EFT63194	24/02/2026	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	6,809.07
EFT63195	27/02/2026	AALAN LINE MARKING SERVICES	LINEMARKING - HRRP	572.00
EFT63196	27/02/2026	ABC PAVEMENT MAINTENANCE	REPAIR OF HARDSTAND - TRANSFER STATION	5,456.00
EFT63197	27/02/2026	ADT SECURITY	SECURITY MONITORING	8,236.81
EFT63198	27/02/2026	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,276.50



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63199	27/02/2026	AIRFAB PTY LTD	EQUIPMENT MAINTENANCE	324.50
EFT63200	27/02/2026	ALL INDUSTRIES ELECTRICAL PTY LTD	ELECTRICAL MAINTENANCE - HRRP	4,779.50
EFT63201	27/02/2026	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL AT VARIOUS SITES	1,803.82
EFT63202	27/02/2026	ALLWEST PLANT HIRE	PLANT & LABOUR HIRE	51,133.50
EFT63203	27/02/2026	ALSCO PERTH	EQUIPMENT HIRE	46.37
EFT63204	27/02/2026	AMALGAM RECRUITMENT	LABOUR HIRE	9,329.78
EFT63205	27/02/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	184.11
EFT63206	27/02/2026	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	20.16
EFT63207	27/02/2026	AUSTRALIAN HVAC SERVICES	AIRCONDITIONING MAINTENANCE - ASCOT PLACE	1,278.85
EFT63208	27/02/2026	AV TRUCK SERVICES PTY LTD	PLANT PARTS	886.91
EFT63209	27/02/2026	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	66.00
EFT63210	27/02/2026	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	162.36
EFT63211	27/02/2026	BOSORIMA TAS MAIL PLUS PERTH	MAIL SERVICE	462.87
EFT63212	27/02/2026	CHC HIRE PTY LTD	EQUIPMENT HIRE	438.42
EFT63213	27/02/2026	CHEMSOL AUSTRALIA T/A HAWKESFORD NOMINEES PTY LTD	LUBRICANT PURCHASE	1,980.00
EFT63214	27/02/2026	CHOICEONE PTY LTD	LABOUR HIRE	3,480.48
EFT63215	27/02/2026	CJD EQUIPMENT PTY LTD	SERVICE AGREEMENT	2,287.22
EFT63216	27/02/2026	COMMERCIAL CARE	GARDEN MAINTENANCE - VARIOUS SITES	3,745.50
EFT63217	27/02/2026	COMPU-STOR	IT BACKUP DATA SERVICES	953.95
EFT63218	27/02/2026	CROSSLAND & HARDY PTY LTD	FOGO STOCKPILE SURVEY	1,500.00
EFT63219	27/02/2026	CTI COURIERS PTY LTD	COURIER SERVICE	223.67
EFT63220	27/02/2026	CUMMINS SOUTH PACIFIC PTY LTD	PLANT PARTS	793.18
EFT63221	27/02/2026	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS	352.00
EFT63222	27/02/2026	DMC CLEANING CORPORATION PTY LTD	CLEANING SERVICES - VARIOUS SITES	6,525.56
EFT63223	27/02/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,265.82
EFT63224	27/02/2026	E.W.S (AUSTRALIA) PTY LTD	ANNUAL DATA FEES	984.50
EFT63225	27/02/2026	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - HRRP	627.18
EFT63226	27/02/2026	ENVIRO SWEEP	SITE SWEEPING - HRRP	4,599.99
EFT63227	27/02/2026	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	217.80
EFT63228	27/02/2026	FUCHS LUBRICANTS (AUSTRALASIA) PTY LTD	LUBRICANT PURCHASE	979.00
EFT63229	27/02/2026	FUELFIX PTY LTD	EQUIPMENT HIRE	660.00
EFT63230	27/02/2026	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	583.06
EFT63231	27/02/2026	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	2,556.66



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63232	27/02/2026	HOSEFORCE PTY LTD	HYDRAULIC HOSE SUPPLIES	438.55
EFT63233	27/02/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	30,955.42
EFT63234	27/02/2026	INTEGRATED ICT	IT SUPPORT	5,326.87
EFT63235	27/02/2026	JCB CONSTRUCTION EQUIPMENT AUSTRALIA (CFC HOLDINGS-CEA; JCB CEA; DYNAPAC CEA)	PLANT REPAIRS	2,456.45
EFT63236	27/02/2026	LINCOM WA PTY LTD	PLANT REPAIRS	4,847.15
EFT63237	27/02/2026	MADDERN ELECTRICS	ELECTRICAL MAINTENANCE - ASCOT PLACE	275.00
EFT63238	27/02/2026	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	2,276.01
EFT63239	27/02/2026	MILLS OAKLEY	LEGAL ADVICE	2,633.40
EFT63240	27/02/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	12,711.23
EFT63241	27/02/2026	MINING & CIVIL MECHANICAL	PLANT REPAIRS	2,783.00
EFT63242	27/02/2026	MYOSH - NETSIGHT CONSULTING P/L ATF AM2 TRUST & FM2 TRUST	MONTHLY SUBSCRIPTION - OSH SOFTWARE	2,109.80
EFT63243	27/02/2026	ONSITE RENTALS PTY LTD	MONTHLY RENTAL - HAZELMERE TRANSPORTABLE ADMIN BUILDING & CRIB ROOM & SUPALOO FOR RED	4,768.50
EFT63244	27/02/2026	OTR TYRES T/A TKPH PTY LTD	TYRE REPLACEMENT	4,422.06
EFT63245	27/02/2026	PERTH MATTRESS & FURNITURE RECYCLING COMPANY	MATTRESS COLLECTION SERVICE - HRRP AND BAYWASTE	83,989.67
EFT63246	27/02/2026	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	193.86
EFT63247	27/02/2026	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT63248	27/02/2026	PSQ GROUP	MONTHLY PHONE EXPENSES - ASCOT PLACE	2,756.05
EFT63249	27/02/2026	PUREARTH - RIVER NOMINEES PTY LTD T/A	PROCESSING COSTS - FOGO	44,641.33
EFT63250	27/02/2026	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATION	660.00
EFT63251	27/02/2026	RUDD INDUSTRIAL	HARDWARE SUPPLIES	381.02
EFT63252	27/02/2026	SAFETY SIGNS SERVICE - BRADY AUSTRALIA PTY LTD T/AS	PARKING SIGNS - RED HILL	98.69
EFT63253	27/02/2026	SGR ENTERPRISES PTY LTD	PLANT PARTS	946.00
EFT63254	27/02/2026	SITE SAFE SECURITY	MONTHLY RENTAL - SECURITY SYSTEM FOR TRANSFER STATION	2,481.71
EFT63255	27/02/2026	SKILL HIRE WA PTY LTD	LABOUR HIRE	6,145.05
EFT63256	27/02/2026	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	1,285.90
EFT63257	27/02/2026	SPECIALISED FORCE PTY LTD	MINOR PLANT PURCHASE	1,852.07
EFT63258	27/02/2026	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	8,063.00
EFT63259	27/02/2026	SWAN FIRE SERVICES	INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP	4,741.13
EFT63260	27/02/2026	SYNERGY	ELECTRICITY CHARGES - WTS	8,702.25
EFT63261	27/02/2026	TALIS CONSULTANTS	CONSULTING FEE - VARIOUS WASTE MANAGEMENT MATTERS	49,638.89
EFT63262	27/02/2026	TELSTRA LIMITED	TELEPHONE EXPENSES	5,335.37
EFT63263	27/02/2026	TENDERLINK	ANNUAL SUBSCRIPTION	1,782.00
EFT63264	27/02/2026	TJ DEPIAZZI & SONS	COLOUR AND TRANSPORTATION OF WOODCHIPS	9,559.00



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
EFT63265	27/02/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	1,012.34
EFT63266	27/02/2026	TWISTECH - GREG WOOD	HARDSTAND MAINTENANCE	2,546.01
EFT63267	27/02/2026	UNITED EQUIPMENT PTY LTD	PLANT SERVICE	1,169.08
EFT63268	27/02/2026	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	5,292.68
EFT63269	27/02/2026	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	1,560.24
EFT63270	27/02/2026	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	945.93
EFT63271	27/02/2026	WAYNES WINDSCREENS PTY LTD	PLANT WINDSCREEN	475.00
EFT63272	27/02/2026	WEST - SURE GROUP PTY LTD	COURIER SERVICE	749.41
EFT63273	27/02/2026	WEST TIP WASTE CONTROL	SKIP BIN HIRE	715.00
EFT63274	27/02/2026	WESTRAC EQUIPMENT PTY LTD	SERVICE AGREEMENT	3,844.86
EFT63275	27/02/2026	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	5,258.00
EFT63276	27/02/2026	WREN OIL	WASTE OIL REMOVAL	286.00
220928	17/02/2026	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	140.45
220929	17/02/2026	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	105.65
220930	17/02/2026	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	68.05
220931	17/02/2026	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	30.75
PAY 2026-17	11/02/2026	PAYROLL	PAYROLL	273,658.96
PAY 2026-18	25/02/2026	PAYROLL	PAYROLL	269,091.85
1*FEB26	2/02/2026	BANK CHARGES	BANK FEES AND CHARGES	3,195.89
DD30080.1	12/02/2026	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	29,018.87
DD30080.2	12/02/2026	HUB24 SUPER FUND	SUPERANNUATION	399.60
DD30080.3	12/02/2026	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	1,470.07
DD30080.4	12/02/2026	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,453.73
DD30080.5	12/02/2026	AMP SUPER FUND	SUPERANNUATION	352.60
DD30080.6	12/02/2026	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,168.30
DD30080.7	12/02/2026	MERCER SMART SUPER PLAN	SUPERANNUATION	437.73
DD30080.8	12/02/2026	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	1,050.29
DD30080.9	12/02/2026	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	799.87
DD30080.10	12/02/2026	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	482.73
DD30080.11	12/02/2026	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	427.60
DD30080.12	12/02/2026	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,532.93
DD30080.13	12/02/2026	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	559.21
DD30080.14	12/02/2026	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	683.85



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
DD30080.15	12/02/2026	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER)	SUPERANNUATION	332.38
DD30080.16	12/02/2026	PANORAMA SUPER	SUPERANNUATION	956.37
DD30080.17	12/02/2026	AUSTRALIAN SUPER	SUPERANNUATION	16,411.26
DD30080.18	12/02/2026	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	5,658.13
DD30080.19	12/02/2026	MLC SUPER FUND	SUPERANNUATION	994.14
DD30080.20	12/02/2026	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	2,479.60
DD30080.21	12/02/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	2,387.74
DD30080.22	12/02/2026	CBUS INDUSTRY SUPER	SUPERANNUATION	3,068.46
DD30081.1	08/02/2026	AWARE SUPER PTY LTD (FORMALLY FIRST STATE SUPER)	SUPERANNUATION	25,199.46
DD30081.2	08/02/2026	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	1,602.62
DD30081.3	08/02/2026	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,320.33
DD30081.4	08/02/2026	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	1,919.92
DD30081.5	08/02/2026	AMP SUPER FUND	SUPERANNUATION	352.60
DD30081.6	08/02/2026	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,110.55
DD30081.7	08/02/2026	MERCER SMART SUPER PLAN	SUPERANNUATION	436.68
DD30081.8	08/02/2026	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	1,157.10
DD30081.9	08/02/2026	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	736.96
DD30081.10	08/02/2026	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	481.33
DD30081.11	08/02/2026	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	407.42
DD30081.12	08/02/2026	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,746.52
DD30081.13	08/02/2026	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	647.08
DD30081.14	08/02/2026	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	785.79
DD30081.15	08/02/2026	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER)	SUPERANNUATION	662.96
DD30081.16	08/02/2026	PANORAMA SUPER	SUPERANNUATION	923.20
DD30081.17	08/02/2026	AUSTRALIAN SUPER	SUPERANNUATION	16,783.11
DD30081.18	08/02/2026	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	5,654.32
DD30081.19	08/02/2026	MLC SUPER FUND	SUPERANNUATION	994.14
DD30081.20	08/02/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	3,342.39
DD30081.21	08/02/2026	CBUS INDUSTRY SUPER	SUPERANNUATION	3,228.90
DD30081.22	08/02/2026	HUB24 SUPER FUND	SUPERANNUATION	381.67
3119	02/02/2026	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,000,000.00
3120	10/02/2026	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	2,000,000.00
3121	10/02/2026	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,000,000.00



**Eastern Metropolitan Regional Council**

**CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026**

<b>Cheque / EFT No</b>	<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
3122	10/02/2026	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,000,000.00
3123	20/02/2026	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	3,000,000.00
3124	10/02/2026	SYNERGY	ELECTRICITY CHARGES - RED HILL	104.84
3125	10/02/2026	ADT SECURITY	SECURITY MONITORING	75.45
3126	11/02/2026	WATER CORPORATION	WATER RATES - WTS	1,468.09
3127	24/02/2026	WATER CORPORATION	WATER RATES - HRRP	1,245.69
3128	24/02/2026	WATER CORPORATION	WATER RATES - ASCOT PLACE	1,126.67
3129	16/02/2026	WBC - CORPORATE MASTERCARD - A VO	CREDIT CARD PURCHASES	3,465.43
3130	16/02/2026	WBC - CORPORATE MASTERCARD - A NORTH	CREDIT CARD PURCHASES	304.40
3131	16/02/2026	WBC - CORPORATE MASTERCARD - D SCHMIDT	CREDIT CARD PURCHASES	1,240.42
3132	16/02/2026	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	43.60
3133	16/02/2026	WBC - CORPORATE MASTERCARD - K NAKHONTHAT	CREDIT CARD PURCHASES	2,852.86
3134	16/02/2026	WBC - CORPORATE MASTERCARD - M DAVIES	CREDIT CARD PURCHASES	2,176.47
3135	16/02/2026	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES	3,381.35
3136	16/02/2026	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	411.70
3137	16/02/2026	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	2,726.89
<b>SUB TOTAL</b>				<b>11,586,653.14</b>
<b>LESS CANCELLED EFTs &amp; CHEQUES</b>				
EFT63082	10/02/2026	SYNERGY	ELECTRICITY CHARGES - RED HILL	-126.38
EFT63172	20/02/2026	SKILLS HIRE WA PTY LTD	LABOUR HIRE AND PLACEMENT FEES	-6,067.34
<b>SUB TOTAL</b>				<b>-6,193.72</b>
<b>EMRC - Municipal Fund</b>				<b>11,580,459.42</b>

All Employee Superannuation obligations for the period February 2026 have been paid by the EMRC.



## Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026

Cheque / EFT No	Date	Payee		Amount	EFT Amount
EFT63126	13/02/2026	WEX MOTORPASS			1,499.12
	17/01/2026	CHIEF OPERATING OFFICER (COO)	FLEET FUEL PURCHASES	147.43	
	10/01/2026	CHIEF OPERATING OFFICER (COO)	ROADSIDE ASSIST	9.08	
	31/01/2026	CHIEF OPERATING OFFICER (COO)	MANAGEMENT FEE	4.95	
	31/01/2026	CHIEF FINANCIAL OFFICER (CFO)	MANAGEMENT FEE	4.95	
	24/01/2026	CHIEF FINANCIAL OFFICER (CFO)	FLEET FUEL PURCHASES	193.9	
	16/01/2026	CHIEF FINANCIAL OFFICER (CFO)	ROADSIDE ASSIST	6.88	
	08/01/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	FLEET FUEL PURCHASES	237.39	
	31/01/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	MANAGEMENT FEE	4.95	
	10/01/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	ROADSIDE ASSIST	9.08	
	10/01/2026	POOL VEHICLE - SPORTWAGON	ROADSIDE ASSIST	9.08	
	31/01/2026	POOL VEHICLE - SPORTWAGON	MANAGEMENT FEE	4.95	
	01/01/2026	POOL VEHICLE - TOYOTA COROLLA	ROADSIDE ASSIST	9.08	
	31/01/2026	POOL VEHICLE - TOYOTA COROLLA	MANAGEMENT FEE	4.95	
	06/01/2026	POOL VEHICLE - IT TEAM	FLEET FUEL PURCHASES	65.28	
	31/01/2026	POOL VEHICLE - IT TEAM	MANAGEMENT FEE	4.95	
	09/01/2026	POOL VEHICLE - IT TEAM	ROADSIDE ASSIST	9.08	
	31/01/2026	LANDFILL SITE SUPERVISOR	MANAGEMENT FEE	4.95	
	10/01/2026	LANDFILL SITE SUPERVISOR	ROADSIDE ASSIST	9.08	
	31/01/2026	HAZELMERE MINOR PLANT	MANAGEMENT FEE	4.95	
	09/01/2026	HAZELMERE POOL VEHICLE	FLEET FUEL PURCHASES	66.45	
	31/01/2026	HAZELMERE POOL VEHICLE	MANAGEMENT FEE	4.95	
	28/01/2026	HAZELMERE POOL VEHICLE	ROADSIDE ASSIST	9.08	
	19/01/2026	SALES AND MARKETING REPRESENTATIVE 2	FLEET FUEL PURCHASES	142.15	
	24/01/2026	SALES AND MARKETING REPRESENTATIVE 2	ROADSIDE ASSIST	9.08	
	31/01/2026	SALES AND MARKETING REPRESENTATIVE 2	MANAGEMENT FEE	4.95	
	10/01/2026	SITE ENGINEER	ROADSIDE ASSIST	9.08	
	31/01/2026	SITE ENGINEER	MANAGEMENT FEE	4.95	
	31/01/2026	RED HILL MINOR PLANT	MANAGEMENT FEE	4.95	
	10/01/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	ROADSIDE ASSIST	9.08	
	31/01/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	MANAGEMENT FEE	4.95	
	16/01/2026	SALES AND MARKETING REPRESENTATIVE 1	FLEET FUEL PURCHASES	241.86	
	21/01/2026	SALES AND MARKETING REPRESENTATIVE 1	ROADSIDE ASSIST	9.08	
	31/01/2026	SALES AND MARKETING REPRESENTATIVE 1	MANAGEMENT FEE	4.95	
	14/01/2026	WASTE ENVIRONMENT - POOL VEHICLE	FLEET FUEL PURCHASES	141.39	
	10/01/2026	WASTE ENVIRONMENT - POOL VEHICLE	ROADSIDE ASSIST	9.08	
	31/01/2026	WASTE ENVIRONMENT - POOL VEHICLE	MANAGEMENT FEE	4.95	
	10/01/2026	SITE SUPERVISOR	ROADSIDE ASSIST	6.88	
	31/01/2026	SITE SUPERVISOR	MANAGEMENT FEE	4.95	
	16/01/2026	TEAM LEADER COLLECTIONS	ROADSIDE ASSIST	6.88	



Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026

Cheque / EFT No	Date	Payee	Amount	EFT Amount
	31/01/2026	TEAM LEADER COLLECTIONS	MANAGEMENT FEE	4.95
	07/01/2026	COORDINATOR TRANSPORT & ASSETS	ROADSIDE ASSIST	9.08
	31/01/2026	COORDINATOR TRANSPORT & ASSETS	MANAGEMENT FEE	4.95
	07/01/2026	HEAVY DUTY MECHANIC	ROADSIDE ASSIST	6.88
	31/01/2026	HEAVY DUTY MECHANIC	MANAGEMENT FEE	4.95
	31/01/2026	MANAGER OPERATIONS	MANAGEMENT FEE	4.95
	16/01/2026	MANAGER OPERATIONS	ROADSIDE ASSIST	6.88
	31/01/2026	QUALITY OFFICER	MANAGEMENT FEE	4.95
	16/01/2026	QUALITY OFFICER	ROADSIDE ASSIST	6.88
EFT63191	24/02/2026	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	378.48
	21/01/2026	MANAGER OPERATIONS	BATTERY A23 ENERGIZER 4PK	9.48
	21/01/2026	MANAGER ENGINEERING	RYOBI C/LESS BLOWER KIT	369.00
3129	16/02/2026	WBC - CORPORATE MASTERCARD - A VO	CREDIT CARD PURCHASES	3,465.43
	5/01/2026	CHARGEFOX P/L	EQUIPMENT RENTAL	49.78
	5/01/2026	M&WA PTY LTD	STAFF AMENITIES	20.34
	7/01/2026	WOOLWORTHS	STAFF AMENITIES	14.40
	8/01/2026	COLES	STAFF RECOGNITION SERVICE	300.00
	8/01/2026	CITYCHIC	STAFF RECOGNITION SERVICE	400.00
	8/01/2026	BUNNINGS GROUP LTD	STAFF RECOGNITION SERVICE	500.00
	12/01/2026	REDIMED PTY LTD	STAFF MEDICAL	1782.00
	12/01/2026	M&WA PTY LTD	STAFF AMENITIES	115.52
	19/01/2026	M&WA PTY LTD	STAFF AMENITIES	99.46
	27/01/2026	M&WA PTY LTD	STAFF AMENITIES	134.15
	2/02/2026	CHARGEFOX P/L	EQUIPMENT RENTAL	49.78
3130	16/02/2026	WBC - CORPORATE MASTERCARD - A NORTH	CREDIT CARD PURCHASES	304.40
	8/01/2026	LINCOM WA PTY LTD	WOODCHIP ANALYSIS	224.40
	23/01/2026	CASA LEVY	ANNUAL MAINTENANCE	40.00
	23/01/2026	CASA LEVY	ANNUAL MAINTENANCE	40.00
3131	16/02/2026	WBC - CORPORATE MASTERCARD - D SCHMIDT	CREDIT CARD PURCHASES	1,240.42
	22/01/2026	STARLINK INTERNET	INTERNET	340.00
	26/01/2026	STARLINK INTERNET	INTERNET	278.00
	28/01/2026	FRENCH RESISTANCE	CATERING FOR MEETING	52.80
	28/01/2026	MELBOURNE IT	DOMAIN SUBSCRIPTION	193.45
	29/01/2026	SKETCHBUBBLE	SOFTWARE SUBSCRIPTION	324.87
	1/02/2026	GOOGLE WORKSPACE	ANNUAL SUBSCRIPTION	21.02
	2/02/2026	EXETEL PTY LTD	MOBILE BROADBAND	30.28
3132	16/02/2026	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	43.60
	22/01/2026	GRILLED PTY LTD	CEO WORKING LUNCH MEETING	43.60
3133	16/02/2026	WBC - CORPORATE MASTERCARD - K NAKHONTHAT	CREDIT CARD PURCHASES	2,852.86
	15/01/2026	RAW HIRE PTY LTD	PLANT HIRE	3,507.16



Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENT LIST  
FOR THE MONTH OF FEBRUARY 2026

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	29/01/2026	RAW HIRE PTY LTD	PLANT HIRE	-654.30	
3134	16/02/2026	WBC - CORPORATE MASTERCARD - M DAVIES	CREDIT CARD PURCHASES		2,176.47
	4/01/2026	WOOLWORTHS	STAFF AMENITIES	217.79	
	11/01/2026	WOOLWORTHS	STAFF AMENITIES	268.30	
	11/01/2026	JB HI FI	IT EQUIPMENT	249.80	
	14/01/2026	SUBWAY MIDLAND	STAFF CATERING	195.00	
	18/01/2026	WOOLWORTHS	STAFF AMENITIES & HYGIENE PRODUCTS	263.48	
	22/01/2026	DOMINOS	STAFF CATERING	104.95	
	23/01/2026	RSEA PTY LTD	SAFETY SIGNS	278.94	
	23/01/2026	SUBWAY BAYSWATER	STAFF CATERING	70.00	
	23/01/2026	JB HI FI	IT EQUIPMENT	59.95	
	27/01/2026	WOOLWORTHS	STAFF AMENITIES	212.47	
	27/01/2026	WOOLWORTHS	STAFF AMENITIES	-17.65	
	28/01/2026	BUNNINGS GROUP LTD	CONSUMABLES	84.30	
	2/02/2026	WOOLWORTHS	STAFF AMENITIES	189.14	
3135	16/02/2026	WBC - CORPORATE MASTERCARD - T BEINHAUER	CREDIT CARD PURCHASES		3,381.35
	7/01/2026	COLES	PEST AND HYGIENE ITEMS - TRANSFER STATION	167.83	
	7/01/2026	PINNACLE HEIGHT SAFETY	STAFF TRAINING	305.00	
	12/01/2026	AG PARTS WAREHOUSE	MINOR PLANT	1276.00	
	15/01/2026	COLES	STAFF AMENITIES	167.56	
	15/01/2026	LUCKY CHARM MIDLAND	STATIONERY	65.97	
	20/01/2026	ROBAND AUSTRALIA	REPLACEMENT GLASS FOR PIE WARMER	99.06	
	20/01/2026	COLES	STAFF AMENITIES	117.57	
	22/01/2026	METTAMS VEHICLE	PLANT PARTS	440.00	
	28/01/2026	COLES	STAFF AMENITIES AND OFFICE SUPPLIES	80.39	
	28/01/2026	SWAN HILLS	VEHICLE SERVICE	622.6	
	28/01/2026	LUCKY CHARM MIDLAND	STATIONERY	12.99	
	28/01/2026	ALDI	STAFF AMENITIES	26.38	
3136	16/02/2026	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES		411.70
	19/01/2026	SUBWAY	CEO MEETING	75.00	
	28/01/2026	WOOLWORTHS	STAFF RECOGNITION SERVICE	141.36	
	28/01/2026	COSTCO	STAFF RECOGNITION SERVICE	195.34	
3137	16/02/2026	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES		2,726.89
	15/01/2026	FAIRFAX SUBSCRIPTION	MONTHLY SUBSCRIPTION	69.99	
	15/01/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION	94.90	
	21/01/2026	WANEWSDTI	MONTHLY SUBSCRIPTION	32.00	
	30/01/2026	PINNACLE HEIGHT SAFETY	STAFF TRAINING	1832.00	
	30/01/2026	PINNACLE HEIGHT SAFETY	STAFF TRAINING	698.00	
		<b>TOTAL</b>			<b>18,480.72</b>



## 14.2 FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2026

D2026/04281

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 28 February 2026.

### KEY POINT(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 28 February 2026 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

### RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 28 February 2026.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

### BACKGROUND

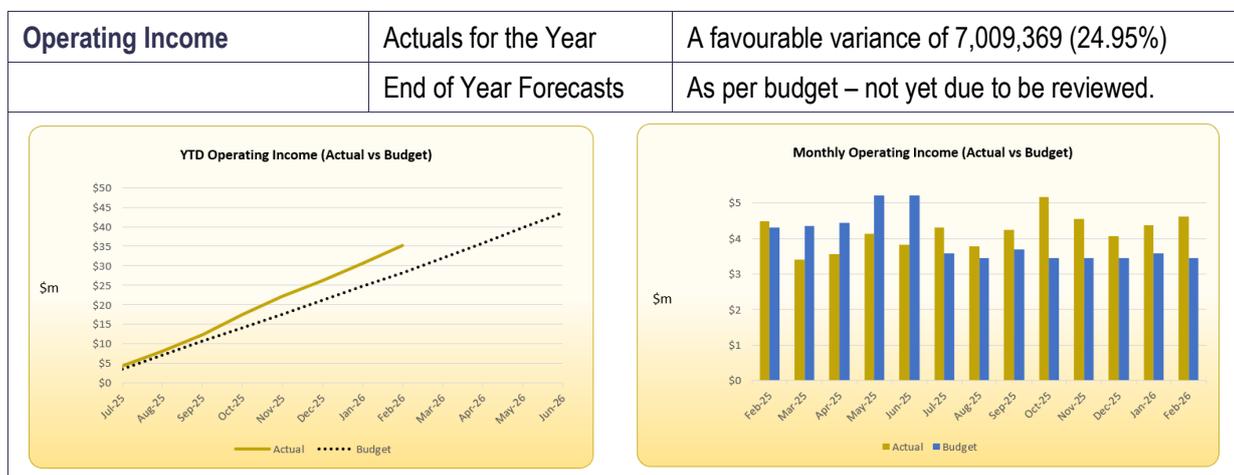
- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

- 3 Outlined below are financial statements for the period ended 28 February 2026. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

- 4 The net operating result as at 28 February 2026 is an favourable variance of \$5,480,412 (333.60%) against budget. The following information is provided on key aspects of Council's year to date financial performance:



### Operating Income Variances previously reported to Council

- 5 Net User Charges of \$28,901,419 is above the budget by \$5,126,603 (21.56%). The variance is attributed to higher commercial tonnages received than anticipated.
- 6 Interest on Municipal Cash Investments of \$357,400 is above the budget by \$231,753 (218.70%) due to the higher investment rate achieved (4.50% average interest vs 3.25% budgeted) and higher available funds for investments.
- 7 Interest on Restricted Cash Investments of \$1,447,022 is above the budget by \$628,766 (76.84%). The variance is attributed to a higher balance in Restricted Cash Investments.
- 8 Other Income is \$893,998 (54.97%) higher than the budgeted amount of \$1,626,200 is due to the additional income from the sale of Australian carbon credit units (ACCU) and Ferricrete.

### Operating Income Variances not previously reported to Council

- 9 Proceeds from Sale of Assets is \$60,455 (37.78%) higher than the budgeted amount of \$160,000 is due to the unplanned disposal of a vehicle.
- 10 There were no further significant Operating Income variances as at 28 February 2026.

<b>Operating Expenditure</b>	Actuals for the Year	An overspend variance of \$1,528,957 (5.77%)
	End of Year Forecasts	As per budget – not yet due to be reviewed.



**Operating Expenditure Variances previously reported to Council**

- 11 Material Expenses of \$870,143 is \$195,599 (18.35%) lower than budget of \$1,065,742 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO (\$67,741), Business Support (\$38,877), Sustainability (\$12,022) and Operations (\$76,959).
- 12 Fuel Expenses of \$1,053,627 is \$329,189 (23.81%) below the budget. The variance is attributed to reduced plant utilisation resulting in lower fuel expenditure.
- 13 Insurance Expenses is \$139,103 (24.66%) below the budget of \$564,095 due to the lower than budgeted insurance premium for Waste Transfer Station from previous financial year.
- 14 Depreciation Expenses of \$7,868,409 is \$3,415,798 (76.71%) higher than the budget. The variance is primarily due to higher tonnages received in Class III and the new depreciation rate that has been applied to Class III cell to reflect the costs associated with Class III stage 17, 14 and 16.
- 15 Miscellaneous Expenses is below the budget by \$300,435 (32.49%) due to lower transportation costs incurred at the Waste Transfer Station. This decrease was a result of lower tonnages being received at the station.
- 16 Provision Expenses is above the budget by \$394,751 (24.97%). The main reason for this variance is the increased Class III tonnages received which has resulted in higher provisions for Post Closure Site Rehabilitation and Environmental Monitoring being required.

**Operating Expenditure Variances not previously reported to Council**

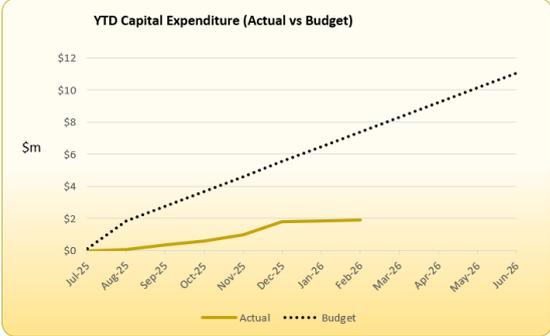
- 17 Salary Expenses of \$9,197,631 is below the budgeted of \$10,288,179 by \$1,090,548 (10.60%) due to the budgeted positions yet to be filled together with unfilled vacant positions.
- 18 There were no further significant Operating Expenditure variances as at 28 February 2026.

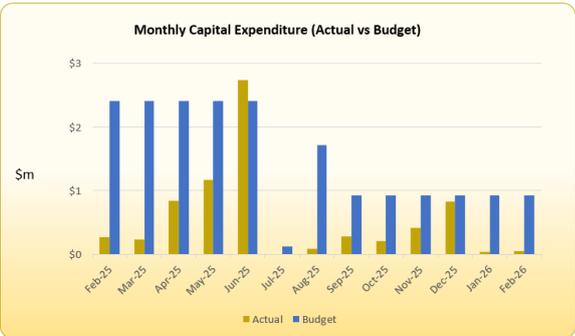
<b>Other Comprehensive Income</b>	Actuals for the Year	Nil
	End of Year Forecasts	Nil

- 19 There were no significant Other Comprehensive Income variances as at 28 February 2026.

### Capital Expenditure Statement (refer Attachment 2)

<b>Capital Expenditure</b>	Actuals for the Year	An underspend variance of \$5,461,067
	End of Year Forecasts	As per budget – not yet due to be reviewed.





### Capital Expenditure Variances

20 An underspent variance of \$5,461,067 existed as at 28 February 2026 when compared to the budget of \$7,387,456.

21 Capital expenditure totalling \$1,926,389 with the major capital expenditure being undertaken on the following:

- Construct Class III Cell Stage 18 - RHWMF - \$1,168,514;
- Purchase / Replace Miscellaneous Equipment - HRRP - \$119,386;
- FOGO Picking Station - RHWMF - \$105,438;
- Refurbish Plant - RHWMF - \$101,305;
- Purchase / Replace Minor Plant and Equipment - RHWMF - \$69,200;
- Construct Class III Cell Stage 19 - RHWMF - \$61,395;
- Purchase / Replace Minor Plant and Equipment - HRRP - \$54,012;
- Construct Class III Cell Stage 17 - RHWMF - \$43,029;
- Purchase / Replace Vehicles - RHWMF - \$33,987;
- Construct Roads / Carparks - RHWMF - \$32,970;
- FOGO Pad Fence - RHWMF - \$26,698;
- Purchase FOGO Processing Plant - RHWMF - \$25,489;
- Construct Waste Management Facility Buildings - RHWMF - \$16,700;
- Construct Waste Transfer Station - HRRP - \$15,202 and
- FOGO Pad Cover & Associated Works - RHWMF - \$11,850.

22 As end of year forecasts are yet to be reviewed, the forecast balances as at 28 February 2026 are as per the budget estimates.

### Statement of Financial Position (refer Attachment 3)

23 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

24 Total Equity as at 28 February 2026 is \$59,440,747 showing a decrease of \$117,744,428 from the equity of \$177,185,175 as at 30 June 2025. The decrease is primarily attributed to the City of Swan Payout Provision of \$100,775,706 and Shire of Mundaring Payout Provision of \$24,040,764, partially offset by a surplus of \$7,072,042 on the Comprehensive Income Statement as at 28 February 2026.

25 As end of year forecasts are yet to be reviewed, the forecast balances as at 28 February 2026 are as per the budget estimates.

**Statement of Cash and Investments (refer Attachment 4)**

26 The level of cash and investments in the Municipal Fund as at 28 February 2026 is \$14,432,806 and Restricted Cash amount to \$70,491,137.

27 The net movement for the month is an increase of \$4,311,269.

28 As end of year forecasts are yet to be reviewed, the forecast balances as at 28 February 2026 are as per the budget estimates.

**Statement of Financial Activity (refer Attachment 5)**

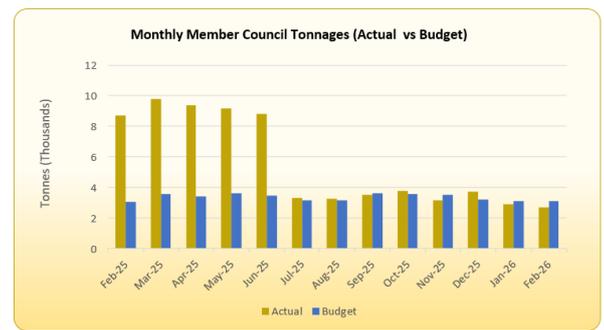
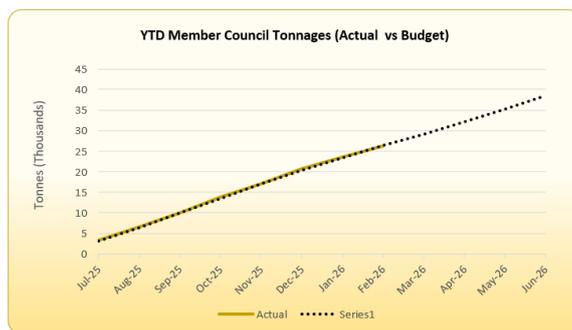
29 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.

30 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

**Investment Report (refer Attachment 6)**

31 Term deposits valued at \$4,000,000 matured during February 2026. The entire amount was reinvested into further term deposits.

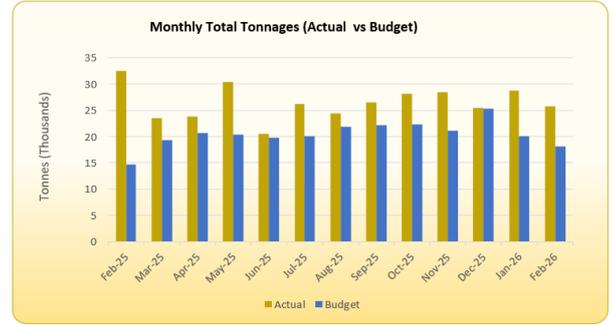
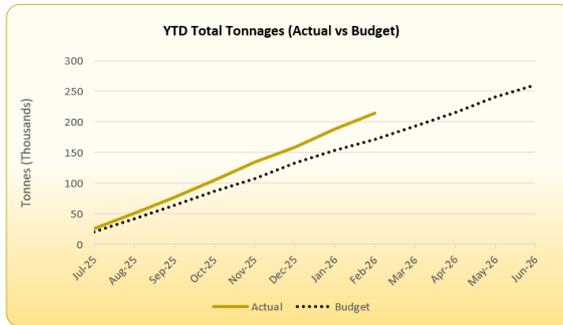
**Red Hill Tonnages - Member Councils**



32 Tonnages received from Member Councils at Red Hill Waste Management Facility were 26,331 tonnes compared to the budget of 26,426 tonnes.

33 This compared with 79,836 tonnes in the previous corresponding period. The main variance is due to the change in number of member councils.

### Red Hill Tonnages – Total Tonnages



34 Total Red Hill tonnages received from all sources were 213,748 tonnes compared to the budget of 171,177 tonnes. The current percentage between commercial customers and member Council is 87.68% and 12.32% respectively.

35 Over the same period in 2024/2025 tonnages received from all sources totalled 236,780 tonnes.

### STRATEGIC/POLICY IMPLICATIONS

36 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027.

### FINANCIAL IMPLICATIONS

37 As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

38 Nil

### RISK MANAGEMENT

#### Risk – Non-Compliance with Financial Regulations

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
<ul style="list-style-type: none"> <li>➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>➤ Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>➤ External Audit confirms compliance.</li> </ul>		



## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	

## ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2026/04282)
2. Capital Expenditure Statement (D2026/04283)
3. Statement of Financial Position (D2026/04284)
4. Statement of Cash and Investments (D2026/04285)
5. Statement of Financial Activity (D20204286)
6. Investment Report (D2026/04287)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 28 February 2026.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED

## STATEMENT OF COMPREHENSIVE INCOME Nature and Type

Year to Date			February 2026			Full Year		
Actual	Budget	Variance		Forecast	Budget	Variance		
<b>Operating Income</b>								
\$44,075,915	\$37,072,664	\$7,003,251	(F)	User Charges	\$55,608,977	\$55,608,977	\$0	(F)
(\$15,174,496)	(\$13,297,848)	(\$1,876,648)	(U)	Less Waste Levy Charges	(\$19,946,784)	(\$19,946,784)	\$0	(F)
\$28,901,419	\$23,774,816	\$5,126,603	(F)	Net User Charges	\$35,662,193	\$35,662,193	\$0	(F)
\$6,695	\$7,365	(\$670)	(U)	Contributions	\$7,365	\$7,365	\$0	(F)
\$357,400	\$357,000	\$400	(F)	Operating Grants	\$2,107,000	\$2,107,000	\$0	(F)
\$337,721	\$105,968	\$231,753	(F)	Interest Municipal Cash Investments	\$158,951	\$158,951	\$0	(F)
\$1,447,022	\$818,256	\$628,766	(F)	Interest Restricted Cash Investments	\$1,227,375	\$1,227,375	\$0	(F)
\$1,315,840	\$1,247,776	\$68,064	(F)	Reimbursements	\$1,871,673	\$1,871,673	\$0	(F)
\$2,520,198	\$1,626,200	\$893,998	(F)	Other	\$2,439,285	\$2,439,285	\$0	(F)
\$220,455	\$160,000	\$60,455	(F)	Proceeds from Sale of Assets	\$160,000	\$160,000	\$0	(F)
<b>\$35,106,750</b>	<b>\$28,097,381</b>	<b>\$7,009,369</b>	<b>(F)</b>	<b>Total Operating Income</b>	<b>\$43,633,842</b>	<b>\$43,633,842</b>	<b>\$0</b>	<b>(F)</b>
<b>Operating Expenditure</b>								
\$9,197,631	\$10,288,179	\$1,090,548	(F)	Salary Expenses	\$15,855,118	\$15,855,118	\$0	(F)
\$5,635,230	\$5,854,715	\$219,485	(F)	Contract Expenses	\$9,102,046	\$9,102,046	\$0	(F)
\$870,143	\$1,065,742	\$195,599	(F)	Material Expenses	\$1,583,122	\$1,583,122	\$0	(F)
\$356,883	\$365,858	\$8,975	(F)	Utility Expenses	\$542,444	\$542,444	\$0	(F)
\$1,053,627	\$1,382,816	\$329,189	(F)	Fuel Expenses	\$2,069,203	\$2,069,203	\$0	(F)
\$424,992	\$564,095	\$139,103	(F)	Insurance Expenses	\$918,074	\$918,074	\$0	(F)
\$7,868,409	\$4,452,611	(\$3,415,798)	(U)	Depreciation Expenses	\$6,674,450	\$6,674,450	\$0	(F)
\$624,155	\$924,590	\$300,435	(F)	Miscellaneous Expenses	\$1,458,798	\$1,458,798	\$0	(F)
\$1,975,383	\$1,580,632	(\$394,751)	(U)	Provision Expenses	\$2,370,947	\$2,370,947	\$0	(F)
(\$5,890)	(\$5,514)	\$376	(F)	Costs Allocated	\$0	\$0	\$0	(F)
\$34,145	\$32,027	(\$2,118)	(U)	Carrying Amount of Assets Disposed Of	\$98,783	\$98,783	\$0	(F)
<b>\$28,034,708</b>	<b>\$26,505,751</b>	<b>(\$1,528,957)</b>	<b>(U)</b>	<b>Total Operating Expenditure</b>	<b>\$40,672,985</b>	<b>\$40,672,985</b>	<b>\$0</b>	<b>(F)</b>
<b>7,072,042</b>	<b>\$1,591,630</b>	<b>\$5,480,412</b>	<b>(F)</b>	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$2,960,857</b>	<b>\$2,960,857</b>	<b>\$0</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		
<b>Other Comprehensive Income</b>								
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>	<b>Total Other Comprehensive Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(F)</b>
<b>\$7,072,042</b>	<b>\$1,591,630</b>	<b>\$5,480,412</b>	<b>(F)</b>	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$2,960,857</b>	<b>\$2,960,857</b>	<b>\$0</b>	<b>(F)</b>
Surplus	Surplus				Surplus	Surplus		

## Notes:

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Contributions - member Councils' contributions to projects and services;
3. Operating Grants - grant income predominantly from government agencies; and
4. Other Operating Income - includes income from the sale of products;

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2026

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Business Support</b>							
\$0	\$880	\$880	\$0	<b>Extend Ascot PV &amp; EV Charging</b> ( 24399/28 )	\$1,320	\$1,320	\$0
\$0	\$3,200	\$3,200	\$0	<b>Purchase Furniture Fittings &amp; Equipment - Corporate Services</b> ( 24510/01 )	\$4,800	\$4,800	\$0
\$0	\$117,328	\$117,328	\$0	<b>Purchase Information Technology &amp; Communication Equipment</b> ( 24550/00 )	\$176,000	\$176,000	\$0
\$1,425	\$0	(\$1,425)	\$0	<b>Capital Improvement Administration Building</b> ( 25240/01 )	\$0	\$0	\$0
\$0	\$1,632	\$1,632	\$0	<b>Upgrade Security Equipment - Ascot Place</b> ( 25530/01 )	\$2,450	\$2,450	\$0
<b>\$1,425</b>	<b>\$123,040</b>	<b>\$121,615</b>	<b>\$0</b>		<b>\$184,570</b>	<b>\$184,570</b>	<b>\$0</b>



# CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2026

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$16,700	\$26,664	\$9,964	\$0	<b>Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )</b>	\$40,000	\$40,000	\$0
\$15,202	\$266,664	\$251,462	\$0	<b>Construct Waste Transfer Station - HRRP ( 24259/10 )</b>	\$400,000	\$400,000	\$0
\$0	\$0	\$0	\$0	<b>Construct Wood Waste to Energy Building (Commissioning) - HRRP ( 24259/18 )</b>	\$0	\$0	\$0
\$43,029	\$0	(\$43,029)	\$0	<b>Construct Class III Cell Stage 17 - Red Hill Landfill Facility ( 24310/21 )</b>	\$0	\$0	\$0
\$1,168,514	\$1,725,576	\$557,062	\$0	<b>Construct Class III Cell Stage 18 - Red Hill Landfill Facility ( 24310/22 )</b>	\$2,588,374	\$2,588,374	\$0
\$61,395	\$383,328	\$321,933	\$0	<b>Construct Class III Cell Stage 19 - Red Hill Landfill Facility ( 24310/23 )</b>	\$575,000	\$575,000	\$0
\$0	\$50,000	\$50,000	\$0	<b>Construct Class III Cell Stage 20 - Red Hill Landfill Facility ( 24310/24 )</b>	\$75,000	\$75,000	\$0
\$10,787	\$33,328	\$22,541	\$0	<b>Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility ( 24330/05 )</b>	\$50,000	\$50,000	\$0
\$0	\$33,328	\$33,328	\$0	<b>Construct Leachate and Stormwaste Infrastructure and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )</b>	\$50,000	\$50,000	\$0
\$32,970	\$33,328	\$358	\$22,810	<b>Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )</b>	\$50,000	\$50,000	\$0
\$0	\$220,000	\$220,000	\$0	<b>Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )</b>	\$330,000	\$330,000	\$0
\$0	\$33,328	\$33,328	\$0	<b>Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )</b>	\$50,000	\$50,000	\$0
\$4,528	\$146,656	\$142,128	\$0	<b>Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility ( 24380/01 )</b>	\$220,000	\$220,000	\$0



# CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2026

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$7,471	\$26,664	\$19,193	\$0	<b>Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )</b>	\$40,000	\$40,000	\$0
\$7,875	\$913,328	\$905,453	\$1,010,022	<b>Relocate Garden Organics Processing area - Red Hill Landfill Facility ( 24395/04 )</b>	\$1,370,000	\$1,370,000	\$0
\$3,794	\$33,328	\$29,534	\$3,752	<b>Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )</b>	\$50,000	\$50,000	\$0
\$105,438	\$33,328	(\$72,110)	\$0	<b>FOGO Picking Station - Red Hill Landfill Facility ( 24395/11 )</b>	\$50,000	\$50,000	\$0
\$26,698	\$100,000	\$73,302	\$72,650	<b>FOGO Pad Fence - Red Hill Landfill Facility ( 24395/12 )</b>	\$150,000	\$150,000	\$0
\$11,850	\$1,207,632	\$1,195,782	\$0	<b>FOGO Pad Cover &amp; Associated Works - Red Hill Landfill Facility ( 24395/13 )</b>	\$1,811,456	\$1,811,456	\$0
\$0	\$83,328	\$83,328	\$0	<b>Project &amp; Engineering Hazelmere - Construct Other ( 24399/03 )</b>	\$125,000	\$125,000	\$0
\$0	\$16,664	\$16,664	\$29,500	<b>Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )</b>	\$25,000	\$25,000	\$0
\$0	\$66,664	\$66,664	\$0	<b>Develop Lots 8 9 &amp; 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )</b>	\$100,000	\$100,000	\$0
\$0	\$16,664	\$16,664	\$2,961	<b>Gas Extraction System Wells - Red Hill Landfill Facility ( 24399/20 )</b>	\$25,000	\$25,000	\$0
\$0	\$0	\$0	\$0	<b>Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci ( 24399/32 )</b>	\$0	\$0	\$0
\$0	\$1,000,000	\$1,000,000	\$1,029,958	<b>Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )</b>	\$1,500,000	\$1,500,000	\$0
\$0	\$366,664	\$366,664	\$0	<b>Purchase / Replace Plant - Hazelmere ( 24410/01 )</b>	\$550,000	\$550,000	\$0
\$25,489	\$33,328	\$7,839	\$0	<b>Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )</b>	\$50,000	\$50,000	\$0



# CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2026

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$69,200	\$107,328	\$38,128	\$0	<b>Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )</b>	\$161,000	\$161,000	\$0
\$54,012	\$88,000	\$33,988	\$0	<b>Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )</b>	\$132,000	\$132,000	\$0
\$33,987	\$31,328	(\$2,659)	\$488	<b>Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )</b>	\$47,000	\$47,000	\$0
\$0	\$6,664	\$6,664	\$0	<b>Purchase / Replace Security System - Hazelmere ( 24530/10 )</b>	\$10,000	\$10,000	\$0
\$0	\$6,664	\$6,664	\$0	<b>Waste Transfer Station - CCTV and Network - HRRP ( 24530/11 )</b>	\$10,000	\$10,000	\$0
\$0	\$18,664	\$18,664	\$0	<b>Purchase Information Technology &amp; Communication Equipment - Hazelmere ( 24550/03 )</b>	\$28,000	\$28,000	\$0
\$0	\$8,000	\$8,000	\$0	<b>Purchase Information Technology &amp; Communication Equipment - Baywaste ( 24550/04 )</b>	\$12,000	\$12,000	\$0
\$0	\$18,000	\$18,000	\$0	<b>Purchase Information Technology &amp; Communication Equipment - Red Hill Admin ( 24550/05 )</b>	\$27,000	\$27,000	\$0
\$0	\$4,000	\$4,000	\$0	<b>Purchase Information Technology &amp; Communication Equipment - Red Hill Weighbridge ( 24550/06 )</b>	\$6,000	\$6,000	\$0
\$0	\$33,328	\$33,328	\$0	<b>Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )</b>	\$50,000	\$50,000	\$0
\$119,386	\$13,328	(\$106,058)	\$0	<b>Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )</b>	\$20,000	\$20,000	\$0



## CAPITAL EXPENDITURE STATEMENT

FEBRUARY 2026

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operations Team</b>							
\$0	\$3,328	\$3,328	\$0	<b>Purchase Office Furniture and Fittings - Hazelmere Office</b> ( 24610/10 )	\$5,000	\$5,000	\$0
\$0	\$3,328	\$3,328	\$0	<b>Purchase Furniture and Fittings - Hazelmere Workshop</b> ( 24610/11 )	\$5,000	\$5,000	\$0
\$101,305	\$72,664	(\$28,641)	\$0	<b>Refurbish Plant - Red Hill Landfill Facility</b> ( 25410/00 )	\$109,000	\$109,000	\$0
\$5,334	\$0	(\$5,334)	\$0	<b>Refurbish Plant - Hazelmere</b> ( 25410/01 )	\$0	\$0	\$0
<b>\$1,924,964</b>	<b>\$7,264,416</b>	<b>\$5,339,452</b>	<b>\$2,172,141</b>		<b>\$10,896,831</b>	<b>\$10,896,831</b>	<b>(\$0)</b>
<b>\$1,926,389</b>	<b>\$7,387,456</b>	<b>\$5,461,067</b>	<b>\$2,172,141</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$11,081,401</b>	<b>\$11,081,401</b>	<b>\$0</b>



## STATEMENT OF FINANCIAL POSITION

### FEBRUARY 2026

Actual June 2025	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$2,307,218	\$1,923,943	Cash and Cash Equivalents	\$33,594,001	\$33,594,001	\$0 (F)
\$71,500,000	\$83,000,000	Investments	\$0	\$0	\$0 (F)
\$5,795,731	\$6,084,180	Trade and Other Receivables	\$4,088,629	\$4,088,629	\$0 (F)
\$112,987	\$79,670	Inventories	\$39,035	\$39,035	\$0 (F)
\$39,308	\$316,905	Other Assets	\$67,382	\$67,382	\$0 (F)
<b>\$79,755,244</b>	<b>\$91,404,698</b>	<b>Total Current Assets</b>	<b>\$37,789,047</b>	<b>\$37,789,047</b>	<b>\$0 (F)</b>
<b>Current Liabilities</b>					
\$11,152,225	\$7,862,980	Trade and Other Payables	\$7,302,539	\$7,302,539	\$0 (F)
\$34,409,635	\$34,324,746	Provisions*	\$2,888,934	\$2,888,934	\$0 (F)
<b>\$45,561,860</b>	<b>\$42,187,726</b>	<b>Total Current Liabilities</b>	<b>\$10,191,473</b>	<b>\$10,191,473</b>	<b>\$0 (F)</b>
<b>\$34,193,384</b>	<b>\$49,216,972</b>	<b>Net Current Assets</b>	<b>\$27,597,574</b>	<b>\$27,597,574</b>	<b>\$0 (F)</b>
<b>Non Current Assets</b>					
\$73,340,000	\$73,340,000	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$21,391,459	\$20,879,275	Buildings	\$30,976,537	\$30,976,537	\$0 (F)
\$32,593,577	\$34,460,280	Structures	\$56,149,200	\$56,149,200	\$0 (F)
\$14,906,252	\$11,609,352	Plant	\$22,381,126	\$22,381,126	\$0 (F)
\$1,273,012	\$1,063,986	Equipment	\$2,955,435	\$2,955,435	\$0 (F)
\$127,459	\$115,911	Furniture and Fittings	\$209,836	\$209,836	\$0 (F)
\$8,169,031	\$4,355,822	Work in Progress	\$10,562,667	\$10,562,667	\$0 (F)
<b>\$151,800,790</b>	<b>\$145,824,626</b>	<b>Total Non Current Assets</b>	<b>\$171,085,058</b>	<b>\$171,085,058</b>	<b>\$0 (F)</b>
<b>Non Current Liabilities</b>					
\$8,808,999	\$135,600,851	Provisions*	\$135,803,992	\$135,803,992	\$0 (F)
<b>\$8,808,999</b>	<b>\$135,600,851</b>	<b>Total Non Current Liabilities</b>	<b>\$135,803,992</b>	<b>\$135,803,992</b>	<b>\$0 (F)</b>
<b>\$177,185,175</b>	<b>\$59,440,747</b>	<b>Net Assets</b>	<b>\$62,878,640</b>	<b>\$62,878,640</b>	<b>\$0 (F)</b>
<b>Equity</b>					
\$33,793,552	\$47,656,865	Accumulated Surplus/Deficit	\$1,282,614	\$1,282,614	\$0 (F)
\$62,297,674	\$62,297,674	Asset Revaluation Reserve	\$30,374,026	\$30,374,026	\$0 (F)
\$67,230,636	\$67,230,636	Cash Backed Reserves	\$28,261,143	\$28,261,143	\$0 (F)
\$0	(\$124,816,470)	Equity Payout	\$0	\$0	\$0 (F)
<b>\$13,863,313</b>	<b>\$7,072,042</b>	<b>Net change in assets from operations</b>	<b>\$2,960,857</b>	<b>\$2,960,857</b>	<b>\$0 (F)</b>
<b>\$177,185,175</b>	<b>\$59,440,747</b>	<b>Total Equity</b>	<b>\$62,878,640</b>	<b>\$62,878,640</b>	<b>\$0 (F)</b>

\*Current Liabilities - Provisions include City of Kalamunda Payout Provision of \$31,717,882.

\*Non Current Liabilities - Provisions include City of Swan Payout Provision of \$100,775,706 and Shire of Mundaring Payout Provision of \$24,040,764.

## CASH AND INVESTMENTS FEBRUARY 2026

Actual June 2025	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,303,368	1,920,093	Cash at Bank - Municipal Fund 01001/00	2,158,951	2,158,951	0 (F)
3,850	3,850	Cash on Hand 01019/00 - 02	3,850	3,850	0 (F)
4,269,364	12,508,863	Investments - Municipal Fund 02021/00	3,170,057	3,170,057	0 (F)
<b>6,576,582</b>	<b>14,432,806</b>	<b>Total Municipal Cash</b>	<b>5,332,858</b>	<b>5,332,858</b>	<b>0 (F)</b>
<b>Restricted Cash and Investments</b>					
1,479,731	815,762	Restricted Investments - Plant and Equipment 02022/01	1,475,254	1,475,254	0 (F)
4,853,325	5,114,106	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,395,153	3,395,153	0 (F)
6,991,417	5,337,268	Restricted Investments - Future Development 02022/03	6,510,148	6,510,148	0 (F)
4,404,275	4,640,928	Restricted Investments - Environmental Monitoring Red Hill 02022/04	917,544	917,544	0 (F)
5,669,768	6,001,067	Restricted Investments - Class IV Cells Red Hill 02022/07	4,901,634	4,901,634	0 (F)
1,595,150	2,948,247	Restricted Investments - Class III Cells 02022/10	711,402	711,402	0 (F)
6,268,110	6,604,912	Restricted Investments - EastLink Relocation 02022/13	1,416,772	1,416,772	0 (F)
6,162,728	9,155,011	Restricted Investments - Committed Funds 02022/14	6,823,043	6,823,043	0 (F)
28,546,094	28,546,094	Restricted Investments - Equity Reserve 02022/15	782,061	782,061	0 (F)
1,260,038	1,327,742	Restricted Investments - Long Service Leave 02022/90	1,328,132	1,328,132	0 (F)
<b>67,230,636</b>	<b>70,491,137</b>	<b>Total Restricted Cash</b>	<b>28,261,143</b>	<b>28,261,143</b>	<b>0 (F)</b>
<b>73,807,218</b>	<b>84,923,943</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>33,594,001</b>	<b>33,594,001</b>	<b>0 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.

## STATEMENT OF FINANCIAL ACTIVITY

### February 2026

Year to Date				Full Year		
Actual	Budget	Variance	(F) = Favourable variation (U) = Unfavourable variation	Forecast	Budget	Variance
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
\$44,075,915	\$37,072,664	\$7,003,251	(F)	\$55,608,977	\$55,608,977	\$0 (F)
\$1,679,935	\$1,612,141	\$67,794	(F)	\$3,986,038	\$3,986,038	\$0 (F)
\$1,784,743	\$924,224	\$860,519	(F)	\$1,386,326	\$1,386,326	\$0 (F)
\$2,520,198	\$1,626,200	\$893,998	(F)	\$2,439,285	\$2,439,285	\$0 (F)
\$186,310	\$127,973	\$58,337	(F)	\$61,217	\$61,217	\$0 (F)
<b>\$50,247,101</b>	<b>\$41,363,202</b>	<b>\$8,883,899</b>	(F)	<b>\$63,481,843</b>	<b>\$63,481,843</b>	<b>\$0 (F)</b>
<b>Expenditure from operating activities</b>						
(\$9,197,631)	(\$10,288,179)	\$1,090,548	(F)	(\$15,855,118)	(\$15,855,118)	\$0 (F)
(\$6,505,373)	(\$6,920,457)	\$415,084	(F)	(\$10,685,168)	(\$10,685,168)	\$0 (F)
(\$356,883)	(\$365,858)	\$8,975	(F)	(\$542,444)	(\$542,444)	\$0 (F)
(\$7,868,409)	(\$4,452,611)	(\$3,415,798)	(U)	(\$6,674,450)	(\$6,674,450)	\$0 (F)
(\$424,992)	(\$564,095)	\$139,103	(F)	(\$918,074)	(\$918,074)	\$0 (F)
(\$18,821,771)	(\$17,180,372)	(\$1,641,399)	(U)	(\$25,845,732)	(\$25,845,732)	\$0 (F)
<b>(\$43,175,059)</b>	<b>(\$39,771,572)</b>	<b>(\$3,403,487)</b>	(U)	<b>(\$60,520,986)</b>	<b>(\$60,520,986)</b>	<b>\$0 (F)</b>
\$10,571,553	\$3,813,970	\$6,757,583	(F)	\$8,631,722	\$8,631,722	\$0 (F)
<b>\$17,643,595</b>	<b>\$5,405,600</b>	<b>\$12,237,995</b>	(F)	<b>\$11,592,579</b>	<b>\$11,592,579</b>	<b>\$0 (F)</b>
<b>Amount attributable to operating activities</b>						
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
\$220,455	\$160,000	\$60,455	(F)	\$160,000	\$160,000	\$0 (F)
<b>\$220,455</b>	<b>\$160,000</b>	<b>\$60,455</b>	(F)	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$0 (F)</b>
<b>Outflows from investing activities</b>						
(\$592,270)	(\$2,606,936)	\$2,014,666	(F)	(\$3,910,450)	(\$3,910,450)	\$0 (F)
(\$2,248,190)	(\$5,613,096)	\$3,364,906	(F)	(\$7,170,950)	(\$7,170,950)	\$0 (F)
<b>(\$2,840,460)</b>	<b>(\$8,220,032)</b>	<b>\$5,379,572</b>	(F)	<b>(\$11,081,401)</b>	<b>(\$11,081,401)</b>	<b>\$0 (F)</b>
<b>(\$2,620,005)</b>	<b>(\$8,060,032)</b>	<b>\$5,440,027</b>	(F)	<b>(\$10,921,401)</b>	<b>(\$10,921,401)</b>	<b>\$0 (F)</b>
<b>Amount attributable to investing activities</b>						
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
\$7,532,535	\$12,284,976	(\$4,752,441)	(U)	\$18,427,499	\$18,427,499	\$0 (F)
<b>\$7,532,535</b>	<b>\$12,284,976</b>	<b>(\$4,752,441)</b>	(U)	<b>\$18,427,499</b>	<b>\$18,427,499</b>	<b>\$0 (F)</b>
<b>Outflows from financing activities</b>						
(\$10,793,036)	(\$2,346,080)	(\$8,446,956)	(U)	(\$3,519,176)	(\$3,519,176)	\$0 (F)
<b>(\$10,793,036)</b>	<b>(\$2,346,080)</b>	<b>(\$8,446,956)</b>	(U)	<b>(\$3,519,176)</b>	<b>(\$3,519,176)</b>	<b>\$0 (F)</b>
<b>(\$3,260,501)</b>	<b>\$9,938,896</b>	<b>(\$13,199,397)</b>	(U)	<b>\$14,908,323</b>	<b>\$14,908,323</b>	<b>\$0 (F)</b>
<b>Amount attributable to financing activities</b>						
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
(\$33,037,253)	(\$16,243,070)	(\$16,794,183)	(U)	(\$16,243,070)	(\$16,243,070)	\$0 (F)
\$17,643,595	\$5,405,600	\$12,237,995	(F)	\$11,592,579	\$11,592,579	\$0 (F)
(\$2,620,005)	(\$8,060,032)	\$5,440,027	(F)	(\$10,921,401)	(\$10,921,401)	\$0 (F)
(\$3,260,501)	\$9,938,896	(\$13,199,397)	(U)	\$14,908,323	\$14,908,323	\$0 (F)
<b>(\$21,274,165)</b>	<b>(\$8,958,606)</b>	<b>(\$12,315,559)</b>	(U)	<b>(\$663,569)</b>	<b>(\$663,569)</b>	<b>\$0 (F)</b>

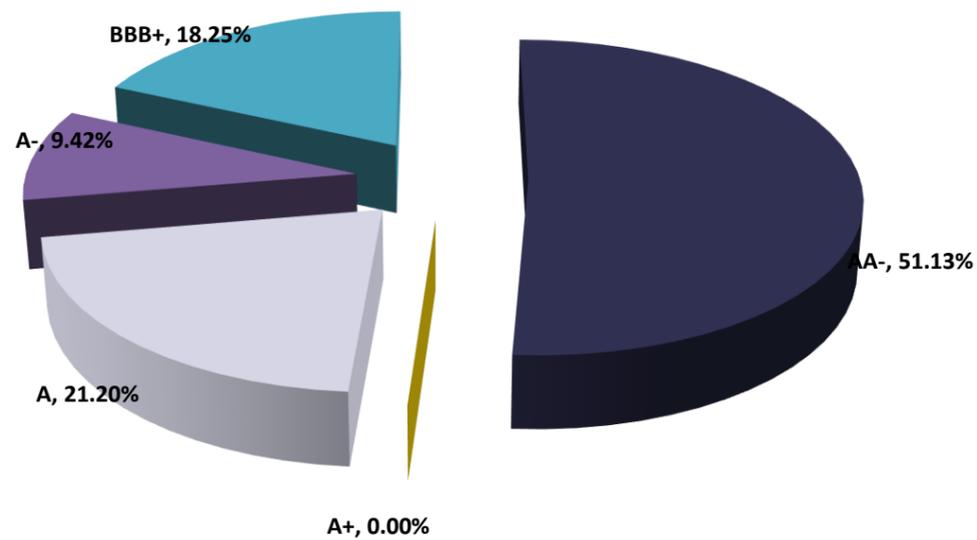
# EMRC Investment Report

February 2026

## I. Overall Portfolio Limits

S&P Long Term Rating	% Portfolio	Investment Maximum %
AA-	51.13%	100.00%
A+	0.00%	100.00%
A	21.20%	100.00%
A-	9.42%	100.00%
BBB+	18.25%	40.00%
	<b>100.00%</b>	

Investment by S&P Rating



## II. Single Entity Exposure

	S&P Long Term Rating	% Portfolio	
ANZ Banking Group	AA-	0.00%	
AMP	BBB+	18.25%	*
NAB	AA-	1.18%	
Westpac / St. George Bank	AA-	40.53%	
Suncorp	A+	0.00%	*
BOQ / ME Bank	A-	9.42%	*
Rabobank	A	21.20%	
Bendigo	A-	0.00%	*
Commonwealth Bank	AA-	9.42%	
		<b>100.00%</b>	

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

## III. Term to Maturity Framework

Maturity Profile	Investment Policy Guidelines		
	% Portfolio	% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	<b>100.00%</b>		

## IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	27.67%
Fossil Fuel ADI's	72.33%
	<b>100.00%</b>



## 14.3 REVIEW OF COUNCIL POLICY 1.8 – GOVERNMENT RELATIONS AND ADVOCACY

D2026/04573

### PURPOSE OF REPORT

The purpose of this report is to review one of the EMRC's policy in accordance with Council's decision of 6 December 2018 that all EMRC policy be reviewed at least every four years.

### KEY POINT(S)

- Council Policy 1.8 Government Relations and Advocacy was last reviewed at the meeting of Council held on 25 August 2022.
- It is proposed that the policy, as revised, be adopted.

### RECOMMENDATION(S)

That:

1. Council adopts Policy 1.8 - Government Relations and Advocacy as reviewed and amended forming attachment 2 to this report.
2. The adopted policy be scheduled to be reviewed in four years.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the Local Government Act 1995

Author(s)	Chief Transformation Officer	Nil
Responsible Officer	Chief Executive Officer	Nil

### BACKGROUND

- 1 The following Council Policy 1.8 – Government Relations and Advocacy was last reviewed, as part of a suite of policy, at the meeting of Council held on 25 August 2022 and Council resolved inter alia:

*“THAT:*

1. *COUNCIL ADOPTS THE POLICY AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT.*
2. *THE ADOPTED POLICY, AS REVIEWED AND AMENDED FORMING ATTACHMENT 3 TO THIS REPORT, BE SCHEDULED TO BE REVIEWED IN FOUR YEARS.”*



## REPORT

- 2 The policy of the EMRC, determined by Council as required by Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council principles. It is important that policy are reviewed periodically and amended where necessary.
- 3 EMRC's Executive Leadership Team, together with relevant Officers, have undertaken a review of this policy.
- 4 The following objectives were used as a basis for undertaking the review:
- To ensure the policy met the definition of a policy;
  - To incorporate in the policy appropriate amendments to account for changes due to legislative changes (if any) or details such as dates, times and values since the last review; and
  - To ensure the policy is contemporary and appropriate for the Council.
- 5 The main types of considerations for this review are as follows:
- Maintain the current policy without amendment;
  - Maintain the policy with amendments; and
  - Delete the policy if it is no longer required, for example if these are covered under the *Local Government Act 1995* and regulations or it has been incorporated into another policy.
- 6 The proposed changes are tracked in Attachment 1 of this report, accepted and a clean copy provided in Attachment 2 of this report.
- 7 All the changes are minor updates only. No significant changes have been made to the policy.
- 8 The clean copy of the final draft is tabled for Council's consideration for adoption, forming Attachment 2 of this report.

## STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027.

## FINANCIAL IMPLICATIONS

- 10 Nil

## SUSTAINABILITY IMPLICATIONS

- 11 The policy under review contributes to sustainability by informing management and the public about key Council principles.

## RISK MANAGEMENT

### Risk: Non Compliance with *Local Government Act 1995* and Administration Regulations

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Council to adopt the new and revised Council Policy 1.8		

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean } City of Bayswater }	Nil

### ATTACHMENT(S)

1. Council Policy 1.8 - Government Relations and Advocacy - With Tracked Changes (D2026/04494)
2. Council Policy 1.8 - Government Relations and Advocacy - Clean Copy (D2026/04496)

### VOTING REQUIREMENT

Simple Majority

### RECOMMENDATION(S)

That:

1. Council adopts Policy 1.8 - Government Relations and Advocacy as reviewed and amended forming attachment 2 to this report.
2. The adopted policy be scheduled to be reviewed in four years.

### COUNCIL RESOLUTION(S)

MOVED

SECONDED



# Council Policy 1.8

## Government Relations and Advocacy

### Strategic Plan Objective

~~3.1 To provide advice and advocacy on issues affecting Perth's Eastern Region.~~

~~3.2 To manage partnerships and relationships with stakeholders. To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.~~

### Purpose

To provide support for the implementation of Council-approved recommendations on advocacy campaigns.

### Legislation

Nil

### Policy Statement

#### Definitions

For the purposes of this policy:

**Government Relations** is the transparent, legally valid and ethically sound engagement with government employees and ministers to secure, for residents and Councils of ~~Perth's Eastern~~EMRC's Region, the highest quality of government services that they are entitled to expect.

**Advocacy** is the activity aimed at influencing the political, social, ~~economic~~economic, and environmental perceptions and opinions of government, non-government organisations and community leaders to align them with the EMRC and member Councils' views.

#### Government Relations and Advocacy Outcomes

~~Regional a~~Advocacy is undertaken for the benefit of the Region ~~as a whole~~ and requires ~~activity~~advocacy across a range of issues and priorities of ~~regional~~ significance designed to create positive benefits and ~~long term~~long-term sustainability for ~~Perth's Eastern~~EMRC's Region.

#### Implementation of Council-Endorsed Government Relations and Advocacy Measures

1. The Chief Executive Officer of the EMRC, in consultation with the ~~Chairman~~Chairperson of the EMRC when required, will sanction the implementation of related activities being pursued.
2. At the appropriate time, the Chief Executive Officer will propose, and the EMRC Council may endorse, additions to this policy to guide the implementation of the government relations and advocacy measures in specific areas such as, protocol, ~~ceremonial~~ceremonial, and correspondence matters etc.

Notwithstanding Council Policies 6.1 and 6.2, where urgent interstate or other travel related expenses are required to pursue urgent government relations and advocacy issues, authority for approval is delegated to the Chief Executive Officer in consultation with the ~~Chairman~~Chairperson.

## Financial Considerations

An amount will be provided in each annual budget to meet costs associated with pursuing government relations and advocacy initiatives.

## Adopted/Reviewed

20 July 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

25 August 2022

26 March 2026

Date TBC

## Next Scheduled Review

August 2026

August 2030 Following the Ordinary elections in 2027

## Responsible Unit

Sustainability Team Office of the CEO



# Council Policy 1.8

## Government Relations and Advocacy

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

### Purpose

To provide support for the implementation of Council-approved recommendations on advocacy campaigns.

### Legislation

Nil

### Policy Statement

#### Definitions

For the purposes of this policy:

**Government Relations** is the transparent, legally valid and ethically sound engagement with government employees and ministers to secure, for residents and Councils of EMRC's Region, the highest quality of government services that they are entitled to expect.

**Advocacy** is the activity aimed at influencing the political, social, economic, and environmental perceptions and opinions of government, non-government organisations and community leaders to align them with the EMRC and member Councils' views.

#### Government Relations and Advocacy Outcomes

Advocacy is undertaken for the benefit of the Region and requires advocacy across a range of issues and priorities of significance designed to create positive benefits and long-term sustainability for EMRC's Region.

#### Implementation of Council-Endorsed Government Relations and Advocacy Measures

1. The Chief Executive Officer of the EMRC, in consultation with the Chairperson of the EMRC when required, will sanction the implementation of related activities being pursued.
2. At the appropriate time, the Chief Executive Officer will propose, and the EMRC Council may endorse, additions to this policy to guide the implementation of the government relations and advocacy measures in specific areas such as, protocol, ceremonial, and correspondence matters etc.

Notwithstanding Council Policies 6.1 and 6.2, where urgent interstate or other travel related expenses are required to pursue urgent government relations and advocacy issues, authority for approval is delegated to the Chief Executive Officer in consultation with the Chairperson.



## **Financial Considerations**

An amount will be provided in each annual budget to meet costs associated with pursuing government relations and advocacy initiatives.

## **Adopted/Reviewed by Executive Leadership Team**

20 July 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

25 August 2022

26 March 2026

## **Next Review**

Following the Ordinary elections in 2027

## **Responsible Unit**

Office of the Chief Executive Officer



## 14.4 REVIEW OF COUNCIL POLICY 7.2 – WORK HEALTH AND SAFETY POLICY

D2026/04198

### PURPOSE OF REPORT

The purpose of this report is for Council to adopt the revised Council Policy 7.2 - Work Health and Safety Policy.

### KEY POINT(S)

- Council Policy 7.2 – Work Health and Safety Policy was last reviewed at the meeting of Council held on 22 June 2023.
- It is proposed the policy, as revised, be adopted.

### RECOMMENDATION(S)

That:

1. Council adopts Policy 7.2 – Work Health and Safety Policy as reviewed and amended forming attachment 2 to this report.
2. The adopted policy, as reviewed and amended, be scheduled to be reviewed in four years.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*

Author(s)	Chief Transformation Officer	Nil
Responsible Officer	Chief Executive Officer	Nil

### BACKGROUND

- 1 The Eastern Metropolitan Regional Council (EMRC) is committed and strives to ensure the work health, safety and wellbeing of workers, volunteers, visitors, contractors, members of public and local community and others accessing EMRC sites and facilities.
- 2 This policy was last reviewed in June 2023 (D2023/11756).

### REPORT

- 3 The policies of the EMRC, determined by Council as required under Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council principles. It is important that policies are reviewed regularly and amended where necessary.
- 4 EMRC's Executive Leadership Team, together with relevant Officers, have undertaken a review of this policy.
- 5 The following objectives were used as a basis for undertaking the review:
  - To ensure the policy met the definition of a policy;
  - To incorporate in the policy appropriate amendments to account for changes due to legislative changes (if any) or details such as dates, times and values since the last review; and
  - To ensure the policy is contemporary and appropriate for the Council.

6. To achieve its goals the EMRC is committed to ensuring the following:
- There are systems, resources and clear responsibilities to implement and review the Work Health and Safety Policy and continuously improve its application.
  - Measurable Health and Safety objectives and targets are established, and planning is undertaken to achieve objectives, and monitor results.
  - Risk management systems are implemented that identify existing and potential hazards, assess the associated risk and implement effective control strategies to lower the risk to as low as reasonably practicable.
  - Workers, volunteers and contractors are fully informed, instructed, trained, supervised and or verified as competent in the tasks they are required to perform so as to ensure they are able to execute their duties in a safe and efficient manner.
7. All the changes are minor updates only, including reflecting the new updated legislations that applies to this policy.
8. A clean copy of the final draft of the policy forming Attachment 2 of this report is tabled for Council's consideration for adoption.

#### STRATEGIC/POLICY IMPLICATIONS

- 9 Reporting on the EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

#### FINANCIAL IMPLICATIONS

- 10 Nil

#### SUSTAINABILITY IMPLICATIONS

- 11 Nil

#### RISK MANAGEMENT

**Risk: Non-compliance with EMRC's responsibility to maintain responsible and accountable governance and management of the organisation**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤ Council to adopt the revised Council Policy 7.2		



## MEMBER COUNCIL IMPLICATIONS

Member Council		Implication Details
Town of Bassendean	}	Nil
City of Bayswater		

## ATTACHMENT(S)

1. Council Policy 7.2 – Eastern Metropolitan Regional Council Work Health and Safety Policy – With Track Changes (D2026/04200)
2. Council Policy 7.2 – Eastern Metropolitan Regional Council Work Health and Safety Policy – Clean Copy (D2026/04202)

## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That:

1. Council adopts Policy 7.2 – Work Health and Safety Policy as reviewed and amended forming attachment 2 to this report.
2. The adopted policy, as reviewed and amended, be scheduled to be reviewed in four years.

MOVED

SECONDED



## Council Policy 7.2

### Work Health and Safety

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

This policy states the commitment of the Eastern Metropolitan Regional Council to the safety and health of its ~~workers,~~ workers, contractors, volunteers and the general public who visit our workplaces or have the potential to be affected by our activities.

#### Legislation

*Work Health and Safety Act 2020*

*Work Health and Safety (General) Regulations 2022*

Guidance Material (Codes of practice, guidance notes, Australian and International Standards)

*Workers Compensation and Injury Management Act ~~1984~~2023*

*Workers Compensation and Injury Management Regulations ~~2024~~1982*

*Workers Compensation Code of Practice (Injury Management) 2005*

#### Policy Statement

The Eastern Metropolitan Regional Council (EMRC) is committed and strives to ensure the work health, safety and wellbeing of workers, volunteers, visitors, contractors, members of public and local community and others accessing EMRC sites and facilities. We will strive to comply with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022* as far as is reasonably practicable. As a person conducting a business or undertaking (PCBU), we are committed to meet our positive obligations to due diligence and empowering our workers with information that actively mitigates workplace risk.

- To achieve our goals EMRC is committed to:
- Ensure there are systems, resources and clear responsibilities to implement and review the Work Health and Safety Policy and continuously improve its application.
- Ensure measurable Health and Safety objectives and targets are established, and planning is undertaken to achieve objectives, and monitor results.
- Implement risk management systems that identify existing and potential hazards, assess the associated risk and implement effective control strategies to lower the risk to as low as reasonably practicable.
- Ensure that all workers, volunteers and contractors are fully informed, instructed, trained, supervised and or verified as competent in the tasks they are required to perform so as to ensure they are able to execute their duties in a safe and efficient manner.
- Communicate and consult with Health and Safety Representatives, workers and contractors in regard to safety and health related matters, to ensure feedback and involvement is sought from all personnel.
- Ensure there are systems in place for the identification of legal and other requirements relevant to the EMRC's operations and processes established to monitor compliance.



- Ensure all workers and contractors are fully aware of their responsibility to take reasonable care to safeguard their own health and safety at work and avoid adversely affecting the health and safety of others through any act or omission at work.
- Regularly monitor the workplace for known risks that may likely present, including the application of higher order Hierarchy of Controls for which are reviewed on a reoccurring basis to ensure the effectiveness in maintaining a happy healthy and safe workplace environment.
- Achieve the best level of recovery and return to the workplace for injured workers by implementing rehabilitation and injury management initiatives.

The Chief Executive Officer, supported by the management team, has ultimate responsibility for providing a safe and healthy work environment which includes:

- Ensuring that there is close cooperation and consultation between management and workers regarding safety related matters. (A consultative process such as the [Health and Safety Committee](#) ~~Safety Advisory Committee~~ and the involvement of Safety and Health Representatives is seen as an essential feature of the Program.)
- The ongoing recognition and control of all hazards through a hazard identification and control process.
- Ensuring formal training is conducted, (includes Safety Induction processes), to improve the health and safety related knowledge and skills of all workers, contractors and volunteers as relevant.
- Ensuring plant and equipment is safe and suitable for the job, via effective purchasing, inspection and maintenance systems.
- Providing an effective system for accident / incident reporting, investigation and recording.
- Ensuring systems are in place that minimise risk as low as reasonably practicable in the general work environment through the hierarchy of controls.
- Ensuring that Emergency Response Procedures are developed and implemented to protect all persons on council premises in the event of an emergency.
- Providing health related information and encouraging activities that promote the health and wellbeing of workers, including the provision of an Employee Assistance Program and a Health Promotion Program.
- Ensuring EMRC maintains an effective and consistent injury management process in the event that a worker may suffer a work-related injury.
- Ensuring the EMRC Safety Management System complies with all relevant legislation.

### **Worker (Employee, Contractor & Volunteers) Commitment**

Workers will co-operate in achieving our goals by following all WHS policies and procedures and ensuring their own safety, health and wellbeing, and in consideration of the effect of their actions on other persons in the workplace. A worker will report health and safety incidents and hazards, participate in training and use safety equipment and PPE as instructed. All contractors and sub-contractors who perform work for us, either on our premises or at their own workplace, are required to comply with the WHS Act and Regulations. Contractors are required to complete a Contractor's Compliance Statement when requested by us.

### **Financial Considerations**

The annual budget has adequate amounts allocated to provide safety related support services (consulting and training) to all EMRC managed operations.



### **Adopted/Reviewed**

22 September 2005

23 February 2006

18 September 2008

23 September 2010

18 September 2014

6 December 2018

22 June 2023

[26 March 2026](#)

### **Next Review**

[Following the Ordinary Elections in 2027](#)

### **Responsible Unit**

Human Resources



## Council Policy 7.2

### Work Health and Safety

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives.

#### Purpose

This policy states the commitment of the Eastern Metropolitan Regional Council to the safety and health of its workers, contractors, volunteers and the general public who visit our workplaces or have the potential to be affected by our activities.

#### Legislation

*Work Health and Safety Act 2020*

*Work Health and Safety (General) Regulations 2022*

Guidance Material (Codes of practice, guidance notes, Australian and International Standards)

*Workers Compensation and Injury Management Act 2023*

*Workers Compensation and Injury Management Regulations 2024*

*Workers Compensation Code of Practice (Injury Management) 2005*

#### Policy Statement

The Eastern Metropolitan Regional Council (EMRC) is committed and strives to ensure the work health, safety and wellbeing of workers, volunteers, visitors, contractors, members of public and local community and others accessing EMRC sites and facilities. We will strive to comply with the *Work Health and Safety Act 2020* and the *Work Health and Safety (General) Regulations 2022* as far as is reasonably practicable. As a person conducting a business or undertaking (PCBU), we are committed to meet our positive obligations to due diligence and empowering our workers with information that actively mitigates workplace risk.

- To achieve our goals EMRC is committed to:
- Ensure there are systems, resources and clear responsibilities to implement and review the Work Health and Safety Policy and continuously improve its application.
- Ensure measurable Health and Safety objectives and targets are established, and planning is undertaken to achieve objectives, and monitor results.
- Implement risk management systems that identify existing and potential hazards, assess the associated risk and implement effective control strategies to lower the risk to as low as reasonably practicable.
- Ensure that all workers, volunteers and contractors are fully informed, instructed, trained, supervised and or verified as competent in the tasks they are required to perform so as to ensure they are able to execute their duties in a safe and efficient manner.
- Communicate and consult with Health and Safety Representatives, workers and contractors in regard to safety and health related matters, to ensure feedback and involvement is sought from all personnel.
- Ensure there are systems in place for the identification of legal and other requirements relevant to the EMRC's operations and processes established to monitor compliance.

- Ensure all workers and contractors are fully aware of their responsibility to take reasonable care to safeguard their own health and safety at work and avoid adversely affecting the health and safety of others through any act or omission at work.
- Regularly monitor the workplace for known risks that may likely present, including the application of higher order Hierarchy of Controls for which are reviewed on a reoccurring basis to ensure the effectiveness in maintaining a happy healthy and safe workplace environment.
- Achieve the best level of recovery and return to the workplace for injured workers by implementing rehabilitation and injury management initiatives.

The Chief Executive Officer, supported by the management team, has ultimate responsibility for providing a safe and healthy work environment which includes:

- Ensuring that there is close cooperation and consultation between management and workers regarding safety related matters. (A consultative process such as the Health and Safety Committee) and the involvement of Safety and Health Representatives is seen as an essential feature of the Program.)
- The ongoing recognition and control of all hazards through a hazard identification and control process.
- Ensuring formal training is conducted, (includes Safety Induction processes), to improve the health and safety related knowledge and skills of all workers, contractors and volunteers as relevant.
- Ensuring plant and equipment is safe and suitable for the job, via effective purchasing, inspection and maintenance systems.
- Providing an effective system for accident / incident reporting, investigation and recording.
- Ensuring systems are in place that minimise risk as low as reasonably practicable in the general work environment through the hierarchy of controls.
- Ensuring that Emergency Response Procedures are developed and implemented to protect all persons on council premises in the event of an emergency.
- Providing health related information and encouraging activities that promote the health and wellbeing of workers, including the provision of an Employee Assistance Program and a Health Promotion Program.
- Ensuring EMRC maintains an effective and consistent injury management process in the event that a worker may suffer a work-related injury.
- Ensuring the EMRC Safety Management System complies with all relevant legislation.

### **Worker (Employee, Contractor & Volunteers) Commitment**

Workers will co-operate in achieving our goals by following all WHS policies and procedures and ensuring their own safety, health and wellbeing, and in consideration of the effect of their actions on other persons in the workplace. A worker will report health and safety incidents and hazards, participate in training and use safety equipment and PPE as instructed. All contractors and sub-contractors who perform work for us, either on our premises or at their own workplace, are required to comply with the WHS Act and Regulations. Contractors are required to complete a Contractor's Compliance Statement when requested by us.

### **Financial Considerations**

The annual budget has adequate amounts allocated to provide safety related support services (consulting and training) to all EMRC managed operations.



### **Adopted/Reviewed**

22 September 2005

23 February 2006

18 September 2008

23 September 2010

18 September 2014

6 December 2018

22 June 2023

26 March 2026

### **Next Review**

Following the Ordinary Elections in 2027

### **Responsible Unit**

Human Resources



## 14.5 ADOPTION OF AMENDMENTS TO THE MODEL CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES

D2026/04659

### PURPOSE OF REPORT

The purpose of this report is for Council to adopt the amended *Local Government (Model Code of Conduct) Regulations 2021* as its Code of Conduct for Council members, Committee members and candidates, to align with the new complaints handling system.

### KEY POINT(S)

- On 3 February 2021, the *Local Government (Model Code of Conduct) Regulations 2021* was gazetted and came into effect.
- On 1 January 2026 the amended *Local Government (Model Code of Conduct) Regulations 2021* came into effect.
- Section 5.104 of the *Local Government Act 1995* requires that local governments adopt the amended Model Code of Conduct as its Code of Conduct by 31 March 2026.
- Adoption of the Code of Conduct reflects the recent changes to the *Local Government Act 1995* and is based on the principles of accountability, personal integrity and effective working relationships with others.
- The amended Model Code of Conduct aligns with the new complaints handling system, including the new role of the Local Government Inspector.

### RECOMMENDATION(S)

That Council by absolute majority in accordance with section 5.103 of the *Local Government Act 1995* adopts the amended Model Code of Conduct for Council members, Committee members and candidates, forming attachment 2 to this report.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*

Author(s)	Chief Transformation Officer	Nil
Responsible Officer	Chief Executive Officer	Nil

### BACKGROUND

- 1 On 3 February 2021, the *Local Government (Model Code of Conduct) Regulations 2021* were gazetted and came into effect. The Model Code of Conduct replaced the previous statutory requirement for local governments to develop and implement an individual code of conduct for their Councillors, committee members and employees.
- 2 In order to implement the Model Code of Conduct, local governments were required to:
  - a. appoint a person(s) to receive complaints by either affirming the complaint officers or appointing a new or additional officer(s), and
  - b. approve a form for complaints to be lodged.

3 Council, at its meeting on 25 March 2021, Council resolved (D2021/04190):

*“THAT COUNCIL BY ABSOLUTE MAJORITY IN ACCORDANCE WITH SECTION 5.103 OF THE LOCAL GOVERNMENT ACT 1995, ADOPTS A NEW CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES, FORMING THE ATTACHMENT OF THIS REPORT.”*

## REPORT

4 The amended *Local Government (Model Code of Conduct) Regulations 2021* (the Regulations) have been developed to align with the new complaints handling system.

5 Amendments to the Model Code of Conduct prescribed in the *Local Government (Model Code of Conduct) Regulations 2021* also provide for the new role of the Local Government Inspector and clarify decision-making responsibilities for behavioural breach complaints.

### **Local Government Inspector**

6 Under the amended legislative framework, certain complaints must be referred to the Local Government Inspector, and the Inspector may direct how a complaint is to be managed, including whether it is dealt with locally or centrally.

7 Where the Inspector refers a matter back to the local government, it must be managed in accordance with the Inspector’s directions and the applicable statutory framework.

8 To support consistent interpretation of the amended complaints framework, the Local Government Inspector has published guidance outlining how different types of complaints are categorised and managed under the legislative regime, including behavioural complaints, conduct breaches and specified breaches.

9 The guidance is available here: [https://www.wa.gov.au/system/files/2025-12/breach\\_complaints\\_guideline.pdf](https://www.wa.gov.au/system/files/2025-12/breach_complaints_guideline.pdf).

10 This guidance provides an understanding of referral thresholds, escalation pathways and the respective roles of the Inspector and local government.

### **Model Code of Conduct**

11 Section 5.104 of the *Local Government Act 1995* (the Act) requires that local governments adopt by absolute majority the Model Code as its Code of Conduct within three months of the Regulations coming into operation (by 31 March 2026). This means that the principles, behaviour requirements and rules of conduct of the Regulations apply to council members, committee members and candidates even if their local government has not yet adopted the Model Code.

12 Local governments must amend their adopted Code of Conduct to incorporate the amendments by no later than 31 March 2026 [s.5.104(2) of the Act]. Once the Code is adopted, it must be published on the local government’s website [s.5.104(7) of the Act].



- 13 The Model Code divisions that have been amended to align with the new complaints handling system include:
- Division 2 Principles: Overarching principles to guide behaviour (cannot be amended by local governments)
  - Division 3 Behaviours: Expected behaviours with principles-based complaint management by the local government (can be amended to include additional behaviour requirements if deemed appropriate, provided they are consistent with the Model Code).
  - Division 4 Rules of Conduct: Statutory rules with breaches managed by the Inspector (cannot be amended).
- 14 The EMRC is well-positioned to meet these new requirements and will continue to monitor sector guidance to ensure all compliance deadlines are met while maintaining best-practice governance standards. This includes new section 5.96C which requires the CEO to maintain an up-to-date record of information about conduct, published on the website and the updating of the Employee Code of Conduct.
- 15 While the overall structure of the Model Code of Conduct is retained, the amendments require local governments to update their adopted codes of conduct to incorporate prescribed changes and to ensure their behavioural complaints frameworks align with the new legislative settings.

**STRATEGIC/POLICY IMPLICATIONS**

- 16 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

**FINANCIAL IMPLICATIONS**

- 17 Nil

**SUSTAINABILITY IMPLICATIONS**

- 18 Nil

**RISK MANAGEMENT**

<b>Risk: Non-compliance with the Local Government Act 1995 and Regulations</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤ Council to adopt the provisions of the amended Model Code of Conduct, forming the attachment to this report.		



## MEMBER COUNCIL IMPLICATIONS

### Member Council

Town of Bassendean }  
City of Bayswater }

### Implication Details

While Councillors will also be governed by the same Model Code of Conduct at their own council, this report relates specifically to EMRC Councillors discharging their duties as Councillors of the EMRC.

## ATTACHMENT(S)

1. Amended Model Code of Conduct for Council Members, Committee Members and Candidates – With Track Changes (D2026/04830)
2. Amended Model Code of Conduct for Council Members, Committee Members and Candidates – Clean Copy (D2026/04832)

## VOTING REQUIREMENT

Absolute Majority

## RECOMMENDATION(S)

That Council by absolute majority in accordance with section 5.103 of the *Local Government Act 1995* adopts the amended Model Code of Conduct for Council members, Committee members and candidates, forming attachment 2 to this report.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED



# Eastern Metropolitan Regional Council (EMRC)

## Code of Conduct for Council Members, Committee Members and Candidates

## Contents

Part 1 - Preliminary .....	1
1 Citation.....	1
2 Commencement.....	1
Part 2 – Model Code of Conduct.....	2
3 Model Code of Conduct (Act s.5.103(1)).....	2
Part 3 – Repeal and Consequential Amendments .....	3
Division 1 – Repeal .....	3
4 Local Government (Rules of Conduct) Regulations 2007 Repealed.....	3
Division 2 – Other Regulations Amended .....	3
5 Local Government (Administration) Regulations 1996 amended.....	3
Part 9A – Minor Breaches by Council Members .....	3
34D Contravention of Local Law as to Conduct (Act s.5.105(1)(b)) .....	3
6 Local Government (Audit) Regulations 1996 Amended.....	3
7 Local Government (Constitution) Regulations 1998 Amended .....	3
Schedule 1 – Model Code of Conduct.....	4
[r.3] 4	
Division 1 – Preliminary Provisions .....	4
1 Citation.....	4
2 Terms Used .....	4
Division 2 – General Principles .....	4
3 Overview of Division .....	4
4 Personal Integrity .....	4
5 Relationship with Others .....	5
6 Accountability.....	5
Division 3 – Behaviour .....	5
7 Overview of Division .....	5
8 Personal Integrity .....	5
9 Relationship with Others.....	6
10 Council or Committee Meetings.....	6
11 Compliant about Alleged Breach.....	6
12 Dealing with Compliant .....	8
13 Dismissal of Compliant .....	8
14 Withdrawal of Compliant.....	9
15 Other Provisions about Complaints.....	10
Division 4 – Rules of Conduct .....	10
16 Overview of Division .....	10



17	Misuse of Local Government Resources .....	10
18	Securing Personal Advantage or Disadvantaging Others .....	11
19	Prohibition against Involvement in Administration.....	11
20	Relationship with Local Government Employees.....	11
21	Disclosure of Information .....	12
22	Disclosure of Interests .....	12
23	Compliance with Plan Requirement .....	14
	Defined Terms.....	15
	<b>Notes .....</b>	<b>16</b>

# Local Government (Model Code of Conduct) Regulations 2021

## Part 1 - Preliminary

### 1 Citation

These regulations are the *Local Government (Model Code of Conduct) Regulations 2021*.

### 2 Commencement

These regulations come into operation as follows:

- a) Part 1 — on the day on which these regulations are published in the Gazette;
- b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

## Part 2 – Model Code of Conduct

### 3 Model Code of Conduct (Act s.5.103(1))

The model code of conduct for council members, committee members and candidates is set out in Schedule 1

#### 3A. Referral of complaint to Inspector (Act s. 5.105(3))

For the purposes of section 5.105(3) of the Act, a complaint must be referred to the Inspector if the person who is the subject of the complaint has, on at least 2 previous occasions, been found under a local government's adopted code of conduct (as defined in section 8A.2(1) of the Act) to have committed, on or after 1 January 2026, a behavioural breach.

[Regulation 3A inserted: SL 2025/208 r. 42.]

**Part 3 – Repeal and Consequential Amendments**

**Division 1 – Repeal**

**4 Local Government (Rules of Conduct) Regulations 2007 Repealed**

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

**Division 2 – Other Regulations Amended**

**5 Local Government (Administration) Regulations 1996 amended**

1. This regulation amends the *Local Government (Administration) Regulations 1996*.
2. After regulation 34C insert:

**Part 9A – Minor Breaches by Council Members**

**34D Contravention of Local Law as to Conduct (Act s.5.105(1)(b))**

1. In this regulation — local law as to conduct means a local law relating to the conduct of people at council or committee meetings.
2. The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.

**6 Local Government (Audit) Regulations 1996 Amended**

1. This regulation amends the *Local Government (Audit) Regulations 1996*.
2. In regulation 13 in the Table:
  - a) under the heading “*Local Government Act 1995*” delete “s. 5.103” and insert:  
s. 5.104
  - b) delete:

<i>Local Government (Rules of Conduct) Regulations 2007</i>		
r.11		

**7 Local Government (Constitution) Regulations 1998 Amended**

1. This regulation amends the *Local Government (Constitution) Regulations 1998*.
2. In Schedule 1 Form 7 delete “*Local Government (Rules of Conduct) Regulations 2007.*” and insert:  
code of conduct adopted by the 3 ..... under section 5.104 of the *Local Government Act 1995*.

## **Schedule 1 – Model Code of Conduct**

[r.3]

### **Division 1 – Preliminary Provisions**

#### **1 Citation**

This is the EMRC Code of Conduct for Council Members, Committee Members and Candidates.

#### **2 Terms Used**

1) In this code –

Act means the Local Government Act 1995;

candidate means a candidate for election as a council member; complaint means a complaint made under clause 11(1); publish includes to publish on a social media platform.

2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

### **Division 2 – General Principles**

#### **3 Overview of Division**

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

#### **4 Personal Integrity**

1) A council member, committee member or candidate should –

- a) act with reasonable care and diligence; and
- b) act with honesty and integrity; and
- c) act lawfully; and
- d) identify and appropriately manage any conflict of interest; and
- e) avoid damage to the reputation of the local government.

2) A council member or committee member should –

- a) act in accordance with the trust placed in council members and committee members; and performance of their role; and
- b) participate in decision making in an honest, fair, impartial and timely manner; and
- c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
- d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

## **5 Relationship with Others**

- 1) A council member, committee member or candidate should –
  - a) treat others with respect, courtesy and fairness; and
  - b) respect and value diversity in the community.
- 2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

## **6 Accountability**

A council member or committee member should –

- a) base decisions on relevant and factually correct information; and
- b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- c) read all agenda papers given to them in relation to council or committee meetings; and
- d) be open and accountable to, and represent, the community in the district.

### **Division 3 – Behaviour**

## **7 Overview of Division**

This Division sets out –

- a) requirements relating to the behaviour of council members, committee members and candidates; and
- b) the mechanism for dealing with alleged breaches of those requirements.

## **8 Personal Integrity**

- 1) A council member, committee member or candidate –
  - a) must ensure that their use of social media and other forms of communication complies with this code; and
  - b) must only publish material that is factually correct.
- 2) A council member or committee member –
  - a) must not be impaired by alcohol or drugs in the performance of their official duties; and
  - b) must comply with all policies, procedures and resolutions of the local government.

## 9 Relationship with Others

A council member, committee member or candidate –

- a) must not bully or harass another person in any way; and
- b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- c) must not use offensive or derogatory language when referring to another person; and
- d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

## 10 Council or Committee Meetings

When attending a council or committee meeting, a council member, committee member or candidate –

- a) must not act in an abusive or threatening manner towards another person; and
- b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- c) must not repeatedly disrupt the meeting; and
- d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- e) must comply with any direction given by the person presiding at the meeting; and
- f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

## 11 Compliant about Alleged Breach

- 1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- 2) A complaint must be made –
  - a) in writing in the form approved by the local government; and
  - b) to a person authorised under subclause (3); and
  - c) within 1 month after the occurrence of the alleged breach.
- 3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.

(4) A complaint must be dealt with under clauses 12 to 15 unless –

(a) the complaint is referred to the Inspector in accordance with subclause (5); and

(b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:

See section 5.105(1) of the Act.

(5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.

(6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the *Local Government (Local Government Inspector) Regulations 2025* regulation 6.

[Clause 11 amended: SL 2025/208 r. 43.]

## 12 Dealing with Compliant

- 1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:

See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

- 2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- 3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- 4) If the local government makes a finding that the alleged breach has occurred, the local government may –
  - a) take no further action; or
  - b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- 5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
  - 6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following –
    - a) engage in mediation;
    - b) undertake counselling;
    - c) undertake training;
    - d) take other action the local government considers appropriate.
- 7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of –
  - a) its finding and the reasons for its finding; and
  - b) if its finding is that the alleged breach has occurred – its decision under subclause (4).

[Clause 12 amended: SL 2025/208 r. 44.]

## 13 Dismissal of Compliant

- 1) The local government must dismiss a complaint if it is satisfied that –
  - a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
  - b) either –
    - i. the behaviour was dealt with by the person presiding at the meeting; or
    - ii. the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- 2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

#### 14 Withdrawal of Compliant

- 1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- 2) The withdrawal of a complaint must be –
  - a) in writing; and
  - b) given to a person authorised under clause 11(3).

#### **14A. Appointment of monitor**

(1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.

(2) If the Inspector appoints a monitor —

(a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and

(b) the local government must comply with the direction.

*[Clause 14A inserted: SL 2025/208 r. 45.]*

#### **14B. Performance of local government's functions under cl. 12 and 13**

(1) The local government's functions under clauses 12 and 13 must be performed by the council.

(2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.

(3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government

—

(a) a member of the council of any local government;

(b) a member of the governing body of any regional subsidiary;

(c) an employee of any local government or regional subsidiary;

(d) an employee of WALGA or the Local Government Professionals Australia (WA);

(e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following —

(i) local governments;

(ii) members of councils;

(iii) employees of local governments.

(4) A resolution made under subclause (3) must include the following —

(a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;

(b) an explanation as to why the council is satisfied as referred to in paragraph (a);

(c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

(5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

[Clause 14B inserted: SL 2025/208 r. 45.]

## 15 Other Provisions about Complaints

- 1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- 2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.

(3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:

See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

[Clause 15 amended: SL 2025/208 r. 46.]

## Division 4 – Rules of Conduct

Notes for this Division:

- 1) Under section ~~5.105(4)~~8A.3(1) of the Act a council member commits a minor-conduct breach if the council member contravenes a rule of conduct. ~~This Section 8A.3(2) of the Act extends this~~ to the contravention of a rule of conduct that occurred when the council member was a candidate.
- 2) A minor-conduct breach is dealt with ~~by a standards panel~~ under ~~section Part 8A Division 5.410~~ of the Act.

[Notes inserted: SL 2025/208 r.47]

## 16 Overview of Division

- 1) This Division sets out rules of conduct for council members and candidates.
- 2) A reference in this Division to a council member includes a council member when acting as a committee member.

## 17 Misuse of Local Government Resources

- 1) In this clause –
  - electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;
  - resources of a local government includes –
    - a) local  
government property; and
    - b) services  
provided, or paid for, by a local government.
- 2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

## **18 Securing Personal Advantage or Disadvantaging Others**

- 1) A council member must not make improper use of their office –
  - a) to gain, directly or indirectly, an advantage for the council member or any other person; or
  - b) to cause detriment to the local government or any other person.
- 2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

## **19 Prohibition against Involvement in Administration**

- 1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- 2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

## **20 Relationship with Local Government Employees**

- 1) In this clause –  
local government employee means a person –
  - a) employed by a local government under section 5.36(1) of the Act; or
  - b) engaged by a local government under a contract for services.
- 2) A council member or candidate must not –
  - a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
  - b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
  - c) act in an abusive or threatening manner towards a local government employee.
- 3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.
- 4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means –
  - a) make a statement that a local government employee is incompetent or dishonest; or
  - b) use an offensive or objectionable expression when referring to a local government employee.
- 5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

## 21 Disclosure of Information

- 1) In the clause –  
closed meeting –

(a) means a ~~council or committee meeting, or a~~ part of a council or committee meeting, that is closed to members of the public under section 5.23(2), (3) or (4), of the Act; and

(b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026;

**confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

**document** includes a part of a document;

**non confidential document** means a document that is not a confidential document.

- 2) A council member must not disclose information that the council member –
  - a) derived from a confidential document; or
  - b) acquired at a closed meeting other than information derived from a non confidential document.
- 3) Subclause (2) does not prevent a council member from disclosing information –
  - a) at a closed meeting; or
  - b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - c) that is already in the public domain; or
  - d) to an officer of the Department; or
  - e) to the Minister; or
  - f) to a legal practitioner for the purpose of obtaining legal advice; or
  - g) if the disclosure is required or permitted by law.

[Clause 21 amended: SL 2025/208 r. 48.]

## 22 Disclosure of Interests

- 1) In this clause – interest –
  - a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
  - b) includes an interest arising from kinship, friendship or membership of an association.
- 2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest –
  - a) in a written notice given to the CEO before the meeting; or
  - b) at the meeting immediately before the matter is discussed.
- 3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.
- 4) Subclause (2) does not apply if a council member fails to disclose an interest because the council member did not know –



- a) that they had an interest in the matter; or
- b) that the matter in which they had an interest would be discussed at the meeting and the council member disclosed the interest as soon as possible after the discussion began.

- 5) If, under subclause (2)(a), a council member discloses an interest in a written notice given to the CEO before a meeting, then –
  - a) before the meeting the CEO must cause the notice to be given to the person who is to preside at the meeting; and
  - b) at the meeting the person presiding must bring the notice and its contents to the attention of the persons present immediately before any matter to which the disclosure relates is discussed.
- 6) Subclause (7) applies in relation to an interest if –
  - a) under subclause (2)(b) or (4)(b) the interest is disclosed at a meeting; or
  - b) under subclause (5)(b) notice of the interest is brought to the attention of the persons present at a meeting.
- 7) The nature of the interest must be recorded in the minutes of the meeting.

### **23 Compliance with Plan Requirement**

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

## Defined Terms

[This is a list of terms defined and the provisions where they are defined. The list is not part of the law.]

<b>Defined Term</b>	<b>Provision(s)</b>
Act .....	Sch. 1 cl. 2(1)
Candidate.....	Sch. 1 cl. 2(1)
Closed Meeting .....	Sch. 1 cl. 21(1)
Complaint .....	Sch. 1 cl. 2(1)
Confidential Document .....	Sch. 1 cl. 21(1)
Document .....	Sch. 1 cl. 21(1)
Electoral Purpose .....	Sch. 1 cl. 17(1)
Interest .....	Sch. 1 cl. 22(1)
Local Government Employee .....	Sch. 1 cl. 20(1)
Non-Confidential Document .....	Sch. 1 cl. 21(1)
Publish .....	Sch. 1 cl. 2(1)
Resources of a Local Government .....	Sch. 1 cl. 17(1)

## Notes

This is a compilation of the *Local Government (Model Code of Conduct) Regulations 2021* and includes amendments made by other written laws. For provisions that have come into operation see the compilation table. For provisions that have not yet come into operation see the uncommenced provisions table.

### Compilation Table

Citation	Published	Commencement
<i>Local Government (Model Code of Conduct) Regulations 2021</i>	SL 2021/15 2 Feb 2021	Pt. 1: 2 Feb 2021 (see r. 2(a)); Regulations other than Pt. 1: 3 Feb 2021 (see r. 2(b) and SL 2021/13 cl. 2)

### Uncommenced provisions table

To view the text of the uncommenced provisions see *Subsidiary legislation as made on the WA Legislation website*.

Citation	Published	Commencement
<i>Local Government Regulations Amendment (Local Government Amendment Act 2024) Regulations 2025 Pt. 6</i>	SL 2025/208 17 Dec 2025	1 Jan 2026 (see r. 2(c))

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page 19



# **Eastern Metropolitan Regional Council (EMRC)**

## **Code of Conduct for Council Members, Committee Members and Candidates**

## Contents

Part 1 - Preliminary .....	1
1 Citation.....	1
2 Commencement.....	1
Part 2 – Model Code of Conduct.....	2
3 Model Code of Conduct (Act s.5.103(1)).....	2
Part 3 – Repeal and Consequential Amendments .....	3
Division 1 – Repeal .....	3
4 Local Government (Rules of Conduct) Regulations 2007 Repealed.....	3
Division 2 – Other Regulations Amended .....	3
5 Local Government (Administration) Regulations 1996 amended.....	3
Part 9A – Minor Breaches by Council Members .....	3
34D Contravention of Local Law as to Conduct (Act s.5.105(1)(b)) .....	3
6 Local Government (Audit) Regulations 1996 Amended.....	3
7 Local Government (Constitution) Regulations 1998 Amended .....	3
Schedule 1 – Model Code of Conduct.....	4
[r.3] 4	
Division 1 – Preliminary Provisions .....	4
1 Citation.....	4
2 Terms Used .....	4
Division 2 – General Principles .....	4
3 Overview of Division .....	4
4 Personal Integrity.....	4
5 Relationship with Others.....	5
6 Accountability.....	5
Division 3 – Behaviour .....	5
7 Overview of Division .....	5
8 Personal Integrity.....	5
9 Relationship with Others.....	6
10 Council or Committee Meetings.....	6
11 Compliant about Alleged Breach.....	6
12 Dealing with Compliant .....	7
13 Dismissal of Compliant .....	8
14 Withdrawal of Compliant.....	8
14A. Appointment of Monitor.....	8
14B. Performance of Local Government's Functions under cl. 12 and 13 .....	8
15 Other Provisions about Complaints.....	9

[Clause 15 amended: SL 2025/208 r. 46.]	Division 4 – Rules of Conduct.....	9
16	Overview of Division .....	9
17	Misuse of Local Government Resources .....	10
18	Securing Personal Advantage or Disadvantaging Others .....	10
19	Prohibition against Involvement in Administration.....	10
20	Relationship with Local Government Employees.....	10
21	Disclosure of Information .....	11
22	Disclosure of Interests .....	12
23	Compliance with Plan Requirement.....	12
	Defined Terms.....	13
	Notes .....	14

# Local Government (Model Code of Conduct) Regulations 2021

## Part 1 - Preliminary

### 1 Citation

These regulations are the *Local Government (Model Code of Conduct) Regulations 2021*.

### 2 Commencement

These regulations come into operation as follows:

- a) Part 1 — on the day on which these regulations are published in the Gazette;
- b) the rest of the regulations — on the day on which the *Local Government Legislation Amendment Act 2019* sections 48 to 51 come into operation.

## Part 2 – Model Code of Conduct

### 3 Model Code of Conduct (Act s.5.103(1))

The model code of conduct for council members, committee members and candidates is set out in Schedule 1

#### 3A. Referral of complaint to Inspector (Act s. 5.105(3))

For the purposes of section 5.105(3) of the Act, a complaint must be referred to the Inspector if the person who is the subject of the complaint has, on at least 2 previous occasions, been found under a local government's adopted code of conduct (as defined in section 8A.2(1) of the Act) to have committed, on or after 1 January 2026, a behavioural breach.

*[Regulation 3A inserted: SL 2025/208 r. 42.]*

**Part 3 – Repeal and Consequential Amendments**

**Division 1 – Repeal**

**4 Local Government (Rules of Conduct) Regulations 2007 Repealed**

The *Local Government (Rules of Conduct) Regulations 2007* are repealed.

**Division 2 – Other Regulations Amended**

**5 Local Government (Administration) Regulations 1996 amended**

1. This regulation amends the *Local Government (Administration) Regulations 1996*.
2. After regulation 34C insert:

**Part 9A – Minor Breaches by Council Members**

**34D Contravention of Local Law as to Conduct (Act s.5.105(1)(b))**

1. In this regulation — local law as to conduct means a local law relating to the conduct of people at council or committee meetings.
2. The contravention of a local law as to conduct is a minor breach for the purposes of section 5.105(1)(b) of the Act.

**6 Local Government (Audit) Regulations 1996 Amended**

1. This regulation amends the *Local Government (Audit) Regulations 1996*.
2. In regulation 13 in the Table:
  - a) under the heading “*Local Government Act 1995*” delete “s. 5.103” and insert:  
s. 5.104
  - b) delete:

<i>Local Government (Rules of Conduct) Regulations 2007</i>		
r.11		

**7 Local Government (Constitution) Regulations 1998 Amended**

1. This regulation amends the *Local Government (Constitution) Regulations 1998*.
2. In Schedule 1 Form 7 delete “*Local Government (Rules of Conduct) Regulations 2007.*” and insert:  
code of conduct adopted by the 3 ..... under section 5.104 of the *Local Government Act 1995*.

## Schedule 1 – Model Code of Conduct

[r.3]

### Division 1 – Preliminary Provisions

#### 1 Citation

This is the EMRC Code of Conduct for Council Members, Committee Members and Candidates.

#### 2 Terms Used

1) In this code –

Act means the Local Government Act 1995;

candidate means a candidate for election as a council member; complaint means a complaint made under clause 11(1); publish includes to publish on a social media platform.

2) Other terms used in this code that are also used in the Act have the same meaning as they have in the Act, unless the contrary intention appears.

### Division 2 – General Principles

#### 3 Overview of Division

This Division sets out general principles to guide the behaviour of council members, committee members and candidates.

#### 4 Personal Integrity

1) A council member, committee member or candidate should –

- a) act with reasonable care and diligence; and
- b) act with honesty and integrity; and
- c) act lawfully; and
- d) identify and appropriately manage any conflict of interest; and
- e) avoid damage to the reputation of the local government.

2) A council member or committee member should –

- a) act in accordance with the trust placed in council members and committee members; and performance of their role; and
- b) participate in decision making in an honest, fair, impartial and timely manner; and
- c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
- d) attend and participate in briefings, workshops and training sessions provided or arranged by the local government in relation to the performance of their role.

## **5 Relationship with Others**

- 1) A council member, committee member or candidate should –
  - a) treat others with respect, courtesy and fairness; and
  - b) respect and value diversity in the community.
- 2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

## **6 Accountability**

A council member or committee member should –

- a) base decisions on relevant and factually correct information; and
- b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
- c) read all agenda papers given to them in relation to council or committee meetings; and
- d) be open and accountable to, and represent, the community in the district.

### **Division 3 – Behaviour**

## **7 Overview of Division**

This Division sets out –

- a) requirements relating to the behaviour of council members, committee members and candidates; and
- b) the mechanism for dealing with alleged breaches of those requirements.

## **8 Personal Integrity**

- 1) A council member, committee member or candidate –
  - a) must ensure that their use of social media and other forms of communication complies with this code; and
  - b) must only publish material that is factually correct.
- 2) A council member or committee member –
  - a) must not be impaired by alcohol or drugs in the performance of their official duties; and
  - b) must comply with all policies, procedures and resolutions of the local government.

## 9 Relationship with Others

A council member, committee member or candidate –

- a) must not bully or harass another person in any way; and
- b) must deal with the media in a positive and appropriate manner and in accordance with any relevant policy of the local government; and
- c) must not use offensive or derogatory language when referring to another person; and
- d) must not disparage the character of another council member, committee member or candidate or a local government employee in connection with the performance of their official duties; and
- e) must not impute dishonest or unethical motives to another council member, committee member or candidate or a local government employee in connection with the performance of their official duties.

## 10 Council or Committee Meetings

When attending a council or committee meeting, a council member, committee member or candidate –

- a) must not act in an abusive or threatening manner towards another person; and
- b) must not make a statement that the member or candidate knows, or could reasonably be expected to know, is false or misleading; and
- c) must not repeatedly disrupt the meeting; and
- d) must comply with any requirements of a local law of the local government relating to the procedures and conduct of council or committee meetings; and
- e) must comply with any direction given by the person presiding at the meeting; and
- f) must immediately cease to engage in any conduct that has been ruled out of order by the person presiding at the meeting.

## 11 Compliant about Alleged Breach

- 1) A person may make a complaint, in accordance with subclause (2), alleging a breach of a requirement set out in this Division.
- 2) A complaint must be made –
  - a) in writing in the form approved by the local government; and
  - b) to a person authorised under subclause (3); and
  - c) within 1 month after the occurrence of the alleged breach.
- 3) The local government must, in writing, authorise 1 or more persons to receive complaints and withdrawals of complaints.
- (4) A complaint must be dealt with under clauses 12 to 15 unless –
  - (a) the complaint is referred to the Inspector in accordance with subclause (5); and
  - (b) the Inspector refers the complaint to be dealt with under Part 8A Division 5 of the Act.

Note for this subclause:

See section 5.105(1) of the Act.

- (5) If the *Local Government (Model Code of Conduct) Regulations 2021* regulation 3A applies to a complaint, a person authorised under subclause (3) must refer the complaint to the Inspector under section 5.105(3) of the Act.
- (6) A complaint must also be dealt with under clauses 12 to 15 if the Inspector refers the complaint to the local government under the *Local Government (Local Government Inspector) Regulations 2025* regulation 6.

*[Clause 11 amended: SL 2025/208 r. 43.]*

## 12 Dealing with Compliant

- 1) After considering a complaint, the local government must, unless it dismisses the complaint under clause 13 or the complaint is withdrawn under clause 14(1), make a finding as to whether the alleged breach the subject of the complaint has occurred.

Note for this subclause:

See also clause 14A in relation to the appointment of a monitor to assist the local government to deal with matters raised by a complaint.

- 2) Before making a finding in relation to the complaint, the local government must give the person to whom the complaint relates a reasonable opportunity to be heard.
- 3) A finding that the alleged breach has occurred must be based on evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- 4) If the local government makes a finding that the alleged breach has occurred, the local government may –
  - a) take no further action; or
  - b) prepare and implement a plan to address the behaviour of the person to whom the complaint relates.
- 5) When preparing a plan under subclause (4)(b), the local government must consult with the person to whom the complaint relates.
- 6) A plan under subclause (4)(b) may include a requirement for the person to whom the complaint relates to do 1 or more of the following –
  - a) engage in mediation;
  - b) undertake counselling;
  - c) undertake training;
  - d) take other action the local government considers appropriate.
- 7) If the local government makes a finding in relation to the complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of –
  - a) its finding and the reasons for its finding; and
  - b) if its finding is that the alleged breach has occurred – its decision under subclause (4).

*[Clause 12 amended: SL 2025/208 r. 44.]*

### **13 Dismissal of Compliant**

- 1) The local government must dismiss a complaint if it is satisfied that –
  - a) the behaviour to which the complaint relates occurred at a council or committee meeting; and
  - b) either –
    - i. the behaviour was dealt with by the person presiding at the meeting; or
    - ii. the person responsible for the behaviour has taken remedial action in accordance with a local law of the local government that deals with meeting procedures.
- 2) If the local government dismisses a complaint, the local government must give the complainant, and the person to whom the complaint relates, written notice of its decision and the reasons for its decision.

### **14 Withdrawal of Compliant**

- 1) A complainant may withdraw their complaint at any time before the local government makes a finding in relation to the complaint.
- 2) The withdrawal of a complaint must be –
  - a) in writing; and
  - b) given to a person authorised under clause 11(3).

#### **14A. Appointment of Monitor**

- (1) The Inspector may appoint a monitor for the local government to assist the local government to deal with matters raised by a complaint.
- (2) If the Inspector appoints a monitor –
  - (a) the Inspector may direct the local government to defer further dealing with the complaint until the monitor reports to the Inspector on the outcome of the monitoring assignment; and
  - (b) the local government must comply with the direction.

*[Clause 14A inserted: SL 2025/208 r. 45.]*

#### **14B. Performance of Local Government's Functions under cl. 12 and 13**

- (1) The local government's functions under clauses 12 and 13 must be performed by the council.
- (2) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a committee of the council comprising council members only to perform a function for and on behalf of the local government.
- (3) Despite subclause (1), the council may, by resolution carried with an absolute majority of the council, authorise a person who is none of the following to perform a function for and on behalf of the local government –
  - (a) a member of the council of any local government;
  - (b) a member of the governing body of any regional subsidiary;
  - (c) an employee of any local government or regional subsidiary;
  - (d) an employee of WALGA or the Local Government Professionals Australia (WA);

- (e) a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following –
  - (i) local governments;
  - (ii) members of councils;
  - (iii) employees of local governments.
- (4) A resolution made under subclause (3) must include the following –
  - (a) a statement to the effect that the council is satisfied that the person being authorised is suitably qualified and experienced to perform the function;
  - (b) an explanation as to why the council is satisfied as referred to in paragraph (a);
  - (c) a statement to the effect that the council is satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.
- (5) Nothing in this clause prevents an employee of the local government from providing, in relation to the performance of a function, any advice or other assistance to the council, a committee authorised under subclause (2) or a person authorised under subclause (3).

*[Clause 14B inserted: SL 2025/208 r. 45.]*

## 15 Other Provisions about Complaints

- 1) A complaint about an alleged breach by a candidate cannot be dealt with by the local government unless the candidate has been elected as a council member.
- 2) The procedure for dealing with complaints may be determined by the local government to the extent that it is not provided for in this Division.
- (3) Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

Note for this clause:

See also section 5.105(4) and (5) of the Act for restrictions on the activities of a person who makes a complaint or who is alleged to have breached a requirement set out in this Division.

### ***[Clause 15 amended: SL 2025/208 r. 46.]*** Division 4 – Rules of Conduct

Notes for this Division:

- 1) Under section 8A.3(1) of the Act a council member commits a conduct breach if the council member contravenes a rule of conduct. Section 8A.3(2) of the Act extends this to the contravention of a rule of conduct that occurred when the council member was a candidate.
- 2) A conduct breach is dealt with under Part 8A Division 5 of the Act.

*[Notes inserted: SL 2025/208 r.47]*

## 16 Overview of Division

- 1) This Division sets out rules of conduct for council members and candidates.
- 2) A reference in this Division to a council member includes a council member when acting as a committee member.

## **17 Misuse of Local Government Resources**

- 1) In this clause –  
electoral purpose means the purpose of persuading electors to vote in a particular way at an election, referendum or other poll held under the Act, the Electoral Act 1907 or the Commonwealth Electoral Act 1918;  
resources of a local government includes –
  - a) local government property; and
  - b) services provided, or paid for, by a local government.
- 2) A council member must not, directly or indirectly, use the resources of a local government for an electoral purpose or other purpose unless authorised under the Act, or by the local government or the CEO, to use the resources for that purpose.

## **18 Securing Personal Advantage or Disadvantaging Others**

- 1) A council member must not make improper use of their office –
  - a) to gain, directly or indirectly, an advantage for the council member or any other person; or
  - b) to cause detriment to the local government or any other person.
- 2) Subclause (1) does not apply to conduct that contravenes section 5.93 of the Act or The Criminal Code section 83.

## **19 Prohibition against Involvement in Administration**

- 1) A council member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- 2) Subclause (1) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

## **20 Relationship with Local Government Employees**

- 1) In this clause –  
local government employee means a person –
  - a) employed by a local government under section 5.36(1) of the Act; or
  - b) engaged by a local government under a contract for services.
- 2) A council member or candidate must not –
  - a) direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee; or
  - b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee; or
  - c) act in an abusive or threatening manner towards a local government employee.
- 3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a council or committee meeting.

- 4) If a council member or candidate, in their capacity as a council member or candidate, is attending a council or committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means –
  - a) make a statement that a local government employee is incompetent or dishonest; or
  - b) use an offensive or objectionable expression when referring to a local government employee.
- 5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

## 21 Disclosure of Information

- 1) In the clause –  
closed meeting –
  - (a) means a part of a council or committee meeting, that is closed to members of the public under section 5.23(2), (3) or (4) of the Act; and
    - (b) includes a council or committee meeting held before 1 January 2026, or a part of a council or committee meeting held before 1 January 2026, that was closed to members of the public under section 5.23(2) of the Act as in force before 1 January 2026:

**confidential document** means a document marked by the CEO, or by a person authorised by the CEO, to clearly show that the information in the document is not to be disclosed;

**document** includes a part of a document;

**non confidential document** means a document that is not a confidential document.

- 2) A council member must not disclose information that the council member –
  - a) derived from a confidential document; or
  - b) acquired at a closed meeting other than information derived from a non confidential document.
- 3) Subclause (2) does not prevent a council member from disclosing information –
  - a) at a closed meeting; or
  - b) to the extent specified by the council and subject to such other conditions as the council determines; or
  - c) that is already in the public domain; or
  - d) to an officer of the Department; or
  - e) to the Minister; or
  - f) to a legal practitioner for the purpose of obtaining legal advice; or
  - g) if the disclosure is required or permitted by law.

*[Clause 21 amended: SL 2025/208 r. 48.]*

## 22 Disclosure of Interests

- 1) In this clause – interest –
  - a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
  - b) includes an interest arising from kinship, friendship or membership of an association.
- 2) A council member who has an interest in any matter to be discussed at a council or committee meeting attended by the council member must disclose the nature of the interest –
  - a) in a written notice given to the CEO before the meeting; or
  - b) at the meeting immediately before the matter is discussed.
- 3) Subclause (2) does not apply to an interest referred to in section 5.60 of the Act.7) The nature of the interest must be recorded in the minutes of the meeting.

## 23 Compliance with Plan Requirement

If a plan under clause 12(4)(b) in relation to a council member includes a requirement referred to in clause 12(6), the council member must comply with the requirement.

## Defined Terms

[This is a list of terms defined and the provisions where they are defined. The list is not part of the law.]

<b>Defined Term</b>	<b>Provision(s)</b>
Act .....	Sch. 1 cl. 2(1)
Candidate.....	Sch. 1 cl. 2(1)
Closed Meeting .....	Sch. 1 cl. 21(1)
Complaint .....	Sch. 1 cl. 2(1)
Confidential Document .....	Sch. 1 cl. 21(1)
Document .....	Sch. 1 cl. 21(1)
Electoral Purpose .....	Sch. 1 cl. 17(1)
Interest .....	Sch. 1 cl. 22(1)
Local Government Employee .....	Sch. 1 cl. 20(1)
Non-Confidential Document .....	Sch. 1 cl. 21(1)
Publish .....	Sch. 1 cl. 2(1)
Resources of a Local Government .....	Sch. 1 cl. 17(1)

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<i>Local Government Regulations Amendment (Local Government Amendment Act 2024) Regulations 2025 Pt. 6</i>	SL 2025/208 17 Dec 2025	1 Jan 2026 (see r. 2(c))

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page 19

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#### 14.6 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2026/04203)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER (D2026/04195)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2026/04196)
3. 2025/2026 COUNCIL TONNAGE COMPARISONS AS AT 28 FEBRUARY 2026 (D2026/04316)

#### **RECOMMENDATION**

That the Council notes the items contained in the Information Bulletin accompanying the 26 March 2026 Ordinary Meeting of Council Agenda.

#### **COUNCIL RESOLUTION**

MOVED

SECONDED

**15 REPORTS OF COMMITTEES**

**15.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 5 MARCH 2026  
(D2026/04183)**

The minutes of the Audit, Risk and Improvement Committee meeting held on 5 March 2026 accompany and form part of this agenda – (refer to section of ‘Reports of Committees’ for Council accompanying this Agenda).

**QUESTIONS**

The Chairperson invites general questions from members on the minutes of the Audit, Risk and Improvement Committee.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit, Risk and Improvement Committee report (Section 15.1).

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED

16      **REPORTS OF DELEGATES**

16.1    MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) MINUTES HELD 18 FEBRUARY 2026  
(D2026/03650)

# Municipal Waste Advisory Council Minutes

Wednesday, 18 February 2026  
Online

## TABLE OF CONTENTS

<b>1</b>	<b>Attendance and Apologies</b> .....	<b>2</b>
1.1	Attendance .....	2
1.2	Apologies .....	2
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>2</b>
<b>3</b>	<b>Procedural Matters</b> .....	<b>2</b>
3.1	MWAC Minutes tabled at WALGA State Council .....	2
<b>4</b>	<b>Minutes of Previous Meeting</b> .....	<b>3</b>
4.1	Confirmation of the previous MWAC Minutes .....	3
<b>5</b>	<b>Business Arising</b> .....	<b>3</b>
<b>6</b>	<b>Decision Items</b> .....	<b>3</b>
6.1	Circular Economy Advocacy Position and Background Paper .....	3
<b>7</b>	<b>Discussion Items</b> .....	<b>5</b>
7.1	MWAC Future Structure .....	5
<b>8</b>	<b>Information Items</b> .....	<b>6</b>
8.1	Policy Statement Review Update .....	6
8.2	Better Practice Document Review Update.....	7
8.3	Inquiry into Solar Panel Reuse and Recycling in Australia.....	7
<b>9</b>	<b>Other General Business</b> .....	<b>8</b>
9.1	Adjustment of Meeting Start Time.....	8
	<b>Next Meeting</b> .....	<b>8</b>

## 1 Attendance and Apologies

### 1.1 ATTENDANCE

Cr Karen Wheatland (Chair) (Melville)	WALGA State Council
Cr Wendy Dickinson (Harvey)	Bunbury Harvey Regional Council
Cr Kathryn Hamilton (Bassendean)	Eastern Metropolitan Regional Council
Mayor Alison Xamon (Vincent)	Mindarie Regional Council
Cr Andrew Sullivan (Fremantle)	Resource Recovery Group
Cr Andrew Maurice (Mosman Park)	Western Metropolitan Regional Council
Cr Lewis Hutton (Joondalup)	WALGA State Council
Cr Laurene Bonza (Dundas)	WALGA State Council
Mr Stuart Devenish (OAG Chair)	Western Metropolitan Regional Council
Mr Nick Edwards	Bunbury Harvey Regional Council
Mr Darrell Monteiro (Serpentine Jarrahdale)	Metropolitan Local Government
Mr Jer Liew	Eastern Metropolitan Regional Council
Mr Dale Coyne (Kalamunda)	Metropolitan Local Government
Ms Josephine Taylor (Busselton)	Non-Metropolitan Local Government
Mr Mark Sewell (Manjimup)	Non-Metropolitan Local Government
Ms Rebecca Brown	MWAC/WALGA
Ms Conor Macgill	MWAC/WALGA
Ms Tazra Hawkins	MWAC/WALGA
Ms Mackenzie Young	MWAC/WALGA
Ms Nicole Matthews	WALGA
Mr Rick Bryant (Gosnells)	Observer

### 1.2 APOLOGIES

Cr Karen Chappel JP	WALGA President
Mr Scott Cairns	Mindarie Regional Council
Cr Natasha Colliver	City of Greater Geraldton
Cr Donelle Buegge (Manjimup)	WALGA State Council
Mr Marten Tielman	Resource Recovery Group

## 2 Acknowledgement of Country

WALGA acknowledges the continuing connection of Aboriginal people to Country, culture and community. We embrace the vast Aboriginal cultural diversity throughout Western Australia, including Boorloo (Perth), on the land of the Whadjuk Noongar People, where WALGA is located and we acknowledge and pay respect to Elders past and present.

WALGA is committed to supporting the efforts of WA Local Governments to foster respectful partnerships and strengthen relationships with local Aboriginal communities.

## 3 Procedural Matters

### 3.1 MWAC MINUTES TABLED AT WALGA STATE COUNCIL

A summary of the Minutes of the Municipal Waste Advisory Council meeting held on Wednesday, 10 December 2025 will be noted at the next WA Local Government Association State Council meeting.

## 4 Minutes of Previous Meeting

### 4.1 CONFIRMATION OF THE PREVIOUS MWAC MINUTES

#### **Municipal Waste Advisory Council Motion**

That the Minutes of the Municipal Waste Advisory Council meeting held on 10 December 2025, be confirmed as a true and accurate record of proceedings.

**Moved: Mayor Alison Xamon**

**Seconded: Cr Lewis Hutton**

**CARRIED**

## 5 Business Arising

Nil.

## 6 Decision Items

### 6.1 CIRCULAR ECONOMY ADVOCACY POSITION AND BACKGROUND PAPER

#### **Municipal Waste Advisory Council Motion**

That the Municipal Waste Advisory Council note the Draft Circular Economy Advocacy Position and Background Paper.

**Moved: Cr Laurene Bonza**

**Seconded: Cr Andrew Sullivan**

**CARRIED**

#### **Executive Summary**

- Following MWAC discussions, WALGA has developed a draft Circular Economy Advocacy Position and Background Paper.
- The Background Paper outlines the legislative and policy environment, identifies current barriers to circular economy, key steps for a circular economy transition and provides an overview of matters which were considered in the development of the draft Advocacy Position

#### **Background**

A circular economy, as defined by the [Ellen MacArthur Foundation](#), is one where products are designed to be reused, repaired, and recycled, minimising waste and maximising resource efficiency. In a circular economy, products and materials are kept in circulation through processes like maintenance, reuse, refurbishment, remanufacture, recycling, and composting rather than being disposed of at the end of their useful life.

WALGA's [Submissions](#) on the review of the State Waste Strategy identified that an overall State Government position on a circular economy for Western Australia is needed. The Submission recommended State Government, in consultation with Local Government, develops a position and plan for a circular economy in Western Australia which includes consideration of costs, benefits and options.

Transition to a circular economy has the potential to reduce cost of living pressures, maximise use of resources and reduce a range of environmental impacts associated with the manufacture, distribution and post consumption management of products.

In drafting the Circular Economy Advocacy Position, WALGA drew on national, international and local circular economy policies and activities to identify the barriers and opportunities to move toward a circular economy in WA. The draft Advocacy Position sets out the actions needed from all levels of Government to change legislation and policies where required, put in place relevant incentives and lead by example.

### **Comment**

WALGA has developed a draft Advocacy Position and Background Paper (**attached**) for consideration by MWAC prior to its release for sector feedback. The proposed draft Advocacy Position contained in the paper is as follows:

1. *Local Government supports the principle of a circular economy and recognises its potential to maximise use of resources and reduce impacts associated with the manufacture, distribution and post consumption management of products.*
2. *Local Government calls on the State Government to:*
  - a. *undertake a detailed study to determine how Western Australia can move to a circular economy*
3. *Local Government calls on the Australian Government to:*
  - a. *establish and maintain a regulated product stewardship framework for all products entering the Australian market*
  - b. *set material design standards to ensure products can be reused, repaired and recycled*
  - c. *implement Right to Repair Legislation, including incentives, training and cost-effective insurance options.*
4. *Local Government calls on the Australian and State Governments to take a collaborative approach to:*
  - a. *identify and remove legislative barriers to enable more circular approaches to procurement*
  - b. *embed circular procurement practices across Government*
  - c. *support and provide incentives for recovered materials infrastructure and market development.*

In previous OAG and MWAC discussions, the groups supported the position, with an emphasis on procurement, investment and repair as key initiatives.

The Circular Economy Advocacy Position and Background Paper will be circulated for public consultation as per the following timeline:

- 18 February: MWAC consideration of Draft Advocacy Position and Background Paper
- 11 March: Advocacy Position and Background Paper released for comment
- 8 April: Comments due from Local Government
- 22 April: MWAC consider updated Advocacy Position
- 30 May: State Council Agenda Items due
- 2 July: State Council consider Advocacy Position

### **Discussion at Municipal Waste Advisory Council meeting**

The Council noted the Circular Economy Discussion Paper and Advocacy Position, identifying the importance of continued advocacy in this area. Key points raised during the discussion included:

- The need for mining companies to better support regional communities with waste management and infrastructure.
- Ensuring resource recovery as a core component of the circular economy, recognising its role in creating value by treating waste as a commodity that contributes to economic activity.
- The increasing shift toward green block chains, puts responsibility (and provides an economic incentive) on mining companies and big producers to invest in a circular economy.
- The importance of Local Government procurement as a way to progress circular economy.

## 7 Discussion Items

### 7.1 MWAC FUTURE STRUCTURE

#### Executive Summary

- The 2025-26 Financial Year will be the final year of MWAC's operation under the current approach.
- WALGA has developed a recommended approach which focuses on ensuring that all Local Government waste management organisations (Regional Councils and Subsidiaries), as well as Local Governments, can continue to effectively engage and contribute to WALGA's waste policy and advocacy work.
- Under this approach MWAC would be wound up and replaced with a Waste Management Advisory Group.
- MWAC feedback on the proposed changes is sought ahead of consideration by WALGA State Council at its May 2026 meeting.

#### For discussion

- Feedback on recommended approach for future MWAC structure.

#### Background

The **attached** Paper proposes a new waste policy advisory and consultative structure with a focus on ensuring that all Local Government waste management organisations (Regional Councils and Subsidiaries) as well as Local Governments can continue to effectively engage and contribute to WALGA's waste policy and advocacy work.

In considering a new structure WALGA is seeking to align with the WALGA Strategic Plan and Governance, current MWAC Project Objectives and satisfy the following objectives:

- Communication and cooperation: open, inclusive, equitable and effective.
- Representation and influence: the shared interest of all Local Government waste management organisations are effectively represented.
- Enduring: high level of engagement with Regional Councils and collaborative work on waste management is maintained long term and not dependent on the number or membership of Regional Councils.
- Consistency: An approach which aligns with other WALGA policy areas and activities.
- Equity: that Regional Councils continue to make a financial contribution to waste management activities, reflective of capacity of organisation.

Under the proposed changes MWAC would be wound up (including both the Council and Officers Advisory Group) and replaced with a Waste Management Advisory Group. This Group would:

- Be a dedicated forum through which all Local Government waste management organisations can provide input into WALGA's waste policy work, including the development of submissions and advocacy positions.
- Include representatives from:
  - metropolitan and non-metropolitan Local Governments – senior staff selected by WALGA (based on an EOI)
  - each Regional Council/Subsidiary – senior staff nominated by the relevant organisation.
- Meet at least four times a year, but more frequently if required to consider particular issues.
- Contribute through the Associate Membership structure, which provides a financial contribution to the policy area:
  - consistent with other Associate Membership categories, this would be calculated based on the band the Regional Council/Subsidiary sits with (with costs anticipated to range from \$5,000 – \$10,000).

The Environment and Waste Policy Team would provide Elected Member insights and advice to State Council on waste policy. State Council would continue to be the decision-making body. Waste would continue to be a core part of WALGA's policy and advocacy work, with current levels of resourcing unchanged.

The next steps in the process are:

- March 2026: State Council provided with update on progress
- May 2026: State Council consider wind up of MWAC and endorsement of new Waste Management Advisory Group
- June 2026: Communication to all Local Governments
- 1 July 2026: New structure and financial arrangements in place
- State Council to consider consequential amendments to the WALGA Corporate Governance Charter and Constitution (timing to be determined).

### **Discussion at Municipal Waste Advisory Council meeting**

The Council supported the proposed new structure, noting that it better reflects the current status of the waste industry, recent changes to Regional Councils and the alignment with the Environment Policy Team. The structure maintains Regional Councils' involvement while improving financial equity.

## **8 Information Items**

### **8.1 POLICY STATEMENT REVIEW UPDATE**

<b>Policy Statement</b>	<b>Status</b>	<b>Timeframe</b>
Circular Economy	Prepared for public consultation	Refer to Item 6.1.
7.7 Waste Management Infrastructure	Review will be part of work on State Waste Infrastructure Plan.	The funding requirements for infrastructure are covered in the <a href="#">7.1 Waste Levy Advocacy Position</a> .
All other Policy Statement Reviews complete, gap analysis of Advocacy Positions scheduled for 2026.		

## 8.2 BETTER PRACTICE DOCUMENT REVIEW UPDATE

Better Practice Document	Status	Timeframe/comment
Events	Complete	Endorsed MWAC April 2025.
Procurement	Complete	Endorsed MWAC October 2025.
Drop-off	Complete	Endorsed MWAC October 2025.
Waste Local Law	In progress	In progress for completion mid 2026.
Charity bin management	In progress	In progress for completion mid 2026.
Shopping Trolley	In progress	Refresh only in 2026.
Better Practice CCTV	In progress	Will be progressed through the Reducing Illegal Dumping Working Group.
Model Process Illegal Dumping	In progress	Will be progressed through the Reducing Illegal Dumping Working Group.
Construction Waste Management Plan Guidelines	In progress	Refresh only in 2026.
Demolition Waste Management Plan Guidelines	In progress	Refresh only in 2026.
Model Process Planning Policy and Explanatory Notes	Pending Initiation	Will be progressed with the WALGA Planning Team.
Subdivision Waste Management Plan Guidelines	Pending Initiation	Refresh only in 2026.
Commercial and Industrial Waste Management Plan Guidelines	Pending Initiation	Refresh only in 2026.
Better Practice Guidelines for Multi Dwelling developments	Pending Initiation	Refresh only in 2026.
Reuse Shops	Pending Initiation	Refresh only in 2026.
Vergeside	Pending Initiation	Rewrite in 2026.

### Discussion at Municipal Waste Advisory Council meeting

WALGA provided the following update on its work addressing illegal dumping:

- The Reducing Illegal Dumping (RID) Working Group was established late last year and will hold its second meeting on Wednesday, 25 February 2026. The Group includes representatives from Local Governments, the Department of Water and Environmental Regulation, the Department of Biodiversity, Conservation and Attractions and Main Roads WA.
- A key action for the Group is for Local Governments to work with DWER to pilot a central reporting system. The system will help establish a baseline for illegal dumping activity and inform potential future funding.

## 8.3 INQUIRY INTO SOLAR PANEL REUSE AND RECYCLING IN AUSTRALIA

- The House of Representatives Standing Committee on Climate Change, Energy, Environment and Water adopted an [inquiry](#) into solar panel reuse and recycling in Australia on 4 February 2026, with Submissions due Friday 27 March 2026.

- WALGA will write to the Inquiry, highlighting the [Product Stewardship Policy Statement](#) and Advocacy Position and the [WALGA Issues Paper on Photovoltaic Product Stewardship](#).

## **9 Other General Business**

### **9.1 ADJUSTMENT OF MEETING START TIME**

The Chair proposed the April and June MWAC meetings commence at 4:30pm. This was agreed.

**Meeting closed at 4:43pm.**

### **Next Meeting**

The next MWAC meeting will be held at 4:30pm, Wednesday, 22 April 2026, online.

**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**18 NEW BUSINESS OF AN URGENT NATURE**

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing Meeting to the Public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**19.1 REGIONAL WASTE COLLECTION SERVICE – SHIRE OF MUNDARING (D2026/04368)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

**19.2 HAZELMERE RESOURCE RECOVERY PARK UPDATE (D2026/04645)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature.

See Confidential Item circulated with the Agenda under Separate Cover.

**RECOMMENDATION [Meeting re-opened to the Public]**

That the meeting be re-opened, the members of the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.

**COUNCIL RESOLUTION(S)**

MOVED SECONDED

Recording of the resolutions passed behind closed doors, namely:

19.1 REGIONAL WASTE COLLECTION SERVICE – SHIRE OF MUNDARING (D2026/04368)

**COUNCIL RESOLUTION(S)**

MOVED SECONDED

19.2 HAZELMERE RESOURCE RECOVERY PARK UPDATE (D2026/04645)

**COUNCIL RESOLUTION(S)**

MOVED SECONDED

**20 FUTURE MEETINGS OF COUNCIL**

The next meeting of Council will be held on Thursday 23 April 2026 (if required) at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.

**Future Meetings 2026**

Thursday	23 April	(if required)	at	EMRC Administration Office
Thursday	28 May	(if required)	at	EMRC Administration Office
Thursday	25 June	(if required)	at	EMRC Administration Office
Thursday	23 July	(if required)	at	EMRC Administration Office
Thursday	27 August	(if required)	at	EMRC Administration Office
Thursday	24 September	(if required)	at	EMRC Administration Office
Thursday	22 October	(if required)	at	EMRC Administration Office
Thursday	26 November		at	EMRC Administration Office

**21 DECLARATION OF CLOSURE OF MEETING**