

# AGENDA

D2026/10544

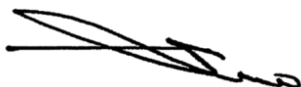
## Ordinary Meeting of Council

25 June 2026

### Notice of Meeting

Dear Councillors

I wish to advise that the next Ordinary Meeting of Council will be held on Thursday, 25 June 2026 at the EMRC Administration Centre, 1st Floor, 226 Great Eastern Highway, Ascot WA 6104 commencing at 6:00pm.



Hua Jer Liew | Acting Chief Executive Officer

19 June 2026

### Please Note

If any Councillor has a query regarding a report item or requires additional information in relation to a report item, please contact the responsible officer (SOURCE OF REPORT) prior to the meeting.

The meeting will be livestreamed in accordance with s.5.23A of the *Local Government Act 1995*. Images and voices may be captured and streamed on the EMRC's website at [www.emrc.org.au](http://www.emrc.org.au). If you have any issues or concerns regarding the livestreaming and recording of meetings, please contact the EMRC Business Support Team.

Public question time will continue as usual and questions may be submitted electronically prior to the meeting, no later than 4.00pm on the day of the meeting to [CouncilEnquiry@emrc.org.au](mailto:CouncilEnquiry@emrc.org.au).



## EMRC Council Members

Cr Filomena Piffaretti	Chairperson	City of Bayswater
Cr Paul Poliwka	Deputy Chairperson	Town of Bassendean
Cr Kathryn Hamilton	EMRC Member	Town of Bassendean
Cr Steven Ostaszewskyj	EMRC Member	City of Bayswater

## EMRC Council Deputies

Cr Jennie Carter	EMRC Deputy Member	Town of Bassendean
Cr Michelle Sutherland	EMRC Deputy Member	City of Bayswater

## Ordinary Meeting of Council 25 June 2026

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**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

**1.1 ACKNOWLEDGEMENT OF COUNTRY**

We wish to acknowledge the traditional custodians of the land, the Whadjuk people of the Noongar Nation and to pay our respects to elders past, present and emerging.

**2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**3 DISCLOSURE OF INTEREST**

**4 ANNOUNCEMENTS BY THE CHAIRPERSON OR PRESIDING MEMBER**

**5 RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**6 PUBLIC QUESTION TIME**

**7 APPLICATIONS FOR LEAVE OF ABSENCE**

**8 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

**9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**9.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 28 MAY 2026**

That the minutes of the Ordinary Meeting of Council held on 28 May 2026 which have been distributed, be confirmed.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**11 QUESTIONS WITHOUT NOTICE**

**12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH MEETINGS MAY BE CLOSED TO THE PUBLIC**

NOTE: Section 5.23(2) of the *Local Government Act 1995*, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following confidential reports are covered in Section 19 of this agenda.

- INTERIM FOGO SUPPLY AGREEMENT
- EAST ROCKINGHAM WASTE TO ENERGY PROJECT UPDATE

**13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING**

Nil

**14 EMPLOYEE REPORTS**

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2026 (D2026/11296)

14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2026 (D2026/11139)

14.3 REVIEW OF COUNCIL POLICIES (D2026/11482)

14.4 APPOINTMENT OF AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)  
INDEPENDENT MEMBERS (D2026/11582)

14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2026/10911)

The Chairperson invites members to withdraw any report items to be dealt with separately.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Employee Reports (Section 14).

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED



## 14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF MAY 2026

D2026/11296

### PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of May 2026 for noting.

### KEY POINT(S)

- As per the requirements of regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, the list of accounts paid during the month of May 2026 is provided for noting.

### RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for the month of May 2026 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$4,573,420.80.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for the month of May 2026 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$12,863.87.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

### BACKGROUND

- 1 Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.
- 2 From 1 September 2023, local governments are required to disclose information about each transaction made on a credit card, debit card or other purchasing cards in accordance with regulation 13A of the *Local Government (Financial Management) Regulations 1996*.

## REPORT

3. The table below summarises the payments drawn on the funds during the month of May 2026. A list detailing the payments made is appended as an attachment 1 to this report.

<b>Municipal Fund</b>	EFT Payments	EFT63794 – EFT64037	
	Cheque Payments	220942 – 220945	
	Payroll EFT	PAY 2026-23, PAY 2026-23.1 & PAY 2026-24	
	Direct Debits		
	➤ Superannuation	DD30413.1 – DD30413.22, DD30414.1 – DD30414.22,	
	➤ Bank Charges	1*MAY26	
	➤ Other	3179 – 3192	\$4,707,647.98
	Less Cancelled EFT's & Cheques	EFT63874, EFT63910 & EFT63934	(134,227.18)
<b>Trust Fund</b>	EFT Payments		Nil
<b>Total</b>			<b>\$4,573,420.80</b>

Summary of Expenditure for the Month of May 2026	
Payroll	\$ 690,775.06
Term Deposit Investments	\$ 1,500,000.00
Capital Expenditure	\$ 531,111.19
Operating Expenditure	
➤ Waste Levy *	\$ Nil
➤ Other	\$ 1,851,534.55
<b>Total</b>	<b>\$ 4,573,420.80</b>

\* Note: The Waste Levy is paid quarterly in July, October, January and April

4. Information about each transaction made on credit cards, debit cards and purchasing cards for the month of May 2026 are detailed in attachment 2 of this report.

<b>Summary of Expenditure on Purchasing Cards and Credit Cards for the Month of May 2026.</b>	
Bunnings Cards	\$ 506.42
Motorpass Cards	\$ 5,496.87
Credit Cards	\$ 6,860.58
<b>Total</b>	<b>\$ 12,863.87</b>

### STRATEGIC/POLICY IMPLICATIONS

5. Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017- 2027 and the Sustainability Strategy.

### FINANCIAL IMPLICATIONS

6. As detailed within the report.

### SUSTAINABILITY IMPLICATIONS

7. Nil

### RISK MANAGEMENT

#### **Risk – Adverse credit rating if creditor accounts are not paid when due**

<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Possible	Insignificant	Low
<b>Action/Strategy</b>		
➤ Ensure timely payment of creditor accounts when they fall due.		

### MEMBER COUNCIL IMPLICATIONS

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean	} Nil
City of Bayswater	

### ATTACHMENT(S)

1. CEO's Delegated Payments List for the Month of May 2026 (D2026/11299)
2. The List of Payments by Employees via purchasing cards including credit cards, debit or other purchasing cards for the Month of May 2026 (D2026/11300)



## VOTING REQUIREMENT

Simple Majority

## RECOMMENDATION(S)

That Council notes:

1. The CEO's list of accounts for month of May 2026 paid under delegated power in accordance with regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 1 to this report totalling \$4,573,420.80.
2. The list of payments by employees via purchasing cards including credit cards, debit or other purchasing cards for month of May 2026 in accordance with regulation 13A(2) of the *Local Government (Financial Management) Regulations 1996*, forming attachment 2 to this report totalling \$12,863.87.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED



## Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF MAY 2026

Cheque / EFT No	Date	Payee	Description	Amount
EFT63794	05/05/2026	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	589.05
EFT63795	05/05/2026	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - POWER POLES & WOOD FINES	3,093.20
EFT63796	05/05/2026	FUELFIX PTY LTD	EQUIPMENT HIRE	707.15
EFT63797	05/05/2026	LOTTERYWEST	REFUND OF BALANCE OF GRANT CONTRIBUTION	15,290.00
EFT63798	05/05/2026	OPS SCREENING & CRUSHING EQUIPMENT P/L	SERVICE AGREEMENT	3,087.50
EFT63799	05/05/2026	PINNACLE HIRE WA PTY LTD	HIRE PLANT	4,985.30
EFT63800	05/05/2026	WEX MOTORPASS	FLEET FUEL PURCHASES	5,496.87
EFT63801	08/05/2026	ABA AUTOMATIC GATES WA	REPAIRS TO GATE - TRANSFER STATION	400.20
EFT63802	08/05/2026	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	740.19
EFT63803	08/05/2026	AREA SAFE PRODUCTS PTY LTD	SITE MAINTENANCE - HRRP	350.90
EFT63804	08/05/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	194.94
EFT63805	08/05/2026	BARFIELD EARTHMOVING (JAYCOURT NOMINEES P/L)	HIRE PLANT	904.64
EFT63806	08/05/2026	BATTERY WORLD MIDLAND - BRAIN POWER INVESTMENTS P/L ATF COW UNIT TRUST T/A	BATTERY PURCHASES	2,108.00
EFT63807	08/05/2026	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	66.00
EFT63808	08/05/2026	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	162.36
EFT63809	08/05/2026	CHOICEONE PTY LTD	LABOUR HIRE	4,264.75
EFT63810	08/05/2026	CME BOILERMAKING PTY LTD	PLANT REPAIRS	2,563.00
EFT63811	08/05/2026	COMMERCIAL CARE	GARDEN MAINTENANCE - BAYWASTE	1,149.50
EFT63812	08/05/2026	COOKE CONTRACTING & MECHANICAL PTY LTD	PLANT REPAIRS	2,464.00
EFT63813	08/05/2026	CROSSLAND & HARDY PTY LTD	QUARTERLY LANDFILL SURVEY	2,777.50
EFT63814	08/05/2026	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	ANNUAL LICENCE FEE	28,459.75
EFT63815	08/05/2026	DMC CLEANING CORPORATION PTY LTD	CLEANING CONSUMABLES	769.78
EFT63816	08/05/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,812.25
EFT63817	08/05/2026	ECO ENVIRONMENTAL (BENFOSTER PTY LTD)	WATER MONITORING CONSUMABLES	9,136.05
EFT63818	08/05/2026	ECOLO WA	ODOUR CONTROL SOLUTIONS	1,738.00
EFT63819	08/05/2026	ENVIRO SWEEP	CLEANING SERVICES - HRRP	5,606.84
EFT63820	08/05/2026	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - WOOD FINES	150.70
EFT63821	08/05/2026	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	162.33
EFT63822	08/05/2026	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	3,475.84
EFT63823	08/05/2026	HOSEFORCE PTY LTD	PLANT REPAIRS	113.47
EFT63824	08/05/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	25,627.97
EFT63825	08/05/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	4,694.34
EFT63826	08/05/2026	ONETRAK PTY LTD	PLANT REPAIRS	5,095.82
EFT63827	08/05/2026	PERTH QUALITY SERVICES	CLEANING SERVICES - HRRP	1,645.00
EFT63828	08/05/2026	PIRTEK MALAGA - JH FLUID TRANSFER SOLUTIONS T/AS	PLANT REPAIRS	738.73
EFT63829	08/05/2026	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATION	831.60
EFT63830	08/05/2026	RUDD INDUSTRIAL	HARDWARE SUPPLIES	294.54
EFT63831	08/05/2026	SITE SAFE SECURITY	MONTHLY RENTAL - SECURITY SYSTEM FOR TRANSFER STATION	2,481.71
EFT63832	08/05/2026	SPUDS GARDENING SERVICES	GROUND MAINTENANCE & WEED CONTROL AT RED HILL	5,049.00
EFT63833	08/05/2026	TELSTRA LIMITED	TELEPHONE EXPENSES	1,361.76
EFT63834	08/05/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	44.55
EFT63835	08/05/2026	TRANEN PTY LTD	REVEGETATION - RED HILL	4,048.00
EFT63836	08/05/2026	TRUCK CENTRE (WA) PTY LTD	PLANT REPAIRS	1,435.94
EFT63837	08/05/2026	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	PLANT REPAIRS	294.25
EFT63838	08/05/2026	TWISTECH - GREG WOOD	REPAIR FENCE - HRRP	4,286.63
EFT63839	08/05/2026	WEST - SURE GROUP PTY LTD	COURIER SERVICE	186.30
EFT63840	08/05/2026	WESTRAC EQUIPMENT PTY LTD	PLANT MAINTENANCE - ON-LINE DIAGNOSIS	369.60



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF MAY 2026

Cheque / EFT No	Date	Payee	Description	Amount
EFT63841	08/05/2026	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	283.70
EFT63842	08/05/2026	WORK CLOBBER	PROTECTIVE CLOTHING	153.00
EFT63843	12/05/2026	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - HRRP	2,887.50
EFT63844	12/05/2026	AMALGAM RECRUITMENT	LABOUR HIRE	557.04
EFT63845	12/05/2026	PAYG PAYMENTS	PAYG TAXATION PAYMENT	96,436.00
EFT63846	12/05/2026	PAYWISE PTY LTD	EMPLOYEE DEDUCTION	593.50
EFT63847	12/05/2026	POSITIVE SALARY PACKAGING - JJCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	792.30
EFT63848	12/05/2026	SYNERGY	ELECTRICITY CHARGES - HRRP	2,602.97
EFT63849	12/05/2026	TALIS CONSULTANTS	CONSULTING FEE - CELLS CONSTRUCTION	1,584.00
EFT63850	12/05/2026	WESTRAC EQUIPMENT PTY LTD	SERVICE AGREEMENT	2,385.67
EFT63851	15/05/2026	ABLE SALES	PLANT PARTS	90.00
EFT63852	15/05/2026	ADT SECURITY	SECURITY MONITORING - ASCOT PLACE	141.30
EFT63853	15/05/2026	AIRWELL GROUP PTY LTD	DRAINAGE REPAIRS	6,655.00
EFT63854	15/05/2026	AJL PLUMBING & GAS	PLUMBING SERVICES	627.00
EFT63855	15/05/2026	ALLIGHTSYKES PTY LTD	EQUIPMENT MAINTENANCE - WWtE	623.15
EFT63856	15/05/2026	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL - TRANSFER STATION	352.00
EFT63857	15/05/2026	ALLROADS TRANSPORT ENGINEERS	PLANT PARTS	315.50
EFT63858	15/05/2026	ALLWEST PLANT HIRE	PLANT & LABOUR HIRE	107,409.08
EFT63859	15/05/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	129.96
EFT63860	15/05/2026	CBC AUSTRALIA PTY LTD (WA DIVISION)	PLANT PARTS	90.77
EFT63861	15/05/2026	CHOICEONE PTY LTD	LABOUR HIRE	4,230.63
EFT63862	15/05/2026	CME BOILERMAKING PTY LTD	PLANT PARTS	4,218.50
EFT63863	15/05/2026	CONQUEST EQUIPMENT TECHNOLOGIES PTY LTD	HIRE PLANT	8,820.08
EFT63864	15/05/2026	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS	704.00
EFT63865	15/05/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	1,797.75
EFT63866	15/05/2026	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	199.50
EFT63867	15/05/2026	FOSTER PLUMBING AND GAS	QUARTERLY SERVICE - HRRP	770.00
EFT63868	15/05/2026	FUCHS LUBRICANTS (AUSTRALASIA) PTY LTD	GREASE PURCHASES	5,775.00
EFT63869	15/05/2026	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	5,041.07
EFT63870	15/05/2026	HERCULES MOBILES PTY LTD	EQUIPMENT HIRE	220.00
EFT63871	15/05/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	25,861.89
EFT63872	15/05/2026	JAYLON INDUSTRIES PTY LTD	SAFETY SUPPLIES	368.50
EFT63873	15/05/2026	JMD FABRICATION GROUP T/A THE SEVEN MANUFACTURING PTY LTD	PLANT REPAIRS	1,146.75
EFT63874	15/05/2025	JRM RESOURCES	HIRE PLANT	131,874.60
EFT63875	15/05/2026	LIEBHERR AUSTRALIA PTY LTD	PLANT REPAIRS	2,186.42
EFT63876	15/05/2026	MAJOR MOTORS PTY LTD	VEHICLE SERVICE	2,903.94
EFT63877	15/05/2026	MARKET CREATIONS AGENCY	IT SUPPORT	1,870.00
EFT63878	15/05/2026	MIDWAY FORD (WA)	VEHICLE SERVICE	485.00
EFT63879	15/05/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	7,938.51
EFT63880	15/05/2026	NAPA	PLANT PARTS	222.20
EFT63881	15/05/2026	ODOUR CONTROL SYSTEMS INTERNATIONAL LTD	DAILY COVER	31,920.00
EFT63882	15/05/2026	PERTH QUALITY SERVICES	CLEANING SERVICES AT TRANSFER STATION	700.00
EFT63883	15/05/2026	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	1,912.77
EFT63884	15/05/2026	PROSPEC GROUP PTY LTD	REFUND OF DUPLICATE PAYMENT	85.40
EFT63885	15/05/2026	REMONDIS AUSTRALIA PTY LTD T/A REMONDIS IMS	REFUND OF DUPLICATE PAYMENT	6,084.10
EFT63886	15/05/2026	RENTOKIL INITIAL PTY LTD	PEST CONTROL - ASCOT PLACE	1,751.44
EFT63887	15/05/2026	SETON AUSTRALIA - BRADY AUSTRALIA PTY LTD T/AS	SAFETY SUPPLIES	99.11



Eastern Metropolitan Regional Council

CEO's DELEGATED PAYMENT LIST  
FOR THE MONTH OF MAY 2026

Cheque / EFT No	Date	Payee	Description	Amount
EFT63888	15/05/2026	SONIC HEALTHPLUS PTY LTD	EMPLOYMENT MEDICAL	189.20
EFT63889	15/05/2026	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	660.00
EFT63890	15/05/2026	SYNERGY	ELECTRICITY CHARGES - RED HILL	12,998.82
EFT63891	15/05/2026	TRANEN PTY LTD	REVEGETATION - RED HILL	3,567.30
EFT63892	15/05/2026	TURNSTONE PRODUCTS	BIN LINERS	1,160.72
EFT63893	15/05/2026	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	SERVICE PLANT	2,700.50
EFT63894	15/05/2026	TWISTECH - GREG WOOD	REPAIRS TO C & I BUILDING	376.20
EFT63895	15/05/2026	WESTRAC EQUIPMENT PTY LTD	PLANT REPAIRS	812.72
EFT63896	15/05/2026	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	524.25
EFT63897	15/05/2026	WURTH AUSTRALIA PTY LTD	HARDWARE SUPPLIES	1,412.93
EFT63898	19/05/2026	CHIDLOW WATER CARRIERS	WATER SUPPLIES - RED HILL	300.00
EFT63899	19/05/2026	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	405.35
EFT63900	19/05/2026	CSE CROSSCOM PTY LTD	TWO-WAY RADIO LEASING FEE	3,341.80
EFT63901	19/05/2026	EUROFINS ARL PTY LTD T/AS EUROFINS	SAMPLE TESTING - CLASS III MATERIAL	1,894.29
EFT63902	19/05/2026	FOSTER PLUMBING AND GAS	QUARTERLY SERVICE - HRRP	825.00
EFT63903	19/05/2026	JRM RESOURCES	HIRE PLANT	131,874.60
EFT63904	19/05/2026	LUNCH AT SUE'S	CATERING FOR STAFF - RED HILL	443.30
EFT63905	19/05/2026	R & R EXCAVATING	HIRE PLANT - RWCS	528.00
EFT63906	20/05/2026	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	121.00
EFT63907	20/05/2026	BIANCA SANDRI ADVISORY	CONSULTING FEE - HR	2,300.00
EFT63908	20/05/2026	BP AUSTRALIA PTY LTD	FUEL PURCHASES	148,356.45
EFT63909	20/05/2026	DEPUTY COMMISSIONER OF TAXATION	GST PAYMENT	430,942.00
EFT63910	20/05/2026	ELEMENT CONSTRUCTION WA PTY LTD	REFUND OF DUPLICATE PAYMENT	167.40
EFT63911	20/05/2026	MOORE AUSTRALIA	STAFF TRAINING	2,310.00
EFT63912	20/05/2026	SYNERGY	ELECTRICITY CHARGES - HRRP	5,431.02
EFT63913	20/05/2026	TECO AUSTRALIA PTY LTD	REFUND OF CREDIT BALANCE	214.50
EFT63914	20/05/2026	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	7,411.14
EFT63915	22/05/2026	ADVANCED LIQUID WASTE - ANTHONY WALSH ATF 88 FAMILY TRUST T/A	LIQUID WASTE MANAGEMENT - RED HILL	1,375.42
EFT63916	22/05/2026	AIR FILTER DRY CLEAN SYSTEMS WA	CLEAN & SERVICES FILTERS	375.05
EFT63917	22/05/2026	ALL INDUSTRIES ELECTRICAL PTY LTD	BUILDING MAINTENANCE - HRRP	1,045.00
EFT63918	22/05/2026	ALLIED SECURITY T/A VICPRO SECURITY PTY LTD	SECURITY MONITORING - RED HILL	207.90
EFT63919	22/05/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	129.96
EFT63920	22/05/2026	CHOICEONE PTY LTD	LABOUR HIRE	5,683.22
EFT63921	22/05/2026	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	3,646.50
EFT63922	22/05/2026	COMMERCIAL CARE	GARDEN MAINTENANCE - HRRP	3,052.50
EFT63923	22/05/2026	CSE CROSSCOM PTY LTD	TWO-WAY RADIO LEASING FEE	3,341.80
EFT63924	22/05/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,265.82
EFT63925	22/05/2026	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - RED HILL & TRANSFER STATION	699.69
EFT63926	22/05/2026	ELEMENT CONSTRUCTION WA PTY LTD	REFUND OF DUPLICATE PAYMENT	167.40
EFT63927	22/05/2026	EUROFINS ARL PTY LTD T/AS EUROFINS	WATER ANALYSIS - HRRP	605.31
EFT63928	22/05/2026	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	577.50
EFT63929	22/05/2026	GROENEVELD AUSTRALIA P/L	PLANT PARTS	4,789.82
EFT63930	22/05/2026	HAYS SPECIALIST RECRUITMENT	LABOUR HIRE	3,904.42
EFT63931	22/05/2026	HOSEFORCE PTY LTD	HYDRAULIC HOSE SUPPLIES	238.87
EFT63932	22/05/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	31,744.45
EFT63933	22/05/2026	INSTANT WEIGHT PTY LTD T/A INSTANT WEIGHING	PLANT CALLIBARATION	502.43
EFT63934	22/05/2026	KOMATSU AUSTRALIA P/L	SERVICE AGREEMENT	2,185.18



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EFT63935	22/05/2026	MARK DIGITAL PRINT SOLUTIONS	SAFETY SUPPLIES	951.50
EFT63936	22/05/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	7,250.42
EFT63937	22/05/2026	MUNDARING TYREPOWER T/A RACADAGE P/L	TYRE REPLACEMENTS	688.00
EFT63938	22/05/2026	PERTH IVECO - WA BUS & EV SOLUTIONS PTY LTD	PLANT PARTS	1,773.31
EFT63939	22/05/2026	PINNACLE HIRE WA PTY LTD	PLANT PARTS	7,961.57
EFT63940	22/05/2026	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	447.33
EFT63941	22/05/2026	PSQ GROUP	UPDATING OF ON HOLD MUSIC - HRRP	297.00
EFT63942	22/05/2026	QUIK GAS RECOVERY	DEGAS OF FRIDGES - TRANSFER STATION	1,003.20
EFT63943	22/05/2026	RELOCATIONS WA PTY LTD - SP & PG BLACKWELL FAMILY TRUST T/AS	FURNITURE RELOCATION - HRRP	3,168.00
EFT63944	22/05/2026	SNAPPER DISPLAY SYSTEMS T/A ARMTHYS PTY LTD	OFFICE SUPPLIES	172.00
EFT63945	22/05/2026	SWAN FIRE SERVICES	INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP	3,602.50
EFT63946	22/05/2026	SWAN TOWING SERVICES PTY LTD ATF THE SWAN TOWING TRUST	PLANT TRANSPORTATION COST	308.00
EFT63947	22/05/2026	TALLOMAN - DERBY INDUSTRIES P/L T/A	LICENCE FEE AGREEMENT	10,000.00
EFT63948	22/05/2026	TELSTRA LIMITED	TELEPHONE EXPENSES	5,335.37
EFT63949	22/05/2026	TIM DAVIES LANDSCAPING PTY LTD (TDL)	GARDEN MAINTENANCE - ASCOT PLACE	1,189.80
EFT63950	22/05/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	220.45
EFT63951	22/05/2026	TRUCK CENTRE (WA) PTY LTD	PLANT PARTS	2,516.95
EFT63952	22/05/2026	TRUCKLINE - SPECIALIST WHOLESALERS PTY LTD T/AS	REPAIR KIT FOR PLANT	959.51
EFT63953	22/05/2026	TUTT BRYANT EQUIPMENT (BT EQUIPMENT PTY LTD)	SERVICE AGREEMENT	1,745.11
EFT63954	22/05/2026	TWISTECH - GREG WOOD	SITE MAINTENANCE - RED HILL	767.80
EFT63955	22/05/2026	VISION INTELLIGENCE PTY LTD	CAMERA HIRE	5,292.68
EFT63956	22/05/2026	WA DOOR & DOCKING SOLUTIONS PTY LTD	REPAIRS TO DOOR - WTS	687.50
EFT63957	22/05/2026	WESTRAC EQUIPMENT PTY LTD	PLANT MAINTENANCE - ON-LINE ORDER SUBSCRIPTION	1,650.00
EFT63958	22/05/2026	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	4,092.00
EFT63959	22/05/2026	WINC AUSTRALIA PTY LTD	STATIONERY & CONSUMABLES	385.85
EFT63960	22/05/2026	WREN OIL	WASTE OIL REMOVAL - TRANSFER STATION	308.00
EFT63961	26/05/2026	GREENS ELECTRICAL SERVICE	ELECTRICAL MAINTENANCE - RED HILL	657.75
EFT63962	26/05/2026	KOMATSU AUSTRALIA P/L	SEVICE AGREEMENT	2,185.18
EFT63963	26/05/2026	PAYG PAYMENTS	PAYG TAXATION PAYMENT	88,684.00
EFT63964	26/05/2026	PERTH ENERGY PTY LTD	GAS USAGE - HRRP	353.04
EFT63965	26/05/2026	POSITIVE SALARY PACKAGING - JCT PACKAGING PTY LTD T/A	EMPLOYEE DEDUCTION	792.30
EFT63966	26/05/2026	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	1,320.00
EFT63967	29/05/2026	ACCESS EQUIPMENT GROUP PTY LTD	HIRE PLANT	1,213.87
EFT63968	29/05/2026	AJL PLUMBING & GAS	PLUMBING SERVICES	1,562.00
EFT63969	29/05/2026	ALL INDUSTRIES ELECTRICAL PTY LTD	ELECTRICAL MAINTENANCE - HRRP	47,795.00
EFT63970	29/05/2026	ALLIED SECURITY T/A VICPRO SECURITY PTY LTD	SECURITY MONITORING - RED HILL	5,188.94
EFT63971	29/05/2026	ALLPEST - ROL-WA PTY LTD T/AS	PEST CONTROL - HRRP	1,012.00
EFT63972	29/05/2026	ALLROADS TRANSPORT ENGINEERS	PLANT PARTS	878.24
EFT63973	29/05/2026	ALLWEST PLANT HIRE	PLANT & LABOUR HIRE	46,277.00
EFT63974	29/05/2026	ALSCO PERTH	CLEANING CONSUMABLES - TRANSFER STATION	48.13
EFT63975	29/05/2026	AUSSIE NATURAL SPRING WATER	BOTTLED WATER	119.13
EFT63976	29/05/2026	AUSTRALIA AND NEW ZEALAND RECYCLING PLATFORM LTD	CONTRIBUTION TO TECH COLLECT E WASTE PROGRAM COLLECTION & DISPOSAL COSTS	891.53
EFT63977	29/05/2026	AUSTRALIA POST - ASCOT PLACE	POSTAL CHARGES	151.80
EFT63978	29/05/2026	AX FASTENERS	PLANT PARTS	263.59
EFT63979	29/05/2026	B&J CATALANO PTY LTD	STAGE 19 CELL CONSTRUCTION	493,240.62
EFT63980	29/05/2026	BARDAP HYDRAULICS - ZONE RESOURCE SERVICES PTY LTD T/A	PLANT PARTS	2,574.00
EFT63981	29/05/2026	BAYSWATER AUTO DETAILERS	POOL VEHICLE CLEANING	319.00



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EFT63982	29/05/2026	BEE JAYS CANVAS PTY LTD	PLANT REPAIRS	1,182.50
EFT63983	29/05/2026	BIN BATH AUSTRALIA PTY LTD	BIN CLEANING	72.38
EFT63984	29/05/2026	BLUE FORCE PTY LTD	MONITORING FIRE PUMP - HRRP	162.36
EFT63985	29/05/2026	BOSORIMA TAS MAIL PLUS PERTH	MAIL SERVICE	512.18
EFT63986	29/05/2026	BUNNINGS GROUP LTD	HARDWARE SUPPLIES	506.42
EFT63987	29/05/2026	CHC HIRE PTY LTD	HIRE OF SUPALOO	424.28
EFT63988	29/05/2026	CHOICEONE PTY LTD	LABOUR HIRE	4,856.18
EFT63989	29/05/2026	CIVIL AUTO ELECTRICS PTY LTD	PLANT REPAIRS	884.95
EFT63990	29/05/2026	CJD EQUIPMENT PTY LTD	PLANT REPAIRS	27,641.43
EFT63991	29/05/2026	CME BOILERMAKING PTY LTD	PLANT REPAIRS	4,570.50
EFT63992	29/05/2026	COMPU-STOR	IT BACKUP DATA SERVICES	1,411.47
EFT63993	29/05/2026	CTI COURIERS PTY LTD	COURIER SERVICE	521.52
EFT63994	29/05/2026	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (DWER)	WASTE TRACKING FORMS	572.00
EFT63995	29/05/2026	DMC CLEANING CORPORATION PTY LTD	CLEANING SERVICES AT VARIOUS SITES	6,525.56
EFT63996	29/05/2026	DRAKE AUSTRALIA PTY LTD	LABOUR HIRE	2,265.82
EFT63997	29/05/2026	ELAN ENERGY MATRIX	TYRE DISPOSAL COSTS - TRANSFER STATION	46.90
EFT63998	29/05/2026	ENVIRO SWEEP	SITE SWEEPING - HRRP	3,500.24
EFT63999	29/05/2026	FLEET DYNAMICS PTY LTD	MONTHLY EQUIPMENT HIRE FEE	217.80
EFT64000	29/05/2026	FUELFIX PTY LTD	EQUIPMENT HIRE	730.72
EFT64001	29/05/2026	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD	PHOTOCOPIER MAINTENANCE & SUPPLIES	578.57
EFT64002	29/05/2026	GRANT KOZMA	STAFF REIMBURSEMENT	5.80
EFT64003	29/05/2026	HOSEFORCE PTY LTD	HYDRAULIC HOSE SUPPLIES	420.29
EFT64004	29/05/2026	INDUSTRIAL RECRUITMENT PARTNERS	LABOUR HIRE	26,861.44
EFT64005	29/05/2026	INTEGRATED ICT	IT SUPPORT	7,464.04
EFT64006	29/05/2026	KOMATSU AUSTRALIA P/L	SERVICE AGREEMENT	748.77
EFT64007	29/05/2026	LKEA PTY LTD (KOMPTech SPECIFIC COMPANY)	PLANT PARTS	3,231.22
EFT64008	29/05/2026	LUNCH AT SUE'S	CATERING FOR STAFF - RED HILL	133.10
EFT64009	29/05/2026	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	275.88
EFT64010	29/05/2026	ARA ELECTRICAL WA PTY LTD	GREASE PURCHASES - GRINDER	7,869.40
EFT64011	29/05/2026	MIDALIA STEEL (ONESTEEL)	PLANT PARTS	175.45
EFT64012	29/05/2026	MIDLAND STEEL FABRICATION - RASON HOLDINGS P/L AS TRUSTEE FOR THE MIDLAND STEEL TRUST	GRINDER PARTS	25,346.20
EFT64013	29/05/2026	MIDWAY FORD (WA)	VEHICLE SERVICE	989.00
EFT64014	29/05/2026	MILLS OAKLEY	LEGAL ADVICE	5,986.20
EFT64015	29/05/2026	MILLS RECRUITMENT - MILLS CORPORATION PTY LTD T/AS	LABOUR HIRE	5,941.43
EFT64016	29/05/2026	NAPA	PLANT PARTS	841.50
EFT64017	29/05/2026	OEM GROUP 2006 PTY LTD	PLANT PARTS	607.66
EFT64018	29/05/2026	PINNACLE HIRE WA PTY LTD	HIRE PLANT	3,241.87
EFT64019	29/05/2026	PIRTEK MIDLAND (M & B HYDRAULICS PTY LTD)	HYDRAULIC HOSE SUPPLIES	501.82
EFT64020	29/05/2026	PRUDENTIAL INVESTMENT SERVICES CORP P/L	INVESTMENT ADVISORY SERVICES	1,925.00
EFT64021	29/05/2026	PSQ GROUP	MONTHLY PHONE EXPENSES - ASCOT PLACE	2,759.02
EFT64022	29/05/2026	PUREARTH - RIVER NOMINEES PTY LTD T/A	PROCESSING COSTS - FOGO	52,321.75
EFT64023	29/05/2026	SITE SAFE SECURITY	MONTHLY RENTAL - SECURITY SYSTEM FOR TRANSFER STATION	2,481.71
EFT64024	29/05/2026	SWAN FIRE SERVICES	INSPECTION AND SERVICE TO ALL FIRE FIGHTING EQUIPMENT AT HRRP	1,577.81
EFT64025	29/05/2026	SYNERGY	ELECTRICITY CHARGES - ASCOT PLACE	6,065.26
EFT64026	29/05/2026	TALIS CONSULTANTS	CONSULTING FEE - CLASS III - RED HILL	7,082.90
EFT64027	29/05/2026	TELSTRA LIMITED	TELEPHONE EXPENSES	42.76
EFT64028	29/05/2026	TENDERLINK	PUBLIC TENDER	184.80



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EFT64029	29/05/2026	TOTALLY WORKWEAR MIDLAND	PROTECTIVE CLOTHING	592.16
EFT64030	29/05/2026	TRILLION TREES	PURCHASE OF TUBESTOCK - CLASS III REHABILITATION	1,647.25
EFT64031	29/05/2026	WA SAFETY PRODUCTS	SAFETY SUPPLIES	440.10
EFT64032	29/05/2026	WASTETRANS WA - APPALA HOLDINGS PTY LTD T/AS	PRODUCT TRANSPORTATION COSTS	22,446.88
EFT64033	29/05/2026	WATERLOGIC AUSTRALIA PTY LTD	EQUIPMENT RENTAL & SERVICE FEE	945.93
EFT64034	29/05/2026	WEST - SURE GROUP PTY LTD	COURIER SERVICE	565.45
EFT64035	29/05/2026	WESTRAC EQUIPMENT PTY LTD	SERVICE AGREEMENT AND PLANT PARTS	4,589.00
EFT64036	29/05/2026	WILLIAMS & HUGHES PTY LTD	LEGAL ADVICE	1,010.40
EFT64037	29/05/2026	WREN OIL	WASTE OIL REMOVAL - TRANSFER STATION	682.00
220942	12/05/2026	EMRC PETTY CASH - COPPIN ROAD	PETTY CASH RECOUP	159.75
220943	12/05/2026	EMRC PETTY CASH - HAZELMERE	PETTY CASH RECOUP	346.45
220944	12/05/2026	EMRC PETTY CASH - MATHIESON ROAD	PETTY CASH RECOUP	13.10
220945	12/05/2026	EMRC PETTY CASH - RED HILL	PETTY CASH RECOUP	64.65
PAY 2026-23	6/05/2026	PAYROLL	PAYROLL	280,928.65
PAY 2026-23.1	14/05/2026	PAYROLL	PAYROLL	11,916.54
PAY 2026-24	20/05/2026	PAYROLL	PAYROLL	265,082.87
1*MAY26	1/05/2026	BANK CHARGES	BANK FEES AND CHARGES	2,882.68
DD30413.1	03/05/2026	AWARE SUPER PTY LTD	SUPERANNUATION	24,945.64
DD30413.2	03/05/2026	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	1,566.13
DD30413.3	03/05/2026	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,554.53
DD30413.4	03/05/2026	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	4,094.85
DD30413.5	03/05/2026	AMP SUPER FUND	SUPERANNUATION	661.85
DD30413.6	03/05/2026	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,115.26
DD30413.7	03/05/2026	MERCER SMART SUPER PLAN	SUPERANNUATION	434.81
DD30413.8	03/05/2026	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	1,309.20
DD30413.9	03/05/2026	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	677.52
DD30413.10	03/05/2026	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	524.18
DD30413.11	03/05/2026	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	451.35
DD30413.12	03/05/2026	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,677.76
DD30413.13	03/05/2026	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	559.21
DD30413.14	03/05/2026	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	677.64
DD30413.15	03/05/2026	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER)	SUPERANNUATION	661.89
DD30413.16	03/05/2026	PANORAMA SUPER	SUPERANNUATION	923.20
DD30413.17	03/05/2026	AUSTRALIAN SUPER	SUPERANNUATION	12,349.13
DD30413.18	03/05/2026	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	5,301.39
DD30413.19	03/05/2026	MLC SUPER FUND	SUPERANNUATION	994.14
DD30413.20	03/05/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	3,532.08
DD30413.21	03/05/2026	CBUS INDUSTRY SUPER	SUPERANNUATION	3,666.90
DD30413.22	03/05/2026	HUB24 SUPER FUND	SUPERANNUATION	381.67
DD30414.1	17/05/2026	AWARE SUPER PTY LTD	SUPERANNUATION	25,669.54
DD30414.2	17/05/2026	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE (PERSONAL SUPER)	SUPERANNUATION	1,502.91
DD30414.3	17/05/2026	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST SUPER)	SUPERANNUATION	1,501.90
DD30414.4	17/05/2026	AMP SUPER FUND	SUPERANNUATION	875.28
DD30414.5	17/05/2026	THE TRUSTEE FOR DEN HAAN SUPER FUND	SUPERANNUATION	1,107.13
DD30414.6	17/05/2026	MERCER SMART SUPER PLAN	SUPERANNUATION	438.75
DD30414.7	17/05/2026	MY NORTH SUPER (THE TRUSTEE FOR WEALTH PERSONAL SUPERANNUATION & PENSION FUND)	SUPERANNUATION	837.18
DD30414.8	17/05/2026	COLONIAL FIRST STATE FIRSTCHOICE (EMPLOYER SUPER)	SUPERANNUATION	1,378.30



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DD30414.9	17/05/2026	PLUM SUPERANNUATION FUND ( MLC )	SUPERANNUATION	736.96
DD30414.10	17/05/2026	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION	479.93
DD30414.11	17/05/2026	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION	405.73
DD30414.12	17/05/2026	AMP FLEXIBLE LIFETIME SUPER	SUPERANNUATION	1,611.54
DD30414.13	17/05/2026	RETIREMENT PORTFOLIO SERVICE (ANZ SMART CHOICE SUPER)	SUPERANNUATION	559.38
DD30414.14	17/05/2026	THE TRUSTEE FOR BRUCE SMSF	SUPERANNUATION	682.30
DD30414.15	17/05/2026	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD (GESB SUPER)	SUPERANNUATION	662.81
DD30414.16	17/05/2026	PANORAMA SUPER	SUPERANNUATION	923.20
DD30414.17	17/05/2026	AUSTRALIAN SUPER	SUPERANNUATION	11,639.15
DD30414.18	17/05/2026	HOSTPLUS SUPERANNUATION FUND	SUPERANNUATION	5,255.60
DD30414.19	17/05/2026	MLC SUPER FUND	SUPERANNUATION	994.14
DD30414.20	17/05/2026	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION	3,824.01
DD30414.21	17/05/2026	CBUS INDUSTRY SUPER	SUPERANNUATION	3,319.26
DD30414.22	17/05/2026	HUB24 SUPER FUND	SUPERANNUATION	381.67
3179	13/05/2026	SHIRE OF NORTHAM	AVON DESCENT 2025	29,700.00
3180	08/05/2026	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY ACMA	ANNUAL LICENCE RENEWAL FOR APPARATUS AT RED HILL & BAYWASTE	222.00
3181	11/05/2026	ADT SECURITY	SECURITY MONITORING	75.45
3182	21/05/2026	AUSTRACLEAR LIMITED (ASX)	FINANCIAL SERVICES FEE	53.13
3183	25/05/2026	WESTPAC BANKING CORPORATION	TERM DEPOSIT INVESTMENT	1,500,000.00
3184	15/05/2026	WBC - CORPORATE MASTERCARD - ANH VO	CREDIT CARD PURCHASES	629.66
3185	15/05/2026	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES	2,914.55
3186	15/05/2026	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES	64.90
3187	15/05/2026	WBC - CORPORATE MASTERCARD - M DAVIES	CREDIT CARD PURCHASES	84.94
3188	15/05/2026	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES	1,140.66
3189	15/05/2026	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES	512.30
3190	15/05/2026	WBC - CORPORATE MASTERCARD - TIM CRAINE	CREDIT CARD PURCHASES	355.90
3191	15/05/2026	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES	854.55
3192	15/05/2026	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES	303.12
<b>SUB TOTAL</b>				<b>4,707,647.98</b>
EFT63874	15/05/2025	JRM RESOURCES	HIRE PLANT	-131,874.60
EFT63910	20/05/2026	ELEMENT CONSTRUCTION WA PTY LTD	REFUND OF DUPLICATE PAYMENT	-167.40
EFT63934	22/05/2026	KOMATSU AUSTRALIA P/L	SERVICE AGREEMENT	-2,185.18
<b>SUB TOTAL</b>				<b>-134,227.18</b>
<b>EMRC - MUNICIPAL FUND</b>				<b>4,573,420.80</b>

All Employee Superannuation obligations for the period May 2026 have been paid by the EMRC.



## Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENT LIST  
FOR THE MONTH OF MAY 2026

Cheque / EFT No	Date	Payee		Amount	EFT Amount
EFT63800	05/05/2026	WEX MOTORPASS	FLEET FUEL PURCHASES		5,496.87
	02/04/2026	CHIEF OPERATING OFFICER (COO)	FLEET FUEL PURCHASES	248.66	
	13/04/2026	CHIEF OPERATING OFFICER (COO)	FLEET FUEL PURCHASES	267.78	
	21/04/2026	CHIEF OPERATING OFFICER (COO)	FLEET FUEL PURCHASES	191.56	
	28/04/2026	CHIEF OPERATING OFFICER (COO)	FLEET FUEL PURCHASES	188.88	
	10/04/2026	CHIEF OPERATING OFFICER (COO)	ROADSIDE ASSIST	9.08	
	30/04/2026	CHIEF OPERATING OFFICER (COO)	MANAGEMENT FEE	4.95	
	04/04/2026	CHIEF FINANCIAL OFFICER (CFO)	FLEET FUEL PURCHASES	77.82	
	12/04/2026	CHIEF FINANCIAL OFFICER (CFO)	FLEET FUEL PURCHASES	75.83	
	19/04/2026	CHIEF FINANCIAL OFFICER (CFO)	FLEET FUEL PURCHASES	78.80	
	26/04/2026	CHIEF FINANCIAL OFFICER (CFO)	FLEET FUEL PURCHASES	67.30	
	16/02/2026	CHIEF FINANCIAL OFFICER (CFO)	ROADSIDE ASSIST	6.88	
	28/02/2026	CHIEF FINANCIAL OFFICER (CFO)	MANAGEMENT FEE	4.95	
	04/04/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	FLEET FUEL PURCHASES	56.59	
	19/04/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	FLEET FUEL PURCHASES	73.49	
	27/04/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	FLEET FUEL PURCHASES	67.78	
	30/04/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	MANAGEMENT FEE	4.95	
	10/04/2026	COORDINATOR WORKPLACE HEALTH & SAFETY	ROADSIDE ASSIST	9.08	
	01/04/2026	POOL VEHICLE - SPORTWAGON	ROADSIDE ASSIST	9.08	
	30/04/2026	POOL VEHICLE - SPORTWAGON	MANAGEMENT FEE	4.95	
	10/04/2026	POOL VEHICLE - TOYOTA COROLLA	ROADSIDE ASSIST	9.08	
	30/04/2026	POOL VEHICLE - TOYOTA COROLLA	MANAGEMENT FEE	4.95	
	01/04/2026	POOL VEHICLE - IT TEAM	FLEET FUEL PURCHASES	70.37	
	30/04/2026	POOL VEHICLE - IT TEAM	MANAGEMENT FEE	4.95	
	09/04/2026	POOL VEHICLE - IT TEAM	ROADSIDE ASSIST	9.08	
	02/04/2026	LANDFILL SITE SUPERVISOR	FLEET FUEL PURCHASES	152.08	
	09/04/2026	LANDFILL SITE SUPERVISOR	FLEET FUEL PURCHASES	213.33	
	16/04/2026	LANDFILL SITE SUPERVISOR	FLEET FUEL PURCHASES	253.35	
	23/04/2026	LANDFILL SITE SUPERVISOR	FLEET FUEL PURCHASES	195.38	
	30/04/2026	LANDFILL SITE SUPERVISOR	MANAGEMENT FEE	4.95	
	10/04/2026	LANDFILL SITE SUPERVISOR	ROADSIDE ASSIST	9.08	
	15/04/2026	HAZELMERE MINOR PLANT	FLEET FUEL PURCHASES	48.99	
	30/04/2026	HAZELMERE MINOR PLANT	MANAGEMENT FEE	4.95	
	28/04/2026	HAZELMERE POOL VEHICLE	ROADSIDE ASSIST	9.08	
	29/04/2026	HAZELMERE POOL VEHICLE	FLEET FUEL PURCHASES	76.66	
	30/04/2026	HAZELMERE POOL VEHICLE	MANAGEMENT FEE	4.95	
	02/04/2026	SITE ENGINEER	FLEET FUEL PURCHASES	235.53	
	15/04/2026	SITE ENGINEER	FLEET FUEL PURCHASES	260.89	
	25/04/2026	SITE ENGINEER	FLEET FUEL PURCHASES	199.53	
	10/04/2026	SITE ENGINEER	ROADSIDE ASSIST	9.08	
	30/04/2026	SITE ENGINEER	MANAGEMENT FEE	4.95	
	28/02/2026	RED HILL MINOR PLANT	MANAGEMENT FEE	4.95	
	31/03/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	FLEET FUEL PURCHASES	104.28	
	10/04/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	FLEET FUEL PURCHASES	140.83	
	17/04/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	FLEET FUEL PURCHASES	155.35	
	29/04/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	FLEET FUEL PURCHASES	123.06	



Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENT LIST  
FOR THE MONTH OF MAY 2026

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	10/04/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	ROADSIDE ASSIST	9.08	
	30/04/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	MANAGEMENT FEE	4.95	
	02/04/2026	WASTE ENVIRONMENT - POOL VEHICLE	FLEET FUEL PURCHASES	199.28	
	10/04/2026	WASTE ENVIRONMENT - POOL VEHICLE	ROADSIDE ASSIST	9.08	
	30/04/2026	WASTE ENVIRONMENT - POOL VEHICLE	MANAGEMENT FEE	4.95	
	07/02/2026	SITE SUPERVISOR	ROADSIDE ASSIST	6.88	
	28/02/2026	SITE SUPERVISOR	MANAGEMENT FEE	4.95	
	30/04/2026	TEAM LEADER COLLECTIONS	MANAGEMENT FEE	4.95	
	16/04/2026	TEAM LEADER COLLECTIONS	ROADSIDE ASSIST	6.88	
	06/04/2026	COORDINATOR TRANSPORT & ASSETS	FLEET FUEL PURCHASES	146.69	
	12/04/2026	COORDINATOR TRANSPORT & ASSETS	FLEET FUEL PURCHASES	128.44	
	07/04/2026	COORDINATOR TRANSPORT & ASSETS	ROADSIDE ASSIST	9.08	
	30/04/2026	COORDINATOR TRANSPORT & ASSETS	REPLACEMENT CARD	8.00	
	30/04/202	COORDINATOR TRANSPORT & ASSETS	MANAGEMENT FEE	4.95	
	06/04/2026	HEAVY DUTY MECHANIC	FLEET FUEL PURCHASES	217.09	
	19/04/2026	HEAVY DUTY MECHANIC	FLEET FUEL PURCHASES	194.65	
	27/04/2026	HEAVY DUTY MECHANIC	FLEET FUEL PURCHASES	166.29	
	07/04/2026	HEAVY DUTY MECHANIC	ROADSIDE ASSIST	6.88	
	30/04/2026	HEAVY DUTY MECHANIC	MANAGEMENT FEE	4.95	
	08/04/2026	MANAGER OPERATIONS	FLEET FUEL PURCHASES	206.30	
	15/04/2026	MANAGER OPERATIONS	FLEET FUEL PURCHASES	227.02	
	21/04/2026	MANAGER OPERATIONS	FLEET FUEL PURCHASES	143.78	
	30/04/2026	MANAGER OPERATIONS	MANAGEMENT FEE	4.95	
	16/04/2026	MANAGER OPERATIONS	ROADSIDE ASSIST	6.88	
	30/04/2026	RED HILL POOL CAR	MANAGEMENT FEE	4.95	
	16/04/2026	RED HILL POOL CAR	ROADSIDE ASSIST	6.88	
EFT63986	29/05/2026	BUNNINGS GROUP LTD			506.42
	06/02/2026	ADMINISTRATION SUPERVISOR	HARDWARE SUPPLIES	49.08	
	06/02/2026	MANAGER OPERATIONS	STATIONERY SUPPLIES	46.20	
	06/02/2026	MANAGER RED HILL WASTE MANAGEMENT FACILITY	HARDWARE SUPPLIES - VARIOUS SITES	411.14	
3184	15/05/2026	WBC - CORPORATE MASTERCARD - ANH VO	CREDIT CARD PURCHASES		629.66
	7/04/2026	M&WA PTY LTD	STAFF RECOGNITION SERVICE	85.24	
	8/04/2026	COLES	STAFF AMENITIES	100.00	
	8/04/2026	BIG W	STAFF AMENITIES	100.00	
	9/04/2026	WOOLWORTHS	STAFF AMENITIES	14.25	
	13/04/2024	WOOLWORTHS	STAFF AMENITIES	22.60	
	13/04/2026	WOOLWORTHS	STAFF AMENITIES	75.94	
	20/04/2026	M&WA PTY LTD	STAFF AMENITIES	119.92	
	28/04/2026	M&WA PTY LTD	STAFF AMENITIES	111.71	
3185	15/05/2026	WBC - CORPORATE MASTERCARD - DAVID SCHMIDT	CREDIT CARD PURCHASES		2,914.55
	2/04/2026	AMAZON	IT EQUIPMENT	129.10	
	11/04/2026	PAYPAL	ANNUAL SUBSCRIPTION	1,788.18	
	23/04/2026	DYN*DYN.COM	5 YEAR SUBSCRIPTION	317.89	
	26/04/2026	AMAZON	IT CONSUMABLES	102.02	
	26/04/2026	STARLINK INTERNET	INTERNET	278.00	
	28/04/2026	AMAZON	IT CONSUMABLES	34.02	



Eastern Metropolitan Regional Council

PURCHASING CARDS AND CREDIT CARDS PAYMENT LIST  
FOR THE MONTH OF MAY 2026

Cheque / EFT No	Date	Payee		Amount	EFT Amount
	30/04/2026	AMAZON	HARD DRIVE	235.06	
	1/05/2026	EXETEL PTY LTD	MOBILE BROADBAND	30.28	
3186	15/05/2026	WBC - CORPORATE MASTERCARD - H LIEW	CREDIT CARD PURCHASES		64.90
	10/04/2026	AUSTRALIA POST	POLICE CLEARANCE	64.90	
3187	15/05/2026	WBC - CORPORATE MASTERCARD - M DAVIES	CREDIT CARD PURCHASES		84.94
	19/04/2026	WOOLWORTHS	STAFF AMENITIES	84.94	
3188	15/05/2026	WBC - CORPORATE MASTERCARD - T BEINHAEUER	CREDIT CARD PURCHASES		1,140.66
	9/04/2026	COLES	STAFF AMENITIES	95.43	
	10/04/2026	PINNACLE HEIGHT SAFETY	STAFF TRAINING	299.00	
	15/04/2026	COLES	STAFF AMENITIES	6.00	
	15/04/2026	COLES	STAFF AMENITIES	148.59	
	15/04/2026	PATEL & PATEL BROTHERS	STAFF CATERING	95.54	
	16/04/2026	OFFICEWORKS	OFFICE SUPPLIES	115.90	
	21/04/2026	COLES	STAFF AMENITIES	158.52	
	22/04/2026	KOGAN.COM	HYGIENE SUPPLIES	38.65	
	30/04/2026	COLES	STAFF AMENITIES	167.38	
	30/04/2026	POST SHOP MIDLAND	STAFF AMENITIES	15.65	
3189	15/05/2026	WBC - CORPORATE MASTERCARD - T ECKSTEIN	CREDIT CARD PURCHASES		512.30
	16/04/2026	NESPRESSO AUSTRALIA	COFFEE CAPSULES	286.00	
	22/04/2026	COLES	CATERING KITCHEN SUPPLIES	104.60	
	22/04/2026	WOOLWORTHS	STAFF CATERING	4.00	
	23/04/2026	GRILLD PTY LTD	STAFF CATERING	117.70	
3190	15/05/2026	WBC - CORPORATE MASTERCARD - TIM CRAINE	CREDIT CARD PURCHASES		355.90
	24/04/2026	BOB JANE BELMONT	PUNCTURE REPAIR - POOL CAR	45.00	
	24/04/2026	TOTALLY WORKWEAR	PROTECTIVE CLOTHING	310.90	
3191	15/05/2026	WBC - CORPORATE MASTERCARD - W HARRIS	CREDIT CARD PURCHASES		854.55
	15/04/2026	FAIRFAX SUBSCRIPTION	MONTHLY SUBSCRIPTION	75.00	
	14/04/2026	WANEWSDTI	MONTHLY SUBSCRIPTION	32.00	
	14/04/2026	INTUIT MAILCHIMP	MONTHLY SUBSCRIPTION	100.86	
	24/04/2026	FACEBK	ADVERTISING	66.80	
	29/04/2026	COURSERA	STAFF COURSE TRAINING	579.89	
3192	15/05/2026	WBC - CORPORATE MASTERCARD - Z WILLIAMSON	CREDIT CARD PURCHASES		303.12
	02/04/2026	AGPARTS WAREHOUSE	PLANT PARTS	168.30	
	13/04/2026	WOOLWORTHS	STAFF AMENITIES	134.82	
		<b>TOTAL</b>			<b>12,863.87</b>



## 14.2 FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2026

D2026/11139

### PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the EMRC's financial performance for the period ended 31 May 2026.

### KEY POINT(S)

- Significant year to date budget variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income as at 31 May 2026 have been identified and are reported on in the body of the report.
- The Financial Reports are unaudited and may be subject to amendments as a result of any audit adjustments.

### RECOMMENDATION(S)

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 May 2026.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*:

Author(s)	Manager Financial Services	Nil
Responsible Officer	Chief Financial Officer	Nil

### BACKGROUND

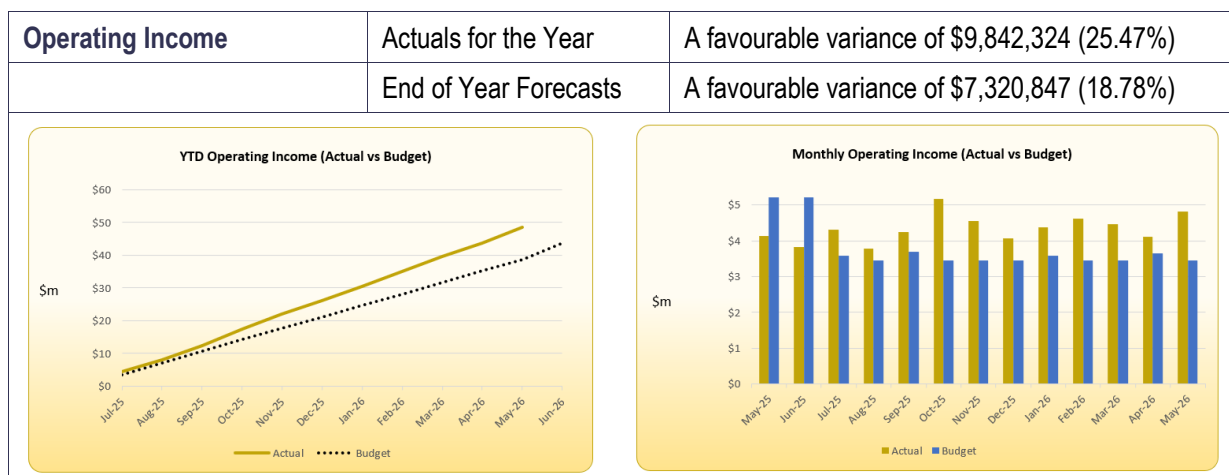
- 1 It is a requirement of the *Local Government (Financial Management) Regulations 1996* (r.34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.
- 2 Submitted to each meeting of Council is a financial report and summaries which provide an overview of year to date budget performance for operating activities and capital works. Variances greater than 10% or \$20,000, whichever is the greater, within each nature and type category on the Statement of Comprehensive Income are reported on in the body of the report. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed regularly in order to provide an accurate forecast of the end of year result.

### REPORT

- 3 Outlined below are financial statements for the period ended 31 May 2026. Where possible the year to date monthly budget allocations will be reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

### Statement of Comprehensive Income - Nature and Type (refer Attachment 1)

- 4 The net operating result as at 31 May 2026 is an favourable variance of \$9,007,388 (527.24%) against budget. The following information is provided on key aspects of Council's year to date financial performance:



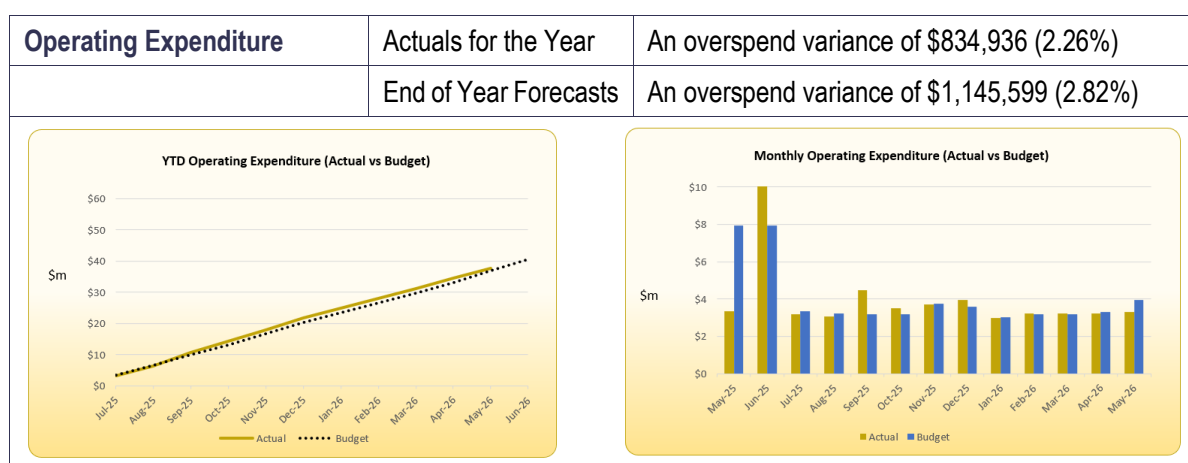
### Operating Income Variances previously reported to Council

- 5 Year to date Net User Charges of \$39,711,823 is above the budget by \$7,021,451 (21.48%). The variance is attributed to higher commercial tonnages received than anticipated.
- 6 Year to date Operating Grant is \$263,500 (47.31%) below the budgeted amount of \$557,000 due to the timing of income recognition. The first Food Waste for Healthy Soils grant instalment of \$250,000 for the FOGO Infrastructure Project received during the year has been deferred and recognised as unspent grant as the project has been delayed and will not be completed within this financial year. The funding will be recognised as income upon project completion in a future reporting period.
- 7 Year to date Interest on Municipal Cash Investments of \$652,085 is above the budget by \$506,379 (347.53%) due to the higher investment rate achieved (4.57% average interest vs 3.25% budgeted) and higher available funds for investments.
- 8 Year to date Interest on Restricted Cash Investments of \$2,412,347 is above the budget by \$1,287,245 (114.41%). The variance is attributed to a higher balance in Restricted Cash Investments.
- 9 Year to date Other Income is \$987,953 (44.18%) higher than the budgeted amount of \$2,236,025 is due to the additional income from the sale of Australian carbon credit units (ACCU) and Ferricrete.
- 10 Year to date Proceeds from Sale of Assets is \$84,000 (52.50%) higher than the budgeted amount of \$160,000 is due to the unplanned disposal of plant and vehicles.
- 11 The full year forecast for Net User Charges is above the annual budget by \$5,712,156 (16.02%). This variance is attributed to higher than budgeted tonnages forecast on Class III waste from Commercial Customers to be disposed at the RHWMF.
- 12 The full year Interest on Municipal Cash Investments has been forecast to be above the budget by \$302,647 (190.40%) due to the higher in investment rates achieved during the year and the higher available funds for investments.
- 13 The full year Interest on Restricted Cash Investments has been forecast to be above the budget by \$1,279,995 (104.29%). The variance is attributed to movements in restricted reserves and a higher balance in Restricted Cash Investments.

- 14 The full year forecast for Reimbursements has been forecast to be \$224,649 (12.00%) below the budget of \$1,871,673. The primary variances are due to lower than budgeted income in the following areas:
- \$321k - Lower recoup from Coppin Road Transfer Station including the CDS project operations (based on the level of expenditure);
  - \$26k - Lower recoup from Baywaste Transfer Station operations (based on the level of expenditure);
  - This is offset by reimbursements higher than budget in the following areas:
  - \$115k - Higher recoup from Mathieson Road Transfer Station operations (linked to the level of expenditure).
- 15 The full year forecast for Other Income of \$2,691,983 is \$252,698 (10.36%) above the budget of \$2,439,285. This increase is due to additional income from the sale of Australian carbon credit units (ACCU).

### Operating Income Variances not previously reported to Council

- 16 Year to date Reimbursements is \$219,466 (12.79%) above the budget of \$1,715,692. The variance is attributed to higher reimbursement received for power pole project.
- 17 There were no further significant Operating Income variances as at 31 May 2026.



### Operating Expenditure Variances previously reported to Council

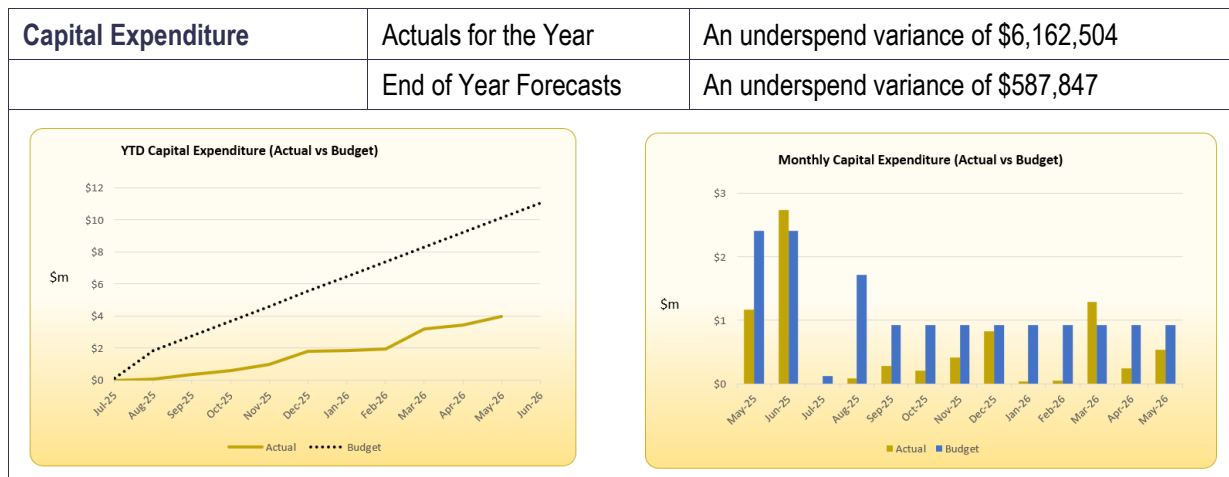
- 18 Year to date Salary Expenses of \$12,084,796 is below the budgeted of \$14,440,970 by \$2,356,174 (16.32%) due to the budgeted positions yet to be filled together with unfilled vacant positions.
- 19 Year to date Material Expenses of \$1,260,273 is \$191,454 (13.19%) lower than budget of \$1,451,727 due to the timing of variance projects from different business units. Areas where the expenditures are lower than budget for various business units include the Office of the CEO (\$83,744), Business Support (\$39,739), Sustainability (\$16,307) and Operations (\$51,664).
- 20 Year to date Fuel Expenses of \$1,649,464 is \$248,158 (13.08%) below the budget. The variance is attributed to reduced plant utilisation resulting in lower fuel expenditure.
- 21 Year to date Insurance Expenses is \$255,165 (30.09%) below the budget of \$847,938 due to the lower than budgeted insurance premium for Waste Transfer Station from previous financial year.
- 22 Year to date Depreciation Expenses of \$10,553,466 is \$4,434,445 (72.47%) higher than the budget. The variance is primarily due to higher tonnages received in Class III and the new depreciation rate that has been applied to Class III cell to reflect the costs associated with Class III stage 17, 14 and 16.

- 23 Year to date Miscellaneous Expenses is below the budget by \$647,518 (48.26%) due to lower transportation costs incurred at the Waste Transfer Station. This decrease was a result of lower tonnages being received at the station.
- 24 Year to date Provision Expenses is above the budget by \$457,516 (21.05%). The main reason for this variance is the increased Class III tonnages received which has resulted in higher provisions for Post Closure Site Rehabilitation and Environmental Monitoring being required.
- 25 Year to date Carrying Amount of Assets Disposal is \$58,516 (182.71%) higher than the budgeted amount of \$32,027 is due to the unplanned disposal of plant and vehicles
- 26 The full year forecast for Material Expenses is below the annual budget by \$239,743 (15.14%). The variance is due to the lower amount spent on minor equipment purchases and lower material expenses required for Hazelmere.
- 27 The full year forecast for Fuel Expenses is \$382,743 (18.50%) below the annual budget. The variance is attributed to decreased plant utilisation leading to lower fuel costs.
- 28 The full year forecast for Depreciation Expenses is \$3,844,041 (57.59%) above the budget of \$6,674,450. The variance is attributed to the higher Depreciation Expenses - Cell Usage due to the additional commercial tonnages forecast to be received at Red Hill.
- 29 The full year forecast for Miscellaneous Expenses has been forecast to be \$406,846 (27.89%) below the budget of \$1,458,798. The principal variances are due to lower than budgeted expenditure in the following areas:
  - Transportation expenses between the sites by \$200k;
  - Council rates and charges expenses by \$185k; and
  - Conference or seminar fee expenses by \$17k.
- 30 The variance relates to the adjustment in the estimated of future value of Post Closure and Site Rehabilitation Provisions in response to the change in the Consumer Price Index (CPI) and the additional costs due to higher forecasted tonnages
- 31 There were no further significant Operating Expenditure variances as at 31 May 2026.

<b>Other Comprehensive Income</b>	Actuals for the Year	Nil
	End of Year Forecasts	Nil

32 There were no significant Other Comprehensive Income variances as at 31 May 2026.

### Capital Expenditure Statement (refer Attachment 2)



### Capital Expenditure Variances

33 A year to date underspend variance of \$6,162,504 existed as at 31 May 2026 when compared to the budget of \$10,157,752.

34 Capital expenditure totalling \$3,995,248 with the major capital expenditure being undertaken on the following:

- Relocate Garden Organics Processing area - RHWMF - \$1,357,414;
- Construct Class III Cell Stage 18 - RHWMF - \$1,168,514;
- Construct Class III Cell Stage 19 - RHWMF - \$504,411;
- Purchase / Replace Minor Plant and Equipment - RHWMF - \$138,198;
- Purchase / Replace Miscellaneous Equipment - HRRP - \$119,386;
- FOGO Picking Station - RHWMF - \$105,438;
- Refurbish Plant - RHWMF - \$101,305;
- Gas Extraction System Wells - RHWMF - \$75,035;
- Purchase / Replace Minor Plant and Equipment - HRRP - \$54,012;
- Project & Engineering Hazelmere - Construct Other - \$47,460;
- Purchase / Replace Other Equipment - RHWMF - \$46,209;
- Construct Class III Cell Stage 17 - RHWMF - \$43,029;
- Construct Roads / Carparks - RHWMF - \$38,616;
- Purchase / Replace Vehicles - RHWMF - \$33,987;
- Air Supply lines - Waste Management Structures - RHWMF - \$28,957;
- FOGO Pad Fence - RHWMF - \$26,698;
- Purchase FOGO Processing Plant - RHWMF - \$25,489;
- Construct Waste Management Facility Buildings - RHWMF - \$16,700; and
- FOGO Pad Cover & Associated Works - RHWMF - \$15,850.

- 35 Full Year Capital Expenditure has been forecasted to be \$587,848 below the budget of \$11,081,401.
- 36 Significant reductions to capital budgets where savings have been achieved, or where project expenditure has been deferred due to delays and/or carried forward or not required include the following:
- Construct Class III Cell Stage 18 – RHWMF - \$1,388,374;
  - Construct Drainage Works to Lots 8 9 10 – RHWMF - \$216,317 (c/fwd);
  - FOGO Pad Fence – RHWMF - \$70,000 (c/fwd);
  - Project & Engineering Hazelmere - Construct Other - \$25,000; and
  - Purchase Information Technology & Communication Equipment – HRRP - \$10,000.
- 37 This is offset by an increase in the following Capital Expenditure budget provision (including new projects) following a review of the capital expenditure program:
- Construct Class III Cell Stage 19 – RHWMF - \$425,000;
- 38 The additional funds are required due to the increase in waste tonnages received at Red Hill. As a result, the commencement of Class III Cell Stage 19 construction has been brought forward.
- FOGO Pad Cover & Associated Works – RHWMF - \$410,464;
- 39 At its meeting on 26 February 2026, Council approved additional budget funding for the design and construction of Shade Structure at the FOGO Processing Area. The project is linked to a \$2 million grant.
- FOGO Picking Station – RHWMF - \$81,500;
  - Construct Access Road to Lots 8 9 10 – RHWMF - \$70,000; and
  - Gas Extraction System Wells – RHWMF - \$50,000.

#### **Statement of Financial Position (refer Attachment 3)**

- 40 The Statement of Financial Position shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.
- 41 Total Equity as at 31 May 2026 is \$63,084,492 showing a decrease of \$114,100,683 from the equity of \$177,185,175 as at 30 June 2025. The decrease is primarily attributed to the City of Swan Payout Provision of \$100,775,706 and Shire of Mundaring Payout Provision of \$24,040,764, partially offset by a surplus of \$10,715,787 on the Comprehensive Income Statement as at 31 May 2026.
- 42 It has been forecasted that Total Equity as at 30 June 2026 will be higher than the original budget of \$62,878,640 by \$6,175,248.

#### **Statement of Cash and Investments (refer Attachment 4)**

- 43 The level of cash and investments in the Municipal Fund as at 31 May 2026 is \$17,622,321 and Restricted Cash amount to \$70,408,504.
- 44 The net movement for the month is an increase of \$1,910,501.
- 45 It has been forecasted that Total Cash and Investment as at 30 June 2026 will be higher than the original budget of \$33,594,001 by \$10,608,701.

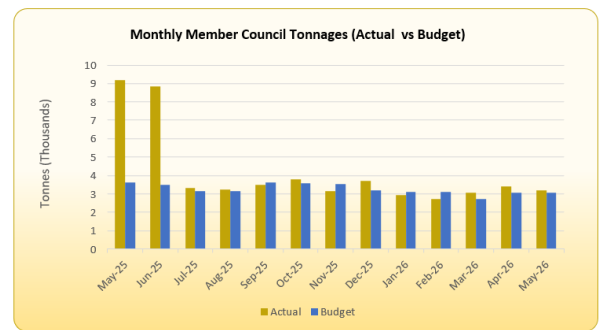
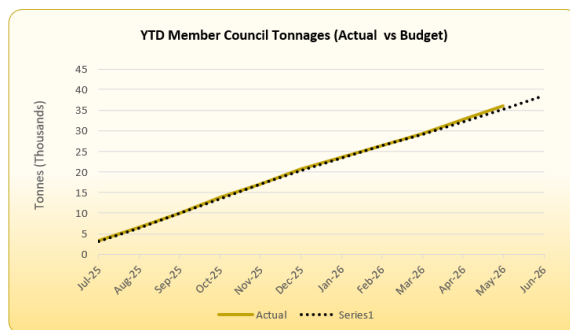
### Statement of Financial Activity (refer Attachment 5)

- 46 The Statement of Financial Activity combines information from other report to include Operating Revenue and Expenditure, Capital Income and Expenditure, and transfers to and from reserves.
- 47 The explanation of material variances can be found in the paragraphs under the "Statement of Comprehensive Income - Nature and Type" section.

### Investment Report (refer Attachment 6)

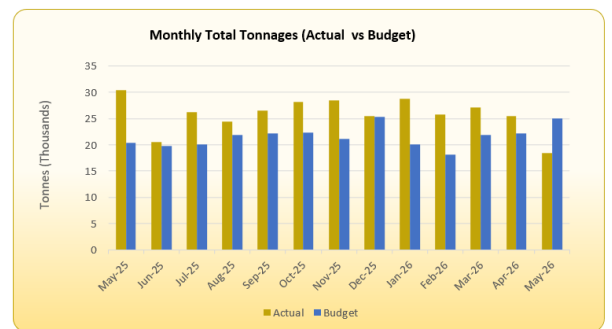
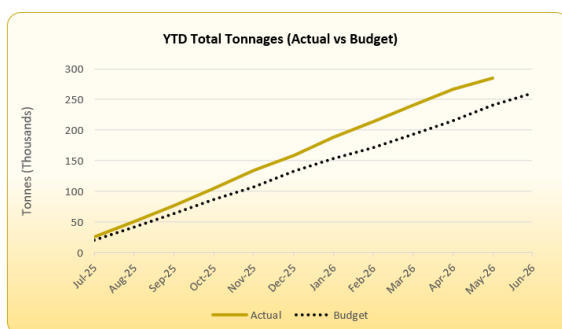
- 48 Term deposits valued at \$14,500,000 matured during May 2026. The entire amount was reinvested into further term deposits.

### Red Hill Tonnages - Member Councils



- 49 Tonnages received from Member Councils at Red Hill Waste Management Facility were 35,981 tonnes compared to the budget of 35,265 tonnes.
- 50 This compared with 108,158 tonnes in the previous corresponding period. The main variance is due to the change in number of member councils.

### Red Hill Tonnages – Total Tonnages



- 51 Total Red Hill tonnages received from all sources were 284,811 tonnes compared to the budget of 240,324 tonnes. The current percentage between commercial customers and member Council is 87.37% and 12.63% respectively.
- 52 Over the same period in 2024/2025 tonnages received from all sources totalled 314,553 tonnes.

### STRATEGIC/POLICY IMPLICATIONS

53 Reporting on EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 - 2026/2027.

### FINANCIAL IMPLICATIONS

54 As outlined within the report and attachments.

### SUSTAINABILITY IMPLICATIONS

55 Nil

### RISK MANAGEMENT

Risk – Non-Compliance with Financial Regulations		
Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
<ul style="list-style-type: none"> <li>➤ The financial report is scrutinised by the EMRC Council to ensure that all statutory requirements are met.</li> <li>➤ Internal Audit reviews to ensure compliance with Financial Regulations.</li> <li>➤ External Audit confirms compliance.</li> </ul>		

### MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater	Nil

### ATTACHMENT(S)

1. Statement of Comprehensive Income by Nature and Type (D2026/11142)
2. Capital Expenditure Statement (D2026/11143)
3. Statement of Financial Position (D2026/11144)
4. Statement of Cash and Investments (D2026/11145)
5. Statement of Financial Activity (D2026/11146)
6. Investment Report (D2026/11147)

### VOTING REQUIREMENT

Simple Majority



**RECOMMENDATION(S)**

That Council receives the Statement of Comprehensive Income, Capital Expenditure Statement, Statement of Financial Position, Statement of Cash and Investments, Statement of Financial Activity and the Investment Report for the period ended 31 May 2026.

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED

## STATEMENT OF COMPREHENSIVE INCOME

### Nature and Type

Year to Date			May 2026		Full Year			
Actual	Budget	Variance		Forecast*	Budget	Variance		
<b>Operating Income</b>								
\$59,916,792	\$50,974,913	\$8,941,879	(F)	User Charges	\$64,943,917	\$55,608,977	\$9,334,940	(F)
(\$20,204,969)	(\$18,284,541)	(\$1,920,428)	(U)	Less Waste Levy Charges	(\$23,569,568)	(\$19,946,784)	(\$3,622,784)	(U)
<b>\$39,711,823</b>	<b>\$32,690,372</b>	<b>\$7,021,451</b>	(F)	Net User Charges	<b>\$41,374,349</b>	<b>\$35,662,193</b>	<b>\$5,712,156</b>	(F)
\$6,695	\$7,365	(\$670)	(U)	Contributions	\$7,365	\$7,365	\$0	(F)
\$293,500	\$557,000	(\$263,500)	(U)	Operating Grants	\$2,107,000	\$2,107,000	\$0	(F)
\$652,085	\$145,706	\$506,379	(F)	Interest Municipal Cash Investments	\$461,598	\$158,951	\$302,647	(F)
\$2,412,347	\$1,125,102	\$1,287,245	(F)	Interest Restricted Cash Investments	\$2,507,370	\$1,227,375	\$1,279,995	(F)
\$1,935,158	\$1,715,692	\$219,466	(F)	Reimbursements	\$1,647,024	\$1,871,673	(\$224,649)	(U)
\$3,223,978	\$2,236,025	\$987,953	(F)	Other	\$2,691,983	\$2,439,285	\$252,698	(F)
\$244,000	\$160,000	\$84,000	(F)	Proceeds from Sale of Assets	\$158,000	\$160,000	(\$2,000)	(U)
<b>\$48,479,586</b>	<b>\$38,637,262</b>	<b>\$9,842,324</b>	(F)	<b>Total Operating Income</b>	<b>\$50,954,689</b>	<b>\$43,633,842</b>	<b>\$7,320,847</b>	(F)
<b>Operating Expenditure</b>								
\$12,084,796	\$14,440,970	\$2,356,174	(F)	Salary Expenses	\$14,420,464	\$15,855,118	\$1,434,654	(F)
\$7,737,643	\$8,146,661	\$409,018	(F)	Contract Expenses	\$8,462,465	\$9,102,046	\$639,581	(F)
\$1,260,273	\$1,451,727	\$191,454	(F)	Material Expenses	\$1,343,379	\$1,583,122	\$239,743	(F)
\$475,670	\$492,578	\$16,908	(F)	Utility Expenses	\$497,258	\$542,444	\$45,186	(F)
\$1,649,464	\$1,897,622	\$248,158	(F)	Fuel Expenses	\$1,686,460	\$2,069,203	\$382,743	(F)
\$592,773	\$847,938	\$255,165	(F)	Insurance Expenses	\$935,737	\$918,074	(\$17,663)	(U)
\$10,553,466	\$6,119,021	(\$4,434,445)	(U)	Depreciation Expenses	\$10,518,491	\$6,674,450	(\$3,844,041)	(U)
\$694,174	\$1,341,692	\$647,518	(F)	Miscellaneous Expenses	\$1,051,952	\$1,458,798	\$406,846	(F)
\$2,630,885	\$2,173,369	(\$457,516)	(U)	Provision Expenses	\$2,801,566	\$2,370,947	(\$430,619)	(U)
(\$5,888)	(\$14,742)	(\$8,854)	(U)	Costs Allocated	\$0	\$0	\$0	(F)
\$90,543	\$32,027	(\$58,516)	(U)	Carrying Amount of Assets Disposed Of	\$100,812	\$98,783	(\$2,029)	(U)
<b>\$37,763,799</b>	<b>\$36,928,863</b>	<b>(\$834,936)</b>	(U)	<b>Total Operating Expenditure</b>	<b>\$41,818,584</b>	<b>\$40,672,985</b>	<b>(\$1,145,599)</b>	(U)
<b>10,715,787</b>	<b>\$1,708,399</b>	<b>\$9,007,388</b>	(F)	<b>NET RESULT BEFORE OTHER COMPREHENSIVE INCOME</b>	<b>\$9,136,105</b>	<b>\$2,960,857</b>	<b>\$6,175,248</b>	(F)
Surplus	Surplus				Surplus	Surplus		
<b>Other Comprehensive Income</b>								
\$0	\$0	\$0	(F)	Revaluation of Assets/Accumulated Depreciation Reversal	\$0	\$0	\$0	(F)
<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	(F)	<b>Total Other Comprehensive Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	(F)
<b>\$10,715,787</b>	<b>\$1,708,399</b>	<b>\$9,007,388</b>	(F)	<b>CHANGE IN NET ASSETS FROM OPERATIONS</b>	<b>\$9,136,105</b>	<b>\$2,960,857</b>	<b>\$6,175,248</b>	(F)
Surplus	Surplus				Surplus	Surplus		

**Notes:**

1. User Charges - include member Councils and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Contributions - member Councils' contributions to projects and services;
3. Operating Grants - grant income predominantly from government agencies; and
4. Other Operating Income - includes income from the sale of products;

\*2025/2026 Forecast is subject to approval.

(F) denotes Favourable variance and (U) denotes Unfavourable variance



## CAPITAL EXPENDITURE STATEMENT

### MAY 2026

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Business Support</b>							
\$0	\$1,210	\$1,210	\$0	Extend Ascot PV & EV Charging ( 24399/28 )	\$0	\$1,320	\$1,320
\$0	\$4,400	\$4,400	\$0	Purchase Furniture Fittings & Equipment - Corporate Services ( 24510/01 )	\$0	\$4,800	\$4,800
\$0	\$161,326	\$161,326	\$0	Purchase Information Technology & Communication Equipment ( 24550/00 )	\$170,000	\$176,000	\$6,000
\$1,425	\$0	(\$1,425)	\$0	Capital Improvement Administration Building - Ascot Place ( 25240/01 )	\$20,000	\$0	(\$20,000)
\$0	\$2,244	\$2,244	\$0	Upgrade Security Equipment - Ascot Place ( 25530/01 )	\$2,450	\$2,450	\$0
<b>\$1,425</b>	<b>\$169,180</b>	<b>\$167,755</b>	<b>\$0</b>		<b>\$192,450</b>	<b>\$184,570</b>	<b>(\$7,880)</b>



# CAPITAL EXPENDITURE STATEMENT

MAY 2026

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$16,700	\$36,663	\$19,963	\$0	<b>Construct Waste Management Facility Buildings - Red Hill Landfill Facility ( 24250/01 )</b>	\$40,000	\$40,000	\$0
\$15,202	\$366,663	\$351,461	\$0	<b>Construct Waste Transfer Station - HRRP ( 24259/10 )</b>	\$400,000	\$400,000	\$0
\$0	\$0	\$0	\$0	<b>Construct Wood Waste to Energy Building (Commissioning) - HRRP ( 24259/18 )</b>	\$0	\$0	\$0
\$43,029	\$0	(\$43,029)	\$0	<b>Construct Class III Cell Stage 17 - Red Hill Landfill Facility ( 24310/21 )</b>	\$45,000	\$0	(\$45,000)
\$1,168,514	\$2,372,667	\$1,204,153	\$0	<b>Construct Class III Cell Stage 18 - Red Hill Landfill Facility ( 24310/22 )</b>	\$1,200,000	\$2,588,374	\$1,388,374
\$504,411	\$527,076	\$22,665	\$578,828	<b>Construct Class III Cell Stage 19 - Red Hill Landfill Facility ( 24310/23 )</b>	\$1,000,000	\$575,000	(\$425,000)
\$0	\$68,750	\$68,750	\$0	<b>Construct Class III Cell Stage 20 - Red Hill Landfill Facility ( 24310/24 )</b>	\$75,000	\$75,000	\$0
\$10,787	\$45,826	\$35,039	\$0	<b>Design and Construct Class IV Cell Stage 3 - Red Hill Landfill Facility ( 24330/05 )</b>	\$50,000	\$50,000	\$0
\$0	\$45,826	\$45,826	\$0	<b>Construct Leachate and Stormwater Infrastructure and Siltation Ponds - Red Hill Landfill Facility ( 24350/01 )</b>	\$50,000	\$50,000	\$0
\$38,616	\$45,826	\$7,210	\$14,450	<b>Construct Roads / Carparks - Red Hill Landfill Facility ( 24370/00 )</b>	\$50,000	\$50,000	\$0
\$0	\$302,500	\$302,500	\$291,859	<b>Construct Access Road to Lots 8 9 10 - Red Hill Landfill Facility ( 24370/02 )</b>	\$400,000	\$330,000	(\$70,000)
\$0	\$45,826	\$45,826	\$0	<b>Construct Drainage Diversion and Earthworks Infrastructures - Red Hill Landfill Facility ( 24380/00 )</b>	\$50,000	\$50,000	\$0



# CAPITAL EXPENDITURE STATEMENT

MAY 2026

Year to Date			On Order		Full Year		
Actual	Budget	Variance			Forecast	Budget	Variance
<b>Operations Team</b>							
\$4,528	\$201,652	\$197,125	\$1,640	Construct Drainage Works to Lots 8 9 10 - Red Hill Landfill Facility ( 24380/01 )	\$3,683	\$220,000	\$216,317
\$7,471	\$36,663	\$29,192	\$0	Construct Litter Fence - Redhill Landfill Facility ( 24394/05 )	\$40,000	\$40,000	\$0
\$1,357,414	\$1,255,826	(\$101,588)	\$24,977	Relocate Garden Organics Processing area - Red Hill Landfill Facility ( 24395/04 )	\$1,370,000	\$1,370,000	\$0
\$3,794	\$45,826	\$42,032	\$3,752	Construct FOGO Processing Area - Red Hill Landfill Facility ( 24395/05 )	\$50,000	\$50,000	\$0
\$105,438	\$45,826	(\$59,612)	\$0	FOGO Picking Station - Red Hill Landfill Facility ( 24395/11 )	\$131,500	\$50,000	(\$81,500)
\$26,698	\$137,500	\$110,802	\$72,650	FOGO Pad Fence - Red Hill Landfill Facility ( 24395/12 )	\$80,000	\$150,000	\$70,000
\$15,850	\$1,660,494	\$1,644,644	\$2,019,927	FOGO Pad Cover & Associated Works - Red Hill Landfill Facility ( 24395/13 )	\$2,221,920	\$1,811,456	(\$410,464)
\$47,460	\$114,576	\$67,116	\$0	Project & Engineering Hazelmere - Construct Other ( 24399/03 )	\$100,000	\$125,000	\$25,000
\$28,957	\$22,913	(\$6,044)	\$0	Air Supply lines - Waste Management Structures - Red Hill Landfill Facility ( 24399/10 )	\$35,000	\$25,000	(\$10,000)
\$0	\$91,663	\$91,663	\$0	Develop Lots 8 9 & 10 For Future Waste Activities - Red Hill Landfill Facility ( 24399/19 )	\$100,000	\$100,000	\$0
\$75,035	\$22,913	(\$52,122)	\$2,961	Gas Extraction System Wells - Red Hill Landfill Facility ( 24399/20 )	\$75,000	\$25,000	(\$50,000)
\$0	\$0	\$0	\$0	Design and Construct Air Pollution Control Residue Facility (APCR) Monocell - Red Hill Landfill Faci ( 24399/32 )	\$0	\$0	\$0
\$0	\$1,375,000	\$1,375,000	\$1,029,958	Purchase / Replace Plant - Red Hill Landfill Facility ( 24410/00 )	\$1,500,000	\$1,500,000	\$0
\$0	\$504,163	\$504,163	\$0	Purchase / Replace Plant - Hazelmere ( 24410/01 )	\$550,000	\$550,000	\$0



# CAPITAL EXPENDITURE STATEMENT

MAY 2026

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operations Team</b>							
\$25,489	\$45,826	\$20,337	\$0	Purchase FOGO Processing Plant - Red Hill Landfill Facility ( 24410/10 )	\$50,000	\$50,000	\$0
\$138,198	\$147,576	\$9,378	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility ( 24420/00 )	\$161,000	\$161,000	\$0
\$54,012	\$121,000	\$66,988	\$0	Purchase / Replace Minor Plant and Equipment - Hazelmere ( 24420/02 )	\$160,000	\$132,000	(\$28,000)
\$33,987	\$43,076	\$9,089	\$488	Purchase / Replace Vehicles - Red Hill Landfill Facility ( 24430/00 )	\$47,000	\$47,000	\$0
\$0	\$9,163	\$9,163	\$0	Purchase / Replace Security System - Hazelmere ( 24530/10 )	\$10,000	\$10,000	\$0
\$0	\$9,163	\$9,163	\$0	Waste Transfer Station - CCTV and Network - HRRP ( 24530/11 )	\$10,000	\$10,000	\$0
\$0	\$25,663	\$25,663	\$0	Purchase Information Technology & Communication Equipment - Hazelmere ( 24550/03 )	\$18,000	\$28,000	\$10,000
\$0	\$11,000	\$11,000	\$0	Purchase Information Technology & Communication Equipment - Baywaste ( 24550/04 )	\$12,000	\$12,000	\$0
\$0	\$24,750	\$24,750	\$0	Purchase Information Technology & Communication Equipment - Red Hill Admin ( 24550/05 )	\$27,000	\$27,000	\$0
\$0	\$5,500	\$5,500	\$0	Purchase Information Technology & Communication Equipment - Red Hill Weighbridge ( 24550/06 )	\$0	\$6,000	\$6,000
\$46,209	\$45,826	(\$383)	\$0	Purchase / Replace Other Equipment - Red Hill Landfill Facility ( 24590/00 )	\$50,000	\$50,000	\$0



# CAPITAL EXPENDITURE STATEMENT

MAY 2026

Year to Date			On Order	Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
<b>Operations Team</b>							
\$119,386	\$18,326	(\$101,060)	\$0	<b>Purchase / Replace Miscellaneous Equipment - Hazelmere ( 24590/02 )</b>	\$20,000	\$20,000	\$0
\$0	\$4,576	\$4,576	\$0	<b>Purchase Office Furniture and Fittings - Hazelmere Office ( 24610/10 )</b>	\$5,000	\$5,000	\$0
\$0	\$4,576	\$4,576	\$0	<b>Purchase Furniture and Fittings - Hazelmere Workshop ( 24610/11 )</b>	\$5,000	\$5,000	\$0
\$101,305	\$99,913	(\$1,392)	\$0	<b>Refurbish Plant - Red Hill Landfill Facility ( 25410/00 )</b>	\$109,000	\$109,000	\$0
\$5,336	\$0	(\$5,336)	\$0	<b>Refurbish Plant - Hazelmere ( 25410/01 )</b>	\$0	\$0	\$0
<b>\$3,993,823</b>	<b>\$9,988,572</b>	<b>\$5,994,749</b>	<b>\$4,041,489</b>		<b>\$10,301,103</b>	<b>\$10,896,831</b>	<b>\$595,727</b>
<b>\$3,995,248</b>	<b>\$10,157,752</b>	<b>\$6,162,504</b>	<b>\$4,041,489</b>	<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$10,493,553</b>	<b>\$11,081,401</b>	<b>\$587,847</b>



## STATEMENT OF FINANCIAL POSITION

### MAY 2026

Actual June 2025	Actual Year to Date	(F) = Favourable variation (U) = Unfavourable variation	Full Year		
			Forecast	Budget	Variance
<b>Current Assets</b>					
\$2,307,218	\$3,530,825	Cash and Cash Equivalents	\$42,629,999	\$33,594,001	\$9,035,998 (F)
\$71,500,000	\$84,500,000	Investments	\$1,572,703	\$0	\$1,572,703 (F)
\$5,795,731	\$6,556,744	Trade and Other Receivables	\$4,088,629	\$4,088,629	\$0 (F)
\$112,987	\$94,040	Inventories	\$39,499	\$39,035	\$464 (F)
\$39,308	\$144,961	Other Assets	\$67,382	\$67,382	\$0 (F)
<b>\$79,755,244</b>	<b>\$94,826,570</b>	<b>Total Current Assets</b>	<b>\$48,398,212</b>	<b>\$37,789,047</b>	<b>\$10,609,165 (F)</b>
<b>Current Liabilities</b>					
\$11,152,225	\$6,308,988	Trade and Other Payables	\$7,302,539	\$7,302,539	\$0 (F)
\$34,409,635	\$34,328,766	Provisions*	\$2,888,934	\$2,888,934	\$0 (F)
<b>\$45,561,860</b>	<b>\$40,637,754</b>	<b>Total Current Liabilities</b>	<b>\$10,191,473</b>	<b>\$10,191,473</b>	<b>\$0 (F)</b>
<b>\$34,193,384</b>	<b>\$54,188,816</b>	<b>Net Current Assets</b>	<b>\$38,206,739</b>	<b>\$27,597,574</b>	<b>\$10,609,165 (F)</b>
<b>Non Current Assets</b>					
\$73,340,000	\$73,340,000	Land	\$47,850,257	\$47,850,257	\$0 (F)
\$21,391,459	\$20,678,974	Buildings	\$31,072,358	\$30,976,537	\$95,821 (F)
\$32,593,577	\$36,747,047	Structures	\$51,928,994	\$56,149,200	(\$4,220,206) (U)
\$14,906,252	\$10,445,641	Plant	\$22,203,353	\$22,381,126	(\$177,773) (U)
\$1,273,012	\$941,927	Equipment	\$2,775,091	\$2,955,435	(\$180,344) (U)
\$127,459	\$111,528	Furniture and Fittings	\$217,757	\$209,836	\$7,921 (F)
\$8,169,031	\$2,886,913	Work in Progress	\$10,603,331	\$10,562,667	\$40,664 (F)
<b>\$151,800,790</b>	<b>\$145,152,030</b>	<b>Total Non Current Assets</b>	<b>\$166,651,141</b>	<b>\$171,085,058</b>	<b>(\$4,433,917) (U)</b>
<b>Non Current Liabilities</b>					
\$8,808,999	\$136,256,354	Provisions*	\$135,803,992	\$135,803,992	\$0 (F)
<b>\$8,808,999</b>	<b>\$136,256,354</b>	<b>Total Non Current Liabilities</b>	<b>\$135,803,992</b>	<b>\$135,803,992</b>	<b>\$0 (F)</b>
<b>\$177,185,175</b>	<b>\$63,084,492</b>	<b>Net Assets</b>	<b>\$69,053,888</b>	<b>\$62,878,640</b>	<b>\$6,175,248 (F)</b>
<b>Equity</b>					
\$33,793,552	\$47,656,865	Accumulated Surplus/Deficit	\$1,282,614	\$1,282,614	\$0 (F)
\$62,297,674	\$62,297,674	Asset Revaluation Reserve	\$30,374,026	\$30,374,026	\$0 (F)
\$67,230,636	\$67,230,636	Cash Backed Reserves	\$28,261,143	\$28,261,143	\$0 (F)
\$0	(\$124,816,470)	Equity Payout	\$0	\$0	\$0 (F)
<b>\$13,863,313</b>	<b>\$10,715,787</b>	<b>Net change in assets from operations</b>	<b>\$9,136,105</b>	<b>\$2,960,857</b>	<b>\$6,175,248 (F)</b>
<b>\$177,185,175</b>	<b>\$63,084,492</b>	<b>Total Equity</b>	<b>\$69,053,888</b>	<b>\$62,878,640</b>	<b>\$6,175,248 (F)</b>

\*Current Liabilities - Provisions include City of Kalamunda Payout Provision of \$31,717,882.

\*Non Current Liabilities - Provisions include City of Swan Payout Provision of \$100,775,706 and Shire of Mundaring Payout Provision of \$24,040,764.



## CASH AND INVESTMENTS MAY 2026

Actual June 2025	Actual Year to Date		Full Year		
			Forecast	Budget	Variance
<b>Municipal Cash and Investments</b>					
2,303,368	3,526,975	Cash at Bank - Municipal Fund 01001/00	11,194,949	2,158,951	9,035,998 (F)
3,850	3,850	Cash on Hand 01019/00 - 02	3,850	3,850	0 (F)
4,269,364	14,091,496	Investments - Municipal Fund 02021/00	3,462,765	3,170,057	292,708 (F)
<b>6,576,582</b>	<b>17,622,321</b>	<b>Total Municipal Cash</b>	<b>14,661,564</b>	<b>5,332,858</b>	<b>9,328,706 (F)</b>
<b>Restricted Cash and Investments</b>					
1,479,731	1,050,220	Restricted Investments - Plant and Equipment 02022/01	1,491,807	1,475,254	16,553 (F)
4,853,325	5,228,624	Restricted Investments - Post Closure Site Rehabilitation Red Hill 02022/02	3,568,809	3,395,153	173,656 (F)
6,991,417	5,143,513	Restricted Investments - Future Development 02022/03	6,683,777	6,510,148	173,629 (F)
4,404,275	4,744,849	Restricted Investments - Environmental Monitoring Red Hill 02022/04	1,173,796	917,544	256,252 (F)
5,669,768	6,261,980	Restricted Investments - Class IV Cells Red Hill 02022/07	5,107,124	4,901,634	205,490 (F)
1,595,150	4,824,635	Restricted Investments - Class III Cells 02022/10	803,538	711,402	92,136 (F)
6,268,110	6,752,811	Restricted Investments - EastLink Relocation 02022/13	1,733,966	1,416,772	317,194 (F)
6,162,728	6,498,304	Restricted Investments - Committed Funds 02022/14	6,823,043	6,823,043	0 (F)
28,546,094	28,546,094	Restricted Investments - Equity Reserve 02022/15	782,061	782,061	0 (F)
1,260,038	1,357,474	Restricted Investments - Long Service Leave 02022/90	1,373,217	1,328,132	45,085 (F)
<b>67,230,636</b>	<b>70,408,504</b>	<b>Total Restricted Cash</b>	<b>29,541,138</b>	<b>28,261,143</b>	<b>1,279,995 (F)</b>
<b>73,807,218</b>	<b>88,030,825</b>	<b>TOTAL CASH AND INVESTMENTS</b>	<b>44,202,702</b>	<b>33,594,001</b>	<b>10,608,701 (F)</b>

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



## STATEMENT OF FINANCIAL ACTIVITY

### May 2026

Year to Date				Full Year			
Actual	Budget	Variance		Forecast	Budget	Variance	
				(F) = Favourable variation (U) = Unfavourable variation			
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
\$59,916,792	\$50,974,913	\$8,941,879	(F)	\$64,943,917	\$55,608,977	\$9,334,940	(F)
\$2,235,353	\$2,280,057	(\$44,704)	(U)	\$3,761,389	\$3,986,038	(\$224,649)	(U)
\$3,064,432	\$1,270,808	\$1,793,624	(F)	\$2,968,968	\$1,386,326	\$1,582,642	(F)
\$3,223,978	\$2,236,025	\$987,953	(F)	\$2,691,983	\$2,439,285	\$252,698	(F)
\$153,457	\$127,973	\$25,484	(F)	\$57,188	\$61,217	(\$4,029)	(U)
<b>\$68,594,012</b>	<b>\$56,889,776</b>	<b>\$11,704,236</b>	(F)	<b>\$74,423,445</b>	<b>\$63,481,843</b>	<b>\$10,941,602</b>	(F)
<b>Expenditure from operating activities</b>							
(\$12,084,796)	(\$14,440,970)	\$2,356,174	(F)	(\$14,420,464)	(\$15,855,118)	\$1,434,654	(F)
(\$8,997,916)	(\$9,598,388)	\$600,472	(F)	(\$9,805,844)	(\$10,685,168)	\$879,324	(F)
(\$475,670)	(\$492,578)	\$16,908	(F)	(\$497,258)	(\$542,444)	\$45,186	(F)
(\$10,553,466)	(\$6,119,021)	(\$4,434,445)	(U)	(\$10,518,491)	(\$6,674,450)	(\$3,844,041)	(U)
(\$592,773)	(\$847,938)	\$255,165	(F)	(\$935,737)	(\$918,074)	(\$17,663)	(U)
(\$25,173,604)	(\$23,682,482)	(\$1,491,122)	(U)	(\$29,109,546)	(\$25,845,732)	(\$3,263,814)	(U)
<b>(\$57,878,225)</b>	<b>(\$55,181,377)</b>	<b>(\$2,696,848)</b>	(U)	<b>(\$65,287,340)</b>	<b>(\$60,520,986)</b>	<b>(\$4,766,354)</b>	(U)
\$13,944,966	(\$11,455,808)	\$25,400,774	(F)	(\$10,373,299)	\$8,631,722	(\$19,005,021)	(U)
<b>\$24,660,753</b>	<b>(\$9,747,409)</b>	<b>\$34,408,162</b>	(F)	<b>(\$1,237,194)</b>	<b>\$11,592,579</b>	<b>(\$12,829,773)</b>	(U)
<b>Amount attributable to operating activities</b>							
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
\$244,000	\$160,000	\$84,000	(F)	\$158,000	\$160,000	(\$2,000)	(U)
<b>\$244,000</b>	<b>\$160,000</b>	<b>\$84,000</b>	(F)	<b>\$158,000</b>	<b>\$160,000</b>	<b>(\$2,000)</b>	(U)
<b>Outflows from investing activities</b>							
(\$707,478)	(\$3,584,537)	\$2,877,059	(F)	(\$4,266,450)	(\$3,910,450)	(\$356,000)	(U)
(\$4,201,841)	(\$7,718,007)	\$3,516,166	(F)	(\$7,435,183)	(\$7,170,950)	(\$264,233)	(U)
<b>(\$4,909,319)</b>	<b>(\$11,302,544)</b>	<b>\$6,393,225</b>	(F)	<b>(\$11,701,633)</b>	<b>(\$11,081,401)</b>	<b>(\$620,232)</b>	(U)
<b>(\$4,665,319)</b>	<b>(\$11,142,544)</b>	<b>\$6,477,225</b>	(F)	<b>(\$11,543,633)</b>	<b>(\$10,921,401)</b>	<b>(\$622,232)</b>	(U)
<b>Amount attributable to investing activities</b>							
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
\$10,519,768	\$16,891,842	(\$6,372,074)	(U)	\$35,237,311	\$18,427,499	\$16,809,812	(F)
<b>\$10,519,768</b>	<b>\$16,891,842</b>	<b>(\$6,372,074)</b>	(U)	<b>\$35,237,311</b>	<b>\$18,427,499</b>	<b>\$16,809,812</b>	(F)
<b>Outflows from financing activities</b>							
(\$13,697,636)	(\$3,225,860)	(\$10,471,776)	(U)	(\$4,799,171)	(\$3,519,176)	(\$1,279,995)	(U)
<b>(\$13,697,636)</b>	<b>(\$3,225,860)</b>	<b>(\$10,471,776)</b>	(U)	<b>(\$4,799,171)</b>	<b>(\$3,519,176)</b>	<b>(\$1,279,995)</b>	(U)
<b>(\$3,177,868)</b>	<b>\$13,665,982</b>	<b>(\$16,843,850)</b>	(U)	<b>\$30,438,140</b>	<b>\$14,908,323</b>	<b>\$15,529,817</b>	(F)
<b>Amount attributable to financing activities</b>							
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
(\$33,037,253)	(\$16,243,070)	(\$16,794,183)	(U)	\$16,243,070	\$16,243,070	\$0	(F)
\$24,660,753	(\$9,747,409)	\$34,408,162	(F)	(\$1,237,194)	\$11,592,579	(\$12,829,773)	(U)
(\$4,665,319)	(\$11,142,544)	\$6,477,225	(F)	(\$11,543,633)	(\$10,921,401)	(\$622,232)	(U)
(\$3,177,868)	\$13,665,982	(\$16,843,850)	(U)	\$30,438,140	\$14,908,323	\$15,529,817	(F)
<b>(\$16,219,688)</b>	<b>(\$23,467,041)</b>	<b>\$7,247,353</b>	(F)	<b>\$1,414,243</b>	<b>(\$663,569)</b>	<b>\$2,077,812</b>	(F)
<b>Surplus or deficit after imposition of general rates</b>							

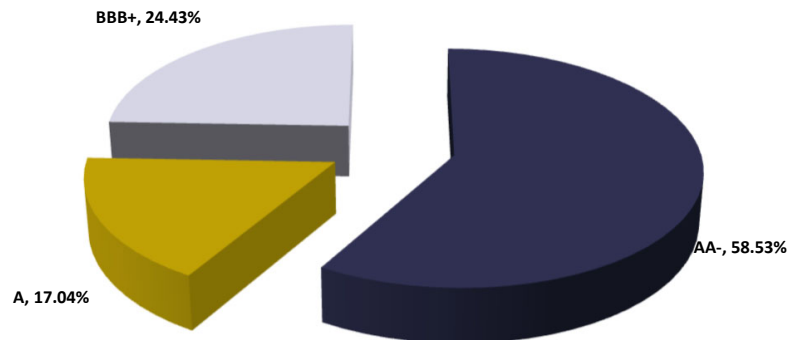
## EMRC Investment Report

May 2026

### I. Overall Portfolio Limits

S&P Long Term Rating	% Portfolio	Investment Maximum %
AA-	58.53%	100.00%
A	17.04%	100.00%
BBB+	24.43%	40.00%
	100.00%	

**Investment by S&P Rating**



### II. Single Entity Exposure

	S&P Long Term Rating	% Portfolio	
AMP	BBB+	17.61%	*
NAB	AA-	4.54%	
Westpac / St. George Bank	AA-	42.06%	
Rabobank	A	17.04%	*
Commonwealth Bank	AA-	11.93%	
Heritage People Choice Bank	BBB+	6.82%	*
		100.00%	

\* Non-Fossil Fuel ADI (Authorised Deposit Taking Institution)

### III. Term to Maturity Framework

Maturity Profile	% Portfolio	Investment Policy Guidelines	
		% Min	% Max
Less Than 1 Year	100.00%	40%	100%
Greater than 1 year & less than or equal to 3 years	0.00%	0%	60%
	100.00%		

### IV. Fossil Fuel Divestment

	% Portfolio
Non-Fossil Fuel ADI's	41.46%
Fossil Fuel ADI's	58.54%
	100.00%



### 14.3 REVIEW OF COUNCIL POLICIES

D2026/11482

#### PURPOSE OF REPORT

The purpose of this report is to review ten (10) of the EMRC’s policies to ensure responsible and accountable governance and management of the EMRC and to appoint delegate and deputy delegate to the Waste Management Strategic Advisory Committee.

#### KEY POINT(S)

- The following policies are tabled for Council’s review and adoption:
  - ⇒ Council Policy 1.1 – Election of MWAC Representatives;
  - ⇒ Council Policy 1.9 – Recognition of Members of Council;
  - ⇒ Council Policy 1.10 – Disability Access and Inclusion;
  - ⇒ Council Policy 1.11 – Public Interest Disclosure;
  - ⇒ Council Policy 3.4 – Occasional Grants / Sponsorship;
  - ⇒ Council Policy 4.2 – Superannuation Contribution;
  - ⇒ Council Policy 4.3 – Gratuity Payments to Terminating Employees;
  - ⇒ Council Policy 4.4 – Employees Service Recognition;
  - ⇒ Council Policy 4.5 – Gifts to Employees for Farewells and Special Circumstances; and
  - ⇒ Council Policy 4.6 – Appointment of Acting Chief Executive Officer.
- It is proposed that existing policies, as revised, be adopted.

#### RECOMMENDATION(S)

That Council:

1. Adopts the revised policies as tabled forming attachments 2, 4, 6, 8, 10, 12, 14, 16, 18 and 20 to this report.
2. Reviews the adopted policies, at the next scheduled review in four years.
3. Cr Kathryn Hamilton be the Member Delegate to the Waste Management Strategic Advisory Committee and Cr Michelle Sutherland be the deputy member delegate to the Waste Management Strategic Advisory Committee.
4. The Chief Executive Officer (CEO) be the officer delegate to the Waste Management Strategic Advisory Committee.

#### SOURCE OF REPORT

##### Employee Disclosure under s.5.70 of the Local Government Act 1995

<b>Author(s)</b>	Chief Transformation Officer	Nil
<b>Responsible Officer</b>	Chief Executive Officer	Nil

## BACKGROUND

- 1 Council Policy 1.1 – Election of MWAC Representatives was last reviewed at the meeting of Council held on 22 June 2023.
- 2 Council Policy 1.9 – Recognition of Members of Council was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03749).
- 3 Council Policy 1.10 – Disability Access and Inclusion was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03556).
- 4 Council Policy 1.11 – Public Interest Disclosure was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03557).
- 5 Council Policy 3.4 – Occasional Grants / Sponsorship was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03561).
- 6 Council Policy 4.2 – Superannuation Contribution was last reviewed at the meeting of Council held on 22 June 2023 (D2023/11755).
- 7 Council Policy 4.3 – Gratuity Payments to Terminating Employees was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03562).
- 8 Council Policy 4.4 – Employees Service Recognition was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03563).
- 9 Council Policy 4.5 – Gifts to Employees for Farewells and Special Circumstances was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03564).
- 10 EMRC Policy 4.6 – Appointment of Acting Chief Executive Officer was last reviewed at the meeting of Council held on 23 February 2023 (D2023/03565).

## REPORT

- 11 The policies of the EMRC, determined by Council as required under Section 2.7(2)(b) of the *Local Government Act 1995* (the Act), guide and inform management and the public about key Council principles. It is important that policies are reviewed periodically and amended where necessary.
- 12 A review of the existing policies has been undertaken with the following objectives used as a basis for undertaking the review:
  - To ensure the policy reflects current strategic direction;
  - To ensure the policy meets the definition of a policy;
  - To incorporate in the policy appropriate amendments to account for changes in details such as dates, times and values since the last review;
  - To realign the policy with the adopted revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy; and
  - To ensure the policy is contemporary and appropriate for the Council.
- 13 The three main actions undertaken when reviewing a policy include:
  - Maintain the current policy without amendment;
  - Maintain the policy with amendments; and
  - Delete the policy if it is no longer required, for example if it has been incorporated into another policy

### **Municipal Waste Advisory Council (MWAC)**

- 14 At the 7 May 2026 State Council meeting, it was agreed to wind up the Partnership Agreement which establishes MWAC, effective 30 June 2026.
- 15 As part of a new arrangement a Waste Management Strategic Advisory Committee will be established for metropolitan and non-metropolitan Local Governments and Regional Council/Subsidiary representative to provide input into WALGA's waste policy work.
- 16 Under the new arrangements, waste will continue to be a core part of WALGA's policy and advocacy work, with current levels of resourcing unchanged and the State Council will continue to be the decision-making body in relation to waste policy matters.
- 17 The draft Terms of Reference have been provided to MWAC at its last meeting on 18 June 2026 for feedback and forms attachment 21 to this report.
- 18 As a result of the windup of MWAC and the proposed establishment of a Waste Management Strategic Advisory Committee, Council Policy 1.1 has been amended to reflect this change.
- 19 It is proposed that the current Member Delegate and Deputy Member Delegate to MWAC continue their respective role in the Waste Management Strategic Advisory Committee.

### **Review of Council Policies**

- 20 The proposed amendments are tracked and provided in Attachment 1, 3, 5, 7, 9, 11, 13, 15, 17 and 19 of this report.
- 21 All the changes for the Council Policies are minor updates only.
- 22 No significant changes have been made to the policies.
- 23 Clean copies of the final drafts of the revised nine policies are tabled for Council's consideration for adoption, forming Attachment 2, 4, 6, 8, 10, 12, 14, 16, 18 and 20 of this report.
- 24 Consistent with previous Council instructions to review Policy every four years, all the policies will be reviewed progressively during a four-year cycle.

### **STRATEGIC/POLICY IMPLICATIONS**

- 25 Reporting on the EMRC Strategic Policy implications align with the revised Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027.

### **FINANCIAL IMPLICATIONS**

- 26 Nil

### **SUSTAINABILITY IMPLICATIONS**

- 27 The policies under review contribute to sustainability by informing management and the public about key Council policies and procedures.

## RISK MANAGEMENT

**Risk: Non-compliance with EMRC's responsibility to maintain responsible and accountable governance and management of the organisation**

Consequence	Likelihood	Rating
Moderate	Unlikely	Moderate
Action/Strategy		
➤ Council to adopt the revised Council Policies 1.1, 1.9, 1.10, 1.11, 3.4, 4.2, 4.3, 4.4, 4.5 and 4.6		

## MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater	As reflected in the respective reports

## ATTACHMENT(S)

1. Council Policy 1.1 – Election of MWAC Representatives – With Track Changes (D2026/12008)
2. Council Policy 1.1 – Election of Waste Management Strategic Advisory Committee – Clean Copy (D2026/12008)
3. Council Policy 1.9 – Recognition of Members of Council – With Track Changes (D2026/11464)
4. Council Policy 1.9 – Recognition of Members of Council – Clean Copy (D2026/11465)
5. Council Policy 1.10 – Disability Access and Inclusion – With Track Changes (D2026/11466)
6. Council Policy 1.10 – Disability Access and Inclusion – Clean Copy (D2026/11467)
7. Council Policy 1.11 – Public Interest Disclosure – With Track Changes (D2026/11468)
8. Council Policy 1.11 – Public Interest Disclosure – Clean Copy (D2026/11469)
9. Council Policy 3.4 – Occasional Grants / Sponsorship – With Track Changes (D2026/11470)
10. Council Policy 3.4 – Occasional Grants / Sponsorship – Clean Copy (D2026/11471)
11. Council Policy 4.2 – Superannuation Contribution – With Track Changes (D2026/11472)
12. Council Policy 4.2 – Superannuation Contribution – Clean Copy (D2026/11473)
13. Council Policy 4.3 – Gratuity Payments to Terminating Employees – With Track Changes (D2026/11474)
14. Council Policy 4.3 – Gratuity Payments to Terminating Employees – Clean Copy (D2026/11475)
15. Council Policy 4.4 – Employees Service Recognition – With Track Changes (D2026/11476)
16. Council Policy 4.4 – Employees Service Recognition – Clean Copy (D2026/11477)
17. Council Policy 4.5 – Gifts to Employees for Farewells and Special Circumstances – With Track Changes (D2026/11478)
18. Council Policy 4.5 – Gifts to Employees for Farewells and Special Circumstances – Clean Copy (D2026/11479)
19. Council Policy 4.6 – Appointment of Acting Chief Executive Officer – With Track Changes (D2026/11480)
20. Council Policy 4.6 – Appointment of Acting Chief Executive Officer – Clean Copy (D2026/11481)
21. Draft Waste Management Strategic Advisory Committee Terms of Reference (D2026/12014)



## **VOTING REQUIREMENT**

Simple Majority

## **RECOMMENDATION(S)**

That Council:

1. Adopts the revised policies as tabled forming attachments 2, 4, 6, 8, 10, 12, 14, 16, 18 and 20 to this report.
2. Reviews the adopted policies, at the next scheduled review in four years.
3. Cr Kathryn Hamilton be the Member Delegate to the Waste Management Strategic Advisory Committee and Cr Michelle Sutherland be the Deputy Member Delegate to the Waste Management Strategic Advisory Committee.
4. The Chief Executive Officer (CEO) be the officer delegate to the Waste Management Strategic Advisory Committee

## **COUNCIL RESOLUTION(S)**

MOVED

SECONDED



## Council Policy 1.1

### Election of ~~MWAC~~ Waste Management Strategic Advisory Committee Representatives

#### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives, including:

To lead by example by reducing environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region.

#### Purpose

To provide for representation on the ~~Municipal Waste Advisory Council (MWAC)~~ Waste Management Strategic Advisory Group (WMSAG).

The ~~Municipal Waste Advisory Council~~ WMAG is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues.

#### Scope

This policy applies to the CEO and Chiefs of the Eastern Metropolitan Regional Council (the EMRC).

#### Legislation and Standards

Nil

#### Policy Statement

1. The Council will elect a member delegate and member deputy delegate to represent the EMRC on the ~~MWAC~~ WMSAG.
2. If the member delegate is not present at a ~~MWAC~~ WMSAG meeting the member deputy delegate will be eligible to vote on behalf of the EMRC.

#### Adopted/Reviewed

24 June 1993

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

22 June 2023

25 June 2026



**Next Review**

June 2027

**Responsible Unit**

Business Support Team



# Council Policy 1.1

## Election of Waste Management Strategic Advisory Committee Representatives

### Strategic Plan Objective

To report against the revised 10 Year Strategic Plan 2017-2027 and the Sustainability Strategy 2022/2023 – 2026/2027 objectives, including:

To lead by example by reducing environmental impacts through efficient operations, forward thinking and supporting circular and sustainability initiatives in the region.

### Purpose

To provide for representation on the Waste Management Strategic Advisory Group (WMSAG).

The WMAG is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues.

### Scope

This policy applies to the CEO and Chiefs of the Eastern Metropolitan Regional Council (the EMRC).

### Legislation and Standards

Nil

### Policy Statement

1. The Council will elect a member delegate and member deputy delegate to represent the EMRC on the WMSAG.
2. If the member delegate is not present at a WMSAG meeting the member deputy delegate will be eligible to vote on behalf of the EMRC.

### Adopted/Reviewed

24 June 1993

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

22 June 2023

25 June 2026



**Next Review**

June 2027

**Responsible Unit**

Business Support Team



## Council Policy 1.9

### Recognition of Members of Council

#### Strategic Plan Objective

To recognise the service given by EMRC Councillors to the EMRC region.

#### Purpose

To establish a policy and provide guidelines for recognising the service that is given to the region by members of the Council.

#### Legislation and Standards

*Local Government Act 1995 s5.98(6)*

#### Policy Statement

Council shall recognise the service of members of the Council who no longer hold office of the EMRC in accordance with clause 7.2(1) (b) and (c) of the Establishment Agreement of the Eastern Metropolitan Regional Council.

Recognition will be subject to the member not becoming disqualified from holding office of the EMRC or participant Council as a result of an offence under the [Local Government Act 1995](#) or any other law.

The following awards shall be made to recognise such service:

- During and on completing one 2-year term      A framed certificate of appreciation
- On completing two 2-year terms                      A framed certificate of appreciation and a gift to the value of \$100
- On completing three 2-year term                      A framed certificate of appreciation and a gift to the value of \$200
- On completing four 2-year terms or more              A framed certificate of appreciation and a gift to the value of \$500

The certificate will specifically acknowledge any term spent as ~~Chairman-Chairperson~~ or Deputy ~~Chairman-Chairperson~~ in addition to the role of Councillor.

No gift will be given by way of a cash payout and the gift purchased, should be appropriate and may be suitable for keeping as a memento.

#### Financial Considerations

Appropriate provision is to be included for consideration in Council's annual budget deliberations.



### **Adopted/Reviewed**

22 February 2007

18 September 2008

23 September 2010

18 September 2014

06 December 2018

23 February 2023

25 June 2026

### **Next Review**

~~February 2027~~ June 2030

### **Responsible Unit**

Business Support Team



# Council Policy 1.9

## Recognition of Members of Council

### Strategic Plan Objective

To recognise the service given by EMRC Councillors to the EMRC region.

### Purpose

To establish a policy and provide guidelines for recognising the service that is given to the region by members of the Council.

### Legislation and Standards

*Local Government Act 1995 s5.98(6)*

### Policy Statement

Council shall recognise the service of members of the Council who no longer hold office of the EMRC in accordance with clause 7.2(1) (b) and (c) of the Establishment Agreement of the Eastern Metropolitan Regional Council.

Recognition will be subject to the member not becoming disqualified from holding office of the EMRC or participant Council as a result of an offence under the *Local Government Act 1995* or any other law.

The following awards shall be made to recognise such service:

- During and on completing one 2-year term      A framed certificate of appreciation
- On completing two 2-year terms                      A framed certificate of appreciation and a gift to the value of \$100
- On completing three 2-year term                      A framed certificate of appreciation and a gift to the value of \$200
- On completing four 2-year terms or more              A framed certificate of appreciation and a gift to the value of \$500

The certificate will specifically acknowledge any term spent as Chairperson or Deputy Chairperson in addition to the role of Councillor.

No gift will be given by way of a cash payout and the gift purchased, should be appropriate and may be suitable for keeping as a memento.

### Financial Considerations

Appropriate provision is to be included for consideration in Council's annual budget deliberations.



### **Adopted/Reviewed**

22 February 2007  
18 September 2008  
23 September 2010  
18 September 2014  
06 December 2018  
23 February 2023  
25 June 2026

### **Next Review**

June 2030

### **Responsible Unit**

Business Support Team



## Council Policy 1.10

### Disability Access and Inclusion

#### Strategic Plan Objective

To ensure that people with disabilities are not disadvantaged or discriminated against.

#### Purpose

To ensure that all members of the community have equal access to all EMRC services, information and facilities.

#### Legislation and Standards

*Disability Services Act 1993* [\(WA\)](#)

*Equal Opportunity Act 1984* [\(WA\)](#)

#### Policy Statement

The EMRC is committed to the following outcomes:

1. The EMRC Council will ensure that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
2. People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disability receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disability receive the same level and quality of service from the employees and contractors of the EMRC.
6. People with disability have the same opportunities as other people to make complaints to the EMRC.
7. People with disability have the same opportunities as other people to participate in any public consultation by the EMRC.
8. People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC.

#### Financial Considerations

Funding for projects will be provided for in the annual budget.



### **Adopted/Reviewed**

19 August 2010

18 September 2014

23 August 2018

23 February 2023

25 June 2026

### **Next Review**

~~February 2027~~ June 2030

### **Responsible Unit**

~~Office of the CEO~~ Transformation Team – Human Resources



# Council Policy 1.10

## Disability Access and Inclusion

### Strategic Plan Objective

To ensure that people with disabilities are not disadvantaged or discriminated against.

### Purpose

To ensure that all members of the community have equal access to all EMRC services, information and facilities.

### Legislation and Standards

*Disability Services Act 1993 (WA)*

*Equal Opportunity Act 1984 (WA)*

### Policy Statement

The EMRC is committed to the following outcomes:

1. The EMRC Council will ensure that a Disability Access & Inclusion Policy and Implementation Plan are developed, implemented and reviewed regularly
2. People with disability have the same opportunities as other people to access the services of, and any events organised by, the EMRC.
3. People with disability have the same opportunities as other people to access the buildings and other facilities of the EMRC.
4. People with disability receive information from the EMRC in a format that will enable them to readily access the information other people are able to access.
5. People with disability receive the same level and quality of service from the employees and contractors of the EMRC.
6. People with disability have the same opportunities as other people to make complaints to the EMRC.
7. People with disability have the same opportunities as other people to participate in any public consultation by the EMRC.
8. People with disability have the same opportunities as other people to obtain and maintain employment with the EMRC.

### Financial Considerations

Funding for projects will be provided for in the annual budget.



### **Adopted/Reviewed**

19 August 2010

18 September 2014

23 August 2018

23 February 2023

25 June 2026

### **Next Review**

June 2030

### **Responsible Unit**

Transformation Team – Human Resources



# Council Policy 1.11

## Public Interest Disclosure

### Strategic Plan Objective

To encourage and support disclosures.

### Purpose

This policy supports the aims and objectives of the *Public Interest Disclosure Act 2003*.

### Legislation and Standards

*Public Interest Disclosure Act 2003* [\(WA\)](#)

*Corruption, Crime and Misconduct Act 2003* [\(WA\) as amended](#)

*Local Government Act 1995* [\(WA\)](#)

### Policy Statement

1. The EMRC does not tolerate corrupt or other improper conduct.
2. The EMRC is committed to the aims and objectives of the *Public Interest Disclosure Act 2003* (PID Act). The PID Act recognises the value and importance of reporting as a means to identify and address wrongdoing.
3. The EMRC strongly supports disclosures being made by employees about corrupt or other improper conduct and also strongly supports contractors and members of the community making disclosures about corrupt or improper conduct.
4. The EMRC does not tolerate any of its employees, contractors or subcontractors taking reprisal action against anyone who makes or proposes to make a public interest disclosure.
5. All reasonable steps will be taken to protect employees from any detrimental action in reprisal for the making of a public interest disclosure.
6. The persons responsible for receiving disclosures of public interest information designated under s.23(1)(a) of the PID Act will abide by the PID Code of Conduct and Integrity in performing their duties.
7. The EMRC is also committed to responding to the disclosure thoroughly and impartially and will treat all people in the disclosure process fairly, including those who may be the subject of a disclosure.
8. As much information as possible will be provided to people considering making a public interest disclosure. Internal procedures are accessible to all employees and contractors. Copies are available from the designated person appointed as the proper authority (Public Interest Disclosure (PID) Officer).
9. General information about public interest disclosures and how the EMRC will manage a disclosure, will be made available for external clients and members of the community on the website.
10. While this policy focuses on public interest disclosures, the EMRC is committed to dealing with all reports of suspected wrongdoing. People are encouraged to report if they witness any such behaviour. Each matter will be considered under the appropriate reporting pathway and every attempt will be made to protect employees making reports from any reprisals.



### Financial Considerations

Funding for appropriate investigations will be provided for in the annual budget.

### Adopted/Reviewed

24 August 2017

6 December 2018

23 February 2023

[25 June 2026](#)

### Next Review

~~February 2027~~ [June 2030](#)

### Responsible Unit

~~Office of the CEO~~ [Transformation Team](#) – Human Resources

# Council Policy 1.11

## Public Interest Disclosure

### Strategic Plan Objective

To encourage and support disclosures.

### Purpose

This policy supports the aims and objectives of the *Public Interest Disclosure Act 2003*.

### Legislation and Standards

*Public Interest Disclosure Act 2003 (WA)*

*Corruption, Crime and Misconduct Act 2003 (WA) as amended*

*Local Government Act 1995 (WA)*

### Policy Statement

1. The EMRC does not tolerate corrupt or other improper conduct.
2. The EMRC is committed to the aims and objectives of the *Public Interest Disclosure Act 2003* (PID Act). The PID Act recognises the value and importance of reporting as a means to identify and address wrongdoing.
3. The EMRC strongly supports disclosures being made by employees about corrupt or other improper conduct and also strongly supports contractors and members of the community making disclosures about corrupt or improper conduct.
4. The EMRC does not tolerate any of its employees, contractors or subcontractors taking reprisal action against anyone who makes or proposes to make a public interest disclosure.
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### **Financial Considerations**

Funding for appropriate investigations will be provided for in the annual budget.

### **Adopted/Reviewed**

24 August 2017

6 December 2018

23 February 2023

25 June 2026

### **Next Review**

June 2030

### **Responsible Unit**

Transformation Team – Human Resources



## Council Policy 3.4

### Occasional Grants/Sponsorship

#### Strategic Plan Objective

To support member Councils and not-for-profit organisations in the EMRC region.

#### Purpose

To provide once off non-recurrent grant funding or sponsorship to support significant initiatives conducted in the EMRC Region.

#### Legislation and Standards

Nil

#### Policy Statement

1. The aim of EMRC's Occasional Grants and Sponsorship Policy is to support, through 'once only' non-recurrent grants and sponsorships, significant initiatives that contribute to the achievement of circular economy and sustainability objectives as defined in the EMRC's Strategic Plan and Sustainability Strategy.
2. This does not preclude consideration of funding initiatives other than circular economy and sustainability which may be provided for in the whole range of the EMRC objectives and strategies.
3. Funding may be available to member Councils and regionally based not for profit organisations to support community-based proposals that aim to achieve the EMRC's strategic objectives.
4. All applications must be submitted on the EMRC Occasional Grants and Sponsorship Application Form (D2023/02746)
5. All proposals will be assessed against the following assessment criteria which has been endorsed by Council and will be subject to review from time to time.

### Assessment Criteria

	High Level	Moderate Level	Medium Level	Minimum Level	Low Level	Does Not Address
The proposal has the potential to benefit Strategic objectives in the EMRC region.	5	4	3	2	1	0
The proposal will have a high positive impact or make a significant contribution towards circular economy and sustainability in the EMRC region.	5	4	3	2	1	0
The proposal has clearly defined measurable outcomes.	5	4	3	2	1	0
The proposal represents a new initiative and does not duplicate or adversely impact on existing services/facilities in the EMRC region.	5	4	3	2	1	0
The degree of support/contributions the proposal has received from groups/stakeholders in the EMRC region.	5	4	3	2	1	0
The proposal represents good 'value for money'.	5	4	3	2	1	0
The proposal will build and strengthen relationships amongst stakeholders and community in the EMRC region.	5	4	3	2	1	0

NB: A proposal must receive a minimum benchmark level of 20 points in order for it to be considered.

### Financial Considerations

An allocation is provided in the annual budget to meet the anticipated cost of making a contribution.

### Adopted/Reviewed

25 October 2001  
 02 May 2002  
 20 May 2004  
 22 February 2007  
 18 September 2008  
 23 September 2010  
 18 September 2014  
 06 December 2018  
 23 February 2023  
[25 June 2026](#)

### Next Review

~~February 2027~~ [June 2030](#)

### Responsible Unit

~~Sustainability Team~~ [Transformation Team](#)



## Council Policy 3.4

### Occasional Grants/Sponsorship

#### Strategic Plan Objective

To support member Councils and not-for-profit organisations in the EMRC region.

#### Purpose

To provide once off non-recurrent grant funding or sponsorship to support significant initiatives conducted in the EMRC Region.

#### Legislation and Standards

Nil

#### Policy Statement

1. The aim of EMRC's Occasional Grants and Sponsorship Policy is to support, through 'once only' non-recurrent grants and sponsorships, significant initiatives that contribute to the achievement of circular economy and sustainability objectives as defined in the EMRC's Strategic Plan and Sustainability Strategy.
2. This does not preclude consideration of funding initiatives other than circular economy and sustainability which may be provided for in the whole range of the EMRC objectives and strategies.
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	High Level	Moderate Level	Medium Level	Minimum Level	Low Level	Does Not Address
The proposal has the potential to benefit Strategic objectives in the EMRC region.	5	4	3	2	1	0
The proposal will have a high positive impact or make a significant contribution towards circular economy and sustainability in the EMRC region.	5	4	3	2	1	0
The proposal has clearly defined measurable outcomes.	5	4	3	2	1	0
The proposal represents a new initiative and does not duplicate or adversely impact on existing services/facilities in the EMRC region.	5	4	3	2	1	0
The degree of support/contributions the proposal has received from groups/stakeholders in the EMRC region.	5	4	3	2	1	0
The proposal represents good 'value for money'.	5	4	3	2	1	0
The proposal will build and strengthen relationships amongst stakeholders and community in the EMRC region.	5	4	3	2	1	0

NB: A proposal must receive a minimum benchmark level of 20 points in order for it to be considered.

### Financial Considerations

An allocation is provided in the annual budget to meet the anticipated cost of making a contribution.

### Adopted/Reviewed

- 25 October 2001
- 02 May 2002
- 20 May 2004
- 22 February 2007
- 18 September 2008
- 23 September 2010
- 18 September 2014
- 06 December 2018
- 23 February 2023
- 25 June 2026

### Next Review

June 2030

### Responsible Unit

Transformation Team



## Council Policy 4.2

### Superannuation Contribution

#### Strategic Plan Objective

To improve organisational culture, health, welfare and safety

#### Purpose

To detail the superannuation contribution entitlements for eligible of the EMRC.

#### Legislation and Standards

*Local Government Act 1995 s 5.47*

*Superannuation Guarantee (Administration) Act 1992*

*Superannuation Industry (Supervision) Act 1993*

#### Policy Statement

1. The EMRC shall provide superannuation payments to all Employees regardless of their modes of employment. The EMRC offers a superannuation contributory scheme to Eligible Employees who voluntarily contribute up to 5% of their salary to superannuation.
2. The EMRC will match Eligible Employee contributions on a percentage-by-percentage basis, up to a maximum of 5%. Eligible Employees can contribute to their superannuation via salary sacrifice (pre-tax amount) or salary deduction (post-tax amount) as allowed under any specified salary sacrifice options and the Australian Taxation Office guidelines.
3. The 'Superannuation Choice' option is available to Employees in accordance with *Local Government (Amendment of Part VIA – Employee Superannuation) Regulations 2006*.

#### Definitions

**Employee** Means an employee of the EMRC.

**Eligible Employee** Means all Employees of the EMRC are eligible to participate in the EMRC's Superannuation contributory scheme except for those who have an express term in an employment contract that precludes.

#### Financial Considerations

An amount is provided in the annual budget for the cost of providing superannuation contributions.



### **Adopted/Reviewed**

29 April 1993  
22 July 1999  
22 February 2001  
02 May 2002  
20 May 2004  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
6 December 2018  
22 June 2023  
25 June 2026

### **Next Review**

Following the Ordinary Elections in 2027, June 2030

### **Responsible Unit**

Office of the CEO Transformation Team – Human Resources



## Council Policy 4.2

### Superannuation Contribution

#### Strategic Plan Objective

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#### Legislation and Standards

*Local Government Act 1995 s 5.47*

*Superannuation Guarantee (Administration) Act 1992*

*Superannuation Industry (Supervision) Act 1993*

#### Policy Statement

1. The EMRC shall provide superannuation payments to all Employees regardless of their modes of employment. The EMRC offers a superannuation contributory scheme to Eligible Employees who voluntarily contribute up to 5% of their salary to superannuation.
2. The EMRC will match Eligible Employee contributions on a percentage-by-percentage basis, up to a maximum of 5%. Eligible Employees can contribute to their superannuation via salary sacrifice (pre-tax amount) or salary deduction (post-tax amount) as allowed under any specified salary sacrifice options and the Australian Taxation Office guidelines.
3. The 'Superannuation Choice' option is available to Employees in accordance with *Local Government (Amendment of Part VIA – Employee Superannuation) Regulations 2006*.

#### Definitions

**Employee** Means an employee of the EMRC.

**Eligible Employee** Means all Employees of the EMRC are eligible to participate in the EMRC's Superannuation contributory scheme except for those who have an express term in an employment contract that precludes.

#### Financial Considerations

An amount is provided in the annual budget for the cost of providing superannuation contributions.



### **Adopted/Reviewed**

29 April 1993  
22 July 1999  
22 February 2001  
02 May 2002  
20 May 2004  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
6 December 2018  
22 June 2023  
25 June 2026

### **Next Review**

June 2030

### **Responsible Unit**

Transformation Team – Human Resources



## Council Policy 4.3

### Gratuity Payments to Terminating Employees

#### Strategic Plan Objective

To recognise EMRC employees exemplary and/or extensive service.

#### Purpose

To establish a policy in relation to the approval of a gratuity payment to employees who retire or resign from employment with the EMRC.

#### Definitions

A 'gratuity payment' means any payment of monies in addition to any contractual or award entitlement, which is paid to a employees on termination of employment with the EMRC.

#### Legislation and Standards

*Local Government Act 1995 s 5.50*

*Local Government (Administration) Regulations 1996 r.19A*

#### Policy Statement

1. Gratuity payment may be made to an employee in recognition of their exemplary service or extensive term of service with the EMRC.
2. Gratuity payment may be made only when the employee retires or resigns from employment with the EMRC.
3. The Chief Executive Officer will give consideration to whether a gratuity payment should be made to an employee, and the matter will be referred to the ~~Chairman~~Chairperson and Deputy ~~Chairman~~Chairperson for consideration.
4. In the instance where the intended recipient of the gratuity is the CEO, the matter shall be considered by the Council.
5. The value of the payment made to the employee will not exceed any amount as prescribed or provided for by r.19A of the Regulations.
6. Any taxation implications associated with the gratuity payment will be borne by the employee.
7. In the event that a gratuity payment is made, the Council will give local public notice of its decision to make that payment in accordance with the provisions of s 5.50 of the *Local Government Act 1995*.

#### Financial Considerations

Unbudgeted and to be referred to Council for funding.



### **Adopted/Reviewed**

29 May 1997

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

23 February 2023

25 June 2026

### **Next Review**

~~February 2027~~ June 2030

### **Responsible Unit**

~~Office of the CEO~~ Transformation Team – Human Resources



## Council Policy 4.3

### Gratuity Payments to Terminating Employees

#### Strategic Plan Objective

To recognise EMRC employees exemplary and/or extensive service.

#### Purpose

To establish a policy in relation to the approval of a gratuity payment to employees who retire or resign from employment with the EMRC.

#### Definitions

A 'gratuity payment' means any payment of monies in addition to any contractual or award entitlement, which is paid to a employees on termination of employment with the EMRC.

#### Legislation and Standards

*Local Government Act 1995 s 5.50*

*Local Government (Administration) Regulations 1996 r.19A*

#### Policy Statement

1. Gratuity payment may be made to an employee in recognition of their exemplary service or extensive term of service with the EMRC.
2. Gratuity payment may be made only when the employee retires or resigns from employment with the EMRC.
3. The Chief Executive Officer will give consideration to whether a gratuity payment should be made to an employee, and the matter will be referred to the Chairperson and Deputy Chairperson for consideration.
4. In the instance where the intended recipient of the gratuity is the CEO, the matter shall be considered by the Council.
5. The value of the payment made to the employee will not exceed any amount as prescribed or provided for by r.19A of the Regulations.
6. Any taxation implications associated with the gratuity payment will be borne by the employee.
7. In the event that a gratuity payment is made, the Council will give local public notice of its decision to make that payment in accordance with the provisions of s 5.50 of the *Local Government Act 1995*.

#### Financial Considerations

Unbudgeted and to be referred to Council for funding.



### **Adopted/Reviewed**

29 May 1997

22 July 1999

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

23 February 2023

25 June 2026

### **Next Review**

June 2030

### **Responsible Unit**

Transformation Team – Human Resources



## Council Policy 4.4

### Employees Service Recognition

#### Strategic Plan Objective

To recognise employees for their continuous service and contribution to the EMRC.

#### Purpose

To recognise the tenure of long serving employee within the EMRC.

#### Legislation and Standards

Nil

#### Scope

This policy applies to all EMRC staff, including part time and casual employees, who achieve aggregate hours of continuous employment equivalent to a minimum of five years service.

#### Policy Statement

The aim of the Employee Service Recognition policy is to formally recognise staff for their service and contribution to the EMRC.

1. Recognition will be given after the completion of five years continuous service from the date of a employee's most recent hire into a continuous employment position at the EMRC, and at five year intervals thereafter.
2. Eligible employees must be in active service on their anniversary date in order to receive a Service Recognition Award.
3. Employees on leave of absence will receive their Service Recognition Award upon return to active employment.

#### Service Awards

1. After completing the relevant number of years' of continuous service with EMRC, the employee will be presented with a Certificate of Appreciation signed by the ~~Chairman~~Chairperson and Chief Executive Officer and a gift to the value specified in the Schedule below, at a Service Recognition Ceremony.
2. The Service Recognition Ceremony will be a Council funded event (e.g. morning tea or sundowner) as determined by the Chief Executive Officer.
3. Service Recognition presentations will be made by the Chief Executive Officer, or nominee, and the ~~Chairman~~Chairperson, or nominee, if practicable.
4. Service Recognition Ceremonies will take place as near as possible to the employee's anniversary date, having regard for such factors as the number of staff qualifying in any one year and the significance of the anniversary being celebrated.



**Administration**

1. Human Resources will be responsible for providing to the Chief Executive Officer, relevant Chief, and relevant Manager, a list of staff eligible for Service Recognition at least two (2) months prior to the event and will assist with the preparation and planning of the Service Recognition Ceremony.
2. The Chief Executive Officer's office will be responsible for liaising with the CEO and ~~Chairman~~ Chairperson in identifying a suitable date to hold the Service Recognition Ceremony.

**Schedule - Recognition of Years of Service**

Number of Years of Continuous Service	Service Recognition Award
5 Years of Service	Framed Certificate of Appreciation Gift to the value of \$100
10 Years of Service	Framed Certificate of Appreciation Gift to the value of \$200
15 Years of Service	Framed Certificate of Appreciation Gift to the value of \$300
20 Years of Service	Framed Certificate of Appreciation Gift to the value of \$400
After Each Period of 5 Years Thereafter	Framed Certificate of Appreciation Gift to the value of \$500

**Financial Considerations**

An amount will be provided in the annual budget to meet estimated costs.

**Adopted/Reviewed**

- 06 September 2001
- 02 May 2002
- 20 May 2004
- 23 February 2006
- 18 September 2008
- 23 September 2010
- 18 September 2014
- 06 December 2018
- 23 February 2023
- 25 June 2026

**Next Review**

~~February 2027~~ June 2030

**Responsible Unit**

~~Office of the CEO~~ Transformation Team – Human Resources



## Council Policy 4.4

### Employees Service Recognition

#### Strategic Plan Objective

To recognise employees for their continuous service and contribution to the EMRC.

#### Purpose

To recognise the tenure of long serving employee within the EMRC.

#### Legislation and Standards

Nil

#### Scope

This policy applies to all EMRC staff, including part time and casual employees, who achieve aggregate hours of continuous employment equivalent to a minimum of five years service.

#### Policy Statement

The aim of the Employee Service Recognition policy is to formally recognise staff for their service and contribution to the EMRC.

1. Recognition will be given after the completion of five years continuous service from the date of a employee's most recent hire into a continuous employment position at the EMRC, and at five year intervals thereafter.
2. Eligible employees must be in active service on their anniversary date in order to receive a Service Recognition Award.
3. Employees on leave of absence will receive their Service Recognition Award upon return to active employment.

#### Service Awards

1. After completing the relevant number of years' of continuous service with EMRC, the employee will be presented with a Certificate of Appreciation signed by the Chairperson and Chief Executive Officer and a gift to the value specified in the Schedule below, at a Service Recognition Ceremony.
2. The Service Recognition Ceremony will be a Council funded event (e.g. morning tea or sundowner) as determined by the Chief Executive Officer.
3. Service Recognition presentations will be made by the Chief Executive Officer, or nominee, and the Chairperson, or nominee, if practicable.
4. Service Recognition Ceremonies will take place as near as possible to the employee's anniversary date, having regard for such factors as the number of staff qualifying in any one year and the significance of the anniversary being celebrated.



**Administration**

1. Human Resources will be responsible for providing to the Chief Executive Officer, relevant Chief, and relevant Manager, a list of staff eligible for Service Recognition at least two (2) months prior to the event and will assist with the preparation and planning of the Service Recognition Ceremony.
2. The Chief Executive Officer’s office will be responsible for liaising with the CEO and Chairperson in identifying a suitable date to hold the Service Recognition Ceremony.

**Schedule - Recognition of Years of Service**

<b>Number of Years of Continuous Service</b>	<b>Service Recognition Award</b>
5 Years of Service	Framed Certificate of Appreciation Gift to the value of \$100
10 Years of Service	Framed Certificate of Appreciation Gift to the value of \$200
15 Years of Service	Framed Certificate of Appreciation Gift to the value of \$300
20 Years of Service	Framed Certificate of Appreciation Gift to the value of \$400
After Each Period of 5 Years Thereafter	Framed Certificate of Appreciation Gift to the value of \$500

**Financial Considerations**

An amount will be provided in the annual budget to meet estimated costs.

**Adopted/Reviewed**

- 06 September 2001
- 02 May 2002
- 20 May 2004
- 23 February 2006
- 18 September 2008
- 23 September 2010
- 18 September 2014
- 06 December 2018
- 23 February 2023
- 25 June 2026

**Next Review**

June 2030

**Responsible Unit**

Transformation Team – Human Resources



## Council Policy 4.5

### Gifts to Employees for Farewells and Special Circumstances

#### Strategic Plan Objective

To formalise the process of gift giving and farewell functions for EMRC employees.

#### Purpose

To establish policy and guidelines relating to farewell and/or special circumstance gifts and farewell functions that may be conferred on an employee for the following reasons:

1. Retirement, resignation or redundancy from their employment with the EMRC through personal volition (non-disciplinary); and
2. Special circumstances such as the birth/adoption of an employee's child, marriage of a team member, bereavement in the affected employee's immediate family, or long-term or serious illness of an employee.

#### Legislation and Standards

Nil

#### Scope

This policy applies to all EMRC employees, including part time and casual employees. Eligibility is based primarily upon years of continuous service.

#### Policy Statement

The aim of this policy is to establish the circumstances for providing:

1. An additional benefit to an employee leaving the Council's employment voluntarily (and not under any disciplinary procedures).
2. A gift to an employee under special circumstances.



### Retirement, Resignation or Redundancy Benefit

Individual employees may receive a notional benefit in accordance with the following table:

Number of Years of Continuous Service	Service Recognition Award
< 5 Years	<ul style="list-style-type: none"> <li>➤ No contribution towards employee's collection;</li> <li>➤ An exception may be made at the discretion of the Chief Executive Officer (CEO) in the event that it is deemed appropriate;</li> <li>➤ Morning or afternoon tea or appropriate after hours employee function as determined by the CEO.</li> </ul>
5 Years to < 10 Years	<ul style="list-style-type: none"> <li>➤ \$100 contribution towards an employee collection;</li> <li>➤ Letter of appreciation from the CEO; and</li> <li>➤ Morning or afternoon tea or appropriate after-hours employee function as determined by the CEO.</li> </ul>
10 to < 15 Years	<ul style="list-style-type: none"> <li>➤ \$200 contribution towards an employee collection;</li> <li>➤ Letter of appreciation from the CEO or <del>Chairman</del><u>Chairperson</u>; and</li> <li>➤ Morning or afternoon tea or appropriate after-hours employee function as determined by the CEO in consultation with the <del>Chairman</del><u>Chairperson</u>.</li> </ul>
15 to < 20 Years	<ul style="list-style-type: none"> <li>➤ \$300 contribution towards an employee collection;</li> <li>➤ Letter of appreciation from the CEO or <del>Chairman</del><u>Chairperson</u>; and</li> <li>➤ Morning or afternoon tea or appropriate after-hours employee function as determined by the CEO in consultation with the <del>Chairman</del><u>Chairperson</u>.</li> </ul>
20 to <25 Years	<ul style="list-style-type: none"> <li>➤ \$400 contribution for a gift on behalf of Council;</li> <li>➤ Letter of appreciation from the CEO or <del>Chairman</del><u>Chairperson</u>;</li> <li>➤ Morning or afternoon tea or appropriate function as determined by the CEO in consultation with the <del>Chairman</del><u>Chairperson</u>.</li> </ul>
25 Years and Over	<ul style="list-style-type: none"> <li>➤ \$500 contribution for a gift on behalf of Council;</li> <li>➤ Letter of appreciation from the CEO or <del>Chairman</del><u>Chairperson</u>;</li> <li>➤ Morning or afternoon tea or appropriate function as determined by the CEO in consultation with the <del>Chairman</del><u>Chairperson</u>.</li> </ul>

### Special Circumstances Benefit

Where special circumstances exist, the CEO has the discretionary authority to provide the affected employee with an appropriate token benefit (flowers or equivalent gift) on behalf of the EMRC.



### Responsibilities

1. The employee's Chief or nominee is responsible for planning the appropriate presentation, in consultation with the Chief Executive Officer.
2. Human Resources is responsible for providing the Chief or nominee the employee's details relevant to this policy such as personal address, years of service etc.

### Financial Considerations

An amount will be provided in the annual budget to meet estimated costs.

### Adopted/Reviewed

06 September 2001

02 May 2002

20 May 2004

23 February 2006

18 September 2008

23 September 2010

18 September 2014

06 December 2018

23 February 2023

25 June 2026

### Next Review

~~February 2027~~ June 2030

### Responsible Unit

~~Office of the CEO~~ Transformation Team – Human Resources



## Council Policy 4.5

### Gifts to Employees for Farewells and Special Circumstances

#### Strategic Plan Objective

To formalise the process of gift giving and farewell functions for EMRC employees.

#### Purpose

To establish policy and guidelines relating to farewell and/or special circumstance gifts and farewell functions that may be conferred on an employee for the following reasons:

1. Retirement, resignation or redundancy from their employment with the EMRC through personal volition (non-disciplinary); and
2. Special circumstances such as the birth/adoption of an employee's child, marriage of a team member, bereavement in the affected employee's immediate family, or long-term or serious illness of an employee.

#### Legislation and Standards

Nil

#### Scope

This policy applies to all EMRC employees, including part time and casual employees. Eligibility is based primarily upon years of continuous service.

#### Policy Statement

The aim of this policy is to establish the circumstances for providing:

1. An additional benefit to an employee leaving the Council's employment voluntarily (and not under any disciplinary procedures).
2. A gift to an employee under special circumstances.



## Retirement, Resignation or Redundancy Benefit

Individual employees may receive a notional benefit in accordance with the following table:

Number of Years of Continuous Service	Service Recognition Award
< 5 Years	<ul style="list-style-type: none"> <li>➤ No contribution towards employee's collection;</li> <li>➤ An exception may be made at the discretion of the Chief Executive Officer (CEO) in the event that it is deemed appropriate;</li> <li>➤ Morning or afternoon tea or appropriate after hours employee function as determined by the CEO.</li> </ul>
5 Years to < 10 Years	<ul style="list-style-type: none"> <li>➤ \$100 contribution towards an employee collection;</li> <li>➤ Letter of appreciation from the CEO; and</li> <li>➤ Morning or afternoon tea or appropriate after-hours employee function as determined by the CEO.</li> </ul>
10 to < 15 Years	<ul style="list-style-type: none"> <li>➤ \$200 contribution towards an employee collection;</li> <li>➤ Letter of appreciation from the CEO or Chairperson; and</li> <li>➤ Morning or afternoon tea or appropriate after-hours employee function as determined by the CEO in consultation with the Chairperson.</li> </ul>
15 to < 20 Years	<ul style="list-style-type: none"> <li>➤ \$300 contribution towards an employee collection;</li> <li>➤ Letter of appreciation from the CEO or Chairperson; and</li> <li>➤ Morning or afternoon tea or appropriate after-hours employee function as determined by the CEO in consultation with the Chairperson.</li> </ul>
20 to <25 Years	<ul style="list-style-type: none"> <li>➤ \$400 contribution for a gift on behalf of Council;</li> <li>➤ Letter of appreciation from the CEO or Chairperson;</li> <li>➤ Morning or afternoon tea or appropriate function as determined by the CEO in consultation with the Chairperson.</li> </ul>
25 Years and Over	<ul style="list-style-type: none"> <li>➤ \$500 contribution for a gift on behalf of Council;</li> <li>➤ Letter of appreciation from the CEO or Chairperson;</li> <li>➤ Morning or afternoon tea or appropriate function as determined by the CEO in consultation with the Chairperson.</li> </ul>

## Special Circumstances Benefit

Where special circumstances exist, the CEO has the discretionary authority to provide the affected employee with an appropriate token benefit (flowers or equivalent gift) on behalf of the EMRC.



### **Responsibilities**

1. The employee's Chief or nominee is responsible for planning the appropriate presentation, in consultation with the Chief Executive Officer.
2. Human Resources is responsible for providing the Chief or nominee the employee's details relevant to this policy such as personal address, years of service etc.

### **Financial Considerations**

An amount will be provided in the annual budget to meet estimated costs.

### **Adopted/Reviewed**

06 September 2001  
02 May 2002  
20 May 2004  
23 February 2006  
18 September 2008  
23 September 2010  
18 September 2014  
06 December 2018  
23 February 2023  
25 June 2026

### **Next Review**

June 2030

### **Responsible Unit**

Transformation Team – Human Resources



## Council Policy 4.6

### Appointment of Acting Chief Executive Officer

#### Strategic Plan Objective

To formalise the appointment of an Acting Chief Executive Officer.

#### Purpose

To guide the arrangements for the appointment of an Acting Chief Executive Officer (Acting CEO) in the absence of the Chief Executive Officer (CEO) due to annual leave, long service leave, extended personal leave or other circumstances.

#### Scope

This policy applies to the CEO and Chiefs of the Eastern Metropolitan Regional Council (the EMRC).

#### Legislation and Standards

*Local Government Act (1995)*

*Local Government (Administration) Regulations 1996*

*Salaries and Allowances Tribunal Act 1975*

#### Policy Statement

The CEO is eligible to annual leave, long service leave and personal leave (including carer's leave, sick leave and compassionate leave) as provided in the contract of employment and EMRC Management Guidelines.

To facilitate those arrangements and to ensure the continuous operations of the EMRC, the following guidelines are provided:

#### 1 For periods of leave less than five days (i.e. less than one week)

- 1.1 The CEO will provide notification to the Chair Chairperson or Deputy-Deputy Chairperson of planned leave of less than five days one week in advance, or as soon as practicable if the leave is unplanned for approval by the Chair Chairperson, and that such approval not be unreasonably withheld.
- 1.2 In the CEO's absence the appropriate Chief will manage issues relevant to their area of responsibility.
- 1.3 Where possible, the CEO will monitor communications and be contactable for urgent matters.

**2 For periods of leave of five consecutive days (i.e. one week) and up to four weeks**

- 2.1 The CEO will liaise with the ~~Chair~~Chairperson or ~~Deputy Chair~~Deputy Chairperson at least two weeks prior to taking planned leave of five consecutive days and up to four weeks for approval by the ~~Chair~~Chairperson or ~~Deputy Chair~~Deputy Chairperson, and that such approval will not be unreasonably withheld, and advise the Council as soon as practicable thereafter.
- 2.2 An Acting CEO will be appointed by the CEO in consultation with the ~~Chair~~Chairperson.
- 2.3 Councillors will be informed which Chief has been appointed as soon as practicable thereafter.

**3 For periods of leave more than four weeks**

- 3.1 The CEO will submit a report to Council for planned leave of more than four weeks for approval at least one month prior to the leave commencing.
- 3.2 An Acting CEO will be appointed by Council.

**4 Acting Chief Executive Officer (CEO) Arrangements**

- 4.1 ~~Chiefs~~ Employees acting in the role of CEO will be delegated the powers and be able to discharge the duties of the CEO, other than the power of delegation, as provided in Section 5.44 of the *Local Government Act 1995* during the period of acting.
  - 4.2 The CEO will provide delegations in writing with any limitations to the Acting CEO.
  - 4.3 ~~Chiefs~~ Employees acting in the role of CEO will be eligible to be paid higher duties for the period of acting.
  - 4.4 The following employees are eligible to be appointed to the role of Acting CEO:
    - 4.4.1 Chief Operating Officer
    - 4.4.2 Chief Financial Officer; or
    - 4.4.3 Chief ~~Sustainability~~Transformation Officer; or
    - ~~4.4.4 Chief Project Officer; or~~
    - 4.4.5 4.4.4 any other employee deemed suitably qualified and experienced by the Council.
  - 4.5 Appointment of the Acting CEO will be on a rotational basis at the discretion of the CEO, dependent on availability and operational requirements and for a defined period and shall be made in writing.
- 5** If in the event the CEO becomes vacant and whilst a recruitment and selection process is being undertaken the Council may appointment a person into the role of CEO for a term not exceeding 1 year.

**Financial Considerations**

**Remuneration**

Unless Council otherwise resolves and the acting CEO agrees, a person acting as CEO shall be remunerated at the following rates:

If acting for periods of less than four weeks, in addition to the Acting Incumbent's base salary, 75% of the difference between the substantive CEO's base salary and the Acting Incumbent's base salary.

If acting for periods of more than four weeks, in addition to the Acting Incumbent's base salary, 80% of the difference between the substantive CEO's base salary and the Acting Incumbent's base salary.



**Adopted/Reviewed**

March 2021

23 February 2023

25 June 2026

**Next Review**

~~February 2027~~ June 2027

**Responsible Unit**

Office of the CEO Transformation Team – Human Resources



## Council Policy 4.6

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#### Strategic Plan Objective

To formalise the appointment of an Acting Chief Executive Officer.

#### Purpose

To guide the arrangements for the appointment of an Acting Chief Executive Officer (Acting CEO) in the absence of the Chief Executive Officer (CEO) due to annual leave, long service leave, extended personal leave or other circumstances.

#### Scope

This policy applies to the CEO and Chiefs of the Eastern Metropolitan Regional Council (the EMRC).

#### Legislation and Standards

*Local Government Act (1995)*

*Local Government (Administration) Regulations 1996*

*Salaries and Allowances Tribunal Act 1975*

#### Policy Statement

The CEO is eligible to annual leave, long service leave and personal leave (including carer's leave, sick leave and compassionate leave) as provided in the contract of employment and EMRC Management Guidelines.

To facilitate those arrangements and to ensure the continuous operations of the EMRC, the following guidelines are provided:

#### 1 For periods of leave less than five days (i.e. less than one week)

- 1.1 The CEO will provide notification to the Chair/Chairperson or Deputy Chairperson of planned leave of less than five days one week in advance, or as soon as practicable if the leave is unplanned for approval by the Chair/Chairperson, and that such approval not be unreasonably withheld.
- 1.2 In the CEO's absence the appropriate Chief will manage issues relevant to their area of responsibility.
- 1.3 Where possible, the CEO will monitor communications and be contactable for urgent matters.

**2 For periods of leave of five consecutive days (i.e. one week) and up to four weeks**

- 2.1 The CEO will liaise with the Chairperson or Deputy Chairperson at least two weeks prior to taking planned leave of five consecutive days and up to four weeks for approval by the Chairperson or Deputy Chairperson, and that such approval will not be unreasonably withheld, and advise the Council as soon as practicable thereafter.
- 2.2 An Acting CEO will be appointed by the CEO in consultation with the Chairperson.
- 2.3 Councillors will be informed which Chief has been appointed as soon as practicable thereafter.

**3 For periods of leave more than four weeks**

- 3.1 The CEO will submit a report to Council for planned leave of more than four weeks for approval at least one month prior to the leave commencing.
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- 4.1 Employees acting in the role of CEO will be delegated the powers and be able to discharge the duties of the CEO, other than the power of delegation, as provided in Section 5.44 of the *Local Government Act 1995* during the period of acting.
  - 4.2 The CEO will provide delegations in writing with any limitations to the Acting CEO.
  - 4.3 Employees acting in the role of CEO will be eligible to be paid higher duties for the period of acting.
  - 4.4 The following employees are eligible to be appointed to the role of Acting CEO:
    - 4.4.1 Chief Operating Officer
    - 4.4.2 Chief Financial Officer; or
    - 4.4.3 Chief Transformation Officer; or
    - 4.4.4 any other employee deemed suitably qualified and experienced by the Council.
  - 4.5 Appointment of the Acting CEO will be on a rotational basis at the discretion of the CEO, dependent on availability and operational requirements and for a defined period and shall be made in writing.
- 5** If in the event the CEO becomes vacant and whilst a recruitment and selection process is being undertaken the Council may appointment a person into the role of CEO for a term not exceeding 1 year.

**Financial Considerations**

**Remuneration**

Unless Council otherwise resolves and the acting CEO agrees, a person acting as CEO shall be remunerated at the following rates:

If acting for periods of less than four weeks, in addition to the Acting Incumbent's base salary, 75% of the difference between the substantive CEO's base salary and the Acting Incumbent's base salary.

If acting for periods of more than four weeks, in addition to the Acting Incumbent's base salary, 80% of the difference between the substantive CEO's base salary and the Acting Incumbent's base salary.



### **Adopted/Reviewed**

March 2021  
23 February 2023  
25 June 2026

### **Next Review**

June 2027

### **Responsible Unit**

Transformation Team – Human Resources

# Waste Management Strategic Advisory Committee

## Terms of Reference

### 1. Introduction

Local Governments, Regional Councils and Subsidiaries have a significant role in waste management. This includes service provision, contracting, infrastructure procurement and operation and education and behaviour change.

WALGA advocates for Local Governments in waste management policy matters, through the development of advocacy positions, submissions and discussion papers on key legislation and policy changes. WALGA also provides a range of support services to assist Local Governments in waste management activities, through facilitating working groups and development of resources in collaboration with State Government and industry.

### 2. Purpose

Established by WALGA, the Waste Management Strategic Advisory Committee (the Committee) provides advice and information to inform WALGA's waste management policy, advocacy and strategic priorities and considers current and emerging waste management issues relevant to the sector.

The Committee will:

- provide advice on waste management policy priorities, reforms and emerging issues
- review and provide feedback on draft policies, legislation and advocacy positions
- identify risks, impacts and opportunities for the Local Government sector
- support sector engagement and consultation processes.

### 3. Membership

The Committee is comprised of senior officers from:

- Local Government – metropolitan and regional
- Regional Councils with a waste management focus
- Regional Subsidiaries with a waste management focus.

Local Government members of the Committee will be determined by WALGA following an Expression of Interest process based on:

- relevant experience in waste management policy, operations or strategy
- metropolitan/regional representation
- diversity of Local Government size and location
- ability to contribute at a strategic level.

Regional Councils and Regional Subsidiaries holding the relevant WALGA Associate Membership can each nominate one representative.

The Committee will comprise up to 15 members. The total number and composition of members of the Committee is determined by WALGA and may change from time to time.

Members will be appointed by WALGA for an initial period of up to three (3) years.

A person will cease to be a member of the Committee if they:

- resign from the Committee
- cease to hold the position on the basis of which they were appointed or nominated
- are absent from three consecutive meetings without prior approval of WALGA.

If a vacancy occurs WALGA may appoint or approve a replacement member for the balance of the term.

Each Local Government, Regional Council and Regional Subsidiary is responsible for meeting the costs associated with their attendance at Committee meetings.

## 4. Roles and responsibilities

Members of the Committee are expected to:

- review the agenda and any accompanying information prior to meetings
- attend and actively participate in meetings, providing input based on their experience and expertise
- behave in a professional manner
- declare conflicts of interest as they arise
- maintain confidentiality regarding any sensitive information.

## 5. Governance

The Committee is established, chaired and administered by WALGA.

The Committee does not have decision making authority.

WALGA retains responsibility for advocacy positions and recommendations progressed to State Council. WALGA State Council is the decision-making representative body of all Member Local Governments and is responsible for sector-wide policy making and strategic planning, including in relation to waste management.

## 6. Meetings

Committee meetings are informal and are intended to be a forum for open discussion. Where possible, the Committee's advice should be developed on a consensus basis.

WALGA may invite internal staff, State Government representatives and external subject matter experts to attend particular meetings as observers or presenters, without being members.

Meetings will be held at least four (4) times a year, or more frequently if required.

Unless otherwise specified, meetings will be held at WALGA, 170 Railway Parade, West Leederville, with an option for online attendance provided.

WALGA will coordinate meeting agendas and papers and circulate these at least three working days prior to the meeting.

Minutes will be provided to the Committee for confirmation at the next meeting.

Matters may be referred to the Committee for feedback out of session via email and additional meetings held as required.

## 7. Review

These Terms of Reference will be reviewed and where necessary updated at least every two years. Material changes will require WALGA approval.

DRAFT



## 14.4 APPOINTMENT OF AN INDEPENDENT PRESIDING MEMBER AND INDEPENDENT DEPUTY OF THE PRESIDING MEMBER TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)

D2026/11482

### PURPOSE OF REPORT

The purpose of this report is to seek Council approval to appoint an independent Presiding Member and independent Deputy of the Presiding Member of the Audit, Risk and Improvement Committee (ARIC), to set meeting attendance fees for the independent members, and to adopt the revised Audit, Risk and Improvement Committee Terms of Reference forming attachment 3 to this report.

### KEY POINTS

- Recent reforms to Western Australian local government legislation require Audit Committees to transition to Audit, Risk and Improvement Committees (ARICs) from 1 January 2026.
- Under the amended legislation, the Presiding Member and Deputy of the Presiding Member of an ARIC must be independent persons and cannot be Council members.
- The requirement to appoint an independent Presiding Member and Deputy of the Presiding Member is intended to strengthen governance, transparency, and accountability within local governments.
- Councils are provided with a transition period up to 30 June 2026 to implement the new ARIC requirements.

### RECOMMENDATION(S)

That Council:

1. In accordance with section 5.10 of the *Local Government Act 1995* appoints Frederic Ong as a member of the Audit, Risk and Improvement Committee,
2. In accordance with section 5.11A of the *Local Government Act 1995* appoints Mainuddin Bhuiyan as a deputy member of the Audit, Risk and Improvement Committee,
3. In accordance with section 7.1A of the *Local Government Act 1995* appoints Frederic Ong as the Presiding Member of the Audit, Risk and Improvement Committee,
4. In accordance with section 7.1B of the *Local Government Act 1995* appoints Mainuddin Bhuiyan as a Deputy of the Presiding Member of the Audit, Risk and Improvement Committee,
5. Sets the meeting attendance fees at \$800 per meeting for the independent members,
6. Adopts the revised Audit, Risk and Improvement Committee Terms of Reference forming attachment 2 to this report.

### SOURCE OF REPORT

#### Employee Disclosure under s.5.70 of the *Local Government Act 1995*

Author(s)	Manager Information Services	Nil
Responsible Officer	Chief Executive Officer	Nil

## BACKGROUND

1. The reforms arise from the commencement of the *Local Government Regulations Amendment Regulations (No. 4) 2025*, which amend the *Local Government (Audit) Regulations 1996* and form part of the broader local government reform agenda implemented through the *Local Government Amendment Act 2024*.
2. From 1 January 2026, audit committees are formally required to operate as Audit, Risk and Improvement Committees, with an expanded role that includes oversight of risk management and continuous improvement systems.
3. Significantly, the amended legislation requires that:
  - The Presiding Member of the ARIC must be an independent person; and
  - The Deputy of the Presiding Member must also be independent and neither may be a Council member of the local government or of any other local government.
4. These requirements are prescribed in the amended s.7.1A of the *Local Government Act 1995* and supported by updates to the *Local Government (Audit) Regulations 1996*.
5. At the Special Meeting of Council held on 7 August 2025 the Audit Committee was renamed to the Audit, Risk and Improvement Committee (ARIC) (D2025/13770). The Terms of Reference were also revised to ensure compliance with the new regulations and the appointment of an independent ARIC Chairperson and an independent Deputy ARIC Chairperson.
6. The ARIC was established to assist Council in fulfilling its responsibilities for:
  - Financial reporting and audit oversight
  - Risk management and legislative compliance
  - Maintaining effective systems of internal control
  - Supporting continuous improvement across the organisation.
7. Historically, audit committees were commonly chaired by elected members. However, the State Government has determined that greater independence at the chairing level is necessary to enhance objectivity, professional oversight, and public confidence in local government governance practices.
8. The requirement for an independent Presiding Member and Deputy of the Presiding Member reflects a clear policy shift towards independent oversight, particularly in relation to financial management, risk, and compliance functions.

## REPORT

9. Transitional provisions allow existing committees time to adjust to the new arrangements, with all local governments required to be fully compliant by 30 June 2026.
10. Council conducted a workshop on 11 June 2026 to establish a shortlist of suitably qualified independent candidates from the Pool of Independent Presiding Members for Local Government ARICs established by WALGA.
11. Candidates shortlisted were contacted to verify their availability. Of the four candidates shortlisted, Frederic Ong and Mainuddin Bhuiyan were available for appointment.
12. The ARIC Terms of Reference have been reviewed to incorporate the latest changes to the structure of the ARIC. The proposed amendments are tracked and provided in Attachment 1 of this report. The clean copy is provided at Attachment 2.



13. Salaries and Allowances Tribunal has established a range of meeting fees for Independent members when they attend the ARIC. It is proposed that the fee be set at \$800 per meeting.

**STRATEGIC / POLICY IMPLICATIONS**

14. The proposed approach aligns with Council’s governance framework and supports compliance with:
- a the revised legislative framework for ARICs, and
  - b Council’s commitment to strong governance, accountability, and risk management practices.

**FINANCIAL IMPLICATIONS**

15. Costs associated with remuneration of independent ARIC members are included in the proposed 2026 – 2027 Draft Annual Budget.

**RISK MANAGEMENT**

<b>Risk – Failure to appoint an independent Presiding Member and Deputy to the Presiding Member will result in a breach of the requirement of s.7.1A of the <i>Local Government Act 1995</i>.</b>		
<b>Consequence</b>	<b>Likelihood</b>	<b>Rating</b>
Moderate	Unlikely	Moderate
<b>Action/Strategy</b>		
➤ Appoint an independent ARIC Presiding Member and Deputy to the Presiding Member		

**MEMBER COUNCIL IMPLICATIONS**

<b>Member Council</b>	<b>Implication Details</b>
Town of Bassendean } City of Bayswater }	Nil

**ATTACHMENT(S)**

- 1 Revised Audit, Risk and Improvement Committee Terms of Reference - With Track Changes (D2026/11665)
- 2 Revised Audit, Risk and Improvement Committee Terms of Reference – Clean Copy (D2026/11668)

**VOTING REQUIREMENT**

Simple Majority



## RECOMMENDATION(S)

That Council:

1. In accordance with section 5.10 of the *Local Government Act 1995* appoints Frederic Ong as a member of the Audit, Risk and Improvement Committee,
2. In accordance with section 5.11A of the *Local Government Act 1995* appoints Mainuddin Bhuiyan as a deputy member of the Audit, Risk and Improvement Committee,
3. In accordance with section 7.1A of the *Local Government Act 1995* appoints Frederic Ong as the Presiding Member of the Audit, Risk and Improvement Committee,
4. In accordance with section 7.1B of the *Local Government Act 1995* appoints Mainuddin Bhuiyan as a Deputy of the Presiding Member of the Audit, Risk and Improvement Committee,
5. Sets the meeting attendance fees at \$800 per meeting for the independent members,
6. Adopts the revised Audit, Risk and Improvement Committee Terms of Reference forming attachment 2 to this report.

## COUNCIL RESOLUTION(S)

MOVED

SECONDED



# Terms of Reference

## Audit, Risk and Improvement Committee

### 1 Objectives of Committee

The Audit, Risk and Improvement Committee (ARIC) is a formally appointed committee of Council and is responsible to that body. It has been established to assist Council with:

- (a) The effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of controls.
- (b) The co-ordination of relevant activities of management, compliance, internal audit, external audit and to facilitate achieving overall organisational objectives in an efficient and effective manner.
- (c) The facilitation of:
  - The enhancement of the credibility and objectivity of internal and external financial reporting;
  - Effective management of financial and other risks and the protection of Council assets;
  - Compliance with laws and regulations as well as use of best practice guidelines;
  - The provision of an effective means of communication between the external auditor, internal audit, management and the Council; and
  - The allocation of the EMRC's finances and resources.

### 2 Responsibilities

The duties of the Audit, Risk and Improvement Committee include the following:

- 2.1 To review the scope of the internal audit plan and programme and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:
  - (a) Internal controls over revenue, expenditure, assets and liability processes
  - (b) The efficiency, effectiveness and economy of significant EMRC programmes; and
  - (c) Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
- 2.2 Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference. Review management's response to, and actions taken as a result of the issues raised.
- 2.3 Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
- 2.4 Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.

- 2.5 Review Council's draft annual financial report, focusing on:
  - (a) Accounting policies and practices;
  - (b) Changes to accounting policies and practices;
  - (c) The process used in making significant accounting estimates;
  - (d) Significant adjustments to the financial report (if any) arising from the audit process;
  - (e) Compliance with accounting standards and other reporting requirements; and
  - (f) Significant variances from prior years.
- 2.6 Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
- 2.7 Discuss with the external auditor the scope of the audit and the planning of the audit.
- 2.8 Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters. Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the internal auditor and the Council if appropriate.
- 2.9 Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's Terms of Reference.

### 3 Membership

- 3.1 The Audit, Risk and Improvement Committee will comprise of at least 3 Councillor members and independent person(s), such that:
  - (a) Four Committee members, two from each member Council; ~~and~~
  - (b) Two Deputy Committee members, one from each member Council; and
  - (c) One independent Committee member and one independent Deputy Committee member.
- 3.2 Members and Deputies will be appointed for a period of up to two years following each ordinary Council election until:
  - (a) the Friday prior to the local government elections held in October every 2 years;
  - (b) the Councillor member or Deputy Councillor member ceases to be a member or deputy member of the Council of the Participant member Council; or
  - (c) the Councillor member or Deputy Councillor member is removed by the Participant member Council.
- 3.3 An independent member must be a person who is not a Council member of any local government or an employee of any local government.
- 3.4 The Chief Executive Officer and the Chief Financial Officer will attend all meetings except when the Committee chooses to meet in camera.
- 3.5 An Internal Auditor (whether a member of staff or contractor) will attend meetings where internal audit reports are being considered by the committee.

#### 4 Committee Chairperson

- 4.1 An independent ARIC Chairperson is to be appointed by Council ~~following the October 2025 elections.~~
- 4.2 The ARIC Chairperson is responsible for facilitating and chairing committee meetings.
- 4.3 ~~A-An Deputy~~ ARIC Deputy to the Chairperson ~~may is to~~ be appointed and must also be an independent Deputy member.
- 4.4 The Deputy ARIC Chairperson will preside at meetings of the committee in the absence of the Chairperson.

#### 5 Meetings

- 5.1 The Audit, Risk and Improvement Committee will meet as required at the discretion of the chairperson of the committee and at least three times per year to coincide with:
  - (a) Approval of strategic and annual plans;
  - (b) The Compliance Audit Return;
  - (c) Approval of the annual budget; and
  - (d) The auditor's report on the annual financial report.
- 5.2 Additional meetings will be convened at the discretion of the Chairperson.

#### 6 Operating Procedures

- 6.1 All meetings of the Audit, Risk and Improvement Committee are to be conducted in accordance with the *Local Government Act 1995*, associated Regulations and the EMRC Meeting Procedures Local Law 2023.
- 6.2 A quorum for a meeting of the Committee shall be at least three of the number of offices (whether vacant or not) of members of the Committee including at least one independent member.
- 6.3 Voting
  - (a) All decisions of the Committee shall be made on the basis of a simple majority decision of the members present or, if another kind of majority has been prescribed by regulations for the particular kind of decision, by that kind of majority;
  - (b) If the decision results in a tied vote, the person presiding is to cast a second vote;
  - (c) Persons other than Committee members are not entitled to cast a vote; and
  - (d) All other aspects related to voting procedure shall be consistent with relevant sections of the EMRC Meeting Procedures Local Law 2023.
- 6.4 Other EMRC staff or member Council staff may attend meetings, at the discretion of the Chief Executive Officer and/or the Committee Chairperson, to provide advice and information when required.
- 6.5 Representatives of the External Auditor will be invited to attend meetings at the discretion of the Committee but MUST attend meetings considering the draft annual financial report and results of the external audit.

#### 7 Reporting

- 7.1 The Committee shall after every meeting forward the minutes of that meeting to the next Ordinary Meeting of Council, including a report explaining any specific recommendations and key outcomes.



## 8 Delegated Power

- 7.1 The Committee does not have authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility.

### Related Documents

Policy 1.2 Meetings

Policy 2.1 Committees of Council

Policy 3.1 Annual Financial Reporting

Policy 7.1 Risk Management Policy

EMRC Meeting Procedures Local Law 2023

EMRC Code of Conduct

### Administration

#### Adopted/Reviewed by Council

23 September 2010

18 September 2014

06 December 2018

25 November 2021

7 August 2025

[25 June 2026](#)

#### Next Review

~~Following the Ordinary Elections in 2027~~ [June 2030](#)

#### Responsible Team

Business Support Team



# Terms of Reference

## Audit, Risk and Improvement Committee

### 1 Objectives of Committee

The Audit, Risk and Improvement Committee (ARIC) is a formally appointed committee of Council and is responsible to that body. It has been established to assist Council with:

- (a) The effective conduct of its responsibilities for financial reporting, management of risk and maintaining a reliable system of controls.
- (b) The co-ordination of relevant activities of management, compliance, internal audit, external audit and to facilitate achieving overall organisational objectives in an efficient and effective manner.
- (c) The facilitation of:
  - The enhancement of the credibility and objectivity of internal and external financial reporting;
  - Effective management of financial and other risks and the protection of Council assets;
  - Compliance with laws and regulations as well as use of best practice guidelines;
  - The provision of an effective means of communication between the external auditor, internal audit, management and the Council; and
  - The allocation of the EMRC's finances and resources.

### 2 Responsibilities

The duties of the Audit, Risk and Improvement Committee include the following:

- 2.1 To review the scope of the internal audit plan and programme and the effectiveness of the function. This review should consider whether, over a period of years the internal audit plan systematically addresses:
  - (a) Internal controls over revenue, expenditure, assets and liability processes
  - (b) The efficiency, effectiveness and economy of significant EMRC programmes; and
  - (c) Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements.
- 2.2 Critically analyse and follow up any internal or external audit report that raises significant issues relating to risk management, internal control, financial reporting and other accountability or governance issues, and any other matters relevant under the Committee's terms of reference. Review management's response to, and actions taken as a result of the issues raised.
- 2.3 Monitor the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems.
- 2.4 Monitor ethical standards and related party transactions by determining whether the systems of control are adequate.

- 2.5 Review Council's draft annual financial report, focusing on:
  - (a) Accounting policies and practices;
  - (b) Changes to accounting policies and practices;
  - (c) The process used in making significant accounting estimates;
  - (d) Significant adjustments to the financial report (if any) arising from the audit process;
  - (e) Compliance with accounting standards and other reporting requirements; and
  - (f) Significant variances from prior years.
- 2.6 Recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the financial report is signed.
- 2.7 Discuss with the external auditor the scope of the audit and the planning of the audit.
- 2.8 Discuss with the external auditor issues arising from the audit, including any management letter issued by the auditor and the resolution of such matters. Identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the internal auditor and the Council if appropriate.
- 2.9 Address issues brought to the attention of the Committee, including responding to requests from Council for advice that are within the parameters of the Committee's Terms of Reference.

### **3 Membership**

- 3.1 The Audit, Risk and Improvement Committee will comprise of at least 3 Councillor members and independent person(s), such that:
  - (a) Four Committee members, two from each member Council;
  - (b) Two Deputy Committee members, one from each member Council; and
  - (c) One independent Committee member and one independent Deputy Committee member.
- 3.2 Members and Deputies will be appointed for a period of up to two years following each ordinary Council election until:
  - (a) the Friday prior to the local government elections held in October every 2 years;
  - (b) the Councillor member or Deputy Councillor member ceases to be a member or deputy member of the Council of the Participant member Council; or
  - (c) the Councillor member or Deputy Councillor member is removed by the Participant member Council.
- 3.3 An independent member must be a person who is not a Council member of any local government or an employee of any local government.
- 3.4 The Chief Executive Officer and the Chief Financial Officer will attend all meetings except when the Committee chooses to meet in camera.
- 3.5 An Internal Auditor (whether a member of staff or contractor) will attend meetings where internal audit reports are being considered by the committee.

## **4 Committee Chairperson**

- 4.1 An independent ARIC Chairperson is to be appointed by Council.
- 4.2 The ARIC Chairperson is responsible for facilitating and chairing committee meetings.
- 4.3 An ARIC Deputy to the Chairperson is to be appointed and must also be an independent Deputy member.
- 4.4 The Deputy ARIC Chairperson will preside at meetings of the committee in the absence of the Chairperson.

## **5 Meetings**

- 5.1 The Audit, Risk and Improvement Committee will meet as required at the discretion of the chairperson of the committee and at least three times per year to coincide with:
  - (a) Approval of strategic and annual plans;
  - (b) The Compliance Audit Return;
  - (c) Approval of the annual budget; and
  - (d) The auditor's report on the annual financial report.
- 5.2 Additional meetings will be convened at the discretion of the Chairperson.

## **6 Operating Procedures**

- 6.1 All meetings of the Audit, Risk and Improvement Committee are to be conducted in accordance with the *Local Government Act 1995*, associated Regulations and the EMRC Meeting Procedures Local Law 2023.
- 6.2 A quorum for a meeting of the Committee shall be at least three of the number of offices (whether vacant or not) of members of the Committee including at least one independent member.
- 6.3 Voting
  - (a) All decisions of the Committee shall be made on the basis of a simple majority decision of the members present or, if another kind of majority has been prescribed by regulations for the particular kind of decision, by that kind of majority;
  - (b) If the decision results in a tied vote, the person presiding is to cast a second vote;
  - (c) Persons other than Committee members are not entitled to cast a vote; and
  - (d) All other aspects related to voting procedure shall be consistent with relevant sections of the EMRC Meeting Procedures Local Law 2023.
- 6.4 Other EMRC staff or member Council staff may attend meetings, at the discretion of the Chief Executive Officer and/or the Committee Chairperson, to provide advice and information when required.
- 6.5 Representatives of the External Auditor will be invited to attend meetings at the discretion of the Committee but **MUST** attend meetings considering the draft annual financial report and results of the external audit.

## **7 Reporting**

- 7.1 The Committee shall after every meeting forward the minutes of that meeting to the next Ordinary Meeting of Council, including a report explaining any specific recommendations and key outcomes.

## **8 Delegated Power**

- 7.1 The Committee does not have authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility.



## **Related Documents**

Policy 1.2 Meetings

Policy 2.1 Committees of Council

Policy 3.1 Annual Financial Reporting

Policy 7.1 Risk Management Policy

EMRC Meeting Procedures Local Law 2023

EMRC Code of Conduct

## **Administration**

### **Adopted/Reviewed by Council**

23 September 2010

18 September 2014

06 December 2018

25 November 2021

7 August 2025

25 June 2026

### **Next Review**

June 2030

### **Responsible Team**

Business Support Team

#### 14.5 ITEMS CONTAINED IN THE INFORMATION BULLETIN (D2026/10911)

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. OUTSTANDING COUNCIL RESOLUTIONS REGISTER (D2026/11316)
2. CEO EXERCISE OF DELEGATED POWERS AND DUTIES (D2026/11317)
3. 2025/2026 COUNCIL TONNAGE COMPARISONS AS AT 31 MAY 2026 (D2026/10912)

#### **RECOMMENDATION**

That the Council notes the items contained in the Information Bulletin accompanying the 25 June 2026 Ordinary Meeting of Council Agenda.

#### **COUNCIL RESOLUTION**

MOVED

SECONDED

**15 REPORTS OF COMMITTEES**

**15.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 4 JUNE 2026  
(D2026/11502)**

The minutes of the Audit, Risk and Improvement Committee meeting held on 4 June 2026 accompany and form part of this agenda – (refer to section of ‘Reports of Committees’ for Council accompanying this Agenda).

**QUESTIONS**

The Chairperson invites general questions from members on the minutes of the Audit, Risk and Improvement Committee.

**RECOMMENDATION(S)**

That with the exception of items ....., which are to be withdrawn and dealt with separately, Council adopts the recommendations in the Audit, Risk and Improvement Committee report (Section 15.1).

**COUNCIL RESOLUTION(S)**

MOVED

SECONDED

**16 REPORTS OF DELEGATES**

Nil

**17 MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**18 NEW BUSINESS OF AN URGENT NATURE**

**19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC**

**RECOMMENDATION (Closing Meeting to the Public)**

That with the exception of ....., the meeting be closed to members of the public in accordance with Section 5.23(2) of the *Local Government Act 1995* for the purpose of dealing with matters of a confidential nature.

**COUNCIL RESOLUTION**

MOVED

SECONDED

**19.1 INTERIM FOGO SUPPLY AGREEMENT (D2026/11521)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature and legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

**19.2 EAST ROCKINGHAM WASTE TO ENERGY PROJECT UPDATE (D2026/11924)**

This item is recommended to be confidential because it contains matters of a commercial-in-confidence nature and legal advice.

See Confidential Item circulated with the Agenda under Separate Cover.

