

CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

MINUTES

9 August 2011

(REF: COMMITTEES-12781)

A meeting of the Chief Executive Officers Advisory Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Tuesday, 9 August 2011**. The meeting commenced at **12.30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 12:30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Mr Jonathan Throssell (Chairman)	Chief Executive Officer	Shire of Mundaring
Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Ms Francesca Lefante	Chief Executive Officer	City of Bayswater
Mr Ric Lutey (Deputising for Mr Cole)	Director Technical Services	City of Belmont
Mr James Trail	Chief Executive Officer	Shire of Kalamunda
Mr Mike Foley (Deputy Chairman)	Chief Executive Officer	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Stuart Cole	Chief Executive Officer	City of Belmont
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Leave of Absence Previously Approved

Nil

EMRC Officers

Ms Prapti Mehta	Acting Director Regional Services
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer (Minutes)

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF CEOAC COMMITTEE MEETING HELD ON 14 JUNE 2011

That the minutes of the Chief Executive Officers Advisory Committee meeting held on 14 June 2011, which have been distributed, be confirmed.

CEOAC RESOLUTION(S)

MOVED MR FOLEY

SECONDED MR JARVIS

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE MEETING HELD ON 14 JUNE 2011 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY



6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 MEETING DATES FOR 2012

REFERENCE: COMMITTEES-12782

PURPOSE OF REPORT

The purpose of this report is for Council to consider and adopt dates for the Eastern Metropolitan Regional Council (EMRC) Ordinary Council and Committees meetings for 2012.

KEY ISSUES AND RECOMMENDATION(S)

- Section 5.25(1)(g) of the Local Government Act 1995 and Local Government (Administration) Regulation 12 requires that at least once each year local public notice is to be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public and are to be held in the next twelve (12) months.
- Meeting dates for the EMRC's Ordinary Council, Chief Executive Officers Advisory Committee, Audit Committee, Technical Advisory Committee, Chief Executive Officer Performance Review Committee, Resource Recovery Committee meetings and Strategy/Briefing Sessions for the 2012 calendar year are as contained within this report.
- The Investment Committee meeting dates will be arranged and convened as required.

Recommendation(s)

That the Ordinary Council meeting and Committee meeting dates, times and places for 2012 as outlined in the report be adopted and notice be given in accordance with r.12 of the Local Government (Administration) Regulations 1996.

SOURCE OF REPORT

Chief Executive Officer
Manager, Administration and Compliance

BACKGROUND

EMRC develops a meeting calendar each year and when selecting suitable dates ensures that, where possible, there are no clashes with member Councils' meetings and the East Zone meetings (organised by WALGA). EMRC Council meetings are usually held on the second last Thursday of the month.

REPORT

Council's Governance Framework

Council historically sets six fixed meeting dates a year with an additional four meetings scheduled as "if required". Council has established six committees to assist in its decision-making. These committees meet two weeks prior to the Council meeting and the minutes from the Committee meetings form part of the next Ordinary Council Meeting agenda. The role of the Committees is to consider matters within their terms of reference and provide advice to the Council.

Additionally, Strategy/Briefing Sessions were introduced in 2011 to allow officers to brief Councillors and discuss potential new projects, emerging issues etc prior to more detailed work and costs being incurred and in recognition of the importance of providing Council with more time to consider important, strategic matters.



Item 9.1 continued

2012 Meeting Schedule:

The schedule below sets out the proposed meeting dates for the 2012 calendar year. January is a recess period when EMRC Council and Committee meetings are not held and meeting dates are set for February through to December. Three (3) Strategy/Briefing Sessions have also been proposed during the year in March, July and October, if required.

In accordance with Section 5.25(1)(g) of the Local Government Act 1995 and Local Government (Administration) Regulation 12, local public notice will be given of all Ordinary Council meetings and Committee meeting dates, times and places that are to be open to the public, and are to be held during the 2012 calendar year.

Ordinary Council Meetings commencing at 6.00pm

Ordinary Council meetings will be held on the second last Thursday of each month except in November and December.

Thursday	16 February	at	EMRC Administration Office
Thursday	22 March (if required)	at	EMRC Administration Office
Thursday	19 April	at	EMRC Administration Office
Thursday	24 May (if required)	at	EMRC Administration Office
Thursday	21 June	at	EMRC Administration Office
Thursday	19 July (if required)	at	EMRC Administration Office
Thursday	23 August	at	EMRC Administration Office
Thursday	20 September (if required)	at	EMRC Administration Office
Thursday	18 October	at	EMRC Administration Office
Thursday	6 December	at	EMRC Administration Office

Council Strategy/Briefing Sessions commencing at 6.00pm

The Strategy/Briefing Sessions "if required" will be held in March, July and October.

Thursday	15 March (if required)	at	EMRC Administration Office
Thursday	12 July (if required)	at	EMRC Administration Office
Thursday	25 October (if required)	at	EMRC Administration Office

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12.30pm

CEOAC meetings have previously been held on a Tuesday, 2 weeks prior to the Council meeting however in 2011 and again in 2012 will be held 1 week prior to the Council meeting to accommodate member(s) who have scheduling conflicts.

Tuesday	7 February	at	EMRC Administration Office
Tuesday	13 March (informal)	at	TBA
Tuesday	10 April *	at	EMRC Administration Office
Tuesday	15 May (informal)	at	TBA
Tuesday	12 June	at	EMRC Administration Office
Tuesday	10 July (informal)	at	TBA
Tuesday	14 August	at	EMRC Administration Office
Tuesday	11 September (informal)	at	TBA
Tuesday	9 October	at	EMRC Administration Office
Tuesday	27 November (informal)	at	TBA

*** Please note the Monday prior to the April meeting is a Public Holiday**



Item 9.1 continued

Technical Advisory Committee (TAC) meetings commencing at 3:00pm:

TAC meetings are usually held two weeks prior to the Council meeting.

Thursday	2 February	at	EMRC Administration Office
Thursday	8 March (if required)	at	EMRC Administration Office
Thursday	5 April *	at	EMRC Administration Office
Thursday	10 May (if required)	at	EMRC Administration Office
Thursday	7 June	at	EMRC Administration Office
Thursday	5 July (if required)	at	EMRC Administration Office
Thursday	9 August	at	EMRC Administration Office
Thursday	6 September (if required)	at	EMRC Administration Office
Thursday	4 October	at	EMRC Administration Office
Thursday	22 November (if required)	at	Red Hill Waste Management Facility

Resource Recovery Committee (RRC) meetings commencing at 5.00pm:

RRC meetings are usually held two weeks prior to the Council meeting.

Thursday	2 February	at	EMRC Administration Office
Thursday	8 March (if required)	at	EMRC Administration Office
Thursday	5 April *	at	EMRC Administration Office
Thursday	10 May (if required)	at	EMRC Administration Office
Thursday	7 June	at	EMRC Administration Office
Thursday	5 July (if required)	at	EMRC Administration Office
Thursday	9 August	at	EMRC Administration Office
Thursday	6 September (if required)	at	EMRC Administration Office
Thursday	4 October	at	EMRC Administration Office
Thursday	22 November (if required)	at	EMRC Administration Office

Audit Committee (AC) meetings commencing at 6.30pm

Thursday	5 April * (if required)	at	EMRC Administration Office
Thursday	7 June (if required)	at	EMRC Administration Office
Thursday	5 July (if required)	at	EMRC Administration Office
Thursday	2 August (if required)	at	EMRC Administration Office
Thursday	6 September (if required)	at	EMRC Administration Office
Thursday	4 October (if required)	at	EMRC Administration Office

*** Please note the Friday following the April meeting is a Public Holiday**

Chief Executive Officer Performance Review Committee (CEOPRC)

The dates will be arranged and convened as required.

Investment Committee (IC)

The dates will be arranged and convened as required.

STRATEGIC/POLICY IMPLICATIONS

The schedule of meetings is in accordance with the EMRC Policy 1.2 - Meeting Policy which states that “a twelve-month schedule of ordinary meetings of Council will be adopted by Council.” It also states that “meetings of the EMRC are to be held in the EMRC Administration Offices unless otherwise decided”.



Item 9.1 continued

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Ordinary Council meeting and Committee meeting dates, times and places for 2012 as outlined in the report be adopted and notice be given in accordance with r.12 of the Local Government (Administration) Regulations 1996.

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR LUTEY

That the Ordinary Council meeting and Committee meeting dates, times and places for 2012 as outlined in the report be adopted and notice be given in accordance with r.12 of the Local Government (Administration) Regulations 1996.

CARRIED UNANIMOUSLY



9.2 SPONSORSHIP PROPOSAL FROM THE UNIVERSITY OF WESTERN AUSTRALIA AND CENTRE FOR WATER SENSITIVE CITIES - CITIES AS WATER SUPPLY CATCHMENTS PROGRAM TO ESTABLISH A COOPERATIVE RESEARCH CENTRE FOR WATER SENSITIVE CITIES

REFERENCE: COMMITTEES-12824

PURPOSE OF REPORT

This report seeks Council consideration of a sponsorship request of \$10,000 from the University of Western Australia, Centre for Water Sensitive Cities to support the Cities as Water Supply Catchments program.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC has administered an Occasional Grants/Sponsorship Policy since 2001. This policy makes provision to support regional projects through grants and sponsorship. Subject to approval through the annual 2011/2012 Budget process, an amount of \$30,000 is allocated to this purpose.
- The 'Cities as Water Supply Catchments' research program is researching ways to better manage water in a water sensitive city to overcome water shortages, reduce urban temperatures, improve waterway health and improve urban landscapes.
- In the past, because WA was not a member of national urban water science initiatives, the State has not been able to take advantage of research funding and there have been problems attempting to adapt the tools and research outcomes from the eastern states to WA conditions.
- The University of Western Australia (UWA) in partnership with the Centre for Water Sensitive Cities at Monash University have developed a proposal for Western Australian (WA) academic, business and government sectors across WA, including Local Government, to join the national Cities as Water Supply Catchments research program.
- Funding and membership will:
 - establish a WA Research Node at UWA that is linked to the research team in the eastern states;
 - form a consortium of WA organisations to fund the node and WA's participation in the national program; and
 - deliver the research outcomes through the New WAtER Ways urban water capacity building program in WA.
- The sponsorship contribution being sought is \$10,000 which will be provided through the Regional Services Occasional Grants and Sponsorship fund.

Recommendation(s)

That Council approves a sponsorship of \$10,000 from the Occasional Grants and Sponsorship Program to Department of Water and the University of Western Australia to support the Cities as Water Supply Catchments program and bid to establish a Cooperative Research Centre for Water Sensitive Cities.

SOURCE OF REPORT

Acting Director Regional Services
Manager Environmental Services



Item 9.2 continued

BACKGROUND

The EMRC has administered an Occasional Grants/Sponsorship Policy since 2001. This policy makes provision to support major regional projects through grants and sponsorship. Subject to approval through the Annual Budget process, an amount of \$30,000 is allocated to this purpose.

Major events supported through the EMRC Occasional Grants and Sponsorship Policy to date have included:

- Town of Bassendean Centennial Concert featuring Rolf Harris held in 2001 - \$25,000;
- Shire of Mundaring Centennial Concert featuring WA Symphony Orchestra held in 2003 - \$25,000;
- Canoe World Championships held in Bayswater in 2005 - \$25,000;
- Visitor Servicing Conference held in Swan in 2006 - \$20,000;
- Tour de Perth national road cycling race held in Kalamunda and Mundaring in 2007- \$7,350;
- National Transplant Games hosted by Belmont in 2008 - \$20,000; and
- Public Transport Forums held in partnership with Curtin University in 2010 - \$15,000.

Sustainable urban water management is one of the most significant challenges of the 21st Century. Urban communities in Australia and around the world are experiencing significant water related stress brought about by rapid population growth and by changes in weather patterns. Climate change, rising temperatures, longer and more severe droughts, more frequent and devastating floods, and increased levels of water borne pollutants will all diminish the liveability of urban areas and degrade surrounding natural environments unless new approaches to water management are found.

Addressing these challenges requires a new way of thinking and there is a consensus among researchers, government agencies and the water industry that Cities must become 'water sensitive'.

Previous stakeholder workshops undertaken by Department of Water and Western Australian (WA) Planning Commission have identified knowledge gaps and institutional and regulatory barriers to the implementation of Water Sensitive Urban Design (WSUD) in WA and delivery of water sensitive cities and towns. The establishment of an independent urban water science and research body in WA, guided by industry and government, was identified as key to addressing these gaps and improving the quality, coordination and communication of urban water science.

REPORT

In February 2010, the Victorian Minister for Water launched the \$20 million research program 'Cities as Water Supply Catchments'. Consisting of eight highly integrated projects, Cities as Water Supply Catchments is a five year research program based at the Centre for Water Sensitive Cities. The program is researching ways to better manage water in a water sensitive city to; overcome water shortages, reduce urban temperatures, improve waterway health and improve urban landscapes.

The program is undertaken by a consortium of research organisations led by Monash University and involving 30 project partners across New South Wales, Queensland, South Australia and Victoria, and including the Commonwealth Government through the National Water Commission.

The University of Western Australia (UWA) in partnership with the Centre for Water Sensitive Cities at Monash University have developed a proposal for academic, business and government sectors across WA, including Local Government, to join the national Cities as Water Supply Catchments research program.



Item 9.2 continued

In joining this program, funds would be used to:

1. Establish a Research Node at the UWA that is linked to the research team in the eastern states, and
2. Form a consortium of WA organisations to fund the Node and participate in the national program.

Forming a WA consortium would be the best means of influencing the focus of delivery of the research outputs to address urban water management challenges that may be specific to WA conditions. It is imperative that co-investment in the WA Research Node maximises research outputs that are of specific relevance to WA conditions. To ensure this relevance, research conducted by the WA Research Node will be guided by the recently released report *Towards a water sensitive city – Overview of the Stormwater Science Plan for better urban water management* (Government of Western Australia 2010).

The key benefits of the research program and associated extension activities are to:

- Support urban development and local government by identifying alternative, low cost and low energy use water supply options and facilitating the approval process for innovative water supply schemes;
- Provide data and guidelines to assist urban infrastructure planning and river and flood management planning to build resilience to the effects of a variable climate;
- Develop an economic valuation model for urban infrastructure planning that incorporates parameters such as liveability, sustainability, flexibility, resilience, stream health and urban microclimate, to enable the full impact of an investment option over the long term to be measured;
- Develop novel institutional regimes for widespread adoption of sustainable urban water management practices;
- Undertake performance and risk assessment of WSUD treatment technologies;
- Improve liveability and amenity of urban areas by reducing the urban heat island effect (providing human health and comfort benefits) and creating attractive and well-functioning landscapes that integrate water management and public open space;
- Provide access to the national urban water research network and harness the significant research expertise in WA to work on solutions to the stormwater and other urban water challenges facing WA; and
- Provide a framework for strong industry engagement to ensure the delivery of industry relevant science.

In the long term, it is planned for the Cities as Water Supply Catchments program to be merged into the proposed Cooperative Research Centre for Water Sensitive Cities (CRC), which will have a broader scope and longer lifespan than the Cities as Water Supply Catchments program. The CRC will deliver the tool, technologies and socio-institutional frameworks to enable integrated management of all components of the urban water cycle. The nine-year research program will focus on improving the sustainability, liveability and prosperity of urban environments in the face of rapid population growth and climate variability.

This is an important and significant water project – the research, design and development of the socio-technical systems that will result in water sensitive cities in Australia.



Item 9.2 continued

If WA joins the program, the following projects that are directly relevant to WA conditions will be undertaken by eastern states and WA research teams:

Table 1 – Research program activities and deliverables for Western Australia

Activity No.	Research Activity and Deliverables
Activity 1	<p>Impact of Perth climate scenarios on stormwater management practice</p> <p>Projections of future seasonal rainfall patterns for Perth will be refined and the uncertainty of these estimates quantified. This project will deliver modelled rainfall data at an appropriate scale and time step required to support urban planning, water supply planning, design of stormwater management and harvesting systems, flood modelling, and planning for river management to build resilience to the effects of climate change.</p>
Activity 2	<p>Mitigation of urban heat under WA conditions to improve human health and the liveability and amenity of urban areas</p> <p>This project will identify the optimal mix and scales and spatial distribution of stormwater management technologies to improve urban microclimate in WA communities and reduce heat related stress and mortality.</p>
Activity 3	<p>Characterising WA urban catchments, particularly improving understanding of areas with significant surface water–groundwater interaction</p> <p>This project will benefit urban water management by informing infrastructure planning and protection and enabling targeted management of drainage flows and pollutants. The fate and transport of urban pollutants in areas of significant surface water–groundwater interaction will be investigated. This improved understanding will inform water sensitive urban design and how to best manage shallow groundwater in the urban environment.</p>
Activity 4	<p>Impact of stormwater management on the health of receiving environments in WA</p> <p>This project will deliver recommendations for optimising stormwater management to deliver flow and water quality restoration and urban biodiversity. The project will explore:</p> <ul style="list-style-type: none"> • What are the medium to long term responses of ecosystems to urban stormwater discharge? • What environmental flows are required for the maintenance of ecosystem health? • What are appropriate criteria for the protection of receiving environments?
Activity 5	<p>Performance of stormwater management systems under WA conditions</p> <p>This project will include risk assessment and validation of WSUD treatment technologies to inform guidelines for stormwater management. For example, on the Swan Coastal Plain, approaches to enhance replenishment of the superficial aquifer through distributed treatment and infiltration of stormwater where appropriate will be assessed. The project will include development of new stormwater management approaches and methods. Research under this activity will inform:</p> <ul style="list-style-type: none"> • How do structural and non-structural stormwater management devices and practices perform under WA conditions? • What is the optimal design for biofilters in WA? • What are the impacts, risks and performance of stormwater harvesting systems?



Item 9.2 continued

Activity No.	Research Activity and Deliverables
Activity 6	<p>Characterising WA institutional regimes of importance to stormwater management</p> <p>A conceptual governance framework to enable widespread adoption of sustainable stormwater management practices will be developed under this project. This project includes a PhD that is already underway that examines the characteristics of WA practice that will impact on development of novel institutional regimes for widespread adoption of sustainable urban water management practices.</p>
Activity 7	<p>Developing a framework for economic valuation of stormwater management solutions</p> <p>This project includes development of an economic valuation model that incorporates parameters such as liveability, sustainability, flexibility, resilience, stream health and urban microclimate to enable the full impact of an investment option over the long term to be measured. The project will include examination of the specific WA economical conditions that can impact on evaluation of multifunctional stormwater management systems.</p>
Activity 8	<p>Development of predictive modelling capability to improve urban planning and the efficiency of catchment management</p> <p>This project will deliver:</p> <ul style="list-style-type: none"> - WA modules of a software tool that will enable design of stormwater harvesting systems to support a wide range of fit-for-purpose supplies - A planning and assessment tool that evaluates nutrient reduction decisions for new urban developments in areas with surface water-groundwater interaction.
Activity 9	<p>Capacity building activities and demonstration sites at different scales and urban contexts to encourage the adoption of research outcomes</p>

To date 16 agencies from WA have provided sponsorship to the program. These include Swan River Trust, Water Corporation, LandCorp, City of Gosnells, City of Subiaco, City of South Perth and City of Melville. It is recommended that EMRC sponsor the program which will have benefits relating to water management for the entire Region.

There is merit in considering this initiative for funding under the EMRC Occasional Grants and Sponsorship Policy as it becomes very cost effective to have access to this program and its research on a regional basis as opposed to each individual Council contributing \$10,000 each.

STRATEGIC/POLICY IMPLICATIONS

This report relates to achievement of a number of objectives within the EMRC's Strategic Plan for the Future 2010/11 to 2013/14 and as well as direct link to a policy as outlined as follows:

- Objective 1.5 To contribute towards improved regional air, water and land quality and regional biodiversity conservation;
- Objective 1.6 To address climate change issues within the region; and
- Policy 3.4 Occasional Grants / Sponsorship Policy.



Item 9.2 continued

Grant Application Assessment

Under the EMRC's Occasional Grants and Sponsorship Policy a proposal must receive a minimum benchmark level of 27 points. The Cities as Water Supply Catchments sponsorship application for \$10,000 has been assessed receiving a total score of 41 points out of a maximum of 45 points as can be seen in the table below.

Evaluation Criteria		High level	Moderate level	Medium level	Minimum level	Low level	Does not address
		5	4	3	2	1	0
1.	The proposal has the potential to benefit most of the Region or at least three member Councils.	X					
2.	The proposal will have a high positive impact or make a significant contribution to economic development and/or community development in the Region.		X				
3.	The proposal has clearly defined sustainable and measurable outcomes.		X				
4.	The proposal is accessible by all sections of the community that it is targeting.	X					
5.	The proposal represents a new initiative and does not duplicate or adversely impact on existing services/facilities in the Region.	X					
6.	The degree of support/contributions the proposal has received from groups/stakeholders in the Region.		X				
7.	The proposal represents good 'value for money'.	X					
8.	The proposal has the potential to seed a new initiative into the Region.	X					
9.	The proposal will build and strengthen relationships amongst stakeholders in the Region.		X				
TOTAL POINTS		41/45					



Item 9.2 continued

FINANCIAL IMPLICATIONS

The sponsorship contribution being sought by University of Western Australia and the Centre for Water Sensitive Cities is \$10,000, which will be provided through the Regional Services Occasional Grants and Sponsorship fund.

The funding would assist government and industry in WA to:

- support the WA Research Node at the UWA;
- support and extend the activities of existing national 'Cities as Water Supply Catchments' research program to ensure applicability to WA conditions; and
- fund a local capacity building program (New Water Ways) to ensure extension and adoption of the 'Cities as Water Supply Catchments' program outcomes.

SUSTAINABILITY IMPLICATIONS

With the impacts of climate change and drying conditions in WA this program will assist local government with management of water resources in the Region,

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Member Councils would benefit from accessing research on ways to better manage water to overcome water shortages, reduce urban temperatures, improve waterway health and improve urban landscapes that are tailored for WA climatic conditions.
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil

VOTING REQUIREMENT

Simple majority



Item 9.2 continued

RECOMMENDATION(S)

That Council approves a sponsorship of \$10,000 from the Occasional Grants and Sponsorship Program to Department of Water and the University of Western Australia to support the Cities as Water Supply Catchments program and bid to establish a Cooperative Research Centre for Water Sensitive Cities.

The Chief Executive Officer of the EMRC gave the CEOAC an update and advised that the Manager Environmental Services had attended a meeting on 5 August 2011 at the Cities as Water Supply Catchments - WA Consortium meeting obtaining further information which was not available at the time the report had been written. The expectation of the program is for a 3 year funding commitment however if no benefit is derived from it, the EMRC will be able to exit the program after 1 year but will not receive any further information. The research would have a heavy local government focus and funding of approximately \$2,000 per member Council to support the program for years two and three would represent a cost effective mechanism to access the research material.

The EMRC officers would attend future consortium meetings and keep the member Council Environmental Officers informed.

CEOAC RECOMMENDATION(S)

MOVED MR JARVIS

SECONDED MR FOLEY

That Council approves a sponsorship of \$10,000 from the Occasional Grants and Sponsorship Program to Department of Water and the University of Western Australia to support the Cities as Water Supply Catchments program and bid to establish a Cooperative Research Centre for Water Sensitive Cities.

CARRIED UNANIMOUSLY



9.3 OCCASIONAL GRANTS / SPONSORSHIP APPLICATION FROM MPA SKILLS TO SUPPORT THE 2011 SUSTAINABLE LIVING FORUM

REFERENCE: COMMITTEES-12765

PURPOSE OF REPORT

This report seeks Council consideration of a sponsorship request of \$8,000 from MPA Skills to support the 2011 Sustainable Living Forum.

KEY ISSUES AND RECOMMENDATION(S)

- The EMRC has administered an Occasional Grants/Sponsorship Policy since 2001. This policy makes provision to support major Regional Development events through grants and sponsorship. Subject to approval through the annual 2011/2012 Budget process, an amount of \$30,000 is allocated to this purpose.
- MPA Skills is a Registered Training Organisation delivering training for the plumbing and painting industries in Western Australia. MPA Skills have approached the EMRC to sponsor the 2011 Sustainable Living Forum.
- The Sustainable Living Forum is an event used to encourage sustainable living practices within households.
- MPA Skills submitted a request for \$8,000 for the 2011 Sustainable Living Forum (Attachment 1). Under this request the Sustainable Living Forum will be promoted to the communities within the local councils of Bayswater, Belmont and Bassendean.
- MPA Skills sponsorship application has been assessed against the criteria within the EMRC's Occasional Grants/Sponsorship Policy, receiving 36 points out of a maximum of 45 points. Under the policy, a benchmark of 27 points is required.
- The benefit of supporting MPA Skills Sponsorship application include:
 - The EMRC will receive exhibition space;
 - The EMRC's logo will be included on promotional material; and
 - The EMRC's sponsorship of the forum will position the EMRC and member Councils as leaders in sustainability initiatives.

Recommendation(s)

That in accordance with Policy 3.6 Occasional Grants/Sponsorship, Council approves a contribution of \$8,000 to MPA Skills to support the 2011 Sustainable Living Forum.

SOURCE OF REPORT

Acting Director Regional Services

BACKGROUND

The EMRC has administered an Occasional Grants/Sponsorship Policy since 2001. This policy makes provision to support major Regional Development events through grants and sponsorship. Subject to approval through the Annual Budget process, an amount of \$30,000 is allocated to this purpose.

Major events, whilst staged in an individual member Council location, are supported for the flow on benefits to the whole region. Major events supported through the EMRC Occasional Grants and Sponsorship Policy to date have included:

- Town of Bassendean Centennial Concert featuring Rolf Harris held in 2001 - \$25,000;



Item 9.3 continued

- Shire of Mundaring Centennial Concert featuring WA Symphony Orchestra held in 2003 - \$25,000;
- Canoe World Championships held in Bayswater in 2005 - \$25,000;
- Visitor Servicing Conference held in Swan in 2006 - \$20,000;
- Tour de Perth national road cycling race held in Kalamunda and Mundaring in 2007- \$7,350;
- National Transplant Games hosted by Belmont in 2008 - \$20,000; and
- Public Transport Forums held in partnership with Curtin University in 2010 - \$15,000.

REPORT

The inaugural Sustainable Living Forum was organised by MPA Skills in partnership with the Master Painters Australia and the Hon. Lisa Baker MLA, Member for Maylands in 2010. It was attended by approximately 75 people. Due to its success the Member for Maylands wrote to MPA Skills requesting that the event be expanded so that benefits could also flow onto other EMRC member Councils' communities.

Sponsorship submission

MPA Skills is a Registered Training Organisation delivering training for the plumbing and painting industries in Western Australia, with two campuses in Maylands and Bayswater.

MPA Skills submitted a request for \$8,000 to assist with staging the 2011 Sustainable Living Forum (Attachment 1). MPA Skills had initially requested \$5,000 but in discussion with the Acting Director Regional Services, modified their request to \$8,000 to expand the forums regional significance. Under this request the Sustainable Living Forum will be promoted widely to the communities within the member Councils of Bayswater, Belmont and Bassendean.

Forum details

The purpose of the Sustainable Living Forum is to educate and introduce household sustainability measures to members of the Community.

The Sustainable Living Forum will be held from 10am to 3pm on Saturday, 15 October 2011 at 106 to 108 Caledonia Avenue, Maylands. The focus of the Forum will be to encourage people to create more sustainable homes. This will include interactive activities, delivered by industry leaders on topics such as:

- Rain water reuse;
- Water efficiency;
- Energy efficiency;
- Photovoltaics / Solar energy use;
- Water sensitive gardens;
- Mulch use; and
- Greywater reuse.

Target Audience

The forum will be targeted to communities living within the Cities of Bayswater and Belmont and the Town of Bassendean. It will be widely advertised through the radio, local newspapers, local schools and the local libraries. A number of industry bodies and businesses have agreed to participate in the event to date and these include the Water Corporation, Department of Environment and Conservation and Bunnings.



Item 9.3 continued

Benefits to EMRC

Sponsorship benefits to be provided to the EMRC include:

- Exhibition space - to showcase the EMRC's sustainability initiatives (e.g. Water Campaign, ACEr Project, Mulch etc);
- The EMRC's logo will be included on promotional material;
- Strategic benefits of the EMRC's sponsorship of the forum include positioning the EMRC and member Councils as leaders in sustainability initiatives.

Grant Application Assessment

Under the EMRC's Occasional Grants and Sponsorship Policy a proposal must receive a minimum benchmark level of 27 points. MPA Skills sponsorship application has been assessed receiving a total score of 37 points out of a maximum of 45 points as can be seen in the table below.

Evaluation Criteria		High level	Moderate level	Medium level	Minimum level	Low level	Does not address
		5	4	3	2	1	0
1.	The proposal has the potential to benefit most of the Region or at least three member Councils.			X			
2.	The proposal will have a high positive impact or make a significant contribution to economic development and/or community development in the Region.		X				
3.	The proposal has clearly defined sustainable and measurable outcomes.		X				
4.	The proposal is accessible by all sections of the community that it is targeting.	X					
5.	The proposal represents a new initiative and does not duplicate or adversely impact on existing services/facilities in the Region.		X				
6.	The degree of support/contributions the proposal has received from groups/stakeholders in the Region.	X					
7.	The proposal represents good 'value for money'.		X				
8.	The proposal has the potential to seed a new initiative into the Region.			X			
9.	The proposal will build and strengthen relationships amongst stakeholders in the Region.		X				
TOTAL POINTS		36/45					



Item 9.3 continued

Explanatory Notes

Key considerations in making the assessment in the table above include:

1. The event will be advertised to communities within three of EMRC's member Councils i.e. the Town of Bassendean and Cities of Bayswater and Belmont.
2. The Forum is an opportunity for local community members to come together with a common purpose. The Forum will encourage behavioural change and skill the community to make sustainable choices. It is likely to attract approximately 200-300 people. The Forum is interactive and will be delivered by industry experts. Attendees will receive practical and hands on information on reducing the impacts of their behaviour on the environment (Attachment 2).
3. The Forum will focus on encouraging the building of sustainable homes. This includes tips on how to can save money, build or renovate more effectively, plant water wise gardens and clean up the Swan River. The initiative also aligns with the outcomes the EMRC is seeking through the ACer and Water Campaign projects.
4. The Forum will be accessible to all sections of the community. The Forum venue has disability access and complies with the requirement of the EMRC's Disability Access and Inclusion Policy.
5. This is the first time that the EMRC has been approached with a sponsorship request. The forum is likely to complement other sustainability focussed initiatives in the region, including those implemented by the EMRC and member Councils.
6. The Forum has the support of a number of industry bodies.
7. EMRC's logo will be used on promotional materials and the EMRC would be able to set up a stall. The intangible benefits include positioning the EMRC and its member Councils as leaders in sustainability initiatives.
8. It is likely that small business owners attending the Forum may be influenced to make sustainable changes to the way their businesses are operated, or get an idea for a new initiative focussed on sustainability.
9. There is the opportunity to develop a relationship with MPA Skills (the Training arm of the Master Plumbers and Gasfitters Association of WA and the Master Painters Australia (WA) Association). This will align with the outcomes being sought through the EMRC's Youth and Education Strategy, which is likely to be finalised during 2011/2012.

STRATEGIC/POLICY IMPLICATIONS

Policy Implications:

- 2.1 Disability Access and Inclusion Policy
- 3.4 Occasional Grants and Sponsorship Policy

Strategic Implications:

Key Result Area 1 – Environmental Sustainability

- 1.5 To contribute towards improved regional air, water & land quality and regional biodiversity conservation
- 1.6 To address climate change issues in the region



Item 9.3 continued

Key Result Area 3 – Economic Development

- 3.2 To support the development of regional education and training opportunities

Key Result Area 4 – Good Governance

- 4.4 To manage partnerships and relationships with stakeholders

FINANCIAL IMPLICATIONS

An allocation of \$30,000 has been made for the purpose of supporting Regional Development grant/sponsorship opportunities in 2011/12.

SUSTAINABILITY IMPLICATIONS

The Sustainable Living Forum will encourage people to make sustainable choices in the way they live, work and do business.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. MPA Skills application seeking \$8,000 sponsorship (Ref: Committees-12792)
2. Sustainable Living Forum Workshop overview (Ref: Committees-12793)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That in accordance with Policy 3.6 Occasional Grants/Sponsorship, Council approves a contribution of \$8,000 to MPA Skills to support the 2011 Sustainable Living Forum.

The Occasional Grants/Sponsorship Application from MPA Skills to support the 2011 Sustainable Living Forum is planned to be advertised through the Western Australian and on the radio therefore will be open to everyone throughout Perth's Eastern Region and beyond and not limited to the City of Bayswater, City of Belmont and the Town of Bassendean.



Item 9.3 continued

CEOAC RECOMMENDATION(S)

MOVED MR FOLEY

SECONDED MR LUTEY

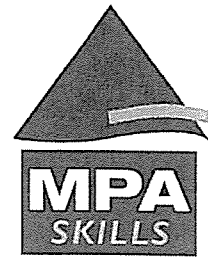
That in accordance with Policy 3.6 Occasional Grants/Sponsorship, Council approves a contribution of \$8,000 to MPA Skills to support the 2011 Sustainable Living Forum.

CARRIED UNANIMOUSLY

7 July 2011

RECEIVED

7 JUL 2011



Training & Apprenticeship Employment
DIVISION OF MPA GROUP

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Chief Executive Officer
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Maylands Campus
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Bayswater Campus
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Bayswater, WA 6053

E mail@mpaskills.com.au
W www.mpaskills.com.au

Dear Peter

OCCASIONAL GRANTS AND SPONSORSHIP SUBMISSION

Further to the submission made on behalf of MPA Skills and Lisa Baker, MLA Member for Maylands requesting a financial contribution from the EMRC for our 2011 Sustainable Living Forum, we are seeking an increase to the proposed grant from \$5,000 to \$8,000.

This additional funding will allow the Sustainable Living Forum to be promoted to a larger area accommodating several of the EMRC's stakeholders, being Maylands, Bayswater, Bassendean and Belmont. The funds will contribute to increased advertising on radio and in local Community Newspapers as well as allowing for increased catering on the day.

Should you have any queries on this matter, please do not hesitate to contact me.

I look forward to hearing from you.

Yours sincerely,

Murray Thomas
Chief Executive Officer



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EXPERTS**WORKSHOPS****PRODUCT DISPLAYS**

This forum is an opportunity for everyone to discover the best way to use resources efficiently, for instance;

- save money on household bills,
- see the most recent plumbing, gas and painting products that will improve your energy efficiency,
- talk to experts about what you need to improve your household energy efficiency,
- learn how to eco renovate and design that energy efficient home we all want,
- learn effective ways to use rainwater, reuse grey water,
- look at the latest in solar panels and save money while putting electricity back into the State grid,
- find out about ‘Days of Change’,
- plant water friendly gardens and learn how to help the Swan River.

Don’t miss this exciting, informative community event. Hosted by locals in your neighbourhood!

“Sustainability is a new way of thinking about an age old concern; ensuring that our children and grandchildren inherit a tomorrow that is at least as good as today, preferably better. We want to make sure that the way we live our lives is sustainable – that it can continue and keep improving for a long, long time.

Sustainable Seattle, a non profit organisation promoting sustainability in the Central Puget Sound of Washington State.

How will we know if this event is successful? We will be handing out **evaluation forms** to all participants to be greeted with a tag that if they complete they will be in the draw for a prize – Earth Worm Farm from Environment House (to be donated by Fiona Sassenfeld). Once we have these evaluation sheets we can correlate them and the findings will be included in the final report. We do have a numbers allocation that must be heeded for fire safety concerns but that is only for the inside and workshops. All outdoors displays of course will not be affected by such numbers.

Evaluations sheets for the businesses will also be provided so we can obtain feedback from businesses as well as using these for their thankyou letters.

REGISTRATION FOR THIS EVENT - There will be a registration process for all people who wish to attend. The EO ph # and email address will be on all the advertising and letters we mail out to all invitees. The registration will be kept separate from daily work at EO and will be funnelled immediately to the front desk so the list does not become doubled. We shall also have 2 people at the MPA gate who will also continue the registration process for those dropping by. The template for registration will be on hand on the day, duplicated for October 2 so the thankyou letters and follow up are gleaned from one source.

Coffee/Tea and food will be provided by MPA and will be served in their canteen room which will have access to Environment House's stall as well as the outside side area which will be housing static displays.

The databases for all stakeholders is completed. Data obtained from the 2007 Sustainable Forum has also been included in list of invitees.



9.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-12794

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

- 1.1 *REGIONAL SERVICES ACTIVITY REPORT APRIL – JUNE 2011(Ref: Committees-12768)*
- 1.2 *ENVIRONMENTAL SERVICES ACTIVITY REPORT APRIL TO JUNE 2011 (Ref: Committees-12780)*
- 1.3 *PUBLIC TRANSPORT NETWORK PLAN – PUBLIC TRANSPORT FOR PERTH IN 2031 – OPEN FOR COMMENT (Ref: Committees-12830)*
- 1.4 *CARBON PRICING – IMPACTS FOR LOCAL GOVERNMENT – ISSUES PAPER (Ref: Committees-12844)*

RECOMMENDATION

That the Information Bulletin be noted.

It was agreed that the CEOAC resolution be amended to include “The CEOAC requests a Presentation on 1.4 Carbon Pricing – Impacts for Local Government – Issues Paper” be given at a future CEOAC meeting.

CEOAC RESOLUTION

MOVED MR FOLEY

SECONDED MR JARVIS

1. THE INFORMATION BULLETIN BE NOTED.
2. THE CEOAC REQUESTS A PRESENTATION ON REPORT ITEM 1.4 CARBON PRICING – IMPACTS FOR LOCAL GOVERNMENT – ISSUES PAPER BE GIVEN AT A FUTURE CEOAC MEETING.

CARRIED UNANIMOUSLY

10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

11.1 EVENTS IN THE REGION

13 August 2011	City of Bayswater	Mayoral Dinner
17 September 2011	City of Belmont	Mayoral Dinner
15 October 2011	All Member Councils	Local Government Elections



12 FUTURE MEETINGS OF THE CHIEF EXECUTIVE OFFICERS ADVISORY COMMITTEE

The next meeting of the Chief Executive Officers Advisory Committee will be held on **13 September 2011 (informal)** at the City of Swan, 2 Midland Square, Midland, Western Australia 6056 commencing at 12.30pm with lunch at 12noon.

Chief Executive Officers' Advisory Committee (CEOAC) meetings commencing at 12noon:

Tuesday	13	September (informal)	at	City of Swan
Tuesday	11	October	at	Red Hill Waste Management Facility
Tuesday	22	November (informal)	at	City of Bayswater

It was agreed that the CEOAC Meeting to be held on 11 October 2011 be held up at the Red Hill Waste Management Facility and combine it with a site tour.

13 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 12:51pm.