



MINUTES

CERTIFICATION OF CONFIRMATION OF COUNCIL MEETING MINUTES

22 JULY 2010

I, Cr Graham Pittaway, hereby certify that the following minutes [pages 1 to 234] of the Meeting of Council held on 22 July 2010 were confirmed at a meeting of the Council held on 19 August 2010.

A handwritten signature in blue ink, appearing to read "G. Pittaway", is written over a horizontal line.

Signature

Cr Graham Pittaway
Name

Person presiding at the Council Meeting held on 19 August 2010



MINUTES

Ordinary Meeting of Council

22 July 2010

ORDINARY MEETING OF COUNCIL

MINUTES

22 July 2010

(REF: COMMITTEES-11050)

An Ordinary Meeting of Council was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 22 July 2010**. The meeting commenced at **6.00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Graham Pittaway (Chairman)	EMRC Member	City of Bayswater
Cr John Gangell (<i>to 7.02pm</i>)	EMRC Member	Town of Bassendean
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Janet Powell	EMRC Member	City of Belmont
Cr Don McKechnie	EMRC Member	Shire of Kalamunda
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Tony Cuccaro (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr Jenny Johnson (Deputising for Cr Pilgrim)	EMRC Deputy Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan
Cr Charlie Zannino	EMRC Member	City of Swan

Apologies

Cr Alan Pilgrim	EMRC Member	Shire of Mundaring
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EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mr Johan le Roux	Acting Director Waste Services
Ms Rhonda Hardy	Director Regional Services
Ms Prapti Mehta	Manager Organisational Development
Ms Theresa Eckstein	Executive Assistant to Chief Executive Officer
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

EMRC Observers

Mr Steve Fitzpatrick	Manager, Project Development
Mr Jer Liew	Manager Financial Services

Observers

Mr Bob Jarvis	Chief Executive Officer	Town of Bassendean
Mr Jonathan Throssell	Chief Executive Officer	Shire of Mundaring
Mr Doug Pearson	Director Technical Services	City of Bayswater
Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Jim Coten	Executive Manager Operations	City of Swan

Visitors

Mr Ian Walters
Mr David Ameduri



3 DISCLOSURE OF INTERESTS

3.1 PRAPTI MEHTA – MANAGER ORGANISATIONAL DEVELOPMENT – INTERESTS AFFECTING IMPARTIALITY:

- Item: 19.2
Subject: Item 13.1 of the Chief Executive Officer Performance Review Committee - Annual Performance Review 2009/2010
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Reporting relationship to the CEO
- Item: 19.3
Subject: Item 13.2 of the Chief Executive Officer Performance Review Committee - Chief Executive Officer's Memorandum of Understanding 2010/2011
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Reporting relationship to the CEO
- Item: 19.4
Subject: Item 13.3 of the Chief Executive Officer Performance Review Committee - Chief Executive Officer's Remuneration Review 2010
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Reporting relationship to the CEO

3.2 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

- Item: 19.2
Subject: Item 13.1 of the Chief Executive Officer Performance Review Committee - Annual Performance Review 2009/2010
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Subject matter of the Report directly relates to the Chief Executive Officer
- Item: 19.3
Subject: Item 13.2 of the Chief Executive Officer Performance Review Committee - Chief Executive Officer's Memorandum of Understanding 2010/2011
Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Subject matter of the Report directly relates to the Chief Executive Officer

3.3 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – FINANCIAL INTERESTS:

- Item: 19.4
Subject: Item 13.3 of the Chief Executive Officer Performance Review Committee - Chief Executive Officer's Remuneration Review 2010
Nature of Interest: Disclosure of Financial Interest Local Government Act 1995 Sections 5.60B, 5.65, 5.70 and 5.71.
The outcome of the Report directly relates to my remuneration.
- Item: 19.5
Subject: Report on Outcomes of the Chief Executive Officer's Performance Review Process
Nature of Interest: Disclosure of Financial Interest Local Government Act 1995 Sections 5.60B, 5.65, 5.70 and 5.71.
The outcome of the Report directly relates to my remuneration.



4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

4.1 SECTION 5 OF THE AGENDA

At the Ordinary Meeting of Council held on 17 June 2010 questions were raised by Mr Snelgar and Mr Walters and written responses were supplied. A copy of the responses provided was omitted from the Agenda distributed prior to the meeting but will be included in the Minutes.

4.2 SECTION 15.3 OF THE AGENDA

A meeting of the CEOPRC was held on 15 July 2010 and the Minutes were distributed earlier this week. The CEOPRC Minutes will be dealt with at Section 15.3 of the Agenda. Confidential Items relating to that meeting will be dealt with at Section 19.

4.3 SECTION 19 OF THE AGENDA

A report item relating to the outcomes from the CEOPRC meeting will also be dealt with under Section 19 of the agenda.

4.4 ITEMS IN THE RED FOLDERS

- Revised Section 5 – Responses to Previous Public Questions
- Revised Section 12 – Announcement of Confidential Matters
- Section 15.3 – CEOPRC Minutes 15 July 2010 meeting
- Section 17 – Notice of Motion from Cr Pule
- Section 18 – List of Late Items
- Section 19 – List of Confidential Matters

4.5 NOMINATIONS FOR THE COMMUNITY TASK FORCE

Nominations for the Community Taskforce for developing the Community Partnership Agreement close Friday 30 July 2010. If any Councillors would like an application pack to pass on to any residents within the Region please see Stephen Fitzpatrick at the conclusion of tonight's meeting.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5.1 QUESTIONS FROM MR RON SNELGAR

The following questions were raised at the Council meeting held on 17 June 2010 and a written response was supplied to Mr Snelgar as follows:

Question 1: I refer to the CEO's response to my question asked at the OCM 20 May 2010, regarding a schedule of investments at 30 June 2007, 30 June 2008 and 30 June 2009.

Your letter implies that all investments are subject to legal professional privilege.

Are there any investments not subject to litigation?

Response: The CEO confirmed that there were a number that did not fall within that category.

Question 2: Is there a reason why you couldn't have given me a list of those investments.

Response: The information requested is outside of the current investment policy/guideline which is currently subject to review. When passed the revised policy will provide disclosure and investment reporting to Council, in accordance with the policy.



5.2 QUESTIONS FROM MR IAN WALTERS

The following questions were raised at the Council meeting held on 17 June 2010 and a written response was supplied to Mr Walters as follows:

- Question 1: My question relates to Local Government Administration Regulation 13.
 This regulation requires the EMRC to make available for public inspection unconfirmed minutes of all Council meetings within 10 days after the Council meetings.
 Why isn't this regulation being observed?
- Response:* The CEO advised that the minutes were in his office and he was in a meeting when Mr Walters came into the EMRC but they were emailed out to Mr Walters on the next business day.
- Question 2: Can you please advise what cheque no.406 dated 21/05/2010 favour Macquarie Bank Limited \$1,000,000 represents?
- Response:* It was a deposit paid into Macquarie Bank as an investment.

6 PUBLIC QUESTION TIME

6.1 QUESTIONS FROM MR IAN WALTERS

- Question 1: Please advise the underlying transaction details covering 218637 dated 1/12/09 favouring the EMRC for \$1,200.
- Response:* The CEO advised that he would take the question on notice.
- Question 2: EFT14570 dated 16/10/2009 in favour of Oakvale Capital Ltd for \$2,333.49
- Response:* The CEO advised it was the monthly fee for EMRC's Investment Advisors.
- Question 3: Cheque 411 dated 16/06/10 in favour of National Australia Bank
- Response:* The CEO advised that it was a Municipal Fund amount paid into the National Australia Bank for a term deposit.
- Question 4: Mr Chairman are you aware that the EMRC continues to fail to provide details of EMRC's Investments due to legal professional privilege. What is the matter? Mr Walters suggested the EMRC didn't understand what legal professional privilege was and should get legal advice.
- Response:* The CEO advised that the EMRC had received legal advice.
- Question 5: My question relates to the response given to my first question at the Council meeting held on 17 June 2010, the non-adherence to Local Government Administration Regulation 13.
 Please have your executive revisit this as the response was not factual and advise the outcome.
- Response:* The CEO advised that the minutes were in his office at the time Mr Walters came into the office, however the CEO was in a meeting therefore, the minutes were emailed out on the next business day. The next business day was a Tuesday as the Monday was a public holiday so the response was correct.



7 APPLICATION FOR LEAVE OF ABSENCE

7.1 CRS JOHN GANGELL AND CHARLIE ZANNINO - LEAVE OF ABSENCE

COUNCIL RESOLUTION(S)

MOVED CR GODFREY SECONDED CR PULE

THAT COUNCIL APPROVE APPLICATION FOR LEAVE OF ABSENCE FOR CR GANGELL FROM 1 AUGUST 2010 TO 31 AUGUST 2010, INCLUSIVE AND FOR CR ZANNINO FROM 1 SEPTEMBER 2010 TO 30 SEPTEMBER 2010, INCLUSIVE.

CARRIED UNANIMOUSLY

8 PETITIONS, DEPUTATIONS AND PRESENTATIONS

Nil

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

9.1 MINUTES OF ORDINARY MEETING OF COUNCIL MEETING HELD ON 17 JUNE 2010

That the minutes of the Ordinary Meeting of Council held on 17 June 2010 which have been distributed, be confirmed.

COUNCIL RESOLUTION

MOVED CR POWELL SECONDED CR PULE

THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17 JUNE 2010 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

10 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11 QUESTIONS WITHOUT NOTICE

Nil



12 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items will be covered in section 19 of this agenda:

- 12.1 REVIEW OF RISK MANAGEMENT SERVICE
- 12.2 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010
- 12.3 ITEM 13.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011
- 12.4 ITEM 13.3 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010
- 12.5 LATE ITEM 18.1 – REPORT ON OUTCOMES OF THE CEO'S PERFORMANCE REVIEW PROCESS

13 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



14 REPORTS OF OFFICERS

QUESTIONS

The Chairman invited questions from members on the reports of officers.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Officers Reports (Section 14) be adopted.

Cr McKechnie referred to page 12 of the Agenda – CEO's Delegated Payments List for the Month of June 2010 – EFT218780 and asked why the payment to the City of Swan's deputy was \$240.00 when the payment to the Shire of Kalamunda's deputy (EFT218781) was \$140.00. The CEO advised that he would take the question on notice.

POST MEETING NOTE

The amount of \$240 paid on EFT218780 was to Cr Bailey. However, the amount that should have been paid is \$280, being 2 x \$140 per meeting as Cr Bailey deputised twice during the period. The short payment of \$40 will be addressed immediately.

COUNCIL RESOLUTION

MOVED CR POWELL

SECONDED CR GODFREY

THAT THE RECOMMENDATIONS IN THE OFFICERS REPORTS (SECTION 14) BE ADOPTED.

CARRIED UNANIMOUSLY



14 REPORTS OF OFFICERS

14.1 LIST OF ACCOUNTS PAID DURING THE MONTH OF JUNE 2010

REFERENCE: COMMITTEES-11194

PURPOSE OF REPORT

The purpose of this report is to present to Council a list of accounts paid under the Chief Executive Officer's delegated authority during the month of June 2010 for noting.

KEY ISSUES AND RECOMMENDATION(S)

- As per the requirements of the Local Government (Financial Management) Regulations 1996 (Clause 13 (1)) the list of accounts paid during the month June 2010 is provided for noting.

Recommendation(s)

That Council notes the CEO's list of accounts for June 2010 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$4,416,636.23.

SOURCE OF REPORT

Director Corporate Services
 Manager Financial Services

BACKGROUND

Council has delegated to the Chief Executive Officer (CEO) the exercise of its power to make payments from the Municipal Fund and Trust Fund. In accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, a list of accounts paid by the CEO is to be provided to Council, where such delegation is made.

REPORT

The table below summarises the payments drawn on the funds during the month of June 2010. A list detailing the payments made is appended as an attachment to this report.

Municipal Fund	EFT Payments:	16573 – 16902	
	Cheque Payments:	218768 - 218798	
	Payroll EFT:	PAY-25 & PAY-26	
	DIRECT DEBITS		
	- Bank Charges:	1*JUN10	
	- Other:	411 - 416	\$4,416,636.23
	LESS		
	Cancelled EFTs and Cheques	Nil	Nil
Trust Fund	Not Applicable		Nil
Total			\$4,416,636.23



Item 14.1 continued

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 4.5 To provide responsible and accountable governance and management of the EMRC; and
- 4.6 To continue to improve financial and asset management practices.

FINANCIAL IMPLICATIONS

As contained within the report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean City of Bayswater City of Belmont Shire of Kalamunda Shire of Mundaring City of Swan	Nil direct implications for member Councils

ATTACHMENT(S)

CEO's Delegated Payments List for the month of June 2010 (Ref: Committees-11190)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council notes the CEO's list of accounts for June 2010 paid under delegated power in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, as attached to this report totalling \$4,416,636.23.

COUNCIL RESOLUTION

MOVED CR POWELL

SECONDED CR GODFREY

THAT COUNCIL NOTES THE CEO'S LIST OF ACCOUNT FOR JUNE 2010 PAID UNDER DELEGATED POWER IN ACCORDANCE WITH REGULATION 13(1) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, AS ATTACHED TO THIS REPORT TOTALLING \$4,416,636.23.

CARRIED UNANIMOUSLY



**CEO's DELEGATED PAYMENTS LIST
 FOR THE MONTH OF JUNE 2010**

Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16573	04/06/2010	ALL DAY CONTRACTING	15,969.31
EFT16574	04/06/2010	CONTRACT CONTROL INTERNATIONAL	2,420.00
EFT16575	04/06/2010	HOSECO (WA) PTY LTD	61.65
EFT16576	04/06/2010	PPC WORLDWIDE PTY LTD	638.00
EFT16577	04/06/2010	RED 11 PTY LTD	5,891.84
EFT16578	04/06/2010	SNAP BURSWOOD	66.00
EFT16579	04/06/2010	ACCESS INDUSTRIAL TYRES	1,443.93
EFT16580	04/06/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	796.98
EFT16581	04/06/2010	AIRWELL PUMPS PTY LTD	27,424.31
EFT16582	04/06/2010	ALL STATE HYDRAULICS	4,510.00
EFT16583	04/06/2010	ALLIGHT PTY LTD	57.33
EFT16584	04/06/2010	ARCH SOFTWARE AUSTRALIA	5,054.86
EFT16585	04/06/2010	AUSTRALIAN HVAC SERVICES	3,775.20
EFT16586	04/06/2010	AUSTRALIAN LABORATORY SERVICES PTY LTD	8,610.80
EFT16587	04/06/2010	B&J CATALANO PTY LTD	543.72
EFT16588	04/06/2010	BEV'S SAWS & MOWERS	270.00
EFT16589	04/06/2010	BP AUSTRALIA LIMITED	3,032.76
EFT16590	04/06/2010	BRING COURIERS	1,087.68
EFT16591	04/06/2010	BUNNINGS BUILDING SUPPLIES PTY LTD	378.14
EFT16592	04/06/2010	CABCHARGE	64.30
EFT16593	04/06/2010	CJD EQUIPMENT PTY LTD	18,950.01
EFT16594	04/06/2010	COMSYNC CONSULTING PTY LTD	2,431.00
EFT16595	04/06/2010	CORPORATE EXPRESS AUSTRALIA LTD	988.91
EFT16596	04/06/2010	COVENTRYS	231.57
EFT16597	04/06/2010	CSA GLOBAL	880.00
EFT16598	04/06/2010	ERBEAC INC	1,079.00
EFT16599	04/06/2010	EXPERIENCE PERTH	350.00
EFT16600	04/06/2010	FAIRFAX RADIO NETWORK PTY LTD	11,385.00
EFT16601	04/06/2010	FRUIT BOOST PTY LTD ATF BANDITS TRUST	209.00
EFT16602	04/06/2010	FUJI XEROX AUSTRALIA PTY LTD	1,585.25
EFT16603	04/06/2010	GOURMET INDULGENCE	2,703.80
EFT16604	04/06/2010	HAYS SPECIALIST RECRUITMENT	2,402.98
EFT16605	04/06/2010	HILLS FRESH	70.00
EFT16606	04/06/2010	HOLCIM (AUSTRALIA)PTY LTD	5,287.48
EFT16607	04/06/2010	ID CONSULTING PTY LTD	302.50
EFT16608	04/06/2010	INDEPTH INTERACTIVE	5,830.00
EFT16609	04/06/2010	INTEWORK INC	690.00
EFT16610	04/06/2010	IPAA (REFER TO 1721 FOR HISTORY)	522.50
EFT16611	04/06/2010	ISS WASHROOM SERVICES	113.66
EFT16612	04/06/2010	J & K HOPKINS	614.00
EFT16613	04/06/2010	JANE COFFEY AND ASSOCIATES	616.00
EFT16614	04/06/2010	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	14,448.91
EFT16615	04/06/2010	KELLY SERVICES (AUSTRALIA) LTD	5,395.23
EFT16616	04/06/2010	KLB SYSTEMS	21,901.00
EFT16617	04/06/2010	KOTT GUNNING LAWYERS	4,738.47
EFT16618	04/06/2010	LANDMARK OPERATIONS LIMITED	574.49
EFT16619	04/06/2010	LEN FRENCH FENCING CONTRACTOR	500.00
EFT16620	04/06/2010	LO-GO APPOINTMENTS	3,076.11
EFT16621	04/06/2010	MACHINERY WAREHOUSE	280.00
EFT16622	04/06/2010	MAJOR MOTORS PTY LTD	838.24
EFT16623	04/06/2010	MAYDAY EARTHMOVING	3,423.75
EFT16624	04/06/2010	MIDLAND CAMERA HOUSE	39.00
EFT16625	04/06/2010	MUNDARING CRANE TRUCK HIRE	165.00
EFT16626	04/06/2010	MUNDARING TYRE CENTRE	25.00



Eastern Metropolitan Regional Council

07/07/2010
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CEO's DELEGATED PAYMENTS LIST FOR THE MONTH OF JUNE 2010

Le Truong

Cheque /EFT No	Date	Payee	Amount
EFT16627	04/06/2010	NEVERFAIL SPRINGWATER	104.40
EFT16628	04/06/2010	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	66.65
EFT16629	04/06/2010	NEVERFAIL SPRINGWATER LTD - HAZELMERE	62.35
EFT16630	04/06/2010	NEVILLE REFRIGERATION	594.00
EFT16631	04/06/2010	ON SITE RENTALS PTY LTD	207.90
EFT16632	04/06/2010	OTIS ELEVATOR COMPANY PTY LTD	1,450.89
EFT16633	04/06/2010	PERTH AUTO ALLIANCE P/L T/A LYNFORD MOTORS	1,354.00
EFT16634	04/06/2010	PHILLIPS AGRICULTURAL CONTRACTORS	2,310.00
EFT16635	04/06/2010	PRESTIGE ALARMS	430.00
EFT16636	04/06/2010	QMW INDUSTRIES (WA)	25,325.30
EFT16637	04/06/2010	RADIO PERTH PTY LTD	5,692.50
EFT16638	04/06/2010	ROSS HUMAN DIRECTIONS	36,777.93
EFT16639	04/06/2010	RUDD INDUSTRIAL AND FARM SUPPLIES	110.88
EFT16640	04/06/2010	SAFETY SIGNS SERVICE	54.12
EFT16641	04/06/2010	SCRD HOLDINGS P/L T/A SECURE COMPUTER RECYLING & DISPOSAL	2,765.49
EFT16642	04/06/2010	SIGN SUPERMARKET	154.00
EFT16643	04/06/2010	SNAP PRINTING	1,012.20
EFT16644	04/06/2010	TELSTRA - A/C 295 7816 000 - RED HILL	644.70
EFT16645	04/06/2010	TELSTRA - A/C 335 6242 598 - MOBILE PHONES	922.59
EFT16646	04/06/2010	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED	369.00
EFT16647	04/06/2010	TOLL PRIORITY	97.54
EFT16648	04/06/2010	TOTALLY WORKWEAR MIDLAND	92.45
EFT16649	04/06/2010	TRUCKLINE	10,698.77
EFT16650	04/06/2010	ULTIMO CATERING	1,047.80
EFT16651	04/06/2010	UNIQUE WASTE MANAGEMENT SERVICES	6,160.00
EFT16652	04/06/2010	VERTICAL TELECOM WA PTY LTD (VERTEL)	418.00
EFT16653	04/06/2010	VOLICH WASTE CONTRACTORS PTY LTD	44.00
EFT16654	04/06/2010	WA MACHINERY GLASS	319.00
EFT16655	04/06/2010	WESTRAC EQUIPMENT PTY LTD	1,588.73
EFT16656	04/06/2010	WREN OIL	352.00
EFT16657	04/06/2010	YOUNG AUSTRALIAN TOURISM ASSOCIATION (YATA)	50.00
EFT16658	11/06/2010	CHUBB FIRE SAFETY LTD	587.40
EFT16659	11/06/2010	IPING PTY LTD	2,404.80
EFT16660	11/06/2010	LIEBHERR AUSTRALIA PTY LTD	646.80
EFT16661	11/06/2010	PITNEY BOWES AUSTRALIA (WA)	333.64
EFT16662	11/06/2010	RED 11 PTY LTD	6,890.84
EFT16663	11/06/2010	SNAP BURSWOOD	396.00
EFT16664	11/06/2010	AIRWELL PUMPS PTY LTD	2,063.56
EFT16665	11/06/2010	ANALYTICAL REFERENCE LABORATORY	148.50
EFT16666	11/06/2010	AUSTRALIA POST - RED HILL	235.65
EFT16667	11/06/2010	AUSTRALIAN HVAC SERVICES	362.78
EFT16668	11/06/2010	BALSHAWS FLORIST	72.50
EFT16669	11/06/2010	BEAUMONDE CATERING	1,682.03
EFT16670	11/06/2010	BP GIDGEGANNUP	20.80
EFT16671	11/06/2010	BUNNINGS BUILDING SUPPLIES PTY LTD	26.35
EFT16672	11/06/2010	CARPENTRY, HOUSE AND YARD MAINTENANCE	1,000.00
EFT16673	11/06/2010	CHRISTOPHER D DODD	385.00
EFT16674	11/06/2010	CITIZEN FACTORING - ATRAKT VISUAL COMMUNICATIONS	148.50
EFT16675	11/06/2010	CITY SUBARU	30,008.30
EFT16676	11/06/2010	CJD EQUIPMENT PTY LTD	1,691.32
EFT16677	11/06/2010	COMPU-STOR	676.67
EFT16678	11/06/2010	CORPORATE EXPRESS AUSTRALIA LTD	1,500.68
EFT16679	11/06/2010	COVENTRYS	84.33
EFT16680	11/06/2010	DC COMPUTERS	121.00
EFT16681	11/06/2010	ENVIRONMENT HOUSE	1,152.00



**CEO's DELEGATED PAYMENTS LIST
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Cheque /EFT No	Date	Payee	Amount
EFT16682	11/06/2010	FUJI XEROX AUSTRALIA PTY LTD	473.00
EFT16683	11/06/2010	GOODCHILD ENTERPRISES	94.65
EFT16684	11/06/2010	GOURMET INDULGENCE	237.50
EFT16685	11/06/2010	HAYS SPECIALIST RECRUITMENT	2,836.53
EFT16686	11/06/2010	INDEPTH INTERACTIVE	2,244.00
EFT16687	11/06/2010	JANE COFFEY AND ASSOCIATES	88.00
EFT16688	11/06/2010	JAYCOURT NOMINEES PTY LTD T/A BARFIELD MECHANICAL SERVICES	880.00
EFT16689	11/06/2010	KELLY SERVICES (AUSTRALIA) LTD	2,258.04
EFT16690	11/06/2010	LEN FRENCH FENCING CONTRACTOR	2,400.00
EFT16691	11/06/2010	LINFOX ARMAGUARD PTY LTD	316.84
EFT16692	11/06/2010	LISA GRIFFIN	53.35
EFT16693	11/06/2010	LO-GO APPOINTMENTS	1,441.59
EFT16694	11/06/2010	MACHINERY WAREHOUSE	150.00
EFT16695	11/06/2010	MIDLAND TOYOTA	903.94
EFT16696	11/06/2010	MONO PUMPS (AUSTRALIA) P/L	5,247.00
EFT16697	11/06/2010	MOTORCHARGE PTY LTD	6,686.95
EFT16698	11/06/2010	MUNDARING TYRE CENTRE	25.00
EFT16699	11/06/2010	NEVERFAIL SPRINGWATER	116.90
EFT16700	11/06/2010	NUTRARICH PTY LTD	6,402.00
EFT16701	11/06/2010	PARCHEM CONSTRUCTION SUPPLIES	1,239.70
EFT16702	11/06/2010	PERRY ENVIRONMENTAL CONTRACTING	17,354.50
EFT16703	11/06/2010	PIRTEK	394.24
EFT16704	11/06/2010	RELIANCE CONSULTING P/L	264.00
EFT16705	11/06/2010	ROSS HUMAN DIRECTIONS	714.36
EFT16706	11/06/2010	SES PUMPCARE INTERNATIONAL PTY LTD	5,423.26
EFT16707	11/06/2010	SHUGS ELECTRICAL	746.65
EFT16708	11/06/2010	STEVENSON CONSULTING	2,904.00
EFT16709	11/06/2010	SUBARU WANGARA	412.90
EFT16710	11/06/2010	TELSTRA - A/C 008 2879 300 - SECONDARY WASTE PRJ	174.79
EFT16711	11/06/2010	TELSTRA - A/C 148 4710 000 - ASCOT PLACE	955.90
EFT16712	11/06/2010	TELSTRA - A/C 3356 2426 14 (MOBILE DATA)	178.00
EFT16713	11/06/2010	TOTALLY WORKWEAR MIDLAND	441.70
EFT16714	11/06/2010	TRANSPACIFIC CLEANAWAY LTD	93.36
EFT16715	11/06/2010	UNIQUE WASTE MANAGEMENT SERVICES	7,172.00
EFT16716	11/06/2010	WASTE MASTER	583.77
EFT16717	11/06/2010	WESTRAC EQUIPMENT PTY LTD	108.80
EFT16718	11/06/2010	ALL DAY CONTRACTING	16,354.54
EFT16719	11/06/2010	HOSECO (WA) PTY LTD	105.80
EFT16720	11/06/2010	PRIME HEALTH GROUP LTD	440.00
EFT16721	11/06/2010	A TEAM PRINTING	49.50
EFT16722	11/06/2010	ADAMS COACHLINES	710.00
EFT16723	11/06/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	469.21
EFT16724	11/06/2010	AUSTRALIAN HVAC SERVICES	602.03
EFT16725	11/06/2010	B&J CATALANO PTY LTD	237.19
EFT16726	11/06/2010	BATTERY WORLD	160.00
EFT16727	11/06/2010	BP GIDGEGANNUP	47.50
EFT16728	11/06/2010	BUNNINGS BUILDING SUPPLIES PTY LTD	21.82
EFT16729	11/06/2010	CJD EQUIPMENT PTY LTD	153.14
EFT16730	11/06/2010	CMS EVENTS	4,125.00
EFT16731	11/06/2010	COMSYNC CONSULTING PTY LTD	2,073.50
EFT16732	11/06/2010	CORPORATE EXPRESS AUSTRALIA LTD	59.46
EFT16733	11/06/2010	COVENTRYS	198.78
EFT16734	11/06/2010	GOODCHILD ENTERPRISES	407.06
EFT16735	11/06/2010	HAYS SPECIALIST RECRUITMENT	1,608.75
EFT16736	11/06/2010	IT VISION AUSTRALIA PTY LTD	297.00



**CEO's DELEGATED PAYMENTS LIST
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EFT16737	11/06/2010	JEREMY ALBERTSEN	200.00
EFT16738	11/06/2010	MAIL PLUS PERTH	204.60
EFT16739	11/06/2010	MAJOR MOTORS PTY LTD	260.95
EFT16740	11/06/2010	MEDIA ON MARS	462.00
EFT16741	11/06/2010	MUNDARING CRANE TRUCK HIRE	99.00
EFT16742	11/06/2010	NEVERFAIL SPRINGWATER LTD - HAZELMERE	38.05
EFT16743	11/06/2010	OAKVALE CAPITAL LTD	2,333.49
EFT16744	11/06/2010	PAYG PAYMENTS	48,772.60
EFT16745	11/06/2010	PRECISION PANEL & PAINT	1,759.20
EFT16746	11/06/2010	RUDD INDUSTRIAL AND FARM SUPPLIES	39.25
EFT16747	11/06/2010	SNAP PRINTING	791.30
EFT16748	11/06/2010	TELSTRA - A/C 031 1799 300 - LAND CARE CENTRE	39.27
EFT16749	11/06/2010	TOTALLY WORKWEAR MIDLAND	63.68
EFT16750	11/06/2010	WESTRAC EQUIPMENT PTY LTD	84.55
EFT16751	11/06/2010	WURTH AUSTRALIA PTY LTD	155.00
EFT16752	18/06/2010	ECOWASH	120.00
EFT16753	18/06/2010	PRIME HEALTH GROUP LTD	253.00
EFT16754	18/06/2010	RHINO WATER TANKS & LINERS PTY LTD	5,270.00
EFT16755	18/06/2010	WELDING WORLD	338.80
EFT16756	18/06/2010	WESTERN TREE RECYCLERS	33,059.40
EFT16757	18/06/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	577.59
EFT16758	18/06/2010	AUSTRALIAN INSTITUTE OF MANAGEMENT - AIM	695.00
EFT16759	18/06/2010	BAYTIME NOMINEES (GERALDINE BUSBY)	1,120.00
EFT16760	18/06/2010	BEAUMONDE CATERING	2,164.45
EFT16761	18/06/2010	BOBCAT ATTACH	462.00
EFT16762	18/06/2010	BP AUSTRALIA LIMITED	26,715.51
EFT16763	18/06/2010	CAPITAL TRANSPORT SERVICES (WA) PTY LTD	526.58
EFT16764	18/06/2010	CARDNO (WA) PTY LTD	17,829.17
EFT16765	18/06/2010	CATHERINE ATOMS	700.00
EFT16766	18/06/2010	CJD EQUIPMENT PTY LTD	318.70
EFT16767	18/06/2010	COMPLETE CORPORATE HEALTH	779.35
EFT16768	18/06/2010	CORPORATE EXPRESS AUSTRALIA LTD	582.21
EFT16769	18/06/2010	COVENTRYS	340.39
EFT16770	18/06/2010	CUTTING EDGES PTY LTD	582.18
EFT16771	18/06/2010	DRAKE AUSTRALIA PTY LTD	288.50
EFT16772	18/06/2010	DUN & BRADSTREET PTY LTD	34.60
EFT16773	18/06/2010	EASTERN HILLS PEST & WEED	1,950.00
EFT16774	18/06/2010	GIDGE RURAL	4,100.00
EFT16775	18/06/2010	HIGHWAY MOTOR TRIMMERS	231.00
EFT16776	18/06/2010	HILLS FRESH	56.86
EFT16777	18/06/2010	LANDMARK OPERATIONS LIMITED	19.81
EFT16778	18/06/2010	LO-GO APPOINTMENTS	1,505.90
EFT16779	18/06/2010	MACHINERY WAREHOUSE	139.95
EFT16780	18/06/2010	MULTITRACK (WA) PTY LTD	268.00
EFT16781	18/06/2010	NAVSEC	969.38
EFT16782	18/06/2010	NEVERFAIL SPRINGWATER	87.00
EFT16783	18/06/2010	OWEN CONSULTING	1,100.00
EFT16784	18/06/2010	PERRY ENVIRONMENTAL CONTRACTING	1,485.00
EFT16785	18/06/2010	PIRTEK	669.43
EFT16786	18/06/2010	PORT CONTAINER SERVICES	7,865.00
EFT16787	18/06/2010	POWA INSTITUTE	3,204.80
EFT16789	18/06/2010	RHONDA HARDY	220.29
EFT16790	18/06/2010	ROSS HUMAN DIRECTIONS	2,553.58
EFT16791	18/06/2010	SAFETY SIGNS SERVICE	57.09
EFT16792	18/06/2010	SCOTT PRINT	49,786.00
EFT16793	18/06/2010	SWAN CHAMBER OF COMMERCE INC	366.30



**CEO's DELEGATED PAYMENTS LIST
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EFT16794	18/06/2010	SYSTEMS EDGE MANAGEMENT SERVICES P/T T/A PRACSYS	4,400.00
EFT16795	18/06/2010	ULTIMO CATERING	667.50
EFT16796	18/06/2010	UNIQUE WASTE MANAGEMENT SERVICES	3,212.00
EFT16797	18/06/2010	WASTE MASTER	264.00
EFT16798	18/06/2010	WESTRAC EQUIPMENT PTY LTD	4,784.54
EFT16799	25/06/2010	CA TECHNOLOGY PTY LTD T/A CAMM MANAGEMENT SOLUTIONS	13,635.93
EFT16800	25/06/2010	CR ALAN RADFORD	1,750.00
EFT16801	25/06/2010	CR GRAHAM PITTAWAY OAM	5,000.00
EFT16802	25/06/2010	GLENYS GODFREY	1,750.00
EFT16803	25/06/2010	KEYWEST LOCK SERVICE	402.60
EFT16804	25/06/2010	PPC WORLDWIDE PTY LTD	797.50
EFT16805	25/06/2010	PRIME HEALTH GROUP LTD	187.00
EFT16806	25/06/2010	ACCESS INDUSTRIAL TYRES	3,413.98
EFT16807	25/06/2010	ADCRAFT PROMOTIONAL PTY LTD	880.00
EFT16808	25/06/2010	AIR FILTER DRY CLEAN SYSTEMS PTY LTD	374.06
EFT16809	25/06/2010	AIRWELL PUMPS PTY LTD	1,775.95
EFT16810	25/06/2010	AUSTRALIAN LABORATORY SERVICES PTY LTD	335.50
EFT16811	25/06/2010	AWAKE	800.00
EFT16812	25/06/2010	B&J CATALANO PTY LTD	521.36
EFT16813	25/06/2010	BCFM (WA) T/A BC FACILITY MAINTENANCE	880.00
EFT16814	25/06/2010	BEAUMONDE CATERING	523.95
EFT16815	25/06/2010	BOBCAT ATTACH	88.00
EFT16816	25/06/2010	BT EQUIPMENT PTY LTD	1,545.08
EFT16817	25/06/2010	BUNNINGS BUILDING SUPPLIES PTY LTD	100.60
EFT16818	25/06/2010	CABCHARGE	40.10
EFT16819	25/06/2010	CARPENTRY, HOUSE AND YARD MAINTENANCE	750.00
EFT16820	25/06/2010	CHAMBERLAIN AUTO ELECTRICS	335.36
EFT16821	25/06/2010	CJD EQUIPMENT PTY LTD	1,822.38
EFT16822	25/06/2010	COMSYNC CONSULTING PTY LTD	2,502.50
EFT16823	25/06/2010	COOL CLEAR WATER GROUP LTD	290.40
EFT16824	25/06/2010	COOPER FLUID SYSTEMS	1,013.38
EFT16825	25/06/2010	CORPORATE EXPRESS AUSTRALIA LTD	591.25
EFT16826	25/06/2010	CR CHARLIE ZANNINO	1,750.00
EFT16827	25/06/2010	CR DON MCKECHNIE	1,750.00
EFT16828	25/06/2010	CR GERRY PULE	1,750.00
EFT16829	25/06/2010	CR PHIL MARKS	140.00
EFT16830	25/06/2010	CRISALIS INTERNATIONAL PTY LTD	17,292.00
EFT16831	25/06/2010	Cr John Gangell	1,750.00
EFT16832	25/06/2010	DAVID FARDIG	1,750.00
EFT16833	25/06/2010	DRIVECHECK AUSTRALIA 2000 PTY LTD	114.40
EFT16834	25/06/2010	EMBROIDME MALAGA	1,041.86
EFT16835	25/06/2010	ENVIRONMENT HOUSE	1,367.50
EFT16836	25/06/2010	EVANS & SIMPSON TRADING	452.97
EFT16837	25/06/2010	FILTERS PLUS	133.65
EFT16838	25/06/2010	FREEHILLS	4,620.00
EFT16839	25/06/2010	FUJI XEROX AUSTRALIA PTY LTD	18.78
EFT16840	25/06/2010	G & S FURNITURE SALES (WA) PTY LTD	867.00
EFT16841	25/06/2010	GREEN JELLYBEAN PTY LTD T/A SOUND IMAGES MEDIA FORCE	4,400.00
EFT16842	25/06/2010	HAYS SPECIALIST RECRUITMENT	1,608.75
EFT16843	25/06/2010	HILLS FRESH	70.63
EFT16844	25/06/2010	IMPRINT PLASTIC	36.30
EFT16845	25/06/2010	JOYCE EARTHMOVING PTY LTD	25,812.50
EFT16846	25/06/2010	KELLY SERVICES (AUSTRALIA) LTD	2,852.27
EFT16847	25/06/2010	KIRTON & DURACK ENGINEERING & CONSULTANCY SERVICES	610.50



**CEO's DELEGATED PAYMENTS LIST
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EFT16848	25/06/2010	KLB SYSTEMS	990.00
EFT16849	25/06/2010	KOTT GUNNING LAWYERS	649.28
EFT16850	25/06/2010	LANDFILL GAS & POWER PTY LTD	6,416.69
EFT16851	25/06/2010	LANDMARK OPERATIONS LIMITED	182.23
EFT16852	25/06/2010	LO-GO APPOINTMENTS	854.70
EFT16853	25/06/2010	LYNDA BUTLER	140.00
EFT16854	25/06/2010	LYONS AIRCONDITIONING SERVICES	1,116.75
EFT16855	25/06/2010	Leanne Kimberley	128.20
EFT16856	25/06/2010	MACHINERY WAREHOUSE	804.00
EFT16857	25/06/2010	MAJOR MOTORS PTY LTD	1,645.15
EFT16858	25/06/2010	MEDIA ON MARS	198.00
EFT16859	25/06/2010	MEMO COMMUNICATIONS COMPANY PTY LTD	347.60
EFT16860	25/06/2010	MIDLAND TOYOTA	170.01
EFT16861	25/06/2010	MILNE AGRIGROUP PTY LTD	1,188.00
EFT16862	25/06/2010	MISS MAUD	142.40
EFT16863	25/06/2010	MORLEY GENERAL CLEANING SERVICE	4,939.09
EFT16864	25/06/2010	MORRISSEY MARKETING	1,868.75
EFT16865	25/06/2010	NAVSEC	10,043.00
EFT16866	25/06/2010	NEVERFAIL SPRINGWATER	34.80
EFT16867	25/06/2010	NEVERFAIL SPRINGWATER LTD - COPPIN ROAD	134.05
EFT16868	25/06/2010	NEVERFAIL SPRINGWATER LTD - MATHIESON ROAD	111.25
EFT16869	25/06/2010	PERRY ENVIRONMENTAL CONTRACTING	5,000.00
EFT16870	25/06/2010	PERTH ASBESTOS REMOVAL COMPANY	586.67
EFT16871	25/06/2010	PIRTEK	101.50
EFT16872	25/06/2010	POWA INSTITUTE	1,100.00
EFT16873	25/06/2010	RECLAIM COLLECTIONS T/A TYRE WASTE (WA)	2,896.57
EFT16874	25/06/2010	ROSS HUMAN DIRECTIONS	5,155.33
EFT16875	25/06/2010	RUDD INDUSTRIAL AND FARM SUPPLIES	223.36
EFT16876	25/06/2010	SAFETY SIGNS SERVICE	148.50
EFT16877	25/06/2010	SNAP PRINTING	183.45
EFT16878	25/06/2010	STANTONS INTERNATIONAL	471.90
EFT16879	25/06/2010	SUPERCLEAN LAUNDRY AND LINEN	33.65
EFT16880	25/06/2010	SYBASE AUSTRALIA PTY LTD	170.50
EFT16881	25/06/2010	TANIA WELLS	162.50
EFT16882	25/06/2010	TELSTRA - A/C 148 4710 000 - ASCOT PLACE	1,913.08
EFT16883	25/06/2010	TELSTRA - A/C 163 4688 200 - HAZELMERE	119.93
EFT16884	25/06/2010	TELSTRA - A/C 246 2455 400 - RH SECURITY MONITOR	38.80
EFT16885	25/06/2010	TELSTRA - A/C 256 0950 500 - ASCOT PLACE LIFT	19.25
EFT16886	25/06/2010	TOTALLY WORKWEAR MIDLAND	362.45
EFT16887	25/06/2010	TOURISM COUNCIL WESTERN AUSTRALIA	770.00
EFT16888	25/06/2010	ULTIMO CATERING	652.35
EFT16889	25/06/2010	UNIQUE WASTE MANAGEMENT SERVICES	7,623.00
EFT16890	25/06/2010	WA HINO SALES AND SERVICE	1,761.22
EFT16891	25/06/2010	WESTERN AUSTRALIAN LOCAL GOVERNMENT	23,839.75
EFT16892	25/06/2010	WESTRAC EQUIPMENT PTY LTD	34.87
EFT16893	25/06/2010	WINDWARD ADVENTURES PTY LTD	270.00
EFT16894	25/06/2010	WURTH AUSTRALIA PTY LTD	196.17
EFT16895	25/06/2010	BRING COURIERS	942.05
EFT16896	25/06/2010	GOWRIE WA INC	418.00
EFT16897	25/06/2010	NEVERFAIL SPRINGWATER LTD - HAZELMERE	46.45
EFT16898	25/06/2010	NEVILLE REFRIGERATION	275.00
EFT16899	25/06/2010	OTIS ELEVATOR COMPANY PTY LTD	1,376.87
EFT16900	25/06/2010	PAYG PAYMENTS	65,709.49
EFT16901	29/06/2010	CHILD SUPPORT	491.84
EFT16902	29/06/2010	WALGS PLAN	69,563.85
218768	04/06/2010	CITY OF SWAN	3,068.67



Eastern Metropolitan Regional Council

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Cheque /EFT No	Date	Payee	Amount
218769	04/06/2010	DITCH WITCH AUSTRALIA PTY LTD	957.03
218770	04/06/2010	EMRC PETTY CASH - REDHILL	214.35
218771	04/06/2010	WORKSAFE WESTERN AUSTRALIA	76.00
218772	11/06/2010	AIM UWA BUSINESS SCHOOL ALLIANCE	8,998.44
218773	11/06/2010	EMRC PETTY CASH - BELMONT	1,168.30
218774	18/06/2010	EMRC PETTY CASH - REDHILL	281.30
218775	18/06/2010	HUTCHISON 3G AUSTRALIA PTY LTD	107.00
218776	18/06/2010	EMRC PETTY CASH - BELMONT	400.00
218777	25/06/2010	TONY CUCCARO	2,125.00
218778	25/06/2010	FRANK LINDSEY	1,750.00
218779	25/06/2010	JANET POWELL	1,750.00
218780	25/06/2010	KEVIN BAILEY	240.00
218781	25/06/2010	NOREEN TOWNSEND	140.00
218782	25/06/2010	UNISUPER FOR ALAN PILGRIM	1,750.00
218783	25/06/2010	GENERATIONS PERSONAL SUPERANNUATION PLAN	387.66
218785	25/06/2010	TRUSTEE FOR COUNTRY LIFE FUND C/- ESUPERFUND PTY	71.26
218786	25/06/2010	WESTSCHEME	996.67
218787	25/06/2010	AMP LIFE LTD	561.58
218788	25/06/2010	ANZ SUPER ADVANTAGE	575.82
218789	25/06/2010	AUSTRALIAN SUPER	545.67
218790	25/06/2010	BT BUSINESS SUPER	875.62
218791	25/06/2010	BT LIFETIME - PERSONAL SUPER	372.44
218792	25/06/2010	CBUS INDUSTRY SUPER	308.08
218793	25/06/2010	COMMONWEALTH BANK SUPERANNUATION	161.06
218794	25/06/2010	ING LIFE LTD	255.53
218795	25/06/2010	NORWICH UNION LIFE INSURANCE SOCIETY	465.02
218796	25/06/2010	THE INDUSTRY SUPERANNUATION FUND	185.06
218797	25/06/2010	UNISUPER LIMITED	346.76
218798	25/06/2010	ZURICH AUSTRALIAN SUPERANNUATION	346.05
411	16/06/2010	NATIONAL AUSTRALIA BANK	3,000,000.00
412	29/06/2010	WBC - CORPORATE CREDIT CARD - D. AMEDURI	713.59
413	29/06/2010	WBC - CORPORATE CREDIT CARD - ENAD ZRAID	1,372.33
414	29/06/2010	WBC - CORPORATE CREDIT CARD - S. FITZPATRICK	2,816.40
415	29/06/2010	WBC - CORPORATE CREDIT CARD - ADAM JOHNSON	630.00
416	29/06/2010	WBC - CORPORATE CREDIT CARD - RHONDA HARDY	266.00
PAY-25	8/06/2010	PAYROLL F/E 8/6/10	162,052.51
PAY-26	22/06/2010	PAYROLL F/E 22/6/10	194,279.44
1*JUN10	1/06/2010	BANK CHARGES BS 1357 - 1361	1,144.69
SUB TOTAL			4,416,636.23
LESS CANCELLED CHEQUES & EFTs			
NIL			0.00
SUB TOTAL			4,416,636.23
REPORT TOTALS			
TOTAL			
1	Bank Code	Bank	
	1	EMRC - Municipal Fund	4,416,636.23
TOTAL			4,416,636.23



14.2 FINANCIAL REPORT FOR PERIOD ENDED 31 MAY 2010

REFERENCE: COMMITTEES-11057

PURPOSE OF REPORT

The purpose of this report is to provide Council with an overview of the Eastern Metropolitan Regional Council's (EMRC's) financial performance for the period ended 31 May 2010.

KEY ISSUES AND RECOMMENDATION(S)

Significant year to date budget variances greater than 10% or \$10,000, which ever is the greater, within each nature and type category on the Statement of Financial Activity as at 31 May 2010 have been identified and are reported on in the body of the report.

Recommendation(s)

That the Income Statement, Capital Expenditure Statement, Balance Sheet and the Statement of Cash and Investments for the period ended 31 May 2010 be received.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

It is a requirement of the Local Government (Financial Management) Regulations 1996 (Clause 34) that a Local Government is to prepare and present to Council financial reports in such a form as the Local Government considers to be appropriate.

The 2009/2010 Budget was presented in a format that separated operating income and expenditure from other revenue and expenses to provide improved disclosure of Council's underlying operating result.

The financial summaries attached to this report provide an overview of year to date budget performance for operating activities and capital works. Also included are end of year forecasts by nature and type for operating activities and end of year forecasts for each capital works project. These forecasts are reviewed periodically in order to provide an accurate forecast end of year result.

The initial forecast review for 2009/2010 was undertaken during November 2009 and was based on the financial performance to the period ended 30 November 2009. A subsequent forecast review was undertaken during March 2010 and was based on the financial performance to the period ended 28 February 2010. This later review was the subject of the Half Year Budget Review 2009/2010 report submitted to the Audit Committee meeting held on 8 April 2010 (refer Audit Committee Meeting item 12.2) and Council at its meeting held 22 April 2010. The report was subsequently submitted to the Department of Local Government and Regional Development within 30 days in accordance with the provisions of the Local Government (Financial Management) Regulation 33A

A Balance Sheet is also provided with year to date actual balances compared with budget provisions and end of year forecasts for all balance sheet items.



Item 14.2 continued

REPORT

Outlined below are financial summaries for the period ended 31 May 2010. Where possible the year to date monthly budget allocations have been reviewed in order to match the appropriate timing for the various projects budgeted to be undertaken. This will provide a better comparison between the year to date actual and year to date budget figures.

Income Statement - Nature and Type (refer Attachment 1)

The operating result from normal activities as at 31 May 2010 is a favourable variance of \$1,032,135. The following information is provided on key aspects of Council's year to date financial performance. It should be noted that the end of year variances will not be reported as part of this report as these have been addressed as part of the Half Year Budget Review 2009/2010 report submitted to the Audit Committee meeting held on 8 April 2010 (refer Audit Committee Meeting item 12.2):

<u>Operating Income</u>	<i>Year to Date</i>	A favourable variance of \$1,278,412 (6.29%)
	<i>End of Year Forecast</i>	A favourable variance of \$817,070 (3.52%)

Operating Income variances previously reported to Council:

- Year to date Contributions of \$675,031 are inclusive of the following unbudgeted funds totalling \$150,314:
 - Perth Solar City project - \$90,000 carried forward from the 2008/2009 financial year.
 - Regional Water Campaign - \$11,844.
 - Regional Tourism Development - \$5,000.
 - Regional Cycling Tourism Opportunities - \$20,000.
 - Perth's Eastern Autumn Festival - \$9,090.
 - Planning for Walking - \$14,380.

Contribution amounts for other budgeted projects are invoiced throughout the year based on project timings.

- Year to date Other income is \$193,946 above the year to date budget provision of \$674,333. The significant item associated with this relates to an additional rebate of approximately \$104,000 received in relation to the fuel rebate scheme. As a result of the broadening of plant and fuel categories and classifications the EMRC was able to claim fuel rebates retrospectively from 1 July 2008.

Other significant items include income from the sale of products of approximately \$103,000 greater than the year to date budget provisions applicable to various projects within the Waste Management section.

There were no further significant Operating Income variances as at 31 May 2010.

<u>Operating Expenditure</u>	<i>Year to Date</i>	An unfavourable variance of \$246,277 (1.34%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$738,092 (3.33%).



Item 14.2 continued

Operating Expenditure variances previously reported to Council:

1. Year to date Contract expenses are \$1,093,040 below the year to date budget provisions due predominantly to the timing of various projects together with the timing of expenditure and payments relating to various projects. It also relates to the delay of various activities that will be carried forward into the 2010/2011 financial year. Major variations below the year to date budget include Manage Woodwaste project (\$46,000), Operate and Maintain Plant (\$77,981), Implementation of Perth Solar City Living Smart program and demonstration projects (\$430,000), various other Environmental Services projects (\$69,714), various Regional Development projects (\$173,000) and various Corporate Services activities (\$490,603) including Repairs to the Administration building, Strategic Planning Research and Special projects, IT Consulting and software fees and lower than budgeted Annual Dinner costs.

These amounts are partially off-set by expenditure greater than the year to date budget in the following activities:

- Operate and maintain storm water system at the Red Hill Waste disposal facility (\$140,264),
 - Manage Greenwaste mulching & composting (\$76,613)
 - Manage Mattress project (\$54,950),
 - Dispose of Household Hazardous Waste (\$37,877)
2. Year to date Materials expenses are \$128,706 (18.23%) below the year to date budget provision of \$705,889. Significant variations include Catering/Food/Beverage expenses which are \$34,661 lower than the year to date budget provision of \$195,532, Material Expenses - General which is \$87,591 lower than the year to date budget provision of \$309,855 and Minor Equipment Purchase Not Capitalised expense is also \$13,160 below the budget provision of \$28,725.

These variations are the cumulative values applicable to numerous accounts across all sections of the organisation and are based on the timing of various projects and activities yet to be undertaken as well as a general reduction of expenditure to date. The relocation to alternative premises during the renovation of the Ascot Place administration office has contributed to this with less meetings, functions and training courses being held during this period.

3. Insurance expenses exceed the year to date budget by \$31,167 (20.95%). This variation relates principally to an additional premium of \$8,281 payable for the new landfill compactor and an additional plant and motor vehicles premium adjustment of \$10,142. The premium adjustment relates to the year end valuation adjustment on plant and vehicles insured in 2008/2009. This was not invoiced until this financial year. This amount is marginally off-set by a good driving rebate of \$5,800 received from the insurance company. The balance of the variation relates to higher than budgeted insurance premiums for 2009/2010 (approximately \$15,000).
4. Year to date Depreciation Expenses of \$2,266,515 is \$335,751 (17.39%) greater than the year to date budget provision of \$1,930,764. Significant variations include the following:
 - Higher Class IV Cell Usage costs of approximately \$95,900 as a result of higher Class IV tonnages received to date.
 - Lower Class III Cell Usage costs of approximately \$119,800 as a result of lower Class III tonnages received to date.
 - Depreciation for new plant together with additional provisions relating to the Class III and Class IV Leachate ponds, Red Hill roads, Red Hill Green waste processing area, Hazelmere Hardstand and Road and Class IV Cell usage.



Item 14.2 continued

5. Year to date Miscellaneous Expenses of \$4,707,927 is \$1,399,962 (42.32%) higher than the year to date budget provision of \$3,307,965. The major variation relates to the accrual value and addition payment of the landfill levy as a result of the increase from \$8.00 per tonne to \$28.00 per tonne effective from 1 January 2010. This is partially offset by additional User Charges Income of \$913,215 generated as a result of the increase in the landfill levy as outlined above. The expense isn't fully offset as the tonnages received to date are less than budgeted as previously reported to Council.

The Class III tonnages have been forecast to be below the budgeted tonnages by approximately 37,000 tonnes. This is partially offset by additional Class IV tonnages which have been forecast to be approximately 12,000 tonnes above the provision as at year end.

Operating Expenditure variances not previously reported to Council

6. Utility Expenses exceeds the year to date budget by \$14,697 mainly due to the additional electricity usage by the construction company for the office renovation part of which will be recouped in June 2010.

There were no further significant Operating Expenditure variances as at 31 May 2010.

<u>* Other Revenues and Expenses (Net)</u>	<i>Year to Date</i>	A favourable variance of \$342,001(7.97%).
	<i>End of Year Forecast</i>	An unfavourable variance of \$546,311 (11.03%).

** Note: This sections also includes Unrealised Gain/Loss from change in fair value of Investments*

Other Revenues and Expenses variances previously reported to Council:

1. Year to date Proceeds from Sale of Assets are \$226,201 (36.52%) below the year to date budget provision of \$619,368. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.
2. Year to date Salary expenses are \$95,408 (35.98%) below the year to date budget provision of \$265,135. This variation relates principally to the salary expenses for a Project Development Assistant position which is yet to be filled.
3. Year to date Carrying Amount of Assets Disposed Of is \$110,640 (30.41%) below the year to date budget provision of \$363,806. This relates specifically to the timing on the disposal by auction of fleet vehicles due for change over.
4. The Unrealised Gains from the Change in Fair Value of Investments for the period ending 31 May 2010 is an unrealised gain of \$619,923.

Unrealised gains or losses represent a fair market value measurement of the financial instruments during the period in which they are held, i.e. marked to market. It should be noted that actual gains or losses on financial instruments will not be realised until such time as the individual investments are sold.

There were no further significant Other Revenues and Expenses variances as at 31 May 2010.



Item 14.2 continued

Capital Expenditure Statement (refer Attachment 2)

<u>Capital Expenditure</u>	<i>Year to Date</i>	A favourable variance of \$770,364 (8.56%)
	<i>End of Year Forecast</i>	A favourable variance of \$1,045,860 (12.90%).

Capital Expenditure variances:

A favourable variance of \$770,364 exists as at 31 May 2010 when comparing to the year to date budget provision of \$9,004,593. The year to date budget provisions are used as a guide only as expenditure of a capital nature is undertaken as and when required.

Significant Capital Expenditure items to 31 May 2010 include Red Hill Waste Disposal site plant purchases totalling \$2,114,328 including the purchase of a landfill compactor valued at \$1,034,000, costs to date totalling \$3,039,143 for the construction of the Class III landfill cell - Farm Stage 1, \$430,000 for the construction of a Class III Leachate, Ascot Place vehicle purchases totalling \$411,939 and Ascot Place administration upgrade costs to date of \$1,460,133.

Balance Sheet (refer Attachment 3)

The Balance Sheet shows the overall impact of actual balances compared with budget provisions and end of year forecasts for operating and capital works activities.

It has been forecast that Total Equity as at 30 June 2010 will be below the original budget estimate of \$52,085,545 by \$467,333. This variation reflects the reduction in forecast profits in 2009/2010.

Statement of Cash and Investments (refer Attachment 4)

The level of cash and investments in the Municipal fund as at 31 May 2010 is \$5,812,362 and Restricted Assets amount to \$21,084,853. This figure is net of cumulative unrealised losses of \$6,810,752 which have been provided for in this amount.

The total level of cash and investments as at 31 May 2010 is \$26,897,215.

The net movement for the month is an increase of \$968,854.

The Forecast level of cash and investments of \$24,382,603 for 2009/2010 represents the expected balances for the Municipal and Reserve funds as at the end of the financial year.

The year to date actual Municipal cash and Investments reflects the current balance to date and is dependent on the timing of payments made and income received. It should also be noted that the transfers to and from the Reserve funds are undertaken at the end of the financial year. This will reduce the Municipal fund Cash and Investments balance to budget expectations.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 - Good Governance

- 4.5 To provide responsible and accountable governance and management of the EMRC; and
 - 4.6 To continue to improve financial and asset management practices.
-



Item 14.2 continued

FINANCIAL IMPLICATIONS

As outlined in the attached financial reports.

SUSTAINABILITY IMPLICATIONS

Nil

ATTACHMENT(S)

1. Income Statement by Nature and Type (Ref: Committees-11187)
2. Capital Expenditure Statement (Ref: Committees-11188)
3. Balance Sheet (Ref: Committees-11189)
4. Statement of Cash and Investments (Ref: Committees-11186)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Income Statement, Capital Expenditure Statement, Balance Sheet and the Statement of Cash and Investments for the period ended 31 May 2010 be received.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR GODFREY

THAT THE INCOME STATEMENT, CAPITAL EXPENDITURE STATEMENT, BALANCE SHEET AND THE STATEMENT OF CASH AND INVESTMENTS FOR THE PERIOD ENDED 31 MAY 2010 BE RECEIVED.

CARRIED UNANIMOUSLY



INCOME STATEMENT Nature and Type

Year to Date

MAY 2010

Full Year

Actual Budget Variance

Current Budget Forecast Change End of Year Forecast

Operating Income

(\$17,590,415)	(\$16,677,200)	\$913,215	(F)	User Charges	(\$18,290,615)	(\$1,003,162)	(F)	(\$19,293,777)
(\$271,942)	(\$290,635)	(\$18,693)	(U)	Special Charges	(\$329,849)	\$34,655	(U)	(\$295,194)
(\$675,031)	(\$525,590)	\$149,441	(F)	Contributions	(\$525,590)	(\$146,905)	(F)	(\$672,495)
(\$1,096,296)	(\$1,043,971)	\$52,325	(F)	Operating Grants	(\$2,267,833)	\$643,689	(U)	(\$1,624,144)
(\$422,093)	(\$420,818)	\$1,275	(F)	Interest Municipal Cash Investments	(\$225,500)	(\$204,500)	(F)	(\$430,000)
(\$681,222)	(\$694,319)	(\$13,097)	(U)	Reimbursements	(\$861,492)	\$46,846	(U)	(\$814,646)
(\$868,279)	(\$674,333)	\$193,946	(F)	Other	(\$735,676)	(\$187,693)	(F)	(\$923,369)
(\$21,605,278)	(\$20,326,866)	\$1,278,412	(F)	Total Operating Income	(\$23,236,556)	(\$817,070)	(F)	(\$24,053,626)

Operating Expenditure

\$6,080,689	\$6,327,557	\$246,868	(F)	Salary Expenses	\$6,990,481	(\$52,936)	(F)	\$6,937,545
\$4,176,994	\$5,270,034	\$1,093,040	(F)	Contract Expenses	\$6,706,998	(\$1,096,051)	(F)	\$5,610,947
\$577,183	\$705,889	\$128,706	(F)	Material Expenses	\$1,156,845	(\$324,890)	(F)	\$831,955
\$100,215	\$85,518	(\$14,697)	(U)	Utility Expenses	\$90,950	\$28,570	(U)	\$119,520
\$584,449	\$645,784	\$61,335	(F)	Fuel Expenses	\$760,165	(\$82,265)	(F)	\$677,900
\$12,441	\$11,638	(\$803)	(U)	Finance Fees and Interest Expenses	\$12,700	\$200	(U)	\$12,900
\$179,918	\$148,751	(\$31,167)	(U)	Insurance Expenses	\$149,612	\$35,453	(U)	\$185,065
\$2,266,515	\$1,930,764	(\$335,751)	(U)	Depreciation Expenses	\$2,469,964	\$583,643	(U)	\$3,053,607
\$4,707,927	\$3,307,965	(\$1,399,962)	(U)	Miscellaneous Expenses	\$3,729,788	\$1,657,755	(U)	\$5,387,543
\$0	\$0	\$0	(F)	Provision Expenses	\$135,184	\$0	(F)	\$135,184
(\$50,943)	(\$44,789)	\$6,154	(F)	Costs Allocated	(\$47,383)	(\$11,387)	(F)	(\$58,770)
\$18,635,388	\$18,389,111	(\$246,277)	(U)	Total Operating Expenditure	\$22,155,305	\$738,092	(U)	\$22,893,397

(\$2,969,890) (\$1,937,755) \$1,032,135 (F) OPERATING RESULT FROM NORMAL ACTIVITIES (\$1,081,251) (\$78,978) (U) (\$1,160,229)

Surplus

Surplus

Surplus

Surplus

Notes:

1. User Charges - include member Councils, WMRC and casual users pertaining to waste, risk management and environmental services fees and charges;
2. Special Charges - Waste Education Levy;
3. Contributions - member Councils' contributions to projects and services;
4. Operating Grants - grant income predominately from government agencies; and
5. Miscellaneous Expenses - includes Landfill Levy as the major component.

Operating Income and Expenditure relates to the ordinary operations of the organisation.

Other Revenues and Exepenses relates to the Resource Recovery Project, interest from cash reserves and disposal of assets.

(F) denotes Favourable variance and (U) denotes Unfavourable variance

INCOME STATEMENT

Nature and Type

Year to Date

MAY 2010

Full Year

Actual Budget Variance

Current Budget Forecast Change End of Year Forecast

Other Revenues

(\$3,946,077)	(\$4,092,334)	(\$146,257)	(U)	Secondary Waste Charge	(\$4,888,756)	\$1,155,136	(U)	(\$3,733,620)
(\$70,164)	(\$70,272)	(\$108)	(U)	Operating Grants	(\$70,272)	\$108	(U)	(\$70,164)
(\$846,726)	(\$897,001)	(\$50,275)	(U)	Interest Restricted Cash Investments	(\$1,100,000)	\$120,300	(U)	(\$979,700)
(\$1,752)	(\$44)	\$1,708	(F)	Reimbursements	(\$50)	(\$3,400)	(F)	(\$3,450)
(\$393,167)	(\$619,368)	(\$226,201)	(U)	Proceeds from Sale of Assets	(\$663,002)	(\$41,983)	(F)	(\$704,985)
(\$5,257,886)	(\$5,679,019)	(\$421,133)	(U)	Total Other Revenues	(\$6,722,080)	\$1,230,161	(U)	(\$5,491,919)

Other Expenses

\$169,727	\$265,135	\$95,408	(F)	Salary Expenses	\$293,403	(\$87,562)	(F)	\$205,841
\$661,303	\$602,316	(\$58,987)	(U)	Contract Expenses	\$686,250	\$38,481	(U)	\$724,731
\$29,969	\$21,907	(\$8,062)	(U)	Material Expenses	\$24,350	\$10,576	(U)	\$34,926
\$2,701	\$2,926	\$225	(F)	Utility Expenses	\$3,200	\$0	(F)	\$3,200
\$2,281	\$2,400	\$119	(F)	Insurance Expenses	\$2,400	(\$118)	(F)	\$2,282
\$1,664	\$1,212	(\$452)	(U)	Depreciation Expenses	\$1,820	\$928	(U)	\$2,748
\$73,467	\$80,149	\$6,682	(F)	Miscellaneous Expenses	\$94,300	(\$2,982)	(F)	\$91,318
\$253,166	\$363,806	\$110,640	(F)	Carrying Amount of Assets Disposed Of	\$620,509	(\$9,560)	(F)	\$610,949
\$50,943	\$48,581	(\$2,362)	(U)	Costs Allocated	\$41,883	\$16,387	(U)	\$58,270
\$1,245,221	\$1,388,432	\$143,211	(F)	Total Other Expenses	\$1,768,115	(\$33,850)	(F)	\$1,734,265

Unrealised (Gain)/Loss From Change in Fair Value of Investments

(\$619,923)	\$0	\$619,923	(F)	Unrealised (Gain)/Loss	\$0	(\$650,000)	(F)	(\$650,000)
(\$619,923)	\$0	\$619,923	(F)	Total Unrealised (Gain)/Loss	\$0	(\$650,000)	(F)	(\$650,000)

(\$4,632,588)	(\$4,290,587)	\$342,001	(F)	OPERATING RESULT FROM OTHER ACTIVITIES	(\$4,953,965)	\$546,311	(U)	(\$4,407,654)
Surplus	Surplus				Surplus			Surplus

(\$7,602,478)	(\$6,228,342)	\$1,374,136	(F)	CHANGE IN NET ASSETS FROM OPERATIONS	(\$6,035,216)	\$467,333	(U)	(\$5,567,883)
Surplus	Surplus				Surplus			Surplus



CAPITAL EXPENDITURE STATEMENT

MAY 2010

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation		Current Budget	Forecast Change		End of Year Forecast
Actual	Budget	Variance							

Governance and Corporate Services

\$411,939	\$371,324	\$40,615 (U)	\$31,708	Purchase Vehicles - Ascot Place (24440/00)	\$556,988	(\$110,320)	(F)	\$446,668
\$36,234	\$41,332	(\$5,098) (F)	\$0	Purchase Furniture Fittings & Equipment - Corporate Services (24510/01)	\$62,000	(\$22,000)	(F)	\$40,000
\$24,737	\$55,000	(\$30,263) (F)	\$780	Purchase Information Technology & Communication Equipment (24550/00)	\$82,500	(\$45,263)	(F)	\$37,237
\$38,386	\$99,000	(\$60,614) (F)	\$0	Purchase Network Communication Equipment (24560/00)	\$148,500	(\$105,100)	(F)	\$43,400
\$48,268	\$88,666	(\$40,398) (F)	\$0	Purchase Information Technology Servers (24570/00)	\$133,000	(\$72,732)	(F)	\$60,268
\$2,213	\$10,666	(\$8,453) (F)	\$446	Purchase PABX/Telephone Equipment (24580/00)	\$16,000	(\$10,587)	(F)	\$5,413
\$2,940	\$1,332	\$1,608 (U)	\$3,499	Purchase/ Replace other Equipment - Ascot Place (24590/01)	\$2,000	\$0	(F)	\$2,000
\$0	\$6,666	(\$6,666) (F)	\$0	Purchase Office Furniture and Fittings - Corporate Services (24610/01)	\$10,000	\$0	(F)	\$10,000
\$4,727	\$8,000	(\$3,273) (F)	\$5,727	Purchase Art Works (24620/00)	\$12,000	(\$7,273)	(F)	\$4,727
\$291	\$1,332	(\$1,041) (F)	\$0	Purchase/ Replace Miscellaneous Furniture and Equipment-Ascot Place (24690/00)	\$2,000	\$0	(F)	\$2,000
\$3,220	\$0	\$3,220 (U)	\$0	Upgrade Landscaping - Ascot Place (25140/01)	\$0	\$3,220	(U)	\$3,220
\$1,460,133	\$839,000	\$621,133 (U)	\$176,000	Capital Improvement Administration Building - Ascot Place (25240/01)	\$839,000	\$926,000	(U)	\$1,765,000
\$15,340	\$227,000	(\$211,660) (F)	\$0	Upgrade Air Conditioning Equipment - Ascot Place (25240/02)	\$227,000	(\$211,660)	(F)	\$15,340
\$0	\$9,163	(\$9,163) (F)	\$0	Upgrade Security Equipment - Ascot Place (25530/01)	\$10,000	(\$10,000)	(F)	\$0
\$2,048,429	\$1,758,481	\$289,948 (U)	\$218,161		\$2,100,988	\$334,285	(U)	\$2,435,273

CAPITAL EXPENDITURE STATEMENT

MAY 2010

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation		Current Budget	Forecast Change	End of Year Forecast						
Actual	Budget	Variance												
Environmental Services														
\$0	\$1,332	(\$1,332) (F)	\$2,500	Purchase Office Equipment - Environmental Services (24510/05)	\$2,000	\$0 (F)	\$2,000							
\$0	\$1,000	(\$1,000) (F)	\$0	Purchase Office Furniture and Fittings - Environmental Services (24610/05)	\$1,500	\$0 (F)	\$1,500							
\$0	\$2,332	(\$2,332) (F)	\$2,500		\$3,500	\$0 (F)	\$3,500							
Regional Development														
\$574	\$1,000	(\$426) (F)	\$436	Purchase Office Equipment - Regional Development (24510/04)	\$1,500	\$0 (F)	\$1,500							
\$4,499	\$0	\$4,499 (U)	\$0	Purchase Other Equipment - Regional Development (24590/08)	\$0	\$4,132 (U)	\$4,132							
\$0	\$1,000	(\$1,000) (F)	\$1,470	Purchase Office Furniture and Fittings - Regional Development (24610/04)	\$1,500	\$0 (F)	\$1,500							
\$5,072	\$2,000	\$3,072 (U)	\$1,906		\$3,000	\$4,132 (U)	\$7,132							
Risk Management														
\$0	\$332	(\$332) (F)	\$0	Purchase Office Equipment - Risk Management (24510/06)	\$500	\$0 (F)	\$500							
\$0	\$332	(\$332) (F)	\$0	Purchase Office Furniture and Fittings - Risk Management (24610/06)	\$500	\$0 (F)	\$500							
\$0	\$664	(\$664) (F)	\$0		\$1,000	\$0 (F)	\$1,000							
Resource Recovery														
\$0	\$666	(\$666) (F)	\$0	Purchase Office Equipment - Resource Recovery (24510/07)	\$1,000	\$0 (F)	\$1,000							
\$5,497	\$666	\$4,831 (U)	\$0	Purchase Other Equipment - Resource Recovery (24590/07)	\$1,000	\$5,000 (U)	\$6,000							
\$772	\$1,000	(\$228) (F)	\$1,932	Purchase Office Furniture and Fittings - Resource Recovery (24610/07)	\$1,500	\$1,800 (U)	\$3,300							
\$6,269	\$2,332	\$3,937 (U)	\$1,932		\$3,500	\$6,800 (U)	\$10,300							

CAPITAL EXPENDITURE STATEMENT

MAY 2010

Year to Date				On Order	(F) = Favourable variation (U) = Unfavourable variation	Full Year			
Actual	Budget	Variance	Current Budget			Forecast Change	End of Year Forecast		
Waste Management									
\$14,532	\$5,000	\$9,532	(U)	\$0	Construct Waste Management Facility Buildings - Red Hill Landfill Facility (24250/01)	\$5,000	\$9,532	(U)	\$14,532
(\$2,761)	\$50,044	(\$52,805)	(F)	\$0	Construct Waste Management Facility Buildings - Hazelmere (24250/02)	\$50,050	(\$50,050)	(F)	\$0
\$0	\$0	\$0	(F)	\$0	Investigate and Design Number 3 Workshop - Redhill Landfill Facility (24259/01)	\$60,000	(\$60,000)	(F)	\$0
\$10,973	\$45,826	(\$34,854)	(F)	\$15,111	Construct Waste Management Facility Buildings - Other - Hazelmere (24259/02)	\$50,000	(\$31,000)	(F)	\$19,000
\$3,039,143	\$3,420,268	(\$381,125)	(F)	\$7,495	Construct Class III Cell Farm Stage 1 - Red Hill Landfill Facility (24310/08)	\$3,420,268	(\$320,268)	(F)	\$3,100,000
\$0	\$0	\$0	(F)	\$0	Investigate and Design Class III Cell Farm Stage 2 - Redhill Landfill Facility (24310/09)	\$5,000	(\$5,000)	(F)	\$0
\$9,993	\$8,500	\$1,493	(U)	\$0	Investigate and Design Class III Cell Farm Stage 3 - Redhill Landfill Facility (24310/10)	\$8,500	\$1,493	(U)	\$9,993
\$430,000	\$330,000	\$100,000	(U)	\$0	Construct Class III Leachate Pond - Red Hill Landfill Facility (24320/01)	\$330,000	\$100,000	(U)	\$430,000
\$14,518	\$20,000	(\$5,482)	(F)	\$0	Construct Siltation Ponds - Red Hill Landfill Facility (24350/00)	\$46,000	(\$31,482)	(F)	\$14,518
\$6,916	\$33,000	(\$26,084)	(F)	\$0	Construct Roads / Carparks - Red Hill Landfill Facility (24370/00)	\$111,120	(\$101,120)	(F)	\$10,000
\$83,280	\$290,000	(\$206,720)	(F)	\$0	Construct Water Storage Dams - Red Hill Landfill Facility (24393/00)	\$580,000	(\$496,720)	(F)	\$83,280
\$890	\$0	\$890	(U)	\$0	Construct Water Storage Dams/Tanks - Hazelmere (24393/01)	\$0	\$890	(U)	\$890
\$8,578	\$12,600	(\$4,022)	(F)	\$0	Construct Perimeter Fencing - Red Hill Landfill Facility (24394/00)	\$12,600	(\$3,322)	(F)	\$9,278

28 CAPITAL EXPENDITURE STATEMENT

MAY 2010

MAY 2010					Full Year				
Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation	Current Budget	Forecast Change	End of Year Forecast		
Actual	Budget	Variance							
Waste Management									
\$2,210	\$0	\$2,210	(U)	\$0	Construct Hardstand and Road - Hazelmere (24395/01)	\$0	\$2,210	(U)	\$2,210
\$0	\$18,326	(\$18,326)	(F)	\$0	Construct Monitoring Bores - Red Hill Landfill Facility (24396/00)	\$20,000	\$0	(F)	\$20,000
\$1,573	\$4,576	(\$3,003)	(F)	\$3,286	Construct Perimeter Bunds - Red Hill Landfill Facility (24397/00)	\$5,000	\$10,000	(U)	\$15,000
\$2,114,328	\$2,316,500	(\$202,172)	(F)	\$230,322	Purchase / Replace Plant - Red Hill Landfill Facility (24410/00)	\$2,567,000	(\$181,063)	(F)	\$2,385,937
\$47,175	\$189,266	(\$142,091)	(F)	\$2,195,490	Purchase / Replace Plant - Hazelmere (24410/01)	\$283,900	(\$236,725)	(F)	\$47,175
\$175,848	\$178,351	(\$2,503)	(F)	\$0	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill Facility (24420/00)	\$178,400	\$1,600	(U)	\$180,000
\$26,160	\$16,586	\$9,574	(U)	\$673	Purchase / Replace Minor Plant and Equipment - Hazelmere (24420/02)	\$24,880	\$2,761	(U)	\$27,641
\$14,364	\$0	\$14,364	(U)	\$0	Purchase Minor Plant and Equipment - Education Centre - Redhill Landfill Facility (24420/07)	\$0	\$0	(F)	\$0
\$115,005	\$117,884	(\$2,879)	(F)	\$104,478	Purchase / Replace Vehicles - Red Hill Landfill Facility (24430/00)	\$117,884	\$101,599	(U)	\$219,483
\$445	\$332	\$113	(U)	\$0	Purchase / Replace Office Equipment - Engineering / Waste Management (24510/02)	\$500	(\$55)	(F)	\$445
\$7,649	\$9,000	(\$1,351)	(F)	\$0	Purchase / Replace Office Equipment - Red Hill Landfill Facility (24510/08)	\$9,000	(\$351)	(F)	\$8,649
\$0	\$400	(\$400)	(F)	\$0	Purchase Fire Fighting System/Equipment - Hazelmere (24520/07)	\$600	(\$600)	(F)	\$0
\$0	\$6,000	(\$6,000)	(F)	\$0	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill Facility (24520/08)	\$6,000	(\$6,000)	(F)	\$0
\$0	\$7,900	(\$7,900)	(F)	\$0	Purchase / Replace Security System - Red Hill Waste Management Facility (24530/08)	\$7,900	\$2,100	(U)	\$10,000

CAPITAL EXPENDITURE STATEMENT

MAY 2010

Full Year

Year to Date			On Order	(F) = Favourable variation (U) = Unfavourable variation		Full Year		
Actual	Budget	Variance				Current Budget	Forecast Change	End of Year Forecast

Waste Management

\$17,929	\$27,610	(\$9,681)	(F)	\$6,403	Purchase / Replace Other Equipment - Red Hill Landfill Facility (24590/00)	\$35,650	(\$10,650)	(F)	\$25,000
\$18,174	\$17,666	\$508	(U)	\$4,078	Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere (24590/02)	\$26,500	(\$1,760)	(F)	\$24,740
\$2,307	\$1,800	\$507	(U)	\$0	Purchase/Replace Other Equipment - Engineering and Waste Management (24590/03)	\$2,700	(\$393)	(F)	\$2,307
\$9,700	\$19,509	(\$9,809)	(F)	\$0	Purchase Other Equipment - Waste Education Fluorescent Light Recycling Grant (24590/04)	\$19,509	(\$9,809)	(F)	\$9,700
\$1,460	\$1,600	(\$140)	(F)	\$0	Purchase Office Furniture and Fittings-Engineering and Waste Management (24610/03)	\$2,400	(\$367)	(F)	\$2,033
\$1,000	\$1,000	\$0	(F)	\$0	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill Facility (24610/08)	\$1,000	\$0	(F)	\$1,000
\$655	\$0	\$655	(U)	\$0	Purchase Office Furniture and Fittings-Hazelmere (24610/10)	\$0	\$655	(U)	\$655
\$2,419	\$10,495	(\$8,076)	(F)	\$0	Purchase Miscellaneous Furniture and Fittings - Red Hill Education Programme (24690/01)	\$12,000	(\$9,500)	(F)	\$2,500
\$0	\$28,632	(\$28,632)	(F)	\$9,818	Refurbish Environmental Education Centre - Redhill Landfill Facility (25253/00)	\$32,300	(\$17,482)	(F)	\$14,818
\$0	\$24,913	(\$24,913)	(F)	\$0	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility (25259/01)	\$25,000	(\$25,000)	(F)	\$0
\$0	\$24,000	(\$24,000)	(F)	\$0	Refurbish Plant - Red Hill Landfill Facility (25410/00)	\$24,000	(\$24,000)	(F)	\$0
\$0	\$1,200	(\$1,200)	(F)	\$0	Refurbish Minor Plant - Red Hill Landfill Facility (25420/00)	\$1,200	(\$1,200)	(F)	\$0

\$6,174,459	\$7,238,784	(\$1,064,325)	(F)	\$2,577,156		\$8,081,861	(\$1,391,077)	(F)	\$6,690,784
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\$8,234,229	\$9,004,593	(\$770,364)	(F)	\$2,801,655	TOTAL CAPITAL EXPENDITURE	\$10,193,849	(\$1,045,860)	(F)	\$9,147,989
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BALANCE SHEET

MAY 2010

Full Year

**Actual
2008/2009**

**Actual
Year to Date**

(F) = Favourable variation
(U) = Unfavourable variation

**Current
Budget
2009/2010**

**Forecast
Change**

**Forecast
2009/2010**

Current Assets

\$1,921,192	\$5,045,558	Cash and Cash Equivalents	\$1,388,143	\$2,971,084	(F)	\$4,359,227
\$22,205,947	\$21,851,657	Investments	\$21,840,922	(\$1,817,546)	(U)	\$20,023,376
\$2,255,656	\$2,073,562	Trade and Other Receivables	\$2,255,656	\$0	(F)	\$2,255,656
\$30,680	\$8,982	Inventories	\$30,680	\$0	(F)	\$30,680
\$50,881	\$198,749	Other Assets	\$50,881	\$0	(F)	\$50,881
\$0	\$0	Current Assets Other	\$0	\$0	(F)	\$0
\$26,464,356	\$29,178,508	Total Current Assets	\$25,566,282	\$1,153,538	(F)	\$26,719,820

Current Liabilities

\$0	\$0	Bank Overdraft	\$0	\$0	(F)	\$0
\$1,762,406	\$2,586,965	Trade and Other Payables	\$1,762,406	\$0	(F)	\$1,762,406
\$902,420	\$902,420	Provisions	\$935,503	\$0	(F)	\$935,503
\$0	\$0	Borrowings - Current Portion	\$0	\$0	(F)	\$0
\$0	\$0	Liabilities Other	\$0	\$0	(F)	\$0
\$2,664,826	\$3,489,385	Total Current Liabilities	\$2,697,909	\$0	(F)	\$2,697,909

\$23,799,530	\$25,689,123	Net Current Assets	\$22,868,373	\$1,153,538	(F)	\$24,021,911
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BALANCE SHEET

MAY 2010

Full Year

Actual
2008/2009

Actual
Year to Date

(F) = Favourable variation
(U) = Unfavourable variation

Current
Budget
2009/2010

Forecast
Change

Forecast
2009/2010

Non Current Assets

\$7,639,917	\$7,639,917	Property Plant and Equipment	\$7,639,917	\$3,200	(F)	\$7,643,117
\$2,509,418	\$2,436,978	Buildings	\$3,665,218	\$522,167	(F)	\$4,187,385
\$9,043,150	\$7,877,105	Structures	\$12,249,184	(\$831,253)	(U)	\$11,417,931
\$3,995,921	\$4,446,406	Plant	\$6,275,064	(\$994,912)	(U)	\$5,280,152
\$249,758	\$308,250	Equipment	\$684,737	(\$305,221)	(U)	\$379,516
\$96,629	\$89,255	Furniture and Fittings	\$122,229	(\$14,872)	(U)	\$107,357
\$33,904	\$6,483,669	Work in Progress	\$33,904	\$20	(F)	\$33,924
\$0	\$0	Investments - Non Current	\$0	\$0	(F)	\$0
\$0	\$0	Non Current Assets Other	\$0	\$0	(F)	\$0
\$23,568,696	\$29,281,580	Total Non Current Assets	\$30,670,252	(\$1,620,871)	(U)	\$29,049,381

Non Current Liabilities

\$1,317,897	\$1,317,897	Provisions	\$1,453,081	\$0	(F)	\$1,453,081
\$0	\$0	Borrowings - Long Term Portion	\$0	\$0	(F)	\$0
\$0	\$0	Non Current Liabilities Other	\$0	\$0	(F)	\$0
\$1,317,897	\$1,317,897	Total Non Current Liabilities	\$1,453,081	\$0	(F)	\$1,453,081

Equity

\$19,513,931	\$19,513,931	Accumulated Surplus/Deficit	\$25,015,132	\$467,333	(U)	\$24,547,799
\$0	\$0	AAS27 Adjustments	\$0	\$0	(F)	\$0
\$0	\$0	Asset Revaluation Reserve	\$0	\$0	(F)	\$0
\$26,536,398	\$26,536,398	Cash Backed Reserves	\$27,070,412	\$0	(F)	\$27,070,412
\$46,050,330	\$46,050,330	Total Equity	\$52,085,545	\$467,333	(U)	\$51,618,212
\$0	\$7,602,476	Net change in assets from operations	\$0	\$0		\$0

Note : A negative value in the Forecast Change column of the Equity section results in a favourable increase in the equity position of the organisation.



CASH AND INVESTMENTS

MAY 2010

Full Year

Actual
2008/2009

YTD Actual
2009/2010

(F) = Favourable variation
(U) = Unfavourable variation

Current
Budget
2009/2010

Forecast
Change

Forecast
2009/2010

Municipal Cash and Investments

1,917,892	5,042,258	Cash at Bank - Municipal Fund 01001/00	1,384,843	2,971,084	(F)	4,355,927
1,250	1,250	Cash on Hand - Ascot Place 01019/00	1,250	0	(F)	1,250
600	600	Cash on Hand - Walliston/Mathieson & Coppin Road Transfer Stations 01019/01	600	0	(F)	600
1,450	1,450	Cash on Hand - Red Hill / Hazelmere 01019/02	1,450	0	(F)	1,450
2,587,743	766,805	Investments - Municipal Fund 02021/00	1,443,243	240,300	(F)	1,683,543
4,508,935	5,812,362	Total Municipal Cash	2,831,386	3,211,384	(F)	6,042,770

Restricted Cash and Investments

776,748	800,938	Restricted Investments - Plant and Equipment 02022/01	37,738	347,826	(F)	385,564
2,635,734	2,722,169	Restricted Investments - Site Rehabilitation Red Hill 02022/02	2,624,172	23,800	(F)	2,647,972
2,946,239	3,037,993	Restricted Investments - Future Development 02022/03	1,516,139	(1,013,100)	(U)	503,039
281,405	290,169	Restricted Investments - Environmental Monitoring Red Hill 02022/04	292,905	(1,250)	(U)	291,655
238,367	245,791	Restricted Investments - Environmental Insurance Red Hill 02022/05	223,411	262	(F)	223,673
10,522	10,849	Restricted Investments - Risk Management 02022/06	10,952	(50)	(U)	10,902
87,232	89,949	Restricted Investments - Class IV Cells Red Hill 02022/07	137,809	87,501	(F)	225,310
412,501	425,347	Restricted Investments - Regional Development 02022/08	55,706	237,767	(F)	293,473
16,080,560	16,581,352	Restricted Investments - Secondary Waste Processing 02022/09	21,772,232	(2,781,734)	(U)	18,990,498
3,013,965	3,107,828	Restricted Investments - Class III Cells 02022/10	544,024	393,632	(F)	937,656
53,125	54,780	Restricted Investments - Building Refurbishment (Ascot Place) 02022/11	55,325	(250)	(U)	55,075
(7,430,675)	(6,810,752)	Restricted Investments - Unrealised Loss/Gain on Investments 02022/20	(7,430,675)	650,000	(F)	(6,780,675)
512,481	528,441	Restricted Investments - Long Service Leave 02022/90	557,941	(2,250)	(U)	555,691
19,618,204	21,084,853	Total Restricted Cash	20,397,679	(2,057,846)	(U)	18,339,833
24,127,139	26,897,215	TOTAL CASH AND INVESTMENTS	23,229,065	1,153,538	(F)	24,382,603

The Cash at Bank - Municipal Fund represents the balance on the last day of the relevant month. Any portion of the balance available for investment is transferred into the Investment - Municipal Fund account in the following period. Funds held in the Cash at Bank - Municipal Fund continue to accrue interest as per the Westpac commercial rates.



14.3 EMRC STRATEGIC PLAN FOR THE FUTURE 2010/11-2013/14

REFERENCE: COMMITTEES-11087

PURPOSE OF REPORT

To present the *Strategic Plan for the Future 2010/11 – 2013/14* to Council for adoption.

KEY ISSUES AND RECOMMENDATION(S)

- EMRC's *Strategic Plan for the Future 2008/09 to 2013/14* ("Strategic Plan for the Future") was adopted by Council at their meeting held on 21 August 2008, under the requirements of section 5.56 of the *Local Government Act 1995* and associated regulations 19C & 19D of the *Local Government (Administration) Regulations 1996*.
- A requirement of the above regulations is that the Strategic Plan for the Future is reviewed biennially, and therefore a strategic planning workshop was held on 11 March 2010.
- In accordance with the requirements of s5.56 of the Local Government Act 1995 and 19C and 19D Council resolved to make the draft Plan available to members of the public to enable them to consider and make submissions in relation to the draft *Strategic Plan for the Future 2010/11–2013/14*.
- The draft *Strategic Plan for the Future 2010/11 to 2013/14* was made available for public inspection for a period of 21 days (22 May 2010 to 15 June 2010)
- By the closing date of the public consultation period the EMRC received no submissions from the community.
- The draft *Strategic Plan for the Future 2010/11-2013/14* is at Attachment 1 to this report.
- The draft *Strategic Plan for the Future 2010/11-2013/14* is supported by a "Strategy Map", which is at Attachment 2 to this report.
- Under the requirements of s5.56 of the *Local Government Act 1995* Council is to adopt the plan by absolute majority.

Recommendation(s)

That Council, by an absolute majority, in accordance with the provisions of Section 5.56 of the Local Government Act 1995, adopt the *Strategic Plan for the Future 2010/11 to 2013/14* forming Attachment 1 to this report.

SOURCE OF REPORT

Chief Executive Officer
 Manager Organisational Development

BACKGROUND

EMRC's *Strategic Plan for the Future 2008/09 to 2013/14* ("Strategic Plan for the Future") was adopted by Council at their meeting held on 21 August 2008 under the requirements of section 5.56 of the *Local Government Act 1995* and associated regulations 19C & 19D of the *Local Government (Administration) Regulations 1996*.

A requirement of these regulations is to ensure that the Strategic Plan for the Future is reviewed biennially. Council may modify the plan and may also extend the period of the plan. Council must also ensure that the community has been consulted prior to adopting any modifications to the document.



Item 14.3 continued

Accordingly a workshop was held on 11th March 2010, to carry out a minor review of the Strategic Plan for the Future. EMRC Councillors and Deputy Councillors, member Council Chief Executive Officers and EMRC staff attended the workshop.

The draft *Strategic Plan for the Future 2010/11–2013/14* was presented to Council at their meeting held on 20 May 2010 when it was resolved that:

- "1. COUNCIL ENDORSE THE DRAFT STRATEGIC PLAN FOR THE FUTURE 2008/09 TO 2013/14 FORMING ATTACHMENT 2 TO THIS REPORT.
2. COUNCIL ENDORSE A 21 DAY PUBLIC CONSULTATION PERIOD ON THE DRAFT STRATEGIC PLAN FOR THE FUTURE 2008/09 TO 2013/14."

REPORT

Public Consultation

An advertisement was placed in the West Australian newspaper on Saturday 22 May 2010 informing members of the public that the EMRC's *Strategic Plan for the Future 2008/09-2013/14* (draft Plan) was available for public comments for a period of 21 days (22 May 2010 to 15 June 2010).

By the closing date the EMRC received no public submissions on the draft Plan. Under the requirements of s5.56 of the *Local Government Act 1995* Council is now required to adopt the plan by absolute majority.

Given the 2010 statutory 2 year review of the 2008/09-2013/14 plan (originally adopted in 2008) the title of the Plan will now become the *2010/11-2013/14 Strategic Plan for the Future*. Minor edits (typographical and grammatical errors) have been made to the draft *Strategic Plan for the Future*, which is at Attachment 1 to this report. The draft *Strategic Plan for the Future 2010/11-2013/14* is supported by a Strategy Map (Attachment 2), which has been developed to provide a 'snapshot' of the *Strategic Plan for the Future 2010/11 – 2013/14*.

STRATEGIC/POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil


SUSTAINABILITY IMPLICATIONS

The draft *Strategic Plan for the Future 2010/11-2013/14* is designed to deliver sustainable outcomes for Perth's Eastern Region.



Item 14.3 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	 <p>The EMRC will continue to develop and provide products and services in partnership with member Councils through implementation of the Strategic Plan for the Future 2010/11 - 2013/14.</p>
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Draft Strategic Plan for the Future 2010/11 - 2013/14 (Ref: Committees-11166)
2. Strategy Map (Ref: Committees-11167)

VOTING REQUIREMENT

Absolute Majority

RECOMMENDATION(S)

That Council, by an absolute majority, in accordance with the provisions of Section 5.56 of the Local Government Act 1995, adopt the Strategic Plan for the Future 2010/11 to 2013/14 forming Attachment 1 to this report.

COUNCIL RESOLUTION(S)

MOVED CR POWELL

SECONDED CR GODFREY

THAT COUNCIL, BY AN ABSOLUTE MAJORITY, IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5.56 OF THE LOCAL GOVERNMENT ACT 1995, ADOPT THE STRATEGIC PLAN FOR THE FUTURE 2010/11 TO 2013/14 FORMING ATTACHMENT 1 TO THIS REPORT.

CARRIED UNANIMOUSLY



Strategic Plan for the Future 2010/11 to 2013/14

Who we are

The Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and City of Swan are six local governments located in Perth's Eastern Region. Together, they have established the Eastern Metropolitan Regional Council (EMRC) with a focus on making the region a great place to live, work, play and do business.



Perth's Eastern Region stretches from the edge of the Perth CBD, along the Swan River through urban residential, commercial and industrial areas to the scenic Swan Valley and into the forests and prime agricultural land in the Darling Ranges.

Covering approximately one third of the Perth metropolitan area, the region is home to a number of diverse cultural backgrounds. With

a population of approximately 300,000 people and population growth forecast to be around 8% per annum over the next 10 years; it is also one of the fastest growing regions in Western Australia.

The region is a major transport hub, accommodating the international and domestic airports, as well as major roads and rail infrastructure linking Perth to regional centres in the state and to the rest of Australia.

Focus on Partnerships

EMRC is focused on the development of strong partnerships with its stakeholders in development of projects and initiatives for the benefit of the region. EMRC and the six member Councils, together form an economic, social and environmental collaborative force, with the strength to achieve real outcomes for the community in Perth's Eastern Region.

With over 25 years experience working collaboratively with its member Councils, businesses and the community; EMRC is well positioned to partner with all levels of government and take a lead role in future initiatives.



The *Strategic Plan for the Future 2008/09 to 2013/14* was adopted in 2008 following a series of workshops when Council explored the major emerging factors that are likely to impact on the region over the next ten years. A number of key strategies were developed as a result of this to ensure that we were prepared to meet the many challenges confronting us.

The *Strategic Plan for the Future 2010/11 to 2013/14* was reviewed by Council in March 2010 to ensure that it continues to remain strategically focussed and meets the needs of the region. It is our blueprint for the future and has been developed to ensure that we are able to successfully achieve our Vision.

On 20 May 2010 EMRC Council accepted the draft *Strategic Plan for the Future* and made it available to the public in order for them to consider it and make submissions in relation to the document. Following a three week public consultation period the *Strategic Plan for the Future 2010/11 to 2013/14* was adopted by EMRC Council on 22 July 2010 under Section 5.56 of the *Local Government Act 1995* and associated regulations 19C & 19D of the *Local Government (Administration) Regulations 1996*.

NOTE: THE ABOVE PARAGRAPH WILL BE INSERTED AFTER COUNCIL ADOPTS THE PLAN FOR THE FUTURE

CR GRAHAM PITTAWAY OAM
Chairman

MR PETER B. SCHNEIDER
Chief Executive Officer



OUR VISION - describes what we aspire to achieve for stakeholders

To be a responsive and innovative leader in assisting Perth's Eastern Region to be a great place to live, work, play and do business.

OUR MISSION - defines our purpose

The Eastern Metropolitan Regional Council, by partnering with member Councils (and other stakeholders) facilitates strategies and actions for the benefit and sustainability of Perth's Eastern Region.

OUR VALUES - describe what we believe in and how we will operate

Excellence: *Striving for excellence through the development of quality and continuous improvement*

Recognition: *Valuing staff in a supportive environment that focuses on their wellbeing*

Innovation: *Focus on innovative approaches in projects and service delivery*

Responsiveness: *Dynamic and flexible service delivery*

Integrity: *Accountability and consistency in all that we do*

Leaders ensure that the organisation's values are created and sustained by establishing the Council's strategic direction and providing an environment that encourages all staff to reach their potential in achieving the organisational outcomes

Through this Strategic Plan for the Future 2010/11 to 2013/14, EMRC will continue to focus on meeting the needs of current and future generations through integration of environmental sustainability, social opportunities and economic development. Underpinning this is the efficient management of the organisation and we will do this through the provision of good governance.

Stakeholders

EMRC will also focus on partnering with stakeholders in delivering sustainable outcomes for Perth's Eastern Region. Our stakeholders are:

Primary Stakeholders

- EMRC & Member Council Elected Members
- EMRC & Member Council Staff

Secondary Stakeholders

- Federal Government Agencies
- State Government Agencies
- Non-Government Agencies
- Politicians
- Regional Business Groups
- Regional Community & Reference Groups

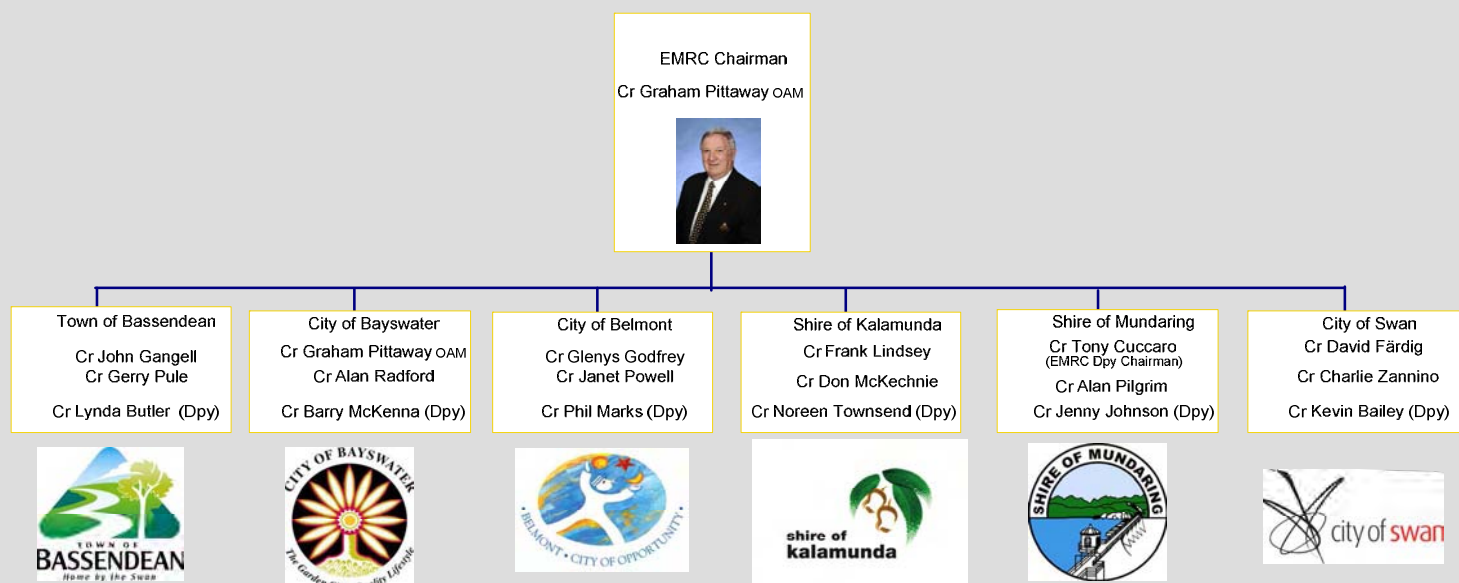
Tertiary Stakeholders

- Customers and Clients
- Visitors and Tourists
- Investors
- Businesses
- Regional Volunteers
- Regional Residents

EMRC, constituted under the Local Government Act (1995), comprises the member Councils of the Town of Bassendean, Cities of Bayswater, Belmont and Swan and the Shires of Mundaring and Kalamunda.

All member Councils approved an Establishment Agreement in 1998, replacing the Constitution on which the EMRC was founded in 1983. The EMRC Establishment Agreement provides for each participant Council to appoint two elected members to be members of the Regional Council and one member to deputise for those members when either one of them is not available.

The following EMRC Councillors' terms end in October 2011.





EMRC Council has established six committees to assist in decision making.

Audit Committee (AC)

The Audit Committee consists of one Councillor from each member Council and was established to guide and assist the Council with audits and financial management.

Chief Executive Officers Advisory Committee (CEOAC)

The Chief Executive Officers Advisory Committee was formed to consider matters that have an impact on the member Councils and/or the EMRC's business activities. Consisting of the member Councils' Chief Executive Officers and the EMRC Chief Executive Officer, the committee provides recommendations to the EMRC Council.

Chief Executive Officer Performance Review Committee (CEOPRC)

The Chief Executive Officer Performance Review Committee consists of a Councillor from each member Council and meets to review the Chief Executive Officer's performance, determine performance objectives to be met by the Chief Executive Officer and review the Chief Executive Officer's remuneration and contract of employment.

Investment Committee (IC)

The Investment Committee comprises of Council members only. The purpose of the committee is to deal with matters related to EMRC's Management of Investment Policy.

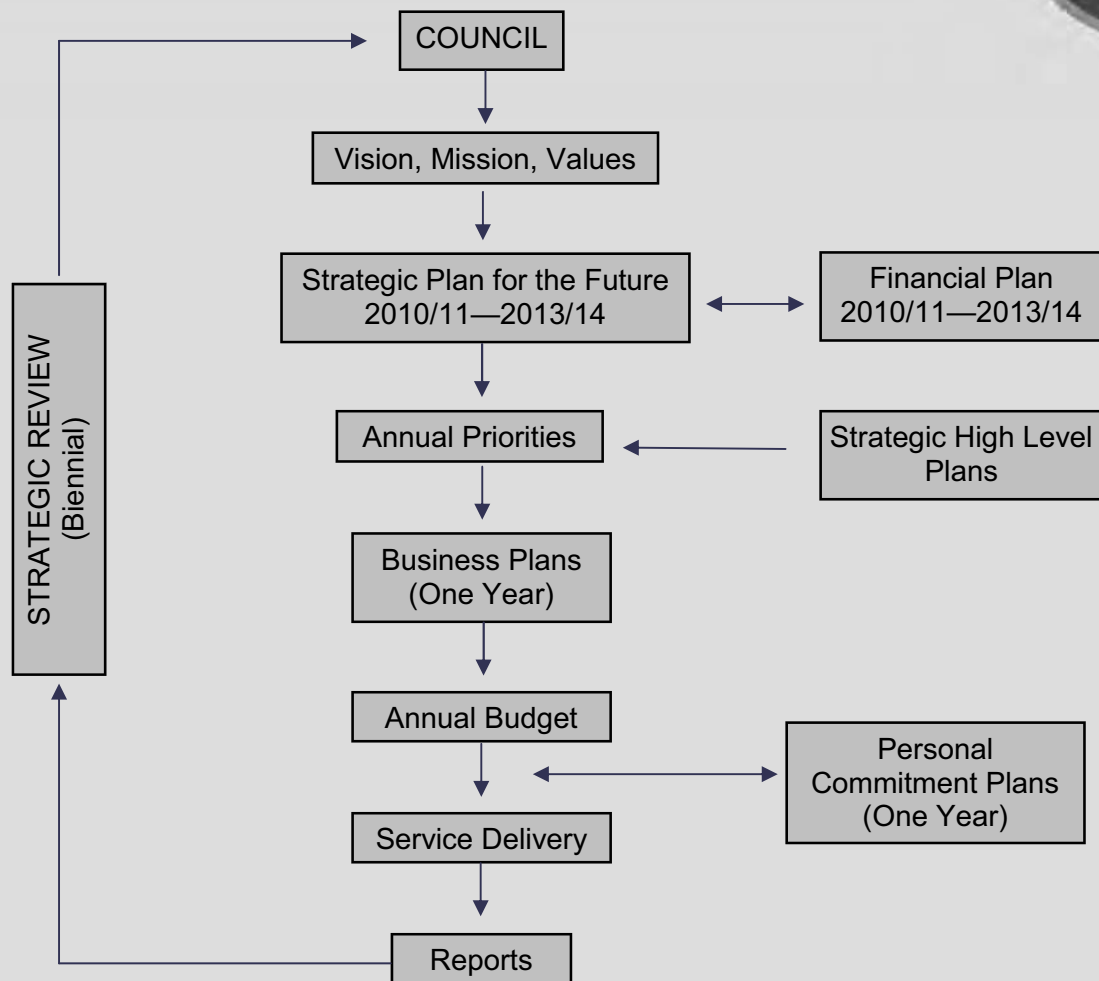
Resource Recovery Committee (RRC)

The Resource Recovery Committee is comprised of the members of the Technical Advisory Committee and a Councillor from each member Council. The committee meets to review and progress resource recovery activities for the region.

Technical Advisory Committee (TAC)

The Technical Advisory Committee consists of an officer from each member Council, the EMRC's Chief Executive Officer and appointed deputies. The committee reviews and provides reports on technical matters and recommendations for Council meetings.

Implementing the Strategic Plan

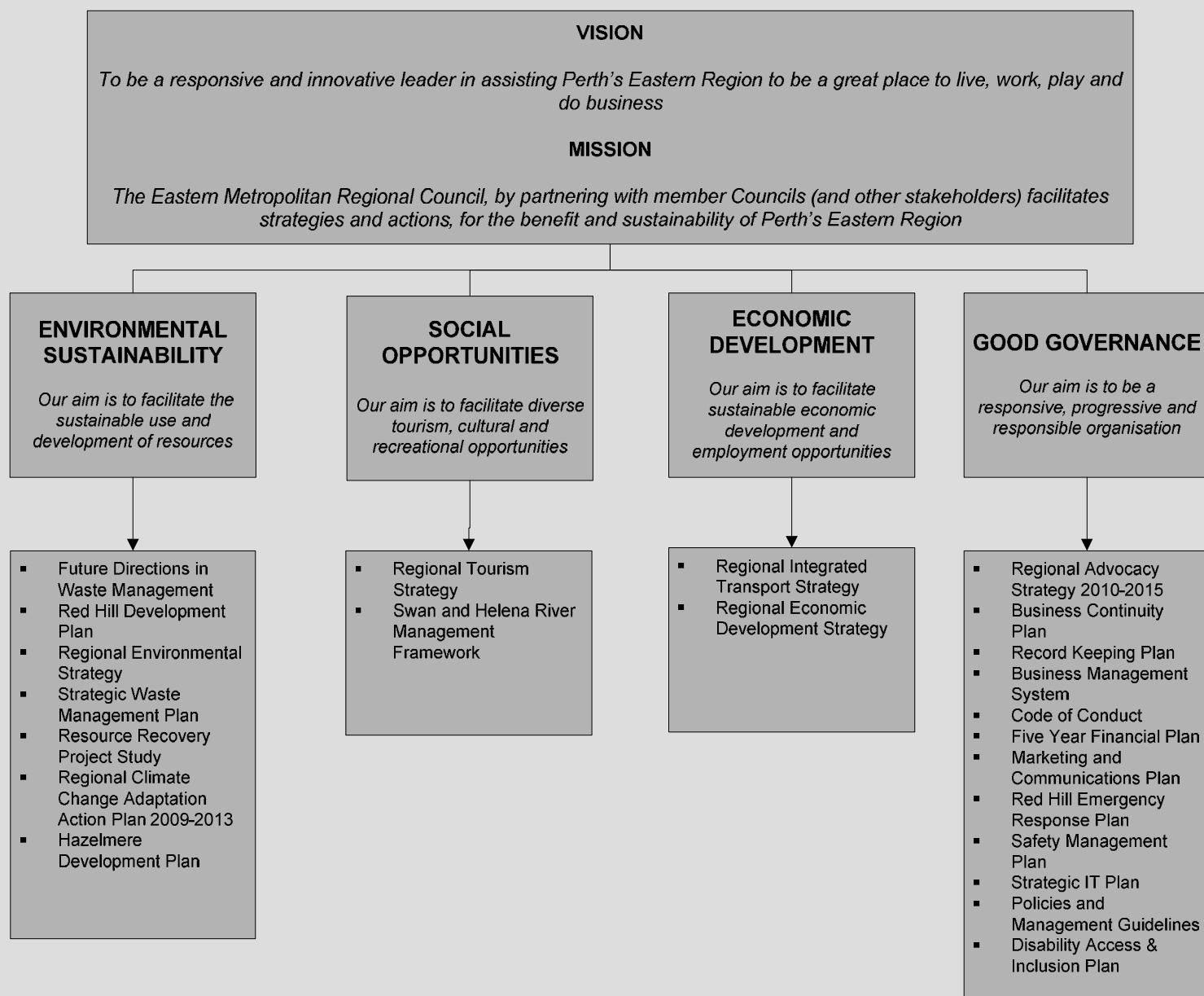


The above diagram illustrates how our strategic planning assists us in delivery of projects, programmes and services.

The Strategic Plan for the Future 2010/11 – 2013/14 is a four-year plan which is developed in collaboration with key stakeholders. It is linked to our financial plan and is the basis for planning our activities. Each year the Council and EMRC staff identify Annual Priorities and these are used to develop annual Business Plans and the Annual Budget. Staff also develop annual Personal Commitment Plans which provide them with clarity on current priorities.

In commitment to continuous improvement EMRC provides regular reports on performance to the Council and produces an Annual Report at the end of each financial year. The EMRC also reviews the Strategic Plan for the Future biennially to ensure that we remain focussed on meeting regional needs.

EMRC's planning framework ensures that services and programmes are aligned to strategic priorities. EMRC has developed a number of high level plans. These strategic documents guide development of action plans which are used to inform business plan and annual budget development.



KEY RESULT AREA 1: ENVIRONMENTAL SUSTAINABILITY

Our aim is to facilitate the sustainable use and development of resources

OBJECTIVES	STRATEGIES
<p>1.1</p> <p>To provide sustainable waste disposal operations</p>	<p>1.1.1 Develop waste diversion programmes</p> <p>1.1.2 Minimise the environmental impact of waste management operations</p> <p>1.1.3 Provide a waste disposal service at Red Hill Waste Management Facility</p> <p>1.1.4 Develop Hazelmere Resource Recovery Park</p>
<p>1.2</p> <p>To improve regional waste management</p>	<p>1.2.1 Collect problematic waste in the region</p> <p>1.2.2 Develop and implement a waste education programme</p> <p>1.2.3 Operate member Councils' waste transfer stations where applicable</p> <p>1.2.4 Provide a Waste Management Advisory Service</p>
<p>1.3</p> <p>To provide resource recovery and recycling solutions in partnership with member Councils</p>	<p>1.3.1 Develop resource recovery products</p> <p>1.3.2 Establish Resource Recovery Park/Resource Recovery Facility</p> <p>1.3.3 Promote awareness of Resource Recovery Project</p>





KEY RESULT AREA 1: ENVIRONMENTAL SUSTAINABILITY

Our aim is to facilitate the sustainable use and development of resources

OBJECTIVES	STRATEGIES
<p>1.4</p> <p>To investigate leading edge waste management practices</p>	<p>1.4.1</p> <p>Develop a clearer understanding of available resource recovery technologies</p> <p>1.4.2</p> <p>Undertake research into Integrated Waste Management</p> <p>1.4.3</p> <p>Provide leadership in the development of waste policy and practices</p>
<p>1.5</p> <p>To contribute towards improved regional air, water and land quality and regional biodiversity conservation</p>	<p>1.5.1</p> <p>Continue the Eastern Hills Catchment Management Programme</p> <p>1.5.2</p> <p>Implement Water Campaign Programme</p> <p>1.5.3</p> <p>Develop and implement regional environmental projects and services</p>
<p>1.6</p> <p>To address climate change issues within the region</p>	<p>1.6.1</p> <p>Implement the Perth Solar City Project</p> <p>1.6.2</p> <p>Implement the ACER Programme</p> <p>1.6.3</p> <p>Implement the Regional Climate Change Adaptation Action Plan 2009-2013</p>

KEY RESULT AREA 2: SOCIAL OPPORTUNITIES

Our aim is to facilitate diverse tourism, cultural and recreational opportunities

OBJECTIVES	STRATEGIES
<p>2.1</p> <p>To facilitate regional tourism development</p> 	<p>2.1.1</p> <p>Promote Perth's Eastern Region as a tourism destination</p> <p>2.1.2</p> <p>Implement the Regional Tourism Strategy</p> <p>2.1.3</p> <p>Undertake tourism research</p> <p>2.1.4</p> <p>Facilitate tourism infrastructure and product development</p> 
<p>2.2</p> <p>To facilitate regional cultural and recreational activities</p> 	<p>2.2.1</p> <p>Facilitate initiatives to enhance indigenous engagement</p> <p>2.2.2</p> <p>Develop and promote regional events</p> 

KEY RESULT AREA 3: ECONOMIC DEVELOPMENT

Our aim is to facilitate sustainable economic development and employment opportunities

OBJECTIVES	STRATEGIES
3.1 To facilitate increased investment in regional infrastructure	3.1.1 Facilitate implementation of the Regional Integrated Transport Strategy 2010-2015
3.2 To support the development of regional education and training opportunities	3.2.1 Investigate the need for a Regional Youth Employment and Education Strategy
3.3 To facilitate regional economic development activities	3.3.1 Support local Chambers of Commerce within the region 3.3.2 Facilitate development of industry clusters 3.3.3 Facilitate implementation of Swan & Helena River Management Framework 3.3.4 Market Perth's Eastern Region as an attractive investment destination 3.3.5 Develop and implement the Regional Economic Development Strategy 3.3.6 Identify and investigate new regional development project opportunities

KEY RESULT AREA 4: GOOD GOVERNANCE

Our aim is to be a responsive, progressive and responsible organisation

OBJECTIVES	STRATEGIES
<p>4.1</p> <p>To improve Member Council and EMRC financial viability</p>	<p>4.1.1</p> <p>Manage the Five Year Strategic Financial Plan</p> <p>4.1.2</p> <p>Review waste disposal fees and charges</p> <p>4.1.3</p> <p>Assess the future requirements for EMRC's Secondary Waste Charge</p> <p>4.1.4</p> <p>Optimise resources and operating costs</p> <p>4.1.5</p> <p>Assess and manage risk</p> <p>4.1.6</p> <p>Undertake research into Shared Services/Bureau Services</p>
<p>4.2</p> <p>To provide advice and advocacy on issues affecting Perth's Eastern Region</p>	<p>4.2.1</p> <p>Implement the Regional Advocacy Strategy 2010-2015</p> <p>4.2.2</p> <p>Participate in consultative groups regarding Federal and State Government policies and regulations</p>

KEY RESULT AREA 4: GOOD GOVERNANCE

Our aim is to be a responsive, progressive and responsible organisation

OBJECTIVES	STRATEGIES
<p>4.3</p> <p>To provide a consultancy and training service</p>	<p>4.3.1</p> <p>Provide a training service to EMRC, Member Councils and External Organisations</p> <p>4.3.2</p> <p>Provide a consultancy service to EMRC, Member Councils and External Organisations</p>
<p>4.4</p> <p>To manage partnerships and relationships with stakeholders</p>	<p>4.4.1</p> <p>Continue to foster and enhance relationships with member Councils and stakeholders</p> <p>4.4.2</p> <p>Develop and support key sponsorship programmes and opportunities</p> <p>4.4.3</p> <p>Coordinate applications to key industry award programmes</p> <p>4.4.4</p> <p>Continue to improve supplier and contract management practices</p>

KEY RESULT AREA 4: GOOD⁵GOVERNANCE

Our aim is to be a responsive, progressive and responsible organisation

OBJECTIVES	STRATEGIES
4.5 To improve marketing and communications	4.5.1 Monitor stakeholder satisfaction with type and quality of services provided 4.5.2 Review and implement the Marketing and Communications Plan
4.6 To provide responsible and accountable governance and management of EMRC	4.6.1 Continue to improve the organisational governance function 4.6.2 Integrate EMRC's Strategic Plan for the Future into operations

KEY RESULT AREA 4: GOOD GOVERNANCE

Our aim is to be a responsive, progressive and responsible organisation

OBJECTIVES	STRATEGIES
4.7 To continue to improve financial and asset management practices	4.7.1 Manage EMRC's grant accounting and acquittal process 4.7.2 Develop asset management plans for key asset categories 4.7.3 Manage EMRC's facilities and assets 4.7.4 Manage EMRC's major and minor plant
4.8 To continue to improve information management practices	4.8.1 Develop and implement a Strategic IT Plan 4.8.2 Administer electronic document management and record keeping
4.9 To improve organisational culture, health, welfare and safety	4.9.1 Facilitate continuous improvement programmes 4.9.2 Reduce the risk of workplace related accidents and disease

Document	Description
Business Continuity Plan	This Plan outlines the key steps to be taken by the EMRC to respond to and recover from a disaster.
Code of Conduct	The Code of Conduct provides members and employees with consistent guidelines for an acceptable standard of professional conduct.
Council Policies	Council Policies are developed to guide the EMRC Council.
Establishment Agreement	This document was signed by all EMRC member Councils in 1998 replacing the Constitution on which the EMRC was founded in 1983.
Five-Year Financial Plan	This financial plan complements the Strategic Plan for the Future.
Local Government Act 1995	The EMRC operates under the Local Government Act and associated regulations.
Management Guidelines	Management Guidelines are developed to guide EMRC staff.
Marketing & Communications Plan	This document outlines the marketing and communications activities to assist the organisation in achieving strategic objectives.
Minutes and Agendas	These are records of Council and Committee meetings.
New Direction in Waste Management	This study was prepared to consider waste management options following the completion of Red Hill Waste Management Facility.
Red Hill Development Plan	The Red Hill Development Plan indicates infrastructure requirements for the ongoing development of the Red Hill Waste Management Facility.
Red Hill Emergency Response Plan	The Red Hill Emergency Response Plan has been produced to help protect staff, contractors, and customers who may be within the Red Hill Waste Management Facility at any given time.
Regional Advocacy Strategy	The aim of the Regional Advocacy Program is to build capacity within EMRC and its member Councils to attract an increased share of benefits and services to Perth's Eastern Region through a framework that delivers effective regional advocacy campaigns.
Regional Economic Development Strategy	This strategy will to support sustainable economic growth, increased investment and industry attraction within Perth's Eastern Region.
Regional Environmental Strategy	The Regional Environmental Strategy (RES) has been developed to ensure a sustainable approach for the future development, protection and management of Perth's Eastern Region.
Regional Integrated Transport Strategy (RITS)	This study was undertaken to ensure that transport planning, actions and investment within the region are integrated.
Regional Planning Study	This collaborative study identifies key issues and priorities related to regional planning.
Regional Tourism Strategy	The Regional Tourism Strategy will be used to develop Perth's Eastern Region as a sustainable tourism destination through regional activities facilitated by the EMRC in collaboration with member Councils
Resource Recovery Project Study	This study investigates the introduction of resource recovery to the region.
Safety Management Plan	This plan provides a framework for protection of EMRC staff and property, and other people who may interface with EMRC operations.
Stakeholder Perception Survey Reports	The EMRC surveys stakeholders biennially to collect information on stakeholder perceptions.
Strategic IT Plan	This document outlines the IT infrastructure requirements for the EMRC.

Eastern Metropolitan Regional Council
226 Great Eastern Highway
Belmont, WA, 6104

Phone: (08) 9424 2222
Fax: (08) 9277 7598
Email: mail@emrc.org.au

Website: www.emrc.org.au

This document is available in alternative formats on request

STAKEHOLDERS

Leaders ensure that the organisation's values are created and sustained by establishing the Co-Strategic direction and providing an environment that encourages all staff to reach their potential by achieving the organisational outcomes

<div>IN SERVICE DELIVERY WHAT WE DO</div>	<div>PRIMARY STAKEHOLDERS</div> <div>EMRC and Member Council Elected Members EMRC and Member Council Staff</div>		<div>SECONDARY STAKEHOLDERS</div> <div>Politicians Government Agencies Non-Government Agencies Regional Business Groups Regional Community & Reference Groups</div>		<div>TERTIARY STAKEHOLDERS</div> <div>Customs Visitors Regional Regional</div>
	<div>KEY RESULT AREA 2 SOCIAL OPPORTUNITIES</div> <div>Our aim is to facilitate diverse tourism, cultural and recreational opportunities</div> <div>2.1 To facilitate regional tourism development 2.2 To facilitate regional cultural and recreational activities</div>		<div>KEY RESULT AREA 3 ECONOMIC DEVELOPMENT</div> <div>Our aim is to facilitate sustainable economic development and employment opportunities</div> <div>3.1 To facilitate increased investment in regional infrastructure 3.2 To support the development of regional education and training opportunities 3.3 To facilitate regional economic development activities</div>		<div>KEY RESULT AREA 4 ENVIRONMENTAL PROTECTION</div> <div>Our aim is to protect and enhance the natural environment</div> <div>4.1 To improve management of natural resources 4.2 To provide advice on environmental issues affecting Perth's environment 4.3 To provide a coordinated approach to environmental management 4.4 To manage partnership with stakeholders</div>
	<div>KEY RESULT AREA 1 SUSTAINABILITY</div> <div>Our aim is to ensure the sustainable use of resources</div> <div>1.1 To develop a waste management strategy 1.2 To develop a partnership with waste management 1.3 To develop a partnership with waste management</div>				



14.4 ITEMS CONTAINED IN THE INFORMATION BULLETIN

REFERENCE: COMMITTEES-11169

The following items are included in the Information Bulletin, which accompanies the Agenda.

1. REGIONAL SERVICES

1.1 ADVOCACY – STATUS OF DELEGATION TO CANBERRA (Ref: Committees-11170)

RECOMMENDATION

That the Information Bulletin be noted.

COUNCIL RESOLUTION

MOVED CR POWELL SECONDED CR GODFREY

THAT THE INFORMATION BULLETIN BE NOTED.

CARRIED UNANIMOUSLY



INFORMATION BULLETIN

Accompanying the
Ordinary Meeting of Council Agenda

22 July 2010

COUNCIL INFORMATION BULLETIN**22 July 2010****(REF: COMMITTEES-11169)****TABLE OF CONTENTS**

1 REGIONAL SERVICES*1.1 ADVOCACY – STATUS OF DELEGATION TO CANBERRA* ([Ref: Committees-11170](#))**1**



1 REGIONAL SERVICES

1.1 ADVOCACY – STATUS OF DELEGATION TO CANBERRA

REFERENCE: COMMITTEES-11170

PURPOSE OF REPORT

The purpose of this report is to provide the Council with a report outlining the status of the advocacy program in relation to the Federal Government election and the three day delegation to Canberra scheduled during May – June 2010.

KEY ISSUE(S)

- Council endorsed at its April 2010 meeting that a delegation to Canberra comprising the EMRC Chairman, Chief Executive Officer and Director Regional Services was to be undertaken at dates to be confirmed during May – June 2010, depending on the availability of Federal Ministers.
- In advocating for increased investment toward regional priorities it was necessary for the EMRC delegation to meet with the Minister for Infrastructure, Transport, Regional Development and Local Government, Mr. Anthony Albanese and the Minister for the Digital Economy, Senator Conroy.
- During April and May 2010 the EMRC liaised constantly with these Ministers' offices seeking an appointment but this was not acceded to.
- In late May 2010 the EMRC was advised that a Regional Cabinet meeting would be held in the federal electorate of Swan in Como, and that Mr. Albanese and Senator Conroy would be available to hold a one on one meeting with local government.
- The EMRC immediately registered its interest and secured an appointment with Minister Albanese and with Senator Conroy.
- It is now likely that the Federal Government will call an election in August 2010 and it is proposed that an EMRC delegation will reschedule its trip to Canberra after the elections have been held.
- Upon such times as the outcome of the election is known and an appropriate time to visit can be established a report will be presented to Council outlining the details of a future delegation.

SOURCE OF REPORT

Director Regional Services

BACKGROUND

The EMRC sent a delegation to Canberra in September 2008 following the installation of the Rudd Labor Government. Since that time the EMRC's advocacy and government relations role has intensified which was underpinned by the adoption of the Regional Advocacy Strategy in September 2009.

Discussions with local members of Federal Parliament regarding sending a second delegation to Canberra indicated that the period May - June 2010 was the most appropriate period for the delegation as it was likely that an election would be called later in the year and the Federal Parliament will likely be dissolved before the Spring sitting.

The proposed delegation was to include the EMRC Chairman, Chief Executive Officer and Director Regional Services and was planned to be undertaken at dates to be confirmed during May – June 2010, depending on the availability of Federal Ministers.



Item 1.1 continued

The total cost of the delegation was estimated at \$6,000 comprising Airfares (\$2,400), Accommodation (\$2,000), Meals (\$1,100) and Taxis/Transfers (\$500).

Council at its meeting on 22 April 2010 resolved:

“THAT AN EMRC DELEGATION TO CANBERRA COMPRISING OF THE EMRC CHAIRMAN, CHIEF EXECUTIVE OFFICER AND DIRECTOR REGIONAL SERVICES BE UNDERTAKEN AT DATES TO BE CONFIRMED DEPENDING ON AVAILABILITY OF FEDERAL MINISTERS BETWEEN MAY – JUNE 2010, AND AT AN ESTIMATED COST OF \$6,000.”

REPORT

The most significant regional advocacy issues that the EMRC is presently dealing with and that target the Federal government include:

- Access to funding eligibility issues relating to the recognition of the EMRC as a legitimate regional local government authority and the formal request from Minister Castrilli calling for Minister Albanese to allow eligibility under Section 4(2) of the Local Government (Financial Assistance Act 1995);
- The likely negative consequences of low infrastructure funding to Perth's Eastern Region to adequately support the State's forthcoming resource sector boom, including:
 - Perth to Darwin Highway – Swan Valley by Pass;
 - Roads around Perth's Airport;
 - Great Eastern Highway; and
 - The future Perth to Adelaide highway.
- Addressing the public transport issues and the projected levels of congestion across the region including the need for the railway link to the airport and Forrestfield and increased level of rapid transit buses and priority bus lanes;
- The early roll out of high speed Broadband; and
- Local Government infrastructure issues associated with the Swan River including foreshore stabilisation, missing links in recreational paths and signage infrastructure.

In advocating for increased investment toward these regional priorities it was necessary for the EMRC delegation to meet with the Minister for Infrastructure, Transport, Regional Development and Local Government, Mr. Anthony Albanese and the Minister for Digital Economy, Senator Conroy. Of the above-mentioned regional issues all but broadband are within the portfolio that Minister Albanese administers.

During the course of April and May 2010 the EMRC liaised constantly with both of the key Ministers' offices seeking an appointment but this was not acceded to. However in late May 2010 the EMRC was advised that a Regional Cabinet meeting would be held in the federal electorate of Swan in Como and that Mr Albanese and Senator Conroy would be available to hold community cabinet meetings with local government. The EMRC immediately registered its interest and secured an appointment with Minister Albanese and in conjunction with the City of Belmont secured a meeting with Senator Conroy.

The meeting with Minister Albanese was undertaken by the Chairman and the Chief Executive Officer of the EMRC. With regards to funding for regional infrastructure issues as listed above, the Minister advised he has given a funding commitment to airport roads funding of \$525 million and understood the importance of roads upgrades around the airport, however this funding was now reliant on the State Government to finalise planning and costing details. Upon submission of this work from the State Government to Infrastructure Australia funding would then be finally determined for release. The Minister advised that he was not in support of funding the Perth to Darwin Highway – Swan Valley By Pass and expressed that he felt it was a road that would not be of high use. It was explained to him the growing community support for this as a road funding priority and further work on this matter will continue.

*Item 1.1 continued*

With respect to the other issues such as the Swan River, the Minister expressed that this was a State Government matter and hence not within his mandate to provide funding to such projects. He also advised that the issue of EMRC eligibility to access Federal funding through the Financial Assistance Grants was a matter for legal investigation and that was occurring.

The meeting with Senator Conroy was more fruitful and the Minister graciously accepted the Regional Broadband Business Case that was developed by the EMRC. He advised that he would discuss our case with the Australian Broadband Network Company (ABNCo) and he also requested that letters of support from all the six member Councils be gathered and included into the submission when presenting it to the ABNCo.

The EMRC has subsequently written to Mr Albanese providing further justification to some of the views expressed by the Minister and to further expand on our issues so that he would have a greater understanding of the operations and scope of the EMRC as well as the significance of regional issues we are advocating for.

It is now likely that the Federal Government will call an election in August 2010 and it is proposed that an EMRC delegation will reschedule its trip to Canberra after the elections. It is envisaged that an election outcome will see a redistribution of ministerial positions and the EMRC will need to reestablish its profile with new ministers or potentially a new Government. Furthermore the local electorates within the EMRC will likely see new candidates emerge as local members and the EMRC will need to align itself with these members of Parliament in order to gain their assistance with future advocacy effort and gaining access to Ministers.

Upon such times as the outcome of the election is known and an appropriate time to visit can be established a report will be presented to Council outlining the details of a future delegation.

STRATEGIC/POLICY IMPLICATIONS

The advocacy and government relationship building activities support the following objective and strategies in the Strategic Plan for the Future 2008/09 to 20013/14.

Objective 4.2 To provide advice and advocacy on issues affecting Perth's Eastern Region

Strategy 4.2.1 Implement the Regional Advocacy Strategy

Strategy 4.2.2 Participate in consultative groups regarding Federal and State Government policies and regulations

FINANCIAL IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

Nil



Item 1.1 continued

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Nil



15 REPORTS OF COMMITTEES

15.1 RESOURCE RECOVERY COMMITTEE MEETING HELD 8 JULY 2010

(REFER TO MINUTES OF COMMITTEE - ORANGE PAGES)

REFERENCE: COMMITTEES-11101

The minutes of the Resource Recovery Committee meeting held on **8 July 2010** accompany and form part of this agenda – (refer to orange section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Resource Recovery Committee.

RECOMMENDATION

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Resource Recovery Committee report (Section 15.1) be adopted.

COUNCIL RESOLUTION

MOVED CR CUCCARO

SECONDED CR FÄRDIG

THAT WITH THE EXCEPTION OF ITEM 9.2, WHICH IS TO BE WITHDRAWN AND DEALT WITH SEPARATELY, THE RECOMMENDATIONS IN THE RESOURCE RECOVERY COMMITTEE REPORT (SECTION 15.1) BE ADOPTED.

CARRIED UNANIMOUSLY

RESOURCE RECOVERY COMMITTEE

MINUTES

8 July 2010

(REF: COMMITTEES-11101)

A meeting of the Resource Recovery Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 8 July 2010**. The meeting commenced at **5.00pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5.00pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Cr Tony Cuccaro (Chairman)	EMRC Member	Shire of Mundaring
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Glenys Godfrey	EMRC Member	City of Belmont
Cr Frank Lindsey (Deputy Chairman)	EMRC Member	Shire of Kalamunda
(from 5.16pm)		
Cr David Färdig	EMRC Member	City of Swan
Mr James Riley	Manager Environmental Health Services	City of Bayswater
(Deputising for Mr Pearson)		
Mr Mahesh Singh	Director Engineering Services	Shire of Kalamunda
Mr Shane Purdy	Director Infrastructure Services	Shire of Mundaring
Mr Jim Coten	Executive Manager Operations	City of Swan
Mr Peter Schneider	Chief Executive Officer	EMRC

Apologies

Mr Ric Lutey	Director Technical Services	City of Belmont
Mr Doug Pearson	Director Technical Services	City of Bayswater

EMRC Officers

Mr Stephen Fitzpatrick	Manager, Project Development
Ms Mary-Ann Winnett	Personal Assistant to the Director Corporate Services

Leave of Absence Previously Approved

Cr Färdig requested it be noted he had been granted leave of absence from 15 August 2010 to 20 September 2010 inclusive.

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil



5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 6 MAY 2010

That the Minutes of the Resource Recovery Committee meeting held on 6 May 2010, which have been distributed, be confirmed.

RRC RESOLUTION(S)

MOVED CR GODFREY SECONDED CR RADFORD

THAT THE MINUTES OF THE RESOURCE RECOVERY COMMITTEE MEETING HELD ON 6 MAY 2010, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



9 REPORTS OF OFFICERS

9.1 PROGRESS REPORT ON RESOURCE RECOVERY INITIATIVES

REFERENCE: COMMITTEES-11102

PURPOSE OF REPORT

The purpose of this report is to keep Council informed of continuing progress on Resource Recovery Processing Initiatives.

KEY ISSUES AND RECOMMENDATION(S)

- The RRC visited the SITA Neerabup facility on 3 June 2010.
- The Victorian Government has announced the formation of a consortium to produce ethanol from waste for E85 motor vehicle fuel.
- The WA Branch of the Waste Management Association of Australia (WMAA) (WA Branch) are preparing a funding application to the Waste Authority to conduct a Municipal Solid Waste (MSW) gasification trial at Ansec Bunbury.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

At the Council meeting of 24 August 2000, Council adopted the following resolutions:

- "1. THAT THE EMRC UNDERTAKE A STUDY TO DETERMINE THE RANGE OF COMMERCIAL AND FINANCING OPTIONS AVAILABLE TO THE EMRC FOR ITS INVOLVEMENT IN THE SECONDARY WASTE TREATMENT FACILITY.*
- 2. THAT THE EMRC REQUEST THE OPPORTUNITY FOR EACH MEMBER COUNCIL TO RECEIVE A PRESENTATION REGARDING THE TECHNOLOGIES, COSTS, NEED FOR STAGED COMMITMENTS ETC FOR THE INTRODUCTION OF A SECONDARY WASTE TREATMENT FACILITY.*
- 3. THAT AN OVERSEAS STUDY TOUR OF OPERATING SECONDARY WASTE TREATMENT FACILITIES BY OFFICERS AND COUNCILLORS OF THE EMRC, TO BE DETERMINED AT A LATER DATE, FOLLOWING A DESKTOP STUDY OF SUITABLE LOCATIONS AND PREFERABLY IN CONJUNCTION WITH AN INTERNATIONAL WASTE MANAGEMENT CONFERENCE.*
- 4. THAT SUBJECT TO THE PROVISION OF A COPY OF THE REPORT SECONDARY TREATMENT FEASIBILITY STUDY, AS COMMISSIONED BY MINDARIE REGIONAL COUNCIL, A REPORT ON ITS CONTENT AND APPLICATION TO THE EMRC'S PROPOSED ACTIVITIES BE PROVIDED.*
- 5. THAT A CONSULTANT BE ENGAGED TO PROCEED WITH THE RED HILL DEVELOPMENT 'MASTER PLAN' INCLUDING A REVIEW AND RECOMMENDATION FOR AN APPROPRIATE SITE FOR A SECONDARY WASTE PROCESSING FACILITY AND THE PROVISION OF A PROGRAM TO INTRODUCE SECONDARY WASTE TREATMENT.*
- 6. THAT A PROGRAMME BE DEVELOPED FOR THE COMMUNITY CONSULTATION NECESSARY FOR THE INTRODUCTION OF A SECONDARY WASTE TREATMENT FACILITY FOR THE EMRC.*



Item 9.1 continued

7. *THAT A DETAILED REPORT BE PREPARED ON THE CONTENT AND SIGNIFICANCE TO THE EMRC OF THE "REPORT OF THE ALTERNATIVE WASTE MANAGEMENT TECHNOLOGIES AND PRACTICES INQUIRY" FROM NEW SOUTH WALES.*
8. *THAT A SECONDARY WASTE PROCESSING RESERVE BE ESTABLISHED AND STAFF PROVIDE A RECOMMENDATION OF THE INITIAL AMOUNT TO BE TRANSFERRED TO THAT RESERVE TAKING INTO ACCOUNT THE ADDITIONAL TIPPING FEES IMPOSED EFFECTIVE FROM 1 JULY 1999.*
9. *THAT THE EMRC START PUBLIC EDUCATION AND CONSULTATION FOR ALL MEMBER COUNCIL RESIDENTS ON PLANS FOR SECONDARY WASTE TREATMENT AS SOON AS PRACTICABLE."*

The nine resolutions from the 24 August 2000 Council meeting have been reported on in all subsequent meetings of the SSWTC/RRC and are complete with the exception of resolution 3, which has been incorporated into the project schedule for the resource recovery technology selection.

At the Council meeting of 26 April 2001, Council resolved the following:

"THAT THE REPORT BE RECEIVED AND THE ATTACHMENT BE UPDATED FOR EACH MEETING OF THE STRATEGIC AND SECONDARY WASTE TREATMENT COMMITTEE."

At the Council meeting of 20 May 2004, Council resolved the following:

"THAT A NUMBER OF INTERESTED EMRC COUNCILLORS WITH EMRC OFFICERS ATTEND GLOBAL RENEWABLES LIMITED, EASTERN CREEK, NSW FACILITY WITHIN SIX (6) MONTHS OF THE FACILITY OPENING."

Report item 9.3 of the SSWTC agenda for 8 June 2006 reported on the EMRC visit to GRL Eastern Creek and other resource recovery facilities in the eastern states, satisfying this resolution.

Council resolved at its meeting of 31 July 2008 to attend the second international conference on Energy from Biomass and Waste in Italy and to visit waste treatment plants in preparation for the EOI process. This visit was reported to RRC at its 12 February 2009 meeting.

REPORT

The resource recovery initiatives being undertaken elsewhere in Australia currently include:

- Southern Metropolitan Regional Council, RRRC Project, Canning Vale;
- Rivers Regional Council, Resource Recovery Project
- Atlas Waste Treatment Facility, Mirrabooka;
- Mindarie Regional Council (MRC), Resource Recovery Project;
- Ti Tree Bioenergy Project, Queensland;
- Veolia Woodlawn Bioreactor Project, NSW;
- Global Renewables Limited (GRL), Eastern Creek, NSW;
- AnaeCo, Shenton Park;
- Coffs Harbour City Council Alternative Waste Treatment (AWT) plant; and
- WSN Environmental Solutions, South Sydney, AWT facility.



Item 9.1 continued

Progress reports on these initiatives are attached.

Other Resource Recovery Facilities operating in Australia include:

- EarthPower, Camelia facility which converts food waste to methane and fertiliser and was visited by the Manager Project Development in July 2007;
- Rethmann Integrated Waste Management Facility, Port Macquarie which converts green waste and biosolids to compost; and
- Cairns Bedminster facility now owned and operated by SITA CEC Environmental Solutions.

These facilities were reported in agenda item 10.1 of the RRC 14 June 2007 meeting.

A pilot scale pyrolysis technology plant has been developed by Best Energies in Gosford, NSW and was reported in the RRC July 2007 agenda (report item 9.3).

Visit to SITA Neerabup

A delegation of eighteen councillors, officers and WMCRG members attended a visit to the Neerabup facility on 3 June 2010. The facility is owned and operated by SITA under contract from the Mindarie Regional Council. Of particular interest was the cracks found in the digesters, the cause of this and temporary repairs made to keep the facility operating.

Gasification trials at Ansec, Bunbury

Waste Authority funding is being sought through the Waste Management Association of Australia to conduct MSW gasification trials at Ansec's Bunbury pilot plant involving mixed MSW, green waste and RRF residual waste. A technical review panel with representatives from SMRC, EMRC and WMRC will review the results of the trials which will be coordinated by Bowman & Associates.

Waste to Ethanol Partnership

Holden has announced the formation of a consortium with the Victorian Government, Caltex, Veolia, Coskata and Mitsui. The consortium will investigate the viability of establishing Australia's first ethanol plant capable of converting waste into ethanol fuel. Using a process developed by US biofuel company Coskata, the plant would convert household, agricultural and industrial waste into more than 200 million litres of ethanol per year. The ethanol would then be blended to create an alternative fuel known overseas as E85, formed through a mixture of 85 percent ethanol and 15 percent regular petrol (refer attachment 1).

The technology being deployed here is the Coskata gasification of the waste followed by a bioreactor to convert the syngas to ethanol which is then blended with petrol to make fuel blends of up to E85 (85% ethanol).

STRATEGIC/POLICY IMPLICATIONS

The Resource Recovery Facility is part of the strategic plan for sustainable waste management for the region.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil direct implication for member Councils
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	



Item 9.1 continued

FINANCIAL IMPLICATIONS

All Resource Recovery Project activities are accounted for in the annual budget approved by Council.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Project is aimed at reducing greenhouse gas emissions from the EMRC's waste disposal operations and State programmes for reduction of waste to landfill.

ATTACHMENTS

1. Progress on Resource Recovery Initiatives in Australia as at 28 June 2010 (Ref: Committees-11102)
2. Holden announcement on consortium to make E85 fuel from waste (Ref: Committees-11134)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.

Discussion ensued

Cr Godfrey referred to page 4 of the Agenda – Waste to Ethanol conversion and asked what guarantee there was that E85 would be up to 85% ethanol. The Manager Project Development advised that technology being deployed makes 100% ethanol from a gasification process and bioreactor which converts syngas to ethanol and this is blended with petrol to make fuel blends. The Manager Project Development advised that it would be up to the fuel retailers and the authorities to monitor the ethanol content of the fuel.

In response to Cr Cuccaro's observation that vehicles would have to be developed as the current vehicles wouldn't be compatible with E85, the Manager Project Development agreed and advised that the announcement regarding E85 fuel was in conjunction with Holden and their website featured one of their vehicles developed to use E85 fuel.

RRC RECOMMENDATION(S)

MOVED CR GODFREY SECONDED CR PULE

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO SECONDED CR FÄRDIG

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY



Item 9.1 continued

Attachment 1 to RRC 8 July 2010 Item 9.1

PROGRESS REPORTS ON RESOURCE RECOVERY INITIATIVES IN AUSTRALIA AS AT 28 June 2010

Southern Metropolitan Regional Council (SMRC), Regional Resource Recovery Centre (RRRC) Project, Canning Vale

The City of Canning formally withdrew from the SMRC and the RRC project on 30 June 2010. They plan to take their waste to Cardup landfill.

SMRC are continuing to investigate converting greenwaste and/or residual waste from the composting facility into bio-char and energy to offset some of the power consumption at Canning Vale.

Rivers Regional Council, Resource Recovery Project

Rivers have released their Waste Education Strategy for 2010-2015. The strategy paves the way for the implementation of a range of initiatives targeting waste reduction across member councils, schools, the community and the private sector.

Atlas Waste Treatment Facility, Mirrabooka

No further progress to report.

Mindarie Regional Council (MRC), Resource Recovery Project

No further progress to report.

Ti Tree Bioenergy Project, Queensland

No further progress to report.

Veolia Woodlawn Bioreactor Project, NSW

No further progress to report.

Emergent Capital, Eastern Creek, NSW

No further progress to report.

AnaeCo, Shenton Park

WMRC and AnaeCo have entered into an additional agreement that enables, upon successful commissioning to pre-agreed performance criteria, the expansion of the Stage 1 plant. The Stage 1 Plant is designed so it can be progressively ramped up to 55,000tpa processing capacity through the construction of two additional DiCOM® process vessels, and enhancement of the MSW sorting facility. Total land area to be occupied by the 55,000tpa plant, adjacent to the existing Transfer Station building, is around 2000m².

Coffs Harbour City Council, Alternative Waste Treatment (AWT) Plant

No further progress to report.

WSN Environmental Solutions, South Sydney, AWT Facility

The NSW Government is preparing to sell WSN as an operating business. Plans for a second ArrowBio facility at Lucas Heights, NSW have been shelved whilst this process takes place.

Victoria signs on to bio-ethanol plant with Coskata

23 March 2010

Victoria may have found a new, sustainable use for its garbage and building waste, with a \$400 million biofuel plant capable of turning rubbish into ethanol likely to be built in Melbourne.

US renewable energy company Coskata has joined forces with GM Holden, Caltex, Veolia, Mitsui and the Victorian Government to conduct further investigation into building a plant capable of producing 200 million litres of ethanol a year.

This ethanol will be blended into an alternative fuel known as E85, a mixture of up to 85 per cent ethanol and 15 per cent regular petrol.

Coskata, a biofuel industry leader, developed the unique process of producing ethanol from agricultural and household waste.

Chief Marketing Officer Wes Bolsen said not all biofuels were created equal.

“At Coskata, we don’t make fuel from food crops, we use sources like municipal waste that have reached the end of their lifecycle and turn them into renewable energy, which leads to a net positive effect for the environment,” he said.

The announcement comes as Holden prepares to deliver on a commitment to launch fuel-flex cars capable of running on both E85 fuel and standard unleaded in 2010.

Holden Energy and Environment Director Richard Marshall said Holden’s vision was to cut Australia’s petrol consumption by up to 30 per cent and reduce greenhouse gas emissions through this technology.

“We’ve always said we’d take a leadership position on biofuels, and provide the vehicles to do that.

“We’re committed to having locally built Holden cars capable of running on E85 in the market by 2010.

“It’s about designing and engineering vehicles for Australians, built by Australians, using Australian fuel alternatives,” he said.

Other partners have also demonstrated their commitment to developing a more sustainable, environmentally-friendly fuel source, with Caltex signing a deal to roll out 100 E85 fuel pumps over the next year and Veolia Environmental Services helping to divert waste from landfill.

The announcement of the agreement, a Memorandum of Understanding signed by the Victorian Government and all five consortium partners, came during Australian Automotive Week in Melbourne.

According to Minister for Industry and Trade Jacinta Allan, this new technology would have been considered science fiction just thirty years ago.

“This (technology) has the potential to reduce carbon emissions as existing ethanol fuels are typically only 10 per cent ethanol and 90 per cent petroleum.

“It also has the potential to drastically reduce the amount of household rubbish and building waste that ends up in landfill.

“It is no surprise that Victoria, which is Australia’s automotive hub, is assembling the engine for this advanced and environmentally-friendly vehicle,” she said.

Victoria’s automotive industry employs 35,000 people, generates \$15 billion in economic activity and is a driver of innovation in the sector.



9.2 WASTE AND RECYCLE CONFERENCE 2010

REFERENCE: COMMITTEES-11103

PURPOSE OF REPORT

To advise Council of the forthcoming Waste and Recycle 2010 Conference to be held in Fremantle from 14-18 September at The Esplanade Hotel, Fremantle.

KEY ISSUES AND RECOMMENDATION(S)

- The annual State Waste and Recycle Conference is to be held between 14-17 September 2010.

Recommendation(s)

That:

1. Councillors and officers note the dates of the forthcoming conference.
2. Councillors _____ be authorised to attend the Waste and Recycle 2010 Conference.
3. Four places be offered to the Waste Management Community Reference Group (WMCRG) in the event that some members may wish to attend.

SOURCE OF REPORT

Manager Project Development.

BACKGROUND

Advice has been received that the Waste and Recycle 2010 Conference is being held between 14-17 September 2010 at The Esplanade Hotel Fremantle and that the theme of the conference is "Our Generation: How does it measure up?"

REPORT

The Waste and Recycle Conference is an annual event which caters to those involved in waste management, resource recovery and recycling. In 2009, three EMRC Councillors, three EMRC officers and four WMCRG members registered to attend the Waste & Recycle Conference.

The theme for 2010 is "Our Generation: How does it measure up?" which includes sessions on alternative waste treatment, planning infrastructure & management, communications and community, construction and demolition, products and services, litter, landfill, generations, waste to energy, reporting, contract and change management, rural and remote and reporting.

The keynote speakers include Phillip Russell (Waste Management Services, West Sussex County Council), Peter Gemell (Director Everything Infrastructure), Julie Wilkinson (Strategy and Services Manager, Waste Management Services, West Sussex County Council), Dr Juliana Mansvelt (Senior Lecturer Human Geography, School of People, Environment and Planning, Massey University, NZ) and Chris Darwin (relative of Charles Darwin). Details of the conference sessions including pre-conference tours and workshops are attached (Attachment 1).



Item 9.2 continued

The conference programme covers a range of issues that are generally of interest to the EMRC. A conference assessment form is attached, recommending attendance (Attachment 2). For the last six years, registrations have been offered to two members of the Waste Management Community Reference Group (WMCRCG) and it would seem appropriate that a similar arrangement be made for this conference to acknowledge the work that the WMCRCG do. This year four places will be offered to the WMCRCG in line with the Resource Recovery budget allowance.

The pre-conference sessions cover:

- Breakfast workshop for CEO's on local government management and maximisation,
- Half day workshops on Decision-makers on change management and community engagement or Politicians Policies : "Advocacy, Lobbying and how to engage the masses", glass plant tour or landfill gas technologies on Carbon Trading;
- Full day tour of Mindarie regional Council Tamala Park landfill operation, Envirogenius and RRF Neerabup;
- Half day tours on Food Generation (Anchor Foods) or Our Generations Council Tour (Cities of Canning and South Perth); and

STRATEGIC/POLICY IMPLICATIONS

Two of the host organisations are WALGA and the WMAA. The EMRC supports both of the organisations by participating in their activities and by cooperating and sharing information with others.

FINANCIAL IMPLICATIONS

The expenditures for councillor and officer attendance at conferences are budgeted each year. Similarly, an allowance of \$4,500 is made each year in the Resource Recovery Budget for WMCRCG members to attend local conferences and seminars. The cost for a full registration this year is \$1,210 and several other options are available including a day registration on a selected day for \$485, refer to Attachment 1.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	<div style="display: flex; align-items: center;"> <div style="font-size: 4em; margin-right: 10px;">}</div> <div>Nil</div> </div>
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

1. Conference Programme (Ref: EMRC-11119)
2. EMRC Conference Assessment Form - Waste and Recycle Conference 2010 (Ref: Committees-11297)



Item 9.2 continued

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That:

1. Councillors and officers note the dates of the forthcoming conference.
2. Councillors _____ be authorised to attend the Waste and Recycle 2010 Conference.
3. Four places be offered to the Waste Management Community Reference Group in the event that some members may wish to attend.

Cr Godfrey referred to page 27 of the Agenda – Conference Assessment Form and noted that most of the factors were rated at medium and only one was rated as high. Cr Godfrey suggested that more of the factors should be rated as high, considering the stage that the Resource Recovery Project was at, as it was important that the entire Resource Recovery Committee be across waste and recycling information. The Manager Project Development advised that it depended on the content of the conference but in terms of the current and future direction of Council and the Council objective in relation to the Resource Recovery Project it would be amended to read high.

RRC RECOMMENDATION(S)

MOVED CR PULE

SECONDED CR RADFORD

That:

1. Councillors and officers note the dates of the forthcoming conference.
2. Councillors _____ be authorised to attend the Waste and Recycle 2010 Conference.
3. Four places be offered to the Waste Management Community Reference Group in the event that some members may wish to attend.

CARRIED UNANIMOUSLY

The CEO advised that shared sessions would be available for Councillors who could not attend the entire conference and the Manager Project Development would liaise with Councillors regarding their registrations.

COUNCIL RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR PULE

THAT:

1. COUNCILLORS AND OFFICERS NOTE THE DATES OF THE FORTHCOMING CONFERENCE.
2. COUNCILLORS GODFREY, PULE, LINDSEY CUCCARO AND PITTAWAY BE AUTHORISED TO ATTEND THE WASTE AND RECYCLE 2010 CONFERENCE.
3. FOUR PLACES BE OFFERED TO THE WASTE MANAGEMENT COMMUNITY REFERENCE GROUP IN THE EVENT THAT SOME MEMBERS MAY WISH TO ATTEND.

CARRIED UNANIMOUSLY



WASTE & RECYCLE
2010 CONFERENCE

Our Generation: How does it measure up?

14–17 September 2010

The Esplanade Hotel · Fremantle · Western Australia



Registration

Host Organisations



Department of
Environment and Conservation
Our environment, our future



WMAA
Waste Management Association of Australia

Gold Sponsor



Waste Authority



Welcome Invitation

The nature and content of the waste stream has changed over many generations, with an increasing complexity and greater diversity of material inputs. Waste generation has also increased per capita.

In order to manage waste we need to measure and monitor it, how do we make sure the data we are collecting does the job?

Waste treatment has evolved to keep pace with the changing waste stream, but waste management continues to present an ongoing challenge, requiring innovation and new approaches.

The waste hierarchy identifies avoidance and reduction as the preferred waste management approaches—but this has proved a tough nut to crack—how do we achieve waste reduction and avoidance? How can we reduce consumption and how would we measure our success?

Hosted by the Western Australian Local Government Association, Department of Environment and Conservation and Waste Management Association of Australia, this year's Conference will combine speakers and exhibitors from around Australia to debate and advise on these tough questions.

We invite you to attend our exciting new tours, informative workshops or collaborative sessions over the four days in September. In addition to the new information that you will gain from attending you will also benefit from the informal social events that bring everyone together in true networking style.

This Conference was recognised last year on television as being The Waste and Recycling event in Australia. We look forward to welcoming you in September.

Rebecca Brown

2010 Conference Convenor

2010 Conference Steering Committee

Western Australian Local Government Association Representatives

Rebecca Brown, WALGA—Conference Convenor

Sebastian Camillo, City of South Perth

Department of Environment and Conservation Representatives

Bernard Ryan, Department of Environment and Conservation

Leanne Reid, Department of Environment and Conservation

Waste Management Association of Australia Representatives

Fran Knowles, WMAA (WA Branch)

Mike Tolson, Mandarie Regional Council

Conference Secretariat

Rebecca Dicker and Nicole Rendulic, Keynote Conferences

What you can expect from this year's Conference

- Access to internal exhibition displays.
- International Keynote Speakers.
- A forum for current trends and issues with open discussion on possible solutions.
- Multiple workshops ranging across the Conference theme.
- Share experience and knowledge with peers on previous achievements and successes.
- Access to tools and strategies to improve corporate environmental performance.
- Understanding of how industry activities impact on the environment and analysing options for improvement.
- Expanding your knowledge of the industry's regulatory framework.
- Networking in an informal setting with your peers in the waste industry.

The Conference website will be updated with the program as it develops—stay updated at <http://www.wasteandrecycle.com.au>

Conference Venue and Fremantle

Easy local parking, one level conferencing, carbon neutral and also the delegate's choice as voted in 2007–2009—too many reasons not to return in 2010 to the Esplanade Hotel in Fremantle!

The Esplanade Hotel is located twenty minutes from the City of Perth, 30–45 minutes from Perth's domestic and international airport terminals, a two-minute walk to the centre of historic, lively Fremantle and a five-minute walk to the nearest beach.

We are excited to welcome the following internationally recognised keynote speakers to present at this year's Conference.

Phillip Russell

Phillip Russell is Head of Wastes Management Services at West Sussex County Council. He is a Fellow of the Chartered Institution of Wastes Management and Director of the National Household Hazardous Waste Forum.

Phill was one of the architects of Project Integra in Hampshire and was Lead Negotiator for the long-term PFI Recycling Contract in West Sussex. Phill has also led on the implementation of the County Council's long-term Material Resource Management Contract which will handle 'non recyclable' household waste.

This arrangement has used a new approach to funding referred to as 'prudential borrowing—hybrid funding'.

Since March this year Phillip has taken up the post of Director of infrastructure in SWAMP2008. This body represents eight local Authorities in Northern Ireland and Phillip is leading the procurement of a major long-term wastes management treatment service to displace landfill.



Peter Gemell

Peter Gemell is a Director of Everything Infrastructure, an Australian-based consultancy specialising in transaction, project procurement and delivery, commercial issue resolution and facilitation.

Following 14 years in senior management for major contractors and developers, Peter became a consultant to provide strategic focussed commercial support to government and the private sector.

Since 1992, Peter has been the lead consultant for government teams in the procurement of over \$20bn in infrastructure, numerous major service and facilities management contracts, led the government repair activities in response to the 1999 Sydney hailstorm and provided commercial and expert advice on numerous projects in Australia and Asia.



Julie Wilkinson

Julie Wilkinson is currently Strategy and Services Manager, Wastes Management Services, West Sussex County Council, England. She has BSc (Hons) in Management Sciences from the University of Manchester Institute of Science and Technology. She has more than 15 years experience in all categories of municipal wastes management for West Sussex County Council.

In particular, she has won national recognition and awards for her work in waste prevention, communications, behaviour change and community engagement.

Julie has successfully delivered the current waste strategy for West Sussex and was instrumental in developing the pioneering public consultation programme that supported the strategy including long standing Community Involvement Groups.



Dr. Juliana Mansvelt

Juliana Mansvelt is a senior lecturer in human geography, in the School of People, Environment and Planning at Massey University, New Zealand. She is author of *Geographies of Consumption* (Sage Publications, 2005) and editor of the *Encyclopedia of Green Consumers* (Sage, due for publication in 2010). She teaches on consumption and globalisation and was awarded a National Tertiary Teaching Award and the New Zealand Geographical Society Award for sustained excellence in 2006. Juliana is a qualitative researcher, and in recent years her research has centred on the consumption practices of older New Zealanders. She is currently a member of two New Zealand Foundation for Research, Science and Technology funded research teams investigating Living Standards of Elders (Massey University) and Elders' interactions with Organisations (Waikato University).



Chris Darwin

Chris Darwin is a great-great-grandson of Charles Darwin. He has a BSc in Psychology and Physical Geography.

Two of his expeditions were world firsts: the first Round Britain Windsurf Expedition and the Social Climbers' expedition to host the World Highest Dinner Party at 6,800 metres; an event marred only by the wine freezing and two of the guests getting hypothermia during dessert. He has written two books and taken the photographs for three others. Chris has also raised over \$1.3 million for charities. His first job was to start the first London bicycle rickshaw company, an industry that is thriving today. He then went into advertising. Since 1991 he has been a canyoning, abseiling and rock climbing guide in the Blue Mountains.

His grandmother gave him some advice early in life, 'If you cannot be first be different.' He took this advice seriously.

Photo courtesy of Gary Medlicott and The Age



Pre-Conference Tours: Tuesday 14 September

Mindarie Regional Council, EnviroGenius and RRC Neerabup Tour

Day tour: 8.30 am–3.30 pm

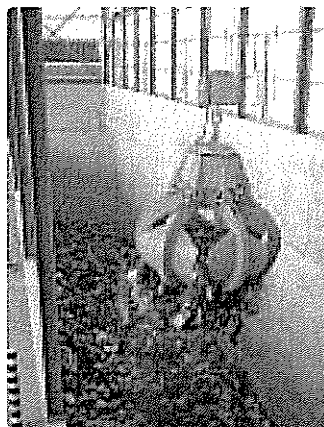
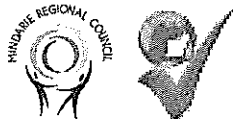
The Mindarie Regional Council (MRC) in Perth's northern corridor receives over 370,000 tonnes of waste each year at its state of the art facilities. Join this half-day tour and see the impressive Tamala Park landfill operation. Included is a visit to the public recycling and HHW collection centre, transfer station and the landfill site itself where you will see the continued development of the landfill pit, management of landfill gas and observe a kill fire demonstration held by EnviroGenius.

The tour then moves onto the Resource Recovery Facility in Neerabup, where household waste is turned into compost. This facility, owned and operated by BioVision 2020 under contract to



the MRC, is expected to reduce the volume of waste sent to the Tamala Park landfill by up to 20% each year. It does this by taking the organic fraction of the waste and turning it into market quality compost.

Sponsored by Mindarie Regional Council and EnviroGenius.



Food Generation: Tour includes Anchor Foods

Half-day afternoon tour: 1.30 pm–5.30 pm

Anchors Away!

Anchor Foods has been operating since 1854, providing food to many generations of Australians. For well over 100 years the port city of Fremantle has been the home of Anchor Foods.



Anchor was a Finalist in the third annual Packaging Action Awards for 2008 and is a signatory to the National Packaging Covenant 2005–2010. The finalist award demonstrates Anchors continued commitment in caring for the environment and reducing its impact wherever possible.

Tour the Anchor facility, sample delightful Anchor products and hear about their actions to reduce waste from the design stage right through their process.

Our Generations Council Tour–

Includes City of Canning and City of South Perth facilities

Half-day afternoon tour: 1.30 pm–5.30 pm

Our Generation: Local Government Transfer Stations

Local Governments manage waste in many different ways, specific to the area they operate in and their 'generation'. As waste services become more regionally based, transfer stations are likely to increase in prevalence.

This tour includes transfer stations and areas with different types of generation and age of transfer station. It will assist Local Government operators, by showing different size, design and operational approaches. The tour includes the City of Canning and South Perth transfer stations.



Pre-Conference Tours and Workshops: Wednesday 15 September

Exclusive Breakfast Workshop

with International Keynote Speakers Phillip Russell and Julie Wilkinson

Two hour morning session: 7.15 am–9.00 am

This unique session will be aimed towards upper management and Chief Executive Officers. It will be a focused discussion conducted by two invited international specialists on the field of Local Government maximisation and management.



Decision-makers on change management and community engagement

with International Keynote Speakers Phillip Russell and Julie Wilkinson

Half-day morning workshop: 9.30 am–12.30 pm

Following on from the breakfast session, this workshop is aimed at all employees within the Local Government sector. It will touch on procurement strategies, leading through policy management and on to community engagement and acceptance in their local communities. Phillip and Julie will discuss the pitfalls and successes that they have encountered in their many endeavours.

Politicians Policies:

'Advocacy, Lobbying and how to engage the masses'

Half-day morning workshop: 8.30 am–12.30 pm

This workshop will focus on politicians, politics and political engagement. For the first part of this workshop, elected politicians (or their representatives) from various political parties have been invited to outline their party's position on waste management issues and engage in a short question and answer session with participants.

Advocacy and engagement are a part of our democratic processes but it can often be hard for those in the waste management industry to know how to effectively engage with Government. Napoleon Bonaparte said 'ten people who speak make more noise than ten thousand who are silent'. The second part of the workshop will assist you with making the right noise in the right places.

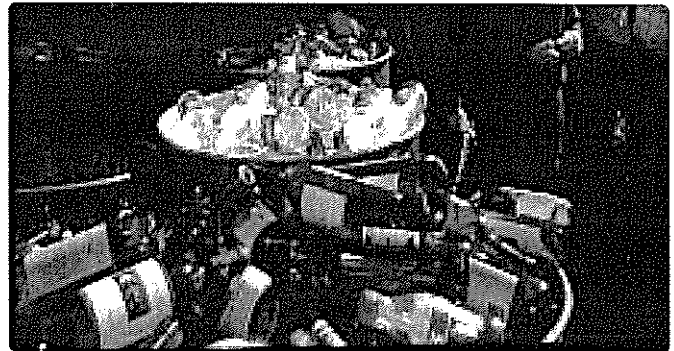
Glass Plant Tour

Half-day tour: 8.30 am–12.30 pm OR 1.30 pm–5.30 pm

The Glass Tour comprises a visit to Colmax's newly established, fully-integrated glass processing plant in Kewdale.

On the tour you will see

- Automatic colour sorting;
- Beneficiation;
- MRF fines processing and super fine grinding.



The plant is capable of processing up to 40,000 tonnes of glass per annum, with less than 5% waste. Colmax operations interstate currently achieve a rate of 2% waste (virtually all non-glass), and we strive for zero glass waste.

Landfill Gas Technologies

Half-day morning tour: 8.30 am–12.30 pm

Landfill Gas and Power Pty Ltd (LGP) has been destroying landfill gas and generating renewable electricity from two nearby closed landfills at Kalamunda on behalf of the Shire of Kalamunda since 1996.



The volume of landfill gas from the two closed landfills has been steadily declining since closure and recently commercial electricity generation ceased.

LGP has installed a state-of-the-art flare at the site to continue destroying future landfill gas created and to meet the Shire's on-going commitment to minimise the release of landfill gas from the two sites.

Pre-Conference Tours and Workshops: Wednesday 15 September

Planning and Responding to the Unexpected: Contingency Planning Workshop

Half-day afternoon workshop: 1.30 pm–5.30 pm

The storm event in Perth in March of this year raised the profile of waste management as an essential service, particularly to assist in clean-up operations. This event was a one-in-30 (1:30) year storm, however with the threat of climate change and the potential increase in extreme weather events and fires, such events are only likely to increase.

During this workshop, we will hear from FESA who will give an overview of the storm event in March and the process which is followed in the case of such an event. Funding for clean-up will be outlined and suggestions for future approaches workshopped. Local Governments and Regional Councils will give an overview of their response tactics, challenges and their internal structures and planning for emergency management. The importance of the whole waste management industry in responding to emergency situations will be considered. Keynote Speaker Peter Gemell will discuss his experiences with emergency management, including the implications of the Sydney hailstorm.

This workshop offers the opportunity to resolve what structures and processes are needed to ensure quick and efficient responses to any future natural disasters or emergency situations and to hear from other practitioners and the various spheres of government about their operations, expectations and understanding of contingency planning and emergency management.

Generating a Change: Waste Educators

Half-day afternoon workshop: 1.30 pm–5.30 pm

The consultation on the State Waste Strategy showed the high profile waste education has and its importance for managing waste effectively. As Western Australia's population grows and changes and waste management solutions alter, effective education will be essential to reduce waste.



This workshop will look at the past, present and future for waste education. You will have the opportunity to hear from local and international experts on education (and waste education), network with your peers and provide input into the state's solutions for generating a change.

Fruits of the Vine Winery Tour

Half-day afternoon tour: 1.30 pm–5.30 pm

The Sandalford Winery staff will present a 'behind the scenes' tour of the operational winery, including wastewater treatment and recycling processes.



Following the tour, Sandalford Cellar staff will conduct a wine tasting, but this is no ordinary tasting, we go back to basics and teach how to evaluate wine. Guests go through all the assessment points, of colour, nose and palate. This concludes with a tasting of an aged fortified wine straight from the oak barrel.

Next Generation of Construction and Demolition Waste Recycling

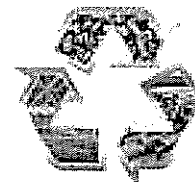
Half-day afternoon tour: 1.30 pm–5.30 pm

This tour will showcase the developments that the construction and demolition waste recycling industry have made to meet the high demands of the user for both product quality and supply consistency.

All Earth Group is leading the next generation of high quality producers with their progressive sorting and recycling facility.

The tour will also include a presentation and overview of Recycling Works, a toolkit for the commercial construction industry in Western Australia. This Toolkit offers you the opportunity to understand how to easily include recycling in construction site operations.

Recycling Works was developed by Encycle Consulting and was funded by the Waste Authority and Encycle.



General Information for Delegates

Conference Secretariat



Keynote Conferences

Suite 36, 375 Hay Street, Subiaco WA 6008

Tel: (08) 9382 3799

Fax: (08) 9380 4006

General enquiries email: keynote@keynotewa.com

Registration enquiries email: reception@keynotewa.com

Conference website: www.wasteandrecycle.com.au

Confirmation of Registration

You will be sent a confirmation letter acknowledging your registration and associated requirements in accordance with your registration form. You will not receive any further notice before the Conference. You will receive the final program and list of delegates upon arrival at the Conference.

Cancellations and Refunds

Cancellations of registration must be made in writing and forwarded to the Conference Secretariat.

The cancellation policy for the conference is:

- A fee of \$150 will apply to all cancellations received in writing before 30 June 2010.
- A fee of \$300 will apply to all cancellations received in writing before 13 August 2010.
- No refund will be made after the 13 August 2010.

All refunds will be paid after the conclusion of the Conference.

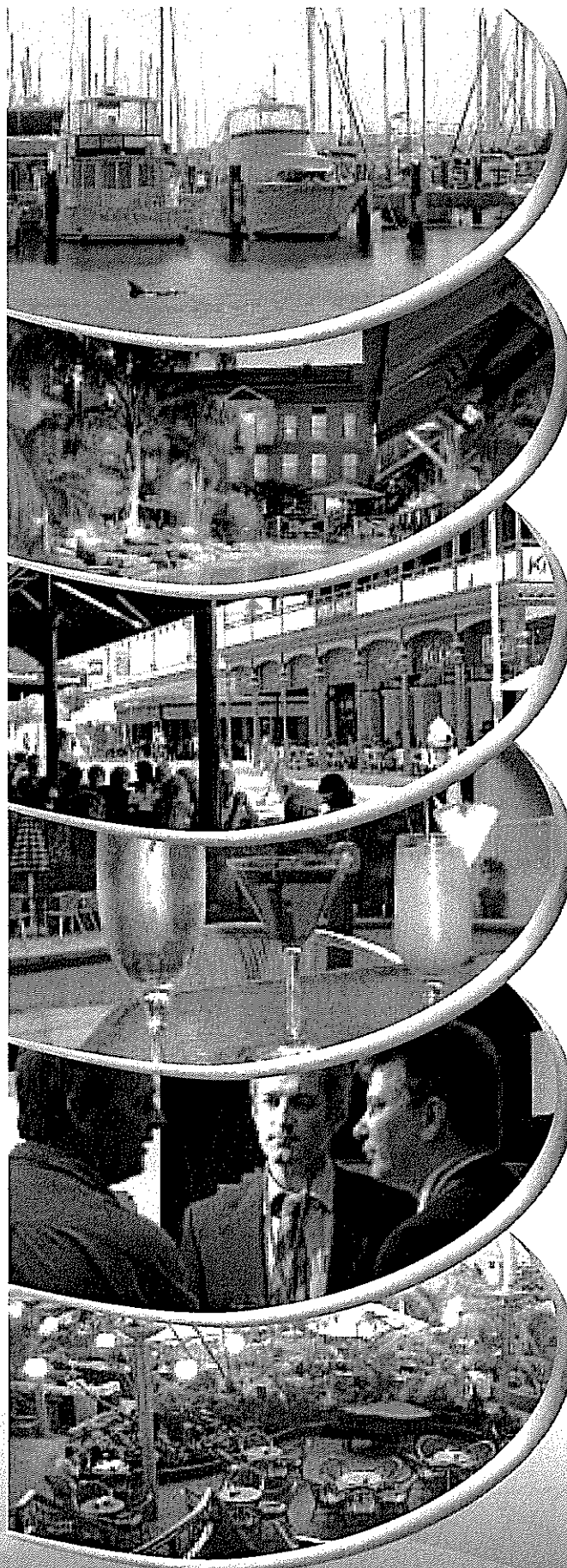
No refund will be given for non-attendance at the event

- As an alternative to cancellation, your registration may be transferred to another person without penalty.
- The organisers must be advised of the transfer in writing by 13 August 2010.

Please note: all cancellations will be acknowledged by the Conference Secretariat by return email. Should you not have received this acknowledgement within 5 working days please contact the office on (08) 9382 3799.

Disclaimer



The information contained within this booklet is correct at the time of publication. Keynote Conferences, the Conference Organising Committee and Host Organisations reserve the right to alter or delete items from the program or alter costs. The above mentioned shall not be held liable for any costs or damage arising from any action based on the information contained herein.



Preliminary Program: Tuesday 14 September

8.00 am	Registration		
8.30 am	Mindarie Regional Council, EnviroGenius and RRC Neerabup Tour		
12.30 pm – 1.30 pm	8.30 am – 3.30 pm Sponsored by MRC and EnviroGenius	Lunch in the Atrium	
1.30 pm		Food Generation: Tour includes Anchor Foods 1.30 pm – 5.30 pm	Our Generations Council Tour City of Canning and City of South Perth facilities 1.30 pm – 5.30 pm
3.30 pm	Return to the Esplanade Hotel		
5.30 pm		Return to the Esplanade Hotel	Return to the Esplanade Hotel

Preliminary Program: Wednesday 15 September


6.45 am	Breakfast Registration				
7.15 am – 9.00 am	Exclusive Breakfast Workshop for CEOs on Local Government Management and Maximisation with two International Keynote Presenters				
8.00 am	Day Registration				
8.30 am	Landfill Gas Technologies	Glass Plant Tour	Politicians Policies:	Decision-makers on change management and community engagement with two international Keynote Presenters	
9.30 am	Tour 8.30 am – 12.30 pm Sponsored by Landfill Power and Gas	8.30 am – 12.30 pm	'Advocacy, Lobbying and how to engage the masses' 8.30 am – 12.30 pm		
12.30 pm	Lunch amongst the Trade Exhibition				
1.30 pm	Glass Plant Tour 1.30 pm – 5.30 pm	Fruits of the Vine Winery Tour 1.30 pm – 5.30 pm	Next Generation of Construction and Demolition Waste Recycling Tour 1.30 pm – 5.30 pm Sponsored by AllEarth Group	Generating a Change: Waste Educators 1.30 pm – 5.30 pm	Planning and Responding to the Unexpected: Contingency Planning: Workshop 1.30 pm – 5.30 pm
5.30 pm	<div>Waste Authority Awards and Welcome Reception Pleiades Room Sponsored by</div> <div> Waste Authority</div> <div></div>				
7.00 pm	Close				



Preliminary Program: Thursday 16 September (continued)

8.00 am	Registration		
8.25 am	Housekeeping		
8.30 am	Welcome To Country (TBC)		
8.35 am	Official Opening by the Honourable Donna Faragher MLC, Office of the Minister for the Environment; Youth		
8.45 pm	Introduction of Friday's Keynote Speakers: Chris Darwin, Phillip Russell and Julie Wilkinson		
9.00 am	 Keynote Address: Peter Gemell Director, Everything Infrastructure, Australia		
9.45 am	 Keynote Address: Juliana Mansvelt Senior Lecturer, School of People, Environment and Planning, Massey University, New Zealand		
10.30 am	Morning Tea amongst the Trade Exhibition		
Stream	Concurrent 1: Orion Room Alternative Waste Treatment	Concurrent 2: Pleiades Room Planning Infrastructure & Management	Concurrent 3: Admiralty Gulf Room Communications and Community
11.00 am	Paul MacBride Transpacific Cleanaway <i>Selecting the Right AWT Technology</i>	Phillip Russell Keynote Speaker <i>Potential Carbon Assessments for Waste Management</i>	Tania Wells Eastern Metropolitan Regional Council <i>Creating a Generation of Battery Recyclers</i>
11.30 am	Tim Youé Southern Metropolitan Regional Council <i>A New Generation of Closed Loop Composting from AWT</i>	Erin Fuery Western Australian Local Government Association <i>Is Waste Management an 'Essential Service'?</i>	Catherine Doran Southern Metropolitan Regional Council <i>Communicating the Waste Hierarchy, How Does Western Australia Measure Up?</i>
12.00 pm	Giles Perryman ASK Waste Management <i>The Development of AWT Guidelines – A Summary of the WMAA Project</i>	Stuart McAll FORC <i>Delivery of Essential MSW Infrastructure</i>	Trish McGee Packaging Stewardship Forum of the Australian Food and Grocery Council <i>PSF Expanding Access to 'Away from Home' Recycling in Western Australia</i>
12.30 pm	Lunch amongst the Trade Exhibition During Lunch Session: 12.40 pm–1.20 pm Landfill Working Group Meeting – <i>What's Hot, What's Not</i> in the Admiralty Gulf Room		
Stream	Concurrent 4: Orion Room Construction and Demolition	Concurrent 5: Pleiades Room Miscellaneous	Concurrent 6: Admiralty Gulf Room Products and Services
1.30 pm	Jenny Campbell Encycle <i>Recycling Works: A toolkit for the commercial construction industry in WA</i>	Adam Johnson Western Metropolitan Regional Council <i>Waste Management on a Human Scale</i>	1.30 pm: Neil Kirkness Waste Refinery Australia Project Association Incorporated <i>A Waste Refinery Project</i>
2.00 pm	Binh Vuong and Bob Andrews Swinburne University of Technology <i>On the Development of Specifications for Recycled Materials for Pavement Applications</i>	Michael Voros Freehills <i>Carrot and/or Stick? The Future of Climate Change Regulation in Australia</i>	1.54 pm: Peter Gray BT Equipment <i>Correct Selection and Employment of Heavy Plant at a Landfill Site</i>
2.30 pm	Heidi Dauth & Paul Tarzia C&D Working Group <i>Levy Increase and Effects</i>	Speaker TBC	2.18 pm: Chris Griffin Veolia <i>Fernview Landfill Approval Process</i>
3.00 pm	Sue Robson Earthcare Recycling Pty Ltd <i>Waste Management, Minimisation and Use of Recycled Material in a Brown Fields Residential Land Development Site, Fremantle, WA</i>	Paul Hardisty Waste Authority <i>The Environmental, Social and Economic Value of Waste Avoidance and Recycling</i>	2.42 pm: Eric Paulsen DKSH <i>New Opportunities in Sensor Based Sorting Technologies. From Cleaning of Compost to Waste-To-Energy</i>
3.30 pm	Afternoon Tea amongst the Trade Exhibition		
			3.06 pm: Jason Pugh New Energy Corporation <i>Waste to Gas</i>

Preliminary Program: Thursday 16 September (continued)

Stream	Concurrent 7: Orion Room Litter	Concurrent 8: Pleiades Room Landfill	Concurrent 9: Admiralty Gulf Room Generations
4.00 pm	Speaker TBC	John Buckley Geofabrics Australasia <i>Geosynthetic Clay Liners – Is the Key Component Being Overlooked?</i>	Bronwyn Neville Sodexo <i>Consumerism and Generation Y</i>
4.30 pm	Simone Cunningham KESAB Environmental Solutions Get Wasted: Waste Education Resources for Schools and Councils	Peter Gemell Keynote Speaker <i>Title to be confirmed</i>	Chantelle Cummins Department of Environment and Conservation <i>Australian Packaging Covenant – A Decade of Learning. So Where to From Here?</i>
5.00 pm	Jennie Anderton Keep Australia Beautiful <i>Using New Legislation for Combating Illegal Dumping – What You Need to Know</i>	John Jackson Cardno <i>EU Landfill Directive – Approaches for Compliance Adopted in the UK</i>	Brendan Doherty Southern Metropolitan Regional Council <i>The Second Wave – Exceeding 90% Resource Recovery</i>
5.30 pm	Conference Day Concludes		
5.30 pm	Poolside Tropical Cocktail Function at the Outdoor Resort Pool Sponsored by 		
7.30 pm	Close		

Gold Sponsor



Waste Authority



Silver Sponsor



Poolside Cocktail Function Sponsor



Cappuccino Stall Sponsor



Preliminary Program: Friday 17 September

8.00 am	Registration		
8.30 am	Housekeeping		
8.40 am		Keynote Address: Chris Darwin Great-great-grandson of Charles Darwin. BSc in Psychology and Physical Geography	
9.25 am		Keynote Address: Phillip Russell Head of Wastes Management Services, West Sussex County Council, England	
10.05 am		Keynote Address: Julie Wilkinson Strategy and Services Manager, Wastes Management Services, West Sussex County Council, England	
10.35 am	Morning Tea amongst the Trade Exhibition		
Stream	Concurrent 10: Orion Room Waste 2 Energy/Measurement	Concurrent 11: Pleiades Room Reporting	Concurrent 12: Admiralty Gulf Room Generations
11.00 am	Juliana Mansvelt Keynote Speaker <i>Title to be confirmed</i>	Val Southam WMAA National <i>Your Association working for you and your business</i>	Speaker TBC
11.30 am	Pablo Perez-Reigosa Coffey Environments Pty Ltd <i>Energy from waste across Europe. Current statistics and Trends</i>	Bruce Bowman WMAA WA c/- Bowman & Associates Pty Ltd <i>WA Branch of the Waste Management Association and what it does</i>	Speaker TBC
12.00 pm	Peter Dyson Moltoni Energy <i>Waste to Energy: A Waste Issue or an Energy Issue?</i>	David Reid Golder Associates Pty Ltd <i>Where To With My C&I Waste?</i>	Chris Darwin Keynote Speaker <i>Title to be confirmed</i>
12.30 pm	Lunch amongst the Trade Exhibition		
Stream	Concurrent 13: Orion Room Contract and Change Management	Concurrent 14: Pleiades Room Rural and Remote	Concurrent 15: Admiralty Gulf Room Landfill
1.30 pm	Julie Wilkinson Keynote Speaker <i>The Drivers Behind Change, Procurement, Delivery Touching On The Political Interface Using the Ten Commandments</i>	Anne Prince APC Environmental Management <i>Managing Waste in Remote and Indigenous Communities</i>	Graeme Alford Landfill Gas & Power <i>CPRS and Landfill Methane – Practical Solutions</i>
2.00 pm	Leo Gallop Freehills <i>Alliancing and Waste Projects – An Alternative Project Delivery Model</i>	Giles Perryman ASK Waste Management <i>Regional Recycling and Disposal -- How Much Does It Cost?</i>	Alyssa Baron GHD <i>'Pressure' Builds on Development Plans</i>
2.30 pm	Afternoon Tea amongst the Trade Exhibition		
3.00 pm	Our Generation: How Does It Measure Up? Keynote and Invited Speaker Panel		
3.45 pm	Conference Wrap and Prize Draws		
4.00 pm	Conference Concludes		
7.30 pm	Conference Dinner: Secret Agents and Spies		
Midnight	Close		

Please note it is essential for all attendees to send a completed registration form together with payment of registration fees. All prices include GST.

Registration Types	Entitlements	Early Registration by 30 June <small>Prices are in Australian Dollars and include 10% GST</small>	Late Registration after 30 June <small>Prices are in Australian Dollars and include 10% GST</small>
Option 1	Access to the MRC day tour on Tuesday only.	\$250.00	\$250.00
Option 2	Access to a single half-day afternoon tour on Tuesday only.	\$125.00	\$125.00
Option 3	Wednesday Exclusive Breakfast Workshop on Local Government Management and Maximisation with two International Presenters.	\$100.00	\$100.00
Option 4	Access to all sessions on Wednesday and the Trade Exhibition. Does not include Breakfast Workshop.	\$250.00	\$250.00
Option 5	Access to a single half day tour or workshop selected for Wednesday. Does not include Breakfast Workshop.	\$150.00	\$150.00
Option 6	Access to all sessions on Wednesday, Thursday and Friday , the Trade Exhibition, one ticket to each of the Poolside Cocktail, Conference Dinner and the Waste Authority Awards Function, plus a Conference Satchel and Conference Proceedings. Does not include Breakfast Workshop on Wednesday.	\$1,100.00	\$1,210.00
Option 7	Access to all sessions on Thursday and Friday , the Trade Exhibition, one ticket to each of the Poolside Cocktail and Conference Dinner, plus a Conference Satchel and Conference Proceedings.	\$990.00	\$1,100.00
Option 8	Access to all sessions on Thursday, the Trade Exhibition and a Conference Satchel. Does not include social functions.	\$485.00	\$485.00
Option 9	Access to all sessions on Friday, the Trade Exhibition and a Conference Satchel. Does not include social functions.	\$485.00	\$485.00

Registration and Payment

Payment of fees **must** accompany all registration forms. Registrations will not be processed until payment is received.

Registration and payment can be made by the following methods:

- complete and submit the online registration form or
- complete the hard copy registration form and fax to (+61 8) 9380 4006, or post to the Conference Secretariat, Keynote Conferences, Suite 36, 375 Hay Street, Subiaco Mews, Subiaco, WA 6008

Important note: To be entitled to an early registration rate you are required to submit your completed registration form along with the required payment to the Conference Secretariat no later 30 June 2010. After this date Full Registration fees will be applicable.

Carbon Neutral Registration



The Waste & Recycle 2010 Conference is once again working toward being a carbon neutral event. The Conference will purchase Greenhouse Friendly™ approved carbon offsets to counter the carbon emissions that have been produced by the event this year, as well as, taking various measures to reduce its environmental impact.

The Greenhouse Friendly™ carbon offsets will be provided by the Southern Metropolitan Regional Council.

Delegate emissions have been estimated. We wish to encourage each attendee to contribute by offsetting the carbon emissions generated by their attendance. All monies generated by this section of the registration form will go directly to offsetting emissions.

All registrants that participate will also be recognised as a carbon neutral delegate on their name badge. Organisations will also be recognised via a list in both the Conference Proceedings and the Program for contributing to this offset program.

Cost per attendee to offset their carbon emissions is \$20.00 inclusive of GST.

Waste Authority Awards Event

Wednesday 15 September, 5.30–7.00 pm

Sponsored by



Waste Authority



Venue: Pleiades Room and the Trade Exhibition, The Esplanade Hotel

Dress: Office Attire

Cost: Included in Registration Options 6 & 7. Additional Tickets: \$65 incl. GST

New Awards to Recognise Waste Reduction

The Waste Authority launch their new Waste Awards at this year's Conference to recognise the efforts of industry, local government and the community in reducing waste and progressing the Authority's objectives. Each of the five normal categories rewards the three best entrants and requires nominations. A special Recognition of Excellence category may also be announced if the panel identifies a worthy recipient.

The five categories are Waste Reduction & Resource Recovery Initiative; Community Recycling Initiative; Local Government Waste Reduction Initiative; Waste Wise Acknowledged School For Creativity and Innovation; and Waste Champion (Individual or Organisation).

Application forms will be available shortly at www.zerowastewa.com.au

Poolside Tropical Cocktail Function

Thursday 16 September, 5.30–7.00 pm

Sponsored by



MacDonald Johnston

Venue: The Resort Pool Decking Area, The Esplanade Hotel

Dress: Smart Casual

Cost: Included in Registration Options 6 & 7. Additional Tickets: \$77 incl. GST

You can't come to Fremantle and not taste its fresh produce. Barbeques with fresh seafood sizzling, tropical cocktails to tingle your taste buds and plenty of good company—an event not to be missed!

Conference Dinner: Secret Agents and Spies

Friday 17 September, 7.30 pm to late

Venue: The Orion and Pleiades Rooms, The Esplanade Hotel

Dress: Black tie or appropriate costume: Go-Go-Gadget outfit, 'Get Smart' disguise, Bond black tie or something inconspicuous!

Cost: Included in Registration Options 6 & 7. Additional Tickets: \$99 incl. GST

Last year saw the pirates converge on the Conference for dinner. After much plundering, all pirates left with pockets of gems and doubloons... This year, go undercover and join our Secret Agents and Spies!

Are you Bond, Inspector Gadget, Maxwell Smart, Sherlock Holmes (or Watson), Magnum PI, Miss Money Penny, Solitaire, one of Charlie's Angels? Come dressed in your best Secret Agent or Spy costumes.

The Esplanade Hotel

★★★★☆

Cnr Marine Terrace and Essex Street, Fremantle

Single/Twin/Double room: \$218.00 per night

Breakfasts from \$30.50, Valet parking \$25.00

The Conference venue boasts balconies with every room, room service, multiple restaurants, gymnasium, pools—and best of all it is a short walk down to the Conference session rooms.

Tradewinds Hotel

★★★

59 Canning Highway, East Fremantle

Studio apartment: \$195.00 per night
(breakfast additional)

The Tradewinds Hotel is located on the sparkling Swan River, offering amazing river views and is just 7 minutes to the heart of Fremantle. For those who like morning exercise it is approximately a 20 minute walk to the Esplanade Hotel.

Quest Harbour Village

★★★★☆

Mews Road, Challenger Harbour, Fremantle

One Bedroom Apartment: \$243.00 per night

Two Bedroom Apartment overlooking
Fishing Boat Harbour: \$275.00 per night

Quest Harbour Village offers quality serviced apartments with panoramic ocean or harbour views. Each apartment features a fully equipped kitchen and laundry facilities, separate living areas, Foxtel, in-house movies and high-speed broadband internet access.

Cancellation of Accommodation

Accommodation cancelled may incur fees which are decided upon by the venue. Please contact the Conference Secretariat should you wish to cancel any accommodation and we will try on your behalf to have any such cancellation fee waived.

Tourist Information

Should you wish to extend your stay to include visiting many of Western Australia's many breathtaking places please visit the below websites for additional information:

Transperth for bus and train information:

www.transperth.wa.gov.au

Free transport in Fremantle:

<http://www.fremantle.wa.gov.au/news/html/freostar.cfm>

Fremantle Cat Bus:

http://www.freofocus.com/gettingaround/html/cat_bus.cfm

Everything you need to know about WA:

www.westernaustralia.net

What's On in WA:

www.whatson.com.au

Whale watching tours:

www.oceaniccruires.com.au/whale.html#whale

Kings Park Wildflower Festival wildflowers:

www.westernaustralia.com/en/Travel/Holiday+Experiences/Forests+and+Flowers/Wildflowers.htm

Margaret River Region and South West Region:

www.australiassouthwest.com

Rottneest: www.rottnestisland.com

Swan Valley: www.svtours.com.au

Broome: www.broomevisitorcentre.com.au



Waste & Recycle 2010 Conference 90

Registration Form

14–17 September 2010
The Convention Centre, The Esplanade Hotel
Fremantle, Western Australia

OFFICIAL USE ONLY

DELEGATE INFORMATION Please Print Clearly

Surname: Title: First Name:
 Name for Badge:
 Organisation: Position:
 Postal Address:
 State: Postcode:
 Tel: (.....) Fax: (.....) Mobile:
 Email: Please tick box if you are a presenter at the Conference ☐

SPECIAL REQUIREMENTS

Please advise of any special dietary or access requirements:

MEMBERSHIP/ASSOCIATION

Please indicate which of the below organisations you are affiliated with (more than one organisation can be selected if required):

- ☐ Department of Environment and Conservation ☐ Waste Management Association of Australia – WMAA Membership No:
☐ Western Australian Local Government Association ☐ None of the above

HOW DID YOU HEAR ABOUT THE CONFERENCE?

- ☐ Direct mail ☐ Waste Management Association of Australia Distribution
☐ Direct email ☐ Conference website
☐ Department of Environment and Conservation Distribution ☐ Word of mouth
☐ Western Australian Local Government Association Distribution

CONFERENCE REGISTRATION All prices include GST. Early registration by 30 June 2010.

	Early Regn	Late Regn	
<input type="checkbox"/> OPTION 1: MRC day tour on Tuesday only.	\$250.00	\$250.00	\$
<input type="checkbox"/> OPTION 2: One half-day afternoon tour on Tuesday only.	\$125.00	\$125.00	\$
<input type="checkbox"/> OPTION 3: Wednesday Exclusive Breakfast Workshop on local government management and maximisation with two International Keynote Speakers.	\$100.00	\$100.00	\$
<input type="checkbox"/> OPTION 4: All sessions on Wednesday only plus Trade Exhibition. (Does not include Breakfast Workshop.)	\$250.00	\$250.00	\$
<input type="checkbox"/> OPTION 5: One half-day tour or workshop on Wednesday only. (Does not include Breakfast Workshop.)	\$150.00	\$150.00	\$
<input type="checkbox"/> OPTION 6: All sessions on Wednesday, Thursday and Friday plus Trade Exhibition, one ticket to each of Poolside Tropical Cocktail Function, Conference Dinner and Waste Authority Awards Function, plus a Conference Satchel and Conference Proceedings. (Does not include Breakfast Workshop on Wednesday.)	\$1100.00	\$1210.00	\$
<input type="checkbox"/> OPTION 7: All sessions on Thursday and Friday only plus Trade Exhibition, one ticket to each of Poolside Tropical Cocktail Function and Conference Dinner, plus a Conference Satchel and Conference Proceedings.	\$990.00	\$1100.00	\$
<input type="checkbox"/> OPTION 8: All sessions on Thursday only plus Trade Exhibition and a Conference Satchel. (Does not include social functions.)	\$485.00	\$485.00	\$
<input type="checkbox"/> OPTION 9: All sessions on Friday only plus Trade Exhibition and a Conference Satchel. (Does not include social functions.)	\$485.00	\$485.00	\$

PAYMENT A: \$

CARBON NEUTRAL

- ☐ I would like to contribute to offsetting the carbon emissions generated by my attendance at the Conference at \$20.00 incl. GST.
☐ I do not wish to participate.

PAYMENT B: \$

continued over ...

PRE-CONFERENCE SESSIONS: Please tick the Complimentary Pre-Conference selections applicable to your Registration Option.**TUESDAY 14TH SEPTEMBER**☐ I am not attending on Tuesday.**Registration Options 1 and 2: Option 1 MRC day tour only; Option 2 one half-day afternoon tour only.**

<input type="checkbox"/> Mindarie Regional Council, EnviroGenius and RRC Neerabup Tour	8.30 am–3.30 pm	Day Tour
<input type="checkbox"/> Food Generation Tour (includes Anchor Foods): Anchors Away!	1.30 pm–5.30 pm	Afternoon Tour
<input type="checkbox"/> Our Generations Council Tour: Local Government Transfer Stations	1.30 pm–5.30 pm	Afternoon Tour

WEDNESDAY 15TH SEPTEMBER☐ I am not attending on Wednesday.**Registration Option 3**

<input type="checkbox"/> Exclusive Breakfast Meeting with two International Keynote Speakers	7.15 am–9.00 pm	Breakfast session
----------------------------------------------------------------------------------------------	-----------------	-------------------

Registration Options 4, 5 and 6: Options 4 and 6 two tours/workshops (one morning and one afternoon); Option 5 one tour/workshop only.

<input type="checkbox"/> Decision-makers on change management and community engagement	9.30 am–12.30 pm	Morning Half-day Workshop
<input type="checkbox"/> Politicians Policies: Advocacy, Lobbying and how to engage the masses	8.30 am–12.30 pm	Morning Half-day Workshop
<input type="checkbox"/> Glass Plant Tour	8.30 am–12.30 pm	Morning Half-day Tour
<input type="checkbox"/> Landfill Gas Technologies	8.30 am–12.30 pm	Morning Half-day Tour
<input type="checkbox"/> Planning and Responding to the Unexpected: Contingency Planning Workshop	1.30 pm–5.30 pm	Afternoon Half-day Workshop
<input type="checkbox"/> Generating a Change: Waste Educators	1.30 pm–5.30 pm	Afternoon Half-day Workshop
<input type="checkbox"/> Fruits of the Vine Winery Tour	1.30 pm–5.30 pm	Afternoon Half-day Tour
<input type="checkbox"/> Glass Plant Tour	1.30 pm–5.30 pm	Afternoon Half-day Tour
<input type="checkbox"/> A New Generation of Construction and Demolition (C&D)	1.30 pm–5.30 pm	Afternoon Half-day Tour

SOCIAL PROGRAM**WASTE AUTHORITY AWARDS EVENT – WEDNESDAY 15TH SEPTEMBER, 5.30 pm–7.30 pm** Sponsored by Waste Authority

One ticket is included in Registration Option 6. Please indicate if you wish to attend.

YES / NO

Cost for additional tickets is \$65.00 incl. GST per person. Number of additional tickets required ☐ x \$65.00 incl. GST each. \$**POOLSIDE TROPICAL COCKTAIL FUNCTION – THURSDAY 16TH SEPTEMBER, 5.30 pm–7.30 pm** Sponsored by MacDonald Johnston

One ticket is included in Registration Options 6 and 7. Please indicate if you wish to attend.

YES / NO

Cost for additional tickets is \$77.00 incl. GST per person. Number of additional tickets required ☐ x \$77.00 incl. GST each. \$**CONFERENCE DINNER – FRIDAY 17TH SEPTEMBER, 7.30 pm to late**

One ticket is included in Registration Options 6 and 7. Please indicate if you wish to attend.

YES / NO

Cost for additional tickets is \$99.00 incl. GST per person. Number of additional tickets required ☐ x \$99.00 incl. GST each. \$**PAYMENT C:** \$**PAYMENT SUMMARY****PAYMENT A:** Conference Registration \$**PAYMENT B:** Carbon Neutral \$**PAYMENT C:** Social Program \$**TOTAL:** \$**PAYMENT METHOD****CHEQUE:** Cheques should be made out to 'Waste & Recycle 2010 Conference' and mailed with this Registration Form to:

Waste & Recycle 2010 Conference, c/- Keynote Conferences, Suite 36, 375 Hay Street, Subiaco Mews, Subiaco, Western Australia 6008

Tel: (08) 9382 3799 Fax: (08) 9380 4006 Email: keynote@keynotewa.com

CREDIT CARD: Please complete and either mail to the above address or fax this Registration Form to Keynote Conferences on (08) 9380 4006.

I hereby authorise for the payment of the above indicated items including GST for the delegate indicated overleaf to be deducted from my credit card.

Please charge my: ☐ MasterCard ☐ Visa ☐ American Express Card No:

Expiry Date: / Card Holder Name: Card Holder Signature:

ACCOMMODATION All prices include GST. All prices are on a per room, per night basis.

Check In Date: Check Out Date: Estimated Time of Arrival:

Unless otherwise specified, the check-in times for all rooms is 2.00 pm – 3.00 pm and the departure times are 10.00 am – 11.00 am at all the hotels listed below.

Earlier arrival or later departure times may incur an additional night's charge.

The Esplanade Hotel	<input type="checkbox"/> Single Room: \$218.00	<input type="checkbox"/> Twin Room: \$218.00	<input type="checkbox"/> Double Room: \$218.00
The Tradewinds Hotel	<input type="checkbox"/> Studio Apartment: \$195.00		
Quest Harbour Village	<input type="checkbox"/> One Bedroom Apartment: \$243.00	<input type="checkbox"/> Two Bedroom Apartment overlooking Fishing Boat Harbour: \$275.00	

I have made arrangements to share with:

Please note: Accommodation bookings and preferences are on a first come, first served basis. The Conference Secretariat will do their utmost to meet your requests.

A credit card number is required with all requests for accommodation to secure your booking. The card will not be processed by the Conference or

associated Conference Secretariat but be passed on to the relevant hotel who will hold the credit card details and process them once you have arrived.

Alternatively, the card will be processed should the accommodation room be cancelled within one month of the event. Any outstanding monies owing to

your accommodation stay must be settled between yourself and the hotel upon your departure.

Please supply your Credit Card details to secure your accommodation booking:Please charge my: ☐ MasterCard ☐ Visa ☐ American Express Card No:

Expiry Date: / Card Holder Name: Card Holder Signature:

EASTERN METROPOLITAN REGIONAL COUNCIL

CONFERENCE ASSESSMENT FORM

CONFERENCE DETAILS: WASTE & RECYCLE 2010 CONFERENCE.

CONFERENCE ORGANISING BODY: WALGA/WMAA /DEC/ACT NOW.

LOCATION/ DATE: The Esplanade Hotel, Fremantle WA, 14-17 September 2010.

THEME: "Our Generation: How does it measure up?"

ESTIMATED COST/ PERSON: \$1,210

ESTIMATED TOTAL COST: _____ BUDGET AVAILABLE: _____

ASSESSMENT CRITERIA	FACTOR		
	LOW (1)	MED (2)	HIGH (3)
Current/ Future Direction			X
Council Objective			X
Topical/ Relevant		X	
Business Objective		X	
Historic/ Expected Attendance			X
* Other Sources of Information		X	
Content Similarity		X	
TOTAL			$\frac{17}{21}$

* Low score means high availability of data.

Conference Report Required? (✓) Y N
X □

Recommendation: _____ That Councillors and Officers attend.

Prepared By: Steve Fitzpatrick Manager Project Development

Chief Executive Officer: _____



9.3 RESOURCE RECOVERY FACILITY - PROGRESS REPORT

REFERENCE: COMMITTEES-11104

PURPOSE OF REPORT

To update Council on the progress of the Resource Recovery Facility (RRF) project.

KEY ISSUES AND RECOMMENDATION(S)

- The EPA referral letter and supporting information on the proposed RRF has been prepared by Cardno and lodged with the Office of the EPA on 29 June 2010.
- Cardno have been progressing a study on the preferred location at Red Hill Waste Management Facility.
- The Community Taskforce information pack has been prepared and nominations from community members will be opened on 28 June, closing 30 July.
- Doorknocking in the vicinity of Red Hill Waste Management Facility is underway to notify residents of the proposed RRF and to inform them of the community taskforce nomination process.
- Further work is being done on the financial model with Cardno and consultant Terry Ord.
- For the purpose of responding to community and media enquiries and general councillor information it is proposed to state the indicative capital cost range for the RRF as between \$50 million and \$150 million and the additional cost per household per year as between \$20 and \$60 compared to landfill.
- Follow up with Ms Robin Davidov from North East Maryland Waste Disposal Authority has occurred and useful information has been provided.

Recommendation(s)

That the report be received.

SOURCE OF REPORT

Manager Project Development

BACKGROUND

On 30 April 2009, Council resolved to proceed with the Expression of Interest process.

At the 27 August 2009 meeting of Council it was resolved:

- "1. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE LISTED AS ACCEPTABLE TENDERERS:*
 - A. ENERGOS AS;*
 - B. EVERGREEN ENERGY CORPORATION PTY LTD;*
 - C. GRD MINPROC LIMITED;*
 - D. MOLTONI ENERGY PTY LTD;*
 - E. SITA ENVIRONMENTAL SOLUTIONS;*
 - F. TRANSPACIFIC CLEANAWAY LIMITED; AND*
 - G. WSN ENVIRONMENTAL SOLUTIONS.*
- 2. THE FOLLOWING RESPONDENTS TO THE EXPRESSION OF INTEREST ARE NOT LISTED AS ACCEPTABLE TENDERERS:*
 - A. ANAECO LIMITED; AND*
 - B. THIESS SERVICES PTY LTD.*



Item 9.3 continued

3. *THE RESPONDENTS TO EXPRESSION OF INTEREST 2009-10 BE ADVISED OF THE OUTCOME OF THE ASSESSMENT.*
4. *THE ATTACHMENT REMAINS CONFIDENTIAL AND BE CERTIFIED BY THE ACTING CHIEF EXECUTIVE OFFICER AND THE EMRC CHAIRMAN.*
5. *THE TENDER EVALUATION COMMITTEE BE ACKNOWLEDGED FOR THE SIGNIFICANT EFFORT PUT INTO EVALUATING THE EOI SUBMISSIONS."*

On 24 September 2009, Council resolved that:

- "1. *THE FOLLOWING PRELIMINARY RECOMMENDATIONS OF THE RESOURCE RECOVERY COMMITTEE FORM THE BASIS OF CONSULTATION BETWEEN THE EMRC AND THE MEMBER COUNCILS AND THE COMMUNITY WITH THE INTENTION OF REPORTING BACK TO COUNCIL IN APPROXIMATELY MARCH 2010 WITH A FINAL RECOMMENDATION.*
 - A *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF BASED ON ENVIRONMENTAL, ECONOMIC AND PLANNING CONSIDERATIONS, COMMUNITY RESEARCH AND THE POTENTIAL VALUE OF THE EMRC HAZELMERE SITE AS A RESOURCE RECOVERY PARK.*
 - B *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL.*
 - C *THE RRF TECHNOLOGY OPTIONS INCLUDING ANAEROBIC DIGESTION, GASIFICATION AND PYROLYSIS ARE RANKED HIGHER THAN COMBUSTION AND PLASMA AT THIS STAGE BUT MORE INFORMATION IS REQUIRED BEFORE A FINAL PREFERENCE CAN BE DETERMINED.*
 - D *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION IS CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY."*

Further, on 4 December 2009, Council resolved that:

- "1. *COUNCIL APPROVE A VISIT TO EASTERN STATES AND OVERSEAS RESOURCE RECOVERY REFERENCE FACILITIES TO BE UNDERTAKEN BY THE CHAIRMAN, RESOURCE RECOVERY COMMITTEE, MR JOHN KING, PROJECT DIRECTOR FOR CARDNO LIMITED AND THE MANAGER PROJECT DEVELOPMENT.*
2. *INFORMATION GAINED FROM THE VISIT BE REPORTED TO THE RRC AND COUNCIL IN EARLY 2010 AS PART OF THE FINAL RECOMMENDATION ON THE PREFERRED RESOURCE RECOVERY FACILITY OPTIONS."*

On 22 April 2010, Council resolved in relation to the reference facility visits that:

- "1. *THE REPORT BE RECEIVED.*
2. *INFORMATION GAINED FROM THE RESOURCE RECOVERY FACILITY VISITS BE APPLIED TO THE ANALYSIS OF THE PROJECT OPTIONS ON TECHNOLOGY, CONTRACT MODEL AND BIN COLLECTION SYSTEM.*
3. *THAT THE ATTACHMENT TO THIS REPORT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN."*

On 20 May 2010, Council resolved that:

- "1. *THE FOLLOWING OPTIONS ARE CONFIRMED AS THE PREFERRED OPTIONS FOR THE RESOURCE RECOVERY FACILITY:*
 - A) *RED HILL WASTE MANAGEMENT FACILITY IS THE PREFERRED SITE FOR THE RRF.*



Item 9.3 continued

- B) *THE DESIGN & CONSTRUCT CONTRACT OWNERSHIP MODEL IS PREFERRED TO A BUILD OWN OPERATE CONTRACT MODEL AT THIS STAGE OF THE PROJECT.*
 - C) *THE RRF TECHNOLOGY OPTIONS INCLUDE ANAEROBIC DIGESTION, GASIFICATION, PYROLYSIS AND COMBUSTION. PLASMA TECHNOLOGY WILL ONLY BE CONSIDERED IF IT IS AN INTEGRAL PART OF ONE OF THESE TECHNOLOGIES.*
 - D) *A THIRD BIN FOR HOUSEHOLD ORGANIC WASTE COLLECTION BE CONSIDERED IN CONJUNCTION WITH ANAEROBIC DIGESTION TECHNOLOGY, OTHERWISE A TWO BIN SYSTEM IS RECOMMENDED FOR THE THERMAL TECHNOLOGY OPTIONS.*
2. *COUNCIL PROCEEDS WITH THE ENVIRONMENTAL AND PLANNING APPROVALS TASK FOR THE RESOURCE RECOVERY PROJECT BASED ON THE PREFERRED SITE AND TECHNOLOGY OPTIONS."*

By way of explanation, the two contract ownership models being considered for the RRF are as follows:

Build Own Operate (BOO)

Under a Build Own Operate (BOO) contract delivery model, the Contractor will be required to build, finance, own and operate the facility for a fixed period of time (the economical life of the facility and anticipated to be for 20 years). Under this contract model, some of the Project risks, and in particular, the risk associated with the design, construction and performance of the RRF, are transferred to the Contractor.

Design and Construct (D&C)

Under a Design and Construct (D&C) contract delivery model, the Contractor would design and construct a facility that conforms to agreed standards and performance requirements. If the D&C model were adopted by the EMRC, the Contractor would also be required to operate the facility for a minimum of 12 months and up to two years after the completion of wet commissioning. Under this contract model, the operational and ownership risks would be assumed by the EMRC, particularly following transfer of operational responsibilities to the EMRC and expiry of warranties and defects liability periods. The EMRC may operate the facility using its own staff or let a separate contract for the operation of the facility under this D&C contract delivery model.

REPORT

Referral of proposal to Environmental Protection Authority (EPA)

Following a meeting between EMRC, Cardno and EPA on 6 May 2010, Cardno have now prepared the referral letter and referral form for the Resource Recovery Facility. This documentation was lodged with the Office of the Environmental Protection Authority on 29 June 2010.

The EPA will determine the level of assessment for the proposal based on the referral documents and then the project team will commence the task of preparing the environmental impact reports for a Resource Recovery Facility at Red Hill Waste Management Facility (RHWMF) for four technology options – anaerobic digestion, gasification, pyrolysis and combustion.

We have assumed an 18 month approvals process (for Part IV of the EP Act) which includes the preparation of the Scoping Document followed by a Public Environmental Report (to be confirmed once the EPA have set the level of assessment).



Item 9.3 continued

The projected timeline for the project, following lodgement of the referral is as follows:

Activity	Approximate Date/s	Expected Timeframe
Part IV environmental and town planning approvals processes	June 2010 – January 2012	18 months
EMRC Council resolution to continue to next phase of the project	February 2012 – March 2012	1 month
Request for Tender process	March 2012 – August 2012	5 months
Evaluation of Tender submissions	August 2012 – December 2012	4 months
Finalise RRF contract	December 2012 – July 2013	7 months
Development Approval, Works Approval and Building Licence processes	July 2013 – October 2013	3 months
Complete construction of RRF	October 2013 – January 2015	15 months
Obtain Operational Licence	October 2014 – January 2015	3 months
Wet commissioning of RRF	January 2015 – April 2015	3 months

The final selection of the technology is likely to be made either before or after the tender assessment process.

The successful tenderer (Contractor) commissioned to undertake construction and the initial operation of the facility (for up to 2 years) will be required to obtain the Works Approval and Licence for a Prescribed Premises under Part V of the EP Act. No discussions have taken place with the DEC in relation to obtaining approvals under Part V of the EP Act.

Site Location Study

Cardno are preparing an assessment of the site location options at RHWMF to facilitate the environmental impact assessment process. An area of 6 hectares is assumed for the RRF based on feedback from the acceptable tenderers.

The four site location options being investigated at Red Hill are shown in the attachment as follows:

1. West of proposed Hills Spine Road on Lot 12;
2. Greenwaste composting area on Lot 1;
3. Lot 11 and part of Lot 2 - Transfer station area plus an area of completed landfill on Lot 11; and
4. Lot 11 - Southern end of Lot 11.

The last two of these options would involve construction over completed landfill. This is being evaluated by Cardno as to how to establish a stable foundation for the RRF, costs of such an exercise and issues related to piling through the cell to bedrock.

Community Engagement

Preparations have been underway for the next phase of community engagement – recruitment of a community task force (CTF) and then development of the Community Partnership Agreement (CPA). A CTF information pack has been developed and nominations are open from 28 June to 30 July.



Item 9.3 continued

The recruitment phase involves doorknocking in a 1 km radius around Red Hill to inform residents of the proposed RRF and invite their nomination to the CTF. In addition, advertisements will be placed in community newspapers (the Resource Recovery Update column), the Gidgegram and there will be a mail out to the project community database.

It is intended to recruit eight community members to the CTF - two from within 1 km of RHWMF, another two from between 1 km and 10 km of RHWMF and another four members from across the region.

The CTF information pack contains selection criteria to be addressed and a code of conduct and timetable for meetings. It is intended that once the CTF has been formed, a community forum will be held to gather feedback from the community on issues of concern that can then be addressed by the CTF and the project team in formulating the CPA. There will also be an opportunity for the CTF to be involved in a review of the tender evaluation criteria.

The Resource Recovery Update column continues to run periodically in the community newspapers, the last edition being in May 2010 and the EMRC website is being maintained with up to date project information.

Financial Modelling

A minor review of the project financial model is being conducted by consultant Terry Ord. Following this Cardno will make amendments to the model as required and also address issues raised recently during member consultation such as collection costs for a third bin. They will also review use of the reserve funds, member Council population and tonnage projections, construction phase and ramp up of the RRF.

Projected Costs of Resource Recovery Facility

Costing information from the Expression of Interest (EOI) process was made available to Council in a confidential report item, 27 August 2009. Furthermore, risk adjusted capital and operating costs and projected gate fees for three technology options were provided to member Councils on a confidential basis in February 2010 and then in individual member Council briefings (except for Shire of Kalamunda) in February and March 2010. This information was influenced significantly by the January 2010 study tour.

The costing information provided in these reports, letters and briefings remains confidential to protect the integrity of the EOI/tender process.

For the purpose of providing indicative capital cost estimates of the RRF to the community or media enquiries, it is proposed to use the following information:

1. Depending on the technology option finally chosen by Council, indicative capital costs range between \$50 million and \$150 million.
2. The additional cost per household per year is estimated at between \$20 and \$60, depending on the technology option and compared to the projected cost of landfill. This is roughly in line with recent community surveys of preparedness to pay for a better environmental outcome for management of household waste.

Feedback from Robin Davidov, Northeast Maryland Waste Disposal Authority

Following the successful presentations from Professor Themelis and Robin Davidov on 23 April 2010 to both Council and an officer/councillor/community forum, the EMRC has been trying to secure similar speakers on anaerobic digestion technology. One of the plant managers visited in Germany in January initially agreed to provide such a presentation as part of the Waste & Recycle conference but then had to defer his visit for personal reasons.

Ms Davidov has responded to a series of questions from the EMRC including details of the procurement model adopted by North East Maryland Waste Disposal Authority. Their preferred procurement model is to own the facilities but to contract out the operation and maintenance of the facilities, so the contractor is responsible for the full service, i.e. design, permitting, construction and operations for 20 years with typically two five year extensions. They believe they get competitive proposals and prices and that this results in more efficient and better operations but the trade off is a higher capital cost. Also they believe this way the contractor will not take short cuts on construction if it is responsible for the operation over the long term.



Item 9.3 continued

The Waste to Energy (WtE) facilities typically have an operating life of 50 years and the financing period is 20 to 30 years depending on interest rates. Ms Davidov is sending details of their prequalification and tender requirements and performance guarantees they require of tenderers together with other information requested.

STRATEGIC/POLICY IMPLICATIONS

The Resource Recovery Project contributes to Key Result Area 1 - Environmental Sustainability of EMRC's Strategic Plan for the Future, specifically Objective 1.3:

- 1.3 To provide resource recovery and recycling solutions in partnership with member Councils

FINANCIAL IMPLICATIONS

The cost of using consultants Cardno is budgeted at approximately \$250,000 in the 2010/2011 Budget under – Resource Recovery – Implement Resource Recovery Project Plan. This includes budget provisions for the tasks related to the environmental approval process and community engagement.

SUSTAINABILITY IMPLICATIONS

The Resource Recovery Facility and/or Resource Recovery Park will contribute toward minimising the environmental impact of waste by facilitating the sustainable use and development of resources.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Possible site locations, Red Hill Waste Management Facility ([Ref: Committees-11131](#))

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the report be received.



Item 9.3 continued

Discussion ensued

Cr Pule referred to page 31 of the Agenda – Site Location Study, the four site locations listed and stated that two of the locations were over completed landfill sites and wondered if those two sites should be included as there could be issues such as establishing a stable foundation for the Resource Recovery Facility (RRF), leakage issues, obtaining environmental approvals, etc. The Manager Project Development advised that the project team had put forward the four options. The Manager Project Development gave a short presentation showing the site locations and providing a summary of each site.

Cr Lindsey entered the meeting at 5.16pm.

The Committee considered the following issues in relation to the site options at Red Hill:

- Proximity to housing;
- Construction issues related to establishing a stable foundation on the two completed landfill sites;
- Costs of investigation into building over the completed landfill sites; and
- Exposure issues related to site 4.

In response to a request from Cr Färdig for an update on whether the EMRC had been able to provide a briefing to the Shire of Kalamunda, the CEO advised that he was informed that they were willing to have the presentation and the EMRC was in the process of identifying a suitable date and time, although Cr Lindsey clarified that there had been no Council resolution by the Shire of Kalamunda to receive a presentation.

Cr Godfrey referred to page 30 of the Agenda – the projected timeline and asked why the first activity 'Part IV environmental and town planning approvals processes' would take 18 months. Cr Godfrey also referred to the second activity 'EMRC Council resolution to continue to next phase of the project' and asked if a longer time-frame would be needed for it to be considered by Council. The Manager Project Development advised that the EMRC had allowed 18 months because this was the advice from the Environmental Protection Authority (EPA) but it was an anticipated timeline and if it was completed earlier then the timeline would be amended. He also advised that the EMRC may need to undertake another round of presentations to the member Councils at the end of the approvals process and before the commencement of the tender process.

Cr Pule referred to page 32 of the Agenda – Feedback from Robin Davidov, Northeast Maryland Waste Disposal Authority and asked for a further explanation on how they perceive their procurement model. The Manager Project Development advised that the Northeast Maryland Waste Disposal Authority had opted to own the facility but a contractor designs and builds the facility and operates it for 30 years and the Authority sees this as the preferable procurement model. In response to Cr Pule's query on whether this model differed in any way from a BOO (Build Own Operate) model, the Manager Project Development advised that the model was in between the BOO and the D&C (Design & Construct) models and is known as a DBO (Design, Build and Operate) model.

Cr Radford advised that there could be a variation where a contractor could build and operate the Resource Recovery Facility for five years and then consider whether they would continue to operate it after that.

Cr Lindsey asked if there was any feedback from overseas operations regarding problems with extensive maintenance being carried out as it could be advantageous for the contractor to keep spending on maintenance. The Manager Project Development advised that the Northeast Maryland Waste Disposal Authority had opted for a 20 year operating contract as it resulted in a better design of the facility and better efficiency. The Manager Project Development pointed out that combustion plants typically have an operating life of 50 years and Ms Davidov would be sending more detailed information to the EMRC about their tender specifications and procurement options.

The Manager Project Development advised that the community engagement process for the Community Task Force was underway and adverts had been placed in community newspapers, there was also information on EMRC's website and doorknocking within a 1km radius of the Red Hill site had commenced.



Item 9.3 continued

In response to the Chairman's query on what the response had been to doorknocking so far, the Manager Project Development advised that it had been mixed, some people had been uninformed about the project and so had appreciated the advice. For those people who weren't home an information pack was left and contact details provided with an offer for an officer to return and explain if required.

In response to Cr Godfrey's query on whether any assumptions had been made that the EMRC would receive any state or federal funding the CEO advised that all the costings so far had been based on not receiving any funding as there had been no indications that there would be. The EMRC has been having discussions with the State Government Agencies and the Waste Authority about the landfill levy increase and the possibility of having funds set aside in the future to assist in the financing of Resource Recovery Facilities.

Cr Radford referred to page 31 of the Agenda – Site Location Study, location four and stated that although the RRF could be built on the site it was fraught with problems and suggested that it not be considered as it could be costly. The CEO advised that it could be costly but it was better to check out the costs first and go through the process of identifying the best location at Red Hill, including the costs, and from the analysis the EMRC can confirm the most suitable location.

RRC RECOMMENDATION(S)

MOVED CR FÄRDIG

SECONDED CR PULE

That the report be received.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

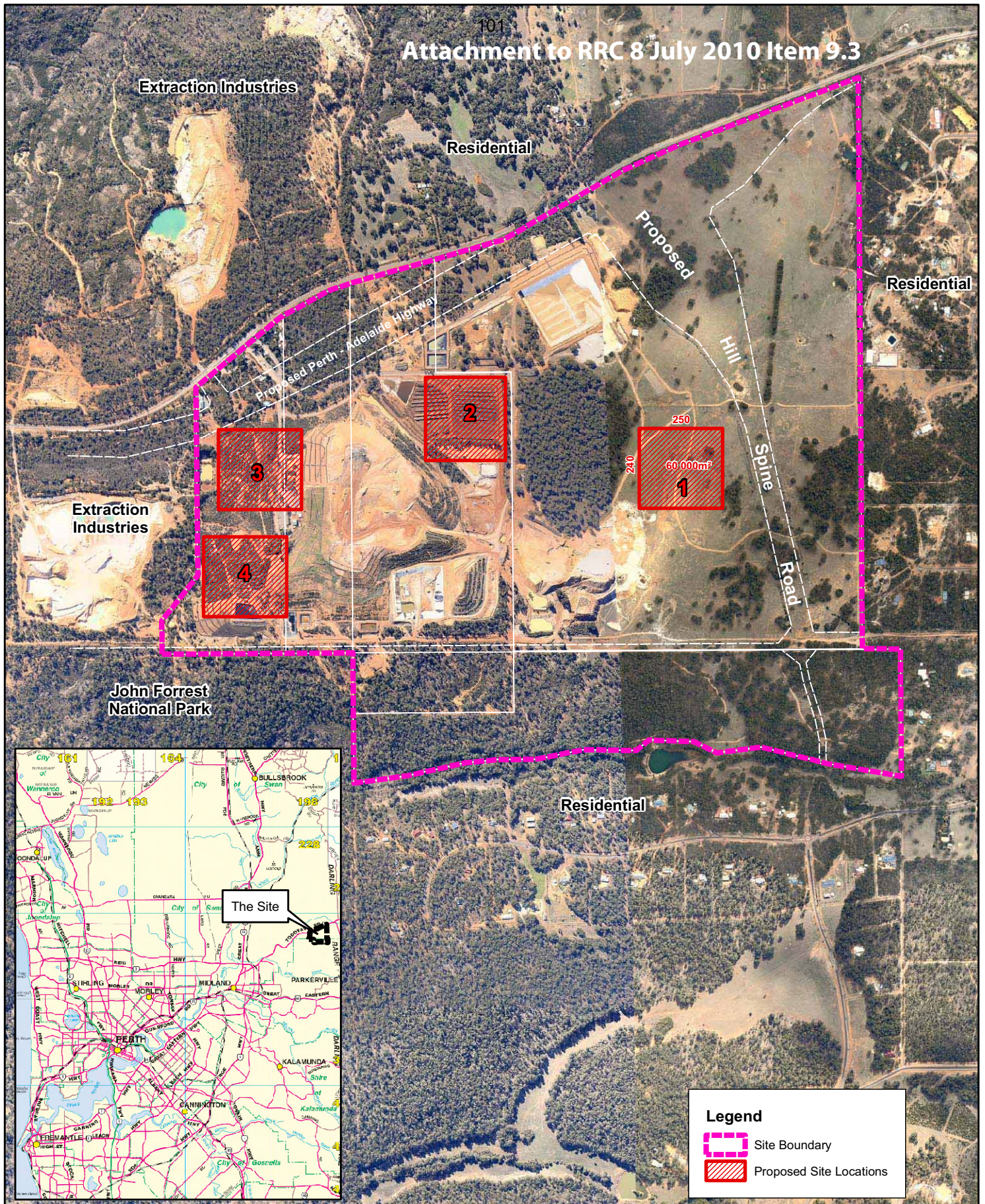
MOVED CR CUCCARO

SECONDED CR FÄRDIG

THAT THE REPORT BE RECEIVED.

CARRIED UNANIMOUSLY

101
Attachment to RRC 8 July 2010 Item 9.3



DATE	No.	ACTIVITY - REVISION DESCRIPTION	DES	DRN	CHK'D	APPD	DATE	No.	ACTIVITY - REVISION DESCRIPTION	DES	DRN	CHK'D	APPD

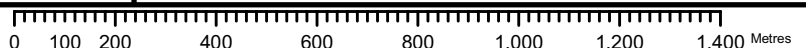


CONSULTING ENGINEERS
TOWN PLANNERS
PROJECT MANAGERS
ENVIRONMENTAL CONSULTANTS

Cardno Centre 2 Bagot Road
P.O. Box 155 Subiaco
Western Australia 6904

Telephone (08) 9273 3888
Facsimile (08) 9388 3831

Scale: 1:15,000



PROJECT EMRC Resource Recovery Facility Project

DRAWING TITLE FIGURE 1 : Locality Plan

PRINCIPAL EMRC

Project Number V9090 Original A4

Drawing Number SK03 Revision 01

Designed BH Checked
Drawn MGW Approved

Local Authority City of Swan

Sheet 1 of 1

Date 30/06/10

This drawing has been prepared in accordance to Cardno Quality Management System. It remains the property of Cardno WA Pty. Ltd. and shall not be used without permission. The drawing shall be preliminary only and/or not for construction until signed approved.



10 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 GENERAL BUSINESS

Nil

12 FUTURE MEETINGS OF THE RESOURCE RECOVERY COMMITTEE

The next meeting of the Resource Recovery Committee will be held on **Thursday, 5 August 2010** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5.00pm.

Cr Cuccaro advised that he would be an apology for the RRC meeting on 5 August 2010.

Future Meetings 2010

Thursday	5 August	at	EMRC Administration Office
Thursday	9 September (if required)	at	EMRC Administration Office
Thursday	7 October	at	EMRC Administration Office
Thursday	18 November (if required)	at	EMRC Administration Office

13 DECLARATION OF CLOSURE OF MEETING

There being no further business, the Chairman closed the meeting at 5.55pm.



**15.2 AUDIT COMMITTEE MEETING HELD 8 JULY 2010
(REFER TO MINUTES OF COMMITTEE - PINK PAGES)
REFERENCE: COMMITTEES-11085**

The minutes of the Audit Committee meeting held on **8 July 2010** accompany and form part of this agenda – (refer to pink section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the report of the Audit Committee.

Cr McKechnie referred to pages 67 and 68 of the Agenda - Financial Statements 2010/2011 Budget - and queried why the Estimated Actual 2009/2010 for the Income Statement on page 67 did not add up. At the CEO's request, the Manager Financial Services explained that page 67 should be read in conjunction with page 66 and the revenue and expenses from ordinary activities on page 66 should be taken into account along with the revenue and expenses from other activities and unrealised gains on page 67. This will arrive at the net result on page 67 and corresponds to the same net result on page 68 (Income Statement by Program).

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Audit Committee report (Section 15.2 be adopted).

COUNCIL RESOLUTION(S)

MOVED CR RADFORD

SECONDED CR FÄRDIG

THAT THE RECOMMENDATIONS IN THE AUDIT COMMITTEE REPORT (SECTION 15.2) BE ADOPTED.

CARRIED UNANIMOUSLY

AUDIT COMMITTEE

MINUTES

8 July 2010

(REF: COMMITTEES-11085)

A meeting of the Audit Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 8 July 2010**. The meeting commenced at **6.33pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 6.33pm, introduced EMRC officers and welcomed Mr James Cottrill from Stantons International.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Councillor Attendance

Cr Janet Powell (Chairman)	EMRC Member	City of Belmont
Cr Gerry Pule	EMRC Member	Town of Bassendean
Cr Alan Radford	EMRC Member	City of Bayswater
Cr Frank Lindsey	EMRC Member	Shire of Kalamunda
Cr Alan Pilgrim (Deputy Chairman)	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

Apologies

EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Ms Robyn O'Callaghan	Director Corporate Services
Ms Rhonda Hardy	Director Regional Services
Mr Johan Le Roux	Manager Engineering/Waste Services
Mr Jer Liew	Manager Financial Services
Ms Mary-Ann Winnett	Personal Assistant to Director Corporate Services (Minutes)

Visitors

Mr James Cottrill (<i>departed 6.47pm</i>)	Stantons International
----------------------------------------------	------------------------

3 DISCLOSURE OF INTERESTS

Nil

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Cr Färdig advised that he had been granted leave of absence from 15 August 2010 to 20 September 2010 inclusive.

6 PRESENTATIONS

Nil



7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 MINUTES OF AUDIT COMMITTEE MEETING HELD ON 8 APRIL 2010

That the Minutes of the Audit Committee meeting held 8 April 2010, which have been distributed, be confirmed.

AC RESOLUTION(S)

MOVED CR PULE

SECONDED CR FÄRDIG

THAT THE MINUTES OF THE AUDIT COMMITTEE HELD ON 8 APRIL 2010, WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

8 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

9 QUESTIONS WITHOUT NOTICE

Nil

10 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

11 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



12 REPORTS OF OFFICERS/AUDITORS

12.1 INTERNAL AUDIT PROGRAMME 2009/2010

REFERENCE: COMMITTEES-11084

PURPOSE OF REPORT

The purpose of this report is to present the Audit Committee (AC) with the Risk Management internal audit report following completion of a further 2009/2010 internal audit programme.

KEY ISSUES AND RECOMMENDATION(S)

- At the April 2007 round of meetings, Council endorsed a four year internal audit programme consisting of 16 auditable areas.
- The internal audit programme commenced in May 2010 for the Risk Management audit area.
- The internal audit report for the above area is attached and has been assessed with satisfactory ratings and no major issues identified.

Recommendation(s)

That the Risk Management internal audit report forming the attachment to this report be noted.

SOURCE OF REPORT

Director Corporate Services

BACKGROUND

At the Audit Committee (AC) meeting held on 12 April 2007, the committee endorsed a four year audit programme, which was subsequently adopted by Council at its meeting of 26 April 2007.

The four year programme consists of:-

Auditable Area	Year			
	1	2	3	4
Accounts Payable		✓		
Accounts Receivable			✓	
Budgeting – Capital			✓	
Contract Management	✓			
Grant Management (Grants Received)		✓		
Governance		✓		
Human Resource Management		✓		
Information Systems – General Controls	✓			
Investment Policies				✓



Item 12.1 continued

Auditable Area	Year			
	1	2	3	4
Payroll	✓			
Policy Development				✓
Procurement	✓			
Records Management/FOI				✓
Risk Management			✓	
Taxation – GST, FBT, PAYG				✓
Waste Management			✓	

At the Audit Committee (AC) meeting held on 16 April 2009, the committee recommended that the audit of the investment policies be brought forward from year four to year three of the audit programme and the Budgeting – Capital audit in year three be moved back to year four. This was subsequently adopted by Council at its meeting of 30 April 2009. The audit of the Investment Committee is expected to commence before the end of the 2010 financial year.

REPORT

The internal audit programme commenced in May 2010 for the Risk Management audit area.

The overall assessments of the quality of management controls were satisfactory, with no major issues identified. The internal audit has been beneficial in assisting management to continuously improve its systems of internal control.

The report for the Risk Management area assessed as part of the 2009/2010 internal audit programme is attached.

The next stage of the internal audit programme to be covered is Investment Policies and this will be commenced upon the adoption of the Investment Policy by Council scheduled for July 2010.

Arrangements have been made for a representative of the EMRC's internal auditors, Stantons International, to be in attendance at the meeting to give an overview of their findings and address any queries the AC may have.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

- 1.5 To provide responsible and accountable governance and management of the EMRC
- 1.6 To continue to improve financial and asset management practices.

FINANCIAL IMPLICATIONS

The annual budget provides for the internal audit function.



Item 12.1 continued

SUSTAINABILITY IMPLICATIONS

The internal audit function assists in ensuring the EMRC remains economically sustainable.

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Internal Audit Report – Risk Management (Ref: Committees-11096)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That the Risk Management internal audit report forming the attachment to this report be noted.

Discussion ensued

The Chairman handed over to the Director Corporate Services who introduced Mr Cottrill from Stantons International and explained that he would provide an update on the internal audit report for Risk Management which forms part of the overall internal audit programme as outlined on page 3 of the agenda.

Mr Cottrill provided a summary of the report and advised that a draft Charter of the Risk Management Coordination Group had been developed and requires approval of the CEO to be finalised. He also advised that risk management guidelines had been developed but need to be completed and formally approved by the Risk Management Coordination Group to demonstrate that they're formal guidelines that have been adopted and adhered to.

Cr Pule referred to the timelines on page 3 of the Agenda and noted that some of the auditable areas would be undertaken in years 3 and 4 and asked if that was sufficient time for a good standard of auditing in terms of the existing programme. The CEO advised that the audit programme had been compiled in conjunction with Stantons, and it was intended that areas of risk to be covered by the internal audit programme would be revisited at the end of the 4 year programme where new risk areas could be assessed. The Investment Policies audit had been brought forward and the Budgeting – Capital audit area had been delayed. The CEO advised that the Investment Policy had been reviewed and considered by the IC and the Committee had recommended some minor changes which would be incorporated in the report sent up to Council.



Item 12.1 continued

Mr Cottrill advised that when Stantons develop a strategic audit plan they look at the existing risk register to ascertain the current risks and discuss these with EMRC staff to provide areas to focus in on but there would always be a baseline group of areas to focus on from the compliance perspective, accounts payable and receivable etcetera to comply with legislation but later the focus could change to efficiency and effectiveness areas.

Mr Cottrill left the meeting at 6.47pm.

AUDIT COMMITTEE RECOMMENDATION(S)

MOVED CR FÄRDIG SECONDED CR PULE

That the Risk Management internal audit report forming the attachment to this report be noted.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION(S)

MOVED CR RADFORD SECONDED CR FÄRDIG

THAT THE RISK MANAGEMENT INTERNAL AUDIT REPORT FORMING THE ATTACHMENT TO THIS REPORT BE NOTED.

CARRIED UNANIMOUSLY

Stantons International

ABN 41 103 088 697

EASTERN METROPOLITAN REGIONAL COUNCIL

Risk Management

April 2010



Member of Russell Bedford International

James Cottrill
Email: jcottrill@stantons.com.au

LEVEL 1, 1 HAVELOCK STREET
WEST PERTH WA 6005, AUSTRALIA
PH: 61 8 9481 3188 • FAX: 61 8 9321 1204
www.stantons.com.au

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Inherent Limitations

Because of the inherent limitations of any internal control structure it is possible that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An Audit is not designed to detect all weaknesses in control procedures as it is not performed continuously throughout the period and the tests performed are on a sample basis.

Any projection of the evaluation of control procedures to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Liability limited by a scheme approved under Professional Standards Legislation.

1.0 MANAGEMENT SUMMARY

1.1 OVERVIEW

Audit Scope:

The scope of this review focused on the efficiency and effectiveness of the EMRC risk management function.

Audit Objectives

Efficiency and Effectiveness

- Determine whether the Risk Management Plan is developed and monitored in accordance with approved standards or policies
- Determine whether the Risk Management Plan is regularly updated and reported to senior management.

Quality of Management Control:

- | | |
|-------------------------------------|-------------------|
| <input type="checkbox"/> | Excellent |
| <input type="checkbox"/> | Very Good |
| <input checked="" type="checkbox"/> | Satisfactory |
| <input type="checkbox"/> | Needs Improvement |
| <input type="checkbox"/> | Unsatisfactory |

Overall Risk

Exposure
(considering controls in place)

Low
Medium
High

- | |
|-------------------------------------|
| <input checked="" type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

Key Comments:

Refer to Summary of Observations

Trends in Quality of Management Controls

☒ N/A ☐ Better ☐ Unchanged ☐ Worse

Key Factors This is the first review of this area undertaken by Stantons International

1.2 SUMMARY OF OBSERVATIONS

The Eastern Metropolitan Regional Council ("EMRC") is a regional local government working on behalf of six member Councils located in Perth's eastern suburbs: Town of Bassendean, City of Bayswater, City of Belmont, Shire of Kalamunda, Shire of Mundaring and the City of Swan.

The audit scope is identified at Item 1.1 of this report and focuses on the efficiency and effectiveness of the EMRC risk management function. The EMRC's Risk Management service is given the task of coordinating efforts to manage risks associated with the Council's operations to facilitate the stability and financial security of the Council.

Our observations for each audit area are provided below.

Determine whether the risk management plan is developed and monitored in accordance with approved standards or policies

Discussions with management and review of documentation identified that the EMRC, through the Risk Management area has developed a Risk Management Policy and monitors the application of the procedures and guidelines.

The primary objective of the Risk Management Policy is to '*define planning and preventive systems necessary to protect the organisation's assets and income stream to ensure the continuity of high quality services*'.

Our approach for the review comprised the following procedures:

- review of risk management policies, procedures, guidelines and a sample of risk management plans for specific risks
- reviewing the Risk Register
- discussions with EMRC's key risk management personnel

In its design and development of the risk management procedures and guidelines, the EMRC considers the guidelines of ISO 31000: Risk Management-Principles and Guidelines. While Risk Management policies, procedures and guidelines are developed based on the above guidelines, the following standards are also considered.

- in relation to Plant & equipment, reference is made to the manufacturers' operating manuals and procedures
- for other general procedures, reference is made to WorkSafe Legislation, Codes, WorkSafe procedures, Guidance Notes and Australian Standards
- discussions are also held with experienced operators of the relevant equipment.

The risk management plans, procedures and guidance notes are monitored by performing risk assessments for specific areas, discussions at Risk Management Coordination Group (RMCG) meetings and the Safety Advisory Committee.

Risk assessments are carried out on specific areas identified and a risk assessment report is prepared identifying the risk (hazard) and the control options. The risk assessor indicates whether the identified control options have been completed and if not, indicates that they should be followed up further. All risk assessments are sent to the relevant Business Unit manager.

Risk management issues are discussed at the RMCG meetings. The RMCG along with the Audit Committee are the highest bodies in the organisation that deal with risk management. The RMCG is responsible for initiating activities that are consistent with the Risk Management Policy and provide an effective risk management framework and culture, identify threats to EMRC's operations and provide feasible solutions. A review of available

minutes from the RMCG meetings demonstrated a high level of involvement in the risk management process. It was noted that the Charter of the RMCG and the Risk Management Plan need to be finalised and approved by the RMCG (refer to Detailed Audit Observation 2.1).

In addition, the EMRC also maintains a Risk Register to monitor the identified risks. The current Risk Register (2009/10) contains risk priorities covering a range of areas including external (loss of license to run the Red Hill Facility), pandemics such as swine flu, fire at recycling centres, environmental incidents, failure of IT equipment, key personnel risks, finance and operational risks. The necessary mitigation strategies have been developed and are considered adequate.

EMRC communicates the risk related requirements via procedural, management guidelines documents and field guides. Line managers and supervisors have the responsibility to ensure that safety procedures are implemented to address identified hazards.

Determine whether the risk management plan is regularly updated and reported to senior management and the Council

Our review of the Risk Management Plans indicated that certain risk management plans are updated by the Risk Management personnel. However, we noted that this process is not formalised and therefore, makes it difficult to establish which procedures have been updated and those that have not. It is recommended that a system be devised to ensure that all procedures are updated and approved and that evidence of the updates are maintained (refer to Detailed Audit Observation 2.2).

The main reporting framework relates to Occupational Health and Safety issues. These are reported to the Chief Executive Officer quarterly through the Benchmarking reports (InterCouncil Comparison Scheme) and every two months via the Safety Advisory Committee process. Due to the size of the organisation and the composition of the RMCG and the Safety Advisory Committee, senior managers remain aware of the key issues relating to risk management. The Chief Executive Officer is a permanent member of the Safety Advisory Committee. These processes ensure that the Chief Executive Officer is aware of risk management issues at the highest level.

Since 1993, the EMRC had been administering a benchmarking process called the Inter-Council Comparison Scheme, in which the EMRC also participates. The scheme allows for the comparison of Councils performance relative to each other. Quarterly reports are prepared and circulated to all participating councils. As mentioned above these quarterly reports are sent to the Chief Executive Officer.

1.3 CONCLUSION

With the exception of the improvements recommended in this report, the EMRC has adequate risk management policies, plans, procedures and guidelines developed and processes are in place for the effective monitoring, updating and reporting of policies and plans.

2.0 DETAILED AUDIT OBSERVATIONS AND RECOMMENDATIONS

Key to Risk Ranking - relates to strategic importance or opportunity to improve operations.

Critical	: Critical strategic importance
Major	: Significant strategic importance or opportunity to improve business
Moderate	: Minimal strategic importance or opportunity to improve business
Minor	: No strategic importance, minor opportunity to improve business

The risk ranking will be depicted at the top left hand corner of each action plan as follows (in this example for a moderate ranking):

<i>Critical</i>	<i>Major</i>	MODERATE	<i>Minor</i>
-----------------	--------------	-----------------	--------------

Critical	Major	Moderate	MINOR
Audit Observation			
<p>2.1 Risk Management Coordination Group Charter and Risk Management Plan</p> <p>A draft Charter of the Risk Management Coordination Group has been developed. However, this has not yet been approved by the Committee. The Charter provides the purpose and framework within which this body operates. The draft Charter was completed in October 2009.</p> <p>We also noted that the draft Risk Management plan prepared in November 2009 has not yet been approved by the Group.</p> <p>Risk</p> <p>There is an increased risk that without the formalisation of the Charter and Risk Management Plan members and staff will not adhere to correct procedures and processes and could operate outside acceptable frameworks.</p>			
<p>Recommendation</p> <p>The draft Risk Management Coordination Group Charter and the Risk Management Plan should be finalised and approved by the CEO.</p>			<p>Action plan</p> <p>Proposed Action</p> <p>The Risk Management Plan and Charter to be approved by the CEO.</p> <p>Responsible Officer</p> <p>Director Regional Services</p> <p>Target Date</p> <p>September 2010</p>

Critical	Major	Moderate	MINOR
----------	-------	----------	-------

Audit Observation		Recommendation	Action plan
<p>2.2 Risk Guidelines and Documentation</p> <p>Currently, there are some risk guidelines that have not been finalised. Similarly, there is no evidence that all guidelines are up-to-date and therefore, reflect the current practices.</p> <p>We note that key items related to the risk assessments and tagged for follow-up are followed up via the Agenda's and Minutes of the Safety Advisor Committee. Notwithstanding this, the responsibility to follow up all items found in the risk assessments is implied but not clear.</p> <p>There is no evidence of a general system of formal approval of guidelines and other risk related documents by the RMCG.</p> <p>Risk Unless all procedures are updated, there is a risk that employees may apply out-of-date procedures.</p>		<p>We recommend that:</p> <ol style="list-style-type: none"> All risk management guidelines are completed and updated to ensure that the all risk management guidelines and procedures are up-to-date; the risk assessment report details the responsibility for follow-up and the timeframe for implementing the proposed improvement; all amendments to procedures and guidelines are formally approved by the Risk Management Coordination Group. 	<p>Proposed Action As per the recommendations</p> <p>Responsible Officer Risk Management Program Coordinator</p> <p>Target Date December 2010</p>



12.2 EASTERN METROPOLITAN REGIONAL COUNCIL (EMRC) 2010/2011 BUDGET

REFERENCE: COMMITTEES-11114

PURPOSE OF REPORT

To present the 2010/2011 Annual Budget for Council adoption.

KEY ISSUES AND RECOMMENDATION(S)

- The 2010/2011 Budget has been prepared using the Five Year Financial Plan 2010-2015 that has been reviewed and adjusted to take into consideration forecast financial results for 2009/2010, budget provisions from 2009/2010 required to be carried forward into the 2010/2011 Budget, the adopted 2010/2011 fees and charges relating to Waste Management, Environmental Services and Risk Management Services and, other variations and adjustments as outlined within the report.

AC RESOLUTION

That the:

1. EMRC 2010/2011 Annual Budget be endorsed by the Audit Committee.
2. EMRC 2010/2011 Annual Budget be referred to Council for adoption at its 22 July 2010 meeting.

AC RECOMMENDATION(S)

That:

1. The EMRC 2010/2011 Annual Budget and supporting schedules, prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, be adopted by an absolute majority.
2. For the 2010/2011 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2010/2011 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

SOURCE OF REPORT

Director Corporate Services
Manager Financial Services

BACKGROUND

Financial forecasts within the EMRC's Five Year Financial Plan are regularly reviewed in order to provide an indicative forecast of the EMRC's five year financial position.

The revised plan includes key assumptions which provide the framework for the 2010/2011 budget and includes fees and charges for Waste Management, Risk Management and Environmental Services and project funding for Regional Development and Environmental Services.



Item 12.2 continued

The annual review was undertaken by the Executive Management team initially on 26 May 2010 and again on 14 June 2010. Part of the review included an update of the income generated from the EMRC's fees and charges which were presented to Council at its meeting held on 22 April 2010.

Further, the Fees and Charges were presented to Council for adoption at its meeting held 17 June 2010 where it was resolved as follows for:

- Proposed 2010/2011 Schedule of Fees and Charges for Waste Management

“THAT:

- 1. THE 2010/2011 DRAFT FEES AND CHARGES FOR WASTE MANAGEMENT, INCLUDING AN ADDITIONAL \$2.00 INCREASE TO THE BASE TIPPING FEE AND RELATING FEES, FORMING THE ATTACHMENT TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2010 WITH THE BASE TIPPING FEE FOR MEMBER COUNCILS TO INCREASE BY A FURTHER \$2.00 PER TONNE TO \$40.00 PER TONNE (EX GST).*
- 2. THE RELEVANT FEES AND CHARGES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.”*

- Draft Risk Management Consulting Rates and Training Course Fees 2010/2011

“THAT:

- 1. THE 2010/2011 DRAFT RISK MANAGEMENT CONSULTING RATES, FORMING THE ATTACHMENT TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2010.*
- 2. THE 2010/2011 DRAFT RISK MANAGEMENT TRAINING COURSE FEES, FORMING THE ATTACHMENT TO THIS REPORT, BE ADOPTED AND BE EFFECTIVE AS FROM 1 JANUARY 2011.*
- 3. THE RELEVANT FEES AND CHARGES ARE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.”*

- Draft Environmental Services Consulting Rates 2010/2011

“THAT:

- 1. THE 2010/2011 DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES, FORMING ATTACHMENT 1 TO THIS REPORT BE ADOPTED AND BE EFFECTIVE AS FROM 1 JULY 2010.*
- 2. THE 2010/2011 DRAFT ENVIRONMENTAL SERVICES CONSULTING RATES BE ADVERTISED IN ACCORDANCE WITH SECTION 6.19 OF THE LOCAL GOVERNMENT ACT 1995.”*

EMRC's Five Year Financial Plan tonnage forecasts are regularly reviewed and have been used to derive forecast income and expenditure for the Red Hill Waste Management Facility and to revise the Five Year Financial Plan. These tonnages, which have been reviewed based on forecasts for 2009/2010 are included within the budget document (Refer attachment 1, page 30 of 78).

All business units have developed detailed financial estimates for 2010/2011 to 2014/2015. These estimates have been entered into the EMRC's financial management system to produce the five year financial forecasts.



Item 12.2 continued

The following key assumptions have been used in the development of Five Year Financial Plan and the 2010/2011 Budget:

- An increase of \$7.00 per tonne for 2010/2011 in the member Council base waste disposal charge;
- No increase for 2010/2011 in the Waste Education Disposal Charge;
- No increase in the Landfill Levy for 2010/2011;
- An increase of \$2.00 per tonne for 2010/2011 in the Secondary Waste Disposal Charge;
- An increase of \$2.73 per tonne for 2010/2011 in the Commercial waste disposal charge;
- A 4.17% - 4.88% increase in Environmental Services member Council consulting rates for 2010/2011;
- A 4.30% increase in Risk Management Service member Council consulting rates for 2010/2011;
- Interest Rates on term deposit investments have been set based on current rates ranging from 5.20% - 6.30%. Interest rates for term deposit investments in the second half of the year have been estimated at 6.50%;
- Staff remuneration includes an increase in provisions of 4% with effect from January 2011;
- No allowance has been provided for any extraordinary tonnages of Class III contaminated and Class IV material to be received. Allowances in relation to these tonnages will only be included as and when firm contracts are in place; and
- The funding of Regional Development and Environmental Services projects is based on the schedules used in the Regional Services Draft Project Funding Summary 2010/2011-2014/2015 presented to Council at its meeting held on 3 December 2009. (Funding contributions may change subject to Member Council feedback).

As part of the budget development two (3) new positions have been identified:

- Waste Management - Administration Officer required at the Hazelmere operations site due to the increasing level of activity;
- Waste Management - Waste Management Engineer; and
- Resource Recovery – Project Development Assistant.

The EMRC is currently in the process of preparing its Annual Financial Statements for 2009/2010, therefore forecast results for 2009/2010 have been used as a basis for the finalisation of the 2010/2011 Budget.

REPORT

In producing the 2010/2011 Budget, the EMRC's Five Year Financial Plan has been reviewed and adjusted to take into consideration the following:

- Forecast financial results for 2009/2010;
- Further budget provisions from 2009/2010 required to be carried forward into the 2010/2011 Budget; and
- Other variations and adjustments required to amend the 2010/2011 Budget.

The proposed 2010/2011 Net Result resulting from operations of \$5,625,125 has decreased from a budgeted surplus in 2009/2010 of \$6,035,216 and increased from a forecast surplus in 2009/2010 of \$5,567,883.



Item 12.2 continued

Investments

Investments are accounted for in the scope of *AASB139 Financial Investments: Recognition and Measurement* and are classified as financial assets at fair value through profit and loss. Investments are recognised at their fair value on a marked to market basis. As their market value is only determinable on the day of valuation, it is not possible to provide for the movement in values within the context of the budget.

It is important to note that until such time as an investment is physically disposed of, any movement in valuation represents an unrealised or “paper” gain or loss only. The true gain or loss will only be realised on disposal.

Tonnages - (page 30 of 78)

There has been a 5.83% decrease in the budgeted tonnages for 2010/2011 compared with the half year budget projection of 324,066 tonnes in 2009/2010.

Class IV tonnages have been budgeted at 4,000 tonnes for 2010/2011 compared with a 2009/2010 projection of 16,096 tonnes. This budget provision represents the average historical base tonnages for Class IV waste in the absence of specific contracts being in place.

	Actual 2006/2007	Actual 2007/2008	Actual 2008/2009	Forecast 2009/2010	Budget 2010/2011
Class III	321,764	373,070	331,642	292,976	285,899
Class IV	20,004	4,636	6,576	16,101	4,005
Greenwaste	11,230	10,726	18,316	14,989	15,256
Total	<u>352,998</u>	<u>388,432</u>	<u>356,534</u>	<u>324,066</u>	<u>305,160</u>

Note: The 2009/2010 forecast is based on the half year budget review estimates. It is likely however, that actual tonnes for 2009/2010 will be approximately 307,000 tonnes.

Disposal Fees and Charges - (pages 24 - 26 of 78)

The member Council disposal charge for Class III waste has increased from \$83.00 (exc. GST) to \$92.00 (exc. GST). This increase of \$9.00 per tonne comprises a \$2.00 increase in the Secondary Waste Reserve and a \$7.00 increase in the general disposal charge.

Secondary Waste Levy

The member Council contribution to the Secondary Waste Treatment Reserve has increased to \$22.00 per tonne (exc. GST), a \$2.00 per tonne (ex GST) increase over the 2009/2010 contribution.

A summary of income generated from the secondary waste levy is provided in the following table:

	Actual 2006/2007	Actual 2007/2008	Actual 2008/2009	Forecast 2009/2010	Budget 2010/2011
Class III	\$3,233,369	\$4,569,241	\$4,424,697	\$4,412,681	\$4,687,716
Class IV	NA	NA	NA	NA	NA
Total	<u>\$3,233,369</u>	<u>\$4,569,241</u>	<u>\$4,424,697</u>	<u>\$4,412,681</u>	<u>\$4,687,716</u>

Consulting Fees - (pages 27 - 28 of 78)

2010/2011 Risk Management and Environmental consulting fees were adopted by Council at its meeting held on 17 June 2010.



Item 12.2 continued

The Risk Management Service member Council consulting rates for 2010/2011 have increased by 4.30%.

An increase of 4.17 - 4.88% for the Environmental Service member Council consulting rates was adopted for 2010/2011.

Income Statement - (pages 2 - 4 of 78)

The Income Statement provides a “*normal operating result*” before “*other revenues and expenses*”.

The “*normal operating result*” has been calculated by removing the impact of the Secondary Waste Levy income, Resource Recovery expenditure and capital revenues and expenses and thus provides a better indication of underlying operating performance.

The proposed “*normal operating result*” of \$429,389 surplus for 2010/2011 compares with a budgeted surplus of \$1,082,751 for 2009/2010 and an estimated actual surplus of \$1,160,229.

The “Net Result” includes Secondary Waste Disposal Charge Income and related expenditure and is highly dependant on the volumes of Commercial Class III and Class IV Waste accepted at the Red Hill Waste Management Facility.

The budgeted “Net Result” is a surplus of \$5,625,125 compared with an actual surplus of \$3,434,931 for 2008/2009 and an estimated actual surplus for 2009/2010 of \$5,567,883.

Also provided is an Income Statement by Local Government Program.

Capital Works - (pages 70 - 78 of 78)

The total proposed Capital Works expenditure for 2010/2011 is \$6,331,284 compared to budgeted expenditure of \$10,193,849 for 2009/2010 and an estimated actual expenditure of \$9,147,989.

Major capital expenditure items for 2010/2011 include:

- | | |
|----------------------------------------------------------------------------------------------------------|-------------|
| • Finalisation of the Upgrade Administration Building - Ascot Place.
(carried forward from 2009/2010) | \$215,000 |
| • Purchase Information Technology and Communications Equipment -
Ascot Place. | \$380,200 |
| • Replacement of Vehicles - Ascot Place. | \$422,232 |
| • Provision for the Purchase of Waste Management land adjacent to Red
Hill | \$500,000 |
| • Construction of Waste Management Facility Buildings - Red Hill Waste
Management facility. | \$410,000 |
| • Construction of Waste Management Facility Buildings – Hazelmere. | \$200,000 |
| • Purchase/Replace Plant - Red Hill Waste Management facility. | \$358,000 |
| • Purchase/Replace Plant - Hazelmere. | \$2,365,265 |
| • Purchase/Replace Minor Plant and Equipment - Red Hill Red Hill Waste
Management facility. | \$200,000 |



Item 12.2 continued

Cash Flow Statement - (page 6 of 78)

The format of the Cash Flow Statement separates “*normal operating activities*” from Resource Recovery activities.

The budgeted net cash provided by normal operating activities is \$4,176,934. This represents an increase of \$465,152 when compared with the 2009/2010 budget and a decrease of \$200,469 compared with the forecast cash position in 2009/2010.

Municipal Cash and Restricted Investments (Reserves) - (pages 7 - 10 of 78)

The total forecast cash (Municipal and Restricted Investments) for 2010/2011 is \$34,643,661 (excluding unrealised losses from changes in the fair value of investment) compared with estimated actual cash for 2009/2010 of \$31,163,278 (excluding unrealised losses from changes in the fair value of investment).

Council will have an estimated \$2,998,537 in the Municipal fund (Cash and Investments) at the end of 2010/2011 compared with an estimated actual balance of \$6,042,770 in 2009/2010 due to funds being transferred into Reserve accounts.

Approximately 68.42% of total cash and restricted investments (\$23,702,037) budgeted for June 2011 will be held in the Secondary Waste Reserve to fund the development of a Resource Recovery Facility. Other restricted cash investments will be used to fund future capital works projects including:

- Major Plant Replacements at the Red Hill and Hazelmere Waste Management Facilities;
- Site Rehabilitation at Red Hill Waste Management Facility;
- Future Class III and Class IV cell construction; and
- Ascot Place administration building refurbishment.

Reporting Requirements

It is a requirement of the Local Government (Financial Management) Regulations 1996 - Regulation 34(5) that a local government is to establish and adopt materiality levels either as a percentage and/or dollar value to be used in statements of financial activity for reporting variances.

Accounting Standard AAS 5 defines materiality in relation to information to mean that information which if omitted, misstated or not disclosed has the potential to adversely affect decisions or the discharge of accountability by management or the governing body of the entity.

The Standard also provides that an amount, which is equal to or greater than 10% of the appropriate base, may be presumed to be material, whilst an amount equal to or less than 5% of the appropriate base may be presumed not to be material unless there is evidence to the contrary.

In determining whether the variance amount of an item is material, the variance is to be compared with the corresponding budgeted revenue and expense amount to the end of the month to which the statement of financial activity relates.

Council adopted 10% as the percentage, and a dollar value of \$10,000, which ever is the greater to be used during the 2009/2010 financial year when reporting variances.

It is recommended that for the 2010/2011 financial year the materiality percentage of 10% and dollar value of \$10,000, whichever is the greater, be retained and adopted for reporting variances in the statements of financial activity.



Item 12.2 continued

STRATEGIC/POLICY IMPLICATIONS

The draft 2010/2011 Budget and supporting documents have been prepared to assist in achieving the EMRC's outcome objective "Improve member Council and EMRC financial viability".

FINANCIAL IMPLICATIONS

As detailed in the attachment to this report.

SUSTAINABILITY IMPLICATIONS

Nil

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT(S)

Financial Statements - 2010/2011 Budget (Ref: Committees-11115)

VOTING REQUIREMENT

Absolute Majority

AC RESOLUTION

That the:

1. EMRC 2010/2011 Annual Budget be endorsed by the Audit Committee.
2. EMRC 2010/2011 Annual Budget be referred to Council for adoption at its 22 July 2010 meeting.



Item 12.2 continued

RECOMMENDATION(S)

That:

1. The EMRC 2010/2011 Annual Budget and supporting schedules, prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, be adopted by an absolute majority.
2. For the 2010/2011 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2010/2011 Annual Budget be submitted to the Departmental CEO, Department of Local Government, within 30 days of its adoption by Council.

Discussion ensued

The CEO acknowledged the significant contribution of all staff involved in the budget preparation, stating that it had been finalised a month earlier than any other year. The CEO particularly acknowledged Mr Ameduri for finalising the budget as his last task before leaving the EMRC.

The CEO outlined the key assumptions on page 16 of the Agenda and pointed out that there had been a significant reduction in tonnages in 2009/2010 so a decision had been made during the year to defer salary increases by six months to enable the half-year budget review to be taken into account. The deferment of salary increases had also disconnected the salary review from the performance review which gave officers six months to correct any issues raised at their performance review before the salary review was undertaken. The CEO also advised that three new positions had been identified in the budget but none of the new positions identified would be automatic, and would have to be supported by a business case for his approval at the appropriate time.

The Director Corporate Services advised that the estimated tonnages the EMRC expected to receive had decreased from the original estimate for 2010/2011 of 347,000 to 305,000 tonnes. The Director Corporate Services also advised that member Council and commercial tonnages were down in 2009/2010 but the EMRC had had the benefit of quite high Class IV tonnages.

The CEO reiterated the connection between the member Council rates and conservation of air space for member Councils at the expense of commercial customers and stated that there had been increased competition as other landfills had opened up, for example, Cleanaway's Bunbury site, which charges about \$68 per tonne compared to EMRC's rate of \$93 per tonne so some customers are taking their waste to Bunbury. The CEO also referred to the EMRC/WMRC contractual arrangement and a request for a fee review. The CEO advised that the EMRC had reinstated its previous discount structure but it is too soon to know the impact of that on tonnages. Also, as a result of the Global Financial Crisis (GFC) there had been successive mortgage increases, energy costs had risen significantly, Council rates were expected to increase by between 5% and 8% and people had less discretionary spending which all affected waste produced and EMRC tonnages. The CEO stated that the upside was that the EMRC was conserving airspace but the downside was reduced tonnages so the EMRC had built a conservative budget and would maintain a very watchful eye on tonnages on a weekly basis. In terms of expenditure the priority would be expenditure on items that would save the EMRC money.

In response to Cr Lindsey's query on how the EMRC's discount structure worked and how the EMRC's fees compared with other landfill sites in the metropolitan area, the CEO referred to page 44 of the agenda, the statement in brackets above the last line on the page, where it stated that an excess of 15,000 tonnes disposed of were subject to a reduction of \$5 per tonne and an excess of 25,000 tonnes were subject to a reduction of \$10 per tonne.



Item 12.2 continued

Cr Lindsey referred to the assumptions on page 16 of the Agenda and asked why no increase in the Waste Education Disposal Charge had been proposed. The Director Corporate Services advised that at the time of preparing the budget the EMRC had looked at costs for the coming year and it had been assessed that no increase would be required.

Cr Lindsey referred to page 16 of the Agenda and asked why no increase was proposed in the landfill levy. The CEO advised that this assumption was based on discussion with officers of the DEC.

Cr Pule referred to page 18 of the Agenda – Capital Works and the \$1M difference between the budgeted expenditure of \$10m and the \$9M estimated actual expenditure and asked if the EMRC came out on top or cut costs. The CEO advised that there were a number of carried forward items that hadn't been completed during 2009/2010 due to timing issues of projects.

In response to Cr Färdig's request that the unrealised losses be clarified the CEO advised that the EMRC doesn't forecast any gains or losses as it was impossible to do so. Any increases or losses would be taken into account when they occurred and EMRC's investments were currently performing above the bank bill benchmark.

AC RESOLUTION

MOVED CR PILGRIM

SECONDED CR LINDSEY

That the:

1. EMRC Draft 2010/2011 Annual Budget be endorsed by the Audit Committee.
2. EMRC Draft 2010/2011 Annual Budget be referred to Council for adoption at its 22 July 2010 meeting.

CARRIED UNANIMOUSLY

AC RECOMMENDATION(S)

MOVED CR PILGRIM

SECONDED CR LINDSEY

That:

1. The EMRC Draft 2010/2011 Annual Budget and supporting schedules, prepared in accordance with the requirements of Australian Accounting Standards, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996, be adopted by an absolute majority.
2. For the 2010/2011 financial year a material variance percentage of 10% of the appropriate base, and dollar value of \$10,000, whichever is the greater, be adopted for reporting variances in the statements of financial activity.
3. In accordance with Regulation 33 of the Local Government (Financial Management) Regulations 1996, a copy of the 2010/2011 Annual Budget be submitted to the Departmental CEO, Department of Local Government and Regional Development, within 30 days of its adoption by Council.

CARRIED UNANIMOUSLY



Item 12.2 continued

COUNCIL RESOLUTION(S)

MOVED CR RADFORD

SECONDED CR FÄRDIG

THAT:

1. THE EMRC DRAFT 2010/2011 ANNUAL BUDGET AND SUPPORTING SCHEDULES, PREPARED IN ACCORDANCE WITH THE REQUIREMENTS OF AUSTRALIAN ACCOUNTING STANDARDS, THE LOCAL GOVERNMENT ACT 1995 AND THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, BE ADOPTED BY AN ABSOLUTE MAJORITY.
2. FOR THE 2010/2011 FINANCIAL YEAR A MATERIAL VARIANCE PERCENTAGE OF 10% OF THE APPROPRIATE BASE, AND DOLLAR VALUE OF \$10,000, WHICHEVER IS THE GREATER, BE ADOPTED FOR REPORTING VARIANCES IN THE STATEMENTS OF FINANCIAL ACTIVITY.
3. IN ACCORDANCE WITH REGULATION 33 OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996, A COPY OF THE 2010/2011 ANNUAL BUDGET BE SUBMITTED TO THE DEPARTMENTAL CEO, DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT, WITHIN 30 DAYS OF ITS ADOPTION BY COUNCIL.

CARRIED UNANIMOUSLY



FINANCIAL STATEMENTS

2010/2011 BUDGET

**INCOME STATEMENT
FOR THE YEAR ENDING 30 JUNE 2011**

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
REVENUE FROM ORDINARY ACTIVITIES			
User Charges	18,290,615	19,293,777	23,105,971
Special Charges	329,849	295,194	311,455
Contributions	525,590	672,495	516,826
Operating Grants	2,267,833	1,624,144	1,797,977
Interest Municipal Cash Investments	225,500	430,000	149,250
Reimbursements	862,992	814,646	691,746
Other	735,676	923,369	1,000,943
TOTAL REVENUE FROM ORDINARY ACTIVITIES	23,238,056	24,053,625	27,574,168
OPERATING EXPENSES FROM ORDINARY ACTIVITIES			
Salary Expenses	6,990,481	6,937,545	7,129,055
Contract Expenses	6,706,998	5,610,947	5,891,006
Material Expenses	1,156,845	831,955	1,109,227
Fuel Expenses	760,165	677,900	690,630
Utility Expenses	90,950	119,520	158,436
Insurance Expenses	149,612	185,065	194,530
Finance Fees and Interest Expenses	12,700	12,900	12,900
Provision Expenses	135,184	135,184	140,383
Miscellaneous Expenses	3,729,788	5,387,543	8,459,575
Depreciation Expenses	2,469,964	3,053,607	3,579,279
Costs Allocated	(47,383)	(58,770)	(220,241)
TOTAL OPERATING EXPENSES FROM ORDINARY ACTIVITIES	22,155,305	22,893,396	27,144,779
NORMAL OPERATING RESULT	1,082,751	1,160,229	429,389

**INCOME STATEMENT
FOR THE YEAR ENDING 30 JUNE 2011**

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
REVENUE FROM OTHER ACTIVITIES			
Secondary Waste Charge	4,888,756	3,733,620	4,687,716
Operating Grants	70,272	70,164	0
Interest Restricted Cash Investments	1,100,000	979,700	1,714,079
Reimbursements	(1,450)	3,450	1,550
Proceeds from Sale of Assets	663,002	704,985	445,362
TOTAL REVENUE FROM OTHER ACTIVITIES	6,720,580	5,491,919	6,848,707
OPERATING EXPENSES FROM OTHER ACTIVITIES			
Salary Expenses	293,403	205,841	328,928
Contract Expenses	686,250	724,731	520,600
Material Expenses	24,350	34,926	31,550
Utility Expenses	3,200	3,200	3,200
Insurance Expenses	2,400	2,282	2,355
Miscellaneous Expenses	94,300	91,318	113,800
Depreciation Expenses	1,820	2,748	6,556
Carrying Amount of Assets Disposed Of	620,509	610,949	219,741
Costs Allocated	41,883	58,270	426,241
TOTAL OPERATING EXPENSES FROM OTHER ACTIVITIES	1,768,115	1,734,265	1,652,971
UNREALISED GAIN/(LOSS) FROM CHANGE IN FAIR VALUE OF INVESTMENTS			
Unrealised Gain/(Loss)	0	650,000	0
TOTAL UNREALISED GAIN/(LOSS)	0	650,000	0
NET RESULT	6,035,216	5,567,883	5,625,125

**INCOME STATEMENT BY PROGRAM
FOR THE YEAR ENDING 30 JUNE 2011**

	BUDGET 2009/2010 \$	EST. ACTUAL 2009/2010 \$	BUDGET 2010/2011 \$
REVENUE FROM ORDINARY ACTIVITIES			
Governance	485,946	389,954	301,796
General Purpose Funding	1,325,500	1,409,700	1,863,329
Community Amenities	24,907,506	25,043,304	29,621,364
Other Property and Services	2,576,682	1,997,601	2,191,025
TOTAL REVENUE FROM ORDINARY ACTIVITIES	29,295,634	28,840,559	33,977,513
EXPENSES FROM ORDINARY ACTIVITIES			
Governance	2,560,041	2,256,755	1,093,251
Community Amenities	15,866,634	18,162,883	22,112,479
Other Property and Services	4,876,235	3,597,074	5,165,779
TOTAL EXPENSES FROM ORDINARY ACTIVITIES	23,302,911	24,016,712	28,371,509
INCREASE / (DECREASE)	5,992,723	4,823,847	5,606,004
DISPOSAL OF ASSETS			
Proceeds from Sale of Assets	663,002	704,985	445,362
Less Carrying Amount of Assets Disposed Of	(620,509)	(610,949)	(426,241)
PROFIT / (LOSS) ON DISPOSALS	42,493	94,036	19,121
UNREALISED GAIN/(LOSS) FROM CHANGE IN FAIR VALUE OF INVESTMENTS			
General Purpose Funding	0	650,000	0
TOTAL UNREALISED GAIN / (LOSS)	0	650,000	0
NET RESULT	6,035,216	5,567,883	5,625,125

**BALANCE SHEET
FOR THE YEAR ENDING 30 JUNE 2011**

	BUDGET 2009/2010 \$	EST. ACTUAL 2009/2010 \$	BUDGET 2010/2011 \$
CURRENT ASSETS			
Cash and Cash Equivalents	14,200,472	17,406,733	22,387,116
Investments	9,504,461	6,975,870	5,475,870
Trade and Other Receivables	2,255,656	2,255,656	2,255,656
Inventories	30,680	30,680	30,680
Other Assets	50,881	50,881	50,881
TOTAL CURRENT ASSETS	26,042,151	26,719,820	30,200,203
CURRENT LIABILITIES			
Trade and Other Payables	1,762,406	1,762,406	1,762,406
Provisions	935,503	935,503	969,586
TOTAL CURRENT LIABILITIES	2,697,909	2,697,909	2,731,992
NET CURRENT ASSETS	23,344,242	24,021,911	27,468,211
NON CURRENT ASSETS			
Property Plant and Equipment	7,639,917	7,643,117	8,143,117
Buildings	3,665,218	4,187,385	4,966,519
Structures	12,249,184	11,417,931	10,985,763
Plant	6,275,064	5,280,152	6,511,229
Equipment	684,737	379,516	594,295
Furniture and Fittings	122,229	107,357	133,743
Work in Progress	33,904	33,924	33,924
TOTAL NON CURRENT ASSETS	30,670,252	29,049,381	31,368,590
NON CURRENT LIABILITIES			
Provisions	1,453,081	1,453,081	1,593,464
TOTAL NON CURRENT LIABILITIES	1,453,081	1,453,081	1,593,464
NET ASSETS	52,561,413	51,618,212	57,243,337
EQUITY			
Accumulated Surplus	25,069,623	27,053,395	26,217,381
Reserves	27,491,790	24,564,817	31,025,956
TOTAL EQUITY	52,561,413	51,618,212	57,243,337

**CASH FLOW STATEMENT
FOR THE YEAR ENDING 30 JUNE 2011**

	NOTE	BUDGET 2009/2010	EST. ACTUAL 2009/2010 Inflows (Outflows)	BUDGET 2010/2011
CASH FLOWS FROM NORMAL OPERATING				
Cash receipts in the course of normal operations		23,011,056	23,885,125	27,366,418
Cash payments in the course of normal operations		(19,524,773)	(19,677,722)	(23,398,734)
Interest receipts - Municipal Cash		225,500	170,000	209,250
Net Cash Provided by Normal Operating Activities	4(ii)	3,711,782	4,377,403	4,176,934
CASH FLOWS FROM OTHER OPERATING				
<u>Resource Recovery</u>				
Cash receipts from secondary waste charge		4,888,756	3,733,620	4,687,716
Cash receipts from resource recovery project		70,322	72,114	50
Cash payments for resource recovery project		(1,138,086)	(1,114,368)	(1,212,474)
Interest receipts - secondary waste restricted investment		654,500	583,050	1,295,803
<u>Other Activities</u>				
Interest receipts - other restricted investments		445,500	1,046,650	418,276
Net Cash Provided by Other Operating Activities	4(ii)	4,920,992	4,321,066	5,189,371
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash receipts from sale of property, plant and equipment		663,002	704,985	445,362
Cash payments for property, plant and equipment		(10,193,850)	(9,147,989)	(6,331,284)
Net Cash Provided by Investing Activities		(9,530,848)	(8,443,004)	(5,885,922)
CASH FLOWS FROM FINANCE ACTIVITIES				
Cash receipts from sale of investments		0	2,500,000	1,500,000
Net Cash Used in Financing Activities		0	2,500,000	1,500,000
SUMMARY OF CASH FLOWS				
Cash at the beginning of the year		15,098,546	14,651,268	17,406,733
Net Increase (Decrease) in Cash Held		(898,074)	2,755,465	4,980,383
Cash at the end of the year	4(i)	14,200,472	17,406,733	22,387,116

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BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2011

	NOTE	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Municipal Fund (Cash and Investment)				
Opening Balance		4,554,640	4,508,935	6,042,770
Transfer to Restricted Investments		(10,896,020)	(7,388,791)	(10,246,517)
Transfer from Restricted Investments		11,216,545	10,296,862	5,435,980
Transfer to/from Municipal Investments		0	0	0
Interest on Municipal Funds		225,500	205,800	209,250
Payments and Receipts		(2,223,574)	(1,840,036)	1,617,054
Movement in Accrued Interest		0	260,000	(60,000)
Closing Balance		2,877,091	6,042,770	2,998,537
Plant and Equipment Reserve				
Opening Balance		790,066	776,748	385,564
Transfer to Restricted Investments		2,244,600	2,221,349	2,642,288
Transfer from Restricted Investments		(3,015,280)	(2,640,753)	(2,938,265)
Interest on Restricted Investments		31,670	28,220	26,309
Closing Balance		51,056	385,564	115,896
Site Rehabilitation Reserve				
Opening Balance		2,647,320	2,635,734	2,647,972
Transfer to Restricted Investments		100,000	100,000	0
Transfer from Restricted Investments		(217,462)	(181,862)	(214,595)
Interest on Restricted Investments		105,900	94,100	180,682
Closing Balance		2,635,758	2,647,972	2,614,059
Future Development Reserve				
Opening Balance		2,996,754	2,946,239	503,039
Transfer to Restricted Investments		1,200,000	0	1,700,000
Transfer from Restricted Investments		(2,750,000)	(2,550,000)	(500,000)
Interest on Restricted Investments		119,900	106,800	34,324
Closing Balance		1,566,654	503,039	1,737,363
Environmental Monitoring Reserve				
Opening Balance		286,230	281,405	291,655
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		11,500	10,250	19,901
Closing Balance		297,730	291,655	311,556

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BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2011

	NOTE	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Environmental Insurance Reserve				
Opening Balance		242,454	238,367	223,673
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		(24,656)	(23,344)	(24,050)
Interest on Restricted Investments		9,700	8,650	15,262
Closing Balance		227,498	223,673	214,885
Risk Management Reserve				
Opening Balance		10,702	10,522	10,902
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		430	380	744
Closing Balance		11,132	10,902	11,646
Class IV Cell Reserve				
Opening Balance		88,728	87,232	225,310
Transfer to Restricted Investments		46,977	134,878	46,801
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		3,600	3,200	15,374
Closing Balance		139,305	225,310	287,485
Regional Development Reserve				
Opening Balance		419,573	412,501	293,473
Transfer to Restricted Investments		250,000	250,000	200,000
Transfer from Restricted Investments		(623,795)	(384,178)	(482,090)
Interest on Restricted Investments		17,000	15,150	20,025
Closing Balance		62,778	293,473	31,408
Secondary Waste Reserve				
Opening Balance		16,356,271	16,080,560	18,990,498
Transfer to Restricted Investments		6,188,756	3,733,620	4,687,716
Transfer from Restricted Investments		(1,151,584)	(1,406,732)	(1,271,980)
Interest on Restricted Investments		654,500	583,050	1,295,803
Closing Balance		22,047,943	18,990,498	23,702,037

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2011**

	NOTE	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Class III Cells Reserve				
Opening Balance		3,065,641	3,013,965	937,656
Transfer to Restricted Investments		841,127	924,384	944,152
Transfer from Restricted Investments		(3,433,768)	(3,109,993)	(5,000)
Interest on Restricted Investments		122,700	109,300	63,980
Closing Balance		595,700	937,656	1,940,788
Long Service Leave - Restricted Asset				
Opening Balance		521,268	512,481	555,691
Transfer to Restricted Investments		24,560	24,560	25,560
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		20,900	18,650	37,917
Closing Balance		566,728	555,691	619,168
Building Refurbishment Reserve				
Opening Balance		54,036	53,125	55,075
Transfer to Restricted Investments		0	0	0
Transfer from Restricted Investments		0	0	0
Interest on Restricted Investments		2,200	1,950	3,758
Closing Balance		56,236	55,075	58,833
Cash and Investments at the end of the Year		31,135,609	31,163,278	34,643,661
<u>Less</u> Unrealised losses from change in fair value of investments		(7,430,675)	(6,780,675)	(6,780,675)
Cash and Investments as per Balance Sheet		23,704,934	24,382,603	27,862,986

**BUDGETED STATEMENT OF CASH MOVEMENTS
FOR THE YEAR ENDING 30 JUNE 2011**

	NOTE	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
SUMMARY				
MUNICIPAL FUND (CASH and INVESTMENTS)				
Opening Balance		4,554,640	4,508,935	6,042,770
Transfer to Restricted Investments		(10,896,020)	(7,388,791)	(10,246,517)
Transfer from Restricted Investments		11,216,545	10,296,862	5,435,980
Interest on Municipal Funds		225,500	205,800	209,250
Payments and Receipts		(2,223,574)	(1,840,036)	1,617,054
Movement in Accrued Interest		0	260,000	(60,000)
Closing Balance	4(i)	2,877,091	6,042,770	2,998,537
RESTRICTED INVESTMENTS				
Opening Balance		27,479,043	27,048,879	25,120,508
Transfer to Restricted Investments		10,896,020	7,388,791	10,246,517
Transfer from Restricted Investments		(11,216,545)	(10,296,862)	(5,435,980)
Interest on Restricted Investments		1,100,000	979,700	1,714,079
Closing Balance		28,258,518	25,120,508	31,645,124
Cash and Investments at the end of the Year		31,135,609	31,163,278	34,643,661
<u>Less</u> Unrealised Losses from change in fair value of investments		(7,430,675)	(6,780,675)	(6,780,675)
Cash and Investments as per Balance Sheet		23,704,934	24,382,603	27,862,986

**NET CURRENT ASSETS CARRIED FORWARD
FOR THE YEAR ENDING 30 JUNE 2011**

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
NET CURRENT ASSETS REPRESENTED BY			
CURRENT ASSETS			
Cash at Bank - Unrestricted	2,877,091	6,042,770	2,998,537
Receivables	2,255,656	2,255,656	2,255,656
Inventory	30,680	30,680	30,680
Prepayments	50,881	50,881	50,881
	<u>5,214,308</u>	<u>8,379,987</u>	<u>5,335,754</u>
LESS: CURRENT LIABILITIES			
Creditors	1,762,406	1,762,406	1,762,406
Current Provisions	935,503	935,503	969,586
	<u>2,697,909</u>	<u>2,697,909</u>	<u>2,731,992</u>
(DEFICIT) SURPLUS - OTHER FUNDS	<u>2,516,399</u>	<u>5,682,078</u>	<u>2,603,762</u>
ADD BALANCE OF NET RESTRICTED INVESTMENTS *	20,827,843	18,339,833	24,864,449
ESTIMATED NET CURRENT ASSET POSITION	<u>23,344,242</u>	<u>24,021,911</u>	<u>27,468,211</u>

* Net of unrealised gains or losses from change in fair value of investments



BUDGET NOTES

2010/2011 BUDGET

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**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of the Financial Statements that form part of the annual budget are:

Basis of Accounting

The financial report is a general purpose financial report which has been drawn up in accordance with applicable Accounting Standards, the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996. They have been prepared on an accrual basis under the convention of historical cost accounting.

The Local Government Reporting Entity

The financial statements forming part of the annual budget have been prepared on the basis of one fund (The Municipal Fund).

(a) Depreciation

Property, plant, equipment, furniture and fittings is carried at cost. Items of property, structures, plant, equipment, furniture and fittings including buildings but excluding freehold land, are to be depreciated over their estimated useful lives on a straight line basis as follows:

• Buildings	2-10%
• Structures	
- General	2-10%
- Class III & IV Waste Cells	% of actual usage
• Plant	15-40%
• Furniture and fittings	10-40%
• Equipment	10-40%

Assets are to be depreciated when completed and held ready for use.

(b) Rates

The Eastern Metropolitan Regional Council does not levy rates. Accordingly rating information as required under the Local Government (Financial Management) Regulations 1996 has not been presented in these financial statements.

(c) Grants, Donations and Other Contributions

Grants, donations and other contributions have been recognised as revenues when received. Conditional Grants and contributions income is recognised subject to conditions applicable to the use of such income. Expenditure of those monies has been made in the manner specified under the conditions upon which the Eastern Metropolitan Regional Council received those monies.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(d) Investments and Other Financial Assets

Financial Assets in the scope of AASB 139 *Financial Instruments: Recognition and Measurement* are classified as either financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments, or available-for-sale financial assets. When financial assets are recognised initially, they are measured at fair value, plus, in the case of investments not at fair value through profit or loss, directly attributable transaction costs. The Council determines the classification of its financial assets after initial recognition and, when allowed and appropriate, re-evaluates this designation at each financial year end.

(e) Employee Entitlements

(i) Wages and Salaries, Annual Leave, Sick Leave and Long Service Leave:

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave, long service leave, and sick leave when it is probable that settlement will be required and they are capable of being measured reliably.

Provisions made in respect of wages and salaries, annual leave, sick leave, and other employee entitlements expected to be settled within 12 months, are measured at their nominal values.

Provisions made in respect of other employee entitlements which are not expected to be settled within 12 months are measured as the present value of the estimated future cash outflows to be made by the council in respect of services provided by employees up to reporting date

The credit in the EMRC's long service leave reserve bank account is considered adequate to cover the current portion of this liability.

(ii) Superannuation Fund:

The Council contributes to the WA Local Government Superannuation Plan (LGSP) for qualifying employees as per statutory requirements (9% for 2010/11). It also contributes to the LGSP for full scheme members (5% for 2010/11).

(f) Rounding Of Amounts

All amounts shown in the budgeted annual financial statements, other than the Schedule of Fees and Charges, are rounded to the nearest dollar. As a result of rounding, some minor reconciliation discrepancies may be present in disclosures to the financial statements.

(g) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

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**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Accounts Payable

Trade payables and other accounts payable are recognised when the Council becomes obliged to make future payments resulting from the purchase of goods and services.

(i) Revenue Recognition

Sale of Goods and Disposal of Assets

Revenue from the sale of goods and disposal of other assets is recognised when the Council has passed control of the goods or other assets to the buyer.

Rendering of Services

Revenue from the provision of services is recognised on an accrual basis.

Royalties

Royalty revenue is recognised on an accrual basis.

(j) Inventories

Inventories are valued at the lower of cost and net realisable value.

(k) Provision for Site Rehabilitation

The estimated closure and post-closure site rehabilitation cost is charged to the operating statement on a volumetric basis over the life of the landfill site.

The nature of work planned by Council includes cell capping, landform reconstruction, dismantling of site operating facilities and implementation of a revegetation plan to suit the final land use. The cost is based on estimated current costs, determined on a non-discounted basis.

(l) Provision for Environmental Monitoring

The estimated closure and post-closure environmental monitoring cost is charged to the operating statement on a volumetric basis over the life of the landfill site.

The nature of work planned by Council includes monitoring of groundwater, surface water, leachate and landfill gas generation. The cost is based on estimated current costs, determined on a non-discounted basis.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Receivables

Trade receivables and other receivables are recorded at amounts due less any allowance for doubtful debts.

(n) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

(i) Where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or

(ii) For receivables and payables which are recognised inclusive of GST.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the taxation authority is classified as operating cash flows.

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**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

2. PROGRAMS

The activities relating to the Eastern Metropolitan Regional Council's programs reported on in the Operating Statement are as follows: -

Governance

Records income and expenditure relating to the administration and operation of facilities and services to members of Council together with other administrative governance costs.

General Purpose Funding

Records interest revenue as well as other general purpose revenue.

Community Amenities

Records income and expenditure associated with the Class III cell, Class IV cell, weighbridge, and transfer station at the Red Hill Waste Management Facility, the Hazelmere Site and the Lawnbrook, Coppin Road and Mathieson Road transfer stations. .

Other Property and Services

Records income and expenditure for public works overheads, plant operation, materials, salaries and wages. It also records income and expenditure for the Risk Management and Environmental Service departments (incorporating various Environmental Projects), the operations of the Ascot Place activity, and income and expenditure relating to the Regional Development activity incorporating various projects.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

3. RECONCILIATION OF RATES LEVIED

The Eastern Metropolitan Regional Council does not levy rates therefore a Rate Setting Statement [Local Government (Financial Management) Regulations 1996: 22(1)(d) and 30(1)(c)] has not been prepared.

4. NOTES TO THE STATEMENT OF CASH FLOWS

(i) Reconciliation of Cash

For the purpose of the statement of cash flows, The Eastern Metropolitan Regional Council considers cash to include cash on hand, cash at bank and bank term deposits. Cash at the end of the reporting period as shown in the statement of cash flows is as follows:

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Cash - Unrestricted	2,877,091	6,042,770	2,998,537
Cash - Restricted	11,323,381	11,363,963	19,388,579
Total Cash	14,200,472	17,406,733	22,387,116

(ii) Reconciliation of net cash used in operating activities to change in net assets arising from operations

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Net Change in assets from operations	6,035,216	5,567,883	5,625,125
Write back Depreciation	2,471,784	3,056,355	3,585,835
Write back Provisions	135,184	135,184	140,383
Write back Accruals - Loan Interest	0	0	0
Write back Accruals - Staff Entitlements	33,083	33,083	34,083
Write back Accruals - Creditors	0	0	0
Write back (Profit) Loss on sale of assets	(42,493)	(94,036)	(19,121)
Write back loss or destruction of assets	0	0	0
Write back Debtor Movements	0	0	0
Net cash from operating activities	8,632,774	8,698,469	9,366,305

(iii) Depreciation of Assets

Details of depreciation expenditure budgets for each program are as follows

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Administration	278,600	408,925	588,040
Community Amenities	1,496,764	1,565,643	1,660,893
Other Property and Services	696,420	1,081,787	1,336,902
Total Depreciation all Programs	2,471,784	3,056,355	3,585,835

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EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011

5. FEES AND CHARGES SUMMARY BY PROGRAM

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Administration	0	4,627	0
Community Amenities	23,188,921	23,136,845	27,982,142
Governance	2,000	1,500	2,000
Other Property and Services	318,300	179,619	121,000
Total Statutory Fees and Charges	23,509,221	23,322,591	28,105,142

6. FEES AND CHARGES – REDUCTION OF REVENUE

Annual cumulative Commercial tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes are subject to a reduction of \$5.00/tonne (inclusive of GST) and \$10.00/tonne (inclusive of GST) respectively.

It is estimated that the total value of applicable discounts during 2010/2011 will be \$605,000 (inclusive of GST).

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

7. LOAN BORROWINGS

(a) Loan Repayments

No loans existed as at 30 June 2010.

(b) Unspent Loans

No unspent loan funds existed as at 30 June 2010.

(c) New Borrowings

The Eastern Metropolitan Regional Council does not propose to undertake new borrowings during the 2010/2011 financial year.

(d) Overdraft

Council has not utilised an overdraft facility during the 2009/2010 financial year and it is not anticipated that this facility will be utilised during the 2010/2011 financial year.

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

8. COUNCILLOR FEES AND ALLOWANCES

Each Councillor, other than the Chairman, is entitled to an annual meeting fee of \$7,000.

The Chairman is entitled to an annual meeting fee of \$14,000 as well as an annual Local Government fee of \$6,000

The Deputy Chairman is entitled to an annual Local Government fee of \$1,500.

A provision of \$3,500 for meeting fees has been provided for deputy Councillors when deputising for a Councillor at a meeting. All fees paid to Councillors and the Chairman are paid quarterly in arrears.

The budget provided for Councilor(s) fee, allowances and expenses is as follows:

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Councillor(s) meeting fees	77,000	77,000	77,000
Chairman's meeting fees	14,000	14,000	14,000
Chairman's Local Government fee	6,000	6,000	6,000
Deputy Chairman's Local Government fee	1,500	1,500	1,500
Deputy Councillors' meeting fees	3,360	3,500	3,500
Total Fees and Allowances	102,000	102,000	102,000

9. INVESTMENT INTEREST

The total estimated earnings from interest on investments is made up as follows:

	BUDGET 2009/2010	ACTUAL 2009/2010	BUDGET 2010/2011
Interest on Funds held in Reserve	1,079,100	961,050	1,676,162
Interest on other restricted investments (LSL)	20,900	18,650	37,917
Interest on other funds	225,500	430,000	149,250
Total Interest on Investments	1,325,500	1,409,700	1,863,329

**EASTERN METROPOLITAN REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDING 30 JUNE 2011**

10. ASSET PROFIT OR LOSS ON DISPOSAL

	BUDGET 2009/2010	EST. ACTUAL 2009/2010	BUDGET 2010/2011
Land			
Proceeds from Sale of Assets	0	0	0
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Buildings			
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Plant			
Proceeds from Sale of Assets	(663,002)	(703,908)	(445,362)
Carrying Amount of Assets Disposed	620,509	609,449	426,241
(Profit) Loss on Disposal	(42,493)	(94,459)	(19,121)
Equipment			
Proceeds from Sale of Assets	0	(1,077)	0
Carrying Amount of Assets Disposed	0	1,500	0
(Profit) Loss on Disposal	0	423	0
Furniture and Fittings			
Carrying Amount of Assets Disposed	0	0	0
(Profit) Loss on Disposal	0	0	0
Net (Profit) Loss on Disposal	(42,493)	(94,036)	(19,121)

11. STRATEGIC PLAN FOR THE FUTURE

The *Five Year Strategic Plan for the Future 2010/2011 - 2014/2015*, being the legislated plan for the future pursuant to Section 5.56 of the *Local Government Act 1995*, was adopted by Council at its meeting held 22 July 2010 for a two year period with the next review due prior to 30 June 2012, and the contents were taken into account in the preparation of the 2010/2011 Budget.



FEES AND CHARGES

**For the Year Ending
30 June 2011**

EASTERN METROPOLITAN REGIONAL COUNCIL
2010/2011 WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES

Description	Unit	Jan-Jun 2010 Charges with no GST \$	Value of GST \$	Jan-Jun 2010 Charges inc GST \$	2010/2011 Charges with no GST \$	Value of GST \$	2010/2011 Charges inc GST \$	% Inc. 2009/2010 to 2010/2011 Exc. GST
Waste Management Charges								
Disposal Rates								
Member Councils								
Base Tipping Fee	1 tonne	33.00	3.30	36.30	40.00	4.00	44.00	21.21%
CWES Levy		2.00	0.20	2.20	2.00	0.20	2.20	0.00%
Secondary Waste Reserve		20.00	2.00	22.00	22.00	2.20	24.20	10.00%
Landfill Levy		28.00	2.80	30.80	28.00	2.80	30.80	0.00%
Total Member Council disposal rate - (*)		83.00	8.30	91.30	92.00	9.20	101.20	10.84%
Councils - Other								
WMRC - Domestic - (*)								
WMRC - Commercial	1 tonne	83.00	8.30	91.30	92.00	9.20	101.20	10.84%
Domestic Refuse Tip Pass (Giddegannup @ 3bags/wk)	1 tonne	90.45	9.05	99.50	93.18	9.32	102.50	3.02%
Council Refuse Tip Passes - Cars (up to 200kg)	n/a	3.50	0.35	3.85	3.64	0.36	4.00	4.00%
Council Refuse Tip Passes - Trailers (up to 500kg)	n/a	16.36	1.64	18.00	16.36	1.64	18.00	0.00%
	n/a	30.00	3.00	33.00	30.91	3.09	34.00	3.03%
General Waste								
Cars / Station Wagons	n/a	14.55	1.45	16.00	15.45	1.55	17.00	6.22%
Trailers (6 x 4)	n/a	30.00	3.00	33.00	30.91	3.09	34.00	3.03%
Trailers (6 x 4) High Sides	n/a	34.55	3.45	38.00	35.45	3.55	39.00	2.62%
Tandem/ Horse Floats (< 1 tonne)	n/a	63.64	6.36	70.00	65.45	6.55	72.00	2.85%
Vans / Utes	n/a	27.27	2.73	30.00	28.18	2.82	31.00	3.33%
Commercial (General)	1 tonne	90.45	9.05	99.50	93.18	9.32	102.50	3.02%
Minimum Commercial Charges		45.45	4.55	50.00	45.45	4.55	50.00	0.00%
Greenwaste								
Greenwaste - uncontaminated (Member Councils)	1 tonne	29.00	2.90	31.90	32.00	3.20	35.20	10.34%
Greenwaste - MGB (Member Councils)	1 tonne	55.00	5.50	60.50	64.00	6.40	70.40	16.36%
Greenwaste - uncontaminated (Commercial)	1 tonne	30.00	3.00	33.00	32.00	3.20	35.20	6.67%
Minimum uncontaminated greenwaste charge		15.00	1.50	16.50	15.00	1.50	16.50	0.00%
Greenwaste - uncontaminated (to Hazelmere)	1 tonne	43.55	4.35	47.90	46.55	4.66	51.21	6.90%
Greenwaste - shredded to EMRC specification (to Red Hill)	1 tonne	0.00	0.00	0.00	3.64	0.36	4.00	N/A

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

(*) 2010/2011 - Inclusive of \$22.00 Secondary Waste Reserve and \$2.00 CWES Levy.

EASTERN METROPOLITAN REGIONAL COUNCIL
2010/2011 WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES

Description	Unit	Jan-Jun 2010 Charges with no GST \$	Value of GST \$	Jan-Jun 2010 Charges inc GST \$	2010/2011 Charges with no GST \$	Value of GST \$	2010/2011 Charges inc GST \$	% Inc. 2009/2010 to 2010/2011 Exc. GST
Waste Management Charges continued..								
Disposal Rates continued..								
Special Wastes								
Asbestos	1 tonne	94.55	9.45	104.00	109.09	10.91	120.00	15.38%
Asbestos - Member Council residents only	1 tonne	80.91	8.09	89.00	90.91	9.09	100.00	12.36%
Asbestos - Minimum Charge		13.64	1.36	15.00			20.00	33.28%
Car Bodies - Commercial	each	18.18	1.82	20.00	18.18	1.82	20.00	0.00%
Car Bodies - Member Council residents only	each	9.09	0.91	10.00	9.09	0.91	10.00	0.00%
Quarantine Waste	1 tonne	105.00	10.50	115.50	110.00	11.00	121.00	4.76%
Burial Fee (for immediate burial requirements)	n/a	122.73	12.27	135.00	122.73	12.27	135.00	0.00%
Handling Fee (for special handling requirements)	n/a	122.73	12.27	135.00	122.73	12.27	135.00	0.00%
Tyre Disposal (off rim)	each	2.73	0.27	3.00	3.18	0.32	3.50	16.48%
Tyre Disposal (with rim)	each	5.45	0.55	6.00	5.91	0.59	6.50	8.44%
Tyre Recovery Charges (for tyres at the landfill face)	each	20.00	2.00	22.00	22.00	2.20	24.20	10.00%
Mattress disposal fee (to Red Hill)	each	5.00	0.50	5.50	5.00	0.50	5.50	0.00%
Computers, Computer Monitors or Televisions	each	4.55	0.45	5.00	4.55	0.45	5.00	0.00%
Wash Facility Fee	n/a	31.82	3.18	35.00	31.82	3.18	35.00	0.00%
Class III Waste	1 tonne	90.45	9.05	99.50	93.18	9.32	102.50	3.02%
Class III Contaminated Soil	1 tonne	75.82	7.58	83.40	78.09	7.81	85.90	2.99%
Class IV Waste	1 tonne	113.18	11.32	124.50	116.58	11.66	128.24	3.00%
Class IV Contaminated Soil	1 tonne	99.45	9.95	109.40	102.44	10.24	112.68	3.01%
Class V Waste	1 tonne	550.00	55.00	605.00	600.00	60.00	660.00	9.09%
Administration Charge - Class III (for waste acceptance approvals)	consignment	50.00	5.00	55.00	63.64	6.36	70.00	27.28%
Administration Charge - Class IV (for waste acceptance approvals)	consignment	50.00	5.00	55.00	86.36	8.64	95.00	72.72%
Hazelmere								
Mattress disposal fee	each	10.00	1.00	11.00	10.00	1.00	11.00	0.00%
Mattress disposal fee (Member Council)	each	5.00	0.50	5.50	5.00	0.50	5.50	0.00%
Wood Waste (per cubic metre)								
- Grade 1	1 m3	5.00	0.50	5.50	5.00	0.50	5.50	0.00%
- Grade 2	1 m3	6.36	0.64	7.00	6.36	0.64	7.00	0.00%
- Grade 3	1 m3	9.09	0.91	10.00	NOT APPLICABLE			N/A
- Contaminated	1 m3	18.18	1.82	20.00	13.64	1.36	15.00	-24.98%
Wood Waste (per tonne)								
- Grade 1	1 tonne	50.00	5.00	55.00	50.00	5.00	55.00	0.00%
- Grade 2	1 tonne	63.64	6.36	70.00	63.64	6.36	70.00	0.00%
- Grade 3	1 tonne	90.91	9.09	100.00	NOT APPLICABLE			N/A
- Contaminated	1 tonne	181.82	18.18	200.00	136.36	13.64	150.00	-25.00%

(Cumulative Commercial & Contaminated Soils tonnages disposed in excess of 15,000 tonnes and 25,000 tonnes over financial year are subject to a reduction of \$5.00/tonne and \$10.00/tonne respectively.)

EASTERN METROPOLITAN REGIONAL COUNCIL
2010/2011 WASTE MANAGEMENT SCHEDULE OF FEES AND CHARGES

Description	Unit	Jan-Jun 2010 Charges with no GST \$	Value of GST \$	Jan-Jun 2010 Charges inc GST \$	2010/2011 Charges with no GST \$	Value of GST \$	2010/2011 Charges inc GST \$	% Inc. 2009/2010 to 2010/2011 Exc. GST
Waste Management Charges continued ..								
Sale of Materials (all ex stockpile, minimum 10 tonnes)								
Mixed clay/fill (purchaser to load)	1 tonne	0.50	0.05	0.55	0.50	0.05	0.55	0.00%
Ferricrete	1 tonne	11.00	1.10	12.10	11.00	1.10	12.10	0.00%
Manufactured Products (per cubic metre)								
Mulch Compost	1 m3	NOT APPLICABLE			13.91	1.39	15.30	N/A
Soil Compost	1 m3	NOT APPLICABLE			16.36	1.64	18.00	N/A
Coloured Chip	1 m3	30.00	3.00	33.00	30.00	3.00	33.00	0.00%
Coloured Mulch with Fire Retardant	1 m3	40.00	4.00	44.00	NOT APPLICABLE			N/A
Wood Chip (unscreened secondary ground) - Hazelmere	1 m3	5.50	0.55	6.05	5.50	0.55	6.05	0.00%
EcoChip Mulch - Hazelmere	1 m3	10.91	1.09	12.00	10.91	1.09	12.00	0.00%
Wood Chip (fines) - Hazelmere	1 m3	8.18	0.82	9.00	10.91	1.09	12.00	33.34%
Manufactured Products (per tonne)								
Mulch Compost	1 tonne	22.50	2.25	24.75	23.18	2.32	25.50	3.02%
Mulch Compost (Member Council)	1 tonne	22.50	2.25	24.75	19.00	1.90	20.90	-15.56%
Soil Compost	1 tonne	22.50	2.25	24.75	18.18	1.82	20.00	-19.20%
Soil Compost (Member Councils)	1 tonne	22.50	2.25	24.75	15.00	1.50	16.50	-33.33%
Coloured Chip	1 tonne	150.00	15.00	165.00	150.00	15.00	165.00	0.00%
Coloured Mulch with Fire Retardant	1 tonne	200.00	20.00	220.00	NOT APPLICABLE			N/A
Wood Chip (unscreened secondary ground) - Hazelmere	1 tonne	27.27	2.73	30.00	27.27	2.73	30.00	0.00%
EcoChip Mulch - Hazelmere	1 tonne	54.55	5.45	60.00	54.55	5.45	60.00	0.00%
Wood Chip (fines) - Hazelmere	1 tonne	40.91	4.09	45.00	54.55	5.45	45.00	33.34%
Trailer Loaded Products (per scoop)								
Soil Compost	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00	0.00%
Mulch Compost	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00	0.00%
EcoChip Mulch	1 scoop	9.09	0.91	10.00	9.09	0.91	10.00	0.00%
Colour Chip	1 scoop	13.64	1.36	15.00	13.64	1.36	15.00	0.00%
Ferricrete	1 scoop	NOT APPLICABLE			9.09	0.91	10.00	N/A

(Material purchases in excess of 200 tonnes and 1,000 over financial year are subject to a reduction of 15% and 20% respectively.)

Risk Management Consulting Rates and Training Course Fees 2010/2011

	Prior Years Actuals								Proposed	
	2004/2005	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	% Change		
Consulting Fees										
Member Councils (Per Hour)	\$56.00	\$56.00	\$75.00	\$78.00	\$80.91	\$84.55	\$88.18	4.3%		
WMRC (Per Hour)	\$88.00	\$88.00	\$90.00	\$92.00	\$95.45	\$107.27	\$112.73	5.1%		
Other Organisations – Regular (Per Hour)	\$93.00	\$93.00	\$95.00	\$97.00	\$100.91	\$107.27	\$112.73	5.1%		
Other Organisations – Occasional (Per Hour)	\$98.00	\$98.00	\$98.00	\$101.00	\$109.09	\$118.18	\$124.54	5.4%		
Internal – EMRC (Per Hour)	\$88.00	\$88.00	\$88.00	\$90.00	\$94.00	\$97.76	\$101.81	4.1%		
InterCouncil Comparison Scheme (Benchmarking process)			\$36.00 per mth	\$36.00 per mth	\$37.50 per mth	\$39.00 per mth	\$40.45 per mth	3.7%		
	2005	2006	2007	2008	2009	2010	2011	% Change		
General Safety Training Course Fees										
Half Day (Per Participant)	\$121.82	\$123.64	\$125.45	\$129.21	\$134.55	\$140.00	\$145.45	3.9%		
One Day (Per Participant)	\$203.64	\$207.27	\$213.64	\$217.91	\$227.27	\$236.36	\$245.45	3.8%		
Two Day (Per Participant)	\$340.91	\$345.45	\$354.55	\$365.19	\$380.00	\$395.45	\$410.91	3.9%		
WorkSafe Safety Awareness Training - Construction Industry (Half day)				\$68.18	\$73.64	\$79.09	\$85.45	8.0%		
Traffic Management Training Course Fees										
Basic Worksite Traffic Management	\$118.18	\$118.18	\$124.54	\$188.00	\$196.36	\$205.45	\$214.54	4.4%		
Advanced Worksite Traffic Management	\$159.09	\$390.90	\$410.91	TBA	TBA	TBA	N/A	N/A		
Traffic Controller	\$118.18	\$118.18	\$124.54	\$188.00	\$196.36	\$205.45	\$214.54	4.4%		
Events Traffic Controller course				\$127.27	\$130.91	\$131.82	\$137.27	4.1%		

* Notes: All Rates are exclusive of GST

Environmental Consulting Rates 2010/2011

	Prior Year Actuals						Proposed	
	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	% Change	
Member Council Consulting Fees								
Consultant Director	\$78.00	\$80.00	\$85.00	\$88.00	\$92.00	\$96.00	4.35%	
Consultant Manager		\$70.00	\$75.00	\$78.00	\$82.00	\$86.00	4.88%	
Senior Consultant	\$58.00	N/A	\$65.00	\$68.00	\$71.00	\$74.00	4.23%	
Consultant	\$56.00	\$58.00	\$58.00	\$60.00	\$63.00	\$66.00	4.76%	
Project Officer	\$40.00	\$42.00	\$44.00	\$46.00	\$48.00	\$50.00	4.17%	
Other Organisations Consulting Fees								
Consultant Director	\$110.00	\$115.00	\$150.00	\$165.00	\$174.00	\$182.00	4.60%	
Consultant Manager	\$95.00	\$100.00	\$130.00	\$145.00	\$153.00	\$160.00	4.58%	
Senior Consultant	\$95.00	N/A	\$130.00	\$145.00	\$153.00	\$160.00	4.58%	
Consultant	\$85.00	\$90.00	\$120.00	\$132.00	\$139.00	\$145.00	4.32%	
Project Officer	\$75.00	\$80.00	\$105.00	\$115.00	\$121.00	\$127.00	4.96%	

* Note : All Rates are exclusive of GST



WASTE DISPOSAL TONNAGES

**For the Year Ending
30 June 2011**

TONNAGES ANALYSIS

COUNCIL	ACTUAL 2006/07 TONNES	ACTUAL 2007/08 TONNES	ACTUAL 2008/09 TONNES	PROJECTION 2009/10 TONNES	PROJECTED 2010/11 TONNES
Bayswater - MSW					
Belmont	24,488	26,425	25,930	28,163	28,726
Bassendean	16,752	17,828	20,191	17,301	17,508
Swan - MSW	5,609	5,867	5,886	6,456	6,481
Mundaring	40,157	42,421	40,923	41,566	43,644
Kalamunda	15,142	15,586	15,871	15,931	16,330
	21,796	18,492	22,064	22,587	23,038
Sub-total Member Councils - MSW	123,944	126,619	130,865	132,004	135,727
Bayswater - Greenwaste					
Swan - Greenwaste	6,193	4,587	4,578	5,197	5,301
Bassendean - Greenwaste	2,914	3,485	2,187	2,413	2,442
Belmont - Greenwaste	674	776	762	752	755
Kalamunda - Greenwaste	0	4	168	242	254
Mundaring - Greenwaste	248	399	4,411	3,957	4,056
Transfer Station - Greenwaste	178	245	4,246	468	478
Commercial/Other - Greenwaste	403	478	701	975	975
	620	754	1,264	984	995
Sub-total Member Councils - Greenwaste	11,230	10,726	18,316	14,989	15,256
W.M.R.C					
W.M.R.C Commercial	18,536	18,938	17,089	23,110	20,000
EMRC Transfer Stn (Trailers & Commercial etc)	15,079	11,182	13,458	7,959	7,000
Commercial/Other Class III	5,974	7,187	6,989	7,093	7,171
Contaminated Class III	102,813	205,664	155,706	115,989	112,000
Class IV Waste	55,419	3,480	7,536	6,821	4,000
Class V - Concrete Encapsulation	18,604	4,636	6,576	16,096	4,000
	1,400	0	0	5	5
Sub-total Other Tonnages	217,824	251,086	207,354	177,073	154,176
TOTAL TONNAGES	352,998	388,431	356,534	324,066	305,160
Class III					
Class IV	321,764	373,070	331,643	292,976	285,899
Greenwaste	20,004	4,636	6,576	16,101	4,005
	11,230	10,726	18,316	14,989	15,256
TOTAL TONNAGES	352,998	388,431	356,534	324,066	305,160

BASE INCOME (INCLUDING LANDFILL LEVY) FROM TONNAGES ANALYSIS

COUNCIL	A/C#	IE	ACTUAL 2005/06 \$	ACTUAL 2006/07	ACTUAL 2007/08	ACTUAL 2008/09 \$	PROJECTION 2009/10 \$	PROJECTED 2010/11 \$
Bayswater - MSW	53310/00	BB	-650,961	-739,712	-936,987	-949,106	-1,400,632	-1,953,371
Belmont	53310/00	BC	-491,462	-662,340	-632,932	-766,521	-856,128	-1,190,563
Bassendean	53310/00	BA	-170,478	-181,019	-208,788	-224,329	-329,349	-440,698
Swan - MSW	53310/00	BD	-1,110,743	-1,330,826	-1,516,984	-1,582,642	-2,119,888	-2,967,815
Mundaring	53310/00	BF	-435,735	-559,573	-553,333	-605,770	-813,186	-1,110,417
Kalamunda	53310/00	BE	-675,577	-698,551	-637,266	-827,666	-1,153,246	-1,566,602
Sub-total Member Councils - MSW			-3,534,956	-4,172,022	-4,486,291	-4,956,032	-6,672,429	-9,229,466
Bayswater - Greenwaste	58864/00	BB	-277,289	-246,358	-209,786	-231,515	-286,493	-339,264
Swan - Greenwaste	58864/00	BD	-80,979	-68,773	-80,356	-50,993	-69,983	-78,149
Bassendean - Greenwaste	58864/00	BA	-15,352	-16,180	-20,174	-20,195	-21,750	-24,168
Belmont - Greenwaste	58864/00	BC	-592	0	-104	-5,834	-5,970	-8,129
Kalamunda - Greenwaste	58864/00	BE	-4,700	-4,949	-10,598	-107,340	-113,555	-129,790
Mundaring - Greenwaste	58864/00	BF	-4,020	-2,335	-6,463	-2,333	-13,585	-15,291
Transfer Station - Greenwaste	58864/00	BI	0	0	0	0	0	0
Commercial/Other - Greenwaste	58864/00	BK	-34,982	-42,211	-58,137	-72,157	-77,906	-79,576
Sub-total Member Councils - Greenwaste			-417,913	-380,805	-385,617	-490,366	-589,242	-674,368
W.M.R.C	53310/00	BG	-521,206	-571,522	-709,420	-609,380	-1,241,600	-1,360,000
W.M.R.C Commercial	53310/00	BH	-563,313	-600,583	-609,514	-746,302	-501,140	-582,260
EMRC Transfer Stn (Trailers etc)	58857/00	BI	-352,015	-413,141	-585,958	-543,227	-539,825	-634,655
EMRC Transfer Stn (Commercial)	58857/00	BK	-74,748	-110,638	-148,748	-209,661	-190,759	-211,552
Contaminated Class III	53310/00	BJ	-180,738	-2,088,679	-169,653	-399,540	-486,389	-312,360
Class IV Waste	53330/00	BK	-2,479,086	-730,314	-309,801	-528,087	-1,458,888	-466,320
Class V - Concrete Encapsulation	53330/01	BK	0	-709,069	0	0	-2,750	-3,000
Commercial/Other Class III			-2,039,779	-3,389,635	-9,194,357	-8,015,614	-8,018,204	-9,316,160
Less Commercial/Other Class III discount						0	214,032	550,000
Sub-total Commercial/Other Class III	53310/00	BK			-9,194,357	-8,015,614	-7,804,172	-8,766,160
Sub-total Other			-6,210,884	-8,613,581	-11,727,451	-11,051,811	-12,225,523	-12,336,307
TOTAL BASE			-10,163,753	-13,166,409	-16,599,359	-16,498,209	-19,487,194	-22,240,141
Class III			-7,266,754	-11,346,221	-15,903,941	-15,479,756	-17,436,314	-21,096,453
Class IV			-2,479,086	-1,439,383	-309,801	-528,087	-1,461,638	-469,320
Greenwaste			-417,913	-380,805	-385,617	-490,366	-589,242	-674,368
TOTAL BASE			-10,163,753	-13,166,409	-16,599,359	-16,498,209	-19,487,194	-22,240,141



ANNUAL BUDGET SUMMARY

**For the Year Ending
30 June 2011**

Annual Budget Summary 2010/2011

	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
Governance			
Operating Income	0	0	0
Operating Expenditure	1,772,107	1,731,136	607,629
Total for Governance	1,772,107	1,731,136	607,629
Corporate Services			
Operating Income	(143,150)	(138,250)	(123,478)
Operating Expenditure	91,408	(418,544)	(181,322)
Other Income	(462,796)	(336,077)	(277,766)
Other Expenditure	434,050	348,128	272,545
Capital Expenditure	1,030,988	647,713	843,705
Total for Corporate Services	950,500	102,970	533,684
Waste Management Services			
Operating Income	(20,428,224)	(21,691,647)	(25,303,363)
Operating Expenditure	15,627,689	18,022,603	21,578,084
Other Income	(200,206)	(370,408)	(169,096)
Other Expenditure	194,159	269,021	161,396
Capital Expenditure	8,081,861	6,690,784	5,212,579
Total for Waste Management Services	3,275,279	2,920,353	1,479,600
Environmental Services			
Operating Income	(1,957,990)	(1,330,040)	(1,537,601)
Operating Expenditure	2,324,757	1,668,102	2,480,316
Other Income	0	0	0
Capital Expenditure	3,500	3,500	3,500
Total for Environmental Services	370,267	341,562	946,215
Regional Development			
Operating Income	(398,892)	(393,057)	(461,024)
Operating Expenditure	1,610,406	1,270,103	1,871,125
Capital Expenditure	3,000	7,132	2,500
Total for Regional Development	1,214,514	884,178	1,412,601

Annual Budget Summary 2010/2011

	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
Risk Management Services			
Operating Income	(201,800)	(155,004)	(98,900)
Operating Expenditure	253,421	241,458	394,548
Capital Expenditure	1,000	1,000	1,000
Total for Risk Management Services	52,621	87,454	296,648
Resource Recovery			
Other Income	(4,959,078)	(3,805,734)	(4,687,766)
Other Expenditure	1,139,906	1,117,116	1,219,030
Capital Expenditure	3,500	10,300	53,000
Total for Resource Recovery	(3,815,672)	(2,678,318)	(3,415,736)
Ascot Place			
Operating Income	(1,000)	(5,627)	(1,000)
Operating Expenditure	475,516	378,538	394,399
Capital Expenditure	1,070,000	1,787,560	215,000
Total for Ascot Place	1,544,516	2,160,471	608,399
Investment			
Operating Income	(105,500)	(340,000)	(48,802)
Other Income	(1,100,000)	(1,629,700)	(1,714,079)
Total for Investment	(1,205,500)	(1,969,700)	(1,762,881)
Net Operating and Capital Expenditure	4,158,633	3,580,106	706,159



FINANCIAL PERFORMANCE BY ACCOUNT

**For the Year Ending
30 June 2011**

Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage Governance and Corporate Services

Operating Income

54440/00	Income Vehicles - Ascot Place	(1,100)	(8,576)	(1,100)
58925/01	Income Workers Compensation Governance and Corporate	0	(3,717)	0
59981/00	Income Governance and Corporate Services Business Unit	0	(1,260)	0
		(1,100)	(13,553)	(1,100)

Operating Expenditure

61440/00	Internal Revenue Vehicles - Ascot Place	(306,600)	(313,892)	(263,399)
65420/05	Operate and Maintain Minor Plant - Ascot Place	1,320	2,892	0
65420/06	Operate and Maintain Power Supply Equipment - Ascot Place	8,300	7,581	7,600
65420/07	Operate and Maintain Office Furniture and Miscellaneous Plant and	5,000	5,000	43,645
65440/00	Operate and Maintain Vehicles - Ascot Place	301,650	298,225	317,394
66510/01	Operate and Maintain Office Equipment - Corporate Services	19,850	18,679	0
66520/10	Operate and Maintain Fire Fighting Equipment - Ascot Place	0	0	0
67610/01	Operate and Maintain Office Furniture and Fittings - Corporate	2,000	4,139	0
68690/00	Operate and Maintain Miscellaneous Furniture and Fittings - Ascot	10,000	4,700	0
71915/01	Internal Revenue Staff Leave Entitlements - Governance and	(242,431)	(244,567)	0
73917/01	Provide Staff Annual Leave - Governance and Corporate Services	142,335	85,000	0
73918/01	Recruit Staff - Corporate Services	25,400	10,085	20,000
73918/08	Recruit Senior Staff	54,600	29,687	29,600
73921/01	Provide Staff Sick Leave - Governance and Corporate Services	29,383	23,000	0
73922/01	Provide Staff Long Service Leave - Governance and Corporate	31,537	31,538	0
73923/01	Provide Staff RDO and TIL - Governance and Corporate Services	0	3,554	0
73924/01	Provide Staff Public Holiday Leave - Governance and Corporate	70,519	57,010	0
73925/01	Provide Staff Workers' Compensation - Governance and Corporate	0	487	0
73929/01	Provide Staff Other Leave - Governance and Corporate Services	0	1,404	0
73981/00	Manage Governance and Corporate Services Business Unit	1,026,113	926,816	573,986
73987/00	Provide Corporate Environmental Advice and Monitor Business Risk	68,500	50,050	56,000
		1,247,476	1,001,388	784,826

Net (Income) Expenditure

1,246,376 987,835 783,726

Provide Governance

Operating Expenditure

73902/00	Provide Committee Support	49,003	86,713	0
73993/00	Governance - Council Members	1,653,057	1,633,960	505,679
73994/00	Conduct Committee Meetings	12,000	9,253	12,000
73995/00	Conduct Council Meetings	26,750	22,572	26,250
		1,740,810	1,752,498	543,929

Net (Income) Expenditure

1,740,810 1,752,498 543,929

Allocate Corporate Services Costs

Operating Expenditure

71981/00	Internal Revenue Governance and Corporate Services Business	(3,777,189)	(3,777,189)	(3,728,581)
		(3,777,189)	(3,777,189)	(3,728,581)
		(3,777,189)	(3,777,189)	(3,728,581)

Net (Income) Expenditure

Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Educate and Raise Staff Awareness of Environmentally Responsible Behaviours and

Operating Expenditure

73989/01	Implement Environmental Policy Implementation Group (EPIG)	200	200	0
		200	200	0

Net (Income) Expenditure

200	200	0
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Facilitate Continuous Organisational Improvement Programmes

Operating Income

58988/02	Income Facilitate Continuous Improvement Programme	0	(6,153)	0
		0	(6,153)	0

Operating Expenditure

73988/01	Implement Business Management System	10,750	4,250	1,000
73988/02	Facilitate Continuous Improvement Programme	11,250	34,878	15,000
		22,000	39,128	16,000

Net (Income) Expenditure

22,000	32,975	16,000
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Identify and Coordinate Networking Opportunities

Operating Income

58996/00	Income Conduct Other Functions	(14,900)	(14,844)	(17,180)
		(14,900)	(14,844)	(17,180)

Operating Expenditure

73904/01	Attend Corporate and Award Functions and Events - Governance	1,200	500	1,200
73965/00	Conduct Promotions/Public Relations Events - Marketing	13,050	0	13,050
73992/00	Hold Annual Dinner	45,000	30,613	45,000
73996/00	Conduct Other Functions	34,100	34,238	17,500
		93,350	65,351	76,750

Net (Income) Expenditure

78,450	50,507	59,570
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Implement Employee Assistance Programme (EAP)

Operating Expenditure

73911/00	Provide Staff Health Welfare & EAP	2,000	2,000	7,923
73911/01	Promote Staff Health and Welfare - Corporate Services	1,050	2,150	0
		3,050	4,150	7,923

Net (Income) Expenditure

3,050	4,150	7,923
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Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement EMRC's Strategic Information Plan

Other Expenditure

83550/00	Disposal of Information Technology PC's and Printers	0	1,500	0
		0	1,500	0

Capital Expenditure

24550/00	Purchase Information Technology & Communication Equipment	82,500	37,237	380,200
24560/00	Purchase Network Communication Equipment	148,500	43,400	0
24570/00	Purchase Information Technology Servers	133,000	60,268	0
24580/00	Purchase PABX/Telephone Equipment	16,000	5,413	0
		380,000	146,318	380,200

Net (Income) Expenditure

380,000	147,818	380,200
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Implement Governance and Corporate Services Staff Training and Development

Operating Income

59919/01	Income Train and Develop Staff - Governance and Corporate	0	(2,400)	0
		0	(2,400)	0

Operating Expenditure

73919/01	Train and Develop Staff - Governance and Corporate Services	64,130	59,700	37,200
		64,130	59,700	37,200

Net (Income) Expenditure

64,130	57,300	37,200
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Implement Governance and Corporate Services Study Assistance Programme

Operating Expenditure

73914/01	Implement Governance and Corporate Services Study Assistance	4,000	0	4,000
		4,000	0	4,000

Net (Income) Expenditure

4,000	0	4,000
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Integrate EMRC's Strategic Future Business Unit Plans and Budget Process

Operating Expenditure

73989/00	Undertake Strategic Planning Research and Special Projects	90,750	32,713	90,300
73999/00	Prepare Strategic Plan and Plan for the Future	38,500	6,600	38,500
73999/01	Facilitate Business Planning Workshops	0	2,000	0
73999/02	Develop Organisational KPI's	0	0	5,000
		129,250	41,313	133,800

Net (Income) Expenditure

129,250	41,313	133,800
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Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage Corporate Administration Facilities (Ascot Place)

Operating Income

52240/01	Income Administration Building - Ascot Place	(1,000)	(5,627)	(1,000)
		(1,000)	(5,627)	(1,000)

Operating Expenditure

61240/01	Internal Revenue Administration Building - Ascot Place	(200,000)	(200,000)	0
62140/00	Operate and Maintain Council Administration Building Land (222	0	200	0
63240/01	Operate and Maintain Administration Building - Ascot Place	348,396	386,714	308,199
63240/02	Clean Administration Building - Ascot Place	46,050	46,050	79,200
63240/03	Repair Administration Building - Ascot Place	262,500	129,154	0
63240/04	Lease Artwork Administration Building - Ascot Place	7,000	6,305	7,000
63240/05	Operate and Maintain Council Administration Building & Land (218	900	560	0
64370/01	Operate and Maintain Roads / Car Parks (222 Great Eastern	4,700	5,183	0
64394/02	Operate and Maintain Perimeter Fencing - Ascot Place	200	183	0
66530/01	Operate and Maintain Security System - Ascot Place	5,770	4,189	0
66590/00	Operate and Maintain Miscellaneous Equipment-Ascot Place	1,700	1,858	0
		477,216	380,396	394,399

Capital Expenditure

24590/01	Purchase/ Replace other Equipment - Ascot Place	2,000	2,000	0
24690/00	Purchase/ Replace Miscellaneous Furniture and Equipment-Ascot	2,000	2,000	0
25140/01	Upgrade Landscaping - Ascot Place	0	3,220	0
25240/01	Capital Improvement Administration Building - Ascot Place	839,000	1,765,000	215,000
25240/02	Upgrade Air Conditioning Equipment - Ascot Place	227,000	15,340	0
		1,070,000	1,787,560	215,000

Net (Income) Expenditure

1,546,216	2,162,329	608,399
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Manage Portfolio of Assets

Other Income

82440/00	Income Disposal of Vehicles - Ascot Place	(462,796)	(335,000)	(277,766)
		(462,796)	(335,000)	(277,766)

Other Expenditure

83440/00	Disposal of Vehicles - Ascot Place	434,050	346,628	272,545
		434,050	346,628	272,545

Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	556,988	446,668	422,232
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	62,000	40,000	24,000
24610/01	Purchase Office Furniture and Fittings - Corporate Services	10,000	10,000	0
24620/00	Purchase Art Works	12,000	4,727	17,273
25530/01	Upgrade Security Equipment - Ascot Place	10,000	0	0
		650,988	501,395	463,505

Net (Income) Expenditure

622,242	513,023	458,284
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Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Monitor Stakeholder Satisfaction with Type and Quality of Services Provided

Operating Expenditure

73961/01	Conduct Biennial Stakeholder Perception Survey	0	0	27,000
		0	0	27,000

Net (Income) Expenditure

0	0	27,000
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Provide Administration Services

Operating Income

59901/00	Income Administration Services	(250)	(300)	0
		(250)	(300)	0

Operating Expenditure

73901/00	Provide Administrative Service	248,861	243,305	466,580
73903/00	Provide Corporate Information (Records) Service	62,820	72,568	0
73904/00	Co-ordinate Functions and Events - Ascot Place	43,617	32,314	0
73905/00	Provide Reception Service	36,402	46,435	0
		391,700	394,622	466,580

Net (Income) Expenditure

391,450	394,322	466,580
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Provide Financial Services

Operating Income

59943/00	Income Financial Services	(3,150)	(1,150)	(1,150)
59945/00	Income Municipal Cash Investments	(105,500)	(340,000)	(48,802)
59945/02	Income Municipal Cash at Bank	(120,000)	(90,000)	(100,448)
		(228,650)	(431,150)	(150,400)

Operating Expenditure

73913/00	Provide Payroll Service	17,255	19,452	0
73941/00	Provide Accounts Payable Services	88,973	88,821	0
73942/00	Provide Accounts Receivable Services	45,554	42,243	0
73943/00	Provide Financial Services	425,755	390,052	620,363
73943/01	Provide Financial Services - Non GST Fees and Charges	700	900	900
73944/00	Provide Purchasing Services	60,658	57,705	0
93999/01	Clearing Account - Salaries Paid	0	0	0
93999/02	Clearing Account - Salaries Allocated	0	0	0
		638,895	599,173	621,263

Other Income

59945/01	Income Restricted Cash Investments	(1,100,000)	(979,700)	(1,714,079)
59945/03	Unrealised loss/gain on Restricted Investments	0	(650,000)	0
		(1,100,000)	(1,629,700)	(1,714,079)

Net (Income) Expenditure

(689,755)	(1,461,677)	(1,243,216)
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Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Provide Human Resource Management Services

Operating Income

58912/00	Income Human Resource Services	(150)	(50)	0
		(150)	(50)	0

Operating Expenditure

73912/00	Provide Human Resource Management Service	125,380	164,930	179,850
73912/01	Conduct Staff Recognition Presentations	3,000	1,743	2,500
		128,380	166,673	182,350

Net (Income) Expenditure

128,230	166,623	182,350
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Provide Information and Technology Service

Operating Income

59951/00	Income Information Technology Services	0	0	0
		0	0	0

Operating Expenditure

66550/00	Operate and Maintain Information Technology & Communication	83,300	71,488	318,182
66560/00	Operate and Maintain Network Communications Equipment	19,300	46,775	0
66570/00	Operate and Maintain Information Technology Servers	45,500	42,592	0
66580/00	Operate and Maintain PABX/Telephone Equipment	12,200	13,417	0
71951/00	Internal Revenue Information Technology Services	(1,500)	0	0
73951/00	Manage Information Technology Services	218,390	219,471	213,918
73952/00	Manage Application and Operating System Software	269,650	128,162	272,165
		646,840	521,905	804,265

Other Income

82550/00	Income Disposal of Information Technology PC's and Printers	0	(872)	0
82610/00	Income Disposal of Office Furniture and Fittings	0	(205)	0
		0	(1,077)	0

Net (Income) Expenditure

646,840	520,828	804,265
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Provide Internal Audit and Compliance Services

Operating Expenditure

73906/00	Provide Compliance Services and Internal Audit	37,500	19,400	35,000
		37,500	19,400	35,000

Net (Income) Expenditure

37,500	19,400	35,000
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Financial Performance by Account 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Provide Organisation Development Services

Operating Income

58988/01	Income Organisational Development Service	0	(200)	0
		0	(200)	0

Operating Expenditure

73988/00	Provide Organisational Development Service	163,932	137,961	119,907
		163,932	137,961	119,907

Net (Income) Expenditure

163,932	137,761	119,907
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Provide Organisation Marketing and Communication Services

Operating Income

59961/00	Income Marketing and Communications	(3,600)	(9,600)	(3,600)
		(3,600)	(9,600)	(3,600)

Operating Expenditure

71961/00	Internal Revenue Marketing and Communications	(2,200)	(700)	0
73961/00	Manage Marketing and Communications Services	157,591	169,390	170,195
73963/00	Prepare Annual Report	9,000	8,801	9,500
		164,391	177,491	179,695

Net (Income) Expenditure

160,791	167,891	176,095
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Update Maintain and Promote EMRC's Web Presence

Operating Expenditure

73953/00	Manage Web Based Communications	53,000	26,457	49,200
73953/01	Update Style and Content of EMRC Web Sites	110,100	80,513	65,200
		163,100	106,970	114,400

Net (Income) Expenditure

163,100	106,970	114,400
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Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage Engineering and Waste Management Services

Operating Income

59982/00	Income Engineering / Waste Management Business Unit	(96,055)	(24,000)	(1,000)
59982/01	Income Engineering / Waste Management Business Unit - Vehicle	(200)	0	(200)
		(96,255)	(24,000)	(1,200)

Operating Expenditure

66510/02	Operate and Maintain Office Equipment - Waste Management	100	146	223
67610/02	Operate and Maintain Office Furniture and Fittings - Waste	2,600	2,006	3,414
67610/09	Operate and Maintain Office Furniture and Fittings - Hazelmere	100	201	467
71915/02	Internal Revenue Staff Leave Entitlements - Engineering and Waste	(164,281)	(164,281)	(178,201)
73917/02	Provide Staff Annual Leave - Engineering Waste Management	61,345	63,050	64,887
73918/02	Recruit Staff - Engineering / Waste Management	7,000	5,033	7,000
73921/02	Provide Staff Sick Leave - Engineering Waste Management	13,052	17,340	13,806
73922/02	Provide Staff Long Service Leave - Engineering Waste Management	4,000	7,281	4,000
73923/02	Provide Staff RDO and TIL Leave - Engineering Waste Management	0	9,456	0
73924/02	Provide Staff Public Holiday Leave - Engineering Waste	31,325	32,089	27,611
73982/00	Manage Engineering / Waste Management Business Unit	934,628	934,540	1,755,465
		889,869	906,861	1,698,672

Capital Expenditure

24510/02	Purchase / Replace Office Equipment - Engineering / Waste	500	445	550
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	2,700	2,307	5,500
24610/03	Purchase Office Furniture and Fittings-Engineering and Waste	2,400	2,033	2,500
24610/10	Purchase Office Furniture and Fittings-Hazelmere	0	655	1,500
		5,600	5,440	10,050

Net (Income) Expenditure

799,214	888,301	1,707,522
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Collect Problematic Waste in the Region

Operating Income

58866/00	Income Household Hazardous Waste	(50,004)	(5,500)	(6,000)
		(50,004)	(5,500)	(6,000)

Operating Expenditure

72866/00	Manage Household Hazardous Waste	2,515	7,128	4,982
72866/02	Dispose of Household Hazardous Waste	50,100	111,324	73,595
72866/03	Market Household Hazardous Waste Collections	2,000	2,900	12,000
		54,615	121,352	90,577

Net (Income) Expenditure

4,611	115,852	84,577
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Develop Advocacy and Lobbying Protocol

Operating Expenditure

73966/03	Develop and Implement a Lobbying and Advocacy Plan - Waste	2,000	0	2,000
		2,000	0	2,000

Net (Income) Expenditure

2,000	0	2,000
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Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Develop an Education Programme to Address Problematic Waste in the Region

Operating Income

58866/01	Income Conduct School Battery Collection Programme	(8,000)	(8,000)	(8,000)
58939/06	Income Fluorescent Light Recycling Study & Trial	(75,368)	(35,528)	(42,280)
		(83,368)	(43,528)	(50,280)

Operating Expenditure

72866/01	Conduct School Battery Collection Programme	41,802	30,881	44,407
73939/06	Undertake Fluorescent Light Recycling Study & Trial	61,633	43,130	32,358
		103,435	74,011	76,765

Capital Expenditure

24590/04	Purchase Other Equipment - Waste Education Fluorescent Light	19,509	9,700	0
		19,509	9,700	0

Net (Income) Expenditure

39,576	40,183	26,485
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Develop and implement an Education Programme for the Red Hill Education Centre

Operating Income

58873/00	Income Waste Education Programme	0	(1,555)	0
		0	(1,555)	0

Operating Expenditure

72873/00	Conduct Waste Education Programmes	74,311	97,213	122,752
		74,311	97,213	122,752

Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill Education	12,000	2,500	9,000
		12,000	2,500	9,000

Net (Income) Expenditure

86,311	98,158	131,752
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Develop Environmental Management System for Red Hill Waste Management Facility

Operating Expenditure

72856/00	Develop Environmental Management System - Red Hill Landfill	18,200	12,202	20,300
		18,200	12,202	20,300

Net (Income) Expenditure

18,200	12,202	20,300
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Identify and Coordinate Networking Opportunities

Operating Expenditure

73904/02	Attend Corporate and Award Functions and Events - Engineering	1,500	1,635	0
		1,500	1,635	0

Net (Income) Expenditure

1,500	1,635	0
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Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Red Hill Master Plan Land Acquisition Recommendations

Capital Expenditure

24150/02	Purchase Waste Management Land - Midland Brick	0	0	500,000
		0	0	500,000
		0	0	500,000

Net (Income) Expenditure

Implement Red Hill Master Plan Planning Recommendations

Capital Expenditure

24310/08	Construct Class III Cell Farm Stage 1 - Red Hill Landfill Facility	3,420,268	3,100,000	0
24310/09	Investigate and Design Class III Cell Farm Stage 2 - Redhill Landfill	5,000	0	0
24310/10	Investigate and Design Class III Cell Farm Stage 3 - Redhill Landfill	8,500	9,993	0
24310/11	Construct Class III Cell Farm Stage 2 - Red Hill Landfill Facility	0	0	5,000
24320/01	Construct Class III Leachate Pond - Red Hill Landfill Facility	330,000	430,000	0
24350/00	Construct Siltation Ponds - Red Hill Landfill Facility	46,000	14,518	158,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	111,120	10,000	100,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	580,000	83,280	80,000
24393/01	Construct Water Storage Dams/Tanks - Hazelmere	0	890	0
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	12,600	9,278	8,600
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	20,000	20,000	30,000
24397/00	Construct Perimeter Bunds - Red Hill Landfill Facility	5,000	15,000	0
		4,538,488	3,692,959	381,600
		4,538,488	3,692,959	381,600

Net (Income) Expenditure

Implement Red Hill Master Plan Recommendations (Other)

Operating Expenditure

73939/02	Update Red Hill Development Plan	5,000	0	0
		5,000	0	0
		5,000	0	0

Net (Income) Expenditure

Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Regional Waste Education Plan

Operating Income

58873/01	Income Stakeholder Waste Education	(331,349)	(296,694)	(312,955)
58873/02	Income Earth Carers Volunteer Program	(30,500)	(30,500)	0
58873/03	Income Stakeholder Waste Education - Vehicle Costs	(1,872)	(1,872)	(1,872)
58873/04	Income Regional Waste Education Marketing Materials	0	(4,122)	0
		(363,721)	(333,188)	(314,827)

Operating Expenditure

72873/01	Provide Stakeholder Waste Education Service	57,523	69,127	51,672
72873/02	Conduct Waste Education Research / Surveys	0	0	47,500
72873/03	Conduct Regional Waste Education Events	11,000	200	0
72873/04	Produce Regional Waste Education Marketing Materials	130,000	129,800	134,000
72873/06	Conduct Earth Carers Volunteer Program	41,384	57,049	42,461
72873/07	Support Living Smart Sustainability Education Program - Waste	0	0	13,000
		239,907	256,176	288,633

Net (Income) Expenditure

(123,814)	(77,012)	(26,194)
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Implement Waste Management Services Study Assistance Programme

Operating Expenditure

73914/02	Implement Engineering/Waste Management Services Study	1,000	0	0
73914/03	Implement Red Hill Landfill Facility Administration Staff Study	250	0	250
73914/08	Implement Red Hill Landfill Facility Operations Staff Study	500	0	500
		1,750	0	750

Net (Income) Expenditure

1,750	0	750
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Implement Waste Management Staff Training and Development

Operating Expenditure

73919/02	Train and Develop Staff - Engineering / Waste Management	39,739	28,968	38,882
73919/03	Train and Develop Staff - Red Hill Landfill Facility	52,228	31,120	51,342
73919/09	Train and Develop Staff - Hazelmere Operations Staff	6,669	3,080	7,078
		98,636	63,168	97,302

Net (Income) Expenditure

98,636	63,168	97,302
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Financial Performance by Account 2010/2011

Waste Management		Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
Manage Major and Minor Plant (Red Hill Waste Disposal Facility)				
Operating Income				
58410/00	Income Plant	(15,500)	(119,500)	(93,500)
		(15,500)	(119,500)	(93,500)
Operating Expenditure				
61410/00	Internal Revenue Plant	(1,083,101)	(1,330,821)	(1,743,820)
61430/00	Internal Revenue Vehicles - Red Hill Landfill Facility	(125,000)	(142,000)	(122,419)
65410/00	Operate and Maintain Plant - Waste Management Facilities	1,758,210	2,183,826	2,408,238
65410/01	Operate and Maintain Plant - Arrange for servicing repairs and	29,485	19,510	18,775
65420/01	Operate and Maintain Minor Plant - Water Pumps	76,663	97,551	145,812
65420/02	Operate and Maintain Minor Plant - Generators	16,218	25,898	24,395
65420/03	Operate and Maintain Minor Plant - Water Tanker	3,580	3,461	1,506
65420/04	Operate and Maintain Minor Plant-Trailers-Red Hill	450	20	1,171
65420/08	Operate and Maintain Miscellaneous Plant - Hazelmere	0	3,559	10,130
65420/99	Operate and Maintain Minor Plant - Misc Attachments - Red Hill	36,400	75,288	73,650
		712,905	936,292	817,438
Other Income				
82410/00	Income Disposal of Plant - Red Hill Landfill Facility	(100,000)	(101,500)	(101,500)
82430/00	Income Disposal of Vehicles - Red Hill Landfill Facility	(100,206)	(268,908)	(67,596)
		(200,206)	(370,408)	(169,096)
Other Expenditure				
83410/00	Disposal of Plant - Red Hill Landfill Facility	101,500	100,000	101,500
83420/00	Disposal of Minor Plant - Red Hill Landfill Facility	0	0	0
83430/00	Disposal of Vehicles - Red Hill Landfill Facility	92,659	169,021	59,896
		194,159	269,021	161,396
Capital Expenditure				
24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	2,567,000	2,385,937	358,000
24410/01	Purchase / Replace Plant - Hazelmere	283,900	47,175	2,365,265
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	24,880	27,641	15,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	117,884	219,483	60,145
25410/00	Refurbish Plant - Red Hill Landfill Facility	24,000	0	20,000
25420/00	Refurbish Minor Plant - Red Hill Landfill Facility	1,200	0	0
		3,018,864	2,680,236	2,818,410
Net (Income) Expenditure		3,710,222	3,395,641	3,534,648

Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Market Red Hill Waste Management Facility By-Products

Operating Income

58861/00	Income Surplus Clay	(1,000)	(1,000)	(1,000)
58862/00	Income Laterite	(130,000)	(90,100)	(100,000)
58863/00	Income Methane	(55,000)	(41,000)	(55,000)
58864/00	Income Greenwaste Operations	(591,898)	(678,465)	(774,368)
		(777,898)	(810,565)	(930,368)

Operating Expenditure

64395/00	Operate and Maintain Greenwaste Processing Area (Unsealed)	9,306	14,960	22,479
64395/01	Operate and Maintain Contaminated Soil Remediation Area	1,727	2,219	3,368
64395/02	Operate and Maintain Hardstand & Road - Hazelmere	11,500	29,377	29,432
72860/00	Market Waste Facility Products	4,500	4,000	10,000
72861/00	Manage Surplus Clay Stock Pile	2,639	807	2,600
72862/00	Manage Laterite	3,902	13,048	17,065
72862/02	Remove and Crush Lateritic Caprock - Farm Stage 2	200,000	0	0
72863/00	Manage Methane	5,772	8,349	15,440
72864/01	Manage Greenwaste Composting	144,027	191,467	183,360
72864/02	Manage Greenwaste Mulching	399,439	571,816	435,290
		782,812	836,043	719,034

Net (Income) Expenditure

4,914	25,478	(211,334)
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Promote Red Hill Landfill Facility Operations

Operating Expenditure

63252/00	Operate and Maintain Training Centre Buildings (House) - Red Hill	3,200	6,356	24,938
63253/00	Operate and Maintain Environmental Education Centre Buildings -	13,309	14,640	16,873
66530/10	Operate and Maintain Security System Education / Training Centre	900	596	919
68690/01	Operate and Maintain Miscellaneous Furniture and Fittings -	1,500	2,988	5,637
72851/03	Community Groups within Proximity of Red Hill Waste Disposal	15,300	15,150	15,300
72871/00	Provide Site Tours - Red Hill Landfill Facility	9,617	11,174	11,890
72872/00	Conduct Open day - Red Hill Landfill	7,736	9,310	12,275
		51,562	60,214	87,832

Capital Expenditure

24420/07	Purchase Minor Plant and Equipment - Education Centre - Redhill	0	0	0
25253/00	Refurbish Environmental Education Centre - Redhill Landfill Facility	32,300	14,818	9,000
		32,300	14,818	9,000

Net (Income) Expenditure

83,862	75,032	96,832
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Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Operating Income

53221/00	Income - Hazelmere Site	(230,000)	(163,569)	(82,951)
53310/00	Income Class III Cells - Red Hill Landfill Facility	(15,712,727)	(16,105,545)	(20,251,746)
53310/01	Income Tyre Recovery Charge Class III Cells - Red Hill Landfill	(40,000)	(36,000)	(30,000)
53310/02	Income E-Waste Charge Class III Cells - Red Hill Landfill Facility	0	(6,064)	(4,000)
53330/00	Income Class IV Cells - Red Hill Landfill Facility	(452,720)	(942,000)	(466,320)
53330/01	Income Encapsulate Class IV Material in Concrete - Red Hill Landfill	(11,000)	(2,750)	(3,000)
53399/02	Income Solar PV Tracking System - Red Hill Landfill Facility	0	0	(74,000)
58581/01	Income Workers Compensation Reimbursement - Red Hill Landfill	0	(7,000)	0
58851/00	Income Red Hill Landfill Administration	(500)	(28,151)	(500)
58857/00	Income Waste Transfer Station Operations - Red Hill Landfill Facility	(710,020)	(942,244)	(872,207)
58857/01	Income Kalamunda Transfer Station Operations	(161,379)	(194,498)	(197,986)
58857/02	Income Mathieson Road Transfer Station Operations	(219,458)	(225,587)	(229,532)
58857/03	Income Coppin Road Transfer Station Operations	(367,155)	(371,761)	(391,349)
58859/01	Income - Lime Amended Bio-Clay Operations	0	0	(115,442)
58865/00	Income Remediate Contaminated Soils	(33,885)	(10,000)	0
		(17,938,845)	(19,035,169)	(22,719,033)

Operating Expenditure

62120/00	Operate and Maintain Hazelmere Site	30,367	20,016	114,534
62150/00	Operate and Maintain Waste Management Land - Redhill Landfill	127,015	94,413	88,190
62150/03	Operate and Maintain Waste Management Land - Lot 501 (Lot 81	0	350	350
62151/00	Operate and Maintain Waste Management Land - Red Hill Farm	0	28,027	21,400
63221/00	Operate and Maintain Hazelmere Buildings	21,900	34,282	31,598
63251/00	Operate and Maintain Administration Buildings - Red Hill Landfill	49,208	18,800	11,500
63259/00	Operate and Maintain Other Waste Management Buildings Red Hill	73,184	85,042	114,166
63259/02	Operate and Maintain Other Waste Management Buildings	0	1,995	6,598
63494/05	Operate and Maintain Fencing - Hazelmere	0	0	0
64310/01	Operate and Maintain Class III Cells - Receive and Compact Waste	903,437	940,673	1,266,245
64310/02	Operate and Maintain Class III Cells - Suppress Dust	17,679	117,781	46,525
64310/03	Operate and Maintain Class III Cells - Manage Litter	114,920	158,031	193,365
64310/04	Operate and Maintain Class III Cells - Manage Traffic and Maintain	128,955	132,878	149,080
64310/05	Operate and Maintain Class III Cells - Supply and Maintain	736,482	626,148	734,780
64310/06	Operate and Maintain Class III Cells - Sample/Test Materials/Waste	52,536	36,760	61,832
64310/07	Operate and Maintain Class III Cell Drainage System - Red Hill	82,241	91,270	108,150
64310/08	Operate and Maintain Class III Cells - Cell Usage (Airspace	5,368,453	6,988,998	8,263,854
64310/09	Operate and Maintain Class III Cells - Maintain Liner	0	0	5,000
64310/10	Rehabilitate Class III Cells (ALGER) - Red Hill Landfill Facility	178,462	181,862	214,595
64320/01	Operate and Maintain Class III Leachate Ponds - Red Hill Landfill	58,778	87,126	99,278
64330/01	Operate and Maintain Class IV Cells - Receive and Compact Waste	11,729	14,239	18,495
64330/02	Operate and Maintain Class IV Cells - Suppress Dust	8,596	6,794	8,920
64330/03	Operate and Maintain Class IV Cells - Maintain Liner / Sand Filter	0	592	500
64330/04	Operate and Maintain Class IV Cells - Manage Traffic and Maintain	4,355	3,563	5,555
64330/05	Operate and Maintain Class IV Cells - Supply and Maintain	5,469	8,246	9,880
64330/06	Operate and Maintain Class IV Cells - Sample / Test Materials /	5,000	2,000	5,000
64330/07	Operate and Maintain Class IV Cell Drainage System - Red Hill	11,071	20,798	33,200
64330/08	Operate and Maintain Class IV Cells - Cell Usage (Airspace	202,254	339,090	155,670
64330/09	Operate and Maintain Class IV Cell - Encapsulate Material in	6,200	7,119	2,000
64330/10	Rehabilitate Class IV Cells - Red Hill Landfill Facility	0	2,760	3,000
64340/01	Operate and Maintain Class IV Leachate Ponds - Red Hill Landfill	87,911	41,988	41,443
64350/00	Operate and Maintain Siltation Ponds - Red Hill Landfill Facility	5,106	22,641	34,645
64360/00	Operate and Maintain Nutrient Stripping Ponds - Red Hill Landfill	4,706	1,643	4,500
64370/00	Operate and Maintain Roads / Car Parks - Red Hill Landfill Facility	57,179	78,757	83,677
64380/00	Operate and Maintain Stormwater System - Red Hill Landfill Facility	27,681	166,145	56,834
64391/00	Operate and Maintain Waste Transfer Station Buildings - Red Hill	6,506	5,886	5,525
64392/00	Operate and Maintain Weighbridge Structure	22,000	36,608	27,171
64393/00	Operate and Maintain Water Storage Dams - Red Hill Landfill	6,381	0	15,267

Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Operating Expenditure

64393/01	Operate and Maintain Water Storage Dams/Tanks - Hazelmere	3,500	4,310	2,794
64394/00	Operate and Maintain Perimeter Fencing - Red Hill Landfill Facility	22,551	5,305	7,305
64394/01	Operate and Maintain Perimeter Fencing - Hazelmere	2,200	1,340	942
64394/03	Operate and Maintain Perimeter Fencing - Lot 501 (81North)	0	906	1,763
64394/04	Operate and Maintain Perimeter Fencing - Red Hill Farm	727	15,730	15,770
64396/00	Operate and Maintain Monitoring Bores - Red Hill Landfill Facility	15,000	16,434	11,152
64398/00	Operate and Maintain Miscellaneous Waste Management Structures	5,000	4,931	12,691
65430/00	Operate and Maintain Vehicles - Red Hill Landfill Facility	127,981	107,857	151,117
66510/08	Operate and Maintain Office Equipment - Redhill Landfill Facility	1,100	1,040	1,670
66520/08	Operate and Maintain Fire Fighting Equipment - Red Hill Landfill	13,390	7,245	12,720
66520/09	Operate and Maintain Fire Fighting Equipment - Hazelmere	1,600	177	1,000
66530/08	Operate and Maintain Security System - Red Hill Waste	20,200	35,566	66,659
66530/09	Operate and Maintain Security System - Hazelmere	19,632	23,166	19,500
66590/08	Operate and Maintain Other Equipment - Red Hill Landfill Facility	23,059	26,475	39,992
66590/09	Operate and Maintain Other Equipment - Hazelmere	2,200	4,585	8,056
66690/08	Operate and Maintain Miscellaneous Furniture and Fittings-Red Hill	3,200	3,462	1,646
67610/08	Operate and Maintain Office Furniture and Fittings - Red Hill Landfill	250	331	1,261
71915/03	Internal Revenue Staff Leave Entitlements - Red Hill Landfill	(53,859)	(87,010)	(53,474)
71916/00	Internal Revenue Red Hill Operations Staff On Costs	(521,095)	(528,950)	(805,337)
72851/00	Manage and Administer Red Hill Landfill Facility	733,877	815,598	1,737,333
72851/01	Waste Market Facilities	10,298	9,125	8,364
72851/02	Manage Red Hill Landfill Facility Safety Requirements	3,100	2,322	3,100
72857/00	Manage Waste Transfer Station Operations - Red Hill Landfill	384,313	541,933	615,581
72857/01	Manage Kalamunda Transfer Station Operations	146,708	193,606	179,987
72857/02	Manage Mathieson Road Transfer Station Operations	199,507	254,619	207,293
72857/03	Manage Coppin Road Transfer Station Operations	333,777	422,628	354,772
72858/00	Manage Weighbridge Operations - Red Hill Landfill Facility	211,619	209,148	244,060
72859/04	Lime Amended Bio-Clay Operations	0	0	112,343
72865/00	Remediate Contaminated Soils	33,585	23,543	14,856
73916/00	Manage Red Hill Landfill Operations Staff On Costs	103,901	115,734	140,454
73917/03	Provide Staff Annual Leave - Red Hill Landfill Facility Administration	37,310	29,049	36,557
73917/08	Provide Staff Annual Leave - Waste Management Landfill	141,895	42,096	150,121
73918/03	Recruit Staff - Red Hill Landfill	10,000	17,582	15,000
73921/03	Provide Staff Sick Leave - Red Hill Landfill Facility Administration	7,938	5,303	7,778
73921/08	Provide Staff Sick Leave - Waste Management Landfill Operations	29,441	10,184	31,191
73922/08	Provide Staff Long Service Leave - Waste Management Landfill	7,000	14,170	7,000
73923/03	Provide Staff RDO and TIL Leave - Red Hill Landfill Facility	0	3,365	0
73923/08	Provide Staff RDO and TIL Leave - Waste Management Landfill	0	1,923	0
73924/03	Provide Staff Public Holiday Leave - Red Hill Landfill Facility	4,763	6,142	15,556
73924/08	Provide Staff Public Holiday Leave - Waste Management Landfill	17,665	14,564	21,791
73925/03	Provide Staff Workers' Compensation - Red Hill Landfill Facility	0	3,043	0
73936/00	Manage Workshop Operations	16,100	12,397	16,700
73939/01	Undertake Geotechnical Investigations	2,000	0	200,000
		10,537,193	12,794,295	15,659,386

Capital Expenditure

24250/01	Construct Waste Management Facility Buildings - Red Hill Landfill	5,000	14,532	410,000
24250/02	Construct Waste Management Facility Buildings - Hazelmere	50,050	0	200,000
24259/01	Investigate and Design Number 3 Workshop - Redhill Landfill Facility	60,000	0	60,000
24259/02	Construct Waste Management Facility Buildings - Other - Hazelmere	50,000	19,000	21,000
24259/03	Upgrade Power - Redhill Landfill Facility	0	0	50,000
24360/00	Construct Nutrient Stripping Pond - Red Hill Landfill Facility	0	0	50,000
24392/00	Construct Weighbridge - Hazelmere	0	0	150,000
24395/01	Construct Hardstand and Road - Hazelmere	0	2,210	50,000
24399/02	Construct Solar PV Tracking System - Red Hill Landfill Facility	0	0	160,179
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill Landfill	178,400	180,000	200,000

Financial Performance by Account 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Capital Expenditure

24510/08	Purchase / Replace Office Equipment - Red Hill Landfill Facility	9,000	8,649	7,000
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	600	0	600
24520/08	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill	6,000	0	1,000
24530/08	Purchase / Replace Security System - Red Hill Waste Management	7,900	10,000	45,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill Facility	35,650	25,000	40,000
24590/02	Purchase / Replace Miscellaneous Plant & Equipment - Hazelmere	26,500	24,740	8,240
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill Landfill	1,000	1,000	6,500
25259/01	Refurbish Waste Transfer Station Building - Red Hill Landfill Facility	25,000	0	25,000
		455,100	285,131	1,484,519
Net (Income) Expenditure		(6,946,551)	(5,955,743)	(5,575,129)

Satisfy Red Hill Legislative Environmental Requirements

Operating Expenditure

72853/00	Monitor Environmental Impacts - Red Hill Water Monitoring	135,700	167,349	220,036
72854/00	Monitor Environmental Impacts - Red Hill Groundwater Remediation	226,700	130,200	225,500
72859/00	Monitor Environmental Impacts - Red Hill Landfill Other	12,200	7,294	41,100
72859/01	Monitor Environmental Impacts - Red Hill Landfill National Pollutant	50,000	0	20,000
72859/02	Monitor Environmental Impacts - Red Hill Landfill Occupational	3,200	505	16,500
72859/03	Monitor Environmental Impacts - Red Hill Landfill Air	1,200	0	11,500
		429,000	305,348	534,636
Net (Income) Expenditure		429,000	305,348	534,636

Financial Performance by Account 2010/2011

Waste Management		Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
Undertake Waste Management Research and Development				
Operating Income				
58888/01	Income Woodwaste Project	(727,001)	(807,265)	(893,414)
58888/02	Income Mattress Project - Hazelmere	(171,040)	(91,635)	(173,674)
58888/03	Income Hazelmere - Vehicle Costs Reimbursement	(1,872)	(1,872)	(1,740)
58888/04	Income Mattress Project - Red Hill	0	(6,500)	(6,500)
58888/05	Income Woodwaste Project (broiler growers guarantee fee) -	0	(4,500)	(9,440)
58939/00	Income Forum of Regional Councils (FORC)	(29,585)	(75,512)	(49,140)
58939/01	Income Engineering / Waste Management Special Projects	(173,135)	(271,499)	(100)
58939/11	Income Council Turf Recycling - SWIS Grant 14023	0	(59,859)	(54,147)
		(1,102,633)	(1,318,642)	(1,188,156)
Operating Expenditure				
72888/01	Manage Woodwaste Project - Hazelmere	1,214,741	1,005,665	1,056,011
72888/02	Manage Mattress Project - Hazelmere	112,253	161,171	143,007
72888/04	Manage Carpet Recycling Project - Hazelmere	0	0	2,550
72888/05	Woodwaste Project - Hazelmere (broiler growers guarantee fee)	0	4,500	9,440
73932/00	Undertake Engineering / Waste Management Research and	42,000	41,000	41,000
73933/00	Undertake Household Hazardous Waste Research and	20,000	0	5,000
73939/00	Undertake Engineering / Waste Management Special Projects	205,000	2,267	0
73939/04	Support Forum of Regional Councils (FORC)	31,000	92,200	60,000
73939/07	Organic Processing Facility Project - Mathieson Rd	0	100,000	0
73939/08	Steel Extraction from Landfill Project	0	19,893	0
73939/09	SME Waste and Asbestos Waste Project	0	10,000	0
73939/10	Greenhouse Waste Plan Project	0	51,232	0
73939/11	Manage Council Turf Recycling - SWIS Grant 14023	0	69,865	45,000
		1,624,994	1,557,793	1,362,008
Net (Income) Expenditure		522,361	239,151	173,852

Financial Performance by Account 2010/2011

Environmental Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Develop Advocacy and Lobbying Protocol

Operating Expenditure

73966/01	Develop and Implement a Lobbying and Advocacy Plan -	2,000	0	0
		2,000	0	0

Net (Income) Expenditure

2,000	0	0
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Identify and Coordinate Networking Opportunities

Operating Expenditure

73904/05	Attend Corporate and Award Functions and Events - Environmental	1,000	1,014	0
		1,000	1,014	0

Net (Income) Expenditure

1,000	1,014	0
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Implement Cities For Climate Protection (CCP) Programme

Operating Income

58725/00	Income Achieving Carbon Emissions Reduction (ACER)	(79,160)	(77,560)	(42,300)
		(79,160)	(77,560)	(42,300)

Operating Expenditure

72725/00	Achieving Carbon Emissions Reduction (ACER)	76,705	57,758	57,133
72725/01	EMRC - Achieving Carbon Emissions Reduction (ACER)	10,400	8,961	7,500
		87,105	66,719	64,633

Net (Income) Expenditure

7,945	(10,841)	22,333
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Implement Eastern Hills Catchment Management Action Project

Operating Income

58721/00	Income Eastern Hills Catchment Management (EHCM)	(309,800)	(219,998)	(249,000)
58721/04	Income Watsonia OMCF Project	(56,610)	(56,610)	0
		(366,410)	(276,608)	(249,000)

Operating Expenditure

72721/00	Implement Eastern Hills Catchment Management Project - EHCM	32,413	28,742	21,720
72721/05	Support Landcare Centre Administration (EHCM)	11,410	10,889	0
72721/06	Implement Eastern Hills Catchment Management Project - NRM	69,589	66,681	71,063
72721/07	Implement Eastern Hills Catchment Management Project - NRM	87,991	85,305	84,189
72721/10	Implement Eastern Hills Catchment Management Project - NRM	74,650	75,128	73,612
72721/13	Implement Watsonia OMCF Project	56,610	36,610	20,000
72721/16	Implement Eastern Hills Catchment Management Project - NRM	71,317	0	0
72721/17	Native Fish Monitoring Project (EHCM)	0	0	35,000
		403,980	303,355	305,584

Net (Income) Expenditure

37,570	26,747	56,584
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Financial Performance by Account 2010/2011

Environmental Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Environmental Services Staff Training and Development

Operating Expenditure

73919/05	Train and Develop Staff - Environmental Services	37,123	25,800	36,153
		37,123	25,800	36,153

Net (Income) Expenditure

37,123	25,800	36,153
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Implement Environmental Services Study Assistance Programme

Operating Expenditure

73914/05	Implement Environmental Services Staff Study Assistance	2,000	2,000	2,000
		2,000	2,000	2,000

Net (Income) Expenditure

2,000	2,000	2,000
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Implement Future Proofing Climate Change Adaptation Project

Operating Income

58725/02	Income Future Proofing Climate Change Adaptation Project	(90,000)	(89,655)	(75,000)
		(90,000)	(89,655)	(75,000)

Operating Expenditure

72725/07	Implement Future Proofing Climate Change Adaptation Project	140,000	66,711	121,653
		140,000	66,711	121,653

Net (Income) Expenditure

50,000	(22,944)	46,653
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Implement Perth Solar City Project

Operating Income

58731/00	Income Perth Solar City Project	(1,240,000)	(760,000)	(1,005,559)
		(1,240,000)	(760,000)	(1,005,559)

Operating Expenditure

72731/00	Implement Perth Solar City Project	117,207	188,277	86,493
72731/01	Implement Perth Solar City Living Smart Program	580,000	580,000	460,000
72731/02	Implement Perth Solar City EMRC Demonstration Projects	60,000	0	0
72731/03	Implement Perth Solar City Bassendean Demonstration Projects	60,000	0	58,000
72731/04	Implement Perth Solar City Bayswater Demonstration Projects	60,000	0	72,240
72731/05	Implement Perth Solar City Belmont Demonstration Projects	60,000	0	107,000
72731/06	Implement Perth Solar City Kalamunda Demonstration Projects	60,000	0	56,664
72731/07	Implement Perth Solar City Mundaring Demonstration Projects	60,000	0	66,740
72731/08	Implement Perth Solar City Swan Demonstration Projects	60,000	0	94,915
72731/09	Implement Perth Solar City Community Arts Program	150,000	0	0
		1,267,207	768,277	1,002,052

Net (Income) Expenditure

27,207	8,277	(3,507)
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Financial Performance by Account 2010/2011

Environmental Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Swan and Helena River Management Framework

Operating Expenditure

72799/03	Implement Swan and Helena River Management Framework	0	0	112,113
		0	0	112,113

Net (Income) Expenditure

0	0	112,113
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Implement Water Campaign Programme

Operating Income

58739/05	Income Regional Water Campaign	(59,288)	(82,553)	(76,422)
		(59,288)	(82,553)	(76,422)

Operating Expenditure

72739/05	Undertake Regional Water Campaign	77,094	75,840	70,168
		77,094	75,840	70,168

Net (Income) Expenditure

17,806	(6,713)	(6,254)
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Manage and Deliver Environmental Services

Operating Income

58984/00	Income Environmental Services Business Unit	(250)	(250)	(500)
58984/01	Income Environmental Services - Vehicle Costs Reimbursement	(5,382)	(5,382)	(8,320)
		(5,632)	(5,632)	(8,820)

Operating Expenditure

66510/05	Operate and Maintain Office Equipment - Environmental Services	50	612	1,145
67610/05	Operate and Maintain Office Furniture and Fittings - Environmental	1,000	1,139	1,538
71915/05	Internal Revenue Staff Leave Entitlements - Environmental Services	(106,296)	(95,781)	(99,573)
71984/00	Internal Revenue Environmental Services Business Unit	(83,520)	(9,870)	0
72713/00	Market Environmental Services	5,500	0	0
73917/05	Provide Staff Annual Leave - Environmental Services	63,381	54,001	57,739
73918/05	Recruit Staff - Environmental Services	12,000	11,977	6,500
73921/05	Provide Staff Sick Leave - Environmental Services	12,847	8,985	11,925
73922/05	Provide Staff Long Service Leave - Environmental Services	6,000	20,706	6,000
73923/05	Provide Staff RDO and TIL Leave - Environmental Services	0	4,629	0
73924/05	Provide Staff Public Holiday Leave - Environmental Services	30,833	13,074	23,850
73929/05	Provide Staff Other Leave - Environmental Services	0	1,764	0
73984/00	Manage Environmental Services Business Unit	324,133	328,956	663,348
73984/01	Undertake Environmental Services Special Projects	1,000	2,000	6,000
		266,928	342,192	678,472

Capital Expenditure

24510/05	Purchase Office Equipment - Environmental Services	2,000	2,000	2,000
24610/05	Purchase Office Furniture and Fittings - Environmental Services	1,500	1,500	1,500
		3,500	3,500	3,500

Net (Income) Expenditure

264,796	340,060	673,152
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Financial Performance by Account 2010/2011

Environmental Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Participate in Environmental Issues and Projects that Affect the Region

Operating Income

58730/00	Income Dieback Management Framework	0	(12,500)	(57,500)
		0	(12,500)	(57,500)

Operating Expenditure

71720/00	Internal Revenue Regional Environmental Projects	(51,000)	(51,564)	0
72720/00	Undertake Regional Environmental Projects	5,000	0	0
72730/00	Develop Dieback Management Framework	0	12,544	57,485
72739/00	Implement Other Environmental Projects	0	0	11,623
		(46,000)	(39,020)	69,108

Net (Income) Expenditure

(46,000)	(51,520)	11,608
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Provide Environmental Consulting Service to EMRC

Operating Expenditure

72715/00	Provide Consulting Services - Regional Development	20,234	4,841	0
		20,234	4,841	0

Net (Income) Expenditure

20,234	4,841	0
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Provide Environmental Consulting Service to member Councils

Operating Income

58711/00	Income Environmental Consulting Services	(108,000)	(20,000)	(23,000)
		(108,000)	(20,000)	(23,000)

Operating Expenditure

72711/00	Provide Environmental Consulting Services	66,086	50,373	18,380
		66,086	50,373	18,380

Net (Income) Expenditure

(41,914)	30,373	(4,620)
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Provide Environmental Consulting Services to External Organisations

Operating Income

58712/00	Income Environmental Consulting Services - Other Clients	(9,500)	(5,532)	0
		(9,500)	(5,532)	0

Operating Expenditure

72712/00	Provide Environmental Consulting Services - Other Clients	0	0	0
		0	0	0

Net (Income) Expenditure

(9,500)	(5,532)	0
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Financial Performance by Account 2010/2011

Regional Development	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Develop Advocacy and Lobbying Protocol

Operating Expenditure

73966/02	Implement Regional Advocacy Strategy	268,290	255,100	265,176
		268,290	255,100	265,176

Net (Income) Expenditure

268,290	255,100	265,176
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Develop and Promote Perth's Eastern Region as a Tourism Destination

Operating Expenditure

72818/01	Regional Tourism Destination Marketing	58,573	46,575	65,497
		58,573	46,575	65,497

Net (Income) Expenditure

58,573	46,575	65,497
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Facilitate dispersal of visitors throughout the Perth's Eastern Region

Operating Expenditure

72814/00	Support Regional Visitor Servicing	65,604	59,597	0
		65,604	59,597	0

Net (Income) Expenditure

65,604	59,597	0
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Facilitate Regional Tourism Projects

Operating Income

58801/00	Income Regional Tourism Development	(108,792)	(113,742)	(90,654)
		(108,792)	(113,742)	(90,654)

Net (Income) Expenditure

(108,792)	(113,742)	(90,654)
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Facilitate Regional Youth Strategies

Operating Expenditure

72762/00	Develop Youth Education Strategy	25,000	1,952	21,926
		25,000	1,952	21,926

Net (Income) Expenditure

25,000	1,952	21,926
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Facilitate Tourism Industry Development Activities

Operating Expenditure

72801/01	Conduct Regional Tourism Market Research	12,344	0	23,329
72801/02	Facilitate Tourism Industry Development Workshops	9,679	7,365	0
72801/03	Regional Tourism Destination Development	0	0	46,163
		22,023	7,365	69,492

Net (Income) Expenditure

22,023	7,365	69,492
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Financial Performance by Account 2010/2011

Regional Development	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Identify and Investigate New Regional Development Project Opportunities

Operating Expenditure

72772/02	Investigate New Regional Development Initiatives	24,046	48,917	0
73983/01	Undertake Regional Development Special Projects	19,005	0	0
		43,051	48,917	0
		43,051	48,917	0

Net (Income) Expenditure

Implement Perth's Eastern Autumn Festival Regional Publicity Campaign

Operating Income

58802/01	Income Perth's Eastern Autumn Festival	0	(9,091)	0
		0	(9,091)	0

Operating Expenditure

72802/01	Perth's Autumn Festival	70,481	63,198	68,832
		70,481	63,198	68,832
		70,481	54,107	68,832

Net (Income) Expenditure

Implement Regional Cycling Tourism Opportunities

Operating Income

58819/00	Income Regional Cycling Tourism Opportunities	0	(20,000)	0
		0	(20,000)	0

Operating Expenditure

72819/00	Implement Regional Cycling Tourism Opportunities	49,766	60,162	1,726
		49,766	60,162	1,726
		49,766	40,162	1,726

Net (Income) Expenditure

Implement Regional Development Services Study Assistance Programme

Operating Expenditure

73914/04	Implement Regional Development Staff Study Assistance	1,000	1,000	1,000
		1,000	1,000	1,000
		1,000	1,000	1,000

Net (Income) Expenditure

Implement Regional Development Staff Training and Development

Operating Expenditure

73919/04	Train and Develop Staff - Regional Development	22,350	22,550	24,828
		22,350	22,550	24,828
		22,350	22,550	24,828

Net (Income) Expenditure

Financial Performance by Account 2010/2011

Regional Development	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Regional Integrated Transport Strategy

Operating Income

58787/02	Income Travel Smart Programme	(40,000)	0	(45,000)
58787/03	Income Co-ordinate Regional Cycle Plan	0	0	(50,000)
58787/07	Income Planning for Walking	0	0	(14,380)
		(40,000)	0	(109,380)

Operating Expenditure

72787/01	Implement Regional Integrated Transport Strategy	73,732	85,777	77,758
72787/02	Implement Regional Travel Smart Programme	8,726	0	40,000
72787/03	Co-ordinate Regional Cycle Plan	50,984	25,135	100,000
72787/04	Regional Walking Strategy	0	0	21,794
		133,442	110,912	239,552

Net (Income) Expenditure

93,442	110,912	130,172
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Implement Swan and Helena River Management Framework

Operating Expenditure

72799/01	Implement Swan River Concept and Management Plan	183,141	46,510	0
		183,141	46,510	0

Net (Income) Expenditure

183,141	46,510	0
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Investigate and Develop Industry Capability and Clustering Project

Operating Expenditure

72782/00	Facilitate Industry Capability/Clustering Research	2,000	1,448	0
72782/01	Implement Regional Economic Development Strategy	0	0	101,913
		2,000	1,448	101,913

Net (Income) Expenditure

2,000	1,448	101,913
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Financial Performance by Account 2010/2011

Regional Development	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage and Deliver Regional Development Service

Operating Income

58983/00	Income Regional Development Business Unit	(100)	(212)	(10,990)
		(100)	(212)	(10,990)

Operating Expenditure

66510/04	Operate and Maintain Office Equipment - Regional Development	0	144	400
66590/05	Operate and Maintain Other Equipment - Regional Development	0	0	805
67610/04	Operate and Maintain Furniture and Fittings - Regional Development	0	738	1,166
71915/04	Internal Revenue Staff Leave Entitlements - Regional Development	(70,369)	(87,820)	(75,182)
72799/02	Provide Regional Economic Profile Information	74,822	49,723	34,000
73917/04	Provide Staff Annual Leave - Regional Development	40,406	13,687	42,207
73918/04	Recruit Staff - Regional Development	3,500	8,625	4,000
73921/04	Provide Staff Sick Leave - Regional Development	8,597	6,902	9,004
73922/04	Provide Staff Long Service Leave - Regional Development	1,560	1,560	1,560
73923/04	Provide Staff RDO and TIL Leave - Regional Development	0	1,393	0
73924/04	Provide Staff Public Holiday Leave - Regional Development	20,633	11,071	18,008
73983/00	Manage Regional Development Business Unit	152,259	281,987	673,483
73983/03	Support Regional Development Grant/Sponsorship Opportunities	48,826	2,635	30,000
		280,234	290,645	739,451

Capital Expenditure

24510/04	Purchase Office Equipment - Regional Development	1,500	1,500	1,000
24590/08	Purchase Other Equipment - Regional Development	0	4,132	0
24610/04	Purchase Office Furniture and Fittings - Regional Development	1,500	1,500	1,500
		3,000	7,132	2,500

Net (Income) Expenditure

283,134	297,565	730,961
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Produce Regional Events Calendar

Operating Expenditure

72802/02	Publish Regional Events Calendar	108,439	0	0
		108,439	0	0

Net (Income) Expenditure

108,439	0	0
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Pursue International Investment in the Region

Operating Expenditure

72771/00	Develop International Economic Relations	4,000	187	0
		4,000	187	0

Net (Income) Expenditure

4,000	187	0
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Financial Performance by Account 2010/2011

Regional Development	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Support Avon Descent Community Days

Operating Income

58829/01	Income Avon Descent	(250,000)	(250,012)	(250,000)
		(250,000)	(250,012)	(250,000)

Operating Expenditure

72829/01	Support Avon Descent	273,012	253,985	271,732
		273,012	253,985	271,732

Net (Income) Expenditure

23,012	3,973	21,732
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Financial Performance by Account 2010/2011

Risk Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Deliver Risk Management Training

Operating Income

58833/01	Income Occupational Health and Safety Training	(41,200)	(37,700)	(36,200)
		(41,200)	(37,700)	(36,200)

Operating Expenditure

72833/01	Conduct Training - Occupational Health and Safety	15,285	11,684	7,650
72833/99	Conduct Training - Other Risk Management Courses	1,340	2,342	150
		16,625	14,026	7,800

Net (Income) Expenditure

(24,575)	(23,674)	(28,400)
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Deliver Traffic Management Training

Operating Income

58833/02	Income Traffic Management Training	(43,000)	(22,987)	(16,200)
		(43,000)	(22,987)	(16,200)

Operating Expenditure

72833/02	Conduct Training - Traffic Management	16,090	11,461	3,500
		16,090	11,461	3,500

Net (Income) Expenditure

(26,910)	(11,526)	(12,700)
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Develop a Risk Management Marketing Plan (Consulting)

Operating Expenditure

73985/01	Market Risk Management Consulting Services	7,570	3,998	3,000
		7,570	3,998	3,000

Net (Income) Expenditure

7,570	3,998	3,000
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Develop Risk Management Documentation

Operating Income

58842/00	Income Risk Management Documentation	(3,500)	(3,500)	(4,000)
		(3,500)	(3,500)	(4,000)

Operating Expenditure

72842/00	Provide Risk Management Documentation	5,475	3,390	1,500
		5,475	3,390	1,500

Net (Income) Expenditure

1,975	(110)	(2,500)
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Financial Performance by Account 2010/2011

Risk Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Develop Risk Management Training Courses

Operating Expenditure

72833/03	Develop Risk Management Training Courses	14,280	17,045	0
		14,280	17,045	0
	Net (Income) Expenditure	14,280	17,045	0

Identify and Coordinate Networking Opportunities

Operating Expenditure

73904/06	Attend Corporate and Award Functions and Events - Risk	200	200	0
		200	200	0
	Net (Income) Expenditure	200	200	0

Implement Risk Management Services Study Assistance Programme

Operating Expenditure

73914/06	Implement Risk Management Staff Study Assistance Programme	300	0	0
		300	0	0
	Net (Income) Expenditure	300	0	0

Implement Risk Management Staff Training and Performance Review Process

Operating Expenditure

73919/06	Train and Develop Staff - Risk Management	8,785	3,488	5,452
		8,785	3,488	5,452
	Net (Income) Expenditure	8,785	3,488	5,452

Financial Performance by Account 2010/2011

Risk Management		Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
Manage and Deliver Regional Risk Management Service				
Operating Income				
58985/00	Income Risk Management Service Business Unit	(300)	(217)	(200)
		(300)	(217)	(200)
Operating Expenditure				
66510/06	Operate and Maintain Office Equipment - Risk Management	0	17	150
67610/06	Operate and Maintain Office Furniture and Fittings - Risk	0	17	150
71915/06	Internal Revenue Staff Leave Entitlements - Risk Management	(26,604)	(26,990)	(27,386)
71985/00	Internal Revenue Risk Management Service Business Unit	(75,500)	(70,539)	(76,550)
73917/06	Provide Staff Annual Leave - Risk Management	16,612	13,805	16,915
73918/06	Recruit Staff - Risk Management	3,000	400	2,000
73921/06	Provide Staff Sick Leave - Risk Management Services	3,215	5,358	3,280
73922/06	Provide Staff Long Service Leave - Risk Management Services	5,500	5,500	6,500
73923/06	Provide Staff RDO and TIL Leave - Risk Management Services	0	1,430	0
73924/06	Provide Staff Public Holiday Leave - Risk Management	7,717	4,235	6,559
73985/00	Manage Risk Management Services Business Unit	177,357	197,019	438,678
73985/02	Provide Risk Management Advice to Organisation	16,065	17,497	0
73985/03	Provide Risk Management Advice Red Hill	3,570	4,873	0
		130,932	152,622	370,296
Capital Expenditure				
24510/06	Purchase Office Equipment - Risk Management	500	500	500
24610/06	Purchase Office Furniture and Fittings - Risk Management	500	500	500
		1,000	1,000	1,000
		131,632	153,405	371,096
Net (Income) Expenditure				
Provide Regional Risk Management Consulting and Advice to member Councils				
Operating Income				
58831/00	Income Risk Management Consulting Services - Member Councils	(62,000)	(51,800)	(9,500)
		(62,000)	(51,800)	(9,500)
Operating Expenditure				
72831/00	Provide Risk Management Consulting Services - Member Councils	29,750	23,618	0
		29,750	23,618	0
		(32,250)	(28,182)	(9,500)
Net (Income) Expenditure				
Provide Risk Management Consulting and Advice to Other External Clients				
Operating Income				
58832/00	Income Risk Management Consulting Services - Other Clients	(45,000)	(32,000)	(26,000)
		(45,000)	(32,000)	(26,000)
Operating Expenditure				
72832/00	Provide Risk Management Consulting Services - Other Clients	22,040	9,758	3,000
		22,040	9,758	3,000
		(22,960)	(22,242)	(23,000)
Net (Income) Expenditure				

Financial Performance by Account 2010/2011

Risk Management		Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
Undertake Risk Management Benchmarking				
Operating Income				
58841/00	Income Risk Management Benchmarking	(6,800)	(6,800)	(6,800)
		(6,800)	(6,800)	(6,800)
Operating Expenditure				
72841/00	Undertake Risk Management Benchmarking	1,374	1,852	0
		1,374	1,852	0
Net (Income) Expenditure		(5,426)	(4,948)	(6,800)

Financial Performance by Account 2010/2011

Resource Recovery	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Develop a Clearer Understanding of Available Resource Recovery Technologies

Other Expenditure

72884/02	Undertake Resource Recovery Project Study Tour	54,500	43,932	29,000
		54,500	43,932	29,000

Net (Income) Expenditure

54,500	43,932	29,000
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Develop Resource Recovery Products

Other Expenditure

72888/00	Market Resource Recovery Products	14,500	4,500	9,500
		14,500	4,500	9,500

Net (Income) Expenditure

14,500	4,500	9,500
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Identify and Coordinate Networking Opportunities

Other Expenditure

73904/07	Attend Corporate and Award Functions and Events - Resource	250	250	250
		250	250	250

Net (Income) Expenditure

250	250	250
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Implement Resource Recovery Project Plan

Other Expenditure

72882/03	Conduct Resource Recovery Community Consultation	28,800	47,560	103,000
72889/01	Prepare Project Management Plan and Schedule (Task 1)	35,500	66,000	24,000
72889/03	Undertake Community Consultation (Task 3)	9,000	35,939	30,000
72889/04	Undertake EMRC Participant Consultation (Task 4)	5,000	28,000	10,000
72889/06	Determine Preferred Site and Technology (Task 6)	37,100	25,000	20,000
72889/07	Develop Financial Models (Task 7)	32,500	37,383	30,000
72889/08	Determine Project Staging (Task 8)	9,500	83,710	10,000
72889/09	Prepare Business Plan and Participating Members Agreement (Task 9)	40,000	31,950	30,000
72889/10	Review Waste Collection Systems (Task 10)	10,000	0	10,000
72889/11	Determine Contract Delivery Mechanism (Task 11)	38,000	25,000	10,000
72889/12	Prepare Expression of Interest Documents (Task 12)	7,000	2,207	0
72889/13	Seek Expressions of Interest (Task 13)	20,000	52,553	0
72889/14	Evaluate Expressions of Interest (Task 14)	96,800	97,800	0
72889/15	Seek Environmental Approvals (Task 15)	78,000	20,005	220,000
72889/16	Seek Town Planning Approvals (Task 16)	18,250	0	7,000
72889/17	Prepare Tender Documents (Task 17)	0	0	0
72889/18	Seek Tenders (Task 18)	0	0	0
72889/22	Prepare Project Progress Reports (Task 22)	7,000	9,600	7,000
72889/23	Conduct Project Advisory Group Meetings (Task 23)	48,000	63,404	18,500
		520,450	626,111	529,500

Capital Expenditure

24399/01	Construct and Commission Resource Recovery Park	0	0	50,000
		0	0	50,000

Net (Income) Expenditure

520,450	626,111	579,500
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Financial Performance by Account 2010/2011

Resource Recovery	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Resource Recovery Project Study Assistance Programme

Other Expenditure

73914/07	Implement Resource Recovery Staff Study Assistance Programme	500	500	500
		500	500	500

Net (Income) Expenditure

500	500	500
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Implement Resource Recovery Staff Training and Development

Other Expenditure

73919/07	Train and Develop Staff - Resource Recovery	15,822	14,837	16,351
		15,822	14,837	16,351

Net (Income) Expenditure

15,822	14,837	16,351
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Manage Resource Recovery Project

Other Income

58884/01	Income Waste Stream Audits	(70,272)	(70,264)	0
58986/00	Income Resource Recovery Project	(4,888,806)	(3,735,470)	(4,687,766)
		(4,959,078)	(3,805,734)	(4,687,766)

Other Expenditure

65420/09	Operate and Maintain Minor Plant/Equipment - Resource Recovery	0	0	2,871
66510/07	Operate and Maintain Office Equipment - Resource Recovery	270	294	534
66590/07	Operate and Maintain Miscellaneous Equipment - Resource	1,000	1,577	2,043
67610/07	Operate and Maintain Office Furniture and Fittings - Resource	550	877	1,108
71915/07	Internal Revenue Staff Leave Entitlements - Resource Recovery	(53,953)	(36,566)	(41,858)
72884/00	Evaluate Resource Recovery Park Options	24,500	3,600	10,000
72884/01	Undertake Waste Stream Audits	92,000	80,349	22,000
72986/00	Manage Resource Recovery Project	379,722	303,274	556,662
73917/07	Provide Staff Annual Leave - Resource Recovery	30,960	11,575	33,320
73918/07	Recruit Staff - Resource Recovery	14,000	14,000	0
73921/07	Provide Staff Sick Leave - Resource Recovery	6,481	1,799	6,983
73922/07	Provide Staff Long Service Leave - Resource Recovery	500	500	500
73923/07	Provide Staff RDO and TIL Leave - Resource Recovery	0	(5,732)	0
73924/07	Provide Staff Public Holiday Leave - Resource Recovery	15,554	6,009	13,966
		511,584	381,556	608,129

Capital Expenditure

24510/07	Purchase Office Equipment - Resource Recovery	1,000	1,000	1,000
24590/07	Purchase Other Equipment - Resource Recovery	1,000	6,000	1,000
24610/07	Purchase Office Furniture and Fittings - Resource Recovery	1,500	3,300	1,000
		3,500	10,300	3,000

Net (Income) Expenditure

(4,443,994)	(3,413,878)	(4,076,637)
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Financial Performance by Account 2010/2011

Resource Recovery	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Promote Awareness of Resource Recovery Project

Other Expenditure

72882/01	Implement Resource Recovery Education Programme	2,200	2,350	4,200
72882/02	Market Resource Recovery Education Programme	5,500	32,800	7,500
		7,700	35,150	11,700
Net (Income) Expenditure		7,700	35,150	11,700

Support Waste Management Community Reference Group (WMCRG)

Other Expenditure

72883/01	Support Waste Management Community Reference Group	14,600	10,280	14,100
		14,600	10,280	14,100
Net (Income) Expenditure		14,600	10,280	14,100

Financial Performance by Account 2010/2011

	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Net Operating and Capital Expenditure

4,158,633	3,580,106	706,159
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CAPITAL WORKS SUMMARY

**For the Year Ending
30 June 2011**

Capital Works Summary 2010/2011

Governance and Corporate Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement EMRC's Strategic Information Plan

Capital Expenditure

24550/00	Purchase Information Technology & Communication	82,500	37,237	380,200
24560/00	Purchase Network Communication Equipment	148,500	43,400	0
24570/00	Purchase Information Technology Servers	133,000	60,268	0
24580/00	Purchase PABX/Telephone Equipment	16,000	5,413	0

Net (Income) Expenditure	380,000	146,318	380,200
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Manage Corporate Administration Facilities (Ascot Place)

Capital Expenditure

24590/01	Purchase/ Replace other Equipment - Ascot Place	2,000	2,000	0
24690/00	Purchase/ Replace Miscellaneous Furniture and	2,000	2,000	0
25140/01	Upgrade Landscaping - Ascot Place	0	3,220	0
25240/01	Capital Improvement Administration Building - Ascot Place	839,000	1,765,000	215,000
25240/02	Upgrade Air Conditioning Equipment - Ascot Place	227,000	15,340	0

Net (Income) Expenditure	1,070,000	1,787,560	215,000
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Manage Portfolio of Assets

Capital Expenditure

24440/00	Purchase Vehicles - Ascot Place	556,988	446,668	422,232
24510/01	Purchase Furniture Fittings & Equipment - Corporate Services	62,000	40,000	24,000
24610/01	Purchase Office Furniture and Fittings - Corporate Services	10,000	10,000	0
24620/00	Purchase Art Works	12,000	4,727	17,273
25530/01	Upgrade Security Equipment - Ascot Place	10,000	0	0

Net (Income) Expenditure	650,988	501,395	463,505
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Capital Works Summary 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage Engineering and Waste Management Services

Capital Expenditure

24510/02	Purchase / Replace Office Equipment - Engineering / Waste	500	445	550
24590/03	Purchase/Replace Other Equipment - Engineering and Waste	2,700	2,307	5,500
24610/03	Purchase Office Furniture and Fittings-Engineering and Waste	2,400	2,033	2,500
24610/10	Purchase Office Furniture and Fittings-Hazelmere	0	655	1,500

Net (Income) Expenditure

5,600	5,440	10,050
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Develop an Education Programme to Address Problematic Waste in the Region

Capital Expenditure

24590/04	Purchase Other Equipment - Waste Education Fluorescent	19,509	9,700	0
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Net (Income) Expenditure

19,509	9,700	0
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Develop and implement an Education Programme for the Red Hill Education Centre

Capital Expenditure

24690/01	Purchase Miscellaneous Furniture and Fittings - Red Hill	12,000	2,500	9,000
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Net (Income) Expenditure

12,000	2,500	9,000
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Implement Red Hill Master Plan Land Acquisition Recommendations

Capital Expenditure

24150/02	Purchase Waste Management Land - Midland Brick	0	0	500,000
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Net (Income) Expenditure

0	0	500,000
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Implement Red Hill Master Plan Planning Recommendations

Capital Expenditure

24310/08	Construct Class III Cell Farm Stage 1 - Red Hill Landfill	3,420,268	3,100,000	0
24310/09	Investigate and Design Class III Cell Farm Stage 2 - Redhill	5,000	0	0
24310/10	Investigate and Design Class III Cell Farm Stage 3 - Redhill	8,500	9,993	0
24310/11	Construct Class III Cell Farm Stage 2 - Red Hill Landfill	0	0	5,000
24320/01	Construct Class III Leachate Pond - Red Hill Landfill Facility	330,000	430,000	0
24350/00	Construct Siltation Ponds - Red Hill Landfill Facility	46,000	14,518	158,000
24370/00	Construct Roads / Carparks - Red Hill Landfill Facility	111,120	10,000	100,000
24393/00	Construct Water Storage Dams - Red Hill Landfill Facility	580,000	83,280	80,000
24393/01	Construct Water Storage Dams/Tanks - Hazelmere	0	890	0
24394/00	Construct Perimeter Fencing - Red Hill Landfill Facility	12,600	9,278	8,600
24396/00	Construct Monitoring Bores - Red Hill Landfill Facility	20,000	20,000	30,000
24397/00	Construct Perimeter Bunds - Red Hill Landfill Facility	5,000	15,000	0

Net (Income) Expenditure

4,538,488	3,692,959	381,600
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Capital Works Summary 2010/2011

Waste Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage Major and Minor Plant (Red Hill Waste Disposal Facility)

Capital Expenditure

24410/00	Purchase / Replace Plant - Red Hill Landfill Facility	2,567,000	2,385,937	358,000
24410/01	Purchase / Replace Plant - Hazelmere	283,900	47,175	2,365,265
24420/02	Purchase / Replace Minor Plant and Equipment - Hazelmere	24,880	27,641	15,000
24430/00	Purchase / Replace Vehicles - Red Hill Landfill Facility	117,884	219,483	60,145
25410/00	Refurbish Plant - Red Hill Landfill Facility	24,000	0	20,000
25420/00	Refurbish Minor Plant - Red Hill Landfill Facility	1,200	0	0

Net (Income) Expenditure

3,018,864	2,680,236	2,818,410
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Promote Red Hill Landfill Facility Operations

Capital Expenditure

24420/07	Purchase Minor Plant and Equipment - Education Centre -	0	0	0
25253/00	Refurbish Environmental Education Centre - Redhill Landfill	32,300	14,818	9,000

Net (Income) Expenditure

32,300	14,818	9,000
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Provide Waste Disposal Service (Red Hill Waste Disposal Facility)

Capital Expenditure

24250/01	Construct Waste Management Facility Buildings - Red Hill	5,000	14,532	410,000
24250/02	Construct Waste Management Facility Buildings - Hazelmere	50,050	0	200,000
24259/01	Investigate and Design Number 3 Workshop - Redhill Landfill	60,000	0	60,000
24259/02	Construct Waste Management Facility Buildings - Other -	50,000	19,000	21,000
24259/03	Upgrade Power - Redhill Landfill Facility	0	0	50,000
24360/00	Construct Nutrient Stripping Pond - Red Hill Landfill Facility	0	0	50,000
24392/00	Construct Weighbridge - Hazelmere	0	0	150,000
24395/01	Construct Hardstand and Road - Hazelmere	0	2,210	50,000
24399/02	Construct Solar PV Tracking System - Red Hill Landfill Facility	0	0	160,179
24420/00	Purchase / Replace Minor Plant and Equipment-Red Hill	178,400	180,000	200,000
24510/08	Purchase / Replace Office Equipment - Red Hill Landfill	9,000	8,649	7,000
24520/07	Purchase Fire Fighting System/Equipment - Hazelmere	600	0	600
24520/08	Purchase / Replace Fire Fighting Equipment - Red Hill Landfill	6,000	0	1,000
24530/08	Purchase / Replace Security System - Red Hill Waste	7,900	10,000	45,000
24590/00	Purchase / Replace Other Equipment - Red Hill Landfill	35,650	25,000	40,000
24590/02	Purchase / Replace Miscellaneous Plant & Equipment -	26,500	24,740	8,240
24610/08	Purchase / Replace Office Furniture and Fittings - Red Hill	1,000	1,000	6,500
25259/01	Refurbish Waste Transfer Station Building - Red Hill Landfill	25,000	0	25,000

Net (Income) Expenditure

455,100	285,131	1,484,519
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Capital Works Summary 2010/2011

Environmental Services	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage and Deliver Environmental Services

Capital Expenditure

24510/05	Purchase Office Equipment - Environmental Services	2,000	2,000	2,000
24610/05	Purchase Office Furniture and Fittings - Environmental	1,500	1,500	1,500
Net (Income) Expenditure		3,500	3,500	3,500

Capital Works Summary 2010/2011

Regional Development	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage and Deliver Regional Development Service

Capital Expenditure

24510/04	Purchase Office Equipment - Regional Development	1,500	1,500	1,000
24590/08	Purchase Other Equipment - Regional Development	0	4,132	0
24610/04	Purchase Office Furniture and Fittings - Regional	1,500	1,500	1,500

Net (Income) Expenditure

3,000	7,132	2,500
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Capital Works Summary 2010/2011

Risk Management	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Manage and Deliver Regional Risk Management Service

Capital Expenditure

24510/06	Purchase Office Equipment - Risk Management	500	500	500
24610/06	Purchase Office Furniture and Fittings - Risk Management	500	500	500
Net (Income) Expenditure		1,000	1,000	1,000

Capital Works Summary 2010/2011

Resource Recovery	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Implement Resource Recovery Project Plan

Capital Expenditure

24399/01	Construct and Commission Resource Recovery Park	0	0	50,000
Net (Income) Expenditure		0	0	50,000

Manage Resource Recovery Project

Capital Expenditure

24510/07	Purchase Office Equipment - Resource Recovery	1,000	1,000	1,000
24590/07	Purchase Other Equipment - Resource Recovery	1,000	6,000	1,000
24610/07	Purchase Office Furniture and Fittings - Resource Recovery	1,500	3,300	1,000
Net (Income) Expenditure		3,500	10,300	3,000

Capital Works Summary 2010/2011

	Budget 2009/2010	Est. Actual 2009/2010	Budget 2010/2011
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Total Capital Expenditure

10,193,849	9,147,989	6,331,284
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13 REPORTS OF DELEGATES

Nil

14 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

15 GENERAL BUSINESS

Nil

16 FUTURE MEETINGS OF THE AUDIT COMMITTEE

Meetings of the Audit Committee are covered under the Audit Committee Terms of Reference as follows.

"2.3 Meetings

The committee meet as required at the discretion of the chairman of the committee at least three (3) times per year to coincide with approval of strategic and annual plans, the annual budget and the auditor's report on the annual financial report.

Additional meetings shall be convened at the discretion of the Chairman or at the written request of any member of the Committee or external auditor."

Future Meetings 2010

Thursday	5 August (if required)	at	EMRC Administration Office
Thursday	9 September (if required)	at	EMRC Administration Office
Thursday	14 October (if required)	at	EMRC Administration Office

17 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 7.16pm.



**15.3 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD
15 JULY 2010
(REFER TO MINUTES OF COMMITTEE - MAUVE PAGES)
REFERENCE: COMMITTEES-11155**

The minutes of the Chief Executive Officer Performance Review Committee meeting held on **15 July 2010** accompany and form part of this agenda – (refer to mauve section of 'Minutes of Committees' for Council accompanying this Agenda).

QUESTIONS

The Chairman invited general questions from members on the report of the Chief Executive Officer Performance Review Committee.

RECOMMENDATION(S)

That with the exception of items, which are to be withdrawn and dealt with separately, the recommendations in the Chief Executive Officer Performance Review Committee report (Section 15.3) be adopted.

COUNCIL RESOLUTION(S)

MOVED CR GODFREY SECONDED CR PULE

THAT THE RECOMMENDATIONS IN THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE REPORT (SECTION 15.3) BE ADOPTED.

CARRIED UNANIMOUSLY

CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE (CEOPRC)

MINUTES

15 July 2010

(Ref: COMMITTEES-11155)

A meeting of the Chief Executive Officer Performance Review Committee was held at the EMRC Administration Office, 1st Floor, 226 Great Eastern Highway, BELMONT WA 6104 on **Thursday, 15 July 2010**. The meeting commenced at **5:30pm**.

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1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Chairman opened the meeting at 5:30pm.

2 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee Members

Cr Gerry Pule (Chairman)	EMRC Member	Town of Bassendean
Cr Janet Powell (Deputy Chairman)	EMRC Member	City of Belmont
Cr Tony Cuccaro	EMRC Member	Shire of Mundaring
Cr David Färdig	EMRC Member	City of Swan

Apologies

Cr Graham Pittaway	EMRC Member	City of Bayswater
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Visitor

Mr John Phillips	Workplace Business Solutions
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EMRC Officers

Mr Peter Schneider	Chief Executive Officer
Mrs Prapti Mehta	Manager Organisational Development

3 DISCLOSURE OF INTERESTS

At the invitation of the Chairman, the Chief Executive Officer advised the following disclosures of interest.

3.1 PRAPTI MEHTA – MANAGER ORGANISATIONAL DEVELOPMENT – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Chief Executive Officer – Annual Performance Review 2009/2010
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO
Item:	13.2
Subject:	Confidential Item 13.2 - Chief Executive Officer's Memorandum of Understanding 2010/2011
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO
Item:	13.3
Subject:	Confidential Item 13.3 - Chief Executive Officer's Remuneration Review 2010
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO

3.2 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – INTERESTS AFFECTING IMPARTIALITY:

Item:	13.1
Subject:	Confidential Item 13.1 - Chief Executive Officer – Annual Performance Review 2009/2010
Nature of Interest:	Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a). Due to reporting relationship to the CEO



Item 3 continued

Item: 13.2
 Subject: Confidential Item 13.2 - Chief Executive Officer's Memorandum of Understanding 2010/2011
 Nature of Interest: Disclosure of Interests Affecting Impartiality, EMRC Code of Conduct 1.3(a).
 Due to reporting relationship to the CEO

3.3 PETER B. SCHNEIDER – CHIEF EXECUTIVE OFFICER – FINANCIAL INTERESTS:

Item: 13.3
 Subject: Confidential Item 13.3 - Chief Executive Officer's Remuneration Review 2010
 Nature of Interest: Disclosure of Financial Interest Local Government Act 1995 Sections 5.60B, 5.65, 5.70 and 5.71.
 The outcome of the Report could directly affect me financially.

4 ANNOUNCEMENT BY THE CHAIRMAN OR PERSON PRESIDING WITHOUT DISCUSSION

The Chairman welcomed Mr John Phillips of Workplace Business Solutions and complimented him on the smooth and professional manner with which the Chief Executive Officer's performance review had been progressed.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

5.1 MINUTES OF THE CEOPRC MEETING HELD 10 JUNE 2010

That the minutes of the Chief Executive Officer Performance Review Committee meeting held on 10 June 2010 which have been distributed, be confirmed.

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT THE MINUTES OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MEETING HELD ON 10 JUNE 2010 WHICH HAVE BEEN DISTRIBUTED, BE CONFIRMED.

CARRIED UNANIMOUSLY

6 PRESENTATIONS

Nil

7 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

8 QUESTIONS WITHOUT NOTICE

Nil



9 ANNOUNCEMENT OF CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

NOTE: Section 5.23(2) of the Local Government Act 1995, details a number of matters upon which Council may discuss and make decisions without members of the public being present. These matters include: matters affecting employees; personal affairs of any person; contractual matters; legal advice; commercial-in-confidence matters; security matters; among others.

The following report items are covered in section 13 of this agenda.

- 9.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010
- 9.2 CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011
- 9.3 CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010

10 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil



11 REPORTS OF OFFICERS

11.1 CHIEF EXECUTIVE OFFICER – MINOR MODIFICATIONS TO THE CEO'S POSITION DESCRIPTION

REFERENCE: COMMITTEES-11176

PURPOSE OF REPORT

To recommend minor modifications to the Chief Executive Officer's Position Description.

KEY ISSUES AND RECOMMENDATION(S)

- On 30 April 2009 Council established a Chief Executive Officer Recruitment Committee (CEORC) to assist in tasks associated with the appointment of a new Chief Executive Officer (CEO) for the EMRC.
- As part of their activities, the CEORC developed a position description (PD), which was subsequently adopted by Council at the meeting held on 25 June 2009.
- Mr Peter Schneider commenced duties as the new CEO on 7 September 2009 and discharged duties in accordance with his Contract of Employment and PD.
- The CEO's PD outlines the key duties and responsibilities to be undertaken and reflects Council's expectations of the CEO's role. The CEO's PD is at Attachment 1 to this report
- The CEO has reviewed his PD and has requested that consideration be given to minor modifications to the document as outlined within this report.

Recommendation(s)

That Council endorse minor modifications to the Chief Executive Officer's Position Description, as outlined within this report.

SOURCE OF REPORT

Manager Organisational Development

BACKGROUND

On 30 April 2009 Council established a Chief Executive Officer Recruitment Committee (CEORC) to assist in tasks associated with the appointment of a new Chief Executive Officer (CEO) for the EMRC. As part of their activities, the CEORC developed a position description (PD), which was subsequently adopted by Council at the meeting held on 25 June 2009 when it was resolved, inter alia:

"THAT COUNCIL ENDORSE THE POSITION DESCRIPTION FOR THE POSITION OF CHIEF EXECUTIVE OFFICER AS CONTAINED WITHIN ATTACHMENT 2 OF THIS REPORT".

Mr Peter Schneider commenced duties as the new CEO on 7 September 2009 and discharged duties in accordance with his Contract of Employment and PD.



Item 11.1 continued

REPORT

Council is to ensure that the CEO's performance is reviewed annually in accordance with the CEO's Contract of Employment ("Contract") and requirements of the *Local Government Act 1995*. Mr John Phillips ("the Consultant") has been appointed to assist the Chief Executive Officer's Performance Review Committee (CEOPRC) to undertake the CEO's annual performance review process, and refer recommendations back to the Council.

The Consultant met the CEOPRC at the meeting held on 10 June 2010 to develop the process related to:

- The Chief Executive Officer's (CEO) performance review for the period 7 September 2009 to 30 June 2010;
- Development of the CEO's key performance measures for 2010/2011; and
- The CEO's annual remuneration review.

The process was subsequently endorsed by Council at the meeting held on 17 June 2010.

Minor modifications to the CEO's PD

The CEO's PD identifies the key objectives of the role, organisational relationships, and the skills, knowledge and experience required for the position. It clearly outlines the key duties and responsibilities to be undertaken and reflects Council's expectations of the role. The CEO's PD is at Attachment 1 to this report.

The CEO has reviewed his PD and has requested that consideration be given to minor modifications to the document. The modifications and the rationale for proposing these are contained within the table below.

Clause	Current requirement	Proposed Modification	Rationale
6.1	Refer Attachment 1	Add an additional dot point Develop and implement activities and programmes to enhance service delivery	An additional dot point is proposed as this is an important element of the CEO's focus.
6.4 – dot point 2	Make representation on the issues, views, needs and policies of the EMRC and member Councils to all relevant shareholders	Replace shareholders with stakeholders	EMRC does not have shareholders
6.5 – dot point 4	Accept total responsibility for forward planning, budget compilation, and costing	Reword to: Oversee forward planning , budget compilation, and costing	The current clause does not align with Clause 6.7
6.8 – dot point 1	Contribute to the development of the Local Government industry and profession through active involvement in WALGA, LGMA and other relevant professional bodies	Reword to: Contribute to the development of the Local Government industry and profession through active involvement in relevant professional bodies	The rewording of this clause broadens the extent of the CEO's involvement in relevant bodies.



Item 11.1 continued

Clause	Current requirement	Proposed Modification	Rationale
7.3 – dot point 2	Internal and External Liaison <u>External:</u> EMRC Councillors, Committee Members and Officers	List: EMRC Councillors and Committee members under <u>Internal Liaison</u>	EMRC Councillors and Committee members are internal stakeholders.
		Delete: Officers	This is a double up. <ul style="list-style-type: none"> • EMRC officers are currently listed under <u>Internal Liaison</u> ▪ Member Council officers and Councillors are currently listed under <u>External Liaison</u>
7.3 – dot point 6	External auditors and consultants	Include internal auditors	EMRC uses both internal and external auditors
7.3 – dot point 8	Department of Local Government and Regional Development	• Department of Local Government	The WA Government has recently created two separate entities.
7.7	Supervision of: <ul style="list-style-type: none"> • Executive Manager, Corporate Services / Deputy CEO • Executive Manager, Waste Management Services • Executive Manager, Regional Services • Project Development Manager • Executive Assistant to the CEO 	Reword to: Supervision of: <ul style="list-style-type: none"> • Director Corporate Services • Director Waste Services • Director Regional Services • Project Development Manager • Manager Organisational Development • Executive Assistant to the CEO 	A recent internal review has resulted in changes to position titles (from Executive Manager to Director). Additionally the Manager Organisational Development now reports to the CEO position.

Performance Review meeting – 15 July 2010

The Consultant will be present at the CEOPRC meeting on 15 July 2010. He will meet the CEO prior to the meeting to explain the process for the day and to brief him on the Councillors' Feedback Report.

At the 15 July 2010 meeting the Consultant will:

- Discuss the feedback report and finalise the appraisal outcomes for discussion with the CEO;
- Facilitate the formal performance appraisal meeting with the CEO for 2009/2010; and
- Facilitate a workshop to develop the key result areas/performance criteria for 2010/2011.

The Consultant will also be requested to facilitate discussion on the above modifications to the CEO's PD.



Item 11.1 continued

The CEO and Manager Organisational Development will be in attendance at the meeting as and when required.

STRATEGIC/POLICY IMPLICATIONS

Key Result Area 4 – Good Governance

Objective 4.5 To provide responsible and accountable governance and management of the EMRC.

Policy 2.1 Chief Executive Officers Advisory Committee (CEOAC), Technical Advisory Committee (TAC), Resource Recovery Committee (RRC), Chief Executive Officer Performance Review Committee (CEOPRC), Audit Committee (AC), Investment Committee (IC), and determine attendance of officers at council meetings of the EMRC.

Policy 4.1 Chief Executive Officer – Appointment, Performance Assessment and Review Policy.

FINANCIAL IMPLICATIONS

Not applicable

SUSTAINABILITY IMPLICATIONS

Not applicable

MEMBER COUNCIL IMPLICATIONS

Member Council	Implication Details
Town of Bassendean	} Nil
City of Bayswater	
City of Belmont	
Shire of Kalamunda	
Shire of Mundaring	
City of Swan	

ATTACHMENT

Chief Executive Officer's Position Description ([Ref: Committees-11183](#))

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION(S)

That Council endorse minor modifications to the Chief Executive Officer's Position Description, as outlined within this report.



Item 11.1 continued

CEOPRC RECOMMENDATION

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT COUNCIL ENDORSE MINOR MODIFICATIONS TO THE CHIEF EXECUTIVE OFFICER'S POSITION DESCRIPTION AS OUTLINED WITHIN THIS REPORT.

CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

MOVED CR GODFREY

SECONDED CR PULE

THAT COUNCIL ENDORSE MINOR MODIFICATIONS TO THE CHIEF EXECUTIVE OFFICER'S POSITION DESCRIPTION AS OUTLINED WITHIN THIS REPORT.

CARRIED UNANIMOUSLY

	EASTERN METROPOLITAN REGIONAL COUNCIL POSITION DESCRIPTION Chief Executive Officer
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1. TITLE

Chief Executive Officer

2. CLASSIFICATION

Negotiated contract position

3. BASIS OF EMPLOYMENT

Five (5) year fixed term contract

4. DIVISION / BUSINESS UNIT

Governance - Office of the Chief Executive

5. POSITION OBJECTIVES

- To provide visionary and innovative leadership, and management for all EMRC activities.
- To develop and implement strategies to assist in achieving the vision and mission of the EMRC.
- To work in collaboration with Council and provide them with accurate and timely information that will ensure the key outcomes and objectives of the EMRC are met.
- To foster and maintain effective networks and relationships with the key stakeholders of the organisation.
- To ensure the highest level of business excellence, integrity, corporate governance and accountability, which is demonstrated within an environment of transparency, trust, openness, honesty and fairness for all.

6. KEY DUTIES/RESPONSIBILITIES

6.1 Leadership and Management

- Provide leadership in the EMRC, encourage responsibility, initiative, and foster an innovative work environment for all employees.
- Responsible for researching, preparing and recommending to Council a Strategic Planning document, which takes account of all the factors that impact upon achieving the Vision and Mission of the EMRC.
- Develop measurable performance standards relative to the organisation's priorities as contained in the Strategic Plan as well as a monitoring program to ensure objectives are being implemented.
- Maintain effective communication and relationships with Councillors and relevant member Council officers and other stakeholders of the EMRC.
- Manage the relationships between Council and the Administration to ensure the highest levels of governance and accountability throughout the organisation and compliance with the Code of Conduct and the Local Government (Official Conduct) Amendment Act 2007.
- Advise Council on the development of responsible and appropriate corporate objectives and annual revenue, expense and capital budgets.
- Act as chief adviser to the Council on matters of policy and provide advice to committees on their statutory powers and limitations and provide the necessary support for the committee structure.

6.2 Policies and Procedures

- Review and develop Council policies, manuals and management guidelines and effectively manage all Council activities in accordance with the objectives and policies of the Council.

- Promote a strong governance and audit framework, and facilitate the monitoring and reporting to Council of variances in policies, programs, and delays in the implementation of Council decision.
- Develop and implement a risk management plan framework for all aspects of the business including finance, legal, people, safety, health, environment, assets, intellectual property, systems, business continuity.
- Administer Council's vision and mission, policies and directions in the spirit in which they were developed.
- Ensure that all decisions made and directives given by Council relating to the operation of the EMRC are acted upon.

6.3 Commercial Activities

- Manage Council's activities to ensure that the commercial services are promoted effectively and operate within the cost recovery objectives set by the Council.
- Ensure an effective contract management capability exists within the organisation.

6.4 Representations

- Develop and maintain effective channels of communication and networks with various Government bodies, statutory authorities, Local Government associations and Local Governments to ensure that the EMRC remains informed and where appropriate participates in the processes which may impact on its activities.
- Make representation on the issues, views, needs and policies of the EMRC and member Councils to all relevant stakeholders.
- Maintain a high level of cooperation and liaison with the officers of member Councils.

6.5 Strategic Planning

- Develop and maintain the status of the EMRC as an effective, innovative and responsible leader in Regional Local Government.
- Undertake research and prepare reports for presentation to Council on issues and trends impacting on the core activities of the EMRC and to implement the decisions of the Council subsequent to their adoption.
- Accept total responsibility for forward planning, budget compilation, and costing.
- Develop and implement the Strategic Plan through a process of consultation, research, and needs assessment.

6.6 Human Resource Management

- Promote a clear, equitable and strategic approach to people management, including proactive workforce planning, strong employee wellbeing and development programmes and outcomes.
- Lead and develop the Executive Management Team in such a manner that an environment of success and professional camaraderie is evident to all. Ensure that the Executive Management Team has the skills necessary to implement best practice human resource management.

6.7 Financial

- Oversee the development and implementation of the Council's Financial Plan, Asset Management Plan and Annual Budget
- Regularly monitor and review the financial performance in respect of the budget.
- Ensure financial statements are prepared and audited in accordance with the required accounting standards.
- Encourage the sourcing of grant monies wherever possible.
- Monitor events influencing the Council's financial plans.

6.8 Local Government Development

- Contribute to the development of the Local Government industry and profession through active involvement in WALGA, LGMA and other relevant professional bodies.
- Promote and develop positive relationships with stakeholders, peer and industry groups.

6.9 Personal Development

- Attend training and development programs including relevant conferences and seminars.
- Remain informed on contemporary management practices.

7. ORGANISATIONAL RELATIONSHIPS

7.1 Responsible to

- Council

7.2 Supervision of

- Executive Manager, Corporate Services / Deputy CEO
- Executive Manager, Waste Management Services
- Executive Manager, Regional Services
- Project Development Manager
- Executive Assistant to the CEO

7.3 Internal and External Liaison

Internal:

- All EMRC management and staff

External:

- EMRC Councillors, Committee Members and Officers
- Member Council Officers and Councillors
- Association and industry organisations / Chambers of Commerce
- Service providers and clients
- External auditors and consultants
- WALGA, LGMA
- Department of Local Government and Regional Development
- Other Relevant State and Commonwealth Government bodies
- Other Local Government authorities
- Business representatives / major business organisations
- Community groups
- Community service organisations
- Media
- Other relevant stakeholders

8. EXTENT OF AUTHORITY

- Decisions on cost and expenditure as specified under delegated authority and within the adopted budget of Council.
- Able to act within confines of contract of employment.

9. SELECTION CRITERIA

Essential Skills, Knowledge and Experience

1. Strategic and business planning including the ability to conceptualise and articulate a shared vision. Experienced in policy development, planning and analysis.
2. Leadership and people management including the ability to influence outcomes, lead by example and make well-informed decisions. Previous experience in a senior management role.
3. Knowledge of legislative and corporate governance/compliance requirements in a complex and multi-function organisation including an understanding and experience of the roles and distinctions between governance and management.
4. Commitment to business excellence, sustainability and customer service.
5. Contemporary resource management skills including physical and financial resources, budgets and other assets. Strong commercial acumen.
6. Organisational development that promotes positive and meaningful cultural development to the organisation and community. Well developed human resource management skills.
7. Highly developed interpersonal skills including community and stakeholder liaison, negotiation and consultation and the ability to work with Council to achieve effective outcomes. Able to deal effectively with Government sector.
8. Effective verbal and written communication skills including the ability to present information in an open and unambiguous manner. Ability to effectively manage media interactions on behalf of Council.
9. Tertiary qualifications in a relevant discipline.

Desirable Skills, Knowledge and Experience

1. Knowledge of the Local Government sector.
2. Knowledge of the waste management industry and emerging trends.

Date Created:	June 2009
Date Last Reviewed:	
Reviewed By:	CEO Recruitment Committee
Updated By:	Lester Blades Pty Ltd
Approved By:	CEO Recruitment Committee



12 REPORTS OF DELEGATES

Nil

13 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That the meeting be closed to members of the public in accordance with Section 5.23 (2) (a), (b), (c) and (e) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

CEOPRC RESOLUTION(S)

MOVED CR CUCCARO

SECONDED CR FÄRDIG

THAT THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (A), (B), (C) AND (E) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The meeting was closed to the public at 5:40pm.

The Chief Executive Officer and Manager Organisational Development departed the meeting.

13.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010

REFERENCE: COMMITTEES-11098

At the invitation of the committee, the Chief Executive Officer re-entered the meeting room at 6:15pm.

The Manager Organisational Development re-entered the meeting room at 6:45pm.

13.2 CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011

REFERENCE: COMMITTEES-11139

At the invitation of the committee, the Chief Executive Officer re-entered the meeting room at 6:15pm.

The Manager Organisational Development re-entered the meeting room at 6:45pm.

13.3 CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010

REFERENCE: COMMITTEES-11148

At the invitation of the committee, the Chief Executive Officer re-entered the meeting room at 6:15pm.

The Manager Organisational Development re-entered the meeting room at 6:45pm.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the public be invited to return to the meeting and the recommendations passed behind closed doors be recorded.



Item 13 continued

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT THE MEETING BE RE-OPENED, THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RECOMMENDATIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY

The meeting was reopened to the public.

Recording of the recommendations passed behind closed doors, namely:

13.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010

REFERENCE: COMMITTEES-11098

CEOPRC RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT:

1. THE CHIEF EXECUTIVE OFFICERS PERFORMANCE REVIEW COMMITTEE ASSESS THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR THE PERIOD 9 SEPTEMBER 2009 TO 30 JUNE 2010, WITH THE VIEW OF PROVIDING AN OVERALL SCORE AND RATING.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CEO AND CHAIRMAN.

CARRIED UNANIMOUSLY

CEOPRC RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT:

3. THE CONSULTANT ASSISTING THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE BE REQUESTED TO FINALISE A "CEO PERFORMANCE REVIEW REPORT" DETAILING:
 - CONCLUSIONS ABOUT THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE DURING 2009/2010.
 - DIRECTIONS AND / OR RECOMMENDATIONS MADE TO THE CHIEF EXECUTIVE OFFICER IN RELATION TO FUTURE PERFORMANCE.
 - DETAILS TO THE EXTENT, IF ANY, TO WHICH THE CHIEF EXECUTIVE OFFICER DISAGREES WITH ANY STATEMENT IN THE REPORT.
4. THE "CEO PERFORMANCE REVIEW REPORT" BE PRESENTED TO COUNCIL.
5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

CARRIED UNANIMOUSLY



Item 13 continued

13.2 CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011

REFERENCE: COMMITTEES-11139

CEOPRC RESOLUTION(S)

MOVED CR POWELL

SECONDED FÄRDIG

THAT:

1. THE CHIEF EXECUTIVE PERFORMANCE REVIEW COMMITTEE DETERMINES THE PERFORMANCE CRITERIA TO BE INCLUDED IN THE CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CEO AND CHAIRMAN.

CARRIED UNANIMOUSLY

CEOPRC RESOLUTION(S)

MOVED CR POWELL

SECONDED CR FÄRDIG

THAT:

3. THE CONSULTANT ASSISTING THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE BE REQUESTED TO PREPARE A "CEO PERFORMANCE REVIEW REPORT" DETAILING THE CHIEF EXECUTIVE'S OBJECTIVES FOR 2010/2011.
4. THE "CEO PERFORMANCE REVIEW REPORT" BE PRESENTED TO COUNCIL.
5. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

CARRIED UNANIMOUSLY

13.3 CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010

REFERENCE: COMMITTEES-11148

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT:

1. THE CHIEF EXECUTIVE PERFORMANCE REVIEW COMMITTEE UNDERTAKES A REVIEW OF THE CHIEF EXECUTIVE OFFICER'S REMUNERATION PACKAGE IN ACCORDANCE WITH RELEVANT PROVISIONS OF THE CHIEF EXECUTIVE OFFICER'S CONTRACT OF EMPLOYMENT.
2. THE REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

CARRIED UNANIMOUSLY



Item 13 continued

CEOPRC RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR POWELL

3. NOTING:

- DATA FROM THE SALARIES AND ALLOWANCES TRIBUNAL;
- STATISTICAL DATA;
- THE CHIEF EXECUTIVE OFFICER'S PERFORMANCE FOR 2009/2010;
- AGREED MEMORANDUM OF UNDERSTANDING FOR 2010/2011; AND

THE OVERALL HIGHLY SATISFACTORY PERFORMANCE RATING OF THE CHIEF EXECUTIVE OFFICER AND THAT IT WAS WORTHY OF A SALARY REVIEW, THE CHIEF EXECUTIVE OFFICER VOLUNTARILY ELECTED TO MAINTAIN HIS CURRENT SALARY.

CARRIED UNANIMOUSLY

14 GENERAL BUSINESS

Nil

15 FUTURE MEETINGS OF THE CEOPRC

The next meeting of the Chief Executive Officer Performance Review Committee will be held on **Thursday, 29 July 2010 (if required)** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 5:30pm.

16 DECLARATION OF CLOSURE OF MEETING

There being no further business the meeting was closed at 6:50pm.



16 REPORTS OF DELEGATES

Nil

17 MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17.1 NOTICE OF MOTION RECEIVED FROM CR PULE

In accordance with Clause 3.18 of Standing Orders Local Law 1998, Cr Pule has given notice of his intention to move the following motion at the Ordinary Meeting of Council to be held on 22 July 2010:

“Motion: That a Strategic Report be received as soon as possible, on the best strategies for the Eastern Metropolitan Regional Council to support the National Objective of WALGA and ALGA to achieve Constitutional Recognition for Local Government.

1. To address ALGA's 10 Point Plan, specifically point 5 and supporting points 1, 2, 3, 4, and 6.
2. To address, better informing Council and formulating effective strategies, regarding Constitutional Recognition for Local Government.
3. To address Community consultations, information opportunities and involvement.
4. To make positional proposals in support of State and National objectives regarding Constitutional Recognition for Local Government and to include Regional Councils as Constitutionally Recognised Authorities.
5. To Consult with and Support those Member local Governments seeking similar objectives.”

AMENDMENT

Cr Pule moved an amendment to his original motion so that the matter could be referred to the Chief Executive Officers Advisory Committee (CEOAC):

“That this motion be submitted to the CEOAC for a Strategic Report to be received on the best strategies for the Eastern Metropolitan Regional Council to consider the National Objective of WALGA and ALGA to achieve Constitutional Recognition for Local Government.”

Cr Godfrey seconded the amended motion and requested to speak against it.

Cr Pule said that constitutional recognition of local government was an important matter and he would therefore like the CEOAC to prepare a report on their view on this.

Cr Godfrey acknowledged Cr Pule's interest but said this was an issue for each local council to deal with. Her concern was that should the CEOAC be requested to deal with this, they would be duplicating efforts undertaken by bodies such as the Australian Local Government Association (ALGA) and Western Australian Local Government Association (WALGA).

Cr Lindsey requested to speak against the original motion.

Cr Cuccaro raised a point of order stating that as an amendment to the original motion had already been moved and seconded, Cr Lindsey could not speak to the original motion. He could do so only if the amended motion failed to carry.

Cr Färdig said that he did not support EMRC Council investigating this issue, but would be prepared to support referring the matter to the CEOAC if the motion carried.



Item 17 continued

Cr Lindsey said that he did not share Cr Färdig's view. As a Local Government, the matter is within EMRC's scope, and added that in his opinion, there should be no constitutional recognition of local government.

Cr Godfrey questioned the relevance of this statement to the motion moved by Cr Pule.

Cr Lindsey suggested that his view was valid. If local government received constitutional recognition it would result in duplication of services and jurisdiction. He foreshadowed that he would move that an additional point be added to Cr Pule's amended motion as follows:

- "6. That consideration be given by CEOAC to the potential problems that could arise from overlapping jurisdictions."

MOTION

MOVED CR PULE

SECONDED CR GODFREY

THAT THIS MOTION BE SUBMITTED TO THE CEOAC FOR A STRATEGIC REPORT TO BE RECEIVED ON THE BEST STRATEGIES FOR THE EASTERN METROPOLITAN REGIONAL COUNCIL TO CONSIDER THE NATIONAL OBJECTIVE OF WALGA AND ALGA TO ACHIEVE CONSTITUTIONAL RECOGNITION FOR LOCAL GOVERNMENT.

- "1. TO ADDRESS ALGA'S 10 POINT PLAN, SPECIFICALLY POINT 5 AND SUPPORTING POINTS 1, 2, 3, 4, AND 6.
- "2. TO ADDRESS, BETTER INFORMING COUNCIL AND FORMULATING EFFECTIVE STRATEGIES, REGARDING CONSTITUTIONAL RECOGNITION FOR LOCAL GOVERNMENT.
- "3. TO ADDRESS COMMUNITY CONSULTATIONS, INFORMATION OPPORTUNITIES AND INVOLVEMENT.
- "4. TO MAKE POSITIONAL PROPOSALS IN SUPPORT OF STATE AND NATIONAL OBJECTIVES REGARDING CONSTITUTIONAL RECOGNITION FOR LOCAL GOVERNMENT AND TO INCLUDE REGIONAL COUNCILS AS CONSTITUTIONALLY RECOGNISED AUTHORITIES.
- "5. TO CONSULT WITH AND SUPPORT THOSE MEMBER LOCAL GOVERNMENTS SEEKING SIMILAR OBJECTIVES."

MOTION LOST 5/7

AMENDMENT

Cr Lindsey moved an amendment to Cr Pule's amended motion that an additional point be added as follows:

- "6. That consideration be given by CEOAC to the potential problems that could arise from overlapping jurisdictions."

Cr McKechnie seconded the amendment.

Cr Lindsey spoke to his amendment. Cr Pule spoke against Cr Lindsey's amendment.

AMENDMENT LOST 5/7



18 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE CHAIRMAN OR PERSON PRESIDING OR BY DECISION OF MEETING

18.1 OUTCOMES OF CEO'S PERFORMANCE REVIEW PROCESS - 22 JULY 2010

This item will be treated as a confidential item under section 19.5 of the Agenda.

18.2 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010

This item will be treated as a confidential item under section 19.2 of the Agenda.

18.3 ITEM 13.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011

This item will be treated as a confidential item under section 19.3 of the Agenda.

18.4 ITEM 13.3 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010

This item will be treated as a confidential item under section 19.4 of the Agenda.

19 CONFIDENTIAL MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

RECOMMENDATION (Closing meeting to the public)

That with the exception of, the meeting be closed to members of the public in accordance with Section 5.23 (2) (c) of the Local Government Act for the purpose of dealing with matters of a confidential nature.

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR CUCCARO

THAT WITH THE EXCEPTION OF THE CHIEF EXECUTIVE OFFICER, DIRECTOR REGIONAL SERVICES AND PERSONAL ASSISTANT TO THE DIRECTOR CORPORATE SERVICES, THE MEETING BE CLOSED TO MEMBERS OF THE PUBLIC IN ACCORDANCE WITH SECTION 5.23 (2) (A) (B) (C) AND (E) OF THE LOCAL GOVERNMENT ACT FOR THE PURPOSE OF DEALING WITH MATTERS OF A CONFIDENTIAL NATURE.

CARRIED UNANIMOUSLY

The doors of the meeting were closed at 6.58pm and members of the public departed the Council Chambers.

The Chief Executive Officer, Director Regional Services and Personal Assistant to the Director Corporate Services remained in the Council Chambers.



Item 19 continued

The CEO reminded Councillors of his declarations of interest made at Section 3 of the meeting.

19.1 CONFIDENTIAL REPORT - REVIEW OF RISK MANAGEMENT SERVICE

REF: COMMITTEES-11160

The Council considered the Confidential Item circulated with the Agenda under Separate Cover.

Cr Gangell left the meeting at 7.02pm and did not return.

The Director Regional Services left the meeting at 7.05pm and did not return.

19.2 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010

REF: COMMITTEES-11201

The Council considered the Confidential Item circulated prior to the meeting under Separate Cover.

19.3 ITEM 13.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011

REF: COMMITTEES-11202

The Council considered the Confidential Item circulated prior to the meeting under Separate Cover.

19.4 ITEM 13.3 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010

REF: COMMITTEES-11203

The Council considered the Confidential Item circulated prior to the meeting under Separate Cover.

19.5 OUTCOMES OF THE CEO'S PERFORMANCE REVIEW PROCESS

REF: COMMITTEES-11266

The Council considered the Confidential Item circulated prior to the meeting under Separate Cover.

RECOMMENDATION [Meeting re-opened to the public]

That the meeting be re-opened, the public be invited to return to the meeting and the resolutions passed behind closed doors be recorded.

COUNCIL RESOLUTION

MOVED CR FÄRDIG

SECONDED CR POWELL

THAT THE MEETING BE RE-OPENED, THE PUBLIC BE INVITED TO RETURN TO THE MEETING AND THE RESOLUTIONS PASSED BEHIND CLOSED DOORS BE RECORDED.

CARRIED UNANIMOUSLY



Item 19 continued

Members of the public returned to Council Chambers at 7.10pm.

Recording of the resolutions passed behind closed doors, namely:

19.1 CONFIDENTIAL REPORT - REVIEW OF RISK MANAGEMENT SERVICE

REF: COMMITTEES-11160

COUNCIL RESOLUTION(S)

MOVED CR MCKECHINE

SECONDED CR FÄRDIG

THAT COUNCIL NOTES THE FINDINGS OF THE REVIEW AND THE CLOSURE OF THE RISK MANAGEMENT TRAINING AND CONSULTANCY SERVICES EFFECTIVE FROM 1 AUGUST 2010.

CARRIED UNANIMOUSLY

19.2 ITEM 13.1 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW 2009/2010

REF: COMMITTEES-11201

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR GODFREY

THAT THE:

1. REPORT BE RECEIVED.
2. REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

**CARRIED 10/1
Cr McKechnie against**

19.3 ITEM 13.2 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE – CHIEF EXECUTIVE OFFICER'S MEMORANDUM OF UNDERSTANDING FOR 2010/2011

REF: COMMITTEES-11202

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CUCCARO

THAT THE:

1. REPORT BE RECEIVED.
2. REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

CARRIED UNANIMOUSLY



**19.4 ITEM 13.3 OF THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE –
CHIEF EXECUTIVE OFFICER REMUNERATION REVIEW 2010**

REF: COMMITTEES-11203

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CUCCARO

THAT THE:

1. REPORT BE RECEIVED.
2. REPORT AND ATTACHMENTS REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

CARRIED UNANIMOUSLY

19.5 REPORT ON OUTCOMES OF THE CEO'S PERFORMANCE REVIEW PROCESS

REF: COMMITTEES-11266

COUNCIL RESOLUTION(S)

MOVED CR FÄRDIG

SECONDED CR CUCCARO

THAT:

1. COUNCIL RECEIVES THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE'S "CEO PERFORMANCE REVIEW REPORT" FOR THE CEO'S APPRAISAL FOR THE PERIOD 7 SEPTEMBER 2009 TO 30 JUNE 2010 AS OUTLINED WITH THE ATTACHMENT TO THIS REPORT.
2. COUNCIL ENDORSES THE OVERALL PERFORMANCE RATING FOR MR PETER SCHNEIDER, OF 'HIGHLY SATISFACTORY'.
3. COUNCIL ADOPTS THE PERFORMANCE CRITERIA FOR 2010 AS DRAFTED BY THE CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE IN CONSULTATION WITH MR SCHNEIDER.
4. COUNCIL NOTES THAT NOTWITHSTANDING THE OVERALL HIGHLY SATISFACTORY PERFORMANCE RATING OF THE CHIEF EXECUTIVE OFFICER AND THAT IT WAS WORTHY OF A SALARY REVIEW, THE CHIEF EXECUTIVE OFFICER VOLUNTARILY ELECTED TO MAINTAIN HIS CURRENT SALARY.
5. THE REPORT AND ATTACHMENT REMAIN CONFIDENTIAL AND BE CERTIFIED BY THE CHIEF EXECUTIVE OFFICER AND CHAIRMAN.

**CARRIED 10/1
Cr McKechnie against**



20 FUTURE MEETINGS OF COUNCIL

The next meeting of Council will be held on **Thursday 19 August 2010** at the EMRC Administration Office, 1st Floor, Ascot Place, 226 Great Eastern Highway, Belmont WA 6104 commencing at 6.00pm.

Future Meetings 2010

Thursday	19 August	at	EMRC Administration Office
Thursday	23 September (if required)	at	EMRC Administration Office
Thursday	21 October	at	EMRC Administration Office
Thursday	2 December	at	EMRC Administration Office
January 2011 (recess)			

21 DECLARATION OF CLOSURE OF MEETING

There being no further business, the meeting was closed at 7.11pm.